



Douglas County

Board of County Commissioners

Public Meeting Notice and Agenda

Mark Gardner
Sharla Hales
Walt Nowosad
Wesley Rice
Danny Tarkanian

Thursday, April 18, 2024

10:00 AM

Historic Courthouse
1616 Eighth Street
Minden, Nevada 89423

The Board of County Commissioners sit jointly as the following boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated “for possible action” may include discussion by the County Commissioners and they may take action to approve, modify, deny, take “no action,” or continue the item.

To Watch the Meeting: Members of the public may click on the following link to watch the livestream of the Board of County Commissioners meeting: <https://www.youtube.com/@douglascountynv>

Written Public Comment: To offer public comment before the Board meeting, members of the public may submit public comments online through the County’s public comment form by clicking on the following link:

https://www.douglascountynv.gov/government/board_of_county_commissioners/public_comment

Public Comment During the Meeting: Members of the public may attend the meeting in person at the address listed at the top of the agenda to provide public comment.

Supporting Materials:

Copies of supporting material can be requested in person from the Douglas County Clerk/Treasurer's Office, 1616 8th Street, Minden, Nevada or by calling Nicki Leeper at 775-782-9014. Electronic copies of the agenda and supporting materials are also available at the following websites:

State of Nevada Public Notices Website: <https://notice.nv.gov/>

Douglas County Meeting website: https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1

Notice to Persons with Disabilities:

Members of the public who are disabled or require special assistance or accommodations are requested to notify the Douglas County Manager's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 775-782-9821 at least 20 hours in advance of the meeting.

Members of the public may call the County Manager’s office at 775-782-9821 to obtain help making public comment using any of the foregoing methods.

A copy of the finalized agenda is posted at the Minden Inn at 1594 Esmeralda Avenue, Minden Nevada.

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FINAL AGENDA

April 18, 2024

LUNCH BREAK

The Board of County Commissioners may break for lunch at approximately noon and will reconvene after a break at the discretion of the Chairperson.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Led by Clerk-Treasurer Amy Burgans

PUBLIC COMMENT (No Action)

Forum Restrictions and Orderly Conduct of Business

The Board of County Commissioners conducts the business of Douglas County and its citizens during its meetings. The Board may impose reasonable, content-neutral restrictions on public comment such as comments that are on topics that are not within the jurisdiction, authority, or control of the Board of County Commissioners, or if the content of the comment is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounts to a personal attack or interfering with the rights of other speakers. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. Hand clapping, making remarks or gestures from the audience that may interrupt, interfere or prevent any speaker from commenting should not occur.

Responses to Public Comments

The Board of County Commissioners can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda as long as those matters are within the jurisdiction and control of the Board of County Commissioners. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel, and to ensure the public has notice of all matters the Board of County Commissioners will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask clarifying questions, or to ask that a matter be listed on a future agenda.

Public comment is limited to three minutes per speaker unless additional time is granted by the Board Chairperson. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

In addition to opening public comment, public comment will also be taken on administrative agenda items that are identified for possible action and closing public comment. If you plan to speak on a specific agenda item that is on the administrative agenda and identified for possible action, then please provide your public comment when that agenda item is heard. Public comment will not be taken on Liquor Board agenda items. If you would like to provide public comment on Liquor Board

agenda items, please provide your public comment during opening public comment or closing public comment.

Public comment must be limited to matters that are within the jurisdiction and control of the Board of County Commissioners. Public comment must be addressed to the Chairperson and not to members of the public so that the Board may take future action on the issues that are raised by the public

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of County Commissioners.

APPROVAL OF AGENDA

For possible action. Approval of the proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

APPROVAL OF PREVIOUS MINUTES

For possible action. Discussion to approve the draft minutes of the March 18, 2024, special meeting and the March 21, 2024, regular meeting of the Board of County Commissioners.

RECESS AS BOARD OF COUNTY COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD

DOUGLAS COUNTY LIQUOR BOARD

- I. For possible action. Discussion to approve the addition of Vice President and General Manager Kenneth Goetz to the existing On-Site Unrestricted Retail, Packaged Retail, and Caterer’s Liquor License with Entertainment Endorsement with a Non-Restricted Gaming License for Premier Entertainment Tahoe, LLC, dba Bally’s Lake Tahoe. Kenneth Goetz has signed a Waiver of Notice of Hearing. Bally’s Lake Tahoe is located at 55 US Hwy 50 Stateline, Nevada 89449. (Captain Michitarian)

- II. For possible action. Discussion to approve the addition of Vice President and General Manager Kenneth Goetz to the existing Adult Characterized License for Premier Entertainment Tahoe, LLC dba Bally’s Lake Tahoe. Kenneth Goetz has signed a Waiver of Notice of Hearing. Premier Entertainment Tahoe, LLC dba Bally’s Lake Tahoe is located at 55 US Hwy 50 Stateline, Nevada 89449. (Captain Michitarian)

ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. If items are pulled for discussion by a vote of the Board of County Commissioners, they will automatically be placed on the Administrative Agenda to be heard at the discretion of the Chairperson or may be continued until another meeting.

Motion to approve the Consent Calendar items as presented. **A-Q**

- A. For possible action. Discussion to approve a month-to-month T-hangar lease, Lease G-2, at the Minden Tahoe Airport with Peter Ben Reese retroactively to March 1, 2024, and authorize the County Manager to sign the agreement. (Heather MacDonnell)
- B. For possible action. Discussion to retroactively approve Amendment #1 to Land Lease 122 at the Minden-Tahoe Airport with the *Carl Jefferson Kennedy, Jr./Susan Jane De Hoff Kennedy Revocable Inter Vivos Family Trust* (Lesse/Assignor) and the *John S. Hodgson Trust* (Assignee) and authorize the County Manager to sign the amendment retroactive November 15, 2023. (Heather MacDonnell)
- C. For possible action. Discussion to approve an increase to China Spring Youth Camp's purchase orders as follows: (1) a \$25,000 increase on the purchase order with Sysco Foods (Blanket Purchase Order 2024-00000041) for a new purchase order total of \$83,000; and (2) a \$5,000 increase on the purchase order with US Foods (Blanket Purchase Order 2024-00000042) for a new purchase order total of \$47,874. (Wendy Lang)
- D. For possible action. Discussion to accept the cumulative voucher sheets submitted under NRS 244.210 for checks and electronic fund transfers issued for the 02/29/2024 Payables, 03/01/2024 Payables, 03/08/2024 Payroll, 03/08/2024 Payables, 03/15/2024 Payables, 03/22/2024 Payroll, 03/22/2024 Payables, 03/25/2024 Payables and 03/29/2024 Payables. (Amy Burgans)
- E. For possible action. Discussion on the adoption of **Resolution 2024R-041** certifying and establishing the annual special water assessments for the Carson Valley, Eagle Valley, Antelope Valley, and Lake Tahoe Groundwater Basins per the State of Nevada Engineer's adopted budget for the Fiscal Year 2024-25 Tax Roll as required by NRS 534.040. (Amy Burgans)
- F. For possible action. Discussion to accept a \$120,000 Aging and Disabilities Services Division (ADSD) Homemaker grant award for the period of February 1, 2024, through June 30, 2024, for the purchase of two new vehicles for the Homemaker program; adopt **Resolution 2024R-044** which augments the budget in the Senior Services fund to account for the grant award; and authorize the County Manager to sign all grant related documents. (Geoff Bonar)
- G. For possible action. Discussion to approve a contract with Nutrien Ag Solutions, Inc. to supply weed control chemical products at a per unit price to the Douglas County Weed Control Division, in an amount not-to-exceed \$176,882.75; and authorize the County Manager to sign a contract with Nutrien Ag Solutions, Inc. based on a one-year term beginning July 1, 2024. (Ryan Stanton)
- H. For possible action. Discussion to approve revisions to Douglas County Administrative Policies and Procedures 100.01, Commission Agenda Items. (Jenifer Davidson)
- I. For possible action. Discussion to adopt **Resolution 2024R-037** increasing the budget authority in the Douglas County Sheriff's Office Restricted/Assigned Use Donation Accounts by \$11,162 from community donations. (Undersheriff Elges)

- J. For possible action. Discussion to authorize Chairman Wesley Rice and Sheriff Dan Coverley to sign the Douglas County Sheriff's Office Equitable Sharing Agreement and Certification to be filed with the United States Department of Justice for Fiscal Year 2022-23. (Undersheriff Elges)
- K. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through March 18, 2024, per Nevada Revised Statute 251.030. (Kathy Lewis)
- L. For possible action. Discussion to approve the transfer of a \$215,000 grant award previously issued by the Nevada Division of Forestry to Douglas County and the Town of Genoa to the East Fork Fire Protection District to fund projects that reduce the effects of catastrophic fire on intermountain communities. (Debbie Swickard)
- M. For possible action. Discussion to approve a \$20,000 increase to purchase order 2024-00000154 for Thatcher Company of Nevada, Inc. for a new total purchase order of up to \$109,000. Thatcher Company of Nevada, Inc. provides sodium hypochlorite for the North Valley Wastewater Treatment Plant. (Rick Robillard)
- N. For possible action. Discussion to approve a purchasing contract, in the amount of \$135,387.27, with Pape Machinery for the purchase of a 2024 John Deere 210P Tractor Loader and authorize the County Manager to sign the contract. (Courtney Walker)
- O. For possible action. Discussion to retroactively approve an \$18,371.05 contract between PacStates (PSC) and Douglas County, effective February 27, 2024, through February 26, 2025, for Douglas County's phone system's hardware and software with automatic annual renewals not-to-exceed ten percent (10%); and authorize the County Manager to ratify the signature of the Acting Chief Technology Officer. (Kara Easton)
- P. For possible action. Discussion to approve a 3-year agreement with SHI International Corporation to provide Proofpoint software for email security, for a total cost not to exceed \$74,958 (\$24,986/year), and to authorize the County Manager to sign all related documents. (Kara Easton)
- Q. For possible action. Discussion to approve a contract between Douglas County and Wise Oak Consulting, L.L.C. in an amount not-to-exceed \$70,000 to update the Douglas County Hazard Mitigation Plan to be completed no later than April 1, 2025; and authorize the County Manager to sign the contract. (Kara Easton)

ADMINISTRATIVE AGENDA

The Chairperson will read the agenda title into the public record and will have the discretion to determine how the item will be presented. Agenda items may be considered ahead of or after the schedule indicated by this agenda. Public comment will be taken on items that are identified for possible action.

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

1. For presentation only. Ceremonial presentation of **Proclamation 2024P-038**, proclaiming the week of April 21-27, 2024, as "Crime Victims' Rights Week" in Douglas County. (Chairman Rice)
2. For presentation only. Ceremonial presentation of **Proclamation 2024P-039**, proclaiming the month of April 2024 as "Child Abuse Prevention Month" in Douglas County. (Chairman Rice)
3. For presentation only. Ceremonial presentation of **Proclamation 2024P-045**, proclaiming April 14-20, 2024, as "National Public Safety Telecommunicators Week" in Douglas County. (Chairman Rice)
4. For presentation only. Ceremonial presentation of **Proclamation 2024P-046**, proclaiming the month of April 2024 as "Donate Life Month" in Douglas County. (Vice Chairwoman Hales)
5. For presentation only. Ceremonial presentation to Jeff Michalak, Douglas County Utility Technician, for being recognized as the "New Wastewater Operator of the Year" by the Nevada Rural Water Association. (Adrian Johnson, Rick Robillard)
6. For possible action. Discussion on advising and consenting to the County Manager's appointment of Jessica Stoking as Director of Juvenile Camp Services at the China Spring Youth Camp and approving an annual salary of \$145,600 and related benefits. (Wendy Lang)
7. For possible action. Presentation from the Environmental Protection Agency (EPA) regarding EPA's updating their Community Involvement Plan for the Leviathan Mine Superfund Site, located in Alpine County, California. Presentation and discussion may include an update on the progress of up the cleanup of the site and to request feedback from the Board of County Commissioners on the best way for the EPA to share information going forward. (Freyja Knapp, Superfund Project Manager)
8. For possible action. Discussion on the appointment of one member to the Douglas County Audit Committee for a term of four years with an expiration date of December 31, 2027. (Jenifer Davidson)
9. For presentation only. Introduction of **Ordinance 2024-1638**, an ordinance amending Douglas County Code Chapter 12.04, Chapter 20.830, and Chapter 20.840, all relative to permitting requirements for utility installations. First Reading. (Jeremy Hutchings)
10. For possible action. Discussion to adopt the updated wholesale water rates pertaining to the 2017 Interlocal Agreement to provide Wholesale Water Service, an agreement between the Town of Minden, Douglas County, Carson City and the Indian Hills General Improvement District (IHGID); and authorize the Public Works Director to confirm the adoption by signing the water rate review. There are three categories of updated wholesale rates: (1) the wholesale rate charged by the Town of Minden to Douglas County, as defined in Appendix C-1; (2) the wholesale rate charged by Douglas County to Carson City, as defined in Appendix D-1; and (3) the wholesale rate charged by Douglas County to IHGID, as defined in Appendix E-1. The updated wholesale water rates will be effective July 1, 2024, for Fiscal Year 2025 through Fiscal Year 2029. (Philip Ritger)

11. For possible action. Discussion to provide direction to staff regarding the scheduling of the first regular meeting of the Board of County Commissioners in July 2024. Discussion may include rescheduling the first regular meeting of July 2024 or cancelling the regular meeting of July 4, 2024. (Jenifer Davidson)
12. For presentation only. Announcements/reports/updates from County Commission members including updates on the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended and any request by a Commissioner for discussion of a future agenda item. (Chairman Rice)

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

ADJOURNMENT

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: APPROVAL OF PREVIOUS MINUTES

TITLE:

For possible action. Discussion to approve the draft minutes of the March 18, 2024, special meeting and the March 21, 2024, regular meeting of the Board of County Commissioners.

RECOMMENDED MOTION:

Approve the minutes of the March 18, 2024, special meeting and the March 21, 2024, regular meeting of the Board of County Commissioners, as presented.

FINANCIAL IMPACT:

None

BACKGROUND:

ATTACHMENTS:

[031824ForBoardApproval.pdf](#)

[032124ForBoardApproval.pdf](#)

DRAFT

The Special Meeting of the Board of County Commissioners was held on Monday, March 18, 2024, beginning at 10:00 AM in the meeting room of the County Administration Building, 1616 8th Street, Minden, Nevada and was streamed via Live Stream – Video Link, Douglas County YouTube Channel. **When applicable, the minutes below have been transcribed.**

CALL TO ORDER

The meeting was called to order at 10:00 AM.

COMMISSIONERS PRESENT:

Wesley Rice, Chair
Sharla Hales, Vice Chair
Walt Nowosad, Commissioner
Danny Tarkanian, Commissioner
Mark Gardner, Commissioner

STAFF PRESENT:

Jenifer Davidson, County Manager
Doug Ritchie, Chief Civil Deputy District Attorney
Nicki Leeper, Assistant County Clerk
Danie Day, Deputy Clerk

Chairman Rice speaks:

For those of you that are standing that haven't been here before, there are monitors with sound in the hallway where there's extra seats. So, if you want to sit out there, you won't miss a darn thing, hopefully.

PLEDGE OF ALLEGIANCE

Led by Commissioner Nowosad.

PUBLIC COMMENT (No Action)

Chairman Rice speaks:

Public Comment will be taken with three minutes per person, and if every person in this room wants three minutes, we'll be here until tomorrow. So, I think that if somebody says exactly what you wanted to say, it's perfectly alright to say ditto or just sit there and nod. I'm aware that there's some people that think that we gobble up GIDs, which is not the case. GIDs are the closest to the people of any political body, and we have always encouraged our GIDs. So, if you think that the reason we're here today is so that we can gobble you up, in a hostile takeover, forget it, that ain't gonna happen. But we will come to a decision on what to do and what the people in the GID out there want to do. So, with that, I'm going to open Public Comment. The Board of Commissioners can deliberate or take action only if a matter is listed on the agenda and properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda, as long as these matters are within the jurisdiction and control of the Board of County Commissioners. The Open Meeting Law does not expressly prohibit responses to Public Comments by the Commissioners; however, responses from Commissioners to the unlisted Public Comment topics could become deliberation in a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice on all matters the Board of County Commissioners will consider Commissioners may choose not to respond to Public Comments except to correct factual inaccuracies, ask clarifying questions, or to ask that a matter be listed on a future agenda. As I said, three minutes per person, and Public Comment is now open.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

Mr. Chair?

Chairman Rice speaks:

Sir.

Commissioner Gardner speaks:

May I recommend that we, for those folks that are here offering Public Comment on that item, which is Item 1, that they wait until after we've had those presentations to offer their Public Comment versus Opening Public Comment, and limiting Opening Public Comment to those individuals who wish to speak on other agenda items?

Chairman Rice speaks:

Yes. Thank you. If the item is on the agenda, please wait till we come to that item before you respond. So, with that, if you have anything for Public Comment that is not agendized, please feel free.

Brian Fitzgerald speaks:

Good morning. I'm President of the Carson Valley Arts Council. I believe all of you, or most of you, are familiar with the project that's being identified for this region, a cultural corridor project, and this afternoon, we're having a community meeting in Virginia City to kind of complement what had taken place here in the Carson Valley and in Carson City a couple months ago. So, because of that, I am not going to be here this afternoon for the Strategic Plan discussion, so I did submit some comments in writing, which is in your packet. I'm sorry, Chairman, but I do need to just speak to that item, which is Number 2 on your agenda today, just to emphasize one of the comments that I did submit in writing. Your Strategic Plan is a five-year plan, and some of the initiatives and key areas, you are identifying the need for a performing arts center, which I'm thrilled that that is identified in your Strategic Plan. I'm just going to ask that you be forward thinking, and think about this as a five-year plan and beyond, because the initiative for the performing arts center talks about assessing a need and completing a feasibility study, and I would tell you that the need has already been assessed. We do need a performing arts center in the Carson Valley, mid-sized in town theater, and a feasibility study is already underway. So, I would ask that you modify the language to look at the next five years and perhaps be a little more aggressive about acquisition or a construction plan for a performing arts center. Thank you.

Chairman Rice speaks:

Thank you, sir. Any further Public Comment. Seeing none, we will move on to approval of the agenda.

APPROVAL OF AGENDA

MOTION TO: Approve the agenda; carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Walt Nowosad, Commissioner
SECONDER:	Mark Gardner, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

ADMINISTRATIVE AGENDA

- 1. For possible action. Discussion to provide direction to the County Manager concerning a request by the residents of the Topaz Ranch Estates General Improvement District for the Board of County Commissioners to take corrective action pursuant to NRS 318.515. (Jenifer Davidson)**

Chairman Rice read the agenda item into the record.

Jenifer Davidson, County Manager, speaks:

Thank you, Mr. Chairman, Members of the Commission. I do have a brief presentation for you, and then also I note several representatives of the district are present in the audience, and we will be giving them an opportunity to speak to you as well on this important matter. But I thought I'd start by setting the stage for this conversation to give some context for how we got here. I'm sure a lot of members of the public are wondering why we're even having this conversation, so I thought we'd start there.

Ms. Davidson began the presentation and covered the following topics:

- Topaz Ranch Estates
- Timeline of Events

Ms. Davidson speaks:

So, everyone is very aware that in the spring of this year we had a major flooding event that caused millions in damage to the roads and drainage infrastructure in TRE GID specifically, but also countywide. That prompted members of the Board of Trustees for the district, as well as County staff, to begin to scramble to figure out how we could make some repairs to the damage that had been caused. TRE, in particular, I think, was facing something in the order of \$2 million, somewhere between \$2 and \$3 million worth of damage. I think countywide the damage estimates were closer to \$11 million at the time, but we are backing away from those numbers and have been able to make some steps in the County to get those things addressed. Representatives of the district expressed some concerns regarding finding some funding in order to come up with a FEMA match. FEMA does offer reimbursement for damages caused during a natural disaster. So, the district was brainstorming how they might best come up with that funding and approached the County to start conversations about what that might look like. I, specifically, met with representatives of the district in July or August, I can't remember exactly when, this summer, and spoke to them about the budget challenges that they were facing in particular. We'll talk about that in a little bit more detail in some subsequent slides I have here. And we specifically discussed what their plan was to get funding to be able to pay for the damages and to seek reimbursement from FEMA. At that time, the representatives indicated it would be challenging for them to come up with that funding. We spoke about their budget in detail, and I asked them whether or not they thought their financial position was sustainable, if they thought they would be able to exist given the current circumstances. That discussion prompted those representatives to go back to their district and to discuss at an open meeting what path they should pursue coming forward. In September of 2023, the Board of Trustees brought forward a formal request of the County Commission to assist by taking corrective action pursuant to NRS 318.515. In October of 2023, as this Board is very aware, the Board of County Commissioners, based on the information that you received at that meeting, respectfully declined to take corrective action and to refer the matter back to the district to allow them more time to address the concerns and for them to come up with a plan. This Commission did indicate that you would be open to a future request by either members of the public of the district or by the board, if assistance were required. That prompted members of the public to initiate a petition, which we received in November of 2023, that was signed by 380 individuals,

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

325 of those signatures were accepted and validated by the Clerk-Treasurer, asking the County to again take corrective action in accordance with NRS. That prompted this public hearing. We are here today because we are required by law to have a public hearing here today to discuss this matter and to determine what action the Board may take in response to the request from the petition.

Ms. Davidson continued the presentation and covered the following topics:

- TRE GID BACKGROUND
 - Created by Ordinance.
 - Currently consists of 873 parcels, 750 water meters, and 27 miles of Road surface that are included our District Area.
- TRE GID SERVICE PLAN:
 - The original service plan of the district (Ordinance 788, August 7, 1997) called for the general purposes of the district to include, but not be limited to:
 - Grading, re-grading, surfacing, re-surfacing, and maintenance of streets and powers incidental to these activities.
 - Acquiring, improving or operating storm drainage or flood control improvements, including, but not limited to, the laying of pipes and the erection of catch basins, drains, and necessary inlets and outlets.
 - Acquiring, constructing, re-constructing, improving, extending, or bettering a works, system, or facilities for the supply, storage and distribution of water for private and public purposes.
- Revenue:

Ms. Davidson speaks:

This is an overview of the budget for the district, specifically the revenues that the district receives. This information was obtained by Terri Willoughby. She worked very closely with Ms. Connors, a representative of the district, to ensure that this information is accurate. I will just give you a brief overview of this information. Ms. Willoughby's complete report and her recommendations can be found in the Supplemental Materials, beginning on page nine of the Supplemental Materials. I will just apologize to the Board and to the public for the delay in including the backup information in this agenda item. The reason for the delay is Ms. Willoughby wanted to meet with representatives of the district to ensure this information was as accurate as possible for this meeting, and that meeting was not able to occur until late last week. We do appreciate the participation of the district, and their assistance in assembling this information for Ms. Willoughby to prepare her analysis. So, back to the revenues. Annually, consolidated tax for the district received in 2022, actual was \$83,000, \$90,000 actual for '23, and they're projected to receive \$94,000 in this next fiscal year. Ad Valorem taxes for the district are \$203,000 actual for Fiscal Year '22, \$218,000 for Fiscal Year '23, and projected \$233,000. You can see those percent increases. Ms. Willoughby was asked to project those revenue totals looking forward five years to see what kind of financial position the district would be in. In addition, the district operates a Proprietary Revenue Fund, that is their water system, and you can see approximately \$600,000 of revenue is collected annually for that Water Fund.

Ms. Davidson continued the presentation and covered the following topic:

- Expenditures:

Ms. Davidson speaks:

On the expense side of the house, the Proprietary Fund, the expenses are sometimes exceeding the amount of the annual revenue, and the reason for that is because of planned capital improvement investments in the district in onetime expenses. It is normal and customary for a Water Fund to occasionally exceed the operating revenues that they pull in, usually that is planned, and in this case, for the district, it is.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Expenditures related to their General Fund have in recent years expended or exceeded the amount of the total revenue that they're pulling in, but the district does have a plan to ensure that those numbers will balance moving forward in the future. In addition, the district has cash, and investments totaling approximately \$1 million, and significant interest earnings from those investments, which they plan to utilize to achieve financial sustainability moving forward. I'll let the district speak in more detail to these; I'm just intending to give the Commission a general overview today.

Ms. Davidson continued the presentation and covered the following topics:

- TOPAZ RANCH ESTATES Cash and Investments FY 2018 to Feb 2024
 - T. Willoughby FINDINGS:
 - TRE GID Challenges:
 - Cost for ongoing maintenance of roads and drainage infrastructure is increasing. 27 miles of road to maintain with limited funding.
 - Significant damage from spring 2023 flooding events.
 - Limited ad valorem and consolidated tax revenue (approx. 330k annually). Turnover in key positions has impacted operations.
 - TRE GID Strengths:
 - Trustee members are committed to finding a path forward towards financial sustainability.
 - Healthy available cash balance and significant investment earnings. Recent hiring of key positions will allow trustees to return to policy and administrative oversight.
 - FEMA funding is available to reimburse expenses related to funding.
- T. Willoughby Quote (pg. 7, pp. 16)
 - Although there have been concerns in the recent past about the ability of the district to adequately perform the functions outlined in this service plan, it appears that the Board has taken great strides towards putting plans in place to ensure that the service plan is complied with and that the district assets are being appropriately maintained. Part of the Board's plan includes continuing to seek future grant funding for needed improvements to lessen the burden to both residents and the ratepayers of the water system. The District also expects to receive significant funding from the Federal Emergency Management Agency (FEMA) for remediation needed to District assets after the damage sustained during the 2023 storm events
- The Board of County Commissioners may take one of the following options under NRS 318.515:
 - Adopt an ordinance appointing the Board of County Commissioners as the District's ex officio board of trustees;

Ms. Davidson speaks:

If the Commission chooses this option, the district would still exist as a separate legal entity, with separate as a separate taxing district. You would replace the Board of Trustees as the elected representatives for this board, and would serve in this capacity until you deemed it was no longer necessary to serve in this capacity.

Ms. Davidson continued the presentation and covered the following topics:

- Adopt an ordinance merging, consolidating, or dissolving the District;
- File a petition with the Ninth Judicial District Court requesting the appointment of a receiver;
or
- Adopt a resolution confirming the Board will not take any action and the District's management and organization will remain unchanged.
- *IMPORTANT NOTE- NRS 318.490

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

- If a majority of the members of the board of county commissioners of a County deems it to be in the best interest of the county of a district *with annual revenues of more than \$1,000,000* that was, on October 1, 2005, *exercising powers pursuant to* NRS 318.140, 318.142 or 318.144, that the district be merged, consolidated or dissolved, the board of county commissioners shall submit the question of merger, consolidation or dissolution to the board of trustees of that district. If the board of trustees of the district, by resolution, does not agree to the merger, consolidation or dissolution within 90 days after the question was submitted to it, the district may not be merged, consolidated or dissolved.

Ms. Davidson speaks:

I bring this to your attention, because this district does meet this threshold of \$1 million, so if the Board desired to pursue option two, the district would have to agree to you pursuing that option. We have, as of last week, received a letter from legal counsel for the district, and they have indicated that if we pursue option two they will not agree to it, so just something for your information to consider.

Ms. Davidson continued the presentation and covered the following topics:

- T. Willoughby RECOMMENDATION:
 - In accordance with NRS 318.515-
 - Adopt a resolution confirming the Board will not take any action and the District's management and organization will remain unchanged.
- T. Willoughby Quote (pg. 7, pp. 16)
 - In conclusion, I feel that any action that may be contemplated by the Board of County Commissioners appears to be unwarranted and imprudent at this time. Due to the progress the TRE Board has made in recent months on many aspects of the Districts operations (financial and operational), my recommendation would be to table any further action at this time on this matter.

To review Ms. Davidson's full presentation please see the Supplemental Meeting Materials.

Mr. Davidson speaks:

With that, Mr. Chairman, I conclude my presentation. I have one other piece of factual information for the members of the public. The County Manager's Office received a number of complaints from representatives of the public concerned about the number of notices that they received in the mail. We are required by law to mail, to contact, every individual in the district who owns property and/or is registered to vote in the district. That means many individuals in the district received multiple notices from us of this public hearing today. It was important for them to hear about this meeting so that they could participate in this important conversation that would impact their future. That is the reason why the statute is written the way that it is, and the reason for the multiple mailers. That means some households received, if multiple individuals are registered to vote in that household, if multiple individuals are listed as a property owner for that household, some households received as many as eight different letters from us. We were required by law to do this. I promise you, it pained me as much as it pained the public to see government funds utilized in this fashion, but I do have to tell you that we were required to provide these notices in this way in order to meet the statutory requirements. With that, Mr. Chairman, I turn it back to the Commission for any questions or comments you may have. And then, if you agree it's appropriate, sir, after we're done with questions and comments for me, I would turn it over to representatives of the district to speak to you regarding their opinion on this matter.

Chairman Rice speaks:

Thank you. Any questions or comments from the Board? I see lights already, so we'll start at the far end.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

Well, at least one, I don't see any others. Thank you, Mr. Chair. I wanted to make some comments here before we go to the presentation by the GID board. So, last November, a member of the public, asked, I was sitting over there as the Chair, asked if I would be recusing myself from this discussion because I too am a resident of Topaz Ranch Estates. So, I consulted with our Chief Deputy DA Doug Ritchie to that extent to determine whether or not any comments by me, or actions by me, or participation by me would be, I should recuse myself or go forward. It was indicated, and correct me if I'm wrong, Mr. Ritchie, but it was indicated that since I would not benefit whatsoever, beyond what every other resident in Topaz Ranch Estates benefits from, whether this action takes place or not, that I would not have to recuse myself; is that correct, Mr. Ritchie? I just want to reconfirm that.

Doug Richie, Chief Civil Deputy District Attorney, speaks:

Chairman? Under Nevada's ethics rules, you are only required to abstain, in fact, you should not abstain, unless you have some particular beneficial interest, whether it's financial interest or if you were somehow related. This is a matter of general policy, and so as you stated, it will impact you just like it will any other resident of TRE.

Commissioner Gardner speaks:

Thank you for that clarification; appreciate it. I think it's important for the, and almost everybody here is from Topaz Ranch Estates, as I am a resident, have been for some time, but I think it's important that we recognize the genesis of this whole process. This whole process began last June by one of the wives of one of the GID Trustees coming and asking this Board for assistance, financial assistance, so we tried to react as a County. And certainly, as the Commissioner in District 3 and living in Topaz Ranch Estates, I wanted to try to facilitate that; that was my first focus. I have to admit this. Okay. It's been disappointing that our County Manager, Jenifer Davidson, and myself have been falsely accused of orchestrating a hostile takeover of the GID for unknown, nefarious reasons. If that action ever took place, certainly what we would have to do is direct resources that are generated in other parts of the county into Topaz Ranch Estates, so that's concerning, and it was obviously no hostile takeovers. My only focus, as a Commissioner, because I drive the same roads that you folks do on a daily basis, and I'm up here almost daily attending to other activities that I have responsibilities for as Commissioner, my focus since last, a year ago, right, March is when this all occurred? January, February, March, April, my only focus has been, through the devastation that occurred a year ago, has been to ensure that TRE GID, as requested by members of the public and fellow residents in TRE, could take advantage of the matching \$0.75 on the dollar of FEMA assistance. That's been my focus, and my only focus, of making sure that we had the ability down there to take advantage of that. I wasn't concerned about the other areas of the county because, quite frankly, those are County areas and the damage that we incurred elsewhere in the county, we certainly had the financial resources to take care of that, and get FEMA assistance ourselves. As recent as the 1st of August, I facilitated a meeting with our new County Manager, Ms. Davidson, and a couple of members of the TRE GID Board of Trustees, and to my knowledge, and with a subsequent meeting that I had with them, they indicated that they had no plan nor financial resources to accomplish the task in getting the FEMA funds. And that was a paramount concern of mine, because without that assistance, and it was estimated at that time, although the numbers have been floating back and forth for the last year, somewhere between, at one time I heard initially \$4 million that was assessed by the trustees down there, and by our staff going down and doing some studies, and then also FEMA coming in, so it fluctuated between \$4 million. A couple months later it was up to \$7 million. Now, I understand it's lower. But the fact of, the FEMA assistance only comes at a reimbursement process, so you have to have the financial resources to fund everything in advance, and then understanding that you're only going to get \$0.75 on the dollar back. And trust me, any time I can do that, I would be glad to do that. So, that's a great advantage, and something we cannot, as a community down there, fail to allow to and make sure that we guarantee that that occurs. If it was \$4 million, though, we would have had to come up with the \$4 million up front, understanding that we're only going to get \$3 million back, so there'd still be a \$1 million nut

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

that somehow the TRE residents would have to cover, so that was concerning. No plan in August. No plan in November. No plan in October. However, since that time, good news, good news. Since that time, it now appears that there is a plan, and also the financial resources to go forward. I got to tell you, you know, it's really good. I really am encouraged by this. I have to tip my hat to Chairman Becker, who's here today. She has, I believe, one, two, is there more, I think there's four trustees here, three trustees. So, I appreciate your attendance today, and I appreciate what you've been able to accomplish in such, oh, there's another one. Ms. Lisa Sandoval is here also. Okay. The ability of recovery has been remarkable, and the efforts of the Board of Trustees down there have been absolutely remarkable. I'm encouraged that not only have they been able to recover this thing, in my mind, the three trustees have also filed for reelection, and that's important because that provides a long-term plan for accomplishing the things that need to be accomplished. So, I tell you, this action is, it's concerning, because we have some 20 plus GIDs in the county, and for us to entertain even the thought process of becoming either the ex-officio or dissolving the GID would set a dangerous, dangerous precedent, and similar GIDs, if they got themselves in that same process, they would be looking for the County to possibly bail them out, and that's not our desire. As the Chairman stated earlier, and I know that I share his thoughts, I share it with the other trustees or the other Commissioners here, is that the government closest to the people is the best kind of government there is, and I believe in that, and I've always professed that. So anyways, it's very, very encouraging. I just want to also stress the fact that, and I've talked to Chairman Becker about this over the last week or so, there is a very large misperception of what the County's responsibilities are and what the GIDs responsibilities are. The GID is responsible for their water and their roads, and it's not the County's responsibility. I've asked Ms. Becker to please do this, because I get weekly phone calls and emails from residents in Topaz Ranch Estates asking me, what are you going to do about fixing the roads in TRE? And the answer, unfortunately, is I can't do anything; that's not the County's responsibility. This needs to be very, very well communicated. Please, Ms. Becker and your board, please let your residents know that it's your responsibility. So, unless I hear through Public Comment today that undisputable evidence to the contrary of the information that we've received today, unless I receive that during Public Comment, and I respect the purpose of Public Comment is to get you to change my mind, and our minds, but my mind, right now, is when we come back from Public Comment to personally make a motion that this Board do nothing in regards to taking over, or dissolving, or becoming the ex-official Board of Trustees of the Topaz Ranch Estates GID. That's my position, unless you folks can convince me that the financial information we've received up here is not accurate, and you do not have the ability to finance it yourselves and govern it yourselves; that's where I am. So anyways, thank you for your indulgence. And thank you, Mr. Chair, for allowing me to speak in that regard.

Chairman Rice speaks:

Yes, sir. I was going to go from one end to the other, but Vice Chairwoman Hales has already turned her...

Vice Chairwoman Hales speaks:

Oh, you can go ahead.

Chairman Rice speaks:

Are you sure? Ladies first. Sorry. Commissioner Tarkanian.

Commissioner Tarkanian speaks:

I think Chairman Gardner spoke well enough for us.

Chairman Rice speaks:

Thank you. Commissioner Nowosad. Vice Chairwoman Hales.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Vice Chairwoman Hales speaks:

Thanks. I agree. Thank you for those thoughts, and insights, and additional pieces. All I wanted to add was, I think this has been a process that has resulted in good things, so I appreciate the petition that was done. I appreciate the questions being asked, and the discussion, and actions that have ensued because of those questions and that petition. Although, it clearly causes consternation, and that's not something that anyone wants to go through, I do think that this process has resulted in good things.

Chairman Rice speaks:

Thank you. I'll throw my two cents in here. I started my Douglas County political life at a GID in Round Hill, and I know what a GID can do and what a GID can't do. And one of the things that we can't do is make everybody happy. So, I would imagine that when we're done today, no matter what our decision is, we're going to have people walking out thinking that we didn't do our job. But please be assured that we have taken this matter very seriously, and we have looked at all of the aspects, haven't made any decisions until today, but I think that I have an inkling of which direction the Board is going to go. But before we do that, I would like to hear from the members of the GID, so the microphone is yours, Chairwoman.

Sharon Becker, Topaz Ranch Estates General Improvement District Board of Trustees Chairwoman, speaks:

Thank you, Commissioner Rice. I am a Topaz Ranch resident, and I am currently serving as the Chairperson on the Topaz Ranch Estates Board of Trustees. This item being heard has been an arduous endeavor for all the involved parties. I am sure the Board of Commissioners has done their due diligence in reviewing the details put forth in their Board packets to facilitate a decision in a factual matter. The packet, and the Supplemental Materials contain a clear and concise analysis completed by both Ms. Willoughby and Ms. Connors, our District Business Manager. The experience has been a difficult period for TRE GID and the TRE community. It has been through the hard work of this Board of Trustees and the GID staff that has allowed the confident and positive progress towards the goals set for the current year and the years ahead. Ms. Willoughby clearly acknowledged TRE GIDs positive strides, both financially and operationally, through the statistical and financial reports provided by Ms. Connor. The GID board can now step away from the daily district operations, and resume the segregated duties of being policy makers and having administrative oversight. I agree with Ms. Willoughby's findings that any action by the BoCC would be "unwarranted and imprudent at this time." As the GID Trustee and the Chairperson, I urge the County Commissioners to take no further action. Thank you very much.

Chairman Rice speaks:

Thank you. Any other member of the board that would like to speak to us?

Mike Tanner, Topaz Ranch Estate General Improvement District Board of Trustees Member, speaks:

I'm with Sharon, I would also request that you fine folks take no action. I gotta admit, I came here with my armor on, and I'm very, very happy to state that I'll be trading it for a shovel. I've shoveled some of these ditches myself. I've taken my own equipment down and worked on this stuff. And I invite you public to tell us, because there's decisions to be made of how this money goes and it affects the timeline. So, I strongly urge you to come to the meetings, get a hold of me. My numbers are out there or I can give them to you personally. But, you know, let's roll our sleeves up and get going. Thank you.

Chairman Rice speaks:

Thank you, sir. Any other member of the board that would like to speak? Seeing none. Seeing one. Go ahead. Your name, please.

Lisa Sandbo, Topaz Ranch Estates General Improvement District Board of Trustees Member, speaks:

In the beginning, I wanted it almost to go to you guys because of the mess we dealt with, with the community and the board members against each other, but we have found a way to work together. And

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

as a Treasurer, I'm thrown numbers at me every day from our Manager, and we have just exceeded so well. This is a huge turnaround, and I'm happy that we did this so we can stay strong, and be independent, and do our job. Thank you.

Chairman Rice speaks:

Thank you. If there are no other members of the board from TRE that wish to speak, I think it's time for Public Comment. As I said earlier, if the person in front of you says something that you concur with and you have nothing else to add, ditto was a perfectly acceptable word, otherwise we're going to be here until tomorrow. But please, if you have something that you need to add, please step forward and do so. We need you to state your name, and your time will start as soon as you state your name.

PUBLIC COMMENT

Connie Richardson speaks:

Good morning. I've been an owner for 17 years, and I absolutely love the community of TRE, and it's so sad to see it in such a disarray, and I'm not talking just about the roads, the water company. So, although I met some very nice people, and do work there, that do work there, they have recently employed a Business Manager by the name of Deborah, who is extremely incompetent. This last July, on a Saturday, about 4:30 PM, I had a major water leak in my kitchen. My house shut off cracked when I tried to shut off the water, so I called the water company. On their voicemail, the water emergencies call these numbers. I called the first one, no answer and the mailbox was full. I called the second, no answer, but I was able to leave a voicemail. I had no idea at the time that neither one of these employees worked for TRE anymore; they were already gone. I spent the next two hours on my hands and knees soaking up water, thinking they're going to be there any minute. When I realized, after a couple of hours, I started to call plumbing companies. They shut off the water at 7:40 PM, so for over three hours my kitchen was flooding. I spent the next month trying to get the water company to respond to me with phone calls, certified letters. They would not respond about the water damage, but they doubled down and sent me a shut off notice because I didn't pay. I finally had to resort to calling Mark Gardner, and I appreciate him, who was kind enough to give me the lady's names and address to have them served with a lawsuit. It was difficult to get the correct name, and it was difficult to get the address, because on the water bill that's not the correct address to have a lawsuit served. Although, the ladies were nice, they were surprised that I was able to serve them and wanted to know who I got the information from. Without all of the details, the TRE attorney, who I never was able to get a name for, wanted to settle immediately. I had to offer them a great deal, if they settled quickly, or if I, that I would have the flood replaced, that it ruined the tile in the kitchen and dining area. The floor was warped and the tiles were cracking. I was told to vacate the lawsuit, which I did. I have never been completely reimbursed, as they agreed to, and after receiving a phone call from this new Manager who does not put her name on the letters that she sends out, showed me that she is incompetent of any bookkeeping skills or customer relations. When Deborah could not answer simple questions, she resorted to accuse me of hacking into their computer system and manipulating my water bill. She was yelling on the phone, telling me that she's spent too much on my account...

Chairman Rice speaks:

I'm sorry, you've exceeded...

Ms. Richardson speaks:

So, I told her I'm going to refile and ask for all of the damages.

Chairman Rice speaks:

Thank you.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Paul Howell speaks:

Hi. I've been a resident of TRE since 1991, and I understand. Good morning, Mr. Chairman, and the Board. Sorry. I understand the item before you is not taken lightly. I understand what it means for one government entity to dissolve another. And to be quite frank, I'm on the fence of what should occur myself. But there's some concerns I have that I haven't seen addressed. I commend our current board, our current Board of Trustees. They seem very committed and have done, as you've noted, a lot of work to try to rectify the situation. But my concern is they're limited by their revenue. I have, Sharon did provide me a copy of their final budget from the previous year and the proposed budget for Fiscal Year 24-25, and a couple concerns jump out at me that have not been resolved by the Board or addressed in the Willoughby report. When you look at their General Fund, the Roads Fund, that budget, the proposed Fiscal Year 24-25 budget shows a negative cash flow of approximately \$652,000 in expenditures versus revenue, and the proposed Water Proprietary Fund shows approximately a \$100,000 loss in expenditures versus revenue. In discussions with the GID board and in the Willoughby report, they point to the USDA and FEMA grant funding, which does create those large balances you see. And, Chairwoman Sharon said that they are considering transferring funds from the Proprietary Water Fund, which is much more healthy, to the Road Fund. I've got two concerns; one, I believe it's unlikely the USDA is going to permit transfer loans from a Proprietary Fund to a General Fund for operating expenses, and the FEMA funds are for limited repair. And Mr. Gardner, living there, I'm glad you didn't recuse yourself. You know what I'm talking about, before the storm event of 22-23, those roads were in terrible shape. They were not being maintained. We have two prior GID Trustees that resigned, Mr. Akola and Mr. Taylor, and in part, they cited the lack of the board's financial ability to maintain the district. I know when we got grant funding, when I was with the County, I had to appear before this body and show, when those grants, like for the Cops grants or School Resource Officers, when those grants expired, how does the General Fund absorb those operating costs, and I don't see that here. So, I'm not asking you to change your mind. What I'm asking is that when it comes back to this Board for discussion, we need to take it from the 30,000-foot view to the weeds, and you guys have a discussion about these insolvency issues with their budget before you make a decision. These are things that have not been addressed or resolved yet. Thank you.

Chairman Rice speaks:

Is there any further Public Comment?

Ellie Waller speaks:

Good morning. I live in North County. The winter of '22 and '23 affected the entire basin; here, the entire Valley, even the Tahoe Basin. It's my opinion, and just so everybody knows, I come to a lot of these meetings, even though its repetitive, more public outreach is better than less. It was mentioned that there are 873 parcels, 750 water meters. I'm about the data. How many parcels have a structure that may pay into this? How many are vacant that may pay into this? And how many will be affected by the Park transfer of development rights? If you choose number one, my opinion, could you serve on all of these as representatives of all of these boards in the future? This is somewhat precedent setting. Again, my opinion. I support number four unchanged. Thank you.

Chairman Rice speaks:

Thank you. Next.

Fred Farley speaks:

I disagree with pretty much everything you guys have said here today, but I understand why you need to do what you need to do. The groundwork hasn't been laid. I would just caution you very closely. As the gentleman indicated before, this needs to be revisited at a later date. What we haven't been able to discuss, because there's just not time enough for it, are the Brobdingnagian irregularities that have taken place during the 2023 board year. During that period of time, everybody who worked for the GID quit. Now, either that's great news or that's horrible news. No one's really figured out what that means. And during

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

that time, three of the five board members quit. They're on the record with what their reasons have been, and they're not good. I was at this dais in October when we had the question come up, and other board members, and their supporters came to this microphone, and said these words, the GID board is just a big dysfunctional family. And I got up and said to you folks, would any one of you think of going to a meeting outside of this room and telling that with a smile on your face to other government people, that you're proud of how dysfunctional you are. They're still that dysfunctional now. Two people have gone on the board because three people quit, and they've worked their fannies off. And I've told them to their faces, Sharon, you're one of them, you're doing a great job. What's going to happen in a month or two when you don't run, or you get beat, or whatever? All of the good work you get is going to be undone by Wednesday. I know the person who rewrote the bylaws. Berkeley Grad rewrote the bylaws for this outfit five years ago. Nobody can find one comma of those bylaws anywhere in the office now, because they're gone. Because somebody said, I don't want to do it that way, so they rewrote them. That's what happens. People who worked on other GIDs know it can get really, really good and it can get really, really bad, and it's not good in TRE. If you have a \$1 million under threshold, I understand that your hands are somewhat tied by the NRS as far as options go. I would encourage you to monitor that threshold really closely, because when it hits \$900,000, and it's on the way down, and you better get another look at this somehow. Otherwise, you're going to be taking over an outfit that currently has a functioning water department and money in the bank. And when you get to look at it again, next time, the water is going to be broke and the money's going to be gone, and then the decisions are going to get really tough. This is not going to go away. You guys need to have another look at it at a later date from whatever way you can figure out to do it. But transferring the money from the Water Fund to the Road Fund because we broke the roads and can't fix them, that's the worst idea I've ever heard. Thank you.

Applause was heard.

Chairman Rice speaks:
Mr. Akola.

Dave Akola speaks:

I was a trustee until a month ago. There's a number of reasons I changed. Somebody asked me that, oh, a couple of weeks ago, and said, why did I quit, because I was the only one that knew what they were doing? I told her I can do more on one side of the table than I can on the other. I was largely responsible for the petition that gathered signatures. Of the signatures that we've turned in, over 25 percent of the registered voters or residents in TRE signed that. Those were people, 25 percent of the people do not want the existing GID to exist the way it is right now. People are talking about, oh, we have a lot of water, we have a lot of money in the bank. That's all in the Water Funds. By law, we cannot change, move water money from the Water Funds to the Road Funds per law. And they were saying, well, we can loan the money. Well, did you ever hear the story, if you're in a ditch and you can't get out, you stop digging. That's what's happening here, everybody keeps digging. You can't get it. It won't get any better. They say, well, we have money coming from FEMA. They have several projects that were done. Well, when the audit comes in on those projects, they will be turned down because it was done illegally, it was done improperly. The projects that were done were never bid correctly. They never had public bids, never had closed bids, never had a public opening of any of the bids. That was done by one particular trustee. Okay. There's probably, I'm guessing \$75,000 to \$100,000 of money they're expecting to get back in the GID I don't think they will get back. What's going to happen? They're going to say, well, we have money coming. Well, it's not coming; I can show you. I have turned in a FOIA request to get copies of the documents, and that has not been coming forth. Okay, if I don't get those, I will take legal action against the trustees, all of them, because by law they are required to give me copies of those documents. They have not done it yet; that's been three weeks. I talked to the Chairman a week and a half ago. She's, well, Mike Tanner has that, he's taking care of it. Well, Mike Tanner isn't providing the documentation we

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

need. If the Board decides not to do anything you're going to be kicking the can down the road. It's going to come back. There is no money for all these expenses. Thank you.

Chairman Rice speaks:
Thank you, sir.

Applause was heard.

Chairman Rice speaks:
I would ask the crowd to please refrain from hooting, hollering, or applauding. If you have something to say, I'm sure we have the time to hear you say it. After the next speaker, we're going to take a ten-minute break.

Art Mahor (*unidentified spelling*) speaks:

In my experience at TRE, I've kind of discovered that it depends where you live in TRE. I live at the bottom. I live at the bottom. I watched this fiasco. And I'm not blaming anyone, but it is what it is, friends. We ask you to rescue us. We need help. That's what government and counties are for, in my estimation. Across the street from my home, I've watched it be dug up 13 times without being fixed. 13 times without being fixed. I've gone across the street; I visited with the men that were in charge. They said, we have no money, we can't fix it. Friends, put yourself in our shoes. This is where we live. This is our home. It's where some of us will finish our lives. God help you and God help us. But I plead for your attention to this matter. Thank you.

Chairman Rice speaks:
Thank you, sir. We will now take a ten-minute break and we'll return at 11:10 AM.

A break was held.

Chairman Rice speaks:
Okay. If we could bring the meeting back to order, please. If we can come back to order. The County Manager would like a point of order.

Ms. Davidson speaks:

Thank you, Mr. Chairman, Members of the Commission, and members of the audience. As we move forward with Public Comment, it would be extremely helpful, just for timeliness, if anyone interested in Public Comment could please approach Ms. Johnson, she has the clipboard, and sign in. Otherwise, we have to wait for everyone to take their time to sign their names. Those individuals who are lined up against the wall, if you don't mind, if you're not interested in making Public Comment, if we can have those individuals who are lining up to make Public Comment line up against the wall, that would be helpful, so we can anticipate how much longer we have in Public Comment. It just helps us to conduct a more orderly meeting. Thank you.

Chairman Rice speaks:
Thank you. With that, we will continue with the Public Comment. Please, again, state your name and that's when your time will start.

George Abbott speaks:

Good morning. 1410 Walker View Road for the past 19 years. This is over the water system. So, my bill, my last bill, my last numerous bills, roughly 33,000 gallons in a billing cycle for a four-person family with one dog. My daughter is out there on Hematite, an eight-person family with livestock, their bill says 8,000 gallons in a billing cycle. I am told by the lady in the office that, oh, we don't send anybody out

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

there anymore, we just do an average. Well, that average is definitely wrong. I've had my property checked for leaks. I did, we did, find one leak. It was rectified a number of months ago, but you know what, my bill keeps going up. So, I think that the billing cycle or the billing process really needs to be looked at. Thank you.

Chairman Rice speaks:
Thank you, sir.

Unidentified speaker speaks:

Chairman, Commissioners, Jenifer, thank you so much, and Terri Willoughby, for checking into this, and taking the time to dig down, and really get the information out so we can be transparent, because I think sometimes at our board meetings, it doesn't all get out there, you know, it doesn't, we, sometimes we can't even explain it all the way correctly. So, I appreciate that you guys were able to dig into this, and get some of the truth out there, and I'm sure there's more that will come, but TRE is moving forward. Like Terri said, we're working hard, all of us. We go to the meetings, we try to support our board members, and I just agree with you that we should be able to continue this good work, and I thank you all for your time.

Chairman Rice speaks:
Thank you.

Paul McPhillips speaks:

I've lived in TRE only three years. I came from Arizona, in a very rural community there. I think what I've witnessed, when I used to go to the meetings, our local meetings, I just saw a lot of disarray. Now, I understand there's a new board and things are, it looks like they're improving. But one thing I have not heard is, and I've seen the FEMA charts about the roads, the emergency funds, I don't think anyone has addressed the drainage issues, because without fixing the drainage the roads are just going to get washed away in the next couple storms anyway. So, I don't know if anyone's done a survey. Has anyone looked at the cost of fixing all the major drainage issues? Obviously, everyone can agree the drainage is probably the biggest problem. And then, I think that's about it. But someone really needs to look at that, and it's not \$2 million. It's probably \$10 million to fix the drainage. And I talked to my buddy who built roads for 30 years, and he agreed. He said doing any kind of repair on here is just a waste of money, it's just, you know, a band-aid. We really need to fix the critical infrastructure first, do all the civil work, then worry about the roads. That's it.

Chairman Rice speaks:
Thank you, sir. Next.

Kyle Johns speaks:

I am a resident of TRE for about 20 years. I agree with the gentleman before me. So, the infrastructure needs to be improved in Topaz Ranch Estates. Drainage is bad. There are very few catch basins. There's an area right in the middle of Granite that has been dug up, not put back. The \$1 million that we might be over budget to repair the roads at 750 water meters is going to be about \$1,200 per person if we need to come up with that. So, maybe we could look into getting a loan from the County, or doing something to offset that \$1 million that FEMA might or might not reimburse them. And that gal that spoke earlier, maybe we can have an option number five. I want to keep the GID as an independent, closer to our community way where we can communicate with our community members, and keep it all close, but possibly a County paid inspector that has qualifications for road drainages, that has some civil engineering background, that could come out there and say, you know, this entire road needs to be redone. There are, I mean, I live on the west side, on Breccia, so we're lucky our roads not too bad, but there are a lot of really, really bad roads out in TRE. I feel bad for the older residents, low income residents, anybody that's,

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

you know, they're fighting to just get by, and it's just tearing up their car, their tires, everything else just going home. Let's see, the road guys. I drive around quite a bit in the TRE; I don't see them working on the road. I do see a lot of residents trying to fix potholes and stuff in front of their houses. That's not their job. And, you know, if they're trying to do that, perhaps TRE could have a, like a cold patch stockpile down by the water company building where residents that are trying to fix their own potholes maybe get materials. You know, there's got to be a better way. There's just, there has to be a way that we can, as a community, kind of come together and help each other. But hopefully, there's a way that the TRE can say, well, this is what we can do for you residents. We can, you know, here's an area you can get sand, and road base, cold patch, whatever, just to get by and...

Chairman Rice speaks:

Alright, sir, thank you for your input, and you might float those ideas by your board.

Mr. Johns speaks:

Thank you, sir.

Jeanne Shizuru speaks:

One of the linchpins that's come up in this discussion is whether, I think Dave Akola brought this up, whether they would be able to borrow against the reserves in the Water Fund, a Proprietary Fund, in order to front some of the money that FEMA would reimburse them from. And some of the board members and the Business Manager of that GID has gotten reassurance from the appropriate governmental agency that they would be allowed to do that. So, I thought that was a pretty important comment that was made during this Public Comment. And the other thing is that the bid to FEMA has already gone out and it does include drainage work. So, just being a member in the audience, and listening to some of the critical issues that I thought I would want to really dig into if I lived in TRE, those were two things that I wanted to find out about. Thank you.

Chairman Rice speaks:

Thank you. Any further Public Comment? I would like to remind everyone, when the yellow light comes on that you have 30 seconds left, and please finish your comments, and state your name for the record.

Marty Hulshof speaks:

I live at 3904 Topaz Ranch Drive. I'm not an engineer. I'm not a hydrologist; I'm just a person that walks the streets in my community. I'm pretty appalled to see every day that if I took a wrong step, I'd be right on my face in that road. And there are so many inconsistencies with the drainage stuff that it's, as, I've been in this district 17 years, and I've never seen anybody work in those ditches. I've hardly seen people work on the road. And I have to agree with Fred and the other people that have come up here, something needs to be done, and if you guys can't do it, who? That's my question. And if you don't want to do it, who? And if you want to leave it the same, if the same is not going to move us forward, then why keep it the same? That's my comment.

Chairman Rice speaks:

Thank you. Next.

Cindy Mollohan speaks:

Hi. I've lived in TRE for 32 years. My husband and I have taken care of our part of the road, but it's rare when anyone else works on it, either doing the weed abatement or any of that stuff, to keep the ditches flowing. We've been flooded out twice in that two years; '97 was a big one, and of course, you know, this last spring was a good one too. It's not just the ditches. We started off with dirt roads. They were fine, you know, grade them every now and then. Went to the chip seal stuff. Then, of course, you've got the potholes and that. And now, they're trying to go back to dirt. So, who knows which way it's going to end

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

up. You know, the water system has changed a lot since then, you know, between boiling water every month to, you know, having wells and all that stuff. Let's hope we don't have too many more houses there to make the water table go down during the drought years. Bye.

Chairman Rice speaks:

Thank you.

Jeffrey Mehoves speaks:

I'd like to thank all the Commissioners, Chairman, County Manager, Deputy DA for being here. This is a problem that... Let's start off, I moved up to TRE in '90 when they had washboards. The washboards are a heck of a lot better than what we got right now, and I think everybody can agree. Now, we have a problem that this thing has been ongoing. In October of 2022, my vehicle sustained almost \$10,000 of damage in a pothole. The final straw that broke the camel's back was in the storms of 2023. TRE doesn't have the money up there. I doubt if they're ever going to see the money to repair those roads. They need help. We need help. If I had a business, and I was charging people for a service that I was not giving them, I'd be in the county who... This county is doing the same thing. We pay our taxes to the County. Whatever the County does, they distribute it to the GIDs, but that's not doing it. So, it comes to, my personal feelings, it should come back onto the County, so that we don't have to keep dealing with this. I thank you.

Chairman Rice speaks:

Thank you, sir. Any further Public Comment?

Jason Gibson speaks:

Thanks. Thank you. We're discussing District 3. This is Mark Gardner's neck of the wood. If I was Mark Gardner or any one of these Commissioners, and I will be, because I'm running for District 1 in the Ranchos, Jason Gibson, I'd have at least one or two part-time people out here with a pen and paper finding out who you folks are, getting your email, talking to you about what you know, directing you to, say, a Facebook group or some kind of online forum where we can dialog about the priorities of this County. Real simple stuff, folks. Common sense kind of stuff. It's all based upon an organizational principle. This is a bottleneck here. You can't get anything done with these folks, period. You got to file your notices, and affidavits, correct your political status, and start self-governing because they're overwhelmed with it. They can't manage what they've got. They won't decentralize their organizational principle. There should be somebody out here during these meetings, especially in a full house like this, getting to know who you people are, and taking you out to lunch or something to catalyze your interest to keep it going, and to spur you into solution-based thinking, because you're the ones with the answers. They don't have them; that's why you're here right now. And they had eight, they had \$9 million earmarked for the American Rescue Plan Act to help you with your roads, to help you with your infrastructure, to help you with your water. Did you see any of it? Did you get a break on your taxes? \$9 million American Rescue Plan Act, and they are making you get up here and grovel for support. There was another homeowners association, maybe ten or 20 homeowners, coming to the Board saying, hey, we need \$10,000, we're getting flooded out, can we get a little piece of that American Rescue Plan Act? No, no, no, no, no. That money's been earmarked for technology, and new buildings, and law enforcement keeping you safe. It doesn't surprise me that you're Mark Gardner's district. Mark Gardner is focused on everything else but his own quality of life and the people that he resides with. Look at you. There's 27 other GIDs, and you're only one of them. I'd be willing to bet that they're having the same kind of problems you are too. Let's do a public opinion poll, shall we, Ms. Davidson? Let's find out what these people are thinking, and get on the phone with them, and start tabulating their answers, and their questions, and their concerns, like 21st Century municipal governance does. It's called customer service. Super stupid simple. Richest county in the State of Nevada can't even take care of their own people.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Applause was heard.

Chairman Rice speaks:

Okay. Any further Public Comment? Seeing none, I'm going to close Public Comment and bring it back to the Board. Commissioner Gardner.

Commissioner Gardner speaks:

Thank you, Mr. Chair. We've had a number of members of the public get up, and ask, once again, why can't we devote County money? And I need to remind the public that we are not a money lender. The County is not a money lender, and you're asking us to do things that are not within the jurisdiction of this Board and of the County. That's how this whole thing got started last June was a member of the public came, and asked us to devote money, and that's not within our jurisdiction, and that's the bold truth. I don't like saying that, but I'm not going to lie to you. So, that's the unfortunate part about it. I hope that the issues that have been expressed by both sides of the issues here by the public, which have been very enlightening, but I hope that the trustees that are here today have been taking notes and have been taking names, because those are your constituents, those are your residents, and some of them, I wouldn't say that some of them, they do have legitimate concerns. The proof is going to be in the pudding. We're going to be right back here again in a year if these roads don't improve. I haven't heard anything in the Public Comment that has indicated that, has disputed your ability financially to repair the roads, and take care of the other infrastructural needs that you have, and that's what I was basing my feelings on is whether or not the public was going to be able to come forward with undisputable evidence that what you say the board can do, that you can't do. So, I would really like to get this, and I'm sure that you do too, I'm sure the public wants you to do this, is get this behind you, and move forward, and do your jobs. But these folks, you've heard them all, on both sides. No matter what we do, you're going to have residents that are not going to be happy with us one way or the other, and that seems to go with this job up here, okay, is that we always have half the audience that wants us to do one thing and half the audience that wants us to do the other. I have to drive the same roads, but I don't have any jurisdiction about going over and getting them repaired. I am very, very fortunate to live on Limestone. Limestone is probably the best road in TRE, and it just didn't get affected by the storm. By the way, I didn't live there prior to the storm. I moved off of one of the worst roads in TRE, and that was Sandstone. So anyways, I will listen to my other Commissioners, but I'm prepared to offer a motion, if my other Commissioners don't have any...

Chairman Rice speaks:

Commissioner Tarkanian. I didn't turn you off.

Laughter was heard.

Chairman Rice speaks:

I know how.

Commissioner Tarkanian speaks:

So, what we've seen today has been good arguments on both sides, and when you have passionate issues, and hard issues, you're going to get good arguments on both sides, and I think both are right. But I'm going to say a few things that I think that are uncontroverted, and I hope that most of you agree with. First and foremost, a county taking over a GID should be the last resort. Second of all, the GID has not in the past serviced its district the way it should; it has let the roads completely fall apart. And then, there's been some testimony about the flooding and also the water cost. So, it hasn't done so in the past; we know that. We also know that the tax revenue in this area is one of the lowest, if not the lowest in the county, which makes it harder for the GID, so we understand. Those four issues, everybody, I think, should agree with. The next issue is something maybe some of us on the Board don't quite agree with, but I really think it's something that's necessary. This district needs money, it needs to repair its roads, and it could get 75

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

percent of that money from FEMA if it has the money to do the initial construction. I think the County has to do what it can legally to help get money for this GID to get the federal funds. If the County allows the GID to fail in this regard, it's losing out on three fourths of all that money that FEMA would provide. Now, we've had some testimony going back and forth, what actually is legal, what's not legal. I believe the American Rescue funds were not legal, if I remember correctly, they were going back and forth, but there were other avenues that we can do, and I've discussed some of these with the County Manager. But we should do whatever we can to help get the federal funds for this district; it'd be a shame if we don't. We, as a Board, had authorized \$1.2 million to help renovate Kahle Road up in Lake Tahoe, because of damages it was going to do to the lake. And if we were going to be able to help that GID, we certainly should help this GID get the federal funds it needs to do the road. I think there's been some great suggestions by the public speakers today, and I would encourage not only the GID board to listen to them, but if the County can help in any regards, I think we should. We're a partnership with these GIDs. I understand we don't get the tax revenues for some of these issues, but we should help where we can. If we have engineers that can go out there, and help give them advice on how they can spend their money to improve the flooding and the water issues, I think we should. So, I think, again, the County should work together on that. That being said, I'm going to make one thing that I think is essential for me to vote to let the GID remain, and that is the GID has talked about having their ducks in order, they have all these goals they want to accomplish, and how they want the district to move forward, but we need to see some set guidelines and timelines. There should be three-month intervals where the GID board can report back, whether it's to us in writing or to us in an open meeting, of what goals have been set, what have been accomplished, why haven't they been accomplished, and what goals are going to be set for the next timeline? I think that's very important. We just can't say, hey, we're going to trust the GID to move forward and allow all these wonderful people that are facing the hardships you've talked about today to continue to suffer if nothing gets done.

Chairman Rice speaks:

Thank you. Commissioner Nowosad.

Commissioner Nowosad speaks:

Yes. I think that Commissioner Tarkanian has been looking at my notes, so I support what he says.

Chairman Rice speaks:

Vice Chairwoman Hales.

Vice Chairwoman Hales speaks:

I was having some thoughts along those lines as well, but I wanted to ask our legal counsel, if we take no action now, or we take action, to adopt a resolution that says we'll take no action, do we have any authority to have the GID report to us? Do we have any authority to go back and say, okay, we didn't take action then, but things mean we want to take action now? Do we need another petition if we were to take action? If you could just give some guidance along those lines.

Mr. Ritchie speaks:

Chairman, if I may? Under 318.515, as the County Manager indicated, there's several options available to the Board; one of which is to take no action pursuant to resolution. However, similar to what the County did, what the Board of County Commissioners did with Terri Willoughby's examination, you could either continue this hearing for a time certain to get the information or you could, in the resolution itself, impose a condition that the GID needs to report back within a certain period of time. I think once the Board has issued a resolution formally stating they're not going to take any action your jurisdiction ends at that point. However, if you condition the resolution saying you've said, meaning the Board of Trustees, there are things that are happening that will make this not necessary, you could condition that, or basically continue the hearing, or condition the resolution to whatever report back the Board feels is appropriate.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Vice Chairwoman Hales speaks:
And what kind of timeline?

Mr. Ritchie speaks:

I just looked at the statute, there is no timeline on it. The hearings at a place, date, and hour specifying the hearing, but you could continue that hearing, or I think, again, consistent with that condition, the resolution on some further action.

Chairwoman Hales speaks:

Thank you. I'd also like to ask County Manager Jenifer Davidson if she wants to weigh in on this thought of perhaps continuing the hearing with the idea that we would get more reports later and be able to see three months from now, six months from now, something like that, how things are going?

Ms. Davidson speaks:

Thank you, Mr. Chairman, Members of the Commission. Vice Chairwoman Hales, thank you for your question. I would recommend that if we did invite the district to report back to us that the time period we select would be no more frequent than quarterly reporting, and it just so happens that we're wrapping up the quarter in March now. So, I'd recommend, it conveniently aligns with the quarters in the fiscal year, so if this Board wanted to look at data-based decision making, it would make sense to receive financial reporting at that interval. I'm not sure, outside of that, what other timelines. I'm not necessarily saying that quarterly is the most beneficial for this Commission, that's up to you as a matter of policy, I'm just saying no more frequent than quarterly and timing it with the quarter marks of the fiscal year.

Chairman Rice speaks:

Mr. Ritchie.

Mr. Ritchie speaks:

Thank you. Just to be clear, the resolution, whatever the Board decides to do, there needs to be a finite period of time; it's not like the Public Guardian where there's reports made to the Board. There would be a specific time period in which the Board of Trustees, because they are new, to come and say this is our financial state and this is our plan moving forward to address the concerns that have been heard. I do not think it would be appropriate for an ongoing reporting structure. That's one of the options, ex-officio board, that's what that would do.

Commissioner Nowosad speaks:

Mr. Chairman?

Chairman Rice speaks:

Commissioner Nowosad.

Commissioner Nowosad speaks:

I think it's readily apparent that this is not something that's very casual, and we're going to take our time in getting things done. I think we should put a requirement on the trustees to come up with a timeline, as somebody suggested earlier, and give us projected dates of when these things will be done. Let's get into a project management phase of this. And I would require that you would report to us at monthly meetings, one of our monthly meetings, and then we'll go from there, and see if we like what we see. And by the way, I also want to reiterate that the Board of Trustees have gone through a lot of turmoil, and replacement, and quitting, and so on, but apparently, there is some progress being made in the appropriate direction by those who are on the board now, and I would support that, make sure that that continues. So, that's an atta boy or atta girl, whichever you prefer.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Chairman Rice speaks:
Commissioner Gardner.

Commissioner Gardner speaks:

Thank you, Mr. Chair. Two things; first of all, I am not in favor of necessarily having a time limit. I believe these residents are going to force a time limit on their board. And if the residents, myself included, because I can get my front end aligned on a daily basis based on the potholes that are existing in TRE right now, but I believe the residents are going to place pressure on the board that is going to be sufficient for them to get things done. The other thing I want to keep in focus here is that I believe FEMA has set a timeline of October of this year to at least have begun work, if not complete work. Although, I believe that they have the ability to ask for extensions from FEMA to do that. So, I think there's a couple of things that are in place that will affect that process. So, I'm not necessarily in favor of that process. I think these residents need to start making sure that they attend those meetings. What is it, 6:00 PM, 6:30 PM, on the second Wednesday of every month? So, I would suggest that you fill every seat that's available at the TRE Community Center to put their feet to the fire. That's your Elected Officials down there, and my inclination is to keep those people in place. But you need to keep putting the pressure on them. I want to correct, for the record, I think it's extremely important that we correct some misperceptions. Commissioner Tarkanian has indicated that we dedicated \$1.4 million of funds for the repair and maintenance of Kahle Drive in the Tahoe Township, and that is not necessarily true. Okay. I think it's important for the residents in TRE and other GIDs to understand that. So, I'm going to start this off, annually, or I should say on a daily basis, we charge Transient Occupancy Tax on all rooms that are rented in the Tahoe Township on a daily basis. If you rent a room you pay 14 percent TOT tax. Of that 14 percent, and I know I'm getting technical here, 14 percent, of that 14 percent, one percent is set aside for road maintenance in the Tahoe Township. That is currently accumulating around \$3 million a year. Okay. TOT is raising, the one percent that goes to roads is raising approximately \$3 million a year. That money must be spent in the Tahoe Township. We cannot transfer those funds to any other location in the county. So, we can't transfer it to TRE. We can't transfer it to any of the GIDs. Okay. \$3 million a year. What we did was, because Kahle needed to be repaired, we went to Congressman Amodei and asked him to put it in the federal budget, and he agreed to do so. So, he got an allocation out of the United States Congress for \$1.4 million, and all we did, as a Board of Commissioners, is should that have not occurred, and the US Congress had not approved that \$1.4 million, we took money out of the road fund of Lake Tahoe and dedicated that \$1.4 million to repair Kahle. That was not necessary. We didn't take those funds out because we did get those federal funds dedicated. Okay. So, we don't have the ability to shift that money anywhere else in the county, it has to stay there. Those are where our hands are tied. If I've misstated that, our County Manager, please correct me.

Commissioner Tarkanian speaks:
I'll correct you.

Commissioner Gardner speaks:

Oh, you're going to correct me. Okay. We did not dedicate ARPA funds at all on that. That was federal money or it was road tax money raised in the Tahoe Township. Thank you.

Commissioner Tarkanian speaks:

I'm trying so hard not to get into arguments with people. I keep trying to get better and be more professional, but if Commissioner Gardner would have just stated certain facts that are somewhat true and didn't say that I was misstating the facts, then I wouldn't have an issue with it, but he's completely wrong. We took a vote with this Board, and we voted to allocate \$1.4 million for Kahle Road if federal funds, which at that time was skeptical, was going to be able to fund that road, and if it didn't, we were going to allocate \$1.4 million. Yes, it came out of the TOT taxes in Lake Tahoe, which has to be spent there. But we have road funds here. We have TOT tax here in the Valley. I mean, it's just, you're

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

nitpicking. The point I'm saying is this Board had a long discussion about how bad that road was at Kahle Road, it was horrible. It's a lot like your roads in TRE. It was causing problems in the lake with the sediment that was flowing in there. Something needed to be done. I was all in favor of allocating money to help resolve that district, because like that GID, that district has very little money. It's a very poor district and it couldn't pay for it; just like your guys' district are. A lot of what Commissioner Gardner is saying is true, but we still voted as a Board to do so, and we did so for the reasons that I stated, and it's the same reasons you guys have in TRE.

Chairman Rice speaks:

It sounds like the campaign for the next election is underway.

Commissioner Tarkanian speaks:

I'm not running against Commissioner Gardner. Okay.

Laughter was heard.

Commissioner Tarkanian speaks:

Instead of worrying about a campaign, we should talk about worrying about the people that are getting hurt here and that's where all my discussions been.

Chairman Rice speaks:

Thank you, Commissioner. Vice Chairwoman Hales.

Vice Chairwoman Hales speaks:

We did not pay for Kahle Drive out of the General Fund. So...

Commissioner Tarkanian speaks:

Nor did I say that.

Vice Chairwoman Hales speaks:

No, I know. But that's...

Commissioner Tarkanian speaks:

We paid for it out of the Douglas County tax money. I mean, again, you guys want to word it...

Vice Chairwoman Hales speaks:

Wait, wait, wait, I'm not... right, we did not pay for Kahle out of the General Fund. And it appears to me that if we were to, well, let me just be more concise. I'm not in favor of taking money from the General Fund, or really any fund, to subsidize Topaz. I am in favor of supporting, collaborating, helping where we can. I am in favor of that. I understand from our Deputy District Attorney, Doug Ritchie, that we cannot ask for monthly reporting. We need to ask for a, if we are going to do such a thing, which I appreciate Commissioner Gardner, you're not in favor of, it makes some sense to me, though, particularly because there's a timeline for the FEMA process, and to support that, and with that in mind, I would be in favor of continuing this hearing for three months and getting a look at that point in time and providing an opportunity for the district to report back and give us another glance at how things are progressing. I don't want to waste a bunch of time having a report that does no good. On the other hand, I do feel there are compelling arguments about the need. And when I look at what's been done in the past three months to make progress on the financial health there, I think to add another three months to that and expect continued progress might be productive and might help find a balance between those residents who are very concerned and those residents who think things are just fine and we need to stay out of your business. I mean, this might be a moderate step that would sort of find middle ground. And so, I personally would

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

be in favor of another look in three months, another report to see how things are going and to just push this out for that amount of time.

Chairman Rice speaks:

Thank you. Commissioner Nowosad.

Commissioner Nowosad speaks:

All right. With respect to reporting, I would suggest that the board of TRE needs to be monitored. It's like putting the spur into the flank of a horse. We want you to get moving, and we want to hear about some rapid ideas of what you're getting to. If we're going to wait three months, the wheels of government turn very, very slowly. And if you get back into that mode, we're right back where we started from.

Chairman Rice speaks:

And Commissioner Tarkanian.

Commissioner Tarkanian speaks:

Look, I'm not going to beat a dead horse any more than this, and I'm just going to say it one last time; I think the County should help TRE get the FEMA funds under any legal circumstances, okay. Any legal circumstances. It would be horrible to lose that federal funding for a district that needs it as badly as this, if we had the legal grounds to do so. That being said, now there seems to be two different approaches we can go here, and I'm going to give you my approach. I'll probably vote for either one of the two approaches. Vice Chairwoman Hales would prefer to have this pushed back, I think she said three months and then have reports. I like what the Assistant District Attorney had said that we would vote to take no action under the condition that the GID board comes back to us on a certain basis, whether it's one month, three months or six months. Give us a report and show us that they're making the progress that's needed to be made. Therefore, we don't have to push it down the road. But if the majority of the Board wants that, I'll go with that too.

Chairman Rice speaks:

And Commissioner Gardner.

Commissioner Gardner speaks:

Thank you, Mr. Chair. I would suggest that the TRE GID is a separate political entity and does not report to us and has no responsibilities to report to us. We can't compel them to do anything. They are an independent, duly elected Board of Trustees by their residents and do not answer to us.

Commissioner Tarkanian speaks:

The Assistant District Attorney just said that they could.

Commissioner Gardner speaks:

Now, we could ask them to come back to us in a friendly manner, I believe, but I think to impose an artificial deadline of three months is concerning. You know, there's a lot that they have to be doing, and we have to be doing in the next three months. We're entering into our budget discussions. They're entering into theirs. There's just a lot of things going on. If we could suggest that they come back to us, perhaps, the first quarter of Fiscal Year 24-25, I don't know that we have the... Do we, Mr. Ritchie? I mean, can we impose such a thing or can... I don't know.

Chairman Rice speaks:

Mr. Ritchie.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Mr. Ritchie speaks:

Thank you. To be clear, the GID is a separate political subdivision of the State, just like the County. However, the issue before the Board is whether you feel it's appropriate to act on the petition that's been submitted to this Board. So, if you need additional time or if you feel you're not certain if this new board can act in the best interests of the residents of the GID, then you can basically continue the matter to get additional information. But I agree, this Board cannot have these continuing reports as if they're somehow reporting to this Board. That's one of the options if you become the ex-officio board. If you want that kind of oversight reporting, you become the ex-officio board.

Commissioner Tarkanian speaks:

I got a clarification. You say continuing reports like they're indefinite. But if we had set them for a certain time period, which is what I thought your statement was originally, we're not an ex-officio board. And I thought what you stated originally was that you could deny the motion to take over the GID on the condition that they report back. Now you're saying we have to leave it open and kick the can down the road? As I mentioned, if we do that, that's fine. I just hate to keep kicking cans down the road. It'd be nice to get some kind of decision made.

Mr. Ritchie speaks:

If I may, Chairman?

Chairman Rice speaks:

I believe the County Manager would like to weigh in.

Mr. Ritchie speaks:

Can I clarify something?

Chairman Rice speaks:

Yeah.

Mr. Ritchie speaks:

It's not ongoing reporting. It's whatever information you feel is necessary in order to say, Board of Trustees, you can continue to operate. I'd also like to clarify something. This agenda item in the NRS provision deals with the governance and administration of the GID. It's not about financial. It's not about the County bailing out or taking over in the sense of taking over the debts of the GID. Now, it's true, depending on how you vote today, there may be future financial decisions that will have to be made that will have a financial impact. But today's item is about governance and administration. So again, if it helps this Board, because again, there's new members of the Board of Trustees, there's new administrative staff, if you feel that it's helpful to wait and get a report to see how things are going, that's appropriate. But again, an ongoing reporting cycle would be inappropriate because they are a separate political subdivision of the State. I hope that clarified.

Chairman Rice speaks:

Our County Manager and then Commissioner Nowosad.

Ms. Davidson speaks:

Thank you, Mr. Chairman, Members of the Commission. I hope the comments that I'm offering now will help un-muddy the water a little bit. Option four requires additional action on your part beyond this meeting. I would have to bring back at your direction a resolution for adoption. There is not a resolution in the packet today. So, what I would propose as one potential option for the Commission is that you set a date certain. I'm going to throw a date out there of three months from now, June 20th, we ask the district to return with a progress report, and you direct me to bring back a resolution for potential adoption for

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

option four at that meeting. Your leverage to ask them to come back is potential adoption of the resolution at that meeting on approximately June 20th. I would please respectfully ask so that I do not have to send ten more notices to every house in the district that we pick a date certain. If it's not June 20th, please specify in the motion a date. I'm happy to throw additional dates out for your consideration. Thank you.

Commissioner Nowosad speaks:

I find it interesting that the GID is independent and yet comes to us for help. So, if that is what's going on, the contract that we may enter into would be that of you guys are doing pretty good right now. We're going to put the spur into the flank and let's see how well you are moving ahead. And I suggest that three months down the line is not enough. I would like to see some very positive action within the first month.

Chairman Rice speaks:

Vice Chairwoman Hales.

Vice Chairwoman Hales speaks:

Because of the FEMA thing, if the FEMA thing weren't involved, I would feel a little bit differently. But because of the FEMA thing, I would support the three month. I think the three month is good because it still would allow for getting the FEMA application process handled. And so, I would support that. To me, that's not asking for reporting or being an oversight. That's not the notion here. The notion is we have an obligation under this statute to figure out, based on the petition to us, what we should do under our own authority, this is not exercising oversight. So, for that reason, I would like to have three months more information before we take a final action on this so I'm prepared to support a motion or make a motion that...

Commissioner Gardner speaks:

Could I ask a question...

Commissioner Nowosad speaks:

Not (*inaudible comment*).

Vice Chairwoman Hales speaks:

...in that regard.

Commissioner Gardner speaks:

...before we do that? We have, once again, I believe, four members of their board here today and I would ask their Chair, you've been listening to all this conversation, does the June 20th timeline seem feasible to you or do you feel like that's aggressive? Too aggressive?

Ms. Becker speaks:

In conference with a couple of other board members and given the strict, the FEMA guidelines, and we deal with the weather, so you're still going to hear from the audience that the roads are not fixed, they're not up to par. We can't make this happen. All I can do, and I'm more than willing to work with the board just as Commissioner Gardner and I have talked, I am working on getting a newsletter out to the residents every 90 days, 90 to 120 days, depending on what is going on, so they're aware of how our money is being spent, even those who do not show up at our meeting, what is being done, what the timeline is. I have no problem collaborating with this Commission and keeping you guys up to date. I don't care if it's for the next five years. I will send you our newsletter and our finances if that's what you're requiring. But hanging us out for three more months with kind of this, well, we want you to report to us, over our head, this has been exhausting for our board. I mean, exhausting trying to come up with all the numbers and the figures. We're a very small, small board. We have five members. We now have a Business Manager. We just got our staff in our office fully going up. We've got our crew staff now working on getting back.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Three months is not going to get you a lot of information. And to hang us out there telling us, well, we want you, we're not going to take any action, but we want you to report back to us in three months, you're not going to see a lot of movement. You won't see a lot of movement for six months. You probably won't see the majority of the movement for nine. So, I'm thinking, you guys are, we're going to be in this limbo, which makes it hard for us to function as a board.

Vice Chairwoman Hales speaks:
What about the FEMA application and process?

Ms. Becker speaks:
Right now, we do have bids going out. You will see them in the paper for, I believe, it's the culverts and drainage per...

Interruption from the audience heard.

Ms. Becker speaks:
So, we're progressing forward. We have that going out. That was approved last Wednesday to get that going forward and that is being done as we speak, if I'm not mistaken. So, you'll see that in the newspaper. You'll see the bid process.

Commissioner Gardner speaks:
I need to ask another question. In regards to the FEMA, as I understand it...

Commissioner Nowosad speaks:
Were you recognized by the Chair? Mr. Chairman?

Chairman Rice speaks:
Commissioner Nowosad.

Commissioner Nowosad speaks:
One of the speakers early on here said that we could use, or correction, you could use the money that's in the water, use that as collateral. But I kind of wonder, I saw a head shaking yes when that was mentioned; is that correct?

Mr. Becker speaks:
There is some discussion going on right now as to whether or not we can. I believe it's called an inner fund loan from one business to another, short term if necessary. But the roads, there was a question posed to me by Ms. Davison about the cash investments and the operating cash. Approximately \$600,000 of that is roads alone, just to clarify that. And I talked to our Business Manager about five minutes ago to make sure I was stating that correctly.

Commissioner Nowosad speaks:
Thank you.

Ms. Becker speaks:
You're welcome.

Commissioner Gardner speaks:
Mr. Chair?

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Chairman Rice speaks:

Commissioner Gardner, and I will say that since this is your district, I'm going to allow you to make whatever motion we do, and then we will vote on it. So, Commissioner, it's your microphone.

Commissioner Gardner speaks:

In conversations with the trustees down there, especially the ones, Mr. Tanner, who's been more involved with the FEMA process than in any other trustee, it's my understanding that FEMA piecemeals this thing out. They don't make one big, it's not considered one big chunk of money or one big chunk of repairs. The process, as I understand it is, they identify a section that needs to be repaired, and FEMA agrees to that through the process. They repair it with the funds that they have available, and then FEMA will eventually reimburse them the \$0.75 on the dollar. Good return on investment. So, that's my concern, is that even though they may be able to get one section done, it's not going to have all of the section done, and they're not going to be able to get, as they go along, they're not going to have, that outlay is not going to occur all at once. So, as I understand it, you have funds, you'll repair some, you'll get some repairs done, and you'll get some reimbursement, and you'll go on to the next project. I don't know how many projects are identified, but that's the way I believe FEMA works. It's not if you have \$4 million. I don't know that they have approved \$4 million worth of damage, \$2 million worth of damage, or even \$1 million worth of damage. But I believe that's the process that works. I agree with Ms. Becker is that I think their board needs some assurances that they can move forward and do so in a definitive manner. So, I'm inclined to...

Commissioner Tarkanian speaks:

I've got to, in a moment ask a question, make a statement to her before you make a motion.

Commissioner Gardner speaks:

Yeah.

Commissioner Tarkanian speaks:

Ms. Becker, I think you misunderstood the point I was trying to make. I certainly, and I don't think anybody here in the audience was expecting the roads to be fixed in three months, or maybe even be started in three months. That wasn't the purpose of what we were asking. And I didn't use a three-month period, it could be if you need six months or something, I don't know what it is. The concern that I think a lot of people have is that you guys have a really good presentation. It seems like you're really on the ball. And everybody that I've talked with has been impressed with what's going on right now with the board, but there's been a long time period before things have been repaired and they want to see some type of an action. So, my whole purpose was just give us an update of what you're doing and what you're planning to do, okay, for the first three months, we've identified these are the roads that need to be done and we hope to hire a contractor to go out and do within the next three months. And the next three months you say that part is done and so forth. That was the purpose of it. I certainly do not want to have hanging over your head the ability to come back and say, we're going to take you over on the whim. That's why I made the motion that we would not take over, that's why I wanted to make the motion that we would not take over the board on the condition that you just give us these reports. So anyways, just wanted to clarify that for you.

Ms. Becker speaks:

And that's why I'm up here speaking because it seems like the Board, the Commissioners are vitally interested that we're moving forward and progressing in a positive, most efficient pattern that we can. I have no problem communicating with this Board every 90 days if you would like to see that. I just don't want the question left open as to whether or not action is going to be taken. So, either ex-officio so that you get reports from us every night. It won't be from this board, obviously, because you guys will be the board, so it will be from our DOM, our Business Manager and other people. Or that you take no action at

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

all with this motion and that you trust that this board who has been working entirely very hard for their huge monthly stipend to continue to, as you all know what it is, those who have served. I have worked a lot of hours to get this to where it is right now, to make it transparent, to make people, to allow people to have their say, to get things going forward so that it isn't like the past boards. It isn't like the last, I don't know when GIDs. We're functioning. That nothing was done, the money was being taken in and they were just sitting on it. That is not the idea of the GID. You are here, as Ms. Davidson pointed out in the beginning slides, to improve your district with the funds that you get. And that is what this board is about.

Chairman Rice speaks:
Commissioner Nowosad and then...

Commissioner Nowosad speaks:
After further consideration, remove the spur from the flank of the horse and not drop the required reports.

Commissioner Gardner speaks:
Okay. May I make a motion now? Are you ready?

Vice Chairwoman Hales speaks:
I just want to say one thing, okay? I don't want to do anything that implies we're an oversight committee.

Commissioner Gardner speaks:
Okay, Mr. Chair, I'm interested in making a motion.

Chairman Rice speaks:
Please do, sir.

Commissioner Gardner speaks:
Okay. Very good. At this time, I move that the County adopt a resolution confirming the Board will take no action, will not take any action and the district's management and organization will remain unchanged, to be brought back to us at the most timely opportunity without any other time requirements.

Vice Chairwoman Hales speaks:
Second.

Chairman Rice speaks:
It's been moved and seconded. I'm going to assume that there's further comment on the motion.

Mr. Ritchie speaks:
Chairman, thank you. April 4th, I think, is the most expedited meeting. And we do need, we would request, respectfully, that you put that in the motion. It's a date specific.

Commissioner Gardner speaks:
Okay. I wasn't sure whether it could be brought back to us by that date or whether it would take the 18th. But if that's the case, if it can be brought back to us by April 4th, then I'll make that part of the motion and ask for the seconder to concur.

Vice Chairwoman Hales speaks:
Yes.

Commissioner Gardner speaks:
Okay.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Chairman Rice speaks:

It's been a long time since I was a traffic cop. Wow. Alright, any further comment from the Board, or do we have a motion and a second, so we move on to a vote?

Vice Chairwoman Hales speaks:

I have one comment. I just want to commend you, Chairwoman, for your excellent leadership. It's visible.

Commissioner Gardner speaks:

Yeah.

Chairman Rice speaks:

Alright, we have a motion on the floor. All those in favor of the motion say aye. Any opposed?

Commissioner Tarkanian speaks:

No, I already said aye.

Chairman Rice speaks:

Wow.

Commissioner Tarkanian speaks:

I just want to make a statement that my aye is done because it's better than nothing. I still think that we should have some kind of reports, but I'm not going to vote to take over or to become ex-officio.

Commissioner Gardner speaks:

And I was going to make a comment also to that effect. I appreciate...

Commissioner Tarkanian speaks:

You made the motion.

Commissioner Gardner speaks:

No, the motion is done. The motion is done. You made a comment after the motion and I want to follow up on that, okay? I want to piggy back on what you said if you don't mind. I appreciate the Chairman offering to bring us timely reports and that would be good. But the most timely report is going to be done to these folks in this audience as you know, okay? Because I know that a lot of people want you folks to do it and there's a lot of folks in the TRE community that also want us to do it. So, we have to recognize that. And so, there you go. Once again, I hope you've been taking notes and taking names and identifying what you need to do. Thank you so much.

MOTION TO: Direct staff to bring a resolution forward to the Board of County Commissioners for potential adoption at the April 4, 2024 regular meeting confirming the Board of County Commissioners will not take any action and the Topaz Ranch Estates district's management and organization will remain unchanged; carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Gardner, Commissioner
SECONDER:	Sharla Hales, Vice Chair
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

Chairman Rice speaks:

Alright this Board will stand in recess until 1:30 PM, when we will take up Item 2.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

A lunch break was held.

Chairman Rice speaks:

Good afternoon. The computer says that it's 1:30 PM, so we will get this started.

2. This agenda item will not be heard before 1:30 p.m.

For possible action. Discussion on the draft Strategic Plan for Douglas County. Discussion may include a review of the Board of County Commissioners Strategic Objectives and action to provide direction to staff regarding possible revisions to the draft plan. (Jenifer Davidson)

Chairman Rice read the agenda item into the record.

Jenifer Davidson, County Manager, speaks:

Here we go. Alright, thank you, Mr. Chairman, Members of the Commission. I cannot tell you how excited I am to be talking about the Strategic Plan again, and I mean that with all sincerity. I hope my energy that I bring to this afternoon's conversation is contagious, and I look forward to having these important conversations with the Commission and the members of the public who are choosing to engage with us this afternoon. So, thank you to everyone who is paying attention to this important matter for Douglas County. For those who are following along at home or in the audience, the draft Strategic Plan can be found on packet page 216, and for those members of the public who wish to find it, it is posted on our website. There is a direct link to the Strategic Plan on that first page of our website.

Ms. Davidson began the presentation and covered the following topics:

- DOUGLAS COUNTY STRATEGIC PLAN
 - What is the Strategic Plan?
 - The strategic plan creates a shared vision between the residents of Douglas County and their elected officials. This five-year document will serve as an operational roadmap for the future. It is designed to evolve over time in response to the changing needs of the organization and the community.
- Strategic Plan Timeline
 - Aug- Oct '23
 - The County launched a robust public-outreach campaign to garner public input.
 - Nov '23
 - Internal stakeholders met to review feedback from the insights report and draft the plan.

Ms. Davidson speaks:

For those are curious where you can find the insights report, it is on packet page 247.

Ms. Davidson continued the presentation and covered the following topics:

- Jan '24
 - A draft plan is presented to the BOCC and the public is given a month to review and give additional feedback.
- March '24
 - The County incorporates public input and presents a final draft of strategic objectives.
- Public Outreach 2023
 - IN-PERSON EVENTS
 - We hosted and attended many events during the course of the strategic planning process, interacting with hundreds of residents in the process.
 - Douglas County Events

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

- Kick-Off Event at the CVIC Hall on August 24
- First public workshop at the Community Center on September 19
- Second public workshop at the TRPA office on October 9
- Other Public Events
 - Concert in the Park in Minden on August 25
 - Concert on the Green in Genoa on September 10
 - Minden Farmer’s Market on September 12
 - Gardnerville Wine Walk on September 21
- Public Outreach 2023 Continued
 - WEBSITE
 - We developed a webpage specific to the strategic plan at douglascountynv.gov/strategicplan.
 - NEWS MEDIA
 - News was circulated both in print and digital by media outlets including the Record Courier, Channel 2 KTVN, Carson Now, Tahoe Daily Tribune, and more.
 - SOCIAL MEDIA
 - We promoted organic posts and encouraged strategic plan feedback on various social media outlets, with nearly 75 different posts and stories, obtaining more than 70,000 views.
- Community Survey
 - Douglas County residents were asked to complete an electronic survey, active from September 4 to October 4, 2023, with a total of 1,109 residents participating.
 - 16 percent of respondents indicated they are business owners in Douglas County.

Ms. Davidson speaks:

I found that to be a particularly compelling statistic. And so we had a good cross representation from across the County, we targeted specific areas where we saw some low engagement. So if we weren't seeing individuals engaging proportionally in Gardnerville Ranchos community, we made sure to push social media notices that direction so we could get more people and more input from those pockets all over the community. We were also monitoring the demographics of the individuals participating, so we were trying to target particular age groups to ensure that we were getting feedback across a full spectrum of Douglas County residents.

Ms. Davidson continued the presentation and covered the following topics:

- More Input
 - STAKEHOLDER FOCUS GROUPS
 - To gain a deep understanding of Douglas County’s strategic issues to be addressed and opportunities to be considered during the strategic planning process, OnStrategy coordinated five focus groups. The focus groups consisted of representative from economic vitality, public health, public safety, major employers and landowners.
 - LEADERSHIP & BOARD INTERVIEWS
 - Interviews were conducted one-on-one, via Zoom, with all County Commissioners and select Douglas County leadership staff.
- Data Driven Decisions
 - Data from these efforts was compiled by OnStrategy into a 62 page insights report that was used to write the strategic objectives and goals contained in the draft Strategic Plan.
- Top Areas of Concern (pgs.18-19)

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Ms. Davidson speaks:

If you're looking at it from the packet, you're going to go to packet page 264 to find top areas of concern or what were identified as public priorities.

Ms. Davidson continued the presentation and covered the following topic:

- Affordable Housing & Development- Concerns expressed about development and the high cost of housing.

Ms. Davidson speaks:

This appeared as a recurring theme throughout the survey. In the feedback that we got, there's this tension between this need for affordable housing, workforce housing, whatever you want to call it in the community, versus this concern that we are not managing the impact from development. And so, there's a desire by our community to see us balance those two very important priorities.

Ms. Davidson continued the presentation and covered the following topics:

- Economic Development- Desire to balance development with a strong economy.
- Preserving Natural Beauty & Rural Character- Strong preference for preserving natural beauty and rural character including scenic vistas & ag land with the use of conservation easements and TDRs. Also expressed support for outdoor recreation and enhancements to hiking and biking trails.
- Public Safety-Concerns about crime rates, fire safety, disaster preparedness, safe roads and traffic control.
- County Government & Finances- Desire for fiscal responsibility, transparent budgeting, and wise spending. Emphasized need to invest in county infrastructure especially road maintenance and upgrades. Need to balance development with revenue needed to achieve county priorities.
- Education & Youth Development- Concerns expressed about availability of educational facilities and resources.

Ms. Davidson speaks:

While many matters related to education are not within the purview or authority of this Board, there may be opportunities for us to look for engaging with the school district on partnerships and perhaps injecting into some of our community services opportunities for youth and families.

Ms. Davidson continued the presentation and covered the following topic:

- Summary Themes (pgs. 19-20):

Ms. Davidson speaks:

For those following along in the packet, this would be packet page 265.

Ms. Davidson continued the presentation and covered the following topics:

- Managing Growth and Infrastructure
- Preserving Natural Beauty and Rural Character
- Summary Themes (pgs. 19-20):
 - Public Safety and Services
 - Community Engagement and Quality of Life

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

- Summary Themes (pgs. 19-20)
 - County Government and Finance
 - Education and Youth Development
- Summary Themes (pgs. 19-20):
 - Transportation and Traffic Management
 - Business and Economic Development
- Summary Themes (pgs. 19-20):
 - Housing and Development
- Success in 2030 Looks Like (pgs. 21-23):

Ms. Davidson speaks:

For those following along in the packet, that would be packet page 267.

Ms. Davidson continued the presentation and covered the following topics:

- Douglas County is...
 - Managing growth and infrastructure
 - Preserving natural beauty and rural character
 - Enhancing public safety and related services
 - Prioritizing community engagement
 - Enhancing quality of life for residents
 - Ensuring responsible, transparent use of tax dollars
 - Supporting youth and young families
 - Addressing transportation infrastructure needs and issues with traffic
 - Supporting local businesses and focusing on long-term economic sustainability
 - Balancing affordable housing needs with overdevelopment
- Strategic Objectives & Goals
 - Balanced Growth & Infrastructure page 13
 - Preserving Douglas County's Natural Beauty & Rural Character page 18
 - Serving our Community page 22
 - Enhancing Residents' Quality of Life page 27

Ms. Davidson speaks:

And if we did our job correctly, we should have reflected on the feedback from the public in the objectives and the goals that were written in the draft Strategic Plan. That is the purpose and intent of today and the intent of our conversation. With that in mind, I turn it back to the Commission. I am prepared sir, to answer any questions the Board may have. I'm also prepared to bring up the draft Strategic Plan and to work through any wordsmithing or desires of the Commission at your direction. So with that sir, I turn it back over to you.

To review Ms. Davidson's full presentation please see the Supplemental Meeting Materials.

Chairman Rice speaks:

Thank you for that presentation, it was very comprehensive and I'm glad you did not read every bullet point. Alright, so we'll bring it back to the Board, any comments from the Board? Any changes you'd like to see, any emphasis that you would like to see? Commissioner Tarkanian.

Commissioner Tarkanian speaks:

Ms. Davidson, we got a lot of really great goals and what we're trying to achieve. What I don't see in here, and maybe this isn't what's supposed to be part of the Strategic Plan, but is, how do we pay for

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

some of these things? Most importantly to me, is the roads and the maintenance of the roads, both additional roads that are necessary. Well, like the one we just discussed in the last meeting and the maintenance of other roads, we've discussed before privately the cost of that and how that's the biggest obstacle. Are we going to discuss about how we're going to come up, or how to adjust our budgets to come up with some kind of solutions for this? Or is that for another meeting?

Ms. Davidson speaks:

So the intent of the Strategic Plan is to create that roadmap for our future, as I mentioned earlier on in the presentation. Each year, as part of the budget planning process, we should bring the Strategic Plan forward with us to inform our budget planning conversation. And we are going to be kicking off the budget planning in the next couple of weeks. And so, what's really important is to set the priorities and the vision for the Board first, and then to talk about resource allocation as part of the budget planning process every fiscal year. Additionally, as throughout the year as we're taking things off of our list, what I would like to see happen is, each agenda item that's brought before the Commission should include in it, in addition to the financial impact, an impact or some sort of statement referencing back to the Strategic Plan. How is the action being brought before the Commission at any given time related to the Strategic Plan? Is it related? And if not, why aren't we spending our time trying to accomplish the Strategic Plan and allocating our resources accordingly? I gave you a roundabout answer. Basically, we need to talk financing of our priorities as part of our budget process, which will be kicking off here soon.

Chairman Rice speaks:

Vice Chairwoman Hales.

Vice Chairwoman Hales speaks:

Well, I have been through this with a pretty fine-tooth comb, and I've also read through all of the substantial Public Comments we received. And I have a question, I have a few overarching comments, and then I have many, many small points and one big point. And so, my vision is we'd pretty much go through this page by page and look at fine tuning, so that's what I was thinking. My one question is, how would the Strategic Plan mesh with the community plans? And maybe just, what are community plans and where do they fit in?

Ms. Davidson speaks:

So, community plans are contained within the Douglas County Master Plan and they speak to the Board's vision specific to land use and zoning matters related to those individual areas. For example, there's a Johnson Lane Area Plan; I happened to have read it very recently because I was writing a Painted Rock Mine agenda item. And I only bring that up because it mentions within that area plan that that is a rural neighborhood by design with single family uses. So, land use, land matters, area plans are part of the Master Plan. The Strategic Plan is really intended to be this overarching umbrella that should incorporate by reference and also include the major priorities from each of our subset of planning documents. We have documents related to the Valley Vision, we have documents related to Economic Vitality, we have the Douglas County Master Plan. In this Strategic Plan, it talks about a Master Plan update, it talks about TDRs, all components of the Master Plan and important priorities for our community. And so, we will get into more in depth conversations about the area plans and the objectives related to the area plans as part of the Master Plan update, if that is the desire of the Board to do that at that time. It really only makes sense to include that level of detail in a Strategic Plan if you think it's enough of a significant priority that it should be something that we're continuously working on over the next five years. And it should shape budget allocations and a lot of the work that the Commission is doing. I would think those area planning very important conversations would occur as a subset of the master planning process. Is that helpful?

Vice Chairwoman Hales speaks:

Yes.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Ms. Davidson speaks:

Okay.

Vice Chairwoman Hales speaks:

And so basically, the Strategic Plan is intended to be broader than any one community plan or area plan?

Ms. Davidson speaks:

Yes.

Vice Chairwoman Hales speaks:

Okay, thank you. Then I have three sort of overarching comments that maybe I'll make right now before we get into nuts and bolts; one is, as you noted, education is not our jurisdiction, it's not. But I had a lot of Public Comment about education, and I have to say, if there's one burning problem in our County, it's what is happening with our school district. But that's not for us to fix, that's for the voters to fix. So, I'm noting for all the people who talked to me about this and who sent me comments, this is the wrong venue for that. But I wanted to note it because it's important to a lot of people. Second, we did quite a bit of input on more specific interests, and the example I want to use is the Animal Control animals. And that is a worthy consideration, but it is quite specific. And so, it's not something that needs to be included specifically in our Strategic Plan, which is a more broad, more visionary document. And so, if you have a specific interest that doesn't get addressed in the Strategic Plan, it doesn't mean that we don't think it's a worthy cause or something we would support, it just doesn't fit really well in a Strategic Plan. And then another comment I wanted to make is, we've had some thoughtful Public Comment about open space not being used as a stormwater, automatically used as stormwater, or altered for a retention pond. And I wanted to note up front that I think that's thoughtful input. In my opinion, every time we address open space, we can specify exactly how is this going to be used and to what extent can it be altered to both be open and Stormwater Management. And so, I don't reject those considerations, but I don't adopt them wholeheartedly. I think it's a case by case, be specific on those things as we go through. And just because we don't say that no open space can be used for stormwater, doesn't mean that we think all open space should be used and manipulated for stormwater. So, I don't feel a need to dial in more specifically in the Strategic Plan what we're talking about when, because I think that can be done case by case. And those were just a few broader pieces that I wanted to mention as preface.

Chairman Rice speaks:

Thank you. And I will work from here to there, so Commissioner Nowosad, do you have any input? Commissioner Tarkanian?

Commissioner Tarkanian speaks:

I gave all mine (*inaudible comment*).

Chairman Rice speaks:

Alright. We'll move right along to the end, not that you're the tail of the caboose or anything, but yes, Commissioner...

Commissioner Gardner speaks:

I'm not the tail that wags the dog. I just had a couple of comments during the initial stages. I know that I got some Public Comment that I did want to address, and actually, the member that submitted this is here today, Hope Sullivan, previously with our Planning Department. And I thought she raised some good questions, and she indicated, and she'll probably do this later on also, the Valley event center that we refer to, she was questioning whether or not that was an equestrian center. And to my understanding that is not what was brought forward or thought about in that discussion that we had in our public forums, not an equestrian center. Although we need, in my mind, and I think it's been identified in this, that we're looking

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

at an expansion of our fairgrounds and the equestrian unit's utilization of that. But, I know that it's been brought forward by the Carson Valley Arts Council, the need for more of a performing arts center, a venue. And the thing is, is that the two facilities we have that traditionally put on performing arts performances and musical performances; CVI and Civic Hall, I don't know if you, the members of the public have witnessed this but whenever I've been to a musical event at CVIC Hall, the acoustics just aren't really good for us, and CVI, yes, they have an outdoor area. But I think this area that was referred to in this plan was specifically identified as perhaps the need for a performing arts center that would fix-seat, such as the revitalization of the Copeland building. So, I think maybe a little bit more clarification in that regard might be appropriate.

I also wanted to make an observation that affordable housing, attainable workforce housing, whatever term you want to put on it, is not a Douglas County individual issue. But it's a common theme, a universal theme that's being expressed by the 3,000 plus counties throughout the United States. And, I'm nervous about so much focus being placed on that. We have currently, 5,500 homes approximately, give or take a few, that are already on the books, zoned to be built and approved. And when I look at that component, I don't see, of the 5,500, I don't see any, what would be called attainable or workforce housing component. And I don't know that we have the ability as a County to mandate to the builders that they put an attainable workforce housing component in their projects. I guess that's something we can discuss later on, but those are already approved, and I don't know that we can go back and say, no, you have what's called an affordable or attainable workforce housing component in that. I don't know that we have the ability to control housing prices. And the house prices are only going to be escalated as we progress through the years here because the cost of building the infrastructure necessary for these projects is escalating by the day, and the ability to build those homes is escalating by the day. And we're experiencing that as we go through our focus on building a Justice Center, and our ability to build Muller, two big components that we have infrastructure wise coming forth in our County.

So, if we put so much focus on the Strategic Plan in that regard, how do we go about, and that's my concern, is when we build a Strategic Plan, we want to have goals in here. And when I looked at the Strategic Plan that's up there on the wall right now, you can pretty much go down that Strategic Plan and check off all the things that have been accomplished. They're identifiable, they're clear, and it's time to replace that document because we've accomplished so many of those things. But how do we identify how we're going to accomplish that component of this Strategic Plan? If you have a Strategic Plan, you want to have something that's identifiable and that you can put your finger on in three, or four, or five years and say yes, we accomplished that, and now it's time to rebuild that. And I don't know that we can, without government assistance, and we certainly don't have the ability to do that without diminishing the services we currently deliver to our residents through their taxes. So how do you build that component in? I want us to be very, very careful how much focus we actually put, and effort we put into that, versus goals that we can identify and achieve and know that we accomplish them in four or five or six years. So that's all, Mr. Chairman, right now.

Chairman Rice speaks:

Thank you. Everybody's had their say except me, so I'm going to have my say.

Laughter was heard.

Chairman Rice speaks:

One of the things that concerns me, well, there's a lot of things that concern me, but one of the things that bothers me, is that the demographics of Douglas County are aging. What kind of a county do we want? Do we want to be a retirement county? Do we want to turn ourselves into a huge Del Webb, or do we want to be vibrant, and have young people that can move in here and have their children go to school here? Up at the Lake, we're to the point where we're, even though education is not our bailiwick, I'm

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

concerned that they're losing so many students that we'll have to shut down the schools at the Lake. We were a community when we moved here 32 years ago. And now my neighborhood has empty houses owned by people that come and visit two and three weeks out of the year, or maybe a month or two out of the year, and the rest of the time the house is vacant. And I sure as hell don't want to see us go the direction of South Lake Tahoe where they want to put a tax on a house that's not occupied, oh, that's lovely. So I think that's one of the things that we need to look at, is bringing in housing that people can afford, and I'm not sure how we would mandate that; I'm not sure that we can mandate that. But, that's one of the things that concerns me. Now I'm no spring chicken myself, just having turned 80, no I'm about to turn 80, never mind, I'm older than I ever thought I would be, but I don't want to be the norm in Douglas County. I want to see the 20 somethings, the 30 somethings, the people that have kids, the people that build a community and people that can appreciate the type of law enforcement that we have, the type of emergency services that we have. I was in law enforcement for 57 years, and I cannot tell you how proud I am of what we have here for EMS services. Our Sheriff's Department is outstanding, our paramedic programs are outstanding. Our hospital, we're moving Barton Hospital from California to Nevada, there's a message there, folks, think about that one for a while. But we will now have Barton Hospital on the Nevada side of the line, so that's something else that we can be very proud of. And the fact that we are bringing services here for us old folk, and we're bringing services here for the young folk. But that's one of my main concerns, is I want to see this county stay vibrant, and I believe that this Strategic Plan will help to do so.

PUBLIC COMMENT

Chairman Rice speaks:

And if everybody's had their say up here, and if you've had everything that you need to say, County Manager, I'll open this to Public Comment. And would you please sign the register and state your name. That's when your time will begin.

Hope Sullivan speaks:

East Valley. Thank you for opening this to Public Comment, and particularly Commissioner Gardner, I think you kind of spearheaded having another opportunity for the public to speak. I also want to thank Dave Brady, Barbara Smallwood, Larry Walsh, and Jacques Etchegoyhen, who are all here, in the legacy they've left us, I don't have words for the legacy they've left us. Many years ago, I lived next to Broughton High School in Raleigh, North Carolina. More specifically, I lived next to the football field. For months, I would come home from work and hear the high school marching band playing "the Age of Aquarius." Now I live next to 80 acres of open space that's protected by a conservation easement. The open space was required when Grandview Estates PD was approved. Instead of five acre lots, they have two and three acre lots, per the terms of the conservation easement, no grading, excavating, or building is allowed. Past boards saw value in open space protection and put conservation easements in place to preserve land throughout this county, this was not limited to ranching land. Past boards recognized the scenic value in the desert landscape and they understood the value of protecting natural systems by surrounding them with open space. To ensure that everyone understood the intent, restrictions, such as no building or grading, were placed on these conservation easements. Language stating the land was to be retained in its natural state was also included. I urge you to honor these past actions and protect land as open space; the quality of life realized by having these lands is priceless. I further encourage you to leave a legacy by adding to the protected land inventory. The draft Strategic Plan includes linkages between open space conservation easements and flood control. I know a number of people have opined that stormwater basins are open space, well that football field at Broughton High School is also open space. Neither the football field, nor the stormwater basin are consistent with the conservation value of the land, or the terms of the conservation easement. Over these past few months, you've had a number of development projects come before you that you haven't necessarily been supportive of, but you commented that past boards had made agreements and you were bound by those agreements. Well, past boards made agreements to protect open

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

space in its natural condition by placing conservation easements on the land. The community was figuratively at the table when those agreements were made, just as you have sat with us at our dining room tables and our back porches...

Chairman Rice speaks:

I'm sorry.

Ms. Sullivan

...your predecessors have, too.

Chairman Rice speaks:

I'm sorry you've run out of time.

Ms. Sullivan speaks:

Thank you.

Chairman Rice speaks:

Thank you so much.

Ellie Waller speaks:

Good afternoon. Be reminded we don't have a blank slate. We have existing conditions that need to be looked at, restudied before we go forward, so when we do future planning, in my opinion, you are looking at what we have on the ground. The Stormwater Master Plan that might be coming forward soon, the Master Plan that's coming forward, is only as good as the funding resources. I know we're a small community, everybody needs to acknowledge that we don't have as much budgets, and I hope lots of people will be participating in budget meetings this year. Thank you, Mr. Rice, for your comment, but what I find interesting is if we were serious about housing in Tahoe, the Lakeside Casino could have been retrofitted for workforce housing paid for by the major employers with some supplemental from Douglas County. With that said, when you read the package and we talk about the Board of County Commissioners inner views, it's hard to discern if we're talking about the Valley, if we're talking about Tahoe. They're very unique entities and I think sometimes we have to look at those as unique entities when we're doing our planning. I thought my comments were pretty well sent in, I'm hoping you all read them. The reality of a lot of things is because we have a shortage in resources coming in. And we need to scrub the existing budget, and I'm not sure how our priorities really are going to be set. Also, when we talk about community plans; it's always mentioned it's what the Board wants in these communities, and I know we have community coming forward, like myself, often. But again, it's the existing conditions in these community plans and the area plans, which are embarrassingly outdated, in my opinion. So, that the people that are living in those communities now that have children that want to come back and live here, also are participating in the future and the multi-generational uses. And of course, Title 20 needs a major overhaul. Thank you.

Vaughn Hepner speaks:

I'm from East Valley, and I'm kind of speaking with what Hope was speaking about with the open space. And we really, you know, that we would make the open space protection its own objective, and remove it from the linkage between open space and flood control. When we bought this land, we found that it was open space and we thought, oh, it's protected. Now the possibility exists of a huge gravel pit for five years, you know, and all the people around us, it's kind of disheartening seeing that. And so, what I really hope, I'm coming to you folks, and I'm just asking that you would champion the law that was in place and that you would take this up and help protect our land. And certainly, I understand we need flood control. But it does seem that if people are going to build in a floodplain, they should be the ones who have to take care of it. And that they not go to somebody else and say, oh, you know what, we're going to dig this

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

monstrous pit in your backyard, we'll have a gravel pit there for five years, live with it, because this is development. Well, if guys want to go and build in those other areas, then they should have to absorb the problems of it, it seems as simple as that. But the biggest thing is, when we went in there, it was the law that was open space and it was protected, and I can't change the law willy nilly. And so, I'm just asking that you as representatives would protect that, and you would champion it. And that's my plea. Thank you.

Chairman Rice speaks:
Thank you.

Dan Greenlee speaks:

Yeah, good afternoon. I'm in East Valley area as well; Hope is my neighbor. I wish I could be as enthusiastic about the Strategic Plan as staff is, but I see a few deficiencies in it, and just going to comment on a couple of them. And with all due respect to Commissioner Hales, most of my comments are going to be on open space and the assault, what I consider the assault on the open space easements. I'd like to make three comments; number one is, growth and development just simply doesn't pay for itself. Been struggling with this for years and years, been in this community for over 35 years, growth has always outpaced the resources needed to support it. And I would say my evidence that it doesn't pay its way is, we would pay for cash for the Justice Center, the County would be fully staffed and paid at a competitive wage, we wouldn't be worried about being able to staff positions. Muller Lane would have already been built, TRE, which you spent this morning on, would have already been repaired. I mean, things would have already been done without it just being lagged and skipped over. It doesn't seem like those of us who already live here benefit from growth in any substantial way. The realty agents, the developers certainly do, but it's often placed on our backs to do it. My primary comment is, what the Strategic Plan says and what is actually happening in this community. And the primary examples; the goal of protecting open space, while staff has been going out for over a year now identifying open space for flood control projects, for gravel pits, for fill material that we've been told by staff that this County desperately needs. And again, the open space behind Grandview, where the neighbors out there, 80 acre large open pit mine, it's going to go on for years to get that gravel and material out. We approved Grandview, or we came in, and didn't oppose it based upon that open space requirement for the two to three-acre parcels, and now staff has identified that as the primary big open pit. And I don't think it's right, I don't think it's legal, and I don't think it's right for us to have to bear the cost of that. And that's all I have to say, that open space. Thank you.

Chairman Rice speaks:
Thank you, sir.

Jim Slade speaks:

I appreciate the County Manager's presentation, I thought it was encouraging, and as were the four areas of main focus. But words on paper are all well and good, but the real test is, does the Board follow the letter and intent of the Strategic Plan? All too often in the past, the Board has ignored or violated the letter and intent of the Strategic Plan, the Master Plan, County code, and the Open Meeting Law. Various findings and recommendations from staff and decisions by the Board have been contrary to any reasonable interpretation of the plan and laws, such as the clear definitions of open space and conservation easements. Having said that, let me mention a few areas in the plan here; it says we encourage responsible development and appropriate areas, while protecting open spaces and agricultural lands to maintain a small town feel that we cherish. Well, it was quite recently that the Board totally violated all of those precepts by approving a very dubious transfer of Receiving Area from Topaz to the heart of the Carson Valley. Taking away agricultural land, bringing in thousands of homes all outside the Town boundaries and the urban service area boundaries. So you, not you, except Commissioner Rice, of course, violated that, all those precepts. How might we increase? By the way, I do support the idea of a performing arts

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

center, very much so, and I support the comments by Hope Sullivan and the last two gentlemen regarding conservation easements, those are important. How might we increase our emergency preparedness for such events as wildfires? Well, one thing to do would be to provide funding for fuels reduction in the wildland urban interface. Then just looking through all the things that are mentioned here, there's a theme, there's a pattern. Increasing traffic, traffic congestion, preserving valuable open space, incentivize open space, proactively managing growth and development, types of development at the right locations, sustainable growth, connecting to existing public infrastructure, desire to preserve natural beauty and rural character through responsible growth. Concerns about environmental impacts, such as changes in water levels and the threat of natural disasters, open space preservation, securing conservation easements, as defined in code and NRS. As far as the report, the insights report on the current direction of the County overall, concerns about too many houses being built, these are the first things mentioned. Infrastructure not keeping up with growth, traffic congestion due to growth, loss of open space and farmland, negative impact of the small town feel. Lack of planning for infrastructure in the area, concerns about water safety, water resources, safety concerns due to inadequate infrastructure, concerns about losing the rural small town character. Those are the things that come back time and time again, and have for the last 25 years, you should pay attention to it and follow the letter and intent of the plan.

Dave Brady speaks:

Good afternoon. Some of you know that over the years, I've been pounding the table with my shoe for this County to review and update a Strategic Plan. And I applaud the fact that we're here today having that conversation, and I want to thank Jenifer Davidson and her staff for getting us where we are today. With the advent of election season, we continually hear the mantra, retain our rural character, over, and over, and over again. And the question becomes, how do we make that happen? I think one of the simplest ways that we can do that is by building and maintaining a first class fairground. I think that would create not only the rural character that we desperately want, but at the same time, create an economic driver that we've seen already has some tremendous results, with the last three years of the Douglas County Rodeo having come to town. Can we do it? I believe that we can. We built a first class Community Center, thanks to Scott Morgan and his staff, and the Board of Commissioners. You know, I hate to think that we live in the shadows of the Fallon Fairgrounds, I think we're better than that. And I think that this is an opportunity for this Board to take hold of an opportunity, and it may not happen overnight. Yeah, it's going to take time, maybe three to five years, but at the same time, start with baby steps. It reminds me of that movie, What About Bob? Baby steps, you know, let's start by expanding seating capacity for this next year, I think that would be a great start. And take advantage of the staff that you have, in particular, Scott Morgan, and use his talents and expertise that he applied to the Community Center, and apply that to the fairgrounds. Yeah, there is that saying if you build it, they will come, and I think that's definitely the case. Thank you.

Chairman Rice speaks:

Thank you, sir.

Jason Gibson speaks:

I'd like to start with a quote that says, "you never change things by fighting the existing reality. To change something, build a new model that makes the existing model obsolete," that was our Buckminster Fuller. For the last three years, we've been providing to this Board and the general public, a monumental effort to deliver a new operating system, the only one who's acknowledged that was Tarkanian, not that it was much of an acknowledgment. The discovery of the law of time makes conscious what's unconscious, which is why they won't endorse the 13 month natural law harmonic standard. They would rather build upon a manifest error, which is essentially leading us down the same road that we've been down for the last four years. Although it's an impressive body of work, let's be reminded that there were three public meetings, the only one that was really effective was the first one, where we actually sat down and there was representation by the public and by many of our professional public servants. And that was the most

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

meaningful session we had. The following two sessions weren't even staffed by anybody that I could recognize from the JLEC institution, especially from law enforcement, who gets the lion's share of our resources. They had no suggestions or ideas whatsoever after the first meeting. All we see here is we want to support law enforcement, and bigger and better jails, and more money towards outfitting law enforcement, when really it begins with the effective communication and the outreach which was identified here. Which they claim they want to do a better job with. But at the same time, they want less social media to tighten the information distribution of their criminal enterprises. They take down our public community bulletin boards here at the Historic Courthouse so we can't exchange information or business cards. They remove the Zoom utility so people have to travel over the mountain during winter days, and they restrict our comments on that YouTube channel as well, they restrict the Zoom comments as well. So they say one thing and they're doing another persistently, and we don't have much confidence based upon the lack of participation with our public servants. No social services were represented, nobody from the JLEC institute, the judges weren't there, law enforcement wasn't there. All these people who get the lion's share of our resources don't have a vision for Douglas County?

Chairman Rice speaks:
Any further Public Comment?

Dan Mrvos speaks:

Hey, good afternoon. A resident of East Valley, and I wanted to follow up on a couple of things people had said about protection of rural character, and protection of open space. Before I get to that, we're here to talk about a strategic document today. And a lot of people think, ah, you know, this is nothing, it's just words on paper, but it really is something. And I've seen it in government, I've seen it in the corporate world, where you start with what's our mission statement? And believe it or not, I've seen it in the corporate world where people are trying to think of what do we do here? Do we service this customer? Do we do it this way? And they do go back to the mission statement. They'll say, hey, wait a minute, we're about innovation, or wait a minute, we're about privacy above all, and so, these things do affect the kind of workaday decisions that happen later on. So that's why I think this is important because people do refer back to it. So, as it goes to preserving rural character, what could be more rural than open space? And as it goes to protecting open space, and continuing the intended use of properties and land that were set aside to never be developed, and never made into a public works project. This Board, this governing body has the duty of enforcement, and that's what's interesting about local government. You are developers and people are supposed to progress the community, but at the same time, you're also an enforcement organization, and what's really strange is that you have to enforce yourselves. So, you have to weigh a public works project versus what was put into place by the same government, by the same body, for land to be conserved, to never be developed. So, I would like to see language in this document that not only leaves it open, for open spaces to maybe be developed. But there are statements about acquiring lands in East Valley for flood control, or preserving, or securing, and it's like, well, what does this mean? Does it mean securing it to keep it open? Hey, I'd vote for that. If it means securing it for public works projects, then I don't think that's to the mission of preserving rural character. And if anyone hasn't spoken, agrees with me, raise your hand. Good, I'm with you. Thanks very much.

Chairman Rice speaks:
Thank you, sir.

Mimi Moss speaks:

Thank you, Mr. Chairman, Members of the Board. I have provided comments to you as part of the packet, but I don't see that staff has responded to those questions that I posed in my comments, and I'd like to go over them very quickly. The first one is manage stormwater, transfer development right program. It says to partner with landowners to incentivize conservation and solve stormwater problems, so, we're talking about the TDR program. The TDR program already incentivizes landowners, it gives them density bonus

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

units when they set aside floodplain areas. So the question is, are you going to look at changes to Title 20? And I'd like that to be explained in the insights, is that an action to be taken in order to make that an initiative work? Also, regarding that, are we going to look at working with landowners that have already set aside conservation easements as part of the TDR program and try to use those areas for flood control? If you are, I think you're gutting the whole TDR program, that's not how the TDR program is set up. The growth management element is not set up that way, and those areas are to be kept in agricultural use, period. If you want to look at expanding that, then you'll need to look at changing the code and changing the Master Plan. The other item is open space preservation, it talks about securing conservation easements. Those are two separate items, open space preservation is not the same as a conservation easement. Conservation easements may be different, there may be limits, there may be areas that you're allowed to build within a conservation easement for certain purposes, but it's very limited. So, I'd like to know if securing means purchasing. If you're going to purchase, then are we going to use taxpayer money to purchase new conservation easements? Or are we going to look at existing conservation easements, which you've already done that, look at existing ones and say, oh, we're going to use them for flood control or for other open space preservation? And the third item is to say identify opportunities for open space conservation. Again, that's one separate policy and flood control projects are another policy. You cannot put the two together because if you look at all the conservation easements that have been set up in the county, they're not typically for public use. They're for private use, they're for the landowner and for the benefit of whatever that use was before the conservation easement was recorded. So you need to clearly take a look at that and call that out in the Strategic Plan, what are we dealing with? Conserving or flood control projects, just as the prior speaker had mentioned. Thank you.

Dr. Kathryn Dodge speaks:

Good afternoon Commissioners. And I'm the current President of Douglas Animal Welfare Group. Do I need to speak up? You look like you're leaning in. Okay, thank you, I'll start over. I am a current President of Douglas Animal Welfare Group, better known to most of you as DAWG. I'm here this afternoon on their behalf to ask that you keep the Animal Services facility in the communitywide extended services portion of the Strategic Plan, quite a mouthful. Let me begin by saying I like the approach used in the Strategic Plan, it is quite useful; however, when I reviewed the Strategic Plan, I found the Animal Services facility, the shelter was not mentioned. I appreciate it being included in the present draft and ask that you keep it in the final version. Now for some background; the shelter was built in the 1990s, Douglas County's population has more than doubled since then, and so have the number of pets. Based on my research and calculations, there were approximately 7,000 pets in the early 90s, and now there are approximately 14,000. Further, it's my understanding that most improvements that have been made to the shelter since the inception have been funded by DAWG, a donation funded volunteer run nonprofit group. This includes the present temporary cat facility that was provided by DAWG and installed by the County in 2012. DAWG and shelter management agree that this temporary facility has outlived its usefulness. It's too small, it's sinking, it houses only six cats at a time, it's currently full, and it has no running water, it was temporary in 2012. Additionally, cats and kittens that must be quarantined at the shelter are kept in a small kennel amongst the dogs. Many people don't bring their kittens to the shelter because they don't want their kittens to experience this traumatic thing, you can imagine being a kitten surrounded by barking dogs. The proposed facility would resolve this by providing a safer and less traumatic quarantine space for the cats and kittens, and providing additional space for cats that need shelter. So it makes sense that Animal Services would propose replacing this facility as its strategic goal, and I am here as DAWG President to ask you to support that goal. It's an identifiable, achievable goal within the next five years; I think I'd argue it's integral to Douglas County residents' quality of life. And research shows that nationally, 66 percent of households have pets, so you have quite a few voters out there with pets. Finally, the shelter has been saving up donations to help fund this cat facility, we would ask that when they come forward asking your approval to use these funds for this purpose, you approve their request. There are DAWG members and members of the public in the audience that would like to demonstrate their support for this request by standing now. Thank you.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Chairman Rice speaks:
Any further Public Comment?

Mel Hogan speaks:

I live on Maverick Trail and my property is right next to the easement there for Grandview Estates. We bought the property, closed escrow January of '97, and we moved into our new home on December of 1998, so we've lived there a long time. It's been a beautiful area to live in, having the open space area out there and the wild horses and everything that goes on, it's just been great. And to think that it's proposed to build a giant hole, which would be next to my house, I share a 600-foot property line with that area. And have a rock crusher operating out there for five years, its really depressing to think that could happen, and I think it's wrong. And I think there are better places to put flood control, not next to the Grandview Estates, which is probably \$150 to \$200 million development, beautiful homes in there. And to do that just is terribly wrong. Thank you.

Chairman Rice speaks:
Thank you, sir. Any further Public Comment? Seeing none, I will bring it back to the Board.

Commissioner Tarkanian speaks:
I just had a couple of things real quick if you don't mind.

Chairman Rice speaks:
Go ahead.

Commissioner Gardner speaks:
Mr. Chair? I guess it's called point of personal privilege, can we take maybe a break until 2:45 PM to use the restroom and facilities, and then come back and do this?

Chairman Rice speaks:
Oh, I don't know, I like seeing you suffer.

Laughter was heard.

Chairman Rice speaks:
We'll be taking a ten minute break. Thank you.

Commissioner Gardner speaks:
Thank you so much, I appreciate it.

A break was held.

Chairman Rice speaks:
Take our seats, we'll get started again. Okay, since the Public Comment is closed, I'll bring it back to the Board. Can we have order, please? Thank you. And Commissioner Tarkanian.

Commissioner Tarkanian speaks:
Okay, just two quick things; first of all, most of the comments made today were dealing with the gravel pit and possible water basin near the Grandview Estates. And it's my understanding that's not on the table and the County is not looking at it, although they said they did a study that this would be a good location for it. That's not on the table at this time, and I don't think that's of the major concern for us and we spent most of our time today talking about that. Second thing is, I was the one who asked County staff to meet with the people from the animal, the DAWG's group from the Animal Shelter recommended that they

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

put something in the Strategic Plan concerning that. I've been very involved with the Animal Shelter since I've been on the County Commission here, I don't know anybody who's against helping helpless dogs and animals and taking care of them. And I don't think it's a minor thing that should be excluded from the Strategic Plan, I think it's something that should be a part of it, I don't see a benefit in taking it out. That's my only two comments.

Chairman Rice speaks:

Thank you. Okay, Vice Chairwoman Hales.

Vice Chairwoman Hales speaks:

Still, we're in preface, but I didn't speak to open space. And I have to say, the best way to keep open space is for the County to buy conservation easements. And everyone we know from our insights report that a unanimous feeling is we want to stay rural, we want to keep our farms, we want to keep our open space. I think we need to be honest with the public, we need to be honest with our residents; the best way to do that, really, the only surefire way to do that is for the purchase of conservation easements to prevent any development on that land. And if this Commission, this Board of Commissioners, cannot guarantee that farms will stay rural, we can't because there are property rights, everyone gets to build one house per 19 acres at least or more. And we can't promise open space, we can do our best and we'll continue to try, and everyone on this Board cares about open space. But I think to be honest and to be the best leaders that we can, we need to tell the public if you want open space guaranteed, you will support measures to purchase conservation easements. Thanks.

Chairman Rice speaks:

Alright. Any further comments from the Board at this time? Seeing none. County Manager, I understand that we have some staff here that would like to make some presentations?

Ms. Davidson speaks:

Mr. Chairman, Members of the Commission. I did ask department heads to show up in the audience today in case you had specific objectives or goals you wanted to speak to staff about. I do have representatives here and they are available to speak to those particular items. I did think I heard a desire by at least one Member of the Commission to look at this document in a page by page, just to make sure that we have, in fact, captured what it is the Board desires to capture. And at this point, Mr. Chairman, with your permission, I am prepared to do that, or if a Member of the Commission does have a specific question for staff in the audience, we can make staff available.

Chairman Rice speaks:

Alright, once again, bring it back to the Board. Commissioner Gardner.

Commissioner Gardner speaks:

Yes. And I like the idea of basically starting with our mission statement and going through this. Is this a time when we would be wordsmithing this document a little bit also? Okay, so I think that would be a good idea. So maybe if we could start right there at our mission statement and then move on?

Vice Chairwoman Hales speaks:

I have something before that.

Commissioner Gardner speaks:

Huh?

Vice Chairwoman Hales speaks:

I have something before that.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

Okay. And I just wanted to piggyback on what we said about open space, and we need to recognize, and I would agree with you, we need to recognize that that is but one of the tools that we would have available to us. There's a number of tools that we would have available, but that is one of the tools that the community needs to see if that's something that they want to buy into.

Vice Chairwoman Hales speaks:

So on this page, I read Public Comment that said Baker Hughes, it should be Baker Hughes and not a GE Company following that.

Ms. Davidson speaks:

Mr. Chairman, Members of the Commission. If it looks like I'm flipping between, I have a word version of this document open on my desktop here, I'm pulling the pages from the Strategic Plan for your reading reference. I'm trying to type while you're talking, so that's the reason for my divided attention.

Vice Chairwoman Hales speaks:

I'm ready to move to mission.

Ms. Davidson speaks:

So those following along, we're on packet page 219.

Vice Chairwoman Hales speaks:

Shall I jump in on my thoughts on this page? On the mission, I would suggest we delete essential so that it reads Douglas County provides cost effective public services and goes on from there. And the reason I would delete essential is you could argue that a lot of things are not essential. Is Animal Control essential? What is essential? I'd say just get rid of essential and so it reads Douglas County provides cost effective public services and goes on from there. My other thought on this page is with respect there at the end where it says we will treat all citizens, employees, and visitors with respect, I would add each other so it reads we will treat each other and all citizens, employees, and visitors with respect.

Chairman Rice speaks:

I would assume that that's exactly what we are doing. And once again, that's subjective, we're respectful of each other, unless. So, we don't want to go there, so I concur with her phraseology.

Commissioner Gardner speaks:

This is a community document, not a document of us.

Commissioner Nowosad speaks:

You got your mic on?

Commissioner Gardner speaks:

That's why I don't know that we need to have...

Commissioner Nowosad speaks:

Mic.

Commissioner Gardner speaks:

That word in of respect each other.

Commissioner Nowosad speaks:

You don't have your mic on, they can't hear you.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

Okay. I don't know that we can all five have our mics on at the same time. But you follow what I'm suggesting?

Vice Chairwoman Hales speaks:

Yeah, I guess the question is who is we?

Commissioner Gardner speaks:

That's a good question, too.

Ms. Davidson speaks:

Mr. Chairman, if I may?

Chairman Rice speaks:

Please.

Ms. Davidson speaks:

Thank you, sir. This section of the Strategic Plan is intended to be the core values section. The characteristics and behaviors that we, as an organization, are communicating to others are the most important values for this organization. I would highlight for the Commission respect would be a new value moving forward, every employee in this organization is evaluated on these values. And so moving forward, respect would be a new one that we plan to evaluate our employees in terms of a best practice for an organization. Because I recently completed my Master's Degree in this, I would say that typically leadership adopts values that they would intend to hold themselves accountable to as well, and that would include Elected Officials in this instance. So you mentioned this is a community document, this section of this community document is specific to our organization values and beliefs.

Chairman Rice speaks:

Having heard that, I think we is a perfectly acceptable word to begin this phrase with.

Commissioner Nowosad speaks:

And I would suggest that if we are not included within the group of citizens or employees, then maybe we should say something about each other. But I don't think the each other is needed.

Vice Chairwoman Hales speaks:

Perhaps to be effective, we do a thumbs up, thumbs down or something so that we know which changes we're all agreeing on, so we don't have to go back and vote on every single one.

Chairman Rice speaks:

Okay. How many thumbs up do we have? We will treat all citizens, employees, and visitors with respect.

Vice Chairwoman Hales speaks:

I want to include each other. I want the notion that this Board and the employees are treating each other with respect, I don't think that's included.

Chairman Rice speaks:

You know, I could get myself in a lot of trouble here and my wife may be watching this, so I'm going to leave that comment out. Okay, moving on.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Vice Chairwoman Hales speaks:

On this page, page 220, or 5 of the plan on the last paragraph, I would say on the first line, the strategic planning process has allowed the County to work directly with the community to identify the strength. I don't know, it seems to me it should be with community members, but that might be picky.

Chairman Rice speaks:

How about our community?

Vice Chairwoman Hales speaks:

Okay.

Commissioner Nowosad speaks:

Are we doing a thumbs up or down?

Chairman Rice speaks:

Okay, would that be with our community, the community, this community?

Commissioner Tarkanian speaks:

Community members, whatever you guys want.

Vice Chairwoman Hales speaks:

Our community is fine.

Chairman Rice speaks:

Our community is fine. Everybody okay with that? Alright, Vice Chairman Hales.

Vice Chairwoman Hales speaks:

On this page, I have suggestions on the last two bullets, this is page 221 second to last. What must we do to retain, develop, and attract remarkable staff to, and I would insert, establish excellence in serving our County or maintain excellence, because I don't want to imply that we don't already. But to maintain excellence in serving our County, this was from a Public Comment and I like the notion of having excellent service.

Chairman Rice speaks:

Any other comments on that one? Alright, we got a bunch of thumbs.

Vice Chairwoman Hales speaks:

The next is how might we provide timely and transparent communications to the public? To me, we need more there. It might be timely and transparent, but our communication might not be meaningful or engaging, and I think it's important that we do a better job of telling our story and educating our public. And so I would write, how might we provide meaningful, engaging, transparent communications to the public?

Chairman Rice speaks:

Any comments? Any thumbs?

Commissioner Gardner speaks:

Well, I'd like to wordsmith that just a little.

Chairman Rice speaks:

Alright.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

So I have a different little bit of wording for that, if you don't mind. How might we provide timely, meaningful, and engaging, and transparent communications to the public?

Vice Chairwoman Hales speaks:

Yeah.

Commissioner Gardner speaks:

Just a little bit different wording.

Vice Chairwoman Hales speaks:

It's good. I don't know that we need transparent, because if it's a communication, it's probably transparent, but I like all four adjectives.

Commissioner Gardner speaks:

Okay.

Vice Chairwoman Hales speaks:

Good. Just let me know.

Chairman Rice speaks:

Is this any way to run an airline? Okay.

Commissioner Gardner speaks:

Oh my God, don't go there. The airlines are not running real well right now.

Chairman Rice speaks:

Hey listen, as long as the panel doesn't fall off, I guess we're good.

Vice Chairwoman Hales speaks:

On page 222, or page seven of the plan, on weaknesses, the third bullet, fourth bullet, lack of input on management of federal lands. I wanted to change this to influence, because we've had plenty of input on certain matters, but it feels like we haven't had a lot of influence.

Commissioner Tarkanian speaks:

For this one I strongly give a thumbs up for it, it's a good one.

Commissioner Gardner speaks:

Absolutely.

Vice Chairwoman Hales speaks:

Okay.

Chairman Rice speaks:

Moving right along.

Commissioner Gardner speaks:

I have one before we go on to the next page.

Chairman Rice speaks:

Yes, sir.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

And that is, I participated in, the Nevada Association of Counties is going around the State doing health assessments in every county, we were the test project for that. That happened a few months ago, and I was absolutely blown away by the amount of health services that we have available in our county and are going to have with the expansion of Carson Valley Health and Barton. So it's identified as a weakness, and I would say that the weakness is not necessarily in the broad spectrum health services that we have available, but rather than our ability to communicate to the public exactly what broad spectrum health services we have. And so, it's communicating to the public what we have available, not that we don't have them available. So I don't know how I want to wordsmith that.

Chairman Rice speaks:

How would you change the wording?

Commissioner Gardner speaks:

Lack of community awareness, I guess, lack of community awareness of the broad spectrum health services we have available.

Vice Chairwoman Hales speaks:

Sure.

Chairman Rice speaks:

You all concur?

Commissioner Nowosad speaks:

Lack of communication of services.

Commissioner Gardner speaks:

However you want to word it, but yeah.

Chairman Rice speaks:

I'm glad we're not in Australia, because that has a different meaning in Australia.

Laughter was heard.

Commissioner Gardner speaks:

Okay, well, I'm not going to go there.

Chairman Rice speaks:

Alright, sir.

Commissioner Gardner speaks:

And also, we have the weaknesses; we have stated on number three, competitive wages for County employees. I'm not sure that that's a weakness at this point in time, I think we addressed that, did we not in our...?

Chairman Rice speaks:

I think we addressed that and I believe that we are now, at least competitive with the surrounding areas. So I think that we can remove that one from the list of weaknesses.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

I'd like to hear, we have our Human Resources Manager here, and Ms. Davidson, one of the two of you, if you'd like to chime in on that. Yeah, no, I do, but I just want to make sure that if we take this out, what...

Wendy Lang, Human Resources Director, speaks:

Thank you very much. I think that one of the reasons you see this here is based on my participation in facilitating these conversations. This information, a lot of it was gathered, as Ms. Davidson said, back in August, and we've since taken a lot of action, you all have taken a lot of action as a County Commission. I appreciate this being here, I think it is an ongoing thing that will need to be evaluated and considered, and is important to the future of the organization as the landscape changes and the economics change. As Douglas County took action, surrounding counties will take action, benefits and costs will ebb and flow as trends change in the field. So wherever you think it's appropriate to document, but I do think it's both a strength and a weakness in some cases.

Commissioner Gardner speaks:

Okay. Could we add the word then, maintaining competitive wages for County employees?

Ms. Lang speaks:

I think that would be great.

Commissioner Nowosad speaks:

That would be a plus.

Commissioner Gardner speaks:

Okay. No, it's certainly a weakness we have to identify and make sure that we maintain.

Commissioner Nowosad speaks:

I thought the lady up front here said that we got it in hand now.

Vice Chairwoman Hales speaks:

It's really more of a challenge than a weakness, but I don't know where to put that.

Commissioner Gardner speaks:

Strengths and challenges, and then we have strengths and weaknesses down below. So maybe we need to change that name from weaknesses to challenges as the title of that area.

Commissioner Nowosad speaks:

You mean on the dark bar there?

Commissioner Gardner speaks:

On the top part, yeah, in the dark blue.

Chairman Rice speaks:

Instead of saying...

Commissioner Gardner speaks:

Instead of weaknesses, if we were to put challenges.

Chairman Rice speaks:

...strengths and weaknesses.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Vice Chairwoman Hales speaks:
Thumbs up.

Commissioner Gardner speaks:
Yeah, okay. And that will resolve that issue.

Chairman Rice speaks:
Alright. Thank you...

Commissioner Gardner speaks:
Thank you, Ms. Lang.

Chairman Rice speaks:
...Ms. Lang.

Vice Chairwoman Hales speaks:
Moving on to page 224 of the packet, oh wait, page eight, whoa, of course I have changes on eight. Okay, page eight, sorry about that. So page 224 of the packet under scenic beauty, we talk about Lake Tahoe, alpine landscapes and outdoor recreation opportunities, oh, Sierra Nevada Mountains. Let's also include Pine Nuts Rangeland, Topaz Lake as being part of our scenic beauty.

Commissioner Gardner speaks:
I will second that.

Vice Chairwoman Hales speaks:
And thank you to Hope Sullivan for that suggestion.

Ms. Davidson speaks:
Mr. Chairman? I'm sorry, I got lost in the sauce for a second. I was on packet page 224, it's actually packet page 223.

Vice Chairwoman Hales speaks:
Yeah sorry, I misled there for a minute.

Ms. Davidson speaks:
No worries. Vice Chairwoman Hales, do you mind just repeating the language you added?

Vice Chairwoman Hales speaks:
Yeah. Under scenic beauty, I would like to insert Pine Nuts Rangeland and Topaz Lake, or wording similar to that that includes East Valley and that sort of thing.

Commissioner Gardner speaks:
We have a tremendous amount of outdoor recreational opportunities in the East Valley, not only from the fairgrounds, but also the Wild Horse Association and the wild horses that exist out there. All the recreational off-highway vehicle recreation, and Topaz Lake, of course.

Vice Chairwoman Hales speaks:
Yes.

Commissioner Gardner speaks:
So I agree.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Vice Chairwoman Hales speaks:

Let's insert off road vehicles there on outdoor recreation hub, maybe that would be a good place to put rodeo too. Hot Springs. We're just awesome.

Chairman Rice speaks:

The land of everything.

Vice Chairwoman Hales speaks:

Okay. Good on that page? Okay, the next page, and this could apply also to both page 223 and 224, the titles at the top; threats, headwinds, trends, tailwinds. It kind of works for threats and headwinds, but it does not at all work for trends or tailwinds, nobody knows what that means. And a trend or tailwind is a good thing, a tailwind is like you get to your destination faster when you're flying. But some of these challenges, these are actually challenges, and sort of kind of weaknesses on page 224 in this column, so this label doesn't make sense whatsoever. In my opinion, the community is craving stronger communication from the County, more meaningful, as we've already talked about. And so I would like to ask our County Manager to rework the wording of these columns to more accurately reflect that both stabilized leadership and community communications are really things that need improving.

Commissioner Nowosad speaks:

Well, forgive me, being a former air crewman, I know well what a headwind and a tailwind is. And I think that the headwinds are positives, or correction, negatives, and the trends and tailwinds are positives. Now if they need to be switched in the column, I don't know.

Vice Chairwoman Hales speaks:

I just think these two pages need to be reworked.

Chairman Rice speaks:

Okay. I think we have consensus on that, so let's move on. Our vision, I believe, is 225. Or are you still...?

Vice Chairwoman Hales speaks:

I don't have anything else until page 227.

Chairman Rice speaks:

Does anybody else have anything? Then we'll go to 227.

Vice Chairwoman Hales speaks:

This is short. I just would like KPIs to be written out because some people won't know what that means. Page 227, or page 12 of the plan, 220, it might be on both pages, but it's on 227.

Chairman Rice speaks:

And what is it that you want to change?

Vice Chairwoman Hales speaks:

The acronym KPI to be written out as key performance indicators. Everyone live with that? Okay. Next page, on the first bullet, what success will look like, the second sentence, we encourage responsible development. I would like to change that to we expect responsible development as set forth in our Master Plan and County code in appropriate areas while protecting open space, right? So in other words, I would change encourage to expect, and I would add after responsible development as set forth in the Master Plan and County code. Set that off with commas, and then it would go on and continue in appropriate areas while protecting open spaces.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Chairman Rice speaks:
Any comments? Any heartburn?

Vice Chairwoman Hales speaks:
Everybody okay?

Chairman Rice speaks:
I don't see any thumbs. Do we have an ink pad that we can?

Vice Chairwoman Hales speaks:
Speak up or we're moving on and we'll assume it's okay. Okay, it's okay. The last bullet there, Douglas County offers diverse housing options for all residents; well, consistent with Commissioner Gardner's previous statement, the County isn't responsible to provide housing. So, I would change the word, offers.

Commissioner Gardner speaks:
How about encourages?

Vice Chairwoman Hales speaks:
Yeah, I like encourages.

Commissioner Gardner speaks:
Encourages. We would certainly like to encourage the developers to do that, but there's no method for us to control.

Vice Chairwoman Hales speaks:
Or incentivizes, or...

Commissioner Gardner speaks:
I don't like word incentivize because that has so many subjective...

Vice Chairwoman Hales speaks:
So many, right?

Commissioner Gardner speaks:
Yeah.

Vice Chairwoman Hales speaks:
I like encourages.

Commissioner Gardner speaks:
Okay.

Vice Chairwoman Hales speaks:
Or will work towards, I don't know, but I can live with encourages.

Commissioner Nowosad speaks:
Well, this sort of looks like to me, excuse me, a newcomer coming into the County would say Douglas County offers diverse housing options for all residents. That's been an encouragement to get somebody in here if we wanted them in here, but I don't know, I failed sophomore English.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Vice Chairwoman Hales speaks:
Are you good with encourages? Okay, encourages.

Commissioner Gardner speaks:
Okay.

Chairman Rice speaks:
Alright, let's move on.

Vice Chairwoman Hales speaks:
Page 229, or page 14 of the plan, the second paragraph talks about updates. I would like to have updates, it doesn't specify what the updates are in that paragraph, I think that was just simply an oversight. So I would like that to be clarified.

Commissioner Gardner speaks:
I'm sorry, where is that?

Vice Chairwoman Hales speaks:
Oh, the second full paragraph, look halfway down; furthermore, the updates are essential to ensure that the County's infrastructure, and goes on from there. It doesn't say what those updates are.

Commissioner Gardner speaks:
Yeah.

Commissioner Tarkanian speaks:
Are you on 228 or 229?

Vice Chairwoman Hales speaks:
229, page 14 of the plan.

Commissioner Gardner speaks:
Yeah, in the middle of that second paragraph.

Vice Chairwoman Hales speaks:
The paragraph starts, the County recognizes the importance, blah, blah, blah. Good?

Chairman Rice speaks:
How would you change that?

Vice Chairwoman Hales speaks:
Well, I don't know what it's talking about.

