



## **BOROUGH OF DORMONT**

**Council Chambers**  
**1444 Hillsdale Ave.**  
**Pittsburgh, PA 15216-2019**  
**TEL:(412)561-8900**  
**FAX:(412)561-7805**  
**[www.boro.dormont.pa.us](http://www.boro.dormont.pa.us)**

BOROUGH MANAGER  
BENJAMIN ESTELL

MAYOR  
JASON WALSH

SOLICITOR  
CFW+W

MEMBERS OF COUNCIL  
COUNCIL PRESIDENT JENNIFER MAZZOCCO  
AMIE DOWNS  
KATE ABEL FABUS  
CHRIS KIPP  
BRANDON LEDFORD  
CHRIS RIEGER  
DANIELE VENTRESCA

**Voting Session**  
**September 3, 2024**  
**7:00 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Registered Comments from the Public**
- 5. Swearing in of Officer Jacob Rayel by Mayor Jason Walsh**
- 6. Committee Reports**
- 7. Comments from the Mayor**
- 8. Council President's Report**
- 9. Borough Manager's Report**
- 10. Consent Agenda**
  - a. Motion to approve the minutes of the August 5, 2024 Council Meeting.
  - b. Motion to Accept the Assistant Borough Manager's Report for August 2024
  - c. Motion to Approve Fire Department Report for July 2024.
  - d. Motion to Accept the Engineer's Report for August 2024
  - e. Motion to Accept the Retirement of Officer Thomas M. Maloney Effective September 15, 2024 and to Thank Him for His 25 Years of Service to the Community
  - f. Motion to Accept the Recommendation of Chief Stakich and Approve Firefighter Tony Shuey for Permanent Employment Effective September 6, 2024.

- g. Motion to Accept the Recommendation of Beth Bachman and Approve the Full-time Hiring of Kohl Neagoy for Pool Manager/Recreation Clerk Effective September 3, 2024.
- h. Motion to Accept the Recommendation of Sanitary Sewer Engineer Wayne McVicar to Accept NIANDO Construction, Inc.'s proposal for the Dormont Ave and Dwight Ave Emergency Sewer Repair for \$12,400.00.
- i. Motion to Appoint Assistant Manager Melinda Szabo to the Allegheny County Southwest Tax Collection District

#### **11. Action Items**

- a. Motion to appoint \_\_\_\_\_ as Borough Manager and approve the Employment Agreement effective September 3, 2024
- b. Motion to appoint \_\_\_\_\_ to the Safe Mobility Commission with an expiring term of January 3, 2028
- c. Motion to appoint \_\_\_\_\_ to the Zoning Hearing Board with an expiring term of January 3 2029
- d. Motion to approve Resolution No. 23-2024 the five year PennDOT Winter Maintenance Agreement.

#### **12. Discussion Items**

#### **13. Citizens' Comments**

#### **14. Adjournment**



**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to approve the minutes of the August 5, 2024 Council Meeting.

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**ATTACHMENTS:**

[Council Minutes 08052024.pdf](#)



## **BOROUGH OF DORMONT**

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**Borough of Dormont**  
**August 5, 2024**  
**7:00 PM**

1) **Call to Order**

2) **Pledge of Allegiance**

Lead by Eagle Scout Sam Koehler.

3) **Roll Call**

**Members:**

Brandon Ledford  
Daniele Ventresca  
Jen Mazzocco  
Kate Abel Fabus  
Chris Rieger  
Amie Downs  
Chris Kipp

**Mayor & Staff:**

Melinda Szabo  
Ben Estell


4) **Registered Comments from the Public**

No registered comments.

5) **Presentations**

5.a) **Presentation of Citation by Representative Dan Miller for 2024 Governor's Award for Local Government Excellence**


**Department:** Administration

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Rep. Dan Miller speaking.

- 5.b) [Motion to Adopt Proclamation 6, 2024, A PROCLAMATION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, HONORING SAMUAL KOEHLER, A MEMBER OF THE BOY SCOUTS OF AMERICA, LAUREL HIGHLANDS COUNCIL, EAGLE VALLEY DISTRICT, MOUNT LEBANON TROOP 238, ON ACHIEVING THE RANK OF EAGLE SCOUT.](#)

**Department:** Administration

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[Proclamation 6, 2024 Sam Koehler Eagle Scout.pdf](#) 

<b>RESULT:</b>	<b>5.B) MOTION TO ADOPT PROCLAMATION 6, 2024, A PROCLAMATION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, HONORING SAMUAL KOEHLER, A MEMBER OF THE BOY SCOUTS OF AMERICA, LAUREL HIGHLANDS COUNCIL, EAGLE VALLEY DISTRICT, MOUNT LEBANON TROOP 238, ON ACHIEVING THE RANK OF EAGLE SCOUT. [UNANIMOUS]</b>
<b>MOVER:</b>	Daniele Ventresca
<b>SECONDER:</b>	Kate Abel Fabus
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

Councilperson Ventresca speaking with President Mazzocco thanking him for his work on the pergola project.

