CHARLES TOWN UTILITY BOARD
AGENDA

WEDNESDAY, MARCH 23, 2022

Regular Meeting | **661 South George Street, Charles Town, WV 25414** | **4:00 PM**

CALL TO ORDER

1. **APPROVAL OF MINUTES**
   a. Approval of March 9, 2022 Regular Meeting Minutes
   UB Minutes 3.9.2022.pdf

2. **PUBLIC COMMENT**
   This portion of the agenda is designed for members of the general public to share thoughts on items of interest in the community. By law, Board members may ask clarifying questions or discuss procedural matters but are not permitted to discuss the policy merits of any issue unless it is scheduled for discussion.

   The public is invited to attend this meeting in person or via webcast (www.ctubwv.com- Board Meetings - Meeting Agendas and Minutes 2022) or by accessing the following zoom link:

   https://us06web.zoom.us/j/85254632346?pwd=QVozR05keEl0MzcyT2s4VStKWnBKZz09

   Meeting ID: 852 5463 2346
   Passcode: 666214
   +1 301 715 8592 US

3. **UNFINISHED BUSINESS**
   a. Distressed Utility Updates - Possible Executive Session Under: WV State Code Section §6-9A-4(b)(9) - To consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision and involving contract matters.
   i. WV PSC Case No. 21-0260-S-DU Shenandoah Junction Public Sewer
   ii. WV PSC Case No. 21-0818-S-DU Cave Road Utilities, LLC

4. **NEW BUSINESS**
   a. Renewal and Replacement Update
   Draft Financing Options - Charles Town W&S ($8.0MM).pdf

Renewal and Replacement Schedule B.pdf
Financial Analysis.pdf

b. Cost of Living Adjustment
Finance Committee Report 3.16.2022.pdf

5. **MANAGER REPORTS**
   a. Utility Manager Report
   February Revenue & Expense Report.pdf
   b. Chairman Report

6. **APPROVAL OF BILLS**
   a. March 23, 2022
   Board Report 3.23.22.pdf

7. **ADJOURNMENT**

8. **INFORMATION ONLY**
   Next Meeting - April 13, 2022 at 4:00 PM

March 9, 2022

The Charles Town Utility Board held a regular meeting on March 9, 2022 at 4:00 P.M. Members of the Board present were Bob Trainor, Duke Pierson, Tommy Stocks, Jacquelyn Milliron and Jeff Whitten. Also present were Kristen Stolipher, April Shultz, Hoy Shingleton and Ashley Stottlemyer. The Chairman called for changes or corrections to the February 23, 2022 regular meeting minutes. Jacquelyn suggested a change and with no objections, the Board unanimously approved the minutes as amended. The Board received no public comments.

The Chairman next opened the floor for discussion on the Charles Town Road – T-Mobile 3rd Lease Agreement, the Keyes Ferry Road – Telegia 2nd Lease Amendment, and the Keyes Ferry Road – Shentel 3rd Lease Amendment. Mike Hofe, a consultant for CTUB from Wireless Networks Group, reviewed the agreements with the Board, emphasizing the completion of a structural analysis for each. Mike handles the leasing and upgrades for the water tanks when wireless carriers want to install equipment on those tanks. Motion by Tommy, second by Duke, the Board unanimously approved the Charles Town Road – T-Mobile 3rd Lease Agreement. Motion by Jacquelyn, second by Duke, the Board unanimously approved the Keyes Ferry Road – Telegia 2nd Lease Amendment. Motion by Jacquelyn, second by Tommy, the Board unanimously approved the Keyes Ferry Road – Shentel 3rd Lease Amendment.

Next, the Board discussed the Renewal and Replacement Project Schedule and CTUB Resolution. Kristen provided the anticipated project schedule for the necessary actions to enact a bond ordinance for the project. She mentioned the permit modifications approval from DEP has been received. The current engineer estimate for the project is $7.5 million. John Stump reviewed the implementation of the Bonds not to exceed $10 million. The Board held discussions on the proposed ordinance. Motion by Duke, second by Jeff, the Board unanimously approved the proposed resolution with the revision to remove the collection system project language.

The Board next discussed the RK&K – Green Hill Sewer Model Report. The Board had previously authorized RK&K to perform a downstream analysis on the Green Hill Subdivision per a request for sewer availability for 320 lots. Rhiannon, from RK&K, provided an overview of the assessment giving four scenarios to determine the effect on the Breckenridge pump station and surrounding gravity lines. Their report concluded the Breckenridge pump station can accommodate 160 units from Green Hill, but will need upgrades to handle the most recent request for sewer availability for 325 units. The Board held discussions on the report. Motion by Duke, second by Jeff, the Board unanimously approved sending a sewer availability letter to Green Hill and acknowledgment of the RK&K report.

The Utility Manager Report was next addressed. Kristen briefed the Board on this month's sewer and water efforts including availability letters for the Green Hill and Springfield developments and the water and sewer locates for the fiberoptic installations throughout the area. There was an incident where an 8-inch water main was hit by the fiberoptic crew, but staff responded quickly to repair the line. Kristen also mentioned the reduced sampling plan for lead and copper testing approved by the State, the completed Sanitary Survey, a water facility plan update, and a Trenchless Technology demonstration for staff. The Board provided questions on the report. The Chairman mentioned City Council tabled the first reading of Article 921 until their next meeting. The Board next discussed the Approval of Bills. Motion by Duke, second by Tommy, with discussion from the Board, the Board unanimously approved the payment of bills.

Next, motion by Duke, second by Tommy, the Board unanimously approved convening into Executive Session to discuss Distressed Utility Updates for Shenandoah Junction Public Sewer (Case

No. 21-0260-S-DU) and Cave Road Utilities, LLC (Case No. 21-0818-S-P) - Possible Executive Session Under: WV State Code Section §6-9A-4(b)(9) - To consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision and involving contract matters and PSC Case 22-0265-LRR-WS-C - Possible Executive Session Under: WV State Code Section §6-9A-4(b)(12) to discuss any matter which, by express provision of federal law or state statute or rule of court is rendered confidential. The Board declared executive session over at 5:53 P.M. No action was taken by the Board.

With no objections, the Board adjourned the meeting at 5:53 P.M. The March 23rd regular meeting will be held beginning at 4:00 P.M.