Ms. Davidson speaks:
Mr. Chairman, I can help.

Chairman Rice speaks:
Please.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Ms. Davidson speaks:

I believe OnStrategy, in this section, was referring to the updates in the section of the Strategic Plan or under this strategic objective are essential. So either way, we could either say the update to the Strategic Plan, the updates to this objective, the updates here contemplated herein. Okay.

Vice Chairwoman Hales speaks:

Oh, I love it.

Chairman Rice speaks:

Too many lawyers.

Vice Chairwoman Hales speaks:

Still, three under strategic objectives; I would like, again, reference to the Master Plan. Proactively manage growth and direct development as set forth in the Master Plan.

Commissioner Nowosad speaks:

Ms. Jenifer, is that mentioned early on in this document? The Master Plan and the Title 20.

Ms. Davidson speaks:

Yes, Chair, excuse me, Commissioner Nowosad. Both the Master Plan and Title 20 are referenced in the objectives and goals of this portion of the document, I believe, a little bit later.

Commissioner Nowosad speaks:

Thank you.

Vice Chairwoman Hales speaks:

Moving on. At the bottom of that page, the third bullet under principles guiding our growth, we will identify the right types of development in the right locations, then it says focus equals mixed use. I think that's just a typo. Everyone okay if the County Manager fixes that?

Commissioner Gardner speaks:

Well, I had that checked off myself and I don't like the whole paragraph there. I don't know that I like the whole paragraph, we will identify the right types of development in the right direction, right locations. I don't know that we have that right, and I don't know how we go about doing that. The developers themselves have the right to determine what they want to build, where they want to build it, as long as it's zoned correctly. And so for us to direct that, if the development doesn't meet the findings, then we can deny them at that time, but that's all I'm saying. I'm troubled by that whole, well, focus mixed use of appropriate housing types to meet the needs of the community. I don't know that we can tell the developer what type of housing they have to build, and in Receiving Areas. I think we're going to need to take a look at what our abilities are in regards to the Receiving Areas as we review the Master Plan later on next year. So I question that whole paragraph, I had it checked off too, so I was glad you went there because I was going to go there otherwise.

Commissioner Nowosad speaks:

I would suggest that the right types of development in the right places, we'd determine that through the Master Plan and Title 20. And if the developer wants us to change either one, pick a finger.

Chairman Rice speaks:

I thought we were...

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Nowosad speaks:

I'm tired of going down the same path every dadgum time I turn around because the developer wants this, that, and the other thing.

Vice Chairwoman Hales speaks:

I actually like leaving it in, I think it's supporting what you just said. It's let's fine tune and make sure we have the right designations in the right areas.

Commissioner Tarkanian speaks:

I'd just add, pursuant to what you said, the Master Plan or the zoning in the Master Plan, and then it satisfies both.

Vice Chairwoman Hales speaks:

We will, yes.

Commissioner Tarkanian speaks:

I'm trying to mediate you two.

Commissioner Gardner speaks;

No, I'm good with that.

Commissioner Nowosad speaks:

And if we do that, we also mention the Master Plan and Title 20 previously in this document.

Vice Chairwoman Hales speaks:

All right. Thumbs up to what Commissioner Tarkanian said. Are we good with that?

Chairman Rice speaks:

Moving on.

Vice Chairwoman Hales speaks:

Okay, we're good with that. Next bullet it says currently, new growth is encouraged to be sustainable and connect to existing public infrastructure. I want to strengthen that word and say new growth is expected to be sustainable and connect, it's a little bit stronger word.

Commissioner Nowosad speaks:

Don't get me started on infrastructure because I think the developers should pay for it if he needs it.

Vice Chairwoman Hales speaks:

We're on page 230, or 15 of the plan, number two says roads, traffic and transportation, build roads and infrastructure for residents to ease traffic for commuters and allow safe transportation to destinations in the county. Well, I kind of laughed at commuters because I don't think of commuters as living here, so I kind of, in my opinion, I would make two changes here; I would take out for commuters.

Commissioner Nowosad speaks:

Wait a minute, if you don't think there's commuters in here, go out on Highway 395 at 7:00 AM.

Vice Chairwoman Hales speaks:

Yeah, okay. Well, I can leave it. My other one though, was allow safe transportation, I would like to say allow safe and efficient transportation.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

And I would like to add a word there, and I think it needs to say allow safe transportation to all destinations in the county. Just adding the word all.

Commissioner Tarkanian speaks:

Does that include Iggy's?

Commissioner Gardner speaks:

Including Iggy's.

Laughter was heard.

Vice Chairwoman Hales speaks:

Okay, so...

Commissioner Gardner speaks:

Best hamburgers in town. Are you kidding me? Yes, of course it includes Iggy's.

Vice Chairwoman Hales speaks:

Allow safe and efficient transportation to all destinations in the county. Thumbs up?

Chairman Rice speaks:

Thumbs up.

Vice Chairwoman Hales speaks:

Good. Good?

Commissioner Gardner speaks:

So I have another one before you go past that, item 6, business and economic development. Revitalize existing business districts and encourage new economic vitality by making Douglas County more business friendly. I'm wondering if that is a subjective term that the more business friendly, I think we do have a friendly business community, so, more business friendly, that's all I'm questioning. I'm wordsmithing here. Yeah. So I'm just...

Vice Chairwoman Hales speaks:

My sense is that some businesses, particularly new businesses, feel like while though the community may be friendly to them, getting established includes regulations that are not friendly to them. I think that might be what this is referring.

Commissioner Gardner speaks:

I just raised it as a question, I didn't say we needed to change it.

Vice Chairwoman Hales speaks:

Okay, moving on. I would like on page 231, the very last sentence on the bottom of the right column, number four, enhanced transit services. It says expand transit services in the Valley and at the Lake, and I would like to add right there, and between.

Commissioner Nowosad speaks:

I would propose rather than enhance transit services, expand transit services.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Vice Chairwoman Hales speaks:

I think it says expand. Oh, I see.

Commissioner Nowosad speaks:

The bold type.

Vice Chairwoman Hales speaks:

It says enhance in the title in the bold, and then it says expand.

Commissioner Gardner speaks:

And I have a question about that, if you don't mind, and I don't know who might have the answer to this. And I had a check mark by that also, enhance transit services, where it says expand transit services in the Valley and at the Lake. And somehow, we need to get interconnectivity between those two bodies, and I know that we set aside money out of the TOT and we talked about that in our earlier subject today. No, I don't want to talk more about it, thank you, I appreciate the opportunity, though. But we do collect TOT tax, and it says that it's one percent, and maybe Mr. Morgan might have this answer because he's the guy on this and TOT, he's the guru at TOT. We're setting aside one percent of the 14 percent of TOT tax that has to go to road projects and transportation in the Lake Tahoe Township. And the question I have is, if we wanted to expand connectivity between the Valley and the Lake, could some of that money be devoted to providing that transportation from a transportation hub, so to speak? Whether it be the Community Center or even the Park and Ride area of Kingsbury. Could some of that be used for that connectivity between those two?

Scott Morgan, Assistant County Manager, speaks:

The short answer is a strong possibility, yes. Right now, we use Ski Club money out of that fund to take people from the Valley into the Basin. So as long as there's a nexus to the Basin, there is a possibility. And we only have up to half of that one cent available because we have by resolution to fund the micro-transit up to one half of that one cent, so the other half of that is discretionary for the Board, or less than the one half based on your ability to fund that resolution.

Commissioner Tarkanian speaks:

Or we have the micro-transit come down and get them and use it, and they expand there, huh?

Mr. Morgan speaks:

Well, it has to then go back to the Lake, there has to be some nexus to providing transit service to the Lake.

Commissioner Gardner speaks:

Obviously, the advantage there is to get employees that are housed here on the Valley floor to their jobs at the Lake.

Mr. Morgan speaks:

Right.

Commissioner Gardner speaks:

And I know that we have another opportunity...

Mr. Morgan speaks:

We've encouraged the 19X, which is the route that comes up and down the mountain from BlueGo, or the Tahoe Transportation District. And they are not utilizing any of those funds, they are using their

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

federal funds for that, to supply that need. And so that is something we have fought hard for them to get the funding from the Nevada Department of Transportation to sustain those services.

Commissioner Gardner speaks:

Thank you.

Chairman Rice speaks:

Correct me if I'm wrong, sir. Every time I come off of the hill, I see a bus going that way or coming back down this way. It seems to me that we already have the connectivity, it's just are we talking more frequent service? Because it seems to me that we already have the busses that go up and down the hill to bring people from the Park and Ride at the bottom of Kingsbury. Am I incorrect in my assessment?

Mr. Morgan speaks:

You are correct.

Commissioner Gardner speaks:

Then perhaps more...

Mr. Morgan speaks:

They do provide that service on a minimum, seven days a week, at least four times a day that route runs, and we are not hearing additional demands for additional routes. I think they've settled in to providing shift work so their routes coincide with the casino core shifts so people can get to work and then come home on their shift. So there are early morning and even late service rides that assist, and on snowy days they max out that route at times.

Commissioner Gardner speaks:

Okay. So perhaps, maybe just better communications to our public that those services are available would be appropriate?

Mr. Morgan speaks:

Correct. What we hear for transit needs are expansion of the micro-transit within the Tahoe Basin neighborhood alone because they don't have a dial a ride service for our Tahoe residents, other than what DART provides for our senior and disabled transportation. We're meeting that need in the Basin. But what we do hear, is that micro-transit expansion, we think there'd be a plus to that. And then of course, south county, we think there's a real transit need that we keep trying to solve with our annual budget.

Commissioner Gardner speaks:

Okay. The other thing I wanted to mention, under roads and traffic and transportation; interconnectivity, a walkable community. And I know that Commissioner Tarkanian has really been focused on getting the walkability, or at least bike riding processes or other abilities to get from the Ranchos into the Community Center. So I know that we're working towards that, the thing I wanted to go back up to, Vice Chairwoman Hales, was the responsible growth and bullet point number four under draft initiatives, how will we do it? Under four, it says, housing needs assessment. I'm concerned about the word, that last line, identify appropriate locations and incentivize workforce housing. The incentivize word really troubles me.

Vice Chairwoman Hales speaks:

Could we say address?

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

Perhaps address would be a better word. When you say incentivize, that's indicating that somehow this Board is going to figure out a method of financially subsidizing it, and I know that that's not necessarily the focus of this Board. So what was your word again?

Vice Chairwoman Hales speaks:

If we use the word, address workforce housing, it wouldn't require money, but it wouldn't rule it out, it would just allow us to look at it.

Commissioner Gardner speaks:

Well, even encourage workforce housing would be an appropriate word.

Vice Chairwoman Hales speaks:

Encourage?

Commissioner Gardner speaks:

Encourage.

Vice Chairwoman Hales speaks:

Encourage.

Commissioner Gardner speaks:

Okay, thank you. I mean, words do have meanings, right?

Vice Chairwoman Hales speaks:

Going back, I'm sorry, we're all good on that. But I didn't finish, I didn't feel concluded on enhanced transit services, that last one. So are those four trips up and down Kingsbury solely for casino employees?

Mr. Morgan speaks:

No, they are not. They are recreational transit, they are transit from Tahoe residents that take place in our special needs programming at the Community Center. There are a variety of transit needs because I see that every day, or used to see that every day dropping off at the Community Center, which is a stop along with the Park and Ride, a stop in the Ranchos, and then one in town that there are a variety of users. And only the Park and Ride typically are the casino workers, or employment, or other workers, but the rest of them are going into Carson, then it's convoluted. But if you want to, you can get from South Shore all the way to Reno if you want to spend a day in transit hooking up with the Reno Transit Authority in Carson. There is a bus that goes into Carson, so it is a coordinated system that certainly could use enhancement, but for the value and the money, it's performing.

Commissioner Gardner speaks:

However, we cannot get from Topaz Lake to Lake Tahoe through public transportation.

Mr. Morgan speaks:

That is correct. Alpine County can...

Commissioner Gardner speaks:

Something we're working on, right?

Mr. Morgan speaks:

...if you coordinate with Alpine County, because Alpine County does have a route, as well as Mono County that comes in for shopping needs. And if they drop at the Community Center, you can get to Reno

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

or Tahoe. But we are, in this fiscal year, actually planning for some additional staff if the supplemental requests go through to actually have County paid staff provide an expanded service in south county. And that expansion really looks like a daily congregate meal pick up when we are providing meals down there within the neighborhood. And then two days a week where we have, on those days we're not providing congregate meal service down at Topaz Ranch Estates, rides into town for shopping, medical appointments, or to the Senior Center for social or nutrition activities.

Commissioner Gardner speaks:
Thank you.

Vice Chairwoman Hales speaks:
How about if we just said expand transit services, period. Promote transit trail interconnectivity.

Chairman Rice speaks:
Okay.

Vice Chairwoman Hales speaks:
Is that alright?

Chairman Rice speaks:
Everybody good with that?

Vice Chairwoman Hales speaks:
Alright.

Chairman Rice speaks:
Alright.

Vice Chairwoman Hales speaks:
My next is 234, do you have some on 233? 232?

Commissioner Gardner speaks:
Some things I wanted to point out, really under financial sustainability, cost recovery, where possible, set fees to recover costs for services. I believe we're constantly monitoring that, if I'm not mistaken, Mr. Dallaire? Especially for Community Development. No, I'm not suggesting, I just want to make sure that's a process that we're...

Tom Dallaire, Community Development Director, speaks:
For the permitting fees?

Commissioner Gardner speaks:
Yes.

Mr. Dallaire speaks:
Yes. Yes, sir, we are working on that.

Commissioner Gardner speaks:
Yeah.

Mr. Dallaire speaks:
We'll have a proposal to you probably within the next month.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

Thank you. And then under water and sewer down there under item 2, on the far column, item 2, USGS Water Report and USGS Nitrate Report. I know that we contracted for these back in February of 2021, and I'm wondering where the progress is on that.

Phil Ritger, Public Works Director, speaks:

Yeah, those reports are still in process and we're anticipating a finalized report. We've got some interim reports, but finalized reports on those in the spring of 2025.

Commissioner Gardner speaks:

Okay, thank you. And under business and economic development, I'm really excited about, and I know something our business community has been looking for as we have people come into our community and want to open a business, is that creation of an enhanced customer service, create a business toolkit for new businesses and streamline permitting processes. I know that our community, our business community, is certainly looking forward to that. So I'm not doing any wordsmithing there, I just wanted to point those things out, that it's important to have in the Strategic Plan so that our business community understands it.

Vice Chairwoman Hales speaks:

I think for me, the next is page 18, which I think is 233, is that right? Yeah, okay. Then what success will look like, I would like to add, and I would leave it to the County Manager to figure out where, but add rivers, lakes, high deserts, maybe add wildlife to that because all of those are important, not just ranches, farms. Is everyone thumbs up on that? Okay, then I would go to the next page, 234.

Commissioner Gardner speaks:

Now while we're here, and I know that County Manager, Jenifer Davidson and myself met with Chairman Smokey of the Washoe Tribe. Have we somehow put that process in, especially in this natural beauty and rural character and preserving the heritage, through relationship building? Is that what we're referring to there, Ms. Davidson?

Ms. Davidson speaks:

That was weird, the microphone started flashing at me. Mr. Chairman, Members of the Commission, yes, sir, in part, we are referring to relationship building with the Washoe Tribe and other entities who promote culture and heritage.

Commissioner Gardner speaks:

Should we perhaps put that language in there, of the entities that we're taking a look at trying to build a better relationship with? In other words, specificity.

Ms. Davidson speaks:

Mr. Chairman, I'm happy to add language if the Commission has specific language you want to see. We originally had the Washoe Tribe listed here and we're open to putting it back. It was brought to my attention that there are other historic societies, cultural heritage associations, that happened in Douglas County, and so calling out one over others was where I thought I might be walking on thin ice and the reason for the general language. But I can understand and appreciate your desire to see more specificity here, so I'm open, I guess, whatever language you want to propose.

Commissioner Nowosad speaks:

Mr. Chairman?

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Chairman Rice speaks:
Sir.

Commissioner Nowosad speaks:

I would think that what we see here under, for instance, strategic shifts, what will we shift or do differently to achieve the goal? And then list the goals. That detail that we're digging into the weeds for right now, belongs in those meetings. Now, how much more can we add to, say, respect and enforce limits on resources, infrastructure, land, water, and especially etcetera? Leave it up to the people who are going to put the meat onto these bones.

Chairman Rice speaks:
Consensus?

Commissioner Gardner speaks:

I'm good with leaving it the way it is. I just hope that it says down also in that additionally, there is a shared concern that the county is losing its heritage and culture, and that is part of the culture and heritage. So, I don't want to overlook that process or possibility, but I'm fine, if we don't need to get that specific, I'm good with that also. We can just move on.

Chairman Rice speaks:
Alright.

Vice Chairwoman Hales speaks:

On page 234 under open space preservation, I would like to include conservation easements and improved transfer of development rights.

Commissioner Gardner speaks:
Where would that be?

Vice Chairwoman Hales speaks:

Under the first 1, under County goals overview, open space preservation.

Commissioner Gardner speaks:

Oh, while we have a moment, can we go up one bullet point under strategic?

Vice Chairwoman Hales speaks:

Let's finish this one first and then go back.

Commissioner Gardner speaks:

Oh you want to go to this first and then go back?

Vice Chairwoman Hales speaks:

Are you guys okay if we add conservation easements and improved TDRs?

Commissioner Gardner speaks:

Okay.

Vice Chairwoman Hales speaks:

Okay, that's a thumbs up. Okay, where do you want to go?

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

I just wanted to point out that it does say under strategic shifts, how will we shift or do differently to achieve the goal? And it says, 2, enhance relationships with the Washoe Tribe of Nevada and California and community organizations, so I think that's covered there. So that's good without changing the other one.

Vice Chairwoman Hales speaks:

On 3 under County goals overviews, it says enhance access to federal lands and the Carson River through Douglas County river parks; I would like to add, and trails. Okay, moving on to 235, wait 230, yeah 235, which is page 20 of the plan. We could include conservation easements under a bullet point under 2030 target, I would like to do that. Conservation easements are the best way to preserve.

Commissioner Nowosad speaks:

Preserve heritage and culture?

Vice Chairwoman Hales speaks:

No, under open space preservation.

Commissioner Gardner speaks:

What was that?

Vice Chairwoman Hales speaks:

Add conservation easements there. Is everyone okay with that? Alright, good. My next one is several pages later, believe it or not. Anyone have anything?

Commissioner Gardner speaks:

Well, let's go back to page 20 for just a second there. Under protect access to federal lands, lakes, and rivers, and under draft, 20 or page 235, Lands Bill, pass the Douglas County Lands Bill. Yes, we want it passed, I don't know that we have the ability to pass that, so I don't know how we would wordsmith that to...

Vice Chairwoman Hales speaks:

Secure passage of?

Commissioner Gardner speaks:

Okay. Yeah, okay. I know we're very focused on that right now, but this is not an action that we have the sole authority to do, of course, is pass it. If we could, we would, right?

Vice Chairwoman Hales speaks:

My next is on page 238, or page 23 of the plan, it's very minor. It seems like on two or three right in the middle of the page it should be improve, present tense, not improved, and target, present tense, not targeted, to be consistent with the other verbs in that list. Because all the other verbs in that list are present tense. It's minor, but let's make it. Then my next is page 239, or page 24 of the plan under communication, I would add the same adjectives; meaningful and...

Commissioner Gardner speaks:

You're not giving us time to get there.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Vice Chairwoman Hales speaks:

Oh, sorry. Okay, I'll be quiet. On page 24 at the top 7, communication. I would add meaningful and engaging, so reliable, transparent, meaningful, engaging, and accurate County information. Okay, we got...

Commissioner Nowosad speaks:

I would draw everybody's attention to the italics of the, meaning just that, the County is the source.

Vice Chairwoman Hales speaks:

I like that.

Commissioner Nowosad speaks:

So any further amplification of what it means.

Vice Chairwoman Hales speaks:

Page 240, or 25 of the plan on the bottom, public safety and judicial system on the right, 2, it says EOC Complex. I would like to spell out EOC, what that means. I don't know what it means. Page 240.

Commissioner Gardner speaks:

Is that emergency...

Chairman Rice speaks:

Operating center.

Commissioner Gardner speaks:

Operating...

Ms. Davidson speaks:

Operations complex, yes. Emergency operations complex. Yes. I'm glad that we don't have disasters often enough in this community that we're so familiar with these acronyms.

Vice Chairwoman Hales speaks:

My next one is page two. Oh yeah, go ahead.

Commissioner Gardner speaks:

Let's go back, as long as we're cleaning up language, let's go back to the Justice Center on Public Facilities, item 1. Complete construction and remodel of the Justice Center and the Judicial and Law Enforcement Center. Page 26, page 241 in your packet under Public Facilities, Justice Center. Complete construction and remodel of the Justice Center and the Judicial and Law Enforcement Center, two separate entities there. Well okay, maybe we should say complete construction of the Justice Center and remodel of the Judicial and Law Enforcement Center so that we understand that what we're doing there is building one new building and going to facilitate the remodel of the current Judicial and Law Enforcement Center to the full capacity of the Sheriff.

Vice Chairwoman Hales speaks:

Great. Just below that I would like to add the same adjectives to communication. Anyone not okay with that? Oh, add engaging and meaningful so that we are very clear what we want to do with communication. Whoa, the end is in sight.

Chairman Rice speaks:

If you see a light at the end of the tunnel, it's probably a train.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

Do we need to, under that Public Facilities on page 26, do we also need to spell out what the CMAR is?

Vice Chairwoman Hales speaks:

Yeah.

Commissioner Gardner speaks:

Okay.

Vice Chairwoman Hales speaks:

Page 29 or 244 of the packet is my next. Under indoor recreation, 2, cultural and performing arts center, it says assess the need for and feasibility of a cultural and performing arts center. So I know right now we do have a feasibility study underway for the Copeland Building, so it seems to me that we pretty much have already assessed the need for a performing arts center, and feasibility is underway. So this is a very low goal because we've kind of already done it. So what if we said complete the feasibility study for, and if feasible, pursue a cultural and performing arts center?

Commissioner Gardner speaks:

I think that's good. And the reason I say that is that we are in the process of determining whether or not the Copeland Building is the appropriate facility for that.

Vice Chairwoman Hales speaks:

Yes.

Commissioner Gardner speaks:

Or whether or not a totally new facility...

Vice Chairwoman Hales speaks:

Yes.

Commissioner Gardner speaks:

...is something we want to pursue.

Vice Chairwoman Hales speaks:

Everyone okay with that language? Alright, very good. My changes, except that I would really appreciate if we could take a short break so I can just review my notes to make sure I haven't missed anything big, and so anyone in the public who thinks we've missed something can come tell us.

Commissioner Gardner speaks:

I would second that motion.

Chairman Rice speaks:

Five or 10 minutes?

Commissioner Gardner speaks:

How about we come back at 4:00 PM?

Chairman Rice speaks:

4:00 PM. We're in recess.

A break was held.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Chairman Rice speaks:

Folks, the hour is 4:00 PM, and we will resume our meeting. Ms. Davidson, have you received all the information you need from this Board?

Ms. Davidson speaks:

Thank you, Mr. Chairman, Members of the Commission. During the break, I was approached by at least two Commissioners who were approached by members of the public regarding some additional edits they would like the Commission to consider. And so at this point, with your permission, Mr. Chairman, I would turn it back to the Board for those two Commissioners to raise the points they were hoping to make.

Chairman Rice speaks:

Thank you.

Commissioner Tarkanian speaks:

So this isn't a last second thing, as Commissioner Gardner had thought this was, this was brought up quite a while ago. I was approached by the DAWG organization concerning the Animal Shelter issue, and I had County staff discuss with them what would be good to put into the plan or what was not going to be good to be put in the plan. I assumed all that was taken care of. I had some communications with Mr. Morgan about it, I thought it was included in the plan, but it wasn't. So I'd like to ask Mr. Morgan if he can come up and just give his opinion of what he thinks is necessary to add into the Strategic Plan concerning the Animal Shelter. What? Yeah, it's not on there, it wasn't included.

Commissioner Gardner speaks:

We have to figure out where that's going to be integrated if we can.

Commissioner Tarkanian speaks:

Okay. So there's a lot of confusion here, so I'll try to do it again. Look, I'm not familiar with how all these processes work, in fact, sometimes I get blamed for being too intrusive into the County's work. Now it looks like I'm not intrusive enough. I was approached concerning needs for the Animal Shelter, I directed those needs to County staff, County staff discussed it with them, and I think they came up with some ideas they thought was necessary, which Mr. Morgan will discuss now. I thought this was already included in the Strategic Plan and we were going to discuss it today to see if we should adopt it or not, but my understanding is it was not, from the County Manager. You can't just put it in there, it has to be brought up during this meeting and then you add it to the plan if it's adopted by the Board or not. Is that correct, Ms. Davidson?

Ms. Davidson speaks:

Mr. Chairman, Members of the Commission, yes; we wanted to make sure that any changes or adjustments to the draft Strategic Plan came as a result of consensus building by this Board. And I do apologize for the miscommunication.

Mr. Morgan speaks:

County Manager Davidson is correct. As you all know, we went through a pretty painstaking process with several meetings, brainstorming sessions, workshops. And these items initially did not come up until approximately about a month ago in reviewing the document, and then they were brought up to the Commissioners, as well as staff. And so this is the appropriate time to do that, rather than somebody just getting ahold of staff and going, yeah, that's a great idea, we're just going to inject it in the plan. So right now, that process is to discuss it here, and then if there is a modification to the plan, under Public Facilities would be the place where this would probably most appropriately go as a County infrastructure need in Douglas County. And the needs that are identified outside of some programming issues that we continue to

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

work with the community, as well as our nonprofit DAWG in the community to better serve. Whether it's feral cats, or adoptions, or how we adopt out animals, or the modifications to Title 6 of the Douglas County Code, we continue to work with them. But I think what they have brought up through this process is some facility needs in the County where this is most appropriately identified to enhance the current shelter. The shelter right now is over 40 years old and it was designed for a population that was around 25,000 at the time, and so our current needs in the County have outstripped the resources, primarily kenneling of dogs and cats. And so, it is somewhat maddening when you go down to the shelter and people surrender animals, or we have dogs coming into the shelter for adoption and we are holding kennels open so that we can perform code provision of Title 6, capturing animals at large, quarantining animals that may have bit for rabies. And so, a certain number of kennels must be held open, and that takes away from those dogs that could be in the shelter for adoption. And so we're so lucky to have a group like DAWG that fosters animals on the temporary basis, but we have exceeded their ability to do so. And one of the biggest needs we have is what they call the cat cottage, which was on a whim, an installation of a prefab portable. Basically a rental construction trailer that we ran some power to and put some chain link fence around it to temporarily house cats. For those that remember, we used to house cats inside the animal shelter in essentially a large closet, and it's unnerving for those cats to hear those dogs bark all day long. So the cat cottage has really been an upgrade, but it is a wood foundation building sitting on dirt that is starting to fail. And so a permanent and appropriate facility for cats would be greatly needed, along with the expansion of some of the pens within the shelter to expand those so that we can house a larger population of animals and have a more robust adoption facility. So a general need for additional space at the Animal Shelter for dogs and cats would be an appropriate need and verified need by staff.

Commissioner Gardner speaks:

Thank you. So as I look at this, we're looking at the very last page of the Strategic Plan, page 30, or in our computers, 245, where it says communitywide extended services. Is that where you expect that this, where you would suggest that that be?

Mr. Morgan speaks:

No, I would put it where County Manager Davidson had it under Public Facilities. It's more of an infrastructure, public facility need, it is a physical plant expansion that is needed. It's not necessarily an expansion of service, it is to make room for an existing service. We just need more square footage and additional square footage for those facilities.

Commissioner Gardner speaks:

I don't know. County Manager, where do you think this might be appropriately placed into this plan should we choose to go there?

Ms. Davidson speaks:

Thank you, Mr. Chairman, Members of the Commission. I agree with Scott's assessment that it would be appropriate to place it under Public Facilities. The expanded services section fell under quality of life, and I'm not sure that it fits as well with quality of life. The language that I currently have, based on Mr. Morgan's comments, would be we would add a third goal here, so I'm on packet page 241, plan page 26. Under Public Facilities, there would be a third goal that says enhance the current Animal Shelter to expand space for cats and dogs. Do you want to do a reference to construct a permanent or appropriate facility for cats? I was confused on that part.

Mr. Morgan speaks:

No, I think expand the existing services. And that would probably mean a demolition and reconstruction of the cat cottage with expansion to the current Animal Shelter for dogs.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Commissioner Gardner speaks:

I would suggest maybe we just allow the County Manager to determine where it best fits into this plan and do that. So I'm good with a thumbs up on that.

Chairman Rice speaks:

Okay, are we all agreed that we want to include this? Okay, the ball is in your court.

Ms. Davidson speaks:

Thank you, Mr. Chairman. I think Vice Chairwoman Hales also had some additions.

Commissioner Gardner speaks:

We're not going to start back on page one, are we?

Vice Chairwoman Hales speaks:

Oh, do you mind? No.

Chairman Rice speaks:

Yes.

Vice Chairwoman Hales speaks:

I have a just a few things; where there are references to TDRs, I would like it to include, and other tools, because there are a few other things that allow for open space. Everyone good? Pardon?

Commissioner Nowosad speaks:

Open space tools.

Vice Chairwoman Hales speaks:

You can word it. Yeah, okay, on page 29, which is 244, on indoor/outdoor recreation, 3, river parks; to develop the County's river parks. I would like to add, and trails, okay? Then I only have one other thing, and it might need Mr. Morgan as well, and that is, if we wanted to include the concept of enhancing what we have at the fairground, enhancing our rodeo facilities; is that in here or is there a place to add that?

Mr. Morgan speaks:

I believe it is in there, I don't recall where. Jenifer knows the document really well.

Commissioner Gardner speaks:

I have it right here, on page 29.

Vice Chairwoman Hales speaks:

Yes.

Commissioner Gardner speaks:

It says outdoor recreation, 2, equestrian event center, access the need for and feasibility of an equestrian facility and fairground improvements, camping.

Mr. Morgan speaks:

And we are underway. You will see some things coming forward in the current year budget request in the Room Tax Fund that will, if this gets approved, that we can substantiate and start on our way to seeing those things happen.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Vice Chairwoman Hales speaks:

Okay, that's good. I'm wondering if we want to add a bullet under indoor recreation for, because I know we've had some solid Public Comment, both written and here today about that. Do we want to add a piece under indoor recreation as well for...?

Commissioner Gardner speaks:

I think long range planning, probably a good idea. An indoor equestrian center type of thing is what you're suggesting?

Vice Chairwoman Hales speaks:

Yes. Maybe something like assess the indoor facilities at the fairgrounds and regarding whether you can wordsmith it.

Mr. Morgan speaks:

I think we'll be really specific to a Carson Valley indoor equestrian event center, very similar to what Winnemucca has, Fallon has recently implemented. To assess the cost of that with the location, the infrastructure needs to support such a thing, and then get some idea of what in today's dollars something like that costs.

Vice Chairwoman Hales speaks:

I think over the next five years it'd be good to have that.

Mr. Morgan speaks:

I agree.

Vice Chairwoman Hales speaks:

Okay, so let's add that as a 4 to indoor recreation on page 29, and then we've got the outdoor covered. Thank you. Good? Thank you.

Chairman Rice speaks:

I'm hesitant to ask this, but any more changes or additions? We need a motion.

Vice Chairwoman Hales speaks:

I move that we approve the Strategic Plan with the revisions that we have agreed on during this meeting.

Commissioner Gardner speaks:

I will second that. Are we approving a...so I have a question about that; are we approving the draft Strategic Plan and then it'll come back to us for a final approval, Ms. Davidson? Or are we looking at approving what we actually did today?

Ms. Davidson speaks:

Mr. Chairman, Members of the Commission, I think you have both options before you today. If you wanted to see it one more time for final adoption we can do that, or you can approve it with the changes as discussed on the record today. I'm looking at legal counsel and he he's nodding. Thank you, Doug.

Chairman Rice speaks:

I think the proper motion would be to approve the plan as edited today.

Commissioner Tarkanian speaks:

I'll second you, Mr. Chairman.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Chairman Rice speaks:

Alright. We have a motion and a second.

Vice Chairwoman Hales speaks:

We have two motions.

Chairman Rice speaks:

We have a couple of motions.

Vice Chairwoman Hales speaks:

I think it's the same motion, so it doesn't really matter.

Chairman Rice speaks:

Why don't we start from the beginning so that we will understand where we are? I need a motion.

Commissioner Gardner speaks:

Vice Chairwoman Hales made the motion and I seconded it and asked a question.

Vice Chairwoman Hales speaks:

So, I don't feel a need to approve it again. I feel like with our discussion, I feel confident that it will be what we want, and so, I'm happy to waive my motion. Mr. Chairman Rice made a motion and it was seconded, and that's great, same thing.

Commissioner Nowosad speaks:

Do we need Public Comment?

Chairman Rice speaks:

We've already had Public Comment. Alright, are we clear on what we're voting on? I hope everybody's clear, are you clear on what we're voting on? You're not clear? Alright, we are approving the proposed changes to the draft as discussed by the County Commission. Will that cover what you need? Okay, we got another...

Commissioner Gardner speaks:

And adopted.

Chairman Rice speaks:

End the plan and an adopt the plan. It's getting late in the day, isn't it?

Commissioner Gardner speaks:

Yeah.

Chairman Rice speaks:

Okay.

Commissioner Tarkanian speaks:

I will second.

Chairman Rice speaks:

It's been moved and seconded. All those in favor say aye. Any opposed? It passes unanimously. And thank you for a well done job.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

Applause was heard.

MOTION TO: Adopt the Final Strategic Plan with the discussed edits; carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Wesley Rice, Chair
SECONDER:	Danny Tarkanian, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

CLOSING PUBLIC COMMENT (No Action)

Chairman Rice speaks:

That being out of the, I don't want to say out of the way, it's going to be in the way for a long time. So we will now go to Closing Public Comment. Public Comment is now open.

Jason Gibson speaks:

The Foundation for the Law of Time. Whoever would plan a strategic master plan review the day after Saint Patrick's Day has got to have a few loose marbles. That's right, I said it. They still don't understand the basis of synchronicity, these people, and they're not going to be learning anytime soon. Mr. Robert William Byron, thank you for writing in the supplemental email, you're right. This County does not have the maturity to address the mega trends or the state of the nation, or the bigger picture of what's really happening. In your supplemental email, Mr. Byron is quoted as "I believe our society is vulnerable to external attack as a result of open border policies that allow terrorists to infiltrate with their agents and equipment into this country. I believe that the sanctuary policies that protect them once they're here are designed for those new folks who are coming across the border." Robert goes into detail about the 911 Twin Towers and the critical infrastructure we're ignoring. Robert's got the maturity to talk specifically about our national power grid, regional water supplies, communications, the backbone of our country, the internet, food supplies, and the inevitable event which will result in the loss of power and likely a successful attack on any one of these, which would result in the widespread loss of life and a potential dark age. This is not the plot of John le Carré or a Vince Flynn novel, this threat is real and timely. No, we didn't discuss any of those things, that should have been first. We've been asking for a presentation slot to review with the Board the biosphere noosphere transition, that's not coming into play anytime in the near future. None of the critical issues that this country is facing, that this County is facing will be found in the strategic master plan. We're talking about localized agriculture, alternative energy and humanitarian aid, getting you ready for the inevitable event is getting you ready for war. The civil war that they're engineering within our own borders, and the war that they've committed us to in the broader spectrum of things. So thank you, Mr. Robert William Byron. His email goes further to detail the real issues, which you won't hear discussed, you won't hear them discussed by this Board or any public servant within this County. Otherwise it would be in the strategic master plan, which it is not.

Hope Sullivan speaks:

Thank you. East Valley. Thank you for the commitment to open space protection and preservation, I was grateful to hear so much conversation about conservation easements. And just as we all know, when you have a conservation easement, you have a conservation value to the land and the easement has restrictions intended to protect the conservation value. And so you talked a lot about these conservation easements, but I would hope that you would respect the conservation value that the easement is attempting to protect. Next door to me, you've heard a lot about Grandview, and some people are saying, don't worry about Grandview, it's not going to happen. It's hard to forget about it. I looked at the Stormwater Plan that you're going to look at on Thursday. It's item 24 on page 540 of your packet, it's on the map on page 542, it's item 21 on page 565. Granted, I have not read the entire Stormwater Plan since it's, I'm assuming, been

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

amended, I did participate in the community plans. But again, just keep in mind it is a conservation easement, it's not wishful thinking, it's not vacant land that we don't want developed, it's a conservation easement. And I've shown most of you those documents, I'm not making it up, it's recorded. And there's a conservation value, and that conservation easement says no building, grading, or excavation. So my neighbors and I will be reading the plan. But I hope as you read the plan, you will take into account what's a conservation easement, and what's the conservation value of that easement, and what are the restrictions in that conservation easement to protect that conservation value. Thank you.

Kathryn Dodge speaks:

Hi. I just want to thank you for your support for the Animal Shelter. The Douglas County animals greatly appreciate it, those poor, terrorized kittens greatly appreciate it. We look forward to working with you on the facility improvements and we would appreciate you considering including some element of this in the CIP that's coming up. Thank you again.

Dan Greenley speaks:

From East Valley. To dovetail on Hope's comment, I'm just getting whiplashed on this whole conservation easement behind Grandview Estates. I've been told, don't worry, be happy, yet staff still has it in their Stormwater Management Plan. If it's on a piece of paper and it's identified for Stormwater Management Plan, I believe it's got to be in play. So I'd like to take the assurances that I could go home and not have to come back here in a couple of days, you don't want to see me, I don't want to be here. But it's still in the Stormwater Management Plan, so I'd like to get that sorted out sooner than later, and we'd all get out of your hair. And thank you very much for listening to us ramble on a little bit, I do appreciate your patience with all of this stuff, but it's obviously a hot issue for us out there that are living next to this. So thank you very much.

Commissioner Tarkanian speaks:

Mr. Chairman, are we done with Public Comment?

Chairman Rice speaks:

Is there any more Public Comment? We are done with Public Comment.

Commissioner Tarkanian speaks:

Okay. I want to ask the Board to postpone the meeting on Thursday. It's a national holiday and we shouldn't be having a Board meeting on a national holiday. It's the first day of the NCAA tournament and it definitely is a national holiday in my house.

Laughter was heard.

Chairman Rice speaks:

Somehow I missed that as a national holiday.

Commissioner Tarkanian speaks:

It is in my family.

Chairman Rice speaks:

Is there any further business to come before the Board?

Vice Chairwoman Hales speaks:

I feel like we need to pause and just acknowledge, I mean, for us, we had to review the Strategic Plan carefully. But I don't think we've yet shown a light on the hours, and hours, and hours our County Manager spent getting that plan to the excellent state it was in when it came to us. Truly, a work of wonder that

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING OF MARCH 18, 2024**

you did, and heroic efforts by you in particular, but also by your team. And I really, really appreciate everyone who contributed to it, and I know that was a lot of people. And I'm very proud of it and I'm happy to be able to stamp my name as one of the people who supported it. And it's not anything this Board did, honestly, except for our brief review, in comparison to the hours and hours you spent, County Manager Jenifer, and we really, really appreciate it.

Applause was heard.

Commissioner Gardner speaks:
Mr.?

Chairman Rice speaks:
If there's no further business.

Commissioner Gardner speaks:
All I wanted to say is ditto.

Chairman Rice speaks:
I think we got a lot of dittos, sir. Meeting adjourned.

ADJOURNMENT

There being no further business to come before the Board of County Commissioners, the meeting adjourned at 4:25 PM.

Respectfully submitted:

Wesley Rice, Chairman
Douglas County Board of County
Commissioners

ATTEST:

Amy Burgans, Clerk-Treasurer

DRAFT

The Regular Meeting of the Board of County Commissioners was held on Thursday, March 21, 2024, beginning at 10:00 AM in the meeting room of the County Administration Building, 1616 8th Street, Minden, Nevada as well as was streamed via Live Stream – Video Link, Douglas County YouTube Channel. **When applicable, the minutes below have been transcribed.**

CALL TO ORDER

The meeting was called to order at 10:01 AM.

COMMISSIONERS PRESENT:

Wesley Rice, Chair
Sharla Hales, Vice Chair
Mark Gardner, Commissioner
Walt Nowosad, Commissioner
Danny Tarkanian, Commissioner

STAFF PRESENT:

Amy Burgans, Clerk-Treasurer
Dan Coverley, Sheriff
Jenifer Davidson, County Manager
Doug Ritchie, Chief Civil Deputy District Attorney
Nicki Leeper, Assistant County Clerk
Michelle Pablo, Senior Deputy Clerk

PLEDGE OF ALLEGIANCE

Led by Commissioner Tarkanian.

PUBLIC COMMENT (No Action)

Chairman Rice speaks:

Public Comment is limited to three minutes. Please limit your Public Comment to items that are within the jurisdiction and control of the Board of County Commissioners. Public Comment must be addressed to the Chairman and not to the members of the public, so that the Board can take future action on the issues raised by the public. If you wish to speak on an item that is on the agenda, please wait until that item is called. And with that we will open Public Comment.

Ted Gaines speaks:

I have an item here I want to put on record to be seen. I had a meeting on Tuesday this week with a Commissioner, our Assistant County Manager, and our Community Development Manager. Everywhere in all the books we have, it talks about the safety of the people. The first thing in our building official codes, everything is set that talks about the safety of the people. The ICC, the first paragraph is the safety of the people. So, enough said on that. That is what's embedded and should be to protect all these people that are here. Now, Mr. Gardner has mentioned many times we need to comply with the NRS. The NRS is there for a reason and I'm sure Dan agrees with that. I have filed already two complaints against our Building Department and Community Development for violations of the NRS. The Community Development Manager agreed with me in this meeting that there were violations. I've got two more of that same kind and maybe three to file. I'm looking at them. Because that goes against our head building official certification and Tom Dallaire's stuff that's there, we need to have that on record. Now, this is what I took into that meeting the other day. This is all violations from our Building Department, and it is almost all printed out of Douglas County's website, the Accela and whatnot. They tell me to print it off. I was told about a violation that was here, so I started looking into it. On 11/19/19, a Douglas County

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Building Official turned a bill, turned the permit down. A commercial permit that was here because the Building Department did not want to work with the Fire Department. He said they need the Fire Department's okay to okay this now. Now, this commercial building has guns. They shoot, they sell ammunition. I don't know if they sell guns or not. They have alcohol. They have kids. They invite the public in for shoots constantly. My papers must have stayed on Tom Dallaire's desk because I had the records of what they do. Now, they have all three, all them items; guns, ammunition, kids and it's not final. They've been running this business since '20 till now and inviting people up there. But that's okay. Tom Dallaire says, oh, that's a private entity. So is Smith's. So is the CVI. So is NAPA. So is Great B... well, let's not use Great Basin because, but these people, they have to comply with the codes and the laws. Now you people, I got, it took me 23 pages to copy off the inspection cards.

Chairman Rice speaks:

Is there any further Public Comment?

Jim Jackson speaks:

I'm not going to talk about Painted Rock Mine in particular right now. I'm going to talk about that when it comes up later on, and mainly what the response is going to be from the County. What I want to talk about is the meeting that took place last night with the BIA and the BLM, primarily the BIA and their arrogance towards this County. After the meeting, well before the meeting, we went up and I was talking with Mr. Lewis. Commissioner Hales came up and asked him a very pointed question. If everybody in the Valley sent in a comment that said, don't do this, would it make any difference? His response was no. So, that was kind of the attitude that they threw at us. After the meeting, we went over and I talked to several of their, "experts." And I also went back up and I talked to Mr. Lewis and I said, okay, if this thing all goes through, who's going to be enforcing the speed limits and the weight limits and all this stuff on the road? He said, not our problem. He said that would be up to the local authorities to do that. I said, okay, so if we have the Sheriff put a car up there and really enforce it, what about that? He said, well, eventually Knox would complain and they'd get somebody to tell the Sheriff, go take a hike. I'm sure you're glad to hear that. So, that's the arrogance of what we're dealing with those folks. They're predetermined to have this thing go through. We understand that. We're looking at you folks to do what you can in the County, and we believe there is stuff that can be done and everything. And you're not dealing with the federal government. They're going to do whatever they darn well please. We expect you to do what's good for us and protect the citizens of this Valley, and our property values, and our way of life. Thank you.

Applause was heard.

Chairman Rice speaks:

Ladies and gentlemen, I would ask the people who are here for any item on our agenda, please do not disrupt the meeting by hooting, hollering, clapping, booing, or making any other bodily noises. And Public Comment is open at this time for anything other than Item 2. Item 2 will be dealt with when we get there. Thank you. Further Public Comment.

Dan Mrvos speaks:

Yeah. Commissioner Rice, I wanted to comment on Item 4. I realized that it's an agenda item, but I have a conflict this afternoon. Is that okay if I put comments in on that now?

Chairman Rice speaks:

I would assume you're not going to be able to be here for that.

Mr. Mrvos speaks:

Yeah. That's correct. I won't be able to be here for that.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

Go ahead, sir.

Mr. Mrvos speaks:

Okay, great. I'm a resident of East Valley and I live in the Maverick Trail District and very close to the location where the Grandview detention basin is proposed to be sited. And to cut to the chase, my request for when you get to this item is that in the Stormwater Master Plan, is that you actually strike this item from the Stormwater Master Plan. So, that would be item 2001, the Buckeye Creek Grandview Detention Basin, and just strike it from the Stormwater CIP projects. Now, why am I asking that? That kind of sounds unusual. Well, I think you've all heard from us a lot, and I don't want to be adversarial. I just want to say I think we have a difference of opinion here. Commissioner Gardner, Commissioner Tarkanian and Commissioner Hales, you've all been out and you've seen the place, and you've talked to us, and Jeremy Hutchings and Courtney Walker have been out too, great productive meetings. And I really think it's great that everyone is listening. I was here on Monday, I talked about the Strategic Plan. I said, hey, I think strategy matters. The Board listened and there was actually some language that our citizens group, our neighborhood group, said, hey, we think we could tighten up language about conservation easements and preserving rural character. And the Board agreed, and Commissioner Hales, you even said, I'm paraphrasing, probably the best tool or maybe the only way forward in preserving rural character is the acquisition of conservation easements, paraphrasing. Well, I have a way of preserving rural character that doesn't cost a dime, and that is to preserve conservation easements that already exist. And so that's why we have an issue with the Buckeye Creek Detention Basin at Grandview, because the 62-acre parcel or piece of land that it would occupy is right smack in the middle. Well, it's not smack in the middle, it's in toto a conservation easement. Now, it's not just a conservation easement. It's a conservation easement that is protected by the planned unit development of Grandview. That means that not just Grandview has a stake in it, but by Nevada State Law, the surrounding communities have a stake in it and standing as well. And that's been upheld, and it's even been upheld here in Douglas County. It's interesting that the Painted Rock Mine is also under discussion today because a 62-acre parcel, what is that exactly? A 62-acre parcel occupies all of downtown Minden. That's what we're talking about we don't want in our neighborhood.

Chairman Rice speaks:

I'm sorry, sir, your three minutes are up.

Mr. Mrvos speaks:

All right. Thank you.

Chairman Rice speaks:

Thank you, sir. Any other Public Comment not associated with Item 2?

PK Klein speaks:

I can't be here for agenda Item 2.

Chairman Rice speaks:

I'm afraid that if we allow everyone who can't be here for Item 2 is going to stand up, we may as well just chuck our entire agenda. So, please, if you're here for Item 2, hold your comments till we get there. It should not take that long before we get there. Thank you.

Ms. Klein speaks:

Well, you already allowed somebody to read a statement when they are not able to be here for agenda Item 2.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

I can't understand a word you're saying.

Ms. Klein speaks:

I said you already permitted someone else to address Item 2 who couldn't be here. So, I would ask respectfully that you permit me to make my statement.

Chairman Rice speaks:

I'm sorry. We've asked, there are so many people here that are here for Item 2, even though we allowed one person to step out of turn because he couldn't be here. Please, we do not have that many items before we get to Item 2. We will be there probably by 10:30. So please, have a seat. Any other thing, any other person with anything other than Item 2? Please state your name for the record and your time will begin.

Pamela Litka speaks:

I'm here on behalf of Leadership Douglas County. We had a field trip this week, we call them field trips. And I just want to take a minute to thank Dan, Sheriff Dan Coverley and Mr. Carlini. They did a fantastic job this week. For any of you that have not had the opportunity to do leadership in the past, it's an eye opening experience, especially when you walk through the jail system and you have individuals in there that you get to witness. And so, for those of you that have the opportunity in the future to take leadership, this is only our third month, but this was a great opportunity for me, and I look forward to more journeys with some of my classmates that are in this room today. Thank you.

Chairman Rice speaks:

Thank you.

Brian Foerschler speaks:

Thank you for allowing me to speak today. I'd like to address a complaint anonymously filed with the County regarding RV living on a private residence at 1930 Morgan Court in Ruhestroth, which includes a number of false statements. It should be noted that according to County rules, no anonymous complaint will be recognized by the County. On that basis, I should not even be here today. I'd like to begin by introducing Ms. Carolyn Venturella, owner of the property located at 1930 Morgan Court, who will be addressing you today. Carolyn and her husband, George, purchased the Ruhestroth property over 20 years ago, and my wife and I have been very close friends with the Venturella's for over 20 years. Carolyn became widowed a little over a year ago, and prior to his death, George requested that we provide assistance to Carolyn in the care and maintenance of their property and horses. For several months after George's death, my wife and I regularly drove to Morgan Court from the Ranchos in order to abide by our commitment. Fast forward to October 2023, we sold our home and unfortunately, the property we were interested in obtaining had already been purchased. Realizing that we would need time to identify another property to purchase and that Carolyn required a lot of assistance, the three of us determined that the best solution was to arrange for my wife and I to temporarily reside with Carolyn on her property for a period of 12 to 18 months while we searched for the property to build our home. We recognized, however, that Carolyn's grief was still acute, and because both households owned two dogs each, we determined the best arrangement was to be close at hand while providing Carolyn the privacy she required to grieve in peace. Thus, we decided to live in our RV. The Venturella's have always maintained a beautiful property, and our RV living site is also very well maintained. We view this complaint as a very targeted effort by a particular individual. I'll explain. The day following George's death, this individual questioned Carolyn expressly about selling her home, not to console her in her grieving. But I'll let you draw your own conclusion as to the possible motives. The drive through the Ruhestroth community reveals a multitude of residents with RV dwellers. In closing, I would like to note that I'm a third generation Nevadan and a member of the Douglas County Search and Rescue Team, and the complaint, and this complainant is fully aware of this fact. So, the basis for their filing anonymously for fear of

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

retaliation is fraudulent. Today I'm asking that two things be done, that you would give us another 90 days to find a place to move our RV. And the most important is I'm asking that the Board rescind the directive for Carolyn to permanently barricade her second dirt access entry or provide a concrete skirt. Thank you.

Chairman Rice speaks:
Thank you sir.

Carolyn Venturella speaks:

Thank you. Ladies and gentlemen, I own the property that my friend Brian was talking about. I've been a good citizen here, paid my taxes. My husband kept the property up really, really nicely. We did a lot of landscaping and drainage control as we live at the bottom of the hill on Morgan Court. And so, the water flows down and we did put in a drainage ditch, and we have just maintained the property beautifully. No tumbleweeds, no complaints for any neighbors for 20 years now. This complaint was a shock to me and it was filed anonymously so the person or persons did not have the integrity to sign their names. I did request a public record from you all, which I received, and I think the tone of that letter will speak for itself. There are many listed items on there which are not fact. The orange duct that connects to the house is not for heating, it is sewage. We did not install a septic system for these folks. They have maintained the property well. They do have yard art, which is placed beautifully around. It is not strewn around. They have been a support to me in a trying time and a comfort also. None of my neighbors spoke to me about the drive access, the dirt drive access to my property, which has been there for 20 years. It only leads to the horse barn where we would take hay as occasion arose. There's a round pen in the middle of it, so it is not a traffic area and it also has been well maintained. No one complained about anything. One neighbor spoke to me about my folks living there, they're my adopted children, actually, on the property and I addressed the situation with them and explained that it was temporary, they were not permanent and they seem to accept that. A little while later, they asked me again and I said the same thing, they're looking for property. As soon as they have it, they'll be gone. This same person who lives up the hill from me has called me three times in the last two weeks wanting to know what is going on and how the situation is progressing, and they have assured me twice that they are not the person who complained, and yet they're the only one who has said anything. And so, my only request is that you allow my friends to stay for the 90 days, and that you relieve the encroachment violation. Thank you.

Chairman Rice speaks:
Thank you. Yes, sir. State your name and carry on.

Daryl Brown speaks:

I'm a little hard of hearing, so I didn't get everything there, Mr. Chair, but good morning. Mr. Chairman, Members of the Commission, County officials and distinguished visitors, nice to see everybody out today. I've been a resident of Douglas County since 1985 so I've seen a lot happen in this county over the last 40, almost 40 years. I'm a US Air Force veteran. I'm a retired state employee and retired federal employee. On Tuesday, the 19th of this week, about 2:10 in the afternoon, I was driving southbound on 395 at or near the speed limit from Waterloo Lane, a 25 mile an hour zone, I was passed by a county school bus. This disturbs me to no end. It bugs me when I see a county vehicle, I don't care what it is, speeding, and I'm looking at you, Sheriff. Some of your Deputies do that. If you want to drive your personal vehicle like I was at that, you know, you take the risk. But it disturbs me that a County employee would do that. And this bus driver was doing five to ten miles an hour over the speed limit. When we got to the 35 zone, he continued. It was a male. He continued five to ten miles an hour over the speed limit. I don't know what influence you may have on the county school board or bus drivers, but I'd appreciate it if you'd take an interest and see to it that that never happens again. Thank you.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

Thank you. Fortunately, or unfortunately, we have no power over the school board; however, Sheriff, please take note.

Dr. Kathryn Dodge speaks:

So, noted, right? Good morning. I'm current President of Douglas Animal Welfare Group, commonly known as DAWG. And since 2000, DAWG has been working with Douglas County to better the lives of Douglas County animals and their owners. We have 125 members and we work exclusively in Douglas County. I want to begin by thanking you for supporting the county's animals, by including improvements to the Animal Shelter in the 2024 Strategic Plan. It is greatly appreciated by the many, many Douglas County animal lovers and owners and of course, DAWG members. As we discussed earlier this week, the cat cottage was installed in 2012 as a temporary facility to house cats and kittens and has outlived its usefulness. It is falling into the ground. It has a sinking floor. They've had to cut the door so that it will open. It's too small. It is frequently completely full with cats and kittens being put on a wait list, and cats and kittens are regularly quarantined amongst the dogs and the dog kennel area, terrified because they're surrounded by dogs, barking dogs. Replacing this temporary facility is the primary improvement that is needed at the shelter. Preliminary cost estimates for a feasibility and conceptual design for the new cat cottage is \$50,000. I'm asking that you have the staff prepare a CIP request to allocate \$50,000 towards this endeavor. We realize we're a bit outside of the usual process for putting together the CIP, and I'm not sure how to navigate the process, so I'm asking for your help. I'm happy to meet with the County Manager or each of you to answer questions, walk around the cat cottage, you might come away with a cat or whatever will help provide the information you need to support this request. I'll follow this Public Comment up with an email containing my contact information and photos of the existing cat cottage. As you can tell, DAWG is very excited about the opportunity to help Douglas County cats and kittens and of course, dogs and animals, little chickens. Anyway, would the members of the public and DAWG members that support this request, please stand now. Who doesn't love your dog? Come now. Thank you very much. We appreciate your support.

Chairman Rice speaks:

Thank you.

Jim Slade speaks:

If you wonder why the public sometimes has little confidence in County government, here's a few reasons; one, inconsistently enforced rules. Two, the Board and other public officials often make recommendations and decisions with which no reasonable person would agree that do not comport with the letter and intent of the Master Plan, County code, or the Open Meeting Law. Three, it often seems that there's one set of rules for Commissioners and another one for the public. In the last two meetings, there have been three times when County Commissioners have engaged in applause, either initiating them or joining in. These, of course, are on issues with which you agree. One recent one was the fact that Chairman Rice actually made a reasonable pronunciation of the Principal Planner's last name, Ms. Moroles-O'Neil. Given that she has served in the position for well over a year, that should not be a reason for applause. The Board also applauded the passage of Route 50 designation, but if the public were to have the temerity to applaud for comments that they appreciated, whether from a Commissioner or a member of the public, oh no, that's forbidden. And the public would be berated and warned not to do it again, as has already happened today. Or let's take the norms and procedures under which meetings are supposed to be conducted. The County Manager recently suggested that anyone that called out staff, that the Board should immediately reprimand the speaker for violating the norms. If, however, a Board Member violates those norms, as Commissioner Rice did earlier this year when he berated a member of the public, pointing his finger at him, wagging it threateningly and calling him a piece of, well, you know, well, that was never mentioned by the Board or the County Manager. So clearly, one set of rules for Commissioners and another one for the public. On a different topic, I couldn't disagree more with Commissioner Hales' statement at the last

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

meeting that the best way to keep open space is for the County to buy conservation easements. First of all, it appears that the Board doesn't understand the letter and intent of the terms open space and conservation easements, which require the County to protect and preserve in perpetuity the scenic and open views of property in its existing natural condition, as well as to protect the conservation values of the property. Using that land to dig in a flood detention basin is totally contrary to those ideals and requirements. Here are some better suggestions on how to preserve open space; don't approve Master Plan Amendments, specifically ones that bring Receiving Area from Topaz to the Carson Valley, as was done for Park Ranch Holdings by Commissioners Rice, Walsh, and Penzel. Don't approve developments outside the town and urban service area boundaries, as was done for the Buckeye Creek development. Instead, prioritize infill development as required by the Master Plan and the Minden/Gardnerville Town Plan for Prosperity. The Board, however, of course, recklessly ignored and violated those plans to the detriment of the public. Those are better ways to preserve open space, that our residents desire and deserve.

Jason Gibson speaks:

Good morning, Douglas County. Good morning. I digress from the get go because I was targeted in a road rage incident after the Board meeting last, or two weeks ago. And ever since your comment there, Chairman Wesley Rice, about having me arrested again on December 21st, after the first time that you targeted, profiled, and harassed me in my private driveway, we got three people coming forward with the affidavit of truth, and then we'll subpoena the rest of the Board also for that truth. I was hit from the back, and I was hit from the front in a road rage incident, so things are getting pretty serious now. And we brought it to the Sheriff's attention at the strategic meeting, the Master Plan meeting, and we told them about the traffic on our roadways in the Ranchos. There's been no enforcement of those codes whatsoever. And so, we're going to be picking up the pace. We're going to start right here, right now with the equinox referring to the natural time. And this is going to be a very interesting subject for all you people with issues, whether it be Painted Rock Mine...

Chairman Rice speaks:

Sir, please give your comments to the Board, not to the crowd.

Mr. Gibson speaks:

This is going to be a topic of interest for all of you because we figured it out. And what we figured out is that we've been programed by a legal fiction referred to as artificial intelligence. Now, Douglas Ritchie knows all about this because they work their legalese and their color of law scheme. But you've all been sold out. Your heritage has been compromised. You have no standing. And these folks aren't going to help you with your problems and your issues until you discover for yourself what's in your state constitution, which is hardwired by the Law of Time, and what's in your federal constitution, which is hardwired by the discovery of the Law of Time. That flag you're so fond of right there, that's the Natural Law that nobody ever taught you about. So here today, we're calling y'all's to the table on behalf of the American states assembly and on behalf of the Foundation for the Law of Time, making conscious what's unconscious. We're here to tell you you've got remedy and you've got ways and means, but you've gotta discover who you really are. Which means you have to be born again. You have to reclaim your heritage as an American state national, because the US corporate subject citizens have no authority. They're debt slaves. And that's why when you bring your problems to this Board, they just sit there and nod at you. Thank you, thank you, thank you. But nothing ever gets done because it requires you to get it done for yourself. So, find out more about Supreme Court Justice Anna Von Reitz and the American states assembly. You can do a search for that, Nevada State Assembly online and get everything you need to quicken your political status correction. And imagine that it's absolutely free, and it starts right here with the Natural Law, the 13 moons, the spring equinox today, today. Not the 12 month fiction that you were programed by the artificial intelligence, but the authentic identity.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

Thank you, sir. Your time is up. Is there any further Public Comment?

Jen Nalder, Main Street Gardnerville Program Manager, speaks:

Good morning. Good morning, everybody. I just wanted to thank you in advance for your consideration of our Consent Items on the Calendar. We have two festival permits that we're seeking approval on. One of them is a longtime favorite, Coffin Races that we will be bringing back again for a tenth year. And then the other one is our first permit that we're applying for, for the Dia de los Muertos celebration that we're hosting. This is the third year we'll be hosting it in collaboration with the Carson Valley Arts Council and Douglas County Community Services. It is a widely attended event for our Hispanic community, and we have gained some regional attention from our State Senators. Last year, we were funded by the Nevada Arts Council, so it is very exciting to bring it back for a third year. I also wanted to mention, I've messaged some of you that we are doing two award presentations for our Facade Improvement Grant Program tomorrow. As you know, we are the champions of your distinct downtowns and providing a pilot program for our facade improvement grants. We have finally gone through all of the checks and balances, and we are proud to award two of our four recipients tomorrow their grants. We will be awarding Historian Inn a grant for the repairs that they have done. If you guys have driven by, not during traffic, you would see that they have completely replaced their balcony and their railings and painted the stucco. We have seen them through three phases of their facade improvement from start to finish. This one is quite exciting. They have invested \$45,000 worth of repairs and we are awarding them, and it doesn't even seem quite fair at this point, but we have awarded them \$16,372.60. So, they have more than doubled their impact in our community. We will also be visiting Re:Style who has done paint. Cynthia and Jim have done a beautiful transformation and fixed the facade of their building. They have invested \$7,500 in their repairs and we are contributing \$2,300 towards that. So, just as an overall view the project totals that were submitted were estimated at \$78,602. And we are proud to say that the investments that your business community did downtown in this grant cycle will be well over \$83,000. We initially had \$31,737 in grant funding and so what we are seeing is a tremendous investment in your business community that I think should be applauded. So, if anybody would like to come celebrate these lucky businesses, we will be at Historian Inn tomorrow at 10:00 AM and then we will travel down to Re:Style by foot to celebrate their transformation as well. So, thank you for all of your support in this.

Chairman Rice speaks:

Thank you. Are there any further Public Comments? Seeing none, we will move on.

APPROVAL OF AGENDA

MOTION TO: Approve the agenda; carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Gardner, Commissioner
SECONDER:	Walt Nowosad, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

APPROVAL OF PREVIOUS MINUTES

For possible action. Discussion to approve the draft minutes of the February 15, 2024, regular meeting of the Board of County Commissioners.

MOTION TO: Approve the draft minutes of the February 15, 2024, regular meeting of the Board of County Commissioners; carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Gardner, Commissioner
SECONDER:	Danny Tarkanian, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

RECESS AS BOARD OF COUNTY COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD

DOUGLAS COUNTY LIQUOR BOARD

- I. For possible action. Discussion to approve the Non-Restricted Gaming License for Slot Route Operator J&J Ventures Gaming of Nevada LLC, dba Golden Route Operations, represented by Vice President of Nevada Distributed Gaming Lucas Gums, and Key Employee Shawna Jones. J&J Ventures Gaming of Nevada LLC, dba Golden Route Operations, is located 6595 South Jones Boulevard, Las Vegas, Nevada 89118. (Captain Michitarian)**

Chairman Rice read the agenda item into the record.

Ron Elges, Undersheriff, speaks:

Thank you, Mr. Chairman. We have reviewed the license agreement and we are not contesting at all.

PUBLIC COMMENT- none

Chairman Rice speaks:

Just for the record, the Sheriff is part of the Douglas County Liquor Board and he will have a vote. So, we will have six votes on this item. Is there any further discussion?

Commissioner Gardner speaks:

I'm sorry, and I might have missed it in the packet but this is a Las Vegas address. Where is this actually located here in Douglas County if you don't mind sharing with us and the public?

Undersheriff Elges speaks:

Yes, like before, what's happened is it's a Las Vegas based business that does business in Douglas County so they need to apply for a license to do their routes inside Douglas County.

Commissioner Gardner speaks:

Okay, so it's not one set address, it's multiple addresses that they routinely go by; is that correct?

Undersheriff Elges speaks:

Yes.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Commissioner Gardner speaks:

Okay, thank you. I think that's important that the public understands that we don't approve these kinds of things for Las Vegas. They're a separate political entity.

Chairman Rice speaks:

Thank you. Any further comment from the Board? In that case, with no Public Comment, no comment from the Board, I need a motion.

Vice Chairwoman Hales speaks:

I move approval.

Commissioner Tarkanian speaks:

Second.

Chairman Rice speaks:

It's been moved and seconded. Any further discussion? Seeing none, all those in favor say aye. Any opposed? The motion passes 6-0. Thank you.

Undersheriff Elges speaks:

Thank you.

MOTION TO: Approve the Non-Restricted Gaming License for Slot Route Operator J&J Ventures Gaming of Nevada LLC, dba Golden Route Operations; carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sharla Hales, Vice Chair
SECONDER:	Danny Tarkanian, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian, Dan Coverley

ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS

CONSENT CALENDAR

MOTION TO: Approve Consent Calendar Items A through P; carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Gardner, Commissioner
SECONDER:	Sharla Hales, Vice Chair
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

- A. For possible action. Discussion on the Outdoor Festival Permit application submitted by Jennifer Nalder, Program Director for Main Street Gardnerville, for the Dia de los Muertos Festival to be held November 2, 2024, from 11:00 AM to 5:00 PM at Heritage Park, 1447 Courthouse Alley, Gardnerville, Nevada, subject to the stated conditions/comments by the reviewing departments. (Amy Burgans)**
- B. For possible action. Discussion on the Outdoor Festival Permit application submitted by Jennifer Nalder, Program Director for Main Street Gardnerville, for the Main Street**

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Gardnerville Fall Festival and Annual Coffin Races to be held October 5, 2024, from 9:00 AM to 3:00 PM at Heritage Park, 1447 Courthouse Alley, Gardnerville, Nevada, subject to the stated conditions/comments by the reviewing departments. (Amy Burgans)

- C. For possible action. Discussion on a Revised Outdoor Festival Permit application submitted by Caesars Entertainment, dba Harveys, for the Harveys Outdoor Concert Series to be held June 14, 2024 through September 21, 2024, from 5:00 PM to 11:00 PM in the back parking lot at Harveys Lake Tahoe Hotel & Casino, 18 Highway 50, Stateline, Nevada, subject to the stated conditions/comments by the reviewing departments. (Amy Burgans)**
- D. For possible action. Discussion on the Outdoor Festival Permit application submitted by Sam Baugh of Reno Races for the Rock Tahoe Half Marathon to be held on June 15, 2024, from 6:00 AM to 1:00 PM at the Golden Nugget Hotel & Casino, 50 Highway 50, Stateline, Nevada, subject to the stated conditions/comments by the reviewing departments. (Amy Burgans)**
- E. For possible action. Discussion on the Outdoor Festival Permit application submitted by Terri Schultz, Treasurer for Friends of Genoa, for the Genoa Western Heritage Days to be held April 26-28, 2024, from 7:00 PM to 10:00 PM on Friday, 11:00 AM to 10:00 PM on Saturday, and 9:00 AM to 12:00 PM on Sunday, at various business locations in the Town of Genoa & Mormon Station State Historic Park, Genoa, Nevada, subject to the stated conditions/comments by reviewing departments. (Amy Burgans)**
- F. For possible action. Discussion to accept the cumulative voucher sheets submitted under NRS 244.210 for checks and electronic fund transfers issued for the 02/02/2024 Payables, 02/09/2024 Payables, 02/09/2024 Payroll, 02/16/2024 Payables, 02/23/2024 Payables, 02/23/2024 Payroll and 02/26/2024 Payables. (Amy Burgans)**
- G. For possible action. Discussion to accept the Douglas County Treasurer's Monthly Statement for January 2024 submitted per Nevada Revised Statutes 354.280(2). (Amy Burgans)**
- H. For possible action. Discussion to approve the modification of an easement Douglas County has granted to Topaz Ranch Estates General Improvement District for the construction and maintenance of two wells located at 3939 Carter Drive, Wellington, Nevada. (Ryan Stanton)**
- I. For possible action. Discussion to authorize Chairman Wesley Rice and Sheriff Dan Coverley to sign the Douglas County Sheriff's Office Equitable Sharing Agreement and Certification to be filed with the United States Department of Justice for Fiscal Year 2021-22. (Undersheriff Elges)**
- J. For possible action. Discussion to approve a \$107,000 purchase by the Douglas County Sheriff's Office of a 2004 Tucker Sno-Cat Terra and trailer for use in support of Douglas County Search and Rescue and authorize Sheriff Coverley to sign all required purchase documents. (Undersheriff Elges)**
- K. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through February 22, 2024, per Nevada Revised Statute 251.030. (Kathy Lewis)**
- L. For possible action. Discussion on the adoption of Resolution 2024R-032 augmenting the Fiscal Year 2023-24 budgets of the Town of Gardnerville and Town of Minden by \$3,410,467 from \$3,392,037 of greater-than-anticipated opening fund balances and \$18,430 of greater-than-anticipated revenues. (Kathy Lewis)**

- M. For possible action. Discussion to (1) accept the American Rescue Plan Act (ARPA) of 2021, U.S. Treasury Coronavirus State Fiscal Recovery Funds Award of \$797,698 through fiscal year 2025, and (2) adopt Resolution 2024R-033 augmenting the China Spring Youth Camp's (Department 242) Fiscal Year 2023-2024 budget in the amount of the grant and authorize the County Manager to sign all related documentation. (Kathy Lewis)**
- N. For possible action. Discussion to approve a \$56,000 contract with Northern Nevada Legal Aid, Inc. to provide legal representation to Protected Persons or Proposed Protected Persons appearing in the Ninth Judicial District Court from July 1, 2024, through June 30, 2025. (Delores Goelz)**
- O. For possible action. Discussion to approve the increase of Purchase Order #2024-00000156 by \$20,000 for a total Purchase Order authorization of \$111,000 for Water Operations supplies; and increase Purchase Order #2024-00000290 by \$48,573.83 for a total Purchase Order authorization of \$72,048.83 for the purchase of Cla-Val supplies for the repair of pressure reducing stations within the Water Utility and authorize the County Manager to sign all related documentation. (Rick Robillard)**
- P. For possible action. Discussion to approve a \$99,300 contract between Douglas County and Central Sierra Construction Inc for installation of a "clean agent" fire suppression system for two additions to the Records Management warehouse space and authorize the County Manager to sign all related documents. (Shawnyne Garren/Jeff MacDonnell)**

ADMINISTRATIVE AGENDA

- 1. For presentation only. Presentation of Proclamation 2024P-034, recognizing Welcome All Veterans Everywhere (WAVE) for their outstanding contributions to Veterans and service to Douglas County. (Chairman Rice)**

Chairman Rice read the agenda item and proclamation into the record.

Applause was heard.

To review the full proclamation, please see the Agenda Packet material.

Carl Schnock, Welcome All Veterans Everywhere President, speaks:

I would like to thank a number of people and organizations for their help with WAVE over the last ten years. First, I'd like to thank the veterans of Douglas County who allowed us to be a part of their life to assist them with their needs. We have an unwritten motto that says, do it now, which means within 24 hours that veterans' needs have been engaged and ultimately fulfilled. I'd like to thank this Board of County Commissioners, previous Boards of County Commissioners, to include Barry Penzel, who was a founder of WAVE. I'd like to thank the Douglas County Social Services Department, from which we got about 50 percent of our cases. I'd like to thank the grant committee for the grants you've given us and trusted us with the taxpayer's money. And to the taxpayers, I say thank you very much. I'd like to thank our state and congressional representatives, who have helped us in many veteran cases to find records to get benefits. I'd like to thank the Veterans Administration, the Nevada Department of Veterans Services for their help and guidance. I'd like to thank a number of organizations; the Sagehens in TRE, the Sertoma Club who helped fund us, the Northern Nevada Giving Tree who helped fund us, the Partnership for Community Services, thank you. There's a lot of people and a lot of organizations that goes into helping vets. Probably some of our proudest moments were getting homeless veterans off the streets. These are

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

very emotional cases, but it shows a willingness of people who are passionate about what veterans have done for our country and for us. In particular, I'd like to thank a couple of people who were instrumental in our history; one being our good friend for helping us with the monument. Thank you very much, Scott. I'd also like to pay a special tribute to our board. Not all of them are here today, but our board, our vetting director, but especially to Christy and John Milazzo who helped fund WAVE along the way, who helped give us guidance and counsel, who sponsored booths at the air shows. To Krystek Organization and to Crestmore Village for helping us house our veterans. So, thank you everyone for this honor. It is a sad day for WAVE. Our mission cannot be completed because of the same reasons many organizations will have trouble, and that is lack of volunteers and lack of funding. So, I appreciate it. And on behalf of our board, I say thank you for mission accomplished. Thank you. Thank you all.

Applause was heard.

RESULT: FOR PRESENTATION ONLY.

Chairman Rice speaks:

Now, the moment you've all waited for, we will go to Item 2.

Commissioner Gardner speaks:

Mr. Chairman?

Chairman Rice speaks:

Yes, sir.

Commissioner Gardner speaks:

May I suggest maybe a break? This item, I expect to take a while and I know some of us may need to use the restroom. So, perhaps we could take a break until 11:00 AM and then come back and tackle this issue.

Chairman Rice speaks:

At the risk of angering the crowd, good idea. So, we will take a ten-minute break, and we will be back at 11:00 AM.

A break was held.

Chairman Rice speaks:

Okay, it's 11:00 AM and we will go to Item 2.

- 2. For possible action. Discussion to provide public comment from the Board of County Commissioners to the Bureau of Indian Affairs (BIA) and the Bureau of Land Management (BLM) on an Environmental Assessment for the proposed Painted Rock Mine, located two miles east of the end of Johnson Lane on Sunrise Pass Road, on BIA allotment trust land (APN 1321-00-001-001) and adopt Resolution 2024R-036 formally opposing the location of the proposed Painted Rock Mine project. (Jenifer Davidson)**

Chairman Rice read the agenda item into the record.

Jenifer Davidson, County Manager, speaks:

Thank you, Mr. Chairman, Members of the Commission. There's nothing like having your work projected on a presentation screen to realize you have forgotten an apostrophe. So, I do apologize for my grammar

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

error on this first slide. I thought I'd start with providing a brief project description. I am going to be reading from my written comments because I wanted to make sure to capture, as part of the public record today an accurate timeline of events in regard to the County's response to this Painted Rock Mine project.

Ms. Davidson started the presentation and covered the following topic:

- Painted Rock Mine Project Description*
 - 35-year phased development of an aggregate mine operation
 - Located on allotment land held in trust by US Department of the Interior; Bureau of Indian Affairs
 - BIA and BLM (access road) have exclusive jurisdiction and authority to approve and permit the proposed project
 - 30 day public comment period is open on the Draft EA- opened on March 4, 2024, and will close on April 3, 2024.
 - *paintedrockmineproject.org

Ms. Davidson speaks:

Because the proposed project is on federal land, Douglas County has no jurisdiction to approve or deny the project and this item appears on the agenda to provide the Board with an opportunity to direct staff to submit comments on behalf of the Douglas County Board of Commissioners to the BIA. The Draft EA is available by going to the paintedrockmineproject.org website and clicking on Library. You can see I have a red arrow pointing to the Library tab at the top of their website. This is a screenshot of the website. By clicking on that Library tab, you would be able to get to the Public Comment pages. Due to the size and number of pages of the Draft EA, it was not attached to the Supporting Material in the agenda, however, it is available online through this website. Click on the Revised Draft Environmental Assessment to view the draft report. So, by clicking on Library it will take you to this page and then you can click where the red arrow shows the Revised Draft Assessment is there in addition to the, I believe, it's a 150 page document. There are multiple appendices available for review on the website as well. To be considered part of the Administrative Record, a comment must be submitted in writing on forms provided at the meeting that was last night or also on this website; www.paintedrockmineproject.org/comment/. This is the web page created for the Public Comment piece project. So, as I mentioned, the tab is listed across the top of the project website. Just adjacent to the home tab there is a tab for the public to click on and submit Public Comment.

Ms. Davidson continued the presentation and covered the following topic:

- Ways to Submit Public Comment
 - Complete the painted rock mine project comment form at paintedrockmineproject.org/comment/
 - Submit a written comment by email to infor@paintedrockmineproject.org
 - or Submit written comments to:
 - Chip Lewis, Regional Environmental Protection Specialist,
Bureau of Indian Affairs Western Regional Office
2600 N. Central Avenue, Fourth Floor Mailroom
Phoenix, AZ 85004
chip.lewis@bia.gov (602) 379-6750

Ms. Davidson speaks:

I will pause for any individuals in the audience wishing to take a screenshot of this. In addition, this presentation material will be included in the Supplemental Materials that the County will post on our website today. Interested members of the public may also contact the County Manager's Office for a

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

request for this contact information. In addition to reaching out to Mr. Lewis directly, members of the public may also submit comments on the project website, there is a form for them to fill out directly on the website or by email at info@paintedrockmineproject.org. And now to what everyone I'm sure is interested to learn about is a summary and timeline of the County's response to the Painted Rock Mine project.

Ms. Davidson continued the presentation and covered the following topic:

- Painted Rock Timeline
 - JUL/AUG 2020
 - County Staff first learned about the Painted Rock Mine Project and 1st version of an EA.
 - SEPT 3rd 2020
 - BOCC places Painted Rock Mine Project on the agenda for a discussion
 - SEPT 17th 2020
 - BOCC approves agreement with Knox* and provides and provides public comment to BIA .

Ms. Davidson speaks:

The September 18, 2020 letter, attached to this agenda item for reference, it is packet page 429, that letter expressed numerous concerns with both the impacts of the project and the process followed by the BIA to date. In the absence of the authority to approve or condition this project, the County attempted to enter into a voluntary agreement with Knox Excavating to address and mitigate some of the impacts of this proposed project on Douglas County and the residents of the Johnson Lane area. Although the Board approved a draft of this agreement with Knox Excavating in 2020, also attached for reference, as packet page 422, Knox Excavating subsequently declined to execute the agreement.

On November 2, 2020, County Manager Cates received notice in a letter that the BIA would be issuing a revised EA that would evaluate the project with the goal of "providing agency decision makers with a site-specific analysis and understanding of potential off-allotment impacts." Additionally, BIA extended an invitation to the County to participate in the EA process as a cooperating agency. The County accepted the request to participate as a cooperating agency on November 23, 2020, and designated me, then Assistant County Manager, as the County's representative. I worked with an internal team consisting of Jon Erb, who is also with me here today, Tom Dallaire, Phil Ritger, as well as various representatives of the District Attorney's Office to protect the interests of county residents since February 2021. The team was provided draft chapters of the second EA and asked to provide feedback. The County's comments focused on highlighting the potential impact on the road and the surrounding community. Despite numerous appeals, County's requests for a traffic study, geotechnical analysis, and noise and air quality studies were all ignored at that time.

Ms. Davidson continued the presentation and covered the following topics:

- APR 2022
 - BIA opens public comment period for EA (version 2).
- MAY 2022
 - BOCC places an item on the agenda to discuss Painted Rock Mine and to again provide public comment to BIA on the draft EA (version 2).

Ms. Davidson speaks:

That meeting again culminated in a letter being drafted by County Manager Cates at the time, vigorously opposing the project and respectfully requesting that a finding of no significant impact, FONSI, not be issued based on the flawed EA; see attached letter referenced as May 2022 county response, packet page

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

438. The County insisted that the BIA further evaluate the concerns raised by the County and the residents at that time.

Ms. Davidson continued the presentation and covered the following topics:

- JUN 2022
 - At the request of the residents of Johnson Lane, BIA meet with the public, county staff, and elected officials to discuss concerns related to the project.
- OCT 2022
 - BIA advises they will proceed with the preparation of a third “more robust” draft EA.

Ms. Davidson speaks:

Subsequently, on October 28, 2022, the County received word from BIA that BIA and BLM leadership would proceed with the preparation of a third “more robust, legally defensible EA” and the County was again invited to participate as a cooperating agency. The process to prepare this third iteration began in March of 2023. During each EA review process, County staff continuously brought forward concerns regarding road maintenance, traffic, public safety, water resources, dust, noise, flood mitigation, and neighborhood and Master Plan compatibility. In January 2024, County staff received the first draft of the 2024 EA and provided comments in response. It is clear from the updated EA that the concerns raised by County staff and members of the public have delayed the issuance of a finding of no significant impact, FONSI, and the permitting of the project to date. The latest EA is three times the size of previous drafts and it is clear the applicant has hired subject matter experts to legally defend a FONSI for the project based on the environmental assessment.

As you are aware, the Douglas County Board of Commissioners has made repeated efforts since 2020 to have the concerns of the County and the residents of Johnson Lane and the surrounding areas addressed without success. Because of the long history in this matter, a draft resolution has been prepared by County staff to the BIA expressing these outstanding concerns and formally opposing the location of the project. It is attached for your consideration today and it can be found on packet page 440. With that, Mr. Chairman, I turn it back over to the Commission for any questions you may have.

To review Ms. Davidson’s full presentation please see the Supplemental Packet Materials.

Commissioner Gardner speaks:
Mr. Chair?

Chairman Rice speaks:
Any comments from the Board? Commissioner Gardner.

Commissioner Gardner speaks:
Thank you. Ms. Davidson, one of your very last comments indicated the issuance of a FONSI. For the public's interest, could you please explain what a FONSI is?

Ms. Davidson speaks:
Yes, sir. A FONSI is a finding of no significant impact. It would be made in relation to the environmental assessment for this project. If a finding of no significant impact is made, then the project may proceed.

Commissioner Gardner speaks:
Okay. I had additional comments, if I may.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:
Please do.

Commissioner Gardner speaks:

While this whole process started in July of 2020, July/August 2020, even though I wasn't on the Board, I was aware of this issue and making myself familiar with this issue. So, I watched this whole process over the last almost four years now which is surprising that it's actually been in existence for four years. I do want the public to understand also that something that is not on this timeline is that while in attendance at a Douglas County Republican Central Committee meeting in October of 2020, Congressman Amodei happened to be in attendance. And when this issue was brought to him, brought to his attention at that time, he started to engage from a federal level take this on and become very much involved in it. So, I think it's important that we recognize and appreciate the processes or the engagement of Congressman Amodei in this regard. The thing that's important in this, and it's very, very, it's a five page document and a very, very well written resolution and I think we probably owe that appreciation to Chief Deputy District Attorney or the County Manager for this. I mean, it's an extremely well written document and I appreciate that. I think it's important that the business community especially understand that even though we may take the position of not being in favor of this project, I think it's important that the business community understand, and I don't want to speak for the other Commissioners, but the business community understand that we're not anti-business. It's a business that, you know, we want business here in Douglas County and we get back down to that issue of real estate, right? The three keys to real estate, location, location, location. And that's the problem with this, especially when we're anticipating 200 truck trips up and down Johnson Lane on a daily basis and a disruption and through residential neighborhoods. And that's where our concerns are, at least a chief concern, of course, is the public safety aspect of it. And it's a two lane road and so the traffic itself is restricted and our ability of our residents to get in and out of their neighborhoods is going to be restricted. So, I read the resolution and I agree with everything that's in the resolution. But once again, I want the business community to understand that this is not anti-business. It's just, in my opinion, the right project in the wrong place.

I did take the opportunity, as Vice Chairwoman Hales and Commissioner Tarkanian also, last evening to visit the Community Center when we had a tremendous amount, and I appreciate Mr. Erb's participation in that and your participation as well, Ms. Davidson, because I think that was important and I wanted to listen because I really didn't think that I would listen or hear anything different from the public than we've been listening to over the last four years. There was some folks in the audience that were pro-Painted Rock. And once again, I think it's that they're pro-business and they're pro-jobs. The problem is, is that if there was an alternative route out of that area, then that might be the appropriate way to go. But it was very disturbing to me, and it was a question that Vice Chairwoman Hales and I kind of kicked around before she went over and talked to Mr. Lewis with BIA as to whether or not, we have approximately, I would say 44,000 somewhere, give or take a 100 or 200, 44,000 residents in our county, adult residents. And the question was raised, if all 44,000 of those residents expressed a letter of displeasure with this or a desire for it to be denied, would BIA and BLM still go forward with this project. And I thought I knew the answer before it was asked. And Vice Chairwoman Hales, I'm not trying to steal any of your thunder here, because I know you're probably going to have a statement on this also, but it was very disturbing to hear them say, sorry, but, you know, almost to the tune of if you had 100,000 residents, it wouldn't matter. It wouldn't matter. So, that's really disturbing. And I express to the public all the time, they asked me, what is your most frustrating aspects of being a Commissioner in Douglas County? And I believe that probably extends beyond Douglas County, it's all Commissioners in this state or, you know, in the nation, is our lack of jurisdiction over all of the alphabet organizations, BIA, BLM, NDOT, TRPA, GIDS also, So, when your residents and your constituents come to you and ask you to resolve a problem and your hands are tied because you don't have jurisdiction over that, that is so frustrating. It is so frustrating. I can't express to you, the public, how frustrating that is. But the truth of the matter is, that's the case. So, I want us as a County to do everything within our legal, and I think that's the key word, legal capacity to

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

ensure that even if they approve this, that they find an alternative route out of that area to avoid the residential areas that are going to be impacted in our county. That's my primary concern, is the safety aspects. Anyways, I don't know if we can, but that's just my feeling. So, I'll let the other Commissioners go now.

Commissioner Tarkanian speaks:

Mr. Chairman, I have a lot of comments because I'm sure mine may change some afterwards, so I'll get into those. I just want to touch on two things. First of all, we received a letter from PK Klein. What a great presentation. If you haven't read this, this is wonderful. I think this is one of the best documents I've read. And the only other thing I'm going to say now is I disagree completely with Commissioner Gardner with regards to Congressman Amodei and his efforts here. He has spent, Commissioner Gardner, a lot of time talking about the limited authority that we have as a County Commission, and we do have limited authority. This is a matter that can be stopped by our Washington, D.C., delegation. Congressman Amodei has the best opportunity to stop it, along with Senator Rosen, who's up for reelection. Senator Rosen is going to be in a very tight race. They can put pressure on the BLM where we can't. They have influence where we don't. Saying that you're going to get involved and writing a letter and not following up with anything more to the BIA doesn't mean you're taking action. If you really want something done, and we're going to do the best we can here, and I'll discuss that more when I'm through, but if you really want something done, get on the phones and get after your federal representatives.

Chairman Rice speaks:

Commissioner Nowosad, did you have anything to say?

Commissioner Nowosad speaks:

Ditto, but also with respect to our use of Johnson Lane, there's got to be some way that we can cause the Knox people to build a road that won't do the damage that the traffic on Johnson Lane will do. I think that's our way to go. I don't know that we have any power to limit their use of Johnson Lane, although I once offered up a toll gate idea. If you want to pass down Johnson Lane, you're going to pay for the destruction based on your weight, but I don't know that that can happen at all.

Chairman Rice speaks:

Before we get to you, Commissioner, there is a lady that wanted to speak earlier that I asked to wait until later. She informed me that she has a hard stop at 11:30 AM. I would like to take my prerogative and invite her to step up to the microphone now and then we will continue with Public Comment later. Thank you.

PK Klein speaks:

Thank you, Mr. Chairman. Thank you, Commissioners. I'm a Johnson Lane resident. First, we don't oppose legitimate use of tribal allotments, progress or commercial endeavors, but we do oppose simple, unrealistic analysis made by non-local bureaucrats which have led to irrational and predetermined conclusions directly and harmfully affecting our long established Johnson Lane residential community. Knox, not a good citizen of this community, assumed it could easily and automatically rely on a low cost, taxpayer subsidized County highway to benefit their business objectives. Despite the EA, Johnson Lane is not a major connector road "designed for truck traffic." It is only a major connector road for less than one mile; from 395 to Heybourne. Then, it's a minor connector. It's also incorrect that Johnson Lane is adjacent to industrial areas, "along most of its length." It's actually adjacent to industrial areas along the first mile and a half from 395, after which it is clearly adjacent solely to residential areas until it reaches the BLM. While Douglas County may have no authority to approve an Indian trust land project, the EA is incorrect that the County has no ability to control Johnson Lane access that Knox apparently requires for this plan. The EA erroneously concludes that somehow the project's objectives override the established Minden/Douglas County community's concern for public safety, increased noise, traffic,

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

stress on water resources, air quality, and severe impact on home values. Who pays for maintenance, resurfacing, snow ice removal, speed monitoring? Who ensures that Knox abides by its representations of all the many compliance requirements? Johnson Lane is a County road, a public highway under the authority of the Douglas County Board of Commissioners, maintained through public taxpayer funds. NRS 244.155 clearly states the County Commissioners shall have power and jurisdiction in their respective counties to lay out, control, and manage public roads within the county and to make such orders necessary to carry its control and management into effect. It certainly seems clear the County could take into account the impact on the residential community and enact reasonable measures for control and management of the steady, heavy, increased traffic. 170 plus daily truck trips that will result if Knox uses Johnson Lane as its preferred haul route. Second, this is a balance of interests between residents with a right to peacefully enjoy their community homes and property without preventable, nuisance-provoking, health-harming activities and a commercial entity looking for the lowest cost means to conduct its business operations. There are other more costly alternatives for Knox. Why should the county taxpayers fund the alternative route that results in the lowest cost for them? Finally, it's appalling and ridiculous that BIA/BLM cite an unnamed realtor who claims this project will have no impact on home values. The three other mine sites cited to support that no reduction in home values occurred near those three sites is specious. Bing started long before homes were built nearby, and similar circumstances existed for the Sha-Neva and Rilite Mines located in remote areas near Sparks, also sparsely inhabited. These false comparisons are wholly without merit. Let's do the right thing. Find a reasonable alternative, a different haul route. Douglas County, please step up and take responsibility for protecting the County's rights through whatever means necessary, and leave Johnson Lane and its residents in peace.

Chairman Rice speaks:

Thank you. I will now bring this back to the Board and Vice Chairwoman Hales, I believe you were up.

Vice Chairwoman Hales speaks:

Just a few things. Thank you for that excellent comment and good reasoning. A question for Chief Deputy District Attorney, Doug Ritchie. On this resolution, can we make revisions without having to go back for a first reading, etcetera, etcetera?

Doug Ritchie, Chief Civil Deputy District Attorney, speaks:

Chairman, if I may? No. The Board can revise the resolution today and adopt it as revised.

Vice Chairwoman Hales speaks:

Okay. I want to invite the public to... I mean, I want to hear everything you have to say. I specifically want to know what you think about this letter, because that's our next step. So, if you have comments about this letter or this resolution that we would send, I would like to hear those. I have one and I want to mention it now. Let's see, page 443 of the packet where it says, hundreds of residents of Johnson Lane and adjacent areas, who offered substantial Public Comment in opposition to the project..., to me, substantial needs to be expanded to be more emphatic and overwhelming because, I mean, this is a huge level of public input. I think maybe in the letter we also ask, I know after the preamble where we get to the asks, the third ask is if the project is approved we request conditions. Maybe before that we say, if the project is approved there needs to be a different route. That's how we feel. That's what we want. Will it make a difference? I don't know, but I would like it to be in the ask. Then the last invitation I want to make is, I know there are, Mr. Jackson and others say that there are things that the County can do that would stop this. I know of two suggestions that have been made; a lawsuit or putting restrictions on the road. And I want to say that I've thought about those and talked about those with our Attorney and our County Manager, and those are complex subjects that can't be fully discussed in a meeting like this because if we talk about the strengths and weaknesses of a lawsuit or limitations on a road, we're exposing our playbook, so to speak. So, I want you to know that there are deep discussions being had about those

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

things that we would be unwise to have in public. But if you have suggestions, we're open. And I look forward to hearing from you. I agree with Commissioner Gardner, this is extremely vexing.

Chairman Rice speaks:
Commissioner Nowosad.

Commissioner Nowosad speaks:
Yes. Putting restrictions on the existing road is not going to solve the problem for the residents or prevent property devaluation. So, I'm going to stick with you've gotta make another road.

Chairman Rice speaks:
Okay. I saved my comments for last. Not that they're the most important, but they're mine. I would like to call your attention to the fact that the resolution that we are going to probably pass today, is over four pages of Whereas'. And then it ends with therefore, be it resolved the Douglas County Board of County Commissioners are resolved to the following, Section 1., The Douglas County Board of County Commissioners do hereby request denial by the Bureau of Land Management for the use of the right-of-way on the 2.8 miles of existing road known as Sunrise Pass Road administered by the Bureau of Land Management. Section 2., The Douglas County Board of Commissioners do hereby request denial by the Bureau of Indian Affairs to lease up to 148.8 acres of land from the individual Indian allotment owners for aggregate mining activities. Section 3., If the project is approved, the Douglas County Board of County Commissioners do hereby request that conditions be placed on the project consistent with the voluntary agreement cooperatively negotiated with Knox Excavating, Inc. approved by the Board of County Commissioners in September 2020. There's not a Member of this Board who thinks that the Painted Rock Mine is a good idea. We understand your frustration. You have no idea how frustrating it is for us that we can do little to stop this thing. We are doing what we can. It's been suggested we do a toll road. There's one minor problem with that. In the Constitution of the State of Nevada, toll roads are forbidden. So, it's a good thought, it's a good idea, but it can't happen unless we want to change our state constitution. Now, we have investigated so many ways to try to either stop or mitigate this project and we have been stymied at almost every turn. So please, do not think for a second that your County Board and your County employees have any thought of being happy with this project because we are not. And so, with that, I'm going to ask the County Manager and John Erb, if you have anything further that you would like to add.

Ms. Davison speaks:
No, sir, we do not. We're happy to hear from the public at this time.

Chairman Rice speaks:
All right. Thank you. So, at this time we will open this to Public Comment. And you don't have to use your whole three minutes. If the person in front of you said what you wanted to say, say ditto. We understand that there's probably not a person in this room that is not a ditto. So, at this time, Public Comment is open.

PUBLIC COMMENT

Kim Mileo speaks:
First, I wanted to thank all of you for supporting to be against the Painted Rock Mine. I've been involved in it since, well, since anybody knew about it, because Knox was out there knocking down Painted Rock, the whole Painted Rock area before he even started asking for permission. I don't know if anybody knows that here, but yeah, he was out there excavating before he even SBIA. He was just out digging and tearing up the mountain before he, I mean, they're just so aggressive. They're a horrible, in my opinion, a horrible company. My suggestion, toll road, no. We don't want those trucks on Johnson Lane at all. My thought

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

pattern is, I don't know if anybody has driven east on Sunrise Pass Road. It goes all the way to Yerington. Okay. You take Sunrise Pass Road east, it takes you to Buckeye. You take Buckeye, mind you, it's a very rough road. It would need a lot of work, which is my thought pattern, and take Buckeye Road will take you all the way back to East Valley, and then you get permission, hopefully from the Bently area, and that'll take you right to 395. It's a roundabout way, but you do not pass very few houses. Grandview Estates will be affected a little bit. There's about three houses there that are still about two acres from Buckeye. No, they won't be happy. Three residents versus 5,000. That's my suggestion. I've already heard that Knox, if they have to do that, they'll probably drop the project. It's a way to squash this whole thing if that can be done. Now, how it can be done in my opinion, I've talked to a lot of people, I don't know. I haven't had the chance to look this up, Johnson Lane's a County road, why can't we make that a non-truck route from Vicky up to BLM and also Fremont to East Valley? That knocks off any trucks. Obviously, there would be permission for trucks having to make deliveries. You know, just the typical non-truck route. These are just thought patterns to work with to start. Now, we do that and obviously maybe there'll be a lawsuit, but we'd be prepared for that. Those are my thought patterns. There are ways around this. There are roads back there that they can go. Thoughts.

Chairman Rice speaks:
Thank you.

Carol Strehle speaks:

I live at the end of Tony. We will be affected by the trucks amongst many others. Again, I'm going to reiterate the Land Use Policies 6, to identify particular areas within Douglas County where the residents desire to preserve or develop distinctly rural communities. We are a rural community and we want to keep it rural. This is going to change everything. This is going to take away from our rural communities. This is going to take away from our quality of life. It's going to take away from a lot of things. Land Use 2.4, Douglas County shall protect residential neighborhoods from encroachment of incompatible activities or land uses which may have a negative impact on the residential living environment. You have the authority to take care of that. Knox has the ability to find a different way to travel his trucks to make his money, which is fine. I mean, everybody has that, right. But he sure as heck needs to go along with what these residents want. I'm an American. I respect that flag and I don't like the idea that we are being chosen to have to put up with something that shouldn't be to begin with. And I believe that everybody here has the right to say we're just as equal as anybody else. And therefore, let Knox pay the price and find another way out and leave us alone.

Chairman Rice speaks:
Thank you. Next.

Dan Schwartz speaks:

I've been a licensed and active real estate broker for 53 years, most of it up at Lake Tahoe. I got a pretty good education through the TRPA. I represented developers, I represented communities, and the TRPA made them prove their case. This case has not been proven. We are looking at a consultant's, many consultants, many high paid consultants, many excellent, excellent professionals and they have come up with a route to get Knox and the Indian community that right, but they do not have a right when they fill their entire report with erroneous assumptions. I feel that the people that wrote that report, the consultants, should be required, and maybe it's through Mr. Knox, to put up a substantial bond of \$3 or \$400,000 for 35 years to be drawn upon by the County, if their consultant's conclusions are incorrect. Think about that for a minute, because what I'm seeing here and what I saw at the TRPA when I represented developers is, their one mission, their only criteria is get this project approved by any means you can. And they've done an excellent job. I am so happy I attended this meeting, and I admit, to be speaking on this topic, I don't have the education I should. What I have heard here has opened my eyes that your eyes are not closed. However, until we get the right report, because all of those reports so far are bogus. They are

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

bogus. They were orchestrated by the developer, they were paid by the developer. And guess what? There's no impact. I happened to ask three questions yesterday in writing and I was called last. That was okay, I didn't fill out the form quite correctly. However, those questions were, how were the consultants chosen? Two, how much were they paid so far? And by whom? If this project is not approved, will it affect the consultant's future employment with the IBM? I could not get an answer. I could not even get a recognition because that report is so full of erroneous report conclusions. That's about it. Thank you very much.

Chairman Rice speaks:
Thank you, sir.

Susie Brown speaks:

I'm a resident of Tony Court. I came to this community for a rural environment and a quiet lifestyle. I live right on the edge of BLM. I picked the property so I could ride my horse out my gate onto the BLM. With this project, I will no longer be able to do that. I think the County does have a say in this. If those trucks cannot come down Johnson Lane, then Knox has to find an alternative route. That's all coming from my heart. What I have written is, after attending last evening's BIA presentation and listening to the total BS that was presented, it is very clear that the PRM will go forward. The only hope left to protect the residents of the Johnson Lane neighborhood is to change the proposed route by restricting the trucks from using Johnson Lane. The County has from the start says it has no say in this project, which has been pointed out several times that this is not true. You do have control over a County road. As Commissioners, you are charged with protecting the people of this community. So, I ask you to finally step up and do that. All the reasons that have been presented over the last several years as to why this project is a bad idea, have been ignored in favor of one business. That is so wrong. As I stated, I live next to the BLM, I hear the current traffic on that road every day. The addition of 200 plus trucks a day will not only cause my quality of life to deteriorate, but also my property value. Additionally, I certainly don't want any of my tax dollars to go to repairing Johnson Lane, which is already in need of repair. Again, I ask you, please step up and do your job. Thank you for your time.

Chairman Rice speaks:
Thank you.

Tracy Lutes speaks:

I live in Johnson Lane, specifically, Skyline Ranch development. For those of you who were not there at the meeting last night in the EIS, I wanted to let you be aware of some information that I found there. I got it from the BIA's traffic expert that was in attendance. The UPS distribution center on Heybourne is nearing completion. The BIA traffic expert stated that he had prepared the EIS analysis for UPS, and concluded the traffic impact would be four times that of Painted Rock Mine. So, all of you are mentioning 250 vehicles a day, four times 250 is 1,000. So, it's 1,250 truck traffic daily that's supposed to be going up and down the road. Your alarm bells should be going off. So, I've heard a couple of different numbers too, 210 vehicles for PRM and the public was saying 250. So, somewhere it's in between the two, but 800 to 1,000, up to 1,250 trucks per day. The expert said that the PRM EIS did not take into account UPS. The road pavement BIA expert said his analysis for road lifespan did not take into account UPS, so those numbers presented were correct for the one place but not the others. How can UPS not be taken into account for PRM? Clearly, if approved, the impacts to the infrastructure or to the intersections of Airport, Johnson Lane and Stephanie will have to be addressed plus all the other things being brought up here and last night. I understand that County Code 10.08.040... no, don't know that one? One of the presenters last night mentioned this. This is where the County has the ability to limit the weight limits on roads. And I know from past attendance at meetings, the County has said, hey, we can't do that because then you couldn't get a garbage truck up it etcetera. Change the law. If that's your code, you have the ability to

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

change the law and restrict them from running those gravel trucks at 80,000 pounds up and down the road. Okay, I think that's it. Thank you.

Chairman Rice speaks:
Thank you, sir.

Ryan Kennedy speaks:

Everybody's made some great points. I'm just going to speak on a few of my own personal concerns here. I'm a father of three, business owner of 19 employees and a public landowner. My wife and I have been residents of Douglas County for seven years. We live with our three kids at the end of Johnson Lane a few blocks from the East Valley intersection. My property borders public land. I'm in complete opposition of this project; not the route, the entire project for which I'm going to highlight right now. A major proponent that drew us to this neighborhood, and I'm guessing for many other people, is the access that we have to our public lands behind our house. Our community uses this land for hunting, off-road recreation, hiking, horseback riding, mountain biking. Every day you can find people back here enjoying themselves in side-by-sides, children riding motorcycles, people hiking and walking their dogs, and in season, hunting birds. There are school bus stops up and down Johnson Lane, and children walking to school on Johnson Lane and the streets intersecting it. A commercial operation in this neighborhood would be a detriment to this community. Without a doubt, there will be injuries and deaths from accidents with trucks and other heavy equipment. As a father of three, I take this as a direct threat to the safety of my children and my family, and I will respond to it as such. I don't think any other father would disagree with me. I understand the business perspective here since Bing's has closed; however, I'm not willing to give up the safety of our loved ones for it. There's no shortage of jobs in Nevada. There's a shortage of people, jobs are plentiful. I live this every day struggling to find employees for my own business. This gravel pit is not going to affect our economy in a positive way. At the Community Center meeting last night, BIA sold this as a low impact operation and I think we all know it's not going to be that. Just last weekend, I was teaching my five year old son to ride his motorcycle off Sunrise Pass Road in very close to vicinity to where this proposed gravel pit will be. What's going to happen if a kid gets run over by a gravel truck, or a family gets hit in their side-by-side? This safety concern alone should make this a hard stop. Not to mention all the other ecological impacts to our water, air quality, increased noise, wear and tear on our infrastructure; it will take a heavy toll on this community. It is apparent that Knox and BIA are not concerned with the quality of life aspects that it'll have on our community. They're concerned with the money. So, let's play their game and make it hurt in their wallet. BLM requires an SRP. You stated that there's no state allowed toll roads in the State of Nevada. SRP is a special recreation permit the BLM requires for any commercial venture, costing up to three percent of the cost of the project. I don't know if that's been explored or not. Johnson Lane will crumble under these loads, and additional traffic lanes will need to be added to both Johnson Lane and 395. There will, without a doubt, be litigation over injuries and death, and class action lawsuits over quality of life and diminishing home values.

Chairman Rice speaks:
Thank you, sir.

Sherry McGuffin speaks:

Good morning, Chairman, Vice Chairman, Commissioners and neighbors. I'm so relieved to hear that we are all on the same page. I am here as a concerned citizen, a homeowner in Skyline Ranch in our beautiful Carson Valley. I am here to oppose the use of Johnson Lane as a chosen route for the proposed painted mine project. Oh, sorry. My name is Sherry McGuffin. Sorry, I wasn't planning to speak today. I probably should just say ditto. But anyway, Johnson Lane, east of Vicky is a residential area. We have children, like my neighbors said, getting on and off the busses. People are riding their bikes, they're walking their dogs. They are enjoying the rural area that they chose to call home. And now we're being told that 200 to 250 uncovered trucks, which leads to broken windshields and all other kinds of things are going to be

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

traveling down our rural neighborhood road. And I just, I have a lot of problem with that. I mean, this is a community up there. We're not a main transport. You know, we don't live on 395 or on a major highway. It's a rural residential area. And, let me see here, we were told last night by the BIA that there would be no impact to our neighborhoods. That was absolutely an insult to our intelligence. And so, I am pleading with our County Commissioners to protect my residential neighborhood. You know, please make them find another alternative to taking their 250 trucks down at their expense. Please protect Johnson Lane. Thank you for your time.

Chairman Rice speaks:
Thank you.

Vicki Jackson speaks:

Hello. I've spoken at the last couple of meetings, and I was not planning on talking today until I went to that BIA meeting last night. That was astounding. I was not expecting anything positive from that meeting, but I have to say I was appalled at the ludicrous findings they expected us to accept. And she's right, they all think we're idiots. Off subject, there are a lot of people who couldn't be here today that wanted to be because they're either out of town or at work. So, I think we have a good showing, but there's a lot more involved here. They want us to believe that 250 trucks, 18 wheelers loaded with gravel for ten to 12 hours a day, six days a week, that's a truck approximately every three minutes, will have a minimal impact on safety. We don't even discuss rainy conditions or snowy conditions. Minimal road impact on road deterioration; that's just ridiculous. Minimal impact on traffic. They did not even mention the intersection at Johnson and 395. Currently there's a continuous green arrow there for traffic to turn. Those trucks cannot make that turn without going into the other traffic lanes, thus, they'll be stopped until traffic clears or the light changes. I asked the professional at the traffic table last night about that and he said, oh no, we don't look at that. That's up to Douglas County to figure out and then deal with NDOT, us paying it as the taxpayers. Talk about minimal noises. Some of those houses are 40 feet away from that truck, excuse me, from that road with those metal trucks loaded with rocks going 45 miles an hour, if they mind the speed limit. Minimal impact on water usage on our wells using their estimated usage. No decrease in property value using only their unnamed expert. These are just some of the problems. There's is no recourse in finding to prove them wrong. We are the ones left holding the bag. If this goes through, thousands of people will be affected and at risk. Please help us fight this. And I'm so pleased, it sounds like you're on our side and trying. Look for every means possible. Thank you very much.

Chairman Rice speaks:
Thank you.

Greg Hall speaks:

I live at the top end of Tony Court. My house is arguably the closest property to the mine. Other than the people on the Juniper Valley side, I am the closest one. We moved there for obvious reasons, why most of you guys moved to the community, for a rural environment; dirt biking, off-roading. I agree with the gentleman who said, you know, the whole project couldn't go through, or shouldn't go through for safety reasons. You know, I got kids that go out and ride dirt bikes. Being in the position that I'm in, I see every single dirt bike, side-by-side. You'd be amazed at how many people walk in the desert for the enjoyment of it. The noise of the side-by-sides, the dirt bikes, I get enjoyment, I look up and I actually see it and I go, wow, our community is using their lands and they're enjoying it. And the majority of every garage open has dirt bikes and side-by-sides and their RVs, and they're living the lifestyle of why we moved here. And I too talked to the gentleman who was the analyst for the traffic and the biggest thing that got me last night at the meeting was there was no meaningful impact. No meaningful impact, right? That's all perspective, right? No meaningful impact. It's already been four years and it's already been meaningful or we wouldn't be going at this for four years. It's already meaningful without the ground even being disturbed. Well, it was without permission already. I know I go out there, I dirt biked yesterday. I just

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

went by it yesterday. For them to say that it's not going to make an impact is a joke. I was at the meeting and a lot of the statistics matter to us when they tell me we're going to lose two foot of water drawdown. You know, when I bought my home, there was already a gentleman who was in a 29 day of a 30 day escrow. That was a cash offer before me of 14 people. I feel privileged I got the spot where I live. I'm at top of Tony Court. I don't know if you guys know where it's at. Nothing but beauty. You see this whole Valley, 360 degrees. And when they tell me I'm going to lose a potential two foot of water, and I'm already kind of at a threshold for my well, and I go, okay, well, who's going to drill my well deeper at a cost of about 15 grand to get down to the level if I happen to meet that threshold, you know? Who's going to pay? I can't pay that. You know, I'm a modest guy who's living in a beautiful neighborhood with the blessings of how the hell did I even get here. You know, I'm 50 years old two days ago, and I've worked my entire life to get to a property where I could sit and it's dead quiet at times where my ears ring because it's so quiet and I can look out in appreciation, like most of you guys do, and don't want it to change. And I think you guys all have the ability to do what the public's been saying. There's certain rules or certain County codes and legal ways to mitigate it with not allowing them to go down our truck route or not allowing it at all. But I know that might be out of your range, but the route in which the trucks can go, I'm out there all the time on my dirt bike. There's other ways that they could get out at the cost of Knox, and not our enjoyment of life or our tax dollars fixing the road every 20 years. And yes, the traffic guy did tell me as well, four times the amount of UPS trucks that everybody's forgetting. He told me the same thing. He actually told me, I asked him, if you live, do you live here? He told me, no.

Chairman Rice speaks:

I'm sorry sir, you've exceeded your three minutes.

Mr. Hall speaks:

I appreciate your time.

Chairman Rice speaks:

Thank you.

Jim Jackson speaks:

Well, I kind of waited until I heard what a lot of the comments were, I knew what most of them were going to be, but what I want to talk about right now is when the VHR program was going on up at Tahoe, there was a lot of consternation about it and a lot of going back and forth. You passed the new ordinances, you limited them. You knew there were going to be lawsuits and everything, and there are lawsuits, but you're stepping up to the plate and you're going to defend what you did. What we're asking you to do is to defend us. And if it's lawsuits that it's going to take, step to the plate and do it. Don't say we can't get into it because there might be a lawsuit and we might lose. Yeah, you might but you don't know until you've tried it and that's all we're asking. There are alternative routes. Yes, it would be best if this whole thing didn't go through at all and the best way to stop it is to not give them access to Johnson Lane. Make them go some other direction. They can do that if Knox would pay for it. But Knox doesn't want to pay for it. So, the County needs to step up to the plate, change the ordinances on Johnson Lane, change it so there's no truck traffic except local deliveries. And if Knox decides to sue you, fine. The BIA doesn't give a damn about us or you. They made that very clear last night. The BLM seems to have been a little bit more receptive over the years, especially when we had the big tour up there and everything, and they can say, no, you can't have that access to get down to Johnson Lane. So, I suggest you really work on them to say, not have that. Let them propose a different route that they can get out of there with. And if they don't have any other route, say you can't use it, period. We're letting the public use it for what they want; ATVs, motorcycles, horseback riding, all the things that... There's a big sign up there, welcome to your public lands. Well, it should be welcome to Knox land because that's what it will turn into. One young lady at the meeting last night, and I have to hand it to her, she had guts to get up and say that she wanted the mine. That took some real nerve to do that, but she made a comment that if we don't have the mine in

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

there, the Valley will turn into a ghost town. Well, she was wrong. The Valley won't turn into a ghost town, but Johnson Lane will turn into a ghost town because nobody will want to live there. You won't be able to sell your house. There's a lot on Tony Court right now that's up for sale. And it says view lot, right at the road where all these trucks are going to be going down. You think anybody is going to buy that knowing that they're going to come down? No, they're not. So, we implore you to step to the plate and do something. These letters are fine, but they're not going to pay any attention to you. You already know that. You've sent how many letters to them and what have we gotten? Every time they just come back and say, oh, well, we've mitigated that. So anyway, please, actions is what we're looking for. Thank you.

Chairman Rice speaks:

Thank you, sir. Before we go on, could I see a show of hands of how many more people wish to speak? All right, then we will continue.

Ted Gaines speaks:

I sympathize with all you people here. I kind of said at the beginning of this meeting, I've been dealing with this County for four or five years. Commissioners are kind of put in a hard spot here. I go along with that. But they have the power. Now, what they need to do is we have an engineer that's working on this case that has designed septic tanks surrounded by engineered septic tanks, but the one in the middle happens to be owned by an ex-County employee. He didn't need to have an engineer, so that engineer needs to work on his figures a little bit, maybe, like he did for a relative. We have Commissioners that have..., excuse me, appointed people to positions that have been violating the codes and breaking...

Chairman Rice speaks:

Sir, this is not the topic that we're talking about.

Mr. Gaines speaks:

Yes, it is the topic.

Chairman Rice speaks:

No, it is not, sir.

Mr. Gaines speaks:

It's sympathy to the people. It's getting to where we're at here.

Chairman Rice speaks:

No, it isn't. Quit attacking our County employees.

Mr. Gaines speaks:

Okay, let's get back to the thing. Douglas County, I have been told that we do not have to follow federal laws, we do not have to follow our governor, and state laws; this is Douglas County and we make our own laws. So, why don't you help the people out that's doing this? I don't have a dog in this fight, but I know there's very concerned people. And everything in this County says for the safety of the people, the good of the people, every document I get into for four or five years. Now our County Manager is the one to tell me, that told me that. So, I say, let's do like she said, let's make our own laws.

Janet Andrasky speaks:

Good afternoon. I live in Johnson Lane. Excuse my shaky voice. I'm not very good at this sort of thing, but I would like to follow up on Commissioner Tarkanian's comment today regarding we should contact Rosen and Amodei. Amodei has been involved with this and been concerned about this since the beginning. I don't mean to name drop, but I just sent Mr. Amodei a text and he responded regarding the comment that we should contact and they are working on this is probably not a true statement. And his

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

comment is, Douglas County is a cooperating agency in the BLM easement process. You should ask them what input they have provided to BLM as a cooperating agency. I think you covered that for us today. I will reach out to Douglas County and ask the same thing. So, you will be receiving a phone call I suggest from doctor, I mean, from Mark Amodei today, but he didn't sound positive that that was the way to go and I just wanted to share that with everybody. Thank you.

Chairman Rice speaks:
Thank you.

David Childs speaks:

I live in Saratoga Springs. I do not live on Johnson Lane, but Saratoga Springs is off of Stephanie. And once the trucks start going up and down that road, the cars don't want to, so they're going to divert and go down Stephanie, which is going to affect more than just Johnson Lane. I have a question for you as, you know, our Commissioners. You've taken on the responsibility of taking care of us as a community. That's one of the things that you're going to do is try and make it a great place to live, which my wife and I looked for ten years and traveled all over the West trying to find a place to live that had this kind of a lifestyle. We traveled all over looking for that. Well, we found it. We've been here for ten years. We don't want to have to move. One of the things that's going to happen, and you have to look at the 35 year projection of this Painted Rock job, and what's going to happen is our values in property are going to go down substantially. Trying to get people to move into this neighborhood area, maybe not the rest of the county, but this particular area is going to be affected dramatically and when that happens, we all lose. The County loses because they have to readjust their taxation of our properties. That means that the County coffers are going to drop. So, your responsibility is to make sure that we take care of the roads everywhere, that we pay for those roads and our roads already are in bad condition. What are you going to do when you can't, when you have less money to do that? So, you need to find legally what we can do. From the things that I've heard today, there are ways to do that. We need to maybe have our Texas Governor come up and throw it back in their face. You guys need to take that kind of stand. Thank you.

Chairman Rice speaks:
Thank you, sir.

Jason Gibson speaks:

Foundation for the Law of Time, New Republic of Nevada. I'm under the wings of Doctor Jose Arguelles. He passed in 2011, leaving an incredible legacy. Art historian extraordinaire and currently, by the grace of ex-Supreme Court Justice Anna Von Reitz. You'll want to remember those names if you want remedy. Here are some solutions and ideas. The toll gate is an excellent idea. You don't have to charge a toll. You can have weights and measures there and you can weigh those trucks. Those trucks will be required to have a sticker. They'll have to slow down. It'll be a major inconvenience, and they have to weigh within the code in order to pass go. Very simple. Let's take a look at the press release that the County issued. And by the way, folks, while we were here, we started a group for you, Johnson Lane Painted Rock Mine Project. This is the same issue that we're dealing with in the Ranchos, as Grandview is dealing with, as you guys are dealing with.

Chairman Rice speaks:
Sir, address the Board.

Mr. Gibson speaks:

And none of these statistics, none of this traffic made it into the Strategic Master Plan, and none of this was thought about beforehand. And now what you've got is a serious situation to where if you don't wake up and get involved in your status correction, you have no standing, you have no remedy. According to their press release that was issued on the County website, these are the key terms that determine our

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

future, which has everything to do with your birthright and your heritage. Okay. It says here the Painted Rock Mine is under the authority of the Federal Bureau of Indian Affairs. Indian Affairs. The location is trust land. Trust land is held in trust by the United States for tribes or individual Native Americans. The definition of Native Americans. Think about that. We don't have time to get into this full disclosure, but here are the key terms that determine our future. Whether or not the United States is actually an authority, it's a bankrupt ghost corporation. It's staffed by fictitious persons. It doesn't really exist. It only exists by the power that we give it, the allegiance that we give to it. It is bankrupt. It is broke as a joke and all these folks know it. And to reveal to you, the remedy to these circumstances would reduce the need for so much governance, and Doug Richie knows what I'm talking about. He knows where I'm going with this. But this self-realization science, this opportunity to correct the over-commercialization and to preserve our lifestyle is going to, is going to result in a total reorganization of our state, municipal, and federal government. That's what's on the line.

Chairman Rice speaks:

Thank you, sir. Is there any further Public Comment? Seeing none, I will bring it back.

Commissioner Tarkanian speaks:

Okay.

Commissioner Gardner speaks:

I don't have anything else, Commissioner.

Chairman Rice speaks:

Okay. Our County Manager.

Ms. Davidson speaks:

Thank you, Mr. Chairman, Members of the Commission. During the Public Comment period, some Public Comments caused me to realize that I probably should be making a disclosure, and I probably should have made it earlier in this conversation. So, I'm going to make it now. When I was a Junior in high school, my parents purchased some land on Johnson Lane. They currently live off of Kayne Avenue. My aunt and uncle also live off of Kayne Avenue currently. That is the disclosure I wish to make. While they live there, I do not believe it represents a conflict of interest for me in this matter and I have been fully participating in this process. Additionally, it's important to note that when the County Manager, Patrick Cates, previously assigned me to be the staff liaison for this project, I did disclose to him at that time in making his decision about whether or not it was appropriate for me to work on this project, and that I do have family members who live on Johnson Lane. He advised me he did not think it was a conflict at that time either. So, I'm making that full disclosure and turning it back over to you, sir.

Chairman Rice speaks:

Thank you. And I will bring it back to the Board.

Commissioner Tarkanian speaks:

Okay, I have a few comments with respect to the Public Comments, and I'm going to get into what I wanted to talk about dealing with the specific mine and the presentation that was made yesterday. I was there and I listened to it, and I agree with the speakers. It was really an insult to our intelligence for them to say that there was no meaningful impact. I'm going to get into some of the reasons why in my discussion, but it's hard to sit there. And I thought they were very professional. I mean, they got there, they were calm, they talked, they took some time but no one there really believed the results of their study. Number two, you talked about, Mr. Jackson, the letter is not going to do anything. I don't think the letter by itself will, but we need to do a letter to let the BLM know, BIA know where we stand and this is the first process. We just need to keep following up with it. With respect to whether Douglas County

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

or the federal government has more influence in getting this done, just a basic understanding of our constitution would tell you that the federal government has a better opportunity to prevent this than Douglas County. We're talking about two federal agencies, BIA and the BLM. And the federal government, our federal legislators, Mark Amodei, and I think Jacky Rosen will get involved. I doubt you're going to get the other Democrat Senator who's not up for reelection. They have the best chance to make an impact. The speaker said that Mark Amodei said Douglas County is a cooperating agency. What have they provided to them to cooperate? How many of you were at the meeting yesterday? Did you see what they said about us being a cooperating agency? Did you see that? It really blew me away when I first read it, because it put it on the board. Douglas County is a cooperating agency but has no impact, no discretion, or decision making power. That's what you should tell, Mr. Amodei, is what they said to us. The federal government can...

Okay, let's get into what I think is really important here, just some basic facts that are true and things that everybody, I think, would understand and agree. But when you bring them to light publicly, it makes more sense. The Painted Rock Mine, it's a huge benefit to Knox and the Native Americans, but it's also the residents who live near there will be significantly impacted by the project, irrespective of what their expert said. There are some other alternative routes. They're alternatives, but they're very costly and that's probably the main reason why they haven't looked at those. And I thought this letter by PK Klein and her statement that Knox Excavation is relying on a low cost, taxpayer subsidized County highway to benefit their business objectives, I thought that was a great statement because basically that is what they are doing because they could go other routes. It would be very expensive; their profits would be much less. I'm sure they would still make a profit, but they don't want to do that. There's also another route through the property of a private land baron. But do they ever say that they talked with this private land baron, the Bently organization, to see if maybe they can get an easement through their property, maybe satisfy all of your needs and not have these trucks come through their property by going through Sunrise Pass to Stockyard and getting Bently's permission? They didn't even try yet. What's the urgency? And I guess the other question is this, what is the additional cost of a project worth the negative impact to the residents of the area? How much more does it have to cost before the negative impact of the residents don't matter anymore? That's really the key issue here. It's they don't want to lose their profit margin. Why not try an alternative route? Maybe it's timing. This has been delayed a lot. It's costing them some money. Maybe it's a cost of those alternative routes. They're going to have to do a lot of repairs on that project. One thing we know for sure is the BIA wants to move forward with this project. The BIA hired consultants because of the actions of our County staff here. They hired consultants to do another ES to evaluate a number of the health and safety issues. Any attorney, good or bad, will tell you they can get an expert to come to whatever conclusion they want. I asked our County Manager to see if the BIA would come before this Board, so we could ask them, how did you pick these experts? Did you pick more than one expert? What pool did you go from? They respectfully declined under recommendation by their counsel. I guess my question is, why would the counsel be scared of them coming and talking to us if they had nothing to hide? One of the speakers last night made an interesting statement. He said, each of the consultants picked had done similar studies and that they always concluded that the projects were safe. He stated if the experts had come to a different conclusion in those previous studies, they wouldn't have been hired again. Now that makes a lot of sense to me. But you know what? We don't know for sure, right? Because you were at the meeting, they refused, the BIA refused to take questions, public questions. They let you come up to the table by yourself. Why? Why would they do that if they don't have anything to hide? Okay. I just meant they, every consultant hired by the BIA concluded that the Painted Rock Mine would not have a material significant impact to the community and we know common sense will tell you otherwise. But let's talk about a couple of examples of where they're very obvious. First of all, the one expert dealing with the road stated that there would be very small amount of increase in traffic. In fact, he stated that there's only going to be a four percent increase in heavy truck traffic in the morning compared to 13 once the mine is built. He said, that's nine percent, right? That doesn't sound like much, right? But if you look at it, you're looking at four percent that goes up to 13 percent, that's a 325 percent increase in heavy trucks

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

that are coming down that road. It's not a nine percent increase. That includes all the other cars. But we'll talk about the heavy trucks that we have a problem with, 325 percent increase in traffic. More importantly than just that, they were looking at the whole Johnson Lane, which has a lot of the industrial space, which one of the public speakers mentioned about the UPS trucks. But what is the percentage of increase in heavy trucks in the residential areas right next to the Painted Rock Mine? What is it now compared to the 13 percent or probably even higher because some of those UPS, all those UPS trucks aren't going to be coming down there. We're talking about an incredibly higher percentage. Why didn't they include this in their study? It's because he didn't want to look into those matters. He didn't want to look into what really mattered and that's the impact of these heavy trucks on the residential neighborhood.

The expert determined that the water usage of the mine, 12,000 to 14,000 gallons a day, would not affect the water supply to the residents. And we've heard some people already say how it really would at this point. But, you know what was interesting for you that were at the meeting, the transportation expert gave you what the transportation would be now to what would be in 2045. Did this water expert compare what the water issue is now compared to the increase in population to 2045? Of course not. It's because they didn't want to come to that conclusion. Experts want to reach their conclusions, so they only analyze the data that they wanted.

This is something that deals with the County. Knox is going to be assessed the cost of the improvements to Johnson Lane and the adjacent intersections based upon the percentage of increase the Painted Rock Mine adds to the road. It's a nominal fee, and I guess this is our Douglas County statute. But look, just think about this. You don't have to build another lane for the turning lane onto Highway 395. You don't have to build another lane so you have the right hand lane off of Johnson Lane. You don't have to do a lot. You don't have to improve two more inches of the concrete if you don't have the Painted Rock Mine. All of these additional costs are incurred because of the Painted Rock Mine. And if all of it's incurred because of the Painted Rock Mine, why shouldn't they pay for all of it? The residents are already paying the taxpayer money to pay for what was built already. Why doesn't the Painted Rock Mine pay for the increase in cost of what it would be? You know why? They'd probably go down to Bently and find a cheaper route. I am very pro-business, but my votes on the vacation home rentals show that I'm going to side with the homeowners in residentially zoned areas where there was no expectation of this type of impact when they bought their homes and that's the important part to me. Like the one person talked about the study with Bing Mine, but Bing was there when many of those homeowners bought. There was an expectation that you were going to have these mines next to you when you bought that. I'm going to side with you. I don't know everything we can and can't do, but I will go along with what Vice Chairwoman Hales stated is, we, as a board, have been discussing every possible alternative we hear from the community or what we think of with our legal staff and our County Manager to see if there's any way possible we can stop this. I can promise you this, as a Commissioner of Douglas County, I'm going to do everything I can to require Knox and the Painted Rock Mine to use an alternative route. Residential neighborhoods need to be protected at all costs.

Chairman Rice speaks:

Thank you. Commissioner Nowosad.

Commissioner Nowosad speaks:

Yes. I underscore everything that Commissioner Tarkanian said. Thank you. I'm for always and ever get them to go to another route and let them build it. And if they do that, and they do finally give up and say, yeah, we're going to build a road, it's going to have to be built to our standards so that it's not built as a chip rock road, which is going to deteriorate over three months. Concrete, whatever it takes to make that route truck convenient. One other thing I wanted to clarify when I said a toll road, I didn't mean that really. What I was asking for was a weigh station. If you don't want to pay the appropriate amount of money to repair that road, then you'll get weighed every time you come through there, every axle and

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

every weight that's recorded. And we'll say, okay, we're going to be like \$100 an ounce. Make it really tough, you know. All right. That's all I have to say.

Chairman Rice speaks:
Vice Chairwoman Hales.

Vice Chairwoman Hales speaks:
Just a couple of quick things. Mr. Jackson, I noted that you said, I suggest you work with them, meaning the BLM, I think. And I just wanted to follow up and say we all have to be in on this, and I hope that you all will write the BLM.

The audience nodded in agreement.

Vice Chairwoman Hales speaks:
Yeah. Good. And that occurred to me in the way of setting expectations that I agree we need to do what we can. We will continue working on what can we do. I don't know. I really don't know if we can fix this so, we'll try. But I'm not offering a magic bullet, I'd like to be able to. We'll keep trying, but I want to set expectations that there's no, I don't know what's going to happen here. And that's all I have, except that eventually I want to offer, when we make the motion, I would like to revise the resolution in those two ways.

Chairman Rice speaks:
Any other further comments from the Board? Commissioner Gardner.

Commissioner Gardner speaks:
I just wanted to make one observation. It was identified in Public Comment that we could make our own laws and our own rules. That's not true and I think that needs to be understood by the public is that we are a Dillon's Law state. We are not a home rule state. A Dillon's Law state means that we are only capable of operating within Nevada Revised Statutes, as the state legislature authorizes us to do, if I'm not mistaken on that, Mr. Chief Deputy District Attorney. So anyways, if there is an ability to go on to Google and Google Dillon's Law and you can find out exactly what our constraints are in that regard. But that is a very important distinction. We do not write our own laws. We cannot, we're restricted from doing so by Nevada Revised Statutes. That's the only thing I wanted to call to the attention.

Chairman Rice speaks:
Thank you, sir. Vice Chairwoman Hales, you said that you would like to make a motion and change some wordage.

Vice Chairwoman Hales speaks:
I move that we approve the, oh, look, thank you for that. I move that we adopt Resolution 2024R-036 with two revisions, one being to emphasize the type of and amount of Public Comment that we've received and the other to call on if the mine is approved, an alternate route that doesn't abut so many single-family residences, and the resolution would be formally opposing the location of the Painted Rock Mine project and direct staff to prepare a letter to the BIA and BLM to express the Board's comments on, and opposition to the pending environmental assessment for the proposed Painted Rock Mine.

Chairman Rice speaks:
Do we have a second?

Commissioner Nowosad speaks:
Second.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Commissioner Gardner speaks:
Second.

Chairman Rice speaks:
Any further comments from the Board?

Commissioner Tarkanian speaks:
Second.

Commissioner Nowosad speaks:
You're third.

Chairman Rice speaks:
We can have a third and a fourth if you want. Okay. Any further comments from the Board? If not, all those in favor say aye. Any opposed? It passes unanimously.

MOTION TO: Adopt Resolution 2024R-036 formally opposing the location of the Painted Rock Mine project and direct staff to prepare a letter to the BIA and BLM to express the Board's comments on and opposition to the pending Environmental Assessment for the proposed Painted Rock Mine with the addition of language emphasizing the type of and amount of Public Comment received and if the mine is approved require an alternate route that doesn't abut so many single-family residences; carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sharla Hales, Vice Chair
SECONDER:	Walt Nowosad, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

Chairman Rice speaks:
And we are now at the 12:30 hour. We will take a one hour lunch break and be back at 1:30 PM. Thank you.

Commissioner Tarkanian speaks:
Mr. Chairman, UNR plays at 1:30 PM.

A lunch break was held.

Chairman Rice speaks:
Okay, it's 1:30 PM, and for you military people, it's 13:30 and we are all the way up to Item 3.

- 3. For possible action. Discussion to fill the Douglas County representative vacancy on the Carson Valley Conservation District. Discussion may include the possible appointment of a Board of County Commissioners or a staff member to the Carson Valley Conservation District for a term ending December 31, 2025, or may include direction to staff to seek applications from the public to fill the vacancy. (Jenifer Davidson)**

Chairman Rice read the agenda item into the record.

Jenifer Davidson, County Manager, speaks:
Thank you, Mr. Chairman, Members of the Commission. As this item suggests, we do have a vacancy for a Douglas County representative to serve on the Carson Valley Conservation District Board. The

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

reason why we did not solicit applications for this vacancy is because it has been past practice that a member of County staff serve in this capacity. With that in mind, we do have a name for the Board to consider. If the Board does not wish to appoint a member of staff, we can certainly, at your direction, put this out for solicitation of applications. The individual that we are recommending to serve is Courtney Walker. She is the Stormwater Program Manager. She is in attendance at this meeting today and has indicated that she is aware her competency and character may be discussed at this meeting if, in fact, you do wish to go in that direction. With that, Mr. Chairman, I turn it back over to the Commission for your pleasure.

Chairman Rice speaks:

Thank you. Let's bring it to the Board. Does anyone have any comments on what was just said?
Commissioner Gardner.

Commissioner Gardner speaks:

I appreciate the fact that we have an individual from staff, especially one that's so qualified to serve in this capacity. I'm encouraged by that and thankful that that's occurred. So, after Public Comment, then we can come back.

Chairman Rice speaks:

Thank you, any further comment from the Board? Then I'll throw my three cents in. I've known Courtney Walker for a good number of years before I even thought about the Commission, and she is a stormwater expert. She's tackled some of our toughest jobs up at the Lake which I'm most familiar with. And the Kahle Complete Street project is something that she championed and I'm so delighted that we got federal funding for that. And I contribute that to your hard work. So, having said that, this is a possible action item, so I will open it for Public Comment at this time.

PUBLIC COMEMNT

Jim Jackson speaks:

Thank you. The only time I dealt with Courtney was we had a meeting up at our house about flood control. And of all the people that showed up, she was the only one that made any sense and everything, and we agreed with her. So, I highly recommend her. Thank you.

Chairman Rice speaks:

Thank you. Any further Public Comment? Seeing none, I bring it back to the Board for a motion.

Commissioner Gardner speaks:

Yeah, well, I just wanted to contradict a member of the public. I thought I made sense as well. And I know that Commissioner Tarkanian was there, and I think he made sense as well. And I think Patrick Cates and others on our staff made perfect sense as well. I'm sorry that you feel otherwise.

Mr. Jackson speaks:

I let the cards fall where they fall.

Commissioner Gardner speaks:

Anyways, at this time then, I will move that we appoint Ms. Courtney Walker as our representative to the Carson Valley Conservation District for a term ending December 31, 2025.

Commissioner Tarkanian speaks:

Second.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

It's been moved and seconded to appoint Courtney Walker to the position on the Carson Valley Conservation District. Seeing no further comment, I'll call for the vote. All in favor, say aye. Any opposed? Motion passes 5-0 and thank you very much. And now the ball is in your court.

MOTION TO: Appoint Courtney Walker to the Carson Valley Conservation District for a term ending December 31, 2025; carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Gardner, Commissioner
SECONDER:	Danny Tarkanian, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

- 4. For possible action. Discussion to adopt the 2024 Douglas County Stormwater Master Plan. Discussion may include a review of the prioritization of capital improvement projects, plan objectives and direction to staff regarding possible revisions to the draft plan prior to adoption. (Courtney Walker)**

Chairman Rice read the agenda item into the record.

Courtney Walker, Stormwater Program Manager, speaks:

Good afternoon. I have with me Karin Peternel, she's with AtkinsRéalis. She was the consultant that was selected to help us put this plan together. It's been really excellent working with her. And she has a pretty intimate knowledge of Douglas County stormwater given she was the first Stormwater Program Manager for Douglas County from 2014 to 2015. So, she's pretty familiar with a lot of the issues that we face and it's been great working together with her on this project. I'm going to let her kind of introduce what a Stormwater Master Plan is, why it's important for our community to have one. And so, she's going to go through the first probably ten minutes of the presentation. And then I'll kind of go into some of the details in terms of what's in the plan, certain projects that are in the plan, and kind of the overall content of what's in it.

Karin Peternel, AtkinsRéalis Senior Scientist, speaks:

Mr. Chairman, Members of the Commission, thank you for having me today. As she said, I'm with AtkinsRéalis and we were the consultant that was hired to do the Stormwater Master Plan. We were hired not only for my firm's expertise, but for my expertise because, as Courtney said, I've actually been involved in Douglas County Stormwater Program since 2007, long before it was a stormwater program. Back, if any of you recall when Mahmood Azad was the County Engineer, I was working with him on many projects, including the Lake Tahoe TMDL. I've been involved in the Douglas County Tahoe TMDL since 2007, basically. So, that's part of why I'm here and happy to be here. I'm a lot more vested in this than a normal consultant so bear with me if I get emphatic or excited about any of this. A little bit of introductions and why are we here. We know there's been flooding forever since we've all lived here; however, in 1968 was the National Flood Insurance Act and in 1972 was the Clean Water Act. And so, these promulgated regulations on flooding and floodplain management and different stormwater and water quality aspects. There's so many activities, if you read the Stormwater Master Plan, you can see all of the activities that Courtney and her staff have to do to maintain all of these programs. Well, for years they were all farmed out to different County staff and different consultants. And again, when I was with Nevada Tahoe Conservation District, I did the Lake Tahoe TMDL. And then in 2014, Erik Nilssen created a Stormwater Program Manager position and recruited me for it, basically, for everything I've already known. So, I did that. And then, as Courtney said, I was only here for a year, and partially because I didn't

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

have a vision. In 2014, when we had the first spate of flash floods in the Johnson Lane and all the other areas, I would have to go talk to all the residents and listen to them say, well, what is the County going to do to prevent flooding in my neighborhood? And I would have to say nothing. The County doesn't have any money to do anything. And it was really discouraging and frustrating to listen to for years, or for a year. And so, as I said, I left. I didn't have a vision. Courtney was hired. Courtney did have a vision. Courtney was able to secure staff, secure funding, secure numerous flood risk studies and flood mitigation projects. So, she had a vision. She wants to make things better. And then thankfully, you all funded the Stormwater Master Plan in October and we've been working on that. And so, we're going to talk a little bit about that today. What is stormwater?

Commissioner Gardner speaks:

If you don't mind, before we go, you're throwing out some acronyms here, and I don't know that I'm aware of what those are and I'm sure the public then is not either. So, if you could take a little bit of a pause in your breath and give us that information.

Chairman Rice speaks:

The first thing is, would you explain to everyone what a TMDL means?

Ms. Peternel speaks:

Yes. I'll go through each one quickly then. So, the CRS is called the Community Rating System and that has to do with floodplain management. That's under the National Flood Insurance Act. And so, the community has to abide by numerous specific floodplain development and floodplain management standards in order for the residents to get a 20 percent discount on their flood insurance premiums. So that's the first one, that's the CRS. The Lake Tahoe TMDL is the Lake Tahoe Total Maximum Daily Load. And what that is, is that says that only so much pollutants can go into the lake by each jurisdiction because it affects the clarity, how far you can see into the water. So, there are significant regulations on how much stormwater runoff can enter the lake. And we'll have some pictures here that will help explain that as well. And then the MS4 is another water quality mandate, and that actually is Municipal Separate Storm Sewer System. And what that is, is that's just saying that your storm sewers are different from your sewer system. So, when you see catch basins around town, like in your neighborhood, you'll see a catch basin and it says, drains to the river. That's part of the MS4 project or MS4 system. Anything that goes into a catch basin and just discharges to any water body is regulated. So again, these are all federally regulated programs and those are the three programs that Courtney oversees with the stormwater program. Is that good enough? Okay. Thank you very much.

Ms. Peternel continued the presentation and covered the following topics:

- What is Stormwater and why are there problems?
 - What is stormwater?
 - Runoff from land surfaces as a result of precipitation
 - Cloudbursts; rain-on-snow events; heavy snowmelt
 - What are some problems caused by stormwater?
- Problem 1: Runoff causes flooding
 - High-intensity runoff from the adjacent hillslopes carries sediment, causes flooding in many communities, including in and around homes, private property and County infrastructure.
 - Can cause life and safety issues for the community.
- Solution 1
 - Build flood protection infrastructure upstream

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Ms. Peternel speaks:

This is one of the Johnson Lane basins that was installed above the Johnson Lane community last year, one of four. And so, what's going to happen is all the water will flow into the basin and infiltrate or slowly exfiltrate through that riser instead of flooding the community. So, this is something good and hopefully, well, not see a result, but we'll see.

Ms. Peternel continued the presentation and covered the following topics:

- Problem 2: Runoff carries pollutants
 - Streets, parking lots – oil, grease, trash, impacting water quality in creeks, rivers, lakes
 - Carson River – NPDES MS4 Permit
 - Lake Tahoe – FSP TMDL (Fine Sediment Particle Total Maximum Daily Load)
 - Poor environmental conditions
- Solution 2
 - Install water quality improvement structures to prevent pollutants from getting to the water body

Ms. Peternel speaks:

For example, on the left is in Logan Creek GID up at the Lake. Those are swales where the water, the runoff. The stormwater runoff is designed to get into the swale and infiltrate, rather than continuing down the road and going into Lake Tahoe. And on the right is the Kahle basin that captures runoff from parking lots and roads and prevents all of that yucky stuff from going into the lake, basically.

Ms. Peternel continued the presentation and covered the following topics:

- Problem 3: Runoff carries debris
 - Runoff can carry sediment, debris, clogging storm drains resulting in overtopping of roads
 - Storm drains clog and overflow
 - Culverts and bridges get blocked up, cause overflow and flooding
 - Irrigation ditches carry runoff and sediment
- Solution 3
 - Ensure stormwater conveyance and storage infrastructure is sized to pass flows, maintained to prevent blockage with debris

Ms. Peternel speaks:

A lot of the responsibilities Courtney and her staff have to do are inspecting and maintaining infrastructure. They have to do it at regular intervals. And one thing we talk about in the Stormwater Master Plan is how the footprint of all of these regulatory programs are expanding. For example, every time a new basin is installed or a culvert is put in, they have to go out and inspect that at least annually and provide documentation of that. So, there's just a lot of work to make sure that all of the infrastructure, whether it's water quality or flood, it's inspected and maintained and is in working condition to handle the next onslaught of storms.

And then there's wild cards. So, you know, this community was based on irrigated agriculture and farming basically, and so there's irrigation ditches that spiderweb through the Valley. Well, they inadvertently intersect stormwater infrastructure roads. And then they carry the runoff full of sediment and they get blocked up and then there's flooding as a result. On the GIDs up at the Lake, a lot of the water quality improvement projects were installed on GID property, so there's the issue of, well, who's responsible for maintaining and cleaning them? And then as you saw this year, the levy and the historic Dangberg Reservoir, you know, years of not being maintained because nobody wants to claim responsibility or

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

ownership led to them potentially failing. So, not only does Courtney have all of these regular program mandates that she must meet, but then there's all these additional things on top of it.

So, what's a Stormwater Master Plan? Well, it's just like with a roads capital improvement project. You know what roads need to be widened. You know what roads need to be resurfaced or what potholes need to be filled. And the Roads Department will have their list of all the projects they need to have fixed. Similarly, thanks to having these years of studies looking at, okay, we know we have all of these problems in the county, what can we do to fix them? So, we have this list and with a Stormwater Master Plan we can have a prioritized list and say, hey, here's how we can start taking bites out of the problem. It can help in decision making for the stormwater management to be a successful program.

Ms. Peternel continued the presentation and covered the following topics:

- Why do we need a Stormwater Master Plan?
 - Stormwater program has a lot of responsibilities, but limited funding from the general fund.
 - Meet life, health, and safety responsibilities to its residents
 - Meet regulatory mandates with effective financial support
 - Manage daily resources, operations and maintenance needs
 - Manage hazardous situations during flooding events
 - Manage day-to-day stormwater operations in the County
 - Implement flood mitigation measures
- History of Flooding in Douglas County
 - 1860's – today – riverine flooding
 - 1990's – today – alluvial fan/flash flooding
 - **Not because it didn't flood, but because there weren't homes there yet

Ms. Peternel speaks:

A history of trying to address flooding in 1990s, we have John Cobourn here today who was instrumental in the first community flood task force. They looked at all the problems as a result of flooding and talked about what can we do to prevent it, happened again in 2009 with Mahmood Azad, another potential Stormwater Master Plan where they proposed, you know, if residents would pay \$5 a month towards a stormwater improvement fee or something, then, you know, we could start solving problems. Again, in 2017, we had another community flood task force with a proposed Stormwater Master Plan. And every time it gets kind of shot down by residents. There's an example, a letter to the editor right there. People don't want taxes and fees. And that was another thing when I would be out talking to the residents and they would say, well, I moved here from California to get away from all the taxes and fees. And I said, yeah, but you and the thousands of other people did too and now we need more roads, we need more water, we need more sewer. You know, nothing is free. Everything is a community service and things need to be funded and taken care of. And again, Courtney having a vision and that's why we're here today. We all know that we need to address the problems that we have as well as maintain our existing programs. And I think that now we'll have Courtney take over.

Ms. Walker speaks:

Thank you, Karin. I think you gave me probably more credit than I deserve but thank you for that wonderful introduction. I know this Board is pretty familiar with stormwater issues, we saw several of them from last winter. Several residents are very unhappy in terms of things that are occurring that they haven't seen occur in 20 years and we had a pretty big snow pack. So, honestly, I thought I knew a lot. I had been with the County already for seven years. I thought I knew most of the issues that we dealt with around here, and it was a very educational year for me. I definitely learned a lot and worked a lot with our agricultural community to identify some of these areas. So, I'm going to go into some of the specifics

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

of the plan. This table here that has the prioritized list of capital projects is on page 540 of the packet. Basically, for the last ten years, what we've been doing is working a lot with the Carson Water Subconservancy District to obtain FEMA funding to conduct these drainage studies. A lot of area drainage master plans have been done and I think that was a lot of the frustration from back in the past was everybody knew that we had to do something, but nobody exactly could figure out what that ask would be and what the projects would be. And so, studying certain areas, community by community, and doing a comprehensive drainage analysis to figure out the best way to alleviate flooding issues without passing them on to another property. We spent a lot of time doing studies in Johnson Lane, Ruhestroth, Fish Springs, Alpine View Estates, things like that. We have some future projects to be studied as well. But really, you need to figure out first what you need to do in order to start doing anything. A lot of residents will tell you if you just put in this culvert right here, it'll solve all my problems. However, if you don't know that might adversely impact someone downstream from there, it's not always a wise decision to do something like that. So, we've identified a lot of different projects, and they were all just kind of in their own separate plans. And so, the Stormwater Master Plan attempts to reference each of those studies and then I'll kind of go through how we worked to try to prioritize them. We used a really cool table that Atkins has and we used several different criteria to evaluate how to prioritize the different projects

Ms. Walker continued the presentation and covered the following topic:

- Project Prioritization Criteria
 - Frequency of Issue
 - Level of impact (roads, infrastructure, private property, structures)
 - Number of Parcels impacted
 - Maintenance Intensity
 - Floodplain
 - Easements
 - Feasibility
 - Cost
 - Public Agency Coordination/Permitting

Ms. Walker speaks:

This list is really a living list. I expect it to move around and projects to move around on it. As conditions change, a project might move higher on the list or it might drop off the list if you find another alternative that's more viable and more cost effective. And so, as we do additional studies and we add our comprehensive list of projects in, then things will tend to move around based on the conditions that are met. I just wanted to note that there was a supplemental included in the packet last night and it just basically kind of gives a caveat that just because a project is on our list, it doesn't mean that you don't have to go through a very rigorous public process in order to actually fund and construct it. There's geotechnical analysis, soil analysis, environmental analysis. There's neighborhood analysis, cost-benefit analysis. There's a really robust public process with neighborhood noticing, workshops, public hearings. All of these things would happen before any of these projects would get constructed and I just want to kind of make you aware of that. We have to come to you to get a project approved, and then you have to make sure you can use the money, and then you have to make sure that you can get the contract approved. And so, there's several, several attempts for that. I see Vice Chairwoman Hales with her mic on.

