# Board of County Commissioners

## Regular Meeting

### Commission Chambers

### 417 Gidding Street, Clovis, NM

### July 29, 2025 at 9:00 AM

## I. CALL TO ORDER

**Invocation**

**Pledge of Allegiance by Elias Ancira, Adam Kshir and Rachel Kshir**

**Salute to the New Mexico Flag by Elias Ancira, Adam Kshir and Rachel Kshir**

**Roll Call**

**Approval of Agenda**

## II. MINUTES APPROVAL

**Changes Made to Minutes - County Clerk's Office**

1. **Request Approval of Regular Commission Meeting Minutes of July 15, 2025 - Annie Hogland**
2. **Request Approval of Indigent Board Meeting Minutes of July 15, 2025 - Annie Hogland**

## III. RECOGNITION OF VISITORS AND PUBLIC INPUT FOR WHICH NO ACTION WILL BE TAKEN

***1.*** *Public comments will be limited to three minutes per speaker.*

***2.*** *Individuals will be limited to one presentation per meeting, and there will be a maximum of six (6) speakers on each subject.*

***3.*** *To avoid any possible violations of the Open Meetings Act, Commissioners will not respond to comments or answer questions.*

***4.*** *Questions or requests for information* ***in writing*** *should be directed to the County Manager during regular business hours.*

## IV. CONSENT AGENDA

*Items listed below are recommended by the County Manager for placement on the consent agenda. These items are placed on the agenda so that the Commission, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any proposal does not meet with the approval of all Commission members, or if a citizen so requests, that item will be heard when reached under the regular agenda.*

*Motion to place indicated items on the consent agenda by unanimous roll call vote.*
*Motion to approve or acknowledge all items on the consent agenda by unanimous roll call vote.*

1. **Request Approval on Interlocal Agreement Between the City of Clovis, New Mexico and the County of Curry, New Mexico on the 2024 Edward Byrne Justice Assistance Grant (JAG) Program Award - Sheriff Brockett**
2. **Request Approval of Program Agreement with New Mexico Cooperative Extension Services for a Term of July 1, 2025 to June 30, 2026 at an Amount of $124,213 - Lance A. Pyle**
3. **Request Approval of Participating in the GESA/Sackler Opioid Settlement and Authorizing County Manager Pyle to Sign Settlement Agreement(s) and/or Participation Forms – Daniel J. Macke**
4. **Request Approval of Participating in the Nine (9) Additional Defendants (Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharma, Zydus, and Sandoz) Opioid Settlement and Authorizing County Manager Pyle to Sign Settlement Agreement(s) and/or Participation Forms – Daniel J. Macke**
5. **Request Approval of Memorandum of Understanding with Christian Believers - Diana Cassidy**
6. **Request Approval on Memorandum of Understanding with W.D. Gattis Middle School - Diana Cassidy**
7. **Request Approval to Dispose of Non-Capital Inventory Items Per Attached Listing - Troy Hall**
8. **Request Approval to Dispose of Capital Inventory Item Per Attached Listing - Troy Hall**

## V. REPORTS OF BOARDS, COMMITTEES, DEPARTMENTS AND PRESENTATIONS

*No Actions will be taken on any reports, discussions, or other informational items.*

1. **Presentation of the Ranchvale Fire Department Yearly Report - Marcus Petroski**
2. **Presentation of the Countyline Fire Department Yearly Report - Dustin Fite**

## VI. ACTION ITEMS

1. **Request Action on Invitation to Bid No. 2025/26-01 Chip Seal and Overlay of Roads for the Curry County Road Department; Request Approval to Award Bid to the Responsible Bidder(s) and Authorize County Manager Lance A. Pyle to Execute the Contract(s) - Walon Jones**
2. **Request Action of Resolution 2025-65 Authorizing the Submission of a Community Development Block Grant (CDBG) Application to the Department of Finance and Administration/Local Government Division and Authorizing the Commission Chair to Act as the County's Chief Executive Officer and Authorized Representative in all Matters Pertaining to the County's Participation in the CDBG Program and Approval of Required Documents Related to the CDBG Grant Application - Kristian Price**

3. **Request Direction on Kevin Roberts Arena Expansion - Lance A. Pyle**

4. **Request Action on Resolution #2025-63 Certifying the Accuracy of Fiscal Year 2025 Final Quarterly Ending Balances as the Beginning Balances of the Fiscal Year 2026 Budget for Curry County - Lance A. Pyle**

5. **Request Action on Resolution #2025-64 Fiscal Year 2025/2026 Final Budget Adoption - Lance A. Pyle**

## VII. COUNTY COMMISSIONER'S REPORTS

*No Actions will be taken on any reports, discussions, or other informational items.*

## VIII. COUNTY MANAGER'S REPORT

*No Actions will be taken on any reports, discussions, or other informational items.*

## IX. INDIGENT BOARD MEETING

1. **Request Action on La Casa Dental Claims for the Month of June 2025 in the Amount of $1,249.95 - Lance A. Pyle**

2. **Request Approval of Plains Regional Medical Center Claims in the Amount of $2,499.42 - Lance A. Pyle**

## X. FUTURE AGENDA ITEMS

## XI. EXECUTIVE SESSION

**Authority for Closure: Discussion of Limited Personnel Matters Pursuant to NMSA 1978 10-15-1 H(2) under Article 6 of the Management Agreement with OVG**

## XII. ADJOURNMENT

**Next Commission Meeting is Scheduled for Tuesday, August 19, 2025**

***If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in a hearing or meeting, please contact the Curry County Manager at 575-763-6016 at least one (1) week prior to the meeting or as soon as practical. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Curry County Manager at 575-763-6016 if a summary or other type of accessible format is needed.***

II.1

Clerks Department

**TO:** Board of County Commissioners
**FROM:** Annie Hogland
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval of Regular Commission Meeting Minutes of July 15, 2025 - Annie Hogland**

Prepared by Kaitlin Bentley
Last updated on 07/22/2025

**ATTACHMENTS:**

- 071525 Regular.pdf

**I – CALL TO ORDER**

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Brad Bender | Chairman | Present | 9:00 AM |
| Dusty Leatherwood | Vice Chairman | Present | 9:00 AM |
| Fidel Madrid | Commissioner | Present | 9:00 AM |
| Seth Martin | Commissioner | Present | 9:00 AM |
| Kyle Cain | Commissioner | Present | 9:00 AM |

**Invocation**

**Pledge of Allegiance and Salute to the New Mexico Flag by Gabrielle Chavez, Brooklyn Gulley, and Adalynn Gulley.**

**Approval of Agenda**

Bender requested Consent Agenda Item 18 be heard as Item 6 as an Action item, under Action Item (IX); Consent Agenda will now have 19 items.

**Martin moved to approve agenda as amended.**

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| **RESULT:** | **APPROVED BY VERBAL VOTE [UNANIMOUS]** |
| **MOTION:** | Seth Martin, Commissioner |
| **SECOND:** | Dusty Leatherwood, Vice Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**II – MINUTES APPROVAL**

**Changes Made to Minutes – County Clerk's Office –** No Changes.

**1. Request Approval of Regular Commission Meeting Minutes of June 12, 2025 - Annie Hogland**

**2. Request Approval of Indigent Board Meeting Minutes of June 12, 2025 - Annie Hogland**

**Cain moved to approve Minutes Approval Items 1-2.**

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| **RESULT:** | **APPROVED BY VERBAL VOTE [UNANIMOUS]** |
| **MOTION:** | Kyle Cain, Commissioner |
| **SECOND:** | Dusty Leatherwood, Vice Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**III – RECOGNITION OF VISITORS AND PUBLIC INPUT FOR WHICH NO ACTION WILL BE TAKEN** - None

**IV – PROCLAMATIONS**

**1. Request Proclamation Declaring July 16, 2025 as New Mexico's 988 Suicide & Crisis Lifeline 3-Year Anniversary – Legacy Kirven and Magaly Gonzalez**

Kirven and Gonzalez, both Summer Program interns with the Curry County Grans Department, presented and read aloud proclamation. Since its launch three years ago, 988 to date has answered 95,428 calls from New Mexicans, and in the calendar year of 2024, answered 311 calls from Curry County residents seeking support. The Curry County Substance Use and Behavioral Health program is committed to increasing awareness and utilization of New Mexico's 988 Suicide & Crisis Lifeline and its capacity-building resources with the continued support of Curry County Elected Officials, Curry County Grants Department, and vital community partners. The Commission encouraged all citizens to seek support by connecting with 988 if themselves or a loved one is experiencing mental health distress or concerned about alcohol or drug use. **Chairman Bender stated it is hereby proclaimed.**

**V – CONSENT AGENDA**

**1. Request Ratification of Line-Item Transfer of $1,527 from Commission Buildings & Land 401-12-5613 to Commission Bank Charges 401-12-5530 and Transfer of $3,443 from Commission Insurance Deductible 401-12-5214 to Commission Group Insurance 401-12-5107 - $2,767, NMFA Interest 401-12-5576 - $650 and NMFA Admin Fee 401-12-5577 - $26 - Lance A. Pyle**

**2. Request Ratification of Intergovernmental Agreement with the New Mexico Aging and Long-Term Services Department in the Amount of $52,736 for Services Provided for the Foster Grandparent Program and the Retired and Senior Volunteer Program – Ben Roberts**

**3. Request Approval on Resolution #2025-55 and Agreement Approving Participation in the Programs of the Eastern Plains Council of Governments (EPCOG) for Fiscal Year 2025-26 at the Amount of $8,415 with Commissioner Fidel Madrid as Designated Representative and Kyle Cain as the Alternate - Lance A. Pyle and Sandy Chancey**

**4. Request Ratification of Line-Item Transfer of $450 from Commission Office Supplies 401-12-5219 to Commission Printer/Copier Repairs 401-12-5531 in the Amount of $449 and to Commission NM Retiree Health Insurance 401-12-5110 in the Amount of $1 - Lance A. Pyle**

**5. Request Ratification of Resolution #2025-59 Authorizing Budgetary Adjustments and Revisions to Increase Budget Revenue and Expenses in ARPA Fund #775 by Twenty-Two Thousand Sixty-Eight Dollars ($22,068) to Account for Interest Income - Troy Hall**

**6. Request Approval of the FY26 Curry County DWI Task Force Bylaws – Edward Spalione**

**7. Request Approval of Annual Maintenance/Support Agreement between Terralogic Document Systems and Curry County for Clerk's Office Recording Software for Period Beginning August 1, 2025 through July 31, 2026 in the Amount of $7,068.79 - Annie Hogland**

**8. Request Acceptance and Approval of Grant Award for the FY26-FY27 Juvenile Justice Advisory Continuum (JJAC) in the Amount of $119,301 for the Period Ending June 30, 2027 and Authorizing a 40% In-Kind Match in the Amount Not to Exceed $47,720.40 During the Two-Year Period - Kristian Price**

**9. Request Ratification of Acceptance and Approval of Grant Award for the FY26 Recycling and Illegal Dumping (RAID) Program in the Amount of $28,220 for the Period July 1, 2025 - June 30, 2026 and Authorizing the County Manager to Execute the Contract Once Received - Kristian Price**

**10. Request Approval of Professional Services Contract Between the Curry County and Morrison Associates for the DWI Program with a Term Through June 30, 2026 at $19,644.70 - Edward Spalione**

**11. Request Acceptance and Ratification of Grant Award and Agreement for the FY26 Clean and Beautiful Program in the Amount of $4,450 for the Period July 1, 2025 - June 30, 2026 - Karina Baeza**

**12. Request Approval of Resolution #2025-61 to Increase Revenue Budget in Various Funds by Two Million Ninety-Nine Thousand Five Hundred Forty-Four Dollars ($2,099,544) to Align with Actual Receipts – Troy Hall**

**13. Request Approval of Resolution #2025-62 Authorizing Budgetary Adjustments and Revisions to Capture the Actual Receipts and Disbursement of Pass-thru Tax Accounts and Fiduciary Funds Collected During Fiscal Year 2024/2025 - Troy Hall**

**14. Request Approval of Accounts Payable Checks #154576 thru #155058; Payroll Checks #53311 thru #55481; Accounts Payable check 132; Direct Deposit Payroll Checks #84282 thru #84669; Purchase Card Expenditures 4/14/25 thru 6/12/25 for a Total of $6,539,353.29 – Troy Hall**

**15. Request Approval of Intergovernmental Agreement IGA #26-924-00096 with the State of New Mexico Public Education Department (PED) to Provide the FY26 Summer Enrichment Internship Program in the Amount of $125,000 - Darian Roybal**

**16. Request Approval to Dispose of Non-Capital Inventory Items Per Attached Listing - Troy Hall**

**17. Request Approval to Dispose of Capital Inventory Items Per Attached Listing – Troy Hall**

**18. Request Approval of FY26 Scope of Work for the Curry County Health Council Through the New Mexico Department of Health in the Amount of $67,995 and Authorizing the County Manager to Execute the Contract - Kimberly Richter**

**19. Request Approval of Participating in the Purdue Plan Opioid Settlement and Authorizing County Manager Pyle to Sign Settlement Agreement and/or Participation Form – Daniel J. Macke**

**Martin moved to place items 1-19 on Consent Agenda.**

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| **RESULT:** | **APPROVED BY ROLL CALL VOTE [UNANIMOUS]** |
| **MOTON:** | Seth Martin, Commissioner |
| **SECOND:** | Dusty Leatherwood, Vice Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**Martin moved to approve items 1-19 on Consent Agenda.**

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| **RESULT:** | **APPROVED BY ROLL CALL VOTE [UNANIMOUS]** |
| **MOTON:** | Seth Martin, Commissioner |
| **SECOND:** | Fidel Madrid, Commissioner |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

## VI - PRESENTATIONS

**1. Presentation of Intern Certificates of Completion – Chairman Bender and Lance A. Pyle**

The following interns were presented certificates of completion: Maxwell McArthur, Jessica Gonzalez, Gabrielle Foggie, Remington Baker, Sophia Medellin, Johannah Lombrana, Isabel Abril, Karely Baeza, Alexis Sena, Dayanara Vega, Keleigh Jones, Alexandra Northcutt, Murlene Bair, Jordyn Truesdel, Ava Alhambra, Joshua Healer, Jaime Truesdel, Brooke Renteria, Nevaeh Moore, Anahi Munoz, Anesa Maltos, Benson Cross, Marie Bair, Denny Turner, Magaly Vargas Gonzales, Noah Stanfield, Shaylee Priest, Abigail Chandler, Legacy Kirven, Joslyn Phillips, Noah Bender, Kimberly Morris, Trevin Yeary, Max Sena, Ayden Vancleave, Tylee Hill, Aislyn Wade, Ruben Lopez, Joel Lombrana, Gavin West, Dreah Bailon, Liliana Chavez, Carisima Garcia, Anaiya Greene, Mai Nguy, Andre Garcia, Evan Brunson, Jourdn Ulibarri, DeAndre Patton, Estrella Sierra, Kingston Gutierrez, Jordan Thomas, Chantel Cooper, Charlei Hudson, Hailee Nieves, Jackie Miranda, Jasmine Phillips, Marcos Valadez, Juan Ramirez, Katy Morris, Khylee Borjas, Konor King, Parker Bass, Peyton Bass, Shawna Hatcher, and Sheena Lumbao. Program Coordinators assisted in the presentation: Shannon Royal, Lacey Field, Makinzie Glascock, Katherine McArthur, and Catherine Cobb. The following interns spoke about their experience participating in the program: Noah Bender, Remington Baker, Katy Morris, Noah Stanfield, and

Evan Brunson. The following business partners spoke about the experience hosting the interns: Holly Aragon from Just Kiln Me Now, Mandi Aberle and Lisa Kia from Allegiance K-9, Sheri Carpenter from Making Melodies, and Amy Wyatt from the City of Clovis Youth Program.

**2. Update from New Mexico Department of Transportation (NMDOT) on Projects in Curry County – Francisco Sanchez, P.E.**

Sanchez provided update on current and upcoming projects stating US60 and Grand is in the final phase of construction and is expected to be complete around November, weather permitting. There has been a delay in the construction of the traffic signal at US60 and CRN. The delay is due to the ordering of new mask arms to meet additional clearance and make clearance for the standards of the power company. Completion is expected at the end of the year. NMDoT is working towards a solution for SR77 as the next challenge will be finding the funding. Sanchez has suggested enhancing signage for the public until that road can be addressed. NMDoT submitted recommendations for the Transportation Project Fund and selections will come out within a month. Sanchez explained the Transportation Project Fund is funded out of the Motor Vehicle excise tax with around $50 to $55 million for local government entities. Sanchez: this year the legislature approved another $37 million, totaling around $90 million; with around $15 million to distribute to local partners, cities and counties for this year's round of TPF. Projects coming up for construction: NMDoT is entering the final phase of US60, from Main Street passed CRL, and will be bid the summer of July 2026. NMDoT continues to work with Texico and TXDoT on the overpass project. The study is complete for the reconstruction improvements of US60, from Clovis to Fort Sumner, and will be sent to design. Design cost is approximately $12 million, and is estimated at approximately $300 million for construction. Sanchez states he continues to work with legislators for funding. Sanchez states the NMDoT received zero funding last year from last year's legislative session. Sanchez states the NMDoT will continue to advocate with the County for significant projects throughout the area. Cain and Leatherwood voiced their concern over SR77; both Cain and Leatherwood suggested some kind of work be done and that warning signs will not be enough to keep someone from getting killed. Sanchez stated he would look to see how that road can be better maintained. Martin asked if the project in Texico is fully funded. Sanchez: yes, NMDoT and TXDoT partnered in submitting and received an $80 million federal railroad grant; NMDoT is paying the match and the project is scheduled to be bid in FY29. Martin stated the current state administration is battling with the federal government and poke of the possible struggle of receiving future federal funding moving forward. Sanchez: NMDoT has not yet seen the monetary challenges between the state and federal government, but stated every year lost is two years lost in project development for NMDoT. Bender spoke regarding the railroad crossing at US60/84 and Norris stating constituents have voiced concerns about the minutes allowed to block the crossing. Sanchez stated the NMDoT has minimal input on railroad operations and enforcing compliance.

**3. Update on Assistance to Curry County Communities – Sandy Chancey**

Chancey provided an update on the assistance of EPCOG to the County communities. EPCOG is currently working along with Southwest Environmental Finance Center (SEFC) and the Rural Community Assistance Corporation (RCAC) to reestablish the Longhorn Estates Water Cooperative, who had been contacted by the Environment Department as being severely out of compliance and at risk of having its well locked. Board of Directors are: Michelle Carrera president, Bob Turns vice president, Selena Soto secretary, Kristine Espinoza treasurer, and Cesar Salas member at large. Training include boar training, public water systems, and basic board governance and compliance training. EPCOG also connected Texico with RCAC and SEFC to assist with a preliminary engineering report. EPCOG is assisting the Village of Grady, who has experienced staff turnover, with job descriptions, updating personnel policy, and acting as a liaison between Grady and Non-MetroAAA senior services. Chancey explained, in the past, the Village of Grady along with five other communities, were under one contract. Now each community will have its own contract for senior services and EPCOG will assist in those contracts. EPCOG is assisting the Village of Melrose by providing funding through the Capacity Building Grant for staff training. Chancey states the plan is to offer stipends for training purposes once the new Capacity Building grant is received. Chancey is assisting Price with the CDBG Grant application due August 19. Chancey states EPCOG is ready to close out the grant for the elevator rehabilitation. Martin stated he had spoken with a constituent on CR5 regarding access to water, and Martin will provide Chancey with the gentleman's contact information.

**4. Annual Presentation from Arise Sexual Assault Services (Arise) – Sarah Long**

Arise serves as a 24/7 local resource for survivors of sexual assault, child abuse, domestic violence, etc. serving 6 counties: Quay, De Baca, Roosevelt, Curry, Harding, Union. Resources include Advocacy, SANE, Counseling, and Outreach & Prevention, all with the highest confidentiality. In FY25, Outreach and Prevention included outreach and awareness trainings (310 youth and 332 adults reached), 18 sessions of education and prevention trainings (337 youth and 34 adults reached), and 27 outreach and prevention events (3655 people reached).

**5. Update on Texico and County Partnership on Water System Improvements – Ben Roberts and Mayor Autrey**

Roberts: the County has two separate agreements with Texico for assistance on water system improvements. First being the use of the reauthorized funds from capital outlay starting out with $1,598,000. So far $225,793 has been spent and currently there is around $87,000 encumbered

on parts waiting to come in, which leaves $1,284,624 remaining. Funds were spent on parts such as meters, meter reading equipment, pump repairs and replacements, and valve replacements. Second agreement is the Rural Infrastructure Program loan in the amount of $1.5 million and a grant for $.5 million totaling $2 million combined. Those funds have yet to be spent. Next week Roberts has a meeting to with the engineer in Texico, to evaluate the system and come up with a plan and priority list to utilize those funds. Mayor Autrey added that Texico is about 80% complete in replacing its meters, work on meter software continues, several wells have needed repairing, and the new meters are now reading water usage correctly. Martin asked if these funds will be spent timely. Roberts stated the goal is to utilize those funds now with 35% of the loan funds having to be spent before utilizing grant funds. Cain asked Autrey about the relationship between Texico and EPCOR. Autrey: EPCOR is currently operator on record and being utilized in its advisement capacity. Cain suggested Texico continue to utilize EPCOR in its advisement role until Texico is able to function on its own. Cain asked how many gallons of water are being pumped currently. Autrey: 80 to 90 gallons. Autrey added audits are up to date. Martin asked if there has been much push back due to the rate increase. Autrey explained push back has come more from commercial than residents.

**6. Update on Texico Annexation Proposal – Mayor Autrey and Councilor Autrey**

Autrey explained the reason for the annexation is to provide a long-term water source for residents within the annexed area who are currently hauling water. Autrey: If the properties are annexed in, then Texico can submit applications for grant funding, and potentially receive gross receipts tax and revenue from the added properties. Autrey added the city Waste Water Treatment Plant, all city wells, and landfill will be inside city limits. Texico would like to provide future growth for commercial, industrial, and resident land owners. Martin noted he was against the size of this city limit expansion and asked what it would do to the school district. Autrey: the school district is much larger than the City of Texico. Cain voiced his concern of the school district growing stating the City of Texico is landlocked and has no room for growth. Cain added there are many who will not move into Texico due to lack of water. Autrey: there is no water at this point but there is an agreement between EPCOR and NM Rural Water Authority to pump 32 gallons per minute through the lateral line once it is built and until there is surface water. Autrey did not understand why the Commission was against city growth when there are many out of district children attending Texico Schools. Martin: the fear is not growth but the concern that the infrastructure is not there to support future housing. Autrey reiterated there are funds now and possible future funding available to help address infrastructure. Bender asked if there was any opposition toward the annexation proposal within the City Commission. Autrey: no. Cain confirmed with Autrey to anticipate increases in rates. Bender asked for the timeline. Autrey explained the petition is to be presented on or before August 12 and to be voted on by the City Council by August 26. If approved, the city will begin its process moving forward.

**VII – ACTION ITEMS**

**1. Request Action of Curry County's Mission Statement – Kristian Price**

Price: A mission statement is an essential tool that helps organizations define their purpose, values, and long-term goals. It provides clarity for both the community and County staff by highlighting the priorities set forth by the Commission. In addition, mission statements are often required for grant applications. The County is preparing to apply for the Outdoor Equity Fund grant program by July 31, 2025, which requires submission of an official mission statement. Proposal: *"The mission of Curry County, New Mexico, is to serve its residents and visitors with integrity and excellence by delivering quality public services, promoting public safety and health, sustainable economic growth, and community development - all while remaining rooted in our rich heritage and rural values."* Mission Statement Committee Members: Darian Stanfield, Troy Hall, Ben Roberts, Ben McDaniel, Todd Ulses, Edward Spalione, Kristian Price. Price requested Commission formally approve the proposed statement.

**Martin moved to approve Curry County's Mission Statement.**

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| **RESULT:** | **APPROVED BY VERBAL VOTE [UNANIMOUS]** |
| **MOTON:** | Seth Martin, Commissioner |
| **SECOND:** | Kyle Cain, Commissioner |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**2. Request Direction and Approval of Selected Project for the 2025 Community Development Block Grant (CDBG) Application - Kristian Price**

Price stated three pre-project selection meetings were held: Clovis, Melrose, and Grady. At the Clovis and Melrose meetings, Price and Chancey were the only two in attendance, and in Grady there were 10-12 attendees. At the Grady meeting, the following projects were requested: where sober living facility, bee hive assisted living facility, improvements to Curry Road N, all weather road improvements to Curry Roads A through U, widening a state road, and housing projects. The project Price and Chancey would like to move forward with on the application is the Curry County Adult Detention Center Shower Renovation, previously presented during Tyler Kelley's capital outlay request presentation. Project work would include removal of all old tile/cinderblock showers and replace them with new stainless steel cabinets. 2 of 6 pods at ADC have ADA compliant showers; this project would provide for at least 1 ADA compliant shower in each pod.

Chancey added that most of the projects requested at the public meeting in Grady were not eligible for CDBG Funding.

**Bender moved to approve selected project for the 2025 Community Development Block Grant (CDBG) Application.**

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| **RESULT:** | **APPROVED BY VERBAL VOTE [UNANIMOUS]** |
| **MOTON:** | Brad Bender, Chairman |
| **SECOND:** | Kyle Cain, Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

*Chancey: Application is not limited to a dollar amount; Curry County's match will be 10%, as it always has been.*

**3. Request Action on Resolution #2025-44 Appointing the Members of the County Board of Registration – Annie Hogland**

Hogland presented proposed resolution for the purpose of appointing the 5-member County Board of Registration, for a term through June 2027. The County Board of registration is responsible for convening in March of odd numbered years to conduct the National Voter Registration Act (NVRA) process, also known as the purge, pursuant to state and federal law.

The next time the board will convene is March of 2027. The 5 proposed board members: Edith Ann Bradley, Robert Hammock, Steve North, Patricia Rojas-Natividad, and Ellen Rutter. All 5 named meet the qualifications as prescribed by the election code. 4 of the individuals are current Board Members, and all 5 serve as Election Workers and/or Third-Party Voter Registration Agents in Curry County, proving their familiarity and commitment to our voters and election process. Hogland stated it is privilege to work with the board of registration and each of the individuals; recommended approval.

**Cain moved to approve Resolution 2025-44.**

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| **RESULT:** | **APPROVED BY ROLL CALL VOTE [UNANIMOUS]** |
| **MOTON:** | Kyle Cain, Commissioner |
| **SECOND:** | Dusty Leatherwood, Vice Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**4. Request Action of Resolution #2025-56 Designating the Location of Election Day Polling Places for all Statewide Elections Conducted in 2026 and 2027 – Annie Hogland**

Hogland presented proposed resolution, stating the statewide elections include Primary and General Elections, as well as the Regular Local Elections held in November of odd-numbered years. Precinct numbers associated with polling places serve as an illustration of the area, and that no more than ten precincts are served by each location, however, all polling locations are Voter Convenience Centers (VCC), meaning Curry County voters can vote at any designated polling location in Curry County, regardless of what precinct they reside in. All locations meet statutory guidelines, and there are no changes to the locations in comparison to current resolution.

**Madrid moved to approve Resolution 2025-56.**

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| **RESULT:** | **APPROVED BY ROLL CALL VOTE [UNANIMOUS]** |
| **MOTON:** | Seth Martin, Commissioner |
| **SECOND:** | Fidel Madrid, Commissioner |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**VIII – REPORTS OF BOARDS, COMMITTEES, DEPARTMENTS AND PRESENTATIONS**

**1. Presentation of the Broadview Fire Department Yearly Report – Daniel Edwards**

Edwards: Department currently has 16 active members. Responded to 16 calls, 9 of which were fires. Recently completed addition of new fuel shed at station. New tanker is expected to be received in the next couple of months.

**2. Presentation of the Field Fire Department Yearly Report – Cody Moberly**

Moberly: 8 active members; responded to one fire. Department is looking forward to completion of addition to building and new communication tower, both to be complete in the next few weeks. State Fire Marshall is visiting in a few weeks; Field Fire Department will be working to garner more funding, hopeful or new hydrant.

**3. Adult Detention Center Restrictive Housing 2025 Second Quarterly Report Pursuant to House Bill 364 – Joe Alaniz**

Lujan presented report in accordance with New Mexico House Bill 364, to provide the required data regarding Restrictive Housing population at the Curry County Adult Detention Center. During the 2nd Quarter of 2025, no detainees, were placed in Restrictive Housing due to a Serious Mental Health Diagnosis as a primary rea on for referral. All individuals placed in Restrictive Housing were offered a minimum of two (2) hours of out-of-cell time per day, including opportunities for recreation. Curry Cunty Adult Detention Center remains committed to maintaining compliance with all mandated requirements outlined in HB 364.

**4. Detention Center Report June 2025 – Joe Alaniz**

New hires: 1; promotions: 0; detention officer vacancies: 19. June 2025 Population Data Average Daily Count Population: 161 Detainees; total detainee bookings: 132; total new first-time bookings: 37; total previous bookings: 95; total males booked: 93; released males: 94; total females booked: 35; released females: 34; total male felonies: 433; total female felonies: 121; total male misdemeanors: 404; total female misdemeanors: 214; total sentenced detainees: 20; out of state fugitives: Program Spotlight: Litter Abatement Program was a successful collaborative

community improvement initiative between the City of Clovis and Curry County. CCADC provided manpower through detainee work program; city and county supplied cleanup materials and compensation for participating detainees. Each day, the detainee work crew covered several miles to remove large volumes of litter and debris. Detainee workers consistently demonstrated professionalism, teamwork, and a strong work ethic. Both Staff and detainee efforts contributed to a safer, cleaner community and were carried out without any incidents, highlighting the value of collaboration and structured rehabilitation opportunities. Events: CCADC continues to facilitate and manage approved and scheduled attorney access with their clients, in June: 55 attorney phone calls, 30 attorney on-site client visits, 10 rehabilitation services phone calls, and 1 detainee transported to a rehabilitation program. Detainees continue to visit with loved ones via video visitation on the tablets; 468 detainee video visitations in the reporting month. CCADC Volunteer Program continues to offer a variety of faith-based and personal growth opportunities, including baptisms, with 6 baptisms performed in June. Staff also continues to assist in delivering religious materials and other articles to detainees to facilitate the practice of their designated faith. The CCADC continues to facilitate the Detainee Medication Assisted Treatment Program. In June, 7 participants were approved for substance abuse medications as well as additional counseling two times a week within the detention center. There are 3,339 educational and self-help resources available to the CCADC detainee population. In June, 7,129 learning items were completed. Employee Development/Facility Training: Several CCADC administration team members attended audit training with the Dona Ana Detention Administration team, focusing on Quality Assurance, SORT, and PREA. Staff completed monthly NM Counties Risk Awareness Program Training, as well as annual training conducted on Suicide Prevention, Detainee Rights, and Interpersonal Communication. Overtime Report from June 7-21, 2025 time and half above 86 hours: 419.58 hours. June 2025 Juvenile Detention Billing Total: $72,175.00; Lea County Juvenile Detention Center, 9 Detainees, 117 Days: $35,100.00; Bernalillo Youth SVC, 2 Detainees, 62 Days: $13,950.00; Dona Ana County Juvenile Center, 2 Detainees, 42 Days: $8,400.00; San Juan County Juvenile Center, 1 Detainee, 31 Days: $14,725.00. June 2025 Adult Detention Billing Total $24,824.00; NMDOC $9,628.00; Adult Probation and Parole $15,196.00.

**5. Presentation of Events Center and Fairgrounds Financial Statements Ending April 30, 2025 – Kyle Messick**

Messick provided update stating OVG360 was behind on financial reporting due to the switch of financial software as well as the hiring of a finance director. Messick noted the agenda packet shows both March and April. Events hosted for both months was 8. Event revenue $59,808; Gross profit $80,473; Net loss $597,181. Messick: Was projected to be $143,600 over budget by the end of the year; now is $87,147 over budget through April. Events in March: OTRA, Ag Days, Lion's Club Gun Show, CBT Barrel Race, and US TRC Team Roping. Events in April: High School Rodeo, NM State Animal Rescue Training, and Clovis Music Festival.

**6. Presentation of Events Center and Fairgrounds Financial Statements Ending May 31, 2025 – Kyle Messick**

Messick provided report stating May began with Pioneer Day's Rodeo which did not perform well financially as previous years. Utilities were up $5,700 due to construction, abnormal projects, and colder weather. Events: two graduations, and Pioneer Day's Rodeo. Leatherwood asked how events may make up the deficit. Messick: financials seem to be trending towards lowering the deficit but there are not enough months left. Leatherwood asked if the County would continue to see that trend. Messick feels like the budget recently presented is attainable. Cain asked how the time and man power effects income to host events between the Pioneer Day's Rodeo from years past. Messick: attendance and concession sales are not affected; the issue is the turnaround of labor and flipping for the next event. Martin asked how cost saving has contributed to positions not being filled. Messick: the finance position was filled for April and May, so there was only one position open; the only other increase was part-time labor to make up for missing operations. Next year's budget is trending to be more efficient toward labor. Marin asked if overlapping events have become a problem. Messick: scheduling has been good so far. Bender asked about online ticket sales. Messick: there has not been a lot of traffic but advertisements are out. Messick added there will be an express lane for online tickets at the ticket booth and online tickets will be sold at last year's prices. Bender questioned the advertisement in towns hundreds of miles away vs locally. Messick: OVG360 is required to spend 50% of the lodger's tax advertising outside of a one-hundred-mile radius. Bender asked if Pyle has reviewed the late financial statements. Pyle is still waiting for the month of June financial statements which should be available in the next few days. This will tell the County how much will need to be transferred to the operating account outside of the budget. Leatherwood confirmed there were no problems with the recent rodeo due to rain.