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Chairman Secretary

Debt Service Structure Report - Combined Systems Proforma

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)
	Existing Debt Service				Series 2022 EST Bonds ($8,100,000 - Public Market)			Series 2022 EST ($2,845,000 - SRF)				Series 2022 EST ($216,000 - SRF)					
FY Ending June 30	Principal Portion	Interest Portion	Admin Fees Portion	Total Payments	Principal Portion	Interest Portion	Total Payments	Principal Portion	Interest Portion	Admin Fees Portion	Total Payments	Principal Portion	Interest Portion	Admin Fees Portion	Total Payments	Grand Total Payments	MADS Coverage Total Payments*
2018	$2,188,653	$1,057,225	$75,879	$3,321,756												$3,321,756	$3,245,878
2019	$2,108,097	$1,005,425	$75,245	$3,188,768												$3,188,768	$3,113,523
2020	$2,198,623	$978,948	$69,805	$3,247,376												$3,247,376	$3,177,570
2021	$2,169,660	$808,459	$68,575	$3,046,695												$3,046,695	$2,978,119
2022	$1,994,753	$744,881	$59,399	$2,799,033												$2,799,033	$2,739,634
2023	$2,098,454	$691,568	$50,220	$2,840,242	$50,000	$259,688	$309,688	$35,221	$3,545	$1,818	$40,584	$4,328	$2,687	$300	$7,314	$3,197,828	$3,145,491
2024	$2,207,267	$654,808	$49,570	$2,911,645	$45,000	$309,625	$354,625	$70,574	$6,958	$3,636	$81,169	$8,820	$5,210	$599	$14,628	$3,362,068	$3,308,262
2025	$2,236,196	$622,674	$48,917	$2,907,787	$50,000	$307,825	$357,825	$70,751	$6,782	$3,636	$81,169	$9,042	$4,987	$599	$14,628	$3,361,409	$3,308,257
2026	$2,260,251	$594,860	$48,261	$2,903,372	$45,000	$305,825	$350,825	$70,928	$6,605	$3,636	$81,169	$9,271	$4,759	$599	$14,628	$3,349,994	$3,297,498
2027	$2,219,433	$564,305	$47,601	$2,831,339	$90,000	$304,025	$394,025	$71,105	$6,427	$3,636	$81,169	$9,505	$4,525	$599	$14,628	$3,321,161	$3,269,325
2028	$2,217,870	$532,574	$46,938	$2,797,382	$50,000	$300,425	$350,425	$71,283	$6,249	$3,636	$81,169	$9,744	$4,285	$599	$14,628	$3,243,605	$3,192,431
2029	$2,162,306	$496,091	$46,272	$2,704,669	$65,000	$298,425	$363,425	$71,462	$6,071	$3,636	$81,169	$9,990	$4,039	$599	$14,628	$3,163,891	$3,113,384
2030	$1,825,977	$460,406	$45,364	$2,331,747	$135,000	$295,825	$430,825	$71,640	$5,892	$3,636	$81,169	$10,242	$3,787	$599	$14,628	$2,858,369	$2,808,769
2031	$1,852,883	$425,425	$43,976	$2,322,285	$130,000	$290,425	$420,425	$71,820	$5,713	$3,636	$81,169	$10,501	$3,529	$599	$14,628	$2,838,507	$2,790,296
2032	$1,816,629	$388,013	$41,844	$2,246,485	$155,000	$285,225	$440,225	$71,999	$5,533	$3,636	$81,169	$10,766	$3,264	$599	$14,628	$2,782,508	$2,736,428
2033	$1,856,230	$349,688	$39,708	$2,245,626	$155,000	$279,025	$434,025	$72,180	$5,353	$3,636	$81,169	$11,038	$2,992	$599	$14,628	$2,775,448	$2,731,504
2034	$1,250,233	$310,927	$39,025	$1,600,185	$200,000	$273,988	$473,988	$72,360	$5,172	$3,636	$81,169	$11,316	$2,713	$599	$14,628	$2,169,970	$2,126,709
2035	$1,274,400	$286,463	$38,339	$1,599,202	$210,000	$267,488	$477,488	$72,541	$4,991	$3,636	$81,169	$11,602	$2,428	$599	$14,628	$2,172,487	$2,129,913
2036	$1,298,744	$260,946	$37,649	$1,597,339	$220,000	$260,663	$480,663	$72,723	$4,810	$3,636	$81,169	$11,894	$2,135	$599	$14,628	$2,173,799	$2,131,914
2037	$1,323,271	$234,178	$36,956	$1,594,405	$225,000	$253,513	$478,513	$72,905	$4,628	$3,636	$81,169	$12,195	$1,835	$599	$14,628	$2,168,715	$2,127,523
2038	$1,347,990	$211,167	$36,259	$1,595,415	$230,000	$246,200	$476,200	$73,087	$4,445	$3,636	$81,169	$12,502	$1,527	$599	$14,628	$2,167,413	$2,126,919
2039	$1,301,050	$187,459	$33,031	$1,521,541	$135,000	$238,150	$373,150	$73,270	$4,262	$3,636	$81,169	$12,818	$1,212	$599	$14,628	$1,990,488	$1,953,221
2040	$1,292,388	$163,140	$29,800	$1,485,329	$175,000	$233,425	$408,425	$73,453	$4,079	$3,636	$81,169	$13,141	$888	$599	$14,628	$1,989,551	$1,955,516
2041	$1,314,520	$140,073	$29,093	$1,483,686	$145,000	$227,300	$372,300	$73,637	$3,895	$3,636	$81,169	$13,473	$556	$599	$14,628	$1,951,783	$1,918,455
2042	$1,026,795	$116,465	$7,227	$1,150,488	$330,000	$222,225	$552,225	$73,822	$3,711	$3,636	$81,169	$13,812	$216	$599	$14,628	$1,798,510	$1,787,047
2043	$944,294	$91,772	$6,512	$1,042,579	$365,000	$210,675	$575,675	$74,006	$3,526	$3,636	$81,169					$1,699,422	$1,689,274
2044	$810,291	$66,642	$5,794	$882,728	$465,000	$197,444	$662,444	$74,191	$3,341	$3,636	$81,169					$1,626,341	$1,616,910
2045	$820,329	$44,953	$3,926	$869,208	$495,000	$180,588	$675,588	$74,377	$3,155	$3,636	$81,169					$1,625,964	$1,618,402
2046	$772,898	$22,528	$909	$796,335	$555,000	$162,644	$717,644	$74,563	$2,969	$3,636	$81,169					$1,595,147	$1,590,602
2047					$580,000	$142,525	$722,525	$74,750	$2,783	$3,636	$81,169					$803,694	$800,058
2048					$600,000	$121,500	$721,500	$74,937	$2,596	$3,636	$81,169					$802,669	$799,033
2049					$625,000	$99,000	$724,000	$75,124	$2,408	$3,636	$81,169					$805,169	$801,533
2050					$650,000	$75,563	$725,563	$75,312	$2,220	$3,636	$81,169					$806,731	$803,095
2051					$670,000	$51,188	$721,188	$75,501	$2,032	$3,636	$81,169					$802,356	$798,720
2052					$695,000	$26,063	$721,063	$75,690	$1,843	$3,636	$81,169					$802,231	$798,595
2053								$75,879	$1,653	$3,636	$81,169					$81,169	$77,533
2054								$76,069	$1,463	$3,636	$81,169					$81,169	$77,533
2055								$76,259	$1,273	$3,636	$81,169					$81,169	$77,533
2056								$76,450	$1,082	$3,636	$81,169					$81,169	$77,533
2057								$76,642	$891	$3,636	$81,169					$81,169	$77,533
2058								$76,833	$699	$3,636	$81,169					$81,169	$77,533
2059								$77,026	$507	$3,636	$81,169					$81,169	$77,533
2060								$77,218	$314	$3,636	$81,169					$81,169	$77,533
2061								$77,409	$121	$3,636	$81,167					$81,167	$77,530
Totals	$48,190,486	$12,512,063	$1,162,095	$61,864,644	$8,540,000	$6,726,475	$15,266,475	$2,845,000	$140,000	$140,000	$3,125,000	$216,000	$57,572	$11,682	$285,254	$80,541,372	$79,227,596

** Does Not Include Administrative Expenses or DSRF Deposit Requirements as are Operating Expenses.*

MAX P&I: $3,308,262

Debt Service Structure Report - City of Charles Town ***<u>Waterworks and Sewerage Systems</u>***

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)
										(Public Mkt)					*(Public Mkt)*		*(Public Mkt)*
FY Ending June 30	Series 1987 B Bonds	Series 1988 B-1 Bonds	Series 1988 B-2 Bonds	Series 1989 B Bonds	Series 1998 Bonds	Series 2000 A Bonds	Series 2002 A Bonds	Series 2002 B Bonds	Series 2010 A Bonds	Series 2010 A Bonds	Series 2010 B Bonds	Series 2010 C Bonds	Series 2010 D Bonds	Series 2011 A Bonds	Series 2013 A Bonds	Series 2013 A Bonds	Series 2013 B Bonds
2018	$10,885	$7,588	$14,308	$3,012	$26,600	$192,320	$72,268	$93,506	$55,468	$150,894	$6,080	$41,668	$16,668	$250,373	$145,100	$21,262	$193,550
2019	$10,885	$7,588	$14,308	$3,012	$26,601	$192,320	$72,235	$93,506	$55,466	$122,116	$6,078	$41,668	$16,668	$250,373	$21,050	$21,263	$191,750
2020	$10,885	$7,588	$14,308	$3,012	$6,650	$192,320	$72,199	$93,506	$55,467		$6,078	$41,668	$16,668	$250,373		$21,261	$189,763
2021	$10,885	$7,588	$14,308	$3,012		$287,049	$72,162	$93,506	$55,467		$6,079	$41,668	$16,668	$250,373		$21,263	
2022	$10,885	$7,588	$14,308	$3,012			$72,122	$93,506	$55,468		$6,079	$41,668	$16,668	$250,373		$21,261	
2023	$10,885	$7,588	$14,308	$3,012			$72,079	$93,506	$55,467		$6,079	$41,668	$16,668	$250,373		$21,262	
2024	$10,885	$7,588	$14,308	$3,012			$72,036	$93,506	$55,466		$6,080	$41,668	$16,668	$250,373		$21,262	
2025	$10,885	$7,588	$14,308	$3,012			$71,988	$93,506	$55,466		$6,079	$41,668	$16,668	$250,373		$21,262	
2026	$10,885	$7,588	$14,308	$3,012			$71,938	$93,506	$55,467		$6,079	$41,668	$16,668	$250,373		$21,262	
2027	$10,885	$7,588	$14,308	$3,012			$71,886	$93,506	$55,466		$6,078	$41,668	$16,668	$250,373		$21,261	
2028		$7,588	$14,308	$3,012			$71,831	$93,506	$55,466		$6,078	$41,668	$16,668	$250,373		$21,263	
2029		$7,572	$14,296	$3,012			$71,772	$93,506	$55,466		$6,079	$41,668	$16,668	$250,373		$21,261	
2030				$3,012			$71,710	$93,506	$55,467		$6,079	$41,668	$16,668	$250,373		$21,262	
2031							$71,643	$93,506	$41,601		$4,559	$41,667	$16,667	$250,373		$21,262	
2032							$71,573	$93,506				$41,664	$16,664	$250,373		$21,262	
2033							$71,500	$93,506				$41,664	$16,664	$250,373		$21,262	
2034							$71,422	$93,506				$41,664	$16,664	$250,373		$21,262	
2035							$71,339	$93,506				$41,664	$16,664	$250,373		$21,262	
2036							$71,252	$93,506				$41,664	$16,664	$250,373		$21,261	
2037							$71,160	$93,506				$41,664	$16,664	$250,373		$21,262	
2038							$71,062	$93,506				$41,664	$16,664	$250,373		$21,262	
2039							$70,959	$93,506				$41,664	$16,664	$250,373		$21,261	
2040							$70,849	$93,506				$41,664	$16,664	$250,373		$21,262	
2041								$93,506				$41,665	$16,665	$250,373		$21,262	
2042								$93,495								$21,261	
2043																$21,262	
2044																$21,262	
2045																$5,316	
2046																	
2047																	
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Totals	$108,850	$91,040	$171,684	$39,160	$59,851	$864,010	$1,648,983	$2,337,651	$762,667	$273,009	$83,584	$999,992	$399,992	$6,008,949	$166,150	$579,384	$575,063

Note: Debt Service ***<u>Does Not</u>*** *Include Administrative Expenses or DSRF Deposit Requirements as are Operating Expenses.*

Debt Service Structure Report - City of Charles Town ***<u>Waterworks and Sewerage Systems</u>***