Vice Chairwoman Hales speaks:

Having spent the morning talking about Painted Rock Mine and being at the meeting last night, when I hear public process, I sort of get like PTSD a little bit. I think this is more than public process. This is a deep analysis that will be done before any of these projects are implemented. And if we had to do that kind of analysis before they went on the list, it would be too much work to ever even be able to do a plan. So, as I understand it, this plan used those criteria, but there's a bunch of other criteria that will still be

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

applied to any specific project. And it just is not the right time to do all of that other analysis when we're in the plan phase, is that right?

Ms. Walker speaks:

That is correct. And thank you for pointing that out. The projects that are on the list are mainly from an engineering standpoint, and there's a hydraulic and hydrologic analysis that goes into determining where is a viable location for a potential project to go. And so, in essence, it's a starting point, if you will. And like I said, we're kind of late to the game and you know, we've been trying to do a Stormwater Master Plan for decades and we've got a start on it. Like I said, it's a living list and things will move around on it as conditions change. So, thank you for pointing that out.

Commissioner Gardner speaks:

Ms. Walker, as I look at this, you know, especially in the Ruhensroth area, we've identified four different projects, I believe it is, Smelter Creek 5001, number eight. And then on down to 11, 5003, and then 5004 and 5002. You know, my observation there would be, Smelter Creek involves so much more than just Ruhensroth even though it'll have a tremendous impact. If we don't do this, that water impacts a lot more. It goes across 395 and then the ditches, my mind is not on it right now, but what are the ditches that...

Ms. Walker speaks:

Upper Allerman and Lower Allerman.

Commissioner Gardner speaks:

The Allerman ditches, yes. And then eventually the Dangberg Reservoir, right? So, while it may seem localized here, it has far reaching impact beyond just that initial area. But I know even a year or so ago, when you brought even the idea of Smelter Creek to us, there was a heavy price tag on that if I'm thinking. You know, you have cost way down on the list here as a mitigating factor, or a determining factor, but the cost has got to be, it seems like it should be perhaps further up, because that's going to dictate in my mind a lot of what we may tackle first versus what we may tackle later, because there are some projects here that are just cost prohibitive, for that matter. So, you need to look at the cost and the return on investment there too. Just some observations.

Ms. Walker speaks:

Thank you. Yeah. Cost is definitely weighed in there. This list isn't in order of importance, but it's basically like a matrix spreadsheet and you can weigh certain elements more than others. So, if you wanted to weigh, which I believe we did, weigh cost more heavily than if it's in the floodplain or not, you can do that and you can kind of tweak things in that tool in order to put more emphasis on certain criteria.

Commissioner Gardner speaks:

Right. Some may be accomplishable fairly quickly even though they're further down on the prioritization list, because we may have the funding available for that. Whereas others, it may be number one, but without the funding, it ain't gonna happen, right?

Ms. Walker speaks:

Yeah. Exactly. Well said. Let's see, we'll keep going here. Like I said, we do have our current projects, potential projects. We also have future studies and this is on page 533 of your packet, this list. And this was also kind of prioritized similarly to the project list. I do want to point out, because it might not be glaringly obvious, but number 4 on this list is called out as the Sawmill Road Pine Nut Road Wash Study, upstream storage. And I just wanted to let you know that the Sheep Camp drainage issue, that wash's proper name is the Sawmill Wash, Sawmill Road Wash. That's how it's identified in the flood insurance study that FEMA conducted. So, the Sawmill Road Wash has a confluence with the Pine Nut Road Wash, and they also impact the Upper Allerman Canal as it seems like most washes coming out of the Pine Nuts.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

And so, the Pine Nut Road Wash is, for the County, a pretty large issue. The picture I had at the very beginning of the slide actually shows that wash as it runs over East Valley Road just north of Pine Nut Road. So, I think it's worth looking at. Sawmill Road Wash, they confluence, they meet basically, and so it makes sense to look at them as a system. And so, we do intend to work with CWSD for that to be our next study to kind of see what some of the solutions might be to come out of that area. So, I just wanted to point that out in our future study area. Another future study is to map the floodplain in the Leviathan Mine area. I think risks there have not been adequately identified on a flood insurance rate map. And I think that's how we usually dictate how people construct any sort of structures in that area. And so, if we could get the floodplain identified in that area, it would prevent anyone in the future from building too low. So, I just wanted to point out a couple of those projects that are on there.

Commissioner Gardner speaks:

While you're at that area, a number of these projects, I noticed, are also involving agencies that are not within our jurisdiction also, right? So, there's a lot of interface that has to take place between us and BLM, US Forest Service and those entities as well, right? So, that plays into this whole process as well.

Ms. Walker continued the presentation and covered the following topic:

- What's next?
 - Implement flood control or drainage improvement projects

Ms. Walker speaks:

Some of my maintenance staff is here today. You probably recognize them. They're pretty busy all the time. They're our eyes out there and so it's great that we have people that are dedicated solely to that, and they do a wonderful job. We're trying to work on how to address these unknowns as far as, like, the levee that we discovered, the Dangberg Reservoir and things like that.

Ms. Walker continued the presentation and covered the following topics:

- Continue inspections, maintenance and reporting for existing regulatory programs
- Prepare for increased footprint of regulatory programs
- Plan/prepare for how to address unknowns (floods, levee, reservoir)
- Lake Tahoe: Implement WQIPs (water quality improvement projects)
- Valley: Address drainage deficiencies (culverts, bridges)
- Valley: Construct flood control structures
- Continue to enforce floodplain management or development standards

Ms. Walker speaks:

We do have a few grant applications in for a few different projects that are on the list through FEMA. They do take a couple of years to kind of hang out and wait for them to fund them. So, we do have a project in Johnson Lane. I just submitted two others last week to upsize a culvert under Waterloo at the Cottonwood Slough, it's in front of the Community Center. It overtops the road quite frequently so we're doing what we can to try to get grant funding. It does come with a match, but these are all the things that we're kind of continuing to address. Here's another screenshot of the pictures or the projects.

Commissioner Gardner speaks:

Can I go back to what you indicated in regards to FEMA funding? And I hope I'm okay here, Mr. Chairman, I hope you don't mind me... But when it involves a FEMA grant and the FEMA process, is matching funds or something of that nature, what happens if FEMA agrees to do something, but we don't have the funds to be a matching agency? What happens to the project then? Do we make sure we have the match before we apply or do we do it after?

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Ms. Walker speaks:

We have to commit the match before applying to the grant. And so, that has been done on the applications that have occurred so far. And just for the record, it's been two or three years, I think, since we originally applied for these couple that we're still kind of waiting. There was a pot of money. Usually it's a 25 percent match for the Hazard Mitigation Grant Program. They had a special pot of money that was somehow related to COVID, even though it's still for flood control, but that pot of money only required a ten percent match. And so, I applied for one of the more expensive flood control systems in Johnson Lane that's really critical. That was probably the one that Karin had to deal with all the residents. I mean, a lot of silt came off that hillside. That one only required a ten percent match so you get more bang for your buck on that particular one. But typically, you have to write a letter saying that you're committing your match prior to applying.

We've got some various projects on here we've been trying to start working through. The number one project on here is the rain flow gauges. That's something that we're actively working with a company right now to try out what they have so that we can kind of get a good measurement on how much flow is coming through in certain sized storm events. So, we're going to place one on Buckeye Creek, one on Pine Nut Creek and one on Smelter Creek. We just don't really seem to have an indication of how much flow is actually coming out. And so, we want to start doing some of that monitoring effort. Number two on the list is the Waterloo box culvert. That's one of the grant applications that has been submitted. Jeremy has a contract, Jeremy Hutchings, our County Engineer, has a contract for design on the Mel/Myers basins and the Redhawk basin.

Commissioner Tarkanian speaks:

I don't know the page number.

Ms. Walker speaks:

Yes, it's page 540 of your packet. Project number five is in Johnson Lane, the Pine Nut North system. And that is a system that's already been completed. Those basins were constructed last year. So that one's completed and can be taken off of the list. However, I didn't want to take it off yet because I wanted to show that we're making some progress.

Vice Chairwoman Hales speaks:

Can I interject? Is this the same list as on page 504? But that list on 504 also has estimated cost?

Commissioner Gardner speaks:

I had this on page 472 this particular slide. That's why Commissioner Tarkanian and I are trying to conference here on where we are. We're trying to get on the same page here.

Ms. Walker speaks:

Yes, it is on 472 as well.

Commissioner Gardner speaks:

Okay.

Ms. Walker speaks:

Because it's in the presentation and it's also in the plan.

Vice Chairwoman Hales speaks:

Yeah. It's good. We like charts.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Ms. Walker speaks:

I was trying to take screenshots of the plan and put them in the presentation. Sorry for the confusion.

Vice Chairwoman Hales speaks:

So, back to the one that's done. Could you say that again?

Ms. Walker speaks:

Yes. The Pine Nut North, the Johnson Lane project number five, that project has been completed. Those four basins were constructed last year and it should be taken off the list now, but I wanted to keep it on to show that we've made some progress.

Commissioner Gardner speaks:

And that was the one that was required by the lawsuit, is that right? Okay.

Ms. Walker speaks:

That is correct. We did allocate some funds to that because we were required to.

Vice Chairwoman Hales speaks:

I'm a fan of writing things on your to do list that you've already done and then crossing them off.

Commissioner Gardner speaks:

Yeah, I do that at home.

Ms. Walker speaks:

Okay. So, I know that I've shown you all some of these photos before of some of the impacts that we saw from the March 2023 flood event. This one is in Pine Nut Creek. We had some issues with the roadway potentially being compromised with the flows pushing up against Fish Springs Road, which is the main road in and out of that community. So, that was an issue. And then the picture on the right is where the Pine Nut Creek intercepts the Upper Allerman. It broke right through trying to continue on west and so that is also an issue. I did mention that we've done several drainage studies for various watersheds. Pine Nut Creek is one of them and so I have the projects for Pine Nut Creek here, and I just kind of noted what priority they kind of fell out on our list currently. So, number three, you can see is the Mel/Meyers basins and those are higher in Fish Springs because they're County owned properties. We're currently going through a design process on those basins right now. Number four you can see is the Redhawk basin and that one fell out higher to the list because the County now owns that parcel as well. And so, some of the others, Denmar, Syphus, Janelle, Bently, those are later on the list because the County doesn't own the property, so they're kind of unknowns. We know that they're good locations for basins but they're not as high of a priority. So, we're just trying to start chipping away at this issue where we can because for Pine Nut Creek, it wants to flow west. It hasn't flowed to the west in over 100 years based on the irrigation system, so it can't flow west because we've built the Town of Gardnerville right there in between it and the river. It can't go north, that's a problem we know for our friends over on East Valley who live along the reservoir. It can't go south because it has nowhere to go that way either. It's really inconvenient wherever it goes so we're trying to get a handle on trying to control how much water comes down at once. And so that's kind of what this study helped us identify at least a plan, a path forward.

Vice Chairwoman Hales speaks:

Back to that slide, would all of these be needed or if you did number ten, would some of these be not needed?

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Ms. Walker speaks:

Great question. All of them would be needed if we wanted to reduce the flows to zero by the time it would hit the Upper Allerman Canal. And maybe that's not what we need to do. Maybe we just need to do a few of them. We need to decide. These are the conversations that we'll have as a community. How far do we need to go to solve the problem? And if we solved part of it, is that good enough? Does that solve most of our major issues? If you wanted to get it to zero, you'd do them all, but that might not be the case.

Commissioner Gardner speaks:

We've been talking about this a lot lately, and ten seems to me, you know, I'd almost like ten to be higher on the priority list because it takes so many of the homes, so many of the residences out of the potential flood areas. Am I missing something here?

Ms. Walker speaks:

No, you're not missing anything. However, cost is a factor. That's cost and permitting and some of those parcels that are on there are also private.

Commissioner Gardner speaks:

But do we own ten?

Ms. Walker speaks:

We don't.

Commissioner Gardner speaks:

We don't.

Ms. Walker speaks:

No. But we may have to shift it to BLM land to make sure that it's completely viable. However, I've never gone through the NEPA process for a dam. I've only gone through it for detention basins, and I can imagine it probably takes longer to go through that process, I don't know that for sure though. So, the permitting is a bit daunting, the price tag is very high, and the land where it shows in this location isn't ours.

Commissioner Gardner speaks:

I'd really like us to pursue that or try to take a look at that in a much more rapid manner because it just takes so much, so many of our residences out of that floodplain. That would be, to me, the ultimate long-term solution to resolving a lot of our problems downstream to the west. That's just my views.

Vice Chairwoman Hales speaks:

Well, it kind of doesn't make sense to do the littler ones and then the big one that will make these unnecessary, potentially.

Commissioner Gardner speaks:

Where are we going to get our best bang for our buck, right?

Commissioner Tarkanian speaks:

I think we go to the Bank of Gardner and we just get it done.

Laughter was heard.

Commissioner Gardner speaks:

I thought you had campaign funds left over.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Ms. Walker speaks:

Thank you for that feedback. I know Jeremy Hutchings, our County Engineer, also really wants to see number ten. He already named it the Hutchings High Dam, so we'll see. We all know about the Dangberg Reservoir. My staff sitting behind me is intimately familiar with that. They've been in the water, I don't know how many people can say that, and it was very cold that day. So, we need to figure out how to be able to drain this reservoir more efficiently in an emergency situation that we faced about a year ago. And so, one of the projects and this is a project that was actually identified by Gary Aiazzi who is the ditch writer for the Allerman Upper Virginia Irrigation Company. I hope I got that right. He said if we upsized the culvert under Buckeye Road, that we would be able to more efficiently empty that reservoir should the issue arise again. So, we do have that project on the list and we just were recently approached by Amodei's Office if we had any flood control projects that they could lobby for funding for us and the price tag, they wanted to know if we had any \$50,000 to \$100,000 projects. And I told them I don't have any construction projects that are that inexpensive. But I did submit it for doing design and permitting for this. It would be a box culvert, most likely, so at least we could have more of an idea of what we would do here, and what we would upsize it to if that funding comes about.

Commissioner Gardner speaks:

You know, while you're here, Ms. Walker, I don't know that your department and what happened out there a year ago got the due recognition that you deserve for this project and what happened. And also, the tremendous efforts of Gary Aiazzi in moving that water as rapidly as you did so that we averted the damage to that and the overflow of that reservoir. We had an opportunity to take a look at that as Carson Water Subconservancy District walking that a couple months after that, but absolutely incredible job. And while I have the opportunity, I wanted to really congratulate you and thank you again for that effort.

Ms. Walker speaks:
Thank you.

Vice Chairwoman Hales speaks:

I had a question on this as well. My understanding is that the Dangberg Reservoir has filled up with dirt, right? And that's one reason why this project is needed, because if it could hold more water, we wouldn't need more water to be released. Is that accurate?

Ms. Walker speaks:

That's a good way to think about it. That would be a pretty large maintenance project to clean out that reservoir, so that hasn't really been much of a conversation. The reservoir does not exist for flood control, it exists for delivering irrigation waters. And so, as long as they're able to move the water for irrigation in the manner in which they need to, then no maintenance would be done. However, if we wanted to entertain the idea of trying to use it for flood control, that might be something that we might think of. It does hold a decent amount of water as it is right now and what we saw from last winter is that a lot more water can enter it than can flow out under the right circumstances.

Vice Chairwoman Hales speaks:

So, is the reservoir owned by the irrigation?

Ms. Walker speaks:

It is not. It is owned by individual property owners. The property boundaries of each house that's along the reservoir extends out into the reservoir further complicating the matter. I'm sure there is a drainage easement covering it.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Commissioner Gardner speaks:

But what I wanted to acknowledge also is that apparently, in talking with Mr. Aiazzi on this, that reservoir is meant to hold irrigation water and be drained twice a year, was it? I think it's twice a year. And yet during this atmospheric storm we had last year, in that process it was drained four times before we even got into the irrigation season, right? So just, once again, an absolutely incredible job of being able to recognize the threat and know where to put the water.

Ms. Walker speaks:

Thank you. I'm going to go down to Smelter Creek and the unnamed tributary. Maybe someone wants to take a stab at naming that one.

Commissioner Gardner speaks:

Jeremy Hughes tributary, I guess.

Ms. Walker speaks:

We did see a lot of water in Smelter Creek, and Commissioner Gardner, thank you for pointing out that it does have a regional impact, even though the people in this community localized feel a lot of issues with it. But it does impact that reservoir, as does Pine Nut Creek as well which is an issue. And so, we did do the Ruhenstroth Area Drainage Master Plan. I want to say that was completed in 2020. That identified several projects. There's a sediment basin that's identified up on the BLM land. So, we'll have to go through the NEPA process for that, which is the National Environmental Permitting, something A. It's a federal environmental permitting process that you have to go through when you construct anything on federal lands, public lands. We did request funding from Amoder's office last year, which should be awarded soon, I believe, to the tune of \$55,000 to conduct that study so that the County may be issued the right-of-way on this project. It's a little higher on the list. I'd like to see it be higher too, all the projects in my mind should be number one, but that's neither here nor there. And then there's a couple alternatives for the unnamed tributary. There's a detention basin that could go on a private parcel, that's project number 13 on the list. I have engaged conversations with those landowners. They are open to it. They know that the parcel, it's vacant right now, and they know that it experiences some pretty good flooding. So, this is just to point out that we have our issues and we have our different priorities for different projects and they will probably be adjusted as things change.

This is priority project number two, the culvert under Waterloo at the Cottonwood Slough. This would solve several issues. The road overtops with water in this location frequently during flood events and it's right adjacent to the Community Center, which is also our evacuation center in a flood. So, it would be good to have this road open. I live in the neighborhood next to Lampe Park and there's a lot of traffic on this road so it impacts several residents. And it would be great to fix this for not only the flood issue, but the deliverance of irrigation waters. It would also help them get the water that they're entitled to through the Cottonwood Slough as well.

Here we're going to move into Johnson Lane and the flood events that Karin had mentioned previously. 2014 and 2015, back to back years was really tough for that community. You can see the picture on the bottom just brought so much silt and mud down to these properties that are adjacent to Hot Springs Mountain. This is the project that I have submitted to FEMA, the one with the COVID funds, with the ten percent match. I've been told that this project, we should be awarded the funding soon. It's been a couple of years. We're ready to go whenever we get it. And that would be this kind of, this whole system and it's priority project number nine, I think mainly because of the cost. It'll probably go up higher on the list if we actually get awarded the grant but it was included in the federal environmental permitting process that we did with BLM for the four basins that we were required to construct. We decided to do the whole analysis for all of the basins that we would construct so we already have been awarded the right-of-way on this project so we would be ready to go once the funding is awarded.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

I also want to highlight something for our South County friends. There's a lot of flooding that goes on in the Topaz Lake area. Before I came to Douglas County, there was a study commissioned in the Topaz Lake area for a drainage study out there. Their problem is a little easier to solve in a way, because it involves several culvert installations and some additional roadside ditches and things like that, just to more easily convey the water from the top of the neighborhood down to the lake. And so, this would be a great project if we could obtain funding to do it to help solve some of their problems down there as well. I am going to just highlight here, so this makes total sense now, it's on page 482 of your packet, but it's also on page 534 where it's in the plan. We do have a section on the East Fork Carson River Levee, and I thought it was really important to put something in here. It doesn't necessarily say what we're going to do and who's in charge of doing it; however, when I was first approached by some residents down there by the golf course, I didn't even know that it existed. I didn't know that it ever failed. I didn't know that anyone ever fixed it. I didn't even know that it was there. And so, I feel like it's very important to memorialize landmines like this in the Stormwater Master Plan so that the next time it's going to fail, because it is, there's only levees that will fail or levees that have failed, that someone will at least have a starting place on where to go so it won't just be an unknown. So, there is a section in here. I would love, at some point in the future for this community to solidify a process for going forward, because as we know, if you inspect and maintain something on an annual basis, you might not have to come back with a couple hundred-thousand dollar project to repair it. We do have a section here for the irrigation network and facilities. And as we know, there's several irrigation ditches that run throughout the Valley. A lot of them intercept stormwater just because it was designed to move water around and the water doesn't care what time of year it is, it wants to go there. And so, it's really, really important for us to be working hand in hand with our agricultural community on key hot spots that need maintenance before a flood event is going to occur.

Commissioner Tarkanian speaks:

That's so nice that you brought that up because I've had a guy ask me about, and I would assume this would be an irrigation network, or at least it looks like they're taking the water from the Carson Valley and moving it to the west at the golf course area near where that levee was that you repaired, which you did a great job taking care of that, by the way. But anyways, it's a wooden type of structure and he was concerned that it was deteriorating. And he sent me some pictures, which I'm going to forward to you, but are you familiar with that area and can you talk a little bit about that?

Ms. Walker speaks:

I can. He was concerned with the Rocky Slough irrigation diversion. And so those again are not a County asset. They exist for water rights holders. And so, typically in those situations we would work with the Water Master on the East Fork, his name is Mike Rippe. We have great relationship and he would determine if a repair needs to be made and if it does, because it's for irrigation water, typically all the irrigation water rights holders downstream would all contribute to repairing a structure like that to ensure that they continue to get their water. So, we did hold a couple different workshops with some of our friends from the agricultural community. A few of them are here in the audience today. We really had to work hand in hand with them last winter in order to make sure that these systems could function a little better for flood. They were not designed for flood. The ranchers are not responsible necessarily for maintaining them to handle floodwaters. Their only obligation is to make sure that water rights holders get their water during irrigation season. So, there's opportunities for us to work better with them and they all know what's going on. They have so much information and I wanted to get that memorialized in this plan as well. And so, we worked with them to identify key areas where culverts need to be maintained more often, where we can clean out in the right-of-way. We focused a lot on the Allerman system. That's a big thing that we need to partner with them on a little bit better to ensure that these things are ready to go in the event of a flood, because what we saw last year is that it never floods on a Tuesday at noon when everybody is at work. It floods on a Sunday morning or a Saturday evening or some other really inconvenient time, so we're trying to figure out how we can be a little more proactive and work better

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

with them. This picture on the right was taken just maybe like a couple weeks ago, and this is the box culvert that's under Johnson Lane at the Heybourne ditch. Gary Aiazzi with the ditch company is working on cleaning that ditch right now. Our maintenance staff went out there with the vector truck and just cleaned the culvert the other day and so we're working in tandem. We know when they're cleaning the ditch, we're cleaning the culvert, because if you clean one and you don't clean the other, then there's no point in cleaning either one of them because the soil just moves.

Commissioner Gardner speaks:

Ms. Walker, the thing I wanted to, I think it's important for us to recognize, once again, this is an organization that we don't have any control of. Another one of those frustrating things that we have. And obviously, we went out when we first started that tour, the same thing exists at the box culvert on the Upper Allerman at Pine Nut Road also, and all the way through that system. But their only responsibility is because these are irrigation ditches, their only responsibility is to make sure that it can accommodate the flow of water to get the ag community their allocations by the Alpine Decree. Am I summarizing that correctly? Okay. So, although it helps us in flood mitigation when we have those situations occur, that's not the purpose of these irrigation ditches. And I know that we've had some struggles with some business owners up in the Airport Road area and that business community up there where these ditches are not clean and so they're overflowing and onto commercial property up there. But, I think, once again, it's not something that we have control of and it's not something our storm division is responsible for, right? So, I think those are some important things for our community to understand.

Ms. Walker speaks:

Yeah. Thank you for pointing that out. We don't have a lot of control over that so we work with them where we can and that is why we're pursuing in certain areas trying to do that upstream detention so that if you know the floodwater is going to go there, at least you could have a little bit of control over how much goes at a time and controlling kind of that pulse of water.

Vice Chairwoman Hales speaks:

If I may? That would seem to be a win-win with the irrigation purposes, because it would be a more controlled and longer release and better able to use it, I would imagine.

Ms. Walker speaks:

Good point.

Vice Chairwoman Hales speaks:

So, those conversations would be really important because there are a lot of mutually beneficial actions.

Ms. Walker speaks:

Yes. Great point. And when we held our working group meeting with them, we held one prior to working on the plan and then we held another one just a couple of weeks ago to kind of show them what we came up with in the plan, so that they could know where we're at with our various capital improvement projects that may impact their systems and may benefit some of the issues that they're dealing with. So, we wanted to get their input on if they're supportive of a project like that, if it impedes them in any way, or if it does assist with some of the issues that they're experiencing. We did have a few other additional stakeholders that we've identified and NDOT obviously is a big partner, and we work with them often. A lot of these irrigation ditches also run under NDOT maintained roads; Airport Road up until Heybourne, from 395 to Heybourne, that's NDOT. 395 obviously is NDOT. We have some sections of Centerville between Gilman and Dresslerville that are NDOT. It's very piecemealed and so the County isn't always in control of the culvert that the irrigation ditch might run through, but it might still be a hot spot. So, we're having some conversations with NDOT on figuring out how we can partner with them. If they can't get out there in a timely fashion to do the maintenance, would we be able to do it and bill them for it? Those are just

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

some of the preliminary talks, but just figuring out ways to work better with the folks that we might not have control over things. We're working really well with our irrigation ditch companies and our ag community, and trying to maintain that relationship and seeing how we can better work together for the health of the community. And then there's also the levy stakeholders as well, and we're trying to, you know, kind of firm up that issue a little bit more as well. So, these are all things that are memorialized into the plan now as well.

I did want to touch on Lake Tahoe because this is a countywide Stormwater Master Plan. And while I am focusing a lot on flooding in the Valley, water quality up at Lake Tahoe is a mandate that we've been doing for well over 20 years, as Chairman Rice knows. We've done several water quality improvement projects to reduce the amount of fine sediment particles entering the lake, that's what is clouding the clarity. Private properties are required to do parcel BMPs. And then the other thing that helps to limit the amount of fine sediment particles is road operations. So, when you're putting down sand on the roadway and plowing, are you able to get out there and sweep it up as soon as possible? Because the longer it stays on the road, more cars drive over it and then it washes into the lake. And so, these are all things that we're required to look at and prove that we're maintaining our water quality improvement projects, that private property owners are maintaining their parcel BMPs, and that road operations are being conducted with trying to get that material off the roads as soon as possible. The road operations is a bit challenging because Douglas County doesn't actually maintain very many roads in the Tahoe Basin, mostly it's GIDs that we have doing road maintenance. So, we have to maintain those partnerships as well with the GIDs to ensure that they're doing some proper practices for us.

We do have an interlocal agreement with the Nevada Division of Environmental Protection. We're required to maintain a certain number of credits annually. You have to prove through a rapid assessment method that your infrastructure is maintained and functioning well and those have to be done every single year. As you can see, as the years go up, your credits increase. And so, the number of projects that you might have to do increases, which means your capital projects increase, your maintenance increases, and the bar just keeps getting set higher and higher and higher. A lot of these projects are on the same level as some of our flood control projects down here, but they're not really for flooding, they're for water quality, but they're kind of on the same scale. This is just a list of the projects that we have registered to date. We have some parcel BMP registrations, road operations through the Kingsbury General Improvement District. We have a couple of projects within GIDs, the Cave Rock GID, Logan Creek, Lakeridge, Oliver Park, Lake Village, etcetera. So, there's several different entities that we have to work with in order to make sure that we can keep these facilities maintained and functioning. Here's just a few pictures of what some of them look like. They issue you various credits. You have to model what your load reduction is and some projects are worth more credits than others. And so, we try to be strategic about how you can get the most credits for the least amount of money in any particular project. Some of these have been here for quite some time, but luckily, we do have our lovely maintenance staff behind me here to help us keep those maintained and functioning. They do a great job.

We do have a couple of future projects planned up at the Lake. There's a lower Kingsbury area wide which would take runoff from a couple different parcels. This project is kind of being facilitated by the Tahoe Regional Planning Agency in conjunction with the Nevada Tahoe Conservation District. So, they're looking at pursuing some grant funds for this although that does take time as well. And we're also working with Marla Bay and Zephyr Heights to try to... this is a little bit of a flooding and water quality issue combined and hopefully the solution will solve both issues there. So, we do have some future projects coming and then we also will probably try to retrofit some of those older projects up there at the Lake. They did a lot of construction of detention basins in the 90s with little or no thought to maintenance. And so, there's opportunity for kind of reconstructing some of those and getting additional credit. Alright, so back to our Stormwater Master Plan and just kind of wrapping things up for you all. I know it's been a really long conversation, but it's been a long time coming.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Ms. Walker continued the presentation and covered the following topics:

- Stormwater Master Plan
 - Historical flooding in Douglas County
 - 1860's – today – riverine flooding
 - 1990's – today – alluvial fan/flash flooding
 - Not because it didn't flood, but because there weren't homes there yet
 - History of trying to get a Stormwater Master Plan
 - 1992, 2009, 2015, 2023
 - Stormwater Program Activities
 - Regulatory programs (MS4, TMDL, NFIP)
 - Day-to-day operations of stormwater
 - Construction of Capital Projects
 - Flood Risk Studies
 - County has partnered with CWSD to secure funds for flood risk studies to seek solutions to repeated flooding in many communities
- Next Steps
 - March 21, 2024: Draft Plan presented to BOCC

Ms. Walker speaks:

I didn't realize at the time of making this presentation that we were going to have it be for adoption, potentially, so we're here today for that.

Ms. Walker continued the presentation and covered the following topics:

- March 28, 2024: Stormwater Budget Presentation
- April 18, 2024: Adopt Stormwater Master Plan with Appendices

Ms. Walker speaks:

We do have appendices in the plan that does discuss funding, and it's a conversation that we'll have to have. I didn't want to have it today because I want to talk about what's in the plan, what is the work that we should do, and let's try to agree on that before even talking about anything else. So, we will be coming back with a future presentation and discussion on that. And with that, I'd be happy to take any questions that you might still have.

To review Ms. Walker and Ms. Peternel's presentation please see the Agenda Packet material.

Commissioner Tarkanian speaks:

Okay, I've just got a couple questions about one of the specific things that you have listed on the items, it's number 24 dealing, I believe, it's with the Buckeye Grandview Estates. We've had a lot of Public Comments in our last meeting. I've spoken with some of the constituents privately, and there's a concern that they're listed on, the pit would be listed in that location. Their contention is, and it sounds like a pretty good contention, is that this is a conservation easement which prohibits moving dirt and excavating and so forth, yet, you have it on your list. Can you explain why?

Ms. Walker speaks:

I can explain why. From the engineering perspective, it's the best location for the basin. It's on HOA property. It's owned by the Grandview Estates HOA. And so, if 51 percent of them voted to amend their CC&Rs and change the planned development, hopefully I'm saying this all in the right way, I'm not a planner, but if they amended the planned development, you could modify the conservation easement and

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

it would be possible to construct it. It's a big lift and also that project comes with a really high price tag. And so, we're investigating some other alternatives to deal with Buckeye Creek. We're in the middle of a feasibility phase two study to route the water to the north. There was also an older project on Douglas County Sewer Improvement District land that proposed doing some flood control for Buckeye Creek. And so, there are some other options. For Ruhenstroth, there's a couple different alternative projects, and I have them all on there as well. And so, what I want to do is not limit us. I want to have all the available options. And as I said, you know, the list is a living list and as conditions change or things happen, things will come off the list, new things will come on. The priorities may change.

Commissioner Tarkanian speaks:

That's what I keep telling the residents, because I spoke with Tom Dallaire before and then with our County staff, that this isn't high on the list. It's very far down the list. It costs a lot of money. You'd have to get the homeowners association approval. But the question keeps coming back is, but why would you put it on the list if the County has designated this as a conservation easement and people bought homes with that understanding? So, you're saying you want to keep everything on the list, but don't we as a County sometimes, not sometimes, shouldn't we always have an obligation to follow up with what we've promised our constituents or the residents when they buy their property in those locations?

Ms. Walker speaks:

I think that's more of a political question. I'm just trying to be technical in giving us options. And so, in the future, when we get another project proposed for Buckeye, then it could turn out that that one comes off. I'm just not there yet.

Commissioner Tarkanian speaks:

I understand that, but what I'm trying to say is, there's five people that are elected by the people. So, it is sort of political, and you want us to approve a plan with this on the plan and I understand the chances are very slim that this would ever go through. My bigger concern, and again, I'm not going to take the place of you guys as an expert on what's the best location and what is going to benefit the county the most, that's why you're in the position you're in, and we're going to allocate a lot of money for you to do what needs to be done. But it just seems like if we've promised a certain area that they're going to have this type of an environment around them, that we shouldn't be designating changes to that, that's all I'm saying.

Chairman Rice speaks:

Go ahead.

Vice Chairwoman Hales speaks:

I want to add some thoughts to that, but I want to take a side trip just briefly, which is I've been able, along with Commissioner Gardner, Cassi Koerner, Fred Stodieck, and Dave Nelson to serve on the Carson Water Subconservancy District, and I just wanted to note that they are great partners in doing this kind of work. And we have Brenda Hunt here today, who is the Watershed Program Manager. And so, I wanted to acknowledge her and acknowledge that organization as being really helpful in this work. Now back to our favorite Grandview situation. I've given this a lot of thought, and I talked to Courtney and Karin about this, and that resulted in the language on page 35, because to me, and I realize some people might vehemently disagree and I respect that, to me, this plan is an engineer plan. And it doesn't take in all of the factors that we have to do the deep dive on before we make any decision. And so, this language on page 35 says, all projects in the list have been identified sort of conceptually, but prior to any construction, all projects will go through rigorous evaluation, environmental analysis, and costing. This will include geotechnical analysis, soil analysis, environmental analysis, neighborhood impact, and cost-benefit analysis. These are important to me. Neighborhood impact is important to me. And none of these, that has not been a criteria for this list and I'm okay with that. I'm okay doing the neighborhood impact later. I also think cost-benefit is a huge question. There may be some projects on this list that have a big

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

price tag, and wouldn't have as big of a result. It might be cheaper to let people flood than it would be to do the project. I mean, that's not ideal, but what I'm saying is there's a lot of analysis that would still need to be done for all of these projects, and Grandview for sure. So, I'm sympathetic to the neighborhood there. I also want to point out though, that our contract, our agreement that created the conservation easement was with Grandview Estates and the folks that we're hearing from don't live in Grandview Estates. So that partially answers Commissioner Tarkanian's question is, why would we allow this on the list when we've promised something? And to me, the people we promised this to are not here, as far as I know. Maybe they are. Maybe we'll hear from them. But to me, that's sort of a secondary thought to the fact that these kinds of considerations will come before us and we'll have every opportunity to say, no, this is too much of an impact; we need to find other ways to get the same result. So, I'm not saying the concerns are not important to me; I'm just saying it's premature to be weighing them in the balance.

Commissioner Tarkanian speaks:

I agree with almost everything Commissioner Hales said there except when you say that you make an agreement with Grandview and the homeowners association, but once you designate it as a conservation easement, every single person who bought a home around there bought it under that understanding. Now, you may not have a written agreement, a verbal agreement, but you certainly gave the understanding to every homeowner that that's what was going to be there.

Chairman Rice speaks:

Are the two of you done?

Vice Chairwoman Hales speaks:

Thank you for the discussion.

Chairman Rice speaks:

Okay. Is there any further comments before we go to Public Comment?

Commissioner Gardner speaks:

You know, I'll weigh in just a little bit on that. As I recall, it was three or four months ago when you brought forward the initial thing, and I think, that particular basin had a \$40 million price tag on it. And so that's one of the reasons that instigated my comments and questions regarding FEMA assistance. It's that somehow this Board would have to dedicate \$10 million to accommodate a FEMA grant of \$30 million. And quite frankly, myself, as a Commissioner, I can see a lot of benefits of \$10 million in other projects throughout the county. And we had one up on that board, and that was that eastern Jeremy Hutchings Dam, you know, the Hutchings Dam or whatever you want to call it. That would have so much more significant impact on our community than the Grandview ever. So, while I appreciate the concerns of those residents, I know it's down on 24 and maybe it should be 28, I don't know. I just don't see us ever really getting there, honestly. Because if I'm ever presented as a Commissioner, things that are needed for spending \$10 million, I can promise you I'm going elsewhere. And not necessarily in flood mitigation, by the way, other projects that I think are needed in this county, including, you know, if we had a \$10 million windfall, I would much rather pay off part of our bond of that new Justice Center we just approved. So that's where my priorities are.

Vice Chairwoman Hales speaks:

Or let alone \$43 million, which is what this is listed at.

Commissioner Gardner speaks:

Okay, there we go.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

Okay. Any further comments from the Board? Seeing none, this is for possible action, so we will open it for Public Comment.

PUBLIC COMMENT

Jason Gibson speaks:

Maladministrative audit counsel in and for Douglas County. Well, you just heard it from the Commissioner's mouth, he'd rather fund an oversized 55-acre JLEC facility then flood mitigation for residents who were in a state of emergency. What I'd like to know from Courtney and crew, did we see any American Rescue Plan Act dollars your way or any kind of source funding from the American Rescue Plan for what you're doing? That's interesting.

Commissioner Gardner speaks:

Mr. Chairman, I believe that questions to the staff are inappropriate, and any questions that are posed by the public should be posed to this Board. And if this Board then determines that staff (*inaudible comment*).

Mr. Gibson speaks:

You just asked if I had any questions.

Commissioner Gardner speaks:

Thank you.

Chairman Rice speaks:

That's correct, sir.

Mr. Gibson speaks:

Well, I'm responding to what the protocol is. Okay. So, I want to reflect on a couple of the key points in the presentation. I thought it was interesting, the news articles that were associated with the pictures there, letters to the editor, same old business protocol. Those two articles said no new taxes or fees. And the other article next to that one said suppressing freedom of speech. So, we're still dealing with the same issues today as they were dealing with back then. Nothing has changed.

Commissioner Gardner speaks:

Mr. Gibson, I didn't suggest that you couldn't address questions to us; I suggested you can't address questions to our staff. Thank you.

Mr. Gibson speaks:

Okay. Well, I thought it was also interesting within the dialog of things, to note that the basic common sense when discussing basic principles of equity are coined as political issues. Basic elements of equity and common sense can't be discussed because it sounds like a political issue. It sounds like we can't think for ourselves on basic issues of morality. So, I'm just going to put that out there. That was my two bits. And then the neighborhood impact of these things, you know, you folks just went to Washington, DC. Why didn't you take these issues to D.C. with you? They're pretty important issues, aren't they? You didn't bring them up over there, did you? Didn't even cross your mind to think about these things. None of these stats are included in the Master Plan. None of these things were discussed and you get more of your information from us, the general public, than you get from your own staff. The direction you're getting is coming from a minority of people like me. Citizens who are providing input, who go out of their way, who don't get paid to come up here, who risk their careers and their reputations. You're getting your stuff from us most of the time.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

Thank you. Next.

Brenda Hunt, Carson Water Subconservancy District Watershed Program Manager, speaks:

Good afternoon. I just want to let you know that CWSD is in support of the Douglas County Stormwater Master Plan and the planning efforts to minimize stormwater impacts in Douglas County. Douglas County, the Board of Commissioners adopted the Carson River Regional Floodplain Management Plan originally in 2007 and then the subsequent updates in 2013 and 2018. The new Stormwater Master Plan assists in meeting the suggested actions in that regional floodplain management plan and most specifically under the minimizing stormwater impacts. And it also provides the County a countywide approach to stormwater management. So CWSD helped, as Courtney suggested, to direct FEMA funding. That was through our cooperative technical partner grants that we receive and Douglas County conducted many of those area drainage master plans that were discussed in the presentation. Those conducted, basically, they were outlined in the document because they're really important basic studies. And now the Stormwater Master Plan is a culmination of all of this planning exercises that have happened over time, multiple years of work have gone in to provide Douglas County and the Douglas County Stormwater Program an overview approach to stormwater that has not been planned comprehensively to date. And as you can see, you guys have been trying to do this for years, and this is your opportunity and it's a good one. So, it's a positive direction and will assist the County in receiving grants and future planning and implementation efforts to minimize flood risks and protect water quality, as was also discussed in the presentation. So, I would say please consider approval of the Douglas County Stormwater Master Plan. Thanks.

Chairman Rice speaks:

Thank you.

Mel Hogan speaks:

I've been up here before on this subject, so I'll be short today. My property adjoins the Grandview conservation easement. It's over, it's about a 630-foot property line. In the year 2000, my wife and I attended the development proposals by Steve Mothersell. He was the developer of Grandview. We felt that the development was acceptable with reduced lot size, as a conservation easement would be set aside for the enhancement of our East Valley community. Now the conservation easement is threatened by turning it into a flood control holding basin. This basin is still in the Douglas County Flood Control Plan. We request that this basin be removed from the plan. There are other admitted acceptable remedies for flood control for Buckeye Creek that will not impact our East Valley community. Thank you.

Brian Heppner speaks:

Howdy. I'm from East Valley. First of all, Commissioner Tarkanian, I totally appreciate what you said, and I think that's exactly right. Please remove the protected open space at Grandview from the Stormwater Master Plan. You know, the good book says let your yes be yes and your no be no. My neighbor, who has just spoken, they did not agree to Grandview having two-acre plots from five-acre plots until they had an agreement from the County that says this will be open protected space. That was the agreement. That was and it said in perpetuity it would be protected open space. So, a law was made, that law has been recorded. I believe Hope has sent all of you the documentation on that. And that protected space means there's to be no building, no grading, no excavation whatsoever. That's the law. And we did our due diligence, just as you had suggested. And I think all our neighbors did due diligence. That was protected space. We didn't have to worry. We built our homes there. And the law said I can't touch it other than walking through it. But now the County is at least theoretically considering to put a gravel pit there. For five years trucks will be thundering through our area and our streets, destroying the property value, destroying the quality of life. When it's over, there'll be a massive ugly pit with a chain link fence, the very opposite of open space. And so, I know that you all are concerned that the public trusts you and trusts the law, but it is very difficult when I even talked to a County Engineer and he said, oh, we can

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

change that. And I saw the yes is not yes, it can become a no. And so how are we to trust and work together when the very thing that was promised is now on the table and said, yeah, we can change it if we feel like it. And that does not see... I would rather that you would champion the law that you put in. Thank you.

Chairman Rice speaks:
Thank you, sir.

Phyllis Hogan speaks:

I'm asking you to please remove the basin at Grandview conservation area from this plan. There are other areas you are considering that do not directly affect the quality of life for the neighbors. I am briefly quoting from a letter of approval sent to Steve Mothersell, the developer of Grandview, from the Community Development of Douglas County, dated January 10, 2000. This is item number ten, part C, and I quote, "the special flood hazard areas identified on the final map are designated as a drainage and open space conservation easement, have no associated residential developmental rights. All development activity, including construction of solid buildings, fences, construction of roads, grading, excavation, or filling within the easement is prohibited." We have lived here for almost 26 years and the area is one of natural beauty. All of the native vegetation would be lost if this gravel pit is allowed. People walk, ride bikes, horses through this area. We had a herd of wild horses here, often in our yard and on our driveway. The corner of our garage is 30 feet from this conservation area. Imagine a hurricane fence along the entire north side of our five acres. The job of County Commissioners is to maintain the quality of life for residents, not to ruin property values. Thank you for your consideration.

Chairman Rice speaks:
Thank you.

James McKalip speaks:

First thing I want to do is I want to thank Courtney Walker. A friend of mine had some flooding on his property, had a lot of questions, decided to go to me instead of her. So, I met with her. We had coffee. I learned a lot about ditches versus who owns the water versus what's irrigation. She gave me a pretty good schooling in a short amount of time, and I really want to thank her for that. And I appreciate the hard work and understanding the problem with the residents in Grandview Estates. And I think that's a serious issue. The overall, the Master Plan for Stormwater, this is the kind of issue that when you have three years of drought, which we typically have after a lot of rain, people forget about it. It gets lost. Pretty soon people are more concerned about other things. Then the rain comes and all the damage comes, and then we go, oh, what are we going to do? So, following through on this plan is really important. I hope that we do that and we don't let a couple of years of not much rain deter us from doing the work that needs to be done. Thank you.

Chairman Rice speaks:
Thank you, sir.

Hope Sullivan speaks:

East Valley. Please remove all references to the basin at Grandview from this plan. Open space used to be the jewel of this community. I wasn't sure that was still the case until on Monday, when you prioritized open space protection in the Strategic Plan. You have been left a legacy of open space protection from past Boards. One of those sites is the 80 acres of open space in a conservation easement at Grandview. Thank you to my neighbors who fought for this open space in 2000. And to Commissioner Hales, we have standing, it's in the state law. And I've provided you with that state law. No building, grading, or excavating is allowed per the terms of the planned development and per the terms of the conservation easement. Based on these restrictions, this site should never have been under consideration. We have met

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

with the head of Grandview's HOA. He was clear that they have only authorized the study and nothing else. He was also clear that when the gravel pit is dug, the HOA will be the financial beneficiary. By the way, you just talked a lot about Painted Rock Mine, the size of this gravel pit at Grandview Estates will yield 3.8 million cubic yards of material. That's the same as phase one of Painted Rock Mine. All the comments you just heard on Painted Rock Mine will apply here except one; Knox will not be the project proponent, you will be. This is a policy decision. I agree with staff. They said that to you. This isn't a legal decision. You can't go to Doug Ritchie and ask for the answer. It's not a technical decision. The technical people already told you what they thought. It's policy. Will this Board honor open space protected by a conservation easement? Will this Board honor the terms of development projects that have been constructed in this community? Will this Board honor the terms of a conservation easement that protects open space? Will this Board protect the legacy of open space protection that's been left to you? Removing Grandview basin from this report is answering yes to each of these questions. We are not anti-stormwater control, we are not anti-development; we are for not in the conservation easement. Thank you.

Chairman Rice speaks:
Thank you.

Gretchen Gaughran speaks:

Good afternoon. I'm from East Valley. Please remove the Buckeye Basin at Grandview from the Stormwater Management Plan. My husband and I are thankful to all who fought for the open space conservation easement at Grandview that provides a serene quality of life to the neighbors of that planned unit development and East Valley. We bought our property that adjoins the Grandview conservation easement last year knowing that that land was protected in perpetuity. We were shocked a few days after moving to find out that a study was being done that would allow a 40-foot-deep basin to be built, encompassing the entire 62 acres of the easement. Our retirement next to natural land would be turned into a nightmare of excavation for several years, resulting in a large pit, mosquitoes, and a chain link fence surrounding it. Not something we want for us or for future generations either. The Douglas County Strategic Plan, page 13, Balanced Growth and Infrastructure states the intention to be good stewards of County assets and maintain quality of life and rural character. We, as stewards of part of this beautiful Valley, will continue the fight to prevent the destruction of this conservation easement and the natural open space that is so important to that quality of life and rural character. We believe that the laws set in place to protect it in perpetuity must be honored. Thank you.

Chairman Rice speaks:
Thank you.

Matt McKinney speaks:

Good afternoon, Commissioners. General Manager of Bently Ranch, president of the Upper Allerman Virginia Ditch Company. We're here in support of this plan. Courtney has been a great partner with us, and we've worked a lot in the flood events and planning for flood events, and we really appreciate the effort she's put. Too bad we didn't do this 60 years ago, it wouldn't be a problem today. But we're doing it now, so we appreciate that. It's a good start. There's a lot of finite details to finish up. She's thrown things against the wall seeing if they're going to stick and we all understand that. You know, as one of the previous commenters said, in three years everybody's going to forget about it because there won't be any water and it'll hit again and we'll worry about it. Luckily, you have Courtney and she's working really hard on it and trying to plan for these events in the future. We've learned a lot in the last year. You know, those events happen every 50-55 years, so most of us won't have to worry about that one. But the next generation or a couple of generations down the way will and I'm glad Courtney is working on it. The one thing I do have to say, and it's more of a point of information, is the Carson Valley itself is drained by 90 percent private ditches. And please, please continue to work with the ag community. Don't point fingers.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

I've seen a few fingers pointed earlier today that I kind of cringed at. Don't point fingers. We're all in this together. Let's work as cooperating partners. Thank you.

Chairman Rice speaks:
Thank you, sir.

Jim Jackson speaks:

I want to correct a statement I made earlier about when we had the meeting up at our house, we had 20 plus members of the County staff and the BLM staff that showed up. And when I said Courtney was the only one that made sense, I still stand by that. But there were three other individuals that were there. Commissioner Tarkanian, Commissioner Gardner, and Sheriff Coverley that developed our trust in what you had said and everything, so I wanted to correct that. At that time, the reason we had that meeting was there was a plan for a bunch of catch basins along the Johnson Lane area, starting out over by Stephanie and ending up at Johnson Lane. That was going to be the smallest one. It was about 125 feet off of our property. I forget how large it was going to be, but there was a lot of problems with it cutting a road into it, crossing private property. And I remember at the time, the previous County Manager said that I would be pushing up daisies before that would ever be in existence. I see it in the plan. I looked at it, I saw it come down the list and I saw it on there. The quickest way to get rid of me after Painted Rock Mine is to not have this come up because I'll be back for this one then. Anyway, thank you.

Chairman Rice speaks:
Thank you, sir.

Mike Hayes speaks:

Good afternoon. I'm a citizen, I worked on the original Master Plan for the County. When you do a plan like this, you cast a broad net so you can look at as much as possible. I think this is a good plan. I think when the implementation happens, that's when you guys have to do some really clever prioritizing and funding of the projects. I wish you all good luck, and I would hope we could all get along and accomplish this. Thank you.

Chairman Rice speaks:
Thank you.

John Cobourn speaks:

Good afternoon. I'm a hydrologist, and I worked with Steve Lewis and our local Cooperative Extension office for many years. I want to comment in support of this plan. It's a comprehensive plan that's been needed for a long time. Steve and I started studying the floods in Douglas County in 1992. In 1992 there had already been three flash floods in the Johnson Lane area in the past three years. We started a group called the Citizens Task Force for Flood Control. And there were a lot of members, both from the Johnson Lane community and the agricultural community. And what we did was put out publications, information like this one; Flood Hazards and Planning in Douglas County. And a lot of people weren't really aware how much flood, how many flood problems we had in Douglas County and what kind of stormwater problems we had. And we joked that it's easy to forget about flooding because the half-life of the flood memory is kind of short. And so, after about three or four years, you forget that there was a flood. We had more flooding in 2014-15 also coming off the south side of Hot Springs Mountain, that did quite a bit of damage. Courtney showed some of those photographs of that flood. I want to mention in context that we have really two kind of main categories of flooding here. We've got the storm water, kind of localized flooding from a thunderstorm in the Valley or up in the Pine Nuts or in the Sierra that sends down flash floods that's on alluvial fans. And the other kind of main category is we have the big flood that comes down from the upper watershed of the Carson River, which can create a big river flood, which turns most of the Valley into a lake. The lower, most of the agricultural land is turned into a lake. What I

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

like about this plan is it is comprehensive. It deals with, it creates a list of priority projects that can be implemented. And the way grant funding works, sometimes grant money will appear. And, if you're in competition, if you have something that's on a list and say, you know, we've already, the County has already approved this as an important project, it's much more likely to get funded that way. Is my time up?

Chairman Rice speaks:
15 seconds.

Mr. Cobourn speaks:
Okay. So, in sum, I think the County, our task force also recommended that the County Master Plan have a flood control element, and this goes way beyond that. The County Master Plan has that element, but now we have a way to go forward and make it reality.

Chairman Rice speaks:
I'm sorry, sir. Now your time is up.

Steve Huntsinger speaks:
Good afternoon. I've lived in this county quite a long time. Built quite a few houses. Done a couple of developments. When you do a development, you have to go before you folks and you get an approval under certain conditions. That's what Grandview Estates did. They did a PUD. The zoning is five acres. They have two acre lots out there. The reason they have two acre lots is because they've agreed to do certain things. One of them is the big open space area there. I own property right next to that. I've subdivided some of it and sold some lots to people and one of my big selling points to them was that there's 80 acres there that's open space. You can ride your horses on it. You can hike on it. Wild horses come in there and that's the agreement that was made. To go back on that now, it isn't up to a 51 vote from Grandview. We live around that property and you just can't change it like that. And you should take this off the slate of projects that you're doing. It should be taken off today if you can. It's just not the, it's the right thing to do. Thanks.

Chairman Rice speaks:
Thank you, sir. Next.

Christine Huntsinger speaks:
I haven't done this much, but I want to let you guys know that you made an agreement and you should follow through on it. You shouldn't go against the law and just say we're going to change it because you want to. That's all I have.

Chairman Rice speaks:
Thank you.

Mimi Moss speaks:
Thank you, Mr. Chairman, Members of the Board. Minden resident. I am supportive of a countywide Stormwater Master Plan. However, I am not supportive of staff proposing to continue to utilize open space conservation easements within PDs for flood control basins. Starting on page four of the plan, four PDs are ranked and shown on the CIP projects list; Redhawk, Janelle, Mel/Myers and Buckeye Creek/Grandview. Commissioners, we have seen this scenario play out last year with the Spring Creek PD, the Redhawk basin. You have already set a precedent, and now staff arbitrarily lists these PD zoning sites as potential flood basins with no regard for the PD limitations set forth by ordinance which these projects were approved under. These sites should be ranked separately from others or removed completely from the list of potential projects. Whether you recognize it or not, this plan includes a major policy shift

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

for Title 20 zoning regulations in three areas. One, arbitrarily disregarding the PD zoning or open space is set aside and is restricted from future development under recorded conservation easement. Two, Title 20 does not define a flood control basin and therefore is not allowed in any zoning district. And three, under Title 20.660.070, any extraction of earth material is defined as a mining use gravel pit, which is only allowed in the General Industrial zone and requires a Special Use Permit. To identify flood basin sites without first defining a flood control use in Title 20, and then gaining proper zoning approvals, if allowed, is premature and in direct conflict with the adopted code. My prior comments on the flood basin in the Spring Creek PD focused on development within an open space conservation easement, which should have been prohibited. But what I failed to identify at that time is that the mining use that staff promoted and the Board approved isn't even allowed in any residential zoning district, let alone Forest and Range or Agricultural districts. What does that mean? Mining is prohibited in Grandview Estates site, Janelle site, the Denmar site, Mel/Meyers site, the DCSID site, and the Redhawk site and others listed. Regardless of ownership by the County, the zoning district provisions must first be followed. I would suggest that before any of the basin sites are listed and ranked in the draft plan, you direct staff to amend Title 20 to define flood control basins and set up development standards as to where they can be permitted, such as the PF zoning. Staff has added a new language on page 50 to identify internal evaluations needed before facilitating outreach with the public and before construction that Commissioner Hales has spoken to. Nowhere in this new text is there mention of staff identifying the proper zoning districts or regulations as they would apply to a flood basin use, especially when mass grading, excavation, processing, and hauling of material is necessary to construct any of the proposed basins. Thank you.

Chairman Rice speaks:
Thank you.

Jim Slade speaks:

Thank you for the presentation. Some very good ideas in there. I feel sorry for anyone who's had flooding on their property or is in harm's way. And it certainly seems that the 100-year floods seem to be coming more often than once a century. However, to think that Douglas County can prevent all flooding for evermore, or importantly, that the County can afford to try is foolish. As always, it comes down to priorities and what the County can afford. Homes built in the floodplain are required to have flood insurance that they pay for themselves, as they should. River, rain, or flash flooding is primarily what is being discussed today and what the capital improvement projects would address. When we look at page four of the plan and the supplemental, we see a wish list of capital improvement projects and their estimated costs in today's dollars. The vast majority of those projects, including every single basin being addressed, is east of Highway 395 and accounts for about 99 percent of the cost. That includes Pine Nut Creek in the Fish Springs area, Smelter Creek, Buckeye Creek, and the Johnson Lane area. Fish Springs alone accounts for nearly 50 percent of the total potential cost. Which brings us to the key question, how much can we afford and how and who should pay for it? The packet addresses four main options other than grants, which are of course, always welcome. One, development impact fees, developer impact fees. I've always felt that developers should pay impact fees for this type of infrastructure. With the Buckeye Creek development, for instance, Park Ranch Holdings got a \$100 million windfall when Commissioners inappropriately transferred Receiving Area from Topaz to that area. Certainly, they, Park, should contribute substantially to flood control. Secondly, special assessment districts. This too seems appropriate because those who will benefit pay towards the infrastructure, and if 50 percent of the residents don't choose to support that, then that area is put at risk by their choice. Three, utility fees for all county residents. This only makes sense if everyone is equally at risk, which is not the case. The odd thing is, the examples they give on page A9 are water and wastewater service. But in Douglas County, of course, those are enterprise funds as they should be. Tax increment funding used for every, used for the event center at the Lake does not create money, but takes money from other needed services, whatever that may be; roads, recreation, County staff or Sheriff's Deputies, so hence, is inappropriate. Two of the projects listed in Fish Springs totaled \$32 million, and are suggested they should be paid for by

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

countywide utility fees, which is inappropriate. The appropriate way to fund these things is developer impact fees and special assessment districts.

Chairman Rice speaks:

Is there any further Public Comment?

Cindy Heppner speaks:

I'm from East Valley and my neighbors have done a wonderful job expressing my opinions also. So, I just want to say ditto. Nothing more to add except for please remove Grandview from the stormwater plan. Thank you.

Chairman Rice speaks:

Is there any more Public Comment? Seeing none, we'll bring it back to the Board.

Vice Chairwoman Hales speaks:

I'll share my thoughts. I spent a lot of time considering one word in this plan, and that's on page 502 of the packet. The word is must. In the middle of the page, years of repeated flooding events and damage to existing infrastructure within specific communities has raised the County's awareness that mitigation efforts must be implemented. To me, that word seemed too strong at first. And I mean, must is, you know, an imperative. And, you know, we've lived this long without major efforts. So, what's must about it? So, I consider that at length and I've gotten to the point where I think that probably is the right word, because, I mean, your point is well taken, Mr. Slade. Development agreements would be ideal, but we are where we are. And the history of flooding is what it is. And no one can undo what's been done and redo it better at this point, we can only look forward. So, when I consider the word must, I look at what's happened in recent past with flooding, and the cost, and the issues, and the emergencies that have arisen. And I do think must is an appropriate word to use in adopting a Stormwater Master Plan. I don't think it's the appropriate word for every project. And to me, a cost-benefit on every project is going to be important because I think there could be some projects in here where the cost is more than the flooding, as I already mentioned. So, I do support this plan and I want to speak... I am sympathetic to the Grandview neighbors. And I think when it, I don't think it will ever come to a vote on that project, but theoretically, if I did have to vote on that project, I would weigh your concerns very heavily. And I can't imagine a scenario where I would be persuaded that it's okay. But I believe in process, and this process is so far an engineering process and this plan is along those lines. And the kind of evaluation you're asking us to do could be done on every single project on the list, and there would be those considerations on every single project. But we have to start somewhere and having a plan is better than having no plan. And so, I would be in favor of adopting the plan with the one change that I do think it maybe we add some additional considerations to that paragraph on page 35 and those could be zoning and conservation easement designations and restrictions against removing earth so that those would be specific articulated concerns that we would look at with each project as they come up. And I hope that would give at least some amount of assurance that these are things that are important to us and we would weigh.

Chairman Rice speaks:

Thank you. Commissioner Tarkanian.

Commissioner Tarkanian speaks:

I am trying very hard to become a better County Commissioner. And I think, at least in my mind, I try to weigh what do I do well and what do I do poorly? And one of the areas that I certainly have been criticized for, I don't necessarily know if it's as bad as it has been alleged, but one of them is I get too much into the weeds and micromanage things where I see a problem within the County. And what Vice Chairwoman Hales stated there, a lot of it is very, very true. This is a decision that the experts are making to do what's best for the community as a whole based upon a cost-benefit analysis. Another area where I've been

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

criticized for is not supporting County staff when they're the experts in a certain area and I'm not an expert in the certain area. And as much as I don't agree with keeping Grandview in this area, I would have to go, again, against at least giving the County staff this option. But then I look at what I think I do well in and as I try to listen to the constituents and if they have valid concerns or at least concerns that I agree with, I think we should, as the elected representatives of these people and the voice for these people to support these valid concerns. And I think the people and the neighbors near the Grandview Estates have some very, very valid concerns. They bought these homes under the understanding that there would be a conservation easement there. For me to say, now I'm going to give the County the option, which it's not going to happen when I'm on the Board, at least I'm going to do everything I could to vote against it. But what happens when I leave the Board five or ten years from now, and you have a new kind of Commissioner who maybe isn't as sympathetic to the promises the County has made. Then they're going to take a look at this and say, well, maybe we'll go for it. And I just don't see how I'm doing my positive stuff as a County Commissioner by not listening to these types of concerns for our constituents or the people we represent. And as much as I want to give Courtney the options to do everything that's best, I just can't vote for this including Grandview. I just think they have, the speakers came up here, they've all made very, very, very good points. And I'm going to support what they've said.

Chairman Rice speaks:

Thank you. Commissioner Gardner.

Commissioner Gardner speaks:

Thank you, Mr. Chair. Well, first of all, a member of the public asked a question, and I think I know the answer to this, but we might as well go down that road if we could real quick. And that is a member of the public asked if we had dedicated any ARPA funds to your department or to storm mitigation. I believe we did, but I'm not positive about that. Could we get confirmation of that?

Ms. Walker speaks:

We did get some ARPA funding to do a couple of flood control studies. I can't recall off the top of my head which ones specifically were funded from ARPA. Jeremy may remember, but we've done so many recently, I can't remember what's been funded by what.

Commissioner Gardner speaks:

I don't think it's important that we know the specific names, but the fact is, is that we did dedicate ARPA funds. That's the overriding question. It was disputed that we did, and I wanted to make sure we addressed that question. Thank you. You know, it's unbelievable, I guess to me, as long as this county has been in existence that we're just now looking at a Stormwater Master Plan. It seems to me like we've had flooding in this area for a very long period of time and that's why it's always been one of the more desirable areas for agriculture in the State of Nevada and we're lucky to be able to accommodate that and participate in that activity. I am pleased that you've done this and we've allocated the funds to go forward with a Stormwater Master Plan, and you've done just a remarkable job. I don't know where you get the time to do all the things you do. I don't wish to cherry pick, and I don't wish to question your professional expertise in looking at the methods of storm mitigation throughout the county, and you've identified every one of those areas. I know that more than likely, you know, we haven't identified an alternative to the Buckeye Creek and storm issue. The only thing we've been able to do is identify Grandview Estates and that area, and I'm not comfortable with that. I said that, I think, several months ago is that I'm just not comfortable with that. And we made a statement also when we approved Redhawk that that was not going to be a precedent setting activity. And so, it's almost like if we do approve this, then we did set a precedent. So, I don't wish to micromanage your department whatsoever. And while we might want to mitigate and it would be very nice to be able to mitigate every possible storm issue that we might encounter, I don't know that that's, well, we'll try to do what we can. I don't know that we can address every constituent's area. I know that probably when we start to do some of these projects, we're going to have additional

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Public Comment, I don't want that basin there, I don't want it, I want it over there, I don't want it there, I want it over there. But we'll have to address those as they come forward. The fact is, is that, like I said earlier, at a rate of what was it, \$43 million and with 25 percent coming out of our pockets? I see we just bought 57 acres of property out on Buckeye. We're looking at a Justice Center that's going to cost \$50 million. I see a bulging at the seams of the Minden Inn. I see, you know, bulging at the seams in this building. I see where we've got staff piecemealed here, there, and everywhere around the county. And it's hard for our residents to know where, you know, a one stop shop building would really be, in my mind, a really good thing. And so, if we're going to have \$10 million, somehow come to us in a windfall, I'm looking at utilization of that 57 plus acres. Or the leftover 57 acres from the Justice Center where we might be able to consolidate our buildings. So, it would be nice to have, you know, \$400 million where we could do every one of your projects. And I would love to be able to do that, but I don't see that. And so, for leaving Grandview Estates on this thing, I'm not comfortable with that. So, I would support taking that particular item off. I don't like cherry picking, but I would like to perhaps pass a motion to pass this Stormwater Master Plan, but cherry pick that particular one off. That's all I'm saying.

Chairman Rice speaks:

We've heard from everybody except Commissioner Nowosad. Would you like to jump into the fray?

Commissioner Nowosad speaks:

Oh, sure. Why not? I'm looking at this and I started to do a root cause analysis. Well, how did we get here? Why are we worried about Grandview or any of the ones that are mentioned in this Master Plan? It's because we allowed that land to be occupied at the developer's behest over the years. Maybe go back 30 years. So, once we built all those places and we can become aware of the water coming downhill, we panic. So, we come up with a Master Plan now and what I see is like 19 or 20 different areas that are going to be offended because they can't have that open space that they thought they had when they bought the property. Then again, I would wonder why anybody would buy property in an alluvial plain. So, I'm in a toss-up point here. I'm willing to listen to people who live here say, no, we bought it, we wanted to have open space, and now we're going to have a gravel pit next door. I'm on the verge of saying no to this plan. I don't know what we can do instead. But it's going to end up if we don't do it, we're going to have a lot of people with wet feet.

Commissioner Tarkanian speaks:

Ready for a motion?

Vice Chairwoman Hales speaks:

Can I say something first?

Chairman Rice speaks:

Vice Chairwoman Hales, go ahead.

Vice Chairwoman Hales speaks:

If we're going to take it out, I would prefer a motion to take it out first and then a motion to approve the plan. That way I can approve the plan.

Commissioner Tarkanian speaks:

Okay, so I'll make a motion to take the Grandview Estates out of the stormwater plan.

Commissioner Gardner speaks:

I'll second that motion.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

It's been moved and seconded that we remove Grandview from the stormwater plan. Any further discussion by the Board? Seeing none, all those in favor say aye. Any opposed?

Vice Chairwoman Hales speaks:

Nay.

Chairman Rice speaks:

Okay, one nay. It passes 4-1.

MOTION TO: Remove Grandview Estates Detention Basin from the Stormwater Master Plan; carried.

RESULT:	APPROVED
MOVER:	Danny Tarkanian, Commissioner
SECONDER:	Mark Gardner, Commissioner
AYES:	Wesley Rice, Mark Gardner, Walt Nowosad, Danny Tarkanian
NAYES:	Sharla Hales

Chairman Rice speaks:

All right. Now, do we have another motion?

Vice Chairwoman Hales speaks:

I move that we adopt the Stormwater Master Plan with the revision that just passed.

Commissioner Gardner speaks:

And I'll second that motion.

Chairman Rice speaks:

Any further discussion by the Board? Seeing none, all those in favor say aye. Any opposed?

Commissioner Nowosad speaks:

Nay.

Chairman Rice speaks:

It passes 4-1. Thank you. And thank you for everyone that showed up.

MOTION TO: Adopt the 2024 Douglas County Stormwater Master Plan as revised, removing the Grandview Estates Detention Basin from the plan; carried.

RESULT:	ADOPTED
MOVER:	Sharla Hales, Vice Chair
SECONDER:	Mark Gardner, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Danny Tarkanian
NAYES:	Walt Nowosad

Chairman Rice speaks:

Alright Commissioners, we will be in recess for ten minutes.

A break was held.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

Okay. We'll bring the Board of Commissioners back to order.

- 5. For possible action. Discussion on restructuring the China Spring Youth Camp and Aurora Pines as necessary due to both short and long term funding deficiencies, to enhance operations, and sustaining effective operations in the future. Discussion includes, but is not limited to, the following options: elimination of positions/classifications, curtailment of operations and services, and the possible closure of Aurora Pines. (Wendy Lang)**

Chairman Rice read the agenda item into the record.

Wendy Lang, Acting Assistant County Manager, speaks:

Thank you very much, Chairman, Members of the Commission. I'm here with Jessica Stocking and we are representing China Spring Youth Camp today. The current organizational structure of China Spring is up on the screen. There are currently 43 full time positions funded. Of those, six are vacant at the moment, including the Director and Assistant Director positions. This is the organizational structure that was in place when the actions of this Board in the past few months revised the authority of China Spring Youth Camp from the judicial branch in Douglas County to the executive branch, specifically under the Douglas County Manager. The County Manager has asked me to dedicate effort to this important organization on her behalf, and so I have been doing so since that time. What I have found is that China Spring Youth Camp is currently operating on a budget deficit, which is projected to be \$1.2 million next fiscal year. This shortfall will substantially increase in subsequent fiscal years as one-time funding sources are sunseting. This requires immediate action to balance the budget and to operate in an efficient and effective manner.

I want to show you a little bit of history about how those shortfalls have been covered in recent years, which is utilizing reserves, and also show you the history of the volatility and change of the operating surplus or deficit in the past decade. The reserves that have been utilized to cover shortfalls are in danger of being depleted and will be significantly depleted by the end of the current fiscal year. And so, it's important that we bring this forward and take action promptly. This is a history of the revenues of China Spring, and I think that this visual helps to better understand the volatile revenue history. Medicaid funding varies significantly and is highly dependent on the youth population and their needs, as well as having the structure in place to bill for those needs. This requires a delicate balance of maintaining ongoing costs of positions while focusing on appropriate and quality programing. The maximum potential revenue that we have identified is potentially \$2 million, but banking on this is not appropriate. There is a need to balance the treatment of the individual needs of the youth, and that would require maximum staffing and resident capacity at all points in time in any given year to achieve that number. Continued efforts to long time budget sustainability, including an evaluation of revenue sources are also necessary. After a thorough analysis and consideration of various options, it has become clear that we must undertake a comprehensive restructuring of our organization to ensure its sustainability in the long term. This effort will right-size the organization with expenses based on what is truly needed. The restructuring scenarios before you today will regrettably involve a possible reduction in our workforce through layoffs. The current budget structure is 77 percent salaries and benefits. Therefore, it is necessary to evaluate the structure of positions. Two scenarios have been prepared for your consideration.

Ms. Lang continued the presentation and covered the following topics:

- Proposed Options for Mitigating Expenditures in Order to Achieve a Balanced Budget
 - Scenario A
 - Eliminate 7 Positions from Current Organizational Structure While Maintaining Programs at Full Capacity

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

- Funded Positions - 36 full time, 6 on-call
- Scenario B
 - Eliminate Previously Contemplated 7 Positions Plus
 - Eliminate 7 Additional Positions by Closing Girls Program
 - Operate Boys Program at Full Capacity
 - Funded Positions - 29 full time, 6 on-call
- Both proposed options require increased funding from existing and/or new sources required in next biennium.
- Scenario A Organizational Chart
 - Funded Positions - 36 Full Time, 6 On-Call
 - Scenario A Positions for Elimination – 7
 - Assistant Director (1 FTE. vacant) - Responsible for the management of daily operations.
 - Culinary Specialist (1 FTE, vacant) - Responsible for providing large quantity food preparation and serving according to standardized menus.
 - Database Administrator/IT Coordinator (1 FTE) - Responsible for creating/maintaining computer programs and software design, maintains department surveillance systems, telephone systems, network and/or computer systems.
 - Program Manager (1 FTE) - Responsible for managing the youth services programs.
 - Secretary (1 FTE) - Responsible for performing paraprofessional level administrative support to a division manager and related supervisory and professional staff.
 - Supervisor (1 FTE) - Responsible for the supervision of youth counselors, the implementation of the camp programs, and daily operations.
 - Training and Development Manager (1 FTE) - Responsible for the effective development, coordination and presentation of the Field Training and Evaluation Program for employees.

Ms. Lang speaks:

What's not listed or identified in this recommendation are any of the staff who are responsible for day to day supervision of youth or their programing. Remaining positions are listed here and these are the positions that support and work directly with the youth. And these are recommended to remain in place.

Vice Chairwoman Hales speaks:

Are you taking questions as we go?

Ms. Lang speaks:

Please. Thank you.

Vice Chairwoman Hales speaks:

Okay. If you could back up to the positions recommended for elimination on Scenario A, I'd like to know specifically what the plan is to cover training responsibilities and IT responsibilities specifically. And if it's too soon, I know you're just getting going, if it's too soon to have anything to share on those, that's okay.

Ms. Lang speaks:

No problem. Thank you very much, Vice Chairwoman Hales. I can touch on those. I think that right now it's important to understand with the changes in leadership and the changes in the oversight of China Spring transitioning from the judicial branch to the executive branch, the executive branch has, under the County Manager's authority, a full IT Department which is prepared and working as we speak on the transition of supporting the technology services function of China Spring Youth Camp. With regard to training, there is a robust training program in place currently at China Spring, and it is an excellent product

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

that has been developed over a significant amount of time. I think an evaluation of the program needs going forward is warranted. I also think with the various levels of staff that are currently in place and that are recommended to continue to remain in place, and by that I'm referring to management positions, supervisory positions, and different levels of line staff, Youth Program Officers I and II. That structure lends itself to continuing to utilize training in those roles and utilizing that structure to train staff. As well as the full support of the County Manager's team, Human Resources, Assistant County Manager and other resources that, as part of Douglas County, are available to utilize in making sure the organization is successful.

The funding for Scenario A or the projected expenditures as proposed, would address the budget shortfall in the next fiscal year, the most immediate Fiscal Year 24/25. We still need to consider what to do in the long term. There will still be a shortfall, albeit less significant, than what is currently projected if we do nothing. And so, I will continue to focus, this conversation is the beginning of the conversation. There are many more things to consider and steps to take, particularly on the revenue side of this conversation. And so, that is an effort that's already underway and will continue to be explored. In Scenario B, the proposal is Scenario A-plus. There is an additional proposal to eliminate the Aurora Pine Girls facility, and that's an additional seven positions recommended for layoff or removal from the organizational structure in order to manage the funding. This is the organizational chart with that. And in this scenario, because we are impacting the number of youth served and the number of beds and the number of youth that require supervision, there are less staff positions required, including line staff positions and Supervisors that directly oversee that line staff. You can see on the list of positions, many of them are the same. It's difficult to identify the red, but the difference here is highlighted in red from Scenario A to Scenario B, and that is a second Supervisor recommended for elimination and Youth Program Officers. The line staff who work directly with the youth would be six of those eliminated, three of which are currently vacant positions. Remaining positions are largely the same as the prior scenario. Again, direct staff, less the staff numbers needed for Aurora Pines. Scenario B balances the budget in the most immediate fiscal year, and also allows us to set aside some money for the future for major repairs and maintenance. That is not something that's contemplated in any of the scenarios up to this point. It does not address the long-term scenarios either. And so there still needs to be an effort to increase funding and consider revenue sources for the future.

I want to talk a little bit about the layoff process, because that is a huge impact and a difficult thing to navigate. Under Douglas County Code, there's a procedure that is laid out, a regulation that must be followed. It's fairly straightforward. The appointing authority would identify the positions to be laid off, which positions and how many. If some, but not all of a certain position is being eliminated then there's additional language that kicks in to determine the order. But the first step is the classification or the position title. And we have really one of each of those in most of the scenarios here. There's also regulations that may apply under the labor agreement with the employee union, Douglas County Employees Association, which are similar but slightly different. And we will work through those with Human Resources to ensure that employees are treated fairly and appropriately.

I've recapped here the key points of both Scenario A and B. Scenario A is eliminating seven positions and maintaining camp at its full structure. Scenario B is eliminating those same seven positions plus an additional seven positions. This is in the best interest of China Spring Youth Camp right now, but it will need to be reevaluated as the landscape changes and we understand our position with Medicaid, various funding models, and best practices in treatment. This is not only more efficient, but also more effective than the current operational structure. This action would address the current needs, programs, and funding, and these should continue to be addressed in order to most effectively serve the community as the landscape changes, including funding scenarios driven by best practice treatment models. I did, in the packet of this meeting agenda, identify that there was a China Spring Youth Camp Advisory Board meeting earlier this week, and I want to convey the sentiments provided by that advisory board. So, if

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

you will allow me, I wanted to share some highlights. There was a clear opposition to Scenario B and eliminating the girl's program. The China Spring Youth Camp Advisory Board is made up of members of the various jurisdictions that we serve, and they send youth to China Spring. And there is a clear concern with eliminating this key service that provides a valuable service to a vulnerable population. And there was a sentiment that once it was closed, it may be difficult to re-initiate such a program. There was also concern expressed regarding the potential to simply ask the other counties to cover the gap in the long term, and so they did seem appreciative of taking some efforts up front to streamline the costs and manage the costs in order to ensure we're providing an effective and quality service in an efficient way. I think this was a very compelling point that was made by the board. Since Scenario B builds upon Scenario A, it's something that could be implemented or utilized at a later time. And so, these two scenarios are not mutually exclusive. We could start with the least impactful one and have this additional alternative in our pockets should that be the case, should we need to come to that at some point. So, the China Spring Youth Camp Advisory Board voted earlier this week unanimously in favor of Scenario A, as presented. And I'm happy to answer any other questions. I appreciate your thoughts. Thank you.

To review Ms. Lang's full presentation please see the Agenda Packet material.

Chairman Rice speaks:

Thank you. As you are aware, I was in law enforcement for 57 years, and several of those years I spent working with troubled youth. I have two questions. Number one, if we went with Scenario B and shut down the women's side, what's left for them in the State of Nevada?

Ms. Lang speaks:

Thank you. Very good question. That was the concern of the advisory board. There really are no alternatives. It's really just incarceration at that point. And there are no programs to work with the rehabilitation as this one does.

Chairman Rice speaks:

I was afraid of that. Number two, and this is probably better answered by the County Manager, those positions that are lost, how many of them could be absorbed into the County structure?

Jenifer Davidson, County Manager, speaks:

Thank you, Mr. Chairman. I appreciate you kicking that question to me. I'm actually going to kick it to our Human Resources Director. Some of these positions have very, very specific job titles and essential functions associated with those positions. And so, we do not have a similar place for them to "land" within the County's organization. But I can tell you it is our intent, and we've already had conversations with these individuals who would be directly impacted by either scenario, that we would make them very aware of both openings within the current org structure of China Spring Youth Camp. Wendy had mentioned previously, there are three vacant line staff positions that individuals could move into as well as a number of open positions within Douglas County. Anything that an individual was qualified to apply for, we would encourage them to consider an open position in Douglas County and facilitate that. And Ms. Lang, I'm not sure if you want to add anything additionally to what I just said.

Ms. Lang speaks:

Thank you very much, Ms. Davidson. I just want to echo Ms. Davidson's sentiments. I have sat and spoken to each of the individuals who would potentially be impacted by either one of these scenarios and talked to them about what the process would look like, what the regulations provide for in terms of that process, and most importantly, what vacant positions exist not only at China Spring Youth Camp, but around Douglas County, and encourage them to consider options that may suit their interests and their skills, and to work directly with me in order to express that interest and engage in those processes as a

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

priority consideration right now. And that's with regard to placing the individuals who would potentially be impacted by this.

Chairman Rice speaks:

Is there any possibility that the finances can be bolstered by either the participating counties or from the State of Nevada?

Ms. Lang speaks:

Thank you for the question. In the long term, I think that is one of the scenarios that we need to look at. I don't think that in the immediate need, we're facing a relatively urgent situation. As you're aware, we are, as most counties are, engaging in the budget process right now and coming upon the fiscal year where we will not be able to operate in a responsible fiscal way. We won't be able to submit a balanced budget if we don't take action right now. And so, I think in the long term, it's relevant and appropriate. And as you're likely aware, the State operates on a biennium period and we're approaching the midpoint of that biennium. And so, seeking additional funding is absolutely something that we're already working on and engaging and addressing. But I think it's also important to note the appreciation that I've received from the other counties, as well as the State that we're willing to take a look at what makes sense operationally, and not just asking someone to cover our expenses, but ensuring that they are legitimate, valid expenses that make sense in order to operate the camp appropriately and efficiently while still achieving the goals.

Chairman Rice speaks:

Thank you. My last question before I return it to the Board, are we left with no choices with the exception of Scenario A and or B?

Ms. Lang speaks:

I think that these are the best choices that are available to you right now. I don't recommend them lightly. I don't do so without considering any other alternative. You know, I think there was some discussion on the last item of a \$10 million windfall that might come at some point, and I'm sure we could all appreciate that in some avenue, but short of that, I think that there's been a great deal of analysis and input by a variety of experts in evaluating this, and this is what makes the most sense.

Chairman Rice speaks:

Thank you very much. Questions from the Board? We'll start with you and then we'll work our way down.

Vice Chairwoman Hales speaks:

I just wanted to weigh in briefly as the Board's designated representative to China Spring Youth Camp that I do support Scenario A. It's painful. It's not ideal. I've heard from some of the people who are being laid off, and my heart aches. But as with all financial issues, the sooner you course correct, the better you're off. You know, when there's a financial shortfall, the sooner you course correct, the better off you are in the long term and if this Scenario A is not entirely fair, but there are other compelling interests besides just fairness here. I think Scenario A is as good as we can do. I don't think we need to do Scenario B yet. I really appreciate both of you for working on this and for our County Manager's expertise and guiding hand in all of this. She's been excellent in the way she's managed this.

Chairman Rice speaks:

Thank you. Commissioner Nowosad, would you care to weigh in?

Commissioner Nowosad speaks:

Yes. I'm in favor of a Scenario A simply for the reason that if we didn't have, if we went for Scenario B, you said that the people who were let out of that would more than likely be incarcerated. Do we know what our recidivism rate is at China Springs?

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Ms. Lang speaks:

I don't have a statistic at this point. No.

Commissioner Nowosad speaks:

Okay. So, you can't give me a number, but can you give a feeling?

Ms. Lang speaks:

Quite honestly, I am so new to the operation, I have not yet dug into that level of detail.

Commissioner Nowosad speaks:

Thank you.

Chairman Rice speaks:

Would the lady sitting next to you have any idea?

Jessica Stocking, China Spring Youth Camp Interim Director, speaks:

Hi. I think the hard way to answer that is defining recidivism. I know historically it hasn't been defined. And so, I think that's where we run into an issue saying how successful a kid is when they leave a certain placement. I am new as well, so I don't have a rate in regards to China Spring and Aurora Pines, but I do know that even the definition of recidivism hasn't been mutually agreed upon, so I think that's a hard one to answer.

Commissioner Nowosad speaks:

My definition is person A came in and survived the course, went back out into the world, and then came back as a result of his behavior.

Ms. Stocking speaks:

I haven't seen a kid reenter the facility. I do know that it does happen. With that being said, I could look at that two different ways. A kid can go back in the community. You know, they have a lot of support around them so we notice they're not doing as well and they come back for a little tune up, is what I like to call it. So, I don't necessarily think that's a bad thing, you know, because they can have the support wrapped around them to hopefully go back and make better decisions. I will tell you that the roots of China Spring are great, and I think the kids learn a lot of fundamentals there. So, I'm confident in that. Unfortunately, that's the best I can do with that question.

Commissioner Nowosad speaks:

It sounds positive. Thank you.

Chairman Rice speaks:

Commissioner Tarkanian?

Commissioner Tarkanian speaks:

No comment.

Chairman Rice speaks:

Commissioner Gardner?

Commissioner Gardner speaks:

Thank you. First of all, I want to say that I have always been very supportive of China Spring Youth Camp and Aurora Pines. This provides a unique opportunity for kids to get their lives back on track without going into the heavy incarceration of state jails, penitentiaries, whatever you call it. I certainly

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

appreciate also, I am very, very thankful that Vice Chairwoman Hales took this on as a responsibility in January of '23, on her election to the Board and very happy with the transition of the governance body of China Spring to the County. I thought that was something that was absolutely critical because while us and 16 other counties participate in the financing of the program, we had very little oversight, really, of the program and that troubled me. And as was expressed since I served on the Nevada Association of Counties and work with the other commissioners throughout the state, I know that Clark County is not involved in this program, but they have their own program, but the other 16 counties do and there were some decisions made over the last couple of years for them to bolster their commitment, financial commitment to the program. I don't know whether or not they may have reached their limits on that, because I know that we do have some counties that just are very stretched financially and some counties don't even use the program to my understanding, but they may so they have to participate because they may have to use it. So, it's a program that has to be in place. One thing that has troubled me over the number of years that we've been involved in this program is the number of staff versus the number of inmates, or I don't know whether or not you term them as inmates or not, but, assignments to that. I guess the question that I have is how many beds do we have? How many males can we accommodate? How many females can we accommodate at this time? Do you have those numbers?

Ms. Lang speaks:

At this point in time, we are operating at a lower capacity of about 20 male beds. And I think our female capacity is about ten and that is due to the historical challenges in staffing and the need to hold positions in recent years, as I had shown you the volatile funding history of the camp. There have been some drastic measures taken. And so currently, while there are only three vacant positions, a lot of the staff are still in training. And so, we're working to get through that and to be able to fully staff. And we anticipate in the next few months being able to spread our staff out independently and be able to fully operate with the bed capacity of 40 male and...

Commissioner Gardner speaks:

I guess that's what I'm asking, is you have a capacity right now of 40, of which the current census is around 20 males. And the capacity of female is how many?

Ms. Lang speaks:

I believe it's 16.

Commissioner Gardner speaks:

16? And we have a current population of ten you said?

Ms. Lang speaks:

Yes.

Commissioner Gardner speaks:

Okay, so that's where the concerns I have always had is the ratio of staff to, what do you call them?

Ms. Lang speaks:

Youth.

Commissioner Gardner speaks:

Youth. Yes. The ratio, the problem with that, of course, is that we have 43 minus six is 37, right?

Ms. Lang speaks:

Right.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Commissioner Gardner speaks:

37 full time positions while we have a census right now of 30. So, we have more staff than we have, residents and that's always been my concern is that, you know, the ratio seems to be unbalanced and those are fixed costs. And so, you know, that becomes a concern when it's better than one to one ratio and I don't know that that's optimum. I don't know how the camp runs; I don't know whether or not that's necessary. But we have three primary funding sources, as I recall, we have the counties, and that is set, right? And then we have the State funding and we have the possibility, and I want to use that term, possibility of Medicaid funding. And that's only based on the actual youth that are in the camp, right? And whether or not they're even eligible for Medicaid funding. And so, my concerns are that when you budget for this, you know, you have your fixed costs, but then again, you don't know, and you know what you're going to get from the counties, but the State has been very volatile over the last couple of years, and the Medicaid funding has been very volatile. And so, whenever you're building a budget, as we're going to be building here in the next week, you know, you look at your fixed costs and your income and that's where your budget is at your bare bones level. And then if you get some windfalls then that's so much the better. But when the Governor, for instance, last year went before the legislature and funded this program, he funded some of it, as I'm understanding, out of ARPA funds and the ARPA funds are one-time funds. And we know better than to budget on one-time funds because if you start a program, you may not have the ability to fund that program in future years. So, we have to be very, very careful about that. And we have no assurances beyond this next, I mean, his budget was for two years, right? 23-24 and 24-25. We have no idea whether or not that funding is going to actually be in existence by the State in '25. But my concerns are, and I think the State government, especially the State legislature, is very, very shortsighted, small minded when it comes to this and I'll state that on the record. I don't mind that, okay? Because I don't know what the cost of incarceration of an individual to a state penitentiary is versus the cost of putting a youth into this camp, but I can imagine it's probably a lot more expensive. And so, the benefit of this camp being able to bring these kids in and rehabilitate them and put them on the straight path and hopefully not have any recidivism is important. We don't want to have them go directly into the state system because the recidivism is much worse there, I believe. So, I think the State legislature is very, very short minded and small sighted when it comes to funding of the program. It's absolutely critical but we can't force their hands on that and I don't know that we can go back to the counties for more money either. I know that we're stretched to the limits on ourselves. I can imagine there's other counties, you know, just to the south of us, Mineral County is very, very stretched and White Pine County and other counties to the east are very, very stretched. So, I know it's taken a long time, and I appreciate your indulgence, but I don't like the idea of closing the girls camp, Aurora Pines. I don't like that scenario. But I think we need to, if we do this and we go to plan A, we need to have a huge lobbying effort on behalf of this County and the other 16 counties in NACO in demanding that the State legislature make sure that they put funding in that's going to keep this program open, because if they can't, then we're not going to only lose the girls side, we're going to lose the boys side, too. And that will be an unfortunate circumstance for 16 counties in this state, including Douglas County. So anyways, we need to listen to Public Comment. But yes, I agree with my fellow Commissioners on A.

Vice Chairwoman Hales speaks:

We've already met with the Walkers, with Mary Walker and made some plans.

Commissioner Garner speaks:

I have a meeting with NACO tomorrow morning.

Vice Chairwoman Hales speaks:

Excellent.

Chairman Rice speaks:

Okay, if we're done.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Commissioner Gardner speaks:

And I'm having dinner with the President of NACO this afternoon.

Chairman Rice speaks:

We will open this for Public Comment.

PUBLIC COMMENT

Jason Gibson speaks:

I'll take the opportunity to share my personal experience with your criminal enterprise schemes. When I was 15, we were going to a football game, smoked a joint, got arrested, served an 11-month sentence for marijuana, for a joint on the way to a football game. I got out in five months because I was at the head of my fire crew. 11-month sentence out of Douglas County. What they've built is a criminal enterprise on their drug war scheme. And what they've been doing to us for the last 85 years is incarcerating us over organic alternatives to pleasure and pain. One of the reasons why this topic is before you today is because there's not enough residents to fund their scheme. Because the cannabis drug war is over and so is their criminal enterprise. So, they're going to look at any way they can to keep it going. They refer to the inmates as inmates, which are, you know, comes with a criminal overtone. These are resident kids who are being, who are in the meat grinder of commercialism, who have been taught nothing but fiction. They're trying to find their authentic identity, where they fit within the social fabric of things. And you guys, this government, this political body, is not helping them to find themselves because nobody here is actually authentic either. These are all fictitious persons here. Not a single one of them live by that code, that natural law 13 stripes. Not the single one of these individuals have taken the time to renegotiate their political status as American state nationals. Not one of them can tell you what's real when it comes to the organic order of things. They don't even know themselves, let alone the nature of their, of their, of their opposite gender. They got twice as many beds for boys because their domestic violence program is designed to make you, to fight. They don't want you knowing about women. They don't teach you about money in high school. They don't teach you about your government in high school. They certainly don't teach you your state and federal constitutions in high school. You never went to the state capitol on a field trip in high school. You never went to the courts in high school. They have dumbed you down to the point to where it's profitable for them. And what they're going to do is, and like they did today, allocating the last of the American Rescue Plan Act funds towards China Springs, monies that are earmarked for American Rescue, not their criminal enterprise scheme. That means getting you ready for the inevitable event.

Chairman Rice speaks:

Is there any other Public Comment?

Steve Heggen speaks:

Good afternoon. I sent you guys a letter and I just passed one out to you that you have regarding China Springs. I kind of wanted to read it to put it on the record. China Springs is a necessary part of a juvenile service program to habilitate, not just rehabilitate, and rehabilitate errant youths in a journey to adulthood in becoming a reasonable, mature member of the community. The underlying question is always one of needed services and available money. Children must be the priority of any functional society trying to provide for its own future citizens. Given the priority for the future of the community, lies with youth, the necessity to fund programs is evident. The funding cannot be delegated to sources not under the control of those, in this case Douglas County, running the program. Stable basic funding is needed to establish the continued survival of the programs. Only after basic funding is secure and the existence of the program is ensured can secondary funding, Medicare, Medicaid, local grants, charges to other counties for services and courts be considered. It's critical to recognize that China Springs or a suitable alternative is necessary to fulfill the obligation of this community to its children, and cannot be deferred or delegated

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

to some other entity. It is the problem, our problem, and must be resolved in favor of the continued existence of China Springs. It is also a statewide concern. China Springs fills a need for city, county, and state services for the court. They face challenges and a long-term solution to staffing and funding must be found. Programs for children must be the priority. Funding, although necessary, is a secondary concern. A mutually beneficial, cooperative approach is required to find a solution to the provision of critical services to the county, the state and the court. Thank you.

Chairman Rice speaks:
Thank you, sir.

Sam Leman speaks:

I've worked at China Springs for five years. I worked for one year for Rite of Passage. I can tell you that China Spring's success rate way exceeds Rite of Passage, which is a private organization. I really wish I could have brought the girls here today. I work day shift, today is my day off, because I think you would really be impressed with these girls. Excuse me. I've seen them when they came in, and I see them when they leave and the difference is amazing. We have Case Managers who work with the families, work with the Juvenile Probation Officers, work with the kids, their guardians. All of these kids have been traumatized. They've been raped, they've been abused. They've gone through things that just would scare you if you knew. I've seen some of their road maps that they do for therapy, and it just grieves my heart. But that's why I really enjoy working with them, trying to challenge them. Every girl, every boy is unique. They require almost a unique approach. Some need a tough staff member to call them out when they do wrong, and some need a gentle approach. It takes a lot of training, not just the gyro and physical restraints, but how to do it without the physical restraints. How to recognize when they're escalated, how to bring them down, to calm them down, reassure them, get them back to where they can listen and take counsel, learn to make good choices, to develop good character. There is a lot that goes on at China Springs, and every person out there contributes in their own way, whether it's the cook who runs over to AP to assist in a situation, or the camp maintenance guy who helps out almost every day. Sometimes he's the cook, sometimes he's up in the dorm, and other times he's fixing plumbing issues. We're all multi-tasked. There's a lot of times when I jump over from the girls to the boys. I've even helped in the kitchen. There's a lot of staff members that are on vacations, sometimes we get sick, so we seldom really ever have a full set of staff. We try to look out for the kids and their medical issues. We're giving them an education. They have a school out there. We have a gymnasium with weight rooms. We try to take care of them spiritually, physically, emotionally. We have church facilitators that come out every Sunday. Out of the six girls that we have present, five of them are in church every Sunday. We just had two that were released permanently and I'm really proud of those two girls. I know they're going to do well on the outside. We do sometimes get phone calls and information about how they've done, and they are doing well.

Chairman Rice speaks:
Thank you, sir.

Danny Thorton speaks:

Hello, I'm a YPO and an FTO in China Springs. A couple of things, by the end of this week, we're going to have 18 boys and five girls at this time. So that'll be the number of beds. In F1 there, when we were reading that, it says that by seniority and based on performance is how jobs are kept and lost and whatnot. We have a lot of people that are going to be in probation, and they'll stay in probation and they'll never complete that probation. And we're going to get rid of people who have been there for 20 years and 17 years, respectively. If you wanted to know the exact number of recidivism, you would talk to Anthony Sullivan, because he's the one that does that. He's one of the guys that's going to be left, he's going to lose his job. After dedicating his entire working career to China Springs, he's going to lose his job. Leslie Keith is the other one. We talk about training, the FTO program and all those things, that was all done and established by Leslie Keith. She's done it for nine years. For nine years she's trained, she has 43

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

people that she oversees. I'm one of the FTOs, one of 14 that she watches over me and my training. She has more degrees and more awards and accolades, if you walk into her office, than you could find anywhere else and that's at the criminal justice level. She does those things. And she trains us and she prepares us. And when you remove her, there isn't a robust place for training to continue, because she was gone for three months, and I watched what happened in China Springs when she wasn't there. And that training went downhill and it went downhill in a big way. And I watched it with my own eyes. I'm not the only one. Trust me, I talked with these people. These are friends of mine, my coworkers. We're a very tight group, and we all noticed what it looked like when she was gone. And she's going to leave, the longest tenured of all of us. And she's done the most. My job is safe. You can replace me in China Springs, you can't replace that. If we think that we're going to replace it that way, we're only kidding ourselves. You know, I'm a Christian Pastor. I've been a Pastor at Damascus Road Christian Assembly for 20 years. You know, in the scriptures, in Proverbs 15:22, it says without consultation, plans are frustrated, but with many counselors, they succeed. If you want to succeed, you don't take away the people that make China Spring special and say, hey, we'll make it work because it won't. I promise you, it will not work. Not only that, two of the people being laid off, they're the whistleblowers on a Case Manager who was having, was sexually engaging with some of the youth out there. And it looks really bad on Douglas County to say, hey, we're going to take the whistleblowers and we're going to send them out the door. You know, that doesn't do Douglas County any justice, and any Douglas County employee would probably be nervous to actually report sexual abuse after this. Thank you.

Chairman Rice speaks:
Thank you, sir.

Kevin Jenkins speaks:

How are you guys doing today? I got off this morning at 8:00 AM. I worked from 12:00 AM to 8:00 AM. Usually there's two of us on shift. That's one to nine residents for a ratio if you guys are looking for that. What I do every night is make sure the rest of the day is ready to go. I make sure the boys have clean clothes and everything because that's part of my job. I have to make sure if their laundry is in the washer or out, it gets done. Not just my job as that, but my job is to watch them, guide them, train them, show them how they should be as adults, what they're striving to move towards, what we want them to be. We want them to be more than just a number on a sheet. We want them to be more than just another criminal in the books. That requires training. Leslie Keith, again, is the training officer who trained me when I first got here. After about six months, she went on leave because she had to go get a surgery, but that's a different story. When she came back, she saw that our training was a little off and she got it all back on track. I was behind in my training for a little while. It took her hopping in, starting to coordinate more with all the FTOs and the supervisors in order to get the training back up to par where it should be. Not only did she help with that, but Mr. Sullivan helps me all the time. If I have questions, I go to him. He's one of those ones that helps guide me. He's like, try telling them a story in a way that will help them understand what they should do or how to deal with those feelings that they have when they're down in the dumps, when they're missing their families, when they're angry. Trust me, they get angry pretty often because a lot of our rules are one of those things. In order to get them structured, we tell them they have to be quiet. They can't be talking all the time, and it's because if we have them talking, issues arise. But if you can explain that to them like they're human beings, one on one, talking like I am to you guys, or when you guys talk to me, you treat them like young adults, which they are, they respect you more. They respect the program and they actually learn from it. Our job in that program is to show them, like I said, what they need to do to fix their issues on the outside. But part of that isn't just on us, it's also where they're at. Them going back to the areas that they're in dictates kind of our recidivism. And, if they go back, they tend to get in more trouble. But some of them change what they believe, change their thinking, and move into a different direction, which is what we're training them for. We're teaching them.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

Thank you. Is there any further Public Comment?

Jim Faria speaks:

Good afternoon. I actually came here today to comment on the next agenda item, but I can't hold back from commenting on this particular agenda item. I have a Graduate degree in Criminal Justice. I spent 33 years in law enforcement. 40 years ago, I actually worked in some of the same neighborhoods as Chairman Rice back in Southern California. In my 30 years, I watched 30 of my coworkers lose their lives. It's a tough world that we live in right now. And I really just wanted to come up here and support Commissioner Gardner's comment that you spend the money now or you see them later. And this program is obviously very important at early, early, early intervention and there's nothing more valuable than that. If you don't spend the time and the resources now, you're going to see them later no matter what. So, I urge you to support keeping this program.

Chairman Rice speaks:

Thank you. Is there any further Public Comment? You already had your shot. Okay, seeing no further Public Comment, I'll bring it back to the Board.

Commissioner Nowosad speaks:

Mr. Chairman?

Chairman Rice speaks:

Commissioner Nowosad.

Commissioner Nowosad speaks:

I would recommend, I would ask that the Board agree to scenario one, as presented.

Chairman Rice speaks:

I would assume that means Scenario A.

Commissioner Nowosad speaks:

Yes, and A1.

Chairman Rice speaks:

Okay.

Commissioner Gardner speaks:

I will second that motion.

Chairman Rice speaks:

It's been moved and seconded that we go with Scenario A. Any further discussion? All those in favor say aye. Any opposed? Motion carries 5-0.

Ms. Lang speaks:

Thank you all very much.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

MOTION TO: Approve Scenario A, the restructuring and elimination of seven positions at China Spring Youth Camp and Aurora Pines as presented in Scenario A as necessary, based upon budget deficiencies as well as consideration of the enhanced operations and sustainability of efficient, ongoing operations; carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Walt Nowosad, Commissioner
SECONDER:	Mark Gardner, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

Chairman Rice speaks:

Okay, we will take a five-minute break and then we will hear from Mr. Dallaire.

A break was held.

Chairman Rice speaks:

We'll come back to order, and try to get the day finished. It's good to see our fire crew here.

- 6. For possible action. Discussion on the adoption of Ordinance 2023-1630, revising Title 20 of the Douglas County Code, including: (1) repealing the existing text of Chapters 20.800, 20.810, and 20.820 and replacing it with new text; and (2) repealing the existing text of Appendix B - Uniform Code Revisions and replacing it with new text, separated into Appendices B, B1, and B2. The revisions include changes to the building, residential, mechanical, electrical and fire codes as adopted by Douglas County. Second Reading. (Tom Dallaire and Tim Davis)**

Chairman Rice read the agenda item into the record.

Tom Dallaire, Community Development Director, speaks:

Thank you. Chairman Rice and fellow Commissioners. With me up here at the table is our Building Official, Tim Davis. I just want to say thank you to a number of people; first, AJ for making this much shorter in the title than what I had written, so that was good. But there's a lot of people that have participated in this process, and I really want to say thank you, and a shout out to East Fork Fire District with Chief Carlini, Amy Ray, and Patrick Mooneyhan. If I get your names wrong, I apologize, I'm really bad with names. And then also, Tahoe Douglas Fire, which both of these have representatives in the audience. Tahoe Douglas Fire, we have Chief Lindgren and Chris Rowlett. We couldn't have done this without them. We started this process just less than a year ago, on getting these organized and modifications done. And also, a number of the folks from the public, a lot of engineers in the area, and several contractors that we reached out to through this process to see if they felt like these kinds of improvements would be helpful. We did get, yesterday, a letter from the Nevada Builders Alliance in support of this. If you want a copy of it, I have them out on the table, but we did get a letter from Glen Martel up there at Nevada Builders Alliance, and I appreciate their efforts in working with us on that and on this particular project.

This code is really a cleanup. We started this process looking at what we had in Title 20 and realizing that we had made a number of amendments to the existing ICC codes, which really get updated every six years is how Nevada has historically adopted these, and the language could change occasionally, but sometimes it doesn't get updated in our documents here. So, we wanted to make sure Title 20 was consistent and clear to the public. This would be the list that we have revised to include all of these building codes that you guys will be adopting today for, and then I just want to highlight this one up here,

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

this is the Northern Nevada Amendments. Historically, Appendix B has been the Northern Nevada Amendments, with some modifications in it, and are to that document, and it's usually a separate document. All the other jurisdictions just have that as a, just like you adopt the codes. So, this is what we're bringing this to. It does reduce the document and Appendix B from 112 pages to 58, so it does reduce it down quite a bit, but we do have another document to reference, and 112 to, well, it's 49 pages for Appendix B, but some of this includes Title 20.800. So anyway, it ends up being 58 pages total, so it's quite a reduction. This motion today would adopt the Northern Nevada Amendments as part of code. And then, we have, of course, the building code and the verbiage is all consistent throughout this. In addition to that, we have the fire codes at the bottom down here, and then they do reference the amendments in Appendix B1. Appendix B1 is actually for the East Fork Fire Protection District regulations, and the Appendix B2 is for the regulations for the Tahoe Douglas Fire Protection District, and then the International Wildland Urban Interface, and we'll get to that at the end of the presentation. But East Fork Fire will be adopting or has adopted the Wildland Urban Interface Code. The final step is for you guys to adopt it within the East Fork Fire District. We already have the International Wildland Urban Interface Code within the Tahoe Douglas Fire Districts area, so we do have those provisions already in place, and this will, today, will include Douglas County in the Valley. It does exclude the Towns, so it wouldn't be within the Towns, but the rest of Douglas County would be within a WUI interface.

Commissioner Gardner speaks:
Mr. Chair, I have a question.

Chairman Rice speaks:
Yes.

Commissioner Gardner speaks:
Thank you. Mr. Dallaire, now, you say that Towns are excluded; the Town of Gardnerville, the Town of Minden. Gardnerville Ranchos?

Mr. Dallaire speaks:
No.

Commissioner Gardner speaks:
Okay. And the Town of Genoa?

Mr. Dallaire speaks:
I don't believe so. I think it's just Minden and Gardnerville.

Commissioner Gardner speaks:
Yeah, I wouldn't think so, but I... Okay, so basically, just the Town boundaries, so the Town of Minden and, you know, this is something that, I'm anxious to look at that or I'm glad to see that that's coming forward. There seems to be a debate over a long period of time, as this Board, previous Board, it's not this one, but previous Boards have said, oh, no, that's the fire department's deal, and then when you seem to go to the fire department to ask them about it, they say, oh, no, that's the Board of Commissioners. So, what you're saying is they have adopted it, and then they're bringing it forward for our adoption, which is good. So, I look forward to seeing that later on in the presentation. But thank you.

Mr. Dallaire speaks:
Yeah. And then, next month, after the first meeting next month, we are pushing through an MOU with the Fire District, so it'll explain each agency's responsibility for managing the WUI areas. So, it has a lot to do with the inspections, and the type of siding, and what's on the roof, and our guys, our building

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

inspectors, are there already on-site doing those kinds of inspections. So, we'll share in that kind of responsibility.

Commissioner Gardner speaks:

Okay, and that would apply to, regardless of whether or not those homes are already approved for building, they would be subject to that new code; is that right?

Mr. Dallaire speaks:

Yeah. Starting, I think we have to move the date that was in the ordinance, at the very end, I had typed in the actual date, April 1st, and with some issues and not being able to be on the first, last, yeah, the noticing, so April 4th will be the actual adopted date for this code. So, any permits after April 4th will need to comply with these requirements. In Title 20.800, we basically combined .810 and .820, which really were some revisions to the actual codes that we adopted, which should have been in Appendix B, in my opinion. We did strip those out, if they were an amendment, to an actual ICC code, an IBC or an IRC code, we did strip those out and put them into the Appendix B as a modification to the code, and we consolidated, basically consolidated, those three sections down into just the 20.800. That's what you see in the ordinance today. And then, the next one is Appendix B.

Tim Davis, Building Official, speaks:

Thank you, Chairman Rice, fellow Commissioners. Most of the workload for this Appendix B remodel is, well, I would like to call it, because there was a lot of workload in this, was reorganizing, auditing, editing, putting things in place that made more sense, easier to read, easier for the public to find. But there were some things that we really wanted to touch base on. We wanted it to be structured by code, whether it would be the administrative code or the Nevada Revised Statutes, and then partnering with the fire prevention team, as far as their regulations and our ordinances, that they could intermingle with each other and make sense for the public to understand. So, most of the work, like I said, was done in restructuring, but there were some minor changes to some code that we thought needed to be addressed to help the public understand some things that were a little gray in code that needed to be cleaned up. So, the first one that we're going to talk about is EZ building permit expirations. What we've done is, thankful to, one of the things you can say about COVID is it forced us to go to electronic review. It forced us to do some things electronically with our permitting system that allows the public to submit online applications and actually download permits that don't require plan review by our staff. These EZ permits are minor in nature, usually simple things like water heater change out, replacement of light equipment, minor plumbing, residing, windows, things of that nature. And these things are, and under current adopted code, all permits that are not single family dwellings and/or additions have a two year expiration, and we feel that's excessive for an EZ building application. Most of this stuff is done within the week of the permit that's pulled, because it's a needed item, it needs to be replaced, and they're not waiting for a bunch of plan review and things of that nature. So, we feel 180 days is a good expiration for this EZ application. We'll be asking you to approve that under 180 day process. The next slide, okay, we'll go right into building valuations. So, we're forced to kind of look at this right now, because the old system that we were using was called Marshall & Swift, and it is no longer available. It has been revamped into a super Marshall & Swift, but it's basically for the Assessor and it's too cumbersome for building valuation. So, in doing our research, we basically came up with the best place to go would be the ICC Code Council Building Evaluation Data Chart. That system in itself is built right into our permitting system, and it would save staff a tremendous amount of time being able to evaluate how we compute our valuations. I'll let Tom address this one.

Mr. Dallaire speaks:

Yeah. So, in Accela, it would be a pretty simple calculation where we can identify what kind of building type it is, the type of construction that we have, and it comes up with a national standard for the square footage cost for that particular type of construction. And then, we would define it by what the square

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

footage of the structure is, and then apply, what Trent has done at the Assessor's Office has used some area adjustment factors that we would also utilize in determining the actual value of that particular improvement, in which we apply then a permit fee to, and then subsequently define what that plan review fee is. And what this will be is, this ICC organization goes through and updates this table as a national standard for square footage cost twice a year, once in February and again in August, so we'll have updated numbers that we'll be able to utilize going forward so that the permit fees and the valuation is pretty consistent with the national standards. So, that's what we're trying to do. And then, we would do a simple equation in Accela where it will actually calculate the valuation for us. We'll also be able to generate, on the website, a permit estimator, which we're planning on doing so that the public will be able to type in their square footage of their home, and figure out what their permit fee and plan review fees will be for the building portion of it.

The snow loads, in this particular one, the yellow highlighted areas are, the 40 pounds is what we have currently in the Valley, and then outside of 6,000 feet it jumps from 40 pounds to 190, and then it stays at 190 to 7,500 feet. This is west of Highway 395. We end up, 395 in Douglas County actually veers off, and kind of goes through the middle of the county for quite a ways, and it creates this little wedge of no man's land, really, that doesn't really get or receive the snow loads that the eastern slope of the Sierras get. So, this portion of it, we have been working with a lot of the engineers around, and we wanted to formalize this, but this is kind of a table that was identified last time where we would reduce the loads down, still increase it from what is on the east of 395 and the Pine Nuts, because of its location, and this will, we added this column in the middle for that particular area, this little wedge that I highlighted here on the map, would have these specific snow loads, and then east of 395, and now Highway 88 as well. We'll end up adding these next time, in the next amendment in 2024. We have cleaned up these columns, and tables. The snow load calculation for 2024 codes are going to be, it's going to actually change the way the engineers calculate the snow loads, so the snow loads will be a lot different than what we show here. But in the time being, what we're planning on having is these additional snow loads or this additional column here for Lake Tahoe, which is actually what the Northern Nevada Amendments has always had, we just modified that in our current Appendix B, eliminated this altogether, and just use these loads that you see here. So, at the Lake level it was 40 pounds of snow, 6,500 feet at 190, and it stayed at 190 to 7,500 feet. So, we wanted to make sure, I'm sorry, east of Highway 395 was part of the Tahoe Basin. So, it was 190 pounds of snow load at 6,500 feet, and it went all the way to 10,000 feet, and we do have an increase in snow at the top of the mountain. You can see here what, if you had a house at 8,000 feet in Washoe County, at Incline Village, on the Tahoe Basin side, it would be at 280 pounds, but in Douglas County 190 would be the minimum load that you would use. Now, a lot of the engineers don't design to that because they know it's a little bit more snow, they'll receive more snow, so they do design to a higher load, but this is the County's minimum. And what we're saying is we want to use what Northern Nevada Amendments has generated, and that's its own committee out of Reno. We had three people participate in that this year, in that process of reviewing the 2024 codes, and we are coming up with new tables and new verbiage up here, so this will only be around until we adopt the new code for 2024. But in the meantime, we feel like this clarifies a lot of things. It also allows the reduction in snow, as allowed per our ASCE 7 codes, which is how the engineers design or calculate the roof loads for your snow when they design the building. So, this will be an improvement. We do have a number of contractors that are really in support of this to make it consistent throughout Northern Nevada.

Mr. Davis speaks:

On this chart right here, the dwelling garage separation, a lot of collaboration went into this table right here with our fire prevention team, that was back and forth on the challenges that we face in building now, and Tom had mentioned the 2024 code adoption. The energy code has not been approved yet, but there's a lot of talk about making mandatory EV charging stations, battery storage stations, pre-prep and construction. The concern is that the garage separation from living space is currently a 30 minute wall, a 30 minute assembly. With all the battery storages, all the lithium batteries, bicycles or lithium cars are

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

being charged in garages, we felt, to protect the public, from a building safety perspective and a fire prevention perspective, that a one hour listed assembly from the living space and the unconditioned space would meet that need. We're all really comfortable with that one hour listing. A couple of things that it gives us; obviously, it gives us separation from unconditioned space, but it also gives us emergency escape time. It also gives us fire response time. It increases those things, and we feel that that's needed with what people are putting in garages today. It goes hand in hand with fire sprinklers, which you can find on page 63 of your pamphlet. Those changes are minor, but they're worth listing because I think it needed to really be cleaned up so that the public could go to fire and have a good understanding of what the residential sprinkler requirements are. On the bottom of this chart right here, you'll see an exception. That exception simply states that if you have to have sprinklers in your home, you would have to put them in the garage as well. And if you did that, if you'd had to have those sprinklers, then you can substitute the one hour assembly and go back to the half hour listed assembly, because obviously, you have sprinklers and the separation requirement wouldn't be as needed. As far as townhomes go, minor changes there. We basically went with the State Fire Marshal definition of townhomes which, because he governs us, we have to, and it basically takes townhomes out of the residential code and puts it into international building code, and therefore, they're going to have to meet the fire sprinklers for the residential in the building code and fire code. So, that's a change to the current code that we have adopted right now. The only other change that we made in residential sprinklers is we changed the definition from firewall to living space, and this is a big thing, because it clarifies a lot of what we're trying to do. Living spaces, anything that's conditioned. Fire area is anything that's under roof. So, in doing so, it better defined, what the public was looking for is how do I determine if I need sprinklers or not? Well, if you have less than 5,000 square feet of living space in the Valley, then you are not required to have sprinklers. Any new home at the Lake would require that. Any additions that would take it over 5,000 square feet would require sprinklers here in the Valley, and 3,600 square feet at the Lake. So, it's much cleaner; it's much easier to read. I know we have support from Fire; they helped develop it. I'm really proud of doing that with them. I feel really good that we've made sensible code changes here. This chart here, I'm sorry that Chief Carlini is not here, because we put it in just for him. He wanted something that was showing some sprinklers, but again, I'm super proud of what we've done and the collaboration. I'm even more proud of the MOU that's coming down the line, and I look forward to working with them more. Thank you.

Mr. Dallaire speaks:

And then, several months ago, we had brought forward code provisions for septic systems, sewage disposal systems, to you guys. It really evolved around increasing the area that allowed septic systems to 2-acres minimum, and we had some code updates in that proposal, at that time, that was denied because we didn't support that concept. But I wanted to get these provisions in there, which was operational duties, which we had a lot of conversation about at that time, so we took the opportunity to add that language in here. This also adopts the Nevada Administrative Code sections into our code, which includes the design of a septic system. So, an engineered denitrification system will be required for all new and failed existing systems in locations where the septic density exceeds the allowed density per NDEP regulations. And we do have a viewer that we set up, where staff or where the public can go out, and look, and see if they are required to do a denitrification system or not. But it was, if you guys recall the conversation, I think it was 117 septic systems within a circular square mile, then you had to provide a denitrification system because the sewer systems that you could connect to were way too far away. So, this would require any failed system or new system to be a denitrification if you were outside of that threshold that NDEP has set. And then, it defines what an operational duty is, so we have some code that Code Enforcement can actually use now to enforce some of these failed systems that are around.

Commissioner Gardner speaks:

I do have a question, as long as we're here.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Mr. Dallaire speaks:

Yeah.

Commissioner Gardner speaks:

We approved the auxiliary dwelling units last year, I believe it was last year. Anyways, and septic systems are not allowed on properties less than, according to NAC, that I understand, less than 1-acre. Okay. However, in 2-acres, we do allow an accessory dwelling unit up to 800 square feet, I believe. 5-acres above it goes up to 1,000. Okay. Now, does that allow a person who puts an auxiliary dwelling unit on a 1-acre property that has septic, are they allowed to hook that? Do they have to upgrade their septic system, or are they allowed to hook onto their existing septic system with their secondary dwelling or their additional dwelling unit? I have that question.

Mr. Dallaire speaks:

Thank you, Commissioner Gardner. We do have the accessory dwellings are allowed on the 1-acre, if the septic system was installed, maybe they used a larger tank. So, if my house, for example, I built a three bedroom home, but I have a 1,500 gallon septic tank, in the future, forward thinking, that I would add two more bedrooms or whatever, an accessory dwelling, and we can connect it without any modification. In some cases, they didn't plan for that. In the future, they may have a 1,000 gallon tank, and they may be living on a three bedroom house, having an accessory dwelling, if it's one or two bedrooms, would add two more bedrooms technically to that, and they would need a 1,500 gallon tank. So, they would have to upgrade in order to combine those two septics, or they can put a new septic in, and that would have to be a denitrification.

Commissioner Gardner speaks:

Okay. So, that would be the review process, right?

Mr. Dallaire speaks:

Right.

Commissioner Gardner speaks:

When they came in and got their permit you would look at what the existing structure was, and then you would demand, require, that they upgrade their system if it's not at an acceptable capacity. Okay. Very good.

Mr. Dallaire speaks:

There's a minor design review process that would catch those.

Commissioner Gardner speaks:

Okay.

Mr. Dallaire speaks:

Thank you for the question. And then this section, this is actually our Appendix B1, which defines, what we did is we defined where the East Fork Fire Protection District regulations land, and we had them, their resolution, 2023R-011, and we had them do a recorded document so we can put that in our Appendix B1, and this is the recorded document in your packet. You do have copies of that. B1 is page 1,109 through 1,163, and that's the East Fork Fire Protection District regulations. It's not going to be published in code. This is the sheet that is published in code. But I do want to talk about the Wildland Urban Interface Code where policy, Public Safety 25 is the policy number, and it was in our Master Plan where we needed to consider the adoption of the Wildland Urban Interface Code. So, this one will be off of our implementation plan; one more checkbox off of the list. If you would allow Patrick to come up and say a

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

few words from East Fork Fire, if you'll allow that, Chairman Rice, that would be great. I'll turn the time over to him with your approval.

Chairman Rice speaks:
Please do.

Patrick Mooneyhan, East Fork Fire Protection District Captain, speaks:
Good afternoon. Chief Fire Marshal Ray and Chief Carlini wish they could be here, but due to unforeseen circumstances they were not able to make it. So, I just wanted to speak in support of the adoption and the changes to Title 20. We have worked, like Tim and Tom referenced, over several months, collaborated together to provide what we feel is the highest level of safety that can be provided in accordance with the NRS, the NAC, and the needs of Douglas County. So, we feel like we have accomplished that, to include the Wildland Urban Interface Code adoption. We feel that, in light of the Tamarack Fire and the devastation that that caused, this is a much needed code adoption in this area and will reap immediate benefits in terms of providing a higher level of fire safety and fire protection to the citizens of Douglas County. So, I'm willing to answer any questions any Commissioners may have.

Chairman Rice speaks:
It does not appear there are.

Captain Mooneyhan speaks:
Okay. Thank you.

Chairman Rice speaks:
Thank you for your presentation.

Mr. Dallaire speaks:
And then, Appendix B2 is the same process. We had the Fire Protection District Resolution 012-2023 recorded, and it's Document Number 2024-1004455. It'll be easy for the public to find that document with this reference. And then, the regulations we have included in the back of the packet under pages 1,164 to 1,210. I would invite Scott Lindgren, if he would want to come up and say a few words, with your permission, Chairman Rice.

Scott Lindgren, Tahoe Douglas Fire Chief, speaks:
Good afternoon, Board. Thanks for having us. I want to applaud the work that Tom and Tim have done to get this all together with us working so close. We accomplished a lot with this. We tried to get it as close as we could to have one code between the two Fire Districts that you have in the county, and we came pretty close, really close. But as everybody knows, there's a little bit of difference between the Valley and the Lake, and we didn't get all the way there, but we got really close. And we're confident that a lot of the things that were added, especially with the WUI Code in the Valley and at the Lake, it really makes a difference in us being able to protect the public. So, thank you guys for that. And if you had any questions specific to the Tahoe Douglas code, we'd be happy to answer them.

Chairman Rice speaks:
I'm going to be a smart aleck here. Before I got involved with the Fire Safe Council, under a prior Fire Chief, I thought a WUI was something a teenager got before going to the prom.

Laughter was heard.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

That's the best I can do this late in the day, guys. And, Chief, I want to thank you for all that you have been doing. And this is off the subject, so I'm going to slap myself in the hand; how's the helicopter project going?

Chief Lindgren speaks:

It's coming along. We're working on the location, but as you know, we have a School District board that doesn't get along as well as you guys do, so we're working on that. But we're making some good progress there, and at a future Board meeting, I hope to come, and give a presentation on that with you and get everybody up to speed. I just can't say enough about the relationship lately between East Fork Fire, Tahoe Douglas Fire, and the County. I've only been here three and a half years, but as I arrived and just prior, it wasn't always the best, and now, I think it's a really good working relationship. Everybody's working together well. So, I just want to thank Tom and Tim for that. I appreciate everything that Jenifer and her team does.

Chairman Rice speaks:

Thank you very much.

Captain Mooneyhan speaks:

Thanks. Real quick, I did forget to mention that Commissioner Mike Summers from our district fire board is here. He's here to represent our fire board and lend their full support behind these changes as well.

Chairman Rice speaks:

Thank you. Since I see questions thing up there, I would assume that you're done with your presentation.

Mr. Dallaire speaks:

I am.

To review Mr. Dallaire and Mr. Davis' full presentation please see that Agenda Packet material.

Chairman Rice speaks:

Thank you. You guys did a marvelous job. I'm going to bring it back to the Board. Any questions?

Commissioner Gardner speaks:

Just a quick observation. As I understand it, you indicated that we received a letter from Glen Martel, President of the Nevada Builders Alliance. I'm very, very confident that they go through this with a fine toothed comb, much, much finer than us and much more knowledgeable than us, so that's encouraging, and I thank them for that weigh in on this. I don't have any questions.

Commissioner Tarkanian speaks:

I only have one question, it's what we talked about in the meeting we had with Mr. Gaines. I just want to make it on the record. You had stated that these revisions do not change the authority of who's making the final decisions in the permitting process; can you just put it on the record, please?

Mr. Davis speaks:

The only items that were changed were the items that were mentioned. We didn't change any definitions. We didn't pass any authorities to anybody differently. The adopted code stays as it is. The ones that we've asked you to consider were the ones that we outlined in the presentation.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Commissioner Tarkanian speaks:

I love that, and it was more comprehensive, but can you just, so we have it on the record, does this change who's making the final decisions in the permit stages?

Mr. Dallaire speaks:

No. The Building Official has authority over the buildings within Douglas County. The Fire Code Official has the authority over the fire regulations, so those will remain the same, per these revisions. But if you turn to page 658 of the packet, when you read through this, what we did do, and I'm sorry for not highlighting this earlier or showing a slide, but there are a number of code revisions that have been done. If you look at section R105.3, application for permit, it's a normal font, and then you go down it says to obtain, and then it goes into an italic font, that permit, and then it continues, and the italic text is what has been revised from what was actually in the...

Commissioner Tarkanian speaks:

You should be an attorney; you could talk and talk. It was a simple statement.

Mr. Dallaire speaks:

I can. Was it a simple question? I'm sorry, you got basketball to watch. I'm sorry.

Commissioner Tarkanian speaks:

We know what italics mean, we've been through this a long time. It's almost 6:00 PM.

Mr. Dallaire speaks:

But I just wanted to make sure that it was clear to you and the public that that's how we modified this. And the authority piece, we didn't change the text. So, if you want to go back and look.

Chairman Rice speaks:

Any further questions? In that case, we will open this to Public Comment.

PUBLIC COMMENT

Jim Faria speaks:

Good afternoon. From Genoa. I learned 40 years ago that, when I lived in North Lake Tahoe, that there's rules that apply to the Lake and there's rules that apply to the rest of the planet. And when I moved to Genoa, I was hoping that I was going to be a little bit segregated from what was still the Lake versus the Valley. I've been in Genoa for a while, bought a piece of property across the road, last year about this time, entered the permitting process to build a new home up in Eagle Ridge. Over that time, have spoken practically on a bi-weekly basis with Tim. I commend Tim and Tom for what they've done. I learned very quickly that in the permitting process that what applied to down here was not uniform with the rest of the State of Nevada. I could have built my house the way I was planning in Galena or in Henderson, Nevada, and not be forced with some of the gray area regulations that existed in the Valley portion of Douglas County. Tim and Tom tried valiantly to come up with a quick solution to one of the issues that was holding some people from doing what they wanted to do with a legal opinion on what the interpretation was, particularly when it came to the living space square footage on this fire sprinkler requirement, which was forcing people, someone like me, who was only going to build a 3,400 square foot home, to do fire sprinklers because I wanted a big garage for my RV, and that calculation didn't exist anywhere else in Nevada other than here. I had a nice, long conversation with Chairman Rice one afternoon. I talked to Chief Carlini at great length. I talked to the head of prevention and whatnot, Mooneyhan, at great length. I've had a lot of conversations, and I just tell you that their solution is fantastic. They chose to, rather than just do the quick fix, let's spend the time, and fix everything, and fix it right. The product that they've come up with, I read it page after page after page, it's a big document to pick out the changes, it's well

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

thought out. It's safe. It's better than where we were. Maybe there's a small change to the fire sprinkler thing, but the most important one, when it came to fire safety, was the propensity of electric cars, and whatnot, and bicycles and whatnot that are in garages now. That is probably one of the biggest things in this whole package that has changed for the better to make us safer. So, I speak to you from an end user, there's probably about ten of us that have been waiting for this to resolve. There's a few people that have stalled their construction projects waiting for it. So, I urge you to vote for it and I'm excited about it. Thank you.

Chairman Rice speaks:
Thank you, sir.

Ted Gaines speaks:

I have a paper I want to put for record. My hearing devices went bad, so I didn't get to hear everything. So, if I say something wrong, it's because I didn't hear it right. In the Blue Book it says, item one, under Building Officials, is renders interpretations, so he's to give the interpretations. And the second thing, it talks about him making recommendations. What I seen show up on the board, and I read in this act is he makes the final decision. It goes on down here to a Building Official cannot grant a variance or any of the adoption codes or waive any code requirement, but yet, it says that he makes the final decision. What I seen show up there that I want to jump back here to is they combine some of the codes to make it easier. They combined the IBC and the IRC is what your board showed. If I'm wrong, tell me. But you said you combined them to make them more fluid. The IBC controls the commercial building stuff. The IRC is just for residential. So, we got residential qualified inspectors doing inspections on commercial buildings. I want to clarify that that is not going to happen here, because we don't need a residential inspector that don't, that has very little knowledge, inspecting our hospitals and other buildings. They tried to eliminate 8027 for that reason, because it said electrical inspectors shall be certified. They couldn't get rid of that, so they decided to go this way. Again, what I seen show up on the top up there, the Building Official is final decision. Our Building Official hasn't been making very good decisions. I showed you this morning, I just asked the guy, Pat from the fire department, why this building hasn't been shut down. They've been running a business for three years; guns, ammunition, booze, kids, the whole shooting match. It's never been finaled. I printed it out again this morning. And I gave you guys many cases of the poor decisions our Building Official has been making. I gave, met with Tom on Tuesday and gave him several. What I gave him is about 25 percent. I filed three NRS, two NRS complaints. I've got three more to file against our Building Official. Mr. Dallaire agreed that they were wrong, that they, he shouldn't have issued the permits. So, we're not getting good decisions. It shouldn't be final.

Chairman Rice speaks:
Is there any further Public comment? Seeing none, I'll bring it back to the Board.

Commissioner Tarkanian speaks:

Could you just answer the question about the inspectors? Mr. Dallaire had said that he was going to look into the statements that you had, and you showed some good information, and he was going to look into them. I don't know if he said they were wrong or to investigate them, so I think that was what caused you to have some consternation there. Did you hear that?

Mr. Gaines speaks:
No, I didn't, I'm sorry.

Commissioner Tarkanian speaks:

I just said that, what you stated Mr. Dallaire said that what happened, they were definitely wrong, and I was clarifying it, that he said he was going to look into it. I said that you showed some good information,

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

you had some, what was good facts, and that Tom was going to look into it and get a final answer for you.

Mr. Gaines speaks:
Inaudible comment.

Commissioner Tarkanian speaks:
Answer his question with respect to the residential and commercial inspections.

Mr. Dallaire speaks:
First of all, I don't know what we're talking about on the combined IRC, IBC. We are adopting both of them; that's what's listed here and that is in this package. So, I don't understand where he's coming from on where we're combining the two. And then, I'll have Tim answer the other.

Mr. Davis speaks:
I think what Mr. Gaines is referring to is when we transferred the 800 over into the IBC and IRC Codes, they were so commonly written, they're just referenced by different numbers. They're word for word. They just say IBC, International Building Code, and then International Residential Code, and I can show you in the packet that you have.

Commissioner Tarkanian speaks:
I wasn't asking anything about that. Mr. Gaines has stated that, he said they were combined. I think Tom's saying they're not. Let's just get to the point; it's getting late. Mr. Gaines said he's concerned that you're having the inspectors that do residential work do the inspections for the commercial work and vice versa. And I just wanted to ask you, is that going to be the case or are they going to still be, I assume they're separate, you have residential inspectors, right, and commercial, or are they combined right now?

Mr. Davis speaks:
What we have is the authorization through NRS, and IBC, and the IRC for the Building Official to hire deputies to work underneath him, and then you, the Board, set the qualifications of those inspectors. We just went through adopting the job family, which changed all the job descriptions and put different certification requirements on all the inspectors we currently have. We have commercial inspectors, we have residential inspectors, and we are developing a program where the commercial inspector provides training to the residential inspectors as they gain certifications. They're all taking certifications. They all have residential and commercial inspections; most of them do.

Commissioner Tarkanian speaks:
I'm sorry, maybe it's getting late, I just couldn't understand, couldn't follow you. I thought you were saying that you have separate commercial, and then residential inspectors, and I think at the end you said that they do both. So, are they certified to do both?

Mr. Davis speaks:
The code allows them to do both, both NRS and the building code.

Commissioner Tarkanian speaks:
Okay. I think this is an issue that we had when we were first on the Board about having people go out there that aren't certified to inspect the homes, and we said there should be certification, but because we're in a rural county that they allowed you not to do that if you had somebody that was certified with them. Okay, this is for another matter, but okay. Thank you.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

Any further questions from the Board? Commissioner Gardner.

Commissioner Gardner speaks:

No, sir. I'm prepared to make a motion.

Chairman Rice speaks:

Please do.

Commissioner Gardner speaks:

Okay. I move for the adoption of Ordinance 2023-1630, revising Title 20 of the Douglas County Code, as presented.

Commissioner Nowosad speaks:

Second.

Chairman Rice speaks:

Moved and seconded. Is there any further comments? Seeing none, all those in favor say aye. Any opposed? It passes 5-0. Gentlemen, thank you for the work that you did. And to our fire officials, thank you. Thank you for coming off the hill.

MOTION TO: Adopt Ordinance 2023-1630, revising Title 20 of the Douglas County Code, including: repealing the existing text of Chapters 20.800, 20.810, and 20.820 and replacing it with new text; and (2) repealing the existing text of Appendix B - Uniform Code Revisions and replacing it with new text, separated into Appendices B, B1, and B2; carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Gardner, Commissioner
SECONDER:	Walt Nowosad, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

7. **For possible action. Discussion to adopt Resolution 2024R-015 to augment various 2023-24 Fiscal Year Douglas County fund budgets using greater-than-anticipated fund balances in the total amount of \$6,419,930 and transfers in and out of \$262,081 as detailed in the resolution. (Kathy Lewis)**

Chairman Rice read the agenda item into the record.

Kathy Lewis, Chief Financial Officer, speaks:

Thank you. Thank you, Commissioners. Late hour, so I will, and I talk fast, so maybe this will be good, we'll see. I have a brief presentation to talk a little bit about the General Fund adjusted opening fund balance. In general, though, I wanted to talk about how we get here and to put some perspective in it. So, this is adjusting the opening fund balance for this fiscal year, which is 23-24, based on the results of the 22-23 audit. And if you go back, the 22-23 budget was actually adopted by the Board in May of 2022. So, in May of 2022, Finance presented a budget, and you guys approved a budget with what we thought we would end the year with, and then the 23-24 year happened. During the year, we would have certain augmentations, Finance would review, and monitor the revenues and the expenditures, the audit would happen, and then the results of actually what happened was presented to the Board in December. So, this is to augment what we thought when we created the budget was going to happen in May of 2022. Now, we know the actual results. So, the General Fund analysis is, after adjusting the opening fund balance for

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

carry forward purchase orders, and grants, and projects, the amount after those adjustments is \$4,662,436. And I always like to put a little bit of perspective, it's about five percent, a little over five percent of the total budget. In budgeting, being within five percent of the budget is pretty good. It's a large number, but being within five percent is pretty good. And we looked at where did those numbers come from. So, 25 percent of that \$4.6 million came from our revenues being more than we budgeted. And looking at it, the biggest piece or the biggest line item was the utility operator fee was more than we had budgeted. But 75 percent of it was where expenditures were less than we had budgeted, and most of that is from the salaries and benefits, which was the \$2.4 million. Not being working for the County during this time, but watching the headlines and watching the Commissioner meetings, I know that there was a lot of discussion during that year about employee retention, and wages and salaries, so that's not necessarily surprising that our salaries and benefits were \$2.4 million less than we had budgeted for that time.

Commissioner Gardner speaks:

Ms. Lewis, may I ask you a question here on that? So, if we had been at full staffing, we wouldn't have had that?

Ms. Lewis speaks:

Correct.

Commissioner Gardner speaks:

That's basically the easy way of saying it, right, is that the only reason we have that excess of funds is because we didn't have the staff to pay.

Ms. Lewis speaks:

Yes. The positions that had been approved by the Board were not completely filled.

Commissioner Gardner speaks:

Okay.

Ms. Lewis speaks:

There are many, many augments that are being requested and the detail is in your packet, but I did want to highlight one of the augments that we want to use. Part of that adjusted opening fund balance is to reduce what we think we'll get per property taxes this year. So, next Tuesday, as I've heard mentioned, starts our four days of budget hearings, and that first day, I will talk in more detail about how property tax works in Nevada, and how to project it out. But basically, I wanted to show this slide that says to show that in 22-23, we had an 8.73 percent growth in property tax. This is actual property tax over the prior year. And looking at the property tax certification, the Assessor had added \$114.9 million in new construction. So, for 23-24 we had budgeted a nine percent growth. But then looking at what they actually, when the Assessor, and July 1st, when the tax bills were sent out, what was actually built in new construction was only \$79.4 million. So, I do believe that projection is high for this year; that we will not receive as much as we had projected.

Commissioner Gardner speaks:

Ms. Lewis, does this include, this is a commercial property tax and residential property tax; is that right?

Ms. Lewis speaks:

Correct.

Commissioner Gardner speaks:

Okay.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Ms. Lewis speaks:
And this is just the General Fund rate.

Commissioner Gardner speaks:
Okay. Of course, commercial property tax generates a lot more money than personal property tax.

Ms. Lewis speaks:
Right.

Commissioner Gardner speaks:
So, you're expecting in our, what we'll discover in our 23-24 year is that we're going to be substantially lower than what we experienced the year previous?

Ms. Lewis speaks:
Right.

Commissioner Gardner speaks:
Is that primarily, do you believe, due to commercial development or residential?

Ms. Lewis speaks:
We will not be lower than 22-23; we just will not have the growth of nine percent. So, I expect the actual growth to be around more 7.5 percent. And from my experience, you have the commercial cap, Commissioner Gardner, like you had mentioned, that property taxes can't grow more, on a commercial property, more than eight percent, that you can't pay more than eight percent than you did the prior year, and for residential, that's a three percent cap. What I've seen is the property tax growth on existing assessed value is halfway between those two caps. So, we expect about a 5.5 percent growth, somewhere in there, between five and six percent growth on existing assessed value every year based on those cap percentages, but then anything above that would be new construction that's added on at full value. So, because we're not adding up much new value, we didn't add as much new value for the 23-24 roll as we did the prior year. That's where the projections lower. We will still receive more. We'll still have a growth, but not as high.

Commissioner Gardner speaks:
From a percentage standpoint?

Ms. Lewis speaks:
From a percentage point, yes. The other big revenue in the General Fund is state consolidated taxes. This one we are closely monitoring for this year. The State, it takes them about two years, whatever activity happens. If you think about, in the community, if you go to Walmart or Target, and buy something, and that sales tax is collected, that's reported to Taxation the next month. So, for example, we know what our December numbers are. So, that December activity is reported to the State in January, and at the very end of February is when State Taxation pays us. So, this one we're monitoring, but we only have data for the first six months of the year of that. So, we're closely monitoring this, did not do any reduction in the projection for this year, but monitoring what it looks like. And then, the other augments that are in your packet in detail, we broke them up in between two categories. The priority rollovers were items that have been approved by this Board throughout the year that we wanted to account for, or items that we knew we needed to increase the budget for. And then, the department requests are any items identified by the departments as one time needs.

To review Ms. Lewis' full presentation please see the Agenda Packet material.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:
Ms. Davidson.

Jenifer Davidson, County Manager, speaks:

Thank you, Mr. Chairman. I know the Commission is going to have questions of Ms. Lewis, I just wanted to take this opportunity to thank her for this presentation. It has been standard practice of this organization to typically place the augment on the Consent Calendar. So, when Ms. Lewis came on board, we had a conversation about a desire to increase transparency around the County's budget. So, I really wanted her to dig in, and show the Board where these numbers are coming from, and have a brief conversation about where she sees us wrapping up in terms of projections for the remainder of this fiscal year. And the timing of this couldn't be worse for her, because she happened to also be planning for extensive budget presentations next week. Her and her team have worked exhaustively, burning the midnight oil, literally, and here I come asking her to put together yet another presentation for you. I do appreciate the time, and effort she put into this, and cannot thank her enough, because I think it helps the Board and the public understand really additional context for these numbers. So, thank you, Kathy.

Chairman Rice speaks:
Okay, to the Board.

Commissioner Tarkanian speaks:

I just want to ask a couple of things so I can better understand this, and I'm going to make it quick, because I know it's very late. But there's three items at the very beginning; one was talking about they made a mistake on the workmens' comp; that's a lot of money in a mistake. So, that's the first one. The next one or the next three, which talk about they missed, they didn't cover unbudgeted vacation, comp time, and sick leave, and that's almost \$400,000. So anyways, if you could just tell us how that got to that point.

Ms. Lewis speaks:

It also doesn't help that that's the first page. Workers' comp, my understanding is... first of all, in workers' comp, if you're a sworn officer, you have an additional benefit of a presumptive heart and lung benefit. So, our sworn officers have a higher workers' comp rate. When the budget was adopted for this year, for 23-24, that rate didn't come across correctly. So, this is correcting the worker's comp for the sworn officers, which is a big number, especially working at the Fire District, I can tell you it is a big number. And then, the payouts, I think that's a great observation. This is the payouts that we know of this year. We know that we're entering that stage, and I think in all business and government, where we're going to see retirements over the next couple of years, and retirements of long-term employees, so these are ones that we've already paid this year that we didn't budget for. We don't quite have that nut cracked, but we know it's a nut we have to crack for future years of how to pay for vacation payouts, and sick leave payouts, if they worked long enough, comp leave payouts for that.

Commissioner Tarkanian speaks:

The Rancho trails. You have down \$252,724, extending the multi-trail from the community; what is that money for, that's being used for the trail? I'm not familiar that we allocated that amount. Second to the last page. Third to the last page.

Tom Dallaire, Community Development Director, speaks:

It is for the construction. It's grants. This is for the plans, for the construction of that, and also the construction. I think it's a grant match that we would be responsible for, if we get what we've applied for, through the TAP fund. I believe that's where we were getting the funding from NDOT.

Chairman Rice speaks:

Any further questions from the Board? Seeing none, we'll open this to Public Comment.

PUBLIC COMMENT

Jason Gibson speaks:

Maladministrative audit counsel for Douglas County. I was disturbed to find out that, when looking at the budget and the payroll, that our County has five week pay periods. Apparently, they've been able to manipulate the ordering schematic to the point to where employees get not two checks a month, but three checks a month, because there's five weeks in a month. That's some kind of strange logic; isn't it? You might want to look into that, but that calendar that you're keeping, it's so funky, it's so fraught with error. So, when you think about giving these people more money, and more money, and increasing the overhead, and increasing the overhead, be reminded that the ordering schematic by which you're paying people results in overpayments, and you didn't include, or you didn't disclose to the public either that when these Deputies are on special assignment, they're making \$80 to \$100 an hour. Did that go into your budgeting consideration when you jacked our cost of living? Which is exactly what you're doing. You're jacking our cost of living to where we can't make it here anymore. Your overhead deficit spending model is not working for the people. Why don't we have a budget council round table discussion group in our norms and procedures? Why isn't there a council of, say, four to seven or 13 people, some of them who are interns, some of them who are studying at UNR, who want to know more about the mechanics of budgeting? Why don't we have, instead of you compressing four days into this monumental effort, and stressing yourself out, and your staff, why don't you decentralize this responsibility some and use it as a teaching or as an educational opportunity, so that folks who are ignorant, like me, about the incredible sophistication of our budgets can begin to respect and appreciate more about what they are, what goes into it, and how to best serve our community, because they're more than just numbers, right? They're number powers. And so, we learned from Terri Willoughby that, and from John Engels, that this County has only had a functional accounting system for four years. It's only been a functional accounting department for four years, according to John Engels, that when he came in Douglas County was a disaster zone. You're not going to fix 80 to 100 years of maladministration with one person behind the helm.

Chairman Rice speaks:

Any further Public Comment on this item? Seeing none, I'm going to bring it back to the Board.

Commissioner Gardner speaks:

Chairman? Yes, I know, I put it on. Anyways, well, I wanted to get permission to speak first from the Chairman.

Chairman Rice speaks:

Please do.

Commissioner Gardner speaks:

Okay. Thank you. I sometimes stepped on your red light and I don't want to do that. Anyways, apparently you didn't get the joke. Anyways, Ms. Lewis, I really appreciate you bringing this forward in a regular Board item because I think, too, it gives us an opportunity to take a look at it a little bit better than a Consent Calendar item, and I think it's great from a transparency standpoint. I also I think it's very appropriate we do this as we move into the budget discussions next week. So, I think it'll give us some better foundation of where we're at. So anyways, I appreciate you bringing that forward. Okay. Thank you. I don't have any other comments.

Chairman Rice speaks:

Do we have a motion or do we have more comments?

Vice Chairwoman Hales speaks:

I was just going to say, I like this. I'm going to print it, keep it, so I can refer back. Thanks.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Commissioner Gardner speaks:
I'll move then, Mr. Chairman.

Chairman Rice speaks:
Please do.

Commissioner Gardner speaks:
Mr. Chairman, I move for the adoption of Resolution 2024R-015 to augment various 2023-24 Fiscal Year Douglas County Fund budgets, as presented.

Commissioner Tarkanian speaks:
Second.

Chairman Rice speaks:
It's been moved and seconded. Any comments? Seeing none, all those in favor say aye. Any opposed? Motion carries 5-0.

MOTION TO: Adopt Resolution 2024R-015 to augment various 2023-24 Fiscal Year Douglas County fund budgets using greater-than-anticipated fund balances in the total amount of \$6,419,930 and transfers in and out of \$262,081 as detailed in the resolution; carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Gardner, Commissioner
SECONDER:	Danny Tarkanian, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

- 8. For presentation only. Announcements/reports/updates from County Commission members including updates on the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended and any request by a Commissioner for discussion of a future agenda item. (Chairman Rice)**

Chairman Rice read the agenda item into the record.

Chairman Rice speaks:
Keep in mind it's 5:55 PM.

Commissioner Gardner speaks:
I have nothing. Thank you.

Chairman Rice speaks:
Nothing?

Commissioner Gardner speaks:
I know.

Laughter was heard.

Commissioner Tarkanian speaks:
I don't have anything.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Commissioner Nowosad speaks:

In the words of Sergeant Schultz, I know nothing.

Vice Chairwoman Hales speaks:

Whenever it's after 4:00 PM, this agenda item is dead to me.

Chairman Rice speaks:

In that case, we will move on to Closing Public Comment. Oh, excuse me, Ms. Davidson.

Jenifer Davidson, County Manager, speaks:

Thank you, Mr. Chairman, Members of the Commission. I don't want to belabor the conversation, but I can't help myself. We have an adopted Strategic Plan, which is in the process of being reformatted. I just wanted to let the Commission and the public know to expect that within the next 30 days. We are needing that time to reformat the plan. It's a little bit more complicated to make it look as beautiful as it needs to be, because this is our vision and we want to make sure that it captures that spirit. So, stay tuned for that. We will make an announcement when it's on the website, and then we will also be bringing forward the action planning process and the key performance indicators conversation after our budget conversations next week. Lots to do. Thanks.

RESULT: FOR PRESENTATION ONLY

CLOSING PUBLIC COMMENT (No Action)

Chairman Rice speaks:

Now, we will go to Public Comment.

Jim Jackson speaks:

Thank you. I'll finish up with my favorite topic. One of the things that we are looking for is actual action, something that we can hang our hat on. It was mentioned to me, at some point today, I forget when, it's been a long day, that all of the BIA experts were put together, gave their opinions, and were basically laughed out of the building yesterday because they were so obscene. Why can't we have our experts, you can find them, come up with the proposals, the same things that they did, especially the traffic one, and then find out if there's a difference between the two? Now, you have a reason to say, okay, we have two different things, we're going to go to court and solve it that way. It's an actual action thing to do. Now, I've been told we might lose, we might win. I don't care, because if we can make it miserable for Knox out there, he may just give up and everything, probably not, but at least we're doing something that really looks to the people like you're trying to protect us. Grandview Estates, I think what you did for them was beautiful, protecting the environment for them, protecting their way of life for them. We're asking for the same thing, and we're not that far away from Grandview Estates. We're just down the road, probably half a mile and everything. So, that's what we're asking you to do, is actual something that we can hang our hat on, and say they really came to bat for us, they really went to the mat, and they did that. And I think that's one way that we could do it and everything. So, we're hoping you will and everything. I don't know what's going on in the background. Like I was told earlier, you don't want to show all your cards to what's going on, but we hope there are some cards that you're holding that you can show at some point and that it'll work. I was told by a source, that seemed to be a pretty good source, that we would be happy with the final conclusion of this. And I said, how do you know? And they just knew, but they were somebody that was very involved with you folks. So, I don't know if, I'm not telling anybody that you can hang your hat on that, because I don't believe it until I see it, it's not my nature and stuff, but I hope we do see that. So anyway, thank you. You have the patience of Job sitting up there, and everything, and I'm going home because I'm already in trouble. So, goodnight.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

Chairman Rice speaks:

Thank you, sir.