**7. Road Department Report – Walon Jones**

Jones reported completed work on CR C from CR 19 to CR 22. Work is being done on CRC from CR 22 to CR 24; Jones noted the caliche projects are currently on hold due to the nearest caliche material available being outside of Melrose. Lansford's pit, closest pit to the project, did not meet spec. It would cost $10,000 more to haul from the Melrose pit to the project. Funds are not budgeted to haul caliche. Caliche projects have different timelines to meet and Jones hopes to hear something regarding caliche soon. Martin asked what the problem with the spec. Jones explained the larger size of in rock that causes issues with maintenance. Road Department is working on CR 6 from US 70 to CR F; Jones provided Commission with photographs; the

department will patch the area and continue to do so until the area starts to dry out, if remedies do not work, the road will require a complete redo from US 70 to CR F. CR 15 from CR K to NM 209 is ready for caliche; currently working on CR 5 from US 70 to CR I; and the department will be ready for about 5 miles of caliche at the end of next week to be hauled. Twelve projects: CAP24, Safe Streets, and ten out of the eleven DHSEM projects have been closed out since the last Commission meeting. Jones has applied for the new Safe Streets and Roads for All Grant, if approved, it will go towards an index study to help with the 5-Year Road Plan, and intersection signs countywide. Miles worked 304.94, including 79.37 miles of shredding, 53.75 miles of patching, and 151.28 miles of blading. Crew have been working overtime for blading last week with 8-10 employees work scheduled to work overtime Friday and Saturday. Staff were able to work Friday, but not Saturday due to weather. This week, 10 staff are scheduled to work overtime Friday and Saturday, and all 10 blade men are scheduled to work three hours overtime throughout the week. There is one equipment operator position open; there was an interview last week, and the position should be offered today. One road grater is down do to transmission issues. Wagner has provided a spare for the meantime at no cost to the County. Jones: the road widener was has come in and was used on CR19. The water tanker should be in next week. An equipment Roadeo was held during the NM Counties Conference with 100 participants from around the state. Jones received several compliments about the facility and events during the conference.

**IX – ACTION ITEMS**

**1. Request Action on Resolution #2025-53 for Local Government Road Fund Project L200677, Total Costs of Project will be $354,785.00 with County In-kind Share of $88,696.00 for Curry Road O from Curry Road 6 to State Road 467, Curry Road 23 from Curry Road I to Curry Road H, Curry Road 5 from US 70 to Curry Road I, and Curry Road C.2 from Curry Road 10 to State Road 523, This Agreement Terminates on December 31, 2026 - Walon Jones**

**Martin moved to approve Resolution #2025-53.**

| | |
|---|---|
| **RESULT:** | **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]** |
| **MOTON:** | Seth Martin, Commissioner |
| **SECOND:** | Kyle Cain, Commissioner |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**2. Request Action on Resolution #2025-54 for Local Government Road Fund Project L200664, Total Costs of Project will be $197,249.00 with County In-kind Share of $49,312.00 for Curry Road 10 from Curry Road G to Curry Road E, This Agreement Terminates on December 31, 2026 - Walon Jones**

**Cain moved to approve Resolution #2025-54.**

| | |
|---|---|
| **RESULT:** | **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]** |
| **MOTON:** | Kyle Cain, Commissioner |
| **SECOND:** | Dusty Leatherwood, Vice Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**3. Presentation and Request Action on Cannabis Excise Tax Projects for Fiscal Year 26 – Lance A. Pyle**

Pyle: Cannabis Excise Tax Funds are kept in a separate fund; each fiscal year County departments submit requests for and requests are reviewed by Commission for approval and allocation of funds. Total Requested: $76,382.81; Total Available: $89,423.00. Requests: Misdemeanor Compliance Program - $1,000: Build & stock a hygiene and wellness wall for clients. To include travel sized products. Substance Use & Behavioral Health - $1,000: Purchase food and beverage for committee meetings. The funding agency doesn't allow for this type of purchase under the grant. Health and Wellness Programs - $2,500: Purchase of six (6) raised galvanized beds, 54 bags of potting soil, several feet of cloth, and various seeds for the Learning Garden located at 913 Mitchell Street. DWI Program - $8,716.91: Polydrug Event Kit to include crossfade effects showcasing alcohol and THC intoxication. Purchase BACtrack breathalyzers and mouthpieces to use during school social events. Purchase wristbands for planned designated driver program. Sheriff's Office - $63,165.90: Purchase a vehicle for the Sheriff's Office to use for community outreach and recruiting. Bender asked if the vehicle for the Sheriff's Office could go out for bid, perhaps for more discounts. Brockett is open to suggestions, would like the vehicle for outreach/recruitment for County Fair in August. Leatherwood asked if there needs to be a cushion in this account. Pyle: Funds are rolled over if not spent, don't have to allocate all of the fund. Pyle stated due to previous instances of the state miscalculating excise tax, best practice is to keep a cushion to resolve any similar instances.

**Leatherwood moved to approve the Cannabis Excise Tax Projects for Fiscal Year 26.**

| | |
|---|---|
| **RESULT:** | **APPROVED BY VERBAL VOTE [UNANIMOUS]** |
| **MOTON:** | Dusty Leatherwood, Vice Chairman |
| **SECOND:** | Fidel Madrid, Commissioner |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**4. Request Direction on Kevin Roberts Arena Expansion – Lance A. Pyle**

Pyle: Commission previously approved this project as priority number two on the County's Infrastructure Capital Improvement Plan. County also applied for a grant through the State of NM Tourism Department; request was for $500,000 with a $70,000 match; County was notified on

June 27 that the application was not successful in receiving the grant. Preliminary budget included $570,000 for the project. Request before Commission was whether or not they wished to proceed with keeping the $570,000 in the final budget and go out to bid to get the project done, or, if they wish to wait and see if the County is successful in obtaining state appropriated funds during the 2026 Legislative Session. If County is successful in obtaining state appropriated funds, the project will be pushed out at least a year. Martin asked if the money allocated by Representative Reeb could be used for this project. Pyle: it would depend on language in contract and support from Representative Reeb. Pyle understands this expansion would assist County in being awarded certain equestrian events.

**Martin moved to table.**

| | |
|---|---|
| **RESULT:** | **TABLED [UNANIMOUS]** |
| **MOTON:** | Seth Martin, Commissioner |
| **SECOND:** | Dusty Leatherwood, Vice Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**5. Request Action on Letter for Cooperating Status Related to the National Environmental Policy Act Compliance for National Interest Electric Transmission Corridor (NIETC) – Kyle Cain**

Cain presented letter as a follow-up to efforts since February, formally requesting coordination.

**Bender moved to approve Letter for Cooperating Status Related to the National Environmental Policy Act Compliance for National Interest Electric Transmission Corridor (NIETC).**

| | |
|---|---|
| **RESULT:** | **APPROVED BY VERBAL VOTE [UNANIMOUS]** |
| **MOTON:** | Brad Bender, Chairman |
| **SECOND:** | Seth Martin, Commissioner |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**6. Request Approval to Install a Mini-Split HVAC System in the District Court Division One Judge's Chambers at a Cost of $18,825 plus GRT - Ben Roberts**

Roberts: revised cost of $15,475.00. Existing system in area has proven to be insufficient for demand; mini-split satisfies demand. Judge Cross: is needed and would be much appreciated.

**Martin moved to approve Install a Mini-Split HVAC System in the District Court Division One Judge's Chambers at a Cost of $15,475 plus GRT.**

| | |
|---|---|
| **RESULT:** | **APPROVED BY VERBAL VOTE [UNANIMOUS]** |
| **MOTON:** | Seth Martin, Commissioner |
| **SECOND:** | Kyle Cain, Commissioner |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**X - COUNTY COMMISSIONER'S REPORT**

Martin, Madrid, Leatherwood, and Bender attended NMC Summer Conference events. Cain attended Zoom call with NM Cattlegrowers Association regarding NIETC. Bender attended an ENMU function over the weekend.

**XI – COUNTY MANAGER'S REPORT**

Pyle thanked NM Counties Annual Conference Golf Tournament Sponsors: Nick Griego & Sons Construction $300, My Metal $100, Trane $100, Edward Jones $100, G4 New Generation $200, WWRC Construction $800, Pettigrew Engineers $100, Formative Architecture $100 for a total of $1,800. County applied for a grant with NM Tourism Department for a Fairgrounds Visitor Center; were not successful; will continue to look at different funding opportunities. Commission previously entered into an agreement with the City of Clovis for CATS to provide transportation out of the Clovis city limits by one mile. Implementation faced challenges related to software, so services were not offered until May. In May, 62 transports out in the County and 7 CAFB transports. In June, 136 transports out in the County, 4 CAFB transports. Will visit agreement moving forward, hopeful City of Clovis will be successful in receiving grant funding, as the results of May and June illustrate the need for that transportation. Joint City and County luncheon is Thursday; Pyle and City Manager Howalt need guidance from the governing bodies on how they wish to move forward with Sports and Recreation Complex. Pyle shared appreciation for Darian Stanfield and Paige Noack for their work with the Summer Intern program.

**XII – INDIGENT BOARD MEETING**

Entered Indigent Board Meeting at 12:42pm and returned to Regular Meeting at 12:43 pm.

**XIII – FUTURE AGENDA ITEMS** – None.

**XIV – ADJOURNMENT**

This meeting was adjourned by Chairman Bender at 12:43 pm.

**BOARD OF CURRY COUNTY COMMISSIONERS**

_____

**Brad Bender - Chairman**

**ATTEST:**

_____

**By: Annie Hogland - Curry County Clerk**

In compliance with the Americans with Disabilities Act of 1990, the County will provide appropriate auxiliary aids and services to afford an individual with a disability an equal opportunity to participate in any public meeting held by the County. A minimum of 48 hours advance notice is requested.

**IN ATTENDANCE:**

| | | | |
|---|---|---|---|
| Brad Bender | Dusty Leatherwood | Fidel Madrid | Seth Martin |
| Kyle Cain | Lance Pyle | Daniel Macke | Ben Roberts |
| Annie Hogland | Adrian Ancira | Troy Hall | Michael Brockett |
| Joe Alaniz | Wesley Waller | Walon Jones | Darian Stanfield |
| Kristian Price | Karina Baeza | Kaitlin Bentley | Todd Ulses |
| Tabor Stanfield | Daniel Edwards | Cody Moberly | Francisco Sanchez |
| Sandy Chancey | Sarah Long | Deborah Autrey | Mike Morris |
| Ben Cross | Orion Baker | Jodi Wilson | Sarah Morris |
| Magaly Gonzalez | Legacy Kirven | Kyle “KC” Messick | Kimberly Richter |
| Laci Riggs | Edward Spalione | Shauna Schwenn | Remington Baker |
| Catherine Cobb | Alan Silvers | Tyler Kelley | Mai Nguy |
| Anaiya Greene | Dreah Bailon | Sheri Carpenter | Miranda Philips |
| Mindy Turner | Holly Aragon | Jaimie Truesdel | Jordyn Truesdel |
| Kingston Gutierrez | Duane Castleberry | | |

DRAFT

II.2

Clerks Department

**TO:** Board of County Commissioners
**FROM:** Annie Hogland
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval of Indigent Board Meeting Minutes of July 15, 2025 - Annie Hogland**

Prepared by Kaitlin Bentley
Last updated on 07/22/2025

**ATTACHMENTS:**

- 071525 Indigent.pdf

# Curry County Indigent Board Meeting

417 Gidding Street
Clovis, NM 88101

**Tuesday, July 15, 2025**

**Indigent Board Meeting** **Commission Chambers**

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Brad Bender | Chairman | Present | 9:00 AM |
| Dusty Leatherwood | Vice Chairman | Present | 9:00 AM |
| Fidel Madrid | Commissioner | Present | 9:00 AM |
| Seth Martin | Commissioner | Present | 9:00 AM |
| Kyle Cain | Commissioner | Present | 9:00 AM |

**Martin moved to enter Indigent Board Meeting at 12:42pm.**

| | |
|---|---|
| **RESULT:** | **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]** |
| **MOTION:** | Seth Martin, Commissioner |
| **SECOND:** | Brad Bender, Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**1. Request Action La Casa Dental Claims for the Month of May 2025 in the Amount of $1,818.70 - Lance A. Pyle**

**La Casa de Buena Salud**

| | | |
|---|---|---|
| Total Claims | 7 | |
| Approved | 7 | $1,818.70 |
| Denied | 0 | |
| Dental – May 2025 | | |
| Approved | 7 | $1,818.70 |
| Total Amount Billed | $2,798.00 | |
| **65% of Total Amount Billed** | | **$1,818.70** |

*Total seven (7) claims for three (3) patients.

**Martin moved to approve Indigent Board Meeting Agenda Item 1.**

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOTION:** | Seth Martin, Commissioner |
| **SECOND:** | Kyle Cain, Commissioner |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**2. Request Approval of Plains Regional Medical Center Claims in the Amount of $1,758.08 - Lance A. Pyle**

**Plains Regional Medical Center**

| | | |
|---|---|---|
| Total Claims | 3 | $1,758.08 |
| Approved | 2 | |
| Denied | 1 | |
| Plains Regional Medical Center | | |
| Approved | 2 | $1,758.08 |
| Denied | 1** | |
| Total Amount Billed | $5,494.00 | |
| **32% of Amount Billed** | | **$1,758.08** |

Two (2) claims for two (2) inmates.

**Inmate not in Custody of Curry County

**Madrid moved to approve Indigent Board Meeting Agenda Item 2.**

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOTION:** | Fidel Madrid, Commissioner |
| **SECOND:** | Dusty Leatherwood, Vice Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**Martin moved to exit Indigent Board Meeting at 12:43**

| | |
|---|---|
| **RESULT:** | **ADOPTED BY VERBAL VOTE [UNANIMOUS]** |
| **MOTION:** | Seth Martin, Commissioner |
| **SECOND:** | Brad Bender, Chairman |
| **AYES:** | Bender, Leatherwood, Madrid, Martin, Cain |

**BOARD OF CURRY COUNTY COMMISSIONERS**

_____

**Brad Bender - Chairman**

**ATTEST:**

_____

**By: Annie Hogland - Curry County Clerk**

In compliance with the Americans with Disabilities Act of 1990, the County will provide appropriate auxiliary aids and services to afford an individual with a disability an equal opportunity to participate in any public meeting held by the County. A minimum of 48 hours advance notice is requested.

DRAFT

IV.1

Sheriff's Office Department

**TO:** Board of County Commissioners
**FROM:** Michael Brockett
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval on Interlocal Agreement Between the City of Clovis, New Mexico and the County of Curry, New Mexico on the 2024 Edward Byrne Justice Assistance Grant (JAG) Program Award - Sheriff Brockett**

Prepared by Kaitlin Bentley
Last updated on 07/14/2025

**ATTACHMENTS:**

- JAG Program Award.pdf

# INTERLOCAL AGREEMENT
# BETWEEN THE CITY OF CLOVIS, NEW MEXICO, AND COUNTY OF CURRY, NEW MEXICO

## 2024 EDWARD BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this 27th day of April, 2025, by and between The COUNTY of CURRY, acting by and through its governing body, the Board of County Commissioners, hereinafter referred to as COUNTY, and the CITY of CLOVIS, acting by and through its governing body, the City Commission, hereinafter referred to as CITY, both of Curry County, State of New Mexico, witnesseth:

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

**WHEREAS**, the CITY agrees to be the fiscal agent of the $18,375.00; and

**WHEREAS**, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds.

**NOW, THEREFORE, the COUNTY and CITY agree as follows:**

**Section 1.**

CITY agrees to use $9,187.00 to purchase approved in-car camera systems otherwise approved or authorized by this Agreement and the 2024 Edward Byrne Justice Assistance Grant (JAG) Program Award.

**Section 2.**

COUNTY agrees to use $9,187.00 to purchase approved equipment otherwise approved or authorized by this Agreement and the 2024 Edward Byrne Justice Assistance Grant (JAG) Program Award.

**Section 3.**

It is expressly understood and agreed by the CITY that is shall save or hold the COUNTY harmless from any and all losses on account of any suit, judgment, execution, claim or demand whatsoever, resulting from any negligence or intentional acts on the part of the CITY or its assigns for any work or other activity taken under this agreement.

**Section 4.**

It is expressly understood and agreed by the COUNTY that is shall save or hold the CITY harmless from any and all losses on account of any suit, judgment, execution, claim or demand whatsoever, resulting from any negligence or intentional acts on the part of the COUNTY or its assigns for any work or other activity taken under this agreement.

**Section 5.**

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

**Section 6.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

**Section 7.**

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF CLOVIS, NEW MEXICO

Michael A. Morris
Mayor

COUNTY OF CURRY, NEW MEXICO

Brad Bender
County Commission Chairman

ATTEST:

LeighAnn Melancon, City Clerk

APPROVED AS TO FORM:

Dan Macke, County Attorney

APPROVED AS TO FORM:

Jared Morris, City Attorney

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our view of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).

IV.2

Administration Department

**TO:** Board of County Commissioners
**FROM:** Lance A. Pyle
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval of Program Agreement with New Mexico Cooperative Extension Services for a Term of July 1, 2025 to June 30, 2026 at an Amount of $124,213 - Lance A. Pyle**

Prepared by Kaitlin Bentley
Last updated on 07/16/2025

**ATTACHMENTS:**

- NMSU Agreement 2025.pdf

**CURRY COUNTY**
**PROGRAM AGREEMENT**

THIS AGREEMENT, entered in to this July 1, 2025 by and between CURRY COUNTY (hereinafter called the COUNTY) and NEW MEXICO COOPERATIVE EXTENSION SERVICE, organized and existing under the rules and policies of New Mexico State University (*hereinafter* called the EXTENSION SERVICE or COOPERATIVE EXTENSION SERVICE.)

## RECITALS

WHEREAS, counties are empowered by the New Mexico County Extension Law to appropriate funds in support of Extension work to their respective counties (NMSA 1978, § 76-2-1 through 76-2-12);

NOW THEREFORE, the EXTENSION SERVICE and the COUNTY hereto agree to enter into this agreement for the purpose of conducting EXTENSION SERVICE work in the COUNTY:

## SCOPE OF SERVICES

A. The COOPERATIVE EXTENSION SERVICE agrees to:

1. Provide EXTENSION SERVICE programs to the residents of the COUNTY. **EXTENSION SERVICES** is a broad term and is meant to include, but not be limited to, the specific areas set forth in this agreement.

2. Employ and train the professional and support staff to operate the COUNTY Extension Office consistent with NMSU policies and procedures, the services set forth in this agreement and funding levels.

3. Deliver educational programs to COUNTY residents in Agriculture, Home Economics, 4-H and Youth and Community and Resource Development.

4. Provide all necessary administrative and supervisory services.

5. Provide the necessary EXTENSION SERVICE subject-matter specialist support in order to perform the services under this Program Agreement.

6. Extend the U.S. Department of Agriculture and Land Grant University research findings.

7. Conduct field research and demonstrations applicable to COUNTY issues and problems, as appropriate and feasible.

8. Provide U.S. Department of Agriculture, Experiment Station and Extension Service bulletins and publications for the residents of the COUNTY.

9. Manage and monitor the necessary office operating expenses to include equipment, supplies, telephone and travel.

10. Develop plans of work for program direction and evaluation and provide to appropriate officials.

11. Prepare and submit to COUNTY quarterly written reports on the program and services of the Extension Service, including a description of the number of individuals who have received services during each quarter and an itemized breakdown of expenses for the quarter. These quarterly reports shall be submitted to COUNTY by no later than the 20th day of October, 2025, 20th day of January, 2026, the 20th day of April, 2026 and the 20th day of July, 2026 and an annual report as specified by EXTENSION SERVICE policies and procedures for submittal to appropriate officials.

12. Organize and support, Extension Advisory councils for program development, evaluation and recommendations.

13. Recruit, train and support EXTENSION SERVICE volunteers.

14. Provide an annual budget request on estimated operating costs for the COUNTY EXTENSION unit. EXTENSION SERVICE shall provide COUNTY with documentation showing that its automobile insurance policy, in place during the term of this agreement, covers and includes the use of the white passenger van to be made available to EXTENSION SERVICES under this agreement, and any and all persons or passengers therein. Said policy is to cover any accident deductible and all related costs for employees and any participants that were involved in any automobile accidents/incidents.

15. Comply with NMSU accounting and audit procedures and requirements as provided or required under state law.

16. Provide any other functions necessary and consistent with the legal provisions of Cooperative Extension Service authorization.

17. Curry County provides the Extension Office located at the Curry County Fairgrounds (address: 600 Woods, Clovis), to include programming space that consists of 6,272 square feet. EXTENSION SERVICE will provide utilization of the programming space, if available, to the COUNTY for meetings and training events throughout the term of this contract. The scheduling will be coordinated with Mindy Turner, Family and Consumer Science Agent.

18. EXTENSION SERVICE will provide information to the COUNTY annually that can be shared and distributed to the community on social media on NMSU programs and to promote and increase Fair entries.

B. The COUNTY agrees to:

1. The COUNTY will be make available to EXTENSION SERVICE a COUNTY owned 2003 Chevy Express Van VIN #1GAHG39U731178081 to be used solely for Extension-related programs and services provided herein. Said passenger van shall ONLY be operated, driven or used by individuals who have a valid driver's license for the purpose hereinabove set forth. Each driver of the COUNTY van shall have proof of satisfactory completion of New Mexico Defensive Driving Course at any time within the prior three (3) year period.

2. Provide the local funding level to support the EXTENSION SERVICE unit as indicated below for FY 2025-2026.

3. Provide office space, utilities, and custodial services for the COUNTY Extension Office.

4. Provide program suggestions and recommendations to the COUNTY Extension staff to better serve the residents of the COUNTY.

5. Provide maintenance of the COUNTY Extension Office as needed or as funds allow.

**BUDGET**

As approved at the budget hearing, the COUNTY will provide COOPERATIVE EXTENSION SERVICE $124,213.00 for the services provided hereunder. The remainder of the Budget for this program will be provided by the state and federal funds through NMSU.

**BILLING**

The EXTENSION SERVICE shall submit quarterly billing at the end of each quarter for which services have been performed. The COUNTY, after review and approval of the billing, shall process the billing through its established accounting procedures, and remit payment herein designated on the invoice/statement.

**TERMS OF AGREEMENT**

The agreement along with any approved amendments, shall be effective from the date signed by the last party through June 30, 2026, and shall remain in force during said term unless it is expressly terminated in writing by either of the parties.

**HOLD HARMLESS**

The EXTENSION SERVICE agrees not to purport to bind the COUNTY to any obligation not set forth herein by the COUNTY, unless the EXTENSION SERVICE has express prior written authority to do so, and then only within the strict limits of the authority.

As between the parties, each party shall be solely responsible for liability arising from personal injury, including death, or damage to property arising from the act or failure to act of the respective party or its officials, agents and employees under this Program Agreement.

**BENEFITS**

The EXTENSION SERVICE and their agents and employees are under the direction of New Mexico State University performing services for the COUNTY and are not employees of the COUNTY. The EXTENSION SERVICE and their agents and employees, shall not accrue leave, retirement, insurance, bonding, the use of COUNTY vehicles other than as provided hereinabove pertaining to the COUNTY'S white passenger van, or any other benefits afforded the employees of the COUNTY as a result of this agreement.

**EXTENT OF AGREEMENT**

This agreement represents the entire and integrated agreement between the Extension Service and County and supersedes all prior negotiations, representations or agreements either written or oral. This agreement may be amended only by written instrument signed by both parties.

This Agreement executed on the 29th day of July, 2025.

By: _____ By: _____

NMSU Council
Alisha A Giron,
Associate Vice-President, Research Administration

Commission Chairman

By:_____

Rita C. Parra
Research Administration Services
New Mexico State University

IV.3

Administration Department

**TO:** Board of County Commissioners
**FROM:** Daniel J. Macke
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval of Participating in the GESA/Sackler Opioid Settlement and Authorizing County Manager Pyle to Sign Settlement Agreement(s) and/or Participation Forms – Daniel J. Macke**

Prepared by Kaitlin Bentley
Last updated on 07/17/2025

IV.4

Administration Department

**TO:** Board of County Commissioners
**FROM:** Daniel J. Macke
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval of Participating in the Nine (9) Additional Defendants (Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharma, Zydus, and Sandoz) Opioid Settlement and Authorizing County Manager Pyle to Sign Settlement Agreement(s) and/or Participation Forms – Daniel J. Macke.**

Prepared by Kaitlin Bentley
Last updated on 07/17/2025

IV.5

Grants Department

**TO:** Board of County Commissioners
**FROM:** Diana Cassidy
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval of Memorandum of Understanding with Christian Believers - Diana Cassidy**

---

I recommend approval of this Memorandum of Understanding.

Respectfully,

Diana

---

Prepared by Kaitlin Bentley
Last updated on 07/21/2025

**ATTACHMENTS:**

- Christian Believers.pdf

# Memorandum of Understanding

This Memorandum of Understanding (this "**MOU**") contains basic provisions, which will guide the working relationship between both parties. It is entered into by and between **Curry County RSVP**, sponsored by **Curry County Commission** and the following agency and/or entity (the "**Station**"):

**Station Name:** Christian Believers **EIN:** 208061585

**Station Site Address:** 2010 W. 7th **City:** Clovis **State:** NM **Zip:** 88101

Curry County RSVP and the *Station* may be referred to herein as the "**Parties.**"

This MOU is effective from July 29, 2025 through July 28, 2028. This MOU may be amended in writing at any time with the concurrence of both parties and must be renegotiated at least every three (3) years.

**Basic Provisions**

**Curry County RSVP's Responsibilities**

1. Recruit, enroll, and interview AmeriCorps Seniors volunteers in RSVP.
2. Refer AmeriCorps Seniors volunteers in RSVP to the Station.
3. Review acceptability of volunteer assignments.
4. Instruct AmeriCorps Seniors volunteers in RSVP in proper use of volunteer timesheets, reimbursement guidance, and the AmeriCorps Seniors RSVP procedures. Volunteers will sign an acknowledgment verifying that they have received the instructions.
5. Provide the AmeriCorps Seniors RSVP orientation to the Station staff prior to placement of volunteers and at other times as needed.
6. Initiate publicity regarding AmeriCorps Seniors RSVP such as radio, TV, social media, print or verbal presentations highlighting volunteers' service, accomplishments, and impact of community.
7. Furnish insurance coverage for enrolled volunteers required by the AmeriCorps Seniors RSVP policies. The insurance provided by the sponsor is secondary coverage and is not primary insurance.
8. Periodically monitor volunteer activities at the Station to assess and/or discuss needs of volunteers and the Station.
9. Staff an Advisory Council to AmeriCorps Seniors RSVP. Along with the advisory council, arrange for appeals procedure to address problems arising between the volunteer, the Station and/or AmeriCorps Seniors RSVP.
10. Arrange for appropriate AmeriCorps Seniors RSVP recognition.

11. Coordinate with other volunteer and aging programs in the area to foster effective communication and avoid duplication.

12. Reimburse AmeriCorps Seniors volunteers in RSVP for transportation costs between their home and volunteer station and related volunteer service in accordance with AmeriCorps Seniors RSVP policies and availability of funds.

13. In accordance with RSVP policies and availability of funds, provide RSVP volunteers with reimbursement for meals during their service, whenever possible.

14. In accordance with RSVP policies and availability of funds, provide RSVP volunteers with Personnel Protective Equipment (PPE) during their service if required.

15. Documents pertaining to RSVP volunteers to include but not limited to timesheets, assignment plans, and mileage reimbursement eligibility paperwork will be retained by RSVP staff in accordance with County policy.

16. Provide photo identification and AmeriCorps Seniors branded uniforms for volunteers if required but not provided by the station.

17. **Prohibition of Discrimination:** Curry County will ensure that RSVP program is open to all and not discriminate against AmeriCorps Seniors volunteers in RSVP, service beneficiaries, or in the operation of its program on the basis of race, color, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, or military service.

18. Curry County RSVP will establish and provide Policy and Procedure for reporting discrimination and a Policy and Procedure for submitting a Grievances that will include retaliation protection and right to legal representation.

**The Station's Responsibilities**

1. Interview and make final decisions on assignments of AmeriCorps Seniors volunteers in RSVP.
2. Implement orientation, in-service instruction, and/or special training of volunteers.
3. Furnish volunteers with materials required for assignment. These materials may include station uniform and photo I.D.
4. Provide supervision of volunteers on assignments.
5. Complete and sign volunteer assignment descriptions for each volunteer opportunity at the Station.
6. Provide for adequate safety of volunteers and submit an annual assurance upon request to Curry County RSVP.
7. Investigate and report any accidents and injuries involving AmeriCorps Seniors volunteers in RSVP immediately to Curry County RSVP. All reports shall be submitted in writing.

8. Specify, either by written information or verbally, that AmeriCorps Seniors volunteers in RSVP are participants in the Station's programming in publicity featuring such volunteers. Display an AmeriCorps Seniors placard where it may be viewed by the public.

9. **Reports:** The Station Representative shall:

- Timesheets: Validate volunteer hours with station supervisor signature on a monthly timesheet for the volunteer on or before 10th of the following month (Insurance coverage is only effective with verified records of hours served.)
- Progress Reports: Stations are requested to complete a short annual survey provided by AmeriCorps Seniors RSVP documenting the impacts of services provided by volunteers.

**Other Provisions**

1. **Separation from Volunteer Service**: The Station may request the removal of an AmeriCorps Seniors volunteer in RSVP at any time. An AmeriCorps Seniors volunteer in RSVP may withdraw from service at the Station or from AmeriCorps Seniors RSVP at any time. The AmeriCorps Seniors RSVP staff, the Station staff, and volunteers are encouraged to communicate to resolve concerns or conflicts, or take remedial action, including, but not limited to, placement with another station.

2. **Religious/Political Activities**: The Station will not request or assign AmeriCorps Seniors volunteers in RSVP to conduct or engage in religious, sectarian, or political activities.

3. **Displacement of Employees:** The Station will not assign AmeriCorps Seniors volunteers in RSVP to any assignment which would displace employed workers or impair existing contracts for services.

4. **Compensation:** Neither the station nor AmeriCorps Seniors RSVP will request or receive compensation from the beneficiaries of AmeriCorps Seniors volunteers in RSVP. AmeriCorps Seniors volunteers in RSVP will not receive a fee for service from beneficiaries.

5. **Accessibility and Reasonable Accommodation**: The Station will maintain the programs and activities to which AmeriCorps Seniors volunteers in RSVP are assigned accessible to persons with disabilities (including mobility, hearing, vision, mental, and cognitive impairments or addictions and diseases) and/or limited English language proficiency and provide reasonable accommodation to allow persons with disabilities to participate in programs and activities.

6. **Prohibition of Discrimination:** The Station will ensure that RSVP program is open to all and not discriminate against AmeriCorps Seniors volunteers in RSVP, service beneficiaries, or in the operation of its program on the basis of race, color, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, or military service.

7. **Termination of MOU**: This MOU may be terminated at any time by either party by sending written notice of termination of the MOU to the other party. This MOU shall be reviewed at least every three (3) years by the Parties.

8. **Signatures**. By signing this MOU, the Station, through its authorized representative, self-certifies that it meets the requirements necessary to become an AmeriCorps Seniors RSVP Station.

AmeriCorps Seniors

9. **If meals are provided by the Station to AmeriCorps Seniors volunteers in RSVP, please complete this portion:**

( ) Contributed meals are **FEDERALLY FUNDED** under:

_____Title III of the Older Americans Act

_____Other (federal) funding source

_____Contributed meals are **not provided by FEDERAL FUNDS**.

Meals will be provided to AmeriCorps Seniors volunteers in RSVP at a free or reduced price of $_____when_____hours of service have been or will be volunteered during that day. The value of the meal provided is $_____each. (AmeriCorps Seniors RSVP will utilize this information to meet its local in-kind match.)

**For All Stations**

***Volunteer Supervisor [Station Staff]***

| | |
|---|---|
| **Name:** Sestar H Yancy | **Title:** Founder / CEO |
| **Phone:** 310-502-6676 | **Email:** docyancy@christianbeliversheip.org |

Volunteer Station Primary Type: To qualify as an AmeriCorps Seniors RSVP Station, an agency/office/department must self-certify that it is one of the following:

☐Public Non-Profit ☐Private Non-Profit ☐Proprietary Health Care Agency ☐Governmental Agency

**Authorized Signatures**

**Authorized Station Representative** — **Date** 7/21/25

**Project Director [or other sponsor designated representative]** — **Date** 7/21/25

***Adopted by the governing body of Curry County this _____ day of _____, 2025.***

Curry County Board of Commission

_____

Brad Bender, Chairman

(SEAL)

_____

Annie Hogland, County Clerk

Grants Department

**TO:** Board of County Commissioners
**FROM:** Diana Cassidy
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval on Memorandum of Understanding with W.D. Gattis Middle School - Diana Cassidy**

---

I recommend approval of this Memorandum of Understanding.