(A)	(S)	(T)	(U)	(V)	(W)	(X)	(Y)	(Z)	(AA)	(AB)	(AC)	(AD)	(AE)	(AF)	(AG)	(AH)	(AI)
		(Public Mkt)	*(Public Mkt)*	*(Public Mkt)*		*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*		*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*			
FY Ending June 30	Series 2014 A Bonds	Series 2014 C Bonds	Series 2014 D Bonds	Series 2014 E Bonds	Series 2015 Jr Bonds	Series 2015 A Bonds	Series 2015 B Bonds	Series 2016 A Bonds	Series 2016 B Bonds	Series 2018 A1-A7 Bonds	Series 2018 B Bonds	Series 2020 A Bonds	Series 2022A REF Bonds	Series 2022 EST Bonds	Series 2022 EST Bonds	Series 2022 EST Bonds	Total Payments
2018	$145,781	$65,050	$145,388	$151,040	$56,372	$206,913	$423,125	$428,631	$127,825	$194,204							$3,245,878
2019	$145,783	$64,175	$147,688	$152,590	$28,186	$209,163	$426,625	$430,431	$127,825	$194,201	$39,970						$3,113,523
2020	$145,781	$68,038	$143,888	$148,990		$206,713	$425,813	$432,791	$152,825	$202,550	$268,438						$3,177,570
2021	$145,782					$209,394	$425,325	$429,731	$157,450	$202,550	$264,500	$261,927					$2,976,687
2022	$145,782					$176,563	$386,175	$431,331	$257,000	$202,550	$265,125	$260,219	$21,951				$2,739,634
2023	$145,783							$432,569	$174,400	$202,550	$265,625	$441,919	$534,281	$309,688	$38,766	$7,015	$3,145,491
2024	$145,782							$428,429	$173,400	$202,550	$265,538	$439,919	$613,606	$354,625	$77,533	$14,029	$3,308,262
2025	$145,782							$429,019	$172,325	$202,549	$265,313	$442,819	$608,259	$357,825	$77,533	$14,029	$3,308,257
2026	$145,782							$428,469	$176,250	$202,549	$269,463	$440,519	$599,325	$350,825	$77,533	$14,029	$3,297,498
2027	$145,783							$432,769	$179,050	$202,549	$268,313	$363,119	$599,456	$394,025	$77,533	$14,029	$3,269,325
2028	$145,782							$429,769	$206,650	$202,550	$267,013	$512,119	$404,800	$350,425	$77,533	$14,029	$3,192,431
2029	$145,782							$431,569	$248,050	$202,553	$265,563	$338,019	$445,188	$363,425	$77,533	$14,029	$3,113,384
2030	$145,781							$432,969	$247,650	$188,480	$283,413	$217,219	$211,125	$430,825	$77,533	$14,029	$2,808,769
2031	$145,781							$432,844	$247,050	$179,021	$290,450	$238,719	$203,166	$420,425	$77,533	$14,029	$2,790,296
2032	$145,782							$432,269	$246,250	$159,773	$311,350	$209,219	$204,956	$440,225	$77,533	$14,029	$2,736,428
2033	$145,783							$431,244	$250,250	$140,525	$331,200	$205,281	$206,666	$434,025	$77,533	$14,029	$2,731,504
2034	$145,781							$429,769	$248,850	$140,525		$101,344		$473,988	$77,533	$14,029	$2,126,709
2035	$145,781							$432,844	$247,250	$140,524		$99,656		$477,488	$77,533	$14,029	$2,129,913
2036	$145,782							$430,244	$245,450	$140,524		$102,969		$480,663	$77,533	$14,029	$2,131,914
2037	$145,782							$432,194	$248,450	$140,526		$95,869		$478,513	$77,533	$14,029	$2,127,523
2038	$145,782							$431,519	$247,900	$140,525		$98,900		$476,200	$77,533	$14,029	$2,126,919
2039	$145,782							$430,494	$247,200	$68,806		$101,800		$373,150	$77,533	$14,029	$1,953,221
2040	$145,783							$429,119	$246,350	$35,391		$104,569		$408,425	$77,533	$14,029	$1,955,516
2041	$145,781							$432,394	$250,350	$35,391		$167,206		$372,300	$77,533	$14,029	$1,918,455
2042	$145,782							$430,144	$249,050	$35,391		$168,138		$552,225	$77,533	$14,029	$1,787,047
2043	$145,782							$432,094	$247,600	$35,391		$153,938		$575,675	$77,533		$1,689,274
2044	$145,782							$428,500	$246,000	$35,390				$662,444	$77,533		$1,616,910
2045	$145,782							$429,544	$249,250	$35,390				$675,588	$77,533		$1,618,401
2046	$109,337							$430,044	$247,200	$8,845				$717,644	$77,533		$1,590,602
2047														$722,525	$77,533		$800,058
2048														$721,500	$77,533		$799,033
2049														$724,000	$77,533		$801,533
2050														$725,563	$77,533		$803,095
2051														$721,188	$77,533		$798,720
2052														$721,063	$77,533		$798,595
2053															$77,533		$77,533
2054															$77,533		$77,533
2055															$77,533		$77,533
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2057															$77,533		$77,533
2058															$77,533		$77,533
2059															$77,533		$77,533
2060															$77,533		$77,533
2061															$77,530		$77,530
Totals	$4,191,229	$197,263	$436,963	$452,620	$84,558	$1,008,744	$2,087,063	$12,493,733	$6,365,150	$4,074,324	$3,921,270	$5,565,403	$4,652,779	$15,266,475	$2,985,000	$273,572	$79,226,163
															MAX P&I:		$3,308,262

Debt Service Structure Report - City of Charles Town ***<u>Waterworks System Portion</u>***

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)
										(Public Mkt)					*(Public Mkt)*		*(Public Mkt)*
FY Ending June 30	Series 1987 B Bonds	Series 1988 B-1 Bonds	Series 1988 B-2 Bonds	Series 1989 B Bonds	Series 1998 Bonds	Series 2000 A Bonds	Series 2002 A Bonds	Series 2002 B Bonds	Series 2010 A Bonds	Series 2010 A Bonds	Series 2010 B Bonds	Series 2010 C Bonds	Series 2010 D Bonds	Series 2011 A Bonds	Series 2013 A Bonds	Series 2013 A Bonds	Series 2013 B Bonds
2018	$10,885		$14,308	$3,012			$72,268	$93,506	$55,468		$6,080						$73,549
2019	$10,885		$14,308	$3,012			$72,235	$93,506	$55,466		$6,078						$72,865
2020	$10,885		$14,308	$3,012			$72,199	$93,506	$55,467		$6,078						$72,110
2021	$10,885		$14,308	$3,012			$72,162	$93,506	$55,467		$6,079						
2022	$10,885		$14,308	$3,012			$72,122	$93,506	$55,468		$6,079						
2023	$10,885		$14,308	$3,012			$72,079	$93,506	$55,467		$6,079						
2024	$10,885		$14,308	$3,012			$72,036	$93,506	$55,466		$6,080						
2025	$10,885		$14,308	$3,012			$71,988	$93,506	$55,466		$6,079						
2026	$10,885		$14,308	$3,012			$71,938	$93,506	$55,467		$6,079						
2027	$10,885		$14,308	$3,012			$71,886	$93,506	$55,466		$6,078						
2028			$14,308	$3,012			$71,831	$93,506	$55,466		$6,078						
2029			$14,296	$3,012			$71,772	$93,506	$55,466		$6,079						
2030				$3,012			$71,710	$93,506	$55,467		$6,079						
2031							$71,643	$93,506	$41,601		$4,559						
2032							$71,573	$93,506									
2033							$71,500	$93,506									
2034							$71,422	$93,506									
2035							$71,339	$93,506									
2036							$71,252	$93,506									
2037							$71,160	$93,506									
2038							$71,062	$93,506									
2039							$70,959	$93,506									
2040							$70,849	$93,506									
2041								$93,506									
2042								$93,495									
2043																	
2044																	
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2061																	
Totals	$108,850	$0	$171,684	$39,160	$0	$0	$1,648,983	$2,337,651	$762,667	$0	$83,584	$0	$0	$0	$0	$0	$218,524

Note: Debt Service ***<u>Does Not</u>*** *Include Administrative Expenses or DSRF Deposit Requirements as are Operating Expenses.*

Debt Service Structure Report - City of Charles Town <u>Waterworks System Portion</u>

(A)	(S)	(T)	(U)	(V)	(W)	(X)	(Y)	(Z)	(AA)	(AB)	(AC)	(AD)	(AE)	(AF)	(AG)	(AH)	(AI)
		(Public Mkt)	*(Public Mkt)*	*(Public Mkt)*		*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*		*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*			
FY Ending June 30	Series 2014 A Bonds	Series 2014 C Bonds	Series 2014 D Bonds	Series 2014 E Bonds	Series 2015 Jr Bonds	Series 2015 A Bonds	Series 2015 B Bonds	Series 2016 A Bonds	Series 2016 B Bonds	Series 2018 A-7 Bonds	Series 2018 B Bonds	Series 2020 A Bonds	Series 2022A REF Bonds	Series 2022 EST Bonds	Series 2022 EST Bonds	Series 2022 EST Bonds	Total Payments
2018		$65,050		$151,040		$157,254	$342,731	$428,631		$35,391							$1,509,172
2019		$64,175		$152,590		$158,964	$345,566	$430,431		$35,390							$1,515,471
2020		$68,038		$148,990		$157,102	$344,908	$432,791		$35,390							$1,514,784
2021						$131,918	$344,513	$429,731		$35,391		$123,106					$1,320,078
2022						$111,234	$312,802	$431,331		$35,391		$122,303	$16,039				$1,284,481
2023								$432,569		$35,391		$207,702	$414,941				$1,345,940
2024								$428,429		$35,390		$206,762	$457,956				$1,383,830
2025								$429,019		$35,390		$208,125	$453,208				$1,380,986
2026								$428,469		$35,390		$207,044	$445,270				$1,371,369
2027								$432,769		$35,389		$170,666	$446,634				$1,340,600
2028								$429,769		$35,391		$240,696	$314,086				$1,264,143
2029								$431,569		$35,390		$158,869	$317,656				$1,187,616
2030								$432,969		$35,391		$102,093	$131,872				$932,099
2031								$432,844		$35,390		$112,198	$124,046				$915,787
2032								$432,269		$35,391		$98,333	$127,071				$858,143
2033								$431,244		$35,390		$96,482	$128,032				$856,154
2034								$429,769		$35,391		$47,632					$677,719
2035								$432,844		$35,390		$46,838					$679,917
2036								$430,244		$35,390		$48,395					$678,788
2037								$432,194		$35,391		$45,058					$677,309
2038								$431,519		$35,391		$46,483					$677,961
2039								$430,494		$35,390		$47,846					$678,195
2040								$429,119		$35,391		$49,147					$678,012
2041								$432,394		$35,391		$78,587					$639,878
2042								$430,144		$35,391		$79,025					$638,054
2043								$432,094		$35,391		$72,351					$539,835
2044								$428,500		$35,390							$463,890
2045								$429,544		$35,390							$464,934
2046								$430,044		$8,845							$438,889
2047																	$0
2048																	$0
2049																	$0
2050																	$0
2051																	$0
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2057																	$0
2058																	$0
2059																	$0
2060																	$0
2061																	$0
Totals	$0	$197,263	$0	$452,620	$0	$716,471	$1,690,521	$12,493,733	$0	$999,775	$0	$2,615,739	$3,376,811	$0	$0	$0	$27,914,035