Jason Gibson speaks:

Foundation for the Law of Time. You're going to get an extra dose today, because it's equinox day today; not that you would know that keeping a 12-month fiction. Got to be clear about some things, folks. It's really hard to compress information in three minutes, and this Board operates by a dual standard. It's Chairman Rice's protocol, as well as the ex-Chairman, Mark Gardner, to find any angle whatsoever by which to disrupt my train of thought, and to create a stutter bug out of me, and they do a pretty darn good job at it. They say one thing, they do another, and that's the nature of the beast when you don't know who you really are. So, let me correct. The Facebook group we created today for you, the Painted Rock Mine peoples out at Johnson Lane, that is a Facebook site. We're all going to have to grow up and learn how to communicate as adults someday, kids. So, you might want to just get online, and start doing it now, and start finding out who your neighbors are. And the quote that I cited today, by the County, which was a press release, was released on their Facebook site; it was not on the website. The website for the richest county in the State of Nevada is mediocre at best, and it's unacceptable. So, you're going to want to activate your YouTube channel, and activate your Facebook social networking skills, and find the real people. And we can be found at a number of different sites. We've been doing this for quite some time; 30 years in digital media design and what have you. But you'll definitely want to pay attention to Douglas County watch. You want to take particular note of Rancho neighborhood watch, Douglas County Community Action Vision Council, the Peace Thru Culture foundation. You want to take a particular look at the small business revolution for a new time economy, where we took second in the nation for time-based art experiments. Take a look at state of the nation, and be real with the deal, because you're not going to get it here, and megatrends 2024 for the big, big picture; that's the holonomic picture. You know, we talk in whole systems and we mean business. You can also check out 13-month, 28-day Dreamspell journey for a more enlightened view of how things are in the world of natural time. And of course, you got Jason Garrett Gibson on the line, and my ancestral avatar, he's out of control. Bud G Justice getting 15,000 views a month. We want to thank you guys for supporting my avatar, my future incarnation. And meanwhile, we've got new knowledge coming forward. The AI revelation that makes conscious what's unconscious. John was not a concealer, but a revealer. It's coming up.

Chairman Rice speaks:

Is there any further Public Comment? Seeing none, we are adjourned.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
MEETING OF MARCH 21, 2024**

ADJOURNMENT

There being no further business to come before the Board of County Commissioners, the meeting adjourned at 6:03 PM.

Respectfully submitted:

Wesley Rice, Chairman
Douglas County Board of County
Commissioners

ATTEST:

Amy Burgans, Clerk-Treasurer

UNAPPROVED

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: **DOUGLAS COUNTY LIQUOR BOARD**

TITLE:

For possible action. Discussion to approve the addition of Vice President and General Manager Kenneth Goetz to the existing On-Site Unrestricted Retail, Packaged Retail, and Caterer's Liquor License with Entertainment Endorsement with a Non-Restricted Gaming License for Premier Entertainment Tahoe, LLC, dba Bally's Lake Tahoe. Kenneth Goetz has signed a Waiver of Notice of Hearing. Bally's Lake Tahoe is located at 55 US Hwy 50 Stateline, Nevada 89449. (Captain Michitarian)

RECOMMENDED MOTION:

Approve the addition of Kenneth Goetz to the existing On-Site Unrestricted Retail, Packaged Retail, and Caterer's Liquor License with Entertainment Endorsement with a Non-Restricted Gaming License for Premier Entertainment Tahoe, LLC dba Bally's Lake Tahoe, as presented.

FINANCIAL IMPACT:

\$109.75 collected towards General Fund revenue account 101.000.341.211 applicants license fee.

BACKGROUND:

Kenneth Goetz has signed a Waiver of Notice of Hearing and has cleared his background check. Premier Entertainment Tahoe, LLC, dba Bally's Lake Tahoe, is located at 55 US Hwy 50 Stateline, Nevada 89449.

ATTACHMENTS:

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: **DOUGLAS COUNTY LIQUOR BOARD**

TITLE:

For possible action. Discussion to approve the addition of Vice President and General Manager Kenneth Goetz to the existing Adult Characterized License for Premier Entertainment Tahoe, LLC dba Bally's Lake Tahoe. Kenneth Goetz has signed a Waiver of Notice of Hearing. Premier Entertainment Tahoe, LLC dba Bally's Lake Tahoe is located at 55 US Hwy 50 Stateline, Nevada 89449. (Captain Michitarian)

RECOMMENDED MOTION:

Approve the addition of Kenneth Goetz to the existing Adult Characterized License for Premier Entertainment Tahoe, LLC dba Bally's Lake Tahoe as presented.

FINANCIAL IMPACT:

\$109.75 collected towards General Fund revenue account 101.000.341.211 applicants license fee.

BACKGROUND:

Kenneth Goetz, has signed a Waiver of Notice of Hearing, and has cleared his background check. Premier Entertainment Tahoe, LLC dba Bally's Lake Tahoe is located at 55 US Hwy 50 Stateline, Nevada 89449.

ATTACHMENTS:

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to approve a month-to-month T-hangar lease, Lease G-2, at the Minden Tahoe Airport with Peter Ben Reese retroactively to March 1, 2024, and authorize the County Manager to sign the agreement. (Heather MacDonnell)

RECOMMENDED MOTION:

Approve a month-to-month T-hangar lease, Lease G-2, at the Minden Tahoe Airport with Peter Ben Reese, retroactively to March 1, 2024, as presented and authorize the County Manager to sign the agreement.

FINANCIAL IMPACT:

Monthly rent income of \$358 to the Airport fund 360-000 344.602 Airport Rent/Lease Income.

BACKGROUND:

The prior tenant for this hangar left, and staff filled the vacancy from the Airport wait list.

The airport waitlist consists of an excel spreadsheet that is updated on a regular basis and is reconciled with the waitlist deposits that are captured in QuickBooks. Some of which go back as far as 2017. Currently there are 99 people on the County owned T-Hanger waitlist, in order of when they paid the waitlist deposit. However, over the last 10 months there have been three hangar turnovers which has resulted in 31 phone calls from the list trying to fill the hangars.

Mr. Reese was number 14 on the list. He had turned down the previous hangar options, but accepted G2, as it is south facing which is desirable as the snow melts faster.

ATTACHMENTS:

[Agreement.pdf](#)

[Hangar_Map_8x11P.pdf](#)

Minden-Tahoe Airport
T-Hangar Rental Agreement

This agreement is made effective Mar 1, 2024 by and between Douglas County, Nevada ("County"), which owns the Minden-Tahoe Airport ("Airport") Peter Ben Reese

("Tenant(s)"). In consideration of the mutual covenants and agreements contained herein to be performed by the respective parties, and for the good and valuable consideration, the parties hereby agree as follows:

1.0 **LEASE OF HANGAR:** County agrees to lease to Tenant and Tenant agrees to lease Hangar No. G2, as shown on the attached Exhibit "A" (hereinafter the "Hangar") situated on the Airport, for the purpose of storing and parking for the following aircraft.

1.1	Aircraft make	Cessna
1.2	Aircraft model	Cardinal 177
1.3	Aircraft year	1968
1.4	Aircraft registration "N" number	N2345Y
1.5	Aircraft registered owner(s)	Peter Ben Reese

2.0 **TERM:** This lease agreement shall be month-to-month and will automatically renew on a monthly basis unless notification in writing is given by the terminating party thirty (30) days in advance of termination.

3.0 **RENT, CHARGES, AND FEES:** Tenant shall pay County as monthly rent, without deduction, set-off, prior notice or demand the amount of \$ 358, the rent established by the Board of County Commissioners in the Airport Rates and Charges Resolution ("Resolution"), which is subject to adjustment by the Board as specified in Paragraph 4. **INCREASE IN RENT, CHARGES, AND FEES.** All rent is due to the Minden-Tahoe Airport in advance on the first day of each month. If the entire rental payment is not received by the Airport within thirty (30) days of the due date or if any check is dishonored, Tenant agrees to pay additional late and/or penalty fees, as set by Resolution.

Tenant to pay **deposit of first and last months' rent plus the sum of \$200.00** prior to hangar occupancy in hangar G2, as a security deposit against damage to hangar, cleaning, delinquent rent, unauthorized modification, lost keys, or any other damages permitted by law which, after final inspection of the hangar after Tenant's leaving the premises, may be refunded in whole, part, or not at all. The security deposit will be held by the County without interest.

All checks shall be made payable to the Minden-Tahoe Airport and shall be delivered to 1146 Airport Road, Minden, NV 89423.

4.0 **INCREASE IN RENT, CHARGES, AND FEES:** In the event that the Board of County Commissioners increases the rent, charges, or fees in the Airport Rates and Charges Resolution, the County shall have the right to increase rent, charges, or fees after giving Tenant no less than 30 days' prior written notice of the increase.

5.0 **APPURTENANT RIGHTS AND RESTRICTION:**

- 5.1 Aircraft Storage - Tenant may use the hangar as storage for Tenant's aircraft and is expressly prohibited from conducting any activity other than that provided by this agreement. Hangars are intended specifically for the cold storage of owner's aircraft only. No hangar will be assigned or rented to an individual, firm, co-partnership or corporation that does not own an aircraft. At least one aircraft **must** be stored in the hangar. It is recognized that the tenant may not have an aircraft for a period of up to 90 days due to sale, purchase or other factors related to aircraft ownership. Landlord shall require proof of aircraft ownership. Aircraft ownership shall be established by the parties name(s) appearing on the Federal Aviation Administration Form (AC Form 8050-3) Certificate of Aircraft Registration, a copy of which shall be attached to this Lease. For aircraft based at Minden-Tahoe Airport verification that the aircraft is listed on the Douglas County Tax Roll as personal property shall be provided, as applicable.
- 5.2. Minden-Tahoe Airport Rules and Regulations – Tenant shall become familiar with and shall at all times abide by all Minden-Tahoe Airport Rules and Regulations relating to the use of the T-hangar and the use of any Airport facilities, whether promulgated before or after the execution of this lease. Additionally, Tenant shall pay special attention to and adhere to the following:
- 5.2.1 All power tools shall be grounded
- 5.2.2 Tenant to provide and maintain one (1) fire extinguisher in the hangar at all times of 5lbs or more, rated 2A -10BC.
- 5.2.3 If authorized by the Airport Manager to use a non-county lock, Tenant shall provide Airport a key or other means of unlocking the hangar for emergency access
- 5.2.4 The Tenant's use of the hangar is restricted to the storage of the Tenant's own aircraft and aviation related items as shown in Exhibit B, attached hereto and incorporated for reference.
- 5.2.5 Tenant may conduct minor repair on Tenant's owned aircraft.
- 5.2.6 The East Fork Fire and Paramedic District shall complete an annual inspection of the hangars.
- 5.3 Prohibited Uses – The following uses are prohibited and will be considered a default of this lease and may be subject to other penalties and fines under other applicable rules, regulations. Ordinances, codes, statutes and other laws:
- 5.3.1 Use of the T-Hangar for any commercial purpose, including, but not limited to, a charter service as defined in FAA Part 135, or aircraft rental, servicing, or flight instruction. Use of T-Hangar for storage of commercially used aircraft by based commercial operators who have and conduct business from a separate site on the airport will be permitted.
- 5.3.2 Use of the T-Hangar as a place of residence or sleeping quarters for any duration
- 5.3.3 Use of T-hangar for painting areas larger than 2 square feet at any one time
- 5.3.4 Fueling or de-fueling inside of the T-Hangar
- 5.3.5 Use of the T-Hangar for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, or any other hazardous products or materials as defined in NRS 459.7024, except in amounts and in containers as approved by the operational services director and East Fork Fire and Paramedic District.
- 5.3.6 Use of the T-Hangar for any purpose that violates any part of the Minden-Tahoe Airport Rules and Regulations, or other resolutions, order, policies or applicable laws, ordinances, or regulations as written or amended.
- 5.3.7 Tenant shall not idle aircraft at high RPMs or complete run-up's in hangar area.

- 5.3.8 There shall not be any open flames in the hangar at any time.
- 5.3.9 There shall be no smoking in the hangar at any time.

5.4 Tenant agrees to occupy and use the hangar space for aviation related storage and allowed activities under the following restrictions:

- 5.4.1 The Tenant's use of the hanger is restricted by it's classification by the East Fork Fire and Paramedic District as an S-1 Occupancy under the International Fire Code.
- 5.4.2 Tenant agrees to use not less then 80% of the square footage of the hangar for aviation related storage. Not more than 20% of the area may be used for other storage as allowed under the S-1 Occupancy classification.
- 5.4.3 The East Fork Fire and Paramedic District shall complete an annual inspection of the Hangar space. Notice to tenants of inspections will be provided at least three (3)days in advance to the most recent address on file with the Minden-Tahoe Airport.

6.0 **ASSIGNMENTS, TRANSFERS AND SUBLEASES:** Tenant agrees not to assign, sublet or otherwise permit occupancy or use of the hangar by parties other than the Tenant identified on the signature page of this agreement. Assignment of this agreement will not be permitted. Violation of this clause will be grounds for termination.

7.0 **MAINTENANCE AND REPAIR OF HANGAR:** Tenant agrees to maintain the hangar in a clean and orderly condition at all times, and in accordance with all safety and fire codes which may apply to aircraft hangar storage and other applicable Federal, state, and local laws and ordinances. Tenant agrees to provide and maintain all required fire extinguishers, as determined by the operational services director and the East Fork Fire and Paramedic District. Tenant agrees that no credit will be allowed Tenant by County for the cost of any maintenance or repairs completed by Tenant. Tenant agrees to report any damages to the premises and not to repair the premises without written permission of the County. Snow removal will be accomplished by Airport staff under the limitations indicated in the Digital – Chart Supplement (d-CS). Snow will not be removed closer than 36 inches from the hangar door.

8.0 **INSURANCE:** Tenant shall certify that the following insurance coverage's are in effect prior to the commencement of this rental agreement and shall maintain coverage in full force and in effect until the termination of this rental agreement.

8.1 Aircraft Liability Coverage - Aircraft liability insurance in an amount of no less than \$1,000,000 each occurrence. Douglas County shall be named as an additional insured under the liability insurance policy. If, for any reason, aircraft liability coverage does not cover the hangar or is terminated (i.e., sale or repair of aircraft), Tenant must provide general liability for the hangar for that interim period in an amount of no less than \$1,000,000 each occurrence, Douglas County being an additional insured. Failure to maintain insurance at all times may result in termination of lease.

8.2 Form of policy - All policies of insurance required above shall be written by a qualified insurance company rated 'A' or better by the Best's Insurance Rating Guide and be authorized to do business by the State of Nevada and shall be in a form approved by Landlord. Tenant is required to mail a certificate of insurance, signed by an authorized representative of the issuing company, annually, to the Minden-Tahoe Airport, 1146 Airport

Road, Minden, NV 89423. The following information must be included on each certificate of insurance or the coverage shall be considered incomplete:

- 8.2.1 A statement that Douglas County is endorsed as a named insured under each policy or policies;
- 8.2.2. All required dollar limits of insurance coverage shall be correctly stated;
- 8.2.3 A provision that written notice of cancellation or any material change in coverage shall be delivered to Landlord at least 30 days in advance of the effective date of the material change or cancellation, and that no cancellation, alteration or change of beneficiary or beneficiaries shall be made without written notice to Airport; and
- 8.2.4 An original signature and the printed name of the insurance agent or authorized representative of the insurance company issuing the policy, including the insurance underwriter's or broker's telephone number.

9.0. **ALTERATIONS:** Tenant shall not alter any existing fixtures or improvements or alter the hangar walls, floor, doors or ceiling in any manner; nor shall Tenant add fixtures or improvements or in any other way modify the hangar without prior written approval of the Landlord. Tenant will not attach any hoisting or holding mechanism to any part of the T-Hangar, or pass any such mechanism through any part of the struts or braces of the T-Hangar. Any and all work approved by County shall be conducted at Tenant's sole cost and expense. All fixtures, improvements, and additions made in or upon the property shall, at the County's option, remain with the hangar at the termination of this agreement, however terminated, without any compensation being paid by County to Tenant. Alternatively, the County may cause the improvements to be removed at Tenant's cost.

10.0 **DEFAULT, DELINQUENCY IN RENT, AND RIGHTS OF OWNER:** When any part of the rent or other charges due from Tenant remain unpaid for 30 consecutive days, County shall be entitled to terminate the right of Tenant to use the hangar by sending to Tenant a delinquency notice, at Tenant's notice address, by certified mail, postage prepaid, containing the following:

- 10.1. An itemized statement of the Landlord's claim showing the sums due at the time of the notice and the date when the sums became due;
- 10.2. A statement that the Tenant's right to use the hangar will terminate on a specified date (not less than 20 days after the mailing of the notice) unless all sums and penalty fees due are paid by the Tenant prior to the specified date;
- 10.3. A notice that the Tenant shall be denied access to the hangar after the termination date if the sums and penalty fees are not paid; and
- 10.4. The name, street address and telephone number of the Airport whom the Tenant may contact to respond to the notice.

Once notice has been sent, and the total sum due has not been paid as of the date specified in the notice, the County may deny Tenant access to the hangar, enter the hangar, and remove any property found to a place of safekeeping. After keeping the property for a period of 30 days, the County shall have the right to dispose of the property in any manner selected by the County. The County shall be entitled to exercise all rights, including, when appropriate, default and the right to sell the property in order to satisfy any amount due. The rights provided by this agreement shall be in addition to and shall not limit all other rights provided by law to a creditor. Should Tenant wish to continue this agreement after a delinquency of 30 days or more, Tenant will be required to pay all sums due plus a reinstatement fee equal to one month's rent.

11.0. **OTHER DEFAULT:** In the event that Tenant violates any of these terms (other than the obligation to pay rent or other charges), then County may, at its option, provide Tenant with a notice stating that if the violation is not cured within 10 days of the date of the notice, then this agreement will automatically terminate. Tenant agrees that in the event of termination, Tenant shall immediately surrender possession of the hangar to County and remove all of Tenant's property, and if Tenant does not immediately notify County of surrender of the hangar and notify County that Tenant's property has been removed, County may immediately re-enter the hangar. So long as County reasonably believes that there is an imminent danger to County's interests or property, County shall be free to forcibly enter the hangar by removal of or alteration of any locks, and the parties agree that any forcible entry shall not constitute a trespass, breach of the peace, or forcible entry and detainer. In the event that, as a result of the actions on the part of Tenant, any expenses or costs are incurred by County, then County may treat the costs or expenses as rent, for all proposes, and may recover from Tenant the costs or expenses.

12.0 **TERMINATION:** This rental agreement may be terminated by either party, without cause, upon 30 days' prior written notice. Upon termination of this agreement initiated by either party, Tenant agrees to return T-Hangar keys and gate access cards to Airport and to remove all of the Tenant's personal property. Tenant shall leave the premises in a neat, clean and orderly condition, allowing for ordinary and normal usage during occupancy. Tenant shall reimburse County for the repair of any damage to the premises including, but not limited to, bent, broken or cut interior or exterior walls, damage to floors, or damage to doors due to Tenant's operation or neglect. If Tenant does not return T-hangar in a neat and clean condition the County will charge Tenant for hangar cleaning at cost, plus an administrative fee equal to 15% of the cost.

13.0 **HOLD HARMLESS:** The Tenant, in consideration of the County's agreement to rent the Hangar to Tenant pursuant to the agreement, agrees that at all times during the term of this agreement Tenant shall indemnify and defend, saving harmless County, its officers, boards, commissions, agents and employees, from any and all claims by any person whatsoever on account of property damage, injury or death of a person or person acting on behalf of or upon the request of the Tenant during the term of this agreement.

Tenant further covenants and agrees that it will not hold the County, its officers, boards, commissions, agents and employees responsible for any loss occasioned by fire, theft, rain, windstorm, hail, or from any other natural or manmade cause, whether said cause to be the direct, indirect or merely a contributing factor in producing the loss to any airplane, automobile, personal property, parts or surplus that may be located or stored in the t-hangars or upon the Airport; and Tenant agrees that the aircraft and any other of Tenant's stored property, whether on the airport or in the hangars, is at Tenant's risk.

County, its officers, boards, commissions, agents and employees shall be held harmless in all respects for any cost, expense or liability of any nature which may be incurred by the Tenant during the term of this agreement. County shall have no liability of any loss or damage to goods; property or equipment of Tenant or third parties located upon or used in connection with said premises irrespective or the source or such loss or damage.

14.0 **SUCCESSORS IN INTEREST:** Subject to the restrictions upon assignment in Section 6.0, this agreement shall be in favor of and bind the heirs, executors, administrators, successors and assigns of the parties, provided, however, that Tenant's interest in this lease is not devisable, assignable or otherwise transferable.

- 15.0 **SECURITY:** Tenant shall be solely responsible for all on-site security. County shall have no obligation to provide security for the premises, and shall not be liable for any loss of property by theft or otherwise. County shall not be responsible for the safety and security of Tenant's aircraft or personal property. The aircraft and personal property shall be the responsibility of Tenant at all times.
- 16.0 **TAXES & UTILITIES:** Tenant shall pay any and all lawful taxes, assessments, or charges which may at any time be levied by any public entity upon the use of the T-Hangar made as a result of this rental agreement, or any possessory interest which Tenant may have under this rental agreement. Tenant shall be responsible for the payment of all utility fees for the T-Hangar. Any payments of the taxes, assessments, utilities or charges by Tenant shall not reduce any rent or charges due County, and payments shall be the liability of, and shall be paid promptly by, Tenant when due.
- 17.0 **NOTICES:** Any notice required or permitted to be given or served whether pursuant to the terms of this agreement or any provision of law shall be served by certified mail, postage prepaid to the respective addresses, and, in the case of the Tenant, to the alternative address, or at any other address as the party to be notified may from time to time designate in writing. It is the Tenants responsibility to provide the County with written notice of any change in address within 10-days of change, and the Tenant shall provide such notice on a form provided by the Airport.

For the purposes of this agreement, County's address to which notices may be sent is a follows:

**Minden-Tahoe Airport
1146 Airport Road
Minden, NV 89423**

For purposes of this agreement, Tenant's address to which notices may be sent is as follows:

Name:	Peter Ben Resses
Address:	3607 Summerhill Rd Carson City, NV 89705
Phone:	
Cell:	775-546-3139
E-mail:	benrsos@yahoo.com

- 18.0 **ENTRY OF HANGAR:** Tenant consents to County's entry and inspection of the hangar at reasonable times during the term of this agreement and any extension, provided that the County shall, except in an emergency, provide Tenant with three (3) days advanced notice to the email address stated above, with a copy of the notice posted on the Hangar. The County will, within twenty-four hours after the inspection also postmark a mailed notice to the Tenant at the noticing address. Entry and inspections may be for the purpose of determining compliance with the terms of this agreement, for maintenance or repairs which may be required or for any other reasonable purpose. Under certain emergency situations County's entry will occur as needed to maintain safety.
- 19.0 **SEVERABILITY:** It is the intent of the parties that the sections, paragraphs, sentences, clauses, and phrases of this agreement are severable and if any phrase, clause, sentence, paragraph, or section of this agreement is declared invalid by the final judgment or decree of a court or competent jurisdiction the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this agreement.

- 20.0 **DISPUTE RESOLUTION:** In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.
- 21.0 **DESTRUCTION:** If the premises are rendered untenable by the elements, or by any other clause not resulting from lessee's neglect or fault, the obligation to pay rent shall cease until the premises are repaired. When the premises are tenantable the obligation to pay rent will resume.
- 22.0 **SUBORDINATION OF LEASE:** The Parties agree that this Lease shall be subordinate to the terms of any instrument or document under which County acquired the Airport land or improvements thereto, of which the Premises are a part, and shall be given only such effect as will not conflict nor be inconsistent with such terms. This Lease shall be subordinate to the terms of any existing or future contract between County and the United States of America relating to the development, operation or maintenance of Airport, the entering of which has been or might be required as a condition precedent to the expenditure of federal funds for the development of Airport. Such contract documents are public records and may be requested by Lessee at any time in accordance with NRS Chapter 239.

by Peter B. Reese
 Peter Ben Reese 2/23/24

by _____
 Name

MINDEN-TAHOE AIRPORT

by _____
 3/1/24

EXHIBIT "A"

INTERNATIONAL FIRE CODE AND T-HANGAR RENTAL AGREEMENT REQUIRES COMPLIANCE WITH THE FOLLOWING ITEMS:

- Smoking or lighting of an open fire is prohibited at places posted with signs, or within fifty (50) feet of hangars, fuel trucks, or fuel loading stations, and tank farms.
- No person shall start an open fire any place on the Airport without permission of the Airport Manager.
- No hangar tenant, other than provided herein, shall store hazardous material or equipment, use flammable liquids or gases, or allow their premises to become in such condition so as to violate, in any manner, the fire code in force in the area of the Airport.
- No person shall use flammable or volatile liquids in the cleaning of aircraft, aircraft engines, propellers, and appliances within the hangar.
- Tenants shall provide approved metal containers for the storage of oily waste rags and other flammable materials and shall maintain hangar floors and vehicles clean and free of excess gasoline, grease and other inflammables.
- Paint, varnish, paper, boxes, and other litter or rubbish shall not be accumulated in any hangar or building.
- Storage of more than 5 gallons (cumulative total) of flammable liquids in other than fire department approved containers is prohibited.
- T-hangars shall not be used for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, except as noted herein. The storage or use of other hazardous materials or products as defined in NRS 459.7024 are not allowed, except in amounts and in containers approved by the operational services director and the East Fork Fire and Paramedic Districts.
- Tenants are required to keep their premises clean and clear of all rubbish, junk, and other debris. If after warning by the Airport Manager and/or East Fork Fire and Paramedic District, the area is not cleaned, cleaning may be done by Airport personnel and billed to the tenant. (Note: failure to maintain a clean and orderly premise constitutes default under the lease.)
- Hangar entrances shall be kept clear at all times.
- Electrical extension cords, for use with portable equipment only, must be Underwriters Laboratory (U/L) or Factory Mutual (FM) approved. All extension cords shall be of the heavy-duty type, three wire and must be disconnected when tenant is not in the hangar. Certain items may be connected to electrical outlets when the tenant is not in the hangar, e.g. aircraft engine heaters, small trickle or battery maintenance chargers etc., however the connecting cords may not be allowed to lay upon the floor. Outlet connectors or extension cords designated for indoor or household use may not be used. A small refrigerator may remain plugged in so long as it is not connected to any electrical outlet with an extension cord.
- Aviation fuel may not be dispensed into or removed from the fuel system of an aircraft within a t-hangar.
- Welding, gas cutting, grinding and related spark producing activities are prohibited in the hangar.
- Storage of excessive fuel loads, such as firewood is prohibited in the hangar.
- Open flames of any kind are prohibited without the prior written permission of the Airport Manager and/or the East Fork Fire and Paramedic Districts.

- Entities engaged in any activity at the Airport, whether occupying Airport owned facilities or otherwise, shall comply with all applicable Regulatory Measures and all fire code and practices recommended by the NFPA, unless otherwise directed or authorized in writing by the Airport Manager and/or East Fork Fire and Paramedic District to deviate from same.
- Entities shall comply with all directives issued by the Airport Manager and/or East Fork Fire and Paramedic District regarding the removal of fire hazards, arrangement or modification of Vehicles or Equipment, or altering operating procedures considered unsafe from a fire prevention standpoint.
- Entities using the Airport or the facilities located at the Airport shall exercise the utmost care to guard against fire and injury to persons or property.

GENERAL FIRE PROTECTION AND SAFETY REQUIREMENTS

- Provide keys and/or key box for fire department access.
- Provide a minimum of one (1) fire extinguisher with a rating of 2A-1 OBC, five (5) Lb. Minimum.
- Mount extinguisher(s) where readily accessible, maximum not to exceed five (5) feet from floor level. Minimum not to be below four (4) feet from floor level.
- Post sign(s)-indicating location of extinguisher(s) not readily visible.
- Each fire extinguisher shall be serviced annually and after each use.
- Each electrical switch, receptacle, junction box, and/or panel shall have an approved cover.
- All wiring shall be maintained in good condition and protected from damage.
- The use of multi-plug adapters and non-approved extension cords is prohibited.
- Electrical panel and equipment shall have a minimum of 30" clearance in front of the panel.
- Each circuit breaker within the electrical panel shall be marked or labeled.
- Remove storage from exits, aisles, and other areas of pedestrian traffic.
- Provide a clear path of egress to each exit. All storage shall be free from the exit path and maintained in an orderly manner at all times.
- Provide approved clearance between heat production/source appliances and combustibles.
- Approved trash containers shall be provided for the disposal of debris. All waste shall be disposed of routinely.
- Remove or store oily rags and similar materials in closed metal containers.
- Hazardous and flammable liquids shall be stored in an approved storage cabinet.

Excerpt from 2003 International Fire Code

[B] **Storage Group S.** Storage Group S occupancy includes, among others, the use of a building or structure, or a portion thereof, for storage that is not classified as a hazardous occupancy.

Moderate-hazard storage, Group S-1. Buildings occupied for storage uses which are not classified as Group S-2 including, but not limited to, storage of the following:
 Aerosols, Level 2 and 3
 Aircraft repair hangar

Bags, cloth, burlap and paper
Bamboo and rattan
Baskets
Belting, canvas and leather
Books and paper in rolls or packs
Boots and shoes
Buttons, including cloth-covered, pearl or bone
Cardboard and cardboard boxes
Clothing, woolen wearing apparel
Cordage
Furniture
Furs
Glue, mucilage, paste and size
Grain
Horn and combs, other than celluloid
Leather
Linoleum
Lumber
Motor vehicle repair garages (complying with the *International Building Code* and containing less than the maximum allowable quantities of hazardous materials)
Photo engraving
Resilient flooring
Silk
Soap
Sugar
Tires, bulk storage of
Tobacco, cigars, cigarettes and snuff
Upholstering and mattress
Wax candles

Low-hazard storage, Group S-2. Includes, among others, buildings used for the storage of noncombustible materials such as products on wood pallets or in paper cartons with or without single thickness divisions; or in paper wrappings. Such products may have a negligible amount of plastic trim such as knobs, handles, or film wrapping. Storage uses shall include, but not be limited to, storage of the following:

Aircraft hangar
Asbestos
Beverages up to and including 12-percent alcohol in metal, glass or ceramic containers
Cement in bags
Chalk and crayons
Dairy products in nonwaxed coated paper containers
Dry cell batteries
Electrical coils
Electrical motors
Empty cans
Food products
Foods in noncombustible containers
Fresh fruits and vegetables in non-plastic trays or containers
Frozen foods
Glass
Glass bottles, empty or filled with noncombustible liquids
Gypsum board
Inert pigments
Ivory
Metal desks with plastic tops and trim
Metal parts
Metals
Mirrors
Oil-filled and other types of distribution transformers
Parking garages (open or enclosed)
Porcelain and pottery
Stoves
Talc and soap stones
Washers and dryers

ACKNOWLEDGEMENT (to be attached to rental agreement)

REQUIREMENTS PRIOR TO OCCUPANCY – NO EXCEPTIONS

1. First and last months' rent and \$200.00 security deposit.
2. Certificate of liability Insurance and Douglas County and Minden-Tahoe Airport as additionally named insured.
3. Certificate of ownership (title or current registration)
4. Verification of Douglas County personal property tax liability.
5. **Fire Extinguisher**, approved by the East Fork Fire and Paramedic District (782-9040)
10 lb or larger, Rate = 2 A 10 B C Must hang on wall next to single main exit door.

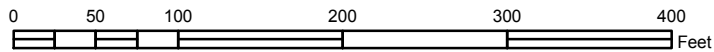
I HAVE READ AND UNDERSTAND THE ABOVE REQUIREMENTS FOR OCCUPANCY



Peter Ben Reese

Name

Hangar Map



Print Date: 10/9/2014 -- File Name: Hangar_Map_8x11P

The data contained herein has been compiled on a geographic information system for the use of Douglas County. The data does not represent survey delineation and should not be construed as a replacement for the authoritative source, plat maps, deeds, resurveys, etc. No liability is assumed by Douglas County or MAGIC as to the sufficiency or accuracy of the data.



**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to retroactively approve Amendment #1 to Land Lease 122 at the Minden-Tahoe Airport with the *Carl Jefferson Kennedy, Jr./Susan Jane De Hoff Kennedy Revocable Inter Vivos Family Trust* (Lessee/Assignor) and the *John S. Hodgson Trust* (Assignee) and authorize the County Manager to sign the amendment retroactive November 15, 2023. (Heather MacDonnell)

RECOMMENDED MOTION:

Approve Amendment #1 to Land Lease 122 at the Minden-Tahoe Airport as presented and authorize the County Manager to sign the amendment retroactive to November 15, 2023.

FINANCIAL IMPACT:

No fiscal impact, the lease rate remains the same. The 2% fee to Douglas County will be paid to Douglas County pursuant to Paragraph 13.01(B) of the lease.

BACKGROUND:

Land Lease 122 was originally granted July 22, 2016, with with a 40-year term. The current amendment does not change the lease terms, but assigns the lease to the new tenant: the John S. Hodgson Trust. Amendment #1 proposes the assignment of the lease as allowed under Section 13 of the lease agreement.

ATTACHMENTS:

[Amendment #1.pdf](#)

MINDEN-TAHOE AIRPORT

LAND LEASE 122

ASSIGNMENT OF LEASE AND AMENDMENT # 1

This Assignment of Lease and Lease Amendment # 1 ("Amendment 1") is entered into this 15 ^{November} day of ~~December~~, 2023 by and between the Lessor, Douglas County ("County"), which owns and operates the Minden-Tahoe Airport ("Airport"), and the Carl Jefferson Kennedy, Jr./Susan Jane De Hoff Kennedy Revocable Inter Vivos Family Trust ("Lessee" or "Assignor"), and the John S. Hodgson Trust, as Amended and Restated in 2011 ("Assignee"). County and Lessee may be referred to herein collectively as "Parties" or individually as the "Party."

WHEREAS, the County owns and operates the Minden-Tahoe Airport located in Douglas County, Nevada, as a general aviation and reliever facility, and is authorized to contract for the use of Airport premises and facilities and the provision of products and services thereon;

WHEREAS, the County originally entered into a Lease with Lessee in 2016, and that lease is Recorded as Document No. 2016-885038, and is referred to as "LL122"; and

WHEREAS, Section 13 of the Lease enables the Lessee to assign the Lease subject to the County's approval, and Lessee has sought such approval for the purpose of assigning LL122 to Assignee; and

NOW, THEREFORE, be it agreed by and between County and Lessee, that the terms of the Lease will be amended as follows:

1. This Amendment # 1 shall become effective on the date it is signed and approved by both parties. ("Effective Date").
2. All of the terms, covenants and conditions of the Lease is hereby ratified and reaffirmed by all Parties hereto.
3. Assignor assigns and transfers to Assignee all its right title and interest in LL122 and Assignee accepts the assignment and agrees to assume and be bound by all of the terms of LL122, as amended (a copy of which has been provided to and reviewed by Assignee), beginning on the Effective Date.
4. The Parties agree that this assignment of the Lease shall not release Assignor from any liability under LL122, to the extent that such liability arose (in whole or in part) from events predating the Effective Date. The County agrees to release Assignor from any obligation under LL122 that wholly accrues after the Effective Date. Assignor and Assignee agree that they are jointly and severally liable for any liability arising from events predating the Effective Date.
5. Assignee accepts the assignment of LL122, and agrees to assume and be bound by all of the terms of the lease (a copy of which has been received and reviewed), beginning on the Effective Date and to be held liable under the terms of the Lease.
6. Upon the effective date, all references, including notice provisions, pertaining to "Lessee" in LL122 shall be amended as follows:

Lessee: John S. Hodgson Trust

Mailing address: 197 Taylor Creek Rd.; Gardnerville, NV 89460

Email address: jrshdgson@me.com

7. Pursuant to Section 13.01(B) of LL122, "Two percent of the sale price shall be paid to the Minden-Tahoe Airport at the time of sale." Assignor and Assignee have reported the sale price as \$40,000. By no later than 10 business days from the Effective Date, Assignee shall cause \$800 to be paid to the County to satisfy the 2% obligation under paragraph 13.01(B). Failure to make such payment may, in County's discretion, be considered a violation of the lease by assignee.
8. The Parties agree and understand that County's consent to this assignment shall not constitute a consent to any future assignments or subletting.
9. The Parties each agree and acknowledge that the County has fully complied with all of its obligations under the Lease through the Effective Date and, to the extent not expressly modified hereby, all of the terms and conditions of the Lease shall remain unchanged and in full force and effect. If anything contained in this Amendment conflicts with any terms of the Lease, then the terms of this Amendment shall govern.
10. The Parties may execute this Amendment # 1 in counterparts and all will constitute one agreement that will be binding on all the Parties.

Each natural person signing this instrument, for or on behalf of a legal entity party hereto, represents, warrants, assures and guarantees to each other such natural person, and to each other such legal entity, that he or she is duly authorized and has the legal power and authority to sign this instrument.

IN WITNESS WHEREOF, the said parties have hereunto set their hands, the County, by and through Jenifer Davidson, County Manager, as authorized by the Board of County Commissioners during a Public Meeting, and Susan J. Kennedy, trustee of the Carl Jefferson Kennedy, Jr/Susan Jane De Hoff Kennedy Revocable Inter Vivos Family Trust, and John S. Hodgson, trustee of the John S. Hodgson Trust, as Amended and Restate in 2011, each in their individual capacity, on the respective dates indicated below.

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[Signature Page(s) to follow]

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LESSOR:
Douglas County

By: _____
Jenifer Davidson, County Manager
As authorized in a public meeting on _____

ASSIGNOR:
Carl Jefferson Kennedy, Jr/Susan Jane De Hoff Kennedy Revocable Inter Vivos Family Trust

By: Susan J. Kennedy, Trustee
Signature: _____
Date: _____

STATE OF NEVADA)
COUNTY OF DOUGLAS)

This instrument was acknowledged before me, a Notary Public, on the ___ day of _____ 2023, by Susan Kennedy, Trustee of the Carl Jefferson Kennedy, Jr/Susan Jane De Hoff Kennedy Revocable Inter Vivos Family Trust.

Notary Signature & Seal

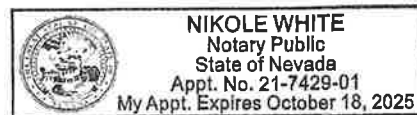
ASSIGNEE:
John S. Hodgson Trust, as Amended and Restated in 2011

By: John S. Hodgson, Trustee
Signature: *John S. Hodgson*
Date: 15/11/2023

STATE OF Nevada)
COUNTY OF Douglas)

This instrument was acknowledged before me, a Notary Public, on the 15 day of November, 2023 by John S. Hodgson, Trustee of the John S. Hodgson Trust.

Nikole White
Notary Signature & Seal



LESSOR:

Douglas County

By: _____
Jenifer Davidson, County Manager
As authorized in a public meeting on _____

ASSIGNOR:

Carl Jefferson Kennedy, Jr/Susan Jane De Hoff Kennedy Revocable Inter Vivos Family Trust

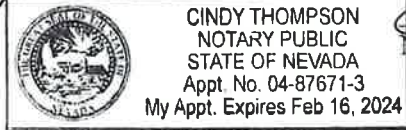
STATE OF NEVADA)
COUNTY OF DOUGLAS)

By: Susan J. Kennedy, Trustee

Signature: *Susan J. Kennedy, Trustee*

Date: *12/13/2023*

This instrument was acknowledged before me, a Notary Public, on the *13* day of *DECEMBER* 2023, by Susan Kennedy, Trustee of the Carl Jefferson Kennedy, Jr/Susan Jane De Hoff Kennedy Revocable Inter Vivos Family Trust.



Cindy Thompson
Notary Signature & Seal

ASSIGNEE:

John S. Hodgson Trust, as Amended and Restated in 2011

By: John S. Hodgson, Trustee

Signature: _____

Date: _____

STATE OF _____)
COUNTY OF _____)

This instrument was acknowledged before me, a Notary Public, on the _____ day of _____, 2023 by John S. Hodgson, Trustee of the John S. Hodgson Trust.

Notary Signature & Seal

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to approve an increase to China Spring Youth Camp's purchase orders as follows: (1) a \$25,000 increase on the purchase order with Sysco Foods (Blanket Purchase Order 2024-00000041) for a new purchase order total of \$83,000; and (2) a \$5,000 increase on the purchase order with US Foods (Blanket Purchase Order 2024-00000042) for a new purchase order total of \$47,874. (Wendy Lang)

RECOMMENDED MOTION:

Approve an increase to China Spring Youth Camp's purchase orders as follows:

(1) A \$25,000 increase on the purchase order with Sysco Foods (Blanket Purchase Order 2024-00000041) to \$83,000; and

(2) a \$5,000 increase on the purchase order with US Foods (Blanket Purchase Order 2024-00000042) to \$47,874.

FINANCIAL IMPACT:

Increase funding on Purchase Orders of \$25,000.00 from Food Commodities (242-362-532-050) to Sysco Foods (Blanket PO 2024-00000041) and \$5,000.00 from Food Commodities (242-362-532-050) to US Foods (Blanket PO 2024-00000042) for China Spring Youth Camp.

BACKGROUND:

China Spring Youth Camp line items were underfunded during the creation of the Camp's budget due to unforeseen and significant increase in cost for food products. China Spring Youth Camp has the funds from prior Board approvals in Food Commodities (242-362-532-050).

ATTACHMENTS:

[Sysco Purchase Order Requisition Form.pdf](#)

[US Foods Purchase Order Requisition Form.pdf](#)

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: YES NO ORIGINAL PO#: 2024-00000041
ORIGINAL AMOUNT: \$58,000.00 CHANGE ORDER %: _____ NEW AMOUNT: \$83,000.00

County Manager Signature(Required): _____

PERSON REQUESTING PO: Carol McClintock Digitally signed by Carol McClintock
Date: 2024.03.05 11:05:00 -08'00' DATE REQUESTED: 03.20.24

REQUESTING DEPARTMENT: China Spring Youth Camp

VENDOR NAME: Sysco Food Services VENDOR NUMBER: 4432

REMIT ADDRESS: STREET PO Box 138007 CITY Sacramento ST CA ZIP 95813

QUANTITY: _____ DOLLAR AMOUNT: 25,000.00 PROJECT #: _____

G/L ACCOUNT(S): 242.362.532.050 AMOUNT: 25,000.00

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

To increase funds from budget into purchase order for increase of food costs for remaining FY23-24.

CONTRACT ATTACHED: YES NO

Authorized Department Signature (Required): *Mandy Lang*

UNDER \$10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

UNDER \$50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

IF OVER \$50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE: _____ PO NUMBER: _____

Revised 8/02/2022

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: YES NO ORIGINAL PO#: 2024-00000042
ORIGINAL AMOUNT: \$42,874.00 CHANGE ORDER %: _____ NEW AMOUNT: \$47,874.00

County Manager Signature(Required): _____

PERSON REQUESTING PO: Carol McClintock Digitally signed by Carol McClintock
Date: 2024.03.05 11:11:44 -08'00' DATE REQUESTED: 03.20.24

REQUESTING DEPARTMENT: China Spring Youth Camp

VENDOR NAME: US Foods Inc. VENDOR NUMBER: 9871

REMIT ADDRESS: STREET PO Box 884780 CITY Los Angeles ST CA ZIP 90088

QUANTITY: _____ DOLLAR AMOUNT: 5,000.00 PROJECT #: _____

G/L ACCOUNT(S): 242.362.532.050 AMOUNT: 5,000.00
G/L ACCOUNT(S): _____ AMOUNT: _____
G/L ACCOUNT(S): _____ AMOUNT: _____
G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:
To increase funds from budget into purchase order for increase of food costs for remaining FY23-24.

CONTRACT ATTACHED: YES NO

Authorized Department Signature (Required): *Mandy Lang*

UNDER \$10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

UNDER \$50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

IF OVER \$50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE: _____ PO NUMBER: _____

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to accept the cumulative voucher sheets submitted under NRS 244.210 for checks and electronic fund transfers issued for the 02/29/2024 Payables, 03/01/2024 Payables, 03/08/2024 Payroll, 03/08/2024 Payables, 03/15/2024 Payables, 03/22/2024 Payroll, 03/22/2024 Payables, 03/25/2024 Payables and 03/29/2024 Payables. (Amy Burgans)

RECOMMENDED MOTION:

Accept the cumulative voucher sheets submitted for checks and electronic fund transfers for the 02/29/2024 Payables, 03/01/2024 Payables, 03/08/2024 Payroll, 03/08/2024 Payables, 03/15/2024 Payables, 03/22/2024 Payroll, 03/22/2024 Payables, 03/25/2024 Payables and 03/29/2024 Payables as presented.

FINANCIAL IMPACT:

Total payables and payroll for Douglas County for March is \$14,237,054.97.

BACKGROUND:

NRS 244.210 requires every demand against the County, except the salaries of the elective officers of the County whose salaries are fixed by law, contested claims, and requests for refunds payable out of budgeted appropriations, be listed on cumulative voucher sheets and audited by the County Comptroller. The County Comptroller shall satisfy himself or herself whether the money demanded is legally due and remains unpaid, and whether its payment is authorized by law. If the demands qualify for payment, warrants must be drawn on the County Treasurer in accordance with the listing of the demands on the voucher sheets. The warrants and voucher sheets must be signed by the County Comptroller and the County Treasurer. A signed copy of the cumulative voucher sheets must be forwarded by the County Treasurer to the Board of County Commissioners.

ATTACHMENTS:

[2-29-24 Payables.pdf](#)
[03012024Payables.pdf](#)

[03082024Payables.pdf](#)

[03082024Payroll.pdf](#)

[03152024Payables.pdf](#)

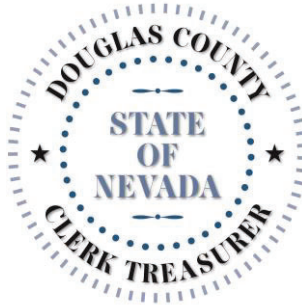
[03222024Payables.pdf](#)

[03222024Payroll.pdf](#)

[03252024Payables.pdf](#)

[03292024Payables.pdf](#)

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us



Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS

FROM: KATHY KAISER, ASSISTANT TREASURER
KATHY LEWIS, CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING \$312,057.14 FOR CHECKS #747453-747583 AND EFTS #115245-115272, ALL DATED 02-29-2024, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

CHIEF FINANCIAL OFFICER

BY: **Kathy Kaiser**
ASSISTANT TREASURER

Digitally signed by Kathy Kaiser
Date: 2024.03.01 08:38:13 -08'00'

Douglas County
02/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 02/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America					
Check	02/29/2024	747453	Accounts Payable	Accolades Trophies & Engraving	27.95
Check	02/29/2024	747454	Accounts Payable	ACTN (Association of County Treasurers of Nevada)	80.00
Check	02/29/2024	747455	Accounts Payable	ADT LLC	450.00
Check	02/29/2024	747456	Accounts Payable	Anker , Shirley M	2,500.00
Check	02/29/2024	747457	Accounts Payable	Armstrong Consultants Inc	9,595.00
Check	02/29/2024	747458	Accounts Payable	AT&T Mobility National Accounts LLC	663.63
Check	02/29/2024	747459	Accounts Payable	AT&T Mobility National Accounts LLC	677.34
Check	02/29/2024	747460	Accounts Payable	Bank of New York Mellon (The)	2,482.07
Check	02/29/2024	747461	Accounts Payable	Barker , Stephen & Sara R	27.00
Check	02/29/2024	747462	Accounts Payable	Boudreau , Gary	44.76
Check	02/29/2024	747463	Accounts Payable	Bowland , David	17.62
Check	02/29/2024	747464	Accounts Payable	Brown , Mark	209.00
Check	02/29/2024	747465	Accounts Payable	Brunz , Emily	90.62
Check	02/29/2024	747466	Accounts Payable	Caliber Collision	2,390.25
Check	02/29/2024	747467	Accounts Payable	Cardinal Health Inc	154.78
Check	02/29/2024	747468	Accounts Payable	Carney , Marilyn	320.30
Check	02/29/2024	747469	Accounts Payable	Carson Valley Health	150.00
Check	02/29/2024	747470	Accounts Payable	Carson Valley Pops Orchestra	487.70
Check	02/29/2024	747471	Accounts Payable	Carson Valley Sertoma	50.00
Check	02/29/2024	747472	Accounts Payable	Cassel-Thompson , Kristie Diane	10.00
Check	02/29/2024	747473	Accounts Payable	Charter Communications Operating LLC	2,198.99
Check	02/29/2024	747474	Accounts Payable	Clouser , Michael J	56.96
Check	02/29/2024	747475	Accounts Payable	CNA Surety	112.50
Check	02/29/2024	747476	Accounts Payable	Collection Service of Nevada	87.44
Check	02/29/2024	747477	Accounts Payable	Coverley or Kirsten Scheetz or Ron Elges , Dan	1,070.00
Check	02/29/2024	747478	Accounts Payable	Cunningham , Jeremy	209.00
Check	02/29/2024	747479	Accounts Payable	Damage Recovery Unit	1,505.99
Check	02/29/2024	747480	Accounts Payable	DeCarlo , Lori	2,000.00
Check	02/29/2024	747481	Accounts Payable	DeRosa , Salvatore	209.00
Check	02/29/2024	747482	Accounts Payable	Derrico , Anthony	25.31
Check	02/29/2024	747483	Accounts Payable	Directv Inc	361.47
Check	02/29/2024	747484	Accounts Payable	Directv Inc	201.18

Douglas County
02/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 02/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/29/2024	747485	Accounts Payable	Dish Network	147.10
Check	02/29/2024	747486	Accounts Payable	Douglas County Court Clerk	158.60
Check	02/29/2024	747487	Accounts Payable	Douglas Disposal Inc	8,794.93
Check	02/29/2024	747488	Accounts Payable	Dragoneye Technology LLC	3,722.95
Check	02/29/2024	747489	Accounts Payable	Duerkoop , Pamela	200.33
Check	02/29/2024	747490	Accounts Payable	ePlus Technology Inc	4,750.00
Check	02/29/2024	747491	Accounts Payable	Ewing Irrigation Products	5,777.86
Check	02/29/2024	747492	Accounts Payable	Factory Motor Parts Co	2,784.85
Check	02/29/2024	747493	Accounts Payable	First Centennial Title Co	3,000.00
Check	02/29/2024	747494	Accounts Payable	Flyers Energy LLC	2,617.67
Check	02/29/2024	747495	Accounts Payable	Frontier	86.19
Check	02/29/2024	747496	Accounts Payable	Frontier	115.98
Check	02/29/2024	747497	Accounts Payable	Gardner , Jessica	90.00
Check	02/29/2024	747498	Accounts Payable	Gaye Russell Bruce - Tahoe II	96.91
Check	02/29/2024	747499	Accounts Payable	Goode , Kenneth	1,109.00
Check	02/29/2024	747500	Accounts Payable	Grainger Inc	326.21
Check	02/29/2024	747501	Accounts Payable	Guided Truck & Equipment	6,570.24
Check	02/29/2024	747502	Accounts Payable	Guild Mortgage Company	483.19
Check	02/29/2024	747503	Accounts Payable	Hicks , AJ or Suzette	47.18
Check	02/29/2024	747504	Accounts Payable	Hunt Propane Inc	1,504.50
Check	02/29/2024	747505	Accounts Payable	Institutional Systems Inc	305.00
Check	02/29/2024	747506	Accounts Payable	Interstate Batteries of the Sierras	789.06
Check	02/29/2024	747507	Accounts Payable	James , Paul	31.64
Check	02/29/2024	747508	Accounts Payable	Jared , Vicky D	15.26
Check	02/29/2024	747509	Accounts Payable	Johnsen , Jeff	209.00
Check	02/29/2024	747510	Accounts Payable	Keefe Supply Company	845.80
Check	02/29/2024	747511	Accounts Payable	L A Perks Petroleum Specialists (ACH)	1,003.69
Check	02/29/2024	747512	Accounts Payable	Laboratory Corporation of American Holdings	367.85
Check	02/29/2024	747513	Accounts Payable	Las Vegas Clark County Library District	31.99
Check	02/29/2024	747514	Accounts Payable	Lawell , J Thomas & Bonnie J	30.38
Check	02/29/2024	747515	Accounts Payable	Lee , Gordon	5.30
Check	02/29/2024	747516	Accounts Payable	Lima , Alayne D & Michael E	26.77
Check	02/29/2024	747517	Accounts Payable	M Scott Properties Inc	1,575.00
Check	02/29/2024	747518	Accounts Payable	McKalip , James R	44.15

Douglas County
02/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 02/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/29/2024	747519	Accounts Payable	McMorris , Steven D	550.00
Check	02/29/2024	747520	Accounts Payable	Merit Electric Company	337.51
Check	02/29/2024	747521	Accounts Payable	Miller , Scott C & Patricia K	40.66
Check	02/29/2024	747522	Accounts Payable	Miller , Tim C	43.08
Check	02/29/2024	747523	Accounts Payable	Morgan , Shandra	90.00
Check	02/29/2024	747524	Accounts Payable	Motorola Solutions Inc	9,492.00
Check	02/29/2024	747525	Accounts Payable	Nevada Judges of Limited Jurisdiction	250.00
Check	02/29/2024	747526	Accounts Payable	Nevada News Group	687.89
Check	02/29/2024	747527	Accounts Payable	Nevada News Group	873.19
Check	02/29/2024	747528	Accounts Payable	Nevada Rural Water Association	4,900.00
Check	02/29/2024	747529	Accounts Payable	North Sails Nevada	1,000.00
Check	02/29/2024	747530	Accounts Payable	NV Energy	35.09
Check	02/29/2024	747531	Accounts Payable	NV Energy	8,926.95
Check	02/29/2024	747532	Accounts Payable	NV Energy	449.16
Check	02/29/2024	747533	Accounts Payable	NV Energy	33.11
Check	02/29/2024	747534	Accounts Payable	ODP Business Solutions LLC	830.72
Check	02/29/2024	747535	Accounts Payable	Office Depot Business Credit 8958	43.93
Check	02/29/2024	747536	Accounts Payable	Office Plus of Nevada	23.15
Check	02/29/2024	747537	Accounts Payable	Ontiveros , Erin	10.00
Check	02/29/2024	747538	Accounts Payable	OverDrive Inc	33.25
Check	02/29/2024	747539	Accounts Payable	Pace , Elaine	45.70
Check	02/29/2024	747540	Accounts Payable	Palmitier , Terry J	115.24
Check	02/29/2024	747541	Accounts Payable	Parts House	3,969.38
Check	02/29/2024	747542	Accounts Payable	PeaPeg LLC	2,517.83
Check	02/29/2024	747543	Accounts Payable	Pennymac	1,021.76
Check	02/29/2024	747544	Accounts Payable	Peters , Jason B	400.00
Check	02/29/2024	747545	Accounts Payable	Pitney Bowes Inc	1,917.33
Check	02/29/2024	747546	Accounts Payable	PK Electrical Inc	1,607.50
Check	02/29/2024	747547	Accounts Payable	Professional Finance Company Inc	502.42
Check	02/29/2024	747548	Accounts Payable	Rango Broadband	480.00
Check	02/29/2024	747549	Accounts Payable	Revize LLC	1,500.00
Check	02/29/2024	747550	Accounts Payable	Ricoh USA Inc	116.11
Check	02/29/2024	747551	Accounts Payable	Ricoh USA Inc	383.81
Check	02/29/2024	747552	Accounts Payable	Ridge , Shaunna	5,473.00
Check	02/29/2024	747553	Accounts Payable	Rocket Mortgage LLC	901.62

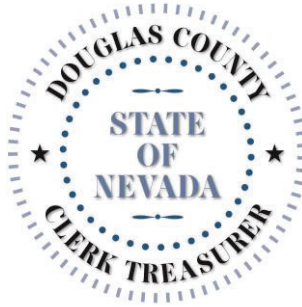
Douglas County
02/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 02/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/29/2024	747554	Accounts Payable	Rosin , Bruce R	417.24
Check	02/29/2024	747555	Accounts Payable	Shea , Rhonda L	542.92
Check	02/29/2024	747556	Accounts Payable	Shortys Mobile Surface Prep	1,015.00
Check	02/29/2024	747557	Accounts Payable	Sierra Motel BH LLC	405.00
Check	02/29/2024	747558	Accounts Payable	Silver State International	22.35
Check	02/29/2024	747559	Accounts Payable	Southwest Gas	17,714.47
Check	02/29/2024	747560	Accounts Payable	Southwest Gas	450.00
Check	02/29/2024	747561	Accounts Payable	Spectrum Business	654.27
Check	02/29/2024	747562	Accounts Payable	Sysco Food Services of Sacramento	3,494.64
Check	02/29/2024	747563	Accounts Payable	Sysco Food Services of Sacramento	8,126.45
Check	02/29/2024	747564	Accounts Payable	Tahoe Douglas Fire Protection District	15,000.00
Check	02/29/2024	747565	Accounts Payable	The Club WorldMark	15.94
Check	02/29/2024	747566	Accounts Payable	The Moore Law Group APC	917.86
Check	02/29/2024	747567	Accounts Payable	Thomson Reuters-West	1,204.91
Check	02/29/2024	747568	Accounts Payable	Torres , Lisa	259.80
Check	02/29/2024	747569	Accounts Payable	Triumph Electric Inc	30,570.84
Check	02/29/2024	747570	Accounts Payable	TriZetto Provider Solutions LLC	558.06
Check	02/29/2024	747571	Accounts Payable	Trotter , Laurie	46.70
Check	02/29/2024	747572	Accounts Payable	Tyler Technologies Inc	5,650.00
Check	02/29/2024	747573	Accounts Payable	United Finance Company	160.92
Check	02/29/2024	747574	Accounts Payable	University of Nevada, Reno	65.50
Check	02/29/2024	747575	Accounts Payable	University of Nevada, Reno	10.00
Check	02/29/2024	747576	Accounts Payable	US Foods Inc	1,490.12
Check	02/29/2024	747577	Accounts Payable	Verizon Wireless	9,159.08
Check	02/29/2024	747578	Accounts Payable	Wharton Concrete Forming Supply of Nevada LLC	947.50
Check	02/29/2024	747579	Accounts Payable	Xerox Corporation	195.90
Check	02/29/2024	747580	Accounts Payable	Yeaman , Guy	590.00
Check	02/29/2024	747581	Accounts Payable	Multi Service Technology Solutions Inc (ACH)	1,368.73
Check	02/29/2024	747582	Accounts Payable	Steven J Thaler LLC (ACH)	30,000.00
Check	02/29/2024	747583	Accounts Payable	Rekretyuk (ACH) , Mariya	600.00
EFT	02/29/2024	115245	Accounts Payable	Alliance for Innovation (ACH)	2,550.00
EFT	02/29/2024	115246	Accounts Payable	Allied Sanitation & Septic Service LLC (ACH)	1,125.00
EFT	02/29/2024	115247	Accounts Payable	Amazon Business (ACH)	7,885.15

Douglas County
02/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 02/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	02/29/2024	115248	Accounts Payable	Blackstone Publishing (ACH)	498.30
EFT	02/29/2024	115249	Accounts Payable	Canon Financial Services Inc (ACH)	1,408.80
EFT	02/29/2024	115250	Accounts Payable	Capitol Reporters (ACH)	2,801.40
EFT	02/29/2024	115251	Accounts Payable	Carson Tahoe Regional Healthcare (ACH)	379.45
EFT	02/29/2024	115252	Accounts Payable	Carson Valley Community Food Closet (ACH)	1,160.39
EFT	02/29/2024	115253	Accounts Payable	Carson Valley Locksmith (ACH)	590.45
EFT	02/29/2024	115254	Accounts Payable	Cintas Corporation (ACH)	124.11
EFT	02/29/2024	115255	Accounts Payable	ClientFirst Technology Consulting (ACH)	1,095.00
EFT	02/29/2024	115256	Accounts Payable	Douglas Animal Welfare Group (DAWG) (ACH)	2,107.12
EFT	02/29/2024	115257	Accounts Payable	Fife (ACH) , Nancy J	700.00
EFT	02/29/2024	115258	Accounts Payable	Intermountain Electric Inc (ACH)	3,273.01
EFT	02/29/2024	115259	Accounts Payable	Knecht (ACH) , Raquel	261.64
EFT	02/29/2024	115260	Accounts Payable	Lumos and Associates Inc (ACH)	332.00
EFT	02/29/2024	115261	Accounts Payable	Midwest Tape (ACH)	119.63
EFT	02/29/2024	115262	Accounts Payable	Mity-Lite, Inc (ACH)	4,411.69
EFT	02/29/2024	115263	Accounts Payable	Overhead Fire Protection Inc (ACH)	6,341.00
EFT	02/29/2024	115264	Accounts Payable	Paul Cavin Architect LLC (ACH)	10,000.00
EFT	02/29/2024	115265	Accounts Payable	Physician Select Management LLC (ACH)	135.00
EFT	02/29/2024	115266	Accounts Payable	Qualcon Contractors Inc (ACH)	750.00
EFT	02/29/2024	115267	Accounts Payable	R & S Optimum Offset (ACH)	1,089.00
EFT	02/29/2024	115268	Accounts Payable	Smith Valley Garage Inc (ACH)	2,391.14
EFT	02/29/2024	115269	Accounts Payable	Summit Plumbing Co LLC (ACH)	2,077.00
EFT	02/29/2024	115270	Accounts Payable	UBEO Business Services (ACH)	673.21
EFT	02/29/2024	115271	Accounts Payable	US Bank Equipment Finance (ACH)	332.86
EFT	02/29/2024	115272	Accounts Payable	US Bank Equipment Finance (ACH)	58.76
1-BOFA Bank of America Totals:			Transactions: 159		\$312,057.14
	Checks:	131	\$257,386.03		
	EFTs:	28	\$54,671.11		

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us



Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS

FROM: KATHY KAISER, ASSISTANT TREASURER

KATHY LEWIS, CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING \$1,330,553.87 FOR CHECKS #747585-747590 AND EFT #115276, ALL DATED 03-01-2024, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

CHIEF FINANCIAL OFFICER

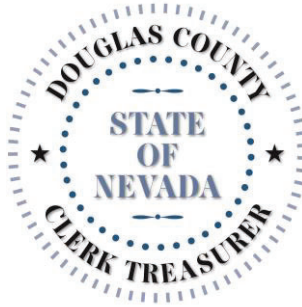
BY: **Kathy Kaiser**
ASSISTANT TREASURER

Digitally signed by Kathy Kaiser
Date: 2024.03.29 13:44:15 -07'00'

Douglas County
03/01/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/01/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America					
Check	03/01/2024	747585 Accounts Payable	Carson Valley Visitors Authority		66,391.44
Check	03/01/2024	747586 Accounts Payable	Lake Tahoe South Shore Chamber of Commerce		6,250.00
Check	03/01/2024	747587 Accounts Payable	Lake Tahoe Visitors Authority		55,688.44
Check	03/01/2024	747588 Accounts Payable	Southwest Gas		19,002.96
Check	03/01/2024	747589 Accounts Payable	Tahoe Douglas Visitors Authority		1,008,867.73
Check	03/01/2024	747590 Accounts Payable	Tahoe Douglas Visitors Authority		173,993.30
EFT	03/01/2024	115276 Accounts Payable	Elk Point Plaza LLC (ACH)		360.00
1-BOFA Bank of America Totals:			Transactions: 7		\$1,330,553.87
	Checks:	6	\$1,330,193.87		
	EFTs:	1	\$360.00		

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us



Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS

FROM: KATHY KAISER, ASSISTANT TREASURER

KATHY LEWIS, CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING \$606,034.09 FOR CHECKS #747608-747806 AND EFTS #115908-115946, ALL DATED 03-08-2024, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

CHIEF FINANCIAL OFFICER

BY: **Kathy Kaiser** Digitally signed by Kathy Kaiser
Date: 2024.03.29 13:47:29
-07'00'
ASSISTANT TREASURER

Douglas County
03/08/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/08/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America					
Check	03/08/2024	747608	Accounts Payable	Accolades Trophies & Engraving	15.00
Check	03/08/2024	747609	Accounts Payable	Ace Hardware	130.33
Check	03/08/2024	747610	Accounts Payable	Ace Hardware	172.15
Check	03/08/2024	747611	Accounts Payable	Alcartado , Ronna	10.00
Check	03/08/2024	747612	Accounts Payable	Alpen Sierra Coffee Roasting Company Inc	61.75
Check	03/08/2024	747613	Accounts Payable	AlSCO Inc	171.04
Check	03/08/2024	747614	Accounts Payable	AlSCO Inc	636.40
Check	03/08/2024	747615	Accounts Payable	AlSCO Inc	302.00
Check	03/08/2024	747616	Accounts Payable	AlSCO Inc	649.84
Check	03/08/2024	747617	Accounts Payable	AlSCO Inc	747.01
Check	03/08/2024	747618	Accounts Payable	AlSCO Inc	454.93
Check	03/08/2024	747619	Accounts Payable	AlSCO Inc	492.36
Check	03/08/2024	747620	Accounts Payable	AlSCO Inc	117.28
Check	03/08/2024	747621	Accounts Payable	AlSCO Inc	416.50
Check	03/08/2024	747622	Accounts Payable	Anderson , Beverley	40.00
Check	03/08/2024	747623	Accounts Payable	AShish and Abha TTEE GOEL	5.16
Check	03/08/2024	747624	Accounts Payable	ASJ Small Engines Etc	52.60
Check	03/08/2024	747625	Accounts Payable	At Your Place EMS Training	285.00
Check	03/08/2024	747626	Accounts Payable	AT&T	3,600.00
Check	03/08/2024	747627	Accounts Payable	AT&T	70.94
Check	03/08/2024	747628	Accounts Payable	AT&T Mobility National Accounts LLC	298.96
Check	03/08/2024	747629	Accounts Payable	AT&T Mobility National Accounts LLC	3,189.02
Check	03/08/2024	747630	Accounts Payable	AT&T Mobility National Accounts LLC	1,798.87
Check	03/08/2024	747631	Accounts Payable	AT&T Mobility National Accounts LLC	6,372.22
Check	03/08/2024	747632	Accounts Payable	B&L Backflow Testing Specialist LLC	95.00
Check	03/08/2024	747633	Accounts Payable	Baise , Cynthia H	23.86
Check	03/08/2024	747634	Accounts Payable	Baker & Taylor	2,034.91
Check	03/08/2024	747635	Accounts Payable	Barton HealthCare Systems	804.07
Check	03/08/2024	747636	Accounts Payable	Beard , Angela	2,000.00
Check	03/08/2024	747637	Accounts Payable	Beatty , Karen M	97.15
Check	03/08/2024	747638	Accounts Payable	Belson Outdoors LLC	8,257.59
Check	03/08/2024	747639	Accounts Payable	Bently Ranch	45.00
Check	03/08/2024	747640	Accounts Payable	Black Eagle Consulting Inc	269.75
Check	03/08/2024	747641	Accounts Payable	Buckeye Enterprises LLC	2,971.00

Douglas County
03/08/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/08/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/08/2024	747642	Accounts Payable	Buddington , Donna	120.00
Check	03/08/2024	747643	Accounts Payable	C-A-L Ranch Stores	95.98
Check	03/08/2024	747644	Accounts Payable	Calibre Press	6,500.00
Check	03/08/2024	747645	Accounts Payable	Callinan , Celeste Marie	10.00
Check	03/08/2024	747646	Accounts Payable	Capital Ford Inc	1,038.23
Check	03/08/2024	747647	Accounts Payable	Carson Valley Conservation District	16,677.95
Check	03/08/2024	747648	Accounts Payable	Carson Valley Signs	5,864.72
Check	03/08/2024	747649	Accounts Payable	Carson Valley Visitors Authority	800.00
Check	03/08/2024	747650	Accounts Payable	Cedar 17 LLC	22.62
Check	03/08/2024	747651	Accounts Payable	Champion Chevrolet	827.57
Check	03/08/2024	747652	Accounts Payable	Chase International Property Management LLC	66.84
Check	03/08/2024	747653	Accounts Payable	Chichester , Ross	40.00
Check	03/08/2024	747654	Accounts Payable	Cinderlite Trucking Inc	401.36
Check	03/08/2024	747655	Accounts Payable	Cla-Val	6,330.00
Check	03/08/2024	747656	Accounts Payable	Clarity Counseling Services	1,350.00
Check	03/08/2024	747657	Accounts Payable	Collection Service of Nevada	87.44
Check	03/08/2024	747658	Accounts Payable	Conney Safety Products	190.19
Check	03/08/2024	747659	Accounts Payable	Costco-Valley Recreation	2,765.27
Check	03/08/2024	747660	Accounts Payable	Coverley or Kirsten Scheetz or Ron Elges , Dan	411.00
Check	03/08/2024	747661	Accounts Payable	Cress , Steven & Gina	27.73
Check	03/08/2024	747662	Accounts Payable	Cruz , Vanessa	200.00
Check	03/08/2024	747663	Accounts Payable	Davidson , Jeremy D	22.48
Check	03/08/2024	747664	Accounts Payable	Day , Stephen W & Susan V	6.88
Check	03/08/2024	747665	Accounts Payable	DCS Protective Association (DCSPA)	3,480.00
Check	03/08/2024	747666	Accounts Payable	DeLaTorre , Juan & Raquel	12.07
Check	03/08/2024	747667	Accounts Payable	Desert Hills Fire & Security Systems Inc (ACH)	675.00
Check	03/08/2024	747668	Accounts Payable	Desert Star Landscaping	6,800.00
Check	03/08/2024	747669	Accounts Payable	Douglas County School District	29,980.68
Check	03/08/2024	747670	Accounts Payable	Douglas County Sheriff's Department	936.59
Check	03/08/2024	747671	Accounts Payable	Edney Tree Service	9,900.00
Check	03/08/2024	747672	Accounts Payable	Eschat (ACH)	5,386.80
Check	03/08/2024	747673	Accounts Payable	Express Systems	223.20
Check	03/08/2024	747674	Accounts Payable	Factory Motor Parts Co	1,441.64

Douglas County
03/08/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/08/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/08/2024	747675	Accounts Payable	Flyers Energy LLC	1,798.27
Check	03/08/2024	747676	Accounts Payable	Flyers Energy LLC	4,331.76
Check	03/08/2024	747677	Accounts Payable	Frontier	686.03
Check	03/08/2024	747678	Accounts Payable	Frontier	675.18
Check	03/08/2024	747679	Accounts Payable	Frontier	140.09
Check	03/08/2024	747680	Accounts Payable	Frontier	633.38
Check	03/08/2024	747681	Accounts Payable	Frontier	57.33
Check	03/08/2024	747682	Accounts Payable	Frontier	602.54
Check	03/08/2024	747683	Accounts Payable	Frontier Comm of Southwest (NV)	2,168.26
Check	03/08/2024	747684	Accounts Payable	Garland-Cadenasso Family Trust	32.98
Check	03/08/2024	747685	Accounts Payable	Gary Demer Trucking Inc	900.00
Check	03/08/2024	747686	Accounts Payable	Geary , Angelique	155.00
Check	03/08/2024	747687	Accounts Payable	Grainger Inc	1,866.77
Check	03/08/2024	747688	Accounts Payable	Hach Company	1,402.30
Check	03/08/2024	747689	Accounts Payable	Hajoca Company	13.89
Check	03/08/2024	747690	Accounts Payable	High Pockets LP	39.73
Check	03/08/2024	747691	Accounts Payable	Higuera , Lloyd W	550.00
Check	03/08/2024	747692	Accounts Payable	Holiday Lodge	867.00
Check	03/08/2024	747693	Accounts Payable	Home Depot - 6978	1,701.59
Check	03/08/2024	747694	Accounts Payable	Hydraulic Industrial Services Inc	19.50
Check	03/08/2024	747695	Accounts Payable	Ingram Library Services	364.00
Check	03/08/2024	747696	Accounts Payable	Institutional Systems Inc	379.94
Check	03/08/2024	747697	Accounts Payable	Integrity Locksmith & Safe	164.00
Check	03/08/2024	747698	Accounts Payable	International Chemtex Corporation	1,000.00
Check	03/08/2024	747699	Accounts Payable	John List Corporation - Protocast JLC	95.35
Check	03/08/2024	747700	Accounts Payable	Jones or Harrington , Martha or Stuart	11.20
Check	03/08/2024	747701	Accounts Payable	JW Welding Supply	20.85
Check	03/08/2024	747702	Accounts Payable	Keigh Cox Design	300.00
Check	03/08/2024	747703	Accounts Payable	Kingsbury Hardware Inc	59.74
Check	03/08/2024	747704	Accounts Payable	Kohler Family Trust	79.57
Check	03/08/2024	747705	Accounts Payable	Lifeloc Technologies Inc	1,756.40
Check	03/08/2024	747706	Accounts Payable	Linde Gas & Equipment Inc	1,974.03
Check	03/08/2024	747707	Accounts Payable	Loancare Servicing Center	435.47
Check	03/08/2024	747708	Accounts Payable	Lynch Family Revocable Trust	50.50
Check	03/08/2024	747709	Accounts Payable	Matthew Bender & Co Inc	916.89

Douglas County
03/08/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/08/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/08/2024	747710	Accounts Payable	McDonald , Dale	5.72
Check	03/08/2024	747711	Accounts Payable	McEllistrem , Joseph PhD	400.00
Check	03/08/2024	747712	Accounts Payable	McKesson Medical Surgical Inc	216.97
Check	03/08/2024	747713	Accounts Payable	McMorris , Steven D	550.00
Check	03/08/2024	747714	Accounts Payable	Meeks Lumber	261.60
Check	03/08/2024	747715	Accounts Payable	Megee-Cady , Kelly	242.00
Check	03/08/2024	747716	Accounts Payable	Mehrtens , Carol Nan	96.66
Check	03/08/2024	747717	Accounts Payable	Merck Sharp & Dohme Corp	3,596.34
Check	03/08/2024	747718	Accounts Payable	Michael Hohl Motor Co Inc	278.60
Check	03/08/2024	747719	Accounts Payable	Minden Town of	253.15
Check	03/08/2024	747720	Accounts Payable	Morris , Tammy	435.50
Check	03/08/2024	747721	Accounts Payable	Mountain View Tree Farm	1,919.97
Check	03/08/2024	747722	Accounts Payable	Nevada News Group	882.00
Check	03/08/2024	747723	Accounts Payable	Nevada News Group	99.75
Check	03/08/2024	747724	Accounts Payable	Nicoll , Kenny	242.00
Check	03/08/2024	747725	Accounts Payable	NV Department of Public Safety, State Fire Marshal	6,720.00
Check	03/08/2024	747726	Accounts Payable	NV Energy	661.49
Check	03/08/2024	747727	Accounts Payable	NV Energy	35.39
Check	03/08/2024	747728	Accounts Payable	NV Energy	129.15
Check	03/08/2024	747729	Accounts Payable	NV Energy	699.22
Check	03/08/2024	747730	Accounts Payable	NV Energy	5,972.72
Check	03/08/2024	747731	Accounts Payable	NV Energy	19,716.63
Check	03/08/2024	747732	Accounts Payable	NV Energy	1,494.64
Check	03/08/2024	747733	Accounts Payable	NV Energy	1,748.31
Check	03/08/2024	747734	Accounts Payable	NV Energy	4,555.28
Check	03/08/2024	747735	Accounts Payable	NV Energy	5,815.23
Check	03/08/2024	747736	Accounts Payable	NV Energy	1,633.82
Check	03/08/2024	747737	Accounts Payable	NV Energy	102.91
Check	03/08/2024	747738	Accounts Payable	NV Energy	450.00
Check	03/08/2024	747739	Accounts Payable	NV Energy	366.00
Check	03/08/2024	747740	Accounts Payable	NV State Department of Public Safety	80.50
Check	03/08/2024	747741	Accounts Payable	NV State Office of Attorney General	218.00
Check	03/08/2024	747742	Accounts Payable	NV State Treasurer-SEE NOTES	2.00
Check	03/08/2024	747743	Accounts Payable	ODP Business Solutions LLC	350.75

Douglas County
03/08/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/08/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/08/2024	747744 Accounts Payable	Outreach Smartphone Monitoring LLC (ACH)		756.00
Check	03/08/2024	747745 Accounts Payable	Pacific Design & Retail Trust		47.24
Check	03/08/2024	747746 Accounts Payable	Parts House		562.33
Check	03/08/2024	747747 Accounts Payable	Pasquini , Richard & Margaret		5.43
Check	03/08/2024	747748 Accounts Payable	Pike , Phyllis T		34.79
Check	03/08/2024	747749 Accounts Payable	Pineleigh Partners		29.13
Check	03/08/2024	747750 Accounts Payable	Pines & Needles LLC		21.37
Check	03/08/2024	747751 Accounts Payable	Pitney Bowes Inc		531.18
Check	03/08/2024	747752 Accounts Payable	Precision Document Imaging		23,842.78
Check	03/08/2024	747753 Accounts Payable	Prim , Wayne L		81.92
Check	03/08/2024	747754 Accounts Payable	Professional Finance Company Inc		3.06
Check	03/08/2024	747755 Accounts Payable	ProtoKleen Inc		645.00
Check	03/08/2024	747756 Accounts Payable	PW 132 LLC		63.56
Check	03/08/2024	747757 Accounts Payable	Resource Concepts Inc		4,200.00
Check	03/08/2024	747758 Accounts Payable	Roney , Terry		250.00
Check	03/08/2024	747759 Accounts Payable	Rosin , Bruce R		869.25
Check	03/08/2024	747760 Accounts Payable	Samsel , Stephanie		200.00
Check	03/08/2024	747761 Accounts Payable	SCaDU		200.00
Check	03/08/2024	747762 Accounts Payable	Schille , Patricia		24.79
Check	03/08/2024	747763 Accounts Payable	Sierra BMW Motorcycle Inc		1,480.35
Check	03/08/2024	747764 Accounts Payable	Sierra Controls LLC		67.50
Check	03/08/2024	747765 Accounts Payable	Sorrells (Petty Cash) , Jenna		100.00
Check	03/08/2024	747766 Accounts Payable	Southard Mark		29.36
Check	03/08/2024	747767 Accounts Payable	Southwest Gas		83.66
Check	03/08/2024	747768 Accounts Payable	Southwest Gas		288.00
Check	03/08/2024	747769 Accounts Payable	Southwest Gas		301.62
Check	03/08/2024	747770 Accounts Payable	SPB Utility Services Inc		1,011.60
Check	03/08/2024	747771 Accounts Payable	St Gall Catholic Parish Corporation		506.28
Check	03/08/2024	747772 Accounts Payable	Stephens , Timothy Bartlett		283.20
Check	03/08/2024	747773 Accounts Payable	Stericycle Inc		216.40
Check	03/08/2024	747774 Accounts Payable	Stuyvesant , Robert		1,750.00
Check	03/08/2024	747775 Accounts Payable	Sunrise Engineering Inc		1,975.50
Check	03/08/2024	747776 Accounts Payable	Sysco Food Services of Sacramento		2,744.39
Check	03/08/2024	747777 Accounts Payable	Sysco Food Services of Sacramento		3,257.11

Douglas County
03/08/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/08/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/08/2024	747778	Accounts Payable	Sysco Food Services of Sacramento	5,875.53
Check	03/08/2024	747779	Accounts Payable	T-Mobile USA Inc	532.55
Check	03/08/2024	747780	Accounts Payable	Tahoe Supply Company	87.96
Check	03/08/2024	747781	Accounts Payable	The PAM Trust	5.95
Check	03/08/2024	747782	Accounts Payable	Three Peaks Therapy LLC	4,350.00
Check	03/08/2024	747783	Accounts Payable	Topaz Ranch Estate Water Co	60.75
Check	03/08/2024	747784	Accounts Payable	Uniformity of Nevada LLC	33.50
Check	03/08/2024	747785	Accounts Payable	United Rentals	56.16
Check	03/08/2024	747786	Accounts Payable	US Foods Inc	459.52
Check	03/08/2024	747787	Accounts Payable	US Foods Inc	2,179.51
Check	03/08/2024	747788	Accounts Payable	Vigilant Solutions LLC	7,020.00
Check	03/08/2024	747789	Accounts Payable	Vipperman , Howard	800.00
Check	03/08/2024	747790	Accounts Payable	Walmart	21.96
Check	03/08/2024	747791	Accounts Payable	Walmart Community	2,582.85
Check	03/08/2024	747792	Accounts Payable	Water Environment Federation	170.00
Check	03/08/2024	747793	Accounts Payable	Western Nevada Supply Co	1,698.94
Check	03/08/2024	747794	Accounts Payable	Western Nevada Supply Co	65,415.87
Check	03/08/2024	747795	Accounts Payable	Whitmyer , Laura J	5.64
Check	03/08/2024	747796	Accounts Payable	Winn , David W & Mary A	8.74
Check	03/08/2024	747797	Accounts Payable	Wood Rodgers Inc	6,405.00
Check	03/08/2024	747798	Accounts Payable	Xerox Corporation	2,103.22
Check	03/08/2024	747799	Accounts Payable	Rapid Construction Inc (ACH)	68,390.50
Check	03/08/2024	747800	Accounts Payable	G3 Engineering Inc (ACH)	49,483.97
Check	03/08/2024	747801	Accounts Payable	Duke's Plumbing Heating & Air Inc (ACH)	1,085.00
Check	03/08/2024	747802	Accounts Payable	Modern Storage LLC (ACH)	6,145.00
Check	03/08/2024	747803	Accounts Payable	Safelite Fulfillment Inc (ACH)	396.62
Check	03/08/2024	747804	Accounts Payable	Dobbs Peterbilt (ACH)	10,000.00
Check	03/08/2024	747805	Accounts Payable	Advexure LLC (ACH)	8,462.60
Check	03/08/2024	747806	Accounts Payable	Distinct Interiors LLC (ACH)	1,326.00
EFT	03/08/2024	115908	Accounts Payable	A Sign Shop (ACH)	399.00
EFT	03/08/2024	115909	Accounts Payable	Amazon Business (ACH)	8,188.86
EFT	03/08/2024	115910	Accounts Payable	American Exchange LLC (ACH)	12.10
EFT	03/08/2024	115911	Accounts Payable	Arosa Acquisitions LLC (ACH)	352.63
EFT	03/08/2024	115912	Accounts Payable	Ayers (ACH) , Chuck	942.50
EFT	03/08/2024	115913	Accounts Payable	Capitol Reporters (ACH)	19.20

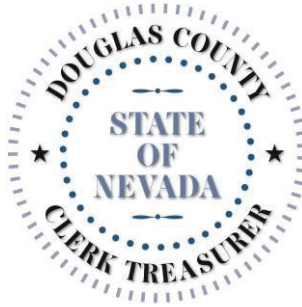
Douglas County
03/08/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/08/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	03/08/2024	115914	Accounts Payable	Chernock (ACH) , William D	500.00
EFT	03/08/2024	115915	Accounts Payable	Cintas Corporation (ACH)	101.62
EFT	03/08/2024	115916	Accounts Payable	Clark Pest Control (ACH)	131.00
EFT	03/08/2024	115917	Accounts Payable	CMC Tire Inc (ACH)	4,799.84
EFT	03/08/2024	115918	Accounts Payable	Digital Technology Solutions Inc / DTS Fiber (ACH)	231.40
EFT	03/08/2024	115919	Accounts Payable	Douglas County Employees Association (ACH)	1,560.00
EFT	03/08/2024	115920	Accounts Payable	East Fork Fire Protection District (ACH)	377.82
EFT	03/08/2024	115921	Accounts Payable	Great Basin Control Systems (ACH)	3,360.00
EFT	03/08/2024	115922	Accounts Payable	Henningsen (ACH) , Michael C	500.00
EFT	03/08/2024	115923	Accounts Payable	Holman (ACH) , John R	3,000.00
EFT	03/08/2024	115924	Accounts Payable	Howell (ACH) , Paul	1,286.49
EFT	03/08/2024	115925	Accounts Payable	Inland Supply Co Inc (ACH)	370.32
EFT	03/08/2024	115926	Accounts Payable	Inland Supply Co Inc (ACH)	100.32
EFT	03/08/2024	115927	Accounts Payable	Intermountain Electric Inc (ACH)	1,847.52
EFT	03/08/2024	115928	Accounts Payable	Isherwood , Traci	30.00
EFT	03/08/2024	115929	Accounts Payable	Jesser (ACH) , Steven D	450.00
EFT	03/08/2024	115930	Accounts Payable	Knecht (ACH) , Raquel	161.64
EFT	03/08/2024	115931	Accounts Payable	Mellon Trust of New England, NA	22,220.73
EFT	03/08/2024	115932	Accounts Payable	Opti-Fit International Inc (ACH)	12,866.50
EFT	03/08/2024	115933	Accounts Payable	Otis Elevator Company (ACH)	6,131.26
EFT	03/08/2024	115934	Accounts Payable	Overhead Fire Protection Inc (ACH)	960.00
EFT	03/08/2024	115935	Accounts Payable	Park (ACH) , James E , JR	500.00
EFT	03/08/2024	115936	Accounts Payable	R & S Optimum Offset (ACH)	2,305.00
EFT	03/08/2024	115937	Accounts Payable	Summit Plumbing Co LLC (ACH)	4,232.12
EFT	03/08/2024	115938	Accounts Payable	Sunny Communication Inc (ACH)	2,088.27
EFT	03/08/2024	115939	Accounts Payable	Tinderbox LLC (ACH)	950.00
EFT	03/08/2024	115940	Accounts Payable	UBEO Business Services (ACH)	567.71
EFT	03/08/2024	115941	Accounts Payable	US Bank Equipment Finance (ACH)	84.00
EFT	03/08/2024	115942	Accounts Payable	US Bank Equipment Finance (ACH)	282.03
EFT	03/08/2024	115943	Accounts Payable	US Bank Equipment Finance (ACH)	282.03
EFT	03/08/2024	115944	Accounts Payable	US Bank Equipment Finance (ACH)	245.31
EFT	03/08/2024	115945	Accounts Payable	Veritiv Operating Company (ACH)	5,608.96
EFT	03/08/2024	115946	Accounts Payable	Wenner (ACH) , Mary A	500.00

Douglas County
03/08/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/08/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
1-BOFA Bank of America Totals:				Transactions: 238		\$606,034.09
	Checks:	199		\$517,487.91		
	EFTs:	39		\$88,546.18		

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us



Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9018

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS

FROM: KATHY KAISER, ASSISTANT TREASURER
KATHY LEWIS, CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYROLL CHECK LISTING TOTALING \$1,452,457.98 FOR CHECKS #747592-747605, AND DIRECT DEPOSITS, ALL DATED 03-08-2024, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

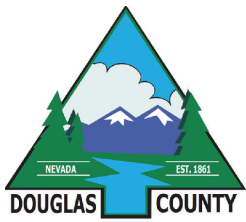
RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

CHIEF FINANCIAL OFFICER

BY: **Kathy Kaiser** Digitally signed by Kathy Kaiser
Date: 2024.03.29 14:39:27
-07'00'

ASSISTANT TREASURER

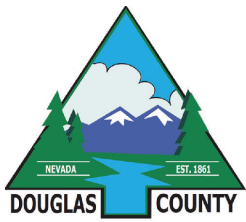


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5598				
5917				
5601				
3287				
5600				
5913 Cachinero, Eric	115282	.00	3,162.67	3,162.67
4130 Davidson, Jenifer	115283	.00	6,415.22	6,415.22
4581 Elges, Melissa	115284	.00	3,584.11	3,584.11
5390 Johnson, Marcia Michelle	115285	.00	2,137.11	2,137.11
3154 Morgan, Scott	115286	.00	7,215.57	7,215.57
5819 Simpson, Michelle J	115287	.00	1,878.62	1,878.62
6074 Sproull, Megan N	115288	.00	1,752.83	1,752.83
5328 Valdez, Robyn Aiko	115289	.00	2,144.38	2,144.38
3299 Mccullough, David Scott	115290	.00	4,304.66	4,304.66
6015 Rudelbach, Nicole Angelina	115291	.00	3,325.34	3,325.34
5704 Alexander, David	115292	.00	2,735.62	2,735.62
4177 Montoya, Leah	115293	.00	2,621.13	2,621.13
4657 Richardson, Matthew	115294	.00	2,935.58	2,935.58
5164 Amatore, Cameron	115295	.00	2,615.45	2,615.45
3310 Etchegoyhen, Dion	115296	.00	3,224.15	3,224.15
5726 Minor, Chesney	115297	.00	306.54	306.54
5706 Morris, Shane	115298	.00	2,107.76	2,107.76
3531 OHair, Kimberly	115299	.00	2,734.90	2,734.90
4056 Phillips, Victoria Joan	115300	.00	554.36	554.36
5697 Poppinga, Kathryn	115301	.00	2,104.42	2,104.42
4261				
4261				
4936 Troutner, Michael David	115304	.00	1,830.80	1,830.80
4387 Williams, Toni Grace	115305	.00	2,047.55	2,047.55
6010 Buma At, Candy Ve De Gracia	115306	.00	2,235.84	2,235.84
5956 Carter, Deborah Christine	115307	.00	2,649.54	2,649.54
5470 Cartwright, Jennifer	115308	.00	3,852.51	3,852.51
4782 Chieffo, Caroline	115309	.00	1,250.37	1,250.37
4782 Chieffo, Caroline	115310	.00	1,450.00	1,450.00
5738 Hernandez Rea, Louis Obed	115311	.00	2,036.23	2,036.23
3511 Johnson, Melissa Ann	115312	.00	2,031.22	2,031.22
4658 Kent, Andrea Celeste	115313	.00	2,500.35	2,500.35
3419 Lewis, Kathryn Marie	115314	.00	4,899.43	4,899.43
4691 Moreno, Sarah	115315	.00	1,841.14	1,841.14
5935 Solorio Reza, Veronica	115316	.00	1,802.42	1,802.42
5646 Swickard, Debbie A	115317	.00	2,464.64	2,464.64
5261 Brantmeyer, Ana	115318	.00	1,733.33	1,733.33
4124				
6047 Pumphrey, Janey Lynn Hutchings	115320	.00	1,620.01	1,620.01
4766 Stovall, Jodi Odette	115321	.00	2,287.05	2,287.05
5317 Balda, Tanya	115322	.00	1,876.64	1,876.64
5730 Day, Jacqueline	115323	.00	1,829.30	1,829.30
5645 Lane, Amber Marie	115324	.00	1,721.98	1,721.98
5251 Leeper, Nicki Jennifer	115325	.00	3,266.57	3,266.57
5828 Allmett, David	115326	.00	2,268.81	2,268.81
5395 Harjes, Georgianne Dombrowik	115327	.00	1,683.69	1,683.69
5395 Harjes, Georgianne Dombrowik	115328	.00	561.23	561.23
5677 Kaiser, Jeffrey M	115329	.00	2,302.27	2,302.27
5739 Lind, Vicky Lucille	115330	.00	883.27	883.27
5876 Mallett, Norma	115331	.00	516.40	516.40
5747 Standley, Virginia Ann	115332	.00	758.01	758.01
3296 McDonough, Regina	115333	.00	2,209.54	2,209.54
5256 Pablo, Michelle	115334	.00	1,887.93	1,887.93
5419 Allmett, Melissa	115335	.00	1,422.41	1,422.41

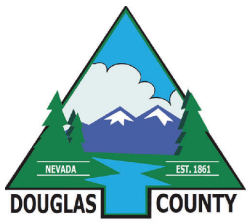


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5385				
5979 Burgwardt-Odgers, Connie Ann	115337	.00	1,104.60	1,104.60
5925 Garcia, Melissa Susan	115338	.00	1,707.02	1,707.02
4600 Kaiser, Katherine Anne	115339	.00	3,245.38	3,245.38
3198 Teter, Leann Marie	115340	.00	2,290.84	2,290.84
3198 Teter, Leann Marie	115341	.00	175.00	175.00
5403 Vaclavek, Corinne Rene	115342	.00	1,886.18	1,886.18
5403 Vaclavek, Corinne Rene	115343	.00	375.00	375.00
5635 Erceg, Annela	115344	.00	282.54	282.54
5341 Sanders, Dennis Wayne	115345	.00	1,896.41	1,896.41
4194 Avila, Michael	115346	.00	2,754.40	2,754.40
5901 Ayers, Logan	115347	.00	1,357.73	1,357.73
5372 Bedrosian, Mark	115348	.00	12,959.91	12,959.91
5372 Bedrosian, Mark	115349	.00	1,200.00	1,200.00
5432 Caddy, Robert	115350	.00	2,122.27	2,122.27
5617 Calleja, Trevor	115351	.00	1,891.89	1,891.89
5617 Calleja, Trevor	115352	.00	600.00	600.00
4047 Gerard, Donald Joseph	115353	.00	2,904.87	2,904.87
5834 Kale, Griffin Thomas	115354	.00	1,967.19	1,967.19
5890 Quigley, Andrew	115355	.00	2,667.35	2,667.35
5130 Smith, Brendan Joseph	115356	.00	2,897.88	2,897.88
5130 Smith, Brendan Joseph	115357	.00	1,000.00	1,000.00
3461 Stugart, Susan L	115358	.00	2,259.87	2,259.87
6009 Walk, Victor August	115359	.00	2,577.10	2,577.10
5628 Williams, Daniel Alan	115360	.00	2,415.82	2,415.82
5966 Woods, David Allen	115361	.00	3,339.01	3,339.01
2024 Biaggini, Mary	115362	.00	998.09	998.09
5283 Drew, Tiffini	115363	.00	1,766.33	1,766.33
5100 Everett, Megan	115364	.00	2,445.26	2,445.26
4645 Lang, Wendy Jo	115365	.00	5,432.32	5,432.32
4157 McMurry, Cindy	115366	.00	2,296.58	2,296.58
4157 McMurry, Cindy	115367	.00	350.00	350.00
5680 Renteria, Merisa	115368	.00	2,025.17	2,025.17
5315 Shaw, Ashley Elaine	115369	.00	2,147.34	2,147.34
5315 Shaw, Ashley Elaine	115370	.00	200.00	200.00
5233 Vido, Christine Elizabeth	115371	.00	2,547.63	2,547.63
5233 Vido, Christine Elizabeth	115372	.00	500.00	500.00
4926 Cristanelli, Brenda	115373	.00	1,381.27	1,381.27
3222				
3172 Elges, Ronald	115375	.00	5,363.17	5,363.17
1088 Michitarian, Aram	115376	.00	4,799.94	4,799.94
4773 George, Ana Gabriela	115377	.00	2,469.96	2,469.96
3394 Ginocchio, Rodney W	115378	.00	4,724.83	4,724.83
5093 Green, Kylie Nicole	115379	.00	2,340.03	2,340.03
3142 Lynch, Will R.	115380	.00	4,325.41	4,325.41
3333 Richardson, Connie	115381	.00	1,276.77	1,276.77
3433 Scheetz, Kirsten Maureen	115382	.00	1,404.72	1,404.72
3433 Scheetz, Kirsten Maureen	115383	.00	1,100.00	1,100.00
3337 Adkins, Michelle	115384	.00	2,044.78	2,044.78
4176 Allen, Crystal	115385	.00	2,053.49	2,053.49
5489 Bell, Jennifer	115386	.00	1,912.90	1,912.90
5396 Bennett, Temi Elaine	115387	.00	1,612.50	1,612.50
3248 Drake, Karis	115388	.00	3,059.20	3,059.20
5325 Handy, Sherral Diane	115389	.00	355.47	355.47
5311 Miller, Ricky	115390	.00	2,003.81	2,003.81
5184 Peters, William	115391	.00	1,960.70	1,960.70
5840 Williams, Emily Ann	115392	.00	1,496.89	1,496.89
4611 Barden, Michael	115393	.00	3,085.59	3,085.59
4105 Cadwallader, David	115394	.00	4,678.82	4,678.82

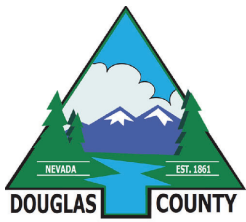


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
1420 Charles, Mark	115395	.00	3,146.66	3,146.66
6045 Cheechov, Alexandria Ashley	115396	.00	1,782.49	1,782.49
5259 Clifford, Dustin	115397	.00	2,943.05	2,943.05
4269 Dickens, Mark	115398	.00	3,015.85	3,015.85
6005 Dion, Evan Rene	115399	.00	2,921.55	2,921.55
5708 Drgas, Tomasz	115400	.00	2,652.13	2,652.13
4369 Fricke, Justin Frederick	115401	.00	3,320.47	3,320.47
3538 Gonzalez, Ignacio A	115402	.00	3,559.86	3,559.86
4698 Guerra, Jose Ricardo	115403	.00	3,367.10	3,367.10
5849 Hanson, Michael Ray	115404	.00	2,458.42	2,458.42
3311 Hubkey, Brian Scott	115405	.00	5,385.80	5,385.80
4696 Kimbrell, Steven John	115406	.00	255.40	255.40
4696 Kimbrell, Steven John	115407	.00	2,298.64	2,298.64
5991 Larsen, Joshua Michael	115408	.00	2,934.10	2,934.10
5941 Livingston, Daniel Marquis	115409	.00	2,467.07	2,467.07
5077 McLaughlin, Spencer	115410	.00	2,736.98	2,736.98
6008 Mendieta, Jasmin Teresa	115411	.00	2,569.13	2,569.13
4339 Midkiff, Douglas	115412	.00	3,732.12	3,732.12
5951 Randall, Jacob Isaac	115413	.00	2,398.99	2,398.99
5811 Rea, Melanie D'Ann	115414	.00	2,361.73	2,361.73
3604 Ridley, Clayton	115415	.00	2,878.75	2,878.75
5715 Riker, Payton	115416	.00	2,129.94	2,129.94
4556 Rollins, James	115417	.00	2,439.50	2,439.50
4433 Sampson, Matthew Alan	115418	.00	3,803.28	3,803.28
4343 Sanchez, Donovan Joseph	115419	.00	3,334.03	3,334.03
3439 Schultz, Theresa Christine	115420	.00	1,961.92	1,961.92
5582 Silva Ortiz, Jose G	115421	.00	2,961.18	2,961.18
3404 Stanley, David Alan Jr.	115422	.00	4,097.16	4,097.16
3404 Stanley, David Alan Jr.	115423	.00	350.00	350.00
5703 Warren, Erik Anthony	115424	.00	1,934.63	1,934.63
3305 Battcher, John	115425	.00	2,991.46	2,991.46
3035 Britton, Daniel	115426	.00	5,328.21	5,328.21
4116 George, John Arthur	115427	.00	4,015.90	4,015.90
3505 Grant, Ryan David	115428	.00	3,502.76	3,502.76
5152 Graves, Jessica Lynn	115429	.00	2,253.49	2,253.49
3436 Jaspersen, Edward W	115430	.00	3,421.81	3,421.81
3418 Jenkins, Nadine Yvonne	115431	.00	1,888.95	1,888.95
4394 Jones, Tyler A	115432	.00	4,120.81	4,120.81
5946 Poling, Denielle Lynn	115433	.00	2,606.27	2,606.27
3401 Schultz, Steven D	115434	.00	2,550.89	2,550.89
3399 Storke, Jonathan D	115435	.00	4,878.69	4,878.69
3312 Tipton, Linda Jane	115436	.00	1,918.06	1,918.06
5019 Warfield, Steven William	115437	.00	2,805.19	2,805.19
3608 Wharton, Scott W	115438	.00	3,089.46	3,089.46
4398 Williamson, Brandon J	115439	.00	2,790.43	2,790.43
4131 Young, Ryan Robert	115440	.00	3,677.10	3,677.10
4015 Karosich, Kevin Charles	115441	.00	2,755.36	2,755.36
4531 Koontz, Brenton Robert	115442	.00	2,422.61	2,422.61
4244 Meyer, John	115443	.00	3,132.38	3,132.38
5477 Begovich, Cody	115444	.00	2,187.71	2,187.71
4557 Brown, Mark	115445	.00	3,326.85	3,326.85
5454 Copp, Keenan	115446	.00	2,112.72	2,112.72
5110 Cunningham, Jeremy	115447	.00	3,115.10	3,115.10
5848 Cunningham, Taylor	115448	.00	3,224.82	3,224.82
4070 Davis, Justin	115449	.00	3,435.49	3,435.49
5619 Del Soldato, Cody	115450	.00	2,199.16	2,199.16
5047 DeRosa, Salvatore	115451	.00	2,398.87	2,398.87
3226 Duffy, Robert	115452	.00	5,027.05	5,027.05
3340 Eissinger, Erik	115453	.00	2,697.51	2,697.51

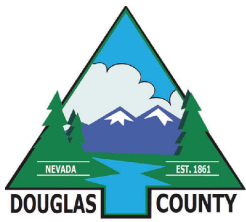


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
3634 Flagg, Marshall	115454	.00	3,032.43	3,032.43
3571 Goldwater, Michael Beamer	115455	.00	2,705.26	2,705.26
5137 Graves, Stephen Michael	115456	.00	2,501.33	2,501.33
5919 Heffner, Jared Cortlen	115457	.00	2,812.88	2,812.88
5097 Hickman, Zachary D	115458	.00	2,803.73	2,803.73
5111 Hodges, Joshua Adam	115459	.00	3,130.85	3,130.85
5062 Holdridge, Tyree	115460	.00	2,492.38	2,492.38
5693 Incopero, Noah Thomas	115461	.00	2,758.14	2,758.14
4488 Jacobsen, Bruce M	115462	.00	3,897.35	3,897.35
5595 Jacquez, Suselly Gonzalez	115463	.00	2,370.36	2,370.36
5595 Jacquez, Suselly Gonzalez	115464	.00	100.00	100.00
5138 Jenkins, Eric Robert William	115465	.00	2,571.98	2,571.98
4360 Johnsen, Jeffrey	115466	.00	4,620.19	4,620.19
3407 Koontz, Richard JR	115467	.00	4,215.06	4,215.06
3577 Kruger, Joel L	115468	.00	3,492.96	3,492.96
4322 Lenz, John Christian	115469	.00	2,796.00	2,796.00
4598 Lewis, Kevin Zachary	115470	.00	2,799.33	2,799.33
3435 Marshall, Geoffrey S	115471	.00	2,503.16	2,503.16
5265 Martinez, Thomas	115472	.00	3,261.26	3,261.26
5109 Michitarian, Conner	115473	.00	2,586.73	2,586.73
5990 Miller, MacKenzie Gwyn	115474	.00	1,869.05	1,869.05
3405 Miller, Ronald	115475	.00	4,416.90	4,416.90
4460 Miller, Steven	115476	.00	3,857.58	3,857.58
5339 Oakes, Robert	115477	.00	3,118.34	3,118.34
4483 OSullivan, Luke	115478	.00	2,773.87	2,773.87
2216 Rodriguez, Richard	115479	.00	3,250.71	3,250.71
4375 Russell, Seth	115480	.00	3,195.71	3,195.71
5321 Sepulveda, William Michael Anthony	115481	.00	2,135.96	2,135.96
4604 Short, Derek Clayton	115482	.00	3,266.08	3,266.08
6072 Smith, Stephen Wyatt	115483	.00	2,817.74	2,817.74
4882 Stebel, Maciej	115484	.00	2,700.24	2,700.24
5051 Strachan, Grace Louise	115485	.00	2,264.76	2,264.76
5051 Strachan, Grace Louise	115486	.00	250.00	250.00
5855 Tersteeger, Zachariah John	115487	.00	3,330.53	3,330.53
5602 Thorne, Clinton Garrett	115488	.00	2,670.11	2,670.11
4938 West, Mariah Cathleen	115489	.00	2,892.13	2,892.13
4376 Williams, Justin Hall	115490	.00	4,202.26	4,202.26
3516 Windsor, Adam R	115491	.00	3,684.30	3,684.30
4756 Freeman, Kevin RD	115492	.00	2,808.29	2,808.29
5296 Ferriera, Tylar	115493	.00	1,960.17	1,960.17
5099 Godecke, Rachel Renee	115494	.00	2,017.72	2,017.72
6023 Larsen, Samantha Rae	115495	.00	1,595.02	1,595.02
6018 Peterson, Cheyenne Nicole	115496	.00	1,347.88	1,347.88
5684 Sorrells, Jennifer Ann	115497	.00	2,359.58	2,359.58
6079 Dye, Tanner Ryan	115498	.00	2,170.13	2,170.13
5965 Easton, Kara Rae	115499	.00	3,791.74	3,791.74
5681 Mathes, Erin	115500	.00	1,791.55	1,791.55
5090 Carney, Marilyn	115501	.00	1,891.71	1,891.71
5831 Shoemaker, Francesca Grace	115502	.00	1,556.96	1,556.96
5621 Walker, Courtni Lynn	115503	.00	1,951.13	1,951.13
5246 Weidner, Amy Colleen	115504	.00	1,674.25	1,674.25
3557 Wilfert, Kristin L	115505	.00	2,549.16	2,549.16
5807 Edwards, Rebecca	115506	.00	2,658.26	2,658.26
4603 Goelz, Sandra Delores	115507	.00	2,543.67	2,543.67
3346 Kabat, Lorraine	115508	.00	819.84	819.84
3257 Williams, Bobbie Ruth	115509	.00	5,007.33	5,007.33
5892 Eady, Janice	115510	.00	2,399.73	2,399.73
3682 Plante, Erin	115511	.00	2,740.35	2,740.35
1724 Seddon, John James	115512	.00	3,533.55	3,533.55

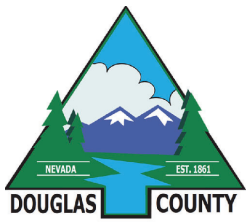


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5187 Barnes, Jacqueline	115513	.00	753.56	753.56
5187 Barnes, Jacqueline	115514	.00	200.00	200.00
5187 Barnes, Jacqueline	115515	.00	700.00	700.00
4835 Wagoner, Leanne Christine	115516	.00	3,737.36	3,737.36
4916 Gonzales, Sallie Marie	115517	.00	2,104.11	2,104.11
1889 Myers, Kasey	115518	.00	2,726.81	2,726.81
4851 Thomas, Nicole Luwelle 5335	115519	.00	3,311.51	3,311.51
5373 Aymami, David	115521	.00	861.68	861.68
3103 Carter, Trina	115522	.00	1,989.17	1,989.17
5318 Cooper, Timothy	115523	.00	284.18	284.18
5257 Doan, Mickey	115524	.00	880.29	880.29
5622 Gelato, John J	115525	.00	757.18	757.18
4197 Harding, William Joseph	115526	.00	575.38	575.38
4786 Kuehn, Thomas James	115527	.00	611.39	611.39
3570 LaMonica, George Anthony	115528	.00	819.34	819.34
3659 Lindsay, Eric D	115529	.00	2,962.30	2,962.30
5422 Marshall, Gary D	115530	.00	539.73	539.73
3213 Mcbryde, Jeffrey	115531	.00	1,258.09	1,258.09
4407 Roberts, Erik	115532	.00	666.71	666.71
3282 Schemenauer, Jeffrey M	115533	.00	4,326.41	4,326.41
3592 Schramm, George Lawrence	115534	.00	2,130.56	2,130.56
3448 Vido, Leslie S	115535	.00	2,594.74	2,594.74
4563 Casper, Richard Barry	115536	.00	5,130.67	5,130.67
6051 Cazares, Angelika Natalie	115537	.00	1,819.80	1,819.80
4554 Davis, Tammy	115538	.00	2,919.69	2,919.69
4262 Frank, Juley Ann	115539	.00	2,091.34	2,091.34
4007 Gregory, Cynthea Anne	115540	.00	1,845.73	1,845.73
4007 Gregory, Cynthea Anne	115541	.00	2,800.00	2,800.00
5121 Hames, Alex Arthur	115542	.00	4,735.28	4,735.28
5414 Hellman, William Kent 3336	115543	.00	3,048.02	3,048.02
4249 Levin, Erik Alexander	115545	.00	5,449.86	5,449.86
5344 Mazza, Chelsea	115546	.00	4,565.85	4,565.85
5955 Murphy, William	115547	.00	4,816.17	4,816.17
6006 Nelson, Kallie	115548	.00	2,982.96	2,982.96
4187 Putzer, Brian	115549	.00	3,648.08	3,648.08
4401 Ritchie, Douglas	115550	.00	4,607.29	4,607.29
4401 Ritchie, Douglas	115551	.00	135.00	135.00
5995 Romero, Michele Mary	115552	.00	1,517.16	1,517.16
5858 Sibley, James Blake	115553	.00	3,860.15	3,860.15
5825 Simmons, Shannon Noel	115554	.00	2,092.94	2,092.94
5284 Teter, Jessica Lynn	115555	.00	1,648.99	1,648.99
6073 Thompson, Kristina	115556	.00	1,819.82	1,819.82
5497 Towne, Bethany Ann	115557	.00	3,947.51	3,947.51
4521 Wadle, Zachary Jerome	115558	.00	4,196.96	4,196.96
4382 Williams, Lea Elise	115559	.00	1,998.03	1,998.03
4958 Cady, Kelly	115560	.00	3,061.51	3,061.51
3543 Hamer, Daniel Monroe	115561	.00	3,114.23	3,114.23
5698 Harris, Krysynthia J	115562	.00	2,004.73	2,004.73
3410 Hastings-Molyneux, Dominic I	115563	.00	3,937.01	3,937.01
4639 Jones, Jessica	115564	.00	2,428.47	2,428.47
5678 Mangiaracina, Sara Rene	115565	.00	2,566.09	2,566.09
6013 Meddles, Jessica Ashlynn	115566	.00	1,773.44	1,773.44
3363 Morris, Tamara	115567	.00	3,891.88	3,891.88
4151 Nicoll, Kenneth	115568	.00	2,716.07	2,716.07
6030 Andrews, Barrett Brynn George	115569	.00	2,192.83	2,192.83
5656 Arvizu, Julian	115570	.00	2,188.91	2,188.91
6028 Bellamy, Mastor Xavier Lamont	115571	.00	3,430.72	3,430.72

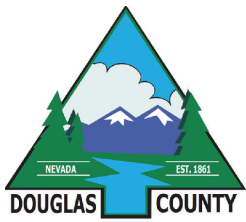


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5731 Bennettlelease, Ibeth	115572	.00	954.87	954.87
5894 Blanhir Ramirez, Jessie	115573	.00	1,728.07	1,728.07
5690 Bryant, Trevor	115574	.00	2,617.21	2,617.21
4718 Camp, Allen	115575	.00	2,212.36	2,212.36
5833 Chavez, Ariel Michelle	115576	.00	2,072.11	2,072.11
5909 Cook, Mark	115577	.00	2,801.86	2,801.86
5609 Damiani, Chelsea	115578	.00	1,909.95	1,909.95
5609 Damiani, Chelsea	115579	.00	1,270.00	1,270.00
6046 Dickenson, Jesse James	115580	.00	2,763.24	2,763.24
6038 Drabant, Elizabeth Jean	115581	.00	2,315.30	2,315.30
5478 Garcia, Michelle Maria	115582	.00	2,369.57	2,369.57
4710 Grant Doney, Shawn R	115583	.00	2,456.92	2,456.92
5389 Grant, Teagan Ashley	115584	.00	3,302.37	3,302.37
4494 Heimark, Caitlin Yvonne	115585	.00	2,471.35	2,471.35
6039 Hennarty, Aimee Michele	115586	.00	2,007.86	2,007.86
6077 Hennarty, Daniel Robert	115587	.00	2,193.04	2,193.04
6014 Jackson, Justus Terrell	115588	.00	2,560.68	2,560.68
5857 Jenkins, Kevin Ryan	115589	.00	2,134.76	2,134.76
3502 Keith, Lesley Jeanette	115590	.00	3,468.74	3,468.74
5998 Kovacs, Haley Ann	115591	.00	2,431.19	2,431.19
5969 Labit, Stephen M	115592	.00	1,750.35	1,750.35
5366 Leman, Sam John	115593	.00	2,033.83	2,033.83
6007 Maes, Cecilia Anita	115594	.00	1,997.57	1,997.57
5662 McClintock, Carol	115595	.00	1,999.97	1,999.97
5623 Meeks, Casey	115596	.00	2,303.78	2,303.78
6029 Miller, Daniel Hunt	115597	.00	2,003.83	2,003.83
3403 Naylor, Rebbel A	115598	.00	1,280.96	1,280.96
4809 Ong, Jacqueline	115599	.00	3,105.88	3,105.88
5837 Ong, Maria-Veronica	115600	.00	2,223.58	2,223.58
5934 Parris, Zachary	115601	.00	2,371.63	2,371.63
5950 Sexton, Jennifer Lynn	115602	.00	4,423.71	4,423.71
5974 Shope, Edward G	115603	.00	2,464.38	2,464.38
5027 Simpson, Christopher Chad	115604	.00	2,346.09	2,346.09
4558 Smith, Cory A	115605	.00	2,954.38	2,954.38
1546 Smith, Nicolette Adelle	115606	.00	2,570.34	2,570.34
4169 Sullivan, Anthony Reamonh Zunino	115607	.00	3,129.45	3,129.45
4517 Talia, Cindy Marie	115608	.00	2,356.39	2,356.39
5155 Thornton, Daniel Howard	115609	.00	1,949.17	1,949.17
5443 Bandbaz, Zahra	115610	.00	1,949.78	1,949.78
5932 Conway, Brian Robert	115611	.00	695.35	695.35
5905 Davidson, Rain	115612	.00	1,567.33	1,567.33
3664 Deleon, Christian	115613	.00	2,589.28	2,589.28
6081 Feemster, Daniel Ryan	115614	.00	1,030.72	1,030.72
6022 Glover, Christina Oropeza	115615	.00	1,815.87	1,815.87
6012 Johnson-Bonin, Breaua Kay	115616	.00	1,892.28	1,892.28
4837 Leskovic, Aimee	115617	.00	1,083.67	1,083.67
5670 Miller, Shane	115618	.00	2,042.13	2,042.13
3416 Peterson, James	115619	.00	2,510.76	2,510.76
6020 Pickett, Dion Sanchez JR	115620	.00	406.37	406.37
6048 Reiss, Mark Richard	115621	.00	368.93	368.93
5842 Tom, Shaylyn Renee	115622	.00	1,943.72	1,943.72
3227 Zehren, Kristina	115623	.00	3,644.18	3,644.18
5861 Iannacchione, Nathaniel David	115624	.00	1,953.63	1,953.63
5094 McAllister, Mike	115625	.00	3,746.24	3,746.24
5851 Garrison, Jenna Marcia	115626	.00	1,943.18	1,943.18
3032				
6031 Henley-Ballard, McKenzie Fay	115628	.00	1,597.94	1,597.94
5285 Hinsey, Maria Lucia	115629	.00	244.48	244.48
4155 Huntington, Mindi Jo	115630	.00	2,306.29	2,306.29

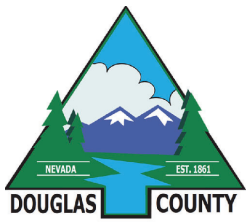


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
6004 Lange, Jessica M	115631	.00	1,334.44	1,334.44
5581 Warren, Jolene Vonda	115632	.00	2,376.22	2,376.22
5832 White, Kaitlyn R	115633	.00	1,835.33	1,835.33
6053 Cardenas Zuniga, Maricela	115634	.00	1,654.40	1,654.40
6021				
5149 Ledezma, Miguel Angel	115636	.00	2,134.28	2,134.28
4498 Moore, Sandra	115637	.00	2,110.47	2,110.47
3515 Doan, Yvette	115638	.00	3,650.88	3,650.88
3266 Lash, Diana	115639	.00	2,178.79	2,178.79
4628 Meddles, Jake	115640	.00	2,944.61	2,944.61
5587 Reshaw, Albert	115641	.00	2,121.53	2,121.53
4874 Roberts, David JR	115642	.00	2,673.39	2,673.39
5863 Vidovich, Danton Robert	115643	.00	964.75	964.75
4653 Erb, Jon	115644	.00	4,385.27	4,385.27
4778 Nordloh, Joshua	115645	.00	2,939.99	2,939.99
5844 Conroy, Jordyn	115646	.00	1,188.55	1,188.55
5844 Conroy, Jordyn	115647	.00	250.00	250.00
4332 Dallaire, Thomas	115648	.00	4,724.58	4,724.58
5938 Dreiske, Susan	115649	.00	1,726.23	1,726.23
5929 Hannah, Ashley	115650	.00	1,655.35	1,655.35
3494 Pawling, Andrea	115651	.00	3,403.07	3,403.07
5630 Ramirez, Betty	115652	.00	1,034.43	1,034.43
4762 Reno, Ann	115653	.00	1,359.45	1,359.45
6019 Davidson, Jeremy D	115654	.00	2,461.13	2,461.13
4392 Davis, Timothy	115655	.00	3,268.30	3,268.30
1159 Mccann, Jerry	115656	.00	2,351.99	2,351.99
5893 McQuain, Michael	115657	.00	2,092.21	2,092.21
4586 Nadler, Nicholas	115658	.00	2,059.88	2,059.88
5686 Simko, George Bradley	115659	.00	2,293.41	2,293.41
5319 Spates, Rebecca Marie	115660	.00	2,183.57	2,183.57
4283 Doherty, Linda	115661	.00	2,230.82	2,230.82
5817 Moroles O'Neil, Kathryn	115662	.00	3,110.91	3,110.91
3452 Rao, Lucille	115663	.00	2,275.82	2,275.82
4838 Thran Zepeda, Coleen	115664	.00	2,032.77	2,032.77
3014 Broersma, Eric	115665	.00	2,249.27	2,249.27
5912 Cowin, John	115666	.00	2,236.88	2,236.88
5471 Hutchings, Jeremy Jon	115667	.00	3,319.96	3,319.96
3702 Morelli, Natalia	115668	.00	2,862.02	2,862.02
6036 Pettersen, Paul Quist	115669	.00	2,006.78	2,006.78
1817 Resnik, Barbra	115670	.00	3,541.63	3,541.63
4393 Stevens, Leanna Claire	115671	.00	2,359.39	2,359.39
5711 Etchegoyhen, Mary	115672	.00	1,718.92	1,718.92
6032 Felten, Michael C	115673	.00	2,565.54	2,565.54
5654 Harwood, Bonnie Deann	115674	.00	2,720.53	2,720.53
5847 Hay, Katie Lynn	115675	.00	1,753.72	1,753.72
5891 Jacobson-Gentry, Julie	115676	.00	2,365.97	2,365.97
5615 Moroles-O'Neil, Rachel	115677	.00	2,303.64	2,303.64
5808 Strehlow, Ernie Kenneth	115678	.00	3,549.39	3,549.39
5353 Hubbard, Nicole Renee	115679	.00	2,486.12	2,486.12
3476 Leeper, Veronica Irmgard	115680	.00	2,238.29	2,238.29
5978 Peterson-Burrier, Lisa Ann	115681	.00	1,787.35	1,787.35
4627 Ritger, Philip	115682	.00	4,640.32	4,640.32
5347 Robillard, Richard	115683	.00	4,185.76	4,185.76
5347 Robillard, Richard	115684	.00	100.00	100.00
5933 Sponcey, Sheryl	115685	.00	1,732.79	1,732.79
5933 Sponcey, Sheryl	115686	.00	250.00	250.00
6078 Williams, Dawn Darice	115687	.00	1,861.41	1,861.41
6034 Blanchette, Riley Adam	115688	.00	1,635.31	1,635.31
5988 Cottrill, Timothy Vernon	115689	.00	2,010.13	2,010.13

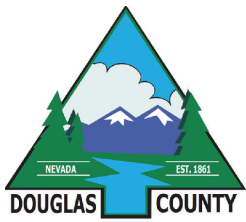


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5085 DuBlanc, Brian	115690	.00	2,088.28	2,088.28
5387 Eichhorst, Wyatt	115691	.00	2,285.30	2,285.30
5107 Hunter, Danny D-Jay	115692	.00	2,133.41	2,133.41
5953 MacDonnell, Jeffrey T	115693	.00	3,676.90	3,676.90
5131 McCulloch, Carl	115694	.00	3,010.14	3,010.14
4223 Porcari, Brian	115695	.00	2,381.16	2,381.16
4223 Porcari, Brian	115696	.00	400.00	400.00
5103 Wolff, Richard Peter	115697	.00	2,574.45	2,574.45
5487 Bengoechea, Levi	115698	.00	2,004.10	2,004.10
3202 Davies, Michael	115699	.00	3,036.14	3,036.14
3614 Manzano, Victor Gerard	115700	.00	2,773.96	2,773.96
5158 McGoldrick, James	115701	.00	2,078.13	2,078.13
5805 Thomas, Hunter Phillip	115702	.00	1,789.43	1,789.43
3504 Weferling, Duane Robert	115703	.00	2,656.19	2,656.19
5732 Donat, Nicholas	115704	.00	1,751.81	1,751.81
5722 Gonsalves, Anthony David	115705	.00	2,201.45	2,201.45
5996 Johnson, Adrian Keith	115706	.00	2,961.53	2,961.53
4065 Kinser, Auston G	115707	.00	3,042.13	3,042.13
5734 Kinser, Justin Glen	115708	.00	2,167.70	2,167.70
5964 Kolda, Ryan A	115709	.00	2,385.59	2,385.59
5450 Laird, Pablo Arthur	115710	.00	2,496.60	2,496.60
3441 Melandow, Gregory W	115711	.00	4,989.58	4,989.58
5611 Michalak, Jeffery	115712	.00	2,840.48	2,840.48
5906 Schmidt, Brian	115713	.00	1,812.17	1,812.17
5733 Smullen, Aaron M	115714	.00	1,838.38	1,838.38
4127 Taflin, Thomas A	115715	.00	2,886.05	2,886.05
5657 White, Thomas Paul	115716	.00	2,806.03	2,806.03
4509 Charles, Nicholas	115717	.00	3,320.92	3,320.92
5728 Larrance, Christine Anna-Marie	115718	.00	1,867.57	1,867.57
5659 Smith, Nathaniel David	115719	.00	2,853.76	2,853.76
5035 Aalgaard, Erik	115720	.00	2,024.56	2,024.56
5993 Fogerson, Anjanette Bywater	115721	.00	2,503.97	2,503.97
5836 Johnson, Sarah Beth	115722	.00	2,654.12	2,654.12
4083 Ludden-Fisher, Leslee	115723	.00	2,180.96	2,180.96
4765 Martinez, Jodi	115724	.00	3,016.70	3,016.70
5911 Stage, Karen	115725	.00	1,342.98	1,342.98
5940 Torres, Lisa Marie	115726	.00	2,233.89	2,233.89
5001 Aschenbach, Noemi	115727	.00	3,305.55	3,305.55
5166 Baumann, Tamara	115728	.00	3,141.11	3,141.11
5166 Baumann, Tamara	115729	.00	1,000.00	1,000.00
5368 Herrera-Alem, Karina	115730	.00	1,303.39	1,303.39
5803 Phillips, Juliene	115731	.00	1,457.23	1,457.23
5010 Rasner, Rachael	115732	.00	5,114.49	5,114.49
5716 Cusack, Kristin	115733	.00	2,272.57	2,272.57
5716 Cusack, Kristin	115734	.00	400.00	400.00
5818 Davis, Carolyn	115735	.00	1,849.99	1,849.99
5658 Rich, Christina	115736	.00	1,327.23	1,327.23
5186 Schenzel, Lisa Ann	115737	.00	1,358.15	1,358.15
4875 Macdonnell, Heather	115738	.00	2,199.70	2,199.70
4875 Macdonnell, Heather	115739	.00	1,000.00	1,000.00
5612 Aggarwal, Ankur	115740	.00	2,279.13	2,279.13
5852 Baylis, Mark	115741	.00	2,230.06	2,230.06
5736 Brewer, Brianna	115742	.00	3,002.89	3,002.89
6016 Chavez, Amy Renee	115743	.00	1,867.98	1,867.98
5992 Deen, Alexandra Elizabeth	115744	.00	2,347.73	2,347.73
5943 Finster, Brent Edwin	115745	.00	3,305.05	3,305.05
3229 Gochenouer, Debra	115746	.00	2,798.52	2,798.52
5939 Hagenbach, Cassidy	115747	.00	2,378.44	2,378.44
4862 Hall, Kaitlyn Cassandra Rose	115748	.00	2,688.93	2,688.93

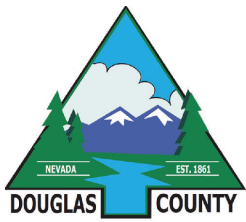


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5999 Hanson, Megan Lee	115749	.00	2,592.72	2,592.72
3522 Mccandless, Nonie	115750	.00	3,550.88	3,550.88
6080 Salas, Julia Marie	115751	.00	1,699.59	1,699.59
4749 Seeley, Edward Norman	115752	.00	3,203.97	3,203.97
6082 Snight, Laurel Jeanne	115753	.00	836.21	836.21
6082 Snight, Laurel Jeanne	115754	.00	92.91	92.91
5903 Victor, Aubrey Louise	115755	.00	1,764.51	1,764.51
3230 Woods, Cirra Alaire	115756	.00	3,091.42	3,091.42
5727 Anderson, Melinda	115757	.00	1,050.34	1,050.34
3549 Begovich, Jacqueline	115758	.00	2,273.80	2,273.80
4940 Brackett, Jeffrey	115759	.00	278.65	278.65
5485 Broumley, Cheryl	115760	.00	1,542.75	1,542.75
5674 Buma At, Ve	115761	.00	1,302.51	1,302.51
5048 Calabrese, Jennifer	115762	.00	1,951.74	1,951.74
5048 Calabrese, Jennifer	115763	.00	375.00	375.00
4650 Cunningham, Kimbrey Ann	115764	.00	1,235.21	1,235.21
4825 Diedrichsen, John	115765	.00	1,299.44	1,299.44
4856 Grimes, Tanya Jean	115766	.00	1,748.72	1,748.72
3341 Gurule, Patricia A	115767	.00	2,173.14	2,173.14
4424 Kozerski, Russell Roman	115768	.00	1,708.49	1,708.49
6050 Messick, Jocelyn Ann	115769	.00	1,258.06	1,258.06
5115 Nkala, Bethwell	115770	.00	1,924.95	1,924.95
4931 Perez, Irma	115771	.00	1,724.75	1,724.75
4681 Peterson, Richard	115772	.00	2,009.78	2,009.78
1676 Reid, Amanda	115773	.00	2,815.39	2,815.39
5492 Sickler, Andrew E	115774	.00	1,287.81	1,287.81
3369 Skaggs, Linda Joyce	115775	.00	2,785.12	2,785.12
5108 Spotts, Susan Ruth	115776	.00	1,712.89	1,712.89
6037 Stulik, Steven Charles	115777	.00	904.43	904.43
6075 Tavarez, Sylvia Rayleen	115778	.00	226.13	226.13
4933 Thomas, Diana R	115779	.00	1,881.19	1,881.19
5381 Walker, Michael John	115780	.00	1,909.51	1,909.51
6001 Warner, Thomas J	115781	.00	2,534.97	2,534.97
5287 Wilkinson, Victoria Laverne	115782	.00	1,185.47	1,185.47
5896 Al Hebshi, Yasmeen Lea Traxler	115783	.00	2,539.54	2,539.54
5720 Bells, Vanna	115784	.00	2,317.09	2,317.09
5972 Crawshaw, Zachary Jonah	115785	.00	1,524.92	1,524.92
3271 Davis, Luise	115786	.00	2,933.01	2,933.01
5813 DeGhelder, Timothy	115787	.00	4,337.04	4,337.04
4939 Frederick, Kira Joy	115788	.00	2,318.35	2,318.35
5663 Gonzalez, Irene Danielle	115789	.00	1,827.29	1,827.29
5060 Hallam, Veronica Lyn	115790	.00	2,673.52	2,673.52
5712 Holle, Jessica Marie	115791	.00	1,801.92	1,801.92
6003 Kaleel, Theodore Dean	115792	.00	2,059.63	2,059.63
5634 McAfee, Corona Shea	115793	.00	219.53	219.53
6027 Saldana, Angela	115794	.00	324.11	324.11
5714 Sanders, Benjamin Thomas	115795	.00	1,629.37	1,629.37
5273 Soleta, Rachel Velda	115796	.00	1,849.72	1,849.72
5464 Treinen, Laura Suzanne	115797	.00	2,709.12	2,709.12
5132 Weber, Kathleen Alexandra	115798	.00	3,050.94	3,050.94
5448 Williams, Kaleigh Maureen	115799	.00	1,660.54	1,660.54
5171 Wilson, Laurence Edward	115800	.00	2,561.08	2,561.08
6026 York, Ashleigh Elizabeth	115801	.00	439.06	439.06
5140 Canales, Jonathan	115802	.00	2,306.03	2,306.03
5667 Harding, Scott R	115803	.00	1,868.10	1,868.10
4063 Harrison, Jerry	115804	.00	2,561.30	2,561.30
5067 Heldman, John Robert	115805	.00	2,910.00	2,910.00
5053 Kannan, Christopher William	115806	.00	2,095.29	2,095.29
6000 Pegram, Harvey Gilbert	115807	.00	1,616.55	1,616.55

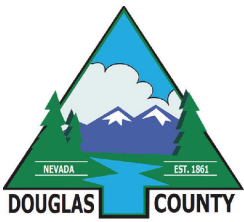


Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5627 Polkow, Brian	115808	.00	1,934.66	1,934.66
5973 Poppenga II, Dean Edward	115809	.00	1,562.21	1,562.21
4453 Regalado, Jorge	115810	.00	2,178.88	2,178.88
4103 Stanton, Ryan Lee	115811	.00	3,005.73	3,005.73
4502 Vazquez, Miguel	115812	.00	2,255.91	2,255.91
5665 Adie, Brook	115813	.00	4,109.48	4,109.48
6017 Bishop, Brant Gregory	115814	.00	2,419.96	2,419.96
5092 Bonar, Geoffrey	115815	.00	3,016.80	3,016.80
4722 Doerr, Scott	115816	.00	2,479.38	2,479.38
4651 Drees-Wasmer, Georgianna	115817	.00	2,488.48	2,488.48
5114 Hubbard, Dennis D.	115818	.00	2,377.46	2,377.46
4935 Logan, Cody Matthew	115819	.00	2,005.07	2,005.07
5482 Ogles, Clayton	115820	.00	1,058.97	1,058.97
5314 Barrie, Marcia	115821	.00	184.14	184.14
4468 Garrison, Karen L	115822	.00	1,154.28	1,154.28
4468 Garrison, Karen L	115823	.00	100.00	100.00
5899 Goin Thomas, Trumona	115824	.00	395.06	395.06
5816 Johnson, Hannah Mabel	115825	.00	267.21	267.21
5936 Kelly, Terri Michelle	115826	.00	798.43	798.43
6035 Moreno, Adriana Renae	115827	.00	281.62	281.62
5976 Schuler, Melissa Lynn	115828	.00	1,148.37	1,148.37
6024 Torres, Joshua Tyler	115829	.00	287.13	287.13
3244 Ward, Anne Marie	115830	.00	1,599.13	1,599.13
4964 Beberg, Cynthia	115831	.00	1,988.98	1,988.98
5596 Castellanos-Rose, Emma	115832	.00	1,849.68	1,849.68
5613 Cook, Susan	115833	.00	1,450.35	1,450.35
4644 Delallo, Joseph	115834	.00	1,381.16	1,381.16
5416 Lee, Elisa Diane	115835	.00	1,618.69	1,618.69
4648 Martineau, Kathryn	115836	.00	792.31	792.31
5856 Ong, Marlo	115837	.00	1,644.36	1,644.36
4636 Pekar, Elliot	115838	.00	1,752.44	1,752.44
5672 Romero-Gudino, Kevin	115839	.00	1,385.45	1,385.45
5672 Romero-Gudino, Kevin	115840	.00	2.00	2.00
4337 Summers, Kay Annette	115841	.00	2,035.99	2,035.99
6076 Swanson, Charles Alan	115842	.00	906.71	906.71
5469 Bring, Glen	115843	.00	1,873.22	1,873.22
5713 Lonnegren, Nicholas Edward	115844	.00	2,360.68	2,360.68
5915 Lowry, Karen	115845	.00	1,306.66	1,306.66
5850 McGee, Lisa	115846	.00	1,485.61	1,485.61
5606 Perez, Christina	115847	.00	1,388.82	1,388.82
4960 Robertson, Staci	115848	.00	1,513.33	1,513.33
5312 Thomas, Anna Pauline	115849	.00	1,146.36	1,146.36
3309 Yaworski, Jessica Leah	115850	.00	1,238.34	1,238.34
5104 Cline, Cole	115851	.00	1,944.45	1,944.45
5918 Harrison, Russell	115852	.00	1,316.83	1,316.83
5687 Martin, Joshua Roy	115853	.00	2,049.67	2,049.67
5260 Murray, Timothy	115854	.00	1,286.73	1,286.73
5588 ODonnell, Sandra	115855	.00	1,414.11	1,414.11
5709 Paterson-Lewis, Heather	115856	.00	1,409.21	1,409.21
5942 Ravenelle, Sarah Rose	115857	.00	1,338.67	1,338.67
5631 Unruh, Laura Anne	115858	.00	1,690.48	1,690.48
5688 Woods, Lisa Mary	115859	.00	1,024.57	1,024.57
5362 Lyons, Bradley Allen	115860	.00	1,663.92	1,663.92
5985 Parra, Rafael Jessee	115861	.00	1,770.87	1,770.87
5356 Samansky, Jason Travis	115862	.00	2,440.64	2,440.64
4863 Walker, Courtney Lynn	115863	.00	3,148.79	3,148.79
5626 Werley, Cody Steven	115864	.00	1,788.88	1,788.88
4326 Begovich, Jeff	115865	.00	3,231.60	3,231.60
5355 Calora, Marilyn	115866	.00	1,375.04	1,375.04



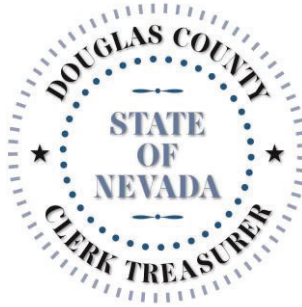
Payment Batch Register

Pay Date Range 02/17/24 - 03/01/24

Pay Batch 03/08/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5292 Fisher, Christopher	115867	.00	1,861.23	1,861.23
5830 Godecke, Andrew Robert	115868	.00	1,622.73	1,622.73
5332 Hawes, Austin Richard	115869	.00	1,768.86	1,768.86
5059 Norkunas, Daniel	115870	.00	1,763.93	1,763.93
5054 Smith, Rebecca Holly	115871	.00	1,833.65	1,833.65
6043 Aguilar, Carlos Joseph	115872	.00	735.07	735.07
4754 Brown, Alex	115873	.00	2,532.27	2,532.27
5017 Brown, Michelle	115874	.00	2,460.38	2,460.38
5016 Cady, Jeffrey	115875	.00	3,412.06	3,412.06
5320 Camara, Robert	115876	.00	824.71	824.71
4949 Cruz-Alvarez, Saul	115877	.00	1,757.45	1,757.45
5616 Daniels, Anthony	115878	.00	1,953.17	1,953.17
4864 Frisby, John D	115879	.00	4,984.16	4,984.16
6044 Glassburn, Christopher Mickeal	115880	.00	2,383.63	2,383.63
4364 Hamer, Rachel Lea	115881	.00	2,372.23	2,372.23
4445 Kistler, Daniel John	115882	.00	2,233.61	2,233.61
4191 Martin, Jody	115883	.00	2,188.47	2,188.47
6040 McAdoo, Kevin Thomas	115884	.00	3,612.10	3,612.10
5859 Melandow, Meggan Elizabeth	115885	.00	1,477.54	1,477.54
4800 Parke, Jason	115886	.00	2,652.94	2,652.94
6041 Roberts, Drew Edwin	115887	.00	1,784.04	1,784.04
4577 Schurke, Marcie Linn	115888	.00	2,655.18	2,655.18
4872 Sitterley, Freddy	115889	.00	1,873.33	1,873.33
6049 Whalen, Danielle Maria	115890	.00	1,603.90	1,603.90
4637 Lacost, Geoffrey Alan	115891	.00	3,684.94	3,684.94
3164 Louthan, Carol Ann	115892	.00	3,417.12	3,417.12
5620 Matus, Eric	115893	.00	2,774.33	2,774.33
5806 McRae, Kurt	115894	.00	1,863.12	1,863.12
5839 Mlnarik, Wayne	115895	.00	1,974.80	1,974.80
4021 Nicholson, Marie	115896	.00	2,100.13	2,100.13
4508 Nilssen, Erik	115897	.00	4,455.38	4,455.38
5945 Cassinos, William Nicholas	115898	.00	2,048.44	2,048.44
5970 Eissel, Aron Alec	115899	.00	1,651.75	1,651.75
5643 King, Winter Phoenix	115900	.00	754.99	754.99
5908 Wittler, Brent James	115901	.00	1,429.94	1,429.94
6025 Zepeda, Luis Gonzalez	115902	.00	1,619.40	1,619.40
5276 Brunz, Emily	115903	.00	2,340.38	2,340.38
4357 Roberts, Monique	115904	.00	271.59	271.59
5390 Johnson, Marcia Michelle	747592	985.50	.00	985.50
5819 Simpson, Michelle J	747593	941.65	.00	941.65
5782 Brink, Eric	747594	29.56	.00	29.56
3108 Burnside, Craig	747595	155.32	.00	155.32
5754 Martin, Shirley	747596	70.96	.00	70.96
4808 Kyeremeh, Ignatius Kofi	747597	2,361.85	.00	2,361.85
5931 Tovar, Jessica	747598	1,685.90	.00	1,685.90
3569 Budden, Sherman	747599	369.04	.00	369.04
5018 Sousa, Ricci Gordon	747600	674.76	.00	674.76
5977 Smith, Debbie Anne	747601	636.86	.00	636.86
5957 Campos, Izabela Rubi	747602	264.38	.00	264.38
6042 Dempsey, Ender Jack	747603	161.76	.00	161.76
4043 Tucker, Yolanda Cecelia	747604	813.10	.00	813.10
5352 Albert, Steven	747605	1,039.66	.00	1,039.66
Grand Totals		\$10,190.30	\$1,442,267.68	\$1,452,457.98
Total Checks 14				
Total Direct Deposits 628				

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us



Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS

FROM: KATHY KAISER, ASSISTANT TREASURER

KATHY LEWIS, CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING \$6,270,509.40 FOR CHECKS #747808-748034 AND EFTS #115955-116022, ALL DATED 03-15-2024, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

CHIEF FINANCIAL OFFICER

BY: **Kathy Kaiser**
ASSISTANT TREASURER

Digitally signed by Kathy Kaiser
Date: 2024.03.29 13:51:31 -07'00'

Douglas County
03/15/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America					
Check	03/15/2024	747808 Accounts Payable	Ace Hardware		81.17
Check	03/15/2024	747809 Accounts Payable	Ace Hardware		174.11
Check	03/15/2024	747810 Accounts Payable	ADR Partners LLC		500.00
Check	03/15/2024	747811 Accounts Payable	Airport Road Storage		107.00
Check	03/15/2024	747812 Accounts Payable	Alhambra		29.97
Check	03/15/2024	747813 Accounts Payable	Alpen Sierra Inc		68.25
Check	03/15/2024	747814 Accounts Payable	Alsco Inc		161.53
Check	03/15/2024	747815 Accounts Payable	Alsco Inc		542.85
Check	03/15/2024	747816 Accounts Payable	Alsco Inc		345.00
Check	03/15/2024	747817 Accounts Payable	Alsco Inc		682.10
Check	03/15/2024	747818 Accounts Payable	Alsco Inc		679.96
Check	03/15/2024	747819 Accounts Payable	Alsco Inc		48.82
Check	03/15/2024	747820 Accounts Payable	Alsco Inc		394.30
Check	03/15/2024	747821 Accounts Payable	Alsco Inc		211.14
Check	03/15/2024	747822 Accounts Payable	Alsco Inc		538.76
Check	03/15/2024	747823 Accounts Payable	Alsco Inc		117.28
Check	03/15/2024	747824 Accounts Payable	Alsco Inc		416.45
Check	03/15/2024	747825 Accounts Payable	American Equipment Systems LLC		1,432.70
Check	03/15/2024	747826 Accounts Payable	ARC Health and Wellness Centers, LLC		2,130.00
Check	03/15/2024	747827 Accounts Payable	Armstrong Consultants Inc		4,206.00
Check	03/15/2024	747828 Accounts Payable	AT&T		3,942.29
Check	03/15/2024	747829 Accounts Payable	AT&T		537.51
Check	03/15/2024	747830 Accounts Payable	AT&T		3.09
Check	03/15/2024	747831 Accounts Payable	Axon Enterprise Inc		220.00
Check	03/15/2024	747832 Accounts Payable	Best Appliance Repair of Nevada		199.00
Check	03/15/2024	747833 Accounts Payable	Bob Barker Company Inc		240.76
Check	03/15/2024	747834 Accounts Payable	Bowers , John W & Karen A		78.28
Check	03/15/2024	747835 Accounts Payable	Callyo 2009 Corp		4,920.00
Check	03/15/2024	747836 Accounts Payable	Capital Ford Inc		213.16
Check	03/15/2024	747837 Accounts Payable	Carson City Landfill		17,112.13
Check	03/15/2024	747838 Accounts Payable	Carson Valley Chamber of Commerce		2,500.00
Check	03/15/2024	747839 Accounts Payable	Carson Valley Sertoma		300.00
Check	03/15/2024	747840 Accounts Payable	Carson Water Subconservancy District		93,052.42
Check	03/15/2024	747841 Accounts Payable	Cashman Equipment Co Inc		141.99

Douglas County
03/15/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/15/2024	747842 Accounts Payable	Cave Rock General Improvement District		8,745.68
Check	03/15/2024	747843 Accounts Payable	Center Point Large Print		16.49
Check	03/15/2024	747844 Accounts Payable	Charter Communications Operating LLC		269.96
Check	03/15/2024	747845 Accounts Payable	Command Solutions LLC		800.00
Check	03/15/2024	747846 Accounts Payable	Conroy , Jordyn		66.00
Check	03/15/2024	747847 Accounts Payable	Coverley or Kirsten Scheetz or Ron Elges , Dan		1,528.00
Check	03/15/2024	747848 Accounts Payable	Dash Medical Gloves		200.00
Check	03/15/2024	747849 Accounts Payable	Davidson , Jeremy D		36.52
Check	03/15/2024	747850 Accounts Payable	Davis , Bryan B		550.00
Check	03/15/2024	747851 Accounts Payable	Davis , Tim		85.71
Check	03/15/2024	747852 Accounts Payable	Desert Snow		1,498.00
Check	03/15/2024	747853 Accounts Payable	Directv Inc		110.80
Check	03/15/2024	747854 Accounts Payable	Douglas County Mosquito District		94,918.17
Check	03/15/2024	747855 Accounts Payable	Douglas County School District		5,236.50
Check	03/15/2024	747856 Accounts Payable	Douglas County School District		52,272.00
Check	03/15/2024	747857 Accounts Payable	Douglas County School District		444,991.89
Check	03/15/2024	747858 Accounts Payable	Douglas County Utilities		11,116.55
Check	03/15/2024	747859 Accounts Payable	Douglas Disposal Inc		9,284.42
Check	03/15/2024	747860 Accounts Payable	Driscoll , Bill		500.00
Check	03/15/2024	747861 Accounts Payable	Dye , Tanner		283.71
Check	03/15/2024	747862 Accounts Payable	East Fork Swimming Pool District		390,325.73
Check	03/15/2024	747863 Accounts Payable	Elite Investigations of Northern Nevada		2,157.47
Check	03/15/2024	747864 Accounts Payable	Elk Point Sanitation		243.61
Check	03/15/2024	747865 Accounts Payable	Factory Motor Parts Co		1,472.49
Check	03/15/2024	747866 Accounts Payable	Farnworth , Carla		750.00
Check	03/15/2024	747867 Accounts Payable	Fastenal Industrial		111.49
Check	03/15/2024	747868 Accounts Payable	Federal Express		7.32
Check	03/15/2024	747869 Accounts Payable	Flyers Energy LLC		3,630.76
Check	03/15/2024	747870 Accounts Payable	Frontier		45.44
Check	03/15/2024	747871 Accounts Payable	Frontier		87.49
Check	03/15/2024	747872 Accounts Payable	Frontier		18,269.29
Check	03/15/2024	747873 Accounts Payable	Gardnerville Ranchos GID		176,569.19
Check	03/15/2024	747874 Accounts Payable	Gardnerville Town Of		595.40
Check	03/15/2024	747875 Accounts Payable	Gardnerville Water Company		1,318.62

Douglas County
03/15/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/15/2024	747876 Accounts Payable	Golub , Debbie Duran		214.50
Check	03/15/2024	747877 Accounts Payable	Grainger Inc		374.39
Check	03/15/2024	747878 Accounts Payable	Granite Construction Co Inc		110.58
Check	03/15/2024	747879 Accounts Payable	Greater Nevada Mortgage		684.85
Check	03/15/2024	747880 Accounts Payable	Guild Mortgage Company		622.68
Check	03/15/2024	747881 Accounts Payable	Haen Constructors		49,352.15
Check	03/15/2024	747882 Accounts Payable	Hajoca Company		187.50
Check	03/15/2024	747883 Accounts Payable	Hartman , Jill		1,488.50
Check	03/15/2024	747884 Accounts Payable	HDR Engineering Inc		11,470.58
Check	03/15/2024	747885 Accounts Payable	High Country Propane Inc		1,313.49
Check	03/15/2024	747886 Accounts Payable	Home Depot - 6978		2,873.96
Check	03/15/2024	747887 Accounts Payable	Howell's Lock and Safe		250.00
Check	03/15/2024	747888 Accounts Payable	Hubbard , Michael		450.00
Check	03/15/2024	747889 Accounts Payable	Hunt & Sons Inc		968.05
Check	03/15/2024	747890 Accounts Payable	Hydraulic Industrial Services Inc		145.69
Check	03/15/2024	747891 Accounts Payable	Indian Hills GID		181,896.52
Check	03/15/2024	747892 Accounts Payable	Ingram Library Services		157.21
Check	03/15/2024	747893 Accounts Payable	Ink Realty		1,000.00
Check	03/15/2024	747894 Accounts Payable	Interstate Batteries of the Sierras		934.37
Check	03/15/2024	747895 Accounts Payable	Inyo Networks Inc		2,462.45
Check	03/15/2024	747896 Accounts Payable	Jobs Peak Veterinary Hospital		125.00
Check	03/15/2024	747897 Accounts Payable	JPS Interoperability Solutions Inc		6,882.84
Check	03/15/2024	747898 Accounts Payable	Keefe Supply Company		617.10
Check	03/15/2024	747899 Accounts Payable	Keller Associates Inc		29,391.65
Check	03/15/2024	747900 Accounts Payable	Kingsbury GID		106,434.54
Check	03/15/2024	747901 Accounts Payable	Kingsbury Hardware Inc		13.13
Check	03/15/2024	747902 Accounts Payable	Klekar , Steven K		39.00
Check	03/15/2024	747903 Accounts Payable	KnowBe4 Inc		1,881.63
Check	03/15/2024	747904 Accounts Payable	L-Tron Corporation		2,038.00
Check	03/15/2024	747905 Accounts Payable	Laboratory Corporation of American Holdings		280.85
Check	03/15/2024	747906 Accounts Payable	Lakeridge General Improvement District		3,051.58
Check	03/15/2024	747907 Accounts Payable	Lang , Wendy		1,773.60
Check	03/15/2024	747908 Accounts Payable	Language Line Services Inc		83.80
Check	03/15/2024	747909 Accounts Payable	Law Offices of Maximilian Stovall LTD		450.00