Respectfully,

Diana Cassidy

---

Prepared by Kaitlin Bentley
Last updated on 07/22/2025

**ATTACHMENTS:**

- 2549_001.pdf

**Memorandum of Understanding**
Curry County Foster Grandparent/Senior Companion Program

This Memorandum of Understanding (this "**MOU**") contains basic provisions, which will guide the working relationship between both parties. It is entered into by and between **Curry County FGP/SCP**, sponsored by Curry County Commission and the following agency and/or entity (the "**Station** "):

**Station Name:** W.D. Gattis Middle School Clovis Municipal Schools EIN: 71-1018751

**Station Site Address:** 5100 N. Thornton **City:** Clovis **State:** New Mexico **Zip:** 88101

Curry County SCP and the *Station* may be referred to herein as the "**Parties**."

This MOU is effective from July 19, 2025 through July 18, 2028. This MOU may be amended in writing at any time with the concurrence of both parties and must be renegotiated at least every three years.

## Basic Provisions

**Curry County FGP/SCP Responsibilities**

1. Recruit, interview, select, and enroll volunteers in the program. The volunteers will meet the criteria in the AmeriCorps Seniors Foster Grandparent Program (FGP) or the AmeriCorps Seniors Senior Companion Program (SCP) Federal Regulations for enrollment in the program.
2. Unless otherwise specified herein, conduct and document a criminal history check for all AmeriCorps Seniors volunteers in the FGP/SCP program in accordance with the requirements established for a National Service Criminal History Check by the AmeriCorps.
3. Refer AmeriCorps Seniors volunteers in FGP/SCP to the Station. Permit and encourage the Volunteer Station to screen AmeriCorps Seniors volunteers pursuant to established criteria of Volunteer Station.
4. (*If Applicable*) Arrange for pre-service physical examinations for new AmeriCorps Seniors volunteers assigned to the Volunteer Station.
5. Conduct pre-service orientation and ongoing in-service instruction for volunteers.
6. Instruct AmeriCorps Seniors volunteers in proper use of volunteer timesheets, reimbursement guidance, and the AmeriCorps Seniors FGP/SCP procedures.
7. Provide an AmeriCorps Seniors volunteers in FGP/SCP orientation to the Station staff prior to placement of volunteers and at other times as needed.
8. Initiate publicity regarding AmeriCorps Seniors FGP/SCP.

9. Furnish accident, liability, and excess automobile liability insurance for enrolled volunteers as required by AmeriCorps Seniors FGP/SCP regulation. The insurance provided by the sponsor is secondary coverage and is not primary insurance.
10. Staff an Advisory Council to AmeriCorps Seniors FGP/SCP. Along with the advisory council, arrange for appeals procedure to address problems arising between the volunteer, the Station and/or AmeriCorps Seniors FGP/SCP.
11. Arrange for appropriate AmeriCorps Seniors FGP/SCP recognition.
12. Coordinate with other volunteer and aging programs in the area to foster effective communication and avoid duplication.
13. Reimburse AmeriCorps Seniors volunteers for transportation costs between their home and volunteer station in accordance with AmeriCorps Seniors FGP/SCP policies and availability of funds.
14. Arrange with the Station for meals and/or snacks, whenever possible, for volunteers on assignment.
15. *(if applicable)* Provide photo identification for volunteers if not provided by the station.

**The Station's Responsibilities**

1. (**AmeriCorps Seniors FGP only**) In partnership with the project staff, the station staff will develop an assignment plan for each AmeriCorps Seniors volunteers in FGP and for each child served. The sponsor's representative, and the volunteer must sign the written assignment plan that: identifies the children to be served; the role and activities of the volunteer; the expected outcomes for each child; and addresses the period of time each child should receive such services. Volunteer station staff, AmeriCorps Seniors FGP project staff, and the volunteer will review the AmeriCorps Seniors volunteer's assignment as well as the impact of the assignment on the child's development.
2. (**AmeriCorps Seniors FGP only**) Assign children with designated special or exceptional needs to each volunteer.
3. (**AmeriCorps Seniors FGP only**) Exclude Foster Grandparents as supervising adults when calculating state-mandated adult-to-child ratios.
4. (**AmeriCorps Seniors FGP only**) Supervise Foster Grandparents at all times while they are performing as volunteers and not leave the Foster Grandparent alone with children. (Supervisor name and contact information on next page.)
5. (**AmeriCorps Seniors SCP only**) In partnership with the project staff, the station staff will develop an assignment plan for each AmeriCorps Seniors volunteer in SCP and for each client served. The sponsor's representative, and the volunteer must sign the written assignment plan that: identifies the clients to be served; the role and activities of the volunteer; the expected outcomes for each client; and addresses the period of time each client should receive such services. Volunteer station staff, AmeriCorps Seniors SCP project staff, and the volunteer will review the AmeriCorps Seniors volunteer's assignment as well as the impact on the client's ability to continue to live independent in their home, or the impact of respite for caregiver.
6. (**AmeriCorps Seniors SCP only**) Assign adults with special needs to each volunteer.

7. Provide site specific and special training (i.e. confidentiality training) to the volunteers as needed.

8. Furnish volunteers with materials required for assignment. These materials may include station uniform and photo I.D.

9. Assure adequate health and safety provisions for volunteers.

10. Investigate and report any accidents and injuries involving AmeriCorps Seniors volunteers immediately to ABC County. All reports shall be submitted in writing.

11. Specify, either by written information or verbally, that AmeriCorps Seniors volunteers are

participants in the Station's programming in publicity featuring such volunteers. Display an AmeriCorps Seniors placard where it may be viewed by the public.

12. **Reports:** The Station Representative shall:

- Timesheets: Report volunteer hours on a monthly basis on or before 10th of the following month (Insurance coverage is only effective with verified records of hours served.)
- Progress Reports: Stations are requested to complete a short bi-annual survey provided by AmeriCorps Seniors FGP/SCP documenting the impacts of services provided by volunteers.
- Volunteer Performance Evaluations: For each assigned volunteer, stations are required to complete an annual performance evaluation using the template provided by the sponsor.
- In-Kind Documentation: Provide documentation of in-kind contribution(s) (meals, uniforms, mileage reimbursement, training expenses, physical exams) and verification to help AmeriCorps Seniors FGP/SCP meet its local match of 10%.

13. *(if applicable)* Arrange for annual physical examinations for up to ___ AmeriCorps Seniors volunteers (including a 20% turnover rate) at $ ___ per examination. Donor verifies funds are not from other federal sources unless authorized under law. For these volunteers, the Volunteer Station will obtain, and provide the sponsor with a certificate signed by the examining medical professional confirming that the volunteer is capable, with or without reasonable accommodation, to either himself/herself or the children/clients served.

14. *(if applicable)* Provide meals for up to # _____ volunteers each day and provide a regular accounting to the AmeriCorps Seniors FGP/SCP of the value of meals provided. Since the value of these meals will be counted as part of the non-federal contribution to the AmeriCorps Seniors grant, the Volunteer Station will ensure that the meals provided and reported to the AmeriCorps Seniors FGP/SCP are not funded with other federal resources, unless those federal resources are authorized by federal law or regulation to be applied as part of the non-federal share of a federal grant.

15. *(if applicable)* Provide transportation for up to #_____ volunteers each day and provide a regular accounting to the AmeriCorps Seniors FGP/SCP of the value of the transportation provided. Since the value of this transportation will be counted as part of the non-federal contribution to the AmeriCorps Seniors grant, the Volunteer Station will ensure that the transportation provided and reported to the AmeriCorps Seniors FGP/SCP is not

funded with other federal resources, unless those federal resources are authorized by federal law or regulation to be applied as part of the non-federal share of a federal grant.

**Other Provisions**

1. **Separation from Volunteer Service**: The Station may request the removal of an AmeriCorps Seniors volunteer at any time. An AmeriCorps Seniors volunteer may withdraw from service at the Station or from the AmeriCorps Seniors FGP/SCP at any time. The AmeriCorps Seniors FGP/SCP staff, the Station staff, and volunteers are encouraged to communicate to resolve concerns or conflicts, or take remedial action, including, but not limited to, placement with another station.

2. **AmeriCorps Seniors FGP Letters of Agreement:** For in-home assignments, the Volunteer Station will obtain a Letter of Agreement signed by the person or persons legally responsible for the child served, the Volunteer Station liaison, and the AmeriCorps Seniors FGP liaison authorizing the assignment of a AmeriCorps Seniors volunteer in FGP in the child's home, defining the AmeriCorps Seniors volunteer activities, and specifying supervisory arrangements.

3. **AmeriCorps Seniors SCP Letters of Agreement:** For in-home assignments, the Volunteer Station will obtain a Letter of Agreement signed by the client, or persons legally responsible for the client served, the Volunteer Station liaison, and the AmeriCorps Seniors SCP liaison authorizing the assignment of a AmeriCorps Seniors volunteer in SCP in the client's home, defining AmeriCorps Seniors volunteer's activities, and specifying supervisory arrangements.

4. **Religious/Political Activities**: The Station will not request or assign AmeriCorps Seniors volunteers to conduct or engage in religious, sectarian, or political activities.

5. **Displacement of Employees:** Ensure that AmeriCorps Seniors volunteers serve in a volunteer capacity. AmeriCorps Seniors volunteers will not displace nor replace paid or contracted employees, relieve staff of their routine duties or infringe upon the site supervisor's supervisory role with the children (or AmeriCorps Seniors SCP client).

6. **Compensation:** Neither the station nor AmeriCorps Seniors FGP/SCP will request or receive compensation from the beneficiaries of AmeriCorps Seniors volunteers. AmeriCorps Seniors volunteers will not receive a fee for service from beneficiaries.

7. **Accessibility and Reasonable Accommodation**: The Station will maintain the programs and activities to which AmeriCorps Seniors volunteers are assigned accessible to persons with disabilities (including mobility, hearing, vision, mental, and cognitive impairments or addictions and diseases) and/or limited English language proficiency and provide reasonable accommodation to allow persons with disabilities to participate in programs and activities.

8. **Prohibition of Discrimination:** The Station will not discriminate against AmeriCorps Seniors volunteers, service beneficiaries, or in the operation of its program on the basis of race, color, national origin including individuals with limited

English proficiency, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, or military service.

9. **Termination of MOU**: This MOU may be terminated at any time by either party by sending written notice of termination of the MOU to the other party. This MOU shall be reviewed at least every three (3) years by the Parties.

10. **Signatures**. By signing this MOU, the Station, through its authorized representative, self-certifies that it meets the requirements necessary to become an AmeriCorps Seniors FGP/SCP Station.

**For All Stations**

***Volunteer Supervisor [Station Staff]***

| | |
|---|---|
| **Name:** Lori Gammill | **Title:** G.M.S. Principal |
| **Phone:** (575) 309-8785 | **Email:** lori.gammill@clovis-schools.org |

Volunteer Station Primary Type: To qualify as an AmeriCorps Seniors FGP/SCP Station, an agency/office/department must self-certify that it is one of the following:

☒Public Non-Profit ☐Private Non-Profit ☐Proprietary Health Care Agency ☐Governmental Agency

**Authorized Signatures**

**Authorized Station Representative** Lori Gammill **Date** 7-22-25

Diana C [illegible] 7-22-25

**Project Director [or other sponsor designated representative]** **Date**

DONE this July 29th, 2025.

BOARD OF CURRY COUNTY COMMISSION

_____

Brad Bender, Chairman

(SEAL)

_____

Annie Hogland, County Clerk

IV.7

Finance Department

**TO:** Board of County Commissioners
**FROM:** Troy Hall
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval to Dispose of Non-Capital Inventory Items Per Attached Listing - Troy Hall**

Prepared by Kaitlin Bentley

Last updated on 07/21/2025

**ATTACHMENTS:**

- NON-CAP Disposal 7.29.25.pdf

**Curry County Non-Capital Asset**

**7/29/25 Regular Meeting**

| Description | Cost | Date Acquired | Department | Asset/Tag No. | Comments | Disposition Intent |
|---|---|---|---|---|---|---|
| Dell Server R530 | FMV: $484 | UNK | IT | 1270 | OBSOLETE | DISPOSE |
| Supermicro Server | FMV: $149 | UNK | IT | 2076 | OBSOLETE | DISPOSE |
| Cisco-Meraki Server MX84 | FMV: $147.99 | UNK | IT | 3973 | OBSOLETE | DISPOSE |
| Cisco-Meraki Server BGAF | FMV: $44.99 | UNK | IT | 3974 | OBSOLETE | DISPOSE |
| Cisco-Meraki Server WZ35 | FMV: $44.99 | UNK | IT | 3975 | OBSOLETE | DISPOSE |
| Cisco-Meraki Server 8XZH | FMV: $44.99 | UNK | IT | 3976 | OBSOLETE | DISPOSE |
| Cisco-Meraki Server MS22048; SN:Q2LPAMJ6M6QU | FMV: $44.99 | UNK | IT | 3977 | OBSOLETE | DISPOSE |
| Cisco-Meraki Server MS22048; SN:Q2IPFS3967RWE | FMV: $44.99 | UNK | IT | 3978 | OBSOLETE | DISPOSE |
| Dell FireWall NSA4600; SN: C0EAE4C599E6 | FMV: $33.99 | UNK | IT | 1968 | OBSOLETE | DISPOSE |
| BOSCH DECODER VJD7513; SN:404572E17 | FMV: $245.21 | 8/12/2022 | IT | 5092 | BROKEN | DISPOSE |
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APPROVED TO REMOVE FROM INVENTORY
CURRY COUNTY COMMISSION

Brad Bender, Chairman

Dusty Leatherwood, Vice Chair

Fidel Madrid, Member

Seth Martin, Member

Kyle Cain, Member

IV.8

Finance Department

**TO:** Board of County Commissioners
**FROM:** Troy Hall
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval to Dispose of Capital Inventory Item Per Attached Listing - Troy Hall**

Prepared by Kaitlin Bentley
Last updated on 07/21/2025

**ATTACHMENTS:**

- CAP Disposal 7.29.25.pdf

**Curry County Capital Asset**

**7/29/25 Regular Meeting**

| Description | Cost | Date Acquired | Department | Asset/Tag No. | Comments | Disposition Intent |
|---|---|---|---|---|---|---|
| POWER SERVER 8 HDSW; SN:AS/400 | FMV $344.99 | 6/30/2017 | IT DEPT | 3365 | OBSOLETE | AUCTION/SCRAP/DISPOSE |
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APPROVED TO REMOVE FROM INVENTORY
CURRY COUNTY COMMISSION

Brad Bender, Chairman

Dusty Leatherwood, Vice Chair

Fidel Madrid, Member

Seth Martin, Member

Kyle Cain, Member

V.1

Fire Services Department

**TO:** Board of County Commissioners
**FROM:** Marcus Petroski
**DATE:** July 29, 2025
**SUBJECT:** **Presentation of the Ranchvale Fire Department Yearly Report - Marcus Petroski**

Prepared by Kaitlin Bentley
Last updated on 07/03/2025

V.2

Fire Services Department

**TO:** Board of County Commissioners
**FROM:** Dustin Fite
**DATE:** July 29, 2025
**SUBJECT:** **Presentation of the Countyline Fire Department Yearly Report - Dustin Fite**

Prepared by Kaitlin Bentley
Last updated on 07/03/2025

VI.1

Road Dept Department

**TO:** Board of County Commissioners
**FROM:** Walon Jones
**DATE:** July 29, 2025
**SUBJECT:** **Request Action on Invitation to Bid No. 2025/26-01 Chip Seal and Overlay of Roads for the Curry County Road Department; Request Approval to Award Bid to the Responsible Bidder(s) and Authorize County Manager Lance A. Pyle to Execute the Contract(s) - Walon Jones**

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Bids are due back on July 27. Road Superintendent Jones will present the responsible and contractors and their associated fees.

---

Prepared by Kaitlin Bentley

Last updated on 07/15/2025

**ATTACHMENTS:**

- FINAL ITB #2025.26.01 Chip Seal and Overlay Projects.pdf
- CONTRACT FOR CHIP SEAL AND OVERLAY.pdf

# County of Curry

**Invitation to Bid No. 2025/26-01**

**Chip Seal and Overlay Projects Chip Seal and Overlay of Roads**
**Curry County Road Department**

**Issue Date:**
**July 7, 2025**

**BID Due:**
**July 28, 2025**
**Time: 2:00 p.m. Mountain Time**

**Curry County Administrative Complex**
**417 Gidding, Suite 100**
**Clovis, NM 88101**
**Attn: Finance/Purchasing Department**
**575-763-6016**

On behalf of the Board of Curry County Commissioners and pursuant to and in compliance with the NM State Procurement Code, Curry County hereby invites competitive sealed bids for delivering and/or the application of Chip Seal and Overlay of Roads throughout Curry County for use by the Curry County Road Department.

**IMPORTANT:**
**BIDS ARE DUE BY July 28, 2025 AT 2:00 P.M.**

BIDS MUST BE SUBMITTED ELECTRONICALLY THROUGH CURRY COUNTY'S PROCUREMENT PROVIDER, BIDNET. REGISTRATION AND ACCESS TO ALL DOCUMENTS IS FREE OF CHARGE. TO REGISTER, PLEASE VISIT THE LINK: https://www.bidnetdirect.com/register. BIDS WILL BE TIME-STAMPED IN THE BidNet SYSTEM WHEN BIDDER SUBMITS. THE BIDDER WILL RECEIVE AN EMAIL OF THE SUBMISSION FOR THEIR RECORDS. SUCH ELECTRONIC SUBMISSION WILL BE CONSIDERED SEALED BIDS IN CONFORMANCE WITH STATUTE.

**WE LOOK FORWARD TO YOUR BID SUBMISSION.**

**IF THERE IS ANY PROBLEM REGARDING THE FOLLOWING BID SPECIFICATIONS OR CONDITIONS THAT WOULD PREVENT YOU FROM SUBMITTING A BID, CONTACT THE PURCHASING AGENT BY EMAIL AT mcrouch@currycountynm.gov IMMEDIATELY FOR CLARIFICATION OR CONSIDERATION OF AN ADDENDUM.**

## BIDS MUST BE SUBMITTED ELECTRONICALLY

Melynda Crouch
Curry County Purchasing Agent

## SPECIFIC CONDITIONS

Bids must be received electronically by July 28, 2025 at 2:00 p.m. Mountain Time. Sealed bids will be publicly opened online via Google Meet. Instructions for participating in the meeting are as follows:

**ITB #2025/26-01 Chip Seal and Overlay Projects**

Open ITB 2025.26.01 Chip Seal and Overlay

Monday, July 28 · 2:00 – 3:00pm

Time zone: America/Denver

Google Meet joining info

Video call link: https://meet.google.com/mds-smms-ikz

Or dial: (US) +1 505-738-2773 PIN: 427 126 089#

More phone numbers: https://tel.meet/mds-smms-ikz?pin=1488807916038

1. **Criteria for Award**: County reserves the right to award multiple contracts to multiple Bidders whose offers are determined to be in the best interest of the County, based on price, availability and ability to deliver timely services. Award shall be based on the lowest responsible bid prices which meet specifications and deliverable requirements. The Board of Curry County Commissioners reserves the right to reject any or all bids, to waive any technicalities and to accept the bid(s) which in its judgment is most advantageous to the County. Multiple bids may be awarded to achieve the lowest cost to the County.

2. **Guaranteed Performance**: The Bidder, if awarded a contract as a result of this bid, guarantees that services will conform to the specifications in this bid. Failure of the bidder to comply with providing a service which meets minimum specifications may result in termination of the award of that item or termination of the contract.

## TECHNICAL SPECIFICATIONS:

**GENERAL DESCRIPTION OF WORK**

This Agreement is for furnishing and/or application of chip seal and/or overlay on County Roads**.** Work under this contract shall include all labor, materials and equipment necessary to perform **chip seal/overlay projects**, for the County of Curry, Clovis, New Mexico. Work must be completed within 60 days of Notice to Proceed.
The following sections of the New Mexico State Department of Transportation Standard Specification for Highway and Bridge Construction (current addition), shall be an integral part of these specifications:

- Section 104 – Scope of Work
- Section 105 – Control of Work
- Section 106 – Control of Materials
- Section 402 – Asphalt Materials and Mineral Admixtures
- Section 403 – Open Graded Friction Course
- Section 408 – Prime Coat
- Section 902 – Quality Control
- Section 903 – Quality Assurance
- Section 906 – Minimum Testing Requirements
- Division 702 – Construction Traffic Control Devices
- Together with and including all current Special Provisions and Supplemental Specifications

**Sampling and Testing**

1. All tests and inspections as required by New Mexico State Department of Transportation Standard Specification for Highway and Bridge Construction (current addition) for material certification and construction as noted in the specifications, shall be paid by the Contractor except those tests specifically noted herein as being paid by the County. The County and Road Superintendent reserves the right to employ any testing certified company to perform a specific category of testing as may be noted herein. The costs of testing not paid by the County shall be paid by the Contractor and shall be included in the cost of the associated item of work as defined in the method of measurement and basis of payment noted in the specifications.

2. Tests shall be made by an independent testing laboratory and be acceptable to the County and Road Superintendent. Except as otherwise provided, sampling of materials, testing methods and testing equipment shall be in accordance with the latest standard or tentative method of the referenced specification.

3. Tests and procedures to be performed by the Contractor shall conform to the requirements of technical specifications, the referenced specifications and as otherwise required by the Road Superintendent.

When supplying materials to the County, the selected Bidder shall abide by the following in addition to Section 402.2.1.5 Sampling and Testing:

- The selected Bidder will send certificates of compliance with each load of materials delivered to the jobsite. The certifications of compliance will be given to the Curry County Road Superintendent or Designee at the jobsite.
  All tankers shall be sealed when they arrive to the jobsite.

## Materials

**All materials employed in permanent construction shall be new, full weight, in first-**

**class condition and suitable for space provided.**

The selected Bidder will provide to the Curry County Road Department proof that the materials provided have met the following specifications:

1. High Float Emulsions – Section 402 of the New Mexico State Department of Transportation Standard Specifications for Highway and Bridge Construction, special provisions and supplemental specifications (current editions).
2. Polymer Modified High Float Emulsions – Section 402 of the New Mexico State Department of Transportation Standard Specifications for Highway and Bridge Construction, special provisions and supplemental specifications (current editions).
3. Asphalt Emulsified Prime – Section 408 of the New Mexico State Department of Transportation Standard Specifications for Highway and Bridge Construction, special provisions and supplemental specifications (current editions).
4. Penetrating Emulsified Prime – Section 408 of the New Mexico State Department of Transportation Standard Specifications for Highway and Bridge Construction, special provisions and supplemental specifications.
5. ½" Chip seal aggregate – Section 403.2.2 of the New Mexico State Department of Transportation Standard Specifications for Highway and Bridge Construction, special provisions and supplemental specifications (current editions).
6. ¾" Chip seal aggregate - Section 403.2.2 of the New Mexico State Department of Transportation Standard Specifications for Highway and Bridge Construction, special provisions and supplemental specifications (current editions).

**Storage of Materials**
Materials shall be so delivered, stored and handled as to assure the preservation of their quality and fitness for the work. Stored materials, even though approved before storage, may again be inspected prior to their use in the work.

Private property shall not be used for material storage purposes without written permission of the County or Lessee. If requested by the Road Superintendent, copies of such written permission shall be furnished to him. All sites required for material shall be restored to their original condition by the Contractor at no additional expense to the County. Unless Contractor storage areas are otherwise provided, materials shall be stored in public rights of way or easements as established.

The Contractor shall be responsible for protecting all materials from damage, vandalism or theft. Materials shall be stored in such a manner so as not to create a hazard to the public or adjoining property.

**Project Delivery Requirements**

The selected Bidder is required to meet the project schedule, ensuring that materials and equipment are at the jobsite as scheduled, ensuring that samples, supplied by the selected Bidder, are available to sample when requested and within the required time limits and

ensure that all material delivered to the project meet or exceed specifications. The selected Bidder will be responsible for all costs incurred, by the Bidder, which the County determines as not being applicable to the project.

## WORKMANSHIP

The County or Road Superintendent may stop any work or any part of the work performed by the Contractor if the methods or conditions are such that unsatisfactory work might result, or if improper materials or workmanship are being used. The work shall not resume until remedial action is taken by the Contractor and approval for resumption of work is given by the County or the Road Superintendent. **The work stoppage period for improper work will not entitle the Contractor to additional compensation or an extension to the contracted Time of Completion.**

## CLEAN-UP

No separate measurement or payment will be made for clean-up and dress-up of the construction site, or haul of materials from the project site. This work shall be considered incidental to the related item of work and any associated costs shall be the Contractor's responsibility.

The Contractor shall maintain a safe and clean work area to the maximum extent practicable and remove all waste containers, pallets, trash and debris, etc., from the premises at **regularly scheduled periods for the duration of the work**.

The project work site and all affected areas shall be dressed-up and finish to the satisfaction of the Road Superintendent and County at **regular intervals throughout the project work** and prior to the final acceptance of the project. The project area shall be restored to same or better condition as before construction.

## FINAL INSPECTION

When improvements contained in the Contract are substantially complete, the Contractor shall notify the County or the Road Superintendent in writing that the work will be ready for inspection on a given date as stated in the notice. The notice should be given at least **ten (10) calendar days** prior to the date stated for inspection.

The Road Superintendent will require a Pre-Final inspection of the completed work. For all the work items not in conformance with the contract documents, the Road Superintendent will provide the Contractor with a "Punch List" of work items to be completed or corrected by the Contractor. Prior to the Pre-Final inspection, the Contractor shall submit to the Road Superintendent at a minimum the following:

Upon completion of any "Punch List" items required of the Contractor, the Contractor shall give notice to the Road Superintendent requesting a Final Inspection and acceptance of the

project work. If after the Final Inspection, all contract work is acceptable to the County and Road Superintendent, the Contractor may request final payment on the Contract.

## HOLIDAYS

The Contractor shall not work on legal holidays.

Weekend work is allowed between the hours of 8:00 am to 6:00 pm on Saturdays, and between the hours of 8:00 am to 5:00 pm on Sundays. The Road Superintendent must approve all weekend work. The Contractor shall be responsible for any additional costs incurred by the County due to such work.

## INSPECTION

The County will provide inspection of the project work. The Contractor shall not cover any work until inspected by the Road Superintendent or an assigned designated representative. The Road Superintendent may require work not inspected to be uncovered for inspection with no additional cost to the County.

## MOBILIZATION

This work shall consist of the mobilization of personnel, equipment and supplies at the project site in preparation for work on the project. This item shall also include the establishment of the Contractor's offices, buildings and other necessary facilities, and all other costs incurred or labor and operations, which must be performed prior to beginning the other items under the contract. Mobilization bid item is not to exceed 5% of total bid.

## METHOD POF MEASUREMENT AND PAYMENT

All quantities are to be measured by the Curry County Road Superintendent or Designee and shall be considered final and all payments for the same will be made on this basis.

## TRAFFIC CONTROL CHIP AND SEAL STANDARDS

## SCOPE

Work to be performed shall include all labor, equipment, materials, traffic control, mobilization fees, and miscellaneous items necessary to furnish and install chip and seal wear resurfacing.

**Please price the projects by each tenth of a mile include a total amount.**

## REFERENCE STANDARDS

All work is to be performed in accordance with the New Mexico State Department of Transportation Standard Specifications for Highway and Bridge Construction, special provisions and supplemental specifications (current editions). The reference items listed below are not reproduced in their entirety.

## CONSTRUCTION COORDINATION

Contractor to provide a detail schedule of work, at a minimum of one (1) week in advance of work commencing, so that the County crews can stay in front of the Chip Seal project. Schedule will be provided to the County crews one (1) week in advance of any work commencing.

## TRAFFIC CONTROL

The Contractor shall provide the County with a detailed traffic control plan prior to starting any road work. Unless otherwise provided, the Contractor shall keep the road open to all traffic in accordance with the traffic control plan during the progress of the work. Contractor to schedule operations so that only one (1) side of the road is denied to traffic at any time. The road and intersections of access points shall be maintained in a manner that will safely and adequately accommodate traffic. Barricades, warning signs, lights, temporary signals, and other protective devices shall conform to the latest revision of the "Manual of Uniform Traffic Control Devices for Streets and Highways (MUTCD)" published by the FHWA.

The Bidder will announce the work two (2) weeks in advance by way of Press Release notification and by providing the Contractor's schedule two (2) weeks in advance of the work commencing based on the Contractors schedule.

Contractor to provide a detail schedule of work to the County and will be responsible for notifying the residents of affected roads a minimum of seventy-two (72) hours in advance of work commencing chip sealing per the methods noted above.

## ¾" & ½" CHIP SEAL/OVERLAY

This work consists of furnishing and applying bituminous material and aggregate cover coat, on an existing surface. Aggregates for cover material shall be crushed stone, crushed slag, crushed gravel,
or natural gravel. Aggregates shall be composed of clean, tough, durable fragments free from an excess of flat, elongated, soft, or disintegrated pieces and free from fragments coated with dirt or other objectionable matter. Slag shall be reasonably uniform in density.

The entire road surface that is to receive a chip/seal coat shall be cleaned of loose sand, dust, rock, mud, and other debris that could prevent proper adhesion of the bituminous coating after the crack sealing process has been completed. The cleaning shall be accomplished by power broom, scraping, blading, or other measures. Bituminous material shall be applied by a pressure distributor in a uniform, continuous spread and within the required temperature range. If streaking occurs, the distributor operation shall be stopped immediately until the cause is determined and corrected. The length of spread of the bituminous material shall not be in excess

of the area which trucks loaded with cover coat material can immediately cover. Bituminous material shall not be applied on a damp surface, when either the air or pavement surface temperature is below 70 degrees Fahrenheit, or when weather conditions would prevent the proper construction of the seal coat.

If directed, the cover coat material shall be moistened with water prior to spreading, to eliminate or reduce the dust coating of the aggregate. If cover coat material is lightweight aggregate, it shall be moistened with water prior to spreading.
Immediately after the cover coat material is spread, any deficient areas shall be covered with additional material. Rolling shall begin immediately behind the spreader and shall continue until three complete coverages are obtained. Rolling shall be completed the same day the bituminous material and cover coat are applied. The completed roadway surface shall be lightly broomed as soon as possible to remove excess material, without removing any imbedded material.

The emulsion shall be applied at the shot rate below per Road Superintendent's recommendation.
Application of AEP or PEP on ¾" fractured Aggregate will be .40 to .45 gallons per square yard.
Application of HFE90 or HFE100P on ½" fractured Aggregate will be .36 to .40 gallons per square yard.

A final brooming/cleaning will occur after the emulsion has been applied to clean up any excess debris along curb and gutter adjacent to the project area. Excess chips that have been tracked beyond the project area during the compaction process will need to be broomed up (to a reasonable degree). This work will need to be completed no later than five (5) working days after the work has been completed.

## CONTRACT

The anticipated term of a contract(s) awarded as a result of this Bid shall be for one (1) year. The contract(s) may be renewed according to the terms stated herein for three (3) additional one (1) year periods, not to exceed a maximum of four (4) years. All prices, costs and conditions submitted in response to this Invitation to Bid (ITB) shall remain fixed and valid after the closing date for this bid submission and throughout the term of the agreement. The County shall have the option of renewing the existing contract(s), by mutual agreement, with approval by the Board of Commissioners, or requesting new bids for services. The rates may be negotiated for each renewal year of the contract(s). A breach of any terms of the contract shall be grounds for immediate termination of the contract. Either party may terminate the contract for any reason upon written notice to the other party, made at least ninety (90) days in advance of the termination date.

## PRE-BID CONFERENCE

A pre-bid conference is not scheduled. Should you have questions regarding the scope of work, please contact Melynda Crouch at mcrouch@currycountynm.gov

## VARIATIONS

Any variations from, or exceptions to, the conditions and specifications of this bid must be listed

on a separate sheet labeled "Exception(s) to Bid Conditions", and attached to the bid.

## QUOTATION SHEETS

Bidders shall use the attached Quotation Sheet(s) to submit their bids. The Quotation Sheet(s) must be signed.

## NEW MEXICO BIDDERS' PREFERENCE

Pursuant to Sections 13-1-21 & 13-4-2 NMSA 1978, and GSD Rule 1.4.1 NMAC, bidders claiming the 8% preference must be certified prior to the bid opening. The number must appear on the Quotation Sheet(s) in the space provided to receive the preference.

## BID OPENING

Competitive bids will be accepted until July 28, 2025 at 2:00 p.m. Bids must be submitted electronically through Curry County's procurement provider, BidNet. Registration and access to all documents is free of charge. To register, please visit:

https://www.bidnetdirect.com/register

Bids will be time-stamped in the BidNet system when Bidder submits. The Bidder will receive an email of the submission for their records. Such electronic submission will be considered sealed bids in conformance with statute.

## RESERVATIONS

The Curry County Commission reserves the right to reject any or all bids, to waive any technicalities, to accept in whole or in part such bid or bids as may be deemed in the best interest of the County.

## SAFETY REQUIREMENTS

It shall be the Bidder's responsibility to provide for the safety of its workers and the public in compliance with the requirements of insurance and public health and safety standards.

## AWARD

The award may be made to the Bidder providing a responsive, responsible bid which results in the lowest overall cost to the County. The award will be made by the Curry County Commission at their regularly scheduled meeting. Bid prices must be good for ninety (90) days subsequent to date of opening.

## QUESTIONS

Questions regarding the specifications stated within the bid or the bidding process should be directed to Melynda Crouch, Purchasing Agent at mcrouch@currycountynm.gov.

Written questions/requests must be submitted no later than seventy-two (72) hours prior to the Bid opening and must include the Bidder's name, mailing address, email address, telephone and

firm he/she represents. Only written questions/requests that are sent to the aforementioned email address will be considered. Oral questions/requests will not be considered. Written questions/request submitted to any other Department or contact will not be considered.