- 5.c) [Motion to Approve Proclamation 7, 2024, A PROCLAMATION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, HONORING JOHN W. SCHNEIDER FOR HIS SERVICE TO THE BOROUGH OF DORMONT AND HEREBY RENAMING 1362 TENNESSEE AVENUE THE ? JOHN W. SCHNEIDER PUBLIC WORKS FACILITY.?](#)

**Department:** Administration

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[proclamation 7, 2024 John Schneider Public Works Facility for agenda.pdf](#) 

<b>RESULT:</b>	<b>5.C) MOTION TO APPROVE PROCLAMATION 7, 2024, A PROCLAMATION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, HONORING JOHN W. SCHNEIDER FOR HIS SERVICE TO THE BOROUGH OF DORMONT AND HEREBY RENAMING 1362 TENNESSEE AVENUE THE ?JOHN W. SCHNEIDER PUBLIC WORKS FACILITY.? [UNANIMOUS]</b>
<b>MOVER:</b>	Kate Abel Fabus
<b>SECONDER:</b>	Brandon Ledford
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

Councilperson Fabus reading the proclamation with Ben Estell speaking about Mr. Schneider's time working for the borough. Council President Mazzocco also spoke, with Councilpersons Ventresca and Fabus. Mr. Schneider's son spoke about his father.

Presentation of the plaque by Streets Supervisor Dan Amman.

## 6) **Committee Reports**

Councilperson Downs: Nothing to Report.

Councilperson Fabus: Comprehensive Plan meeting on September 7th & 12th.

Councilperson Kipp: Nothing to report.

Councilperson Ventresca: Dormont is officially a Birdtown.

Councilperson Ledford: National Night out is tomorrow night August 6th. The Citizen's Fire Academy enrolment is open.

Councilperson Rieger: Budget items and public goods funds were discussed.

## 7) **Comments from the Mayor**

Nothing to report.

8) **Council President's Report**

Nothing to report.


9) **Borough Manager's Report**


The Comprehensive Plan is being worked on this month. The parking lot project at the borough building is nearly complete.

10) **Consent Agenda**

10.a) Motion to Approve Minutes for July 1, 2024 Council Meeting


**Department:** Administration

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Minutes 7-1-2024.pdf 

10.b) Motion to Approve Expense Report June & July 2024


**Department:** Administration


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BoD Expense Approval Report June-July 2024.pdf 

10.c) Motion to Approve the Monthly Repay Summary Report for February - June 2024


**Department:** Administration


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Repay Monthly Summary Feb.Jun 2024.pdf 

10.d) Motion to Approve Manager's Report for July 2024


**Department:** Administration

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Manager's Report for July 2024.pdf 

10.e) Motion to Approve the Assistant Manager's Report for July 2024

**Department:** Administration

Cover Page 

BoD Assistant Manager's Report for July 2024.pdf 

10.f) Motion to Approve the Engineer's Report for July 2024

**Department:** Engineer

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2024-08-01 Dormont Engineers Report.pdf 

10.g) Motion to Approve the Police Department's Reports for June & July 2024

**Department:** Police

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July police reports.pdf 


June police reports - CAD.pdf 

June police reports -Alert.pdf 

- 10.h) Motion to Approve Fire Department Report for June 2024.


**Department:** Fire

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June 2024.pdf 

- 10.i) Motion to Approve Code Enforcement Report for June 2024


**Department:** Administration

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Building and Code Enforcement Monthly Report - June (2024).pdf 

- 10.j) Motion to Approve Building and Code Enforcement Report for July 2024


**Department:** Administration

Cover Page 

Building and Code Enforcement Monthly Report - July 2024.pdf 


- 10.k) Motion to Authorize the Transfer of Old Outdoor Garbage Cans to the Keystone Oaks School District


**Department:** Administration

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- 10.l) Motion to Approve Purchase of 2024 F250 with Liftgate and Light Package from Woltz and Wind for a Total of \$63,97.00 Under COSTARS Contract #025-E22-401

**Department:** Administration

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WWF\_SCAN\_24072214420.pdf 


<b>RESULT:</b>	<b>10.L) MOTION TO MAKE AN AMENDMENT TO ITEM L. FROM A TOTAL OF \$63,97.00 TO \$63,970.00. [UNANIMOUS]</b>
<b>MOVER:</b>	Kate Abel Fabus
<b>SECONDER:</b>	Daniele Ventresca
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

No council comments on the amendment. No public comment.