Douglas County
03/15/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/15/2024	747910	Accounts Payable	Lewis , Kevin	190.00
Check	03/15/2024	747911	Accounts Payable	Linde Gas & Equipment Inc	949.95
Check	03/15/2024	747912	Accounts Payable	Loancare Servicing Center	343.61
Check	03/15/2024	747913	Accounts Payable	Long , Christina E	172.90
Check	03/15/2024	747914	Accounts Payable	LoPresto , Tessa	136.50
Check	03/15/2024	747915	Accounts Payable	Mark Smith Tire Center Inc	102.98
Check	03/15/2024	747916	Accounts Payable	McKesson Medical Surgical Inc	1,330.95
Check	03/15/2024	747917	Accounts Payable	McMorris , Steven D	550.00
Check	03/15/2024	747918	Accounts Payable	Meeks Lumber	55.20
Check	03/15/2024	747919	Accounts Payable	Meeks Lumber	366.58
Check	03/15/2024	747920	Accounts Payable	Meeks Lumber	544.78
Check	03/15/2024	747921	Accounts Payable	Melandow , Greg	50.00
Check	03/15/2024	747922	Accounts Payable	Merit Electric Company	1,019.71
Check	03/15/2024	747923	Accounts Payable	Michael Hohl Motor Co Inc	1,209.93
Check	03/15/2024	747924	Accounts Payable	Miller's Jackets	1,000.00
Check	03/15/2024	747925	Accounts Payable	Minden Town of	3,261.80
Check	03/15/2024	747926	Accounts Payable	Minden-Gardnerville Sanitation District	953.67
Check	03/15/2024	747927	Accounts Payable	Minden-Gardnerville Sanitation District	69,845.45
Check	03/15/2024	747928	Accounts Payable	Motorola Solutions Inc	97,619.79
Check	03/15/2024	747929	Accounts Payable	Motorola Solutions Inc	7,000.00
Check	03/15/2024	747930	Accounts Payable	National Elevator Inspection Services Inc	617.65
Check	03/15/2024	747931	Accounts Payable	Nevada News Group	1,800.51
Check	03/15/2024	747932	Accounts Payable	Nevada News Group	394.50
Check	03/15/2024	747933	Accounts Payable	Nevada News Group	362.00
Check	03/15/2024	747934	Accounts Payable	Nevada News Group	2,089.90
Check	03/15/2024	747935	Accounts Payable	Nevada Power Products Inc	109.00
Check	03/15/2024	747936	Accounts Payable	NV Energy	1,454.25
Check	03/15/2024	747937	Accounts Payable	NV Energy	697.20
Check	03/15/2024	747938	Accounts Payable	NV Energy	6,655.12
Check	03/15/2024	747939	Accounts Payable	NV Energy	24,876.59
Check	03/15/2024	747940	Accounts Payable	NV Energy	24,710.48
Check	03/15/2024	747941	Accounts Payable	NV State Department of Public Safety	1,250.20
Check	03/15/2024	747942	Accounts Payable	NV State Public Employees Retirement System	1,218,040.32
Check	03/15/2024	747943	Accounts Payable	O'Reilly Auto Parts	383.05

Douglas County
03/15/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/15/2024	747944	Accounts Payable	O'Reilly Auto Parts	286.63
Check	03/15/2024	747945	Accounts Payable	Oakes , Robert	190.00
Check	03/15/2024	747946	Accounts Payable	ODP Business Solutions LLC	285.92
Check	03/15/2024	747947	Accounts Payable	Oliver Park General Improvement District	50,890.44
Check	03/15/2024	747948	Accounts Payable	Partnership Douglas County Inc	318.75
Check	03/15/2024	747949	Accounts Payable	Parts House	1,921.40
Check	03/15/2024	747950	Accounts Payable	Parts House	231.63
Check	03/15/2024	747951	Accounts Payable	Parts House	41.97
Check	03/15/2024	747952	Accounts Payable	Pennymac	636.68
Check	03/15/2024	747953	Accounts Payable	Pepsi-Cola	521.95
Check	03/15/2024	747954	Accounts Payable	Perkins , Thomas E	825.00
Check	03/15/2024	747955	Accounts Payable	Peterbilt Truck Parts and Equipment LLC	978.11
Check	03/15/2024	747956	Accounts Payable	Pierce Lucy	500.00
Check	03/15/2024	747957	Accounts Payable	ProtoKleen Inc	645.00
Check	03/15/2024	747958	Accounts Payable	Qual-Econ USA	21,514.60
Check	03/15/2024	747959	Accounts Payable	Qualification Targets Inc	196.74
Check	03/15/2024	747960	Accounts Payable	Red Barn Car Wash	66.00
Check	03/15/2024	747961	Accounts Payable	Refuse Inc	483.40
Check	03/15/2024	747962	Accounts Payable	Ricoh USA Inc	59.57
Check	03/15/2024	747963	Accounts Payable	Riley Plumbing & Heating Ltd	10,566.36
Check	03/15/2024	747964	Accounts Payable	Rocket Mortgage LLC	1,241.26
Check	03/15/2024	747965	Accounts Payable	Rosin , Bruce R	260.77
Check	03/15/2024	747966	Accounts Payable	Round Hill General Improvement District	19,817.41
Check	03/15/2024	747967	Accounts Payable	RPM Billing LLC	1,500.00
Check	03/15/2024	747968	Accounts Payable	Samsel , Stephanie	200.00
Check	03/15/2024	747969	Accounts Payable	Sani-Hut Company Inc	435.00
Check	03/15/2024	747970	Accounts Payable	Select Portfolio Servicing Inc	307.47
Check	03/15/2024	747971	Accounts Payable	ServiceMac LLC	1,302.58
Check	03/15/2024	747972	Accounts Payable	Shellpoint Mortgage Services	477.29
Check	03/15/2024	747973	Accounts Payable	SHI International Corp	60.60
Check	03/15/2024	747974	Accounts Payable	Sierra Electronics	4,332.00
Check	03/15/2024	747975	Accounts Payable	Sierra Estates General Improvement District	3,519.99
Check	03/15/2024	747976	Accounts Payable	Sierra Mediation	500.00
Check	03/15/2024	747977	Accounts Payable	Sierra Motel BH LLC	395.50

Douglas County
03/15/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/15/2024	747978	Accounts Payable	Sierra Nevada Construction Inc	28,611.03
Check	03/15/2024	747979	Accounts Payable	Sierra Select	800.00
Check	03/15/2024	747980	Accounts Payable	Silver State Industries	2,348.00
Check	03/15/2024	747981	Accounts Payable	Skyland General Improvement District	5,879.56
Check	03/15/2024	747982	Accounts Payable	SoSuTV Corp	5,636.00
Check	03/15/2024	747983	Accounts Payable	South Tahoe Refuse Co Inc	4,452.00
Check	03/15/2024	747984	Accounts Payable	Southwest Gas	788.32
Check	03/15/2024	747985	Accounts Payable	Southwest Gas	313.11
Check	03/15/2024	747986	Accounts Payable	Southwest Gas	277.32
Check	03/15/2024	747987	Accounts Payable	Southwest Gas	345.54
Check	03/15/2024	747988	Accounts Payable	Southwest Gas	450.00
Check	03/15/2024	747989	Accounts Payable	Southwest Gas	327.51
Check	03/15/2024	747990	Accounts Payable	Stateline Stormwater Association	10,283.00
Check	03/15/2024	747991	Accounts Payable	Stericycle Inc	191.62
Check	03/15/2024	747992	Accounts Payable	Stonestreet , Susan	35.75
Check	03/15/2024	747993	Accounts Payable	Summit West Communications Inc	1,875.00
Check	03/15/2024	747994	Accounts Payable	Superior Court of California	126.50
Check	03/15/2024	747995	Accounts Payable	Swickard , Debbie	519.10
Check	03/15/2024	747996	Accounts Payable	Sysco Food Services of Sacramento	3,610.35
Check	03/15/2024	747997	Accounts Payable	Sysco Food Services of Sacramento	2,211.91
Check	03/15/2024	747998	Accounts Payable	Tahoe Basin Container Service Inc	143.00
Check	03/15/2024	747999	Accounts Payable	Tahoe Douglas District	19,620.39
Check	03/15/2024	748000	Accounts Payable	Tahoe Douglas Fire Protection District	768,318.37
Check	03/15/2024	748001	Accounts Payable	Tahoe Resource Conservation District	9,801.93
Check	03/15/2024	748002	Accounts Payable	Tate Snyder Kimsey Architects Ltd	4,050.00
Check	03/15/2024	748003	Accounts Payable	Taylor , Nancy	591.50
Check	03/15/2024	748004	Accounts Payable	Tessco Technologies Inc	2,519.21
Check	03/15/2024	748005	Accounts Payable	The Moore Law Group APC	917.86
Check	03/15/2024	748006	Accounts Payable	Thompson Doors	2,077.50
Check	03/15/2024	748007	Accounts Payable	Thomson Reuters-West	3,055.65
Check	03/15/2024	748008	Accounts Payable	Three Peaks Therapy LLC	300.00
Check	03/15/2024	748009	Accounts Payable	Topaz Ranch General Improvement District	31,905.82
Check	03/15/2024	748010	Accounts Payable	Total Court Services of Nevada LLC	3,958.05
Check	03/15/2024	748011	Accounts Payable	Uniformity of Nevada LLC	2,753.41
Check	03/15/2024	748012	Accounts Payable	United Electrical Services Inc	8,066.00

Douglas County
03/15/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/15/2024	748013 Accounts Payable	University of Nevada, Reno		20,213.71
Check	03/15/2024	748014 Accounts Payable	US Foods Inc		1,625.96
Check	03/15/2024	748015 Accounts Payable	USA Fleet Solutions		1,631.20
Check	03/15/2024	748016 Accounts Payable	USABluebook		1,549.67
Check	03/15/2024	748017 Accounts Payable	Verizon Wireless		39.04
Check	03/15/2024	748018 Accounts Payable	Walkenhorst's		378.00
Check	03/15/2024	748019 Accounts Payable	Walsh , Larry		500.00
Check	03/15/2024	748020 Accounts Payable	Washoe County Regional Medical Examiner's Office		15,671.24
Check	03/15/2024	748021 Accounts Payable	Welcomes Auto Body & Towing		9,533.47
Check	03/15/2024	748022 Accounts Payable	West Marine Pro		167.98
Check	03/15/2024	748023 Accounts Payable	Western Nevada Supply Co		263.00
Check	03/15/2024	748024 Accounts Payable	Western Nevada Supply Co		26,166.38
Check	03/15/2024	748025 Accounts Payable	Wharton Concrete Forming Supply of Nevada LLC		1,435.21
Check	03/15/2024	748026 Accounts Payable	Wild West Pest Management		205.00
Check	03/15/2024	748027 Accounts Payable	Work World Inc		86.99
Check	03/15/2024	748028 Accounts Payable	Zephyr Cove General Improvement District		2,129.05
Check	03/15/2024	748029 Accounts Payable	Zephyr Heights General Improvement District		14,262.07
Check	03/15/2024	748030 Accounts Payable	Zephyr Knolls General Improvement District		6,447.11
Check	03/15/2024	748031 Accounts Payable	Municipal Emergency Services Inc (ACH)		21,814.72
Check	03/15/2024	748032 Accounts Payable	Applied Pavement Technology Inc (ACH)		80.00
Check	03/15/2024	748033 Accounts Payable	Industrial Technology Group LLC (ACH)		17,065.00
Check	03/15/2024	748034 Accounts Payable	Zencity Technologies US Inc (ACH)		12,985.00
EFT	03/15/2024	115955 Accounts Payable	A Sign Shop (ACH)		354.00
EFT	03/15/2024	115956 Accounts Payable	Allied Sanitation & Septic Service LLC (ACH)		1,125.00
EFT	03/15/2024	115957 Accounts Payable	Allison MacKenzie Ltd (ACH)		2,556.25
EFT	03/15/2024	115958 Accounts Payable	Amazon Business (ACH)		6,691.64
EFT	03/15/2024	115959 Accounts Payable	Animal Medical Services (ACH)		635.00
EFT	03/15/2024	115960 Accounts Payable	Arosa Acquisitions LLC (ACH)		350.00
EFT	03/15/2024	115961 Accounts Payable	AtkinsRealis USA Inc (ACH)		9,782.33
EFT	03/15/2024	115962 Accounts Payable	Beynon Sports Surfaces Inc (ACH)		141,672.22
EFT	03/15/2024	115963 Accounts Payable	Blackstone Publishing (ACH)		215.95
EFT	03/15/2024	115964 Accounts Payable	Bruketta Law LLC (ACH)		13,250.99

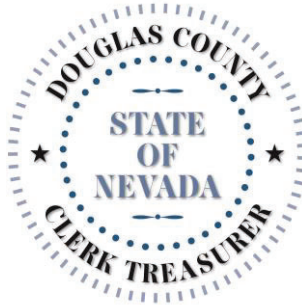
Douglas County
03/15/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	03/15/2024	115965 Accounts Payable	Canon Financial Services Inc (ACH)		668.71
EFT	03/15/2024	115966 Accounts Payable	Capitol Reporters (ACH)		5,228.60
EFT	03/15/2024	115967 Accounts Payable	Carey Rosser Law, Ltd (ACH)		13,250.98
EFT	03/15/2024	115968 Accounts Payable	Carson Valley Community Food Closet (ACH)		1,575.06
EFT	03/15/2024	115969 Accounts Payable	Cintas Corporation (ACH)		203.24
EFT	03/15/2024	115970 Accounts Payable	Cintas Corporation (ACH)		1,488.81
EFT	03/15/2024	115971 Accounts Payable	Clark Pest Control (ACH)		545.00
EFT	03/15/2024	115972 Accounts Payable	Clouser Wasick & Associates Ltd (ACH)		2,182.43
EFT	03/15/2024	115973 Accounts Payable	CMC Tire Inc (ACH)		1,746.60
EFT	03/15/2024	115974 Accounts Payable	Digital Technology Solutions Inc / DTS Fiber (ACH)		1,561.00
EFT	03/15/2024	115975 Accounts Payable	Digital Technology Solutions Inc / DTS Fiber (ACH)		964.78
EFT	03/15/2024	115976 Accounts Payable	DOWL, LLC (ACH)		6,541.25
EFT	03/15/2024	115977 Accounts Payable	East Fork Fire Protection District (T&A) (ACH)		1,453,417.69
EFT	03/15/2024	115978 Accounts Payable	Farmer Bros Co (ACH)		273.94
EFT	03/15/2024	115979 Accounts Payable	Galls LLC (ACH)		275.75
EFT	03/15/2024	115980 Accounts Payable	Glasson (ACH) , Susan		338.00
EFT	03/15/2024	115981 Accounts Payable	GlobalStar USA (ACH)		104.46
EFT	03/15/2024	115982 Accounts Payable	High Sierra Business Systems Inc (ACH)		13.25
EFT	03/15/2024	115983 Accounts Payable	High Sierra CPR and First Aid Training LLC (ACH)		425.00
EFT	03/15/2024	115984 Accounts Payable	HigherGround Inc (ACH)		8,700.00
EFT	03/15/2024	115985 Accounts Payable	Howell (ACH) , Paul		260.77
EFT	03/15/2024	115986 Accounts Payable	Inland Supply Co Inc (ACH)		2,196.24
EFT	03/15/2024	115987 Accounts Payable	Inland Supply Co Inc (ACH)		312.79
EFT	03/15/2024	115988 Accounts Payable	Inland Supply Co Inc (ACH)		43.98
EFT	03/15/2024	115989 Accounts Payable	iParametrics, LLC (ACH)		3,069.00
EFT	03/15/2024	115990 Accounts Payable	J-U-B Engineers, Inc. (ACH)		2,950.75
EFT	03/15/2024	115991 Accounts Payable	Jesser (ACH) , Steven D		900.00
EFT	03/15/2024	115992 Accounts Payable	Koch Elevator (ACH)		1,729.77
EFT	03/15/2024	115993 Accounts Payable	Legacy Land and Water LLC (ACH)		4,000.00
EFT	03/15/2024	115994 Accounts Payable	Logan Creek GID		8,989.56
EFT	03/15/2024	115995 Accounts Payable	Logan Creek GID		7,635.30

Douglas County
03/15/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/15/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	03/15/2024	115996	Accounts Payable	Marcus G. Faust Prof Corp (ACH)	4,200.00
EFT	03/15/2024	115997	Accounts Payable	Midwest Tape (ACH)	4,513.40
EFT	03/15/2024	115998	Accounts Payable	Multi Service Technology Solutions Inc (ACH)	811.87
EFT	03/15/2024	115999	Accounts Payable	Naturescape Inc (ACH)	1,816.40
EFT	03/15/2024	116000	Accounts Payable	NV JFG Systems LLC (ACH)	475.00
EFT	03/15/2024	116001	Accounts Payable	OnStrategy (ACH)	34,868.81
EFT	03/15/2024	116002	Accounts Payable	Otis Elevator Company (ACH)	3,855.00
EFT	03/15/2024	116003	Accounts Payable	Ottman (ACH) , Rose M	486.20
EFT	03/15/2024	116004	Accounts Payable	R & S Optimum Offset (ACH)	287.00
EFT	03/15/2024	116005	Accounts Payable	Reno Carson Messenger Service Inc (ACH)	237.18
EFT	03/15/2024	116006	Accounts Payable	Salvo (ACH) , Christine	750.00
EFT	03/15/2024	116007	Accounts Payable	Satmodo (ACH)	328.53
EFT	03/15/2024	116008	Accounts Payable	Senccommunications Inc (ACH)	1,352.03
EFT	03/15/2024	116009	Accounts Payable	Summit Plumbing Co LLC (ACH)	1,575.00
EFT	03/15/2024	116010	Accounts Payable	Tahoe Douglas Rotary Club Foundation (ACH)	30,098.38
EFT	03/15/2024	116011	Accounts Payable	Thaler (ACH) , Steven	500.00
EFT	03/15/2024	116012	Accounts Payable	Thatcher Company of Nevada Inc (ACH)	3,132.72
EFT	03/15/2024	116013	Accounts Payable	The Human Resource Connection Ltd. (ACH)	15,800.00
EFT	03/15/2024	116014	Accounts Payable	UBEO Business Services (ACH)	685.19
EFT	03/15/2024	116015	Accounts Payable	US Bank Equipment Finance (ACH)	249.43
EFT	03/15/2024	116016	Accounts Payable	US Bank Equipment Finance (ACH)	149.32
EFT	03/15/2024	116017	Accounts Payable	US Bank Equipment Finance (ACH)	339.51
EFT	03/15/2024	116018	Accounts Payable	US Bank Equipment Finance (ACH)	161.17
EFT	03/15/2024	116019	Accounts Payable	US Bank Equipment Finance (ACH)	179.06
EFT	03/15/2024	116020	Accounts Payable	Vital Signs (ACH)	3,046.35
EFT	03/15/2024	116021	Accounts Payable	Whiteley (ACH) , Anita J	387.40
EFT	03/15/2024	116022	Accounts Payable	Wright (ACH) , Lisa J	490.75
1-BOFA Bank of America Totals:			Transactions: 295		\$6,270,509.40
	Checks:	227	\$4,451,507.61		
	EFTs:	68	\$1,819,001.79		

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us



Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS

FROM: KATHY KAISER, ASSISTANT TREASURER

KATHY LEWIS, CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING \$1,027,093.31 FOR CHECKS #748045-748303 AND EFTS #116656-116697, ALL DATED 03-22-2024, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

CHIEF FINANCIAL OFFICER

BY: **Kathy Kaiser** Digitally signed by Kathy Kaiser
Date: 2024.03.29 13:54:34 -07'00'
ASSISTANT TREASURER

Douglas County
03/22/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/22/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America					
Check	03/22/2024	748045 Accounts Payable	2045 Pray Meadow LLC		30.44
Check	03/22/2024	748046 Accounts Payable	Ace Hardware		29.56
Check	03/22/2024	748047 Accounts Payable	Ace Hardware		250.05
Check	03/22/2024	748048 Accounts Payable	Ace Hardware		5.18
Check	03/22/2024	748049 Accounts Payable	Alltizer , Debbie A		195.00
Check	03/22/2024	748050 Accounts Payable	Alsco Inc		46.04
Check	03/22/2024	748051 Accounts Payable	Andersen , Christopher		12.03
Check	03/22/2024	748052 Accounts Payable	Aramark Uniform & Career Apparel Group Inc		686.56
Check	03/22/2024	748053 Accounts Payable	ARC Health and Wellness Centers, LLC		594.00
Check	03/22/2024	748054 Accounts Payable	Armstrong Consultants Inc		3,663.00
Check	03/22/2024	748055 Accounts Payable	Arraiz , Noel		195.00
Check	03/22/2024	748056 Accounts Payable	Ascent Environmental Inc		8,581.00
Check	03/22/2024	748057 Accounts Payable	AT&T		629.44
Check	03/22/2024	748058 Accounts Payable	Baker & Taylor		2,877.56
Check	03/22/2024	748059 Accounts Payable	Bank Of America		90,329.91
Check	03/22/2024	748060 Accounts Payable	Bauer Family Trust		16.61
Check	03/22/2024	748061 Accounts Payable	Beatty , Karen M		8.51
Check	03/22/2024	748062 Accounts Payable	Begovich , Christi		100.00
Check	03/22/2024	748063 Accounts Payable	Bells , Vanna		412.30
Check	03/22/2024	748064 Accounts Payable	Bentley , Eric		37.21
Check	03/22/2024	748065 Accounts Payable	Betts , Richard		66.56
Check	03/22/2024	748066 Accounts Payable	BeyondTrust Corporation		4,291.00
Check	03/22/2024	748067 Accounts Payable	Biaca , Harold		31.25
Check	03/22/2024	748068 Accounts Payable	BL Friedman Creative		250.00
Check	03/22/2024	748069 Accounts Payable	Blumberg , David		11.89
Check	03/22/2024	748070 Accounts Payable	Braman Jack		19.66
Check	03/22/2024	748071 Accounts Payable	Branin , Colleen P		57.89
Check	03/22/2024	748072 Accounts Payable	Bruno , Paul A		80.00
Check	03/22/2024	748073 Accounts Payable	Buckeye Enterprises LLC		2,374.00
Check	03/22/2024	748074 Accounts Payable	Buehler , Robert J & Carole K		51.59
Check	03/22/2024	748075 Accounts Payable	Burgess , Walter		45.94
Check	03/22/2024	748076 Accounts Payable	CA Group Inc		11,193.38
Check	03/22/2024	748077 Accounts Payable	CA State Disbursement Unit		23.47

Douglas County
03/22/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/22/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/22/2024	748078	Accounts Payable	Caliber Collision	3,708.72
Check	03/22/2024	748079	Accounts Payable	Cameron , Pauline & Grant	72.00
Check	03/22/2024	748080	Accounts Payable	Cardinal Health Inc	198.08
Check	03/22/2024	748081	Accounts Payable	Carson City Landfill	19,039.68
Check	03/22/2024	748082	Accounts Payable	Carson Valley Chamber of Commerce	1,000.00
Check	03/22/2024	748083	Accounts Payable	Carson Valley Health	300.00
Check	03/22/2024	748084	Accounts Payable	Carson Valley Inn	2,803.20
Check	03/22/2024	748085	Accounts Payable	Carson Valley Oil	450.00
Check	03/22/2024	748086	Accounts Payable	Carson Valley Signs	2,528.16
Check	03/22/2024	748087	Accounts Payable	Carson Valley Swim Center	184.00
Check	03/22/2024	748088	Accounts Payable	Carson Valley Veterinary Hospital Inc	8,016.81
Check	03/22/2024	748089	Accounts Payable	Carter Hill Homes LLC	290.79
Check	03/22/2024	748090	Accounts Payable	Casey , Maureen F	149.97
Check	03/22/2024	748091	Accounts Payable	Cashman Equipment Co Inc	4,883.38
Check	03/22/2024	748092	Accounts Payable	CCMSI	3,079.00
Check	03/22/2024	748093	Accounts Payable	Center Point Large Print	180.74
Check	03/22/2024	748094	Accounts Payable	Charter Communications Operating LLC	3,752.38
Check	03/22/2024	748095	Accounts Payable	Clutts , Bryce	80.00
Check	03/22/2024	748096	Accounts Payable	Collection Service of Nevada	87.44
Check	03/22/2024	748097	Accounts Payable	Corelogic Tax Serv LLC	10.03
Check	03/22/2024	748098	Accounts Payable	Credit Human FCU Mortgage	156.74
Check	03/22/2024	748099	Accounts Payable	Dascoli , Vincent P	785.67
Check	03/22/2024	748100	Accounts Payable	Daughters , Stephen R	24.57
Check	03/22/2024	748101	Accounts Payable	DCS Protective Association (DCSPA)	3,480.00
Check	03/22/2024	748102	Accounts Payable	DeGhelder , Timothy	348.30
Check	03/22/2024	748103	Accounts Payable	Deming , Vasudha K, Patrick	10.59
Check	03/22/2024	748104	Accounts Payable	Dengler , Linda	14.16
Check	03/22/2024	748105	Accounts Payable	Ditmore , Barbara Lindemann	9.18
Check	03/22/2024	748106	Accounts Payable	Douglas County School District	30,036.46
Check	03/22/2024	748107	Accounts Payable	Douglas County Sheriff's Department	936.59
Check	03/22/2024	748108	Accounts Payable	Douglas County Utilities	1,918.08
Check	03/22/2024	748109	Accounts Payable	Douglas Disposal Inc	7,901.90
Check	03/22/2024	748110	Accounts Payable	Dunleavy , Isabelle	7.28
Check	03/22/2024	748111	Accounts Payable	Egold , Amy R	195.00
Check	03/22/2024	748112	Accounts Payable	Elk , Lela	150.43

Douglas County
03/22/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/22/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/22/2024	748113	Accounts Payable	Everest Executive Search	19.19
Check	03/22/2024	748114	Accounts Payable	Express Systems	450.78
Check	03/22/2024	748115	Accounts Payable	Felton , Gregory R	250.00
Check	03/22/2024	748116	Accounts Payable	Florence , Arianna J	195.00
Check	03/22/2024	748117	Accounts Payable	Flyers Energy LLC	1,817.99
Check	03/22/2024	748118	Accounts Payable	Flyers Energy LLC	3,558.71
Check	03/22/2024	748119	Accounts Payable	Friends of Snowshoe Thompson	1,000.00
Check	03/22/2024	748120	Accounts Payable	Frontier	104.99
Check	03/22/2024	748121	Accounts Payable	Frontier	176.18
Check	03/22/2024	748122	Accounts Payable	Frontier	1,243.95
Check	03/22/2024	748123	Accounts Payable	Frontier	169.31
Check	03/22/2024	748124	Accounts Payable	Frontier	86.21
Check	03/22/2024	748125	Accounts Payable	Frontier Comm of Southwest (NV)	123.66
Check	03/22/2024	748126	Accounts Payable	Fuzzy Paws Pet Grooming	17.05
Check	03/22/2024	748127	Accounts Payable	Gagne , John & Monica	11.78
Check	03/22/2024	748128	Accounts Payable	Gardnerville Ranchos GID	89.00
Check	03/22/2024	748129	Accounts Payable	Garrison , Mark	5.87
Check	03/22/2024	748130	Accounts Payable	Gonzales , Sallie	10.72
Check	03/22/2024	748131	Accounts Payable	Good Equipment Repair	507.50
Check	03/22/2024	748132	Accounts Payable	Grainger Inc	1,627.43
Check	03/22/2024	748133	Accounts Payable	Gray Quarter Inc	9,588.00
Check	03/22/2024	748134	Accounts Payable	Greenthal , Andrew	6.28
Check	03/22/2024	748135	Accounts Payable	Group West Construction Inc	1,669.80
Check	03/22/2024	748136	Accounts Payable	Grusendorf , Kent	12.66
Check	03/22/2024	748137	Accounts Payable	Hallam - Petty Cash , Veronica	23.98
Check	03/22/2024	748138	Accounts Payable	Hart , Keith J	238.59
Check	03/22/2024	748139	Accounts Payable	Harwood , Bonnie	389.74
Check	03/22/2024	748140	Accounts Payable	Herman , Timothy	129.85
Check	03/22/2024	748141	Accounts Payable	Hermanson , Richard & Marilyn	13.67
Check	03/22/2024	748142	Accounts Payable	Holzbauer , Bryan A	13.00
Check	03/22/2024	748143	Accounts Payable	Home Depot - 6978	26.00
Check	03/22/2024	748144	Accounts Payable	Huff , James	21.08
Check	03/22/2024	748145	Accounts Payable	Hunt Propane Inc	307.40
Check	03/22/2024	748146	Accounts Payable	Indian Hills GID	78.94
Check	03/22/2024	748147	Accounts Payable	Ingram Library Services	746.97

Douglas County
03/22/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/22/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/22/2024	748148	Accounts Payable	Institutional Systems Inc	371.32
Check	03/22/2024	748149	Accounts Payable	Jacobson , Lyndon Charles	8,238.00
Check	03/22/2024	748150	Accounts Payable	JDM Landscaping LLC	4,125.00
Check	03/22/2024	748151	Accounts Payable	Jessmer , Chardonnay	38.80
Check	03/22/2024	748152	Accounts Payable	Kammann , Mary	118.99
Check	03/22/2024	748153	Accounts Payable	Kansas City Life Group	17,109.62
Check	03/22/2024	748154	Accounts Payable	Keefe Supply Company	474.60
Check	03/22/2024	748155	Accounts Payable	Kersten , Margaret M	195.00
Check	03/22/2024	748156	Accounts Payable	Kim , Sophia J	17.93
Check	03/22/2024	748157	Accounts Payable	Kimley-Horn & Associates Inc	7,746.50
Check	03/22/2024	748158	Accounts Payable	Kingsbury Village Apts	1,009.00
Check	03/22/2024	748159	Accounts Payable	Labadie , Elaine	2,000.00
Check	03/22/2024	748160	Accounts Payable	Laber , Joel	15.29
Check	03/22/2024	748161	Accounts Payable	Lashway , David & Nancy	12.96
Check	03/22/2024	748162	Accounts Payable	Leet , Judith M	25.43
Check	03/22/2024	748163	Accounts Payable	Lisa Hokholt or Terence Huff	7.75
Check	03/22/2024	748164	Accounts Payable	LL Realty Inc	24.67
Check	03/22/2024	748165	Accounts Payable	Louthan, Carol - Petty Cash	40.00
Check	03/22/2024	748166	Accounts Payable	Luis' Automatics	6.85
Check	03/22/2024	748167	Accounts Payable	Lydon , Michael	1,624.83
Check	03/22/2024	748168	Accounts Payable	M Scott Properties Inc	304.30
Check	03/22/2024	748169	Accounts Payable	MacKay , Carole	847.50
Check	03/22/2024	748170	Accounts Payable	MacKay , Tuyen	11.69
Check	03/22/2024	748171	Accounts Payable	ManhattanLife Assurance Company	21.38
Check	03/22/2024	748172	Accounts Payable	Mark Smith Tire Center Inc	87.99
Check	03/22/2024	748173	Accounts Payable	Martinez , Jodi	387.76
Check	03/22/2024	748174	Accounts Payable	May , Ronald	10.11
Check	03/22/2024	748175	Accounts Payable	McCall , John R	20.48
Check	03/22/2024	748176	Accounts Payable	McEllistrem , Joseph PhD	4,491.85
Check	03/22/2024	748177	Accounts Payable	McGovern , Linda L	762.64
Check	03/22/2024	748178	Accounts Payable	Merit Electric Company	4,568.07
Check	03/22/2024	748179	Accounts Payable	Microgenics Corp	4,365.55
Check	03/22/2024	748180	Accounts Payable	Mierau , Robert D	16.04
Check	03/22/2024	748181	Accounts Payable	Miller , Clark T	9.92
Check	03/22/2024	748182	Accounts Payable	Miller's Jackets	1,000.00

Douglas County
03/22/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/22/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/22/2024	748183	Accounts Payable	Miller-Bae Family Trust	20.04
Check	03/22/2024	748184	Accounts Payable	Moroles-O'Neil , Rachel	102.00
Check	03/22/2024	748185	Accounts Payable	Morrison , Kurt R & Michelle	8.04
Check	03/22/2024	748186	Accounts Payable	Moss Adams LLP	12,730.00
Check	03/22/2024	748187	Accounts Payable	Motorola Solutions Inc	928.00
Check	03/22/2024	748188	Accounts Payable	Mountain West Construction Inc	23,432.45
Check	03/22/2024	748189	Accounts Payable	Myers , John A & Theresa R	5.08
Check	03/22/2024	748190	Accounts Payable	Myers , Kasey S	18.76
Check	03/22/2024	748191	Accounts Payable	Nalder , Daniel L	195.00
Check	03/22/2024	748192	Accounts Payable	National Commission on Correctional Healthcare	2,992.00
Check	03/22/2024	748193	Accounts Payable	NCSI	1,105.00
Check	03/22/2024	748194	Accounts Payable	Nelson , David E	80.00
Check	03/22/2024	748195	Accounts Payable	Nevada Prepaid Tuition Program	410.00
Check	03/22/2024	748196	Accounts Payable	Norris , Wilbur	22.96
Check	03/22/2024	748197	Accounts Payable	NV Consulting LLC	976.00
Check	03/22/2024	748198	Accounts Payable	NV Energy	33.11
Check	03/22/2024	748199	Accounts Payable	NV Energy	118.42
Check	03/22/2024	748200	Accounts Payable	NV Energy	65.31
Check	03/22/2024	748201	Accounts Payable	NV Energy	52.51
Check	03/22/2024	748202	Accounts Payable	NV Energy	34.21
Check	03/22/2024	748203	Accounts Payable	NV Energy	34.00
Check	03/22/2024	748204	Accounts Payable	NV Energy	40.40
Check	03/22/2024	748205	Accounts Payable	NV Energy	6,815.49
Check	03/22/2024	748206	Accounts Payable	NV Energy	519.98
Check	03/22/2024	748207	Accounts Payable	NV Energy	33.11
Check	03/22/2024	748208	Accounts Payable	NV State Department of Public Safety	4,750.25
Check	03/22/2024	748209	Accounts Payable	NV State Dept of Health & Human Services	10,001.75
Check	03/22/2024	748210	Accounts Payable	NV State Treasurer-SEE NOTES	2.00
Check	03/22/2024	748211	Accounts Payable	ODP Business Solutions LLC	454.22
Check	03/22/2024	748212	Accounts Payable	Ojeda , Leopoldo	140.00
Check	03/22/2024	748213	Accounts Payable	Olsen , Lynnea J	21.80
Check	03/22/2024	748214	Accounts Payable	Parts House	296.99
Check	03/22/2024	748215	Accounts Payable	PDM Steel Service Centers Inc	3,220.97
Check	03/22/2024	748216	Accounts Payable	Perrone , Dennis	18.00

Douglas County
03/22/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/22/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/22/2024	748217	Accounts Payable	Peters , Nancy	182.89
Check	03/22/2024	748218	Accounts Payable	Pier , David	208.94
Check	03/22/2024	748219	Accounts Payable	Pitney Bowes Inc	1,041.51
Check	03/22/2024	748220	Accounts Payable	Pomodoro , Christian A	31.44
Check	03/22/2024	748221	Accounts Payable	Pomroy , Joseph & Michelle	36.00
Check	03/22/2024	748222	Accounts Payable	Posehn , Keith L & Tracy G	12.84
Check	03/22/2024	748223	Accounts Payable	Powell , Melissa	500.00
Check	03/22/2024	748224	Accounts Payable	Pramuk , Edward	34.74
Check	03/22/2024	748225	Accounts Payable	Precision Document Imaging	16,240.16
Check	03/22/2024	748226	Accounts Payable	Professional Finance Company Inc	216.86
Check	03/22/2024	748227	Accounts Payable	Quench USA Inc	6.94
Check	03/22/2024	748228	Accounts Payable	Red Barn Car Wash	21.00
Check	03/22/2024	748229	Accounts Payable	Resource Concepts Inc	8,662.65
Check	03/22/2024	748230	Accounts Payable	Ricoh USA Inc	185.82
Check	03/22/2024	748231	Accounts Payable	Ricoh USA Inc	364.58
Check	03/22/2024	748232	Accounts Payable	Robillard , Richard	17.00
Check	03/22/2024	748233	Accounts Payable	Rosin , Bruce R	591.09
Check	03/22/2024	748234	Accounts Payable	Salt Lake Wholesale Sports	6,449.35
Check	03/22/2024	748235	Accounts Payable	SAMOJA LLC	33.29
Check	03/22/2024	748236	Accounts Payable	Samsel , Stephanie	200.00
Check	03/22/2024	748237	Accounts Payable	Sandoval , Gabriel	25.00
Check	03/22/2024	748238	Accounts Payable	Sanofi Pasteur Inc	560.00
Check	03/22/2024	748239	Accounts Payable	Sathre Charles J	63.21
Check	03/22/2024	748240	Accounts Payable	SCaDU	200.00
Check	03/22/2024	748241	Accounts Payable	Schindler , Todd J	6.39
Check	03/22/2024	748242	Accounts Payable	Schoeneman , Heather	8.58
Check	03/22/2024	748243	Accounts Payable	Schoenfeld , John D	6.59
Check	03/22/2024	748244	Accounts Payable	Seddon , John	72.03
Check	03/22/2024	748245	Accounts Payable	Sergio's Custom Painting	2,000.00
Check	03/22/2024	748246	Accounts Payable	Sierra Controls LLC	18,934.97
Check	03/22/2024	748247	Accounts Payable	Silver State Towing LLC	1,161.60
Check	03/22/2024	748248	Accounts Payable	Skyland Properties LLC	34.59
Check	03/22/2024	748249	Accounts Payable	Smallwood , Kimberly C	195.00
Check	03/22/2024	748250	Accounts Payable	Smith , Robert S	5.21
Check	03/22/2024	748251	Accounts Payable	Smorra , Patrick	6.92

Douglas County
03/22/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/22/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/22/2024	748252	Accounts Payable	Southwest Gas	444.74
Check	03/22/2024	748253	Accounts Payable	Southwest Gas	3,168.83
Check	03/22/2024	748254	Accounts Payable	Sparks Black Rifle	1,349.99
Check	03/22/2024	748255	Accounts Payable	SS Investments	45.00
Check	03/22/2024	748256	Accounts Payable	Stahl , Martin L	100.00
Check	03/22/2024	748257	Accounts Payable	State of Oregon	30.60
Check	03/22/2024	748258	Accounts Payable	Stefanac , Nikola & Zlata	28.91
Check	03/22/2024	748259	Accounts Payable	Stehman , James E	190.18
Check	03/22/2024	748260	Accounts Payable	Stericycle Inc	479.33
Check	03/22/2024	748261	Accounts Payable	Stramat , Cathy Ann	245.42
Check	03/22/2024	748262	Accounts Payable	Suicide Prevention Network	1,263.83
Check	03/22/2024	748263	Accounts Payable	Sysco Food Services of Sacramento	3,359.63
Check	03/22/2024	748264	Accounts Payable	Sysco Food Services of Sacramento	4,447.84
Check	03/22/2024	748265	Accounts Payable	Tahoe Supply Company	6.36
Check	03/22/2024	748266	Accounts Payable	The Travelers Indemnity Company	1,085.00
Check	03/22/2024	748267	Accounts Payable	Thomas , Anna	68.34
Check	03/22/2024	748268	Accounts Payable	Trawick , Alton D & Patra R	6.17
Check	03/22/2024	748269	Accounts Payable	TriZetto Provider Solutions LLC	558.06
Check	03/22/2024	748270	Accounts Payable	Tucker , Lynn	70.00
Check	03/22/2024	748271	Accounts Payable	Tuzar , George R & Marlene C	25.61
Check	03/22/2024	748272	Accounts Payable	Tyler Technologies Inc	874.50
Check	03/22/2024	748273	Accounts Payable	Uffenheimer , Kenneth	18.99
Check	03/22/2024	748274	Accounts Payable	Uniformity of Nevada LLC	64.18
Check	03/22/2024	748275	Accounts Payable	United Rentals	159.74
Check	03/22/2024	748276	Accounts Payable	University of Nevada, Reno	79,604.60
Check	03/22/2024	748277	Accounts Payable	US Foods Inc	2,039.84
Check	03/22/2024	748278	Accounts Payable	US Postmaster - Minden	170.00
Check	03/22/2024	748279	Accounts Payable	Van Alyne , Roger P	195.00
Check	03/22/2024	748280	Accounts Payable	Verizon Wireless	418.03
Check	03/22/2024	748281	Accounts Payable	Vickers , Janet	6.95
Check	03/22/2024	748282	Accounts Payable	VSP Vision Care Inc (AT)	5,841.51
Check	03/22/2024	748283	Accounts Payable	Wagoner , Leanne	312.89
Check	03/22/2024	748284	Accounts Payable	Walkenhorst's	342.00
Check	03/22/2024	748285	Accounts Payable	Walmart	21.96
Check	03/22/2024	748286	Accounts Payable	Washington National Insurance Co	35.76

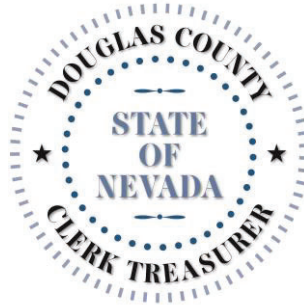
Douglas County
03/22/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/22/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/22/2024	748287	Accounts Payable	Washoe County Crime Lab	1,534.40
Check	03/22/2024	748288	Accounts Payable	Washoe County Technology Services	65,635.36
Check	03/22/2024	748289	Accounts Payable	Wedco Inc	7,808.79
Check	03/22/2024	748290	Accounts Payable	Western Nevada Regional Youth Center	99,914.00
Check	03/22/2024	748291	Accounts Payable	Western Nevada Supply Co	1,729.11
Check	03/22/2024	748292	Accounts Payable	White , Mark K	13.70
Check	03/22/2024	748293	Accounts Payable	Williston , Zen R	36.95
Check	03/22/2024	748294	Accounts Payable	Willoughby Enterprises LLC	131.25
Check	03/22/2024	748295	Accounts Payable	Wong , Debbie	22.34
Check	03/22/2024	748296	Accounts Payable	Yeaman , Guy	225.00
Check	03/22/2024	748297	Accounts Payable	Zheng , Changxun	39.61
Check	03/22/2024	748298	Accounts Payable	Zoom Video Communications Inc	3,137.10
Check	03/22/2024	748299	Accounts Payable	EasyVote Solutions Inc	9,960.00
Check	03/22/2024	748300	Accounts Payable	Keele Medical LLC (ACH)	7,180.00
Check	03/22/2024	748301	Accounts Payable	Mt View Lawn & Garden (ACH)	15,910.00
Check	03/22/2024	748302	Accounts Payable	Kite Solutions LLC (ACH)	107,000.00
Check	03/22/2024	748303	Accounts Payable	Sagebrush Sprouts Preschool	4,370.00
EFT	03/22/2024	116656	Accounts Payable	A Sign Shop (ACH)	1,964.25
EFT	03/22/2024	116657	Accounts Payable	Advexure LLC (ACH)	2,568.00
EFT	03/22/2024	116658	Accounts Payable	Amazon Business (ACH)	4,487.18
EFT	03/22/2024	116659	Accounts Payable	Blackstone Publishing (ACH)	105.00
EFT	03/22/2024	116660	Accounts Payable	Burney's Commercial Service of NV, Inc (ACH)	116.00
EFT	03/22/2024	116661	Accounts Payable	Canon Financial Services Inc (ACH)	1,195.71
EFT	03/22/2024	116662	Accounts Payable	Capitol Reporters (ACH)	2,595.20
EFT	03/22/2024	116663	Accounts Payable	CCMSI	21,989.31
EFT	03/22/2024	116664	Accounts Payable	Cintas Corporation (ACH)	128.13
EFT	03/22/2024	116665	Accounts Payable	Clinical Pharmacy Consultants Inc (ACH)	157.50
EFT	03/22/2024	116666	Accounts Payable	Clouser Wasick & Associates Ltd (ACH)	11,498.00
EFT	03/22/2024	116667	Accounts Payable	Douglas County Employees Association (ACH)	1,575.00
EFT	03/22/2024	116668	Accounts Payable	DOWL, LLC (ACH)	725.00
EFT	03/22/2024	116669	Accounts Payable	Family Support Council of Douglas County (ACH)	6,985.68
EFT	03/22/2024	116670	Accounts Payable	Galls LLC (ACH)	1,101.94
EFT	03/22/2024	116671	Accounts Payable	Garren (ACH) , Edward	250.00

Douglas County
03/22/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/22/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	03/22/2024	116672	Accounts Payable	Guadagni (ACH) , Eugene J	50.00
EFT	03/22/2024	116673	Accounts Payable	Handy Legal Services PC (ACH)	5,625.00
EFT	03/22/2024	116674	Accounts Payable	HDL Software LLC (ACH)	10,799.64
EFT	03/22/2024	116675	Accounts Payable	Holman (ACH) , John R	10,274.78
EFT	03/22/2024	116676	Accounts Payable	Howell (ACH) , Paul	591.09
EFT	03/22/2024	116677	Accounts Payable	Inland Supply Co Inc (ACH)	418.54
EFT	03/22/2024	116678	Accounts Payable	Innovative Interfaces Inc (ACH)	27,380.63
EFT	03/22/2024	116679	Accounts Payable	Mairs (ACH) , Charles D	1,112.64
EFT	03/22/2024	116680	Accounts Payable	Mellon Trust of New England, NA	22,220.73
EFT	03/22/2024	116681	Accounts Payable	Midwest Tape (ACH)	413.00
EFT	03/22/2024	116682	Accounts Payable	Neddenriep (ACH) , Mark	80.00
EFT	03/22/2024	116683	Accounts Payable	Oliver (ACH) , Rhonda R	1,000.00
EFT	03/22/2024	116684	Accounts Payable	Oliver Packaging & Equipment Company (ACH)	4,927.66
EFT	03/22/2024	116685	Accounts Payable	Overhead Fire Protection Inc (ACH)	2,776.00
EFT	03/22/2024	116686	Accounts Payable	Owen Equipment Sales (ACH)	106.33
EFT	03/22/2024	116687	Accounts Payable	PacStates (ACH)	4,847.36
EFT	03/22/2024	116688	Accounts Payable	Playaway Products LLC (ACH)	231.96
EFT	03/22/2024	116689	Accounts Payable	R & S Optimum Offset (ACH)	1,646.00
EFT	03/22/2024	116690	Accounts Payable	RFI Enterprises Inc (ACH)	2,900.00
EFT	03/22/2024	116691	Accounts Payable	UBEO Business Services (ACH)	89.80
EFT	03/22/2024	116692	Accounts Payable	US Bank Equipment Finance (ACH)	332.86
EFT	03/22/2024	116693	Accounts Payable	US Bank Equipment Finance (ACH)	249.57
EFT	03/22/2024	116694	Accounts Payable	US Bank Equipment Finance (ACH)	58.76
EFT	03/22/2024	116695	Accounts Payable	US Bank Equipment Finance (ACH)	1,908.94
EFT	03/22/2024	116696	Accounts Payable	US Bank Equipment Finance (ACH)	983.22
EFT	03/22/2024	116697	Accounts Payable	Walder (ACH) , Kirk Eugene	80.00
1-BOFA Bank of America Totals:			Transactions: 301		\$1,027,093.31
	Checks:	259	\$868,546.90		
	EFTs:	42	\$158,546.41		

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us



Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9018

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS

FROM: KATHY KAISER, ASSISTANT TREASURER
KATHY LEWIS, CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYROLL CHECK LISTING TOTALING \$1,455,915.33 FOR CHECKS #748036-748044, AND DIRECT DEPOSITS, ALL DATED 03-22-2024, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

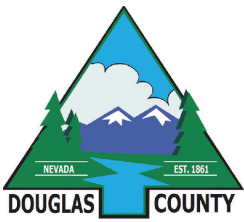
RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

CHIEF FINANCIAL OFFICER

BY: **Kathy Kaiser** Digitally signed by Kathy Kaiser
Date: 2024.03.29 15:26:13 -07'00'

ASSISTANT TREASURER

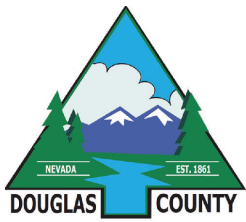


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5598				
5917				
5601				
3287				
5600				
5913 Cachinero, Eric	116032	.00	3,262.23	3,262.23
4130 Davidson, Jenifer	116033	.00	6,358.66	6,358.66
4581 Elges, Melissa	116034	.00	3,737.20	3,737.20
5390 Johnson, Marcia Michelle	116035	.00	2,263.91	2,263.91
3154 Morgan, Scott	116036	.00	7,167.10	7,167.10
5819 Simpson, Michelle J	116037	.00	1,805.07	1,805.07
6074 Sproull, Megan N	116038	.00	1,786.32	1,786.32
5328 Valdez, Robyn Aiko	116039	.00	2,144.38	2,144.38
3299 Mccullough, David Scott	116040	.00	4,304.66	4,304.66
6015 Rudelbach, Nicole Angelina	116041	.00	3,251.77	3,251.77
5704 Alexander, David	116042	.00	2,735.63	2,735.63
4177 Montoya, Leah	116043	.00	2,621.13	2,621.13
4657 Richardson, Matthew	116044	.00	2,935.59	2,935.59
5164 Amatore, Cameron	116045	.00	2,615.45	2,615.45
3310 Etchegoyhen, Dion	116046	.00	3,224.14	3,224.14
5726 Minor, Chesney	116047	.00	134.33	134.33
5706 Morris, Shane	116048	.00	2,107.76	2,107.76
3531 OHair, Kimberly	116049	.00	2,734.90	2,734.90
4056 Phillips, Victoria Joan	116050	.00	652.98	652.98
5697 Poppinga, Kathryn	116051	.00	2,104.43	2,104.43
4261				
4261				
4936 Troutner, Michael David	116054	.00	1,830.79	1,830.79
4387 Williams, Toni Grace	116055	.00	1,849.94	1,849.94
6010 Buma At, Candy Ve De Gracia	116056	.00	2,235.85	2,235.85
5956 Carter, Deborah Christine	116057	.00	2,649.54	2,649.54
5470 Cartwright, Jennifer	116058	.00	3,852.51	3,852.51
4782 Chieffo, Caroline	116059	.00	1,250.37	1,250.37
4782 Chieffo, Caroline	116060	.00	1,450.00	1,450.00
5738 Hernandez Rea, Louis Obed	116061	.00	2,036.23	2,036.23
3511 Johnson, Melissa Ann	116062	.00	2,031.23	2,031.23
4658 Kent, Andrea Celeste	116063	.00	2,500.35	2,500.35
3419 Lewis, Kathryn Marie	116064	.00	4,908.06	4,908.06
4691 Moreno, Sarah	116065	.00	1,841.14	1,841.14
5935 Solorio Reza, Veronica	116066	.00	1,949.90	1,949.90
5646 Swickard, Debbie A	116067	.00	2,464.66	2,464.66
5261 Brantmeyer, Ana	116068	.00	1,733.35	1,733.35
4124				
6047 Pumphrey, Janey Lynn Hutchings	116070	.00	1,758.61	1,758.61
4766 Stovall, Jodi Odette	116071	.00	2,287.04	2,287.04
5317 Balda, Tanya	116072	.00	1,876.65	1,876.65
5730 Day, Jacqueline	116073	.00	1,829.30	1,829.30
5645 Lane, Amber Marie	116074	.00	1,721.98	1,721.98
5251 Leeper, Nicki Jennifer	116075	.00	3,201.48	3,201.48
5828 Allmett, David	116076	.00	2,268.79	2,268.79
5395 Harjes, Georgianne Dombrowik	116077	.00	1,993.28	1,993.28
5395 Harjes, Georgianne Dombrowik	116078	.00	664.43	664.43
5677 Kaiser, Jeffrey M	116079	.00	2,302.27	2,302.27
5739 Lind, Vicky Lucille	116080	.00	979.00	979.00
5876 Mallett, Norma	116081	.00	304.66	304.66
5747 Standley, Virginia Ann	116082	.00	964.11	964.11
3296 McDonough, Regina	116083	.00	2,209.54	2,209.54
5256 Pablo, Michelle	116084	.00	1,887.95	1,887.95
5419 Allmett, Melissa	116085	.00	1,422.41	1,422.41

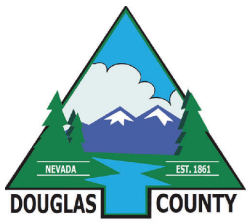


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5385				
5979 Burgwardt-Odgers, Connie Ann	116087	.00	1,104.59	1,104.59
5925 Garcia, Melissa Susan	116088	.00	1,707.04	1,707.04
4600 Kaiser, Katherine Anne	116089	.00	3,180.32	3,180.32
3198 Teter, Leann Marie	116090	.00	2,290.85	2,290.85
3198 Teter, Leann Marie	116091	.00	175.00	175.00
5403 Vaclavek, Corinne Rene	116092	.00	1,886.17	1,886.17
5403 Vaclavek, Corinne Rene	116093	.00	375.00	375.00
5637 Reynolds, Laurinda	116094	.00	145.83	145.83
5341 Sanders, Dennis Wayne	116095	.00	1,896.41	1,896.41
4194 Avila, Michael	116096	.00	2,964.29	2,964.29
5901 Ayers, Logan	116097	.00	1,357.73	1,357.73
5432 Caddy, Robert	116098	.00	2,122.26	2,122.26
5617 Calleja, Trevor	116099	.00	1,842.16	1,842.16
5617 Calleja, Trevor	116100	.00	600.00	600.00
4047 Gerard, Donald Joseph	116101	.00	2,913.49	2,913.49
5834 Kale, Griffin Thomas	116102	.00	2,186.70	2,186.70
5890 Quigley, Andrew	116103	.00	2,611.09	2,611.09
5130 Smith, Brendan Joseph	116104	.00	2,470.58	2,470.58
5130 Smith, Brendan Joseph	116105	.00	1,000.00	1,000.00
3461 Stugart, Susan L	116106	.00	2,259.87	2,259.87
6009 Walk, Victor August	116107	.00	3,063.19	3,063.19
5628 Williams, Daniel Alan	116108	.00	2,419.25	2,419.25
5966 Woods, David Allen	116109	.00	3,575.89	3,575.89
2024 Biaggini, Mary	116110	.00	380.82	380.82
5283 Drew, Tiffini	116111	.00	1,765.76	1,765.76
5100 Everett, Megan	116112	.00	2,395.48	2,395.48
4645 Lang, Wendy Jo	116113	.00	5,367.26	5,367.26
4157 McMurry, Cindy	116114	.00	2,296.59	2,296.59
4157 McMurry, Cindy	116115	.00	350.00	350.00
5680 Renteria, Merisa	116116	.00	2,025.18	2,025.18
5315 Shaw, Ashley Elaine	116117	.00	2,147.36	2,147.36
5315 Shaw, Ashley Elaine	116118	.00	200.00	200.00
5233 Vido, Christine Elizabeth	116119	.00	2,497.88	2,497.88
5233 Vido, Christine Elizabeth	116120	.00	500.00	500.00
4926 Cristanelli, Brenda	116121	.00	1,381.27	1,381.27
3222				
3172 Elges, Ronald	116123	.00	5,363.17	5,363.17
1088 Michitarian, Aram	116124	.00	4,264.08	4,264.08
4773 George, Ana Gabriela	116125	.00	2,359.20	2,359.20
3394 Ginocchio, Rodney W	116126	.00	5,052.67	5,052.67
5093 Green, Kylie Nicole	116127	.00	2,340.04	2,340.04
3142 Lynch, Will R.	116128	.00	4,197.55	4,197.55
3333 Richardson, Connie	116129	.00	1,194.92	1,194.92
3433 Scheetz, Kirsten Maureen	116130	.00	1,322.09	1,322.09
3433 Scheetz, Kirsten Maureen	116131	.00	1,100.00	1,100.00
3337 Adkins, Michelle	116132	.00	2,044.77	2,044.77
4176 Allen, Crystal	116133	.00	1,939.23	1,939.23
5489 Bell, Jennifer	116134	.00	1,912.90	1,912.90
5396 Bennett, Temi Elaine	116135	.00	1,612.49	1,612.49
3248 Drake, Karis	116136	.00	3,059.20	3,059.20
5325 Handy, Sherral Diane	116137	.00	440.94	440.94
5311 Miller, Ricky	116138	.00	2,003.83	2,003.83
5184 Peters, William	116139	.00	1,960.70	1,960.70
5840 Williams, Emily Ann	116140	.00	1,496.89	1,496.89
4611 Barden, Michael	116141	.00	3,197.98	3,197.98
4105 Cadwallader, David	116142	.00	4,748.91	4,748.91
1420 Charles, Mark	116143	.00	3,213.53	3,213.53
6045 Cheechov, Alexandria Ashley	116144	.00	1,777.87	1,777.87

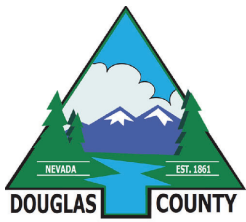


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5259 Clifford, Dustin	116145	.00	2,835.29	2,835.29
4269 Dickens, Mark	116146	.00	3,627.69	3,627.69
6005 Dion, Evan Rene	116147	.00	2,482.03	2,482.03
5708 Drgas, Tomasz	116148	.00	2,670.45	2,670.45
4369 Fricke, Justin Frederick	116149	.00	4,449.08	4,449.08
3538 Gonzalez, Ignacio A	116150	.00	3,745.38	3,745.38
4698 Guerra, Jose Ricardo	116151	.00	3,301.46	3,301.46
5849 Hanson, Michael Ray	116152	.00	2,672.84	2,672.84
6083 Holle, Brandon Tyler	116153	.00	2,193.88	2,193.88
3311 Hubkey, Brian Scott	116154	.00	5,182.99	5,182.99
4696 Kimbrell, Steven John	116155	.00	325.80	325.80
4696 Kimbrell, Steven John	116156	.00	2,932.21	2,932.21
5991 Larsen, Joshua Michael	116157	.00	2,604.34	2,604.34
5941 Livingston, Daniel Marquis	116158	.00	2,704.03	2,704.03
5077 McLaughlin, Spencer	116159	.00	2,896.92	2,896.92
6008 Mendieta, Jasmin Teresa	116160	.00	2,275.92	2,275.92
4339 Midkiff, Douglas	116161	.00	3,983.66	3,983.66
6084 Ramos, Noah Daniel	116162	.00	2,252.38	2,252.38
5951 Randall, Jacob Isaac	116163	.00	2,587.66	2,587.66
5811 Rea, Melanie D'Ann	116164	.00	2,420.11	2,420.11
3604 Ridley, Clayton	116165	.00	2,878.75	2,878.75
5715 Riker, Payton	116166	.00	2,129.95	2,129.95
4556 Rollins, James	116167	.00	2,439.51	2,439.51
4433 Sampson, Matthew Alan	116168	.00	3,702.48	3,702.48
4343 Sanchez, Donovan Joseph	116169	.00	3,576.79	3,576.79
3439 Schultz, Theresa Christine	116170	.00	1,961.92	1,961.92
5582 Silva Ortiz, Jose G	116171	.00	3,066.20	3,066.20
3404 Stanley, David Alan Jr.	116172	.00	4,709.55	4,709.55
3404 Stanley, David Alan Jr.	116173	.00	350.00	350.00
3305 Battcher, John	116174	.00	3,570.92	3,570.92
3035 Britton, Daniel	116175	.00	5,328.21	5,328.21
4116 George, John Arthur	116176	.00	4,007.52	4,007.52
3505 Grant, Ryan David	116177	.00	4,329.15	4,329.15
5152 Graves, Jessica Lynn	116178	.00	3,114.21	3,114.21
3436 Jaspersen, Edward W	116179	.00	3,580.18	3,580.18
3418 Jenkins, Nadine Yvonne	116180	.00	1,935.66	1,935.66
4394 Jones, Tyler A	116181	.00	3,413.49	3,413.49
5946 Poling, Denielle Lynn	116182	.00	1,749.94	1,749.94
3401 Schultz, Steven D	116183	.00	2,642.15	2,642.15
3399 Storke, Jonathan D	116184	.00	3,679.73	3,679.73
3312 Tipton, Linda Jane	116185	.00	1,879.07	1,879.07
5019 Warfield, Steven William	116186	.00	3,500.87	3,500.87
3608 Wharton, Scott W	116187	.00	3,575.51	3,575.51
4398 Williamson, Brandon J	116188	.00	2,790.44	2,790.44
4131 Young, Ryan Robert	116189	.00	3,205.11	3,205.11
4015 Karosich, Kevin Charles	116190	.00	3,042.49	3,042.49
4531 Koontz, Brenton Robert	116191	.00	2,422.60	2,422.60
4244 Meyer, John	116192	.00	2,977.40	2,977.40
5477 Begovich, Cody	116193	.00	2,848.31	2,848.31
4557 Brown, Mark	116194	.00	3,806.67	3,806.67
5454 Copp, Keenan	116195	.00	2,365.41	2,365.41
5110 Cunningham, Jeremy	116196	.00	3,606.84	3,606.84
5848 Cunningham, Taylor	116197	.00	3,675.48	3,675.48
4070 Davis, Justin	116198	.00	4,271.25	4,271.25
5619 Del Soldato, Cody	116199	.00	2,089.82	2,089.82
5047 DeRosa, Salvatore	116200	.00	3,883.33	3,883.33
3226 Duffy, Robert	116201	.00	4,924.02	4,924.02
3340 Eissinger, Erik	116202	.00	2,588.45	2,588.45
3634 Flagg, Marshall	116203	.00	3,958.79	3,958.79

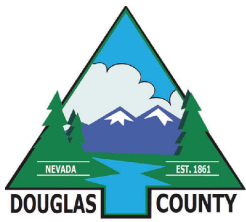


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
3571 Goldwater, Michael Beamer	116204	.00	4,451.36	4,451.36
5137 Graves, Stephen Michael	116205	.00	2,773.10	2,773.10
5919 Heffner, Jared Cortlen	116206	.00	2,812.88	2,812.88
5097 Hickman, Zachary D	116207	.00	3,373.99	3,373.99
5111 Hodges, Joshua Adam	116208	.00	3,216.52	3,216.52
5062 Holdridge, Tyree	116209	.00	2,554.71	2,554.71
5693 Incopero, Noah Thomas	116210	.00	2,758.14	2,758.14
4488 Jacobsen, Bruce M	116211	.00	5,529.20	5,529.20
5595 Jacquez, Suselly Gonzalez	116212	.00	3,082.74	3,082.74
5595 Jacquez, Suselly Gonzalez	116213	.00	100.00	100.00
5138 Jenkins, Eric Robert William	116214	.00	3,147.75	3,147.75
4360 Johnsen, Jeffrey	116215	.00	5,502.65	5,502.65
3407 Koontz, Richard JR	116216	.00	4,215.06	4,215.06
3577 Kruger, Joel L	116217	.00	2,796.99	2,796.99
4322 Lenz, John Christian	116218	.00	3,741.37	3,741.37
4598 Lewis, Kevin Zachary	116219	.00	2,785.55	2,785.55
3435 Marshall, Geoffrey S	116220	.00	2,518.74	2,518.74
5265 Martinez, Thomas	116221	.00	2,970.27	2,970.27
5109 Michitarian, Conner	116222	.00	2,612.89	2,612.89
5990 Miller, MacKenzie Gwyn	116223	.00	3,246.46	3,246.46
3405 Miller, Ronald	116224	.00	4,983.59	4,983.59
4460 Miller, Steven	116225	.00	3,883.55	3,883.55
5339 Oakes, Robert	116226	.00	2,403.04	2,403.04
4483 OSullivan, Luke	116227	.00	3,247.83	3,247.83
2216 Rodriguez, Richard	116228	.00	3,333.94	3,333.94
4375 Russell, Seth	116229	.00	3,195.72	3,195.72
5321 Sepulveda, William Michael Anthony	116230	.00	2,199.15	2,199.15
4604 Short, Derek Clayton	116231	.00	2,967.09	2,967.09
6072 Smith, Stephen Wyatt	116232	.00	3,119.89	3,119.89
4882 Stebel, Maciej	116233	.00	2,778.13	2,778.13
5051 Strachan, Grace Louise	116234	.00	2,332.13	2,332.13
5051 Strachan, Grace Louise	116235	.00	250.00	250.00
5855 Tersteegge, Zachariah John	116236	.00	4,446.90	4,446.90
5602 Thorne, Clinton Garrett	116237	.00	3,592.48	3,592.48
5703 Warren, Erik Anthony	116238	.00	2,620.37	2,620.37
4938 West, Mariah Cathleen	116239	.00	3,412.81	3,412.81
4376 Williams, Justin Hall	116240	.00	5,139.21	5,139.21
3516 Windsor, Adam R	116241	.00	3,155.82	3,155.82
4756 Freeman, Kevin RD	116242	.00	2,808.30	2,808.30
5296 Ferreira, Tylar	116243	.00	1,960.16	1,960.16
5099 Godecke, Rachel Renee	116244	.00	1,847.11	1,847.11
6023 Larsen, Samantha Rae	116245	.00	1,595.02	1,595.02
6018 Peterson, Cheyenne Nicole	116246	.00	1,217.09	1,217.09
5684 Sorrells, Jennifer Ann	116247	.00	2,359.58	2,359.58
6079 Dye, Tanner Ryan	116248	.00	2,449.35	2,449.35
5965 Easton, Kara Rae	116249	.00	3,791.74	3,791.74
5681 Mathes, Erin	116250	.00	1,791.54	1,791.54
5090 Carney, Marilyn	116251	.00	1,891.72	1,891.72
5831 Shoemaker, Francesca Grace	116252	.00	1,529.36	1,529.36
5621 Walker, Courtni Lynn	116253	.00	2,010.39	2,010.39
5246 Weidner, Amy Colleen	116254	.00	1,674.27	1,674.27
3557 Wilfert, Kristin L	116255	.00	2,549.16	2,549.16
5807 Edwards, Rebecca	116256	.00	2,658.26	2,658.26
4603 Goelz, Sandra Delores	116257	.00	2,602.06	2,602.06
3257 Williams, Bobbie Ruth	116258	.00	5,007.33	5,007.33
5892 Eady, Janice	116259	.00	2,399.73	2,399.73
3682 Plante, Erin	116260	.00	2,740.35	2,740.35
1724 Seddon, John James	116261	.00	3,533.54	3,533.54
5187 Barnes, Jacqueline	116262	.00	753.58	753.58

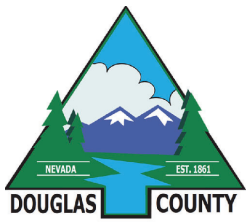


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5187 Barnes, Jacqueline	116263	.00	200.00	200.00
5187 Barnes, Jacqueline	116264	.00	700.00	700.00
4835 Wagoner, Leanne Christine	116265	.00	3,737.35	3,737.35
4916 Gonzales, Sallie Marie	116266	.00	2,039.04	2,039.04
1889 Myers, Kasey	116267	.00	2,366.78	2,366.78
4851 Thomas, Nicole Luwelle	116268	.00	3,311.51	3,311.51
5373 Aymami, David	116269	.00	755.23	755.23
3103 Carter, Trina	116270	.00	1,745.43	1,745.43
5318 Cooper, Timothy	116271	.00	757.84	757.84
5257 Doan, Mickey	116272	.00	829.32	829.32
5622 Gelato, John J	116273	.00	711.60	711.60
4197 Harding, William Joseph	116274	.00	693.13	693.13
4786 Kuehn, Thomas James	116275	.00	838.85	838.85
3570 LaMonica, George Anthony	116276	.00	700.11	700.11
3659 Lindsay, Eric D	116277	.00	3,150.50	3,150.50
5422 Marshall, Gary D	116278	.00	798.78	798.78
3213 Mcbryde, Jeffrey	116279	.00	1,243.44	1,243.44
4407 Roberts, Erik	116280	.00	802.02	802.02
3282 Schemenauer, Jeffrey M	116281	.00	4,459.77	4,459.77
3592 Schramm, George Lawrence	116282	.00	2,130.57	2,130.57
3448 Vido, Leslie S	116283	.00	3,065.61	3,065.61
4563 Casper, Richard Barry	116284	.00	5,513.42	5,513.42
6051 Cazares, Angelika Natalie	116285	.00	1,819.81	1,819.81
4554 Davis, Tammy	116286	.00	2,919.70	2,919.70
4262 Frank, Juley Ann	116287	.00	2,091.33	2,091.33
4007 Gregory, Cynthea Anne	116288	.00	1,845.74	1,845.74
4007 Gregory, Cynthea Anne	116289	.00	2,800.00	2,800.00
5121 Hames, Alex Arthur	116290	.00	4,735.29	4,735.29
5414 Hellman, William Kent	116291	.00	3,048.01	3,048.01
3336				
4249 Levin, Erik Alexander	116293	.00	5,449.86	5,449.86
5344 Mazza, Chelsea	116294	.00	4,565.85	4,565.85
5955 Murphy, William	116295	.00	3,623.38	3,623.38
6006 Nelson, Kallie	116296	.00	2,982.96	2,982.96
4187 Putzer, Brian	116297	.00	3,539.92	3,539.92
4401 Ritchie, Douglas	116298	.00	4,607.28	4,607.28
4401 Ritchie, Douglas	116299	.00	135.00	135.00
5995 Romero, Michele Mary	116300	.00	1,517.16	1,517.16
5858 Sibley, James Blake	116301	.00	4,242.90	4,242.90
5825 Simmons, Shannon Noel	116302	.00	2,092.94	2,092.94
5284 Teter, Jessica Lynn	116303	.00	1,649.00	1,649.00
6073 Thompson, Kristina	116304	.00	1,819.80	1,819.80
5497 Towne, Bethany Ann	116305	.00	4,059.34	4,059.34
4521 Wadle, Zachary Jerome	116306	.00	4,196.95	4,196.95
4382 Williams, Lea Elise	116307	.00	1,998.02	1,998.02
4958 Cady, Kelly	116308	.00	3,061.51	3,061.51
3543 Hamer, Daniel Monroe	116309	.00	3,388.84	3,388.84
5698 Harris, Krysynthia J	116310	.00	2,462.66	2,462.66
3410 Hastings-Molyneux, Dominic I	116311	.00	3,487.01	3,487.01
4639 Jones, Jessica	116312	.00	2,428.47	2,428.47
5678 Mangiaracina, Sara Rene	116313	.00	2,104.19	2,104.19
6013 Meddles, Jessica Ashlynn	116314	.00	1,723.43	1,723.43
3363 Morris, Tamara	116315	.00	4,022.75	4,022.75
4151 Nicoll, Kenneth	116316	.00	2,843.36	2,843.36
6030 Andrews, Barrett Brynn George	116317	.00	2,055.58	2,055.58
5656 Arvizu, Julian	116318	.00	1,905.40	1,905.40
6028 Bellamy, Mastor Xavier Lamont	116319	.00	2,896.55	2,896.55
5731 Bennettlease, Ibeth	116320	.00	1,010.59	1,010.59
5894 Blanhir Ramirez, Jessie	116321	.00	1,720.16	1,720.16

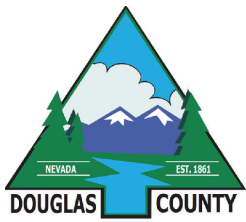


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5690 Bryant, Trevor	116322	.00	2,145.70	2,145.70
4718 Camp, Allen	116323	.00	2,875.20	2,875.20
5833 Chavez, Ariel Michelle	116324	.00	1,724.62	1,724.62
3003 Chichester, Ross	116325	.00	214.81	214.81
5909 Cook, Mark	116326	.00	2,837.09	2,837.09
5609 Damiani, Chelsea	116327	.00	1,909.94	1,909.94
5609 Damiani, Chelsea	116328	.00	1,270.00	1,270.00
6046 Dickenson, Jesse James	116329	.00	2,278.45	2,278.45
6038 Drabant, Elizabeth Jean	116330	.00	2,338.67	2,338.67
5478 Garcia, Michelle Maria	116331	.00	1,879.35	1,879.35
4710 Grant Doney, Shawn R	116332	.00	2,456.92	2,456.92
5389 Grant, Teagan Ashley	116333	.00	3,826.10	3,826.10
4494 Heimark, Caitlin Yvonne	116334	.00	2,471.35	2,471.35
6039 Hennarty, Aimee Michele	116335	.00	2,007.86	2,007.86
6077 Hennarty, Daniel Robert	116336	.00	2,014.55	2,014.55
6014 Jackson, Justus Terrell	116337	.00	2,305.81	2,305.81
5857 Jenkins, Kevin Ryan	116338	.00	1,950.07	1,950.07
3502 Keith, Lesley Jeanette	116339	.00	3,468.74	3,468.74
5476 Klemm, Paul Jeffrey Lazatin	116340	.00	597.72	597.72
5998 Kovacs, Haley Ann	116341	.00	1,785.86	1,785.86
5969 Labit, Stephen M	116342	.00	1,750.36	1,750.36
5366 Leman, Sam John	116343	.00	1,940.13	1,940.13
6007 Maes, Cecilia Anita	116344	.00	2,053.73	2,053.73
5662 McClintock, Carol	116345	.00	1,781.17	1,781.17
5623 Meeks, Casey	116346	.00	1,341.30	1,341.30
6029 Miller, Daniel Hunt	116347	.00	1,903.95	1,903.95
3403 Naylor, Rebbel A	116348	.00	1,366.50	1,366.50
4809 Ong, Jacqueline	116349	.00	3,105.88	3,105.88
5837 Ong, Maria-Veronica	116350	.00	2,223.58	2,223.58
5934 Parris, Zachary	116351	.00	1,950.18	1,950.18
5974 Shope, Edward G	116352	.00	2,038.45	2,038.45
5027 Simpson, Christopher Chad	116353	.00	2,350.67	2,350.67
4558 Smith, Cory A	116354	.00	2,963.58	2,963.58
1546 Smith, Nicolette Adelle	116355	.00	2,166.20	2,166.20
4169 Sullivan, Anthony Reamonh Zunino	116356	.00	3,129.44	3,129.44
4517 Talia, Cindy Marie	116357	.00	2,356.38	2,356.38
5155 Thornton, Daniel Howard	116358	.00	1,921.26	1,921.26
5058 Aguilar, Kestrel	116359	.00	55.40	55.40
5443 Bandbaz, Zahra	116360	.00	1,965.09	1,965.09
5932 Conway, Brian Robert	116361	.00	435.53	435.53
5905 Davidson, Rain	116362	.00	1,563.66	1,563.66
3664 Deleon, Christian	116363	.00	2,589.27	2,589.27
6081 Feemster, Daniel Ryan	116364	.00	2,083.14	2,083.14
6022 Glover, Christina Oropeza	116365	.00	1,894.82	1,894.82
6012 Johnson-Bonin, Breauna Kay	116366	.00	1,855.71	1,855.71
4837 Leskovic, Aimee	116367	.00	470.15	470.15
5670 Miller, Shane	116368	.00	2,083.96	2,083.96
3416 Peterson, James	116369	.00	2,513.82	2,513.82
6020 Pickett, Dion Sanchez JR	116370	.00	20.47	20.47
6048 Reiss, Mark Richard	116371	.00	381.58	381.58
5842 Tom, Shaylyn Renee	116372	.00	1,976.71	1,976.71
3227 Zehren, Kristina	116373	.00	3,624.32	3,624.32
5861 Iannacchione, Nathaniel David	116374	.00	1,953.64	1,953.64
5094 McAllister, Mike	116375	.00	3,746.23	3,746.23
5851 Garrison, Jenna Marcia	116376	.00	1,866.96	1,866.96
3032				
6031 Henley-Ballard, McKenzie Fay	116378	.00	1,597.94	1,597.94
4155 Huntington, Mindi Jo	116379	.00	2,384.58	2,384.58
6004 Lange, Jessica M	116380	.00	1,334.43	1,334.43

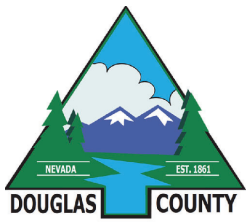


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5581 Warren, Jolene Vonda	116381	.00	2,376.22	2,376.22
5832 White, Kaitlyn R	116382	.00	1,835.33	1,835.33
6053 Cardenas Zuniga, Maricela	116383	.00	1,654.40	1,654.40
6021				
5149 Ledezma, Miguel Angel	116385	.00	2,064.62	2,064.62
4498 Moore, Sandra	116386	.00	2,295.03	2,295.03
3515 Doan, Yvette	116387	.00	3,650.89	3,650.89
3266 Lash, Diana	116388	.00	2,178.79	2,178.79
4628 Meddles, Jake	116389	.00	2,678.44	2,678.44
5587 Reshaw, Albert	116390	.00	1,418.25	1,418.25
4874 Roberts, David JR	116391	.00	3,102.72	3,102.72
5863 Vidovich, Danton Robert	116392	.00	964.75	964.75
4653 Erb, Jon	116393	.00	4,385.27	4,385.27
4778 Nordloh, Joshua	116394	.00	2,939.99	2,939.99
5844 Conroy, Jordyn	116395	.00	1,188.55	1,188.55
5844 Conroy, Jordyn	116396	.00	250.00	250.00
4332 Dallaire, Thomas	116397	.00	4,674.83	4,674.83
5938 Dreiske, Susan	116398	.00	1,726.23	1,726.23
5929 Hannah, Ashley	116399	.00	1,655.34	1,655.34
3494 Pawling, Andrea	116400	.00	3,368.62	3,368.62
5630 Ramirez, Betty	116401	.00	1,034.43	1,034.43
4762 Reno, Ann	116402	.00	1,359.46	1,359.46
6019 Davidson, Jeremy D	116403	.00	2,461.12	2,461.12
4392 Davis, Timothy	116404	.00	3,268.30	3,268.30
1159 Mccann, Jerry	116405	.00	2,351.98	2,351.98
5893 McQuain, Michael	116406	.00	2,092.22	2,092.22
4586 Nadler, Nicholas	116407	.00	2,059.88	2,059.88
5686 Simko, George Bradley	116408	.00	2,293.40	2,293.40
5319 Spates, Rebecca Marie	116409	.00	2,183.57	2,183.57
4283 Doherty, Linda	116410	.00	2,230.81	2,230.81
5817 Moroles O'Neil, Kathryn	116411	.00	3,076.45	3,076.45
3452 Rao, Lucille	116412	.00	2,275.81	2,275.81
4838 Thran Zepeda, Coleen	116413	.00	2,032.76	2,032.76
3014 Broersma, Eric	116414	.00	2,249.27	2,249.27
5912 Cowin, John	116415	.00	2,236.88	2,236.88
5471 Hutchings, Jeremy Jon	116416	.00	3,392.68	3,392.68
3702 Morelli, Natalia	116417	.00	2,862.01	2,862.01
6036 Pettersen, Paul Quist	116418	.00	2,006.77	2,006.77
1817 Resnik, Barbra	116419	.00	3,541.62	3,541.62
4393 Stevens, Leanna Claire	116420	.00	2,359.38	2,359.38
5711 Etchegoyhen, Mary	116421	.00	1,718.93	1,718.93
6032 Felten, Michael C	116422	.00	2,146.94	2,146.94
5654 Harwood, Bonnie Deann	116423	.00	2,278.50	2,278.50
5847 Hay, Katie Lynn	116424	.00	1,761.89	1,761.89
5891 Jacobson-Gentry, Julie	116425	.00	2,435.62	2,435.62
5615 Moroles-O'Neil, Rachel	116426	.00	2,919.72	2,919.72
5808 Strehlow, Ernie Kenneth	116427	.00	3,493.16	3,493.16
5353 Hubbard, Nicole Renee	116428	.00	2,430.80	2,430.80
3476 Leeper, Veronica Irmgard	116429	.00	2,238.28	2,238.28
5978 Peterson-Burrier, Lisa Ann	116430	.00	1,787.34	1,787.34
4627 Ritger, Philip	116431	.00	4,575.25	4,575.25
5347 Robillard, Richard	116432	.00	4,185.76	4,185.76
5347 Robillard, Richard	116433	.00	100.00	100.00
5933 Sponcey, Sheryl	116434	.00	1,732.80	1,732.80
5933 Sponcey, Sheryl	116435	.00	250.00	250.00
6078 Williams, Dawn Darice	116436	.00	1,861.41	1,861.41
6034 Blanchette, Riley Adam	116437	.00	1,728.78	1,728.78
5988 Cottrill, Timothy Vernon	116438	.00	2,089.98	2,089.98
5085 DuBlanc, Brian	116439	.00	2,088.29	2,088.29

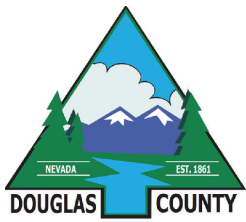


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5387 Eichhorst, Wyatt	116440	.00	2,367.09	2,367.09
5107 Hunter, Danny D-Jay	116441	.00	2,397.71	2,397.71
5953 MacDonnell, Jeffrey T	116442	.00	3,613.54	3,613.54
5131 McCulloch, Carl	116443	.00	2,914.72	2,914.72
4223 Porcari, Brian	116444	.00	2,381.16	2,381.16
4223 Porcari, Brian	116445	.00	400.00	400.00
5103 Wolff, Richard Peter	116446	.00	2,574.45	2,574.45
5487 Bengoechea, Levi	116447	.00	2,156.11	2,156.11
3202 Davies, Michael	116448	.00	3,666.51	3,666.51
3614 Manzano, Victor Gerard	116449	.00	5,104.77	5,104.77
5158 McGoldrick, James	116450	.00	1,981.40	1,981.40
5805 Thomas, Hunter Phillip	116451	.00	1,906.60	1,906.60
3504 Weferling, Duane Robert	116452	.00	2,739.05	2,739.05
5732 Donat, Nicholas	116453	.00	2,119.02	2,119.02
5722 Gonsalves, Anthony David	116454	.00	2,751.50	2,751.50
5996 Johnson, Adrian Keith	116455	.00	2,961.53	2,961.53
4065 Kinser, Auston G	116456	.00	3,659.68	3,659.68
5734 Kinser, Justin Glen	116457	.00	2,143.57	2,143.57
5964 Kolda, Ryan A	116458	.00	2,661.66	2,661.66
5450 Laird, Pablo Arthur	116459	.00	2,221.08	2,221.08
3441 Melandow, Gregory W	116460	.00	4,513.14	4,513.14
5611 Michalak, Jeffery	116461	.00	2,567.08	2,567.08
5906 Schmidt, Brian	116462	.00	2,017.32	2,017.32
5733 Smallen, Aaron M	116463	.00	1,838.38	1,838.38
4127 Taffin, Thomas A	116464	.00	3,041.07	3,041.07
5657 White, Thomas Paul	116465	.00	2,892.57	2,892.57
4509 Charles, Nicholas	116466	.00	3,320.92	3,320.92
5728 Larrance, Christine Anna-Marie	116467	.00	1,867.57	1,867.57
5659 Smith, Nathaniel David	116468	.00	2,853.76	2,853.76
5035 Aalgaard, Erik	116469	.00	2,078.51	2,078.51
5993 Fogerson, Anjanette Bywater	116470	.00	2,537.47	2,537.47
5836 Johnson, Sarah Beth	116471	.00	2,654.13	2,654.13
4083 Ludden-Fisher, Leslee	116472	.00	2,180.96	2,180.96
4765 Martinez, Jodi	116473	.00	3,016.71	3,016.71
5911 Stage, Karen	116474	.00	1,342.98	1,342.98
5940 Torres, Lisa Marie	116475	.00	2,233.88	2,233.88
5001 Aschenbach, Noemi	116476	.00	3,262.27	3,262.27
5166 Baumann, Tamara	116477	.00	3,141.11	3,141.11
5166 Baumann, Tamara	116478	.00	1,000.00	1,000.00
5368 Herrera-Alem, Karina	116479	.00	1,303.38	1,303.38
5803 Phillips, Juliene	116480	.00	1,457.22	1,457.22
5010 Rasner, Rachael	116481	.00	3,619.06	3,619.06
5716 Cusack, Kristin	116482	.00	2,272.57	2,272.57
5716 Cusack, Kristin	116483	.00	400.00	400.00
5818 Davis, Carolyn	116484	.00	1,883.50	1,883.50
5658 Rich, Christina	116485	.00	1,327.23	1,327.23
5186 Schenzel, Lisa Ann	116486	.00	1,358.15	1,358.15
4875 Macdonnell, Heather	116487	.00	2,143.44	2,143.44
4875 Macdonnell, Heather	116488	.00	1,000.00	1,000.00
6085 Riesner, Anke S	116489	.00	1,301.18	1,301.18
5612 Aggarwal, Ankur	116490	.00	1,754.59	1,754.59
5852 Baylis, Mark	116491	.00	1,921.62	1,921.62
5736 Brewer, Brianna	116492	.00	2,160.56	2,160.56
6016 Chavez, Amy Renee	116493	.00	2,355.67	2,355.67
5992 Deen, Alexandra Elizabeth	116494	.00	1,744.26	1,744.26
5943 Finster, Brent Edwin	116495	.00	3,305.05	3,305.05
3229 Gochenouer, Debra	116496	.00	2,621.17	2,621.17
5939 Hagenbach, Cassidy	116497	.00	1,937.96	1,937.96
4862 Hall, Kaitlyn Cassandra Rose	116498	.00	2,688.93	2,688.93

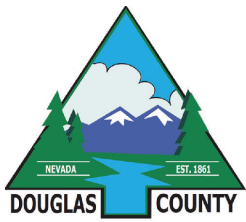


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5999 Hanson, Megan Lee	116499	.00	1,338.19	1,338.19
3522 Mccandless, Nonie	116500	.00	3,498.82	3,498.82
6080 Salas, Julia Marie	116501	.00	1,905.78	1,905.78
4749 Seeley, Edward Norman	116502	.00	2,970.53	2,970.53
6082 Snight, Laurel Jeanne	116503	.00	836.21	836.21
6082 Snight, Laurel Jeanne	116504	.00	92.91	92.91
5903 Victor, Aubrey Louise	116505	.00	2,133.46	2,133.46
3230 Woods, Cirra Alaire	116506	.00	3,100.63	3,100.63
5727 Anderson, Melinda	116507	.00	1,066.81	1,066.81
3549 Begovich, Jacqueline	116508	.00	2,273.80	2,273.80
5485 Broumley, Cheryl	116509	.00	1,557.37	1,557.37
5674 Buma At, Ve	116510	.00	1,333.54	1,333.54
5048 Calabrese, Jennifer	116511	.00	1,951.73	1,951.73
5048 Calabrese, Jennifer	116512	.00	375.00	375.00
4650 Cunningham, Kimbrey Ann	116513	.00	1,349.37	1,349.37
4825 Diedrichsen, John	116514	.00	1,382.54	1,382.54
4856 Grimes, Tanya Jean	116515	.00	1,748.72	1,748.72
3341 Gurule, Patricia A	116516	.00	3,955.38	3,955.38
4424 Kozerski, Russell Roman	116517	.00	3,284.46	3,284.46
6050 Messick, Jocelyn Ann	116518	.00	1,144.88	1,144.88
5115 Nkala, Bethwell	116519	.00	2,054.84	2,054.84
4931 Perez, Irma	116520	.00	1,695.04	1,695.04
4681 Peterson, Richard	116521	.00	2,044.73	2,044.73
1676 Reid, Amanda	116522	.00	2,815.39	2,815.39
5492 Sickler, Andrew E	116523	.00	1,168.27	1,168.27
3369 Skaggs, Linda Joyce	116524	.00	2,785.12	2,785.12
5108 Spotts, Susan Ruth	116525	.00	1,712.88	1,712.88
6037 Stulik, Steven Charles	116526	.00	1,009.39	1,009.39
4933 Thomas, Diana R	116527	.00	1,862.64	1,862.64
5381 Walker, Michael John	116528	.00	1,906.13	1,906.13
6001 Warner, Thomas J	116529	.00	2,478.74	2,478.74
5287 Wilkinson, Victoria Laverne	116530	.00	1,367.46	1,367.46
5896 Al Hebshi, Yasmeen Lea Traxler	116531	.00	2,539.53	2,539.53
5720 Bells, Vanna	116532	.00	2,392.57	2,392.57
5972 Crawshaw, Zachary Jonah	116533	.00	1,524.92	1,524.92
3271 Davis, Luise	116534	.00	2,933.04	2,933.04
5813 DeGhelder, Timothy	116535	.00	4,337.04	4,337.04
4939 Frederick, Kira Joy	116536	.00	2,318.36	2,318.36
5663 Gonzalez, Irene Danielle	116537	.00	1,827.30	1,827.30
5060 Hallam, Veronica Lyn	116538	.00	2,679.58	2,679.58
5712 Holle, Jessica Marie	116539	.00	1,728.71	1,728.71
6003 Kaleel, Theodore Dean	116540	.00	2,039.60	2,039.60
5634 McAfee, Corona Shea	116541	.00	287.59	287.59
6027 Saldana, Angela	116542	.00	324.12	324.12
5714 Sanders, Benjamin Thomas	116543	.00	1,629.36	1,629.36
5273 Soleta, Rachel Velda	116544	.00	1,849.73	1,849.73
5464 Treinen, Laura Suzanne	116545	.00	2,709.12	2,709.12
5132 Weber, Kathleen Alexandra	116546	.00	1,709.02	1,709.02
5448 Williams, Kaleigh Maureen	116547	.00	1,660.53	1,660.53
5171 Wilson, Laurence Edward	116548	.00	2,496.00	2,496.00
6026 York, Ashleigh Elizabeth	116549	.00	439.06	439.06
5140 Canales, Jonathan	116550	.00	2,430.24	2,430.24
5667 Harding, Scott R	116551	.00	1,868.09	1,868.09
4063 Harrison, Jerry	116552	.00	2,689.29	2,689.29
5067 Heldman, John Robert	116553	.00	2,909.99	2,909.99
5053 Kannan, Christopher William	116554	.00	2,172.27	2,172.27
6000 Pegram, Harvey Gilbert	116555	.00	1,629.28	1,629.28
5627 Polkow, Brian	116556	.00	1,934.64	1,934.64
5973 Poppenga II, Dean Edward	116557	.00	1,562.21	1,562.21

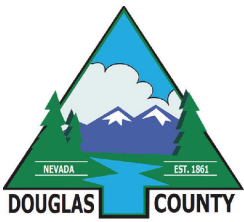


Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
4453 Regalado, Jorge	116558	.00	2,178.88	2,178.88
4103 Stanton, Ryan Lee	116559	.00	3,158.83	3,158.83
4502 Vazquez, Miguel	116560	.00	2,255.92	2,255.92
5665 Adie, Brook	116561	.00	4,109.48	4,109.48
6017 Bishop, Brant Gregory	116562	.00	2,419.96	2,419.96
5092 Bonar, Geoffrey	116563	.00	2,982.35	2,982.35
4722 Doerr, Scott	116564	.00	2,423.13	2,423.13
4651 Drees-Wasmer, Georgianna	116565	.00	2,488.49	2,488.49
5114 Hubbard, Dennis D.	116566	.00	2,327.69	2,327.69
4935 Logan, Cody Matthew	116567	.00	2,005.07	2,005.07
5482 Ogles, Clayton	116568	.00	1,025.28	1,025.28
5314 Barrie, Marcia	116569	.00	403.06	403.06
4468 Garrison, Karen L	116570	.00	1,205.01	1,205.01
4468 Garrison, Karen L	116571	.00	100.00	100.00
5899 Goin Thomas, Trumona	116572	.00	437.78	437.78
5816 Johnson, Hannah Mabel	116573	.00	502.12	502.12
5936 Kelly, Terri Michelle	116574	.00	634.74	634.74
6035 Moreno, Adriana Renae	116575	.00	369.65	369.65
5976 Schuler, Melissa Lynn	116576	.00	1,171.28	1,171.28
6024 Torres, Joshua Tyler	116577	.00	342.14	342.14
3244 Ward, Anne Marie	116578	.00	1,581.84	1,581.84
4964 Beberg, Cynthia	116579	.00	2,093.77	2,093.77
5596 Castellanos-Rose, Emma	116580	.00	1,689.59	1,689.59
5613 Cook, Susan	116581	.00	1,450.37	1,450.37
4644 Delallo, Joseph	116582	.00	1,381.15	1,381.15
5416 Lee, Elisa Diane	116583	.00	2,109.80	2,109.80
4648 Martineau, Kathryn	116584	.00	519.81	519.81
5856 Ong, Marlo	116585	.00	1,649.40	1,649.40
4636 Pekar, Elliot	116586	.00	1,752.44	1,752.44
5672 Romero-Gudino, Kevin	116587	.00	1,413.44	1,413.44
4337 Summers, Kay Annette	116588	.00	2,036.00	2,036.00
6076 Swanson, Charles Alan	116589	.00	788.95	788.95
5469 Bring, Glen	116590	.00	1,902.36	1,902.36
5713 Lonnegren, Nicholas Edward	116591	.00	2,310.92	2,310.92
5915 Lowry, Karen	116592	.00	1,279.87	1,279.87
5850 McGee, Lisa	116593	.00	1,477.57	1,477.57
5606 Perez, Christina	116594	.00	1,314.99	1,314.99
4960 Robertson, Staci	116595	.00	1,435.18	1,435.18
5312 Thomas, Anna Pauline	116596	.00	1,020.94	1,020.94
3309 Yaworski, Jessica Leah	116597	.00	1,038.69	1,038.69
5104 Cline, Cole	116598	.00	1,944.46	1,944.46
5918 Harrison, Russell	116599	.00	1,449.31	1,449.31
5687 Martin, Joshua Roy	116600	.00	2,049.67	2,049.67
5260 Murray, Timothy	116601	.00	1,390.11	1,390.11
5588 ODonnell, Sandra	116602	.00	1,476.88	1,476.88
5709 Paterson-Lewis, Heather	116603	.00	1,278.78	1,278.78
5942 Ravenelle, Sarah Rose	116604	.00	1,666.75	1,666.75
5631 Unruh, Laura Anne	116605	.00	1,690.48	1,690.48
5688 Woods, Lisa Mary	116606	.00	1,191.64	1,191.64
5362 Lyons, Bradley Allen	116607	.00	1,663.91	1,663.91
5985 Parra, Rafael Jessee	116608	.00	1,770.86	1,770.86
5356 Samansky, Jason Travis	116609	.00	2,512.48	2,512.48
4863 Walker, Courtney Lynn	116610	.00	3,148.79	3,148.79
5626 Werley, Cody Steven	116611	.00	1,788.87	1,788.87
4326 Begovich, Jeff	116612	.00	3,404.70	3,404.70
5355 Calora, Marilyn	116613	.00	1,261.82	1,261.82
5292 Fisher, Christopher	116614	.00	1,861.23	1,861.23
5830 Godecke, Andrew Robert	116615	.00	1,622.72	1,622.72
5332 Hawes, Austin Richard	116616	.00	1,768.86	1,768.86



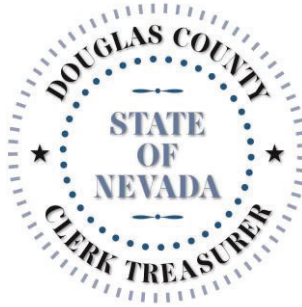
Payment Batch Register

Pay Date Range 03/02/24 - 03/15/24

Pay Batch 03/22/24

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5059 Norkunas, Daniel	116617	.00	1,763.93	1,763.93
5054 Smith, Rebecca Holly	116618	.00	1,833.65	1,833.65
6043 Aguilar, Carlos Joseph	116619	.00	668.54	668.54
4754 Brown, Alex	116620	.00	2,532.26	2,532.26
5017 Brown, Michelle	116621	.00	2,299.60	2,299.60
5016 Cady, Jeffrey	116622	.00	3,412.05	3,412.05
5320 Camara, Robert	116623	.00	683.48	683.48
4949 Cruz-Alvarez, Saul	116624	.00	1,757.45	1,757.45
5616 Daniels, Anthony	116625	.00	2,126.48	2,126.48
4864 Frisby, John D	116626	.00	4,919.09	4,919.09
6044 Glassburn, Christopher Mickeal	116627	.00	2,869.85	2,869.85
4364 Hamer, Rachel Lea	116628	.00	2,372.24	2,372.24
4445 Kistler, Daniel John	116629	.00	2,233.61	2,233.61
4191 Martin, Jody	116630	.00	2,369.56	2,369.56
6040 McAdoo, Kevin Thomas	116631	.00	2,566.30	2,566.30
5859 Melandow, Meggan Elizabeth	116632	.00	1,477.54	1,477.54
4800 Parke, Jason	116633	.00	3,187.54	3,187.54
6041 Roberts, Drew Edwin	116634	.00	1,784.03	1,784.03
4577 Schurke, Marcie Linn	116635	.00	2,655.18	2,655.18
4872 Sitterley, Freddy	116636	.00	1,873.33	1,873.33
6049 Whalen, Danielle Maria	116637	.00	1,603.91	1,603.91
4637 Lacost, Geoffrey Alan	116638	.00	3,684.92	3,684.92
3164 Louthan, Carol Ann	116639	.00	3,417.12	3,417.12
5620 Matus, Eric	116640	.00	2,774.33	2,774.33
5806 McRae, Kurt	116641	.00	1,996.73	1,996.73
5839 Mlnarik, Wayne	116642	.00	1,814.76	1,814.76
4021 Nicholson, Marie	116643	.00	2,100.14	2,100.14
4508 Nilssen, Erik	116644	.00	4,390.31	4,390.31
5945 Cassinos, William Nicholas	116645	.00	734.30	734.30
5970 Eissel, Aron Alec	116646	.00	1,651.76	1,651.76
5908 Wittler, Brent James	116647	.00	1,653.71	1,653.71
6025 Zepeda, Luis Gonzalez	116648	.00	1,581.43	1,581.43
5276 Brunz, Emily	116649	.00	2,340.39	2,340.39
4357 Roberts, Monique	116650	.00	1,225.34	1,225.34
4808 Kyeremeh, Ignatius Kofi	748036	4,008.38	.00	4,008.38
5931 Tovar, Jessica	748037	1,356.46	.00	1,356.46
3569 Budden, Sherman	748038	760.01	.00	760.01
5018 Sousa, Ricci Gordon	748039	847.97	.00	847.97
5977 Smith, Debbie Anne	748040	745.75	.00	745.75
5957 Campos, Izabela Rubi	748041	387.82	.00	387.82
6042 Dempsey, Ender Jack	748042	187.18	.00	187.18
4043 Tucker, Yolanda Cecelia	748043	820.13	.00	820.13
5352 Albert, Steven	748044	1,215.35	.00	1,215.35
3346 Kabat, Lorraine	900000443	.00	.00	.00
Grand Totals		\$10,329.05	\$1,445,586.28	\$1,455,915.33
Total Checks 10				
Total Direct Deposits 624				

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us



Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS

FROM: KATHY KAISER, ASSISTANT TREASURER

KATHY LEWIS, CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING \$3,596.06 FOR CHECKS #748304-748331, ALL DATED 03-25-2024, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

CHIEF FINANCIAL OFFICER

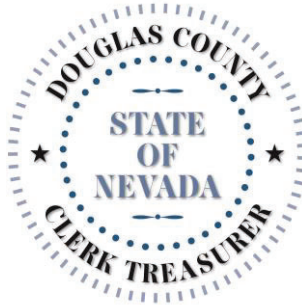
BY: **Kathy Kaiser**
ASSISTANT TREASURER

Digitally signed by Kathy Kaiser
Date: 2024.04.01 10:23:19 -07'00'

Douglas County
03/25/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/25/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America					
Check	03/25/2024	748304	Utility Management Refund	CARTER HILL HOMES LLC	100.00
Check	03/25/2024	748305	Utility Management Refund	D.E. JANSSE & COMPANY INC	14.47
Check	03/25/2024	748306	Utility Management Refund	GENOA LAKES BY DESERT WIND LP	45.00
Check	03/25/2024	748307	Utility Management Refund	GENOA LAKES BY DESERT WIND, LP	69.99
Check	03/25/2024	748308	Utility Management Refund	GRAY JR. , JAMES	21.76
Check	03/25/2024	748309	Utility Management Refund	HESSELGESSER , GARY	59.31
Check	03/25/2024	748310	Utility Management Refund	IRENZE , MASSIMO & LUCIANA	140.46
Check	03/25/2024	748311	Utility Management Refund	JC VALLEY KNOLLS	180.17
Check	03/25/2024	748312	Utility Management Refund	JC VALLEY KNOLLS	58.71
Check	03/25/2024	748313	Utility Management Refund	JC VALLEY KNOLLS	60.86
Check	03/25/2024	748314	Utility Management Refund	JC VALLEY KNOLLS	39.14
Check	03/25/2024	748315	Utility Management Refund	JC VALLEY KNOLLS	10.42
Check	03/25/2024	748316	Utility Management Refund	JC VALLEY KNOLLS LLC	6.90
Check	03/25/2024	748317	Utility Management Refund	JC VALLEY KNOLLS LLC	39.14
Check	03/25/2024	748318	Utility Management Refund	JC VALLEY KNOLLS LLC	51.27
Check	03/25/2024	748319	Utility Management Refund	JC VALLEY KNOLLS LLC	50.88
Check	03/25/2024	748320	Utility Management Refund	JC VALLEY KNOLLS LLC	50.88
Check	03/25/2024	748321	Utility Management Refund	JC VALLEY KNOLLS LLC	61.27
Check	03/25/2024	748322	Utility Management Refund	JC VALLEY KNOLLS LLC	100.00
Check	03/25/2024	748323	Utility Management Refund	JC VALLEY KNOLLS LLC	232.59
Check	03/25/2024	748324	Utility Management Refund	JC VALLEY KNOLLS LLC	10.15
Check	03/25/2024	748325	Utility Management Refund	KLEIN , ANTHONY & SHIRLEY	33.17
Check	03/25/2024	748326	Utility Management Refund	MEASE , RICHARD & DIANE	250.00
Check	03/25/2024	748327	Utility Management Refund	MOUNTAIN MEADOWS ESTATES LLC	13.69
Check	03/25/2024	748328	Utility Management Refund	RIDGELINE DEVELOPMENT	100.00
Check	03/25/2024	748329	Utility Management Refund	STAN SILVA ENTERPRISES	1,250.00
Check	03/25/2024	748330	Utility Management Refund	WEST RIDGE HOMES, INC	245.83
Check	03/25/2024	748331	Utility Management Refund	WOOD , JACK	300.00
1-BOFA Bank of America Totals:			Transactions: 28		\$3,596.06
	Checks:	28	\$3,596.06		

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us



Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS

FROM: KATHY KAISER, ASSISTANT TREASURER

KATHY LEWIS, CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING \$1,778,837.79 FOR CHECKS #748332-748577 AND EFTS #116703-116739, ALL DATED 03-29-2024, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

CHIEF FINANCIAL OFFICER

BY: **Kathy Kaiser** Digitally signed by Kathy Kaiser
Date: 2024.03.29 13:58:02 -07'00'
ASSISTANT TREASURER

Douglas County
03/29/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America					
Check	03/29/2024	748332	Accounts Payable	332 Barton Court LLC	5.66
Check	03/29/2024	748333	Accounts Payable	ABE Printing & Copy	129.95
Check	03/29/2024	748334	Accounts Payable	Abel , Cheryl & Thomas	18.79
Check	03/29/2024	748335	Accounts Payable	Accolades Trophies & Engraving	224.00
Check	03/29/2024	748336	Accounts Payable	Accurate Mobile Locksmith Inc	150.00
Check	03/29/2024	748337	Accounts Payable	Ace Hardware	238.15
Check	03/29/2024	748338	Accounts Payable	Ace Hardware	27.99
Check	03/29/2024	748339	Accounts Payable	Ace Hardware	132.45
Check	03/29/2024	748340	Accounts Payable	Adams , Roger R	46.27
Check	03/29/2024	748341	Accounts Payable	ADT LLC	390.00
Check	03/29/2024	748342	Accounts Payable	Albrecht , Susan	51.48
Check	03/29/2024	748343	Accounts Payable	Alexander , Olga	22.76
Check	03/29/2024	748344	Accounts Payable	American Human Services Corporation	273.06
Check	03/29/2024	748345	Accounts Payable	ARC Health and Wellness Centers, LLC	1,188.00
Check	03/29/2024	748346	Accounts Payable	Arctic Electricians	6,213.85
Check	03/29/2024	748347	Accounts Payable	Arrowhead Dental Center	1,412.00
Check	03/29/2024	748348	Accounts Payable	AT&T Mobility National Accounts LLC	532.07
Check	03/29/2024	748349	Accounts Payable	AT&T Mobility National Accounts LLC	1.53
Check	03/29/2024	748350	Accounts Payable	AT&T Mobility National Accounts LLC	250.20
Check	03/29/2024	748351	Accounts Payable	ATM Investments	126.78
Check	03/29/2024	748352	Accounts Payable	Baker & Taylor	911.29
Check	03/29/2024	748353	Accounts Payable	Balacek Trust	6.05
Check	03/29/2024	748354	Accounts Payable	Banning , William & Diane	6.38
Check	03/29/2024	748355	Accounts Payable	Barabe Advisory LLC	36.95
Check	03/29/2024	748356	Accounts Payable	Bayles , Fredric S , III	6.26
Check	03/29/2024	748357	Accounts Payable	Bell , Douglas H	5.85
Check	03/29/2024	748358	Accounts Payable	Beronio , David & Kari	15.28
Check	03/29/2024	748359	Accounts Payable	Big D's LLC	16.74
Check	03/29/2024	748360	Accounts Payable	Bigelow , Paul	244.49
Check	03/29/2024	748361	Accounts Payable	Bloch , Carol A & Charles D	18.01
Check	03/29/2024	748362	Accounts Payable	Bonnie Court LLC	49.73
Check	03/29/2024	748363	Accounts Payable	Bork , Thomas & Stanton, Sh	9.64
Check	03/29/2024	748364	Accounts Payable	BRADCO	21.98
Check	03/29/2024	748365	Accounts Payable	Brady Industries LLC	447.37

Douglas County
03/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/29/2024	748366	Accounts Payable	Brandon Family Trust	5.68
Check	03/29/2024	748367	Accounts Payable	Bronken , Linda S	6.41
Check	03/29/2024	748368	Accounts Payable	BSN Sports	2,387.12
Check	03/29/2024	748369	Accounts Payable	Burger , Jill C & Patricia E	247.47
Check	03/29/2024	748370	Accounts Payable	C & L Omalley 1997 Trust	45.06
Check	03/29/2024	748371	Accounts Payable	Carper , Marlene R	10.17
Check	03/29/2024	748372	Accounts Payable	Carson Valley Chamber of Commerce	1,000.00
Check	03/29/2024	748373	Accounts Payable	Carson Valley Health	956.00
Check	03/29/2024	748374	Accounts Payable	Carson Valley Visitors Authority	38,703.99
Check	03/29/2024	748375	Accounts Payable	Casner , Laura	26.80
Check	03/29/2024	748376	Accounts Payable	Center Point Large Print	116.84
Check	03/29/2024	748377	Accounts Payable	Chamberlain , Rick & Demetra	10.63
Check	03/29/2024	748378	Accounts Payable	Chappell , Neal R	178.34
Check	03/29/2024	748379	Accounts Payable	Charter Communications Operating LLC	2,204.85
Check	03/29/2024	748380	Accounts Payable	Christianson , Bernard & Eny	69.90
Check	03/29/2024	748381	Accounts Payable	Cinderlite Trucking Inc	592.50
Check	03/29/2024	748382	Accounts Payable	Clarke , Lisa	14.53
Check	03/29/2024	748383	Accounts Payable	Colon , Cody	195.00
Check	03/29/2024	748384	Accounts Payable	Costco-Juvenile	174.59
Check	03/29/2024	748385	Accounts Payable	Craig , Louis & Kenneth	14.82
Check	03/29/2024	748386	Accounts Payable	Cuneo Property Management	17.23
Check	03/29/2024	748387	Accounts Payable	D'Ancinia Solutions LLC	8.23
Check	03/29/2024	748388	Accounts Payable	Dahme , Harrison & Crystal N	8.34
Check	03/29/2024	748389	Accounts Payable	Delacour , James B	5.59
Check	03/29/2024	748390	Accounts Payable	Directv Inc	207.43
Check	03/29/2024	748391	Accounts Payable	Directv Inc	361.47
Check	03/29/2024	748392	Accounts Payable	Dish Network	147.10
Check	03/29/2024	748393	Accounts Payable	Douglas County Court Clerk	235.02
Check	03/29/2024	748394	Accounts Payable	Douglas County Utilities	1,186.60
Check	03/29/2024	748395	Accounts Payable	Durini Family Trust	22.88
Check	03/29/2024	748396	Accounts Payable	Elges Family Trust	6.14
Check	03/29/2024	748397	Accounts Payable	Express Systems	253.20
Check	03/29/2024	748398	Accounts Payable	Felton , Gregory R	250.00
Check	03/29/2024	748399	Accounts Payable	Flanagan , Lawson H	12.06
Check	03/29/2024	748400	Accounts Payable	Florence Fence Inc	4,400.00

Douglas County
03/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/29/2024	748401 Accounts Payable	Flyers Energy LLC		4,701.91
Check	03/29/2024	748402 Accounts Payable	Flyers Energy LLC		2,127.21
Check	03/29/2024	748403 Accounts Payable	Frontier		86.19
Check	03/29/2024	748404 Accounts Payable	Frontier		118.07
Check	03/29/2024	748405 Accounts Payable	Frontier Comm of Southwest (NV)		123.66
Check	03/29/2024	748406 Accounts Payable	Fulstone , Hayden		59.94
Check	03/29/2024	748407 Accounts Payable	G&R Pest Control		550.00
Check	03/29/2024	748408 Accounts Payable	Garden Cemetery Association		1,000.00
Check	03/29/2024	748409 Accounts Payable	Gardnerville Water Company		128.10
Check	03/29/2024	748410 Accounts Payable	Glasson , Richard		1,297.50
Check	03/29/2024	748411 Accounts Payable	Gottlieb , Theodore B		13.88
Check	03/29/2024	748412 Accounts Payable	Gozza , John W & Cathy Jo		94.29
Check	03/29/2024	748413 Accounts Payable	Grainger Inc		991.75
Check	03/29/2024	748414 Accounts Payable	Grainger Inc		2,590.22
Check	03/29/2024	748415 Accounts Payable	Green Rock LLC		169.35
Check	03/29/2024	748416 Accounts Payable	Greenard / Oling , Roger J & Jane V		7.54
Check	03/29/2024	748417 Accounts Payable	Gustafson , James L & Diana M		22.03
Check	03/29/2024	748418 Accounts Payable	H.E. Hunewill Construction Co Inc		803.27
Check	03/29/2024	748419 Accounts Payable	Hajoca Company		26.25
Check	03/29/2024	748420 Accounts Payable	Hansen , Kenneth J		49.42
Check	03/29/2024	748421 Accounts Payable	Harrys Business Machines Inc		385.74
Check	03/29/2024	748422 Accounts Payable	Henderson , Rex G & Cynthia L		19.80
Check	03/29/2024	748423 Accounts Payable	High Country Propane Inc		4,579.95
Check	03/29/2024	748424 Accounts Payable	Hinds / Allen , Jill & Charles D		5.94
Check	03/29/2024	748425 Accounts Payable	Home Depot - 6978		220.11
Check	03/29/2024	748426 Accounts Payable	Huff , Darryl G & Suzanne F		48.16
Check	03/29/2024	748427 Accounts Payable	Hunt , Sara		200.00
Check	03/29/2024	748428 Accounts Payable	Hunt Propane Inc		2,739.27
Check	03/29/2024	748429 Accounts Payable	Ingram Library Services		80.90
Check	03/29/2024	748430 Accounts Payable	Institutional Systems Inc		364.70
Check	03/29/2024	748431 Accounts Payable	International Chemtex Corporation		876.03
Check	03/29/2024	748432 Accounts Payable	Inyo Networks Inc		2,462.45
Check	03/29/2024	748433 Accounts Payable	Johnson , Kenneth H		7.64
Check	03/29/2024	748434 Accounts Payable	Keefe Supply Company		660.00
Check	03/29/2024	748435 Accounts Payable	Kelley , Jeffrey B		7.79

Douglas County
03/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/29/2024	748436	Accounts Payable	KEPRO Acquisitions Inc	429.00
Check	03/29/2024	748437	Accounts Payable	Killebrew , Abby S	47.82
Check	03/29/2024	748438	Accounts Payable	Kimley-Horn & Associates Inc	2,160.00
Check	03/29/2024	748439	Accounts Payable	Kingman , Don J	30.00
Check	03/29/2024	748440	Accounts Payable	Kingsbury GID	3,874.12
Check	03/29/2024	748441	Accounts Payable	Lake Tahoe South Shore Chamber of Commerce	6,250.00
Check	03/29/2024	748442	Accounts Payable	Lake Tahoe Visitors Authority	46,784.34
Check	03/29/2024	748443	Accounts Payable	Lakeside Glass Inc	206.74
Check	03/29/2024	748444	Accounts Payable	Law , Melvin & Katharina	90.05
Check	03/29/2024	748445	Accounts Payable	Leary , Paul	26.87
Check	03/29/2024	748446	Accounts Payable	Leslie Stone Heisz Revocable Trust	22.29
Check	03/29/2024	748447	Accounts Payable	Lieberman , Michael R	70.82
Check	03/29/2024	748448	Accounts Payable	Louthan, Carol - Petty Cash	40.00
Check	03/29/2024	748449	Accounts Payable	Lucchesi , Florence O'Leary	6.68
Check	03/29/2024	748450	Accounts Payable	Mancinelli , Robert A	9.79
Check	03/29/2024	748451	Accounts Payable	Marian , John B & Charlotte S	10.39
Check	03/29/2024	748452	Accounts Payable	Marion , W L Davidson	5.09
Check	03/29/2024	748453	Accounts Payable	Mark Smith Tire Center Inc	161.32
Check	03/29/2024	748454	Accounts Payable	Mathews , Glenn & Linda	6.79
Check	03/29/2024	748455	Accounts Payable	Mazzola , Joe	7.66
Check	03/29/2024	748456	Accounts Payable	McIntyre Family Revocable Trust	17.16
Check	03/29/2024	748457	Accounts Payable	McMorris , Steven D	6,000.00
Check	03/29/2024	748458	Accounts Payable	Merit Electric Company	167.51
Check	03/29/2024	748459	Accounts Payable	Miller , Edwin or Janice	18.72
Check	03/29/2024	748460	Accounts Payable	Minden Town of	17,464.37
Check	03/29/2024	748461	Accounts Payable	Mohr , Linda E	19.56
Check	03/29/2024	748462	Accounts Payable	Moroles-O'Neil , Rachel	60.00
Check	03/29/2024	748463	Accounts Payable	Mountain View Tree Farm	78.00
Check	03/29/2024	748464	Accounts Payable	Mountain West Construction Inc	504.00
Check	03/29/2024	748465	Accounts Payable	Mullens Grandchildren Prop LLC	11.10
Check	03/29/2024	748466	Accounts Payable	Munson , John F	50.83
Check	03/29/2024	748467	Accounts Payable	Murphy , James P & Mary C	5.94
Check	03/29/2024	748468	Accounts Payable	Nehls , Christopher or Cynth	19.50
Check	03/29/2024	748469	Accounts Payable	Nelson , Gregory J	7.80

Douglas County
03/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/29/2024	748470	Accounts Payable	Nguyen , James	11.59
Check	03/29/2024	748471	Accounts Payable	Nicoletti , Anthony L	26.68
Check	03/29/2024	748472	Accounts Payable	Nolan , Nancy	21.39
Check	03/29/2024	748473	Accounts Payable	North Sails Nevada	1,000.00
Check	03/29/2024	748474	Accounts Payable	NV Department of Agriculture	602.08
Check	03/29/2024	748475	Accounts Payable	NV Energy	34.98
Check	03/29/2024	748476	Accounts Payable	NV Energy	132.46
Check	03/29/2024	748477	Accounts Payable	NV Energy	8,919.92
Check	03/29/2024	748478	Accounts Payable	NV Energy	450.00
Check	03/29/2024	748479	Accounts Payable	NV State Department of Public Safety	1,115.50
Check	03/29/2024	748480	Accounts Payable	NV State Dept of Health & Human Services	263,218.50
Check	03/29/2024	748481	Accounts Payable	NV State Dept of Health & Human Services	80,945.70
Check	03/29/2024	748482	Accounts Payable	ODP Business Solutions LLC	558.96
Check	03/29/2024	748483	Accounts Payable	OverDrive Inc	2,322.06
Check	03/29/2024	748484	Accounts Payable	Park , Nicole M & Darcie A John R	36.60
Check	03/29/2024	748485	Accounts Payable	Park Seed Wholesale	1,424.68
Check	03/29/2024	748486	Accounts Payable	Partnership Douglas County Inc	1,753.05
Check	03/29/2024	748487	Accounts Payable	Parts House	1,677.00
Check	03/29/2024	748488	Accounts Payable	Parts House	189.99
Check	03/29/2024	748489	Accounts Payable	Perkins , Destiny	200.00
Check	03/29/2024	748490	Accounts Payable	Perkins , Thomas E	275.00
Check	03/29/2024	748491	Accounts Payable	Peters , Jason B	600.00
Check	03/29/2024	748492	Accounts Payable	Phoebe Twin Oaks	47.64
Check	03/29/2024	748493	Accounts Payable	Pine Rock LLC	22.65
Check	03/29/2024	748494	Accounts Payable	Pineda , Antonio & Maria	8.04
Check	03/29/2024	748495	Accounts Payable	Poe , Jay	33.13
Check	03/29/2024	748496	Accounts Payable	Poet , Robert J & Barbara J	18.96
Check	03/29/2024	748497	Accounts Payable	Preferred Truck & Equipment	847.51
Check	03/29/2024	748498	Accounts Payable	Professional Finance Company Inc	196.45
Check	03/29/2024	748499	Accounts Payable	Qualification Targets Inc	72.26
Check	03/29/2024	748500	Accounts Payable	Raab , Carole B	6.85
Check	03/29/2024	748501	Accounts Payable	Rafanelli , Ronald & Lorraine N	62.97
Check	03/29/2024	748502	Accounts Payable	Rathborne Robert	10.20
Check	03/29/2024	748503	Accounts Payable	Red Barn Car Wash	77.00
Check	03/29/2024	748504	Accounts Payable	Resource Concepts Inc	4,320.00

Douglas County
03/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/29/2024	748505	Accounts Payable	Rhodes Revocable Trust	6.09
Check	03/29/2024	748506	Accounts Payable	Ricoh USA Inc	383.81
Check	03/29/2024	748507	Accounts Payable	Rutner , Robert	28.39
Check	03/29/2024	748508	Accounts Payable	Saladin , William & Christina	12.41
Check	03/29/2024	748509	Accounts Payable	Sani-Hut Company Inc	435.00
Check	03/29/2024	748510	Accounts Payable	Schuyler , Earl	8.96
Check	03/29/2024	748511	Accounts Payable	Schwabe , Richard R & Rosemary	9.11
Check	03/29/2024	748512	Accounts Payable	Sellers , Mary K	19.39
Check	03/29/2024	748513	Accounts Payable	SHI International Corp	7,534.56
Check	03/29/2024	748514	Accounts Payable	Silver State Towing LLC	611.20
Check	03/29/2024	748515	Accounts Payable	Singer , Bruce	572.78
Check	03/29/2024	748516	Accounts Payable	Sippola , Reena Gull	170.00
Check	03/29/2024	748517	Accounts Payable	Smith , Mark	39.40
Check	03/29/2024	748518	Accounts Payable	Smith , Robert S	5.20
Check	03/29/2024	748519	Accounts Payable	Southwest Gas	29,185.74
Check	03/29/2024	748520	Accounts Payable	Sparks Electric Motor Repair LLC	772.53
Check	03/29/2024	748521	Accounts Payable	Split Rock LLC	8.10
Check	03/29/2024	748522	Accounts Payable	Stone John	8.87
Check	03/29/2024	748523	Accounts Payable	Sue , Tam	10.84
Check	03/29/2024	748524	Accounts Payable	Suicide Prevention Network	2,217.82
Check	03/29/2024	748525	Accounts Payable	Sumrall , Tom & Glenda	32.64
Check	03/29/2024	748526	Accounts Payable	Sysco Food Services of Sacramento	79.89
Check	03/29/2024	748527	Accounts Payable	Sysco Food Services of Sacramento	4,495.08
Check	03/29/2024	748528	Accounts Payable	Sysco Food Services of Sacramento	3,849.46
Check	03/29/2024	748529	Accounts Payable	Sysco Food Services of Sacramento	7,830.51
Check	03/29/2024	748530	Accounts Payable	Tactical Wealth Services	1,000.00
Check	03/29/2024	748531	Accounts Payable	Tahoe Douglas Visitors Authority	902,376.06
Check	03/29/2024	748532	Accounts Payable	Tahoe Supply Company	2,574.76
Check	03/29/2024	748533	Accounts Payable	Taylor , Diane B	11.52
Check	03/29/2024	748534	Accounts Payable	Telischak , John	6.45
Check	03/29/2024	748535	Accounts Payable	Terrace View LLC	15.19
Check	03/29/2024	748536	Accounts Payable	The Grand Wall Inc	849.13
Check	03/29/2024	748537	Accounts Payable	The Internet Corps	8.31
Check	03/29/2024	748538	Accounts Payable	The Moore Law Group APC	930.06
Check	03/29/2024	748539	Accounts Payable	The Travelers Indemnity Company	3,140.00

Douglas County
03/29/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/29/2024	748540	Accounts Payable	Thieriot , Peter	1,500.00
Check	03/29/2024	748541	Accounts Payable	Thoeni Markus	6.35
Check	03/29/2024	748542	Accounts Payable	Thompson Doors	21,339.92
Check	03/29/2024	748543	Accounts Payable	Tillman Kimmerling Center LLC	702.90
Check	03/29/2024	748544	Accounts Payable	Tompkins Mark	24.41
Check	03/29/2024	748545	Accounts Payable	Topaz Ranch Estate Water Co	193.83
Check	03/29/2024	748546	Accounts Payable	Torres , Jesus	200.00
Check	03/29/2024	748547	Accounts Payable	Treat , Vera	5.62
Check	03/29/2024	748548	Accounts Payable	Twain's View LLC	17.08
Check	03/29/2024	748549	Accounts Payable	Tyler Technologies Inc	2,824.50
Check	03/29/2024	748550	Accounts Payable	ULINE	2,199.40
Check	03/29/2024	748551	Accounts Payable	United Finance Company	153.05
Check	03/29/2024	748552	Accounts Payable	US Foods Inc	3,017.70
Check	03/29/2024	748553	Accounts Payable	US Foods Inc	1,118.68
Check	03/29/2024	748554	Accounts Payable	US Postmaster - Minden	216.00
Check	03/29/2024	748555	Accounts Payable	US Postmaster - Minden	320.00
Check	03/29/2024	748556	Accounts Payable	Vann Realty Co	54.95
Check	03/29/2024	748557	Accounts Payable	Vasquez , Gerald	2,540.00
Check	03/29/2024	748558	Accounts Payable	Verizon Wireless	9,203.07
Check	03/29/2024	748559	Accounts Payable	Voorhees , James	20.21
Check	03/29/2024	748560	Accounts Payable	Wahl , Reidar & Barbara	30.57
Check	03/29/2024	748561	Accounts Payable	Walcott John	134.67
Check	03/29/2024	748562	Accounts Payable	Walkenhorst's	363.00
Check	03/29/2024	748563	Accounts Payable	Walmart Community	604.19
Check	03/29/2024	748564	Accounts Payable	Walton , David & Sandra	44.58
Check	03/29/2024	748565	Accounts Payable	Washoe County Regional Medical Examiner's Office	1,975.00
Check	03/29/2024	748566	Accounts Payable	West Coast Code Consultants Inc	4,955.00
Check	03/29/2024	748567	Accounts Payable	Wickiup Limited Partnership	9.67
Check	03/29/2024	748568	Accounts Payable	Wiser , Charles M	45.53
Check	03/29/2024	748569	Accounts Payable	Wolford , Richard G & Karen	247.44
Check	03/29/2024	748570	Accounts Payable	Wood , Philip H	16.09
Check	03/29/2024	748571	Accounts Payable	Wood , Sally J & James J	33.60
Check	03/29/2024	748572	Accounts Payable	Xerox Corporation	193.82
Check	03/29/2024	748573	Accounts Payable	Zuppan , Michael J & Paula A	9.67

Douglas County
03/29/2024 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 03/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/29/2024	748574 Accounts Payable	Model Dairy LLC (ACH)		1,061.13
Check	03/29/2024	748575 Accounts Payable	149 Kahle Drive LP (ACH)		1,600.00
Check	03/29/2024	748576 Accounts Payable	Nik N' Willies (ACH)		1,851.85
Check	03/29/2024	748577 Accounts Payable	Schroeder Workplace Investigations PC (ACH)		47,341.63
EFT	03/29/2024	116703 Accounts Payable	Amazon Business (ACH)		5,853.70
EFT	03/29/2024	116704 Accounts Payable	Animal Medical Services (ACH)		417.80
EFT	03/29/2024	116705 Accounts Payable	Brown (ACH) , Richard		1,525.00
EFT	03/29/2024	116706 Accounts Payable	Bulbman (ACH)		1,481.95
EFT	03/29/2024	116707 Accounts Payable	Burney's Commercial Service of NV, Inc (ACH)		3,893.36
EFT	03/29/2024	116708 Accounts Payable	Canon Financial Services Inc (ACH)		333.98
EFT	03/29/2024	116709 Accounts Payable	Capitol Reporters (ACH)		4,761.00
EFT	03/29/2024	116710 Accounts Payable	Carson Valley Locksmith (ACH)		170.60
EFT	03/29/2024	116711 Accounts Payable	DOWL, LLC (ACH)		3,152.50
EFT	03/29/2024	116712 Accounts Payable	Ence Law Ltd (ACH)		66,700.00
EFT	03/29/2024	116713 Accounts Payable	Fife (ACH) , Nancy J		100.00
EFT	03/29/2024	116714 Accounts Payable	Handy Legal Services PC (ACH)		5,625.00
EFT	03/29/2024	116715 Accounts Payable	Holman (ACH) , John R		3,000.00
EFT	03/29/2024	116716 Accounts Payable	Inland Supply Co Inc (ACH)		631.18
EFT	03/29/2024	116717 Accounts Payable	Knecht (ACH) , Raquel		323.28
EFT	03/29/2024	116718 Accounts Payable	Lumos and Associates Inc (ACH)		4,887.25
EFT	03/29/2024	116719 Accounts Payable	Marty's Appliance Inc (ACH)		25.00
EFT	03/29/2024	116720 Accounts Payable	Midwest Tape (ACH)		535.94
EFT	03/29/2024	116721 Accounts Payable	NV Santa (ACH)		200.00
EFT	03/29/2024	116722 Accounts Payable	Otto Environmental Systems (ACH)		18,828.00
EFT	03/29/2024	116723 Accounts Payable	Overhead Fire Protection Inc (ACH)		875.00
EFT	03/29/2024	116724 Accounts Payable	Owen Equipment Sales (ACH)		581.71
EFT	03/29/2024	116725 Accounts Payable	Pape Machinery Inc (ACH)		5,953.58
EFT	03/29/2024	116726 Accounts Payable	Physician Select Management LLC (ACH)		135.00
EFT	03/29/2024	116727 Accounts Payable	Playaway Products LLC (ACH)		231.96
EFT	03/29/2024	116728 Accounts Payable	Safelite Fulfillment Inc (ACH)		303.36
EFT	03/29/2024	116729 Accounts Payable	Sagebrush Sprouts Preschool		5,462.50
EFT	03/29/2024	116730 Accounts Payable	Smith Valley Garage Inc (ACH)		201.14
EFT	03/29/2024	116731 Accounts Payable	Summit Plumbing Co LLC (ACH)		855.80
EFT	03/29/2024	116732 Accounts Payable	Taggart & Taggart Ltd (ACH)		1,833.20

Douglas County
03/29/2024 Payables
 Bank Account: 1-BOFA - Bank of America
 Batch Date: 03/29/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	03/29/2024	116733 Accounts Payable	Thatcher Company of Nevada Inc (ACH)		2,389.80
EFT	03/29/2024	116734 Accounts Payable	Thorndal Armstrong PC (ACH)		2,735.20
EFT	03/29/2024	116735 Accounts Payable	UBEO Business Services (ACH)		44.72
EFT	03/29/2024	116736 Accounts Payable	Velocity Truck Centers (ACH)		624.48
EFT	03/29/2024	116737 Accounts Payable	Veritiv Operating Company (ACH)		3,372.13
EFT	03/29/2024	116738 Accounts Payable	Vital Signs (ACH)		959.18
EFT	03/29/2024	116739 Accounts Payable	Walker & Associates (ACH)		3,583.00
1-BOFA Bank of America Totals:			Transactions: 283		\$1,778,837.79
	Checks:	246	\$1,626,250.49		
	EFTs:	37	\$152,587.30		

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion on the adoption of **Resolution 2024R-041** certifying and establishing the annual special water assessments for the Carson Valley, Eagle Valley, Antelope Valley, and Lake Tahoe Groundwater Basins per the State of Nevada Engineer's adopted budget for the Fiscal Year 2024-25 Tax Roll as required by NRS 534.040. (Amy Burgans)

RECOMMENDED MOTION:

Adopt Resolution 2024R-041 as presented and as required by NRS 534.040.

FINANCIAL IMPACT:

None. Total assessments of \$73,721.59 are collected from property owners within the respective groundwater basins.

BACKGROUND:

Pursuant to Nevada law, the State Engineer has authority to manage both adjudicated streams and designated groundwater basins within the State. Pursuant to NRS 534.040, the Board of County Commissioners is required to impose a special assessment to pay for the costs associated with the State Engineer's administering the groundwater rights within Douglas County in the event the State Engineer determines that the licensing fees from well drillers is insufficient to pay the costs associated with monitoring the water basins within Douglas County. The Douglas County Clerk/Treasurer is responsible for collecting the assessments and distributing them to the Water District Accounts. The State Engineer has determined that such assessments are necessary and copies of his letters have been provided for this agenda item.

Within Douglas County, there are four (4) groundwater basins. According to the State Engineer, the total special assessments for each basin for Fiscal Year 2024-25 (July 1, 2024 to June 30, 2025) are:

- Carson Valley: \$ 61,418.70
- Eagle Valley: \$ 1,000.00
- Antelope Valley \$ 6,302.89

Lake Tahoe \$ 5,000.00

Pursuant to the State of Nevada Department of Taxation’s Guidance Letter 16-001, the Carson Valley and Antelope Valley Groundwater Basins are considered predominately agricultural use. For these basins, the Division of Water Resources provides a summary of the total special assessments and a list of the groundwater users to the County with the amount to be levied against each user. The assessment is charged against each permitted water right holder, and is based on the proportion which the individual water right bears to the aggregated water rights. Pursuant to Nevada Water Law, the minimum charge is \$1.00.

The Eagle Valley and Lake Tahoe Groundwater Basins are considered predominately quasi-municipal, or “non-agricultural.” Since there are no regulations dictating the method of cost allocation to non-agricultural users, the preferred and recommended method is to apply a flat rate in equal proportion to all taxable properties within the boundary of each hydrologic basin.

A copy of the State of Nevada, Department of Taxation “Guidance Letter 16-001,” dated April 7, 2016 is attached for reference along with the letters from Division of Water Resources. Per NRS 534.040, the assessments imposed by the State Engineer must be collected by the County" in the same manner as other assessments are collected."

NRS 534.040 Employment and compensation of well supervisor and assistants; levy, collection and distribution of special assessment; exception.

...

3. Except as otherwise provided in subsection 2, in designated areas within which the use of groundwater is predominantly for agricultural purposes, any special assessment levied pursuant to this section must be charged against each water user who has a permit to appropriate water or a perfected water right, and the charge against each water user must be based upon the proportion which his or her water right bears to the aggregate water rights in the designated area. The minimum charge is \$1.

4. The salaries and expenses may be paid by the State Engineer from the Water Distribution Revolving Account pending the levy and collection of an assessment levied pursuant to this section.

5. Except as otherwise provided in subsection 2, if a special assessment is levied pursuant to this section, the proper officers of the county shall levy and collect the special assessment as other special assessments are levied and collected, and the assessment is a lien upon the property.

ATTACHMENTS:

[Resolution 2024-041\(2\).pdf](#)

RESOLUTION 2024R-041

A RESOLUTION ESTABLISHING UNDERGROUND WATER BASIN ASSESSMENTS PURSUANT TO NRS CHAPTERS 533 & 534

WHEREAS, the Nevada State Engineer has the authority to administer and regulate underground water and wells in the State of Nevada and to develop a budget pursuant to NRS 533.040;

WHEREAS, the Douglas County Board of Commissioners (the "Board") is required to impose a special assessment to pay for the State Engineer to administer groundwater rights within Douglas County pursuant to NRS 534.040;

WHEREAS, there are four groundwater basins within Douglas County: the Carson Valley, Eagle Valley, Antelope Valley, and Lake Tahoe groundwater basins;

WHEREAS, the Eagle Valley and Lake Tahoe groundwater basins are considered predominantly quasi-municipal, or non-agricultural, basins and there are no regulations dictating the method of cost allocation for non-agricultural users;

WHEREAS, the preferred and recommended method to assess non-agricultural water users is to apply a flat rate in equal proportion to all taxable property within the boundary of the non-agricultural hydrological basin; and

WHEREAS, Douglas County has received Guidance Letter 16-001 from the Nevada Department of Taxation explaining the duties of the Board related to the imposition of these groundwater special assessments.

NOW, THEREFORE, BE IT RESOLVED by the Douglas County Board of Commissioners as follows:

1. The Douglas County Clerk/Treasurer shall impose a special water assessment based on the recommendations contained in Guidance Letter 16-001 from the Nevada Department of Taxation.
2. The assessment to be charged against each taxable property owner within the Lake Tahoe and Eagle Valley water basins shall be a flat rate because they are considered predominately quasi-municipal or "non-agricultural" water basins. Because there are no regulations dictating the method of cost allocation to non-agricultural users, the State of Nevada's preferred and recommended method is to apply a flat rate in equal proportion to all taxable properties within the boundary of each hydrologic basin.
3. The assessment to be charged against each permitted water right holder within the Carson Valley and Antelope Valley water basins shall be based on the assessments provided to Douglas County by the Division of Water Resources. For these basins, the

Division of Water Resources provides a summary of the total special assessments and a list of the groundwater users with the amount to be levied against each user. The assessment is charged against each permitted water right holder and is based on the proportion which the individual water right bears to the aggregate water rights. Pursuant to Nevada Water Law, the minimum charge is \$1.00 under NRS 534.040(3).

4. The special assessments for each groundwater basin shall be:

Carson Valley:	\$61,418.70
Eagle Valley:	\$ 1,000.00
Antelope Valley	\$ 6,302.89
Lake Tahoe	\$ 5,000.00

5. Certify the special water assessments are sufficient to support the proposed budget of the State Engineer.

6. The assessments shall continue in effect until such time as the State Engineer prepares the next fiscal budget and notifies the Board of the new budget.

ADOPTED THIS 18th DAY OF April, 2024, by the following votes:

AYES: Commissioners:

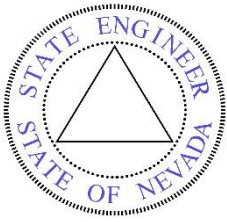
NAYS: Commissioners:

ABSENT: Commissioners:

Wesley Rice, Chairman
Douglas County Board of Commissioners

Attest:

Amy Burgans, Douglas County Clerk – Treasurer



Nevada Division of
WATER RESOURCES

STATE OF NEVADA
Department of Conservation and Natural Resources
Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Adam Sullivan, P.E., *State Engineer*

March 21, 2024

Board of County Commissioners
Douglas County
P.O. Box 218
Minden, NV 89423
Certified Mail: 9489009000276499225821

To Whom It May Concern:

Pursuant to the provisions of NRS 534.040(3), it is respectfully requested that you levy a special assessment on the water right holders listed in the enclosed documents, which are located in the confines of the Groundwater Basins within Douglas County, for the Fiscal Year July 1, 2024, to June 30, 2025. The levy must be charged against each water user who has an active water right or claim of vested right, and the charge against each water user must be based upon the proportion which their water right bears to the aggregate water rights in the subject hydrographic basin.

Please see the list below that pertains to all basins within Douglas County that require this special assessment:

Basin Name (Basin #)	Total Assessed
Carson Valley (105)	\$61,418.70
Antelope Valley (106)	\$6,302.89
Total	\$67,721.59

The amount of \$67,721.59 will be required for the payment of necessary expenses for supervision of the groundwater basins listed above, which includes but is not limited to costs associated with: special studies, water level measurements, crop/pumpage inventories, field investigations, aquifer tests, well driller inspections, intent to drill card and well log review, associated data collection, and management.

Board of County Commissioners, Douglas County
March 21, 2024
Page 2

We are enclosing a certificate to be signed and returned indicating that the assessment rate necessary to support the proposed budget has been acted on by the County Commission and that the amount has been certified to the Assessor.

Sincerely,

A handwritten signature in blue ink that reads "Adam Sullivan P.E." The signature is written in a cursive style.

Adam Sullivan, P.E.
State Engineer

AS/jh
Enclosure: Basin Assessment Summary

cc: Amy Burgans, aburgans@douglasnv.us
Kathy Kaiser, kkaiser@douglasnv.us

Adam Sullivan, P.E., State Engineer
Division of Water Resources
901 S. Stewart Street, Suite 2002
Carson City, Nevada 89701

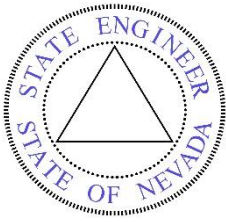
Dear Mr. Sullivan:

hereby certify that the State Engineer's budget for payment of necessary expenses for the supervision over the waters of Douglas County's Groundwater Basins for the Fiscal Year July 1, 2024, to June 30, 2025, in the amount of Sixty-Seven Thousand Seven Hundred Twenty-One Dollars and Fifty-Nine Cents (\$67,721.59), has been received by Douglas County in accordance with the provisions of NRS 534.040.

The assessment rate necessary to support the proposed budget was acted upon by the COUNTY COMMISSIONERS OF DOUGLAS COUNTY on the ____ day of _____, 20____, and the amount contained therein was certified to the ASSESSOR OF DOUGLAS COUNTY.

Respectfully submitted,

COUNTY CLERK



Nevada Division of
WATER RESOURCES

STATE OF NEVADA
Department of Conservation and Natural Resources
Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Adam Sullivan, P.E., *State Engineer*

March 5, 2024

Board of County Commissioners
Douglas County
P. O. Box 218
Minden, NV 89423-0218
Certified Mail: 9489009000276499225760

To Whom it May Concern:

Pursuant to the provisions of NRS 534.040(2), it is respectfully requested that you levy a special assessment on all taxable property situated within the confines of the Groundwater Basins located within Douglas County, for the Fiscal Year July 1, 2024, to June 30, 2025. Pursuant to NRS 534.040(2), if the assessment is less than the cost of collection, the County Commissioners may exempt the property owner from assessment and appropriate money from the general fund of the county to pay the cost of assessment.

Please see the list below that pertains to all Basins within Douglas County that require this special assessment. This assessment is charged as an All-Taxable Parcel (AP):

Basin Name (Basin #)	Total Assessed
Lake Tahoe (090)	\$5,000.00
Eagle Valley (104)	\$1,000.00
Total	\$6,000.00

The amount of \$6,000.00 will be required for the payment of necessary expenses for supervision of the groundwater basins listed above, which includes but is not limited to: special studies, water level measurements, crop/pumpage inventories, field investigations, aquifer tests, well driller inspections, intent to drill card and well log review, associated data collection and management.

Douglas County, Board of County Commissioners

March 5, 2024

Page 2

We are enclosing a certificate to be signed and returned indicating that the assessment rates necessary to support the proposed budget have been acted on by the County Commission and that the amount has been certified to the Assessor.

Sincerely,

A handwritten signature in blue ink that reads "Adam Sullivan P.E." with a stylized flourish at the end.

Adam Sullivan, P.E.

State Engineer

AS/jh

Enclosure: Return Certificate

cc: Amy Burgans, aburgans@douglasnv.us

Kathy Kaiser, kkaiser@douglasnv.us

Adam Sullivan, P.E., State Engineer
Division of Water Resources
901 S. Stewart Street, Suite 2002
Carson City, Nevada 89701

Dear Mr. Sullivan:

I hereby certify that the State Engineer's budget for payment of necessary expenses for the supervision over the waters of the Douglas County's Groundwater Basin for the Fiscal Year July 1, 2024, to June 30, 2025, in the amount of Six Thousand Dollars (\$6,000.00), has been received by Douglas County in accordance with the provisions of NRS 534.040.

The assessment rate necessary to support the proposed budget was acted upon by the COUNTY COMMISSIONERS OF DOUGLAS COUNTY on the ____ day of _____, 20__, and the amount contained therein was certified to the ASSESSOR OF DOUGLAS COUNTY.

Respectfully submitted,

COUNTY CLERK



STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <http://tax.nv.gov>

1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE
4600 Kietzke Lane
Building L, Suite 235
Reno, Nevada 89502
Phone: (775) 687-9999
Fax: (775) 688-1303

BRIAN SANDOVAL
Governor
JOAN LAMBERT
Chair, Nevada Tax Commission
DEONNE E. CONTINE
Executive Director

LAS VEGAS OFFICE
Grant Sawyer Office Building, Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada 89101
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE
2550 Paseo Verde Parkway, Suite 180
Henderson, Nevada 89074
Phone: (702) 486-2300
Fax: (702) 486-3377

Guidance Letter 16-001, replacing 11-001 and 15-001

Date: April 7, 2016

To: All County Assessors and All County Treasurers

From: Terry E. Rubald, Deputy Executive Director, Department of Taxation

CC: Deonne Contine, Executive Director, Department of Taxation
Kelly Langley, Supervisor, Local Government Finance
Jason King, Nevada State Engineer

Subject: **Treatment of certain underground water basin assessments; billing for special assessment using an allocation factor.**

SUMMARY: The Department has received additional advice from county assessors and treasurers and the Nevada State Water Division. As a result, this Guidance Letter supersedes and replaces Guidance Letters 11-001 and 15-001. This letter provides guidance with regard to special assessments for groundwater basins. Prior to passage of AB 46 (effective May 24, 2011), the levy for groundwater basins was included for some entities in the combined property tax rate and was thus subject to abatements pursuant to NRS 361.4722 and 361.4723. Due to the change enacted by AB 46, codified at NRS 361.47111, "ad valorem taxes" does not include any special assessments levied for surface water sources or groundwater basins. The surface water source or groundwater basin assessment is considered to be a special assessment, separately calculated, that is not subject to any calculation of abatement of property taxes.

This Guidance Letter further discusses the treatment of the special assessments required by NRS 533.280, 533.285, and 534.040.

APPLICABLE STATUTES:

NRS 361.47111, 361.4722 through 361.4735; 533.280, 533.285 and NRS 534.040

DISCUSSION:

The Division of Water Resources ("Division"), headed by the State Engineer, is responsible for several programs designed to conserve, protect, manage and enhance the State's water resources, including administering adjudicated stream systems and designated groundwater basins. In order to provide these services, the State Engineer is authorized to prepare a budget

showing the expenses associated with the cost of administering a particular stream system, water district or groundwater basin, and to charge those water users through each county's billing and collection system utilized for the collection of property taxes.

Cost of Administration of Surface Water Rights

The State Engineer's statutory authority for administering and regulating surface water statewide is found in NRS 533.280. For some stream systems, the Division prepares an annual budget between the first Monday in October and the first Monday in December each year to cover the cost of administering that system. The annual budget must show the aggregate amount necessary to pay the expenses of the stream system or water district, the aggregate water rights within the stream system, and the unit charge necessary to provide the money required. The budget, including the unit charge, is then submitted to each Board of County Commissioners of those counties in which a stream system or water district is administered by the Division. The County Commission in turn certifies the amount to be entered on the assessment roll by the County Assessor.

Upon receipt of the certification made by the County Commission, the County Assessor places the special assessment on the secured assessment roll for each water user/owner of record and the property or acreage served. Typically the Division provides a summary, a specific list of water users/owners of record, and the amount of the special assessment to be made against an APN ("Assessor's Parcel Number"). The secured assessment roll is turned over to the County Treasurer for billing and collection no later than July 10th annually and becomes the "tax roll." See NRS 361.465(2). The County Treasurer lists the special assessment for the cost of administration of a surface water rights area as a charge on the tax bill separate from the property tax and any other special assessments on the tax bill.