MAX P&I: $1,383,830

Debt Service Structure Report - City of Charles Town <u>Sewerage System Portion</u>

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)
										(Public Mkt)					*(Public Mkt)*		*(Public Mkt)*
FY Ending June 30	Series 1987 B Bonds	Series 1988 B-1 Bonds	Series 1988 B-2 Bonds	Series 1989 B Bonds	Series 1998 Bonds	Series 2000 A Bonds	Series 2002 A Bonds	Series 2002 B Bonds	Series 2010 A Bonds	Series 2010 A Bonds	Series 2010 B Bonds	Series 2010 C Bonds	Series 2010 D Bonds	Series 2011 A Bonds	Series 2013 A Bonds	Series 2013 A Bonds	Series 2013 B Bonds
2018		$7,588			$26,600	$192,320				$150,894		$41,668	$16,668	$250,373	$145,100	$21,262	$120,001
2019		$7,588			$26,601	$192,320				$122,116		$41,668	$16,668	$250,373	$21,050	$21,263	$118,885
2020		$7,588			$6,650	$192,320						$41,668	$16,668	$250,373		$21,261	$117,653
2021		$7,588				$287,049						$41,668	$16,668	$250,373		$21,263	
2022		$7,588										$41,668	$16,668	$250,373		$21,261	
2023		$7,588										$41,668	$16,668	$250,373		$21,262	
2024		$7,588										$41,668	$16,668	$250,373		$21,262	
2025		$7,588										$41,668	$16,668	$250,373		$21,262	
2026		$7,588										$41,668	$16,668	$250,373		$21,262	
2027		$7,588										$41,668	$16,668	$250,373		$21,261	
2028		$7,588										$41,668	$16,668	$250,373		$21,263	
2029		$7,572										$41,668	$16,668	$250,373		$21,261	
2030												$41,668	$16,668	$250,373		$21,262	
2031												$41,667	$16,667	$250,373		$21,262	
2032												$41,664	$16,664	$250,373		$21,262	
2033												$41,664	$16,664	$250,373		$21,262	
2034												$41,664	$16,664	$250,373		$21,262	
2035												$41,664	$16,664	$250,373		$21,262	
2036												$41,664	$16,664	$250,373		$21,261	
2037												$41,664	$16,664	$250,373		$21,262	
2038												$41,664	$16,664	$250,373		$21,262	
2039												$41,664	$16,664	$250,373		$21,261	
2040												$41,664	$16,664	$250,373		$21,262	
2041												$41,665	$16,665	$250,373		$21,262	
2042																$21,261	
2043																$21,262	
2044																$21,262	
2045																$5,316	
2046																	
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2061																	
Totals	$0	$91,040	$0	$0	$59,851	$864,010	$0	$0	$0	$273,009	$0	$999,992	$399,992	$6,008,949	$166,150	$579,384	$356,539

Note: Debt Service <u>Does Not</u> Include Administrative Expenses or DSRF Deposit Requirements as are Operating Expenses.

Debt Service Structure Report - City of Charles Town <u>Sewerage System Portion</u>

(A)	(S)	(T)	(U)	(V)	(W)	(X)	(Y)	(Z)	(AA)	(AB)	(AC)	(AD)	(AE)	(AF)	(AG)	(AH)	(AI)
		(Public Mkt)	*(Public Mkt)*	*(Public Mkt)*		*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*		*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*	*(Public Mkt)*			
FY Ending June 30	Series 2014 A Bonds	Series 2014 C Bonds	Series 2014 D Bonds	Series 2014 E Bonds	Series 2015 Jr Bonds	Series 2015 A Bonds	Series 2015 B Bonds	Series 2016 A Bonds	Series 2016 B Bonds	Series 2018 A1-A7 Bonds	Series 2018 B Bonds	Series 2020 A Bonds	Series 2022A REF Bonds	Series 2022 EST Bonds	Series 2022 EST Bonds	Series 2022 EST Bonds	Total Payments
2018	$145,781		$145,388		$56,372	$49,659	$80,394		$127,825	$158,813							$1,736,705
2019	$145,783		$147,688		$28,186	$50,199	$81,059		$127,825	$158,811	$39,970						$1,598,051
2020	$145,781		$143,888			$49,611	$80,904		$152,825	$167,160	$268,438						$1,662,786
2021	$145,782					$77,476	$80,812		$157,450	$167,160	$264,500	$138,821					$1,656,609
2022	$145,782					$65,328	$73,373		$257,000	$167,160	$265,125	$137,916	$5,912				$1,455,153
2023	$145,783								$174,400	$167,160	$265,625	$234,217	$119,340	$309,688	$38,766	$7,015	$1,799,551
2024	$145,782								$173,400	$167,160	$265,538	$233,157	$155,650	$354,625	$77,533	$14,029	$1,924,432
2025	$145,782								$172,325	$167,160	$265,313	$234,694	$155,052	$357,825	$77,533	$14,029	$1,927,271
2026	$145,782								$176,250	$167,160	$269,463	$233,475	$154,055	$350,825	$77,533	$14,029	$1,926,129
2027	$145,783								$179,050	$167,160	$268,313	$192,453	$152,823	$394,025	$77,533	$14,029	$1,928,725
2028	$145,782								$206,650	$167,160	$267,013	$271,423	$90,714	$350,425	$77,533	$14,029	$1,928,288
2029	$145,782								$248,050	$167,164	$265,563	$179,150	$127,531	$363,425	$77,533	$14,029	$1,925,768
2030	$145,781								$247,650	$153,090	$283,413	$115,126	$79,253	$430,825	$77,533	$14,029	$1,876,670
2031	$145,781								$247,050	$143,631	$290,450	$126,521	$79,120	$420,425	$77,533	$14,029	$1,874,509
2032	$145,782								$246,250	$124,383	$311,350	$110,886	$77,885	$440,225	$77,533	$14,029	$1,878,285
2033	$145,783								$250,250	$105,135	$331,200	$108,799	$78,634	$434,025	$77,533	$14,029	$1,875,350
2034	$145,781								$248,850	$105,135		$53,712		$473,988	$77,533	$14,029	$1,448,990
2035	$145,781								$247,250	$105,135		$52,818		$477,488	$77,533	$14,029	$1,449,995
2036	$145,782								$245,450	$105,135		$54,573		$480,663	$77,533	$14,029	$1,453,127
2037	$145,782								$248,450	$105,135		$50,810		$478,513	$77,533	$14,029	$1,450,214
2038	$145,782								$247,900	$105,135		$52,417		$476,200	$77,533	$14,029	$1,448,958
2039	$145,782								$247,200	$33,416		$53,954		$373,150	$77,533	$14,029	$1,275,026
2040	$145,783								$246,350			$55,421		$408,425	$77,533	$14,029	$1,277,503
2041	$145,781								$250,350			$88,619		$372,300	$77,533	$14,029	$1,278,577
2042	$145,782								$249,050			$89,113		$552,225	$77,533	$14,029	$1,148,993
2043	$145,782								$247,600			$81,587		$575,675	$77,533		$1,149,438
2044	$145,782								$246,000					$662,444	$77,533		$1,153,020
2045	$145,782								$249,250					$675,588	$77,533		$1,153,468
2046	$109,337								$247,200					$717,644	$77,533		$1,151,713
2047														$722,525	$77,533		$800,058
2048														$721,500	$77,533		$799,033
2049														$724,000	$77,533		$801,533
2050														$725,563	$77,533		$803,095
2051														$721,188	$77,533		$798,720
2052														$721,063	$77,533		$798,595
2053															$77,533		$77,533
2054															$77,533		$77,533
2055															$77,533		$77,533
2056															$77,533		$77,533
2057															$77,533		$77,533
2058															$77,533		$77,533
2059															$77,533		$77,533
2060															$77,533		$77,533
2061															$77,530		$77,530
Totals	$4,191,229	$0	$436,963	$0	$84,558	$292,273	$396,542	$0	$6,365,150	$3,074,549	$3,921,270	$2,949,663	$1,275,968	$15,266,475	$2,985,000	$273,572	$51,312,128
															MAX P&I:		$1,928,725

Date: March 18, 2022

Charles Town Utility Board
Renewal and Replacement Project
DRAFT Schedule B

		BUDGET		Notes
1	**CONSTRUCTION**			
	a. Engineer's Estimate of Construction	$ 7,797,970.25		
	b. Construction Contingency 10.00%	$ 779,797.00		
2	**ENGINEERING SERVICES**			
	GDF Engineering fees (including CA and RPR)	$ 760,000.00		
	Additional RPR inspection (not yet Board approved)	$ 125,000.00		
	Initial GDF R&R Report	$ 40,082.50		
3	**LEGAL SERVICES**			
	a. Local Project Attorney	$ 20,000.00		
	b. Permitting / Ord Attorney			
	c. Bond Issuance Costs	$ 455,000.00		
4	**ADMINISTRATIVE SERVICES**			
	a. Project Accountant (CPA)	$ 20,000.00		
	b. Other Administrative Costs	$ 10,000.00		Fire Marshall/WVDEP. Other misc. admin project costs
5	**LAND COSTS**			
	a. Easements			
6	**PROJECT CONTINGENCY**			
		$ 527,576.53		
7	Sub Total Lines 1-6	**$ 10,535,426.28**		$442,135.00 Paid to date

10% of Sewer CIF applied		$ 877,305.28
Property Auction		$ 118,121.00
Renewal and Replacement fund/Operating Cash/Working Capital		$ 1,000,000.00
Bond issue estimate		**$ 8,540,000.00**