- 10.m) Motion to Approve the 2025 Police Pension Plan Minimum Municipal Obligation at a Total of \$607,121

**Department:** Administration

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Police MMO 2025 (Unsigned).pdf 

- 10.n) Motion to Approve the 2025 Non-Uniform Pension Plan Minimum Municipal Obligation at a Total of \$88,085

**Department:** Administration

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Non-Uniform MMO 2025 (Unsigned).pdf 


<b>RESULT:</b>	<b>10) CONSENT AGENDA [UNANIMOUS]</b>
<b>MOVER:</b>	Kate Abel Fabus
<b>SECONDER:</b>	Brandon Ledford
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

No other council comment. No public comment.

**11) Action Items**

- 11.a) Motion to Approve the Memorandum of Understanding with the International Association of Fire Fighters, Local #3584 as Attached for the Addition of a Disciplinary Policy to the Current Collective Bargaining Agreement

**Department:** Administration

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2024 IAFF MOU Discipline.pdf 


<b>RESULT:</b>	<b>11.A) MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING&amp;NBSP; WITH THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL #3584 AS ATTACHED FOR THE ADDITION OF A DISCIPLINARY POLICY TO THE CURRENT COLLECTIVE BARGAINING AGREEMENT [UNANIMOUS]</b>
<b>MOVER:</b>	Brandon Ledford
<b>SECONDER:</b>	Daniele Ventresca
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

No council comment. No public comment.

- 11.b) Motion to Adopt Resolution 18, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE EMERGENCY OPERATIONS PLAN

**Department:** Administration

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2024 EOP Resolution.pdf 

<b>RESULT:</b>	<b>11.B) MOTION TO ADOPT RESOLUTION 18, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE EMERGENCY OPERATIONS PLAN [UNANIMOUS]</b>
<b>MOVER:</b>	Brandon Ledford
<b>SECONDER:</b>	Kate Abel Fabus
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

Council President Mazzocco thanked Chief Stakich on his work on the project. No public comment.

- 11.c) Motion to Adopt Resolution 19, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING RESOLUTION 1, 2024.

**Department:** Administration

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2024 Fee Schedule Changes Resolution 19, 2024.pdf 

<b>RESULT:</b>	<b>11.C) MOTION TO ADOPT RESOLUTION 19, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING RESOLUTION 1, 2024. [UNANIMOUS]</b>
<b>MOVER:</b>	Daniele Ventresca
<b>SECONDER:</b>	Chris Rieger
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

Councilperson Ventresca explained the resolution. No public comment.

- 11.d) Motion to Adopt Resolution 20, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING THE PARK SUSTAINABILITY FUND

**Department:** Administration

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[Resolution 20, 2024 Park Fund.pdf](#)

<b>RESULT:</b>	<b>11.D) MOTION TO ADOPT RESOLUTION 20, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING THE PARK SUSTAINABILITY FUND [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Rieger
<b>SECONDER:</b>	Kate Abel Fabus
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

Councilpersons Rieger spoke on the Resolution with Councilperson Fabus thanking those who worked on the project along with Ben Estell. Council President Mazzocco also speaking on the Resolution. No public comment.

- 11.e) Motion to Adopt Resolution 21, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, DIRECTING ALL FUNDS GENERATED BY THE DORMONT DOGGIE DIP EVENT TO BE DEPOSITED IN THE PARK SUSTAINABILITY FUND.

**Department:** Administration

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[Doggie Dip Park Sustainability Fund Resolution 21, 2024.pdf](#)

<b>RESULT:</b>	<b>11.E) MOTION TO ADOPT RESOLUTION 21, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, DIRECTING ALL FUNDS GENERATED BY THE DORMONT DOGGIE DIP EVENT TO BE DEPOSITED IN THE PARK SUSTAINABILITY FUND. [UNANIMOUS]</b>
<b>MOVER:</b>	Kate Abel Fabus
<b>SECONDER:</b>	Chris Rieger
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

Council President Mazzocco speaking on the Resolution. No Public comment.