Cost of Administration of Groundwater Rights

With regard to groundwater right budgets, NRS 534.040 applies. The Division hires well supervisors and assistants to administer groundwater rights, and the cost of the salaries along with other necessary expenses of administration, are also submitted to the County Commission. In this case, the County Commission levies a special assessment equal to the costs submitted by the Division rather than "certifying" charges as is done for surface water rights special assessments.

There are two kinds of special assessments for groundwater users. The first type applies to basins where the water is predominantly used for agricultural purposes (50% or more), and the second type applies to those basins where the water is not predominantly used for agricultural purposes, i.e. municipal uses.

If the groundwater basin being administered is predominantly used for agricultural purposes, the Division provides the County Commission with a list of water users having a permit to appropriate water, along with the total amount to be levied on that water user. The County Commission levies a special assessment on each water user on the list and orders the County Treasurer to place the special assessment so levied by the County Commission only on those accounts. There is no time limit on when the levy function must take place. NRS 534.040(2) states that the levy may be made annually "or at such time as the assessment is needed." This implies that a levy could be made later than the usual timeframe of June 25 to July 1 for adoption of all other tax rates. The County Treasurer would have to bill a levy made later in the

year separately. Practically speaking, however, it is more efficient and cost effective to include the special assessment with the property tax bill sent in July.

If the groundwater basin or area being administered is not predominantly agricultural, then the levy is calculated and applied in a different manner. First, the amount levied by the County Commission is applied to all "taxable property" in the designated groundwater area. Prior to passage of NRS 361.47111 (AB 46, 2011), the levy for groundwater users in municipal areas was considered to be part of the combined rate for property tax purposes. Thus the reference to "taxable property" means the levy of the special assessment is applied to water users/owners of record that have property that is taxable for property tax purposes. If the property is exempt for property tax purposes, then the levy of the special assessment for water users does not apply. (This statement reflects re-consideration of the advice previously provided in Guidance Letter 11-001).

For a groundwater area that is not predominantly agricultural, the law is silent as to the proportion to be used to allocate the levy of the total special assessment. There is no reference to a ratio of individual water right to aggregate water rights as there is for an area which is predominantly agricultural. Because there is a reference to "taxable property," the ratio historically used has been calculated by comparing the assessed value of each taxable property within the groundwater area compared to the total assessed value of all taxable properties in the area. This is a significantly different proportion than the proportion defined by water use but is used in lieu of having specific water use information by each municipal water user. A third method is to simply allocate the charge equally to each property, known as a "flat rate."

APPLICATION:

1. For surface water administration costs (NRS 533.280), the Division of Water Resources ("Division") provides the budgeted expenses and total charge for each county to the Board of County Commissioners of each county no sooner than the first Monday in October and no later than the first Monday in December. The Division provides a list of surface water users, and to the extent possible, APN numbers, as well as the amount to be specially assessed to each user.
2. The amount charged to each surface water user is generally based on the proportion of acre feet used by the surface water user compared to the total acre feet in the stream system. In some cases the proportion is measured in cubic feet per second. The Division must determine who the surface water users are upon which a special assessment must be made. Surface water assessments must be assessed to the surface water right users only. There is no mention of "taxable property" as the measure of who should be on the list as there is for certain groundwater basin areas. It is simply "the charge against each water user" is assessed against any party who holds water rights on a decreed surface water source, regardless of taxable status.¹ Pursuant to NRS 533.280(2)(d), the minimum special assessment is \$1.00. If the minimum special assessment results in revenue greater than the charge submitted by the Division to the Board of County Commissioners, the revenue so collected should be distributed to the Division.

¹ This Guidance Letter defers to the Division to make the determination about the measure of who is subject to special assessment in groundwater areas predominantly agricultural in nature.

3. The Board of County Commissioners must certify the Division's summary and list. The certification function is subject to Open Meeting Law requirements. The certified summary and list is then turned over to the County Assessor.
4. For surface water administration costs, NRS 533.285 requires the County Assessor to "enter the amount of the charge on the Assessment Roll." The roll to be used is actually the secured tax roll transmitted to the County Treasurer no later than July 10th annually. The County Assessor enters the dollar amount to be charged each surface water user on the APN number related to the property or properties with which the water right is associated. Since the special assessment must not be confused with the property tax, the amount of the charge must not be converted into assessed value, but simply appears as a dollar amount. Some counties, after the Assessor identifies the property subject to the special assessment, arrange for the entry of the amount of the assessment on the tax roll to be completed by the County Treasurer.
5. Once the County Treasurer receives the secured tax roll, a tax bill is created. The special assessment appears on the tax bill separately from the property tax and any other special assessments. Because the special assessment also creates a lien on the property pursuant to NRS 533.285(2), failure to pay the special assessment on the tax bill must go through the same process as other delinquent taxes.
6. The process is different for groundwater basin special assessments. First, a determination must be made by the Division about whether the area to be administered is predominantly agricultural in nature. If the area designated in a groundwater basin is predominantly agricultural in nature, the Division must then provide to the County Commission a summary of total special assessments and a list of groundwater users with the amount to be levied against each user.
7. For those water basins where the agricultural use of water is predominant, the assessment is charged against each permitted water right holder, and is based on the proportion which the individual water right bears to the aggregate water rights. Per NRS 534.040(2), the minimum charge is \$1.00. If the minimum special assessment results in revenue greater than the charge submitted by the Division, the revenue so collected should be distributed to the Division.
8. The County Commission then levies the total special assessment for a primarily agricultural area by resolution. The resolution also identifies each water user who has a permit to appropriate water and the amount of special assessment to each, based on the information provided by the Division.
9. The levied special assessment is transmitted to the County Treasurer who places the amount on the secured tax roll as described in Step 4.
10. For groundwater basins in which agricultural use is not the predominant use, the Division provides the total special assessment attributable to the water basin. The County Commission then levies the amount of the total special assessment upon all "taxable property" within the boundaries of the basin. County officials including the county assessor and the county treasurer should cooperate with the Division in providing information about properties subject to property taxes as necessary.

11. A property subject to the special groundwater basin assessment is determined by whether the real property is also subject to property tax, hence the term “taxable property” as used in NRS 534.040(2). If the real property is not subject to property tax because it is 100% exempt pursuant to NRS 361.050 through NRS 361.186, then the special groundwater basin assessment does not apply. If the property has received only a partial exemption from property tax, then the portion which remains taxable for property tax is also subject to the special groundwater basin assessment.
12. Historically, several of the larger communities where municipal use constitutes 50% or more of the total use have allocated the special assessment by applying a rate to the assessed value of each property within the groundwater basin. The rate was calculated by dividing the total special assessment by the total assessed value for the groundwater basin. It was treated like a tax rate and included in the combined tax rate. The result was that each property was charged a portion of the total special assessment based on the proportion of the property’s assessed value to the total assessed value of the district. The method can cause revenues to be over or under the required total amount. Therefore, the preferred method is to apply a flat rate to all users where the total special assessment is divided by the number of properties within the water basin. Because there are no regulations dictating the method of allocation to non-agricultural users, the Division of Water Resources will work with county officials including the county assessor and the county treasurer to determine the most appropriate and efficient method to allocate charges to all non-agricultural water users.
13. Some counties have paid the Division’s charges without levying a special assessment upon water users. Treating the charge as a General Fund expense in effect causes every taxpayer in the county to contribute to the special assessment of the basin, in effect subsidizing the special assessment payers. This treatment is not authorized because NRS 534.040(2) directs the County Commission to levy a special assessment. There is no authority to pay the charges from the general fund without a special assessment.
14. Since the special assessment rate is not part of the combined property tax rate, the special assessment rate has no effect on property tax rate limitations.
15. If a special assessment is deemed uncollectible by the county treasurer, the Board of County Commissioners has the authority to remove the assessment from the Tax Roll upon first notifying the Division of Water Resources that such action will be taken.

WEBSITE LOCATIONS:

Nevada Revised Statutes (NRS): <http://www.leg.state.nv.us/NRS/>
Nevada Administrative Code: <http://www.leg.state.nv.us/NAC/CHAPTERS.html>

Department of Taxation Guidance letters: <http://www.tax.state.nv.us>; then select “Publications;” then select Assessment Standards Publications and “Guidance letters.”

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to accept a \$120,000 Aging and Disabilities Services Division (ADSD) Homemaker grant award for the period of February 1, 2024, through June 30, 2024, for the purchase of two new vehicles for the Homemaker program; adopt **Resolution 2024R-044** which augments the budget in the Senior Services fund to account for the grant award; and authorize the County Manager to sign all grant related documents. (Geoff Bonar)

RECOMMENDED MOTION:

Accept a \$120,000 ADSD Homemaker grant award for the time period of February 1, 2024, through June 30, 2024, for the purchase of two new vehicles for the Homemaker program; adopt Resolution 2024R-044; and authorize the County Manager to sign all grant related documents.

FINANCIAL IMPACT:

Resolution 2024R-044 will augment the budget in the Senior Services Fund, increasing revenues in the "Grant Revenue - Federal" account (260-000 331.500) by \$120,000 and increasing expenses in the "Grants-Capital Outlay" account (260-680 562.100) by \$120,000, which is the amount of the grant award. There is no match requirement. The Community Services Department has completed the Grant Forms Packet and routed it to the Grants Administrator in the Finance Department, who has approved the packet and assigned a project number (24F26) to the grant. The project number will be used to track all revenues and expenses related to the grant award.

BACKGROUND:

This is a federal grant award that utilizes American Rescue Plan Act (ARPA) funding. The Community Services Department submitted a grant application requesting two new vehicles for the County's Homemaker program. Our current vehicles are sedans, and present challenges in carrying out some of the functions necessary for our clients. This grant award will allow the department to purchase two new vans that will be equipped with wheelchair lifts. These vehicles will allow staff to more safely and comfortably transport clients, thereby increasing the overall quality of County services and the program. There is no matching requirement.

ATTACHMENTS:

[04-000-02-FRFX-24 NOSA.pdf](#)

[Resolution 2024R-044 - ADSD Homemaker grant - vehicle purchase.pdf](#)

[Grant Form Packet.pdf](#)



State of Nevada
 Department of Health and Human Services
Aging and Disability Services Division
 (hereinafter referred to as the Department)

Agency Ref. #: **04-000-02-FRFX-24**
 Budget Account: 3278
 Category: 62
 GL: 8580
21027A21
 Job Number: (Func 2305)

NOTICE OF SUBAWARD

Program Name: ADSD Office of Community Living (OCL) Grants Management Contact Name: Shawna Eggleston, Shawna@adsd.nv.gov	Subrecipient's Name: Douglas County Contact Name: Jennifer Davidson, County Manager / JRDavidson@douglasnv.us
Address: 3208 Goni Road, #I-181 Carson City, NV 89706	Address: PO Box 3000 Minden, NV 89423
Subaward Period: 02/01/2024 – 06/30/2024 Subaward Type: Categorical	Subrecipient's: EIN: <u>88-6000031</u> Vendor #: <u>T40174400</u> UEI: <u>KE5GF37F6F95</u>

Purpose of Award: Fiscal Year 2024 funding (GFO ARPA) to provide In-Home Services - Homemaker Services to individuals deemed eligible per the ADSD Service Specifications.

Region(s) to be served: Statewide Specific county or counties: Douglas

Approved Budget Categories:	
1. Personnel	\$0.00
2. Travel	\$0.00
3. Operating	\$0.00
4. Equipment	\$120,000.00
5. Contractual/Consultant	\$0.00
6. Other	\$0.00
TOTAL DIRECT COSTS	\$120,000.00
7. Indirect Costs	\$0.00
TOTAL APPROVED BUDGET	\$120,000.00

AWARD COMPUTATION:	
Total Obligated by this Action:	\$ 120,000.00
Cumulative Prior Awards this Budget Period:	\$ 0.00
Total Federal Funds Awarded to Date:	\$ 120,000.00
Total State Funds Awarded to Date:	\$ 0.00
Total Funds Awarded:	\$ 120,000.00
Match Required <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Amount Required this Action:	\$ 0.00
Amount Required Prior Awards:	\$ 0.00
Total Match Amount Required:	\$ 0.00
Research and Development (R&D) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Federal Budget Period:	03/03/2021 – 12/31/2024
Federal Project Period:	03/03/2021 – 12/31/2024

FOR AGENCY USE, ONLY

Source of Funds:	% Funds:	CFDA:	FAIN:	Federal Grant #:	Federal Grant Award Date by Federal Agency:
(Governor's Office) American Rescue Plan Act of 2021, US Treasury – Coronavirus State Fiscal Recovery Funds (Allocation #23HCAPD01)	100%	21.027	SLFRP2634	SLFRP2634	06/04/2021

Agency Approved Indirect Rate: N/A **Subrecipient Approved Indirect Rate:** 0%; Not Requested.

Terms and Conditions:

In accepting these grant funds, it is understood that:

- This award is subject to the availability of appropriated funds.
- Expenditures must comply with any statutory guidelines, the DHHS Grant Instructions and Requirements, ADSD Requirements and Procedures for Grant Programs (RPGPs), and the State Administrative Manual.
- Expenditures must be consistent with the narrative, goals and objectives, and budget as approved and documented.
- Subrecipient must comply with all applicable Federal and State regulations.
- Quarterly progress reports are due by the 15th of each month following the end of the quarter, unless specific exceptions are provided in writing by the grant administrator.
- Financial Status Reports and Requests for Reimbursements must be submitted monthly or quarterly, unless specific exceptions are provided in writing by the grant administrator.

Incorporated Documents:

- Section A: Grant Conditions and Assurances;
- Section B: Description of Services, Scope of Work and Deliverables;
- Section C: Budget and Financial Reporting Requirements;
- Section D: Request for Reimbursement;

- Section E: Audit Information Request;
- Section F: Current/Former State Employee Disclaimer;
- Section G: DHHS Confidentiality Addendum; and
- Section H: ARPA FRF Special Terms and Conditions

Authorized Subrecipient Official's Name, Title:	Signature	Date
Jennifer Davidson, County Manager -OR- Authorized Signer (Print Name and Title): _____		
Jeffrey S. Duncan, Agency Manager For Dena Schmidt, ADSD Administrator		03/15/2024

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

SECTION A

GRANT CONDITIONS AND ASSURANCES

General Conditions

1. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Recipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Department of Health and Human Services (hereafter referred to as "Department") shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Recipient is an independent entity.
2. The Recipient shall hold harmless, defend and indemnify the Department from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Recipient's performance or nonperformance of the services or subject matter called for in this Agreement.
3. The Department or Recipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, and signed by a duly authorized representative of both organizations. Such amendments shall not invalidate this Agreement, nor relieve or release the Department or Recipient from its obligations under this Agreement.
 - The Department may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the Department and Recipient.
4. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial terminations of the Scope of Work in Section B may only be undertaken with the prior approval of the Department. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, reports, or other materials prepared by the Recipient under this Agreement shall, at the option of the Department, become the property of the Department, and the Recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.
 - The Department may also suspend or terminate this Agreement, in whole or in part, if the Recipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Department may declare the Recipient ineligible for any further participation in the Department's grant agreements, in addition to other remedies as provided by law. In the event there is probable cause to believe the Recipient is in noncompliance with any applicable rules or regulations, the Department may withhold funding.

Grant Assurances

A signature on the cover page of this packet indicates that the applicant is capable of and agrees to meet the following requirements, and that all information contained in this proposal is true and correct.

1. Adopt and maintain a system of internal controls which results in the fiscal integrity and stability of the organization, including the use of Generally Accepted Accounting Principles (GAAP).
2. Compliance with state insurance requirements for general, professional, and automobile liability; workers' compensation and employer's liability; and, if advance funds are required, commercial crime insurance.
3. These grant funds will not be used to supplant existing financial support for current programs.
4. No portion of these grant funds will be subcontracted without prior written approval unless expressly identified in the grant agreement.
5. Compliance with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
6. Compliance with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
7. Compliance with the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended— Contracts and sub-grants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
8. Compliance with Title 2 of the Code of Federal Regulations (CFR) and any guidance in effect from the Office of Management and Budget (OMB) related (but not limited to) audit requirements for grantees that expend \$750,000 or more in Federal awards during the grantee's fiscal year must have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. **To acknowledge this requirement, Section E of this notice of subaward must be completed.**
9. Certification that neither the Recipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp. 19150-19211).
10. Compliance with the Consolidated Appropriations Act, 2023, PL 117-328.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

11. Compliance with the Trafficking Victims Protection Act of 2000, Section 106 (g), as amended (22 U.S.C. 7104(g)).
12. No funding associated with this grant will be used for lobbying.
13. Disclosure of any existing or potential conflicts of interest relative to the performance of services resulting from this grant award.
14. Provision of a work environment in which the use of tobacco products, alcohol, and illegal drugs will not be allowed.
15. Should the collection of information require the use of an information technology system (2 CFR 200.58), the grant recipient and subrecipient(s) will be expected to adhere to the NIST Cybersecurity Framework to help ensure the security of any system used or developed by the grant recipient or subrecipient(s). In particular, if the data to be collected includes Personally Identifiable Information (PII, 2CFR 200.79) or Protected PII (2 CFR 200.82), the grant recipient and subrecipient(s) must apply the appropriate security controls required to protect the privacy and security of the collected PII and/or Protected PII.
16. An organization receiving grant funds through the Nevada Department of Health and Human Services shall not use grant funds for any activity related to the following:
 - Any attempt to influence the outcome of any federal, state or local election, referendum, initiative or similar procedure, through in-kind or cash contributions, endorsements, publicity or a similar activity.
 - Establishing, administering, contributing to or paying the expenses of a political party, campaign, political action committee or other organization established for the purpose of influencing the outcome of an election, referendum, initiative or similar procedure.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation; or
 - The enactment or modification of any pending federal, state or local legislation, through communication with any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation, including, without limitation, efforts to influence State or local officials to engage in a similar lobbying activity, or through communication with any governmental official or employee in connection with a decision to sign or veto enrolled legislation.
 - Any attempt to influence the introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity through communication with any officer or employee of the United States Government, the State of Nevada or a local governmental entity, including, without limitation, efforts to influence state or local officials to engage in a similar lobbying activity.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation;
 - The enactment or modification of any pending federal, state or local legislation; or
 - The introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity, **by preparing, distributing or using** publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
 - Legislative liaison activities, including, without limitation, attendance at legislative sessions or committee hearings, gathering information regarding legislation and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
 - Executive branch liaison activities, including, without limitation, attendance at hearings, gathering information regarding a rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity and analyzing the effect of the rule, regulation, executive order, program, policy or position, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
17. An organization receiving grant funds through the Nevada Department of Health and Human Services may, to the extent and in the manner authorized in its grant, use grant funds for any activity directly related to educating persons in a nonpartisan manner by providing factual information in a manner that is:
 - Made in a speech, article, publication, or other material that is distributed and made available to the public, or through radio, television, cable television or other medium of mass communication; and
 - Not specifically directed at:
 - Any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation;
 - Any governmental official or employee who is or could be involved in a decision to sign or veto enrolled legislation; or
 - Any officer or employee of the United States Government, the State of Nevada or a local governmental entity who is involved in introducing, formulating, modifying or enacting a Federal, State or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity.

This provision does not prohibit a recipient or an applicant for a grant from providing information that is directly related to the grant or the application for the grant to the granting agency.

To comply with reporting requirements of the Federal Funding and Accountability Transparency Act (FFATA), the sub-grantee agrees to provide the Department with copies of all contracts, sub-grants, and or amendments to either such documents, which are funded by funds allotted in this agreement.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

SECTION B

Description of Services, Scope of Work and Deliverables

Douglas County, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Douglas County

Indicate the staff responsible for each of the following:

Compliance Item	Due Date	Indicate Subrecipient Staff Responsible (Name and Title)
Reporting Schedule	Each report applicable to funded service, as outlined at https://adsd.nv.gov/Programs/Grant/Reporting/Instructions/	
SAMS and/or Service-Specific Report	10 th calendar day following the month of service	
Request for Reimbursement	15 th calendar day following the month or quarter of service	
Request for Reimbursement – Advance	15 th calendar day before the month of service	
Quarterly Report	15 th calendar day following the quarter of service	
General Service Specifications	Ongoing throughout subaward period – General guidelines for service provision	
In Home Services - Homemaker Service Specifications	Ongoing throughout subaward period – Service-specific guidelines for service provision	
NV DHHS Grant Instructions and Requirements (GIRS) - and - ADSD Requirements and Procedures for Grant Programs (RPGPs)	Ongoing throughout subaward period – General guidelines for management of the subaward GIRS: https://dhhs.nv.gov/uploadedFiles/dhhsnv.gov/content/Programs/Grants/GrantInstructionsandRequirementsRevisedOctober2020.pdf RPGPs: https://adsd.nv.gov/uploadedFiles/agingnv.gov/content/Programs/Grant/FiscalRequirements.pdf	
Quality Improvement and Efficiency	Ongoing throughout subaward period	
Provision of service as described in the approved subaward application	Ongoing throughout subaward period	

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

Work Plan

Goal 1 (Outreach): Increase Public Awareness

Objective(s)	Activities/Strategies	Timeline	Evaluation Tool
1.1 Create Program Awareness	Network and collaborate with other agencies and organizations to expand on current services.	Ongoing	Copy of supporting documents, calendar/schedules.
1.2 Community Outreach	Offer community speakers and information to the public, community partners, and events.	Ongoing	List of events and outreach activities. Copies of brochures/information.
1.3			
Projected Output		Expected Outcomes	
Number of Events: 12 Annually		Increase awareness of Homemaker program to partner organization staff and clients.	
Number of People Reached:		Connection with seniors to increase visibility.	

Goal 2 (Service Delivery): Vehicle purchases and reduce client waiting list

Objective(s)	Activities/Strategies	Timeline	Evaluation Tool
1.1 Purchase new wheelchair accessible vans	Research, evaluate and purchase vans	Jan – April 2024	Receipts, purchasing information
1.2 Reduce/eliminate waiting list	Hire F/T Homemaker	Jan – April 2024	Recruitment information, applications, onboarding information
1.3			
Projected Output		Expected Outcomes	
Number of Unduplicated Clients: 25		Enroll new homemaker clients to permanent schedules with homemakers	
Number of Units: 144			
% Underserved Populations:			

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

SECTION C

Budget and Financial Reporting Requirements

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through Grant Number 04-000-02-FRFX-24 from the Aging and Disability Services Division (ADSD). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor ADSD.

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Grant Number 04-000-02-FRFX-24 from Aging and Disability Services Division (ADSD).

Subrecipient agrees to adhere to the following budget:

Applicant Name: Douglas County	Type of Service: In-Home Services - Homemaker Program
Type of Subaward (Fixed-Fee or Categorical), if known: Categorical	

**ADSD Subaward Application
PROPOSED BUDGET NARRATIVE**

Equipment	Total: \$120,000.00
List equipment to purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or computer-related equipment to be purchased regardless of cost. Equipment costing less than \$5,000 should be listed under Operating. Justify these items.	
Enter Description(s) Below:	Amount:
(2) Wheelchair accessible vans @ \$60,000/each	\$120,000.00
	\$0.00
	\$0.00
	\$0.00
TOTAL DIRECT PROJECT COSTS	\$120,000.00

Administrative Expenses or Federal Indirect Cost Rate (FICR)	Total: \$0.00				
Administrative expenses and FICR are to be used to help cover expenses that are not easily assignable to a specific program or unit within an organization. These costs are associated with depreciation and use allowances, facility operation and maintenance, general administrative expenses such as accounting, payroll, legal and data processing, and any personnel not providing direct services to the project. If requested, the expenses are limited to the maximum rate listed below, depending on the funding source and existence of an FICR percentage of the direct project costs requested from ADSD. Once a funding source is assigned to an approved subaward, the allowable rate will apply, and a budget revision may be required if excess expenses are included. Indirect/administrative expenses do not apply to fixed-fee subawards or portions of subawards. Indirect expenses must be applied using the agency's Federal Indirect Cost Rate (FICR) or Modified Total Direct Costs (MTDC) which excludes capital expenditures and items such as pass-through funds, major subcontract(s) etc. over the first \$25,000 in that category, as applicable. Reference the Grant Instructions and Requirements GIR-20-12.					
Choose ONE type of rate according to funding source and provide calculation or explanations:					
<ol style="list-style-type: none"> 1. Independent Living Grant (ILG)/FHN State Funds: 8% 2. Federal/Other State Funding: 10% de minimis (Modified Total Direct Costs - MTDC) 3. Federal Indirect Cost Rate (FICR): Identify approved FICR & attach letter to application. In cell below, describe how the total indirect amount was calculated based on letter guidance and exceptions. Expand row as needed. 	RATE:				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">FICR Calculation:</td> <td style="width: 20%;"></td> </tr> <tr> <td>Other Explanations:</td> <td></td> </tr> </table>	FICR Calculation:		Other Explanations:		
FICR Calculation:					
Other Explanations:					

TOTAL BUDGET REQUEST	\$120,000.00
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**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

Applicant Name:	Douglas County	Type of Service:	In-Home Services - Homemaker Program
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**ADSD Subaward Application
PROPOSED BUDGET SUMMARY**

Enter Info in Orange Cells

A. FUNDING SOURCES	ADSD Funds	MATCH	[Enter name of Other Funding, if applicable]	[Enter name of Other Funding, if applicable]	[Enter name of Other Funding, if applicable]	[Enter name of Other Funding, if applicable]	[Enter name of Other Funding, if applicable]	TOTAL
PENDING OR SECURED	Pending	N/A						/
ENTER TOTAL FUNDING	\$120,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,000.00

EXPENSE CATEGORY

Personnel	\$0.00							\$0.00
Travel	\$0.00							\$0.00
Operating	\$0.00							\$0.00
Equipment	\$120,000.00							\$120,000.00
Contractual/Consultant	\$0.00							\$0.00
Other Expenses	\$0.00							\$0.00
Indirect	\$0.00							\$0.00
TOTAL EXPENSE	\$120,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,000.00

These boxes should equal zero	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Total Indirect Cost	\$0.00		Total Program Budget	\$120,000.00
Indirect % of Budget	0.00%		ADSD Percent of Program Budget	100%

B. Comments regarding budget summary, if applicable.
N/A

C. Identify specific source(s) of Match, as applicable, and indicate whether each source of match is Secured or Pending.
No match required.

D. List potential amounts and sources of program income (required); and describe if the project plans to have a sliding fee scale or voluntary contributions.
N/A for current funding request. A suggested donation for homemaker services is \$3.00 per week, but not required for services.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

- Department of Health and Human Services policy allows no more than 10% flexibility of the total, not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**
- Equipment purchased with these funds belongs to the federal or state program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed \$120,000.00;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line-item description of expenses incurred;
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- Identify specific items Aging and Disability Services Division must provide or accomplish to ensure successful completion of this project, such as:
 - Providing technical assistance, upon request from the Subrecipient;
 - Providing prior approval of reports or documents to be developed;
 - Forwarding a report to another party, i.e. Administration for Community Living (ACL).
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- Aging and Disability Services Division will conduct programmatic and financial monitoring of the project on an annual basis or as determined necessary based on a risk assessment.
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a monthly or quarterly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

**SECTION D
Request for Reimbursement (RFR)**

Department of Health and Human Services Aging and Disability Services (ADSD)		Agency Ref # _____ Budget Account: _____ GL: _____ Draw #: _____ CFDA # _____				
Financial Status Report and Request for Reimbursement						
Program Name: ADSD PAC Unit, Grants Management		Subrecipient Name:				
Program Address: 3208 Goni Road, #1-181, Carson City, NV 89706		Subrecipient Address:				
Subaward Period: {Enter Subaward Period} {Enter Service} {Enter type of subaward - Categorical or Fixed-Fee}		Subrecipient's: EIN: _____ Vendor #: _____				
FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT (must be accompanied by expenditure report/back-up)						
Month(s): _____ Calendar Year: _____		<input type="checkbox"/> NEW REQUEST <input type="checkbox"/> REIMBURSEMENT <input type="checkbox"/> ADVANCE & RECONCILIATION <input type="checkbox"/> PAID RFR BACK-UP REVISION <input type="checkbox"/> ADVANCE ONLY <input type="checkbox"/> RECONCILIATION ONLY				
Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year to Date Total	E Budget Balance	F Percent Requested
1 Personnel	\$0.00	\$0.00		\$0.00	\$0.00	-
2 Travel	\$0.00	\$0.00		\$0.00	\$0.00	-
3 Operating	\$0.00	\$0.00		\$0.00	\$0.00	-
4 Equipment	\$0.00	\$0.00		\$0.00	\$0.00	-
5 Contract/Consultant	\$0.00	\$0.00		\$0.00	\$0.00	-
6 Training	\$0.00	\$0.00		\$0.00	\$0.00	-
7 Other	\$0.00	\$0.00		\$0.00	\$0.00	-
8 Indirect Costs/ Admin Expenses	\$0.00	\$0.00		\$0.00	\$0.00	-
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
Additional Financial Reporting - All Award Types						
Budget Item	Required Amount	Total Prior Months	Current Amount	Year to Date Total	Budget Balance	Percent Provided
1 Match	\$0.00	\$0.00		\$0.00	\$0.00	-
2 Program Income	N/A	\$0.00		\$0.00	N/A	N/A
Additional Financial Reporting - Fixed-Fee Awards Only						
Fixed-Fee Rate(s):	Number of Units of Service	Funding Earned		Balance to be Earned	Percent Earned	
	Previous Periods	This Period	This Period	Total/All		
1	0.00		-			-
2	0.00		N/A			-
<input type="checkbox"/> N/A						
Advance Payment Reconciliation						
Budget Categories or Specific Components (Expand rows as needed)	Month:	Total Funds to Date				
	Received	Expended	Funds Advanced	Expended	Balance	Percent Expended
			\$0.00	\$0.00	\$0.00	-
			\$0.00	\$0.00	\$0.00	-
<p>I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the subaward; and that the amount of this request is not in excess of current needs or, cumulatively for the award term, in excess of the total approved subaward. I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. I verify that the cost allocation and backup documentation attached are correct.</p>						
Authorized Signature _____		Title _____			Date _____	
OFFICE USE ONLY - DHHS - ADSD OFFICE USE ONLY				Payment Breakdown:		
Program contact? Yes: ___ No: ___; Contact: _____ Reason for contact: _____ Notes: _____				BA.CAT / JOB#		Amount
						\$
				N/A		\$
				N/A		\$
				N/A		\$
				N/A		\$
				N/A		\$
				TOTAL		\$ -
APPROVALS: Scope of Work - _____ Date: _____ Signed: _____ PAC Fiscal - _____ Date: _____ Signed: _____						

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$750,000.00 or more in total federal awards are required to have a single or program-specific audit conducted for that year, in accordance with 2 CFR § 200.501(a).
2. Did your organization expend \$750,000 or more in all federal awards during your organization's most recent fiscal year? YES NO
3. When does your organization's fiscal year end? _____
4. What is the official name of your organization? _____
5. How often is your organization audited? _____
6. When was your last audit performed? _____
7. What time-period did your last audit cover? _____
8. Which accounting firm conducted your last audit? _____

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

SECTION F

Notification of Utilization of Current or Former State Employee

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward. The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

YES If "YES", list the names of any current or former employees of the State and the services that each person will perform.

NO

Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department.

Name	Services
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

SECTION G

Confidentiality Addendum

BETWEEN

Nevada Department of Health and Human Services

Hereinafter referred to as "Department"

and

Douglas County

Hereinafter referred to as "Subrecipient"

This CONFIDENTIALITY ADDENDUM (the Addendum) is hereby entered into between Department and Subrecipient.

WHEREAS, Subrecipient may have access, view or be provided information, in conjunction with goods or services provided by Subrecipient to Department that is confidential and must be treated and protected as such.

NOW, THEREFORE, Department and Subrecipient agree as follows:

I. **DEFINITIONS**

The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Agreement** shall refer to this document and that agreement to which this addendum is made a part.
2. **Confidential Information** shall mean any individually identifiable information, health information or other information in any form or media.
3. **Subrecipient** shall mean the name of the organization described above.
4. **Required by Law** shall mean a mandate contained in law that compels a use or disclosure of information.

II. **TERM**

The term of this Addendum shall commence as of the effective date of the primary inter-local or other agreement and shall expire when all information provided by Department or created by Subrecipient from that confidential information is destroyed or returned, if feasible, to Department pursuant to Clause VI (4).

III. **LIMITS ON USE AND DISCLOSURE ESTABLISHED BY TERMS OF CONTRACT OR LAW**

Subrecipient hereby agrees it shall not use or disclose the confidential information provided, viewed or made available by Department for any purpose other than as permitted by Agreement or required by law.

IV. **PERMITTED USES AND DISCLOSURES OF INFORMATION BY SUBRECIPIENT**

Subrecipient shall be permitted to use and/or disclose information accessed, viewed or provided from Department for the purpose(s) required in fulfilling its responsibilities under the primary agreement.

V. **USE OR DISCLOSURE OF INFORMATION**

Subrecipient may use information as stipulated in the primary agreement if necessary for the proper management and administration of Subrecipient; to carry out legal responsibilities of Subrecipient; and to provide data aggregation services relating to the health care operations of Department. Subrecipient may disclose information if:

1. The disclosure is required by law; or
2. The disclosure is allowed by the agreement to which this Addendum is made a part; or
3. The Subrecipient has obtained written approval from the Department.

VI. **OBLIGATIONS OF SUBRECIPIENT**

1. **Agents and Subcontractors.** Subrecipient shall ensure by subcontract that any agents or subcontractors to whom it provides or makes available information, will be bound by the same restrictions and conditions on the access, view or use of confidential information that apply to Subrecipient and are contained in Agreement.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

2. **Appropriate Safeguards.** Subrecipient will use appropriate safeguards to prevent use or disclosure of confidential information other than as provided for by Agreement.
3. **Reporting Improper Use or Disclosure.** Subrecipient will immediately report in writing to Department any use or disclosure of confidential information not provided for by Agreement of which it becomes aware.
4. **Return or Destruction of Confidential Information.** Upon termination of Agreement, Subrecipient will return or destroy all confidential information created or received by Subrecipient on behalf of Department. If returning or destroying confidential information at termination of Agreement is not feasible, Subrecipient will extend the protections of Agreement to that confidential information as long as the return or destruction is infeasible. All confidential information of which the Subrecipient maintains will not be used or disclosed.

IN WITNESS WHEREOF, Subrecipient and the Department have agreed to the terms of the above written Addendum as of the effective date of the agreement to which this Addendum is made a part.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD**

SECTION H

Governor's Finance Office allocation of Coronavirus State Fiscal Recovery Fund (FRF) American Rescue Plan Act (ARPA) Funding

Special Terms and Conditions

In accepting these grant funds, it is understood that:

- This is a one-time funding allocation. Reasonable efforts must be made to support sustainability after funding is no longer available.
- Expenditures must be consistent with the approved project narrative, goals and objectives, and budget.
- Funds provided under this allocation to cover both direct and indirect costs must be in accordance with the approved budget on file with ADSD. Changing line items or moving funds between budget categories requires prior approval from ADSD fiscal and program staff, and approval must be documented in writing.
- Expenditures under this funding must be kept separate from expenditures incurred through other funding sources.
- Pre-allocation costs may not be paid with funding from this allocation.
- Extensions to approved budget period(s) may only be considered in extenuating circumstances.
 - Requests for extension must be sent in writing to ADSDgrants@adsd.nv.gov. The ADSD Program Coordinator should be copied on the request.
 - ADSD must pre-approve extension requests in writing BEFORE purchases are made or costs are incurred.
- Monthly expenditure and data reports (including statistics of number of clients served, number unserved, challenges to provision of services, outreach and education efforts, and progress towards project goals) are required. Monthly expenditure and data reports must be submitted timely (no later than the 10th day of each month) to ADSDgrants@adsd.nv.gov. The ADSD Program Coordinator should be copied on the email.
- **ALL** reimbursement requests require receipts, invoices, and backup documents for every expense.
- All construction projects must meet the requirements for Capital Improvement Projects established by the Governor's Finance Office. A document containing the Requirements for Capital Improvement Projects was provided as part of your Notice of Subaward email, if required.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

RESOLUTION NUMBER 2024R-044
 RESOLUTION AUGMENTING DEPARTMENT
 260
 2023-2024 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues and expenditures to the County as follows:

Project: FY 24 Homemaker Vehicle Purchase
 Project # 24F26

Revenue		
260-000 331.500	Grant Revenue - Federal	120,000.00
	TOTAL REVENUES	120,000.00
Expenditures		
260-680 562.100	Grants-Capital Outlay	120,000.00
	TOTAL EXPENDITURES	120,000.00

NOW, THEREFORE, BE IT RESOLVED THAT the 2023-2024 Fiscal Year budget is herein amended.

Adopted this 18th day of April, 2024 by the following vote:

VOTE: Ayes Commissioners: _____

Nays Commissioners: _____

Absent Commissioners: _____

 Mark Gardner, Chairman
 Douglas County Board of Commissioners

ATTEST:

 Amy Burgans
 Douglas County Clerk-Treasurer

Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date	3/21/2024	Fund-Department #	260	680
Project Number	24F26	Fund-Department Name	Senior Services	
Grant Title	FY 24 Homemaker Vehicle Purchase			
Grant Purpose	Purchase two ADA accessible vans for the Homemaker program			
Awarding Entity	Nevada Department of Health and Human Services - Aging and Disability Services Division			
Total Grant Funds	\$	120,000.00		
Grant Start Date	2/1/2024	End Date	6/30/2024	
Grant Type	<input checked="" type="checkbox"/> Federal- Enter CFDA <input type="checkbox"/> State <input type="checkbox"/> Other (description of Other)			
Federal CFDA#	21.027			
Method of Funding	<input type="checkbox"/> Advance <input checked="" type="checkbox"/> Reimbursement			
Reporting Frequency	<input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Upon Completion			
County Match Required?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - enter \$amount or %		Match Amt	or Match % 0%
Match Type	<input type="checkbox"/> In-Kind or <input type="checkbox"/> Cash			

County Contact Information

Contact Name	Geoff Bonar	Phone#	782-6243
Contact email	gbonar@douglasnv.us		

Grantor Information

Grantor Contact Name		Grantor Contact Phone #	
Grantor Contact Email			
Pass-Through Entity	NV Health and Human Services	Pass-Through Contract #	04-000-02-FRFX-24
Pass-Thru Contact Name	Shawna Eggleston	Pass-Thru Contact Phone #	
Pass-Thru Contact Email	shawna@adsd.nv.gov		

Financial Information

Revenue		Source of Funds	
260-000 331.500	Grant Revenue - Federal	\$ 120,000.00	(Awarding entity, county match, etc)
260-000 331.510	Grant Revenue - State	\$ -	
260-000 360.300	Grant Revenue - Non-Govt.	\$ -	
	Match - Non Grant Reimbursement	\$ -	
	Total Revenue	\$ 120,000.00	
Expenditure		Is this Budgeted?	
Various	Salaries & Benefits	\$ -	
260-680 511.150	Grant Match - Salary	\$ -	<input type="checkbox"/> Yes <input type="checkbox"/> No - explain below
260-680 511.999	Grant Match Offset	\$ -	
	Where is the match coming from?	GL	
260-680 540.010	Grants-Services & Supplies	\$ -	
260-680 541.501	Grant Match - Serv & Supplies	\$ -	<input type="checkbox"/> Yes <input type="checkbox"/> No - explain below
260-680 533.999	Grant Match - Serv & Supplies Offset	0.00	
	Where is the match coming from?	GL	
260-680 562.100	Grants-Capital Outlay	\$ 120,000.00	
260-680 562.110	Grant Match - Capital Outlay		<input type="checkbox"/> Yes <input type="checkbox"/> No - explain below
	Where is the match coming from?	GL	
	Total Expenditure	\$ 120,000.00	

Where will match funds come from?

Estimated Grant Funds (including County Match) by Fiscal Year

Year	Amount
FY23-24	\$ 120,000.00
FY24-25	\$ -
FY25-26	\$ -
Total	\$ 120,000.00

Required Approvals

Approval to apply	<u>D Swickard</u>	Date	<u>3.21.24</u>
Internal Review Committee	_____	Date	_____
Board of County Commissioners	_____	Date	_____

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to approve a contract with Nutrien Ag Solutions, Inc. to supply weed control chemical products at a per unit price to the Douglas County Weed Control Division, in an amount not-to-exceed \$176,882.75; and authorize the County Manager to sign a contract with Nutrien Ag Solutions, Inc. based on a one-year term beginning July 1, 2024. (Ryan Stanton)

RECOMMENDED MOTION:

Approve a contract with Nutrien Ag Solutions, Inc. to supply weed control chemical products at a per unit price to the Douglas County Weed Control Division, in an amount not-to-exceed \$176,882.75; and authorize the County Manager to sign a contract with Nutrien Ag Solutions, Inc. based on a one-year term beginning July 1, 2024.

FINANCIAL IMPACT:

These purchases are tentatively budgeted for in GL account 101-881 531.004 "Weed Killer" in the amount of \$189,527.00 for fiscal year 2024-25. This action does not require a budget transfer or augmentation, as the purchases are expected to be within the budgeted amount. Should demand for the purchase of additional chemicals be more than was estimated, the Department will augment the budget in order to increase the budgeted amounts.

BACKGROUND:

In accordance with the purchasing thresholds and procedures required by Nevada law, the Community Services Department publicly solicited proposals from qualified vendors for the future purchase of weed control chemical products required by the Weed Control Division and staff received two responses. Only one qualifying response was received from Nutrien Ag Solutions, Inc. at the per unit costs listed in "Exhibit 1" of the proposed contract. A copy of the proposed contract and the bid form issued by the County are also attached.

ATTACHMENTS:

[Nutrien_AG_Contract_FINAL.pdf](#)

Nutrien_Attachment_A.pdf

Bid_Tally__Weed_Control_Chemical_2024.pdf

Heritage Landscape Supply Group, Inc- Weed Control Chemical Bid FY 24-25.pdf

CONTRACT FOR PRODUCTS AND DELIVERY BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

NUTRIEN AG SOLUTIONS, INC.

This Contract for Services by an Independent Contractor (the “Contract”) is entered into by and between Douglas County, a political subdivision of the State of Nevada (the “County”), and *Nutrien Ag Solutions, Inc., Nevada Secretary of State Business ID: NV20031450238* (“Contractor”). The County and Contractor are at times collectively referred to hereinafter as the “Parties” or individually as the “Party.”

WHEREAS, Douglas County, a political subdivision of the State of Nevada, from time to time requires the services of independent contractors; and

WHEREAS, it is deemed that the services of Contractor herein specified are both necessary and desirable and in the best interests of Douglas County; and

WHEREAS, Contractor represents that Contractor is duly qualified, equipped, staffed, ready, willing and able to perform and render the services hereinafter described.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective on July 1, 2024 (“Effective Date”). Unless earlier terminated as set forth in this Contract, the terms of this Contract shall remain in effect through June 30, 2025 unless both Parties agree to extend the Contract for an additional year. Time is of the essence in this Contract.

2. SERVICES TO BE PERFORMED. The Parties agree that the Contractor will provide and deliver the products at the cost provided in Attachment A (attached hereto), the Douglas County Weed Control Bid documents submitted by Contractor

3. PAYMENT FOR SERVICES. Contractor agrees to provide and deliver the products set forth in Paragraph 2 for the price listed in Attachment A of the Douglas County Weed Control Bid documents submitted by Contractor and attached hereto (the “Contract Price”). County is under no obligation to order a specific amount of product. Unless Contractor has received a written exemption from the County, Contractor shall submit monthly requests for payment for services performed under this Contract. Requests for payment shall be submitted no later than fifteen (15) days after the end of a month and must include a detailed summary of the expenditures reported in a form that supports the approved budget. Specifically, Contractor agrees to provide with each

request for payment a schedule of actual expenditures for the period, cumulative total expenditures for the entire contract, and a comparison of cumulative total expenditures to the maximum expected fee for the services and tasks set forth in Paragraph 2. As a precondition to receiving any payment from the County, Contractor shall complete all required tax identification and vendor registration forms for the Douglas County Finance department. Payment of uncontested fees will be made within 14 days from receipt of the invoice.

4. INDEPENDENT CONTRACTOR STATUS. The Parties agree that Contractor, its associates and employees shall have the status of independent contractors and that this Contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the parties, including that Contractor is not a Douglas County employee and that there shall be no:

- 1) Withholding of income taxes by the County;
- 2) Industrial insurance coverage provided by the County;
- 3) Participation in group insurance plans which may be available to employees of the County;
- 4) Participation or contributions by either the Contractor or the County to the public employees' retirement system;
- 5) Accumulation of vacation leave or sick leave;
- 6) Unemployment compensation coverage provided by the County.

Contractor and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

- a. Contractor has the right to perform services for others during the term of this Contract.
- b. Contractor has the sole right to control and direct the means, manner and method by which the services required by this Contract will be performed.
- c. Contractor shall not be assigned a work location on County premises.
- d. Contractor, at Contractor's sole expense, will furnish all equipment and materials used to provide the services required by this Contract.
- e. Contractor, at Contractor's sole expense, has the right to hire assistants as subcontractors, or to use Contractor's employees to provide the services required by this Contract.
- f. Contractor or Contractor's employees or contract personnel shall perform the services required by this Contract, and Contractor agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Contractor.
- g. Neither Contractor nor Contractor's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Contract.
- h. County shall not require Contractor or Contractor's employees or contract personnel to devote full time to performing the services required by this Contract.
- i. Contractor understands that Contractor is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money

received for services provided under the terms of this contract. Contractor understands that an IRS Form 1099 will be filed by County for all payments County makes to Contractor.

5. INDUSTRIAL INSURANCE. Contractor further agrees that, prior to the commencement of any work and as a precondition to any obligation of the County to make any payment under the Contract, Contractor will provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also agrees that, prior to commencing any work under the Contract, Contractor will complete and provide evidence to the County that Contractor has made the following written request to Contractor's insurer:

Nutrien Ag Solutions, Inc. has entered into a contract with Douglas County to sell and deliver products purchased by the County through June 30, 2025 and requests that an authorized insurer provide to Douglas County: (1) A certificate of coverage issued pursuant to NRS 616B.627 and (2) Notice of any lapse in coverage or nonpayment of coverage that the Contractor is required to maintain.

The certificate and notice should be mailed to:

*Douglas County
Community Services
ATTN: Brook Adie, Interim Community Services Director
Post Office Box 218
Minden, Nevada 89423*

Contractor agrees to maintain all required workers' compensation coverage throughout the entire term of the Contract. If Contractor does not maintain the required coverage throughout the entire term of the Contract, Contractor agrees that the County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County. For each six-month period this Contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to the insurer for the provision of a certificate and notice of lapse in, or nonpayment of, insurance coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that the County may order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County.

Contractor may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that Contractor is a sole proprietor and that:

- A. In accordance with the provisions of NRS 616B.659, has not elected to be included within the terms, conditions and provisions of chapters 616A to 616D, inclusive, of NRS; and
- B. Is otherwise in compliance with those terms, conditions and provisions

6. WARRANTY. Contractor agrees and hereby provides, warrants and represents each of the following with respect to each of the products provided under this Contract: (a) the product is free and clear of any liens, security interests, or encumbrances of any nature; (b) the product has been designed, manufactured, labeled, packaged, stored, exported, and sold by Contractor in accordance with all applicable laws, regulations, rules, and restrictions; and (c) the product is free from defects in material and workmanship under normal conditions of storage, handling, and use from delivery of the product until the product expiration date. This term shall not be construed as a limitation on any other remedies that might be available to the County.

7. TERMINATION OF CONTRACT. Either Party may terminate the Contract for cause if the other Party fails to correct any breach of the terms of the Contract within 30 days after receiving notice of such breach and having been given a reasonable opportunity to cure the breach. County may terminate the contract without cause upon 60 days advanced written notice to the Contractor. Provided, however, that except as otherwise set forth in this Contract, early termination will not relieve a Party of any obligation that became due prior to the date of termination.

8. LICENSING. Contractor agrees to maintain any required licenses and certifications to perform any services for County. The failure to maintain any required license or certification will result in immediate termination of this Contract. Contractor shall promptly inform County of any claims or complaints made against Contractor (or any of its employees or agents who are engaged in work under this Contract) to any professional licensing or certification board or of any investigations conducted by such boards or federal, state or local agencies; in this context, promptly shall mean as soon as possible, but in no event later than five business days after Contractor becomes aware of the claim, complaint or investigation.

9. GENERAL LIABILITY INSURANCE. Douglas County's liability coverage will not extend to the Contractor and Contractor is required to acquire and maintain general liability insurance in the minimum amount of \$1,000,000 during the term of this Contract at Contractor's sole expense. Proof of insurance must be sent to the Douglas County Manager. Such proof of insurance must be provided at least annually throughout the term of this Contract and Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such insurance.

10. NONAPPROPRIATION. All payments required pursuant to the Contract are contingent upon the availability of County funds. In accordance with NRS 354.626 and any other applicable provision of law, the financial obligations between the Parties will not exceed those monies appropriated and approved by the County for the Contract for the then current fiscal year under the Local Government Budget Act. The Contract will terminate and the County's obligations will be extinguished if the County fails to appropriate the necessary funding.

Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The

County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

11. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. The Contract Documents consist of this document, and Attachment A. The Parties agree to be bound by the terms, conditions and specifications set forth in all Contract Documents, except as specifically modified or amended. The terms of the Contract Documents shall, to the extent reasonably practical, be read as complimentary to one another. In the event of an irreconcilable conflict between the terms of the Contract Documents, the terms of this document shall prevail, thereafter the terms of Attachment A.

12. DISPUTE RESOLUTION. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

13. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws.

14. ASSIGNMENT. Contractor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

15. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

16. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under the Contract (the "Materials") will be the exclusive property of the County and all such materials will be remitted and delivered, at Contractor's expense, to the County by Contractor upon the completion, termination or cancellation of the contract. Alternatively, if the County provides its written approval to Contractor, the Materials must be retained by Contractor for a minimum of six years after Contractor's receipt of the final payment from County and all other pending matters are closed.

If, at any time during the retention period, the County, in writing, requests any or all of the Materials, then Contractor will promptly remit and deliver the materials, at Contractor's expense, to the County. Unless the County has requested the remittance and delivery by Contractor of the Materials, Contractor will not use, willingly allow or cause to have such Materials used for any purpose other than the performance of Contractor's obligations under the terms of the Contract without the prior written consent of the County.

17. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

18. INDEMNIFICATION. Contractor agrees to indemnify, defend, and save and hold the County, its agents and employees harmless from any and all claims, causes of action or liability arising from or related to the products sold and delivered to the County as well as Contractor's negligent performance pursuant to the terms of the Contract by Contractor or Contractor's agents or employees.

19. MODIFICATION OF CONTRACT. The Contract and Attachment A constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

20. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this agreement. Each signatory individually warrants that he or she is authorized to sign on behalf of the party for whom he or she is signing.

21. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by other members of Contractor's profession currently practicing in the same locality under similar conditions.

22. BOYCOTT OF ISRAEL. If the annual amount required to perform this contract (identified in Paragraph 3 of this Contract) exceeds \$100,000, then by signing this agreement, Contractor certifies that it is not currently engaged in, and agrees for the duration of the contract not to engage in, a boycott of Israel as defined in NRS 332.065.

23. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

24. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party or to otherwise allow a third party to assert a cause of action against either Contractor or County.

25. FORCE MAJEURE. Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to protests, strikes, legal impossibility, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, emergencies or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of this Agreement after the intervening cause ceases.

26. WAIVER. The County's failure to insist upon Contractor's performance of any obligation hereunder shall not constitute a waiver of the County's right to enforce that obligation and the County may require compliance with that obligation or any other obligation at any time.

27. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Brook Adie
Interim Community Services Director
Post Office Box 218
Minden, Nevada 89423

To Contractor: Nutrien Ag Solutions, Inc.
855 East Greg Street, Suite 105
Sparks, NV 89431

28. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to other competing interests without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract. Contractor must notify Douglas County of any other contracts or projects Contractor is working on that may impact Douglas County.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Nutrien Ag Solutions, Inc.

By: _____
Name: _____
Title: _____ (Date)

Douglas County

By: _____
Jenifer Davidson _____ (Date)
County Manager

Product List

Product Name No substitutions	Product Type	Unit size No substitutions	Not to Exceed Unit Price (Your Bid Price)	x	Prior year Volume	=	Total
ACTIVATOR 90	Chemical	1 gallon	\$23.00	x	32 gallons	=	\$736.00
ACTIVATOR 90	Chemical	2.5 gallons	\$20.20	x	200 gallons	=	\$4,040.00
AMINE 4	Chemical	1 gallon	\$20.00	x	36 gallons	=	\$720.00
AMINE 4	Chemical	2.5 gallons	\$17.50	x	570 gallons	=	\$9,975.00
ATTACH	Chemical	2.5 gallons	\$55.50	x	290 gallons	=	\$16,095.00
CASORON 4G	Chemical	25 lbs	\$3.40	x	1,100 lbs	=	\$3,740.00
CASORON 4G	Chemical	50 lbs	\$3.25	x	300 lbs	=	\$975.00
CONFRONT	Chemical	1 gallon	\$145.00	x	16 gallons	=	\$2,320.00
CURTAIL	Chemical	2.5 gallons	\$58.50	x	20 gallons	=	\$1,170.00
GARLON 4 ULTRA	Chemical	2.5 gallons	\$90.55	x	30 gallons	=	\$2,716.50
KLEENUP PRO (Makaze)	Chemical	2.5 gallons	\$20.50	x	650 gallons	=	\$13,325.00
LIBERATE LECITECH	Chemical	1 gallon	\$28.00	x	10 gallons	=	\$280.00
MEC AMINE-D	Chemical	1 gallon	\$29.00	x	20 gallons	=	\$580.00
MILESTONE	Chemical	1 quart	\$82.25	x	25 quarts	=	\$2,056.25
OPENSIGHT	Chemical	1.25 pounds	\$98.00	x	120 pounds	=	\$11,760.00
PENDULUM 2G	Chemical	40 pounds	\$1.90	x	600 pounds	=	\$1,140.00
PENDULUM AQUACAP	Chemical	2.5 gallons	\$49.00	x	1,000 gallons	=	\$49,000.00
PLATEAU	Chemical	1 gallon	\$135.00	x	4 gallons	=	\$540.00
PROWL H2O	Chemical	2.5 gallons	\$49.00	x	125 gallons	=	\$6,125.00
UNFOAMER	Chemical	1 quart	\$19.00	x	40 quarts	=	\$760.00
32-0-0 (N-SOL 32) BULK	Fertilizer	5 gallons	\$3.50	x	20 gallons	=	\$70.00
7-21-0 STRUCTURE 5GABLK	Fertilizer	5 gallons	\$10.00	x	130 gallons	=	\$1,300.00
TURF TRAX BLUE HC	Chemical	1 quart	\$19.00	x	410 quarts	=	\$7,790.00
CUTRINE PLUS GRAN	Chemical	30 pounds	\$2.40	x	160 pounds	=	\$384.00
KARMEX DF	Chemical	5 pounds	\$4.75	x	500 pounds	=	\$2,375.00
TELAR XP	Chemical	16 ounces	\$17.50	x	352 ounces	=	\$6,160.00
TELAR XP	Chemical	8 ounces	\$17.50	x	225 ounces	=	\$3,937.50
ROUNDUP PROMAX	Chemical	2.5 gallons	\$33.75	x	470 gallons	=	\$15,862.50
VELPAR L CU	Chemical	2.5 gallons	\$105.00	x	30 gallons	=	\$3,150.00
LOCK DOWN SC	Chemical	1 gallon	\$260.00	x	30 gallons	=	\$7,800.00
Your Total Bid							\$176,882.75

I, Christina Sheppard attest that I can supply these chemicals, without exception, in the estimated quantities listed.

Christina Sheppard Name
Christina Sheppard Signature
3.4.24 Date

Bid Tally

Weed Control Chemicals 2024

March 21,2024

Douglas County Community/ Senior Center
1329 Waterloo Lane
Gardnerville NV, 89410

<u>Vendor:</u>	<u>Total:</u>
Heritage Landscape Supply Group, Inc.	\$92,510.39 (incomplete bid)
Nutrien Ag Solutions	\$176,882.75



ATTACHMENT A: PRODUCT LIST
DOUGLAS COUNTY WEED CONTROL

Product List

Bid Price x Volume = Total

Product Name No substitutions	Product Type	Unit size No substitutions	Not to Exceed Unit Price (Your Bid Price)	x	Prior year Volume	= Total
ACTIVATOR 90	Chemical	1 gallon		x	32 gallons	= NO BID
ACTIVATOR 90	Chemical	2.5 gallons		x	200 gallons	= NO BID
AMINE 4	Chemical	1 gallon	\$18.11	x	36 gallons	= \$651.96
AMINE 4	Chemical	2.5 gallons	\$16.55	x	570 gallons	= \$9433.50
ATTACH	Chemical	2.5 gallons		x	290 gallons	= NO BID
CASORON 4G	Chemical	25 lbs	\$3.40	x	1,100 lbs	= \$3740.00
CASORON 4G	Chemical	50 lbs	\$3.37	x	300 lbs	= \$1011.00
CONFRONT	Chemical	1 gallon	\$128.05	x	16 gallons	= \$2048.80
CURTAL	Chemical	2.5 gallons		x	20 gallons	= NO BID
GARLON 4 ULTRA	Chemical	2.5 gallons	\$72.91	x	30 gallons	= \$2187.30
KLEENUP PRO	Chemical	2.5 gallons		x	650 gallons	= NO BID
LIBERATE LECITECH	Chemical	1 gallon		x	10 gallons	= NO BID
MEC AMINE-D	Chemical	1 gallon		x	20 gallons	= NO BID
MILESTONE	Chemical	1 quart	\$82.25	x	25 quarts	= \$2056.25
OPENSIGHT	Chemical	1.25 pounds	\$98.00	x	120 pounds	= \$11760.00
PENDULUM 2G	Chemical	40 pounds	\$1.66	x	600 pounds	= \$996.00
PENDULUM AQUACAP	Chemical	2.5 gallons	\$42.97	x	1,000 gallons	= \$42970.00
PLATEAU	Chemical	1 gallon	\$135.92	x	4 gallons	= \$543.68
PROWL H2O	Chemical	2.5 gallons		x	125 gallons	= NO BID
UNFOAMER	Chemical	1 quart		x	40 quarts	= NO BID
32-0-0 (N-SOL 32) BULK	Fertilizer	5 gallons		x	20 gallons	= NO BID
7-21-0 STRUCTURE 5GABLK	Fertilizer	5 gallons		x	130 gallons	= NO BID
TURF TRAX BLUE HC	Chemical	1 quart		x	410 quarts	= NO BID
CUTRINE PLUS GRAN	Chemical	30 pounds	\$2.25	x	160 pounds	= \$360.00
KARMEX DF	Chemical	5 pounds		x	500 pounds	= NO BID
TELAR XP	Chemical	16 ounces		x	352 ounces	= NO BID
TELAR XP	Chemical	8 ounces	\$14.24	x	225 ounces	= \$3204.00
ROUNDUP PROMAX	Chemical	2.5 gallons	\$24.57	x	470 gallons	= \$11547.90
VELPAR L CU	Chemical	2.5 gallons		x	30 gallons	= NO BID
LOCK DOWN SC	Chemical	1 gallon		x	30 gallons	= NO BID
Your Total Bid						\$92510.39

I, JEFF BAKER, attest that I can supply these chemicals, without exception, in the estimated quantities listed.

JEFF BAKER Name

 Signature
March 8th, 2024 Date



ATTACHMENT B: BID FORM
DOUGLAS COUNTY WEED CONTROL

PROJECT IDENTIFICATION: Chemical Sales

THIS BID IS SUBMITTED TO: Douglas County Community and Senior Center
1329 Waterloo Lane
Gardnerville NV 89410
ATTN: Ryan Stanton

1.01 The undersigned SUBMITTER proposes and agrees, if this bid is accepted, to enter into a contract with Douglas County to provide products as specified or indicated in the bid documents for the prices (which include the cost of delivery) and within the times indicated in the invitation to bid and in accordance with the other terms and conditions of the bid documents.

2.01 SUBMITTER accepts all of the terms and conditions of the Advertisement and Invitation to Bid and Instructions to SUBMITTERS. The bid will remain subject to acceptance for 60 days after the day of bid opening, or for such longer period of time that SUBMITTER may agree to in writing upon request of Douglas County.

3.01 In submitting this bid, SUBMITTER represents that:

A. SUBMITTER has examined and carefully studied the Advertisement and Invitation to Bid documents and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

B. SUBMITTER is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost.

C. The Advertisement and Invitation to Bid documents are generally sufficient to indicate and convey understanding of all terms and conditions.

4.01 SUBMITTER further represents that this bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; SUBMITTER has not directly or indirectly induced or solicited any other SUBMITTER to submit a false or sham bid; SUBMITTER has not solicited or induced any individual or entity to refrain from submitting a bid; and SUBMITTER has not

sought by collusion to obtain for itself any advantage over any other SUBMITTER or over Douglas County.

5.01 Communications concerning this bid shall be addressed to:
(Contractor's mailing address to be filled in by SUBMITTER)

HERITAGE LANDSCAPE SUPPLY GROUP, INC

7440 State Highway 121

McKinney Texas 75070

SUBMITTED on March 8th, 2024.

NAME JEFF BAKER

SIGNATURE 

If SUBMITTER is:

A Sole Proprietor

Name (typed or printed) _____
By _____ (SEAL)
(Individual's Signature)
Doing business as: _____
Business address: _____

Phone No.: _____ Fax No.: _____

A Partnership

Partnership Name _____ (SEAL)
By _____
(Signature of General Partner – attach evidence of authority to sign)
Name (typed or printed): _____
Business address: _____

Phone No.: _____ Fax No.: _____

A Corporation

Corporation Name: HERITAGE LANDSCAPE SUPPLY GROUP, INC (SEAL)
State of Incorporation: Delaware
Type (General Business, Professional, Service, Limited Liability): General Business
By: _____
(Signature – attach evidence of authority to sign)
Name (typed or printed): JEFF BAKER
Title: BID DEVELOPMENT MANAGER (Corporate Seal)
Attest: _____
(Signature of Corporate Secretary)
Business Address: 7440 State Highway 121, McKinney Texas 75070

jeff.baker@heritageppg.com

Phone No.: 207-606-9119

Fax No.:

Date of Qualification to do business is 08/30/2012

BID SCHEDULE

Douglas County Weed Control Division Chemical Sales

Total Proposed Cost of all Products \$92510.39

CHECK ONE:

- We qualify and claim the Preferential SUBMITTER Status as specified in NRS 332.066(1)(a) or (b) for our use of recycled products.
- We do not qualify for the Preferential SUBMITTER Status as specified in NRS 332.066(1)(a) or (b)

Submit the sealed Bid by March 21, 2024 at 9:00 a.m. (PDT) to:

Ryan Stanton
1329 Waterloo Lane
Gardnerville, NV 89410

Be sure that your bid packet includes:

- A. Attachment A: Product List with proposed markup percentage
- B. Attachment B: Completed Bid Form

Delegation of Authority Letter

December 1, 2022

To: Jeff Baker, District Manager

From: Dustin Gunderson, Vice President and General Counsel

Subject: Delegation of Authority for Heritage Landscape Supply Group, Inc.

This memorandum formalizes delegation of authority to Jeff Baker, Bid Development Manager, for the purpose of entering into and/or maintaining existing bid and sales agreements with governmental entities or their delegates and utilizing their e-procurement systems in connection with bids submitted on behalf of Heritage Landscape Supply Group, Inc.

This delegation of authority may be revoked immediately with written notice (e-mail notice being sufficient) by the signer or any other authorized officer of Heritage Landscape Supply Group, Inc. or is automatically revoked if employment is terminated.



By: Dustin Gunderson
Title: Vice President & General Counsel

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to approve revisions to Douglas County Administrative Policies and Procedures 100.01, Commission Agenda Items. (Jenifer Davidson)

RECOMMENDED MOTION:

Approve the revisions to Douglas County Administrative Policies and Procedures 100.01, Commission Agenda Items, as presented.

FINANCIAL IMPACT:

None

BACKGROUND:

This Douglas County policy was last reviewed in July of 2015. The suggested revisions are necessary to bring this policy in alignment with the Board of County Commissioners adopted Board Norms and Procedures (attached for reference).

ATTACHMENTS:

[100.01_Commission_Agenda_Items_UPDATED_April_2024_Redline.pdf](#)

[100.01_Commission_Agenda_Items_UPDATED_April_2024.pdf](#)

[Board Norms and Procedures Resolution 2023R-025.pdf](#)

DOUGLAS COUNTY ADMINISTRATIVE	NUMBER:	100.01
POLICIES AND PROCEDURES	EFFECTIVE DATE:	04/01/93
	LAST REVISED:	04/18/24
	LAST REVIEWED:	04/10/24
	AUTHORITY:	BOCC
	COUNTY MANAGER:	
	PAGE 1 OF 1	

DOUGLAS COUNTY ADMINISTRATIVE	NUMBER:	100.01
POLICIES AND PROCEDURES	EFFECTIVE DATE:	04/01/93
	REVISED:	10/08/01, 12/19/02, 06/05/03, 07/02/15
	AUTHORITY:	BOC
	COUNTY MANAGER:	
	PAGE 1 OF 1	

SUBJECT: COMMISSION AGENDA ITEMS

- I. PURPOSE:** To establish a process to prepare agendas prior to a meeting of the Board of County Commissioners.
- II. POLICY:** The County Manager, commissioners, elected officials, or county staff may submit items to the County Manager’s Office to be placed on a future board agenda by the Chairperson of the Board in accordance with the Board of County Commissioners’ adopted Board Norms and Procedures. In the absence of adopted Board Norms and Procedures, items may be submitted to the County Manager’s Office to be placed on a future board agenda at the discretion of the Chairperson of the Board of County Commissioners in consultation with the Vice Chairperson and the County Manager. All agenda items must be submitted to the County Manager’s Office to be placed on a future Board agenda.
- III. RESPONSIBILITY FOR REVIEW:** The County Manager is responsible for updating this policy and shall bring it to the Internal Review Committee for review as needed or at least once every five years. The County Manager shall review this policy as needed or at least once every 5 years.

7/2/15

**DOUGLAS COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 100.01
EFFECTIVE DATE: 04/01/93
LAST REVISED: 04/18/24
LAST REVIEWED: 04/10/24
AUTHORITY: BOCC
COUNTY MANAGER: _____
PAGE 1 OF 1

SUBJECT: COMMISSION AGENDA ITEMS

- I. PURPOSE:** To establish a process to prepare agendas prior to a meeting of the Board of County Commissioners.
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- III. RESPONSIBILITY FOR REVIEW:** The County Manager is responsible for updating this policy and shall bring it to the Internal Review Committee for review as needed or at least once every five years.

RESOLUTION 2023R-025

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS, ADOPTING BOARD NORMS AND PROCEDURES

WHEREAS, it is the intent and desire of the Douglas County Board of Commissioners¹ to conduct its business in an orderly, timely, respectful and fair manner; and

WHEREAS, there are certain basic rights of due process and opportunity to address issues with equity, fairness, and equal protection of the law; and

WHEREAS, certain parliamentary procedures have been found to be useful in order to assure that the communication and process of government are fair, reasonable, and just; and

WHEREAS, the County has a duty to proceed with the business of government in a timely, efficient and orderly fashion; and

WHEREAS, the Board desires to establish uniform norms and procedures in order to accomplish these goals (“Norms”).

NOW, THEREFORE, the Douglas County Board of Commissioners does hereby resolve as follows:

SECTION I: Act in the Public Interest

- A. Commissioners and staff shall recognize that stewardship of the public interest must be the primary concern.
- B. Commissioners shall work for the common good of the people of Douglas County.
- C. Commissioners shall ensure fair and equal treatment of all persons, claims and transactions coming before the Board.
- D. Transparency is crucial to the success of government and Commissioners must comply with the provisions of NRS Chapter 241, Nevada’s Open Meeting Law.
- E. Commissioners shall make all decisions in the best interests of the residents of Douglas County based upon all credible information including, but not limited to:
 - Relevant advisory board actions,
 - Facts and recommendations presented by County staff, and
 - Opinions and information provided by members of the public.

¹ The Board of County Commissioners serves as the governing board of several agencies, including the Tahoe-Douglas Transportation District Board and any Douglas County Redevelopment Agency Boards. The terms “Commissioner” and “Board” refer to all of the agencies that the Board of County Commissioners serve as the governing board.

SECTION II: Advocacy

- A. Commissioners shall represent the official policies and positions of the Board when designated as delegates for this purpose.
- B. When representing their individual opinions and positions, Commissioners shall explicitly state they do not represent the Douglas County Board of Commissioners, nor will they allow the inference that they do.

SECTION III: Role of the Chair

A. Authority of the Chair

- 1. The Chair, subject to an appeal to the full Board by a Commissioner, shall have the authority to streamline the business of the Board by either seeking clarification of motions which appear to be out of order or by ruling on any such motions. In so ruling, the Chair shall be courteous and fair and should presume that the moving party is acting in good faith.
- 2. The Chair's position is as a leader among equals.

B. Chair to Facilitate Commission Meetings

- 1. The Chair is the presiding officer at all Board meetings. In the Chair's absence, the Vice-Chair shall be the presiding officer.
- 2. All questions and remarks shall be addressed to the Chair.
- 3. The Chair shall decide all questions of order; subject, however, to an appeal to the Board.
- 4. As a courtesy to others and to ensure the effective use of the public's time, Commissioners, staff, and citizens desiring to speak will wait until the Chair has recognized them and has allowed them to speak. Once the Chair has recognized someone to speak, that person has the floor until they have finished their comments and turned off their microphone (the light is off) or the Chair has notified them that their time to speak has ended.
- 5. The Chair will allow other Commissioners to speak first on items before the Board and will then speak.
- 6. The Chair shall remind members of the public at the beginning of the meeting to turn off, or switch to silent mode, any electronic equipment such as pagers and cellular telephones.
- 7. The Chair shall make every effort to protect the dignity of citizens who wish to make comments to the Board at a public hearing. The Chair is encouraged to facilitate the public's respectful discussion of the issues and

views before the Board and will discourage unauthorized remarks from the audience including applause, the stamping of feet, whistles, yells, shouting, or similar demonstrations on items that are for possible action by the Board. Citizens should have the ability to freely comment on items and projects that are brought before the Board for action without interference from other members of the public.

8. The Chair may designate a time limit for public comment. Upon the expiration of that time, the Chair shall inform the citizen that his or her time has expired and promptly move on to the next speaker or issue on the agenda. In the event the speaker is given additional time to conclude his or her remarks, the Chair shall specify the amount of additional time given. The timer system shall be used for all public comment.
9. The Chair may call for a short recess in a Commission meeting when deemed necessary. If a speaker becomes abusive, boisterous, or discourteous an immediate declaration may be made by the Chair that the Commission is in recess. Upon reconvening the meeting, if the prior speaker attempts to resume, he or she can either be informed that the speaker's time has expired or will be allowed to complete the balance of the time granted by the Chair to comment.
10. The Chair will represent the County and the majority opinion of the Board on all actions/positions taken by the Board.

SECTION IV: Role of the Commissioner

A. Commissioner Conduct in General

1. Commissioners shall treat everyone with courtesy and respect.
2. Inappropriate behavior is derogatory and damages the perception of the County.
3. While the Board is in session the Commissioners and County staff shall preserve strict order and decorum. No Commissioner shall delay or interrupt the proceedings of the Board or interrupt any other Commissioner, staff, or a member of the public while they are speaking. The Chair is responsible for ensuring every person has an opportunity to comment in an orderly manner.
4. Commissioners should allow everyone's opinion to be heard and respected, even if they do not win the vote or prevail on the issue. Commissioners should strive for a win-win situation by respecting diverse opinions.
5. When discussing an agenda item, Commissioners will allow the opportunity to dialogue with each other to build consensus on an item.

6. During a meeting of the Commissioners, any Commissioner shall have the right to express dissent from, protest, or comment upon any action of the Board and have the option to enter the reason into the minutes such as, "I would like the minutes to show that I am opposed to this action for the following reasons...."
7. When a consensus on an issue is not possible, the majority vote shall prevail but the Board will respect the opinion of the minority. Once a vote is taken on an issue, each Commissioner will individually support the decision or policy made by the Board and will not criticize the Commissioners who voted with the majority or the policy decision by the Board.
8. If a Commissioner who voted in favor of a matter wants the matter to be reconsidered, the Commissioner has the duty to place the item on a future agenda for the Board's consideration within 30 days of the vote. A supermajority of the Commissioners must vote in favor of the reconsideration of the matter before it is considered by the Board.
9. Commissioners shall publicly share material information that they may have received from sources outside the public decision-making process that is relevant to a matter under consideration by the Board.
10. When a rumor is involved, it is that Commissioner's responsibility to not validate the rumor or repeat it to others. If a rumor affects the County, then the issue should be brought to the attention of the County Manager or Elected Official.²
11. Any Commissioner may move to require the Chair to enforce the Norms and an affirmative vote of a majority of Commissioners present shall be required to do so.

B. Commissioner Conduct with One Another

1. Commissioners will value each other's time.
2. All Commissioners have the opportunity to speak and agree to disagree.
3. Commissioners will avoid derogatory comments or personal attacks of other Commissioners during public meetings, in the press, or any other time.
4. Commissioners will practice civility and decorum in discussions and debate.

² Elected Officials are the County's constitutional officers and other elected officers, and include the Assessor, Clerk-Treasurer, District Attorney, District Court Judges, East Fork and Tahoe Justice Court Judges, Recorder, and Sheriff.

5. Commissioners will honor the role of the Chair in maintaining order.
6. Commissioners may disagree on issues and be on different sides of an issue, but they will always act respectfully to each other.

C. Commissioner Conduct with Staff

1. Commissioners can speak directly with the County Manager on matters of interest or concern to them.
2. Commissioners shall respect and adhere to the County's form of government, which is a County, operating under a Commission-Manager form of government, with the County Commission acting as the legislative body of the County. The Board is the visionary policy maker and the County Manager is responsible for implementation of Board policies through County staff.
3. Commissioners shall not get involved in administrative functions or give direction to County staff except to the County Manager. The Board, through a majority vote, directs the County Manager to implement Board policy decisions. The County Manager is accountable to the Board collectively for the implementation of Board policy.
4. Commissioners shall treat staff professionally and be respectful of their time. Commissioners are encouraged to talk with staff, ask questions, and receive information, but will neither direct staff nor advocate that staff support the goals of an individual Commissioner.
5. During public hearings, Commissioners shall allow staff to respond to questions from the Board without interruption and shall not be argumentative with staff. Commissioners may always ask for the factual basis for any recommendation staff has made to the Board, including recommendations from other agencies, such as the Douglas County Planning Commission.
6. Commissioners shall not publicly criticize an individual employee. Any criticism of staff shall be directed to the County Manager or appropriate Elected Official.
7. When possible, Commissioners shall seek answers to questions on an item on the agenda from the County Manager, Elected Official or Department Head prior to the meeting.
8. Commissioners will not get involved in personnel issues except during a closed session where personnel issues may be discussed. This includes labor negotiations, pay and classification issues, and all other forms of personnel matters. The single exception is the Board's performance

reviews of the County Manager, which may include hiring, firing, changing compensation or benefits, disciplining, and other forms of personnel matters related to the position of County Manager.

9. If a Commissioner has a concern about a County department, County service, staff action, or an employee, the Commissioner should discuss the concern directly with the County Manager or appropriate Elected Official.

D. Commissioner Conduct with the Public

1. Commissioners will be welcoming to the public.
2. If a Commissioner holds a public event in another Commissioner's district, the Commissioner will provide a courtesy notice to their fellow Commissioner in advance of the event.
3. Commissioners shall not be partial, prejudiced, or disrespectful toward the public.
4. Commissioners should not make snappy or sarcastic comments to the public or to each other.
5. Commissioners shall treat members of the public equally and refer to citizens by their surnames or an appropriate title such as "Sir" or "Madame."
6. Commissioners must not make promises to the public on behalf of the Board.
7. Commissioners shall not debate issues with members of the public during public comment periods.
8. Commissioners will listen courteously and attentively to all public comments before the Board and the information presented by staff.
9. Commissioners will always clearly disclose whether they are representing the County or their own personal interests when they meet with members of the public.

E. Commissioner Conduct with Other Agencies

1. Commissioners shall clearly disclose whether they are representing the County or their own personal interests when they meet with the members of other agencies.
2. Commissioners shall project a positive image of the County when dealing with other agencies.

3. Individual Commissioners can lobby or discuss with other legislators, government officials, or developers issues that have been adopted by the Board or are Board policy. They should not represent themselves as the County if it is only an individual issue.
4. Commissioners shall show tolerance and respect for other agencies' opinions and issues and agree to disagree with them when necessary.

F. Commissioner Conduct with Boards, Committees, and Commissions

1. The Chair works through the chairpersons to the advisory boards, committees, and commissions appointed by the Board.
2. Commissioners must treat all members of an advisory board, committee, or commission with appreciation and respect.

G. Commissioner Conduct with the Media

1. Commissioners shall never go "off the record," discuss confidential information, personnel matters, potential or pending litigation, or the acquisition of any real or personal property when dealing with the media.
2. Providing background information is acceptable but Commissioners should attempt to utilize the County's Public Information Officer for any contacts with the media.

H. Obtaining the Floor

1. Members of the Commission wishing to speak must first obtain the floor by being recognized by the Chair. The Chair must recognize any Commissioner who seeks the floor when appropriately entitled to do so.
2. With the concurrence of the Chair, a Commissioner holding the floor may address a question to another Commissioner and that Commissioner may respond while the floor is still held by the Commissioner asking the question. A Commissioner may opt not to answer a question while another Commissioner has the floor.
3. Once recognized by the Chair, a Commissioner shall not be interrupted while speaking unless called to order by the Chair or unless another Commissioner raises a point of order or personal privilege. If a Commissioner, while speaking, is called to order, they shall cease speaking until the question of order is determined and if determined to be in order, may proceed.

SECTION V: Role of County Staff

- A. County staff will provide written analysis and information on all agenda items prior to the Board meetings. Additionally, a copy of the materials provided to the full Board of County Commissioners, including technical reports, will be made available to the public.
- B. Staff will be available to answer questions of the Commissioners prior to and during Board meetings.
- C. Staff will respond to questions from the public during Board meetings when requested to do so by the Chair.
- D. Staff will not debate issues with the public or the Board.
- E. During Board meetings, staff shall turn off or switch any electronic equipment such as pagers and cellular telephones to a silent mode.
- F. Commissioners and staff who participate in meetings with outsiders should be apprised of any follow-up correspondence to that party, particularly if there is some controversy. The County Manager and all Commissioners should receive copies of all correspondence.
- G. Staff should not advocate for issues unless directed by the Board but may make recommendations based on the information that is available. Staff should promote and assist the efforts of the Board.
- H. Staff will inform Commissioners as soon as possible of upcoming issues, particularly issues that will significantly impact the County or Districts and may be coming before the Board on short notice.
- I. If only a Commissioner feels something is controversial or a "hot" issue and it may come before the Board, the County Manager, or an Elected Official, then the Commissioner will inform the Chair of the potential issue. It is up to the Chair to inform the County Manager or Elected Official of the potential issue.
- J. Staff will implement all Board policies as directed by the County Manager and staff will not implement any actions for the County without the prior approval of the Board and as directed by the County Manager.

SECTION VI: Role of the Public

- A. The Board will encourage members of the public attending the Board meetings to observe the same rules and decorum applicable to the Commissioners and staff.
- B. Members of the public desiring to speak during the public comment portion of a Board meeting may speak no more than three (3) minutes unless granted additional time by the Chair. Each person addressing the Board is given three (3) minutes to

speak. Comments should be addressed to items within the jurisdiction and control of the Board of County Commissioners. The Chair may lengthen, consolidate or shorten the public comment period on action items at his or her discretion in order to conduct an efficient meeting.

- C. All speakers shall approach the podium when recognized by the Chair. Speakers shall sign in and state their name for the record. Members of the public shall only speak from the podium. Applause, stamping of feet, whistles, yells or shouting, and/or similar demonstrations are disruptive of the meeting.
- D. Public comments should be directed to the Chair, not to staff or the public. Members of the public shall not make any impertinent or slanderous remarks or become boisterous while addressing the Commissioners or while attending the Board meeting in a manner that impedes the Commissioners' ability to conduct an orderly meeting.
- E. Members of the public shall not be allowed to approach individual Commissioners or the dais while the meeting is in progress.

SECTION VII: Commissioner Requests

- A. All requests from Commissioners dealing with policy issues and those requests that may be construed as direction must be directed to the County Manager, except for general inquiries or questions. General inquiries or questions may be presented to the Elected Official, Department Head or key staff in the County Manager's Office. Commissioners will not direct employees or their activities.
- B. Any request from a Commissioner requiring financing or that may have an impact on the budget must go through the County Manager.

SECTION VIII: Presentations and Events

- A. Presentations by a Commissioner during a Board meeting are limited to the item or issue being deliberated. To ensure that the appropriate presentation equipment is available, Commissioners must provide the County Manager's Office with advance notice of their intent to make a presentation.
- B. When there is an accomplishment by one or two Commissioners, it is appropriate for them to be at the opening, groundbreaking, ribbon cutting, etc. to accept the recognition and acknowledgment along with County staff that worked on the project. All Commissioners will be informed of events, activities, groundbreakings, etc. and given the opportunity to attend. If it is a major event and if it is a County-wide accomplishment, particularly those that are positive and acknowledge the County's efforts, all Commissioners will be invited to be present.
- C. The Chair, County Manager, and each Commissioner may present a segment of the County's Annual State of the County Address. The presentations will be in their own style, such as a Power Point, lecture, etc.

- D. During public presentations, the Chair will be the person designated to represent the County. However, all Commissioners will be consulted prior to the presentation and may be asked to represent the County at various events and meetings.

SECTION IX: Commission Agenda

- A. Any Commissioner can place items on the agenda by contacting the County Manager.

1. A Commissioner can discuss a potential agenda topic with the County Manager, District Attorney's Office, Department heads, or Chair at any time.

2. Commissioners can request an agenda item "For presentation only" at the next regularly scheduled meeting of the Board.

a. The request should be submitted to the County Manager no later than ten business days before the next regularly scheduled meeting of the Board.

b. The County Manager will work with the District Attorney's Office on the language for the final agenda language consistent with Nevada's Open Meeting Law.

c. Any request may be used to gauge the support of the full Board for future consideration of Board action and helps direct and allocate staff time.

3. Commissioners can request an agenda item "For possible action" at a future regularly scheduled meeting of the Board.

a. The request should be submitted in writing to the County Manager no later than 30 days before the next regularly scheduled meeting of the Board.

b. The County Manager will work with the District Attorney's Office on the final language consistent with Nevada's Open Meeting Law.

c. The County Manager will assist the Commissioner to provide a complete package of supporting materials to assist the Board in its decision-making process.

d. Deference will be given to existing processes such as Planning Commission review of revisions to Title 20, the number of required public hearings for an ordinance, etc. These may extend the timeline for the Board's final deliberations and approval.

e. If the requesting Commissioner does not concur with the proposed timeline, the Commissioner may submit an agenda item "For presentation only" as described above.

- B. The County Manager, Commissioners, elected officials or staff can present agenda items.
- C. Items on the consent calendar can be approved with one vote and should be agenda items that are:
 - a. Administrative in nature (follows existing rules, procedures, ordinances, regulations, or Board policy direction)
 - b. Do not require a public hearing
 - c. Not ordinances
 - d. Items already approved in the budget
 - e. Traditional and/or routine items.
- D. The County Manager will try to research ahead of time any controversial agenda item, what the issues might be, and try to avoid any “surprise” conflicts. In a democratic process it should be recognized that sometimes this is unavoidable.
- E. Commissioners will be given sufficient notice and preparation time for reviewing agenda materials. If substantial materials are presented at the time of the meeting by a proponent of the agenda item, the Board may, in its discretion and within the confines of the law, continue that agenda item until the next meeting.

SECTION X: Public Correspondence

- A. Commissioners may forward e-mails, correspondence, and phone calls and their responses to the County Manager’s Office who will monitor any responses and track the request, suggestion, issue, etc.
- B. Commissioners shall be aware of and comply with the restrictions of the Open Meeting Law when e-mailing or electronically communicating with other Commissioners. Commissioners must avoid the use of “Reply All” in all electronic communications.

SECTION XI: Confidentiality

Commissioners may receive confidential information in their role as an elected County Commissioner. Confidential matters discussed during a closed meeting allowed under NRS Chapter 241, meetings with legal counsel to receive information regarding potential or existing litigation, and meetings related to labor negotiations which are protected from disclosure under NRS 288.220 must be kept confidential and no individual Commissioner may disclose the information provided to such Commissioner to a third party. The disclosure of the general topics or specific details of such confidential communications by a Commissioner is expressly prohibited and may violate NRS Chapter 281A, Nevada’s Ethics in Government law.

SECTION XII: Compliance and Enforcement

- A. Commissioners have the primary responsibility to ensure that ethical standards are understood and met by every Commissioner and that the public can continue to have full confidence in the integrity of government. Commissioners shall abide by the terms of NRS Chapter 281A, Nevada's Ethics in Government law.
- B. The Chair and each Commissioner has the responsibility to intervene when the actions of any Commissioner is in violation of the Board's Norms, may violate Nevada's Open Meeting Law, or may be an ethical violation.

SECTION XIII: Administration

- A. The Commissioners will review and revise the Board Norms and Procedures as needed or every two (2) years.
- B. During Board discussions, deliberations, and proceedings, the Chair has been designated with the primary responsibility to ensure that the Commissioners adhere to the Board's Norms and Procedures.

SECTION XIV: The Douglas County Clerk shall certify to the adoption of this resolution.

Adopted this 16th day of March, 2023, by the following vote:

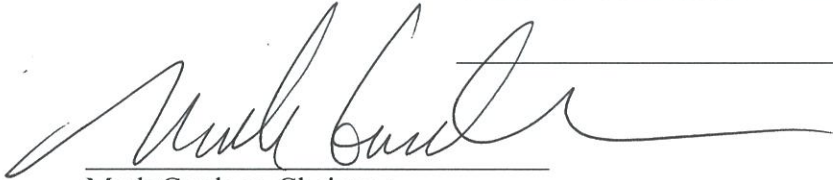
Vote:	Ayes: Commissioners	_____
		Hales

		Rice

		Gardner

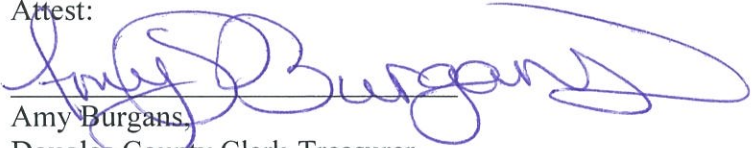
		Nowosad

Nays: Commissioners _____
Tarkanian



Mark Gardner, Chairman
Douglas County Board of Commissioners

Attest:



Amy Burgans,
Douglas County Clerk-Treasurer

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to adopt **Resolution 2024R-037** increasing the budget authority in the Douglas County Sheriff's Office Restricted/Assigned Use Donation Accounts by \$11,162 from community donations. (Undersheriff Elges)

RECOMMENDED MOTION:

Adopt Resolution 2024R-037 increasing the budget authority in the Douglas County Sheriff's Office Restricted/Assigned Use Donation Accounts as presented.

FINANCIAL IMPACT:

Budgetary authority will be added to each fund as noted.

BACKGROUND:

The community has very generously donated to the Sheriff's Office programs this quarter. These donations have been summarized by the fund that they have been donated to for the period of January 1, 2024, to March 31, 2024, and Resolution 2024R-037 increases the budget authority for the Sheriff's Office to use these funds as intended.

NRS 354.598005 allows for and provides guidelines to local governments to augment, or increase, their budgets if resources actually available during the budget period exceed those estimated. As defined in NRS 354.493, a budget augmentation is a "procedure for increasing the appropriations of a fund with the express intent of employing previously unbudgeted resources of the fund for carrying out the increased appropriations."

ATTACHMENTS:

[Resolution 2024-037 Donations Jan-Mar 2024.pdf](#)

[Sheriff's General Donations - Jan 1, 2024- March 31, 2024_Redacted.pdf](#)

[K9 Donations - Jan 1, 2024 - Mar 31, 2024_Redacted.pdf](#)

[Explorer Program Donations Jan 1, 2024 - Mar 31, 2024_Redacted.pdf](#)

RESOLUTION NUMBER 2024R-037

RESOLUTION AUGMENTING DOUGLAS COUNTY SHERIFFS OFFICE
2023-24 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues or expenditures to the County as follows:

Revenue		
101-000 341.190	Restricted Donations Explorers	5,647
101-000 367.109	Donations - Sheriff K9 Program	2,635
101-000 367.102	Donations - General	2,880
	TOTAL REVENUES	<u>11,162</u>
Expenditures		
101-997 550.190	Restricted Donations Explorers	5,647
101-997 550.160	Assigned Use - Sheriff K9 Program	2,635
101-997 550.090	Assigned Use - Sheriff Donations	2,880
	TOTAL EXPENDITURES	<u>11,162</u>

NOW, THEREFORE, BE IT RESOLVED, that the 2023-24 Fiscal Year budget is herein approved.

Amended, this 18th day of April, 2024

VOTE:

Ayes Commissioners:

Nays Commissioners:

Absent Commissioners:

Wesley Rice, Chairman
Board of County Commissioners

ATTEST:

Amy Burgans, Clerk/Treasurer



Accumulated Transaction Listing

G/L Date Range 01/01/24 - 03/31/24

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	101-000 367.102 Donations							Balance To Date:	(\$146,775.62)
01/03/2024	2024-00001651	JE	RA	Deposit - Valley 01/04/2023	Collections			50.00 ✓	(146,825.62)
01/11/2024	2024-00001709	JE	RA	Deposit - Valley 01.11.24	Collections			50.00 ✓	(146,875.62)
Month January 2024 Totals							\$0.00	\$100.00	(\$146,875.62)
02/08/2024	2024-00002019	JE	RA	Deposit - Valley 2/08/2024	Collections			1,340.00 ✓	(148,215.62)
Month February 2024 Totals							\$0.00	\$1,340.00	(\$148,215.62)
Account Donations Totals							\$0.00	\$1,440.00	(\$148,215.62)
Department Revenue Totals							\$0.00	\$1,440.00	
Fund General Fund Totals							\$0.00	\$1,440.00	
Grand Totals							\$0.00	\$1,440.00	

Deposit 3/21/24

Total 1/1/24 - 3/31/24

+ 1440⁰⁰ ✓
\$ 2880⁰⁰

1/1/24 - 3/31/24

50.00 +
 50.00 +
 1,340.00 +
 1,440.00 +
 004
2,880.00*

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor: Misc - No Shave January

Address: DCSO City: Minden State: NV Zip: 89423

Description of donation 1: Cash

Donor estimate of current value: \$ 1440

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: General Donations

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Gaby George

Deposit Account Code: 101-000 367.102 Donations

APPROVED / DISAPPROVED

3/21/24
Date

David J. Cowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.

Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management

Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor Richard Weinzettl

Address [REDACTED] City: Gardnerville State: NV Zip: 89410

Description of donation 1: Check

Donor estimate of current value: \$50

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: General

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Kyle Green

Deposit Account Code: 101-000 367.102 Donations

APPROVED / DISAPPROVED

1/4/24
Date

David J. Coakley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds. Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor: Sally Jaspersen

Address: [REDACTED] City: Gardnerville State: NV Zip: 89410

Description of donation 1: check

Donor estimate of current value: 50

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: General Donation

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Kylie Green

Deposit Account Code: 101-000 367.102 Donations

APPROVED / DISAPPROVED

1/9/24
Date

David J. Crowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.
Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor: Misc - No Shave December

Address: _____ City: _____ State: _____ Zip: _____

Description of donation 1: Cash

Donor estimate of current value: \$1340

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: General Donations

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Baby George

Deposit Account Code: 101-000 367.102 Donations

APPROVED / DISAPPROVED

2/7/24
Date

David J. Crowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.
Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx



Accumulated Transaction List 351

G/L Date Range 01/01/24 - 03/31/24

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101-000 367.109 Assigned - Sheriff K9 Program-550.160								Balance To Date:	(\$17,587.00)
01/03/2024	2024-00001651	JE	RA	Deposit - Valley 01/04/2023	Collections			350.00 ✓	(17,937.00)
01/05/2024	2024-00001702	JE	RA	Deposit - Valley 01.08.24	Collections			10,000.00	(27,937.00)
Month January 2024 Totals							\$0.00	\$10,350.00	(\$27,937.00)
02/08/2024	2024-00002019	JE	RA	Deposit - Valley 2/08/2024	Collections			1,430.00 ✓	(29,367.00)
02/21/2024	2024-00002105	JE	RA	Deposit - Valley 2/21/2024	Collections			340.00 ✓	(29,707.00)
Month February 2024 Totals							\$0.00	\$1,770.00	(\$29,707.00)
03/05/2024	2024-00002220	JE	RA	Deposit - Valley 3/05/2024	Collections			440.00 ✓	(30,147.00)
Month March 2024 Totals							\$0.00	\$440.00	(\$30,147.00)
Account Assigned - Sheriff K9 Program-550.160 Totals							\$0.00	\$12,560.00	(\$30,147.00)
Department Revenue Totals							\$0.00	\$12,560.00	
Fund General Fund Totals							\$0.00	\$12,560.00	
Grand Totals							\$0.00	\$12,560.00	

- Qtrly Total
 Donation taken to BOCC 2/1/24 <10,000> Resolution 2024-012

Subtotal 2560.00
 + 3/18/24 Donation 75.00 ✓
 1/1/24 - 3/31/24 Total \$2,635.00

1/1/24 - 3/31/24

350.00+
 1,430.00+
 340.00+
 440.00+
 75.00+

005

2,635.00*

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor J. Dwight Beerwinkle
Address: [REDACTED] City: Minden State: NV Zip: 89423

Description of donation 1: check

Donor estimate of current value: \$100

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: K9

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt. Johnson

Deposit Account Code: 101-000 367.109 Donations - Dog Sniffing

APPROVED / DISAPPROVED

1/4/24
Date

David J. Crowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.
Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.

Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor Topaz Sagehens

Address [REDACTED] City: Wellington State: NV Zip: 89440

Description of donation 1: Check

Donor estimate of current value: \$250

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: K9

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt Johnson

Deposit Account Code: 101-000 367.109 Donations - Dog Sniffing

APPROVED / DISAPPROVED

1/4/24
Date

David J. Crowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor MISC

Address: _____ City: _____ State: _____ Zip: _____

Description of donation 1: Cash & Checks

Donor estimate of current value: \$1430

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: K9

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt Johnson

Deposit Account Code: 101-000 367.109 Donations – Dog Sniffing

APPROVED / DISAPPROVED

2/7/24
Date

David J. Crowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor MISC

Address: _____ City: _____ State: _____ Zip: _____

Description of donation 1: Cash/Checks

Donor estimate of current value: \$340

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: K9

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt Johnson

Deposit Account Code: 101-000 367.109 Donations - Dog Sniffing

APPROVED / DISAPPROVED

2/20/24
Date

Daniel J. Crowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor Misc

Address: _____ City: _____ State: _____ Zip: _____

Description of donation 1: Cash & Check

Donor estimate of current value: 440

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: K9

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt. Johnson

Deposit Account Code: 101-000 367.109 Donations - Dog Sniffing

APPROVED / DISAPPROVED

3/5/24
Date

David J. Crowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.

Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management

Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor Peter Mussey
Address [REDACTED] City: Gardnerville State: NV Zip: 89460

Description of donation 1: Check

Donor estimate of current value: \$75⁰⁰

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: K9

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt. Johnson

Deposit Account Code: 101-000 367.109 Donations - Dog Sniffing

APPROVED / DISAPPROVED

3/18/24
Date

David J. Crowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department



Accumulated Transaction List 358

G/L Date Range 01/01/24 - 03/31/24
 Include Sub Ledger Detail
 Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 101-000 341.190 Assigned - Sheriff Explorers-550.190								Balance To Date:	(\$16,021.97)
01/19/2024	2024-00001787	JE	RA	Deposit - Valley 1/19/2024	Collections			1,000.00 ✓	(17,021.97)
Month January 2024 Totals							\$0.00	\$1,000.00	(\$17,021.97)
02/16/2024	2024-00002076	JE	RA	Deposit - Valley 2/16/2024	Collections			897.04 ✓	(17,919.01)
Month February 2024 Totals							\$0.00	\$897.04	(\$17,919.01)
Account Assigned - Sheriff Explorers-550.190 Totals							\$0.00	\$1,897.04	(\$17,919.01)
Department Revenue Totals							\$0.00	\$1,897.04	
Fund General Fund Totals							\$0.00	\$1,897.04	
Grand Totals							\$0.00	\$1,897.04	

+ 3/18/24 Deposit 3750⁰⁰ ✓
 1/1/24 - 3/31/24 Total \$ 5647⁰⁴

1/1/24 - 3/31/24

1,000.00 +
 897.04 +
 3,750.00 +
 003
5,647.04 *

DOUGLAS COUNTY
Tax ID# 88-600031
DONATION ACCEPTANCE FORM

Name of Donor Tillamook Police Cadet Program
Address [Redacted] Prineville State: Or Zip: 97754

Description of donation 1: Check

Donor estimate of current value: \$3750

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: Explorers

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Dep. West

Deposit Account Code: 101-000 341.190 Restricted Donations - Explorer

APPROVED / DISAPPROVED

3/18/24
Date

Daniel J. Coakley

Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor Tillamook Police Cadet Program

Address [REDACTED] City: Prineville State: OR Zip: 97754

Description of donation: check

Donor estimate of current value: 89704

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use: Explorer Program

Conditions of acceptance or donor designation: N/A

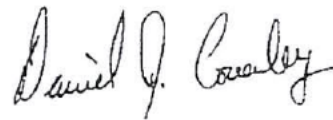
Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Deputy West

Deposit Account Code: 101-000 341.190 Restricted Donations - Explorer

APPROVED / DISAPPROVED

2/15/24
Date



Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.

Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management

Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY
Tax ID# 88-600031
DONATION ACCEPTANCE FORM

Name of Donor Nitool LLC

Address: [REDACTED] City: Minden State: NV Zip: 89423

Description of donation 1: check

Donor estimate of current value: \$1000

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: Explorer

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Deputy West

Deposit Account Code: 101-000 341.190 Restricted Donations - Explorer

APPROVED / DISAPPROVED

11/16/24
Date

David J. Cooney

Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to authorize Chairman Wesley Rice and Sheriff Dan Coverley to sign the Douglas County Sheriff's Office Equitable Sharing Agreement and Certification to be filed with the United States Department of Justice for Fiscal Year 2022-23. (Undersheriff Elges)

RECOMMENDED MOTION:

Authorize Chairman Wesley Rice and Sheriff Dan Coverley to sign the Douglas County Sheriff's Office Equitable Sharing Agreement and Certification to be filed with the United States Department of Justice as for Fiscal Year 2022-23 as presented.

FINANCIAL IMPACT:

None

BACKGROUND:

The Douglas County Sheriff's Office (DCSO) is filing the Equitable Sharing Agreement and Certification from Fiscal Year 2022-23 in order to regain access to the Equitable Sharing Program through the United States Department of Justice. Federal law authorizes the United States Attorney General and the Secretary of the Treasury to share federally forfeited property with participating local law enforcement agencies. The United States Department of Justice agency participants are the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Drug Enforcement Administration (DEA), and the Federal Bureau of Investigations (FBI). Due to an error in filing the Equitable Sharing Agreement and Certification in Fiscal Year 2014-15, the Sheriff's Office is not currently eligible to participate in the Equitable Sharing program. The Sheriff's Office has recently filed the Equitable Sharing Agreements and Certifications for Fiscal Year 2015-16, Fiscal Year 2016-17, Fiscal Year 2017-18, Fiscal Year 2018-19, Fiscal Year 2019-20, Fiscal Year 2020-21 and Fiscal Year 2021-22 which have been accepted. Once this agreement for Fiscal Year 2022-23 is signed and accepted, Douglas County Sheriff Office will be current with the Equitable Sharing Agreement Certifications filings and finished with this portion of the eligibility process to participate in the program.

ATTACHMENTS:

[FY 22-23 Equitable Sharing Agreement and Certification.pdf](#)



Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: NV0030000
Agency Name: Douglas County Sheriff's Department
Mailing Address: 1038 Buckeye
 P.O. Box 218
 Minden, NV 89423

Type: Sheriff's Office

Agency Finance Contact

Name: Scheetz, Keri
Phone: 775-782-9904 **Email:** kscheetz@douglasnv.us

Jurisdiction Finance Contact

Name: Lewis, Kathryn
Phone: 775-782-6028 **Email:** KMLewis@douglasnv.us

ESAC Preparer

Name: Scheetz, Keri
Phone: 775-782-9904 **Email:** kscheetz@douglasnv.us

FY End Date: 06/30/2023

Agency FY 2024 Budget: \$23,195,834.00

Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds ¹	Treasury Funds ²
1	Beginning Equitable Sharing Fund Balance	\$55,058.17	\$0.00
2	Equitable Sharing Funds Received	\$0.00	\$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4	Other Income	\$0.00	\$0.00
5	Interest Income	\$0.00	\$0.00
6	Total Equitable Sharing Funds Received (total of lines 2-5)	\$0.00	\$0.00
7	Equitable Sharing Funds Spent (total of lines a - n)	\$54,929.00	\$0.00
8	Ending Equitable Sharing Funds Balance <small>(difference between line 7 and the sum of lines 1 and 6)</small>	\$129.17	\$0.00

¹Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA

²Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law Enforcement Operations and Investigations	\$0.00	\$0.00
b	Training and Education	\$0.00	\$0.00
c	Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d	Law Enforcement Equipment	\$54,929.00	\$0.00
e	Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$0.00
f	Contracts for Services	\$0.00	\$0.00
g	Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h	Law Enforcement Awards and Memorials	\$0.00	\$0.00
i	Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j	Matching Grants	\$0.00	\$0.00
k	Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l	Support of Community-Based Programs	\$0.00	\$0.00
m	Non-Categorized Expenditures	\$0.00	\$0.00
n	Salaries	\$0.00	\$0.00
Total		\$54,929.00	\$0.00

Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds

Other Income

Other Income Type	Justice Funds	Treasury Funds

Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Transfers to Other Participating Law Enforcement Agencies

Receiving Agency Name	Justice Funds	Treasury Funds

Support of Community-Based Programs

Recipient	Justice Funds	

Non-Categorized Expenditures

Description	Justice Funds	Treasury Funds

Salaries

Salary Type	Justice Funds	Treasury Funds

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Money Laundering and Asset Recovery Section at 1400 New York Avenue, N.W., Washington, DC 20005.

Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

Single Audit Information**Independent Auditor****Name:** David Morris**Company:** Eide Bailly LLP**Phone:** 916-570-1875**Email:** dmorris@eidebailly.com

Were equitable sharing expenditures included on the Schedule of Expenditures of Federal Awards (SEFA) for the jurisdiction's Single Audit for the prior fiscal year? If the jurisdiction did not meet the threshold to have a Single Audit performed, select Threshold Not Met.

YES NO THRESHOLD NOT MET

Prior Year Single Audit Number Assigned by Federal Audit Clearinghouse:

Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within two months of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by its jurisdiction and the funds are administered in the same manner as the jurisdiction's appropriated or general funds. The Agency further certifies that the funds are subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) under Assistance Listing Number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The

Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Department of Justice's Money Laundering and Asset Recovery Section and the Department of the Treasury's Executive Office for Asset Forfeiture of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

Yes No

Agency Head

Name: Coverley, Daniel J.
Title: Sheriff
Email: dcoverley@douglasnv.us

Signature: _____ Date: _____

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head

Name: Rice, Wesley
Title: Chairman County Commission
Email: wrice@douglasnv.us

Signature: _____ Date: _____

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through March 18, 2024, per Nevada Revised Statute 251.030. (Kathy Lewis)

RECOMMENDED MOTION:

Accept the auditor's report on Douglas County's general ledger cash balances through March 18, 2024, as presented.

FINANCIAL IMPACT:

None

BACKGROUND:

Under their Nevada Revised Statutes 251.030 duties, County Comptrollers are required to report to the Board of County Commissioners, at each regular board meeting, the condition of each fund in the treasury. The attached Cash Report reflects the cash balances currently recorded in the County's general ledger, or official accounting record. Actual general ledger cash balances may differ from reported cash balances due to timing differences of general ledger entries.

ATTACHMENTS:

[Cash Report as of March 18, 2024.pdf](#)

Douglas County, Nevada
Cash Report
3/7/2024 - 3/18/2024

Fund	Description	Beginning Balance* 3/7/2024	Total Debits Increases	Total Credits Decreases	Notes	Ending Balance 3/18/2024
101	General Fund	27,247,153.72	1,011,221.47	2,224,268.73	1	\$ 26,034,106.46
101	General Fund - RESTRICTED	542,950.47	-	-		542,950.47
201	Stabilization Fund	775,219.75	1,703.40	-		776,923.15
202	NV Cooperative Extension	936,354.82	10,572.10	20,883.51		926,043.41
208	Cash Trust	1,446,994.82	447.09	1,173.11		1,446,268.80
211	Solid Waste Mgmt.	2,689,379.36	68,157.95	19,050.59		2,738,486.72
212	Landscape Maintenance Districts	13,676.24	282.91	-		13,959.15
215	Assistance To Indigents	2,142,204.95	53,991.88	-		2,196,196.83
216	Social Services	2,765,616.00	57,934.45	97,672.01		2,725,878.44
217	One Nevada (Opioid Settlement)	846,476.50	9,985.64	4,350.88		852,111.26
218	ARPA	6,634,187.03	-	61,587.98		6,572,599.05
220	PALS Sales Tax Fund	483,003.03	-	-		483,003.03
222	Law Library	51,987.49	111.16	1,179.03		50,919.62
224	Library - Unrestricted	949,900.83	2,497.30	84,668.89		867,729.24
232	Road Operating	2,862,404.88	6,290.13	46,686.47		2,822,008.54
234	Room Tax	9,241,767.66	95,715.81	377,630.89	2	8,959,852.58
235	Library Gift Fund	98,147.11	877.80	-		99,024.91
236	Tahoe-Douglas Trans.Dist.	4,166,631.53	8,959.80	15,341.23		4,160,250.10
240	Justice Ct. Admin. Assess	1,196,506.58	2,598.59	-		1,199,105.17
242	China Spring Youth Camp	986,997.22	26,605.77	181,608.17		831,994.82
245	Stormwater Management	1,421,204.67	4,496.66	67,639.43		1,358,061.90
246	Flood Litigation Settlement Fund	173,767.27	-	-		173,767.27
255	911 Emergency Services	3,308,368.28	47,923.66	79,012.50		3,277,279.44
256	911 Surcharge	742,708.69	38,334.31	62,568.83		718,474.17
260	Senior Services Program	1,744,760.91	38,178.13	91,191.65		1,691,747.39
309	Risk Management	8,442,333.73	73,499.44	87,892.18		8,427,940.99
310	Self Ins.Dental Insurance	772,730.43	16,912.33	12,247.39		777,395.37
313	Motor Pool/Vehicle Maint	1,349,281.58	3,613.55	55,821.76		1,297,073.37
324	Regional Water Fund	1,966,300.03	4,318.04	3,839.81		1,966,778.26
325	Sewer Utility	8,258,120.29	72,969.04	131,127.15		8,199,962.18
325	Sewer Utility - RESTRICTED	203,861.00	-	-		203,861.00
328	Douglas County Water Utility	20,114,012.08	118,980.37	417,387.09	3	19,815,605.36
328	Douglas County Water Utility - RESTRICTED	240,423.33	-	-		240,423.33
360	Airport Enterprise Fund	1,909,469.11	58,848.95	18,440.46		1,949,877.60
360	Airport Enterprise Fund - RESTRICTED	7,932.71	-	-		7,932.71
401	Extraordinary Maintenance	3,597,556.84	7,910.46	-		3,605,467.30
405	Ad Val Capital Projects	2,136,127.95	47,289.64	269.75		2,183,147.84
410	County Construction	6,409,190.88	14,110.06	4,050.00		6,419,250.94
420	Park Resident.Const.Tax	958,310.74	11,107.87	-		969,418.61
430	Regional Transportation	17,390,382.70	80,801.33	40,824.41		17,430,359.62
541	Co Debt/Other Resources	418,281.10	-	-		418,281.10
600	Dc Redevelopment Area 2-Admin.	66,324.88	22,633.60	-		88,958.48
601	Dc Redevl. Area 2-Cap. Projects	26,262.66	57.75	-		26,320.41
606	Dc Redevel.-Cap.Projects	2,583,209.08	5,698.48	-		2,588,907.56
610	Gardnerville Town	1,526,880.59	30,230.21	38,221.85		1,518,888.95
611	Gardnerville Health & San	869,005.25	28,311.59	29,295.97		868,020.87
614	G'ville Ad Val Cap Proj	158,269.73	347.88	-		158,617.61
620	Genoa Town	508,286.26	8,161.93	11,016.82		505,431.37
622	Genoa Ad Val Cap Projects	67,511.14	148.43	-		67,659.57
624	Genoa Construction Res	14,570.53	32.04	-		14,602.57
630	Minden Town	1,708,963.83	38,771.07	72,961.52		1,674,773.38
631	Minden Ad Val Cap Project	94,992.50	209.20	2,144.00		93,057.70
635	Minden Trash	639,608.06	16,755.48	48,437.84		607,925.70
636	Minden Cap.Equip./Constr.	2,210,611.41	4,857.83	-		2,215,469.24
639	Minden Wholesale Water Utility	6,097,818.63	13,435.61	39,493.10		6,071,761.14
640	Minden Town Water	8,821,502.37	124,584.25	22,716.73		8,923,369.89
850	Employee Benefit Trust	1,497,998.02	950,943.89	1,235,774.86	4	1,213,167.05
Total Cash for County & Unincorporated Towns		\$ 174,534,499.25	\$ 3,242,426.33	\$ 5,708,476.59		\$ 172,068,448.99

Fund	Description	Beginning Balance* 3/7/2024	Total Debits Increases	Total Credits Decreases	Notes	Ending Balance 3/18/2024
710	School District	4,164,385.50	659,456.67	3,359,509.70		\$ 1,464,332.47
720	School Dist. Debt	551,327.65	86,283.46	444,991.89		192,619.22
804	Carson Water Sub	113,062.43	17,489.62	93,052.42		37,499.63
806	Cave Rock	12,632.61	3,503.06	8,745.68		7,389.99
808	Dcsid M&O	-	-	-		-
809	EFFPD	1,762,118.47	239,088.21	1,453,417.69		547,788.99
810	Elk Point Sanitation	429.07	52.99	243.61		238.45
812	Gardnerville Rancho Gid	200,848.86	17,640.19	176,569.19		41,919.86
813	Genoa Lakes District	249,397.98	-	-		249,397.98
814	Indian Hill	200,916.80	15,898.33	181,896.52		34,918.61
818	Kingsbury GID	130,984.40	65,413.61	106,434.54		89,963.47
822	Lakeridge	3,477.96	683.91	3,051.58		1,110.29
823	Legal Services	4,500.99	9.84	-		4,510.83
824	Logan Creek	22,306.47	27.01	16,624.86		5,708.62
826	MGSD	87,906.57	10,876.17	69,845.45		28,937.29
830	Oliver Park	53,704.02	3,263.67	50,890.44		6,077.25
832	Round Hill GID	25,495.65	3,711.00	19,817.41		9,389.24
834	Sierra Estates	4,319.45	703.50	3,519.99		1,502.96
836	Skyland	8,405.91	2,077.35	5,879.56		4,603.70
838	Tahoe Douglas Sanitation	28,200.92	5,766.17	19,620.39		14,346.70
839	Tahoe Douglas Fire	1,003,215.59	217,112.21	768,318.37		452,009.43
840	Topaz Estates	35,518.59	3,387.81	31,905.82		7,000.58
842	Zephyr Cove	3,503.61	610.92	2,129.05		1,985.48
844	Zephyr Heights	16,611.14	2,693.51	14,262.07		5,042.58
846	Zephyr Knolls	7,793.45	738.03	6,447.11		2,084.37
847	EF Swim Pool Dist Oper	472,334.41	63,310.76	390,325.73		145,319.44
855	Inmate Commissary Fund	100,193.09	908.36	1,105.90		99,995.55
856	Inmates Trust	19,208.45	-	-		19,208.45
865	Unclaimed Monies	76,894.24	5,206.00	300.00		81,800.24
885	Mosquito District	115,409.02	15,497.05	94,918.17		35,987.90
890	State Of Nevada	3,150,131.36	280,834.84	74,694.01		3,356,272.19
892	Department Of Wildlife	5,553.08	-	-		5,553.08
894	Range Improvements	-	-	-		-
896	Refund Of Taxes	-	-	-		-
Total Cash for Agency and Trust Funds		\$ 12,630,787.74	\$ 1,722,244.25	\$ 7,398,517.15		\$ 6,954,514.84
Total Cash		\$ 187,165,286.99	\$ 4,964,670.58	\$ 13,106,993.74		\$ 179,022,963.83

Notes

- | | | |
|---|------------------------------|--|
| 1 | General Fund | Revenue Collections / Payroll |
| 2 | Room Tax | Accounts Payable - \$113K Herbig Park Pickleball Complex - Drainage Swale/Fencing Upgrades |
| 3 | Douglas County Water Utility | Accounts Payable - \$68K Genoa Lakes Bypass, \$52K Western Nevada Supply-Water Meters |
| 4 | Employee Benefit Trust | Benefits Payment |

* Difference in beginning balance of this report and ending balance of prior report is due to past-dated journal entries being posted after the prior cash report was prepared

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to approve the transfer of a \$215,000 grant award previously issued by the Nevada Division of Forestry to Douglas County and the Town of Genoa to the East Fork Fire Protection District to fund projects that reduce the effects of catastrophic fire on intermountain communities. (Debbie Swickard)

RECOMMENDED MOTION:

Approve the transfer of a \$215,000 grant award previously issued by the Nevada Division of Forestry to Douglas County and the Town of Genoa to the East Fork Fire Protection District to fund projects that reduce the effects of catastrophic fire on intermountain communities.

FINANCIAL IMPACT:

No financial impact to Douglas County. Douglas County Project 24F06 will be closed, and the East Fork Fire Protection District will proceed with the grant funded project(s).

BACKGROUND:

Douglas County and the Town of Genoa applied for a \$227,000 grant and was awarded \$215,000 from the Nevada Division of Forestry. This grant was offered by the Wildland/Urban Interface (WUI) Grant Program which provides funding for projects that reduce the effects of catastrophic fire on Intermountain communities. The Nevada Division of Forestry has agreed to transfer the award from the County and the Town of Genoa to the East Fork Fire Protection District. East Fork Fire will be responsible for ensuring all aspects of the grant are satisfied. The County will no longer have any responsibilities regarding this grant.

ATTACHMENTS:

[Forestry_Award_Transfer_Agreement_to_EFFD.pdf](#)
[Genoa Board Transfer of Award Approval.pdf](#)
[Genoa Town Grant subgrant.pdf](#)
[GrantFormsPacket.pdf](#)



NEVADA DIVISION OF FORESTRY

NOTICE OF SUBGRANT AWARD

<p>Sub-Grantee's Name and Payment Address (Must match UEI registered name and address):</p> <p>East Fork Fire Protection District 1694 County Road Minden, NV 89423-4405 Fed. Tax ID or ETIN: 38-3972546 Vendor #: T27040913 SAM Expiration Date: 07/16/2024 UEI: DC3RFQUMVBFS</p> <p>NOTE: All sub-grantees must establish a vendor number before payment can be made. If vendor registration is needed, please visit controller.nv.gov/VendorDB/VendorRegistrationReq/ to complete the vendor registration. Call the vendor desk at 702-486-3810 or 702-486-3856 if you have any questions on how to complete the vendor registration process.</p>	<p>Sub-Grant Number: HF23 24-002 Sub-Grant Project Title: Town of Genoa, Hazardous Tree Removal Federal funds obligated by this action: \$ 237,988.00</p> <p>Total amount of Federal Funds Obligated to Sub-Recipient: \$ 215,000.00</p> <p>Sub-Award Period of Performance: Effective Date: Date of last signature (State Forester) Expiration Date: December 31, 2025</p> <p>Final report & reimbursement request: Due no later than 30 days after project completion or date of expiration, whichever occurs first.</p>
<p>Sub-Grantee Primary Contact:</p> <p>Tom Hein/Executive Program Manager East Fork FPD 1694 County Road, Minden NV 89423 (707)599-5346 cell thein@eastforkfire.org</p>	<p><i>This Sub-Award is granted pursuant to the following Federal Award:</i> <i>Federal Award ID name: Hazardous Fuels Reduction</i> <i>Federal Award ID # (FAIN): 23-DG-11046013-614</i> <i>Federal Award Date: 06/09/23</i> <i>Total Amount of Federal Award: \$610,000</i> <i>Federal Award Project Description per FFATA: Town of Genoa, Hazardous Tree Removal</i> <i>CFDA Name: State & Private Forestry Hazardous Fuels Reduction</i></p>
<p>Is this award for Research & Development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Federally Negotiated Indirect Cost rate: _____ (copy of NICRA must be provided to NDF)</p> <p><input checked="" type="checkbox"/> No negotiated Indirect Cost Rate</p>	<p>Pass through entity and awarding official: Nevada Division of Forestry 901 S. Stewart Street, Suite 1001 Carson City, NV 89701 Barry Stone, Conservation Staff Specialist II Office Phone: 775-684-2511 E-mail: barry.stone@forestry.nv.gov</p>
<p>Description of Project: This project will focus on at least 208 acres in Genoa and the Genoa recreational path. Defensible space inspections and mitigation prescriptions will be conducted on 200+ private lots. Site specific prescriptions will be developed for each landowner in defensible space zones 1-3. Most of these properties are overgrown with native and non-native vegetation, dead/dying black locust trees that create "wicks" for any fire. Mitigation will include a combination of mechanical and hand operations to thin, prune and dispose of and reduce overgrown hazard fuels and trees by at least 50%. Zone 1 includes the area under and around all attached decks and requires the most stringent wildfire fuel reduction. This zone is designed to keep fire or embers from igniting materials that can spread the fire to homes. These zones will achieve 100% fuel reduction. Zone 2 extends 30 feet from Zone 1 and all dead plants, dry leaves, pine needles, tree trimming, and dead trees will be removed. Separation of a minimum of 18 feet between trees, and 3 feet between shrubs will be created according to defensible space guidelines. Zone 3 extends 30-100 feet from zone 1 and this will focus on invasive grasses, creating a minimum of 12 feet of space between trees and vertical space between grass, shrubs and trees creating at least a 3-foot mosaic between vegetation. All dead/dying vegetation and trees will be removed. These zones will see at least a 30-50% fuel reduction as each acre presents.</p> <p>A 7-acre fuel break will be developed by extending the width on the town walking path. The path is a 2-mile long, 5-foot-wide paved walking path that fronts the corridor on the south side of Genoa. Thinning of thick, overgrown rabbit brush, sage brush, and grasses will be cut back on each side of the path, extending the fire break to 20-30'. Vegetation will be removed at 80% to reduce fuels but maintain soil stability.</p>	



NEVADA DIVISION OF FORESTRY

Dead/dying trees will be removed, which is essential to improve Genoa's chance of surviving a wildfire. Defensible space will create a buffer for the community and the wild-land areas that surround it. This effort will slow or stop the spread of wildfire and protect the historic homes from catching fire either from embers, direct flame contact or radiant heat. This work complements the previous fuels reduction project done in 2021 by NV Energy; a new pilot program that aims to prevent equipment from catching on fire. Crews installed a fire mesh product to 170 utility poles in Genoa where there's an ample amount of wild-land fuel and the USFS completed the Early Action Wildfire Resilience Project in 2021 near the town.

Deliverables, reporting requirements and due dates:

Deliverables: Approximately 25 hazard trees removed on Town of Genoa property, 200+ defensible space inspections and mitigation prescriptions spread over 208 acres of the town and 7 acres of fuels reduction work along the walking path will be completed by East Fork Fire Protect District during this project. Any remaining funds (after hazard tree removal, 7-acre walking path fuels reduction & defensible space inspections are completed) can be utilized to do work prescribed in the mitigation prescriptions for private property prioritized by the Town of Genoa & EFFPD. Reporting to NDF is required quarterly. Project Progress Reporting is also required with each RFR.

Timeline:

Fall October/November 2023: Home risk assessments and initial landowner contacts and educational events begin.

Spring April/May 2024: Engage with pre-identified landowners from spring to complete landowner agreements; develop prescriptions for defensible space on 208 acres and begin fuel break fuel reduction along 7 acres of the town recreational path. Project 25% Complete

Summer-June/July/August 2024: Contractors initiate work on identified acres as fire restrictions permit; conduct inspections as work completed; Slash to be piled mulched and/or chipped. All hazard trees will be removed. Project 50%

At the end of November 2024, crews will have 100% of the fuel reduction project complete.

Fall/Winter (September-December) 2024: Ongoing maintenance of Firewise Community.

Spring April/May 2025: Begin to monitor compliance and maintenance requirements.

The work outlined above will be completed over a 2-year period beginning on date signed by the State Forester and ending March 31, 2026. East Fork Fire Protection District will provide NDF quarterly performance reports for the previous quarter beginning in April 2024 and continuing through the life of the sub-award. The quarterly performance reports will include:

- Status Summary
- What was accomplished with the funds expended for the reporting period
- A comparison of actual accomplishments with goals and objectives
- Reasons why established goals were not met (if applicable)
- Any changes proposed to the SOW (if applicable).
- Other pertinent information such as an analysis of cost overruns or high unit costs.

East Fork Fire Protection District will also be required to submit Financial Progress Reports with each RFR. These progress reports will explain what the funds were used for and how the costs contributed to the deliverables of the grant. The costs must be billed on an actual cost basis and proper back-up documentation will be provided.

East Fork Fire Protection District will provide a final project report and RFR to NDF no later than April 30th, 2026.

Measurements of project success: Commitment/future funding: Private property owners who participate in the program sign a contract obligating them to maintain the project work for a period of 10 years. The Town of Genoa is required to do maintenance of project work done on town property. Additionally, the Nevada Division of Forestry through Firewise, will continue education actions throughout the communities. Approximately 25 hazard trees on Town of Genoa property will be removed, 200+ defensible space inspections and mitigation prescriptions spread over 208 acres of the town and 7 acres of fuels reduction work along the walking path will be completed by East Fork Fire Protect District during this project. Any remaining funds can be utilized to do work prescribed in the mitigation prescriptions for private property (see notes above under deliverables).

Match: (\$24,000 In-Kind) Landowners will attend community educational events and work to reduce vegetation on their properties including firewood pickup and defensible space work around their homes. Match time must be documented and signed by all claiming match activities.



NEVADA DIVISION OF FORESTRY

Education: Landowners are provided training via Firewise materials (handouts/pamphlets), Fire Department outreach, and /or contractors. This outreach includes education regarding their commitments to maintenance and how to carry them out post project. To that end, each property owner is provided with a copy of the prescription used to treat their individual property which also provides clarification on maintenance requirements.

Monitoring: Nevada Division of Forestry will monitor compliance through a sampling of past project and current endeavors. Additionally, compliance will be monitored by East Fork Fire Protection District (EFFPD) staff at least annually. If problems arise, EFFPD will contact landowners and remind them of their obligations via written or verbal communications. At a period of 5 years following treatment, a written or verbal reminder of maintenance responsibilities will also be provided to landowners.





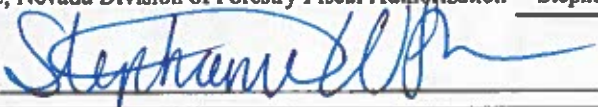

NEVADA DIVISION OF FORESTRY

ASSURANCES

BY ACCEPTING THESE SUB-GRANT FUNDS, SUB-GRANTEE AGREES TO:

- Provide the above referenced deliverables to the Division of Forestry by the due date specified.
- Understand and comply with all local, state, and federal statutes, regulations, and requirements, including OMB and 2 CFR 200 guidance regarding federal awards and sub-awards.
- Provide proof of an active SAM.gov registration for each year of the sub-award on or before the current expiration.
- Understand and comply with the terms and conditions of the Federal award to ensure proper planning, management and completion of the project described in the original application and *Notice of Sub-Grant Award*. The grant application is hereby incorporated as an appendix to this Notice of Sub-Grant Award.
- Comply with the attached Financial and Program Assurances and Certification Regarding Debarment and Suspension, and the Approved Budget.
- Ensure expenditures are in accordance with the specific categories as they appear in the Approved Budget.
- Ensure expenditures are in accordance with the 2 CFR 200 guidelines and rules. Sub-Grantees are considered independent contractors of the State of Nevada and therefore are only allowed reimbursement of allowed expenses and rates allowed for State Officers and employees.
- Permit NDF and auditors to have access to records and financial statements as necessary to ascertain compliance with this agreement and federal regulations regarding awards.
- Comply with the State of Nevada ethical standards, including but not limited to NRS 281A and Executive Order 2011-02.
- Comply with all applicable policies and procedures as outlined in 2 CFR 200.
- It is the policy of the Board of Examiners and NDF to restrict contractors to the same travel rates allowed by State employees.

The signature below indicates acceptance of this sub-grant award and all terms and conditions stated herein inclusive of attachments A through F and exhibits incorporated herein.

Typed Name/Title of Subgrantee Authorizing Official: <u>TOD F. CARLINI</u>	
Signature: 	Date: <u>3/11/24</u>
Name/Title, Nevada Division of Forestry Program Authorization: <u>Barry Stone, Conservation Staff Specialist II</u>	
Signature: 	Date: <u>3-12-24</u>
Name/Title, Nevada Division of Forestry Fiscal Authorization: <u>Stephanie Weston, Management Analyst III</u>	
Signature: 	Date: <u>3/20/24</u>
Name/Title, Nevada Division of Forestry Administrator: <u>Kacey KC, State Forester/Firewarden</u>	
Signature: 	Date: <u>3/21/24</u> <small>(Grant Period Start Date)</small>
Federal Grant Title: B/A <u>4195</u> Cat: <u>39</u> Org: <u>3900</u> Sub-Org: <u>GE</u> CFDA: <u>10.697</u> Job #: <u>1069723A</u> Amount: <u>\$ 215,000.00</u>	



**Nevada Division of Forestry
Approved Subgrant Budget
Attachment A**

Sub-Grant Project Title: Town of Genoa, Hazardous Fuel Removal

Sub-Grant #: HF23 24-002

Category	Sub-Grant Award	+	Sub-Grantee Match	=	Total
Personnel/Labor	\$200,000		\$		\$200,000
Travel*	\$		\$0		\$
Equipment*	\$0		\$0		\$0
Operating/Supplies	\$15,000		\$0		\$15,000
Contractual (Subcontractor) <small>Grantee must supply NDF Grant/ Business Manager with one copy of each contract.</small>	\$		\$0		\$
Other (including training)	\$		\$24,000		\$24,000
Indirect Charges	\$		\$		\$
TOTAL	\$215,000		\$24,000		\$239,000

- * Any approved travel will be reimbursed at the current State of Nevada rates and will comply with all State of Nevada travel policies and procedures.
- * Any program income earned from activities supported by this award shall be reported and subject to 2 CFR 200.80
- * The Sub-Grantee shall obtain prior approval to transfer funds between budget categories if the funds to be transferred are greater than ten percent (10%) cumulative of the total Sub-Grant amount.
- * The equipment category is reserved for the purchase of equipment and prior approval must be obtained for any equipment purchase. Equipment is defined as tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of more than \$5,000 per unit.



**NEVADA DIVISION OF FORESTRY
FINANCIAL TERMS AND CONDITIONS
ATTACHMENT B**

Sub-Grant Project Title: Town of Genoa, Hazardous Tree Removal

Sub-Grant #: HF23 24-001

1. Federal Requirements

Sub-Grantees must comply with the following: (Available online at: [eCFR — Code of Federal Regulations](#))

Nonprofit Organizations 2 CFR 200.70, 2 CFR 200.104

State and Local Governments, Indian Tribes 2 CFR 200.54, 2 CFR 200.64, 2 CFR 200.90, 2 CFR 200.104

Educational Institutions 2 CFR 200.55, 2 CFR 200.104

2. Procurement

All Sub-Grantees must comply with 2 CFR 200 procurement policies and procedures. Sub-Grantee must obtain 3 bids for all applicable services in the Approved Sub-Grant Budget. Sub-Grantee must make all bids and selection of vendors and sub-contractors available to NDF upon request for the effective period of the grant as well as the six-year storage period.

3. Equipment Purchases

For the purposes of this sub-grant, equipment per the federal rule means tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of more than \$5,000 per unit. Equipment purchases may not be allowable in all programs and must be pre-approved by the NDF grant program administrator. Sub-Grantees awarded equipment must follow all rules regarding use, management, and disposal as stated in the Code of Federal Regulations (2 CFR 200.33, 200.313 Equipment).

4. Payment Methods

All Sub-Grantees must establish a vendor number with the State of Nevada's Controller's Office before payment can be made. All Requests for Reimbursement or Advance Forms must be submitted with an original signature, preferably in colored ink other than black, and on the approved form sent by the NDF grant program administrator. All project expenditures (grant share and matching share) must be in accordance with items 1 through 3, as identified above, and within the approved sub-grant budget categories as they appear on page 2 of this document. Grantee may expect payment within thirty (30) days after sufficient documentation is submitted to NDF. Payment is in the form of:

a. Reimbursement Requests

Reimbursement requests must be accompanied by documentation showing proof of payment (receipts, copy of invoice and check paying the invoice, voucher, or other proof of payment). Expenditures must be described in enough detail to determine allowability and reasonableness in accordance with the purpose of this sub-award and S.A.M and D.A.M rules. Please note on each document whether it applies to the sub-grant share or the matching share, and percentage of each allocation, if necessary. Final reimbursement request must be submitted to NDF no later than 30 days after expiration of the sub-grant.

b. Advance Payments

Advance payments are not allowable in all programs and must be pre-approved by the awarding NDF grant program administrator. Advance payments are based on estimated costs and cannot exceed the maximum amount needed for a 30-day period. Sub-Grantee must supply NDF with proof of purchase for any funds advanced within 30 days of receipt of advance, and any unexpended funds must be immediately refunded to the Nevada Division of Forestry. Sub-grantee will then have an additional 30 days to supply NDF with proof of payment to the vendor/sub-contractor, for a total of 60 days from the receipt of advance to reconcile.

5. Matching Share

Documentation of matching share must be included with each advance reconciliation or reimbursement request. All items applied to matching share must be eligible, as identified in the Approved Sub-grant Budget and the applicable items 1 through 3, as listed above. Requirements for documentation of matching share are the same as the grant share, listed above.

a. Volunteer labor rates may be valued at the current rate on http://www.independentsector.org/programs/research/volunteer_time.html for skilled labor if there is no other justifiable rate to base pay on.

b. Volunteer equipment hours may be valued at the fair market value for the sub-grantees local area or at the current NRCS rates available at http://efotg.nrcs.usda.gov/efotg_locator.aspx?map=NV (click on your county, then on the + next to the sub-file labeled Section I, then on the + next to the cost data, and open the excel spreadsheet called LRF Practice Components Year).

6. Audits

Sub-Grantees who expend over \$750,000 in federal funds in a year are required to comply with the Single Audit Act. Sub-grantees must send NDF a copy of any audit conducted in compliance with OMB Circular A-133 ([Circulars/The White House](#)) within 60 days of receipt of the audit report. NDF will respond to the audit within 90 days. If applicable, it is the sub-grantees responsibility to ensure that NDF is a recipient of a copy of the audit findings.

7. Records Retention

Sub-Grantee must maintain records which adequately identify grant receipts and expenditures. All records must be kept by sub-grantee for six years after the expiration of the sub-grant or pending matters are closed, whichever is later. The books, records, documents and accounting procedures and practices of the sub-grantee relevant to this award shall be subject to inspection, examination and audit by the Grant Awarding Agency, the State of Nevada, the Nevada Division of Forestry, the Attorney General of Nevada, the State Legislative Auditor or any other designated agent.



**NEVADA DIVISION OF FORESTRY
PROGRAM TERMS AND CONDITIONS
ATTACHMENT C**

Sub-Grant Project Title: Town of Genoa, Hazardous Fuel Removal Sub-Grant #: HF23 24-001

This sub-grant is awarded under the terms of Public Law 95-313, Cooperative Forestry Assistance Act of 1978, and accepted for the purpose described in the enclosed narratives. This sub-grant agreement shall become effective when the "Notice of Sub-Grant Award" is approved by the Nevada Division of Forestry (NDF) and signed by the Nevada State Forester. NDF retains the right to terminate this sub-grant at any time before completion of the program.

Sub-Grantee certifies that grant funds for this project shall not be used to substitute for existing state, Tribal, or local government budgets.

1. Sub-Grant associated changes requiring prior approval from NDF

The Sub-Grantee shall neither assign, transfer, nor delegate any rights, obligations, or duties under this "Notice of Sub-grant Award" without the prior written consent from the Nevada Division of Forestry. Sub-Grantee must notify NDF program administrator in ample time to give proper approval or complete any necessary paperwork well before the grant expires or the change is set to occur. If any of the conditions listed occur or are imminent, sub-grantee shall notify the NDF grant administrator immediately:

- Change to scope of work
- Change in key personnel
- Change or substantially new systems
- Substantive change in financial condition
- Disengagement from the project for more than 3 months (unless contemplated in the grant application)
- Change to budget
- Change in completion date of project (must be requested 30 days prior to current expiration)
- Audit findings that result in enforcement action by a governmental entity

2. Printed Material

All printed material shall contain an Equal Opportunity Statement in compliance with Title IV of the Civil Rights Act of 1964 (P.L. 88-352). All printed material shall also contain a declaration of Federal and Nevada Division of Forestry assistance. Printed materials include but are not limited to: brochures, booklets, television segments, billboards, signs, videos, professional reports, and maps. Sub-Grantee must supply NDF with two copies of all printed materials developed with funding in this sub-grant upon completion, termination, or cancellation of this sub-grant.

3. Clearances and Permits

The Sub-Grantee is responsible for obtaining all necessary permits and clearances, and for completing all plans associated with this project. This includes but is not limited to archaeological reports and clearances, timber harvest permits, landowner permission, stream environment zone clearances, threatened and endangered species clearances. In applicable projects, it is also the sub-grantees responsibility to ensure property boundaries are clearly marked and all affected property owners have signed an agreement prior to the onset of work.

4. Project Maintenance

Sub-Grantee agrees to provide required maintenance as specified in the scope of work on page 1 of this document to sub-grant funded projects and equipment.

5. Cultural & Historic Properties

Per the Code of Federal Regulations- 36 CFR 800.13(b)(3) (<http://www.achp.gov/regs-rev04.pdf>): if buried or previously unidentified historic, pre-historic or Native American artifacts are discovered during project activities; the sub-grantee shall cease all work immediately and notify the Nevada Division of Forestry within 48 hours of discovery.

6. Reports Required

Sub-Grantee is required to submit quarterly progress reports which outline project accomplishments and milestones. Financial Progress Reports are required to accompany every RFR Sub-Grantee shall submit a final report within 30 days of expiration of this sub-grant outlining financial status and project accomplishments and milestones. Sub-grantees who have not submitted a final reimbursement request and final project report within the 30 day period or have not requested an extension to the expiration date at least 30 days prior to the original expiration may forfeit their sub-grant award and the ability to seek reimbursement from the Nevada Division of Forestry. Sub-grantee shall have no claim to unexpended funds after completion, termination, or cancellation of this sub-grant.

7. Public Relations

Sub-Grantee agrees to connect with DCNR's Public Information Officer (PIO) or NDF's Education Information Officer (EIO) with updates on project implementation to share on social media, the NDF website, and with stakeholders.

8. NDF Logo

Sub-Grantee agrees to include the Nevada Division of Forestry logo on any printed materials as a result of work produced during the sub-award as requested.



9. Indemnification

To the fullest extent permitted by the law, the sub-grantee shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of Sub-Grantee, its officers, employees and agents.

10. Trafficking in Persons

1. Provisions applicable to a Recipient that is a private entity.
 - a. You as the Recipient, your employees, contractors under this award, and contractors' employees may not—
 - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - ii. Procure a commercial sex act during the period of time that the award is in effect; or
 - iii. Use forced labor in the performance of the award or contracts under the award.
 - b. We as the State awarding agency may unilaterally terminate this award, without penalty, if you or a contractor that is a private entity—
 - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
 - A. Associated with performance under this award; or
 - B. Imputed to you or the contractor using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non-procurement)," as implemented by our agency at 7 CFR 3017.
2. Provision applicable to a Recipient other than a private entity. We as the State awarding agency may unilaterally terminate this award, without penalty, if a contractor that is a private entity—
 - a. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - i. Associated with performance under this award; or
 - ii. Imputed to the contractor using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," as implemented by our agency at 7 CFR 3017.
3. Provisions applicable to any recipient.
 - a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
4. You must include the requirements of paragraph a.1 of this award term in any contract you make to a private entity.
 - a. Definitions. For purposes of this award term:
 1. "Employee" means either:
 - i. An individual employed by you or a contractor who is engaged in the performance of the project or program under this award; or
 - ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
5. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
 - a. "Private entity":
 - i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - ii. Includes:
 - A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - B. A for-profit organization.
 - b. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).



**ATTACHMENT D
U.S. DEPARTMENT OF AGRICULTURE**

**Certification Regarding Debarment, Suspension, Ineligibility
And Voluntary Exclusion - Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Nevada Division of Forestry.

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the next page in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transaction and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

East Fork Fire Protection District

Hazardous Tree Removal HF23 24-002

Organization Name

Sub-Grant Project Title or Number

Tom F. Caerlino District Chief
Name(s) and Title(s) of Sub-Grantee Authorizing Official(s)



Signature(s)

Date

Nevada Division of Forestry
Certification of Subgrantee Authorizing Official(s)
ATTACHMENT E

Sub-Grant Project Title: Town of Genoa, Hazardous Tree Removal

Sub-Grant #: HF23 24-002

OTHER PERSONNEL AUTHORIZED WITH SIGNATURE AUTHORITY:

(Completion of this section is optional. This section is to be used if someone other than the Authorizing Official is authorized to make changes to the subgrant or complete any grant functions as mentioned below.)

I, TOD F. CARLINI (name of Authorizing Sub-Grantee Official) certify that in addition to myself, the following are representatives of my organization authorized to sign the Request For Reimbursement or Advance Form, to submit the progress and/or final reports, and to request a change to the scope of work or approved budget.

(a) Tom Han
(Signature of Sub-Grantee Organization Representative)

TOM HAN, Budget Manager
(Typed/Printed Name & Title)

(b) Julie Andres
(Signature of Sub-Grantee Organization Representative)

JULIE ANDRES, CFO
(Typed/Printed Name & Title)

(c) _____
(Signature of Sub-Grantee Organization Representative)

(Typed/Printed Name & Title)

AUTHORIZED SIGNATURE:

(a) TOD F. CARLINI, DISTRICT CHIEF
(Typed Name and title of Sub-Grantee Authorizing Official)

(b) [Signature]
(Signature of Sub-Grantee Authorizing Official)



Nevada Division of Forestry
Acknowledgement of Receipt
ATTACHMENT F

Sub-Grant Project Title: Town of Genoa, Hazardous Tree Removal

Sub-Grant #: HF23 24-002

By signing below, I hereby acknowledge that I have received a copy of and understand the following:

- OMB Circular Uniform Grants Guidance, 2 CFR Part 200
- OMB Frequently Asked Questions for 2 CFR Part 200
- United States Department of Agriculture Forest Service Circular FS-850 "Complying with Civil Rights Requirements"
- Nevada Division of Forestry Administrative Manual (D.A.M)

(Signature of Sub-Grantee Organization Representative)

(Typed/Printed Name & Title)

Community Protection
Program Grant Application

FOR OFFICIAL USE ONLY	
State Submitting Project:	
State Priority Number:	
Dollar Amount Requested:	\$237,988
Matching Share:	\$24,000

PROGRAM INFORMATION

The Wildland/Urban Interface Grant Program provides funding for projects that reduce the effects of catastrophic fire on Intermountain communities. For the Community Protection program, eligible projects are for fuels reduction on non-federal lands adjacent to federal lands with a planned fuels reduction project pending or in progress. Specifically, projects on non-federal land:

- > 1 - Must be adjacent to federal land (i.e. National Forests) where fuels reduction projects are occurring or are pending to be treated within a reasonable time period (18-24 months);
- > 2 - Must have a WUI component to protect communities at risk;
- > 3 - Must have treatments implemented on non-federal property prior to the federal project or within a reasonable time frame after the federal treatment is completed;
- > 4 - The federal treatment does not have to include a fire component; and
- > 5 - Cannot use Hazardous Fuels funding to pay for seeding treatments.

The primary objective of the Community Protection Program is to minimize damage to private property in the event a fire crosses onto private property from adjacent federal property. For this reason, funding is only available for on-the-ground fuels treatment of non-federal acreage. However, because the focus is on treating as many acres as possible with available funding, match that serves to lower the grant cost-per-acre is highly desirable and may make the proposal more competitive. Applicants are required to work with local Forest Service personnel in determining where federal treatments are planned for the wildland/urban interface and how to best coordinate a project on non-federal lands adjacent to the treatment area.

PLEASE NOTE: All information for the project must fit into the allotted character spaces provided on the form. Applications that have been altered in any way will be disqualified.

Applicant Information				
1	Applicant:	Town of Genoa		
	Contact Person:	David Qualls		
	Address:	PO Box 14		
	City/Zip Code:	Genoa, NV 89411		
	Phone (Work/Cell):	775-782-8696		
	Email:	dqalls@douglasnv.us		
	Fax:			
Community At Risk Information				
2	Name of Project:	Town of Genoa, Hazardous Tree Removal		
	Community Name:	Town of Genoa		
	County:	Douglas	Congressional District:	2
	Latitude (decimal degrees):	39.004352	Longitude (decimal degrees):	119.84769

Total Project Expense (Include leveraged funds if applicable)					
3	Budget Detail (Provide additional information in Block 7)	Grant Share (\$ Amount Requested)	Leveraged funds		TOTAL
			Dollars	In-Kind	
	Personnel / Labor:				\$0
	Fringe Benefits:				\$0
	Travel:				\$0
	Equipment:				\$0
	Supplies:	\$15,000			\$15,000
	Contractual:	\$215,000			\$215,000
	Construction:				\$0
	Other:			\$24,000	\$24,000
	Indirect Costs:	\$7,988			\$7,988
	TOTAL:	\$237,988	\$0	\$24,000	\$261,988

Project Summary (check all that apply and answer related questions)		
4	Name of the Forest Service Project adjacent to this treatment? Early Action Wildfire Resilience Project	
	Forest Service Contact Person: Gwen Sanchez Phone: 775-882-2766	
	What is the duration of this project? (check one) <input type="checkbox"/> One Year <input checked="" type="checkbox"/> Two Years	
	Hazard Fuels Reduction <input checked="" type="checkbox"/>	
	Number of acres to be treated: 215 Estimated cost per acre: \$1,070.00	
	Number of communities directly affected by this project: Four	
	State and Private Planning: <input checked="" type="checkbox"/> Initiated and expected completion date: 2025 <input type="checkbox"/> Completed:	
	Number of residences affected: 230	
	Project Timeline	
	Provide a working timeline for project which includes milestones, timeframes, and critical steps for project completion. Fall October/November 2023: Home risk assessments and initial landowner contacts and educational events begin. Spring-April/May 2024: Engage with pre-identified landowners from spring to complete landowner agreements; develop prescriptions for defensible space on 208 acres and begin fuel break fuel reduction along 7 acres of the town recreational path. Project 25% Complete Summer-June/July/August 2024: Contractors initiate work on identified acres as fire restrictions permit; conduct inspections as work completed; Slash to be piled mulched and/or chipped. All hazard trees will be removed. Project 50% By the end of November, crews will have 100% of the fuel reduction project complete. Fall/Winter (September-December) 2024: Ongoing maintenance of Firewise Community. Spring April/May 2025: Begin to monitor compliance and maintenance requirements.	
Community Wildfire Protection Plan (CWPP)		
Does this community have a wildfire protection plan that follows the Healthy Forest Restoration Act CWPP guidelines? (check one) <input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> in development		
Is this project part of the plan? (check one) <input checked="" type="checkbox"/> yes <input type="checkbox"/> no		
Where would we obtain a copy of this plan? Douglas County		

Project Area Description

Provide a brief overview of the project and the project area. (If applying for a fuels reduction project, identify vegetation types.)

5

The Town of Genoa (a Tree USA site) is situated within the Carson River Valley and is approximately 42 miles south of Reno. It was the first settlement in what became the Nevada Territory and is home to the oldest bar in the State of Nevada which opened in 1853. This project will specifically take place in the Town of Genoa, including Mormon Station State Historical Park. Defensible space will be used to create buffers between buildings, properties and wildland that borders the town. Ideally a fuel break between USFS land and the town would be created, however, the town is directly up against the base of the Sierras at an elevation of 4,806 feet with the over 5,000 acres in Carson Iceberg Wilderness directly above them rising to 9,005 feet, which precludes this. Thusly, defensible space on those parcels that border USFS is the only option which will not only protect homes, it will protect the wilderness area from any fire starting from the town extending into the USFS wilderness. A fuel break will also be created along a recreational trail corridor to create a gap in vegetation and other combustible materials to slow and stop the progress of wildfire. The vegetation in and around this community is diverse with overgrown native grasses, sagebrush, rabbit brush, mahogany, bitterbrush, Ponderosa and Jeffrey Pine. Throughout the town there are dead/dying old growth black locust trees and cottonwoods that will be removed and/or thinned. The town has significant wildfire and ignition history, and a high potential for structure loss due to dense vegetation, heavy fuel loads, and mountainous topography. Genoa is listed on the US National Register of Historic Places.