Charles Town Utility Board

Analysis of Debt Service Coverage - MADS Coverage Including 2015 A&B Refunding,
Collection System Project Proposed Financing, and Renewal and Replacement Project Proposed Financing

For the year ended June 30, 2021

As of March 21, 2022

	Water Department	Sewer Department	Total
Revenues	$ 4,945,888	$ 6,762,143	$ 11,708,031
Modification to Revenues:			
Interest	(7,960)	(10,632)	(18,592)
Gain on Sale of Assets	(47,562)	(50,749)	(98,311)
CIF & CAC Revenues	(253,075)	(470,499)	(723,574)
Operating Revenues	4,637,291	6,230,263	10,867,554
Expenses	4,458,172	6,236,850	10,695,022
Modifications to Expenses:			
Depreciation and amortization expense	(1,250,724)	(1,817,881)	(3,068,605)
Bond issuance costs	(113,021)	(175,063)	(288,085)
Loss on disposition of assets	-	(559,000)	(559,000)
Pension expense	(67,417)	(66,904)	(134,321)
Pension contractual payments	92,315	91,613	183,928
OPEB expense	58,378	54,840	113,218
OPEB contractual payments	28,215	26,505	54,720
Interest on Long Term Debt	(486,290)	(345,402)	(831,692)
Administrative fees on Collection System Project Financing	-	4,192	4,192
Operating Expenses Net of Non-cash Items and Interest Expense	2,719,627	3,449,750	6,169,377
Operating Income Available for Debt Service	1,917,664	2,780,513	4,698,177
Debt Service Expenditures:			
Principal Payments on Bond Issues	1,008,349	1,373,154	2,381,503
Interest Payments on Bond Issues	375,481	552,531	928,012
Total Debt Service Expenditures	1,383,830	1,925,685	3,309,515
Operating Income Available After Bond Debt Service	$ 533,834	$ 854,828	$ 1,388,662
Debt Service Coverage Ratio	138.58%	144.39%	141.96%
Required Debt Service Coverage Ratio	115.00%	115.00%	115.00%
Amount of Coverage in Excess of 130%	$ 118,685	$ 277,123	$ 395,807

Observations:
Monthly customer revenues have increased by approximately $ 8,000 per month (July-Oct.) in FY'22.
Although a combined system, MADS calculated separately for water and sewer (done for cost of service purposes).
Refunding is expected to be accomplished in early 2022.

Proposed collection system project financing:

Internal funds	$ 1,300,000	CIFS
CWSRF	500,000	Green Grant
CWSRF	2,844,984	Loan, 40 years, .25% interest, .25% administrative fee
CWSRF	216,016	Loan, 20 years, 2.50% interest, .50% administrative fee
Total project financing	$ 4,861,000	

Proposed renewal and replacement project financing:

Internal funds	**$ 1,995,426**
Public Bond Issue ($ 8,085,000 construction fund)	**8,540,000**
Total project probable cost including $ 527,576 of project contingency (pervasive uncertainties COVID)	**$ 10,535,426**

Prepared by J.C. Kunkle and Associates, A.C.
3/22/2022 8:58 AM
S:\John_Excel\Charles Town Utility Board - Analysis of Debt and Debt Service - 2021 Project Pro Forma

City of Charles Town Finance Committee Report
16 March 2022 Meeting

Drafted by: Bob Trainor - Chairman

I. Call to Order ooa 12:01PM

II. Persons present: Finance Committee Members Ms. Jean Petti, Mr. Jeff Hynes, and Mr. Bob Trainor; Charles Town Accounting Manager, Ms. Breanna Andrews; Charles Town City Clerk/Operations Director, Mr. Todd Wilt

III. Unfinished Business

1. FY2023 Preliminary Budget – Operating (5471)

Staff briefed the Committee on the latest version of the proposed Charles Town Operating Budget for FY2023. In particular, determining the appropriate employee cost of living adjustment (COLA) to recommend to the Council. After extensive discussion, the Committee reached consensus on a proposed COLA adjustment of 3.0% and a one-time salary adjustment of 2.8% for FY 2023, totaling 5.8%[i].

Other minor adjustments were discussed with the following recommended changes:

Contributions/Transfers – 444

- Divide Line Item "Contributions – Façade Improvement Program & Revive Grant" into two separate line items at $20K each
- Reduce the "Contributions – Homelessness Solution" from $40K to $25K and increase the Transfers to Capital Reserve by $15K.

Recommendations to the City Council: Consider approving the Committee's recommended COLA adjustment for FY2023 and the changes to the proposed budget.

2. FY2023 Preliminary Budget – Capital (5472)

Staff briefed the Committee on the latest version of the proposed Charles Town Capital Operating Budget for FY2023. The Committee recommended increasing the Street Improvements line item for FY2023 from $140K to $250K to reflect the anticipated increased cost for street maintenance and improvements.

Recommendations to the City Council: Approve the Committee's recommendation.

IV. New Business

1. ARPA Revenue Loss Allowance (5474)

Staff briefed the Committee on the latest accounting guidance regarding the American Rescue Plan Act (ARPA) funding. The discussion led to several questions for staff to research.

Recommendations to the City Council: No Council action required at this time, Information only.

2. Sink Hole – Brooke Street (5473)

Staff briefed the Committee on the emergency repair status on the Brooke Street sink hole. The emergency repairs have been affected; top coat application pends. Total estimated cost is $17,170, which includes the required environmental services – contract provided. Recommended funding source is the Capital Reserve – Repaving Fund.

Recommendations to the City Council: No Council action required at this time,

3. Mayor's Select Committee – DTA Facilitated Developer Study (5475)

Mayor Trainor presented the Committee with a memo ((attachment (1)) announcing the commissioning of the Mayor's Select Committee on the assessment of Charles Town developer fees.

Recommendations to the City Council: No Council action required, Information only.

V. Information Items

There are no information items.

VI. Tabled Items

There are no tabled items.

VII. Pending Items

There are no pending items.

VIII. The meeting was adjourned ooa 2:03PM

[i] Bureau of Labor Statistics – Consumer Price Index, Washington-Arlington-Alexandria – November 2021

NEWS RELEASE
BUREAU OF LABOR STATISTICS
U. S. DEPARTMENT OF LABOR

For Release: Friday, December 10, 2021 **21-2150-PHI**

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Technical information: (215) 597-3282 BLSInfoPhiladelphia@bls.gov www.bls.gov/regions/mid-atlantic
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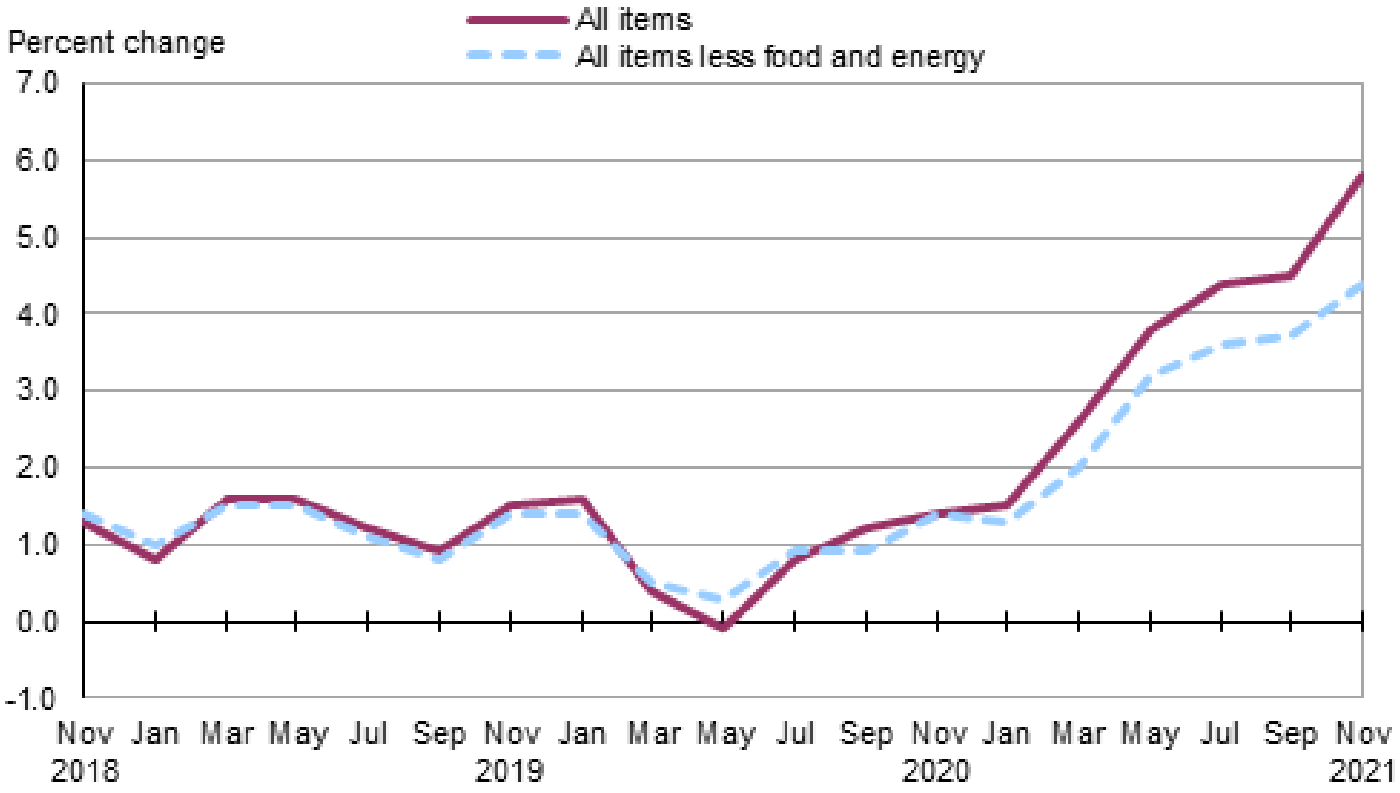
Consumer Price Index, Washington-Arlington-Alexandria – November 2021

Area prices up 1.2 percent since September, 5.8 percent over the year

The Consumer Price Index for All Urban Consumers (CPI-U) for Washington-Arlington-Alexandria increased 1.2 percent from September to November, the U.S. Bureau of Labor Statistics reported today. Regional Commissioner Alexandra Hall Bovee noted the change was largely due to a rise in the all items less food and energy index, up 1.0 percent, although the energy index and the food index also increased since September, up 5.3 and 0.9 percent, respectively. About one-third of the increase was due to a 5.1 percent rise for new and used motor vehicles prices. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect the impact of seasonal influences.)