## GENERAL CONDITIONS

1. Bid Forms: All pages included in this Invitation to Bid that are marked "**BID FORM**" must be completed and returned as part of the bid document. All bids must be completed and securely sealed prior to submitting to the Purchasing Office. No un-sealed, faxed or e-mailed bids are acceptable.

2. Bids Binding Ninety (90) days: Unless otherwise specified all formal bids submitted shall be binding for ninety (90) calendar days following bid opening date, unless the Bidder(s), upon request of the County Manager, agrees to an extension.

3. Payment Terms: For all services provided by Contractor, payment shall be made net thirty (30) days from invoice date after receipt of goods/services unless otherwise specified on bid form or as otherwise agreed by both parties. All invoices shall be submitted directly to the Curry County Finance Department at 417 Gidding, Suite 100, Clovis, NM 88101. The successful Bidder must have submitted a completed W9 form on file with the County prior to any payments being issued.

   For all services paid by Credit Card, standard payments are usually made within three (3) to five (5) business days. All services made by credit card require a receipt. Invoices shall not be submitted separately if payment is made with credit card. Curry County shall not pay any fees when utilizing a credit card for payment.

4. Equivalency: The County hereby reserves the right to approve as equivalent, or to reject as not being equivalent, any item the Bidder proposes to furnish which contains variations from specification requirements but may comply substantially therewith. Such decisions are strictly at the discretion of the County.

5. If there is any clarification, problem, ambiguity, or question regarding this bid, you must contact the Purchasing Agent or Designee prior to the bid opening. Clarifications and addenda will be considered prior to the bid opening. Answers provided regarding the bid specifications or bid package MUST be answered by the Purchasing Agent or Designee. Questions answered by any other person or County Official shall not be considered applicable to the legal provisions of this bid, except as specifically authorized by the Purchasing Agent.

6. Restrictive Specifications: It is the responsibility of the prospective Bidder to review the entire ITB packet and to notify the Purchasing Department if the specifications are formulated in a manner which would unnecessarily restrict competition. Any such protest or question regarding the specifications or bidding procedures must be received in the Purchasing Department not less than seventy-two (72) hours prior to the time set for bid opening.

7. An in-state Resident or Resident Veteran Preference will be given to all resident New Mexico businesses that have been issued certification by the State of New Mexico. To qualify for the

preference, the Bidder must list a valid resident business certificate number and shall submit a copy of the certificate with the bid. If you have a question regarding a Resident Business (or Resident Veteran Business) Certification, or wish to be given a number, you may contact the New Mexico State Department of Taxation and Revenue at 505-827-0951. This number is valuable to have as it allows the County to consider your bid at eight (8) to ten (10) percent less than the amount submitted, and could mean a difference in award. Please note that this number is NOT your State CRS Number (i.e. 01-503047-004). In addition, **any preference numbers issued by the NM State Purchasing Office were valid only through December 31, 2011 and must be re-issued through the Taxation and Revenue Department.**

8. Bidders shall list on a separate sheet of paper any variations from or exceptions to the conditions and specifications of this bid. ***This sheet shall be labeled "Exception(s) to Bid Conditions" and shall be included with bid***.

9. Non-collusion: Bidders, by submitting a signed bid, certify that the accompanying bid or proposal is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under New Mexico or United States law.

10. Non-discrimination Statement: Curry County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all Bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award. Please refer to complete Curry County Title VI Plan, specifically Appendices A and E at http://www.currycounty.org/dr/miscellaneous.

11. Qualifications of Bidders: The Curry County Purchasing Officer may make such investigations as he/she deems necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

12. The State of New Mexico's Procurement Code, Section 13-1-28 through Section 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violations. In addition, the New Mexico Criminal Statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

13. Curry County reserves the right to reject any bid from a Bidder who previously failed to perform properly, or complete on time, contracts of a similar nature, or to reject the bid of a Bidder who is not in a position to perform such a contract satisfactorily. Such is at the discretion of the County.

14. The successful Bidder agrees to protect, defend and save the County, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands, causes of action of any kind or character, including the cost of defense thereof, arising in favor of the Bidder's employees or third parties on account of bodily or personal injuries, death, or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the Bidder and/or its agents, employees, representatives, assigns, subcontractors, except the sole negligence of the County under this agreement.

15. If a Bidder to whom a bid is awarded refuses to accept the award or, fails to deliver in accordance with the contract terms and conditions, the County may, in its discretion, suspend the Bidder for a period of time from entering into any contracts with Curry County.

16. This solicitation is governed by the laws of the State of New Mexico. By signing and submitting a bid, the parties agree that any litigation concerning this bid, request for proposal, limited solicitation, or subsequent contract or purchase order, must be brought in the Ninth Judicial District in and for Curry County, State of New Mexico, and each party shall pay its own costs and attorney fees.

17. Successful Bidder must, in performance of work, agree to fully comply with all applicable federal, state and local laws, rules and regulations. The Bidder will be required to carry the following minimum insurance coverage with Curry County named as additional insured on all policies:

    a. General and professional liability insurance in the amount of one million fifty thousand dollars ($1,050,000.00) single limit, and two million dollars ($2,000,000.00) aggregate
    b. Workers' Compensations insurance as required by state statue.

18. It is the responsibility of the Bidder to ensure that any addenda issued related to this ITB have been received prior to submitting a bid. The County guarantees that any addenda issued will be distributed and available to every party on the Distribution List for this solicitation. The County will not accept responsibility for addenda not being obtained and will not guarantee that addenda will be forwarded or available if the original packet was not obtained as directed.

19. The successful Bidder shall not subcontract any portion of this Agreement without the prior written approval of the County. No such subcontracting shall relieve the Bidder from its obligations and liabilities under this Agreement, nor shall any subcontracting obligate payment from the County.

**BID FORM 1**
**QUOTATION SHEET**

Curry County reserves the right to award a contract to the lowest bidder of Bid Form 1 and a separate contract to the lowest bidder of Bid Form 2, if low bidder is different for each bid form.

# CHIP SEAL

**Bid 1-mile (5280 feet) X 24 feet wide**
**Utilizing 260 tons of rock per mile (if requested)**
**Application of AEP or PEP on ¾" fractured Aggregate will be bid at .45 gallons per SY**
**Application of HFE90 or HFE100P on ½" fractured Aggregate will be at.40 gallons per SY**
**County Wide Locations as Per Bid Specifications**

1. ¾" rock with AEP, 1/2" rock with HFE90 $_____/Lump Sum
2. ¾" rock with PEP, 1/2" rock with HFE100P $_____/Lump Sum
3. County Supplied ¾" rock with AEP, County Supplied rock with HFE90 $_____/Lump Sum
4. County Supplied ¾" rock with PEP, County Supplied rock with HFE100P $_____/Lump Sum

**(NOTE: Do not include gross receipts tax in the prices quoted above.)**

Signed_____

Printed/type written name_____

Title _____

Firm _____

Address _____

Phone _____ Fax _____

Email _____ Date _____

**BID FORM 2**
**QUOTATION SHEET**

Curry County reserves the right to award a contract to the lowest bidder of Bid Form 1 and a separate contract to the lowest bidder of Bid Form 2, if low bidder is different for each bid form.

# OVERLAY

**Bid 1-mile (5280 feet) X 24 feet wide**
**Utilizing 260 tons of rock per mile (if requested)**
**Application of HFE90 or HFE100P on ½" fractured Aggregate will be at.40 gallons per SY**
**County Wide Locations as Per Bid Specifications**

5. Overlay Project 1/2" rock with HFE90 $_____/Lump Sum
6. Overlay Project 1/2" rock with HFE100P $_____/Lump Sum
7. Overlay Project County Supplied rock with HFE90 $_____/Lump Sum
8. Overlay Project County Supplied rock with HFE100P $_____/Lump Sum

**(NOTE: Do not include gross receipts tax in the prices quoted above.)**

Signed_____

Printed/type written name_____

Title _____

Firm _____

Address _____

Phone _____ Fax _____

Email _____ Date _____

## BID FORM 3
## CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, Sections 13-1-28, et seq., NMSA 1978 and NMSA 1978, § 13-1-191.1 (2006), as amended by Laws of 2007, Chapter 234, any prospective contractor seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars ($250) over the two year period.

Furthermore, the state agency or local public body may cancel a solicitation or proposed award for a proposed contract pursuant to Section 13-1-181 NMSA 1978 or a contract that is executed may be ratified or terminated pursuant to Section 13-1-182 NMSA 1978 of the Procurement Code if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution,

that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor.

**"Pendency of the procurement process"** means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or a small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any: Fidel Madrid, Dusty Leatherwood, Brad Bender, Kyle Cain, Seth Martin, Anastasia Hogland, Sam Kelley, Ben McDaniel, Michael Brockett, Hollie Barnett.

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor:
_____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s)_____

Nature of Contribution(s)_____

Purpose of Contribution(s)_____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

**--OR—**

**NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250) WERE MADE** to an applicable public official by me, a family member or representative.

_____ _____
Signature Date

_____
Title (Position)

## BID FORM #4
## RESIDENT/VETERANS PREFERENCE CERTIFICATION FORM

_____(NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

**Please check one box only**

**Resident Veterans:**

☐ I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than $3M allowing me the 10% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime

**Resident Businesses:**

☐ I declare under penalty of perjury that my business is a New Mexico resident business allowing me the 8% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veteran's preference, I agree to report to the State's Division of the General Services Department the awarded amount involved. I will indicate in the report the awarded amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I understand that knowingly giving false or misleading information on this report constitutes a crime."

I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime.

**Native American**

☐ Under the law, Native American-owned companies will receive either an 8% or 10% equivalent based on whether they are also a veteran-owned business. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protect and may result in denial of an award or un-award of the procurement involved if the statements are proven to be incorrect.

**A valid New Mexico Resident Business, New Mexico Veteran's Resident Business or Native American Certificate must be provided in order to receive preference.**

☐ I do not claim New Mexico Resident Business, New Mexico Veteran's Resident Business or Native American preference on this bid.

_____ _____

(Signature of Business Representative) * (Date)

*Must be an authorized signatory for the Business.

**CONTRACT FOR CHIP SEAL AND OVERLAY OF ROADS FOR THE CURRY COUNTY ROAD DEPARTMENT**

**THIS CONTRACT** is entered into this _____ day of _____, 2025 by and between the Board of Curry County Commissioners of Curry County, hereinafter referred to as "County" and _____, whose address is _____, hereinafter referred to as "Contractor".

**WHEREAS,** Curry County has issued an Invitation to Bid (ITB) for Chip Seal and Overlay of Roads for the Curry County Roads Department under ITB No. 2025/26-01; and,

**WHEREAS,** County has received bids and the deadline for submitting bids has passed; and,

**WHEREAS,** Contractor submitted a bid in response to County ITB No. 2025/26-01; and,

**WHEREAS,** due to the time sensitive nature of the work and the volume of roads requiring chip seal and overlay, the County has determined it may be necessary and in the best interest of the County to award contracts to multiple contractors who submitted responsive and responsible bids under ITB No. 2025-26-01

**NOW, THEREFORE,** for valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, as evidenced by their signatures hereto, the parties stipulate and agree as follows:

1) **SCOPE OF SERVICES.**

The scope of work to be performed under this Contract shall be as set forth in Invitation to Bid No. 2025/26-01 (Exhibit A), including all specifications, terms, conditions, and requirements contained therein. Said Invitation to Bid is hereby incorporated into and made a part of this Contract by reference as if fully set forth herein. All work shall be performed in strict accordance with the provisions of the Invitation to Bid and the Contractor's submitted response (Exhibit B), except where otherwise modified by this Contract or its attachments. The County retains the right to assign portions of the work described in the Scope of Services to other contractors, as may be required to meet schedule demands or project needs. Contractor acknowledges that this contract is non-exclusive, and that other contractors may be performing similar work for the County.

**2) COMPENSATION.**

For and in return for the products and services provided by Contractor as specified above and in Invitation to Bid 2025/26-01, County shall pay the following rates:

**CHIP SEAL**

**Bid 1-mile (5280 feet) X 24 feet wide**

**Utilizing 260 tons of rock per mile (if requested)**

**Application of AEP or PEP on ¾" fractured Aggregate will be bid at .45 gallons per SY**

**Application of HFE90 or HFE100P on ½" fractured Aggregate will be at.40 gallons per SY**

**County Wide Locations as Per Bid Specifications**

1. ¾" rock with AEP, 1/2" rock with HFE90 $_____/Lump Sum
2. ¾" rock with PEP, 1/2" rock with HFE100P $_____/Lump Sum
3. County Supplied ¾" rock with AEP, County Supplied rock with HFE90 $_____/Lump Sum
4. County Supplied ¾" rock with PEP, County Supplied rock with HFE100P $_____/Lump Sum

**OVERLAY**

**Bid 1-mile (5280 feet) X 24 feet wide**

**Utilizing 260 tons of rock per mile (if requested)**

**Application of HFE90 or HFE100P on ½" fractured Aggregate will be at.40 gallons per SY**

**County Wide Locations as Per Bid Specifications**

1. Overlay Project 1/2" rock with HFE90 $_____/Lump Sum
2. Overlay Project 1/2" rock with HFE100P $_____/Lump Sum
3. Overlay Project County Supplied rock with HFE90 $_____/Lump Sum

4. Overlay Project County Supplied rock with HFE100P $_____/Lump Sum

Payment to Contractor shall be made net thirty (30) days from the invoice date after receipt of all materials and services, unless otherwise specified or agreed to by both parties, in writing. All invoices shall be submitted directly to the Curry County Finance Department at 417 Gidding, Ste. 100, Clovis, NM 88101. Contractor shall submit a completed W-9 form for the same on file with County, prior to any payments being issued.

The above amounts do not include gross receipts tax.

Final payment of each of the amounts due under this contract shall operate as a release of County, its officers, and employees from any and all liabilities, claims and/or obligations, whatsoever arising from or under this contract.

**3) APPROPRIATIONS.**

The terms of this Contract are contingent upon sufficient appropriations and authorizations being made for the County for the performance of this Contract. If sufficient appropriations and authorizations are not made by the County, this Contract shall terminate upon written notice given by County to Contractor. The County's decision as to whether sufficient appropriations and authorizations exist shall be accepted by Contractor and shall be final.

**4) TERM AND SCHEDULE.**

This Contract shall become effective on the _____ day of _____, 2025, and shall run for a period of two (2) consecutive years through _____, 2027. All prices set forth hereinabove and the other remaining items and conditions herein shall be binding upon and continue until the expiration of the above stated two (2) year period.

Upon written approval of all parties, this Contract can be renewed and extended for an additional two (2) year period not to exceed four (4) years running through _____, 2029. The rates may be negotiated by the parties for each renewal year of the Contract.

**This Contract shall not become effective until the same is approved in writing by the Curry County Board of County Commissioners.**

**5) TESTING AND INSPECTION.**

Curry County shall have the right to request and require Contractor to allow it to test and/or inspect any product provided by Contractor under this Contract, as determined necessary by County. Any test results showing that the product provided does not meet the Contract's Scope, the costs and expenses of any test shall be paid for by Contractor or, if paid by the County, Contractor shall reimburse County for costs and expenses of those tests.

**6) TERMINATION.**

This Contract may be terminated by either party hereto for any reason upon ninety (90) calendar days' prior written notice. This Contract may also be terminated by County for its convenience or

because the project has been permanently abandoned, but only upon fifteen (15) calendar days' written notice to Contractor.

In the event of termination, Contractor shall be compensated for all services performed and costs incurred up to the effective date of termination for which Contractor has not previously been compensated.

Upon receipt of notice of termination from County, Contractor shall discontinue the services unless otherwise directed and, upon final payment from County, deliver to the County the required data, reports, summaries, and such information and materials as may have been accumulated by Contractor.

**7) CONFLICTS.**

Contractor represents to County that the services to be provided to County pursuant to this Agreement are not in violation of or contrary to the terms and the provisions of the New Mexico Governmental Conduct Act, Sections 10-16-1 through 10-16-18, NMSA 2008. Contractor also agrees that in performance of this Contract shall comply with those terms and conditions set forth in said Governmental Conduct Act that apply or may apply to those services provided by Contractor to County pursuant to this Agreement.

**8) SEVERABILITY.**

If any provision of this Contract is found by the State of New Mexico, or any of its departments or offices, or a Court of competent jurisdiction to be enforceable or invalid, such enforceability or invalidity will not render this Contract unenforceable or invalid as a whole and, in such event, such provision will be changed and interpreted so as to best accomplish the objectives of such unenforceable or invalid provisions within the limits, rules, regulations or law.

**9) NO INTENDED THIRD-PARTY BENEFICIARY.**

This Contract is entered into solely for the benefit of Contractor and County. No third-party will be deemed a beneficiary of this Contract, and no third-party will have the right to make any claim or assert any rights under this Contract.

**10) INDEPENDENT CONTRACTOR.**

Contractor is, and at all times throughout the term of this Contract, acting as an independent contractor, and not an agent, employee or representative of County and, Contractor shall be responsible for the management of its business affairs. In the performance of the work under this Contract, Contractor will at all times be acting and performing as an independent contractor, as that term is understood for federal and state law purposes, and not as an employee of County. Without limitation upon the foregoing, Contractor shall not accrue sick leave, jury duty pay, retirement, insurance, bonding, welfare benefits, or any other benefits, which may or may not be afforded employees of County. Contractor will not be treated as an employee for purposes of: Workers' Compensation benefits; the Federal Unemployment Tax Act; Social Security; other payroll taxes, federal or any state income tax withholding; or the employee benefit provisions described in the Internal Revenue Code of 1986, as amended. Neither County, nor its agents or representatives, shall have the right to control or direct the manner, details or means by which

Contractor accomplishes and performs its services. Nevertheless, Contractor shall be bound to fulfill the duties and responsibilities contained in Contract.

Contractor represents that it has, or will secure, at its own expense, all personnel required in performing the services under this Contract. Such personnel shall not be employees nor have any contractual relationship with County. Contractor, consistent with its status as an independent contractor, further agrees that its personnel will not hold themselves out as, nor claim to be officers or employees of County by reason of this Contract.

To the extent that Contractor employs any employees, Contractor shall be solely responsible for providing its own form of insurance for its employees and in no event, shall Contractor's employees be covered under any policy of County.

Contractor's retention hereunder is not exclusive. Subject to the terms and provisions of this Contract: (i) Contractor is able, during the Term hereof, to perform services for other parties; and, (ii) Contractor is able, during the Term hereof, to perform other professional services outside the scope of this Contract.

**11) BUSINESS LICENSE.**

Any governmental license that is required or determined necessary to perform the services under this Contract will be obtained by Contractor and copies provided to County upon request. At all times during this Contract, all necessary or required licenses shall be maintained and current. In the event of any cancellation or termination of such license, Contractor shall immediately, or no later than five (5) days after the receipt of the same, provide County with a copy of the same.

**12) INSURANCE.**

Contractor agrees to obtain and maintain in full force throughout the duration of this contract, a general liability policy of insurance within a minimum coverage of one million fifty thousand dollars ($1,050,000.00) for property damage per occurrence and two million dollars ($2,000,000.00) to any person for any number of claims arising out of a single occurrence for all damages other than property, which specifically covers, and applies to the type and nature of work Contractor is performing for County under this Contract.

Contractor shall also ensure that any and all of its vehicles and equipment are licensed and fully registered as may be required by the State of New Mexico or any of its branches or agencies. The purpose of this insurance coverage is to hold harmless and indemnify County, as required of Paragraph 20 of this Contract, from any and all claims, cause of action, demands or otherwise as may be asserted, made, alleged or filed against County or any of its employees, agents, representatives or properties. Contractor shall obtain said insurance and provide County with proof of insurance as may be required at any/all times during the duration of this Contract and any extension thereof.

Contractor shall provide Workers' Compensation insurance in the amount as required under New Mexico law. In addition, Contractor shall comply with all state laws and rules applicable to Workers' Compensation benefits for any and all employees during the term of this Contract.

**13) PERA NOTICE.**
If Contractor is a retired member of the New Mexico Employee Retirement Benefit Plan (PERA), then, Contractor shall have the obligation and shall be solely responsible for complying with Administrative Rule 2.80.1100.10, NMAC, 2010. It shall be Contractor's sole responsibility to notify PERA of the terms and conditions of this Contract and the compensation payable to Contractor. Contractor shall also have the responsibility to notify County that it has a retired PERA member; however, Contractor shall have sole responsibility for complying with Rule 2.80.1100.40B, NMAC with regard to PERA benefits.

**14) NO JOINT VENTURE OR PARTNERSHIP.**
Nothing contained in this Contract shall create any partnership, association, joint venture, fiduciary or agency relationship between Contractor and County. Except as otherwise specifically set forth herein, neither Contractor nor County shall be authorized or empowered to make a representation or commitment or to perform any act which shall be binding on the other unless expressly authorized or empowered in writing.

**15) CONFLICT OF INTEREST; GOVERNEMENTAL CONDUCT ACT.**
Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Contract. Contractor certifies that the requirements of the Governmental Conduct Act, Section 10-16-1 through 10-16-18, NMSA 1978 regarding contracting with a public officer or state employee, or former state employee, have been followed.

**16) DISCLAIMER.**
County, by entering into this Contract, shall not assume or otherwise be held liable for any act or omission of Contractor or any of its agents, employees and/or representatives in their performance or fulfillment of the terms and obligations of this Contract.

**17) PENALTIES FOR VIOLATION UNDER LAW.**
In addition to the Governmental Conduct Act, the Procurement Code, Section 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation, in addition, the New Mexico Criminal Statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

**18) ASSIGNMENT.**
Contractor shall perform all the services under this Contract and shall not assign any interest in this Contract or transfer any interest in same or assign any claims for money due, or to become due, under this Contract without prior written consent from County.

**19) FORCE MEJEURE.**
Neither party will be liable to the other for any delay or interruption in performance as to any obligation hereunder resulting from governmental emergency orders, judicial or governmental action, emergency regulations, fires, floods, sabotage, riots, wars, vandalism, labor strikes or disputes, acts of God, electrical failure, major computer hardware or software failures, equipment delivery delays, acts of third parties, or delays or interruptions in performance beyond reasonable control.

**20) INDEMNITY AND LIMITATION.**
Contractor shall indemnify, defend, and hold harmless County from and against any and all claims, suits, actions, judgements, demands, losses, cost, expenses, damages and liability caused solely by, resulting solely from, or arising solely out of the negligent, intentional, and/or criminal acts, errors, or omissions of Contractor, its officers, employees, agents, or representatives in the performance of services under this Contract.

**21) APPLICABLE LAW.**
Contractor, by submitting its response to the County and entering into this Contract, consents and acknowledges that this Contract and the rights and obligations of the parties shall be governed by and construed by the laws of the State of New Mexico applicable to agreements between New Mexico parties made and performed in that state, without regard to conflicts of law principles. Contractor also stipulates and agrees that by submitting its response and doing business in Curry County, venue for any legal proceeding shall be in Clovis, in the Ninth Judicial District Court.

Contractor shall abide and be governed by all applicable state laws, County ordinances and laws regarding Contractor's services or any work done pursuant to this Contract.

**22) BREACH.**
In the event Contractor breaches any obligation contained in this Contract, prior to instituting any action or dispute resolution procedure, County shall give Contractor written notice of such breach. In the event Contractor fails to remedy the breach within five (5) working days of receiving such written notice, County, at its sole discretion, without any obligation to do so and in addition to other remedies available under applicable law, may remedy Contractor's breach and recover any and all costs and expenses in so doing from Contractor.

**23) NO WAIVER.**
In the event terms and conditions of this Contract are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Contract, nor will such non-enforcement prevent such party from enforcing each and every term of this Contract thereafter. Any notification, all notice required and permitted in this Contract should be in writing and shall be deemed sufficiently served when received by registered mail.

**24) DISPUTE RESOLUTION.**
In the event that a dispute arises between County and Contractor under this Contract, or as a result of breach of this Contract, the parties agree to act in good faith to attempt to resolve the dispute.

In the event of termination, Contractor shall be compensated for all services performed and costs incurred up to the effective date of termination for which Contractor has not been previously compensated.

Upon receipt of notice of termination from County, Contractor shall discontinue the services unless otherwise directed and upon final payment from County, deliver to the County all data, reports, summaries, and such other information and materials as may have been accumulated by Contractor in the performance of this Contract.

**25) NOTIFICATION.**

All notice required or permitted under this Contract shall be in writing and shall be deemed sufficiently served if served by Registered Mail addressed as follows:

TO COUNTY:

Curry County
417 Gidding, Suite 100
Clovis, NM 88101
Attn: Walon Jones, Road Superintendent
Phone: 575-762-1501
Fax: 575-769-8548
Email: wjones@currycountynm.gov

TO CONTRACTOR:

**26) SCOPE OF CONTRACT.**

This Contract incorporates all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof and that all such covenants, agreements and understandings have been merged into this written Contract. No prior agreement of understanding, verbal or otherwise, of their parties or their agents shall be valid or enforceable unless embodied in this Contract.

Contractor

_____
Its: _____

Date: _____

Curry County

_____
By: Lance A. Pyle, County Manager

Date: _____

APPROVED AS TO FORM

_____
COUNTY ATTORNEY

VI.2

Grants Department

**TO:** Board of County Commissioners
**FROM:** Kristian Price
**DATE:** July 29, 2025
**SUBJECT:** **Request Action of Resolution 2025-65 Authorizing the Submission of a Community Development Block Grant (CDBG) Application to the Department of Finance and Administration/Local Government Division and Authorizing the Commission Chair to Act as the County's Chief Executive Officer and Authorized Representative in all Matters Pertaining to the County's Participation in the CDBG Program and Approval of Required Documents Related to the CDBG Grant Application - Kristian Price**

See attached

Prepared by Kaitlin Bentley
Last updated on 07/22/2025

**ATTACHMENTS:**

- 2025 CDBG App. Transmittal Letter.pdf
- CDBG Program Certifications and Assurances_Curry County.pdf
- Exhibit 1-F HUD Applicant Disclosure Report.pdf
- Federal Assurances_Curry County.pdf
- Exhibit F - CDBG Site Certificate.pdf
- Exhibit 2-A-1_Curry County.pdf
- Exhibit H - Matching Funds Resolution.pdf
- Curry County_Waiver Approval Ltr-Threshold Req.pdf
- Curry County_Waiver Approval Ltr-External Admin.pdf
- Curry County_LMC_Metholdogy_Approval Ltr.pdf

**Curry County**
**New Mexico**
**Board of County Commissioners**
**417 Gidding Street, Suite 100**
**Clovis, NM 88101**
**Phone (575) 763-6016 · Fax (575) 763-3656**

**COMMISSIONERS**
**Fidel Madrid · District 1**
**Brad Bender · District 2**
**Dusty Leatherwood · District 3**
**Seth Martin · District 4**
**Kyle Cain · District 5**

**County Manager · Lance A. Pyle**

July 29, 2025

Jaelynn Narvaiz
CDBG Program Manager
407 Galisteo Rd.
Santa Fe, NM. 87501

Re: CDBG Transmittal Letter: Curry County
Project Name: ADA improvements to Curry County Detention Center Showers

Dear Ms. Narvaiz,

Curry County is applying for a 2025 Community Development Block Grant (CDBG) to make ADA improvements to showers inside the Adult Detention Center (ADC). This will include the demolition of existing shower units to ensure the new showers are accessible to those with disabilities regardless of criminal status and housing location/assignment.

The funding amount requested is $1,000,000 for a full project total of $1,586,033. Curry County is providing more than the required 10% cash match. A certified cost estimate is included.

If you have any questions or concerns, please contact Kristian Price at 575.763.6016. We look forward to working with you on this project.

Sincerely,

Brad Bender
Commission Chair

**CDBG PROGRAM CERTIFICATIONS AND ASSURANCES**

I, the undersigned chief elected official of the applicant entity hereby certify that information contained herein is true, correct, and complete to the best of my knowledge and belief:

- The resolution adopted by the governing body of the applicant entity authorizes me to file this application for assistance from the State of New Mexico and commit a matching fund contribution toward this project (if applicable); and
- I will comply with the Code of Federal Requirements (CFR) Title 24 – Housing and Urban Development, which govern the Community Development Block Grant (CDBG) program; and
- I have read and will comply with the CDBG Grant Agreement; and
- I have read and will comply with NMAC 2.110.2 and confirm that the applicant has meet all threshold requirements (NMAC 2.110.2.17.E.), appropriate conducted citizen participation requirements (NMAC 2.110.2.15) and the proposed project meets the National Objective (NMAC 2.110.2.16.A); and
- I have read, will comply with, and have signed and notarized on pages the Applicant Statement of Assurances and Certifications; and
- I have read, completed, and signed the Applicant/Recipient Disclosure/Update Report; and
- I have completed, signed, and notarized the CDBG Site Certificate demonstrating ownership of the property for the proposed project; and
- I understand that should the project be awarded. DFA is not financially responsible for any discrepancy between the cost estimates, budget and actual costs of construction. The scope of work will be completed as awarded; and
- I understand that all CDBG grant recipients must be actively registered in the System of Award Management (SAMs) to receive funding.
- I understand that I am required to follow the requirements and processes outlined in the CDBG Implementation Manual.

| | |
|---|---|
| | Curry County |
| Signature, Chief Elected Official | Applicant Entity (County or Municipality) |
| Brad Bender | |
| Name (Typed or Printed) | |
| Commission Chair | 07.29.2025 |
| Title | Date |

## Exhibit 1-F

# Applicant/Recipient Disclosure/Update Report

**U.S. Department of Housing and Urban Development**

OMB Number: 2501-0017
Expiration Date: 1/31/2026

**Public Reporting Burden Statement:** This collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of the requested information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed HUD-2880 forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. This agency is authorized to collect this information under Section 102 of the Department of Housing and Urban Development Reform Act of 1989. The information you provide will enable HUD to carry out its responsibilities under this Act and ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. This information is required to obtain the benefit sought in the grant program. Failure to provide any required information may delay the processing of your application and may result in sanctions and penalties including of the administrative and civil money penalties specified under 24 CFR §4.38. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552). The information contained on the form is not retrieved by a personal identifier, therefore it does not meet the threshold for a Privacy Act Statement.

**Applicant/Recipient Information** * **UEI Number**: * **Report Type**:

1. Applicant/Recipient Name, Address, and Phone (include area code)

| | | |
|---|---|---|
| * Applicant Name: | | |
| * Street 1: | | |
| Street 2: | | |
| City: | State Abbreviation: | * Zip Code: |
| County: | | |
| * Country: | | |
| * Phone: | | |

2. Employer ID Number (do not include individual social security numbers):
3. HUD Program Name:
4. Amount of HUD Assistance Requested/Received: $
5. State the name and location (street address, City and State) of the project or activity

| | | |
|---|---|---|
| Project Name: | | |
| * Street 1: | | |
| Street 2: | | |
| City: | State Abbreviation: | * Zip Code: |
| County: | | |
| * Country: USA: UNITED STATES | | |

### Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. For further information see 24 CFR Sec. §4.3.

☐ Yes ☐ No

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of $200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR §4.9.

☐ Yes ☐ No

, I \R X D Q V Z H U H G Q R W R T X H V W L R Q V 1 R U H T X L U H G W R F R P S O H W H W K H U H P D L Q G H U R I W K L V I R U P . **Stop!** You do not need to complete the remainder of this form. However, you must sign the certification at the end of the report.

**Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds.** Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

| Department/State/Local Agency Name | Department/State/Local Agency Name |
|---|---|
| * Government Agency Name: | * Government Agency Name: |
| Government Agency Address: | Government Agency Address: |
| * Street 1: | * Street 1: |
| Street 2: | Street 2: |
| City: State Abbreviation: * Zip Code: | City: State Abbreviation: * Zip Code: |
| County: | County: |
| Country: | Country: |
| * Type of Assistance: | * Type of Assistance: |
| * Amount Requested/Provided: $ | * Amount Requested/Provided: $ |
| * Expected Uses of the Funds: | * Expected Uses of the Funds: |

**Note:** For Part 1, use additional pages if necessary. Add Attachment:

**Part III Interested Parties. You must disclose**:

1. All developers, contractors, or consultants involved in the application for assistance or in the planning, development, or implementation of the project or activity.

| * Alphabetical list of all persons with a reportable financial interest in the project or activity (for individuals, give the last name first) | * Unique Entity ID | * Type of Participation in Project/Activity | * Financial Interest in Project/Activity ($ and %) | | | |
|---|---|---|---|---|---|---|
| | | | $ | | | % |
| | | | $ | | | % |
| | | | $ | | | % |

2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds $50,000 or 10 percent of the assistance (whichever is lower).

| * Alphabetical list of all persons with a reportable financial interest in the project or activity (for individuals, give the last name first) | * City of Residence | * Type of Participation in Project/Activity | * Financial Interest in Project/Activity ($ and %) | | | |
|---|---|---|---|---|---|---|
| | | | $ | | | % |
| | | | $ | | | % |
| | | | $ | | | % |

**Note:** For Part 2, use additional pages if necessary. Add Attachment:

**Certification**:

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate.
Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed $10,000 for each violation.

| * Signature: | * Date: (mm/dd/yyyy): |
|---|---|

## Instructions

**Overview.**
**A. Coverage.** You must complete this report if:

(1) You are applying for assistance from HUD for a specific project or activity **and** you have received, or expect to receive, assistance from HUD in excess of $200,000 during the during the fiscal year;
(2) You are updating a prior report as discussed below; or
(3) You are submitting an application for assistance to an entity other than HUD, a State or local government if the application is required by statute or regulation to be submitted to HUD for approval or for any other purpose.

**B. Update reports (filed by "Recipients" of HUD Assistance):**
**General.** All recipients of covered assistance must submit update reports to the Department to reflect substantial changes to the initial applicant disclosure reports.

**Line-by-Line Instructions.**

**Applicant/Recipient Information.**
All applicants for HUD competitive assistance, must complete the information required in blocks 1-5 of form HUD-2880:
1. Enter the full name, address, city, State, zip code, and telephone number (including area code) of the applicant/recipient. Where the applicant/recipient is an individual, the last name, first name, and middle initial must be entered.
2. Entry of the applicant/recipient's EIN, as appropriate, is optional. Individuals must not include social security numbers on this form.
3. Applicants enter the HUD program name under which the assistance is being requested.
4. Applicants enter the amount of HUD assistance that is being requested. Recipients enter the amount of HUD assistance that has been provided and to which the update report relates. The amounts are those stated in the application or award documentation. NOTE: In the case of assistance that is provided pursuant to contract over a period of time (such as project-based assistance under section 8 of the United States Housing Act of 1937), the amount of assistance to be reported includes all amounts that are to be provided over the term of the contract, irrespective of when they are to be received.
5. Applicants enter the name and full address of the project or activity for which the HUD assistance is sought. Recipients enter the name and full address of the HUD-assisted project or activity to which the update report relates. The most appropriate government identifying number must be used (e.g., RFP No.; IFB No.; grant announcement No.; or contract, grant, or loan No.) Include prefixes.

**Part I. Threshold Determinations - Applicants Only**
Part I contains information to help the applicant determine whether the remainder of the form must be completed. Recipients filing Update Reports should not complete this Part.

If the answer to **either** questions 1 or 2 is No, the applicant need not complete Parts II and III of the report, but must sign the certification at the end of the form.

**Part II. Other Government Assistance and Expected Sources and Uses of Funds.**
**A. Other Government Assistance.** This Part is to be completed by both applicants and recipients for assistance and recipients filing update reports. Applicants and recipients must report any other government assistance involved in the project or activity for which assistance is sought. Applicants and recipients must report any other government assistance involved in the project or activity. Other government assistance is defined in note 4 on the last page. For purposes of this definition, other government assistance is expected to be made available if, based on an assessment of all the circumstances involved, there are reasonable grounds to anticipate that the assistance will be forthcoming.

Both applicant and recipient disclosures must include all other government assistance involved with the HUD assistance, as well as any other government assistance that was made available before the request, but that has continuing vitality at the time of the request. Examples of this latter category include tax credits that provide for a number of years of tax benefits, and grant assistance that continues to benefit the project at the time of the assistance request.

The following information must be provided:
1. Enter the name and address, city, State, and zip code of the government agency making the assistance available.
2. State the type of other government assistance (e.g., loan, grant, loan insurance).
3. Enter the dollar amount of the other government assistance that is, or is expected to be, made available with respect to the project or activities for which the HUD assistance is sought (applicants) or has been provided (recipients).
4. Uses of funds. Each reportable use of funds must clearly identify the purpose to which they are to be put. Reasonable aggregations may be used, such as "total structure" to include a number of structural costs, such as roof, elevators, exterior masonry, etc.

B. Non-Government Assistance. Note that the applicant and recipient disclosure report must specify all expected sources and uses of funds - both from HUD and any other source - that have been or are to be, made available for the project or activity. Non-government sources of Form HUD-2880 funds typically include (but are not limited to) foundations and private contributors.

**Part III. Interested Parties.**
This Part is to be completed by both applicants and recipients filing update reports. Applicants must provide information on:
1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds $50,000 or 10 percent of the assistance (whichever is lower). Note: A financial interest means any financial involvement in the project or activity, including (but not limited to) situations in which an individual or entity has an equity interest in the project or activity, shares in any profit on resale or any distribution of surplus cash or other assets of the project or activity, or receives compensation for any goods or services provided in connection with the project or activity. Residency of an individual in housing for which assistance is being sought is not, by itself, considered a covered financial interest.

The information required below must be provided.
1. Enter the full names and addresses. If the person is an entity, the listing must include the full name and address of the entity as well as the CEO. Please list all names alphabetically.
2. Entry of the Unique Entity Identifier (UEI), for non-individuals, or city of residence, for individuals, for each organization and person listed is **optional**.
3. Enter the type of participation in the project or activity for each person listed: i.e., the person's specific role in the project (e.g., contractor, consultant, planner, investor).
4. Enter the financial interest in the project or activity for each person listed. The interest must be expressed both as a dollar amount and as a percentage of the amount of the HUD assistance involved.

**Note** that if any of the source/use information required by this report has been provided elsewhere in this application package, the applicant need not repeat the information, but need only refer to the form and location to incorporate it into this report. (It is likely that some of the information required by this report has been provided on SF 424A, or on various budget forms accompanying the application.) If this report requires information beyond that provided elsewhere in the application package, the applicant must include in this report all the additional information required. Recipients must submit an update report for any change in previously disclosed sources and uses of funds as provided in Section I.D.5., above.

**Notes:**
1. All citations are to 24 CFR Part 4, which was published in the Federal Register. [April 1, 1996, at 63 Fed. Reg. 14448.]
2. Assistance means any contract, grant, loan, cooperative agreement, or other form of assistance, including the insurance or guarantee of a loan or mortgage, that is provided with respect to a specific project or activity under a program administered by the Department. The term does not include contracts, such as procurements contracts, that are subject to the Fed. Acquisition Regulation (FAR) (48 CFR Chapter 1).
3. See 24 CFR §4.9 for detailed guidance on how the threshold is calculated.
4. "Other government assistance" is defined to include any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance from the Federal government (other than that requested from HUD in the application), a State, or a unit of general local government, or any agency or instrumentality thereof, that is, or is expected to be made, available with respect to the project or activities for which the assistance is sought.

)RU WKH SXUSRVH RI WKLV IRUP DQG &)5 3 individual (including a consultant, lobbyist, or lawyer); corporation; company; association; authority; firm; partnership; society; State, unit of general local government, or other government entity, or agency thereof (including a public housing agency); Indian tribe; and any other organization or group of people.

## APPLICANT STATEMENT OF FEDERAL ASSURANCES AND CERTIFICATIONS

The applicant hereby assures and certifies that:

(a) It possesses:

(1) Legal authority to apply for the grant and to execute the proposed project, and its governing body has duly adopted or passed as an official act a resolution, motion or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the applicant's chief executive officer and/or other designated official representatives to act in connection with the application and to provide such additional information as may be required; and

(2) Has developed its application, including its projected use of funds, so as to give maximum feasible priority to activities that will benefit low and moderate income persons or aid in the prevention or elimination of slums or blight. (The requirement for this certification will not preclude the State from approving an application where the applicant certifies and the State determines, that all or part of the proposed project activities are designed to meet other community development needs that have arisen during the preceding twelve-month period and have particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.) Furthermore:

(A) With respect to activities it claims benefit low and moderate income persons, it has determined and documented that not less than fifty-one percent (51%) of the beneficiaries of the activity are low and moderate income persons.

(b) It is following a detailed citizen participation plan which:

(1) Provides for and encourages citizen participation with particular emphasis on participation by persons of low and moderate income who are residents of areas in which Community Development Block Grant (CDBG) funds are proposed to be used;

(2) Provides citizens with reasonable and timely access to local meetings, information, and records relating to its proposed and actual use of CDBG funds;

(3) Provides for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the applicant;

(4) Provides for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice at times and locations

convenient to potential or actual beneficiaries, and with accommodation for the handicapped;

(5) Provides for a timely written answer to written complaints and grievances, within 15 working days where practicable; and

(6) Identifies how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

(c) It has provided for and encouraged citizen participation, with particular emphasis on participation by persons of low and moderate income and of areas in which CDBG funds are proposed to be used, by:

(1) Furnishing citizens information concerning the amount of funds available for proposed community development activities and the range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and its plans for minimizing displacement of persons as a result of activities assisted with CDBG funds and to assist persons actually displaced as a result of such activities;

(2) Publishing a proposed project plan/application in such a manner to afford citizens an opportunity to examine its content and to submit comments on the proposed project plan/application and on the community development performance of the jurisdiction(s);

(3) Holding two or more public hearings, as indicated below, to obtain citizen views and to respond to proposals and questions related to community development needs, proposed activities and past CDBG performance. All hearings were held more than ten (10) days after notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped and for the needs of non-English speaking residents where a significant number of such residents could have been reasonably expected to participate.

| Applicant* | Date | Time | Location |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

* In the case of a "joint" application, each participating municipality and county must hold at least one public hearing.

(4) As applicable, providing citizens with reasonable and timely access to local meetings, information and records regarding its proposed and past use of CDBG funds;

(5) In preparing its project plan/application, considering any such comments and views and, if deemed appropriate, modifying the proposed project plan/application;

(6) Making the final project plan/application available to the public;

(7) Identifying its community development needs, including the needs of low and moderate income persons, and the activities to be undertaken to meet such needs.

(d) In the event it is awarded CDBG funds by the State it will:

(1) Follow a residential anti-displacement and relocation assistance plan which shall:
(A) In the event of such displacement, provide that:

(i) Governmental agencies or private developers shall provide within the same community comparable replacement dwellings for the same number of occupants as could have been housed in the occupied and vacant occupiable low and moderate income dwelling units demolished or converted to use other than for housing for low and moderate income persons, and provide that such replacement housing may include existing housing assisted with project based assistance provided under Section 8 of the United States Housing Act of 1937;

(ii) Such comparable replacement dwellings shall be designed to remain affordable to persons of low and moderate income for 10 years from the time of initial occupancy;

(iii) Relocation benefits shall be provided for all low or moderate income persons who occupied housing demolished or converted to a use other than for low or moderate income housing, including reimbursement for actual and reasonable moving expenses, security deposits, credit checks, and other moving-related expenses, including any interim living costs; and, in the case of displaced persons of low and moderate income, provide either:

(I) compensation sufficient to ensure that, for a 5-year period, the displaced families shall not bear, after relocation, a ratio of shelter costs to income that exceeds 30 percent; or,

(II) if elected by a family, a lump-sum payment equal to the capitalized value of the benefits available under sub clause (I) to permit the household to secure participation in a housing cooperative or mutual housing association.

(iv) Persons displaced shall be relocated into comparable replacement housing that is:

(I) decent, safe, and sanitary;

(II) adequate in size to accommodate the occupants;

(III) functionally equivalent; and,

(IV) in an area not subject to unreasonably adverse environmental conditions;

(B) persons displaced shall have the right to elect, as an alternative to the benefits under this subsection to receive benefits under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 if such persons determine that it is in their best interest to do so; and,

(C) where a claim for assistance under subparagraph (A)(iv) is denied by grantee, the claimant may appeal to the State, and that the decision of the State shall be final unless a court determines the decision was arbitrary and capricious.

(2) Comply with the provisions of the above paragraph (1) except that paragraphs (A)(i) and (A)(ii) shall not apply in any case in which the Secretary of the U.S. Department of Housing and Urban Development finds, on the basis of objective data, that there is available in the area an adequate supply of habitable affordable housing for low and moderate income persons. A determination under this paragraph is final and no reviewable.

(3) Provide citizens with reasonable notice of, and opportunity to comment on, any substantial change proposed to be made in the use of CDBG funds from one eligible activity to another by following the same procedures required in paragraph (c) for the preparation and submission of the final project plan/application.

(e) It will:

(1) Minimize displacement of persons as a result of activities assisted with CDBG funds and provide for reasonable benefits to any person involuntarily and permanently displaced as a result of the use of CDBG funds to acquire or substantially rehabilitate property;

(2) Affirmatively further fair housing in addition to conducting and administering its project in conformity with Public Law 88-352 and Public Law 90-284 as certified in paragraph (h) hereinafter;

(3) Not attempt to recover any capital costs of public improvements assisted in whole or part with CDBG funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless:

(A) CDBG funds are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than the CDBG program, or

(B) for purposes of assessing any amount against properties owned and occupied by persons of moderate income who are not persons of low income, it certifies that it lacks sufficient CDBG funds to comply with the requirements of subparagraph (A);

(f) Its chief executive officer or other officer of the applicant approved by the State:

(1) Consents to assume the status of responsible Federal official under the National Environmental Policy Act of 1969 (NEPA) and other provisions of Federal law, as specified in 24 CFR Part 58, which further the purposes of NEPA, insofar as the provisions of such Federal law apply to the Community Development Block Grant (CDBG) Program;

(2) Is authorized and consents on behalf of the applicant and himself/herself to accept the jurisdiction of the Federal courts for the purpose of enforcement of his/her responsibilities as such an official.

(g) It will comply with the financial management regulations, policies, guidelines and requirements set forth in the CDBG Public Facilities and/or Housing Guidebook.

(h) It will comply with:

(1) **Section 110 of the Housing and Community Development Act of 1974**, as amended, and any State regulations regarding the administration and enforcement of labor standards;

(2) **Davis-Bacon Fair Labor Standards Act (40 USC 276a - 276a-5)** requiring that, on all prime contracts which exceed $2,000 for federally-assisted construction, alteration or rehabilitation, laborers and mechanics employed by contractors or subcontractors shall be paid wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor. (This requirement applies to the rehabilitation of residential property only if such property is designed for use of eight or more families.)

(3) **Contract Work Hours and Safety Standards Act of 1962 (40 USC 327 et seq.)** requiring that mechanics and laborers employed on federally-assisted contracts which exceed $2,000 be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty in a work week.

(4) **Copeland "Anti-Kickback" Act of 1934 (40 USC 276 (c))** prohibiting and prescribing penalties for "kickbacks" of wages in federally- financed or assisted construction activities.

(i) It will comply with:

(1) **Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352; 42 USC 2000 (d))** prohibiting discrimination on the basis of race, color, religion or religious affiliation, or national origin in any program or activity receiving federal financial assistance.

(2) **The Fair Housing Act (42 USC 3601-20)**, as amended, prohibiting housing discrimination on the basis of race, color, religion, sex, national origin, handicap, and familial status.

(3) **Section 109 of the Housing and Community Development Act of 1974 (42 USC 5309)**, as amended, providing that no person shall be excluded from participation (including employment), denied program benefits or subjected to discrimination on the basis of race, color, national origin or sex under any program or activity funded in whole or in part under Title I (Community Development) of the Housing and Community Development Act.

(4) **Executive Order 11063 (1962)**, as amended by Executive Order 12259, requiring equal opportunity in housing by prohibiting discrimination on the basis of race, color, religion, sex or national origin in the sale or rental of housing built with federal assistance.

(5) **Executive Order 11246 (1965)**, as amended by Executive Orders 11375, prohibiting discrimination on the basis of race, color, religion, sex or national origin in any phase of employment during the performance of federal or federally-assisted contracts in excess of $2,000.

(6) **Section 3 of the Housing and Community Development Act of 1968 (12 USC 1701 (u))**, as amended, providing that, to the greatest extent feasible, opportunities for training and employment that arise through HUD-financed projects, will be given to lower-income persons in the unit of the project area, and that contracts be awarded to businesses located in the project area or to businesses owned, in substantial part, by residents of the project area.

(7) **Section 504 of the Rehabilitation Act of 1973 (29 USC 793)**, as amended, providing that no otherwise qualified individual shall, solely by reason of a handicap, be excluded from participation (including employment), denied program benefits or subjected to discrimination under any program or activity receiving federal funds. Effective communication with persons of all types of disabilities must be ensured.

(8) **Age Discrimination Act of 1975, (42 USC 6101)**, as amended, providing that no person shall be excluded from participation, denied program benefits or subjected to discrimination on the basis of age under any program or activity receiving federal funds.

(j) It will comply with:

(1) **Section 104(d) of the Housing and Community Development Act of 1974, as amended (42 USC 5301)**, known as the **"Barney Frank Amendment," and the HUD implementing regulations at 29 CRF Part 570**, requiring that local grantees follow a residential anti-displacement and relocation assistance plan which provides for the replacement of all low/moderate-income dwelling units that are demolished or converted to another use as a direct result of the use of CDBG funds, and which

provides for relocation assistance for all low/moderate-income households so displaced.

(2) **Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended -- Title III, Real Property Acquisition (Pub. L. 91-646 and HUD implementing regulations at 49 CFR Part 24)**, providing for uniform and equitable treatment of persons displaced from their homes, businesses, or farms by Federal or Federally- assisted programs and establishing uniform and equitable land acquisition policies for federal assisted programs. Requirements include bona fide land appraisals as a basis for land acquisition, specific procedures for selecting contract appraisers and contract negotiations, furnishing to owners of property to be acquired a written summary statement of the acquisition price offer based on the fair market price, and specified procedures connected with condemnation.

(3) **Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended -- Title II, Uniform Relocation Assistance (Pub. L. 91-646 and HUD implementing regulations at 49 CFR Part 24)**, providing for fair and equitable treatment of all persons displaced as a result of any federal or federally-assisted program. Relocation payments and assistance, last-resort housing replacement by displacing agency, and grievance procedures are covered under the Act. Payments and assistance will be made pursuant to state or local law, or the grant recipient must adopt a written policy available to the public describing the relocation payments and assistance that will be provided. Moving expenses and up to $22,500 or more for each qualified homeowner or up to $5,250 or more for each tenant are potential costs.

(k) It will comply with:

(1) **National Environmental Policy Act of 1969 (42 USC 4321 et seq.)**, as amended, and the implementing regulations of HUD (24 CFR Part 58) and of the Council on Environmental Quality (40 CFR Parts 1500 - 1508) providing for establishment of national policy, goals, and procedures for protecting, restoring and enhancing environmental quality.

(2) **National Historic Preservation Act of 1966 (16 USC 470 et seq.)**, as amended, requiring consideration of the effect of a project on any district, site, building, structure or object that is included in or eligible for inclusion in the National Register of Historic Places.

(3) **Executive Order 11593, Protection and Enhancement of the Cultural Environment, May 13, 1971 (36 FR 8921 et seq.)** requiring that federally-funded projects contribute to the preservation and enhancement of sites, structures and objects of historical, architectural or archaeological significance.

(4) **The Archaeological and Historical Data Preservation Act of 1974, amending the Reservoir Salvage Act of 1960 (16 USC 469 et seq.)**, providing for the preservation of historic and archaeological data that would be lost due to federally-funded development and construction activities.

(5) **Executive Order 11988, Floodplain Management, May 24, 1977 (42 FR 26951 et seq.)** prohibits undertaking certain activities in flood plains unless it has been determined that there is no practical alternative, in which case notice of the action must be provided and the action must be designed or modified to minimize potential damage.

(6) **Executive Order 11990, Protection of Wetlands, May 24, 1977 (42 FR 26961 et seq.)** requiring review of all actions proposed to be located in or appreciably affecting a wetland. Undertaking or assisting new construction located in wetlands must be avoided unless it is determined that there is no practical alternative to such construction and that the proposed action includes all practical measures to minimize potential damage.

(7) **Safe Drinking Water Act of 1974 (42 USC 201, 300 f et seq., 7401 et seq.)**, as amended, prohibiting the commitment of federal financial assistance for any project which the Environmental Protection Agency determines may contaminate an aquifer which is the sole or principal drinking water source for an area.

(8) **The Endangered Species Act of 1973 (16 USC 1531 et seq.)**, as amended, requiring that actions authorized, funded, or carried out by the federal government do not jeopardize the continued existence of endangered and threatened species or result in the destruction or modification of the habitat of such species which is determined by the Department of the Interior, after consultation with the State, to be critical.

(9) **The Wild and Scenic Rivers Act of 1968 (16 USC 1271 et seq.)**, as amended, prohibiting federal assistance in the construction of any water resources project that would have a direct and adverse effect on any river included in or designated for study or inclusion in the National Wild and Scenic Rivers System.

(10) **The Clean Air Act of 1970 (42 USC 1857 et seq.)**, as amended, requiring that federal assistance will not be given and that license or permit will not be issued to any activity not conforming to the State implementation plan for national primary and secondary ambient air quality standards.

(11) **HUD Environmental Criteria and Standards (24 CFR Part 51)** providing national standards for noise abatement and control, acceptable separation distances from explosive or fire prone substances, and suitable land uses for airport runway clear zones.

(l) It will:

(1) Comply with **The Lead-Based Paint Poisoning Prevention Act -- Title IV (42 USC 4831)** prohibiting the use of lead-based paint in residential structures constructed or rehabilitated with federal assistance, and requiring notification to purchasers and tenants of such housing of the hazards of lead-based paint and of the symptoms and treatment of lead-based paint poisoning.

(2) Comply with the **Armstrong/Walker "Excessive Force" Amendment, (P.L. 101-144) & Section 906 of Cranston-Gonzalez Affordable Housing Act of 1990**, which requires

that a recipient of HUD funds must certify that they have adopted or will adopt and enforce a policy prohibiting the use of excessive force by law enforcement agencies within their jurisdiction against individuals engaged in nonviolent civil rights demonstrations; or fails to adopt and enforce a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstration within its jurisdiction.

(3) Comply with the **"Government-wide Restriction on Lobbying, (P.L. 101-121)**, which prohibits spending CDBG funds to influence or attempt to influence federal officials; which requires the filing of a disclosure form when non-CDBG funds are used for such purposes; which requires certification of compliance by the state; and which requires the state to include the certification language in grant awards it makes to units of general local government at all tiers and that all subrecipients shall certify accordingly as imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to civil penalty of not less than $10,000 and not more than $100,000 for each failure.

(4) Comply with the **Department of Housing and Urban Development Reform Act of 1989 (24 CFR part 12)** requiring applicants for assistance for a specific project or activity from HUD, to make a number of disclosures if the applicant meets a dollar threshold for the receipt of covered assistance during the fiscal year in which an application is submitted. An applicant must also make the disclosures if it is requesting assistance from HUD for a specific housing project that involves assistance from other governmental sources.

(5) Give the State, the U.S. Department of Housing and Urban Development (HUD), and any authorized representatives access to and the rights to examine all records, books, papers or documents related to the application and grant.

(6) Comply with the **Build America, Buy America Act and Buy America Preferences for Infrastructure Projects (2 CFR part 184)** requiring that all iron, steel, manufactured products and construction materials are produced in the United States; and

(m) It will comply with all parts of Title 1 of the Housing and Community Development Act of 1974, as amended, which have not been cited previously as well as with other applicable laws and regulations.

| | |
|---|---|
| Signature, Chief Elected Official | Signature, Chief Elected Official** |
| Brad Bender | |
| Name (Typed or Printed) | Name (Typed or Printed) |
| Commission Chair 07.29.2025 | |
| Title Date | Title Date |

** Additional signatures are required only in the case of "joint" applications. If this is a joint application, the Chief Elected Official of each county and/or municipality participating in the application must sign.

Exhibit F

## CDBG SITE CERTIFICATE

This is to certify that the_____
Applicant Entity (Municipality, County)

has legally acquired all property, including sites, easements, rights-of-way, or specific use permits, necessary for the construction of and/or the permanent operation and maintenance of the water, wastewater, street and/or drainage improvements, and /or public facilities described as

_____
(Brief description of Proposed Project)

In the event of conflicts with existing easements, rights-of-way, and/or underground utilities and other unknown obstructions, the

_____
Applicant Entity (Municipality, County)

has exercised eminent domain and taken condemnation action, if necessary, to acquire any sites, easements, or rights-of-way prior to submittal of application for CDBG funds.

Date

_____ _____
Signature

_____
Chief Elected Official

# EXHIBIT 2-A-1
# Certifying Official Designation

*Grantees must designate a Certifying Official (CO) to assume overall responsibility for the environmental review process. The certifying officials' responsibilities will include resolving findings and signing required certifications. The CO must be able to represent the responsible entity in Federal Courts. The CO must have legal authority to speak for the county or municipality and make legal commitments on behalf of the entity. Typically this is the person that signs contracts on behalf of the entity such as the Mayor, Commission Chair or City Manager.*

I _____ do hereby acknowledge that I will be acting on behalf of _____in the capacity of Certifying Official for the purposes of CDBG grant # _____. By signing this document I acknowledge that I have reviewed this certification in its entirety.

_____ _____

Signature-Certifying Official Date

_____ _____

Signature-Chief Elected Official Date

SWORN TO AND SUBSCRIBED
Before me on this_____day
Of_____, 20___

Place Seal Here

Notary Public

_____

My commission expires

_____

**Example with Required Elements**

**RESOLUTION NO.** 2025-65

**A RESOLUTION OF THE COMMISSION OF CURRY COUNTY, NEW MEXICO, AUTHORIZING THE SUBMISSION OF A NEW MEXICO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION/LOCAL GOVERNMENT DIVISION; AND AUTHORIZING THE COMMISSION CHAIR TO ACT AS THE COUNTY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE COUNTY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**WHEREAS,** the need exists within County for neighborhood improvement projects in several low and moderate income neighborhoods, and the County desires to apply to the Housing and Urban Development's Community Development Block Grant Program to obtain funding for neighborhood improvement projects; and

**WHEREAS,** the Commission has held four (4) public hearings for public input and comment on June 30, July 1, July 2, and July 15 during the application process; and

**WHEREAS,** the Commission finds that there is a significant need to undertake the ADA improvements to the Curry County Detention Center showers to provide adequate services to the community; and

**WHEREAS,** the Commission determines that the ADA improvements to the Curry County Detention Center showers meets the requirements of the Community Development Block Grant Program.

**NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF CURRY COUNTY, NEW MEXICO**, that

1. Curry County is hereby authorized to prepare and submit a Community Development Block Grant application to the New Mexico Department of Finance and Administration for the ADA improvements to the Curry County Detention Center Showers;

2. That the Commission directs and designates the Commission Chair as the County's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the County's participation in the New Mexico Community Development Block Grant Program;

3. Curry County officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.

4. Curry County is requesting $1,000,000 and the County will contribute a match up to $590,000 for the ADA improvements to the Curry County Detention Center showers.

**PASSED, ADOPTED AND APPROVED** this 29th day of July, 2025.

| | |
|---|---|
| _____ | Curry County |
| Signature, Chief Elected Official | Applicant Entity (County or Municipality) |

Brad Bender
Name (Typed or Printed)

| | |
|---|---|
| Commission Chair | 07.29.2025 |
| Title | Date |

New Mexico
Department *of* Finance
and Administration

407 Galisteo St,
Santa Fe, NM 87501
(505) 827-4985

Governor Michelle Lujan Grisham
Cabinet Secretary Wayne Propst

Infrastructure Division
Wesley Billingsley, Director

July 21st , 2025

Lance A. Pyle
417 Gidding Street, STE 100
Clovis, NM 88101

**RE:** Waiver Request for Threshold Requirement --- Curry County

Dear Mr. Pyle,

The Department of Finance and Administration (DFA) has reviewed Curry County's request dated May 13th, 2025, and has taken into consideration the County's commendable performance work on its current project, and the nearness of its completion.

This letter serves as formal approval of the County's request for waiver of the CDBG threshold requirement that all open infrastructure projects be completed by the April 18th, 2025, deadline. This waiver is granted on condition that Project **21-C-NR-I-03-G-07** is completed by the scheduled application hearing date.

Please note that this letter does not exempt the County from other threshold requirements. All audits, current budgets, and monthly and quarterly financial reports must remain up to date and in compliance.

We sincerely appreciate Curry County's continued commitment to community development and its continued participation in the CDBG program. Please ensure this waiver is included in your upcoming application

If you have any questions or need further assistance, please do not hesitate to contact me @505-690-5313 or via email @jaelynn.narvaiz@dfa.nm.gov.

Respectfully,

Jaelynn Narvaiz

Jaelynn Narvaiz
Project Manager
CDBG/IPDD

New Mexico
Department of Finance
and Administration

407 Galisteo St,
Santa Fe, NM 87501
(505) 827-4985

Governor Michelle Lujan Grisham
Cabinet Secretary Wayne Propst

Infrastructure Division
Wesley Billingsley, Director

July 21st , 2025

Lance A. Pyle
417 Gidding Street, STE 100
Clovis, NM 88101

**RE:** Waiver Request for External Administrator Requirement- Approval

Dear Mr. Pyle,

The Department of Finance and Administration (DFA) has reviewed Curry County's request dated June 26th, 2025. After careful consideration, we acknowledge the County's excellent track record in successfully completed numerous CDBG grant projects. In addition, we recognize Curry County's continued partnership with the Eastern Plains Council of Governments (EPCOG) and have full confidence in the County's extensive experience in managing both state and federal grant programs.

Based on these factors, this letter serves as formal approval of the County's request to waive the requirement for an external professional project administrator for the 2025 CDBG application cycle.

We appreciate your continued participation in the CDBG program and look forward to receiving your application. Please be sure to include a copy of this waiver in your application submission. Should you have any questions, feel free to contact Jaelynn Narvaiz at jaelynn.narvaiz@dfa.nm.gov or (505)690-5313.

Respectfully,

Jaelynn Narvaiz

Jaelynn Narvaiz
Project Manager
CDBG/IPDD

New Mexico
Department *of* Finance
and Administration

407 Galisteo St,
Santa Fe, NM 87501
(505) 827-4985

Governor Michelle Lujan Grisham
Cabinet Secretary Wayne Propst

Infrastructure Division
Wesley Billingsley, Director

July 21st , 2025

Lance Pyle/Kristian Price
Curry County Manager/Community Services Administrator
417 Gidding St, STE 100
Clovis, NM 88101
**RE:** Approval of LMC Methodology (Revised)

Dear Mr. Pyle & Ms. Price,

In reference to Curry County's request for concurrence regarding the Limited Clientele (LMC) data submitted to our agency on July 15th, 2025, we have reviewed the documentation to determine whether it meets the Low-to-Moderate Income (LMI) qualification criteria for the Community Development Block Grant (CDBG) 2025 application cycle for the proposed project.

Following the revision dated July 18th, 2025, to include only individuals with ambulatory difficulty, the County determined--based on the latest census tract data and the American Community Survey –that approximately 3,890 individuals could potentially benefit from the ADA-complaint showers proposed for the Adult Detention Center, should they be detained at any time.

The estimated age distribution of these individuals is as follows:

| | |
|---|---|
| Under 18 | 10 |
| 18-34 years | 330 |
| 35-64 years | 1,761 |
| 65 and up | 1,789 |
| **Total** | **3,890** |

Based on our review, this letter serves as official concurrence that the data provided meets the **LMC qualification requirements** for the CDBG program.

Please include this letter with your application. We sincerely appreciate Curry County's continued commitment to community development and wish you the best of luck with your application. Should you have questions or require further assistance, please do not hesitate to contact me.

Respectfully,

Jaelynn Narvaiz

Jaelynn Narvaiz
Project Manager
CDBG/IPDD

VI.3

Administration Department

**TO:** Board of County Commissioners
**FROM:** Lance A. Pyle
**DATE:** July 29, 2025
**SUBJECT:** **Request Direction on Kevin Roberts Arena Expansion - Lance A. Pyle**

Prepared by Kaitlin Bentley

Last updated on 07/15/2025

**ATTACHMENTS:**

- FY_2027-2031_ICIP_Project_Summary.pdf

Project Summary
Curry County Infrastructure Capital Improvement Plan FY 2027-2031

| PLAN YEAR | PRIORITY NUMBER | PROJECT DESCRIPTION | ESTIMATED PROJECT COST |
|---|---|---|---|
| 2027 | 1 | Legislative Road Projects | 1,238,014 |
| 2027 | 2 | Kevin Roberts Arena Expansion | 575,000 |
| 2027 | 3 | County Training Facility | 2,500,000 |
| 2027 | 4 | ADC Showers | 1,600,000 |
| 2027 | 5 | County Recreation Center/Sports Complex | 60,000,000 |
| 2027 | | Fairgrounds Parking Lot | 4,000,000 |
| 2027 | | Curry Road 23 from SR 288 to CR L | 1,750,000 |
| 2027 | | Mounted Patrol Arena Renovations | 5,000,000 |
| 2027 | | New Grants Office | 2,500,000 |
| 2027 | | Fiber Install from Courthouse to 417 Gidding | 250,000 |
| 2027 | | Fair Office/Visitor Center | 500,000 |
| 2027 | | County Road Signs | 500,000 |
| 2027 | | Information Technology Upgrades and Additions | 1,500,000 |
| 2027 | | Regional Behavior Health Facility | 32,618,840 |
| 2027 | | Curry Road 11 Improvements (CR N to 311) | 1,500,000 |
| 2027 | | Law Enforcement Vehicles | 150,000 |
| 2027 | | Safety Equipment for the Sheriff's Office | 100,000 |
| 2027 | | Events Center Sign | 250,000 |
| 2027 | | Curry Road P/Q (from CR 34 to 288) | 10,000,000 |
| 2027 | | Extension Office Education Garden | 150,000 |
| 2027 | | Rainwater Collection Tanks | 150,000 |
| 2027 | | TPF Road Projects | See 5 yr. Road Plan |
| 2027 | | Electric Vehicle Project (Stations and Vehicles) | 1,500,000 |
| 2027 | | Events Center Concession Addition | 1,500,000 |
| 2027 | | SERTPO Road Projects | See 5 yr. Road Plan |
| 2027 | | COOP Road Projects | See 5 yr. Road Plan |
| 2027 | | School Bus Road Projects | See 5 yr. Road Plan |
| 2027 | | CAP Road Projects | See 5 yr. Road Plan |
| 2027 | | County Museum Expansion | 500,000 |
| 2028 | | Legislative Road Projects | See 5 yr. Road Plan |
| 2028 | | Eagleview Flyover | 100,000 |
| 2028 | | Commission Room Equipment Upgrades | 100,000 |
| 2028 | | Melrose Road Barn Relocate | 750,000 |
| 2028 | | Road Reclaimer | 500,000 |
| 2028 | | Semi-Trucks for Road Department (4) | 500,000 |
| 2028 | | TPF Road Projects | See 5 yr. Road Plan |
| 2028 | | SERTPO Road Projects | See 5 yr. Road Plan |
| 2028 | | Fire Truck for Broadview | 400,000 |
| 2028 | | Public Space Improvements on Main Street | 1,500,000 |
| 2028 | | COOP Road Projects | See 5 yr. Road Plan |
| 2028 | | School Bus Road Projects | See 5 yr. Road Plan |
| 2028 | | CAP Road Projects | See 5 yr. Road Plan |
| 2029 | | Legislative Road Projects | See 5 yr. Road Plan |
| 2029 | | TPF Road Projects | See 5 yr. Road Plan |
| 2029 | | SERTPO Road Projects | See 5 yr. Road Plan |
| 2029 | | Fire Apparatus for Countyline | 400,000 |
| 2029 | | Fire Apparatus for Pleasant Hill | 400,000 |
| 2029 | | Fire Apparatus for Ranchvale | 400,000 |
| 2029 | | Fire Apparatus for Field | 400,000 |
| 2029 | | Air Handler for DA's Office | 350,000 |
| 2029 | | Parking Cover for County Vehicles at 417 Gidding | 300,000 |
| 2029 | | Grants Building Re-roof/HVAC | 150,000 |
| 2029 | | School Bus Road Projects | See 5 yr. Road Plan |
| 2030 | | Legislative Road Projects | See 5 yr. Road Plan |
| 2030 | | TPF Road Projects | See 5 yr. Road Plan |
| 2030 | | Pleasant Hill Fire Sub-station | 500,000 |
| 2030 | | Safety Equipment for the Countyline Fire Department | 100,000 |
| 2030 | | Safety Equipment for the Field Fire Department | 100,000 |
| 2030 | | Safety Equipment for the Broadview Fire Department | 100,000 |
| 2030 | | Safety Equipment for the Pleasant Hill Fire Department | 100,000 |
| 2030 | | Safety Equipment for the Ranchvale Fire Department | 100,000 |
| 2030 | | School Bus Road Projects | See 5 yr. Road Plan |
| 2031 | | Legislative Road Projects | See 5 yr. Road Plan |
| 2031 | | TPF Road Projects | See 5 yr. Road Plan |
| 2031 | | Events Center Mechanical Equipment | 300,000 |

VI.4

Finance Department

**TO:** Board of County Commissioners
**FROM:** Troy Hall
**DATE:** July 29, 2025
**SUBJECT:** **Request Action on Resolution #2025-63 Certifying the Accuracy of Fiscal Year 2025 Final Quarterly Ending Balances as the Beginning Balances of the Fiscal Year 2026 Budget for Curry County - Lance A. Pyle**

Sheets will be emailed prior to the meeting

Prepared by Kaitlin Bentley
Last updated on 07/21/2025

**ATTACHMENTS:**

- Resolution #2025-63 Final Quarter Financial Report Year.pdf

**STATE OF NEW MEXICO**
**COUNTY OF CURRY**
**RESOLUTION NUMBER 2025-63**
**2025-2026 FINAL BUDGET ADOPTION**

**WHEREAS**, the Governing Body in and for the County of Curry, State of New Mexico has developed a budget for fiscal year 2024-2025;and

**WHEREAS**,the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2026 Budget; and

**WHEREAS**, it hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2025; and

**NOW THEREFORE**, be it resolved that the Board of County Commissioners, Curry County, State of New Mexico hereby approved the final quarterly report for FY 2025 hereinafter described as Attachment "A" and respectfully requests approval from the Local Government Division of the Department of Finance and Administration

**RESOLVED:** In Regular Board Session this 29th day of July 2025.

**ATTEST:**

BY: _____
Anastasia Hogland, County Clerk

(SEAL)

**BOARD OF COUNTY COMMISSIONERS**
**CURRY COUNTY, NEW MEXICO**

_____
Brad Bender, Chairman

_____
Dusty Leatherwood, Vice Chairman

_____
Fidel Madrid, Member

_____
Seth Martin, Member

_____
Kyle Cain, Member

VI.5

Finance Department

**TO:** Board of County Commissioners
**FROM:** Troy Hall
**DATE:** July 29, 2025
**SUBJECT:** **Request Action on Resolution #2025-64 Fiscal Year 2025/2026 Final Budget Adoption - Lance A. Pyle**

Sheets will be emailed prior to the meeting

Prepared by Kaitlin Bentley
Last updated on 07/21/2025

**ATTACHMENTS:**

- 2025-2026 Final Budget.pdf
- Final Budget Pages FY26 .pdf

**STATE OF NEW MEXICO**
**COUNTY OF CURRY**
**RESOLUTION NUMBER 2025-64**
**2025-2026 FINAL BUDGET ADOPTION**

**WHEREAS**, the Governing Body in and for the County of Curry, State of New Mexico has developed a Final Budget for fiscal year 2025-2026, and

**WHEREAS**, said Final Budget was developed on the basis of need and through cooperation with all user departments, Elected Officials, other Department Heads and Supervisors, and

**WHEREAS**, it is the majority opinion of this Board that the proposed Final Budget meets the requirements as currently determined for fiscal year 2025-2026.

**NOW THEREFORE**, be it resolved that the Board of County Commissioners, Curry County, State of New Mexico hereby adopts the Final Budget attached hereto, and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**RESOLVED:** In Regular Board Session this 29th day of July 2025.

**ATTEST:**

BY: _____
Anastasia Hogland, County Clerk

(SEAL)

**BOARD OF COUNTY COMMISSIONERS**
**CURRY COUNTY, NEW MEXICO**

_____
Brad Bender, Chairman

_____
Dusty Leatherwood, Vice Chairman

_____
Fidel Madrid, Member

_____
Seth Martin, Member

_____
Kyle Cain, Member

| | | CODE | FY 2021/22 ACTUAL REV. & EXP. | FY 2022/23 ACTUAL Rev. & Exp | **FY 2023/24** ACTUAL Rev. & Exp | **FY 2024/25** ACTUAL Rev. & Exp | **BUDGET FY 2025/26** | |
|---|---|---|---|---|---|---|---|---|
| 1 | **BEG. GENERAL FUND CASH BALANCE** | 401 | 11,691,334 | 13,734,400 | 17,975,013 | 18,123,037 | **19,382,856** | |
| | Total General Fund Revenue & Transfers in | | 21,113,282 | 23,501,280 | 27,804,717 | 27,510,457 | **26,027,733** | |
| | Total General Fund Expenditures & Transfers out | | 19,070,216 | 19,260,667 | 27,656,693 | 26,250,638 | **26,027,733** | |
| | **ENDING GENERAL FUND CASH BALANCE** | | 13,734,400 | 17,975,013 | 18,123,037 | 19,382,856 | **19,382,856** | |
| | | | | | | | | |
| | | | | | | | | |
| 2 | **BEG. ROAD FUND CASH BALANCE** | 402 | 1,064,339 | 1,973,727 | 1,542,633 | 1,969,829 | **1,422,894** | |
| | Total Road Revenue & Transfers In | | 3,703,402 | 3,231,347 | 4,289,710 | 3,525,486 | **2,935,082** | |
| | Total Road Expenditures & Transfers Out | | 2,794,014 | 3,662,441 | 3,862,513 | 4,072,422 | **4,022,748** | |
| | **ENDING ROAD FUND CASH BALANCE** | | 1,973,727 | 1,542,633 | 1,969,829 | 1,422,894 | **335,228** | |
| | | | | | | | | |
| | | | | | | | | |
| 3 | **BEG INDIGENT FUND CASH BALANCE** | 406 | 356,379 | 597,008 | 787,618 | 1,042,798 | **1,015,939** | |
| | Total Indigent Revenue & Transfers In | | 1,479,847 | 1,723,854 | 2,008,079 | 1,979,992 | **2,966,103** | |
| | Total Indigent Expenditures & Transfers Out | | 1,239,217 | 1,533,244 | 1,752,898 | 2,006,851 | **3,481,289** | |
| | **ENDING INDIGENT FUND CASH BALANCE** | | 597,008 | 787,618 | 1,042,798 | 1,015,939 | **500,754** | |
| | | | | | | | | |
| | | | | | | | | |
| 4 | **BEG CORRECTIONS FUND CASH BALANCE** | 603 | 62,664 | 83,479 | 74,008 | 63,658 | **54,589** | |
| | Total Corrections Revenue & Transfers In | | 109,878 | 116,249 | 119,634 | 54,587 | **0** | |
| | Total Corrections Expenditures & Transfers Out | | 89,063 | 125,720 | 129,984 | 63,657 | **54,589** | |
| | **ENDING CORRECTIONS FUND CASH BALANCE** | | 83,479 | 74,008 | 63,658 | 54,589 | **(0)** | |
| | | | | | | | | |
| | | | | | | | | |
| 5 | **BEG FAIRGROUNDS/EVENTS ENTER ENTERPRISE FUND CASH BALANCE** | 410 | 970,056 | 1,148,953 | 1,502,516 | 1,445,621 | **2,832,686** | |
| | Total County Fair Revenue & Transfers In | | 1,019,469 | 1,354,538 | 1,144,292 | 5,729,962 | **862,622** | |
| | Total County Fair Expenditures & Transfers Out | | 840,572 | 1,000,975 | 1,201,186 | 4,342,898 | **3,533,865** | |
| | **ENDING COUNTY FAIR FUND CASH BALANCE** | | 1,148,953 | 1,502,516 | 1,445,621 | 2,832,686 | **161,443** | |
| | | | | | | | | |
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FUND: GENERAL
CODE: 401
DEPARTMENT: REVENUES

FISCAL YEAR 07/01/2025 thru 06/30/2026

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGET **2024/25** | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | |
| Compensation Tax | 021 | 142,868 | 200,342 | 259,192 | 260,774 | 200,449 | **204,457** | |
| Cannabis Permit Fee | 027 | 1,500 | 1,750 | 800 | 750 | 1,550 | **1,250** | |
| Work Force Wage Reimbursments | 055 | 0 | 0 | 0 | 0 | | **0** | |
| Treasurer's Administrative Fees | 098 | 1,649 | 1,543 | 1,316 | 1,400 | 1,177 | **1,400** | |
| Hold Harmless GR Rcpt Tax 01-15 | 100 | 2,742,880 | 3,234,126 | 3,732,744 | 3,770,072 | 3,747,787 | **3,822,742** | |
| Current Property Taxes | 101 | 9,121,519 | 10,573,805 | 11,191,512 | 11,527,257 | 11,488,900 | **11,518,368** | |
| Delinquent Property Taxes | 102 | 333,920 | 384,183 | 473,960 | 400,000 | 506,764 | **450,000** | |
| 1/8 GRT Unincorporated (90-2 & 20-4) | 103 | 264,915 | 392,254 | 437,842 | 442,219 | 451,160 | **460,182** | |
| 1/8 GRT Unincorporated Equalization | 104 | 0 | 0 | 0 | 0 | | **0** | |
| Donations & Earnings | 109 | 18 | 0 | 0 | 0 | | **0** | |
| Equalization Gross Receipts | 110 | 1,555,136 | 1,044,139 | 1,264,450 | 1,049,283 | 1,234,942 | **1,049,700** | |
| 1/16 Gross Rec. - 01/05 | 111 | 688,768 | 810,607 | 935,514 | 944,868 | 939,265 | **958,050** | |
| 1/8 correctional gross rec - 01/05 (Jail) | 112 | 1,377,518 | 1,621,190 | 1,870,987 | 1,889,697 | 1,878,502 | **1,916,071** | |
| Gross Receipt Equalization - Correctiona | 113 | 75,980 | 61,900 | 92,811 | 60,000 | 67,869 | **57,689** | |
| 1/8 Gross Receipt Tax - Equalization | 114 | 203,361 | 154,753 | 232,028 | 125,000 | 169,674 | **144,222** | |
| 1/8 Gross Receipts - 07/05 | 115 | 1,377,535 | 1,621,214 | 1,871,028 | 1,889,737 | 1,878,530 | **1,916,100** | |
| Vendor Commission | 116 | 67 | 83 | 30 | 50 | 0 | **30** | |
| Interest County Investments | 118 | 11,749 | 161,796 | 443,610 | 400,000 | 275,399 | **180,000** | |
| Treasurers Fees | 120 | 2,790 | 2,395 | 200 | 200 | 595 | **500** | |
| County Clerk's Fees | 121 | 207,430 | 156,802 | 148,106 | 155,000 | 146,566 | **148,000** | |
| Probate Clerk's Fees | 122 | 3,615 | 3,031 | 3,470 | 3,000 | 3,324 | **3,000** | |
| Sheriff's Fees | 123 | 16,446 | 17,928 | 22,546 | 19,500 | 27,326 | **20,000** | |
| Sheriff 's Overtime Reimbursements | 124 | 10,109 | 18,212 | 24,333 | 18,000 | 17,365 | **19,000** | |
| Refunds | 126 | 23,657 | 35,751 | 20,919 | 20,000 | 37,281 | **25,000** | |
| Insurance Recoveries | 127 | 5,353 | 1,032 | 34,969 | 58,995 | 97,547 | **5,000** | |
| Housing of Adult Prisoners | 129 | 81,565 | 11,796 | 63,855 | 50,000 | 17,797 | **17,000** | |
| Rural Addressing /Assessor Fees | 130 | 4,503 | 6,067 | 5,941 | 5,000 | 7,591 | **6,000** | |
| Care of Municipal prisoners | 131 | 132,787 | 132,787 | 121,721 | 132,787 | 143,852 | **132,787** | |
| Housing Inmates - Melrose | 133 | 0 | 0 | 0 | 0 | | **0** | |
| Interest on Delinquent Taxes | 134 | 169,052 | 199,004 | 227,010 | 185,000 | 223,122 | **208,000** | |
| Rental Collections | 135 | 31,939 | 34,770 | 31,339 | 33,345 | 63,947 | **55,210** | |
| Sheriff's Miscellaneous | 136 | 1,534 | 1,615 | 1,048 | 1,200 | 635 | **700** | |
| Fingerprinting Fees | 138 | 240 | 130 | 450 | 400 | 110 | **150** | |
| 1/8 Gross Receipts - 01/84 | 141 | 1,377,535 | 1,621,214 | 1,871,028 | 1,889,737 | 1,878,530 | **1,916,100** | |
| Admin Fees/Grants Reimburse | 146 | 87,316 | 15,841 | 22,050 | 17,000 | 17,552 | **17,000** | |
| Motor Vehicle | 153 | 121,167 | 137,337 | 129,445 | 132,034 | 129,848 | **131,146** | |
| Inmate Medical | 165 | 2,075 | 2,094 | 2,130 | 2,000 | 1,909 | **1,500** | |
| Subdivision fees | 166 | 475 | 650 | 525 | 500 | 725 | **500** | |
| Sale of County Property | 169 | 16,319 | 0 | 0 | 2,500 | 0 | **2,500** | |
| Liquor License Tax | 175 | | | 850 | | 395 | **0** | |
| 2019 Legislative Distrib. /Internet | 247 | 70,479 | 0 | 0 | 0 | | | |
| Main Street Parking Lot Fees | 241 | | | 321 | | | | |
| Small County's Assistance | 248 | | | 209,000 | 100,000 | 221,000 | **221,000** | |
| Electronic Monitoring Program | 254 | 0 | 0 | 0 | 0 | | | |
| Notary Fees | 255 | 15 | 0 | 5 | 0 | 5 | **5** | |
| Treasurers Long (Short) | 258 | 0 | 0 | 0 | 0 | 0 | **0** | |
| ADC Fees & Miscellaneous | 280 | 1,943 | 1,101 | 1,989 | 1,600 | 2,485 | **1,600** | |
| Detention Cost Distribution - NMSC | 283 | 135,087 | 300,475 | 310,372 | 0 | | **0** | MOVED TO FUND 850 |
| Copies | 285 | 1,041 | 94 | 213 | 200 | 150 | **100** | |
| Prescription Card Royalties | 293 | 101 | 0 | 0 | 0 | | **0** | |
| IRB PROJECTS | 302 | 0 | 0 | 0 | 0 | | **0** | |
| Revenue Replacement Funds | 304 | 731,646 | 0 | 0 | 0 | | **0** | |
| Booking Fees - ADC | 306 | 21,821 | 17,624 | 0 | 0 | | **0** | |
| Application Fee/Wind Ordinance | 307 | 250 | 750 | 0 | 0 | | **0** | |
| Loan Payment From Fire Departments | 309 | 0 | 37,179 | 0 | 0 | | **0** | |
| Reimbursement/Misc | 314 | 174,595 | 4,964 | 31,346 | 100 | 3 | **0** | |
| Fidelity Inv Interest Income | 316 | 148,956 | 786,839 | 1,187,443 | 500,000 | 500,721 | **0** | |
| Fidelity Inv Gain & Loss | 317 | -879,985 | -453,551 | 12,055 | 0 | 87,685 | **0** | |
| Southwest Cheese PILOT | 319 | 36,857 | 35,686 | 34,515 | 33,345 | 33,345 | **32,174** | |
| LGIP INV Interest Income | 321 | | | 2,932 | | 88,460 | **40,000** | |
| Settlement - Legal | 324 | 98,495 | 0 | 0 | 0 | | **0** | |
| Easements | 325 | | | | 0 | | **0** | |
| Moreton Inv Interest Income | 332 | | | | | 475,155 | **275,000** | |
| Moreton Inv Gain & Loss | 333 | | | | | 35,061 | | |
| Sandoval County Interest on Bond | 336 | | | | 0 | | **0** | |
| Carryover from previous year | 414 | | | | | | | |
| Franchise Fees | 420 | 50,000 | 50,000 | 60,000 | 60,000 | 60,000 | **60,000** | |
| NMFA Loan Reimbursements | 430 | 318,186 | 0 | 0 | 0 | | **0** | |
| Tax Overpayment | 479 | 2,015 | 8,643 | 8,658 | 0 | -1,977 | | |
| ADC Incentive Payment (SSI) | 485 | 5,600 | 3,800 | 4,800 | 4,500 | 4,100 | **3,000** | |
| Investment Gains/Losses | 500 | | | | 0 | | | |
| Unclaimed Property | 515 | | | 2,465 | | | | |
| Bank/Credit Card Rebate | 530 | 889 | 3,702 | 6,036 | 5,000 | 5,667 | **5,500** | |
| Utility Recoveries | 559 | | | | 0 | | 0 | |
| | | | | | | | | |
| **TOTAL OPERATING REVENUE** | | 21,113,282 | 23,459,448.55 | 27,411,906.22 | 26,192,050 | 27,169,844.62 | **26,027,733** | |

FUND: GENERAL
CODE: 401 FISCAL YEAR 07/01/2025 thru 06/30/2026
DEPARTMENT: EXPENDITURES

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUAL 2022/23 | ACTUALS 2023/2024 | BUDGETED 2024/25 | Actuals 2024/2025 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | |
| COMMISSION | 12 | 2,758,369 | 3,718,415 | 2,758,369 | 4,927,755 | 3,364,930 | **4,332,310** | |
| ADMINISTRATION | 20 | 745,556 | 625,375 | 745,556 | 937,645 | 677,666 | **934,490** | |
| MANAGER CONTRACT APPROPRIATION | 21 | 0 | 0 | 0 | 1,420,803 | 0 | **1,314,314** | |
| FINANCE/PURCHASING | 26 | 375,843 | 349,157 | 375,843 | 404,534 | 401,498 | **415,325** | |
| INFORMATION TECHNOLOGY | 30 | 451,658 | 599,361 | 650,917 | 760,053 | 906,966 | **713,158** | |
| CONSTRUCTION/SAFETY | 31 | 3,091 | 1,821 | 4,289 | 6,750 | 2,164 | **6,000** | |
| MAINTENANCE | 32 | 671,992 | 824,584 | 1,118,137 | 1,202,153 | 1,207,398 | **1,195,174** | |
| CLERK | 42 | 359,667 | 382,512 | 422,206 | 481,111 | 454,390 | **530,884** | |
| PROBATE JUDGE | 53 | 39,917 | 45,591 | 50,670 | 54,325 | 53,377 | **58,697** | |
| TREASURER | 62 | 315,199 | 343,762 | 337,507 | 361,812 | 354,687 | **398,291** | |
| ASSESSOR | 72 | 307,667 | 358,101 | 383,332 | 452,971 | 434,601 | **501,510** | |
| SHERIFF | 92 | 2,125,641 | 2,275,947 | 2,537,892 | 3,155,665 | 2,943,998 | **3,341,157** | |
| ADULT DETENTION | 93 | 5,376,977 | 6,046,652 | 6,622,305 | 7,288,340 | 6,278,248 | **7,178,603** | |
| JUVENILE DETENTION | 94 | 185,127 | 283,756 | 362,192 | 501,500 | 602,024 | **1,001,200** | |
| **TOTAL GENERAL FUND** | | 13,716,705 | 15,855,036 | 16,369,215 | 21,955,418 | 17,681,945 | **21,921,113** | |
| | | | | | | | | |
| **TRANSFERS TO (FROM):** | | | | | | | | |
| ROAD | 402 | 2,251,834 | 1,746,426 | 2,954,596 | 2,421,254 | 2,421,254 | **1,875,336** | |
| ROAD (IN-KIND TRANSFER) | 402 | 254,886 | | | | | **0** | |
| RANCHVALE FIRE FUND | 403 | 0 | | | | | **0** | |
| CC FIRE SERVICE ADMIN | 405 | (600) | | | | | **0** | |
| INDIGENT | 406 | | | | | | **0** | |
| BROADVIEW FIRE STATION | 407 | | | | | | **0** | |
| FIELD FIRE FUND | 408 | | | | | | **0** | |
| PLEASANT HILL FIRE FUND | 409 | | | | | | **0** | |
| FAIRGROUNDS | 410-12 | 519,469 | 600,000 | 285,000 | 4,135,010 | 4,135,010 | **0** | |
| SPECIAL EVENTS CENTER | 410-15 | 500,000 | 737,284 | 857,000 | 978,766 | 978,766 | **862,622** | |
| CLERK RECORDING FUND | 412 | | | | | | **0** | |
| NMC ANNUAL CONFERENCE | 418 | | | | 25,000 | 25,000 | **0** | |
| RESTITUTION & FORFEITURES | 420 | | | | | | **0** | |
| FEDERAL ASSET FORFEITURES | 421 | | | | | | **0** | |
| COURT COMPLEX PARKING | 424 | | | 885,600 | 0 | 0 | | |
| PRETRIAL SERVICES OFFICE | 424 | | | 100,000 | 0 | 0 | | |
| ENVIRONMENTAL FUND | 601 | 129,000 | | | | | **250,000** | |
| REAPPRAISAL | 602 | | | | | | **0** | |
| CORRECTIONS | 603 | | | | | | **0** | |
| DWI FEES AND ASSESSMENTS | 604 | | | | | | **0** | |
| GENERAL OBLIGATION BOND | 605 | (202) | | | | | | |
| DWI DISTRIBUTION | 608 | | | | | | **0** | |
| DWI GRANT | 611 | | | | | | **0** | |
| F.G.P. | 615 | 6,529 | 4,008 | | 8,736 | 8,736 | **0** | |
| R.S.V.P. | 616 | 4,853 | 5,409 | | 8,886 | 8,886 | **0** | |
| LE RETENTION FUND | 620 | | | 312 | | | | |
| BEAUTIFICATION GRANT | 626 | | | | | | **0** | |
| SENIOR COMPANION PROGRAM | 635 | | | | 8,017 | 8,017 | **0** | |
| BEAUTIFICATION GRANT | 639 | 0 | | | | | **0** | |
| CDBG - COURTHOUSE ADA IMPROV | 647 | 23,047 | | 4,003 | 0 | 0 | **0** | |
| DHSEM FLOODING | 654 | | | | 952,000 | 952,000 | **0** | |
| ROAD CAPITAL FUND (IN-KIND TRANSFER) | 670 | (254,886) | | | | | **0** | |
| ROAD EQUIPMENT FUND | 671 | | | | | | **0** | |
| COMPUTER/SOFTWARE UPGRADE | 673 | | | | | | **173,081** | |
| SPECTRA MANAGERS CONTRIBUTION | 675 | | | | | | **0** | |
| TEEN COURT DONATIONS | 681 | | | | | | **0** | |
| COURT HOUSE SECURITY | 684 | 116,977 | 64,534 | 80,573 | | | **0** | |
| SENIOR CITIZEN FUND | 690 | | | | | | **0** | |
| NMAC CONFERENCE 2019 | 691 | | | | | | **0** | |
| VFA FIRE FIGHTING GRANT | 693 | 0 | | | | | **0** | |
| VOIDED CHECKS HOLDING ACCT. | 697 | | | | | | **0** | |
| WILDLAND FIRE COORDINATOR | 698 | 600 | | | | | **0** | |
| SANCTION SVC JUV OFFEND | 699 | | | | | | **0** | |
| ONE CALL ROAD PROJECT | 700 | | | | | | **0** | |
| DISASTER FUNDING | 707 | 0 | | | | | **0** | |
| TRANSPORTATION PROJ FUND - CRK | 708 | 60,717 | | | | | | |
| RSVP - FEDERAL | 716 | | | | | | **0** | |
| VILLAGE OF GRADY IRB | 765 | | 103,719 | | | | **0** | |
| VFD GRANT-RANCHVALE | 799 | | | | | | **0** | |
| DEPT. OF JUSTICE BULLETPROOF VEST | 801 | | | | | | **0** | |
| NM HISTORICAL RECORD SOCIETY | 804 | | | | | | **0** | |
| JUVENILE ADJUDICATION GRANT | 808 | | | | | | **0** | |
| CDBG GRANT | 810 | | | | | | **0** | |
| SCAPP FUND IMIGRATION | 813 | | | | | | **0** | |
| FOSTER GRANDPARENT FED | 815 | 1,086 | 1,366 | | | | **0** | |
| IMAGINATION LIBRARY | 816 | | | | | | **0** | |
| HOLD HARMLESS BONDS | 818 | | | | | | **0** | |
| OSAP | 819 | | | | | | **0** | |
| RENOVATIONS/ADDITION FUND | 821 | 1,400,000 | | 4,518,144 | 205,082 | 205,082 | **950,000** | |
| DETENTION RENOVATIONS/ADDITIONS | 823 | | | | | | **0** | |
| COPS HIRING | 824 | 10,297 | 36,936 | | | | **0** | |
| RSVP FEDERAL | 825 | 1,652 | 1,825 | 2,852 | 0 | 0 | **0** | |
| COURTHOUSE UPDATES-LEGISLATURE | 826 | | | | | | **0** | |
| TEXICO WATER SYSTEM | 833 | | | 1,598,219 | 0 | 0 | | |
| FIRE APPARATUS LOAN | 845 | | | | | | **0** | |
| COUNTYLINE RD STARTUP | 847 | 0 | | | | | **0** | |
| RANCHVALE APPARATUS LOAN | 848 | 37,049 | | | | | | |
| **TRANSFERS INTO GENERAL FUND:** | | | | | | | | |
| **NMC ANNUAL CONFERENCE** | 418 | | | | | | **(4,419)** | |
| EVENTS CENTER BONDS | 605 | 0 | | (2) | 0.00 | (14) | | |
| DWI DISTRIBUTION | 608 | | | | | | **0** | |
| LAW ENFORCEMENT RETENTION FUND | 620 | | | | (0) | (0) | | |
| CDBG COURTHOUSE ADA | 647 | | | (23,035) | 0 | 0 | | |
| COURTHOUSE SECURITY | 684 | | | | (69,967) | (69,967) | | |
| BROADBAND TECHNICAL ASSISTANCE | 685 | | | (0) | (0) | (0) | | |
| DISASTER FUNDING | 707 | 0 | | (143,324) | 0 | 0 | **0** | |
| VILLAGE OF GRADY IRB | 765 | | | (75,000) | (34,546) | (34,546) | **0** | |
| RANCHVALE FD START/REIMBURSE | 846 | 0 | 0 | 0 | 0.00 | 0 | **0.00** | |
| DEPT. OF JUSTICE BULLETPROOF VEST | 801 | | | | | | **0** | |
| TRANSFERS OUT(IN) | | 5,062,308 | 3,301,507 | 11,044,937 | 8,638,237 | 8,638,224 | **4,106,620** | |
| | | | | | | | | |
| **TOTAL EXP & TRANSFERS** | | 18,779,013 | 19,156,543 | 27,414,152 | 30,593,655 | 26,320,168 | **26,027,733** | |

FUND: GENERAL 401
CODE: 30
DEPT: INFORMATION TECHNOLOGY

FISCAL YEAR 07/01/2025 thru 06/30/2026

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/2024 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| FULL TIME SALARIES | 102 | 153,310 | 197,760 | 239,573 | 247,872 | 255,379 | **259,106** | |
| TEMPORARY SALARIES | 104 | 3,300 | 1,455 | 296 | | | **0** | |
| PERA 21.66% | 105 | 30,089 | 39,700 | 49,369 | 52,450 | 53,929 | **56,122** | |
| FICA/MEDICARE 7.65% | 106 | 12,786 | 16,304 | 19,913 | 20,197 | 21,244 | **21,112** | |
| GROUP INSURANCE 80/20 | 107 | 10,609 | 12,686 | 12,367 | 15,000 | 13,921 | **16,606** | |
| NM RETIREE HEALTH INS 2.00 % | 110 | 3,061 | 3,941 | 4,783 | 4,957 | 5,102 | **5,182** | |
| QUARTERLY WORKERS COMP | 111 | 28 | 35 | 37 | 28 | 37 | **30** | |
| REGULAR OVERTIME | 113 | | | 421 | 2,500 | 49 | **2,000** | |
| CELL PHONE STIPEND | 117 | | | | 0 | | | |
| INCENTIVE | 121 | 300 | 300 | 1,000 | 2,800 | 2,500 | **4,000** | |
| **SUB TOTAL SALARIES AND BENEFITS** | | 213,483 | 272,181 | 327,760 | 345,804 | 352,161 | **364,158** | |
| | | | | | | | | |
| VEHICLE MAINTENANCE | 202 | 379 | 437 | 603 | 600 | 631 | **600** | |
| MILEAGE/PER DIEM/FEES/DUES/TUITION | 205 | 1,228 | 2,991 | 3,706 | 3,000 | 2,134 | **3,500** | |
| TELEPHONE & RELATED EQUIPMENT | 207 | 20,057 | 20,073 | 27,640 | 26,000 | 23,930 | **22,000** | |
| FUEL | 217 | 0 | 0 | 0 | 500 | 551 | **800** | |
| OFFICE SUPPLIES/MISCELLANEOUS | 219 | 474 | 608 | 918 | 600 | 465 | **600** | |
| SMALL EQUIPMENT (UNDER $5,000) | 220 | 21,191 | 5,255 | 4,163 | 5,000 | 4,698 | **5,000** | |
| COMPUTER UPGRADES AND REPAIRS | 224 | 21,582 | 51,557 | 49,881 | 60,000 | 63,552 | **95,000** | |
| EMPLOYEE MEDICAL | 276 | 0 | 0 | 0 | 0 | | | |
| PROFESSIONAL SERVICES / OTHER | 310 | 86,801 | 46,520 | 41,275 | 40,600 | 33,284 | **36,000** | |
| MAINTENANCE AGREEMENT | 419 | 67,533 | 134,220 | 148,415 | 157,715 | 148,837 | **174,000** | |
| INTERNET SERVICE | 493 | 7,911 | 6,420 | 6,207 | 7,000 | 6,556 | **7,000** | |
| CYBER LIABILITY INSURANCE | 494 | 4,290 | 3,968 | 4,116 | 4,734 | 4,139 | **4,500** | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **SUB TOTAL OPERATING EXPENSE** | | 231,446 | 272,050 | 286,924 | 305,749 | 288,777 | **349,000** | |
| | | | | | | | | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| NEW EQUIPMENT | 600 | 6,730 | 55,130 | 7,454 | **108,500** | 266,028 | | |
| COMPUTER EQUIPMENT (INFRASTRUCTURE I | 601 | | | | | | | |
| OFFICE FURNITURE | 603 | | | | | | | |
| OFFICE RENOVATIONS | 609 | | | | | | | |
| COMPUTER EQUIPMENT (PHONE UPGRADE) | | | | | | | | |
| COMPUTER UPGRADE (IBM) | 639 | | | | | | | |
| VEHICLE | 602 | | | 28,780 | | | | |
| **SUB TOTAL CAPITAL OUTLAY** | | 6,730 | 55,130 | 36,233 | 108,500 | 266,028 | **0** | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL ADMINISTRATION** | | 451,658 | 599,361 | 650,917 | 760,053 | 906,966 | **713,158** | |

FISCAL YEAR 07/01/2025 thru 06/30/2026

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/2025 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| ELECTED OFFICIALS SALARIES | 101 | 63,155 | 67,564 | 68,059 | 70,781 | 82,891 | **95,000** | |
| FULL TIME SALARIES | 102 | 1,042,906 | 1,094,479 | 1,199,242 | 1,676,431 | 1,297,738 | **1,770,535** | |
| TEMPORARY SALARIES | 104 | | | | 0 | 572 | **600** | |
| PERA (REGULAR) 21.66% | 105 | 73,681 | 81,248 | 91,095 | 129,003 | 106,117 | **137,853** | |
| FICA 7.65% | 106 | 92,312 | 100,230 | 109,913 | 142,363 | 116,817 | **152,050** | |
| GROUP INSURANCE 80/20 | 107 | 133,114 | 116,864 | 147,356 | 161,500 | 179,162 | **220,608** | |
| HOLIDAY PAY | 109 | 42,892 | 41,605 | 48,113 | 50,000 | 48,997 | **51,000** | |
| NM RETIREE HEALTH INS 2.0% / 2.5% | 110 | 25,948 | 27,069 | 29,653 | 37,846 | 31,849 | **39,843** | |
| QUARTERLY WORKERS COMP | 111 | 230 | 224 | 231 | 250 | 239 | **250** | |
| OVERTIME (REGULAR) | 113 | 35,765 | 59,044 | 70,181 | 64,000 | 57,201 | **64,000** | |
| OVERTIME (STRAIGHT) | 114 | 23,342 | 28,838 | 30,409 | 33,500 | 30,829 | **33,500** | |
| PERA (LAW ENFORCEMENT) 21.15% | 115 | 129,248 | 135,961 | 154,019 | 211,897 | 162,892 | **229,388** | |
| ON - CALL PAY | 116 | 3,570 | 3,610 | 2,880 | 18,000 | 5,700 | **7,300** | |
| CELL PHONE STIPEND | 117 | 1,200 | 1,800 | 1,454 | 1,800 | 485 | **0** | |
| CLOTHING ALLOWANCE | 118 | 3,000 | 4,200 | 4,200 | 4,200 | 3,600 | **4,200** | |
| INCENTIVE PAY | 121 | 11,000 | 6,000 | 15,750 | 15,750 | 12,750 | **15,750** | |
| HAZARDOUS PAY STIPEND | 122 | | | | | | | |
| RETENTION INCENTIVE | 124 | | 17,500 | 4,500 | 0 | | **0** | |
| REFERRAL INCENTIVE | 125 | | | 5,000 | 0 | | **0** | |
| **SUB TOTAL SALARIES AND BENEFITS** | | 1,681,362 | 1,786,235 | 1,982,055 | 2,617,321 | 2,137,839 | **2,821,877** | |
| | | | | | | | | |
| VEHICLE REPAIRS | 201 | 10,523 | 13,944 | 13,825 | 15,000 | 11,770 | **13,000** | |
| VEHICLE MAINTENANCE - EXPENSE | 202 | 21,704 | 28,874 | 44,950 | 35,000 | 49,958 | **35,000** | |
| MILEAGE-PER DIEM/FEES/DUES/TUITION | 205 | 2,285 | 7,250 | 3,198 | 2,500 | 2,373 | **2,500** | |
| POSTAGE/ RELATED THINGS | 206 | 234 | 691 | 891 | 1,000 | 897 | **1,200** | |
| TELEPHONE & RELATED EQUIPMENT | 207 | 0 | 0 | 0 | | | **0** | |
| LAW ENFORCEMENT LIABILITY INS. | 212 | 145,165 | 165,606 | 150,742 | 183,840 | 195,775 | **234,930** | |
| INSURANCE DEDUCTIBLE | 214 | 3,578 | 2,500 | 7,500 | 2,500 | 1,280 | **2,500** | |
| FUEL | 217 | 81,336 | 83,214 | 88,809 | 92,000 | 78,862 | **90,000** | |
| EQUIPMENT REPAIR & MAINTENANCE | 218 | 1,410 | 1,676 | 965 | 2,000 | 0 | **0** | |
| OFFICE SUPPLIES/ MISCELLANEOUS | 219 | 3,898 | 6,682 | 9,037 | 5,000 | 5,258 | **5,000** | |
| SMALL EQUIPMENT (UNDER $1,000) | 220 | 4,778 | 30,524 | 9,371 | 12,000 | 2,401 | **8,000** | |
| PRINTING & PUBLISHING | 221 | 584 | 969 | 1,549 | 1,000 | 389 | **1,000** | |
| COMPUTER UPGRADES & REPAIRS | 224 | 6,136 | 11,086 | 6,492 | 18,000 | 13,104 | **21,000** | |
| TRANSPORT & EXTRADITE PRISONERS | 237 | 6,689 | 12,626 | 6,978 | 22,000 | 20,794 | **22,000** | |
| SAFETY EQUIPMENT/TRAINING | 239 | 0 | 0 | 0 | | | | |
| FIREARMS - AMMUNITION | 246 | 7,831 | 5,628 | 5,277 | 7,000 | 5,547 | **7,000** | |
| NARCOTICS FUND | 249 | 0 | 0 | 0 | 600 | 0 | **600** | |
| TRAINING & EDUCATION | 250 | 10 | 348 | 0 | 1,000 | 0 | **0** | |
| PHOTO SUPPLIES | 251 | 0 | 0 | 0 | 0 | | **0** | |
| UNIFORMS-SHERIFF'S EMPLOYEES | 258 | 4,811 | 7,922 | 8,063 | 9,000 | 15,302 | **9,000** | |
| EMPLOYEE MEDICAL | 276 | 4,389 | 3,358 | 8,960 | 7,000 | 3,452 | **7,000** | |
| NMLETS - ACCESS DATA | 278 | 0 | 0 | 0 | | | **0** | |
| PROFESSIONAL SERVICES/OTHER | 310 | 1,576 | 1,647 | 2,106 | 2,000 | 6,445 | **5,000** | |
| EXECUTION OF WRITS | 360 | 1,567 | 0 | 0 | | | | |
| RENTAL-REPEATER TOWER | 390 | 15,131 | 21,252 | 19,261 | 20,175 | 16,473 | **20,000** | |
| MAINTENANCE AGREEMENT | 419 | 23,580 | 23,580 | 15,000 | 23,580 | 18,016 | **15,000** | |
| ANIMAL CONTROL | 420 | 1,181 | 1,886 | 2,404 | 2,500 | 1,026 | **2,500** | |
| VESTS | 447 | 4,106 | 10,193 | 8,167 | 11,205 | 14,310 | **8,500** | |
| INMATE TRANSPORTATION FUEL | 461 | 0 | 0 | 0 | | | | |
| INMATE TRANSPORT SUPPLIES/EQUIP. | 462 | 0 | 0 | 0 | | | | |
| INMATE TRANSPORTATION TRAINING | 463 | 0 | 0 | 0 | | | | |
| K-9 MEDICAL | 465 | 233 | 372 | 1,116 | 800 | 1,426 | **1,000** | |
| K-9 FOOD | 466 | 189 | 295 | 341 | 1,000 | 1,407 | **1,200** | |
| K-9 SUPPLIES AND EQUIPMENT | 467 | 38 | 0 | 1,413 | 100 | 95 | **100** | |
| AIR CARDS | 472 | 5,636 | 6,274 | 8,231 | 6,250 | 8,779 | **6,250** | |
| CLOTHING REIMBURSEMENTS | 474 | 0 | 0 | 0 | | | | |
| K-9 PURCHASE | 542 | 0 | 0 | 0 | | | | |
| **SUB TOTAL OPERATING EXPENSE** | | 358,595 | 448,396 | 424,646 | 484,050 | 475,139 | **519,280** | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| NEW EQUIPMENT | 600 | | 33,670 | 0 | | | | |
| COMPUTERS AND SOFTWARE UPGRADE | 601 | | 7,646 | 0 | | | | |
| TRANSPORTATION VEHICLES | 608 | 85,684 | 0 | 131,191 | 54,294 | 331,020 | **0** | |
| RENOVATIONS & IMPROVEMENTS | 609 | | | | | | | |
| | | | | | | | | |
| **SUB TOTAL CAPITAL OUTLAY** | | 85,684 | 41,316 | 131,191 | 54,294 | 331,020 | **0** | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL SHERIFF** | | 2,125,641 | 2,275,947 | 2,537,892 | 3,155,665 | 2,943,998 | **3,341,157** | |

FUND: GENERAL 401
CODE: 93
DEPT: ADULT DETENTION CENTER

FISCAL YEAR 07/01/2025 thru 06/30/2026

| LINE ITEM | | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | BUDGET REQ 2025/26 | PROJECTED |
|---|---|---|---|---|---|---|---|---|---|
| FULL TIME SALARIES | | 102 | 1,555,129 | 1,762,984 | 1,922,860 | 2,617,164 | 1,771,013 | **2,565,136** | |
| PART TIME SALARIES | | 103 | 14,712 | 18,244 | 17,316 | 84,474 | 89,786 | **93,899** | |
| TEMPORARY EMPLOYEE | | 104 | 347 | 0 | 0 | 0 | | | |
| PERA | 21.66% | 105 | 296,288 | 346,788 | 385,110 | 571,666 | 364,829 | **575,947** | |
| FICA /MEDICARE | 7.65% | 106 | 161,016 | 178,801 | 196,208 | 229,211 | 179,635 | **224,406** | |
| GROUP INSURANCE | 80/20 | 107 | 209,399 | 201,096 | 273,316 | 339,250 | 266,152 | **390,138** | |
| HOLIDAY PAY | | 109 | 66,411 | 73,229 | 79,948 | 85,000 | 81,119 | **90,000** | |
| NM RETIREE HEALTH INS | 2.0 % | 110 | 30,151 | 34,432 | 37,317 | 52,343 | 34,521 | **51,303** | |
| QUARTERLY WORKERS COMP | | 111 | 368 | 398 | 427 | 500 | 389 | **500** | |
| REGULAR OVERTIME | | 113 | 250,592 | 285,423 | 247,087 | 90,000 | 216,586 | **100,000** | |
| STRAIGHT TIME OVERTIME | | 114 | 54,616 | 68,456 | 74,670 | 60,000 | 71,770 | **65,000** | |
| CELL PHONE STIPEND | | 117 | 23 | 1,131 | 715 | 1,200 | 854 | **1,200** | |
| UNIFORM ALLOWANCE | | 118 | 12,548 | 12,900 | 11,600 | 13,000 | 8,619 | **13,000** | |
| CONTRACT TEMPS | | 119 | | | | | | | |
| INCENTIVE PAY | | 121 | 2,200 | 5,550 | 11,700 | 12,200 | 11,617 | **12,200** | |
| HAZARDOUS PAY STIPEND | | 122 | 91,933 | 0 | 0 | 0 | | | |
| RETENTION INCENTIVE | | 124 | | 23,500 | 97,500 | 16,000 | 9,707 | **0** | |
| RELOCATION INCENTIVE | | 126 | | 776 | **4,737** | 5,000 | | **5,000** | |
| **SUB TOTAL SALARIES AND BENEFITS** | | | 2,745,733 | 3,013,709 | 3,360,512 | 4,177,008 | 3,106,597 | **4,187,729** | |
| | | | | | | | | | |
| VEHICLE MAINTENANCE / EXPENSE | | 202 | 2,349 | 2,629 | 2,125 | 2,500 | 5,574 | **2,500** | |
| MILEAGE/PER DIEM/FEES/DUES/TUITION | | 205 | 0 | 0 | 0 | 1,000 | | **1,500** | |
| POSTAGE / RELATED THINGS | | 206 | 158 | 0 | 12 | 500 | 496 | **600** | |
| TELEPHONE & RELATED EQUIPMENT | | 207 | 0 | 0 | 0 | 6,500 | 5,142 | **6,500** | |
| LAW ENFORCEMENT LIABILITY INSURANCE | | 212 | 662,663 | 632,529 | 787,174 | 1,009,250 | 685,271 | **905,251** | |
| INSURANCE DEDUCTABLE | | 214 | 0 | 0 | 2,500 | 0 | | | |
| BUILDING REPAIRS-MAINTENANCE | | 215 | 0 | 0 | 0 | 0 | | | |
| FUEL | | 217 | 3,537 | 3,475 | 4,577 | 6,000 | 4,005 | **6,000** | . |
| EQUIPMENT REPAIR & MAINTENANCE | | 218 | 5,126 | 9,812 | 4,213 | 7,000 | 6,962 | **8,000** | |
| OFFICE SUPPLIES / MISCELLANEOUS | | 219 | 6,252 | 9,426 | 6,679 | 5,500 | 10,332 | **6,000** | |
| SMALL EQUIPMENT (UNDER $1,000) | | 220 | 15,187 | 42,478 | 4,128 | 2,500 | 3,986 | **4,000** | |
| CLEANING SUPPLIES | | 225 | 2,396 | 24 | 0 | 1,500 | 1,421 | **2,500** | |
| INMATE HYGIENE | | 232 | 1,412 | 2,648 | 3,238 | 3,500 | 3,291 | **10,000** | |
| CARE OF PRISONERS | | 233 | 31,801 | 19,268 | 55,266 | 15,000 | 64,191 | **25,000** | |
| INMATE RECREATION / CABLE | | 234 | 1,140 | 1,747 | 1,085 | 1,200 | 1,200 | **2,200** | |
| FEEDING OF PRISONERS | | 235 | 391,235 | 367,820 | 410,082 | 116,000 | 160,377 | **0** | MOVE TO FUND 850 |
| JAIL REPAIRS / MAINTENANCE | | 238 | 75,622 | 120,474 | 181,915 | 150,000 | 196,061 | **175,000** | |
| SECURITIES | | 244 | 0 | 0 | 0 | 0 | | | |
| TRAINING AND EDUCATION | | 250 | 8,423 | 14,422 | 21,990 | 16,500 | 20,326 | **16,500** | |
| UNIFORMS | | 260 | 3,214 | 8,423 | 5,517 | 8,000 | 10,880 | **8,000** | |
| HOUSING INMATE OUT OF COUNTY | | 270 | 18,537 | 10,611 | 69,704 | 60,000 | 57,353 | **60,000** | |
| EMPLOYEE MEDICAL | | 276 | 6,866 | 9,029 | 5,780 | 9,000 | 4,854 | **9,000** | |
| UTILITIES | | 282 | 125,216 | 157,077 | 122,199 | 155,000 | 116,584 | **155,000** | |
| PROFESSIONAL SERVICES | | 310 | 14,687 | 13,739 | 44,471 | 44,220 | 34,794 | **10,000** | |
| RELOCATION REIMBURSEMENT | | 321 | | 1,672 | 9,257 | 10,000 | 0 | **0** | |
| HOME MONITOR PROGRAM | | 382 | 0 | 0 | 0 | 0 | | | |
| INMATE MEDICAL | | 417 | 1,191,274 | 1,409,364 | 1,458,443 | 1,420,000 | 1,465,103 | **1,500,000** | |
| MAINTENANCE AGREEMENT | | 419 | 18,000 | 33,385 | 38,791 | 55,662 | 89,602 | **68,163** | |
| INMATE REIMBURSABLES | | 438 | 0 | 0 | 0 | 0 | | | |
| JEHD REIMBURSEMENTS | | 442 | 0 | 0 | 0 | 0 | | | |
| FINGERPRINTING | | 495 | 0 | 0 | 0 | 0 | | | |
| ACCREDIATION PROGRAM SUPPLIES | | 552 | 2,500 | 0 | 70 | 5,000 | 4,364 | **5,000** | |
| | | | | | | | | | |
| **SUB TOTAL OPERATING EXPENSE** | | | 2,587,593 | 2,870,051 | 3,239,216 | 3,111,332 | 2,952,167 | **2,986,714** | |
| | | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | | |
| | | | | | | | | | |
| NEW EQUIPMENT | | 600 | 32,229 | 115,241 | 10,109 | | 86,949 | **4,160** | |
| RENOVATIONS AND IMPROVEMENTS | | 609 | 11,422 | 0 | 12,467 | | | | |
| COMPUTERS AND SOFTWARE UPGRADE | | 601 | | | | | | | |
| DIGITAL CAMERAS/SOFTWARE | | 604 | | | | | | | |
| TRANSPORTATION VEHICLES | | 608 | | 47,652 | | | | | |
| CONSTRUCTION | | 611 | | 0 | | | 90,000 | **0** | |
| VEHICLE | | 616 | | | | | 42,534 | | |
| | | | | | | | | | |
| **SUBTOTAL CAPITAL OUTLAY** | | | 43,651 | 162,892 | 22,576 | 0 | 219,483 | **4,160** | |
| | | | | | | | | | |
| | | | | | | | | | |
| **GRAND TOTAL JAIL / DETENTION** | | | 5,376,977 | 6,046,652 | 6,622,305 | 7,288,340 | 6,278,248 | **7,178,603** | |

FUND: GENERAL 401

CODE: 94 FISCAL YEAR 07/01/2025 thru 06/30/2026

DEPT: JUVENILE DETENTION CENTER

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2023/24 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| FULL TIME SALARIES | 102 | | | | 0 | | **0** | |
| PART-TIME SALARIES | 103 | | | | | | | |
| TEMPORARY SALARIES | 104 | | | | | | | |
| PERA 21.66% | 105 | | | | 0 | | **0** | |
| FICA /MEDICARE 7.65% | 106 | | | | 0 | | **0** | |
| GROUP INSURANCE 80/20 | 107 | | | | 0 | | **0** | |
| HOLIDAY PAY | 109 | | | | 0 | | **0** | |
| NM RETIREE HEALTH INS 2.000 % | 110 | | | | 0 | | **0** | |
| QUARTERLY WORKERS COMP | 111 | | | | 0 | | **0** | |
| REGULAR OVERTIME | 113 | | | | | | | |
| STRAIGHT TIME OVERTIME | 114 | | | | 0 | | **0** | |
| UNIFORM ALLOWANCE | 118 | | | | 0 | | **0** | |
| INCENTIVE PAY | 121 | | | | | | | |
| HAZARDOUS PAY STIPEND | 122 | | | | 0 | | **0** | |
| **SUB TOTAL SALARIES AND BENEFITS** | | 0 | 0 | 0 | 0 | 0 | **0** | |
| | | | | | | | | |
| | | | | | | | | |
| VEHICLE MAINTENANCE EXPENSE | 202 | | | | | | | |
| MILEAGE/PER DIEM /FEES/ DUES/TUITION | 205 | | | | | | | |
| POSTAGE / RELATED THINGS | 206 | | | | | | | |
| TELEPHONE | 207 | | | | | | | |
| LAW ENFORCEMENT LIABILITY INSURANCE | 212 | | | | | | | |
| BUILDING REPAIRS | 215 | | | | | | | |
| EQUIPMENT REPAIRS & MAINTENANCE | 218 | | | | | | | |
| OFFICE SUPPLIES / MISCELLANEOUS | 219 | | | | | | | |
| SMALL EQUIPMENT (UNDER $5,000) | 220 | | | | | | | |
| COMPUTER UPGRADES AND REPAIR | 224 | | | | | | | |
| CLEANING SUPPLIES | 225 | | | | | | | |
| CARE OF PRISONERS | 233 | | | | | | | |
| INMATE RECREATION / CABLE | 234 | | | | | | | |
| FEEDING OF PRISONERS | 235 | | | | | | | |
| JAIL REPAIRS / MAINTENANCE | 238 | | | | | | | |
| SECURITIES | 244 | | | | | | | |
| UNIFORMS | 260 | | | | | | | |
| HOUSING INMATES OUT OF COUNTY | 270 | 183,622 | 282,607 | 361,181 | **500,000** | 600,942 | **1,000,000** | |
| EMPLOYEE MEDICAL | 276 | 0 | 0 | 0 | | | | |
| UTILITIES | 282 | 1,505 | 1,149 | 1,011 | **1,500** | 1,082 | **1,200** | |
| INMATE REIMBURSEABLES | 438 | | | | | | | |
| FINGERPRINTING | 495 | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **SUB TOTAL OPERATING EXPENSE** | | 185,127 | 283,756 | 362,192 | 501,500 | 602,024 | **1,001,200** | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| CONTROL BOARD | 558 | | | | | | | |
| NEW EQUIPMENT (BACKUP GENERATOR) | 600 | | | | | | | |
| COMPUTER EQUIPMENT | 601 | | | | | | | |
| TRANSPORT VEHICLE | 608 | | | | | | | |
| **SUBTOTAL CAPITAL OUTLAY** | | 0 | 0 | 0 | 0 | 0 | **0** | |
| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL JAIL / DETENTION** | 0 | 185,127 | 283,756 | 362,192 | 501,500 | 602,024 | **1,001,200** | |

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| REFUNDS | 126 | 1,634 | 3,505 | 13,345 | 1,000 | 21,734 | **5,000** | |
| INSURANCE RECOVERIES | 127 | 0 | 2,165 | 65,888 | | | **0** | |
| GASOLINE TAX (1/2 CENT) | 150 | 320,653 | 308,949 | 301,173 | 307,195 | 299,790 | **305,786** | |
| MOTOR VEHICLE REGISTRATION | 151 | 621,969 | 778,940 | 700,694 | 698,158 | 719,268 | **726,460** | |
| CULVERT INSTALLATION | 168 | 5,200 | 7,950 | 4,950 | 7,000 | 5,625 | **6,000** | |
| SALE OF COUNTY PROPERTY | 169 | 0 | 0 | 0 | 56,055 | 2,400 | **0** | |
| IN KIND CONTRIBUTION | 193 | 200,282 | 11,333 | 102,975 | 0 | 12,916 | **0** | |
| FIRE REIMBURSEMENT | 217 | 2,800 | 400 | 0 | 250 | | **0** | |
| ENMNG RIGHT OF WAY FEE | 259 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | **1,000** | |
| GRADY PROJECT | 278 | 0 | 0 | 0 | 0 | | **0** | |
| RIGHT OF WAY FEES | 281 | 12,075 | 12,005 | 4,150 | 5,000 | 7,500 | **1,500** | |
| REIMBURSEMENT/MISC | 314 | 865 | 54,128 | 0 | 0 | | | |
| NEW MEXICO GAS COMPANY | 318 | 4,000 | 4,000 | 0 | 4,000 | 4,000 | **4,000** | |
| INTEREST BANK INCOME ARP | 337 | 8,519 | 152,110 | 126,939 | 26,420 | 50,766 | | |
| PATTERN ENERGY | 339 | | | | | 20,000 | **0** | |
| OVERTIME REIMBURSEMENT | 381 | 7,684 | 9,628 | 0 | 0 | | | |
| GRADY WIND ENERGY COMPANY | 441 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | **10,000** | |
| TRANSFER FROM GENERAL FUND | 401 | 1,746,426 | 1,746,426 | 2,954,596 | 1,750,542 | 2,421,254 | **1,875,336** | |
| CARRYOVER | 414 | | | | 1,500,000 | | **1,087,666** | |
| TRANSFER FROM ROAD CAPITAL FUND | 670 | 254,886 | 4,673 | | 0 | | | |
| **TOTAL REVENUES** | | 3,197,994 | 3,107,211 | 4,285,710 | 4,366,620 | 3,576,252 | **4,022,748** | |
| FULL TIME SALARIES | 102 | 757,477 | 885,055 | 919,868 | 1,029,395 | 970,794 | **1,049,316** | |
| PART TIME SALARIES | 103 | | 2,916 | 0 | 0 | | | |
| TEMPORARY SALARIES | 104 | 0 | 424 | 0 | 10,000 | | **10,000** | |
| PERA 21.66% | 105 | 147,199 | 176,250 | 188,602 | 217,820 | 203,827 | **227,282** | |
| FICA /MEDICARE 7.65% | 106 | 61,454 | 71,105 | 74,586 | 84,640 | 79,014 | **86,263** | |
| GROUP INSURANCE 80/20 | 107 | 140,536 | 160,739 | 175,183 | 193,200 | 184,545 | **297,419** | |
| HOLIDAY PAY | 109 | | | 144 | | | | |
| NM RETIREE HEALTH INS 2.0 % | 110 | 14,970 | 16,897 | 17,550 | 20,588 | 18,520 | **20,986** | |
| QUARTERLY WORKERS COMP | 111 | 188 | 205 | 196 | 180 | 205 | **196** | |
| REGULAR OVERTIME | 113 | 19,858 | 14,076 | 8,472 | 14,000 | 14,676 | **20,000** | |
| STRAIGHT OVERTIME | 114 | 91 | 23 | 0 | 500 | 0 | **200** | |
| CELL PHONE STIPEND | 117 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 | **1,200** | |
| CLOTHING ALLOWANCE | 118 | 3,325 | 4,550 | 4,025 | 4,350 | 4,025 | **4,500** | |
| HAZARDOUS PAY STIPEND | 122 | 0 | 0 | 0 | 0 | | | |
| **SUB TOTAL SALARIES AND BENEFITS** | | 1,146,298 | 1,333,439 | 1,389,826 | 1,575,873 | 1,476,806 | **1,717,363** | |
| VEHICLES REPAIR | 201 | | | | | | | |
| VEHICLE MAINTENANCE / EXPENSE | 202 | 7,906 | 9,113 | 8,449 | 10,000 | 9,251 | **20,000** | |
| MILEAGE/PER DIEM/FEES/DUES/TUITION | 205 | 10,440 | 9,529 | 7,175 | 9,000 | 2,184 | **8,500** | |
| TELEPHONE & RELATED EQUIPMENT | 207 | 12,233 | 11,352 | 10,958 | 12,000 | 12,885 | **11,500** | |
| ELECTRICITY | 208 | 5,050 | 6,209 | 6,554 | 9,000 | 8,025 | **8,500** | |
| HEATING & GAS | 209 | 7,487 | 6,411 | 5,258 | 9,000 | 2,914 | **6,000** | |
| PROPERTY / LIABILITY / BOILER INSURANCE | 211 | 14,353 | 13,779 | 18,021 | 20,725 | 16,706 | **22,000** | |
| WORKERS COMP INSURANCE | 213 | 12,903 | 19,624 | 22,298 | 25,643 | 29,774 | **26,500** | |
| INSURANCE DEDUCTIBLE | 214 | 0 | 2,500 | 2,130 | 0 | 5,000 | **7,500** | |
| BUILDING REPAIRS / MAINTENANCE | 215 | 7,987 | 10,056 | 6,656 | 10,000 | 4,696 | **10,000** | |
| FUEL | 217 | 208,256 | 248,192 | 211,333 | 250,000 | 214,119 | **225,000** | |
| EQUIPMENT REPAIR & MAINTENANCE | 218 | 179,760 | 153,546 | 157,873 | 185,000 | 203,455 | **220,000** | |
| OFFICE SUPPLIES / MISCELLANEOUS | 219 | 5,943 | 2,208 | 2,058 | 2,500 | 2,006 | **2,500** | |
| SMALL EQUIPMENT (UNDER $5,000) | 220 | 14,622 | 4,140 | 4,531 | 5,000 | 3,202 | **5,000** | |
| SAFETY EQUIPMENT/TRAINING | 239 | 2,628 | 1,506 | 2,687 | 5,000 | 1,897 | **5,000** | |
| SUPPLIES & TOOLS | 241 | 11,825 | 4,841 | 5,309 | 6,000 | 4,664 | **6,000** | |
| PATTERN ENERGY | 245 | | | | | 18,603 | | |
| ROAD CONSTRUCTION | 252 | 168,642 | 810,995 | 775,289 | 1,000,000 | 119,450 | **800,000** | |
| ROAD MAINTENANCE | 254 | | | | 280,000 | 280,827 | **320,000** | |
| CULVERTS & SIGNS | 257 | 7,731 | 3,151 | 5,457 | 20,000 | 19,131 | **20,000** | |
| UNIFORMS | 260 | 6,536 | 9,045 | 9,449 | 10,500 | 9,212 | **10,500** | |
| WATER | 262 | 3,484 | 2,637 | 2,279 | 2,500 | 2,444 | **2,500** | |
| EMPLOYEE MEDICAL | 276 | 1,126 | 1,634 | 1,720 | 2,000 | 3,696 | **3,000** | |
| PROFESSIONAL SERVICES | 310 | 0 | 0 | 0 | 0 | | | |
| REFUND OF DEPOSITS | 364 | | | 400 | 0 | | | |
| SOLID WASTER/WATER | 400 | 917 | 970 | 1,395 | 1,600 | 1,568 | **1,600** | |
| MAINTENANCE AGREEMENT | 419 | 0 | 4,200 | 7,032 | 7,179 | 7,069 | **7,179** | |
| MOTOR GRADER LEASE/PURCHASE | 499 | 430,346 | 385,337 | 157,971 | 70,080 | 728,084 | **0** | |
| POTENTIAL GRANT CASH MATCHES | 549 | | | 31,515 | | | | |
| **SUBTOTAL OPERATING EXPENSES** | | 1,120,176 | 1,720,973 | 1,463,799 | 1,952,727 | 1,710,860 | **1,748,779** | |
| **CAPITAL OUTLAY** | | | | | | | | |
| NEW EQUIPMENT | 600 | 182,599 | 99,060 | 683,969 | 400,980 | 557,875 | | |
| AUTOMOBILE | 602 | | 102,908 | 0 | | | | |
| RENOVATIONS & IMPROVEMENTS | 609 | | 78,183 | 0 | 84,000 | | **280,000** | |
| NM FINANCE AUTHORITY PAYMENTS | 626 | 344,941 | 327,877 | 324,920 | 353,040 | 326,866 | **276,606** | |
| USED EQUIPMENT | 632 | | | | 0 | | | |
| **SUBTOTAL CAPITAL OUTLAY** | | 527,540 | 608,029 | 1,008,889 | 838,020 | 884,741 | **556,606** | |
| **TOTAL EXPENSES** | | 2,794,014 | 3,662,441 | 3,862,513 | 4,366,620 | 4,072,408 | **4,022,748** | |

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES COUNTY - 00** | | | | | | | | |
| | | | | | | | | |
| LG ABATEMENT - DISTRIBUTOR | 23 | | | 507,045 | | 33,621 | | |
| LG ABATEMENT - JANSSEN | 24 | | | | | | | |
| | | | | | | | | |
| CARRYOVER FROM PREVIOUS YEAR | 414 | | | | 1,130,215 | | **648,539** | |
| **TOTAL REVENUES** | | 0 | 0 | 507,045 | 1,130,215 | 33,621 | **648,539** | |
| | | | | | | | | |
| | | | | | | | | |
| **EXPENDITURES 404-12:** | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| PROFESSIONAL SERVICES | 310 | | | | 1,130,215 | | **648,539** | |
| | | | | | | | | |
| SUB TOTAL OPERATING EXPENSE | | 0 | 0 | 0 | 1,130,215 | 0 | **648,539** | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| BUILDINGS AND LAND | 613 | | | 0 | | 0 | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| SUB TOTAL CAPITAL OUTLAY | | 0 | 0 | 0 | 0 | 0 | **0** | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES** | | 0 | 0 | 0 | 1,130,215 | 0 | **648,539** | |

FUND: LG ABATEMENT OPIOID - CITY OF CLOVIS 404

CODE: 12 FISCAL YEAR 07/01/2025 thru 06/30/2026

REVENUES, TRANSFERS, & EXPENDITURES

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES CITY OF CLOVIS - 04** | | | | | | | | |
| | | | | | | | | |
| LG ABATEMENT - DISTRIBUTOR | 23 | | | 931,947 | | 79,842 | | |
| LG ABATEMENT - JANSSEN | 24 | | | 0 | | | | |
| | | | | | | | | |
| CARRYOVER FROM PREVIOUS YEAR | 414 | | | | | | **1,210,057** | |
| **TOTAL REVENUES** | | 0 | 0 | 931,947 | | 79,842 | **1,210,057** | |
| | | | | | | | | |
| | | | | | | | | |
| **EXPENDITURES 404-45:** | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| PROFESSIONAL SERVICES | 310 | | | | 198,268 | | **1,210,057** | |
| | | | | | | | | |
| SUB TOTAL OPERATING EXPENSE | | 0 | 0 | 0 | | 0 | **1,210,057** | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| BUILDINGS AND LAND | 613 | | | 0 | | 0 | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| SUB TOTAL CAPITAL OUTLAY | | 0 | 0 | 0 | | 0 | **0** | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES** | | 0 | 0 | 0 | | 0 | **1,210,057** | |

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | | |
| COMPENSATION TAX | 21 | 24002.62 | 33827.92 | 44240 | **44,682** | 33592 | **34,264** | |
| INTEREST INCOME | 118 | | | | | | | |
| GROSS RECEIPTS - EQUALIZATION | 110 | 75,980 | 61,900 | 92,811 | **60,000** | 67,869 | **57,689** | |
| REFUNDS | 126 | 2,329 | 6,912 | 0 | **0** | | | |
| GROSS RECEIPTS 1/8% | 141 | 1,377,535 | 1,621,214 | 1,871,028 | **1,889,737** | 1,878,530 | **1,916,100** | |
| GROSS RECEIPTS / PASS THROUGH | 148 | 0 | 0 | 0 | **944,868** | | **958,050** | |
| CARRYOVER | 414 | | | 337,406 | **375,989** | | **515,186** | |
| | | | | | | | | |
| **GRAND TOTAL REVENUES** | | 1,479,847 | 1,723,854 | 2,345,485 | **3,315,276** | 1,979,992 | **3,481,289** | |
| | | | | | | | | |
| | | | | | | | | |
| **EXPENDITURES: INDIGENT FUND** | | | | | | | | |
| FULL-TIME SALARIES | 102 | 25,728 | 32,058 | 39,327 | **42,000** | 38,968 | **44,000** | |
| PART TIME SALARIES | 103 | 0 | 0 | | **19,594** | | **19,594** | |
| TEMPORARY SALARIES | 104 | 1,439 | 237 | 0 | **10,000** | | **10,000** | |
| PERA 21.66% | 105 | 4,726 | 6,168 | 7,681 | **13,033** | 7,892 | **13,775** | |
| FICA & MEDICARE 7.65% | 106 | 1,739 | 2,156 | 2,764 | **5,942** | 2,620 | **6,110** | |
| GROUP INSURANCE 80/20 | 107 | 2,276 | 2,495 | 2,801 | **4,370** | 3,227 | **4,370** | |
| NM RETIREE HEALTH INS 2.0% | 110 | 480 | 612 | 743 | **1,232** | 747 | **1,272** | |
| QUARTERLY WORKERS COMP FEE | 111 | 2 | 3 | 4 | **7** | 3 | **7** | |
| REGULAR OVERTIME | 113 | | 12 | 0 | **100** | 0 | **100** | |
| CELL PHONE STIPEND | 117 | | | 0 | **0** | | | |
| **SUB TOTAL SALARIES & BENEFITS** | | 36,390 | 43,742 | 53,321 | **96,278** | 53,457 | **99,228** | |
| | | | | | | | | |
| **EXPENDITURES: INDIGENT FUND** | | | | | | | | |
| VEHICLE MAINTENANCE/EXPENSE | 202 | 20 | 27 | 286 | **750** | 610 | **1,000** | |
| MILEAGE/PERDIEM/FEES/DUES/TUITI( | 205 | 261 | 615 | 2,197 | **3,000** | 629 | **3,000** | |
| POSTAGE/RELATED THINGS | 206 | 700 | 77 | 509 | **1,500** | 750 | **1,500** | |
| TELEPHONE & RELATED EQUIP | 207 | 216 | 198 | 216 | **750** | 216 | **750** | |
| OFFICE SUPPLIES / MISC | 219 | 619 | 531 | 857 | **2,500** | 445 | **2,500** | |
| SMALL EQUIPMENT (UNDER $1,000) | 220 | 0 | 827 | 0 | **1,000** | | **1,000** | |
| EDUCATIONAL SUPPLIES/MATERIALS | 226 | 500 | 685 | 691 | **750** | 737 | **750** | |
| RENT, MAINTENANCE & UTILITIES | 302 | 0 | 0 | 0 | **0** | | **0** | |
| PROFESSIONAL SERVICES | 310 | 0 | 4,200 | 0 | **10,000** | | **10,000** | |
| INDIGENT BURIAL | 315 | 3,000 | 7,400 | 10,000 | **15,000** | 5,300 | **15,000** | |
| GRT ADMINISTRATIVE FEES | 330 | 18,782 | 49,651 | 57,458 | **58,880** | 57,364 | **58,511** | |
| DETENTION DOCTOR | 413 | 0 | 0 | | | | | |
| INMATE MEDICAL | 417 | 352,390 | 423,027 | 531,507 | **700,000** | 600,611 | **800,000** | |
| MENTAL HEALTH | 421 | 0 | 0 | | | | | |
| INDIGENT MEDICAL CLAIMS | 425 | 0 | 0 | 216 | **130,000** | | **130,000** | |
| MEDICAID CONTRIBUTION | 426 | 0 | 0 | 0 | **944,868** | | **958,050** | |
| PRIMARY CARE CLAIMS | 427 | 30,241 | 23,080 | 21,855 | **100,000** | 27,980 | **100,000** | |
| SOLE COMMUNITY PROVIDER | 428 | 0 | 0 | | | | | |
| SAFETY NET CARE POOL | 512 | 796,101 | 979,184 | 1,073,786 | **1,250,000** | 1,258,151 | **1,300,000** | |
| SUPPLEMENTAL SOLE COMM. | 439 | | | | | | | |
| PHYSICIAN CLAIMS | 444 | | | | | | | |
| HOME HEALTH CARE | 464 | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **SUB TOTAL OPERATING EXPENSE** | | 1,202,828 | 1,489,503 | 1,699,578 | **3,218,998** | 1,952,794 | **3,382,061** | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| NEW EQUIPMENT | 600 | | | | | | | |
| AUTOMOBILE | 602 | | | | | | | |
| OFFICE FURNITURE | 603 | | | | | | | |
| **SUB TOTAL CAPITAL OUTLAY** | | 0 | 0 | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES** | | 1,239,217 | 1,533,244 | 1,752,898 | **3,315,276** | 2,006,251 | **3,481,289** | |

FUND: FAIRGROUNDS 410
CODE: 12
REVENUES, TRANSFERS, & EXPENDITURES

FISCAL YEAR 07/01/2025 thru 06/30/2026

| LINE ITEM DEPARTMENT 12 | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED **2024/25** | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | | |
| **TRANSFER FROM GENERAL FUND** | 401 | 519,469 | 600,000 | 285,000 | 1,189,034 | 4,135,010 | | |
| **TRANSFER FROM RENOVATION & ADD FUND** | 821 | | | | | | | |
| **DONATIONS & EARNINGS** | 109 | | | | | | | |
| **CARRYOVER** | 414 | | | | 900,000 | | 2,527,423 | |
| **STORM RELIEF** | 369 | | | | | | | |
| **REFUNDS** | 126 | | 0 | | | 250,957 | | |
| **SALE OF COUNTY PROPERTY** | 169 | | | | | | | |
| **INSURANCE RECOVERIES** | 127 | 0 | | 992 | 202,489 | 202,489 | | |
| **REVENUES - DEPARTMENT 12** | | 519,469 | 600,000 | 285,992 | **2,291,523** | 4,588,456 | **2,527,423** | |
| TRANSFER FROM DEPARTMENT 12 TO 15 | | | | | | | -95,000 | |
| TRANSFER FROM DEPARTMENT 15 TO 12 | | | | | | 245,497 | | |
| TRANSFER FROM 821 | | | | | | 162,700 | | |
| **TOTAL REVENUE WITH TRANSFERS** | | **0** | **0** | **0** | **2,291,523** | **408,197** | **2,432,423** | |
| | | | | | | | | |
| FULL-TIME SALARIES | 102 | | | | | | | |
| TEMPORARY SALARIES | 104 | | | | | | | |
| PERA 21.66% | 105 | | | | | | | |
| FICA & MEDICARE 7.65% | 106 | | | | | | | |
| GROUP INSURANCE 80/20 | 107 | | | | | | | |
| HOLIDAY PAY | 109 | | | | | | | |
| NM RETIREE HEALTH INSURANCE 2.% | 110 | | | | | | | |
| QUARTERLY WORKERS COMP | 111 | | | | | | | |
| REGULAR OVERTIME | 113 | | | | | | | |
| STRAIGHT OVERTIME | 114 | | | | | | | |
| CELL PHONE STIPEND | 117 | | | | | | | |
| | | | | | | | | |
| **SUB TOTAL SALARIES & BENEFITS** | | **0** | **0** | **0** | **0** | **0** | **0** | |
| | | | | | | | | |
| **EXPENDITURES: FAIRGROUNDS** | | | | | | | | |
| | | | | | | | | |
| INSURANCE DEDUCTIBLE | 214 | | | | | 5,000 | | |
| BUILDING REPAIRS-MAINTENANCE | 215 | 15,687 | 7,824 | 12,971 | 10,000 | 8,940 | 10,000 | |
| SMALL EQUIPMENT | 220 | 11,574 | 12,069 | 16,482 | 15,000 | 45,647 | 15,000 | |
| UTILITIES | 282 | | | | | | | |
| PROFESSIONAL SERVICES | 310 | | | 66,181 | 35,000 | 30,849 | 20,000 | |
| GROSS RECEIPTS TAXES | 473 | | | | | | | |
| **SUBTOTAL EXPENDITURES** | | 27,261 | 19,892 | 95,634 | 60,000 | 90,437 | 45,000 | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| RENOVATIONS AND IMPROVEMENTS | 609 | 18,894 | 53,523 | 58,182 | 50,000 | 1,699,054 | 1,266,771 | |
| MOUNTED PATROL & INDOOR PAVILION | 629 | | | 130,952 | 2,181,523 | 1,504,991 | 1,120,652 | |
| **SUBTOTAL CAPITAL OUTLAY** | | **18,894** | **53,523** | **189,134** | **2,231,523** | **3,204,045** | **2,387,423** | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES - DEPARTMENT 12** | | **46,155** | **73,415** | **284,769** | **2,291,523** | **3,294,482** | **2,432,423** | |

FUND: EVENTS CENTER 410

CODE: 15 FISCAL YEAR 07/01/2025 thru 06/30/2026

REVENUES, TRANSFERS, & EXPENDITURES

| LINE ITEM DEPARTMENT 15 | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | | |
| DONATIONS AND EARNINGS | 109 | | | | | | | |
| REFUNDS | 126 | | 17,254 | 1,300 | 0 | | **3,820** | |
| INSURANCE RECOVERIES | 127 | | | | | | | |
| RENTAL COLLECTIONS | 135 | | | | | | | |
| FACILITY RENTAL | 174 | | | | | | | |
| ATM COMMISSION | 239 | | | | | 41 | | |
| DEPOSIT ON FACILITY | 257 | | | | | | | |
| SPECIAL EVENTS | 382 | | | | | | | |
| UTILITY RECOVRIES | 559 | | | | | | | |
| TRANSFER FROM GENERAL | 401 | 500,000 | 737,284 | 857,000 | **837,552** | 978,766 | **862,622** | |
| CARRYOVER | 414 | | | | **402,397** | | **140,000** | |
| TRANSFER TO FAIRGROUNDS DEPARTMENT 12 | | | | | | -245,497 | | |
| TRANSFER FROM FAIRGROUND DEPT 12 | | | | | | | **95,000** | |
| | | | | | | | | |
| **TOTAL REVENUES - DEPARTMENT 15** | | 500,000 | 754,538 | 858,300 | 1,239,949 | 733,310 | **1,101,442** | |
| | | | | | | | | |
| | | | | | | | | |
| **EXPENDITURES: FAIRGROUNDS** | | | | | | | | |
| | | | | | | | | |
| INSURANCE DEDUCTIBLE | 214 | 0 | 7,500 | 2,500 | 0 | | **0** | |
| BUILDING REPAIRS/MAINT | 215 | | | | 10,000 | 17,801 | **30,000** | |
| SMALL EQUIPMENT | 220 | | 8,100 | 56,599 | 30,000 | 1,100 | **20,000** | |
| GENERAL OPERATING EXPENSES | 253 | 104 | 112 | 114 | **5,000** | 118 | **500** | |
| WATER | 262 | 0 | 0 | 0 | | | | |
| PROFESSIONAL SERVICES | 310 | 92,655 | 108,077 | 141,422 | **100,000** | 109,761 | **107,028** | |
| ENTERTAINMENT | 387 | 0 | 0 | 0 | **150,000** | 0 | **150,000** | |
| LIQUOR LICENSE APPLICATION | 469 | 0 | 0 | 0 | **0** | | | |
| GROSS RECEIPTS TAX | 473 | 0 | 0 | 0 | | | | |
| INCENTIVE FEE | 498 | 0 | 0 | 16,000 | **32,000** | | **12,000** | |
| LANDSCAPING/ZEROSCAPING | 550 | | | | **13,500** | 7,963 | **0** | |
| TRANSFER TO EVENTS CENTER OPERATING ACCT. | 551 | 645,984 | 608,333 | 650,468 | **627,949** | 769,161 | **731,914** | |
| | | | | | | | | |
| **SUB TOTAL EXPENDITURES** | | 738,742 | 732,122 | 867,103 | **968,449** | 905,904 | **1,051,442** | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| NEW EQUIPMENT | 600 | 36,162 | 146,170 | 29,990 | **75,000** | 66,009 | **50,000** | |
| RENOVATIONS & IMPROVEMENTS | 609 | 19,513 | 49,268 | 6,700 | **170,000** | 76,503 | | |
| CONSTRUCTION | 611 | | | 12,624 | **26,500** | 0 | | |
| CONTINGENCY | 627 | | | | | | | |
| **SUBTOTAL CAPITAL OUTLAY** | | 55,675 | 195,438 | 49,314 | **271,500** | 142,512 | **50,000** | |
| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES - DEPARTMENT 15** | | 794,417 | 927,560 | 916,418 | **1,239,949** | 1,048,416 | **1,101,442** | |

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGET **2023/24** | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | | |
| CURRENT PROPERTY TAXES (1% REVALUATION FU | 101 | 228,554 | 230,521 | 243,529 | 250,834 | 254,235 | **269,166** | |
| REFUNDS | 126 | | | | | 300 | | |
| TRANSFER FROM RESERVE | 414 | | | | | | | |
| CARRYOVER | | | | | 157,182 | | **37,416** | |
| **GRAND TOTAL REVENUES** | | 228,554 | 230,521 | 243,529 | 408,016 | 254,535 | **306,582** | |
| | | | | | | | | |
| **TRANSFERS: (FROM)** | | | | | | | | |
| | | | | | | | | |
| **NET TRANSFERS** | | | | | | | | |
| | | | | | | | | |
| **EXPENDITURES: REAPPRAISAL** | | | | | | | | |
| ELECTED OFFICIALS | 101 | 15,139 | 14,500 | 11,486 | 13,574 | 14,360 | **15,147** | |
| FULL TIME SALARIES | 102 | 52,564 | 72,353 | 80,330 | 96,327 | 95,463 | **101,517** | |
| PART-TIME SALARIES | 103 | 0 | 0 | 0 | | | | |
| TEMPORARY SALARIES | 104 | 1,517 | 10,595 | 1,932 | | 4,828 | **10,000** | |
| PERA 21.66% | 105 | 13,245 | 17,108 | 18,466 | 23,255 | 21,782 | **25,269** | |
| FICA 7.65% | 106 | 5,663 | 8,568 | 9,112 | 9,236 | 10,260 | **10,570** | |
| GROUP INSURANCE 80/20 | 107 | 10,293 | 5,168 | 7,545 | 11,000 | 13,778 | **22,246** | |
| NM RETIREE HEALTH INSURANCE 2.0% | 110 | 1,347 | 1,694 | 1,799 | 2,198 | 2,061 | **2,333** | |
| QUARTERLY WORKERS COMP | 111 | 16 | 32 | 22 | 25 | 31 | **25** | |
| REGULAR OVERTIME | 113 | 0 | 0 | 0 | 800 | 48 | **800** | |
| STRAIGHT OVERTIME | 114 | | | 71 | 200 | 0 | **200** | |
| INCENTIVE PAY | 121 | 6,800 | 7,800 | 18,000 | 20,000 | 19,500 | **20,000** | |
| **SUB TOTAL SALARIES & BENEFITS** | | 106,584 | 137,817 | 148,763 | 176,616 | 182,112 | **208,107** | |
| | | | | | | | | |
| VEHICLE REPAIRS | 201 | 930 | 2,476 | 0 | 750 | | **775** | |
| VEHICLE MAINTENANCE / EXPENSE | 202 | 197 | 393 | 281 | 750 | 101 | **775** | |
| MILEAGE/PER DIEM/FEES/DUES/TUITION | 205 | 4,447 | 13,371 | 19,588 | 13,500 | 12,291 | **13,900** | |
| POSTAGE / RELATED THINGS | 206 | 6,391 | 8,274 | 9,103 | 9,800 | 9,800 | **11,000** | |
| TELEPHONE & RELATED EQUIPMENT | 207 | 2,759 | 1,955 | 1,782 | 2,650 | 1,751 | **2,730** | |
| INSURANCE DEDUCTIBLE | 214 | 0 | 0 | 0 | | | | |
| FUEL | 217 | 1,152 | 1,725 | 1,555 | 2,100 | 930 | **2,175** | |
| OFFICE SUPPLIES / MISC | 219 | 473 | 1,402 | 711 | 1,700 | 81 | **1,750** | |
| SMALL EQUIPMENT (UNDER $5,000) | 220 | 0 | 3,713 | 3,641 | 2,500 | 100 | **2,575** | |
| PRINTING & PUBLISHING | 221 | 1,532 | 1,823 | 2,000 | 2,700 | 2,700 | **2,780** | |
| SAFETY TRAINING | 223 | 0 | 0 | 0 | | | | |
| COMPUTER UPGRADES & REPAIR | 224 | 3,754 | 0 | 466 | 500 | | **515** | |
| EMPLOYEE MEDICAL | 276 | 0 | 0 | 0 | | | | |
| MAINTENANCE AGREEMENT | 419 | 115,699 | 112,751 | 28,829 | 57,750 | 23,781 | **59,500** | |
| MAPPING SUPPLIES | 430 | 0 | 0 | 0 | 1,200 | | | |
| COUNTY ATTORNEY | 519 | 0 | 0 | 0 | | | | |
| **SUB TOTAL EXPENDITURES** | | 137,332 | 147,883 | 67,957 | 95,900 | 51,534 | **98,475** | |
| **CAPITAL OUTLAY** | | | | | | | | |
| NEW EQUIPMENT | 600 | | | | | | | |
| COMPUTER EQUIPMENT | 601 | | | 9,563 | 10,500 | | | |
| PARCEL MAPPING | 605 | | | | | | | |
| COPIER AND PRINTERS | 606 | | | | | | | |
| RENOVATIONS AND IMPROVEMENTS | 609 | | | | | | | |
| SOFTWARE SUPPORT & MAINTENANCE | 615 | 382 | | 500 | 125,000 | 11,367 | | |
| VEHICLE | 616 | | | 48,534 | | | | |
| G.I.S. | 620 | | | | | | | |
| | | | | | | | | |
| **SUB TOTAL CAPITAL OUTLAY** | | 382 | 0 | 58,597 | 135,500 | 11,367 | **0** | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES** | | 244,298 | 285,699 | 275,317 | 408,016 | 245,012 | **306,582** | |

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| CAPITAL OUTLAY 23 C2233312 | 238 | | | 69715.98 | 34,308 | 34,308 | **0** | |
| CAPITAL OUTLAY 22 | 265 | | | 340,098 | | | | |
| CAP 23/24 L200605 | 267 | | | 268,155 | | | | |
| COOP 23/24 L200589 | 273 | | | 166,000 | | | | |
| SB 23/24 L200612 | 274 | | | 175,000 | | | | |
| BEJN/BEKW ROAD REPAIRS | 275 | | | | | | | |
| SB-7709 (933) 16 | 286 | | | | | | | |
| TRES AMIGAS SPLIT LEGISLATIVE 16-4033 | 288 | | | | | | | |
| CAP - 21/22 - L200537 | 346 | 234,335 | | | 0 | | | |
| COOP - 21/22 - L200524 | 347 | 100,000 | | | 0 | | | |
| SB - 16/17 | 348 | | | | | | | |
| LEGISLATIVE - 14-2052 | 349 | | | | | | | |
| MELROSE PROJECT | 357 | | | | | | | |
| CAP - 24/25 L200638 | 359 | | | | 274,289 | 274,289 | **0** | |
| COOP 24/25 - L200626 | 360 | | | | 109,869 | 109,869 | **0** | |
| SB - 18/19 | 369 | | | | | | | |
| CAPITAL OUTLAY 25 | 448 | | | | 0 | | **470,124** | |
| COOP - 14/15 | 449 | | | | | | | |
| SB - 20/21 | 450 | | | | 0 | | | |
| CAP 22/23 | 451 | | 263,942 | | | | | |
| COOP 22/23 | 452 | | 120,000 | | | | | |
| GRADY PROJECT | 453 | | | | | | | |
| Capital Outlay 24-C3271 | 454 | | | | 1,350,000 | 904,765 | **445,236** | |
| LEGISLATIVE - 16-2554 | 455 | | | | | | | |
| LEGISLATIVE 19 | 459 | | | | | | | |
| SB 25/26 | 481 | | | | | | | |
| CAP 25/26 | 482 | | | | | | **266,089** | |
| COOP 25/26 | 483 | | | | | | **147,937** | |
| LEGISLATIVE - 18-2626 | 484 | | | | | | | |
| CAP 17/18 | 487 | | | | | | | |
| COOP 17/18 | 488 | | | | | | | |
| SB 17/18 | 489 | | | | | | | |
| | | | | | | | | |
| CARRYOVER | | | | | 468,159 | | **255,600** | |
| **TOTAL REVENUES** | | 334,335 | 383,942 | 1,018,969 | 2,236,625 | 1,323,231 | **1,584,986** | |
| | | | | | | | | |
| | | | | | | | | |
| **TRANSFERS : TO (FROM)** | | | | | | | | |
| TO ROAD OPERATING FUND | 402 | 254,886 | 4,673 | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| IN - KIND CONTRIBUTION | 193 | | | | | | | |
| CAPITAL OUTLAY 22 | 265 | | 480,000 | | 0 | | | |
| SAFETY PROJECT DECELERATION LANE 60-84 | 267 | | | | | | | |
| CAPITAL OUTLAY 23 C2233312 | 271 | | | 162,000 | 0 | | | |
| SP-2-16 (902) | 273 | | | | | | | |
| FLOODING 2015-17 CUR | 274 | | | | | | | |
| BEJN/BEKW ROAD REPAIRS | 275 | | | | | | | |
| SCHOOL BUS-7709 (933) 16 | 286 | | | | | | | |
| TRES AMIGAS SPLIT LEGISLATIVE 16-4033 | 288 | | | | | | | |
| CAP - 21/22 - L200537 | 346 | 78,197 | 113,291 | | 0 | | | |
| COOP - 21/22 - L200524 | 347 | 100,000 | | | 0 | | | |
| SB COOP - 16/17 | 348 | | | | | | | |
| LEGISLATIVE -14-2052 | 349 | | | | | | | |
| MELROSE PROJECT | 357 | | | | | | | |
| CAP 24/25 L200638 | 359 | | | | 274,289 | 72,199 | **195,988** | |
| COOP 24/25 - L200626 | 363 | | | | 109,869 | 47,156 | **68,817** | |
| SB COOP - 18/19 | 369 | | | | | | | |
| CAPITAL OUTLAY 25 | 445 | | | | | | **470,124** | |
| CAP - 20/21 | 448 | 101,304 | | | | | | |
| COOP -14/15 | 449 | | | | | | | |
| SB - 20/21 | 450 | 1,779 | | | | | | |
| CAP 22/23 | 451 | | 113,133 | 150,809 | | | | |
| COOP 22/23 | 452 | | | 120,000 | | | | |
| GRADY PROJECT | 453 | | | | | | | |
| Capital Outlay 24-C3271 | 454 | | | | 1,350,000 | 913,969 | **436,031** | |
| LEGISLATIVE - 16-2554 | 455 | | | | | | | |
| LEGISLATIVE - 19 | 459 | | | | | | | |
| SB - 19 / 20 | 481 | | | | | | | |
| CAP -25/26 | 482 | | | | | | **266,089** | |
| COOP - 25/26 | 483 | | | | | | **147,937** | |
| LEGISLATIVE - 18-2626 | 484 | | | | | | | |
| CAP 23/24 L200605 | 487 | | | | 268,155 | 268,154 | **0** | |
| COOP 23/24 L200589 | 488 | | | | 166,000 | 166,000 | **0** | |
| SB 23/24 L200612 | 489 | | | 106,688 | 68,312 | 68,312 | **0** | |
| | | | | | | | | |
| **SUBTOTAL** | | 281,280 | 706,424 | 539,497 | 2,236,625 | 1,535,790 | **1,584,986** | |
| | | | | | | | | |
| | | | | | | | | |
| **TOTAL EXPENSES** | | 281,280 | 706,424 | 539,497 | 2,236,625 | 1,535,790 | **1,584,986** | |

| LINE ITEM | CODE | ACTUAL 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| CARRYOVER | 0 | | | | | | | |
| | | | | | | | | |
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| | | | | | | | | |
| **GRAND TOTAL REVENUES** | | **0** | | | | **0** | **0** | |
| | | | | | | | | |
| | | | | | | | | |
| **TRANSFER FROM GENERAL** | 401 | | | | | | **173,081** | |
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| **NET TRANSFERS** | | **0** | **0** | **0** | **0** | **0** | **173,081** | |
| | | | | | | | | |
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| **EXPENDITURES** | | | | | | | | |
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| **SUB TOTAL EXPENDITURES** | | 0 | | | | 0 | **0** | |
| | | | | | | | | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| | | | | | | | | |
| SOFTWARE | 647 | | 0 | 0 | | | **173,081** | |
| | | | | | | | | |
| | | | | | | | | |
| **SUB TOTAL CAPITAL OUTLAY** | | **0** | **0** | **0** | | **0** | **173,081** | |
| | | | | | | | | |
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| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES** | | **0** | | | | **0** | **173,081** | |

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | | |
| | | | | | | | | |
| STATE LEGISLATURE | 245 | | 0 | 59,900 | 215,320 | 173,908 | **41,413** | |
| LAST YR REVENUE - STATE | 363 | | | | | | | |
| | | | | | | | | |
| CARRYOVER | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL REVENUES** | | | 0 | 59,900 | 215,320 | 173,908 | **41,413** | |
| | | | | | | | | |
| | | | | | | | | |
| **TRANSFERS : TO (FROM)** | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **NET TRANSFERS** | | 0 | 0 | 0 | 0 | 0 | **0** | 0 |
| | | | | | | | | |
| **EXPENDITURES:** | | | | | | | | |
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| | | | | | | | | |
| **SUB TOTAL SALARIES AND BENEFITS** | | | | | 0 | | **0** | |
| | | | | | | | | |
| PROFESSIONAL SERVICES | 310 | | | 59,900 | 215,320 | 173,908 | **41,413** | |
| | | | | | | | | |
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| | | | | | | | | |
| **SUB TOTAL EXPENDITURES** | | | 0 | 59,900 | 215,320 | 173,908 | **41,413** | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| | | | | | | | | |
| NEW EQUIPMENT | 600 | | | | | | | |
| CONSTRUCTION | 611 | | 40,089 | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **TOTAL CAPITAL OUTLAY** | | | 40,089 | 0 | 0 | 0 | **0** | |
| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES** | | | 40,089 | 59,900 | 215,320 | 173,908 | **41,413** | |

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | | |
| | | | | | | | | |
| STATE LEGISLATURE | 245 | | 0 | 0 | 990,000 | | **990,000** | |
| LAST YR REVENUE - STATE | 363 | | | | | | | |
| | | | | | | | | |
| CARRYOVER | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL REVENUES** | | | 0 | 0 | 990,000 | 0 | **990,000** | |
| | | | | | | | | |
| | | | | | | | | |
| **TRANSFERS : TO (FROM)** | | | | | | | | |
| | | | | | | | | |
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| | | | | | | | | |
| | | | | | | | | |
| **NET TRANSFERS** | | 0 | 0 | 0 | 0 | 0 | **0** | 0 |
| | | | | | | | | |
| **EXPENDITURES:** | | | | | | | | |
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| | | | | | | | | |
| **SUB TOTAL SALARIES AND BENEFITS** | | | | | 0 | | **0** | |
| | | | | | | | | |
| PROFESSIONAL SERVICES | 310 | | | | 990,000 | | **990,000** | |
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| **SUB TOTAL EXPENDITURES** | | | 0 | 0 | 990,000 | 0 | **990,000** | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| | | | | | | | | |
| NEW EQUIPMENT | 600 | | | | | | | |
| CONSTRUCTION | 611 | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **TOTAL CAPITAL OUTLAY** | | | | | 0 | 0 | **0** | |
| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES** | | | | | 990,000 | 0 | **990,000** | |

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES:** | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| DONATIONS/SPONSORS | 226 | 5,502 | 7,956 | 16,096 | 10,100 | 15,790 | **18,000** | |
| | | | | | | | | |
| TRANSFER FROM GENERAL | 622 | | | | | | | |
| | | | | | | | | |
| CARRYOVER | | | | | 11,400 | | **11,500** | |
| | | | | | | | | |
| **GRAND TOTAL REVENUES** | | 5,502 | 7,956 | 16,096 | 21,500 | 15,790 | **29,500** | |
| | | | | | | | | |
| **EXPENDITURES:** | | | | | | | | |
| FULL TIME SALARIES | 102 | | | | | | | |
| PART-TIME SALARIES | 103 | | | | | | | |
| TEMPORARY SALARIES | 104 | | | | | | | |
| PERA 21.16% | 105 | | | | | | | |
| FICA & MEDICARE 7.65% | 106 | | | | | | | |
| GROUP INSURANCE 80/20 | 107 | | | | | | | |
| NM RETIREE HEALTH INSURANCE 2.00% | 110 | | | | | | | |
| QUARTERLY WORKERS COMP | 111 | | | | | | | |
| **SUB TOTAL SALARIES AND BENEFITS** | | 0 | 0 | 0 | 0 | 0 | **0** | |
| | | | | | | | | |
| | | | | | | | | |
| PRINTING AND PUBLISHING | 221 | 12,977 | 14,422 | 17,860 | 21,000 | 20,888 | **29,000** | |
| | | | | | | | | |
| PROMOTIONAL ITEMS | 441 | | | | 500 | | **500** | |
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| **SUB TOTAL EXPENSES** | | 12,977 | 14,422 | 17,860 | 21,500 | 20,888 | **29,500** | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| **SUB TOTAL EXPENSES** | | 0 | 0 | 0 | 0 | 0 | **0** | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES** | | 12,977 | 14,422 | 17,860 | 21,500 | 20,888 | **29,500** | |

FUND: RENOVATION/ADDITION FUND 821

CODE: 12

FISCAL YEAR 07/01/2025 thru 06/30/2026

REVENUES, TRANSFERS & EXPENDITURES

| LINE ITEM | CODE | ACTUALS 2021/22 | ACTUALS 2022/23 | ACTUALS 2023/24 | BUDGETED 2024/25 | ACTUALS 2024/25 | **BUDGET REQ 2025/26** | PROJECTED |
|---|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | | |
| | | | | | | | | |
| CARRYOVER | | | | 626,638 | **4,161,550** | | **329,520** | |
| | | | | | | | | |
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| | | | | | | | | |
| | | | | | | | | |
| **GRAND TOTAL REVENUES** | | 0 | 0 | 626,638 | **4,161,550** | 0 | **329,520** | |
| | | | | | | | | |
| | | | | | | | | |
| **TRANSFERS : TO (FROM)** | | | | | | | | |
| FROM GENERAL FUND | | 1,400,000 | | 4,518,144 | **205,082** | 205,082 | **950,000** | |
| TO FAIRGROUNDS | 410-00 | | | | | -162,700 | | |
| TO COURTHOUSE IMPROVE AOC | 426 | | | | | -175,000 | | |
| | | | | | | | | |
| **NET TRANSFERS** | | **1,400,000** | **0** | **4,518,144** | **205,082** | **-132,618** | **950,000** | |
| | | | | | | | | |
| **TOTAL REVENUE AND TRANSFERS** | | **1,400,000** | **0** | **5,144,782** | **4,366,632** | **-132,618** | **1,279,520** | |
| **EXPENDITURES:** | | | | | | | | |
| | | | | | | | | |
| PROFESSIONAL SERVICES | 310 | **0** | 86,457 | 48,864 | **100,000** | 86,524 | | |
| | | | | | | | | |
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| **SUB TOTAL EXPENDITURES** | | 0 | 86,457 | 48,864 | **100,000** | 86,524 | **0** | |
| | | | | | | | | |
| **CAPITAL OUTLAY** | | | | | | | | |
| RENOVATIONS / ADDITIONS | 609 | | | 12,645 | 205,082 | | | |
| CONSTRUCTION | 611 | 27,470 | 6,322,887 | 921,722 | **4,061,550** | 3,612,888 | **1,279,520** | |
| | | | | | | | | |
| **TOTAL CAPITAL OUTLAY** | | **27,470** | **6,322,887** | **934,367** | **4,266,632** | **3,612,888** | **1,279,520** | |
| | | | | | | | | |
| **GRAND TOTAL EXPENDITURES** | | 27,470 | 6,409,344 | 983,232 | **4,366,632** | 3,699,412 | **1,279,520** | |

Indigent Department

**TO:** Board of County Commissioners
**FROM:** Lance A. Pyle
**DATE:** July 29, 2025
**SUBJECT:** **Request Action on La Casa Dental Claims for the Month of June 2025 in the Amount of $1,249.95 - Lance A. Pyle**

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**La Casa de Buena Salud**

| | | |
|---|---|---|
| Total Claims | 6 | |
| Approved | 6 | $1,249.95 |
| Denied | 0 | |
| Dental – June 2025 | | |
| Approved | 6 | $1,249.95 |
| Total Amount Billed | $1,923.00 | |
| **65% of Total Amount Billed** | | **$1,249.95** |

*Total six (6) claims for four (4) patients.

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Prepared by Kaitlin Bentley
Last updated on 07/29/2025

Indigent Department

**TO:** Board of County Commissioners
**FROM:** Lance A. Pyle
**DATE:** July 29, 2025
**SUBJECT:** **Request Approval of Plains Regional Medical Center Claims in the Amount of $2,499.42 - Lance A. Pyle**

**Plains Regional Medical Center**

| | | |
|---|---|---|
| Total Claims | 4 | $2,499.42 |
| Approved | 4 | |
| Denied | 0 | |
| | | |
| Plains Regional Medical Center | | |
| | 4 | $2,499.42 |
| Approved | | |
| Denied | 0 | |
| | | |
| Total Amount Billed | $7,810.68 | |
| | | |
| **32% of Amount Billed** | | **$2,499.42** |

Four (4) claims for four (4) inmates.

Prepared by Kaitlin Bentley
Last updated on 07/29/2025