Scope of Work

Provide a brief scope of work which clearly describes how grant funds will be spent. This should be more specific than the project description. Include any additional information regarding budget details in this section. Also explain how this project aligns with the active or proposed Forest Service Project named above.

6

(\$215k) The funds will be sub-awarded to the Town of Genoa who will hire a contractor for the project work. This project will focus on at least 208 acres in Genoa and the Genoa recreational path. Defensible space inspections and mitigation prescriptions will be conducted on 200+ private lots. Site specific prescriptions will be developed for each landowner in defensible space zones 1-3. Most of these properties are overgrown with native and non-native vegetation, dead/dying black locust trees that create "wicks" for any fire. Mitigation will include a combination of mechanical and hand operations to thin, prune and dispose of and reduce overgrown hazard fuels and trees by at least 50%. Zone 1 includes the area under and around all attached decks, and requires the most stringent wildfire fuel reduction. This zone is designed to keep fire or embers from igniting materials that can spread the fire to homes. These zones will achieve 100% fuel reduction. Zone 2 extends 30 feet from Zone 1 and all dead plants, dry leaves, pine needles, tree trimming and dead trees will be removed. Separation of a minimum of 18 feet between trees, and 3 feet between shrubs will be created according to defensible space guidelines. Zone 3 extends 30-100 feet from zone 1 and this will focus on invasive grasses, creating a minimum of 12 feet of space between trees and vertical space between grass, shrubs and trees creating at least a 3 foot mosaic between vegetation. All dead/dying vegetation and trees will be removed. These zones will see at least a 30-50% fuel reduction as each acre presents.

A 7 acre fuel break will be developed by extending the width on the town walking path. The path is a 2-mile long, 5 foot wide paved walking path that fronts the corridor on the south side of Genoa. Thinning of thick, overgrown rabbit brush, sage brush, and grasses will be cut back on each side of the path, extending the fire break to 20-30'. Vegetation will be removed at 80% to reduce fuels, but maintain soil stability.

Dead/dying trees will be removed, which is essential to improve Genoa's chance of surviving a wildfire. Defensible space will create a buffer for the community and the wild-land areas that surround it. This effort will slow or stop the spread of wildfire and protect the historic homes from catching fire either from embers, direct flame contact or radiant heat. This work compliments the previous fuels reduction project done in 2021 by NV Energy; a new pilot program that aims to prevent equipment from catching on fire. Crews installed a fire mesh product to 170 utility poles in Genoa where there's an ample amount of wild-land fuel and the USFS completed the Early Action Wildfire Resilience Project in 2021 near the town.

(\$15K) Supplies: The Fire Adapted Nevada (FAN) coordinator, will be directly involved with homeowners to provide home assessments, education, and mitigation recommendations. Genoa will work with FAN and fire protection district for Wildfire Preparedness Month in May, town cleanup days, outreach and education events, and green waste days, and town board meetings. The funds will be used for instructional and education materials for the Genoa community.

(\$7,988) IDC-based on Nevada Division of Forestry contracted rate with the USFS.

Interagency Collaboration

7

Specify the private, local, tribal, county, state, federal and/or non-governmental (501c3) organizations that will contribute to or participate in the completion of this project. Describe briefly the contributions each partner will make (i.e. – donating time/equipment, funding, etc.).

Town of Genoa will hire a contractor to facilitate the project. They will be responsible for the reporting and meeting the conditions and deliverables of the grant.

Nevada Division of Forestry (NDF) will provide program oversight, training, meeting facilitation, and technical expertise. NDF will subaward funds to the Town of Genoa.

East Fork Fire Protection District to provide community education on wildfire risk and mitigation. They additionally provide project management, and meeting facilitation.

The Nevada Division of Forestry Fire Adapted Nevada (FAN) Program will provide community education on wildfire risk and mitigation, assist with establishing project priorities and facilitate/host community meetings.

NDF's Forest Stewardship and Urban and Community Forest programs will assist in identifying hazardous trees and recommend tree replacement to protect the town's forest canopy. They will also assist in creation of a Forest Asset Management Plan to be presented at their County Commissioners meeting for their next budget proposal. NDF will work with Genoa to inventory and assess their current canopy and work with the contractor for removal and replacement of vegetation and trees to keep within the historic aesthetic of the town.

Landowners - (\$24k In-Kind Match) will attend community educational events and work to reduce vegetation on their properties including firewood pickup and defensible space work around their homes.

Maintenance / Sustainability

8

Clearly demonstrate how this project will remain effective over time by clearly outlining commitments, monitoring measurables, future funding, environmental factors and outreach.

Environmental Factors: Vegetation in the area is primarily comprised of Ponderosa Pine, Black Locust, Cottonwood and Sage. Regrowth after treatment on these sites will vary but generally is moderate and will likely require maintenance within 2-3 years via cutting and pulling of new sprouts.

Commitment/future funding: Private property owner who participate in the program sign a contract obligating them to maintaining the project work for a period of 10 years. Additionally, the Nevada Division of Forestry through Firewise, will continue education and fire mitigation actions throughout the communities.

Education: Landowners are provided training via Firewise materials (handouts/pamphlets), Fire Department outreach, and /or contractors. This outreach includes education regarding their commitments to maintenance and how to carry them out post project. To that end, each property owner is provided with a copy of the prescription used to treat their individual property which also provides clarification on maintenance requirements.

Monitoring: Nevada Division of Forestry will monitor compliance through a sampling of past project and current endeavors. Additionally, compliance will be monitored by East Fork Fire Protection District (EFFPD) staff at least annually. If problems arise, EFFPD will contact landowners and remind them of their obligations via written or verbal communications. At a period of 5 years following treatment, a written or verbal reminder of maintenance responsibilities will also be provided to landowners.



February 07, 2024

Debbie Swickard, Grants Administrator
Douglas County
P.O. Box 214
Minden, NV. 89423

Re: Nevada Division of Forestry – Subgrant Award – Town of Genoa, Hazardous Tree Removal

Dear Ms. Swickard,

This letter is to serve as notification that the Genoa Town Advisory Board voted unanimously (3-0) at their February Regular Meeting on February 07, 2024 to transfer the Nevada Division of Forestry Subgrant Award/Town of Genoa, Hazardous Tree Removal from Subgrantee Town of Genoa to East Fork Fire District. The item of topic was Agenda Item 7:

ADMINISTRATIVE AGENDA

Any item(s) pulled from the Consent Calendar will be heard at this time.

1. **For discussion and possible action:** To accept, modify or decline a proposed resolution that the Town of Genoa Advisory Board require all cell communication installations within the Town of Genoa's Historic District jurisdiction be approved by both the Genoa Historic District Commission, as well as, the Genoa Town Advisory Board prior to the Douglas County Community Development permit application acceptance. In addition, Mr. Nelson would like to have the proposed sample letter formally submitted to the Douglas County Board of County Commissioners in regards to this agenda item. (Rick Nelson) (15 minutes)
2. **For discussion and possible action:** Review, discuss and possibly accept one of two quotes submitted for the exterior painting of the Genoa Community Church. (Jody Brunz) (5 minutes)
3. **For discussion and possible action:** Discussion of the Candy Dance Vendor Policy, including but not limited to, determining a possible maximum number of existing vendors to be re-juried each year and/or creating a vendor file updating process. In addition to, but not limited to, discussing and either approving or denying increasing the Activity Vendor booth fees from \$300 to \$400 effective with immediately. (Jody Brunz) (20 minutes)
4. **For discussion and possible action:** Discuss, accept or deny the Candy Dance Dinner-Dance being held on Saturday, September 21, 2024 as a 'kick-off' to Candy Dance in lieu of Saturday, September 28, 2024. (Jody Brunz) (15 minutes)
5. **For discussion and possible action:** Declaring a day of recognition of Mr. H. William Brooks' long-time service to the Town of Genoa, including naming the Genoa Town Office Fire Bay 'The Bill Brooks Fire Bay'. (Jody Brunz/Gordon Pasley) (15 minutes)
6. **For discussion and possible action:** Discuss and approve or deny changing the 2 unbenefited part-time Office Specialist positions into 1 benefited full-time Office Specialist (new hire employee) and maintain 1 part-time unbenefited Office Specialist (existing employee) to work on an as needed basis. (Jody Brunz) (15 minutes)
7. **For discussion and possible action:** Discuss, approve or deny the transfer of the Nevada Department of Forestry – Hazardous Fuels Reduction Grant Sub Grantee Award from Town of Genoa to East Fork Fire District.
8. **For presentation and discussion:** The Manager's Monthly Report for January 2024. (5 minutes)
9. **For presentation and discussion:** The Board Member's comments, activities and liaison committee reports for January 2024. (5 minutes)

Should you have any questions or concerns, please feel free to contact me. Thank you.

Respectfully,

Jody Brunz
Genoa Town Manager



NEVADA DIVISION OF FORESTRY

NOTICE OF SUBGRANT AWARD

<p>Subgrantee's Name and Payment Address (Must match UEI registered name and address):</p> <p>Fed. Tax ID or ETIN: 88-6000031</p> <p>Vendor: Douglas County P.O. Box 218 1594 Esmeralda Ave. Minden, NV 89423 775-782-9022</p> <p>Vendor #: T40174400 SAM Expiration: 04/03/2024 UEI: KE5GF37F6F95</p> <p>NOTE: All subgrantees must establish a vendor number before payment can be made.</p>	<p>Subgrant Number: <u>HF23 24-001</u> Subgrant Project Title: <u>Town of Genoa, Hazardous Tree Removal</u> Federal funds obligated by this action: <u>\$237,988.00</u></p> <p>Total amount of Federal Funds Obligated to Sub-recipient: <u>\$215,000.00</u></p> <p>Subaward Period of Performance: Effective Date: <u>Date of last signature (State Forester)</u> Expiration Date: December 31, 2025</p> <p>Final report & reimbursement request: Due no later than 30 days after project completion or date of expiration, whichever occurs first.</p>
<p>Sub-Grantee Primary Contact:</p> <p>Town of Genoa</p> <p>PO box 14 Genoa, Nevada 89411 775-782-8696</p>	<p><i>This Sub-award is granted pursuant to the following Federal Award:</i> <i>Federal Award ID name: Hazardous Fuels Reduction</i> <i>Federal Award ID #(FAIN): 23-DG-11046013-614</i> <i>Federal Award Date: 06/09/2023</i> <i>Total Amount of Federal Award: \$610,000</i> <i>Federal Award Project Description per FFATA: Town of Genoa, Hazardous Tree Removal</i> <i>CFDA#: 10.697</i> <i>CFDA Name: State & Private Forestry Hazardous Fuels Reduction</i></p>
<p>Is this award for Research & Development? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Federally Negotiated Indirect Cost rate: _____ (copy of NICRA must be provided to NDF)</p> <p><input type="checkbox"/> No negotiated Indirect Cost Rate</p>	<p>Pass through entity and awarding official:</p> <p>Nevada Division of Forestry Barry Stone 901 S. Stewart Street, Suite 1001 Carson City, NV 89701 Office Phone: 775-684-2511 E-mail: bstone@forestry.nv.gov; NDFGrants@forestry.nv.gov</p>
<p>Description of Project: This project will focus on at least 208 acres in Genoa and the Genoa recreational path. Defensible space inspections and mitigation prescriptions will be conducted on 200+ private lots. Site specific prescriptions will be developed for each landowner in defensible space zones 1-3. Most of these properties are overgrown with native and non-native vegetation, dead/dying black locust trees that create “wicks” for any fire. Mitigation will include a combination of mechanical and hand operations to thin, prune and dispose of and reduce overgrown hazard fuels and trees by at least 50%. Zone 1 includes the area under and around all attached decks and requires the most stringent wildfire fuel reduction. This zone is designed to keep fire or embers from igniting materials that can spread the fire to homes. These zones will achieve 100% fuel reduction. Zone 2 extends 30 feet from Zone 1 and all dead plants, dry leaves, pine needles, tree trimming, and dead trees will be removed. Separation of a minimum of 18 feet between trees, and 3 feet between shrubs will be created according to defensible space guidelines. Zone 3 extends 30-100 feet from zone 1 and this will focus on invasive grasses, creating a minimum of 12 feet of space between trees and vertical space between grass, shrubs and trees creating at least a 3-foot mosaic between vegetation. All dead/dying vegetation and trees will be removed. These zones will see at least a 30-50% fuel reduction as each acre presents.</p> <p>A 7-acre fuel break will be developed by extending the width on the town walking path. The path is a 2-mile long, 5-foot-wide paved walking path that fronts the corridor on the south side of Genoa. Thinning of thick, overgrown rabbit brush, sage brush, and grasses</p>	



NEVADA DIVISION OF FORESTRY

will be cut back on each side of the path, extending the fire break to 20-30'. Vegetation will be removed at 80% to reduce fuels but maintain soil stability.

Dead/dying trees will be removed, which is essential to improve Genoa's chance of surviving a wildfire. Defensible space will create a buffer for the community and the wild-land areas that surround it. This effort will slow or stop the spread of wildfire and protect the historic homes from catching fire either from embers, direct flame contact or radiant heat. This work compliments the previous fuels reduction project done in 2021 by NV Energy; a new pilot program that aims to prevent equipment from catching on fire. Crews installed a fire mesh product to 170 utility poles in Genoa where there's an ample amount of wild-land fuel and the USFS completed the Early Action Wildfire Resilience Project in 2021 near the town.

Deliverables, reporting requirements and due dates:

Fall October/November 2023: Home risk assessments and initial landowner contacts and educational events begin.

Spring April/May 2024: Engage with pre-identified landowners from spring to complete landowner agreements; develop prescriptions for defensible space on 208 acres and begin fuel break fuel reduction along 7 acres of the town recreational path. Project 25% Complete

Summer-June/July/August 2024: Contractors initiate work on identified acres as fire restrictions permit; conduct inspections as work completed; Slash to be piled mulched and/or chipped. All hazard trees will be removed. Project 50%

The end of November 2024, crews will have 100% of the fuel reduction project complete.

Fall/Winter (September-December) 2024: Ongoing maintenance of Firewise Community.

Spring April/May 2025: Begin to monitor compliance and maintenance requirements.

The work outlined above will be completed over a two-year period beginning October 1, 2023 and ending December 31, 2025. The Town of Genoa will provide to NDF quarterly performance reports for the previous quarter beginning in January 2024 and continuing through the life of the sub-award. The quarterly performance reports will include:

- Status Summary
- What was accomplished with the funds expended for the reporting period
- A comparison of actual accomplishments with goals and objectives
- Reasons why established goals were not met (if applicable)
- Any changes UNR plans to propose (if applicable)
- Other pertinent information such as an analysis of cost overruns or high unit costs

The Town of Genoa will provide a final project report and RFR to NDF no later than January 31, 2026.

Measurements of project success: Commitment/future funding: Private property owner who participate in the program sign a contract obligating them to maintaining the project work for a period of 10 years. Additionally, the Nevada Division of Forestry through Firewise, will continue education and fire mitigation actions throughout the communities. 208 acres of fuels treatments, 200+ defensible space inspections and mitigation prescriptions will be completed.

Match: Landowners will attend community educational events and work to reduce vegetation on their properties including firewood pickup and defensible space work around their homes.

Education: Landowners are provided training via Firewise materials (handouts/pamphlets), Fire Department outreach, and /or contractors. This outreach includes education regarding their commitments to maintenance and how to carry them out post project. To that end, each property owner is provided with a copy of the prescription used to treat their individual property which also provides clarification on maintenance requirements.

Monitoring: Nevada Division of Forestry will monitor compliance through a sampling of past project and current endeavors. Additionally, compliance will be monitored by East Fork Fire Protection District (EFFPD) staff at least annually. If problems arise, EFFPD will contact landowners and remind them of their obligations via written or verbal communications. At a period of 5 years following treatment, a written or verbal reminder of maintenance responsibilities will also be provided to landowners.



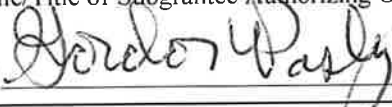
NEVADA DIVISION OF FORESTRY

ASSURANCES

BY ACCEPTING THESE SUB-GRANT FUNDS, SUB-GRANTEE AGREES TO:

- Provide the above referenced deliverables to subgrantee by the due date specified.
- Understand and comply with all local, state, and federal statutes, regulations, and requirements, including OMB and 2 CFR 200 guidance regarding federal awards and sub-awards.
- Provide proof of an active SAM.gov registration for each year of the sub-award on or before the current expiration.
- Understand and comply with the terms and conditions of the Federal award to ensure proper planning, management and completion of the project described in the original application and *Notice of Sub-Grant Award*. The grant application is hereby incorporated as an appendix to this Notice of Sub-Grant Award.
- Comply with the attached Financial and Program Assurances and Certification Regarding Debarment and Suspension, and the Approved Budget.
- Ensure expenditures are in accordance with the specific categories as they appear in the Approved Budget.
- Ensure expenditures are in accordance with the State of Nevada Administrative Manual (S.A.M), Nevada Division of Forestry Administrative Manual (D.A.M), and 2 CFR 200 guidelines and rules. Sub-Grantees are considered independent contractors of the State of Nevada and therefore are only allowed reimbursement of allowed expenses and rates allowed for State officers and employees.
- Permit NDF and auditors to have access to records and financial statements as necessary to ascertain compliance with this agreement and federal regulations regarding awards.
- Comply with the State of Nevada ethical standards, including but not limited to [NRS 281A](#) and [Executive Order 2011-02](#).
- Comply with all applicable State of Nevada, Federal, and NDF policies and procedures as outlined in 2 CFR 200, NRS, S.A.M, and D.A.M. It is the policy of the Board of Examiners and NDF to restrict contractors to the same rates and procedures allowed by State employees with regard to reimbursable expenses.

The signature below indicates acceptance of this sub-grant award and all terms and conditions stated herein inclusive of attachments A through G and exhibits incorporated herein.

Typed Name/Title of Subgrantee Authorizing Official: <u>Gordon Pasley, Genoa Town Board Chair</u>	
Signature: <u></u>	Date: <u>11-20-23</u>
Name/Title, Nevada Division of Forestry Program Authorization: <u>Barry Stone, Conservation Staff Specialist II</u>	
Signature: _____	Date: _____
Name/Title, Nevada Division of Forestry Fiscal Authorization: <u>Stephanie Weston, Management Analyst III</u>	
Signature: _____	Date: _____
Name/Title, Nevada Division of Forestry Administrator: <u>Kacey KC, State Forester/Firewarden</u>	
Signature: _____	Date: _____ (Grant Period Start Date)
Federal Grant Title: B/A: <u>4195</u> Cat: <u>39</u> Org: <u>3900</u> Sub-Org: <u>GE</u> CFDA: <u>10.697</u> Job #: <u>1069723A</u>	



**Nevada Division of Forestry
Approved Subgrant Budget**

Subgrant Project Title: **Town of Genoa, Hazardous Tree Removal**

Subgrant #: **HF23 24-001**

Category	Subgrant Award	+	Subgrantee Match	=	Total
<u>Personnel/Labor</u>	\$		\$		\$
<u>Travel*</u>	\$		\$		\$
<u>Equipment</u>	\$		\$		\$
<u>Operating/Supplies</u>	\$		\$		\$
<u>Contractual (Subcontractor)</u> <small>Grantee must supply NDF Grant/ Business Manager with one copy of each contract.</small>	\$215,000		\$		\$215,000
<u>Other (including training)</u>	\$		\$24,000		\$24,000
<u>Indirect Charges</u>	\$		\$		\$
TOTAL	\$215,000		\$24,000		\$239,000

- * Any approved travel will be reimbursed at the current State of Nevada rates and will comply with all State of Nevada travel policies and procedures.
- * Any program income earned from activities supported by this award shall be reported and subject to 2 CFR 200.80
- * The Sub-Grantee shall obtain prior approval to transfer funds between budget categories if the funds to be transferred are greater than ten percent (10%) cumulative of the total Sub-Grant amount.
- * The equipment category is reserved for the purchase of equipment and prior approval must be obtained for any equipment purchase. Equipment is defined as tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of more than \$5,000 per unit.



NEVADA DIVISION OF FORESTRY FINANCIAL TERMS AND CONDITIONS

Subgrant Project Title: Town of Genoa, Hazardous Tree Removal

Subgrant #: HF23 24-001

1. **Federal Requirements**

Sub-grantees must comply with the following: (Available online at: [eCFR — Code of Federal Regulations](#))

Nonprofit Organizations 2 CFR 200.70, 2 CFR 200.104

State and Local Governments, Indian Tribes 2 CFR 200.54, 2 CFR 200.64, 2 CFR 200.90, 2 CFR 200.104

Educational Institutions 2 CRF 200.55, 2 CFR 200.104

2. **Procurement**

All sub-grantees must comply with state purchasing policies and procedures. Sub-grantee must obtain bids for all applicable services in the Approved Sub-grant Budget. **Sub-grantee must make all bids and selection of vendors and sub-contractors available to NDF upon request for the effective period of the grant as well as the six year storage period.**

3. **Equipment Purchases**

For the purposes of this sub-grant, equipment per the federal rule means tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of more than \$5,000 per unit. **Equipment purchases may not be allowable in all programs and must be pre-approved by the NDF grant program administrator.** Sub-grantees awarded equipment must follow all rules regarding use, management, and disposal as stated in the Code of Federal Regulations (2 CFR 200.33, 200.313 Equipment).

4. **Payment Methods**

All sub-grantees must establish a vendor number with the State of Nevada's Controller's Office before payment can be made. All Requests for Reimbursement or Advance Forms must be submitted with an original signature, preferably in colored ink other than black, and on the approved form sent by the NDF grant program administrator. All project expenditures (grant share and matching share) must be in accordance with items 1 through 3, as identified above, and within the approved sub-grant budget categories as they appear on page 2 of this document. Grantee may expect payment within thirty (30) days after sufficient documentation is submitted to NDF. Payment is in the form of:

a. **Reimbursement Requests**

Reimbursement requests must be accompanied by documentation showing proof of payment (copy of invoice and check paying the invoice, voucher, or other proof of payment). Expenditures must be described in enough detail to determine allowability and reasonableness in accordance with the purpose of this sub-award. Please note on each document whether it applies to the sub-grant share or the matching share, and percentage of each allocation, if necessary. Final reimbursement request must be submitted to NDF no later than 45 days after expiration of the sub-grant.

b. **Advance Payments**

Advance payments are not allowable in all programs and must be pre-approved by the awarding NDF grant program administrator. Advance payments are based on estimated costs and cannot exceed the maximum amount needed for a 30-day period. **Sub-grantee must supply NDF with proof of purchase for any funds advanced within 30 days of receipt of advance, and any unexpended funds must be immediately refunded to the Nevada Division of Forestry.** Sub-grantee will then have an additional 30 days to supply NDF with proof of payment to the vendor/sub-contractor, for a total of 60 days from the receipt of advance to reconcile.

5. **Matching Share**

Documentation of matching share must be included with each advance reconciliation or reimbursement request. All items applied to matching share must be eligible, as identified in the Approved Sub-grant Budget and the applicable items 1 through 3, as listed above. Requirements for documentation of matching share are the same as the grant share, listed above.

a. **Volunteer labor rates** may be valued at the current rate on http://www.independentsector.org/programs/research/volunteer_time.html for skilled labor if there is no other justifiable rate to base pay on.

b. **Volunteer equipment hours** may be valued at the fair market value for the sub-grantees local area or at the current NRCS rates available at http://efotg.nrcs.usda.gov/efotg_locator.aspx?map=NV (click on your county, then on the + next to the sub-file labeled Section I, then on the + next to the cost data, and open the excel spreadsheet called LRF Practice Components Year).

6. **Audits**

Sub-grantees who expend over \$750,000 in federal funds in a year are required to comply with the Single Audit Act. Sub-grantees must send NDF a copy of any audit conducted in compliance with OMB Circular A-133 ([Circulars | The White House](#)) within 60 days of receipt of the audit report. NDF will respond to the audit within 90 days. If applicable, it is the sub-grantees responsibility to ensure that NDF is a recipient of a copy of the audit findings.

7. **Records Retention**

Sub-grantee must maintain records which adequately identify grant receipts and expenditures. **All records must be kept by sub-grantee for six years after the expiration of the sub-grant or pending matters are closed, whichever is later.** The books, records, documents and accounting procedures and practices of the sub-grantee relevant to this award shall be subject to inspection, examination and audit by the Grant Awarding Agency, the State of Nevada, the Nevada Division of Forestry, the Attorney General of Nevada, the State Legislative Auditor or any other designated agent.



NEVADA DIVISION OF FORESTRY PROGRAM TERMS AND CONDITIONS

Subgrant Project Title: **Town of Genoa, Hazardous Tree Removal**

Subgrant #: **HF23 24-001**

This sub-grant is awarded under the terms of Public Law 95-313, Cooperative Forestry Assistance Act of 1978, as amended, Section 9, and accepted for the purpose described in the enclosed narratives. This sub-grant agreement shall become effective when the “Notice of Sub-grant Award” is approved by the Nevada Division of Forestry (NDF) and signed by the Nevada State Forester. NDF retains the right to terminate this sub-grant at any time before completion of the program.

Sub-grantee certifies that grant funds for this project shall not be used to substitute for existing state, Tribal, or local government budgets.

1. **Sub-grant associated changes requiring prior approval from NDF**

The sub-grantee shall neither assign, transfer, nor delegate any rights, obligations or duties under this “Notice of Sub-grant Award” without the prior written consent from the Nevada Division of Forestry. Sub-grantee must notify NDF program administrator in ample time to give proper approval or complete any necessary paperwork well before the grant expires or the change is set to occur. **If any of the conditions listed occur or are imminent, sub-grantee shall notify the NDF grant administrator immediately:**

- Change to scope of work
- Change to budget
- Change in key personnel
- Change in completion date of project (must be requested 30 days prior to current expiration)
- Change or substantially new systems
- Audit findings that result in enforcement action by a governmental entity
- Substantive change in financial condition
- Disengagement from the project for more than 3 months (unless contemplated in the grant application)

2. **Printed Material**

All printed material shall contain an Equal Opportunity Statement in compliance with Title IV of the Civil Rights Act of 1964 (P.L. 88-352). All printed material shall also contain a declaration of Federal and Nevada Division of Forestry assistance. Printed materials include but are not limited to: brochures, booklets, television segments, billboards, signs, videos, professional reports, and maps. Sub-grantee must supply NDF with two copies of all printed materials developed with funding in this sub-grant upon completion, termination or cancellation of this sub-grant. *(See Attachment A, Section F for additional information.)*

3. **Clearances and Permits**

The sub-grantee is responsible for obtaining all necessary permits and clearances, and for completing all plans associated with this project. This includes but is not limited to archaeological reports and clearances, timber harvest permits, landowner permission, stream environment zone clearances, threatened and endangered species clearances. In applicable projects, it is also the sub-grantees responsibility to ensure property boundaries are clearly marked and all affected property owners have signed an agreement prior to the onset of work.

4. **Project Maintenance**

Sub-grantees agree to provide required maintenance as specified in the scope of work on page 1 of this document to sub-grant funded projects and equipment.

5. **Cultural & Historic Properties**

Per the Code of Federal Regulations- 36 CFR 800.13(b)(3) (<http://www.achp.gov/regs-rev04.pdf>): if buried or previously unidentified historic, pre-historic or Native American artifacts are discovered during project activities; the sub-grantee shall cease all work immediately and notify the Nevada Division of Forestry within 48 hours of discovery.

6. **Reports Required**

Required reports will be specified in the scope of work on page 1 of this document. All sub-grantees shall submit a final report within 45 days of expiration of this sub-grant outlining financial status and project accomplishments and milestones. **Sub-grantees who have not submitted a final reimbursement request and final project report within the 30 day period or have not requested an extension to the expiration date at least 30 days prior to the original expiration may forfeit their sub-grant award and the ability to seek reimbursement from the Nevada Division of Forestry.** Sub-grantees shall have no claim to unexpended funds after completion, termination or cancellation of this Subgrant.

7. **Public Relations**

Sub-grantees agree to connect with DCNR’s Public Information Officer (PIO) or NDF’s Education Information Officer (EIO) with updates on project implementation to share on social media, the NDF website, and with stakeholders.

8. **NDF Logo**

Sub-grantees agree to include the Nevada Division of Forestry logo on any printed materials as a result of work produced during the sub-award as requested.



9. **Indemnification**

To the fullest extent permitted by the law, the sub-grantee shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of Sub-grantee, its officers employees and agents.

10. **Trafficking in Persons**

- a. Provisions applicable to a Recipient that is a private entity.
 1. You as the Recipient, your employees, contractors under this award, and contractors' employees may not—
 - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - ii. Procure a commercial sex act during the period of time that the award is in effect; or
 - iii. Use forced labor in the performance of the award or contracts under the award.
 2. We as the State awarding agency may unilaterally terminate this award, without penalty, if you or a contractor that is a private entity —
 - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
 - A. Associated with performance under this award; or
 - B. Imputed to you or the contractor using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non-procurement)," as implemented by our agency at 7 CFR 3017.
- b. Provision applicable to a Recipient other than a private entity. We as the State awarding agency may unilaterally terminate this award, without penalty, if a contractor that is a private entity—
 1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - i. Associated with performance under this award; or
 - ii. Imputed to the contractor using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," as implemented by our agency at 7 CFR 3017.
- c. Provisions applicable to any recipient.
 1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
 3. You must include the requirements of paragraph a.1 of this award term in any contract you make to a private entity.
- d. Definitions. For purposes of this award term:
 1. "Employee" means either:
 - i. An individual employed by you or a contractor who is engaged in the performance of the project or program under this award; or
 - ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
 2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjecting to involuntary servitude, peonage, debt bondage, or slavery.
 3. "Private entity":
 - i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - ii. Includes:
 - A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - B. A for-profit organization.
 4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).



U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, Ineligibility
And Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Nevada Division of Forestry.

Instructions for Certification

- 1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the next page in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transaction and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause.

Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Town of Genoa-Douglas County, NV

Hazardous Tree Removal - HF23 24-001

Organization Name

Sub-grant Project Title or Number

Gordon Pasley, Genoa Town Board Chairman

Name(s) and Title(s) of Subgrantee Authorizing Official(s)

Signature(s)

Date

Handwritten signature of Gordon Pasley

Handwritten date: 11-20-23



Nevada Division of Forestry
Certification of Subgrantee Authorizing Official(s)

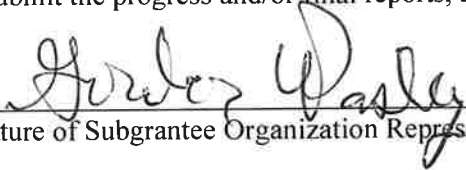
Subgrant Project Title: **Town of Genoa, Hazardous Tree Removal**

Subgrant #: **HF23 24-001**

OTHER PERSONNEL AUTHORIZED WITH SIGNATURE AUTHORITY:

(Completion of this section is optional. This section is to be used if someone other than the Authorizing Official is authorized to make changes to the subgrant or complete any grant functions as mentioned below.)

I, Gordon Pasley (name of Authorizing Subgrantee Official) certify that in addition to myself, the following are representatives of my organization authorized to sign the Request For Reimbursement or Advance Form, to submit the progress and/or final reports, and to request a change to the scope of work or approved budget.

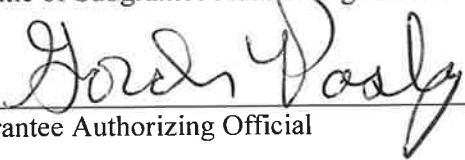
(a)		Gordon Pasley, Genoa Town Board Chairman
	(Signature of Subgrantee Organization Representative)	(Typed/Printed Name& Title)

(b)		
	(Signature of Subgrantee Organization Representative)	(Typed/Printed Name& Title)

(c)		
	(Signature of Subgrantee Organization Representative)	(Typed/Printed Name& Title)

AUTHORIZED SIGNATURE: (a)

Gordon Pasley, Genoa Town Board Chairman
 Typed Name and title of Subgrantee Authorizing Official

(b)	
	Signature of Subgrantee Authorizing Official



Nevada Division of Forestry Acknowledgement of Receipt

Subgrant Project Title: Town of Genoa, Hazardous Tree Removal

Subgrant #: HF23 24-001

By signing below, I hereby acknowledge that I have received a copy of the following:

- OMB Circular Uniform Grants Guidance, 2 CFR Part 200
- OMB Frequently Asked Questions for 2 CFR Part 200
- United States Department of Agriculture Forest Service Circular FS-850 "Complying with Civil Rights Requirements"
- State of Nevada Administrative Manual (S.A.M)
- Nevada Division of Forestry Administrative Manual (D.A.M)

A handwritten signature in black ink, appearing to read "Gordon Pasley", written over a horizontal line.

(Signature of Subgrantee Organization Representative)

Gordon Pasley, Genoa Town Board Chairman

(Typed/Printed Name & Title)

Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date 8/10/2023 Fund-Department # 620 931

Project Number 24F06 Fund-Department Name Genoa Town

Grant Title Community Protection Program Grant - State & Private Forestry Hazardous Fuel Reduction Program

Grant Purpose The primary objective of the Community Protection Program is to minimize damage to private property in the event of a fire crosses onto private property from adjacent federal property. For this reason, funding is only available for on the ground fuels treatment of non-federal acreage.

Awarding Entity Wildland/Urban Interface Grant Program

Total Grant Funds \$215,000

Grant Start Date 10.01.23 End Date 5.30.25

Grant Type Federal- Enter CFDA State Other (description of Other)

Federal CFDA# 10.697 - USDA

Method of Funding Advance Reimbursement

Reporting Frequency Monthly Quarterly Semi-Annually Annually Upon Completion

County Match Required? No Yes - enter \$amount or % Match Amt \$ 24,000.00 or Match % 11%

Match Type In-Kind or Cash

County Contact Information

Contact Name David Qualls 775-782-8696

Contact email dqualls@douglasnv.us

Grantor Information

Grantor Contact Name Kamie Vaux Grantor Contact Phone # 801-814-8217

Grantor Contact Email dami.vaux@usda.gov

Pass-Through Entity Nevada Department of Forestry Pass-Through Contract # 775-684-2511

Pass-Thru Contact Name Barry Stone Pass-Thru Contact Phone #

Pass-Thru Contact Email Barry.stone@forestry.nv.gov

Financial Information

Revenue		Source of Funds	
620-000 331.500	Grant Revenue - Federal	\$ 215,000.00	(Awarding entity, county match, etc)
620-000 331.510	Grant Revenue - State	\$ -	
620-000 360.300	Grant Revenue - Non-Govt.	\$ -	
Total Revenue		\$ 215,000.00	
Expenditure		Is this Budgeted?	
Various	Salaries & Benefits	\$ -	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - explain below
620-931 511.150	Grant Match - Salary	\$ -	
620-931 511.999	Grant Match Offset	\$ -	
Where is the match coming from?		<u>620-000 367.102</u>	
620-931 540.010	Grants-Services & Supplies	\$ 215,000.00	
620-931 541.501	Grant Match - Serv & Supplies	\$ 24,000.00	<input type="checkbox"/> Yes <input type="checkbox"/> No - explain below
620-931 533.999	Grant Match - Serv & Supplies Offset	(24,000.00)	
Where is the match coming from?		GL	
620-931 562.100	Grants-Capital Outlay		
620-931 562.110	Grant Match - Capital Outlay		<input type="checkbox"/> Yes <input type="checkbox"/> No - explain below
Where is the match coming from?		GL	
Total Expenditure		\$ 215,000.00	

Where will match funds come from? Match funds will be used from Donations

Estimated Grant Funds (including County Match) by Fiscal Year

Year	Amount
FY23-24	\$ 215,000.00
FY24-25	
FY25-26	
Total	\$ 215,000.00

Required Approvals

Approval to apply D Swickard Date 8.23.23

Internal Review Committee _____ Date _____

Board of County Commissioners _____ Date _____

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds: Adjusted Opening Fund Balance (AOFB) Greater Than Anticipated Revenues
 Grant - STOP - use the Grant Forms Packet Capital Projects Fund Reserves

Request Date _____ 3.30.24 **Requested By** _____ D Swickard
Fiscal Year _____ 23-24 **Fund/Dept:** _____ 620/931

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Decrease	Expend Decrease
1	Grant Revenue - Federal	620-000 331.500	24F06	215,000	
2	Grants-Services & Supplies	620-931 540.010	24F06		215,000
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
Total				215,000	215,000

Purpose: Award transferred from Genoa to direct recipient East Fork Fire Protection District.
Douglas County will not be a pass thru.

* A project number is required for all Capital Projects

Department Head Name _____ **Signature** _____

Finance Use Only

	IRC Approval		BOCC Approval	
	Agenda #	Meeting Date	Agenda #	Meeting Date
JE# _____				
	Date _____		By _____	

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to approve a \$20,000 increase to purchase order 2024-00000154 for Thatcher Company of Nevada, Inc. for a new total purchase order of up to \$109,000. Thatcher Company of Nevada, Inc. provides sodium hypochlorite for the North Valley Wastewater Treatment Plant. (Rick Robillard)

RECOMMENDED MOTION:

Approve a \$20,000 increase to purchase order 2024-00000154 for Thatcher Company of Nevada, Inc., for a new total purchase order of up to \$109,000, as presented.

FINANCIAL IMPACT:

Funds are available in G/L account 325-865-531-006.

BACKGROUND:

The North Valley Wastewater Treatment plant utilizes sodium hypochlorite for post treatment disinfection of treated wastewater effluent. Thatcher Company of Nevada, Inc. provides sodium hypochlorite for this process. Flows at the North Valley Wastewater Treatment plant have increased by approximately 20% between July 1, 2022, to March 1, 2023; and July 1, 2023, to March 1, 2024. This can be attributed to the wetter than normal Winter of 2022-23 which has increased infiltration/inflow within the sanitary sewer system. Public Works Engineering conducted a project to seal infiltration groundwater in manholes within the Genoa Lakes area of the system to help alleviate this problem in the future. Additional projects are scheduled to help reduce infiltration/inflow this spring. A price increase of 4.38% also contributed to the additional cost of the sodium hypochlorite.

ATTACHMENTS:

[PO Request Form - Thatcher Co Change Order \(002\).pdf](#)

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: YES NO ORIGINAL PO#: _____

ORIGINAL AMOUNT: _____ CHANGE ORDER %: _____ NEW AMOUNT: _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: _____

VENDOR NAME: _____ VENDOR NUMBER: _____

REMIT ADDRESS: STREET CITY ST ZIP

QUANTITY: DOLLAR AMOUNT: PROJECT #: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

CONTRACT ATTACHED: YES NO

Authorized Department Signature (Required): _____

UNDER \$10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

UNDER \$50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

IF OVER \$50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

PO ISSUED BY: _____ CFO APPROVAL: _____

PO ISSUE DATE: _____ PO NUMBER: _____

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to approve a purchasing contract, in the amount of \$135,387.27, with Pape Machinery for the purchase of a 2024 John Deere 210P Tractor Loader and authorize the County Manager to sign the contract. (Courtney Walker)

RECOMMENDED MOTION:

Approve a purchasing contract, in the amount of \$135,387.27, with Pape Machinery for the purchase of a 2024 John Deere 210P Tractor Loader and authorize the County Manager to sign the contract.

FINANCIAL IMPACT:

\$135,387.27 from Machinery and Equipment 245-820 564.500 that was transferred from the Adjusted Opening Fund Balance. The quote is a Sourcewell quote ID# 011723-JDC. Pape Machinery is the only authorized John Deere dealer for Douglas County, Nevada, therefore there is not another company that can provide this product.

BACKGROUND:

The Stormwater Division would like to purchase a skip loader. There have been several instances when the crew is working on a project and a loader is needed to move material. The County does not own this type of equipment that could be used as a shared resource between multiple divisions. This has resulted in the Stormwater division renting a skip loader in order to complete several critical projects. Use of a rented piece of equipment has been limited to only critical projects but the Stormwater Division could use a loader on a weekly basis if it were available. Additionally, the exact type of skip loader that staff would like to procure are not always available through the rental company when needed.

ATTACHMENTS:

[2023_Skip_Loader_Purchase_Pape_Machinery.pdf](#)

[Exhibit A - Douglas County Storm Water 210P New 1-23-24.pdf](#)

[Douglas Co Letter - Deere AORs 4-4-24.pdf](#)

CONTRACT FOR THE PURCHASE OF GOODS

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

PAPE MACHINERY, INC.

This Contract for the Purchase of Goods (the “Contract”) is entered into by and between Douglas County, a political subdivision of the State of Nevada, (the “County”), and Pape Machinery, Inc. (“Vendor”). The County and Vendor are at times collectively referred to hereinafter as the “Parties” or individually as the “Party.”

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective on the date it is approved and signed by representatives of both Parties.

2. GOODS TO BE PROVIDED. The goods to be provided under this contract consist of: a 2024 John Deere 210P Tractor Loader in accordance with the specifications set forth in Exhibit A, hereto, to be delivered to Douglas County Public Works, 1120 Airport Road, F-2; Minden, NV 89423. The County has the right to perform a final inspection upon delivery and prior to acceptance, and may unilaterally terminate the Contract if any unsatisfactory conditions is discovered by the County at that time. If so terminated, the Vendor will retain title of the goods and the County will not be obligated to pay all or part of the Contract Price.

3. PAYMENT FOR SERVICES. Vendor agrees to provide the goods set forth in Paragraph 2 for a total of Price of One Hundred Thirty-Five Thousand Three Hundred Eighty-Seven Dollars and 27 Cents (\$135,387.27) (the “Contract Price”).

4. WARRANTY. Vendor warrants and represents each of the following with respect to any goods provided under this Contract: Vendor has exclusive title to the goods and shall pass title to the County free and clear of all liens encumbrances, and security interests. Vendor agrees to execute any documentation necessary to pass title to County upon payment by the County of the Contract Price. Machine comes with 1 Year Full Machine warranty and Power Train & Hydraulics warranty for an additional 2 Years or 1,500 Hours total (whichever comes first).

5. NONAPPROPRIATION. All payments required pursuant to the Contract are contingent upon the availability of County funds. In accordance with NRS 354.626 and any other applicable provision of law, the financial obligations between the Parties will not exceed those monies appropriated and approved by the County for the Contract for the then current fiscal year under the Local Government Budget Act. The Contract will terminate and the County’s obligations will be extinguished if the County fails to appropriate the necessary funding. Nothing in the Contract will be construed to provide Vendor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms

of the Contract that are not paid to Vendor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Vendor. Vendor will have no claim of any sort to the unexpended funds.

6. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. The Contract Documents consist of this document, Exhibit A. The Parties agree to be bound by the terms, conditions and specifications set forth in all Contract Documents, except as specifically modified or amended. The terms of the Contract Documents shall, to the extent reasonably practical, be read as complimentary to one another. In the event of an irreconcilable conflict between the terms of the Contract Documents, the terms of this document shall prevail, thereafter the terms of Exhibit A.

7. BREACH AND REMEDIES. Failure of either party to perform any obligation of this contract shall be deemed a breach. In the event of a breach, the party asserting breach may, in addition to any remedies or rights afforded by Nevada law, cancel this Contract with respect to any executory obligations. All rights and remedies are cumulative with one another and with those provided by law; exercise of one remedy or right is not waiver of any other right or remedy afforded.

8. DISPUTE RESOLUTION. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

9. COMPLIANCE WITH APPLICABLE LAWS. Vendor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws.

10. ASSIGNMENT. Vendor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

11. PUBLIC RECORDS LAW. Vendor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Vendor, unless designated as confidential by a specific statute of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Vendor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or

any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

12. LIMITED LIABILITY. The County will not waive and intends to assert available NRS Chapter 41 Limitations in all cases. Contract liability of either party shall not be subject to punitive damages.

13. MODIFICATION OF CONTRACT. The Contract and the attached exhibit(s) constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

14. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this agreement. Each signatory individually warrants that he or she is authorized to sign on behalf of the party for whom he or she is signing.

15. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party or to otherwise allow a third party to assert a cause of action against either Vendor or County.

16. FORCE MAJEURE. Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to protests, strikes, legal impossibility, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, emergencies or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of this Agreement after the intervening cause ceases.

17. WAIVER. The County's failure to insist upon Vendor's performance of any obligation hereunder shall not constitute a waiver of the County's right to enforce that obligation and the County may require compliance with that obligation or any other obligation at any time.

18. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn: Public Works Department, Stormwater Manager
Post Office Box 218
Minden, Nevada 89423

To Vendor: Pape Machinery, Inc.
Attn: Aaron Lanka
1255 Spice Island Drive
Sparks, Nevada 89431

19. CONFLICT OF INTEREST. By signing the Contract, Vendor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to other competing interests without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Pape Machinery, Inc.

By: _____
Name: _____
Title: _____ (Date)

Douglas County

By: _____
Jenifer Davidson, County Manager (Date)

Quote Id: 30266151

Prepared For:
DOUGLAS COUNTY PUBLIC WORKS



Prepared By: **AARON LANKA**

Pape Machinery, Inc.
1255 Spice Island Drive
Sparks, NV 89431

Tel: 775-353-0440

Fax: 775-353-0448

Email: alanka@papemachinery.com

Quote Summary

Prepared For:
 DOUGLAS COUNTY PUBLIC WORKS
 1120 AIRPORT RD
 MINDEN, NV 89423
 Business: 775-782-9835

Prepared By:
 AARON LANKA
 Pape Machinery, Inc.
 1255 Spice Island Drive
 Sparks, NV 89431
 Phone: 775-353-0440
 alanka@papemachinery.com

This sale is subject to Papé's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at www.pape.com/terms, and will also be sent by mail or e-mail to the purchaser upon request.

Quote Id: 30266151
Created On: 23 January 2024
Last Modified On: 23 January 2024
Expiration Date: 22 February 2024

Machine comes with 1 Year Full Machine warranty and Power Train & Hydraulics warranty for an additional 2 Years or 1,500 Hours total (whichever comes first).

Includes PDI, delivery to Minden, and training.

This is a Sourcewell quote. ID# 011723-JDC

Equipment Summary	Selling Price	Qty	Extended
2024 John Deere 210P Tractor Loader - 17106299 Extended Warranty Extended Warranty, 210 P, Power Train And Hydraulics, 1500 Total Hours or 36 Total Months, \$0 Deductible	\$ 135,383.27	X 1 =	\$ 135,383.27
Sub Total			\$ 135,383.27
Equipment Total			\$ 135,383.27

Quote Summary	
Equipment Total	\$ 135,383.27
NV Tire Fee	\$ 4.00
SubTotal	\$ 135,387.27
Total	\$ 135,387.27
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 135,387.27

Salesperson : X _____

Accepted By : X _____

Selling Equipment


MACHINERY
Quote Id: 30266151

Customer: DOUGLAS COUNTY PUBLIC WORKS

2024 John Deere 210P Tractor Loader - 17106299

Hours: 0
Stock Number: 17106299

Code	Description	Qty
17J0T	JOHN DEERE 210P SKIP LOADER	1
Standard Options - Per Unit		
183E	JDLINK TELEMATICS FOR LIFE OF MACHINE	1
0259	ENGLISH OPS MANUAL	1
1004	CAB W/ HEAT AND A/C	1
1053	SEAT SUSPENSION CLOTH	1
3005	MFWD 4X4 W/ LIMITED SLIP DIFFERENTIAL	1
6153	DUAL BATTERY	1
6522	DUAL TILT	1
7040	3 FUNCTION LOADER SINGLE LEVER	1
7856	1.25 CU YD MP 4-IN-1 LOADER BUCKET	1
8030	FIRE EXTINGUISHER BRACKET	1
8053	ON BOARD GRADE INDICATION	1
8115	MFWD DRIVESHAFT GUARD	1
8159	MACHINE SECURITY	1
8202	RIDE CONTROL	1
8272	REAR WEIGHT 1500LBS	1
8273	WHEEL WEIGHTS	1
8278	88" NEXT GEN BOXBLADE	1
8283	HAND THROTTLE	1
8284	TRANSMISSION GUARD	1

Extended Warranty Proposal

PowerGard™ Protection Plan

Construction		Plan Description		Price	
Date : January 23, 2024					
Machine/Use Information		Plan Description		Price	
Manufacturer	JOHN DEERE	Plan Type:	Extended Warranty	Deductible:	\$ 0
Equipment Type	Construction	Coverage:	Power Train And Hydraulics	Quoted Price	\$ 0.00
Model	210 P	Total Months:	36		
Country	US	Total Hours:	1500		
MFWD/Tracks	N				
Scraper Use					
<small>Extended Warranty is available only through authorized John Deere Dealers for John Deere Products, and may be purchased at any time before the product's Standard Warranty, or Extended Warranty expires.</small>					

Extended Warranty Proposal Prepared for:

I have been offered this extended warranty and

Customer Name - Please Print

I ACCEPT the Extended Warranty

I DECLINE the Extended Warranty

Customer Signature

If declined, I fully understand that any equipment listed above is not covered for customer expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is **not** a contract. For specific Extended Warranty coverage terms and conditions, please refer to the actual Extended Warranty contract for more information and the terms, conditions and limitations of the agreement.

What Extended Warranty is :

The Extended Warranty Program is for the reimbursement on parts and labor for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Construction and Forestry equipment, who purchase the Extended Warranty Plans for the desired coverage as indicated in this proposal.

What Extended Warranty is not :

Extended Warranty is not insurance. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income during or after an equipment failure. See the actual product-specific Extended Warranty agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

- Extended Warranty includes the following features and benefits under the program :
- Pays for parts and labor costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.



Douglas County Public Works
1120 Airport Rd423
(775) 782-9835

April 4, 2024

Jason,

Per our conversation, I wanted to follow up in writing.

John Deere equipment dealerships all have proprietary areas of responsibility, by county, covering the entire US and Canada. Northwestern Nevada, including Douglas County is exclusively covered by Pape' Machinery for all sales of new John Deere Construction and Forestry products.

I hope this helps. Please let me know if you have any other questions or concerns.

Sincerely,

Aaron Lanka
Pape' Machinery, Inc.
1255 Spice Island Rd
Sparks, NV 89431
(775) 846-7484 cell
alanka@papemachinery.com

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to retroactively approve an \$18,371.05 contract between PacStates (PSC) and Douglas County, effective February 27, 2024, through February 26, 2025, for Douglas County's phone system's hardware and software with automatic annual renewals not-to-exceed ten percent (10%); and authorize the County Manager to ratify the signature of the Acting Chief Technology Officer. (Kara Easton)

RECOMMENDED MOTION:

Retroactively approve a \$18,371.05 contract between PSC and Douglas County, effective February 27, 2024 through February 26, 2025, for Douglas County's phone system's hardware and software with automatic annual renewals as presented; and authorize the County Manager to ratify the signature of the Acting Chief Technology Officer.

FINANCIAL IMPACT:

This is the annual renewal of PacStates contract for phone infrastructure. This is already budgeted into 101-192 520.085.

BACKGROUND:

This contract is for Douglas County's hardware and software for its phone infrastructure. This is going to the Board of County Commissioners past the due date because PacStates did not send the bill in a timely manner. The contract was signed by the Acting Chief Technology Officer and needs ratification by the County Manager since the amount exceeds \$10,000.

ATTACHMENTS:

[PacStates Agreement and Invoice](#)



PacStates
 240 South Rock Blvd
 Suite 117
 Reno, NV 89502
 (775) 828-2020

Bill To:
Douglas County - Adm/Historic Courthouse Attn: Accounts Payable 1616 8th St. Minden, NV 89423 United States

Date	Invoice
03/07/2024	504640
Account	
Douglas County - Adm/Historic Courthouse	

Terms	Due Date	PO Number	Reference
Net 15 Days from Invoice Date	03/22/2024		Annual Billing for 2024-2025

Managed Services Details	Quantity	Price	Amount
Agreement HW/SW Only - 2024-25			
PSC Hardware, Software only, no phones. three (3) hour remote help desk, all labor billable	1.00	\$18,371.05	\$18,371.05
Total Managed Services Details:			\$18,371.05
Make checks payable to PacStates	Invoice Subtotal:		\$18,371.05
	Nevada Sales Tax:		\$0.00
	Invoice Total:		\$18,371.05
	Payments:		\$0.00
	Credits:		\$0.00
Balance Due:		\$18,371.05	



PacStates

Integrated Business Technology

240 So. Rock Blvd, - Suite # 117 • Reno, Nevada 89502 • 775/828-2020 • Fax: 775/828-2029

January 4, 2024

Daniel Johnson
Douglas County - Admin. Office/Historic Courthouse
1616 8th St.,
Minden, NV 89423

Dear **Daniel Johnson**:

Our records indicate that the Support Agreement on your **Mitel/ShoreTel** will expire on **February 27, 2024**. For the past year you have been on **Hardware Software Only No Phones**. At PacStates, our goal is to ensure that your system is continually supporting your business goals. We have the following support options for your consideration.

- PacStates Customer Care
 - Full service, proactive support program including labor for onsite training and software upgrades.
 - See Schedule "B" for details.
- PacStates Maintenance – Standard maintenance coverage - Break / Fix
 - No Labor included. All labor billed at applicable T&M rates.
 - Hardware appliance/ Software/ Phones
 - Hardware appliance/Software/no phones

For Standard Annual Maintenance it is important to note that Mitel/ShoreTel charges a reinstatement fee if you allow the Support Agreement to expire. Please ensure that we receive your signed Partner Support Agreement (the Agreement is your invoice) and payment by **February 20, 2024**.

This Agreement, when signed by you, confirms your coverage for the next year. **Please return the enclosed Agreement at your earliest convenience to me by email or fax to (775) 284-2684.** Upon receipt, PacStates will sign and forward a copy to you for your records. Please process the enclosed invoice for payment per the payment terms indicated.

If you should have any questions regarding this Agreement, please feel free to your PacStates Rep, Michael Buis, at (775)828-2020, x4103. Please remember that PacStates stands ready to meet all your telecommunications service needs. We thank you for your continued patronage and look forward to serving you in the future.

Sincerely,

Denise Buis

HR/Safety Officer & Contract Renewal
dbuis@pacstatesnv.com
www.pacstatesnv.com

Douglas County - Admin. Office/Historic Courthouse
Partner Support Agreement Options
for your ShoreTel Communications System
INVOICE - Due Upon Receipt

February 27, 2024 to February 26, 2025

Accept

(Option 1) PacStates CUSTOMER CARE SUPPORT NO PHONES

Full-Service support including Standard Maintenance coverage plus our proactive support detailed in Schedule "B"..... Monthly \$ N/A

- Billed Monthly, upon execution first & 1 month in advance due
- Auto-Annual renewal can be canceled 30 days prior to renewal date.

(Option 2) Hardware/Software/NO Phone Coverage - no labor

Covers Hardware Appliance, Software, Phones,..... Annual Price \$ 18,371.05

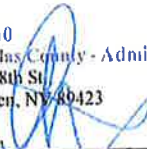
Includes up to 3 hours help desk / online support.

Public Works	\$1,320.79
Minden Inn	\$2,280.20
Community Ctr	\$2,352.92
Administration	\$7,629.97
Lake Admin	\$2,105.19
JLEC	\$2,681.98

Rates are for the following listed items:


See attached Itemized Schedule:

061110
Douglas County - Admin. Office/Historic Courthouse
1616 8th St
Minden, NY 14023

 (MAR 2024)

Customer's Signature Date
ACTING CHIEF TECHNOLOGY OFFICER
Title

PacStates
240 So. Rock Blvd
Reno, NV 89502

 3/6/24

PSC's Signature Date
VP, Safety & Contracts
Title

Thank You

**Douglas County - Admin. Office/Historic Courthouse
 Partner Support Agreement Options
 for your ShoreTel Communications System
 INVOICE – Due Upon Receipt**

February 27, 2024 to February 26, 2025

Accept

(Option 1) PacStates CUSTOMER CARE SUPPORT NO PHONES

- Full-Service support including Standard Maintenance coverage plus
- our proactive support detailed in Schedule "B" Monthly \$ **N/A**
 - Billed Monthly, upon execution first & 1 month in advance due
 - Auto-Annual renewal can be canceled 30 days prior to renewal date.

(Option 2) Hardware/Software/NO Phone Coverage – no labor

- Covers Hardware Appliance, Software, Phones, Annual Price \$ **18,371.05**
- Includes up to 3 hours help desk / online support.*

<i>Public Works</i>	<i>\$1,320.79</i>
<i>Minden Inn</i>	<i>\$2,280.20</i>
<i>Community Ctr</i>	<i>\$2,352.92</i>
<i>Administration</i>	<i>\$7,629.97</i>
<i>Lake Admin</i>	<i>\$2,105.19</i>
<i>JLEC</i>	<i>\$2,681.98</i>

Rates are for the following listed items:

See attached Itemized Schedule:

061110
 Douglas County - Admin. Office/Historic Courthouse
 1616 8th St
 Minden, NV 89423

Customer's Signature

Date

ACTING CHIEF TECHNOLOGY OFFICER
 Title

PacStates
 240 So. Rock Blvd, 117
 Reno, NV 89502

PSC's Signature

Date

Title

Itemized Equipment:

Public Works

1	ShoreGear-90V Switch	35	Extension & Mailbox License
2	Extension Only	1	Additional Site License

Admin

5	Soft Phone License	184	Extension & Mailbox
3	Extension Only License	1	Operator Call Manager License
2	Agent Call Manager License	17	Personal Call Manager License
2	Additional Site License	1	Sip Device License
10	Software Sip Trunk License	1	ST2D Voice Switch
4	Mailbox Only License	75	MI Voice Connect Telephony License
1	ST 50 A Voice Switch	2	Virtual Edge Gateway Server License
1	Refurbished T1K-1U Half Width Brightmetrics	2	ST100 A Voice Switch

Minden Inn

60	Extension & Mailbox License	1	Additional Site License
16	Professional Access License	41	Personal Access License
4	Operator Access License	1	ST100A Voice Switch

Community Center

1	SG 90V-Switch	62	Extension & Mailbox License
1	Additional Ste License	33	Personal Access License
1	Operator Access License	1	Mailbox Only License
1	ST50 A Voice Switch		

Lake Admin

1	SG90- Voice Switch	1	SG90V- Voice Switch
45	Extension & Mailbox License	8	Extension Only License
1	Additional Site	1	Refurbished T1K-1U Half Width

JLEC

2	ST100 A Voice Switch	60	Extension & Mailbox License
40	Extension Only License	40	Courtesy Onsite License
60	Essentials Onsite License Bundle	60	Adv App Essentials Onsite License Bundle

ANNUAL PARTNER SUPPORT AGREEMENT

1. **SERVICE**

PacStates (hereinafter referred to as PSC) agrees to support your **ShoreTel Communications System** (hereinafter referred to as the system) according to the terms and conditions set forth herein. and based on the choice of one of the three programs listed in "Options".

2. **TERMS**

This agreement shall commence upon signing of this agreement by PSC and the Customer on the effective of the renewal, and once payment has been received in full by PSC.

3. **RENEWAL**

This Agreement will remain in effect for a one (1) year period and will be automatically renewed reflecting any system additions and not to exceed 10% rate increase. This Agreement may be terminated by either party with 30 day written notice prior to anniversary date.

4. **RATES**

Any necessary repairs made to your system will be covered by the appropriate maintenance agreement you selected. If a PSC Maintenance/Full Partner Support Agreement is purchased, all parts and labor will be provided per **Section 5** of this Agreement. Any Option selected in this Agreement will entitle the Customer to a maximum of one (1) Free General Release Software Upgrades per calendar year. Labor charges for this service is not included under the Hardware/Software or Software Only Agreements. All **Additions, Moves and Changes** to the system (i.e. moving a telephone, adding a telephone or line, the addition of any Hardware or program changes) will be billed at your preferred labor rate.

5. **SUPPORT**

Subject to the applicable support Agreement selected, PSC, shall, without additional charge to the customer, furnish all necessary support, including all applicable labor and/or materials (including up to one (1) General Release Software Upgrades per calendar year), to maintain the Customers System in good working condition and repair. This does not include hardware enhancements. In the performance of all the various services enumerated below, the customer hereby grants PSC access to the premises on which the Systems is located. Regular Repair Service shall be provided by PSC, on the average, within twenty-four (24) hours or less of a customer request for service. Emergency Service will be responded to within two (2) hours of a customer's service request to PSC. *Emergency Service is defined as service necessitated by a major failure of the System to operate as required. All maintenance services will be rendered as provided above unless prevented by causes beyond PSC's reasonable control.* While PSC will respond to any service request as required above, it is understood that this **Agreement does not cover damages to or failure of the System**, not limited to misuse, negligence, accident, theft or unexplained loss, abuse, non-approved equipment, **local network and telco problems** that may cause interruption to your system operation, connection to direct current, fire, flood, wind, acts of God or the public enemy, environmental conditions, or improper wiring, installation, repair or alteration by anyone other than an authorized PSC representative. Repairs necessitated by any of the above causes shall be made by PSC with Customer's authorization and agreement to pay the current rate of labor, parts and materials. The moving, repair, relocation, or alteration of the equipment covered by this Agreement by anyone other than the Seller, shall cause this agreement to be void and relieve the Seller of any responsibilities to replace any equipment or perform any services under this Agreement. This agreement does not include LAN/WAN support and any disturbances to the LAN/WAN which adversely affect the ShoreTel system are also not included.

6. **PAYMENT**

Upon acceptance, the customer agrees to pay PSC for support services and parts as specified in this Agreement. The customer will remit payments upon receipt of Invoice from PSC. Failure to pay invoices when due automatically cancels the Agreement and establishes the Customer as a Time and Materials Customer subject to normal billing policies of Pacific States Communications.

7. **ASSIGNMENT**

This Agreement may not be transferred or assigned to any third party, without the express written consent of PSC and a transfer fee may apply.

8. **ADDITIONS**

Annual reviews of the System will be performed and if new or additional equipment, licenses or applications have been added to the System, a new charge will be computed to take into account the increased cost of servicing and maintaining the equipment added, and the cost of the additional licenses and will be included on future monthly billings.

9. **PERFORMANCE**

IN THE EVENT OF MATERIAL BREACH OF THIS AGREEMENT, either party may cancel this Agreement, this being the exclusive remedy available, and PSC shall in no event be liable for any special, incidental, or consequential damage or expense directly arising from the customer's inability to use the equipment either separately, or in combination with any other equipment or from any other cause.

10. **CANCELLATION by Pacific States Communications**

Pacific States Communications reserves the right to cancel this Agreement at any time, with or without notice. If cancelled by Pacific States, any prepaid maintenance will be refunded to the Customer within 30 days of cancellation.

11. **ENTIRE AGREEMENT**

The provisions contained in this Agreement, when approved, accepted and executed by PSC, constitute the entire Agreement between PSC and the customer with regard to the subject matter hereof and any alterations or modifications hereto, must be in writing, referring to this Agreement, and must be executed by PSC and the customer.

12. **PERIPHERAL EQUIPMENT AND BATTERIES**

This agreement only covers ShoreTel brand equipment. Any peripheral equipment including, but not limited to, analog phones, headsets, cordless phones, network equipment, system server(s) and UPS and external battery backup units are not covered by this Agreement, even if the equipment was provided by PSC.

Client Initials/date

Schedule B Customer Care Program

- No charge for parts or labor for repairs
- Software releases and revisions at no charge
- No charge for moves or changes to system (excluding cabling)
- 10% discount for adds to system
- Ongoing end user and administrator training at no charge
- No charge for "No Trouble Found"
- Free system software diagnostics
- Unlimited help desk assistance for end users and administrator
- All On/Off-site programming
- Annual test and audit of system
- Remote diagnostics and resolution
- Same or next day hardware replacement
- Priority dispatch and queue scheduling for all service
- Two-hour response for emergency repair services
- Twenty-four-hour response for non-emergency service
- 7/24 service availability
- No trip charges within service area
- Free consultation and account reviews
- One month service credit up to \$500 if PacStates fails to meet non-emergency response time*
- One month service credit up to \$1,000 if PacStates fails to meet emergency response time*

*Within local service area. Excludes outages outside of PacStates control. Non-emergency response during normal business hours.

Client Initials/Date

RS

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to approve a 3-year agreement with SHI International Corporation to provide Proofpoint software for email security, for a total cost not to exceed \$74,958 (\$24,986/year), and to authorize the County Manager to sign all related documents. (Kara Easton)

RECOMMENDED MOTION:

Approve a 3-year agreement with SHI International Corporation to provide Proofpoint software for email security for a total cost not to exceed \$74,958 as presented, and authorize the County Manager to sign all related documents.

FINANCIAL IMPACT:

This agreement will cost \$24,986 per year, totaling \$74,958 over three years. This will come from budget 101-192 533.806 (Software).

BACKGROUND:

Technology Services is currently using Microsoft Defender for email security (which is what originates the quarantined emails). Microsoft Defender is not customizable, meaning every available setting is all or nothing. Proofpoint has many more options to allow for flexibility for users while still providing a high level of security for the County's email platform.

ATTACHMENTS:

[SHI_Quote-24631842 to 8.5x11.pdf](#)



Pricing Proposal
 Quotation #: 24631842
 Created On: 3/18/2024
 Valid Until: 4/22/2024

NV-County of Douglas

Mike Avila

PO Box 218
 Minden, NV 89423
 United States
 Phone: 775-782-9851
 Fax:
 Email: mavila@douglasnv.us

Account Executive

Jonathan Koffler

290 Davidson Ave,
 Somerset, NJ 08873
 Phone: 908 421 4011
 Fax:
 Email: Jonathan_Koffler@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 NPRE, Email Protection, TAP URL & Attachment Defense, TAP URL Iso. (VAP only), Threat Response Auto-Pull - F-Secure - SaaS Proofpoint - Part#: PFPT-B-POF-S-A Contract Name: Open Market Contract #: Open Market Note: 12 months ; year 1	650	\$38.44	\$24,986.00
2 Platinum Level Support Proofpoint - Part#: PP-SUP-PS Contract Name: Open Market Contract #: Open Market Note: 12 months ; year 1	1	\$0.00	\$0.00
3 InfoSec PS Implementation Services, 10% of net subscription Proofpoint - Part#: PP-PST-IS-IMP Contract Name: Open Market Contract #: Open Market Note: year 1	1	\$0.00	\$0.00
4 NPRE, Email Protection, TAP URL & Attachment Defense, TAP URL Iso. (VAP only), Threat Response Auto-Pull - F-Secure - SaaS Proofpoint - Part#: PFPT-B-P0F-S-A Contract Name: Open Market Contract #: Open Market Note: 12 months ; year 2	650	\$38.44	\$24,986.00
5 Platinum Level Support Proofpoint - Part#: PP-SUP-PS Contract Name: Open Market Contract #: Open Market Note: 12 months ; year 2	1	\$0.00	\$0.00
6 NPRE, Email Protection, TAP URL & Attachment Defense, TAP URL Iso. (VAP only), Threat Response Auto-Pull - F-Secure - SaaS Proofpoint - Part#: PFPT-B-P0F-S-A Contract Name: Open Market Contract #: Open Market Note: 12 months ; year 3	650	\$38.44	\$24,986.00

7	Platinum Level Support Proofpoint - Part#: PP-SUP-PS Contract Name: Open Market Contract #: Open Market Note: 12 months ; year 3	1	\$0.00	\$0.00
			Total	\$74,958.00

Additional Comments

Pricing is contingent on the issuance of a corresponding Purchase Order which contains the total dollar amount of all payments noted.

- year 1 - \$24,986.00
- year 2 - \$24,986.00
- year 3 - \$24,986.00

Proofpoint has a no-returns policy

The following bullets apply to all Proofpoint Items on this quote:

- **Renewal Policy:** Any customer on Proofpoint Enterprise products MUST provide at least 90-day notice if they choose not to renew.
- The Proofpoint Customer Agreement found at <https://www.proofpoint.com/license/customer-agreement> contains terms regarding license and usage, data privacy obligations, disclaimers and limitations of liability, Proofpoint's right to suspend or terminate Customer's subscription for non-payment, and the Automatic Renewal Clause.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Resale Terms and Conditions](#).

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: CONSENT CALENDAR

TITLE:

For possible action. Discussion to approve a contract between Douglas County and Wise Oak Consulting, L.L.C. in an amount not-to-exceed \$70,000 to update the Douglas County Hazard Mitigation Plan to be completed no later than April 1, 2025; and authorize the County Manager to sign the contract. (Kara Easton)

RECOMMENDED MOTION:

Approve the contract between Douglas County and Wise Oak Consulting, L.L.C. in an amount not-to-exceed \$70,000 to update the Douglas County Hazard Mitigation Plan to be completed no later than April 1, 2025; and authorize the County Manager to sign the contract.

FINANCIAL IMPACT:

This project, Project 24F23, is being funded by the Federal Fiscal Year 2022-23 Hazard Mitigation Grant Program Post-Fire grant, with a 25% match from the County. The grant will cover \$52,500, and the 25% match (\$17,500) will come from account number 101-281 540.010 Grant Match Services and Supplies. The project is not-to-exceed \$70,000 total.

BACKGROUND:

The Hazard Mitigation Plan is a five-year plan that highlights natural hazards and contains historical data that shows hazard impacts in Douglas County. Planned and projected projects are included in an appendix to the plan, which makes the projects eligible for mitigation grant funding throughout the five-year period. While the responsibility of plan maintenance falls on Emergency Management, the plan itself benefits the entire County as many departments have the option of applying for mitigation funding. The Federal Emergency Management Agency (FEMA) requires a plan update every five years. Once the update is completed, it is reviewed and approved by FEMA. The County is not eligible to receive Federal Emergency funding until the plan is approved.

ATTACHMENTS:

[Wise Oak Contract Signed](#)

Exhibit A Wise Oak Proposal

CERTIFICATE OF INSURANCE (COI).pdf

SAM.gov Wise Oak Consulting.pdf

CONSTANT_Douglas County NV LHMP Update_Reference Quote_03-26-2024.pdf

FW_Follow-up_Inquiry for All Clear Emergency Management Group_Proposal Rescinded.pdf

CONTRACT FOR SERVICES

AN AGREEMENT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

WISE OAK CONSULTING, L.L.C.

NEVADA BUSINESS ID #: NV20191407912

This Agreement (“Agreement” or “Contract”) is entered into by and between Douglas County, 1594 Esmeralda Avenue, Minden, Nevada, 89423, a political subdivision of the State of Nevada (the “County”), and Wise Oak Consulting, L.L.C., 9815 J Sam Furr Rd., Suite 223, Huntersville, North Carolina 28078 (the “Contractor”). The County and Contractor are at times collectively referred to hereinafter as the “Parties” or individually as the “Party.”

WHEREAS, Douglas County needs to update its Hazard Mitigation Plan; and

WHEREAS, FEMA financial assistance will be used to fund all or a portion of the contract;

WHEREAS, the Contractor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives; and

WHEREAS, the County is entering into a contract with Contractor to provide the services referenced herein; and

WHEREAS, the Contractor will comply with all applicable Federal laws, regulations, executive orders, FEMA policies, procedures, and directives; and

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. This Agreement is effective on the date signed by the last Party to this Agreement and shall continue in effect until all services referenced in the Agreement are performed by Contractor, but in no event later than April 1, 2025, unless earlier terminated by either party in accordance with the terms of this Agreement.

2. SERVICES TO BE PERFORMED. The Parties agree that the services to be performed by Contractor are as follows: update the Douglas County Hazards Mitigation Plan as further detailed in the Contractor’s Proposal attached hereto as Exhibit A.

3. PAYMENT FOR SERVICES. Contractor agrees to provide the services set forth in Paragraph 2 for a total cost not to exceed \$70,000.00 payable by County to Contractor from FEMA funding. Contractor agrees to submit invoices detailing the work completed within ten days of the end of the prior month for any services rendered. County will pay invoices it receives within 45 days after receipt. County reserves the right to withhold or reduce payment under this Agreement if County determines, in its sole discretion, Contractor has failed to comply with any applicable laws and regulations regarding the use of funding.

Contractor shall be responsible for all costs and expenses incurred while performing any services under this Contract, including without limitation license fees; memberships and dues; automobile and other travel expenses; and all salary, expenses and other compensation paid to Contractor's employees or contract personnel Contractor hires to perform the services described by this Agreement.

4. INDEPENDENT CONTRACTOR STATUS. The Parties agree that Contractor, and all associates and employees shall have the status of independent contractors and that this contract, by explicit agreement of the Parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the Parties, including that Contractor is not a Douglas County employee and that there shall be no:

- (1) Withholding of income taxes by the County;
- (2) Industrial insurance coverage provided by the County;
- (3) Participation in group insurance plans which may be available to employees of the County;
- (4) Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
- (5) Accumulation of vacation leave or sick leave;
- (6) Unemployment compensation coverage provided by the County.

Contractor and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

- a. Contractor has the right to perform services for others during the term of this Agreement.
- b. Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
- c. Contractor shall not be assigned a work location on County premises.
- d. Contractor, at Contractor's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.
- e. Contractor, at Contractor's sole expense, has the right to hire assistants as subcontractors, or to use Contractor's employees to provide the services required by this Agreement.
- f. Contractor or Contractor's employees or contract personnel shall perform the services required by this Agreement, and Contractor agrees to the faithful performance and delivery of described services in accordance with the time

- frames contained herein; County shall not hire, supervise or pay any assistants to help Contractor.
- g. Neither Contractor nor contractor's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.
 - h. County shall not require Contractor or Contractor's employees or contract personnel to devote full time to performing the services required by this Agreement.
 - i. Contractor understands that Contractor is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Contractor understands that an IRS Form 1099 will be filed by County for all payments County makes to Contractor.
 - k. The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

5. INDUSTRIAL INSURANCE. Contractor shall, as a precondition to the performance of any work under this Contract and as a precondition to any obligation of the County to make any payment under this Contract, provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also shall, prior to commencing any work under the contract, complete and provide the following written request to a qualified insurer:

Wise Oak Consulting, L.L.C. has entered into a contract with Douglas County to perform work from April 2024 through April 2025, and requests that the insurer provide to Douglas County (1) a certificate of coverage issued pursuant to NRS 616B.627 and (2) notice of any lapse in coverage or nonpayment of coverage that the Wise Oak Consulting, L.L.C. is required to maintain. The certificate and notice should be mailed to:

Douglas County Manager
Post Office Box 218
Minden, Nevada 89423

Alternatively, the certificate of insurance may be emailed to:

Douglas County Manager - jrdavidson@douglasnv.us

Contractor agrees to maintain required workers compensation coverage throughout the entire term of the Contract. If Contractor does not maintain coverage throughout the entire term of the Contract, Contractor agrees that County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract. For each six-month period this Contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to a qualified insurer for the provision of a certificate and notice of lapse in or nonpayment of coverage. If Contractor

does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that County may order the Contractor to stop work, suspend the Contract, or terminate the Contract.

6. COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS. Contractor shall comply with all applicable federal, state, and local laws, regulations, and ordinances, including, without limitation, all federal requirements regarding the expenditure of FEMA funds that are in effect as of the effective date of this Agreement, and that may later be enacted or promulgated, including, without limitation, 2 CFR Part 200. Pursuant to 2 CFR §200.316 any real property, equipment, and intangible property, that are acquired or improved with any Federal funds must be held in trust by the non-Federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved.

7. ADMINISTRATION OF AGREEMENT. The individuals listed below shall administer this Agreement on behalf of the parties. All communications between Contractor and County and notices required under this Agreement shall be sent to the individuals listed below:

County: Douglas County, Nevada
Attn. Director of Emergency Management
1594 Esmeralda Avenue
PO Box 218
Minden, NV 89423

Contractor: Name: Wise Oak Consulting, L.L.C.SM
Attn: Randy Brawley
Address: 9815 J Sam Furr Road #223, Huntersville, NC 28078
Contact Number: 704-572-7333
Email: Randy.Brawley@WiseOakConsulting.com

8. AUDIT AND INSPECTION OF CONTRACTOR RECORDS. Upon request of the County, Contractor shall make available to FEMA and the County for examination all of Contractor's records with respect to all matters covered by this Agreement and will permit the County to audit, examine and make excerpts or transcripts from such records, and make audits of all invoices, materials, payrolls, records of personnel and other data relating to all matters covered by this Agreement. Contractor shall maintain such records in an accessible location and condition for a period of not less than six years following the termination of this Agreement, unless County agrees in writing to an earlier disposition.

9. TERMINATION OF AGREEMENT. The County, per 2 C.F.R. 200, Appendix II(B) may, upon written notice to Contractor, terminate this Agreement in whole or in part, for any reason, upon 30 days advance written notice to Contractor. In the event of termination, Contractor shall be paid for all services rendered to County up to the effective date of termination.

10. SUSPENSION AND DEBARMENT CERTIFICATION. In accordance with Federal Executive Order 12549 and 2 CFR Part 180, subpart C and 2 C.F.R Part 3000, subpart C regarding Debarment and Suspension, Contractor certifies that neither it, nor its principals, are

presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency; and, that the Contractor shall not knowingly enter into any lower tier contract, or other covered transaction, with a person who is similarly debarred or suspended from participating in this covered transaction. By signing this Agreement, Contractor certifies that he/she/it has not been suspended or debarred from federal projects, and is fully eligible to receive federal funding.

11. EQUAL EMPLOYMENT OPPORTUNITY.

During the performance of this contract, the Contractor agrees as follows:

(1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering

agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The Contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

12. LOBBYING. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

13. BUY AMERICA. (when appropriate). Products permanently incorporated into the work are subject to the Federal Buy America requirements as set forth in 23 CFR 635.410. Buy America requirements apply to all steel or iron materials for permanent incorporation in the work. The steel or iron material must have all manufacturing process occur in the United States. "Manufacturing" includes all processes that affect the size, shape, and finish of the steel (coating, forming, plating, galvanizing, etc.). A Buy America Waiver must be requested and approved by the funding agency prior to commencement of work.

14. DAVIS-BACON ACT (when appropriate). Davis-Bacon Act as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5.5(a)(1)-(10)20, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the

Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

15. Copeland “Anti-Kickback” Act. The Contractor agrees to comply with the Copeland “Anti-Kickback” Act (18 U.S.C. § 874, 40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

a. Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

29 C.F.R. 3.4 Each contractor and subcontractor must provide weekly reports of the wages paid during the prior week’s payroll period to each employee covered by the “Copeland Anti-Kickback” Act and the Davis-Bacon Act. The reports must be delivered to a representative of a federal or state agency in charge at the building or work site by the contractor or subcontractor within seven days of the payroll period’s payment date

A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

16. CLEAN AIR AND WATER ACTS. Clean Air Act (42 U.S.C. §§ 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. §§ 1251-1387), as amended—Contracts and subgrants of amounts in excess of One Hundred Fifty Thousand and No/100 Dollars (\$150,000.00) must contain a provision that requires the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. §§ 1251-1387). Violations must be reported to the federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

17. BYRD ANTI-LOBBYING. Amendment ([31 U.S.C. 1352](#)) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by [31](#)

[U.S.C. 1352](#). FEMA’s regulation at 44 C.F.R. Part 18 implements the requirements of 31 U.S.C. § 1352 and provides, in Appendix A to Part 18, a copy of the certification that is required to be completed by each entity as described in 31 U.S.C. § 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

18. RIGHTS TO INVENTIONS. Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under [37 CFR § 401.2 \(a\)](#) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of [37 CFR Part 401](#), “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

19. COMPLIANCE WITH CONTRACT WORK HOURS AND SAFETY STANDARDS ACT. ([40 U.S.C. 3701-3708](#)).

(1) *Overtime requirements.* No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(2) *Violation; liability for unpaid wages; liquidated damages.* In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

(3) *Withholding for unpaid wages and liquidated damages.* The County or contractor, as applicable, shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

(4) *Subcontracts.* The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.”

20. FEDERALLY ASSISTED CONSTRUCTION CONTRACT. The regulation at 41 C.F.R. § 60- 1.3 defines a “federally assisted construction contract” as any agreement or modification thereof between any applicant and a person for construction work which is paid for in whole or in part with funds obtained from the Government or borrowed on the credit of the Government pursuant to any Federal program involving a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, or any application or modification thereof approved by the Government for a grant, contract, loan, insurance, or guarantee under which the applicant itself participates in the construction work.

21. CONSTRUCTION WORK. The regulation at 41 C.F.R. § 60-1.3 defines “construction work” as the construction, rehabilitation, alteration, conversion, extension, demolition or repair of buildings, highways, or other changes or improvements to real property, including facilities providing utility services. The term also includes the supervision, inspection, and other onsite functions incidental to the actual construction.

22. PROCUREMENT OF RECOVERED MATERIALS.

i. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—

1. Competitively within a timeframe providing for compliance with the contract performance schedule;
2. Meeting contract performance requirements; or
3. At a reasonable price.

ii. Information about this requirement, along with the list of EPA- designated items, is available at EPA’s Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program> .

iii. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.”

23. PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES.

(a) *Definitions.* As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—

(b) *Prohibitions.*

(1) Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive

agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.

(2) Unless an exception in paragraph (c) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:

(i) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

(ii) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

(iii) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or

(iv) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) *Exceptions.*

(1) This clause does not prohibit contractors from providing— (i) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) By necessary implication and regulation, the prohibitions also do not apply to: (i) Covered telecommunications equipment or services that:

i. Are *not used* as a substantial or essential component of any system; *and*

ii. Are *not used* as critical technology of any system.

(ii) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

(d) *Reporting requirement.*

(1) In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (d)(2) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.

(2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause:

(i) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or

wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) *Subcontracts*. The Contractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments.”

24. DOMESTIC PREFERENCE FOR PROCUREMENTS. As appropriate, and to the extent consistent with law, the contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products.

For purposes of this clause:

Produced in the United States means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

Manufactured products mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.”

25. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada, will be treated as public records pursuant to NRS Chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of his/her/its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

26. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend County from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys’ fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees, agents, volunteers, or other representatives arising out of or related to Contractor’s performance under this Agreement. Notwithstanding the obligation of Contractor to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Contractor, its officers, employees and agents. Such participation shall be at County’s own expense and County shall be responsible for the payment of its own attorney’s fees it incurs in participating in its own defense.

27. CAUSE AND CONVENIENCE. The Agreement that is greater than \$10,000 may be terminated if Federal funds are not available.

28. CONSTRUCTION OF AGREEMENT. The Agreement will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Agreement. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Agreement before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutually agree to not seek punitive damages against either Party.

29. DHS SEAL, LOGO, AND FLAGS. The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

30. STATE AND FEDERAL CHANGES. The Contractor shall at all times comply with all applicable State and emergency Federal regulations, policies, procedures and directives, including without limitation those listed directly or by reference in any funding documentation, as they may be amended or promulgated from time to time during the term of this Agreement. The Contractor's failure to so comply shall constitute a material breach of this Agreement.

31. MODIFICATION OF CONTRACT. This Agreement constitutes the entire agreement and understanding between the Parties. All other representations, oral or written, are superseded by this Agreement. This Agreement may only be modified by a written amendment signed by both of the Parties.

32. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, or to otherwise allow a third party to assert a cause of action against either County or Contractor.

33. ASSIGNMENT. Contractor will neither assign, transfer nor delegate any rights, obligations or duties under this Agreement without the prior written consent of the County.

34. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Agreement.

35. COUNTERPARTS. This Agreement may be executed in counterparts, and each counterpart shall constitute one agreement binding on all parties hereto.

IN WITNESS WHEREOF, the Parties hereto have caused the Agreement to be signed and intend to be legally bound thereby.

Contractor Name

By: Randy Brawley 04/03/2024
Randy Brawley, Chairman (Date)

Douglas County, Nevada

By: _____
Jenifer Davidson, Douglas County Manager (Date)

Exhibit A

Project Scope

Douglas County, Nevada

Proposal
for
Douglas County Hazard Mitigation Plan Update



Wise Oak Consulting, L.L.C.SM
P.O.C. Randy S. Brawley
Mailing Address: 9815 J Sam Furr Rd., #223,
Huntersville, NC 28078
704-572-7333

Randy.Brawley@WiseOakConsulting.com

<https://wiseoakconsulting.us>

Table of Contents

1. Introduction.....	3
1.1 Situation	3
1.2 Proposal	4
2. Overview of Qualifications.....	5
3. Project Approach and Methodology	8
3.1 Proposed Innovations	9
4. Timeline and Deliverables.....	10
Deliverables.....	10
5. Cost Proposal.....	12
6. Skills and Experience.....	13
Randy Brawley – Project Manager.....	13
Kaitlin Brawley – Planner	16
Travis Brawley – GIS Specialist.....	19
7. Client References	21

Figures and Tables

Figure 1. Wise Oak Founder Leading Public Outreach Workshop.....	3
Figure 2. FEMA’s National Preparedness System.	4
Figure 3. Carson River HAZUS Analysis – 100 Year Flood.	5
Figure 4. FEMA’s National Preparedness System.	6
Figure 5. Mt. Rose HAZUS Analysis – M6.9 Earthquake.	7
Figure 6. NRI Expected Annual Loss – Riverine Flooding.....	9
Table 1. Cost Calculations.	12

1. Introduction

Wise Oak Consulting, L.L.C.SM (Wise Oak) is proud to submit this proposal to update the Douglas County, NV, Hazard Mitigation Plan.

Wise Oak staff have more than 20 years of experience in planning, analysis, risk assessment, and leading collaborative workshops.



Figure 1. Wise Oak Founder Leading Public Outreach Workshop.

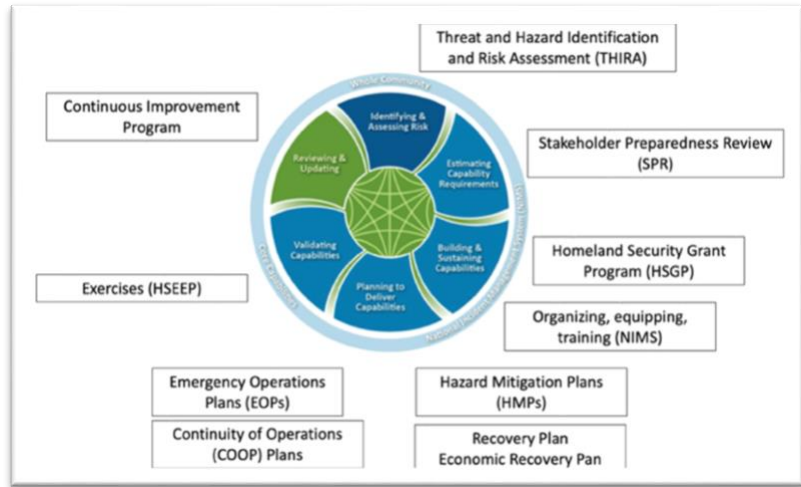
Wise Oak has experience working with the State of Nevada since 2009 and locally within Douglas County supporting the Washoe Tribe of Nevada and California since 2017. While at FEMA Region IX in Oakland California, Wise Oak’s founder was involved in teaching and reviewing the State of Nevada Stakeholder Preparedness Reviews (SPR) beginning in 2009 and Threat and Hazard Identification and Risk Assessments (THIRA) since they were introduced in 2011. At FEMA Region IX, he hosted annual risk assessment workshops, whole community preparedness workshops, and Continuity of Operations (COOP) workshops. During the 2017 winter floods recovery, Wise Oak’s leader visited Douglas County as he worked with the Washoe Tribe of Nevada and California. More recently Wise Oak has developed the State of Nevada’s annual THIRA/SPR since 2019 – including annual workshops in Carson City that have included Douglas County staff. Most importantly, Wise Oak assisted the State of Nevada in updating its Enhanced Mitigation Plan in 2023. The bottom line is we are familiar with Douglas County and ready to support you in updating your hazard mitigation plan in a timely and cost-effective manner.

1.1 Situation

Time is of the essence, since the Douglas County Hazard Mitigation Plan was last updated in 2018, it has already reached its five-year update requirement. With our extensive experience working with the State of Nevada, we are prepared to begin the project with minimal startup time and complete it in a timely manner. We helped the State of Nevada complete its 2023 Enhanced Hazard Mitigation Plan in a compressed timeline similar to this proposal and will complete yours in a similarly timely manner.

While the various Douglas County preparedness efforts will help you become more resilient, each alone provides only a part of the solution. As such, Wise Oak uses the Federal Emergency Management Agency’s (FEMA) [National Preparedness System](#) as a guide to provide a wholistic approach for every project.

Wise Oak will assist you while keeping the broader picture in mind that is the NPS. For example, we already have Douglas County’s input to the State of Nevada’s THIRA/SPR and will ensure that relevant information is included in the Douglas County Hazard



Mitigation plan update. This strategic perspective will ensure this effort is a building block for further program updates. Using the NPS as a model will help ensure consistency and across projects and ensure those that we complete now can be the foundation of others that will follow.

Figure 2. FEMA’s National Preparedness System.

1.2 Proposal

Wise Oak will develop the Douglas County Hazard Mitigation Plan update for a firm fixed price of \$70,000 per an agreed upon schedule (TBD). Wise Oak Consulting, L.L.C.SM tailors each effort in order to ensure your needs are met. Let’s see how we can increase your resilience together.

Sincerely,

Randy Brawley

03/25/2024

Randy S. Brawley

Owner, Wise Oak Consulting, L.L.C.SM

Randy.Brawley@WiseOakCOnsulting.com

704-572-7333

<https://wiseoakconsulting.com>

2. Overview of Qualifications

Wise Oak Consulting, L.L.C.SM (Wise Oak) is proud to submit this proposal to update Douglas County's Hazard Mitigation Plan not later than November 2024. While Wise Oak recently helped update the State of Nevada Enhanced Hazard Mitigation Plan. In that effort, Wise Oak completed new HAZUS analysis for such hazards in Douglas County as Carson River flooding (Figure 3) and a Mount Rose earthquake (Figure 5).

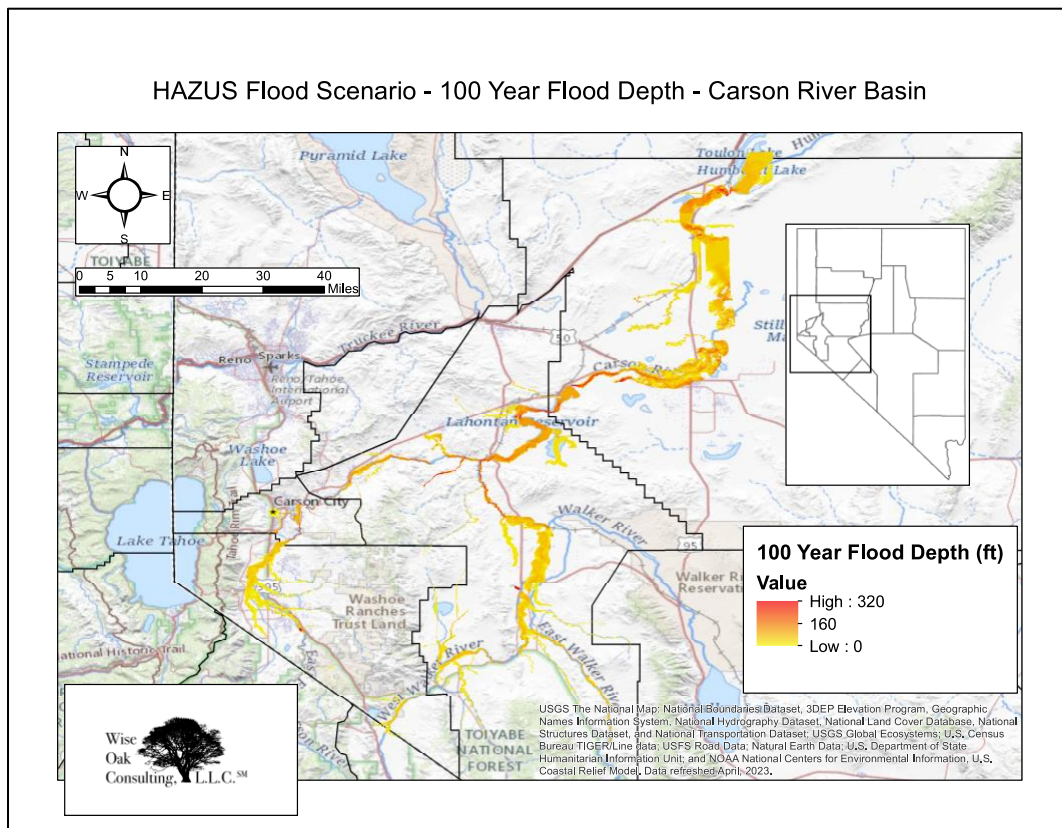


Figure 3. Carson River HAZUS Analysis – 100 Year Flood.

Who are we? Wise Oak Consulting is a certified service-disabled, veteran-owned small business that takes a holistic approach to disaster preparedness. Mr. Brawley, the founder, gained in-depth emergency management experience with Federal Emergency Management Agency (FEMA), Region IX, Oakland, CA, as Preparedness Analyst and Planning Officer. In that capacity, he was responsible for the FEMA Region IX THIRA/SPR, Tribal Liaison, Continuity of Operations (COOP), and Individual and Community Preparedness programs. In particular, he was responsible for not only developing the FEMA Region IX THIRA, but also providing THIRA/SPR training workshops for 150+ tribal nations, Nevada, Arizona, California, Hawaii, American Samoa,

the Commonwealth of the Northern Mariana Islands, Guam, and Urban Area Security Initiatives. Mr. Brawley also supported the FEMA Region IX Mitigation Division in delivering tribal mitigation workshops. Mr. Brawley was responsible for ensuring state, tribal, territorial, and urban area emergency operations plans complied with FEMA guidance. In that capacity, Mr. Brawley led the 2010 Nationwide Plan Review in which he reviewed the Emergency Operations Plans for four states, three territories, and 12 major urban areas. While leading FEMA Region IX's COOP program, Region IX received perfect scores on every bi-annual FEMA Headquarters evaluation. In short, we have a proven track record of success across the spectrum of disaster preparedness efforts.

Wise Oak takes a wholistic approach based on FEMA's National Preparedness System (Figure 4) to assist jurisdictions in starting or continuously improving their preparedness /emergency management programs and seek to provide more than a one-off solution to your disaster preparedness. While this project is focused on a hazard mitigation plan, we will look at that within the context of a larger NPS framework. If you later decide to add more tools to your toolbox, you can simply build on what you have already accomplished. Wise Oak Consulting can assist you in leading workshops, presentations, or direct development of preparedness products. We will do so along the six elements of the Federal Emergency Management Agency's (FEMA) [National Preparedness System](#).

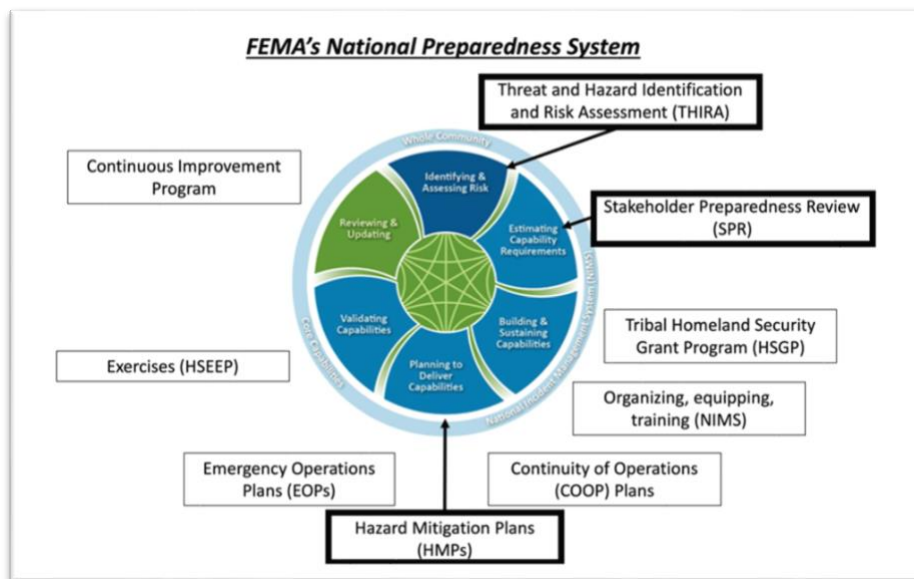


Figure 4. FEMA's National Preparedness System.

What does this mean? Basically, we are ready to serve all of your disaster preparedness needs. Mr. Brawley led fantastic teams at FEMA Region IX that won the 2014 and 2016 FEMA

Administrator Awards for customer service in tribal and individual and community preparedness programs. We are ready to bring that same level of customer service to you.

What is the bottom line? Our team has 14 years of experience devising workshops, training sessions, and other collaborations with our wonderful emergency management customers. We are ready to capitalize on our in-depth experience to assist the Douglas County with its hazard mitigation plan update.

Hazard Mitigation is important for several reasons.

First and foremost, hazard mitigation is good for you - HMPs can help your County in reducing or preventing the effects of future events. FEMA estimates that every \$1 spent now on mitigation historically saves \$6 in disaster expenses later.¹

The University of California, Santa Cruz, published a study that stated, "...coastal wetlands in the northeast United States prevented \$625 million in direct flood damages during Hurricane Sandy, reducing by more than 22 percent in half of the affected areas and by as much as 30 percent in some states."² In short, there is a solid business case for hazard mitigation.

Hazard Mitigation Plans are also important because they not only protect county assets, but they also unlock all categories of FEMA disaster recovery assistance. Hazard Mitigation Plans, along with Emergency Operations Plans, and Administrative Plans, are the three key requirements to receive a disaster declaration. Rest assured, Wise Oak Consulting, L.L.C. can help you and your team complete this project in a timely manner.

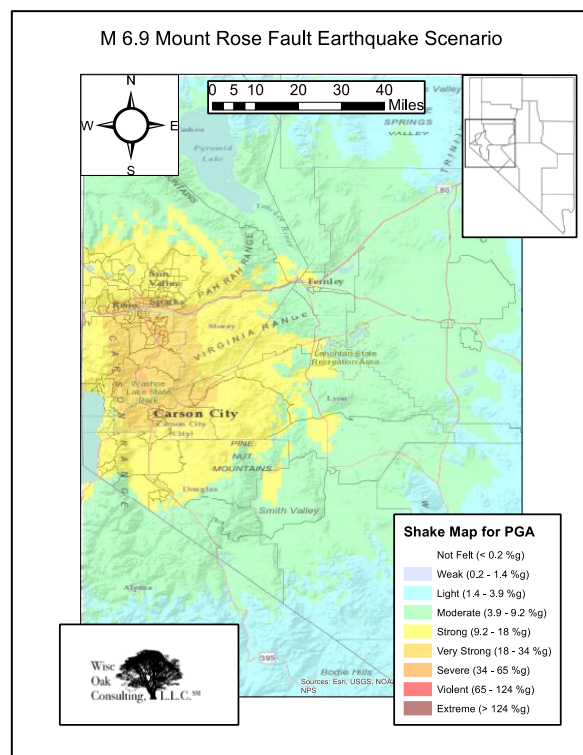


Figure 5. Mt. Rose HAZUS Analysis – M6.9 Earthquake.

¹ FEMA, "Natural Hazard Mitigation Saves Interim Report," June 2018, accessed June 7, 2023, https://www.fema.gov/sites/default/files/2020-07/fema_mitsaves-factsheet_2018.pdf.

² Tim Stephens, "Coastal wetlands dramatically reduce property losses during hurricanes," University of California Newscenter, August 31, 2017, <https://news.ucsc.edu/2017/08/coastal-wetlands.html>.

3. Project Approach and Methodology

The objective is to assist the Douglas County in completing its Hazard Mitigation Plan by November 2024. Wise Oak will follow the Douglas County’s project milestones in accordance FEMA’s, “Local Mitigation Planning Handbook.”³

- Milestone 1: Organize planning team and hold kickoff meeting (Months 1-2)
 - Task 1.1: Identify planning team members.
 - Task 1.2: Address mandate for plan.
 - Task 1.3: Review local demographic, climatologic, topographic overview information for County and local communities in order to update community profile.
 - Task 1.4: Gather data for critical facilities – replacement costs, location, numbers of people within, impact.
- Milestone 2: Countywide planning meeting 1 (Month 3)
 - Task 2.1: Review draft of demographic, climatologic, topographic, and general opening statements of the plan.
 - Task 2.2: Update historic information and documentation.
 - Task 2.3: Prioritize hazards.
- Milestone 3: Prepare risk information for dissemination (Month 4)
 - Task 3.1: Update hazard vulnerability analysis.
- Milestone 4: Countywide planning meeting 2 (Month 5)
 - Task 4.1: Host public meeting to discuss hazards and challenges facing community.
 - Task 4.2: Solicit public input into development of goals and community priorities.
- Milestone 5: Review of drafts and edits (Months 6-7)
 - Task 5.1: Prepare final draft of plan for submission.
 - Task 5.2: Make changes, edits, and additions as required.
- Milestone 6: Adoption of the plan (Months 8-9)
 - Task 6.1: Create a County resolution for adoption of the Federally approved County Hazard Mitigation Plan.
 - Task 6.2: Submit resolution of adoption to FEMA for final Federal approval.
 - Task 6.3: Obtain resolutions of adoption by incorporated cities and villages.
- Milestone 7: Closeout (Month 9)

³ FEMA, “Local Mitigation Planning Handbook,” May 2023, accessed December 18 2023, https://www.fema.gov/sites/default/files/documents/fema_local-mitigation-planning-handbook_052023.pdf.

- Task 7.1: Project closeout.

3.1 Proposed Innovations

In addition to the milestone and task requirements, Wise Oak proposes incorporating adding new information and analysis aligned with updates to the 2023 State of Nevada Enhanced Hazard Mitigation Plan, including:

- National Risk Index GIS analysis (Figure 6.)
- Alignment with the State of Nevada Climate Strategy
- Fiscal impact of climate change (where data is available)

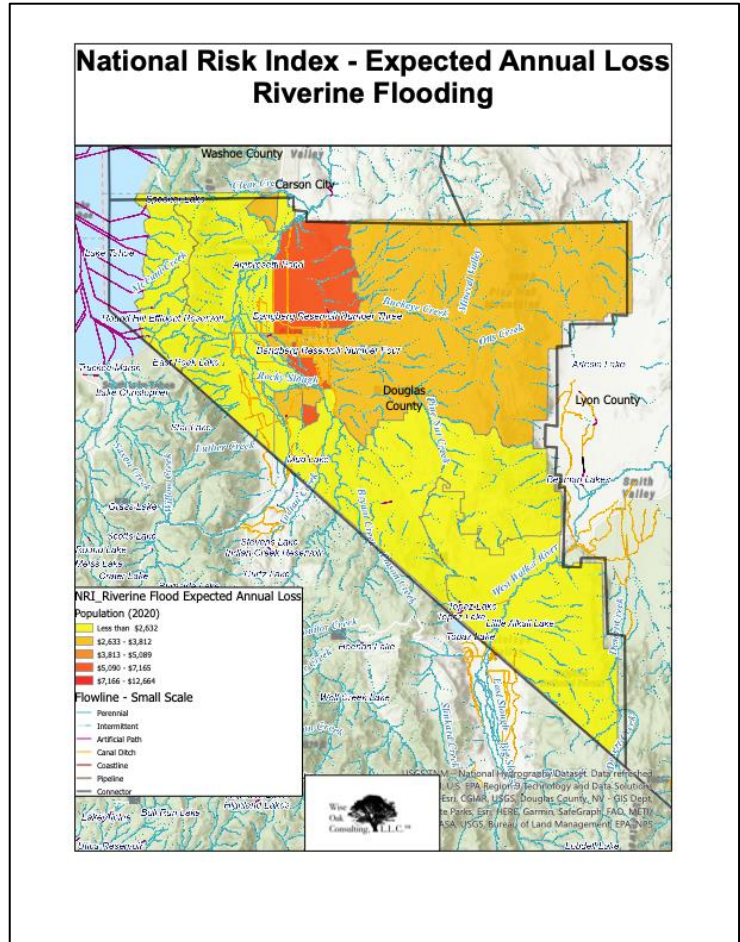


Figure 6. NRI Expected Annual Loss – Riverine Flooding.

4. Timeline and Deliverables

Task	Time Frame
Milestone 1: Organize planning team & hold kickoff meeting (Months 1-2)	8 weeks (80 hours)
Milestone 2: Countywide planning meeting 1 (Month 3)	4 weeks (80 hours)
Milestone 3: Prepare risk information for dissemination (Month 4)	4 weeks (80 hours)
Milestone 4: Countywide planning meeting 2 (Month 5)	4 weeks 80 hours)
Milestone 5: Review of drafts and edits (Months 6-7)	8 Weeks (66 hours)
Milestone 6: Adoption of the plan (Months 8-9)	8 Weeks (66 hours)
Milestone 7: Closeout (Month 9)	2 weeks (27 hours)

Deliverables

- Milestone 1: Organize planning team and hold kickoff meeting.
 - Task 1.1: Identify planning team members.
 - Task 1.2: Address mandate for plan.
 - Outreach strategy
 - Outreach materials
 - Task 1.3: Review local demographic, climatologic, topographic overview information for County and local communities in order to update community profile.
 - Ask 1.4: Gather data for critical facilities – replacement costs, location, numbers of people within, impact.
 - List of jurisdictions’ critical facilities – replacement costs, location, numbers of people within, impact.
 - Map of critical facilities
- Milestone 2: Countywide planning meeting 1 (Month 3)
 - Ask 2.1: review draft of demographic, climatologic, topographic, and general opening statements of the plan.
 - Presentation on updated demographics, climatology, and topography
 - Public discussions
 - Planning process documentation
 - Meeting notes

- Task 2.2: Update historic information and documentation.
 - Analysis of threats and hazards
 - Assessment of emerging threats and hazards
 - Assessment of critical facility vulnerabilities
 - Updated overall threat and hazard analysis
- Task 2.3: Prioritize hazards.
 - Discussion on hazard prioritization
- Milestone 3: Prepare risk information for dissemination (Month 4)
 - Task 3.1: Update hazard vulnerability analysis.
 - GIS based hazard products
 - Updated hazard profiles
 - Hazard vulnerability and risk assessment
 - Public outreach documents for comment
- Milestone 4: Countywide planning meeting 2 (Month 5)
 - Task 4.1: Host public meeting to discuss hazards and challenges facing community
 - Public notices
 - Presentation of vulnerability and risk assessment
 - Hazard mitigation action workshop
 - List of mitigation actions
 - Task 4.2: Solicit public input into development of goals and community priorities.
 - Solicit input via email, electronic surveys, project websites
- Milestone 5: Review of drafts and edits (Months 6-7)
 - Task 5.1: Prepare final draft of plan for submission.
 - Draft HMP update
 - Task 5.2: Make changes, edits, and additions as required.
 - Final HMP draft
- Milestone 6: Adoption of the plan (Months 8-9)
 - Task 6.1: Create a County resolution for adoption of the Federally approved HMP.
 - Task 6.2: Submit resolution of adoption to FEMA for final Federal approval.
 - Inclusion of County resolution in final draft
 - Task 6.3: Obtain resolutions of adoption by incorporated cities and villages.
 - Sample resolutions for jurisdictions' adoption
- Milestone 7: Closeout (Month 9)
 - Task 7.1: Project closeout.
 - Final, FEMA-approved, County adopted HMP

5. Cost Proposal

We are sensitive to your expenses and will complete the project in the most cost-effective manner possible. We will use site visits for essential work and complete as much as possible virtually to hold down costs. Wise Oak proposes completing the project as described in the Detailed Approach for a firm fixed price of \$70,000.

Task	Task Hrs.	Senior Consultant \$199/hr.		Planner \$99/hr.		GIS Specialist \$79/hr.		Administrative \$49/hr.		Total Cost
		Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
Milestone 1: Organize planning team & hold kickoff meeting (Months 1-2)	80	48	\$9,552	12	\$1,188	12	\$948	8	\$392	\$12,080
Milestone 2: Countywide planning meeting 1 (Month 3)	80	48	\$9,552	12	\$1,188	12	\$948	8	\$392	\$12,080
Milestone 3: Prepare risk information for dissemination (Month 4)	80	48	\$9,552	4	\$396	24	\$1,896	4	\$196	\$12,040
Milestone 4: Countywide planning meeting 2 (Month 5)	80	48	\$9,552	12	\$1,188	12	\$948	8	\$392	\$12,080
Milestone 5: Review of drafts and edits (Months 6-7)	82	16	\$3,184	46	\$4,554	12	\$948	8	\$392	\$9,078
Milestone 6: Adoption of the plan (Months 8-9)	33	20	\$3,980	5	\$495	4	\$316	4	\$196	\$4,987
Milestone 7: Closeout (Month 9)	27	16	\$3,184	7	\$693		\$ -	4	\$196	\$4,073
Outreach materials - no additional cost										\$0
Subtotal: Labor and Services	462	244	\$48,556	98	\$9,702	76	\$6,004	44	\$2,156	\$66,418
Travel: 2 trips at \$2,000 each										\$4,000
New Client Discount										(\$418)
Grand Total										\$70,000

Table 1. Cost Calculations.

6. Skills and Experience

Randy Brawley – Project Manager

EXPERIENCE OVERVIEW

Mr. Brawley has 20+ years of planning, strategy, and emergency management experience. Specifically, he has fourteen (14) years of experience working with tribes, states, urban areas, and Federal partners on Homeland Security Grant Program (HSGP) requirements, including THIRAs, SPRs, and Integrated Preparedness Plans (IPP). Most recently, he supported the update of the 2023 State of Nevada Enhanced Hazard Mitigation Plan. While at FEMA Region IX, he led teams that received the 2014 and 2016 FEMA Administrator Awards for excellence in customer service in tribal and individual and community preparedness programs respectively. Mr. Brawley and his staff delivered workshops, training events, and consultations on Tribal Hazard Mitigation Plans (HMP), Threat and Hazard Identification and Risk Assessments (THIRA), Stakeholder Preparedness Reviews (SPR), Emergency Operations Plans (EOPs), Tribal Continuity of Operations (COOP) Plans, the National Incident Management System (NIMS), tabletop exercises, and tribal disaster declaration and recovery (Stafford Act and Sandy Recovery Improvement Act).

RELATED EXPERIENCE & LEADERSHIP

Founder, Wise Oak Consulting, L.L.C.

Dates: September 2017 – Present (Six years, 3 months)

Wise Oak Consulting assists organizations and individuals in starting or growing their emergency management programs by moving them around the National Preparedness System. Projects include:

- State of Nevada
 - 2023 State of Nevada Enhanced Hazard Mitigation Plan update
 - 2019 – 2023 THIRAs and SPRs
 - Statewide
 - Las Vegas Urban Area Security Initiative
 - Northern Nevada and Eastern Nevada regions
 - NIMS/Preparedness Framework - 2021

EXPERIENCE HIGHLIGHTS

YEARS OF EXPERIENCE

- 20+

AREAS OF EXPERIENCE

- Hazard Mitigation Plans
- Emergency Operations Plans
- Continuity of Operations Plans
- Emergency Action Plans
- Threat and Hazard Identification and Risk Assessments
- Homeland Security Grant Program
- Stakeholder Preparedness Review
- Project Management
- National Preparedness System
- FEMA Comprehensive Preparedness Guides (CPG)
- Strategy development/planning

- State of Nevada Grants Manual
- Cher-Ae Heights Indian Community of Trinidad Rancheria (Trinidad Rancheria) support
 - Multi-Hazard Mitigation Plan and mitigation action project management plan
 - Continuity of Operations (COOP)Plan development - ongoing
 - Emergency Operations Plan and Pandemic Annex
 - 2018-2023 THIRA/SPR
- Colorado River Indian Tribes support
 - Multi-Hazard Mitigation Plan
 - Emergency Operations Plan (EOP)
 - Continuity of Operations (COOP) Plan
 - Emergency Action Plans (EAP)
 - 2018-2023 THIRA/SPR
- Passamaquoddy Tribe at Pleasant Point
 - 2022 THIRA/SPR
 - EOP development
 - COOP plan development
 - NIMS/ICS program
 - Border security strategy
- Pascua Yaqui Tribe support
 - EOP development
 - EOP validation TTX with after-action review
 - 2020-2022 THIRA/SPR
- Skokomish Tribe
 - Skokomish Wellness Center Emergency Action Plan
- Karuk Tribe
 - Wildfire Recovery
- Cocopah Tribe support
 - Emergency Operations Plan (EOP)
 - Continuity of Operations (COOP) Plan
 - 2018-2020 THIRA/SPR
- Tohono O’Odham Nation - 2019 THIRA/SPR
- Kern County, CA - 2018 THIRA/SPR
- Tolowa Dee-ni’ Nation - 2017 THIRA
- The Presidio Trust
 - COOP Plan
 - Trust-wide safety framework

- COVID-19 Support – Grant applications; strategy & IAP development; meeting facilitation
 - Technical assistance for the Colorado River Indian Tribes
 - Technical assistance for the Trinidad Rancheria
 - Technical assistance for the Pascua Yaqui Tribe

FEMA Region IX Preparedness Analyst and Planning Officer

Dates: July 2009 – September 2017 (Eight Years, Two Months)

Award-winning leader and program manager of four, cross-functional teams for the FEMA, supporting risk assessment, continuity of operations, individual and community preparedness, and tribal relationships. Responsible for producing the FEMA Region IX THIRA to identify capabilities and gaps to make recommendations for the FEMA Region IX strategy. Evaluated the annual THIRA submissions for state, territory, tribal, and major urban area stakeholders as well as the Stakeholder Preparedness Review of FEMA Region IX states and territories. FEMA Region IX program manager for the Regional Catastrophic Preparedness Grant Program. Conducted annual reviews of Emergency Management Performance Grant National Preparedness System compliance. Worked closely with FEMA Region IX Grant Management Division on Homeland Security Grant Program guidance and compliance. Conducted the 2010 Nationwide Plan review of the State of California and 11 of its largest cities.

- Risk assessment expert – developed data-driven analytical THIRA Excel model
 - Studies and analysis of City of Phoenix power grid failure and Levi’s Stadium
 - By name request to consult on the San Francisco’s Super Bowl 50 disaster exercise; increased engagement
- Planning expert across multiple programs
 - Led FEMA region IX’s COOP program to perfect scores on every bi-annual FEMA Headquarters evaluation
 - Led the FEMA Region IX Nationwide Plan Review – reviewed the Emergency Operations Plans of four states, three territories, and 12 major urban areas
- Consulting leader - developed training/workshops for states, territories, tribes, and locals
 - Collaborative 2010 nationwide plan review; 17 jurisdictions in under a month!
 - Custom-developed training/workshops in EOPs, COOP plans, hazard mitigation plans, risk management, Community Emergency Response Teams, disability integration

EDUCATION

- MA, Security Studies 2015
- MBA, University of Phoenix 2000
- BS, Electrical Engineering, USAF Academy 1986

EXPERIENCE OVERVIEW

Ms. Brawley has a Bachelor of Science degree in Environmental Studies and has 4 years of experience conducting technical writing, editing, and scientific research. Most notably, she has supported Wise Oak with EOP writing and editing, hazard mitigation plan editing, tabletop exercises, after-action reviews, and public risk assessment surveys, and reports.

RELATED EXPERIENCE & LEADERSHIP

Wise Oak Consulting, L.L.C.

Dates: September 2019 – Present (4 years, 3 months)

Wise Oak Consulting assists organizations and individuals in starting or growing their emergency management programs by moving them around the *National Preparedness System*. Projects include:

- State of Nevada – State, Northern Nevada Region, Southern Region, Eastern Region
 - 2020-2023 THIRA/SPR survey development and analysis – three regions
 - 2019 State THIRA/SPR survey development – three regions
- Passamaquoddy Tribe at Pleasant Point
 - 2022 THIRA/SPR
 - EOP development
 - COOP plan development
 - NIMS/ICS program
 - Border security strategy
- Cher-Ae Heights Indian Community of Trinidad Rancheria support
 - COOP Plan editing – ongoing
 - EOP editing
 - Pandemic Annex to the EOP editing
 - 2019-2023 THIRA/SPR
- Pascua Yaqui Tribe
 - EOP risk assessment survey development
 - EOP technical writing

EXPERIENCE HIGHLIGHTS

YEARS OF EXPERIENCE

- 4

AREAS OF EXPERIENCE

- Emergency Operations Plans
- Tribal Hazard Mitigation Plans
- Tabletop exercises
- After-action reviews
- Threat and Hazard Identification and Risk Assessments
- Stakeholder Preparedness Review
- Technical Writing and Editing

- EOP validation TTX with after-action review
- 2020-2022 THIRA/SPR
- Colorado River Indian Tribes support
 - Emergency Operations Plan (EOP) editing
 - 2019-2023 THIRA/SPR
- Cocopah Tribe support - 2018-2019 THIRA/SPR
 - Emergency Operations Plan (EOP) editing
 - 2019-2020 THIRA/SPR
- Tohono O’Odham Nation
 - 2019 THIRA/SPR survey development
- Skokomish Tribe
 - Skokomish Wellness Center Emergency Action Plan
- The Presidio Trust
 - COOP Plan
 - Trust-wide safety framework
- COVID-19 Support
 - Cher-Ae Heights Indian Community of the Trinidad Rancheria - Incident Action Plan(IAP) development – ongoing
 - Technical assistance for the Colorado River Indian Tribes – IAP development – ongoing

Technical Writing

Dates: January 2017 – Present

- Wise Oak Consulting, L.L.C.SM
 - EOPs, IAPs, HMPs, COOP Plans, EOP pandemic annex
 - Surveys and analysis
 - Hazard research and analysis
- Silver Spiral Seas
 - Impact statement for OCTOROCK and Kahalu'u Bay projects
- Monterey Bay Aquarium
 - Research project on marine life health

Marine Education and Preservation

Dates: May 2023 – Present

- Diving Aquarist, Seattle Aquarium: May 2023 - present
- Maintenance Diver and Aquarist, Maui Ocean Center: March 2022 – May 2023
- Education Specialist, Dolphin Quest, Hawaii: January – March 2020
- SNUBA Guide, Kailua Kona, Hawaii: December 2018 – January 2020
- Naturalist, Sea Goddess Whale Watching, Monterey, California: June – December 2017

EDUCATION

- BS, Environmental Studies, UC Santa Cruz 2016
- FEMA IS-100, 200, 700 2021

EXPERIENCE OVERVIEW

Mr. Travis Brawley has developed hazard maps for Hazard Mitigation Plans, Emergency Operations Plans, and analysis for COVID-19 current and predicted future cases. He completed ArcGIS training at Esri.

RELATED EXPERIENCE & LEADERSHIP

Wise Oak Consulting, L.L.C.

Dates: February 2020 – Present (3 years, 10 months)

Wise Oak Consulting assists organizations and individuals in starting or growing their emergency management programs by moving them around the *National Preparedness System*. Projects include:

- State of Nevada – State, Northern Nevada Region, Southern Region, Eastern Region
 - 2022-2023 State of Nevada Enhanced Hazard Mitigation Plan
 - 2020-2023 2020-2022 THIRA/SPR COVID-19 hazard maps depicting current and predicted wave two cases, hospitalizations, and deaths
 - 2021 THIRA/SPR workshops
- Passamaquoddy Tribe at Pleasant Point
 - 2022 THIRA/SPR
 - EOP development
 - COOP plan development
 - NIMS/ICS program
 - Border security strategy
- Skokomish Tribe
 - Skokomish Wellness Center Emergency Action Plan
- Cher-Ae Heights Indian Community of Trinidad Rancheria support
 - 2020-2023 THIRA/SPR
 - COOP Plan review
 - Emergency Operations Plan hazard maps
- Pascua Yaqui Tribe
 - 2020-2022 THIRA/SPR
 - EOP hazard maps

EXPERIENCE HIGHLIGHTS

YEARS OF EXPERIENCE

- 3

AREAS OF EXPERIENCE

- Geographic Information Systems (GIS)
- COOP plan review
- EOP review
- HMP

- EOP validation – COVID-19 outbreak modeling
- EOP validation TTX with after-action review
- EOP editorial review
- 2020-2022 THIRA/SPR
- Colorado River Indian Tribes support
 - 2020-2023 THIRA/SPR
 - Emergency Operations Plan hazard maps
- Cocopah Tribe support - 2018-2019 THIRA/SPR
 - Emergency Operations Plan hazard maps

EDUCATION

- Esri certified training 2020
- FEMA IS-100, 200, 700 2022

7. Client References

Client: State of Nevada, Division of Emergency Management

- a. Project title and address: 2023 State Hazard Mitigation Plan Update; 2478 Fairview Drive, Carson City, NV 89701
- b. Name and telephone number of contact person of client: Janell Woodward; 775-687-0467
- c. Name of Project Manager(s): Randy Brawley
- d. Project description: Updated of the State of Nevada Enhanced Hazard Mitigation Plan

Client: Cher-Ae Heights Indian Community of the Trinidad Rancheria, CA

- a. Project title and address: Multi-Hazard Mitigation Plan (MHMP); Cher-Ae Heights Indian Community of the Trinidad Rancheria MHMP project management; COVID-19 technical assistance; Emergency Operations Plan; EOP Pandemic Annex; OES Team facilitation; THIRA/SPR; EOP development; 1 Cher – Ae Lane, Trinidad, CA 95570
- b. Name and telephone number of contact person of client: Leslie Sanders; 707-825-2738
- c. Name of Project Manager(s): Randy Brawley
- d. Project description: Provide all aspects of planning technical assistance for the COVID-19 outbreak; developed the Cher-Ae Heights Indian Community of the Trinidad Rancheria Multi-Hazard Mitigation Plan, 2018-2019 THIRA/SPR; developing the Cher-Ae Heights Indian Community of the Trinidad Rancheria EOP (2020); providing ongoing support to include facilitation monthly OES Team meetings as well as helping manage Cher-Ae Heights Indian Community of the Trinidad Rancheria MHMP project completion; assisting with PDM and Tribal Homeland Security Grant Program applications

Client: Colorado River Indian Tribes (CRIT), AZ

- a. Project title and address: CRIT MHMP; COVID-19 technical assistance; CRIT EOP; CRIT COOP Plan; 2018-2019 THIRA/SPR; ongoing consulting services; 26600 Mohave Road, Parker, Arizona, 85344
- b. Name and telephone number of contact person of client: Tina Evans; 928-575-1635
- c. Name of Project Manager(s): Randy Brawley
- d. Project description: Provide all aspects of planning technical assistance for the COVID-19 outbreak; develop the CRIT MHMP; developing the CRIT EOP, CRIT COOP Plan, service station emergency action plans; 2018-2019 THIRA/SPR; disaster preparedness, response, and recovery consultations; assisting with PDM and Tribal Homeland Security Grant Program applications



THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

April 3, 2024

JENIFER DAVIDSON
DOUGLAS COUNTY MANAGER
1594 ESERALDA AVE
MINDEN NV 89423

Account Information:

Policy Holder Details :	Wise Oak Consulting, L.L.C.
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Contact Us

Need Help?

Chat online or call us at
(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team



ADDITIONAL REMARKS SCHEDULE

AGENCY USAA INSURANCE AGENCY INC/PHS		NAMED INSURED WISE OAK CONSULTING, L.L.C. 9815 J SAM FURR RO HUNTERSVILLE NC 28078	
POLICY NUMBER SEE ACORD 25		EFFECTIVE DATE: SEE ACORD 25	
CARRIER SEE ACORD 25	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM

FORM NUMBER: ACORD 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Wise Oak Consulting, L.L.C. has entered into a contract with Douglas County to perform work from April 2024 through April 2025, and requests that the insurer provide to Douglas County (1) a certificate of coverage issued pursuant to Acord 25 and (2) notice of any lapse in coverage or nonpayment of coverage that the Wise Oak Consulting, L.L.C. is required to maintain. Notice of Cancellation will be provided in accordance with Form WC270601C attached to this policy.



WISE OAK CONSULTING LLC

Unique Entity ID VLZWNWC51ZC3	CAGE / NCAGE 88JU4	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Oct 4, 2024	
Physical Address 8338 Sandowne LN Huntersville, North Carolina 28078-5799 United States	Mailing Address 9815 J Sam Furr Road #223 Huntersville, North Carolina 28078 United States	

Business Information

Doing Business as (blank)	Division Name Wise Oak Consulting, L.L.c.	Division Number (blank)
Congressional District North Carolina 12	State / Country of Incorporation North Carolina / United States	URL https://wiseoakconsulting.com/

Registration Dates

Activation Date Oct 9, 2023	Submission Date Oct 5, 2023	Initial Registration Date Feb 5, 2019
---------------------------------------	---------------------------------------	---

Entity Dates

Entity Start Date Sep 28, 2017	Fiscal Year End Close Date Dec 31
--	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USApending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?
No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:
Yes

Entity Types

Business Types	Entity Type	Organization Factors
Entity Structure Corporate Entity (Not Tax Exempt)	Business or Organization	Limited Liability Company
Profit Structure For Profit Organization		

Socio-Economic Types

Veteran-Owned Business
Service-Disabled Veteran-Owned Business

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments No	Debt Subject To Offset No
EFT Indicator 0000	CAGE Code 88JU4

Points of Contact

Electronic Business

👤 Randy Brawley, Chairman	9815 J Sam Furr Road #223 Huntersville, North Carolina 28078 United States
------------------------------	---

Government Business

👤 Randy S Brawley, Owner	9815 J Sam Furr Road #223 Huntersville, North Carolina 28078 United States
-----------------------------	---

Service Classifications

NAICS Codes

Primary Yes	NAICS Codes 561990 541690	NAICS Title All Other Support Services Other Scientific And Technical Consulting Services
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Product and Service Codes

PSC B546 R429	PSC Name Special Studies/Analysis- Security (Physical/Personal) Support- Professional: Emergency Response, Disaster Planning, And Preparedness Support
-----------------------------------	--

Disaster Response

Yes, this entity appears in the disaster response registry.
 No, this entity does not require bonding to bid on contracts.

Bonding Levels	Dollars
	(blank)

States Any	Counties (blank)	Metropolitan Statistical Areas (blank)
----------------------	----------------------------	--



REFERENCE QUOTE

Date: 3/26/2024

To: Debbie Swickard
 Grants Administrator
 Douglas County Finance Division
 1594 Esmeralda Ave. / P.O. Box
 218
 Minden, NV 89423
 Work: 775-782-9029

Contract Contact	Job	Payment Terms	Due Date
Michelle Constant (424) 320-2582 michelle@constantassociates.com	Local Hazard Mitigation Plan (LHMP) Update	Invoice schedule determined prior to contract execution	15 days

Description	Line Total
Douglas County, NV LHMP Update Reference Quote	

Update Hazard Mitigation Plan <ul style="list-style-type: none"> Element A: Planning Process. Convene Planning Team and engage stakeholders to develop the HMP. Document planning process. Engage community leaders and public for input. Incorporate existing plans into HMP process. Element B: Risk Assessment. Document natural and manmade hazards affecting the region noting event frequency and severity. Conduct vulnerability assessment and repetitive loss analysis. Element C: Mitigation Strategy. Conduct capability analysis. Develop goals for long-term vulnerability and mitigation strategies. Identify and prioritize mitigation actions. Element D: Plan Maintenance. Document method and schedule for continuous plan update and improvement and develop strategy for continued public involvement. Incorporate HMP requirements into other planning mechanisms. Element E: Plan Update. Update plan to reflect changes in land use and development, policy and priorities, and progress in mitigation efforts. Develop drafts of updated plan for Planning Team and public review. Submit completed plan to NV DEM and FEMA for review, comment, and approval. Element F: Plan Adoption. Support and document plan adoption by Douglas County. Element G: High Hazard Potential Dams (Optional) Element H: Additional State, Community Rating System (CRS), or Other Requirements 	\$190,000.00 - \$250,000.00
---	-----------------------------

Assumptions

- Price range is dependent upon Douglas County being the only jurisdiction participating in the HMP, the detail and level of hazard analysis conducted, the number of public information sessions, and in-person versus virtual meetings and sessions.
 - Based on Douglas County's 2019 HMP, we would anticipate the updated plan to trend toward the middle of this estimate.
- Pricing assumes four (4) Planning Team meetings, two (2) public involvement sessions, and the development of two drafts of the HMP for Planning Team and public review and comment.
- GIS material will be leveraged from existing resources and County GIS personnel. Current pricing range assumes Level 1 Hazus analysis of one (1) to two (2) scenarios.
 - The 2019 HMP includes comprehensive hazard analysis by the Nevada Bureau of Mines and Geology at the University of Nevada, Reno. Leveraging this resource for hazard analysis would help keep costs lower.
- A detailed schedule to include the number of meetings will be determined prior to contract execution.
- All materials will be provided electronically (not in print format).

This is a quotation on the services named.

To accept this quotation, sign here and return: _____

Thank you for your business

From: [Swickard, Debbie](#)
To: [Easton, Kara R](#)
Subject: FW: Follow-up: Inquiry for All Clear Emergency Management Group
Date: Friday, October 6, 2023 12:10:41 PM
Attachments: [image003.png](#)
[image004.png](#)
[image004.png](#)

Well this is a fie mess!

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423-0218
Ph: (775) 782-9029

From: Jenny Schmitz <jennys@allclearmg.com>
Sent: Thursday, October 5, 2023 10:55 AM
To: Swickard, Debbie <DSwickard@douglasnv.us>
Cc: Easton, Kara R <keaston@douglasnv.us>
Subject: Re: Follow-up: Inquiry for All Clear Emergency Management Group

CAUTION: This email originated from outside of the organization. If you did not expect to receive something from this sender - we suggest you call the sender to verify (only if you know the sender).

Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

Hi Debbie,

I hope all is well! It has been a while since we last connected. Unfortunately, we no longer have available staff to support this project, and I'm sorry to say that we will have to rescind our proposal.

I apologize for any inconvenience this causes you and your team. If you have any questions, please let me know.

Regards,
Jenny

Jenny Schmitz, MA, MEP
Vice President
All Clear Emergency Management Group
Main: 336-802-1800
Direct: 303-419-8087
JennyS@AllClearEMG.com
www.AllClearEMG.com
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On Wed, Oct 4, 2023 at 10:44 AM Swickard, Debbie <DSwickard@douglasnv.us> wrote:

Hello Jenny,

It has been quite a while since we last conversed. Our funding agency has requested what inflation rate would be used for your costs. Is this something you could supply? I have attached the original information you sent. Unfortunately they have given me a short turnaround time to respond.

Funder: **They will need to add an inflation line item and a quote or cost estimate for the consultant**

Thank you for understanding and your help!

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423-0218

Ph: (775) 782-9029

From: Jenny Schmitz <jennys@allclearerng.com>
Sent: Thursday, February 23, 2023 7:00 AM
To: Swickard, Debbie <DSwickard@douglasnv.us>
Cc: Elges, Melissa <MElges@douglasnv.us>
Subject: Re: Follow-up: Inquiry for All Clear Emergency Management Group

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Hi Debbie,

I think this should meet your needs for this grant application. Each state and each grant does this a little bit differently so my apologies for not including the breakdown initially. I had to shift a few things to make the math work better but the \$70,000 is still the same (thanks for adding a little). Of note, I broke out the travel costs for each of the planning meetings since that didn't quite fit with the "hourly" unit of measure.

Here is what I have:

image.png



I also updated the proposal to add the cost breakdown from this chart into each section. See the revised version attached.

Let me know if there's anything else,
thanks,
Jenny

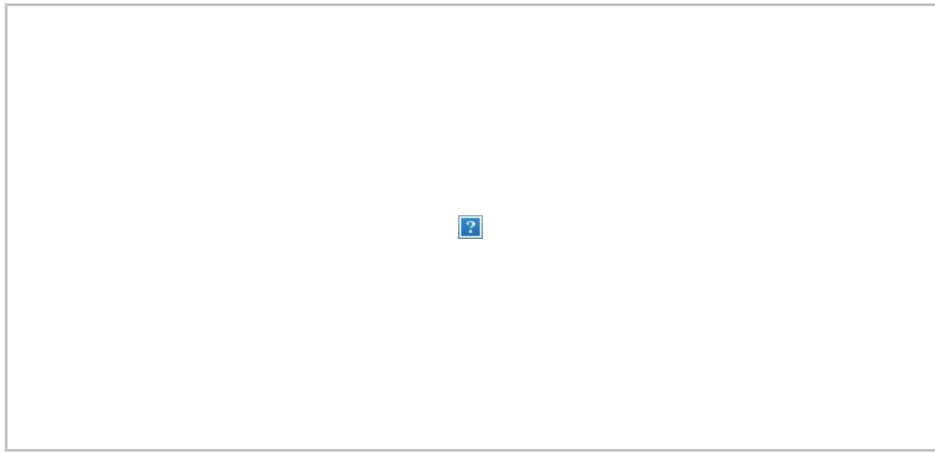
Jenny Schmitz, MA, MEP
Vice President
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Direct: 303-419-8087
JennyS@AllClearEMG.com
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On Wed, Feb 22, 2023 at 2:08 PM Swickard, Debbie <DSwickard@douglasnv.us> wrote:

Hello again Jenny,

I am sorry to ask this but can you breakdown the costs per item. The Budget portion of the grant application is requesting a bit more detail. I also added 5K for any possible additional work that may be needed.

- A. **Consultants/Contracts.** Please provide a description of the work to be completed by the various contractual budget line items that you have. Add line items as needed. Show your computation (e.g. quantity times unit of measure x unit price = cost).



Thank you,

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423
Ph: (775) 782-9029

From: Swickard, Debbie
Sent: Wednesday, February 22, 2023 8:45 AM
To: Jenny Schmitz <jennys@allclearmg.com>
Cc: Elges, Melissa <MElges@douglasnv.us>
Subject: RE: Follow-up: Inquiry for All Clear Emergency Management Group

Hi Jenny,

Perfect! Thank you for your help and we look forward to speaking again at a future date.

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423
Ph: (775) 782-9029

From: Jenny Schmitz <jennys@allclearmg.com>
Sent: Wednesday, February 22, 2023 8:29 AM
To: Swickard, Debbie <DSwickard@douglasnv.us>
Cc: Elges, Melissa <MElges@douglasnv.us>
Subject: Re: Follow-up: Inquiry for All Clear Emergency Management Group

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Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

Hi Debbie,
I've added a revised proposal to this email (dated today). I added some language to Task 2.2 as well as to the pricing sheet that includes the addition of up to 2 "new" hazards in the assessment process and hazard profile work (vs. the hazards already included in the HMP). I hope this works for you.

thanks,
Jenny

Jenny Schmitz, MA, MEP
Vice President
All Clear Emergency Management Group
Main: 336-802-1800
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JennyS@AllClearEMG.com
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On Wed, Feb 22, 2023 at 9:11 AM Swickard, Debbie <DSwickard@douglasnv.us> wrote:

Hi Jenny,

It would be great if you could add something to the quote and the costs associated with things such as any additional hazards found during risk and hazard mitigation discovery.

Thanks,

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423
Ph: (775) 782-9029

From: Jenny Schmitz <jennys@allclear.org>
Sent: Wednesday, February 22, 2023 8:06 AM
To: Swickard, Debbie <DSwickard@douglasnv.us>
Cc: Elges, Melissa <MElges@douglasnv.us>
Subject: Re: Follow-up: Inquiry for All Clear Emergency Management Group

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Good morning Debbie,
Good question - it sounds like Cybersecurity would be a "new" hazard to include. For that new hazard, there would be no additional cost. We would add that to our hazard analysis and research process. I left the language about hazards vague because there always seems to be a shift in these between HMP updates. If you'd like me to add something specific about cybersecurity, please let me know.

If you have any other questions, please let me know.

thanks,
Jenny

Jenny Schmitz, MA, MEP
Vice President
All Clear Emergency Management Group
Main: 336-802-1800
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JennyS@AllClearEMG.com
www.AllClearEMG.com
[Subscribe](#) to our email list.

On Wed, Feb 22, 2023 at 8:06 AM Swickard, Debbie <DSwickard@douglasnv.us> wrote:

Hi Jenny,

Thank you for the quote and your quick response. I didn't read if this update would include current hazards such as cyber security, etc. Is that included or will that be an extra cost.

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423
Ph: (775) 782-9029

From: Jenny Schmitz <jennys@allclearmg.com>
Sent: Tuesday, February 21, 2023 3:46 PM
To: Swickard, Debbie <DSwickard@douglasnv.us>
Cc: Elges, Melissa <MElges@douglasnv.us>
Subject: Re: Follow-up: Inquiry for All Clear Emergency Management Group

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Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

Hi Debbie,

I'm happy to submit our proposal to you. Sorry for the delay - between our two companies and the holiday, things took a little longer than I expected. If you have any questions, please let me know.

thanks,
Jenny

Jenny Schmitz, MA, MEP
Vice President
All Clear Emergency Management Group
Main: 336-802-1800
Direct: 303-419-8087
JennyS@AllClearEMG.com
www.AllClearEMG.com
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On Tue, Feb 21, 2023 at 4:16 PM Swickard, Debbie <DSwickard@douglasnv.us> wrote:

Hi Jenny,

Can you supply me with a quote please. We will be doing an update to our current Hazard Mitigation plan and would like to add Cybersecurity. Please supply at your earliest time possible.

Thank you,

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423
Ph: (775) 782-9029

From: Swickard, Debbie
Sent: Thursday, February 16, 2023 8:17 AM

To: Jenny Schmitz <jennys@allclearmg.com>
Cc: Elges, Melissa <MElges@douglasnv.us>
Subject: RE: Follow-up: Inquiry for All Clear Emergency Management Group

Great information Jenny. Thank you very much for taking the time to supply it and look forward to speaking with you in the future!

Have a great holiday weekend,

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423
Ph: (775) 782-9029

From: Jenny Schmitz <jennys@allclearmg.com>
Sent: Thursday, February 16, 2023 7:47 AM
To: Swickard, Debbie <DSwickard@douglasnv.us>
Cc: Elges, Melissa <MElges@douglasnv.us>
Subject: Re: Follow-up: Inquiry for All Clear Emergency Management Group

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Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

Hi Debbie,

Our usual rate for HMPs ranges from \$40,000-\$70,000 based on county size, populations, hazards, state of the current HMP, etc. That would be one set price to cover:

- Our time
- Data collection and research
- Several planning and public review meetings (which we could do in-person or virtual)
- Hazard review
- Updates to the maps and graphs
- HMP drafts and revisions
- Resolution for adoption

Our pricing model would be inclusive of all costs and travel (if you would like some in-person meeting). We very rarely do any change orders or contract extensions (but sometimes those do happen).

FEMA recommends a year-long project for an HMP, and we usually don't stray too far from that. In our experience, we need that much time to deliver a quality product that would meet all of the requirements.

If that works for you, let me know and we will work on some more specific details for you.

thanks,
Jenny

Jenny Schmitz, MA, MEP
Vice President
All Clear Emergency Management Group
Main: 336-802-1800
Direct: 303-419-8087
JennyS@AllClearEMG.com
www.AllClearEMG.com
[Subscribe](#) to our email list.

On Thu, Feb 16, 2023 at 8:26 AM Swickard, Debbie <DSwickard@douglasnv.us> wrote:

Hi Jenny,

Thank you for the update. Please give a general estimate of your offering as we don't want anything done that could throw you out of the running once the County is ready to solicit. I am hoping to submit our application next week so your timing will be fine. We are eager to get the update started as this will be a lengthy process! One thing I didn't see in my notes was about how long would it take for your agency to complete the update. I understand there are several variables but a ball park will help.

Thanks,

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423
Ph: (775) 782-9029

From: Jenny Schmitz <jennys@allclearmg.com>
Sent: Thursday, February 16, 2023 6:57 AM
To: Swickard, Debbie <DSwickard@douglasnv.us>
Subject: Re: Follow-up: Inquiry for All Clear Emergency Management Group

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Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

Hi Debbie,

I wanted to get you a quick update. I've heard back from our partner, and they are interested in joining us to bid on this project. I will work on the proposal and get it to you in the next few days. I hope that gives you enough time for the grant deadline at the end of the month.

Is there anything specific that Nevada requires for the proposal format? Sometimes different states have specific requirements outside of the usual HMP process. If there are, please let me know, and I'll add those to the proposal.

thanks for your interest,
Jenny

Jenny Schmitz, MA, MEP
Vice President
All Clear Emergency Management Group
Main: 336-802-1800
Direct: 303-419-8087
JennyS@AllClearEMG.com
www.AllClearEMG.com
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On Wed, Feb 8, 2023 at 8:08 AM Jenny Schmitz <jennys@allclearmg.com> wrote:

Debbie,
That sounds good. I'll reach out to our partners and see about their bandwidth. I'll get back to you as soon as I can..

thanks,
Jenny

Jenny Schmitz, MA, MEP
Vice President
All Clear Emergency Management Group

Main: 336-802-1800
Direct: 303-419-8087
JennyS@AllClearEMG.com
www.AllClearEMG.com
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On Tue, Feb 7, 2023 at 3:32 PM Swickard, Debbie <DSwickard@douglasnv.us> wrote:

Hi Jenny,

Your company was used by one of our sister county and they were very pleased. If you would pass on their information I would be appreciative. We will need our plan updated for 2024. I have a ballpark on what the costs will be but that is why I am reaching out. There is a funding grant we will be applying for at the end of this month and I am trying to see if the amount we are estimating in in line with reality of costs.

Thank you for your time and help,

Debbie Swickard

Grants Administrator
Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423
Ph: (775) 782-9029

From: Jenny Schmitz <jennys@allclearmng.com>
Sent: Tuesday, February 7, 2023 2:07 PM
To: Swickard, Debbie <DSwickard@douglasnv.us>
Subject: Re: Follow-up: Inquiry for All Clear Emergency Management Group

CAUTION: This email originated from outside of the organization. If you did not expect to receive something from this sender - we suggest you call the sender to verify (only if you know the sender).

Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

Hi Debbie,

Thanks for your response. Recently, we have been partnering with another company for Hazard Mitigation Plans because of the bandwidth and expertise involved. I'm happy to pass this on to them to see if they would be interested in pursuing your project with us.

What is your timeline for this update? Do you have a budget slated for this work?

thanks,
Jenny

Jenny Schmitz, MA, MEP
Vice President
All Clear Emergency Management Group
Main: 336-802-1800
Direct: 303-419-8087
JennyS@AllClearEMG.com
www.AllClearEMG.com
[Subscribe](#) to our email list.

On Mon, Feb 6, 2023 at 4:28 PM Swickard, Debbie <DSwickard@douglasnv.us> wrote:

I would like to speak to someone regarding an update for our Hazard Mitigation Plan.

Debbie Swickard

Grants Administrator

Douglas County Finance Division
1594 Esmeralda Ave/P.O. Box 218
Minden, NV 89423
Ph: (775) 782-9029

From: Jenny Schmitz <jennys@allclearmg.com>
Sent: Monday, February 6, 2023 3:22 PM
To: Swickard, Debbie <DSwickard@douglasnv.us>
Subject: Follow-up: Inquiry for All Clear Emergency Management Group

CAUTION: This email originated from outside of the organization. If you did not expect to receive something from this sender - we suggest you call the sender to verify (only if you know the sender).

Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

Hi Debbie,
Thank you for your request via our website. I'm happy to tell you more about what we can do for you. Could you start with what you are looking for?

Looking forward to hearing from you,
Jenny

Name: Debbie Swickard
Title: Grants Administrator
Email: dswickard@douglasnv.us <<mailto:dswickard@douglasnv.us>>
Company: Douglas County Finance
Phone: 775-782-9029
Address1: 1594 Esmeralda Ave
Address2:
City: Minden
State: NV
Zip: 89423
Additional information:
Who Are You: Government
What Services Would You Like: Planning
Other:

Jenny Schmitz, MA, MEP
Vice President
All Clear Emergency Management Group
Main: 336-802-1800
Direct: 303-419-8087
JennyS@AllClearEMG.com
www.AllClearEMG.com
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**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For presentation only. Ceremonial presentation of **Proclamation 2024P-038**, proclaiming the week of April 21-27, 2024, as "Crime Victims' Rights Week" in Douglas County. (Chairman Rice)

RECOMMENDED MOTION:

Presentation only.

FINANCIAL IMPACT:

None

BACKGROUND:

Proclamation 2024P-038 recognizes the week of April 21-27, 2024, as "Crime Victims' Rights Week" in Douglas County. Under the U.S. Bill of Rights, persons accused of crimes are entitled to various rights, including the right to not be a witness against themselves. Recently, laws have been enacted to recognize that the victims of crime also have rights, including the federal Victims' Rights and Restitution Act (42 U.S.C. § 10607), the Crime Victims' Rights Act of 2004 (18 U.S.C. § 3771), and Nevada's Victim's Bill of Rights (NRS Chapter 178). As President Ronald Reagan's 1982 Task Force on Victims of Crime found, "innocent victims of crime have been overlooked, their pleas for justice have gone unheeded, and their wounds-- personal, emotional, and financial-- have gone unattended." Proclamation 2024P-038 recognizes the rights of our friends, family and neighbors who have been victimized by criminals.

ATTACHMENTS:

[Proclamation 2024P-038 - Crime Victims' Rights Week](#)



PROCLAMATION
DOUGLAS COUNTY BOARD OF COMMISSIONERS

PROCLAMATION 2024P-038
Declaring April 21-27, 2024 as “Crime Victims’ Rights Week” in Douglas County

WHEREAS, in 1982, The President’s Task Force on Victims of Crime envisioned a national commitment to a more equitable and supportive response to victim;

WHEREAS, this commemorative week celebrates the energy, perseverance and commitment that launched the victims’ rights movement, inspired its progress, and continues to advance the cause of justice for crime victims;

WHEREAS, crime can leave a lasting impact on any victim;

WHEREAS, the term “victim” is more than just a label and has legal standing and protections that go along with it;

WHEREAS, with the unwavering support of their communities and the resources available, victims and survivors will be empowered to face their grief, loss, fear, anger and hope without fear of judgment, and will feel understood, heard and respected;

WHEREAS, serving victims and rebuilding their trust restores hope to victims and survivors, as well as supports thriving communities;

WHEREAS, honoring the rights of victims, including the rights to be heard, to be treated with fairness, dignity, and respect, and working to meet their needs rebuilds their trust in the criminal justice system;

WHEREAS, the Douglas County Sheriff and Douglas County District Attorney are dedicated to assisting and strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, working for justice for all victims and survivors’ victims of crime, and providing a voice to crime victims and their families; and

WHEREAS, National Crime Victims’ Rights Week provides an opportunity to recommit to ensuring that all victims of crime are afforded their rights.