Over the last 12 months, the CPI-U increased 5.8 percent, the largest over-the-year increase since December 1990. The rise was due mostly to a 4.4-percent increase in the all items less food and energy index, the largest since May of 1993. (See chart 1 and table A.) The energy index and the food index also increased, up 30.8 and 5.6 percent, respectively, over the year. Energy prices had not increased as much since July 1980 and food prices since July 2011. (See table 1.)

Chart 1. Over-the-year percent change in CPI-U, Washington-Arlington-Alexandria, DC-VA-MD-WV, November 2018–November 2021



Source: U.S. Bureau of Labor Statistics.

Food

Following a 1.9-percent increase from July to September, the food index advanced 0.9 percent over the last 2 months. Prices for food at home increased 1.2 percent, and those for food away from home rose 0.6 percent. Within the food at home component, prices were higher for rice, pasta, and cornmeal along with bread, while prices were lower for several categories including canned fruits and vegetables.

Food prices advanced 5.6 percent over the year. Prices were higher for both food away from home (5.5 percent) and for food at home (5.7 percent) since November 2020. This marked the largest 12-month increase in grocery prices in 10 years.

Energy

Since September, the energy index, which includes prices for household and transportation fuels, rose 5.3 percent, reflecting higher prices for gasoline (9.2 percent) and utility (piped) gas service (12.5 percent) over the past 2 months. Gasoline prices increased every month in 2021, ranging from 0.3 to 17.5 percent. Prices were lower for electricity as they usually are in November, down 4.8 percent since September, although this was less than the 10-year average of -6.7 percent.

Energy prices rose 30.8 percent since November 2020. The rise was due almost entirely to higher gasoline prices, up 52.3 percent, the index's largest over-the-year increase since January of 2010. Over the year, prices also increased for utility (piped) gas service and electricity, up 31.7 and 3.2 percent, respectively.

All items less food and energy

The index for all items less food and energy rose 1.0 percent since September. The advance was led by higher prices for new and used motor vehicles (5.1 percent) and shelter (0.5 percent), particularly the index for owners' equivalent rent of residences (0.8 percent). Prices rose for most of the components of all items less food and energy but declined for apparel as they typically do in November; the 3.3 percent decline was less than the average for the past 10 years.

Since November 2020, the index for all items less food and energy rose 4.4 percent. Prices were higher over the year for new and used motor vehicles (22.3 percent), due mostly to large increases for used cars and trucks (31.8 percent). Prices also increased for shelter (2.0 percent) and recreation (7.6 percent) since November 2020.

Table A. Washington-Arlington-Alexandria, DC-VA-MD-WV, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2017		2018		2019		2020		2021	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
January	0.2	1.5	0.9	2.2	0.5	0.8	0.5	1.6	0.7	1.5
March	0.4	1.1	-0.1	1.8	0.7	1.6	-0.4	0.4	0.7	2.6
May	0.0	0.3	0.7	2.5	0.6	1.6	0.1	-0.1	1.3	3.8
July	0.0	0.5	0.1	2.5	-0.3	1.2	0.6	0.8	1.2	4.4
September	0.9	1.7	0.4	2.0	0.1	0.9	0.6	1.2	0.7	4.5
November	0.0	1.5	-0.7	1.3	-0.2	1.5	0.0	1.4	1.2	5.8

The Consumer Price Index for December 2021 is scheduled to be released on Wednesday, January 12, 2022, at 8:30 a.m. (ET).

Coronavirus (COVID-19) Pandemic Impact on November 2021 Consumer Price Index Data

Data collection by personal visit for the Consumer Price Index (CPI) program has been suspended almost entirely since March 16, 2020. When possible, data normally collected by personal visit were collected either online or by phone. Additionally, data collection in November was affected by the temporary closing or limited operations of certain types of establishments. These factors resulted in an increase in the number of prices considered temporarily unavailable and imputed.

While the CPI program attempted to collect as much data as possible, many indexes are based on smaller amounts of collected prices than usual, and a small number of indexes that are normally published were not published this month. Additional information is available at www.bls.gov/covid19/effects-of-covid-19-pandemic-on-consumer-price-index.htm

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of

the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from $100 to $107. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The **Washington-Arlington-Alexandria, DC-VA-MA-WV, Core Based Statistical Area** includes the District of Columbia; the counties of Calvert, Charles, Frederick, Montgomery, and Prince George’s in Maryland; the cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park and the counties of Arlington, Clarke, Culpeper, Fairfax, Fauquier, Loudoun, Prince William, Rappahannock, Spotsylvania, Stafford, and Warren in Virginia; and the county of Jefferson in West Virginia.

Information in this release will be made available to individuals with sensory impairments upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods, Washington-Arlington-Alexandria, DC-VA-MD-WV, (1982-84=100 unless otherwise noted) (not seasonally adjusted)

Expenditure category	Indexes				Percent change from		
	Historical data	Sep. 2021	Oct. 2021	Nov. 2021	Nov. 2020	Sep. 2021	Oct. 2021
All items		280.933		284.240	5.8	1.2	
Food and beverages		274.070		276.452	5.5	0.9	
Food		281.734		284.238	5.6	0.9	
Food at home		261.302	264.639	264.444	5.7	1.2	-0.1
Cereals and bakery products		333.423		346.026	5.2	3.8	
Meats, poultry, fish, and eggs		301.436		303.472	10.6	0.7	
Dairy and related products		247.965		246.307	2.3	-0.7	
Fruits and vegetables		270.677		276.159	9.6	2.0	
Nonalcoholic beverages and beverage materials(1)		224.408		221.858	2.5	-1.1	
Other food at home		214.085		218.070	1.5	1.9	
Food away from home		307.683		309.505	5.5	0.6	
Alcoholic beverages		202.667		203.997	4.4	0.7	
Housing		291.460		292.657	3.1	0.4	
Shelter		348.438	348.931	350.199	2.0	0.5	0.4
Rent of primary residence		377.966	378.886	379.127	0.2	0.3	0.1
Owners' equivalent rent of residences(2)		356.240	357.191	359.230	2.0	0.8	0.6
Owners' equivalent rent of primary residence(2)		356.240	357.191	359.230	2.0	0.8	0.6
Fuels and utilities		255.139		257.061	10.7	0.8	
Household energy		197.234	206.193	199.144	12.1	1.0	-3.4
Energy services		201.829	210.989	202.901	11.5	0.5	-3.8
Electricity		218.674	220.541	208.146	3.2	-4.8	-5.6
Utility (piped) gas service		157.863	178.073	177.627	31.7	12.5	-0.3
Household furnishings and operations		118.137		117.490	6.6	-0.5	
Apparel		156.354		151.232	2.0	-3.3	
Transportation		234.184		245.416	16.8	4.8	
Private transportation		244.199		256.105	20.9	4.9	
New and used motor vehicles(3)		113.192		118.939	22.3	5.1	
New vehicles(1)		212.762		222.566	15.2	4.6	
Used cars and trucks(1)		410.489		431.853	31.8	5.2	
Motor fuel		290.520	306.629	317.374	52.2	9.2	3.5
Gasoline (all types)		287.525	303.330	313.932	52.3	9.2	3.5
Gasoline, unleaded regular(4)		280.947	297.044	307.616	53.9	9.5	3.6
Gasoline, unleaded midgrade(4)(5)		294.894	307.231	317.009	44.3	7.5	3.2
Gasoline, unleaded premium(4)		305.632	317.677	327.385	42.4	7.1	3.1
Motor vehicle insurance(1)		827.287		842.784	2.7	1.9	
Medical care		501.250		506.325	2.0	1.0	
Recreation(3)		119.315		121.199	7.6	1.6	
Education and communication(3)		161.632		161.431	3.5	-0.1	
Tuition, other school fees, and child care(1)		1,505.907		1,504.949	4.7	-0.1	
Other goods and services		452.985		459.942	5.8	1.5	
Commodity and service group							
Commodities		196.325		200.013	10.3	1.9	

Note: See footnotes at end of table.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods, Washington-Arlington-Alexandria, DC-VA-MD-WV, (1982-84=100 unless otherwise noted) (not seasonally adjusted) - Continued

Expenditure category	Indexes				Percent change from		
	Historical data	Sep. 2021	Oct. 2021	Nov. 2021	Nov. 2020	Sep. 2021	Oct. 2021
Commodities less food and beverages		157.158		161.416	14.6	2.7	
Nondurables less food and beverages		202.419		206.388	13.3	2.0	
Durables		113.411		117.395	16.0	3.5	
Services		356.617		359.253	3.1	0.7	
Special aggregate indexes							
All items less shelter		253.303		257.078	7.6	1.5	
All items less medical care		270.522		273.745	6.1	1.2	
Commodities less food		159.183		163.285	13.9	2.6	
Nondurables		237.324		240.387	8.4	1.3	
Nondurables less food		201.944		205.593	12.2	1.8	
Services less rent of shelter(2)		377.697		381.394	4.3	1.0	
Services less medical care services		341.882		344.338	3.2	0.7	
Energy		242.173	254.446	255.017	30.8	5.3	0.2
All items less energy		287.708		290.433	4.6	0.9	
All items less food and energy		289.913		292.693	4.4	1.0	

Footnotes
(1) Indexes on a November 1977=100 base.
(2) Indexes on a November 1982=100 base.
(3) Indexes on a December 1997=100 base.
(4) Special index based on a substantially smaller sample.
(5) Indexes on a December 1993=100 base.

Charles Town Water Department
Revenue & Expense Summary
2/28/2022

Annual Budget		Y-T-D Budget	Y-T-D Actual	Difference
	REVENUES			
2,650,000	Metered Sales - Residential	1,766,667	1,740,058	(26,609)
1,330,000	Metered Sales - Commercial	886,667	878,551	(8,115)
105,000	Metered Sales - Glen Haven/Cavaland	70,000	67,377	(2,623)
20,000	Sale for Resale - Bulk Water	13,333	11,149	(2,184)
80,000	Forfieted Discounts	53,333	46,433	(6,900)
25,000	Misc. Service Rev - Reconnection / Tap Fees	16,667	16,200	(467)
525,000	Tank Lot Rental Income	350,000	370,927	20,927
8,000	Interest Income	5,333	3,184	(2,150)
2,000	Sinking Fund Income	1,333	32	(1,302)
75,000	Miscellaneous Income	50,000	49,017	(983)
0	Grant Revenue - OEHS SWAP EWM	-	46,765	46,765
0	CIF & CAC Revenue	-	335,962	335,962
0	Checking Acct @ 6/30/21	-	551,603	551,603
4,820,000	**TOTAL REVENUES**	3,213,333	4,117,258	903,925
	EXPENSES			
15,000	Supplies & Expense	10,000	165	(9,835)
20,000	Maint of Water Source	13,333	1,714	(11,620)
340,000	Operation Labor - WTP	226,667	216,539	(10,128)
125,000	Power & Fuel - WTP	83,333	70,833	(12,501)
6,000	Power & Fuel - WTP GH/CAV	4,000	3,351	(649)
20,000	Supplies & Expense - WTP	13,333	9,371	(3,963)
10,000	Supplies & Expense - GH/CAV	6,667	1,882	(4,784)
10,000	Maint of Water Plant - GH/CAV	6,667	1,925	(4,742)
130,000	Chemicals	86,667	97,451	10,784
45,000	Testing	30,000	21,471	(8,529)
100,000	Maint Water Treatment Plant	66,667	58,675	(7,992)
445,000	Maintenance Labor	296,667	290,017	(6,650)
20,000	Supplies & Expense - Maint	13,333	10,133	(3,200)
82,000	Maint Dist Reservior & Standpipes	54,667	62,563	7,897
150,000	Maint of Mains	100,000	32,853	(67,147)
200,000	Maint of Services	133,333	84,405	(48,928)
175,000	Maint of Meters	116,667	79,175	(37,491)
20,000	Maint of Hydrants	13,333	4,703	(8,631)
160,000	Accounting & Collecting Labor	106,667	101,469	(5,198)
25,000	Supplies & Expense - Acct & Collect	16,667	7,951	(8,716)
15,000	Bad Debt Expense	10,000	4,667	(5,333)
120,000	Admin & General Salaries	80,000	75,447	(4,553)
160,000	Employee Insurance & Benefits	106,667	98,132	(8,534)
107,000	Employee Pension Expense	71,333	65,807	(5,527)
82,000	Payroll Taxes - FICA Tax Expense	54,667	52,706	(1,961)

Charles Town Water Department
Revenue & Expense Summary
2/28/2022

24,000	OPEB (other post empl benefits)	16,000	13,035	(2,965)
114,000	Office Supplies & Other Expense	76,000	72,220	(3,780)
15,000	Maintenance of General Property	10,000	5,417	(4,583)
80,000	Contractual Services - Engineering	53,333	59,915	6,582
20,000	Contractual Services - Accounting	13,333	9,438	(3,895)
15,000	Contractual Services - Legal	10,000	3,088	(6,912)
65,000	Contractual Services - Other	43,333	43,309	(24)
45,000	Transportation Expense	30,000	29,567	(433)
80,000	Property Insurance	53,333	62,558	9,225
35,000	Injuries & Damages	23,333	24,660	1,327
20,000	Regulatory Commission Expense	13,333	1,655	(11,679)
6,000	Bond Administration Fees	4,000	2,769	(1,231)
10,000	Misc General Expense	6,667	4,258	(2,409)
1,180,000	Depreciation Expense	786,667	786,667	0
445,000	Interest on Long Term debt	296,667	236,413	(60,254)
78,000	Amortization - Bond Discount	52,000	52,000	-
4,814,000	**TOTAL EXPENSES**	3,209,333	2,860,373	(348,960)

6,000	Excess (Deficit)	4,000	1,256,885	
	Reconciliation to Cash:			
	Cash Balance @ 6/30/21		551,603	
	Disbursements To Date		(3,371,245)	
	Expenses		2,860,373	
	Deposits To Date		3,628,122	
	Revenues		(4,117,258)	
	CASH BALANCE @ 2/28/2022		808,481	
			808,481	Water Operating
			0	
	Water Capacity Improvement Fees		2,089,337	
	Water Renewal & Replacement		765,156	
	Water Working Capital Fund		366,959	

Charles Town Sewer Department
Revenue & Expense Summary
2/28/2022

Annual Budget		Y-T-D Budget	Y-T-D Actual	Difference
	REVENUES			
2,340,000	CTUB Service Revenue	1,560,000	1,574,686	14,686
1,390,000	Sewer Service Revenue - Ranson	926,667	941,129	14,462
2,460,000	Sewer Service Revenue - JCPSD	1,640,000	1,672,040	32,040
40,000	Customer Forfieted Discounts	26,667	25,148	(1,519)
27,000	Customer Forfieted Discounts- RA	18,000	15,453	(2,547)
50,000	Customer Forfieted Discounts- PSD	33,333	27,241	(6,092)
42,000	Misc. Sewer Revenues	28,000	13,032	(14,968)
0	CIF & CAC Revenues	-	249,107	249,107
8,000	Interest Income	5,333	4,563	(771)
3,000	Sinking Fund Income	2,000	27	(1,973)
0	Checking Acct @ 6/30/21	-	2,046,245	2,046,245
6,360,000	**TOTAL REVENUES**	4,240,000	6,568,670	2,328,670
	EXPENSES			
20,000	Supplies & Expense	13,333	8,924	(4,410)
50,000	Maint of Service Connections	33,333	35,551	2,217
300,000	Maint of Collecting & Trans. Mains	200,000	105,275	(94,725)
355,000	Operation Labor	236,667	203,090	(33,577)
135,000	Power & Fuel	90,000	94,106	4,106
25,000	Supplies & Expense	16,667	9,287	(7,379)
250,000	Maint of Pump Stations	166,667	114,525	(52,142)
242,000	Operation Labor	161,333	150,093	(11,240)
130,000	Power - CT Plant	86,667	58,542	(28,125)
75,000	Power - TUI	50,000	51,525	1,525
10,000	Power - Deerfield	6,667	3,980	(2,686)
155,000	Chemical Expense - CT	103,333	110,022	6,689
20,000	Chemical Expense - TUI	13,333	4,990	(8,343)
35,000	Testing - CT	23,333	18,232	(5,101)
7,000	Testing - TUI	4,667	3,274	(1,393)
102,000	Supplies & Expense	68,000	65,267	(2,733)
120,000	Maint. Burns Farm	80,000	46,540	(33,460)
240,000	Maint. Treatment Plant - CT	160,000	63,231	(96,769)
80,000	Maint. Treatment Plant - TUI	53,333	52,665	(668)
15,000	Maint. Treatment Plant - Deerfield	10,000	8,798	(1,202)
212,000	Billing, Collecting & Accounting Labor	141,333	132,046	(9,287)
90,000	Billing Fees Expense	60,000	58,567	(1,434)
25,000	Bad Debt Expense	16,667	10,762	(5,904)
185,000	Admin. & General Salaries	123,333	111,613	(11,720)
150,000	Employee Insurance & Benefits	100,000	92,537	(7,463)
100,000	Employee Pension Expense	66,667	59,195	(7,472)
77,000	Payroll Taxes - FICA Tax Expense	51,333	46,560	(4,773)
26,000	OPEB (other post empl. benefits)	17,333	12,021	(5,312)

Charles Town Sewer Department
Revenue & Expense Summary
2/28/2022

135,000	Office Supplies & Expense	90,000	78,742	(11,258)
35,000	Maint. of General Property	23,333	12,605	(10,728)
60,000	Contractual Services - Engineering	40,000	33,147	(6,853)
32,000	Contractual Services - Accounting	21,333	17,112	(4,221)
170,000	Contractual Services - Legal	113,333	110,310	(3,023)
78,000	Contractual Services - Other	52,000	37,561	(14,439)
65,000	Transportation Expense	43,333	44,977	1,643
110,000	Insurance	73,333	65,460	(7,873)
36,000	Worker's Comp	24,000	19,376	(4,624)
30,000	Regulatory Commission Expense	20,000	2,252	(17,748)
71,000	Bond Administration Fees	47,333	25,498	(21,835)
10,000	Misc. General Expense	6,667	4,997	(1,670)
1,800,000	Depreciation Expense	1,200,000	1,200,000	-
325,000	Interest on Long Term Debt	216,667	163,367	(53,300)
0	Interest Expense	-	59,888	59,888
57,000	Amort. Of Debt Discount & Expense	38,000	38,000	-
6,245,000	**TOTAL EXPENSES**	4,163,333	3,644,509	(518,825)
115,000	**Excess (Deficit)**	76,667	2,924,162	
	Reconciliation to Cash:			
	Cash Balance @ 6/30/21		2,046,245	
	Disbursements To Date		(4,065,124)	
	Expenses		3,644,509	
	Deposits To Date		4,321,637	
	Revenues		(6,568,670)	
	CASH BALANCE 2/28/2022		2,302,758	
			2,302,758	Sewer Operating
			(0)	
	Sewer Capacity Improvement Fees		2,598,196	
	Sewer Renewal & Replacement		654,162	
	Sewer Working Capital Fund		704,947	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT

========== FUND TOTALS ==========	
50 WATER FUND	204,824.58
60 SEWER FUND	107,009.61
GRAND TOTAL:	311,834.19

TOTAL PAGES: 4

APPROVED BY: _____

APPROVED BY: _____

This Packet:	$ 311,834.19
Security Deposit refunds:	3,208.10
Sprint, check dated 3/09/22:	423.99
City of Charles Town, check dated 3/09/22:	16,442.09
Corporation of Ranson, check dated 3/09/22:	2,731.68
JC Kunkle & Assoc., check dated 3/10/22:	14,000.00
Total:	$ 348,640.05

Note:

Highlighted is for the Collection System Project;

Highlighted to be reimbursed from Water Surety Account

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SNYDER ENVIRONMENTAL SERVICES, INC	INSTALL BUTTERFLY VALVES W	WATER FUND	NON-DEPARTMENTAL	16,650.00
			TOTAL:	16,650.00
SOUTHERN CORROSION, INC	GS-12 MIXER INSTALLATION	WATER FUND	NON-DEPARTMENTAL	25,796.00
			TOTAL:	25,796.00
GERALD TAYLOR CO., INC.	VAC / TRANSPORT	WATER FUND	WATER	1,067.45
	SUPERVAC	SEWER FUND	SEWER	2,418.21
			TOTAL:	3,485.66
THE CI THORNBURG CO, INC.	5/8"SRII EXCHNG CHMBR RCKS	WATER FUND	WATER	544.00
	6"HYDRA-STOP, VLVINSRTN, R	WATER FUND	WATER	6,540.00
	5/8"SRII METER STRAINER	WATER FUND	WATER	199.78
			TOTAL:	7,283.78
FLORIDA DEPT OF FINANCIAL SERVICES	UNCLAIMED PROPERTY RY 2021	WATER FUND	NON-DEPARTMENTAL	44.90
			TOTAL:	44.90
UNITED BANK	WATER/SEWER BOND	WATER FUND	WATER	50.00
			TOTAL:	50.00
WAKEFIELD & ASSOCIATES INC	FEB COLLECTIONS	WATER FUND	WATER	111.12
	OVRPYMNT: ESPINOSA, M	SEWER FUND	SEWER	74.46
	OVERPYMNT: RUSSELL, B.	SEWER FUND	SEWER	101.81
	FEB COLLECTIONS	SEWER FUND	SEWER	111.13
			TOTAL:	398.52
WV STATE AUDITOR'S OFFICE	PRJCT#16720, PERRY& ASSOC	WATER FUND	WATER	278.00
	PRJCT#16720, PERRY& ASSOC	SEWER FUND	SEWER	278.00
			TOTAL:	556.00
WV WATER DEVELOPMENT AUTHORITY	#2017-175 INFRSTRCTR FNDPR	SEWER FUND	NON-DEPARTMENTAL	342.03
			TOTAL:	342.03
XYLEM DEWATERING SOLUTIONS, INC	HL4M TO CD225 CNVRSN	SEWER FUND	NON-DEPARTMENTAL	27,372.50
			TOTAL:	27,372.50

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT		AMOUNT
	304-876-2120-111514-4	WATER FUND	WATER		91.79
				TOTAL:	183.58
GUTTMAN ENERGY	W/E 3/13/22	WATER FUND	WATER		1,316.45
	W/E 3/13/22	SEWER FUND	SEWER		882.23
				TOTAL:	2,198.68
GWIN DOBSON & FOREMAN INC	WA RETAINER SVCS	WATER FUND	WATER		491.40
	DEERFIELD ASSESMENT	SEWER FUND	SEWER		2,597.73
				TOTAL:	3,089.13
INWOOD QUARRY, INC.	C2 PICKUPS: 3/09/22	WATER FUND	WATER		449.07
	C2 PICKUPS: 3/11/22	WATER FUND	WATER		467.50
	C2 PICKUPS: 3/14/22	WATER FUND	WATER		554.40
				TOTAL:	1,470.97
KABLE EXCAVATING, LLC	LOADER 963C RENTED 2/22/22	SEWER FUND	SEWER		1,065.00
				TOTAL:	1,065.00
MISS UTILITY OF WV, INC.	MESSAGE FEES: FEB	WATER FUND	WATER		547.40
				TOTAL:	547.40
PACE ANALYTICAL SERVICES, LLC	TESTING: WV0022349/001 MNT	SEWER FUND	SEWER		222.00
	TESTING: CT WKLY	SEWER FUND	SEWER		175.00
	TESTING: CT SASW WV002234	SEWER FUND	SEWER		166.00
	TESTING: WV0022349 MNTHLY	SEWER FUND	SEWER		57.00
	TESTING: TUSC WKLY	SEWER FUND	SEWER		90.00
				TOTAL:	710.00
PERRY & ASSOCIATES, CPA'S	PREPARATION OF AUDIT YE 20	WATER FUND	WATER		3,475.00
	PREPARATION OF AUDIT YE 20	SEWER FUND	SEWER		3,475.00
				TOTAL:	6,950.00
PRECISION PUMP & VALVE SERVICE, INC.	REPAIR AMERICAN MARSH 14WC	WATER FUND	NON-DEPARTMENTAL		16,626.00
	INSTALL AMERICAN MARSH PUM	WATER FUND	NON-DEPARTMENTAL		8,194.00
	NEW 10" CLAW VALVE	WATER FUND	WATER		9,142.00
	TWWTP TURBINE & INSTALL	SEWER FUND	NON-DEPARTMENTAL		2,845.00
				TOTAL:	36,807.00
CORPORATION OF RANSON	FEB UT COLLECTIONS	WATER FUND	NON-DEPARTMENTAL		2,771.52
				TOTAL:	2,771.52
RK & K ENGINEERS	TO RKK.006 NATHANIELDR WAE	WATER FUND	WATER		938.23
	TO5 SEWER MODEL	SEWER FUND	NON-DEPARTMENTAL		1,262.08
	TO12FOREST AVE/FAIRFAX CRS	SEWER FUND	NON-DEPARTMENTAL		3,725.13
	TO19 2021 CLLCTNSYSTM PRJC	SEWER FUND	NON-DEPARTMENTAL		25,706.92
				TOTAL:	31,632.36
ROSS H BARE	DEERFIELD PS SVC CLL	SEWER FUND	SEWER		1,225.00
				TOTAL:	1,225.00
SHENANDOAH SALES & SERVICE, INC.	WA TRCK-RPR WSHR TBNG, FUE	WATER FUND	WATER		3,079.36
	SEWER VEHICLE- SERVICED	SEWER FUND	SEWER		783.76
	SEWER VEHICLE- REAR BRAKE	SEWER FUND	SEWER		274.54
				TOTAL:	4,137.66

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
APPLE VALLEY TIRE	NEW TIRES-WATER TRUCK	WATER FUND	WATER	1,634.00
			TOTAL:	1,634.00
ASSURED PARTNERS	JAN RISK MNGMNT SVCS	WATER FUND	WATER	400.00
	JAN COURSE, MILEAGE, LODGI	WATER FUND	WATER	313.73
	JAN RISK MNGMNT SVCS	SEWER FUND	SEWER	400.00
	JAN COURSE, MILEAGE, LODGI	SEWER FUND	SEWER	313.73
			TOTAL:	1,427.46
AUTOZONE	WIPER BLADES	WATER FUND	WATER	62.18
			TOTAL:	62.18
CONSOLIDATED ELECTRICAL DISTRIBUTORS,	VFD'S FOR INTAKE PUMPS	WATER FUND	NON-DEPARTMENTAL	63,937.09
			TOTAL:	63,937.09
CHARLES TOWN SEWER	FEBRUARY FUNDING	SEWER FUND	NON-DEPARTMENTAL	12,944.12
			TOTAL:	12,944.12
CHARLES TOWN WATER	FEBRUARY FUNDING	WATER FUND	NON-DEPARTMENTAL	10,036.76
			TOTAL:	10,036.76
CHEMTRAC, INC	STMNG CRRNT ANYLSR @ WTP	WATER FUND	WATER	10,770.00
			TOTAL:	10,770.00
CITY ELECTRIC SUPPLY CO	TWWTP OUTPUT FLTR 55A	SEWER FUND	SEWER	2,789.68
			TOTAL:	2,789.68
CITY OF CHARLES TOWN	UB COLLECTIONS FEB	WATER FUND	NON-DEPARTMENTAL	15,647.24
	FLU SHOTS 2021	WATER FUND	WATER	75.00
	11/22/21 TREE RMVL	WATER FUND	WATER	750.00
	FLU SHOTS 2021	SEWER FUND	SEWER	150.00
	11/22/21 TREE RMVL	SEWER FUND	SEWER	750.00
			TOTAL:	17,372.24
CORE & MAIN	S70-6036X3/4CCBRSSDDL, FB1	WATER FUND	WATER	320.26
	ROAD REPAIRS	WATER FUND	WATER	922.28
	T373CBREPAIRLIDINSIDENEWST	WATER FUND	WATER	143.88
			TOTAL:	1,386.42
COYNE CHEMICAL	ZETAG 8868FS	SEWER FUND	SEWER	8,483.36
			TOTAL:	8,483.36
DEPT OF ENVIRONMENTAL PROTECTION	GRNDWTR,SLUDGE,WVNPDES FEE	SEWER FUND	SEWER	5,662.05
			TOTAL:	5,662.05
WV DEPT OF HEALTH & HUMAN SERVICES	FLOURIDE TEST	WATER FUND	WATER	15.00
	BACTERILOGICAL TEST	WATER FUND	WATER	60.00
	BACTERIOLOGICAL TEST	WATER FUND	WATER	120.00
	BACTERIOLOGICAL TEST	WATER FUND	WATER	80.00
	BACTERIOLOGICAL TEST	WATER FUND	WATER	20.00
			TOTAL:	295.00
ERA	PH: WASTEWATER	SEWER FUND	SEWER	266.14
			TOTAL:	266.14
FRONTIER COMMUNICATIONS	304-876-9970-121914-4	WATER FUND	WATER	91.79