- 11.f) Motion to Approve Resolution 22, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, FORMALLY REQUESTING GEDTF GRANT FUNDING OF \$500,000 FOR THE MUNICIPAL BUILDING GENERATOR PROJECT FROM THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY ("RAAC") AND AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS BETWEEN THE BOROUGH OF DORMONT AND RAAC, AND ASSURING, WHERE APPLICABLE, THE PROVISION OF LOCAL MATCHING FUNDS

**Department:** Administration

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[Resolution 22, 2024 GEDTF Concurring Resolution.pdf](#)

<b>RESULT:</b>	<b>11.F) MOTION TO APPROVE RESOLUTION 22, 2024, A RESOLUTION OF THE BOROUGH OF DORMONT, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, FORMALLY REQUESTING GEDTF GRANT FUNDING OF \$500,000 FOR THE MUNICIPAL BUILDING GENERATOR PROJECT FROM THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY ("RAAC") AND AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS BETWEEN THE BOROUGH OF DORMONT AND RAAC, AND ASSURING, WHERE APPLICABLE, THE PROVISION OF LOCAL MATCHING FUNDS [UNANIMOUS]</b>
<b>MOVER:</b>	Amie Downs
<b>SECONDER:</b>	Daniele Ventresca
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

Ben Estell speaking on the Resolution. No public comment.

- 11.g) Farewell Proclamation for Ben Estell

**Department:** Council

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[Ben Farewell Resolution.pdf](#)

<b>RESULT:</b>	<b>11.G) FAREWELL PROCLAMATION FOR BEN ESTELL [UNANIMOUS]</b>
<b>MOVER:</b>	Kate Abel Fabus
<b>SECONDER:</b>	Brandon Ledford
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

<b>RESULT:</b>	<b>AMENDMENT TO THE PROCLAMATION FROM #7 TO #8.&amp;NBSP;&amp;NBSP; [UNANIMOUS]</b>
<b>MOVER:</b>	Kate Abel Fabus
<b>SECONDER:</b>	Brandon Ledford
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp

Council President Mazzocco spoke on the change. No public comment.

Councilperson Fabus reading the Proclamation. All of council spoke on Ben Estell's time with the borough along with Mayor Walsh, John Rushford, Chief Stakich and Assistant Borough Manager Melinda Szabo. Public comments from Planning Commission member Nathan Tovorick, former Fire Chief Mat Davis, former Parks Supervisor TJ Conroy and Streets Supervisor Dan Amman. Ben Estell spoke on his time in the borough.

12) **Discussion Items**

No Discussion items.

13) **Citizens' Comments**

Former Council President Jeff Fabus Speaking.

14) **Adjournment**

<b>RESULT:</b>	<b>14) ADJOURNMENT [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Kipp
<b>SECONDER:</b>	Kate Abel Fabus
<b>AYES:</b>	Brandon Ledford, Daniele Ventresca, Jen Mazzocco, Kate Abel Fabus, Chris Rieger, Amie Downs, Chris Kipp



**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to Accept the Assistant Borough Manager's Report for August 2024

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**ATTACHMENTS:**

[BoD Assistant Manager's Report for August 2024.pdf](#)



## **Assistant Borough Manager Report Month of August 2024**

Melinda Szabo

**August 30, 2024**

### **Assistant Manager Role**

Coordinated Ben's farewell party and employee appreciation gifts with council and Beth  
Worked with Jason Dailey to support staff from August 26-30  
Managed the second round interview Zoom for Borough Manager  
Trained Desk Officers on entering in residential permits payments  
Attended Safe Mobility and Human Relations Commission meetings  
Met with PRT regarding the Dormont Junction TOD  
Met with Anna Neill at Gateway Engineers to learn more about the CDBG grant process

### **Relationship Building**

Spoke with residents to hear their concerns and solve issues as we can  
Provided support to Community Manager in social media and website management  
Met with Lamar Advertising to update our lease contract and discuss advertising opportunities for the borough  
Attended South Hills Manager's Luncheon to connect with other local municipal managers/asst. managers  
Attended CONNECT August meeting to discuss potential funding sources as well as meet other municipal contacts

### **Right to Know (RTK)**

Fulfilled RTK requests as they came in

### **Dormont Public Library Board**

Attended monthly Board meeting  
Managed Keystone Grant relationship and filed reports as needed  
Supported the coordination of a raffle fundraiser in support of Love Your Library Month

### **Finance/HR**

Processed two bi-weekly payrolls for approx. 100 employees each, along with required reporting and benefit and tax payments  
Continued to transition financial and AP accounts to my name, including updating bank contacts  
Worked with current employees to make payroll/employee changes  
Continued to work on payroll problems as they come up, including correcting account information  
Entered 1 new employee  
Met with Parks, Public Works, and Police Department Heads to update 2025 Budget numbers and include potential capital expenses  
Met with EAP Representative on the benefits that are available to staff  
Presented Mid-Year Budget Report to Council

### **2023 Financial Audit**

Provided documents for 2023 audit  
Met with auditors to follow up on missing documents and understand where we are in the process

### **PTO**

None



**MEMORANDUM**

**Date:** September 3, 2024  
**To:** Borough of Dormont  
**From:** Jeff Stakich  
**Subject:** Motion to Approve Fire Department Report for July 2024.

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**ATTACHMENTS:**

[July 2024.pdf](#)

Filter statement

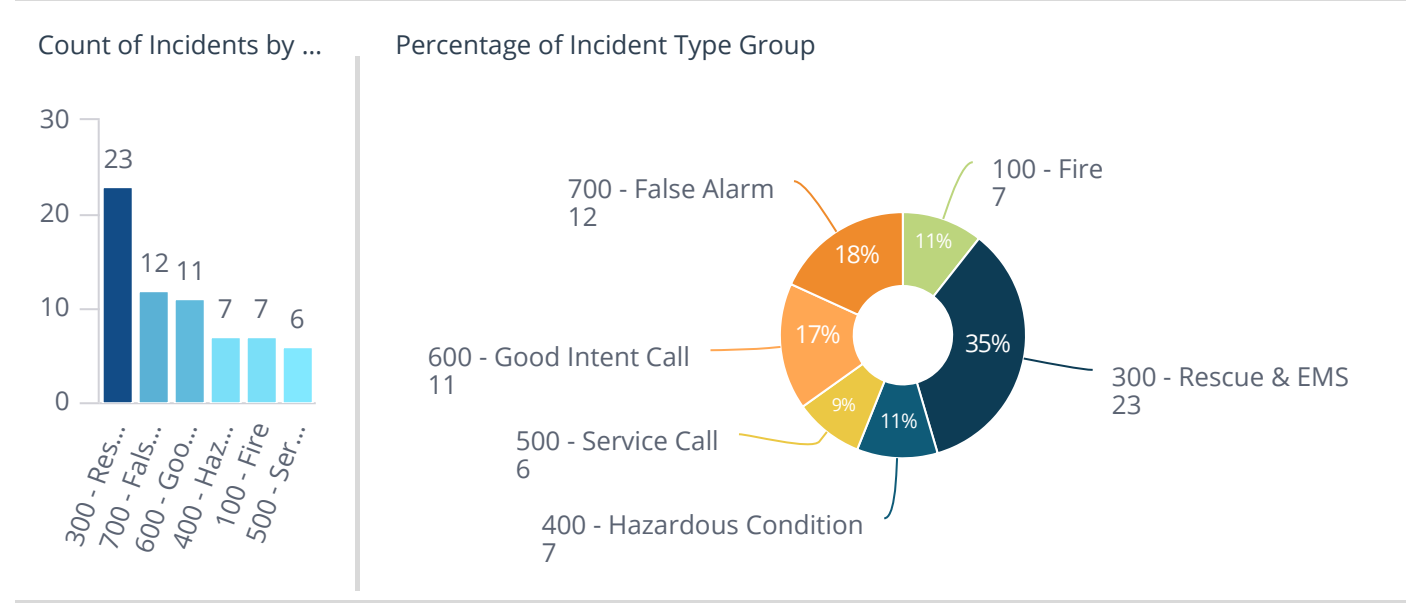
Filters

Alarm Date Range7/1/24 to 7/31/24

Is Activetrue

July 2024

Count of Total Incide...	Fire Calls	EMS Calls	Other Calls
Count of Incidents 66	Count of Fire Calls 7 Percent of Fire Calls 10.6%	Count of EMS Calls 23 Percent of EMS Calls 34.8%	Count of Other Calls 36 Percent of Other Calls 54.5%



## Count of Incidents by Type

Incident Type Group	Incident Type	Incident Type Code	Count of Incidents
100 - Fire	Brush or brush-and-grass mixture fire	142	1
	Building fire	111	4
	Cooking fire, confined to container	113	1
	Dumpster or other outside trash receptacle fire	154	1
100 - Fire Total			7
300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	321	18
	Motor vehicle accident with injuries	322	3
	Motor vehicle accident with no injuries.	324	1
	Motor vehicle/pedestrian accident (MV Ped)	323	1
300 - Rescue & EMS Total			23
400 - Hazardous Condition	Cable Line Down	4441	1
	Combustible/flammable gas/liquid condition, other	410	1
	Electrical wiring/equipment problem, other	440	1
	Gas leak (natural gas or LPG)	412	3
	Hazardous condition, other	400	1
400 - Hazardous Condition Total			7
500 - Service Call	Assist police or other governmental agency	551	5
	Public service assistance, other	550	1
500 - Service Call Total			6
600 - Good Intent Call	Dispatched & canceled en route	611	9
	Good intent call, other	600	1
	Steam, vapor, fog or dust thought to be smoke	652	1
600 - Good Intent Call Total			11
700 - False Alarm	Alarm system activation, no fire - unintentional	745	5
	Alarm system sounded due to malfunction	735	3
	Carbon monoxide detector activation, no CO	746	1
	Detector activation, no fire - unintentional	744	3
700 - False Alarm Total			12
Count of Incidents			66



**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to Accept the Engineer's Report for August 2024

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**ATTACHMENTS:**

[2024-08-29 Dormont Engineers Report.pdf](#)



## ENGINEER'S REPORT

August 29, 2024

**PROJECT NAME:** Dormont Borough Engineer's Report**PROJECT NUMBER:** C-55000-2024**PREPARED BY:** Jared M. Neill, P.E. – Project Manager

### C-55000-2024 DORMONT GENERAL ENGINEERING

JARED M. NEILL, P.E.

- Project Manager Jared M. Neill, P.E. met with Columbia Gas to discuss road restoration for their future gas line replacement project, and collaboration with the 2025 Dormont Road Program.

### C-55011-2024 2024 ROAD AND ALLEY RESURFACING PROJECT

JARED M. NEILL, P.E.

- Gateway is awaiting confirmation of the completion of punch list items by the contractor. We will continue to follow up with the contractor to ensure that this is completed.
- A second and final payment application will be reviewed and processed for the project once punch list items are addressed.

### C-55023-D007 KELTON AVENUE RRFB PROJECT

KYLE L. BROWN, P.E.

- Gateway has completed the design plans for the proposed RRFB pedestrian crossing and submitted them to PennDOT for review and have received comments.
- With the approved design for the Dell & McFarland intersection, this project has been incorporated into those bid specifications to solicit bids for both projects. These are set to be advertised in September and awarded in October with construction anticipated for 2025.

FULL-SERVICE CIVIL ENGINEERING

ASSET MANAGEMENT • ENVIRONMENTAL • GEOTECHNICAL

LAND DEVELOPMENT • MUNICIPAL • STRUCTURAL • SURVEYING • TRANSPORTATION

## **C-55023-0008 DORMONT AVENUE TRAFFIC CALMING DUE DILIGENCE**

KYLE L. BROWN, P.E.

- Conceptual exhibits were provided to the Borough for review, and they were discussed and reviewed.
- Field work was performed to review and document conditions along Memorial Drive for the purposes of modifying the conceptual exhibits.
- Preliminary revised designs have been prepared using the previous survey information and field measurements.
- Revised concept exhibits were developed incorporating Memorial Drive as an option for the bike lane per discussions with the Borough. The updated concepts were submitted to the Borough for review.

## **C-55145-0001 POTOMAC AVENUE PAVER EVALUATION**

JARED M. NEILL, P.E.

- Gateway is working through pricing and timeline for recommended repairs to the current pervious paver system.
- Original design plans from Phases 1 and 2 of the 2016 construction of the road have been reviewed to gain an understanding of the stormwater functionality of the pervious pavers in the road.
- Gateway is reviewing other options related to replacement of the pervious paver system for comparison purposes.

## **C-55145-0002 POTOMAC AVENUE TRUCK RESTRICTIONS**

KYLE L. BROWN, P.E.

- Gateway reached out to PennDOT to discuss the potential implications of a truck restriction on Potomac to determine if the restriction would result in any ancillary impacts from the Department's end. The Department indicated that they had no immediate concerns.
- Should the Borough determine they wish to proceed with the restriction, Gateway will coordinate with PennDOT with regards to potential signage or advanced warning measures to notify motorists of the restriction.
- Gateway will also provide general information regarding next steps and a timeline for the recommendation to restrict should the Borough determine this is the preferred route.

## **C-55153 GREEN LIGHT-GO SIGNAL REPLACEMENT PROJECTS**

KYLE L. BROWN, P.E.

- As a result of discussions at the September 6<sup>th</sup> meeting at the Borough, design efforts at Liberty Avenue / Dormont Avenue are on hold while it is determined what could be done along West Liberty Avenue with the PennDOT road diet efforts.
- Gateway received approval from PennDOT for the Dell & McFarland signal replacement design.
- Gateway has coordinated with the Borough regarding the next steps for the preparation of bid documents and specifications for this signal replacement. The specifications to be prepared will incorporate the proposed RRFB crossing at Kelton Avenue. These are set to be advertised in September and awarded in October with construction anticipated for 2025.

## C-55154-2024 ROAD OPENING PERMITS

JARED M. NEILL, P.E.

- Road opening permits that have been reviewed and signed for:
  - 1512 Greenmount for PA American Water Company
  - 1544 Tolma for PA American Water Company
  - 1493 Greenmount for Peoples Natural Gas
  - 1548 McFarland for Scott Bowser
- Site inspections were requested and performed for the following permits:
  - 3219 Beacon Hill for Kenneth Zavodnik

## C-55155-0000 MUNICIPAL BUILDING IMPROVEMENTS

JARED M. NEILL, P.E.

- Gateway performed a punch list review of the project and prepared a report of items to be addressed by the contractors.
- The site lighting work performed by A Merante has passed inspection and is awaiting final connection to the power pole.
- The remaining work to be completed by Independent Enterprises includes:
  - Installation of the dumpster enclosure
  - ADA signage
  - Punchlist items
- PA American Water Company has been contacted to complete the tap for the new water service for the community garden.
- Per the contract, the final completion date is September 3.
- It is anticipated that the work to be completed by Independent will extend beyond the final completion date.

## C-55156 PLAN REVIEWS

JARED M. NEILL, P.E.

- No update.

G:\Projects\55000 Dormont\55000 - 55999 General\2024\Engineers Reports\2024-08-29 Dormont Engineers Report.docx



**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to Accept the Retirement of Officer Thomas M. Maloney Effective September 15, 2024 and to Thank Him for His 25 Years of Service to the Community

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**ATTACHMENTS:**

[Maloney Retirement Letter.pdf](#)

Thomas M. Maloney  
1151 Biltmore Avenue  
Pittsburgh, PA 15216

August 8, 2024

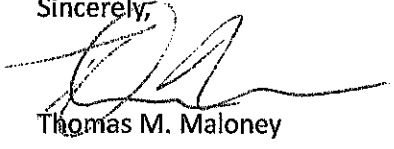
Benjamin Estell  
Borough Manager  
Borough of Dormont  
1444 Hillsdale Avenue, Suite 10  
Pittsburgh, PA 15216

Dear Benjamin Estell:

Please accept this letter of resignation from the Borough of Dormont Police Department effective, September 15, 2024, after completing my 25<sup>th</sup> year of service. I will not be entering into the Deferred Retirement Option Plan.

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Sincerely,



Thomas M. Maloney  
Patrolman



**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to Accept the Recommendation of Chief Stakich and Approve Firefighter Tony Shuey for Permanent Employment Effective September 6, 2024.

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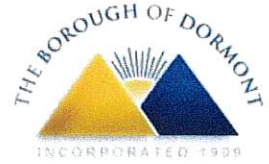
**ATTACHMENTS:**

[Tony Shuey Probation Memo.pdf](#)



## **Dormont Fire Department**

**1455 Hillsdale Ave  
Pittsburgh, PA 15216  
P. 412-563-8826 F. 412-563-5266**



### **Memorandum**

DATE: September 3, 2024

TO: Dormont Borough Council

FROM: Jeffrey Stakich

A handwritten signature in blue ink, appearing to be "JS", written over the printed name "Jeffrey Stakich".

SUBJECT: Tony Shuey Probation

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I am writing to inform you that Tony Shuey's one-year probationary period will end on September 6, 2024. Tony was approved for hire on September 5, 2023, with a start date of September 6, 2023.

Tony's performance to date has been more than satisfactory and Tony has completed all items that his hiring was contingent on. Tony brings a positive attitude and works very hard to complete any tasks given to him. He is well-liked by his co-workers and the members of the fire department. Tony has proven to be an asset and works hard by attending most department training, picking up open shifts when needed, and responding to all calls.

I recommend that Tony's probationary period end on September 6, 2024, and that the Borough Council approve Tony for permanent employment with the Borough of Dormont.

Respectfully,

Jeffrey Stakich  
Fire Chief

Cc: Borough Council  
Melinda Szabo, Assistant Borough Manager  
Personnel File



**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to Accept the Recommendation of Beth Bachman and Approve the Full-time Hiring of Kohl Neagoy for Pool Manager/Recreation Clerk Effective September 3, 2024.

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**ATTACHMENTS:**

[K. Neagoy 2024 Recommendation to Full Time Position Approval 9.3.2024.pdf](#)



1444 Hillsdale Avenue  
Pittsburgh, PA 15216-2019  
(412) 561-8900  
FAX (412) 561-7805  
[www.boro.dormont.pa.us](http://www.boro.dormont.pa.us)

### **MEMORANDUM**

**Date:** August 29, 2024  
**To:** Borough Council  
**From:** Bethany Bachman, Community Manager  
**Subject:** Pool Manager/Recreation Clerk

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I am making the recommendation to approve the full-time hiring of Kohl Neagoy for Pool Manager and Recreation Clerk starting on September 3.

They have been in the interim role since July and has done a great job in a tough situation. They have shown they have the skills, and knowledge as well as passion to continue in this role in the full-time union position.



**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to Accept the Recommendation of Sanitary Sewer Engineer Wayne McVicar to Accept NIANDO Construction, Inc.'s proposal for the Dormont Ave and Dwight Ave Emergency Sewer Repair for \$12,400.00.

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**ATTACHMENTS:**

[Dormont Repair price proposal.pdf](#)

NIANDO CONSTRUCTION, INC.  
620 LONG ROAD, PITTSBURGH, PA 15235  
DOMINIC CATALANO, PRESIDENT

Phone # (412) 242-1888  
Fax # (412) 242-1838

August 22, 2024

The Borough of Dormont  
1444 Hillsdale Avenue  
Pittsburgh, PA 15216

Attn: Wayne McVicar, P.E.

Re: Dormont 2024 Open Cut Spot Repairs

Wayne,

Niando Construction Inc. proposes to complete the open cut repair on Domont Avenue near the Dwight Avenue intersection on a time & material basis. This repair will take approximately 2 days with a 5-man crew, the Mack truck, a backhoe and an excavator. The total approximate cost to complete the repair including asphalt restoration will be 12,400.00.

If you have any questions or require additional information, please do not hesitate to contact our office.

Thank you,

Niando Construction, Inc.

  
\_\_\_\_\_  
Holly Ruth Hallam  
Office Manager

DC/hrh



**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to Appoint Assistant Manager Melinda Szabo to the Allegheny County Southwest Tax Collection District

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**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to appoint \_\_\_\_\_ as Borough Manager and  
approve the Employment Agreement effective September 3, 2024

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**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Jason Dailey

**Subject:** Motion to appoint \_\_\_\_\_ to the Safe Mobility Commission with an expiring term of January 3, 2028

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**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Jason Dailey

**Subject:** Motion to appoint \_\_\_\_\_ to the Zoning Hearing Board with an  
expiring term of January 3 2029

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**MEMORANDUM**

**Date:** September 3, 2024

**To:** Borough of Dormont

**From:** Melinda Szabo

**Subject:** Motion to approve Resolution No. 23-2024 the five year PennDOT Winter Maintenance Agreement.

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**ATTACHMENTS:**

[Resolution 23 2024 PennDOT Winter Agreement.pdf](#)

**RESOLUTION 23 - 2024**

**BE IT RESOLVED**, by authority of the Borough Council

of the Borough of Dormont , Allegheny County, and it is hereby by authority of the same, that the Interim Borough Manager of said Municipality be authorized and directed to sign the Winter Maintenance Agreement on its behalf.

ATTEST:

Borough of Dormont

\_\_\_\_\_  
Melinda Szabo, Assistant Borough Manager

By:\_\_\_\_\_  
Jason A. Dailey, Interim Borough Manager

I, \_\_\_\_\_,  
Jen Mazzocco Council President

of the Borough Council , do hereby certify that the

foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Borough Council, held the 3rd day of September, 2024

Date: \_\_\_\_\_  
Jason A. Dailey, Interim Borough Manager