NOW, THEREFORE, BE IT PROCLAIMED BY THE DOUGLAS COUNTY BOARD OF COMMISSIONERS, along with the Douglas County Sheriff and Douglas County District Attorney, that April 21-27, 2024 is “Crime Victims’ Rights Week” in Douglas County, Nevada.



ADOPTED THIS 18TH DAY OF APRIL, 2024 BOARD OF COUNTY COMMISSIONERS.

Wesley Rice, Chairman

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND CAUSED THE SEAL OF DOUGLAS COUNTY TO BE AFFIXED THIS 18TH DAY OF APRIL, IN THE YEAR OF OUR LORD 2024.

Amy Burgans, Clerk Treasurer

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For presentation only. Ceremonial presentation of **Proclamation 2024P-039**, proclaiming the month of April 2024 as "Child Abuse Prevention Month" in Douglas County. (Chairman Rice)

RECOMMENDED MOTION:

Presentation only.

FINANCIAL IMPACT:

None

BACKGROUND:

Proclamation 2024P-039 recognizes the month of April 2024 as Child Abuse prevention month in Douglas County. This proclamation calls on the citizens of Douglas County to observe this month by becoming more aware of the tragedy of child abuse and to become actively involved in its prevention.

ATTACHMENTS:

[Proclamation 2024P-039 - Child Abuse Prevention Month](#)



PROCLAMATION
DOUGLAS COUNTY BOARD OF COMMISSIONERS

PROCLAMATION 2024P-039

Recognizing April 2024 as “Child Abuse Prevention Month” in Douglas County

WHEREAS, our children are our most valuable resources and will shape the future of Douglas County;

WHEREAS, child abuse and neglect are serious problems affecting every segment of our community, and finding solutions requires input and action from everyone;

WHEREAS, in February 2024 there were 318 children placed outside of their home due to abuse and neglect in the rural region of Nevada;

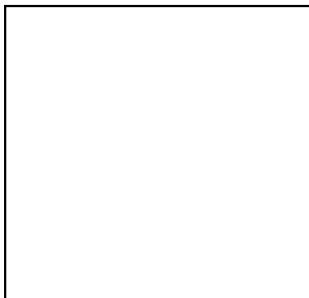
WHEREAS, 4,499 referrals of suspected abuse were made to child protective services in state fiscal year 2023 in Nevada’s rural region;

WHEREAS, communities can partner with child welfare agencies to help with the recruitment of foster families to provide a safe and nurturing environment for children while reunification efforts occur;

WHEREAS, we must work together because effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, the school district, the Sheriff’s Department, health- community- and faith-based organizations, businesses, and families; and

WHEREAS, prevention remains the best defense for our children and families and Douglas County can make every effort to promote programs and activities that create strong families.

THEREFORE, BE IT PROCLAIMED BY THE DOUGLAS COUNTY BOARD OF COMMISSIONERS, along with Douglas County staff and residents, April 2024 is recognized as Child Abuse Prevention Month.



ADOPTED THIS 18TH DAY OF APRIL, 2024 BOARD OF COUNTY COMMISSIONERS.

Wesley Rice, Chairman

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND CAUSED THE SEAL OF DOUGLAS COUNTY TO BE AFFIXED THIS 18TH DAY OF APRIL, IN THE YEAR OF OUR LORD 2024.

Amy Burgans, Clerk Treasurer

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For presentation only. Ceremonial presentation of **Proclamation 2024P-045**, proclaiming April 14-20, 2024, as "National Public Safety Telecommunicators Week" in Douglas County. (Chairman Rice)

RECOMMENDED MOTION:

Presentation only.

FINANCIAL IMPACT:

None

BACKGROUND:

Proclamation 2024P-045, proclaiming April 14-20, 2024, as National Public Safety Telecommunicators Week in Douglas County.

ATTACHMENTS:

[Proclamation 2024P-045 - National Public Safety Telecommunicators Week](#)



PROCLAMATION
DOUGLAS COUNTY BOARD OF COMMISSIONERS

PROCLAMATION 2024P-045
Declaring April 14-20, 2024 as “National Public Safety Telecommunicators Week” in Douglas County

WHEREAS, emergencies can occur at any time that require law enforcement, fire, or emergency medical services;

WHEREAS, when an emergency occurs the prompt response of law enforcement officers, firefighters, and EMS providers is critical to the protection of life and preservation of property;

WHEREAS, the safety of our law enforcement officers, firefighters, and EMS providers is dependent upon the quality and accuracy of information obtained from citizens who contact the Douglas County Emergency Communications Center;

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services;

WHEREAS, Public Safety Telecommunicators are the single vital link for our law enforcement officers, firefighters, and EMS providers by monitoring their activities by radio, providing them information, and ensuring their safety;

WHEREAS, Public Safety Telecommunicators are critical in improving the chance of survival for patients who experience sudden cardiac arrest by recognizing the need for cardiopulmonary resuscitation and other lifesaving interventions prior to arrival of EMS;

WHEREAS, Public Safety Telecommunicators of the Douglas County Emergency Communications Center have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

THEREFORE, BE IT PROCLAIMED BY THE DOUGLAS COUNTY BOARD OF COMMISSIONERS, the week of April 14 - 20, 2024 to be National Public Safety Telecommunicators Week in Douglas County, Nevada in honor of the individuals whose diligence and professionalism keep our community and citizens safe.



ADOPTED THIS 18TH DAY OF APRIL, 2024 BOARD OF COUNTY COMMISSIONERS.

Wesley Rice, Chairman

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND CAUSED THE SEAL OF DOUGLAS COUNTY TO BE AFFIXED THIS 18TH DAY OF APRIL, IN THE YEAR OF OUR LORD 2024.

Amy Burgans, Clerk Treasurer

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For presentation only. Ceremonial presentation of **Proclamation 2024P-046**, proclaiming the month of April 2024 as "Donate Life Month" in Douglas County. (Vice Chairwoman Hales)

RECOMMENDED MOTION:

Presentation only.

FINANCIAL IMPACT:

None

BACKGROUND:

Proclamation 2024P-046, proclaiming the month of April 2024 as Donate Life Month in Douglas County.

ATTACHMENTS:

[Proclamation 2024P-046 - Donate Life.pdf](#)



PROCLAMATION
DOUGLAS COUNTY BOARD OF COMMISSIONERS

PROCLAMATION 2024P-046

Recognizing April 2024 as “National Donate Life Month” in Douglas County

WHEREAS, April is the Nevada Donor Network, Donate Life Month, and the Douglas County Sheriff’s Office will be actively participating for the third year;

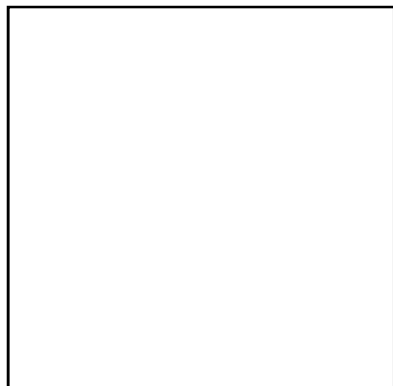
WHEREAS, the Sheriff’s Office will be participating in and hosting several events throughout the month of April, including having Sergeant Lynch’s vehicle wrapped with “Donate Life” decals to help spread awareness in the community;

WHEREAS, there are currently more than 100,000 Americans on the national waiting list for a lifesaving organ, including 667 Nevadans; with kidneys being the most needed organ in Nevada;

WHEREAS, there are more than 1.6 million adults, 18 and older, registered as donors in the state of Nevada, which equates to 64% of our eligible population; although, registration is possible at 16 with parental/guardian consent; and

WHEREAS, one organ donor can save up to eight lives, one tissue donor can save or heal 75 or more people, and one cornea donor can give the gift of sight to two people.

THEREFORE, BE IT PROCLAIMED BY THE DOUGLAS COUNTY BOARD OF COMMISSIONERS, along with Douglas County staff and residents, to recognize the month of April 2024, to be “National Donate Life Month” in Douglas County, Nevada.



ADOPTED THIS 18TH DAY OF APRIL, 2024 BOARD OF COUNTY COMMISSIONERS.

Wesley Rice, Chairman

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND CAUSED THE SEAL OF DOUGLAS COUNTY TO BE AFFIXED THIS 18TH DAY OF APRIL, IN THE YEAR OF OUR LORD 2024.

Amy Burgans, Clerk Treasurer

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For presentation only. Ceremonial presentation to Jeff Michalak, Douglas County Utility Technician, for being recognized as the "New Wastewater Operator of the Year" by the Nevada Rural Water Association. (Adrian Johnson, Rick Robillard)

RECOMMENDED MOTION:

For presentation only.

FINANCIAL IMPACT:

None

BACKGROUND:

The March 2024 edition of *Treatment Plant Operator Magazine* has a feature article about Jeff Michalak and his new career with Douglas County. A presentation plaque has been produced from this article to commemorate his accomplishments. In March of 2023, Jeff Michalak was recognized as the "New Wastewater Operator of the Year" by the State of Nevada Rural Water Association. The award recognizes those that have shown exceptional skill, expertise, and professionalism within their field.

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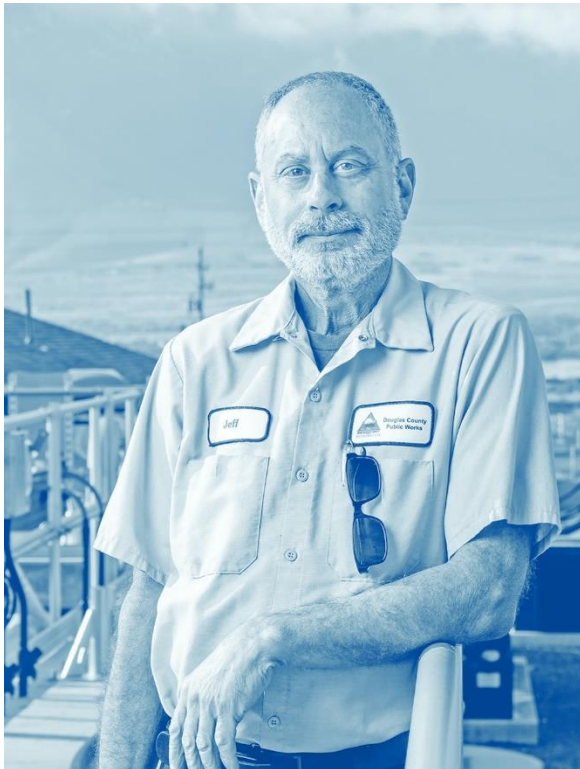
[2024-03_Treatment Plant Operator Magazine.pdf](#)

[Michalak Plaque.pdf](#)

Treatment Plant Operator Magazine – March 2024

Once a Cop, Michalak Now Polices a Top-Quality Treatment Process

A lifelong love of things mechanical was Jeff Michalak’s ticket to a clean-water career. He quickly came to love his new profession.



With a degree in criminal justice and a work history in the casino industry, Jeff Michalak never imagined that in his mid-50s he would work in the wastewater treatment industry.

After all, he knew nothing about it. But in February 2021 he went to work at Douglas County’s North Valley Wastewater Treatment Plant in Minden, Nevada, a small town 15 miles from Lake Tahoe. He needed a job, and the county needed someone with mechanical experience.

In 2023 Michalak won the New Wastewater Operator of the Year award from the Nevada Rural Water Association, which conducted many of the classes he took to earn his certification. “They probably got used to seeing me at all the classes because I needed so many hours,” he laughs.

He received the award at the final luncheon at the NRWA convention: “I had no clue. I’m thinking, how do they even know I exist?”

NO GOING BACK

Michalak is originally from Wisconsin. After earning a bachelor’s degree in criminal justice from the University of Wisconsin-Platteville, he ran into a hiring freeze and a few other stumbling blocks when he tried to get a government job in his field. Eventually he decided to become a police officer.

He passed the physical agility and psychological tests and was finally accepted into the Criminal Justice - Law Enforcement Academy at Waukesha County (Wisconsin) Technical College. “But it was three months out,” he says. “So that’s when I went to Lake Tahoe on vacation.” He never returned.

He was quickly hired by a casino and enjoyed a 28-year career in the industry, first in security, then running warehouse operations for three casinos and finally in convention services. Then COVID hit. “They closed the casinos for the first time in history and there was no convention business,” Michalak says. “At first they put us on furlough, but the place was going broke, so then they fired us.”

A lucky conversation with North Valley plant operator Tom Taflin, an acquaintance at the time, led to his new career. “He told me the treatment plant was going to be hiring, so I put in for the job and ended up getting it,” Michalak says. His passion for mechanics was his ticket in.

“Being a mechanic is just being able to take things apart, figure them out and put them back together again,” he says. “That’s something I had been doing my whole life.” That was the easy part of the job. The hard part was learning the biology and chemistry. He had one year to get his certification.

OFFICIAL RECOGNITION

While working on his contact hour requirements, Michalak began his education process. “I went to a lot of classes and asked a lot of questions,” he says. The work paid off when, in 2022, he passed the exam on his first try for Grade I Wastewater Operator certification.

The North Valley plant uses a sequence batch reactor (Xylem). “The thing is basically a giant computer,” Michalak says. “The Xylem board controls everything. We have the ability to pull everything up on our iPads, run the plant off that, make changes, fix things.”

The three-year-old SBR replaced a 20-year-old activated sludge system that had maxed out on capacity as the population grew. The county chose the SBR for reasons including low cost, effluent quality and expandability.

“I think they spent about \$11 million on it,” Michalak says. “It was a hard deal because it came online during COVID so there was nobody around to tell us how it works. So, we had to learn the hard way.”

The plant has two basins that cycle opposite each other, one filling and aerating while the other settles and decants. It is designed to run 0.9 mgd but can handle up to 1 mgd. “When we started the process, we were running about 350,000 gpd, but they’re building like crazy around here. Plus we’ve had a lot of rain and snow lately, so we’re now about 500,000 gpd.”

If ever needed, expansion would be easy. “We probably have 100 acres of land,” Michalak says. “And the way the thing is built, we could just add on two more SBRs.”

PLANT OPERATIONS

Michalak runs the plant with Taflin and Auston Kinser, both Grade II Wastewater Operators. They also maintain 16 lift stations. “We do weekly PMs,” Michalak says. “We check everything, run all the numbers, make sure everything’s working right.” They fix the mechanical problems but call in an expert for SCADA issues.

The plant is manned eight hours a day, five days a week. Team members rotate on-call duty to respond to SCADA alarms, fix problems, and do two-and-a-half-hour rounds on Saturdays and Sundays.

Flygt pumps (Xylem) send influent to the plant’s pump station, which sends it to an auger (Lakeside) to pull out rags, and then to a grit separator (Smith & Loveless).

“From there, there’s alternating cycles between mixing where there’s 24 minutes of no air then 24 minutes of air,” Michalak says. “It does that five times. Then it settles and decants the clear water off the top. We skim that off and send it through a chlorine contact basin. Our chlorine residual is usually less than 1 mg/L.”

From there the effluent goes to a 40-acre pond where 60% or more of it evaporates. The rest is sent to a nearby farm for irrigation. Waste activated sludge is sent to a digester that cycles between aerobic and anaerobic every four hours. A KSB pump then delivers the digested solids to 70-by-30-foot Geotube bags (TenCate Geocube), where polymer is added to aid dewatering.

“Water runs out of the bag, and after six to eight months of the bag drying out, we scoop it out and haul it to a landfill,” Michalak says.

PROBLEM SOLVING

The treatment plant handles wastewater from a variety of sources: residential, golf courses, an industrial park, an airport. Michalak observes, “The town and the different neighborhoods have their own wastewater treatment, but the county picks up all the big spaces where it needs to travel a long way. We take stuff from all over the valley that no one else takes.”

Every day is a learning experience: “It’s unbelievable how many things can happen on a daily basis. Every day you set out with a plan, and about 10 minutes into it your plan changes because something happened.

“One day we had a bizarre deal where a float that’s not even touching the water kicked a little bit and put the plant into high-flow mode, which shortens the length of a cycle. It shut the mixer and the air off to that basin because it doesn’t want to decant when there’s air or mixing going on. But we figured it out.”

In the winter of 2022-23 the area had an unusual amount of rain and snow, which caused flooding. About 100 manholes were underwater, leading to significant infiltration. On several days the plant saw flows over 1 mgd and a peak-day flow of 1.7 mgd.

One of the biggest challenges comes from a plant that makes juices for Starbucks. The plant's wastewater containing fruit pulp is supposed to be sent to a storage tank pumped out by septic system contractors. But for various reasons some of that wastewater enters the sewer system.

"It's super high BOD, and it's a challenge to treat it," Michalak says. "If anything, suspicious like that happens, we go out and talk to them."

Michalak enjoys solving problems: "If something's not right, I'll wrack my brain until I figure it out. And there's tons of new stuff to learn all the time."

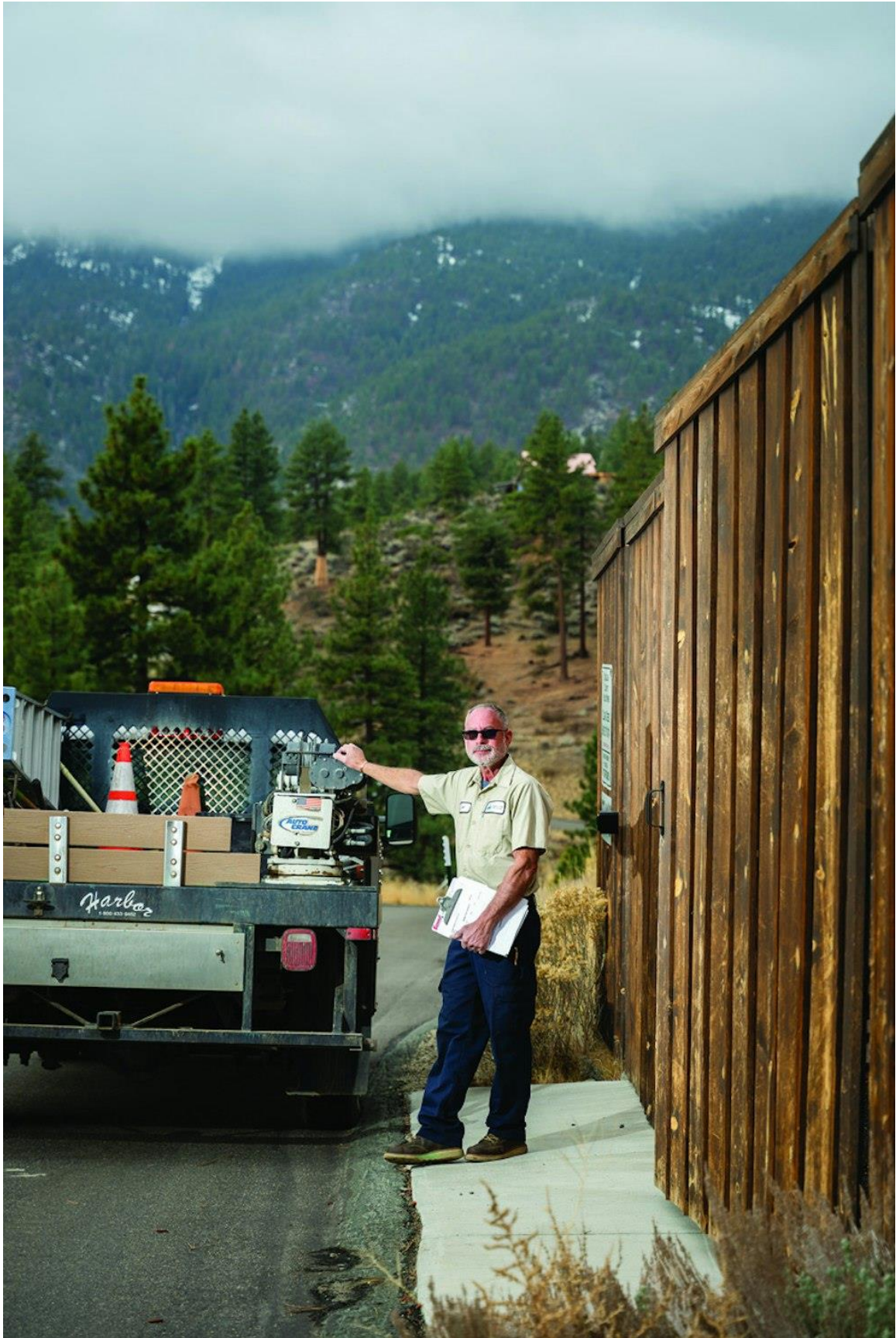
BRIGHT FUTURE

As in many states, older operators are retiring and not enough new people are coming into the field. Nevada Rural Water is actively recruiting young people. But Michalak is hooked on the industry and is studying for his Grade II Wastewater Operator certification. He enjoys the work, not to mention the retirement benefits. "It was a little late for me to be starting a whole new career," he says. "It's a world I knew nothing about. But it's awesome. I wish I had done this a long time ago."









top performer

WASTEWATER OPERATOR

Late to the Game

A LIFELONG LOVE OF THINGS MECHANICAL WAS JEFF MICHALAK'S TICKET TO A CLEAN-WATER CAREER. HE QUICKLY CAME TO LOVE HIS NEW PROFESSION.

BY Betty DeGhede | PHOTOGRAPHY: Bryan Gaiser

With a degree in criminal justice and a work history in the casino industry, Jeff Michalak never imagined that in his mid-50s he would work in the wastewater treatment industry.

After all, he never nothing about it. But in February 2020 he went to work at Douglas County's North Valley Wastewater Treatment Plant in Minden, Nevada, a small town 11 miles from Lake Tahoe. He needed a job, and the county needed someone with mechanical experience.

In 2013 Michalak was the New Wastewater Operator of the Year award from the Nevada Rural Water Association, which conducted most of the classes he took to earn his certification. "They probably got tired of seeing me at all the classes because I showed up on many buses," he laughs.

He remained the proud at the lead facilities at the NWRWA conference. "I had no idea I'm thinking, how do they even know I exist?"

NO GOING BACK

Michalak is originally from Wisconsin. After earning a bachelor's degree in criminal justice from the University of Wisconsin-Platteville, he ran into a boring career and a few other outstanding folks who he tried to get a government job in his field. Eventually he decided to become a police officer.

He passed the physical agility and psychological tests and was finally accepted into the Criminal Justice Law Enforcement Academy at Washburn County (Wisconsin) Technical College. "But it was three months out," he says. "So that's when I went to Lake Tahoe on vacation." He never returned.

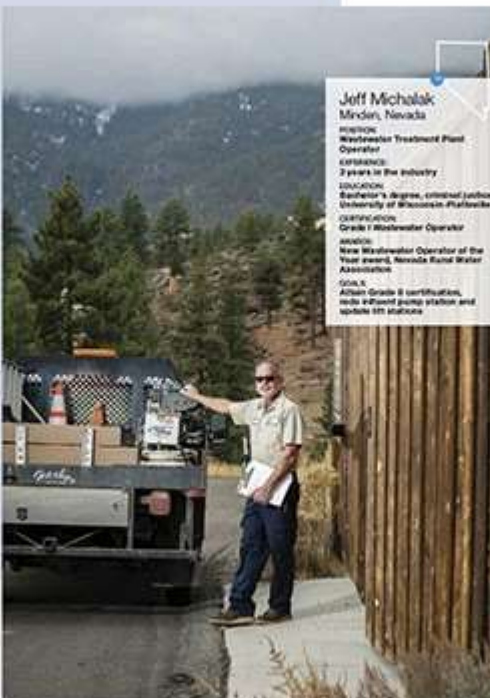
He was quickly hired by a casino and enjoyed a 28-year career in the industry. Just as security, then training sports-management for three casinos and finally in construction services. Then COVID hit. "They closed the casinos for the first time in history and there was no construction business," Michalak says. "So first they put us on furlough, but the place was going broke, so then they laid us off."



Jeff Michalak, wastewater treatment plant operator, Minden, Nevada.

A kindly conversation with North Valley plant operator Tom Taffin, an acquaintance of the time, led to his new career. "He told me the treatment plant was going to be hiring, so I put in for the job and ended up getting it," Michalak says. His passion for mechanics was his ticket in.

“Being a mechanic is just being able to take things apart, figure them out and put them back together again. That’s something I had been doing my whole life.”
JEFF MICHALAK



Jeff Michalak
Minden, Nevada
WASTEWATER Treatment Plant Operator
EXPERIENCE: 2 years in the industry
EDUCATION: Bachelor's degree, criminal justice, University of Wisconsin-Platteville
CERTIFICATION: Grade II Wastewater Operator
AWARDS: New Wastewater Operator of the Year award, Nevada Rural Water Association
GOALS: Obtain Grade II certification, make advanced pump station and WSPM 101 stations

Michalak won the 2023 New Wastewater Operator of the Year award from the Nevada Rural Water Association.

enr.com March 2024 9



The Minden treatment plant has two basins designed to treat 1.5 mgd average flow in about 100,000 gal.



Michalak, at the control panel for the two-basin L-shaped Equipment Corporation, got a late start in the clean-water profession but has found it rewarding.

"Being a mechanic is just being able to take things apart, figure them out and put them back together again," he says. "That's something I had been doing my whole life." That was the easy part of the job. The hard part was learning the biology and chemistry. He had one year to get his certification.

OFFICIAL RECOGNITION

While working on his contract labor requirements, Michalak began his education process. "I went to a lot of classes and asked a lot of questions," he says. The week just off when, in 2022, he passed the exam on his first try for Grade II Wastewater Operator certification.

The North Valley plant uses a superior batch reactor (Zylom). "The thing is basically a giant computer," Michalak says. "The Zylom board controls everything. We have the ability to pull everything up on our iPads, run the plant off that, make changes, fix things."

The three-year-old S&B replaced a 28-year-old activated sludge system that had reached out on capacity as the population grew. The county chose the S&B for reasons including low cost, efficient quality and reproducibility.

A SERIOUS HOBBY

Jeff Michalak admits he was clueless about the wastewater industry when he applied for work at the North Valley Wastewater Treatment Plant, but he had a mechanical background and that's just what they needed.

He had always been interested in mechanics and had worked as an automotive mechanic before, during and after college. That remained his passion when he moved to Nevada and got a job with a casino.

"When I moved to Tahoe, I built a full commercial shop in my backyard just to work on all my stuff," he says. "I ended up being a crew chief for a classic race team and working on race trucks in my spare time."

"Then I got big into four-wheeling and built a bunch of rock crawlers for all my friends because the Rubicon Trail is not too far from us. I built a 1984 Ford Land Cruiser from the frame up."

He also built a giant camper out of a 26,000-pound, 28-foot Mack straight truck. "I took the box off and put a big bumper pull camper on the Mack bed. Then I went on four riding dirt bikes and side-by-sides all over Arizona and Utah."

"I think they spent about \$12 million on it," Michalak says. "It was a hard deal because it came online during COVID so there was nobody around to tell us how it works. So, we had to learn the hard way."

The plant has two basins that cycle opposite each other, one filling and emptying while the other settles and decants. It is designed to run at 2 mgd but can handle up to 1 mgd. "When we started the process we were treating about 100,000 gpd, but they're building like crazy around here. Plus we've had a lot of rain and snow lately, so we're now about 500,000 gpd."

If ever needed, expansion would be easy. "We probably have 100 acres of land," Michalak says. "And the way the thing is built, we could just add on two more S&Bs."

PLANT OPERATIONS

Michalak runs the plant with Taffin and Austin Kiser, both Grade II Wastewater Operators. They also maintain all lift stations. "We do weekly PM," Michalak says. "We check everything, run all the monitors, make sure everything's working right." They fix the mechanical problems but call in an expert for SCADA issues.

The plant is monitored eight hours a day, five days a week. Team members rotate on-call duty to respond to SCADA alarms, fix problems, and do two- and four-hour rounds on Saturdays and Sundays.

Plant pumps (Zylom) send effluent to the plant's pump station, which sends it to an aeration (Lakeland) to pull out nitrates, and then to a grit separator (Zylom & Lakeland).

"From there, that's alternating cycles between mixing where there's 15 minutes of air per ton (24 minutes of air)," Michalak says. "So that's five times. Then it settles and decants the clear water off the top. We skip that off and send it through a chlorine contact basin. Our chlorine residual is usually less than 1 mg/L."

From there the effluent goes to a 40-acre pond where 90% or more of it evaporates. The rest is sent to a transfer basin for irrigation. Waste activated

“If something’s not right, I’ll wrack my brain until I figure it out.”
JEFF MICHALAK

sludge is sent to a digester that cycles between aerobic and anaerobic every four hours. A KSB pump then delivers the digested solids to 70 by 30-foot Gatzerte bags (Tri-Crete Concrete), where polymer is added to aid dewatering.

"We have more on the bag, and after six to eight months of the bag drying out, we wrap it and haul it to a landfill," Michalak says.

PROBLEM SOLVING

The treatment plant handles wastewater from a variety of sources: residential, golf courses, an industrial park, an airport. Michalak observes, "The town and the different neighborhoods have their own wastewater treatment, but the county picks up all the big spaces where it needs to travel a long way. We take them all over the valley that do use the lakes."

Every day is a learning experience. "It's unbelievable how many things can happen on a daily basis. Every day you get out with a plan, and about 10 minutes into your plan changes because something happened."

"One day we had a storm and when a float that's not even touching the water kicked a level bar and put the plant into high-flow mode, which shuts out the length of a cycle. It shut the motor and the air off so that later because it doesn't want to decant when there's air or mixing going on, but we figured it out."

In the winter of 2022-23 the area had an unusual amount of rain and snow, which caused flooding. About 100 monitors were underwater, leading to significant malfunctions. On several days the plant saw flows over 1 mgd and a peak dry flow of 1.7 mgd.

One of the bigger challenges comes from a plant that makes joints for the backhoes. The plant's wastewater containing fruit pulp is supposed to be sent to a storage tank pumped out by a specific system contractor. But for some reason someone sent that wastewater across the sewer system.

"We've got high BOD, and it's a challenge to treat it," Michalak says. "If anything surprises me like that happens, we go out and look to them."

Michalak enjoys solving problems. "If something's not right, I'll wrack my brain until I figure it out. And there's tons of new stuff at these all the time."

BRIGHT FUTURE

As in many areas, older operators are retiring and not enough new people are coming into the field. Nevada Rural Water is actively recruiting



Michalak brought mechanical aptitude to his new career and worked diligently to learn the biology and chemistry of treatment processes. (S&B AP Weather Photographed Equipment from Health)

young people. But Michalak is hooked on the industry and is studying for his Grade II Wastewater Operator certification. He enjoys the work, not to mention the retirement benefits.

"It was a little bit for me to be starting a whole new career," he says. "It's a world I never working about. But it's someone I wish I had done that a long time ago."

featured products from

- Plyco - a Zylom Brand**
916-945-8311
www.plyco.com/pumpjacking
- Rock**
916-227-4339
www.rock.com
for info on page 10
- KSB, Inc.**
814-223-7818
www.ksb.us.com
- Lakeland Equipment Corporation**
810-920-1648
www.lakeland-equipment.com
for info on page 8
- South & Loveland, Inc.**
402-684-3112
www.southandloveland.com
for info on page 9
- TanCate Geomatics**
985-755-0266
www.tancate.com
- Zylom**
916-945-4391
www.zylom.com
for info on page 11



A map in the main office of the Minden treatment plant shows the location of all stations.

10 ENR MARCH 2024

12 ENR MARCH 2024

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For possible action. Discussion on advising and consenting to the County Manager's appointment of Jessica Stoking as Director of Juvenile Camp Services at the China Spring Youth Camp and approving an annual salary of \$145,600 and related benefits. (Wendy Lang)

RECOMMENDED MOTION:

Consent to the County Manager's appointment of Jessica Stocking as Director of Juvenile Camp Services and approve an annual salary of \$145,600 and related benefits.

FINANCIAL IMPACT:

The proposed salary and related benefits will provide a fiscal savings in the current budget and tentative budget of next fiscal year.

BACKGROUND:

Following a competitive recruitment and objective evaluation of candidates, a successful candidate has been offered the position at an annual salary of \$145,600 contingent upon consent/approval of this board in accordance with Douglas County Code 2.26.035. Ms. Stocking has filled the role via agreement with Western Nevada Regional Youth Center for the last 60 days. Her leadership and expertise are a vital asset to Douglas County and all stakeholders of China Spring Youth Camp and Aurora Pines, as well as juvenile justice throughout Nevada. Ms. Stocking brings an array of experience in the field, which is conveyed in her application materials attached to this item.

DCC 2.26.035

1. A Director shall be appointed by the county manager, with the advice and consent of the board of county commissioners. The Director shall serve at the pleasure of the county manager, with the consent of the board of county commissioners.
2. The Director shall administer the operations and programs of the Camp consistent with the

purposes of this chapter, including the supervision of all personnel employed at the Camp.

3. The Director's compensation shall be set by the county manager and approved by the board of county commissioners in accordance with the provisions of [Chapter 2.02](#).

ATTACHMENTS:

[Cover Letter Redacted.pdf](#)

[Resume Redacted.pdf](#)

JESSICA STOCKING

██████████ RENO, NV 89509

██████████, e-mail: ██████████

TO: Attn: Human Resources

DATE: February 29, 2024

RE: Career Opportunity

To the Director of Personnel - Hiring:

I am writing to submit my resume for your consideration in response to a challenging position at your organization. With a strong educational background and relevant experience, I am confident that I can contribute to your organization's goals while making a positive impact on my community through my career pursuits.

Throughout my professional journey, I have honed my skills in written and verbal communication, as well as computer literacy, enabling me to effectively engage with the public. My ability to maintain confidentiality and manage sensitive documents has been instrumental in ensuring trustworthiness and compliance with regulations, rules, policies, and procedures. I prioritize security and safety awareness to create a secure environment for all stakeholders. Excellence is my personal commitment, and I continuously strive to surpass expectations and standards. By setting targets, organizing my priorities, and working diligently, I consistently meet deadlines and complete assignments in a timely manner. Whether working independently or as part of a team, I bring a dedicated and professional approach to my work. I firmly believe that my skills and mindset will be an asset to your organization.

Enclosed with this letter is my resume for your review. I kindly request you to consider my qualifications and accomplishments. For further validation of my capabilities, please feel free to check the references provided.

Thank you for considering my application. I am enthusiastic about the opportunity to contribute to your organization and look forward to discussing how my skills and experience align with your requirements. Please do not hesitate to contact me via phone or email to schedule an interview at your convenience.

Sincerely,

Jessica Stocking

2018 – 2020

Washoe County Public Defender’s Office – Reno, NV

Part of the legal defense team for Category A cases. Provide defense attorneys with a professional analysis of the case, investigate/interview witnesses, investigate information that impact cases, review discovery, and provide reports to attorneys throughout legal proceedings.

2009 – 2018

The Children’s Cabinet – Reno, NV

Oversee multiple federal grants. Partnered with County agencies, State agencies, local businesses, and other local stakeholders to identify gaps in the community. Initiate and set goals aligned with strategic objectives. Develop policies and procedures from start to completion, which involves deadlines, milestones, and processes. Responsible for approving budget and operations. Currently, devise evaluation strategies to monitor performance and determine the need for improvement. Additional duties include budget reconciliation for the Department; development of funding sources; contract negotiations, public appearances; and support of program staff agency-wide.

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For possible action. Presentation from the Environmental Protection Agency (EPA) regarding EPA's updating their Community Involvement Plan for the Leviathan Mine Superfund Site, located in Alpine County, California. Presentation and discussion may include an update on the progress of up the cleanup of the site and to request feedback from the Board of County Commissioners on the best way for the EPA to share information going forward. (Freyja Knapp, Superfund Project Manager)

RECOMMENDED MOTION:

Provide direction and feed back to EPA regarding information sharing going forward.

FINANCIAL IMPACT:

None

BACKGROUND:

The Environmental Protection Agency (EPA) has requested time on the Board of County Commissioners agenda to provide an update about EPA's Community Involvement Plan for the Leviathan Mine Superfund Site, located in Alpine County, California. Leviathan Creek which passes through the site, feeds Bryant Creek, which feeds the East Fork of the Carson River. Leviathan Mine has been listed on the National Priorities List (Superfund) since 2000. EPA would like to provide an update on the progress cleaning up the site and to request feedback from the Board of County Commissioners on the best way for EPA to share information going forward. The feedback will be incorporated into EPA's updated Community Involvement Plan.

ATTACHMENTS:

[2024-04-18 EPA Leviathan Mine Update and CIP](#)



Leviathan Mine Superfund Site

Update & Community Involvement Plan

April 18, 2024

Freyja Knapp, Ph.D.
75 Hawthorne Street, SFD 7-2
San Francisco, CA 94105

(415) 972-3025
knapp.freyja@epa.gov

Welcome!

- Introduction and Background
- Superfund Process
- Cleanup Progress
- Upcoming Activities
- Community Involvement Plan Feedback

Leviathan Mine Superfund Site



U.S. Environmental Protection Agency

Summary

Abandoned copper and sulfur mine

- Underground mining for copper – late 1800s
- Underground mining for sulfur – early 1900s
- Open pit mining for sulfur – mid 1900s

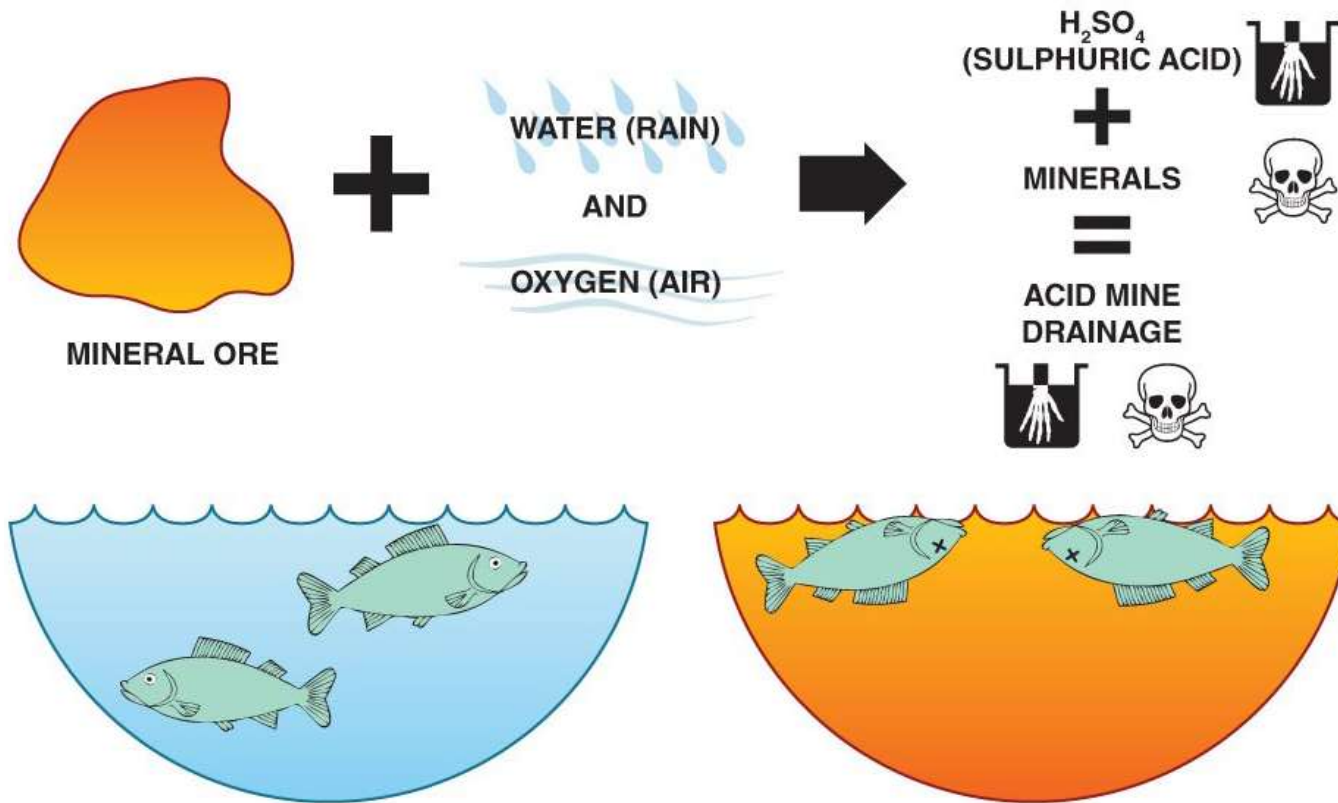
250 acres of disturbed areas

22 million tons of waste rock, overburden, and sub-economic ore

Responsible Parties with EPA oversight

- Atlantic Richfield Company
- State of California

Acid Mine Drainage

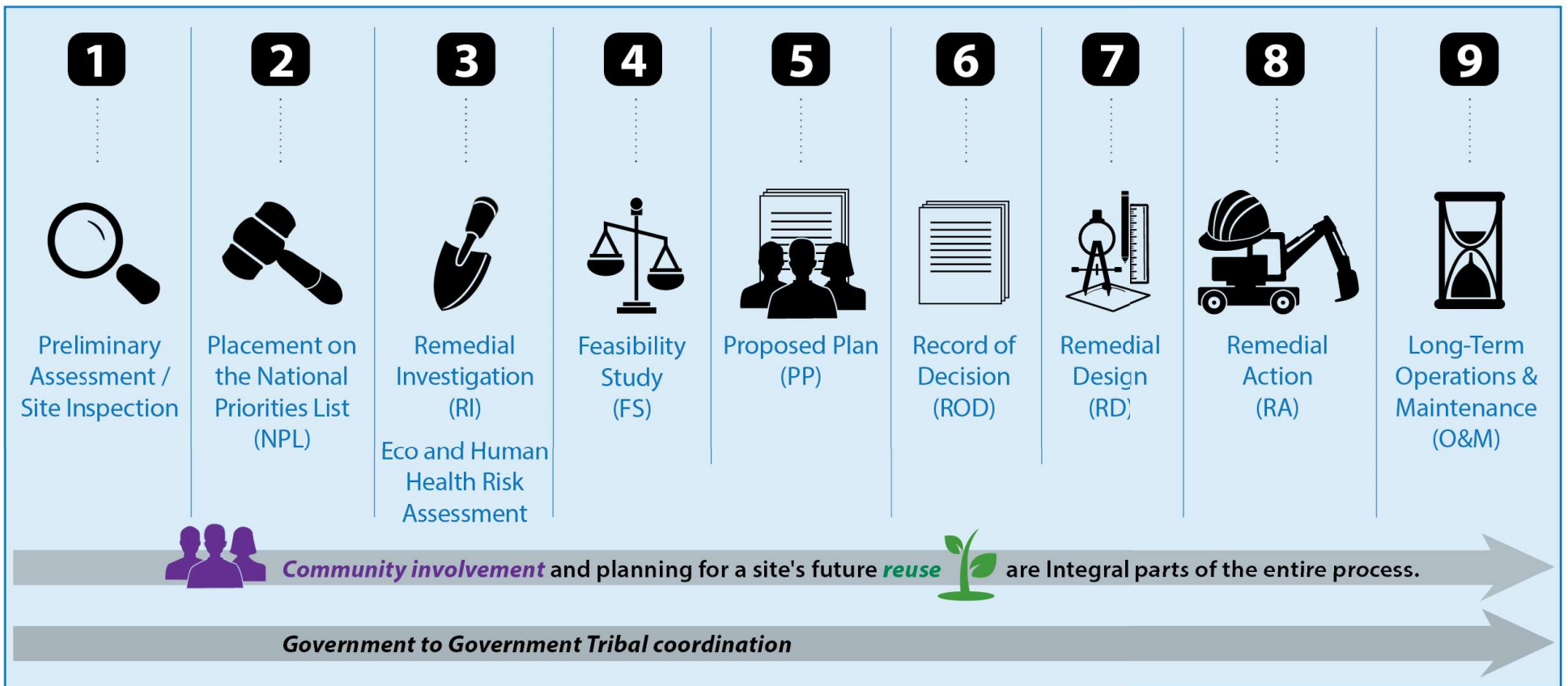


U.S. Environmental Protection Agency

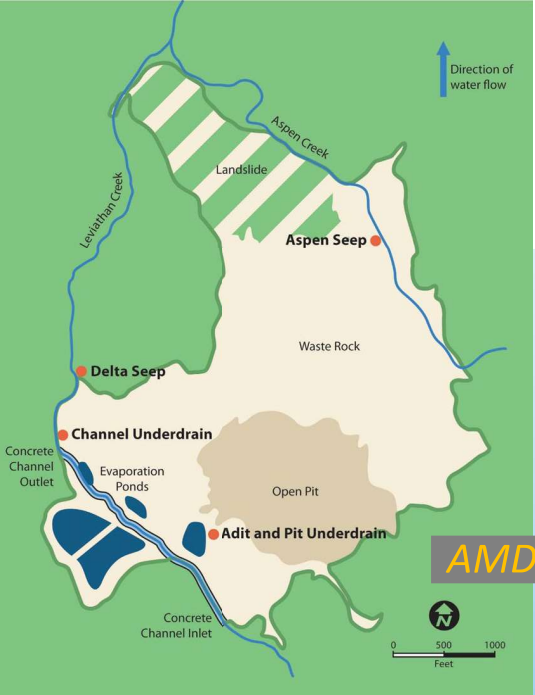
Acid Drainage Treatment



The Superfund Process



U.S. Environmental Protection Agency



Stream Bioassessment Monitoring

Remedial Investigation

AMD – Remedial Action

Decision

AMD - Aspen Seep Bioreactor

AMD - Lime Treatment System & HDS System

AMD - Pollution Abatement Project & Pond Water (lime) Treatment

U.S. Environmental Protection Agency

What is Next?

Improvement: Year-round Capture and Treatment of AMD

Site-Wide Remedial Investigation Results

Year-Round Capture & Treatment of AMD

Remedial Action

- Uses information from site-specific pilot studies and 20+ years of data collection
- EPA will initiate formal Consultation with Washoe Tribe of Nevada and California
- Public will be invited to comment on **Proposed Plan**
- EPA will respond to Public Comments and issue a **Record of Decision**
- The Responsible Parties and EPA will negotiate a legal agreement for the parties to design and implement the selected remedy: **Remedial Design** and **Remedial Action**

Biomonitoring and Stream Health

- Visual evidence of seasonal treatment effectiveness at confluence of Leviathan and Mountaineer Creeks
- Data show a seasonal return to “reference” conditions downstream

Prior to seasonal treatment



During seasonal treatment

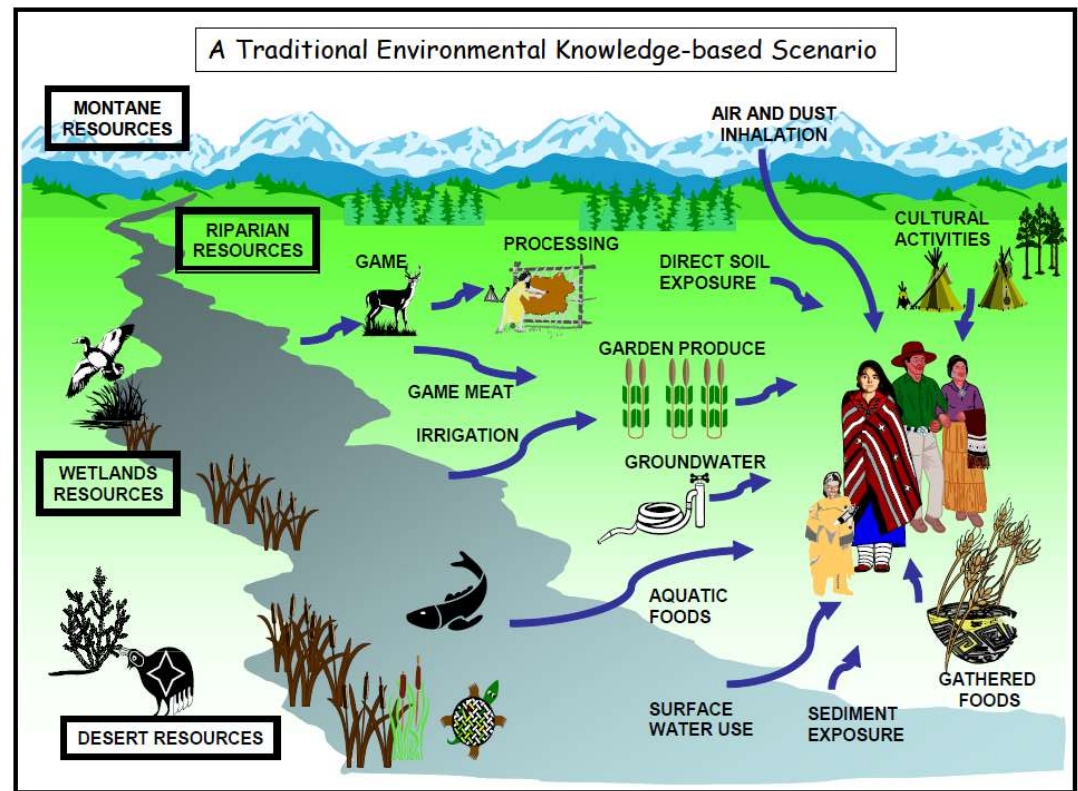


Site-Wide Remedial Investigation Results

Review and Comment on Site-Wide Results

- Remedial Investigation Report
- Baseline Human Health Risk Assessment
- Baseline Ecological Risk Assessment

Key role for Washoe Environmental Protection Department and Superfund Tribal Technical Advisor



U.S. Environmental Protection Agency

Updating EPA's Community Involvement Plan



Leviathan Mine Superfund Site
**Community Involvement
Plan (CIP) Interviews**

*Schedule your
participation to
share your unique
perspective*






Community Involvement Plan

June 2004

TABLE OF CONTENTS	
INTRODUCTION	<ul style="list-style-type: none"> Community Involvement at Superfund Sites
SUPERFUND OVERVIEW	<ul style="list-style-type: none"> What is the Superfund Program? Superfund Remedial Process Superfund Removal Process
ABOUT THE SITE	<ul style="list-style-type: none"> Site Overview Investigation and Cleanup
ABOUT THE COMMUNITY	<ul style="list-style-type: none"> History of the Community Environmental Justice Past Community Involvement Activities Community Feedback
COMMUNITY INVOLVEMENT TOOLS AND TECHNIQUES	<ul style="list-style-type: none"> Overview of the CIP Process Introduction to the Action Plan Community Involvement Objectives Ongoing Communication Community Involvement Tools and Activities <p style="text-align: right;">10</p>
APPENDICES	<ul style="list-style-type: none"> Acronyms and Abbreviations Resources for the Community EPA and Other Agency Contacts Elected Officials Local Media Outlets Potential Meeting Locations Information Repositories Additional Resources <p style="text-align: right;">21</p>

Feedback Informs CIP

Request for Feedback



- What is your greatest concern about the current status of the site?
- What is your greatest concern moving forward with the site cleanup?
- What are the best ways for EPA to provide more information about the cleanup?
 - Fact Sheets, public meeting, open house, County presentation, website, email or paper announcements, social media, site tour, other
- Is there anything you would like EPA to know about the community's relationship to the land and the site?
- Are there ways in which EPA can better support people who wish to participate meaningfully in the Superfund decision-making process?



Thank You

Freyja Knapp

~ US EPA Project Manager for Leviathan Mine ~

US EPA Region 9

(415) 972-3025

Knapp.Freyja@epa.gov

U.S. Environmental Protection Agency

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For possible action. Discussion on the appointment of one member to the Douglas County Audit Committee for a term of four years with an expiration date of December 31, 2027. (Jenifer Davidson)

RECOMMENDED MOTION:

Appoint _____ from the public-at-large to the Douglas County Audit Committee for a term of four years with the term expiration date of December 31, 2027.

FINANCIAL IMPACT:

None

BACKGROUND:

There are two vacancies on the Douglas County Audit Committee.

Staff has announced the vacancies and solicited for applications to be discussed at the Board of County Commissioners meeting on April 18, 2024. The vacancies were announced using the County's website, social media and *The Record-Courier*.

One application was received by 5:00 p.m. on Friday, March 29, 2024.

The role of the Douglas County Audit Committee is to maintain oversight of the auditing function, for both internal and external audits, resulting in increased integrity and efficiency of the audit process for the County and the County's system of internal controls and financial reporting. The committee has four primary characteristics for it to be successfully fulfill its obligation.

Independence: The Douglas County Audit Committee will be independent both in fact and in appearance and requires processes to be in place to ensure such independence is maintained at all times.

Communication: The Douglas County Audit Committee will maintain an open line of communication with the Board of County Commissioners, county management, and internal and external auditors; providing direction for the County's audit function and a framework for accountability.

Accountability: The Douglas County Audit Committee contributes to the integrity of the financial reporting process and reinforces the culture of a strong system of internal controls throughout the County.

Oversight: The Douglas County Audit Committee shall provide oversight to the County's internal controls by assuring that the system of internal controls established by management are reviewed on a regular and systematic basis for functionality and effectiveness. The Douglas County Audit Committee's duties shall include, but are not limited to, development of the risk assessment and annual work plan, review of all individual audit reports, review of the annual report of audits completed and review the status of corrective actions, the annual budget, and the performance of the internal and external auditors. Upon completion of these reviews, the Douglas County Audit Committee will make appropriate recommendations to the Board of County Commissioners.

The Douglas County Audit Committee will meet quarterly.

ATTACHMENTS:

[100.07_-_Audit_Committee_Policy.pdf](#)

[Audit Committee Coversheet.docx](#)

[Jessica Sayles.pdf](#)

SUBJECT: DOUGLAS COUNTY AUDIT COMMITTEE

- I. INTRODUCTION:** As the demand for enhanced accountability and the increased examination of an adequate system of internal controls occurs in the private sector due to the Sarbanes-Oxley Act, so does the significance and importance of an audit committee in the public sector.

The independence and objectivity between the Douglas County Audit Committee and the County's management team ensures that internal controls are a key management objective of the County's operation. The Government Finance Officers Association and the Institute of Internal Auditors encourage the effective use of an audit committee in the public sector and considers this committee an integral element of public accountability and governance. The Douglas County Audit Committee plays a key role with respect to the integrity of the County's financial information, including the systems of internal controls, the legal and ethical conduct of management and employees, and to serve as an invaluable tool for ensuring that those responsible for financial management (management, auditors, and governing boards) meet the respective responsibilities for internal control compliance and financial reporting. Additionally, the Douglas County Audit Committee provides a vehicle for open communications between the Board of County Commissioners, the county management team, internal audit, and the independent external auditors.

II. PURPOSE:

The role of the Douglas County Audit Committee is to maintain oversight of the auditing function, for both internal and external audits, resulting in increased integrity and efficiency of the audit processes for the County and the County's system of internal controls and financial reporting. The committee has four primary characteristics for it to successfully fulfill its obligations.

- A. Independence. The Douglas County Audit Committee will be independent both in fact and in appearance and requires processes to be in place to ensure such independence is maintained at all times.
- B. Communication. The Douglas County Audit Committee will maintain an open line of communication with the Board of County Commissioners, county management, internal and external auditors; providing direction for the County's audit function and a framework for accountability.

- C. Accountability. The Douglas County Audit Committee contributes to the integrity of the financial reporting process and reinforces the culture of a strong system of internal controls throughout the County.
- D. Oversight. The Douglas County Audit Committee shall provide oversight to the County's internal controls by assuring that the system of internal controls established by management are reviewed on a regular and systematic basis for functionality and effectiveness. The Douglas County Audit Committee's duties shall include, but are not limited to, development of the risk assessment and annual work plan, review of all individual audit reports, review of the annual report of audits completed and review the status of corrective actions, the annual budget, and the performance of the internal and external auditors. Upon completion of these reviews, the Douglas County Audit Committee will make appropriate recommendations to the Board of County Commissioners.

III. COMPOSITION, APPOINTMENT, AND REMOVAL:

- A. The Douglas County Audit Committee and its members will be independent and objective in its mindset individually and as a group. The committee will reflect the following attributes:
 - 1. Excellent communication skills with each other and with others;
 - 2. A willingness to fully participate in complex and sensitive matters that require resolution; and
 - 3. Public accounting, governmental accounting, and auditing experience.
- B. The Douglas County Audit Committee shall be comprised of five (5) members: one (1) member from the Board of County Commissioners and four (4) members from the public at-large.
 - 1. One (1) member of the Douglas County Audit Committee will be selected from the Board of County Commissioners. The board member shall be selected each January when the Board of County Commissioners addresses board and commission assignments and shall serve for one (1) year.
 - 2. The four (4) members at-large of the Douglas County Audit Committee will be interviewed and selected by the Board of County Commissioners. These members should have experience in financial services, public accounting, and/or governmental auditing, and current knowledge of public laws and regulations governing an Audit Committee. The terms shall be for staggered four (4) year terms with two (2) of the members' terms expiring on alternate two (2) year periods.
 - 3. The members at-large shall not accept any consulting, advisory, or other compensatory fees from the County and may not be affiliated with the County or any subsidiary thereof.

- C. Should a vacancy occur in any position on the Douglas County Audit Committee, the Board of County Commissioners must follow the procedure set forth above to select a new member for the committee.
- D. Except as otherwise limited by applicable law or ordinance, the Board of County Commissioners may, by a majority vote, remove any of the appointed members of any County board, commission, or committee for cause based on the Board of County Commissioners' reasonable discretion. Members removed by the Board shall be notified of the date of any hearing to discuss the members' possible removal.

IV. RESPONSIBILITIES OF THE AUDIT COMMITTEE:

- A. The Douglas County Audit Committee will review and make recommendations to the Board of County Commissioners regarding the annual financial audit, performance, compliance, and efficiency audits, including specific issues of concern providing a higher level of accountability over the use of public funds and the adequacy of any County department or office performance measures for internal audit purposes. Reviews and recommendations by the internal auditor will be guided by the internal auditing standards. As appropriate, background documents related to specific audit issues will be sent to the committee during the course of each year.
- B. The Douglas County Audit Committee will:
 - 1. Provide input into the annual risk assessment plan developed by the internal auditor to identify areas of risk or exposure facing the County's organization; review and assess the steps necessary to minimize such risks in the future and improve operating efficiencies; oversee the internal auditor's creation and implementation of processes to identify potential fraud, waste and abuse of County resources and property and develop an audit findings reporting protocol;
 - 2. Identify with key directors significant risks or exposures facing their organizations/operations to develop a "risk plan" and "audit work plan" to prioritize the internal auditor's work load and assess the need for professional services;
 - 3. Annually review the audit scope and work plan of the internal auditor in conjunction with the external auditors' plan to address the coordination of audit efforts to ensure the completeness of coverage, reduction of redundant efforts, and ensure the effective use of audit resources;
 - 4. Discuss the fiscal health of the County in relation to the adopted budget with the County Manager and the Director of Finance;
 - 5. Consider matters related to the systems of internal controls, including overseeing compliance by management through recommending applicable policies and procedures;

6. Review and make recommendations to the Board of County Commissioners regarding audit findings, including the status and implementation of recommendations for both internal and external audits;
 7. Review and make recommendations to the Board of County Commissioners pertaining to the internal audit budget for operating expenses and capital expenditures;
 8. Oversee the appointment of the independent auditors to be engaged by the Board of County Commissioners for external reporting and recommend to the Board of County Commissioners the audit fees for those professional services;
 9. Recommend to the Board of County Commissioners to engage outside professional services when deemed appropriate for audit issues;
 10. Review the internal audit policy and make recommendations to the Board of County Commissioners when changes are deemed necessary; and
 11. Review and make recommendations to the Board of County Commissioners for special requests for audit projects and have the authority to perform other duties as may be delegated to it by the Board of County Commissioners.
- C. Generally Accepted Auditing Standards (GAAS) and Government Auditing Standards (GAS) require an independent auditor to evaluate the County's internal controls in connection with the auditor's decision to determine the extent of the audit procedures. The external auditors are required to alert the Douglas County Audit Committee and the governing body regarding material matters. The Douglas County Audit Committee will:
1. Review and make recommendations to the Board of County Commissioners pertaining to the external auditors annual audit plan and inquire into external audit matters as deemed appropriate;
 2. Oversee the appointment of the independent auditors to be engaged by the Board of County Commissioners for external reporting and help establish the related audit fees; review and evaluate the performance of the independent auditors, and establish a regular schedule for periodically soliciting professional service contracts with auditing firms; and
 3. Review and make recommendations to the Board of County Commissioners regarding all significant written communications between the independent auditors and management, such as any management letter or schedule of un-adjusted differences.

V. MEETINGS OF THE AUDIT COMMITTEE:

- A. The Douglas County Audit Committee will meet quarterly. All members are expected to attend on a regular basis.
- B. The Douglas County Audit Committee may ask members of management or others to attend meetings and to provide pertinent information when necessary.
- C. Meetings are scheduled in accordance with Nevada's open meeting laws (NRS Chapter 241). The internal auditor shall establish the agenda for meetings and will provide the agenda to each member in advance with all appropriate briefing and background material.

VI. RESPONSIBILITY FOR REVIEW: The County Manager shall review this policy as needed or at least once every five years.

Audit Committee Vacancies

Audit Committee Vacancies	
Timothy McCoy	Term Expires April 30, 2024
Jessica Sayles	Term Expires April 30, 2024

Audit Committee Applications Received	Applicant Availability for BOCC Meeting
Jessica Sayles	Yes

Application Form

Profile

Jessica _____ Sayles _____
First Name Last Name

2758 GORDON AVE _____
Home Address

MINDEN _____ NV _____ 89423 _____
City State Postal Code

Do you reside in Douglas County? *

Yes

If yes, for how many years?

4

Home: (702) 321-2093 _____
Primary Phone Alternate Phone

jsayles@trusthrc.com _____
Email Address

Which Boards would you like to apply for?

Audit Committee: Submitted

Are you available to attend, in person, the Board of County Commissioners meeting on Thursday, April 18, 2024 to answer any questions the Board of County Commissioners may have regarding your application and/or qualifications? Attendance is not mandatory, but recommended.

Yes No

Boards, Committees, and Commissions Policies and Procedures states: Criteria for Appointment, section D. Conflicts. Except as specifically required or allowed by law, County employees (including elected officials), persons who have been a County employee and/or an elected official during the previous twelve months, and persons who have a contract for services and/or goods with the County are not eligible for appointment to any County board, committee, or commission that has authority over the contract. Are you currently an Elected Official, a Douglas County Employee and/or have been an elected official or a Douglas County employee in the previous twelve months?

No

Question applies to Audit Committee

What qualifications do you have that make you a candidate to sit on the Audit Committee?

An Audit Committee member lends their expertise and general knowledge of the financial condition, internal controls, and background of the County to assist in providing independent financial oversight to the County and to report their insights to the Board of County Commissioners.

Question applies to Audit Committee

The Audit Committee meets quarterly. Each member is expected to become familiar with agenda items and topics before the meetings. Can you meet this time commitment?

Yes No

Question applies to Audit Committee

Please detail your experience in financial services, public accounting, and/or governmental auditing, and current knowledge of public laws and regulations governing an Audit Committee.

I have worked in public accounting for 15 years and own a 25-person CPA firm with locations in Northern and Southern Nevada. My firm specializes in financial statement audits and Single Audits, and I carry the additional continuing education for a CPA to perform governmental audits in the State of Nevada. This education includes at least 24 hours every 2 years of government-specific accounting and auditing education. I have read and reviewed the Audit Committee Policy for Douglas County as well as have a general knowledge of the public laws and regulations governing and Audit Committee.

Question applies to Audit Committee

Have you read the 2017/2018 Grand Jury Report and if so, do you believe the findings and recommendations of the Grand Jury have been adequately met?

I have read the report and am unable to answer if the recommendations have been adequately met without performing my own inquiries of the various departments for which recommendations were met.

Background and Education:**Occupation:**

CPA

Qualifications:

I have been a CPA for 16 years, primarily focused on nonprofit and governmental auditing. I am hopeful my passion for community service coupled with my professional experience will be a compliment to the existing skillset of the audit committee.

Experience in Community Service:

I've served on numerous boards of directors since 2012 and am an active participant in the Northern Nevada Hawaiian community as well. From 2010 - 2012, I was the Treasurer of the Las Vegas Hawaiian Civic Club where I assisted the organization in regaining their tax exempt status and catching up on tax filings. Following a tragic loss, I began service with the Trauma Intervention Program of Southern Nevada. This organization is the liaison between first responders and family members following traumatic events. I have maintained an active presence at UNLV since my graduation, assisting in recruitment efforts. As a result of this work, I was recognized as the Lee Business School Alumnus of the Year in 2016. As part of my outreach efforts, I founded the Sayles Advancement in Education Foundation in 2019, and since inception, we've donated over \$140,000 to accounting students at both UNLV and UNR. When I moved to Northern Nevada in 2020, I wanted to extend that service to my new community, and I joined the board of the Nevada Society of CPAs, Northern Nevada Chapter. Our community can only remain strong and instilled in the values we love if we contribute to it, and I am hopeful to extend that service on this board.

Affiliation with Technical / Professional Societies:

I am a member of the American Institute of Certified Public Accountants, Nevada Society of CPAs, and am a CPA in good standing in Nevada.

Education Background and Degrees held, if any:

Bachelor of Science in Accounting, 2005 Master of Science in Accounting, 2007 I hold the Level I and Level II AICPA Not-for-Profit Certifications I hold the AICPA COSO Internal Control Certification As my audit practice also performs Single Audits and governmental audits, I maintain at least 24 hours of continuing education in government auditing and accounting standards every 2 years. I taught governmental and nonprofit accounting at UNLV for two semesters.

Do you anticipate any potential conflicts of interest?

Yes No

Attachments

[Jessica_Sayles.docx](#)

Upload a Resume

Review and Acknowledgement

I authorize the release and do not request redaction of any information.

Yes No

e-signature

Jessica Sayles 3/13/2024

JESSICA SAYLES

2758 Gordon Ave, Minden, NV 89423 · (702) 321-2093

jsayles@trustHRC.com

EXPERIENCE

HOULDSWORTH, RUSSO & COMPANY, P.C.

Managing Principal 2016 – Present

Audit Manager, Principal 2007 – 2016

- Manage team accountability and staff assigned to client engagements.
- Select, hire, and develop employees.
- Contribute industry expertise and professional education to clients, peers, and community.
- Oversee operations, marketing, and administrative functions of the firm.

UNIVERSITY OF NEVADA, LAS VEGAS, LIED LIBRARY

Library Assistant III 2002 – 2007

- Database maintenance and audit of patron data for accuracy.
- Supervise and train student employees.

EDUCATION

UNIVERSITY OF NEVADA, LAS VEGAS

- Bachelor of Science in Accounting 2005
- Master of Science in Accounting 2007

PROFESSIONAL ASSOCIATIONS AND CREDENTIALS

- Certified Public Accountant (CPA)
- American Institute of Certified Public Accountants Member (AICPA)
- Nevada Society of CPAs Member
- QuickBooks Online Certified ProAdvisor
- AICPA Not-for-Profit I & II Certifications
- AICPA COSO Internal Controls Certification
- Leadership Carson City (class of 2022)
- Leadership Las Vegas (class of 2016)
- The Partner Institute (class of 2014)

VOLUNTEER ACTIVITIES

- 2019 – Present, President and Founder, Sayles Advancement in Education Foundation
- 2014 – Present, Board Member, Trauma Intervention Program of Southern Nevada
- 2021 – Present, Board Member, Nevada Society of CPAs – Northern Nevada Chapter
- 2016 Lee Business School Alumnus of the Year recognized for contributions to accounting students

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For presentation only. Introduction of **Ordinance 2024-1638**, an ordinance amending Douglas County Code Chapter 12.04, Chapter 20.830, and Chapter 20.840, all relative to permitting requirements for utility installations. First Reading. (Jeremy Hutchings)

RECOMMENDED MOTION:

No action is required at this time. Pursuant to NRS 244.100, the proposed ordinance is only required to be read by title to the Board of County Commissioners for introduction.

FINANCIAL IMPACT:

No financial impact to Douglas County has been determined. The proposed code revisions clarify standards and practices that were already in place and eliminate perceived inconsistencies. The new permitting requirements and exemptions are not anticipated to result in any net gain or loss in the amount of fees collected.

BACKGROUND:

Historically, small utility installations have occurred throughout Douglas County without a permit when the work has been located within a public right-of-way or public utility easement. While such permit-less installations are contemplated in Title 12 of the County Code, they are not specifically allowed in Title 20. Furthermore, neither Titles 12 or 20 specifically addresses installation work located within a public utility easement but outside a public right-of-way. These apparent conflicts and omissions have caused confusion and delays for utility providers, especially when the providers attempt to complete smaller installation projects, such as providing a new service to a single house.

The issues associated with the current Douglas County code have been made apparent during the recent installation of a new fiber optic utility throughout the County. Fiber optic internet can be defined as a data connection carried by a cable filled with thin glass or plastic fibers which deliver data as pulsed beams of light at speeds approximately 20 times faster than speeds provided via regular cable. Fast internet service is extremely desirable as society continues to rely more and more on the internet for

work, entertainment, and emergency services. However, current code has made installation of this utility needlessly difficult, confusing, and time consuming, resulting in a slower roll out of the utility and delayed benefit to the community.

Ordinance 2024-1638 seeks to correct the issues found in current County code by clarifying the permitting process. First, the ordinance makes clear that small utility installations (less than 1,000 linear feet) in both public easements and public rights-of-way can be completed under an encroachment permit. Second, the ordinance codifies exemptions that have been allowed historically for certain projects, such as providing service to a single residence.

ATTACHMENTS:

[Bocc_Ordinance_2024-1638.pdf](#)

[Staff Report Ordinance 2024-1638.pdf](#)

ORDINANCE 2024-1638

Summary

Ordinance 2024-1638, an ordinance amending Douglas County Code Chapter 12.04, Chapter 20.830, and Chapter 20.840, all relative to permitting requirements for utility installations, including: (1) clarifying the permitting requirements for utility installations in a public right-of-way of less than 1,000 linear feet; (2) adding a permitting exemption for minor utility work, including basic low-voltage utility drops; (3) clarifying that an encroachment permit authorizes work within a public rights-of-way as well as public easements; and (4) adding a list of encroachment permit exemptions consistent with the exemptions applicable to site improvement permits.

Title

Ordinance 2024-1638, an ordinance amending Douglas County Code Chapter 12.04, Chapter 20.830, and Chapter 20.840, all relative to permitting requirements for utility installations.

Recitals

WHEREAS, it is desirable to provide certain public utilities to the residents of Douglas County; and

WHEREAS, the Douglas County Board of County Commissioners (the “Board”) would like to amend certain provisions of Douglas County Code to clarify requirements for public utility installation and to facilitate construction of certain utilities located within a public easement or right-of-way, or on private property.

NOW THEREFORE, based on the foregoing, the Board does ordain:

SECTION I: Douglas County Code, Chapter 12.04, is hereby amended as follows, with the new language shown in underline and the deleted language shown with a ~~strikethrough~~:

12.04.015 - Permit—~~Exemptions-Certain routine maintenance exempted.~~

A. Certain Routine Maintenance. Routine maintenance of existing improvements performed by a general improvement district or the Towns of Gardnerville, Genoa or Minden will not ~~be required to obtain~~ a permit from the county engineer. For the purpose of chapter 12.04, the term "routine maintenance" shall mean improvements existing at the time any work commences, is necessary for the health and safety of the public, and is not intended to increase the number of users of any utility.

B. Minor Utility Work. Minor utility work performed by a public utility company or a licensed contractor working for a public utility company will not require a permit from the county engineer. For the purpose of chapter 12.04, the term “minor utility work” shall mean the installation of a low-voltage utility to a single parcel of land not involving a new meter; or the installation of a low-voltage utility in a public easement or right-of-way less than or equal to 100 linear feet in length.

12.04.020 - Permit—~~Utility Installations-Linear feet.~~

Utility installations within a public easement or right-of-way of greater than 1,000 linear feet shall be required to obtain a site improvement permit ~~(see pursuant to chapter 20.830), unless otherwise exempted by that chapter.~~ Utility installations within a public easement or right-of-way of 1,000 linear feet or less shall be required to obtain an encroachment permit pursuant to chapter 20.840, unless otherwise exempted by that chapter.

SECTION II: Douglas County Code, Title 20, Chapter 20.830, is hereby amended as follows, with the new language shown in underline and the deleted language shown with a ~~strikethrough~~:

20.830.030 – Work exempt from permit.

A. A site improvement permit is not required for the following:

1. Work exempt from building permits pursuant to sections 20.820.020-105.2 and R105.2 of the IBC and IRC, as amended by Appendix B;
2. Clearing and grubbing;
3. Other grading work exempted in Appendix J, Grading, in the IBC;
4. Stockpiling of up to 1,000 cubic feet of fill on private property outside the 100-year floodplain limits;
5. Work specifically approved under a building permit or encroachment permit issued under this part;
6. Routine maintenance as described in Section 12.04.015(A); and
7. Minor utility work as described in Section 12.04.015(B).

B. Exemption from the permit requirements of this code does not grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

SECTION III: Douglas County Code Title 20, Chapter 20.840, is hereby amended as follows, with the new language shown in underline and the deleted language shown with a ~~strikethrough~~:

20.840.010 – Encroachment permit defined.

An encroachment permit authorizes construction within a public easement or right-of-way.

20.840.020 – Permits required.

The county engineer or his designee has exclusive jurisdiction and authority to issue an encroachment permit within the county. Except as otherwise approved under a building permit or site improvement permit, no work of improvement, including grading, trenching or construction of public or private utilities and drainage structures is allowed within ~~the-a~~ public easement or right-of-way unless an encroachment permit has first been obtained from the county engineer.

20.840.090 – Work exempt from permit

A. An encroachment permit is not required for work within a public easement for the following:

1. Work exempt from building permits pursuant to sections 105.2 and R105.2 of the IBC and IRC, as amended by Appendix B;
2. Clearing and grubbing;

- 3. Other grading work exempted in Appendix J, Grading, in the IBC;
- 4. Stockpiling of up to 1,000 cubic feet of fill on private property outside the 100-year floodplain limits;
- 5. Work specifically approved under a building permit or site improvement permit issued under this part;
- 6. Routine maintenance as described in Section 12.04.015(A); and
- 7. Minor utility work as described in Section 12.04.015(B).

B. Exemption from the permit requirements of this code does not grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction, including any public right of way, access or use.

Proposed on the ____ day of _____, 2024.

Proposed by Commissioner _____.

Adopted this ____ day of _____, 2024, by the following vote:

Vote-- Ayes: Commissioners _____

Nays: Commissioners _____

Absent: Commissioners _____

 Wesley A. Rice, Chairman
 Douglas County Board of Commissioners

ATTEST:

 Amy Burgans, Douglas County Clerk-Treasurer

This ordinance is effective on the ____ day of _____, 2024.

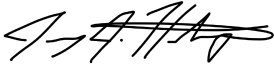


COMMUNITY DEVELOPMENT

ENGINEERING DEPARTMENT
1594 Esmeralda Avenue, Minden, Nevada 89423

Jeremy Hutchings, P.E.
County Engineer
jhutchings@douglasnv.us
775.782.9063

www.douglascountynv.gov

To: Board of County Commissioners
From: Jeremy J. Hutchings PE, County Engineer
Date: April 8, 2022 
Subject: Ordinance 2024-1638 Adopting Changes to Douglas County Code for Permitting Utility Work

I. REQUEST

Staff is seeking to adopt changes to Douglas County Code (Title 12 and Title 20) to better facilitate utility work.

II. RECOMMENDATION

Staff recommends approval of Ordinance 2024-1638 adopting changes to Douglas County Code for permitting utility work.

III. BACKGROUND

Historically, small utility installations have occurred throughout Douglas County without a permit when the work has been located within a public right-of-way or public utility easement. While such permit-less installations are contemplated in Title 12 of the County Code, they are not specifically allowed for in Title 20. Furthermore, neither Title speaks specifically regarding installation work located within a public utility easement but outside a public right-of-way. These apparent conflicts and omissions have caused confusion and delays for utility providers, especially when the providers attempt to complete smaller installation projects, such as providing a new service to a single house.

The issues associated with our current code have been made apparent during the recent installation of a new fiber optic utility throughout the County. Fiber optic internet can be defined as a data connection carried by a cable filled with thin glass or plastic fibers which deliver data as pulsed beams of light at speeds approximately 20 times faster than speeds provided via regular cable. Fast internet service is extremely desirable as society continues to rely more and more on the internet for work, entertainment, and emergency services. However, our current code has made installation of this utility needlessly difficult, confusing, and time consuming, resulting in a slower roll out of the utility and delayed benefit to the community.

Ordinance 2024-1638 seeks to correct the issues found in our current code by clarifying the permitting process. First, the ordinance makes clear that small utility installations (less than 1,000 linear feet) in both public easements and public rights-of-way can be completed under an encroachment permit. Second, the ordinance codifies exemptions that have been allowed historically for certain projects, such as providing service to a single residence.

IV. FISCAL IMPACT

No financial impact to Douglas County has been determined. The proposed code revisions clarify standards and practices that were already in place and eliminate perceived inconsistencies. The new permitting requirements and exemptions are not anticipated to result in any net gain or loss in the amount of fees collected.

V. EVALUATION

Whenever a change to an existing code is being proposed, there are pros and cons that should be evaluated prior to deciding if the change should be adopted. The apparent advantages and disadvantages of adopting are discussed in more detail below.

The following advantages to adopting the code revisions have been identified:

- Clarification of conflicting codes. When reading both Title 12 and Title 20 it is not abundantly clear when a permit is required if the work is located outside of a public right of way but within a public utility easement. This ambiguity will be clarified.
- Less red tape. The ordinance will allow certain minor utility connections to occur without the need to go through the permitting process. This will reduce the amount of time needed to connect our residents which should increase customer satisfaction. It will also prevent staff from getting bogged down reviewing literally hundreds of permits for very minor work that currently is performed by the various utility companies.

The following disadvantages to adopting the code revisions have been identified:

- Staff was not able to determine a significant disadvantage to adopting the proposed code revisions.

In considering the adoption of code revisions the apparent advantages of adopting such a standard appear to outweigh the disadvantages. Therefore, staff recommends adopting the code revisions as described in the proposed Ordinance 2024-1638.

VI. ATTACHMENTS

A. Ordinance 2024-1638

ORDINANCE 2024-1638

Summary

Ordinance 2024-1638, an ordinance amending Douglas County Code Chapter 12.04, Chapter 20.830, and Chapter 20.840, all relative to permitting requirements for utility installations, including: (1) clarifying the permitting requirements for utility installations in a public right-of-way of less than 1,000 linear feet; (2) adding a permitting exemption for minor utility work, including basic low-voltage utility drops; (3) clarifying that an encroachment permit authorizes work within a public rights-of-way as well as public easements; and (4) adding a list of encroachment permit exemptions consistent with the exemptions applicable to site improvement permits.

Title

Ordinance 2024-1638, an ordinance amending Douglas County Code Chapter 12.04, Chapter 20.830, and Chapter 20.840, all relative to permitting requirements for utility installations.

Recitals

WHEREAS, it is desirable to provide certain public utilities to the residents of Douglas County; and

WHEREAS, the Douglas County Board of County Commissioners (the “Board”) would like to amend certain provisions of Douglas County Code to clarify requirements for public utility installation and to facilitate construction of certain utilities located within a public easement or right-of-way, or on private property.

NOW THEREFORE, based on the foregoing, the Board does ordain:

SECTION I: Douglas County Code, Chapter 12.04, is hereby amended as follows, with the new language shown in underline and the deleted language shown with a ~~strikethrough~~:

12.04.015 - Permit—~~Exemptions-Certain routine maintenance exempted.~~

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12.04.020 - Permit—~~Utility Installations-Linear feet.~~

Utility installations within a public easement or right-of-way of greater than 1,000 linear feet shall be required to obtain a site improvement permit ~~(see pursuant to chapter 20.830), unless otherwise exempted by that chapter.~~ Utility installations within a public easement or right-of-way of 1,000 linear feet or less shall be required to obtain an encroachment permit pursuant to chapter 20.840, unless otherwise exempted by that chapter.

SECTION II: Douglas County Code, Title 20, Chapter 20.830, is hereby amended as follows, with the new language shown in underline and the deleted language shown with a ~~strikethrough~~:

20.830.030 – Work exempt from permit.

A. A site improvement permit is not required for the following:

1. Work exempt from building permits pursuant to sections ~~20.820.020-105.2 and R105.2 of the IBC and IRC, as amended by Appendix B;~~
2. Clearing and grubbing;
3. Other grading work exempted in Appendix J, Grading, in the IBC;
4. Stockpiling of up to 1,000 cubic feet of fill on private property outside the 100-year floodplain limits;
5. Work specifically approved under a building permit or encroachment permit issued under this part;
6. Routine maintenance as described in Section 12.04.015(A); and
7. Minor utility work as described in Section 12.04.015(B).

B. Exemption from the permit requirements of this code does not grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

SECTION III: Douglas County Code Title 20, Chapter 20.840, is hereby amended as follows, with the new language shown in underline and the deleted language shown with a ~~strikethrough~~:

20.840.010 – Encroachment permit defined.

An encroachment permit authorizes construction within a public easement or right-of-way.

20.840.020 – Permits required.

The county engineer or his designee has exclusive jurisdiction and authority to issue an encroachment permit within the county. Except as otherwise approved under a building permit or site improvement permit, no work of improvement, including grading, trenching or construction of public or private utilities and drainage structures is allowed within ~~the-a~~ public easement or right-of-way unless an encroachment permit has first been obtained from the county engineer.

20.840.090 – Work exempt from permit

A. An encroachment permit is not required for work within a public easement for the following:

1. Work exempt from building permits pursuant to sections 105.2 and R105.2 of the IBC and IRC, as amended by Appendix B;
2. Clearing and grubbing;

- 3. Other grading work exempted in Appendix J, Grading, in the IBC;
- 4. Stockpiling of up to 1,000 cubic feet of fill on private property outside the 100-year floodplain limits;
- 5. Work specifically approved under a building permit or site improvement permit issued under this part;
- 6. Routine maintenance as described in Section 12.04.015(A); and
- 7. Minor utility work as described in Section 12.04.015(B).

B. Exemption from the permit requirements of this code does not grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction, including any public right of way, access or use.

Proposed on the ____ day of _____, 2024.

Proposed by Commissioner _____.

Adopted this ____ day of _____, 2024, by the following vote:

Vote-- Ayes: Commissioners _____

 Nays: Commissioners _____

 Absent: Commissioners _____

 Wesley A. Rice, Chairman
 Douglas County Board of Commissioners

ATTEST:

 Amy Burgans, Douglas County Clerk-Treasurer

This ordinance is effective on the ____ day of _____, 2024.

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For possible action. Discussion to adopt the updated wholesale water rates pertaining to the 2017 Interlocal Agreement to provide Wholesale Water Service, an agreement between the Town of Minden, Douglas County, Carson City and the Indian Hills General Improvement District (IHGID); and authorize the Public Works Director to confirm the adoption by signing the water rate review. There are three categories of updated wholesale rates: (1) the wholesale rate charged by the Town of Minden to Douglas County, as defined in Appendix C-1; (2) the wholesale rate charged by Douglas County to Carson City, as defined in Appendix D-1; and (3) the wholesale rate charged by Douglas County to IHGID, as defined in Appendix E-1. The updated wholesale water rates will be effective July 1, 2024, for Fiscal Year 2025 through Fiscal Year 2029. (Philip Ritger)

RECOMMENDED MOTION:

Adopt the updated wholesale water rates to the 2017 Interlocal Agreement to provide Wholesale Water Service, an agreement between the Town of Minden, Douglas County, Carson City and the Indian Hills General Improvement District (IHGID) as presented; and authorize the Public Works Director to confirm the adoption by signing the water rate review.

FINANCIAL IMPACT:

Fund 324-000 344.850 Water User Fees revenues estimated to increase by ~4% annually. Fund 324-863 520.090 Water expenses estimated to increase by ~4% annually. Net fiscal impact to Fund 324 is neutral to slightly positive.

BACKGROUND:

Since January 2010, Douglas County, the Town of Minden, Carson City and Indian Hills General Improvement District (IHGID) have been parties to various interlocal agreements related to wholesale water service. On June 15, 2017, the Board of County Commissioners approved a single, unified

Interlocal Agreement for Wholesale Water Service (Document 2017-901622) between the Wholesale Partners (Carson City, Douglas County, Indian Hills General Improvement District and the Town of Minden).

Broadly, under the Agreement, the Town of Minden sells water at a wholesale water rate to Douglas County. Douglas County conveys the water to IHGID and Carson City through an intertie and charges a "Carson City Water Rate" and an "IHGID Water Rate" based on Douglas County's actual cost of conveying water at a wholesale rate. The Wholesale Partners' respective rights and responsibilities and the rate setting methodology are set forth in the 2017 Interlocal Agreement, which is included in the supplemental materials.

Paragraph 3(c), (d) and (e) of the Interlocal Agreement defined the wholesale rate for the first fiscal year of the agreement (Fiscal Year 2017-2018) and an estimate for the next four fiscal years through Fiscal Year 2021-2022. In accordance with paragraph 4(c) of the Agreement, an annual reconciliation or "true-up" of the actual expenses to the payments made by the Wholesale Partners. In the event that the expenses exceed the payments then the amount of the deficiency will be made up by a one-time pro-rata charge to the Partners.

Paragraph 4(d) of the Agreement, requires staff for the Wholesale Partners meet annually to review the wholesale water rates and the financial health, condition and capacity of the Wholesale Water System. In April of 2023, the Town of Minden held this annual Wholesale Water Summit. During this meeting it was determined that there should be an analysis performed on the current wholesale water rates. The financial analysis was performed by the Town of Minden Accountant. In October of 2023, the Wholesale Partners met to discuss the findings of the analysis. Operating revenues and expenses were discussed, along with reserves, and how they relate to future goals. The Wholesale Partners collectively agreed that changes to rates are necessary for future operations and capital improvement goals. The Partners also agreed that it is beneficial for the purpose of annual budgeting that new wholesale water rate estimates be adopted into the Agreement to avoid the likelihood of a substantial pro-rata assessment during the annual reconciliation / true-up.

The proposed rates that the Wholesale Partners agreed to are shown in the attached Appendices C-1, D-1 and E-1. The wholesale water rate (Appendix C-1) that the Town of Minden will charge Douglas County Regional Water Fund was adopted by the Town of Minden Board at its regular meeting on December 6, 2023. This action will adopt the wholesale water rates that Douglas County will charge Carson City (Appendix D-1) and Indian Hills General Improvement District (Appendix E-1) effective July 1, 2024 for the next 5 fiscal years and authorize the Public Works Director to sign the attached document.

ATTACHMENTS:

[2024-04-05_Wholesale Water Rate Review_D1.pdf](#)

[2017-901622_Wholesale Water Interlocal Agreement_Executed.pdf](#)

[2024-03-22_Wholesale Water Agreement Appendix C D E.pdf](#)

FY 24/25 - FY 28/29 WHOLESALE WATER RATE REVIEW

This FY 24/25 – FY 28/29 Wholesale Water Rate Review pertains to the 2017 Interlocal Agreement to Provide Wholesale Water Service which was entered into by and among Douglas County (the “County”), a political subdivision of the State of Nevada; Carson City, a consolidated municipality and political subdivision of the State of Nevada (“Carson City”), Indian Hills General Improvement District, a political subdivision of the State of Nevada (“IHGID”), and the Town of Minden (the “Town”), an unincorporated town and political subdivision of the State of Nevada. County, Carson City, and IHGID are sometimes referred to collectively as “Wholesale Customers” and individually as a “Wholesale Customer,” and the Wholesale Customers and the Town are sometimes collectively referred to as the “Parties” or individually as the “Party.”

WHEREAS, the Parties original entered into the 2017 Interlocal Agreement to Provide Wholesale Water Service in June 2017 and that agreement is recorded with the Douglas County Recorder as Document Number 2017-901622 (the “Agreement”); and

WHEREAS, pursuant to paragraph 4(d) of the Agreement, staff of the Parties meet annually to review pumping and usage, capacity, concerns, goals, and the financial state of the Wholesale Water Fund, and this meeting may be referred to as the Wholesale Water Summit; and

WHEREAS, the Agreement included estimated rates for the period of FY17/18-21/22, and provides for an annual “true-up” based on actual expenses and costs; and

WHEREAS, the accuracy of estimated rates is beneficial for the purpose of budgeting and reducing the likelihood of a substantial invoice during the annual true-up; and

WHEREAS, during the April 2023 Wholesale Water Summit, the participants determined that an analysis of the current wholesale water rates was needed; the subsequent financial analysis was performed by the Town of Minden Accountant and in October of 2023 the Wholesale Partners met to discuss the findings of the analysis; and based on the analysis and as set forth in Section 4(d) of the Agreement, staff determined that an adjustment and definition of the estimated rates was appropriate, as further set forth herein.

NOW, THEREFORE, and in accordance with the foregoing, the Parties acknowledge and agree to proceed based on the following estimated rate schedule:

1. For the period of July 1, 2024-June 30, 2029:
 - a) The Wholesale Water Rate (which the County pays to the Town) as set forth in Appendix C of the Agreement is supplemented with the additional rates for FY 24-25 through FY 28-29 set forth in the table labeled as Appendix C-1 in Attachment 1 hereto.

- b) The Carson City Water Rate, set forth in Appendix “D” of the Agreement is supplemented with the additional rates for FY 24-25 through FY 28-29 set forth in the table labeled as Appendix D-1 in Attachment 1 hereto.
- c) The IHGID Water Rate, set forth in Appendix “E” of the Agreement is supplemented with the additional rates for FY 24-25 through FY 28-29 set forth in the table labeled Appendix E-1 in Attachment 1 hereto.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as of the day and year first above written.

Town of Minden

By: _____
Name: John Frisby
Title: Town Manager

Douglas County

By: _____
Name: Philip Ritger
Title: Director Public Works

Carson City

By: _____
Name: Darren Schulz
Title: Public Works Director

Indian Hills General Improvement District

By: _____
Name: Christopher Johnson
Title: General Manager

Attachment 1

**FY24/25-FY28/29 Rate Tables
(1 page attached)**

Appendix C-1							
Minden to Douglas County							
Fiscal Year	O&M	Passthrough Heybourne Operations	Rate Stabilization	Repair and Replacement	Future Treatment	Douglas County Wholesale Rate per k-gal	Town of Minden Wholesale Rate per k-gal
FY 2024/25	0.49	0.06	0.00	0.23	0.02	0.80	0.74
FY 2025/26	0.52	0.06	0.00	0.23	0.02	0.83	0.77
FY 2026/27	0.54	0.06	0.00	0.24	0.02	0.87	0.81
FY 2027/28	0.57	0.07	0.00	0.25	0.02	0.91	0.84
FY 2028/29	0.60	0.07	0.00	0.26	0.02	0.94	0.88

Appendix D-1					
Douglas County Rates to Carson City					
Fiscal Year	Depreciation	O&M and Power	Douglas County Total Rate per k/gal	Minden Total Rate per k/gal	Wholesale Rate to Carson City per k-gal
FY 2024/25	0.206	0.085	0.291	0.80	1.093
FY 2025/26	0.210	0.089	0.299	0.83	1.134
FY 2026/27	0.214	0.094	0.308	0.87	1.178
FY 2027/28	0.219	0.098	0.317	0.91	1.223
FY 2028/29	0.223	0.103	0.326	0.94	1.270

Appendix E-1					
Douglas County Rates to Indian Hills					
Fiscal Year	Depreciation	O&M and Power	Douglas County Total Rate per k/gal	Minden Total rate per k/gal	Wholesale Rate to IHGID per k-gal
FY 2024/25	0.124	0.040	0.164	0.80	0.966
FY 2025/26	0.127	0.042	0.169	0.83	1.004
FY 2026/27	0.129	0.044	0.173	0.87	1.043
FY 2027/28	0.132	0.046	0.178	0.91	1.084
FY 2028/29	0.135	0.048	0.183	0.94	1.127

Assessor's Parcel Number: N/A

Date: JULY 19, 2017

Recording Requested By:

Name: DOUG RITCHIE, DA'S OFFICE

Address: _____

City/State/Zip: _____

Real Property Transfer Tax: \$ N/A



00058780201709016220280288

KAREN ELLISON, RECORDER

INTERLOCAL AGREEMENT #2017.127
(Title of Document)

This page added to provide additional information required by NRS 111.312 Sections 1-2. (Additional recording fee applies)
This cover page must be typed or legibly hand printed.

INTERLOCAL AGREEMENT TO PROVIDE WHOLESALE WATER SERVICE

This Agreement (“Agreement”) is made by and among Douglas County (“the County”), a political subdivision of the State of Nevada; Carson City, a consolidated municipality and political subdivision of the State of Nevada (“Carson City”); Indian Hills General Improvement District, a political subdivision of the State of Nevada (“IHGID”); and the Town of Minden (“the Town”), an unincorporated town and a political subdivision of the State of Nevada. In this Agreement, the County, Carson City, and IHGID are sometimes referred to collectively as “Wholesale Customers” and individually as a “Wholesale Customer,” and the Wholesale Customers and the Town are sometimes collectively referred to as the “Parties” and individually referred to as a “Party.”

RECITALS

WHEREAS the Wholesale Customers and the Town are public agencies under NRS 277.100; and

WHEREAS NRS 277.180(1) provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which any of the contracting agencies is authorized by law to perform; and

WHEREAS the Wholesale Customers and the Town each own and administer water rights and are authorized by the laws of Nevada to construct, improve, maintain, operate, and provide capital improvements and related services for water supply and distribution systems capable of supplying public drinking water to federal and state standards; and

WHEREAS the Wholesale Customers and the Town are authorized by the laws of Nevada to purchase water from, and deliver water to, each other; and

WHEREAS the Town’s water rights are free of any lien or encumbrance; and

WHEREAS the Wholesale Customers want to secure a dependable supply of groundwater in both quantities and quality from the Town that meets or exceeds all current and future applicable federal and state standards for public drinking water supplies; and

WHEREAS the Town has defined the area of beneficial use of its water rights as the area of Nevada commonly known as Carson Valley and Carson City, and the Nevada State Engineer has authorized the Town to purvey water within the entire Carson Valley and Carson City; and

WHEREAS the Parties want to utilize their water rights and establish a stable wholesale water rate structure that secures a consistent, reliable revenue stream providing appropriate funding to the Town for the operation and maintenance of a water distribution system sufficient to deliver water to the Wholesale Customers; and

WHEREAS this Agreement supports the Parties' efforts to meet the health, comfort, safety, life, welfare, and property needs of their residents and guests by promoting the effective, efficient, and beneficial use of an essential natural resource and maintaining interconnectivity among regional water systems; and

WHEREAS the Town and the Wholesale Customers have previously entered into certain agreements relating to wholesale water service and providing for the interconnection of the Parties' water systems ("Prior Agreements") and further entered into certain amendments to those Prior Agreements ("Amendments"); and

WHEREAS the Prior Agreements consist of the following: (1) "INTERLOCAL AGREEMENT TO PROVIDE WHOLESAL WATER SERVICE" dated January 21, 2010, by and between the County and the Town, recorded as Document No. 0757841 with the Douglas County Recorder on January 28, 2010; (2) "INTERLOCAL AGREEMENT RELATING TO WATER SERVICE" dated January 21, 2010, by and between the County and Carson City, recorded as Document No. 0757630 with the Douglas County Recorder on January 25, 2010; (3) "INTERLOCAL AGREEMENT BY AND BETWEEN CARSON CITY AND THE TOWN OF MINDEN FOR THE SALE AND TRANSFER OF WATER RIGHTS AND THE DELIVERY OF WATER" dated February 5, 2010, recorded as Document No. 759004 with the Douglas County Recorder on February 19, 2010 and Document No. 399055 with the Carson City Recorder on March 23, 2010; (4) "INTERLOCAL AGREEMENT RELATING TO WATER SERVICE" dated January 21, 2010, by and between the County and IHGID, recorded as Document No. 0757629 with the Douglas County Recorder on January 25, 2010; and (5) "INTERLOCAL AGREEMENT RELATING TO WATER RIGHTS AND WATER DELIVERY" dated January 20, 2010, by and between the Town and IHGID, recorded as Document No. 0759005 with the Douglas County Recorder on February 19, 2010; and

WHEREAS the Amendments consist of the following: (1) "FIRST AMENDMENT TO INTERLOCAL AGREEMENT TO PROVIDE WHOLESAL WATER SERVICE (North Douglas County and Carson City Water Line Intertie Project)" dated July 31, 2013, by and between the County and the Town, recorded as Document No. 0828879 with the Douglas County Recorder on August 14, 2013; (2) "FIRST AMENDMENT TO INTERLOCAL AGREEMENT RELATING TO WATER SERVICE (North Douglas County and Carson City Water Line Intertie Project) BETWEEN DOUGLAS COUNTY AND CARSON CITY", recorded as Document No. 0827992 with the Douglas County Recorder on July 30, 2013; (3) "FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR THE SALE AND TRANSFER OF WATER RIGHTS AND THE DELIVERY OF WATER BY AND BETWEEN CARSON CITY AND THE TOWN OF MINDEN", an unrecorded document, approved June 26, 2013 by the Minden Town Board and July 3, 2013 by the Carson City Board of Supervisors; (4) "FIRST AMENDMENT TO INTERLOCAL AGREEMENT RELATING TO WATER SERVICE (North

Douglas County and Carson City Water Line Intertie Project) BETWEEN DOUGLAS COUNTY AND INDIAN HILLS GENERAL IMPROVEMENT DISTRICT, recorded as Document No. 0828270 with the Douglas County Recorder on August 2, 2013; (5) "FIRST AMENDMENT TO INTERLOCAL AGREEMENT RELATING TO WATER SERVICE (North Douglas County and Carson City Water Line Intertie Project)" dated August 6, 2013, by and between the Town and IHGID, recorded as Document No. 0828880 with the Douglas County Recorder on August 14, 2013; and

WHEREAS the transaction accomplished by this Agreement is referred to as the North Douglas County and Carson City Water Line Intertie Project ("Project"); and

WHEREAS the terms of this Agreement supersede and fully restate all Prior Agreements and Amendments; and

WHEREAS each of the Recitals set forth above are material provisions of this Agreement, and are incorporated herein specifically as such.

NOW, THEREFORE, the Wholesale Customers and Town, in consideration of the promises and provisions contained in this Agreement, and other good and valuable consideration, promise and agree as follows:

1. **Term of Agreement**. This Agreement is to provide a means of delivering and sharing water resources among the Parties. The nature of this Agreement requires that the Parties use their best efforts to keep the Agreement in place so long as customers of each Party are dependent on the interconnection of the Parties' water systems. Unless this Agreement is terminated as provided herein, it will run perpetually from its effective date.
2. **The Town's Responsibilities**.
 - a. **Delivery of Water**. Upon demand, and provided that the Town has the reasonable ability, the Town shall deliver water to the Wholesale Users, or to any of them, to the Point of Delivery, as set forth in Appendix "A." In doing so, the Town shall reasonably strive to deliver such water at the following minimum peak flow rates, subject to the Parties' mutual obligation to develop operational guidelines to address issues of notification, operating parameters, and efficiency:
 - i. Douglas County:
 1. East Valley: 1,600 gallons per minute (GPM);
 2. North County: 500 GPM;

3. West Valley: 500 GPM;
- ii. IHGID: 1,400 GPM; and
- iii. Carson City: 3,500 GPM.

The Wholesale Customers may assign their right to receive a minimum water supply, in GPM, at their discretion if adequate water rights are held pursuant to Appendix "A," to any other Wholesale Customer.

- b. **Water System Maintenance.** The Town agrees to maintain its water supply wells, storage tanks, distribution lines, and all appurtenant facilities, including, without limitation, pumping and telemetry controls (collectively referred to as "the Town's Wholesale Infrastructure"), to deliver water to the Wholesale Customers as required by this Agreement.
- c. **Town Ownership of Town's Wholesale Infrastructure.** The Town owns the Town's Wholesale Infrastructure.
- d. **Point of Delivery.**
 - i. As used in this Agreement, "Point of Delivery" means a meter on the discharge side of the facility known as the Heybourne Booster Station. The Heybourne Booster Station is identified on the map which is attached hereto, marked as Appendix "B" and expressly incorporated into this Agreement.
 - ii. Nothing in this Agreement is intended to prevent the annexation of additional geographic areas to the Wholesale Customers in accordance with applicable law.
- e. **Water Rights.**
 - i. The Wholesale Customers reserve the right to assign and collect rates, fees or charges for any of their respective water rights conveyed by or to the Town for future development within the Town, the County, IHGID or Carson City.
 - ii. In the future, if any Wholesale Customer wishes to purchase additional water rights from the Town, the Town and Wholesale Customer shall meet

and negotiate in good faith for the purchase of additional water rights and the delivery thereof, subject to reasonable availability of the same and reasonable ability to deliver the same.

- iii. If any Wholesale Customer uses more water from the Town during the prior year than the water rights held by the Town for delivery to that Wholesale Customer, that Wholesale Customer specifically agrees to lease such additional water for that period for a rate equal to 0.25% of the price of a water right then in effect as set by the Town for each excess acre-foot, or portion thereof, utilized by the Wholesale User. Water leased in accordance with this paragraph may not be used for future development or growth. Any such lease that continues for more than two consecutive years must be approved by the Minden Town Board. Upon request, each Wholesale Customer will share any measurements of the water used by that public agency with the Town to facilitate the Town's billing process in accordance therewith.
- iv. Each Wholesale Customer has previously purchased or acquired a beneficial interest in certain water rights held by the Town. Additionally, in conjunction with this Agreement, Carson City and the County have each agreed to purchase and secure additional beneficial interests in additional Town water rights, as shown and documented in Appendix "A." Appendix "A" details the total beneficial interest in the Town's water rights of each respective Wholesale Customer and further defines the terms upon which the Town shall sell additional beneficial interests in its water rights to Carson City and Douglas County. Appendix "A" is attached hereto and incorporated as if set forth fully herein as a material portion of this Agreement. The Town holds all water rights referenced herein in trust for the sole benefit of the Wholesale Customer to which the respective beneficial interest has been assigned, as set forth in Appendix "A."
- v. The Town promises and agrees to prepare and file any and all documents required by the State of Nevada Division of Water Resources, State Engineer's Office, or Department of Conservation and Natural Resources (hereinafter collectively referred to as "State Engineer") for the ongoing protection and security of the beneficial interest of any Wholesale Customer in any water rights to which this Agreement applies. Without limitation of the foregoing, the Town shall submit proof of beneficial use of any water rights to which this Agreement applies whenever required by

the State Engineer. A Wholesale Customer shall pay any fees incident to the expense of protecting and securing the beneficial interest of that Wholesale Customer's water rights in accordance with this provision.

3. **Wholesale Customers' Responsibilities.**

- a. **Ownership and Maintenance of Water System Infrastructure.** Each Wholesale Customer owns and will maintain its respective water system and all appurtenant infrastructure, facilities, assets, and improvements, including pumping and telemetry controls for the water system ("Water System").
- b. **Development and Construction of Water System Improvements.** If a Wholesale Customer intends to develop or construct an improvement to its Water System, and the improvement concerns the interests, obligations, rights, status, or legal relations of any other Party to this Agreement, the Wholesale Customer shall afford any other affected Party the opportunity to review and provide input as to the proposed development or construction in advance of the expenditure of funds toward the development or construction. Without limitation, a Wholesale Customer is required to comply with the foregoing whenever any other Wholesale Customer is or will be required to fund, in whole or in part, the development or construction of the improvement. Without limiting the foregoing, a Party's input on a Wholesale Customer's intention to develop or construct an improvement to its Water System may address the feasibility or necessity of the proposed improvement. Except as required herein, a Wholesale Customer is not required to notify or accept input from any other Party of its intention to develop or construct any improvement to its Water System.
- c. **Water Purchase and Delivery from the Town to the County.** The County agrees to pay for the delivery of water from the Town based upon the wholesale rate structure reflected in the attached Appendix "C" (the "Wholesale Water Rate"). As set forth in Appendix "C," the Wholesale Water Rate for the County for Fiscal Year 2017-18 and an estimate for Fiscal Year 2018-19 through Fiscal Year 2021-22 is set forth in Appendix "C."
- d. **Water Purchase and Delivery from the County to Carson City.** Carson City agrees to pay for the delivery of water from the County based upon the wholesale rate structure reflected in the attached Appendix "D" (the "Carson City Water Rate"). As set forth in Appendix "D," the Carson City Water Rate for Fiscal Year

2017-18, and an estimate for Fiscal Year 2018-19 through Fiscal Year 2021-22, is set forth in Appendix “D.”

- e. **Water Purchase and Delivery from the County to IHGID.** IHGID agrees to pay for the delivery of water from the County based upon the wholesale rate structure reflected in the attached Appendix “E” (the “IHGID Water Rate”). As set forth in Appendix “E,” the IHGID Water Rate for Fiscal Year 2017-18, and an estimate for Fiscal Year 2018-19 through Fiscal Year 2021-22, is set forth in Appendix “E.”

4. Mutual Responsibilities.

- a. **Water Quality.** The quality of water delivered under this Agreement must meet or exceed all current and future applicable federal and state standards for public drinking water supplies.
- b. **Methodology for Calculating Water Rates.** The water rates are based on the objective of reimbursing the Town for all necessary expenses actually incurred and reasonably anticipated in delivering water to the County (the Wholesale Water Rate) and to reimburse the County for all necessary expenses actually incurred and reasonably anticipated in delivering water to Carson City and IHGID (the Carson City Water Rate and IHGID Water Rate) as required by this Agreement. The Wholesale Water Rates shall be based on the rates, charges or fees, as set forth in Appendix “C” attached hereto and by this reference incorporated herein. That methodology for calculating the Wholesale Water Rates, which is a material component in the calculation of the Carson City Water Rate and IHGID Water Rate, is based on the following:
 - i. **Operations and Maintenance.** The Wholesale Water Rate must include a component identified as “Operation and Maintenance.” The “Operation and Maintenance” component is reflected in column (A) “O&M” in Appendix “C” and is intended to reimburse necessary expenses incurred for salaries, benefits, services, and supplies actually incurred in delivering water to the Wholesale Customers as required by this Agreement. Any power and chlorination costs associated with the Heybourne Booster Station will be excluded for the purpose of calculating the “Operation and Maintenance” component of the Wholesale Water Rate. For Fiscal Year 2017-18, beginning July 1, 2017 and ending June 30, 2018, the Operation and Maintenance component of the Wholesale Water Rate will be divided by the total estimated annual water usage by the Wholesale Customers to

develop a rate to be charged per 1000 gallons. Estimated costs and usage for fiscal years following Fiscal Year 2017-18 will be based on actual costs and delivery quantities from the immediately preceding fiscal year and each Wholesale Customer's projections for the following year. Appendix "C" reflects the Parties' mutually estimated costs, as of the effective date of this Agreement, for each fiscal year through Fiscal Year 2021-22.

- ii. **Pass-through Heybourne Operations.** The Wholesale Water Rate must include a component identified as "Pass-through Heybourne Operations." The "Pass-through Heybourne Operations" component is reflected in column (B) in Appendix "C" and is intended to reimburse necessary expenses incurred for chlorination and to provide power for the operation of the Heybourne Booster Station. For Fiscal Year 2017-18, beginning July 1, 2017 and ending June 30, 2018, the "Pass-through Heybourne Operations" component of the Wholesale Water Rate will be divided by the total estimated annual water usage by the Wholesale Customers to develop a rate to be charged per 1000 gallons. Estimated costs and usage for fiscal years following Fiscal Year 2017-18 will be based on actual costs and delivery quantities from the immediately preceding fiscal year and each Wholesale Customer's projections for the following year. Appendix "C" reflects the estimated costs as of the effective date of this Agreement for fiscal years through Fiscal Year 2021-22.

- iii. **Repair and Replacement.** The Wholesale Water Rate must include a component identified as "Repair and Replacement." The "Repair and Replacement" component is reflected in column (D) in Appendix "C" and is intended to supply a reserve from which to reimburse the Town for expenditures reasonably required to repair or replace elements of the Town's Wholesale Infrastructure. Collected revenue that is attributable to the "Repair and Replacement" component of the Wholesale Water Rate must be deposited in an account designated as the "Minden Wholesale Water Repair and Replacement Reserve." Expenditures from the Minden Wholesale Water Repair and Replacement Reserve must be restricted to those necessary for the reasonable and standard repair, replacement and maintenance of elements of the Town's Wholesale Infrastructure. For Fiscal Year 2017-18, beginning July 1, 2017 and ending June 30, 2018, the "Repair and Replacement" component of the Wholesale Water Rate will be divided by the total estimated annual water usage by the Wholesale Customers to develop a rate to be charged per 1000 gallons. Appendix

“C” reflects the estimated costs for the Town to provide water as of the effective date of this Agreement for Fiscal Year 2017-18 through Fiscal Year 2021-22.

1. Not later than thirty (30) days after the execution of this Agreement by each Wholesale Customer, the Town shall deposit at least Seven Hundred Thousand and 00/100ths Dollars (\$700,000.00) into the Wholesale Water Repair and Replacement Reserve.
- iv. **Future Treatment.** The Wholesale Water Rate must include a component identified as “Future Treatment.” The “Future Treatment” component is reflected in column (E) in Appendix “C” and is intended to supply a reserve from which to reimburse the Town for expenditures reasonably required to repair, replace, improve, or construct infrastructure required by any state or federal law or regulation to meet the water quality standards required by this Agreement. Collected revenue that is attributable to the “Future Treatment” component of the Wholesale Water Rate must be deposited in an account designated as the “Minden Wholesale Water Treatment Reserve Account.” Expenditures from the Minden Wholesale Water Treatment Reserve Account must be restricted to those necessary to repair, replace, improve, or construct infrastructure to meet the water quality standards required by this Agreement. For Fiscal Year 2017-18, beginning July 1, 2017 and ending June 30, 2018, the “Future Treatment” component of the Wholesale Water Rate will be divided by the total estimated annual water usage by the Wholesale Customers to develop a rate to be charged per 1000 gallons. If additional water treatment becomes necessary, the Parties agree to work together to mutually develop a consensus decision for the best water treatment solution. Once the appropriate treatment solution is identified by the Parties, the cost thereof will be taken first from the monies held in the Minden Wholesale Water Treatment Reserve Account. If the Minden Wholesale Water Treatment Reserve Account does not contain sufficient funds to fully cover the consensus water treatment solution, the Parties agree to work together to develop a consensus regarding how to pay for the consensus water treatment solution or, alternatively, to negotiate the termination of this Agreement.
- v. **Rate Stabilization.** The Wholesale Water Rate must include a component identified as “Rate Stabilization.” The “Rate Stabilization” component is

reflected in column (C) in Appendix "C" and is intended to supply a reserve from which to reimburse the Town for expenditures necessitated by unforeseen and unbudgeted fluctuations in the costs required to deliver water as required by this Agreement. These unforeseen fluctuations may include, without limitation, extraordinary expenses caused by: temporary spikes in power or chemical costs; infrastructure damage resulting from natural disasters, act of God, criminal act or other cause beyond the control of the Parties; premature and catastrophic equipment failure; or labor strikes. Collected revenue that is attributable to the "Rate Stabilization" component of the Wholesale Water Rate must be deposited in an account designated as the "Minden Wholesale Water Rate Stabilization Account." Except as otherwise provided in this Agreement, expenditures from the Minden Wholesale Water Rate Stabilization Account must be restricted to those necessary to reimburse the Town for expenditures necessitated by unforeseen and unbudgeted fluctuations in the costs required to deliver water as required by this Agreement. Any funds within the Minden Wholesale Water Rate Stabilization Account exceeding twenty-five percent (25%) of the Town's annual expenses incurred, or reasonably expected to be incurred, in the performance of this Agreement must be withdrawn promptly from the Minden Wholesale Water Rate Stabilization Account and deposited into the Minden Wholesale Water Treatment Reserve Account.

- c. **Annual Reconciliation.** At least annually, the Parties shall reconcile the payments of the Wholesale Customers with the actual expenses of the Town incurred in delivering water to the County, and through the County to the Wholesale Customers as required by this Agreement.
- i. **Payments Exceeding Actual Expenses.** If the payments of the Wholesale Customers exceed the actual expenses of the Town for the immediately preceding fiscal year, the excess shall be deposited in the Minden Wholesale Water Treatment Reserve Account.
 - ii. **Actual Expenses Exceeding Payments.** If the actual expenses of the Town exceed the payments of the Wholesale Customers for the immediately preceding fiscal year, the Town may draw funds from the Minden Wholesale Water Rate Stabilization Account in the amount of the deficiency. If the Wholesale Water Rate Stabilization Account does not contain sufficient funds to fully cover the excess of expenses over payments, the Wholesale Parties shall be responsible for contributing a pro

rata share of any such deficiency, payable in a mutually acceptable manner and time frame.

- d. **Annual Review.** At least annually, staff for the Parties shall meet to review the Wholesale Water Rate, the Carson City Water Rate, and the IHGID Water Rate, the status of all accounts, the condition and capacity of the Town's Wholesale Infrastructure, and any other subjects relating to this Agreement. If staff for the Parties determine an adjustment to the Wholesale Water Rate, the Carson City Water Rate, or the IHGID Water Rate is required, that adjustment may be presented to an appropriate official or governing body of a Party for approval. Further, at least annually, staff for the Parties shall review the proposed capital improvement projects reasonably necessary to repair, replace, maintain, or improve the Town's Wholesale Infrastructure. In no event shall any Party be obligated by this Agreement to pay for new infrastructure that is not either expressly identified in this Agreement, or added to the Town's Capital Improvement Plan following all Wholesale Customers' reasonable opportunity to review and provide input thereon, including specifically, without limitation, the feasibility and/or necessity of any such additional infrastructure. Should the Town unilaterally proceed with any future development or construction of new wholesale assets on its wholesale water system, it shall be solely responsible for the cost thereof, unless and until the Wholesale Customers derive benefit therefrom.

- e. **Billing.** The Town shall bill for payments due in accordance with this Agreement on a monthly basis. Payments are due within thirty (30) days of the date of billing.

- f. Each Party agrees their respective staffs will mutually develop operational guidelines to implement this Agreement and will address issues such as notification, operating parameters, efficiency, and other necessary matters as mutually determined by the Parties' staffs.

- g. To promote the efficient use of water resources which are the subject of this Agreement, the Parties agree to adopt and enforce conservation programs consistent with their respective master plans.

- h. **Plans.** Any Party has the right to inspect any engineering or construction plan relating to any obligation contemplated by this Agreement. Each Party shall provide the others with complete information about the infrastructure of their

respective water systems. Furthermore, each Party shall share with the others its water testing results to ensure water provided hereunder meets Federal, State and local requirements. Such documentation is restricted and must be treated in accordance with NRS 239C.090 and NRS 239C.220, as those provisions may be amended, or their successor provisions.

5. **Limited Liability; Indemnification.** Each Party shall indemnify and hold harmless the other Party, to the extent provided by law, including, without limitation, NRS chapter 41, from and against any liability arising out of the performance of this Agreement proximately caused by any act or omission of its officers, agents, and employees. The Parties do not waive and intend to assert any and all available NRS chapter 41 liability limitations in all cases. Contract liability of the Parties does not include punitive damages and the Parties expressly promise and agree to not seek an award of punitive or exemplary damages against any Party to this Agreement.
6. **Reasonable Care.** Each Party shall exercise reasonable care in the performance of its obligations under this Agreement to ensure that the other Party's facilities and operations are not impaired or damaged.
7. **Protection of a Party's Separate Facilities.** If any occurrence or condition during the operation or maintenance of the interconnection of the Parties' water systems threatens the physical integrity or operational capability of a Party's separate water facilities, upon notification to the other Party, the affected Party may stop the operation or maintenance of the interconnection and take any other action that the affected Party determines to be necessary to protect its own separate facilities. Any Party may remove a part of the interconnection if required for the emergency repair of its separate facilities provided, however, that such affected interconnection facilities are restored as soon as possible by the removing Party.
8. **Severability.** If any provision contained in this Agreement is held to be unenforceable by a court of law or equity, this Agreement will be construed as if the provision did not exist and the non-enforceability of that provision will not be held to render any other provision or provisions of this Agreement unenforceable.
9. **Termination.** This Agreement concerns water resources and the provision of utility service by retail community water utility systems. As such, the public interest is not served by the termination of this Agreement by only one Party absent an opportunity to resolve any alleged breach of this Agreement or to participate in a hearing before a qualified mediator in accordance with paragraph 14 below.

This Agreement may be terminated only by the mutual consent and agreement of the Parties or by order of a court of competent jurisdiction. If a Party is alleged to be in breach of any provision of this Agreement, then the Party alleging the breach must provide written notice to the other Party specifying the nature of the violation and allowing not less than thirty (30) days for the Party allegedly in breach to correct the violation. If the breach is not corrected within this period, then the matter must be submitted to dispute resolution in the manner set forth in paragraph 14.

If this Agreement is terminated or the delivery of the water contemplated by this Agreement becomes impractical or impossible, the Town shall prepare and file any documents with the State Engineer required to transfer or assign to each respective Wholesale Customer the water rights held by the Town in which each Wholesale Customer holds a beneficial interest, as defined in Appendix "A" attached hereto. Each Wholesale Customer agrees to cooperate and assist in the preparation and filing of the necessary documents to the extent reasonably required by the Town. Each Wholesale Customer agrees to pay its respective portion of any fees incident to effectuating the transfer of such water rights. Each Wholesale Customer shall prepare and file an application and any supporting map that may be required by the State Engineer to change the point of diversion, place of use, and manner of use of such water rights. Each Wholesale Customer agrees to pay any costs incident to the filing of any applications to change the point of diversion, preparation of the supporting map, and possible administrative hearing and judicial appeals necessary to transfer the applicable water rights back to the Wholesale Customer. Each Wholesale Customer agrees to execute the necessary documents and meet any conditions or requirements of the State Engineer incidental to the performance of the obligations of this paragraph.

10. **Nevada Law.** The laws of the State of Nevada apply in interpreting and construing this Agreement.
11. **Notices.** All written notices under this Agreement must be delivered in writing to the each Party, in care of their respective County, District, City, or Town Manager, with a copy to each Party's current director of public works and legal counsel.
12. **Entire Agreement; Amendment.** This Agreement constitutes the full and final agreement between the Parties. This Agreement may not be amended or assigned except by a separate agreement in writing signed by all Parties, as approved by their governing bodies. This Agreement is binding upon and inure to the benefit of the Parties' respective successors and assigns.
13. **Force Majeure.** No Party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to protests, strikes, legal

impossibility, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, emergencies or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault, act or omission of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of this Agreement after the intervening cause ceases. In the event of an emergency, as that term is defined by NRS 414.0345 or NRS 455.090, any Party may make use of available water to perform any function of emergency management.

14. Dispute Resolution. The Parties shall first meet and confer to resolve any dispute arising from this Agreement. If such meet and confer does not resolve the dispute, the Parties shall submit to mediation before a department of the Ninth Judicial District Court of the State of Nevada in and for the County of Douglas, selected by a flip of the coin. The Parties may also agree to another independent mediator. The fee, rate or charge of the mediator must be shared equally by the Parties, who will otherwise be responsible for their respective attorney's fees and costs. If mediation is unsuccessful, litigation may proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process. Attorney's fees and costs may be awarded to the prevailing party at the discretion of the Court.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the 12 day of July, 2017.

Douglas County Board of Commissioners

Town of Minden

By: William B. Penzel
William B. Penzel, Chairman
Douglas County Commission


By: William R. Souigny
William Souigny, Chairman
Minden Town Board


Approved as to form:
By: Douglas V. Ritchie
Counsel

Approved as to form:
By: [Signature]
Town Counsel

Carson City Board of Supervisors

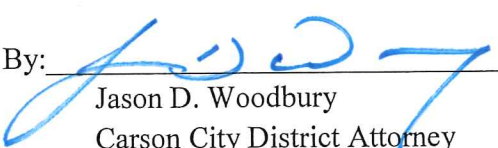
Indian Hills General Improvement District

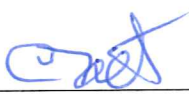
By: 
Robert L. Crowell, Mayor
Carson City

By: 
Brian Patrick, Chairman
IHGID Board

Approved as to form:

Approved as to form:

By: 
Jason D. Woodbury
Carson City District Attorney

By: 
Counsel

APPENDIX “A”

APPENDIX “A”

Town of Minden Summary of Beneficial Interests in Town Wells

Totals	cfs	afa
Carson City (Permitted)	8.3409	2,690.00
Carson City (Proposed)	0.2589	187.50
Carson City Benefit Total	8.5998	2,877.50
Indian Hills GID (Permitted)	5.2828	1,454.60
Indian Hills GID Benefit Total	5.2828	1,454.60
Douglas County (Permitted)	15.8771	2,326.74
Douglas County Application 86623	0.0242	5.60
Douglas County (Proposed)	0.1381	100.00
Douglas County Benefit Total (without 1,295 afa from Minden*)	16.0394	2,432.34
Permitted Total	29.5008	6,471.34
Application Total	0.0242	5.60
Proposed Application Total	0.3970	287.50
GRAND TOTAL	29.9220	6,764.44

*The Town credited Douglas County an additional 1,295 afa in 2010.

Gross AFA (not accounting for Total Combined Duty permit terms)

APPLICATION	PERMIT	BENEFICIARY	CFS	AFA
	*79139	Carson City	0.8980	650.00
	*79140	Carson City	0.8980	650.00
	81145	Carson City	2.5000	500.00
	81146	Carson City	0.3453	250.00
	81147	Carson City	2.5000	50.00
	81148	Carson City	1.0000	450.00
	82303	Carson City	0.2070	150.00
	82304	Carson City	0.0617	40.00
	**TBD	Carson City	0.2589	187.50

*Carson City has a combined benefit total of 1,250 acre feet under Permits 79139 and 79140 with a priority date not later than December 6, 1971.

** The Town of Minden agrees to sell Carson City a beneficial interest in 187.5 acre-feet of ground water rights ("Water Rights"). The Town and Carson City agree that the Water Rights will be held in the name of the Town of Minden subject to this beneficial use assignment to Carson City. The Town and Carson City further agree that the reasonable total value of the beneficial interest in the Water Rights is a total of One Million Five Hundred Thousand and No/100ths Dollars (\$1,500,000.00), or the equivalent of Eight Thousand and No/100 Dollars per acre foot (\$8,000.00/af) ("Purchase Price"). Carson City agrees to pay the Town the purchase price in twenty equal, annual payments of Seventy-Five Thousand and No/100 Dollars, interest free, commencing on July 1, 2018. In connection with any payments to the Town under this Agreement, no revenues of Carson City's water systems are or will be pledged, and to the extent

any payments are made from the revenues of any Carson City water enterprise fund, such payments shall be subordinate to any of Carson City's outstanding water bonds. The Town agrees to prepare and file any and all necessary documents with the State of Nevada Division of Water Resources, State Engineer's Office, Department of Conservation and Natural Resources, required to secure the beneficial interest of Carson City to the Water Rights and make any other filings or changes necessary with the State Engineer to affect the terms and conditions of this agreement. Carson City agrees to cooperate and assist in the preparation and filing of the necessary documents to the extent reasonably required by the Town. Carson City agrees to pay any and all fees incident to the expense of securing the beneficial interest of Carson City in the Water Rights. Carson City agrees to pay any and all costs incident to filing the application to change the point of diversion, preparation of any required supporting map and possible administrative hearing(s), judicial review, other judicial remedies or appeals. The Town and Carson City agree to execute the necessary documents and, to the extent necessary, meet any and all conditions or requirements of the State Engineer. The Town further agrees to prepare and file any documents required by the State Engineer for the ongoing protection and security of the beneficial interest of Carson City in the Water Rights for so long as Carson City holds the same. Carson City shall pay the fees and costs associated therewith. A Notice of Beneficial Interest for the Water Rights shall be executed by the Town of Minden for filing with the State Engineer.

APPLICATION	PERMIT	BENEFICIARY	CFS	AFA
	83992	Indian Hills GID	0.0558	40.41
	83993	Indian Hills GID	0.7020	150.00
	83994	Indian Hills GID	0.0890	64.45
	83995	Indian Hills GID	0.1700	123.05
	83996	Indian Hills GID	0.9320	150.00
	83997	Indian Hills GID	0.8300	265.60
	83998	Indian Hills GID	0.5500	150.00
	83999	Indian Hills GID	0.8300	200.00
	84000	Indian Hills GID	1.0000	222.13
	84001	Indian Hills GID	0.0400	28.96
	84002	Indian Hills GID	0.0840	60.00

APPLICATION	PERMIT	BENEFIT	CFS	AFA
	81135	Douglas County	1.4127	351.75
	81149	Douglas County	1.4127	351.75
	82305	Douglas County	0.0160	4.04
	82307	Douglas County	0.0833	40.15
	82308	Douglas County	0.1400	42.57
	82309	Douglas County	0.0620	22.37
	82310	Douglas County	0.0232	8.38
	82311	Douglas County	0.0110	7.84
	82312	Douglas County	0.0309	22.40
	82313	Douglas County	0.0201	14.56
	82314	Douglas County	0.3490	104.16
	82315	Douglas County	0.1060	38.64
	82316	Douglas County	0.1960	42.57
	82317	Douglas County	0.1960	46.22
	82318	Douglas County	0.7800	113.14
	82319	Douglas County	1.2719	106.85
	82320	Douglas County	0.9080	203.35
	82321	Douglas County	0.2610	47.05
	82322	Douglas County	0.2230	58.32
	82323	Douglas County	0.2310	60.48
	82324	Douglas County	0.3867	74.00
	82325	Douglas County	0.1574	47.00
	82326	Douglas County	0.2287	59.79
	83703	Douglas County	0.2235	38.64
	84092	Douglas County	0.1200	2.24

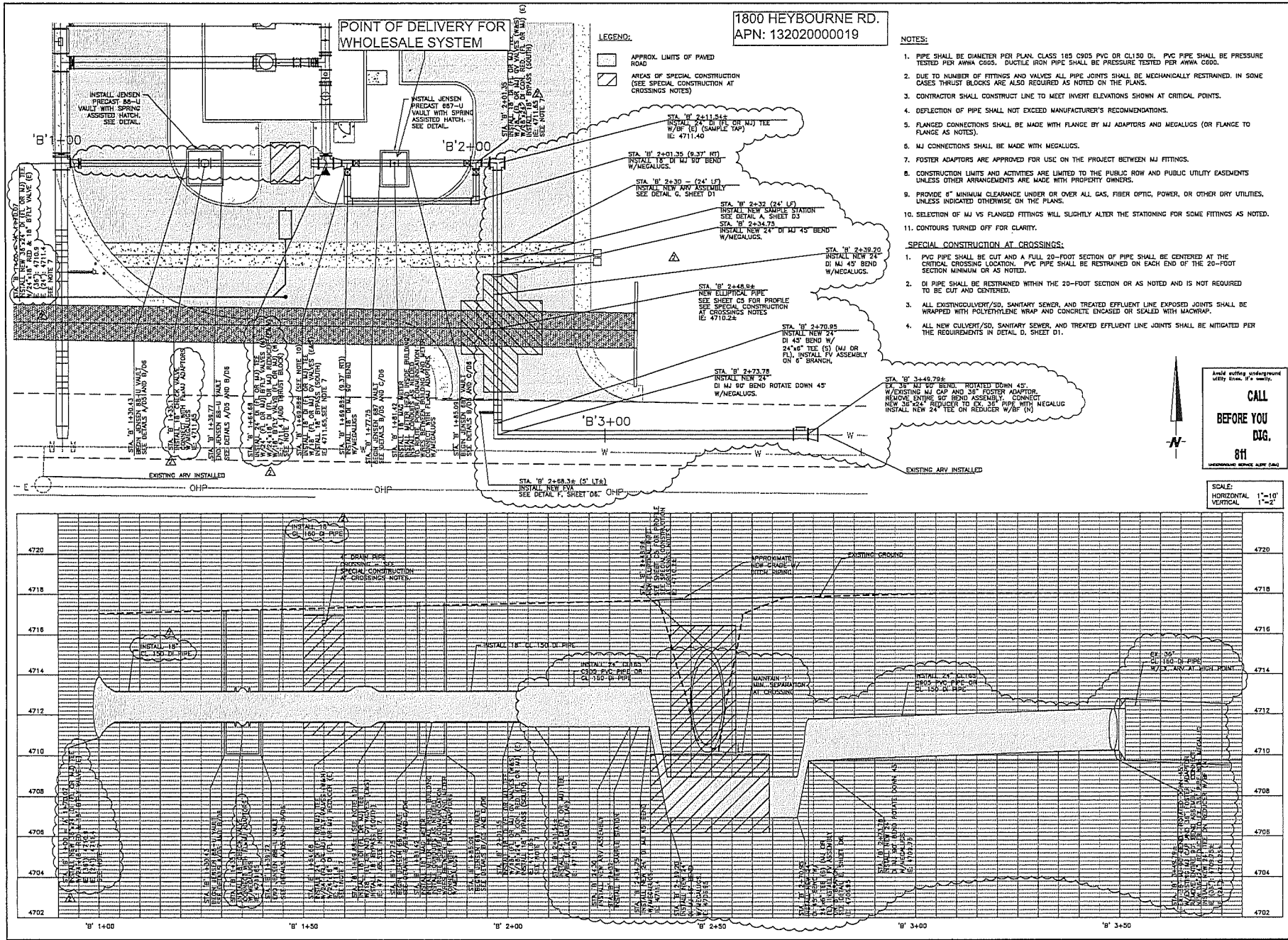
84093	Douglas County	0.0460	13.29
84094	Douglas County	0.1950	19.60
84095	Douglas County	1.3000	72.83
84096	Douglas County	0.5000	5.62
84097	Douglas County	2.8240	157.06
84098	Douglas County	0.0050	1.25
84099	Douglas County	0.5570	153.46
84100	Douglas County	0.5570	153.46
84101	Douglas County	0.4110	78.56
84102	Douglas County	0.0970	16.84
84103	Douglas County	0.1090	18.84
84104	Douglas County	0.0060	4.48
84105	Douglas County	0.0030	2.02
84106	Douglas County	0.1120	43.84
84107	Douglas County	0.1680	43.84
84108	Douglas County	0.0070	1.12
84109	Douglas County	0.0140	2.24
84110	Douglas County	0.0280	4.48
84111	Douglas County	0.0280	4.48
84112	Douglas County	0.0070	1.12
84113	Douglas County	0.0060	4.48
84114	Douglas County	0.0050	3.36
84115	Douglas County	0.0050	3.36
84116	Douglas County	0.0020	1.12
84117	Douglas County	0.0050	3.36
84118	Douglas County	0.0020	1.12
84119	Douglas County	0.0280	4.48
86623	Douglas County	0.0242	5.60
**TBD	Douglas County	0.1381	100.00

** The Town of Minden agrees to sell Douglas County a beneficial interest in 100 acre-feet of ground water rights ("Water Rights"). The Town and Douglas County agree that the Water Rights will be held in the name of the Town of Minden subject to the beneficial use assignment to Douglas County under this agreement. The parties further agree that the reasonable total value of the beneficial interest in the Water Rights is a total of Eight Hundred Thousand and No/100 Dollars (\$800,000.00), or the equivalent of Eight Thousand and No/100 Dollars per acre foot (\$8,000.00/af) ("Purchase Price"). Douglas County agrees to pay the Town the purchase price in twenty equal, annual payments of Forty Thousand and No/100 Dollars (\$40,000.00), interest free, commencing on July 1, 2018. In connection with any payments to the Town under this Agreement, no revenues of Douglas County's water systems are or will be pledged, and to the extent any payments are made from the revenues of any Douglas County water enterprise fund, such payments shall be subordinate to any of Douglas County's outstanding water bonds. The Town agrees to prepare and file any and all necessary documents with the State of Nevada Division of Water Resources, State Engineer's Office, Department of Conservation and Natural Resources required to secure the beneficial interest of Douglas County to the Water Rights and make any other filings or changes necessary with the State Engineer to affect the terms and conditions of this agreement. Douglas County agrees to cooperate and assist in the preparation and filing of the necessary documents to the extent reasonably required by the Town. Douglas County agrees to pay any and all fees incident to the expense of securing the beneficial interest of Douglas County in the Water Rights. Douglas County agrees to pay any and all costs incident to filing the application(s) to change the point of diversion, preparation of any required supporting map and possible administrative hearing(s), judicial review, other judicial remedies or appeals. The Town and Douglas County agree to execute the necessary documents and, to the extent necessary, meet any and all conditions or requirements of the State Engineer. The Town further agrees to prepare and file any documents required by the State Engineer for the ongoing protection and security of the beneficial interest of Douglas County in the Water Rights for so long as Douglas County holds the same. Douglas County shall pay the fees and costs associated therewith. A Notice of Beneficial Interest for the Water Rights shall be executed by the Town of Minden for filing with the State Engineer.

4851-4967-5849, v. 1

APPENDIX “B”

APPENDIX “B”



1800 HEYBOURNE RD.
APN: 13202000019

LEGEND:
 [Symbol] APPROX. LIMITS OF PAVED ROAD
 [Symbol] AREAS OF SPECIAL CONSTRUCTION (SEE SPECIAL CONSTRUCTION AT CROSSINGS NOTES)

- NOTES:
- PIPE SHALL BE DIAMETER PER PLAN, CLASS 185 C905 PVC OR CL150 DI. PVC PIPE SHALL BE PRESSURE TESTED PER AWWA C605. DUCTILE IRON PIPE SHALL BE PRESSURE TESTED PER AWWA C900.
 - DUE TO NUMBER OF FITTINGS AND VALVES ALL PIPE JOINTS SHALL BE MECHANICALLY RESTRAINED. IN SOME CASES THRUST BLOCKS ARE ALSO REQUIRED AS NOTED ON PLANS.
 - CONTRACTOR SHALL CONSTRUCT LINE TO MEET INVERT ELEVATIONS SHOWN AT CRITICAL POINTS.
 - DEFLECTION OF PIPE SHALL NOT EXCEED MANUFACTURER'S RECOMMENDATIONS.
 - FLANGED CONNECTIONS SHALL BE MADE WITH FLANGE BY MJ ADAPTORS AND MEGALUGS (OR FLANGE TO FLANGE AS NOTED).
 - MJ CONNECTIONS SHALL BE MADE WITH MEGALUGS.
 - FOSTER ADAPTORS ARE APPROVED FOR USE ON THE PROJECT BETWEEN MJ FITTINGS.
 - CONSTRUCTION LIMITS AND ACTIVITIES ARE LIMITED TO THE PUBLIC ROW AND PUBLIC UTILITY EASEMENTS UNLESS OTHER ARRANGEMENTS ARE MADE WITH PROPERTY OWNERS.
 - PROVIDE 8" MINIMUM CLEARANCE UNDER OR OVER ALL GAS, FIBER OPTIC, POWER, OR OTHER DRY UTILITIES, UNLESS INDICATED OTHERWISE ON THE PLANS.
 - SELECTION OF MJ VS FLANGED FITTINGS WILL SLIGHTLY ALTER THE STATIONING FOR SOME FITTINGS AS NOTED.
 - CONTOURS TURNED OFF FOR CLARITY.
- SPECIAL CONSTRUCTION AT CROSSINGS:
- PVC PIPE SHALL BE CUT AND A FULL 20'-FOOT SECTION OF PIPE SHALL BE CENTERED AT THE CRITICAL CROSSING LOCATION. PVC PIPE SHALL BE RESTRAINED ON EACH END OF THE 20'-FOOT SECTION MINIMUM OR AS NOTED.
 - DI PIPE SHALL BE RESTRAINED WITHIN THE 20'-FOOT SECTION OR AS NOTED AND IS NOT REQUIRED TO BE CUT AND CENTERED.
 - ALL EXISTING/ULVERT/SO, SANITARY SEWER, AND TREATED EFFLUENT LINE JOINTS SHALL BE WRAPPED WITH POLYETHYLENE WRAP AND CONCRETE ENCASED OR SEALED WITH MACKRAFF.
 - ALL NEW CULVERT/SO, SANITARY SEWER, AND TREATED EFFLUENT LINE JOINTS SHALL BE NOTICATED PER THE REQUIREMENTS IN DETAIL D, SHEET D1.

CALL BEFORE YOU DIG.
811
[Symbol] AVOID NOTIFYING UNDERGROUND UTILITY LINES, IF A SENTRY.

SCALE:
HORIZONTAL 1"=10'
VERTICAL 1"=2'

ENGINEERING · PLANNING · RESOURCE MANAGEMENT
RESOURCE CONCEPTS, INC.
 945 BUSHY CREEK ROAD, SUITE 440
 P.O. BOX 11009
 ZEPHYRUS DRIVE, NEVADA 89448
 PHONE: 775-883-1000 FAX: 775-883-1560
 WEB SITE: www.rcm.com

REVISION	DATE	BY
RESPOND TO COMMENTS	7/9/12	
CHANGE ORDER 1	9/17/12	

TOWN OF MINDEN
 HEYBOURNE BOOSTER PUMP STATION
 IMPROVEMENT PLANS
 ON SITE WATER LINE IMPROVEMENTS
 'B' LINE

REGISTERED PROFESSIONAL ENGINEER - STATE OF NEVADA
 MOTHY L. RUSSELL
 P.E. 3416
 CIVIL
 No. 017392

JOB NO.: 10-004.1
 DATE: 9/17/12
 DESIGNED: MMG
 DRAWN: MMG
 CHECKED:

SHEET C7

APPENDIX “C”

APPENDIX “C”

Meet and Confer

Agreement	(A) O&M	(B) Passthrough Heybourne Operations	(C) Rate Stabilization	(D) Repair and Replacement	(E) Future Treatment	(A)+(B)+(C)+ (D)+(E)	(A)+(C)+ (D)+(E)
						Douglas County Total Wholesale Rate per 1000 gal	Town of Minden Total Wholesale Rate per 1000 gal
FY 2016/17	0.42	0.04	0.02	0.19	0.01	0.68	0.64
FY 2017/18	0.43	0.04	0.02	0.19	0.01	0.69	0.65
FY 2018/19	0.44	0.04	0.02	0.19	0.02	0.71	0.67
FY 2019/20	0.45	0.04	0.02	0.19	0.03	0.73	0.69
FY 2020/21	0.46	0.04	0.02	0.19	0.04	0.75	0.71
FY 2021/22	0.47	0.04	0.02	0.19	0.05	0.77	0.73

APPENDIX “D”

APPENDIX “D”

APPENDIX "D"

Douglas County Wholesale Water Rates

To

Carson City

Fiscal Year	Depreciation	O&M and Power	Douglas County Total Rate per k/gal	Minden Total rate per k/gal	Douglas County Wholesale Rate to Carson City per k/gal
2017 - 2018	0.101	0.081	0.182	0.69	0.872
2018 - 2019	0.151	0.081	0.232	0.71	0.942
2019 - 2020	0.151	0.081	0.232	0.73	0.962
2020 - 2021	0.202	0.081	0.283	0.75	1.033
2021 - 2022	0.202	0.081	0.283	0.77	1.053

APPENDIX “E”

APPENDIX “E”

APPENDIX "E"

Douglas County Wholesale Water Rates

To

Indian Hills General Improvement District

Fiscal Year	Depreciation	O&M and Power	Douglas County Total Rate per k/gal	Minden Total rate per k/gal	Douglas County Wholesale Rate to Indian Hills per k/gal
2017 - 2018	0.061	0.038	0.099	0.69	0.789
2018 - 2019	0.091	0.038	0.129	0.71	0.839
2019 - 2020	0.091	0.038	0.129	0.73	0.859
2020 - 2021	0.122	0.038	0.160	0.75	0.91
2021 - 2022	0.122	0.038	0.160	0.77	0.93

**Appendix C-1
Minden to Douglas County**

Agreement	O&M	Passthrough Heybourne Operations	Rate Stabilization	Repair and Replacement	Future Treatment	Douglas County Wholesale Rate per k-gal	Town of Minden Wholesale Rate per k-gal
Current	0.47	0.04	0.02	0.19	0.05	0.77	0.73
FY 2024/25	0.49	0.06	0.00	0.23	0.02	0.80	0.74
FY 2025/26	0.52	0.06	0.00	0.23	0.02	0.83	0.77
FY 2026/27	0.54	0.06	0.00	0.24	0.02	0.87	0.81
FY 2027/28	0.57	0.07	0.00	0.25	0.02	0.91	0.84
FY 2028/29	0.60	0.07	0.00	0.26	0.02	0.94	0.88

**Appendix D-1
Douglas County Rates to Carson City**

Depreciation: 2%
O&M: 5%

Fiscal Year	Depreciation	O&M and Power	Douglas County Total Rate per k/gal	Minden Total Rate per k/gal	Wholesale Rate to Carson City per k-gal
Current	0.202	0.081	0.283	0.77	1.053
FY 2024/25	0.206	0.085	0.291	0.80	1.093
FY 2025/26	0.210	0.089	0.299	0.83	1.134
FY 2026/27	0.214	0.094	0.308	0.87	1.178
FY 2027/28	0.219	0.098	0.317	0.91	1.223
FY 2028/29	0.223	0.103	0.326	0.94	1.270

**Appendix E-1
Douglas County Rates to Indian Hills**

Fiscal Year	Depreciation	O&M and Power	Douglas County Total Rate per k/gal	Minden Total rate per k/gal	Wholesale Rate to IHGID per k-gal
Current	0.122	0.038	0.160	0.77	0.930
FY 2024/25	0.124	0.040	0.164	0.80	0.966
FY 2025/26	0.127	0.042	0.169	0.83	1.004
FY 2026/27	0.129	0.044	0.173	0.87	1.043
FY 2027/28	0.132	0.046	0.178	0.91	1.084
FY 2028/29	0.135	0.048	0.183	0.94	1.127

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For possible action. Discussion to provide direction to staff regarding the scheduling of the first regular meeting of the Board of County Commissioners in July 2024. Discussion may include rescheduling the first regular meeting of July 2024 or cancelling the regular meeting of July 4, 2024. (Jenifer Davidson)

RECOMMENDED MOTION:

Provide staff direction on rescheduling the first regular meeting of July 2024 or cancelling the regular meeting of July 4, 2024.

FINANCIAL IMPACT:

None

BACKGROUND:

Douglas County Code (DCC) 2.04.10 - Regular meetings.

The regular meetings of the Board of County Commissioners shall be held on the first and third Thursday of each month. However, the board may schedule meetings for days other than Thursdays if it is in their best interest. The board may schedule workshops as they see fit. The board must meet in the county seat on the first Thursday of each month, and may also meet in the Tahoe Township. The board may meet in either or both the county seat, or the Tahoe Township on the third Thursday of each month. If any regular meeting of the board falls on a nonjudicial day, the board shall hold that meeting on the following judicial day.

(Ord. 1270, 2009; Ord. 766, § 2, 1997; Ord. 486, 1988; Ord. 240 § 1, 1976; Ord. 181 § 1, 1971)

This is on today's agenda because the first Thursday in July (July 4th) is a Federal Observed Holiday and County offices will be closed. County Code states that the board shall hold that meeting (July 4, 2024) on the following judicial day. Staff would like to obtain direction from the Board on rescheduling this regular meeting to either Wednesday, July 3, 2024, or cancelling the first regular meeting of the

Board in July 2024.

ATTACHMENTS:

**BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE**

MEETING DATE: April 18, 2024

TIME REQUIRED:

AGENDA: ADMINISTRATIVE AGENDA

TITLE:

For presentation only. Announcements/reports/updates from County Commission members including updates on the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended and any request by a Commissioner for discussion of a future agenda item. (Chairman Rice)

RECOMMENDED MOTION:

For presentation only.

FINANCIAL IMPACT:

None

BACKGROUND:

This is an opportunity for Commission members to update the other Commissioners about what is occurring on the various boards to which they have been appointed. These boards/commissions/meetings include but are not limited to the following:

Commissioner Mark Gardner:

- Carson Valley Chamber of Commerce
- Carson Valley Visitors Authority
- Carson Water Subconservancy District
- Douglas County Parks and Recreation Advisory Board
- Nevada Association of Counties (NACO)
- Northern Nevada Development Authority (NNDA) (Alternate)
- Quad County Coalition

Vice Chairwoman Sharla Hales:

- Carson Valley Arts Council
- Carson Water Subconservancy District

- China Spring Youth Camp and the Aurora Pines Girls Facility Advisory Committee
- Nevada Works (Alternate)
- Northern Nevada Development Authority (NNDA)
- South Shore Transportation Management Association
- Tahoe Regional Planning Agency (TRPA) (Alternate)
- Tahoe Transportation District (Alternate)

Commissioner Walt Nowosad:

- Audit Committee
- Debt Management Commission
- Law Library
- Lake Tahoe South Shore Chambers (Alternate)
- Nevada Works
- Regional Transportation Commission (RTC)

Chairman Wesley Rice:

- Carson-Truckee Water Conservation District
- Douglas County Lake Tahoe Sewer Authority
- Joint Powers/Waste Management
- Lake Tahoe Visitors Authority (LTVA)
- Lake Tahoe South Shore Chambers
- Quad County Coalition (Alternate)
- Regional Transportation Commission (RTC)
- Stateline Storm Water Association
- Tahoe Douglas Visitors Authority (TDVA)
- Tahoe Regional Planning Agency (TRPA)
- Tahoe Transportation District

Commissioner Danny Tarkanian:

- Carson Valley Visitors Authority (Alternate)
- Nevada Association of Counties (NACO) (Alternate)
- Nevada Tahoe Conservation District
- Western Nevada Development Authority (WNDD)
- Joint Powers/Waste Management (Alternate)

There will be no discussion or action taken on these reports/updates.

ATTACHMENTS: