Douglas County

Board of County Commissioners
Public Meeting Notice and Agenda

Mark Gardner
Sharla Hales
Nathan Tolbert
Wesley Rice
Danny Tarkanian

Thursday, July 17, 2025 **10:00 AM** **Historic Courthouse**
1616 Eighth Street
Minden, NV 89423

The Board of County Commissioners sit jointly as the following boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" may include discussion by the County Commissioners and they may take action to approve, modify, deny, take "no action," or continue the item.

To Watch the Meeting: Members of the public may click on the following link to watch the livestream of the Board of County Commissioners meeting: **https://www.youtube.com/@douglascountynevada**

Written Public Comment: To offer public comment before the Board meeting, members of the public may submit public comments online through the County's public comment form by clicking on the following link:
https://www.douglascountynv.gov/government/board_of_county_commissioners/public_comment

Public Comment During the Meeting: Members of the public may attend the meeting in person at the address listed at the top of the agenda to provide public comment.

Supporting Materials:
Copies of supporting material can be requested in person from the Douglas County Clerk/Treasurer's Office, 1616 8th Street, Minden, Nevada or by calling Nicki Leeper at 775-782-9014. Electronic copies of the agenda and supporting materials are also available at the following websites:

State of Nevada Public Notices Website: https://notice.nv.gov/
Douglas County Meeting website: https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1

Notice to Persons with Disabilities:
Members of the public who are disabled or require special assistance or accommodations are requested to notify the Douglas County Manager's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 775-782-9821 at least 20 hours in advance of the meeting.

Members of the public may call the County Manager's office at 775-782-9821 to obtain help making public comment using any of the foregoing methods.

A copy of the finalized agenda is posted at the Minden Inn at 1594 Esmeralda Avenue, Minden Nevada.

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FINAL AGENDA

July 17, 2025

LUNCH BREAK
The Board of County Commissioners may break for lunch at approximately noon and will reconvene after a break at the discretion of the Chairperson.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE
Led by Chief Deputy District Attorney Doug Ritchie

3. PUBLIC COMMENT (No Action)
Forum Restrictions and Orderly Conduct of Business
The Board of County Commissioners conducts the business of Douglas County and its citizens during its meetings. The Board may impose reasonable, content-neutral restrictions on public comment such as comments that are on topics that are not within the jurisdiction, authority, or control of the Board of County Commissioners, or if the content of the comment is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounts to a personal attack or interfering with the rights of other speakers. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. Hand clapping, making remarks or gestures from the audience that may interrupt, interfere or prevent any speaker from commenting should not occur.

Responses to Public Comments
The Board of County Commissioners can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda as long as those matters are within the jurisdiction and control of the Board of County Commissioners. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel, and to ensure the public has notice of all matters the Board of County Commissioners will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask clarifying questions, or to ask that a matter be listed on a future agenda.

Public comment is limited to three minutes per speaker unless additional time is granted by the Board Chairperson. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

In addition to opening public comment, public comment will also be taken on administrative agenda items that are identified for possible action and closing public comment. If you plan to speak on a specific agenda item that is on the administrative agenda and identified for possible

action, then please provide your public comment when that agenda item is heard. Public comment will not be taken on Liquor Board agenda items. If you would like to provide public comment on Liquor Board agenda items, please provide your public comment during opening public comment or closing public comment.

Public comment must be limited to matters that are within the jurisdiction and control of the Board of County Commissioners. Public comment must be addressed to the Chairperson and not to members of the public so that the Board may take future action on the issues that are raised by the public.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of County Commissioners.

4. APPROVAL OF AGENDA

For possible action. Approval of the proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

5. APPROVAL OF PREVIOUS MINUTES

For possible action. Discussion to approve the draft minutes of the June 5, 2025, regular meeting of the Board of County Commissioners.

6. RECESS AS BOARD OF COUNTY COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD

7. <u>DOUGLAS COUNTY LIQUOR BOARD</u>

A. For possible action. Discussion to approve the On-Site Unrestricted Retail Liquor License for SAC 2 LLC, dba Genoa Lakes Golf Club, represented by General Manager Samuel Huff. Samuel Huff has signed a Waiver of Notice of Hearing. SAC 2 LLC, dba Genoa Lakes Golf Club, is located at 1 Genoa Lakes Drive, Genoa, Nevada 89411. (Captain Storke)

B. For possible action. Discussion to approve the On-Site Unrestricted Retail Liquor License for SAC 2 LLC, dba Genoa Lakes Golf Club - Ranch Course, represented by General Manager Samuel Huff. Samuel Huff has signed a Waiver of Notice of Hearing. SAC 2 LLC, dba Genoa Lakes Golf Club - Ranch Course, is located at 2901 Jacks Valley Road, Genoa, Nevada 89411. (Captain Storke)

C. For possible action. Discussion to approve the On-Site Unrestricted Retail Liquor License for Parm LLC, dba Flame of India, represented by General Manager Gurpal Signh. Gurpal Singh has signed a Waiver of Notice of Hearing. Parm LLC, dba Flame of India, is located at 1488 Highway 395 North, Gardnerville, Nevada 89410. (Captain Storke)

8. ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item

is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. If items are pulled for discussion by a vote of the Board of County Commissioners, they will automatically be placed on the Administrative Agenda to be heard at the discretion of the Chairperson or may be continued until another meeting.

9. CONSENT ITEMS

A. For possible action. Discussion to approve a month-to-month T-hangar lease, Lease E-4, at the Minden-Tahoe Airport with Joel Osborne beginning July 1, 2025, and authorize the County Manager to sign the agreement. (Heather MacDonnell, Airport Manager)

B. For possible action. Discussion to approve the Douglas County Assessor's request, and County Treasurer's petition, to remove $2,754.89 in unsecured personal property taxes from the tax roll that have been determined to be uncollectible, and order the County Treasurer to correct any assessments entered in error in accordance with NRS 361.5607 or NRS 361.765. (Trent Tholen, Assessor)

C. For possible action. Discussion on a two year professional service contract with Carla Farnworth to provide psychiatric services, medication management and treatment planning consultations for juveniles at the China Spring Youth Camp in an amount not to exceed $49,000 per fiscal year and authorize the County Manager to sign the contract and approve change orders up to 10% of the contract amount. (Jessica Stocking, Director of Juvenile Camp Services)

D. For possible action. Discussion on the Douglas County May 2025 Investment Report submitted per Douglas County Code 3.02.040. (Amy Burgans, Clerk-Treasurer)

E. For possible action. Discussion on the Douglas County Treasurer's Monthly Statement for April 2025 submitted per Nevada Revised Statutes 354.280(2). (Amy Burgans, Clerk-Treasurer)

F. For possible action. Discussion on the Douglas County Treasurer's Monthly Statement for May 2025 submitted per Nevada Revised Statutes 354.280(2). (Amy Burgans, Clerk-Treasurer)

G. For possible action. Discussion to accept the cumulative voucher sheets submitted under NRS 244.210 for checks and electronic fund transfers issued for the 4/28/25 Payables, 5/2/25 Payables, 5/2/2025 Payroll, 5/2/25 Payroll #2, 5/9/2025 Payables, 5/16/2025 Payables, 5/16/2025 Payroll, 5/23/25 Payables, 5/29/25 Utility Refunds, 5/30/2025 Payables and 5/30/2025 Payroll. (Amy Burgans, Clerk-Treasurer)

H. For possible action. Discussion on the annual review of the Douglas County Community Development Department's Fee Schedule, including a recommendation to maintain the current adopted fee schedule and not increase fees, at this time, for fiscal year (FY) 2025-26. (Tom Dallaire, Community Development Director and Andrea Pawling, Deputy Community Development Director)

I. For possible action. Discussion to: 1. Accept an additional $20,000.00 of Aging and Disability Services Division (ADSD) Transportation Grant funding for the period of July 1,

2024, through June 30, 2025 and 2. Retroactively authorize the County Manager to sign the grant amendment. (Brook Adie, Community Services Director)

J. For possible action. Discussion on: 1) an amendment increasing the existing Aging and Disability Services (ADSD) Nutritional Services Incentive Program (NSIP) grant award by $17,244; 2) **Resolution 2025R-065** augmenting the Senior Services Fund in the same amount as the grant; 3) authorizing the County Manager to sign the grant award amendment. (Brook Adie, Community Services Director)

K. For possible action. Discussion to approve the Memorandum of Understanding (MOU) between the United Way of Northern Nevada and the Sierra and Douglas County to administer the Special Assistance Fund for Energy (SAFE) program which provides utility assistance to Douglas County residents for their NV Energy bills, and authorize the County Manager to execute the MOU. (Brook Adie, Community Services Director)

L. For possible action. Discussion to accept a $750 donation to the Adult Day Club and adopt **Resolution 2025R-064** which will augment the budget to account for the grant award. (Brook Adie, Community Services Director).

M. For possible action. Discussion on an Interlocal Contract between the State of Nevada, Division of Public and Behavioral Health, and Douglas County for the allocation of $238,361.76 to Douglas County for health care access by special populations from July 1, 2025, through June 30, 2027 (Brook Adie, Director Community Services)

N. For possible action. Discussion to approve two contracts between RAD Strategies and Douglas County for Fiscal Year 2025-26. The first contract is to support the Community Relations team within the County Manager's Office and the second contract is to support the Sheriff's Office as the Public Information Officer. (Kathy Lewis, Chief Operating Officer and Ron Elges, Undersheriff)

O. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through May 15, 2025, per Nevada Revised Statute 251.030. (Kathy Lewis, Chief Operating Officer)

P. For possible action. Discussion to approve Fiscal Year 2024-25 budget transfers totaling $42,855.00 in the General Fund. (Kathy Lewis, Chief Operating Officer)

Q. For possible action. Discussion on Douglas County renewing its general liability and property coverage with Travelers and the Alliant Property Insurance Program (APIP) for Fiscal Year 2025-26, in an amount not to exceed $1,376,460 and authorize the County Manager to execute any necessary document for the binding of coverage retroactively. (Christine Vido, Human Resources Director)

R. For possible action. Discussion on renewing Douglas County's excess workers' compensation retention insurance with Safety National Casualty Corporation for Fiscal Year 2025-26, at a cost not-to-exceed $219,178 and authorize the County Manager to execute any required documents. (Christine Vido, Human Resources Director)

S. For possible action. Discussion on: (1) accepting a $82,500 Cybersecurity grant award from the Department of Emergency Management (DEM); (2) **Resolution 2025R-059** augmenting the Technology Services Budget to account for the grant award; (3) purchasing cloud

backup software from Kaseya in an amount not to exceed $79,022.20 and (4) authorize the Chief Technology Officer to execute the grant, purchase agreement and any related documents. (Peace Ruggia, Chief Technology Officer)

T. For possible action. Discussion on the purchase of next-generation Palo Alto firewalls from SHI International Corp. in an amount not to exceed $97,289.08 for the Douglas County Firewall Refresh project and authorize the Chief Technology Officer to execute any required documents. (Peace Ruggia, Chief Technology Officer)

U. For possible action. Discussion to approve a $568,643 purchase order with SHI International Corp. ("SHI") for Fiscal Year 2025-26 utilizing the State of Nevada Master Purchasing Agreement (99SWC-S108) for all purchases of software subscriptions, software licensing, and support services. (Peace Ruggia, Chief Technology Officer)

V. For possible action. Discussion to approve the purchase of an $81,563.42 one-year renewal software subscriptions and support services for the existing Palo Alto firewalls with SHI Corp., and to authorize the Chief Technology Officer to execute any required documents. (Peace Ruggia, Chief Technology Officer)

W. For possible action. Discussion to accept a $28,853.15 grant award from the Community Corrections Block Grant administered by the Nevada Division of Child and Family Services for Fiscal Year 2025-26 and adopt **Resolution 2025R-063** augmenting the revenue and expenditure budget of the General Fund by the amount of the grant. (Tammy Morris, Chief Juvenile Probation Officer)

X. For possible action. Discussion on the purchase of a body scanner for the Juvenile Detention Center from Tek84 for $140,500. (Tammy Morris, Chief Juvenile Probation Officer)

Y. For possible action. Discussion to approve a $39,000 Settlement and Release Agreement with Carson City for damages caused by Douglas County Water Utility to infrastructure owned by Carson City Water Utility within the jointly operated Sunridge Water Booster Station and authorize the County Manager to execute the agreement. (Rick Robillard, Deputy Public Works Director)

Z. For possible action. Discussion to enter a Memorandum of Understanding with The Board of Regents of the Nevada System of Higher Education, on behalf of the Desert Research Institute, to provide assistance with the development of the Douglas County Water Resource Plan, as required by NRS 278.0228, at no cost to the County, and authorize the Public Works Director to execute the Memorandum of Understanding. (Rick Robillard, Deputy Public Works Director)

AA. For possible action. Discussion to approve an agreement with Parametrix to prepare a County Wide Safety Plan funded by a $100,000 Safe Streets 4 All (SS4A) Grant and the County's $25,000 matching funds. (Jon Erb, Transportation Engineering Manager)

BB. For possible action. Discussion to enter into a line extension agreement with NV Energy for the Walleys Well project and approve the payment of $48,582 to NV Energy for the upgrade of the electrical service to the Walley Well and authorize the County Manager to execute the agreement. (Rick Robillard, Deputy Public Works Director)

CC. For possible action. Discussion on the Real Property Transfer Tax Refund Request Form

submitted by Signature Title Co. for the $585 overpayment of real property transfer taxes paid on recorded document #2025-1020809, submitted and recorded on May 21, 2025, in the Office of the Douglas County Recorder. (Shawnyne Garren, Recorder)

DD. For possible action. Discussion on the purchase and installation of law enforcement equipment for two 2024 Ford F-150 vehicles to be used by the Douglas County Sheriff's Office Patrol Division for a total equipment and installation cost of $75,492.85. (Undersheriff Elges)

EE. For possible action. Discussion to approve a $119,294.29 payment to Motorola Solutions for annual software maintenance, for Fiscal Year 2025-26, for all software maintenance, updates and support necessary for the Douglas County Sheriff's Office and 9-1-1 Emergency Communications. (Undersheriff Elges)

FF. For possible action. Discussion on the purchase of U.S. Digital Designs (USDD) Fire Station Alerting software and Motorola radios for the Douglas County Fire Station Alerting project in an amount not to exceed $121,426.87 and authorize the County Manager to sign all relevant documents. (Kara Easton, Director of Emergency Management)

GG. For possible action. Discussion on: 1)accepting a $32,000 Nevada State Emergency Response Commission Operations, Planning, Training, and Equipment Grant for fiscal year 2025-2026; 2)**Resolution 2025R-066** augmenting the Emergency Management Fund due to the grant award; and 3)authorize the Emergency Manager to sign all related documents. (Kara Easton, Director of Emergency Management)

HH. For possible action. Discussion on a professional services contract and purchase order with Capitol Reporters in the amount of $129,545.00 for judicial transcription services in the District and Justice Courts for fiscal year (FY)2025-26. (Delores Goelz, Judicial Fiscal Management Analyst)

ADMINISTRATIVE AGENDA

The Chairperson will read the agenda title into the public record and will have the discretion to determine how the item will be presented. Agenda items may be considered ahead of or after the schedule indicated by this agenda. Public comment will be taken on items that are identified for possible action.

10. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

PRESENTATIONS

11. For presentation only. Discussion and presentation from McDonald Carano regarding the 2025 Legislative Session and bills and other legislative issues impacting Douglas County. (Lindsay Knox, Senior Vice President, Government Affairs & Advocacy Group)

INFORMATION TECHNOLOGY

12. For possible action. Discussion on the strategic reorganization of Douglas County's Technology Services Department. This reorganization will optimize resource allocation, enhance operational efficiencies, and better align positions with technology functions, providing improved IT resources for growing needs, enhanced service delivery, and long-

term organizational effectiveness. (Peace Ruggia, Chief Technology Officer)

PUBLIC WORKS

13.1 For possible action. Discussion to approve a professional services contract with Construction Materials Engineers, Inc. for material testing related to the Justice Center Guaranteed Maximum Price (GMP) Contract #2, in an amount not-to-exceed $355,570, and authorize the County Manager to execute the contract. (Scott McCullough, Project Manager)

13.2 For possible action. Discussion to approve a Construction Manager at Risk (CMAR) contract with CORE Construction for the Justice Center Guaranteed Maximum Price (GMP) #2 in an amount not to exceed $47,923,417 and authorize the County Manager to execute any required documents. (Scott McCullough, Project Manager)

13.3 For possible action. Discussion to approve TSK Architects' Supplemental Request for $350,000 for additional professional design services provided for the Justice Center Project. (Scott McCullough, Project Manager)

13.4 For possible action. Discussion to authorize staff to (1) sell a Douglas County owned 1-acre parcel, APN 1022-17-002-010, by public auction in accordance with NRS 244.282, and (2) prior to initiating the sale, require a deposit in the amount of $8,000 from Richard Martin, who requested the sale of the property. (Philip Ritger, Public Works Director)

COUNTY MANAGER

14.1 For possible action. Discussion on an Interlocal Agreement between Douglas County, acting as the Tahoe Douglas Transportation District, and the Tahoe Transportation District to contribute funding for the operation of a Micro-Transit System within the Tahoe Douglas Transportation District from the 1% Transient Lodging Rental Tax collected in the Tahoe Township, in the amount of $650,000 for Fiscal Year 2025-26, and increasing by $100,000 in each of the next two fiscal years for expansion of service area within Douglas County and rescind Resolution 2020R-037. (Sharla Hales, Chairwoman)

14.2 For possible action. Discussion to adopt **Ordinance 2025-1657** amending Douglas County Code Title 18 -- Town Annexation and Service Districts: Appendix B, The Minden Town Boundary, by annexing approximately 57 acres that are adjacent to the existing Town of Minden boundary and will serve as the site of the future Douglas County Justice Center. The area to be annexed is Assessor's Parcel Number 1320-28-000-045 and located at 1280 Buckeye Road, Minden, Nevada. Second Reading. (Deputy District Attorney, Zach Wadlé)

HUMAN RESOURCES

15.1 For possible action. Discussion on a collective bargaining agreement between Douglas County and the Douglas County Sheriff's Protective Association (DCSPA) from July 1, 2025, through June 30, 2028. (Christine Vido, Human Resources Director)

15.2 For possible action. Discussion on a collective bargaining agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit (DCSPA-SBU) from July 1, 2025 through June 30, 2028. (Christine Vido, Human Resources Director)

15.3 For possible action. Discussion on **Resolution 2025R-068** providing a one-time salary adjustment (0.875% increase) due to a scheduled Nevada Public Employees' Retirement System (PERS) contribution rate increase on July 19, 2025, for non-represented Police/Fire member positions. (Christine Vido, Human Resources Director)

15.4 For possible action. Discussion on a First Memorandum of Understanding with the Douglas County Sheriff's Administration Protective Association (DCSAPA) amending Article 7 of the current 2024-2027 collective bargaining agreement providing a one-time salary adjustment (.0875% increase), due to a scheduled Nevada Public Employees' Retirement System (PERS) contribution rate increase on July 19, 2025, for DCSAPA member positions. (Christine Vido, Human Resources Director)

COUNTY MANAGER

16. For presentation only. Announcements/reports/updates from County Commission members, including updates on the various boards and/or commissions that they may be a member of or a liaison to, or any other meetings/functions they have attended, and any request by a Commissioner for discussion of a future agenda item. (Chairwoman Sharla Hales)

17. CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

18. ADJOURNMENT

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **APPROVAL OF PREVIOUS MINUTES**

TITLE:
For possible action. Discussion to approve the draft minutes of the June 5, 2025, regular meeting of the Board of County Commissioners.

RECOMMENDED MOTION:
Approve the minutes of the June 5, 2025, regular meeting of the Board of County Commissioners, as presented.

FINANCIAL IMPACT:
None

BACKGROUND:

ATTACHMENTS:
060525ForBoardApproval.pdf

DRAFT

The Regular Meeting of the Board of County Commissioners was held on Thursday, June 5, 2025, beginning at 10:00 AM in the meeting room of the County Administration Building, 1616 8th Street, Minden, Nevada as well as was streamed via Live Stream – Video Link, Douglas County YouTube Channel. **When applicable, the minutes below have been transcribed.**

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1. CALL TO ORDER

The meeting was called to order at 10:00 AM.

COMMISSIONERS PRESENT:
Sharla Hales, Chair
Mark Gardner, Vice Chair
Wesley Rice, Commissioner
Danny Tarkanian, Commissioner
Nathan E Tolbert, Commissioner

STAFF PRESENT:
Dan Coverley, Sheriff
Amy Burgans, Clerk-Treasurer
Jenifer Davidson, County Manager
Doug Ritchie, Chief Civil Deputy District Attorney
Nicki Leeper, Assistant County Clerk
Danie Day, Deputy Clerk
Brooke Wheeler, Administrative Assistant to the Board

2. PLEDGE OF ALLEGIANCE

Led by Commissioner Tolbert.

3. PUBLIC COMMENT (No Action)

Chairwoman Hales speaks:

We'll begin with general Public Comment. This is Public Comment on matters that are not on the agenda, but over which the Board has jurisdiction or control. There are various restrictions to Public Comment listed in the agenda, and I won't waste your time by reading them, but you're welcome to read them on the agenda. We limit Public Comment to three minutes, and you'll see the yellow light go off at two and a half minutes, and the red light go off at three minutes. At this time, we'll open Public Comment. Welcome, Ms. Waller.

Ellie Waller speaks:
Thank you. Good morning. Sorry I was unable to attend… Ellie Waller. Sorry I was unable to attend the Final Budget meetings, but when attending the earlier sessions, I felt that my specific requests were not acknowledged or even considered as being pertinent to defund some of the nonprofits that have not really specifically benefited Douglas County. First, the Prosperity Center; I do not recall any recent presentation or information provided to the public from staff or a Commissioner. Next, South Shore Tahoe Management Association operations over the years have proven to be misguided, in my opinion. The use of Lake Link should not be a mitigation for the Barton Hospital, and never should have been for the event center, it has proven not to be as viable a solution for Douglas County. If it goes under because we discontinue the lion's share of funding, then so be it. Barton, Heavenly, etcetera, do not contribute; why should we? The casinos do not contribute, but receive the gift of a mitigation requirement from the event center for parking fees, which none go to support micro-transit. The Tahoe Chamber duplicative work,

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along with the Lake Tahoe Visitors Authority and Tahoe Douglas Visitors Authority remains unaddressed. Not enough accountability, and information, and audits have disclosed the event center profit and loss information, as an example. Pass through funding is a baffling term and funds not held accountable. Furthermore, Barton Hospital and Healthcare Subdistrict South Shore Area Plan update is a debacle in my mind; I've been through many of them. Beginning in 2022, I believe staff began the process. The draft area plan was introduced to Douglas County residents in June '24. A town hall meeting was held, which did not require a noticing radius. Fast forward, after lots of public interest comments and complaints, the Tahoe Regional Planning Agency ultimately determined an Environmental Impact Statement was necessary. I will continue to state that the Latitude 39 luxury condos and event center in Douglas County were able to skate through without the much needed environmental analysis and shamely being given the gift of the environmental assessment status. The Community Development Department does not handle the Tahoe Township. Major projects in the 2013 Area Plan and Memorandum of Understanding with TRPA does not allow Douglas County to approve large projects. This set up a system for the Tahoe Chamber, the South Tahoe Alliance of Resorts, STAR, and other stakeholders that do not and still do not represent the residents of the Township or down here, only economic interests in my opinion. They are not elected or appointed stakeholders, but seemingly control the future of Douglas County. Just because we funded for many years or given away our rights to others doesn't mean business as usual is appropriate and more scrutiny is needed as we have a very tight budget; every cent counts. Thank you.

Chairwoman Hales speaks:
Thank you, Ms. Waller, and thank you for your incredible hours of poring over lots of details. Mr. Jackson.

Jim Jackson speaks:
I haven't been here for a while, so I'm going to try to catch up. A few weeks ago, a good friend of mine died of lung cancer. My question is, how many in the next five to ten years are going to come down with the same disease because of the dust and everything being raised by the Painted Rock Mine? It is an absolute disaster. This could have been stopped years ago, but the Board at that time chose not to, they'd rather deal with them and let them do what they want. Well, there is a permanent dust cloud out there now. In the mornings, we used to have our windows open to get the fresh air in; we can't do that now because now the dust comes in, and it's not healthy dust, it's bad news. The trucks coming and going early in the morning, they wake us up now. And I know in your agreement that you made, which was not a very good agreement, they weren't supposed to start until I think it was 7:00 AM. Well, they're up there at 6:00 AM, rattling around, and not just going out there, they're coming back full at 6:00 AM. That's a violation of your agreement, I believe. They're like ants all over the roads up there. People are starting to complain now that they're seeing them everywhere. One of the big questions that comes up, people drive down the roads, and see all the construction going on, and they see Knox trucks everyplace, there wondering how many contracts the County has given to them since they've allowed them to go in out there. One of the comments made about the trucks was, is that, well, they're designed so that the dust won't come off the truck when they're traveling. Well, travel behind one of the trucks, the dust is coming off all the way down Johnson Lane; a lot of it. Our horseshoer, the other day, was complaining because he was stuck behind one of the trucks going down Fremont with rock coming off the bottom of the truck, not just the dust off the top. He said he had to stop and get way back, otherwise he was going to have to replace windshields and all kinds of stuff. So, all these things are going on up there. They're violating almost everything in the poor agreement, and stuff, and there is nothing being done to stop them. Finally, the State got involved and sent them a mitigation letter, but all they're going to do is violate that, just like they've been doing everything else, and waste the water that we all have up there. It's not just the water for Johnson Lane, it's the water that comes from the aquifer that's feeding a lot of areas in the county and stuff. They're out there spraying the water, it's an absolute waste because it dries up as fast as it hits the dirt, and there's dust all over the place. But my big concern is, is with that dust in the air, how many

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people are going to be coming down with lung cancer in the next five to ten years? And that will be on your shoulders.

Chairwoman Hales speaks:
Thank you, Mr. Jackson. I appreciate that you noted the letter from BIA, BLM, and Nevada Department of Environmental Protection. And I do also want to note that the County is monitoring, is involved, is aware, and will continue to be so. Mr. Gibson.

Jason Gibson speaks:
Civil litigator on behalf of Douglas County. House of Gibson. Most of the agenda items that are going to be passed without discussion or public knowledge are related to the JLEC institution today, and it's that same JLEC institution that they're building on the 57-acre Buckeye Road that's likely using materials extracted from Johnson Lane. And it's a Johnson Lane contract that's likely saving the County hundreds of thousands of dollars to raise that building on a floodplain six feet, which they would otherwise have to transport materials from Reno to do. And so, that's what's really behind us folks, is that you've been sold out to the largest investment in the history of Douglas County, which we've warned you for four years is going to have a detrimental impact to the quality of life in our county, and now it's too late, or so it seems. Unless you get with us in the Nevada State Assembly, and correct your political status, and stop electing to support this kind of governance, you have no voice, you have no standing. Therefore, the American state nationals are here to reeducate everyone as to who they really are, so that we can properly be represented and administrate the resources of this County according to the will of the people. Now, we have a number of agenda items this morning; one of them is related to this Public Guardian, Public Administrator funding. They want $5,000 a month to basically advocate for the County in misrepresenting and maladministration our personal estates and those of the elders who are passing, or who are in a situation or precarious situation in dealing with anomalies related to death in the family. In our case, it's COVID. In our case, it was the misrepresentation of Justin Clouser, the Indigent Defense Services of Douglas County, who abused the District Court's authority in granting access to our home unconstitutionally, unlawfully, trying to put me in jail for 28 days, claiming I'm not cooperating with law enforcement or with the County Administrator when it comes to the best interests of our estate. This document is on the record again, like the previous documents. On May 22nd, they censored those documents. We submitted a nine-page vision plan and a very special research paper by Doctor Jose Arguelles dealing with Mental Health Month and they decided to censor that from the record, so we expect our personal property to be returned to us today, and we'll also be filing complaints to show how the County Clerk has omitted, and censored, and molested the record in times past.

Lorre St. Germain speaks:
Since May of 2023, I am still investigating my acquisition of the new house, 3524 Silverado Drive, built in 2004. Two structures were on the property of three quarters of an acre, a 100,000-gallon tank, and a 540 square foot building. The building had an expired permit from October of ’95. Douglas County, the District Attorney, and Indian Hills refused to comply with the County and the State Building Code requirements; re an expired permit. The permit is null and void. Your County engineers approved my house being built on an entire parcel engulfed with an electric easement. After a costly year, that has been modified to what should have occurred in 1995 and recorded. In addition, was a water tank easement, first a blanketed, then reduced to 60 percent of the parcel. Since ’95, 30 years ago, no water tank has been installed, but the 100,000 gallon tank was removed in 2011 without a permit. What only remains is the unpermitted 540 square foot building. In June of 2024, a proposal to reduce the easement was presented to the trustees. Both time and understanding of what occurred 30 years ago confused many. Awaiting a year for the electric company, I reposed a submittal to the GID and was denied a presentation to the trustees on May 28, 2025; that is the third time I've done that. A civil engineer was hired for a presentation. I am now seeking to be put on the agenda for the next Commissioners meeting to resolve this matter, as I did a year ago with two Commissioners, and many members of the staff, which from I

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have been exiled, and denied access, and removed by the District Attorney and from the Assessor's Office by Kim O'Hair with five Sheriffs as recently as May the 20th. In addition, I have now established that there has been a lease hold account on various parcels associated with my parcel since 1981. That mess has not been sorted out yet. A newly created parcel ending with a 014 in 2002 is not paying any tax and has had the lease hold on it before mine. Please put this entire note verbatim in the minutes of this meeting. Thank you.

Chairwoman Hales speaks:
Is there any further Public Comment? Seeing none, I will close Public Comment.

4. APPROVAL OF AGENDA

Chairwoman Hales speaks:
We'll move to Agenda Item 4, for approval of the agenda. Commissioner Tolbert.

Commissioner Tolbert speaks:
I move that we approve the agenda, as presented.

Chairwoman Hales speaks:
It's been moved by Commissioner Tolbert and seconded by Commissioner Rice that we approve the agenda.

Jenifer Davidson, County Manager, speaks:
Madam Chair?

Chairwoman Hales speaks:
Yes.

Ms. Davidson speaks:
Thank you, Madam Chair, Members of the Commission. We do have one correction to the agenda prior to your approval. Agenda Item B on the Consent had a typographical error regarding the dollar amount in the contract. The title currently states that this is a discussion to approve a $300,000 agreement between the Department of Alternative Sentencing and Microgenics Corporation for drug testing equipment, and supplies for five years, and authorize the County Manager to sign the agreement. The actual dollar amount of the contract can be found in the contract itself, which is included in the background information for the Board's consideration today, and it is actually $324,426.80. That is the change that needs to be made. And with that in the record, Madam Chair, I'd be happy to answer any questions the County Commission has prior to approval of the agenda. Of course, you are welcome to pull this item from Consent for additional conversation or questions you may have, and I'd be happy to discuss it at that time, if that is your decision. Thank you.

Vice Chairman Gardner speaks:
Madam Chair?

Chairwoman Hales speaks:
Yes.

Vice Chairman Gardner speaks:
I would indicate that this is the approval of the overall proposed agenda as presented, we haven't gotten to the Consent Calendar yet, and so that change would be appropriate when we go to approve the Consent Calendar, in my estimation.

UNAPPROVED

Ms. Davidson speaks:
Thank you, Mr. Vice Chair. I asked legal counsel when was the most appropriate time to do this and he asked me to do it now.

Commissioner Tarkanian speaks:
You got overruled.

Vice Chairman Gardner speaks:
I guess so.

Laughter was heard.

Vice Chairman Gardner speaks:
I guess so. I didn't realize we were approving the Consent Calendar at this time.

Chairwoman Hales speaks:
My understanding is that, well, we're not approving the Consent Calendar, but we're cleaning up that piece on the agenda before we approve it, and my understanding is that that's within a margin of error close enough that it's not an Open Meeting Law violation for us to make that change. So, I believe that, do we need to revise the motion to reflect that change?

Doug Ritchie, Chief Civil Deputy District Attorney, speaks:
No, you do not. But we wanted the Board to be aware of it, in case you did not want to approve the agenda with that particular item, whatever you want to do with it.

Chairwoman Hales speaks:
Very good. Any questions or discussion? All right. There's a motion by Commissioner Tolbert, seconded by Commissioner Rice. All in favor? Opposed? It carries unanimously.

MOTION TO: Approve the agenda; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Nathan E Tolbert, Commissioner
SECONDER:	Wesley Rice, Commissioner
AYES:	Sharla Hales, Mark Gardner, Danny Tarkanian, Nathan E Tolbert Wesley Rice

5. APPROVAL OF PREVIOUS MINUTES

For possible action. Discussion to approve the draft minutes of the April 30, 2025, Special Meeting, April 30, 2025 Road Workshop and May 1, 2025, regular meeting of the Board of County Commissioners.

MOTION TO: Approve the draft minutes of the April 30, 2025, Special Meeting, April 30, 2025 Road Workshop, and May 1, 2025, regular meeting of the Board of County Commissioners; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mark Gardner, Vice Chair
SECONDER:	Danny Tarkanian, Commissioner
AYES:	Sharla Hales, Mark Gardner, Danny Tarkanian, Nathan E. Tolbert Wesley Rice

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6. RECESS AS BOARD OF COUNTY COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD

7. DOUGLAS COUNTY LIQUOR BOARD

For possible action. Discussion to approve the Package Retail Liquor License and On-Site Unrestricted License, pending the issuance of a Certificate of Occupancy, for Foothill Market LLC, dba Foothill Market, represented by owner and manager Casey Sebahar and owner Hailey Sebahar. Casey Sebahar and Hailey Sebahar have signed a Waiver of Notice of Hearing. Foothill Market LLC, dba Foothill Market, is located at 2299 Main Street Genoa, Nevada 89411. (Captain Storke)

MOTION TO: Approve the Package Retail Liquor License and On-Site Unrestricted License, pending the issuance of a Certificate of Occupancy, for Foothill Market LLC, dba Foothill Market; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Wesley Rice, Commissioner
SECONDER:	Danny Tarkanian, Commissioner
AYES:	Sharla Hales, Mark Gardner, Danny Tarkanian, Nathan E Tolbert Wesley Rice, Dan Coverley

8. ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS

CONSENT CALENDAR

MOTION TO: Approve the Consent Calendar Items A-Z with the correction of the dollar amount listed in the agenda title for Consent Item B to $324,426.80; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mark Gardner, Vice Chair
SECONDER:	Wesley Rice, Commissioner
AYES:	Sharla Hales, Mark Gardner, Danny Tarkanian, Nathan E Tolbert Wesley Rice

9. CONSENT ITEMS

A. For possible action. Discussion to approve a Grant of Easement between Douglas County and Sierra Pacific Power Company, dba NV Energy, to allow NV Energy to construct, operate, add to, modify, maintain and remove communication facilities and electric line systems, and authorize the County Manager to execute the Agreement. (Heather MacDonnell, Airport Manager)

B. For possible action. Discussion to approve a $300,000 agreement between the Department of Alternative Sentencing and Microgenics Corporation for drug testing equipment and supplies for five years, and authorize the County Manager to sign the agreement. (Yvette Doan, Chief of Alternative Sentencing)

C. For possible action. Discussion to approve the Douglas County Assessor's request, and County Treasurer's petition, to remove $255,570.54 in unsecured personal property taxes from the tax roll that have been determined to be uncollectible, and order the County Treasurer to correct

UNAPPROVED

any assessments entered in error in accordance with NRS 361.5607 or NRS 361.765. (Trent Tholen, Assessor)

D. For possible action. Discussion to approve the fifth amendment to the agreement with Dominion Voting System for ballot marking device hardware, accessories, consumables and support services, in an amount not to exceed $185,000, and to authorize the Douglas County Clerk to sign the agreement. (Amy Burgans, Clerk-Treasurer)

E. For possible action. Discussion on the Outdoor Festival Permit application submitted by Michael Milthorpe of Milthorpe Sports for the American Century Championship to be held July 9-13, 2025, from 8:00 AM to 4:00 PM Wednesday and Thursday, and 7:00 AM to 2:00 PM Friday through Sunday, at the Edgewood Tahoe Golf Course, 180 Lake Parkway, Stateline, Nevada. (Amy Burgans, Clerk-Treasurer)

F. For possible action. Discussion on the Outdoor Festival Permit application submitted by Aramark Sports & Entertainment LLC for the Beer Garden - 4th of July Celebration - Zephyr Cove to be held July 4-6, 2025, from 9:00 AM to 6:00 PM daily, at Zephyr Cove Resort, 760 Highway 50, Zephyr Cove, Nevada. (Amy Burgans, Clerk-Treasurer)

G. For possible action. Discussion on the Outdoor Festival Permit application submitted by Caesars Entertainment, dba Harveys, for the Harveys Outdoor Concert Series for additional event dates to be held July 19, 2025, and September 27 & 28, 2025, from 5:00 PM to 11:00 PM, in the back parking lot of Harveys Lake Tahoe Hotel & Casino, 18 Highway 50, Stateline, Nevada. (Amy Burgans, Clerk-Treasurer)

H. For possible action. Discussion on the Outdoor Festival Permit application submitted by Terri Schultz, Treasurer, of Friends of Genoa, for the Genoa Americana Celebration to be held July 4, 2025, from 10:00 AM to 5:30 PM, at Mormon Station State Historic Park, 2295 Main Street, Genoa, Nevada. (Amy Burgans, Clerk-Treasurer)

I. For possible action. Discussion to approve an increase to China Spring Youth Camp's purchase orders as follows: (1) an $8,000 increase to $66,500 for purchase order for Sysco Foods (Blanket Purchase Order 2025-00000137); and (2) an $8,000 increase to $25,687 to purchase order for SBP Utilities (Blanket Purchase Order 2025-00000134). (Jessica Stocking, Director of Juvenile Camp Services)

J. For possible action. Discussion to approve an Agreement For Donation of Services in Lieu of Fee for use of Douglas County Park Facilities between Douglas County Community Services and Full Access Tahoe for the period of June 6, 2025, through May 31, 2028, with an option to extend the agreement to May 31, 2029, to allow Full Access Tahoe to stage its commercial off-road vehicle rental operation at the Kingsbury North Trailhead in exchange for providing specified services to Douglas County. (Brook Adie, Community Services Director)

K. For possible action. Discussion to: 1. Approve an increase of $33,078.25 to the Home Delivered Meals Vehicle grant award; 2. Adopt Resolution 2025R-060 which augments the budget to reflect the increase, 3. Approve a purchase of a heating/cooling unit for the vehicle to be purchased using the grant funds, and 4. Authorize the County Manager to sign the Grant Amendment. (Brook Adie, Community Services Director)

L. For possible action. Discussion to approve a contract between Douglas County and Minden Lawyers LLC to provide legal services to the Douglas County Public Guardian and Public Administrator from June 5, 2025, through June 30, 2027, for $5,000 per month plus any

UNAPPROVED

statutory fees awarded pursuant to NRS 150.060 and to authorize the County Manager to sign any required documents. (Brook Adie, Community Services Director)

M. For possible action. Discussion to approve the Amended Interlocal Contract between the State of Nevada Health and Human Services and Douglas County Social Services for the period of July 1, 2023, through June 30, 2027, regarding Douglas County's 50% share of medical costs for indigent persons to include the Traditional Institutionalized, New Institutionalized and County Share Waiver populations at a revised total cost not to exceed $1,755,310.67 for the contract term and authorize the County Manager to sign any required documents. (Brook Adie, Community Services Director)

N. For possible action. Discussion to approve a $19,310.04 purchase order with Sierra Electronics for the Emergency Communications Center Physical Security Update. (Kara Easton, Emergency Management Director)

O. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through April 30, 2025, per Nevada Revised Statute 251.030. (Kathy Lewis, Chief Operating Officer)

P. For possible action. Discussion to approve the updated Douglas County Plan for the Provision of Indigent Defense Services. (Brian Filter, Director of Indigent Defense)

Q. For possible action. Discussion to adopt Resolution 2025R-053 in Fiscal Year 2024-25 to augment the Regional Transportation Fund by $2,000,000. (Kathy Lewis, Chief Operating Officer)

R. For possible action. Discussion to approve labor contract with CTR Roofing LTD in the amount of $55,000 to replace 24,000 square feet of roof on the Justice and Law Enforcement Center ("JLEC") building and authorize the County Manager to sign all related purchase order documents. (Jeff MacDonnell, Fleet and Facilities Manager)

S. For possible action. Discussion to approve the purchase of all necessary roofing materials to replace 24,000 square feet of roof on the Justice and Law Enforcement Center ("JLEC") building for a total of $193,875.30 under Omnia contract #PW1925 and authorize the County Manager to sign all related purchase order documents. (Jeff MacDonnell, Fleet and Facilities Manager)

T. For possible action. Discussion to retroactively approve the emergency replacement of a "like for like" domestic hot water boiler at Justice and Law Enforcement Center ("JLEC"), in the amount of $61,680, and authorize the County Manager to execute all contract documents and change orders up to 10% of the original price. (Jeff MacDonnell, Fleet and Facilities Manager)

U. For possible action. Discussion to approve a $655,200 annual purchase order with Recon Healthcare Services to provide medical services in the Douglas County Jail pursuant to an existing contract with the Douglas County Sheriff's Office for Fiscal Year 2025-26. (Undersheriff Ron Elges)

V. For possible action. Discussion to accept a $5,000 grant modification from the USDA, Forest Service (Cooperative Law Enforcement Agreement 21-LE -11041700-001), authorize Douglas County Sheriff Daniel Coverley to sign the grant modification, and adopt Resolution 2025R-048 to increase the revenue and expenditure budgets of the general fund by the amount of the grant increase. (Undersheriff Elges)

UNAPPROVED

W. For possible action. Discussion to approve a $355,046.82 annual purchase order with Axon Enterprises, Inc. to supply body worn cameras, taser guns and related software pursuant to an existing contract with the Douglas County Sheriff's Office for Fiscal Year 2025-26. (Undersheriff Ron Elges)

X. For possible action. Discussion to approve Douglas County Sheriff's Office Fiscal Year 2025-26 Blanket Purchase Orders (1) for $210,000 with Sysco Corporation to purchase food and kitchen supplies for the Douglas County Jails and to approve change orders up to 10% of the original purchase order authorization; (2) $55,000 with Salt Lake Wholesale Sports to purchase ammunition and to approve change orders up to 10% of the original purchase order authorization; and (3) $54,000 with Bob Barker Company, Inc. to purchase inmate clothing and supplies and to approve change orders up to 10% of the original purchase order. (Undersheriff Elges)

Y. For possible action. Discussion to accept $3,265.45 in additional funding from the Nevada Department of Public Safety, Joining Forces Grant # JF-2025-DCSO-00016, and adopt Resolution 2025R-054 to increase the revenue and expenditure budgets of the general fund by the amount of the grant increase. (Undersheriff Elges)

Z. For possible action. Discussion to accept the Douglas County Sheriff's Office Quarterly Jail Division Status Report for the First Quarter of January to March 2025. (Captain Stanley)

ADMINISTRATIVE AGENDA

10. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME- None.

PRESENTATIONS

11. For presentation only. Ceremonial presentation of Proclamation 2025P-056, proclaiming the week of June 16, 2025, through June 22, 2025, as "National Pollinator Week" in Douglas County, Nevada. (Jessica Gardner, Horticulture Outreach Coordinator)

Chairwoman Hales read the agenda item into the record.

Chairwoman Hales speaks:
Before we start, Jessica, would you introduce who's here with you?

Jessica Gardner, University of Nevada, Reno Extension Horticulture Outreach Coordinator, speaks:
With me is Keyna, our County Coordinator, and Tara, our 4-H Coordinator at the UNR Extension Office.

Chairwoman Hales speaks:
Thank you.

Chairwoman Hales read the proclamation into the record.

To review the full proclamation please see the Agenda Packet material.

Applause was heard.

UNAPPROVED

Ms. Gardner speaks:
So, we have a full week's worth of events happening throughout Northern Nevada. Actually, this year we have a full Northern Nevada area event going on. We'll be doing a movie with the Douglas County Public Library on June 16th to kick off the event. Our Junior Master Gardeners will be creating pollinator habitats and installing them at Heritage Park Gardens. We will be doing a bumblebee atlas observation day where we go out and help monitor the bumblebee populations in our area. And then, we will also be doing a culminating event on June 22nd, where there will be, I think seven different gardens, between Washoe County, Carson City, and Douglas County for people to go and visit these pollinator gardens, and the UNR Extension Master Gardeners. And all three of those counties will be providing educational resources and people to ask questions to at each of those gardens. So, I hope that we can see some people out there and enjoy our celebration of these vital creatures in our community. So, thank you so much.

Photos were taken.

Vice Chairman Gardner speaks:
So, in the interest of full disclosure, Ms. Jessica Gardner is not related to me.

Ms. Gardner speaks:
No, I'm not.

Vice Chairman Gardner speaks:
Okay. That I know of anyways. And I understand also that local honey is, doses of local honey helps in keeping down your allergies, and so I did buy some, and I don't know whether it's helping or not, but I sure enjoy having a spoonful every morning with my coffee.

Laughter was heard.

Ms. Gardner speaks:
That's correct and I do it all the time.

Chairwoman Hales speaks:
We really appreciate your dedicated efforts in this good cause. I want to say, on behalf of everyone who eats food in Douglas County, thank you very much.

RESULT: PRESENTATION HELD.

Chairwoman Hales speaks:
Oh, before we move on, I was going to recognize Mr. Falk. Did he just walk out?

Brook Adie, Community Services Director, speaks:
Yes.

Chairwoman Hales speaks:
Sorry. I meant to do this a little bit early, but we wanted to recognize you, Mr. Falk. This is Neil Falk. For those who don't know, he's with Minden Lawyers, and we just approved a contract with him and his firm to provide legal services for the Public Administrator and Public Guardian. And that truly is supportive of public service, and a public service in itself, and we appreciate you and your colleagues being willing to do that. So, thank you. Any questions for Mr. Falk? Okay. Thank you so much, and thank you for stepping back in.

UNAPPROVED

COMMUNITY SERVICES

12.1 For possible action. Discussion to approve a covenant agreement with the State of Nevada Commission for Cultural Centers and Historic Preservation (CCCHP) and accept $75,900 in grant funding for the Dangberg Home Ranch Historic Park. The purpose of the grant is to pay an architectural team to prepare an historic structures report and an estimate of future restoration costs for the bunkhouse at Dangberg Home Ranch Historic Park. (Ryan Stanton, Deputy Community Services Director)

Chairwoman Hales read the agenda item into the record.

Ryan Stanton, Community Services Deputy Director, speaks:
Thank you, Members of the Commission. I just wanted to take the opportunity to give you a little bit of history that the County has with the Friends of Dangberg and the Historic Dangberg Home Ranch. The Dangberg Home Ranch Historic Park was opened by the Nevada State Parks in 2007, and was operated by the Nevada Division of State Parks under contract with Douglas County. In January 2011, the Nevada Division of Parks notified Douglas County that they were going to close the facility due to budget limitations; the State would be unable to operate the park after June 30, 2011. The Friends of Dangberg, which we refer to as Friends at this time, had a newly formed volunteer group of park supporters working with the Division of State Parks and Douglas County, sought to find a way to keep the unique historic site available to the public by shifting costs of the operating of the Dangberg Home Ranch from the State to Douglas County. Their efforts were successful and July 1, 2011 the Friends of Dangberg began operating the park under contract with Douglas County. The Friends of Dangberg Home Ranch is a Nevada 501(c)(3) nonprofit organization dedicated to the operation, preservation, and promotion of the Dangberg Home Ranch Historic Park. So, moving into the item before the Board, again, some background on this project. The Friends of Dangberg has qualified for a $75,900 grant from the Nevada Commission for Cultural Centers and Historic Preservation, referred to as CCCHP. The purpose of the grant is to pay an architect team to prepare a historic structures report and an estimate of future restoration costs of the bunkhouse at the Dangberg Home Ranch Historic Park. This grant does not cover the actual costs of any repairs or restoration projects. This report meets our Strategic Plan goal and initiative by increasing opportunities and access for the residents of all ages and abilities to enjoy outdoor recreation in Douglas County. Sorry, I didn't memorize this beforehand. As a condition of the grant, CCCHP requires Douglas County as an owner of the parcel to sign attached covenant agreement to preserve the historic character of the Dangberg property. Among the grant requirements, including a promise to Douglas County, assume the costs of continued maintenance and repair the property through the 40-year grant period, which would be December 31, 2065. The grant also requires the County to obtain prior written permissions from the State of Nevada State Historic Preservation Office, which we refer to as SHPO, if any visual structural changes are made to either the interior or exterior of the property. The State of Nevada also demands the right to inspect the County's property at any reasonable time to ensure Douglas County's compliance with the grant requirements. There is an existing 30-year covenant agreement on this parcel from the prior grant. After doing some additional research, it was actually granted in 2021 of $100,000. The duration of the CCCHP covenant agreement is dependent on cumulative award. If the grant is accepted, the covenant length will increase by ten years, so it would be a total of a 40-year covenant, and cumulative award, if awarded, the $75,900 would be $175,900 from the CCCHP. In closing, receiving this grant will strengthen Douglas County and the Friends of Dangberg eligibility and competitiveness for future grant opportunities. And lastly, Douglas County Community Services wants to thank Mark Jensen and the Friends of Dangberg Trustees for their continued dedication and unwavering support. Your commitment is truly appreciated.

UNAPPROVED

Chairwoman Hales speaks:
Thank you. Before we take questions, I would like to invite Mr. Jensen to be introduced and recognized. Is your title Executive Director or Director?

Mark Jensen, Friends of Dangberg Home Ranch Executive Director, speaks:
Executive Director.

Chairwoman Hales speaks:
Executive Director of the Dangberg Home Ranch?

Mr. Jensen speaks:
Friends of Dangberg Home Ranch.

Chairwoman Hales speaks:
Thank you.

Mr. Jensen speaks:
The Dangberg Home Ranch Historic Park is the name of the park only.

Chairwoman Hales speaks:
Thank you.

Mr. Jensen speaks:
I do have a prepared statement. Again, I'm the Executive Director of Friends of Dangberg Home Ranch, and it's the nonprofit that supports Douglas County Parks and its stewardship of Dangberg Home Ranch Historic Park. I'm sure that County staff can answer your questions about the facts of this agenda item, but I do want to provide some background information. I'm sure the Commissioners, after reading the report that Friends of Dangberg submitted earlier this year, already understand that the organization is not just holding bake sales. Since its founding in 2011, Friends of Dangberg's annual budget has grown to $132,000. It employs two professional staff. There are currently 560 contributing members who donate annually, giving $1.3 million in all since 2011. All of that money, in one way or another, has been used to benefit the park. Almost half a million of that support was given to the County in the form of historic restoration, landscaping projects, and other improvements. Some of that donor support also built an endowment fund to more than $265,000 today, and growing. And it's important to note that this endowment is dedicated to the park, not to Friends of Dangberg. The principle cannot be touched, and even if Friends of Dangberg ceased to exist, the return on investment will still be available to support the park. Friends of Dangberg has also received numerous grants over the years, totaling $670,000, and those grants, including allocations from Douglas County's budget, have all supported restoration and public services. Last year, 4,618 people visited the park, including 2,263 attending cultural events. Upcoming in 2025, 35 events are scheduled. Staff and volunteers recently facilitated seven elementary school field trips to the park, and there will be six additional youth events throughout the summer. In short, Friends of Dangberg is a successful and stable organization with a strong support base. The park is beloved by many and serves the community well. Today, Friends of Dangberg is simply asking the County to support the facility that for a variety of reasons it is already obligated to take care of. Management of the grant and the project will be done by Friends of Dangberg. County staff involvement is not required, though it's welcome. The project merely funds research, the preparation of an historic structures report, which is an important step towards possible future restoration of this building. In the County's most recent Strategic Plan, one of the goals established was to promote awareness of history and culture through partnerships with community organizations. This project and this covenant helps accomplish that goal. Approving the covenant makes it possible for Friends of Dangberg to continue its strong fundraising to support the park.

UNAPPROVED

Not approving it makes additional fundraising much more difficult. And I can answer any questions if, but I defer to County staff. Thank you.

Chairwoman Hales speaks:
Would you please stay at the podium while we, because we may have questions?

Mr. Jensen speaks:
Say again.

Chairwoman Hales speaks:
Would you please stay at the podium?

Mr. Jensen speaks:
Oh, yes. Sure.

Chairwoman Hales speaks:
Thank you. Are there any questions for either County staff or Mr. Jensen? Commissioner Tolbert.

Commissioner Tolbert speaks:
Yes. So, I just wanted to confirm, because there was the one, I mean, the one big question about if this report is just a planning tool and not an obligation to correct anything that they find that needs to be done. I mean, my history in working in historic buildings has been that once you open up a wall, you open up a huge can of worms, potentially. So, this is not any kind of dictation of we have to make adjustments to this building tomorrow? If we find out this has to happen, that there's any kind of obligation, obviously, we're going to want to make those moving forward, but we wouldn't have to pull funds or something to immediately correct anything that is brought forth by this report or findings?

Brook Adie, Community Service Director, speaks:
The grant fund is to engage with an architect to see what it would take to refurbish the bunkhouse. It is not, no obligation that the County will then fund the repairs, but this study positions us to apply for future grant funding. The bunkhouse is currently not open to the public because it is not a safe structure. If we prolong studies like this or seeking funding for these types of buildings it just increases the amount of time that they're going to be deteriorating without being addressed, and so that's why we really want to get the funding now to do this study, so that when funds become available we could apply for them, and take action, and hopefully get this building restored.

Commissioner Tolbert speaks:
Right. I agree, it definitely needs to happen, that's why, like I said, when these historic buildings get touched it's like…

Ms. Adie speaks:
Yep.

Commissioner Tolbert speaks:
…there's a lot of things that come into play, including the historical society. I mean, the State agency would have to go through…

Ms. Adie speaks:
Yep.

UNAPPROVED

Commissioner Tolbert speaks:
…when you start working on these buildings. So, yeah, right. I just want to confirm that this is a planning tool that we will use to move forward to make the corrections that need to be made to make it open to the public.

Ms. Adie speaks:
Correct.

Commissioner Tolbert speaks:
Not an obligation that once this is done you must do these things and just making sure that we're keeping an open eye.

Ms. Adie speaks:
Yes, that is correct.

Chairwoman Hales speaks:
I appreciate that, Commissioner Tolbert, and I want to just follow up with a little more language in that regard. In the proposed agreement, it calls for the County to assume maintenance and repair of the property. In my mind, maintenance and repair keeps it in the state it currently is, and that is our obligation versus restoring or refurbishing. This agreement does not give the County any responsibility to restore or refurbish no matter what the result of this $75,000 study is. I think that's the understanding of the Commissioners, and I'm seeing you nod your heads, but if you could confirm that for the record, that would be good.

Ms. Adie speaks:
Yeah, that is correct. We are held responsible for maintenance and repair of the existing facility. The covenant is already in existence that holds us to that standard. By the Dangberg Home Ranch being a historical facility, we're held to that standard through the NRS as well. This new agreement extends the current one ten years. So, if we were not to receive this funding, we're still beholden to that covenant with that language moving forward.

Chairwoman Hales speaks:
For a shorter number of years, but still.

Ms. Adie speaks:
Correct.

Chairwoman Hales speaks:
Okay. Any other Commissioner have questions? I do have one more question for Mr. Jensen, and as we spoke yesterday, you know that this is going to be my question. I'm looking at paragraphs four and five, which obligate the property owner, which is the County, but in this case, the County looks to the Friends of Dangberg. The obligation is that the property will be open to the public not less than 12 days with some other details, and that notification will be published with some specifics prior to the opening dates, and I just want to confirm that Friends of Dangberg takes that responsibility on and that is not given to County staff.

Mr. Jensen speaks:
Well, the park is a day use park, so no one needs to be present to access it. But currently, Friends of Dangberg does publicize its programing, has hours where various buildings are open to the public, but the entire park is the community center, so anyone can drive back there and visit the facility.

UNAPPROVED

Chairwoman Hales speaks:
So, I mean, if you could just answer my question that the responsibility in paragraphs four and five rests on the shoulders of Friends of Dangberg?

Mr. Jensen speaks:
As long as Friends of Dangberg exists and has permission from the County to provide those services, we will continue to do so.

Chairwoman Hales speaks:
Okay, then my vote on this is predicated on Friends of Dangberg taking on that responsibility that's listed in paragraphs four and five, which it has been doing. Thank you. Commissioner, any other Commissioner? Vice Chairman Gardner.

Vice Chairman Gardner speaks:
So, the County relies on a lot of grants to do a lot of functions within our county, and I certainly encourage that, and I don't like voting against a grant proposal, but obviously, always with grant funding, it always comes with strings attached and those strings attached are a concern of mine. We're already tied into a 30-year agreement, as I understand it, so this would extend it by another ten years. And I also, I don't like spending money or getting money that's going to do a study that's not going to produce any tangible results other than to tell us what needs to be done, so I'm concerned about that aspect of the State basically coming, or the architectural team coming back and saying, this is what it's going to take, and then our public saying, well, you need to do that, but we don't have the funds to do that. So, those are concerns of mine. I'm not saying I'm not going to vote for this or against it at this point in time, but those, I'm just trying to express some concerns that I have.

Chairwoman Hales speaks:
Ms. Adie.

Ms. Adie speaks:
I'd like to speak to one of the concerns that Vice Chairman Gardner has brought forward about conducting a study. The study is something, anytime we are going to make improvements or do alterations to a historic building we have to engage with an architect and we have to pay an architect, so those funds have to come from somewhere before we could do any of the projects that we want to do. And so, this grant is positioning us in a place where the State's going to pay for us to have that study done so that we know what kind of improvements will need to be done moving forward. So, getting an architect involved in these projects is something that happens every time, and it's a necessary piece so that we're abiding by historic practices and we're staying historically accurate.

Mr. Jensen speaks:
I'd also like to add that the money is coming to Friends of Dangberg, and Friends of Dangberg will pay an architect that it already has scheduled. That architect has a team of subcontractors all ready and eager to go. The money doesn't go to the County, but the results of the project will be made available to the County so that the County and Friends of Dangberg can talk about next steps. Those steps could be the following year when a great deep pocketed funder steps forward and says, I love bunkhouses, or it could be ten years while Friends of Dangberg continues its usual fundraising, a little bit by little bit. Currently, Friends of Dangberg has about $50,000 set aside in a restoration fund. Some of that money came from the County allocations, other parts of it came from private donors. And so, our goal is to continue building those kinds of funds so that we can help the County do this restoration work in the future.

Vice Chairman Gardner speaks:
Thank you for those explanations.

UNAPPROVED

Chairwoman Hales speaks:
Any other questions?

Commissioner Rice speaks:
I have no question, I do… Yes, I do. It's my understanding, and you can confirm or deny this, that by passing this particular item that opens the door for grants from other areas to do the repairs that are necessary; is that correct?

Ms. Adie speaks:
That is correct. When this document is complete it positions us in a place to seek funding to say we have a project, we're ready to go, this is what needs to be done, and this is how much it's going to cost. It gets us one step closer to getting additional funding.

Commissioner Rice speaks:
So, in other words, this will actually save the County money?

Ms. Adie speaks:
By receiving these grant funds to do this study the Friends of Dangberg or the County are not having to seek alternative sources to get funding to do this study, so it will be done.

Chairwoman Hales speaks:
Thank you, Mr. Jensen. And we'll go now to Public Comment. Mr. Jackson.

PUBLIC COMMENT

Jim Jackson speaks:
This sounds like another movie theater. Spending $75,000 for an architect to tell you how much it's going to cost you to rebuild the bunkhouse when it probably will cost you less to rebuild the bunkhouse than it's going to cost you to have an architect tell you how much, this is typical government waste of money. If you do this, the County is going to be on the hook for something somewhere down the line; I could hear it in all the conversations. If they have private donors that are giving them all this money to restore the place that sounds like a good place to get it from. I'm not against having these historic sites, I'm just against the way that the government goes about funding this stuff. Whether it's coming from the State or the County, it's still our tax money that's going into these things and it needs to be spent a little wiser, a little bit more thought put to it. It's all exciting, let's go hire an architect to do all this, we got it all lined up, let's go, but it never works that way. Commissioner Gardner, you were bringing up that point on is this a good way to spend money; that's the Commissioner I voted for, stick with that. But just think about it. Now, you're going to approve it because, like you said, you're going to get grant money for other things, but you also said all grant money comes with strings and those strings will cost us money, so just think of it in that way, not typical government.

Chairwoman Hales speaks:
Thank you for those thoughts. Is there any…

Commissioner Tarkanian speaks:
I just want to thank the DOGE representative from Douglas County; thank you.

Laughter was heard.

UNAPPROVED

Chairwoman Hales speaks:
The DOGE. The DOGE, or as Representative Amodei calls him, the doggie, yes. Is there any other Public Comment on this agenda item? Seeing none, I will close Public Comment and come back to the Board for discussion. Commissioner Tolbert.

Commissioner Tolbert speaks:
So, I guess we talked about what those strings are with this, right, is that that it extends our contract, so what exactly does that mean? What are the pluses and minuses of extending that contract?

Ms. Adie speaks:
The new covenant, which adds ten years on, is essentially identical to the previous covenant, although the project that is being identified for funding is a little bit different. So, it beholds us to… Ask your question again, please, I want to make sure I'm answering it the right way.

Commissioner Tolbert speaks:
The pros and cons of extending the contract.

Ms. Adie speaks:
Oh, the pros and cons.

Commissioner Tolbert speaks:
Because it sounds like a…

Ms. Adie speaks:
Okay.

Commissioner Tolbert speaks:
Going back to your mobile phone and you get a new phone for free, but you're on the contract for however long. How has the contract affected us, I guess, so far and what is the potential negatives and positives of extending it for ten more years?

Ms. Adie speaks:
So far, the covenant, to my understanding, and I'll have Mark Jensen jump back up here, and please correct me if I'm wrong or if I need to reclarify any of my statements, has been a great benefit to the Dangberg Home Ranch. Funding has been provided for us to be able to complete projects. The State Historic Preservation Office has been a great partner. Their goal is to work with historic sites to help them seek funding and get funding to maintain buildings to do projects like this. They've been a really great partner. The positive for this is that we will have funding to complete this study, which is something that needs to be done if we want to take future action in rebuilding or refurbishing the bunkhouse. Without getting this funding we would have to seek other funding sources for that. So, in my mind I'm seeing positives that this is a lengthy covenant, we are already beholden to it for 30 years, and even if we had no covenant we're beholden to most of the similar things that are in that under NRS because it's a historic building. So, a lot of the things that we're required to do, we're required to do whether or not this gets approved.

Mr. Jensen speaks:
She has it correct, basic maintenance, painting, repairing a broken window, repairing minor woodwork damage as the building weathers, but the maintenance is all pretty simple, it doesn't require anything more than what the County would do at any of its facilities, painting buildings when they need to be painted, for instance.

UNAPPROVED

Chairwoman Hales speaks:
Commissioner Tarkanian.

Commissioner Tarkanian speaks:
(*Inaudible comment*) personally that these historic preservations are really important for the history that you provide for the people that follow us. And if you are getting the State to pay for a lot of it, and the County's… What is the County paying per year for Dangberg, the upkeep right now? We have a small portion that we pay. I know they raise money, they get grant money. What is the out of pocket from the County usually?

Ms. Adie speaks:
I'd have to do some research to give you some hard numbers, but right now, we have our Parks maintenance staff who goes out there a couple times a week and they maintain the grounds, so they do a lot of grounds maintenance. We partner with…

Commissioner Tarkanian speaks:
I was just trying to get to the point that we're not paying a whole lot to preserve a very important aspect of Douglas County, a historic part of Douglas County.

Ms. Adie speaks:
So, we have allocated…

Vice Chairman Gardner speaks:
I think we have that number available.

Commissioner Tarkanian speaks:
Okay.

Vice Chairman Gardner speaks:
It's been approved in advance.

Chairwoman Hales speaks:
My notes say that we annually support the Dangberg Home Ranch with $100,000.

Ms. Adie speaks:
Yes. That was my next piece. So, we have staff…

Chairwoman Hales speaks:
As well as $15,000 to the Friends of Dangberg.

Ms. Adie speaks:
Correct.

Chairwoman Hales speaks:
Yeah.

Commissioner Tarkanian speaks:
A little more than I thought, but there's a price to pay for keeping around historic things that are important for our future generations to see how this county grew. This $75,000 is coming from the State?

UNAPPROVED

Ms. Adie speaks:
Correct.

Commissioner Tarkanian speaks:
So, that's an additional part to the County?

Ms. Adie speaks:
There is no match.

Commissioner Tarkanian speaks:
And to say that we're going to last ten more years of preserving it, does anybody on the Board think we're not going to want to preserve Dangberg Ranch at the end of the term period? I don't see that happening, so I don't know what the detriment is of extending it ten years.

Mr. Jensen speaks:
If I may? I also want to follow up on the question about what the advantages are. Another grant application we've currently submitted is requesting funding to install a climate control system in the ranch house, and when we submit grant applications like that, we're able to say Douglas County has shown a commitment to the parks future in these ways and agreeing to the covenant and supporting this kind of project is one of those ways. And that just makes… Since Friends of Dangberg doesn't own the property, it's essential that piece be in place.

Chairwoman Hales speaks:
Thank you. Anyone else? Vice Chairman Gardner.

Vice Chairman Gardner speaks:
I don't have any additional questions, but I would like to say something before we take a motion and vote. This has been very enlightening, quite frankly. I agree with Commissioner Tarkanian that we want to preserve our historical buildings here in the county. We have a lot of barns that are around the county that are very historical, we have other sites that are historical, and I think we need to preserve those for future generations. I want to be careful about our obligations out of our General Fund in regards to that because we're very tight on that, and we need to recognize that going forward. Once again, I said that all grants come with strings attached. I do recognize, however, that we already are tied into a 30-year covenant, so we're talking about extending that for ten years, so it's not like we're going out of our way. I appreciate what Mr. Jackson said regarding the spending of taxpayer money regardless of whether it comes from the local, or the state, or the federal organization for that matter. Everybody says, oh, we're getting money from the feds, we're getting money from the feds, or we're getting money from the state; that's our money, and we always have to recognize that that's our money, all we're doing is bringing it back into the community. The problem is, Mr. Jackson, is if we turn down this $75,900 we won't know specifically what might need to be done to that structure, and the State of Nevada Commission for Cultural Centers and Historic Preservation, unfortunately, are going to spend that money somewhere else, in some other county, in some other building. And so, that's the dilemma that we're in is, is how much of these funds can we bring back into our county? How many dollars of our taxpayers can we bring back into our county? And so, every time somebody says these funds shouldn't be spent, well, whether or not they should be spent or not is subjective. And if it's going to be spent, then we might as well bring it into our county, and do it with the understanding that should this pass, once it is done, hopefully, we're not going to have an astronomical number that the Friends of the Dangberg Ranch are going to have to go out and try to seek to preserve this building, but I think it's important to do that. So anyways, that's where I'm leaning on this.

UNAPPROVED

Chairwoman Hales speaks:
I appreciate those thoughts. I'll weigh in. I agree completely. If we don't accept this money, it's not like it's going back into the dollars or the bank accounts of taxpayers, it's going to a different county. And I think we kind of have an obligation to our residents to get our fair share of the tax dollars that they are obligated to pay. From my home, I can look over at the Dangberg Ranch, and I do pay attention, especially in the summer months, to the gatherings that are there, and they are important, and they are well attended, and I know that from the numbers on the reports that the Friends of Dangberg have made to the County. A lot of people go there. I also know that over 500, maybe almost 600, I think, I can't remember, you said the number Mr. Jensen, it's a lot of people, financially support, there is a lot of private money going to Friends of Dangberg. I think most of those donors would live in Douglas County. And what we do with this money provided by the State is open the door for them to continue the improvements they want to make, that they are committed to, with their own pocketbooks and their own volunteer time. I do not want to stand in the way of these hundreds of passionate volunteers and donors who want to move forward preserving this place. I did have pause because the agreement is a little bit onerous in its language on what it expects, but I am given some comfort by the fact that we have had this similar agreement in place, and the State has not been tyrannical in the way that it is implementing the contract. So, I agree with what my fellow Commissioners have said and just wanted to add those pieces. Commissioner Tarkanian.

Commissioner Tarkanian speaks:
I just think we should be very cautious before we accept this money because Clark County really needs more of this grant money.

Laughter was heard.

Commissioner Tolbert speaks:
Madam Chair?

Vice Chairman Gardner speaks:
Board Norms and Procedures do restrict us from using sarcasm during the meetings. I just want to point that out because I spend all Fridays after these meetings doing nothing but sarcasm and it drives my wife crazy.

Laughter was heard.

Chairwoman Hales speaks:
Ms. Adie.

Ms. Adie speaks:
I did want to touch on a couple points that were made. It is accurate that we allocate $100,000 each budget cycle to support the Dangberg Home Ranch and the projects. That is with Room Tax, not with General Funds. So, I want to be very clear that that is Room Tax dollars that we allocate towards that project if the revenues come in to support the expenses, so that is something that we do monitor very closely. We set aside some funds that we would like to support the projects for that, but if the revenues do not come in the projects do not happen. So, that is something that we do keep an eye on and it is Room Tax.

Chairwoman Hales speaks:
Thank you. All right, we've already had Public Comment. Commissioner Tolbert.

Commissioner Tolbert speaks:
Okay, I'll be brief. I know from all my comments so far, I just wanted, playing the devil's advocate, but I would like to go on record that I believe that the Dangberg Home Ranch is one of our jewels of the Valley.

UNAPPROVED

My wife was involved at the very beginning, working for Mr. Jensen, making products, paper products, back in the day, and I have attended a few presentations and tours of that park. And I invite everybody, if you have not gone and had a guided tour, you should do that, and especially if family's in town and you guys don't know what to do. Have that scheduled in advance; it is impeccable. And Mr. Jensen, yourself, I would invite you to record an oral history because not only is the park historic, but your knowledge of what's there, you're one of very few people that have that all up there, and you might just keep that for future generations, you could be immortalized. I don't know who would do that, but I invite you to do that, so that that's not lost. I just wanted to clarify my personal position on the Dangberg Ranch that it definitely needs to be maintained, just whether or not this is a positive or negative moving forward.

Chairwoman Hales speaks:
Thank you. I guess I'll agree with you and say that the Dangberg Home Ranch is a County treasure, and Mr. Jensen, you are too, so thank you for your passionate work. Is there any other discussion or is there a motion?

Vice Chairman Gardner speaks:
Madam Chair, I tell you what, I came into this meeting leaning at a no vote on this, I wasn't convinced, but after hearing Public Comment, and the presentations, and the fact that, once again, the funds would go somewhere else if not here, and also, we already have a 30-year covenant… So anyways, at this time, I'll move to approve the covenant agreement with the State of Nevada Commission for Cultural Centers and Historic Preservation, noted as CCCHP, and accept $75,900 in grant funding for the Dangberg Home Ranch Historic Park. The purpose of the grant is to pay an architectural team to prepare an historic structures report and an estimate of future restoration costs for the bunkhouse at Dangberg Home Ranch Historic Park, as presented.

Commissioner Tolbert speaks:
I'll second.

Chairwoman Hales speaks:
It's been moved by Vice Chairman Gardner, and seconded by Commissioner Tolbert. All in favor? Any opposed? The motion carries unanimously. You're welcome.

MOTION TO: Approve a covenant agreement with the State of Nevada Commission for Cultural Centers and Historic Preservation and accept $75,900 in grant funding for the Dangberg Home Ranch Historic Park; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mark Gardner, Vice Chair
SECONDER:	Nathan E Tolbert, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Danny Tarkanian, Nathan E Tolbert

Chairwoman Hales speaks:
We will take a five-minute break.

A break was held.

Chairwoman Hales speaks:
Let's reconvene our meeting.

UNAPPROVED

12.2 For possible action. Discussion to approve the appointment of the Douglas County Sheriff or his designee to serve as the elected official representative to the RISE UP Tri-Partite Board for Douglas County Social Services (DCSS). (Jodi Martinez, Social Services Manager)

Chairwoman Hales read the agenda item into the record.

Jodi Martinez, Social Services Manager, speaks:
Thank you. Good morning, Members of the Commission. This board is very small; I will start with that. At Social Services, we do receive Community Services Block Grant funding, which does designate us as the Community Action Agency, which we did get recognized for last month. But with that funding comes some requirements and they're called organizational standards in our office. And one of those standards is that we do have to have a board, and the board does have to have three legs to it. So, one of them is a low-income representative, and one is a community representative, so that can be like a private individual, a business, anything like that, and then the third is an Elected Official or their designee. Previously, that role was filled with the Public Administrator. So, now that the Public Administrator is no longer an Elected Official, we were looking to fill that, and we were hoping to have an appointment of something that can be consistent with our board, so that way if there are changes in staffing it can still be from that same possible office or Elected Official office. With that, we did reach out to the Douglas County Sheriff's Office to see if they would be willing to fill that role and they were very willing to do that for us, which we appreciate. But with that role, we thought that the Sheriff's Office would be a great partnership with Social Services because we do work so frequently together with the indigent population.

Chairwoman Hales speaks:
Thank you.

Ms. Martinez speaks
You're welcome.

Chairwoman Hales speaks:
Are there questions for Ms. Martinez? Vice Chairman Gardner.

Vice Chairman Gardner speaks:
I only had one question, and it wasn't for you, actually, it was for our Sheriff. Number one, are you willing to do this? Number two, do you have an individual selected as, are you going to do this or are you looking at somebody within your department to do this? I know you have so much spare time on your hands, maybe it's another board that you could serve on, but I don't want to prejudge that.

Dan Coverley, Sheriff, speaks:
So, yes, we are absolutely willing to do this, and like Jodi said, we work very closely with Community Social Services, and they're a great partner. And no, I'm not going to be on the board, but I have a willing Administrative Captain, Captain Storke, who you guys know well, so he will be my designee, and he'll do a good job.

Chairwoman Hales speaks:
Any other questions? Okay. One question; would you introduce your colleague?

Ms. Martinez speaks:
Yes. I apologize. So, sitting here with me, this is Lisa Torres, she's the Administrative Services Manager. She oversees all of our grant funding in our office, so I thought she could be here in case there were questions that I may not have the answer for that comes up.

UNAPPROVED

Chairwoman Hales speaks:
Thank you for being here. Is there any Public Comment on this agenda item? So, we are talking about the appointment of the Sheriff or his designee to this board. Mr. Gibson.

PUBLIC COMMENT

Jason Gibson speaks:
I'm going to address this issue from direct experience. When I was dating a mental health counselor out of Hood River, in order to qualify for HUD housing, I had to become a patient and be treated by mental health services by a particular organization, much like the rural health clinics organization here in the most outreach safety team of Douglas County. And what we experienced there resulted in legislation that was drafted by Senator Chuck Thomsen, and that will serve as a benchmark to caution the County when integrating law enforcement and social services. It was our experience and what resulted in the legislation that equalized the social engineering of law enforcement who profiled us to the social services workers to make us out to be mentally incompetent, and therefore, have us falsely arrested without due process, without an actual victim or an actual crime. And what they were doing, essentially, lining their pockets and unjustly enriching themselves with caseloads that resulted in our misfortune. I'm talking about fathers like myself who are trying to see their kids and are being incarcerated for enforcing their parenting plans that aren't worth the ink they're printed on. So, it's a very complex situation. We submitted a 112-page document to Douglas County Sheriff's and to the courts for your review. That's also on the record, I believe, the February record for the Douglas County Board of County Commissioners. It's a 112-page document that shows how the mental health industry is essentially socially engineered by the State. They create the problems that they're paid to fix. And much of what's going on in our mental health industry, or crisis, or so, or whatever you want to refer to this cash cow scheme as is false, and is bloated, and it's, again, enriching the employees and the stakeholders of institutions like the Justice Law Enforcement Center in Douglas County.

Chairwoman Hales speaks:
Is there any other Public Comment? Seeing none, I will close Public Comment and bring it to the Board for further discussion or a motion.

Commissioner Rice speaks:
Madam Chair?

Chairwoman Hales speaks:
Commissioner Rice.

Commissioner Rice speaks:
Madam Chair, I move that we approve the appointment of the Douglas County Sheriff or his designee, sitting in the back of the room, to serve as the Elected Official representing the RISE UP in Douglas County.

Commissioner Tarkanian speaks:
Second.

Chairwoman Hales speaks:
It's been moved by Commissioner Rice, and seconded by Commissioner Tarkanian. All in favor? Any opposed? It passes unanimously. Thank you.

UNAPPROVED

MOTION TO: Approve the appointment of the Douglas County Sheriff or his designee to serve as the Elected Official representative to the RISE UP Tri-Partite Board; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Wesley Rice, Commissioner
SECONDER:	Danny Tarkanian, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Danny Tarkanian, Nathan E Tolbert

PUBLIC WORKS

13. For possible action. Discussion on the adoption of Resolution 2025R-055, increasing the Douglas Disposal Inc. Residential and Commercial collection service rates by 2.59% and the Transfer Station service rates as allowed under the terms of the existing Franchise Agreement. The proposed rate changes will become effective July 1, 2025. (Philip Ritger, Public Works Director)

Chairwoman Hales read the agenda item into the record.

Phil Ritger, Public Works Director, speaks:
Commissioners, thank you. This is the annual rate adjustment that is allowed under the franchise agreement and the rate adjustment is in accordance with a model that was approved by a previous Board in 2003. It uses financial data and information from the previous year, so essentially the model adjusts based on financial information in arrears to update the rates, so there's no really projection or speculation in this. It's based on audited costs, and expenses, and allowable expenses. In your packet is the resolution with the proposed rates, and it shows the previous year's rates, and the rate increases are in each category. There's only a couple of items that I want to point out in this year's resolution. It's been in place already since the last resolution. But the house service charge is an additional fee to the collection that was put in place currently for the Clear Creek Tahoe Development area, but that is for additional service essentially to collect trash from an enclosure attached to the home out to the street. So, instead of them taking trash down to the street or street level, which they can do, they can pay an extra fee to have it collected directly from a bear proof receptacle at the house. And then, another thing of note is that the permanent drop box rate for commercial customers is, you'll see the rate fees in the calculations, but it is being held at last year's rate, so there's no increase on those. And with that, I will open it up to the Board for questions. Oh, I do have representatives from Douglas Disposal here if you have any questions for them.

Chairwoman Hales speaks:
Commissioner Tarkanian.

Commissioner Tarkanian speaks:
So, these rate increases, there's a formula that was approved by the 2003 Board, if I understand you correctly? Yes.

Mr. Ritger speaks:
Yes.

Commissioner Tarkanian speaks:
And each year you apply that formula to determine what, if any, increases there?

Mr. Ritger speaks:
That is correct.

UNAPPROVED

Commissioner Tarkanian speaks:
Then what authority does this Board have to say no?

Mr. Ritger speaks:
Under the terms of the franchise agreement, I am not sure, I'll turn that over to…

Commissioner Tarkanian speaks:
No, I mean…

Mr. Ritger speaks:
I understand.

Commissioner Tarkanian speaks:
The only reason I'm saying that is I have more people that get mad because they say, oh, you're raising these, it's somewhat expensive right now. They think that we have a lot of flexibility here. I just want to… I love that silence; I think that would be perfect to use in a video clip. So, the box, the fee that's staying the same of the box that you said, the box fee.

Mr. Ritger speaks:
That's what they call the permanent drop box fee, which is, for commercial properties, when they want a six-yard box or a ten-yard box for their commercial operations those fees are staying flat from last year.

Chairwoman Hales speaks:
Before we go on, I think that the County Manager or Chief Deputy District Attorney, Doug Ritchie, may want to comment on your previous point.

Commissioner Tarkanian speaks:
Okay.

Jenifer Davidson, County Manager, speaks:
Thank you, Madam Chair and Members of the Board. Commissioner Tarkanian, thank you for your question. As part of this Board's fiduciary responsibilities it is appropriate for us to share the findings of the audit and the fiscal report that we are relying on in order to adjust this rate. You are reviewing that information to make sure that they are in compliance with the terms of the contract, and that the adjustment to the rate is appropriate. If you found anything concerning in the materials provided in the background today, you could direct staff to look into it to do additional audits to see whether or not we thought it was appropriate to adjust the rate. So, while the contract does specify that a rate could be made, it is still appropriate for this Board to review the information that was relied on.

Commissioner Tarkanian speaks:
I think the contract states that a rate increase must be made.

Ms. Davidson speaks:
It does. It does…

Commissioner Tarkanian speaks:
That's just the point…

Ms. Davidson speaks:
…if the financial information is reviewed and is accurate.

UNAPPROVED

Commissioner Tarkanian speaks:
Well, that was just the point I was making. If the information is accurate, this is a mandatory requirement by the Board. I just want to ask you about this one that you are keeping the same; are they under the same type of formula or why is this one not going up when the one with the other rate is going up? Are there different formulas that are applied or you just explain that then I'm all done?

Mr. Ritger speaks:
Sorry. No. Under the franchise agreement and under the rate formula, the rate formula is calculated for all rates across the board. Historically, there have been years where Douglas Disposal has gone through the rate model, calculated what the rate increase, and then come to this Board with a recommendation not to increase rates, to hold them. During COVID they did that. And I think in the, for the drop box service system, it's a contracted service with commercial properties that there are other financial considerations in terms of how they're operating that part of their business. So, even though they're subject to calculation under the rate model, they're not making that adjustment, and that's a choice they can make and bring to this Board. To the County Manager's comments, that is correct, and I apologize, you're absolutely correct, under the franchise agreement this rate increase is allowed. And not only is there an independent auditing firm that audits those financials and confirms the information, we then also at Public Works go through the rate calculation itself and the model to make sure all the data has been inputted properly and all the information is there correctly to generate the rate increase percent.

Chairwoman Hales speaks:
Vice Chairman Gardner.

Vice Chairman Gardner speaks:
Thank you, and I think those were very good explanations. So basically, even though we have a contract in place which allows a certain amount of percentage increase on an annual basis they don't necessarily have to impose those, but if they did want to go above the contract rate because of market processes they would have to come back to us to justify that; would that be a correct statement also?

Mr. Ritger speaks:
Yes. That would be outside of the bounds of the rate model and what's allowed for the increase, correct.

Vice Chairman Gardner speaks:
Okay. Thank you. I had one question, I hope this doesn't go outside of this agenda item, but I know that last year we approved a fee for residential dropping off or dropping off at the transfer station requiring the tarping of loads. And so, I know they're here in the audience today. I wanted to ask a question since we have the opportunity here, I hope, under this agenda item to ask how that's working out and what kind of resistance or approval rate are they getting out of the residents that are dropping off or anybody else, for that matter, dropping off at the transfer station?

Mr. Ritger speaks:
At this point, if someone from Douglas Disposal would like to come up and address that question, they can. While we're waiting on that, I can tell you that Douglas Disposal continues to do a quarterly cleanup along Dump Road of trash that had been blowing out of the loads and out all there. Prior to the tarp load requirement on a quarterly basis they were seeing around 500 to 700 pounds of trash that they needed to collect from the side of the road. I think in the last two quarters that they've been doing this it's been under 150 pounds each time. So, there's been a significant improvement, at least in terms of trash that is blowing or that is inadvertently being lost from loads going to the transfer station.

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Vice Chairman Gardner speaks:
Okay. Then I guess we really don't need to hear, I mean, unless he has something that you wish to say, but that was very enlightening and I'm very glad that we've had that kind of impact. Thank you.

Chairwoman Hales speaks:
All right.

Commissioner Tolbert speaks:
So, my comment is from my constituents out in the Johnson Lane area, so there wasn't really an argument about the fees because cost of business is as it is. But there was a request and we don't know how to approach that of getting a recycling bin out in the Johnson Lane area, similar to the one that's in Jacks Valley, because I have constituents that drive to Jacks Valley to dump their recycling there. Can you just let us know what the process would, who to contact to maybe get that service provided in our area?

Mr. Ritger speaks:
Well, you've asked the right person, so I will take that under advisement with Douglas Disposal and find a location where we can put in a recycling center out there.

Chairwoman Hales speaks:
Any other slightly related matters? Okay. All right. Thank you. With that, we'll go to Public Comment. Is there any Public Comment on this matter? Mr. Jackson.

PUBLIC COMMENT

Jim Jackson speaks:
Thank you. You brought up the question I was going to bring up, was the fine for not having a covered load when we went over there. I think it's a good idea to have a covered load; I just wish it applied to all trucks that were carrying debris, debris that was flying out of the trucks, not just the trash that we as residents carry over there. Thank you.

Chairwoman Hales speaks:
Thank you. Any other Public Comment? I will close Public Comment and look to the Board for a motion.

Commissioner Tolbert speaks:
Why do you always make me do the fee stuff? I see how it is.

Chairwoman Hales speaks:
Because you're the spender.

Commissioner Tolbert speaks:
Madam Chair, I move that we adopt resolution (*inaudible comment*) caveat that only if they put the recycling in? No, I can't.

Laughter was heard.

Commissioner Tolbert speaks:
Okay.

Commissioner Rice speaks:
Nice try.

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Commissioner Tolbert speaks:
Seriously. Okay. Adopt Resolution 2025R-055, increasing the Douglas Disposal, Inc. Residential and Commercial collection service rates by 2.59 percent and Transfer Service Station rates effective July 1, 2025, as presented.

Commissioner Rice speaks:
Second.

Chairwoman Hales speaks:
It's been moved by Commissioner Tolbert, seconded by Commissioner Rice. All in favor? Any opposed? It carries unanimously.

Mr. Ritger speaks:
If I may, Commissioners? Thank you. I just wanted to make a follow up comment on the recycling centers that we have around the county in various, especially at school locations. Understand that's a coordination with Douglas Disposal that we install those sites. Those sites though are funded through the franchise fees that we collect from the collection, so it's a service that actually, when we put these sites in we do fund them or pay for them through the franchise fees. So again, it is a program we can expand, so I think it's very worthwhile.

Chairwoman Hales speaks:
Thank you. And thank you to the folks from Douglas Disposal for being here.

MOTION TO: Adopt Resolution 2025R-055, increasing the Douglas Disposal Inc. Residential and Commercial collection service rates by 2.59 percent and Transfer Station service rates, effective July 1, 2025; carried.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Nathan E Tolbert, Commissioner
SECONDER:	Wesley Rice, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Danny Tarkanian, Nathan E Tolbert

Chairwoman Hales speaks:
Before we move to Agenda Item 14, I would like to recognize that in attendance today we have the President of the Douglas County School Board, Yvonne Wagstaff. Thanks for being here.

COUNTY MANAGER

14. For presentation only. Announcements/reports/updates from County Commission members, including updates on the various boards and/or commissions that they may be a member of or a liaison to, or any other meetings/functions they have attended, and any request by a Commissioner for discussion of a future agenda item. (Chairwoman Sharla Hales)

Chairwoman Hales read the agenda item into the record.

Chairwoman Hales speaks:
Commissioner Tolbert, want to start us?

UNAPPROVED

Commissioner Tolbert speaks:
Sure. On the various boards we've had quite a bit of action movement, like I think I might have already previously about the Parks and Rec. Looking at the Master Plan for the fairgrounds, there's going to be another round of that going through looking for Public Comment, so when that gets announced, I highly recommend the public get involved with that one. Also remember the Carson Water Subconservancy, our meeting was held in Lyon County last month and we actually toured a ranch where they were putting in a lot of mitigation for the environment and comparing slow growth, versus new growth, versus grasslands and controlling fire. And they're getting some very significant results protecting some old growth cottonwood with that kind of thing, plus redirecting the river, putting it back to meandering. So, there's a lot of good work coming out of those endeavors locally. It seems like I'm forgetting something, but there's always next meeting.

Commissioner Tarkanian speaks:
I don't have anything. I've been sort of on leave for five weeks and I missed a couple meetings, which I will get caught up on and be able to advise the Board at our next meeting.

Chairwoman Hales speaks:
Thank you. Commissioner Rice.

Commissioner Rice speaks:
Okay. Since our last meeting, I attended the RTC meeting, I was able to do that electronically as I was in Tulsa, Oklahoma graduating two great grandchildren from high school. And I can't believe that I got that old that fast. Anyway, I attended the RTC meeting as well as the Douglas County Lake Tahoe Sewer Authority meeting and a TDVA Board meeting, and a TRPA meeting since our last meeting. So, I have been a little bit on the busy side. But the good news is, there's been nothing earth shaking happening on any of my meetings other than a few people that are unhappy about a hospital move or something like that. And I know, no sarcasm, but that's what I have to report.

Vice Chairman Gardner speaks:
Thank you, Madam Chair. I have a number of things to talk about. First of all, on Tuesday we did the groundbreaking for a tremendous amount of a very vital piece of infrastructure within our county. We've had a septic issue growing in the Pineview Estates area of our county, that's controlled by an HOA and we have very little jurisdiction over that. But anyways, they had a failing community septic system. Through their hard work, and I have to give a shout out, especially to the president of HOA, Denise Beronio, our own Denise Beronio, as president in bird dogging that thing. So, after many, many years, that's probably been something that's been percolating, pardon the use of that term, for a number of years, six or seven or eight years. But anyways, they were able to acquire an $18 million grant for six miles of infrastructure that will move that from their community up and over the hill down into the Ruhenstroth area and eventually tie in with the Minden Gardnerville Sanitation District. So, what a tremendous job that is and we had that groundbreaking, as I said, on Tuesday. Of that $18 million, $8 million of that is completely forgivable by the USDA. So that was a tremendous benefit to that community and to our county. As we know, that's something that had to be done sooner rather than later. I also want to indicate that this coming Saturday night, I believe it is, is that June, or maybe it's, what's June 6th? That's tomorrow, right? It's the first movies in the park by the Town of Gardnerville, so I hope that our community will participate in that, it's always a great event. Also, this coming weekend, on the Saturday and Sunday I believe, we're having the kids fishing derby out at Lampe Park and so that's something that our community should participate in. As a result of that, Carson Valley Days has been moved back a week, and Carson Valley Days and the parade will take place on Saturday, June 14th. So, a lot of things happening within the next week and a half, two weeks within our community. I wanted to give a quick, on behalf of the NACO, a quick update on the Legislature. We didn't have anything specifically to talk about, so that's why we didn't have that item on our agenda this meeting. The Legislature did conclude as

UNAPPROVED

of midnight on Monday night, June the 2nd and out of that, there were 1,210 bills that were brought forward by the various parties and different legislative sections. Of those, 329 of those died during the deadlines for committee action. There have been 231 of those bills that have been signed, with the rest waiting the action of the Governor. So far, last session, I believe he set a record of 75 vetoes; this session, he's already at 33 and he has ten days in order to, after the Legislature is over, to either approve or deny the different votes. And for our residents in Douglas County, I think the nail has finally been put in the coffin regarding lane reductions in Tahoe Basin. That bill, 426 I believe it was, indicated that there would be, regardless of what mitigation efforts there might be to avoid traffic in that area, there would be no lane reductions, which was something that we talked about at this Board and brought forward. And also, it's still legal, you won't get fined or arrested or anything for the sale of disposable water bottles, so that bill failed committee. So anyways, with that, that's kind of my wrap up of my activities. Thank you.

Chairwoman Hales speaks:
Thank you. I will note that I attended a Tahoe Transportation District meeting yesterday and appreciate their good work. And I also know that a lot of discussion is being had among persons involved with the South Shore Transportation Management Association regarding what our County's situation will be when they request funds, particularly for Lake Link. And I'm encouraged by a new direction that is being talked about. I also want to note, of upcoming importance in our community is high school graduation June 12th. And the final thing I want to mention is we have an amazing Social Committee and they have planned a Hawaiian shirt day for June 20th. So, I thought if it's appropriate right now, I thought I'd throw out to see if the five of us want to gather and have lunch in our Hawaiian gear on June 20th, and take a picture and share it with our Social Committee people. Would that be okay for us to do? What's your availability for lunch or breakfast that day?

Vice Chairman Gardner speaks:
As an eight-year resident of Hawaii, I might have a few shirts left. I can even let Commissioner Tarkanian borrow one.

Commissioner Rice speaks:
What's the date?

Chairwoman Hales speaks:
June 20th.

Vice Chairman Gardner speaks:
And there are Hawaiian cowboys, they’re called paniolos.

Chairwoman Hales speaks:
Absolutely, yes. Okay, good? We'll do details, but it sounds to me like there's interest, so we'll let you know details later and that'll be fun. And I would appreciate the opportunity to support the Social Committee because they do really fun and good things.

RESULT: PRESENTATION HELD.

15. CLOSING PUBLIC COMMENT (No Action)

Chairwoman Hales speaks:
All right. We will move to Agenda Item 15, Closing Public Comment. Is there any? As part of Public Comment, we would invite at some point, Ms. Wagstaff to take a moment to mention the scholarships,

UNAPPROVED

any information you have about the scholarships or anything about graduation that you might want to share. All right, Mr. Jackson.

Jim Jackson speaks:
I had a couple of things that I wanted to go over; one was an article that I saw by Jamie Dimon, CEO of JPMorgan, pretty important individual. And he was going over several of the things going on in government and one of his final comments was the amount of mismanagement in government, not just at the federal level, but at all levels. Now, he was taking a shot at a lot of different people and I'm not taking a shot at you folks for mismanaging the government here, I think you do a fairly decent job of it. Not perfect, but fairly decent. I question some of the things that you do, but that's always going to be the case. But it's always something to keep in mind and like we were talking earlier, $75,000 grant, it's still our tax money. And yes, it's going to be spent someplace so they might as well spend it here. But the whole idea of it needs to be looked at and say, do we really need to do this to begin with? And to bring that down to the level of the money that is spent here in the County. The other thing is, is that they had an article in the paper the other day about the Painted Rock Mine and the State getting involved into it. A lot of that came from a lot of the people up there sending in complaints to the environmental section of the State Government. We're not through with that, it is a real health hazard up there now, it's getting much worse. The dust that comes off of that road and off of the trucks and everything is creating a real hazard. And like I said last month, a good friend of mine died of lung cancer, now wasn't the fault of this because he's had it for a while. He didn't know he had it, it was all of a sudden within a two-week period he was diagnosed with it and he was dead. But how many people over the next five to ten years are going to come down with the same kind of a thing because of that? Something needs to be done and something needs to be done at the County level. Don't push it off on the BLM or on the BIA, the County needs to step up to this and do something about it. They've broken every agreement that they made with you, we knew they were going to do that from day one. Any agreement they're making with the State right now they're going to break. They're in it for the money and that's all they want, they could care less what it's doing to our neighborhoods up there. The other thing is, you had a proclamation about the pollinators; you know what that dust is doing to all the plants and all the beehives that are around in that area up there? It's killing them all off. There's one hive all dead because of the dust, the trees, all the other natural growth that's out there, that's going to die also because it's all covered with dust. And the other thing is when they break through the ridge line and destroy the view, what are you going to do then?

Chairwoman Hales speaks:
Thank you, Mr. Jackson. Mr. Gibson.

Jason Gibson speaks:
Civil litigator on behalf of Douglas County justice coalition correcting the affidavit for criminal conspiracy we dropped on this board on May 1st. Essentially asking for an investigation into true and correct statements that will lead to an overhaul, profound audit and a re-chartering of Douglas County. These are claims under the deprivation of rights under color of law, conspiracy to deprive us of our rights, kidnaping and other criminal acts found to be true as discernible by the evidence on the record and is required by law. So that's on the record here today. I'm going to address a few of these agenda items they just roll into the budget that should pass through an audit committee, but doesn't. We're supposed to have a backbone of 22 norms and procedure, small group meetings to assist the Board with policy decision making. That doesn't exist, we're not aware of any such norms and procedures or any kind of year end reports that are required according to what's on our website. So, I'll speak to these agenda items that passed of close to $3 million for the JLEC institution today, they just rolled that right in there. And a lot of this is, like agenda M, $1.7 million for bogus healthcare, mental health practitioners who were paid over $600 an hour to mischaracterize you, to steal your identity, and to misrepresent you to the court. Destroy your career, your good name, slander you to the community and report on how mentally incompetent you are for speaking like this. We also see here under, what have we got, M, N, we've got

UNAPPROVED

R. R is another law enforcement center, $240,000 purchase to replace roofing materials and JLEC remodel expenditures. We have $61,000 for the boiler room, JLEC boiler room, we got $650,000 for Recon, so about $3 million in bogus health care and mental health services passed today. Just rolled it right into the budget like they do, Richie Rich and friends making money hand over fist at our expense. Another $355,000 for the Axon Enterprises body worn cameras, which most of those body worn camera requests are buried, or when you get the evidence, it's fraught with some kind of password protection or some kind of firewall to prevent you from getting the information that you need. And that's why you didn't get a straightforward answer during that budget question when you asked law enforcement how long do they keep those videos? They didn't answer you and you know why they didn't answer you. And we took that up at the education board meeting and we'll take it up again, you and I, Sharla Hales, the Commissioner.

Chairwoman Hales speaks:
Thank you, Mr. Gibson. All right, I actually think I need to close Public Comment, still have you come, but I technically need to close Public Comment because what we've asked you to share with us is not under our jurisdiction and control. So, I'm going to close Public Comment and invite you just to share a little information as requested. Thank you, Ms. Wagstaff.

Yvonne Wagstaff, Douglas County School District Board Trustee President, speaks:
Absolutely, I'm glad I could be here today. And to report, we do have graduation on Thursday night at 5:30 PM behind the school. I was able to attend the scholarship night and we had, I want to say it was 55 or 56 kids that received scholarships and they were all local scholarships that were handed out that night. And I want to say it was between $250 and $300,000 that were given to our students and we are so proud of them, and so grateful for what a wonderful community we live in that is willing to support our students going to college. So, thank you very much.

Chairwoman Hales speaks:
Thank you for sharing that, that's wonderful. All right, if there's nothing else, we will adjourn. We are adjourned.

16. ADJOURNMENT

There being no further business to come before the Board of County Commissioners, the meeting adjourned at 11:50 AM.

Respectfully submitted:

_____
Sharla Hales, Chairwoman
Douglas County Board of County Commissioners

ATTEST:

_____
Amy Burgans, Clerk-Treasurer

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AGENDA ITEM NO. A.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **DOUGLAS COUNTY LIQUOR BOARD**

TITLE:
For possible action. Discussion to approve the On-Site Unrestricted Retail Liquor License for SAC 2 LLC, dba Genoa Lakes Golf Club, represented by General Manager Samuel Huff. Samuel Huff has signed a Waiver of Notice of Hearing. SAC 2 LLC, dba Genoa Lakes Golf Club, is located at 1 Genoa Lakes Drive, Genoa, Nevada 89411. (Captain Storke)

RECOMMENDED MOTION:
Approve the On-Site Unrestricted Retail Liquor License for SAC 2 LLC, dba Genoa Lakes Golf Club, as presented.

FINANCIAL IMPACT:
$750 collected towards General Fund Revenue account 101.000.341.211 applicants license fee.

BACKGROUND:
Samuel Huff has signed a Waiver of Notice of Hearing and has cleared the background check. SAC 2 LLC, dba Genoa Lakes Golf Club, is located at 1 Genoa Lakes Drive, Genoa, Nevada 89411.

ATTACHMENTS:

AGENDA ITEM NO. B.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **DOUGLAS COUNTY LIQUOR BOARD**

TITLE:
For possible action. Discussion to approve the On-Site Unrestricted Retail Liquor License for SAC 2 LLC, dba Genoa Lakes Golf Club - Ranch Course, represented by General Manager Samuel Huff. Samuel Huff has signed a Waiver of Notice of Hearing. SAC 2 LLC, dba Genoa Lakes Golf Club - Ranch Course, is located at 2901 Jacks Valley Road, Genoa, Nevada 89411. (Captain Storke)

RECOMMENDED MOTION:
Approve the On-site Unrestricted Retail Liquor License for SAC 2 LLC, dba Genoa Lakes Golf Club-Ranch Course, as presented.

FINANCIAL IMPACT:
$750 collected towards General Fund Revenue account 101.000.341.211 applicants license fee.

BACKGROUND:
Samuel Huff has signed a Waiver of Notice of Hearing and have cleared the background check. SAC 2 LLC, dba Genoa Lakes Golf Club-Ranch Course, is located at 2901 Jacks Valley Road, Genoa, Nevada 89411.

ATTACHMENTS:

AGENDA ITEM NO. C.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **DOUGLAS COUNTY LIQUOR BOARD**

TITLE:
For possible action. Discussion to approve the On-Site Unrestricted Retail Liquor License for Parm LLC, dba Flame of India, represented by General Manager Gurpal Signh. Gurpal Singh has signed a Waiver of Notice of Hearing. Parm LLC, dba Flame of India, is located at 1488 Highway 395 North, Gardnerville, Nevada 89410. (Captain Storke)

RECOMMENDED MOTION:
Approve the On-site Unrestricted Retail Liquor License for Parm LLC, dba Flame of India, as presented.

FINANCIAL IMPACT:
$750 collected towards General Fund Revenue account 101.000.341.211 applicants license fee.

BACKGROUND:
Gurpal Singh has signed a Waiver of Notice of Hearing and have cleared the background check. Parm LLC, dba Flame of India, is located at 1488 Highway 395 North, Gardnerville, Nevada 89410.

ATTACHMENTS:

AGENDA ITEM NO. A.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve a month-to-month T-hangar lease, Lease E-4, at the Minden-Tahoe Airport with Joel Osborne beginning July 1, 2025, and authorize the County Manager to sign the agreement. (Heather MacDonnell, Airport Manager)

RECOMMENDED MOTION:
Approve T-hangar Lease E-4 as presented, and authorize the County Manager to sign the agreement.

FINANCIAL IMPACT:
Monthly rent income of $433 to the Airport fund 360-000 344.602 Airport Rent/Lease Income.

BACKGROUND:
James Brendel vacated Hangar E-4 and staff filled the vacancy from the existing Airport tenant list, per the County's waitlist policy. Joel Osborne currently has a lease to rent Hangar F-10, but wanted to switch to Hangar E-4. This action left a vacancy in Hangar F-10, which will be filled from the Airport waitlist.

ATTACHMENTS:
07.01.25 Hangar E04 Agreement - Tenant Signed.pdf

Minden-Tahoe Airport
T-Hangar Rental Agreement

This agreement is made effective 7/1/2025 by and between Douglas County, Nevada ("County"), which owns the Minden-Tahoe Airport ("Airport") and Joel Osborne

("Tenant(s)"). In consideration of the mutual covenants and agreements contained herein to be performed by the respective parties, and for the good and valuable consideration, the parties hereby agree as follows:

1.0 **LEASE OF HANGAR:** County agrees to lease to Tenant and Tenant agrees to lease Hangar No. E4 as shown on the attached Exhibit "A" (hereinafter the "Hangar") situated on the Airport, for the purpose of storing and parking for the following aircraft.

1.1	Aircraft make	Beechcraft
1.2	Aircraft model	Baron
1.3	Aircraft year	1961
1.4	Aircraft registration "N" number	N922Q
1.5	Aircraft registered owner(s)	Dragonlady Barron, LLC

2.0 **TERM:** This lease agreement shall be month-to-month and will automatically renew on a monthly basis unless notification in writing is given by the terminating party thirty (30) days in advance of termination.

3.0 **RENT, CHARGES, AND FEES:** Tenant shall pay County as monthly rent, without deduction, set-off, prior notice or demand the amount of $ 433, the rent established by the Board of County Commissioners in the Airport Rates and Charges Resolution ("Resolution"), which is subject to adjustment by the Board as
specified in Paragraph 4. INCREASE IN RENT, CHARGES, AND FEES. All rent is due to the Minden-Tahoe Airport in advance on the first day of each month. If the entire rental payment is not received by the Airport within thirty (30) days of the due date or if any check is dishonored, Tenant agrees to pay additional late and/or penalty fees, as set by Resolution.

Tenant to pay **deposit of first and last months' rent plus the sum of $200.00** prior to hangar occupancy in hangar E4, as a security deposit against damage to hangar, cleaning, delinquent rent, unauthorized modification, lost keys, or any other damages permitted by law which, after final inspection of the hangar after Tenant's leaving the premises, may be refunded in whole, part, or not at all. The security deposit will be held by the County without interest.

All checks shall be made payable to the Minden-Tahoe Airport and shall be delivered to 1146 Airport Road, Minden, NV 89423.

4.0 **INCREASE IN RENT, CHARGES, AND FEES:** In the event that the Board of County Commissioners increases the rent, charges, or fees in the Airport Rates and Charges Resolution, the County shall have the right to increase rent, charges, or fees after giving Tenant no less than 30 days' prior written notice of the increase.

5.0 **APPURTENANT RIGHTS AND RESTRICTION:**

5.1 Aircraft Storage - Tenant may use the hangar as storage for Tenant's aircraft and is expressly prohibited from conducting any activity other than that provided by this agreement. Hangars are intended specifically for the cold storage of owner's aircraft only. No hangar will be assigned or rented to an individual, firm, co-partnership or corporation that does not own an aircraft. At least one aircraft **must** be stored in the hangar. It is recognized that the tenant may not have an aircraft for a period of up to 90 days due to sale, purchase or other factors related to aircraft ownership. Landlord shall require proof of aircraft ownership. Aircraft ownership shall be established by the parties name(s) appearing on the Federal Aviation Administration Form (AC Form 8050-3) Certificate of Aircraft Registration, a copy of which shall be attached to this Lease. For aircraft based at Minden-Tahoe Airport verification that the aircraft is listed on the Douglas County Tax Roll as personal property shall be provided, as applicable.

5.2. Minden-Tahoe Airport Rules and Regulations – Tenant shall become familiar with and shall at all times abide by all Minden-Tahoe Airport Rules and Regulations relating to the us of the T-hangar and the use of any Airport facilities, whether promulgated before or after the execution of this lease. Additionally, Tenant shall pay special attention to and adhere to the following:

5.2.1 All power tools shall be grounded
5.2.2 Tenant to provide and maintain one (1) fire extinguisher in the hangar at all times of 5lbs or more, rated 2A -10BC.
5.2.3 If authorized by the Airport Manager to use a non-county lock, Tenant shall provide Airport a key or other means of unlocking the hangar for emergency access
5.2.4 The Tenant's use of the hangar is restricted to the storage of the Tenant's own aircraft and aviation related items as shown in Exhibit B, attached hereto and incorporated for reference.
5.2.5 Tenant may conduct minor repair on Tenant's owned aircraft.
5.2.6 The East Fork Fire and Paramedic District shall complete an annual inspection of the hangars.

5.3 Prohibited Uses – The following uses are prohibited and will be considered a default of this lease and may be subject to other penalties and fines under other applicable rules, regulations. Ordinances, codes, statutes and other laws:

5.3.1 Use of the T-Hangar for any commercial purpose, including, but not limited to, a charter service as defined in FAA Part 135, or aircraft rental, servicing, or flight instruction. Use of T-Hangar for storage of commercially used aircraft by based commercial operators who have and conduct business from a separate site on the airport will be permitted.
5.3.2 Use of the T-Hangar as a place of residence or sleeping quarters for any duration
5.3.3 Use of T-hangar for painting areas larger than 2 square feet at any one time
5.3.4 Fueling or de-fueling inside of the T-Hangar
5.3.5 Use of the T-Hangar for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, or any other hazardous products or materials as defined in NRS 459.7024, except in amounts and in containers as approved by the operational services director and East Fork Fire and Paramedic District.
5.3.6 Use of the T-Hangar for any purpose that violates any part of the Minden-Tahoe Airport Rules and Regulations, or other resolutions, order, policies or applicable laws, ordinances, or regulations as written or amended.
5.3.7 Tenant shall not idle aircraft at high RPMs or complete run-up's in hangar area.

5.3.8 There shall not be any open flames in the hangar at any time.
5.3.9 There shall be no smoking in the hangar at any time.

5.4 Tenant agrees to occupy and use the hangar space for aviation related storage and allowed activities under the following restrictions:

5.4.1 The Tenant's use of the hanger is restricted by it's classification by the East Fork Fire and Paramedic District as an S-1 Occupancy under the International Fire Code.
5.4.2 Tenant agrees to use not less then 80% of the square footage of the hangar for aviation related storage. Not more than 20% of the area may be used for other storage as allowed under the S-1 Occupancy classification.
5.4.3 The East Fork Fire and Paramedic District shall complete an annual inspection of the Hangar space. Notice to tenants of inspections will be provided at least three (3)days in advance to the most recent address on file with the Minden-Tahoe Airport.

6.0 **ASSIGNMENTS, TRANSFERS AND SUBLEASES:** Tenant agrees not to assign, sublet or otherwise permit occupancy or use of the hangar by parties other than the Tenant identified on the signature page of this agreement. Assignment of this agreement will not be permitted. Violation of this clause will be grounds for termination.

7.0 **MAINTENANCE AND REPAIR OF HANGAR:** Tenant agrees to maintain the hangar in a clean and orderly condition at all times, and in accordance with all safety and fire codes which may apply to aircraft hangar storage and other applicable Federal, state, and local laws and ordinances. Tenant agrees to provide and maintain all required fire extinguishers, as determined by the operational services director and the East Fork Fire and Paramedic District. Tenant agrees that no credit will be allowed Tenant by County for the cost of any maintenance or repairs completed by Tenant. Tenant agrees to report any damages to the premises and not to repair the premises without written permission of the County. Snow removal will be accomplished by Airport staff under the limitations indicated in the Digital – Chart Supplement (d-CS). Snow will not be removed closer than 18 inches from the hangar door.

8.0 **INSURANCE:** Tenant shall certify that the following insurance coverage's are in effect prior to the commencement of this rental agreement and shall maintain coverage in full force and in effect until the termination of this rental agreement.

8.1 Aircraft Liability Coverage - Aircraft liability insurance in an amount of no less than $1,000,000 each occurrence. Douglas County shall be named as an additional insured under the liability insurance policy. If, for any reason, aircraft liability coverage does not cover the hangar or is terminated (i.e., sale or repair of aircraft), Tenant must provide general liability for the hangar for that interim period in an amount of no less than $1,000,000 each occurrence, Douglas County being an additional insured. Failure to maintain insurance at all times may result in termination of lease.

8.2 Form of policy - All policies of insurance required above shall be written by a qualified insurance company rated 'A' or better by the Best's Insurance Rating Guide and be authorized to do business by the State of Nevada and shall be in a form approved by Landlord. Tenant is required to mail a certificate of insurance, signed by an authorized representative of the issuing company, annually, to the Minden-Tahoe Airport, 1146 Airport

Road, Minden, NV 89423. The following information must be included on each certificate of insurance or the coverage shall be considered incomplete:

8.2.1 A statement that Douglas County is endorsed as a named insured under each policy or policies;

8.2.2. All required dollar limits of insurance coverage shall be correctly stated;

8.2.3 A provision that written notice of cancellation or any material change in coverage shall be delivered to Landlord at least 30 days in advance of the effective date of the material change or cancellation, and that no cancellation, alteration or change of beneficiary or beneficiaries shall be made without written notice to Airport; and

8.2.4 An original signature and the printed name of the insurance agent or authorized representative of the insurance company issuing the policy, including the insurance underwriter's or broker's telephone number.

9.0. **ALTERATIONS:** Tenant shall not alter any existing fixtures or improvements or alter the hangar walls, floor, doors or ceiling in any manner; nor shall Tenant add fixtures or improvements or in any other way modify the hangar without prior written approval of the Landlord. Tenant will not attach any hoisting or holding mechanism to any part of the T-Hangar, or pass any such mechanism through any part of the struts or braces of the T-Hangar. Any and all work approved by County shall be conducted at Tenant's sole cost and expense. All fixtures, improvements, and additions made in or upon the property shall, at the County's option, remain with the hangar at the termination of this agreement, however terminated, without any compensation being paid by County to Tenant. Alternatively, the County may cause the improvements to be removed at Tenant's cost.

10.0 **DEFAULT, DELINQUENCY IN RENT, AND RIGHTS OF OWNER:** When any part of the rent or other charges due from Tenant remain unpaid for 30 consecutive days, County shall be entitled to terminate the right of Tenant to use the hangar by sending to Tenant a delinquency notice, at Tenant's notice address, by certified mail, postage prepaid, containing the following:

10.1. An itemized statement of the Landlord's claim showing the sums due at the time of the notice and the date when the sums became due;

10.2. A statement that the Tenant's right to use the hangar will terminate on a specified date (not less than 20 days after the mailing of the notice) unless all sums and penalty fees due are paid by the Tenant prior to the specified date;

10.3. A notice that the Tenant shall be denied access to the hangar after the termination date if the sums and penalty fees are not paid; and

10.4. The name, street address and telephone number of the Airport whom the Tenant may contact to respond to the notice.

Once notice has been sent, and the total sum due has not been paid as of the date specified in the notice, the County may deny Tenant access to the hangar, enter the hangar, and remove any property found to a place of safekeeping. After keeping the property for a period of 30 days, the County shall have the right to dispose of the property in any manner selected by the County. The County shall be entitled to exercise all rights, including, when appropriate, default and the right to sell the property in order to satisfy any amount due. The rights provided by this agreement shall be in addition to and shall not limit all other rights provided by law to a creditor. Should Tenant wish to continue this agreement after a delinquency of 30 days or more, Tenant will be required to pay all sums due plus a reinstatement fee equal to one month's rent.

11.0. **OTHER DEFAULT:** In the event that Tenant violates any of these terms (other than the obligation to pay rent or other charges), then County may, at its option, provide Tenant with a notice stating that if the violation is not cured within 10 days of the date of the notice, then this agreement will automatically terminate. Tenant agrees that in the event of termination, Tenant shall immediately surrender possession of the hangar to County and remove all of Tenant's property, and if Tenant does not immediately notify County of surrender of the hangar and notify County that Tenant's property has been removed, County may immediately re-enter the hangar. So long as County reasonably believes that there is an imminent danger to County's interests or property, County shall be free to forcibly enter the hangar by removal of or alteration of any locks, and the parties agree that any forcible entry shall not constitute a trespass, breach of the peace, or forcible entry and detainer. In the event that, as a result of the actions on the part of Tenant, any expenses or costs are incurred by County, then County may treat the costs or expenses as rent, for all proposes, and may recover from Tenant the costs or expenses.

12.0 **TERMINATION:** This rental agreement may be terminated by either party, without cause, upon 30 days' prior written notice. Upon termination of this agreement initiated by either party, Tenant agrees to return T-Hangar keys and gate access cards to Airport and to remove all of the Tenant's personal property. Tenant shall leave the premises in a neat, clean and orderly condition, allowing for ordinary and normal usage during occupancy. Tenant shall reimburse County for the repair of any damage to the premises including, but not limited to, bent, broken or cut interior or exterior walls, damage to floors, or damage to doors due to Tenant's operation or neglect. If Tenant does not return T-hangar in a neat and clean condition the County will charge Tenant for hangar cleaning at cost, plus an administrative fee equal to 15% of the cost.

13.0 **HOLD HARMLESS:** The Tenant, in consideration of the County's agreement to rent the Hangar to Tenant pursuant to the agreement, agrees that at all times during the term of this agreement Tenant shall indemnify and defend, saving harmless County, its officers, boards, commissions, agents and employees, from any and all claims by any person whatsoever on account of property damage, injury or death of a person or person acting on behalf of or upon the request of the Tenant during the term of this agreement.

Tenant further covenants and agrees that it will not hold the County, its officers, boards, commissions, agents and employees responsible for any loss occasioned by fire, theft, rain, windstorm, hail, or from any other natural or manmade cause, whether said cause to be the direct, indirect or merely a contributing factor in producing the loss to any airplane, automobile, personal property, parts or surplus that may be located or stored in the t-hangars or upon the Airport; and Tenant agrees that the aircraft and any other of Tenant's stored property, whether on the airport or in the hangars, is at Tenant's risk.

County, its officers, boards, commissions, agents and employees shall be held harmless in all respects for any cost, expense or liability of any nature which may be incurred by the Tenant during the term of this agreement. County shall have no liability of any loss or damage to goods; property or equipment of Tenant or third parties located upon or used in connection with said premises irrespective or the source or such loss or damage.

14.0 **SUCCESSORS IN INTEREST:** Subject to the restrictions upon assignment in Section 6.0, this agreement shall be in favor of and bind the heirs, executors, administrators, successors and assigns of the parties, provided, however, that Tenant's interest in this lease is not devisable, assignable or otherwise transferable.

15.0 **SECURITY:** Tenant shall be solely responsible for all on-site security. County shall have no obligation to provide security for the premises, and shall not be liable for any loss of property by theft or otherwise. County shall not be responsible for the safety and security of Tenant's aircraft or personal property. The aircraft and personal property shall be the responsibility of Tenant at all times.

16.0. **TAXES & UTILITIES:** Tenant shall pay any and all lawful taxes, assessments, or charges which may at any time be levied by any public entity upon the use of the T-Hangar made as a result of this rental agreement, or any possessory interest which Tenant may have under this rental agreement. Tenant shall be responsible for the payment of all utility fees for the T-Hangar. Any payments of the taxes, assessments, utilities or charges by Tenant shall not reduce any rent or charges due County, and payments shall be the liability of, and shall be paid promptly by, Tenant when due.

17.0. **NOTICES:** Any notice required or permitted to be given or served whether pursuant to the terms of this agreement or any provision of law shall be served by certified mail, postage prepaid to the respective addresses, and, in the case of the Tenant, to the alternative address, or at any other address as the party to be notified may from time to time designate in writing. It is the Tenants responsibility to provide the County with written notice of any change in address within 10-days of change, and the Tenant shall provide such notice on a form provided by the Airport.

For the purposes of this agreement, County's address to which notices may be sent is a follows:

Minden-Tahoe Airport
1146 Airport Road
Minden, NV 89423

For purposes of this agreement, Tenant's address to which notices may be sent is as follows:

Name:	Joel Osborne
Address:	2416 Mt Como Rd
	Gardnerville, NV 89410
Phone:	775-392-3754
Cell:	760-408-7795
E-mail:	tigerjoe78@gmail.com

18.0. **ENTRY OF HANGAR:** Tenant consents to County's entry and inspection of the hangar at reasonable times during the term of this agreement and any extension, provided that the County shall, except in an emergency, provide Tenant with three (3) days advanced notice to the email address stated above, with a copy of the notice posted on the Hangar. The County will, within twenty-four hours after the inspection also postmark a mailed notice to the Tenant at the noticing address. Entry and inspections may be for the purpose of determining compliance with the terms of this agreement, for maintenance or repairs which may be required or for any other reasonable purpose. Under certain emergency situations County's entry will occur as needed to maintain safety.

19.0 **SEVERABILITY:** It is the intent of the parties that the sections, paragraphs, sentences, clauses, and phrases of this agreement are severable and if any phrase, clause, sentence, paragraph, or section of this agreement is declared invalid by the final judgment or decree of a court or competent jurisdiction the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this agreement.

20.0 **DISPUTE RESOLUTION:** In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

21.0 **DESTRUCTION:** If the premises are rendered untenable by the elements, or by any other clause not resulting from lessee's neglect or fault, the obligation to pay rent shall cease until the premises are repaired. When the premises are tenantable the obligation to pay rent will resume.

22.0 **SUBORDINATION OF LEASE:** The Parties agree that this Lease shall be subordinate to the terms of any instrument or document under which County acquired the Airport land or improvements thereto, of which the Premises are a part, and shall be given only such effect as will not conflict nor be inconsistent with such terms. This Lease shall be subordinate to the terms of any existing or future contract between County and the United States of America relating to the development, operation or maintenance of Airport, the entering of which has been or might be required as a condition precedent to the expenditure of federal funds for the development of Airport. Such contract documents are public records and may be requested by Lessee at any time in accordance with NRS Chapter 239.

by_____ 6/2/25
Joel osborne

by_____
Name

MINDEN-TAHOE AIRPORT

by_____
JeniferDavidson
County Manager

EXHIBIT "A"

INTERNATIONAL FIRE CODE AND T-HANGAR RENTAL AGREEMENT REQUIRES COMPLIANCE WITH THE FOLLOWING ITEMS:

- ❑ Smoking or lighting of an open fire is prohibited at places posted with signs, or within fifty (50) feet of hangars, fuel trucks, or fuel loading stations, and tank farms.

- ❑ No person shall start an open fire any place on the Airport without permission of the Airport Manager.

- ❑ No hangar tenant, other than provided herein, shall store hazardous material or equipment, use flammable liquids or gases, or allow their premises to become in such condition so as to violate, in any manner, the fire code in force in the area of the Airport.

- ❑ No person shall use flammable or volatile liquids in the cleaning of aircraft, aircraft engines, propellers, and appliances within the hangar.

- ❑ Tenants shall provide approved metal containers for the storage of oily waste rags and other flammable materials and shall maintain hangar floors and vehicles clean and free of excess gasoline, grease and other inflammables.

- ❑ Paint, varnish, paper, boxes, and other litter or rubbish shall not be accumulated in any hangar or building.

- ❑ Storage of more than 5 gallons (cumulative total) of flammable liquids in other than fire department approved containers is prohibited.

- ❑ T-hangars shall not be used for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, except as noted herein. The storage or use of other hazardous materials or products as defined in NRS 459.7024 are not allowed, except in amounts and in containers approved by the operational services director and the East Fork Fire and Paramedic Districts.

- ❑ Tenants are required to keep their premises clean and clear of all rubbish, junk, and other debris. If after warning by the Airport Manager and/or East Fork Fire and Paramedic District, the area is not cleaned, cleaning may be done by Airport personnel and billed to the tenant. (Note: failure to maintain a clean and orderly premise constitutes default under the lease.)

- ❑ Hangar entrances shall be kept clear at all times.

- ❑ Electrical extension cords, for use with portable equipment only, must be Underwriters Laboratory (U/L) or Factory Mutual (FM) approved. All extension cords shall be of the heavy-duty type, three wire and must be disconnected when tenant is not in the t-hangar. Certain items may be connected to electrical outlets when the tenant is not in the hangar, e.g. aircraft engine heaters, small trickle or battery maintenance chargers etc., however the connecting cords may not be allowed to lay upon the floor. Outlet connectors or extension cords designated for indoor or household use may not be used. A small refrigerator may remain plugged in so long as it is not connected to any electrical outlet with an extension cord.

- ❑ Aviation fuel may not be dispensed into or removed from the fuel system of an aircraft within a t-hangar.

- ❑ Welding, gas cutting, grinding and related spark producing activities are prohibited in the hangar.

- ❑ Storage of excessive fuel loads, such as firewood is prohibited in the hangar.

- ❑ Open flames of any kind are prohibited without the prior written permission of the Airport Manager and/or the East Fork Fire and Paramedic Districts.

- ❑ Entities engaged in any activity at the Airport, whether occupying Airport owned facilities or otherwise, shall comply with all applicable Regulatory Measures and all fire code and practices recommended by the NFPA, unless otherwise directed or authorized in writing by the Airport Manager and/or East Fork Fire and Paramedic District to deviate from same.

- ❑ Entities shall comply with all directives issued by the Airport Manager and/or East Fork Fire and Paramedic District regarding the removal of fire hazards, arrangement or modification of Vehicles or Equipment, or altering operating procedures considered unsafe from a fire prevention standpoint.

- ❑ Entities using the Airport or the facilities located at the Airport shall exercise the utmost care to guard against fire and injury to persons or property.

GENERAL FIRE PROTECTION AND SAFETY REQUIREMENTS

- ❑ Provide keys and/or key box for fire department access.
- ❑ Provide a minimum of one (1) fire extinguisher with a rating of 2A-1 OBC, five (5) Lb. Minimum.
- ❑ Mount extinguisher(s) where readily accessible, maximum not to exceed five (5) feet from floor level. Minimum not to be below four (4) feet from floor level.
- ❑ Post sign(s)-indicating location of extinguisher(s) not readily visible.
- ❑ Each fire extinguisher shall be serviced annually and after each use.
- ❑ Each electrical switch, receptacle, junction box, and/or panel shall have an approved cover.
- ❑ All wiring shall be maintained in good condition and protected from damage.
- ❑ The use of multi-plug adapters and non-approved extension cords is prohibited.
- ❑ Electrical panel and equipment shall have a minimum of 30" clearance in front of the panel.
- ❑ Each circuit breaker within the electrical panel shall be marked or labeled.
- ❑ Remove storage from exits, aisles, and other areas of pedestrian traffic.
- ❑ Provide a clear path of egress to each exit. All storage shall be free from the exit path and maintained in and orderly manner at all times.
- ❑ Provide approved clearance between heat production/source appliances and combustibles.
- ❑ Approved trash containers shall be provided for the disposal of debris. All waste shall be disposed of routinely.
- ❑ Remove or store oily rags and similar materials in closed metal containers.
- ❑ Hazardous and flammable liquids shall be stored in an approved storage cabinet.

Excerpt from 2003 International Fire Code

[B] **Storage Group S.** Storage Group S occupancy includes, among others, the use of a building or structure, or a portion thereof, for storage that is not classified as a hazardous occupancy.

Moderate-hazard storage, Group S-1. Buildings occupied for storage uses which are not classified as Group S-2 including, but not limited to, storage of the following:
Aerosols, Level 2 and 3
Aircraft repair hangar

Bags, cloth, burlap and paper
Bamboo and rattan
Baskets
Belting, canvas and leather
Books and paper in rolls or packs
Boots and shoes
Buttons, including cloth-covered, pearl or bone
Cardboard and cardboard boxes
Clothing, woolen wearing apparel
Cordage
Furniture
Furs
Glue, mucilage, paste and size
Grain
Horn and combs, other than celluloid
Leather
Linoleum
Lumber
Motor vehicle repair garages (complying with the *International Building Code* and containing less than the maximum allowable quantities of hazardous materials)
Photo engraving
Resilient flooring
Silk
Soap
Sugar
Tires, bulk storage of
Tobacco, cigars, cigarettes and snuff
Upholstering and mattress
Wax candles

Low-hazard storage, Group S-2. Includes, among others, buildings used for the storage of noncombustible materials such as products on wood pallets or in paper cartons with or without single thickness divisions; or in paper wrappings. Such products may have a negligible amount of plastic trim such as knobs, handles, or film wrapping. Storage uses shall include, but not be limited to, storage of the following:

Aircraft hangar
Asbestos
Beverages up to and including 12-percent alcohol in metal, glass or ceramic containers
Cement in bags
Chalk and crayons
Dairy products in nonwaxed coated paper containers
Dry cell batteries
Electrical coils
Electrical motors
Empty cans
Food products
Foods in noncombustible containers
Fresh fruits and vegetables in non-plastic trays or containers
Frozen foods
Glass
Glass bottles, empty or filled with noncombustible liquids
Gypsum board
Inert pigments
Ivory
Metal desks with plastic tops and trim
Metal parts
Metals
Mirrors
Oil-filled and other types of distribution transformers
Parking garages (open or enclosed)
Porcelain and pottery
Stoves
Talc and soap stones
Washers and dryers

ACKNOWLEDGEMENT (to be attached to rental agreement)

REQUIREMENTS PRIOR TO OCCUPANCY – NO EXCEPTIONS

1. First and last months' rent and $200.00 security deposit.
2. Certificate of liability Insurance and Douglas County and Minden-Tahoe Airport as additionally named insured.
3. Certificate of ownership (title or current registration)
4. Verification of Douglas County personal property tax liability.
5. **Fire Extinguisher,** approved by the East Fork Fire and Paramedic District (782-9040)
   10 lb or larger, Rate = 2 A 10 B C Must hang on wall next to single main exit door.

I HAVE READ AND UNDERSTAND THE ABOVE REQUIREMENTS FOR OCCUPANCY

Joel Osborne 6/2/25

Joel osborne

Name

AGENDA ITEM NO. B.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve the Douglas County Assessor's request, and County Treasurer's petition, to remove $2,754.89 in unsecured personal property taxes from the tax roll that have been determined to be uncollectible, and order the County Treasurer to correct any assessments entered in error in accordance with NRS 361.5607 or NRS 361.765. (Trent Tholen, Assessor)

RECOMMENDED MOTION:
Approve the removal of $2,754.89 in unsecured personal property taxes from the tax roll that were determined to be uncollectible, as presented, and order the County Treasurer to correct any assessments entered in error pursuant to NRS 361.5607 or NRS 361.765.

FINANCIAL IMPACT:
$2,754.89 in uncollectible revenue to Douglas County.

BACKGROUND:
The attached list consists of unsecured personal property taxes that were uncollectible for various fiscal years and provides the reasons therefor. The Douglas County Assessor has confirmed that all appropriate procedures have been followed to collect the amounts due but these efforts have proven to be unsuccessful and the debts are either three or more years delinquent or the amount, including penalties and costs, is $25 or less, or is otherwise uncollectible.
In some cases, the business owner of the property was not in operation when the tax assessment was imposed and the tax was imposed in error and should be removed pursuant to NRS 361.765. Therefore, the County Treasurer requests that these taxes be removed from the unsecured personal property tax roll pursuant to the authority granted to the Douglas County Commissioners under NRS 361.5607 and NRS 361.765. The total amount declared uncollectible is $2,754.89 as detailed in the attached report.

ATTACHMENTS:
Final Comm list July 2025.pdf
Commissioner list MEMORANDUM_NRS_361.5607.pdf

Last date updated **6/6/2025**

Commissioner's List - July 2025

Acct Name	Acct #	Taxes	Penalty	Total	For Year	Tax Area		Reason
Business Accounts								
Media West Group	CP008074	528.46	211.14	739.60	20/21-23/24	220	Douglas County Sewer	Business closed. UTL owner.
Morgan Stanley Services Group Inc	LR126746	54.66	5.47	60.13	23/24	220	Douglas County Sewer	Clerical error. Business closed. We were notified, but account was not closed.
Morgan Stanley Services Group Inc	LR126746	58.08	5.81	63.89	24/25	220	Douglas County Sewer	Clerical error. Business closed. We were notified, but account was not closed.
Wet Leprechaun Dive Service	CP002507	88.40	8.84	97.24	15/16	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Wet Leprechaun Dive Service	CP002507	100.55	10.06	110.61	16/17	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Wet Leprechaun Dive Service	CP002507	116.28	11.63	127.91	17/18	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Wet Leprechaun Dive Service	CP002507	132.93	13.29	146.22	18/19	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Wet Leprechaun Dive Service	CP002507	151.54	15.15	166.69	19/20	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Wet Leprechaun Dive Service	CP002507	173.63	17.36	190.99	20/21	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Wet Leprechaun Dive Service	CP002507	194.25	19.43	213.68	21/22	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Wet Leprechaun Dive Service	CP002507	216.79	21.68	238.47	22/23	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Wet Leprechaun Dive Service	CP002507	260.49	26.05	286.54	23/24	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Wet Leprechaun Dive Service	CP002507	284.47	28.45	312.92	24/25	530	Gardnerville Ranchos	Business closed 11/2014. Just notified 5/22/2025 by owner.
Subtotal Business				**2,754.89**				
Grand Total				**2,754.89**				

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9018

MEMORANDUM

TO: Board of County Commissioners

FROM: Meghan Dorris, Assistant Treasurer

RE: Petition to Remove Uncollectible Personal Property Taxes

DATE: July 17, 2025

The Douglas County Treasurer's office hereby petitions the Board of County Commissioner's to remove uncollectible taxes on personal property for those property's whereas all appropriate collection procedures have been followed and have proved unsuccessful and:

(a.) Which have been delinquent for three years or more; or,
(b.) Whose amount, including penalties and costs, is $25.00 or less

The Board of County Commissioners may grant or deny the petition with respect to any or all of those taxes.

Thank you.

AGENDA ITEM NO. C.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on a two year professional service contract with Carla Farnworth to provide psychiatric services, medication management and treatment planning consultations for juveniles at the China Spring Youth Camp in an amount not to exceed $49,000 per fiscal year and authorize the County Manager to sign the contract and approve change orders up to 10% of the contract amount. (Jessica Stocking, Director of Juvenile Camp Services)

RECOMMENDED MOTION:
Approve a professional services contract with Carla Farnworth as presented, and authorize the County Manager to sign the contract and approve change orders up to 10% of the contract amount.

FINANCIAL IMPACT:
Funding for this item was included and approved in the China Spring Youth Camp Fiscal Year 2025-26 budget in the Medical-Psychological line item (242-362-521-148).

BACKGROUND:
The proposed two-year contract is between Douglas County and Carla Farnworth. The contract pertains to psychological services provided to juveniles placed at China Spring Youth Camp. The psychological services specified in this agreement are both necessary and desirable and in the best interest of the youth of China Spring Youth Camp.

ATTACHMENTS:
FY25-27 Carla Farnworth Contract.pdf

CONTRACT FOR PROFESSIONAL SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN
Douglas County (China Spring Youth Camp)
AND
Carla Farnworth, MSN, FNP-BC, PMHNP-BC, ACNP-BC

Douglas County, a political subdivision of the State of Nevada, operates the China Spring Youth Camp, and from time to time requires the services of independent contractors; and

The services of the Contractor specified in this agreement are both necessary and desirable and in the best interests of China Spring Youth Camp; and

The Contractor represents she is duly qualified, licensed, equipped, staffed, ready, willing and able to perform and render the services described.

In consideration of the agreement made, the parties mutually agree as follows:

1. **Term & Effective Date of Contract.** This contract shall not become effective until and unless it is approved and signed by both Parties. Unless earlier terminated in accordance with the terms herein, the contract shall be effective through June 30, 2027.

2. **Services To Be Performed.** The parties agree the services to be performed are as follows: Contractor agrees to provide psychiatric services for juveniles at the China Spring Youth Camp. Such services will include medication management and treatment planning consultations at the China Spring Youth Camp. Services will be provided upon request of the China Spring Director or designee. Individual patient sessions will be provided to juveniles at the request of the Director. All counseling will take place at the China Spring Youth Camp unless the Director (or Director's designee) approves a remote appearance through a secure platform on a case-by-case basis.

3. **Payment for Services.** Contractor agrees to provide the services set forth in Paragraph 2 on a time and materials basis in a total amount not to exceed Forty-Nine Thousand Dollars ($49,000) as follows:

   a. Contractor will charge $150 per youth for patient services
   b. Contractor may charge $100 per occurrence Professional Consultation for acute mental assessment at the request of the Director.
   c. Contractor may charge $250 for staff training at the request of the Director.

Contractor agrees to bill the County based on the actual hours spent by Contractor to perform the Services referenced in Paragraph 2. Contractor will not be reimbursed or paid for transportation time or expenses; insurance costs; materials purchased; or other expenses incurred in the performance of the services set for in Paragraph 2. Contactor agrees to submit Monthly invoices to the Camp, which will be paid by the County within thirty (30) days. As a precondition to receiving any payment from the County, Contractor shall complete and keep current all tax identification and other vendor registration forms required by the Finance Department.

4. **Licensing.** Contractor agrees to maintain all required licenses to perform any services for County. At a minimum, this includes the requirement for Contractor to maintain Licensure and Contractor shall remain registered with Medicaid for the duration of this Contract. Failure to maintain any required license will result in immediate termination of this Contract. Contractor shall promptly inform County of any claims or complaints made against Contractor (or any of its board or of any investigations conducted by such boards; in this context, promptly shall mean as soon as possible, but in no event later than five (5) business days after Contractor becomes aware of the claim, complaint or investigation.

5. **Independent Contractor Status.** The Parties and Contractor, her associates and employees shall have the status of an independent contractor and that this contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the parties, including that Contractor is not a Douglas County employee and that there shall be no:

a. Withholding of income taxes by the County.
b. Industrial insurance coverage provided by the County.
c. Participation in group insurance plans which may be available to employees of the County.
d. Participation or contributions by either the independent contractor or the County to public employees' retirement system.
e. Accumulation of vacation leave or sick leave.
f. Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

Contractor and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties.

a. Contractor has the right to perform services for others during the term of this Agreement.
b. Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
c. Contractor shall not be assigned a work location on County premises.
d. Contractor, at Contractor's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.
e. Contractor, at Contractor's sole expense, has the right to hire assistants as subcontractors, or to use Contractor's employees to provide the services required by this Agreement.
f. Contractor or Contractor's employees or contract personnel shall perform the services required by this Agreement, and Contractor agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Contractor.
g. Neither Contractor nor contractor's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.
h. County shall not require Contractor or Contractor's employees or contract personnel to devote full time to performing the services required by this Agreement.

i. Contractor understand that Contractor is solely responsible to pay any federal and state taxes and or any social security or related payments applicable to money received for services provided under the terms of this contract. Contractor understands that an IRS Form 1099 will be filed by County for all payments County makes to Contractor.

6. **Industrial Insurance.** Contractor may, in lieu of furnishing a certificate insurer, provide an affidavit indicating that Contractor is a sole proprietor and that:

A. In accordance with the provisions of NRS 616B.659, has not elected to be included within the terms, conditions and provisions of chapters 616A to 616D, inclusive, NRS; and
B. Is otherwise in compliance with those terms, conditions and provisions.

7. **Termination of Contract.** This contract may be terminated without cause by either party, provided that a termination shall not be effective until 60 days after a party has served written notice upon the other party. Contractor shall be paid for all services rendered up to the effective date of termination.

8. **Professional and General Liability Insurance.** Douglas County's liability coverage will not extend to the Contractor and Contractor is required to acquire and maintain general and professional liability and malpractice insurance in the minimum amount of $1,000,000 each during the term of this Contract at Contractor's sole expense. Proof of insurance must be sent to the Douglas County Manager. Such proof of insurance must be provided at least annually throughout the term of this Contract and Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such insurance.

9. **Fiscal Funding Out.** All payments under this contract are contingent upon the availability of the necessary funds to the China Spring Youth Camp. In the event sufficient funds, as determined by the China Spring Youth Camp, are not available for any reason, the China Spring Youth Camp shall not be obligated to make any payments to Contractor under this contract. This provision shall be construed as a condition precedent to the obligation of the China Spring Youth Camp to make any payments under the contract. Nothing in this contract shall be construed to provide Contractor with a right of payment over any other entity. If any payments which are otherwise due to Contractor under this contract are deferred because of the unavailability of sufficient funds, such payments will promptly be made to Contractor if sufficient funds later become available.

Nothing in this contract shall be construed to provide Contractor with a right of payment over any other entity. Any Funds obligated by the China Spring Youth Camp under this contract that are not paid to Contractor shall automatically revert to the China Spring Youth Camp discretionary control upon the completion, termination, or cancellation of the agreement. The China Spring Youth Camp and the County shall not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor shall have no claim of any sort to the unexpended funds.

10. **Construction of Contract.** The contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. The Contract Documents consist of this

document. The Parties agree to be bound by the terms, conditions and specifications set forth in all Contract Documents, except as specifically modified or amended.

11. **Compliance with Applicable Laws.** Contractor shall fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of this contract, including, but not limited to, all federal, state, and local accounting procedures and requirements and all immigration and naturalization laws. Contractor shall fully and completely comply with all Prison Rape Elimination Act (PREA) requirements, including but not limited to: notifying Douglas County in the event of any adjudication or conviction (see Attachment B), submitting to fingerprinting and background check of Nevada Child Abuse Neglect Check (CAN) information. Additionally, Contractor shall fully and completely comply with all statutory requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996. Public Law 104-1914. 45 CFR 160 et. seq. This requirement shall include, but not be limited to, that the Contractor must establish and/or maintain safeguards of protected health information to prevent impermissible uses and disclosures of protected health information, and to allow patient access to their protected health information when requested.

12. **Assignment.** Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this contract without the prior written consent of the County.

13. **Notices.** All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn: Director, China Spring Youth Camp
Post Office Box 218
Minden, Nevada 89423

To Contractor: Carla Farnworth
199 Pasture Dr.
Carson City, NV 89701

14. **County Inspection.** The books, records, documents and accounting procedures and practices of Contractor related to this contract shall be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities. The documented reviews shall be conducted at least quarterly to address: (1) the quality-of-service delivery; (2) the appropriateness of services; (3) Patterns of service utilization; and (4) Model fidelity, when an evidence-based practice is identified, which might include frequency of services, delivery of specific curriculum, or implementation of specific protocols for handling particular behaviors.

15. **Disposition of Contract Materials.** Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under this contract shall be exclusive property of

the County and all such materials shall be remitted and delivered, at the Contractor's expense, by Contractor to the County upon completion, termination or cancellation of this contract. Alternatively, if the County provides its written approval to Contractor, any books, reports, studies photographs, negative or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under this contract must be retained by Contractor for a minimum of six years after final payment is made and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the materials, then Contractor shall promptly remit and deliver the materials, at Contractor's expense, to the County, unless the County has requested remittance and delivery by Contractor of the items Contractor shall not use, willingly allow or cause to have such materials used for any purpose other than the performance of Contractor's obligations under this contract without the prior written consent of the County. Such materials are limited to those provided by the County to the Contractor.

16. **Public Records Law.** Contractor expressly agrees all documents ever submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada (and properly marked by Contractor as confidential pursuant to such statute), shall be treated as public records pursuant to NRS ch. 239, and shall be available for inspection and copying by an person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and interpleader, intervention, or any third-party practice, any claims, demands, suits, actions, judgments, or executions for damages or any other relief in any administrative or judicial forum, against the County or any of its officers or employees in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

17. **Indemnification.** Contractor agrees to indemnify and save and hold the County, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this Contract or Contractor's agents or employees.

18. **Modifications of Contract.** This contract constitutes the entire contract between the parties and may only be modified by a written amendment signed by the parties and approved by the Board of County Commissioners.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby

Carla Farnworth, APRN CNP — Date: 6/10/23

Jenifer Davidson
Douglas County Manager — Date

AGENDA ITEM NO. D.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on the Douglas County May 2025 Investment Report submitted per Douglas County Code 3.02.040. (Amy Burgans, Clerk-Treasurer)

RECOMMENDED MOTION:
Accept the May 2025 Douglas County Investment Report submitted by the Douglas County Treasurer, as presented.

FINANCIAL IMPACT:
The 2025 earnings from investments through the end of May total is $463,537.89.

BACKGROUND:
Per Douglas County Code 3.02.040, earnings from investments through the end of May 2025 total is $463,537.89. Attached is the Douglas County Investment Report for May 2025.

ATTACHMENTS:
May 2025 Douglas Monthly Report.pdf

Douglas County

Investment Report

As of May 31, 2025

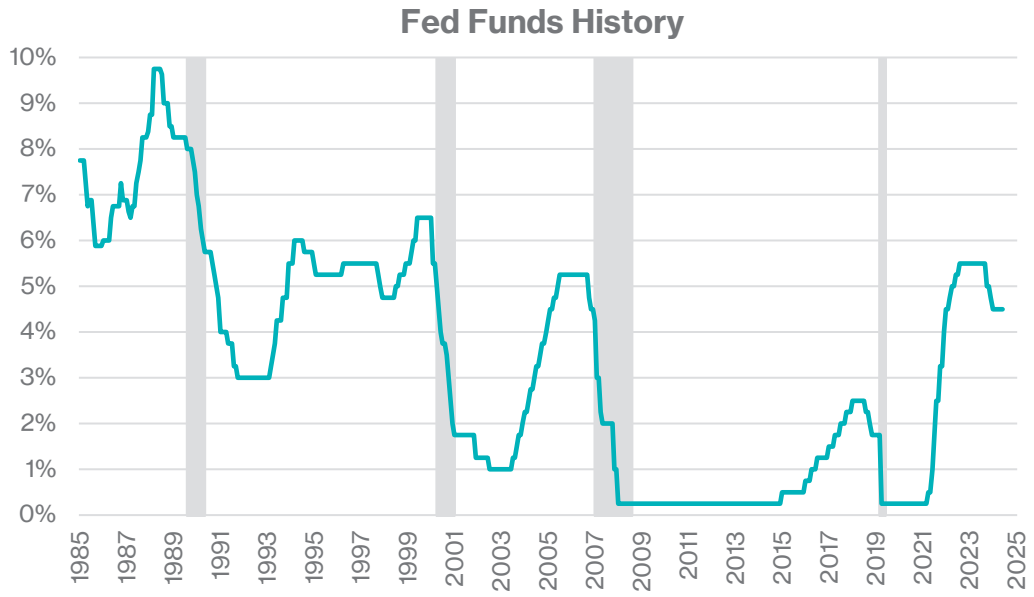


MEEDER
PUBLIC FUNDS

OBSERVATIONS AND EXPECTATIONS

- Market volatility from the April tariff turmoil declined materially in May
- Fed rate cuts continue to get pushed out later in the year per the futures market
- GDP declined for the first quarter of 2025 by -0.2% primarily due to record imports
- Inflation remains rangebound, and above the Fed's 2% target
- The labor market continues to be solid with the unemployment rate below average
- Interest rates across the yield curve were higher for the month of May

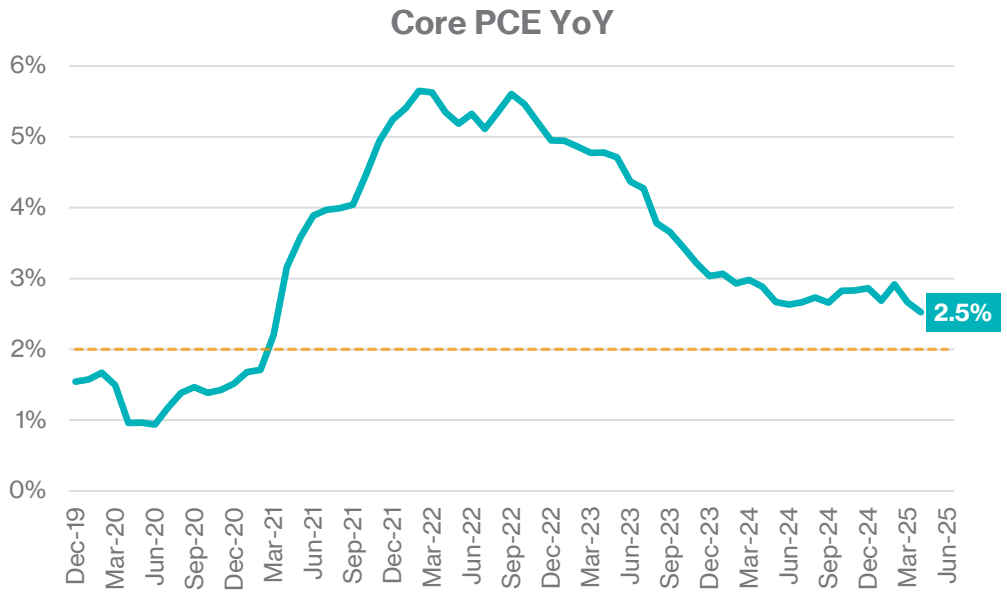
- The Federal Reserve's last rate cut was Dec 2024.
- The Fed and futures market data expect/show two .25% cuts are projected later this year.
- Tariff uncertainty may keep the Fed on hold longer.

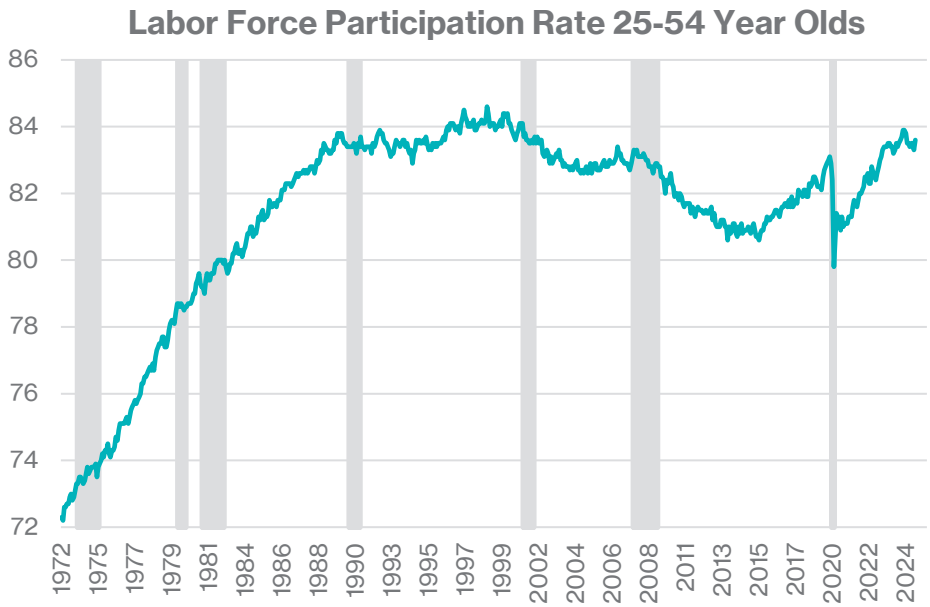


SOURCE: BLOOMBERG, CME

- Core Personal Consumption Expenditure YoY is the Fed's preferred inflation gauge.
- Core excludes food and energy components.
- Core PCE YoY is currently at 2.5%, not quite at the Fed's 2% target, but far below the 5.6% peak in 2022.
- Economists surveyed by Bloomberg expect Core PCE YoY to climb later this year due to tariff impacts.

SOURCES: BLOOMBERG, BUREAU OF ECONOMIC ANALYSIS





The labor force participation rate (LFPR) for "prime aged workers" (25-54 year olds) has been climbing since pandemic lows.

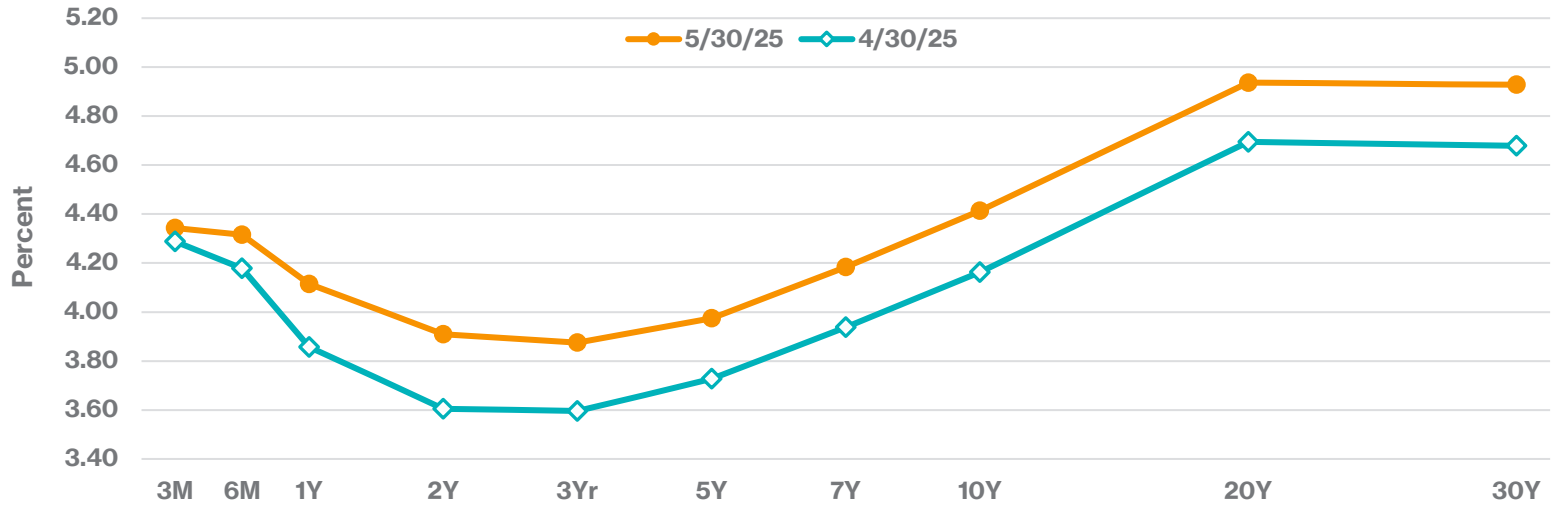
Fed Chair Powell stated recently that the labor market remains solid.

The large increase in the LFPR in 1970s and 1980s was primarily due to many more women entering the workforce.

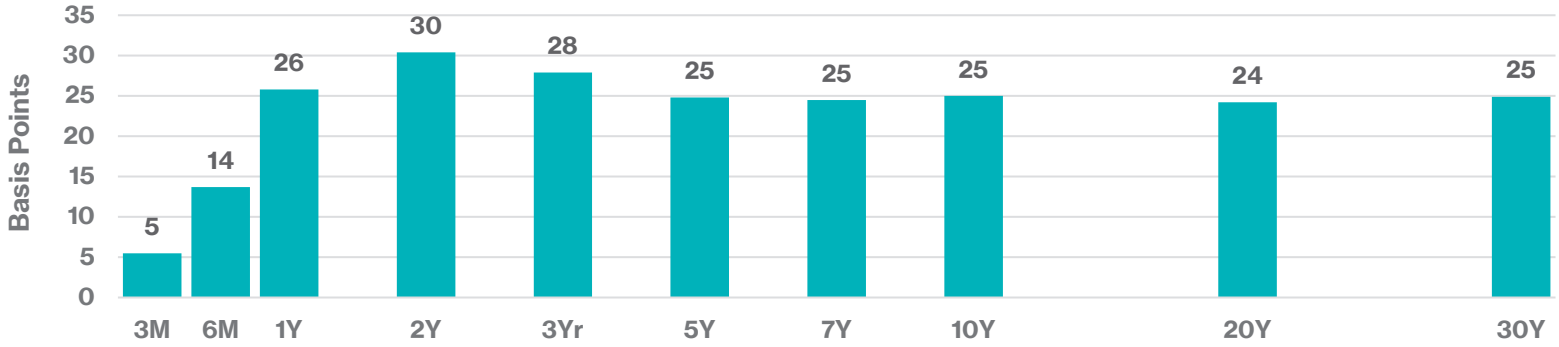
SOURCES: BLOOMBERG, BUREAU OF LABOR STATISTICS

MEEDER PUBLIC FUNDS

U.S. Treasury Yield Curve Change



Basis Point Change



SOURCE: BLOOMBERG

MEEDER PUBLIC FUNDS

Contents

Portfolio Summary	6
Portfolio Overview	7
Credit Quality	8
Position Statement	9
Amortization Schedule	15
Accrued Interest Schedule	19
Earnings by Fund	23
Transaction Statement	27
Income/Dividend Received	28
Contribution/Withdrawals and Expenses	30
Projected Cash Flows	31

MEEDER
PUBLIC FUNDS

Portfolio Summary

3.75
Weighted Average Yield to Maturity

1.89
Weighted Average Maturity (Years)

1.68
Portfolio Effective Duration (Years)

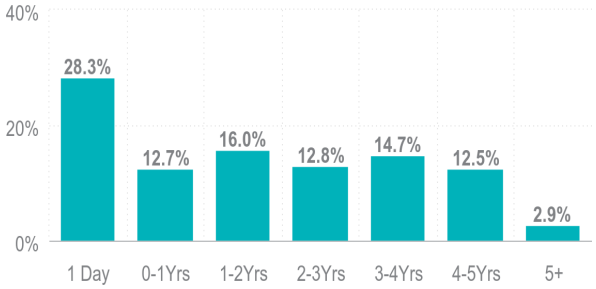
1.83
Weighted Average Life (Years)

AA
Average Credit Rating

Portfolio Position

Par Value	$144,517,128
Principal Cost	$142,836,363
Book Value	$143,400,889
Market Value	$142,982,305
Unrealized Gain/Loss	($418,584)
Accrued Interest	$956,223

Maturity Distribution



Sector Allocation



U.S. Agencies	32.89%
LGIP	27.34%
Corporate Bonds	16.41%
U.S. Treasuries	8.52%
Negotiable CD's	4.84%
MBS	3.69%
Supranational	2.69%
Asset-Backed Securities	2.64%
Money Market Funds	0.98%

MEEDER PUBLIC FUNDS

Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
LGIP	39,090,434.01	39,090,434.01	39,090,434.01	27.34%	1	4.31
Money Market Funds	1,401,564.48	1,401,564.48	1,401,564.48	0.98%	1	4.20
U.S. Treasuries	12,340,000.00	12,180,750.02	12,234,030.19	8.52%	845	3.29
U.S. Agencies	48,150,000.00	47,027,817.45	47,422,622.92	32.89%	965	3.16
MBS	5,341,129.39	5,274,297.22	5,269,698.69	3.69%	1,523	4.30
Negotiable CD's	6,944,000.00	6,921,887.61	6,938,919.31	4.84%	801	4.11
Asset-Backed Securities	3,750,000.00	3,772,239.59	3,749,877.46	2.64%	1,557	4.62
Corporate Bonds	23,500,000.00	23,466,575.00	23,468,237.17	16.41%	799	3.81
Supranational	4,000,000.00	3,846,740.00	3,825,504.73	2.69%	1,304	4.14
TOTAL	**144,517,127.88**	**142,982,305.38**	**143,400,888.97**	**100.00%**	**692**	**3.75**

CASH AND ACCRUED INTEREST						
Purchased Accrued Interest		4,283.12	4,283.12			
TOTAL CASH AND INVESTMENTS	**144,517,127.88**	**142,986,588.51**	**143,405,172.09**		**692**	**3.75**

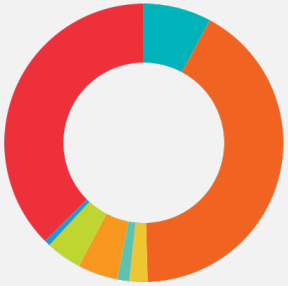
TOTAL EARNINGS

CURRENT MONTH
463,537.89

MEEDER PUBLIC FUNDS

Credit Quality

Allocation by Rating



AAA	7.86%
AA+	41.72%
AA	2.09%
AA-	1.41%
A+	4.63%
A	4.13%
A-	0.68%
NA	37.48%

Rating Distribution

SHORT TERM, MONEY MARKET FUNDS, & LGIPS RATINGS

	MARKET VALUE	ALLOCATION
AAA	1,401,564.48	0.98%
NA	39,090,434.01	27.34%
TOTAL	**40,491,998.49**	**28.32%**

LONG TERM RATINGS

	MARKET VALUE	ALLOCATION
AAA	9,834,161.78	6.88%
AA+	59,649,080.39	41.72%
AA	2,983,500.00	2.09%
AA-	2,021,340.00	1.41%
A+	6,618,165.00	4.63%
A	5,910,670.00	4.13%
A-	975,470.00	0.68%
NA	14,497,919.72	10.14%
TOTAL	**102,490,306.89**	**71.68%**

GRAND TOTAL	**142,982,305.38**	**100.00%**

Report reflects ratings issued by Standard & Poors

MEEDER PUBLIC FUNDS

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
DOUGLAS COUNTY, NV												
LGIP												
NVLGIP	Nevada-LGIP	05/31/2025 05/31/2025	39,090,434.01	39,090,434.01 0.00	39,090,434.01	4.31		1	1.00 39,090,434.01	0.00 39,090,434.01	27.34	NA
LGIP TOTAL			**39,090,434.01**	**39,090,434.01** **0.00**	**39,090,434.01**	**4.31**		**1**	**1.00** **39,090,434.01**	**0.00** **39,090,434.01**	**27.34**	**NA**
MONEY MARKET FUNDS												
X9USDDGCM	DREYFUS GVT CM;INST	05/31/2025 05/31/2025	1,401,564.48	1,401,564.48 0.00	1,401,564.48	4.20		1	1.00 1,401,564.48	0.00 1,401,564.48	0.98	Aaa AAA
MONEY MARKET FUNDS TOTAL			**1,401,564.48**	**1,401,564.48** **0.00**	**1,401,564.48**	**4.20**		**1**	**1.00** **1,401,564.48**	**0.00** **1,401,564.48**	**0.98**	**AAA**
U.S. TREASURIES												
912828P46	US TREASURY 1.625 02/15/26	08/10/2022 08/10/2022	2,000,000.00	1,899,609.38 0.00	1,899,609.38	3.15	02/15/2026	260	98.19 1,963,750.00	(15,248.47) 1,978,998.47	1.37	Aa1 AA+
91282CBW0	US TREASURY 0.750 04/30/26	05/04/2021 05/04/2021	1,940,000.00	1,929,845.30 0.00	1,929,845.30	0.86	04/30/2026	334	96.95 1,880,890.63	(57,216.08) 1,938,106.70	1.32	Aa1 AA+
912828X88	US TREASURY 2.375 05/15/27	05/23/2022 05/23/2022	2,000,000.00	1,956,875.00 0.00	1,956,875.00	2.84	05/15/2027	714	97.12 1,942,421.88	(40,022.83) 1,982,444.71	1.36	Aa1 AA+
91282CGT2	US TREASURY 3.625 03/31/28	11/05/2024 11/06/2024	1,000,000.00	982,656.25 0.00	982,656.25	4.18	03/31/2028	1,035	99.38 993,828.13	8,278.93 985,549.20	0.70	Aa1 AA+
91282CHE4	US TREASURY 3.625 05/31/28	11/05/2024 11/06/2024	1,800,000.00	1,766,390.63 0.00	1,766,390.63	4.19	05/31/2028	1,096	99.32 1,787,765.63	16,031.58 1,771,734.06	1.25	Aa1 AA+
91282CHK0	US TREASURY 4.000 06/30/28	11/05/2024 11/06/2024	1,800,000.00	1,788,609.38 0.00	1,788,609.38	4.19	06/30/2028	1,126	100.39 1,807,031.25	16,651.71 1,790,379.54	1.26	Aa1 AA+
91282CLC3	US TREASURY 4.000 07/31/29	11/05/2024 11/06/2024	1,800,000.00	1,785,023.44 0.00	1,785,023.44	4.19	07/31/2029	1,522	100.28 1,805,062.50	18,244.99 1,786,817.51	1.26	Aa1 AA+
U.S. TREASURIES TOTAL			**12,340,000.00**	**12,109,009.38** **0.00**	**12,109,009.38**	**3.29**		**845**	**98.73** **12,180,750.02**	**(53,280.17)** **12,234,030.19**	**8.52**	**AA+**
U.S. AGENCIES												
3134GXVY7	FREDDIE MAC 4.000 06/27/25 MTN	06/27/2022 06/27/2022	2,000,000.00	2,000,000.00 0.00	2,000,000.00	3.48	06/27/2025	27	99.96 1,999,220.00	(780.00) 2,000,000.00	1.40	Aa1 AA+
3136G4H63	FANNIE MAE 0.550 08/19/25	08/19/2020 08/19/2020	2,000,000.00	2,000,000.00 0.00	2,000,000.00	0.55	08/19/2025	80	99.17 1,983,360.00	(16,640.00) 2,000,000.00	1.39	Aa1 AA+
3130ANJA9	FHLBANKS 1.000 08/25/25	08/25/2021 08/25/2021	2,000,000.00	2,000,000.00 0.00	2,000,000.00	0.81	08/25/2025	86	99.19 1,983,860.00	(16,140.00) 2,000,000.00	1.39	Aa1 AA+
3136G43L5	FANNIE MAE 0.550 09/30/25	09/30/2020 09/30/2020	2,000,000.00	2,000,000.00 0.00	2,000,000.00	0.55	09/30/2025	122	98.71 1,974,240.00	(25,760.00) 2,000,000.00	1.38	Aa1 AA+
3135G06G3	FANNIE MAE 0.500 11/07/25	12/02/2020 12/02/2020	2,000,000.00	1,997,280.00 0.00	1,997,280.00	0.53	11/07/2025	160	98.35 1,967,060.00	(32,697.12) 1,999,757.12	1.38	Aa1 AA+

MEEDER PUBLIC FUNDS

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3130AWLZ1	FHLBANKS 4.750 06/12/26	11/28/2023 11/28/2023	1,750,000.00	1,748,617.50 0.00	1,748,617.50	4.78	06/12/2026	377	100.60 1,760,570.00	11,184.85 1,749,385.15	1.23	Aa1 AA+
3130APFQ3	FHLBANKS 1.100 10/28/26 '25	10/28/2021 10/28/2021	2,000,000.00	2,000,000.00 0.00	2,000,000.00	1.10	10/28/2026	515	95.60 1,912,040.00	(84,033.00) 1,996,073.00	1.34	Aa1 AA+
3130APPZ2	FHLBANKS 1.500 11/23/26 '25	11/23/2021 11/23/2021	2,000,000.00	2,000,000.00 0.00	2,000,000.00	1.50	11/23/2026	541	96.01 1,920,220.00	(79,780.00) 2,000,000.00	1.34	Aa1 AA+
3130AQA45	FHLBANKS 2.250 12/21/26	12/21/2021 12/21/2021	2,000,000.00	1,999,400.00 0.00	1,999,400.00	1.66	12/21/2026	569	97.12 1,942,380.00	(57,408.62) 1,999,788.62	1.36	Aa1 AA+
31422BSE1	FARMER MAC 1.900 01/13/27 MTN	10/12/2023 10/12/2023	2,000,000.00	1,823,280.00 0.00	1,823,280.00	4.87	01/13/2027	592	96.52 1,930,480.00	20,665.70 1,909,814.30	1.35	NA NA
3133ENRD4	FED FARM CR BNKS 1.680 03/10/27	03/18/2022 03/18/2022	2,000,000.00	1,949,360.00 0.00	1,949,360.00	2.22	03/10/2027	648	96.06 1,921,160.00	(60,233.68) 1,981,393.68	1.34	Aa1 AA+
3130AT2L0	FHLBANKS 4.050 08/25/27 '25	08/30/2022 08/30/2022	1,500,000.00	1,500,000.00 0.00	1,500,000.00	4.05	08/25/2027	816	99.23 1,488,420.00	(11,580.00) 1,500,000.00	1.04	Aa1 AA+
3130AK4Y9	FHLBANKS 0.900 09/22/27 '25	12/12/2024 12/13/2024	2,000,000.00	1,829,160.00 0.00	1,829,160.00	4.19	09/22/2027	844	92.79 1,855,780.00	(2,050.09) 1,857,830.09	1.30	Aa1 AA+
3130AMVK5	FHLBANKS 2.000 12/29/27	12/29/2022 12/29/2022	1,000,000.00	874,000.00 0.00	874,000.00	4.50	12/29/2027	942	94.91 949,090.00	16,958.49 932,131.51	0.66	Aa1 AA+
31422XW99	FARMER MAC 3.850 02/14/28 MTN	02/14/2023 02/14/2023	2,000,000.00	1,993,880.00 0.00	1,993,880.00	3.92	02/14/2028	989	99.56 1,991,140.00	(5,364.24) 1,996,504.24	1.39	NA NA
3133EN6W5	FED FARM CR BNKS 3.625 07/24/28	02/08/2023 02/08/2023	2,000,000.00	1,966,860.00 0.00	1,966,860.00	3.97	07/24/2028	1,150	98.97 1,979,360.00	(828.18) 1,980,188.18	1.38	Aa1 AA+
3133EPUN3	FED FARM CR BNKS 4.500 08/28/28	09/05/2023 09/05/2023	2,005,000.00	2,025,451.00 0.00	2,025,451.00	4.26	08/28/2028	1,185	101.53 2,035,736.65	17,176.85 2,018,559.80	1.42	Aa1 AA+
3133EP3B9	FED FARM CR BNKS 4.125 02/13/29	02/22/2024 02/22/2024	1,800,000.00	1,783,728.00 0.00	1,783,728.00	4.33	02/13/2029	1,354	100.33 1,805,976.00	18,332.76 1,787,643.24	1.26	Aa1 AA+
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	05/17/2024 05/17/2024	1,300,000.00	1,318,239.00 0.00	1,318,239.00	4.43	04/30/2029	1,430	102.57 1,333,462.00	18,869.32 1,314,592.68	0.93	Aa1 AA+
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	05/06/2024 05/06/2024	2,000,000.00	2,017,300.00 0.00	2,017,300.00	4.55	04/30/2029	1,430	102.57 2,051,480.00	37,718.97 2,013,761.03	1.43	Aa1 AA+
31315PX53	FARMER MAC 3.650 08/14/29 MTN	09/05/2024 09/06/2024	1,930,000.00	1,933,242.40 0.00	1,933,242.40	3.61	08/14/2029	1,536	98.13 1,893,966.90	(38,762.28) 1,932,729.18	1.32	NA NA
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	09/16/2024 09/17/2024	2,000,000.00	2,004,800.00 0.00	2,004,800.00	3.45	09/10/2029	1,563	97.96 1,959,220.00	(44,867.24) 2,004,087.24	1.37	Aa1 AA+
3130AH3Z4	FHLBANKS 2.200 09/24/29 '25	09/03/2024 09/04/2024	1,925,000.00	1,779,893.50 0.00	1,779,893.50	3.86	09/24/2029	1,577	91.54 1,762,183.50	(38,545.62) 1,800,729.12	1.23	Aa1 AA+

MEEDER PUBLIC FUNDS

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3133ELB86	FED FARM CR BNKS 1.400 05/28/30 '25	08/16/2024 08/19/2024	500,000.00	430,500.00 0.00	430,500.00	4.13	05/28/2030	1,823	86.86 434,320.00	(5,346.86) 439,666.86	0.30	Aa1 AA+
3130AQRW5	FHLBANKS 2.400 02/17/32 '25	02/07/2023 02/07/2023	1,900,000.00	1,624,766.00 0.00	1,624,766.00	4.36	02/17/2032	2,453	87.23 1,657,351.00	(30,584.16) 1,687,935.16	1.16	Aa1 AA+
3130ATS65	FHLBANKS 4.875 09/10/32	09/22/2023 09/22/2023	1,000,000.00	1,006,720.00 0.00	1,006,720.00	4.78	09/10/2032	2,659	103.26 1,032,640.00	27,089.84 1,005,550.16	0.72	Aa1 AA+
3130AV4X7	FHLBANKS 4.375 03/11/33	10/24/2023 10/24/2023	500,000.00	462,220.00 0.00	462,220.00	5.41	03/11/2033	2,841	99.14 495,695.00	27,830.58 467,864.42	0.35	Aa1 AA+
3133EPGG4	FED FARM CR BNKS 4.000 04/20/33	05/05/2023 05/05/2023	1,040,000.00	1,048,153.60 0.00	1,048,153.60	3.90	04/20/2033	2,881	96.87 1,007,406.40	(39,231.72) 1,046,638.12	0.70	Aa1 AA+
U.S. AGENCIES TOTAL			**48,150,000.00**	**47,116,851.00 0.00**	**47,116,851.00**	**3.16**		**965**	**97.80 47,027,817.45**	**(394,805.47) 47,422,622.92**	**32.89**	**AA+**
MBS												
3137FLN91	FH-K091-A2	03/20/2025 03/25/2025	2,000,000.00	1,942,500.00 0.00	1,942,500.00	4.29	03/25/2029	1,394	97.38 1,947,687.40	2,466.45 1,945,220.95	1.36	Aa1 AAA
3132XKTY3	FH WN5066	02/27/2025 02/28/2025	1,000,000.00	986,953.12 0.00	986,953.12	4.37	08/01/2029	1,523	99.13 991,344.96	3,640.53 987,704.43	0.69	Aa1 AA+
3132XDBQ5	FH WA4446	05/01/2025 05/06/2025	1,341,129.39	1,336,728.81 773.01	1,337,501.82	4.20	09/01/2029	1,554	99.18 1,330,192.76	(6,608.50) 1,336,801.27	0.93	Aa1 AA+
3137HLJA1	FH-K540-A2	05/21/2025 05/29/2025	1,000,000.00	999,972.00 3,510.11	1,003,482.11	4.38	02/25/2030	1,731	100.51 1,005,072.10	5,100.05 999,972.05	0.70	Aa1 AA+
MBS TOTAL			**5,341,129.39**	**5,266,153.93 4,283.12**	**5,270,437.05**	**4.30**		**1,523**	**98.76 5,274,297.22**	**4,598.53 5,269,698.69**	**3.69**	**AA+**
NEGOTIABLE CD'S												
05580AXF6	BMW BANK 0.500 09/25/25	09/25/2020 09/25/2020	248,000.00	248,000.00 0.00	248,000.00	0.50	09/25/2025	117	98.78 244,981.84	(3,018.16) 248,000.00	0.17	NA NA
05600XQB9	BMO BNK 4.600 05/08/26	05/09/2023 05/09/2023	248,000.00	247,655.28 0.00	247,655.28	4.65	05/08/2026	342	100.29 248,721.68	834.26 247,887.42	0.17	NA NA
501798TW2	MILESTONE BANK 4.500 05/18/26	05/18/2023 05/18/2023	248,000.00	247,655.28 0.00	247,655.28	4.55	05/18/2026	352	99.45 246,638.21	(1,244.25) 247,882.46	0.17	NA NA
020080CN5	ALMA BNK 4.500 05/19/26	05/19/2023 05/19/2023	248,000.00	247,650.32 0.00	247,650.32	4.55	05/19/2026	353	99.47 246,673.74	(1,208.22) 247,881.97	0.17	NA NA
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	05/19/2023 05/19/2023	248,000.00	247,650.32 0.00	247,650.32	4.45	05/19/2026	353	99.37 246,444.22	(1,437.90) 247,882.12	0.17	NA NA
06610QFC0	BANKERS BANK 4.500 05/26/26	05/26/2023 05/26/2023	248,000.00	247,650.32 0.00	247,650.32	4.55	05/26/2026	360	99.47 246,674.64	(1,204.66) 247,879.30	0.17	NA NA
89235MLC3	TOYOTA FINL SVGS 0.950 07/15/26	07/15/2021 07/15/2021	248,000.00	248,000.00 0.00	248,000.00	0.95	07/15/2026	410	96.47 239,245.60	(8,754.40) 248,000.00	0.17	NA NA
795451AK9	SALLIE MAE BNK 1.100 08/11/26	08/11/2021 08/11/2021	248,000.00	248,000.00 0.00	248,000.00	1.10	08/11/2026	437	96.44 239,171.20	(8,828.80) 248,000.00	0.17	NA NA

MEEDER PUBLIC FUNDS

Position Statement

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108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	11/06/2023 11/06/2023	248,000.00	247,628.00 0.00	247,628.00	5.15	11/03/2026	521	100.16 248,399.01	580.68 247,818.33	0.17	NA NA
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	05/17/2023 05/17/2023	248,000.00	247,595.76 0.00	247,595.76	4.45	11/17/2026	535	99.21 246,035.87	(1,788.10) 247,823.97	0.17	NA NA
254673E36	CAPITL ONE NA 3.200 05/24/27	05/27/2022 05/27/2022	248,000.00	248,000.00 0.00	248,000.00	3.20	05/24/2027	723	98.58 244,483.36	(3,516.64) 248,000.00	0.17	NA NA
32026US23	FIRST FOUND 4.500 06/21/27	06/21/2023 06/21/2023	248,000.00	247,504.00 0.00	247,504.00	4.54	06/21/2027	751	99.10 245,780.23	(1,947.15) 247,727.38	0.17	NA NA
910286GM9	UNITED FIDELITY 4.550 06/29/27	06/29/2023 06/29/2023	248,000.00	247,546.16 0.00	247,546.16	4.60	06/29/2027	759	99.51 246,792.19	(961.75) 247,753.94	0.17	NA NA
14042TJD0	CAPITL ONE NA 3.550 08/03/27	08/04/2022 08/04/2022	248,000.00	248,000.00 0.00	248,000.00	3.55	08/03/2027	794	99.20 246,023.44	(1,976.56) 248,000.00	0.17	NA NA
23204HQA9	CUSTOMERS BANK 4.050 08/13/27	08/05/2024 08/14/2024	248,000.00	247,628.00 0.00	247,628.00	4.10	08/13/2027	804	99.89 247,726.95	11.13 247,715.82	0.17	NA NA
62847NEQ5	MVB BANK 4.150 08/13/27	08/02/2024 08/13/2024	248,000.00	248,000.00 0.00	248,000.00	4.15	08/13/2027	804	100.00 248,000.00	0.00 248,000.00	0.17	NA NA
02007G3Q4	ALLY BANK 3.900 09/20/27	10/02/2024 10/03/2024	248,000.00	248,000.00 0.00	248,000.00	3.90	09/20/2027	842	100.00 248,000.00	0.00 248,000.00	0.17	NA NA
062119BK7	BANK FIVE 4.650 03/20/28	03/20/2023 03/20/2023	248,000.00	248,000.00 0.00	248,000.00	4.65	03/20/2028	1,024	101.96 252,865.76	4,865.76 248,000.00	0.18	NA NA
61690U3V0	MSBNA 4.650 04/06/28	04/06/2023 04/06/2023	248,000.00	247,975.20 0.00	247,975.20	4.65	04/06/2028	1,041	99.83 247,583.32	(395.54) 247,978.87	0.17	NA NA
12547CAX6	CIBC BANK 4.450 04/13/28	04/14/2023 04/14/2023	248,000.00	247,380.00 0.00	247,380.00	4.51	04/13/2028	1,048	99.34 246,370.69	(1,256.87) 247,627.55	0.17	NA NA
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	06/21/2023 06/21/2023	248,000.00	247,444.48 0.00	247,444.48	4.55	06/21/2028	1,117	99.51 246,773.38	(873.20) 247,646.58	0.17	NA NA
857894Q77	STEARNS BANK 4.050 08/14/28	08/02/2024 08/13/2024	248,000.00	247,752.00 0.00	247,752.00	4.08	08/14/2028	1,171	99.92 247,801.53	11.08 247,790.45	0.17	NA NA
61768EE82	MORGAN PVT BNK 5.050 11/08/28	11/08/2023 11/08/2023	248,000.00	247,456.88 0.00	247,456.88	5.05	11/08/2028	1,257	101.25 251,111.45	3,496.17 247,615.28	0.18	NA NA
02589AF98	AM EX BK 5.000 11/08/28	11/08/2023 11/08/2023	248,000.00	247,451.92 0.00	247,451.92	5.05	11/08/2028	1,257	100.95 250,345.93	2,734.01 247,611.91	0.18	NA NA
90355GHQ2	UBS USA 5.000 11/08/28	11/08/2023 11/08/2023	248,000.00	247,451.92 0.00	247,451.92	5.05	11/08/2028	1,257	101.14 250,831.33	3,218.59 247,612.74	0.18	NA NA
87164Y3Z5	SYNCHRONY BANK 4.900 11/17/28	11/17/2023 11/17/2023	248,000.00	247,454.40 0.00	247,454.40	4.95	11/17/2028	1,266	100.84 250,071.11	2,462.49 247,608.62	0.17	NA NA
8562834U7	SBI CHICAGO 5.000 11/24/28	11/24/2023 11/24/2023	248,000.00	247,456.88 0.00	247,456.88	5.05	11/24/2028	1,273	102.07 253,121.36	5,515.32 247,606.04	0.18	NA NA
146102AP3	CARTER BANK & TR 4.300 03/20/29	03/20/2024 03/20/2024	248,000.00	247,444.48 0.00	247,444.48	4.35	03/20/2029	1,389	98.88 245,219.57	(2,349.00) 247,568.57	0.17	NA NA

MEEDER PUBLIC FUNDS

Position Statement

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NEGOTIABLE CD'S TOTAL			**6,944,000.00**	**6,935,431.60 0.00**	**6,935,431.60**	**4.11**		**801**	**99.70 6,921,887.61**	**(17,031.70) 6,938,919.31**	**4.84**	**NA**
ASSET-BACKED SECURITIES												
89240JAD3	TART-25A-A3	01/22/2025 01/29/2025	1,750,000.00	1,749,929.83 0.00	1,749,929.83	4.69	08/15/2029	1,537	100.60 1,760,445.21	10,510.17 1,749,935.03	1.23	Aaa NA
43814VAC1	HONDO-251-A3	02/04/2025 02/11/2025	2,000,000.00	1,999,938.40 0.00	1,999,938.40	4.57	09/21/2029	1,574	100.59 2,011,794.38	11,851.95 1,999,942.43	1.41	NA AAA
ASSET-BACKED SECURITIES TOTAL			**3,750,000.00**	**3,749,868.23 0.00**	**3,749,868.23**	**4.62**		**1,557**	**100.59 3,772,239.59**	**22,362.13 3,749,877.46**	**2.64**	**AAA**
CORPORATE BONDS												
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	03/16/2021 03/16/2021	1,000,000.00	980,900.00 0.00	980,900.00	1.17	12/07/2025	190	98.06 980,610.00	(17,249.32) 997,859.32	0.69	Aa1 AA+
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	01/07/2021 01/07/2021	1,000,000.00	1,004,130.00 0.00	1,004,130.00	0.66	12/07/2025	190	98.06 980,610.00	(19,767.07) 1,000,377.07	0.69	Aa1 AA+
24422EVK2	JOHN DEERE CAP 0.700 01/15/26 MTN	02/25/2021 02/25/2021	1,000,000.00	993,650.00 0.00	993,650.00	0.83	01/15/2026	229	97.69 976,900.00	(22,275.39) 999,175.39	0.68	A1 A
64952WED1	NYL GLOBAL FUND 1.150 06/09/26	06/09/2021 06/09/2021	1,000,000.00	999,030.00 0.00	999,030.00	1.17	06/09/2026	374	96.83 968,270.00	(31,525.67) 999,795.67	0.68	Aa1 AA+
89236TMJ1	TOYOTA MOTOR CRD 4.550 08/07/26	12/12/2024 12/13/2024	1,500,000.00	1,504,980.00 0.00	1,504,980.00	4.34	08/07/2026	433	100.22 1,503,315.00	(258.69) 1,503,573.69	1.05	A1 A+
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	09/14/2021 09/14/2021	1,000,000.00	998,260.00 0.00	998,260.00	1.19	09/14/2026	471	96.11 961,070.00	(38,471.09) 999,541.09	0.67	A2 A
931142ER0	WALMART 1.050 09/17/26 '26	09/17/2021 09/17/2021	1,000,000.00	998,110.00 0.00	998,110.00	1.09	09/17/2026	474	96.24 962,380.00	(37,119.73) 999,499.73	0.67	Aa2 AA
94988J6F9	WELLS FARGO BANK 5.254 12/11/26 '26 MTN	12/11/2023 12/11/2023	2,000,000.00	2,000,000.00 0.00	2,000,000.00	5.25	12/11/2026	559	101.27 2,025,480.00	25,480.00 2,000,000.00	1.42	Aa2 A+
91159HHR4	US BANCORP 3.150 04/27/27 '27 MTN	02/14/2023 02/14/2023	1,000,000.00	943,510.00 0.00	943,510.00	4.64	04/27/2027	696	97.87 978,740.00	5,358.27 973,381.73	0.68	A3 A
06406RAD9	BONY MELLON 3.250 05/16/27 '27 MTN	06/29/2022 06/29/2022	1,000,000.00	965,500.00 0.00	965,500.00	4.04	05/16/2027	715	98.27 982,740.00	(2,763.58) 985,503.58	0.69	Aa3 A
06051GGA1	BOFAML 3.248 10/21/27 '26 MTN	12/08/2023 12/08/2023	1,000,000.00	939,580.00 0.00	939,580.00	4.98	10/21/2027	873	97.55 975,470.00	13,597.66 961,872.34	0.68	A1 A-
023135CP9	AMAZON.COM 4.550 12/01/27 '27	02/24/2023 02/24/2023	2,000,000.00	1,982,400.00 0.00	1,982,400.00	4.76	12/01/2027	914	101.06 2,021,120.00	30,703.50 1,990,416.50	1.41	A1 AA

MEEDER PUBLIC FUNDS

Position Statement

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89236TKQ7	TOYOTA MOTOR CRD 4.625 01/12/28 MTN	04/19/2024 04/19/2024	1,000,000.00	982,250.00 0.00	982,250.00	5.15	01/12/2028	956	100.75 1,007,530.00	20,149.45 987,380.55	0.70	A1 A+
478160DH4		02/19/2025 02/20/2025	2,000,000.00	2,002,440.00 0.00	2,002,440.00	4.51	03/01/2028	1,005	101.40 2,027,940.00	25,729.03 2,002,210.97	1.42	Aaa AAA
571676AT2	MARS 4.550 04/20/28 '28	05/05/2023 05/05/2023	1,000,000.00	1,013,530.00 0.00	1,013,530.00	4.24	04/20/2028	1,055	100.62 1,006,160.00	(1,856.01) 1,008,016.01	0.70	A2 A
17325FBB3	CITIBANK NA US 5.803 09/29/28 '28	06/14/2024 06/17/2024	2,000,000.00	2,068,800.00 0.00	2,068,800.00	4.89	09/29/2028	1,217	104.09 2,081,840.00	28,196.31 2,053,643.69	1.46	Aa3 A+
6944PL2Z1	PACIFIC LIFE GLO 4.900 01/11/29	01/16/2024 01/16/2024	2,000,000.00	2,003,920.00 0.00	2,003,920.00	4.86	01/11/2029	1,321	101.07 2,021,340.00	18,555.03 2,002,784.97	1.41	Aa3 AA-
857477CW1	STATE STREET 4.729 02/28/30 '30	02/27/2025 02/28/2025	1,000,000.00	1,003,380.00 0.00	1,003,380.00	4.63	02/28/2030	1,734	100.51 1,005,060.00	1,855.12 1,003,204.88	0.70	Aa3 A
CORPORATE BONDS TOTAL			**23,500,000.00**	**23,384,370.00 0.00**	**23,384,370.00**	**3.81**		**799**	**99.91 23,466,575.00**	**(1,662.17) 23,468,237.17**	**16.41**	**A+**
SUPRANATIONAL												
459058KT9	IBRD 3.500 07/12/28 MTN	01/05/2024 01/05/2024	2,000,000.00	1,949,480.00 0.00	1,949,480.00	4.12	07/12/2028	1,138	98.76 1,975,240.00	10,708.52 1,964,531.48	1.38	Aaa AAA
4581X0DG0	IDB 2.250 06/18/29 MTN	07/29/2024 07/30/2024	2,000,000.00	1,833,200.00 0.00	1,833,200.00	4.15	06/18/2029	1,479	93.58 1,871,500.00	10,526.75 1,860,973.25	1.31	Aaa AAA
SUPRANATIONAL TOTAL			**4,000,000.00**	**3,782,680.00 0.00**	**3,782,680.00**	**4.14**		**1,304**	**96.24 3,846,740.00**	**21,235.27 3,825,504.73**	**2.69**	**AAA**
DOUGLAS COUNTY, NV TOTAL			**144,517,127.88**	**142,836,362.63 4,283.12**	**142,840,645.75**	**3.75**		**692**	**142,982,305.38**	**(418,583.59) 143,400,888.97**	**100.00**	**AA**
GRAND TOTAL			**144,517,127.88**	**142,836,362.63 4,283.12**	**142,840,645.75**	**3.75**		**692**	**142,982,305.38**	**(418,583.59) 143,400,888.97**	**100.00**	**AA**

MEEDER PUBLIC FUNDS

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
DOUGLAS COUNTY, NV									
02007G3Q4	ALLY BANK 3.900 09/20/27	248,000.00	248,000.00	0.00	248,000.00	0.00	248,000.00	0.00	0.00
020080CN5	ALMA BNK 4.500 05/19/26	248,000.00	247,650.32	(349.68)	247,871.57	10.39	247,881.97	231.65	(118.03)
02589AF98	AM EX BK 5.000 11/08/28	248,000.00	247,451.92	(548.08)	247,602.34	9.58	247,611.91	159.99	(388.09)
023135CP9	AMAZON.COM 4.550 12/01/27 '27	2,000,000.00	1,982,400.00	(17,600.00)	1,990,091.10	325.40	1,990,416.50	8,016.50	(9,583.50)
062119BK7	BANK FIVE 4.650 03/20/28	248,000.00	248,000.00	0.00	248,000.00	0.00	248,000.00	0.00	0.00
06610QFC0	BANKERS BANK 4.500 05/26/26	248,000.00	247,650.32	(349.68)	247,868.88	10.42	247,879.30	228.98	(120.70)
05600XQB9	BMO BNK 4.600 05/08/26	248,000.00	247,655.28	(344.72)	247,877.19	10.23	247,887.42	232.14	(112.58)
05580AXF6	BMW BANK 0.500 09/25/25	248,000.00	248,000.00	0.00	248,000.00	0.00	248,000.00	0.00	0.00
06051GGA1	BOFAML 3.248 10/21/27 '26 MTN	1,000,000.00	939,580.00	(60,420.00)	960,516.88	1,355.46	961,872.34	22,292.34	(38,127.66)
06406RAD9	BONY MELLON 3.250 05/16/27 '27 MTN	1,000,000.00	965,500.00	(34,500.00)	984,874.18	629.40	985,503.58	20,003.58	(14,496.42)
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	248,000.00	247,628.00	(372.00)	247,807.50	10.83	247,818.33	190.33	(181.67)
254673E36	CAPITL ONE NA 3.200 05/24/27	248,000.00	248,000.00	0.00	248,000.00	0.00	248,000.00	0.00	0.00
14042TJD0	CAPITL ONE NA 3.550 08/03/27	248,000.00	248,000.00	0.00	248,000.00	0.00	248,000.00	0.00	0.00
146102AP3	CARTER BANK & TR 4.300 03/20/29	248,000.00	247,444.48	(555.52)	247,558.93	9.64	247,568.57	124.09	(431.43)
12547CAX6	CIBC BANK 4.450 04/13/28	248,000.00	247,380.00	(620.00)	247,616.53	11.03	247,627.55	247.55	(372.45)
17325FBB3	CITIBANK NA US 5.803 09/29/28 '28	2,000,000.00	2,068,800.00	68,800.00	2,055,047.03	(1,403.34)	2,053,643.69	(15,156.31)	53,643.69
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	1,000,000.00	998,260.00	(1,740.00)	999,510.82	30.27	999,541.09	1,281.09	(458.91)
23204HQA9	CUSTOMERS BANK 4.050 08/13/27	248,000.00	247,628.00	(372.00)	247,704.85	10.97	247,715.82	87.82	(284.18)
3135G06G3	FANNIE MAE 0.500 11/07/25	2,000,000.00	1,997,280.00	(2,720.00)	1,999,709.77	47.35	1,999,757.12	2,477.12	(242.88)
3136G4H63	FANNIE MAE 0.550 08/19/25	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00
3136G43L5	FANNIE MAE 0.550 09/30/25	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00
31422BSE1	FARMER MAC 1.900 01/13/27 MTN	2,000,000.00	1,823,280.00	(176,720.00)	1,905,083.75	4,730.55	1,909,814.30	86,534.30	(90,185.70)
31315PX53	FARMER MAC 3.650 08/14/29 MTN	1,930,000.00	1,933,242.40	3,242.40	1,932,784.30	(55.12)	1,932,729.18	(513.22)	2,729.18
31422XW99	FARMER MAC 3.850 02/14/28 MTN	2,000,000.00	1,993,880.00	(6,120.00)	1,996,394.56	109.68	1,996,504.24	2,624.24	(3,495.76)
3133ELB86	FED FARM CR BNKS 1.400 05/28/30 '25	500,000.00	430,500.00	(69,500.00)	438,640.34	1,026.52	439,666.86	9,166.86	(60,333.14)
3133ENRD4	FED FARM CR BNKS 1.680 03/10/27	2,000,000.00	1,949,360.00	(50,640.00)	1,980,502.19	891.49	1,981,393.68	32,033.68	(18,606.32)
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	2,000,000.00	2,004,800.00	4,800.00	2,004,168.35	(81.12)	2,004,087.24	(712.76)	4,087.24
3133EN6W5	FED FARM CR BNKS 3.625 07/24/28	2,000,000.00	1,966,860.00	(33,140.00)	1,979,653.66	534.52	1,980,188.18	13,328.18	(19,811.82)

MEEDER PUBLIC FUNDS

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
3133EPGG4	FED FARM CR BNKS 4.000 04/20/33	1,040,000.00	1,048,153.60	8,153.60	1,046,709.57	(71.45)	1,046,638.12	(1,515.48)	6,638.12
3133EP3B9	FED FARM CR BNKS 4.125 02/13/29	1,800,000.00	1,783,728.00	(16,272.00)	1,787,360.12	283.12	1,787,643.24	3,915.24	(12,356.76)
3133EPUN3	FED FARM CR BNKS 4.500 08/28/28	2,005,000.00	2,025,451.00	20,451.00	2,018,914.83	(355.03)	2,018,559.80	(6,891.20)	13,559.80
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	2,000,000.00	2,017,300.00	17,300.00	2,014,059.55	(298.52)	2,013,761.03	(3,538.97)	13,761.03
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	1,300,000.00	1,318,239.00	18,239.00	1,314,909.24	(316.57)	1,314,592.68	(3,646.32)	14,592.68
3132XDBQ5	FH WA4446	1,341,129.39	1,336,728.81	(4,400.59)	0.00	72.46	1,336,801.27	72.46	(4,328.12)
3132XKTY3	FH WN5066	1,000,000.00	986,953.12	(13,046.88)	987,453.99	250.44	987,704.43	751.31	(12,295.57)
3137FLN91	FH-K091-A2	2,000,000.00	1,942,500.00	(57,500.00)	1,943,980.52	1,240.43	1,945,220.95	2,720.95	(54,779.05)
3137HLJA1	FH-K540-A2	1,000,000.00	999,972.00	(28.00)	0.00	0.05	999,972.05	0.05	(27.95)
3130AK4Y9	FHLBANKS 0.900 09/22/27 '25	2,000,000.00	1,829,160.00	(170,840.00)	1,852,602.01	5,228.08	1,857,830.09	28,670.09	(142,169.91)
3130ANJA9	FHLBANKS 1.000 08/25/25	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00
3130APFQ3	FHLBANKS 1.100 10/28/26 '25	2,000,000.00	2,000,000.00	0.00	1,995,836.16	236.84	1,996,073.00	(3,927.00)	(3,927.00)
3130APPZ2	FHLBANKS 1.500 11/23/26 '25	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00
3130AMVK5	FHLBANKS 2.000 12/29/27	1,000,000.00	874,000.00	(126,000.00)	929,895.68	2,235.84	932,131.51	58,131.51	(67,868.49)
3130AH3Z4	FHLBANKS 2.200 09/24/29 '25	1,925,000.00	1,779,893.50	(145,106.50)	1,798,284.71	2,444.41	1,800,729.12	20,835.62	(124,270.88)
3130AQA45	FHLBANKS 2.250 12/21/26	2,000,000.00	1,999,400.00	(600.00)	1,999,777.09	11.54	1,999,788.62	388.62	(211.38)
3130AQRW5	FHLBANKS 2.400 02/17/32 '25	1,900,000.00	1,624,766.00	(275,234.00)	1,685,254.08	2,681.08	1,687,935.16	63,169.16	(212,064.84)
3130AT2L0	FHLBANKS 4.050 08/25/27 '25	1,500,000.00	1,500,000.00	0.00	1,500,000.00	0.00	1,500,000.00	0.00	0.00
3130AV4X7	FHLBANKS 4.375 03/11/33	500,000.00	462,220.00	(37,780.00)	467,513.65	350.78	467,864.42	5,644.42	(32,135.58)
3130AWLZ1	FHLBANKS 4.750 06/12/26	1,750,000.00	1,748,617.50	(1,382.50)	1,749,334.46	50.69	1,749,385.15	767.65	(614.85)
3130ATS65	FHLBANKS 4.875 09/10/32	1,000,000.00	1,006,720.00	6,720.00	1,005,614.89	(64.73)	1,005,550.16	(1,169.84)	5,550.16
3130ATJA6	FHLBANKS 5.000 10/27/25	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00	0.00
32026US23	FIRST FOUND 4.500 06/21/27	248,000.00	247,504.00	(496.00)	247,716.11	11.27	247,727.38	223.38	(272.62)
3134GXVY7	FREDDIE MAC 4.000 06/27/25 MTN	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00
43814VAC1	HONDO-251-A3	2,000,000.00	1,999,938.40	(61.60)	1,999,941.29	1.13	1,999,942.43	4.03	(57.57)
459058KT9	IBRD 3.500 07/12/28 MTN	2,000,000.00	1,949,480.00	(50,520.00)	1,963,564.44	967.04	1,964,531.48	15,051.48	(35,468.52)
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	248,000.00	247,650.32	(349.68)	247,871.74	10.38	247,882.12	231.80	(117.88)
4581X0DG0	IDB 2.250 06/18/29 MTN	2,000,000.00	1,833,200.00	(166,800.00)	1,858,057.26	2,915.99	1,860,973.25	27,773.25	(139,026.75)
24422EVK2	JOHN DEERE CAP 0.700 01/15/26 MTN	1,000,000.00	993,650.00	(6,350.00)	999,063.27	112.12	999,175.39	5,525.39	(824.61)

MEEDER PUBLIC FUNDS

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	2,000,000.00	2,002,440.00	2,440.00	2,002,281.26	(70.30)	2,002,210.97	(229.03)	2,210.97
571676AT2	MARS 4.550 04/20/28 '28	1,000,000.00	1,013,530.00	13,530.00	1,008,258.92	(242.91)	1,008,016.01	(5,513.99)	8,016.01
501798TW2	MILESTONE BANK 4.500 05/18/26	248,000.00	247,655.28	(344.72)	247,872.07	10.38	247,882.46	227.18	(117.54)
61768EE82	MORGAN PVT BNK 5.050 11/08/28	248,000.00	247,456.88	(543.12)	247,605.78	9.50	247,615.28	158.40	(384.72)
61690U3V0	MSBNA 4.650 04/06/28	248,000.00	247,975.20	(24.80)	247,978.24	0.63	247,978.87	3.67	(21.13)
62847NEQ5	MVB BANK 4.150 08/13/27	248,000.00	248,000.00	0.00	248,000.00	0.00	248,000.00	0.00	0.00
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	1,000,000.00	1,004,130.00	4,130.00	1,000,450.58	(73.52)	1,000,377.07	(3,752.93)	377.07
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	1,000,000.00	980,900.00	(19,100.00)	997,508.20	351.12	997,859.32	16,959.32	(2,140.68)
64952WED1	NYL GLOBAL FUND 1.150 06/09/26	1,000,000.00	999,030.00	(970.00)	999,778.69	16.98	999,795.67	765.67	(204.33)
6944PL2Z1	PACIFIC LIFE GLO 4.900 01/11/29	2,000,000.00	2,003,920.00	3,920.00	2,002,850.37	(65.40)	2,002,784.97	(1,135.03)	2,784.97
795451AK9	SALLIE MAE BNK 1.100 08/11/26	248,000.00	248,000.00	0.00	248,000.00	0.00	248,000.00	0.00	0.00
8562834U7	SBI CHICAGO 5.000 11/24/28	248,000.00	247,456.88	(543.12)	247,596.44	9.60	247,606.04	149.16	(393.96)
857477CW1	STATE STREET 4.729 02/28/30 '30	1,000,000.00	1,003,380.00	3,380.00	1,003,263.25	(58.37)	1,003,204.88	(175.12)	3,204.88
857894Q77	STEARNS BANK 4.050 08/14/28	248,000.00	247,752.00	(248.00)	247,784.90	5.55	247,790.45	38.45	(209.55)
87164Y3Z5	SYNCHRONY BANK 4.900 11/17/28	248,000.00	247,454.40	(545.60)	247,599.03	9.59	247,608.62	154.22	(391.38)
89240JAD3	TART-25A-A3	1,750,000.00	1,749,929.83	(70.17)	1,749,933.72	1.31	1,749,935.03	5.20	(64.97)
89235MLC3	TOYOTA FINL SVGS 0.950 07/15/26	248,000.00	248,000.00	0.00	248,000.00	0.00	248,000.00	0.00	0.00
89236TMJ1	TOYOTA MOTOR CRD 4.550 08/07/26	1,500,000.00	1,504,980.00	4,980.00	1,503,830.13	(256.45)	1,503,573.69	(1,406.31)	3,573.69
89236TKQ7	TOYOTA MOTOR CRD 4.625 01/12/28 MTN	1,000,000.00	982,250.00	(17,750.00)	986,970.91	409.64	987,380.55	5,130.55	(12,619.45)
90355GHQ2	UBS USA 5.000 11/08/28	248,000.00	247,451.92	(548.08)	247,603.19	9.56	247,612.74	160.82	(387.26)
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	248,000.00	247,595.76	(404.24)	247,813.75	10.22	247,823.97	228.21	(176.03)
910286GM9	UNITED FIDELITY 4.550 06/29/27	248,000.00	247,546.16	(453.84)	247,743.88	10.06	247,753.94	207.78	(246.06)
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	248,000.00	247,444.48	(555.52)	247,636.76	9.82	247,646.58	202.10	(353.42)
91159HHR4	US BANCORP 3.150 04/27/27 '27 MTN	1,000,000.00	943,510.00	(56,490.00)	972,194.44	1,187.29	973,381.73	29,871.73	(26,618.27)
91282CBW0	US TREASURY 0.750 04/30/26	1,940,000.00	1,929,845.30	(10,154.70)	1,937,930.45	176.25	1,938,106.70	8,261.40	(1,893.30)
912828P46	US TREASURY 1.625 02/15/26	2,000,000.00	1,899,609.38	(100,390.62)	1,976,484.77	2,513.70	1,978,998.47	79,389.09	(21,001.53)
912828X88	US TREASURY 2.375 05/15/27	2,000,000.00	1,956,875.00	(43,125.00)	1,981,681.44	763.27	1,982,444.71	25,569.71	(17,555.29)
91282CGT2	US TREASURY 3.625 03/31/28	1,000,000.00	982,656.25	(17,343.75)	985,115.96	433.24	985,549.20	2,892.95	(14,450.80)
91282CHE4	US TREASURY 3.625 05/31/28	1,800,000.00	1,766,390.63	(33,609.37)	1,770,933.83	800.22	1,771,734.06	5,343.43	(28,265.94)

MEEDER PUBLIC FUNDS

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
91282CHK0	US TREASURY 4.000 06/30/28	1,800,000.00	1,788,609.38	(11,390.62)	1,790,114.45	265.10	1,790,379.54	1,770.16	(9,620.46)
91282CLC3	US TREASURY 4.000 07/31/29	1,800,000.00	1,785,023.44	(14,976.56)	1,786,548.83	268.68	1,786,817.51	1,794.07	(13,182.49)
931142ER0	WALMART 1.050 09/17/26 '26	1,000,000.00	998,110.00	(1,890.00)	999,466.94	32.79	999,499.73	1,389.73	(500.27)
94988J6F9	WELLS FARGO BANK 5.254 12/11/26 '26 MTN	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00
TOTAL		**106,025,129.39**	**104,344,364.14**	**(1,680,765.25)**	**102,539,430.57**	**32,759.10**	**102,908,890.48**	**564,526.34**	**(1,116,238.91)**
GRAND TOTAL		**106,025,129.39**	**104,344,364.14**	**(1,680,765.25)**	**102,539,430.57**	**32,759.10**	**102,908,890.48**	**564,526.34**	**(1,116,238.91)**

MEEDER PUBLIC FUNDS

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
DOUGLAS COUNTY, NV									
02007G3Q4	ALLY BANK 3.900 09/20/27	2024-10-03	248,000.00	248,000.00	1,139.44	0.00	821.46	0.00	1,960.90
020080CN5	ALMA BNK 4.500 05/19/26	2023-05-19	248,000.00	247,650.32	366.90	0.00	947.84	917.26	397.48
02589AF98	AM EX BK 5.000 11/08/28	2023-11-08	248,000.00	247,451.92	5,911.23	0.00	1,053.15	6,149.04	815.34
023135CP9	AMAZON.COM 4.550 12/01/27 '27	2023-02-24	2,000,000.00	1,982,400.00	37,916.67	0.00	7,583.33	0.00	45,500.00
062119BK7	BANK FIVE 4.650 03/20/28	2023-03-20	248,000.00	248,000.00	347.54	0.00	979.43	947.84	379.13
06610QFC0	BANKERS BANK 4.500 05/26/26	2023-05-26	248,000.00	247,650.32	152.88	0.00	947.84	917.26	183.45
05600XQB9	BMO BNK 4.600 05/08/26	2023-05-09	248,000.00	247,655.28	5,407.08	0.00	968.90	5,657.12	718.86
05580AXF6	BMW BANK 0.500 09/25/25	2020-09-25	248,000.00	248,000.00	125.70	0.00	105.32	0.00	231.01
06051GGA1	BOFAML 3.248 10/21/27 '26 MTN	2023-12-08	1,000,000.00	939,580.00	902.22	0.00	2,706.67	0.00	3,608.89
06406RAD9	BONY MELLON 3.250 05/16/27 '27 MTN	2022-06-29	1,000,000.00	965,500.00	14,895.83	0.00	2,708.33	16,250.00	1,354.17
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	2023-11-06	248,000.00	247,628.00	970.26	0.00	1,074.21	1,039.56	1,004.91
254673E36	CAPITL ONE NA 3.200 05/24/27	2022-05-27	248,000.00	248,000.00	3,435.31	0.00	674.02	3,935.39	173.94
14042TJD0	CAPITL ONE NA 3.550 08/03/27	2022-08-04	248,000.00	248,000.00	2,098.49	0.00	747.74	0.00	2,846.22
146102AP3	CARTER BANK & TR 4.300 03/20/29	2024-03-20	248,000.00	247,444.48	321.38	0.00	905.71	876.49	350.60
12547CAX6	CIBC BANK 4.450 04/13/28	2023-04-14	248,000.00	247,380.00	514.01	0.00	937.30	0.00	1,451.31
17325FBB3	CITIBANK NA US 5.803 09/29/28 '28	2024-06-17	2,000,000.00	2,068,800.00	10,316.44	0.00	9,671.67	0.00	19,988.11
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	2021-09-14	1,000,000.00	998,260.00	1,501.39	0.00	958.33	0.00	2,459.72
23204HQA9	CUSTOMERS BANK 4.050 08/13/27	2024-08-14	248,000.00	247,628.00	2,091.35	0.00	853.05	0.00	2,944.41
X9USDDGCM	DREYFUS GVT CM;INST	2025-05-31	1,401,564.48	1,401,564.48	3,450.89	0.00	2,480.92	3,450.89	2,480.92
3135G06G3	FANNIE MAE 0.500 11/07/25	2020-12-02	2,000,000.00	1,997,280.00	4,833.33	0.00	833.33	5,000.00	666.67
3136G4H63	FANNIE MAE 0.550 08/19/25	2020-08-19	2,000,000.00	2,000,000.00	2,200.00	0.00	916.67	0.00	3,116.67
3136G43L5	FANNIE MAE 0.550 09/30/25	2020-09-30	2,000,000.00	2,000,000.00	947.22	0.00	916.67	0.00	1,863.89
31422BSE1	FARMER MAC 1.900 01/13/27 MTN	2023-10-12	2,000,000.00	1,823,280.00	11,400.00	0.00	3,166.67	0.00	14,566.67
31315PX53	FARMER MAC 3.650 08/14/29 MTN	2024-09-06	1,930,000.00	1,933,242.40	15,067.40	0.00	5,870.42	0.00	20,937.82
31422XW99	FARMER MAC 3.850 02/14/28 MTN	2023-02-14	2,000,000.00	1,993,880.00	16,469.44	0.00	6,416.67	0.00	22,886.11
3133ELB86	FED FARM CR BNKS 1.400 05/28/30 '25	2024-08-19	500,000.00	430,500.00	2,975.00	0.00	583.33	3,500.00	58.33
3133ENRD4	FED FARM CR BNKS 1.680 03/10/27	2022-03-18	2,000,000.00	1,949,360.00	4,760.00	0.00	2,800.00	0.00	7,560.00
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	2024-09-17	2,000,000.00	2,004,800.00	9,916.67	0.00	5,833.33	0.00	15,750.00

MEEDER PUBLIC FUNDS

Accrued Interest Schedule

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3133EN6W5	FED FARM CR BNKS 3.625 07/24/28	2023-02-08	2,000,000.00	1,966,860.00	19,534.72	0.00	6,041.67	0.00	25,576.39
3133EPGG4	FED FARM CR BNKS 4.000 04/20/33	2023-05-05	1,040,000.00	1,048,153.60	1,271.11	0.00	3,466.67	0.00	4,737.78
3133EP3B9	FED FARM CR BNKS 4.125 02/13/29	2024-02-22	1,800,000.00	1,783,728.00	16,087.50	0.00	6,187.50	0.00	22,275.00
3133EPUN3	FED FARM CR BNKS 4.500 08/28/28	2023-09-05	2,005,000.00	2,025,451.00	15,789.38	0.00	7,518.75	0.00	23,308.13
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	2024-05-17	1,300,000.00	1,318,239.00	171.53	0.00	5,145.83	0.00	5,317.36
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	2024-05-06	2,000,000.00	2,017,300.00	263.89	0.00	7,916.67	0.00	8,180.56
3132XDBQ5	FH WA4446	2025-05-06	1,341,129.39	1,336,728.81	0.00	(773.01)	4,019.66	0.00	4,792.67
3132XKTY3	FH WN5066	2025-02-28	1,000,000.00	986,953.12	3,450.00	0.00	3,565.00	3,450.00	3,565.00
3137FLN91	FH-K091-A2	2025-03-25	2,000,000.00	1,942,500.00	5,841.67	0.00	5,841.67	5,841.67	5,841.67
3137HLJA1	FH-K540-A2	2025-05-29	1,000,000.00	999,972.00	0.00	(3,510.11)	164.89	0.00	3,675.00
3130AK4Y9	FHLBANKS 0.900 09/22/27 '25	2024-12-13	2,000,000.00	1,829,160.00	1,950.00	0.00	1,500.00	0.00	3,450.00
3130ANJA9	FHLBANKS 1.000 08/25/25	2021-08-25	2,000,000.00	2,000,000.00	3,666.67	0.00	1,666.67	0.00	5,333.33
3130APFQ3	FHLBANKS 1.100 10/28/26 '25	2021-10-28	2,000,000.00	2,000,000.00	183.33	0.00	1,833.33	0.00	2,016.67
3130APPZ2	FHLBANKS 1.500 11/23/26 '25	2021-11-23	2,000,000.00	2,000,000.00	13,166.67	0.00	2,500.00	15,000.00	666.67
3130AMVK5	FHLBANKS 2.000 12/29/27	2022-12-29	1,000,000.00	874,000.00	1,777.78	0.00	1,666.67	0.00	3,444.44
3130AH3Z4	FHLBANKS 2.200 09/24/29 '25	2024-09-04	1,925,000.00	1,779,893.50	4,352.64	0.00	3,529.17	0.00	7,881.81
3130AQA45	FHLBANKS 2.250 12/21/26	2021-12-21	2,000,000.00	1,999,400.00	16,250.00	0.00	3,750.00	0.00	20,000.00
3130AQRW5	FHLBANKS 2.400 02/17/32 '25	2023-02-07	1,900,000.00	1,624,766.00	9,373.33	0.00	3,800.00	0.00	13,173.33
3130AT2L0	FHLBANKS 4.050 08/25/27 '25	2022-08-30	1,500,000.00	1,500,000.00	11,137.50	0.00	5,062.50	0.00	16,200.00
3130AV4X7	FHLBANKS 4.375 03/11/33	2023-10-24	500,000.00	462,220.00	3,038.19	0.00	1,822.92	0.00	4,861.11
3130AWLZ1	FHLBANKS 4.750 06/12/26	2023-11-28	1,750,000.00	1,748,617.50	32,095.49	0.00	6,927.08	0.00	39,022.57
3130ATS65	FHLBANKS 4.875 09/10/32	2023-09-22	1,000,000.00	1,006,720.00	6,906.25	0.00	4,062.50	0.00	10,968.75
3130ATJA6	FHLBANKS 5.000 10/27/25	2022-10-27	0.00	0.00	1,111.11	0.00	7,500.00	8,611.11	0.00
32026US23	FIRST FOUND 4.500 06/21/27	2023-06-21	248,000.00	247,504.00	4,005.37	0.00	947.84	0.00	4,953.21
3134GXVY7	FREDDIE MAC 4.000 06/27/25 MTN	2022-06-27	2,000,000.00	2,000,000.00	27,555.56	0.00	6,666.67	0.00	34,222.22
43814VAC1	HONDO-251-A3	2025-02-11	2,000,000.00	1,999,938.40	2,538.89	0.00	7,616.67	7,616.67	2,538.89
459058KT9	IBRD 3.500 07/12/28 MTN	2024-01-05	2,000,000.00	1,949,480.00	21,194.44	0.00	5,833.33	0.00	27,027.78
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	2023-05-19	248,000.00	247,650.32	358.75	0.00	926.78	896.88	388.65
4581X0DG0	IDB 2.250 06/18/29 MTN	2024-07-30	2,000,000.00	1,833,200.00	16,625.00	0.00	3,750.00	0.00	20,375.00

MEEDER PUBLIC FUNDS

Accrued Interest Schedule

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24422EVK2	JOHN DEERE CAP 0.700 01/15/26 MTN	2021-02-25	1,000,000.00	993,650.00	2,061.11	0.00	583.33	0.00	2,644.44
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	2025-02-20	2,000,000.00	2,002,440.00	17,947.22	0.00	7,583.33	0.00	25,530.56
571676AT2	MARS 4.550 04/20/28 '28	2023-05-05	1,000,000.00	1,013,530.00	1,390.28	0.00	3,791.67	0.00	5,181.94
501798TW2	MILESTONE BANK 4.500 05/18/26	2023-05-18	248,000.00	247,655.28	5,014.36	0.00	947.84	5,534.14	428.05
61768EE82	MORGAN PVT BNK 5.050 11/08/28	2023-11-08	248,000.00	247,456.88	5,970.35	0.00	1,063.68	6,210.53	823.50
61690U3V0	MSBNA 4.650 04/06/28	2023-04-06	248,000.00	247,975.20	789.86	0.00	979.43	0.00	1,769.29
62847NEQ5	MVB BANK 4.150 08/13/27	2024-08-13	248,000.00	248,000.00	507.55	0.00	874.12	845.92	535.75
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	2021-01-07	1,000,000.00	1,004,130.00	3,000.00	0.00	625.00	0.00	3,625.00
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	2021-03-16	1,000,000.00	980,900.00	3,000.00	0.00	625.00	0.00	3,625.00
64952WED1	NYL GLOBAL FUND 1.150 06/09/26	2021-06-09	1,000,000.00	999,030.00	4,536.11	0.00	958.33	0.00	5,494.44
NVLGIP	Nevada-LGIP	2025-05-31	39,090,434.01	39,090,434.01	140,317.20	0.00	144,993.61	140,317.20	144,993.61
6944PL2Z1	PACIFIC LIFE GLO 4.900 01/11/29	2024-01-16	2,000,000.00	2,003,920.00	29,944.44	0.00	8,166.67	0.00	38,111.11
795451AK9	SALLIE MAE BNK 1.100 08/11/26	2021-08-11	248,000.00	248,000.00	590.44	0.00	231.69	0.00	822.14
8562834U7	SBI CHICAGO 5.000 11/24/28	2023-11-24	248,000.00	247,456.88	5,367.67	0.00	1,053.15	6,149.04	271.78
857477CW1	STATE STREET 4.729 02/28/30 '30	2025-02-28	1,000,000.00	1,003,380.00	8,275.75	0.00	3,940.83	0.00	12,216.58
857894Q77	STEARNS BANK 4.050 08/14/28	2024-08-13	248,000.00	247,752.00	2,118.87	0.00	853.05	0.00	2,971.92
87164Y3Z5	SYNCHRONY BANK 4.900 11/17/28	2023-11-17	248,000.00	247,454.40	5,493.37	0.00	1,032.09	6,026.06	499.40
89240JAD3	TART-25A-A3	2025-01-29	1,750,000.00	1,749,929.83	3,608.89	0.00	6,766.67	6,766.67	3,608.89
89235MLC3	TOYOTA FINL SVGS 0.950 07/15/26	2021-07-15	248,000.00	248,000.00	684.21	0.00	200.10	0.00	884.31
89236TMJ1	TOYOTA MOTOR CRD 4.550 08/07/26	2024-12-13	1,500,000.00	1,504,980.00	15,925.00	0.00	5,687.50	0.00	21,612.50
89236TKQ7	TOYOTA MOTOR CRD 4.625 01/12/28 MTN	2024-04-19	1,000,000.00	982,250.00	14,003.47	0.00	3,854.17	0.00	17,857.64
90355GHQ2	UBS USA 5.000 11/08/28	2023-11-08	248,000.00	247,451.92	781.37	0.00	1,053.15	1,019.18	815.34
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	2023-05-17	248,000.00	247,595.76	418.54	0.00	926.78	896.88	448.44
910286GM9	UNITED FIDELITY 4.550 06/29/27	2023-06-29	248,000.00	247,546.16	61.83	0.00	958.37	927.45	92.75
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	2023-06-21	248,000.00	247,444.48	305.75	0.00	947.84	917.26	336.33
91159HHR4	US BANCORP 3.150 04/27/27 '27 MTN	2023-02-14	1,000,000.00	943,510.00	350.00	0.00	2,625.00	0.00	2,975.00
91282CBW0	US TREASURY 0.750 04/30/26	2021-05-04	1,940,000.00	1,929,845.30	39.54	0.00	1,225.68	0.00	1,265.22
912828P46	US TREASURY 1.625 02/15/26	2022-08-10	2,000,000.00	1,899,609.38	6,733.43	0.00	2,783.15	0.00	9,516.57

MEEDER PUBLIC FUNDS

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
912828X88	US TREASURY 2.375 05/15/27	2022-05-23	2,000,000.00	1,956,875.00	21,912.98	0.00	4,031.31	23,750.00	2,194.29
91282CGT2	US TREASURY 3.625 03/31/28	2024-11-06	1,000,000.00	982,656.25	3,070.36	0.00	3,070.36	0.00	6,140.71
91282CHE4	US TREASURY 3.625 05/31/28	2024-11-06	1,800,000.00	1,766,390.63	27,247.25	0.00	5,556.03	0.00	32,803.28
91282CHK0	US TREASURY 4.000 06/30/28	2024-11-06	1,800,000.00	1,788,609.38	24,066.30	0.00	6,165.75	0.00	30,232.04
91282CLC3	US TREASURY 4.000 07/31/29	2024-11-06	1,800,000.00	1,785,023.44	17,900.55	0.00	6,165.75	0.00	24,066.30
931142ER0	WALMART 1.050 09/17/26 '26	2021-09-17	1,000,000.00	998,110.00	1,283.33	0.00	875.00	0.00	2,158.33
94988J6F9	WELLS FARGO BANK 5.254 12/11/26 '26 MTN	2023-12-11	2,000,000.00	2,000,000.00	40,864.44	0.00	8,756.67	0.00	49,621.11
TOTAL			**144,517,127.88**	**142,836,362.63**	**815,712.68**	**(4,283.12)**	**425,644.79**	**289,417.51**	**956,223.07**
GRAND TOTAL			**144,517,127.88**	**142,836,362.63**	**815,712.68**	**(4,283.12)**	**425,644.79**	**289,417.51**	**956,223.07**

MEEDER PUBLIC FUNDS

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
DOUGLAS COUNTY, NV											
02007G3Q4	ALLY BANK 3.900 09/20/27	248,000.00	248,000.00	248,000.00	09/20/2027	3.90	3.90	821.46	0.00	0.00	821.46
020080CN5	ALMA BNK 4.500 05/19/26	248,000.00	247,871.57	247,881.97	05/19/2026	4.50	4.55	947.84	10.39	0.00	958.23
023135CP9	AMAZON.COM 4.550 12/01/27 '27	2,000,000.00	1,990,091.10	1,990,416.50	12/01/2027	4.55	4.76	7,583.33	325.40	0.00	7,908.73
02589AF98	AM EX BK 5.000 11/08/28	248,000.00	247,602.34	247,611.91	11/08/2028	5.00	5.05	1,053.15	9.58	0.00	1,062.73
05580AXF6	BMW BANK 0.500 09/25/25	248,000.00	248,000.00	248,000.00	09/25/2025	0.50	0.50	105.32	0.00	0.00	105.32
05600XQB9	BMO BNK 4.600 05/08/26	248,000.00	247,877.19	247,887.42	05/08/2026	4.60	4.65	968.90	10.23	0.00	979.14
06051GGA1	BOFAML 3.248 10/21/27 '26 MTN	1,000,000.00	960,516.88	961,872.34	10/21/2027	3.25	4.98	2,706.67	1,355.46	0.00	4,062.12
062119BK7	BANK FIVE 4.650 03/20/28	248,000.00	248,000.00	248,000.00	03/20/2028	4.65	4.65	979.43	0.00	0.00	979.43
06406RAD9	BONY MELLON 3.250 05/16/27 '27 MTN	1,000,000.00	984,874.18	985,503.58	05/16/2027	3.25	4.04	2,708.33	629.40	0.00	3,337.73
06610QFC0	BANKERS BANK 4.500 05/26/26	248,000.00	247,868.88	247,879.30	05/26/2026	4.50	4.55	947.84	10.42	0.00	958.26
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	248,000.00	247,807.50	247,818.33	11/03/2026	5.10	5.15	1,074.21	10.83	0.00	1,085.04
12547CAX6	CIBC BANK 4.450 04/13/28	248,000.00	247,616.53	247,627.55	04/13/2028	4.45	4.51	937.30	11.03	0.00	948.33
14042TJD0	CAPITL ONE NA 3.550 08/03/27	248,000.00	248,000.00	248,000.00	08/03/2027	3.55	3.55	747.74	0.00	0.00	747.74
146102AP3	CARTER BANK & TR 4.300 03/20/29	248,000.00	247,558.93	247,568.57	03/20/2029	4.30	4.35	905.71	9.64	0.00	915.34
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	1,000,000.00	999,510.82	999,541.09	09/14/2026	1.15	1.19	958.33	30.27	0.00	988.60
17325FBB3	CITIBANK NA US 5.803 09/29/28 '28	2,000,000.00	2,055,047.03	2,053,643.69	09/29/2028	5.80	4.89	9,671.67	(1,403.34)	0.00	8,268.33
23204HQA9	CUSTOMERS BANK 4.050 08/13/27	248,000.00	247,704.85	247,715.82	08/13/2027	4.05	4.10	853.05	10.97	0.00	864.02
24422EVK2	JOHN DEERE CAP 0.700 01/15/26 MTN	1,000,000.00	999,063.27	999,175.39	01/15/2026	0.70	0.83	583.33	112.12	0.00	695.45
254673E36	CAPITL ONE NA 3.200 05/24/27	248,000.00	248,000.00	248,000.00	05/24/2027	3.20	3.20	674.02	0.00	0.00	674.02
3130AH3Z4	FHLBANKS 2.200 09/24/29 '25	1,925,000.00	1,798,284.71	1,800,729.12	09/24/2029	2.20	3.86	3,529.17	2,444.41	0.00	5,973.58
3130AK4Y9	FHLBANKS 0.900 09/22/27 '25	2,000,000.00	1,852,602.01	1,857,830.09	09/22/2027	0.90	4.19	1,500.00	5,228.08	0.00	6,728.08
3130AMVK5	FHLBANKS 2.000 12/29/27	1,000,000.00	929,895.68	932,131.51	12/29/2027	2.00	4.50	1,666.67	2,235.84	0.00	3,902.50
3130ANJA9	FHLBANKS 1.000 08/25/25	2,000,000.00	2,000,000.00	2,000,000.00	08/25/2025	1.00	0.81	1,666.67	0.00	0.00	1,666.67
3130APFQ3	FHLBANKS 1.100 10/28/26 '25	2,000,000.00	1,995,836.16	1,996,073.00	10/28/2026	1.10	1.10	1,833.33	236.84	0.00	2,070.18
3130APPZ2	FHLBANKS 1.500 11/23/26 '25	2,000,000.00	2,000,000.00	2,000,000.00	11/23/2026	1.50	1.50	2,500.00	0.00	0.00	2,500.00
3130AQA45	FHLBANKS 2.250 12/21/26	2,000,000.00	1,999,777.09	1,999,788.62	12/21/2026	2.25	1.66	3,750.00	11.54	0.00	3,761.54

MEEDER PUBLIC FUNDS

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
3130AQRW5	FHLBANKS 2.400 02/17/32 '25	1,900,000.00	1,685,254.08	1,687,935.16	02/17/2032	2.40	4.36	3,800.00	2,681.08	0.00	6,481.08
3130AT2L0	FHLBANKS 4.050 08/25/27 '25	1,500,000.00	1,500,000.00	1,500,000.00	08/25/2027	4.05	4.05	5,062.50	0.00	0.00	5,062.50
3130ATJA6	FHLBANKS 5.000 10/27/25	0.00	2,000,000.00	0.00	10/27/2025	5.00	5.00	7,500.00	0.00	5,134.00	12,634.00
3130ATS65	FHLBANKS 4.875 09/10/32	1,000,000.00	1,005,614.89	1,005,550.16	09/10/2032	4.88	4.78	4,062.50	(64.73)	0.00	3,997.77
3130AV4X7	FHLBANKS 4.375 03/11/33	500,000.00	467,513.65	467,864.42	03/11/2033	4.38	5.41	1,822.92	350.78	0.00	2,173.69
3130AWLZ1	FHLBANKS 4.750 06/12/26	1,750,000.00	1,749,334.46	1,749,385.15	06/12/2026	4.75	4.78	6,927.08	50.69	0.00	6,977.78
31315PX53	FARMER MAC 3.650 08/14/29 MTN	1,930,000.00	1,932,784.30	1,932,729.18	08/14/2029	3.65	3.61	5,870.42	(55.12)	0.00	5,815.30
3132XDBQ5	FH WA4446	1,341,129.39	0.00	1,336,801.27	09/01/2029	4.15	4.20	4,019.66	72.46	0.00	4,092.12
3132XKTY3	FH WN5066	1,000,000.00	987,453.99	987,704.43	08/01/2029	4.14	4.37	3,565.00	250.44	0.00	3,815.44
3133ELB86	FED FARM CR BNKS 1.400 05/28/30 '25	500,000.00	438,640.34	439,666.86	05/28/2030	1.40	4.13	583.33	1,026.52	0.00	1,609.86
3133EN6W5	FED FARM CR BNKS 3.625 07/24/28	2,000,000.00	1,979,653.66	1,980,188.18	07/24/2028	3.63	3.97	6,041.67	534.52	0.00	6,576.19
3133ENRD4	FED FARM CR BNKS 1.680 03/10/27	2,000,000.00	1,980,502.19	1,981,393.68	03/10/2027	1.68	2.22	2,800.00	891.49	0.00	3,691.49
3133EP3B9	FED FARM CR BNKS 4.125 02/13/29	1,800,000.00	1,787,360.12	1,787,643.24	02/13/2029	4.13	4.33	6,187.50	283.12	0.00	6,470.62
3133EPGG4	FED FARM CR BNKS 4.000 04/20/33	1,040,000.00	1,046,709.57	1,046,638.12	04/20/2033	4.00	3.90	3,466.67	(71.45)	0.00	3,395.21
3133EPUN3	FED FARM CR BNKS 4.500 08/28/28	2,005,000.00	2,018,914.83	2,018,559.80	08/28/2028	4.50	4.26	7,518.75	(355.03)	0.00	7,163.72
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	2,000,000.00	2,014,059.55	2,013,761.03	04/30/2029	4.75	4.55	7,916.67	(298.52)	0.00	7,618.14
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	1,300,000.00	1,314,909.24	1,314,592.68	04/30/2029	4.75	4.43	5,145.83	(316.57)	0.00	4,829.27
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	2,000,000.00	2,004,168.35	2,004,087.24	09/10/2029	3.50	3.45	5,833.33	(81.12)	0.00	5,752.22
3134GXVY7	FREDDIE MAC 4.000 06/27/25 MTN	2,000,000.00	2,000,000.00	2,000,000.00	06/27/2025	4.00	3.48	6,666.67	0.00	0.00	6,666.67
3135G06G3	FANNIE MAE 0.500 11/07/25	2,000,000.00	1,999,709.77	1,999,757.12	11/07/2025	0.50	0.53	833.33	47.35	0.00	880.69
3136G43L5	FANNIE MAE 0.550 09/30/25	2,000,000.00	2,000,000.00	2,000,000.00	09/30/2025	0.55	0.55	916.67	0.00	0.00	916.67
3136G4H63	FANNIE MAE 0.550 08/19/25	2,000,000.00	2,000,000.00	2,000,000.00	08/19/2025	0.55	0.55	916.67	0.00	0.00	916.67
3137FLN91	FH-K091-A2	2,000,000.00	1,943,980.52	1,945,220.95	03/25/2029	3.51	4.29	5,841.67	1,240.43	0.00	7,082.10
3137HLJA1	FH-K540-A2	1,000,000.00	0.00	999,972.05	02/25/2030	4.41	4.38	164.89	0.05	0.00	164.94
31422BSE1	FARMER MAC 1.900 01/13/27 MTN	2,000,000.00	1,905,083.75	1,909,814.30	01/13/2027	1.90	4.87	3,166.67	4,730.55	0.00	7,897.22

MEEDER PUBLIC FUNDS

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
31422XW99	FARMER MAC 3.850 02/14/28 MTN	2,000,000.00	1,996,394.56	1,996,504.24	02/14/2028	3.85	3.92	6,416.67	109.68	0.00	6,526.35
32026US23	FIRST FOUND 4.500 06/21/27	248,000.00	247,716.11	247,727.38	06/21/2027	4.50	4.54	947.84	11.27	0.00	959.10
43814VAC1	HONDO-251-A3	2,000,000.00	1,999,941.29	1,999,942.43	09/21/2029	4.57	4.57	7,616.67	1.13	0.00	7,617.80
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	248,000.00	247,871.74	247,882.12	05/19/2026	4.40	4.45	926.78	10.38	0.00	937.16
4581X0DG0	IDB 2.250 06/18/29 MTN	2,000,000.00	1,858,057.26	1,860,973.25	06/18/2029	2.25	4.15	3,750.00	2,915.99	0.00	6,665.99
459058KT9	IBRD 3.500 07/12/28 MTN	2,000,000.00	1,963,564.44	1,964,531.48	07/12/2028	3.50	4.12	5,833.33	967.04	0.00	6,800.37
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	2,000,000.00	2,002,281.26	2,002,210.97	03/01/2028	4.55	4.51	7,583.33	(70.30)	0.00	7,513.04
501798TW2	MILESTONE BANK 4.500 05/18/26	248,000.00	247,872.07	247,882.46	05/18/2026	4.50	4.55	947.84	10.38	0.00	958.22
571676AT2	MARS 4.550 04/20/28 '28	1,000,000.00	1,008,258.92	1,008,016.01	04/20/2028	4.55	4.24	3,791.67	(242.91)	0.00	3,548.76
61690U3V0	MSBNA 4.650 04/06/28	248,000.00	247,978.24	247,978.87	04/06/2028	4.65	4.65	979.43	0.63	0.00	980.06
61768EE82	MORGAN PVT BNK 5.050 11/08/28	248,000.00	247,605.78	247,615.28	11/08/2028	5.05	5.05	1,063.68	9.50	0.00	1,073.18
62847NEQ5	MVB BANK 4.150 08/13/27	248,000.00	248,000.00	248,000.00	08/13/2027	4.15	4.15	874.12	0.00	0.00	874.12
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	1,000,000.00	1,000,450.58	1,000,377.07	12/07/2025	0.75	0.66	625.00	(73.52)	0.00	551.48
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	1,000,000.00	997,508.20	997,859.32	12/07/2025	0.75	1.17	625.00	351.12	0.00	976.12
64952WED1	NYL GLOBAL FUND 1.150 06/09/26	1,000,000.00	999,778.69	999,795.67	06/09/2026	1.15	1.17	958.33	16.98	0.00	975.31
6944PL2Z1	PACIFIC LIFE GLO 4.900 01/11/29	2,000,000.00	2,002,850.37	2,002,784.97	01/11/2029	4.90	4.86	8,166.67	(65.40)	0.00	8,101.26
795451AK9	SALLIE MAE BNK 1.100 08/11/26	248,000.00	248,000.00	248,000.00	08/11/2026	1.10	1.10	231.69	0.00	0.00	231.69
8562834U7	SBI CHICAGO 5.000 11/24/28	248,000.00	247,596.44	247,606.04	11/24/2028	5.00	5.05	1,053.15	9.60	0.00	1,062.75
857477CW1	STATE STREET 4.729 02/28/30 '30	1,000,000.00	1,003,263.25	1,003,204.88	02/28/2030	4.73	4.63	3,940.83	(58.37)	0.00	3,882.46
857894Q77	STEARNS BANK 4.050 08/14/28	248,000.00	247,784.90	247,790.45	08/14/2028	4.05	4.08	853.05	5.55	0.00	858.60
87164Y3Z5	SYNCHRONY BANK 4.900 11/17/28	248,000.00	247,599.03	247,608.62	11/17/2028	4.90	4.95	1,032.09	9.59	0.00	1,041.68
89235MLC3	TOYOTA FINL SVGS 0.950 07/15/26	248,000.00	248,000.00	248,000.00	07/15/2026	0.95	0.95	200.10	0.00	0.00	200.10
89236TKQ7	TOYOTA MOTOR CRD 4.625 01/12/28 MTN	1,000,000.00	986,970.91	987,380.55	01/12/2028	4.63	5.15	3,854.17	409.64	0.00	4,263.80
89236TMJ1	TOYOTA MOTOR CRD 4.550 08/07/26	1,500,000.00	1,503,830.13	1,503,573.69	08/07/2026	4.55	4.34	5,687.50	(256.45)	0.00	5,431.05
89240JAD3	TART-25A-A3	1,750,000.00	1,749,933.72	1,749,935.03	08/15/2029	4.64	4.69	6,766.67	1.31	0.00	6,767.98

MEEDER PUBLIC FUNDS

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
90355GHQ2	UBS USA 5.000 11/08/28	248,000.00	247,603.19	247,612.74	11/08/2028	5.00	5.05	1,053.15	9.56	0.00	1,062.71
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	248,000.00	247,813.75	247,823.97	11/17/2026	4.40	4.45	926.78	10.22	0.00	937.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	248,000.00	247,743.88	247,753.94	06/29/2027	4.55	4.60	958.37	10.06	0.00	968.43
91159HHR4	US BANCORP 3.150 04/27/27 '27 MTN	1,000,000.00	972,194.44	973,381.73	04/27/2027	3.15	4.64	2,625.00	1,187.29	0.00	3,812.29
912828P46	US TREASURY 1.625 02/15/26	2,000,000.00	1,976,484.77	1,978,998.47	02/15/2026	1.63	3.15	2,783.15	2,513.70	0.00	5,296.85
912828X88	US TREASURY 2.375 05/15/27	2,000,000.00	1,981,681.44	1,982,444.71	05/15/2027	2.38	2.84	4,031.31	763.27	0.00	4,794.58
91282CBW0	US TREASURY 0.750 04/30/26	1,940,000.00	1,937,930.45	1,938,106.70	04/30/2026	0.75	0.86	1,225.68	176.25	0.00	1,401.93
91282CGT2	US TREASURY 3.625 03/31/28	1,000,000.00	985,115.96	985,549.20	03/31/2028	3.63	4.18	3,070.36	433.24	0.00	3,503.60
91282CHE4	US TREASURY 3.625 05/31/28	1,800,000.00	1,770,933.83	1,771,734.06	05/31/2028	3.63	4.19	5,556.03	800.22	0.00	6,356.25
91282CHK0	US TREASURY 4.000 06/30/28	1,800,000.00	1,790,114.45	1,790,379.54	06/30/2028	4.00	4.19	6,165.75	265.10	0.00	6,430.84
91282CLC3	US TREASURY 4.000 07/31/29	1,800,000.00	1,786,548.83	1,786,817.51	07/31/2029	4.00	4.19	6,165.75	268.68	0.00	6,434.42
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	248,000.00	247,636.76	247,646.58	06/21/2028	4.50	4.55	947.84	9.82	0.00	957.65
931142ER0	WALMART 1.050 09/17/26 '26	1,000,000.00	999,466.94	999,499.73	09/17/2026	1.05	1.09	875.00	32.79	0.00	907.79
94988J6F9	WELLS FARGO BANK 5.254 12/11/26 '26 MTN	2,000,000.00	2,000,000.00	2,000,000.00	12/11/2026	5.25	5.25	8,756.67	0.00	0.00	8,756.67
NVLGIP	Nevada-LGIP	39,090,434.01	38,897,825.71	39,090,434.01	05/31/2025	0.00	4.31	144,993.61	0.00	0.00	144,993.61
X9USDDGCM	DREYFUS GVT CM;INST	1,401,564.48	1,588,314.10	1,401,564.48	05/31/2025	4.18	4.20	2,480.92	0.00	0.00	2,480.92
TOTAL		**144,517,127.88**	**143,025,570.38**	**143,400,888.97**		**2.33**	**3.76**	**425,644.79**	**32,759.10**	**5,134.00**	**463,537.89**
GRAND TOTAL		**144,517,127.88**	**143,025,570.38**	**143,400,888.97**		**2.33**	**3.76**	**425,644.79**	**32,759.10**	**5,134.00**	**463,537.89**

MEEDER PUBLIC FUNDS

Transaction Statement

DOUGLAS COUNTY, NV

	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	05/01/2025	05/06/2025	3132XDBQ5	FH WA4446	1,341,129.39	1,336,728.81	773.01	(1,337,501.82)	4.20
	05/21/2025	05/29/2025	3137HLJA1	FH-K540-A2	1,000,000.00	999,972.00	3,510.11	(1,003,482.11)	4.38
BUY TOTAL					**2,341,129.39**	**2,336,700.81**	**4,283.12**	**(2,340,983.93)**	**4.28**

	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
SELL								
	05/27/2025	05/28/2025	3130ATJA6	FHLBANKS 5.000 10/27/25	(2,000,000.00)	2,000,000.00	2,005,134.00	5,134.00
SELL TOTAL					**(2,000,000.00)**	**2,000,000.00**	**2,005,134.00**	**5,134.00**

MEEDER PUBLIC FUNDS

Income/Dividend Received

IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
BONY				
X9USDDGCM	DREYFUS GVT CM;INST	04/30/2025	05/02/2025	3,450.89
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	05/03/2025	05/05/2025	1,039.56
3135G06G3	FANNIE MAE 0.500 11/07/25	05/07/2025	05/07/2025	5,000.00
90355GHQ2	UBS USA 5.000 11/08/28	05/08/2025	05/08/2025	1,019.18
02589AF98	AM EX BK 5.000 11/08/28	05/08/2025	05/08/2025	6,149.04
61768EE82	MORGAN PVT BNK 5.050 11/08/28	05/08/2025	05/08/2025	6,210.53
05600XQB9	BMO BNK 4.600 05/08/26	05/09/2025	05/09/2025	5,657.12
62847NEQ5	MVB BANK 4.150 08/13/27	05/13/2025	05/13/2025	845.92
89240JAD3	TART-25A-A3	05/15/2025	05/15/2025	6,766.67
912828X88	US TREASURY 2.375 05/15/27	05/15/2025	05/15/2025	23,750.00
06406RAD9	BONY MELLON 3.250 05/16/27 '27 MTN	05/16/2025	05/16/2025	16,250.00
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	05/19/2025	05/19/2025	896.88
501798TW2	MILESTONE BANK 4.500 05/18/26	05/18/2025	05/19/2025	5,534.14
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	05/17/2025	05/19/2025	896.88
020080CN5	ALMA BNK 4.500 05/19/26	05/19/2025	05/19/2025	917.26
87164Y3Z5	SYNCHRONY BANK 4.900 11/17/28	05/17/2025	05/19/2025	6,026.06
062119BK7	BANK FIVE 4.650 03/20/28	05/20/2025	05/20/2025	947.84
146102AP3	CARTER BANK & TR 4.300 03/20/29	05/20/2025	05/20/2025	876.49
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	05/21/2025	05/21/2025	917.26
43814VAC1	HONDO-251-A3	05/21/2025	05/21/2025	7,616.67
3130APPZ2	FHLBANKS 1.500 11/23/26 '25	05/23/2025	05/23/2025	15,000.00
3137FLN91	FH-K091-A2	05/01/2025	05/27/2025	5,841.67
3132XKTY3	FH WN5066	05/01/2025	05/27/2025	3,450.00
254673E36	CAPITL ONE NA 3.200 05/24/27	05/24/2025	05/27/2025	3,935.39
8562834U7	SBI CHICAGO 5.000 11/24/28	05/24/2025	05/27/2025	6,149.04
06610QFC0	BANKERS BANK 4.500 05/26/26	05/26/2025	05/27/2025	917.26
3130ATJA6	FHLBANKS 5.000 10/27/25	05/27/2025	05/28/2025	8,611.11
3133ELB86	FED FARM CR BNKS 1.400 05/28/30 '25	05/28/2025	05/28/2025	3,500.00

MEEDER PUBLIC FUNDS

Income/Dividend Received

910286GM9	UNITED FIDELITY 4.550 06/29/27	05/29/2025	05/29/2025	927.45
BONY - TOTAL				**149,100.31**

IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
OUTSIDE HOLDINGS				
NVLGIP	Nevada-LGIP	04/30/2025	05/01/2025	140,317.20
OUTSIDE HOLDINGS - TOTAL				**140,317.20**
TOTAL				**289,417.51**

MEEDER PUBLIC FUNDS

Contribution/Withdrawals and Expenses

	POST DATE	PAR VALUE	TOTAL
DOUGLAS COUNTY, NV			
WITHDRAWAL			
	05/06/2025	(542,200.73)	(542,200.73)
WITHDRAWAL TOTAL		**(542,200.73)**	**(542,200.73)**
CONTRIBUTION			
	05/06/2025	542,200.73	542,200.73
CONTRIBUTION TOTAL		**542,200.73**	**542,200.73**

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
023135CP9	AMAZON.COM 4.550 12/01/27 '27	06/02/2025	45,500.00
91282CHE4	US TREASURY 3.625 05/31/28	06/02/2025	32,625.00
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	06/03/2025	1,074.21
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	06/09/2025	7,500.00
64952WED1	NYL GLOBAL FUND 1.150 06/09/26	06/09/2025	5,750.00
90355GHQ2	UBS USA 5.000 11/08/28	06/09/2025	1,053.15
94988J6F9	WELLS FARGO BANK 5.254 12/11/26 '26 MTN	06/11/2025	52,540.00
3130AWLZ1	FHLBANKS 4.750 06/12/26	06/12/2025	41,562.50
62847NEQ5	MVB BANK 4.150 08/13/27	06/13/2025	874.11
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	06/17/2025	926.77
4581X0DG0	IDB 2.250 06/18/29 MTN	06/18/2025	22,500.00
020080CN5	ALMA BNK 4.500 05/19/26	06/20/2025	947.84
062119BK7	BANK FIVE 4.650 03/20/28	06/20/2025	979.43
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	06/20/2025	926.77
146102AP3	CARTER BANK & TR 4.300 03/20/29	06/20/2025	905.71
3130AQA45	FHLBANKS 2.250 12/21/26	06/23/2025	22,500.00
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	06/23/2025	947.84
32026US23	FIRST FOUND 4.500 06/21/27	06/23/2025	5,564.71
43814VAC1	HONDO-251-A3	06/23/2025	7,616.67
3137FLN91	FH-K091-A2	06/25/2025	5,841.67
3132XDBQ5	FH WA4446	06/25/2025	4,792.67
3132XKTY3	FH WN5066	06/25/2025	3,565.00
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	06/25/2025	3,760.83
06610QFC0	BANKERS BANK 4.500 05/26/26	06/26/2025	947.84
3134GXVY7	FREDDIE MAC 4.000 06/27/25 MTN	06/27/2025	40,000.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	06/30/2025	958.37
3130AMVK5	FHLBANKS 2.000 12/29/27	06/30/2025	5,000.00
91282CHK0	US TREASURY 4.000 06/30/28	06/30/2025	36,000.00

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
JUN 2025 TOTAL			**353,161.08**
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	07/03/2025	1,039.56
90355GHQ2	UBS USA 5.000 11/08/28	07/08/2025	1,019.18
6944PL2Z1	PACIFIC LIFE GLO 4.900 01/11/29	07/11/2025	49,000.00
31422BSE1	FARMER MAC 1.900 01/13/27 MTN	07/14/2025	19,000.00
89236TKQ7	TOYOTA MOTOR CRD 4.625 01/12/28 MTN	07/14/2025	23,125.00
459058KT9	IBRD 3.500 07/12/28 MTN	07/14/2025	35,000.00
62847NEQ5	MVB BANK 4.150 08/13/27	07/14/2025	845.92
89235MLC3	TOYOTA FINL SVGS 0.950 07/15/26	07/15/2025	1,168.32
24422EVK2	JOHN DEERE CAP 0.700 01/15/26 MTN	07/15/2025	3,500.00
89240JAD3	TART-25A-A3	07/15/2025	6,766.67
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	07/17/2025	896.88
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	07/21/2025	917.26
146102AP3	CARTER BANK & TR 4.300 03/20/29	07/21/2025	876.49
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	07/21/2025	896.88
062119BK7	BANK FIVE 4.650 03/20/28	07/21/2025	947.84
43814VAC1	HONDO-251-A3	07/21/2025	7,616.67
020080CN5	ALMA BNK 4.500 05/19/26	07/21/2025	917.26
3133EN6W5	FED FARM CR BNKS 3.625 07/24/28	07/24/2025	36,250.00
3132XKTY3	FH WN5066	07/25/2025	3,450.00
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	07/25/2025	3,675.00
3132XDBQ5	FH WA4446	07/25/2025	4,633.47
3137FLN91	FH-K091-A2	07/25/2025	5,841.67
06610QFC0	BANKERS BANK 4.500 05/26/26	07/28/2025	917.26
910286GM9	UNITED FIDELITY 4.550 06/29/27	07/29/2025	927.45
91282CLC3	US TREASURY 4.000 07/31/29	07/31/2025	36,000.00
JUL 2025 TOTAL			**245,228.76**
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	08/04/2025	1,074.21

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
14042TJD0	CAPITL ONE NA 3.550 08/03/27	08/04/2025	4,365.82
89236TMJ1	TOYOTA MOTOR CRD 4.550 08/07/26	08/07/2025	34,125.00
90355GHQ2	UBS USA 5.000 11/08/28	08/08/2025	1,053.15
795451AK9	SALLIE MAE BNK 1.100 08/11/26	08/11/2025	1,352.79
3133EP3B9	FED FARM CR BNKS 4.125 02/13/29	08/13/2025	37,125.00
62847NEQ5	MVB BANK 4.150 08/13/27	08/13/2025	874.12
857894Q77	STEARNS BANK 4.050 08/14/28	08/13/2025	4,980.72
23204HQA9	CUSTOMERS BANK 4.050 08/13/27	08/14/2025	4,980.72
31422XW99	FARMER MAC 3.850 02/14/28 MTN	08/14/2025	38,500.00
31315PX53	FARMER MAC 3.650 08/14/29 MTN	08/14/2025	35,222.50
912828P46	US TREASURY 1.625 02/15/26	08/15/2025	16,250.00
89240JAD3	TART-25A-A3	08/15/2025	6,766.67
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	08/18/2025	926.77
3130AQRW5	FHLBANKS 2.400 02/17/32 '25	08/18/2025	22,800.00
020080CN5	ALMA BNK 4.500 05/19/26	08/19/2025	947.84
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	08/19/2025	926.77
3136G4H63	FANNIE MAE 0.550 08/19/25	08/19/2025	5,500.00
062119BK7	BANK FIVE 4.650 03/20/28	08/20/2025	979.43
146102AP3	CARTER BANK & TR 4.300 03/20/29	08/20/2025	905.71
43814VAC1	HONDO-251-A3	08/21/2025	7,616.67
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	08/21/2025	947.84
3132XKTY3	FH WN5066	08/25/2025	3,447.95
3130AT2L0	FHLBANKS 4.050 08/25/27 '25	08/25/2025	30,375.00
3137FLN91	FH-K091-A2	08/25/2025	5,841.67
3132XDBQ5	FH WA4446	08/25/2025	4,625.36
3130ANJA9	FHLBANKS 1.000 08/25/25	08/25/2025	10,000.00
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	08/25/2025	3,675.00
06610QFC0	BANKERS BANK 4.500 05/26/26	08/26/2025	947.84

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133EPUN3	FED FARM CR BNKS 4.500 08/28/28	08/28/2025	45,112.50
857477CW1	STATE STREET 4.729 02/28/30 '30	08/28/2025	23,645.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	08/29/2025	958.37
AUG 2025 TOTAL			**356,850.40**
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	09/02/2025	48,280.56
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	09/03/2025	1,074.21
90355GHQ2	UBS USA 5.000 11/08/28	09/08/2025	1,053.15
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	09/10/2025	35,000.00
3133ENRD4	FED FARM CR BNKS 1.680 03/10/27	09/10/2025	16,800.00
3130ATS65	FHLBANKS 4.875 09/10/32	09/10/2025	24,375.00
3130AV4X7	FHLBANKS 4.375 03/11/33	09/11/2025	10,937.50
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	09/15/2025	5,750.00
62847NEQ5	MVB BANK 4.150 08/13/27	09/15/2025	874.12
89240JAD3	TART-25A-A3	09/15/2025	6,766.67
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	09/17/2025	926.77
931142ER0	WALMART 1.050 09/17/26 '26	09/17/2025	5,250.00
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	09/19/2025	926.77
02007G3Q4	ALLY BANK 3.900 09/20/27	09/19/2025	4,875.75
020080CN5	ALMA BNK 4.500 05/19/26	09/19/2025	947.84
062119BK7	BANK FIVE 4.650 03/20/28	09/22/2025	979.43
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	09/22/2025	947.84
146102AP3	CARTER BANK & TR 4.300 03/20/29	09/22/2025	905.71
3130AK4Y9	FHLBANKS 0.900 09/22/27 '25	09/22/2025	9,000.00
43814VAC1	HONDO-251-A3	09/22/2025	7,616.67
3130AH3Z4	FHLBANKS 2.200 09/24/29 '25	09/24/2025	21,175.00
3137FLN91	FH-K091-A2	09/25/2025	5,841.67
3132XKTY3	FH WN5066	09/25/2025	3,445.65
05580AXF6	BMW BANK 0.500 09/25/25	09/25/2025	625.10

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3132XDBQ5	FH WA4446	09/25/2025	4,616.92
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	09/25/2025	3,675.00
06610QFC0	BANKERS BANK 4.500 05/26/26	09/26/2025	947.84
17325FBB3	CITIBANK NA US 5.803 09/29/28 '28	09/29/2025	58,030.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	09/29/2025	958.37
3130AMVK5	FHLBANKS 2.000 12/29/27	09/29/2025	5,000.00
91282CGT2	US TREASURY 3.625 03/31/28	09/30/2025	18,125.00
3136G43L5	FANNIE MAE 0.550 09/30/25	09/30/2025	5,500.00
SEP 2025 TOTAL			**311,228.51**
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	10/03/2025	1,039.56
61690U3V0	MSBNA 4.650 04/06/28	10/06/2025	5,781.80
90355GHQ2	UBS USA 5.000 11/08/28	10/08/2025	1,019.18
62847NEQ5	MVB BANK 4.150 08/13/27	10/14/2025	845.92
12547CAX6	CIBC BANK 4.450 04/13/28	10/14/2025	5,533.12
89240JAD3	TART-25A-A3	10/15/2025	6,766.67
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	10/17/2025	896.88
3133EPGG4	FED FARM CR BNKS 4.000 04/20/33	10/20/2025	20,800.00
146102AP3	CARTER BANK & TR 4.300 03/20/29	10/20/2025	876.49
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	10/20/2025	896.88
571676AT2	MARS 4.550 04/20/28 '28	10/20/2025	22,750.00
062119BK7	BANK FIVE 4.650 03/20/28	10/20/2025	947.84
020080CN5	ALMA BNK 4.500 05/19/26	10/20/2025	917.26
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	10/21/2025	917.26
06051GGA1	BOFAML 3.248 10/21/27 '26 MTN	10/21/2025	16,240.00
43814VAC1	HONDO-251-A3	10/21/2025	7,616.67
3132XKTY3	FH WN5066	10/27/2025	3,443.24
06610QFC0	BANKERS BANK 4.500 05/26/26	10/27/2025	917.26
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	10/27/2025	3,675.00

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
91159HHR4	US BANCORP 3.150 04/27/27 '27 MTN	10/27/2025	15,750.00
3132XDBQ5	FH WA4446	10/27/2025	4,608.30
3137FLN91	FH-K091-A2	10/27/2025	5,841.67
3130APFQ3	FHLBANKS 1.100 10/28/26 '25	10/28/2025	11,000.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	10/29/2025	927.45
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	10/30/2025	78,375.00
91282CBW0	US TREASURY 0.750 04/30/26	10/31/2025	7,275.00
OCT 2025 TOTAL			**225,658.42**
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	11/03/2025	1,074.21
3135G06G3	FANNIE MAE 0.500 11/07/25	11/07/2025	242.88
3135G06G3	FANNIE MAE 0.500 11/07/25	11/07/2025	5,000.00
05600XQB9	BMO BNK 4.600 05/08/26	11/10/2025	5,750.88
61768EE82	MORGAN PVT BNK 5.050 11/08/28	11/10/2025	6,313.47
90355GHQ2	UBS USA 5.000 11/08/28	11/10/2025	1,053.15
02589AF98	AM EX BK 5.000 11/08/28	11/10/2025	6,250.96
62847NEQ5	MVB BANK 4.150 08/13/27	11/13/2025	874.12
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	11/17/2025	926.77
89240JAD3	TART-25A-A3	11/17/2025	6,766.67
06406RAD9	BONY MELLON 3.250 05/16/27 '27 MTN	11/17/2025	16,250.00
87164Y3Z5	SYNCHRONY BANK 4.900 11/17/28	11/17/2025	6,125.94
912828X88	US TREASURY 2.375 05/15/27	11/17/2025	23,750.00
501798TW2	MILESTONE BANK 4.500 05/18/26	11/18/2025	5,625.86
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	11/19/2025	926.77
020080CN5	ALMA BNK 4.500 05/19/26	11/19/2025	947.84
062119BK7	BANK FIVE 4.650 03/20/28	11/20/2025	979.43
146102AP3	CARTER BANK & TR 4.300 03/20/29	11/20/2025	905.71
43814VAC1	HONDO-251-A3	11/21/2025	7,616.67
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	11/21/2025	947.84

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
254673E36	CAPITL ONE NA 3.200 05/24/27	11/24/2025	4,000.61
3130APPZ2	FHLBANKS 1.500 11/23/26 '25	11/24/2025	15,000.00
8562834U7	SBI CHICAGO 5.000 11/24/28	11/24/2025	6,250.96
3137FLN91	FH-K091-A2	11/25/2025	5,841.67
3132XDBQ5	FH WA4446	11/25/2025	4,598.67
3132XKTY3	FH WN5066	11/25/2025	3,440.08
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	11/25/2025	3,675.00
06610QFC0	BANKERS BANK 4.500 05/26/26	11/26/2025	947.84
3133ELB86	FED FARM CR BNKS 1.400 05/28/30 '25	11/28/2025	3,500.00
NOV 2025 TOTAL			**145,583.98**
023135CP9	AMAZON.COM 4.550 12/01/27 '27	12/01/2025	45,500.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	12/01/2025	958.37
91282CHE4	US TREASURY 3.625 05/31/28	12/01/2025	32,625.00
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	12/03/2025	1,039.56
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	12/07/2025	1,763.62
90355GHQ2	UBS USA 5.000 11/08/28	12/08/2025	1,019.18
637639AE5	NATL SECUR CLEAR 0.750 12/07/25 '25	12/08/2025	7,500.00
64952WED1	NYL GLOBAL FUND 1.150 06/09/26	12/09/2025	5,750.00
94988J6F9	WELLS FARGO BANK 5.254 12/11/26 '26 MTN	12/11/2025	52,540.00
3130AWLZ1	FHLBANKS 4.750 06/12/26	12/12/2025	41,562.50
89240JAD3	TART-25A-A3	12/15/2025	6,766.67
62847NEQ5	MVB BANK 4.150 08/13/27	12/15/2025	845.92
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	12/17/2025	896.88
4581X0DG0	IDB 2.250 06/18/29 MTN	12/18/2025	22,500.00
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	12/19/2025	896.88
020080CN5	ALMA BNK 4.500 05/19/26	12/19/2025	917.26
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	12/22/2025	917.26
146102AP3	CARTER BANK & TR 4.300 03/20/29	12/22/2025	876.49

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
32026US23	FIRST FOUND 4.500 06/21/27	12/22/2025	5,595.29
062119BK7	BANK FIVE 4.650 03/20/28	12/22/2025	947.84
43814VAC1	HONDO-251-A3	12/22/2025	7,616.67
3130AQA45	FHLBANKS 2.250 12/21/26	12/22/2025	22,500.00
3132XKTY3	FH WN5066	12/25/2025	3,438.03
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	12/25/2025	3,675.00
3132XDBQ5	FH WA4446	12/25/2025	4,590.50
3137FLN91	FH-K091-A2	12/25/2025	5,841.67
06610QFC0	BANKERS BANK 4.500 05/26/26	12/26/2025	917.26
910286GM9	UNITED FIDELITY 4.550 06/29/27	12/29/2025	927.45
3130AMVK5	FHLBANKS 2.000 12/29/27	12/29/2025	5,000.00
91282CHK0	US TREASURY 4.000 06/30/28	12/31/2025	36,000.00
DEC 2025 TOTAL			**321,925.27**
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	01/05/2026	1,074.21
90355GHQ2	UBS USA 5.000 11/08/28	01/08/2026	1,053.15
6944PL2Z1	PACIFIC LIFE GLO 4.900 01/11/29	01/12/2026	49,000.00
89236TKQ7	TOYOTA MOTOR CRD 4.625 01/12/28 MTN	01/12/2026	23,125.00
459058KT9	IBRD 3.500 07/12/28 MTN	01/12/2026	35,000.00
62847NEQ5	MVB BANK 4.150 08/13/27	01/13/2026	874.12
31422BSE1	FARMER MAC 1.900 01/13/27 MTN	01/13/2026	19,000.00
89240JAD3	TART-25A-A3	01/15/2026	6,766.67
89235MLC3	TOYOTA FINL SVGS 0.950 07/15/26	01/15/2026	1,187.68
24422EVK2	JOHN DEERE CAP 0.700 01/15/26 MTN	01/15/2026	3,500.00
24422EVK2	JOHN DEERE CAP 0.700 01/15/26 MTN	01/15/2026	824.61
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	01/20/2026	926.77
146102AP3	CARTER BANK & TR 4.300 03/20/29	01/20/2026	905.71
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	01/20/2026	926.77
020080CN5	ALMA BNK 4.500 05/19/26	01/20/2026	947.84

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
062119BK7	BANK FIVE 4.650 03/20/28	01/20/2026	979.43
43814VAC1	HONDO-251-A3	01/21/2026	7,616.67
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	01/21/2026	947.84
3137FLN91	FH-K091-A2	01/26/2026	5,841.67
3132XDBQ5	FH WA4446	01/26/2026	4,581.78
06610QFC0	BANKERS BANK 4.500 05/26/26	01/26/2026	947.84
3133EN6W5	FED FARM CR BNKS 3.625 07/24/28	01/26/2026	36,250.00
3132XKTY3	FH WN5066	01/26/2026	3,435.58
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	01/26/2026	3,675.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	01/29/2026	958.37
JAN 2026 TOTAL			**210,346.69**
91282CLC3	US TREASURY 4.000 07/31/29	02/02/2026	36,000.00
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	02/03/2026	1,074.21
14042TJD0	CAPITL ONE NA 3.550 08/03/27	02/03/2026	4,438.18
89236TMJ1	TOYOTA MOTOR CRD 4.550 08/07/26	02/09/2026	34,125.00
90355GHQ2	UBS USA 5.000 11/08/28	02/09/2026	1,053.15
795451AK9	SALLIE MAE BNK 1.100 08/11/26	02/11/2026	1,375.21
857894Q77	STEARNS BANK 4.050 08/14/28	02/13/2026	5,063.28
3133EP3B9	FED FARM CR BNKS 4.125 02/13/29	02/13/2026	37,125.00
62847NEQ5	MVB BANK 4.150 08/13/27	02/13/2026	874.12
912828P46	US TREASURY 1.625 02/15/26	02/15/2026	21,001.53
89240JAD3	TART-25A-A3	02/16/2026	6,766.67
31422XW99	FARMER MAC 3.850 02/14/28 MTN	02/17/2026	38,500.00
912828P46	US TREASURY 1.625 02/15/26	02/17/2026	16,250.00
3130AQRW5	FHLBANKS 2.400 02/17/32 '25	02/17/2026	22,800.00
31315PX53	FARMER MAC 3.650 08/14/29 MTN	02/17/2026	35,222.50
23204HQA9	CUSTOMERS BANK 4.050 08/13/27	02/17/2026	5,063.28
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	02/17/2026	926.77

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
020080CN5	ALMA BNK 4.500 05/19/26	02/19/2026	947.84
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	02/19/2026	926.77
062119BK7	BANK FIVE 4.650 03/20/28	02/20/2026	979.43
146102AP3	CARTER BANK & TR 4.300 03/20/29	02/20/2026	905.71
43814VAC1	HONDO-251-A3	02/23/2026	7,616.67
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	02/23/2026	947.84
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	02/25/2026	3,675.00
3132XDBQ5	FH WA4446	02/25/2026	4,573.82
3130AT2L0	FHLBANKS 4.050 08/25/27 '25	02/25/2026	30,375.00
3137FLN91	FH-K091-A2	02/25/2026	5,841.67
3132XKTY3	FH WN5066	02/25/2026	3,433.72
06610QFC0	BANKERS BANK 4.500 05/26/26	02/26/2026	947.84
FEB 2026 TOTAL			**328,830.19**
3133EPUN3	FED FARM CR BNKS 4.500 08/28/28	03/02/2026	45,112.50
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	03/02/2026	45,500.00
857477CW1	STATE STREET 4.729 02/28/30 '30	03/02/2026	23,645.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	03/02/2026	927.45
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	03/03/2026	970.26
90355GHQ2	UBS USA 5.000 11/08/28	03/09/2026	951.23
3130ATS65	FHLBANKS 4.875 09/10/32	03/10/2026	24,375.00
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	03/10/2026	35,000.00
3133ENRD4	FED FARM CR BNKS 1.680 03/10/27	03/10/2026	16,800.00
3130AV4X7	FHLBANKS 4.375 03/11/33	03/11/2026	10,937.50
62847NEQ5	MVB BANK 4.150 08/13/27	03/13/2026	789.52
89240JAD3	TART-25A-A3	03/16/2026	6,766.67
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	03/16/2026	5,750.00
931142ER0	WALMART 1.050 09/17/26 '26	03/17/2026	5,250.00
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	03/17/2026	837.08

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
020080CN5	ALMA BNK 4.500 05/19/26	03/19/2026	856.11
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	03/19/2026	837.08
02007G3Q4	ALLY BANK 3.900 09/20/27	03/19/2026	4,796.25
146102AP3	CARTER BANK & TR 4.300 03/20/29	03/20/2026	818.06
062119BK7	BANK FIVE 4.650 03/20/28	03/20/2026	884.65
43814VAC1	HONDO-251-A3	03/23/2026	7,616.67
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	03/23/2026	856.11
3130AK4Y9	FHLBANKS 0.900 09/22/27 '25	03/23/2026	9,000.00
3130AH3Z4	FHLBANKS 2.200 09/24/29 '25	03/24/2026	21,175.00
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	03/25/2026	3,675.00
3137FLN91	FH-K091-A2	03/25/2026	5,841.67
3132XKTY3	FH WN5066	03/25/2026	3,432.04
3132XDBQ5	FH WA4446	03/25/2026	4,566.09
06610QFC0	BANKERS BANK 4.500 05/26/26	03/26/2026	856.11
3130AMVK5	FHLBANKS 2.000 12/29/27	03/30/2026	5,000.00
17325FBB3	CITIBANK NA US 5.803 09/29/28 '28	03/30/2026	58,030.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	03/30/2026	896.54
91282CGT2	US TREASURY 3.625 03/31/28	03/31/2026	18,125.00
MAR 2026 TOTAL			**370,874.59**
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	04/03/2026	1,074.21
61690U3V0	MSBNA 4.650 04/06/28	04/06/2026	5,750.20
90355GHQ2	UBS USA 5.000 11/08/28	04/08/2026	1,053.15
62847NEQ5	MVB BANK 4.150 08/13/27	04/13/2026	874.12
12547CAX6	CIBC BANK 4.450 04/13/28	04/14/2026	5,502.88
89240JAD3	TART-25A-A3	04/15/2026	6,766.67
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	04/17/2026	926.77
020080CN5	ALMA BNK 4.500 05/19/26	04/20/2026	947.84
571676AT2	MARS 4.550 04/20/28 '28	04/20/2026	22,750.00

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
062119BK7	BANK FIVE 4.650 03/20/28	04/20/2026	979.43
3133EPGG4	FED FARM CR BNKS 4.000 04/20/33	04/20/2026	20,800.00
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	04/20/2026	926.77
146102AP3	CARTER BANK & TR 4.300 03/20/29	04/20/2026	905.71
43814VAC1	HONDO-251-A3	04/21/2026	7,616.67
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	04/21/2026	947.84
06051GGA1	BOFAML 3.248 10/21/27 '26 MTN	04/21/2026	16,240.00
3132XDBQ5	FH WA4446	04/27/2026	4,557.91
3132XKTY3	FH WN5066	04/27/2026	3,430.04
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	04/27/2026	3,675.00
91159HHR4	US BANCORP 3.150 04/27/27 '27 MTN	04/27/2026	15,750.00
3137FLN91	FH-K091-A2	04/27/2026	5,841.67
06610QFC0	BANKERS BANK 4.500 05/26/26	04/27/2026	947.84
3130APFQ3	FHLBANKS 1.100 10/28/26 '25	04/28/2026	11,000.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	04/29/2026	958.37
91282CBW0	US TREASURY 0.750 04/30/26	04/30/2026	1,893.30
3133ERDH1	FED FARM CR BNKS 4.750 04/30/29	04/30/2026	78,375.00
91282CBW0	US TREASURY 0.750 04/30/26	04/30/2026	7,275.00
APR 2026 TOTAL			**227,766.37**
108622PJ4	BRIDGEWATER BANK 5.100 11/03/26	05/04/2026	1,039.56
05600XQB9	BMO BNK 4.600 05/08/26	05/08/2026	112.58
90355GHQ2	UBS USA 5.000 11/08/28	05/08/2026	1,019.18
61768EE82	MORGAN PVT BNK 5.050 11/08/28	05/08/2026	6,210.53
02589AF98	AM EX BK 5.000 11/08/28	05/08/2026	6,149.04
05600XQB9	BMO BNK 4.600 05/08/26	05/08/2026	5,625.86
62847NEQ5	MVB BANK 4.150 08/13/27	05/13/2026	845.92
89240JAD3	TART-25A-A3	05/15/2026	6,766.67
912828X88	US TREASURY 2.375 05/15/27	05/15/2026	23,750.00

MEEDER PUBLIC FUNDS

Projected Cash Flows

For the Period June 01, 2025 to May 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
90385LDQ9	ULTIMA BANK MN 4.400 11/17/26	05/18/2026	896.88
501798TW2	MILESTONE BANK 4.500 05/18/26	05/18/2026	5,534.14
501798TW2	MILESTONE BANK 4.500 05/18/26	05/18/2026	117.54
06406RAD9	BONY MELLON 3.250 05/16/27 '27 MTN	05/18/2026	16,250.00
87164Y3Z5	SYNCHRONY BANK 4.900 11/17/28	05/18/2026	6,026.06
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	05/19/2026	896.88
020080CN5	ALMA BNK 4.500 05/19/26	05/19/2026	118.03
020080CN5	ALMA BNK 4.500 05/19/26	05/19/2026	917.26
451245AP9	IDAHO FIRST BANK 4.400 05/19/26	05/19/2026	117.88
062119BK7	BANK FIVE 4.650 03/20/28	05/20/2026	947.84
146102AP3	CARTER BANK & TR 4.300 03/20/29	05/20/2026	876.49
91527PCD7	UNVST BK AND TRS 4.500 06/21/28	05/21/2026	917.26
43814VAC1	HONDO-251-A3	05/21/2026	7,616.67
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	05/25/2026	3,675.00
3132XDBQ5	FH WA4446	05/25/2026	4,549.66
3132XKTY3	FH WN5066	05/25/2026	3,427.99
3137FLN91	FH-K091-A2	05/25/2026	5,841.67
254673E36	CAPITL ONE NA 3.200 05/24/27	05/26/2026	3,935.39
3130APPZ2	FHLBANKS 1.500 11/23/26 '25	05/26/2026	15,000.00
8562834U7	SBI CHICAGO 5.000 11/24/28	05/26/2026	6,149.04
06610QFC0	BANKERS BANK 4.500 05/26/26	05/26/2026	120.70
06610QFC0	BANKERS BANK 4.500 05/26/26	05/26/2026	917.26
3133ELB86	FED FARM CR BNKS 1.400 05/28/30 '25	05/28/2026	3,500.00
910286GM9	UNITED FIDELITY 4.550 06/29/27	05/29/2026	927.45
MAY 2026 TOTAL			**140,796.43**
GRAND TOTAL			**3,238,250.69**

Disclosure

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AGENDA ITEM NO. E.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on the Douglas County Treasurer's Monthly Statement for April 2025 submitted per Nevada Revised Statutes 354.280(2). (Amy Burgans, Clerk-Treasurer)

RECOMMENDED MOTION:
Accept the Douglas County Treasurer's Monthly Statement for April 2025, as presented.

FINANCIAL IMPACT:
None

BACKGROUND:
Attached is the April 2025 Monthly Statement of the County Treasurer per NRS 354.280(2)

NRS 354.280 Contents of monthly statement of county treasurer. The county treasurer shall:

1. Keep a complete record of the source and amount of all receipts, apportionments to, payments from, and balances in all funds; and

2. Submit to the board of county commissioners each month at any regular or special meeting a statement containing the information required in subsection 1 for the previous month, giving the balance in each county, state and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand.

ATTACHMENTS:
10 - April 2025 Treasurer Report.pdf

DOUGLAS COUNTY TREASURER'S REPORT
Amy Burgans, Clerk-Treasurer
For the Month Ending April 30, 2025

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY
MINDEN, NEVADA

RE: NRS 354.280

Honorable Commissioners:

I hereby submit this summary record of all receipts, apportionments to, payments from and balances in all funds and separate accounts as required by the referenced statute. Detail information for these funds is available in my office, or in the Finance Department.

CASH ON DEPOSIT:	$ 22,984,566.22
INVESTMENT WITH BANK OF NEW YORK MELLON (BNYM):	$ 103,760,507.72
INVESTMENT WITH LOCAL GOVERNMENT INVESTMENT POOL (LGIP):	$ 38,842,590.13
OUTSTANDING CHECKS:	$ (944,927.36)
*TIMING DIFFERENCES:	$ 333,206.44
GENERAL LEDGER CASH BALANCE:	$ 164,975,943.15
REVENUE RECEIPTED FOR THE MONTH:	
UNAPPORTIONED FUNDS: (Includes both secured and unsecured taxes)	$ -

	Receipts & Apportionments	Payments	Change in Cash April 2025
DOUGLAS COUNTY:	62,838,388.29	(65,499,155.34)	(2,660,767.05)
REDEVELOPMENT AGENCY:	30,714.50	(23,096.71)	7,617.79
TOWN OF GARDNERVILLE:	282,019.87	(479,931.05)	(197,911.18)
TOWN OF GENOA:	20,301.33	(24,699.43)	(4,398.10)
TOWN OF MINDEN:	928,402.99	(489,719.31)	438,683.68
OTHER AGENCIES:	1,879,649.77	(8,060,428.20)	(6,180,778.43)
Totals:	65,979,476.75	(74,577,030.04)	(8,597,553.29)

*NOTE: Timing differences on the last day of the month are comprised of cash deposits in transit, credit card transactions not yet settled in bank and/or posted to the general ledger, and direct deposits such as receipts from the State of Nevada for grants and taxes that have not been receipted until the next work day.

Amy Burgans
Digitally signed by Amy Burgans
Date: 2025.07.01 10:56:23 -07'00'

AMY BURGANS, CLERK-TREASURER

Douglas County

Cross Fund Report

From Date: 4/1/2025 - To Date: 4/30/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
101	General Fund	101	General Fund	$22,435,325.35	$4,458,743.66	$5,882,929.30	$21,011,139.71
201	Stabilization Fund	201	Stabilization Fund	$776,715.81	$425,258.31	$95.03	$1,201,879.09
202	Nv Cooperative Extension	202	Nv Cooperative Extension	$641,539.34	$8,904.53	$253.80	$650,190.07
204	Airport	204	Airport	$0.00	$0.00	$0.00	$0.00
208	Cash Trust	208	Cash Trust	$25,666.37	$2,737.70	$4,051.39	$24,352.68
210	Douglas County Water Dist	210	Douglas County Water Dist	$0.00	$0.00	$0.00	$0.00
211	Solid Waste Mgmt.	211	Solid Waste Mgmt.	$3,309,986.99	$67,231.81	$35,298.52	$3,341,920.28
212	Landscape Maintenance Districts	212	Landscape Maintenance Districts	$13,253.78	$107.20	$110.51	$13,250.47
214	St Mv Accident Indigent	214	St Mv Accident Indigent	$0.00	$0.00	$0.00	$0.00
215	Assistance To Indigents	215	Assistance To Indigents	$2,386,054.07	$45,842.30	$63,968.42	$2,367,927.95
216	Social Services	216	Social Services	$3,303,514.62	$57,204.77	$519,435.31	$2,841,284.08
217	One Nevada (Opioid Settlement)	217	One Nevada (Opioid Settlement)	$1,446,938.31	$0.00	$41,310.96	$1,405,627.35
218	ARPA	218	ARPA	$0.00	$0.00	$0.00	$0.00
219	CARES Act	219	CARES Act	$0.00	$0.00	$0.00	$0.00
220	PALS Sales Tax Fund	220	PALS Sales Tax Fund	$0.00	$230,766.32	$230,766.32	$0.00
222	Law Library	222	Law Library	$62,852.14	$2,046.05	$958.18	$63,940.01
224	Library	224	Library	$980,071.84	$276,649.41	$213,534.59	$1,043,186.66
232	Road Operating	232	Road Operating	$2,308,851.74	$109,875.70	$302,179.19	$2,116,548.25
234	Room Tax	234	Room Tax	$8,342,760.07	$2,019,154.69	$924,917.81	$9,436,996.95
235	Library Gift Fund	235	Library Gift Fund	$119,808.65	$4,790.80	$2,258.08	$122,341.37
236	Tahoe-Douglas Trans.Dist.	236	Tahoe-Douglas Trans.Dist.	$4,988,576.27	$83,710.96	$44,563.38	$5,027,723.85
240	Justice Ct. Admin. Assess	240	Justice Ct. Admin. Assess	$1,394,301.51	$16,768.36	$8,113.09	$1,402,956.78
242	China Spring Youth Camp	242	China Spring Youth Camp	$584,396.24	$19,624.71	$448,554.85	$155,466.10
245	Stormwater Management	245	Stormwater Management	$1,081,672.15	$5,864.77	$84,747.62	$1,002,789.30
246	Flood Litigation Settlement Fund	246	Flood Litigation Settlement Fund	$76,208.60	$0.00	$0.00	$76,208.60
255	911 Emergency Services	255	911 Emergency Services	$3,429,759.11	$44,699.68	$254,162.23	$3,220,296.56

Douglas County

Cross Fund Report

From Date: 4/1/2025 - To Date: 4/30/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
256	911 Surcharge	256	911 Surcharge	$646,370.28	$63,521.08	$21,834.33	$688,057.03
260	Senior Services Program	260	Senior Services Program	$1,861,084.88	$342,239.46	$297,188.48	$1,906,135.86
297	Restricted Accounts Fund	297	Restricted Accounts Fund	$3,648,477.76	$8,161.94	$49,594.78	$3,607,044.92
309	Risk Management	309	Risk Management	$8,365,029.61	$700,884.13	$294,149.24	$8,771,764.50
310	Self Ins.Dental Insurance	310	Self Ins.Dental Insurance	$835,297.92	$37,398.15	$41,437.90	$831,258.17
313	Motor Pool/Vehicle Maint	313	Motor Pool/Vehicle Maint	$1,881,686.65	$182,579.60	$250,469.10	$1,813,797.15
314	Water Utility	314	Water Utility	$0.00	$0.00	$0.00	$0.00
315	Ridgeview Water System	315	Ridgeview Water System	$0.00	$0.00	$0.00	$0.00
316	Zephyr Water Utility Dist	316	Zephyr Water Utility Dist	$0.00	$0.00	$0.00	$0.00
317	West Valley Water System	317	West Valley Water System	$0.00	$0.00	$0.00	$0.00
318	East Valley Water System	318	East Valley Water System	$0.00	$0.00	$0.00	$0.00
319	Cave Rock/Uppaway Wtr.Sys	319	Cave Rock/Uppaway Wtr.Sys	$0.00	$0.00	$0.00	$0.00
320	Skyland Water System	320	Skyland Water System	$0.00	$0.00	$0.00	$0.00
321	Foothill Water Utility	321	Foothill Water Utility	$0.00	$0.00	$0.00	$0.00
322	Sheridan Acres Water Utility	322	Sheridan Acres Water Utility	$0.00	$0.00	$0.00	$0.00
324	Regional Water Fund	324	Regional Water Fund	$2,349,030.85	$29,418.65	$77,106.60	$2,301,342.90
325	Sewer Utility	325	Sewer Utility	$8,874,012.59	$519,651.94	$258,046.47	$9,135,618.06
326	Carson Valley Water Utility	326	Carson Valley Water Utility	$0.00	$0.00	$0.00	$0.00
327	Lake Tahoe Water Utility	327	Lake Tahoe Water Utility	$0.00	$0.00	$0.00	$0.00
328	Douglas County Water Utility	328	Douglas County Water Utility	$22,504,039.83	$557,950.20	$387,387.72	$22,674,602.31
340	Water-Debt Service	340	Water-Debt Service	$0.00	$0.00	$0.00	$0.00
341	Sewer-Debt Service	341	Sewer-Debt Service	$0.00	$0.00	$0.00	$0.00
350	W.Valley 2010 Bond(317)	350	W.Valley 2010 Bond(317)	$0.00	$0.00	$0.00	$0.00
351	E.Valley 2010 Bond(318)	351	E.Valley 2010 Bond(318)	$0.00	$0.00	$0.00	$0.00
360	Airport Enterprise Fund	360	Airport Enterprise Fund	$2,325,256.45	$84,737.60	$84,091.01	$2,325,903.04
401	Extraordinary Maintenance	401	Extraordinary Maintenance	$3,431,455.48	$9,121.83	$421.23	$3,440,156.08

Cross Fund Report

From Date: 4/1/2025 - To Date: 4/30/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
405	Ad Val Capital Projects	405	Ad Val Capital Projects	$972,238.84	$98,444.13	$315.51	$1,070,367.46
410	County Construction	410	County Construction	$10,415,950.80	$27,764.46	$1,806,884.03	$8,636,831.23
420	Park Resident.Const.Tax	420	Park Resident.Const.Tax	$1,020,766.28	$45,649.82	$1,120.97	$1,065,295.13
430	Regional Transportation	430	Regional Transportation	$5,895,106.18	$249,432.15	$245,913.11	$5,898,625.22
440	Capital Projects-Debt Financed	440	Capital Projects-Debt Financed	$490,000.00	$49,389,484.11	$50,229,948.70	($350,464.59)
540	County Debt Service	540	County Debt Service	$0.00	$0.00	$0.00	$0.00
541	Debt Service	541	Debt Service	$1,095,058.91	$127,300.91	$163,206.25	$1,059,153.57
600	Dc Redevelopment Area 2-Admin.	600	Dc Redevelopment Area 2-Admin.	$137,432.37	$23,484.34	$22,766.36	$138,150.35
601	Dc Redevl. Area 2-Cap. Projects	601	Dc Redevl. Area 2-Cap. Projects	$27,613.57	$73.16	$3.38	$27,683.35
602	Dc Redevel. Area 2-Debt Service	602	Dc Redevel. Area 2-Debt Service	$0.00	$0.00	$0.00	$0.00
605	Dc Redevelopment-Admin.	605	Dc Redevelopment-Admin.	$84.67	$76.45	$0.00	$161.12
606	Dc Redevel.-Cap.Projects	606	Dc Redevel.-Cap.Projects	$2,672,466.18	$7,080.55	$326.97	$2,679,219.76
607	Dc Redevel.-Debt Service	607	Dc Redevel.-Debt Service	$0.00	$0.00	$0.00	$0.00
610	Gardnerville Town	610	Gardnerville Town	$2,054,341.60	$69,571.02	$172,137.17	$1,951,775.45
611	Gardnerville Trash	611	Gardnerville Trash	$690,109.85	$211,858.23	$113,238.36	$788,729.72
613	Gardnerville Debt	613	Gardnerville Debt	$0.00	$0.00	$0.00	$0.00
614	Gardnerville Ad Val Cap Proj	614	Gardnerville Ad Val Cap Proj	$247,209.97	$590.62	$194,555.52	$53,245.07
620	Genoa Town	620	Genoa Town	$665,105.64	$20,035.89	$24,687.17	$660,454.36
622	Genoa Ad Val Cap Projects	622	Genoa Ad Val Cap Projects	$57,899.36	$151.12	$6.98	$58,043.50
624	Genoa Construction Res	624	Genoa Construction Res	$43,150.17	$114.32	$5.28	$43,259.21
630	Minden Town	630	Minden Town	$1,494,048.64	$133,707.38	$117,186.68	$1,510,569.34
631	Minden Ad Val Cap Project	631	Minden Ad Val Cap Project	$195,721.12	$456.68	$21.09	$196,156.71
635	Minden Trash	635	Minden Trash	$383,021.59	$164,263.29	$72,168.74	$475,116.14
636	Minden Cap.Equip./Constr.	636	Minden Cap.Equip./Constr.	$2,764,133.66	$7,423.53	$6,685.51	$2,764,871.68
639	Minden Wholesale Water Utility	639	Minden Wholesale Water Utility	$6,786,389.15	$56,981.13	$100,302.44	$6,743,067.84
640	Minden Town Water	640	Minden Town Water	$10,791,019.70	$565,570.98	$193,354.85	$11,163,235.83

Cross Fund Report

From Date: 4/1/2025 - To Date: 4/30/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
650	Effpd	650	Effpd	$0.00	$0.00	$0.00	$0.00
651	Effpd Emergency Fund	651	Effpd Emergency Fund	$0.00	$0.00	$0.00	$0.00
652	Effpd Equipment Reserve	652	Effpd Equipment Reserve	$0.00	$0.00	$0.00	$0.00
653	Paramedic District	653	Paramedic District	$0.00	$0.00	$0.00	$0.00
654	Effpd Construction Res	654	Effpd Construction Res	$0.00	$0.00	$0.00	$0.00
655	MOSQUITO DISTRICT	655	MOSQUITO DISTRICT	$0.00	$0.00	$0.00	$0.00
656	PARAMEDIC CONSTRUCTION	656	PARAMEDIC CONSTRUCTION	$0.00	$0.00	$0.00	$0.00
657	East Fork Debt Service	657	East Fork Debt Service	$0.00	$0.00	$0.00	$0.00
710	School District	710	School District	$2,056,368.88	$632,982.27	$2,060,601.54	$628,749.61
720	School Dist. Debt	720	School Dist. Debt	$269,151.35	$67,852.51	$269,504.51	$67,499.35
804	Carson Water Sub	804	Carson Water Sub	$48,551.55	$14,399.52	$48,635.59	$14,315.48
806	Cave Rock	806	Cave Rock	$6,795.64	$1,556.89	$6,795.64	$1,556.89
808	Dcsid M&O	808	Dcsid M&O	$0.00	$0.00	$0.00	$0.00
809	EFFPD	809	EFFPD	$712,520.15	$222,779.56	$713,812.12	$221,487.59
810	Elk Point Sanitation	810	Elk Point Sanitation	$350.56	$17.76	$350.56	$17.76
811	Gardnerville Main Street	811	Gardnerville Main Street	$0.00	$0.00	$0.00	$0.00
812	Gardnerville Rancho Gid	812	Gardnerville Rancho Gid	$58,493.49	$15,747.51	$58,493.49	$15,747.51
813	Genoa Lakes District	813	Genoa Lakes District	$252,284.39	$228.83	$0.00	$252,513.22
814	Indian Hill	814	Indian Hill	$48,917.17	$16,777.32	$48,917.17	$16,777.32
815	G'ville Mainstreet Rev.Ln	815	G'ville Mainstreet Rev.Ln	$0.00	$0.00	$0.00	$0.00
818	Kingsbury Gid	818	Kingsbury Gid	$109,707.48	$20,782.02	$109,805.59	$20,683.91
822	Lakeridge	822	Lakeridge	$2,075.79	$1,069.07	$2,075.79	$1,069.07
823	Legal Services	823	Legal Services	$5,225.44	$2,800.52	$8,016.12	$9.84
824	Logan Creek	824	Logan Creek	$7,984.59	$120.96	$7,984.59	$120.96
826	Mgsd	826	Mgsd	$36,630.37	$14,743.14	$36,630.37	$14,743.14
829	NV Tahoe Conserv.Dist.	829	NV Tahoe Conserv.Dist.	$0.00	$0.00	$0.00	$0.00

Cross Fund Report

From Date: 4/1/2025 - To Date: 4/30/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
830	Oliver Park	830	Oliver Park	$40,345.11	$6,624.99	$40,345.11	$6,624.99
832	Round Hill GID	832	Round Hill GID	$27,447.36	$5,207.73	$27,826.28	$4,828.81
834	Sierra Estates	834	Sierra Estates	$1,704.63	$3.87	$1,704.63	$3.87
836	Skyland	836	Skyland	$4,302.87	$673.76	$4,302.87	$673.76
838	Tahoe Douglas Sanitation	838	Tahoe Douglas Sanitation	$14,330.60	$3,192.95	$14,330.60	$3,192.95
839	Tahoe Douglas Fire	839	Tahoe Douglas Fire	$671,922.09	$114,816.88	$672,484.15	$114,254.82
840	Topaz Estates	840	Topaz Estates	$11,935.20	$8,281.56	$11,958.55	$8,258.21
842	Zephyr Cove	842	Zephyr Cove	$2,474.63	$100.64	$2,474.63	$100.64
844	Zephyr Heights	844	Zephyr Heights	$7,703.62	$2,038.12	$7,703.62	$2,038.12
846	Zephyr Knolls	846	Zephyr Knolls	$2,673.49	$230.03	$2,673.49	$230.03
847	Ef Swim Pool Dist Oper	847	Ef Swim Pool Dist Oper	$192,689.83	$62,155.32	$193,034.43	$61,810.72
848	Ef Swim Pool Debt	848	Ef Swim Pool Debt	$0.00	$0.00	$0.00	$0.00
850	Employee Benefit Trust	850	Employee Benefit Trust	$1,183,676.48	$2,477,565.89	$2,215,727.19	$1,445,515.18
852	T-D VISITORS AUTHORITY	852	T-D VISITORS AUTHORITY	$0.00	$0.00	$0.00	$0.00
853	Western NV Reg.Youth Fac.	853	Western NV Reg.Youth Fac.	$0.00	$0.00	$0.00	$0.00
855	Inmate Commissary Fund	855	Inmate Commissary Fund	$93,231.20	$4,299.99	$4,088.02	$93,443.17
860	Profit From Tax Sale	860	Profit From Tax Sale	$0.00	$0.00	$0.00	$0.00
865	Unclaimed Monies	865	Unclaimed Monies	$130,509.57	$0.00	$0.00	$130,509.57
868	Library Gift Fund	868	Library Gift Fund	$0.00	$0.00	$0.00	$0.00
885	Mosquito District	885	Mosquito District	$45,745.46	$13,235.58	$45,835.97	$13,145.07
890	State Of Nevada	890	State Of Nevada	$4,192,536.28	$654,025.71	$3,672,028.57	$1,174,533.42
892	Department Of Wildlife	892	Department Of Wildlife	$6,347.66	$5.27	$118.34	$6,234.59
894	Range Improvements	894	Range Improvements	$0.00	$0.00	$0.00	$0.00
895	Sierra Forest Fire	895	Sierra Forest Fire	$0.00	$0.00	$0.00	$0.00
896	Refund Of Taxes	896	Refund Of Taxes	$0.00	$0.00	$0.00	$0.00
Grand Total: 129 Funds				$173,573,496.44	$65,979,476.75	$74,577,030.04	$164,975,943.15

AGENDA ITEM NO. F.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on the Douglas County Treasurer's Monthly Statement for May 2025 submitted per Nevada Revised Statutes 354.280(2). (Amy Burgans, Clerk-Treasurer)

RECOMMENDED MOTION:
Accept the Douglas County Treasurer's Monthly Statement for May 2025, as presented.

FINANCIAL IMPACT:
None

BACKGROUND:
Attached is the May 2025 Monthly Statement of the County Treasurer per NRS 354.280(2)

NRS 354.280 Contents of monthly statement of county treasurer. The county treasurer shall:

1. Keep a complete record of the source and amount of all receipts, apportionments to, payments from, and balances in all funds; and

2. Submit to the board of county commissioners each month at any regular or special meeting a statement containing the information required in subsection 1 for the previous month, giving the balance in each county, state and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand.

ATTACHMENTS:
11 - May 2025 Treasurer Report.pdf

DOUGLAS COUNTY TREASURER'S REPORT
Amy Burgans, Clerk-Treasurer
For the Month Ending May 31, 2025

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY
MINDEN, NEVADA

RE: NRS 354.280

Honorable Commissioners:

I hereby submit this summary record of all receipts, apportionments to, payments from and balances in all funds and separate accounts as required by the referenced statute. Detail information for these funds is available in my office, or in the Finance Department.

CASH ON DEPOSIT:	$ 18,422,975.30
INVESTMENT WITH BANK OF NEW YORK MELLON (BNYM):	$ 104,029,871.55
INVESTMENT WITH LOCAL GOVERNMENT INVESTMENT POOL (LGIP):	$ 39,035,198.43
OUTSTANDING CHECKS:	$ (1,902,967.68)
*TIMING DIFFERENCES:	$ (130,173.32)
GENERAL LEDGER CASH BALANCE:	$ 159,454,904.28
REVENUE RECEIPTED FOR THE MONTH:	
UNAPPORTIONED FUNDS: (Includes both secured and unsecured taxes)	$ -

	Receipts & Apportionments	Payments	Change in Cash May 2025
DOUGLAS COUNTY:	13,563,335.26	(18,528,257.81)	(4,964,922.55)
REDEVELOPMENT AGENCY:	15,175.74	(7,590.40)	7,585.34
TOWN OF GARDNERVILLE:	144,199.29	(309,478.20)	(165,278.91)
TOWN OF GENOA:	29,594.84	(42,615.19)	(13,020.35)
TOWN OF MINDEN:	1,356,356.98	(1,344,280.50)	12,076.48
OTHER AGENCIES:	906,786.34	(1,303,990.05)	(397,203.71)
Totals:	16,015,448.45	(21,536,212.15)	(5,520,763.70)

*NOTE: Timing differences on the last day of the month are comprised of cash deposits in transit, credit card transactions not yet settled in bank and/or posted to the general ledger, and direct deposits such as receipts from the State of Nevada for grants and taxes that have not been receipted until the next work day.

Amy Burgans
Digitally signed by Amy Burgans
Date: 2025.07.01 10:56:23 -07'00'

AMY BURGANS, CLERK-TREASURER

Douglas County

Cross Fund Report

From Date: 5/1/2025 - To Date: 5/31/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
101	General Fund	101	General Fund	$21,189,149.59	$4,194,633.96	$8,267,862.35	$17,115,921.20
201	Stabilization Fund	201	Stabilization Fund	$1,201,879.09	$502,411.79	$0.00	$1,704,290.88
202	Nv Cooperative Extension	202	Nv Cooperative Extension	$650,190.07	$4,625.73	$132,773.42	$522,042.38
204	Airport	204	Airport	$0.00	$0.00	$0.00	$0.00
208	Cash Trust	208	Cash Trust	$24,352.68	$8,556.92	$8,381.43	$24,528.17
210	Douglas County Water Dist	210	Douglas County Water Dist	$0.00	$0.00	$0.00	$0.00
211	Solid Waste Mgmt.	211	Solid Waste Mgmt.	$3,342,310.52	$97,911.10	$35,429.58	$3,404,792.04
212	Landscape Maintenance Districts	212	Landscape Maintenance Districts	$13,250.47	$43.62	$0.00	$13,294.09
214	St Mv Accident Indigent	214	St Mv Accident Indigent	$0.00	$1,629.23	$0.00	$1,629.23
215	Assistance To Indigents	215	Assistance To Indigents	$2,367,927.95	$70,252.79	$183,978.77	$2,254,201.97
216	Social Services	216	Social Services	$2,848,638.98	$68,301.77	$437,546.70	$2,479,394.05
217	One Nevada (Opioid Settlement)	217	One Nevada (Opioid Settlement)	$1,405,633.21	$0.00	$30,050.50	$1,375,582.71
218	ARPA	218	ARPA	$0.00	$0.00	$0.00	$0.00
219	CARES Act	219	CARES Act	$0.00	$0.00	$0.00	$0.00
220	PALS Sales Tax Fund	220	PALS Sales Tax Fund	$0.00	$242,829.40	$0.00	$242,829.40
222	Law Library	222	Law Library	$63,940.01	$1,947.28	$767.58	$65,119.71
224	Library	224	Library	$1,046,749.14	$5,035.35	$233,602.13	$818,182.36
232	Road Operating	232	Road Operating	$2,161,126.17	$102,280.14	$111,446.17	$2,151,960.14
234	Room Tax	234	Room Tax	$9,446,237.33	$1,592,189.92	$2,652,244.84	$8,386,182.41
235	Library Gift Fund	235	Library Gift Fund	$122,341.37	$17,807.65	$4,562.47	$135,586.55
236	Tahoe-Douglas Trans.Dist.	236	Tahoe-Douglas Trans.Dist.	$4,985,221.53	$13,001.79	$111,756.06	$4,886,467.26
240	Justice Ct. Admin. Assess	240	Justice Ct. Admin. Assess	$1,402,956.78	$20,236.21	$3,425.00	$1,419,767.99
242	China Spring Youth Camp	242	China Spring Youth Camp	$168,684.05	$102,219.49	$424,087.47	($153,183.93)
245	Stormwater Management	245	Stormwater Management	$1,006,427.89	$2,812.97	$95,633.88	$913,606.98
246	Flood Litigation Settlement Fund	246	Flood Litigation Settlement Fund	$76,208.60	$0.00	$0.00	$76,208.60
255	911 Emergency Services	255	911 Emergency Services	$3,227,703.36	$21,895.84	$276,473.90	$2,973,125.30

Cross Fund Report

From Date: 5/1/2025 - To Date: 5/31/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
256	911 Surcharge	256	911 Surcharge	$688,057.03	$81,065.72	$57,653.84	$711,468.91
260	Senior Services Program	260	Senior Services Program	$1,911,179.75	$380,857.92	$943,773.94	$1,348,263.73
297	Restricted Accounts Fund	297	Restricted Accounts Fund	$3,607,044.92	$16,742.03	$55,070.84	$3,568,716.11
309	Risk Management	309	Risk Management	$8,775,970.17	$136,470.54	$107,662.99	$8,804,777.72
310	Self Ins.Dental Insurance	310	Self Ins.Dental Insurance	$831,301.09	$37,531.85	$53,604.23	$815,228.71
313	Motor Pool/Vehicle Maint	313	Motor Pool/Vehicle Maint	$1,815,259.17	$7,082.17	$302,840.81	$1,519,500.53
314	Water Utility	314	Water Utility	$0.00	$0.00	$0.00	$0.00
315	Ridgeview Water System	315	Ridgeview Water System	$0.00	$0.00	$0.00	$0.00
316	Zephyr Water Utility Dist	316	Zephyr Water Utility Dist	$0.00	$0.00	$0.00	$0.00
317	West Valley Water System	317	West Valley Water System	$0.00	$0.00	$0.00	$0.00
318	East Valley Water System	318	East Valley Water System	$0.00	$0.00	$0.00	$0.00
319	Cave Rock/Uppaway Wtr.Sys	319	Cave Rock/Uppaway Wtr.Sys	$0.00	$0.00	$0.00	$0.00
320	Skyland Water System	320	Skyland Water System	$0.00	$0.00	$0.00	$0.00
321	Foothill Water Utility	321	Foothill Water Utility	$0.00	$0.00	$0.00	$0.00
322	Sheridan Acres Water Utility	322	Sheridan Acres Water Utility	$0.00	$0.00	$0.00	$0.00
324	Regional Water Fund	324	Regional Water Fund	$2,301,708.82	$127,188.95	$120,758.52	$2,308,139.25
325	Sewer Utility	325	Sewer Utility	$9,139,644.32	$678,226.80	$253,021.50	$9,564,849.62
326	Carson Valley Water Utility	326	Carson Valley Water Utility	$0.00	$0.00	$0.00	$0.00
327	Lake Tahoe Water Utility	327	Lake Tahoe Water Utility	$0.00	$0.00	$0.00	$0.00
328	Douglas County Water Utility	328	Douglas County Water Utility	$22,680,354.43	$690,774.56	$537,750.13	$22,833,378.86
340	Water-Debt Service	340	Water-Debt Service	$0.00	$0.00	$0.00	$0.00
341	Sewer-Debt Service	341	Sewer-Debt Service	$0.00	$0.00	$0.00	$0.00
350	W.Valley 2010 Bond(317)	350	W.Valley 2010 Bond(317)	$0.00	$0.00	$0.00	$0.00
351	E.Valley 2010 Bond(318)	351	E.Valley 2010 Bond(318)	$0.00	$0.00	$0.00	$0.00
360	Airport Enterprise Fund	360	Airport Enterprise Fund	$2,328,524.59	$81,991.35	$150,386.88	$2,260,129.06
401	Extraordinary Maintenance	401	Extraordinary Maintenance	$3,440,156.08	$9,017.91	$0.00	$3,449,173.99

Cross Fund Report

From Date: 5/1/2025 - To Date: 5/31/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
405	Ad Val Capital Projects	405	Ad Val Capital Projects	$1,070,367.46	$15,354.34	$3,235.48	$1,082,486.32
410	County Construction	410	County Construction	$8,636,831.23	$1,142,502.99	$993,694.39	$8,785,639.83
420	Park Resident.Const.Tax	420	Park Resident.Const.Tax	$1,065,295.13	$46,742.14	$0.00	$1,112,037.27
430	Regional Transportation	430	Regional Transportation	$5,899,677.28	$294,497.55	$120,191.45	$6,073,983.38
440	Capital Projects-Debt Financed	440	Capital Projects-Debt Financed	($350,464.59)	$0.00	$1,350.00	($351,814.59)
540	County Debt Service	540	County Debt Service	$0.00	$0.00	$0.00	$0.00
541	Debt Service	541	Debt Service	$1,059,153.57	$685,362.45	$700.00	$1,743,816.02
600	Dc Redevelopment Area 2-Admin.	600	Dc Redevelopment Area 2-Admin.	$138,150.35	$8,079.91	$7,590.40	$138,639.86
601	Dc Redevl. Area 2-Cap. Projects	601	Dc Redevl. Area 2-Cap. Projects	$27,683.35	$72.56	$0.00	$27,755.91
602	Dc Redevel. Area 2-Debt Service	602	Dc Redevel. Area 2-Debt Service	$0.00	$0.00	$0.00	$0.00
605	Dc Redevelopment-Admin.	605	Dc Redevelopment-Admin.	$161.12	$0.00	$0.00	$161.12
606	Dc Redevel.-Cap.Projects	606	Dc Redevel.-Cap.Projects	$2,679,219.76	$7,023.27	$0.00	$2,686,243.03
607	Dc Redevel.-Debt Service	607	Dc Redevel.-Debt Service	$0.00	$0.00	$0.00	$0.00
610	Gardnerville Town	610	Gardnerville Town	$1,955,109.38	$52,291.27	$199,672.21	$1,807,728.44
611	Gardnerville Trash	611	Gardnerville Trash	$790,502.31	$91,620.32	$109,805.99	$772,316.64
613	Gardnerville Debt	613	Gardnerville Debt	$0.00	$0.00	$0.00	$0.00
614	Gardnerville Ad Val Cap Proj	614	Gardnerville Ad Val Cap Proj	$53,245.07	$287.70	$0.00	$53,532.77
620	Genoa Town	620	Genoa Town	$660,573.73	$29,330.04	$42,615.19	$647,288.58
622	Genoa Ad Val Cap Projects	622	Genoa Ad Val Cap Projects	$58,043.50	$151.40	$0.00	$58,194.90
624	Genoa Construction Res	624	Genoa Construction Res	$43,259.21	$113.40	$0.00	$43,372.61
630	Minden Town	630	Minden Town	$1,514,436.57	$63,453.35	$985,302.39	$592,587.53
631	Minden Ad Val Cap Project	631	Minden Ad Val Cap Project	$196,156.71	$493.89	$0.00	$196,650.60
635	Minden Trash	635	Minden Trash	$476,689.78	$59,506.29	$86,632.79	$449,563.28
636	Minden Cap.Equip./Constr.	636	Minden Cap.Equip./Constr.	$2,764,871.68	$832,253.49	$8,821.40	$3,588,303.77
639	Minden Wholesale Water Utility	639	Minden Wholesale Water Utility	$6,736,735.90	$188,790.89	$111,529.59	$6,813,997.20
640	Minden Town Water	640	Minden Town Water	$11,173,158.50	$211,859.07	$151,994.33	$11,233,023.24

Cross Fund Report

From Date: 5/1/2025 - To Date: 5/31/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
650	Effpd	650	Effpd	$0.00	$0.00	$0.00	$0.00
651	Effpd Emergency Fund	651	Effpd Emergency Fund	$0.00	$0.00	$0.00	$0.00
652	Effpd Equipment Reserve	652	Effpd Equipment Reserve	$0.00	$0.00	$0.00	$0.00
653	Paramedic District	653	Paramedic District	$0.00	$0.00	$0.00	$0.00
654	Effpd Construction Res	654	Effpd Construction Res	$0.00	$0.00	$0.00	$0.00
655	MOSQUITO DISTRICT	655	MOSQUITO DISTRICT	$0.00	$0.00	$0.00	$0.00
656	PARAMEDIC CONSTRUCTION	656	PARAMEDIC CONSTRUCTION	$0.00	$0.00	$0.00	$0.00
657	East Fork Debt Service	657	East Fork Debt Service	$0.00	$0.00	$0.00	$0.00
710	School District	710	School District	$628,749.61	$269,024.22	$628,921.78	$268,852.05
720	School Dist. Debt	720	School Dist. Debt	$67,499.35	$25,951.94	$67,522.31	$25,928.98
804	Carson Water Sub	804	Carson Water Sub	$14,315.48	$5,294.70	$14,322.37	$5,287.81
806	Cave Rock	806	Cave Rock	$1,556.89	$622.03	$1,556.89	$622.03
808	Dcsid M&O	808	Dcsid M&O	$0.00	$0.00	$0.00	$0.00
809	EFFPD	809	EFFPD	$221,487.59	$75,192.34	$221,599.49	$75,080.44
810	Elk Point Sanitation	810	Elk Point Sanitation	$17.76	$0.07	$17.76	$0.07
811	Gardnerville Main Street	811	Gardnerville Main Street	$0.00	$0.00	$0.00	$0.00
812	Gardnerville Rancho Gid	812	Gardnerville Rancho Gid	$15,747.51	$5,781.79	$15,747.51	$5,781.79
813	Genoa Lakes District	813	Genoa Lakes District	$252,513.22	$225.93	$0.00	$252,739.15
814	Indian Hill	814	Indian Hill	$16,777.32	$3,380.83	$16,777.32	$3,380.83
815	G'ville Mainstreet Rev.Ln	815	G'ville Mainstreet Rev.Ln	$0.00	$0.00	$0.00	$0.00
818	Kingsbury Gid	818	Kingsbury Gid	$20,683.91	$9,120.50	$20,683.91	$9,120.50
822	Lakeridge	822	Lakeridge	$1,069.07	$377.66	$1,069.07	$377.66
823	Legal Services	823	Legal Services	$9.84	$2,638.00	$0.00	$2,647.84
824	Logan Creek	824	Logan Creek	$120.96	$113.25	$120.96	$113.25
826	Mgsd	826	Mgsd	$14,743.14	$2,197.31	$14,743.14	$2,197.31
829	NV Tahoe Conserv.Dist.	829	NV Tahoe Conserv.Dist.	$0.00	$0.00	$0.00	$0.00

Douglas County

Cross Fund Report

From Date: 5/1/2025 - To Date: 5/31/2025

Summary Listing, Report By Fund - Account

Fund	Description	Paying Fund	Paying Fund Description	Beginning Balance	Total Debits	Total Credits	Ending Balance
830	Oliver Park	830	Oliver Park	$6,624.99	$3,023.30	$6,624.99	$3,023.30
832	Round Hill GID	832	Round Hill GID	$4,828.81	$2,137.21	$4,828.81	$2,137.21
834	Sierra Estates	834	Sierra Estates	$3.87	$0.00	$3.87	$0.00
836	Skyland	836	Skyland	$673.76	$803.12	$673.76	$803.12
838	Tahoe Douglas Sanitation	838	Tahoe Douglas Sanitation	$3,192.95	$1,492.80	$3,192.95	$1,492.80
839	Tahoe Douglas Fire	839	Tahoe Douglas Fire	$114,254.82	$48,904.64	$114,254.82	$48,904.64
840	Topaz Estates	840	Topaz Estates	$8,258.21	$4,394.35	$8,258.21	$4,394.35
842	Zephyr Cove	842	Zephyr Cove	$100.64	$85.44	$100.64	$85.44
844	Zephyr Heights	844	Zephyr Heights	$2,038.12	$130.96	$2,038.12	$130.96
846	Zephyr Knolls	846	Zephyr Knolls	$230.03	$364.63	$230.03	$364.63
847	Ef Swim Pool Dist Oper	847	Ef Swim Pool Dist Oper	$61,810.72	$21,311.14	$61,840.55	$21,281.31
848	Ef Swim Pool Debt	848	Ef Swim Pool Debt	$0.00	$0.00	$0.00	$0.00
850	Employee Benefit Trust	850	Employee Benefit Trust	$1,181,837.22	$2,051,329.81	$1,811,058.84	$1,422,108.19
852	T-D VISITORS AUTHORITY	852	T-D VISITORS AUTHORITY	$0.00	$0.00	$0.00	$0.00
853	Western NV Reg.Youth Fac.	853	Western NV Reg.Youth Fac.	$0.00	$0.00	$0.00	$0.00
855	Inmate Commissary Fund	855	Inmate Commissary Fund	$93,443.17	$4,654.23	$5,481.72	$92,615.68
860	Profit From Tax Sale	860	Profit From Tax Sale	$0.00	$0.00	$0.00	$0.00
865	Unclaimed Monies	865	Unclaimed Monies	$130,509.57	$2,681.00	$0.00	$133,190.57
868	Library Gift Fund	868	Library Gift Fund	$0.00	$0.00	$0.00	$0.00
885	Mosquito District	885	Mosquito District	$13,145.07	$3,155.16	$13,152.99	$3,147.24
890	State Of Nevada	890	State Of Nevada	$1,174,533.42	$423,701.02	$85,513.11	$1,512,721.33
892	Department Of Wildlife	892	Department Of Wildlife	$6,246.60	$0.00	$194.69	$6,051.91
894	Range Improvements	894	Range Improvements	$0.00	$0.00	$0.00	$0.00
895	Sierra Forest Fire	895	Sierra Forest Fire	$0.00	$0.00	$0.00	$0.00
896	Refund Of Taxes	896	Refund Of Taxes	$0.00	$0.00	$0.00	$0.00
Grand Total: 129 Funds				$164,976,009.78	$16,015,448.45	$21,536,212.15	$159,455,246.08

AGENDA ITEM NO. G.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to accept the cumulative voucher sheets submitted under NRS 244.210 for checks and electronic fund transfers issued for the 4/28/25 Payables, 5/2/25 Payables, 5/2/2025 Payroll, 5/2/25 Payroll #2, 5/9/2025 Payables, 5/16/2025 Payables, 5/16/2025 Payroll, 5/23/25 Payables, 5/29/25 Utility Refunds, 5/30/2025 Payables and 5/30/2025 Payroll. (Amy Burgans, Clerk-Treasurer)

RECOMMENDED MOTION:
Accept the cumulative voucher sheets submitted for checks and electronic fund transfers for the 4/28/25 Payables, 5/2/25 Payables, 5/2/2025 Payroll, 5/2/25 Payroll #2, 5/9/2025 Payables, 5/16/2025 Payables, 5/16/2025 Payroll, 5/23/25 Payables, 5/29/25 Utility Refunds, 5/30/2025 Payables and 5/30/2025 Payroll, as presented.

FINANCIAL IMPACT:
Total payables and payroll for Douglas County for May 2025 is $12,857,183.81.

BACKGROUND:
NRS 244.210 requires every demand against the County, except the salaries of the elective officers of the County whose salaries are fixed by law, contested claims, and requests for refunds payable out of budgeted appropriations, be listed on cumulative voucher sheets and audited by the County Comptroller. The County Comptroller shall satisfy himself or herself whether the money demanded is legally due and remains unpaid, and whether its payment is authorized by law. If the demands qualify for payment, warrants must be drawn on the County Treasurer in accordance with the listing of the demands on the voucher sheets. The warrants and voucher sheets must be signed by the County Comptroller and the County Treasurer. A signed copy of the cumulative voucher sheets must be forwarded by the County Treasurer to the Board of County Commissioners.

ATTACHMENTS:
05.16.25 Payables.pdf

05.16.25 Payroll.pdf
05.23.25 Payables.pdf
05.30.25 Payables.pdf
05.30.25 Payroll.pdf
05-29-25 Utility Refunds.pdf
04.28.25 Payables (posted in May).pdf
05.02.25 Payables.pdf
05.02.25 Payroll #2.pdf
05.02.25 Payroll.pdf
05.09.25 Payables.pdf

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING $1,572,371.87 FOR CHECKS #758876-759006 AND EFTS #139329-139408, ALL DATED 05-16-2025, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser Digitally signed by Kathy Kaiser Date: 2025.06.26 17:04:37 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris Digitally signed by Meghan Dorris Date: 2025.06.26 16:49:17 -07'00'
ASSISTANT TREASURER

Douglas County

05/16/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/16/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America						
Check	05/16/2025	758876	Accounts Payable	AAP Inc		8,200.00
Check	05/16/2025	758877	Accounts Payable	Ace Hardware		350.14
Check	05/16/2025	758878	Accounts Payable	Ace Hardware		66.94
Check	05/16/2025	758879	Accounts Payable	Adkins , Edward A		75.82
Check	05/16/2025	758880	Accounts Payable	Adkins , Edward Tristan		25.00
Check	05/16/2025	758881	Accounts Payable	ADR Partners LLC		500.00
Check	05/16/2025	758882	Accounts Payable	Alsco Inc		105.06
Check	05/16/2025	758883	Accounts Payable	Alsco Inc		548.50
Check	05/16/2025	758884	Accounts Payable	ASD Healthcare		4,584.58
Check	05/16/2025	758885	Accounts Payable	AT&T Global Services		1,866.78
Check	05/16/2025	758886	Accounts Payable	AT&T Global Services		548.00
Check	05/16/2025	758887	Accounts Payable	Avery , Courtney		25.00
Check	05/16/2025	758888	Accounts Payable	Begovich , Christi		200.00
Check	05/16/2025	758889	Accounts Payable	Blue Owl Pest Control		130.00
Check	05/16/2025	758890	Accounts Payable	Bob Barker Company Inc		3,302.04
Check	05/16/2025	758891	Accounts Payable	Brady Industries LLC		112.11
Check	05/16/2025	758892	Accounts Payable	BSN Sports LLC		999.98
Check	05/16/2025	758893	Accounts Payable	Bureau of Land Management		3,618.00
Check	05/16/2025	758894	Accounts Payable	CA Group Inc		5,022.00
Check	05/16/2025	758895	Accounts Payable	Cano Puga , Martita P		52.72
Check	05/16/2025	758896	Accounts Payable	Capital Ford Inc		1,931.24
Check	05/16/2025	758897	Accounts Payable	Cardinal Health Inc		1,106.94
Check	05/16/2025	758898	Accounts Payable	Carson Valley Swim Center		188.00
Check	05/16/2025	758899	Accounts Payable	Charter Communications Operating LLC		965.27
Check	05/16/2025	758900	Accounts Payable	Chem-Dry of Douglas County Inc		125.00
Check	05/16/2025	758901	Accounts Payable	Core Business Technologies		8,409.41
Check	05/16/2025	758902	Accounts Payable	Core West Inc		590,310.97
Check	05/16/2025	758903	Accounts Payable	Coverley or Scheetz or Elges - Petty Cash		226.00
Check	05/16/2025	758904	Accounts Payable	Davis , Maria C		320.00
Check	05/16/2025	758905	Accounts Payable	DIRECTV LLC		119.38
Check	05/16/2025	758906	Accounts Payable	Douglas County Sheriff's Department		1,175.80
Check	05/16/2025	758907	Accounts Payable	Douglas County Utilities		28,850.71
Check	05/16/2025	758908	Accounts Payable	Douglas Disposal Inc		10,976.66
Check	05/16/2025	758909	Accounts Payable	Express Systems		704.72

Douglas County

05/16/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/16/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/16/2025	758910	Accounts Payable	Farnworth , Carla		900.00
Check	05/16/2025	758911	Accounts Payable	Frontier		45.88
Check	05/16/2025	758912	Accounts Payable	Frontier		45.88
Check	05/16/2025	758913	Accounts Payable	Frontier		103.89
Check	05/16/2025	758914	Accounts Payable	Frontier		174.84
Check	05/16/2025	758915	Accounts Payable	Gardnerville Town Of		1,162.42
Check	05/16/2025	758916	Accounts Payable	Gonzales , Sallie		58.86
Check	05/16/2025	758917	Accounts Payable	Grainger		738.49
Check	05/16/2025	758918	Accounts Payable	Hach Company		1,099.00
Check	05/16/2025	758919	Accounts Payable	Haines , Diana		430.00
Check	05/16/2025	758920	Accounts Payable	Home Depot - 6978		810.03
Check	05/16/2025	758921	Accounts Payable	Indian Hills GID		82.84
Check	05/16/2025	758922	Accounts Payable	Ingram Library Services LLC		778.71
Check	05/16/2025	758923	Accounts Payable	Johnson , Gary		18.24
Check	05/16/2025	758924	Accounts Payable	Keefe Supply Company		432.90
Check	05/16/2025	758925	Accounts Payable	Keele , Penelope		310.93
Check	05/16/2025	758926	Accounts Payable	Kingsbury Hardware Inc		23.28
Check	05/16/2025	758927	Accounts Payable	Lakeside Glass Inc		4,645.71
Check	05/16/2025	758928	Accounts Payable	Language Line Services Inc		99.43
Check	05/16/2025	758929	Accounts Payable	Lyons , Dalia Yesenia		25.00
Check	05/16/2025	758930	Accounts Payable	Lyons , Kristopher James		58.74
Check	05/16/2025	758931	Accounts Payable	Maldonado , Phillip		1,194.36
Check	05/16/2025	758932	Accounts Payable	Manning , Howard		100.00
Check	05/16/2025	758933	Accounts Payable	MGX Equipment Services LLC		2,250.25
Check	05/16/2025	758934	Accounts Payable	Michael Hohl Motor Co Inc		962.08
Check	05/16/2025	758935	Accounts Payable	Microgenics Corp		2,394.65
Check	05/16/2025	758936	Accounts Payable	Minden-Gardnerville Sanitation District		416.39
Check	05/16/2025	758937	Accounts Payable	Motorola Solutions Inc		27,383.38
Check	05/16/2025	758938	Accounts Payable	MuniHub		1,000.00
Check	05/16/2025	758939	Accounts Payable	Myers , Kasey S		112.00
Check	05/16/2025	758940	Accounts Payable	Nevada Prepaid Tuition Program		410.00
Check	05/16/2025	758941	Accounts Payable	NV Energy		541.16
Check	05/16/2025	758942	Accounts Payable	NV Energy		61.40
Check	05/16/2025	758943	Accounts Payable	NV State Department of Public Safety		7,756.50
Check	05/16/2025	758944	Accounts Payable	NV State Dept of Conservation & Natural		767.00

Douglas County

05/16/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/16/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
				Resources		
Check	05/16/2025	758945	Accounts Payable	NV State PERS Retirement Payback		271.10
Check	05/16/2025	758946	Accounts Payable	NV State Treasurer-PAYROLL		4.00
Check	05/16/2025	758947	Accounts Payable	ODP Business Solutions LLC		560.95
Check	05/16/2025	758948	Accounts Payable	OverDrive Inc		89.99
Check	05/16/2025	758949	Accounts Payable	Palmira Puga de Cano , Daisy		25.00
Check	05/16/2025	758950	Accounts Payable	Partnership Douglas County Inc		50.00
Check	05/16/2025	758951	Accounts Payable	Parts House		7.51
Check	05/16/2025	758952	Accounts Payable	PDM Steel Service Centers Inc		525.25
Check	05/16/2025	758953	Accounts Payable	Pedego Lynn		75.60
Check	05/16/2025	758954	Accounts Payable	Pitney Bowes Inc		132.79
Check	05/16/2025	758955	Accounts Payable	Precision Document Imaging		14,733.65
Check	05/16/2025	758956	Accounts Payable	Priority Dispatch Corp.		425.00
Check	05/16/2025	758957	Accounts Payable	Qualification Targets Inc		815.65
Check	05/16/2025	758958	Accounts Payable	Raptor Pest Control		180.00
Check	05/16/2025	758959	Accounts Payable	Refrigeration Supplies Distributor		2,195.93
Check	05/16/2025	758960	Accounts Payable	Refuse Inc		401.80
Check	05/16/2025	758961	Accounts Payable	Ricoh USA Inc		81.51
Check	05/16/2025	758962	Accounts Payable	Ricoh USA Inc		59.57
Check	05/16/2025	758963	Accounts Payable	Rojas , Daniel		740.00
Check	05/16/2025	758964	Accounts Payable	Rosin , Bruce R		747.55
Check	05/16/2025	758965	Accounts Payable	Sani-Hut Company Inc		370.00
Check	05/16/2025	758966	Accounts Payable	SCaDU		366.85
Check	05/16/2025	758967	Accounts Payable	SCaDU		318.64
Check	05/16/2025	758968	Accounts Payable	Sierra Boiler Service Inc		960.00
Check	05/16/2025	758969	Accounts Payable	Sierra Select		640.00
Check	05/16/2025	758970	Accounts Payable	Silver State Towing		1,542.50
Check	05/16/2025	758971	Accounts Payable	Sky High Marketing		2,995.00
Check	05/16/2025	758972	Accounts Payable	South Tahoe Refuse Co Inc		5,223.40
Check	05/16/2025	758973	Accounts Payable	Stericycle Inc		74.00
Check	05/16/2025	758974	Accounts Payable	Stericycle Inc		56.00
Check	05/16/2025	758975	Accounts Payable	Stericycle Inc		118.26
Check	05/16/2025	758976	Accounts Payable	Stericycle Inc		74.00
Check	05/16/2025	758977	Accounts Payable	Stock Enterprises LLC		1,230.03
Check	05/16/2025	758978	Accounts Payable	Stovall , Jodi		116.20

Douglas County

05/16/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/16/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/16/2025	758979	Accounts Payable	Suicide Prevention Network		4,887.00
Check	05/16/2025	758980	Accounts Payable	Summit West Communications Inc		8,125.00
Check	05/16/2025	758981	Accounts Payable	Sysco Food Services of Sacramento		3,711.35
Check	05/16/2025	758982	Accounts Payable	Tahoe Basin Container Service Inc		143.00
Check	05/16/2025	758983	Accounts Payable	Tahoe Fence Co Inc		330.00
Check	05/16/2025	758984	Accounts Payable	Tahoe Resource Conservation District		10,832.90
Check	05/16/2025	758985	Accounts Payable	Tate Snyder Kimsey Architects Ltd		348,000.00
Check	05/16/2025	758986	Accounts Payable	Tessco Technologies Inc		164.00
Check	05/16/2025	758987	Accounts Payable	The Moore Law Group APC		1,152.28
Check	05/16/2025	758988	Accounts Payable	Thomas , Anna		72.80
Check	05/16/2025	758989	Accounts Payable	Thomson Reuters-West		1,486.31
Check	05/16/2025	758990	Accounts Payable	Total Court Services of Nevada LLC		3,424.95
Check	05/16/2025	758991	Accounts Payable	Traffic Logix Corporation		1,000.00
Check	05/16/2025	758992	Accounts Payable	United Rentals		1,263.52
Check	05/16/2025	758993	Accounts Payable	United States Marshals Service/JPATS		4,199.00
Check	05/16/2025	758994	Accounts Payable	University of Nevada, Reno		170.00
Check	05/16/2025	758995	Accounts Payable	USABluebook		923.55
Check	05/16/2025	758996	Accounts Payable	Verizon Wireless		39.02
Check	05/16/2025	758997	Accounts Payable	Vestis Services LLC		577.30
Check	05/16/2025	758998	Accounts Payable	Warren Reed Insurance		8,924.18
Check	05/16/2025	758999	Accounts Payable	Welcomes Auto Body & Towing		1,046.36
Check	05/16/2025	759000	Accounts Payable	Wild West Pest Management		140.00
Check	05/16/2025	759001	Accounts Payable	Xerox Corporation		192.57
Check	05/16/2025	759002	Accounts Payable	Yeaman , Guy		45.00
Check	05/16/2025	759003	Accounts Payable	Full Circle Compost (ACH)		3,713.25
Check	05/16/2025	759004	Accounts Payable	SPB Utility Services Inc		6,719.23
Check	05/16/2025	759005	Accounts Payable	CraneTech Inc (ACH)		995.00
Check	05/16/2025	759006	Accounts Payable	MGroup Marketing (ACH)		204.68
EFT	05/16/2025	139329	Accounts Payable	A Sign Shop (ACH)		105.00
EFT	05/16/2025	139330	Accounts Payable	A+ Janitorial Service (ACH)		450.00
EFT	05/16/2025	139331	Accounts Payable	Allison MacKenzie Ltd (ACH)		1,300.00
EFT	05/16/2025	139332	Accounts Payable	Amazon Capital Services Inc (ACH)		5,809.10
EFT	05/16/2025	139333	Accounts Payable	Baker & Taylor LLC (ACH)		246.49
EFT	05/16/2025	139334	Accounts Payable	Banks Law Ltd (ACH)		3,938.80
EFT	05/16/2025	139335	Accounts Payable	Batteries + Bulbs #351 (ACH)		511.90

Douglas County

05/16/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/16/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/16/2025	139336	Accounts Payable	Blackstone Publishing (ACH)		41.63
EFT	05/16/2025	139337	Accounts Payable	Buddi US LLC (ACH)		1,560.00
EFT	05/16/2025	139338	Accounts Payable	Buffo's Refrigeration (ACH)		130.00
EFT	05/16/2025	139339	Accounts Payable	Carlquist (ACH) , Heather		1,000.00
EFT	05/16/2025	139340	Accounts Payable	Carson Valley Locksmith (ACH)		500.20
EFT	05/16/2025	139341	Accounts Payable	Cintas Corporation (ACH)		2,079.37
EFT	05/16/2025	139342	Accounts Payable	Cisco Air Systems Inc (ACH)		4,165.00
EFT	05/16/2025	139343	Accounts Payable	Clark Pest Control (ACH)		271.00
EFT	05/16/2025	139344	Accounts Payable	Clouser Law Group Ltd (ACH)		21,135.63
EFT	05/16/2025	139345	Accounts Payable	Construction Materials Engineers Inc (ACH)		6,550.00
EFT	05/16/2025	139346	Accounts Payable	DCS Protective Association (DCSPA) (ACH)		4,550.00
EFT	05/16/2025	139347	Accounts Payable	Detector Dogs International Inc (ACH)		2,392.00
EFT	05/16/2025	139348	Accounts Payable	Douglas County Employees Association (ACH)		1,620.00
EFT	05/16/2025	139349	Accounts Payable	DOWL LLC (ACH)		16,098.75
EFT	05/16/2025	139350	Accounts Payable	Dreiling , Derek (ACH)		496.10
EFT	05/16/2025	139351	Accounts Payable	DTS Fiber / Digital Technology Solutions Inc (ACH)		2,197.50
EFT	05/16/2025	139352	Accounts Payable	DTS Fiber / Digital Technology Solutions Inc (ACH)		523.80
EFT	05/16/2025	139353	Accounts Payable	Empire Southwest LLC (ACH)		23.31
EFT	05/16/2025	139354	Accounts Payable	Entenmann-Rovin Co (ACH)		453.00
EFT	05/16/2025	139355	Accounts Payable	Family Support Council of Douglas County (ACH)		1,206.73
EFT	05/16/2025	139356	Accounts Payable	Farmer Bros Co (ACH)		315.08
EFT	05/16/2025	139357	Accounts Payable	Fife (ACH) , Nancy J		300.00
EFT	05/16/2025	139358	Accounts Payable	Flyers Energy LLC (ACH)		4,863.08
EFT	05/16/2025	139359	Accounts Payable	Fountain (ACH) , Ann M		100.00
EFT	05/16/2025	139360	Accounts Payable	Galls LLC (ACH)		212.99
EFT	05/16/2025	139361	Accounts Payable	Gardnerville Water Company (ACH)		14,025.21
EFT	05/16/2025	139362	Accounts Payable	Great Basin Control Systems (ACH)		14,245.00
EFT	05/16/2025	139363	Accounts Payable	Hajoca Corporation (ACH)		2,138.16
EFT	05/16/2025	139364	Accounts Payable	HealthEquity Inc		25,345.97
EFT	05/16/2025	139365	Accounts Payable	High Sierra Business Systems Inc (ACH)		15.03
EFT	05/16/2025	139366	Accounts Payable	Howell (ACH) , Paul		747.55

Douglas County

05/16/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/16/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/16/2025	139367	Accounts Payable	Hunt Oil of California (ACH)		5,918.42
EFT	05/16/2025	139368	Accounts Payable	Inland Supply Co (ACH)		46.36
EFT	05/16/2025	139369	Accounts Payable	Inland Supply Co (ACH)		2,443.13
EFT	05/16/2025	139370	Accounts Payable	Inland Supply Co (ACH)		467.60
EFT	05/16/2025	139371	Accounts Payable	JW Welding Supplies & Tools (ACH)		20.85
EFT	05/16/2025	139372	Accounts Payable	KDL Hansen Enterprises LLC (ACH)		380.00
EFT	05/16/2025	139373	Accounts Payable	Legacy Land and Water LLC (ACH)		4,000.00
EFT	05/16/2025	139374	Accounts Payable	LiveView GPS Inc (ACH)		958.80
EFT	05/16/2025	139375	Accounts Payable	Matt Stermitz Law LLC (ACH)		3,010.50
EFT	05/16/2025	139376	Accounts Payable	Mercury Marine (ACH)		32.78
EFT	05/16/2025	139377	Accounts Payable	Midwest Tape (ACH)		3,084.06
EFT	05/16/2025	139378	Accounts Payable	Model Dairy LLC (ACH)		1,202.88
EFT	05/16/2025	139379	Accounts Payable	Multi Service Technology Solutions Inc (ACH)		88.23
EFT	05/16/2025	139380	Accounts Payable	National Center for Safety Initiatives LLC (NCSI) , (ACH)		1,007.50
EFT	05/16/2025	139381	Accounts Payable	Nevada News Group (ACH)		301.52
EFT	05/16/2025	139382	Accounts Payable	NTC, a Limited-Liability Co (ACH)		450.00
EFT	05/16/2025	139383	Accounts Payable	NV JFG Systems LLC (ACH)		1,540.80
EFT	05/16/2025	139384	Accounts Payable	Overhead Fire Protection Inc (ACH)		3,330.00
EFT	05/16/2025	139385	Accounts Payable	PacStates (ACH)		46.25
EFT	05/16/2025	139386	Accounts Payable	R & S Optimum Offset (ACH)		530.00
EFT	05/16/2025	139387	Accounts Payable	Recon Healthcare Services (ACH)		52,500.00
EFT	05/16/2025	139388	Accounts Payable	Red Barn Car Wash (ACH)		21.00
EFT	05/16/2025	139389	Accounts Payable	Roney (ACH) , Terry		350.00
EFT	05/16/2025	139390	Accounts Payable	RPM Law, PLLC (ACH)		688.00
EFT	05/16/2025	139391	Accounts Payable	S A Morgan 394 Consulting LLC (ACH)		800.00
EFT	05/16/2025	139392	Accounts Payable	Sapience Practice (ACH)		4,800.00
EFT	05/16/2025	139393	Accounts Payable	Satmodo (ACH)		328.53
EFT	05/16/2025	139394	Accounts Payable	SGS Silver State Analytical Laboratories (ACH)		610.00
EFT	05/16/2025	139395	Accounts Payable	Summit Plumbing Co LLC (ACH)		13,964.72
EFT	05/16/2025	139396	Accounts Payable	Tempresco Inc (ACH)		2,044.29
EFT	05/16/2025	139397	Accounts Payable	Thatcher Company of Nevada Inc (ACH)		6,398.88
EFT	05/16/2025	139398	Accounts Payable	Tyler Technologies Inc (ACH)		874.50
EFT	05/16/2025	139399	Accounts Payable	UBEO Business Services (ACH)		129.18

Douglas County

05/16/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/16/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/16/2025	139400	Accounts Payable	University of Nevada, Reno		132,523.05
EFT	05/16/2025	139401	Accounts Payable	US Bank Equipment Finance (ACH)		149.32
EFT	05/16/2025	139402	Accounts Payable	US Bank Equipment Finance (ACH)		339.51
EFT	05/16/2025	139403	Accounts Payable	US Bank Equipment Finance (ACH)		161.17
EFT	05/16/2025	139404	Accounts Payable	US Bank Equipment Finance (ACH)		179.06
EFT	05/16/2025	139405	Accounts Payable	USA Fleet Solutions (ACH)		1,989.44
EFT	05/16/2025	139406	Accounts Payable	Vital Signs (ACH)		525.00
EFT	05/16/2025	139407	Accounts Payable	Walkenhorst's (ACH)		460.50
EFT	05/16/2025	139408	Accounts Payable	Western Nevada Supply Co (ACH)		185.67
1-BOFA Bank of America Totals:				Transactions: 211		$1,572,371.87

Checks:	131	$1,181,826.99
EFTs:	80	$390,544.88

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9018

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYROLL CHECK LISTING TOTALING $1,516,317.94 FOR CHECK #758868-758875, AND DIRECT DEPOSITS, ALL DATED 05-16-2025, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210.

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser
Digitally signed by Kathy Kaiser
Date: 2025.06.26 17:06:16 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris
Digitally signed by Meghan Dorris
Date: 2025.06.26 16:51:52 -07'00'
ASSISTANT TREASURER

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee		Check Number	Check Amount	Direct Deposit	Net Pay
5598					
5917					
3287					
5600					
6239					
4130	Davidson, Jenifer	138675	.00	6,755.86	6,755.86
6181	Evanson, Rachael Nicole	138676	.00	1,953.46	1,953.46
4645	Lang, Wendy Jo	138677	.00	5,658.82	5,658.82
3419	Lewis, Kathryn Marie	138678	.00	5,764.85	5,764.85
6254	Wheeler, Brooke Cenora	138679	.00	1,860.67	1,860.67
3299	Mccullough, David Scott	138680	.00	4,720.68	4,720.68
4714	Filter, Brian	138681	.00	2,798.58	2,798.58
5328	Valdez, Robyn Aiko	138682	.00	2,341.98	2,341.98
5913	Cachinero, Eric	138683	.00	3,262.13	3,262.13
4177	Montoya, Leah	138684	.00	2,729.18	2,729.18
4657	Richardson, Matthew	138685	.00	3,132.32	3,132.32
5164	Amatore, Cameron	138686	.00	1,980.32	1,980.32
6217	Eannarino, Jaime Dawn	138687	.00	1,534.10	1,534.10
3310	Etchegoyhen, Dion	138688	.00	3,555.74	3,555.74
5706	Morris, Shane	138689	.00	2,221.32	2,221.32
3531	OHair, Kimberly	138690	.00	2,893.87	2,893.87
4056	Phillips, Victoria Joan	138691	.00	404.11	404.11
5697	Poppinga, Kathryn	138692	.00	2,212.14	2,212.14
4261					
4261					
4936	Troutner, Michael David	138695	.00	1,807.36	1,807.36
4387	Williams, Toni Grace	138696	.00	1,908.67	1,908.67
6010	Buma At, Candy Ve De Gracia	138697	.00	1,669.60	1,669.60
5956	Carter, Deborah Christine	138698	.00	2,818.05	2,818.05
5470	Cartwright, Jennifer	138699	.00	3,453.51	3,453.51
4782	Chieffo, Caroline	138700	.00	1,251.01	1,251.01
4782	Chieffo, Caroline	138701	.00	1,450.00	1,450.00
5738	Hernandez Rea, Louis Obed	138702	.00	1,924.66	1,924.66
3511	Johnson, Melissa Ann	138703	.00	2,141.42	2,141.42
4600	Kaiser, Katherine Anne	138704	.00	3,598.86	3,598.86
4658	Kent, Andrea Celeste	138705	.00	2,594.16	2,594.16
4691	Moreno, Sarah	138706	.00	1,977.97	1,977.97
5935	Solorio Reza, Veronica	138707	.00	1,957.58	1,957.58
5646	Swickard, Debbie A	138708	.00	2,614.73	2,614.73
5261	Brantmeyer, Ana	138709	.00	1,810.16	1,810.16
4124					
6250	Morgan, Roberta Jo	138711	.00	1,566.01	1,566.01
4766	Stovall, Jodi Odette	138712	.00	2,442.05	2,442.05
5317	Balda, Tanya	138713	.00	2,026.12	2,026.12
5730	Day, Jacqueline	138714	.00	1,748.22	1,748.22
5645	Lane, Amber Marie	138715	.00	1,819.07	1,819.07
5251	Leeper, Nicki Jennifer	138716	.00	3,406.19	3,406.19
5828	Allmett, David	138717	.00	2,410.67	2,410.67
6052	Arriola, Yvonne Marie	138718	.00	2,048.99	2,048.99
5395	Harjes, Georgianne Dombrowik	138719	.00	2,304.78	2,304.78
5395	Harjes, Georgianne Dombrowik	138720	.00	768.26	768.26
6169	Chase, Charity W K	138721	.00	1,623.82	1,623.82
3296	McDonough, Regina	138722	.00	2,293.09	2,293.09
5256	Pablo, Michelle	138723	.00	2,037.26	2,037.26
5419	Allmett, Melissa	138724	.00	1,540.54	1,540.54
5385					
6233	Dorris, Meghan	138726	.00	2,884.41	2,884.41
6233	Dorris, Meghan	138727	.00	300.00	300.00
5925	Garcia, Melissa Susan	138728	.00	1,865.53	1,865.53

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
6263 Martinez, Mariah Cora	138729	.00	1,790.88	1,790.88
5403 Vaclavek, Corinne Rene	138730	.00	2,541.40	2,541.40
5403 Vaclavek, Corinne Rene	138731	.00	100.00	100.00
4047 Gerard, Donald Joseph	138732	.00	2,964.43	2,964.43
5628 Williams, Daniel Alan	138733	.00	2,885.03	2,885.03
5341 Sanders, Dennis Wayne	138734	.00	2,009.75	2,009.75
4194 Avila, Michael	138735	.00	2,889.97	2,889.97
5901 Ayers, Logan	138736	.00	1,310.27	1,310.27
6255 Betz, Cameron Lee	138737	.00	2,874.41	2,874.41
5432 Caddy, Robert	138738	.00	5,036.47	5,036.47
5617 Calleja, Trevor	138739	.00	1,986.33	1,986.33
5617 Calleja, Trevor	138740	.00	600.00	600.00
6245 Esquerra Villavicenci, Humberto David	138741	.00	2,245.04	2,245.04
5834 Kale, Griffin Thomas	138742	.00	3,388.33	3,388.33
5890 Quigley, Andrew	138743	.00	3,232.07	3,232.07
6094 Ruggia, Peace Paul	138744	.00	4,288.08	4,288.08
3461 Stugart, Susan L	138745	.00	2,403.33	2,403.33
5966 Woods, David Allen	138746	.00	3,312.97	3,312.97
6253 Donahue, Rachel Michelle	138747	.00	1,725.35	1,725.35
6253 Donahue, Rachel Michelle	138748	.00	320.00	320.00
5283 Drew, Tiffini	138749	.00	1,912.31	1,912.31
5100 Everett, Megan	138750	.00	2,420.22	2,420.22
5390 Johnson, Marcia Michelle	138751	.00	549.88	549.88
4157 McMurry, Cindy	138752	.00	2,262.68	2,262.68
4157 McMurry, Cindy	138753	.00	350.00	350.00
5315 Shaw, Ashley Elaine	138754	.00	1,790.54	1,790.54
5315 Shaw, Ashley Elaine	138755	.00	200.00	200.00
5233 Vido, Christine Elizabeth	138756	.00	3,147.25	3,147.25
5233 Vido, Christine Elizabeth	138757	.00	500.00	500.00
4926 Cristanelli, Brenda	138758	.00	1,449.90	1,449.90
3222				
3172 Elges, Ronald	138760	.00	6,233.81	6,233.81
3399 Storke, Jonathan D	138761	.00	3,937.19	3,937.19
4773 George, Ana Gabriela	138762	.00	2,458.52	2,458.52
3394 Ginocchio, Rodney W	138763	.00	4,694.67	4,694.67
5093 Green, Kylie Nicole	138764	.00	2,882.53	2,882.53
3142 Lynch, Will R.	138765	.00	4,792.67	4,792.67
3433 Scheetz, Kirsten Maureen	138766	.00	1,583.15	1,583.15
3433 Scheetz, Kirsten Maureen	138767	.00	1,100.00	1,100.00
3337 Adkins, Michelle	138768	.00	2,131.24	2,131.24
4176 Allen, Crystal	138769	.00	2,025.54	2,025.54
5489 Bell, Jennifer	138770	.00	2,030.53	2,030.53
5396 Bennett, Temi Elaine	138771	.00	1,723.68	1,723.68
3248 Drake, Karis	138772	.00	3,053.82	3,053.82
5311 Miller, Ricky	138773	.00	2,127.46	2,127.46
5184 Peters, William	138774	.00	2,151.02	2,151.02
5840 Williams, Emily Ann	138775	.00	1,596.88	1,596.88
6167 Acero, Leonel	138776	.00	2,501.29	2,501.29
6167 Acero, Leonel	138777	.00	100.00	100.00
4611 Barden, Michael	138778	.00	2,784.96	2,784.96
6232 Battcher, Cameron Blane	138779	.00	2,984.16	2,984.16
6219 Boogman, Katherine Victoria	138780	.00	2,013.17	2,013.17
6155 Browning, Andrew Douglas	138781	.00	2,524.55	2,524.55
4105 Cadwallader, David	138782	.00	4,121.50	4,121.50
1420 Charles, Mark	138783	.00	2,704.68	2,704.68
6045 Cheechov, Alexandria Ashley	138784	.00	1,780.33	1,780.33
5259 Clifford, Dustin	138785	.00	2,883.80	2,883.80
6005 Dion, Evan Rene	138786	.00	1,859.23	1,859.23
5708 Drgas, Tomasz	138787	.00	2,533.81	2,533.81

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
4756 Freeman, Kevin RD	138788	.00	3,544.84	3,544.84
4698 Guerra, Jose Ricardo	138789	.00	3,625.48	3,625.48
6083 Holle, Brandon Tyler	138790	.00	2,470.43	2,470.43
3311 Hubkey, Brian Scott	138791	.00	896.17	896.17
3418 Jenkins, Nadine Yvonne	138792	.00	4,026.08	4,026.08
4696 Kimbrell, Steven John	138793	.00	296.50	296.50
4696 Kimbrell, Steven John	138794	.00	2,668.47	2,668.47
6242 Lewis, Caleb Howard	138795	.00	839.40	839.40
5941 Livingston, Daniel Marquis	138796	.00	2,535.83	2,535.83
5077 McLaughlin, Spencer	138797	.00	2,682.93	2,682.93
6008 Mendieta, Jasmin Teresa	138798	.00	2,560.69	2,560.69
5811 Rea, Melanie D'Ann	138799	.00	2,181.70	2,181.70
3604 Ridley, Clayton	138800	.00	3,361.01	3,361.01
4556 Rollins, James	138801	.00	2,594.22	2,594.22
5694 Russell, Jonathen Philip	138802	.00	3,149.62	3,149.62
6148 Sakert, Januarius Alexander	138803	.00	2,479.90	2,479.90
4343 Sanchez, Donovan Joseph	138804	.00	3,075.85	3,075.85
3439 Schultz, Theresa Christine	138805	.00	2,062.99	2,062.99
4604 Short, Derek Clayton	138806	.00	3,589.67	3,589.67
5582 Silva Ortiz, Jose G	138807	.00	2,697.80	2,697.80
3404 Stanley, David Alan Jr.	138808	.00	4,985.23	4,985.23
3404 Stanley, David Alan Jr.	138809	.00	350.00	350.00
6241 Swarms, Daniel R	138810	.00	747.37	747.37
6241 Swarms, Daniel R	138811	.00	1,387.96	1,387.96
6101 Turek, Andrew Paul	138812	.00	2,383.63	2,383.63
5703 Warren, Erik Anthony	138813	.00	2,266.97	2,266.97
3305 Battcher, John	138814	.00	2,878.95	2,878.95
3035 Britton, Daniel	138815	.00	5,200.56	5,200.56
4116 George, John Arthur	138816	.00	4,510.07	4,510.07
3505 Grant, Ryan David	138817	.00	3,701.73	3,701.73
5152 Graves, Jessica Lynn	138818	.00	3,062.89	3,062.89
3436 Jasperson, Edward W	138819	.00	3,851.55	3,851.55
4360 Johnsen, Jeffrey	138820	.00	3,973.45	3,973.45
4394 Jones, Tyler A	138821	.00	3,175.41	3,175.41
5946 Poling, Denielle Lynn	138822	.00	1,967.70	1,967.70
3401 Schultz, Steven D	138823	.00	3,901.20	3,901.20
3312 Tipton, Linda Jane	138824	.00	2,333.14	2,333.14
5019 Warfield, Steven William	138825	.00	2,871.28	2,871.28
3608 Wharton, Scott W	138826	.00	3,742.92	3,742.92
3516 Windsor, Adam R	138827	.00	4,615.76	4,615.76
4131 Young, Ryan Robert	138828	.00	3,319.25	3,319.25
4015 Karosich, Kevin Charles	138829	.00	3,601.17	3,601.17
4531 Koontz, Brenton Robert	138830	.00	2,634.74	2,634.74
5897 Mairs, Charles D	138831	.00	2,948.44	2,948.44
4244 Meyer, John	138832	.00	3,045.51	3,045.51
5477 Begovich, Cody	138833	.00	3,459.14	3,459.14
4557 Brown, Mark	138834	.00	3,157.47	3,157.47
5454 Copp, Keenan	138835	.00	2,283.69	2,283.69
5110 Cunningham, Jeremy	138836	.00	3,471.34	3,471.34
5848 Cunningham, Taylor	138837	.00	2,925.72	2,925.72
4070 Davis, Justin	138838	.00	3,823.07	3,823.07
5619 Del Soldato, Cody	138839	.00	2,447.75	2,447.75
5047 DeRosa, Salvatore	138840	.00	3,464.89	3,464.89
4269 Dickens, Mark	138841	.00	687.46	687.46
3226 Duffy, Robert	138842	.00	5,023.36	5,023.36
3340 Eissinger, Erik	138843	.00	2,593.89	2,593.89
3634 Flagg, Marshall	138844	.00	2,906.16	2,906.16
4369 Fricke, Justin Frederick	138845	.00	4,836.18	4,836.18
3571 Goldwater, Michael Beamer	138846	.00	3,379.47	3,379.47

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5137 Graves, Stephen Michael	138847	.00	3,020.91	3,020.91
5849 Hanson, Michael Ray	138848	.00	2,101.02	2,101.02
5919 Heffner, Jared Cortlen	138849	.00	2,821.23	2,821.23
5097 Hickman, Zachary D	138850	.00	3,132.89	3,132.89
5111 Hodges, Joshua Adam	138851	.00	3,723.29	3,723.29
5062 Holdridge, Tyree	138852	.00	2,634.64	2,634.64
5693 Incopero, Noah Thomas	138853	.00	2,593.08	2,593.08
4488 Jacobsen, Bruce M	138854	.00	4,639.58	4,639.58
5138 Jenkins, Eric Robert William	138855	.00	3,580.87	3,580.87
3407 Koontz, Richard JR	138856	.00	4,925.84	4,925.84
3577 Kruger, Joel L	138857	.00	2,905.38	2,905.38
4322 Lenz, John Christian	138858	.00	2,803.48	2,803.48
4598 Lewis, Kevin Zachary	138859	.00	2,634.76	2,634.76
6137 Lopez, Marlon Emanuel	138860	.00	3,349.10	3,349.10
6137 Lopez, Marlon Emanuel	138861	.00	372.12	372.12
6152 Mahon, Zachary Mark	138862	.00	2,520.68	2,520.68
6152 Mahon, Zachary Mark	138863	.00	444.83	444.83
3435 Marshall, Geoffrey S	138864	.00	2,597.68	2,597.68
6261 McGowan, Thomas Michael	138865	.00	2,808.77	2,808.77
5109 Michitarian, Conner	138866	.00	2,653.38	2,653.38
5990 Miller, MacKenzie Gwyn	138867	.00	2,094.51	2,094.51
4460 Miller, Steven	138868	.00	3,671.73	3,671.73
5339 Oakes, Robert	138869	.00	8,336.89	8,336.89
4483 OSullivan, Luke	138870	.00	3,026.17	3,026.17
5951 Randall, Jacob Isaac	138871	.00	2,719.99	2,719.99
5715 Riker, Payton	138872	.00	2,470.11	2,470.11
2216 Rodriguez, Richard	138873	.00	3,803.35	3,803.35
4375 Russell, Seth	138874	.00	3,885.74	3,885.74
4433 Sampson, Matthew Alan	138875	.00	3,883.14	3,883.14
5321 Sepulveda, William Michael Anthony	138876	.00	2,408.74	2,408.74
6072 Smith, Stephen Wyatt	138877	.00	3,376.81	3,376.81
4882 Stebel, Maciej	138878	.00	2,891.25	2,891.25
5051 Strachan, Grace Louise	138879	.00	3,255.45	3,255.45
5051 Strachan, Grace Louise	138880	.00	250.00	250.00
5855 Tersteege, Zachariah John	138881	.00	3,636.10	3,636.10
5602 Thorne, Clinton Garrett	138882	.00	3,166.50	3,166.50
4938 West, Mariah Cathleen	138883	.00	3,709.04	3,709.04
4376 Williams, Justin Hall	138884	.00	4,074.83	4,074.83
5265 Martinez, Thomas	138885	.00	2,939.89	2,939.89
5296 Ferriera, Tylar	138886	.00	2,165.66	2,165.66
5099 Godecke, Rachel Renee	138887	.00	1,944.84	1,944.84
6023 Larsen, Samantha Rae	138888	.00	1,815.77	1,815.77
6018 Peterson, Cheyenne Nicole	138889	.00	1,283.34	1,283.34
5684 Sorrells, Jennifer Ann	138890	.00	2,453.85	2,453.85
5931 Tovar, Jessica	138891	.00	1,433.12	1,433.12
6079 Dye, Tanner Ryan	138892	.00	2,723.72	2,723.72
5965 Easton, Kara Rae	138893	.00	4,054.63	4,054.63
5681 Mathes, Erin	138894	.00	1,796.36	1,796.36
5090 Carney, Marilyn	138895	.00	2,025.88	2,025.88
6089 Franz, Sarah Marie	138896	.00	1,754.02	1,754.02
5831 Shoemaker, Francesca Grace	138897	.00	717.03	717.03
5621 Walker, Courtni Lynn	138898	.00	2,142.28	2,142.28
5246 Weidner, Amy Colleen	138899	.00	1,773.86	1,773.86
3557 Wilfert, Kristin L	138900	.00	2,745.25	2,745.25
6168 Ames, Emilce Lianabel	138901	.00	3,754.76	3,754.76
5807 Edwards, Rebecca Lynne	138902	.00	3,220.72	3,220.72
4603 Goelz, Sandra Delores	138903	.00	2,771.24	2,771.24
3346 Kabat, Lorraine	138904	.00	874.50	874.50
5892 Eady, Janice	138905	.00	2,482.34	2,482.34

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
3682 Plante, Erin	138906	.00	3,220.42	3,220.42
1724 Seddon, John James	138907	.00	3,665.11	3,665.11
5187 Barnes, Jacqueline	138908	.00	944.59	944.59
5187 Barnes, Jacqueline	138909	.00	200.00	200.00
5187 Barnes, Jacqueline	138910	.00	700.00	700.00
4835 Wagoner, Leanne Christine	138911	.00	3,990.09	3,990.09
4916 Gonzales, Sallie Marie	138912	.00	2,256.73	2,256.73
1889 Myers, Kasey	138913	.00	3,569.98	3,569.98
4851 Thomas, Nicole Luwelle	138914	.00	3,885.14	3,885.14
5373 Aymami, David	138915	.00	1,194.24	1,194.24
3569 Budden, Sherman	138916	.00	641.01	641.01
3103 Carter, Trina	138917	.00	1,806.74	1,806.74
5318 Cooper, Timothy Charles	138918	.00	783.07	783.07
5257 Doan, Mickey Lowell	138919	.00	756.90	756.90
5622 Gelato, John J	138920	.00	194.64	194.64
3538 Gonzalez, Ignacio A	138921	.00	3,046.41	3,046.41
3538 Gonzalez, Ignacio A	138922	.00	200.00	200.00
4197 Harding, William Joseph	138923	.00	474.81	474.81
3570 LaMonica, George Anthony	138924	.00	766.40	766.40
3659 Lindsay, Eric D	138925	.00	3,351.02	3,351.02
3659 Lindsay, Eric D	138926	.00	100.00	100.00
5422 Marshall, Gary D	138927	.00	691.01	691.01
4339 Midkiff, Douglas	138928	.00	3,625.57	3,625.57
4339 Midkiff, Douglas	138929	.00	75.00	75.00
4339 Midkiff, Douglas	138930	.00	75.00	75.00
4407 Roberts, Erik	138931	.00	1,787.56	1,787.56
5018 Sousa, Ricci Gordon	138932	.00	678.75	678.75
6231 Weddell, James Howard	138933	.00	734.56	734.56
4563 Casper, Richard Barry	138934	.00	5,827.64	5,827.64
6051 Cazares, Angelika Natalie	138935	.00	1,822.34	1,822.34
4554 Davis, Tammy	138936	.00	3,032.19	3,032.19
4262 Frank, Juley Ann	138937	.00	2,444.24	2,444.24
4007 Gregory, Cynthea Anne	138938	.00	2,040.88	2,040.88
4007 Gregory, Cynthea Anne	138939	.00	2,800.00	2,800.00
5121 Hames, Alex Arthur	138940	.00	5,046.07	5,046.07
5414 Hellman, William Kent	138941	.00	3,297.19	3,297.19
3336				
5123 Johnson, Matthew Steven	138943	.00	4,483.79	4,483.79
5344 Mazza, Chelsea Barbara	138944	.00	5,189.32	5,189.32
5955 Murphy, William	138945	.00	4,290.19	4,290.19
6006 Nelson, Kallie	138946	.00	3,177.87	3,177.87
4187 Putzer, Brian	138947	.00	3,589.91	3,589.91
6151 Remick, Heidi W	138948	.00	4,227.29	4,227.29
4401 Ritchie, Douglas	138949	.00	5,303.79	5,303.79
5995 Romero, Michele Mary	138950	.00	1,621.81	1,621.81
5858 Sibley, James Blake	138951	.00	4,136.39	4,136.39
5825 Simmons, Shannon Noel	138952	.00	2,242.11	2,242.11
5284 Teter, Jessica Lynn	138953	.00	1,731.64	1,731.64
6251 Thomas, Aaron Michael	138954	.00	3,943.10	3,943.10
6073 Thompson, Kristina	138955	.00	1,919.48	1,919.48
4521 Wadle, Zachary Jerome	138956	.00	4,549.76	4,549.76
4382 Williams, Lea Elise	138957	.00	2,068.00	2,068.00
4958 Cady, Kelly	138958	.00	3,278.36	3,278.36
6246 Champlin, Renee Nycole	138959	.00	200.44	200.44
3543 Hamer, Daniel Monroe	138960	.00	3,143.67	3,143.67
5698 Harris, Krysinthia J	138961	.00	2,539.28	2,539.28
3410 Hastings-Molyneux, Dominic E	138962	.00	3,216.38	3,216.38
4639 Jones, Jessica	138963	.00	2,564.78	2,564.78
4639 Jones, Jessica	138964	.00	150.00	150.00

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee		Check Number	Check Amount	Direct Deposit	Net Pay
5678	Mangiaracina, Sara Rene	138965	.00	2,320.64	2,320.64
6013	Meddles, Jessica Ashlynn	138966	.00	1,788.05	1,788.05
3363	Morris, Tamara	138967	.00	4,270.52	4,270.52
4151	Nicoll, Kenneth	138968	.00	2,905.68	2,905.68
5503	Orozco, Andres	138969	.00	2,578.42	2,578.42
6030	Andrews, Barrett Brynn George	138970	.00	1,989.68	1,989.68
5656	Arvizu, Julian	138971	.00	2,096.57	2,096.57
5731	Bennettlease, Ibeth	138972	.00	213.12	213.12
5690	Bryant, Trevor	138973	.00	2,072.72	2,072.72
5833	Chavez, Ariel Michelle	138974	.00	1,435.57	1,435.57
3003	Chichester, Ross	138975	.00	104.30	104.30
6227	Dalton, Julie Noelle	138976	.00	1,929.48	1,929.48
5609	Damiani, Chelsea	138977	.00	4,006.38	4,006.38
5609	Damiani, Chelsea	138978	.00	25.00	25.00
6162	Diaz, Corryne Lee	138979	.00	1,416.25	1,416.25
5478	Garcia, Michelle Maria	138980	.00	2,087.46	2,087.46
5417	Giardina, Kelly Jean	138981	.00	2,257.02	2,257.02
4710	Grant Doney, Shawn R	138982	.00	2,722.86	2,722.86
5389	Grant, Teagan Ashley	138983	.00	2,960.21	2,960.21
4494	Heimark, Caitlin Yvonne	138984	.00	3,653.83	3,653.83
6039	Hennarty, Aimee Michele	138985	.00	2,028.34	2,028.34
6014	Jackson, Justus Terrell	138986	.00	4,717.89	4,717.89
5857	Jenkins, Kevin Ryan	138987	.00	1,903.08	1,903.08
5476	Klemm, Paul Jeffrey Lazatin	138988	.00	310.36	310.36
5998	Kovacs, Haley Ann	138989	.00	1,906.22	1,906.22
4943	Lewis, Daryle Evan	138990	.00	1,891.96	1,891.96
6007	Maes, Cecilia Anita	138991	.00	1,543.96	1,543.96
5662	McClintock, Carol	138992	.00	1,790.45	1,790.45
6029	Miller, Daniel Hunt	138993	.00	2,046.25	2,046.25
3403	Naylor, Rebbel A	138994	.00	146.82	146.82
4809	Ong, Jacqueline	138995	.00	3,324.40	3,324.40
5837	Ong, Maria-Veronica	138996	.00	2,352.04	2,352.04
5934	Parris, Zachary	138997	.00	2,172.48	2,172.48
6170	Piazza, Santino Philip	138998	.00	1,743.71	1,743.71
6235	Resney, Elizabeth Rae	138999	.00	1,380.13	1,380.13
5027	Simpson, Christopher Chad	139000	.00	2,467.79	2,467.79
1546	Smith, Nicolette Adelle	139001	.00	2,105.08	2,105.08
6102	Stocking, Jessica Linnea	139002	.00	4,709.58	4,709.58
4517	Talia, Cindy Marie	139003	.00	2,461.37	2,461.37
6211	Taylor, Geavon Damon	139004	.00	2,094.46	2,094.46
6174	Zaprzalka Vanbenthuysen, Paige Ann	139005	.00	2,141.04	2,141.04
5443	Bandbaz, Zahra	139006	.00	2,004.50	2,004.50
6238	Clark, Andrew Louis	139007	.00	96.82	96.82
5932	Conway, Brian Robert	139008	.00	203.06	203.06
5905	Davidson, Rain	139009	.00	1,862.07	1,862.07
3664	Deleon, Christian	139010	.00	2,785.32	2,785.32
6081	Feemster, Daniel Ryan	139011	.00	2,180.92	2,180.92
6237	Garrison, Savannah Ryann	139012	.00	198.18	198.18
6265	Gathers, Hyapatia Angel	139013	.00	194.55	194.55
6086	Guzman, Monica Lee	139014	.00	1,945.16	1,945.16
6012	Johnson-Bonin, Breauna Kay	139015	.00	2,110.14	2,110.14
4837	Leskovic, Aimee	139016	.00	2,222.12	2,222.12
6258	Mendoza, Martin Martinez	139017	.00	639.90	639.90
5670	Miller, Shane	139018	.00	2,192.86	2,192.86
6259	Platero, Sandra Arias	139019	.00	620.15	620.15
6048	Reiss, Mark Richard	139020	.00	1,913.59	1,913.59
5842	Tom, Shaylyn Renee	139021	.00	2,200.38	2,200.38
3227	Zehren, Kristina	139022	.00	3,780.94	3,780.94
5861	Iannacchione, Nathanial David	139023	.00	2,079.97	2,079.97

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee		Check Number	Check Amount	Direct Deposit	Net Pay
5094	McAllister, Mike	139024	.00	4,098.41	4,098.41
4155	Huntington, Mindi Jo				
6240		139026	.00	2,977.75	2,977.75
6141	Violette, Winter Marlowe	139027	.00	790.43	790.43
5581	Warren, Jolene Vonda	139028	.00	2,443.09	2,443.09
6234	Wheeler, Sabrina Danielle	139029	.00	1,589.34	1,589.34
5832	White, Kaitlyn R	139030	.00	1,937.48	1,937.48
6215	Wilson, Elise Maria	139031	.00	1,716.88	1,716.88
6166	Johns, Katelyn Nicole	139032	.00	1,482.30	1,482.30
6021					
5149	Ledezma, Miguel Angel	139034	.00	2,292.38	2,292.38
4498	Moore, Sandra	139035	.00	2,280.00	2,280.00
6150	Pecorino, Madelyn Grace	139036	.00	1,497.60	1,497.60
3515	Doan, Yvette	139037	.00	3,693.97	3,693.97
5851	Garrison, Jenna Marcia	139038	.00	2,158.62	2,158.62
3266	Lash, Diana	139039	.00	2,180.45	2,180.45
4628	Meddles, Jake	139040	.00	2,718.97	2,718.97
4874	Roberts, David JR	139041	.00	3,381.14	3,381.14
5863	Vidovich, Danton Robert	139042	.00	827.48	827.48
4653	Erb, Jon	139043	.00	4,227.66	4,227.66
4778	Nordloh, Joshua	139044	.00	3,161.99	3,161.99
4332	Dallaire, Thomas	139045	.00	5,142.12	5,142.12
5021	Dickerson, Alicia	139046	.00	1,875.35	1,875.35
5938	Dreiske, Susan	139047	.00	1,825.97	1,825.97
5929	Hannah, Ashley	139048	.00	1,641.90	1,641.90
6161	Jones, Kyle Brent	139049	.00	2,071.54	2,071.54
3494	Pawling, Andrea	139050	.00	3,495.74	3,495.74
5630	Ramirez, Betty	139051	.00	1,538.72	1,538.72
4762	Reno, Ann	139052	.00	1,222.88	1,222.88
6015	Rudelbach, Nicole Angelina	139053	.00	3,737.37	3,737.37
5844	Conroy, Jordyn Ashleigh	139054	.00	1,338.80	1,338.80
5844	Conroy, Jordyn Ashleigh	139055	.00	250.00	250.00
6019	Davidson, Jeremy D	139056	.00	2,608.03	2,608.03
4392	Davis, Timothy	139057	.00	3,457.08	3,457.08
5893	McQuain, Michael	139058	.00	2,115.41	2,115.41
4586	Nadler, Nicholas	139059	.00	2,211.86	2,211.86
5686	Simko, George Bradley	139060	.00	2,448.55	2,448.55
5319	Spates, Rebecca Marie	139061	.00	2,208.79	2,208.79
4283	Doherty, Linda	139062	.00	2,374.81	2,374.81
5817	Moroles ONeil, Kathryn	139063	.00	3,242.28	3,242.28
3452	Rao, Lucille	139064	.00	2,550.32	2,550.32
4838	Thran Zepeda, Coleen	139065	.00	2,305.32	2,305.32
3014	Broersma, Eric	139066	.00	2,303.33	2,303.33
5912	Cowin, John	139067	.00	2,360.75	2,360.75
5471	Hutchings, Jeremy Jon	139068	.00	3,772.88	3,772.88
3702	Morelli, Natalia	139069	.00	2,965.22	2,965.22
6036	Pettersen, Paul Quist	139070	.00	2,163.00	2,163.00
1817	Resnik, Barbra	139071	.00	3,419.15	3,419.15
4393	Stevens, Leanna Claire	139072	.00	2,469.46	2,469.46
5711	Etchegoyhen, Mary	139073	.00	1,823.29	1,823.29
6032	Felten, Michael C	139074	.00	2,123.99	2,123.99
5654	Harwood, Bonnie Deann	139075	.00	2,424.89	2,424.89
5891	Jacobson-Gentry, Julie	139076	.00	2,663.80	2,663.80
5615	Moroles-ONeil, Rachel	139077	.00	2,755.87	2,755.87
5808	Strehlow, Ernie Kenneth	139078	.00	3,774.96	3,774.96
5353	Hubbard, Nicole Renee	139079	.00	2,602.26	2,602.26
3476	Leeper, Veronica Irmgard	139080	.00	2,508.52	2,508.52
5978	Peterson-Burrier, Lisa Ann	139081	.00	1,880.04	1,880.04
4627	Ritger, Philip	139082	.00	4,881.64	4,881.64

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5347 Robillard, Richard	139083	.00	4,372.41	4,372.41
5347 Robillard, Richard	139084	.00	200.00	200.00
5933 Sponcey, Sheryl	139085	.00	1,789.47	1,789.47
5933 Sponcey, Sheryl	139086	.00	250.00	250.00
6078 Williams, Dawn Darice	139087	.00	2,137.17	2,137.17
6034 Blanchette, Riley Adam	139088	.00	1,727.42	1,727.42
5085 DuBlanc, Brian	139089	.00	2,372.02	2,372.02
5387 Eichhorst, Wyatt	139090	.00	2,251.61	2,251.61
5107 Hunter, Danny D-Jay	139091	.00	2,210.17	2,210.17
5953 MacDonnell, Jeffrey T	139092	.00	3,522.52	3,522.52
5131 McCulloch, Carl	139093	.00	2,369.34	2,369.34
6096 Shaw, Justin Leroy	139094	.00	2,454.08	2,454.08
6163 Stroschein, John Conrad	139095	.00	1,852.35	1,852.35
5103 Wolff, Richard Peter	139096	.00	2,973.27	2,973.27
5487 Bengoechea, Levi	139097	.00	1,990.05	1,990.05
3614 Manzano, Victor Gerard	139098	.00	2,750.21	2,750.21
5158 McGoldrick, James	139099	.00	2,043.00	2,043.00
5805 Thomas, Hunter Phillip	139100	.00	1,939.33	1,939.33
6159 Victor, Shane Scott	139101	.00	1,735.61	1,735.61
3504 Weferling, Duane Robert	139102	.00	2,988.28	2,988.28
5732 Donat, Nicholas	139103	.00	2,248.13	2,248.13
5722 Gonsalves, Anthony David	139104	.00	2,503.03	2,503.03
5996 Johnson, Adrian Keith	139105	.00	3,155.21	3,155.21
4065 Kinser, Auston G	139106	.00	3,371.27	3,371.27
5734 Kinser, Justin Glen	139107	.00	2,358.73	2,358.73
5964 Kolda, Ryan A	139108	.00	3,379.15	3,379.15
5450 Laird, Pablo Arthur	139109	.00	2,618.58	2,618.58
3441 Melandow, Gregory W	139110	.00	4,466.86	4,466.86
5611 Michalak, Jeffery	139111	.00	2,514.37	2,514.37
5906 Schmidt, Brian	139112	.00	1,891.99	1,891.99
5733 Smallen, Aaron M	139113	.00	2,167.99	2,167.99
4127 Taflin, Thomas A	139114	.00	3,434.15	3,434.15
5657 White, Thomas Paul	139115	.00	2,795.35	2,795.35
4509 Charles, Nicholas	139116	.00	3,313.55	3,313.55
5728 Larrance, Christine Anna-Marie	139117	.00	2,037.37	2,037.37
5659 Smith, Nathaniel David	139118	.00	3,049.01	3,049.01
5035 Aalgaard, Erik	139119	.00	2,042.40	2,042.40
6160 Daniels, Lindsey Marie	139120	.00	2,013.35	2,013.35
5993 Fogerson, Anjanette Bywater	139121	.00	2,682.26	2,682.26
5836 Johnson, Sarah Beth	139122	.00	2,806.67	2,806.67
4765 Martinez, Jodi	139123	.00	3,507.90	3,507.90
6257 Olivas, Charme Crystal	139124	.00	1,946.66	1,946.66
6103 Selcer-Kannan, Cheryseis Edra	139125	.00	2,577.00	2,577.00
6249 St Clair, Victoria Nichole	139126	.00	2,350.54	2,350.54
5911 Stage, Karen Marie	139127	.00	1,344.50	1,344.50
5940 Torres, Lisa Marie	139128	.00	2,317.35	2,317.35
5001 Aschenbach, Noemi	139129	.00	3,027.88	3,027.88
5166 Baumann, Tamara	139130	.00	3,266.72	3,266.72
5166 Baumann, Tamara	139131	.00	1,000.00	1,000.00
5368 Herrera-Alem, Karina	139132	.00	1,411.45	1,411.45
6229 Marin, Destiny Joy	139133	.00	1,482.61	1,482.61
5010 Rasner, Rachael	139134	.00	3,754.22	3,754.22
5818 Davis, Carolyn	139135	.00	2,435.57	2,435.57
6173 Gierhart, Sarah Anissa	139136	.00	2,275.26	2,275.26
5658 Rich, Christina	139137	.00	1,417.97	1,417.97
6230 Corrales, Kathleen Ann	139138	.00	1,170.03	1,170.03
4875 Macdonnell, Heather	139139	.00	2,101.32	2,101.32
4875 Macdonnell, Heather	139140	.00	1,000.00	1,000.00
6146 Scalzi, Domenico Joseph	139141	.00	2,041.44	2,041.44

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
6100 Adamson, Blayney Elizabeth	139142	.00	2,848.55	2,848.55
5612 Aggarwal, Ankur	139143	.00	1,997.22	1,997.22
6222 Baird, Elizabeth	139144	.00	2,406.56	2,406.56
5852 Baylis, Mark	139145	.00	2,150.54	2,150.54
5736 Brewer, Brianna	139146	.00	2,191.14	2,191.14
6016 Chavez, Amy Renee	139147	.00	1,989.10	1,989.10
5992 Deen, Alexandra Elizabeth	139148	.00	1,993.63	1,993.63
5943 Finster, Brent Edwin	139149	.00	3,834.37	3,834.37
3229 Gochenouer, Debra	139150	.00	2,627.83	2,627.83
5939 Hagenbach, Cassidy	139151	.00	1,820.82	1,820.82
4862 Hall, Kaitlyn Cassandra Rose	139152	.00	2,874.10	2,874.10
5999 Hanson, Megan Lee	139153	.00	1,984.00	1,984.00
3522 Mccandless, Nonie	139154	.00	3,509.53	3,509.53
6256 McRiley, Jordan Dez-Ree	139155	.00	1,909.97	1,909.97
6080 Salas, Julia Marie	139156	.00	1,837.04	1,837.04
4749 Seeley, Edward Norman	139157	.00	2,857.95	2,857.95
3230 Woods, Cirra Alaire	139158	.00	3,212.11	3,212.11
5727 Anderson, Melinda	139159	.00	1,651.37	1,651.37
3549 Begovich, Jacqueline	139160	.00	2,430.72	2,430.72
4940 Brackett, Jeffrey	139161	.00	607.53	607.53
5485 Broumley, Cheryl	139162	.00	1,612.64	1,612.64
5674 Buma At, Ve	139163	.00	1,377.64	1,377.64
5048 Calabrese, Jennifer	139164	.00	2,087.12	2,087.12
5048 Calabrese, Jennifer	139165	.00	375.00	375.00
5135 Colley, Kathleen	139166	.00	323.69	323.69
4650 Cunningham, Kimbrely Ann	139167	.00	1,348.31	1,348.31
4825 Diedrichsen, John	139168	.00	1,280.23	1,280.23
5742 Greenrod, Georgia Ann	139169	.00	1,342.67	1,342.67
4856 Grimes, Tanya Jean	139170	.00	1,866.83	1,866.83
3341 Gurule, Patricia A	139171	.00	2,259.60	2,259.60
4424 Kozerski, Russell Roman	139172	.00	1,642.08	1,642.08
6243 Larimer, Makenzi Ann	139173	.00	1,148.15	1,148.15
6088 Losey, Hayden Brooke	139174	.00	1,368.69	1,368.69
5115 Nkala, Bethwell	139175	.00	1,879.94	1,879.94
4931 Perez, Irma	139176	.00	1,937.97	1,937.97
4681 Peterson, Richard	139177	.00	2,142.47	2,142.47
6156 Piazza, Christie Lee	139178	.00	405.01	405.01
1676 Reid, Amanda	139179	.00	2,872.69	2,872.69
4558 Smith, Cory A	139180	.00	3,203.69	3,203.69
5108 Spotts, Susan Ruth	139181	.00	1,818.03	1,818.03
6037 Stulik, Steven Charles	139182	.00	1,061.19	1,061.19
4933 Thomas, Diana R	139183	.00	1,119.24	1,119.24
4933 Thomas, Diana R	139184	.00	1,000.00	1,000.00
5381 Walker, Michael John	139185	.00	2,006.45	2,006.45
5287 Wilkinson, Victoria Laverne	139186	.00	1,219.92	1,219.92
5896 Al Hebshi, Yasmeen Lea Traxler	139187	.00	2,711.30	2,711.30
5720 Bells, Vanna	139188	.00	2,490.10	2,490.10
5813 DeGhelder, Timothy	139189	.00	4,500.01	4,500.01
5663 Gonzalez, Irene Danielle	139190	.00	1,940.18	1,940.18
5060 Hallam, Veronica Lyn	139191	.00	2,781.80	2,781.80
5712 Holle, Jessica Marie	139192	.00	795.47	795.47
6003 Kaleel, Theodore Dean	139193	.00	2,174.29	2,174.29
5972 Magnante, Willow Nicole	139194	.00	1,630.59	1,630.59
5634 McAfee, Corona Shea	139195	.00	1,560.21	1,560.21
6027 Saldana, Angela	139196	.00	401.19	401.19
5714 Sanders, Benjamin Thomas	139197	.00	2,187.10	2,187.10
5273 Soleta, Rachel Velda	139198	.00	1,969.30	1,969.30
5132 Weber, Kathleen Alexandra	139199	.00	1,833.68	1,833.68
5448 Williams, Kaleigh Maureen	139200	.00	1,827.43	1,827.43

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5171 Wilson, Laurence Edward	139201	.00	2,718.85	2,718.85
5464 Wittwer, Laura Suzanne	139202	.00	3,550.28	3,550.28
6200 Wood, Alexander Lynn	139203	.00	444.24	444.24
6026 York, Ashleigh Elizabeth	139204	.00	172.59	172.59
5140 Canales, Jonathan	139205	.00	2,369.57	2,369.57
5667 Harding, Scott R	139206	.00	1,988.89	1,988.89
4063 Harrison, Jerry	139207	.00	2,663.68	2,663.68
5067 Heldman, John Robert	139208	.00	3,298.86	3,298.86
5067 Heldman, John Robert	139209	.00	100.00	100.00
5053 Kannan, Christopher William	139210	.00	2,156.36	2,156.36
6000 Pegram, Harvey Gilbert	139211	.00	2,258.57	2,258.57
5627 Polkow, Brian	139212	.00	2,015.78	2,015.78
5973 Poppenga, Dean Edward II	139213	.00	1,852.34	1,852.34
4453 Regalado, Jorge	139214	.00	2,319.90	2,319.90
4502 Vazquez, Miguel	139215	.00	2,408.28	2,408.28
6157 Villalobos, Ryan Matthew	139216	.00	1,935.64	1,935.64
5066 Everett, Dennis Edward	139217	.00	1,290.41	1,290.41
6091 Mantel, Larry David	139218	.00	864.21	864.21
5665 Adie, Brook	139219	.00	5,066.72	5,066.72
5092 Bonar, Geoffrey	139220	.00	3,175.65	3,175.65
4722 Doerr, Scott	139221	.00	2,571.49	2,571.49
4651 Drees-Wasmer, Georgianna	139222	.00	2,650.32	2,650.32
5114 Hubbard, Dennis D.	139223	.00	2,546.49	2,546.49
4935 Logan, Cody Matthew	139224	.00	2,627.72	2,627.72
5482 Ogles, Clayton	139225	.00	1,072.59	1,072.59
4103 Stanton, Ryan Lee	139226	.00	3,779.03	3,779.03
6220 Chaney, Zachary Curtis	139227	.00	885.60	885.60
6221 Chaney, Adrienne Gail	139228	.00	906.23	906.23
4468 Garrison, Karen L	139229	.00	1,292.40	1,292.40
4468 Garrison, Karen L	139230	.00	100.00	100.00
5899 Goin Thomas, Trumona	139231	.00	526.45	526.45
5816 Johnson, Hannah Mabel	139232	.00	328.77	328.77
5936 Kelly, Terri Michelle	139233	.00	1,119.51	1,119.51
6158 Lumadue, Emmah L	139234	.00	964.31	964.31
6035 Moreno, Adriana Renae	139235	.00	341.55	341.55
6264 Pendola, Kellan Alexandria	139236	.00	366.95	366.95
6105 Pendola, Victoria Marie	139237	.00	306.90	306.90
6105 Pendola, Victoria Marie	139238	.00	76.73	76.73
5824 Strand, Megan Leigh	139239	.00	296.77	296.77
6024 Torres, Joshua Tyler	139240	.00	358.38	358.38
6218 Unruh, Chloe Grace	139241	.00	347.31	347.31
3244 Ward, Anne Marie	139242	.00	1,468.09	1,468.09
6252 Aragon-McEntire, Nohemi Adriana	139243	.00	1,580.36	1,580.36
4964 Beberg, Cynthia	139244	.00	1,772.22	1,772.22
5596 Castellanos-Rose, Emma	139245	.00	1,686.80	1,686.80
5613 Cook, Susan	139246	.00	1,536.61	1,536.61
4644 Delallo, Joseph	139247	.00	3,106.87	3,106.87
6209 Garcia Corea, Nancy Margarita	139248	.00	1,538.88	1,538.88
5416 Lee, Elisa Diane	139249	.00	2,244.62	2,244.62
6153 Midkiff, Elizabeth Danielle	139250	.00	504.87	504.87
6104 Olson, Raye	139251	.00	1,290.81	1,290.81
4636 Pekar, Elliot	139252	.00	1,843.32	1,843.32
5672 Romero-Gudino, Kevin	139253	.00	1,443.51	1,443.51
4337 Summers, Kay Annette	139254	.00	2,086.42	2,086.42
6210 Wright, Jeffrey Alan	139255	.00	1,165.51	1,165.51
6236 Zebrowitz, Michele Ann	139256	.00	795.11	795.11
5469 Bring, Glen	139257	.00	1,936.80	1,936.80
5713 Lonnegren, Nicholas Edward	139258	.00	2,450.59	2,450.59
5915 Lowry, Karen	139259	.00	1,166.13	1,166.13

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5850 McGee, Lisa	139260	.00	1,289.07	1,289.07
5606 Perez, Christina	139261	.00	1,288.15	1,288.15
5976 Schuler, Melissa Lynn	139262	.00	1,449.93	1,449.93
5312 Thomas, Anna Pauline	139263	.00	1,359.09	1,359.09
3309 Yaworski, Jessica Leah	139264	.00	1,344.36	1,344.36
5104 Cline, Cole	139265	.00	2,229.65	2,229.65
5918 Harrison, Russell	139266	.00	1,683.60	1,683.60
5260 Murray, Timothy	139267	.00	1,305.36	1,305.36
5588 ODonnell, Sandra	139268	.00	2,071.26	2,071.26
5709 Paterson-Lewis, Heather	139269	.00	843.50	843.50
4960 Robertson, Staci	139270	.00	1,946.20	1,946.20
6212 Sorenson, Gabriel Michael	139271	.00	1,958.75	1,958.75
5631 Unruh, Laura Anne	139272	.00	2,022.23	2,022.23
6213 Walters, Chandra Amber	139273	.00	1,587.42	1,587.42
5688 Woods, Lisa Mary	139274	.00	1,578.21	1,578.21
5847 Hay, Katie Lynn	139275	.00	1,734.38	1,734.38
5362 Lyons, Bradley Allen	139276	.00	1,765.85	1,765.85
5985 Parra, Rafael Jesse	139277	.00	1,871.32	1,871.32
5356 Samansky, Jason Travis	139278	.00	2,550.39	2,550.39
4863 Walker, Courtney Lynn	139279	.00	3,282.96	3,282.96
5626 Werley, Cody Steven	139280	.00	1,754.20	1,754.20
4326 Begovich, Jeff	139281	.00	3,455.98	3,455.98
5355 Calora, Marilyn	139282	.00	41.88	41.88
5292 Fisher, Christopher	139283	.00	1,816.44	1,816.44
5830 Godecke, Andrew Robert	139284	.00	1,732.84	1,732.84
5059 Norkunas, Daniel	139285	.00	1,918.80	1,918.80
5332 Pendery, Austin Richard	139286	.00	1,887.30	1,887.30
5054 Smith, Rebecca Holly	139287	.00	2,288.97	2,288.97
4754 Brown, Alex	139288	.00	2,685.57	2,685.57
5017 Brown, Michelle	139289	.00	2,391.03	2,391.03
5016 Cady, Jeffrey	139290	.00	3,645.43	3,645.43
5320 Camara, Robert	139291	.00	704.79	704.79
4949 Cruz-Alvarez, Saul	139292	.00	1,884.20	1,884.20
5616 Daniels, Anthony James	139293	.00	1,926.81	1,926.81
6171 Foster, Joshua Verndale	139294	.00	2,009.52	2,009.52
4864 Frisby, John D	139295	.00	5,297.98	5,297.98
6044 Glassburn, Christopher Mickeal	139296	.00	2,895.59	2,895.59
4364 Hamer, Rachel Lea	139297	.00	2,543.25	2,543.25
4445 Kistler, Daniel John	139298	.00	2,372.69	2,372.69
4191 Martin, Jody	139299	.00	2,084.33	2,084.33
6165 Mazza, Patrick Joseph	139300	.00	917.91	917.91
6040 McAdoo, Kevin Thomas	139301	.00	2,937.68	2,937.68
5859 Melandow, Meggan Elizabeth	139302	.00	1,577.86	1,577.86
4800 Parke, Jason	139303	.00	3,453.42	3,453.42
6041 Roberts, Drew Edwin	139304	.00	2,002.59	2,002.59
4577 Schurke, Marcie Linn	139305	.00	2,843.57	2,843.57
4872 Sitterley, Freddy	139306	.00	2,000.01	2,000.01
6049 Whalen, Danielle Maria	139307	.00	1,423.91	1,423.91
6142 Detwiler, Marc Jacob	139308	.00	1,665.85	1,665.85
6095 Kamin, Micah A.	139309	.00	1,352.48	1,352.48
4637 Lacost, Geoffrey Alan	139310	.00	1,086.44	1,086.44
4637 Lacost, Geoffrey Alan	139311	.00	3,000.00	3,000.00
5188 Lancaster, Thomas Douglas II	139312	.00	1,445.83	1,445.83
3164 Louthan, Carol Ann	139313	.00	3,463.74	3,463.74
5620 Matus, Eric	139314	.00	2,736.85	2,736.85
5806 McRae, Kurt	139315	.00	1,984.83	1,984.83
5839 Mlnarik, Wayne	139316	.00	1,920.76	1,920.76
4021 Nicholson, Marie	139317	.00	2,176.97	2,176.97
4508 Nilssen, Erik	139318	.00	4,613.50	4,613.50

Payment Batch Register

Pay Date Range 04/26/25 - 05/09/25
Pay Batch 05/16/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
6097 Wilders, Shawn R	139319	.00	1,781.64	1,781.64
6214 Dick, Colby	139320	.00	1,667.68	1,667.68
5970 Eissel, Aron Alec	139321	.00	1,745.93	1,745.93
6025 Zepeda, Luis Gonsalez	139322	.00	1,676.29	1,676.29
6144 Bowlin, Katie Ann	139323	.00	1,597.44	1,597.44
5276 Brunz, Emily	139324	.00	2,641.99	2,641.99
4357 Roberts, Monique	139325	.00	432.59	432.59
6260 Georges, Thomas Patrick	758868	3,432.04	.00	3,432.04
4808 Kyeremeh, Ignatius Kofi	758869	2,781.01	.00	2,781.01
6262 Baker, John Joseph	758870	826.36	.00	826.36
5977 Smith, Debbie Anne	758871	620.18	.00	620.18
6244 Beaty, Matisyn Elizabeth	758872	215.52	.00	215.52
6042 Dempsey, Ender Jack	758873	475.17	.00	475.17
4043 Tucker, Yolanda Cecelia	758874	767.09	.00	767.09
5352 Albert, Steven	758875	1,369.58	.00	1,369.58
	Grand Totals	$10,486.95	$1,505,830.99	$1,516,317.94
	Total Checks 8			
	Total Direct Deposits 656			

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING $1,552,080.99 FOR CHECKS #759007-759154 AND EFTS #139415-139482, ALL DATED 05-23-2025, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser
Digitally signed by Kathy Kaiser
Date: 2025.06.26 17:07:16 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris
Digitally signed by Meghan Dorris
Date: 2025.06.26 16:49:36 -07'00'
ASSISTANT TREASURER

Douglas County
5/23/2025 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 05/23/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America						
Check	05/23/2025	759007	Accounts Payable	Ace Hardware		144.49
Check	05/23/2025	759008	Accounts Payable	Ace Hardware		200.89
Check	05/23/2025	759009	Accounts Payable	Ace Hardware		33.83
Check	05/23/2025	759010	Accounts Payable	Ace Hardware		961.43
Check	05/23/2025	759011	Accounts Payable	Acosta Farm Properties		1,500.00
Check	05/23/2025	759012	Accounts Payable	Alpen Sierra Inc		85.75
Check	05/23/2025	759013	Accounts Payable	AT&T Global Services		629.44
Check	05/23/2025	759014	Accounts Payable	AT&T Global Services		0.79
Check	05/23/2025	759015	Accounts Payable	Bank of America (Procurement Cards)		69,211.63
Check	05/23/2025	759016	Accounts Payable	Carson City Landfill		48,493.68
Check	05/23/2025	759017	Accounts Payable	Carson Water Subconservancy District		14,315.48
Check	05/23/2025	759018	Accounts Payable	Carter , Debbie		1,132.39
Check	05/23/2025	759019	Accounts Payable	Cave Rock Estates General Improvement District		1,556.89
Check	05/23/2025	759020	Accounts Payable	Charter Communications Operating LLC		2,675.49
Check	05/23/2025	759021	Accounts Payable	Chem-Dry of Douglas County Inc		125.00
Check	05/23/2025	759022	Accounts Payable	Chichester , Ross		40.00
Check	05/23/2025	759023	Accounts Payable	Corwin Ford Reno		179,153.25
Check	05/23/2025	759024	Accounts Payable	Coverley or Scheetz or Elges - Petty Cash		200.00
Check	05/23/2025	759025	Accounts Payable	Davis , Kim		405.00
Check	05/23/2025	759026	Accounts Payable	Davis, Carolyn - Petty Cash		47.98
Check	05/23/2025	759027	Accounts Payable	Douglas County Court Clerk		158.25
Check	05/23/2025	759028	Accounts Payable	Douglas County Mosquito Abatement District		13,145.07
Check	05/23/2025	759029	Accounts Payable	Douglas County School District		70,019.07
Check	05/23/2025	759030	Accounts Payable	Douglas County School District		67,499.35
Check	05/23/2025	759031	Accounts Payable	Douglas County Utilities		1,719.22
Check	05/23/2025	759032	Accounts Payable	Douglas Disposal Inc		2,324.43
Check	05/23/2025	759033	Accounts Payable	East Fork Swimming Pool District		61,810.72
Check	05/23/2025	759034	Accounts Payable	EFA Enterprises LLC		2,100.00
Check	05/23/2025	759035	Accounts Payable	Elk Point Sanitation District		17.76
Check	05/23/2025	759036	Accounts Payable	Ewing Irrigation Products		318.10
Check	05/23/2025	759037	Accounts Payable	Express Systems		896.80
Check	05/23/2025	759038	Accounts Payable	Felton , Gregory R		1,500.00

Douglas County

5/23/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/23/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/23/2025	759039	Accounts Payable	Fire Service Center		400.00
Check	05/23/2025	759040	Accounts Payable	Friends of the Library		1,000.00
Check	05/23/2025	759041	Accounts Payable	Frontier		85.58
Check	05/23/2025	759042	Accounts Payable	Frontier		1,020.63
Check	05/23/2025	759043	Accounts Payable	Gardnerville Ranchos GID		15,747.51
Check	05/23/2025	759044	Accounts Payable	Genoa Trees & Landscape Materials Inc		460.00
Check	05/23/2025	759045	Accounts Payable	Gilbert , Paul E		950.00
Check	05/23/2025	759046	Accounts Payable	Grainger		8,000.69
Check	05/23/2025	759047	Accounts Payable	Home Depot - 6978		2,232.52
Check	05/23/2025	759048	Accounts Payable	Howell's Lock and Safe		3,720.00
Check	05/23/2025	759049	Accounts Payable	Indian Hills GID		16,777.32
Check	05/23/2025	759050	Accounts Payable	Interstate Batteries of the Sierras		412.98
Check	05/23/2025	759051	Accounts Payable	IPM Education and Training Services		1,100.00
Check	05/23/2025	759052	Accounts Payable	Jacobs Engineering Group Inc		8,409.00
Check	05/23/2025	759053	Accounts Payable	Kansas City Life Group		16,337.14
Check	05/23/2025	759054	Accounts Payable	Keefe Supply Company		890.30
Check	05/23/2025	759055	Accounts Payable	Kingsbury GID		20,683.91
Check	05/23/2025	759056	Accounts Payable	Lakeridge General Improvement District		1,069.07
Check	05/23/2025	759057	Accounts Payable	Likins , Stephen		743.75
Check	05/23/2025	759058	Accounts Payable	Linde Gas & Equipment Inc		1,759.43
Check	05/23/2025	759059	Accounts Payable	Maldonado , Phillip		1,179.60
Check	05/23/2025	759060	Accounts Payable	Marcarelli , Kimberly S		4,800.00
Check	05/23/2025	759061	Accounts Payable	McGladrey , Brian & Korinne		72.96
Check	05/23/2025	759062	Accounts Payable	Meeks Lumber		36.56
Check	05/23/2025	759063	Accounts Payable	Meeks Lumber		195.08
Check	05/23/2025	759064	Accounts Payable	Meeks Lumber		548.35
Check	05/23/2025	759065	Accounts Payable	Michael Hohl Motor Co Inc		498.04
Check	05/23/2025	759066	Accounts Payable	Miller , Emily		25.00
Check	05/23/2025	759067	Accounts Payable	Miller , Melissa		31.44
Check	05/23/2025	759068	Accounts Payable	Minden Town of		112,587.20
Check	05/23/2025	759069	Accounts Payable	Minden-Gardnerville Sanitation District		14,743.14
Check	05/23/2025	759070	Accounts Payable	NAVEX Global Inc		1,778.95
Check	05/23/2025	759071	Accounts Payable	Nevada City/County Management Association		225.00
Check	05/23/2025	759072	Accounts Payable	Nevada Tahoe Conservation District		4,235.44

Douglas County

5/23/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/23/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/23/2025	759073	Accounts Payable	Northern NV Chapter Assoc Government Accountants		200.00
Check	05/23/2025	759074	Accounts Payable	NV Consulting LLC / Reclaimed NV		1,023.75
Check	05/23/2025	759075	Accounts Payable	NV Energy		351.11
Check	05/23/2025	759076	Accounts Payable	NV Energy		5,595.00
Check	05/23/2025	759077	Accounts Payable	NV Energy		36.64
Check	05/23/2025	759078	Accounts Payable	NV Energy		57.69
Check	05/23/2025	759079	Accounts Payable	NV Energy		48.77
Check	05/23/2025	759080	Accounts Payable	NV Energy		37.38
Check	05/23/2025	759081	Accounts Payable	NV Energy		46.30
Check	05/23/2025	759082	Accounts Payable	NV Energy		42.16
Check	05/23/2025	759083	Accounts Payable	NV Energy		396.78
Check	05/23/2025	759084	Accounts Payable	NV Energy		127.13
Check	05/23/2025	759085	Accounts Payable	NV Energy		38.40
Check	05/23/2025	759086	Accounts Payable	NV Energy		36.64
Check	05/23/2025	759087	Accounts Payable	NV State Department of Public Safety		39.00
Check	05/23/2025	759088	Accounts Payable	NV State Dept of Conservation & Natural Resources		1,464.00
Check	05/23/2025	759089	Accounts Payable	NV State Office of Attorney General		50.00
Check	05/23/2025	759090	Accounts Payable	NV State Office of Attorney General		331.51
Check	05/23/2025	759091	Accounts Payable	Oliver Park General Improvement District		6,624.99
Check	05/23/2025	759092	Accounts Payable	OverDrive Inc		355.61
Check	05/23/2025	759093	Accounts Payable	Park Tables		6,355.50
Check	05/23/2025	759094	Accounts Payable	PeaPeg LLC		2,643.72
Check	05/23/2025	759095	Accounts Payable	Pierce , Kurt		67.99
Check	05/23/2025	759096	Accounts Payable	Professional Finance Company Inc		345.88
Check	05/23/2025	759097	Accounts Payable	Project One Nevada LLC		43,066.23
Check	05/23/2025	759098	Accounts Payable	Refuse Inc		108.95
Check	05/23/2025	759099	Accounts Payable	Reid, Amanda - Petty Cash		20.00
Check	05/23/2025	759100	Accounts Payable	Reno Drain Oil Service		100.00
Check	05/23/2025	759101	Accounts Payable	Resource Concepts Inc		2,883.50
Check	05/23/2025	759102	Accounts Payable	Ricoh USA Inc		364.58
Check	05/23/2025	759103	Accounts Payable	Rosin , Bruce R		191.23
Check	05/23/2025	759104	Accounts Payable	Round Hill General Improvement District		4,828.81
Check	05/23/2025	759105	Accounts Payable	Salt Lake Wholesale Sports		15,533.56
Check	05/23/2025	759106	Accounts Payable	Sierra Controls LLC		663.85

Douglas County

5/23/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/23/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/23/2025	759107	Accounts Payable	Sierra Estates General Improvement District		3.87
Check	05/23/2025	759108	Accounts Payable	Sierra Nevada Construction Inc		609.50
Check	05/23/2025	759109	Accounts Payable	Silver State International Trucks		8,213.20
Check	05/23/2025	759110	Accounts Payable	Skyland General Improvement District		673.76
Check	05/23/2025	759111	Accounts Payable	Smith , Lorie		31.44
Check	05/23/2025	759112	Accounts Payable	Snap-on Industrial		732.86
Check	05/23/2025	759113	Accounts Payable	Southwest Gas		2,240.30
Check	05/23/2025	759114	Accounts Payable	Southwest Gas		450.00
Check	05/23/2025	759115	Accounts Payable	Stericycle Inc		131.54
Check	05/23/2025	759116	Accounts Payable	Stericycle Inc		120.90
Check	05/23/2025	759117	Accounts Payable	Stericycle Inc		80.00
Check	05/23/2025	759118	Accounts Payable	Stumpwater Pottery		1,200.00
Check	05/23/2025	759119	Accounts Payable	Summit Carpet		1,646.46
Check	05/23/2025	759120	Accounts Payable	Swickard , Debbie		63.00
Check	05/23/2025	759121	Accounts Payable	Sysco Food Services of Sacramento		3,199.80
Check	05/23/2025	759122	Accounts Payable	Sysco Food Services of Sacramento		2,061.04
Check	05/23/2025	759123	Accounts Payable	Sysco Food Services of Sacramento		4,679.64
Check	05/23/2025	759124	Accounts Payable	Sysco Food Services of Sacramento		13,270.72
Check	05/23/2025	759125	Accounts Payable	Tahoe Douglas District		3,192.95
Check	05/23/2025	759126	Accounts Payable	Tahoe Douglas Fire Protection District		114,254.82
Check	05/23/2025	759127	Accounts Payable	Tahoe Youth & Family Services		8,406.44
Check	05/23/2025	759128	Accounts Payable	The Moore Law Group APC		84.05
Check	05/23/2025	759129	Accounts Payable	Thomson Reuters-West		1,592.69
Check	05/23/2025	759130	Accounts Payable	Three Peaks Therapy LLC		2,520.00
Check	05/23/2025	759131	Accounts Payable	Topaz Ranch Estate Water Company		60.75
Check	05/23/2025	759132	Accounts Payable	Topaz Ranch Estates GID		8,258.21
Check	05/23/2025	759133	Accounts Payable	United Finance Company		89.72
Check	05/23/2025	759134	Accounts Payable	US Foods Inc		1,432.03
Check	05/23/2025	759135	Accounts Payable	US Foods Inc		7,219.71
Check	05/23/2025	759136	Accounts Payable	USABluebook		867.88
Check	05/23/2025	759137	Accounts Payable	Verizon Wireless		440.11
Check	05/23/2025	759138	Accounts Payable	VSP Vision Care Inc (AT)		6,384.39
Check	05/23/2025	759139	Accounts Payable	Wagoner , Leanne		1,635.29
Check	05/23/2025	759140	Accounts Payable	Walmart Community		1,704.46

Douglas County

5/23/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/23/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/23/2025	759141	Accounts Payable	Warren Reed Insurance		350.00
Check	05/23/2025	759142	Accounts Payable	Washington National Insurance Co		35.76
Check	05/23/2025	759143	Accounts Payable	Washoe County Crime Lab		2,457.39
Check	05/23/2025	759144	Accounts Payable	Wild West Pest Management		140.00
Check	05/23/2025	759145	Accounts Payable	Wilkinson , Elizabeth		450.00
Check	05/23/2025	759146	Accounts Payable	Wood Rodgers Inc		9,093.10
Check	05/23/2025	759147	Accounts Payable	Yeaman , Guy		225.00
Check	05/23/2025	759148	Accounts Payable	Zephyr Cove General Improvement District		100.64
Check	05/23/2025	759149	Accounts Payable	Zephyr Heights General Improvement District		2,038.12
Check	05/23/2025	759150	Accounts Payable	Zephyr Knolls General Improvement District		230.03
Check	05/23/2025	759151	Accounts Payable	Kawasaki Yamaha of Reno (ACH)		43,144.17
Check	05/23/2025	759152	Accounts Payable	Carson City Community Counseling Center (ACH)		820.00
Check	05/23/2025	759153	Accounts Payable	M4 Engineering (ACH)		13,533.00
Check	05/23/2025	759154	Accounts Payable	NC Investigations LLC (ACH)		185.00
EFT	05/23/2025	139415	Accounts Payable	ADT LLC (ACH)		660.00
EFT	05/23/2025	139416	Accounts Payable	Allied Sanitation Services LLC (ACH)		125.00
EFT	05/23/2025	139417	Accounts Payable	Amazon Capital Services Inc (ACH)		19,190.23
EFT	05/23/2025	139418	Accounts Payable	American Exchange LLC (ACH)		677.19
EFT	05/23/2025	139419	Accounts Payable	Animal Medical Services (ACH)		36.00
EFT	05/23/2025	139420	Accounts Payable	Ann Wilson Mediation Services LLC (ACH)		500.00
EFT	05/23/2025	139421	Accounts Payable	Bently Ranch (ACH)		2,145.00
EFT	05/23/2025	139422	Accounts Payable	Burney's Commercial Service of NV, Inc (ACH)		4,102.50
EFT	05/23/2025	139423	Accounts Payable	Capitol Reporters (ACH)		6,128.40
EFT	05/23/2025	139424	Accounts Payable	Carey Rosser Law, Ltd (ACH)		15,583.00
EFT	05/23/2025	139425	Accounts Payable	Carson Valley Locksmith (ACH)		87.20
EFT	05/23/2025	139426	Accounts Payable	Central Systems Electric Inc (ACH)		33.98
EFT	05/23/2025	139427	Accounts Payable	Cintas Corporation (ACH)		206.60
EFT	05/23/2025	139428	Accounts Payable	Clinical Pharmacy Consultants Inc (ACH)		90.00
EFT	05/23/2025	139429	Accounts Payable	CMC Tire Inc (ACH)		5,944.78
EFT	05/23/2025	139430	Accounts Payable	Commercial Equipment Source LLC (ACH)		2,889.00
EFT	05/23/2025	139431	Accounts Payable	Conway Communications Inc (ACH)		90.00
EFT	05/23/2025	139432	Accounts Payable	Dash Medical Gloves LLC (ACH)		368.00
EFT	05/23/2025	139433	Accounts Payable	DOWL LLC (ACH)		4,796.50

Douglas County
5/23/2025 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 05/23/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/23/2025	139434	Accounts Payable	East Fork Fire Protection District (T&A) (ACH)		221,487.59
EFT	05/23/2025	139435	Accounts Payable	Elk Point Plaza LLC (ACH)		360.00
EFT	05/23/2025	139436	Accounts Payable	Empire Southwest LLC (ACH)		321.28
EFT	05/23/2025	139437	Accounts Payable	Family Support Council of Douglas County (ACH)		5,203.38
EFT	05/23/2025	139438	Accounts Payable	Ferguson Enterprises LLC (ACH)		2,198.48
EFT	05/23/2025	139439	Accounts Payable	Flyers Energy LLC (ACH)		4,096.69
EFT	05/23/2025	139440	Accounts Payable	Flyers Energy LLC (ACH)		2,298.02
EFT	05/23/2025	139441	Accounts Payable	Flyers Energy LLC (ACH)		3,781.60
EFT	05/23/2025	139442	Accounts Payable	Gardnerville Water Company (ACH)		1,081.72
EFT	05/23/2025	139443	Accounts Payable	GlaxoSmithKline LLC (ACH)		330.31
EFT	05/23/2025	139444	Accounts Payable	Granicus LLC (ACH)		8,372.46
EFT	05/23/2025	139445	Accounts Payable	High Sierra Business Systems Inc (ACH)		11.25
EFT	05/23/2025	139446	Accounts Payable	Highland Electric and Lighting LLC (ACH)		2,734.42
EFT	05/23/2025	139447	Accounts Payable	Hunt Oil of California (ACH)		851.40
EFT	05/23/2025	139448	Accounts Payable	Inland Supply Co (ACH)		59.40
EFT	05/23/2025	139449	Accounts Payable	Inland Supply Co (ACH)		905.11
EFT	05/23/2025	139450	Accounts Payable	iParametrics, LLC (ACH)		403.00
EFT	05/23/2025	139451	Accounts Payable	Karla K Butko Ltd (ACH)		3,835.85
EFT	05/23/2025	139452	Accounts Payable	Koch Elevator (ACH)		1,790.31
EFT	05/23/2025	139453	Accounts Payable	L/P Insurance Services LLC (ACH)		1,072.86
EFT	05/23/2025	139454	Accounts Payable	Logan Creek GID (ACH)		120.96
EFT	05/23/2025	139455	Accounts Payable	Mahoney & Associates Consulting LLC (ACH)		1,020.00
EFT	05/23/2025	139456	Accounts Payable	Matt Stermitz Law LLC (ACH)		450.00
EFT	05/23/2025	139457	Accounts Payable	MCA Mechanical Inc (ACH)		130.00
EFT	05/23/2025	139458	Accounts Payable	Model Dairy LLC (ACH)		488.89
EFT	05/23/2025	139459	Accounts Payable	Moss Adams LLP (ACH)		10,460.00
EFT	05/23/2025	139460	Accounts Payable	Multi Service Technology Solutions Inc (ACH)		41.96
EFT	05/23/2025	139461	Accounts Payable	Nevada Appeal (ACH)		95.88
EFT	05/23/2025	139462	Accounts Payable	Nevada News Group (ACH)		3,579.90
EFT	05/23/2025	139463	Accounts Payable	Nevada News Group (ACH)		910.19
EFT	05/23/2025	139464	Accounts Payable	Overhead Fire Protection Inc (ACH)		730.00
EFT	05/23/2025	139465	Accounts Payable	Paul Cavin Architect LLC (ACH)		237.50

Douglas County
5/23/2025 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 05/23/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/23/2025	139466	Accounts Payable	Physician Select Management LLC (ACH)		140.00
EFT	05/23/2025	139467	Accounts Payable	Red Barn Car Wash (ACH)		77.00
EFT	05/23/2025	139468	Accounts Payable	Ron's Refrigeration Inc (ACH)		245.00
EFT	05/23/2025	139469	Accounts Payable	Sagebrush Sprouts Preschool		6,664.25
EFT	05/23/2025	139470	Accounts Payable	Sapience Practice (ACH)		3,000.00
EFT	05/23/2025	139471	Accounts Payable	Serenity Mental Health (ACH)		40.00
EFT	05/23/2025	139472	Accounts Payable	SGS Silver State Analytical Laboratories (ACH)		1,041.00
EFT	05/23/2025	139473	Accounts Payable	Silver State Law LLC (ACH)		8,307.60
EFT	05/23/2025	139474	Accounts Payable	Summit Plumbing Co LLC (ACH)		6,405.77
EFT	05/23/2025	139475	Accounts Payable	Taggart & Taggart Ltd (ACH)		1,186.00
EFT	05/23/2025	139476	Accounts Payable	Thatcher Company of Nevada Inc (ACH)		3,321.05
EFT	05/23/2025	139477	Accounts Payable	Thatcher Company of Nevada Inc (ACH)		8,522.30
EFT	05/23/2025	139478	Accounts Payable	TruePoint Solutions LLC (ACH)		123.75
EFT	05/23/2025	139479	Accounts Payable	UBEO Business Services (ACH)		686.03
EFT	05/23/2025	139480	Accounts Payable	US Bank Equipment Finance (ACH)		1,908.94
EFT	05/23/2025	139481	Accounts Payable	Walkenhorst's (ACH)		204.60
EFT	05/23/2025	139482	Accounts Payable	Western Nevada Supply Co (ACH)		17,484.74
1-BOFA Bank of America Totals:				Transactions: 216		$1,552,080.99

Checks:	148	$1,149,609.17
EFTs:	68	$402,471.82

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING $1,458,333.31 FOR CHECKS #759193-759317 AND EFTS #140143-140185, ALL DATED 05-30-2025, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser
Digitally signed by Kathy Kaiser
Date: 2025.06.26 17:08:12 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris
Digitally signed by Meghan Dorris
Date: 2025.06.26 16:52:19 -07'00'
ASSISTANT TREASURER

Douglas County
05302025 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 05/30/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America						
Check	05/30/2025	759193	Accounts Payable	ABE Printing & Copy		269.99
Check	05/30/2025	759194	Accounts Payable	Arms Unlimited		2,942.45
Check	05/30/2025	759195	Accounts Payable	AT&T Global Services		3,600.00
Check	05/30/2025	759196	Accounts Payable	AT&T Mobility National Accounts LLC		545.17
Check	05/30/2025	759197	Accounts Payable	AT&T Mobility National Accounts LLC		126.72
Check	05/30/2025	759198	Accounts Payable	AT&T Mobility National Accounts LLC		759.52
Check	05/30/2025	759199	Accounts Payable	AT&T Mobility National Accounts LLC		200.28
Check	05/30/2025	759200	Accounts Payable	AT&T Mobility National Accounts LLC		6,452.04
Check	05/30/2025	759201	Accounts Payable	Baugh , Darrell S		100.00
Check	05/30/2025	759202	Accounts Payable	Belinda Grant Photography		2,625.00
Check	05/30/2025	759203	Accounts Payable	Big O Tires		115.19
Check	05/30/2025	759204	Accounts Payable	Bob Barker Company Inc		243.54
Check	05/30/2025	759205	Accounts Payable	Bonanza Produce Co		416.63
Check	05/30/2025	759206	Accounts Payable	Brady Industries LLC		891.80
Check	05/30/2025	759207	Accounts Payable	BSN Sports LLC		1,813.88
Check	05/30/2025	759208	Accounts Payable	Burt , Valerie		46.80
Check	05/30/2025	759209	Accounts Payable	Capital Ford Inc		2,393.06
Check	05/30/2025	759210	Accounts Payable	Carson Valley Balloon Fest		2,000.00
Check	05/30/2025	759211	Accounts Payable	Carson Valley Community Theatre		800.00
Check	05/30/2025	759212	Accounts Payable	Carson Valley Health		300.00
Check	05/30/2025	759213	Accounts Payable	Carson Valley Pops Orchestra		800.00
Check	05/30/2025	759214	Accounts Payable	Carson Valley Signs		1,390.08
Check	05/30/2025	759215	Accounts Payable	Carson Valley Veterinary Hospital		9,977.46
Check	05/30/2025	759216	Accounts Payable	Carson Valley Visitors Authority		47,906.43
Check	05/30/2025	759217	Accounts Payable	Central Sierra Construction Inc		28,323.30
Check	05/30/2025	759218	Accounts Payable	Champion Chevrolet		1,629.97
Check	05/30/2025	759219	Accounts Payable	Charter Communications Operating LLC		1,787.18
Check	05/30/2025	759220	Accounts Payable	CNA Surety		50.00
Check	05/30/2025	759221	Accounts Payable	Coleman Electric Company LLC		2,450.00
Check	05/30/2025	759222	Accounts Payable	Coverley or Scheetz or Elges - Petty Cash		2,200.00
Check	05/30/2025	759223	Accounts Payable	Dept. Of The Interior-usgs		4,255.00
Check	05/30/2025	759224	Accounts Payable	DIRECTV LLC		206.19
Check	05/30/2025	759225	Accounts Payable	Dish Network		436.21
Check	05/30/2025	759226	Accounts Payable	Dish Network		154.10

Douglas County

05302025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/30/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/30/2025	759227	Accounts Payable	Doerr, Scott - Petty Cash		199.31
Check	05/30/2025	759228	Accounts Payable	Douglas County		3.00
Check	05/30/2025	759229	Accounts Payable	Douglas County School District		400.00
Check	05/30/2025	759230	Accounts Payable	Douglas County School District		36,785.58
Check	05/30/2025	759231	Accounts Payable	Douglas County Sheriff's Department		1,158.41
Check	05/30/2025	759232	Accounts Payable	Douglas County Utilities		3,536.84
Check	05/30/2025	759233	Accounts Payable	Douglas High School		400.00
Check	05/30/2025	759234	Accounts Payable	Dragoneye Technology LLC		3,265.45
Check	05/30/2025	759235	Accounts Payable	ESRI		3,030.00
Check	05/30/2025	759236	Accounts Payable	Express Systems		435.90
Check	05/30/2025	759237	Accounts Payable	Frame Architecture Inc (ACH)		25,000.00
Check	05/30/2025	759238	Accounts Payable	French , Travis		9,400.00
Check	05/30/2025	759239	Accounts Payable	Frontier		679.85
Check	05/30/2025	759240	Accounts Payable	Frontier		679.85
Check	05/30/2025	759241	Accounts Payable	Frontier		46.59
Check	05/30/2025	759242	Accounts Payable	Frontier		46.59
Check	05/30/2025	759243	Accounts Payable	Frontier		86.91
Check	05/30/2025	759244	Accounts Payable	Frontier		151.59
Check	05/30/2025	759245	Accounts Payable	Frontier		768.85
Check	05/30/2025	759246	Accounts Payable	Frontier Communications Corp		2,168.26
Check	05/30/2025	759247	Accounts Payable	Frontier Communications Corp		124.96
Check	05/30/2025	759248	Accounts Payable	Gardnerville Ranchos GID		1,187.90
Check	05/30/2025	759249	Accounts Payable	Gateway Community College		14.83
Check	05/30/2025	759250	Accounts Payable	Genoa Trees & Landscape Materials Inc		666.00
Check	05/30/2025	759251	Accounts Payable	Grainger		308.06
Check	05/30/2025	759252	Accounts Payable	Grounded Roots Therapy		150.00
Check	05/30/2025	759253	Accounts Payable	Guided Truck & Equipment		6,845.69
Check	05/30/2025	759254	Accounts Payable	Haliwell Homes LLC		1,450.00
Check	05/30/2025	759255	Accounts Payable	HDR Engineering Inc		1,210.43
Check	05/30/2025	759256	Accounts Payable	High Sierra Fly Casters		200.00
Check	05/30/2025	759257	Accounts Payable	Higman , Pam		400.00
Check	05/30/2025	759258	Accounts Payable	Home Depot - 6978		847.17
Check	05/30/2025	759259	Accounts Payable	Hubert , Kelsey		500.00
Check	05/30/2025	759260	Accounts Payable	Ingram Library Services LLC		1,605.98
Check	05/30/2025	759261	Accounts Payable	Jackson, Mark - Petty Cash		19.50

Douglas County
05302025 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 05/30/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/30/2025	759262	Accounts Payable	Keefe Supply Company		632.30
Check	05/30/2025	759263	Accounts Payable	Kingsbury GID		3,916.14
Check	05/30/2025	759264	Accounts Payable	Kyeremeh , Ignatious		860.00
Check	05/30/2025	759265	Accounts Payable	Lake Tahoe South Shore Chamber of Commerce		6,250.00
Check	05/30/2025	759266	Accounts Payable	Lake Tahoe Visitors Authority		37,919.07
Check	05/30/2025	759267	Accounts Payable	Lang , Wendy		40.00
Check	05/30/2025	759268	Accounts Payable	Made at Tahoe		117.59
Check	05/30/2025	759269	Accounts Payable	Mark Smith Tire Center Inc - Les Schwab Tires		1,183.67
Check	05/30/2025	759270	Accounts Payable	McKesson Medical Surgical Inc		90.99
Check	05/30/2025	759271	Accounts Payable	Minden Town of		759.75
Check	05/30/2025	759272	Accounts Payable	Mountain West Construction Inc		50,084.35
Check	05/30/2025	759273	Accounts Payable	Mussatto , Catherine		694.44
Check	05/30/2025	759274	Accounts Payable	NV Energy		450.00
Check	05/30/2025	759275	Accounts Payable	NV Energy		9,356.57
Check	05/30/2025	759276	Accounts Payable	NV Energy		38.01
Check	05/30/2025	759277	Accounts Payable	NV Energy		85.01
Check	05/30/2025	759278	Accounts Payable	NV Energy		18,100.01
Check	05/30/2025	759279	Accounts Payable	NV Energy		1,250.59
Check	05/30/2025	759280	Accounts Payable	NV Energy		1,324.04
Check	05/30/2025	759281	Accounts Payable	NV Energy		4,001.07
Check	05/30/2025	759282	Accounts Payable	NV Energy		7,257.62
Check	05/30/2025	759283	Accounts Payable	NV Energy		4,770.05
Check	05/30/2025	759284	Accounts Payable	NV Energy		90.25
Check	05/30/2025	759285	Accounts Payable	NV Energy		2,356.00
Check	05/30/2025	759286	Accounts Payable	NV State Dept of Conservation & Natural Resources		328.00
Check	05/30/2025	759287	Accounts Payable	NV State Dept of Conservation & Natural Resources		720.00
Check	05/30/2025	759288	Accounts Payable	NV State Dept of Health & Human Services		158,902.20
Check	05/30/2025	759289	Accounts Payable	ODP Business Solutions LLC		371.07
Check	05/30/2025	759290	Accounts Payable	Onward (ACH)		2,462.45
Check	05/30/2025	759291	Accounts Payable	OverDrive Inc		555.95
Check	05/30/2025	759292	Accounts Payable	Parts House		33.98
Check	05/30/2025	759293	Accounts Payable	Pitney Bowes Global Financial Services		1,917.33

Douglas County

05302025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/30/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
				LLC		
Check	05/30/2025	759294	Accounts Payable	Precision Document Imaging		11,640.80
Check	05/30/2025	759295	Accounts Payable	Pulse Fitness		1,100.00
Check	05/30/2025	759296	Accounts Payable	Ramirez , Erica		2,000.00
Check	05/30/2025	759297	Accounts Payable	Raptor Pest Control		1,760.00
Check	05/30/2025	759298	Accounts Payable	Redwood Toxicology Laboratory Inc		87.80
Check	05/30/2025	759299	Accounts Payable	Ricoh USA Inc		358.36
Check	05/30/2025	759300	Accounts Payable	Rosier , Charity		2,000.00
Check	05/30/2025	759301	Accounts Payable	Rosin , Bruce R		504.16
Check	05/30/2025	759302	Accounts Payable	Scholastic Inc		992.20
Check	05/30/2025	759303	Accounts Payable	Southwest Gas		8,670.30
Check	05/30/2025	759304	Accounts Payable	Spanish Springs Construction		1,200.00
Check	05/30/2025	759305	Accounts Payable	Summit Crest Apartments		1,634.50
Check	05/30/2025	759306	Accounts Payable	Sysco Food Services of Sacramento		3,838.55
Check	05/30/2025	759307	Accounts Payable	Tahoe Douglas Visitors Authority		752,899.22
Check	05/30/2025	759308	Accounts Payable	Tahoe Symphony Orchestra and Chorus		870.00
Check	05/30/2025	759309	Accounts Payable	Tessco Technologies Inc		2,620.69
Check	05/30/2025	759310	Accounts Payable	The Moore Law Group APC		1,158.45
Check	05/30/2025	759311	Accounts Payable	TriZetto Provider Solutions LLC		740.33
Check	05/30/2025	759312	Accounts Payable	United Finance Company		125.72
Check	05/30/2025	759313	Accounts Payable	University of Nevada, Reno		10.00
Check	05/30/2025	759314	Accounts Payable	US Foods Inc		3,067.67
Check	05/30/2025	759315	Accounts Payable	West Coast Code Consultants Inc		8,395.00
Check	05/30/2025	759316	Accounts Payable	Wood Rodgers Inc		508.75
Check	05/30/2025	759317	Accounts Payable	Yeaman , Guy		180.00
EFT	05/30/2025	140143	Accounts Payable	Allied Sanitation Services LLC (ACH)		3,107.13
EFT	05/30/2025	140144	Accounts Payable	Amazon Capital Services Inc (ACH)		5,911.04
EFT	05/30/2025	140145	Accounts Payable	Animal Medical Services (ACH)		470.00
EFT	05/30/2025	140146	Accounts Payable	Baker & Taylor LLC (ACH)		744.16
EFT	05/30/2025	140147	Accounts Payable	Battle Born Medical Douglas LLC (ACH)		5,750.00
EFT	05/30/2025	140148	Accounts Payable	Blackstone Publishing (ACH)		156.73
EFT	05/30/2025	140149	Accounts Payable	Canon Financial Services Inc (ACH)		2,221.36
EFT	05/30/2025	140150	Accounts Payable	Carson Valley Arts Council (ACH)		800.00
EFT	05/30/2025	140151	Accounts Payable	Carson Valley Locksmith (ACH)		446.80
EFT	05/30/2025	140152	Accounts Payable	CMC Tire Inc (ACH)		5,094.74

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/30/2025	140153	Accounts Payable	DCS Protective Association (DCSPA) (ACH)		4,550.00
EFT	05/30/2025	140154	Accounts Payable	Douglas County Employees Association (ACH)		1,605.00
EFT	05/30/2025	140155	Accounts Payable	Entenmann-Rovin Co (ACH)		205.50
EFT	05/30/2025	140156	Accounts Payable	Factory Motor Parts Co (ACH)		4,622.71
EFT	05/30/2025	140157	Accounts Payable	Fife (ACH) , Nancy J		200.00
EFT	05/30/2025	140158	Accounts Payable	Flyers Energy LLC (ACH)		2,082.09
EFT	05/30/2025	140159	Accounts Payable	Gardnerville Water Company (ACH)		3,634.06
EFT	05/30/2025	140160	Accounts Payable	HDL Software LLC (ACH)		9,711.46
EFT	05/30/2025	140161	Accounts Payable	Inland Supply Co (ACH)		207.28
EFT	05/30/2025	140162	Accounts Payable	Juniper & Sage Consulting LLC (ACH)		5,325.00
EFT	05/30/2025	140163	Accounts Payable	Kawasaki Yamaha of Reno (ACH)		1,630.74
EFT	05/30/2025	140164	Accounts Payable	Lumos & Associates Inc (ACH)		11,279.00
EFT	05/30/2025	140165	Accounts Payable	McDonald Carano LLP (ACH)		6,500.00
EFT	05/30/2025	140166	Accounts Payable	Merit Electric Company (ACH)		1,258.85
EFT	05/30/2025	140167	Accounts Payable	Midwest Tape (ACH)		214.50
EFT	05/30/2025	140168	Accounts Payable	Model Dairy LLC (ACH)		833.50
EFT	05/30/2025	140169	Accounts Payable	Nevada Appeal (ACH)		793.50
EFT	05/30/2025	140170	Accounts Payable	Nichols Consulting Engineers (ACH)		4,528.75
EFT	05/30/2025	140171	Accounts Payable	Reno Carson Messenger Service Inc (ACH)		237.18
EFT	05/30/2025	140172	Accounts Payable	SoSuTV Corporation (ACH)		2,549.00
EFT	05/30/2025	140173	Accounts Payable	Summit Plumbing Co LLC (ACH)		1,150.00
EFT	05/30/2025	140174	Accounts Payable	Superior Plus Propane (ACH)		4,521.00
EFT	05/30/2025	140175	Accounts Payable	Swank Motion Pictures Inc (ACH)		730.00
EFT	05/30/2025	140176	Accounts Payable	Tahoe Supply Company (ACH)		145.75
EFT	05/30/2025	140177	Accounts Payable	Thatcher Company of Nevada Inc (ACH)		2,493.60
EFT	05/30/2025	140178	Accounts Payable	Tin Pan Alley Productions (ACH)		3,450.00
EFT	05/30/2025	140179	Accounts Payable	UBEO Business Services (ACH)		1,047.03
EFT	05/30/2025	140180	Accounts Payable	Uniformity of Nevada LLC (ACH)		700.32
EFT	05/30/2025	140181	Accounts Payable	US Bank Equipment Finance (ACH)		332.86
EFT	05/30/2025	140182	Accounts Payable	US Bank Equipment Finance (ACH)		58.76
EFT	05/30/2025	140183	Accounts Payable	US Bank Equipment Finance (ACH)		983.22
EFT	05/30/2025	140184	Accounts Payable	Walkenhorst's (ACH)		238.20
EFT	05/30/2025	140185	Accounts Payable	Walton's Funerals & Cremations (ACH)		550.00

Douglas County

05302025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/30/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
1-BOFA Bank of America Totals:				Transactions: 168		$1,458,333.31
	Checks:	125	$1,355,262.49			
	EFTs:	43	$103,070.82			

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9018

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYROLL CHECK LISTING TOTALING $1,589,003.44 FOR CHECK #759155-759165, AND DIRECT DEPOSITS, ALL DATED 05-30-2025, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210.

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser Digitally signed by Kathy Kaiser Date: 2025.06.30 16:20:44 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris Digitally signed by Meghan Dorris Date: 2025.06.27 08:17:13 -07'00'
ASSISTANT TREASURER

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee		Check Number	Check Amount	Direct Deposit	Net Pay
5598					
5917					
3287					
5600					
6239					
4130	Davidson, Jenifer	139492	.00	6,987.21	6,987.21
6181	Evanson, Rachael Nicole	139493	.00	2,073.69	2,073.69
4645	Lang, Wendy Jo	139494	.00	5,943.73	5,943.73
3419	Lewis, Kathryn Marie	139495	.00	6,292.48	6,292.48
6254	Wheeler, Brooke Cenora	139496	.00	1,885.48	1,885.48
3299	Mccullough, David Scott	139497	.00	4,957.09	4,957.09
4714	Filter, Brian	139498	.00	5,298.62	5,298.62
5328	Valdez, Robyn Aiko	139499	.00	2,248.01	2,248.01
5913	Cachinero, Eric	139500	.00	3,129.35	3,129.35
4177	Montoya, Leah	139501	.00	2,779.41	2,779.41
4657	Richardson, Matthew	139502	.00	3,163.96	3,163.96
6217	Eannarino, Jaime Dawn	139503	.00	1,493.67	1,493.67
3310	Etchegoyhen, Dion	139504	.00	3,461.69	3,461.69
5706	Morris, Shane	139505	.00	2,252.95	2,252.95
3531	OHair, Kimberly	139506	.00	3,404.26	3,404.26
4056	Phillips, Victoria Joan	139507	.00	287.14	287.14
5697	Poppinga, Kathryn	139508	.00	2,341.98	2,341.98
4261					
4261					
4936	Troutner, Michael David	139511	.00	2,450.04	2,450.04
4387	Williams, Toni Grace	139512	.00	2,383.88	2,383.88
6010	Buma At, Candy Ve De Gracia	139513	.00	1,736.90	1,736.90
5956	Carter, Deborah Christine	139514	.00	2,958.92	2,958.92
5470	Cartwright, Jennifer	139515	.00	3,640.51	3,640.51
4782	Chieffo, Caroline	139516	.00	1,365.83	1,365.83
4782	Chieffo, Caroline	139517	.00	1,450.00	1,450.00
5738	Hernandez Rea, Louis Obed	139518	.00	2,272.53	2,272.53
3511	Johnson, Melissa Ann	139519	.00	2,281.00	2,281.00
4600	Kaiser, Katherine Anne	139520	.00	3,874.82	3,874.82
4658	Kent, Andrea Celeste	139521	.00	2,830.21	2,830.21
4691	Moreno, Sarah	139522	.00	2,340.51	2,340.51
5935	Solorio Reza, Veronica	139523	.00	1,869.73	1,869.73
5646	Swickard, Debbie A	139524	.00	2,247.29	2,247.29
5261	Brantmeyer, Ana	139525	.00	1,984.18	1,984.18
4124					
6250	Morgan, Roberta Jo	139527	.00	1,858.97	1,858.97
4766	Stovall, Jodi Odette	139528	.00	2,495.05	2,495.05
5317	Balda, Tanya	139529	.00	2,313.49	2,313.49
5730	Day, Jacqueline	139530	.00	1,985.93	1,985.93
5645	Lane, Amber Marie	139531	.00	2,065.46	2,065.46
5251	Leeper, Nicki Jennifer	139532	.00	3,437.82	3,437.82
5828	Allmett, David	139533	.00	2,277.88	2,277.88
6052	Arriola, Yvonne Marie	139534	.00	2,049.00	2,049.00
5395	Harjes, Georgianne Dombrowik	139535	.00	2,350.63	2,350.63
5395	Harjes, Georgianne Dombrowik	139536	.00	783.54	783.54
6169	Chase, Charity W K	139537	.00	2,482.63	2,482.63
3296	McDonough, Regina	139538	.00	2,462.15	2,462.15
5256	Pablo, Michelle	139539	.00	2,408.50	2,408.50
5419	Allmett, Melissa	139540	.00	1,899.18	1,899.18
5385					
6233	Dorris, Meghan	139542	.00	2,974.41	2,974.41
6233	Dorris, Meghan	139543	.00	300.00	300.00
5925	Garcia, Melissa Susan	139544	.00	1,867.11	1,867.11
6263	Martinez, Mariah Cora	139545	.00	1,706.20	1,706.20

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5403 Vaclavek, Corinne Rene	139546	.00	2,728.58	2,728.58
5403 Vaclavek, Corinne Rene	139547	.00	100.00	100.00
4047 Gerard, Donald Joseph	139548	.00	3,835.03	3,835.03
5628 Williams, Daniel Alan	139549	.00	2,702.38	2,702.38
5635 Erceg, Annela	139550	.00	184.12	184.12
5637 Reynolds, Laurinda	139551	.00	151.07	151.07
5341 Sanders, Dennis Wayne	139552	.00	1,879.73	1,879.73
4194 Avila, Michael	139553	.00	3,297.07	3,297.07
5901 Ayers, Logan	139554	.00	1,373.24	1,373.24
6255 Betz, Cameron Lee	139555	.00	2,910.17	2,910.17
5617 Calleja, Trevor	139556	.00	2,617.87	2,617.87
5617 Calleja, Trevor	139557	.00	600.00	600.00
6245 Esquerra Villavicenci, Humberto David	139558	.00	2,270.69	2,270.69
5834 Kale, Griffin Thomas	139559	.00	3,188.61	3,188.61
5890 Quigley, Andrew	139560	.00	3,199.98	3,199.98
6094 Ruggia, Peace Paul	139561	.00	4,882.73	4,882.73
3461 Stugart, Susan L	139562	.00	2,434.96	2,434.96
5966 Woods, David Allen	139563	.00	4,101.92	4,101.92
6253 Donahue, Rachel Michelle	139564	.00	1,764.45	1,764.45
6253 Donahue, Rachel Michelle	139565	.00	320.00	320.00
5283 Drew, Tiffini	139566	.00	2,068.69	2,068.69
5100 Everett, Megan	139567	.00	2,652.76	2,652.76
5390 Johnson, Marcia Michelle	139568	.00	690.31	690.31
4157 McMurry, Cindy	139569	.00	2,548.50	2,548.50
4157 McMurry, Cindy	139570	.00	350.00	350.00
5315 Shaw, Ashley Elaine	139571	.00	2,180.57	2,180.57
5315 Shaw, Ashley Elaine	139572	.00	200.00	200.00
5233 Vido, Christine Elizabeth	139573	.00	3,576.58	3,576.58
5233 Vido, Christine Elizabeth	139574	.00	500.00	500.00
4926 Cristanelli, Brenda	139575	.00	1,669.68	1,669.68
3222				
3172 Elges, Ronald	139577	.00	6,265.45	6,265.45
3399 Storke, Jonathan D	139578	.00	4,316.31	4,316.31
4773 George, Ana Gabriela	139579	.00	2,222.97	2,222.97
3394 Ginocchio, Rodney W	139580	.00	5,843.16	5,843.16
5093 Green, Kylie Nicole	139581	.00	2,430.69	2,430.69
3142 Lynch, Will R.	139582	.00	4,233.97	4,233.97
3333 Richardson, Connie	139583	.00	2,745.74	2,745.74
3433 Scheetz, Kirsten Maureen	139584	.00	1,815.96	1,815.96
3433 Scheetz, Kirsten Maureen	139585	.00	1,100.00	1,100.00
3337 Adkins, Michelle	139586	.00	2,427.35	2,427.35
4176 Allen, Crystal	139587	.00	2,511.54	2,511.54
5489 Bell, Jennifer	139588	.00	1,897.74	1,897.74
5396 Bennett, Temi Elaine	139589	.00	1,798.04	1,798.04
3248 Drake, Karis	139590	.00	3,365.74	3,365.74
5325 Handy, Sherral Diane	139591	.00	624.89	624.89
5311 Miller, Ricky	139592	.00	2,037.84	2,037.84
5184 Peters, William	139593	.00	2,018.24	2,018.24
5840 Williams, Emily Ann	139594	.00	1,751.95	1,751.95
6167 Acero, Leonel	139595	.00	2,193.35	2,193.35
6167 Acero, Leonel	139596	.00	100.00	100.00
4611 Barden, Michael	139597	.00	3,126.26	3,126.26
6232 Battcher, Cameron Blane	139598	.00	2,471.39	2,471.39
6219 Boogman, Katherine Victoria	139599	.00	2,724.38	2,724.38
6155 Browning, Andrew Douglas	139600	.00	2,876.13	2,876.13
4105 Cadwallader, David	139601	.00	3,624.84	3,624.84
1420 Charles, Mark	139602	.00	3,852.47	3,852.47
6045 Cheechov, Alexandria Ashley	139603	.00	1,899.42	1,899.42
5259 Clifford, Dustin	139604	.00	2,652.22	2,652.22

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
6005 Dion, Evan Rene	139605	.00	2,095.63	2,095.63
5708 Drgas, Tomasz	139606	.00	2,975.54	2,975.54
4756 Freeman, Kevin RD	139607	.00	3,546.75	3,546.75
4698 Guerra, Jose Ricardo	139608	.00	3,489.38	3,489.38
6083 Holle, Brandon Tyler	139609	.00	2,365.26	2,365.26
3311 Hubkey, Brian Scott	139610	.00	1,691.90	1,691.90
3418 Jenkins, Nadine Yvonne	139611	.00	4,091.51	4,091.51
4696 Kimbrell, Steven John	139612	.00	374.29	374.29
4696 Kimbrell, Steven John	139613	.00	3,368.57	3,368.57
6242 Lewis, Caleb Howard	139614	.00	1,149.95	1,149.95
5941 Livingston, Daniel Marquis	139615	.00	2,724.08	2,724.08
5077 McLaughlin, Spencer	139616	.00	2,801.80	2,801.80
6008 Mendieta, Jasmin Teresa	139617	.00	3,190.08	3,190.08
5811 Rea, Melanie D'Ann	139618	.00	2,056.16	2,056.16
3604 Ridley, Clayton	139619	.00	2,978.33	2,978.33
4556 Rollins, James	139620	.00	2,495.05	2,495.05
5694 Russell, Jonathen Philip	139621	.00	3,941.26	3,941.26
6148 Sakert, Januarius Alexander	139622	.00	2,429.56	2,429.56
4343 Sanchez, Donovan Joseph	139623	.00	3,665.33	3,665.33
3439 Schultz, Theresa Christine	139624	.00	2,098.75	2,098.75
4604 Short, Derek Clayton	139625	.00	3,623.74	3,623.74
5582 Silva Ortiz, Jose G	139626	.00	2,502.21	2,502.21
3404 Stanley, David Alan Jr.	139627	.00	5,149.37	5,149.37
3404 Stanley, David Alan Jr.	139628	.00	350.00	350.00
6241 Swarms, Daniel R	139629	.00	773.22	773.22
6241 Swarms, Daniel R	139630	.00	1,435.99	1,435.99
6101 Turek, Andrew Paul	139631	.00	2,658.02	2,658.02
5703 Warren, Erik Anthony	139632	.00	2,551.34	2,551.34
3305 Battcher, John	139633	.00	3,197.84	3,197.84
3035 Britton, Daniel	139634	.00	6,258.21	6,258.21
4116 George, John Arthur	139635	.00	4,626.23	4,626.23
3505 Grant, Ryan David	139636	.00	3,704.20	3,704.20
5152 Graves, Jessica Lynn	139637	.00	2,300.46	2,300.46
3436 Jasperson, Edward W	139638	.00	4,153.61	4,153.61
4360 Johnsen, Jeffrey	139639	.00	4,644.85	4,644.85
4394 Jones, Tyler A	139640	.00	3,492.34	3,492.34
5946 Poling, Denielle Lynn	139641	.00	2,899.10	2,899.10
3401 Schultz, Steven D	139642	.00	3,949.53	3,949.53
3312 Tipton, Linda Jane	139643	.00	2,364.79	2,364.79
5019 Warfield, Steven William	139644	.00	4,193.26	4,193.26
3608 Wharton, Scott W	139645	.00	4,600.37	4,600.37
3516 Windsor, Adam R	139646	.00	3,816.82	3,816.82
4131 Young, Ryan Robert	139647	.00	3,552.39	3,552.39
4015 Karosich, Kevin Charles	139648	.00	2,924.77	2,924.77
4531 Koontz, Brenton Robert	139649	.00	2,877.53	2,877.53
5897 Mairs, Charles D	139650	.00	2,940.38	2,940.38
4244 Meyer, John	139651	.00	3,001.46	3,001.46
5477 Begovich, Cody	139652	.00	3,625.27	3,625.27
4557 Brown, Mark	139653	.00	3,394.03	3,394.03
5454 Copp, Keenan	139654	.00	2,767.69	2,767.69
5110 Cunningham, Jeremy	139655	.00	2,922.09	2,922.09
5848 Cunningham, Taylor	139656	.00	3,119.73	3,119.73
4070 Davis, Justin	139657	.00	3,219.12	3,219.12
5619 Del Soldato, Cody	139658	.00	2,684.16	2,684.16
5047 DeRosa, Salvatore	139659	.00	3,566.84	3,566.84
4269 Dickens, Mark	139660	.00	4,088.07	4,088.07
3226 Duffy, Robert	139661	.00	5,865.13	5,865.13
3340 Eissinger, Erik	139662	.00	1,474.82	1,474.82
3634 Flagg, Marshall	139663	.00	3,330.67	3,330.67

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
4369 Fricke, Justin Frederick	139664	.00	4,219.33	4,219.33
3571 Goldwater, Michael Beamer	139665	.00	4,052.14	4,052.14
5137 Graves, Stephen Michael	139666	.00	4,107.59	4,107.59
5849 Hanson, Michael Ray	139667	.00	3,156.22	3,156.22
5919 Heffner, Jared Cortlen	139668	.00	3,487.64	3,487.64
5097 Hickman, Zachary D	139669	.00	3,422.69	3,422.69
5111 Hodges, Joshua Adam	139670	.00	3,842.72	3,842.72
5062 Holdridge, Tyree	139671	.00	2,878.70	2,878.70
5693 Incopero, Noah Thomas	139672	.00	3,055.67	3,055.67
4488 Jacobsen, Bruce M	139673	.00	5,315.67	5,315.67
5138 Jenkins, Eric Robert William	139674	.00	3,498.68	3,498.68
3407 Koontz, Richard JR	139675	.00	5,196.31	5,196.31
3577 Kruger, Joel L	139676	.00	3,215.91	3,215.91
4322 Lenz, John Christian	139677	.00	4,494.44	4,494.44
4598 Lewis, Kevin Zachary	139678	.00	2,960.41	2,960.41
6137 Lopez, Marlon Emanuel	139679	.00	4,225.21	4,225.21
6137 Lopez, Marlon Emanuel	139680	.00	469.47	469.47
6152 Mahon, Zachary Mark	139681	.00	2,646.03	2,646.03
6152 Mahon, Zachary Mark	139682	.00	466.95	466.95
3435 Marshall, Geoffrey S	139683	.00	2,666.72	2,666.72
6261 McGowan, Thomas Michael	139684	.00	2,701.37	2,701.37
5109 Michitarian, Conner	139685	.00	2,676.28	2,676.28
5990 Miller, MacKenzie Gwyn	139686	.00	2,814.70	2,814.70
4460 Miller, Steven	139687	.00	3,496.35	3,496.35
5339 Oakes, Robert	139688	.00	3,163.56	3,163.56
4483 OSullivan, Luke	139689	.00	3,502.88	3,502.88
5951 Randall, Jacob Isaac	139690	.00	3,788.23	3,788.23
5715 Riker, Payton	139691	.00	2,901.65	2,901.65
2216 Rodriguez, Richard	139692	.00	3,158.13	3,158.13
4375 Russell, Seth	139693	.00	4,294.50	4,294.50
4433 Sampson, Matthew Alan	139694	.00	4,633.28	4,633.28
5321 Sepulveda, William Michael Anthony	139695	.00	2,526.63	2,526.63
6072 Smith, Stephen Wyatt	139696	.00	4,469.52	4,469.52
4882 Stebel, Maciej	139697	.00	3,230.32	3,230.32
5051 Strachan, Grace Louise	139698	.00	3,077.40	3,077.40
5051 Strachan, Grace Louise	139699	.00	250.00	250.00
5855 Tersteege, Zachariah John	139700	.00	3,514.41	3,514.41
5602 Thorne, Clinton Garrett	139701	.00	3,337.58	3,337.58
4938 West, Mariah Cathleen	139702	.00	3,811.77	3,811.77
4376 Williams, Justin Hall	139703	.00	4,416.45	4,416.45
5265 Martinez, Thomas	139704	.00	2,819.28	2,819.28
5296 Ferriera, Tylar	139705	.00	1,952.82	1,952.82
5099 Godecke, Rachel Renee	139706	.00	2,008.63	2,008.63
6023 Larsen, Samantha Rae	139707	.00	1,878.76	1,878.76
6018 Peterson, Cheyenne Nicole	139708	.00	1,459.26	1,459.26
5684 Sorrells, Jennifer Ann	139709	.00	2,512.24	2,512.24
5931 Tovar, Jessica	139710	.00	1,486.95	1,486.95
6079 Dye, Tanner Ryan	139711	.00	2,606.28	2,606.28
5965 Easton, Kara Rae	139712	.00	4,325.20	4,325.20
5681 Mathes, Erin	139713	.00	1,832.13	1,832.13
5090 Carney, Marilyn	139714	.00	2,238.22	2,238.22
6089 Franz, Sarah Marie	139715	.00	1,621.26	1,621.26
5831 Shoemaker, Francesca Grace	139716	.00	1,880.87	1,880.87
5621 Walker, Courtni Lynn	139717	.00	2,196.38	2,196.38
5246 Weidner, Amy Colleen	139718	.00	1,485.59	1,485.59
3557 Wilfert, Kristin L	139719	.00	2,883.41	2,883.41
6168 Ames, Emilce Lianabel	139720	.00	3,790.55	3,790.55
5807 Edwards, Rebecca Lynne	139721	.00	3,472.23	3,472.23
4603 Goelz, Sandra Delores	139722	.00	2,802.87	2,802.87

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee		Check Number	Check Amount	Direct Deposit	Net Pay
3346	Kabat, Lorraine	139723	.00	912.98	912.98
5892	Eady, Janice	139724	.00	2,513.98	2,513.98
3682	Plante, Erin	139725	.00	3,578.78	3,578.78
1724	Seddon, John James	139726	.00	3,794.51	3,794.51
5187	Barnes, Jacqueline	139727	.00	1,303.09	1,303.09
5187	Barnes, Jacqueline	139728	.00	200.00	200.00
5187	Barnes, Jacqueline	139729	.00	700.00	700.00
4835	Wagoner, Leanne Christine	139730	.00	4,287.03	4,287.03
4916	Gonzales, Sallie Marie	139731	.00	2,195.06	2,195.06
1889	Myers, Kasey	139732	.00	4,204.36	4,204.36
5373	Aymami, David	139733	.00	989.46	989.46
3569	Budden, Sherman	139734	.00	766.05	766.05
3103	Carter, Trina	139735	.00	1,851.48	1,851.48
5318	Cooper, Timothy Charles	139736	.00	927.90	927.90
5257	Doan, Mickey Lowell	139737	.00	935.33	935.33
3538	Gonzalez, Ignacio A	139738	.00	3,156.51	3,156.51
3538	Gonzalez, Ignacio A	139739	.00	200.00	200.00
4197	Harding, William Joseph	139740	.00	720.79	720.79
3570	LaMonica, George Anthony	139741	.00	962.73	962.73
3659	Lindsay, Eric D	139742	.00	3,286.20	3,286.20
3659	Lindsay, Eric D	139743	.00	100.00	100.00
5422	Marshall, Gary D	139744	.00	460.68	460.68
4339	Midkiff, Douglas	139745	.00	3,983.93	3,983.93
4339	Midkiff, Douglas	139746	.00	75.00	75.00
4339	Midkiff, Douglas	139747	.00	75.00	75.00
4407	Roberts, Erik	139748	.00	1,111.87	1,111.87
5018	Sousa, Ricci Gordon	139749	.00	678.76	678.76
6231	Weddell, James Howard	139750	.00	319.05	319.05
4563	Casper, Richard Barry	139751	.00	5,264.26	5,264.26
6051	Cazares, Angelika Natalie	139752	.00	1,857.07	1,857.07
4554	Davis, Tammy	139753	.00	3,101.44	3,101.44
4262	Frank, Juley Ann	139754	.00	2,597.35	2,597.35
4007	Gregory, Cynthea Anne	139755	.00	2,006.56	2,006.56
4007	Gregory, Cynthea Anne	139756	.00	2,800.00	2,800.00
5121	Hames, Alex Arthur	139757	.00	5,273.16	5,273.16
5414	Hellman, William Kent	139758	.00	3,564.48	3,564.48
3336					
5123	Johnson, Matthew Steven	139760	.00	4,502.43	4,502.43
5344	Mazza, Chelsea Barbara	139761	.00	5,952.28	5,952.28
5955	Murphy, William	139762	.00	4,571.73	4,571.73
6006	Nelson, Kallie	139763	.00	3,209.50	3,209.50
4187	Putzer, Brian	139764	.00	3,898.56	3,898.56
6151	Remick, Heidi W	139765	.00	4,183.16	4,183.16
4401	Ritchie, Douglas	139766	.00	5,912.43	5,912.43
5995	Romero, Michele Mary	139767	.00	1,689.63	1,689.63
5858	Sibley, James Blake	139768	.00	4,746.25	4,746.25
5825	Simmons, Shannon Noel	139769	.00	2,516.47	2,516.47
5284	Teter, Jessica Lynn	139770	.00	1,537.77	1,537.77
6251	Thomas, Aaron Michael	139771	.00	4,233.28	4,233.28
6073	Thompson, Kristina	139772	.00	1,919.48	1,919.48
4521	Wadle, Zachary Jerome	139773	.00	4,751.02	4,751.02
4382	Williams, Lea Elise	139774	.00	2,461.72	2,461.72
4958	Cady, Kelly	139775	.00	3,223.32	3,223.32
6246	Champlin, Renee Nycole	139776	.00	404.76	404.76
3543	Hamer, Daniel Monroe	139777	.00	3,026.23	3,026.23
5698	Harris, Krysinthia J	139778	.00	2,550.40	2,550.40
3410	Hastings-Molyneux, Dominic E	139779	.00	3,397.08	3,397.08
4639	Jones, Jessica	139780	.00	2,438.52	2,438.52
4639	Jones, Jessica	139781	.00	150.00	150.00

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5678 Mangiaracina, Sara Rene	139782	.00	2,826.16	2,826.16
6013 Meddles, Jessica Ashlynn	139783	.00	1,669.18	1,669.18
3363 Morris, Tamara	139784	.00	4,720.75	4,720.75
4151 Nicoll, Kenneth	139785	.00	3,637.94	3,637.94
5503 Orozco, Andres	139786	.00	2,182.90	2,182.90
6030 Andrews, Barrett Brynn George	139787	.00	2,237.26	2,237.26
5656 Arvizu, Julian	139788	.00	2,481.50	2,481.50
5731 Bennettlease, Ibeth	139789	.00	205.84	205.84
5690 Bryant, Trevor	139790	.00	2,345.29	2,345.29
5833 Chavez, Ariel Michelle	139791	.00	1,695.97	1,695.97
5609 Damiani, Chelsea	139792	.00	3,820.20	3,820.20
5609 Damiani, Chelsea	139793	.00	25.00	25.00
6162 Diaz, Corryne Lee	139794	.00	1,992.66	1,992.66
5478 Garcia, Michelle Maria	139795	.00	2,445.82	2,445.82
5417 Giardina, Kelly Jean	139796	.00	2,105.82	2,105.82
4710 Grant Doney, Shawn R	139797	.00	2,984.13	2,984.13
5389 Grant, Teagan Ashley	139798	.00	2,991.83	2,991.83
4494 Heimark, Caitlin Yvonne	139799	.00	2,978.52	2,978.52
6039 Hennarty, Aimee Michele	139800	.00	2,295.64	2,295.64
6014 Jackson, Justus Terrell	139801	.00	2,098.30	2,098.30
5857 Jenkins, Kevin Ryan	139802	.00	2,160.13	2,160.13
5476 Klemm, Paul Jeffrey Lazatin	139803	.00	596.10	596.10
5998 Kovacs, Haley Ann	139804	.00	1,934.79	1,934.79
4943 Lewis, Daryle Evan	139805	.00	1,792.67	1,792.67
6007 Maes, Cecilia Anita	139806	.00	2,116.95	2,116.95
5662 McClintock, Carol	139807	.00	1,968.17	1,968.17
6029 Miller, Daniel Hunt	139808	.00	2,325.12	2,325.12
3403 Naylor, Rebbel A	139809	.00	290.04	290.04
4809 Ong, Jacqueline	139810	.00	3,356.47	3,356.47
5837 Ong, Maria-Veronica	139811	.00	2,341.93	2,341.93
5934 Parris, Zachary	139812	.00	2,137.92	2,137.92
6170 Piazza, Santino Philip	139813	.00	2,164.95	2,164.95
6235 Resney, Elizabeth Rae	139814	.00	1,702.16	1,702.16
5027 Simpson, Christopher Chad	139815	.00	3,329.78	3,329.78
1546 Smith, Nicolette Adelle	139816	.00	2,487.67	2,487.67
6102 Stocking, Jessica Linnea	139817	.00	5,244.06	5,244.06
4517 Talia, Cindy Marie	139818	.00	2,930.50	2,930.50
6211 Taylor, Geavon Damon	139819	.00	2,050.48	2,050.48
6174 Zaprzalka Vanbenthuysen, Paige Ann	139820	.00	2,044.12	2,044.12
5443 Bandbaz, Zahra	139821	.00	2,098.11	2,098.11
6266 Camara, Giovanni Antonio	139822	.00	1,391.51	1,391.51
6238 Clark, Andrew Louis	139823	.00	264.44	264.44
5932 Conway, Brian Robert	139824	.00	251.70	251.70
5905 Davidson, Rain	139825	.00	2,065.94	2,065.94
3664 Deleon, Christian	139826	.00	3,042.38	3,042.38
6081 Feemster, Daniel Ryan	139827	.00	2,461.56	2,461.56
6237 Garrison, Savannah Ryann	139828	.00	198.19	198.19
6086 Guzman, Monica Lee	139829	.00	1,998.35	1,998.35
6012 Johnson-Bonin, Breauna Kay	139830	.00	2,145.98	2,145.98
4837 Leskovic, Aimee	139831	.00	2,386.91	2,386.91
6258 Mendoza, Martin Martinez	139832	.00	583.66	583.66
5670 Miller, Shane	139833	.00	2,253.77	2,253.77
6259 Platero, Sandra Arias	139834	.00	693.11	693.11
6048 Reiss, Mark Richard	139835	.00	2,044.01	2,044.01
5842 Tom, Shaylyn Renee	139836	.00	2,200.38	2,200.38
3227 Zehren, Kristina	139837	.00	3,986.38	3,986.38
5861 Iannacchione, Nathanial David	139838	.00	2,145.76	2,145.76
5094 McAllister, Mike	139839	.00	4,412.52	4,412.52
4155 Huntington, Mindi Jo	139840	.00	2,597.97	2,597.97

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee		Check Number	Check Amount	Direct Deposit	Net Pay
6240					
6141	Violette, Winter Marlowe	139842	.00	799.78	799.78
5581	Warren, Jolene Vonda	139843	.00	2,710.39	2,710.39
6234	Wheeler, Sabrina Danielle	139844	.00	1,625.10	1,625.10
5832	White, Kaitlyn R	139845	.00	1,985.32	1,985.32
6215	Wilson, Elise Maria	139846	.00	1,725.10	1,725.10
6166	Johns, Katelyn Nicole	139847	.00	1,518.37	1,518.37
6021					
5149	Ledezma, Miguel Angel	139849	.00	2,326.41	2,326.41
4498	Moore, Sandra	139850	.00	2,692.73	2,692.73
6150	Pecorino, Madelyn Grace	139851	.00	1,518.37	1,518.37
3515	Doan, Yvette	139852	.00	4,184.92	4,184.92
5851	Garrison, Jenna Marcia	139853	.00	2,419.30	2,419.30
3266	Lash, Diana	139854	.00	2,545.75	2,545.75
4628	Meddles, Jake	139855	.00	3,290.24	3,290.24
4874	Roberts, David JR	139856	.00	2,692.12	2,692.12
5863	Vidovich, Danton Robert	139857	.00	852.81	852.81
4653	Erb, Jon	139858	.00	4,259.29	4,259.29
4778	Nordloh, Joshua	139859	.00	3,520.34	3,520.34
4332	Dallaire, Thomas	139860	.00	5,616.40	5,616.40
5021	Dickerson, Alicia	139861	.00	1,697.54	1,697.54
5938	Dreiske, Susan	139862	.00	1,861.74	1,861.74
5929	Hannah, Ashley	139863	.00	1,859.70	1,859.70
6161	Jones, Kyle Brent	139864	.00	2,120.79	2,120.79
3494	Pawling, Andrea	139865	.00	3,632.89	3,632.89
5630	Ramirez, Betty	139866	.00	1,708.55	1,708.55
4762	Reno, Ann	139867	.00	1,258.64	1,258.64
6015	Rudelbach, Nicole Angelina	139868	.00	3,604.59	3,604.59
5844	Conroy, Jordyn Ashleigh	139869	.00	1,706.91	1,706.91
5844	Conroy, Jordyn Ashleigh	139870	.00	250.00	250.00
6019	Davidson, Jeremy D	139871	.00	2,495.06	2,495.06
4392	Davis, Timothy	139872	.00	3,780.69	3,780.69
5893	McQuain, Michael	139873	.00	2,192.57	2,192.57
4586	Nadler, Nicholas	139874	.00	2,382.78	2,382.78
5686	Simko, George Bradley	139875	.00	2,491.82	2,491.82
5319	Spates, Rebecca Marie	139876	.00	2,384.94	2,384.94
4283	Doherty, Linda	139877	.00	2,639.08	2,639.08
5817	Moroles ONeil, Kathryn	139878	.00	3,357.08	3,357.08
3452	Rao, Lucille	139879	.00	2,734.37	2,734.37
4838	Thran Zepeda, Coleen	139880	.00	2,458.50	2,458.50
3014	Broersma, Eric	139881	.00	2,342.33	2,342.33
5912	Cowin, John	139882	.00	2,397.46	2,397.46
5471	Hutchings, Jeremy Jon	139883	.00	4,289.99	4,289.99
3702	Morelli, Natalia	139884	.00	3,173.61	3,173.61
6036	Pettersen, Paul Quist	139885	.00	2,521.37	2,521.37
1817	Resnik, Barbra	139886	.00	3,697.39	3,697.39
4393	Stevens, Leanna Claire	139887	.00	2,737.04	2,737.04
5711	Etchegoyhen, Mary	139888	.00	1,902.95	1,902.95
6032	Felten, Michael C	139889	.00	2,608.82	2,608.82
5654	Harwood, Bonnie Deann	139890	.00	2,605.64	2,605.64
5891	Jacobson-Gentry, Julie	139891	.00	2,193.23	2,193.23
5615	Moroles-ONeil, Rachel	139892	.00	2,355.43	2,355.43
5808	Strehlow, Ernie Kenneth	139893	.00	4,195.99	4,195.99
5353	Hubbard, Nicole Renee	139894	.00	2,823.24	2,823.24
3476	Leeper, Veronica Irmgard	139895	.00	2,540.14	2,540.14
5978	Peterson-Burrier, Lisa Ann	139896	.00	1,747.28	1,747.28
4627	Ritger, Philip	139897	.00	5,333.36	5,333.36
5347	Robillard, Richard	139898	.00	4,689.37	4,689.37
5347	Robillard, Richard	139899	.00	200.00	200.00

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5933 Sponcey, Sheryl	139900	.00	1,698.43	1,698.43
5933 Sponcey, Sheryl	139901	.00	250.00	250.00
6078 Williams, Dawn Darice	139902	.00	1,985.99	1,985.99
6034 Blanchette, Riley Adam	139903	.00	1,766.25	1,766.25
5085 DuBlanc, Brian	139904	.00	2,538.90	2,538.90
5387 Eichhorst, Wyatt	139905	.00	2,073.34	2,073.34
5107 Hunter, Danny D-Jay	139906	.00	2,443.33	2,443.33
5953 MacDonnell, Jeffrey T	139907	.00	3,461.31	3,461.31
5131 McCulloch, Carl	139908	.00	2,734.61	2,734.61
6096 Shaw, Justin Leroy	139909	.00	1,880.67	1,880.67
6163 Stroschein, John Conrad	139910	.00	2,276.47	2,276.47
5103 Wolff, Richard Peter	139911	.00	3,004.91	3,004.91
5487 Bengoechea, Levi	139912	.00	2,085.74	2,085.74
3614 Manzano, Victor Gerard	139913	.00	3,017.50	3,017.50
5158 McGoldrick, James	139914	.00	2,154.64	2,154.64
5805 Thomas, Hunter Phillip	139915	.00	1,985.32	1,985.32
6159 Victor, Shane Scott	139916	.00	1,927.81	1,927.81
3504 Weferling, Duane Robert	139917	.00	3,019.90	3,019.90
5732 Donat, Nicholas	139918	.00	2,260.90	2,260.90
5722 Gonsalves, Anthony David	139919	.00	2,385.59	2,385.59
5996 Johnson, Adrian Keith	139920	.00	3,186.84	3,186.84
4065 Kinser, Auston G	139921	.00	3,570.24	3,570.24
5734 Kinser, Justin Glen	139922	.00	2,241.30	2,241.30
5964 Kolda, Ryan A	139923	.00	3,069.25	3,069.25
5450 Laird, Pablo Arthur	139924	.00	2,580.43	2,580.43
3441 Melandow, Gregory W	139925	.00	4,553.27	4,553.27
5611 Michalak, Jeffery	139926	.00	2,704.39	2,704.39
5906 Schmidt, Brian	139927	.00	2,184.35	2,184.35
5733 Smallen, Aaron M	139928	.00	2,847.09	2,847.09
4127 Taflin, Thomas A	139929	.00	3,163.15	3,163.15
5657 White, Thomas Paul	139930	.00	3,062.64	3,062.64
4509 Charles, Nicholas	139931	.00	3,597.51	3,597.51
5728 Larrance, Christine Anna-Marie	139932	.00	2,037.37	2,037.37
5659 Smith, Nathaniel David	139933	.00	3,522.98	3,522.98
5035 Aalgaard, Erik	139934	.00	2,078.16	2,078.16
6160 Daniels, Lindsey Marie	139935	.00	1,934.10	1,934.10
5993 Fogerson, Anjanette Bywater	139936	.00	2,576.16	2,576.16
5836 Johnson, Sarah Beth	139937	.00	2,689.23	2,689.23
4765 Martinez, Jodi	139938	.00	3,661.11	3,661.11
6257 Olivas, Charme Crystal	139939	.00	1,946.67	1,946.67
6103 Selcer-Kannan, Cheryseis Edra	139940	.00	2,691.34	2,691.34
6249 St Clair, Victoria Nichole	139941	.00	2,590.65	2,590.65
5911 Stage, Karen Marie	139942	.00	1,683.20	1,683.20
5940 Torres, Lisa Marie	139943	.00	2,675.70	2,675.70
5001 Aschenbach, Noemi	139944	.00	2,974.49	2,974.49
5166 Baumann, Tamara	139945	.00	3,152.35	3,152.35
5166 Baumann, Tamara	139946	.00	1,000.00	1,000.00
5368 Herrera-Alem, Karina	139947	.00	1,790.72	1,790.72
6229 Marin, Destiny Joy	139948	.00	1,518.37	1,518.37
5010 Rasner, Rachael	139949	.00	4,008.96	4,008.96
5818 Davis, Carolyn	139950	.00	2,590.64	2,590.64
6173 Gierhart, Sarah Anissa	139951	.00	2,127.09	2,127.09
5742 Greenrod, Georgia Ann	139952	.00	1,218.92	1,218.92
5658 Rich, Christina	139953	.00	1,431.98	1,431.98
6230 Corrales, Kathleen Ann	139954	.00	1,205.80	1,205.80
4875 Macdonnell, Heather	139955	.00	2,654.05	2,654.05
4875 Macdonnell, Heather	139956	.00	1,000.00	1,000.00
6146 Scalzi, Domenico Joseph	139957	.00	2,300.55	2,300.55
6100 Adamson, Blayney Elizabeth	139958	.00	2,405.64	2,405.64

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5612 Aggarwal, Ankur	139959	.00	2,183.70	2,183.70
5852 Baylis, Mark	139960	.00	2,885.81	2,885.81
5736 Brewer, Brianna	139961	.00	2,488.77	2,488.77
6016 Chavez, Amy Renee	139962	.00	2,083.95	2,083.95
5992 Deen, Alexandra Elizabeth	139963	.00	2,071.34	2,071.34
5943 Finster, Brent Edwin	139964	.00	3,889.72	3,889.72
3229 Gochenouer, Debra	139965	.00	2,884.71	2,884.71
5939 Hagenbach, Cassidy	139966	.00	2,023.27	2,023.27
4862 Hall, Kaitlyn Cassandra Rose	139967	.00	3,128.61	3,128.61
5999 Hanson, Megan Lee	139968	.00	2,014.10	2,014.10
3522 Mccandless, Nonie	139969	.00	3,668.33	3,668.33
6256 McRiley, Jordan Dez-Ree	139970	.00	1,906.93	1,906.93
6080 Salas, Julia Marie	139971	.00	2,092.42	2,092.42
4749 Seeley, Edward Norman	139972	.00	2,958.22	2,958.22
3230 Woods, Cirra Alaire	139973	.00	3,559.08	3,559.08
5727 Anderson, Melinda	139974	.00	1,072.45	1,072.45
3549 Begovich, Jacqueline	139975	.00	2,568.95	2,568.95
4940 Brackett, Jeffrey	139976	.00	289.79	289.79
5485 Broumley, Cheryl	139977	.00	1,747.07	1,747.07
5674 Buma At, Ve	139978	.00	1,414.23	1,414.23
5048 Calabrese, Jennifer	139979	.00	1,969.69	1,969.69
5048 Calabrese, Jennifer	139980	.00	375.00	375.00
5135 Colley, Kathleen	139981	.00	173.10	173.10
4650 Cunningham, Kimbrely Ann	139982	.00	1,463.85	1,463.85
4825 Diedrichsen, John	139983	.00	1,345.12	1,345.12
4856 Grimes, Tanya Jean	139984	.00	1,881.83	1,881.83
3341 Gurule, Patricia A	139985	.00	2,526.89	2,526.89
4424 Kozerski, Russell Roman	139986	.00	1,963.17	1,963.17
6243 Larimer, Makenzi Ann	139987	.00	1,077.01	1,077.01
6088 Losey, Hayden Brooke	139988	.00	1,420.75	1,420.75
4205 McGillivray, Danielle Dawn	139989	.00	1,054.98	1,054.98
5115 Nkala, Bethwell	139990	.00	1,814.64	1,814.64
4931 Perez, Irma	139991	.00	1,805.20	1,805.20
4681 Peterson, Richard	139992	.00	1,991.45	1,991.45
1676 Reid, Amanda	139993	.00	3,256.28	3,256.28
4558 Smith, Cory A	139994	.00	3,086.23	3,086.23
5108 Spotts, Susan Ruth	139995	.00	1,685.24	1,685.24
6037 Stulik, Steven Charles	139996	.00	1,059.45	1,059.45
4933 Thomas, Diana R	139997	.00	1,053.85	1,053.85
4933 Thomas, Diana R	139998	.00	1,000.00	1,000.00
5381 Walker, Michael John	139999	.00	2,044.07	2,044.07
5287 Wilkinson, Victoria Laverne	140000	.00	1,281.54	1,281.54
5896 Al Hebshi, Yasmeen Lea Traxler	140001	.00	2,968.36	2,968.36
5720 Bells, Vanna	140002	.00	3,239.31	3,239.31
5813 DeGhelder, Timothy	140003	.00	4,726.59	4,726.59
5663 Gonzalez, Irene Danielle	140004	.00	1,940.18	1,940.18
5060 Hallam, Veronica Lyn	140005	.00	3,545.41	3,545.41
6003 Kaleel, Theodore Dean	140006	.00	2,241.30	2,241.30
5972 Magnante, Willow Nicole	140007	.00	1,690.32	1,690.32
5634 McAfee, Corona Shea	140008	.00	1,591.84	1,591.84
6027 Saldana, Angela	140009	.00	318.13	318.13
5714 Sanders, Benjamin Thomas	140010	.00	2,187.10	2,187.10
5273 Soleta, Rachel Velda	140011	.00	2,000.95	2,000.95
5132 Weber, Kathleen Alexandra	140012	.00	1,869.42	1,869.42
5448 Williams, Kaleigh Maureen	140013	.00	1,567.50	1,567.50
5171 Wilson, Laurence Edward	140014	.00	2,616.40	2,616.40
5464 Wittwer, Laura Suzanne	140015	.00	3,206.94	3,206.94
6200 Wood, Alexander Lynn	140016	.00	422.16	422.16
6026 York, Ashleigh Elizabeth	140017	.00	283.54	283.54

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5140 Canales, Jonathan	140018	.00	2,254.52	2,254.52
5667 Harding, Scott R	140019	.00	2,020.53	2,020.53
4063 Harrison, Jerry	140020	.00	2,931.26	2,931.26
5067 Heldman, John Robert	140021	.00	3,334.64	3,334.64
5067 Heldman, John Robert	140022	.00	100.00	100.00
5053 Kannan, Christopher William	140023	.00	2,273.03	2,273.03
6000 Pegram, Harvey Gilbert	140024	.00	2,610.69	2,610.69
5627 Polkow, Brian	140025	.00	2,051.56	2,051.56
5973 Poppenga, Dean Edward II	140026	.00	1,885.49	1,885.49
4453 Regalado, Jorge	140027	.00	2,351.53	2,351.53
4502 Vazquez, Miguel	140028	.00	2,444.05	2,444.05
6157 Villalobos, Ryan Matthew	140029	.00	2,224.09	2,224.09
5066 Everett, Dennis Edward	140030	.00	1,290.41	1,290.41
6145 Leeds, Diana Marie	140031	.00	229.45	229.45
6091 Mantel, Larry David	140032	.00	1,128.35	1,128.35
5665 Adie, Brook	140033	.00	5,421.04	5,421.04
5092 Bonar, Geoffrey	140034	.00	3,063.74	3,063.74
4722 Doerr, Scott	140035	.00	2,963.34	2,963.34
4651 Drees-Wasmer, Georgianna	140036	.00	2,682.22	2,682.22
5114 Hubbard, Dennis D.	140037	.00	2,578.11	2,578.11
4935 Logan, Cody Matthew	140038	.00	2,950.08	2,950.08
5482 Ogles, Clayton	140039	.00	1,070.80	1,070.80
4636 Pekar, Elliot	140040	.00	3,416.17	3,416.17
4103 Stanton, Ryan Lee	140041	.00	4,099.27	4,099.27
6220 Chaney, Zachary Curtis	140042	.00	1,029.58	1,029.58
6221 Chaney, Adrienne Gail	140043	.00	819.60	819.60
4468 Garrison, Karen L	140044	.00	1,252.98	1,252.98
4468 Garrison, Karen L	140045	.00	100.00	100.00
5899 Goin Thomas, Trumona	140046	.00	501.38	501.38
5816 Johnson, Hannah Mabel	140047	.00	750.62	750.62
5936 Kelly, Terri Michelle	140048	.00	1,136.56	1,136.56
6158 Lumadue, Emmah L	140049	.00	993.25	993.25
6035 Moreno, Adriana Renae	140050	.00	374.43	374.43
6264 Pendola, Kellan Alexandria	140051	.00	262.16	262.16
6105 Pendola, Victoria Marie	140052	.00	317.19	317.19
6105 Pendola, Victoria Marie	140053	.00	79.30	79.30
5824 Strand, Megan Leigh	140054	.00	231.64	231.64
6024 Torres, Joshua Tyler	140055	.00	352.63	352.63
6218 Unruh, Chloe Grace	140056	.00	350.56	350.56
3244 Ward, Anne Marie	140057	.00	1,536.98	1,536.98
6252 Aragon-McEntire, Nohemi Adriana	140058	.00	1,694.68	1,694.68
4964 Beberg, Cynthia	140059	.00	1,755.03	1,755.03
5596 Castellanos-Rose, Emma	140060	.00	1,722.86	1,722.86
5613 Cook, Susan	140061	.00	1,705.67	1,705.67
4644 Delallo, Joseph	140062	.00	1,466.67	1,466.67
6209 Garcia Corea, Nancy Margarita	140063	.00	1,191.14	1,191.14
5416 Lee, Elisa Diane	140064	.00	2,309.21	2,309.21
6153 Midkiff, Elizabeth Danielle	140065	.00	472.84	472.84
6104 Olson, Raye	140066	.00	1,131.03	1,131.03
5672 Romero-Gudino, Kevin	140067	.00	1,502.68	1,502.68
4337 Summers, Kay Annette	140068	.00	2,016.63	2,016.63
6210 Wright, Jeffrey Alan	140069	.00	1,232.75	1,232.75
6236 Zebrowitz, Michele Ann	140070	.00	754.02	754.02
5469 Bring, Glen	140071	.00	2,044.99	2,044.99
5713 Lonnegren, Nicholas Edward	140072	.00	2,333.16	2,333.16
5915 Lowry, Karen	140073	.00	1,202.31	1,202.31
5850 McGee, Lisa	140074	.00	1,291.22	1,291.22
5606 Perez, Christina	140075	.00	1,111.14	1,111.14
5976 Schuler, Melissa Lynn	140076	.00	1,381.19	1,381.19

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5312 Thomas, Anna Pauline	140077	.00	1,336.49	1,336.49
3309 Yaworski, Jessica Leah	140078	.00	1,368.75	1,368.75
5104 Cline, Cole	140079	.00	2,268.62	2,268.62
5918 Harrison, Russell	140080	.00	1,432.09	1,432.09
5260 Murray, Timothy	140081	.00	1,627.05	1,627.05
5588 ODonnell, Sandra	140082	.00	1,520.59	1,520.59
5709 Paterson-Lewis, Heather	140083	.00	1,188.06	1,188.06
4960 Robertson, Staci	140084	.00	1,930.92	1,930.92
6212 Sorenson, Gabriel Michael	140085	.00	2,317.10	2,317.10
5631 Unruh, Laura Anne	140086	.00	2,279.25	2,279.25
5688 Woods, Lisa Mary	140087	.00	1,580.45	1,580.45
5847 Hay, Katie Lynn	140088	.00	1,766.28	1,766.28
5362 Lyons, Bradley Allen	140089	.00	2,079.95	2,079.95
5985 Parra, Rafael Jesse	140090	.00	1,902.95	1,902.95
5356 Samansky, Jason Travis	140091	.00	2,771.36	2,771.36
4863 Walker, Courtney Lynn	140092	.00	3,594.87	3,594.87
5626 Werley, Cody Steven	140093	.00	1,994.29	1,994.29
4326 Begovich, Jeff	140094	.00	3,616.74	3,616.74
5355 Calora, Marilyn	140095	.00	2,552.82	2,552.82
5292 Fisher, Christopher	140096	.00	1,982.44	1,982.44
5830 Godecke, Andrew Robert	140097	.00	1,754.48	1,754.48
5059 Norkunas, Daniel	140098	.00	1,923.88	1,923.88
5332 Pendery, Austin Richard	140099	.00	2,045.10	2,045.10
5054 Smith, Rebecca Holly	140100	.00	2,618.58	2,618.58
4754 Brown, Alex	140101	.00	3,075.66	3,075.66
5017 Brown, Michelle	140102	.00	2,272.15	2,272.15
5016 Cady, Jeffrey	140103	.00	3,863.46	3,863.46
5320 Camara, Robert	140104	.00	723.45	723.45
4949 Cruz-Alvarez, Saul	140105	.00	2,040.43	2,040.43
5616 Daniels, Anthony James	140106	.00	2,035.01	2,035.01
6171 Foster, Joshua Verndale	140107	.00	1,876.75	1,876.75
4864 Frisby, John D	140108	.00	5,719.92	5,719.92
6044 Glassburn, Christopher Mickeal	140109	.00	3,619.87	3,619.87
4364 Hamer, Rachel Lea	140110	.00	2,979.32	2,979.32
4445 Kistler, Daniel John	140111	.00	2,598.14	2,598.14
4191 Martin, Jody	140112	.00	2,412.50	2,412.50
6165 Mazza, Patrick Joseph	140113	.00	741.82	741.82
6040 McAdoo, Kevin Thomas	140114	.00	2,495.52	2,495.52
5859 Melandow, Meggan Elizabeth	140115	.00	1,889.89	1,889.89
4800 Parke, Jason	140116	.00	2,846.02	2,846.02
6041 Roberts, Drew Edwin	140117	.00	1,914.89	1,914.89
4577 Schurke, Marcie Linn	140118	.00	3,035.77	3,035.77
4872 Sitterley, Freddy	140119	.00	2,058.60	2,058.60
6049 Whalen, Danielle Maria	140120	.00	1,654.10	1,654.10
6142 Detwiler, Marc Jacob	140121	.00	1,665.85	1,665.85
3275 Garren, Edward Matthew	140122	.00	1,178.73	1,178.73
6095 Kamin, Micah A.	140123	.00	1,334.48	1,334.48
4637 Lacost, Geoffrey Alan	140124	.00	1,462.61	1,462.61
4637 Lacost, Geoffrey Alan	140125	.00	3,000.00	3,000.00
5188 Lancaster, Thomas Douglas II	140126	.00	1,155.61	1,155.61
3164 Louthan, Carol Ann	140127	.00	3,516.74	3,516.74
5620 Matus, Eric	140128	.00	2,940.96	2,940.96
5806 McRae, Kurt	140129	.00	2,020.59	2,020.59
5839 Mlnarik, Wayne	140130	.00	1,873.28	1,873.28
4021 Nicholson, Marie	140131	.00	2,346.00	2,346.00
4508 Nilssen, Erik	140132	.00	4,985.66	4,985.66
6097 Wilders, Shawn R	140133	.00	1,601.23	1,601.23
6214 Dick, Colby	140134	.00	1,782.81	1,782.81
5970 Eissel, Aron Alec	140135	.00	2,205.96	2,205.96

Payment Batch Register

Pay Date Range 05/10/25 - 05/23/25
Pay Batch 05/30/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
6025 Zepeda, Luis Gonsalez	140136	.00	1,826.19	1,826.19
6144 Bowlin, Katie Ann	140137	.00	1,453.36	1,453.36
5276 Brunz, Emily	140138	.00	2,539.54	2,539.54
4357 Roberts, Monique	140139	.00	375.73	375.73
6260 Georges, Thomas Patrick	759155	3,312.17	.00	3,312.17
4808 Kyeremeh, Ignatius Kofi	759156	3,145.47	.00	3,145.47
6227 Dalton, Julie Noelle	759157	2,017.93	.00	2,017.93
6262 Baker, John Joseph	759158	696.50	.00	696.50
5977 Smith, Debbie Anne	759159	584.95	.00	584.95
6244 Beaty, Matisyn Elizabeth	759160	107.75	.00	107.75
6042 Dempsey, Ender Jack	759161	506.37	.00	506.37
4043 Tucker, Yolanda Cecelia	759162	788.12	.00	788.12
6213 Walters, Chandra Amber	759163	1,472.17	.00	1,472.17
5352 Albert, Steven	759164	1,352.65	.00	1,352.65
6267 Power, Isaac Edward	759165	464.85	.00	464.85
5712 Holle, Jessica Marie	900000475	.00	.00	.00
	Grand Totals	$14,448.93	$1,574,554.51	$1,589,003.44
	Total Checks 12			
	Total Direct Deposits 653			

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING $2,316.29 FOR CHECKS #759166-759192, ALL DATED 05-29-2025, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser
Digitally signed by Kathy Kaiser
Date: 2025.06.26 17:09:29 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris
Digitally signed by Meghan Dorris
Date: 2025.06.26 16:50:15 -07'00'
ASSISTANT TREASURER

Douglas County

05-29-2025 Utility Refunds

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/29/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America						
Check	05/29/2025	759166	Utility Management Refund	BRUNS , JOHN & CHRISTINE		75.71
Check	05/29/2025	759167	Utility Management Refund	FORAKER , MARY L		150.81
Check	05/29/2025	759168	Utility Management Refund	GENOA SPRINGS LLC		119.14
Check	05/29/2025	759169	Utility Management Refund	JC VALLEY KNOLLS		39.14
Check	05/29/2025	759170	Utility Management Refund	JC VALLEY KNOLLS		39.14
Check	05/29/2025	759171	Utility Management Refund	JC VALLEY KNOLLS		39.14
Check	05/29/2025	759172	Utility Management Refund	JC VALLEY KNOLLS		39.03
Check	05/29/2025	759173	Utility Management Refund	JC VALLEY KNOLLS		179.11
Check	05/29/2025	759174	Utility Management Refund	JC VALLEY KNOLLS		275.94
Check	05/29/2025	759175	Utility Management Refund	JC VALLEY KNOLLS		10.65
Check	05/29/2025	759176	Utility Management Refund	JC VALLEY KNOLLS		10.24
Check	05/29/2025	759177	Utility Management Refund	JC VALLEY KNOLLS		22.93
Check	05/29/2025	759178	Utility Management Refund	JC VALLEY KNOLLS 2 LLC		6.32
Check	05/29/2025	759179	Utility Management Refund	JC VALLEY KNOLLS 2 LLC		139.14
Check	05/29/2025	759180	Utility Management Refund	JC Valley Knolls LLC		78.59
Check	05/29/2025	759181	Utility Management Refund	JC Valley Knolls LLC		11.83
Check	05/29/2025	759182	Utility Management Refund	JC Valley Knolls LLC		11.36
Check	05/29/2025	759183	Utility Management Refund	JC VALLEY KNOLLS LLC		8.36
Check	05/29/2025	759184	Utility Management Refund	JC VALLEY KNOLLS LLC - IRRIGATION B		24.63
Check	05/29/2025	759185	Utility Management Refund	JOHNSON , JERALD & DIANA		312.21
Check	05/29/2025	759186	Utility Management Refund	MACARA TRUST		118.44
Check	05/29/2025	759187	Utility Management Refund	MCMILLIN , RONALD & ANGELLA		200.00
Check	05/29/2025	759188	Utility Management Refund	MOSELEY , CARLA		150.00
Check	05/29/2025	759189	Utility Management Refund	MOUNTAIN MEADOW ESTATES		60.86
Check	05/29/2025	759190	Utility Management Refund	MOUNTAIN MEADOW ESTATES		50.00
Check	05/29/2025	759191	Utility Management Refund	VALLEY KNOLLS LLC , JC		7.67
Check	05/29/2025	759192	Utility Management Refund	WELLS , WILLIAM & DEBORAH		135.90
1-BOFA Bank of America Totals:				Transactions: 27		$2,316.29

Checks:	27	$2,316.29

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING $1,650.00 FOR CHECK #758613, DATED 04-28-2025, HAS BEEN ISSUED AND IS SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser Digitally signed by Kathy Kaiser Date: 2025.06.26 17:10:15 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris Digitally signed by Meghan Dorris Date: 2025.06.26 16:48:26 -07'00'
ASSISTANT TREASURER

Douglas County

Payment Register

From Payment Date: 6/19/2024 - To Payment Date: 6/18/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-BOFA - Bank of America									
Check									
758613	04/28/2025	Reconciled		05/12/2025	Accounts Payable	Rick's Floor Covering Inc	$1,650.00	$1,650.00	$0.00
Type Check Totals:					1 Transactions		$1,650.00	$1,650.00	$0.00
1-BOFA - Bank of America Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	$0.00	$0.00
	Reconciled	1	$1,650.00	$1,650.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	1	$1,650.00	$1,650.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	$0.00	$0.00
	Reconciled	1	$1,650.00	$1,650.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	1	$1,650.00	$1,650.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**0**	**$0.00**	**$0.00**
	Reconciled	**1**	**$1,650.00**	**$1,650.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**1**	**$1,650.00**	**$1,650.00**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**0**	**$0.00**	**$0.00**
	Reconciled	**1**	**$1,650.00**	**$1,650.00**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**1**	**$1,650.00**	**$1,650.00**

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING $1,523,358.98 FOR CHECKS #758624-758716 AND EFTS #138552-138599, ALL DATED 05-02-2025, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser
Digitally signed by Kathy Kaiser
Date: 2025.06.26 17:11:20 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris
Digitally signed by Meghan Dorris
Date: 2025.06.26 16:48:42 -07'00'
ASSISTANT TREASURER

Douglas County
05/02/2025 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 05/02/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America						
Check	05/02/2025	758624	Accounts Payable	Accurate Mobile Locksmith Inc		105.00
Check	05/02/2025	758625	Accounts Payable	Ace Hardware		718.04
Check	05/02/2025	758626	Accounts Payable	Acme Legal Messenger LLC		35.00
Check	05/02/2025	758627	Accounts Payable	Allen , Crystal		163.00
Check	05/02/2025	758628	Accounts Payable	AT&T Global Services		273.12
Check	05/02/2025	758629	Accounts Payable	AT&T Mobility National Accounts LLC		579.44
Check	05/02/2025	758630	Accounts Payable	AT&T Mobility National Accounts LLC		759.52
Check	05/02/2025	758631	Accounts Payable	AT&T Mobility National Accounts LLC		6,488.02
Check	05/02/2025	758632	Accounts Payable	Brady Industries LLC		654.19
Check	05/02/2025	758633	Accounts Payable	Carson Valley Movers		900.00
Check	05/02/2025	758634	Accounts Payable	Carson Valley Veterinary Hospital		3,760.71
Check	05/02/2025	758635	Accounts Payable	Carson Valley Visitors Authority		54,382.53
Check	05/02/2025	758636	Accounts Payable	Charter Communications Operating LLC		529.51
Check	05/02/2025	758637	Accounts Payable	Compassionate Solutions Inc		2,260.58
Check	05/02/2025	758638	Accounts Payable	Coverley or Scheetz or Elges - Petty Cash		769.00
Check	05/02/2025	758639	Accounts Payable	Detwiler , Marc		57.50
Check	05/02/2025	758640	Accounts Payable	DIRECTV LLC		212.44
Check	05/02/2025	758641	Accounts Payable	DIRECTV LLC		409.77
Check	05/02/2025	758642	Accounts Payable	Douglas County Court Clerk		425.53
Check	05/02/2025	758643	Accounts Payable	Douglas County Lake Tahoe Sewer Authority		465.60
Check	05/02/2025	758644	Accounts Payable	Douglas County Sheriff's Department		1,175.80
Check	05/02/2025	758645	Accounts Payable	Drake , Karis		163.00
Check	05/02/2025	758646	Accounts Payable	Driscoll , Bill		500.00
Check	05/02/2025	758647	Accounts Payable	Drury Inn & Suites Huntsville		6,472.55
Check	05/02/2025	758648	Accounts Payable	Ewing Irrigation Products		1,253.49
Check	05/02/2025	758649	Accounts Payable	F & B Inc		1,075.00
Check	05/02/2025	758650	Accounts Payable	Frontier		690.31
Check	05/02/2025	758651	Accounts Payable	Frontier		690.31
Check	05/02/2025	758652	Accounts Payable	Frontier		23,367.16
Check	05/02/2025	758653	Accounts Payable	Frontier Communications Corp		2,168.26
Check	05/02/2025	758654	Accounts Payable	Frontier Communications Corp		124.92
Check	05/02/2025	758655	Accounts Payable	Genoa Trees & Landscape Materials Inc		350.00
Check	05/02/2025	758656	Accounts Payable	Ginocchio , Rodney		163.00

Douglas County

05/02/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/02/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/02/2025	758657	Accounts Payable	Hall , Matthew		78.62
Check	05/02/2025	758658	Accounts Payable	Holmes , Mark D		18.85
Check	05/02/2025	758659	Accounts Payable	Home Depot - 6978		338.14
Check	05/02/2025	758660	Accounts Payable	Hunt Propane Inc		354.71
Check	05/02/2025	758661	Accounts Payable	Ingram Library Services LLC		758.75
Check	05/02/2025	758662	Accounts Payable	Journal Technologies Inc		1,782.00
Check	05/02/2025	758663	Accounts Payable	Ketchum Manufacturing Co Inc		971.57
Check	05/02/2025	758664	Accounts Payable	Lake Tahoe South Shore Chamber of Commerce		6,250.00
Check	05/02/2025	758665	Accounts Payable	Lake Tahoe Visitors Authority		50,198.92
Check	05/02/2025	758666	Accounts Payable	Mark Smith Tire Center Inc		315.98
Check	05/02/2025	758667	Accounts Payable	Meeks Lumber		689.93
Check	05/02/2025	758668	Accounts Payable	Meeks Lumber		708.69
Check	05/02/2025	758669	Accounts Payable	Minden-Gardnerville Sanitation District		1,241.12
Check	05/02/2025	758670	Accounts Payable	Nutrien AG Solutions Inc		14,110.00
Check	05/02/2025	758671	Accounts Payable	NV Energy		374.00
Check	05/02/2025	758672	Accounts Payable	NV Energy		5,777.39
Check	05/02/2025	758673	Accounts Payable	NV Energy		130.06
Check	05/02/2025	758674	Accounts Payable	NV Energy		18,088.26
Check	05/02/2025	758675	Accounts Payable	NV Energy		1,276.59
Check	05/02/2025	758676	Accounts Payable	NV Energy		1,417.74
Check	05/02/2025	758677	Accounts Payable	NV Energy		3,877.21
Check	05/02/2025	758678	Accounts Payable	NV Energy		7,290.51
Check	05/02/2025	758679	Accounts Payable	NV Energy		779.95
Check	05/02/2025	758680	Accounts Payable	NV Energy		39.07
Check	05/02/2025	758681	Accounts Payable	NV Energy		5,441.75
Check	05/02/2025	758682	Accounts Payable	NV State Dept of Conservation & Natural Resources		8,363.25
Check	05/02/2025	758683	Accounts Payable	NV State Dept of Health & Human Services		133,789.50
Check	05/02/2025	758684	Accounts Payable	NV State Treasurer-PAYROLL		4.00
Check	05/02/2025	758685	Accounts Payable	ODP Business Solutions LLC		471.10
Check	05/02/2025	758686	Accounts Payable	Onward (ACH)		2,462.45
Check	05/02/2025	758687	Accounts Payable	Parts House		609.98
Check	05/02/2025	758688	Accounts Payable	Parts House		94.07
Check	05/02/2025	758689	Accounts Payable	Perkins , Thomas E		326.80
Check	05/02/2025	758690	Accounts Payable	Piasecki , Melissa MD PC		1,400.00

Douglas County

05/02/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/02/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/02/2025	758691	Accounts Payable	Rango Broadband		480.00
Check	05/02/2025	758692	Accounts Payable	Reno Paint Mart Inc		435.00
Check	05/02/2025	758693	Accounts Payable	Resource Concepts Inc		812.50
Check	05/02/2025	758694	Accounts Payable	Ritger , Philip		13.96
Check	05/02/2025	758695	Accounts Payable	Rosin , Bruce R		573.70
Check	05/02/2025	758696	Accounts Payable	SCaDU		366.85
Check	05/02/2025	758697	Accounts Payable	SCaDU		318.64
Check	05/02/2025	758698	Accounts Payable	Seeley , Edward		202.35
Check	05/02/2025	758699	Accounts Payable	Sierra Controls LLC		7,662.57
Check	05/02/2025	758700	Accounts Payable	Silver State Investigations		240.00
Check	05/02/2025	758701	Accounts Payable	Southwest Gas		11,701.17
Check	05/02/2025	758702	Accounts Payable	Spectrum Business		235.00
Check	05/02/2025	758703	Accounts Payable	Sunrise Engineering Inc		6,550.00
Check	05/02/2025	758704	Accounts Payable	T&L Properties LLC		81.75
Check	05/02/2025	758705	Accounts Payable	TactiTronics LLC		1,768.00
Check	05/02/2025	758706	Accounts Payable	Tahoe Douglas Visitors Authority		932,607.17
Check	05/02/2025	758707	Accounts Payable	Tahoe Fence Co Inc		16,460.00
Check	05/02/2025	758708	Accounts Payable	The Door Company LLC		417.72
Check	05/02/2025	758709	Accounts Payable	The Moore Law Group APC		84.05
Check	05/02/2025	758710	Accounts Payable	Thomas , Nicole		30.69
Check	05/02/2025	758711	Accounts Payable	USABluebook		474.58
Check	05/02/2025	758712	Accounts Payable	Walsh , Larry		550.00
Check	05/02/2025	758713	Accounts Payable	West Coast Code Consultants Inc		3,165.00
Check	05/02/2025	758714	Accounts Payable	Williams , Bobbie		700.00
Check	05/02/2025	758715	Accounts Payable	Williams , Emily		163.00
Check	05/02/2025	758716	Accounts Payable	Holderer , Gayle (ACH)		400.00
EFT	05/02/2025	138552	Accounts Payable	A Sign Shop (ACH)		315.00
EFT	05/02/2025	138553	Accounts Payable	Amazon Capital Services Inc (ACH)		6,266.65
EFT	05/02/2025	138554	Accounts Payable	Banks Law Ltd (ACH)		1,857.60
EFT	05/02/2025	138555	Accounts Payable	Battle Born Medical Douglas LLC (ACH)		3,000.00
EFT	05/02/2025	138556	Accounts Payable	BL Friedman Creative (ACH)		531.25
EFT	05/02/2025	138557	Accounts Payable	Brown (ACH) , Richard		100.00
EFT	05/02/2025	138558	Accounts Payable	Buffo's Refrigeration (ACH)		215.82
EFT	05/02/2025	138559	Accounts Payable	Canon Financial Services Inc (ACH)		1,794.55
EFT	05/02/2025	138560	Accounts Payable	Capitol Reporters (ACH)		2,216.40

Douglas County

05/02/2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/02/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/02/2025	138561	Accounts Payable	Cintas Corporation (ACH)		2,057.51
EFT	05/02/2025	138562	Accounts Payable	CMC Tire Inc (ACH)		3,267.64
EFT	05/02/2025	138563	Accounts Payable	Commercial Equipment Source LLC (ACH)		606.00
EFT	05/02/2025	138564	Accounts Payable	Creative Conversations Mediation & Counseling LLC , (ACH)		1,500.00
EFT	05/02/2025	138565	Accounts Payable	Cutting Edge Supply (ACH)		786.68
EFT	05/02/2025	138566	Accounts Payable	Davis (ACH) , Bryan		500.00
EFT	05/02/2025	138567	Accounts Payable	DCS Protective Association (DCSPA) (ACH)		4,550.00
EFT	05/02/2025	138568	Accounts Payable	Douglas County Employees Association (ACH)		1,620.00
EFT	05/02/2025	138569	Accounts Payable	DTS Fiber / Digital Technology Solutions Inc (ACH)		4,275.00
EFT	05/02/2025	138570	Accounts Payable	Fife (ACH) , Nancy J		200.00
EFT	05/02/2025	138571	Accounts Payable	Flyers Energy LLC (ACH)		1,797.34
EFT	05/02/2025	138572	Accounts Payable	Flyers Energy LLC (ACH)		4,327.10
EFT	05/02/2025	138573	Accounts Payable	HealthEquity Inc		25,345.97
EFT	05/02/2025	138574	Accounts Payable	Howell (ACH) , Paul		573.70
EFT	05/02/2025	138575	Accounts Payable	Inland Supply Co (ACH)		209.76
EFT	05/02/2025	138576	Accounts Payable	Inland Supply Co (ACH)		269.60
EFT	05/02/2025	138577	Accounts Payable	Innovative Interfaces Inc (ACH)		28,749.64
EFT	05/02/2025	138578	Accounts Payable	Law Offices of Maximilian Stovall LTD (ACH)		450.00
EFT	05/02/2025	138579	Accounts Payable	Lumos & Associates Inc (ACH)		2,010.00
EFT	05/02/2025	138580	Accounts Payable	McDonald Carano LLP (ACH)		6,500.00
EFT	05/02/2025	138581	Accounts Payable	Merit Electric Company (ACH)		3,805.83
EFT	05/02/2025	138582	Accounts Payable	Moss (ACH) , Marie		500.00
EFT	05/02/2025	138583	Accounts Payable	Nichols Consulting Engineers (ACH)		2,648.75
EFT	05/02/2025	138584	Accounts Payable	PacStates (ACH)		92.50
EFT	05/02/2025	138585	Accounts Payable	R & S Optimum Offset (ACH)		85.00
EFT	05/02/2025	138586	Accounts Payable	REA Law (ACH)		5,110.50
EFT	05/02/2025	138587	Accounts Payable	Reno Carson Messenger Service Inc (ACH)		237.18
EFT	05/02/2025	138588	Accounts Payable	Sapience Practice (ACH)		9,050.00
EFT	05/02/2025	138589	Accounts Payable	SGS Silver State Analytical Laboratories (ACH)		369.00
EFT	05/02/2025	138590	Accounts Payable	Sierra Electronics (ACH)		16,049.00
EFT	05/02/2025	138591	Accounts Payable	Silver State Law LLC (ACH)		4,239.80

Douglas County
05/02/2025 Payables
Bank Account: 1-BOFA - Bank of America
Batch Date: 05/02/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/02/2025	138592	Accounts Payable	SoSuTV Corporation (ACH)		601.50
EFT	05/02/2025	138593	Accounts Payable	Summit Plumbing Co LLC (ACH)		232.50
EFT	05/02/2025	138594	Accounts Payable	Thaler (ACH) , Steven		500.00
EFT	05/02/2025	138595	Accounts Payable	The Law Office of Kristine L Brown LLC (ACH)		1,845.00
EFT	05/02/2025	138596	Accounts Payable	UBEO Business Services (ACH)		15.79
EFT	05/02/2025	138597	Accounts Payable	US Bank Equipment Finance (ACH)		332.86
EFT	05/02/2025	138598	Accounts Payable	US Bank Equipment Finance (ACH)		58.76
EFT	05/02/2025	138599	Accounts Payable	Western Nevada Supply Co (ACH)		3,224.84
1-BOFA Bank of America Totals:				Transactions: 141		$1,523,358.98

Checks:	93	$1,368,466.96
EFTs:	48	$154,892.02

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9018

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYROLL CHECK LISTING TOTALING $1,447.72 FOR CHECK #758622 AND 758623, DATED 05-01-2025 and 05-02-2025, RESPECTIVELY, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210.

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser
Digitally signed by Kathy Kaiser
Date: 2025.06.26 17:12:03 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris
Digitally signed by Meghan Dorris
Date: 2025.06.26 16:50:46 -07'00'
ASSISTANT TREASURER

Douglas County

Payment Register

From Payment Date: 6/19/2024 - To Payment Date: 6/18/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-BOFA - Bank of America									
Check									
758622	05/01/2025	Reconciled		05/22/2025	Payroll Check	Lommel, Barbara, Jane	$109.39	$109.39	$0.00
758623	05/02/2025	Reconciled		05/06/2025	Payroll Check	Amatore, Cameron	$1,338.33	$1,338.33	$0.00
Type Check Totals:					2 Transactions		$1,447.72	$1,447.72	$0.00
1-BOFA - Bank of America Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	$0.00	$0.00
	Reconciled	2	$1,447.72	$1,447.72
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	2	$1,447.72	$1,447.72

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	$0.00	$0.00
	Reconciled	2	$1,447.72	$1,447.72
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	2	$1,447.72	$1,447.72

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**0**	**$0.00**	**$0.00**
	Reconciled	**2**	**$1,447.72**	**$1,447.72**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**2**	**$1,447.72**	**$1,447.72**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**0**	**$0.00**	**$0.00**
	Reconciled	**2**	**$1,447.72**	**$1,447.72**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**2**	**$1,447.72**	**$1,447.72**

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9018

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYROLL CHECK LISTING TOTALING $1,511,531.94 FOR CHECK #758614-758621, AND DIRECT DEPOSITS, ALL DATED 05-02-2025, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210.

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser
Digitally signed by Kathy Kaiser
Date: 2025.06.26 17:02:15 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris
Digitally signed by Meghan Dorris
Date: 2025.06.26 16:49:01 -07'00'
ASSISTANT TREASURER

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee		Check Number	Check Amount	Direct Deposit	Net Pay
5598					
5917					
3287					
5600					
6239					
4130	Davidson, Jenifer	137900	.00	6,812.43	6,812.43
6181	Evanson, Rachael Nicole	137901	.00	1,953.45	1,953.45
4645	Lang, Wendy Jo	137902	.00	5,722.16	5,722.16
3419	Lewis, Kathryn Marie	137903	.00	5,814.61	5,814.61
6254	Wheeler, Brooke Cenora	137904	.00	1,860.67	1,860.67
3299	Mccullough, David Scott	137905	.00	4,720.69	4,720.69
6015	Rudelbach, Nicole Angelina	137906	.00	3,810.94	3,810.94
5328	Valdez, Robyn Aiko	137907	.00	2,344.57	2,344.57
5913	Cachinero, Eric	137908	.00	3,335.71	3,335.71
4177	Montoya, Leah	137909	.00	2,729.18	2,729.18
4657	Richardson, Matthew	137910	.00	3,132.32	3,132.32
5164	Amatore, Cameron	137911	.00	2,583.22	2,583.22
6217	Eannarino, Jaime Dawn	137912	.00	1,210.61	1,210.61
3310	Etchegoyhen, Dion	137913	.00	3,587.15	3,587.15
5706	Morris, Shane	137914	.00	2,221.32	2,221.32
3531	OHair, Kimberly	137915	.00	2,893.86	2,893.86
4056	Phillips, Victoria Joan	137916	.00	638.08	638.08
5697	Poppinga, Kathryn	137917	.00	2,212.14	2,212.14
4261					
4261					
4936	Troutner, Michael David	137920	.00	1,807.36	1,807.36
4387	Williams, Toni Grace	137921	.00	1,908.66	1,908.66
6010	Buma At, Candy Ve De Gracia	137922	.00	1,936.61	1,936.61
5956	Carter, Deborah Christine	137923	.00	2,818.05	2,818.05
5470	Cartwright, Jennifer	137924	.00	3,531.71	3,531.71
4782	Chieffo, Caroline	137925	.00	1,251.00	1,251.00
4782	Chieffo, Caroline	137926	.00	1,450.00	1,450.00
5738	Hernandez Rea, Louis Obed	137927	.00	1,983.04	1,983.04
3511	Johnson, Melissa Ann	137928	.00	2,141.42	2,141.42
4600	Kaiser, Katherine Anne	137929	.00	3,663.93	3,663.93
4658	Kent, Andrea Celeste	137930	.00	2,594.16	2,594.16
4691	Moreno, Sarah	137931	.00	1,977.97	1,977.97
5935	Solorio Reza, Veronica	137932	.00	1,957.57	1,957.57
5646	Swickard, Debbie A	137933	.00	2,614.72	2,614.72
5261	Brantmeyer, Ana	137934	.00	1,810.17	1,810.17
4124					
6250	Morgan, Roberta Jo	137936	.00	1,568.31	1,568.31
4766	Stovall, Jodi Odette	137937	.00	2,442.05	2,442.05
5317	Balda, Tanya	137938	.00	2,026.12	2,026.12
5730	Day, Jacqueline	137939	.00	1,767.63	1,767.63
5645	Lane, Amber Marie	137940	.00	1,819.06	1,819.06
5251	Leeper, Nicki Jennifer	137941	.00	3,471.26	3,471.26
5828	Allmett, David	137942	.00	2,410.65	2,410.65
6052	Arriola, Yvonne Marie	137943	.00	1,666.13	1,666.13
5395	Harjes, Georgianne Dombrowik	137944	.00	2,353.58	2,353.58
5395	Harjes, Georgianne Dombrowik	137945	.00	784.53	784.53
6169	Chase, Charity W K	137946	.00	1,623.82	1,623.82
3296	McDonough, Regina	137947	.00	4,063.90	4,063.90
5256	Pablo, Michelle	137948	.00	2,037.25	2,037.25
5419	Allmett, Melissa	137949	.00	1,540.54	1,540.54
5385					
6233	Dorris, Meghan	137951	.00	3,007.84	3,007.84
6233	Dorris, Meghan	137952	.00	300.00	300.00
5925	Garcia, Melissa Susan	137953	.00	1,971.66	1,971.66

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
6263 Martinez, Mariah Cora	137954	.00	932.14	932.14
5403 Vaclavek, Corinne Rene	137955	.00	2,554.35	2,554.35
5403 Vaclavek, Corinne Rene	137956	.00	100.00	100.00
4047 Gerard, Donald Joseph	137957	.00	2,950.65	2,950.65
5628 Williams, Daniel Alan	137958	.00	2,509.60	2,509.60
5635 Erceg, Annela	137959	.00	37.77	37.77
5341 Sanders, Dennis Wayne	137960	.00	2,009.76	2,009.76
4194 Avila, Michael	137961	.00	2,939.74	2,939.74
5901 Ayers, Logan	137962	.00	1,342.05	1,342.05
6255 Betz, Cameron Lee	137963	.00	2,874.40	2,874.40
5432 Caddy, Robert	137964	.00	2,198.47	2,198.47
5617 Calleja, Trevor	137965	.00	2,342.29	2,342.29
5617 Calleja, Trevor	137966	.00	600.00	600.00
6245 Esquerra Villavicenci, Humberto David	137967	.00	766.61	766.61
5834 Kale, Griffin Thomas	137968	.00	2,914.17	2,914.17
5890 Quigley, Andrew	137969	.00	3,634.52	3,634.52
6094 Ruggia, Peace Paul	137970	.00	4,288.08	4,288.08
3461 Stugart, Susan L	137971	.00	2,403.33	2,403.33
5966 Woods, David Allen	137972	.00	3,229.59	3,229.59
6253 Donahue, Rachel Michelle	137973	.00	1,700.34	1,700.34
6253 Donahue, Rachel Michelle	137974	.00	320.00	320.00
5283 Drew, Tiffini	137975	.00	1,912.32	1,912.32
5100 Everett, Megan	137976	.00	2,527.24	2,527.24
5390 Johnson, Marcia Michelle	137977	.00	565.34	565.34
4157 McMurry, Cindy	137978	.00	2,262.68	2,262.68
4157 McMurry, Cindy	137979	.00	350.00	350.00
5315 Shaw, Ashley Elaine	137980	.00	1,806.37	1,806.37
5315 Shaw, Ashley Elaine	137981	.00	200.00	200.00
5233 Vido, Christine Elizabeth	137982	.00	3,197.00	3,197.00
5233 Vido, Christine Elizabeth	137983	.00	500.00	500.00
4926 Cristanelli, Brenda	137984	.00	1,564.38	1,564.38
3222				
3172 Elges, Ronald	137986	.00	6,233.82	6,233.82
3399 Storke, Jonathan D	137987	.00	4,169.20	4,169.20
4773 George, Ana Gabriela	137988	.00	2,069.32	2,069.32
3394 Ginocchio, Rodney W	137989	.00	5,170.01	5,170.01
5093 Green, Kylie Nicole	137990	.00	2,548.15	2,548.15
3142 Lynch, Will R.	137991	.00	4,528.64	4,528.64
3433 Scheetz, Kirsten Maureen	137992	.00	1,498.68	1,498.68
3433 Scheetz, Kirsten Maureen	137993	.00	1,100.00	1,100.00
3337 Adkins, Michelle	137994	.00	2,131.24	2,131.24
4176 Allen, Crystal	137995	.00	2,025.53	2,025.53
5489 Bell, Jennifer	137996	.00	2,030.53	2,030.53
5396 Bennett, Temi Elaine	137997	.00	1,723.69	1,723.69
3248 Drake, Karis	137998	.00	3,053.82	3,053.82
5325 Handy, Sherral Diane	137999	.00	769.68	769.68
5311 Miller, Ricky	138000	.00	2,127.47	2,127.47
5184 Peters, William	138001	.00	2,090.78	2,090.78
5840 Williams, Emily Ann	138002	.00	1,596.87	1,596.87
6167 Acero, Leonel	138003	.00	2,386.83	2,386.83
6167 Acero, Leonel	138004	.00	100.00	100.00
4611 Barden, Michael	138005	.00	2,745.65	2,745.65
6232 Battcher, Cameron Blane	138006	.00	2,538.61	2,538.61
6219 Boogman, Katherine Victoria	138007	.00	1,979.00	1,979.00
6155 Browning, Andrew Douglas	138008	.00	2,360.61	2,360.61
4105 Cadwallader, David	138009	.00	3,187.86	3,187.86
1420 Charles, Mark	138010	.00	3,686.74	3,686.74
6045 Cheechov, Alexandria Ashley	138011	.00	1,780.33	1,780.33
5259 Clifford, Dustin	138012	.00	2,471.89	2,471.89

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
6005 Dion, Evan Rene	138013	.00	1,859.23	1,859.23
5708 Drgas, Tomasz	138014	.00	2,418.91	2,418.91
4756 Freeman, Kevin RD	138015	.00	3,521.75	3,521.75
4698 Guerra, Jose Ricardo	138016	.00	3,841.91	3,841.91
6083 Holle, Brandon Tyler	138017	.00	2,461.29	2,461.29
3311 Hubkey, Brian Scott	138018	.00	3,243.72	3,243.72
3418 Jenkins, Nadine Yvonne	138019	.00	4,026.08	4,026.08
4696 Kimbrell, Steven John	138020	.00	294.14	294.14
4696 Kimbrell, Steven John	138021	.00	2,647.25	2,647.25
6242 Lewis, Caleb Howard	138022	.00	726.91	726.91
5941 Livingston, Daniel Marquis	138023	.00	2,610.42	2,610.42
5077 McLaughlin, Spencer	138024	.00	2,682.93	2,682.93
6008 Mendieta, Jasmin Teresa	138025	.00	2,542.44	2,542.44
5811 Rea, Melanie D'Ann	138026	.00	2,378.17	2,378.17
3604 Ridley, Clayton	138027	.00	2,968.47	2,968.47
4556 Rollins, James	138028	.00	2,594.22	2,594.22
5694 Russell, Jonathen Philip	138029	.00	2,691.95	2,691.95
6148 Sakert, Januarius Alexander	138030	.00	2,428.30	2,428.30
4343 Sanchez, Donovan Joseph	138031	.00	3,027.08	3,027.08
3439 Schultz, Theresa Christine	138032	.00	2,003.44	2,003.44
4604 Short, Derek Clayton	138033	.00	3,811.54	3,811.54
5582 Silva Ortiz, Jose G	138034	.00	3,561.49	3,561.49
3404 Stanley, David Alan Jr.	138035	.00	4,372.82	4,372.82
3404 Stanley, David Alan Jr.	138036	.00	350.00	350.00
6241 Swarms, Daniel R	138037	.00	782.80	782.80
6241 Swarms, Daniel R	138038	.00	1,453.76	1,453.76
6101 Turek, Andrew Paul	138039	.00	2,387.53	2,387.53
5703 Warren, Erik Anthony	138040	.00	2,324.92	2,324.92
3305 Battcher, John	138041	.00	2,956.95	2,956.95
3035 Britton, Daniel	138042	.00	5,200.56	5,200.56
4116 George, John Arthur	138043	.00	4,238.29	4,238.29
3505 Grant, Ryan David	138044	.00	3,555.42	3,555.42
5152 Graves, Jessica Lynn	138045	.00	2,415.79	2,415.79
3436 Jasperson, Edward W	138046	.00	3,916.13	3,916.13
4360 Johnsen, Jeffrey	138047	.00	4,350.06	4,350.06
4394 Jones, Tyler A	138048	.00	4,778.02	4,778.02
5946 Poling, Denielle Lynn	138049	.00	2,725.40	2,725.40
3401 Schultz, Steven D	138050	.00	3,457.74	3,457.74
3312 Tipton, Linda Jane	138051	.00	2,447.98	2,447.98
5019 Warfield, Steven William	138052	.00	3,096.74	3,096.74
3608 Wharton, Scott W	138053	.00	3,714.42	3,714.42
3516 Windsor, Adam R	138054	.00	3,141.96	3,141.96
4131 Young, Ryan Robert	138055	.00	4,342.23	4,342.23
4015 Karosich, Kevin Charles	138056	.00	3,505.13	3,505.13
4531 Koontz, Brenton Robert	138057	.00	2,634.73	2,634.73
5897 Mairs, Charles D	138058	.00	3,319.03	3,319.03
4244 Meyer, John	138059	.00	3,045.51	3,045.51
5477 Begovich, Cody	138060	.00	4,211.99	4,211.99
4557 Brown, Mark	138061	.00	3,157.46	3,157.46
5454 Copp, Keenan	138062	.00	2,283.69	2,283.69
5110 Cunningham, Jeremy	138063	.00	3,715.35	3,715.35
5848 Cunningham, Taylor	138064	.00	2,972.66	2,972.66
4070 Davis, Justin	138065	.00	3,351.55	3,351.55
5619 Del Soldato, Cody	138066	.00	2,384.40	2,384.40
5047 DeRosa, Salvatore	138067	.00	2,718.17	2,718.17
4269 Dickens, Mark	138068	.00	2,374.54	2,374.54
3226 Duffy, Robert	138069	.00	5,738.34	5,738.34
3340 Eissinger, Erik	138070	.00	1,063.41	1,063.41
3634 Flagg, Marshall	138071	.00	3,026.45	3,026.45

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
4369 Fricke, Justin Frederick	138072	.00	4,485.93	4,485.93
3571 Goldwater, Michael Beamer	138073	.00	3,106.10	3,106.10
5137 Graves, Stephen Michael	138074	.00	3,099.12	3,099.12
5849 Hanson, Michael Ray	138075	.00	2,105.30	2,105.30
5919 Heffner, Jared Cortlen	138076	.00	2,722.40	2,722.40
5097 Hickman, Zachary D	138077	.00	3,386.65	3,386.65
5111 Hodges, Joshua Adam	138078	.00	3,414.64	3,414.64
5062 Holdridge, Tyree	138079	.00	2,985.85	2,985.85
5693 Incopero, Noah Thomas	138080	.00	3,025.92	3,025.92
4488 Jacobsen, Bruce M	138081	.00	4,054.82	4,054.82
5138 Jenkins, Eric Robert William	138082	.00	2,788.02	2,788.02
3407 Koontz, Richard JR	138083	.00	5,385.15	5,385.15
3577 Kruger, Joel L	138084	.00	2,920.17	2,920.17
4322 Lenz, John Christian	138085	.00	2,814.79	2,814.79
4598 Lewis, Kevin Zachary	138086	.00	2,634.75	2,634.75
6137 Lopez, Marlon Emanuel	138087	.00	3,560.06	3,560.06
6137 Lopez, Marlon Emanuel	138088	.00	395.56	395.56
6152 Mahon, Zachary Mark	138089	.00	2,418.38	2,418.38
6152 Mahon, Zachary Mark	138090	.00	426.77	426.77
3435 Marshall, Geoffrey S	138091	.00	2,597.68	2,597.68
6261 McGowan, Thomas Michael	138092	.00	2,632.87	2,632.87
5109 Michitarian, Conner	138093	.00	2,816.81	2,816.81
5990 Miller, MacKenzie Gwyn	138094	.00	2,094.51	2,094.51
4460 Miller, Steven	138095	.00	3,617.93	3,617.93
5339 Oakes, Robert	138096	.00	2,537.16	2,537.16
4483 OSullivan, Luke	138097	.00	3,125.83	3,125.83
5951 Randall, Jacob Isaac	138098	.00	2,810.12	2,810.12
5715 Riker, Payton	138099	.00	3,203.05	3,203.05
2216 Rodriguez, Richard	138100	.00	3,817.97	3,817.97
4375 Russell, Seth	138101	.00	5,033.26	5,033.26
4433 Sampson, Matthew Alan	138102	.00	3,600.13	3,600.13
5321 Sepulveda, William Michael Anthony	138103	.00	2,501.77	2,501.77
6072 Smith, Stephen Wyatt	138104	.00	3,982.47	3,982.47
4882 Stebel, Maciej	138105	.00	2,860.35	2,860.35
5051 Strachan, Grace Louise	138106	.00	3,414.89	3,414.89
5051 Strachan, Grace Louise	138107	.00	250.00	250.00
5855 Tersteege, Zachariah John	138108	.00	3,647.37	3,647.37
5602 Thorne, Clinton Garrett	138109	.00	3,605.59	3,605.59
4938 West, Mariah Cathleen	138110	.00	3,893.35	3,893.35
4376 Williams, Justin Hall	138111	.00	4,117.33	4,117.33
5265 Martinez, Thomas	138112	.00	2,666.99	2,666.99
5296 Ferriera, Tylar	138113	.00	2,176.71	2,176.71
5099 Godecke, Rachel Renee	138114	.00	2,013.11	2,013.11
6023 Larsen, Samantha Rae	138115	.00	1,815.75	1,815.75
6018 Peterson, Cheyenne Nicole	138116	.00	1,283.33	1,283.33
5684 Sorrells, Jennifer Ann	138117	.00	2,512.24	2,512.24
5931 Tovar, Jessica	138118	.00	1,433.12	1,433.12
6079 Dye, Tanner Ryan	138119	.00	2,723.73	2,723.73
5965 Easton, Kara Rae	138120	.00	4,054.64	4,054.64
5681 Mathes, Erin	138121	.00	1,796.37	1,796.37
5090 Carney, Marilyn	138122	.00	2,025.88	2,025.88
6089 Franz, Sarah Marie	138123	.00	1,754.04	1,754.04
5831 Shoemaker, Francesca Grace	138124	.00	307.65	307.65
5621 Walker, Courtni Lynn	138125	.00	2,142.27	2,142.27
5246 Weidner, Amy Colleen	138126	.00	1,832.83	1,832.83
3557 Wilfert, Kristin L	138127	.00	2,821.79	2,821.79
6168 Ames, Emilce Lianabel	138128	.00	3,754.76	3,754.76
5807 Edwards, Rebecca Lynne	138129	.00	3,220.72	3,220.72
4603 Goelz, Sandra Delores	138130	.00	2,771.24	2,771.24

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
3346 Kabat, Lorraine	138131	.00	918.48	918.48
5892 Eady, Janice	138132	.00	2,482.35	2,482.35
3682 Plante, Erin	138133	.00	3,220.43	3,220.43
1724 Seddon, John James	138134	.00	3,665.12	3,665.12
5187 Barnes, Jacqueline	138135	.00	884.35	884.35
5187 Barnes, Jacqueline	138136	.00	200.00	200.00
5187 Barnes, Jacqueline	138137	.00	700.00	700.00
4835 Wagoner, Leanne Christine	138138	.00	3,990.08	3,990.08
4916 Gonzales, Sallie Marie	138139	.00	2,321.79	2,321.79
1889 Myers, Kasey	138140	.00	3,726.89	3,726.89
4851 Thomas, Nicole Luwelle	138141	.00	3,489.53	3,489.53
5373 Aymami, David	138142	.00	975.85	975.85
3569 Budden, Sherman	138143	.00	370.70	370.70
3103 Carter, Trina	138144	.00	1,806.74	1,806.74
5318 Cooper, Timothy Charles	138145	.00	661.79	661.79
5257 Doan, Mickey Lowell	138146	.00	756.90	756.90
5622 Gelato, John J	138147	.00	913.51	913.51
3538 Gonzalez, Ignacio A	138148	.00	2,826.89	2,826.89
3538 Gonzalez, Ignacio A	138149	.00	200.00	200.00
4197 Harding, William Joseph	138150	.00	720.78	720.78
3570 LaMonica, George Anthony	138151	.00	766.40	766.40
3659 Lindsay, Eric D	138152	.00	3,253.67	3,253.67
3659 Lindsay, Eric D	138153	.00	100.00	100.00
5422 Marshall, Gary D	138154	.00	806.18	806.18
4339 Midkiff, Douglas	138155	.00	3,913.71	3,913.71
4407 Roberts, Erik	138156	.00	887.51	887.51
5018 Sousa, Ricci Gordon	138157	.00	276.53	276.53
6231 Weddell, James Howard	138158	.00	531.73	531.73
4563 Casper, Richard Barry	138159	.00	4,947.31	4,947.31
6051 Cazares, Angelika Natalie	138160	.00	1,887.85	1,887.85
4554 Davis, Tammy	138161	.00	3,065.68	3,065.68
4262 Frank, Juley Ann	138162	.00	2,444.25	2,444.25
4007 Gregory, Cynthea Anne	138163	.00	2,040.87	2,040.87
4007 Gregory, Cynthea Anne	138164	.00	2,800.00	2,800.00
5121 Hames, Alex Arthur	138165	.00	5,046.07	5,046.07
5414 Hellman, William Kent	138166	.00	3,297.19	3,297.19
3336				
5123 Johnson, Matthew Steven	138168	.00	4,483.79	4,483.79
5344 Mazza, Chelsea Barbara	138169	.00	5,725.18	5,725.18
5955 Murphy, William	138170	.00	3,917.44	3,917.44
6006 Nelson, Kallie	138171	.00	3,670.35	3,670.35
4187 Putzer, Brian	138172	.00	3,720.43	3,720.43
6151 Remick, Heidi W	138173	.00	4,097.46	4,097.46
4401 Ritchie, Douglas	138174	.00	5,303.80	5,303.80
5995 Romero, Michele Mary	138175	.00	1,621.80	1,621.80
5858 Sibley, James Blake	138176	.00	4,136.41	4,136.41
5825 Simmons, Shannon Noel	138177	.00	2,242.11	2,242.11
5284 Teter, Jessica Lynn	138178	.00	1,731.64	1,731.64
6251 Thomas, Aaron Michael	138179	.00	4,366.07	4,366.07
6073 Thompson, Kristina	138180	.00	1,919.48	1,919.48
4521 Wadle, Zachary Jerome	138181	.00	4,549.75	4,549.75
4382 Williams, Lea Elise	138182	.00	2,125.42	2,125.42
6247 Butterfield, Roberta Lesher	138183	.00	1,304.96	1,304.96
4958 Cady, Kelly	138184	.00	3,336.75	3,336.75
6246 Champlin, Renee Nycole	138185	.00	244.71	244.71
3543 Hamer, Daniel Monroe	138186	.00	3,584.62	3,584.62
5698 Harris, Krysinthia J	138187	.00	2,266.66	2,266.66
3410 Hastings-Molyneux, Dominic E	138188	.00	4,179.07	4,179.07
4639 Jones, Jessica	138189	.00	2,564.77	2,564.77

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
4639 Jones, Jessica	138190	.00	150.00	150.00
5678 Mangiaracina, Sara Rene	138191	.00	2,227.16	2,227.16
6013 Meddles, Jessica Ashlynn	138192	.00	1,788.06	1,788.06
3363 Morris, Tamara	138193	.00	4,327.15	4,327.15
4151 Nicoll, Kenneth	138194	.00	2,905.69	2,905.69
5503 Orozco, Andres	138195	.00	2,151.26	2,151.26
6030 Andrews, Barrett Brynn George	138196	.00	2,101.58	2,101.58
5656 Arvizu, Julian	138197	.00	2,096.56	2,096.56
5731 Bennettlease, Ibeth	138198	.00	213.13	213.13
5690 Bryant, Trevor	138199	.00	2,058.38	2,058.38
5833 Chavez, Ariel Michelle	138200	.00	1,767.10	1,767.10
6227 Dalton, Julie Noelle	138201	.00	2,100.35	2,100.35
5609 Damiani, Chelsea	138202	.00	3,857.29	3,857.29
5609 Damiani, Chelsea	138203	.00	25.00	25.00
6162 Diaz, Corryne Lee	138204	.00	1,978.51	1,978.51
5478 Garcia, Michelle Maria	138205	.00	2,061.49	2,061.49
5417 Giardina, Kelly Jean	138206	.00	2,257.01	2,257.01
4710 Grant Doney, Shawn R	138207	.00	2,952.50	2,952.50
5389 Grant, Teagan Ashley	138208	.00	2,960.20	2,960.20
4494 Heimark, Caitlin Yvonne	138209	.00	2,888.33	2,888.33
6039 Hennarty, Aimee Michele	138210	.00	2,028.35	2,028.35
6228 Hernandez, Joanna Crystal	138211	.00	648.26	648.26
6014 Jackson, Justus Terrell	138212	.00	2,115.14	2,115.14
5857 Jenkins, Kevin Ryan	138213	.00	1,897.02	1,897.02
5476 Klemm, Paul Jeffrey Lazatin	138214	.00	876.55	876.55
5998 Kovacs, Haley Ann	138215	.00	1,900.10	1,900.10
4943 Lewis, Daryle Evan	138216	.00	1,925.46	1,925.46
6007 Maes, Cecilia Anita	138217	.00	2,070.01	2,070.01
5662 McClintock, Carol	138218	.00	1,790.45	1,790.45
6029 Miller, Daniel Hunt	138219	.00	2,046.25	2,046.25
3403 Naylor, Rebbel A	138220	.00	562.01	562.01
4809 Ong, Jacqueline	138221	.00	3,324.40	3,324.40
5837 Ong, Maria-Veronica	138222	.00	2,352.04	2,352.04
5934 Parris, Zachary	138223	.00	1,809.31	1,809.31
6170 Piazza, Santino Philip	138224	.00	1,731.86	1,731.86
6235 Resney, Elizabeth Rae	138225	.00	1,510.82	1,510.82
5027 Simpson, Christopher Chad	138226	.00	3,017.42	3,017.42
1546 Smith, Nicolette Adelle	138227	.00	2,141.42	2,141.42
6102 Stocking, Jessica Linnea	138228	.00	4,709.58	4,709.58
4517 Talia, Cindy Marie	138229	.00	2,478.91	2,478.91
6211 Taylor, Geavon Damon	138230	.00	1,727.61	1,727.61
6174 Zaprzalka Vanbenthuysen, Paige Ann	138231	.00	2,009.48	2,009.48
5443 Bandbaz, Zahra	138232	.00	2,187.42	2,187.42
6238 Clark, Andrew Louis	138233	.00	222.17	222.17
5932 Conway, Brian Robert	138234	.00	406.12	406.12
5905 Davidson, Rain	138235	.00	1,858.26	1,858.26
3664 Deleon, Christian	138236	.00	2,785.31	2,785.31
6081 Feemster, Daniel Ryan	138237	.00	1,866.69	1,866.69
6237 Garrison, Savannah Ryann	138238	.00	307.54	307.54
6086 Guzman, Monica Lee	138239	.00	2,043.78	2,043.78
6012 Johnson-Bonin, Breauna Kay	138240	.00	2,069.65	2,069.65
4837 Leskovic, Aimee	138241	.00	2,179.25	2,179.25
6258 Mendoza, Martin Martinez	138242	.00	715.59	715.59
5670 Miller, Shane	138243	.00	2,205.92	2,205.92
6259 Platero, Sandra Arias	138244	.00	1,264.61	1,264.61
6048 Reiss, Mark Richard	138245	.00	2,023.53	2,023.53
5842 Tom, Shaylyn Renee	138246	.00	1,752.61	1,752.61
3227 Zehren, Kristina	138247	.00	3,780.93	3,780.93
5861 Iannacchione, Nathanial David	138248	.00	2,079.98	2,079.98

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25
Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5094 McAllister, Mike	138249	.00	4,098.41	4,098.41
4155 Huntington, Mindi Jo	138250	.00	2,492.39	2,492.39
6240				
6141 Violette, Winter Marlowe	138252	.00	790.44	790.44
5581 Warren, Jolene Vonda	138253	.00	2,443.09	2,443.09
6234 Wheeler, Sabrina Danielle	138254	.00	1,589.34	1,589.34
5832 White, Kaitlyn R	138255	.00	1,937.47	1,937.47
6215 Wilson, Elise Maria	138256	.00	1,716.85	1,716.85
6166 Johns, Katelyn Nicole	138257	.00	1,482.31	1,482.31
6021				
5149 Ledezma, Miguel Angel	138259	.00	2,231.77	2,231.77
4498 Moore, Sandra	138260	.00	2,208.35	2,208.35
6150 Pecorino, Madelyn Grace	138261	.00	1,497.60	1,497.60
3515 Doan, Yvette	138262	.00	3,693.98	3,693.98
5851 Garrison, Jenna Marcia	138263	.00	2,158.63	2,158.63
3266 Lash, Diana	138264	.00	2,180.45	2,180.45
4628 Meddles, Jake	138265	.00	2,994.81	2,994.81
4874 Roberts, David JR	138266	.00	2,969.28	2,969.28
5863 Vidovich, Danton Robert	138267	.00	827.48	827.48
4653 Erb, Jon	138268	.00	4,227.66	4,227.66
4778 Nordloh, Joshua	138269	.00	3,161.98	3,161.98
4332 Dallaire, Thomas	138270	.00	5,636.49	5,636.49
5938 Dreiske, Susan	138271	.00	1,825.98	1,825.98
5929 Hannah, Ashley	138272	.00	1,641.91	1,641.91
6161 Jones, Kyle Brent	138273	.00	2,071.54	2,071.54
3494 Pawling, Andrea	138274	.00	3,530.18	3,530.18
5630 Ramirez, Betty	138275	.00	1,538.71	1,538.71
4762 Reno, Ann	138276	.00	1,222.87	1,222.87
5844 Conroy, Jordyn Ashleigh	138277	.00	1,372.27	1,372.27
5844 Conroy, Jordyn Ashleigh	138278	.00	250.00	250.00
6019 Davidson, Jeremy D	138279	.00	2,608.04	2,608.04
4392 Davis, Timothy	138280	.00	3,457.07	3,457.07
5893 McQuain, Michael	138281	.00	2,115.41	2,115.41
4586 Nadler, Nicholas	138282	.00	2,270.25	2,270.25
5686 Simko, George Bradley	138283	.00	2,448.54	2,448.54
5319 Spates, Rebecca Marie	138284	.00	2,208.79	2,208.79
4283 Doherty, Linda	138285	.00	2,374.82	2,374.82
5817 Moroles ONeil, Kathryn	138286	.00	3,276.70	3,276.70
3452 Rao, Lucille	138287	.00	2,462.75	2,462.75
4838 Thran Zepeda, Coleen	138288	.00	2,305.31	2,305.31
3014 Broersma, Eric	138289	.00	2,303.33	2,303.33
5912 Cowin, John	138290	.00	2,360.74	2,360.74
5471 Hutchings, Jeremy Jon	138291	.00	3,822.63	3,822.63
3702 Morelli, Natalia	138292	.00	2,965.23	2,965.23
6036 Pettersen, Paul Quist	138293	.00	2,163.00	2,163.00
1817 Resnik, Barbra	138294	.00	3,419.15	3,419.15
4393 Stevens, Leanna Claire	138295	.00	2,469.46	2,469.46
5711 Etchegoyhen, Mary	138296	.00	1,823.29	1,823.29
6032 Felten, Michael C	138297	.00	2,498.63	2,498.63
5654 Harwood, Bonnie Deann	138298	.00	2,833.84	2,833.84
5891 Jacobson-Gentry, Julie	138299	.00	2,272.38	2,272.38
5615 Moroles-ONeil, Rachel	138300	.00	2,319.65	2,319.65
5808 Strehlow, Ernie Kenneth	138301	.00	3,893.07	3,893.07
5353 Hubbard, Nicole Renee	138302	.00	2,602.26	2,602.26
3476 Leeper, Veronica Irmgard	138303	.00	2,508.51	2,508.51
5978 Peterson-Burrier, Lisa Ann	138304	.00	1,880.04	1,880.04
4627 Ritger, Philip	138305	.00	4,946.70	4,946.70
5347 Robillard, Richard	138306	.00	4,372.41	4,372.41
5347 Robillard, Richard	138307	.00	200.00	200.00

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5933 Sponcey, Sheryl	138308	.00	1,789.48	1,789.48
5933 Sponcey, Sheryl	138309	.00	250.00	250.00
6078 Williams, Dawn Darice	138310	.00	2,137.18	2,137.18
6034 Blanchette, Riley Adam	138311	.00	1,727.42	1,727.42
5085 DuBlanc, Brian	138312	.00	2,372.02	2,372.02
5387 Eichhorst, Wyatt	138313	.00	1,892.85	1,892.85
5107 Hunter, Danny D-Jay	138314	.00	2,210.17	2,210.17
5953 MacDonnell, Jeffrey T	138315	.00	3,587.58	3,587.58
5131 McCulloch, Carl	138316	.00	2,796.51	2,796.51
6096 Shaw, Justin Leroy	138317	.00	2,043.77	2,043.77
6163 Stroschein, John Conrad	138318	.00	2,258.61	2,258.61
5103 Wolff, Richard Peter	138319	.00	2,973.28	2,973.28
5487 Bengoechea, Levi	138320	.00	1,990.06	1,990.06
3614 Manzano, Victor Gerard	138321	.00	2,773.95	2,773.95
5158 McGoldrick, James	138322	.00	2,043.01	2,043.01
5805 Thomas, Hunter Phillip	138323	.00	1,939.33	1,939.33
6159 Victor, Shane Scott	138324	.00	1,735.61	1,735.61
3504 Weferling, Duane Robert	138325	.00	2,988.28	2,988.28
5732 Donat, Nicholas	138326	.00	2,229.26	2,229.26
5722 Gonsalves, Anthony David	138327	.00	2,503.03	2,503.03
5996 Johnson, Adrian Keith	138328	.00	3,155.20	3,155.20
4065 Kinser, Auston G	138329	.00	3,067.78	3,067.78
5734 Kinser, Justin Glen	138330	.00	2,971.89	2,971.89
5964 Kolda, Ryan A	138331	.00	3,133.34	3,133.34
5450 Laird, Pablo Arthur	138332	.00	2,234.75	2,234.75
3441 Melandow, Gregory W	138333	.00	4,454.81	4,454.81
5611 Michalak, Jeffery	138334	.00	2,986.93	2,986.93
5906 Schmidt, Brian	138335	.00	1,941.73	1,941.73
5733 Smallen, Aaron M	138336	.00	2,607.20	2,607.20
4127 Taflin, Thomas A	138337	.00	2,970.50	2,970.50
5657 White, Thomas Paul	138338	.00	2,795.35	2,795.35
4509 Charles, Nicholas	138339	.00	3,313.54	3,313.54
5728 Larrance, Christine Anna-Marie	138340	.00	2,037.37	2,037.37
5659 Smith, Nathaniel David	138341	.00	3,049.00	3,049.00
5035 Aalgaard, Erik	138342	.00	2,213.53	2,213.53
6160 Daniels, Lindsey Marie	138343	.00	2,013.35	2,013.35
5993 Fogerson, Anjanette Bywater	138344	.00	2,704.24	2,704.24
5836 Johnson, Sarah Beth	138345	.00	2,806.68	2,806.68
4765 Martinez, Jodi	138346	.00	3,507.90	3,507.90
6257 Olivas, Charme Crystal	138347	.00	1,946.67	1,946.67
6103 Selcer-Kannan, Cheryseis Edra	138348	.00	2,505.11	2,505.11
6249 St Clair, Victoria Nichole	138349	.00	2,350.55	2,350.55
5911 Stage, Karen Marie	138350	.00	1,344.50	1,344.50
5940 Torres, Lisa Marie	138351	.00	2,405.34	2,405.34
5001 Aschenbach, Noemi	138352	.00	3,027.88	3,027.88
5166 Baumann, Tamara	138353	.00	3,266.73	3,266.73
5166 Baumann, Tamara	138354	.00	1,000.00	1,000.00
5368 Herrera-Alem, Karina	138355	.00	1,411.46	1,411.46
6229 Marin, Destiny Joy	138356	.00	1,482.61	1,482.61
5010 Rasner, Rachael	138357	.00	3,754.23	3,754.23
5818 Davis, Carolyn	138358	.00	2,435.57	2,435.57
6173 Gierhart, Sarah Anissa	138359	.00	2,275.27	2,275.27
5658 Rich, Christina	138360	.00	1,431.98	1,431.98
6230 Corrales, Kathleen Ann	138361	.00	1,170.03	1,170.03
4875 Macdonnell, Heather	138362	.00	2,191.08	2,191.08
4875 Macdonnell, Heather	138363	.00	1,000.00	1,000.00
6146 Scalzi, Domenico Joseph	138364	.00	2,095.38	2,095.38
6100 Adamson, Blayney Elizabeth	138365	.00	2,645.01	2,645.01
5612 Aggarwal, Ankur	138366	.00	2,552.05	2,552.05

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
6222 Baird, Elizabeth	138367	.00	1,890.87	1,890.87
5852 Baylis, Mark	138368	.00	2,551.55	2,551.55
5736 Brewer, Brianna	138369	.00	2,382.02	2,382.02
6016 Chavez, Amy Renee	138370	.00	2,109.28	2,109.28
5992 Deen, Alexandra Elizabeth	138371	.00	2,118.53	2,118.53
5943 Finster, Brent Edwin	138372	.00	3,834.36	3,834.36
3229 Gochenouer, Debra	138373	.00	2,631.28	2,631.28
5939 Hagenbach, Cassidy	138374	.00	1,820.81	1,820.81
4862 Hall, Kaitlyn Cassandra Rose	138375	.00	2,874.09	2,874.09
5999 Hanson, Megan Lee	138376	.00	2,168.96	2,168.96
3522 Mccandless, Nonie	138377	.00	3,514.12	3,514.12
6256 McRiley, Jordan Dez-Ree	138378	.00	1,885.49	1,885.49
6080 Salas, Julia Marie	138379	.00	2,341.29	2,341.29
4749 Seeley, Edward Norman	138380	.00	2,615.26	2,615.26
5903 Victor, Aubrey Louise	138381	.00	1,893.57	1,893.57
3230 Woods, Cirra Alaire	138382	.00	3,212.11	3,212.11
5727 Anderson, Melinda	138383	.00	1,695.87	1,695.87
3549 Begovich, Jacqueline	138384	.00	2,430.73	2,430.73
4940 Brackett, Jeffrey	138385	.00	712.34	712.34
5485 Broumley, Cheryl	138386	.00	1,998.23	1,998.23
5674 Buma At, Ve	138387	.00	1,377.64	1,377.64
5048 Calabrese, Jennifer	138388	.00	2,087.12	2,087.12
5048 Calabrese, Jennifer	138389	.00	375.00	375.00
5135 Colley, Kathleen	138390	.00	338.03	338.03
4650 Cunningham, Kimbrely Ann	138391	.00	1,375.81	1,375.81
4825 Diedrichsen, John	138392	.00	1,293.21	1,293.21
5742 Greenrod, Georgia Ann	138393	.00	1,290.88	1,290.88
4856 Grimes, Tanya Jean	138394	.00	1,866.83	1,866.83
3341 Gurule, Patricia A	138395	.00	2,259.60	2,259.60
4424 Kozerski, Russell Roman	138396	.00	1,591.58	1,591.58
6243 Larimer, Makenzi Ann	138397	.00	1,068.54	1,068.54
6088 Losey, Hayden Brooke	138398	.00	1,368.71	1,368.71
5115 Nkala, Bethwell	138399	.00	1,914.59	1,914.59
4931 Perez, Irma	138400	.00	1,937.98	1,937.98
4681 Peterson, Richard	138401	.00	2,123.94	2,123.94
6156 Piazza, Christie Lee	138402	.00	1,094.51	1,094.51
1676 Reid, Amanda	138403	.00	2,903.29	2,903.29
4558 Smith, Cory A	138404	.00	3,369.04	3,369.04
5108 Spotts, Susan Ruth	138405	.00	1,818.02	1,818.02
6037 Stulik, Steven Charles	138406	.00	972.19	972.19
4933 Thomas, Diana R	138407	.00	1,221.80	1,221.80
4933 Thomas, Diana R	138408	.00	1,000.00	1,000.00
5381 Walker, Michael John	138409	.00	2,006.44	2,006.44
5287 Wilkinson, Victoria Laverne	138410	.00	1,279.54	1,279.54
5896 Al Hebshi, Yasmeen Lea Traxler	138411	.00	2,711.29	2,711.29
5720 Bells, Vanna	138412	.00	2,490.11	2,490.11
5813 DeGhelder, Timothy	138413	.00	4,500.01	4,500.01
5663 Gonzalez, Irene Danielle	138414	.00	1,940.18	1,940.18
5060 Hallam, Veronica Lyn	138415	.00	2,855.37	2,855.37
5712 Holle, Jessica Marie	138416	.00	802.26	802.26
6003 Kaleel, Theodore Dean	138417	.00	2,174.30	2,174.30
5972 Magnante, Willow Nicole	138418	.00	1,630.59	1,630.59
5634 McAfee, Corona Shea	138419	.00	1,560.21	1,560.21
6027 Saldana, Angela	138420	.00	334.73	334.73
5714 Sanders, Benjamin Thomas	138421	.00	2,187.10	2,187.10
5273 Soleta, Rachel Velda	138422	.00	1,969.31	1,969.31
5132 Weber, Kathleen Alexandra	138423	.00	1,833.67	1,833.67
5448 Williams, Kaleigh Maureen	138424	.00	1,827.42	1,827.42
5171 Wilson, Laurence Edward	138425	.00	2,783.91	2,783.91

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5464 Wittwer, Laura Suzanne	138426	.00	3,175.31	3,175.31
6026 York, Ashleigh Elizabeth	138427	.00	468.47	468.47
5140 Canales, Jonathan	138428	.00	2,249.09	2,249.09
5667 Harding, Scott R	138429	.00	1,988.90	1,988.90
4063 Harrison, Jerry	138430	.00	2,663.68	2,663.68
5067 Heldman, John Robert	138431	.00	3,298.87	3,298.87
5067 Heldman, John Robert	138432	.00	100.00	100.00
5053 Kannan, Christopher William	138433	.00	2,156.35	2,156.35
6000 Pegram, Harvey Gilbert	138434	.00	2,258.57	2,258.57
5627 Polkow, Brian	138435	.00	2,015.79	2,015.79
5973 Poppenga, Dean Edward II	138436	.00	1,852.35	1,852.35
4453 Regalado, Jorge	138437	.00	2,319.89	2,319.89
4502 Vazquez, Miguel	138438	.00	2,408.28	2,408.28
6157 Villalobos, Ryan Matthew	138439	.00	1,935.64	1,935.64
5066 Everett, Dennis Edward	138440	.00	1,290.41	1,290.41
6091 Mantel, Larry David	138441	.00	1,296.43	1,296.43
5665 Adie, Brook	138442	.00	5,066.71	5,066.71
5092 Bonar, Geoffrey	138443	.00	3,210.10	3,210.10
4722 Doerr, Scott	138444	.00	2,661.24	2,661.24
4651 Drees-Wasmer, Georgianna	138445	.00	2,650.32	2,650.32
5114 Hubbard, Dennis D.	138446	.00	2,664.22	2,664.22
4935 Logan, Cody Matthew	138447	.00	2,627.73	2,627.73
5482 Ogles, Clayton	138448	.00	1,106.39	1,106.39
4103 Stanton, Ryan Lee	138449	.00	3,779.03	3,779.03
6220 Chaney, Zachary Curtis	138450	.00	809.39	809.39
6221 Chaney, Adrienne Gail	138451	.00	819.60	819.60
4468 Garrison, Karen L	138452	.00	1,252.98	1,252.98
4468 Garrison, Karen L	138453	.00	100.00	100.00
5899 Goin Thomas, Trumona	138454	.00	434.47	434.47
5816 Johnson, Hannah Mabel	138455	.00	248.74	248.74
5936 Kelly, Terri Michelle	138456	.00	874.50	874.50
6158 Lumadue, Emmah L	138457	.00	867.88	867.88
6035 Moreno, Adriana Renae	138458	.00	441.33	441.33
6105 Pendola, Victoria Marie	138459	.00	285.09	285.09
6105 Pendola, Victoria Marie	138460	.00	71.27	71.27
5824 Strand, Megan Leigh	138461	.00	89.08	89.08
6024 Torres, Joshua Tyler	138462	.00	312.36	312.36
6218 Unruh, Chloe Grace	138463	.00	288.16	288.16
3244 Ward, Anne Marie	138464	.00	1,681.55	1,681.55
6252 Aragon-McEntire, Nohemi Adriana	138465	.00	1,580.36	1,580.36
4964 Beberg, Cynthia	138466	.00	1,723.50	1,723.50
5596 Castellanos-Rose, Emma	138467	.00	1,686.80	1,686.80
5613 Cook, Susan	138468	.00	1,536.60	1,536.60
4644 Delallo, Joseph	138469	.00	1,466.67	1,466.67
6209 Garcia Corea, Nancy Margarita	138470	.00	614.15	614.15
5416 Lee, Elisa Diane	138471	.00	2,166.01	2,166.01
6153 Midkiff, Elizabeth Danielle	138472	.00	632.94	632.94
6104 Olson, Raye	138473	.00	1,224.15	1,224.15
4636 Pekar, Elliot	138474	.00	1,843.31	1,843.31
5672 Romero-Gudino, Kevin	138475	.00	1,441.51	1,441.51
5672 Romero-Gudino, Kevin	138476	.00	2.00	2.00
4337 Summers, Kay Annette	138477	.00	2,109.64	2,109.64
6210 Wright, Jeffrey Alan	138478	.00	1,165.52	1,165.52
6236 Zebrowitz, Michele Ann	138479	.00	808.18	808.18
5469 Bring, Glen	138480	.00	1,936.81	1,936.81
5713 Lonnegren, Nicholas Edward	138481	.00	2,500.35	2,500.35
5915 Lowry, Karen	138482	.00	1,138.81	1,138.81
5850 McGee, Lisa	138483	.00	1,546.44	1,546.44
5606 Perez, Christina	138484	.00	830.02	830.02

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25

Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5976 Schuler, Melissa Lynn	138485	.00	1,470.15	1,470.15
5312 Thomas, Anna Pauline	138486	.00	1,309.38	1,309.38
3309 Yaworski, Jessica Leah	138487	.00	1,173.72	1,173.72
5104 Cline, Cole	138488	.00	2,247.54	2,247.54
5918 Harrison, Russell	138489	.00	1,351.57	1,351.57
5260 Murray, Timothy	138490	.00	1,405.88	1,405.88
5588 ODonnell, Sandra	138491	.00	1,462.72	1,462.72
5709 Paterson-Lewis, Heather	138492	.00	1,110.76	1,110.76
4960 Robertson, Staci	138493	.00	1,888.12	1,888.12
6212 Sorenson, Gabriel Michael	138494	.00	1,958.74	1,958.74
5631 Unruh, Laura Anne	138495	.00	2,325.23	2,325.23
6213 Walters, Chandra Amber	138496	.00	1,259.89	1,259.89
5688 Woods, Lisa Mary	138497	.00	1,346.67	1,346.67
5847 Hay, Katie Lynn	138498	.00	1,734.38	1,734.38
5362 Lyons, Bradley Allen	138499	.00	1,765.84	1,765.84
5985 Parra, Rafael Jesse	138500	.00	1,871.32	1,871.32
5356 Samansky, Jason Travis	138501	.00	2,550.40	2,550.40
4863 Walker, Courtney Lynn	138502	.00	3,282.97	3,282.97
5626 Werley, Cody Steven	138503	.00	1,754.19	1,754.19
4326 Begovich, Jeff	138504	.00	3,455.97	3,455.97
5355 Calora, Marilyn	138505	.00	761.61	761.61
5292 Fisher, Christopher	138506	.00	1,816.44	1,816.44
5830 Godecke, Andrew Robert	138507	.00	1,732.84	1,732.84
5059 Norkunas, Daniel	138508	.00	1,918.80	1,918.80
5332 Pendery, Austin Richard	138509	.00	1,887.30	1,887.30
5054 Smith, Rebecca Holly	138510	.00	1,994.04	1,994.04
4754 Brown, Alex	138511	.00	2,685.58	2,685.58
5017 Brown, Michelle	138512	.00	2,391.03	2,391.03
5016 Cady, Jeffrey	138513	.00	3,645.43	3,645.43
5320 Camara, Robert	138514	.00	658.16	658.16
4949 Cruz-Alvarez, Saul	138515	.00	1,884.20	1,884.20
5616 Daniels, Anthony James	138516	.00	1,926.81	1,926.81
6171 Foster, Joshua Verndale	138517	.00	2,009.52	2,009.52
4864 Frisby, John D	138518	.00	5,275.69	5,275.69
6044 Glassburn, Christopher Mickeal	138519	.00	4,051.65	4,051.65
4364 Hamer, Rachel Lea	138520	.00	2,543.24	2,543.24
4445 Kistler, Daniel John	138521	.00	2,372.68	2,372.68
4191 Martin, Jody	138522	.00	2,084.34	2,084.34
6165 Mazza, Patrick Joseph	138523	.00	693.79	693.79
6040 McAdoo, Kevin Thomas	138524	.00	2,524.97	2,524.97
5859 Melandow, Meggan Elizabeth	138525	.00	1,577.84	1,577.84
4800 Parke, Jason	138526	.00	2,647.06	2,647.06
6041 Roberts, Drew Edwin	138527	.00	2,002.60	2,002.60
4577 Schurke, Marcie Linn	138528	.00	2,843.56	2,843.56
4872 Sitterley, Freddy	138529	.00	2,080.31	2,080.31
6049 Whalen, Danielle Maria	138530	.00	1,423.91	1,423.91
6142 Detwiler, Marc Jacob	138531	.00	1,864.17	1,864.17
6095 Kamin, Micah A.	138532	.00	1,486.80	1,486.80
4637 Lacost, Geoffrey Alan	138533	.00	1,086.45	1,086.45
4637 Lacost, Geoffrey Alan	138534	.00	3,000.00	3,000.00
5188 Lancaster, Thomas Douglas II	138535	.00	1,428.24	1,428.24
3164 Louthan, Carol Ann	138536	.00	3,463.74	3,463.74
5620 Matus, Eric	138537	.00	2,736.87	2,736.87
5806 McRae, Kurt	138538	.00	1,984.82	1,984.82
5839 Mlnarik, Wayne	138539	.00	1,837.52	1,837.52
4021 Nicholson, Marie	138540	.00	2,176.96	2,176.96
4508 Nilssen, Erik	138541	.00	4,678.57	4,678.57
6097 Wilders, Shawn R	138542	.00	1,374.36	1,374.36
6214 Dick, Colby	138543	.00	1,691.54	1,691.54

Payroll Payment Register

Pay Date Range 04/12/25 - 04/25/25
Pay Batch 05/02/25

Employee	Check Number	Check Amount	Direct Deposit	Net Pay
5970 Eissel, Aron Alec	138544	.00	1,745.94	1,745.94
6025 Zepeda, Luis Gonsalez	138545	.00	1,676.29	1,676.29
6144 Bowlin, Katie Ann	138546	.00	1,597.45	1,597.45
5276 Brunz, Emily	138547	.00	2,641.98	2,641.98
4357 Roberts, Monique	138548	.00	167.20	167.20
6260 Georges, Thomas Patrick	758614	3,124.36	.00	3,124.36
4808 Kyeremeh, Ignatius Kofi	758615	3,141.10	.00	3,141.10
6262 Baker, John Joseph	758616	479.12	.00	479.12
5977 Smith, Debbie Anne	758617	611.36	.00	611.36
6244 Beaty, Matisyn Elizabeth	758618	272.02	.00	272.02
6042 Dempsey, Ender Jack	758619	518.50	.00	518.50
4043 Tucker, Yolanda Cecelia	758620	774.09	.00	774.09
5352 Albert, Steven	758621	1,411.92	.00	1,411.92
	Grand Totals	$10,332.47	$1,501,199.47	$1,511,531.94
	Total Checks 8			
	Total Direct Deposits 654			

AMY BURGANS
CLERK-TREASURER
website: cltr.douglasnv.us

Treasurer's Office
PO Box 3000
Minden, NV 89423
(775) 782-9017

TO: **DOUGLAS COUNTY BOARD OF COMMISSIONERS**

FROM: MEGHAN DORRIS, ASSISTANT TREASURER

KATHY KAISER, ACTING CHIEF FINANCIAL OFFICER

THE ATTACHED CUMULATIVE PAYABLES CHECK LISTING TOTALING $2,128,771.33 FOR CHECKS #758717-758867 AND EFTS #138601-138668, ALL DATED 05-09-2025, HAVE BEEN ISSUED AND ARE SUBMITTED FOR YOUR REVIEW PER NRS 244.210

RESPECTFULLY SUBMITTED,

AMY BURGANS
CLERK-TREASURER

Kathy Kaiser
Digitally signed by Kathy Kaiser
Date: 2025.06.30 16:20:06 -07'00'
CHIEF FINANCIAL OFFICER

BY: Meghan Dorris
Digitally signed by Meghan Dorris
Date: 2025.06.27 08:11:17 -07'00'
ASSISTANT TREASURER

Douglas County

05-09-2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/09/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1-BOFA - Bank of America						
Check	05/09/2025	758717	Accounts Payable	ACCO Engineered Systems Inc		3,510.00
Check	05/09/2025	758718	Accounts Payable	Ace Hardware		1,227.91
Check	05/09/2025	758719	Accounts Payable	Adie , Brook		104.00
Check	05/09/2025	758720	Accounts Payable	Alhambra		62.45
Check	05/09/2025	758721	Accounts Payable	Alsco Inc		70.04
Check	05/09/2025	758722	Accounts Payable	Alsco Inc		321.55
Check	05/09/2025	758723	Accounts Payable	Alsco Inc		180.00
Check	05/09/2025	758724	Accounts Payable	Alsco Inc		193.60
Check	05/09/2025	758725	Accounts Payable	Alsco Inc		454.60
Check	05/09/2025	758726	Accounts Payable	Alsco Inc		61.00
Check	05/09/2025	758727	Accounts Payable	Alsco Inc		237.05
Check	05/09/2025	758728	Accounts Payable	Alsco Inc		225.00
Check	05/09/2025	758729	Accounts Payable	Alsco Inc		150.00
Check	05/09/2025	758730	Accounts Payable	Alsco Inc		341.15
Check	05/09/2025	758731	Accounts Payable	Ascent Environmental Inc		825.40
Check	05/09/2025	758732	Accounts Payable	AT&T Global Services		71.69
Check	05/09/2025	758733	Accounts Payable	AT&T Mobility National Accounts LLC		126.72
Check	05/09/2025	758734	Accounts Payable	AT&T Mobility National Accounts LLC		481.06
Check	05/09/2025	758735	Accounts Payable	Begovich , Jacqueline		279.56
Check	05/09/2025	758736	Accounts Payable	Bonanza Produce Co		648.95
Check	05/09/2025	758737	Accounts Payable	Bonar , Geoffrey		199.50
Check	05/09/2025	758738	Accounts Payable	Calabrese , Jennifer		104.00
Check	05/09/2025	758739	Accounts Payable	Cardinal Health Inc		170.10
Check	05/09/2025	758740	Accounts Payable	Carson Valley Health		1,888.45
Check	05/09/2025	758741	Accounts Payable	Carson Valley Signs		127.50
Check	05/09/2025	758742	Accounts Payable	Carson Valley Veterinary Hospital		326.00
Check	05/09/2025	758743	Accounts Payable	Charles Kitchen Realty		2,300.00
Check	05/09/2025	758744	Accounts Payable	Clarity Counseling Services		2,335.00
Check	05/09/2025	758745	Accounts Payable	Compassionate Solutions Inc		3,454.21
Check	05/09/2025	758746	Accounts Payable	Costco Citi Card - Community Services		1,332.07
Check	05/09/2025	758747	Accounts Payable	Costco Citi Card - JPO		232.74
Check	05/09/2025	758748	Accounts Payable	Coverley or Scheetz or Elges - Petty Cash		106.00
Check	05/09/2025	758749	Accounts Payable	Cummins Inc		1,321.85
Check	05/09/2025	758750	Accounts Payable	Dave Taylor Appliance Service		141.00

Douglas County

05-09-2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/09/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/09/2025	758751	Accounts Payable	Davidson , Jeremy D		246.00
Check	05/09/2025	758752	Accounts Payable	Davis , Tim		301.00
Check	05/09/2025	758753	Accounts Payable	Dell Marketing LP		2,456.29
Check	05/09/2025	758754	Accounts Payable	Desert Star Landscaping		6,800.00
Check	05/09/2025	758755	Accounts Payable	Doerr , Scott		104.00
Check	05/09/2025	758756	Accounts Payable	Douglas County Utilities		144.98
Check	05/09/2025	758757	Accounts Payable	Douglas Disposal Inc		1,033.00
Check	05/09/2025	758758	Accounts Payable	Drees-Wasmer , Georgianna		104.00
Check	05/09/2025	758759	Accounts Payable	Edney Tree Service		7,200.00
Check	05/09/2025	758760	Accounts Payable	Express Systems		271.44
Check	05/09/2025	758761	Accounts Payable	Fitzgerald , Brian		281.18
Check	05/09/2025	758762	Accounts Payable	Frontier		768.85
Check	05/09/2025	758763	Accounts Payable	Frontier		640.10
Check	05/09/2025	758764	Accounts Payable	Frontier		58.35
Check	05/09/2025	758765	Accounts Payable	G&R Pest Control		275.00
Check	05/09/2025	758766	Accounts Payable	Genoa Trees & Landscape Materials Inc		110.00
Check	05/09/2025	758767	Accounts Payable	Golub , Debbie Duran		240.50
Check	05/09/2025	758768	Accounts Payable	Good Source Solutions Inc		294.80
Check	05/09/2025	758769	Accounts Payable	Grainger		2,868.41
Check	05/09/2025	758770	Accounts Payable	Granite Construction Supply		1,435.75
Check	05/09/2025	758771	Accounts Payable	Haas , Roland		300.00
Check	05/09/2025	758772	Accounts Payable	Haen Constructors		159,050.90
Check	05/09/2025	758773	Accounts Payable	Hamer , Daniel M		500.00
Check	05/09/2025	758774	Accounts Payable	Hartman , Jill		981.50
Check	05/09/2025	758775	Accounts Payable	Hastings-Molyneux , Dominic		162.00
Check	05/09/2025	758776	Accounts Payable	Home Depot - 6978		2,859.70
Check	05/09/2025	758777	Accounts Payable	Howell's Lock and Safe		75.00
Check	05/09/2025	758778	Accounts Payable	Hubbard , Dennis		104.00
Check	05/09/2025	758779	Accounts Payable	Hubbard , Nicole		396.00
Check	05/09/2025	758780	Accounts Payable	Ingram Library Services LLC		8,978.11
Check	05/09/2025	758781	Accounts Payable	Jones , Sharie L		386.75
Check	05/09/2025	758782	Accounts Payable	Keefe Supply Company		1,210.20
Check	05/09/2025	758783	Accounts Payable	Kimley-Horn and Associates Inc		3,224.00
Check	05/09/2025	758784	Accounts Payable	Kingsbury Hardware Inc		15.98
Check	05/09/2025	758785	Accounts Payable	Lakeside Glass Inc		1,442.68

Douglas County

05-09-2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/09/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/09/2025	758786	Accounts Payable	Langan Engineering and Environmental Services LLC		3,270.00
Check	05/09/2025	758787	Accounts Payable	LeadsOnline LLC		13,265.00
Check	05/09/2025	758788	Accounts Payable	Linde Gas & Equipment Inc		15.96
Check	05/09/2025	758789	Accounts Payable	Livermore , William		72.96
Check	05/09/2025	758790	Accounts Payable	Logan , Cody		104.00
Check	05/09/2025	758791	Accounts Payable	Long , Christina E		231.40
Check	05/09/2025	758792	Accounts Payable	Lonnegren , Nick		104.00
Check	05/09/2025	758793	Accounts Payable	Manglinong , Christina L		59.80
Check	05/09/2025	758794	Accounts Payable	Marsh , Nelson		72.96
Check	05/09/2025	758795	Accounts Payable	Martinez , Kimberly or Shannon		18.25
Check	05/09/2025	758796	Accounts Payable	McCarthy , Michael		1,500.00
Check	05/09/2025	758797	Accounts Payable	McKesson Medical Surgical Inc		244.22
Check	05/09/2025	758798	Accounts Payable	Michael Hohl Motor Co Inc		1,217.79
Check	05/09/2025	758799	Accounts Payable	Microgenics Corp		5,071.94
Check	05/09/2025	758800	Accounts Payable	Minden Town of		4,156.41
Check	05/09/2025	758801	Accounts Payable	Mountain Modern Construction		74.88
Check	05/09/2025	758802	Accounts Payable	National Commission on Correctional Healthcare		3,112.00
Check	05/09/2025	758803	Accounts Payable	Nevada Tahoe Conservation District		105,815.71
Check	05/09/2025	758804	Accounts Payable	Nutrien AG Solutions Inc		25,976.00
Check	05/09/2025	758805	Accounts Payable	NV Department of Agriculture		438.23
Check	05/09/2025	758806	Accounts Payable	NV Dept of Employment Training & Rehabilitation		8,514.17
Check	05/09/2025	758807	Accounts Payable	NV Energy		450.00
Check	05/09/2025	758808	Accounts Payable	NV Energy		175.67
Check	05/09/2025	758809	Accounts Payable	NV Energy		609.88
Check	05/09/2025	758810	Accounts Payable	NV Energy		4,115.41
Check	05/09/2025	758811	Accounts Payable	NV Energy		6,981.80
Check	05/09/2025	758812	Accounts Payable	NV Energy		32,498.25
Check	05/09/2025	758813	Accounts Payable	NV Energy		28,450.04
Check	05/09/2025	758814	Accounts Payable	NV Energy		365.23
Check	05/09/2025	758815	Accounts Payable	NV Energy		93.59
Check	05/09/2025	758816	Accounts Payable	NV State Public Employees Retirement System		2,267.38
Check	05/09/2025	758817	Accounts Payable	NV State Public Employees Retirement		1,291,919.09

Douglas County

05-09-2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/09/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
				System		
Check	05/09/2025	758818	Accounts Payable	O'Reilly Auto Parts		550.20
Check	05/09/2025	758819	Accounts Payable	ODP Business Solutions LLC		1,239.25
Check	05/09/2025	758820	Accounts Payable	Orbis Partners, LLC		750.00
Check	05/09/2025	758821	Accounts Payable	Outreach Smartphone Monitoring (ACH)		544.00
Check	05/09/2025	758822	Accounts Payable	Partnership Douglas County Inc		1,671.29
Check	05/09/2025	758823	Accounts Payable	Parts House		1,711.43
Check	05/09/2025	758824	Accounts Payable	PDM Steel Service Centers Inc		961.17
Check	05/09/2025	758825	Accounts Payable	Priority Dispatch Corp.		850.00
Check	05/09/2025	758826	Accounts Payable	Qual-Econ USA (ACH)		23,181.00
Check	05/09/2025	758827	Accounts Payable	RAD Strategies Inc		4,000.00
Check	05/09/2025	758828	Accounts Payable	Reid , Amanda		104.00
Check	05/09/2025	758829	Accounts Payable	Resnik , Barbra		503.00
Check	05/09/2025	758830	Accounts Payable	Ricoh USA Inc		67.60
Check	05/09/2025	758831	Accounts Payable	Rosin , Bruce R		278.16
Check	05/09/2025	758832	Accounts Payable	Roth , Cheryl M		226.85
Check	05/09/2025	758833	Accounts Payable	Salt Lake Wholesale Sports		4,981.12
Check	05/09/2025	758834	Accounts Payable	Silver State Industries		25,654.99
Check	05/09/2025	758835	Accounts Payable	Smallwood , Barbara		500.00
Check	05/09/2025	758836	Accounts Payable	Southwest Gas		295.84
Check	05/09/2025	758837	Accounts Payable	Spohr , Jennifer K		255.04
Check	05/09/2025	758838	Accounts Payable	Stanton , Ryan		104.00
Check	05/09/2025	758839	Accounts Payable	Steger , Barbara		1,003.39
Check	05/09/2025	758840	Accounts Payable	Stericycle Inc		65.35
Check	05/09/2025	758841	Accounts Payable	Stonestreet , Susan		35.75
Check	05/09/2025	758842	Accounts Payable	Swickard , Debbie		84.00
Check	05/09/2025	758843	Accounts Payable	Sysco Food Services of Sacramento		161.52
Check	05/09/2025	758844	Accounts Payable	Sysco Food Services of Sacramento		1,933.50
Check	05/09/2025	758845	Accounts Payable	Sysco Food Services of Sacramento		8,403.53
Check	05/09/2025	758846	Accounts Payable	Sysco Food Services of Sacramento		6,705.89
Check	05/09/2025	758847	Accounts Payable	T-Mobile USA Inc		532.55
Check	05/09/2025	758848	Accounts Payable	T-Mobile USA Inc		87.70
Check	05/09/2025	758849	Accounts Payable	Taylor , Nancy		819.00
Check	05/09/2025	758850	Accounts Payable	Tersteege , Zachariah		2,127.00
Check	05/09/2025	758851	Accounts Payable	The Moore Law Group APC		1,152.28

Douglas County

05-09-2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/09/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/09/2025	758852	Accounts Payable	The Travelers Indemnity Company		70.00
Check	05/09/2025	758853	Accounts Payable	TID Systems		2,550.27
Check	05/09/2025	758854	Accounts Payable	Topaz Ranch Estate Water Company		67.13
Check	05/09/2025	758855	Accounts Payable	Topaz Ranch Estates GID		179.19
Check	05/09/2025	758856	Accounts Payable	United Rentals		81.74
Check	05/09/2025	758857	Accounts Payable	University of Nevada, Reno		10.00
Check	05/09/2025	758858	Accounts Payable	US Foods Inc		2,270.89
Check	05/09/2025	758859	Accounts Payable	US Foods Inc		5,215.51
Check	05/09/2025	758860	Accounts Payable	US Postal Service - Stateline		226.00
Check	05/09/2025	758861	Accounts Payable	US Postal Service - Stateline		360.00
Check	05/09/2025	758862	Accounts Payable	Walling , Ray		500.00
Check	05/09/2025	758863	Accounts Payable	Washoe County Sheriff's Office		29,850.00
Check	05/09/2025	758864	Accounts Payable	Xerox Corporation		1,894.90
Check	05/09/2025	758865	Accounts Payable	Yeaman , Guy		225.00
Check	05/09/2025	758866	Accounts Payable	Young , Ryan		300.00
Check	05/09/2025	758867	Accounts Payable	Comstock Construction Services Inc (ACH)		425.00
EFT	05/09/2025	138601	Accounts Payable	A Sign Shop (ACH)		4,398.90
EFT	05/09/2025	138602	Accounts Payable	Accolades Trophies Engraving & Gifts (ACH)		18.00
EFT	05/09/2025	138603	Accounts Payable	Amazon Capital Services Inc (ACH)		22,749.45
EFT	05/09/2025	138604	Accounts Payable	Animal Medical Services (ACH)		575.00
EFT	05/09/2025	138605	Accounts Payable	Baker & Taylor LLC (ACH)		2,723.43
EFT	05/09/2025	138606	Accounts Payable	Bisbee (ACH) , Patricia L		480.00
EFT	05/09/2025	138607	Accounts Payable	BL Friedman Creative (ACH)		1,687.50
EFT	05/09/2025	138608	Accounts Payable	Blackstone Publishing (ACH)		156.73
EFT	05/09/2025	138609	Accounts Payable	Buffo's Refrigeration (ACH)		2,030.32
EFT	05/09/2025	138610	Accounts Payable	Capitol Reporters (ACH)		2,671.40
EFT	05/09/2025	138611	Accounts Payable	Chernock (ACH) , William D		550.00
EFT	05/09/2025	138612	Accounts Payable	Cintas Corporation (ACH)		240.77
EFT	05/09/2025	138613	Accounts Payable	Clark Pest Control (ACH)		170.00
EFT	05/09/2025	138614	Accounts Payable	Commercial Equipment Source LLC (ACH)		937.00
EFT	05/09/2025	138615	Accounts Payable	Construction Materials Engineers Inc (ACH)		1,225.00
EFT	05/09/2025	138616	Accounts Payable	Correa , Elaine Kay (ACH)		317.20
EFT	05/09/2025	138617	Accounts Payable	DRB Consulting LLC (ACH)		6,300.00
EFT	05/09/2025	138618	Accounts Payable	DTS Fiber / Digital Technology Solutions Inc (ACH)		709.16

Douglas County

05-09-2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/09/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/09/2025	138619	Accounts Payable	Eide Bailly LLP (ACH)		15,900.00
EFT	05/09/2025	138620	Accounts Payable	Ferguson Enterprises LLC (ACH)		6,101.94
EFT	05/09/2025	138621	Accounts Payable	Flyers Energy LLC (ACH)		2,198.09
EFT	05/09/2025	138622	Accounts Payable	Good Equipment Repair LLC (ACH)		955.00
EFT	05/09/2025	138623	Accounts Payable	Gorman Law PLLC (ACH)		331.30
EFT	05/09/2025	138624	Accounts Payable	Great Basin Control Systems (ACH)		9,516.25
EFT	05/09/2025	138625	Accounts Payable	HDL Software LLC (ACH)		11,014.45
EFT	05/09/2025	138626	Accounts Payable	HOLO Discovery (ACH)		12,112.12
EFT	05/09/2025	138627	Accounts Payable	Howell (ACH) , Paul		278.16
EFT	05/09/2025	138628	Accounts Payable	Inland Supply Co (ACH)		4,923.35
EFT	05/09/2025	138629	Accounts Payable	Inland Supply Co (ACH)		797.25
EFT	05/09/2025	138630	Accounts Payable	J-U-B Engineers, Inc. (ACH)		10,683.40
EFT	05/09/2025	138631	Accounts Payable	Knecht (ACH) , Raquel		194.40
EFT	05/09/2025	138632	Accounts Payable	Leavitt Communications LLC (ACH)		4,598.95
EFT	05/09/2025	138633	Accounts Payable	LoPresto (ACH) , Tessa		110.50
EFT	05/09/2025	138634	Accounts Payable	Lumos & Associates Inc (ACH)		20,026.25
EFT	05/09/2025	138635	Accounts Payable	Marcus G. Faust Prof Corp (ACH)		4,200.00
EFT	05/09/2025	138636	Accounts Payable	Midwest Tape (ACH)		72.98
EFT	05/09/2025	138637	Accounts Payable	Model Dairy LLC (ACH)		1,793.11
EFT	05/09/2025	138638	Accounts Payable	Multi Service Technology Solutions Inc (ACH)		290.94
EFT	05/09/2025	138639	Accounts Payable	Naturescape Inc (ACH)		1,816.40
EFT	05/09/2025	138640	Accounts Payable	Nevada News Group (ACH)		917.64
EFT	05/09/2025	138641	Accounts Payable	Nevada News Group (ACH)		1,112.63
EFT	05/09/2025	138642	Accounts Payable	Nevada News Group (ACH)		656.76
EFT	05/09/2025	138643	Accounts Payable	Opti-Fit International Inc (ACH)		9,838.75
EFT	05/09/2025	138644	Accounts Payable	Ottman (ACH) , Rose M		815.75
EFT	05/09/2025	138645	Accounts Payable	Park (ACH) , James E , JR		500.00
EFT	05/09/2025	138646	Accounts Payable	R & S Optimum Offset (ACH)		1,179.00
EFT	05/09/2025	138647	Accounts Payable	Sagebrush Sprouts Preschool		6,222.50
EFT	05/09/2025	138648	Accounts Payable	Serenity Mental Health (ACH)		160.00
EFT	05/09/2025	138649	Accounts Payable	SGS Silver State Analytical Laboratories (ACH)		21.00
EFT	05/09/2025	138650	Accounts Payable	Sierra Electronics (ACH)		575.00
EFT	05/09/2025	138651	Accounts Payable	SoSuTV Corporation (ACH)		5,805.00
EFT	05/09/2025	138652	Accounts Payable	Summit Plumbing Co LLC (ACH)		537.18

Douglas County

05-09-2025 Payables

Bank Account: 1-BOFA - Bank of America

Batch Date: 05/09/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
EFT	05/09/2025	138653	Accounts Payable	Tahoe Supply Company (ACH)		880.56
EFT	05/09/2025	138654	Accounts Payable	Thatcher Company of Nevada Inc (ACH)		4,775.60
EFT	05/09/2025	138655	Accounts Payable	UBEO Business Services (ACH)		1,338.96
EFT	05/09/2025	138656	Accounts Payable	US Bank Equipment Finance (ACH)		249.43
EFT	05/09/2025	138657	Accounts Payable	US Bank Equipment Finance (ACH)		228.48
EFT	05/09/2025	138658	Accounts Payable	US Bank Equipment Finance (ACH)		84.00
EFT	05/09/2025	138659	Accounts Payable	US Bank Equipment Finance (ACH)		282.03
EFT	05/09/2025	138660	Accounts Payable	US Bank Equipment Finance (ACH)		282.03
EFT	05/09/2025	138661	Accounts Payable	US Bank Equipment Finance (ACH)		245.41
EFT	05/09/2025	138662	Accounts Payable	US Bank Equipment Finance (ACH)		258.46
EFT	05/09/2025	138663	Accounts Payable	Walkenhorst's (ACH)		221.40
EFT	05/09/2025	138664	Accounts Payable	Wasp Barcode Technologies (ACH)		5,554.50
EFT	05/09/2025	138665	Accounts Payable	Western Nevada Supply Co (ACH)		375.63
EFT	05/09/2025	138666	Accounts Payable	Western Nevada Supply Co (ACH)		9,404.26
EFT	05/09/2025	138667	Accounts Payable	Wright (ACH) , Lisa J		468.00
EFT	05/09/2025	138668	Accounts Payable	Xylem Water Solutions USA Inc (ACH)		13,968.00
1-BOFA Bank of America Totals:				Transactions: 219		$2,128,771.33

Checks:	151	$1,905,958.67
EFTs:	68	$222,812.66

AGENDA ITEM NO. H.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on the annual review of the Douglas County Community Development Department's Fee Schedule, including a recommendation to maintain the current adopted fee schedule and not increase fees, at this time, for fiscal year (FY) 2025-26. (Tom Dallaire, Community Development Director and Andrea Pawling, Deputy Community Development Director)

RECOMMENDED MOTION:

Accept the annual review and approve maintaining the Community Development Department's current adopted fee schedule and not increase fees, at this time, for FY 2025-26.

FINANCIAL IMPACT:
Updating the fees at this time would cause further financial impacts to Douglas County, based on costs associated with implementing the new fees. Douglas County is currently transitioning to a new permitting software provider, OPAL. The transition is not complete. If fees are updated now, Douglas County would incur costs associated with updating fee schedules with both its current provider and new provider in the amount of approximately $2,500 per provider. This does not include required staff time for testing, validation, and communication. These are avoidable costs if the fee structure remains unchanged until full OPAL implementation.

Moreover, the current Fiscal Year 2025-26 revenues have exceeded projections as of June 30, 2025. Increasing the fees in July 2025 cannot be justified at this time.

BACKGROUND:

Staff is respectfully recommending that the fee structure adopted in Resolution 2024R-053 remain in place for the time being, until at least early 2026. The primary reason for this recommendation is the ongoing implementation of the **Oracle Permitting and Licensing (OPAL)** system, the Department’s

new permitting software solution, which was approved by the Board in January 2025.

OPAL represents a modernization effort for the County's permitting process, and maintaining fee stability during its rollout is critical for several reasons:

1. **System Stability and Operational Focus:**
   The OPAL system is still in the configuration and deployment phase. Making fee adjustments during this time would require parallel updates in both OPAL and the County's legacy system, Accela, which is being phased out. This adds complexity and risks introducing inconsistencies that could delay system deployment.
2. **Cost Considerations:**
   Updating fee schedules in both OPAL and Accela would result in additional direct costs of approximately **$2,500 per software platform**, not including required staff time for testing, validation, and communication. These are avoidable costs if the fee structure remains unchanged until full OPAL implementation.
3. **Customer Experience:**
   As customers adjust to the new permitting process and interface, introducing a revised fee structure at the same time could result in confusion and dissatisfaction. Staff believes it is prudent to focus on successful OPAL adoption before introducing additional changes.

Staff anticipates returning to the Board in **early 2026** with a fee resolution once the OPAL system is fully implemented and operational.

ATTACHMENTS:
CPI (western)- May 2025.pdf
6-30-2025 Com Dev revenue.pdf
2024R-053Signed.pdf

CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE
May 2025

(All items indexes. 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		1 Month ending				Year ending		1 Month ending
	May 2024	Apr 2025	May 2025	Apr 2025	May 2025	May 2025	May 2024	Apr 2025	May 2025	Apr 2025	May 2025	May 2025
U. S. City Average	314.069	320.795	321.465	2.3	2.4	0.2	308.163	314.243	314.839	2.1	2.2	0.2
West	334.292	341.159	342.343	2.1	2.4	0.3	326.110	332.876	333.912	2.1	2.4	0.3
West – Size Class A[1]	344.314	351.304	352.391	2.3	2.3	0.3	332.491	339.614	340.412	2.3	2.4	0.2
West – Size Class B/C[2]	194.709	198.765	199.541	2.0	2.5	0.4	196.511	200.461	201.241	1.9	2.4	0.4
Mountain[3]	131.827	133.339	134.041	1.2	1.7	0.5	133.258	134.508	135.039	0.8	1.3	0.4
Pacific[3]	129.216	132.336	132.702	2.5	2.7	0.3	130.151	133.385	133.761	2.5	2.8	0.3
Los Angeles-Long Beach-Anaheim, CA	332.956	342.565	343.010	3.0	3.0	0.1	320.582	329.881	330.389	2.9	3.1	0.2
BI-MONTHLY DATA (Published for odd months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		2 Months ending				Year ending		2 Months ending
	May 2024	Mar 2025	May 2025	Mar 2025	May 2025	May 2025	May 2024	Mar 2025	May 2025	Mar 2025	May 2025	May 2025
Riverside-San Bernardino-Ontario, CA[3]	133.943	136.511	137.456	2.5	2.6	0.7	134.967	137.608	138.756	2.6	2.8	0.8
San Diego-Carlsbad, CA	372.858	384.880	387.006	3.8	3.8	0.6	354.216	364.528	366.331	3.6	3.4	0.5
Urban Hawaii	340.521	346.816	349.555	2.6	2.7	0.8	339.564	346.075	348.793	2.5	2.7	0.8
BI-MONTHLY DATA (Published for even months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		2 Months ending				Year ending		2 Months ending
	Apr 2024	Feb 2025	Apr 2025	Feb 2025	Apr 2025	Apr 2025	Apr 2024	Feb 2025	Apr 2025	Feb 2025	Apr 2025	Apr 2025
Phoenix-Mesa-Scottsdale, AZ[4]	184.462	184.264	185.077	1.8	0.3	0.4	184.141	183.386	184.146	1.4	0.0	0.4
San Francisco-Oakland-Hayward, CA	351.247	354.432	355.707	2.7	1.3	0.4	346.671	350.836	352.077	2.7	1.6	0.4
Seattle-Tacoma-Bellevue, WA	353.503	358.096	359.400	2.5	1.7	0.4	347.039	351.165	352.704	2.6	1.6	0.4
Urban Alaska	267.046	269.022	271.358	2.9	1.6	0.9	263.875	266.796	268.386	2.9	1.7	0.6

1 Population over 2,500,000 2 Population 2,500,000 and under, Dec 1996 = 100 3 Dec 2017=100 4 Dec 2001=100

NOTE: In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf

1967=100 base year indexes and tables with semiannual and annual average data are available at: www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.htm

Release date June 11, 2025. The next release date is scheduled for July 15, 2025. For questions, please contact us at BLSinfoSF@bls.gov or (415) 625-2270.

Budget Performance Report

Fiscal Year to Date 06/30/25
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **101 - General Fund**										
REVENUE										
Department **000 - Revenue**										
Licenses & Permits										
320.150	VHR Permit Fee	50,000.00	.00	50,000.00	4,140.00	.00	104,510.00	(54,510.00)	209	84,440.00
321.150	VHR Permit Renewal Fees	800,000.00	.00	800,000.00	59,860.00	.00	710,487.00	89,513.00	89	870,033.40
322.100	Building Permits	2,560,000.00	.00	2,560,000.00	193,480.75	.00	3,611,202.09	(1,051,202.09)	141	2,473,079.72
341.215	Environmental Health Licenses	7,000.00	.00	7,000.00	370.00	.00	13,424.75	(6,424.75)	192	9,390.35
341.589	Community Development Technology Fees	130,000.00	.00	130,000.00	9,738.17	.00	212,081.28	(82,081.28)	163	159,665.64
	Licenses & Permits Totals	$3,547,000.00	$0.00	$3,547,000.00	$267,588.92	$0.00	$4,651,705.12	($1,104,705.12)	131%	$3,596,609.11
Charges For Service										
322.120	Engineering	600,000.00	.00	600,000.00	26,796.68	.00	727,493.14	(127,493.14)	121	600,382.30
322.130	Planning Fees	230,000.00	.00	230,000.00	2,753.00	.00	190,423.58	39,576.42	83	214,594.48
341.216	CD-Environmental Health Inspection Fee	238,000.00	.00	238,000.00	.00	.00	210,633.54	27,366.46	89	216,640.49
341.511	Code Enforcement Rev.	51,000.00	40,206.00	91,206.00	.00	.00	49,642.45	41,563.55	54	87,389.62
	Charges For Service Totals	$1,119,000.00	$40,206.00	$1,159,206.00	$29,549.68	$0.00	$1,178,192.71	($18,986.71)	102%	$1,119,006.89
Fines & Forfeits										
351.150	VHR Fines & Penalties	10,000.00	.00	10,000.00	.00	.00	22,398.00	(12,398.00)	224	7,220.00
	Fines & Forfeits Totals	$10,000.00	$0.00	$10,000.00	$0.00	$0.00	$22,398.00	($12,398.00)	224%	$7,220.00
	Department **000 - Revenue** Totals	$4,676,000.00	$40,206.00	$4,716,206.00	$297,138.60	$0.00	$5,852,295.83	($1,136,089.83)	124%	$4,722,836.00
	REVENUE TOTALS	$4,676,000.00	$40,206.00	$4,716,206.00	$297,138.60	$0.00	$5,852,295.83	($1,136,089.83)	124%	$4,722,836.00
	Fund **101 - General Fund** Totals									
	REVENUE TOTALS	4,676,000.00	40,206.00	4,716,206.00	297,138.60	.00	5,852,295.83	(1,136,089.83)	124%	4,722,836.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Fund **101 - General Fund** Totals	$4,676,000.00	$40,206.00	$4,716,206.00	$297,138.60	$0.00	$5,852,295.83	($1,136,089.83)		$4,722,836.00
	Grand Totals									
	REVENUE TOTALS	4,676,000.00	40,206.00	4,716,206.00	297,138.60	.00	5,852,295.83	(1,136,089.83)	124%	4,722,836.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Grand Totals	$4,676,000.00	$40,206.00	$4,716,206.00	$297,138.60	$0.00	$5,852,295.83	($1,136,089.83)		$4,722,836.00

RESOLUTION NUMBER 2024R-053

A Resolution amending and establishing certain rates, fees, and charges for services provided by the Douglas County Community Development Department as provided for in the Douglas County Code, proposing a 14% increase to the 2024 Community Development Fee Schedule on July 1, 2024, and repealing Resolution 2021R-096, which established and amended the rates, fees, and charges for the Department in 2021.

WHEREAS, Chapter 278 of Nevada Revised Statutes (NRS) authorizes the governing body to determine applicable fees for development; and

WHEREAS, Douglas County Code ("DCC") section 20.40 authorizes the Douglas County Board of Commissioners to set rates, fees, and charges by resolution; and

WHEREAS, rates, fees, and charges were previously set by Resolution Numbers 2009R-024 in 2009, 2014R-090 in 2014, 2016R-063 in 2016, 2018R-035 in 2018, 2019R-031 in 2019, 2021R-096 in 2021; and

WHEREAS, the last year that fees across all of the Community Development Department were adjusted based on the Consumer Price Index (CPI) was 2021. However, according to the Western Urban Nonseasonally Adjusted Consumer Price Index (CPI) that is published annually by the US Department of Labor percentage, the CPI increase for 2022 was 7.7%, and for 2023 was 6.3% for a total of 14.0% since 2022; and

WHEREAS, fees will need to be increased on an annual basis based on direction from an internal Finance Audit by Moss Adams in 2019; and

WHEREAS, fees will be increased by fourteen percent based on thorough research, fee analysis, and a comparison of surrounding jurisdictions from staff; and

NOW, THEREFORE, BE IT RESOLVED by the Douglas County Board of County Commissioners finds that all fees for the Community Development Department shall be created, adjusted, or increased as set forth in Exhibit A (attached hereto); and

SECTION I: RESOLUTION 2021R-096 is hereby repealed in its entirety and replaced with Resolution 2024R-053.

SECTION II: Administrative Division: the following miscellaneous administrative filing fees related to Community Development permits are established pursuant to Title 20, chapter 20.40 of the DCC Code as shown in Exhibit A.

SECTION III: Planning Division: the following development permit applications categorized as zoning permits, land division permits, miscellaneous development applications, and their associated filing fees are established pursuant to Title 20, chapter 20.40 of the DCC Code as shown in exhibit A.

SECTION IV: Engineering Division: the following development applications, floodplain development applications, and their filing fees are established pursuant to Title 20, chapter 20.40 of the DCC Code as shown in Exhibit A.

SECTION V: Health And Human Services: the following Carson City Health and Human Services applications and one additional late fee is needed for their operation as established pursuant to Title 20, chapter 20.40 of the DCC Code as shown in Exhibit A. These fees are based on an existing contract with Carson City Health Services which is providing such services.

SECTION VI: Building Division: the following miscellaneous development applications and their filing fees are established pursuant to Title 20, chapter 20.40 of the DCC Code as shown in Exhibit A. This section adds additional fees that need clarifying for associated permits as listed in Exhibit A.

SECTION VII: This resolution and 14 % increase shall become effective on July 1, 2024.

ADOPTED this Sixth Day of June 2024 by the following vote:

Ayes:	Commissioners:	Hales
		Tarkanian
		Rice
		Gardner
Nays:	Commissioners:	
Absent:	Commissioners:	Nowosad

Wesley A. Rice, Chair
Douglas County Board of Commissioners

Attest:

Amy Burgans
Douglas County Clerk

Douglas County Nevada
Community Development Fee Schedule
Resolution 2024R-053- Exhibit 'A'

	Exhibit - A Community Development Fee Schedule by Divisions	Resolution 2021R-096 - Exhibit A			Resolution 2024R-053 - Exhibit 'A'			
		2021 Last Fee Increase per BOCC= 5%			CPI % (14%)= Based on Jan. 2022 (7.7%) & Jan. 2023 (6.3%)			
Ref. # (A-Admin. S-Study E-Engineering CCH -Carson City Health B-Building)	Section II - Administrative Division Miscellaneous Administrative Fees	Fee $	Tech Fee $ (4%)	Total Fee $	Proposed Fee	Tech Fee (+4%)	Proposed Total Fee	Difference in fee ($)
A-100	The fee for a **PUBLIC RECORDS REQUEST** *is* the cost of ink, toner, paper, media and postage for providing a copy of any public record. Pursuant to NRS 239.054, additional fees shall apply if the request pertains to the provision of information from geographic information system, in which case the reasonable cost(s) related to the following shall be charged: gathering and entry of data into the system; maintenance and updating of the database; hardware; software; quality control; and consultation with personnel. **<No Change to this fee - Fee based on the actual cost of request>**	Cost of ink, toner, paper, media and postage	-	Cost of ink, toner, paper, media and postage	Cost of ink, toner, paper, media and postage	-	Cost of ink, toner, paper, media and postage	-
A-101	**Administrative Service Fee** - required if the processing of any application requires that the County procure outside consulting or other professional services. The applicant shall reimburse the County for all costs incurred plus equal to ten percent (10%) of the cost. **<No change to this fee>**	**Cost Incurred + 10%**	-	**Cost Incurred + 10%**	**Cost Incurred + 10%**	-	**Cost Incurred + 10%**	-
A-102	**Financial Security Agreements**	$477.00	$19.08	$496.08	$543.00	$21.72	$564.72	$68.64
A-103	**Financial Security Agreements** - If the county must draw on the security, an additional fee shall be charged per draw.	$179.00	$7.16	$186.16	$204.00	$8.16	$212.16	$26.00
S-060	**Technology Fee** (4% will be applied to each component of each permit, plan review, development application, land division application, additional inspection, additional review or other submission processed by Community Development) - (Shall not be applied to water rights application) **<No change to this fee>**	-	**4%**	-	-	**4%**	-	-

Douglas County Nevada
Community Development Fee Schedule
Resolution 2024R-053- Exhibit 'A'

	Exhibit - A Community Development Fee Schedule by Divisions	Resolution 2021R-096 - Exhibit A			Resolution 2024R-053 - Exhibit 'A'			
		2021 Last Fee Increase per BOCC= 5%			CPI % (14%)= Based on Jan. 2022 (7.7%) & Jan. 2023 (6.3%)			
Ref. #	Section III - Planning Division Zoning Permits	Fee $	Tech Fee $ (4%)	Total Fee $	Fee	Tech Fee (+4%)	Total Fee	Difference in fee ($)
S-001	Abandonment of Right of Way	$1,967.00	$78.68	$2,045.68	$2,242.00	$89.68	$2,331.68	$286.00
S-002	Abandonment *Administrative* (Public Utility)	$731.00	$29.24	$760.24	$833.00	$33.32	$866.32	$106.08
S-003	Annexation (town Annexation process to BOCC)	$630.00	$25.20	$655.20	$718.00	$28.72	$746.72	$91.52
S-004	NNDA Certified Site Document Review	$525.00	$21.00	$546.00	$598.00	$23.92	$621.92	$75.92
S-005	Commercial Floor Area	$705.00	$28.20	$733.20	$803.00	$32.12	$835.12	$101.92
S-006	Density Bonus Agreement	$4,769.00	$190.76	$4,959.76	$5,436.00	$217.44	$5,653.44	$693.68
S-007	Development Agreement plus costs for outside consulting or other professional services required by the Director.	$4,541.00	$181.64	$4,722.64	$5,176.00	$207.04	$5,383.04	$660.40
S-008	Major Design Review (DR)	$2,573.00	$102.92	$2,675.92	$2,933.00	$117.32	$3,050.32	$374.40
S-009	Minor Design Review / Minor Design Review-Hillside Development	$477.00	$19.08	$496.08	$543.00	$21.72	$564.72	$68.64
	Minor Design Review-Accessory Dwelling / Container Review	$347.00	$13.88	$360.88	$395.00	$15.80	$410.80	$49.92
	Minor Design Review-Renewable Energy System**	$359.00	$14.36	$373.36	$409.00	$16.36	$425.36	$52.00
S-010	Gaming District Overlay	$5,723.00	$228.92	$5,951.92	$6,524.00	$260.96	$6,784.96	$833.04
S-011	Land Bank Application	$525.00	$21.00	$546.00	$598.00	$23.92	$621.92	$75.92
S-012	Maintenance District - Title 20.470	$4,769.00	$190.76	$4,959.76	$5,436.00	$217.44	$5,653.44	$693.68
S-013	Master Plan Map Amendment (MPMA) - No fee for Douglas County agencies	$6,878.00	$275.12	$7,153.12	$7,840.00	$313.60	$8,153.60	$1,000.48
S-014	Master Plan Text Amendment (MPTA) - No fee for Douglas County agencies	$6,878.00	$275.12	$7,153.12	$7,840.00	$313.60	$8,153.60	$1,000.48
S-015	Mixed-Use Commercial/Planned Development (not involving a TSM or variance request) Base fee	$5,723.00	$228.92	$5,951.92	$6,524.00	$260.96	$6,784.96	$833.04
	plus ~~$20~~ $22 per dwelling unit over 50 units	$20 per unit over 50 units	4% of fee	TBD	$22 per unit over 50 units	4% of fee	TBD	$2 per unit
S-016	Mixed-Use Commercial/Planned Development (involving a tentative subdivision map or variance request)	$6,878.00	$275.12	$7,153.12	$7,840.00	$313.60	$8,153.60	$1,000.48

Douglas County Nevada
Community Development Fee Schedule
Resolution 2024R-053- Exhibit 'A'

Ref. #	Exhibit - A Community Development Fee Schedule by Divisions Section III - Planning Division Zoning Permits	Resolution 2021R-096 - Exhibit A 2021 Last Fee Increase per BOCC= 5%			Resolution 2024R-053 - Exhibit 'A' CPI % (14%)= Based on Jan. 2022 (7.7%) & Jan. 2023 (6.3%)			
		Fee $	Tech Fee $ (4%)	Total Fee $	Fee	Tech Fee (+4%)	Total Fee	Difference in fee ($)
S-017	Modification to a Conservation Easement	$1,155.00	$46.20	$1,201.20	$1,316.00	$52.64	$1,368.64	$167.44
S-018	Modification to the development schedule for a Planned Developement	$806.00	$32.24	$838.24	$918.00	$36.72	$954.72	$116.48
S-019	Major Modification - 80% of current application fee (excludes PD, MUC or Specific Plan)	80% of current application fee	4% of fee	TBD	80% of current application fee	4% of fee	TBD	TBD
S-020	Minor Modification	$597.00	$23.88	$620.88	$680.00	$27.20	$707.20	$86.32
	Planning Division Review of Building Plans (~~$52.50~~ $59.00 SF) X Building Modification Size (sq. ft.)	$52.50	$2.08	$54.58	$59.00	$2.36	$61.36	$6.78
	Planning Division Review of Building Plans (~~$210~~ $239 Com/Ind/MF) X Building Modification Area (sq. ft.)	$210.00	$8.40	$218.40	$239.00	$9.56	$248.56	$30.16
S-021	Pre-Application (NOTE: This fee will be used to offset any future application fee, if submitted within 12 months of the submittal of the pre-app)	$263.00	$10.52	$273.52	$299.00	$11.96	$310.96	$37.44
S-022	Reimbursement Agreement - plus costs for outside consulting or other professional services required by the Director.	$4,769.00	$190.76	$4,959.76	$5,436.00	$217.44	$5,653.44	$693.68
S-023	Sign Review	$120.00	$4.80	$124.80	$136.00	$5.44	$141.44	$16.64
S-024	Master Sign Plan - charged in addition to Sign Review	$239.00	$9.56	$248.56	$272.00	$10.88	$282.88	$34.32
	Sign, Illegal - Impound Fee (collected prior to release)	$91.00	$3.64	$94.64	$103.00	$4.12	$107.12	$12.48
S-025	Sign Permit, Temporary - Annual	$120.00	$4.80	$124.80	$75.00	$3.00	$78.00	($46.80)
	Sign Permit, Temporary / "A" Frame, per buisiness	$91.00	$3.64	$94.64	$75.00	$3.00	$78.00	($16.64)
	Sign Permit, Temporary / Single Event	$31.00	$1.24	$32.24	$35.00	$1.40	$36.40	$4.16
S-026	Special Use Permit	$2,310.00	$92.40	$2,402.40	$2,633.00	$105.32	$2,738.32	$335.92
	Special Use Permit (Renewable Energy System**)	$813.00	$32.52	$845.52	$926.00	$37.04	$963.04	$117.52
S-027	Specific Plan (Base fee **plus $20** per dwelling unit over 50 units)	$6,878.00	$275.12	$7,153.12	$7,840.00	$313.60	$8,153.60	$1,000.48
S-028	Street Name Change (no fee for governmental agency)	$597.00	$23.88	$620.88	$680.00	$27.20	$707.20	$86.32
	Street Name Sign, Single	$239.00	$9.56	$248.56	$272.00	$10.88	$282.88	$34.32
	Street Name Sign, Double, unless provided for as part of a development agreement, required by a condition of approval for any development application, or requested by a governmental agency.	$299.00	$11.96	$310.96	$340.00	$13.60	$353.60	$42.64
	Street Name Sign, Single (existing pole)	$81.00	$3.24	$84.24	$92.00	$3.68	$95.68	$11.44
S-029	Temporary Use Permit	$208.00	$8.32	$216.32	$237.00	$9.48	$246.48	$30.16
S-030	Transfer of Development Rights	$121.00	$4.84	$125.84	$137.00	$5.48	$142.48	$16.64
S-031	Major Variance	$2,573.00	$102.92	$2,675.92	$2,933.00	$117.32	$3,050.32	$374.40
S-032	Minor Variance	$788.00	$31.52	$819.52	$898.00	$35.92	$933.92	$114.40
S-033	Variance to Improvement Standards (with Subdivision or PM application)	$788.00	$31.52	$819.52	$898.00	$35.92	$933.92	$114.40
S-034	Zoning Map Amendment	$5,198.00	$207.92	$5,405.92	$5,925.00	$237.00	$6,162.00	$756.08
	(Discounted fee if filed with a MPMA)	$2,310.00	$92.40	$2,402.40	$2,633.00	$105.32	$2,738.32	$335.92
S-035	Zoning Text Amendment (No fee for Staff or other Gov't Agency)	$5,198.00	$207.92	$5,405.92	$5,925.00	$237.00	$6,162.00	$756.08

Douglas County Nevada
Community Development Fee Schedule
Resolution 2024R-053- Exhibit 'A'

	Exhibit - A Community Development Fee Schedule by Divisions	Resolution 2021R-096 - Exhibit A			Resolution 2024R-053 - Exhibit 'A'			
		2021 Last Fee Increase per BOCC= 5%			CPI % (14%)= Based on Jan. 2022 (7.7%) & Jan. 2023 (6.3%)			
Ref. #	Section III - Planning Division Land Division Applications	Fee $	Tech Fee $ (4%)	Total Fee $	Fee	Tech Fee (+4%)	Total Fee	Difference in fee ($)
S-036	Amended Parcel Map	$1,549.00	$61.96	$1,610.96	$1,765.00	$70.60	$1,835.60	$224.64
S-037	Amended Subdivision Map	$2,980.00	$119.20	$3,099.20	$3,397.00	$135.88	$3,532.88	$433.68
S-038	Boundary Line Adjustment	$1,040.00	$41.60	$1,081.60	$1,185.00	$47.40	$1,232.40	$150.80
S-039	Division of Land into Large Parcels, Tentative ***NRS 278.4713.1(c)** **~ Charge no more than $750 per NRS**	$788.00	$31.52	$819.52	$750.00	$30.00	$780.00	($39.52)
S-040	Division of Land into Large Parcels, Final (To BOCC)	No Fee	No Fee	No Fee	No Fee	No Fee	No Fee	No Fee
S-041	Lot Consolidation/Reversion to Acreage	$1,040.00	$41.60	$1,081.60	$1,185.00	$47.40	$1,232.40	$150.80
S-042	Map Merger/Re-Subdivision (Subdivision)	$4,471.00	$178.84	$4,649.84	$5,096.00	$203.84	$5,299.84	$650.00
S-043	Tentative Parcel Map	$2,385.00	$95.40	$2,480.40	$2,718.00	$108.72	$2,826.72	$346.32
S-044	Final Parcel Map	$806.00	$32.24	$838.24	$918.00	$36.72	$954.72	$116.48
S-045	Tentative Subdivision Map (Base fee **plus $20** per dwelling unit over 50 units)	$4,471.00	$178.84	$4,649.84	$5,096.00	$203.84	$5,299.84	$650.00
S-046	Final Subdivision Map	$1,162.00	$46.48	$1,208.48	$1,324.00	$52.96	$1,376.96	$168.48
Ref. #	**Section III - Planning Division Miscellaneous Applications**	**Fee $**	**Tech Fee $ (4%)**	**Total Fee $**	**Fee**	**Tech Fee (+4%)**	**Total Fee**	**Difference in fee ($)**
S-048	Appeal of staff decision To Planning Commission (PC)	$788.00	$31.52	$819.52	$898.00	$35.92	$933.92	$114.40
S-049	Appeal PC decision to Board of County Commission	$919.00	$36.76	$955.76	$1,047.00	$41.88	$1,088.88	$133.12
S-050	Planning Commission Determination	$788.00	$31.52	$819.52	$898.00	$35.92	$933.92	$114.40
S-051	Continuance (requested by Applicant prior to noticing being sent)	$630.00	$25.20	$655.20	$718.00	$28.72	$746.72	$91.52
	Rehearing (by Applicant or other party with standing) or Continuance (requested by Applicant after noticing has been sent) - no fee for staff or another governmental agency.	$788.00	$31.52	$819.52	$898.00	$35.92	$933.92	$114.40
S-052	Time Extension, Administrative (by Applicant)	$420.00	$16.80	$436.80	$478.00	$19.12	$497.12	$60.32
S-053	Time Extension for an Item Requiring a Public Hearing (by Applicant)	$1,313.00	$52.52	$1,365.52	$1,496.00	$59.84	$1,555.84	$190.32
S-054	Zoning Determination Letter	$105.00	$4.20	$109.20	$119.00	$4.76	$123.76	$14.56
	Flood Zone Letter	$105.00	$4.20	$109.20	$119.00	$4.76	$123.76	$14.56
S-055	Misc./Additional Planning Services per hour of service	$55.00	$2.20	$57.20	$62.00	$2.48	$64.48	$7.28

Douglas County Nevada
Community Development Fee Schedule
Resolution 2024R-053- Exhibit 'A'

	Exhibit - A Community Development Fee Schedule by Divisions	Resolution 2021R-096 - Exhibit A			Resolution 2024R-053 - Exhibit 'A'			
		2021 Last Fee Increase per BOCC= 5%			CPI % (14%)= Based on Jan. 2022 (7.7%) & Jan. 2023 (6.3%)			
Ref. #	Section III - Code Enforcement/Vacation Home Rental Division Miscellaneous Applications new fees not included in 2021R-066	Fee $	Tech Fee $ (4%)	Total Fee $	Fee	Tech Fee (+4%)	Total Fee	Difference in fee ($)
S-062	Abatement Process - see 20.691.270 Administrative overhead fee	Actual Abatement Costs +20%	-	TBD	Actual Abatement Costs +20%	-	TBD	No Change
S-063	Illegal Sign Impound	$91	$3.64	$94.64	$103.00	$4.12	$107.12	$12.48
S-064	Code Enforcement Appeal to Director	$200	$8.00	$208.00	$228.00	$9.12	$237.12	$29.12
S-065	VHR Appeal to VHR Advisory Board	$300	$12.00	$312.00	$342.00	$13.68	$355.68	$43.68
S-066	VHR Appeal to BOCC	$875	$35.00	$910.00	$997.00	$39.88	$1,036.88	$126.88

Douglas County Nevada
Community Development Fee Schedule
Resolution 2024R-053- Exhibit 'A'

Ref. #	Exhibit - A Community Development Fee Schedule by Divisions Section IV - Engineering Division Development Applications	Resolution 2021R-096 - Exhibit A 2021 Last Fee Increase per BOCC= 5% Fee $	Tech Fee $ (4%)	Total Fee $	Resolution 2024R-053 - Exhibit 'A' CPI % (14%)= Based on Jan. 2022 (7.7%) & Jan. 2023 (6.3%) Fee	Tech Fee (+4%)	Total Fee	Difference in fee ($)
E-100	Certificate of Amendment	$271.00	$10.84	$281.84	$308.00	$12.32	$320.32	$38.48
E-101	Change Order for SIP (also requires plan review fee and permit fee based on the cost of the added work)	100%	$0.04	$1.04	$1.00	$0.04	$1.04	$0.00
E-102	Domestic Well Credit Application and Agreement	$217	$8.68	$225.68	$247.00	$9.88	$256.88	$31.20
E-103	**Encroachment Permit** (below fees may also be charged when applicable)	$120	$4.80	$124.80	$136.00	$5.44	$141.44	$16.64
	Excavation or Direct Burial - ~~$75~~ $85 or ~~$0.10~~ $0.11 per linear foot Whichever is greater	$75 min - TBD	4%	$78.00 min - TBD	$85 min - TBD	4%	$88.40 min - TBD	$10.40 min - TBD
	Street Boring (per bore)	$52.50	$2.10	$54.60	$59.00	$2.36	$61.36	$6.76
	Street Cutting + Pavement Condition Index Fee	$263	$10.52	$273.52	$299.00	$11.96	$310.96	$37.44
	PCI 0-55 (or greater than 15 years) Saw cut L.F. x ~~$0.53~~ $0.60	$0.53	$0.02	$0.55	$0.60	$0.02	$0.62	$0.08
	PCI 56-69 (or 11-15 years) Saw cut L.F. x ~~$1.05~~ $1.20	$1.05	$0.04	$1.09	$1.20	$0.05	$1.24	$0.15
	PCI 70-85 (or 6-10 years) Saw cut L.F. x ~~$1.58~~ $1.80	$1.58	$0.06	$1.64	$1.80	$0.07	$1.87	$0.23
	PCI 86-100 (or less than 5 years) Saw cut L.F. x ~~$2.10~~ $2.28	$2.10	$0.08	$2.18	$2.28	$0.09	$2.37	$0.19
	Driveway Connection	$53	$2.12	$55.12	$60.00	$2.40	$62.40	$7.28
	Concrete Curbs, Gutters, Pads & Sidewalks - ~~$75 or $0.05~~ $85 or $0.06 per square foot whichever is greater	$75 min - TBD	4%	$78 min - TBD	$85 min - TBD	4%	$88.40 min - TBD	$10.40 min - TBD
	Culvert Placement within County Right of Way, private access easements, or other offsite locations	$53	$2.12	$55.12	$60.00	$2.40	$62.40	$7.28
E-105	**Road Closure** - Includes ~~$52~~ $63 Review Fee and ~~$51~~ $61 Inspection Fee	$109	$4.36	$113.36	$124.00	$4.96	$128.96	$15.60
E-106	**Site Improvement Permit Fee** – see from and to list below From $1 to $25,000 = ~~4.32%~~ 4.92% of the value of work. From $25,000 to $100,000 = ~~$1000~~ $1,230 fee + ~~3.15%~~ 3.59% of the value of work in excess of $25,000. For work over $100,000 = ~~$4,000~~ $4,820 fee + ~~1.55%~~ 1.77% of value of work in excess of $100,000.	TBD - $1,080 max TBD - $2,362.50 max TBD - 4,000 min	4% of fee	TBD - $1,123.20 max TBD - $3,497 max TBD - $4,160 min	TBD - $1,230 max TBD - $4,820 max TBD - 4,820 min	4% of fee	TBD - $1,279.20 max TBD - $5,012.80 max TBD - $5,012.82 min	$156 $582.40 (-$80.58)
	Note: Value of work which will be inspected by authorized entity other than Douglas County will not be included in calculating Site Improvement Permit Fee.							
E-107	**Site Improvement or Commercial Site Work Plan Review Fee** From $1 to $100,000: (value of work) X ~~(1.5)~~(1.575%). From $100,001 to $200,000: ~~$1,500~~ $1,710 + (value of work - $100,000) X ~~(.5%)~~(0.525%). $200,001 or more: ~~$2,000~~ $2,280 + (value of work - $200,000) X ~~(.25%)~~(0.29%).	TBD - $1,500 max TBD - $2,000 max TBD - $2,000 min	4% of fee	TBD - $1,560 max TBD - $2,080 max TBD - $2,080 min	TBD - $1,710 max TBD - $2,280 max TBD - $2,280 min	4% of fee	TBD - $1,778.40 max TBD - $2,371.20 max TBD - $2,371 min	TBD -$218.4 TBD - $200 TBD-$200
E-108	**Subsequent Review** - 3rd plan review submittal of Site Improvement Permit (SIP)/Commercial Plan's (4th plan submittal) - 10% of SIP Plan Review Fee or Commercial Building Permit Plan Review will be charged for 4 or more reviews. **<No Change to this item>**	+ 10% Plan Review Fee	-	-	+ 10% Plan Review Fee	-	-	No Change
E-109	Engineering Study/Peer Review - See Adminstrative Fee A-101	+ 10% Plan Review Fee	-	-	+ 10% Plan Review Fee	-	-	
E-110	**Work Without Construction Permit - (in addition to required application fee)**	**$1,203**	**$48.12**	**$1,251.12**	**$1,371.00**	**$54.84**	**$1,425.84**	**$174.72**

Douglas County Nevada
Community Development Fee Schedule
Resolution 2024R-053- Exhibit 'A'

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		2021 Last Fee Increase per BOCC= 5%			CPI % (14%)= Based on Jan. 2022 (7.7%) & Jan. 2023 (6.3%)			
Ref. #	Section IV - Engineering Division Flood Plain Development Applications	Fee $	Tech Fee $ (4%)	Total Fee $	Fee	Tech Fee (+4%)	Total Fee	Difference in fee ($)
E-120	FEMA CLOMR/LOMR Peer Review based on actual costs per the fee A-101 Administrative service fee	Actual cost + 10%	4% of fee	TBD	Actual cost + 10%	4% of fee	TBD	TBD
E-121	**Administrative fee of ~~$380~~ $433,** the applicant will be required to submit a deposit of thirty-five hundred dollars ($3,500) with the County. Any additional direct costs in excess of thirty-five hundred dollars ($3,500) will be invoiced to the applicant. Any remaining funds from the thirty-five hundred dollar ($3,500) deposit will be returned to the applicant minus the ~~$380~~ $433 administrative fee.	$380	$15.20	$395.20	$433.00	$17.32	$450.32	$55.12
E-122	Floodplain Development Review permit	$263	$10.52	$273.52	$299.00	$11.96	$310.96	$37.44
E-123	Letter of Map Revision (LOMR) Review (if Fema approved CLOMR)	$163	$6.52	$169.52	$185.00	$7.40	$192.40	$22.88
E-124	Letter of Map Revision (LOMR) Review (if no CLOMR has bee approved by FEMA	$380	$15.20	$395.20	$433.00	$17.32	$450.32	$55.12
E-125	Conditional Letter of Map Revision for Fill (CLOMR-F)	$163	$6.52	$169.52	$185.00	$7.40	$192.40	$22.88
E-126	Letter of Map Amendment (LOMA)(Only in req'd Fldwy)	$163	$6.52	$169.52	$185.00	$7.40	$192.40	$22.88
E-127	Letter of Map Revision for Fill (LOMR-F)	$163	$6.52	$169.52	$185.00	$7.40	$192.40	$22.88
E-128	Water Conveyance Advisory Committee (WCAC) Review	$683.00	$27.32	$710.32	$778.00	$31.12	$809.12	$98.80
NOTES:	*All governmental agencies shall be allowed a seventy-five percent (75%) reduction in Planning and Engineering fees. **Renewable Energy applications are allowed a 50% reduction in Building related fees. In addition, all projects identified and assigned a project number in the Tahoe Regional Planning Agency's (TRPA) Environmental Improvement Program (EIP) and mostly funded by federal, state, or local governments shall be allowed a seventy-five percent (75%) reduction in Site Improvement Permit fees.	Various Fees	4% of fee	TBD	Various Fees	4% of fee	TBD	TBD

Douglas County Nevada
Community Development Fee Schedule
Resolution 2024R-053- Exhibit 'A'

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Ref. #	Section V - ADDED FEES Carson City Health and Human Services Administrative Fees	Fee $	Tech Fee $ (4%)	Total Fee $	Fee	Tech Fee (+4%)	Total Fee	Difference in fee ($)
CCH-501	Re-inspection Fee	$50.00	$2.00	$52.00	$57.00	No Fee	$57.00	$5.00
CCH-502	Pre-application Fee	$25.00	$1.00	$26.00	$28.00	No Fee	$28.00	$2.00
CCH-503	Seasonal Farmers Market Fee	$100.00	$4.00	$104.00	$114.00	No Fee	$114.00	$10.00
CCH-504	Cottage Food Application Fee	$25.00	$1.00	$26.00	$28.00	No Fee	$28.00	$2.00
CCH-505	**Late Fee for 1-14 Day Event**	N/A	N/A	N/A	**$25.00**	**No Fee**	$25.00	**New Fee**
Ref. #	**Section VI - Building Division - Added Fees Miscellaneous Applications and Fees**	**Fee $**	**Tech Fee $ (4%)**	**Total Fee $**	**Fee**	**Tech Fee (+4%)**	**Total Fee**	**Difference in fee ($)**
B-601	**TRPA Building Permit Allocation (Tahoe Basin Only)**	**N/A**	**N/A**	**N/A**	**$446.00**	**$17.84**	**$463.84**	**New Fee**
B-602	Building Permit Allocation (Valley only)	$392	$15.68	$407.68	$446.00	$17.84	$463.84	$56.16
B-603	Appeal of the Decision to Allocate a Building Permit	$266	$10.64	$276.64	$303.00	$12.12	$315.12	$38.48
B-604	Building Permit Allocation Transfer (Valley only)	$336	$13.44	$349.44	$383.00	$15.32	$398.32	$48.88
B-605	Appeal of the Decision to Transfer an Allocation	$280	$11.20	$291.20	$319.00	$12.76	$331.76	$40.56
B-606	Bank and/or Borrow a Buidling Permit Allocation (Valley only)	$560	$22.40	$582.40	$638.00	$25.52	$663.52	$81.12
B-607	Appeal of the Decision to Bank and/or Borrow an Allocation	$515	$20.60	$535.60	$587.00	$23.48	$610.48	$74.88
B-608	Six-Month Extension of a Building Permit	$109	$4.36	$113.36	$124.00	$4.96	$128.96	$15.60
B-609	Temporary Certificate of Occupancy	$208	$8.32	$216.32	$237.00	$9.48	$246.48	$30.16
B-610	**Manufactured Home – Replacement**	N/A	N/A	N/A	**$158.00**	**$6.32**	**$164.32**	**New Fee**
B-611	**Manufactured Home – New w/ Foundation**	N/A	N/A	N/A	**$332.00**	**$13.28**	**$345.28**	**New Fee**
B-612	**Change of Occupancy**	N/A	N/A	N/A	**$45.00**	**$1.80**	**$46.80**	**New Fee**
B-613	**Re-Establish Utilities**	N/A	N/A	N/A	**$45.00**	**$1.80**	**$46.80**	**New Fee**
B-614	**Fence Wood / Metal (per lineal foot)**	N/A	N/A	N/A	**$19.00**	**$0.76**	**$19.76**	**New Fee**
B-615	**Fence Masonry / Rockery (per lineal foot)**	N/A	N/A	N/A	**$25.00**	**$1.00**	**$26.00**	**New Fee**

AGENDA ITEM NO. I.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to: 1. Accept an additional $20,000.00 of Aging and Disability Services Division (ADSD) Transportation Grant funding for the period of July 1, 2024, through June 30, 2025 and 2. Retroactively authorize the County Manager to sign the grant amendment. (Brook Adie, Community Services Director)

RECOMMENDED MOTION:
1. Accept an additional $20,000.00 of Aging and Disability Services Division (ADSD) Transportation Grant funding for the period of July 1, 2024, through June 30, 2025; 2. Retroactively authorize the County Manager to sign the grant amendment.

FINANCIAL IMPACT:
This grant amendment increases revenues in the "Grant Revenue - State" account (260-000 331.510) and increases expenses in various expenses in the Senior Services fund. The County's match requirement of $3,000.00 was previously budgeted for in Salaries and Wages expenses in the Senior Services Fund.

BACKGROUND:
This grant is administered by the State of Nevada Aging and Disability Services Division. The grant administrator contacts the Community Services Manager each year with an opportunity to apply for funding. The Department was initially awarded $52,643.70 for fiscal year 2024-25. The state contacted the Community Services Department on June 22nd, indicating that the County had been awarded additional funds. The grant period ends on June 30th, 2025 and the request for reimbursement is due July 10th, 2025. Due to the timing of receiving the grant award so closely to the end of the grant period, the County Manager signed the Amendment and it was returned to the State so that the funds would be able to be received.

ATTACHMENTS:
04-000-10-LX-25 NOSA A1 Signed.pdf

State of Nevada
Department of Health and Human Services
Aging and Disability Services Division

Agency Ref. #:	04-000-10-LX-25
Unit:	3140
Sub Unit:	14
GL:	8580
Reporting:	N/A

SUBAWARD AMENDMENT #1

Program Name: ADSD Grants Management Contact Name: Katrina L. Fowler / klfowler@adsd.nv.gov	**Subrecipient's Name:** Douglas County Contact Name: Jenifer Davidson, County Manager / JRDavidson@douglasnv.us
Address: 1550 East College Parkway Carson City, NV 89706	**Address:** PO Box 3000 Minden, NV 89423
Subaward Period: 07/01/2024 – 06/30/2025	**Amendment Effective Date:** Upon approval by all parties.

This amendment reflects a change to:

☐ Scope of Work ☐ Term ☒ Budget

Reason for Amendment: Supplemental funding

Required Changes:

Current Language: Total reimbursement through this subaward will not exceed $52,643.70. See Sections C and H of the original subaward.

Amended Language: Total reimbursement through this subaward will not exceed $72,643.70. See attached Sections C and H **revised on 06/17/2025**.

Approved Budget Categories	Current Budget	Amended Adjustments	Revised Budget
1. Personnel	$45,144.17	$20,000.00	$65,144.17
2. Travel	$0.00	$0.00	$0.00
3. Operating	$3,600.00	$0.00	$3,600.00
4. Equipment	$0.00	$0.00	$0.00
5. Contractual/Consultant	$0.00	$0.00	$0.00
6. Other	$0.00	$0.00	$0.00
TOTAL DIRECT COSTS	$48,744.17	$20,000.00	$68,744.17
7. Indirect Costs	$3,899.53	$0.00	$3,899.53
TOTAL APPROVED BUDGET	$52,643.70	$20,000.00	$72,643.70

Incorporated Documents:
Notice of Subaward - State Funding Sheet
Section C: Budget and Financial Reporting Requirements
Section H: Matching Funds Agreement

By signing this Amendment, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the original subaward and all of its attachments.

Authorized Subrecipient Official's Name, Title:	Signature	Date
Jenifer Davidson, County Manager -OR- Authorized Signer (Print Name and Title): Jenifer Davidson	JD	6/24/25
Jeffrey S. Duncan, Agency Manager For Dena Schmidt, ADSD Administrator	JSD	06/17/2025

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD

NOTICE OF SUBAWARD - STATE FUNDING SHEET

State Award Computation					
Total Obligated by this Action:				$	20,000.00
Cumulative Prior Awards this Budget Period:				$	52,643.70
Total State Funds Awarded to Date:				$	**72,643.70**
Match Required ☒ Y ☐ N					
Amount Required this Action:				$	3,000.00
Amount Required Prior Awards:				$	7,897.00
Total Match Amount Required:				$	**10,897.00**
Research and Development (R&D) ☐ Y ☒ N					
State Budget Period: 07/01/2024 – 06/30/2025					
FOR AGENCY USE ONLY					
Source of Funds: Independent Living Grant (ILG), (3140.14 / N/A, $72,643.70)	**% Funds:** 100%	**CFDA:** N/A	**FAIN:** N/A	**FEDERAL GRANT #:** N/A	
Federal Grant Award Date by Federal Agency:	N/A				

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD

SECTION C - AMENDED

Budget and Financial Reporting Requirements

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through Grant Number 04-000-10-LX-25 from the Aging and Disability Services Division (ADSD). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor ADSD.

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Grant Number 04-000-10-LX-25 from Aging and Disability Services Division (ADSD).

Subrecipient agrees to adhere to the following budget:

ADSD Subaward Application
PROPOSED BUDGET NARRATIVE

Personnel Costs					Fringe Only: $15,349.79 **Total:**	**$65,144.17**
List staff, positions, salaries/rate of pay, fringe rate, percent of direct-service time to be spent on the project and the number of months to calculate the amount requested.						
A. Position. Staff Name (if known, otherwise state new position). Title. Position Control Number (PCN) B. *Provide a breakdown of the type of fringe benefits provided, such as health insurance, Medicare, FICA, worker's compensation, retirement, etc -**AND**- Describe position duties as they relate to the funding and program objectives. Expand rows as needed*	**Annual Salary**	**Fringe Rate**	**% of Time**	**Months**	**Amount Requested**
A. Cheryl Broumley, Driver, 680.3470.01 B. *Salaries and Wages expenses. Fringe benefits include retirement, health insurance, workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$49,964.00	36.81%	12.596%	12.00	$8,610.11
A. Debbie Smith (July, 2024 through Sept, 2024, then John Baker (May 2025-present), Driver, 680.3470.03 B. *Salaries and Wages expenses. Fringe benefits include Workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$21,775.00	8.00%	12.600%	6.00	$1,481.57
A. Russ Kozerski, Driver, 680.3470.04 B. *Salaries and Wages expenses. Fringe benefits include retirement, health insurance, workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$59,584.00	38.05%	12.600%	12.00	$10,364.22
A. Tanya Grimes, Driver, 680.3470.05 B. *Salaries and Wages expenses. Fringe benefits include retirement, health insurance, workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$55,473.00	35.91%	12.600%	12.00	$9,499.56
A. Richard (Rick) Peterson, Driver, 680.3470.06 B. *Salaries and Wages expenses. Fringe benefits include retirement, health insurance, workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$58,206.00	32.18%	12.600%	12.00	$9,694.02
A. Bethwell Nkala, Driver, 680.3470.07 B. *Salaries and Wages expenses. Fringe benefits include retirement, health insurance, workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$54,098.00	32.59%	12.600%	12.00	$9,037.80
A. Bethwell Nkala, Driver, 680.3470.07 B. *Salaries and Wages expenses. Fringe benefits include retirement, health insurance, workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$54,098.00	32.59%	12.600%	12.00	$9,037.80
A. Jeffrey Brackett, On Call Driver, 680.3470.08 B. *Salaries and Wages expenses. Fringe benefits include Workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$21,445.00	8.00%	12.600%	12.00	$2,918.24
A. Georgia Greenrod, Driver, 680.3470.10 B. *Salaries and Wages expenses. Fringe benefits include retirement, health insurance, workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$33,228.00	29.67%	12.600%	12.00	$5,428.93
A. Andrew Sickler (July 2024) then Adam Percey (Nov 2024-Jan 2025), Driver, 680.3470.11 B. *Salaries and Wages expenses. Fringe benefits include retirement, workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$36,240.00	29.67%	12.600%	12.00	$5,921.04
A. Debbie Smith, On Call Driver, 680.3470.02 (New position in Sept 2024) KF 6/17/2025 B. *Salaries and Wages expenses. Fringe benefits include Workers compensation, unemployment and Medicare. Responsible for transporting public, senior citizens, and residents with disabilities to and from various locations within the County*	$21,445.00	8.00%	12.600%	9.00	$2,188.68

Travel	Total:	$0.00

Operating	Total:	$3,600.00

Include specific facility and vehicle costs associated with the proposed program (not the agency as a whole), such as rent, maintenance expenses, insurance, fuel, as well as utilities such as power, water and communications (phone/internet). Also list tangible and expendable personal property such as office supplies, program supplies, necessary software, postage, etc. Provide a calculation for each line.

Enter Description(s) Below:	Amount:
Utilities Expenses (estimated $200 per month)	$2,400.00
Camera and surveillance system maintenance expenses (estimated $100 per month)	$1,200.00

Justification: *(Enter below, expand row as needed) Provide narrative to justify purchase of meals, snacks, large expense or unusual budget items. Include details how budget item supports deliverables of the project.*

Equipment	Total:	$0.00

Contractual	Total:	$0.00

Other	Total:	$0.00

TOTAL DIRECT PROJECT COSTS	$68,744.17

Administrative Expenses or Federal Indirect Cost Rate (FICR)	Total:	$3,899.53

Administrative expenses and FICR are to be used to help cover expenses that are not easily assignable to a specific program or unit within an organization. These costs are associated with depreciation and use allowances, facility operation and maintenance, general administrative expenses such as accounting, payroll, legal and data processing, and any personnel not providing direct services to the project. If requested, the expenses are limited to the maximum rate listed below, depending on the funding source and existence of an FICR percentage of the direct project costs requested from ADSD. Once a funding source is assigned to an approved subaward, the allowable rate will apply, and a budget revision may be required if excess expenses are included. Indirect/administrative expenses do not apply to fixed-fee subawards or portions of subawards. Indirect expenses must be applied using the agency's Federal Indirect Cost Rate (FICR) or Modified Total Direct Costs (MTDC) which excludes capital expenditures and items such as pass-through funds, major subcontract(s) etc. over the first $25,000 in that category, as applicable. Reference the Grant Instructions and Requirements GIR-20-12.

Choose ONE type of rate according to funding source and provide calculation or explanations:	RATE:
1. Independent Living Grant (ILG)/FHN State Funds: **8%**	5.67%
2. Federal/Other State Funding: **10%** de minimis (Modified Total Direct Costs - MTDC)	
3. Federal Indirect Cost Rate (**FICR**): Identify approved FICR & attach letter to application. In cell below, describe how the total indirect amount was calculated based on letter guidance and exceptions. Expand row as needed	

FICR Calculation:	
Other Explanations:	

TOTAL BUDGET REQUEST	$72,643.70

ADSD Subaward Application
PROPOSED BUDGET SUMMARY

A. FUNDING SOURCES	*ADSD Funds*	MATCH	FTA grant funding	Douglas County budgeted salary expenses	[Enter name of Other Funding, if applicable]	[Enter name of Other Funding, if applicable]	[Enter name of Other Funding, if applicable]	TOTAL
PENDING OR SECURED	Pending	Pending	Pending	Pending				
ENTER TOTAL FUNDING	$72,643.70	$10,897.00	$273,872.00	$191,710.00	$0.00	$0.00	$0.00	$549,122.70
EXPENSE CATEGORY								
Personnel	$65,144.17	$10,897.00	$273,872.00	$191,710.00				$541,623.17
Travel	$0.00							$0.00
Operating	$3,600.00							$3,600.00
Equipment	$0.00							$0.00
Contractual/Consultant	$0.00							$0.00
Other Expenses	$0.00							$0.00
Indirect	$3,899.53							$3,899.53
TOTAL EXPENSE	**$72,643.70**	**$10,897.00**	**$273,872.00**	**$191,710.00**	**$0.00**	**$0.00**	**$0.00**	**$549,122.70**
These boxes should equal zero	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Total Indirect Cost	$3,899.53
Indirect % of Budget	5.67%

Total Program Budget	$549,122.70
ADSD Percent of Program Budget	13%

B. Comments regarding budget summary, if applicable.

Our grant request is comprised primarily of the salaries and benefits of our Transportation employees. These employees sole function is to provide Transportation services to the residents of our County who need it. Their salaries are also partially funded by a federal grant award and partially funded by the County.

C. Identify specific source(s) of Match, as applicable, and indicate whether each source of match is Secured or Pending.

The match will be provided by Douglas County, pending the approval of our budget for the 2024-2025 Fiscal Year.

D. List potential amounts and sources of program income (required); and describe if the project plans to have a sliding fee scale or voluntary

Our program has a suggested donation of $1 per ride.

- Department of Health and Human Services policy allows no more than 10% flexibility of the total, not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**

- Equipment purchased with these funds belongs to the federal or state program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.

- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed $72,643.70;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- Identify specific items Aging and Disability Services Division must provide or accomplish to ensure successful completion of this project, such as:
  - Providing technical assistance, upon request from the Subrecipient;
  - Providing prior approval of reports or documents to be developed;
  - Forwarding a report to another party, i.e. Administration for Community Living (ACL).
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- Aging and Disability Services Division will conduct programmatic and financial monitoring of the project on an annual basis or as determined necessary based on a risk assessment.
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a monthly or quarterly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD

SECTION H - AMENDED

Matching Funds Agreement

This Matching Funds Agreement is entered into between the Nevada Department of Health and Human Services (referred to as "Department") and Douglas County (referred to as "Subrecipient").

Program Name	ADSD Grants Management	**Subrecipient Name**	Douglas County
Federal Grant Number	N/A	**Subaward Number**	04-000-10-LX-25
Federal Amount	N/A	**Contact Name**	Jenifer Davidson, County Manager
State Amount	$72,643.70	**Address**	PO Box 3000 Minden, NV 89423
Non-Federal (Match) Amount	$10,897.00		
Total Award	$72,643.70		
Performance Period	07/01/2024 – 06/30/2025		

Under the terms and conditions of this Agreement, the Subrecipient agrees to complete the Project as described in the Description of Services, Scope of Work and Deliverables. Non-Federal (Match) funding is required to be documented and submitted with the Monthly Financial Status and Request for Funds Request and will be verified during subrecipient monitoring.

FINANCIAL SUMMARY FOR MATCHING FUNDS

Total Amount Awarded	**$72,643.70**
Required Match Percentage	**15%**
Total Required Match	**$10,897.00**

Approved Budget Category		Budgeted Match
1	Personnel	$10,897.00
2	Travel	$0.00
3	Operating	$0.00
4	Contract/Consultant	$0.00
5	Other	$0.00
6	Indirect Costs	$0.00
	Total	**$10,897.00**

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

AGENDA ITEM NO. J.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on: 1) an amendment increasing the existing Aging and Disability Services (ADSD) Nutritional Services Incentive Program (NSIP) grant award by $17,244; 2) **Resolution 2025R-065** augmenting the Senior Services Fund in the same amount as the grant; 3) authorizing the County Manager to sign the grant award amendment. (Brook Adie, Community Services Director)

RECOMMENDED MOTION:
1) Approve an amendment increasing the existing Aging and Disability Services (ADSD) Nutritional Services Incentive Program (NSIP) grant award by $17,244;
2) Approve **Resolution 2025R-065**; and
3) Authorize the County Manager to sign the grant award amendment.

FINANCIAL IMPACT:
Resolution 2025R-065 will augment the budget by increasing budgeted revenues in the "Grant Revenue - Federal" account (260-000 331.500) by $17,244.00 and increasing the budgeted expenses in the "Grants - Services and Supplies" (260-680 540.010) by $17,244.00, which is the amount of the grant award increase. There is no match requirement. The budget augment will be for Fiscal Year 2025/26. The grant award has been reviewed and approved by the Grants Administrator, who has assigned the grant a project number (25F26). The project number will be used to track all revenues and expenses related to the grant award.

BACKGROUND:
This amendment increases the overall grant award by $17,244.00, bringing the total amount of the award from $14,390.00 to $31,634.00. The original grant was accepted by the Board of County Commissioners on May 15th, 2025. The Community Services Department received an email from the State on Monday, June 9th, 2025, which informed the department of the increase to the existing award.

The NSIP grant award is a federal grant award is issued by the Administration for Community Living,

Older Americans Act. The award is received by the State of Nevada Aging and Disability Services Division, who then issues the funds to Douglas County. The funds will be used to help subsidize the Senior Services fund for food purchases which provide meals for the County's Congregate Dining program and Meals on Wheels program. The grant award period is October 1, 2024 through September 30, 2025. There is no match requirement.

ATTACHMENTS:
04-000-57-NX-25 NOSA A1.pdf
Grant Form Packet additional funding.pdf
Resolution 2025R-065.pdf

State of Nevada
Department of Health and Human Services
Aging and Disability Services Division

Agency Ref. #: **04-000-57-NX-25**
Unit: 3278
Sub Unit: 17
GL: 8584
Reporting: 9305325

SUBAWARD AMENDMENT #1

Program Name: ADSD Grants Management Contact Name: Laurienne Riley, LRiley@adsd.nv.gov	**Subrecipient's Name:** Douglas County Contact Name: Jenifer Davidson, County Manager / JRDavidson@douglasnv.us
Address: 1550 East College Parkway Carson City, NV 89706	**Address:** PO Box 3000 Minden, NV 89423
Subaward Period: 10/01/2024 - 09/30/2025	**Amendment Effective Date:** Upon approval by all parties.

This amendment reflects a change to:

☐ Scope of Work ☐ Term ☒ Budget

Reason for Amendment: Supplemental FY25 NSIP Funding

Required Changes:

Current Language: Total reimbursement through this subaward will not exceed $14,390.00. See Section C of the original subaward.

Amended Language: Total reimbursement through this subaward will not exceed $31,634.00. See attached Section C **revised on 05/29/2025**

Approved Budget Categories	Current Budget	Amended Adjustments	Revised Budget
1. Personnel	$0.00	$0.00	$0.00
2. Travel	$0.00	$0.00	$0.00
3. Operating	$14,390.00	$17,244.00	$31,634.00
4. Equipment	$0.00	$0.00	$0.00
5. Contractual/Consultant	$0.00	$0.00	$0.00
6. Other	$0.00	$0.00	$0.00
TOTAL DIRECT COSTS	$14,390.00	$17,244.00	$31,634.00
7. Indirect Costs	$0.00	$0.00	$0.00
TOTAL APPROVED BUDGET	$14,390.00	$17,244.00	$31,634.00

Incorporated Documents:
Notice of Subaward - Federal Funding Sheet
Section C: Budget and Financial Reporting Requirements

By signing this Amendment, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the original subaward and all of its attachments.

Authorized Subrecipient Official's Name, Title: Jenifer Davidson, County Manager -OR- Authorized Signer (Print Name and Title): _____	Signature	Date
Jeffrey S. Duncan, Agency Manager For Dena Schmidt, ADSD Administrator		06/04/2025

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD

NOTICE OF SUBAWARD - FEDERAL FUNDING SHEET

Federal Award Computation					
Total Obligated by this Action:				$	17,244.00
Cumulative Prior Awards this Budget Period:				$	14,390.00
Total Federal Funds Awarded to Date:				$	**31,634.00**
Match Required ☐ Y ☒ N					
Total Match Amount Required:				$	0.00
Research and Development (R&D) ☐ Y ☒ N					
Federal Budget Period:					
10/01/2024 - 09/30/2026					
Federal Project Period:					
10/01/2024 - 09/30/2026					
FOR AGENCY USE ONLY					
Source of Funds:	**% Funds:**	**CFDA:**	**FAIN:**	**FEDERAL GRANT #:**	
Administration for Community Living (ACL); Older Americans Act, Nutrition Services Incentive Program (NSIP)	100%	93.053	N/A	2501NVOANS-02	
Federal Grant Award Date by Federal Agency:		5/15/2025			

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
NOTICE OF SUBAWARD

SECTION C - AMENDED

Budget and Financial Reporting Requirements

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through Grant Number 04-000-57-NX-25 from the Aging and Disability Services Division (ADSD). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor ADSD.

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Grant Number 04-000-57-NX-25 from Aging and Disability Services Division (ADSD).

Subrecipient agrees to adhere to the following budget:

Subrecipient Name:	Douglas County	**Subaward & Service Type:**	NSIP; Categorical

PROPOSED BUDGET NARRATIVE

Nutrition Services Incentive Program (NSIP)

Operating	**Total:**	**$31,634.00**
Domestically produced food such as milk, fruit, vegetables, or protein products that are used in an Older Americans Act, Title III-C meal.		$31,634.00

Administrative Expenses or Federal Indirect Cost Rate (FICR)	**Total:**	**N/A**

TOTAL BUDGET REQUEST	**$31,634.00**

PROPOSED BUDGET SUMMARY

Nutrition Services Incentive Program (NSIP)

A. FUNDING SOURCES	*ADSD Funds*	MATCH	N/A	N/A	N/A	TOTAL
PENDING OR SECURED	Pending	N/A	N/A	N/A	N/A	
ENTER TOTAL FUNDING	$31,634.00	$0.00	$0.00	$0.00	$0.00	$31,634.00
EXPENSE CATEGORY						
Personnel	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Travel/Training	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Operating	$31,634.00	$0.00	$0.00	$0.00	$0.00	$31,634.00
Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Contractual/Consultant	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Indirect	N/A	$0.00	$0.00	$0.00	$0.00	$0.00
TOTAL EXPENSE	**$31,634.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$31,634.00**

Total Indirect Cost	N/A	Total Agency Budget	$31,634.00
Indirect % of Budget	N/A	ADSD Percent of Agency Budget	100%

- Department of Health and Human Services policy allows no more than 10% flexibility of the total, not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**

- Equipment purchased with these funds belongs to the federal or state program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.

- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed $31,634.00:
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- Identify specific items Aging and Disability Services Division must provide or accomplish to ensure successful completion of this project, such as:
  - Providing technical assistance, upon request from the Subrecipient;
  - Providing prior approval of reports or documents to be developed;
  - Forwarding a report to another party, i.e. Administration for Community Living (ACL).
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- Aging and Disability Services Division will conduct programmatic and financial monitoring of the project on an annual basis or as determined necessary based on a risk assessment.
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a monthly or quarterly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date	6/11/2025	**Fund-Department #**	260 / 680
Project Number	25F26	**Fund-Department Name**	Senior Services
Grant Title	ADSD NSIP grant - FY25 - Amendment #1		
Grant Purpose	Reimbursement for USDA food purchases - Additional funding		
Awarding Entity	Administration for Community Living, Older Americans Act, Nutrition Services Incentive Program (NSIP)		
Total Grant Funds	$ 17,244.00		
Grant Start Date	10/1/2024	**End Date**	9/30/2025
Grant Type	☑ Federal- Enter CFDA ☐ State ☐ Other	(description of Other)	
Federal CFDA#	93.053	**Agreement Number**	
Method of Funding	☐ Advance ☑ Reimbursement		
Reporting Frequency	☐ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually ☑ Upon Completion		
County Match Required?	☑ No ☐ Yes - enter $amount or %	**Match Amt** $ -	**or Match %** 0%
Match Type	☐ In-Kind **or** ☐ Cash		

County Contact Information

Contact Name	Geoff Bonar	**Phone#**	782-6243
Contact email	gbonar@douglasnv.us		

Grantor Information

Grantor Contact Name		**Grantor Contact Phone #**	
Grantor Contact Email			
Pass-Through Entity	ADSD	**Pass-Through Agreement #**	04-00057-NX-25
Pass-Thru Contact Name	Laurienne Riley	**Pass-Thru Contact Phone #**	775-753-1315
Pass-Thru Contact Email	Lriley@adsd.nv.gov		

Financial Information

Revenue			**Source of Funds**
260-000 331.500	Grant Revenue - Federal	$ 17,244.00	ADDED TO ORIGINAL AMOUNT 14,390.00
260-000 331.510	Grant Revenue - State	$ -	
260-000 360.300	Grant Revenue - Non-Govt.	$ -	
	Match - Non Grant Reimbursement	$ -	
	Total Revenue	$ 17,244.00	

Expenditure			**Is this Budgeted?**	
Various	Salaries & Benefits	$ -		
260-680 511.150	Grant Match - Salary	$ -	☐ Yes	☐ No - explain below
260-680 511.999	Grant Match Offset			
	Where is the match coming from?		GL	
260-680 540.010	Grants-Services & Supplies	$ 17,244.00	ADDED TO ORIGINAL AMOUNT 14,390.00	
260-680 541.501	Grant Match - Serv & Supplies	$ -	☐ Yes	☐ No - explain below
260-680 533.999	Grant Match - Serv & Supplies Offset			
	Where is the match coming from?		GL	
260-680 562.100	Grants-Capital Outlay			
260-680 562.110	Grant Match - Capital Outlay		☐ Yes	☐ No - explain below
260-680 564.999	Grant Match - Capital Outlay Offset			
	Where is the match coming from?		GL	
	Total Expenditure	$ 17,244.00		

Where will match funds come from?

Grant Awarded Funds

Year	**Amount**	
FY25-26	$ 17,244.00	ADDED TO ORIGINAL AMOUNT 14,390.00
Total	$ 17,244.00	

Required Approvals

Approval to apply	*D Swickard*	**Date**	**6.11.25**
Internal Review Committee		**Date**	
Board of County Commissioners		**Date**	

RESOLUTION NUMBER 2025R-065

RESOLUTION AUGMENTING DEPARTMENT
260
2025-2026 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues and expenditures to the County as follows:

Project: ADSD NSIP grant - FY25 - Amendment #1
Project # 25F26

Revenue		
260-000 331.500	Grant Revenue - Federal	17,244.00
	TOTAL REVENUES	17,244.00
Expenditures		
260-680 540.010	Grants-Services & Supplies	17,244.00
	TOTAL EXPENDITURES	17,244.00

NOW, THEREFORE, BE IT RESOLVED THAT the 2025-2026 Fiscal Year budget is herein amended.

Adopted this 17th day of July, 2025 by the following vote:

VOTE: Ayes Commissioners: _____

_____

_____

_____

_____

Nays Commissioners: _____

_____

Absent Commissioners: _____

_____

_____
Sharla Hales, Chairwoman
Douglas County Board of Commissioners

ATTEST:

_____
Amy Burgans
Douglas County Clerk-Treasurer

AGENDA ITEM NO. K.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve the Memorandum of Understanding (MOU) between the United Way of Northern Nevada and the Sierra and Douglas County to administer the Special Assistance Fund for Energy (SAFE) program which provides utility assistance to Douglas County residents for their NV Energy bills, and authorize the County Manager to execute the MOU. (Brook Adie, Community Services Director)

RECOMMENDED MOTION:
Approve the MOU between the United Way of Northern Nevada and the Sierra and Douglas County Social Services to administer the SAFE program as presented, and authorize the County Manager to execute the MOU.

FINANCIAL IMPACT:
Douglas County Social Services will receive a $15.00 administration fee from the United Way for each approved application completed for the SAFE program.

BACKGROUND:
The Social Services Department was previously designated as the authorized agency for Douglas County to determine eligibility for the SAFE program by NV Energy for many years. Starting in Fiscal Year of 2024-25, NV Energy started contracting with United Way to run the program. The Social Services Department has applied to be designated the authorized agency for the SAFE program in Douglas County and has been awarded the contract for the new Fiscal Year of 2025-26 and will remain the designated agency.

ATTACHMENTS:
MOU United Way of Northern NV.pdf

MEMORANDUM OF UNDERSTANDING

BETWEEN UNITED WAY OF NORTHERN NEVADA AND THE SIERRA and DOUGLAS COUNTY

1. This Memorandum of Understanding for the "Project SAFE" ("MOU") between United Way of Northern Nevada and the Sierra, as "Administrator," with offices located at 639 Isbell Road, Suite 460, Reno, NV 89509 and **DOUGLAS COUNTY** (Submitting Agency) will become effective on the date last-signed below.

2. Purpose. Establish a stipend award to Project SAFE partners for processing approved SAFE applications.

THEREFORE, the Parties agree as follows:

3. Roles and Responsibilities of United Way of Northern Nevada and the Sierra

3.1 Administrator will do the following:

A. Process SAFE applications for utility assistance as described in the Project SAFE application process guidelines Exhibit A.

B. Track utility assistance applications that are funded for each nonprofit agency.

C. On a quarterly basis, award a $15.00 (USD) incentive for each approved application for utility assistance to the responsible community partner (submitting agency). In the event two agencies submit the same application, the first agency to submit all of the required documentation will be awarded the Stipend.

D. Provide quarterly reports of stipend payments made to community partners.

4. Roles and Responsibilities of DOUGLAS COUNTY

4.1 SAFE Partner "Submitting Agency" will do the following:

A. Submit Project SAFE applications for utility assistance via an online platform.

B. Assess individuals for eligibility described in the Project SAFE application process guidelines.

C. Request extensions for utility service if required and notify the applying individual if they have been approved or denied.

D. Retain in an organized and easily retrievable manner all supporting paperwork and the original application for three years.

5. Timeline.

5.1 The roles and responsibilities described above are contingent on United Way of Northern Nevada and the Sierra receiving monies from funders and donors to fund the utility bill assistance program known as Project SAFE.

5.2 Termination. This MOU may be terminated, without cause, by either party upon 30 days' written notice, which notice must be delivered by hand or by certified mail to the address listed above and is considered received when actually delivered.

6. General Provisions

6.1 Amendments. Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU that are mutually agreed upon by and between the Parties will be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

6.2 Applicable Law. The construction, interpretation, and enforcement of this MOU are governed by the laws of the State of Nevada.

6.3. Entirety of Agreement. This MOU represents the entire and integrated agreement between DOUGLAS COUNTY and United Way of Northern Nevada and the Sierra.

6.4. Third Party Beneficiary Rights. The Parties do not intend to create in any other individual or entity the status of a third-party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action toward this MOU.

7 Signatures. Electronic copies of signatures are effective as original signatures.

This MOU is signed by the Parties' authorized representative having the legal power and right to bind each respective company.

UNITED WAY OF NORTHERN NEVADA AND THE SIERRA

Blake A Pang _____ 20-Jun-2025 _____

President & CEO Date:

DOUGLAS COUNTY

_____ _____

Authorized Signer Date:

EXHIBIT A – SCOPE OF WORK

Project SAFE Program Overview

Project SAFE is an annual utility assistance program designed to help community members who, through uncontrollable hardships, are unable to pay their utility bills.

Utilities Assistance Eligibility

- Utility assistance is for permanent residential customers of Northern Nevada only. It does not aid business or commercial customers.

- Utility assistance can be used to restore service if it has been terminated due to non-payment or because of a default in payment arrangements but cannot be used in the next billing cycle to pay the reconnection fees.

- Utility bills, residential leases, and mortgage documents must be in the applicant's name, and they must reside at the address needing assistance. Organizations must keep supporting documents for 3 years and may be audited by United Way of Northern Nevada and the Sierra (UWNNS).

Client Application Process

- Customers must apply directly at one of the UWNNS partner agencies to receive assistance.

- All applicants should have a valid ID and a copy of their utility bill when applying for assistance. Applicants are responsible for payment of any amount that exceeds the assistance provided by the program. Financial assistance is paid directly to the utility provider for credit to the applicant’s account.

- If an applicant has received Federal assistance or another form of state-funded assistance (e.g., EAP), this will not affect an applicant’s eligibility to receive funding through SAFE. If an applicant has not received assistance from the program in the past 12 months (1 year + 1 day)

Case managers and the partner agency must identify whether a customer qualifies for utility assistance.
Case managers will retain and collect the following documents for 3 years:

- Completed Project SAFE Application
- Copy of lease or mortgage documents (must match the name on the utility bill account)
- Photo Identification (must match the name on the utility bill account)
- Copy of the most recent utility bill (NV Energy)
- Proof of income / Proof of lack of income (as determined by the case management of the organization)
    - In some cases: a written statement by the customer as to why they currently have no income and cannot provide proof.

Case managers and partner agencies must submit copies of the following documents to United Way of Northern Nevada and the Sierra through the portal when customers are registered. If these documents are inaccurate or not submitted, United Way will be unable to process the payments.

- Completed Project SAFE Application
- Copy of the most recent utility bill (NV Energy)
- A reminder: while the other required documents are not sent to UWNNS (e.g., proof of income/need, identification, etc.), UWNNS can visit the center at a scheduled time to audit or check that required documents are retained.

Ineligible Expenses (Utilities Assistance)

Utility Assistance – Ineligible Items

- Payments made on agency's own utility bills
- Payment for metered utilities exceeding $500
- Payment on closed accounts
- Payments on TV, cable, satellite, internet, and phone bill
- Payments for any type of fuel for automobiles
- Unpaid deposits, unpaid returned payments, unpaid connection/reconnection fees
- Any payments not made directly to the vendor

Signature: 

Email: blake.pang@uwnns.org

AGENDA ITEM NO. L.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to accept a $750 donation to the Adult Day Club and adopt **Resolution 2025R-064** which will augment the budget to account for the grant award. (Brook Adie, Community Services Director).

RECOMMENDED MOTION:
Accept a $750 donation to the Adult Day Club and adopt Resolution 2025R-064 as presented.

FINANCIAL IMPACT:
The donation was received and deposited in Fiscal Year 2024-25. It was deposited to the "Donations - ADC" account in the Social Services Fund (216-000 367.102). Since it was not spent in FY2025, the funds will end up in the Ending Fund Balance for FY2025. Resolution 2025R-064 will then augment the budget for Fiscal Year 2025-26, reducing the fund balance by $750 and increasing budgeted expenses in the "Rec Supplies" account in the Adult Day Club Department of the Social Services fund (216-553 532.020).

BACKGROUND:
The Adult Day Club received a generous donation of $750 to be used in the Adult Day Club. The department is going to use the funds to purchase supplies to be used in the Day Club.

ATTACHMENTS:
BudgetAugmentRequestForm - ADC donation.pdf
Deposit receipt.pdf
donation_email.pdf
Resolution 2025R-064.pdf

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds: ☑ Adjusted Opening Fund Balance (AOFB) ☐ Greater Than Anticipated Revenues

☐ Grant - STOP - use the Grant Forms Packet ☐ Internal Svc/Enterprise/Capital Projects Fund Reserves

Request Date July 17th, 2025 **Requested By** Geoff Bonar

Fiscal Year 25/26 **Fund/Dept:** 216/553

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	Recreation Supplies	216-553 532.020			750
2	#N/A				
3	#N/A				
4	#N/A				
5	#N/A				
6	#N/A				
7	#N/A				
8	#N/A				
9	#N/A				
10	#N/A				
11	#N/A				
12	#N/A				
13	#N/A				
14	#N/A				
			Total	-	750

Purpose: Use fund balance (donation revenue received in FY25) to increase budgeted expenses for the Adult Day Club

*** A project number is required for all Capital Projects**

Department Head Name Brook Adie **Signature**

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	*Meeting Date*	*Agenda #*	*Meeting Date*

JE# **Date** **By**

Updated 9/1/21

PAYMENT DATE
06/09/2025
COLLECTION STATION
Treasurer Counter
RECEIVED FROM
Adult Day Club 6/9 Patti

DOUGLAS COUNTY
POB 218
MINDEN, NV 89423

BATCH NO.
2025-00004399
RECEIPT NO.
2025-00049841
CASHIER
Mariah C. Martinez
ENTRY DATE
06/09/2025 09:28:56 AM

DESCRIPTION

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
216.000.367.102	Donations 216.101.000 Cash $750.00 216-000.367.102 Donations $750.00	$750.00

Payments:

Type	Detail	Amount
Check		$750.00

Total Cash	**$0.00**
Total Check	**$750.00**
Total Charge	**$0.00**
Total Wire	**$0.00**
Total Other	**$0.00**
Total Remitted	**$750.00**
Change	**$0.00**
Total Received	**$750.00**

Total Amount: **$750.00**

Customer Copy

Printed by: Mariah C. Martinez **Page 1 of 1** **06/09/2025 09:29:01 AM**

Carolyn Davis

From: Mike Ousley <ouscre@gmail.com>
Sent: Monday, June 2, 2025 4:16 PM
To: Carolyn Davis
Subject: Re: check number 1946

No bother, Carolyn! Thanks for confirming, yes that is your donation.

Happy week,

Mike

On Mon, Jun 2, 2025 at 2:30 PM Carolyn Davis <cdavis@douglasnv.us> wrote:

> Hello Mike. I am just writing to inquire about the check I received from your mom, Catherine Mussatto. It is check number 1946 from Chase bank in the amount of $750.00. I believe you mentioned that it was a donation. There was nothing in the notes section of the check so I just wanted to confirm that it was a donation for the Carson Valley Adult Day and not intended for something else. Sorry to bother you with this and thank you for your clarification.
>
> Thank You So Kindly,
>
> Carolyn Davis, Director/Supervisor
>
> Carson Valley Adult Day Club
>
> 1329 Waterloo Lane
>
> Gardnerville, NV 89410

RESOLUTION NUMBER 2025R-064

RESOLUTION AUGMENTING DEPARTMENT
216
2025-2026 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues and expenditures to the County as follows:

Revenue		
	TOTAL REVENUES	
Expenditures		
216-553 532.020	Recreation Supplies	750.00
	TOTAL EXPENDITURES	750.00

NOW, THEREFORE, BE IT RESOLVED THAT the 2025-2026 Fiscal Year budget is herein amended.

Adopted this 17th day of July, 2025 by the following vote:

VOTE: Ayes Commissioners: _____

_____

_____

_____

_____

Nays Commissioners: _____

_____

Absent Commissioners: _____

_____

_____
Sharla Hales, Chairwoman
Douglas County Board of Commissioners

ATTEST:

_____
Amy Burgans
Douglas County Clerk-Treasurer

AGENDA ITEM NO. M.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on an Interlocal Contract between the State of Nevada, Division of Public and Behavioral Health, and Douglas County for the allocation of $238,361.76 to Douglas County for health care access by special populations from July 1, 2025, through June 30, 2027 (Brook Adie, Director Community Services)

RECOMMENDED MOTION:
Approve an Interlocal Contract between the State of Nevada, Division of Public and Behavioral Health, and Douglas County for the allocation of $238,361.76 to Douglas County for health care access by special populations from July 1, 2025, through June 30, 2027.

FINANCIAL IMPACT:
Once received, these funds will be augmented in to the FY25/26 and FY 26/27 budgets of the Community Health Nurse Department of the Social Services Fund (216-552). There is no match requirement. The total amount anticipated for the next biennium is $238,361.76

BACKGROUND:
Senate Bill 118 of the 2023 State of Nevada (State) legislative session appropriated funds to the Division of Public and Behavioral Health to be allocated to entities for the improvement of public health. Each county within the State was awarded funding to assist with Public Health Infrastructure. Douglas County utilized the Community Needs Assessment (CNA) conducted by Carson Tahoe Health to determine the best use of the funds. The funds will be utilized to evaluate the public health needs of the residents of Douglas County, determine the level of priority of the public health needs as showcased in the assessment, and expended in accordance with the public health needs that have been identified and prioritized.

ATTACHMENTS:
C_18587_Douglas_Ct_SB118.pdf

CETS #:	**30777**
Agency Reference #:	**C 18587**

INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between the State of Nevada
Acting by and through its

Public Entity #1:	**Division of Public and Behavioral Health** **Public Health Infrastructure and Improvement**
Address:	**10375 Professional Circle**
City, State, Zip Code:	**Reno, Nevada 89521**
Contact:	**Mitch DeValliere, Agency Manager**
Phone:	**775-684-4200**
Fax:	**N/A**
Email:	**DPBHPHII@health.nv.gov**

Public Entity #2:	**Douglas, County of** **Alternate Name: Douglas Co Social Services**
Address:	**P.O. Box 218**
City, State, Zip Code:	**Minden, Nevada 89423**
Contact:	**Brook Adie, Director of Community Service**
Phone:	**775-782-9825**
Fax:	
Email:	**treasurbank@douglasnv.us**

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, it is deemed that the services hereinafter set forth are both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.

2. **DEFINITIONS**

TERM	DEFINITION
State	The State of Nevada and any State agency identified herein, its officers, employees and immune contractors.
Contracting Entity	The public entities identified above.
Fiscal Year	The period beginning July 1st and ending June 30th of the following year.
Contract	Unless the context otherwise requires, 'Contract' means this document titled Interlocal Contract Between Public Agencies and all Attachments or Incorporated Documents.

3. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in ***Section 4, Termination***.

CETS #:	**30777**
Agency Reference #:	**C 18587**

Effective From:	Upon Approval	To:	June 30, 2027

4. **TERMINATION**. This Contract may be terminated by either party prior to the date set forth in ***Section 3, Contract Term***, provided that a termination shall not be effective until **30** days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason State and/or federal funding ability to satisfy this Contract is withdrawn, limited, or impaired.

5. **NOTICE**. All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.

6. **INCORPORATED DOCUMENTS**. The parties agree that this Contract, inclusive of the following Attachments, specifically describes the Scope of Work. This Contract incorporates the following Attachments in descending order of constructive precedence:

ATTACHMENT A:	SCOPE OF WORK AND DELIVERABLES
ATTACHMENT B:	STATE PUBLIC HEALTH FUNDS PRIORITIES SFY26-27
ATTACHMENT C:	STATE PUBLIC HEALTH FUNDING SFY26-27
ATTACHMENT D:	3234-DHS-DPBH-PUBLIC HEALTH IMPROVEMENTS

Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

7. **CONSIDERATION**. The parties agree that the services specified in ***Section 6, Incorporated Documents*** at a cost as noted below:

$238,361.76	per	Attachment A

Total Contract or installments payable at:	SFY 26 July 1, 2025 – June 30, 2026: $119,180.88 SFY 27 July 1, 2026 – June 30, 2027: $119,180.88
Return of remaining funds:	Any unspent funds will be reverted to the state at the close of each fiscal year, as outlined in Attachment A

Total Contract Not to Exceed:	$238,361.76

Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

8. **ASSENT**. The parties agree that the terms and conditions listed in the incorporated Attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations expressly provided.

9. **INSPECTION & AUDIT**

A. Books and Records. Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and document as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all State and federal regulations and statutes.

B. Inspection & Audit. Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the State Auditor, Employment Security, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.

C. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three years and for five years if any federal funds are used in this Contract. The retention period runs from the date of termination of this Contract. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. **BREACH - REMEDIES**. Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall not exceed $150.00 per hour.

11. **LIMITED LIABILITY**. The parties will not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any State breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.

12. **FORCE MAJEURE**. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, acts of public enemy, acts of terrorism, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

13. **INDEMNIFICATION**. Neither party waives any right or defense to indemnification that may exist in law or equity.

14. **INDEPENDENT PUBLIC AGENCIES**. The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or constructed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

15. **WAIVER OF BREACH**. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

16. **SEVERABILITY**. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

17. **ASSIGNMENT**. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.

18. **OWNERSHIP OF PROPRIETARY INFORMATION**. Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.

19. **PUBLIC RECORDS**. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

20. **CONFIDENTIALITY**. Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.

21. **FEDERAL FUNDING**. In the event, federal funds are used for payment of all or part of this Contract, the parties agree to comply with all applicable federal laws, regulations and executive orders, including, without limitation the following:

    A. The parties certify, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to Executive Orders 12549 and 12689 and Federal Acquisition Regulation Subpart 9.4, and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

    B. The parties and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder, including 28 C.F.R. Section 35, inclusive, and any relevant program-specific regulations.

    C. The parties and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964 (P.L. 88-352), as amended, the Rehabilitation Act of 1973 (P.L. 93-112), as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)

    D. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended. Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

22. **PROPER AUTHORITY**. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services set forth in ***Section 6, Incorporated Documents***.

23. **GOVERNING LAW – JURISDICTION**. This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.

24. **ENTIRE AGREEMENT AND MODIFICATION**. This Contract and its integrated Attachment(s) constitute the entire agreement of the parties and as such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated Attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such Attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by the Office of the Attorney General.

CETS #:	**30777**
Agency Reference #:	**C 18587**

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Public Entity #1 Authorized Signature Date Title

Public Entity #2 Authorized Signature Date Title

APPROVED BY BOARD OF EXAMINERS

Signature – Board of Examiners

On: Date

Approved as to form by:

Deputy Attorney General for Attorney General

On: Date

ATTACHMENT A
SCOPE OF WORK AND DELIVERABLES

Funding appropriation to the Division of Public and Behavioral Health of the Department of Health and Human Services for allocation to specified entities for the improvement of public health.

This interlocal contract appropriates $238,361.76 to Douglas County for the following priorities and amounts.

Public Health Priorities (in no order)	**Anticipated benefit**	**Amount**
SFY26 July 2025 – June 30, 2026		
Access to and Linkage with Clinical Care	Increased access to and linkage with clinical care, with an emphasis on vulnerable/special populations (low-income seniors, low-income families, uninsured and underinsured populations)	$119,180.88
Total	**Total for SFY26**	**$119,180.88**
SFY27 July 2026 – June 30, 2027		
Access to and Linkage with Clinical Care	Increased access to and linkage with clinical care, with an emphasis on vulnerable/special populations (low-income seniors, low-income families, uninsured and underinsured populations)	$119,180.88
Total	**Total for SFY27**	**$119,180.88**

Priorities and funding amounts per priority can be modified as needed without a formal amendment as long as the overall dollar amount does not change.

An entity to which money is allocated shall:

(a) Evaluate the public health needs of residents of the area under the jurisdiction of the entity;

(b) Determine the level of priority of the public health needs identified pursuant to paragraph (a);

(c) Expend the allocated money in accordance with the levels of priority identified pursuant to paragraph (b).

Reporting Requirements:

Not later than 90 days after the end of Fiscal Year 2025-2026 and 2026-2027, respectively:

(1) Prepare a report which must include, without limitation:

(I) A description of the process used by the entity pursuant to paragraph (a) to evaluate the public health needs of residents of the area under the jurisdiction of the entity and the public health needs identified through that process.

(II) A description of the process used by the entity pursuant to paragraph (b) to determine the level of priority of the public health needs identified pursuant to paragraph (a) and the levels of priority assigned to those public health needs through that process.

(III) A description of each expenditure of the allocated money made by the entity pursuant to paragraph (c); and

(IV) The unexpended balance of the allocated money at the end of the fiscal year.

(2) Submit the report to the Director of the Legislative Counsel Bureau for transmittal to the Interim Finance Committee.

Not later than the 15th of each month:

1. Expenditure report. Submit the report by the 15th of each month for the prior month's expenditures to DPBHPHII@health.nv.gov

Quarterly Progress Report Due Dates (submitted on DPBH provided template):

- Q1: October 15th, 2025
- Q2: January 15th, 2026
- Q3: April 15th, 2026
- Q4: July 15th, 2026
- Q1: October 15th, 2026
- Q2: January 15th, 2027
- Q3: April 15th, 2027
- Q4/Final: July 30th, 2027

Disbursement of Funds

Funds will be advanced in two disbursements:

1. Year One (1) Upon contract execution
2. Year Two (2) on July 1, 2026

Return of Remaining Funds

Any remaining balance of the allocated money from the first disbursement must not be committed for expenditure after June 30, 2026, and must be reverted to the State General Fund on or before September 18, 2026. Entities are required to project remaining funds and return the funds to DPBH no later than March 15, 2026. If at the end of the project there are additional funds that need to be returned, DPBH must be notified no later than June 15, 2026, to facilitate the return of the funds.

Any remaining balance of the allocated money from the second disbursement must not be committed for expenditure after June 30, 2027, and must be reverted to the State General Fund on or before September 18, 2027. Entities are required to project remaining funds and return the funds to DPBH no later than March 15, 2027. If at the end of the project there are additional funds that need to be returned, DPBH must be notified no later than June 15, 2027, to facilitate the return of the funds.

ATTACHMENT B

STATE PUBLIC HEALTH FUNDS PRIORITIES

STATE PUBLIC HEALTH FUNDS PRIORITIES SFY26-27 - DOUGLAS COUNTY

COMMUNITY SERVICES

PLEASE INDICATE YOUR PUBLIC HEALTH PRIORITIES (I.E., OUTREACH TO SENIOR CITIZENS, DIABETES EDUCATION, ETC.) AND THE DOLLAR AMOUNT PROPOSED FOR EACH PRIORITY LISTED.

FOR FY26-27, THE PRIORITY FOR DOUGLAS COUNTY WILL BE ACCESS TO HEALTHCARE WITH AN EMPHASIS ON VULNERABLE/SPECIAL POPULATIONS (LOW INCOME SENIORS, LOW INCOME FAMILIES, UNINSURED/UNDERINSURED).
(Access to and Linkage with Clinical Care)

HOW DID YOU CHOOSE THE PRIORITIES FOR YOUR COUNTY/HEALTH DISTRICT? (I.E., COUNTY HEALTH ASSESSMENT, NEEDS ASSESSMENT HEALTH REPORTS)

DOUGLAS COUNTY UTILIZED THE FOUNDATIONAL PUBLIC HEALTH ASSESSMENT (2024) AND QUAD COUNTIES NEEDS ASSESSMENT (2022)

CHECK THE APPROPRIATE BOX FOR THE FOUNDATIONAL PUBLIC HEALTH SERVICES YOU WILL ADDRESS WITH THE FUNDS: SEE PAGE TWO FOR DESCRIPTIONS

Foundational Areas

☐ Communicable Disease Control

☐Chronic Disease and Injury Prevention

☐Environmental Public Health

☐Maternal, Child, and Family Health

☒ Access to and Linkage with Clinical Care

Foundational Capabilities

☐Assessment and Surveillance

☐Community Partnership Development

☐Equity

☐Organizational Competencies

☐Emergency Preparedness and Response

☐Communications

☐Other_____

Please find the descriptions of Foundational Public Health Services below

Foundational Areas

- Communicable Disease Control Fact Sheet
- Chronic Disease and Injury Prevention Fact Sheet
- Environmental Public Health Fact Sheet
- Maternal, Child, & Family Health Fact Sheet
- Access to & Linkage with Clinical Care Fact Sheet

Foundational Capabilities

- Assessment and Surveillance Fact Sheet
- Community Partnership Development Fact Sheet
- Organizational Competencies Fact Sheet
- Policy Development & Support Fact Sheet
- Accountability & Performance Management Fact Sheet
- Emergency Preparedness & Response Fact Sheet
- Communications Fact Sheet

ATTACHMENT C
STATE PUBLIC HEALTH FUNDING SFY26-27

State Public Health Funding SFY26-27							
By Jurisdiction	*% Allocation*	*SFY26-27 Total Allocation for Biennium*				*SFY26 Allocation*	*SFY27 Allocation*
Central Nevada Health District	1.3%	$ 192,088.00				$ 96,044.00	$ 96,044.00
Northern Nevada Public Health	16.0%	$ 2,364,160.00				$ 1,182,080.00	$ 1,182,080.00
Southern Nevada Health District	73.0%	$ 10,786,480.00				$ 5,393,240.00	$ 5,393,240.00
Division of Public and Behavioral Health	9.7%	$ 1,433,272.00				$ 716,636.00	$ 716,636.00
Tribal Health Authority Council		$ 224,000.00				$ 112,000.00	$ 112,000.00
		$ 15,000,000.00				$ 7,500,000.00	$ 7,500,000.00
DPBH Breakdown by County	*Population**	*% of State Population*	*% of DPBH allocation*	*SFY25 Dollar Allocation*	*SFY26-27 Total Allocation for Biennium*	*SFY26 Allocation*	*SFY27 Allocation*
Carson City	60,266	1.8%	18.0%	$ 262,101.18	$ 257,453.09	$ 128,726.54	$ 128,726.54
Storey County	4,457	0.1%	1.3%	$ 19,897.83	$ 19,040.06	$ 9,520.03	$ 9,520.03
Douglas County	55,797	1.7%	16.6%	$ 236,751.34	$ 238,361.76	$ 119,180.88	$ 119,180.88
Lyon County	65,116	2.0%	19.4%	$ 271,719.74	$ 278,172.02	$ 139,086.01	$ 139,086.01
Lander County	6,255	0.2%	1.9%	$ 27,678.07	$ 26,721.02	$ 13,360.51	$ 13,360.51
Humboldt County	17,801	0.5%	5.3%	$ 80,548.67	$ 76,044.91	$ 38,022.45	$ 38,022.45
Elko County	57,989	1.8%	17.3%	$ 253,480.44	$ 247,725.87	$ 123,862.93	$ 123,862.93
White Pine County	10,209	0.3%	3.0%	$ 44,951.02	$ 43,612.29	$ 21,806.15	$ 21,806.15
Lincoln County	4,730	0.1%	1.4%	$ 22,342.92	$ 20,206.30	$ 10,103.15	$ 10,103.15
Nye County	51,802	1.6%	15.4%	$ 230,728.50	$ 221,295.34	$ 110,647.67	$ 110,647.67
Esmeralda County	1,086	0.0%	0.3%	$ 4,800.29	$ 4,639.33	$ 2,319.67	$ 2,319.67
Nevada Total	3,282,911	10.2%	100.0%	$ 1,455,000.00	$ 1,433,272.00	$ 716,636.00	$ 716,636.00
Population data is from the State of Nevada Department of Taxation:							
Nevada Population 2024							

Attachment D

DHS-DPBH - PUBLIC HEALTH IMPROVEMENTS
101-3234

SUMMARY

	2023--2024 ACTUAL	202*2025 WORK PROGRAM	2025-2026 AGENCY REOUEST	2025-2026 GOVERNOR RECOMMENDS	2026-2027 AGENCY REQUEST	2026-2027 GOVERNOR RECOMMENDS
RESOURCES:						
APPROPRIATION CONTROL	0	15,000,000	15,000,000	7,500,000	0	7,500,000
FEDERAL FUNDS FROM PREVIOUS YEAR	0	4,517,919	0	0	0	0
FEDERAL FUNDS TO NEW YEAR	-4,517,919	0	0	0	0	0
PUBLIC HEALTH INFRASTRUCTURE	1,731,158	7,846,011	5,180,513	5,162,360	5,180,513	5,123,482
TRANSFER IN FED ARPA	7,241,859	15,056,511	6,946,828	0	0	0
TOTAL RESOURCES:	**4,455,098**	**42,420,441**	**27,127,341**	**12,662,360**	**5,180,513**	**12,623,482**
TOTAL RESOURCES:						
EXPENDITURES:						
PERSONNEL SERVICES	238,322	499,821	377,860	483,655	385,475	490,439
OPERATING	0	0	357	335	357	334
PUBLIC HEALTH INFRASTRUCTURE	1,492,835	7,346,190	4,799,403	4,675,248	4,761,307	4,588,578
ARPA IBCLC	4,998	661,002	121,091	0	0	0
ARPA WORKFORCE SCHOLARSHIPS	201,862	5,292,439	886,606	0	0	0
ARPA PUBLIC HEALTH SYSTEM	2,517,081	13,620,989	5,939,131	0	0	0
SB118 PUBLIC HEALTH	0	15,000,000	15,000,000	7,500,000	0	7,500,000
INFORMATION SERVICES	0	0	1,369	2,827	1,369	2,734
DIVISION COST ALLOCATION	0	0	1,524	295	32,005	41,397
OPERATING						
TOTAL EXPENDITURES:	4 455 098	42 420 441	27 127 341	12 662 360	s 180 513	12 623 482
PERCENT CHANGE:		852.18%	-36.05%	-70.15%	-80.900%	-0.31%
TOTAL POSITIONS:	0.00	0.00	3.00	4.00	3.00	4.00

AGENDA ITEM NO. N.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve two contracts between RAD Strategies and Douglas County for Fiscal Year 2025-26. The first contract is to support the Community Relations team within the County Manager's Office and the second contract is to support the Sheriff's Office as the Public Information Officer. (Kathy Lewis, Chief Operating Officer and Ron Elges, Undersheriff)

RECOMMENDED MOTION:
Approve two contracts for between RAD Strategies and Douglas County for Fiscal Year 2025-26 as presented.

FINANCIAL IMPACT:
The contract for services supporting the County Manager's Office will not exceed $37,200, and the contract supporting the Sheriff's Office will not exceed $50,000. During the budget process, the Community Relations team eliminated the Community Relations Specialist position, resulting in savings of $94,454. Even with the cost of both contracts, the County will still realize savings of over $7,000. The County believes that these two contracts, in coordination with the Community Relations Manager, will more effectively meet its current needs.

BACKGROUND:
Sheriff's Office Communications Contract
A contract not-to-exceed $50,000 will provide comprehensive communications support for the Sheriff's Office. Services under this agreement include:

- Managing DCSO social media content and scheduling
- Shaping messaging strategy and tone
- Engaging with the public across platforms
- Monitoring and reporting on analytics
- Creating branded templates
- Writing and distributing press releases
- Supporting crisis communications

- Assisting with website updates
- Providing creative design and other communication services as requested by the Sheriff or Undersheriff

This contract ensures the Sheriff's Office maintains a consistent, professional, and responsive public presence.

County Manager's Office Communications Contract

A separate contract, not-to-exceed $37,500, will support communications for the County Manager's Office from July 1, 2025, through June 30, 2026. Services include:

- Developing and scheduling approximately 20 monthly social media posts
- Aligning messaging with the County's voice and strategic priorities
- Enhancing engagement through original content, trend tracking, and analytics
- Updating social media branding and profiles
- Creating video highlights and branded graphic templates
- Writing and distributing press releases
- Providing additional communications support as needed

This agreement helps maintain a cohesive and engaging presence that reflects County values and promotes transparency.

ATTACHMENTS:

RAD Strategies Contract DCMO - FY 25.26 SIGNED.pdf
RAD Strategies Contract - DCSO - 2025-26 FY SIGNED.pdf

CONTRACT FOR PROFESSIONAL SERVICES

A CONTRACT BETWEEN

DOUGLAS COUNTY MANAGER'S OFFICE, DOUGLAS COUNTY, NEVADA

AND

RAD STRATEGIES INC.

THIS CONTRACT FOR PROFESSIONAL SERVICES (THE "CONTRACT") IS ENTERED INTO BY AND BETWEEN DOUGLAS COUNTY MANAGER'S OFFICE, DOUGLAS COUNTY, NEVADA, A POLITICAL SUBDIVISION OF THE STATE OF NEVADA ("COUNTY"), AND RAD STRATEGIES INC., A NEVADA CORPORATION ("CONTRACTOR"). THE COUNTY AND CONTRACTOR ARE AT TIMES COLLECTIVELY REFERRED TO HEREINAFTER AS THE "PARTIES" OR INDIVIDUALLY AS THE "PARTY."

WHEREAS, the County, from time to time, requires the services of independent contractors;

WHEREAS, the County believes that the services of Contractor are necessary, desirable, and in the best interests of Douglas County; and

WHEREAS, Contractor represents that Contractor is duly qualified, equipped, competent, ready, willing and able to perform the services required by County as hereinafter described.

WHEREAS, Contractor represents that Contractor possess all required licenses and permits to perform the services required by County;

NOW, THEREFORE, in consideration of the agreements herein made, the parties mutually agree as follows:

1. EFFECTIVE DATE OF CONTRACT. Upon execution by all parties, this Contract shall be effective from July 1, 2025, through June 30, 2026, unless the Contract is terminated earlier in accordance with Paragraph 8.

2. SERVICES TO BE PERFORMED. The Parties agree that the services to be performed by Contractor are as follows:

For the period of July 1, 2025 – September 30, 2025

1. The creation of a monthly content calendar along with associated content (Typically 20 posts for the Douglas County Page
2. Schedule these posts throughout the month.
3. Outline priorities and philosophy for social channels; Capture the county's tone, voice and persona in the content; Provide recommendations on creating content designed to generate interest and raise awareness while remaining focused on key messages;

more original content reels and a consistent story stream of shared content; monitor for comments, manage responses and engage with the audience; ongoing review to drive more engagement; review trends and provide recommendations to enhance online and social presence; review analytics and make adjustments, as needed.
4. Update profile picture to fill the logo to the allotted space; update bio to match the county mission; #DouglasCountyNV, create a tagline hashtag for Douglas County.
5. Create story highlights with branding; Add an address for the organization; Add contact information button option; Utilize all the additional links available on Instagram for go-to pages; Create templates for alerts, announcements, etc. to support customized branding; Adjust images when posting across platforms based on the individual size requirements.
6. Create video reel highlights to capture and promote Douglas County priorities, activities, etc.
7. Other activities as needed including writing and editing press releases for Douglas County and the and other requested content as needed.
8. Share press releases on Douglas County and social media accounts as needed.

For the period of October 1, 2025 – June 30, 2026

1. The creation of a monthly content calendar along with associated content (Typically 20 posts for the Douglas County Page
2. Schedule these posts throughout the month.
3. Outline priorities and philosophy for social channels; Capture the county's tone, voice and persona in the content; Provide recommendations on creating content designed to generate interest and raise awareness while remaining focused on key messages;
more original content reels and a consistent story stream of shared content; monitor for comments, manage responses and engage with the audience; ongoing review to drive more engagement; review trends and provide recommendations to enhance online and social presence; review analytics and make adjustments, as needed.
4. Update profile picture to fill the logo to the allotted space; update bio to match the county mission; #DouglasCountyNV, create a tagline hashtag for Douglas County.
5. Create story highlights with branding; Add an address for the organization; Add contact information button option; Utilize all the additional links available on Instagram for go-to pages; Create templates for alerts, announcements, etc. to support customized branding; Adjust images when posting across platforms based on the individual size requirements.
6. Create video reel highlights to capture and promote Douglas County priorities, activities, etc.

3. PAYMENT FOR SERVICES. Contractor agrees to provide the services set forth in Paragraph 2 at a cost of Four Thousand Dollars ($4,000) per month for the period of July 1, 2025 through September 30, 2025 and Two Thousand Eight Hundred ($2,800) per month for the period of October 1, 2025 through June 30, 2025, not to exceed $37,200.00. Unless Contractor has received a written exemption from the County, Contractor agrees to submit invoices within fifteen (15) days of the end of the prior month for any services rendered. County will pay invoices it receives within a reasonable time. Contractor agrees to provide with each request for a payment a schedule

of the actual costs for services for the period, cumulative total costs for services for the entire contract, and a comparison of the cumulative total costs for services relative to the approved budget. Requests for payment submitted pursuant to this contract shall be paid within thirty (30) days.

Contractor shall be responsible for all costs and expenses incurred while performing any services under this Contract, including without limitation licenses fees, memberships and dues; automobile and other travel expenses; and all salary, expenses and other compensation paid to Contractor's employees or contract personnel Contractor hires to perform the services described by this Agreement.

4. INDEPENDENT CONTRACTOR STATUS. The Parties agree that Contractor, her associates and employees shall have the status of an independent contractors and that this contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the parties, including that Contractor is not a Douglas County employee and that there shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
(5) Accumulation of vacation leave or sick leave;
(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

Contractor and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

a. Contractor has the right to perform services for others during the term of this Agreement.
b. Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
c. Contractor shall not be assigned a work location on County premises.
d. Contractor, at Contractor's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.
e. Contractor, at Contractor's sole expense, has the right to hire assistants as subcontractors, or to use Contractor's employees to provide the services required by this Agreement.
f. Contractor or Contractor's employees or contract personnel shall perform the services required by this Agreement, and Contractor agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Contractor.
g. Neither Contractor nor contractor's employees or contract personnel shall receive any training from County in the skills necessary to perform the

services required by this Agreement.

h. County shall not require Contractor or Contractor's employees or contract personnel to devote full time to performing the services required by this Agreement.

i. Contractor understands that Contractor is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Contractor understands that an IRS Form 1099 will be filed by County for all payments County makes to Contractor.

5. INDUSTRIAL INSURANCE. Contractor shall, as a precondition to the performance of any work under this Contract and as a precondition to any obligation of the County to make any payment under this Contract, provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also shall, prior to commencing any work under the contract, complete and provide the following written request to a qualified insurer:

> RAD STRATEGIES has entered into a contract with Douglas County to perform work from July 1, 2025, through June 30, 2026 and requests that the insurer provide to Douglas County (1) a certificate of coverage issued pursuant to NRS 616B.627 and (2) notice of any lapse in coverage or nonpayment of coverage that the contractor is required to maintain. The certificate and notice should be mailed to:
>
> Douglas County Manager
> Post Office Box 218
> Minden, Nevada 89423

Contractor agrees to maintain required workers compensation coverage throughout the entire term of the Contract. If Contractor does not maintain coverage throughout the entire term of the Contract, Contractor agrees that County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract. For each six-month period this Contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to a qualified insurer for the provision of a certificate and notice of lapse in or nonpayment of coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that County may order the Contractor to stop work, suspend the Contract, or terminate the Contract.

6. LICENSING. Contractor agrees to maintain any required licenses to perform any services for County. The failure to maintain any required license will result in immediate termination of this Contract.

7. GENERAL LIABILITY INSURANCE. Douglas County's liability coverage will not extend to the Contractor. However, Contractor is not required to obtain liability insurance provided the affidavit required under Section 5 above has been provided.

8. TERMINATION OF CONTRACT. This Contract may be revoked without cause by either Party prior to the date set forth in Paragraph 1, provided that a revocation

shall not be effective until 30 days after a party has served written notice upon the other party. The Contractor shall submit billings for work performed up to the effective date of termination.

9. CONSTRUCTION OF CONTRACT. This Contract shall be construed and interpreted according to the laws of the State of Nevada. Any dispute regarding this Contract shall be resolved by binding arbitration, with an arbiter jointly selected from a list maintained by the Nevada Supreme Court of senior/retired judges, with both parties to pay their own attorney fees. There shall be no presumption for or against the drafter in interpreting or enforcing this Contract.

10. COMPLIANCE WITH APPLICABLE LAWS. Contractor shall fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of this contract, including, but not limited to, all federal, state, and local accounting procedures and requirements and all immigration and naturalization laws.

11. ASSIGNMENT. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this contract without the prior written consent of the County.

12. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to this contract shall be subject to inspection, examination and audit by the County.

13. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, or other materials prepared by or supplied to Contractor in the performance of its obligations under this Contract shall be the exclusive property of the County and all such materials shall be remitted and delivered, at Contractor's expense, by Contractor to the County upon completion of the project, or termination or cancellation of this Contract.

14. PUBLIC RECORDS LAW. Contractor expressly agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada or a court of competent jurisdiction, shall be treated as public records pursuant to NRS Chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity.

15. INDEMNIFICATION. Contractor agrees to indemnify and save and hold the County, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this contract by Contractor or Contractor's agents or employees.

16. MODIFICATION OF CONTRACT. This Contract constitutes the entire agreement between the Parties and may only be modified by a written amendment signed by the Parties.

17. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

18. INCORPORATED DOCUMENTS. The Parties agree that this Contract references or incorporates no other documents or exhibits.

19. SEVERABILITY. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement and this Agreement shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of the Agreement unenforceable.

20. NO APPROPRIATION OF FUNDS. All payments and services provided under this agreement are contingent upon the availability of the necessary public funding. In the event that Douglas County does not receive the funding necessary to perform in accordance with the terms of this Agreement, this Agreement shall automatically terminate and all fees due and owing shall be paid.

21. NOTICES. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given three business days after mailing by United States, postage prepaid, first class mail addressed to the other party at the addresses set forth below:

FOR COUNTY:

Douglas County
Attn: County Manager's Office
P.O. Box 218
Minden, Nevada 89423
Ph: 775-782-9821

FOR CONTRACTOR:
RAD Strategies Inc.
5421 Kietzke Ln., Ste. 100
Reno, Nevada 89511
Phone: 775-323-6333

IN WITNESS WHEREOF, the parties hereto have caused this contract for professional services to be signed and intend to be legally bound thereby.

Jenifer Davidson Date
Douglas County Manager



July 3, 2025

Ronele M. Dotson, President
RAD STRATEGIES INC.

Date

CONTRACT FOR PROFESSIONAL SERVICES

A CONTRACT BETWEEN

DOUGLAS COUNTY SHERIFF'S OFFICE, DOUGLAS COUNTY, NEVADA

AND

RAD STRATEGIES INC.

THIS CONTRACT FOR PROFESSIONAL SERVICES (THE "CONTRACT") IS ENTERED INTO BY AND BETWEEN DOUGLAS COUNTY SHERIFF'S OFFICE, DOUGLAS COUNTY, NEVADA, A POLITICAL SUBDIVISION OF THE STATE OF NEVADA ("COUNTY"), AND RAD STRATEGIES INC., A NEVADA CORPORATION ("CONTRACTOR"). THE COUNTY AND CONTRACTOR ARE AT TIMES COLLECTIVELY REFERRED TO HEREINAFTER AS THE "PARTIES" OR INDIVIDUALLY AS THE "PARTY."

WHEREAS, the County, from time to time, requires the services of independent contractors;

WHEREAS, the County believes that the services of Contractor are necessary, desirable, and in the best interests of Douglas County; and

WHEREAS, Contractor represents that Contractor is duly qualified, equipped, competent, ready, willing and able to perform the services required by County as hereinafter described.

WHEREAS, Contractor represents that Contractor possess all required licenses and permits to perform the services required by County;

NOW, THEREFORE, in consideration of the agreements herein made, the parties mutually agree as follows:

1. EFFECTIVE DATE OF CONTRACT. Upon execution by all parties, this Contract shall be effective from July 1, 2025, through June 30, 2026, unless the Contract is terminated earlier in accordance with Paragraph 8.

2. SERVICES TO BE PERFORMED. The Parties agree that the services to be performed by Contractor are as follows:

1. The creation of a monthly content calendar along with associated content for social media (Typically 20 posts per month).
2. Schedule these social posts throughout the month.
3. Outline priorities and philosophy for social channels; Capture the tone of DCSO, voice and persona in the content; Provide recommendations on creating content designed to generate interest and raise awareness while remaining focused on key messages;
more original content reels and a consistent story stream of shared content; monitor for comments, manage responses and engage with the audience; ongoing review to drive

more engagement; review trends and provide recommendations to enhance online and social presence; review analytics and make adjustments, as needed.
5. Maintain the online social presence for the DCSO social accounts.
6. Create templates for alerts, announcements, etc. to support customized branding; Adjust images when posting across platforms based on the individual size requirements.
7. Writing and editing press releases for DCSO and managing the distribution and posting schedule for the website, media notifications through an email database system, database management, social postings and other requested distributions as needed.
8. Provide crisis communications support, as needed, with written press releases and distribution to media through an email distribution system and social media posting, management, monitoring and reporting.
9. Creative design services as required to support DCSO initiatives.
10. Manage content updates on the website where required.
11. Other communications support requested by the Sheriff and Undersheriff to ensure the public and community is informed.

3. PAYMENT FOR SERVICES. Contractor agrees to provide the services set forth in Paragraph 2 at an annual cost not to exceed $50,000, invoiced monthly at $4,000 for 11 months (July 2025 to May 2026) and the balance of $6,000 for one month (June 2026). Unless Contractor has received a written exemption from the County, Contractor agrees to submit invoices within fifteen (15) days of the end of the prior month for any services rendered. County will pay invoices it receives within a reasonable time. Contractor agrees to provide with each request for a payment a schedule of the actual costs for services for the period, cumulative total costs for services for the entire contract, and a comparison of the cumulative total costs for services relative to the approved budget. Requests for payment submitted pursuant to this contract shall be paid within thirty (30) days.

Contractor shall be responsible for all costs and expenses incurred while performing any services under this Contract, including without limitation licenses fees, memberships and dues; automobile and other travel expenses; and all salary, expenses and other compensation paid to Contractor's employees or contract personnel Contractor hires to perform the services described by this Agreement.

4. INDEPENDENT CONTRACTOR STATUS. The Parties agree that Contractor, her associates and employees shall have the status of an independent contractors and that this contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the parties, including that Contractor is not a Douglas County employee and that there shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
(5) Accumulation of vacation leave or sick leave;
(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

Contractor and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

a. Contractor has the right to perform services for others during the term of this Agreement.
b. Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
c. Contractor shall not be assigned a work location on County premises.
d. Contractor, at Contractor's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.
e. Contractor, at Contractor's sole expense, has the right to hire assistants as subcontractors, or to use Contractor's employees to provide the services required by this Agreement.
f. Contractor or Contractor's employees or contract personnel shall perform the services required by this Agreement, and Contractor agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Contractor.
g. Neither Contractor nor contractor's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.
h. County shall not require Contractor or Contractor's employees or contract personnel to devote full time to performing the services required by this Agreement.
i. Contractor understands that Contractor is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Contractor understands that an IRS Form 1099 will be filed by County for all payments County makes to Contractor.

5. INDUSTRIAL INSURANCE. Contractor shall, as a precondition to the performance of any work under this Contract and as a precondition to any obligation of the County to make any payment under this Contract, provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also shall, prior to commencing any work under the contract, complete and provide the following written request to a qualified insurer:

> RAD STRATEGIES has entered into a contract with Douglas County to perform work from April 1, 2025, through June 30, 2025 and requests that the insurer provide to Douglas County (1) a certificate of coverage issued pursuant to NRS 616B.627 and (2) notice of any lapse in coverage or nonpayment of coverage that the contractor is required to maintain. The certificate and notice should be mailed to:
>
> Douglas County Manager

Post Office Box 218
Minden, Nevada 89423

Contractor agrees to maintain required workers compensation coverage throughout the entire term of the Contract. If Contractor does not maintain coverage throughout the entire term of the Contract, Contractor agrees that County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract. For each six-month period this Contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to a qualified insurer for the provision of a certificate and notice of lapse in or nonpayment of coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that County may order the Contractor to stop work, suspend the Contract, or terminate the Contract.

6. LICENSING. Contractor agrees to maintain any required licenses to perform any services for County. The failure to maintain any required license will result in immediate termination of this Contract.

7. GENERAL LIABILITY INSURANCE. Douglas County's liability coverage will not extend to the Contractor. However, Contractor is not required to obtain liability insurance provided the affidavit required under Section 5 above has been provided.

8. TERMINATION OF CONTRACT. This Contract may be revoked without cause by either Party prior to the date set forth in Paragraph 1, provided that a revocation shall not be effective until 30 days after a party has served written notice upon the other party. The Contractor shall submit billings for work performed up to the effective date of termination.

9. CONSTRUCTION OF CONTRACT. This Contract shall be construed and interpreted according to the laws of the State of Nevada. Any dispute regarding this Contract shall be resolved by binding arbitration, with an arbiter jointly selected from a list maintained by the Nevada Supreme Court of senior/retired judges, with both parties to pay their own attorney fees. There shall be no presumption for or against the drafter in interpreting or enforcing this Contract.

10. COMPLIANCE WITH APPLICABLE LAWS. Contractor shall fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of this contract, including, but not limited to, all federal, state, and local accounting procedures and requirements and all immigration and naturalization laws.

11. ASSIGNMENT. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this contract without the prior written consent of the County.

12. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to this contract shall be subject to inspection, examination and audit by the County.

13. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies,

photographs, negatives or other documents, data, or other materials prepared by or supplied to Contractor in the performance of its obligations under this Contract shall be the exclusive property of the County and all such materials shall be remitted and delivered, at Contractor's expense, by Contractor to the County upon completion of the project, or termination or cancellation of this Contract.

14. PUBLIC RECORDS LAW. Contractor expressly agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada or a court of competent jurisdiction, shall be treated as public records pursuant to NRS Chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity.

15. INDEMNIFICATION. Contractor agrees to indemnify and save and hold the County, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this contract by Contractor or Contractor's agents or employees.

16. MODIFICATION OF CONTRACT. This Contract constitutes the entire agreement between the Parties and may only be modified by a written amendment signed by the Parties.

17. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

18. INCORPORATED DOCUMENTS. The Parties agree that this Contract references or incorporates no other documents or exhibits.

19. SEVERABILITY. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement and this Agreement shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of the Agreement unenforceable.

20. NO APPROPRIATION OF FUNDS. All payments and services provided under this agreement are contingent upon the availability of the necessary public funding. In the event that Douglas County does not receive the funding necessary to perform in accordance with the terms of this Agreement, this Agreement shall automatically terminate and all fees due and owing shall be paid.

21. NOTICES. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given three business days after mailing by United States, postage prepaid, first class mail addressed to the other party at the addresses set forth below:

FOR COUNTY:

Douglas County
Attn: County Manager’s Office

P.O. Box 218
Minden, Nevada 89423
Ph: 775-782-9821

FOR CONTRACTOR:
RAD Strategies Inc.
5421 Kietzke Ln., Ste. 100
Reno, Nevada 89511
Phone: 775-323-6333

IN WITNESS WHEREOF, the parties hereto have caused this contract for professional services to be signed and intend to be legally bound thereby.

Jenifer Davidson Date
Douglas County Manager



July 3, 2025

Ronele M. Dotson, President Date
RAD STRATEGIES INC.

AGENDA ITEM NO. O.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through May 15, 2025, per Nevada Revised Statute 251.030. (Kathy Lewis, Chief Operating Officer)

RECOMMENDED MOTION:
Accept the auditor's report on Douglas County's general ledger cash balances through May 15, 2025, as presented.

FINANCIAL IMPACT:
None.

BACKGROUND:
Under their Nevada Revised Statutes 251.030 duties, County Comptrollers are required to report to the Board of County Commissioners, at each regular board meeting, the condition of each fund in the treasury. The attached Cash Report reflects the cash balances currently recorded in the County's general ledger, or official accounting record. Actual general ledger cash balances may differ from reported cash balances due to timing differences of general ledger entries.

ATTACHMENTS:
Cash Report as of May 15, 2025.pdf

Douglas County

Douglas County, Nevada Cash Report

From Date: 5/1/2025 - To Date: 5/15/2025

Summary Listing, Report By Fund - Account

Fund	Description	Beginning Balance	Net Change	Notes	Ending Balance
101	General Fund	$22,148,946.71	$99,918.42		$22,248,865.13
201	Stabilization Fund	$1,201,879.09	$0.00		$1,201,879.09
202	Nv Cooperative Extension	$650,190.07	$1,038.98		$651,229.05
208	Cash Trust	$1,253,615.98	$5,501.65		$1,259,117.63
211	Solid Waste Mgmt.	$3,341,833.77	($5,938.06)		$3,335,895.71
212	Landscape Maintenance Districts	$13,250.47	$0.00		$13,250.47
215	Assistance To Indigents	$2,367,927.95	$55,838.40		$2,423,766.35
216	Social Services	$2,847,246.63	($34,246.04)		$2,813,000.59
217	One Nevada (Opioid Settlement)	$1,405,627.35	($7,834.78)		$1,397,792.57
220	PALS Sales Tax Fund	$0.00	$242,829.40		$242,829.40
222	Law Library	$63,940.01	$1,780.00		$65,720.01
224	Library	$899,498.70	$42,433.05		$941,931.75
232	Road Operating	$2,107,877.77	$12,668.69		$2,120,546.46
234	Room Tax	$9,582,437.87	($1,302,076.24)	1	$8,280,361.63
235	Library Gift Fund	$122,371.33	$1,399.77		$123,771.10
236	Tahoe-Douglas Trans.Dist.	$4,964,510.13	($87,139.36)		$4,877,370.77
240	Justice Ct. Admin. Assess	$1,402,956.78	$16,562.95		$1,419,519.73
242	China Spring Youth Camp	$155,466.10	($66,691.46)		$88,774.64
245	Stormwater Management	$1,002,073.58	($21,865.96)		$980,207.62
246	Flood Litigation Settlement Fund	$76,208.60	$0.00		$76,208.60
255	911 Emergency Services	$3,218,731.65	($72,464.07)		$3,146,267.58
256	911 Surcharge	$690,572.82	$17,758.33		$708,331.15
260	Senior Services Program	$1,722,978.98	$225,959.54		$1,948,938.52
297	Restricted Accounts Fund	$3,627,212.92	($44,454.22)		$3,582,758.70
309	Risk Management	$8,705,264.50	$71,567.18		$8,776,831.68
310	Self Ins.Dental Insurance	$831,258.17	($7,148.05)		$824,110.12
313	Motor Pool/Vehicle Maint	$1,813,788.49	($22,779.58)		$1,791,008.91
324	Regional Water Fund	$2,363,838.57	($49,831.43)		$2,314,007.14
325	Sewer Utility	$9,135,587.79	$116,334.86		$9,251,922.65
328	Douglas County Water Utility	$22,612,945.68	$56,756.96		$22,669,702.64
360	Airport Enterprise Fund	$2,326,053.04	$31,124.04		$2,357,177.08
401	Extraordinary Maintenance	$3,440,156.08	$0.00		$3,440,156.08
405	Ad Val Capital Projects	$1,008,312.46	$64,654.84		$1,072,967.30
410	County Construction	$8,703,986.23	($76,170.70)		$8,627,815.53
420	Park Resident.Const.Tax	$1,065,295.13	$26,000.00		$1,091,295.13
430	Regional Transportation	$19,700,109.51	($43,464.11)		$19,656,645.40
440	Capital Projects-Debt Financed	$49,529,019.52	$119,678.28		$49,648,697.80
541	Debt Service	$932,732.79	$125,722.25		$1,058,455.04
600	Dc Redevelopment Area 2-Admin.	$138,150.35	$36.04		$138,186.39
601	Dc Redevl. Area 2-Cap. Projects	$27,683.35	$0.00		$27,683.35
606	Dc Redevel.-Cap.Projects	$2,679,219.76	$0.00		$2,679,219.76
610	Gardnerville Town	$1,952,694.37	($8,965.02)		$1,943,729.35
611	Gardnerville Trash	$788,829.72	$12,264.29		$801,094.01
614	Gardnerville Ad Val Cap Proj	$53,245.07	$0.00		$53,245.07
620	Genoa Town	$660,954.36	$3,174.05		$664,128.41
622	Genoa Ad Val Cap Projects	$58,043.50	$0.00		$58,043.50
624	Genoa Construction Res	$43,259.21	$0.00		$43,259.21
630	Minden Town	$1,510,669.34	($3,196.90)		$1,507,472.44
631	Minden Ad Val Cap Project	$196,156.71	$0.00		$196,156.71

Fund	Description	Beginning Balance	Net Change	Notes	Ending Balance
635	Minden Trash	$475,116.14	$9,152.58		$484,268.72
636	Minden Cap.Equip./Constr.	$2,764,871.68	$0.00		$2,764,871.68
639	Minden Wholesale Water Utility	$6,743,067.84	($57,069.53)		$6,685,998.31
640	Minden Town Water	$11,163,235.83	$134,497.27		$11,297,733.10
710	School District	$628,749.61	$133,243.62		$761,993.23
720	School Dist. Debt	$67,499.35	$11,649.67		$79,149.02
804	Carson Water Sub	$14,315.48	$2,217.27		$16,532.75
806	Cave Rock	$1,556.89	$511.59		$2,068.48
808	Dcsid M&O	$0.00	$0.00		$0.00
809	EFFPD	$221,487.59	$33,076.63		$254,564.22
810	Elk Point Sanitation	$17.76	$0.00		$17.76
811	Gardnerville Main Street	$0.00	$0.00		$0.00
812	Gardnerville Rancho Gid	$15,747.51	$1,799.92		$17,547.43
813	Genoa Lakes District	$252,513.22	$0.00		$252,513.22
814	Indian Hill	$16,777.32	$593.95		$17,371.27
815	G'ville Mainstreet Rev.Ln	$0.00	$0.00		$0.00
818	Kingsbury Gid	$20,683.91	$6,066.86		$26,750.77
822	Lakeridge	$1,069.07	$0.00		$1,069.07
823	Legal Services	$9.84	$2,638.00		$2,647.84
824	Logan Creek	$120.96	$0.00		$120.96
826	Mgsd	$14,743.14	$853.01		$15,596.15
829	NV Tahoe Conserv.Dist.	$0.00	$0.00		$0.00
830	Oliver Park	$6,624.99	$650.02		$7,275.01
832	Round Hill GID	$4,828.81	$1,466.69		$6,295.50
834	Sierra Estates	$3.87	$0.00		$3.87
836	Skyland	$673.76	$755.25		$1,429.01
838	Tahoe Douglas Sanitation	$3,192.95	$1,009.40		$4,202.35
839	Tahoe Douglas Fire	$114,254.82	$29,543.83		$143,798.65
840	Topaz Estates	$8,258.21	$982.20		$9,240.41
842	Zephyr Cove	$100.64	$67.00		$167.64
844	Zephyr Heights	$2,038.12	$0.00		$2,038.12
846	Zephyr Knolls	$230.03	$294.92		$524.95
847	Ef Swim Pool Dist Oper	$61,810.72	$7,022.88		$68,833.60
848	Ef Swim Pool Debt	$0.00	$0.00		$0.00
850	Employee Benefit Trust	$1,481,094.94	($847,857.58)		$633,237.36
852	T-D VISITORS AUTHORITY	$0.00	$0.00		$0.00
853	Western NV Reg.Youth Fac.	$0.00	$0.00		$0.00
855	Inmate Commissary Fund	$93,443.17	$338.58		$93,781.75
856	Inmates Trust	$17,050.42	($133.31)		$16,917.11
860	Profit From Tax Sale	$0.00	$0.00		$0.00
865	Unclaimed Monies	$130,509.57	$1,619.00		$132,128.57
866	Public Guardian	$2,182,204.49	$0.00		$2,182,204.49
867	Public Administrator	$1,461,214.43	$0.00		$1,461,214.43
868	Library Gift Fund	$0.00	$0.00		$0.00
885	Mosquito District	$13,145.07	$1,793.47		$14,938.54
890	State Of Nevada	$1,144,821.08	$255,289.91		$1,400,110.99
892	Department Of Wildlife	$6,234.59	($167.49)		$6,067.10
894	Range Improvements	$0.00	$0.00		$0.00
895	Sierra Forest Fire	$0.00	$0.00		$0.00
896	Refund Of Taxes	$0.00	$0.00		$0.00
Grand Total: 99 Funds		$234,277,926.78	($771,358.40)		$233,506,568.38

Notes

1 Room Tax Accounts Payable, Payroll

AGENDA ITEM NO. P.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve Fiscal Year 2024-25 budget transfers totaling $42,855.00 in the General Fund. (Kathy Lewis, Chief Operating Officer)

RECOMMENDED MOTION:
Approve Fiscal Year 2024-25 budget transfers totaling $42,855.00 in the General Fund as presented.

FINANCIAL IMPACT:
None. The overall expenditure authority of the County will not increase with the requested transfers.

BACKGROUND:
NRS 354.598005 provides guidelines to local governments to amend budget appropriations. Budget appropriations may be transferred between functions, funds or contingency accounts if such a transfer does not increase the total appropriation for any fiscal year and is not in conflict with other statutory provisions. Douglas County Administrative Policies and Procedures Number 300.20, Item III 5 allows budget transfers between funds following the NRS 354.598005 procedures for augmenting a budget.

This transfer request will move the following budgetary authority for FY24-25:

$42,855 to capitalize expenses from small equipment to machinery and equipment in the General Fund for new recording systems for four courtrooms, as follows: Ninth Judicial District Courtroom 1, Ninth Judicial District Courtroom 2, East Fork Justice Court, and Tahoe Justice Court.

ATTACHMENTS:
Court Cameras Budget Transfer_Signed.pdf

Douglas County Finance Department

Budget Transfer Request Form

Request Date 6/3/2025 **Requested By** Finance

Fiscal Year 24/25 **Fund/Dept** 101-365 Court Computer

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Revenue Decrease	Expenditure Increase	Expenditure Decrease
1	Machinery & Equipment	101-365 564.500				42,855	
2	Small Equipment	101-365 533.802					42,855
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
			Totals	-	-	42,855	42,855
			Net Change	-		-	

Purpose To capitalize expenses from small equipment to machinery and equipment in the General Fund for new recording systems for four courtrooms, as follows: Ninth Judicial District Courtroom 1, Ninth Judicial District Courtroom 2, East Fork Justice Court, and Tahoe Justice Court.

*** A project number is required for all Grants and Capital Projects**

Department Head Name Jenni Cartwright for Kathy Lewis **Signature** Kara Easton Digitally signed by Kara Easton Date: 2025.06.16 11:43:22 -07'00'

Finance Use Only

Douglas County	***IRC Approval***		***BOCC Approval***	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***
From Salaries/Benefits Expense category (salary savings)				
Modifying a Capital Projects budget				
Within the same Expense Category, Department and Fund <=$50,000	*Not required*	*Not required*	*Not required*	*Not required*
Within the same Expense Category, Department and Fund >$50,000			*Not required*	*Not required*
Between Divisions of a Department (same Fund)			*Not required*	*Not required*
Between Expense Categories of a Division			*Not required*	*Not required*
Between funds (follow augment requirements)				
From contingency or reserves (follow augment requirements)				
	Town Board Approval		***BOCC Approval***	
Towns of Minden, Gardnerville, Genoa			*Not required*	*Not required*

Note: Transfers are not reported to NV Dept of Taxation

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

AGENDA ITEM NO. Q.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on Douglas County renewing its general liability and property coverage with Travelers and the Alliant Property Insurance Program (APIP) for Fiscal Year 2025-26, in an amount not to exceed $1,376,460 and authorize the County Manager to execute any necessary document for the binding of coverage retroactively. (Christine Vido, Human Resources Director)

RECOMMENDED MOTION:
Authorize Douglas County to retroactively renew its general liability and property insurance coverage with Travelers and the Alliant Property Insurance Program for Fiscal Year 2025-26, in an amount not-to-exceed $1,376,460 as presented, and authorize the County Manager to execute any necessary documents for the binding of coverage.

FINANCIAL IMPACT:
The total amount is $1,376,460 for Fiscal Year 2025-26, which is available in the budget of the Risk Management Funds (309-817 520.124).

BACKGROUND:

Douglas County has maintained coverage through Travelers for general liability and the Alliant Property Insurance Program (APIP) for property insurance since Fiscal Year 2021-22. These programs continue to provide reliable coverage options for the County, offering effective claims management, access to resources, and competitive premium rates.

For Fiscal Year 2025-26, the quoted premium amounts are as follows:

- General Liability Insurance (Travelers): $896,364
- Property Insurance (APIP): $480,096

This results in a total premium of $1,376,460. The Human Resources Department recommends renewal of the County's coverage with Travelers and APIP as outlined.

ATTACHMENTS:
Douglas County 2025 Renewal Comparison - Final 1.2.PDF

INSURANCE

Douglas County
Effective: 7/1/2025 - 7/1/2026

Property Coverage - Occurrence	**APIP 2024-2025**	**APIP 2025-2026**
TIV	$243,810,486	$254,863,018
Property	$220,000,000	$220,000,000
Flood	$25,000,000 Occurence & Aggregate/ $5,000,000 Zones A& V*	$25,000,000 Occurence & Aggregate/ $5,000,000 Zones A& V*
EQ	$25,000,000 Occurence & Aggregate	$25,000,000 Occurence & Aggregate
BI/EE	$100,000,000 / $50,000,000	$100,000,000 / $50,000,000
Unscheduled Infrastructure	$750,000	$750,000
Unscheduled Landscape	$1,000,000	$1,000,000
Scheduled Landscape	$5,000,000	$5,000,000
Equipment Breakdown	$100,000,000	$100,000,000
Hazardous Substance	$250,000 / $500,000 Aggregate	$250,000 / $500,000 Aggregate
Spoilage	Included in Equipment Breakdown	Included in Equipment Breakdown
Data Restoration	$10,000,000	$10,000,000
E&O	$50,000,000	$50,000,000
Money & Securities	$2,500,000	$2,500,000
Ordinance & Law	$50,000,000	$50,000,000
Increased Cost of Construction - Vacant Properties	$2,500,000	$2,500,000
Tax Revenue Interruption	$3,000,000 if values specifically reported /	$3,000,000 if values specifically reported /
	$1,000,000 if not	$1,000,000 if not
Extra Expense	$50,000,000	$50,000,000
Miscellaneous Unamed Locations	$5,000,000	$5,000,000
Unscheduled Vacant Building	$2,500,000	$2,500,000
Automatic Acquision	$25,000,000 up to $50,000,000 for 120 Days	$25,000,000 up to $50,000,000 for 120 Days
Unscheduled Landscaping	$1,000,000 up to $25,000/25 gallon	$1,000,000 up to $25,000/25 gallon
Scheduled Landscaping/Fields	$5,000,000 or 110% of Scheduled Value	$5,000,000 or 110% of Scheduled Value
Course of Construction	$15,000,000	$15,000,000
Fine Arts - Unscheduled	$2,500,000	$2,500,000
Accidental Contamination	$250,000/$500,000 Aggregate	$250,000/$500,000 Aggregate
Unscheduled Infrastructure	$750,000	$750,000
Transit	$25,000,000	$25,000,000
Off Premises Services Interuption	$25,000,000	$25,000,000
Contingent BI/EE	$3,000,000	$3,000,000
Expediting Expense	$50,000,000	$50,000,000

Deductibles	**APIP 2024-2025**	**APIP 2025-2026**
All Risk	$50,000 Per occurrence	$50,000 Per occurrence
Flood	$100,000 Occurence / $500,000 Zones A&V	$100,000 Occurence / $500,000 Zones A&V
EQ	2% subject to $250,000 min	2% subject to $250,000 min
BI	24 hrs	24 hrs
UNSCHEDULED INFRASTRUCTURE	$500,000	$500,000

Liability Coverage - See Coverage Sections	**Travelers 2024-2025**	**Travelers 2025-2026**
Per Occurrence	$1,000,000	$1,000,000
Annual Aggregate	$2,000,000	$2,000,000
Sexual Abuse Sublimit/Abuse or Molestation	$5,000,000 Occurence/$5,000,000 Aggregate	$1,000,000 Occurence/$1,000,000 Aggregate
Employee Benefits Libility	$1,000,000 Occurence/$3,000,000 Aggregate	$1,000,000 Occurence/$3,000,000 Aggregate
Form	Claims Made	Claims Made
Retro Date	7/1/2017	7/1/2017
Public Entity Management Liability	$1,000,000 Occurence/$1,000,000 Aggregate	$1,000,000 Occurence/$1,000,000 Aggregate
Form	Claims Made	Claims Made
Retro Date	7/1/1998	7/1/1998
Defense Expense Reimbursement for Injunctive Relief	$50,000 Occurence/$50,000 Aggregate	$50,000 Occurence/$50,000 Aggregate
Limited Special Expenses Aggregate Limit - Key Employee	$50,000	$50,000
Employment Practices Liability	$1,000,000 Occurence/$1,000,000 Aggregate	$1,000,000 Occurence/$1,000,000 Aggregate
Workplace Violence Expense Coverage/Crisis Management	$250,000	$250,000
Form	Claims Made	Claims Made
Retro Date	7/1/2000	7/1/2000
Law Enforcement Liability	$1,000,000 Occurence/$1,000,000 Aggregate	$1,000,000 Occurence/$1,000,000 Aggregate
Form	Occurrence	Occurrence
Retention/Deductible	$100,000	$100,000
LEL Deducitble		$150,000
Automobile Liability	$1,000,000 Combined Single Limit	$1,000,000 Combined Single Limit
Automobile Physical Damage	Actual Cash Value	Actual Cash Value
Auto Physical Damage Deductible	$5,000	$5,000

Sexual Abuse/Molestation		**APEX - TBD**
Limit		$3M xs $1M xs $50K

Crime Coverage	**Travelers 2024-2025**	**Travelers 2025-2026**
Government Employee Dishonesty	$500,000	$500,000
Forgery and Alteration	$25,000	$25,000
Inside the Premises - Money and Securities	$25,000	$25,000
Outside the Premises	$25,000	$25,000
Computer Fraud	$500,000	$500,000

Cyber Coverage - Claims Made	**APIP 2024-2025**	**APIP 2025-2026**
Annual Policy and Program Aggregate	$45,000,000	$45,000,000
Insured Annual Aggregate Limit	$2,000,000	$2,000,000
Breach Response Costs	$500,000	$500,000
First Party		
Business Interruption - Security Breach	$750,000	$750,000
Business Interruption - System Failure	$500,000	$500,000
Dependent Business Loss Resulting from Security Breach	$750,000	$750,000
Dependent Business Loss Resulting from System Failure	$100,000	$100,000
Cyber Extortion Loss	$750,000	$750,000
Data Recovery Costs	$750,000	$750,000
Third Party		
Data and Network Liability	$2,000,000	$2,000,000
Regulatory Defense	$2,000,000	$2,000,000
Payment Card Liabilities and Costs	$2,000,000	$2,000,000
Media Liability	$2,000,000	$2,000,000
Cyber Crime		
Fraudulent Instruction	$75,000	$75,000
Funds Transfer Fraud	$75,000	$75,000
Telephone Fraud	$75,000	$75,000
Reward		
Criminal Reward	$25,000	$25,000
Endorsements		
Reputation Loss	$200,000	$200,000
Claims Preparations Cost for Reputation Loss	$50,000	$50,000
Computer Hardware Replacement Cost	$200,000	$200,000
Invoice Manipulation	$100,000	$100,000
Cryptojacking	$50,000	$50,000
Retention	$50,000/8 Hour	$50,000/8 Hour
Pollution Coverage - Claims Made	**APIP 2024-2025**	**APIP 2025-2026**
Policy Program Aggregate	$25,000,000	$25,000,000
Per Pollution Incident	$2,000,000	$2,000,000
Per Named Insured Aggregate	$2,000,000	$2,000,000
Retention	$250,000	$250,000
Umbrella Excess Coverage	**Travelers 2024-2025**	**Travelers 2025-2026**
Underlying - GL, EBL, Auto, LEL, POL, EPL	$10,000,000 Occurrence/$10,000,000 Aggregate	$10,000,000 Occurrence/$10,000,000 Aggregate
Self-Insured Retention	$10,000	$10,000
Cyber Excess	**APIP 2024-2025**	**APIP 2025-2026**
Policy Aggregate		$2,000,000
Excess Layer		$2M excess of $2M Primary
Business Interuption		$750,000
Cyber Extortaion		$250,000
Data Recovery		$750,000
Reputation Loss		$200,000
Fraud Funds transfer		$75,000
Annual Premium	**APIP/Travelers 2024-2025**	**APIP/Travelers 2025-2026**
APIP Property	$494,902.43	$480,095.70
Travelers Liability	$653,779.00	$756,930.00
Cyber Excess		$43,326.30
Excess SAM - APEX - TBD		$96,107.50
Total Premium	**$1,148,681.43**	**$1,376,459.50**

AGENDA ITEM NO. R.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on renewing Douglas County's excess workers' compensation retention insurance with Safety National Casualty Corporation for Fiscal Year 2025-26, at a cost not-to-exceed $219,178 and authorize the County Manager to execute any required documents. (Christine Vido, Human Resources Director)

RECOMMENDED MOTION:
Approve the renewal of Douglas County's excess workers' compensation retention insurance coverage with Safety National Casualty Corporation for Fiscal Year 2025-26, at a cost not-to-exceed $219,178, and authorize the County Manager to execute any required documents.

FINANCIAL IMPACT:
Funding is available in the Fiscal Year 2025-26 budget of the Risk Management Fund (309-817 520.431).

BACKGROUND:

Douglas County obtains self-insured retention excess workers' compensation insurance coverage through Safety National Casualty Corporation. This coverage applies to claims exceeding $750,000 for standard workers' compensation claims and $2,000,000 for presumptive benefit claims. In addition to providing excess coverage, Safety National offers a variety of risk control and claims management services to Douglas County designed to support effective claim resolution and promote workplace safety. These resources include:

- Safety Essentials Online
- Workers' Compensation Kit

- Safety Training Source
- Medical Management Program

These services assist the County and its partners in managing complex workers' compensation claims and mitigating risk, contributing to improved outcomes for both employees and the County. This coverage extends to employees of Douglas County, as well as those of the Towns of Gardnerville, Genoa, and Minden. The premium for this excess workers' compensation insurance for Fiscal Year 2025-26 is quoted at $219,178 which reflects a 10.4% increase compared to the prior fiscal year. This increase is within the amount budgeted for insurance in the adopted FY 2025-26 budget. The Human Resources Department recommends the continued purchase of excess workers' compensation insurance coverage through Safety National for Fiscal Year 2025-26.

ATTACHMENTS:
Douglas EX WC 25 26.pdf

INSURANCE

Douglas County, Nevada; Town of Gardnerville; Town of Genoa; Town of Minden
Mailing Address: PO Box 218, Minden, NV 89423
Excess Workers' Compensation

COVERAGE DESCRIPTION		Safety National Casualty Effective 7/1/24 - 7/1/25 AM Best rating A++ XV	Safety National Casualty Effective 7/1/25 - 7/1/26 AM Best rating A++ XV
		Annual	Annual
Exposure and Rate	Payroll at Inception	$20,775,300	$22,274,150
	Rate per $100 payroll	.9553	.984
Premiums	**Deposit**	**$198,466**	**$219,178**
	Minimum	$198,466	$219,718
	TRIA (included above)	Included	Included
Limit Each Accident	Part One: Workers' Compensation	Statutory	Statutory
	Part Two: Employers Liability	2,000,000	2,000,000
Limit Each Employee for Disease or Cumulative Injury	Part One: Workers' Compensation	Statutory	Statutory
	Part Two: Employers Liability	2,000,000	2,000,000
Retention	Each Accident except	750,000	750,000
	Presumptive Statute Benefit Claims	2,000,000	2,000,000
	Each Employee for Disease or Cumulative Injury	750,000	750,000
	Presumptive Statute Benefit Claims	2,000,000	2,000,000
h			
Endorsements	1) Waiver of Right to Recover from Others	Yes	Yes
	2) Voluntary Comp	Yes	Yes

Coverage Disclaimer: This quote does not amend, or otherwise affect, the provisions of coverage of any resulting insurance policy issued by the carrier. It is not representation that coverage does or does not exist for any particular claim or loss under such policy. Coverage depends on the applicable provisions of the actual policy issued, the facts and circumstances involved in the claim or loss and any applicable law. Policies may be subject to minimum earned premiums.

ACKNOWLEDGEMENT

Named Insured: Douglas County, Nevada
Coverage: Package
Term: 7/1/25 - 7/1/26

This proposal contains proprietary confidential information concerning L/P Insurance Services, Inc. ("L/P Insurance") and our Customers. It may not be distributed or reproduced without the express prior written consent of L/P Insurance. No disclosure concerning this proposal shall be made without the express prior written consent of L/P Insurance.

The intent of this proposal is to provide a highlight of the coverage offered in our insurance program, and is not meant to be all-inclusive. Read your actual policy(ies) for complete details including terms, conditions, limitations and exclusions.

Exposure information, including but not limited to property values, auto schedules, payroll and revenues, used in the proposal were those presented by you and should be carefully reviewed and/or appraised for adequacy.

I hereby acknowledge that, upon the renewal of the coverage described herein, unless I otherwise direct L/P Insurance or L/P Insurance otherwise notifies me, L/P Insurance intends to renew my coverage with the insurer that, at the time of such renewal, underwrites my coverage and thus L/P Insurance will not solicit any quotes or proposals from insurers on my behalf in connection with such renewal.

I have read and understand the terms and conditions of this proposal and the compensation L/P Insurance may receive in connection with our services described in this proposal. All questions and concerns I had regarding any of the terms outlined above have been discussed and addressed with L/P Insurance Services, Inc.

I wish to accept this proposal and bind coverage per the terms indicated herein.

Request Coverage Bound (Intitials): _____

Request Coverage Bind Date: _____

Client Requested Changes: _____

Date: _____

Name: _____

Signature: _____

Title: _____

AGENDA ITEM NO. S.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on: (1) accepting a $82,500 Cybersecurity grant award from the Department of Emergency Management (DEM); (2) **Resolution 2025R-059** augmenting the Technology Services Budget to account for the grant award; (3) purchasing cloud backup software from Kaseya in an amount not to exceed $79,022.20 and (4) authorize the Chief Technology Officer to execute the grant, purchase agreement and any related documents. (Peace Ruggia, Chief Technology Officer)

RECOMMENDED MOTION:
(1) Accept a $82,500 Cybersecurity grant award from the DEM;
(2) Adopt Resolution 2025R-059;
(3) Approve purchasing cloud backup software from Kaseya in an amount not to exceed $79,022.20; and
(4) Authorize the Chief Technology Officer to execute the grant, purchase agreement and any related documents.

FINANCIAL IMPACT:
Resolution 2025R-059 augments the Technical Services Fund by increasing the budgeted revenues and expenses by $82,500.00, which is the amount of the grant award. There is no match requirement Total purchase $79,022.20.

BACKGROUND:
This grant and purchase will protect critical data from loss due to service failure and ensure business continuity. Implementing a cloud backup solution will significantly enhance the resilience, availability, and security of the County's Office 365 tenant. While Microsoft provides robust built-in data redundancy, high availability, and disaster recovery capabilities within its cloud services, their official stance, based on the Shared Responsibility Model, is customers are ultimately responsible for protecting their data. Therefore, Microsoft recommends and often explicitly states the need for customers to implement their own backup solutions for data stored in their cloud services. Cloud backups mitigate risks associated with service failures, cyber threats, and natural disasters, This solution ensures business

continuity even in the face of unexpected disruptions.

ATTACHMENTS:
DEM Cyber Security Award Agreement.pdf
Grant Form Packet.pdf
Board Resolution 2025R-059.pdf
Kaseya_MSA_2025_-_Douglas_County_Agreement.pdf
Douglas County - BFY proposal - Exp 7.29.pdf



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Douglas County
Cloud Data Backup
82,500.00

Sub Grant Award

STATE OF NEVADA
OFFICE OF THE MILITARY
DIVISION OF EMERGENCY MANAGEMENT (DEM)
2478 Fairview Drive, Carson City, NV 89701
Telephone (775) 687-0300, Fax (775) 687-0322

Subrecipient Grant Award

Subrecipient: Douglas County

Program Name: Federal Fiscal Year 2023 State and Local Cybersecurity Grant Program (SLCGP), $ 82,500.00

Federal Grant Award Number: EMW-2023-CY-00008-S01

UEI (formally known as DEM DUNS): 607025848

Subrecipient Duns: KE5GF37F6F95

Sub Grantee Award Amount: $82,500.00

Sub Grantee Cost Share: $0.00 due to approved FEMA cost share waiver

Assistance Listing Number (ALT) (formally CFDA) Project #97.137 (DEM Internal # 9713723)

Project Title: Cloud Data Backup

Subrecipient Award Period: Award Date - November 30, 2026

Federal Award Period to DEM: December 1, 2023 – November 30, 2027

Federal Award Amount to DEM: $5,072,822.00

This award in the amount of $82,500.00 is subject to the requirements (federal, state, financial, and program assurances) established by the Federal Government, the Nevada Office of the Military, Division of Emergency Management (DEM). This award is subject to the availability of federal funding.

Special Conditions: (If Applicable) This project is approved subject to such conditions or limitations as set forth on the attached page(s)

MOU Required: No

EHP Required: No

Federal Funding Hold: No

Incorporated (1) Federal & State Assurances (2) Financial and Program Assurances (3) Federal Certifications (4) Scope and Timeline of Work (5) Line-Item Detail Budget Zoom Grants Listed Resource Documents attached to this application.

As the duly authorized representative of the Douglas County(), Debbie Swickard, hereby certify that the Subrecipient has the legal authority to apply for federal grant assistance and the institutional, managerial, and financial capability (including funds sufficient to pay the non-Federal share of the project cost) to ensure proper planning, management, and completion of the described project ("Project") within the period of performance. I further acknowledge that the Subrecipient is responsible for reviewing and adhering to all of the following requirements:

Applicable Federal Laws, Regulations, and Guidelines (government cost principles, uniform administrative requirements, and audit requirements for federal grant programs are set forth in Title 2, Part 200 of the Code of Federal Regulations (C.F.R.). Updates are issued by the Office of Management and Budget (OMB) and can be found at http://www.whitehouse.gov/omb/);

- Notice of Funding Opportunity (NOFO);
- FEMA Preparedness Manual & FEMA Environmental Planning and Historical Preservation Policy Guide
- Applicable Nevada Statutes, Regulations, and Policies;
- Nevada Office of the Military, Division of Emergency Management Grant Assurances;
- Nevada Office of the Military, Division of Emergency Management, Grant Management Guide.

In addition to the above-listed requirements, Douglas County hereby agrees to comply with the following Federal and State Articles of this Agreement:

Federal Articles

Article I - Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by Douglas County is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, Douglas County must request instructions from to make proper disposition of the equipment pursuant to 2 C.F.R. Section 200.313.

Article II - DHS Specific Acknowledgements and Assurances

Douglas County must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Douglas County must cooperate with any compliance reviews or compliance investigations conducted by DHS.

2. Douglas County must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Douglas County must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

Article III - Acknowledgement of Federal Funding from DHS
Douglas County must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article IV - Activities Conducted Abroad
Douglas County must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article V - Age Discrimination Act of 1975
Douglas County must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article VI - Americans with Disabilities Act of 1990
Douglas County must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101-12213), which prohibits Douglas County from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article VII - Best Practices for Collection and Use of Personally Identifiable Information (PII)
Douglas County is required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Douglas County may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article VIII - Civil Rights Act of 1964 - Title VI
Douglas County must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article IX - Civil Rights Act of 1968

Douglas County must comply with Title VIII of the *Civil Rights Act of 1968*, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits Subrecipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 *et seq*.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units- i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) - be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D).

Article X - Copyright
Douglas County must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an

acknowledgment of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article XI - Debarment and Suspension
Douglas County is subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XII - Drug-Free Workplace Regulations
Douglas County must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the Subrecipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

Article XIII - Duplication of Benefits
Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude Douglas Countyfrom shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article XIV - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX
Douglas County must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article XV – E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety

Douglas County must comply with the requirements of section 12(c) of E.O. 14074. Douglas County is also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.

Article XVI - Energy Policy and Conservation Act
Douglas County must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article XVII - False Claims Act and Program Fraud Civil Remedies
Douglas County must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made).

Article XVIII - Federal Leadership on Reducing Text Messaging while Driving
Douglas County is encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

Article XIX - Fly America Act of 1974
Douglas County must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that

such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XX - Hotel and Motel Fire Safety Act of 1990
In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a, Douglas County must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, codified as amended at 15 U.S.C. section 2225.

Article XXI –John S. McCain National Defense Authorization Act of Fiscal Year 2019 Douglas County is subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article XXII - Limited English Proficiency (Civil Rights Act of 1964, Title VI)
Douglas County must comply with the Title VI of the Civil Rights Act of 1964 (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited and additional resources on http://www.lep.gov.

Article XXIII - Lobbying Prohibitions
Douglas County must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XXIV - National Environmental Policy Act
Douglas County must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XXV - Nondiscrimination in Matters Pertaining to Faith-Based Organizations
It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Douglas County must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participation of faith-based organizations in individual DHS programs.

Article XXVI - Non-Supplanting Requirement
Douglas County must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article XXVII - Notice of Funding Opportunity Requirements

All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. Douglas County must comply with any such requirements set forth in the program NOFO.

Article XXVIII - Patents and Intellectual Property Rights

Douglas County is subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq. Douglas County is subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XXIX - Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article XXX - Rehabilitation Act of 1973

Douglas County must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973) (codified as amended at 29 U.S.C. section 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article XXXI – Required Use of American Iron, Steel, Manufactured Products, and Construction

Douglas County will comply with the “Build America, Buy America” provisions of the Infrastructure Investment and Jobs Act and E.O. 14005. Subrecipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

Certain FEMA waivers exist for the “Build America, Buy America” provisions of the Infrastructure Investment and Jobs Act and E.O. 14005. For additional information, please refer to the information found in the following link:

https://www.fema.gov/grants/policy-guidance/buy-america#:~:text=FEMA%20Waivers&text=Waives%20the%20BABAA%20requirements%20for,BABAA%2C%20not%20to%20exceed%20%241%2C000%

2C000.&text=Waives%20up%20to%20five%20percent,produced%20iron%20or%20steel%20product.

Article XXXII - SAFECOM
Douglas County must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article XXXIII - Terrorist Financing
Douglas County must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article XXXIV - Trafficking Victims Protection Act of 2000
Douglas County must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. Section 7104. The award term is located at 2 C.F.R. Section 175.15, the full text of which is incorporated here by reference.

Article XXXV - Universal Identifier and System for Award Management
Douglas County is required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article XXXVI - USA Patriot Act of 2001
Douglas County must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. sections 175-175c.

Article XXXVII - Use of DHS Seal, Logo, and Flags Douglas County must obtain permission from their DHS Financial Assistance Office prior to using the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article XXXVIII - Whistleblower Protection Act
Douglas County must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

Article XXXIV - Environmental Planning and Historic Preservation
DHS/FEMA funded activities that may require an EHP review are subject to FEMAs Environmental Planning and Historic Preservation (EHP) review process. This review does not address all federal, state, and local laws/requirements. Acceptance of federal funding requires the ${Legal Name to comply with all federal, state, and local laws. Failure to obtain all appropriate federal, state, and local environmental permits and clearances may jeopardize federal funding.

DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/ FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders.

Failure to provide requisite information could result in delays in the release of grant funds. If ground-disturbing activities occur during construction, the subgrantee will monitor ground disturbance, and if any potential archeological resources are discovered, the subgrantee will immediately cease work in that area and notify DEM.

State Articles

Article I - Written Authorization

Douglas County shall obtain a written authorization from its governing body in support of the Project, which specifies that the Subrecipient agrees:

1. To designate the authorized representative with the authority to bind the governing body;
   b. To provide all matching funds required for the Project;
   c. That any liability arising out of the performance of the Project and assurances will be the responsibility of the Douglas County; and
   d. Grant funds shall not be used to supplant expenditures controlled by the Douglas Countyor its governing body.

Article II – Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award Douglas Countyis no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, Douglas County must request instructions from DEM to make proper disposition of the equipment pursuant to 2 C.F.R. Section 200..

Article III - Access to records
Douglas County will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

Article IV - Period of Performance
The period of performance for each grant award will be determined by DEM based upon the deadlines imposed on DEM by the terms of the federal grant. All work on the Project must be completed within the period of performance specified in the grant. DEM will periodically review the expenditures of the grant to ensure sufficient progress is made on the Project. If DEM determines that the Project will not be completed within the period of performance, DEM may terminate the grant and re-obligate the funding to other projects.

Article V - Funding Restrictions
Federal funds made available through an award may be used only for the purpose outlined in the award and must be consistent with the statutory authority for the award. Award funds may not be used for matching funds for any other Federal award, lobbying, or intervention in Federal regulatory or adjudicatory proceedings. In addition, Federal funds may not be used to sue the Federal Government or any other government entity.

Article VI - Conflicts of Interest
Douglas County will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

Article VII - Construction Projects
For construction projects, the Douglas County will:

1. Not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project;
   b. Comply with the requirements of the awarding agency with regard to the drafting, review, and approval of construction plans and specifications; and
   c. Provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

Article VIII - Worker Compensation

Douglas County will comply with provisions that require every employer to be insured to protect workers who may be injured on the job at all times during the performance of the work of this Project, as per the worker's compensation laws set forth in NRS 616A, NRS 616B, NRS 616C, NRS 616D, and NRS 617.

Article IX - Nevada Public Records Act and the Freedom of Information Act
Douglas County acknowledges that all information submitted in the course of applying for funding under this program or provided in the course of an entity's grant management activities that are under Federal control is subject to the Freedom of Information Act (FOIA) contained in 5 U.S.C. § 552, and the Nevada Public Records Law, contained in Chapter 239 of the Nevada Revised Statutes.

Article X – Subrecipient Monitoring
Douglas County agrees to participate in DEM's monitoring visits and to follow up and take corrective action on all identified non-conformances and observations with action, which includes, but is not limited to, the submission and implementation of a corrective action plan to the DEM.

Article XI – Assignment and Delegation
Douglas County shall neither assign, transfer, nor delegate any rights, obligations, or duties under the Notice of Grant Award without prior approval of the DEM.

Article XII – Indemnification and Defense
To the fullest extent permitted by law, the Douglas County shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any breach of the obligations of Douglas Countyunder this Agreement, or any alleged negligent or willful acts or omissions of the Douglas County, its officers, employees, and agents. Douglas County obligation to indemnify the State shall apply in all cases except for claims arising solely from the State's own negligence or willful misconduct. Douglas County waives any rights of subrogation against the State. Douglas County duty to defend begins when the State requests defense of any claim arising from this Agreement.

Article XIII – Termination
The DEM retains the right to terminate a sub-grant, for cause, at any time before completion of the grant period when it has determined that the Douglas County has failed to comply with the conditions of these assurances.

1. The DEM reserves the right to terminate the grant in whole or in part due to the failure of the Douglas County to comply with any term or condition of the signed and agreed upon assurances, failure to implement audit/monitoring recommendations within the prescribed period of time, failure to communicate with or respond to any State Administrative Agency (SAA) request or communication, to acquire and maintain all required insurance policies, bonds, licenses, permits, and certifications or to make satisfactory progress in performing the program, financial and administrative requirements of the grant.
   b. The DEM staff shall provide written notice of the termination and the reasons for such actions to the Subrecipient.
   c. The DEM may, upon the termination of the award, procure, on terms and in the manner that it deems appropriate, materials or services to replace those described in the project description of the grant award. Douglas County shall be liable to the DEM for any excess costs incurred by the DEM in procuring equivalent materials or services in substitution for materials or services described in the project description of the grant award.

As the duly authorized representative I, Debbie Swickard, hereby certifies that the Douglas County will comply with the above grant award, assurances, and certifications.

MOU Applicable: ${Internal Answer }

If this award is for the State and Local Cybersecurity Grant Program (SLCGP) and the Memorandum of Understanding (MOU) is required, Douglas County is agreeing to the following terms of the MOU:

MEMORANDUM OF UNDERSTANDING

Between

Douglas County

And

The State of Nevada, Office of the Military, Nevada Division of Emergency Management and Homeland Security, also known as the Nevada State Administrative Agent For Utilizing the Homeland Security Grant Funds

This MOU is entered into by the State of Nevada, Office of the Military, Nevada Division of Emergency Management and Homeland Security, also known as the Nevada State Administrative Agent and NDEM, and Douglas County (hereinafter referred to as "Party" or "Parties") who agree to all provisions of this MOU. Each party further agrees that it assumes all of the duties and responsibilities assigned to that party under this MOU, and that so long as this MOU remains in effect, the party will fully perform all duties and responsibilities contained within this MOU.

DEFINITIONS

Chief means Chief of the Nevada Office of the Military, Division of Emergency Management.

CSTF means the Governor's Cybersecurity Task Force

DEM means Nevada Office of the Military, Division of Emergency Management.

DHS means the federal Department of Homeland Security.

Eligible Party/Parties means state and local governments, tribal nations, and non-profit organizations.

FEMA means Federal Emergency Management Agency.

Finance Committee means the Nevada Commission on Homeland Security, Finance Committee.

NCHS means Nevada Commission on Homeland Security.

NDEM means Nevada Division of Emergency Management and Homeland Security.

NOFO means Notice of Funding Opportunity.

SAA means State Administrative Agency/Agent.

SLCGP means the State and Local Cybersecurity Grant Program.

AUTHORITY

This MOU is authorized under the State of Nevada Chapter 239C, NRS 414, Titles 2 and 44 of the Code of Federal Regulations, and the NOFO.

PURPOSE

This MOU sets forth responsibilities with respect to the pass-through grant funds of the HSGP. In order to be compliant with FEMA and DHS, the Parties, must agree to the grant pass-through requirements set forth in each year's grant guidance and agree to the recommendations of the CSTF, Finance Committee, NCHS, and the SAA.

The NOFO provides that each State may retain more than 20% of the SLCGP funding with the written consent of the local unit of government for expenditures made by the State on behalf of the local unit of government.

Consent to this MOU is a condition of receiving SLCGP funding.

Incorporated herein contains DHS' Core Capabilities which are a requirement for the purposes of SLCGP grant funding. All projects must align with the core capabilities and the target capabilities and must have the necessary relationship deemed compliant by the SAA and/or DHS/FEMA and incorporated herein contains the ranked list of recommended projects for funding, as approved by the Nevada Commission on Homeland Security.

TIME SENSITIVE FUNDING

Federal law mandates that unspent federal funds be returned to the federal government at the end of the grant performance period. In the event that unspent funds exist and there is insufficient time in the grant performance period to reconvene the CSTF and Finance Committee, the SAA in its sole discretion, may reobligate grant funding within the scope of the approved Investment Justification. In the event that the SAA reobligates time-sensitive funding, the reobligation of funds will be placed as an informational item on the agenda of the next regularly scheduled meeting of the NCHS.

RESPONSIBILITIES

1. The State of Nevada, through NDEM, is responsible for the following:
2. The management and administration of the SLCGP grant program;
3. The final allocation and grant awards of the SLCGP grant program;
4. Reobligation of deobligated funding through the NCHS approved reobligation guidelines;
5. The reimbursements of the SLCGP grant program;
6. The federal reporting of the SLCGP grant program;
7. Technical Assistance of the SLCGP grant program; and
8. Provide facilitation of and administrative support to the NCHS, Finance Committee, and the CSTF.

Douglas County as an eligible party, agrees to the following:

1. The pass-through requirement set forth in each year's grant guidance and/or NOFO and agrees to the recommendation of the NRAC, Finance Committee, the CSTF, and the SAA's recommendations on grant funding allocation, which may permit the State of Nevada to retain more than the allotted 20%;

2. That any and all items purchased for SLCGP grant funds become an asset of the SLCGP grant program and each jurisdiction may be required to share grant-funded assets with other city, state, local, tribal, nonprofit, and private sector organizations which include deploying assets to states other than Nevada;
3. Compliance with the Federal and State Assurances;
4. Compliance with each year's grant guidance and/or NOFO;
5. Compliance with the reobligation guidelines;
6. Compliance with all applicable Federal Code of Regulations;
7. Compliance with all applicable Nevada Revised Statutes;
8. Compliance with the Grant Management Guide and all revisions; and
9. Compliance with Grants Service Administration (GSA)**.**

EFFECTIVE DATE

The terms of this MOU will become effective on the date of the final signature by the Eligible Parties to this MOU. The SLCGP grant years will include the Federal Fiscal Year 2023 SLCGP Funds.

MODIFICATION AND AMENDMENT

1. Any provision of this MOU later found to be in conflict with state law or regulation or invalidated by a court of competent jurisdiction, shall be considered inoperable and/or superseded by that law or regulation. Any provision found inoperable is severable from this MOU, and the remainder of the MOU shall remain in full force.
2. This MOU may be modified or amended only with the prior written agreement of the Parties.
3. This MOU is the full and complete agreement between the undersigned Parties, and supersedes any prior MOU for this same purpose between the Parties, written or oral.
4. This MOU may be executed in several counterparts, each of which is shall be deemed to be original, but all of which, taken together, shall constitute one and the same MOU.

Governor's Cybersecurity Task Force Priority List (attached)

FFY 2023 State and Local Cybersecurity Grant Program Spreadsheet (attached)

IN WITNESS WHEREOF, the Douglas County, (subreciepent of SLCGP funds) agrees hereto and have approved this MOU and by accepting this agreement the Douglas County is agreeing to the terms of the MOU.

Signatures

Authorized Official Accepting Grant Award, Federal & State Assurances, Certifications & MOU if Applicable

Douglas County	**Nevada Office of the Military, Division of Emergency Management**
Not signed yet.	Suz Coyote, Grants Manager 5/22/2025 9:01:53 AM scoyote@dem.nv.gov 167.154.44.218

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Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date	5/28/2025	**Fund-Department #**	101 / 192
Project Number	25F27	**Fund-Department Name**	Technology Services
Grant Title	Cloud Data Backup		
Grant Purpose	Over the last few years, Douglas County has been continually migrating to the cloud via Microsoft O365. Backing up our Office 365 tenant is essential for safeguarding Douglas County's data. Tenancy backup's give Douglas County mitigation and safeguards against accidental data deletion, inside bad actors and data loss due to malware and other cyber-security attacks.		
Awarding Entity	Department of Emergency Management		
Total Grant Funds	$82,500.00		
Grant Start Date	12/1/2023	**End Date**	11/30/2026
Grant Type	☑ Federal- Enter CFDA ☐ State ☐ Other	(description of Other)	
Federal CFDA#	97.137	**Agreement Number**	EMW-2023-CY-00008-S01
Method of Funding	☐ Advance ☑ Reimbursement		
Reporting Frequency	☑ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually ☐ Upon Completion		
County Match Required?	☑ No ☐ Yes - enter $amount or %	**Match Amt**	**or Match %** 0%
Match Type	☐ In-Kind **or** ☐ Cash		

County Contact Information

Contact Name	Trevor Calleja	**Phone#**	7757836006
Contact email	tcalleja@douglasnv.us		

Grantor Information

Grantor Contact Name	Suz Coyote	**Grantor Contact Phone #**	
Grantor Contact Email	scoyote@dem.ny.gov		
Pass-Through Entity	Department of Emergency Management	**Pass-Through Agreement #**	EMW-2023-CY-00008-S01
Pass-Thru Contact Name		**Pass-Thru Contact Phone #**	
Pass-Thru Contact Email			

Financial Information

Revenue			**Source of Funds**
101-000 331.500	Grant Revenue - Federal	$82,500.00	Department of Emergency Management
101-000 331.510	Grant Revenue - State		
101-000 360.300	Grant Revenue - Non-Govt.	$ -	
	Match - Non Grant Reimbursement	$ -	
	Total Revenue	$ 82,500.00	

Expenditure			**Is this Budgeted?**	
Various	Salaries & Benefits	$ -		
101-192 511.150	Grant Match - Salary	$ -	☐ Yes	☑ No - explain below
101-192 511.999	Grant Match Offset			
	Where is the match coming from?		GL	
101-192 540.010	Grants-Services & Supplies	$ -		
101-192 541.501	Grant Match - Serv & Supplies	$ -	☐ Yes	☑ No - explain below
101-192 533.999	Grant Match - Serv & Supplies Offset			
	Where is the match coming from?		GL	
101-192 562.100	Grants-Capital Outlay	$ 82,500.00		
101-192 562.110	Grant Match - Capital Outlay		☐ Yes	☑ No - explain below
101-192 564.999	Grant Match - Capital Outlay Offset			
	Where is the match coming from?		GL	
	Total Expenditure	$ 82,500.00		

Where will match funds come from? No match needed

Grant Awarded Funds

Year	**Amount**
FY24-25	$ 82,500.00
Total	$ 82,500.00

Required Approvals

Approval to apply	*D Swickard*	**Date**	**5.29.25**
Internal Review Committee		**Date**	
Board of County Commissioners		**Date**	

RESOLUTION NUMBER 2025R-059

RESOLUTION AUGMENTING DEPARTMENT
101
2025-2026 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues and expenditures to the County as follows:

Project: Cloud Data Backup
Project # 25F27

	Revenue		
	101-000 331.500	Grant Revenue - Federal	82,500.00
	101-000 331.510	Grant Revenue - State	-
	101-000 360.300	Grant Revenue - Non Govt.	-
		TOTAL REVENUES	82,500.00
	Expenditures		
	Various	Salaries & Benefits	-
	101-192 511.150	Grant Match - Salary	-
	101-192 511.999	Grant Match - Salary Offset	-
	101-192 540.010	Grants-Services & Supplies	-
	101-192 541.501	Grant Match - Serv & Supplies	-
	101-192 533.999	Grant Match - Serv & Supplies	-
	101-192 562.100	Grants-Capital Outlay	82,500.00
Match	101-192 562.110	Grant Match - Capital Outlay	-
		TOTAL EXPENDITURES	82,500.00

NOW, THEREFORE, BE IT RESOLVED THAT the 2025-2026 Fiscal Year budget is herein amended.

Adopted this 17th day of July, 2025 by the following vote:

VOTE: Ayes Commissioners: _____

_____

_____

_____

_____

Nays Commissioners: _____

_____

Absent Commissioners: _____

_____

_____
Sharla Hales, Chairwoman
Douglas County Board of Commissioners

ATTEST:

_____
Amy Burgans
Douglas County Clerk-Treasurer

Effective as of October 29, 2024

This Master Agreement (the "**Agreement**") is a binding, legal contract between the Kaseya Affiliate specified on Exhibit A based on your billing address as provided by you to Kaseya during the registration process ("**Kaseya**," "**we**" or "**us**") and the entity making purchases under this Agreement ("**you**").

BY CLICKING "I AGREE" WHEN PROMPTED, SIGNING BELOW, OR ORDERING, PURCHASING, ACCEPTING, RESELLING OR USING KASEYA PRODUCTS, INCLUDING DURING A TRAIL OR EVALUATION, YOU ACKNOWLEDGE YOU HAVE READ THIS AGREEMENT, UNDERSTAND IT, AND AGREE TO ABIDE BY ITS TERMS, INCLUDING ALL APPLICABLE "PRODUCT TERMS OF USE." IF YOU ACCEPT ON BEHALF OF A BUSINESS OR LEGAL ENTITY, YOU REPRESENT AND WARRANT YOU HAVE THE AUTHORITY TO BIND THAT LEGAL ENTITY TO THIS AGREEMENT AND "YOU" WILL REFER TO THAT LEGAL ENTITY. IF YOU DO NOT UNCONDITIONALLY AGREE TO THE FOREGOING, THEN YOU MUST NOT ACCEPT THIS AGREEMENT AND YOU SHALL NOT USE KASEYA PRODUCTS. ACCEPTANCE OF THIS AGREEMENT IS EXPRESSLY LIMITED TO THE TERMS OF THIS AGREEMENT.

1. **ABOUT THIS AGREEMENT**

a. Scope. This Agreement governs the interactions between you and Kaseya, including access to the any Kaseya portals and platforms, and your right to purchase our Products for your own use or for resale. This Agreement incorporates the "Product Terms of Use" applicable to each Product that sets forth further details regarding the use, marketing, resale and distribution of Kaseya Products.

b. Definitions. Certain capitalized words are defined in the last section or when first used throughout this Agreement.

c. Precedence. If you are bound to more than one agreement with Kaseya and if the agreement terms vary, then the order of precedence is as follows: a Kaseya Order Form (issued by Kaseya), an agreement executed by you and Kaseya that expressly supersedes standard agreements; an electronic version of an agreement issued by Kaseya and accepted by you in conjunction with an Order but only with respect to that Order; and any other standard agreement, including this Agreement.

2. **USE OF PRODUCTS AND RESTRICTIONS**

a. Platforms and Portals. As a Kaseya customer, you are granted access to the Kaseya Portal and related Product management portals, platforms and Documentation (collectively, "**Portals**") where you may create one or more accounts and subaccounts ("**Portal Accounts**") to order, manage, administer, support, use, and/or market our Products. You are responsible for maintaining the confidentiality and security of all access credentials,

including passwords, to your Portal Accounts and all access to or use of your Portal Accounts. You are responsible for understanding and implementing the roles, access, and permissions you grant to your Portal Accounts, including termination of such access when appropriate. If you become aware of any violation of this Agreement by a user of your Portal Account, you will immediately terminate such user's access. Administrative Data associated with your Portal Accounts (about you, End Users and Products) may be hosted in the United States regardless of where you, any End User, any Product account or any Content related to any Product may be stored or hosted. You are responsible for securing the necessary consents related to the hosting location of your Portal Accounts.

b. Product Terms of Use. Use of our Products are subject to the applicable Product Terms of Use. In the event of a conflict between language that appears in different documents between you and Kaseya, the order of precedence will be: (i) the applicable Order; (ii) Product Terms of Use; and (iii) this Agreement. We may unilaterally amend this Section to add or modify Product Terms of Use at any time.

- Datto Unified Backup Terms of Use: These terms apply to Datto's backup Products and Services, including SIRIS, ALTO, Workplace, File Protection, Datto Endpoint Backup for PCs and Datto Backup for Microsoft Azure, Datto Endpoint Backup with Disaster Recovery, Datto Endpoint Backup.
- Kaseya 365: These terms apply to Kaseya 365 Products and Services.
- Datto Networking Terms of Use: These terms apply to Datto's Networking Products and Services, including our access points and switches.
- Datto SaaS Protection: These terms apply to Datto's SaaS Protection and SaaS Defense Products.
- PSA, Datto RMM and Kaseya Quote Manager: These terms apply to Autotask PSA, BMS, Vorex, Datto RMM and Kaseya Quote Manager.
- Unitrends: These terms apply to all Unitrends Services and Products, including Backup Appliances, Backup Software, DRaaS and Cloud Storage.
- TruPeer Membership Agreement: These terms apply to the TruPeer member events and services.
- Backupify: These terms apply to Backupify Products and Services.
- Spanning: These terms apply to Spanning Products and Services.
- Education Program: These terms apply to Educations Programs and related Services and Products.

- Dark Web ID, Bullphish ID and Graphus: These terms apply to Dark Web ID, Bullphish ID, Graphus and other ID Agent Products.
- Help Desk Services: These terms apply to Kaseya Help Desk Services.
- Datto EDR, Datto AV and Ransomware Detection: These terms apply to Datto EDR, Datto AV and Ransomware Detection.
- SaaS Alerts: These terms apply to SaaS Alerts.
- Professional Services Terms of Use: These terms apply to Professional Services.
- IT Glue and myITprocess: These terms apply to IT Glue, MyGlue, Network Glue and myITprocess.
- ConnectBooster: These terms apply to ConnectBooster.

c. Licenses to Subscription Services. Subject to the terms of this Agreement, applicable Product Terms of Use, and your timely payment of Fees and other obligations hereunder, Kaseya grants to the End User during the Committed Service Term of a Subscription Service a non-sublicensable, non-exclusive, revocable, nontransferable right to use the Product as provided by Kaseya (a "**License**") for the number of License Units as specified in an applicable Order Form. Such use is limited to authorized End Users and you agree not to exceed the number of purchased License Units that have been paid for. An End User's password or other License credentials must be kept confidential and may not be transferred to or shared with any other entity or person (including but not limited to other Users) or used simultaneously with multiple instances of a Product unless the Product Documentation specifically allows for such use. If a Product is authorized to be used in a multi-tenant environment (for example, as part of your Managed Services to your End-User clients), then you will use the Product for such purposes and not for any other purpose. Except for one copy made solely for backup or test purposes, with respect to on-premises Licenses, you may deploy or possess only the number of copies of Kaseya Software as specified in the Order Form, and only in accordance with your License and the Documentation; otherwise, you shall not copy or distribute Product. You are responsible for ensuring that all use of Product by your End-Users is permitted by this Agreement.

d. Restrictions. You may not, nor permit, facilitate or authorize any third party to: (i) use any Product other than as permitted under this Agreement and the applicable Product Terms of Use; (ii) remove or destroy any copyright notices or other proprietary markings or identifications contained on or in any Product or related Kaseya materials; (iii) access or use any Product in any manner that could damage, disable, overburden, or otherwise

interfere with or disrupt such Product, any networks, platforms, Portals or security systems; (iv) reverse engineer, decompile, disassemble, or otherwise attempt to extract the source code from any Product, except to the extent that this restriction is expressly prohibited by Applicable Law; (v) copy, modify or create derivative works of any Product; (vi) develop License keys or codes other than those provided by Kaseya, or attempt to alter, defeat or circumvent access restrictions or any other disabling mechanism which may reside in a Product; (vii) assign, sublicense, rent, timeshare, loan, pledge, lease, engage in service bureau activity or otherwise transfer the Products, or directly or indirectly permit any unauthorized third party to use or copy the Product; (viii) disclose or publicize the results of any form of benchmarking, pen-testing or competitive analysis of the Products; (ix) extract portions of the Kaseya Software or firmware for use in other applications; (x) register or remotely manage Product through any management portal other than a Kaseya Portal; or (xi) access any Product for the purpose of competing with Kaseya, using a false identity or false information, for reasons other than a good faith desire to use the Product or otherwise to (1) build a competitive product or service; (2) copy any, or build a product using, similar ideas, features, functions, or graphics of the Product.

e. Limitation on Product Use/Content. The Products and Content may not (i) be used to send any unsolicited commercial email or invitation in violation of any applicable law; (ii) be used to request, collect, store, transmit or disclose any unencrypted personally identifiable data (such as payment card numbers or social security numbers) in violation of any applicable privacy law or regulation; (iii) be deceptive, fraudulent, harmful, abusive, harassing, threatening, indecent, obscene, racially, ethnically, or otherwise objectionable, hateful, tortious, libelous, defamatory, slanderous, or otherwise in violation of Applicable Law; (iv) infringe or misappropriate any Intellectual Property Rights or other rights of any third party; (v) be used in a manner which constitutes or encourages conduct that violates Applicable Law; (vi) contain or be used to transmit or otherwise make available any viruses or similar malicious software that may damage the operation of any computer, network, system or the Products; (vii) violate the terms of any license agreement or other agreement or terms of use to which the End User, you or Content is subject to; (viii) be used in jurisdictions where the Product is not certified for use or where use is not allowed by Applicable Law; or (ix) be used to send materials to individuals under the age of majority in his or her place of residence ("**Minors**"), or to harm Minors in any way, or that would subject us to any Applicable Law governing children's privacy or otherwise related to protecting Minors.

f. Fair Use and Excessive Use. All access and use of Products and Content must comply with Kaseya's Fair Use policies, License limitations, and other limitations, many of which

are further detailed in the applicable Product Terms of Use. If you exceed a contractual License limit or similar limit, you agree that you have executed an Order for additional quantities of the applicable Product and promptly upon Kaseya's request pay any invoice for excessive use in accordance with the Kaseya's payment terms. In general (and in addition to any specific limitations or overages rules in Product Terms of Use), Fair Use prohibits use that:

- Harms the Product, Portals, platforms, networks or other resources of Kaseya or third parties;
- Results in excessive consumption of resources; and/or
- Circumvents the intended use of the Product.

g. Certain Uses Not Supported. Use of the Products is not authorized, will not be supported by us, and any warranties will be void, if the Products are modified in any way or used in a manner for which they are not intended, including but not limited to (i) integrating or combining with software or hardware that is not recommended or approved by us for the Product; (ii) installing a different operating system (OS) on a hardware Device; (iii) using a backup Product in a prolonged virtualized production environment instead of as a backup application (except for a limited testing period or in the event of a documented business continuity event); (iv) use in jurisdictions where the Product is not certified for use, or where use otherwise breaches Applicable Law; or (iv) use, access or support of any Product by unauthorized personnel or by those who are not knowledgeable and competent with respect to the Product.

h. Beta Products. We may designate enhancements to a Product or a new Product as alpha, beta, pre-release, proof of concept or like designation (each a "Beta Product") A Beta Product's operation may be unpredictable and lead to erroneous results. You may be invited, but are under no obligation, to use a Beta Product for your own use only. You may not resell or authorize any other party to use a Beta Product. If you choose to use a Beta Product, you agree the Beta Product (i) is experimental and has not been fully tested; (ii) may not meet your requirements; (iii) may not experience uninterrupted or error-free use; and (iv) is for purposes of evaluating and testing the product. You understand that Kaseya may never launch the Beta Product as a generally available Product. You agree to report promptly to us any errors or other deficiencies in the Beta Product and will hold all information relating to use and performance of the Beta Product in strict confidence. Notwithstanding anything herein to the contrary, ALL BETA PRODUCTS ARE PROVIDED "AS-IS" AND "AS-AVAILABLE," WITHOUT WARRANTIES OF ANY KIND, and you hereby waive any and all claims, now known or later discovered, that you

may have against us and our suppliers and licensors arising out of your use of any Beta Product.

i. Evaluation/Trial Use. If a Product is being used during a trial or evaluation, this Agreement and the applicable Product Terms of Use (except, typically, for the payment obligation) will apply to such authorized evaluation or trial period. We reserve the right to terminate any evaluation or trial use of the Product at any time in our sole discretion.

j. Third-Party Applications and Technology. Certain Products or Portals may involve the use of third-party technology, or may provide for links and integrations with third-party products or services ("**Third-Party Technology**"). In addition, Kaseya may resell or distribute Third-Party Technology. Information about Third-Party Technology sometimes can be found in a "read Me," "About" or similar file in Kaseya Software or Documentation. You understand that Third-Party Technology is not provided by Kaseya, and may be subject to a separate agreement between you and the third-party provider. We do not endorse Third-Party Technology, and unless we specifically state otherwise in writing, we do not support Third-Party Technology. Kaseya warranties and/or indemnification obligations do not apply to Third-Party Technology. You enable links or integrations with Third-Party Technology at your own risk. We make no representation or warranty with respect to Third-Party Technology and we expressly disclaim all liability with respect to your use of any Product or Portal with a Third-Party Technology.

k. Payment Processors. Certain Products allow for access to Third-Party Technology in the form of payment processing companies, through which customers can access credit card and/or banking services, receive payments and make payments ("**Payment Processors**"). Those Products include, but are not necessarily limited to, Kaseya's ConnectBooster, Autotask PSA, Kaseya Quote Manager, BNG POS and Secure Payments. The services of the Payment Processors are a form of Third-Party Technology, as defined above. We reserve the right to change the Payment Processors available through Products in our discretion and at any time, even mid-Committed Service Term. You shall be required to accept the terms and conditions of any Payment Processor that you do business with, and it is your responsibility to confirm if such terms and conditions (and any revisions thereto) are acceptable to you, including charges and fees imposed by the Payment Processors which are in addition to charges that Kaseya imposes. Kaseya reserves the right to pass on all charges imposed by the Payment Processors that Kaseya incurs on your behalf with respect your use of the Payment Processor's services which includes any processing charge increases that may be introduced by the Payment Processor during the Committed Service Term. The Payment Processors are separate from Kaseya, and Kaseya has no responsibility or control over the Payment Processors.

l. Kaseya APIs. The Kaseya API License, that is accessible by clicking here, governs all access to and use of any Kaseya API. By using a Kaseya API, you hereby agree to the Kaseya API License. You are solely responsible for the activity that occurs using your Kaseya API credentials or any access you allow or facilitate through a Kaseya API, including through your Portal Accounts.

m. Open Source Software. If a Product contains open source software, those pieces of open source software are licensed under the open source license terms as chosen by the provider of the applicable open source software. Such open source license terms can be found in either the open source_licenses.txt file accompanying the applicable Product or the Documentation. Open source license terms may contain additional rights benefiting you, and will take precedence over any other agreement between you and Kaseya with respect to the applicable open source software. If the license for open source software requires Kaseya to make the open source software available to you without charge, you may obtain a copy of the relevant software by sending a request to Kaseya's legal department at legal@kaseya.com, or to Kaseya's offices at 701 Brickell Avenue, Miami, FL, 33131.

n. Special Pricing Eligibility. If you purchase Products with special pricing that Kaseya makes available to organizations based on a certain status or eligibility, upon making such purchase you represent that you meet such requirements. Kaseya has the right to verify your status and eligibility, and you agree to provide all reasonable cooperation to Kaseya with respect to such efforts. Should you fail to promptly provide such cooperation, or if the requirements are not met in Kaseya's reasonable determination, you agree that Kaseya has the right to: (i) suspend or terminate the applicable Services; (ii) charge you for Product at the non-discounted pricing going forward, and/or; (iii) require that you promptly repay the difference between the discounted and non-discounted pricing for past Product purchases and use.

3. **YOUR SPECIFIC OBLIGATIONS.**

a. End User Terms. If you resell a Product to an End User that will directly use or support Products, you must ensure the End User affirmatively agrees to terms that are substantively identical to Kaseya's "Required End User Terms" (where such Required End User Terms are applicable) as part of a valid, enforceable contract between you and the End User. Any Required End User Terms are identified in the Product Terms of Use. Upon our request, you must provide evidence of the End User's acceptance of terms substantively identical to the Required End User Terms; Kaseya has the right to terminate any Service applicable to an End User who has not agreed to such terms. You agree to

immediately notify us of any known or suspected breach of this provision and to assist us in the enforcement of the same.

b. Responsibilities to End-User clients. If you are using a Product to provide Managed Services on behalf of End-User(s) (such as a client organization ("**Client**")), you represent and warrant that you are acting on behalf of the Client and that you are acting within the scope of your authority to do so. Accordingly, you agree to obtain necessary authorization and comply with the Client instructions at all times with respect to use of the Product and access to Content, including but not limited to: Product settings and configurations, access controls, management, retention and deletion of Content, the transfer of Service Subscriptions, or Content to a different Managed Services provider, and transition assistance and cooperation upon termination or expiration of any relationship between or among you, the Client and/or Kaseya. Kaseya expressly may rely on your authorization and any of your personnel with respect to access and control of any Product, Account or Content.

c. Business Associate Agreements for Personal Health Information Within the United States. If you or your Client is a Covered Entity or Business Associate as defined under the United States Health Insurance Portability and Accountability Act (HIPAA), and if you intend to transfer Content to Kaseya that constitutes personal health information under HIPAA, you agree to enter into Kaseya's standard Business Associate Agreement with respect to such Content.

d. Technical Support. You agree that Kaseya is only responsible for providing technical support to those people or entities that purchase directly from Kaseya, and only where a Service Subscription is in effect and the applicable Fees have been paid. By requesting support services directly from us, you represent that you are knowledgeable about the Product and Content involved, and are able to demonstrate a reasonable level of technical competency with respect to use of the Product. You agree to cooperate in good faith to implement our suggestions and solutions, and assist us in maintenance and troubleshooting issues, with respect to support of the Products. We may rely on the instructions and authorizations given to us by any of your personnel with access to a Product, and we will have no obligation to inform any other of your personnel of the same. Should you purchase Product from us and resell such Product to End-Users, you agree that Kaseya has no obligation to provide support directly to those End-Users. More details regarding Kaseya's standard Technical Support, as well as its Premium Support Program, can be found here.

e. Contact Information. During the Term of this Agreement, you must maintain current and accurate contact information within all Portal Accounts for purposes of facilitating

communications and notices to you, including those related to billing, security, maintenance and Product updates. You are required to register and set up each Product Account and Service Subscription, as applicable, in accordance with the Product Specifications. If a Product is not properly registered and if the Service Subscription is not current in payments, we have no obligation to allow access to or use of the Product, or to provide any related Kaseya Service. You agree that from time to time, Kaseya may send you product-related communications addressed to the contacts which you have provided.

f. Training. You agree to participate in any training programs as may be required by us from time to time in order to maintain your status as a Kaseya customer. Unless otherwise agreed to by you, such required training will be free of charge. Our training provides instruction on the general use and functionality of the Products but is not the same, and you should not rely on it, as advice in specific technical support situations. You acknowledge and agree that we will not be liable for any statements or omissions made during training or contained in training materials.

4. **KASEYA'S RESERVATION OF RIGHTS**

a. Intellectual Property Rights. All Intellectual Property Rights in and to our Products, Portals, Kaseya Marks, Marketing Materials, Documentation and any other materials we provide are and will remain the sole and exclusive property of Kaseya, or, as applicable of our suppliers and licensors; you have no rights in any of the same other than as specifically set forth in this Agreement. Kaseya Software, including Software incorporated into any Product or Portal, is licensed, not sold. Except for the limited rights granted herein and in the applicable Product Terms of Use, we and our licensors retain all right, title, interest and Intellectual Property Rights in the Products, and all copies thereof. You may not remove or modify any identification or proprietary notice, including any copyright and trademark notices, on any Kaseya Products or other materials.

b. Right to Change Products and Documentation, and Discontinue Products. We may make changes to our Products and Documentation through updates and upgrades ("**Enhancements**"). Enhancements may be provided at no additional charge, or they may be offered as options that may be added to a Service Subscription for an additional fee. We reserve the right to add new Products and Enhancements and to replace or discontinue Products or Enhancements at any time, including during a Committed Service Term. We will use commercially reasonable efforts to provide you thirty (30) days' advance notice of any change that materially decreases a Product's overall features or functionality.

c. Right to Interact with Products. You agree that we may, and you hereby authorize us at any time and from time to time, to interact remotely with deployed Product in order to test, troubleshoot, support or update such Product, or analyze use of or modify the Product or the environment in which it operates.

d. Suspension and Termination. In the event we reasonably believe any Product use, configuration of Product or Content: (i) violates any of the restrictions in the foregoing sections; (ii) may disrupt or threaten the operation or security of any Product, data, Content, computer, network, or system of yours, Kaseya's, or any third party; or (iii) may otherwise subject us or a third-party to liability or damage, we reserve the right to suspend services or disable access to the Product, Portal, platform or Content. We may also take such action pursuant to the Digital Millennium Copyright Act and/or as required to comply with Applicable Law. We will use reasonable efforts to contact you prior to taking such action. Notwithstanding the foregoing, we may suspend a Product or restrict access to Product or Content without prior notice in an emergency or as necessary to comply with Applicable Law or protect against liability or damage as described herein. We shall have no liability to you as a result of suspension or termination under this section.

e. Breach of Your Obligations. You agree to immediately notify us of any unauthorized use, copying, or disclosure of the Product or Content of which you become aware, as well as any use of Product in a manner that is contrary to Applicable Law, including use of Product in areas where it is not certified for use or that violate export laws. You agree to immediately take such actions as are necessary to end and prevent any such use, copying, or disclosure. You acknowledge and agree that any breach of this Section may cause immediate and irreparable injury to us or to third parties, and in such event, we may immediately suspend or terminate access or use of a Product without notice and without liability to you or any third party, and to seek and obtain injunctive relief, without bond or other security, in addition to other remedies available at law and in equity.

f. Compromise of Your Portal Account or Access Credentials. You agree to (i) use reasonable efforts to prevent and terminate any unauthorized access to, or use of, your Portal Accounts or any access credentials to your Portal Accounts; and (ii) notify Kaseya immediately of any known or suspected unauthorized access to, or use of, your Portal Accounts or any access credentials to your Portal Accounts. Kaseya will not be liable for any loss incurred as a result of any unauthorized access to, or use of, your Portal Accounts or any access credentials to your Portal Accounts. Kaseya reserves the right to change, suspend, remove, disable or impose access restrictions on any access

credentials to your Portal Accounts at any time without notice to you if Kaseya believes such actions are needed to avoid actual or potential damage to you, Kaseya or any third party. You agree to cooperate with Kaseya by providing any information that is reasonably requested by or on behalf of Kaseya to investigate and resolve any unauthorized access to, or use of, your Portal Accounts or any access credentials to your Portal Accounts, or any other compromise involving your Portal Account(s).

5. **RESALE ACTIVITIES; MANAGED SERVICES; MARKETING AND TRADEMARKS**

a. Authorization to Promote and Resell. You are authorized to market, promote and sell Products as part of your Managed Services offerings only to your Clients in the Territory; other forms of distribution or resale require Kaseya's written approval, often in the form of a distribution agreement. You are authorized to distribute Specifications and Marketing Materials, as necessary to promote, advertise, demonstrate and market the Products, and to list Kaseya in your marketing materials and on websites that show your third-party service providers. These rights are non-exclusive and we expressly reserve the right to authorize others to use, market and resell the Products in the Territory.

b. Pricing and Collections for Resold Product. If you resell a Product, either alone or as part of your Managed Services, you have sole discretion to establish prices at which you resell and distribute the Products and you will manage and be responsible for billing and collection of all End User accounts. All amounts payable under this Agreement are solely your obligation and are not contingent upon your receipt of any amounts payable to you by an End User.

c. Proper Conduct. In relation to Kaseya and the Products, you agree (i) to conduct your business in a professional manner that reflects favorably on Kaseya and the Products; (ii) not to make any representations, warranties, or claims about Kaseya or the Products that are different from those that we make in our Documentation or as pre-approved by us in writing; (iii) not to use deceptive, misleading, illegal, or unethical practices in your business or in marketing and reselling the Products; and (iv) to keep us informed as to any problems encountered with the Products.

d. License to Marks. We hereby grant you a non-exclusive, non-transferable, royalty-free, revocable, non-sublicensable license during the Term to use, reproduce, and display the Kaseya Marks in the Territory, subject to the terms of this Agreement, the Kaseya Trademark Guidelines found by clicking here, and any other trademark-related directives that we may issue, solely for the purposes of marketing and reselling the Products. The goodwill derived from your use of Kaseya Marks is for our exclusive benefit and belongs to us. You may not represent yourself as Kaseya nor may you use the Kaseya Marks, or

any other mark that may be deemed confusingly similar to a Kaseya Mark, in a manner that would imply our affiliation with, endorsement of, or sponsorship of you or to otherwise suggest that you are more than an independent authorized user and reseller of the Products.

e. General Trademark Obligations and Restrictions. You will not (i) challenge the validity of our rights and title to the Kaseya Marks; (ii) claim any right, title, or interest in or to Kaseya Marks; (iii) register or apply for registration of a trademark, trade name or domain name using Kaseya's Marks or any confusingly similar mark; or (iv) use Kaseya Marks anywhere in the world except as specifically permitted under this Agreement.

6. **ORDERS & PAYMENT**

a. When This Section Applies. This Section on Orders and Payment applies only when you order a Product directly from Kaseya. If you order or purchase a Product from a third party (even if from a Kaseya-authorized distributor, or if the Order is initiated from a Kaseya Portal Account) the purchasing terms and conditions between you and that third party shall govern including, for example and without limitation, terms and conditions relating to quantity of Products purchased, fees, payment terms, refund rights, taxes, and renewals.

b. Ordering Products. When you place an Order for a Product, the terms of this Agreement, and not any of non-Kaseya pre-printed terms (such as standard terms and conditions attached to your purchase order) will govern the Order; such pre-printed terms will be null and void. When placing an Order for Product, you are making a representation to Kaseya that you are financially able to pay for such Product through the applicable Committed Service Term.

c. Order Acceptance. Your receipt of an Order confirmation does not signify our acceptance of your Order, nor does it constitute confirmation of our offer to sell. We may at any time after receipt of your Order accept or decline your Order, or elect to supply less than the quantity you ordered, for any reason. After receipt or acceptance of your Order we may require additional verifications or information, and should we reasonably question your ability to make payments with respect the Order or your right to purchase Products under Applicable Law, we may, at that time, reject the Order. In the absence of written acceptance of your Order, it will be deemed accepted by us upon our delivery or activation of the Products. Any delivery date we provide is an estimate only and we will not be liable for failure to meet any stated delivery date. All sales of Products are subject to our then-current, written return policies. Any pricing errors or unintentional misrepresentations of Product availability or features ("**Errors**") will be

corrected by us as soon as practicable following discovery. We reserve the right to revoke any quote, cancel any Order or adjust amounts due after our discovery of relevant Errors. Our sole obligation if we cancel an Order under this section will be to refund any amount already paid.

d. Order Term, License Amounts and Automatic Renewal. The Committed Service Term of a Service Subscription and License quantities are indicated on the applicable Order. The start date of a Service Subscription ("**Activation Date**") is set forth on the applicable Order or, if not listed, shall begin (and delivery is made) when we provide you with access to the Product. Certain pricing and discounts may be available only when purchases are made with a Committed Service Term of a specific length. You agree to pay Service Subscription fees for the entire Committed Service Term. If you terminate Service at any time during a Committed Service Term for any reason other than our breach which has not been timely cured, a lump sum payment (equal to 100% of the monthly unpaid Service Subscription fee times the number of months remaining in the Committed Service Term less any amounts already prepaid) will be due immediately and charged to your preferred payment method. Unless otherwise agreed to by Kaseya, Orders will automatically renew for additional Committed Service Terms equal in length (and equal in License count) to the expiring Committed Service Term unless either party gives notice to the other of non-renewal at least thirty (30) days prior to the end of the relevant Committed Service Term. You agree that Kaseya may require that you provide notice of non-renewal in any reasonable manner such as, but not limited to, accessing a specific Kaseya portal and/or filling out specific forms. License quantities may be increased during a Committed Service Term, but not decreased.

e. Pricing. Pricing for Product are as set forth on the relevant Order or, if not listed on the Order, in your Portal Account. Pricing during any automatic renewal Committed Service Term will be the same as that during the immediately preceding Committed Service Term plus an increase not to exceed five percent (5%) plus any increase in the Consumer Price Index published by the U.S. Bureau of Labor Statistics during the immediately prior year, in Kaseya's sole discretion.

f. Payment Terms. You agree to pay all charges applicable to the Products ordered by you including, but not limited to, one-time charges, monthly recurring Service Subscription charges, and any additional usage-based charges, including data overage, additional storage or additional License charges. Fees and payments will be calculated by us based on records maintained by us (you may request a copy). All Fees are payable in the currency specified in the Order, are due upon receipt of invoice and are non-refundable unless we confirm that a billing error was made. You must notify us of any payment

dispute in writing within thirty (30) days of receipt of a disputed invoice, and if you fail to do so, you waive any claim with respect to such invoice and Kaseya will not be required to make adjustments. Prices do not include taxes, duties, and ancillary expenses (including shipping, and handling) unless otherwise quoted. Forms of payment accepted may depend on your location or credit history, and likely include credit card, check, ACH/wire and direct debit, (each a "Payment Method"). By providing us with a Payment Method, you authorize us to automatically charge that Payment Method, or any updated Payment Method you provide, for all charges and Fees incurred in connection with any Products that you have Ordered from Kaseya through the Committed Service Term (including renewals). We reserve the right to change the Payment Methods that we have approved for you at any time and will use reasonable commercial efforts to alert you to any such changes. You must provide us with complete and accurate Payment Method information, billing and contact information including your complete legal name, street address, email address and the name and telephone number of an authorized billing contact. You agree to update this information within three (3) days of any change. Kaseya may invoice from and require payment to any of its Affiliates, in Kaseya's discretion and as directed by Kaseya. Invoices may be in electronic or paper form.

g. Additions Made During Committed Service Term. A Committed Service Term applies to the initial Licenses in a Subscription and to any Licenses added thereafter to the Service Subscription. Licenses, including those added after the original Activation Date, may not be decreased during the relevant Committed Service Term even if you are not fully using all Licenses. All Licenses in a Service Subscription terminate on the same date. Any optional or add-on features added after the start of the Service Subscription will also co-terminate with the original Service Subscription and may not be decreased during the relevant Committed Service Term.

h. Collection of Fees. All amounts payable by you will be made without setoff or counterclaim, and without any deduction or withholding. Payment terms and billing frequency are set forth in the applicable Order or, if not specified, the Product Terms of Use or Documentation. If you are more than thirty (30) days overdue on payments, you agree that Kaseya has the right to: (i) require that you pay using a different Payment Method; (ii) require payment upfront, and/or; (iii) charge interest/late fees at the rate of 2.0% per month, or the highest rate permitted by law, whichever is lower. If we are unable to collect any amount owed, we may take any other steps deemed necessary to collect Fees, and you will be responsible for all our incurred costs such as collection expenses, court costs and attorneys' fees. Furthermore, in the event of non-payment, following notice of such non-payment, we may suspend or terminate access to any

Kaseya Products and Content as well as the right to continue to purchase new Products and we shall not be liable to you or any third party for such suspension or termination.

i. Shipment; Title; Risk of Loss. For all shipment of hardware, we shall designate the carrier and ship pursuant to our standard shipping practices unless otherwise specified by you and agreed to by us in writing. You must provide us with written notice within five (5) days of delivery of any non-conformity with the Order, for example, delivery of the wrong Product or incorrect quantities. All new orders for hardware or other physical Products will be shipped by us freight prepaid and billed to you. Title and risk of loss to such physical Products will pass to you upon the shipment leaving our dock.

j. Shipments Made to Certain Jurisdictions. You may be subject to import duties, withholdings and other taxes, which are levied when the Product arrives at the ship-to location. Any charges for customs clearance are your responsibility. Since customs policies vary from country to country, you should contact the customs office in the country where you have us ship Products to get more information. You are considered the importer of record and must comply with all laws and regulations of such jurisdiction.

k. Taxes. You will pay and be solely liable for all taxes including sales, use, excise, withholding and any other taxes, duties or charges with respect to our sale of the Products to you, but excluding taxes based on our net income or gross receipts and taxes from which you are exempt by law as shown by a valid tax exemption certificate. You agree to indemnify and hold us harmless in the event we are required to pay such taxes, duties or other charges for which you are responsible.

l. Future Functionality. You agree that your obligations with respect to a Product Order or Service Subscription is not contingent upon the delivery of any future functionality or features that may have been mentioned by us, either orally or in writing. Further, we shall not be bound by statements made by any of our channel partners or other third-parties. Only features and functionality that are specified in a Product's current, authorized Documentation issued by us shall be binding upon us.

7. **CONFIDENTIALITY**

a. Application of this Section. This section applies to Confidential Information of one party (the "**Discloser**") that is made known to the other party (the "**Recipient**") through activities under this Agreement. Note that Content uploaded through the Products requires special confidentiality provisions due to the features of the Products, and such special provisions are described in Section 8, and may be further described in the

Product Terms of Use if applicable. Those provisions related to Content greatly limit Kaseya's use of Content (including disclosure).

b. Obligations. The Recipient will (i) maintain the confidentiality of the Confidential Information of the Discloser (and that of any third parties to which either party has access as a result of this Agreement); (ii) hold in confidence and protect such Confidential Information from dissemination to, and use by, any third party except to the extent necessary to perform its obligations under this Agreement (iii) use the same care to prevent protect the Confidential Information of the Discloser as it employs with respect to its own information of a similar nature, but in no event less than a reasonable standard of care; (iv) use the Confidential Information of the Discloser solely for the purpose of performing its obligations under this Agreement; and (v) as reasonably feasible, promptly return, or provide a copy of Confidential Information upon the request of the Discloser.

c. Product Information as Confidential. The Products, including their structure, organization and source code, are comprised of commercially valuable assets belonging to Kaseya or our licensors, the development or acquisition of which required the investment of substantial time, effort and cost. The Products may also contain trade secrets. Accordingly, you hereby agree to use the highest degree of care to maintain the confidentiality of the Products.

d. Disclosure of Confidential Information. Recipient may disclose Confidential Information of the Discloser to Recipient's employees, officers, agents, subcontractors and independent contractors (collectively "Representatives") who have: (i) a need to know such Confidential Information in order to perform their duties; and (ii) a legally binding obligation to protect the Confidential Information. Recipient assumes full responsibility for the acts and omissions of its Representatives with respect to such Confidential Information.

e. Disclosures Required by Law. Notwithstanding the foregoing, Recipient may disclose Discloser's Confidential Information to the limited extent required in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Recipient, where legally permissible in the reasonable judgment of Recipient's counsel, will first have given written notice to Discloser in order to allow Discloser to seek, at its sole cost and expense, a protective order or other remedy to limit such disclosure.

f. Notification. Except for any disclosure permitted under this Section, in the event of any disclosure or loss of Confidential Information, Recipient will notify the Discloser as soon as reasonably possible after learning of the disclosure.

g. Injunctive Relief. Each party acknowledges that Recipient's breach of this Section may cause immediate and irreparable injury to Discloser, and in the event of such breach, Discloser will be entitled to seek and obtain injunctive relief to the extent provided by a court of applicable jurisdiction, without bond or other security, and to any and all other remedies available at law or in equity.

h. Return of Confidential Information. Unless expressly authorized to retain Discloser's Confidential Information, Recipient will promptly return or use commercially reasonable efforts to destroy Discloser's Confidential Information upon request or upon termination of this Agreement, provided that Recipient may (a) retain in its legal files one copy of the Confidential Information for archival purposes and (b) retain copies stored in automated computer backup systems; provided, however, that any such documents and records retained pursuant to clause (a) or (b) shall remain subject to the terms of this Agreement for as long as they are so maintained.

8. **TREATMENT OF INFORMATION AND DATA**

a. Customer Content. You hereby represent and warrant that: (i) you or the End-User (as applicable) have sufficient rights and all required third-party consents, permissions or licenses in and to the Content as may be necessary and appropriate for use of the Content with the Product; (ii) you authorize us to access and interact with the Products to retrieve and process Content; and (iii) you grant Kaseya a limited, worldwide, royalty-free, non-exclusive, assignable license to copy, host, record, view, reformat, disclose, transmit, display and otherwise use the Content as necessary or desired, in each case solely for the purposes of providing the Products and as otherwise necessary for Kaseya to fulfill its obligations and exercise its rights under this Agreement including applicable Product Terms of Use and Orders. You or the End-User (as applicable) is responsible for the collection, accuracy, quality, completeness and legality of the Content and the means by which the End-User acquired rights to the Content for use with the Product, and Kaseya will not be responsible or liable for the unauthorized access to, alteration of, or deletion, correction, destruction, corruption, damage, loss or failure to secure or store Customer Content. You bear sole responsibility for adequately controlling, processing, storing and backing up Customer Content.

b. Rights in the Content. Except for the limited license granted hereunder, you or the End-User (as applicable) retain all existing rights in and to Content. Kaseya will use and

process the Content as necessary to provide and support the Products, and will not otherwise access Content other than as permitted under this Agreement, the applicable Terms of Use, as or as authorized by you for support. If you authorize an End-user to directly use or support a Product, including any features designed to be accessible to your End-User, as between you and Kaseya, you are responsible for all such access and use by the End-User.

c. Personal Information and Privacy. Products may be configured to designate the geographic region where Content associated with a Product is stored. Kaseya complies with the EU-US Data Privacy Framework (EU-US DPF) and the UK Extension to the EU-US DPF, as well as the Swiss-US Data Privacy Framework (Swiss-US DPF). Kaseya has certified to the U.S. Department of Commerce that it adheres to the EU-US Data Privacy Framework Principles with regard to the processing of personal data received from the European Union and the United Kingdom, and certified to the Swiss-US Data Privacy Framework Principles with regard to the processing of personal data received from Switzerland. (collectively, the "Privacy Framework Principles"). In addition, the Kaseya standard European, Swiss and/or UK Data Processing Addendum(s) (each a "Kaseya DPA") are incorporated into this Agreement if a Product is configured to store Content in the European Economic Area, the United Kingdom, Switzerland. A copy of the Kaseya DPAs are available in the KaseyaOne Portal, or by request made to your Kaseya Account Manager. If a Product is configured to store content in the United States and is used to process personal information of California consumers under the California Consumer Privacy Act of 2018, as amended, and the final regulations thereunder (collectively the "**CCPA**"), Kaseya will comply with the CCPA and we are a "service provider" with respect to the personal information of California consumers we process. We will not sell such personal information and will not retain, use or disclose such personal information for any purpose other than for the purpose described in this Agreement, the applicable Product Terms of Use, or as otherwise permitted by the CCPA or applicable law. More information about how Kaseya processes personal information can be found in our Privacy Statement, accessible by clicking here. If there is a conflict between this Agreement and our Privacy Statement, the Privacy Statement shall govern. If there is a conflict between this Agreement and a Kaseya DPA, the Kaseya DPA shall govern. In all cases, and despite any conflict with any Kaseya agreement or statement, the Privacy Framework Principles shall govern.

d. Security. We use physical, technical and administrative safeguards designed to help secure the Products and Content under our control against accidental or unauthorized loss, access or disclosure. However, no system of data transmission, storage or retrieval can be made entirely impenetrable and despite the measures employed, the Products

and Content are not guaranteed against all security threats or other vulnerabilities, and you acknowledge that you use the Products with all Content at your own risk. Notwithstanding anything to the contrary in this Agreement, Kaseya's security measures extend only to those systems, networks, network devices, facilities and information technology components over which Kaseya has control. You are responsible for the proper configuration and maintenance of physical, administrative and technical safeguards as they relate to access and use of the Product, accounts and Content. In no event will we be responsible, nor will we have any liability, for physical, administrative, or technical controls related to the Product or Content (including without limitation Personal Information) that you control, including but not limited to access credentials (including passwords), network connectivity and internet connectivity. You agree to (i) change your passwords and other access credentials to Products and Portal Accounts on a regular basis and immediately upon becoming aware of any unauthorized access to, or use of, your Products or Portal Account(s) or any other compromise involving Products or your Portal Account(s); and (ii) promptly apply any updates, upgrades, modifications or other Enhancements that Kaseya determines is necessary or appropriate to maintain the security, confidentiality, integrity, availability or performance of the Product.

e. Feedback. If you provide us with reports, comments, suggestions, ideas or other feedback regarding the Products or our business, whether written or oral (collectively "Feedback"), you do so without any expectation of compensation. You hereby grant us a worldwide, irrevocable, transferable, perpetual, royalty-free right and license to use the Feedback to improve the Products, develop new Products and for any other purpose, including in all media now known and later developed. The provision of Feedback is strictly voluntary and we are not required to hold it in confidence.

f. Aggregate Data. Notwithstanding any other provision in this Agreement or otherwise, and provided we comply with Applicable Law, we may evaluate and process use of Products and Content in an aggregated and anonymous manner, meaning in such a way that the individual is not or no longer identified or identifiable (referred to as "Aggregate Data"). We may use and share such Aggregate Data to improve the Products, develop new products, understand and/or analyze usage, demand, and general industry trends, develop and publish white papers, reports, and databases summarizing the foregoing, and generally for any purpose related to our business. We retain all Intellectual Property Rights in Aggregate Data. For clarity, Aggregate Data does not include personally identifiable information or information that can identify any individual.

g. Administrative Data. Administrative Data includes operational data and telemetry concerning use of the Products and Portals, such as information that servers record

relating to the access and use of the Products and Portals. Administrative Data may include IP addresses, authentication tokens, machine identifications, access logs, device settings and Portal settings. Administrative Data is processed by us to provide and operate the Products and Portals, bill and invoice you, measure customer experience and adoption, monitor security, conduct investigations, develop new products and operate and improve our business, and you agree that we may use such Administrative Data for any such purpose.

9. **TERM AND TERMINATION**

a. Term. This Agreement will commence upon the earlier of: (i) your acceptance of this Agreement by electronic or written means, (ii) your placing an Order for Product or; (iii) your use or resale of a Product, and then will continue until terminated in accordance with the provisions of this section (the "**Term**"). The Term of this Agreement is independent of the Committed Service Term applicable to any individual Service Subscription, which will in each case be set forth in the Order. Even if terminated, this Agreement shall continue to govern Service Subscriptions (and our relationship with respect to such Service Subscriptions) that extend past the Term, until such Service Subscriptions expire or are terminated.

b. Termination for Convenience. Either Party may terminate this Agreement, at any time, without cause, upon 30 calendar days written notice. Termination of this Agreement for convenience will not terminate a Service Subscription that was purchased prior to termination until the end of the applicable Committed Service Term (a "**Trailing Subscription**"). You are required to continue to make payments for a Trailing Subscription until its expiration and, this Agreement shall continue to govern Trailing Subscriptions (and our relationship related to the Trailing Subscriptions) until expiration of the Trailing Subscriptions.

c. Termination for Material Breach. Each party will have the right to terminate this Agreement upon notice to the other party if such other party materially breaches this Agreement and fails to cure such breach within thirty (30) days after receiving written notice thereof. Kaseya may terminate this Agreement and/or any individual Service Subscription at its discretion, effective immediately, for: (i) non-payment that is not cured within ten (10) days after notice; or (ii) your violation of Section 2 (Use of Products and Restrictions) or Section 13 (Compliance with Laws). We may also terminate this Agreement immediately upon notice to you if you use Products in a way that damages or likely could cause damage to Kaseya or a third party, or engage in abusive or threatening conduct or communications toward us or about us.

d. Effect of Termination. Immediately upon either of us serving the other with notice of termination, you may not order or sell any additional Products without our express written consent. Upon termination, (i) we may terminate your Portal access except to the extent needed by you to manage Trailing Subscriptions; (ii) any amounts you owe to us will be immediately due and payable; (iii) and all rights and licenses granted hereunder will terminate and you must cease the use, marketing and distribution of the Products and Kaseya Marks except to the extent required for you to manage Trailing Subscriptions.

e. Use of Product After Termination and Cases of MSP Non-Responsiveness. Termination of this Agreement does not affect any of our rights with respect to End Users' use of the Products that were purchased from you. During the Term, Kaseya may assume your rights and obligations hereunder with respect to a Product if: (a) you use Product to provide Managed Services to Client; (b) Kaseya holds the Client's Content in our Cloud; (c) the Client contacts Kaseya requesting that the Content be moved to another MSP or made available directly to them; and (d) you are unresponsive to Kaseya and/or the Client, or Kaseya otherwise believes in good faith that legal action or damage against Kaseya could arise due to your actions.

f. Deletion of Data. If termination of this Agreement also leads to termination of Service Subscriptions, we reserve the right to permanently delete all related Content or disable access to such Content from any remotely located servers owned by us or under our control, and we shall not be liable for such actions.

g. Survival. Notwithstanding anything to the contrary, the following provisions will survive termination of this Agreement: (i) those that by their express terms survive; (ii) those that by their nature may be reasonably inferred to survive, and; (iii) Sections 7 through 12, Section 14, Section 15, Subsections 4(a), 4(d), 6(f) through 6(h).

10. **WARRANTIES AND LIMITATIONS ON LIABILITY**

a. Mutual Warranties. Each party represents and warrants that (i) it is duly organized, validly existing and in good standing under the laws of its place of incorporation or formation; (ii) it has the authority to enter into this Agreement and to perform its obligations and grant the rights and licenses provided herein; and (iii) by entering into this Agreement it is not in violation of any previous agreement or obligation between it and any third party.

b. Limited Kaseya Warranties. Warranty terms for hardware Products provided by Kaseya are found in the applicable Product Terms of Use. Kaseya warrants that for a period of thirty (30) days from your first use of Software and Services, the Software and Services

will operate substantially pursuant to the Documentation for the Software and Services. Warranty claims must be reported to Kaseya within the applicable Warranty period, and defects must be capable of being observed or reproduced by Kaseya. Kaseya's obligations and your sole remedy with respect to any valid Warranty claim is limited to one of the following as determined by Kaseya: (i) repairing the defect; (ii) replacing Product with product or services that are equivalent in performance and reliability; or (iii) in the case of Service Subscriptions, terminating the Subscription and issuing a credit for prepaid amounts or, in the case of hardware, issuing a credit for the hardware upon its return to Kaseya.

c. LIMIT ON WARRANTIES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE DISCLAIM ALL OTHER PROMISES, REPRESENTATIONS AND WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SYSTEM INTEGRATION, DATA ACCURACY, DATA SECURITY, OR ANY WARRANTIES ARISING OUT OF ANY COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE. WE DO NOT WARRANT THAT THE PRODUCTS WILL MEET ANY END USER, MANAGED SERVICE PROVIDER OR OTHER REQUIREMENTS OR THAT THE OPERATION OF ANY PRODUCT WILL BE SECURE, UNINTERRUPTED, OR ERROR-FREE, FREE OF HARMFUL COMPONENTS OR THAT ALL ERRORS WILL BE CORRECTED. PRODUCTS ARE TOOLS FOR ASSISTING CUSTOMERS RUN AND PROTECT THEIR BUSINESSES OR THOSE OF THEIR CLIENTS, AND ARE NOT A SUBSTITUTION FOR APPROPRIATE INSURANCE, SUCH AS CYBER LIABILITY OR PROFESSIONAL LIABILITY INSURANCE. PRODUCTS ARE NOT DESIGNED OR INTENDED FOR USE IN LIFE DEPENDENT OR HAZARDOUS ENVIRONMENTS REQUIRING FAIL SAFE PERFORMANCE SUCH AS THE OPERATION OF NUCLEAR FACILITIES, AIRCRAFT NAVIGATION, AIR TRAFFIC CONTROL, DIRECT LIFE SUPPORT MACHINES, OR WEAPONS SYSTEMS WHERE THE FAILURE OF THE PRODUCT COULD LEAD TO DEATH, PERSONAL INJURY, PHYSICAL DAMAGE OR ENVIRONMENTAL DAMAGE. EXCEPT FOR REPRESENTATIONS SPECIFICALLY MADE BY US IN WRITING, WE MAKE NO REPRESENTATIONS OR WARRANTIES ABOUT ANY PRODUCT'S COMPLIANCE WITH LAWS AND REGULATIONS THAT ARE SPECIFICALLY APPLICABLE TO ANY END USER OR INDUSTRY AND DISCLAIM ALL LIABILITY ASSOCIATED THEREWITH. THE PRODUCTS MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS. WE ARE NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS. TO THE MAXIMUM EXTENT PERMITTED BY LAW, NO SUPPLIERS OF ANY THIRD-PARTY COMPONENTS INCLUDED IN THE PRODUCTS WILL BE LIABLE FOR ANY DAMAGES WHATSOEVER.

d. No Professional Advice and Revenue Guarantee. Certain of our Products may provide a platform and framework through which you can calculate taxes, track compliance to regulations, aid in accounting obligations, or other such services. YOU UNDERSTAND THAT THE PRODUCTS ARE NOT INTENDED TO PROVIDE PROFESSIONAL ADVICE, AND ARE NOT A SUBSTITUTE FOR LEGAL, ACCOUNTING, FINANCIAL, COMPLIANCE, OR OTHER TYPES OF ADVISORS OR EXPERTS. Results, reports, sample agreements, templates and other information generated by or provided through our Products are opinions and must be reviewed by you in consultation with your professional advisors. We make no promise or guarantee that you will obtain or receive any minimum revenue or profit as a result of this Agreement or using or selling the Products.

e. LIMITATIONS AND EXCLUSIONS OF LIABILITY. TO THE FULLEST EXTENT ALLOWED BY LAW, IN NO EVENT WILL WE OR OUR LICENSORS OR SUPPLIERS BE LIABLE TO YOU OR TO ANY THIRD PARTIES FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES OR COSTS, REGARDLESS OF THE NATURE OF THE CLAIM, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOST REVENUES, COSTS OF DELAY, FAILURE OF DELIVERY, BUSINESS INTERRUPTION, VALUE OF LOST OR DAMAGED DATA OR THE COST OF RECREATING THE SAME, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND EVEN IF A REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE. THE LIMITATIONS OF THIS SUBSECTION SHALL APPLY TO ANY THEORY OF LIABILITY, WHETHER BASED ON WARRANTY, CONTRACT, STATUTE, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE. IN NO EVENT WILL WE BE LIABLE FOR THE PROCUREMENT OF SUBSTITUTE SERVICES OR PRODUCTS. TO THE FULLEST EXTENT ALLOWED BY LAW, OUR TOTAL LIABILITY (AND THAT OF OUR SUPPLIERS/LICENSORS) ARISING OUT OF OR RELATED TO THIS AGREEMENT OR OUR RELATIONSHIP, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, WILL BE LIMITED TO DIRECT DAMAGES ONLY IN AN AMOUNT EQUAL TO THE FEES RECEIVED BY US RELATED TO THE SPECIFIC HARDWARE UNIT OR PRODUCT SERVICE SUBSCRIPTION OF THE INDIVIDUAL END USER ACCOUNT IN THE SIX (6) CALENDAR MONTHS PRIOR TO THE INCIDENT GIVING RISE TO SUCH LIABILITY. THESE LIMITATIONS OF LIABILITY ARE INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE.

f. Essential Basis. The disclaimers, exclusions and limitations of liability set forth herein form an essential basis of this Agreement and have been relied on by both of us, and that absent such disclaimers, exclusions and limitations of liability, the terms and conditions of this Agreement and the Fees applicable to the Products would be substantially different.

11. **INDEMNIFICATION**

a. Indemnification by Kaseya. We agree to defend you from and against (or at our option settle) any third-party claims that a Product in the form supplied to you under this Agreement infringes or misappropriates a third party's patent, copyright or trademark rights in the United States and we will indemnify and hold you harmless from all damages, costs, and similar liabilities ordered by a court or agreed upon by Kaseya in settlement in connection with any such claim. Our indemnification obligations will not apply to (i) claims of infringement to the extent based on your combination of the Product with other products, services, software or marks if the infringement could have been avoided by the use of such Product not in such combination; (ii) any modifications to the Product not made by us; (iii) any damages incurred as a result of your failure to use any update to the Product we provide; (iv) use of a Product in a manner that does not conform to its Specifications; or (v) a Product-related claim stemming from your specific directions (these exceptions (i) through (v) collectively will be referred to as "IP Exclusions"). If we determine that a Product is or may be subject to an infringement claim, we may, at our option: (1) procure for you the right to continue using or distributing the Product in accordance with this Agreement or (2) replace or modify the Product so it becomes non-infringing. If we determine that neither of these options is commercially practicable, we may terminate this Agreement or your ability to further use or distribute such Product upon written notice to you. This Section represents your sole and exclusive remedy and Kaseya's sole and exclusive liability for any claims based on Kaseya's infringement of intellectual property or other proprietary rights.

b. Your Indemnification of Kaseya. You agree to defend us, our licensors and Affiliates, and the officers, directors, employees and representatives of each of them (each a "Kaseya Indemnified Party"), from and against all damages and costs incurred as a result of a third-party claim and you will indemnify and hold all Kaseya Indemnified Parties harmless from all damages, costs, and similar liabilities in connection with any such claim, to the extent the claim arises out of (i) your breach of this Agreement; (ii) your negligence or other acts or omissions resulting, in whole or in part, in a third party claim being asserted against us; (iii) any of the IP Exclusions referenced in subsection (a), above; (iv) your actions in excess of the authority granted to you by any End User; (v) your failure to secure Content, any personally identifiable information or Confidential Information in a reasonable manner (such as, for example, your failure to encrypt in transit or at rest when available or properly protect passwords or other access credentials); (vi) your breach of Applicable Law involving the Products; and (vii) except for claims of infringement or misappropriation for which we are responsible under

subsection (a) above, a claim brought by any of your End Users (both organizations or individuals) arising out of or related to the End User's relationship with you.

c. Process. The foregoing indemnification obligations are conditioned on any of the indemnified parties: (i) notifying the indemnifying party promptly in writing of such action; (ii) reasonably cooperating and assisting in such defense; and (iii) giving sole control of the defense and any related settlement negotiations to the indemnifying party with the understanding that the indemnifying party may not settle any claim in a manner that admits guilt or otherwise prejudices the indemnified party, without consent.

12. **AUDIT/EXPENSES**

a. Audit. You will retain all records and documentation with regard to your compliance with this Agreement throughout the Term and for three (3) years thereafter. At all reasonable times during the Term and such subsequent three (3) year period, we or our duly authorized representative will be permitted access to such records and documentation for purposes of auditing and verifying compliance with this Agreement upon 5 business days prior written notice, during your regular business hours.

b. Tracking Deployment and License Use. Products may be programmed to track the number of deployed License Units (such as seats, authorized devices, or users). You hereby consent to such tracking and shall not, directly or indirectly, circumvent, impede or obstruct such tracking or reporting. You grant Kaseya the right to track and monitor use by all End-Users and you will provide access to your records, personnel and representatives, during your normal business hours to verify compliance with this Agreement, including such License limits. If an audit reveals that Licenses used by you exceeded the amounts paid for and that additional amounts are owed, you shall pay such amounts immediately. Kaseya will bear the cost of the audit unless the audit reveals that the additional amounts owed are in excess of five percent (5%) of the total License Fees paid during the audited time period, in which case the reasonable cost of the audit shall be paid by you.

c. Costs and Expenses. Except as expressly stated, each of us will bear all costs and expenses incurred in performing our respective obligations under this Agreement, including expenses related to marketing of the Products, and you are not entitled to receive any fees, commissions, or other payments for the performance of your obligations.

13. **COMPLIANCE WITH LAWS**

a. All Applicable Laws. You represent and warrant that in the performance of this Agreement, you will comply, and will cause your employees, directors, officers, suppliers and independent contractors to comply with all Applicable Laws and regulations related to your activities under this Agreement. You will not cause us or our Affiliates to be in violation of any Applicable Laws or regulations. You will respond to our requests for information, to the extent reasonable and related to our efforts to ensure compliance with Applicable Laws and regulations.

b. Subcontractors. You are expected to use Products yourself or sell directly to your End User clients as part of Managed Services, and not through additional sales channels unless otherwise agreed to by Kaseya in writing. You may not retain any third-party broker, agent, sub-reseller, or other contractor to perform of your obligations under this Agreement, unless such third party is approved by us in writing or otherwise in accordance with standards approved by us in advance. We may withhold or withdraw such approval in our sole discretion.

c. Compliance, Required Permits and Authorizations. You will, at your own expense, obtain and maintain through the term of the Agreement all licenses, permits, certifications, reports, approvals and other authorizations required and will otherwise comply with all laws governing the importation or distribution of the Products into and throughout the permitted Territory and will pay (and reimburse us if we are required to pay) all related governmental charges and related expenses.

d. Export Compliance. You represent and warrant that you: (i) will comply with all import laws, export laws, restrictions, product certification requirements, national security controls, and regulations of the United States, the European Union and any other applicable jurisdiction in the Territory; (ii) will not import, export or re-export or allow the import, export or re-export of the Products, or any Content through use of the Products, in violation of any such import laws, export laws, restrictions, controls or regulations. Such laws include, but are not limited to, the US Export Administration Regulations, the laws and regulations of the Office of Foreign Assets Control, and the International Traffic in Arms Regulations. Without limiting the generality of the foregoing, each party agrees that it does not intend to nor will it, directly or indirectly, engage in any import, export or reexport of the Products or services or use or access of any Products or services to (i) any territory that is subject to a U.S. economic embargo or prohibition, or to any national of any such territory, wherever located , (ii) to any entity or individual who such party knows or has reason to know is engaging in the design, development or production of nuclear, chemical or biological weapons, or missile technology, or (iii) to any entity or individual who has been prohibited by the US,

European or other applicable government from participating in import or export transactions. We reserve the right to refuse sales of Products, terminate, suspend or limit functionality or the provision of Products, or take other actions in order to comply with any such laws or regulations without liability to you or any third party.

e. Corrupt Practices. You agree to comply with all Applicable Laws relating to anti-bribery and anti-corruption compliance, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977 as amended (the "**FCPA**"), any guidance issued by the U.S. government from time to time regarding the FCPA, and other applicable anti-corruption, anti-fraud, embezzlement, anti-money laundering, and antiterrorist financing laws and regulations (collectively, "Anti-Corruption Laws"). You will not, with a corrupt, improper, or illegal intention, directly or indirectly, offer, promise, authorize, pay, give, solicit, or accept any money, favor, advantage, bribe, kickback, or anything else of value to or from an Official or any other individual or entity, whether in the public or private sector, for purposes of obtaining, retaining, or directing business, regulatory approvals, or any other improper advantage. Neither you nor, to your knowledge, any of your Affiliates' respective owners, officers, directors, employees, subcontractors or, to your knowledge, any immediate family member of the foregoing persons (collectively, "Interested Persons") is an Official who has not otherwise been disclosed as such to us in writing. You will notify us promptly if (i) an Interested Person becomes an Official or (ii) an Official becomes an Interested Person or acquires a personal interest in your income.

f. Developments. You will use your best efforts to promptly advise us in writing of any statute, regulation or other law in the Territory that is not the United States, if applicable, that is or comes into effect during the term of the Agreement and that affects the importation, exportation, sale promotion, provision or protection of the Product or services or which otherwise has a material effect on the parties' rights or obligations under the Agreement.

g. Government Registration. If any approval or registration of this Agreement ("**Required Registrations**") is required in order to give the Agreement legal effect within the Territory, or with respect to exchange regulations or requirements so as to assure the right of remittance abroad of sums due to us, you agree, at your sole expense, to take whatever steps may be necessary to secure such Required Registrations prior to commencing within any jurisdiction in the Territory any activities which are subject to such approval or registration.

h. Policies/Procedures. You will maintain and comply with Kaseya policies and procedures which are (i) substantially consistent with the foregoing representations, warranties, covenants and certifications, and (ii) aid in compliance with all Applicable Laws and

regulations applicable to you and us, including, but not limited to, the laws described in this Section.

i. Notification and Cooperation. You have in good faith provided to us and/or our agents and advisors all documents and information of the character and type requested by us in writing in the course of any corporate and anti-corruption due diligence review of you. You will immediately notify Kaseya if you have any information or suspicion that there may be a violation of Applicable Laws. You will reasonably cooperate with us in regard to any matter, dispute, or controversy related to this Agreement and in which we may become involved and of which you may have knowledge. Such obligation will continue after the expiration or termination of this Agreement.

14. **GOVERNING LAW; CLASS ACTION AND JURY TRIAL WAIVER**

a. Governing Law and Venue. All disputes, controversies, actions or proceedings relating to, or arising out of, this Agreement, your relationship with Kaseya and/or the creation, production, manufacture, distribution, promotion, marketing, advertising (including oral and written statements), use of or sale of any and all of our Products and Services, including any claim you may have against past or present Kaseya employees, officers, directors or agents (collectively "Claims"), shall be governed, construed and enforced exclusively in accordance with the laws of the State of Delaware, USA, without reference to conflicts of law principles and nothing in this Agreement will be deemed to exclude or limit the liability of either party which cannot be limited or excluded by such applicable law. The UN Convention on Contracts for the International Sale of Goods shall not apply to this Agreement nor to any dispute arising out of this Agreement. The adjudication of Claims shall be subject to the exclusive jurisdiction of the state and federal courts located in Miami-Dade County, Florida, and must be filed within two (2) years after the Claim accrued. If Kaseya commences litigation of a Claim, Kaseya shall be entitled to recover reasonable attorneys' fees, costs and other expenses.

b. No Class Actions or Jury Trial. You shall not have the right to participate in a representative capacity, or as a member of any class of claimants pertaining to any Claim. Claims must be brought on an individual basis, and you hereby waive your right to, and agree that you will not, bring (or join) a Claim as a plaintiff or a class member in a class, consolidated litigation or other such proceeding. Each party hereby waives all respective rights to a trial by jury regarding any Claims.

15. **ADDITIONAL PROVISIONS**

a. Nature of Relationship. Each of us enters into this Agreement as an independent contractor and neither of us may act or represent ourselves as an agent or joint venturer of the other.

b. Government Contracts. If the Products are to be used in the performance of a government contract or subcontract, no government requirements or regulations will be binding on us unless we specifically agreed in writing. The Products are comprised of "commercial computer software" and "Commercial computer software documentation" as such terms are used in the Code of Federal Regulations.

c. Construction. The section headings in this Agreement are for convenience of reference and will not be deemed to be a part of this Agreement. Any rule of construction that ambiguities are to be resolved against the drafting party will not be applied in the interpretation of this Agreement.

d. Enforceability. If any provisions herein are deemed invalid, illegal, or unenforceable, the validity, legality and enforcement of the remaining provisions will not be affected or impaired.

e. Electronic Communications. You consent to receive communications from us in electronic form and agree that all agreements, including this Agreement, notices, disclosures, and other communications that we provide to you electronically satisfy any legal requirement as if in writing.

f. Assignment. You may not assign this Agreement or any rights or obligations hereunder (including with respect to any individual Product, Order, Service Subscription or Content), without our express written consent. Any assignment or transfer in violation of the foregoing will be null and void. Kaseya may assign this Agreement, Orders or Service Subscriptions in whole or in part.

g. Force Majeure. Any delay in or failure of performance of either party (excluding obligations to pay for Products) will not constitute a default under this Agreement or give rise to any claim for damages to the extent such delay or failure of performance is caused by an event beyond such party's reasonable control such as, for example but not limitation, war, viruses, acts of public enemies, acts of terror, Third-Party Technology, law or regulation, governmental or court order, severe weather, utility failures, labor strikes, natural disasters, acts of God, and telecommunication or Internet service interruptions.

h. No Waiver. The failure of either party to insist in any instance upon any payment or performance when due by the other party, shall not relieve such other party of any of its obligations with respect to such performance, or constitute a waiver of such party's right

to insist upon the full and timely performance in the future by the other party of obligations of the same type or a different type under this Agreement.

i. Counterparts and No Third Party Beneficiaries. This Agreement may be executed in counterparts, each of which will be deemed an original. Each member of the group of companies of which Kaseya may be the parent or subsidiary shall be a third party beneficiary to this Agreement and entitled to directly enforce and rely upon any provision of this Agreement. Other than the foregoing, no other person or company shall be a third party beneficiary to this Agreement.

j. English Language. This Agreement has been drafted in the English language and such version will be controlling in all respects and any non-English version is solely for accommodation purposes.

k. Notices. All legal notices required or permitted hereunder will be in writing and may be delivered by nationally recognized courier (e.g., UPS, FedEx) and will be deemed effective upon receipt as evidenced by delivery confirmation. Legal notices will be sent to you at the main address that Kaseya has on record in your account information. Notices to us must be sent to 701 Brickell Avenue, Suite 400, Miami, Florida 33131, Attn: General Counsel. In addition, Kaseya may send any notice required or permitted hereunder to you by first class mail or by email to your address on record in Kaseya's account information. Such notice will be deemed effective upon the earlier of: (i) email delivery; (ii) 48-hours after sending by first class mail, or (iii) 12 hours after sending by email. We will have no responsibility for failure to provide notice due to your failure to maintain current and accurate contact information with Kaseya.

l. Remedy. The rights and remedies of the parties will be cumulative (and not alternative).

m. Entire Agreement. This Agreement, the applicable Product Terms of Use, Orders, including all referenced terms therein, or other applicable terms agreed to by both you and Kaseya, together constitute the entire understanding of the parties with respect to the subject matter hereof, and supersede all prior and contemporaneous written and oral agreements with respect to the subject matter. No modification of this Agreement or any Order will be binding on us or amend this Agreement or existing Order unless it is in writing, generated by Kaseya on its standard forms (an email is not sufficient for this purpose) and duly authorized by a Kaseya Vice President or higher Kaseya personnel. Any inconsistent or additional terms contained in any of your purchase orders, sales confirmations or any other communications are deemed material changes which we hereby expressly reject. Our fulfillment of any Order will not constitute acceptance of any such additional or inconsistent terms and conditions.

n. Updates to this Agreement. We may update this Agreement (including referenced documents like Terms of Use) from time to time. We will notify you of changes by posting the updated Agreement on the appropriate Portal or website, and/or by sending a message to a primary account user for your organization. The updated Agreement will be effective 30 days from our notice unless you notify us that you object within such 30 days, provided that updated Agreements that apply only to future purchases or renewals shall take effect immediately. By continuing to participate as a customer without objection, you agree to comply with the updated Agreement. Should you object to an updated Agreement Kaseya may, in its discretion, allow you to: (a) terminate the applicable Committed Terms without further payment obligation, or; (b) allow the previous set of Terms to continue to apply through the end of the Committed Terms. However, should you fail to terminate a Subscription Service at the end of the Committed Term, you hereby agree that the updated Agreement shall apply during the renewal term.

o. Publicity. You grant us the right and license to identify you as a Kaseya customer and (a) refer to you by name, trade name and trademark, if applicable, as well as (b) briefly describe your business in our marketing materials.

16. **DEFINITIONS**

"Administrative Data" means data concerning registration, use and administration of Products that we may capture. For example, Administrative Data includes telemetry, logs that we keep regarding access to and use of the Portals and Products, as well as access to and downloading of Content. Administrative Data does not include the Content itself.

"Affiliate" means an entity directly or indirectly controlling, controlled by or under common control with an entity.

"Applicable Laws" means any applicable law, rule, regulation, directive, code, order or other requirement applicable to a party in any jurisdiction contemplated by this Agreement.

"Committed Service Term" means the number of consecutive months or years of a Service Subscription, typically set forth in an Order.

"Confidential Information" means any business, operational and/or technical information that is designated as confidential or that a reasonable person would believe to be confidential given the nature of the information or the circumstances of disclosure. Confidential Information may be oral, written, electronic, or in any other format and may include: information regarding the terms and conditions of this Agreement, the Products or Service; Intellectual Property Rights, Kaseya's pricing offered to you, discounts, marketing and business plans or opportunities, roadmaps, finances, penetration test results and other security information, third party audit

reports, Beta Products and Portal content. Confidential Information does not include Content, Feedback, Administrative Data or Aggregate Data. Also, Confidential Information does not include any information that: (i) was publicly available at the time of disclosure; (ii) became publicly available after disclosure through no fault of the receiving party; (iii) was known to the receiving party prior to disclosure by the disclosing party or (iv) was rightfully acquired by the receiving party after disclosure by the disclosing party from a third party who was lawfully in possession of the information and was under no legal duty to maintain the confidentiality of the information.

“Content” means all data and other content that is submitted through our Product platforms or otherwise made available to Kaseya through use of the Products by you, by an End-User, or on behalf of you or an End-user. An example of Content is your data that you may back-up through one of our backup Products.

“Documentation” means the current data, information and other content that we make available to you under this Agreement regarding our Products, Kaseya Services, or other information as updated from time to time. Examples of Documentation include Specifications and information we provide to you through our Portals like white papers, user manuals, KB articles, instructions, technical data sheets or industry information.

“End User” means the person or entity that purchases a Product (either directly from Kaseya or through a channel partner, including you) for its own use and not for resale and owns, licenses, lawfully controls or uses Content, or for whose benefit Content is held, transmitted, or monitored in connection with any Product. End User may also be referred to in certain Product Terms of Use, Portals or Specifications as Customer, Content Owner, Network Owner or Client.

“End User Terms” means terms related to certain Products and the substance of which must be included in a valid, enforceable contract between a you and an End User. End User Terms are typically identified in the applicable Product Terms of Use.

“Fees” means subscription fees, hardware pricing, and other such fees and pricing set forth in this Agreement, an Order (including a SOW), or other such documentation for the purchase and license of Products.

“Kaseya Marks” means Kaseya’s trademarks, service marks, trade names, brands, domain names, URLs, logos and other proprietary indicia (whether or not registered).

“Kaseya Services” means all services provided by or on behalf of Kaseya, including without limitation, the business continuity, backup, disaster recovery, routing, file sharing, networking, hosting, remote monitoring and management, Professional Services, technical support, training, business management, Portals, or other applications offered by Kaseya. The term Product includes the associated Kaseya Services.

“Kaseya Software” means software technology and other Intellectual Property Rights of Kaseya and its licensors in or comprising any Product, as well as updates, upgrades and modifications thereto, including any embedded software on hardware devices and any agent software loaded onto endpoints. The term Product includes the associated Kaseya Software.

“Intellectual Property Rights” means all intellectual property rights, however arising and in whatever media, whether or not registered, including patents, copyrights, trademarks, service marks, trade names, design rights, database rights, domain names, trade secrets or other proprietary rights and any applications for the protection or registration of such rights and all renewals and extensions thereof throughout the world.

“License” means the right to use a Product pursuant to the terms of this Agreement and as defined in the applicable Documentation. Licenses are measured in the form of a “License Unit” which varies depending on the Product, and may be in the form of storage units, seats, protected endpoints, or other such License Units.

“Managed Services” means managed services provided by you to End Users (such as, for example, your Clients) through use of the Products.

“Marketing Materials” means press releases, advertising materials, and any other items or information in any medium provided by or on behalf of Kaseya for use by you in publicly promoting the Products.

“Official” means (i) a director, officer, employee, contractor, or agent of any government, military, or state-owned or Affiliate; (ii) any department, agency, corporate entity, instrumentality or political subdivision of any government or military; (iii) any person or commercial entity acting in an official capacity for or on behalf of any government or military; (iv) any candidate for political office, any political party or any official of a political party; or (v) any officer, employee, contractor, or agent of any public international organization such as the United Nations or the World Bank.

“Order” means the ordering documentation for the initial or any renewal purchase of a Product, including a Service Subscription that specifies, as applicable, the Product, Service Subscription, License quantity, applicable Fees, billing period and other charges as agreed to between you and Kaseya. An Order may be generated at the time of purchase in a Portal store, by provisioning in any Product Portal, at Service registration, and/or by separate written or electronic document. The term Order includes Statements of Work or similar document that describes Products and Kaseya Services. Orders shall be subject to and incorporate by reference the terms of this Agreement and the applicable Product Terms of Use.

“Portal” means any web-based application, platform or portal provided by Kaseya that contains information related to Kaseya as well as the purchase, use, management, support and/or resale of the Products.

“Products” means any product or service made available by Kaseya, including Kaseya Services, Kaseya Software, hardware products and Portals, as well as all Enhancements and Documentation related to all of the foregoing, that you use, resell or distribute according to the terms and conditions of this Agreement.

“Product Administrator” means a party (other than Kaseya) authorized by an End User to control, manage, support and/or use a Product for the benefit of that End User. The term Product Administrator includes you when you provide Managed Services to an End User.

“Product Terms of Use” means individually and collectively, the terms and conditions issued by Kaseya that are applicable to the use of each Product. Many Product Terms of use are listed in Section 2, but some may be elsewhere, including within Product Platforms or on the websites of certain Kaseya Affiliates.

“Professional Services” means implementation, configuration, integration, deployment, administration, customization, training, management and other services that are provided by or through Kaseya. Professional Services do not include the base SaaS services that are part of a Service Subscription. An Order for Professional Services may be referred to as a “Statement of Work.”

“Service Subscription” means a subscription to the Kaseya Services as specified on an Order and describe the license you have to use a Product, such as, for example, the length of the Committed Service Term, License Unit measurement, retention periods, storage allotment, or other features. Details of Service Subscriptions vary depending on the Product.

“Specifications” means the policies, Documentation, price sheets, knowledge base articles, user manuals and any technical publications, and materials, as applicable, made available by Kaseya that describe the features and functionality of a Product. Kaseya shall be bound only by the current Specifications that are issued by Kaseya.

“Territory” means the geographic area in which you are authorized to use, market and/or resell the Products. In no event will Territory include any jurisdiction where the sale or use of the Products is prohibited by Applicable Law.

Exhibit A

Please note that the information in this Exhibit is subject to change upon notice to you at any time in Kaseya’s discretion.

If your billing address as registered with Kaseya is in the following country: The Kaseya Master Agreement is between you and the following Kaseya entity:

Australia	Kaseya Australia Pty Ltd.
Canada	ITG Software ULC
Germany	Kaseya International Deutschland GmbH
India	Kaseya Software India Private Limited
The Netherlands	Datto Nederland B.V.
The United Kingdom, the Channel Islands, Isle of Man, Gibraltar and certain other Crown Dependencies (please check with Kaseya)	Datto Europe Limited
The United States	Kaseya US, LLC
All other countries in which a Kaseya product or service is certified for use, and export is allowed by Applicable Law	Kaseya Limited

Addendum A

FEDERAL REGULATIONS FOR PURCHASES

FROM FEDERAL FUNDS

1. COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS. Contractor shall comply with all applicable federal, state, and local laws, regulations, and ordinances, including, without limitation, all federal requirements regarding the expenditure of Federal funds that are in effect as of the effective date of this Agreement, and that may later be enacted or promulgated, including, without limitation, 31 CFR Part 35 and 2 CFR Part 200. Pursuant to 2 CFR §200.316 any real property, equipment, and intangible property, that are acquired or improved with Federal funds must be held in trust by the non-Federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved.

2. SUSPENSION AND DEBARMENT CERTIFICATION. In accordance with Federal Executive Order 12549 and 2 CFR Part 1400 regarding Debarment and Suspension, Contractor certifies that neither it, nor its principals, are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

and, that the Contractor shall not knowingly enter into any lower tier contract, or other covered transaction, with a person who is similarly debarred or suspended from participating in this covered transaction. By entering this Agreement, Contractor certifies that he/she/it has not been suspended or debarred from federal projects and is fully eligible to receive federal funding.

3. CIVIL RIGHTS REQUIREMENTS. The following requirements apply to the underlying Agreement:

(1) Nondiscrimination -In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of1975, as amended, 42 U.S.C.§ 6102, Section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements issued.

(2) Equal Employment Opportunity -The following equal employment opportunity requirements apply to the underlying Agreement:

(a) Race, Color, Creed, National Origin, Sex, Age -In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future activities undertaken in the course of the work under this Agreement. The Contractor agrees to take affirmative action to

ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements issued.

(b) Age - In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements issued.

(c) Disabilities - In accordance with Section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements issued.

4. LOBBYING. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

5. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada, will be treated as public records pursuant to NRS Chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of his/her/its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

6. FEDERAL CHANGES. The Contractor shall at all times comply with all applicable Federal regulations, policies, procedures and directives, including without limitation those listed directly or by reference in any funding documentation, as they may be amended or promulgated from time to time during the term of this Agreement. The Contractor's failure to so comply shall constitute a material breach of this Agreement.

7. INDEMNIFICATION OF COUNTY. [Intentionally omitted]

8. ALTERNATIVE DISPUTE RESOLUTION & LIMITATION OF LIABILITY. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutually agree to not seek punitive damages against either Party.

9. CAUSE AND CONVENIENCE. [Intentionally omitted]

10. MODIFICATION OF CONTRACT. The terms of the agreement between the Parties may only be modified by a written amendment signed by both of the Parties.

11. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, or to otherwise allow a third party to assert a cause of action against either County or Subgrantee.

12. ASSIGNMENT. Subgrantee will neither assign, transfer nor delegate any rights, obligations or duties under this Agreement without the prior written consent of the County. This provision shall not restrict Subgrantee's ability to engage in corporate transactions (incl. mergers or acquisitions) without County's approval.

Quote
#Q-2883121

Prepared By: Michael Condon
Date: 30-Jun-2025
Quote Valid Until: 29-Jul-2025
Payment Terms: Upon Receipt

Bill To:
Trevor Calleja
Douglas County
1594 Esmeralda Ave
Minden, NV 89423
United States

Ship To:
Trevor Calleja
Douglas County
1594 Esmeralda Ave
Minden, NV 89423
United States

Annual

Start Date: 01-Aug-2025

SKU	Name	Billing Frequency	Effective Dates	List Price	Discount	Effective Price	Quantity	Price Per Period	Term	Total
S-CLD-SAASP	SaaS Protection for Microsoft 365 and Google Workspace per user	Annual	01-Aug-2025-31-Jul-2030	36.00	33.6%	23.90	660	15,776.64	5 Years	78,883.20

Description: SaaS Protection for Microsoft 365 and Google Workspace per user
Ship To: Trevor Calleja

SubTotal: USD 78,883.20

One Time

Start Date: 01-Aug-2025

SKU	Name	Billing Frequency	Effective Dates	List Price	Discount	Effective Price	Quantity	Price Per Period	Term	Total
CNS-SAASPRT-RS-SG	Self Guided Onboarding for SaaS Protection	One Time	N/A			139.00	1	139.00	One Time	139.00

Description: SELF-GUIDED IMPLEMENTATION - Includes access to self-guided in product walkthrough (Digital Adoption Technology) curated for new administrators implementing SaaS Protection.
Ship To: Trevor Calleja

SubTotal: USD 139.00

Annual Amount :USD 15,776.64

Total Quote Amount: USD 79,022.20

**Applicable Taxes will be applied upon invoicing*
***Terms < 1 may reflect higher price per period than Total Quote Amount*

You agree that Products on this Order must be paid for through an automatic method (i.e. Autopay), and Kaseya's offer of the Products is based on that requirement. You must log into your Kaseya One portal account and identify which automatic payment method you want used for these Products or your Product access may be suspended. Additional Licenses and other Add-Ons related to these Products will be automatically charged to the identified payment method. Payments are due upon receipt. This Order is binding upon signature, regardless of whether you identify an automatic payment method.

By clicking the “I Accept this Quote” button below (or accepting this Quote through any other means), I confirm that: (i) I am placing an order for the products and services described in the Quote; (ii) the use, purchase, distribution or other activities related to the products and services, as well as any related relationship with Kaseya, is subject to the Kaseya Master Agreement, which can be found at https://www.kaseya.com/legal/kaseya-master-agreement/; (iii) I hereby agree to the terms and conditions of the Kaseya

Master Agreement (iv) and, any other terms or conditions, such as those on my purchase order or other document that is not sent by Kaseya, will not apply and will have no force or effect.

AGENDA ITEM NO. T.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on the purchase of next-generation Palo Alto firewalls from SHI International Corp. in an amount not to exceed $97,289.08 for the Douglas County Firewall Refresh project and authorize the Chief Technology Officer to execute any required documents. (Peace Ruggia, Chief Technology Officer)

RECOMMENDED MOTION:
Approve the purchase of next-generation Palo Alto firewalls from SHI International Corp. in an amount not to exceed $97,289.08 for the Douglas County Firewall Refresh project and authorize the Chief Technology Officer to execute any required documents.

FINANCIAL IMPACT:
This purchase is funded by the FY 2023 State and Local Cybersecurity Grant Program (SLCGP) from the Nevada Office of the Military, Division of Emergency Management. The grant funding, 24F28, is for $86,915.00 (accepted via Resolution 2024R-059 on June 6, 2024); with the remaining funds coming from professional services (101-192-521-100) for $10,374.08. The total purchase is $97,289.08.

BACKGROUND:
The acquisition will enhance network threat protection, improve traffic throughput, and ensure robust security posture and business continuity. This firewall refresh initiative is paramount to significantly enhance the resilience, availability, and security of the County's network infrastructure. The existing firewall is aging and the rapidly evolving threat landscape necessitates an upgrade. Adhering to industry best practices, the deployment of next-generation firewalls is critical for proactive threat detection, intrusion prevention, and comprehensive traffic analysis. These advanced capabilities mitigate risks associated with sophisticated cyberattacks, unauthorized access, and network-borne threats. This solution ensures continuous network availability and secure data transmission even in the face of escalating cybersecurity challenges. The purchase includes hardware (firewall pair) and support.

ATTACHMENTS:

SHI Quote-26340303.pdf
Douglas County Firewall Refresh - Executive Summary.pdf

Pricing Proposal
Quotation #: 26340303
Created On: 6/24/2025
Valid Until: 7/25/2025

NV-County of Douglas

Andrew Quigley
PO Box 218
Minden, NV 89423
United States
Phone: 775 783-6004
Fax:
Email: aquigley@douglasnv.us

Account Executive

Jonathan Koffler
290 Davidson Ave,
Somerset, NJ 08873
Phone: 908 421 4011
Fax:
Email: Jonathan_Koffler@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Palo Alto Networks PA-3430 with redundant AC power supplies Palo Alto Networks - Part#: PAN-PA-3430 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract	2	$38,498.19	$76,996.38
2	Premium support, PA-3430 Palo Alto Networks - Part#: PAN-SVC-PREM-3430 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract **Note:** 13 month support	2	$10,146.35	$20,292.70

Subtotal	$97,289.08
Shipping	$0.00
Total	$97,289.08

Additional Comments

Palo Alto has a no returns policy.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at SHI Online Customer Resale Terms and Conditions.

Douglas County Firewall Refresh

Executive Summary

PREPARED FOR

Kathy Lewis, Chief Operating Officer

Peace Ruggia, Chief Technology Officer

PREPARED BY

Andrew Quigley, Systems Administrator

Executive Summary

Overview

Technology Services proposes a critical network security upgrade by purchasing new PA-3430 edge firewalls to support our 10Gbps internet connection. The existing PA-3250s will be repurposed as internal firewalls to improve security. This hardware purchase is majorly funded by an **$86,915 award from the FFY 2022 State and Local Cybersecurity Grant Program (SLCGP)**, while software subscriptions are covered by our existing budget, resulting in no new operational costs.

Our current network perimeter is secured by a pair of Palo Alto PA-3250 firewalls in a High Availability configuration. While these have served us well, they are approaching the limits of their performance capabilities when handling the increasing volume of traffic and the processing demands of modern threat prevention services. Furthermore, our internal network lacks the robust segmentation required to protect critical assets from lateral movement in the event of an internal breach. This flat network architecture presents a significant risk to data and operational continuity.

Problem Statement

The continued reliance on the PA-3250 firewalls at the network edge creates several challenges that impact on our security and future growth:

- **Performance Bottlenecks:** The current hardware's threat prevention throughput is significantly lower than our new 10Gbps internet connection speed. This means the firewalls cannot inspect all traffic at line rate, forcing a choice between security and performance and creating a major bottleneck.
- **Inability to Support Network Upgrades:** The PA-3250s lack the processing power to fully leverage a 10Gbps circuit and do not have robust support for advanced Border Gateway Protocol (BGP) configurations. BGP is essential for managing routing with our internet service provider and enabling automatic failover and redundancy.
- **Limited Capacity for Future Growth:** As our organization's data usage and reliance on cloud services grow, the PA-3250s will become an increasing bottleneck, hindering our ability to adopt new technologies and fully utilize our upgraded internet infrastructure.
- **Insufficient Internal Security:** The lack of dedicated internal firewalls means that if a threat bypasses the perimeter, it can move relatively freely within our network. This is a significant security gap that does not align with the industry’s best

practices for a defense-in-depth strategy.

Project Objectives

1. **Enable High-Speed Connectivity:** Deploy edge firewalls capable of supporting our 10Gbps internet connection with all security services enabled.
2. **Enhance Security Posture:** Drastically improve protection against advanced cyber threats by deploying newer, more powerful edge firewalls and implementing internal network segmentation.
3. **Maximize Return on Investment:** Repurpose existing firewall assets to serve a new, critical security function, extending their usable life and maximizing the value of our initial investment.
4. **Ensure Fiscal Responsibility:** Procure the necessary hardware and licensing by obtaining and evaluating a minimum of three competitive quotes from qualified vendors, utilizing available grant funds.

Proposed Solution

Technology Services proposes the purchase of a Palo Alto PA-3430 firewall High Availability pair to assume the role of the primary edge firewalls. The higher throughput and processing power of the PA-3430 series are specifically designed to handle the demands of a modern 10Gbps network edge with all security features enabled. Crucially, they also provide robust support for advanced BGP configurations, allowing for optimal routing and seamless failover for our new high-speed internet connection.

Following the successful deployment of the new edge firewalls, the existing PA-3250 pair will be reconfigured and strategically placed within our network to create secure zones, isolating critical systems (like servers and databases) from general user traffic. This project creates a layered security architecture, significantly reducing our attack surface.

Vendor and Quote Comparison

To ensure competitive pricing and best value, we are soliciting quotes from three authorized Palo Alto Networks partners. The evaluation will be based on total cost, hardware availability, and the level of support included.

Vendor	Hardware & Licensing Quote	Support Package	Notes
CDW-G	*$104,58.00*	Palo Alto Premium Support	Established government and education vendor.
SHI	*$97,289.00*	Palo Alto Premium Support	Large-scale provider with strong logistics.
CloudNomics	*$99,858.04*	CloudNomics Triage and Stateside Tier1 support	Specialized security and cloud solutions partner.

Conclusion

This firewall upgrade project is a critical and strategic necessity. It directly enables the organization to realize the full performance and reliability benefits of its investment in a 10Gbps internet circuit and resolves a critical end-of-support vulnerability with our internal firewalls. By cascading our existing hardware and leveraging grant funds, we can achieve a state-of-the-art security posture. The SLCGP grant will cover the cost of the new firewall hardware and a portion of the required software subscriptions, with the remaining overage covered by the existing departmental budget.

After a competitive review process, Technology Services recommends proceeding with SHI. Their quote represented the best value. This investment is essential to protect the organization's data and assets and provide a secure platform for future growth. Technology Services recommends the approval of this project and the authorization to purchase from SHI.

AGENDA ITEM NO. U.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve a $568,643 purchase order with SHI International Corp. ("SHI") for Fiscal Year 2025-26 utilizing the State of Nevada Master Purchasing Agreement (99SWC-S108) for all purchases of software subscriptions, software licensing, and support services. (Peace Ruggia, Chief Technology Officer)

RECOMMENDED MOTION:
Approve a $568,643 purchase order with SHI International Corp. for FY2025-26 as presented and authorize the Chief Technology Officer to sign any necessary documents for the purchase order.

FINANCIAL IMPACT:
Funding is available in the Technology Services software fund (101.192.533.806) and no additional budget transfer or augmentation is needed.

BACKGROUND:

SHI International Corp. is a technology vendor that provides software, hardware and IT solutions. Douglas County has historically purchased items such as software licenses or hardware under separate purchase orders or under separate agreements with SHI. The County has used this master purchase order method for the past four years. The purpose of this agenda item is to establish a master purchasing agreement with SHI so that all purchases for FY2025-26 (up to $568,643.00) will fall under the Master Purchasing Agreement. The State of Nevada Department of Administration Purchasing Division has established SHI International Corp. as a software value-added reseller with a Master Agreement, 99SWC-S108 ("Master Agreement"). The State of Nevada agreements are available on the Purchasing Division website at: https://purchasing.nv.gov as set forth in NRS 332.115, purchases for software and computer hardware are not adapted to award through the competitive bidding process. Such purchases are also an exception to bidding as allowed Section II, F.1.d of Douglas County Purchasing Policy 300.19.

ATTACHMENTS:
2018011-02_SHI_MAD_redacted_01 6-26-25.pdf
State_SHI_5-31-22 6-26-25.pdf
SHI_Updated_Pricing 6-26-25.pdf
SHI PO for FY25-26.xlsx

City of Mesa, AZ

Contract # 2018011-02

for

Information Technology Solutions and Services

with

SHI International Corp.

Effective: March 1, 2018

The following documents comprise the executed contract between the City of Meza, AZ and SHI International Corp, effective March 1, 2018:

I. Executed Contract
II. Mayor and Council Approval
III. Supplier Response
IV. Original RFP

AGREEMENT PURSUANT TO SOLICITATION

CITY OF MESA AGREEMENT NUMBER 2018011
INFORMATION TECHNOLOGY SOLUTIONS & SERVICES

CITY OF MESA, Arizona ("City")

Department Name	City of Mesa – Purchasing Division
Mailing Address	P.O. Box 1466
	Mesa, AZ 85211-1466
Delivery Address	20 East Main St, Suite 400
	Mesa, AZ 85201
Attention	Sharon Brause, CPPO, CPPB, CPCP Senior Procurement Officer
E-Mail	Sharon.Brause@MesaAZ.gov
Phone	(480) 644-2815
Fax	(480) 644-2655

AND

SHI INTERNATIONAL CORP., ("Contractor")

Mailing Address	290 Davidson Ave
	Somerset, NJ 08873
Remit Address	PO Box 952121
	Dallas, TX 75395-2121
Attention	Meghan Flisakowski, Public Program Manager
E-Mail	Meghan.Flisakowski@shi.com
Phone	512-517-4088
Fax	732-652-6599
Website	www.publicsector.shidirect.com/

CITY OF MESA AGREEMENT PURSUANT TO SOLICITATION

This Agreement pursuant to solicitation ("Agreement") is entered into this 27th day of February, 2018, by and between the City of Mesa, Arizona, an Arizona municipal corporation ("City"), and **SHI INTERNATIONAL CORP**, a New Jersey corporation ("Contractor"). The City and Contractor are each a "Party" to the Agreement or together are "Parties" to the Agreement.

RECITALS

A. The City issued solicitation number **2018011** ("Solicitation") for **INFORMATION TECHNOLOGY SOLUTIONS & SERVICES**, to which Contractor provided a response ("Response"); and

B. The City Selected Contractor's Response as being in the best interest of the City and wishes to engage Contractor in providing the Services/Products described in the Solicitation and Response.

C. "Services" means the resale services provided by Contractor under this Agreement; i.e. sourcing and fulfilling the Product and/or providing deliverables identified in an Order.

D. "Products" means collectively third-party software, computer peripherals, computer hardware, and associated IT services provided by third parties or Contractor, as the case may be.

E. "Order" means the form of purchase order or other document used for the purpose of ordering Product and/or deliverables pursuant to this Agreement. Order shall also include a phone order or on-line order placed by the City employee to Contractor utilizing the City's corporate procurement card or the City's written or electronic form of purchase requisition.

In consideration of the reciprocal promises contained in the Agreement, and for other valuable and good consideration, which the Parties acknowledge the receipt and sufficiency of, the Parties agree to the following Terms & Conditions.

TERMS & CONDITIONS

1. **Term**. This Agreement is for a term beginning on **March 1, 2018** and ending on **February 28, 2023.** The use of the word "Term" in the Agreement includes the aforementioned period as well as any applicable extensions or renewals in accordance with this Section 1.

   1.1 **Renewals.** On the mutual written agreement of the Parties, the Term may be renewed up to a maximum of **two (2), one (1) year** periods. Any renewal(s) will be a continuation of the same terms and conditions as in effect immediately prior to the expiration of the then-current term.

   1.2 **Extension for Procurement Processes**. Upon the expiration of the Term of this Agreement, including any renewals permitted herein, at the City's sole discretion this Agreement may be extended on a month-to-month basis for a maximum of six (6) months to allow for the City's procurement processes in the selection of a Contractor to provide the Services/Products provided under this Agreement. The City will notify the Contractor in writing of its intent to extend the Agreement at least thirty (30) calendar days prior to the expiration of the Term. Any extension under this Subsection 1.2 will be a continuation of the same terms and conditions as in effect immediately prior to the expiration of the then-current term.

   1.3 **Delivery.** Delivery shall be made to the location(s) contained in the Scope of Work within thirty (30) days after receipt of an Order. Contractor agrees to deliver all Products to the desktop of the ordering customer be delivered F.O.B. destination, freight pre-paid and allowed to various locations throughout the City. The City of Mesa shall be responsible for extra incurred fees for expedited shipping or other special delivery requirements. In

many cases within the City, the Contractor may be asked to deliver all goods to the front counter within a given department; this is a City requirement and other participating agencies who utilize this Agreement as a cooperative contract (see **Exhibit C**, Mesa Standard Terms & Conditions) may have other delivery requirements.

2. **Scope of Work**. The Contractor will provide the necessary staff, Services and associated resources to provide the City with the Services, Products, and obligations attached to this Agreement as **Exhibit A** ("Scope of Work") Contractor will be responsible for all costs and expenses incurred by Contractor that are incident to the performance of the Scope of Work unless otherwise stated in **Exhibit A**. Contractor will supply all equipment and instrumentalities necessary to perform the Scope of Work. If set forth in **Exhibit A**, the City will provide Contractor's personnel with adequate workspace and such other related facilities as may be required by Contractor to carry out the Scope of Work.

   The Agreement is based on the Solicitation and Response which are hereby incorporated by reference into the Agreement as if written out and included herein. In addition to the requirements specifically set forth in the Scope of Work, the Parties acknowledge and agree that the Contractor shall perform in accordance with all terms, conditions, specifications and other requirements set forth within the Solicitation and Response unless modified herein.

3. **Orders**. Orders must be placed with the Contractor by either a: (i) Purchase Order when for a one-time purchase; (ii) notice to proceed, or (iii) Delivery Order off a Master Agreement for a requirements contract where multiple as-needed orders will be placed with the Contractor. The City may use the Internet to communicate with Contractor and to place Orders as permitted under this Agreement. The terms and conditions on any order form, quote, or similar document provided by Contractor to the City will not take precedence over the language set forth in this Agreement or any of the documents outlined in Section 4 below.

4. **Document Order of Precedence**. In the event of any inconsistency between the terms of the body of the Agreement, Exhibits, Solicitation, and Response, the language of the documents will control in the following order.

   a. Amendments to the Agreement
   b. Agreement
   c. Exhibits
      1. Mesa Standard Terms & Conditions (Exhibit C)
      2. Pricing (Exhibit B)
      3. Scope of Work (Exhibit A)
      4. Other Exhibits not listed above
   d. Solicitation including any addenda
   e. Contractor's Response

5. **Payment.** Subject to the provisions of the Agreement, the City will pay Contractor the sum(s) described in **Exhibit B** ("Pricing") in consideration of Contractor's performance of the Scope of Work during the Term.

6. **Pricing.** Contractor's pricing shall be in the format of a minimum percentage discount off a verifiable price index. Contractor may submit discounts for various manufacturers. At the time of purchase, Contractor may offer deeper discounts beyond the discounted price list, based on volume or other factors, as applicable. Minimum discounts will remain firm during the entirety of the Term of the Agreement, unless the Contractor requests to increase its discount percentage, and will include all charges that may be incurred in fulfilling requirement(s). In addition to decreasing prices for the balance of the Term due to a change in market conditions, a Contractor may conduct sales promotions involving price reductions for a specified lesser period. In the event a Product is discontinued, Contractor will provide a Product of the same or greater functionality, utilizing the discount structure.

It is the Contractor's responsibility to provide the City with an up-to-date price list for the duration of the Agreement.

6.1 **Prices.** All pricing discounts shall be firm for the Term and all extensions or renewals of the Term except where otherwise provided in this Agreement, and will include all costs of the Contractor providing the Products/Service including transportation and insurance costs. No fuel surcharges will be accepted unless allowed in this Agreement. The City shall not be invoiced at prices higher than those stated in the Agreement.

The Contractor further agrees that any reductions in the price of the Products or Services covered by this Agreement will apply to the undelivered balance. The Contractor shall promptly notify the City of such price reductions.

No price modifications will be accepted without proper request by the Contractor and response by the City's Purchasing Division.

6.2 **Price Adjustment**. Any requests for reasonable price adjustments must be submitted in accordance with this section. Requests for adjustment in cost of labor and/or Products must be supported by appropriate documentation. There is no guarantee the City will accept a price adjustment therefore Contractor should be prepared for the Pricing to be firm over the Term of the Agreement. The City is only willing to entertain price adjustments based on an increase to Contractor's actual expenses or other reasonable adjustment in providing the Services/Products under the Agreement. If the City agrees to the adjusted price terms, the City shall issue written approval of the change.

During the sixty (60) day period prior to expiration date of the then-current term of the Agreement, the Contractor may submit a written request to the City to allow an increase to the prices in an amount not to exceed the twelve (12) month change in the ***Consumer Price Index for All Urban Consumers*** (CPI-U), US City Average, All Items, Not Seasonally Adjusted as published by the U.S. Department of Labor, Bureau of Labor Statistics (http://www.bls.gov/cpi/home.htm). The City shall review the request for adjustment and respond in writing; such response and approval shall not be unreasonably withheld.

6.3 **Renewal and Extension Pricing.** Any extension of the Agreement will be at the same pricing as the initial term. If the Agreement is renewed in accordance with Section 1, pricing may be adjusted for amounts other than inflation that represent actual costs to the Contractor based on the mutual agreement of the Parties. Contractor may submit a request for a price adjustment along with appropriate supporting documentation demonstrating the cost to the Contractor. Renewal prices shall be firm for the term of the renewal period and may be adjusted thereafter as outlined in Subsection 6.2. There is no guarantee the City will accept a price adjustment.

6.4 **Invoices**. Payment will be made to Contractor following the City's receipt of a properly completed invoice. Any issues regarding billing or invoicing must be directed to the City Department/Division requesting the Service or Product from the Contractor. A properly completed invoice should contain, at a minimum, all of the following:

a. Contractor name, address, and contact information;
b. City billing information;
c. City contract number as listed on the first page of the Agreement;
d. Invoice number and date;
e. Payment terms;
f. Date of Service or delivery of Product;
g. Description of Products or Services provided;
h. If Products provided, the quantity delivered and pricing of each unit;

i. Applicable taxes; and
j. Total amount due.

6.5 **Payment of Funds**. Contractor acknowledges the City may, at its option and where available use a Procurement Card/e-Payables to make payment for orders under the Agreement; otherwise, payment will be through a traditional method of a check or Electronic Funds Transfer (EFT) as available.

6.6 **Disallowed Costs, Overpayment**. If at any time the City determines that a cost for which payment was made to Contractor is a disallowed cost, such as an overpayment or a charge for Products/Service not in accordance with the Agreement, the City will notify Contractor in writing of the disallowance; such notice will state the means of correction which may be, but is not limited to, adjustment of any future claim/invoice submitted by Contractor in the amount of the disallowance, or to require repayment of the disallowed amount by Contractor. Contractor will be provided with the opportunity to respond to the notice.

7. **Insurance**.

7.1 Contractor must obtain and maintain at its expense throughout the Term of the Agreement, at a minimum, the types and amounts of insurance set forth in this Section 7 from insurance companies authorized to do business in the State of Arizona; the insurance must cover the Products/Service to be provided by Contractor under the Agreement. For any insurance required under the Agreement, Contractor will name the City of Mesa, its agents, representatives, officials, volunteers, officers, elected officials, and employees as additional insured, as evidenced by providing either an additional insured endorsement or proper insurance policy excerpts.

Nothing in this Section 7 limits Contractor's responsibility to the City. The insurance requirements herein are minimum requirements for the Agreement and in no way limit any indemnity promise(s) contained in the Agreement.

7.2 The City does not warrant the minimum limits contained herein are sufficient to protect Contractor and subcontractor(s) from liabilities that might arise out of performance under the Agreement by Contractor, its agents, representatives, employees, or subcontractor(s). Contractor is encouraged to purchase additional insurance as Contractor determines may be necessary.

7.3 Each insurance policy required under the Agreement must be in effect at or prior to the execution of the Agreement and remain in effect for the Term of the Agreement.

7.4 Prior to the execution of the Agreement, Contractor will provide the City with a Certificate of Insurance (using an appropriate "ACORD" or equivalent certificate) signed by the issuer with applicable endorsements. The City reserves the right to request additional copies of any or all of the policies, endorsements, or notices relating thereto required under the Agreement.

7.5 When the City requires a Certificate of Insurance to be furnished, Contractor's insurance is primary of all other sources available. When the City is a certificate holder and/or an additional insured, Contractor agrees no policy will expire, be canceled, or be materially changed to affect the coverage available without advance written notice to the City.

7.6 The policies required by the Agreement must contain a waiver of transfer rights of recovery (waiver of subrogation) against the City, its agents, representatives, officials, volunteers, officers, elected officials, and employees for any claims arising out of the work of Contractor where permitted by law.

7.7 All insurance certificates and applicable endorsements are subject to review and approval by the City's Risk Management Division.

7.8 **Types and Amounts of Insurance**. Contractor must obtain and retain throughout the term of the Agreement, at a minimum, the following:

7.8.1 Worker's compensation insurance in accordance with the provisions of Arizona law. If Contractor operates with no employees, Contractor must provide the City with written proof Contractor has no employees. If employees are hired during the course of this Agreement, Contractor must procure worker's compensations in accordance with Arizona law.

7.8.2 The Contractor shall maintain at all times during the term of this contract, a minimum amount of $1 million per occurrence/$2 million aggregate Commercial General Liability insurance, including Contractual Liability. For Commercial General Liability insurance, the City of Mesa, their agents, officials, volunteers, officers, elected officials or employees shall be named as additional insured, as evidenced by providing an additional insured endorsement.

7.8.3 Automobile liability, bodily injury and property damage with a limit of $1 million per occurrence including owned, hired and non-owned autos.

8. **Requirements Contract**. Contractor acknowledges and agrees the Agreement is a requirements contract; the Agreement does not guarantee any purchases will be made (minimum or maximum). Orders will only be placed when the City identifies a need and issues a purchase order or a written notice to proceed. The City reserves the right to cancel purchase orders or a notice to proceed within a reasonable period of time of issuance; any such cancellation will be in writing. Should a purchase order or notice to proceed be canceled, the City agrees to reimburse Contractor for any actual and documented costs incurred by Contractor. If the City cancels a purchase order following shipment of the Products but prior to delivery, the City shall pay all freight and handling charges for shipment and return shipment of such Products to Contractor. All returns shall be made in accordance with Contractor's Return Policy found at www.shi.com/returnpolicy and this Agreement, with the terms of this Agreement controlling. The City will not reimburse Contractor for any avoidable costs incurred after receipt of cancellation including, but not limited to, lost profits, shipment of Product, or performance of Services. The City reserves the right to purchase contracted items through other sources if determined in the best interests of the City to do so.

9. **Notices.** All notices to be given pursuant to the Agreement will be delivered to the Contractor at the address listed on Page 1 of this Agreement. Notice will be delivered pursuant to the requirements set forth the Mesa Standard Terms and Conditions that are attached to the Agreement as **Exhibit C**.

10. **WARRANTY.** Contractor warrants that the Services and Products will conform to the requirements of the Agreement. Additionally, Contractor warrants that all Services will be performed in a good, workman-like and professional manner. The City's acceptance of Services or Products provided by Contractor will not relieve Contractor from its obligations under this warranty. If any Products or Services are of a substandard or unsatisfactory manner as determined by the City, Contractor, at no additional charge to the City, will provide Products or redo such Services until in accordance with this Agreement and to the City's reasonable satisfaction.

11. **OEM PRODUCT WARRANTY.** Contractor is a value-added reseller ("VAR") of Products, not the Original Equipment Manufacturer ("OEM") or licensor, and, except as provided herein, Contractor disclaims any warranty responsibility regarding warranties provided by the OEM for the Products provided under this Agreement ("OEM Product Warranty"). Contractor shall forward the OEM Product Warranties to the City which are provided to Contractor from the OEM of the Product and, to the extent granted by the OEM, the City shall be the beneficiary of the OEM's Product Warranties

with respect to the Product. Contractor is not a party to any such terms of the OEM Product Warranty between the City and OEM and the City agrees to look to the OEM for satisfaction of any and all OEM Product Warranty claims related to that OEM's Product.

EXCEPT AS OTHERWISE PROVIDED IN THIS AGREEMENT, CONTRACTOR HEREBY DISCLAIMS ALL OTHER WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WARRANTY OF NONINFRINGEMENT, OR ANY WARRANTY RELATING TO THIRD PARTY SERVICES OR PRODUCTS. THE DISCLAIMER CONTAINED IN THIS PARAGRAPH DOES NOT AFFECT THE TERMS OF ANY OEM PRODUCT WARRANTY.

12. **Representations of Contractor**. To the best of Contractor's knowledge, Contractor agrees that:

    a. Contractor has no obligations, legal or otherwise, inconsistent with the terms of the Agreement or with Contractor's undertaking of the relationship with the City;

    b. Performance of the Services called for by the Agreement do not and will not violate any applicable law, rule, regulation, or any proprietary or other right of any third party;

    c. Contractor will not use in the performance of Contractor's responsibilities under the Agreement any proprietary information or trade secret of a former employer of its employees (other than City, if applicable); and

    d. Contractor has not entered into and will not enter into any agreement, whether oral or written, in conflict with the Agreement.

13. **Mesa Standard Terms and Conditions**. **Exhibit C** to the Agreement is the Mesa Standard Terms and Conditions as modified by the Parties, which are incorporated by reference into the Agreement as though fully set forth herein. In the event of any inconsistency between the terms of the Agreement and the Mesa Standard Terms and Conditions, the language of the Agreement will control. The Parties or a Party are referred to as a "party" or "parties" in the Mesa Standard Terms and Conditions. The Term is referred to as the "term" in the Mesa Standard Terms and Conditions.

14. **Counterparts and Facsimile or Electronic Signatures.** This Agreement may be executed in two (2) or more counterparts, each of which will be deemed an original and all of which, taken together, will constitute one agreement. A facsimile or other electronically delivered signature to the Agreement will be deemed an original and binding upon the Party against whom enforcement is sought.

15. **Incorporation of Recitals and Exhibits.** All Recitals and Exhibits to the Agreement are hereby incorporated by reference into the Agreement as if written out and included herein. In the event of any inconsistency between the terms of the body of the Agreement and the Exhibits, the language of the Agreement will control.

    Exhibits to this Agreement are the following:
    (A) Scope of Work / Technical Specifications
    (B) Pricing
    (C) Mesa Standard Terms and Conditions

16. **Attorneys' Fees**. The prevailing Party in any litigation arising out of the Agreement will be entitled to the recovery of its reasonable attorney's fees, court costs, and other litigation related costs and fees from the other Party.

17. **Title, Risk of Loss, Returns.** Contractor shall transfer to the City good and merchantable title to the Product, free from all liens, encumbrances and claims of others, upon delivery of the Product to and its receipt by the City, at which time title and risk of loss shall vest fully in the City, unless

notice of rejection is provided to Contractor's authorized representative within three (3) business days after such delivery. All returns of Product shall be made in accordance with this Agreement and Contractor's Return Policy found at www.shi.com/returnpolicy, with the terms of the Agreement controlling.

18. **Additional Acts**. The Parties agree to execute promptly such other documents and to perform such other acts as may be reasonably necessary to carry out the purpose and intent of the Agreement.

19. **Headings**. The headings of the Agreement are for reference only and will not limit or define the meaning of any provision of the Agreement.

By executing below, each Party acknowledges that it understands, approves, and accepts all of the terms of the Agreement and the attached exhibits.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF MESA, ARIZONA	**SHI INTERNATIONAL CORP.**
By: _____	By: _____
Edward Quedens	Cassie Skelton
Printed Name	Printed Name
Business Services Director	Contracts Manager
Title	Title
2-27-18	2/27/18
Date	Date

REVIEWED BY:

By: _____

EXHIBIT A
SCOPE OF WORK

1. **MINIMUM REQUIREMENTS.** Contractor must meet the following minimum qualifications:
   a. A full range of information technology solution Products and Services to meet varying requirements of governmental agencies.
   b. Have a strong national presence as a computer solutions provider.
   c. Have a distribution model capable of delivering Products, free of charge, in a timely manner on a nationwide basis.
   d. Have a demonstrated sales presence.
   e. Ability to provide a toll-free telephone and state of the art electronic facsimile and internet ordering and billing capabilities.
   f. Be able to meet the minimum requirements of the cooperative purchasing program detailed herein.

2. **ORDERING.** Although the City is open to alternate ordering methods, the primary methods for customers placing orders with the Contractor is through the following:

   a. Online
   b. Telephone
   c. Fax
   d. Email

3. **SCOPE OF PRODUCTS.** Contractor will provide the ability to purchase a comprehensive, wide variety of Information Technology Solution Products including but not limited to the following categories:

   a. Personal Computer Systems: National brand name desktop PCs, notebooks and laptops from Enterprise Tier and Middle Tier Contractors that are business related computers, manufactured by companies, such as, Apple, COMPAQ, Dell, Gateway, Hewlett Packard, IBM / Lenovo and Toshiba.

   b. Standard Business Workstation: These will be used for typical tasks, which will include word processing, spreadsheet analysis, database management, business graphics, statistical analysis, internet, and other office automation activities. Product will include the operating system license, software media and documentation in the hardware shipment.

   c. High End Workstation: These will be used by application developers using GIS, CASE or other high-level language development tools, Computer Aided Design and Drafting professional, Internet Application developers or other sophisticated application work. Product will include the operating system license, software media and documentation in the hardware shipment.

   d. Laptop Computer or Notebook: These will be used by traveling or remote access users for typical office automation and business productivity use. With a port replicator or docking station, it may also be used as a standard desktop. Product will include the operating system license, software media and documentation in the hardware shipment.

   e. Network Equipment: This includes equipment primarily used for communications over an IP network. This includes layer 2 and layer 3 switches, routers, area wireless access points, point-to-point wireless access, optics, media interfaces (i.e. serial, T1, T3, OC3) and fiber channel. Class of equipment should include home office, small and medium business, and enterprise. Contractors may include, but not limited to, Cisco Systems, Dell,

Juniper Networks, HP, Extreme Networks, Enterasys Networks, D-Link, Netgear, and Brocade Communications Systems.

f. Monitors: These will include plug and play compatible monitors that are manufactured for the above systems and/or any other brand that may be specifically called for by the ordering entity and which meet the most current UL and OSHA requirements.

g. Computer and Network Products and Peripherals: Complete availability of major manufacturers Product lines on items such as, but not limited to RAM, graphic accelerator cards, network interface cards, cables, printers, scanners, keyboards, drives, memory cards, cables, batteries, etc.

h. Services: Services such as cloud computing, consulting, technical support, leasing/financing, trade-ins, repair, design, analysis, configuration, implementation, installation, training, and maintenance, etc. In addition, Services which are related to the design, use or operation of the Products being purchased such as system configurations, testing, hardware/software installation, upgrades, imaging, etc.

Note: All hardware must come fully assembled. For example, if extra memory, additional drives or peripherals are ordered, the Contractor must install them unless the Participating Agency request they not be installed. Contractor shall provide these assembly and installation services as stated in the applicable Order; any additional terms and costs that may apply will be identified in the quote.

In cases of custom configuration (e.g.: imaging, etching, kitting, build to order machines, rack and stack servers) and large roll outs, there may be an additional cost associated with assembly. Any additional costs will be noted at the time of quoting.

Installation/deployment projects typically are governed by a scope of work specific to the project which may require an additional cost. If installation is requested the Contractor will review options and provide the scope of work as well as any associated costs at the time of quoting.

i. Comprehensive Product Offering: Contractor's complete catalog and Services set forth in Exhibit B shall be available. The City reserves the right to accept or reject any or all items offered.

j. Financing: Options available such as lease programs and conditional sales contracts.

4. **LICENSES.** Participating Agencies may be required to sign a separate agreement, rider or End User Licensing Agreement ("EULA") as required by manufacturers.

5. **DEFECTIVE PRODUCT.** All defective Products shall be replaced and exchanged by the Contractor at no cost to the City in accordance with this Agreement and Contractor's Return Policy found at www.shi.com/returnpolicy, with the terms of this Agreement controlling. Contractor will order a replacement unit within one (1) business day of notice of damage, defect or DOA from the City. The cost of transportation, unpacking, inspection, re-packing, re-shipping or other like expenses shall be paid by the Contractor. All replacement Products must be received by the City within seven (7) days of initial notification.

EXHIBIT B
PRICING

Item #	Product	Product / Group	Discount	Manufacturer Name
1)	Group 1 - Systems	1) Desktops	4.50%	SHI's Full Catalog of Systems
		2) Notebooks	4.50%	SHI's Full Catalog of Systems
		3) Tablets	4.50%	SHI's Full Catalog of Systems
		4) Servers (1 Processor, 2 Processor, 4+ Processor, Blade, Tower, Unix, Handhelds, etc)	4.50%	SHI's Full Catalog of Systems
2)	Group 2 - Input Devices	5) Keyboards	5.00%	SHI's Full Catalog of Input Devices
		6) Mice	5.00%	SHI's Full Catalog of Input Devices
		7) Imaging Scanners	4.00%	SHI's Full Catalog of Input Devices
		8) POS Scanners	4.00%	SHI's Full Catalog of Input Devices
		9) Pointing Devices	4.00%	SHI's Full Catalog of Input Devices
		10) Bar Code Readers	4.00%	SHI's Full Catalog of Input Devices
		11) Audio Input	4.00%	SHI's Full Catalog of Input Devices
		12) Input Adapters	4.00%	SHI's Full Catalog of Input Devices
		13) PC and Network Cameras	4.00%	SHI's Full Catalog of Input Devices
		14) Input Cables	4.00%	SHI's Full Catalog of Input Devices
		15) Input Accessories	4.00%	SHI's Full Catalog of Input Devices
3)	Group 3 - Output Devices	16) Displays	4.50%	SHI's Full Catalog of Output Devices
		17) Printers	4.50%	SHI's Full Catalog of Output Devices

		18) Inkjet Printers	4.50%	SHI's Full Catalog of Output Devices
		19) Inkjet Photo Printers	4.50%	SHI's Full Catalog of Output Devices
		20) Laser Printers	4.50%	SHI's Full Catalog of Output Devices
		21) Label Printers	4.50%	SHI's Full Catalog of Output Devices
		22) Dot Matrix Printers	4.50%	SHI's Full Catalog of Output Devices
		23) Multi-Function Printers	4.50%	SHI's Full Catalog of Output Devices
		24) Wide Format Printers	4.50%	SHI's Full Catalog of Output Devices
		25) Multi-Function Inkjet Printers	4.50%	SHI's Full Catalog of Output Devices
		26) Wide Format Printers	4.50%	SHI's Full Catalog of Output Devices
		27) Fax Machine Printers	4.50%	SHI's Full Catalog of Output Devices
		28) Printer Accessories	4.50%	SHI's Full Catalog of Output Devices
		29) Projectors	4.50%	SHI's Full Catalog of Output Devices
		30) Projector Accessories	4.50%	SHI's Full Catalog of Output Devices
		31) Audio Input	4.50%	SHI's Full Catalog of Output Devices
		32) Video Cards	4.50%	SHI's Full Catalog of Output Devices
		33) Sound Cards	4.50%	SHI's Full Catalog of Output Devices
		34) Output Accessories	4.50%	SHI's Full Catalog of Output Devices
		35) Printer Consumables	4.50%	SHI's Full Catalog of Output Devices
4)	Group 4 - Memory	36) Desktop	4.50%	SHI's Full Catalog of Memory
		37) Flash	4.50%	SHI's Full Catalog of Memory

		38) Networking	4.50%	SHI's Full Catalog of Memory
		39) Notebook	4.50%	SHI's Full Catalog of Memory
		40) Printer / Fax	4.50%	SHI's Full Catalog of Memory
		41) Server	4.50%	SHI's Full Catalog of Memory
5)	Group 5 - Storage Devices	42) Adapters Fiber Channel	4.00%	SHI's Full Catalog of Storage Devices
		43) Adapters FireWire / USB	4.00%	SHI's Full Catalog of Storage Devices
		44) Adapters IDE/ATA/SATA	4.00%	SHI's Full Catalog of Storage Devices
		45) Adapters RAID	4.00%	SHI's Full Catalog of Storage Devices
		46) Adapters SCSI	4.00%	SHI's Full Catalog of Storage Devices
		47) Bridges & Routers	4.00%	SHI's Full Catalog of Storage Devices
		48) Disk Arrays	4.00%	SHI's Full Catalog of Storage Devices
		49) Disk Arrays JBOD	4.00%	SHI's Full Catalog of Storage Devices
		50) Drives Magneto-Optical	4.00%	SHI's Full Catalog of Storage Devices
		51) Drives Removable Disks	4.00%	SHI's Full Catalog of Storage Devices
		52) Fiber Channel Switches	4.00%	SHI's Full Catalog of Storage Devices
		53) Hard Disks - External	4.00%	SHI's Full Catalog of Storage Devices
		54) Hard Disks - Fiber Channel	4.00%	SHI's Full Catalog of Storage Devices
		55) Hard Disks - IDE/ATA/S	4.00%	SHI's Full Catalog of Storage Devices
		56) Hard Disks - Notebook	4.00%	SHI's Full Catalog of Storage Devices
		57) Hard Disks - SCSI	4.00%	SHI's Full Catalog of Storage Devices

		58) Networking Accessories	4.00%	SHI's Full Catalog of Storage Devices
		59) Optical Drives - CD-ROM	4.00%	SHI's Full Catalog of Storage Devices
		60) Optical Drives - CD-RW	4.00%	SHI's Full Catalog of Storage Devices
		61) Optical Drives - DVD-CD	4.00%	SHI's Full Catalog of Storage Devices
		62) Optical Drives - DVD-RW	4.00%	SHI's Full Catalog of Storage Devices
		63) Storage Accessories	4.00%	SHI's Full Catalog of Storage Devices
		64) Storage - NAS	4.00%	SHI's Full Catalog of Storage Devices
		65) Storage - SAN	4.00%	SHI's Full Catalog of Storage Devices
		66) Tape Autoloaders -AIT	4.00%	SHI's Full Catalog of Storage Devices
		67) Tape Autoloaders - DAT	4.00%	SHI's Full Catalog of Storage Devices
		68) Tape Autoloaders - DLT	4.00%	SHI's Full Catalog of Storage Devices
		69) Tape Autoloaders - LTO	4.00%	SHI's Full Catalog of Storage Devices
		70) Tape Drives - 4mm	4.00%	SHI's Full Catalog of Storage Devices
		71) Tape Drives - 8mm/VXA	4.00%	SHI's Full Catalog of Storage Devices
		72) Tape Drives - AIT	4.00%	SHI's Full Catalog of Storage Devices
		73) Tape Drives - DAT	4.00%	SHI's Full Catalog of Storage Devices
		74) Tape Drives - DLT	4.00%	SHI's Full Catalog of Storage Devices
		75) Tape Drives - LTO/Ultrium	4.00%	SHI's Full Catalog of Storage Devices
		76) Tape Drives SDLT	4.00%	SHI's Full Catalog of Storage Devices
		77) Tape Drives - Travan	4.00%	SHI's Full Catalog of Storage Devices

6)	Group 6 - Network Equipment	78) 10/100 Hubs & Switches	5.00%	SHI's Full Catalog of Network Equipment
		79) Bridges & Routers	5.00%	SHI's Full Catalog of Network Equipment
		80) Gigabit Hubs & Switches	5.00%	SHI's Full Catalog of Network Equipment
		81) Concentrators & Multiplexers	5.00%	SHI's Full Catalog of Network Equipment
		82) Hardware Firewalls	5.00%	SHI's Full Catalog of Network Equipment
		83) Intrusion Detection	5.00%	SHI's Full Catalog of Network Equipment
		84) KVM	5.00%	SHI's Full Catalog of Network Equipment
		85) Modems	5.00%	SHI's Full Catalog of Network Equipment
		86) Network Test Equipment	5.00%	SHI's Full Catalog of Network Equipment
		87) Network Adapters	5.00%	SHI's Full Catalog of Network Equipment
		88) Network Cables	5.00%	SHI's Full Catalog of Network Equipment
		89) Network Accessories	5.00%	SHI's Full Catalog of Network Equipment
		90) Repeaters & Transceivers	5.00%	SHI's Full Catalog of Network Equipment
		91) Wireless LAN Accessories	5.00%	SHI's Full Catalog of Network Equipment
		92) Token Authentication	5.00%	SHI's Full Catalog of Network Equipment
		93) 10G Fiber Optic Transceivers	5.00%	SHI's Full Catalog of Network Equipment
		94) 1G Fiber Optic Transceivers	5.00%	SHI's Full Catalog of Network Equipment
7)	Group 7 - Software	95) Licensing Packages (e.g. Microsoft)	4.50%	SHI's Full Catalog of Software
		96) Licensing Backup	4.50%	SHI's Full Catalog of Software
		97) Licensing Barcode/OC	4.50%	SHI's Full Catalog of Software

		98) Licensing Business Application	4.50%	SHI's Full Catalog of Software
		99) Licensing CAD/CAM	4.50%	SHI's Full Catalog of Software
		100) Licensing - Cloning	4.50%	SHI's Full Catalog of Software
		101) Licensing - Computer Services	4.50%	SHI's Full Catalog of Software
		102) Licensing - Database	4.50%	SHI's Full Catalog of Software
		103) Licensing - Development	4.50%	SHI's Full Catalog of Software
		104) Licensing - Entertainment	4.50%	SHI's Full Catalog of Software
		105) Licensing - Financial	4.50%	SHI's Full Catalog of Software
		106) Licensing - Flow Chart	4.50%	SHI's Full Catalog of Software
		107) Licensing - Graphic Design	4.50%	SHI's Full Catalog of Software
		108) Licensing - Handheld	4.50%	SHI's Full Catalog of Software
		109) Licensing - Network OS	4.50%	SHI's Full Catalog of Software
		110) Licensing - OS	4.50%	SHI's Full Catalog of Software
		111) Licensing - Personal Organization	4.50%	SHI's Full Catalog of Software
		112) Licensing - Presentation	4.50%	SHI's Full Catalog of Software
		113) Licensing - Reference	4.50%	SHI's Full Catalog of Software
		114) Licensing - Report Analysis	4.50%	SHI's Full Catalog of Software
		115) Licensing - Spreadsheet	4.50%	SHI's Full Catalog of Software
		116) Licensing - Utilities	4.50%	SHI's Full Catalog of Software
		117) Licensing - Warranties	4.50%	SHI's Full Catalog of Software

		118) Licensing - Web Development	4.50%	SHI's Full Catalog of Software
		119) Licensing - Word Processing	4.50%	SHI's Full Catalog of Software
		120) Software - Backup	4.50%	SHI's Full Catalog of Software
		121) Software - Barcode / OCR	4.50%	SHI's Full Catalog of Software
		122) Software - Business Application	4.50%	SHI's Full Catalog of Software
		123) Software - CAD/CAM	4.50%	SHI's Full Catalog of Software
		124) Software - Cloning	4.50%	SHI's Full Catalog of Software
		125) Software - Computer Services	4.50%	SHI's Full Catalog of Software
		126) Software - Database	4.50%	SHI's Full Catalog of Software
		127) Software - Development	4.50%	SHI's Full Catalog of Software
		128) Software - Entertainment	4.50%	SHI's Full Catalog of Software
		129) Software - Financial	4.50%	SHI's Full Catalog of Software
		130) Software - Flow Chart	4.50%	SHI's Full Catalog of Software
		131) Software - Graphic Design	4.50%	SHI's Full Catalog of Software
		132) Software - Handheld	4.50%	SHI's Full Catalog of Software
		133) Software - OS	4.50%	SHI's Full Catalog of Software
		134) Software - Personal Organization	4.50%	SHI's Full Catalog of Software
		135) Software - Presentation	4.50%	SHI's Full Catalog of Software
		136) Software - Reference	4.50%	SHI's Full Catalog of Software
		137) Software - Report Analysis	4.50%	SHI's Full Catalog of Software

		138) Software - Spreadsheet	4.50%	SHI's Full Catalog of Software
		139) Software - Utilities	4.50%	SHI's Full Catalog of Software
		140) Software - Warranties	4.50%	SHI's Full Catalog of Software
		141) Software - Web Development	4.50%	SHI's Full Catalog of Software
		142) Software - Word Processing	4.50%	SHI's Full Catalog of Software
8)	Group 8 - Media Supplies	143) Media - 4mm tape	4.00%	SHI's Full Catalog of Media Supplies
		144) Media - AIT tape	4.00%	SHI's Full Catalog of Media Supplies
		145) Media - DAT tape	4.00%	SHI's Full Catalog of Media Supplies
		146) Media - DLT tape	4.00%	SHI's Full Catalog of Media Supplies
		147) Media LTO / Ultrium tape drive	4.00%	SHI's Full Catalog of Media Supplies
		148) Media - Magneto - Optical	4.00%	SHI's Full Catalog of Media Supplies
		149) Media - Optical	4.00%	SHI's Full Catalog of Media Supplies
		150) Media - SLR tape	4.00%	SHI's Full Catalog of Media Supplies
		151) Media - Travan tape	4.00%	SHI's Full Catalog of Media Supplies
		152) Media - VXA tape	4.00%	SHI's Full Catalog of Media Supplies
		153) Media - zip	4.00%	SHI's Full Catalog of Media Supplies
9)	Group 9 - Collaboration & IP Telephony	154) IP phones	4.00%	SHI's Full Catalog of Collaboration and IP Telephony
		155) Video conferencing products	4.00%	SHI's Full Catalog of Collaboration and IP Telephony
		156) Voice gateways / servers	4.00%	SHI's Full Catalog of Collaboration and IP Telephony

		157) Headsets	4.00%	SHI's Full Catalog of Collaboration and IP Telephony
		158) Audio conferencing products	4.00%	SHI's Full Catalog of Collaboration and IP Telephony
		159) Analog phones	4.00%	SHI's Full Catalog of Collaboration and IP Telephony
		160) Accessories	4.00%	SHI's Full Catalog of Collaboration and IP Telephony
10)	Group 10 - Other	161) Advanced Integration	4.00%	SHI's Full Catalog of Other
		162) Asset Disposal	4.00%	SHI's Full Catalog of Other
		163) Asset Management	4.00%	SHI's Full Catalog of Other
		164) Cables	4.00%	SHI's Full Catalog of Other
		165) Cables - custom	4.00%	SHI's Full Catalog of Other
		166) Cables - printer	4.00%	SHI's Full Catalog of Other
		167) Complex warranties	4.00%	SHI's Full Catalog of Other
		168) Desktop Accessories	4.00%	SHI's Full Catalog of Other
		169) Display Accessories	4.00%	SHI's Full Catalog of Other
		170) Electronic Services	4.00%	SHI's Full Catalog of Other
		171) Handheld Accessories	4.00%	SHI's Full Catalog of Other
		172) Imaging Accessories	4.00%	SHI's Full Catalog of Other
		173) Imaging - Camcorders	4.00%	SHI's Full Catalog of Other
		174) Imaging - Digital Cameras	4.00%	SHI's Full Catalog of Other

		175) Internal Lab Service	4.00%	SHI's Full Catalog of Other
		176) Lab fees	4.00%	SHI's Full Catalog of Other
		177) Managed Services	4.00%	SHI's Full Catalog of Other
		178) Miscellaneous solutions	4.00%	SHI's Full Catalog of Other
		179) Mounting hardware for vehicles	4.00%	SHI's Full Catalog of Other
		180) Networking Warranties	4.00%	SHI's Full Catalog of Other
		181) Notebook Accessories	4.00%	SHI's Full Catalog of Other
		182) Notebook Batteries	4.00%	SHI's Full Catalog of Other
		183) PC Lab order services	4.00%	SHI's Full Catalog of Other
		184) POS Accessories	4.00%	SHI's Full Catalog of Other
		185) POS Displays	4.00%	SHI's Full Catalog of Other
		186) Power Accessories	4.00%	SHI's Full Catalog of Other
		187) Power Surge Protection	4.00%	SHI's Full Catalog of Other
		188) Power UPS	4.00%	SHI's Full Catalog of Other
		189) Server Accessories	4.00%	SHI's Full Catalog of Other
		190) Service Charge	4.00%	SHI's Full Catalog of Other
		191) System Components	4.00%	SHI's Full Catalog of Other
		192) Training Courses	4.00%	SHI's Full Catalog of Other
		193) Training Reference Manuals	4.00%	SHI's Full Catalog of Other
		194) Warranties - Electronic	4.00%	SHI's Full Catalog of Other

		195) iPAD / Tablet Stylus	4.00%	SHI's Full Catalog of Other
		196) Mouse / Wrist Pads	4.00%	SHI's Full Catalog of Other
		197) Security Locks and Hardware	4.00%	SHI's Full Catalog of Other
		198) Tools	4.00%	SHI's Full Catalog of Other
		199) Document Scanner Accessories	4.00%	SHI's Full Catalog of Other
		200) Flatbed Scanners	4.00%	SHI's Full Catalog of Other
		201) Mobile Scanners	4.00%	SHI's Full Catalog of Other
		202) Network Scanners	4.00%	SHI's Full Catalog of Other
		203) Sheet fed Scanners	4.00%	SHI's Full Catalog of Other
		204) Wide Format Scanners	4.00%	SHI's Full Catalog of Other
		205) Workgroup / Department Scanner	4.00%	SHI's Full Catalog of Other
		206) Build to Order Desktops	4.00%	SHI's Full Catalog of Other
		207) Nettop	4.00%	SHI's Full Catalog of Other
		208) Point of Sale	4.00%	SHI's Full Catalog of Other
		209) Ultra Small Form Factor	4.00%	SHI's Full Catalog of Other
		210) Apple / Mac Memory Upgrades	4.00%	SHI's Full Catalog of Other
		211) Chips / SIMMs/SIPPs / ROMs	4.00%	SHI's Full Catalog of Other
		212) Computer Cases	4.00%	SHI's Full Catalog of Other
		213) CPUs / Fans	4.00%	SHI's Full Catalog of Other
		214) Memory Accessories	4.00%	SHI's Full Catalog of Other

		215) Motherboards / Chassis	4.00%	SHI's Full Catalog of Other
		216) 1 - 2 port Serial Boards	4.00%	SHI's Full Catalog of Other
		217) 3+ port Serial Boards	4.00%	SHI's Full Catalog of Other
		218) Console Server	4.00%	SHI's Full Catalog of Other
		219) Device Server	4.00%	SHI's Full Catalog of Other
		220) Terminal Server	4.00%	SHI's Full Catalog of Other
		221) Content Management	4.00%	SHI's Full Catalog of Other
		222) Firewall / VPN Appliances	4.00%	SHI's Full Catalog of Other
		223) Multifunction Security Appliances	4.00%	SHI's Full Catalog of Other
		224) Network Camera Accessories	4.00%	SHI's Full Catalog of Other
		225) Network Cameras	4.00%	SHI's Full Catalog of Other
		226) Physical/Environmental Security	4.00%	SHI's Full Catalog of Other
		227) Security Appliance Accessories	4.00%	SHI's Full Catalog of Other
		228) Security Tokens	4.00%	SHI's Full Catalog of Other
		229) Unified Threat Management	4.00%	SHI's Full Catalog of Other
		230) 2-way Radios / Walkie Talkies	4.00%	SHI's Full Catalog of Other
		231) Apple Notebooks	4.00%	SHI's Full Catalog of Other
		232) Convertible PCs / Slate PCs / iPAD	4.00%	SHI's Full Catalog of Other
		233) iPAD	4.00%	SHI's Full Catalog of Other
		234) Slate Tablet Computers	4.00%	SHI's Full Catalog of Other

		235) GPS / PDA	4.00%	SHI's Full Catalog of Other
		236) Wireless Communication Devices	4.00%	SHI's Full Catalog of Other
		237) Batteries	4.00%	SHI's Full Catalog of Other
		238) Power Supplies / Adapters	4.00%	SHI's Full Catalog of Other
		239) Rackmountain Equipment	4.00%	SHI's Full Catalog of Other
		240) Remote Power Management	4.00%	SHI's Full Catalog of Other
		241) Surge Suppressors	4.00%	SHI's Full Catalog of Other
		242) UPS / Battery Backup	4.00%	SHI's Full Catalog of Other
		243) 14" & smaller LCD Display	4.00%	SHI's Full Catalog of Other
		244) 15-19" LCD Display	4.00%	SHI's Full Catalog of Other
		245) 15-19" Wide LCD Display	4.00%	SHI's Full Catalog of Other
		246) 15-19" Wide LED Display	4.00%	SHI's Full Catalog of Other
		247) 20-30" LCD Display	4.00%	SHI's Full Catalog of Other
		248) 20-30" Wide LCD Display	4.00%	SHI's Full Catalog of Other
		249) 20-30" Wide LED Display	4.00%	SHI's Full Catalog of Other
		250) PCoIP and Zero Client Displays	4.00%	SHI's Full Catalog of Other
		251) Arm Mounts	4.00%	SHI's Full Catalog of Other
		252) Ceiling Mounts	4.00%	SHI's Full Catalog of Other
		253) Combo Mounts	4.00%	SHI's Full Catalog of Other
		254) Desktop Stands / Risers	4.00%	SHI's Full Catalog of Other

		255) Flat Wall Mounts	4.00%	SHI's Full Catalog of Other
		256) Mount Accessories	4.00%	SHI's Full Catalog of Other
		257) Pole Display	4.00%	SHI's Full Catalog of Other
		258) Stands / Carts / Feet	4.00%	SHI's Full Catalog of Other
		259) Tilt Wall Mounts	4.00%	SHI's Full Catalog of Other
		260) C-Cure Products	4.00%	SHI's Full Catalog of Other
		261) Istar Products	4.00%	SHI's Full Catalog of Other
11)	Group 11 - Services	**SERVICE**	**STANDARD HOURLY RATE**	**DISCOUNT FROM STANDARD RATE**
		Design and Analysis	$ 125.00	4%
		Configuration	$ 165.00	4%
		Implementation	$ 185.00	4%
		Installation	$ 185.00	4%
		Training	$ 99.00	4%
		Maintenance & Support	$ 99.00	4%
		All other Current and Future Products not specifically identified here will be offered at a 4% discount off SHI Advertised List price. Please see description below for more information on SHI's discount model for this contract.		

All discounts articulated here represent the minimum discounts off SHI Advertised List Price; actual discounts may be significantly higher.

The comprehensive SHI offering for National IPA consists of all hardware, software, and services available to our customers in the public sector marketplace. The discount structure offered to National IPA is based on our Advertised Price List which can be located on www.shi.com. In many cases, SHI Advertised List Price already reflects a substantial discount off of Manufacturer Published List prices. Given the breadth of manufacturers and products that SHI offers, there will be many opportunities for SHI to secure additional discounts for eligible contract users. We work to provide your contract users with the most advantageous pricing available, above and beyond the minimum discounts offered, whenever possible.

SHI prides ourselves on being honest and transparent with our customers especially when it comes to pricing. We base our discount structure on SHI Advertised Price as this is a verifiable source. We do not inflate this Advertised Price for RFPs in order to make our discounts appear larger. Other vendors may use MSRP or Publisher List price, which can be unreliable as a pricelist may not exist for every product, a pricelist can change from day to day, and a pricelist can be inconsistent depending on where you source the information from. When a vendor manipulates contract language in this manner or uses a loose definition of cost, it results in an increase in profit for them and higher prices for customers.

SHI is willing to provide complete transparency over the life of the contract as it relates to our costs and what we charge National IPA customers.

EXHIBIT C
MESA STANDARD TERMS AND CONDITIONS

1. **INDEPENDENT CONTRACTOR.** It is expressly understood that the relationship of Contractor to the City will be that of an independent contractor. Contractor and all persons employed by Contractor, either directly or indirectly, are Contractor's employees, not City employees. Accordingly, Contractor and Contractor's employees are not entitled to any benefits provided to City employees including, but not limited to, health benefits, enrollment in a retirement system, paid time off or other rights afforded City employees. Contractor employees will not be regarded as City employees or agents for any purpose, including the payment of unemployment or workers' compensation. If any Contractor employees or subcontractors assert a claim for wages or other employment benefits against the City, Contractor will defend, indemnify and hold harmless the City from all such claims.

2. **SUBCONTRACTING.** Contractor may not subcontract work under this Agreement without the express written permission of the City. If Contractor has received authorization to subcontract work, it is agreed that all subcontractors performing work under the Agreement must comply with its provisions. Further, all agreements between Contractor and its subcontractors must provide that the terms and conditions of this Agreement be incorporated therein.

3. **ASSIGNMENT.** This Agreement may not be assigned either in whole or in part without first receiving the other Party's written consent. Any attempted assignment, either in whole or in part, without such consent will be null and void and in such event the other Party will have the right at its option to terminate the Agreement. No granting of consent to any assignment will relieve either Party from any of its obligations and liabilities under the Agreement. Notwithstanding the foregoing, either Party may assign this Agreement and its rights, interests, liabilities and obligations thereunder to a successor pursuant to a merger, consolidation or sale of all or substantially all its assets following sixty (60) days written notice.

4. **SUCCESSORS AND ASSIGNS, BINDING EFFECT.** This Agreement will be binding upon and inure to the benefit of the parties and their respective permitted successors and assigns.

5. **NO THIRD-PARTY BENEFICIARIES.** This Agreement is intended for the exclusive benefit of the parties. Nothing set forth in this Agreement is intended to create, or will create, any benefits, rights, or responsibilities in any third parties.

6. **NON- EXCLUSIVITY.** The City, in its sole discretion, reserves the right to request the Products or Services set forth herein from other sources when deemed necessary and appropriate. No exclusive rights are encompassed through this Agreement.

7. **AMENDMENTS.** There will be no oral changes to this Agreement. This Agreement can only be modified in a writing signed by both parties. No charge for extra work or Product will be allowed unless approved in writing, in advance, by the City and Contractor.

8. **TIME OF THE ESSENCE.** Time is of the essence to the performance of the parties' obligations under this Agreement.

9. **COMPLIANCE WITH APPLICABLE LAWS.**

   a. **General.** Contractor must procure all permits and licenses, and pay all charges and fees necessary and incidental to the lawful conduct of business. Contractor must stay fully informed of existing and future federal, state, and local laws, ordinances, and regulations that in any manner affect the fulfillment of this Agreement and must comply with the same at its own expense. Contractor bears full responsibility for training, safety, and providing necessary equipment for all Contractor personnel to achieve throughout the term of the Agreement. Upon request, Contractor will demonstrate to the City's satisfaction any programs, procedures, and other activities used to ensure compliance.

b. **Drug-Free Workplace.** Contractor is hereby advised that the City has adopted a policy establishing a drug-free workplace for itself and those doing business with the City to ensure the safety and health of all persons working on City contracts and projects. Contractor will require a drug-free workplace for all Contractor personnel working under this Agreement. Specifically, all Contractor personnel who are working under this Agreement must be notified in writing by Contractor that they are prohibited from the manufacture, distribution, dispensation, possession, or unlawful use of a controlled substance in the workplace. Contractor agrees to prohibit the use of intoxicating substances by all Contractor personnel, and will ensure that Contractor personnel do not use or possess illegal drugs while in the course of performing their duties.

c. **Federal and State Immigration Laws.** Contractor agrees to comply with the Immigration Reform and Control Act of 1986 (IRCA) in performance under this Agreement and to permit the City and its agents to inspect applicable personnel records to verify such compliance as permitted by law. Contractor will ensure and keep appropriate records to demonstrate that all Contractor personnel have a legal right to live and work in the United States.

   i. As applicable to Contractor, under the provisions of A.R.S. § 41-4401, Contractor hereby warrants to the City that Contractor and each of its subcontractors will comply with, and are contractually obligated to comply with, all federal immigration laws and regulations that relate to their employees and A.R.S. § 23-214(A) (hereinafter "Contractor Immigration Warranty").

   ii. A breach of the Contractor Immigration Warranty will constitute as a material breach of this Agreement and will subject Contractor to penalties up to and including termination of this Agreement at the sole discretion of the City.

   iii. The City retains the legal right to inspect the papers of all Contractor personnel who provide services under this Agreement to ensure that Contractor or its subcontractors are complying with the Contractor Immigration Warranty. Contractor agrees to assist the City in regard to any such inspections.

   iv. The City may, at its sole discretion, conduct random verification of the employment records of Contractor and any subcontractor to ensure compliance with the Contractor Immigration Warranty. Contractor agrees to assist the City in regard to any random verification performed.

   v. Neither Contractor nor any subcontractor will be deemed to have materially breached the Contractor Immigration Warranty if Contractor or subcontractor establishes that it has complied with the employment verification provisions prescribed by Sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214 (A).

d. **Nondiscrimination.** Contractor represents and warrants that it does not discriminate against any employee or applicant for employment or person to whom it provides services because of race, color, religion, sex, national origin, or disability, and represents and warrants that it complies with all applicable federal, state, and local laws and executive orders regarding employment. Contractor and Contractor's personnel will comply with applicable provisions of Title VII of the U.S. Civil Rights Act of 1964, as amended, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.), and applicable rules in performance under this Agreement.

e. **State Sponsors of Terrorism Prohibition.** Per A.R.S. § 35-392, Contractor must not be in violation of section 6(j) of the Federal Export Administration Act and subsequently prohibited by the State of Arizona from selling goods of services to the City.

10. **SALES/USE TAX, OTHER TAXES.**

a. Contractor is responsible for the payment of all taxes including federal, state, and local taxes related to or arising out of Contractor's Services under this Agreement, including by way of illustration but not limitation, federal and state income tax, Social Security tax,

unemployment insurance taxes, and any other taxes or business license fees as required. If any taxing authority should deem Contractor or Contractor employees an employee of the City, or should otherwise claim the City is liable for the payment of taxes that are Contractor's responsibility under this Agreement, Contractor will indemnify the City for any tax liability, interest, and penalties imposed upon the City.

b. The City is exempt from paying certain federal excise taxes and will furnish an exemption certificate upon request. The City is not exempt from state and local sales/use taxes.

11. **AMOUNTS DUE THE CITY.** Contractor must be current and remain current in all obligations due to the City during the performance of Services under the Agreement. Payments to Contractor may be offset by any delinquent amounts due the City or fees and charges owed to the City.

12. **PUBLIC RECORDS.** Contractor acknowledges that the City is a public entity, subject to Arizona's public records laws (A.R.S. § 39-121 et. seq.) and that any documents related to this Agreement may be subject to disclosure pursuant to state law in response to a public records request or to subpoena or other judicial process.

12.1. If Contractor believes document related to the Agreement contains trade secrets or other proprietary data, Contractor must notify the City and include with the notification a statement that explains and supports Contractor's claim. Contractor also must specifically identify the trade secrets or other proprietary data that Contractor believes should remain confidential.

12.2. In the event the City determines it is legally required to disclose pursuant to law any documents or information Contractor deems confidential trade secrets or proprietary data, the City, to the extent possible, will provide Contractor with prompt written notice by certified mail, fax, email or other method that tracks delivery status of the requirement to disclose the information so Contractor may seek a protective order from a court having jurisdiction over the matter or obtain other appropriate remedies. The notice will include a time period for Contractor to seek court ordered protection or other legal remedies as deemed appropriate by Contractor. If Contractor does not obtain such court ordered protection by the expiration of said time period, the City may release the information without further notice to Contractor.

13. **AUDITS AND RECORDS.** Contractor must preserve the records related to this Agreement for six (6) years after completion of the Agreement. The City or its authorized agent reserves the right to inspect any records related to the performance of work specified herein. In addition, the City may inspect any and all payroll, billing or other relevant records kept by Contractor in relation to the Agreement. Contractor will permit such inspections and audits during normal business hours and upon reasonable notice by the City. The audit of records may occur at Contractor's place of business or at City offices, as determined by the City.

14. **BACKGROUND CHECK.** The City may conduct criminal, driver history, and all other requested background checks of Contractor personnel who would perform Services under the Agreement or who will have access to the City's information, data, or facilities in accordance with the City's current background check policies. Any officer, employee, or agent that fails the background check must be replaced immediately for any reasonable cause not prohibited by law.

15. **SECURITY CLEARANCE AND REMOVAL OF CONTRACTOR PERSONNEL.** The City will have final authority, based on security reasons: (i) to determine when security clearance of Contractor personnel is required; (ii) to determine the nature of the security clearance, up to and including fingerprinting Contractor personnel; and (iii) to determine whether or not any individual or entity may provide Services under this Agreement. If the City objects to any Contractor personnel for any reasonable cause not prohibited by law, then Contractor will, upon notice from the City, remove any such individual from performance of Services under this Agreement.

16. **DEFAULT.**

a. A party will be in default if that party:

i. Is or becomes insolvent or is a party to any voluntary bankruptcy or receivership proceeding, makes an assignment for a creditor, or there is any similar action that affects Contractor's capability to perform under the Agreement;

ii. Is the subject of a petition for involuntary bankruptcy not removed within sixty (60) calendar days;

iii. Conducts business in an unethical manner as set forth in the City Procurement Rules Article 7 or in an illegal manner; or

iv. Fails to carry out any term, promise, or condition of the Agreement.

b. Contractor will be in default of this Agreement if Contractor is debarred from participating in City procurements and solicitations in accordance with Article 6 of the City's Procurement Rules.

c. **Notice and Opportunity to Cure.** In the event a party is in default then the other party may, at its option and at any time, provide written notice to the defaulting party of the default. The defaulting party will have thirty (30) days from receipt of the notice to cure the default; the thirty (30) day cure period may be extended by mutual agreement of the parties, but no cure period may exceed ninety (90) days. A default notice will be deemed to be sufficient if it is reasonably calculated to provide notice of the nature and extent of such default. Failure of the non-defaulting party to provide notice of the default does not waive any rights under the Agreement.

d. **Anticipatory Repudiation.** Whenever the City in good faith has reason to question Contractor's intent or ability to perform, the City may demand that Contractor give a written assurance of its intent and ability to perform. In the event that the demand is made and no written assurance is given within five (5) calendar days, the City may treat this failure as an anticipatory repudiation of the Agreement.

17. **REMEDIES.** The remedies set forth in this Agreement are not exclusive. Election of one remedy will not preclude the use of other remedies. In the event of default:

a. The non-defaulting party may terminate the Agreement, and the termination will be effective immediately or at such other date as specified by the terminating party.

b. The City may purchase the Services required under the Agreement from the open market, complete required work itself, or have it completed at the expense of Contractor. If the cost of obtaining substitute Services exceeds the contract price, the City may recover the excess cost by: (i) requiring immediate reimbursement to the City; (ii) deduction from an unpaid balance due to Contractor; (iii) collection against the proposal and/or performance security, if any; (iv) collection against liquidated damages (if applicable); or (v) a combination of the aforementioned remedies or other remedies as provided by law. Costs includes any and all, fees, and expenses incurred in obtaining substitute Services and expended in obtaining reimbursement, including, but not limited to, administrative expenses, attorneys' fees, and costs.

c. The non-defaulting party will have all other rights granted under this Agreement and all rights at law or in equity that may be available to it.

d. Neither party will be liable for incidental, indirect, special, or consequential damages.

18. **CONTINUATION DURING DISPUTES.** Contractor agrees that during any dispute between the parties, Contractor will continue to perform its obligations until the dispute is settled, instructed to cease performance by the City, enjoined or prohibited by judicial action, or otherwise required or obligated to cease performance by other provisions in this Agreement.

19. **TERMINATION FOR CONVENIENCE.** The City reserves the right to terminate this Agreement in part or in whole upon thirty (30) calendar days' written notice.

20. **TERMINATION FOR CONFLICT OF INTEREST (A.R.S. § 38-511).** Pursuant to A.R.S. § 38-511, the City may cancel this Agreement within three (3) years after its execution, without penalty or further obligation, if any person significantly involved in initiating, securing, drafting, or creating the Agreement for the City becomes an employee or agent of Contractor.

21. **TERMINATION FOR NON-APPROPRIATION AND MODIFICATION FOR BUDGETARY CONSTRAINT.** The City is a governmental agency which relies upon the appropriation of funds by its governing body to satisfy its obligations. If the City reasonably determines that it does not have funds to meet its obligations under this Agreement, the City will have the right to terminate the Agreement without penalty on the last day of the fiscal period for which funds were legally available. In the event of such termination, the City agrees to provide written notice of its intent to terminate thirty (30) calendar days prior to the stated termination date.

22. **PAYMENT TO CONTRACTOR UPON TERMINATION.** Upon termination of this Agreement, Contractor will be entitled only to payment for those Services performed up to the date of termination, and any authorized expenses already incurred up to such date of termination. The City will make final payment within thirty (30) calendar days after the City has both completed its appraisal of the Products and Services provided and received Contractor's properly prepared final invoice.

    Termination of this Agreement shall not affect the obligations of the City or Contractor under any existing Order issued under this Agreement, and such Order shall continue in effect as though this Agreement has not been terminated, and was still in effect with respect to such Order.

23. **NON-WAIVER OF RIGHTS.** There will be no waiver of any provision of this agreement unless approved in writing and signed by the waiving party. Failure or delay to exercise any rights or remedies provided herein or by law or in equity, or the acceptance of, or payment for, any Services hereunder, will not release the other party of any of the warranties or other obligations of the Agreement and will not be deemed a waiver of any such rights or remedies.

24. **INDEMNIFICATION/LIABILITY.**

    a. To the fullest extent permitted by law, Contractor agrees to defend, indemnify, and hold the City, its officers, agents, and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorneys', witnesses', and expert witnesses' fees, and expenses incident thereto, relating to, arising out of, or resulting from: (i) misconduct by Contractor personnel under this Agreement; (ii) any negligent acts, errors, mistakes or omissions by Contractor or Contractor personnel; and (iii) Contractor or Contractor personnel's failure to comply with this Agreement.

    b. Contractor will update the City during the course of the litigation to timely notify the City of any issues that may involve the independent negligence of the City that is not covered by this indemnification.

    c. The City assumes no liability for actions of Contractor and will not indemnify or hold Contractor or any third party harmless for claims based on this Agreement or use of Contractor-provided supplies or Services.

    d. IN THE EVENT OF ANY LIABILITY INCURRED BY CONTRACTOR OR ANY OF ITS AFFILIATES HEREUNDER, INCLUDING INDEMNIFICATION OF CITY BY CONTRACTOR, THE ENTIRE LIABILITY OF CONTRACTOR AND ITS AFFILIATES FOR DAMAGES FROM ANY CAUSE WHATSOEVER WILL NOT EXCEED $5,000,000.00 OVER THE ENTIRE TERM OF THE AGREEMENT.

25. **(RESERVED)**

26. **THE CITY'S RIGHT TO RECOVER AGAINST THIRD PARTIES.** Contractor will do nothing to prejudice the City's right to recover against third parties for any loss, destruction, or damage to City property, and will at the City's request and expense, furnish to the City reasonable assistance and

cooperation, including assistance in the prosecution or defense of suit and the execution of instruments of assignment in favor of the City in obtaining recovery.

27. **NO GUARANTEE OF WORK.** Contractor acknowledges and agrees that it is not entitled to deliver any specific amount of Products or Services or any Products or Services at all under this Agreement and acknowledges and agrees that the Products or Services will be requested by the City on an as needed basis at the sole discretion of the City. Any document referencing quantities or performance frequencies represent the City's best estimate of current requirements, but will not bind the City to purchase, accept, or pay for Products or Services which exceed its actual needs.

28. **OWNERSHIP.** All deliverables, Services, and information provided by Contractor or the City pursuant to this Agreement (whether electronically or manually generated) including without limitation, reports, test plans, and survey results, graphics, and technical tables, originally prepared in the performance of this Agreement, are the property of the City and will not be used or released by Contractor or any other person except with prior written permission by the City. Notwithstanding the foregoing, Contractor shall retain ownership rights to (1) all of its previously existing intellectual property, including any systems, derivatives, modifications and enhancements thereto, (2) confidential information of contractor, and (3) any tools or scripting applications used, developed or created by Contractor or its third-party licensors during the performance of this Agreement.

29. **USE OF NAME.** Contractor will not use the name of the City of Mesa in any advertising or publicity without obtaining the prior written consent of the City.

30. **PROHIBITED ACTS.** Pursuant to A.R.S. § 38-504, a current or former public officer or employee within the last twelve (12) months shall not represent another organization before the City on any matter for which the officer or employee was directly concerned and personally participated in during their service or employment or over which they had a substantial or material administrative discretion. Further, while employed by the City and for two (2) years thereafter, public officers or employees are prohibited from disclosing or using, without appropriate authorization, any confidential information acquired by such personnel in the course of his or her official duties at the City.

31. **FOB DESTINATION FREIGHT PREPAID AND ALLOWED.** All deliveries will be FOB destination freight prepaid and allowed unless otherwise agreed.

32. **RISK OF LOSS**. Contractor agrees to bear all risks of loss, injury, or destruction of goods or equipment incidental to providing these Services and such loss, injury, or destruction will not release Contractor from any obligation hereunder.

33. **SAFEGUARDING CITY PROPERTY.** Contractor will be responsible for any damage to City real property or damage or loss of City personal property when such property is the responsibility of or in the custody of Contractor or its employees.

34. **WARRANTY OF RIGHTS.** Contractor warrants it has title to, or the right to allow the City to use, the Products and Services being provided and that the City may use same without suit, trouble or hindrance from Contractor or third parties.

35. **PROPRIETARY RIGHTS INDEMNIFICATION.** Without limiting the foregoing, Contractor will without limitation, at its expense defend the City against all claims asserted by any person that anything provided by Contractor infringes a patent, copyright, trade secret or other intellectual property right and must, without limitation, pay the costs, damages and attorneys' fees awarded against the City in any such action, or pay any settlement of such action or claim. Each party agrees to notify the other promptly of any matters to which this provision may apply and to cooperate with each other in connection with such defense or settlement. If a preliminary or final judgment is obtained against the City's use or operation of the items provided by Contractor hereunder or any part thereof by reason of any alleged infringement, Contractor will, at its expense and without limitation, either: (a) modify the item so that it becomes non-infringing; (b) procure for the City the right to continue to use the item; (c) substitute for the infringing item other item(s) having at least equivalent capability; or (d) refund to the City an amount equal to the price paid, less reasonable usage, from the time of installation acceptance through cessation of use, which amount will be

calculated on a useful life not less than five (5) years, plus any additional costs the City may incur to acquire substitute Products or Services.

36. **CONTRACT ADMINISTRATION.** The contract will be administered by the Purchasing Administrator and/or an authorized representative from the using department. All questions regarding the contract will be referred to the administrator for resolution. Supplements may be written to the contract for the addition or deletion of Services. Payment will be negotiated and determined by the contract administrator(s).

37. **FORCE MAJEURE.** Failure by either party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control, including acts of nature, acts of the public enemy, riots, fire, explosion, legislation, and governmental regulation. The party whose performance is so affected will within five (5) calendar days of the unforeseeable circumstance notify the other party of all pertinent facts and identify the force majeure event. The party whose performance is so affected must also take all reasonable steps, promptly and diligently, to prevent such causes if it is feasible to do so, or to minimize or eliminate the effect thereof. The delivery or performance date will be extended for a period equal to the time lost by reason of delay, plus such additional time as may be reasonably necessary to overcome the effect of the delay, provided however, under no circumstances will delays caused by a force majeure extend beyond one hundred-twenty (120) calendar days from the scheduled delivery or completion date of a task unless agreed upon by the parties.

38. **COOPERATIVE USE OF CONTRACT.** This contract is available through National IPA to agencies nationwide. The City has also entered into various cooperative purchasing agreements with other Arizona government agencies, including the Strategic Alliance for Volume Expenditures (SAVE) cooperative. Under the SAVE Cooperative Purchasing Agreement, any contract may be extended for use by other municipalities, school districts and government agencies through National IPA or SAVE in the State of Arizona with the approval of Contractor. Any such usage by other entities must be in accordance with the statutes, codes, ordinances, charter and/or procurement rules and regulations of the respective government agency.

    A contractor, subcontractor or vendor or any employee of a contractor, subcontractor or vendor who is contracted to provide Services on a regular basis at an individual school shall obtain a valid fingerprint clearance card pursuant to title 41, chapter 12, article 3.1. A school district governing board shall adopt policies to exempt a person from the requirements of this subsection if the person's normal job duties are not likely to result in independent access to or unsupervised contact with pupils. A school district, its governing board members, its school council members and its employees are exempt from civil liability for the consequences of adoption and implementation of policies and procedures pursuant to this subsection unless the school district, its governing board members, its school council members or its employees are guilty of gross negligence or intentional misconduct.

    Additionally, Contractor will comply with the governing body's fingerprinting policy of each individual school district and public entity. Contractor, subcontractors, vendors and their employees will not provide Services on school district properties until authorized by the school district.

    Orders placed by other agencies and payment thereof will be the sole responsibility of that agency. The City is not responsible for any disputes arising out of transactions made by others. The City is not a party to any agreements between the Contractor and National IPA, National IPA and other agencies, the Contractor and other agencies, or any third-party contracts in any way related to this Agreement or the cooperative use of this Agreement.

39. **FUEL CHARGES AND PRICE INCREASES.** No fuel surcharges will be accepted. No price increases will be accepted without proper request by Contractor and response by the City's Purchasing Division.

40. **NOTICES.** All notices to be given pursuant to this Agreement must be delivered to the parties at their respective addresses. Notices may be (i) personally delivered; (ii) sent via certified or registered mail, postage prepaid; (iii) sent via overnight courier; or (iv) sent via email or facsimile.

If provided by personal delivery, receipt will be deemed effective upon delivery. If sent via certified or registered mail, receipt will be deemed effective three (3) calendar days after being deposited in the United States mail. If sent via overnight courier, email or facsimile, receipt will be deemed effective two (2) calendar days after the sending thereof.

41. **GOVERNING LAW, FORUM.** This Agreement is governed by the laws of the State of Arizona. The exclusive forum selected for any proceeding or suit in law or equity arising from or incident to this Agreement will be Maricopa County, Arizona.

42. **INTEGRATION CLAUSE.** This Agreement, including all attachments and exhibits hereto, supersede all prior oral or written agreements, if any, between the parties and constitutes the entire agreement between the parties with respect to the work to be performed.

43. **PROVISIONS REQUIRED BY LAW.** Any provision required by law to be in this Agreement is a part of this Agreement as if fully stated in it.

44. **SEVERABILITY.** If any provision of this Agreement is declared void or unenforceable, such provision will be severed from this Agreement, which will otherwise remain in full force and effect. The parties will negotiate diligently in good faith for such amendment(s) of this Agreement as may be necessary to achieve the original intent of this Agreement, notwithstanding such invalidity or unenforceability.

45. **SURVIVING PROVISIONS.** Notwithstanding any completion, termination, or other expiration of this Agreement, all provisions which, by the terms of reasonable interpretation thereof, set forth rights and obligations that extend beyond completion, termination, or other expiration of this Agreement, will survive and remain in full force and effect. Except as specifically provided in this Agreement, completion, termination, or other expiration of this Agreement will not release any party from any liability or obligation arising prior to the date of termination.

46. **A.R.S. SECTIONS 1-501 and 1-502.** Pursuant to Arizona Revised Statutes Sections 1-501 and 1-502, any person who applies to the City for a local public benefit (the definition of which includes a grant, contract or loan) must demonstrate his or her lawful presence in the United States. As the Agreement is deemed a local public benefit, if Contractor is an individual (natural) person or sole proprietorship, Contractor agrees to sign and submit the necessary documentation to prove compliance with the statutes as applicable.

mesa·az
OFFICE OF THE CITY CLERK

COUNCIL MINUTES

February 5, 2018

The City Council of the City of Mesa met in a Regular Council Meeting in the Council Chambers, 57 East 1st Street, on February 5, 2018 at 5:45 p.m.

COUNCIL PRESENT	COUNCIL ABSENT	OFFICERS PRESENT
John Giles	None	Christopher Brady
David Luna		Dee Ann Mickelsen
Mark Freeman		Jim Smith
Christopher Glover		
Francisco Heredia		
Kevin Thompson		
Jeremy Whittaker		

Mayor's Welcome.

Invocation by Pastor Ben Diaz with Palabra de Vida (Word of Life).

Pledge of Allegiance was led by Councilmember Thompson.

Awards, Recognitions and Announcements.

There were no awards, recognitions or announcements.

1. Take action on all consent agenda items.

All items listed with an asterisk (*) will be considered as a group by the City Council and will be enacted with one motion. There will be no separate discussion of these items unless a Councilmember or citizen requests, in which event the item will be removed from the consent agenda and considered as a separate item. If a citizen wants an item removed from the consent agenda, a blue card must be completed and given to the City Clerk prior to the Council's vote on the consent agenda.

It was moved by Councilmember Thompson, seconded by Councilmember Glover, that the consent agenda items be approved.

Carried unanimously.

*2. Approval of minutes from previous meetings as written.

Minutes from the January 8, 11, and 22, 2018 Council meetings.

3. Take action on the following liquor license applications:

*3-a. It Ain't Chemo

This is a one-day event to be held on Saturday, February 10, 2018 from 9:00 A.M. to 9:00 P.M. at Riverview Park, 2100 West Rio Salado Parkway. **(District 1)**

*3-b. AMC Superstition East 12

A multi-screen cinema is requesting a new Series 6 Bar License for American Multi-Cinema Inc., 1935 South Signal Butte Road - Andrea Dahlman Lewkowitz, agent. There is no existing license at this location. **(District 6)**

*3-c. ATL Wings

A restaurant that serves lunch and dinner is requesting a new Series 12 Restaurant License for Stapley Wings LLC, 1455 South Stapley Drive, Suites 22-24 - Andrea Dahlman Lewkowitz, agent. The existing license held by Mark Killian, sole proprietor, will revert to the State. **(District 4)**

*3-d. Elgin Distillery

This is a one-day craft distillery festival to be held on Saturday, March 3, 2018 from 9:00 A.M. to 4:00 P.M. at Sunland Village, 4601 East Dolphin Avenue. **(District 2)**

*3-e. Village of Elgin Winery

This is a one-day wine festival event to be held on Saturday, March 3, 2018 from 9:00 A.M. to 4:00 P.M. at Sunland Village, 4601 East Dolphin Avenue. **(District 2)**

4. Take action on the following off-track betting license application:

*4-a. Turf Paradise, TP Racing LLLP

New Off-Track Betting License for Turf Paradise, TP Racing LLLP to telecast at Moose & Bear, located at 118 East McKellips Road, Suite 103, TB Concepts LLC. Applicant: Vincent Acri Francia. **(District 1)**

5. Take action on the following contracts:

*5-a. One-Year Renewal to the Term Contract for Executive Physicals for Citywide Departments as requested by the Human Resources Department. **(Citywide)**

This contract provides annual physicals for the City's executive staff as a means of maintaining optimum health. There are approximately 65-70 positions eligible to participate in this program.

The Human Resources Department and Purchasing recommend authorizing the renewal contract with Banner Occupational Health Clinics, at $88,500, based on estimated usage.

*5-b. One-Year Renewal to the Term Contract for Deceased Animal Collection Services for the Community Services Department. **(Citywide)**

This contract provides a vendor to collect and dispose of deceased animals up to 150 pounds that are reported within the City. The contractor is responsible for the proper disposal by cremation or other means in accordance with the standards and methods approved by the Maricopa County Health Department.

The Community Services Department and Purchasing recommend authorizing the renewal contract with APM/Couts Enterprises, Inc., dba Arizona Pet Mortuary, at $54,000, based on estimated usage.

*5-c. Purchase of One Replacement Fire Apparatus, an Air Light/Rehab Unit, for the Fire and Medical Department (Sole Source). **(Citywide)**

The apparatus being replaced has met established replacement criteria and will be sold by a sealed bid process or traded-in as part of the City's fire apparatus purchase agreement with Pierce Manufacturing. In addition, Fire and Medical will trade-in two units to further offset the price for the Air/Light Rehab unit.

The Fire and Medical Department and Purchasing recommend authorizing the purchase using the City's five-year purchase agreement with Pierce Manufacturing Inc., through their designated local dealer, Hughes Fire Equipment Inc., at $502,264.75. This purchase is funded by the Capital-General Fund and authorized 2013 Public Safety Bonds.

*5-d. Three-Year Term Contract for Landscape Maintenance Services for Parks, Retention Basins and Sports Fields - Zones 1, 2, 3 and 4 for the Parks, Recreation and Community Facilities Department (PRCF). **(Citywide)**

These contracts provide landscape maintenance services for sports fields, parkways, medians, parks, retention basins or grounds adjacent to City facilities. The City has divided the landscaping into geographic areas known as Zones 1, 2, 3 and 4. PRCF has done an analysis to bring the work under this contract in-house and, at this time, contracting continues to be in the best financial interest of the City.

The evaluation committee recommends awarding the contract to the highest-scored proposal from Mariposa Landscape Arizona, Inc.; Zone 1, at $1,435,319.57 annually; Zone 2, at $959,183.45 annually; Zone 3, at $974,364.20 annually; and Zone 4, at $1,221,738.22 annually; based on estimated usage.

*5-e. Three-Year Term Contract for Plumbing Services for the Parks, Recreation and Community Facilities Department. **(Citywide)**

This contract will establish a list of pre-qualified plumbing contractors to perform plumbing services on various City facilities/projects on an as-needed basis.

The evaluation committee recommends awarding the contract to the four, highest-scored proposals from Mesa Energy Systems Inc.; RKS Plumbing and Mechanical Inc.; Sun Mechanical Inc.; and W.D. Manor Mechanical Contractors, Inc.; cumulatively not to exceed $100,000 annually, based on estimated usage.

*5-f. Purchase of Furniture for the Main Library as requested by the Library Services Department. **(Citywide)**

This purchase will provide seating and tables for two new rooms at the Main Library, Teen Room and ThinkSpot. The Library worked with several vendors utilizing cooperative contracts specifying their needs and goals with this project.

The Library Services Department and Purchasing recommend authorizing the purchase using the Northern Arizona University cooperative contract with Atmosphere Commercial Interiors, at $50,876.25.

*5-g. Five-Year Term Contract with CDW Government, LLC and SHI International Corp. for Information Technology Solutions and Services for Various Departments throughout the City. **(Citywide)**

This contract will provide the City and participating agencies a full range of information technology solution products and services to meet varying requirements of governmental agencies. The scope of products and services available under these contracts include standard business and high-end workstations; laptop and notebook computers; network equipment; computer and network products and peripherals; monitors; various cloud, consulting, and technical support services; financing; various software products; and the contractors' comprehensive product offering.

Mesa, as the lead agency, has partnered with the National Intergovernmental Purchasing Alliance Company (National IPA) to lead this contract. The contract will be available to over 45,000 public agencies nationally. While no minimum volume is guaranteed to the suppliers, the estimated annual volume of IT Solutions purchased under this master agreement is approximately $500 million per year. The City will receive rebates annually for administering and awarding this contract.

A committee representing the Police, and Information Technology Departments, City Manager's Office, Police-Information Technology, National IPA and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest-scored proposals from CDW Government, LLC and SHI International Corp., at $3,100,000 annually, based on estimated usage.

*5-h. One-Year Term Contract for Electrical and Lighting Supplies for the Materials and Supply Warehouse (for Citywide Departments). **(Citywide)**

Multiple departments use this Citywide contract for their miscellaneous electrical equipment and supplies.

The Business Services Department and Purchasing recommend authorizing the purchase using the State of Arizona cooperative contract with Border States Industries, Inc., at $100,000, based on estimated usage.

*5-i. Re-Award the Three-Year Term Contract for Microfilm Conversion Services for the Police Department. **(Citywide)**

This contract will provide services to convert Police Department data from microfilm to digital media. Police, Records Division use microfilm that is becoming worn and damaged. The previous vendor is unable to satisfactorily fulfill the contract requirements.

The Police Department and Purchasing recommend re-awarding the contract to the second highest scored proposal, ICM Conversions, at $400,000 annually, based on estimated usage.

*5-j. Purchase of Falcon District Brand Signage as requested by the Economic Development Department. **(Citywide)**

Continuing to build awareness and to promote the Falcon Field Economic Activity Area, this purchase for the Falcon District signage includes the installation of two branded monument signs to be located on Greenfield and Higley Roads, south of the 202. Additionally, the City will install utility and transit signal box wraps and will mount branded banners promoting aerospace, technology, and manufacturing on light poles around the airport.

The Economic Development Department and Purchasing recommend authorizing the purchase using the City of Peoria cooperative contract with YESCO Phoenix, at $146,670.49. This purchase is funded by Local Streets Sales Tax.

*5-k. Purchase of Three Replacement Rollback Trailers for the Transportation Department. **(Citywide)**

These trailers will replace three aging equipment trailers that are at the end of their service life. The trailers will meet the needs and safety requirements for transporting the large equipment required to perform street and right-of-way maintenance.

The Transportation Department and Purchasing recommend authorizing the purchase using the National Joint Powers Alliance contract with Empire Southwest (a Mesa business), at $176,764.77. This purchase is funded by Local Streets Sales Tax.

*5-l. One-Year Renewal to the Term Contract for Radio-Based Endpoint Encoders (for Water Meter Reading) for the Water Resources Department. **(Citywide)**

This contract provides Itron radio-based endpoint encoders and accessories purchased directly from Itron, Inc., the manufacturer. The endpoint stores 40 days of hourly reads to ensure data integrity and offers advanced customer side leak detection and reverse flow and tamper alarms. Water Utility installs approximately 540 radio-based endpoint encoders on new and existing meters annually.

The Water Resources Department and Purchasing recommend authorizing the renewal with Itron, Inc., at $100,000, based on estimated usage.

*5-m. Purchase of Water Treatment Plant Shop Tools and Equipment for the New Signal Butte Water Treatment Plant as requested by the Water Resources Department. **(Citywide)**

This purchase is for tools and equipment needed for the start-up and maintenance in the various shops at the new Signal Butte Water Treatment Plant.

The Water Resources Department and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidders: Copper State Bolt & Nut Co. (a Mesa business); Glendale Industrial Supply, LLC, dba UNICOA Construction and Industrial Supply; Mallory Safety & Supply LLC; and W.W. Grainger, Inc.; cumulatively not to exceed $153,000, based on estimated usage.

*5-n. One-Year Renewal to the Term Contract for Fire Hydrant Water Meters for the Water Resources Department. **(Citywide)**

This contract provides 3" fire hydrant water meters to accurately measure construction water use of fire hydrants. The meters are installed by Water Utility staff to serve contractors and other customers needing to connect to City fire hydrants for temporary construction water service and dust control purposes.

The Water Resources Department and Purchasing recommend authorizing the renewal with Badger Meter Inc., dba National Meter Automation, at $35,000, based on estimated usage.

*5-o. Greenfield Water Reclamation Plant (GWRP), Phase III Expansion Guaranteed Maximum Price (GMP) No. 2. **(Citywide)**

The City of Mesa, Town of Gilbert, and Town of Queen Creek seek to provide an additional 14 million gallons per day annual average day flow of liquids and solids treatment capacity at the existing GWRP, complete with the required infrastructure, technology, and environmental features to ensure a reliable, efficient, and expanded plant to meet the current and future demands.

Staff recommends awarding the contract for the completion of this project to McCarthy Building Companies in the amount of $120,302,333 and authorize a change order allowance $6,015,117 (5%) for a total project amount of $126,317,450. This project is funded by the Greenfield Water Reclamation Plant Joint Venture Fund, with contributions coming from its members based on usage. Mesa's portion of this GMP is $72,229,521 and is funded by 2014 authorized Wastewater Bonds.

*5-p. Sewer Pipe and Manhole Rehabilitation: Mesa Drive, Millet Avenue, Horne, and 6th Avenue. **(District 4)**

The existing sanitary sewer lines covered by this project were built during the 1950's and 1960's. The age of these pipes greatly increases their risk of failure and emergency repairs. This method of construction can be completed while leaving the pipe in place and without excavation. Similarly, the sewer manholes will be cleaned, repaired, and coated in place. Only the concrete adjustment rings will be removed and replaced.

Staff recommends awarding the contract for this project to the lowest, responsible bidder, B and F Contracting, Inc, in the amount of $1,394,294.67, and authorize a change order allowance in the amount of $139,430 (10%), for a total amount of $1,533,724.67. Funding for this project is available from the 2014 Wastewater Bond Program.

*5-q. Sidewalks at Railroad Crossing on Alma School. **(Districts 3 and 4)**

To continue to meet current railroad approach and clearance standards at the Alma School Road railroad crossing, additional safety improvements will need to be made. The project improvements for roadway and sidewalk approach at this location will facilitate greater public safety and needed clearances from railroad signals along with a smoother roadway crossing of the Union Pacific Railroad track. Mesa will participate in the federally-funded Railway-Highway Grade Crossing Program, and will be responsible

for adjusting the existing concrete sidewalks around the proposed cantilevers and gates, and installing concrete medians.

This project was previously awarded by Council on July 10, 2017, however, the previously selected contractor could not comply with the federal requirements and the project was released for bid a second time.

Staff recommends awarding the contract to the lowest, responsible bidder, AJP Electric, in the amount of $149,494, plus an additional $14,949 (10%) as a change order allowance, for a total amount of $164,443. Funding is available from the Local Streets Sales Tax, of which 94.3% will be reimbursed by Arizona Department of Transportation (Federal) Grant under the Railway-Highway Grade Crossing.

6. Take action on the following resolutions:

*6-a. Approving and authorizing the City Manager to submit the Second Substantial Amendment to the Fiscal Year 2017/2018 Annual Action Plan to the U.S. Department of Housing and Urban Development related to the allocation of funding obtained under the Community Development Block Grant (CDBG) program. This Amendment will allow for reallocation of $600,000 in CDBG funds from the Senior Center Renovation Project (247 North Macdonald) to the Eagles Park Project (828 East Broadway Road). **(District 4)** – Resolution No. 11088.

*6-b. Approving and authorizing the City Manager to enter into a Grant Agreement with the Arizona Department of Public Safety to accept $1,335,284 in Victims of Crime Act (VOCA) grant funds. The finding will be used for salaries and expenses for the Mesa Prosecutors Office, Victim Services Unit for a three-year period. **(Citywide)** – Resolution No. 11089.

*6-c. Approving and authorizing the City Manager to enter into a Lease Agreement with New Cingular Wireless PCS for a cellular site on a portion of 5950 East Virginia Street, also known as Mesa Fire Station 214. **(District 5)** – Resolution No. 11090.

*6-d. Approving and authorizing the City Manager to enter into a Development Agreement for City-Share Reimbursement with PPGN-Ray, LLLP, for the reimbursement of $100,568 for regional street and street lighting improvements that are being required by the City in conjunction with a proposed residential development known as Crismon Road at PPGN, located at 5461 South Ellsworth Road. **(District 6)** – Resolution No. 11091.

*6-e. Approving and authorizing the City Manager to enter into an Intergovernmental Agreement with the Maricopa County, Department of Transportation for the pavement rehabilitation of Adobe Road from Higley Road to Recker Road. The City will contribute an estimated $54,417 for the portion of the project that is within City boundaries that will be funded from the 2013 Streets Bond Program. **(District 5)** – Resolution No. 11092.

*6-f. Approving and authorizing the City Manager to enter into First Amendments to the Development Agreement, Ground and Air Lease, and License Agreement with 3W Management, LLC, to facilitate the development of, and job creation and retention at, the City-owned property generally located at the southwest corner of Main Street and South Pomeroy and 34 South Pomeroy, which is the development commonly known as The GRID. **(District 4)** – Resolution No. 11093.

7. Introduction of the following ordinance and setting February 26, 2018 as the date of the public hearing on this ordinance:

*7-a. **ZON17-00323 (District 5)** The 8800 to 8900 blocks of East Main Street (south side). Located west of Red Mountain Freeway on the south side of Main Street (16.4± acres). Rezoning from RS-43 and GC to GC-PAD; and Site Plan Review. This request will allow for the development of an RV dealership and storage facility. Jeff Welker, Welker Development Resources, applicant; Roger D. Overson, owner.

Staff Recommendation: Approval with conditions

P&Z Board Recommendation: Approval with conditions (Vote: 6-0)

8. Discuss, receive public comment, and take action on the following ordinances:

*8-a. **ZON17-00309 (District 2)** The 5200 block of East Inverness Avenue (south side). Located east of Higley Road south of the US60 Freeway (1.9 ± acres). Rezoning from RM-3-PAD to LC; and Site Plan Review. This request will allow for the development of a commercial building. John Schoenauer, HD Management, applicant; Sevilla, LLC, owner. – Ordinance No. 5419.

Staff Recommendation: Approval with conditions

P&Z Board Recommendation: Approval with conditions (Vote: 7-0)

*8-b. **ZON17-00283 (District 6)** The 7100 to 7300 blocks of East Ray Road (north side). Located east of Power Road on the north side of Ray Road (56.0± acres). Rezone from LI-AF to LI-AF-PAD. This request will allow for the development of an industrial subdivision. Omar Cervantes, XCL Engineering, LLC, applicant; Phx-Mesa Gateway Airport 193, LLC, owner. – Ordinance No. 5420.

Staff Recommendation: Approval with conditions

P&Z Board Recommendation: Approval with conditions (Vote: 7-0)

*8-c. **ZON17-00432 (District 3)** The 800 and 900 blocks of West Southern Avenue (south side), the 1200 and 1300 blocks of South Extension Road (west side), and the 800 and 900 blocks of West Grove Avenue (north side). Located at the southwest corner of Southern Avenue and Extension Road (19.3 ± acres). PAD Amendment; Site Plan Modification. This request will allow the development of a new multiple-residence building in an existing multiple-residence complex. Reese Anderson, Pew and Lake, PLC, applicant; Edward B. Frankel, Trustee of the Frankel Family Trust, owner. – Ordinance No. 5421.

Staff Recommendation: Approval with conditions

P&Z Board Recommendation: Approval with conditions (Vote: 7-0)

9. Take action on the following subdivision plat:

*9-a. "Allred Ranch" **(District 2)** The 2900 to 3100 blocks of East Southern Avenue (north side), and the 900 to 1200 blocks of South Los Alamos (west side). Located east of

Lindsay Road on the north side of Southern Avenue. 108 RSL-4.5 PAD lots (25± acres). KB Home Phoenix, Inc., developer; Dan Auxier, EPS Group, engineer.

Items not on the Consent Agenda

10. Items from citizens present.

There were no items from citizens present.

11. Adjournment.

Without objection, the Regular Council Meeting adjourned at 5:57 p.m.

JOHN GILES, MAYOR

ATTEST:

DEE ANN MICKELSEN, CITY CLERK

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Council Meeting of the City Council of Mesa, Arizona, held on the 5th day of February, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

DEE ANN MICKELSEN, CITY CLERK

js

Department of Administration
Purchasing Division

99SWC-S108 | cloud services | Permissive for state agencies

Cloud Services

Contract Overview

These are Statewide Contracts to allow for the purchase of Cloud Services (Software-as-a-Service [SaaS], Platform-as-a-Service [PaaS], and Infrastructure-as-a-Service [IaaS]) from contracted vendors and their fulfillment partners.

Permissive Users

These contracts may be used by State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau and all Political Subdivisions within the State of Nevada.

Quick Links to Vendors

- Accenture (99SWC-NV22-9482)
- Carahsoft Technology Corporation (99SWC-NV18-421)
- Carahsoft Technology Corporation (99SWC-NV21-7083)
- CDW Government LLC (99SWC-NV21-8313)
- CenturyLink (99SWC-NV18-429)
- CherryRoad Technologies (99SWC-NV18-422)
- Deloitte Consulting LLP (99SWC-NV18-423)
- Environmental Systems Research Institute, Inc. (99SWC-NV22-10326)
- Hyland Software, Inc. (99SWC-NV21-7084)
- Insight Public Sector, Inc. (99SWC-NV18-413)
- NTT Data Services (99SWC-NV22-10236)
- Oracle America, Inc. (99SWC-NV22-10300)
- Quest Media & Supplies, Inc. (99SWC-NV18-419)
- SHI International Corporation (99SWC-NV18-417)
- SHI International Corporation (99SWC-NV21-8395)
- Smartronix, Inc. (99SWC-NV20-4203)
- Visionary Integration Professionals, LLC (99SWC-NV22-9935)
- VMWare (99SWC-NV18-428)
- WellSky Human & Social Services Corporation (99SWC-NV22-10147)

Ordering Instructions

Agencies can work directly with contracted vendors or through the Contract Administrator to develop a Service Agreement/Work Plan.

Agencies are required to complete a Service Agreement/Work Plan for each order with approval prior to the start of services. The Service Agreement/Work Plan requires the same approval as a standard contract for services (e.g. Agency Administrator, Deputy AG, CETS Entry, BOE/Clerk) based on the Service Agreement/Work Plan value; and a Technology Investment Request (TIR) if applicable. The Service Agreement/Work Plan does not require the standard contract document. Service Agreement/Work Plan must reference the vendor specific Master Agreement Number and CETS Number.

The Service Agreement/Work Plan template and Cloud Checklist are attached to the Solicitation in NevadaEPro. Each Service Agreement/Work Plan requires an insurance schedule based on the risk level, because the Statewide Contracts allows for multiple insurance levels.

The Work Plan must include (at a minimum):

- Scope of Work
- Consideration

- Insurance risk lever for cyber liability (Low, Medium, or High)
- TIR or Waiver, if applicable
- Cloud Checklist
- Approval in accordance with SAM Section 322, Subsection 1

Due to varying agency approval processes, you may need copies of the Participating Addendum for approval. The vendor specific Participating Addenda are available for download below and in NevadaEPro.

For CETS Entry, the contract type is **"Other (include description)"**, the contract type description is **"MSA Work Plan"**, and the purpose of contract should begin **"This is a new Service Agreement/Work Plan under Statewide contract #XXXXX which provides Cloud Services. This Service Agreement/Work Plan is for …"**

Send the Service Agreement/Work Plan, signed by the vendor and agency and DAG, to the state purchasing contract administrator listed below (email is preferred) for review and approval.

State purchasing will then enter the work plan into NevadaEPro as a release Purchase Order and route the document for approval under standard contract approval procedures based on the Work Plan value, with BOE or Clerk of the Board approval prior to the start of services.

Once authorized by the Clerk or BOE, state purchasing will send the fully authorized work plan to the vendor via NevadaEPro and notify the requestor.

For Political Subdivisions:

Contact the vendor contact person listed below for assistance in selecting the appropriate services.

Complete the Work Plan.

Send the work plan to the vendor contact for authorization and signature from the vendor.

Obtain authorization and signature in accordance with the policies and procedures of the using political subdivision, along with any Purchase Order or other required documentation.

The vendor will process the order and issue an invoice directly to the using political subdivision.

Contract Administrator	Primary: Ryan Vradenburg (775) 684-0197 rvradenburg@admin.nv.gov
Solicitation Documents	Bid Solicitation 99SWC-S108

Vendor(s)

Vendor Name	**Accenture (99SWC-NV22-9482)**
Vendor Number	
Contract Period	08/31/2021 through 09/15/2026
Vendor Contact(s)	
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV22-9482
Vendor Name	**Carahsoft Technology Corporation (99SWC-NV18-421)**
Vendor Number	PUR0004357
Contract Period	06/09/2017 through 09/08/2026
Vendor Specific Instructions	See ordering instruction above.

Carahsoft Technology Corporation is a cloud services solutions provider.

Fulfillment partners include:
Accela, Acquia, Akamai, Anaplan, AODocs, CA Technologies, Case Commons, CIS, DocuSign, EKS&H, F5 Networks, FireEye, Google, GovDelivery, Imperva, Mediware, New Relic, Okta, Palo Alto, PowerDMS, Proofpoint, QTS Realty Trust, Qualtrics, Salesforce, SAP, SecureWorks, ServiceNow, SkyHigh, Socrata, Splunk, Symantec, Venyu, Vertiba Professional Services, Virtru Corporation, Virtustream, VMware, Workiva, Zscaler

Vendor Contact(s)
statewide
Bethany Blackwell
NASPO@carahsoft.com
1860 Michael Faraday Dr. Ste. 100
Reston, VA 20190
(703) 230-7435 |

Vendor Contract Documents: Master Blanket Purchase Order 99SWC-NV18-421
Vendor Website: http://www.carahsoft.com/buy/slg-contracts/all-states/naspo-valuepoint

Vendor Name: **Carahsoft Technology Corporation (99SWC-NV21-7083)**
Vendor Number: PUR0004357
Contract Period: 12/29/2020 through 09/15/2026
Vendor Specific Instructions: OMNIA - Region 4 ESC, Texas
Vendor Contact(s)
Vendor Contract Documents: Master Blanket Purchase Order 99SWC-NV21-7083

Vendor Name: **CDW Government LLC (99SWC-NV21-8313)**
Vendor Number: PUR0000186
Contract Period: 04/22/2021 through 02/28/2023
Vendor Specific Instructions: OMNIA – City of Mesa, AZ
Product Offering:
Various SVAR, SaaS, IaaS, and PaaS solutions.

Vendor Contact(s)
statewide
Mitchell Funk
mitcfun@cdwg.com
230 N Milwaukee Ave
Vernon Hills, IL 60061
statewide
Michael Schlossberg
mikesch@cdwg.com
230 N Milwaukee Ave
Vernon Hills, IL 60061

Vendor Contract Documents: Master Blanket Purchase Order 99SWC-NV21-8313
Vendor Website: https://www.omniapartners.com/fileadmin/public-sector/suppliers/A-D/CDW-G/Contract_Documents/2018011-01/CDW-G_Pricing.pdf

Vendor Name: **CenturyLink (99SWC-NV18-429)**
Vendor Number: PUR0000402
Contract Period: 06/19/2018 through 09/08/2026
Vendor Specific Instructions: See ordering instructions above.

CenturyLink (NYSE: CTL) is a global communications, hosting, cloud and IT services company enabling millions of customers to transform their businesses and their lives through innovative technology solutions. CenturyLink offers network and data systems management, Big Data analytics and IT consulting, and operates more than 55 data

centers in North America, Europe and Asia. The company provides broadband, voice, video, data and managed services over a robust 250,000-route-mile U.S. fiber network and a 300,000-route-mile international transport network. Visit CenturyLink for more information.

Vendor Contact(s)	northern Ellen Walker ellen.walker@centurylink.com 6700 Via Austi Pkwy Las Vegas, NV 89119 (702) 244-1494 |
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV18-429
Vendor Website	https://www.ctl.io

Vendor Name	**CherryRoad Technologies (99SWC-NV18-422)**
Vendor Number	
Contract Period	04/10/2018 through 09/08/2026
Vendor Specific Instructions	See ordering instructions above.

CherryRoad Technologies Inc. is a full-service cloud solution provider with a focus on supporting public sector clients, specifically state and local governments. We provide Infrastructure-as-a-Service (IaaS), Platform-as-a-Service (PaaS), and Software-as-a-Service (SaaS) solutions along multiple product lines. In addition to being an Oracle Platinum partner and a valued added reseller of ADP and DRFortress solutions, CherryRoad provides hosting, support and Enterprise Resource Planning software solutions within the Cloud.

Vendor Contact(s)	statewide Larry Hymson lhymson@cherryroad.com 301 Gibraltar Drive, Suite 2C Morris Plains, NJ 07950 (708) 738-4731 | statewide Amy Werthmann awerthmann@cherryroad.com 301 Gibraltar Drive, Suite 2C Morris Plains, NJ 07950 (708) 220-6225 |
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV18-422
Vendor Website	https://www.cherryroad.com/cherryroad-technologies-and-naspo-valuepoint/

Vendor Name	**Deloitte Consulting LLP (99SWC-NV18-423)**
Vendor Number	T27024237
Contract Period	05/08/2018 through 09/08/2026
Vendor Specific Instructions	See ordering instructions above.

Deloitte’s unparalleled state government consulting practice, cloud and cybersecurity capabilities, and experience assisting state IT organizations with consolidation and cloud transformation makes us the ideal partner for Nevada’s cloud needs. Our Government and Public Services (GPS) practice is one of the largest industry practices within our firm. We have broad experiences in Public Sector business practices and solutions, and a depth of knowledge on government financial and administrative services, including budget consultation services.

Deloitte offers a full-service cloud and IT consultancy with experience assisting state IT organizations with cloud transformations at scale. We are:

- **Committed to the Cloud.** Deloitte is committed to the evolution of our cloud practice and capabilities. This commitment is reflected in the growth of our practice to 3,000 cloud practitioners and industry specific cloud solutions.
- **Delivering State IT Transformation at Scale.** Deloitte's government practice is the largest capability within our organization. We deliver government consulting services, IT implementations, and transformations at scale for some of our largest clients.
- **Experienced with NASPO Value Point Cloud.**Predating NASPO Cloud Solutions, Deloitte was a contract holder for "WSCA Public Cloud Hosting Services (PCHS) MA265", which was valid from 2012-2017. Deloitte had the most Participating Addendum's in place (16) under WSCA PCHS, which included not just state agencies, but also local government, municipalities, and education institutions. This history provides the state with comprehensive past performance experiences in technical delivery, cloud solutions, and NASPO cloud procurement.
- **Accredited by Top Cloud Providers.** Our full scope of services have been recognized by leading cloud provider programs, including over 300 certified architects in AWS alone.

AWS Accreditations

Premier Consulting Partner

Managed Services Partner

Channel Reseller Partner

Authorized Government Partner

GovCloud (US) Skills Partner

Government Competency

Security Competency

Migration Competency (Consulting)

Migration Competency (Technical)

Financial Services Competency

Life Sciences Competency (Technical)

Machine Learning Competency

Google Accreditations

Premier Partner

Reseller Partner

Microsoft Accreditation

Gold Equivalent

Fulfillment partners include:

Amazon Web Services, OpenGov, Deloitte HHS Interactive, Deloitte Child Support Beacon

Vendor Contact(s)	statewide

	Thomas Beck thbeck@deloitte.com 50 S 6th St Ste 2800 Minneapolis, MN 55402 (612) 397-4000 | Fax:(313) 396-3618
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV18-423
Vendor Website	https://www2.deloitte.com/us/en.html
Vendor Name	**Environmental Systems Research Institute, Inc. (99SWC-NV22-10326)**
Vendor Number	PUR0000307
Contract Period	12/20/2021 through 09/15/2026
Vendor Contact(s)	statewide Vicki Perez naspo-ar2452-admin@esri.com 380 New York St Redlands, CA 92373 (909) 793-2853 ext. 4309 |
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV22-10326
Vendor Website	https://www.naspovaluepoint.org/portfolio/cloud-solutions-2016-2026/environmental-systems-research-institute-inc-esri/
Vendor Name	**Hyland Software, Inc. (99SWC-NV21-7084)**
Vendor Number	T29031532
Contract Period	11/10/2020 through 09/08/2026
Vendor Contact(s)	
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV21-7084
Vendor Name	**Insight Public Sector, Inc. (99SWC-NV18-413)**
Vendor Number	PUR0004545
Contract Period	02/07/2018 through 09/15/2026
Vendor Specific Instructions	See ordering instructions above.
	Insight Public Sector, Inc. has 30 years of experience as a leading technology provider of hardware, software and service solutions to public sector customers throughout the United States. Our IT Solutions have the ability to provide a menu of cloud solutions offerings that will ultimately increase the technology department's overall efficiency, reduce costs, improve operational scalability, provide business continuity, increase collaboration efficiencies, and allow for expanded flexibility in work practices and system improvements.
Vendor Contact(s)	statewide Tammy Freeman tammy.freeman@insight.com , (512) 382-4465 | Fax:(480) 760-7585 statewide Pam Potter SLEDcontracts@insight.com 2250 Pinehurst Blvd., #200 Addison, IL 60101-6100 (480) 366-7027 |
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV18-413
Vendor Website	https://www.ips.insight.com/naspo

Vendor Name	**NTT Data Services (99SWC-NV22-10236)**
Vendor Number	T27042679
Contract Period	11/30/2021 through 09/15/2026
Vendor Contact(s)	
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV22-10236

Vendor Name	**Oracle America, Inc. (99SWC-NV22-10300)**
Vendor Number	PUR0003645
Contract Period	12/08/2021 through 09/15/2026
Vendor Contact(s)	
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV22-10300

Vendor Name	**Quest Media & Supplies, Inc. (99SWC-NV18-419)**
Vendor Number	
Contract Period	09/12/2017 through 09/08/2026
Vendor Specific Instructions	See ordering instruction above.

Quest facilitates strategic partnerships with cutting-edge providers to aggregate the necessary services. Examples of SaaS solutions that Quest provides include Fraud Detection Systems, Fuel Supply Management solutions, infrastructure agnostic Cloud Application Management and Orchestration Platforms, Backups as a Service, Security as a Service, Endpoint Security as a Service, DR as a Service, Video Surveillance as a Service and many more.

Fulfillment partners include:

Allgress, Cylance, DataEndure, Dimension Data, Gilbarco Veeder-Root, Inspired eLearning, Jive Communications, Morpheus Data, pdvWireless, Pondera Solutions, Solodev, SpendBridge, Tanium, Trianz, Veeam,

Vendor Contact(s)	statewide Amy Comi NASPOValuePoint@questsys.com 9000 Foothills Blvd. Ste. 100 Roseville, CA 95747 Toll-Free:(800) 326-4220 | (916) 609-8071 |
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV18-419
Vendor Website	http://www.questsys.com/naspo-valuepoint.aspx

Vendor Name	**SHI International Corporation (99SWC-NV18-417)**
Vendor Number	PUR0001595
Contract Period	10/10/2017 through 09/08/2026
Vendor Specific Instructions	

See ordering instructions above.

Founded in 1989, SHI is a $7.5 billion global provider of information technology products and services to Corporate, Enterprise, Public Sector and Academic customers of all sizes. From software and hardware procurement to IT asset management and cloud computing, SHI delivers custom IT solutions for every aspect of your environment.

Fulfillment partners include:

	Amazon Web Services, Microsoft, CA, Ascent Innovations, CORL Technologies, GovQA, Ingalls InfoSec, JUMP Technology, OpenGov, Paladin Data, Pegasystems, ProCloud, SmartSimple, StreamLink, Transformyx
Vendor Contact(s)	statewide Nick Grappone nick_grappone@shi.com 290 Davidson Avenue Somerset, NJ 08873 (732) 564-8189 |
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV18-417
Vendor Website	https://www.shi.com/
Vendor Name	**SHI International Corporation (99SWC-NV21-8395)**
Vendor Number	
Contract Period	10/22/2021 through 02/28/2023
Vendor Specific Instructions	Omnia – City of Mesa, AZ Product Offering: Various SVAR, SaaS, IaaS, and PaaS solutions.
Vendor Contact(s)	statewide Gina Sotelo gina_sotelo@shi.com 290 Davidson Ave Somerset, NJ 08873 (775) 505-4161 |
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV21-8395
Vendor Website	https://www.omniapartners.com/publicsector/suppliers/shi/contract-documentation#c35928
Vendor Name	**Smartronix, Inc. (99SWC-NV20-4203)**
Vendor Number	
Contract Period	09/12/2017 through 09/08/2026
Vendor Specific Instructions	See ordering instruction above. Smartronix, Inc. is a U.S. based information technology and engineering solutions provider specializing in Cloud Computing, Cyber Security, Health IT, Network Operations, and Mission-Focused Engineering. Fulfillment partners include: Amazon Web Services, Microsoft Azure
Vendor Contact(s)	statewide Joel Parris jmparris@smartronix.com 44150 Smartronix Way Hollywood, MD 20636 (317) 485-5134 |
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV20-4203
Vendor Website	https://www.smartronix.com/doing-business/contracting-vehicles/NASPO-ValuePoint/Pages/default.aspx
Vendor Name	**Visionary Integration Professionals, LLC (99SWC-NV22-9935)**
Vendor Number	
Contract Period	10/26/2021 through 9/15/2026
Vendor Specific Instructions	Product Offering:

	Various SaaS, IaaS, and PaaS solutions.
Vendor Contact(s)	statewide Stephen Carpenter scarpenter@trustvip.com 80 Iron Point Cir, Ste 100 Folsom, CA 95630
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV22-9935
Vendor Website	https://nevadaepro.com/bso/external/purchaseorder/poSummary.sdo?docId=99SWC-NV22-9935&releaseNbr=0&external=true&parentUrl=close
Vendor Name	**VMWare (99SWC-NV18-428)**
Vendor Number	T29010938
Contract Period	06/19/2018 through 09/08/2026
Vendor Specific Instructions	See ordering instructions above.
	VMware is a global leader in cloud infrastructure and business mobility. VMware accelerates customers' digital transformation journey by enabling agencies and enterprises to master a software-defined approach to business and IT. With VMware solutions, agencies and organizations are creating exceptional experiences by mobilizing everything, responding faster to opportunities with modern data and apps hosted across hybrid clouds, and safeguarding customer trust with a defense-in-depth approach to cybersecurity.
Vendor Contact(s)	statewide Katrina Tuel, Sr. Contracts Manager NASPO-VP@vmware.com 12100 Sunset Hills Road, Suite 600 Reston, VA 20190 (571) 375-3313 |
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV18-428
Vendor Website	https://www.vmware.com/solutions/industry/government.html
Vendor Name	**WellSky Human & Social Services Corporation (99SWC-NV22-10147)**
Vendor Number	T29002036
Contract Period	08/11/2020 through 09/15/2026
Vendor Contact(s)	
Vendor Contract Documents	Master Blanket Purchase Order 99SWC-NV22-10147

National Pricing Discount

RFP #2018011

For each item listed on the National Priceing Tab, Offerors are encouraged to provide a discount off of a verifiable price list by all manufacturers proposed. For example, Group 2, Item 5 is Keyboards. Offeror(s) may wish to propose more than one manufacturer of keyboards, such as Logitech, Fellows, Belkin, Kensington, Tripplite, etc. Offeror(s) should provide a separate discount for each manufacturer being proposed. Offeror(s) should add additional columns to the pricing page(s) in order to accommodate additional manufacturers' discounts. In addition to indicating your proposed discounts, you must also apply those discounts to the sample items in the City of Mesa Market Basket tab (below).

A. Propose a national discount off list price pricing structure. These are the minimum discounts Supplier will offer to Participating Agencies.
B. Describe the catalog or index that discounts will be taken.
C. Describe any special manufacturer pricing available to Participating Agencies.
D. Describe any special large order or large customer pricing or additional discounts available to Participating Agencies.
E. Describe any products offered by Supplier that are not captured in the pricing matrix below. Describe how Supplier proposes to price those items.

					If applicable, you may add additional manufacturers/discounts	
Item #	Product	Product / Group	Proposed Discount	Manufacturer Name	Proposed Discount	Manufacturer Name
1)	Group 1 - Systems	1) Desktops	4.5%	SHI's Full Catalog of Systems	%	
		2) Notebooks	4.5%	SHI's Full Catalog of Systems	%	
		3) Tablets	4.5%	SHI's Full Catalog of Systems	%	
		4) Servers (1 Processor, 2 Processor, 4+ Processor, Blade, Tower, Unix, Handhelds, etc)	4.5%	SHI's Full Catalog of Systems	%	
2)	Group 2 - Input Devices	5) Keyboards	5.0%	SHI's Full Catalog of Input Devices	%	
		6) Mice	5.0%	SHI's Full Catalog of Input Devices	%	
		7) Imaging Scanners	4.0%	SHI's Full Catalog of Input Devices	%	
		8) POS Scanners	4.0%	SHI's Full Catalog of Input Devices	%	
		9) Pointing Devices	4.0%	SHI's Full Catalog of Input Devices	%	
		10) Bar Code Readers	4.0%	SHI's Full Catalog of Input Devices	%	
		11) Audio Input	4.0%	SHI's Full Catalog of Input Devices	%	
		12) Input Adapters	4.0%	SHI's Full Catalog of Input Devices	%	
		13) PC and Network Cameras	4.0%	SHI's Full Catalog of Input Devices	%	
		14) Input Cables	4.0%	SHI's Full Catalog of Input Devices	%	
		15) Input Accessories	4.0%	SHI's Full Catalog of Input Devices	%	
3)	Group 3 - Output Devices	16) Displays	4.5%	SHI's Full Catalog of Output Devices	%	
		17) Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		18) Inkjet Printres	4.5%	SHI's Full Catalog of Output Devices	%	
		19) Inkjet Photo Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		20) Laser Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		21) Label Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		22) Dot Matrix Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		23) Multi-Function Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		24) Wide Format Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		25) Multi-Function Inkjet Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		26) Wide Format Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		27) Fax Machine Printers	4.5%	SHI's Full Catalog of Output Devices	%	
		28) Printer Accessories	4.5%	SHI's Full Catalog of Output Devices	%	
		29) Projectors	4.5%	SHI's Full Catalog of Output Devices	%	
		30) Projector Accessories	4.5%	SHI's Full Catalog of Output Devices	%	
		31) Audio Input	4.5%	SHI's Full Catalog of Output Devices	%	
		32) Video Cards	4.5%	SHI's Full Catalog of Output Devices	%	
		33) Sound Cards	4.5%	SHI's Full Catalog of Output Devices	%	
		34) Output Accessories	4.5%	SHI's Full Catalog of Output Devices	%	
		35) Printer Consumables	4.5%	SHI's Full Catalog of Output Devices	%	
4)	Group 4 - Memory	36) Desktop	4.5%	SHI's Full Catalog of Memory	%	
		37) Flash	4.5%	SHI's Full Catalog of Memory	%	
		38) Networking	4.5%	SHI's Full Catalog of Memory	%	
		39) Notebook	4.5%	SHI's Full Catalog of Memory	%	
		40) Printer / Fax	4.5%	SHI's Full Catalog of Memory	%	
		41) Server	4.5%	SHI's Full Catalog of Memory	%	
		42) Adapters Fibre Channel	4.0%	SHI's Full Catalog of Storage Devices	%	
		43) Adapters FireWire / USB	4.0%	SHI's Full Catalog of Storage Devices	%	
		44) Adapters IDE/ATA/SATA	4.0%	SHI's Full Catalog of Storage Devices	%	
		45) Adapters RAID	4.0%	SHI's Full Catalog of Storage Devices	%	
		46) Adapters SCSI	4.0%	SHI's Full Catalog of Storage Devices	%	
		47) Bridges & Routers	4.0%	SHI's Full Catalog of Storage Devices	%	
		48) Disk Arrays	4.0%	SHI's Full Catalog of Storage Devices	%	
		49) Disk Arrays JBOD	4.0%	SHI's Full Catalog of Storage Devices	%	

					If applicable, you may add additional manufacturers/discounts	
Item #	Product	Product / Group	Proposed Discount	Manufacturer Name	Proposed Discount	Manufacturer Name
5)	Group 5 - Storage Devices	50) Drives Magneto-Optical	4.0%	SHI's Full Catalog of Storage Devices	%	
		51) Drives Removable Disks	4.0%	SHI's Full Catalog of Storage Devices	%	
		52) Fiber Channel Switches	4.0%	SHI's Full Catalog of Storage Devices	%	
		53) Hard Disks - External	4.0%	SHI's Full Catalog of Storage Devices	%	
		54) Hard Disks - Fibre Channel	4.0%	SHI's Full Catalog of Storage Devices	%	
		55) Hard Disks - IDE/ATA/S	4.0%	SHI's Full Catalog of Storage Devices	%	
		56) Hard Disks - Notebook	4.0%	SHI's Full Catalog of Storage Devices	%	
		57) Hard Disks - SCSI	4.0%	SHI's Full Catalog of Storage Devices	%	
		58) Networking Accessories	4.0%	SHI's Full Catalog of Storage Devices	%	
		59) Optical Drives - CD-ROM	4.0%	SHI's Full Catalog of Storage Devices	%	
		60) Optical Drives - CD-RW	4.0%	SHI's Full Catalog of Storage Devices	%	
		61) Optical Drives - DVD-CD	4.0%	SHI's Full Catalog of Storage Devices	%	
		62) Optical Drives - DVD-RW	4.0%	SHI's Full Catalog of Storage Devices	%	
		63) Storage Accessories	4.0%	SHI's Full Catalog of Storage Devices	%	
		64) Storage - NAS	4.0%	SHI's Full Catalog of Storage Devices	%	
		65) Storage - SAN	4.0%	SHI's Full Catalog of Storage Devices	%	
		66) Tape Autoloaders - AIT	4.0%	SHI's Full Catalog of Storage Devices	%	
		67) Tape Autoloaders - DAT	4.0%	SHI's Full Catalog of Storage Devices	%	
		68) Tape Autoloaders - DLT	4.0%	SHI's Full Catalog of Storage Devices	%	
		69) Tape Autoloaders - LTO	4.0%	SHI's Full Catalog of Storage Devices	%	
		70) Tape Drives - 4mm	4.0%	SHI's Full Catalog of Storage Devices	%	
		71) Tape Drives - 8mm/VXA	4.0%	SHI's Full Catalog of Storage Devices	%	
		72) Tape Drives - AIT	4.0%	SHI's Full Catalog of Storage Devices	%	
		73) Tape Drives - DAT	4.0%	SHI's Full Catalog of Storage Devices	%	
		74) Tape Drives - DLT	4.0%	SHI's Full Catalog of Storage Devices	%	
		75) Tape Drives - LTO/Ultrium	4.0%	SHI's Full Catalog of Storage Devices	%	
		76) Tape Drives SDLT	4.0%	SHI's Full Catalog of Storage Devices	%	
		77) Tape Drives - Travan	4.0%	SHI's Full Catalog of Storage Devices	%	
6)	Group 6 - Network Equipment	78) 10/100 Hubs & Switches	5.0%	SHI's Full Catalog of Network Equipment	%	
		79) Bridges & Routers	5.0%	SHI's Full Catalog of Network Equipment	%	
		80) Gigabit Hubs & Switches	5.0%	SHI's Full Catalog of Network Equipment	%	
		81) Concentrators & Multiplexers	5.0%	SHI's Full Catalog of Network Equipment	%	
		82) Hardware Firewalls	5.0%	SHI's Full Catalog of Network Equipment	%	
		83) Intrusion Detection	5.0%	SHI's Full Catalog of Network Equipment	%	
		84) KVM	5.0%	SHI's Full Catalog of Network Equipment	%	
		85) Modems	5.0%	SHI's Full Catalog of Network Equipment	%	
		86) Network Test Equipment	5.0%	SHI's Full Catalog of Network Equipment	%	
		87) Network Adapters	5.0%	SHI's Full Catalog of Network Equipment	%	
		88) Network Cables	5.0%	SHI's Full Catalog of Network Equipment	%	
		89) Network Accessories	5.0%	SHI's Full Catalog of Network Equipment	%	
		90) Repeaters & Transceivers	5.0%	SHI's Full Catalog of Network Equipment	%	
		91) Wireless LAN Accessories	5.0%	SHI's Full Catalog of Network Equipment	%	
		92) Token Authentication	5.0%	SHI's Full Catalog of Network Equipment	%	
		93) 10G Fiber Optic Transceivers	5.0%	SHI's Full Catalog of Network Equipment	%	
		94) 1G Fiber Optic Transceivers	5.0%	SHI's Full Catalog of Network Equipment	%	
		95) Licensing Packages (e.g. Microsoft)	4.5%	SHI's Full Catalog of Software	%	
		96) Licensing Backup	4.5%	SHI's Full Catalog of Software	%	
		97) Licensing Barcode/OC	4.5%	SHI's Full Catalog of Software	%	
		98) Licensing Business Application	4.5%	SHI's Full Catalog of Software	%	
		99) Licensing CAD/CAM	4.5%	SHI's Full Catalog of Software	%	
		100) Licensing - Cloning	4.5%	SHI's Full Catalog of Software	%	
		101) Licensing - Computer Services	4.5%	SHI's Full Catalog of Software	%	
		102) Licensince - Database	4.5%	SHI's Full Catalog of Software	%	
		103) Licensing - Development	4.5%	SHI's Full Catalog of Software	%	
		104) Licensing - Entertainment	4.5%	SHI's Full Catalog of Software	%	
		105) Licensing - Financial	4.5%	SHI's Full Catalog of Software	%	
		106) Licensing - Flow Chart	4.5%	SHI's Full Catalog of Software	%	
		107) Licensing - Graphic Design	4.5%	SHI's Full Catalog of Software	%	

					If applicable, you may add additional manufacturers/discounts	
Item #	Product	Product / Group	Proposed Discount	Manufacturer Name	Proposed Discount	Manufacturer Name
7)	Group 7 - Software	108) Licensing - Handheld	4.5%	SHI's Full Catalog of Software	%	
		109) Licensing - Network OS	4.5%	SHI's Full Catalog of Software	%	
		110) Licensing - OS	4.5%	SHI's Full Catalog of Software	%	
		111) Licensing - Personal Organization	4.5%	SHI's Full Catalog of Software	%	
		112) Licensing - Presentation	4.5%	SHI's Full Catalog of Software	%	
		113) Licensing - Reference	4.5%	SHI's Full Catalog of Software	%	
		114) Licensing - Report Analysis	4.5%	SHI's Full Catalog of Software	%	
		115) Licensing - Spreadhseet	4.5%	SHI's Full Catalog of Software	%	
		116) Licensing - Utilities	4.5%	SHI's Full Catalog of Software	%	
		117) Licensing - Warranties	4.5%	SHI's Full Catalog of Software	%	
		118) Licensing - Web Development	4.5%	SHI's Full Catalog of Software	%	
		119) Licensing - Word Processing	4.5%	SHI's Full Catalog of Software	%	
		120) Software - Backup	4.5%	SHI's Full Catalog of Software	%	
		121) Software - Barcode / OCR	4.5%	SHI's Full Catalog of Software	%	
		122) Software - Business Application	4.5%	SHI's Full Catalog of Software	%	
		123) Software - CAD/CAM	4.5%	SHI's Full Catalog of Software	%	
		124) Software - Cloning	4.5%	SHI's Full Catalog of Software	%	
		125) Software - Computer Services	4.5%	SHI's Full Catalog of Software	%	
		126) Software - Database	4.5%	SHI's Full Catalog of Software	%	
		127) Software - Development	4.5%	SHI's Full Catalog of Software	%	
		128) Software - Entertainment	4.5%	SHI's Full Catalog of Software	%	
		129) Software - Financial	4.5%	SHI's Full Catalog of Software	%	
		130) Software - Flow Chart	4.5%	SHI's Full Catalog of Software	%	
		131) Software - Graphic Design	4.5%	SHI's Full Catalog of Software	%	
		132) Software - Handheld	4.5%	SHI's Full Catalog of Software	%	
		133) Software - OS	4.5%	SHI's Full Catalog of Software	%	
		134) Software - Personal Organization	4.5%	SHI's Full Catalog of Software	%	
		135) Software - Presentation	4.5%	SHI's Full Catalog of Software	%	
		136) Software - Reference	4.5%	SHI's Full Catalog of Software	%	
		137) Software - Report Analysis	4.5%	SHI's Full Catalog of Software	%	
		138) Software - Spreadsheet	4.5%	SHI's Full Catalog of Software	%	
		139) Software - Utilities	4.5%	SHI's Full Catalog of Software	%	
		140) Software - Warranties	4.5%	SHI's Full Catalog of Software	%	
		141) Software - Web Development	4.5%	SHI's Full Catalog of Software	%	
		142) Software - Word Processing	4.5%	SHI's Full Catalog of Software	%	
8)	Group 8 - Media Supplies	143) Media - 4mm tape	4.0%	SHI's Full Catalog of Media Supplies	%	
		144) Media - AIT tape	4.0%	SHI's Full Catalog of Media Supplies	%	
		145) Media - DAT tape	4.0%	SHI's Full Catalog of Media Supplies	%	
		146) Media - DLT tape	4.0%	SHI's Full Catalog of Media Supplies	%	
		147) Media LTO / Ultrium tape drive	4.0%	SHI's Full Catalog of Media Supplies	%	
		148) Media - Magneto - Optical	4.0%	SHI's Full Catalog of Media Supplies	%	
		149) Media - Optical	4.0%	SHI's Full Catalog of Media Supplies	%	
		150) Media - SLR tape	4.0%	SHI's Full Catalog of Media Supplies	%	
		151) Media - Travan tape	4.0%	SHI's Full Catalog of Media Supplies	%	
		152) Media - VXA tape	4.0%	SHI's Full Catalog of Media Supplies	%	
		153) Media - zip	4.0%	SHI's Full Catalog of Media Supplies	%	
9)	Group 9 - Collaboration & IP Telephony	154) IP phones	4.0%	SHI's Full Catalog of Collobration and IP Telephony	%	
		155) Video conferencing products	4.0%	SHI's Full Catalog of Collobration and IP Telephony	%	
		156) Voice gateways / servers	4.0%	SHI's Full Catalog of Collobration and IP Telephony	%	
		157) Headsets	4.0%	SHI's Full Catalog of Collobration and IP Telephony	%	
		158) Audo conferencing products	4.0%	SHI's Full Catalog of Collobration and IP Telephony	%	
		159) Analog phones	4.0%	SHI's Full Catalog of Collobration and IP Telephony	%	
		160) Accessories	4.0%	SHI's Full Catalog of Collobration and IP Telephony	%	
		161) Advanced Integration	4.0%	SHI's Full Catalog of Other	%	
		162) Asset Disposal	4.0%	SHI's Full Catalog of Other	%	

Item #	Product	Product / Group	Proposed Discount	Manufacturer Name	If applicable, you may add additional manufacturers/discounts: Proposed Discount	Manufacturer Name
		163) Asset Management	4.0%	SHI's Full Catalog of Other	%	
		164) Cables	4.0%	SHI's Full Catalog of Other	%	
		165) Cables - custom	4.0%	SHI's Full Catalog of Other	%	
		166) Cables - printer	4.0%	SHI's Full Catalog of Other	%	
		167) Complex warranties	4.0%	SHI's Full Catalog of Other	%	
		168) Desktop Accessories	4.0%	SHI's Full Catalog of Other	%	
		169) Display Accessories	4.0%	SHI's Full Catalog of Other	%	
		170) Electronic Services	4.0%	SHI's Full Catalog of Other	%	
		171) Handheld Accessories	4.0%	SHI's Full Catalog of Other	%	
		172) Imaging Accessories	4.0%	SHI's Full Catalog of Other	%	
		173) Imaging - Camcorders	4.0%	SHI's Full Catalog of Other	%	
		174) Imaging - Digital Cameras	4.0%	SHI's Full Catalog of Other	%	
		175) Internal Lab Service	4.0%	SHI's Full Catalog of Other	%	
		176) Lab fees	4.0%	SHI's Full Catalog of Other	%	
		177) Managed Services	4.0%	SHI's Full Catalog of Other	%	
		178) Miscellaneous solutions	4.0%	SHI's Full Catalog of Other	%	
		179) Mounting hardware for vehicles	4.0%	SHI's Full Catalog of Other	%	
		180) Networking Warranties	4.0%	SHI's Full Catalog of Other	%	
		181) Notebook Accessories	4.0%	SHI's Full Catalog of Other	%	
		182) Notebook Batteries	4.0%	SHI's Full Catalog of Other	%	
		183) PC Lab order services	4.0%	SHI's Full Catalog of Other	%	
		184) POS Accessories	4.0%	SHI's Full Catalog of Other	%	
		185) POS Displays	4.0%	SHI's Full Catalog of Other	%	
		186) Power Accessories	4.0%	SHI's Full Catalog of Other	%	
		187) Power Surge Protection	4.0%	SHI's Full Catalog of Other	%	
		188) Power UPS	4.0%	SHI's Full Catalog of Other	%	
		189) Server Accessories	4.0%	SHI's Full Catalog of Other	%	
		190) Service Charge	4.0%	SHI's Full Catalog of Other	%	
		191) System Components	4.0%	SHI's Full Catalog of Other	%	
		192) Training Courses	4.0%	SHI's Full Catalog of Other	%	
		193) Training Reference Manuals	4.0%	SHI's Full Catalog of Other	%	
		194) Warranties - Electronic	4.0%	SHI's Full Catalog of Other	%	
		195) iPAD / Tablet Styles	4.0%	SHI's Full Catalog of Other	%	
		196) Mouse / Wrist Pads	4.0%	SHI's Full Catalog of Other	%	
		197) Security Locks and Hardware	4.0%	SHI's Full Catalog of Other	%	
		198) Tools	4.0%	SHI's Full Catalog of Other	%	
		199) Document Scanner Accessories	4.0%	SHI's Full Catalog of Other	%	
		200) Flatbed Scanners	4.0%	SHI's Full Catalog of Other	%	
		201) Mobile Scanners	4.0%	SHI's Full Catalog of Other	%	
		202) Network Scanners	4.0%	SHI's Full Catalog of Other	%	
		203) Sheetfed Scanners	4.0%	SHI's Full Catalog of Other	%	
		204) Wide Format Scanners	4.0%	SHI's Full Catalog of Other	%	
		205) Workgroup / Department Scanner	4.0%	SHI's Full Catalog of Other	%	
		206) Build to Order Desktops	4.0%	SHI's Full Catalog of Other	%	
		207) Nettop	4.0%	SHI's Full Catalog of Other	%	
		208) Point of Sale	4.0%	SHI's Full Catalog of Other	%	
		209) Ultra Small Form Factor	4.0%	SHI's Full Catalog of Other	%	
		210) Apple / Mac Memory Upgrades	4.0%	SHI's Full Catalog of Other	%	
10)	Group 10 - Other	211) Chips / SIMMs/SIPPs / ROMs	4.0%	SHI's Full Catalog of Other	%	
		212) Computer Cases	4.0%	SHI's Full Catalog of Other	%	
		213) CPUs / Fans	4.0%	SHI's Full Catalog of Other	%	
		214) Memory Accessories	4.0%	SHI's Full Catalog of Other	%	
		215) Motherboards / Chassis	4.0%	SHI's Full Catalog of Other	%	
		216) 1 - 2 port Serial Boards	4.0%	SHI's Full Catalog of Other	%	
		217) 3+ port Serial Boards	4.0%	SHI's Full Catalog of Other	%	
		218) Console Server	4.0%	SHI's Full Catalog of Other	%	
		219) Device Server	4.0%	SHI's Full Catalog of Other	%	
		220) Terminal Server	4.0%	SHI's Full Catalog of Other	%	

Item #	Product	Product / Group	Proposed Discount	Manufacturer Name	If applicable, you may add additional manufacturers/discounts: Proposed Discount	Manufacturer Name
		221) Content Management	4.0%	SHI's Full Catalog of Other	%	
		222) Firewall / VPN Applicances	4.0%	SHI's Full Catalog of Other	%	
		223) Multifunction Security Appliances	4.0%	SHI's Full Catalog of Other	%	
		224) Network Camera Accessories	4.0%	SHI's Full Catalog of Other	%	
		225) Network Cameras	4.0%	SHI's Full Catalog of Other	%	
		226) Physical/Environmental Security	4.0%	SHI's Full Catalog of Other	%	
		227) Security Applicance Accessories	4.0%	SHI's Full Catalog of Other	%	
		228) Security Tokens	4.0%	SHI's Full Catalog of Other	%	
		229) Unified Threat Management	4.0%	SHI's Full Catalog of Other	%	
		230) 2-way Radios / Walkie Talkies	4.0%	SHI's Full Catalog of Other	%	
		231) Apple Notebooks	4.0%	SHI's Full Catalog of Other	%	
		232) Convertible PCs / Slate PCs / iPAD	4.0%	SHI's Full Catalog of Other	%	
		233) iPAD	4.0%	SHI's Full Catalog of Other	%	
		234) Slate Tablet Computers	4.0%	SHI's Full Catalog of Other	%	
		235) GPS / PDA	4.0%	SHI's Full Catalog of Other	%	
		236) Wireless Communication Devices	4.0%	SHI's Full Catalog of Other	%	
		237) Batteries	4.0%	SHI's Full Catalog of Other	%	
		238) Power Supplies / Adapters	4.0%	SHI's Full Catalog of Other	%	
		239) Rackmountain Equipment	4.0%	SHI's Full Catalog of Other	%	
		240) Remote Power Management	4.0%	SHI's Full Catalog of Other	%	
		241) Surge Suppressors	4.0%	SHI's Full Catalog of Other	%	
		242) UPS / Battery Backup	4.0%	SHI's Full Catalog of Other	%	
		243) 14" & smaller LCD Display	4.0%	SHI's Full Catalog of Other	%	
		244) 15-19" LCD Display	4.0%	SHI's Full Catalog of Other	%	
		245) 15-19" Wide LCD Display	4.0%	SHI's Full Catalog of Other	%	
		246) 15-19" Wide LED Display	4.0%	SHI's Full Catalog of Other	%	
		247) 20-30" LCD Display	4.0%	SHI's Full Catalog of Other	%	
		248) 20-30" Wide LCD Display	4.0%	SHI's Full Catalog of Other	%	
		249) 20-30" Wide LED Display	4.0%	SHI's Full Catalog of Other	%	
		250) PCoIP and Zero Client Displays	4.0%	SHI's Full Catalog of Other	%	
		251) Arm Mounts	4.0%	SHI's Full Catalog of Other	%	
		252) Ceiling Mounts	4.0%	SHI's Full Catalog of Other	%	
		253) Combo Mounts	4.0%	SHI's Full Catalog of Other	%	
		254) Desktop Stands / Risers	4.0%	SHI's Full Catalog of Other	%	
		255) Flat Wtal Mounts	4.0%	SHI's Full Catalog of Other	%	
		256) Mount Accessories	4.0%	SHI's Full Catalog of Other	%	
		257) Pole Display	4.0%	SHI's Full Catalog of Other	%	
		258) Stands / Carts / Feet	4.0%	SHI's Full Catalog of Other	%	
		259) Tilt Wall Mounts	4.0%	SHI's Full Catalog of Other	%	
		260) C-Cure Products	4.0%	SHI's Full Catalog of Other	%	
		261) Istar Products	4.0%	SHI's Full Catalog of Other	%	
11)	Group 11 - Services	SERVICE	STANDARD HOURLY RATE	DISCOUNT FROM STANDARD RATE	SHI will work with local partners when possible to insure the City is getting the best value. Prices for Services will vary depending on the local partners. The rates below are an average.	
		Design and Analysis	12500.0%	4%		
		Configuration	16500.0%	4%		
		Implementation	18500.0%	4%		
		Installation	18500.0%	4%		
		Training	9900.0%	4%		
		Maintenance & Support	9900.0%	4%		
		Additional Services Offered (please list any additional services offered and applicable discount / fees on a separate page and attach)	See #12	%		
12)	Group 12 - Additional Products/Services Not Identified	All other Current and Future Products not specifically identified here will be offered at a 4% discount off SHI Advertised List price. Please see description below for more information on SHI's proposed discount model for this contract.				
		Respondents please add				
		Respondents please add				
		Respondents please add				
		Respondents please add				
		Respondents please add				
		Respondents please add				

					If applicable, you may add additional manufacturers/discounts	
Item #	Product	Product / Group	Proposed Discount	Manufacturer Name	Proposed Discount	Manufacturer Name

All discounts articulated here represent the minimum discounts off SHI Advertised List Price, actual discounts may be significantly higher.
The comprehensive SHI offering for National IPA consists of all hardware, software, and services available to our customers in the public sector marketplace. The discount structure offered to National IPA is based on our Advertised Price List which can be located on www.shi.com. In many cases, SHI Advertised List Price already reflects a substantial discount off of Manufacturer Published List prices. Given the breadth of manufacturers and products that SHI offers, there will be many opportunities for SHI to secure additional discounts for eligible contract users. We work to provide your contract users with the most advantageous pricing available, above and beyond the minimum discounts offered, whenever possible.
SHI prides ourselves on being honest and transparent with our customers especially when it comes to pricing. We base our discount structure on SHI Advertised Price as this is a verifiable source. We do not inflate this Advertised Price for RFPs in order to make our discounts appear larger. Other vendors may use MSRP or Publisher List price, which can be unreliable as a pricelist may not exist for every product, a pricelist can change from day to day, and a pricelist can be inconsistent depending on where you source the information from. When a vendor manipulates contract language in this manner or uses a loose definition of cost, it results in an increase in profit for them and higher prices for customers.
If awarded, SHI is willing to provide complete transparency over the life of the contract as it relates to our costs and what we charge National IPA customers.

Software/Entry	Renewal Date	Estimate for FY26-26
Adobe	12/3/2025	$28,000.00
Artic Wolf XDR	7/31/2025	$111,137.46
Autodesk - Comm Dev	10/25/2025	$1,030.00
Autodesk - Public Works	10/25/2025	$12,930.00
Bluebeam - Comm Dev	10/25/2025	$9,470.12
Bluebeam - Public Works	8/15/2025	$1,017.44
Microsoft 365	7/1/2025	$291,742.38
Nimble Support	2/28/2026	$10,005.00
Ninja RMM	8/31/2025	$14,357.00
ProofPoint	4/23/2026	$24,986.00
VMWare - Virtualization License	9/28/2025	$58,400.00
Xmedius (efax)	7/23/2025	$5,567.05
TOTAL		**$568,642.45**

AGENDA ITEM NO. V.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve the purchase of an $81,563.42 one-year renewal software subscriptions and support services for the existing Palo Alto firewalls with SHI Corp., and to authorize the Chief Technology Officer to execute any required documents. (Peace Ruggia, Chief Technology Officer)

RECOMMENDED MOTION:
Approve the purchase of an $81,563.42 one-year renewal of software subscriptions and support services for the existing Palo Alto firewalls with SHI Corp., and to authorize the Chief Technology Officer to execute any required documents.

FINANCIAL IMPACT:
Funding is available in the Technology Services software maintenance fund 101.192.533.806 and no additional budget transfer or augmentation is needed. This purchase is exempt from competitive bidding pursuant to Nevada Revised Statute (NRS) 332.115(1)(i)(2), maintenance and support for software. One-year renewal of support and subscriptions for the existing Palo Alto firewalls in the amount of $81,563.42.

BACKGROUND:
This renewal is necessary for receiving critical security patches, maintaining up-to-date threat prevention, and ensuring continuous technical support to protect the integrity of the County's network infrastructure. Renewing the County's firewall support and threat intelligence is essential to protect the County's network infrastructure against a constantly evolving landscape of cyber threats. This service provides our firewall with two critical functions: vital software patches to secure the device itself and a continuous stream of real-time data to proactively block new viruses and attacks. Without these updates, the County's primary defense quickly becomes outdated. This renewal is a cybersecurity best practice, crucial for mitigating risk and ensuring the continuity of County operations and the safety of the County's data. This solution ensures continuous network availability and secure data transmission even in the face of escalating cybersecurity challenges. The proposal is for licensing and support for

seven firewalls.

ATTACHMENTS:
SHI Quote-26355646 firewall renewal.pdf

Pricing Proposal
Quotation #: 26355646
Created On: 6/27/2025
Valid Until: 7/25/2025

NV-County of Douglas

Andrew Quigley
PO Box 218
Minden, NV 89423
United States
Phone: 775 783-6004
Fax:
Email: aquigley@douglasnv.us

Account Executive

Jonathan Koffler
290 Davidson Ave,
Somerset, NJ 08873
Phone: 908 421 4011
Fax:
Email: Jonathan_Koffler@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Premium support renewal, Panorama 25 devices Palo Alto Networks - Part#: PAN-SVC-PREM-PRA-25-R Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: 000702021609 Coverage Term: 9/1/2025 – 8/31/2026	1	$1,996.42	$1,996.42
2	Premium support renewal, PA-3250 Palo Alto Networks - Part#: PAN-SVC-PREM-3250-R Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: 016301006438 Coverage Term: 9/1/2025 – 8/31/2026	1	$5,235.74	$5,235.74
3	Premium support renewal, PA-3250 Palo Alto Networks - Part#: PAN-SVC-PREM-3250-R Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: 016301006436 Coverage Term: 9/1/2025 – 8/31/2026	1	$5,235.74	$5,235.74
4	PA-440, Premium support, 1 year (12 months), term, renewal. Palo Alto Networks - Part#: PAN-SVC-PREM-440-R Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: 021201000778 Coverage Term: 9/1/2025 – 8/31/2026	1	$250.00	$250.00
5	PA-440, Premium support, 1 year (12 months), term, renewal. Palo Alto Networks - Part#: PAN-SVC-PREM-440-R Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: 021201000773 Coverage Term: 9/1/2025 – 8/31/2026	1	$250.00	$250.00
6	PA-440, Premium support, 1 year (12 months), term, renewal. Palo Alto Networks - Part#: PAN-SVC-PREM-440-R Contract Name: SHI-Customer Contract	1	$250.00	$250.00

	Contract #: SHI-Customer Contract Serial #: 021201000709 Coverage Term: 9/1/2025 – 8/31/2026			
7	PA-440, Premium support, 1 year (12 months), term, renewal. Palo Alto Networks - Part#: PAN-SVC-PREM-440-R Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: 021201000783 Coverage Term: 9/1/2025 – 8/31/2026	1	$250.00	$250.00
8	PA-440, Premium support, 1 year (12 months), term, renewal. Palo Alto Networks - Part#: PAN-SVC-PREM-440-R Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: 021201000750 Coverage Term: 9/1/2025 – 8/31/2026	1	$250.00	$250.00
9	PA-3430, Core Security Subscription Bundle (Advanced Threat Prevention, Advanced URL Filtering, Advanced Wildfire, Advanced DNS Security and SD- WAN), 1 years (12 months) term Palo Alto Networks - Part#: PAN-PA-3430-BND-CORESEC Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract **Note:** 13 month subscription	2	$27,834.17	$55,668.34
10	PA-3430, Prisma Access Agent subscription, for one (1) device in an HA pair Palo Alto Networks - Part#: PAN-PA-3430-PAA-HA2 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract **Note:** 13 month subscription	2	$6,088.59	$12,177.18
			Subtotal	$81,563.42
			Shipping	$0.00
			Total	$81,563.42

Additional Comments

Palo Alto has a no returns policy.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at SHI Online Customer Resale Terms and Conditions.

AGENDA ITEM NO. W.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to accept a $28,853.15 grant award from the Community Corrections Block Grant administered by the Nevada Division of Child and Family Services for Fiscal Year 2025-26 and adopt **Resolution 2025R-063** augmenting the revenue and expenditure budget of the General Fund by the amount of the grant. (Tammy Morris, Chief Juvenile Probation Officer)

RECOMMENDED MOTION:

Accept the $28,853.15 grant award and adopt Resolution 2025R-063 as presented.

FINANCIAL IMPACT:

The Nevada Division of Child and Family Services will provide $28,853.15 in grant funds to be used by the Douglas County Juvenile Probation Department to support mental health services and treatment services for juveniles. No grant match is required.

BACKGROUND:
These funds are to support residential treatment, mental health services, substance abuse services, and se offender evaluations and treatment. Funds may also be used for diversion or prevention. Funds not use directly for youth may be used for staff training, user fees for the data management system, or other services that directly impact youth under the jurisdiction of a juvenile court.

ATTACHMENTS:
Board Resolution 2025R-063.pdf
9th Judicial NOSA SFY 26 Block Grant signed.pdf
26G01 Grant Form Packet.pdf

RESOLUTION NUMBER 2025R-063

RESOLUTION AUGMENTING DEPARTMENT
101
2025-2026 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues and expenditures to the County as follows:

Project: Community Corrections Block Grant
Project # 26G01

	Revenue		
	101-000 331.500	Grant Revenue - Federal	-
	101-000 331.510	Grant Revenue - State	28,853.15
	101-000 360.300	Grant Revenue - Non Govt.	-
		TOTAL REVENUES	28,853.15
	Expenditures		
	Various	Salaries & Benefits	-
	101-361 511.150	Grant Match - Salary	-
	101-361 511.999	Grant Match - Salary Offset	-
	101-361 540.010	Grants-Services & Supplies	28,853.15
	101-361 541.501	Grant Match - Serv & Supplies	-
	101-361 533.999	Grant Match - Serv & Supplies	-
	101-361 562.100	Grants-Capital Outlay	-
Match	101-361 562.110	Grant Match - Capital Outlay	-
		TOTAL EXPENDITURES	28,853.15

NOW, THEREFORE, BE IT RESOLVED THAT the 2025-2026 Fiscal Year budget is herein amended.

Adopted this _____ day of _____, 20__ by the following vote:

VOTE: Ayes Commissioners: _____

_____

_____

_____

_____

Nays Commissioners: _____

_____

Absent Commissioners: _____

_____

_____
Sharla Hales, Chairwoman
Douglas County Board of Commissioners

ATTEST:

_____
Amy Burgans
Douglas County Clerk-Treasurer

State of Nevada
Department of Health and Human Services
Division of Child & Family Services
(hereinafter referred to as the Department)

Agency Ref. #: 409
Budget Account: 1383
Category: 20
GL: NA
Job Number: NA

NOTICE OF SUBAWARD

Program Name: Community Corrections Partnership Block Grant Cindy Casselman, Juvenile Justice Programs Chief ccasselman@dcfs.nv.gov	**Subrecipient's Name:** Douglas County Juvenile Probation Attn: Tammy Morris tmorris@douglas.nv.gov
Address: 4126 Technology Way, 3rd Floor Carson City, NV 89706-2009	**Address:** PO Box 218 Minden, Nevada 89423
Subaward Period: July 1, 2025 through June 30, 2026	**Subrecipient's:** EIN: _____ Vendor #: _____ Dun & Bradstreet: _____

Purpose of Award: State general funds for front end services. There are no federal funds associated with this grant award.

Region(s) to be served: ☐ Statewide ☒ Specific county or counties: **Douglas**

Approved Amount: Community Corrections Partnership Block Grant – State General Funds.

Douglas: $28,853.15

Grant Award: SFY 2026-CCP-001DC

FEDERAL AWARD COMPUTATION: NOT APPLICABLE

Total Obligated by this Action:	$	0.00
Cumulative Prior Awards this Budget Period:	$	0.00
Total Federal Funds Awarded to Date:	$	0.00
Match Required ☐ Y ☐ N		
Amount Required this Action:	$	0.00
Amount Required Prior Awards:	$	0.00
Total Match Amount Required:	$	0.00

Research and Development (R&D) ☐ Y ☐ N

Federal Budget Period:
Start Date through End Date

Federal Project Period:
Start Date through End Date

NO FEDERAL FUNDS

FOR AGENCY USE, ONLY

Source of Funds: Must include name of Federal Agency and Grant name. (indicate %). Use this field for all funding sources. If more than one federal funding source (grant) is utilized, attach the optional Subaward Additional Funding Sheet and enter "See Subaward Additional Funding Sheet".	**% Funds:**	**CFDA:**	**FAIN:**	**Federal Grant #:**	**Federal Grant Award Date by Federal Agency:**
	100% State General Funds	NA	NA	NA	NA

Agency Approved Indirect Rate: 0.00%

Subrecipient Approved Indirect Rate: Enter %; de minimis or N/A

Terms and Conditions:
In accepting these grant funds, it is understood that:

1. This award is subject to the availability of appropriate funds.
2. Expenditures must comply with any statutory guidelines, the DHHS Grant Instructions and Requirements, and the State Administrative Manual.
3. Expenditures must be consistent with the narrative, goals and objectives, and budget as approved and documented.
4. Subrecipient must comply with all applicable Federal regulations.
5. Quarterly progress reports are due by the 15th of each month following the end of the quarter, unless specific exceptions are provided in writing by the grant administrator.
6. Financial Status Reports and Requests for Funds must be submitted monthly, unless specific exceptions are provided in writing by the grant administrator.

Incorporated Documents:	Attachments:
Section A: General Conditions Section B: Grant Assurances	Award Letter Quarterly Report Performance Measures Template

Authorized Subrecipient Official's Name	Signature	Date
Tammy Morris **Chief**	Tamara Morris	6/5/25
Cindy Casselman **Juvenile Justice Programs Chief**	C. Casselman	6/5/2025
RESERVED		

Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date	6/5/2025	**Fund-Department #**	101 / 361
Project Number	26G01	**Fund-Department Name**	Juvenile Probation
Grant Title	Community Corrections Block Grant		
Grant Purpose	These funds are used to s upport mental health/substance abuse services for youth.		
Awarding Entity	Nevada Division of Child and Family		
Total Grant Funds	$28,853.15		
Grant Start Date	7/1/2025	**End Date**	6/30/2026
Grant Type	☐ Federal- Enter CFDA ☑ State ☐ Other		Formula Funding
Federal CFDA#		**Agreement Number**	SYF 2026-CCP-001DC
Method of Funding	☐ Advance ☑ Reimbursement		
Reporting Frequency	☐ Monthly ☑ Quarterly ☐ Semi-Annually ☑ Annually ☐ Upon Completion		
County Match Required?	☑ No ☐ Yes - enter $amount or %	**Match Amt**	$ - **or Match %** 0%
Match Type	☐ In-Kind **or** ☐ Cash		

County Contact Information

Contact Name	Tamara Morris	**Phone#**	775-782-9811
Contact email	tmorris@douglas.nv.gov		

Grantor Information

Grantor Contact Name	Cindy Casselman	**Grantor Contact Phone #**	775-684-4244
Grantor Contact Email	ccasselman@dcfs.nv.gov		
Pass-Through Entity		**Pass-Through Agreement #**	SYF 2026-CCP-001DC
Pass-Thru Contact Name		**Pass-Thru Contact Phone #**	
Pass-Thru Contact Email			

Financial Information

Revenue			**Source of Funds**
101-000 331.500	Grant Revenue - Federal	$ -	NV HHS DCFS
101-000 331.510	Grant Revenue - State	$28,853.15	
101-000 360.300	Grant Revenue - Non-Govt.	$ -	
	Match - Non Grant Reimbursement	$ -	
	Total Revenue	$ 28,853.15	

Expenditure			**Is this Budgeted?**	
Various	Salaries & Benefits	$ -		
101-361 511.150	Grant Match - Salary	$ -	☐ Yes	☐ No - explain below
101-361 511.999	Grant Match Offset			
	Where is the match coming from?		GL	
101-361 540.010	Grants-Services & Supplies	$ 28,853.15		
101-361 541.501	Grant Match - Serv & Supplies	$ -	☐ Yes	☐ No - explain below
101-361 533.999	Grant Match - Serv & Supplies Offset			
	Where is the match coming from?		GL	
101-361 562.100	Grants-Capital Outlay			
101-361 562.110	Grant Match - Capital Outlay		☐ Yes	☐ No - explain below
101-361 564.999	Grant Match - Capital Outlay Offset			
	Where is the match coming from?		GL	
	Total Expenditure	$28,853.15		

Where will match funds come from?

Grant Awarded Funds

Year	**Amount**
FY26-27	$ 28,853.15
Total	$ 28,853.15

Required Approvals

Approval to apply	*D Swickard*	**Date**	**6.05.25**
Internal Review Committee		**Date**	
Board of County Commissioners		**Date**	

AGENDA ITEM NO. X.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on the purchase of a body scanner for the Juvenile Detention Center from Tek84 for $140,500. (Tammy Morris, Chief Juvenile Probation Officer)

RECOMMENDED MOTION:
Approve the purchase of a body scanner for the Juvenile Detention Center from Tek84 for $140,500 as presented.

FINANCIAL IMPACT:
The body scanner will be funded 60% by the One Nevada Opioid Settlement Fund (Fund 217) and 40% by the Risk Management Fund (Fund 309).

BACKGROUND:

Every Juvenile Detention Facility must conduct multiple searches on each juvenile that is detained, including Douglas County Juvenile Detention. Searches are done to help prevent contraband or prohibited items from entering the facility and placing the other juveniles and staff at risk of harm. Examples of contraband are, weapons, alcohol, drugs, electronic items such as phones, cameras, other items such as glass, razor blades, metal, etc.

The following types of searches are utilized in the Douglas County Juvenile Detention Center: pat down search, wand search, metal detector search, and unclothed body search. Unclothed search means a search that requires a person to remove or arrange some clothing to permit a visual inspection of the person's breasts, buttocks or genitalia. This is done to ensure contraband is not hidden on the body or inside a body cavity and brought into the facility.

Assembly Bill 89, passed this 2025 legislative session, places restrictions on unclothed searches. Assembly Bill 89 prohibits an employee from conducting an unclothed search of a child unless the employee reasonably suspects that the child possesses or has immediate access to a weapon or contraband and the employee has exhausted all available, less intrusive methods of identifying any such item, including without limitation, search techniques that allow the child to remain fully clothed.

AB 89 also requires the physical presence of at least two employees of the facility for the entire duration of any unclothed search of a child and, to the greatest extent practicable, the employees be of the same gender as the child.

The Tek84 body scanner accurately detects metal and non- metal hidden items such as weapons, drugs, or other contraband that may be concealed in the clothing or body cavities. The scanner lowers the risk of items being missed during pat down, wand, and metal detector searches**.**

Use of a body scanner is less intrusive and helps avoid re-traumatization, which is important for youth who may have a history of trauma or abuse.

In summary, the scanner will decrease the need for unclothed body searches. Additionally, the scanner aligns with the Prison Rape Elimination Act by conducting cross-gender, intersex, or transgender searches in a respectful and in the least intrusive manner as possible. Another important benefit of the scanner is that it provides protection for the County by minimizing legal risk to detention staff due to potential claims of inappropriate unclothed searches or failure to detect contraband.

If the body scanner is purchased, all detained youth will be scanned upon entering the facility, regardless of the charge. The body scanner will not be the only layer of protection in the detention center, staff will still need to maintain vigilance, practice other safety protocols currently in place and maintain training.

Price quotations for the body scanner were solicited from two vendors – Tek84 and Clear Pass. Tek84's price quotation was the lowest and was offered pursuant to a previous competitive solicitation conducted by Orange County, California in 2024. In addition, the Tek84 product is compatible with the body scanner already in use by the Douglas County Sheriff's Office at the Douglas County Jail, which County personnel have already been trained to use. Under these circumstances, Douglas County is not required to conduct a publicly advertised competitive solicitation for this purchase under NRS 332.115(c) and NRS 332.195.

ATTACHMENTS:

1 Unit Tek84 Intercept Quote.pdf

Quote

5/22/2025

Attn: Tammy Morris, Chief Juvenile Probation Officer
Douglas County Juvenile Probation
PO Box 218
Minden, Nevada 89423
775.782.9827
tmorris@douglas.nv.gov

Quote: 2025-02-05

Please see the quotation below for the Tek84 Intercept Body Scanner.

Qty	Part Number	Description	Net Each	Ext Price
1	SSD-018-0100	Tek84 Intercept Whole Body Security Scanning System High Strength Aluminum Unibody Frame. 106Kv Monoblock Oil Cooled Generator. 34" X 72" X 90" (79" top removed) foot print. 4 Second Scan Time. Variable Scanning Dosage from 0.25 uSv to 8.0 uSv Tethered Ethernet Connected Work Station with 27" Vertically Mounted Touch Screen Monitor. PC with Win OS and (2) 1 TB HDD. RAID. 1 million image storage capacity. Transportable on Built in Heavy Duty Caster System. Corner Mounting Feet. 16 million Grey Scale Levels. 110 V/60hz. 1Kva	$ 139,000.00	$ 139,000.00
1	INT-Shipping	Freight from San Diego, CA to Minden, Nevada 89423	$ 1,500.00	$ 1,500.00
3	INT-WARRANTY-3	Initial Three Year Parts and Labor on Entire System from Time of Installation. "Stars and Scans" Promo	Included	Included
1	INT-INSTALL	1/2 Day Installation	Included	$
1	INT-Training	2.5 days Formal, classroom, on-site	Included	$ -
Optional				
0	WEB TRNG	**Computer Based Training** - Radiation Safety, Scanner Operation, Image Interpretation View scanning activity; Run Reports; Audit; Remote Admin	$ 99.00	$ -
1	SSD-018-9707	**Duplicate Monitor** Wall Mount or Desktop	$4,500	Included
0	EXT-WARR	Extended Warranty - Full coverage parts and labor **Discounted: 5 years at $40,000 per machine**	$ 8,900.00	$ -
		Sub Total		**$ 140,500.00**

By execution of this agreement, by an authorized signature, the customer agrees to purchase the products specified subject to the terms and conditions set forth in the agreement and subject to Tek84 and conditions available at www.Tek84.com.

This quote will expire on: 8/31/2025
Delivered-at-place: Minden, Nevada 89423
Terms: Net 30

Total $ 140,500.00

Taxes:

Accepted By:
Printed Name and Title:_____
Authorized Signature_____
Date_____

Prepared by:
Brian Amos - Western Regional Sales Manager
Brian Amos 5/22/2025
brian.amos@tek84.com | (916) 606-0733

AGENDA ITEM NO. Y.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve a $39,000 Settlement and Release Agreement with Carson City for damages caused by Douglas County Water Utility to infrastructure owned by Carson City Water Utility within the jointly operated Sunridge Water Booster Station and authorize the County Manager to execute the agreement. (Rick Robillard, Deputy Public Works Director)

RECOMMENDED MOTION:
Approve the $39,000 Settlement and Release Agreement with Carson City as presented and authorize the County Manager to execute the agreement.

FINANCIAL IMPACT:
Payment will be made from Fund 328 849 532.015

BACKGROUND:
On February 19, 2025, Douglas County Water Operations were performing a maintenance task on the Carson City chlorination quill when a failure occurred resulting in a large water leak that damaged components within Carson City's motor control center inside the Sunridge Booster Station. This Settlement and Release Agreement will reimburse Carson City for damages caused by the leak and releases Douglas County from any future claims of damage.

ATTACHMENTS:
Settlement Agreement_Carson City Sunridge Booster Station VFD.pdf

SETTLEMENT AND RELEASE AGREEMENT

THIS SETTLEMENT AND RELEASE AGREEMENT ("Settlement Agreement") is entered into as of the ___ day of _____, 2025, by and between DOUGLAS COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF NEVADA ("County"); CARSON CITY, A CONSOLIDATED MUNICIPALITY AND POLITICAL SUBDIVISION OF THE STATE OF NEVADA ("Carson"). County and Carson are collectively referred to herein as the ("Parties.")

RECITALS

WHEREAS, County owns, operates and maintains water system improvements pursuant to NRS 244.157 and 318.144 (the "Water Utility"); and

WHEREAS, Carson and County are parties to a Interlocal Agreement recorded with the Douglas County Recorder on August 21, 2014, as Doc. No. 0848455 ("Agreement") regarding the shared use of County's Sunridge Booster Station, and the Agreement; and

WHEREAS, under the Agreement, Carson owns and maintains certain electronic devices as part of its Motor Control Center ("MCC"); and

WHEREAS, on or around February 19, 2025, County water utility operators were performing certain maintenance tasks on the Carson City chlorination quill when a failure of the quill caused water leakage that entered into, and damaged, Carson's MCC (hereinafter the "February 19, 2025 water damage"); and

WHEREAS, the Parties wish, without any concession or admission of liability, fault, or wrongdoing, to achieve a full, complete, final and binding settlement and compromise of all disputes related to the February 19, 2025 water damage; and

WHEREAS, the Parties have negotiated a mutual compromise, resolution and settlement of all disputes; and

WHEREAS, the Parties have agreed that the mutual compromise, resolution and settlement reached should be documented in writing and signed by all Parties.

NOW THEREFORE, in consideration of the foregoing Recitals, the mutual understandings contained in this Settlement Agreement and other good, valuable and sufficient consideration, the Parties agree as follows:

1. The foregoing Recitals are true and correct.
2. Effective Date. This Agreement will become effective on the date that all Parties have signed it ("Effective Date").
3. Payment. The County will pay to Carson a flat sum of Thirty Nine Thousand and 00/100 Dollars ($39,000.00). The funds will be due within 30 calendar days of the Effective Date of this agreement and will be tendered to Carson via check delivered via US Mail addressed to Carson City Public Works Department.

4. No Admission of Liability: The Parties acknowledge and agree that this Settlement Agreement concerns the February 19, 2025 water damage, which is a disputed claim, and does not constitute an admission of liability or responsibility for any damages that result from the February 19, 2025 water damage or any transaction or event related thereto.
5. Mutual Releases: Upon execution of this Settlement Agreement and subject to its terms, except for those obligations arising from it, the Parties, on behalf of themselves and their predecessors, direct and indirect subsidiary corporations, affiliates, officers, directors, employees, attorneys, agents and any other person claiming through or in their right, hereby release, discharge and acquit each other, along with their partners, officers, directors, agents, employees, successors, assigns and insurers, as well as any parent, subsidiary or affiliated entity (past, present, or future), from any and all claims, demands, costs, contracts, liabilities, objections, actions and causes of action of every nature, whether in law or equity, known or unknown, suspected or unsuspected, that any of the Parties have ever had, now have or may claim to have against another party to this Settlement Agreement of any type, nature or description related to the February 19, 2025 water damage.
6. Waiver: By executing this Settlement Agreement, the Parties hereby waive any and all statutory rights and/or benefits of every kind and nature, whether known, unknown, suspected or unsuspected, they have or may have under Nevada law concerning the February 19, 2025 water damage.
7. Successors: The Parties expressly acknowledge and agree that this Settlement Agreement, together with its mutual releases, is binding upon and inures to the benefit of the heirs, executors, administrators, personal representatives, successors-in-interest, successors-in-title and assigns of the Parties.
8. Covenant Regarding Assignments: Each Party represents and warrants to the other Parties that they have not heretofore (and will not in the future) assigned, transferred, hypothecated or purported to assign, transfer or hypothecate any debt, judgment, claim, liability, demand, action, cause of action or any interest therein, based on, arising out of, pertaining to, concerning or connected with any of the matters, facts, events, circumstances or things concerning the February 19, 2025 water damage.
9. Warranty of Capacity to Execute Agreement: Each Party represents and warrants that they possess all necessary authority to enter into this Settlement Agreement through each Party's respective signatories, below, and that no other person or entity has or has had any interest in the claims, demands, obligations or causes of action mentioned in this Settlement Agreement, unless otherwise stated herein.
10. Governing Law/Jurisdiction: This Settlement Agreement and the rights and obligations of the Parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The Parties consent and agree to the jurisdiction of the courts of the State of Nevada located in Carson City, Nevada for enforcement of this Contract.
11. Attorney's Fees: If either Party must resort to legal action to enforce the provisions of this Settlement Agreement or defend such a suit, the prevailing party will be entitled to recover all reasonable attorney's fees, as well as costs and expenses incurred in the suit, which shall not be limited to statutory costs and expenses. The Parties agree that, in the

event a lawsuit is filed and a Party is awarded attorney's fees by the court, for any reason, the amount of recoverable attorney's fees shall not exceed the rate of $125 per hour.

12. Entire Agreement: This Settlement Agreement represents the complete understanding among the Parties, and none of the Parties shall be bound by any definitions, conditions, warranties or representations other than those expressly stated in this Settlement Agreement.
13. Captions- Pronouns/Construction: The titles, captions and subheadings in this Settlement Agreement are for convenience only and are not intended, in any extent or for any purpose, to limit or define the text of any action or subsection; they will not be deemed part of the context or considered in any interpretation or construction of the Settlement Agreement. Whenever the singular or plural forms are used, or the present or past tenses are invoked, they will be understood as the other as necessary.
14. Rule of Construction: This Settlement Agreement shall be interpreted and construed without any presumption or rule that it must be construed against the Party that drafted this Settlement Agreement or any part of it.
15. Consideration: The Parties explicitly acknowledge and agree that this Settlement Agreement is supported by sufficient consideration, which includes, but is not limited to, the mutual exchange of promises outlined in this Settlement Agreement.
16. Severability: If any provision or part of a provision of this Settlement Agreement becomes void or unenforceable for any reason, that provision will be removed and will have no force or effect. However, the remaining provisions will continue in full force and effect, and as necessary, will be modified to maintain their validity.
17. Modifications: This Settlement Agreement may only be amended in a writing signed by all of the Parties.
18. Counterparts: The Parties may execute this Settlement Agreement in counterparts, which will constitute one agreement that is binding on all Parties.
19. Copy, Facsimile, or Emailed Signatures: A copy, facsimile, or emailed signature on this Settlement Agreement shall be as effective as an original ink signature. However, the party submitting such a signature agrees to provide an original ink signature within ten (10) days upon request from any of the other Parties.
20. Further Actions: The Parties agree to perform all necessary acts and execute and deliver all documents necessary to effectuate the terms and provisions of this Settlement Agreement.
21. Representations and Warranties: The Parties represent, warrant, and agree as follows:
    a. They have received or had the opportunity to receive legal advice from an attorney(s) of their choosing with respect to the advisability of entering into this Settlement Agreement, the mutual releases provided in this Settlement Agreement, and the advisability of executing it.
    b. Except as expressly stated in this Settlement Agreement, none of the Parties have made any statements or representations to any of the other Parties regarding any facts that have been relied upon by any other Party in entering into this Settlement Agreement. In connection with executing this Settlement Agreement and fulfilling the settlement provided for in it, none of the Parties have relied upon any statements, representations, or promises by any of the other Parties or their attorney(s) not expressly included in this Settlement

Agreement. This Settlement Agreement is intended to be final and binding upon the Parties and effective as a full and final accord and satisfaction among them, regardless of any claims of fraud, misrepresentation, concealment of facts, mistakes of fact or law, duress, or any other circumstances whatsoever. Each of the Parties relies on the finality of this Settlement Agreement as a material factor inducing that Party's execution of it. Each of the Parties agrees that from the date of this Settlement Agreement, all rights and/or liabilities existing between or among them will arise solely from the terms, provisions, representations, and warranties contained in this Settlement Agreement.

c. Each Party has carefully read this Settlement Agreement and understands its contents. Each Party has freely signed this Settlement Agreement.

(The remainder of this page is blank; signature blocks follow on the next page.)

IN WITNESS WHEREOF, the Parties have executed this Settlement Agreement as of the date set forth above.

DOUGLAS COUNTY, NEVADA
APPROVED

By: _____
Jenifer Davidson, County Manager

Date: _____

CARSON CITY, NEVADA
APPROVED:

By: Nancy Paulson
Nancy Paulson, City Manager

Date: 6/16/25

APPROVED AS TO FORM:
Carson City District Attorney or his or her Authorized Designee

By: _____

Date: _____

ATTEST:
Carson City Clerk-Recorder

By: _____
William Scott Hoen

Date: _____

AGENDA ITEM NO. Z.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to enter a Memorandum of Understanding with The Board of Regents of the Nevada System of Higher Education, on behalf of the Desert Research Institute, to provide assistance with the development of the Douglas County Water Resource Plan, as required by NRS 278.0228, at no cost to the County, and authorize the Public Works Director to execute the Memorandum of Understanding. (Rick Robillard, Deputy Public Works Director)

RECOMMENDED MOTION:
Authorize the County to enter a Memorandum of Understanding with The Board of Regents of the Nevada System of Higher Education, on behalf of the Desert Research Institute, for the development of the Douglas County Water Resource Plan at no cost, and authorize the Public Works Director to execute the Memorandum of Understanding.

FINANCIAL IMPACT:
The Memorandum of Understanding has no financial impact. The Desert Research Institute is providing assistance with the development of the County's Water Resource Plan at no cost to the County.

BACKGROUND:
Pursuant to NRS 278.0228, the County is required to develop and maintain a Water Resource Plan. The Plan will identify all known sources of surface water, groundwater and effluent that are physically and legally available for use in the community; provide an analysis of the existing demand for water in the community; and expected demand for water in the community caused by projected growth; and an analysis of whether the sources of water identified are of sufficient quality and quantity to satisfy the existing and expected demand. The County is required to update the water resource plan at least once every 10 years. The Desert Research Institute approached Public Works to provide assistance to produce the County Water Resource Plan at no cost.
Currently, the County does not have a Water Resource Plan. The most recent Plan is the 1994 Carson Valley Comprehensive Water Plan produced by Vasey Engineering. This Memorandum of Understanding is required for Desert Research Institute to provide the assistance for the Water Resource

Plan at no cost. As required by NRS 278.0228, the County must have a Water Resource plan in place by July 1, 2029.

ATTACHMENTS:
MOU_Workplan_DRI_Douglas_v6.pdf

MEMORANDUM OF UNDERSTANDING
between
The Board of Regents of the Nevada System of Higher Education
on behalf of Desert Research Institute
and
Douglas County

ARTICLE I. THE PARTIES

The parties to this Memorandum of Understanding (hereinafter referred to as "MOU") are the Board of Regents of the Nevada System of Higher Education on behalf of the Desert Research Institute, located at 2215 Raggio Parkway, Reno, Nevada 89512-1095 (hereinafter referred to as "DRI"), and Douglas County, located at 1594 Esmeralda Av., Minden, NV 89423 (hereinafter referred to as "County").

ARTICLE 2. STATEMENT OF INTENT

County recognizes that DRI has a wide range of basic and applied research expertise in the areas of atmospheric, earth and ecosystem, and hydrological sciences. Research is accomplished through field and laboratory observation, theoretical and laboratory analysis, and computer modeling at many spatial and temporal scales. Research at DRI is funded by the federal government, Nevada and other states' agencies, local governments, non-profit organizations, and private industry.

DRI recognizes that County is the authority responsible for permitting development within its jurisdiction, and, pursuant to NRS 278.0228, the County is developing a water resource plan.

The parties mutually recognize that it is in their best interests to develop a collaborative relationship to engage in work with respect to the Rural Nevada County Water Resource Plan project. This MOU formalizes DRI's and County's intent to collaborate for this purpose and sets forth the general terms of agreement under which collaborative activities will be conducted.

ARTICLE 3. ROLES AND RESPONSIBILITIES OF THE PARTIES

The parties agree to the following general roles and responsibilities under this Memorandum of Understanding:

A. DRI Roles and Responsibilities:
   - Data and Technical Work: Compile and analyze water resource data, estimate current and future water demand, and conduct supply-demand analysis;
   - Plan Development: Draft Sections 1–3 (water resources, water demand, water supply vs demand analysis) of the Water Plan and develop supporting visuals (maps, graphs, figures). Contribute, as necessary, to the development of Section 4 (management plan);
   - State Coordination: Support County communication with NDWR/DCNR, if requested;
   - Plan Integration: Incorporate County comments and assist with finalizing drafts

B. County Roles and Responsibilities:
   - Plan Approvals: Secure County Commission and/or any other relevant body

approvals for project initiation, adoption of the final plan, and other decision points. Inform DRI of any County Commission requirements that could affect Plan development or adoption process;

- Progress Updates: Provide regular updates to the Board of County Commissioners and/or other relevant bodies on Plan status. The frequency and detail of the updates will be determined through the County and Board of County Commissioners.
- Data Coordination: Provide access to local data sources and help identify water-related datasets;
- Plan Development and Review: Lead drafting of Section 4 (Management Plan); review DRI-prepared Sections 1–3 for clarity, applicability, and community relevance;
- Public Engagement: Determine engagement requirements (if any) and engagement strategy in coordination with the Board of County Commissioners and/or any other body involved in Plan approvals. Coordinate stakeholder input through the County Manager's Office, County Commissioner meetings, and other existing channels.

C. Project Planning: Under the leadership of the two project directors, project personnel will identify specific roles and responsibilities of project personnel. Both parties agree to use their best efforts to adhere to the timeline set forth in Exhibit A, and to promptly communicate anticipated delays or barriers to one another.

D. See Workplan attached as Exhibit "A".

ARTICLE 4. TERMS & CONDITIONS

DRI and County agree to the following general terms and conditions for the collaboration. If project-specific terms and conditions dictated by a sponsor differ, the sponsor's terms and conditions shall take precedence for that project.

A. Independent Entities: The parties shall be considered independent entities at all times. The officers, employees, and agents of one party shall not act as officers, employees, or agents of the other party. Neither party has the right to commit the other party to any contractual, legal, or financial liability unless that party has received the prior written permission of the other party. Each party agrees that it will not use the name of the other party in news releases or advertising or in other publications directed to the general public without the written consent of the other party.

B. Independent Activity: The parties agree that this MOU will not affect or impinge in any way upon any existing or imminent agreement, either between the parties themselves or between one party of this MOU and a third party. Nothing in this MOU precludes either party from continuing existing, or establishing new, collaborative relationships and agreements with third parties for the undertaking of similar activities and initiatives.

C. Confidential Information: Each party agrees to take reasonable precautions to prevent disclosure of confidential information so marked and provided by the other party and to use such confidential information only in connection with the activities under this MOU, unless permission for another use is given in writing. Neither party shall be liable for the inadvertent or accidental disclosure of confidential information if such disclosure occurs despite the exercise of the same degree of care as the parties normally take to preserve and

safeguard their own confidential information. This confidentiality provision shall remain in effect for three (3) years following termination of this MOU. Notwithstanding the foregoing, the Parties do not anticipate transmitting any confidential information as a part of this project.

E. Rights in Data: Subject to any restrictions placed by a sponsor, publication of research results and broad sharing of experiences with such initiatives is encouraged and expected. Each party agrees to recognize the other party's contributions through joint authorship, acknowledgement, or citation, as appropriate.

F. Intellectual Property: Subject to any intellectual property ownership restrictions, intellectual property, including discoveries, inventions, and improvements, developed solely by one party, will remain the property of that party.

G. Disclaimer of Warranties and Liabilities: The parties agree that any software, instruments, or data provided by one party to the other party are provided on an "as is" basis. Any warranties, either express or implied, including, but not limited to, implied warranties of non-infringement, originality, merchantability, and fitness for a particular purpose, are disclaimed by both parties.

H. Liability: To the extent limited by applicable laws of their respective jurisdictions, each party assumes any and all risk of personal injury, death, and property damage attributable to the willful or negligent acts or omissions of that party and its officers, employees, and agents.

I. Non-Discrimination: Neither party will unlawfully discriminate, harass, or allow harassment against any employee, applicant for employment, or project participant because of sex, race, color, ancestry, religious creed, national origin, disability, or age.

ARTICLE 5. DURATION

This MOU shall be valid for an initial period of one (1) year from the date of last signature and may be renewed for additional periods upon mutual written agreement of the parties (initial term cannot exceed five (5) years). The timeline included in Exhibit A extends beyond 1 year, and this MOU may be renewed if needed.

ARTICLE 6. MODIFICATIONS

Mutually agreed upon modifications to this MOU shall be reduced to writing and signed by the authorized official of both parties.

ARTICLE 7. TERMINATION

This MOU may be terminated by either party, with or without cause, by giving a thirty (30) day written notice to the other party. No damages or costs of any kind will be payable by one party to the other upon termination of this MOU. Other standing contractual agreements between the parties will remain subject to the terms and conditions of those standing agreements.

ARTICLE 8. DISPUTES

Any dispute regarding the interpretation and/or execution of this MOU shall be declared in writing.

Both parties agree to negotiate in good faith to resolve such dispute. If resolution cannot be reached within sixty (60) days, this MOU can be terminated without further notice.

ARTICLE 9. NOTICES

The parties give the following contact information for the purpose of giving notice and for any other purpose in terms of and arising from this MOU:

For DRI:	**For County:**
Name: Diane Samuel	Name: Philip Ritger
Title: Director, Research Administration Services & Compliance	Title: Director Public Works
Address: 755 E. Flamingo Road	Address: PO Box 218
Las Vegas, NV 89119-7363	Minden, NV 89423
Telephone: (702) 862-5593	Telephone: (775) 782-6227
Email: diane.samuel@dri.edu	Email: pritger@douglasnv.us

ARTICLE 10. ASSIGNMENT

This MOU may not be assigned or otherwise transferred by either party to a third party, in whole or in part, without the prior written approval of the other party.

ARTICLE 11. ENTIRETY

This MOU represents the full and final understanding between the parties and supersedes any and all previous understandings, commitments, and agreements, oral or written.

IN WITNESS THEREOF, the parties hereto have executed this Memorandum of Understanding on the day and year last specified below.

Board of Regents of the Nevada System of Higher Education on behalf of the Desert Research Institute

_____
Diane Samuel
Director, Research Administration Services

Date: _____

[Douglas County]

_____
Name: Philip Ritger
Title: Director Public Works

Date: _____

EXHIBIT "A"

Work Plan for Douglas County Water Resource Plan Update

Overview

This work plan was prepared by the Desert Research Institute (DRI) with input and feedback from Douglas County. The purpose of this work plan is to outline tasks, roles and responsibilities, and a timeline associated with creating Douglas County's Water Resource Plan. A meeting to finalize the work plan will be scheduled for July or early August 2025.

Douglas County is creating its County Water Resource Plan (Plan) to meet the requirements of Nevada Revised Statute (NRS) 278. The Plan will:

- Identify known water sources
- Analyze current and projected water demand
- Compare water supply versus demand
- Present planning options if demand exceeds supply

The Plan is not a regulatory document, does not change water law, and will not reallocate water or recommend infrastructure projects. It is specific to Douglas County and is not intended to represent a state, regional (multi-county), or local (city) level or plan.

Communication will be through email with progress update meetings tentatively scheduled for ***the first Tuesday of each month at 10am*** through the end of the project timeline. The goals of the monthly meetings are to review Plan drafting status, County reviews, data collection progress, and any emerging challenges that may impact project delivery.

Roles and Responsibilities

For the purposes of this work plan, section 1 of the Plan includes the introduction and water resources inventory, section 2 includes current and future water demands, section 3 includes the analysis of water supply versus demand, and section 4 is the management plan.

DRI Responsibilities:

- Data and Technical Work: Compile and analyze water resource data, estimate current and future water demand, and conduct supply-demand analysis.
- Plan Development: Lead drafting of Sections 1–3 of the Water Plan and develop supporting visuals (maps, graphs, figures). Contribute to the development of Section 4 of the Water Plan.
- Plan Integration: Incorporate County comments and assist with finalizing drafts.
- State Coordination: Support County communication with NDWR/DCNR, if requested.

County Responsibilities:

- Plan Approvals: Secure County Commission approvals for project initiation, adoption of the final plan, and other decision points.

- Data Coordination: Provide access to local data sources and help identify water-related datasets.
- Plan Development and Review: Lead drafting of Section 4; review DRI-prepared Sections 1–3 for clarity, applicability, and community relevance.
- Public Engagement: Coordinate stakeholder and public input through existing channels and provide DRI with summary of input.

Shared Responsibilities:

- Attend monthly check-in meetings.
- Collaboratively draft, review, and revise plan content.
- Participate in joint NDWR/DCNR review meetings

  Note: If the County chooses to use the Plan for developing or advocating water policy or regulation, DRI will not participate in such efforts.

Task Schedule and Timeline (2025-2026): See following page

	2025								2026						
	Q2		Q3			Q4			Q1			Q2			Q3
Task/Topic	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Initiation Meetings between DRI, County, Board of Commissioners, etc.															
Draft MoU and workplan															
Review MoU and workplan and provide comments/feedback															
Finalize MoU and work plan															
Draft Water Resource Plan					generate data visuals	1	2	3	4						
County Review of Draft Water Resource Plan							1	2	3	4					
Stakeholder/Public Engagement							*	*	*	*					
Address comments to Draft Water Resource Plan								1	2	3	4				
Finalize first draft of Plan															
State review - DCNR/NDWR review of plan, meet with DCNR/NDWR												#	#		
Address comments from DCNR/NDWR															
Debrief/follow-up meeting															
Finalize Plan															

DRI is the leading group

Douglas County is the leading group

Both DRI and Douglas County share responsibility

State review timeline is pending input from NDWR

* Public engagement tasks and timeline to be determined

1 = intro + water resources section

2 = water demand (current and future) section

3 = supply vs demand analysis

4 = management plan

AGENDA ITEM NO. AA.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve an agreement with Parametrix to prepare a County Wide Safety Plan funded by a $100,000 Safe Streets 4 All (SS4A) Grant and the County's $25,000 matching funds. (Jon Erb, Transportation Engineering Manager)

RECOMMENDED MOTION:
Approve an agreement with Parametrix to prepare a County Wide Safety Plan as presented.

FINANCIAL IMPACT:
The SS4A grant of $100,000 is matched by the County's $25,000 contribution funded from the County Construction fund.

BACKGROUND:
Douglas County was awarded a $100,000 Federal Safe Streets 4 All (SS4A) grant from the Federal Highway Commission (FHWA) to create a County Wide Safety Plan for all modes of transportation. The grant requires a 25% match ($25,000) which is being covered by County funds in the County Construction Fund.

Requests for proposal were advertised on April 7, 2025, for submittals to the County on May 15, 2025. The County received only three qualified submittals which were reviewed and ranked by a team of five people. The panel unanimously selected Parametrix for this important SS4A project.

ATTACHMENTS:
Douglas County Rarametrix Safe Streets for All Agreement.pdf
Parametrix_Douglas_Co_SS4A_Action_Plan_Exhibit_A.pdf
Exhibit B - SCOPE OF WORK Safe Streets for All.pdf
Douglas County Parametrix Agreement FHWA Documents.pdf

CONTRACT FOR SERVICES
FUNDED FROM FEDERAL FUNDS

AN AGREEMENT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

PARAMETRIX

This Agreement ("Agreement") is entered into by and between Douglas County, 1594 Esmeralda Avenue, Minden, Nevada, 89423, a political subdivision of the State of Nevada (the "County"), and Subgrantee Parametrix, 9190 Double Diamond Parkway, Reno, Nevada, 89521 (the "Subgrantee"). The County and Subgrantee are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, the County is permitted to use Federal funding the County has received to contract with Subgrantee to provide the professional services referenced herein; and

WHEREAS, the Subgrantee must comply with all applicable legal and regulatory requirements for the use of Federal funding, including all applicable compliance requirements and all applicable Uniform Administrative Requirements, Cost Principles; and

WHEREAS, the Douglas County Board of Commissioners has approved using Federal funding in accordance with the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Subgrantee mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. This Agreement is effective on the date signed by both parties and shall continue in effect until all services referenced in the Agreement are performed by Subgrantee, but in no event later than 31 July 2026, unless earlier terminated by either party in accordance with the terms of this Agreement.

2. SERVICES TO BE PERFORMED. The Parties agree that the services to be performed by Subgrantee are as follows: Safe Streets for All Plan as further detailed in the Subgrantee's Proposal attached hereto as Exhibit A.

3. PAYMENT FOR SERVICES. Subgrantee agrees to provide the services set forth in Paragraph 2 for a total cost not to exceed One Hundred Twenty-Five Thousand Dollars and Zero Cents, $125,000.00 payable by County to Subgrantee from Federal funding. Subgrantee agrees to submit invoices detailing the work completed within ten days of the end of the prior month for

any services rendered. County will pay invoices it receives within 45 days after receipt. All backup documents are required to be supplied showing work performed by whom, dates, what work or task, hours worked, rate and total. All backup for wages must be signed by a supervisor verifying the information submitted is true and complete. County reserves the right to withhold or reduce payment under this Agreement if County determines, in its sole discretion, that Subgrantee has failed to comply with any applicable laws and regulations regarding the use of Federal funding.

Subgrantee shall be responsible for all costs and expenses incurred while performing any services under this Contract, including without limitation license fees, memberships and dues; automobile and other travel expenses; and all salary, expenses and other compensation paid to Subgrantee's employees or contract personnel Subgrantee hires to perform the services described by this Agreement.

4. INDEPENDENT SUBGRANTEE STATUS. The Parties agree that Subgrantee, and all associates and employees shall have the status of Subgrantee and that this contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the parties, including that Subgrantee is not a Douglas County employee and that there shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the independent Subgrantee or the County to the public employees' retirement system;
(5) Accumulation of vacation leave or sick leave;
(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent Subgrantee s are met.

Subgrantee and County agree to the following rights and obligations consistent with an independent Subgrantee r relationship between the Parties:

a. Subgrantee has the right to perform services for others during the term of this Agreement.
b. Subgrantee has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
c. Subgrantee shall not be assigned a work location on County premises.
d. Subgrantee, at Subgrantee's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.
f. Subgrantee or Subgrantee employees or contract personnel shall perform the services required by this Agreement, and Subgrantee agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Subgrantee.

g. Neither Subgrantee nor Subgrantee's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.

h. County shall not require Subgrantee or Subgrantee's employees or contract personnel to devote full time to performing the services required by this Agreement.

i. Subgrantee understands that Subgrantee is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract.

5. INDUSTRIAL INSURANCE. Subgrantee shall, as a precondition to the performance of any work under this Contract and as a precondition to any obligation of the County to make any payment under this Contract, provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Subgrantee also shall, prior to commencing any work under the contract, complete and provide the following written request to a qualified insurer:

> Subgrantee has entered into a contract with Douglas County to perform work from through 31 July 2026, and requests that the insurer provide to Douglas County (1) a certificate of coverage issued pursuant to NRS 616B.627 and (2) notice of any lapse in coverage or nonpayment of coverage that the Subgrantee Parametrix is required to maintain.
> The certificate and notice should be mailed to:
>
> > Douglas County Grants Administrator
> > Post Office Box 218
> > Minden, Nevada 89423
> > Attn: Finance - Grants

Subgrantee agrees to maintain required workers compensation coverage throughout the entire term of the Contract. If Subgrantee does not maintain coverage throughout the entire term of the Contract, Subgrantee agrees that County may, at any time the coverage is not maintained by Subgrantee, order the Subgrantee to stop work, suspend the Contract, or terminate the Contract. For each six-month period this Contract is in effect, Subgrantee agrees, prior to the expiration of the six-month period, to provide another written request to a qualified insurer for the provision of a certificate and notice of lapse in or nonpayment of coverage. If Subgrantee does not make the request or does not provide the certificate before the expiration of the six-month period, Subgrantee agrees that County may order the Subgrantee to stop work, suspend the Contract, or terminate the Contract.

WORK. The subrecipient shall guarantee to complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Safe Streets for All Plan project.

6. COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS. Subgrantee shall comply with all applicable federal, state, and local laws, regulations, and ordinances, including,

without limitation, all federal requirements regarding the expenditure of Federal funds that are in effect as of the effective date of this Agreement, and that may later be enacted or promulgated, including, without limitation, 31 CFR Part 35 and 2 CFR Part 200. Pursuant to 2 CFR §200.316 any real property, equipment, and intangible property, that are acquired or improved with a Federal funds must be held in trust by the non-Federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved.

7. ADMINISTRATION OF AGREEMENT. The individuals listed below shall administer this Agreement on behalf of the parties. All communications between Subgrantee and County and notices required under this Agreement shall be sent to the individuals listed below:

County: Douglas County, Nevada
Attn. Debbie Swickard
1594 Esmeralda Avenue
PO Box 218
Minden, NV 89423

Subgrantee: Name: _____
Attn: _____
Address: _____
Contact Number: _____
Email: _____

8. AUDIT AND INSPECTION OF SUBGRANTEE RECORDS. Upon request of the County, Subgrantee shall make available to the County for examination all of Subgrantee's records with respect to all matters covered by this Agreement and will permit the County to audit, examine and make excerpts or transcripts from such records, and make audits of all invoices, materials, payrolls, records of personnel and other data relating to all matters covered by this Agreement. Subgrantee shall maintain such records in an accessible location and condition for a period of not less than six years following the termination of this Agreement, unless County agrees in writing to an earlier disposition.

9. TERMINATION OF AGREEMENT. The County may, upon written notice to Subgrantee, terminate this Agreement in whole or in part, for any reason, upon 30 days advance written notice to Subgrantee. In the event of termination, Subgrantee shall be paid for all services rendered to County up to the effective date of termination.

10. SUSPENSION AND DEBARMENT CERTIFICATION. In accordance with Federal Executive Order 12549 and 2 CFR Part 1400 regarding Debarment and Suspension, Subgrantee certifies that neither it, nor its principals, are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency; and, that the Subgrantee shall not knowingly enter into any lower tier contract, or other covered transaction, with a person who is similarly debarred or suspended from participating in this covered transaction. By signing this Agreement, Subgrantee

certifies that he/she/it has not been suspended or debarred from federal projects and is fully eligible to receive federal funding.

11. CIVIL RIGHTS REQUIREMENTS. The following requirements apply to the underlying Agreement:

(1) Nondiscrimination -In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C.§ 6102, Section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and 49 U.S.C. § 5332, the Subgrantee agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Subgrantee agrees to comply with applicable Federal implementing regulations and other implementing requirements issued.

(2) Equal Employment Opportunity -The following equal employment opportunity requirements apply to the underlying Agreement:

(a) Race, Color, Creed, National Origin, Sex, Age -In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Subgrantee agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future activities undertaken in the course of the work under this Agreement. The Subgrantee agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Subgrantee agrees to comply with any implementing requirements issued.

(b) Age - In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623, the Subgrantee agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Subgrantee agrees to comply with any implementing requirements issued.

(c) Disabilities - In accordance with Section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Subgrantee agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Subgrantee agrees to comply with any implementing requirements issued.

12. LOBBYING. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the

making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

13. Buy American. Products permanently incorporated into the work are subject to the Federal Buy America requirements as set forth in 23 CFR 635.410. Buy America requirements apply to all steel or iron materials for permanent incorporation in the work. The steel or iron material must have all manufacturing process occur in the United States. "Manufacturing" includes all processes that affect the size, shape, and finish of the steel (coating, forming, plating, galvanizing, etc.). A Buy America Waiver must be requested and approved by the funding agency prior to commencement of work.

14. Domestic Preferences for Procurement. As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, follow 2 CFR 200.322, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

(3) Federal agencies providing Federal financial assistance for infrastructure projects must implement the Buy America preference set forth in 2 CFR part 184.

15. Davis-Bacon Act. (if applicable) Davis-Bacon Act as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Subgrantee must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Subgrantee must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as

supplemented by Department of Labor regulations (29 CFR Part 3, "Subgrantees Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each Subgrantee or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

16. CLEAN AIR AND WATER ACTS. Clean Air Act (42 U.S.C. §§ 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. §§ 1251-1387), as amended—Contracts and subgrants of amounts in excess of One Hundred Fifty Thousand and No/100 Dollars ($150,000.00) must contain a provision that requires the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. §§ 1251-1387). Violations must be reported to the federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

17. PUBLIC RECORDS LAW. Subgrantee expressly understands and agrees that all documents submitted, filed, or deposited with the County by Subgrantee, unless designated as confidential by a specific statute of the State of Nevada, will be treated as public records pursuant to NRS Chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Subgrantee expressly and indefinitely waives all of his/her/its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

18. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law, Subgrantee shall indemnify, hold harmless and defend County from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Subgrantee, its officers, employees, agents, volunteers, or other representatives arising out of or related to Subgrantee's performance under this Agreement. Notwithstanding the obligation of Subgrantee to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Subgrantee, its officers, employees and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

19. CONSTRUCTION OF AGREEMENT. The Agreement will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Agreement. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Agreement before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and

for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutually agree to not seek punitive damages against either Party.

20. FEDERAL CHANGES. The Subgrantee shall at all times comply with all applicable Federal regulations, policies, procedures and directives, including without limitation those listed directly or by reference in any funding documentation, as they may be amended or promulgated from time to time during the term of this Agreement. The Subgrantee's failure to so comply shall constitute a material breach of this Agreement.

21. CAUSE AND CONVENIENCE. The Agreement that is greater than $10,000 may be terminated if Federal funds are not available.

22. MODIFICATION OF CONTRACT. This Agreement constitutes the entire agreement and understanding between the Parties. All other representations, oral or written, are superseded by this Agreement. This Agreement may only be modified by a written amendment signed by both of the Parties.

23. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, or to otherwise allow a third party to assert a cause of action against either County or Subgrantee.

24. ASSIGNMENT. Subgrantee will neither assign, transfer nor delegate any rights, obligations or duties under this Agreement without the prior written consent of the County.

25. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Agreement.

26. COUNTERPARTS. This Agreement may be executed in counterparts, and each counterpart shall constitute one agreement binding on all parties hereto.

27. BAN TEXT MESSAGING WHILE DRIVING. Consistent with the definitions in DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009) and Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009). For clarification purposes, they may expand upon the definitions in the executive order.

Workplace Safety. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009) and DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009), the Recipient, subrecipients, contractors, and subcontractors are encouraged to:

(1) adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving—

(i) Company-owned or -rented vehicles or Government-owned, leased or rented vehicles; or

(ii) Privately-owned vehicles when on official Government business or when performing any work for or on behalf of the Government.

(2) Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as— (i) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and

(ii) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

28. **DELINQUENT TAX LIABILITY OR A FELONY CONVICTION.** As required by sections 744 and 745 of Title VII, Division E of the Consolidated Appropriations Act, 2023, Pub. L. No. 117-328 (Dec. 29, 2022), similar provisions in prior appropriation acts, and anticipated for future appropriations acts, and implemented through USDOT Order 4200.6, the funds provided under this award shall not be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that:

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed.
(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months.

IN WITNESS WHEREOF, the Parties hereto have caused the Agreement to be signed and intend to be legally bound thereby.

Parametrix

By: _____

(Name and Title) (Date)

Douglas County, Nevada

By: _____

Jenifer Davidson, Douglas County Manager (Date)

Exhibit A

Project Scope

Exhibit B

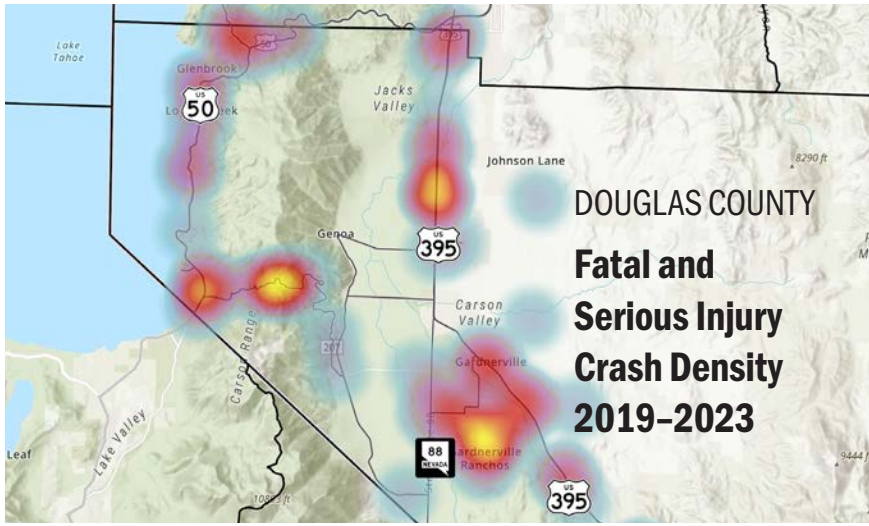
Federal Highway Administration
Agreement Documents

REQUEST FOR QUALIFICATIONS FOR

Douglas County

Safe Streets for All Action Plan







MAY 15, 2025

Parametrix 456

COVER LETTER

Parametrix

Jon Erb, PE, Transportation Engineering Manager
Douglas County
1120 Airport Road Building F-2
Minden, NV 89423

May 15, 2025

Submitted via email to jerb@douglasnv.us

RE: Request for Qualifications for Douglas County Safe Streets for All Action Plan

Dear Jon and Members of the Selection Committee,

Parametrix will collaborate with Douglas County residents and partners to deliver a SS4A Action Plan that identifies data-driven policy and project priorities to improve transportation safety for all. Our team enjoyed working with the County to establish the Safe Routes to School (SRTS) Action Plan in 2023, where we worked closely with schools, parents, and the public to identify safe mobility solutions near schools. We are eager to continue this important work by expanding the safety analysis to the entire County, incorporating the latest available data, and partnering anew with area residents and community leaders.

REDUCING THE NUMBER AND SEVERITY OF CRASHES IS IMPORTANT TO EACH MEMBER OF THE PARAMETRIX TEAM. Project manager **AMY CUMMINGS** has championed safety planning throughout her career, initiating numerous complete streets projects and other safety initiatives during her decade at the Regional Transportation Commission of Washoe County (RTC Washoe). She is supported by **DAN DOENGES,** who led the Vision Zero Truckee Meadows initiative during his tenure at RTC Washoe and supports multiple safety plans in Nevada. Together with data analyst **AMIR ALMOTAHARI,** lead writer **JACKIE KUECHENMEISTER,** design lead **JEFF HALE,** and planner **JILLIAN EMERY,** this cohesive Parametrix team has authored several successful SS4A grant applications, supported the development of SS4A action plans in Utah and Southern Nevada, and helped implement Vision Zero initiatives in the City of Las Vegas. In addition to our Nevada planning team, Parametrix draws on other safety specialists, planners, and traffic engineers who have completed successful SS4A action plans and grants across the West.

WE ARE COMMITTED TO THE HIGHEST LEVEL OF CLIENT SERVICE FOR DOUGLAS COUNTY. This means a rapid response team that is flexible and able to adapt to your requests, providing deliverables of the highest quality on or ahead of schedule, and implementing a robust and transparent community engagement process to build consensus. **We have the specialized skills and experience to craft a plan that meets the community's needs and advances projects that will be eligible for future SS4A and other grant funding.**

Sincerely,

Parametrix

Amy Cummings, AICP, LEED AP
Project Manager
P | 775-636-1153
acummings@parametrix.com

Cole Mortensen, PE
Principal-in-Charge
P | 775-260-4314
cmortensen@parametrix.com

9190 Double Diamond Parkway, Reno, NV 89521
UEI #ZLNPHTNKVJ11

A. QUALIFICATIONS

Parametrix is a 100-percent employee-owned firm dedicated to providing high-quality, client-oriented engineering, planning, and environmental consulting services. Founded in 1969, Parametrix has offices across the United States and over 800 professionals providing multidisciplinary services in transportation, and community building. This project will be staffed by our Nevada team, including leadership in Northern Nevada.

Through more than a dozen safety plans, our team has built an approach for updating policies and procedures and integrating the Safe System Approach into agency practices. This review informs speed limit policies, neighborhood traffic calming programs, safe routes to school, and traffic signal operations. We engage with County staff across departments and other project partners to better understand how these policies are implemented. Our team has developed high-injury networks in Nevada, Utah, and beyond. We offer a proven track record of implementing successful community outreach across Nevada, including in Douglas County.

B. TECHNICAL APPROACH

PROJECT MANAGEMENT



Amy will collaborate closely with the Douglas County project manager and leadership team. She will be available in person and virtually and will facilitate effective and ongoing communication throughout the plan's development. This close coordination will allow the teams to address changing circumstances in a timely manner.

We will focus on keeping the project on task, schedule, and budget. A project management plan (PMP) will be developed to establish a clearly defined schedule for critical tasks and deliverables. Coordination will include an agency kick-off meeting, monthly team meetings with Douglas County staff, and monthly progress reports. Parametrix utilizes BST management and reporting software that simplifies weekly tracking of project tasks and expenditures.

SCHEDULE: We will deliver this comprehensive study within one year through close partnership with the Douglas County leadership team, bolstered by our knowledge of local safety data and SS4A planning.

EXISTING CONDITIONS AND TRENDS



Our team has planning experience in Douglas County and specialized expertise in best practices and data analysis for safety action plans (SAP).

Literature Review [Months 1–2]

We recently completed a best practice literature review for the RTC of Southern Nevada SAP, which included summaries of available state and federal resources and peer reviews of other agencies' planning and implementation of safety improvements. With this strong knowledge base, Parametrix can expedite the literature review for Douglas County.

Review of Plans [Months 1–2]

Parametrix led the development of the Douglas County Safe Routes to School (SRTS) Action Plan in 2023 and has already reviewed the Douglas County Trail Plan, allowing us to expedite the review of plans and build upon established Douglas County goals and priorities.

DATA COLLECTION AND ANALYSIS [Months 1–3]



Amir Almotahari is experienced in using the most current Nevada Department of Transportation (NDOT) crash data. We used this data to analyze crashes within 2 miles of schools in the Douglas County SRTS Action Plan and have already updated this with the recently released 2019-2023 NDOT crash data. We will analyze this data for trends related to crash severity, location, type, time of day, and potential contributing factors. This will form the basis for identifying the high-injury network.

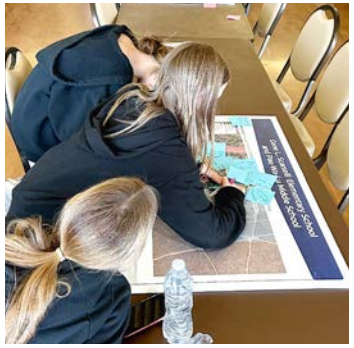
REGIONAL CRASH DATA COLLECTION [Months 1–3]



In addition to NDOT data, we will collaborate with the Douglas County Sheriff's Office to understand existing practices for crash reporting and information sharing. We are currently working with RTC of Southern Nevada and Clark County on a similar effort to streamline and expedite the sharing of crash data among partner agencies using interactive dashboards. We will apply lessons learned from this process to the regional context in Douglas County.

STAKEHOLDER AND COMMUNITY ENGAGEMENT

[Continuous, with meetings at months 6 and 9]



Community engagement is the foundation of success. We will develop an engagement plan to define the outreach process's purpose, goals, strategies, and schedule. During the Douglas County SRTS Action Plan, we facilitated an agency technical team to guide the process, held a series of 1:1 and small group meetings with schools, participated in Main Street Fest, hosted an in-person public meeting, and two virtual public meetings that included online interactive maps and surveys. Meeting materials were translated into Spanish, and a Spanish language interpreter participated in the public meeting.

CHALLENGE: We will build on the Doglas County SRTS Plan's effective framework to reach the broader community. Using a "go-to-them" approach, we will host information tables at community events and places where local residents already gather. Digital engagement using a project website and social media will amplify this outreach effort. We will thoroughly document and integrate community input into the plans.

POLICIES AND PROCEDURES [Months 3–6]

Parametrix is currently working with the RTC of Southern Nevada to update their policies and procedures as part of their SS4A Action Plan. We will leverage this relevant experience to collaborate with the Douglas County team to improve transportation safety policies. We will review and update, as appropriate, local policies and procedures, as well as safety policies and project selection criteria in the Douglas County Transportation Plan, Design Criteria, and capital improvement prioritization process.

For the Mountainland Association of Governments (MAG) SAP in Utah, we developed policy recommendations and a a succinct matrix that identifies actions aligned with the plan's goals, prioritization process, and Safe System objectives. The result is an action-focused strategy that complements location-specific recommendations and elevated the emphasis on safety in regional policies.

PRIORITIZE CAPITAL PROJECTS [Months 3–9]

Based on the results of the data analysis and policy recommendations, our team will develop a high-injury network and a prioritized list of improvements. We will incorporate the criteria for the SS4A grant application that was issued in 2025 to identify projects that align with this funding opportunity and other federal and state grants that are expected under current funding programs.

CHALLENGE: Our data-driven approach will be used to prioritize limited resources and identify quick build initiatives that may be incorporated into maintenance or preservation programs. We will also coordinate with NDOT and the Carson Area Metropolitan Planning Organization (CAMPO) to identify opportunities to bundle projects with other state and regional initiatives. Projects will be arranged into short-, mid-, and long-term priorities.

IMPLEMENTATION [Months 6–9]

Continuous and ongoing coordination, project development, and performance monitoring will be crucial to successful plan implementation. An initial step will be to establish the coordination framework for an advisory committee that brings key agency partners together. This will include options to create a new committee structure or use existing boards and committees, such as the Regional Transportation Commission and Planning Commission. Our team is well-versed in state and federal safety performance measures and brings experience in developing safety performance monitoring for Nevada metropolitan planning organizations, NDOT, and local jurisdictions.

FINAL REPORT [Months 8–11]

The final report will seamlessly integrate the products developed in previous tasks into a succinct, public-friendly document with graphics, maps, and visualizations to convey the study process and recommendations. Parametrix is known for producing quality documents and digital content that are beautifully designed and easy to understand at a glance. Our products are reader-friendly and accessible to the general public. We propose a streamlined, highly graphical document supported by technical reports to back up the data analysis. The plan will meet all requirements for a SS4A Action Plan so that projects are eligible for future SS4A implementation grants.

C. STAFFING/KEY PERSONNEL

We commit to making staff readily available to Douglas County throughout this study.

KEY TEAM MEMBERS	VALUE TO DOUGLAS COUNTY	RELEVANT EXPERIENCE
 **Amy Cummings, AICP, LEED AP** 75% **Project Manager** 26 years of experience | 3 with Parametrix MA, Community Planning, 1999	Amy understands Douglas County transportation safety needs and received positive feedback on the Douglas County SRTS Action Plan from the Douglas County Commission and School Board.	Amy served as project manager for the Douglas County SRTS Plan, led the safety policy update for the MAG SS4A Action Plan, and is supporting the SS4A safety policy update for RTC of Southern Nevada.
 **Dan Doenges, PTP, RSP1** 65% **Existing Conditions and Plan Review** 25 years of experience | 2 with Parametrix Master of Public Administration, 2003	Dan understands Douglas County's transportation needs and has partnered with the County during his previous roles with RTC of Washoe County and CAMPO.	Dan is currently supporting CAMPO in updating their Regional Transportation Plan and leading the safety policy update for RTC of Southern Nevada.
 **Amir Almotahari, PhD, PE** 60% **Data Collection and Analysis** 12 years of experience | 5 with Parametrix PhD, Civil Engineering, 2020	He is already working with the latest NDOT crash data and will will expedite an update to the safety and traffic data analysis from the Douglas County SRTS Action Plan.	Amir developed the crash analysis and high-injury network for the City of Las Vegas Vision Zero Program and the MAG SS4A Action Plan. He is leading the crash data collection best practices analysis for RTC of Southern Nevada.
 **Jackie Kuechenmeister, AICP** 70% **Report Preparation** 20 years of experience | 7 with Parametrix MA, Urban and Regional Planning, 2005	Jackie is a highly skilled and efficient writer who can develop compelling narratives. She has written many successful SS4A grants and knows the requirements for action plans and implementation grants.	Jackie has led the long-range data analysis for NDOT's One Nevada process and is the planning lead for Las Vegas' Vision Zero initiative. She was also the lead author for the NDOT Mt. Rose Corridor Highway Study and the I-11 Feasibility Study.
 **Jeff Hale, PE** 50% Engineering Support 34 years of experience | 2 with Parametrix BS, Civil Engineering, 1991	Jeff is a transportation engineer with experience designing, managing, and delivering major infrastructure projects in Nevada. He has also worked with local agencies on complete street and safety improvement projects.	Jeff is leading the US 50 East Carson Complete Streets study for CAMPO and provided engineering support for the Douglas County SRTS Plan.
 **Jillian Emery** 60% Planner 8 years of experience | 2 with Parametrix	Jillian is a transportation planner who previously worked for NDOT. There, she conducted short- and long-range planning efforts and coordinated and oversaw MPO transportation improvement program.	Jillian provided planning support for the Douglas County SRTS Plan and supports public outreach efforts for RTC of Washoe County's Keystone Avenue Bridge and Sixth Street for All Projects.

LEGEND: #% AVAILABILITY

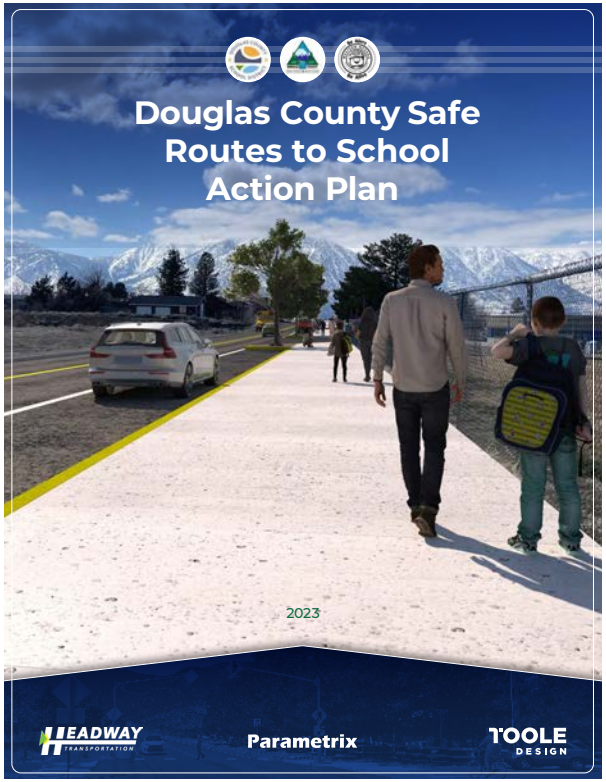
DOUGLAS COUNTY SAFE ROUTES TO SCHOOL ACTION PLAN | DOUGLAS COUNTY, NV

Reference: CAMPO, Scott Bohemier, SRTS Coordinator, 775-283-7396

Description: Parametrix led the development of this plan that identifies prioritized short-, mid-, and long-term improvements

Notable Successes: Developed based on parent and school input; included design concepts with illustrations; completed under budget.

Dates: January –October 2023



VISION ZERO IMPLEMENTATION SUPPORT | LAS VEGAS, NV

Reference: City of Las Vegas, Sean Robinson, Assistant City Traffic Engineer, 792-229-2199

Description: Through one of multiple task orders, we provided program education and communications materials to visually convey the public benefits of safety strategies and actions.

Notable Successes: Developed a communications toolbox for safety initiatives that can be used for neighborhood meetings and other outreach.

Dates: January–December 2024



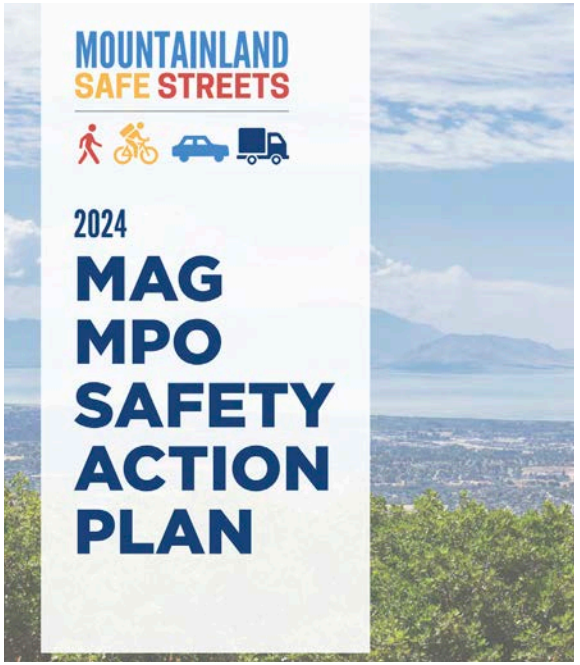
SAFETY ACTION PLAN | SUMMIT, UTAH, AND WASATCH COUNTIES, UT

Reference: Mountainland Association of Governments, Calvin Clark, Transportation Project Manager, 801-229-3848

Description: Parametrix led the successful development of the SS4A Action Plan for MAG, including extensive outreach, recommended safety policy changes, development of a high-injury network, and prioritization of projects.

Notable Successes: Delivered a data-driven and transparent process for identifying and prioritizing safety projects.

Dates: August 2023–March 2025



FORMS



Unique Entity ID (UEI)

Contractors and sub-contractors need to have a Unique ID (12-charater alphanumeric ID assigned to an entity by SAM.gov) for ease of verification they are not debarred from working on projects with federal funding. SAM registration must be completed and valid to execute the Contract. This is in addition to assuring they are properly licensed by the Nevada State Contractor's Board.

The unique entity identifier used in SAM.gov has changed. On April 4, 2022, the unique entity identifier used across the federal government changed from the DUNS Number to the Unique Entity ID (generated by SAM.gov).

- The Unique Entity ID is a 12-character alphanumeric ID assigned to an entity by SAM.gov.
- As part of this transition, the DUNS Number has been removed from SAM.gov.
- Entity registration, searching, and data entry in SAM.gov now require use of the new Unique Entity ID.
- Existing registered entities can find their Unique Entity ID by following the steps on Grants.gov.
- New entities can get their Unique Entity ID at SAM.gov and, if required, complete an entity registration.

Enter Prime Contractor UEI Number: ZLNPHTNKVJ11

Enter all Sub-Contractor UEI Numbers:_____

CERTIFICATION REQUIRED BY SECTION 1352 OF TITLE 31, UNITED STATES CODE

RESTRICTIONS OF LOBBYING USING APPROPRIATED FEDERAL FUNDS

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriate funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Cole Mortensen, PE

Name (please type or print)



Signature

Principal-in-Charge

Title

AFFIDAVIT REQUIRED UNDER 23 USC SECTION 112(c)
AND 2 CFR PARTS 180 AND 1200 - SUSPENSION OR DEBARMENT

STATE OF Nevada } SS

COUNTY OF Washoe

I, Cole Mortensen (Name of party signing this affidavit and the Proposal Form) Principal-in-Charge (title). being duly sworn do depose and say: That Parametrix (name of person, firm, association, or corporation) has not, either directly or indirectly, entered into agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this contract; and further that, except as noted below to the best of knowledge, the above named and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency:
(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;
(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(Insert Exceptions, attach additional sheets)

The above exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility and whether or not the Department will enter into contract with the party. For any exception noted, indicate on an attached sheet to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions. The failure to furnish this affidavit and required exceptions if any shall disqualify the party.

Cole Mortensen
Signature

Principal-in-Charge
Title

Sworn to before me this 15 day of May, 2025

(SEAL)

VALERIE GARCIA
Notary Public
State of New Mexico
Comm. # 1113113
My Comm. Exp. Jan 31, 2028

Valerie Garcia
Notary Public, Judge or other Official

Conflict of Interest Disclosure Form

Date: 5/15/2025

Project: Douglas County Safe Streets for All Action Plan

Title: Parametrix

Name: Cole Mortensen, PE

Position: Principal-in-Charge

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

☑ I have no conflict of interest to report.

I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: Cole Mortensen

Date: 5/15/2025

Federal Tax Delinquency and Conviction Certification

The firm seeking to do business with Carson City / CAMPO **must complete the following two certification statements**.

The firm **must indicate** its current status as it relates to tax delinquency and felony conviction by indicating in following spaces below the applicable response. The firm agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification in all lower tier subcontracts.

Certifications

1) **Delinquency:** The firm represents that it **is** ☐ or **is not** ☑,
   a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

2) **Conviction:** The firm represents that it **is** ☐ or **is not** ☑,
   a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months.

Note:

If firm responds in the affirmative to either of the above representations, the firm is ineligible to receive an award unless the sponsor has received notification from the agency suspension and debarment official (SDO) that the SDO has considered suspension or debarment and determined that further action is not required to protect the Government's interests. The firm therefore must provide information to Carson City/CAMPO about its tax liability or conviction to the Owner, who will then notify the USDOT.

Term Definitions:

Felony conviction: Felony conviction means a conviction within the preceding twenty-four (24) months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the U.S. code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 U.S.C. § 3559.

Tax Delinquency: A tax delinquency is any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

Firm: Any entity operated for economic gain, whether professional, industrial or commercial, and whether established to produce or deal with a product or service, including but not limited to, entities operated in the form of sole proprietorship, as self-employed person, partnership, corporation, joint stock company, joint venture, receivership or trust, and entities which for purposes of taxation are treated as non-profit organizations.

5/15/2025	Cole Morton
Date	Signature
Parametrix	Principal-in-Charge
Company Name	Title

NOTE: No award can be made without this form being completed.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, and OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations are available from local offices of the U.S. Small Business Administration.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE SIDE)

(1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civically charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

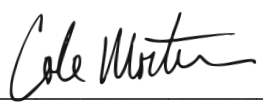
(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business Name: Parametrix

By: Cole Mortensen, PE, Principal-in-Charge 5/15/25

Name and Title of Authorized Representative (type or print) (date)

Signature of Authorized Representative: 

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, and OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations are available from local offices of the U.S. Small Business Administration.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE SIDE)

(1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civically charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

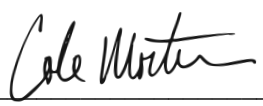
(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business Name: Parametrix

By: Cole Mortensen, PE, Principal-in-Charge 5/15/25

Name and Title of Authorized Representative (type or print) (date)

Signature of Authorized Representative: 

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:
No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure."

The Contractor, Parametrix, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Cole Mortensen, PE, Principal-in-Charge

Name and Title of Contractor's Authorized Official

5/15/2025

Date

ORGANIZATIONAL CONFLICT OF INTEREST STATEMENT

Each entity that enters into a Contract with Douglas County is required, prior to entering into such Contract, to inform the Douglas County of any real or apparent Organizational Conflict of Interest (OCI).

An OCI exists when a person or business entity has an unfair competitive advantage because of other activities or relationships with other persons. An OCI exists when any of the following circumstances arise:

1. Lack of Impartiality or Impaired Objectivity – when the supplier is unable, or potentially unable, to provide impartial and objective assistance or advice to Douglas County due to other activities, relationships, contracts, or circumstances.

2. Unequal Access to Information – The supplier has an unfair competitive advantage through obtaining access to nonpublic information during the performance of an earlier contract.

3. Biased Ground Rules – During the conduct of an earlier procurement, the supplier has established the ground rules for a future procurement by developing the specifications, evaluation factors, or similar documents.

The Bidder/Proposer warrants that, to the best of his/her/its knowledge and belief, and except as otherwise disclosed, there are no relevant facts or circumstances, which could give rise to an OCI. The Bidder/Proposer agrees that, if after award, an OCI is discovered, an immediate and full disclosure in writing must be made to Douglas County which must include a description of the action, which the successful supplier has taken to proposes to take to avoid or mitigate such conflicts. If an OCI is determined to exist, Douglas County may, it its discretion, cancel the contract award. In the event the successful supplier was aware of an OCI prior to the award of the contract and did not disclose the conflict to the Purchasing Representative, Douglas County may terminate the contract for default. The provisions of this clause must be included in all subcontracts for work to be performed similar to the service provided by the prime supplier, and the terms "contract", "supplier", and "Purchasing Representative" modified approximately to preserve Douglas County's rights.

Organizational Conflicts of Interest Prohibition and Non-Conflict Certification

The undersigned on behalf of the Bidder/Proposer hereby certifies that the information contained in this certification is accurate, complete and current.

Cole Mortensen 5/15/2025

Bidder/Proposer's Signature and Date

Cole Mortensen, PE

Typed or Printed Name

Principal-in-Charge

Title

Parametrix

Company Name

9190 Double Diamond Parkway, Reno, NV 89521

Company Address

DISCLOSURE OF OWNERSHIP/PRINCIPALS

Type of Business:

☐ Individual ☐ Partnership ☐ Limited Liability Company ☑ Corporation ☐ Trust ☐ Other

Business Name: Parametrix

(Include d.b.a., if applicable)

Business Address: 9190 Double Diamond Parkway
Reno, NV 89521

Business Telephone: 510.343.6400

Disclosure of Ownership and Principals:

All non-publicly traded corporate business entities must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity appearing before the Board. "Business entities" include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations. Corporate entities shall list all Corporate Officers and Board of Directors in lieu of disclosing the names of individuals with ownership or financial interest. The disclosure requirement, as applied to land-use transactions, extends to the applicant and the landowner(s).

Full Name	Title
Jeff Peacock	Chair of the Board
John Willis	President and Chief Executive Officer
Brent Diemer	Executive Vice President and Chief Strategy & Delivery Officer
Roger Flint	Executive Vice President and Chief Operating Officer
Waite Dalrymple	Board Member
Frank Buhler	Board Member

For Real Property Transactions, pursuant to NRS 244.2795.1(b), (c), and 3, list all sources of income that may constitute a conflict of interest and any relationship with the real property owner or the owner of an adjoining real property:

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that the Board will not take action on land-use approvals, contract approvals, land sales, leases or exchanges without the completed disclosure form.

Signature / Capacity

Cole Mortensen, PE
Print Name

5/15/2025
Date



Parametrix

9190 DOUBLE DIAMOND PARKWAY, RENO, NV 89521 • 775-636-1153

Exhibit B

Safe Streets for All Douglas County Action Plan

SCOPE OF WORK

GOAL:

Douglas County is requesting proposals to develop a community-driven action plan that leverages new data sources to prioritize equitable mobility projects that utilize **cost- effective, impactful** strategies to improve safety in Douglas County to progress the goal of ZERO traffic deaths annually in Douglas County.
Plan development will continue Douglas County's commitment and history of incorporating and inclusive community engagement. Public outreach will ensure equitable participation from historically underserved communities. Stakeholders are fully committed to plan development and will be active partners with Douglas County and the Nevada Department of Transportation (NDOT).

The action plan will focus on safety for Douglas County roadways, pedestrians, Bicyclists and boaters. Plan development will also continue Douglas County's history and commitment to broad and inclusive community engagement. Robust and Public outreach will ensure equitable participation from historically underserved communities.

SAFE STREET SYSTEMS APPROACH:

The purpose of the study is to create a county-wide safety plan using the Safe Systems Approach, which has been embraced by the transportation community as an effective way to address and mitigate the risks inherent in our transportation system. It works by building and reinforcing multiple layers of protection to both prevent crashes from happening and minimize the harm caused to those involved when crashes do occur. It is a holistic and comprehensive approach that provides a guiding framework to make places safer for people.

The Safe System Approach incorporates the following principles:

- Death and Serious Injuries are Unacceptable
- Humans Make Mistakes
- Humans Are Vulnerable
- Responsibility is Shared
- Safety is Proactive
- Redundancy is Crucial

The study will address all aspects of safety through the following Safe System elements: safe road users, safe vehicles, safe speeds, safe roads, and post-crash care. Together, these elements create a holistic approach with layers of protection for all road users. The plan will utilize this approach and address all five elements, with particular focus and attention on areas where the RTC can effectuate the most change for decreasing traffic fatalities.

The project will be completed in one phase. Douglas County will use funds provided by the SS4A grant to hire a consultant to assist Douglas County draft a Comprehensive Safety Action Plan though data collection, stakeholder input and public meetings. The consultant is required to have a Grants.gov UEI (Universal Entity Identification) number as part of the proposal. This plan will:

- Address safety concerns along U.S. 395, U.S 89 and Highway 50 in the Douglas County Tahoe area.
- Gather the latest available safety data related to crashes and incidents.
- Improve equity in our area by addressing the needs of underserved communities.
- Improve the overall quality of life for residents in our area.
- Incorporate input from county residents and stakeholders through community outreach.
- Review any issues pertaining to seat belt and car seat safety.
- Review the opportunity to incorporate bike lane safety and additional crosswalks along U.S. 395 and SR 88.

STUDY SCOPE:

The consultant team is responsible for carrying out all activities in Tasks 1-10.

TASK LIST:

Task 1: Project Management and Coordination

Task 2: Literature Review

Task 3: Stakeholder and Community Engagement

Task 4: Review of Douglas County Trails Plans, Safe Routes to School Plan and Projects

Task 5: Data Collection and Analysis

Task 6: Expedite and Enhance Regional Crash Data Collection and Reporting

Task 7: Update Douglas County's Policies and Procedures

Task 8: Prioritize Capital Projects

Task 9: Implementation

Task 10: Final Report / Deliverables

Task 1: Project Management and Coordination

1.1 Perform day-to-day administration work, monitor schedules, and prepare monthly progress reports, invoices, and billing;

1.2 Organize and facilitate meetings with the Douglas County Project Team;

1.2.1 Organize and facilitate biweekly project team meetings and call(s) with Douglas County staff;

1.2.2 Include local agency public works, Planning, regional agencies staff and others key technical groups to develop an action and provide direction for implementation

1.2.3 The Technical Group will be providing direction and feedback to specific Task deliverables (i.e., Public Works group, etc.)

1.3 Organize and facilitate meetings with community stakeholder group;

1.4 Submit all reports, maps, concept designs, and other work products to Douglas County project manager for multiple reviews and revisions prior to the circulation of these materials to other entities;

1.5 Coordinate with other ongoing and concurrent regional or local studies, plans and projects related to any Safe Streets, Vision Zero and/or street design projects;

1.6 The project consultant will prepare a detailed schedule to complete all identified tasks (and any other tasks identified by the consultant) and update on an ongoing basis;

1.7 Consultant team will provide a detailed schedule/calendar of tasks prior to the project kick-off

1.7.1 The consultant will prepare a detailed schedule to complete all task (and any other tasks identified by the consultant). It is anticipated that all tasks should be completed in **approximately 12 months.**

1.7.2 Consultant should update the schedule as needed to reflect changes in anticipated project deadlines, milestones, etc.

1.8 Develop all documents, reports and outreach materials, with clear timelines and deadlines

1.8.1 All outreach materials (i.e., presentations, workshop and meeting materials, etc.) will be required to be drafted for review and edited and **be final at least 10 business days** prior to each meeting, public event and program.

1.8.2 All public meetings will be scheduled between four (4) to six (6) weeks from the scheduled date.

1.9 All Task final public reports, memos and/or deliverable submissions will follow best practices in revisions, resubmissions, promptness, use of budget and quality control.

1.9.1 Submit all draft reports electronically to the designated project manager and project team

1.9.2 Address all comments, suggestions, and corrections through a preset /agreed upon process.

1.9.3 Any clarifications that are needed, will be delivered on time.

1.9.4 Prepare first drafts according to an agreed upon schedule, template and guidelines.

- Ensure accurate and complete data, analysis, and recommendations.
- Include all necessary visual aids and graphics.

1.9.5 Prepare second drafts and confirm that all revisions have been appropriately incorporated.

- Include a cover email summarizing the revisions made and the rationale behind them.

1.9.6 Final submission will occur upon completion of all revisions and reviews from the project team

- Include a cover email summarizing the revisions made and the rationale behind them.

1.9.7 All submissions could have additional edits and updates as project team and research directs through the planning project timeline.

1.10 Develop and maintain a Stakeholder contact list, in collaboration with the Douglas County Project team, of stakeholders, partners, coalitions, engaged residents, and community and neighborhood leaders.

1.10.1 The Consultant shall make special effort to include representatives and stakeholders from underserved and minority communities in rural areas.

Task 1 Deliverables include but not limited to:

1) *Project schedule*
2) *Project standard operating Project Management procedures*
3) *Project report/memo/ agenda, presentation, etc. templates*
4) *Meeting / presentation materials*
5) *Quarterly project status updates, as required by FHWA*
6) *Monthly invoice packets*

Task 2: Literature Review

2.1 The consultant team will lead an in-depth literature review of national, local academic safety studies, reports and initiatives and incorporate metrics, methodology, outcomes, best practices and recommendations;

2.2 The Literature Review will be live document throughout the life of the Action Plan until first draft of Task 10 is developed.

2.2.1 The Literature review will provide best practices for each task deliverable

2.3 The consultant team will lead an in-depth literature review of best practices of projects, studies and initiatives and model communities and incorporate best practice deliverables.

2.3.1 Evaluate organizational structures and decision-making structures for planning leading implementation of regional-scale safety and vision zero plans.

2.4 The consultant team will review current plans and projects from state, regional and local jurisdictions and incorporate the recommended projects into the action plan, including but not limited to:

- Local jurisdiction CIP plans, Master Transportation Plans, and other relevant plans/studies
- Douglas County Safe Routes to School Action Plan

2.5 Develop a report of all identified safety studies/reports, existing partnerships, and initiatives in That highlight best practices in safety

2.6. Review existing policies and criteria for Douglas County, state, and local agency transportation project funding prioritization.

2.7 Evaluate implementation of safety-related policies; identify barriers to implementation.

2.8 Review comparative safety and crash statistics in regard to different travel modes (i.e. pedestrian, biking, transit, personal vehicle). The comparative mode analysis must document the differences in being involved in a crash and becoming severely injured or dying.

2.8.1 Break data down statistics by best practice socioeconomic demographic data.

2.9 Review strategies used to protect pedestrians and people on bicycles commonly included in Vision Zero plans throughout the country including, but not limited to, vertical barriers separating bike lanes, high visibility markings on the transportation network, low-cost treatments to improve roadway safety, No Turn on Red, No U-Turns in School Zones, using cameras as an enforcement technique at intersections, etc.

2.10 Review and quantify the real societal cost of motor vehicle crashes and fatalities.

2.11 Review academic studies that demonstrate best practices, theories, and tools to reduce crashes, injuries and fatalities throughout the transportation network.

2.12 Create a draft action matrix of best practice policies for the RTC, state and local agencies to consider for adoption established by research found through the literature review.

2.13 Facilitate a review and comment period to develop consensus among stakeholders on the action matrix.

Task 2 Deliverables include but not limited to:

1) *Peer community Interviews*
2) *Literature Review Report*

Task 3: Stakeholder and Community Engagement

The consultant team will design and implement a stakeholder and community engagement plan that fosters meaningful participation of stakeholders and the community at large with a robust / quantifiable overemphasis in obtaining robust feedback from historically underserved communities. Implementation of the engagement plan will also help guide and assist in development of tasks four (4) through nine (9).

The consultant team will have a leading expert on safety and complete streets to act as a champion to provide an inspirational vision and call to action.

A final draft outreach plan will be submitted to Douglas County staff, who will facilitate review and final approval by Douglas County project staff; multiple revisions may be required during this approval process.

Develop and implement a stakeholder engagement plan. Coordinate with stakeholders and jurisdictions within the Study Area, including the formation of a stakeholder group to meet at appropriate benchmark intervals during the course of the project.

Develop and implement a community engagement plan using traditional, virtual, online, and

innovative tools. The community engagement plan should be consistent with the RTC Public Participation Plan and the Southern Nevada Strong Community Engagement Toolkit, and clearly identify outreach objectives, input desired, tactics, and timelines.

3.1 The consultant team is responsible for all tasks within the engagement process. Developing all content including website deliverables, social media, print and digital materials;

3.1.1 The consultant team is responsible for implementing all engagement activities, including organizing and staffing events, conducting and reporting on surveys, and receiving, tracking and reporting on all comments, inquiries and feedback;

3.1.2 The consultant team is responsible to prepare and give presentations to local jurisdictions, community meetings and the Douglas County Board.

3.1.3 The consultant team is responsible for sign in documents at all public meetings to be submitted to the Douglas County project team.

3.2 Consultant strongly encouraged to review and incorporate from the following documents into stakeholder and community engagement processes:

- Douglas County Public Participation Plan

3.3 The stakeholder group will include but is not limited to:

- Community leaders who represent residents who live with Areas of Persistent Poverty (AoPP) communities
- Reduced fare transit customers
- Public, private and non-profit transportation and human services providers
- Non-profit partners and community-based organizations whose membership are representative of active transportation modes (walking, bicycling, etc.)
- Governmental agencies
    - Health District, Douglas County School District (CCSD) Safe Routes to School, and local city, county governments, Main Street Garnerville Group
- Tribes/ Tribal representatives
- Additional community groups, to be identified by the consultant and project team, including racially and ethnically diverse groups and groups of all ages, incomes, and abilities through the study process

3.3.1 Identify best practice methods, which may include interviews, surveys, focus groups, outreach to existing stakeholder groups and other engagement activities and develop outcomes/key findings;

3.4 Create Focus groups of vulnerable road users to capture feedback where engagement gaps emerge in the engagement process

3.4.1 Identify champions through focus groups and establish a committee to keep implementation going

3.5 Establish measures of success that, at a minimum, reflect the following Public Participation Plan metrics: total number of people reached, total surveys completed (if applicable), and total number of events;

3.5.1 Outreach in targeted areas will have a goal to better understand transportation barriers

3.6 Additional outreach methods, including focus groups

3.6.1 The consultant will include allowances for any focus group stipends, bus stop ads, door hangers, Spanish translation, marketing costs to obtain input from hard-to-reach populations;

3.6.2 The consultant will develop and implement a Walk Audit plan in the Downtown Corridor. (May be included in the community engagement plan (task 2A) or developed separately.)

3.6.2.1 Walk audits will be advertised to the community, including innovative methods to inspire diverse and representative participants within the study area.

3.6.2.2 Participants of the walk audits should be persons with various roles in the community

3.6.3 Desired outcomes and how data collected will be shared in the final report (e.g. GIS data, map files, spreadsheets, etc.)

3.6.4 Walk audits are an opportunity to build "Walkability Champions," local advocates for within the study area, providing for a shared understanding of infrastructure, the existing right-of-way, and behavioral norms that create challenging, or pleasant, bicycle and pedestrian experiences in the study area. At a minimum, the walk audits should assess:

- Whether an area is safe and has adequate visibility and lighting at night;
- Whether curb cuts, audible crosswalks, and other pedestrian amenities provide pedestrians with sufficient direction and time for crossing the street.
- Whether sidewalks are in good condition, free of barriers, and ADA compliant.
- Pedestrian amenities such as benches, shade, and places for pedestrians to rest are present
- What bicycle infrastructure, such as bike lanes and bicycle parking, are present.
- Other aspects of the bicycle and pedestrian realm as needed.

3.6.5 Walk Audit Summary**:** Prepare a walk audit summary, including comments and responses from all walk audit activities, and demographics of participants compared to the demographic make-up of the Study Area, and next steps as applicable. The summary should be published as an appendix to the final plan. The format should include, but is not limited to, the use of geographic information systems (GIS) technology to collect and display data related to walk audit findings

3.7 Consultant will utilize paid social media ads and other methods as needed to reach target audiences.

3.7.1 Specify any outreach collateral needs and related language translation

requirements (e.g. bilingual social media posts, meeting invitations, and fact sheets)

3.7.2 Specify needs for bilingual staff at outreach events.

3.7.3 Prepare copy for Douglas County webpage OR press release?

3.8 All communication materials will follow universal design principles with Section 508 compliance, and materials intended for a general public audience should be written at a reading level of 3rd grade or less.

Task 3 Deliverables include but not limited to:

1) *community engagement plan,*
    a. *Possible Walk audits plan*
2) *stakeholder engagement plan*
    a. *Focus Group plan*
3) *Walk audits summary (if utilized)*
4) *Pop Up Demonstration sites deliverables (if utilized)*
5) *Reports summarizing community input with key takeaways captured during the process*
6) *Project website*

Task 4: Douglas County Trails Plan

The project shall include a review of the Douglas County Trails Plan and the Safe Routes to School Plan. These plans are designed to encourage walking and biking and engage community members in envisioning people-friendly infrastructure mixed with art, culture, etc. that create safer street for all.

4.1 Project needs will be identified through the project team, jurisdiction direction, the technical planning group and community and stakeholder feedback;

4.2 Develop a comprehensive report that outlines the progress and status of the safety projects that include the various plans.

4.2.1 The report should provide a detailed overview of each project current state, accomplishments, challenges, and future steps.

Task 4 Deliverables include but not limited to:

1) *Projects within each jurisdiction*
2) *Project analysis*
    a. *Data collection*
    b. *Community and Stakeholder engagement feedback deliverables*
3) *Measurable outcomes for each Project*
4) *Projects Report*

Task 5: Data Collection and Analysis

For the past eleven years, Nevada has had a goal of achieving zero traffic fatalities by 2050. Discouragingly, preventable traffic fatalities have been trending in the wrong direction. There is a need for a high-quality analysis of current traffic safety conditions in Douglas County that examines all aspects of safety.
Analysis results will form the basis for a strategic intervention targeting high feasibility and high return on investment sites.
Consultants have the latitude to propose their analytical approach as they see fit, but Douglas County suggests the following elements be referenced in submitted proposals. Successful proposals will demonstrate strong technical ability with computer information systems including big data analytics and dashboarding for graphical presentation. It is also desirable that proposals balance the need for a robust and sophisticated analysis against Douglas County's current administrative capacity to implement and update an ongoing safety action plan.

5.1 The Consultant will obtain five (5) year crash data to evaluate crashes and prepare a crash summary. The crash evaluation will focus on:

- High Crash Fatality Locations
- High Crash Serious/Incapacitating Injury Locations
- High Vulnerable User Crash Locations, including:
    - Pedestrians
    - Bicyclists
    - Transit Riders
    - Elderly
    - Disenfranchised Citizens
- Communities, Arterials, and/or Intersections of Concern

5.1.1 Assemble the best possible dataset of crashes from existing data sources. The dataset should include both recent and historical data.

5.1.2 Primary sources include the Nevada Office of Traffic Safety's fatality data, gathered as the official record for Nevada, as part of the National Highway Traffic Safety Administration's Fatality Analysis Reporting System and the Nevada Department of Transportation's Crash Database.

5.1.3 Optional secondary sources of information include data produced by Traffic Management operated intelligent information systems, Law Enforcement, Medical Examiner, Emergency Medical Services, and hospitals.

5.1.4 Optional supplementary data might include big data sources which provide additional vehicle events associated with a higher probability of collisions (e.g., rapid acceleration, hard braking, speeding, phone handling, near misses, secondary crashes, etc.). Investigate the possibility of referencing resources resulting from a Nevada Department of Transportation NDOT) statewide Vulnerable Road Users assessment using crowd sourced speed and hard braking data. Data procurement is a consultant responsibility unless otherwise

negotiated. Add Crash trajectory Analysis - Show more than speeds changes or hard braking. Show results of near misses based on trajectory analysis by the paths, speeds, locations of multimodal road users.

5.2 Utilize the data methodology employed by the Vision Zero Action Plan to develop a prioritized high-injury network.

5.2.1 The high-injury network (HIN) will be a network of designated corridor-level segments where the highest concentrations of fatalities and serious injury crashes occur (usually designated as "KSI" crashes), typically over the course of the most recent five-year period of crash data. The HIN represents a defined prioritized subset of the overall transportation network. HINs by themselves do not assess whether a location or street is dangerous but rather identify where there is a greater opportunity for serious injury or death at a location.

5.2.2 Two main sources of GIS data are to be used to develop the HIN: NDOT 2022 and 2023 crash data. The NDOT dataset will be used to determine crashes within the region's limits and then be modified to account for serious and fatal crashes by the crash mode type (i.e. pedestrian or bicyclist involvement). The crash dataset will then be transposed onto the County's roadway network to identify the corridors/segments with the highest fatal and serious injury crashes.

5.2.3 For compatibility with other roadway network, the consultant should use geographic street features that are attribute rich, county-wide, and compatible with the existing linear referencing system. Consider creating a routable network of streets to enable a conceptualization of spatial relationships that honor road configurations and travel directions.

5.2.4 After quality checking and preparing data for analysis, the consultant should make statistically significant and facility specific evaluations of relative hazard by both magnitude and rate along the network. When ranking corridors, road segments, and intersections, apply value-based, consensus- based, and/or rationally justified weights according to the relative severity of injuries and by vulnerability of mode.

5.2.5 Repeat the High Injury Network (HIN) methodology to create mode specific HINs.

5.3 Identify where communities of concern (COC) live and travel.

5.3.1 Identify population characteristics that may warrant elevated levels of concern vis-à-vis transportation safety equity in Douglas County. An emphasis on protected classes under law or executive order will enable equity-based regional transportation policies that may emerge. Characteristics might include, but are not limited to, youth, seniors, female, racial minority, ethnic minority, and foreign-born, limited English proficiency, disabled, low-income, and housing insecure.

5.3.2 Identify COCs based on the spatial density of potentially vulnerable populations based on their home locations. The consultant will utilize RTC's previous analyses of communities of concern.

5.3.3 Investigate the routes and modes commonly used by subsections of COCs. Potential sources of information might include household travel surveys, transit rider surveys, transit ridership data, visitor surveys, travel demand models, activity-based models, census published Longitudinal Employer- Household

Dynamics, or big data trip analytics.

5.4 Perform a spatial analysis to identify high conflict portions of the network and identify disparate impacts to the health, safety, and welfare of COCs at these locations.

5.4.1 Normalize traveler exposure to traffic hazards by motorized and/or non-motorized volumes to identify high-risk locations. It is anticipated that the high conflict portions of the network should account for a disproportionately high portion of traffic deaths and serious injuries in the region.

5.4.2 Analyze traffic citation data to see where speeding and other reckless driving is occurring that could show dangerous trends.

5.4.3 Identify which portions of the high conflict network have the most onerous impacts on subsections of COCs.

5.4.4 As the regional transit agency, DART is interested in an analysis of crashes in relation to transit routes and stops. For example, this analysis will evaluate the percentage of crashes along transit routes and the impact of transit stops that are located mid-block away from signalized intersections or marked mid-block crossing locations that can generate hazardous situations to transit users making transfers.

5.5 Comprehensively target interventions to parts of the network with the highest rate of return to safety investments.

5.5.1 Discover sites and strategies with plausible or actual public and/or political buy-in that coincide with "low-hanging fruit" opportunities.

5.6 Review and quantify the real societal cost of motor vehicle crashes and fatalities on a local jurisdiction

Task 5 Deliverables include but not limited to:

1)Five (5) year summary of crash statistics and trends, focusing on high crash fatality locations, high serious/ incapacitating injury locations, highly vulnerable user crash locations, and areas of concern

a. Detailed Analysis Methodology,

2)GIS crash summary maps/charts focusing on high crash fatality locations, high serious/incapacitating injury locations, highly vulnerable user crash locations, and areas of concern

3)High-level Corridor Crash Index for hotspots selected by the RTC

a. A High Injury Network (HIN) and Communities of Concern (CoC) map

4)Crash Statistics and Trends Analysis report

5)Data sets and emerging data set technologies

6)Suite of maps and data sets (digital and hard copy)

7)Crash Report

8)Equity Analysis

Task 6: Expedite and Enhance Regional Crash Data Collection and Reporting

Historically, crash reporting datasets (i.e., Nevada Office of Traffic Safety's fatality data, gathered as the official record for Nevada, as part of the National Highway Traffic Safety Administration's Fatality Analysis Reporting System; and NDOTS's Crash Database) have tended to lend themselves to reactive traffic safety intervention in Douglas County. However, the state of traffic safety data is in flux. NDOT's division of Traffic Safety Engineering is currently undertaking an

overhaul of their crash data workflow. The consultant will be called upon to evaluate the current and future crash data system and process, identify potential redundancies, and provide services and recommendations that will empower our region to implement a safer multimodal transportation network more proactively.

Successful proposals will demonstrate computer information system competency to lead discussions and propose solutions to complex database management problems.

6.1 As part of the literature review in Task 2, identify best practices for crash data collection, processing, and publishing. For each case study, describe levels of funding and staffing needed to support ongoing maintenance.

- 6.1.1 Identify the pros and cons of commonly used software tools and platforms for crash data sourcing, data capture and data analytics.
- 6.1.2 Create a collection of exemplary dashboards that summarize and map traffic crashes.
- 6.1.3 Find examples of tracking local safety projects and plans and their effectiveness.
- 6.1.4 Add major traffic impact trends as a result of major crashes.

6.2 Form a data working group and/or facilitate discussion between RTC Staff (traffic management, information technology, and metropolitan planning organization), state/regional safety data leadership, academic partners, and law enforcement to identify opportunities for data sharing agreements, data enhancement, and data expedition (such as providing access through application programming interfaces (APIs)).

- 6.2.1 Prior to engaging in discussions, prepare solutions that resolve personally identifiable information concerns. Identify the potential benefits of data sharing agreements. Benefits arising from these agreements could include quid pro quo opportunities (e.g., more timely data access in return for expedited geocoding of a percentage of traffic incidents), traffic operation benefits, fiscal benefits, as well as any other benefit to public health, safety, and welfare.
- 6.2.2 Convene meetings with traffic safety data stakeholders to develop a detailed regional crash data process that minimizes procedural redundancies, clarifies technical aspects of information system workflows as well as coordination concerning agency roles, staffing needs, and funding sources. Construct contingencies to handle foreseeable disruptions or threats that may jeopardize the process. After reaching a reasonable consensus, assist in formalizing the process via a written agreement between agencies. If applicable, the consultant may coordinate with Douglas County's general counsel for legal document formation.

6.3 Following initial discussions with traffic safety data stakeholders, create a catalog of crash data collecting entities in the region and review the data structure of example datasets from each.

- 6.3.1. Identify crash data collecting entities and develop a contact list. Evaluate existing forums for coordination and resources (e.g., funding, staff) focused on crash data.
- 6.3.2 Determine data capture tools used by each data partner and the attribute fields collected. Attributes of particular interest include type of events (e.g., fatal, injury, or property-damage-only), timestamp, location information (e.g.,

geographic coordinates, linear referencing system, or qualitative description) and presence of standardized unique identifiers.

6.3.3 Assess the practical limitations of existing data sources and how compatible they are with each other. Investigate an appropriate amount of data latency (preferably quarterly, but at least biannually) to avoid most cases of incomplete reporting.

6.3.4 Diagram, in detail, a feasible data flow and define a data structure schema which can be used to sustainably consolidate disparate crash data sources on an ongoing basis. Share this diagram with traffic safety data stakeholders.

6.4 Select, develop, or recommend a regional data collection platform for all crashes as well as a public-facing crash data dashboard.

6.4.1 A public facing dashboard should map crash information and display descriptive statistics. In addition, the dashboard should track and emphasize zero fatalities related performance measures at the jurisdictional level (or below) to promote transparency. Outcomes and key takeaways from task 5 may also be featured on the dashboard.

Task 6 Deliverables include but not limited to:

1) *Traffic Safety Data collection tool and case study report;*
2) *Douglas County crash data collection tool;*
3) *crash data collection and maintenance agreement*

Task 7: Update Douglas County's Policies and Procedures

Having coined the term “Complete Streets” in the early 2000s, the National Complete Streets Coalition succeeded in popularizing a fresh approach to street design that prioritizes making streets safe for people of all ages and abilities, however they get around. But by the mid-2010s, as pedestrian fatalities increased to historic levels, the Coalition realized that many of the policies being passed were failing to have the desired effect of making streets safer. Most alarmingly, the crisis of people being struck and injured or killed while walking or biking was not felt evenly—people of color and in lower-income areas were being killed disproportionately. There were two primary reasons that the policies weren’t having the fullest effect. First, the early versions of these policies lacked accountability measures to ensure that the Complete Streets policies were fully
put into practice. Second, most policies failed to specify and require the incredibly difficult work of institutionalizing the approach, such as training agency staff, traffic engineers, and project managers.

There are 10 elements in a grading process used to evaluate and uplift the best Complete Streets from across the country, serving as a model for other communities.

1. Establishes commitment and vision
2. Prioritizes underinvested and underserved communities
3. Applies to all projects and phases
4. Allows only clear exceptions
5. Mandates coordination

6. Adopts excellent design guidance
7. Requires proactive land-use planning
8. Measures progress
9. Sets criteria for choosing projects
10. Creates a plan for implementation

The consultant will update Douglas County's policies and procedures to provide specificity and accountability measures to ensure Complete Streets policies are institutionalized throughout.

7.1 Using a Stakeholder Committee, the consultant team will update the Douglas County's policy and procedures manual with the goal of implementing complete streets throughout the area.

7.1.1 Using best practices analyzed in Task 2, the consultant team will update policies and procedures in regard to protected bike lanes, wide and comfortable sidewalks, mid-block crossings, venerable users, mitigation to extreme heat, etc.

7.2 Analyze the applicability of roundabouts and their potential for utilization in Douglas County

7.3 Analyze the applicability of road diets/right-sizing roads and their potential for utilization in Douglas County

7.3.1 Identify roads where a road diet/ right-sizing roads may be appropriate due to anticipated future traffic volumes, existing road width, and willingness to accept a higher level of congestion for cars in exchange for a higher level of service and safety for people biking, walking, and using transit.

7.3.2 Model and analyze congestion impact of implementing proposed road diets.

7.4 Recommend adjustments to Policies and Procedures, Complete Streets Policy, Master Transportation Plan, and other applicable administrative documents that can foster a zero fatalities future.

7.5 The Consultant shall include written descriptions of projects contained in the plan, with fiscal analysis containing supporting documentation of methodologies used in calculations, and cross listing of potential funding categories for each project cost estimates. Uniform Standard Specifications and Drawings Working Group possible nexus with SS2S action plan. Possible nexus with SS4A action plan

7.6 Through the project team and Stakeholder feedback from Douglas County Board members, create a new Policies and Procedures document

Task 7 Deliverables include but not limited to:

1) *Updated /New Douglas County Policy and Procedures*

Task 8: Prioritize capital projects

Through community engagement and collaboration with the Stakeholder Working Group, the consultant will create a priority list of high-impact capital projects for the various entities throughout Douglas County to improve safety for all modes of transportation. The plan will directly address safety, particularly in underserved and historically disadvantaged areas.

8.1 With input from project team and the Stakeholder Working Group, prepare a list of

priority capital projects to be constructed to improve safety for pedestrians and people riding bikes.

8.1.1 The list will detail each project's description, objective, and estimate of cost.

8.2 Identify roadway projects that are planned or in design and recommend project specific changes that could efficiently bring about near-term safety benefits.

Task 8 Deliverables include but not limited to:

1) *List of Priority capital projects*
    a. *Projects will be ranked through a series of stakeholder and community feedback.*

Task 9: Implementation

Douglas County needs to have a coordinated and consistent voice in implementing the Safe Streets for All plan. The consultant team will develop a plan for implementation with recommendations for organizational structure and strategies to ensure the Safe Streets for All plan will remain relevant and be implemented.

9.1. The consultant team will develop an implementation plan with best practice goals, objectives and strategies with approved regional to localized metrics to ensure the Safe Streets for All plan remains relevant and the recommendations are carried out.

9.1.1 Identify metrics based on best practices found in Tasks two (2) through seven (7) for measuring implementation success

9.1.2 Determine frequency, roles and responsibilities for the action plan update(s).

9.2 Establish a long-term advisory committee to implement Safe Streets for All Douglas County Action Plan.

9.2.1 Organizational Structure – Based on best practices discovered in Task 2, the consultant will build out a process to implement the Safe Streets for All plan in Douglas County.

9.2.2 Identify partnership model, roles, and staffing needed to support plan implementation.

9.2.3 Develop a proposed staffing plan with high-level job descriptions, resources needed, and funding sources.

9.3 Define long-term community engagement outcomes, methods, marketing and frequency.

9.3.1 Identify existing or new forum(s) to facilitate infrastructure implementation by state and local agencies.

Task 9 Deliverable include but not limited to:

1) *Implementation Plan*
    a. *Action Plan Matrix*
2) *Implementation Schedule*
    a. *Implementation matrix*

Task 10: Final Report / Deliverables

The Safe Streets for All Plan will work in tandem with the existing Douglas County Transportation Plan. Completion of the previous tasks will result in the following deliverables, which will make-up the chapters of the final document:

10.1 Develop a final report that culminates all deliverables/outcomes from the study that consultant will provide draft for review

- 10.1.1 This will include task outcomes, final maps, tables, and toolkits/benchmarks
- 10.1.2 Include all outcomes from previous tasks (i.e. reports, memos, maps, strategies, and policies)

10.2 Additionally, the Consultant will provide the native design files (i.e, .indd, .ai, or similar) for the plan and all related documents, GIS files (.shp, .gdb, and .mxd) utilized for project maps, and AutoCad files.

10.3 Include all meeting agendas, summaries, notes and supplementary reports and memos in the appendix

10.4 Prepare two (2) hard copies and one electronic copy of the Final Report

10.5 Prepare an Executive Summary in hard copy and digital, in both English and Spanish

10.6 All communication materials will follow universal design principles with Section 508 compliance, and materials intended for a general public audience should be written at a reading level of 3rd grade or less.

EXHIBIT A
APPLICABLE FEDERAL LAWS AND REGULATIONS

By entering into this grant agreement under the grant program on the title page of Schedules A to H to the Grant Agreement the Recipient assures and certifies, with respect to this Grant, that it will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Project. Performance under this grant agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Recipient and any applicable sub-recipients. The applicable provisions to this grant agreement include, but are not limited to, the following:

General Federal Legislation

a. Davis-Bacon Act – 40 U.S.C. 3141, et seq., as applicable under 23 U.S.C. 113
b. Federal Fair Labor Standards Act – 29 U.S.C. 201, et seq.
c. Hatch Act – 5 U.S.C. 1501, et seq.
d. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 – 42 U.S.C. 4601, et seq.
e. National Historic Preservation Act of 1966 - Section 106 – 54 U.S.C. 306108
f. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. 312501, et seq.
g. Native American Graves Protection and Repatriation Act – 25 U.S.C. 3001, et seq.
h. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. 7401, et seq.
i. Section 404 of the Clean Water Act, as amended – 33 U.S.C. 1344
j. Section 7 of the Endangered Species Act, P.L. 93-205, as amended – 16 U.S.C. 1536
k. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. 1451, et seq.
l. Flood Disaster Protection Act of 1973 - Section 102(a) – 42 U.S.C. 4012a
m. Age Discrimination Act of 1975 – 42 U.S.C. 6101, et seq.
n. American Indian Religious Freedom Act, P.L. 95-341, as amended
o. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.
p. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. 4541, et seq.
q. Sections 523 and 527 of the Public Health Service Act of 1912, as amended – 42 U.S.C. 290dd through 290dd-2
r. Architectural Barriers Act of 1968 – 42 U.S.C. 4151, et seq.
s. Power Plant and Industrial Fuel Use Act of 1978, P.L. 100-42 - Section 403 – 42 U.S.C. 8373
t. Contract Work Hours and Safety Standards Act – 40 U.S.C. 3701, et seq.
u. Copeland Anti-kickback Act, as amended – 18 U.S.C. 874 and 40 U.S.C. 3145
v. National Environmental Policy Act of 1969 – 42 U.S.C. 4321, et seq.
w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. 1271, et seq.
x. Federal Water Pollution Control Act, as amended – 33 U.S.C. 1251-1376
y. Single Audit Act of 1984 – 31 U.S.C. 7501, et seq.
z. Americans with Disabilities Act of 1990 – 42 U.S.C. 12101, et seq.
aa. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681 through 1683 and 1685 through 1687
bb. Section 504 of the Rehabilitation Act of 1973, as amended – 29 U.S.C. 794

cc. Title VI of the Civil Rights Act of 1964 – 42 U.S.C. 2000d, et seq.
dd. Title IX of the Federal Property and Administrative Services Act of 1949 – 40 U.S.C. 1101 -1104, 541, et seq.
ee. Limitation on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. 1352
ff. Freedom of Information Act – 5 U.S.C. 552, as amended
gg. Magnuson-Stevens Fishery Conservation and Management Act – 16 U.S.C. 1855
hh. Farmland Protection Policy Act of 1981 – 7 U.S.C. 4201, et seq.
ii. Noise Control Act of 1972 – 42 U.S.C. 4901, et seq.
jj. Fish and Wildlife Coordination Act of 1956 – 16 U.S.C. 661, et seq.
kk. Section 9 of the Rivers and Harbors Act and the General Bridge Act of 1946 – 33 U.S.C. 401 and 525
ll. Section 4(f) of the Department of Transportation Act of 1966 – 49 U.S.C. 303 and 23 U.S.C. 138
mm. Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended – 42 U.S.C. 9601, et seq.
nn. Safe Drinking Water Act – 42 U.S.C. 300f to 300j-26
oo. Wilderness Act – 16 U.S.C. 1131-1136
pp. Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976 – 42 U.S.C. 6901, et seq.
qq. Migratory Bird Treaty Act – 16 U.S.C. 703, et seq.
rr. The Federal Funding Transparency and Accountability Act of 2006, as amended (Pub. L. 109–282, as amended by section 6202 of Public Law 110–252)
ss. Cargo Preference Act of 1954 – 46 U.S.C. 55305
tt. Section 889 of the John D. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232
uu. Bringing in and harboring certain aliens – 8 U.S.C. 1324
vv. Aiding or assisting certain aliens to enter – 8 U.S.C. 1327

Executive Orders

a. Executive Order 11990 – Protection of Wetlands
b. Executive Order 11988 – Floodplain Management
c. Executive Order 12372 – Intergovernmental Review of Federal Programs
d. Executive Order 12549 – Debarment and Suspension
e. Executive Order 14005 – Ensuring the Future is Made in All of America by All of America's Workers
f. Executive Order 14025 – Worker Organizing and Empowerment
g. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
h. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
i. Executive Order 14154 – Unleashing American Energy
j. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
k. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-based Opportunity

Presidential Policy Directives and Memorandums

a. Presidential Policy Directive 21 – Critical Infrastructure Security and Resilience
b. National Security Presidential Memorandum on Improving Cybersecurity for Critical Infrastructure Systems

General Federal Regulations

a. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards – 2 C.F.R. Parts 200, 1201
b. Non-procurement Suspension and Debarment – 2 C.F.R. Parts 180, 1200
c. Investigative and Enforcement Procedures – 14 C.F.R. Part 13
d. Procedures for predetermination of wage rates – 29 C.F.R. Part 1
e. Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States – 29 C.F.R. Part 3
f. Labor standards provisions applicable to contracts governing federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act) – 29 C.F.R. Part 5
g. Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements) – 41 C.F.R. Parts 60, et seq.
h. New Restrictions on Lobbying – 49 C.F.R. Part 20
i. Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 – 49 C.F.R. Part 21, including any amendments thereto
j. Uniform relocation assistance and real property acquisition for Federal and Federally assisted programs – 49 C.F.R. Part 24
k. Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance – 49 C.F.R. Part 25
l. Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance – 49 C.F.R. Part 27
m. DOT's implementation of DOJ's ADA Title II regulations compliance procedures for all programs, services, and regulatory activities relating to transportation under 28 C.F.R. Part 35
n. Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation – 49 C.F.R. Part 28
o. Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors – 49 C.F.R. Part 30
p. Governmentwide Requirements for Drug-Free Workplace (Financial Assistance) – 49 C.F.R. Part 32
q. DOT's implementing ADA regulations for transit services and transit vehicles, including the DOT's standards for accessible transportation facilities in Part 37, Appendix A – 49 C.F.R. Parts 37 and 38
r. Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs – 49 C.F.R. Part 26, including any amendments thereto (as applicable under section 18.3 of this grant agreement)

Office of Management and Budget Circulars

a. Any applicable OMB Circular.

Highway Federal Legislation

a. Highways – Title 23, U.S.C. including but not limited to:
b. Brooks Act (for FHWA projects, this incorporates Title IX of the Federal Property and Administrative Services Act of 1949 (formerly 40 U.S.C. 541, et seq.)) – 40 U.S.C. 1101-1104; 23 U.S.C. 112(b)(2)
c. Letting of Contracts, 23 U.S.C. 112
d. Highway Design and Construction Standards, 23 U.S.C. 109
e. Prevailing Rate of Wage, 23 U.S.C. 113
f. Planning, 23 U.S.C. 134 and 135 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
g. Tolls, 23 U.S.C. 301 (to the extent the Recipient wishes to toll an existing free facility that has received Title 23 funds in the past); except as authorized by 23 U.S.C. 129 and 166.
h. Size, Weight, and Length Limitations – 23 U.S.C. 127, 49 U.S.C. 31101 et seq.
i. Buy America – 23 U.S.C. 313
(see http://www.fhwa.dot.gov/construction/contracts/buyam_qa.cfm)
j. Nondiscrimination – 23 U.S.C. 140
k. Efficient Environmental Reviews - 23 U.S.C. 139

Federal Highway Regulations

a. Highways – Title 23, C.F.R. including but not limited to the specific parts identified herein.
b. Planning – 23 C.F.R. Part 450 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
c. National Highway System Design Standards – 23 C.F.R. Part 625
d. Preconstruction Procedures – 23 C.F.R. Part 630 Subparts A and B
e. Construction and Maintenance – 23 C.F.R. Part 635
f. Manual on Uniform Traffic Control Devices – 23 C.F.R. Part 655
g. Environmental Impact and Related Procedures – 23 C.F.R. Part 771
h. Procedures for Abatement of Highway Traffic and Construction Noise – 23 C.F.R. Part 772
i. Intelligent Transportation System Architecture and Standards – 23 C.F.R. Part 940
j. Procedures Implementing Section 4(f) of the Department of Transportation Act – 23 C.F.R. Part 774
k. Permitting Requirements under the National Pollutant Discharge Elimination System – 40 C.F.R. Part 122
l. Required Contract Provisions – 23 C.F.R. Part 633 (Form 1273)
m. External Programs – 23 C.F.R. Part 230

Specific assurances required to be included in the grant agreement by any of the above laws, regulations, or circulars are hereby incorporated by reference into this grant agreement.

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 C.F.R. Part 21, including any amendments thereto.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

    a. withholding payments to the contractor under the contract until the contractor complies; and/or
    b. cancelling, terminating, or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as

the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

AGENDA ITEM NO. BB.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to enter into a line extension agreement with NV Energy for the Walleys Well project and approve the payment of $48,582 to NV Energy for the upgrade of the electrical service to the Walley Well and authorize the County Manager to execute the agreement. (Rick Robillard, Deputy Public Works Director)

RECOMMENDED MOTION:
Approve a line extension agreement with NV Energy for the Walleys Well project as presented and approve the payment of $48,582 to NV Energy for the upgrade of the electrical service to the Walley Well and authorize the County Manager to execute the agreement.

FINANCIAL IMPACT:
Funds are available in Project 22W03.

BACKGROUND:
Public Works Engineering is conducting a project to increase the pumping capacity of the Walleys Well to supply additional water to the West Valley portion of the Carson Valley Water System. In order to increase the pumping capacity, a larger pump is required. Currently, the electrical service from NV Energy does not have the capability to supply the electricity to increase the pump size. This line extension agreement will pay NV Energy to increase the electrical service to the Walleys Well so that the pump size can be increased.

ATTACHMENTS:
4LEA_SENT1749755543043_v2.pdf

06/11/2025

Douglas County

1120 Airport Road
Minden,NV 89423

Dear Nicholas Charles,

RE : E-1900 FOOTHILL RD-FP-COMM-E-DOUGLAS COUNTY

Project ID# : 3010781121

The enclosed documents specify costs and responsibilities to provide electric facilities to the above referenced project. Should you decide to proceed with this project, please sign and return an original copy of the enclosed document(s) to the address listed on the attached Memorandum Advanced Statement of Advance/Credit.

The Agreement constitutes a contract regarding installation costs for the requested service. As such, it requires the signature of a person legally authorized to enter into this Agreement. Please ensure that the name and title of the person signing the contract are clearly printed or typed on the lines immediately following the signature. Confusion regarding the authority of the person signing the contract may result in a delay to the installation of electric facilities. A copy of the executed agreement will be returned to you at the above address.

The Terms and Conditions of this proposal shall be firm for 90 days from the date of this letter, at which time the Agreement is no longer valid. After 90 days we may provide you with a new Agreement with revised costs and/or design changes. These changes could be a result of, but are not limited to, field condition changes, project work order connection point, proportionate share and attachment costs, contingent projects, and project labor, material, and tax cost increases. The project is subject to cancellation 180 days from the date of this letter. In the event of project cancellation, you must reimburse Utility for all costs expended on the project and the design in accordance with Rule 9, Section A.2.

In an effort to facilitate completion of this utility work, please submit an application for meterset upon assignment of address(es) from your government agency. This meterset information is required prior to receiving service.

Should you have any other questions regarding this Agreement, please contact me at (775)834-2917.

Sincerely,

Darien Anderson

Utility Design Admin

Memorandum of Advance/Credit

Date Issued: 06/11/2025

Project Number: 3010781121 **Project Title:** E-1900 FOOTHILL RD-FP-COMM-E-DOUGLAS COUNTY

Request No: 91543 **Estimate Version :** 4

Applicant Name: Douglas County

Applicant Address: 1120 Airport Road, Building F-2, Minden, NV 89423 **Memorandum Number:** 102881

Applicant Phone: 775-782-6239

Applicant Fax: _____

Applicant Email: ncharles@douglasnv.us

Project Coordinator: Darien Anderson **Phone Number:** (775)834-2917

Contract Amount Detail:

	Taxable	Non-Taxable	Tax	Total
Subject to Refund	0.00	0.00	0.00	0.00
Non-Refundable	42,083.00	3,753.00	5,746.00	51,582.00
Credits				3,000.00

Total Advance Due: $48,582.00

If proceeding with contract, please follow the remittance instructions:

1. Please sign contract.
2. Make check, money order, or cashiers check payable to NV Energy. Credit cards not accepted.
3. Write your project number (shown above) on the check.
4. Please remit the contract and payment to the following location:

   NV Energy
   P.O.Box 10100
   Mail Code: R77CSE
   Reno, NV 89520

If this payment is related to the final advance, then:

1. Enclose any necessary project documentation required for your project along with your signed contract and payment.
2. NV Energy must receive signed contract, payment, and all required documents before the project will be scheduled for construction.
3. If the signed contract and payment are not returned to NV Energy within ninety (90) days of the date identified above under “Date Issued” or the Tax Gross-up Rate changes before you return the signed contract and payment to NV Energy, NV Energy will re-estimate the costs and provide you with a revised contract.

Contact your project coordinator at (775)834-2917 with any questions or concerns. Thank you!

Note: All executed documents will be sent via email to the address above.

___Check if you require to receive documents through U.S. Mail

This memorandum is provided for informational purposes only.

NVEnergy

RULE 9
LINE EXTENSION AGREEMENT

Project ID: 3010781121
Project Title: E-1900 FOOTHILL RD-FP-COMM-E-DOUGLAS COUNTY
Agreement No.: 121962

This Rule 9 Line Extension Agreement **("Agreement")** is made and entered between Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy **("Utility")** and Douglas County, a(n) NV GOVERNMENT **("Applicant")** (individually, a **"Party"** and collectively, the **"Parties")**.

RECITALS

A. Utility owns and operates electric transmission and distribution facilities and provides electric service within Nevada, in accordance with Tariff Schedules filed with and approved by the Commission.

B. Applicant has requested an Alteration of Existing Facilities and/or Service to its Development.

C. In accordance with Rule 9, other applicable provisions in its Tariff Schedules and this Agreement, Utility will complete the Project.

D. Applicant acknowledges that it must follow Utility's procedures for identifying and resolving conflicts between its Development and the Electric System and that Utility will only waive or approve a particular conflict through Utility's standard use agreement signed by the property owner(s) and Utility, duly notarized, and recorded.

In consideration of the above recitals, mutual covenants, terms and conditions contained in this Agreement, the Parties agree as follows:

AGREEMENT

1. Summary of Costs and Contingencies

1.1 Project. In order to provide 133 KVA of Service to Applicant and/or perform an Alteration of Existing Facilities, Utility will modify the Electric System as shown on the Design titled E-1900 FOOTHILL RD-FP-COMM-E-DOUGLAS COUNTY and attached as Exhibit A.

1.2 Estimated Total Costs. The Estimated Total Costs for the Project are **$45,836.00**, as summarized on Exhibit B.

1.3 Estimated Advance. The estimated Advance is **$51,582.00**, consisting of:

(A) CIAC. An estimated CIAC in the amount of **$45,836.00 ("Estimated CIAC")**.This amount includes a non-taxable, non-refundable cost of **$3,753.00** and a taxable, non-refundable cost of **$42,083.00**. If the Estimated CIAC exceeds $40,000, it is subject to a Total Cost True-up.

(B) Advance Subject to Potential Refund. An Advance Subject to Potential Refund in the amount of **$0.00**. This amount includes Applicant's responsibility for any Proportionate Share Allocation and any applicable Commission order in the amount of **$0.00.**

(C) Tax Gross-Up. The estimated Tax Gross-up is:

(1) Advance Subject to Potential Refund. A Tax Gross-up relating to the Advance Subject to Potential Refund in the amount of **$0.00**. This Tax Gross-up is subject to refund.

(2) CIAC. A Tax Gross-up relating to CIAC in the amount of **$5,471.00**. This Tax Gross-up is subject to adjustment in connection with any Total Cost True-Up.

(3) Non-Cash Contributions. A Tax Gross-up relating to Applicant's non-cash contributions to Utility under Rule 9, Section A.12.a (such as trenching and substructures performed by Applicant, its contractors or its subcontractors) in the amount of **$275.00**. This Tax Gross-up is not subject to refund.

1.4 Up-front Allowance. The Maximum Allowance is **$0.00**. As shown on Exhibit C, the Up-front Allowance is **$0.00**.

1.5 Payment. Applicant must pay Utility **$48,582.00 ("Initial Payment")** when Applicant delivers the signed Agreement to Utility. When calculating this payment, Utility applied any Up-front Allowance and, if applicable, a credit for any Utility Betterment.

1.6 Related Contracts.

(A) Proportionate Share Contracts. If Applicant attaches to a Line Extension installed by a previous Applicant (defined in Rule 1), such as those identified in this Subsection, Applicant must pay a Proportionate Share Allocation(s):

PID	Contract No.	Dated	Expiration	Title
None	None	None	None	None

(B) Master Planned Community Contracts. This Agreement is associated with the following master planned community contracts:

PID	Contract No.	Dated	Expiration	Title
None	None	None	None	None

2. Description and Design of the Project

2.1 Design for Project; Amendment. The design for the Project, including any Betterments is attached to this Agreement as Exhibit A (the **"Design"**). Applicant approves the Design and acknowledges that Applicant is bound by and must comply with all notes on the Design. If any Contingent Facilities are identified on the Design and not installed, then the Design will change, and the Total Costs, may change. The Parties may revise the Design by amending this Agreement in accordance with Section 11.10.

2.2 Condition to Providing Service. Utility is not obligated to provide electric Service to the Development and may stop work on the Project until after Applicant meets its obligations under Section 4.4 to Utility's satisfaction. Applicant agrees that, if Utility provides Service to the Development or continues working on the Project even though conflicts remain, Applicant is responsible for resolving those conflicts at its Total Cost and to Utility's satisfaction and Applicant must (at its Total Cost) acquire and deliver to Utility all Property Rights Utility deems necessary.

2.3 Inaccurate Information and Field Conditions. Applicant understands that inaccurate, incomplete or outdated information and that surface and subsurface field conditions could delay Construction Complete and Service to the Development.

2.4 Sources of Power. The sources of power from the Electric System to the Development are subject to change, at Utility's discretion. Applicant understands that the Electric System configuration is dynamic and at the sole discretion of Utility and that interruptions of electric service to the Development, both on a scheduled and unscheduled basis, are inherent in the provision of service to the Development.

2.5 Providing Service to Applicant. Utility will provide Service to Applicant in accordance with this Agreement, applicable Laws and Utility's Tariff Schedules. However, if Applicant is not using the capacity Utility made available to Applicant in connection with this Agreement after the Agreement terminates, Utility (in its discretion) may reallocate the unused capacity to other Customers or Applicants.

3. Betterments; Refunds; True-Ups

3.1 Utility and Applicant Betterments. [INTENTIONALLY OMITTED]

3.2 Limitation on Refunds. The Advance Subject to Potential Refund is the maximum possible Refund that Applicant may receive. The Refund may range from $0 to the balance of the Advance Subject to Potential Refund.

3.3 Performance of True-Ups. Utility will perform any Allowance True-up if required and in accordance with Rule 9, Section A.31. Utility will perform any Total Cost True-up if required and in accordance with Rule 9, Section A.31. After Utility performs any required Allowance True-up and/or Total Cost True-up, Utility will either invoice Applicant or provide a Refund to Applicant. In accordance with Rule 9, Section A.31, Utility might perform more than one Allowance True-up and/or send Applicant an invoice(s) or Refund for Total Cost items that were finalized or became known after the original Total Cost True-up.

3.4 [INTENTIONALLY OMITTED]

4. Applicant's Obligations

4.1 Responsibility for Total Costs. Applicant is responsible for the Total Costs, except for those Utility is specifically responsible for under Rule 9.

4.2 Payment of Advances. Applicant must pay all Advances based on the Estimated Total Costs identified initially in Exhibit B and those identified subsequently by Utility in accordance with Rule 9.

4.3 Obligation to Construct Facilities in Compliance with Laws. At its expense,Applicant and its contractors must construct and install Rule 9, Section A.12.a improvements as shown on the Design, in a manner consistent with the Property Rights for those improvements and in compliance with all Permits, applicable Laws, Utility's Standards, the Tariff Schedules and the National Electrical Safety Code.

4.4 Identification and Resolution of Conflicts; Costs Associated with Conflicts.

(A) Identification of Conflicts. Applicant must identify, in writing and in a manner satisfactory to Utility, all conflicts between (1) the Development and the Electric System located within the Development, (2) the Development and the Electric System located within or adjacent to offsite improvements required for the Development, (3) the Development and the Electric System located adjacent to the Development, and (4) the Development and Utility's Property Rights within and adjacent to the Development.

(B) Resolution of Conflicts with Utility's Facilities and Payment of Costs. If Applicant, its agents, its contractors, or its subcontractors damage, have damaged, render unsafe or have rendered unsafe the Electric System located within or adjacent to the Development or to the offsite improvements required for the Development, Applicant must (1) pay all costs to render those facilities safe, to relocate the facilities impacted, and to construct any new facilities needed and (2) provide or obtain Property Rights in Utility's name for the relocated facilities and/or new facilities, at no cost to Utility and in a location and form satisfactory to Utility (including but not limited to the type of Property Rights, the dimensions of the Property Rights area, and terms and conditions of the Property Rights).

(C) Resolution of Conflicts with Utility's Easements and Payment of Costs. If Applicant, its agents, its contractors, or its subcontractors interfered with Utility's Property Rights, Applicant must (1) pay all costs incurred by Utility that are associated with the interference and (2) either remove the interference and return the Property Rights area to a condition that is usable by Utility or provide or obtain replacement Property Rights in Utility's name, at no cost to Utility and in a location and form satisfactory to Utility (including but not limited to the type of Property Rights, the dimensions of the Property Rights area, and terms and conditions of the Property Rights).

4.5 Payment of Invoices; Work Stoppage and Service Delay for Non-Payment. In addition to providing Applicant with an invoice for the Initial Payment, Utility might periodically invoice Applicant in connection with this Agreement for new or increased Total Costs. Except for the invoice for the Initial Payment which is due when Applicant delivers the signed Agreement to Utility, Applicant must pay Utility's invoices within sixty (60) days of receipt. If mailed, Utility's invoices are deemed received by Applicant three (3) days after the invoice date. Applicant must reference PID 3010781121 on any payment. If Utility does not receive timely payment of its invoices, then Utility, without liability to Applicant, may stop work on the Project and/or not provide Service to the Development until after Utility receives payment in full. Any delay in payment might result in a delay in completion of the Project.

4.6 Interest. Any amount unpaid and due by Applicant under this Agreement will accrue interest at the then current per annum simple prime rate, as published in the Market Data section of the Wall Street Journal, plus one percent (1%), from the original due date through the date of receipt of payment by Utility. However, Utility will not pay Applicant any interest on the amount of any payment made in connection with this Agreement.

4.7 Information Provided by and Needed from Applicant. Applicant acknowledges that Utility relies on information provided by Applicant when performing Utility's obligations under this Agreement. Applicant acknowledges that it has a continuing obligation to provide the most current and accurate information concerning its Development to Utility and to notify Utility of any inconsistencies between the Design and facilities constructed (or being constructed) for the Project and/or the Property Rights for those facilities. Applicant also understands that Utility is not aware of and cannot know all surface and subsurface field conditions. Notwithstanding anything to the contrary in this Agreement, Applicant agrees to assume all responsibilities, liabilities, and Total Costs for repair, replacement,redesign, modification, relocation or other work to the facilities constructed, or being constructed, for the Project:

(A) Resulting from or arising out of incomplete, inaccurate or outdated data and other information supplied to Utility by Applicant; or

(B) Resulting from or arising out of changes affecting the accuracy or completeness of data or information after it is supplied to Utility by Applicant; or

(C) Resulting from or arising out of surface or subsurface field conditions; or

(D) That were installed outside the Property Rights intended for such facilities; or

(E) That were installed based on surveys or staking provided by Applicant or Applicant's agents that are found to be located outside the Property Rights intended for such facilities.

4.8 Inspection of and Responsibility for Rule 9, Section A.12.a Improvements Installed by Applicant. For Rule 9, Section A.12.a improvements installed by Applicant, Applicant must:

(A) Allow Utility to inspect the construction and installation of these improvements.

(B) Maintain, repair, and (as Utility deems necessary) replace these improvements until Utility's Acceptance, in addition to providing the guarantees in Section 6. If Applicant must use conduit it installed or pre-existing conduit for Service to the Development, Applicant (in Utility's discretion and at Applicant's expense) must video inspect, re-mandrel, re-mule tape, and repair the conduit. If all or a portion the conduit cannot be repaired, Applicant (at its expense and to Utility's satisfaction) must replace the damaged conduit.

4.9 Obligation to Provide Information to Utility. In addition to providing the information required by Rule 9, Subsection A.2.c and within ten (10) days of Utility's written request, Applicant must provide information and documentation requested by Utility, including but not limited to absorption information, information and documentation relating to the amount(s) Applicant paid, if any, for third-party Property Rights, and information and documentation relating to the actual cost of Applicant's non-cash contributions to Utility under Rule 9, Section A.12.a.

5. Property Rights;Ownership and Lien Release(s)

5.1 Obligation to Acquire and Convey Property Rights. Applicant must, without cost to Utility, grant and convey, or obtain for Utility, all Property Rights that Utility deems it requires for the Utility facilities (or any portion thereof) affected under this Agreement. In Utility's discretion and at Applicant's Total Cost, Utility may obtain an appraisal(s) of the Property Rights.

5.2 Condition to Commencing Construction. Utility is not obligated to commence construction of any facilities until after the required Property Rights are permanently granted to Utility in a manner that is satisfactory to Utility as to both location and form (including but not limited to the type of Property Rights, dimensions of the Property Rights area and terms and conditions relating to the Property Rights).

5.3 Ownership of Facilities and Equipment. All facilities constructed and equipment installed by Applicant and Utility, including Betterments, under this Agreement are property owned, maintained, and controlled by Utility upon Utility's Acceptance.Utility (not Applicant) owns all material Utility orders for the Project for use on Utility's side of the Point of Delivery. Upon Utility's written request, Applicant will sign and deliver a bill of sale in a form acceptable to Utility that conveys all of Applicant's rights, title and interest in the Rule 9, Section A.12.a improvements to Utility and certifies that these improvements are free of liens and other encumbrances. Utility has the right to use, and allow other Customers to use,these improvements for any purpose. Utility may also allow designated telecommunications carriers and cable television companies to use these improvements if Utility is required to do so by the federal Telecommunications Act or other applicable Laws. If Applicant requests that spare conduit be installed in connection with this Agreement and pays the Total Costs associated with that conduit, Utility is not required to reserve that conduit for Applicant and may use it for other Customers and allow designated telecommunications carriers and cable television companies to use that conduit.

5.4 Release of Lien or Claim. Upon Utility's written request, Applicant must furnish to Utility a complete release of any lien or claim and receipts covering in full all labor, material, and equipment for which a lien could be filed in relation to the Rule 9, Section A.12.a improvements.

6. Guarantees

6.1 Guarantee Against Defects. Applicant guarantees, regardless of Utility's Acceptance, all work Applicant and its contractors/subcontractors perform and all material and equipment they furnish under this Agreement against defects in materials and workmanship for a period of two (2) year following completion of the Project. Applicant also guarantees any corrective work and replaced or repaired materials against defects for an additional two-year period following completion of the work.

6.2 Utility's Option to Remedy Defect. Utility may, at its option and Applicant's sole Total Cost, either itself remedy or require Applicant to remedy any defect in materials or workmanship provided by Applicant and its contractors/subcontractors that develop during the two-year period provided for in Section 6.1. The option and obligation to repair extend to any damage to facilities or work caused by the particular defect or repair of the defect. Applicant must remedy the defect(s) to Utility's satisfaction. Should Utility choose to remedy a defect, Applicant must pay Utility all amounts it incurred within sixty (60) days of receiving an invoice from Utility.

6.3 Modification or Relocation of Electric Facilities. If Applicant requests that the Line Extension or relocation be constructed prior to the establishment of final grade or the alignment of the roads, streets, or alleys and a conflict arises, Applicant is responsible for the Total Cost to relocate, modify and remove the electric facilities in accordance with Rule 9, Section A.10. Any replacement Property Rights Utility determines are needed must be granted to Utility in a manner that is satisfactory to Utility as to both location and form (including but not limited to the dimensions of the Property Rights area and terms and conditions relating to the Property Rights).

7. Default

7.1 Procedure. If a Party **("Defaulting Party")** fails to comply with the terms and conditions of this Agreement, within ten (10) days of receiving written notice of such failure from the other Party **("Non-Defaulting Party")**, the Defaulting Party and Non-Defaulting Party must meet and cooperate in good faith to expedite a solution of the breach. If no solution is reached and the failure continues for thirty (30) days after the meeting between the Defaulting Party and Non-Defaulting Party (or after this meeting was scheduled to occur), then the Non-Defaulting Party is entitled to declare the Defaulting Party in default and is entitled to all remedies authorized by law, with the exception that Utility's failure to achieve any scheduled date that is dependent on Applicant's or a third-party's performance is not an event of default.

7.2 Notice to Utility's Legal Department. In addition to sending written notice to Utility's Project Coordinator and to the Utility department identified in Section 13.2, Applicant must also send a copy of any notice required under Section 7 to Utility's Legal Department at the address specified in the "Notices" Section of the Agreement.

8. Confidentiality

8.1 Exchanging Information. Utility might provide Applicant with information to be used in complying with the Agreement. Some or all of this information, including, but not limited to, oral information, documents, supplier information, files, drawings, and data, might be confidential.

8.2 Labeling Information Confidential. If Utility wants information to be treated as confidential, Utility must label the written information as "CONFIDENTIAL" or inform Applicant that non-written information requires confidential treatment **("Confidential Information")**.

8.3 Protection of Confidential Information.

(A) Applicant's Obligation to Keep Information Strictly Confidential and Not Disclose It. Applicant must keep the Confidential Information strictly confidential and in a secure location. Applicant must also keep any discussion regarding Confidential Information strictly confidential. Applicant must not disclose any Confidential Information or a discussion regarding Confidential Information to any Person except as expressly provided in this "Confidentiality" Section or as otherwise approved in writing in advance by Utility.

(B) Additional Protection of Information. If Utility has failed to label or advise Applicant that certain information requires protection, the restrictions and limitations in this "Confidentiality" Section will also apply to the receipt of non-public information that Applicant should reasonably recognize as being confidential. But Applicant will not be in breach of its obligations under this "Confidentiality" Section if it reasonably fails to recognize as confidential any information Utility failed to label, or advise Applicant is, confidential.

(C) Transmitting Information. If Applicant transmits any Confidential Information electronically or discusses the Confidential Information in an email, it must encrypt the email and all attachments to it and insert "[CONFIDENTIAL]" as the first word in the subject line of the email.

8.4 Return or Destruction of Confidential Information. Upon Utility's request, Applicant must promptly either return to Utility, or certify the destruction of, all Confidential Information that Applicant received, together with all copies, excerpts, notes and documents derived or generated from the Confidential Information.

8.5 Sharing Confidential Information. Applicant may disclose Confidential Information to its Affiliates, attorneys, consultants, contractors and subcontractors **(**individually, **"Other Party"** and collectively, **"Other Parties")**; provided, however, that (A) Utility approves disclosure to the Other Party in writing in advance and (B) the Other Party signs (and delivers to Utility) an agreement in a form acceptable to Utility in which the Other Party agrees (1) to be bound by the terms of this "Confidentiality" Section, (2) to submit to the jurisdiction of the District Court, Washoe County, Nevada, or any Nevada court in Washoe County with jurisdiction in or over that matter, for purposes of enforcement of that agreement and this "Confidentiality" Section, and any ancillary proceedings regarding interpretation, enforcement or effect of those agreements and (3) to such other terms and conditions Utility may reasonably require. Utility reserves the right to refuse to approve or agree to the disclosure of Confidential Information to any Person.

8.6 Request for Confidential Information Through Legal Process. Notwithstanding anything to the contrary in this "Confidentiality" Section, if Applicant is requested by a third party or might be legally compelled to disclose any Confidential Information, to disclose excerpts, notes or documents derived or generated from the Confidential Information, or to disclose discussions regarding the Confidential Information, it must provide Utility with immediate written notice after Applicant learns that a disclosure is requested or may be compelled, so that Utility may seek a protective order, injunction, or any other remedy. The written notice must identify with particularity the Confidential Information that is the subject of the request or for which disclosure may be compelled. If a protective order, injunction, or other remedy is not obtained, Applicant will furnish only that portion of the Confidential Information that Applicant is legally required to disclose. Applicant will cooperate with Utility's counsel, at Applicant's Total Cost, if Utility seeks to obtain a protective order, injunction, or other remedy or other reliable assurance that confidential treatment will be accorded the Confidential Information.

8.7 Rights and Limitations. Utility does not grant any right or license, by implication or otherwise, to Applicant as a result of Utility's disclosure or discussion of Confidential Information. Utility makes no representation or warranties regarding the accuracy or completeness of this information. Applicant expressly recognizes that this information is provided "AS IS, with all faults" and Utility makes NO WARRANTIES, EXPRESS OR IMPLIED STATUTORY OR OTHERWISE, WITH RESPECT TO THE CONFIDENTIAL INFORMATION AND EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES.

9. Force Majeure

9.1 Notice of Force Majeure Event. If a Force Majeure Event occurs or is anticipated, the affected Party must promptly notify the other Party in writing of the Force Majeure Event. This notice must include a description, cause and estimated duration of the Force Majeure Event. Regardless of the cause, Applicant's failure or inability to pay some or all of the Total Costs is not a Force Majeure Event.

9.2 Duty to Mitigate Effects of Delay. The affected Party must exercise Commercially Reasonable Efforts to shorten, avoid, and mitigate the effects of the Force Majeure Event.

9.3 Notice of Resumption of Performance. The affected Party must promptly notify the other Party in writing when the Force Majeure Event has ended and when performance will resume.

9.4 Liability; Termination Option. Utility is not liable to Applicant for Total Costs incurred as a result of any delay or failure to perform as a result of a Force Majeure Event. In accordance with Rule 9, Section A. 27.c.4 and with prior written notice to Applicant, Utility may terminate the Agreement without liability to Applicant provided Utility, in consultation with Applicant, first determines the Force Majeure Event renders Project performance impossible or impractical.

9.5 Notice to Utility's Legal Department. In addition to sending notices required under this "Force Majeure" Section to the Project Coordinator, Applicant must also send a copy of all required notices to Utility's Legal Department at the address specified in the "Notices" Section of this Agreement.

10. Representations

10.1 No Pending Actions, Suits or Proceedings. Applicant represents that to its knowledge as of the date of this Agreement, there are no actions, suits or proceedings pending or threatened against Applicant in any court or before any administrative agency that would prevent its performance under this Agreement.

10.2 Authority. Each Party has taken all actions as may be necessary or advisable and proper to authorize this Agreement, the execution and delivery of it, and the performance contemplated in it. The individuals executing this Agreement state and acknowledge that they are authorized and empowered to do so on behalf of the Party so designated.

11. Miscellaneous Provisions

11.1 Indemnity. Applicant will indemnify and hold harmless Utility and all of its affiliates and all of their respective directors, officers, employees, representatives and agents **(**collectively, **"Indemnified Parties")** from and against any and all thirdparty claims, demands and lawsuits, including those for personal injury, death and property damage, against one or more Indemnified Parties (and all associated judgments, damages, losses, liabilities, fines, penalties and attorney's fees and expenses) based in whole or in part on (1) any violation or breach of any Property Rights for the Project or any

agreements or instruments creating or evidencing any Property Rights for the Project **(**collectively, **"Property Rights Documents")** by Applicant or any of its contractors or any of their respective subcontractors,directors, officers, employees, representatives or agents **("Responsible Parties")**; (2) any requirement of or obligation imposed by any Property Rights or Property Rights Documents in connection with any Rule 9, Section A.12.a improvements or other work performed by one or more Responsible Parties in connection with this Agreement **(**the **"Work")**; or (3) any violation of applicable Law or of a Permit by one or more Responsible Parties in connection with the Work (all of the foregoing being collectively, **"Indemnified Claims"**). Additionally, at Utility's election, Applicant will defend an Indemnified Party(ies) against Indemnified Claims. This indemnity will be effective regardless of any negligence (whether active, passive, derivative, joint, concurrent or comparative) on the part of the Indemnified Parties.Applicant expressly waives all immunity given to Applicant under the workers' compensation or other employee benefits Laws of any state or jurisdiction that conflict with Applicant's obligations under this Section.

11.2 Utility's Tariff Schedules; Commission. This Agreement is made by the Parties pursuant to Utility's Tariff Schedules. Those Tariff Schedules apply to this Agreement, are binding on the Parties and supersede any portion of this Agreement should a conflict arise. However, Rule 9 is the version in effect on the Effective Date unless otherwise specified. Notwithstanding Section 11.10, this Agreement is, at all times, subject to such changes or modifications by the Commission as the Commission may from time to time direct in the exercise of its jurisdiction. This Section survives default, expiration, or termination of this Agreement or excuse of performance.

11.3 Integration. This Agreement, together with documents executed with the same formality as this Agreement, represent the entire and integrated agreement between Utility and Applicant and supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this Agreement.

11.4 Assignment. This Agreement is binding upon the successors and assigns of Applicant effective upon receipt of written consent of Utility, such consent not to be unreasonably withheld. However, no assignment is effective until after the requirements in Rule 9, Section A.19 are complied with, including but not limited to (A) Applicant's successor or assignee agrees in writing to assume all obligations and liabilities under this Agreement and (B) Applicant (in Utility's discretion) agrees in writing to continuing liability in connection with certain obligations.

11.5 Limitation of Damages. Notwithstanding anything to the contrary, Utility is not liable to Applicant for any consequential, indirect, exemplary or incidental damages, including but not limited to damages based upon delay, lost revenues or profits. This Section survives default, expiration, or termination of this Agreement or excuse of performance.

11.6 Choice of Law and Venue. This Agreement is governed by and will be construed in accordance with the laws of the State of Nevada, without giving effect to its choice or conflicts of law provisions. All actions that are beyond the scope of the Commission's jurisdiction must be initiated in the courts of Washoe County, Nevada or the federal district court with jurisdiction over Washoe County, Nevada. The Parties agree they will not initiate an action against each other in any other jurisdiction.

11.7 No Waiver. The failure of either Party to enforce any of the provisions of this Agreement at any time, or to require performance by the other Party of any of the provisions of this Agreement at any time, will not be a waiver of any provisions, nor in any way affect the validity of this Agreement, or the right of any Party to enforce each and every provision.

11.8 Independent Contractor. Neither Applicant nor Utility is, nor will they be deemed to be, for any purpose, the agent, representative, contractor, subcontractor or employee of the other by reason of this Agreement. Nothing in this Agreement or any contract or subcontract by Applicant will create any contractual relationship between Applicant's employee, agent, contractor or subcontractor and Utility.

11.9 Interpretation. Each Party to this Agreement acknowledges that it has carefully reviewed this Agreement and that each fully understands and has participated in drafting its provisions, and, accordingly, the normal rules of construction to the effect that any ambiguities are to be resolved against the drafting party are not to be employed or used in any interpretation of this Agreement.

11.10 Amendments. Any changes, modifications, or amendments to this Agreement are not enforceable unless consented to in writing by the Parties and executed with the same formality as this Agreement.

11.11 No Third-Party Beneficiaries. Nothing expressed or implied in this Agreement is intended, or should be construed, to confer upon or give any Person not a party to this Agreement, such as a Party's contractors, any third-party beneficiary rights, interests, or remedies under or by reason of any term, provision, condition, undertaking, warranty, representation, or agreement contained in this Agreement.

11.12 Remedies. All rights and remedies of a Party provided for in this Agreement will be cumulative and in addition to, and not in lieu of, any other remedies available to a Party at law, in equity, or otherwise.

11.13 Headings; Exhibits; Cross References. The headings or section titles contained in this Agreement are used solely for convenience and do not constitute a part of this Agreement, nor should they be used to aid in any manner in the construction of this Agreement. All exhibits attached to this Agreement are incorporated into this Agreement by reference. All references in this Agreement to Sections, Subsections, and Exhibits are to Sections, Subsections, and Exhibits of or to this Agreement, unless otherwise specified. And, unless the context otherwise requires, the singular includes the plural and the plural includes the singular and the neuter includes feminine and masculine.

11.14 Discretion. Reference in this Agreement to the "discretion" of a Party means the Party's sole and absolute discretion. Such discretion is not subject to any external standard, including but not limited to any standard of custom or reasonableness.

11.15 Severability. If any portion or provision of this Agreement is invalid, illegal, or unenforceable, or any event occurs that renders any portion or provision of this Agreement void, the other portions or provisions of this Agreement will remain valid and enforceable. Any void portion or provision will be deemed severed from this Agreement, and the balance of this Agreement will be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void.The Parties further agree to amend the Agreement to replace any stricken portion or provision with a valid provision that comes as close as possible to the intent of the stricken portion or provision.

11.16 Counterparts. The Parties may execute this Agreement in counterparts. Each of these counterparts, when signed and delivered, is deemed an original and, taken together, constitutes one and the same instrument.A facsimile or email copy of a signature has the same legal effect as an originally-drawn signature.

11.17 Performance of Acts on Business Days. Any reference in this Agreement to time of day refers to local time in Nevada. All references to days in this Agreement refer to calendar days, unless stated otherwise. Any reference in this Agreement to a "business day" refers to a day that is not a Saturday, Sunday or legal holiday (or observed as a legal holiday) for Nevada state governmental offices under the Nevada Revised Statutes. If the final date for payment of any amount or performance of any act required by this Agreement falls on a Saturday, Sunday or legal holiday, that payment is required to be made or act is required to be performed on the next business day.

11.18 [INTENTIONALLY OMITTED]

11.19 Jury Trial Waiver. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.

12. Term and Termination

12.1 Term of Agreement. This Agreement is effective on the Effective Date and will continue for a term of five (5) years unless terminated earlier under this Agreement.

12.2 Termination of Project by Applicant or Mutual Agreement. Applicant may terminate the Project with prior written notice to Utility. If Applicant terminates the Project, this Agreement will terminate thirty (30) days after Utility receives that termination notice. If the Parties mutually agree to terminate the Project, Utility will document that in a writing sent by Utility to Applicant; and, this Agreement will terminate thirty (30) days thereafter.

12.3 Termination of Project by Utility. Utility may terminate the Project in accordance with Rule 9, Section A. 27.c. If Utility terminates the Project under Rule 9, Section A.27.c(2) or Rule 9, Section A.27(c)(3), this Agreement will terminate thirty (30)days after Utility provides Applicant with written confirmation that Utility met and conferred with Applicant, or made Commercially Reasonable Efforts to do so.

12.4 Surviving Obligations. Any default or termination of this Agreement or excuse of performance for a Force Majeure Event or otherwise does not release Applicant from any liability or obligation to Utility for:

(A) Obligations under Section 4.3;

(B) Obligations under Section 4.4;

(C) Obligations under Section 4.7;

(D) Obligations under Section 5;

(E) Obligations under Section 6;

(F) Obligations under Section 8;

(G) Obligations that arise under Section 11.1; and

(H) Paying the Total Costs associated with this Agreement incurred before default or termination or excuse of performance and paying Total Costs that result from default, termination and excuse of performance.

The provisions of Section 4.5, Section 4.6, Section 11.2, Section 11.5, Section 11.6, Section 11.19 and Section 13 continue to apply to this Section.

13. Notices

13.1 Method of Delivery; Contacts. Each notice, consent, request, or other communication required or permitted under the Agreement must be in writing,delivered personally, sent by electronic mail or sent by certified mail (postage prepaid, return receipt requested) or by a recognized international courier, and addressed to the Party's Project Coordinator's as follows:

Utility:
NV Energy
Anderson, Darien (NV Energy)
Physical Address: 875 E. Long St, Carson City, NV 89706
Mailing Address: P.O. Box 10100, Mail Code: R77CSE, Reno, NV 89520
Telephone No.: (775)834-2917
Email Address: Darien.Anderson@nvenergy.com

Applicant:
Douglas County
Nicholas Charles
Physical Address: 1120 Airport Road, Building F-2, Minden, NV 89423
Mailing Address: 1120 Airport Road, Building F-2, Minden, NV 89423
Telephone No.: 775-782-6239
Email Address: ncharles@douglasnv.us

13.2 Additional Notice to Utility. For any notice given by Applicant to Utility under Section 7, Section 8.6, Section 9, Section 12.2, Rule 9, Section A.28, Rule 9,Section A.32.b, Rule 9, Section A.32.d, to review certain CIAC True-up Support or to review certain Total Cost True-up Support, Applicant must also send a copy to:

NV Energy
Attn.: Rule 9 Contract Administration
7155 Lindell Rd M/S B90SD
Las Vegas, NV 89118
Email Address: Rule9department@nvenergy.com

13.3 Notice to Utility's Legal Department. For any notice given by Applicant to Utility under Section 7, Section 8.6, Section 9, Section 12.2 or Rule 9, Section A.28,Applicant must also send a copy to Utility's Legal Department. Notwithstanding Section 13.1, this notice is not effective if provided through electronic mail and may only be delivered to the following address:

NV Energy
Attn: Legal Department
6226 West Sahara Avenue, M/S 3A
Las Vegas, Nevada 89146

13.4 Receipt of Notice; Change of Information. Each notice, consent, request, or other communication required or permitted under this Agreement is deemed to have been received by the Party to whom it was addressed (A) when delivered if delivered personally; (B) on the third business day after the date of mailing if mailed by certified mail; (C) on the date the Party sends the electronic mail provided that Party does not receive a failed delivery notification; or (D) on the date officially recorded as delivered according to the record of delivery if delivered by courier. Each Party may change its Project Coordinator or contact information for purposes of the Agreement by giving written notice to the other Party in the manner set forth above.

14. Definitions

14.1 Terms Defined in Rule 1. As used in this Agreement, the following capitalized terms have the meanings ascribed to them in Rule 1: Commission; Contribution in Aid of Construction **("CIAC")**; Customer; Maximum Demand; Line Extension; Service; Standards.

14.2 Terms Defined in Rule 9. As used in this Agreement, the following capitalized terms have the meanings ascribed to them in Rule 9: Advance; Advance Subject to Potential Refund; Affiliate; Allowance True-up; Alteration of Existing Facilities; Commercially Reasonable Efforts; Construction Complete; Contingent Facilities; Estimated Total Costs; Maximum Allowance; Person; Project; Property Rights; Proportionate Share Allocation; Refund; Tax Gross-up; Total Costs; Total Cost True-up; Total Cost True-up Support; Up-front Allowance.

14.3 Additional Definitions. In addition to the terms defined elsewhere in this Agreement,as used in this Agreement, the capitalized terms below will have the following definitions:

(A) Acceptance: Utility's written acknowledgement that a particular component of applicable drawings or work is, to the best of its knowledge, compliant with applicable Utility Standards.

(B) Betterment: Any deviation or upgrade to the Project made primarily for the benefit of and at a Party's voluntary election that involves:

(1) Facilities in excess of the Minimum Requirements necessary to meet the Applicant's requirements for Service or Utility's requirements for an Alteration of Existing Facilities;or

(2) An alternate route for the facilities as set forth in Rule 9, Section A.5.

(C) Development: Applicant's project for which Applicant has requested that Utility prepare the Design for new Service and/or an Alteration of Existing Facilities.

(D) Effective Date: The date this Agreement is last signed below.

(E) Electric System: Utility's underground and/or above-ground communication facilities and electric line systems for the distribution and transmission of electricity.

(F) Force Majeure Event: An event or condition that is beyond the affected Party's control, occurs without the fault or negligence of the affected Party and renders Project performance impossible or impractical. Force Majeure may include, but is not limited to, government agency orders, war, riots, acts of terrorism, civil insurrection, fires, floods, earthquakes, epidemics, weather, strikes, lock-outs, work stoppages and other labor difficulties.

(G) Law: Any federal, state, or local code, ordinance, rule, statute, enactment,regulation, or order. Any specific reference to a Law in this Agreement refers to the Law as amended from time to time unless otherwise specified.

(H) Permit: Any applicable approval, permit, consent, waiver, exemption, variance, franchise, order, authorization, right, action, or license required from any federal, state, or local governmental authority, agency, court or other governmental body having jurisdiction over the matter in question which is necessary for the Parties to perform their obligations under this Agreement and under the applicable Laws. Any specific reference to a Permit in this Agreement refers to the Permit as amended from time to time unless otherwise specified.

(I) Project Coordinator: The individual with authority to act on behalf of Utility or Applicant for purposes of the Agreement, as identified in Section 13.1.

(J) Project ID or PID: The identification number Utility assigns to a Project.

(K) Property: The premise(s) owned or controlled by Applicant commonly known as 1900 Foothill and further described as being within Assessor's Parcel Number(s) (APN(s)) 131915000013

(L) Rule 1: Utility's Electric Service Rule No. 1, Definitions. Rule 1 is part of the Tariff Schedules.

(M) Rule 9: Utility's Electric Service Rule No. 9, Electric Line Extensions. Rule 9 is part of the Tariff Schedules.

(N) Tariff Schedules: The entire body of effective rates, charges, and rules,collectively, of Utility as set forth in its rate schedules and rules for electric Customers, as those rates, charges, and rules are amended from time to time.

[signature page follows]

RULE 9
LINE EXTENSION AGREEMENT

Project ID: 3010781121
Project Title: E-1900 FOOTHILL RD-FP-COMM-E-DOUGLAS COUNTY
Agreement No.: 121962

UTILITY:

Sierra Pacific Power Company d/b/a NV Energy

By: _____

Printed Name: _____

Title: _____

Date: _____

APPLICANT:

Douglas County

By: _____
Signature

Printed Name: _____

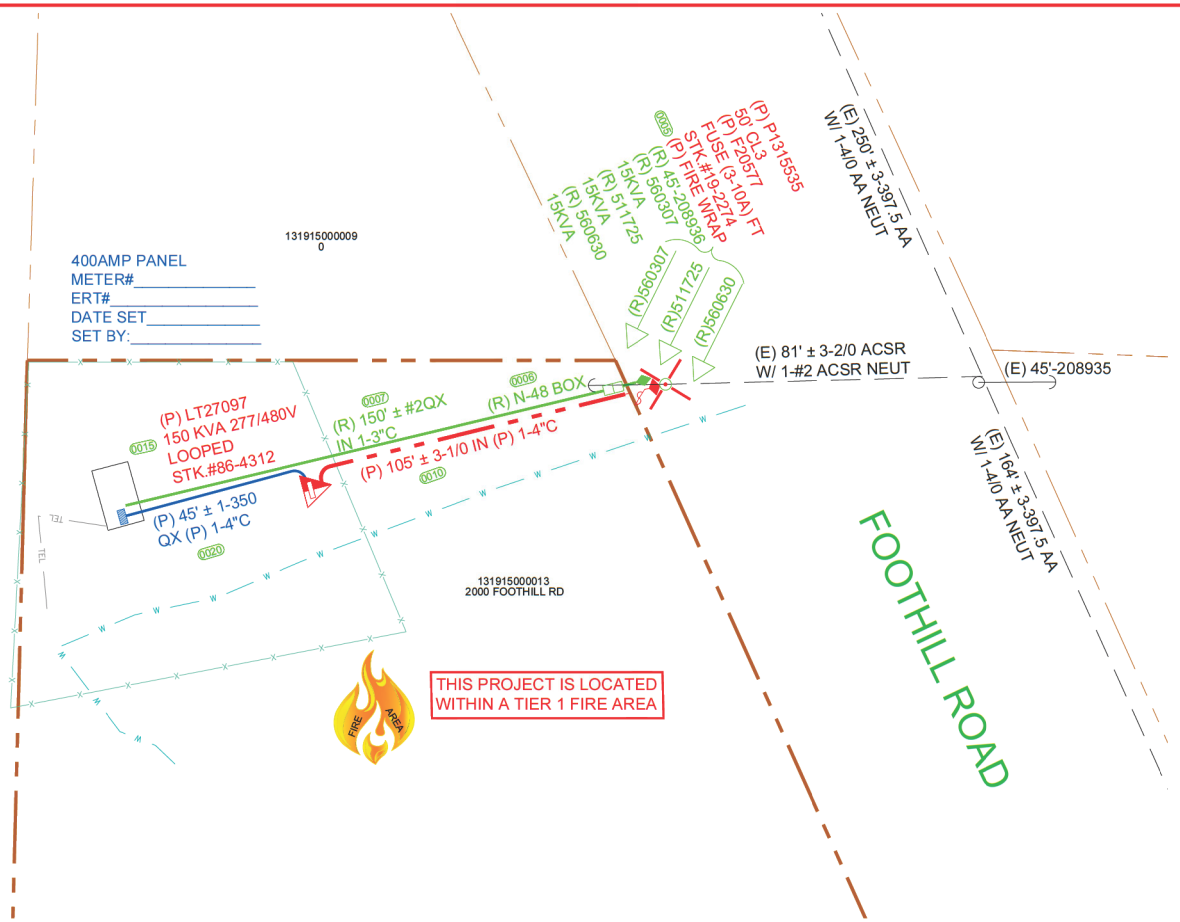
Title: _____

Date: _____

Exhibit A

Design

[Attached]



CAUTION! ENERGIZED FACILITIES AT THIS LOCATION. COORDINATE WITH NVE PERSONEL PRIOR TO EXCAVATION.

RISER SUBJECT TO TRAFFIC

METER PANEL ADDRESS TAG MUST COMPLY WITH NVE STD. GM0001M SECTION 5.3



CUSTOMER IS RESPONSIBLE FOR BALANCING 3PH LOAD WITHIN THE ELECTRICAL PANEL.

MANUFACTURED FREESTANDING OUTDOOR SWITCHBOARD TO BE PLACED ON HOUSE KEEPING PAD PER VOL 17 STD. SB0001M

NV ENERGY APPROVED PLANS SHALL BE ON SITE DURING CONSTRUCTION AND INSPECTION

SYMBOLS ARE NOT TO SCALE AND DO NOT NECESSARILY REPRESENT ACTUAL LOCATIONS OF FACILITIES.

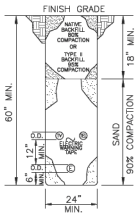
DO NOT OPEN NV ENERGY EQUIPMENT. NV ENERGY EQUIPMENT TO BE OPENED BY QUALIFIED NV ENERGY EMPLOYEES ONLY.

PANEL SPECIFICATION SUBMITTALS REQUIRED

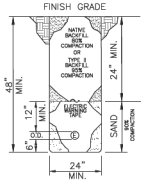
NOTE:
DEVELOPER IS RESPONSIBLE FOR ADHERENCE TO NVE GAS AND ELECTRIC STANDARDS. CONSTRUCTION STANDARDS CAN BE FOUND ON-LINE AT THE FOLLOWING WEB SITE:
www.nvenergy.com/business/building-and-new-construction-north

N

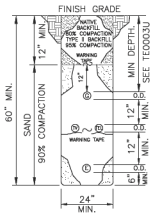
NVEnergy.



TYP. PRIMARY OR SECONDARY TRENCH
NTS

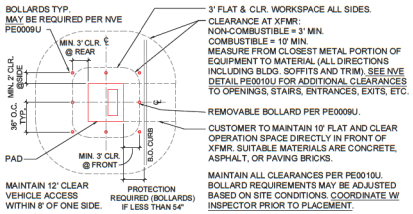


TYP. SEC/SVC TRENCH ELECTRIC ONLY
NTS



TYP. JOINT SERVICE TRENCH DETAIL
NTS

SEE NVE DETAILS SUB01X, TE001U, AND TE0003U FOR SPECIFIC NOTES AND ADDITIONAL REQUIREMENTS.



TRANSFORMER DETAIL
TRANSFORMER CLEARANCES
NTS

NVE ELEC. STANDARDS

NV ENERGY TO FURNISH AND/OR INSTALL:

APPROX. 105 CKT. FT. 25 KV 3Ø U/G PRIMARY C/O 3-1/0 CABLE IN 120' OF NEW 1-4"C (CONDUIT BY APPLICANT).
APPROX. 45 CKT. FT. U/G SERVICE CABLE TO 1-400 AMP PANEL C/O 1-350 QX IN 1-4"C (CONDUIT BY APPLICANT).
1-30 PDM LOAD BREAK TRANSFORMER 150 KVA, 12.5GDY/7.2KV, 480/277V, STK.#86-4312.
1-50' FULL TREATED WOOD POLE.
PRIMARY RISER MATERIAL TO CONSIST OF STAND OFF BRACKETS AND LAG SCREWS ONLY. (ALL RISER CONDUIT SUPPLIED BY APPLICANT.)

NV ENERGY TO REMOVE:

1-45' FULL TREATED WOOD POLE.
1-30" X 48" POLYMER SECONDARY BOX AND LID. (SEE VB0060U)
3-10 15 KVA O/H TRANSFORMERS, 7.2/12.5KV GDY, 277/480V, STK.# 80-7121.
APPROX. 150 CKT. FT. U/G SERVICE CABLE #2QX

APPLICANT TO FURNISH AND/OR INSTALL:

1- 30 TRANSFORMER PAD 72"x60"x8" PER NVE. STD. PC0003U. 75-300KVA, 30"x17"x12"

- PROPOSED APPROX. 105 FT. 4" PVC PRIMARY CONDUIT.
- PROPOSED APPROX. 45 FT. 4" PVC SERVICE CONDUIT.
- (ABOVE FOOTAGE DOES NOT INCLUDE SWEEPS OR RISERS FOR SECONDARY BOXES, TRANSFORMERS, JUNCTION ENCLOSURES, ETC.)

APPLICANT IS RESPONSIBLE FOR MANDRELLING CONDUIT AND INSTALLING A PULL LINE THAT MEETS OR EXCEEDS THE FOLLOWING REQUIREMENTS:
- THE PULL LINE WILL BE OF A FLAT DESIGN
- SHALL HAVE A MINIMUM BREAKING STRENGTH OF 400 LBS.
- WILL HAVE SEQUENTIAL FOOTAGE MARKINGS
- EXAMPLES OF PULL LINES THAT MEET THESE REQUIREMENTS (NVE. STK.#95-7305)
- NCPICO "MULE TAPE" (WP400P)
- CONDUIT INTERNATIONAL (C8096203)
- SEE NVE VOLUME 17, SECTION 4-CD0001U.

ALL SERVICE CONDUIT TO BE 4" MINIMUM.

ALL CONDUIT TO BE A MINIMUM DB120 PVC GRAY BELOW GROUND.

(ABOVE GROUND RISER CONDUIT TO INCLUDE: SCH 80 SWEEP, 10' OF SCH 80, 2 - 10' SECTIONS OF SCH 40 AND BOLT-ON WEATHER HEAD. SWEEP AND RISER MATERIAL MUST BE OF LIKE KIND. STEEL OR PVC)

ALL TRENCHING AND BACKFILL PER APPLICABLE NVE. STDS. TE0001, TE0003, TE0004 AND TE0020.

PRIMARY RISER MATERIAL C/O 4" MINIMUM DB-120 SWEEP, 10' OF 4" SCHEDULE 80 CONDUIT AND 30' OF SCHEDULE 40 CONDUIT. STAND-OFF BRACKETS AND LAG SCREWS BY NVE. (NVE TO INSTALL 30' OF SCHEDULE 40 CONDUIT ONLY.) TRAFFIC AREAS SHALL BE GALVANIZED RIGID STEEL FOR FIRST 10' OF RISER. SWEEP AND RISER MATERIAL MUST BE OF LIKE KIND. (STEEL OR PVC)

8' x 5/8" GROUND RODS AT SWITCH, TRANSFORMER AND JUNCTION ENCLOSURE LOCATIONS.

BEFORE INSTALLATION OF THE UTILITY FACILITIES AND IF NO PUBLIC UTILITY EASEMENTS EXIST, THE OWNER OF RECORD SHALL SIGN APPROPRIATE EASEMENT DOCUMENTS.

ALL SERVICE CONDUITS TO BE STUBBED 10' MINIMUM FROM TRANSFORMER PADS AND SECONDARY BOXES AT THE SAME TIME AS MAIN LINE INSTALLED PER NVE STDS VOLUME 17. (TE0020U)

GENERAL COMMENTS:

CALL NVE INSPECTION REQUEST LINE (775)834-2977 48 HOURS PRIOR TO START OF ALL OVERHEAD OR UNDERGROUND CONSTRUCTION. (INCLUDE PROJECT NUMBER, NAME AND PHONE NUMBER, AND TYPE OF INSPECTION REQUIRED)

METER PANELS ARE TO BE LABELED IN ACCORDANCE WITH NVE STD. GM0001M SEC. 5.3

PADMOUNT EQUIPMENT MUST MEET REQUIRED LOCATIONS/CLEARANCES PER NVE. STD. PE0010U

THREE PHASE TRANSFORMERS WILL HAVE A 10 FOOT LONG BY THE PAD WIDTH, FLAT LEVEL SURFACE IN FRONT OF THE OPENING FOR OPERATING THE SWITCH OR TRANSFORMER BY NVE PERSONAL. SUITABLE MATERIALS ARE CONCRETE, ASPHALT OR PAVING BRICKS. THE CLEAR SURFACE WILL BE REVIEWED BY THE PLANNER AND INSPECTOR PRIOR TO ENERGIZATION OF EQUIPMENT. PER NVE. STD. PE0010U

EQUIPMENT BARRIER POSTS MAY BE REQUIRED PER NVE. STD. PE0009U.

ALL MATERIAL SHALL BE ON THE JOB SITE PRIOR TO THE START OF ANY WORK BY NVE.

REFER TO NVE. STDS. CI0001M FOR FURTHER CLARIFICATION OF DETAILS.

COMPACTION TESTS REQUIRED PER NVE. STD. SUB01X.

NO TREE SHALL BE PLANTED UNDER OR ADJACENT TO ENERGIZED POWER LINES WHICH, AT MATURITY, SHALL GROW WITHIN 10 FEET OF THE ENERGIZED CONDUCTORS. NOR SHALL ANY PERMANENT STRUCTURE, FENCE, SHRUB OR TREE BE PLANTED CLOSER THAN 10 FEET IN FRONT AND 3 FEET FROM ALL OTHER SIDES OF A PAD MOUNTED TRANSFORMER.

NOTE: DEVELOPER IS RESPONSIBLE FOR ADHERENCE TO NV ENERGY GAS AND ELECTRIC STANDARDS. CONSTRUCTION STANDARDS CAN BE FOUND ON-LINE AT THE FOLLOWING WEB SITE: https://www.nvenergy.com/business/building-and-new-construction-north

APPLICANT SHALL BE RESPONSIBLE FOR PROTECTING GAS VALVES, ELECTRIC CABLES, DUCTS, AND OTHER STRUCTURES FROM SUPERIMPOSED LOADING CREATED BY CONSTRUCTION EQUIPMENT OR OTHERWISE. APPLICANT SHALL REPAIR OR PAY FOR ANY DAMAGE DONE TO ABOVE EQUIPMENT TO MEET NVE'S INSPECTOR APPROVAL. NVE STD. VOL. 17 RU0005U

THIS MAP ILLUSTRATES DATA COLLECTED FROM VARIOUS SOURCES AND MAY NOT REPRESENT A SURVEY OF THE PREMISES. NO RESPONSIBILITY IS ASSUMED AS TO THE SUFFICIENCY OR ACCURACY OF THE DATA DISPLAYED HEREON.

ALL WORK SHALL BE ACCOMPLISHED IN STRICT ACCORDANCE WITH THE SPECIFICATIONS SET FORTH IN THE ELECTRIC DISTRIBUTION GUIDE, VOL. 17 AS CURRENTLY ADOPTED BY NVE. THE CONTRACTOR SHALL SECURE COPIES OF THE AFOREMENTIONED CONSTRUCTION SPECIFICATIONS ON HIS OR HER OWN BEHALF.

USE CAUTION: PRIOR TO EXCAVATION, CHECK TO ENSURE ADDITIONAL DEPTH IS NOT REQUIRED TO ACCOMMODATE GAS AND/OR WATER FACILITIES.

DRAWING	DESIGNED BY	DATE
BASE	ANDERSON, DARIEN	5/10/2023
ELECTRIC	Anderson, Darien	5/12/2023
GAS		

REVIEWED BY:

Utility Designer	Engineer	Design Administrator	Design Facilitator
DRA			

NO.	REVISION DESCRIPTIONS	DATE	DI
1			
2			
3			
4			
5			
6			
7			



Call 811
Call before you Dig
Avoid cutting underground utility lines. It's easy!

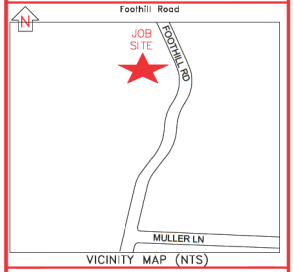
NVEnergy.
P.O. Box 10100
R77CSE
Reno, NV. 89520-0024

NV ENERGY CONTACT INFORMATION:
COORDINATOR: ANDERSON, DARIEN
OFFICE: # (775)834-2917
CELL: # (775)834-2917
FAX: #
EMAIL: Darien.Anderson@nvenergy.com
DESIGNER: ANDERSON, DARIEN
INSPECTION HOTLINE: # 888/999-1556

CUSTOMER CONTACT INFORMATION:
CUSTOMER: DOUGLAS COUNTY
ATTENTION: Nicholas Charles
PHONE: # 775-782-6239
FAX: #
EMAIL: ncharles@douglasnv.us
CUST REP: # Dakota Dreyer
PHONE: # 775-741-4484
EMAIL: ncharles@douglasnv.us

TOWNSHIP-RANGE-SECTION	APN#
1319-15	131915000013

SOURCE INFORMATION:
1295
12.47 KV NORM OUT OF
MULLER SUB



VICINITY MAP (NTS)

E-1900 FOOTHILL
RD-FP-COMM-E-DOUGLAS
COUNTY

EXHIBIT "A" APPLICANT INSTALLED CONDUIT
ELECTRIC DESIGN

SCALE: 1"=30'

SHEET#: E1 of 1

AUD#: 3010781121
GAS#:
ELE#: 3010781121

03.04.2022

516

Exhibit B

Cost Worksheet

[Attached]

Cost Worksheet ("Exhibit – B")

Project ID :	3010781121	**Project Title :**	E-1900 FOOTHILL RD-FP-COMM-E-DOUGLAS COUNTY
Units :	0	**kVA :**	133
Estimate Version :	4	**Estimate Request Number :**	91543
Contract Type :		**NVEnergy Contact :**	Darien Anderson
Substation PID :			

Cost Estimate Summary

	Total Cost Estimate	Applicant Minimum	Applicant Non-Refundable	NVEnergy Responsibility
Labor & Overhead	22,516.41	22,516.41	22,516.41	0.00
Material & Overhead	23,319.94	23,319.94	23,319.94	0.00
DCA	0.00	0.00	0.00	0.00
Substructure	0.00	0.00	0.00	0.00
Permits & Vouchers	0.00	0.00	0.00	0.00
Applicant Installed Costs	0.00	0.00	0.00	0.00
Contingency Cost	0.00	0.00	0.00	0.00
Total Amount	45,836.00	45,836.00	45,836.00	0.00

Advance Calculation

Refundable

Total Customer Minimum Cost Subject to Refund	0.00
Proportionate Share	0.00
Proportionate Share Waived	0.00
Refund Subject to Allowance & Excess Salvage	0.00
Excess Salvage Credit from A & B to be applied to Refundable	0.00
Initial Allowance	0.00
Total Refundable	0.00

Non-Refundable

A

Total Customer Minimum NonRefundable	45,836.00

(Subject to Salvage Credit & Not Subject to Excess Allowance)

Salvage/Scrap To be applied	
Excess Salvage Credit to be applied from B	0.00
Applicant Non-Refundable Cost	45,836.00

(Not Subject to Street Light Allowance After applying Salvage Credit)

B

Total Customer Minimum NonRefundable	0.00

(Subject to Salvage Credit & Initial Allowance)

Salvage/Scrap To be applied	
Excess Salvage Credit to be applied from A	0.00
Total Customer Minimum NonRefundable	0.00

(Subject to Initial Allowance After applying Salvage Credit)

Excess Allowance	0.00
Total Customer Minimum NonRefundable	0.00

(After applying Excess Allowance and Salvage Credit)

Total Non-Refundable	45,836.00
Removal Cost Without Salvage	3,753.00
Rule 9 Removal of Existing Facilities	3,753.00
Streetlight Removal of Existing Facilities	0.00
Rule9 TotalTaxable NonRefundable Cost	42,083.00
Streetlight Total Taxable NonRefundable Cost	0.00
Rule9 Total NonTaxable NonRefundable Cost	3,753.00
Streetlight Total NonTaxable	0.00

North Street Light Non Refundable

C

Total Street Light Customer Min Non Refundable cost	0.00

(Subject to Salvage Credit & Not subject To Street Light Allowance)

Salvage/Scrap To be applied	
Excess Salvage Credit to be applied from D	0.00
Applicant Non-Refundable Cost	0.00

(Not Subject to Street Light Allowance After applying Salvage Credit)

D

Street Light Applicant Non-Refundable Cost	0.00

(Subject to Salvage Credit & Streetlight Allowance)

Salvage/Scrap To be applied	
Excess Salvage Credit to be applied from C	0.00
Street Light Applicant Non Refundable Cost	0.00

(Subject to Streetlight Allowance After applying Salvage Credit)

Streetlight Allowance	0.00
Street Light Applicant Non Refundable Cost	0.00

(After applying Streetlight Allowance and Salvage Credit)

Cost Worksheet ("Exhibit – B")

NVEnergy

Advance Summary

Advance Subject to Refund		Current Tax Rate	13.00
Non-Taxable Advance	0.00	Total Non-Taxable	3,753.00
Taxable Advance	0.00	Total Taxable (Less Tax)	42,083.00
Tax	0.00	Total Tax	5,746.00
Total Advance Subject to Refund	0.00	Total Contract Amount (subject to credits)	51,582.00
Non-Refundable Advance			
Non-Taxable Advance	3,753.00		
Taxable Advance	42,083.00		
Tax	5,471.00	Customer Contributed facilities value	2,119.00
Substructures Tax	275.00		
Streetlight Non-Refundable Advance			
Street Light Non-Taxable Advance	0.00		
Street Light Taxable Advance:	0.00		
Street Light Tax	0.00	Street light Customer Contributed facilities	0.00
Street Light Substructures Tax	0.00		
Total Non-Refundable Advance	51,582.00		
Total Contract Amount (subject to credits)	51,582.00		
Applicant Installed Conduit Credit	0.00		
Streetlight Conduit Credit	0.00		
Applicant Installed Oversized Facilities Credit	0.00		
Applicant Installed Gas Mains Credit	0.00		
Applicant Installed Service Reimbursement Credit	0.00		
Utility Betterment Expenses			
Retention Percentage	0.00		
Applicant Credit	0.00		
Retention Amount	0.00		
Design Advance	3,000.00		
Total Applicant Advance/Credit	48,582.00		

Exhibit C

Allowance Worksheet

[Attached]

Allowance Worksheet ("Exhibit – C")

NVEnergy

Project ID: 3010781121 **Project Title : E-1900 FOOTHILL RD-FP-COMM-E-DOUGLAS COUNTY** Substation PID: Short Life Years: N/A

Total Potential Future Refundable Including Tax $0.00

Total Proposed Rule 9 Allowance $0.00

*Note: Total Proposed Rule 9 Allowance excludes Street Light Allowance

Initial Rule 9 Allowance

Existing Load	Switch Gear Location/building ID	Rate Schedule	Primary or Secondary Svc	Estimated Demand	Meter Unit/KVA		Build out Factor		Allowance Mtr/Unit/KVA		Allowance Multiplier Unit/Meter/KVA		Short Life Adjustment		Initial Allowance
No	PLANS	GS-2 Secondary (<4kV-50kW-499kW)	Secondary	133.00	KVA	X	100.00%	=	133.00	X	$239.00	X	N/A	=	$31,787.00
Yes	PLANS	GS-2 Secondary (<4kV-50kW-499kW)	Secondary	133.00	KVA	X	100.00%	=	133.00	X	$239.00	X	N/A	=	-$31,787.00

Initial Allowance $0.00

Total Initial Allowance Given $0.00

Potential Future Rule 9 Allowance

Existing Load	Switch Gear Location/building ID	Rate Schedule	Primary or Secondary Svc	Estimated Demand	Meter Unit/KVA		Build out Factor		Allowance Mtr/Unit/KVA		Allowance Multiplier Unit/Meter/KVA		Short Life Adjustment		Potential Future Allowance
No	PLANS	GS-2 Secondary (<4kV-50kW-499kW)	Secondary	133.00	KVA	X	0.00%	=	0.00	X	$239.00	X	N/A	=	$0.00
Yes	PLANS	GS-2 Secondary (<4kV-50kW-499kW)	Secondary	133.00	KVA	X	0.00%	=	0.00	X	$239.00	X	N/A	=	$0.00

Potential Future Allowance $0.00

Less Credit From Initial Allowance $

Total Potential Future Allowance **$0.00**

ELEPA: Estimated Line Extension Project Allowance

Initial Allowance

The credit for the Allowance that Utility provides Applicant on the Effective Date based on Applicant's representation and Utility's reasonable expectation that the supporting number of meters and/or Demand will be initiated within the 12-month period following the completion of construction of the line extension facilities. Initial Allowance = ELEPA x Build-Out Factor

Total Proposed Rule 9 Allowance $

The Potential Future Allowance will be granted up to the Estimated Refundable Subject to Allowance and Excess Amount from the Cost Worksheet attached to the Line Extension Agreement as Exhibit B.

Total Potential Future Refundable Including Tax $

The Total Potential Future Refundable Dollars, inclusive of any CIAC Advanced or tax advanced, for the Line Extension Agreement. This amount does not correlate to this Allowance Worksheet, it is shown to help the customer determine easily how much of their Advance could potentially be Refunded if all Allowance is meet, and/or there are sufficient Proportionate Share attachers to warrant a 100% refund of all Refundable Dollars Advanced as part of the Line Extension Agreement.

521

Allowance Worksheet ("Exhibit – C")

Build-Out Factor

A multiplier established by Utility to determine the percentage of ELEPA that shall be applied as Initial Allowance in accordance with Rule 9, Section B.3. The multiplier varies by service type and rate class.

AGENDA ITEM NO. CC.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on the Real Property Transfer Tax Refund Request Form submitted by Signature Title Co. for the $585 overpayment of real property transfer taxes paid on recorded document #2025-1020809, submitted and recorded on May 21, 2025, in the Office of the Douglas County Recorder. (Shawnyne Garren, Recorder)

RECOMMENDED MOTION:
Accept the Real Property Transfer Tax Refund Request Form submitted by Signature Title Co. for the $585 overpayment of real property transfer tax on recorded document #2025-1020809, submitted and recorded on May 21, 2025, in the Office of the Douglas County Recorder, and authorize the requested refund.

FINANCIAL IMPACT:
Refund $585.00
G/L Breakdown:
($30.01) State Housing (890-000 335.131)
($164.97) CTX (890-000 335.132)
($386.12) State General (890-000 335.133)
($3.90) County Admin (101-000 341.649)

BACKGROUND:
Jenny Lane, Signature Title Co. Escrow Manager, contacted the Recorder's Office by phone on May 29, 2025, to advise they overstated the purchase price of a property at $500,000 which erroneously included the $150,000 value of the "social membership fees." The correct purchase price was $350,000 as supported by the escrow instructions. The correct amount of real property transfer tax due on the $350,000 purchase price is $1,365. However, the amount of transfer tax reported and collected at the time of recording was $1,950, resulting in an overpayment of $585. A refund has therefore been requested pursuant to NAC 375.180(3).

ATTACHMENTS:

20250529 Signature Title - 2025-1020809 - Escrow Docs.pdf
20250529 Signature Title - 2025-1020809 - Recorded Deed.pdf
20250530 Signature Title - Approved RPTT Refund Request.pdf
Signature Title 20250530 - RE_ 34 Boulders Bend 4002-JL APN_ 1419-09-001-053.pdf

Escrow No.: ZC4002-JL
Print Date & Time: 5/29/2025 9:52:42 AM
Escrow Officer: Jenny Lane
Settlement Location: 212 Elks Point Road, Suite 445,, P.O. Box 10297 Zephyr Cove, NV 89448

Signature Title Company LLC
212 Elks Point Road, Suite 445, P.O. Box 10297
Zephyr Cove NV 89448
Phone: (775) 589-7200
Fax: (775) 589-7201

Property: 34 Boulders Bend Drive, Carson City, NV 89705
Borrower/Buyer: Clear Creek View LLC, a Nevada limited liability company
427 West Plumb Lane Reno, NV 89509

Seller: Clear Creek Residential, LLC a Delaware Limited Liability Company
3475 Golf Club Drive Carson City, NV 89705

Lender: (Loan #:)
Settlement Date: 5/21/2025
Disbursement Date:
Additional dates per state requirements:

Seller		Description	Borrower/Buyer	
Debits	Credits		Debits	Credits
		Financial		
	$350,000.00	Purchase Price	$350,000.00	
		Earnest Money		$50,000.00
		Deposit by Buyer		$453,312.69
		Prorations/Adjustments		
	$705.19	County Taxes (Paid) 6277.9100/fisc yr for 05/21/25 thru 07/01/25	$705.19	
	$150,000.00	Social Membership	$150,000.00	
		Title Charges & Escrow / Settlement Charges		
$844.20		ALTA Standard Owners Developer rate ($350,000) to Signature Title Premier Title and Escrow Services		
$500.00		Settlement or Closing fee 50/50 to Signature Title Premier Title and Escrow Services	$500.00	
		Compensation		
$8,750.00		Listing Compensation to Chase International		
		Government Recording & Transfer Charges		
$682.50		County Transfer Taxes 50/50	$682.50	
		Recording Grant Deed	$40.00	
$5.00		eRecording Fee	$5.00	
$40.00		Open Range		
		Miscellaneous		
$50,000.00		Golf Membership for lot 108 to Clear Creek Golf LLC		
		Prorated HOA dues to Clear Creek-Tahoe Comm	$615.00	
		Capital Contribution to Clear Creek-Tahoe Comm	$350.00	
$50,000.00		Golf Membership for lot 115 to Clear Creek Golf LLC		
$150,000.00		Social Membership Fee to Clear Creek Golf LLC		
		HOA Document Fee to Clear Creek-Tahoe Comm	$165.00	
		HOA Transfer Fee to Clear Creek-Tahoe Comm	$250.00	

Seller		Description	Borrower/Buyer	
Debits	Credits		Debits	Credits
Seller			Borrower/Buyer	
Debits	Credits		Debits	Credits
$260,821.70	$500,705.19	Subtotals	$503,312.69	$503,312.69
		Due From Borrower/Buyer		$0.00
$239,883.49		Due To Seller		
$500,705.19	**$500,705.19**	**Totals**	**$503,312.69**	**$503,312.69**

Save this Statement for Income Tax purposes.

Signature Title Company LLC
212 Elks Point Road, Suite 445, P.O. Box 10297
Zephyr Cove, NV 89448
Phone (775) 589-7200 Fax (775) 589-7201

SALE ESCROW INSTRUCTIONS

To: Signature Title Company LLC
Escrow No.: ZC4002-JL
Buyer: Clear Creek View LLC, a Nevada limited liability company
Seller: Clear Creek Residential, LLC a Delaware Limited Liability Company
Property Address: 34 Boulders Bend Drive, Carson City, NV 89705

Attention: Jenny Lane
Date: April 29, 2025

Attached is an executed copy of the real estate purchase contract dated together with any counter-offers, addendums and amendments (collectively the "Purchase Agreement"). By their signatures below, buyer and seller confirm all applicable counter offers, addendums and amendments are attached hereto in their entirety. Only those paragraphs or applicable portions thereof in the Purchase Agreement dealing with financing, escrow, allocation of costs, title and vesting, prorations, property taxes, and Seller's assignment of proceeds necessary to pay the broker commission, if any, constitute the escrow instructions which you are to use, along with any additional mutual instructions to close the transaction described therein. We will execute additional instructions, documents and forms necessary to complete this transaction. To the extent provisions of the Purchase Agreement are inconsistent or contrary to the escrow instructions, it is agreed that the escrow instructions will control as to the duties of Escrow Holder.

Buyer has received, read and hereby approves the Title Commitment with the exception of those items to be removed pursuant to the purchase agreement.

Close of escrow is to occur on or before **May 21, 2025.**

Escrow will be deemed open when Escrow Holder has:

1. Received a fully executed copy of this instruction
2. Received a copy of the Purchase Agreement
3. Received the Buyer's deposit if so specified in the Purchase Agreement; and
4. Executed a copy of this instruction indicating Escrow Holder's acceptance.

Upon the opening of escrow, Escrow Holder is directed to:

1. Order Preliminary Title Report as directed by the Purchase Agreement;
2. Order payoff demands from existing lienholders;
3. Forward a copy of each inspection report received to all parties for their review;
4. Comply with the lender's instructions, if any;

Escrow Holder is instructed to mail forms, documents and other items to the person entitled at the address shown below:

By our signatures on these instructions, we acknowledge having received, read and approved of Escrow Holder's General Provisions.

BUYERS:

Clear Creek View LLC, a Nevada limited liability company

By: Soraya T. Aguirre, Manager

SELLERS:

Clear Creek Residential, LLC a Delaware Limited Liability Company

By: Leisha Ehlert, Authorized Signer

GENERAL PROVISIONS

In addition to the aforementioned sum, Buyer will hand you, before the date of recording, sufficient funds to cover adjustments and prorations as hereinbefore set out, Buyer's escrow fees, drawing fees, usual recording fees, Buyer's portion of fire insurance premiums, if applicable.

Seller will hand you all instruments and/or funds necessary to enable you to comply with these instructions. You are authorized to use and/or deliver these instruments and funds as instructed, providing you hold for the account for the Sellers within the time limit provided for, instruments called for in these instructions and all monies due, plus or minus the above prorations and adjustments. From said monies, you shall deduct and pay Seller's escrow fees, drawing fees, usual recording fees, Seller's portion of evidence of title fee, documentary transfer tax, as required, You are authorized to pay off bonds, assessments and/or taxes, also any encumbrances of record, plus accrued interest and charges, if any, to show title as called for in these instructions. You are instructed to order the title search as soon as possible. From funds held for Seller's account pay commission, if any, as per separate instructions.

All funds required to close the transaction must be in the form of a ***WIRE TRANSFER ONLY*** AND MUST BE DEPOSITED WITH ESCROW HOLDER AT LEAST ONE DAY PRIOR TO THE SCHEDULED CLOSE OF ESCROW DATE. IF YOU CANNOT WIRE FUNDS AND YOU ARE GOING TO BRING IN A CASHIERS CHECK, IT MUST BE DEPOSITED 3 BUSINESS DAYS PRIOR TO THE CLOSE OF ESCROW. Buyer fully understands that by depositing necessary funds into escrow, Buyer is acknowledging that all conditions contained in these escrow instructions and/or any other instructions to Escrow Holder have been satisfied. Escrow Holder is authorized and instructed to close escrow as soon as possible upon receipt of the Buyer's funds and deposit into escrow of all properly , executed notarized documents.

Make prorations on the basis of a 30 day month. "Close of Escrow" shall mean the date papers are recorded of record. Make disbursements by your check. Have fire insurance policies mailed to the holder of the first encumbrance, if any, otherwise to the buyer. Mail title policies to the holder of the first encumbrance which is being recorded concurrently herewith, if any, or one of record on which the substitution of liability is being made, if any otherwise to the buyer.

If the conditions of this escrow have not been complied with at the time provided herein you are nevertheless to complete the same as soon as the conditions (except as to time) have been complied with, unless I shall have made written demand upon you for the return of the money and/or the instruments deposited by me. (Time is hereby declared to be of the essence hereof. In the event that this escrow shall not be in a condition to be closed by the date set forth on page one hereof, the party who then shall have fully complied with his instructions may, in writing, demand the return of his money and/or instruments.)

In the event it may be necessary or proper for the consummation of the escrow, the reconveyances may be deposited in escrow after the Deed and/or the Deed of Trust recordation hereunder, or you are authorized to deposit or have deposited the funds or the documents or both, with any title insurance company or bank subject to your order pursuant to closing this escrow, and such deposit shall be deemed a deposit in accordance with the meaning of these instructions.

In consideration of your acting as escrow holder herein, it is agreed that you shall in no event be liable for the failure of any of the conditions of the escrow, and you shall not be liable or responsible for your failure to ascertain the terms or the conditions, or to comply with any of the provisions of any agreement, contract or other document filed herewith or referred to herein, nor shall you be liable or responsible for forgeries or false personations.

Should any controversy arise between the parties hereto with respect to the subject matter of this escrow, its terms, or conditions, you shall not be required to take any action, but may withhold all monies, securities, documents or other things deposited until controversy shall be determined by agreement or appropriate legal proceedings, and in such event you shall not be liable for interest or damage.

It is understood that the fee agreed upon for your services is for your ordinary services only. In the event that you render any service not provided for herein, or if there is any modification hereof, or should any controversy or litigation arise to which you are made a party, or intervene in, you shall be reasonably compensated for such extraordinary services and reimbursed for all costs and expenses which you may incur in connection therewith. You shall have the right to retain all monies and documents held by your until such compensation, costs and expenses shall be paid, the undersigned hereby jointly and severally promising to pay such sums on demand. In the event this escrow is not completed for any reason, you are authorized to deduct and pay your fee plus any costs incurred, from any funds on deposit.

Signature Title Company LLC
212 Elks Point Road, Suite 445, P.O. Box 10297
Zephyr Cove, NV 89448
Phone (775) 589-7200 Fax (775) 589-7201

SALE ESCROW INSTRUCTIONS

To: Signature Title Company LLC
Escrow No.: ZC4002-JL
Buyer: Clear Creek View LLC, a Nevada limited liability company
Seller: Clear Creek Residential, LLC a Delaware Limited Liability Company
Property Address: 34 Boulders Bend Drive, Carson City, NV 89705

Attention: Jenny Lane
Date: May 6, 2025

Attached is an executed copy of the real estate purchase contract dated together with any counter-offers, addendums and amendments (collectively the "Purchase Agreement"). By their signatures below, buyer and seller confirm all applicable counter offers, addendums and amendments are attached hereto in their entirety. Only those paragraphs or applicable portions thereof in the Purchase Agreement dealing with financing, escrow, allocation of costs, title and vesting, prorations, property taxes, and Seller's assignment of proceeds necessary to pay the broker commission, if any, constitute the escrow instructions which you are to use, along with any additional mutual instructions to close the transaction described therein. We will execute additional instructions, documents and forms necessary to complete this transaction. To the extent provisions of the Purchase Agreement are inconsistent or contrary to the escrow instructions, it is agreed that the escrow instructions will control as to the duties of Escrow Holder.

Buyer has received, read and hereby approves the Title Commitment with the exception of those items to be removed pursuant to the purchase agreement.

Close of escrow is to occur on or before **May 21, 2025.**

Escrow will be deemed open when Escrow Holder has:

1. Received a fully executed copy of this instruction
2. Received a copy of the Purchase Agreement
3. Received the Buyer's deposit if so specified in the Purchase Agreement; and
4. Executed a copy of this instruction indicating Escrow Holder's acceptance.

Upon the opening of escrow, Escrow Holder is directed to:

1. Order Preliminary Title Report as directed by the Purchase Agreement;
2. Order payoff demands from existing lienholders;
3. Forward a copy of each inspection report received to all parties for their review;
4. Comply with the lender's instructions, if any;

Escrow Holder is instructed to mail forms, documents and other items to the person entitled at the address shown below:

By our signatures on these instructions, we acknowledge having received, read and approved of Escrow Holder's General Provisions.

BUYERS:

Clear Creek View LLC, a Nevada limited liability company

By: Soraya T. Aguirre, Manager

SELLERS:

Clear Creek Residential, LLC a Delaware Limited Liability Company

Leisha Ehlert (May 8, 2025 11:50 CDT)

By: Leisha Ehlert, Authorized Signer

GENERAL PROVISIONS

In addition to the aforementioned sum, Buyer will hand you, before the date of recording, sufficient funds to cover adjustments and prorations as hereinbefore set out, Buyer's escrow fees, drawing fees, usual recording fees, Buyer's portion of fire insurance premiums, if applicable.

Seller will hand you all instruments and/or funds necessary to enable you to comply with these instructions. You are authorized to use and/or deliver these instruments and funds as instructed, providing you hold for the account for the Sellers within the time limit provided for, instruments called for in these instructions and all monies due, plus or minus the above prorations and adjustments. From said monies, you shall deduct and pay Seller's escrow fees, drawing fees, usual recording fees, Seller's portion of evidence of title fee, documentary transfer tax, as required, You are authorized to pay off bonds, assessments and/or taxes, also any encumbrances of record, plus accrued interest and charges, if any, to show title as called for in these instructions. You are instructed to order the title search as soon as possible. From funds held for Seller's account pay commission, if any, as per separate instructions.

All funds required to close the transaction must be in the form of a ***WIRE TRANSFER ONLY*** AND MUST BE DEPOSITED WITH ESCROW HOLDER AT LEAST ONE DAY PRIOR TO THE SCHEDULED CLOSE OF ESCROW DATE. IF YOU CANNOT WIRE FUNDS AND YOU ARE GOING TO BRING IN A CASHIERS CHECK, IT MUST BE DEPOSITED 3 BUSINESS DAYS PRIOR TO THE CLOSE OF ESCROW. Buyer fully understands that by depositing necessary funds into escrow, Buyer is acknowledging that all conditions contained in these escrow instructions and/or any other instructions to Escrow Holder have been satisfied. Escrow Holder is authorized and instructed to close escrow as soon as possible upon receipt of the Buyer's funds and deposit into escrow of all properly , executed notarized documents.

Make prorations on the basis of a 30 day month. "Close of Escrow" shall mean the date papers are recorded of record. Make disbursements by your check. Have fire insurance policies mailed to the holder of the first encumbrance, if any, otherwise to the buyer. Mail title policies to the holder of the first encumbrance which is being recorded concurrently herewith, if any, or one of record on which the substitution of liability is being made, if any otherwise to the buyer.

If the conditions of this escrow have not been complied with at the time provided herein you are nevertheless to complete the same as soon as the conditions (except as to time) have been complied with, unless I shall have made written demand upon you for the return of the money and/or the instruments deposited by me. (Time is hereby declared to be of the essence hereof. In the event that this escrow shall not be in a condition to be closed by the date set forth on page one hereof, the party who then shall have fully complied with his instructions may, in writing, demand the return of his money and/or instruments.)

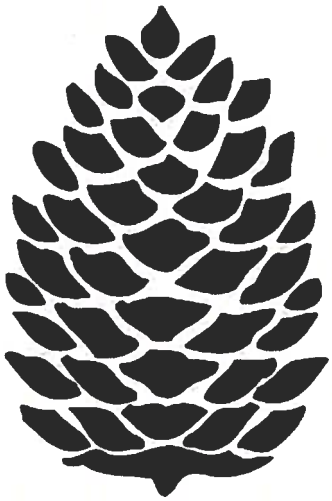
In the event it may be necessary or proper for the consummation of the escrow, the reconveyances may be deposited in escrow after the Deed and/or the Deed of Trust recordation hereunder, or you are authorized to deposit or have deposited the funds or the documents or both, with any title insurance company or bank subject to your order pursuant to closing this escrow, and such deposit shall be deemed a deposit in accordance with the meaning of these instructions.

In consideration of your acting as escrow holder herein, it is agreed that you shall in no event be liable for the failure of any of the conditions of the escrow, and you shall not be liable or responsible for your failure to ascertain the terms or the conditions, or to comply with any of the provisions of any agreement, contract or other document filed herewith or referred to herein, nor shall you be liable or responsible for forgeries or false personations.

Should any controversy arise between the parties hereto with respect to the subject matter of this escrow, its terms, or conditions, you shall not be required to take any action, but may withhold all monies, securities, documents or other things deposited until controversy shall be determined by agreement or appropriate legal proceedings, and in such event you shall not be liable for interest or damage.

It is understood that the fee agreed upon for your services is for your ordinary services only. In the event that you render any service not provided for herein, or if there is any modification hereof, or should any controversy or litigation arise to which you are made a party, or intervene in, you shall be reasonably compensated for such extraordinary services and reimbursed for all costs and expenses which you may incur in connection therewith. You shall have the right to retain all monies and documents held by your until such compensation, costs and expenses shall be paid, the undersigned hereby jointly and severally promising to pay such sums on demand. In the event this escrow is not completed for any reason, you are authorized to deduct and pay your fee plus any costs incurred, from any funds on deposit.

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CLEAR CREEK

TAHOE

REAL PROPERTY

PURCHASE AND SALE AGREEMENT

AND JOINT ESCROW INSTRUCTIONS

HOMESITES 86, 115, 132, 133, 134, 146, 153, 156, 157,167, 169, 170, 386, & 387

Seller Initials LE DS
Buyer Initials _____

DocuSign Verified - 072a3606-fd53-4ec6-900b-261056bd9c77

REAL PROPERTY PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS

WARNING: THE CALIFORNIA DEPARTMENT OF REAL ESTATE HAS NOT QUALIFIED, INSPECTED, OR EXAMINED THIS OFFERING, INCLUDING, BUT NOT LIMITED TO, THE CONDITION OF TITLE, THE STATUS OF BLANKET LIENS ON THE PROJECT (IF ANY), ARRANGEMENTS TO ASSURE PROJECT COMPLETION, ESCROW PRACTICES, CONTROL OVER PROJECT MANAGEMENT, RACIALLY DISCRIMINATORY PRACTICES (IF ANY), TERMS, CONDITIONS, AND PRICE OF THE OFFER, CONTROL OVER ANNUAL ASSESSMENTS (IF ANY), OR THE AVAILABILITY OF WATER, SERVICES, UTILITIES, OR IMPROVEMENTS. IT MAY BE ADVISABLE FOR YOU TO CONSULT AN ATTORNEY OR OTHER KNOWLEDGEABLE PROFESSIONAL WHO IS FAMILIAR WITH REAL ESTATE AND DEVELOPMENT LAW IN THE STATE WHERE THIS SUBDIVISION IS SITUATED.

Purchasers Initials: DS

THIS IS INTENDED TO BE A LEGALLY BINDING CONTRACT. READ IT CAREFULLY. BUYER IS ENCOURAGED TO SEEK THE ADVICE OF LEGAL COUNSEL BEFORE SIGNING THIS AGREEMENT. EACH PARTY SIGNING THIS AGREEMENT HAS READ ITS TERMS AND CONDITIONS AND ACCEPTS AND AGREES TO BE BOUND BY SUCH TERMS AND CONDITIONS.

This Real Property Purchase and Sale Agreement and Joint Escrow Instructions ("Agreement") is entered into by and between **CLEAR CREEK RESIDENTIAL, LLC**, a Delaware limited liability company ("Seller"), and **Clear Creek View, LLC Soraya Aguirre** ("Buyer").

For valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Seller and Buyer agree as follows:

PURCHASE AND SALE. Subject to all the terms and conditions of this Agreement and for the Purchase Price set forth in Section 2, Seller hereby agrees to sell to Buyer, and Buyer hereby agrees to purchase from Seller, that certain real property located in the County of Douglas, State of Nevada, described as follows (the "Property"):

Lot 115 of that certain Final Map PD 03-004 AS MODIFIED UNDER DP 19-0477 for CLEAR CREEK TAHOE UNIT 6, filed in the Office of the County Recorder of Douglas County, State of Nevada, on November 24, 2021, as File No. 2021-977643, Official Records.

PURCHASE PRICE.

Seller Initials LE
Buyer Initials _____ DS

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Purchase Price. The purchase price for the Property (the "Purchase Price") **is $500,000**., as follows:

Initial Deposit:	$ 50,000.00
Proceeds from new loan ("New Loan"):	$ N/A
Cash due at Closing:	$ 450,000.00
Total Purchase Price:	**$ 500,000.00**

The Purchase Price does not include Buyer's closing costs or prorations, or loan costs and fees.

Earnest Money Deposit. When Buyer signs this Agreement, Buyer shall deposit funds with Seller payable to Signature Title Company, 212 Elks Point Road, Suite 445, PO Box 10297, Zephyr Cove, NV 89448: Attention: Jenny Lane ("Escrow Agent"), in an amount equal to the initial deposit set forth above ("Initial Deposit"), to be held and applied in accordance with the remaining provisions of this Agreement. Buyer's Initial Deposit shall be nonrefundable except as otherwise specifically set forth in this Agreement and shall be credited toward the Purchase Price at Closing. Buyer's Initial Deposit and Additional Deposit are collectively referred to herein as the "Deposit."

New Loan. If a portion of the balance of the Purchase Price shall consist of proceeds from a New Loan, then within five (5) business days after Seller's acceptance of Buyer's offer, Buyer shall provide Seller with a letter from a lender of Buyer's choice evidencing Buyer's satisfactory prequalification for such New Loan. In the event the prequalification letter is not obtained within said five (5) business days, Seller may terminate this Agreement in its sole and absolute discretion and return the Initial Deposit to Buyer, and thereafter Seller and Buyer shall have no further obligations hereunder. Notwithstanding anything herein to the contrary, Buyer's purchase of the Property and obligations set forth in this Agreement are not contingent upon Buyer obtaining final loan approval from a lender.

Balance of Purchase Price. Buyer agrees to wire the balance of the Purchase Price or deliver an acceptable cashier's check, less the Deposit, together with Buyer's closing costs and prorations, to Escrow Agent not later than twenty-four (24) hours prior to Close of Escrow and in accordance with the terms and conditions hereof.

CONTINGENCY PERIOD. Buyer shall have **fourteen (14) days** after Seller's acceptance of this Agreement (the "Contingency Period") to examine the Property and any and all documents pertaining to the Property, including the preliminary title report (the "Property Documents") and to give Seller and Escrow Agent written notice ("Buyer's Notice") of Buyer's disapproval of the Property and/or Property Documents. The failure of Buyer to give Buyer's Notice on or before the expiration of the Contingency Period shall be conclusively deemed to constitute Buyer's approval of the condition of the Property and Property Documents, the purchase shall proceed to Closing. The Deposit shall become non-refundable except as otherwise specifically set forth in this Agreement and shall be credited toward the Purchase Price at Closing. If Buyer sends timely Buyer's Notice, disapproving of the Property and/or any Property Document(s), Seller shall have the right, within five (5) days after Seller's receipt of Buyer's Notice ("Seller's Election Period") to elect to (i) cure each such disapproved matter by giving Buyer written notice of those disapproved matters, if any, that Seller is willing to cure, on or before the Close of Escrow or (ii) terminate this Agreement ("Seller's Notice"). If Seller does not timely deliver Seller's Notice, then Seller shall be deemed to have elected not to cure Buyer's disapproved matters, and Buyer shall have the right, upon delivery to Seller and Escrow Agent (on or before three (3) business days following

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the expiration of Seller's Election Period) of a written notice to Seller and Escrow Agent to either waive Buyer's prior disapproval or to terminate this Agreement. If Buyer fails to take either action, Buyer shall be deemed to have elected to waive Buyer's prior disapproval and shall deliver the Additional Deposit to Escrow Agent. In the event that either Buyer or Seller elects to terminate this Agreement pursuant to the provisions of this paragraph, Seller shall refund the Deposit to Buyer, and neither party shall have any further rights or obligations under this Agreement.

SUBDIVISION SITE IMPROVEMENTS CONSTRUCTION AND COMPLETION SCHEDULE. Buyer and Seller agree that no representations regarding the provision or completion by the Seller of roads, sewer, water, gas, or electric services, or recreational amenities have been made by or on behalf of Seller, or relied upon by Buyer, except as specifically set forth in this Agreement and the Property Report dated **September 13, 2024** (the "Property Report"), delivered to Buyer prior to execution of this Agreement. Seller shall be responsible for installing, or causing to be installed, such roads, sewer, water, gas, electric services, or recreational amenities within 180 days of the estimated dates specified in the Property Report, subject to such contingencies which otherwise excuse any delay in performance under the terms of this Agreement, including force majeure conditions and circumstances.

In addition, Buyer and Seller agree that no representations regarding the provision or completion by Clear Creek Golf LLC, a Delaware limited liability company (the "Club"), or the owner of the "Club Property" (as defined in the Property Report), of any recreational facilities have been made by or on behalf of Seller, or relied upon by Buyer, except as expressly set forth in this Agreement and the Property Report. Seller makes no representation regarding the anticipated completion date of the remaining Club Property or any portion thereof.

ESCROW AND CLOSING.

5.1 Escrow Instructions. Within five (5) days after Seller's acceptance of this Agreement, escrow shall be opened with Escrow Agent, with the parties depositing a signed copy of this Agreement and the Deposit with the Escrow Agent. This Agreement shall serve as complete escrow instructions to the Escrow Agent. The parties shall execute such escrow instructions if requested by the Escrow Agent in order to carry out the terms of this Agreement. In the event of any inconsistency between the escrow instructions and the terms of this Agreement, this Agreement shall control.

5.2 Closing. "Closing" or "Close of Escrow" is defined as the date the grant, bargain, and sale conveying the Property to Buyer ("Deed") is recorded. The Closing is scheduled to be **the earlier of 90-days OR upon the close of escrow for the residence on Lot 108 (**"Scheduled Closing Date"). Close of Escrow shall in no event be later than one hundred eighty (180) days from the date of Buyer's execution of this Agreement.

5.3 Payment of Closing Costs. The expenses of the escrow shall be paid in the following manner: Seller shall pay the premium for the title insurance described in Section 6, the cost of preparing the grant, bargain and sale deed, one-half of the real property transfer tax, and one-half the negotiated escrow fees and costs charged by the Escrow Agent for this transaction. Buyer shall pay for the recording fees, all loan costs, one-half of the real property transfer tax and one-half of the negotiated escrow fees and costs charged by the Escrow Agent for this transaction,

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any premium for extended coverage and/or additional title endorsements requested by Buyer and any transfer fees, setup fees, capital contribution fees, as well as any and all other miscellaneous fees owed to the Clear Creek Tahoe Community Association, a Nevada nonprofit corporation (the "Association"). Any other expenses or closing costs in connection with this transaction shall be apportioned in the manner customary in Douglas County, Nevada.

5.4 Prorations. Real property taxes, Association assessments, and any other prepaid or accruing items shall be prorated as of Closing to the next regular payment date.

5.5 Vesting. Title to the Property shall vest in Buyer as follows: **Clear Creek View, LLC**

(THE MANNER OF TAKING TITLE MAY HAVE SIGNIFICANT LEGAL AND TAX CONSEQUENCES).

6. TITLE; TITLE INSURANCE. At Closing, Seller shall deliver title subject only to the Permitted Exceptions. "Permitted Exceptions" means (a) any encumbrance recorded against the Property made by or on behalf of Buyer at the Close of Escrow; (b) the following described impositions which may constitute a lien but which are not then due and payable: (i) property taxes, (ii) the lien of any supplemental taxes, (iii) other governmental impositions now levied, or which may be levied in the future, with respect to the Property, (iv) liens of governmental and non-governmental entities providing services to the Property, and (v) Association assessments and fees; (c) the Declaration; (d) the reservations in favor of Seller which are set forth in the Deed; (e) all other restrictions, conditions, reservations, rights, rights of way and easements of record or apparent from a visual inspection of the Property; (f) reservations and exceptions in patents from the United States or the State of Nevada; (g) mineral and royalty grants and reservations of record; (h) unpatented mining claims; (i) all building, use, zoning, sanitary and environmental restrictions; and (j) discrepancies, conflicts in boundary lines, shortages in area, encroachments, and any facts which a correct survey and inspection of the Property would disclose and which are not shown by the public records; and (k) any other standard title insurance exceptions for an American Land Title Association ("ALTA") owner's standard policy. If Seller has encumbered the title with one or more deeds of trust, Seller will deliver title to Buyer free and clear of the lien or liens of such deeds of trust. Seller shall furnish to Buyer, at Seller's expense, an ALTA owner's standard policy of title insurance issued by the Escrow Agent's underwriting company (the "Title Company") showing title vested in Buyer subject to the Permitted Exceptions set forth above.

7. ASSOCIATION AND ASSESSMENTS. Buyer acknowledges and understands that the Property is subject to that certain Master Declaration of Covenants, Conditions, and Restrictions and Reservation of Easements for Clear Creek Tahoe, and any amendments and/or supplements thereto (collectively, the "Declaration"). As owner of the Property, Buyer shall be a member of the Association under the Declaration and shall be responsible for payment of all assessments and fees imposed by the Declaration and Association. Buyer's initial assessment is currently estimated to be $385 per month for the Association ("Current Assessment"), which is subject to change. Buyer shall deposit into Escrow, prior to Close of Escrow, Buyer's prorated share of the Current Assessment for the current month and any additional fees required by the Association for new buyers of lots in the Subdivision. The Current Assessment is subject to change pursuant to the Declaration.

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8. **POSSESSION**. Seller shall deliver possession of the Property to Buyer upon Closing. Buyer shall not be entitled to enter the Property or store any items of personal property on the Property prior to Closing.

9. **NO WARRANTIES**. Neither Seller nor any representative of Seller has conducted an expert inspection or analysis of the Property or its condition and, except as otherwise specifically set forth herein and in the Property Report provided by Seller to Buyer, makes no representations to the Buyer as to its condition. Buyer acknowledges and agrees that, except as provided herein, at close of Escrow Buyer will accept the Property in its then existing condition, "AS IS", "WHERE IS" and with all faults. No person acting on behalf of Seller is authorized to make, and by execution hereof, Buyer acknowledges and agrees that, except as specifically provided in this Agreement, Seller has not made, does not make and specifically negates and disclaims, any representations, warranties, promises, covenants, agreements or guaranties of any kind or character whatsoever, whether express or implied, oral or written, of, as to, concerning or with respect to: (i) the suitability of the Property for any and all activities and uses which Buyer may conduct thereon; (ii) the habitability, merchantability, marketability or fitness for a particular purpose of the Property; (iii) the manner, quality, state of repair or lack of repair of the Property; (iv) the nature, quality or condition of the Property, including, without limitation, the water, soil and geology and any grading of the Property; (v) the compliance of or by the Property with any laws, rules, ordinances or regulations of any applicable governmental or quasi-governmental authority, agency or body (including without limitation all applicable environmental laws); or (vi) the presence or absence of hazardous materials at, on, under or adjacent to the property. BUYER EXPRESSLY ACKNOWLEDGES AND AGREES THAT BY ACCEPTANCE OF THIS AGREEMENT AND THE DEED AT THE CLOSING, BUYER'S OPPORTUNITY FOR INSPECTION AND INVESTIGATION OF THE PROPERTY (AND TO THE EXTENT DEEMED NECESSARY BY BUYER, OTHER PARCELS IN PROXIMITY THERETO) WILL BE ADEQUATE TO ENABLE BUYER TO MAKE BUYER'S OWN DETERMINATION WITH RESPECT TO THE PRESENCE ON OR BENEATH THE PROPERTY (AND OTHER PARCELS IN PROXIMITY THERETO) OF SUCH HAZARDOUS MATERIALS, AND EXCEPT AS OTHERWISE EXPRESSLY PROVIDED HEREIN, BUYER ACCEPTS THE RISK OF THE PRESENCE OF ANY HAZARDOUS MATERIALS. Buyer hereby waives any and all claims against Seller regarding the condition of the Property except with respect to claims arising from material misrepresentation by Seller of any representations and/or warranties specifically made by Seller in this Agreement. Buyer hereby acknowledges and agrees that by accepting the deed to the Property: (a) Buyer or its agents have examined and are satisfied with the Property, the boundaries of the Property, the soil condition of the Property, any existing easements effecting the Property, utility availability, and all laws, ordinances, regulations, permitted uses and other matters relating to the Property; (b) Buyer is accepting the Property in its "AS-IS", "WHERE-IS" condition and confirming that the same is satisfactory for the uses and purposes intended by Buyer, (c) Buyer is acknowledging that Seller has not made, does not make, and has not authorized anyone else to make any representation or warranty as to the past, present or future condition or use of the Property; (d) Buyer is assuming all risks regarding the Property. Seller and Buyer acknowledge and agree that the terms and conditions of this Section 9 concerning the condition of the Property shall survive and remain in effect after the close of Escrow.

10. **RESTRICTION ON ASSIGNMENT AND SPECULATION**. Prior to Closing, Buyer may not assign or transfer its title, interest or right to purchase the Property without the express written consent of Seller; nor, may Buyer list the Property for sale, advertise or otherwise offer the

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Property for sale to others, enter into an escrow or other agreement to resell the Property, or take any action which indicates to Seller that Buyer does not have a bona fide intention of residing in the Property. Prior to Closing, Buyer may not himself or contract with others to perform any work, alteration or improvement to the Property. ANY SUCH ATTEMPTED ASSIGNMENT OR SALE BY BUYER SHALL RENDER THIS AGREEMENT NULL AND VOID AT THE OPTION OF SELLER.

11. DISCLOSURES. BUYER ACKNOWLEDGES RECEIPT OF THE DOCUMENTS AND DISCLOSURES LISTED ON ADDENDUM "1", WHICH ADDENDUM AND EXHIBITS ARE INCORPORATED INTO THIS AGREEMENT BY REFERENCE, AND BUYER AGREES TO BE BOUND BY ALL THE TERMS AND PROVISIONS SET FORTH THEREIN. SELLER MAY DELIVER ADDITIONAL ADDENDA OR DISCLOSURES TO BUYER IN CONNECTION WITH THE SALE OF THE PROPERTY, THE RECEIPT OF WHICH SHALL BE ACKNOWLEDGED IN WRITING BY BUYER AND THEREAFTER SHALL BE INCORPORATED INTO THE TERMS OF THIS AGREEMENT.

12. DEFAULT BY EITHER PARTY.

12.1 Buyer's Default. IN THE EVENT THAT THIS AGREEMENT IS NOT PERFORMED BY BUYER IN ACCORDANCE WITH ITS TERMS AND PROVISIONS, SELLER WILL DELIVER TO BUYER WRITTEN NOTICE OF BREACH AND NOTICE THAT BUYER WILL HAVE TWENTY (20) DAYS AFTER RECEIPT OF THE NOTICE TO REMEDY THE BREACH. IF BUYER DOES NOT REMEDY THE BREACH IN THIS PERIOD OF TIME, BUYER SHALL BE IN DEFAULT OF THIS AGREEMENT. THIS AGREEMENT MAY BE TERMINATED BY SELLER, AND UPON SUCH TERMINATION, SELLER SHALL BE ENTITLED TO RETAIN THE DEPOSIT, TOGETHER WITH ANY INTEREST EARNED THEREON, AS LIQUIDATED DAMAGES. IT IS ACKNOWLEDGED AND AGREED BY SELLER AND BUYER THAT SUCH LIQUIDATED DAMAGES ARE NOT A PENALTY, BUT REPRESENT ACTUAL DAMAGES WHICH SELLER WILL SUSTAIN UPON ANY DEFAULT BY BUYER, WHICH DAMAGES WILL BE SUBSTANTIAL BUT ARE INCAPABLE OF PRECISE DETERMINATION. THE AMOUNT OF THE DEPOSIT IS A REASONABLE ESTIMATE OF DAMAGE. BUYER AGREES THAT UPON ANY DEFAULT BY BUYER UNDER THIS AGREEMENT, BUYER WILL IN NO EVENT FILE ANY ACTION AGAINST SELLER SEEKING THE RETURN OF ANY PORTION OF THE DEPOSIT OR SEEKING ANY REDUCTION IN THE AMOUNT OF SUCH AGREED UPON LIQUIDATED DAMAGES, AND SELLER AGREES TO SEEK NO OTHER OR FURTHER REMEDY BEYOND THE RETENTION OF SUCH LIQUIDATED DAMAGES AND THE RECOVERY OF ANY ATTORNEYS' FEES INCURRED BY SELLER AS A RESULT OF BUYER'S DEFAULT.

Buyer's Initials: DS _____ Seller's Initials: LE

12.2 Seller's Default. In the event that Seller is obligated to convey the Property to Buyer but fails to do so as a result of a material breach of Seller's obligations hereunder, then Buyer shall be entitled to the following exclusive rights: (i) terminate this Agreement by giving written notice to Seller in which case Buyer shall receive a return of the Deposit, together with interest earned thereon, if any; or (ii) the right to pursue specific performance of this Agreement. Buyer shall have no right to seek consequential, punitive or exemplary damages or other remedies.

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13. BUYER'S ONSITE INSPECTION. Buyer acknowledges that it must make, and Buyer certifies that Buyer has made, a personal on-the-lot inspection of the Property prior to entering into this Agreement and Buyer has executed and delivered to Seller Buyer's Affirmation of such on-the-lot inspection. In the event that the Agreement is amended to provide Buyer has not made a personal inspection of the Property prior to entering into the Agreement, the Buyer may cancel the Agreement in accordance with NRS 116.4108 (without penalty and with the return of all deposits) prior to midnight of the fifth (5th) calendar day following the execution of the Agreement. Such cancellation notice must be hand delivered to Seller (or Seller's agent for service of process) or mailed by prepaid U.S. mail. The mailed notice must be received by Seller or its agent prior to the five (5) day deadline.

14. GENERAL PROVISIONS.

14.1 Notices. All notices pursuant to this Agreement shall be effective upon personal delivery to Buyer or Seller, as the case may be, or five (5) business days after deposit in the United States mail, registered or certified, postage fully prepaid and addressed to the respective parties as follows:

To Buyer: Clear Creek View, LLC

Soraya Aguirre, Managing Member

2700 Sunset Road, Suite 15, Las Vegas, NV 89120

Home # _____

Work # _____

Email 1: _____

To Seller: Clear Creek Residential, LLC
3745 Golf Club Drive
Carson City, Nevada 89705
Phone # 775-781-2597
Email: gchase@chaseinternational.com

or at such other address as the parties may from time to time designate in writing in accordance with the provisions of this Section. Notices shall be in writing and shall be sent by (a) certified or registered mail, return receipt requested, postage prepaid, or (b) national overnight delivery service, or (c) e-mail transmission (provided that a copy shall be sent on the same day as the e-mail transmission for next business day delivery, by a national overnight delivery service or personal delivery), or (d) personal delivery. Any Notice so sent by certified or registered mail, national overnight delivery service or personal delivery shall be deemed given on the date when sent as indicated on the return receipt, or the receipt of the national overnight delivery service or personal delivery service. Any Notice sent by e-mail transmission shall be deemed given when sent to the correct e-mail address(s) set forth above (if followed by overnight delivery service as provided above). A Notice may be given either by a party or by such party's attorney. All e-mail Notices sent after 5:00 p.m. shall be deemed delivered on the next day and all other Notices sent after 5:00 p.m. shall be deemed delivered on the next business day.

Seller Initials LE DS
Buyer Initials _____

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14.2 Successors. Subject to Section 10, the terms, covenants and conditions of this Agreement shall be binding upon and shall inure to the benefit of the successors, heirs, executors, administrators, and permitted assigns of the respective parties hereto.

14.3 Choice of Law. This Agreement shall be governed by the laws of the State of Nevada, without giving effect to the choice of law provisions of said State. In the event of any litigation arising between the parties to this Agreement, the parties elect and hereby accept the mandatory and exclusive jurisdiction of the State of Nevada and elect and accept the choice of venue of the Ninth Judicial District Court of the State of Nevada in Douglas County, Nevada.

14.4 Attorneys' Fees. In the event of any action between Buyer and Seller seeking enforcement of any of the terms and conditions of this Agreement, or in connection with the Property, the prevailing party in such action shall be awarded, in addition to damages, injunctive, or other relief, its reasonable costs and expenses, including but not limited to, arbitration fees, taxable court costs and reasonable attorneys' fees.

14.5 Time. Time is of the essence of this Agreement, it being understood that each date set forth herein, particularly the Closing date, and the obligations of the parties to be satisfied by certain dates are material. Such timely performances are an important part of the consideration of Seller's entering into this Agreement. If the final date of any period of time set out in any provision of this Agreement falls upon a Saturday, Sunday, or a legal holiday under the laws of the State of Nevada, then, and in such event, the time of such period shall be extended to the next day which is not a Saturday, Sunday, or a legal holiday. Periods of time in this Agreement of Sale referencing a number of days shall mean calendar days unless business days are specified. Business days shall not include Saturdays, Sundays or legal holidays.

14.6 Entire Agreement. This Agreement and the items incorporated herein by specific reference and any Limitations Agreement being entered into between Buyer and Seller in connection with the purchase and sale of the Property contain all of the agreements of the parties hereto with respect to the matters contained herein, and no prior or contemporaneous agreement or understanding pertaining to any such matter shall be effective for any purpose. No provisions of this Agreement may be amended or modified in any manner whatsoever except by an agreement in writing by the parties or their duly authorized agents.

14.7 Acceptance; Effective Date. Unless this Agreement is accepted by Seller, evidenced by Seller's signature below, it shall constitute only an offer by Buyer to purchase the Property. It is agreed that Seller shall have three (3) business days from the date of Seller's receipt hereof within which to accept this offer by executing this Agreement below. If Seller does not accept this Agreement by delivering a duly executed copy hereof to Buyer personally or by depositing same in regular first-class mail addressed to Buyer at the address set forth for Buyer in Section 14.1 within such three (3) business days, then this offer shall no longer be binding upon Buyer; and upon request of Buyer, any Deposit and other funds paid by Buyer shall be promptly returned. THE SIGNATURE OF SELLER'S SALESMAN OR BROKER HEREUNDER INDICATES ONLY RECEIPT OF THE DEPOSIT AND DOES NOT BIND SELLER. The "Effective Date" of this Agreement shall be the date this Agreement is last signed by Buyer and Seller as evidenced in the signature blocks below.

Seller Initials LE DS
Buyer Initials _____

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14.8 Assumption of Risk and Indemnification. Buyer realizes and acknowledges that entry upon the Property during construction can be dangerous and that hazards may exist which are not observable. Buyer's entry shall be solely at Buyer's own risk. Buyer does hereby waive any and all claims against Seller and Seller's agents for injury or loss to person or property arising out of or in connection with such entry by Buyer or any other person accompanying him or entering at his direction, and Buyer shall indemnify, defend and hold Seller and Seller's agents harmless from and against any injury, loss, damage, or expense to persons or property arising out of or in connection with any such entry and any additions, changes, installations, or out of or in connection with any such entry and any additions, changes, installations, or modifications to the Property, including without limitation, any changes to slope or grade of the lot performed by or at the direction or with the permission of Buyer or Buyer's contractors, agents, representatives, or subcontractors. Buyer acknowledges and agrees that Buyer is expressly prohibited from making any alterations, additions, or modifications to the Property prior to the Closing. Buyer acknowledges and agrees that any such unapproved alterations, modifications or additions shall constitute a material default by Buyer under this Agreement entitling Seller to all available rights and remedies including, without limitation, the right to cancel this Agreement and to damages.

14.9 Real Estate Agency. (Check only one paragraph between A and B; the paragraph that is checked shall be applicable, and the paragraph that is not shall have no application to this Agreement)

_____ A. Buyer represents and warrants that Buyer has not engaged any broker or finder in connection with this transaction and agrees to defend and hold Seller harmless from claims by any broker or finder inconsistent with this representation and warranty.

__X__ B. Buyer is represented by the following agent:

Agent Name: Mike Dunn
Broker Company: Chase International
Agent Phone: 775 901-6633
Agent Email: mdunn@chaseinternational.com

Buyer expressly represents and warrants to Seller that: (1) Buyer has not engaged any other broker or finder in connection with this transaction, and (2) Buyer entered into a written agreement with Buyer's broker prior to Buyer's first contact with the Seller or Seller's sales team ("**First Contact**"), which written agreement includes a specific disclosure of the amount or rate of compensation Buyer's broker will receive ("**Buyer's Brokerage Agreement**"), (3) Buyer understands that Buyer shall be solely responsible for payment to Buyer's broker for any compensation owed under the Buyer's Brokerage Agreement in the event that (i) Buyer's broker does not meet the qualifications of subitems (1) and (2) above, or (ii) if additional compensation is due to Buyer's Broker for any compensation owed under Buyer's Brokerage Agreement in excess of the Cooperating Broker Payment (defined below) and (4) Buyer agrees to defend and hold Seller harmless from claims by any other broker or finder inconsistent with the foregoing representation and warranty.

In the event Buyer's representations and warranties in subitem (2) above are confirmed to be true, in Seller's sole discretion, Seller agrees that Buyer's broker shall be entitled to a cooperating brokerage payment by Seller's broker in the amount of the lesser of: (i) the amount or rate of

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compensation set forth in the Buyer's Brokerage Agreement, and (ii) zero (0%) of the Purchase Price, which payment shall be deemed earned and payable only upon the Closing of Buyer's acquisition of the Property (the "**Cooperating Broker Payment**").

Buyer is aware that Seller's salesperson is the agent of the Seller exclusively and acknowledges receipt of the Disclosure Regarding Real Estate Agency Relationships. Seller is represented by its sole and exclusive agent, Chase International.

15. ADDITIONAL TERMS AND CONDITIONS:

- $50,000 earnest money deposit, becomes non-refundable at the earlier of 45 days from the acceptance of this purchase agreement, **OR** when his earnest money becomes non-refundable on the purchase of the residence located on Lot 108.

- The developer agrees to pay the $50,000 golf upgrade on the residence purchase on Lot 108.

- The developer agrees to pay the $50,000 golf upgrade on the sale of Lot 115.

- The developer agrees to provide a ~~$100,000~~ 150K membership dues credit 2025 which can be used for either the residence on Lot 108 or Lot 115, or a combination of both. The credit will expire 2 years from the close of escrow on both properties.

Re: Item 14.9 Real Estate Agency. The Seller is not offering a cooperating buyers broker payment on the sale of Lot 115.

I HAVE READ, AND I UNDERSTAND THIS AGREEMENT, AND I OFFER TO PURCHASE THE PROPERTY SUBJECT TO THE TERMS AND CONDITIONS CONTAINED HEREIN. I UNDERSTAND THIS OFFER IS NOT A BINDING CONTRACT UNTIL ACCEPTED BY SELLER.

[*Signatures on the following page.*]
[*Signature page for the Real Property Purchase and Sale Agreement and Joint Escrow Instructions.*]

Seller Initials LE DS
Buyer Initials _____
11

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YOU HAVE THE OPTION TO CANCEL YOUR CONTRACT OR AGREEMENT OF SALE BY NOTICE TO THE SELLER UNTIL MIDNIGHT OF THE SEVENTH (7TH) DAY FOLLOWING THE SIGNING OF THE CONTRACT OR AGREEMENT.

IF YOU DID NOT RECEIVE A PROPERTY REPORT PREPARED PURSUANT TO THE RULES AND REGULATIONS OF THE BUREAU OF CONSUMER FINANCIAL PROTECTION, IN ADVANCE OF YOUR SIGNING THE CONTRACT OR AGREEMENT, THE CONTRACT OR AGREEMENT OF SALE MAY BE CANCELLED AT YOUR OPTION FOR TWO YEARS FROM THE DATE OF SIGNING

DocuSigned by:
Soraya Aguirre
0235C0604664AD9...
BUYER SIGNATURE

2/20/2025
DATE

BUYER SIGNATURE

DATE

BUYER'S CURRENT ADDRESS AND PHONE:

Buyer's Address: Same as above.

Buyer's Home Phone: _____

Georgia Chase
SALESPERSON SIGNATURE

02/21/2025
DATE

Clear Creek Residential, LLC

Leisha Ehlert, Authorized Representative
By: Leisha Ehlert, Authorized Representative

02/21/2025
DATE

32643821_v1

Seller Initials LE DS
Buyer Initials _____

DOUGLAS COUNTY, NV
RPTT:$1950.00 Rec:$40.00
$1,990.00 Pgs=3
SIGNATURE TITLE - ZEPHYR COVE
SHAWNYNE GARREN, RECORDER

2025-1020809
05/21/2025 11:26 AM

A.P.N.: 1419-09-001-053

RECORDING REQUESTED BY:
Signature Title Company LLC
212 Elks Point Road, Suite 445, P.O. Box 10297
Zephyr Cove, NV 89448

MAIL RECORDED DOCS AND TAX STATEMENTS TO:

Clear Creek View LLC, a Nevada limited liability company
427 West Plumb Lane
Reno, NV 89509

Escrow No.: ZC4002-JL

RPTT: $1,950.00

GRANT, BARGAIN, SALE DEED

THIS INDENTURE WITNESSETH: That

Clear Creek Residential, LLC a Delaware Limited Liability Company

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, do/does hereby Grant, Bargain, Sell, and Convey to:

Clear Creek View LLC, a Nevada limited liability company

all that real property in the City of Carson City, County of Douglas, State of Nevada, described as follows:

See Attached Exhibit "A"

Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining.

Signature Page attached and made a part hereof.

Clear Creek Residential, LLC a Delaware Limited Liability Company

By: Leisha Ehlert, Authorized Signer

STATE OF Texas
COUNTY OF Travis } ss:

This instrument was acknowledged before me on March 13, 2025.

by Leisha Ehlert.

M. Hatley (seal)
Notary Public

MIRJAM HATLEY
Notary ID #133462910
My Commission Expires
November 23, 2025

EXHIBIT A"

PARCEL 1:

Lot 115 of CLEAR CREEK TAHOE-PHASE 3C, a Planned Unit Development, according to the map thereof, filed in the office of the County Recorder of Douglas County, State of Nevada, on March 4, 2021, as File No. 962948, of Official Records and by Certificate of Amendment, recorded April 6, as Document No. 964987, of Official Records.

PARCEL 2:

Easements granted in that certain Master Declaration of Covenants, Conditions and Restrictions and Reservations of Easements for Clear Creek Tahoe, recorded September 27, 2016, as Document No. 888265, of Official Records, and amendments thereto recorded as Document Nos. 890755, 902099, 916465, 971780 and 1010965, of Official Records.

APN: 1419-09-001-053

STATE OF NEVADA
DECLARATION OF VALUE FORM

1. **Assessor Parcel Number(s)**
   a) 1419-09-001-053
   b) _____
   c) _____
   d) _____
2. **Type of Property:**
   a) [x] Vacant Land b) [ ] Single Fam. Res.
   c) [ ] Condo/Twnhse d) [ ] 2-4 Plex
   e) [ ] Apt. Bldg f) [ ] Comm'l/Ind'l
   g) [ ] Agricultural h) [ ] Mobile Home
   [ ] Other

FOR RECORDER'S OPTIONAL USE ONLY
Book:_____ Page: _____
Date of Recording: _____
Notes:

3. **Total Value/Sales Price of Property:** $500,000.00
   Deed in Lieu of Foreclosure Only (value of property) (_____)
   Transfer Tax Value $500,000.00
   Real Property Transfer Tax Due: $1,950.00

4. **If Exemption Claimed:**
   a. Transfer Tax Exemption, per NRS 375.090, Section
   b. Explain Reason for Exemption: _____

5. Partial Interest: Percentage being transferred: %

The undersigned declares and acknowledges, under penalty of perjury, pursuant to NRS 375.060 and NRS 375.110, that the information provided is correct to the best of their information and belief, and can be supported by documentation if called upon to substantiate the information provided herein. Furthermore, the parties agree that disallowance of any claimed exemption, or other determination of additional tax due, may result in a penalty of 10% of the tax due plus interest at 1% per month. Pursuant to NRS 375.030, the Buyer and Seller shall be jointly and severally liable for any additional amount owed.

Signature _____ Grantor

Signature _____ Grantee

SELLER (GRANTOR) INFORMATION (Required)		BUYER (GRANTEE) INFORMATION (Required)	
Print Name:	Clear Creek Residential, LLC a Delaware Limited Liability Company	Print Name	Clear Creek View LLC, a Nevada limited liability company
Address:	3475 Golf Club Drive Carson City, NV 89705	Address:	427 West Plumb Lane Reno NV 89509

COMPANY/PERSON REQUESTING RECORDING (required if not seller or buyer)

Print Name: Signature Title Company LLC Escrow #: ZC4002-JL
Address: 212 Elks Point Road, Suite 445, P.O. Box 10297, Zephyr Cove, NV 89448

AS A PUBLIC RECORD THIS FORM MAY BE RECORDED/MICROFILMED

Office of the County Recorder
Shawnyne Garren
Douglas County Recorder

www.douglascountynv.gov/recorder

Real Property Transfer Tax Refund Request Form

Instructions: Complete this form and email to recorder@douglasnv.us or mail to: Douglas County Recorder
1616 8th Street
PO Box 218
Minden, NV 89423

Signature Title, having paid a Real Property Transfer Tax in the amount of $ 1,950.00 on Document No. 2025-1020809 do hereby request a refund for the following reason:

1. ☐ The transaction is exempt as provided by NRS 375.090 Section _____. (Explain reason for exemption and supply supporting documentation if necessary to support the exemption)

2. ☐ The property conveyed is not real property in its entirety as evaluated. (Attach exhibits)

3. ☐ The computation of the tax is erroneous. (Attach supporting documentation)

4. ☒ Other. (Explain reason for refund, attach supporting documentation and use additional sheets if necessary)
the personal property Social. Membership 150K fee was added to sales price in error

	Original Computation	Correct Computation
Full Value of Property Interest Conveyed	$	$
Deed in Lieu of Foreclosure (Value of Property)	$	$
Transfer Tax Value	$ 500,000	$ 350,000.00
Transfer Tax Amount Due	$ 1,950.00	$ 1,365.00

Under penalty of perjury, I hereby declare the above statements are correct, and I hereby apply for a refund in the amount of $ $585.00

5-30-25
Date

Jenny Lane
Signature

Jenny Lane
Print Name

Signature Title
Firm Name (if applicable)

Payee Information (Please Print)

Signature Title Co
Make Check Payable to

Jenny Lane
Attention (if applicable)

PO Box 10297
Street Address

Zephyr Cove NV 89448
City State Zip

RECORDER'S USE ONLY

Approved by: Shawnyne Garren Date: 05/30/2025

Printed Name & Title: Shawnyne Garren, Recorder Date: _____

x:\Recorder\Recorder\RPTT\RPTT REFUNDS

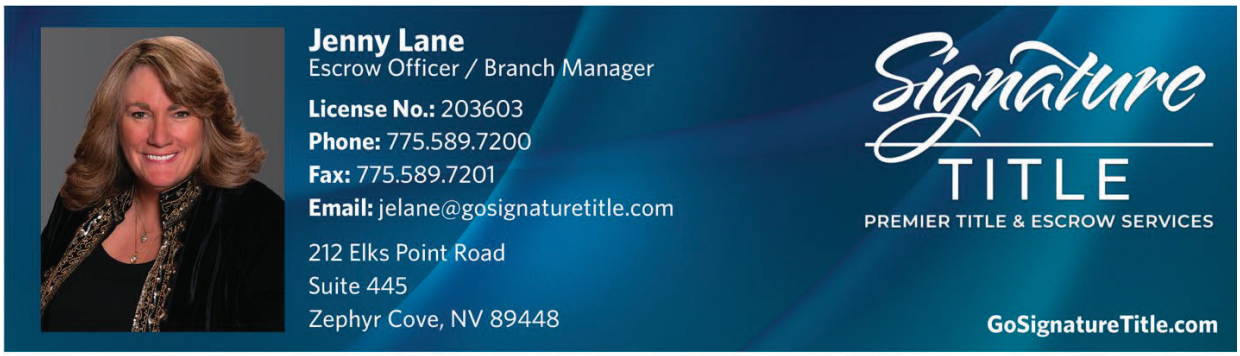
From: Jenny Lane
To: Shawnyne Garren; Jodi Stovall
Cc: Emma Grigoruk; Gene Laughton
Subject: RE: 34 Boulders Bend 4002-JL APN: 1419-09-001-053
Date: Friday, May 30, 2025 12:30:36 PM
Attachments: image001.png
TT REFUND.pdf

CAUTION: This email originated from outside of the organization. If you did not expect to receive something from this sender - we suggest you call the sender to verify (only if you know the sender).

Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

This message was sent securely using Zix®

OOOPS please see the attached



WARNING! WIRE FRAUD ADVISORY
Wire fraud and email hacking/phishing attacks are on the increase! If you have an escrow or closing transaction with us and you receive an email containing Wire Transfer Instructions, **DO NOT RESPOND TO THE EMAIL!** Instead, call your escrow officer/closer immediately, using previously known contact information and **NOT** information provided in the email, to verify the information prior to sending funds.

Secure Insight
Risk Prevention through Innovation

From: Shawnyne Garren <sgarren@douglasnv.us>
Sent: Friday, May 30, 2025 12:04 PM
To: Jenny Lane <jelane@gosignaturetitle.com>; Jodi Stovall <JStovall@douglasnv.us>
Cc: Emma Grigoruk <egrigoruk@gosignaturetitle.com>; Gene Laughton <glaughton@gosignaturetitle.com>
Subject: RE: 34 Boulders Bend 4002-JL APN: 1419-09-001-053

Hi Jenny,

Please fill in the requested refund amount (below the computations portion) and resubmit. We will get this processed as quickly as possible.

Shawnyne

From: Jenny Lane <jelane@gosignaturetitle.com>
Sent: Friday, May 30, 2025 11:47 AM
To: Shawnyne Garren <sgarren@douglasnv.us>; Jodi Stovall <jstovall@douglasnv.us>
Cc: Emma Grigoruk <egrigoruk@gosignaturetitle.com>; Gene Laughton <glaughton@gosignaturetitle.com>
Subject: FW: 34 Boulders Bend 4002-JL APN: 1419-09-001-053
Importance: High

CAUTION: This email originated from outside of the organization. If you did not expect to receive something from this sender - we suggest you call the sender to verify (only if you know the sender).

Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

This message was sent securely using Zix®

Shawnyne, attached is the request for refund on the Transfer Tax for the above property, I have attached again, the supporting documents.

Have a great weekend

Jenny



From: Jenny Lane
Sent: Thursday, May 29, 2025 10:11 AM
To: Jodi Stovall <jstovall@douglasnv.us>; Sgarren@douglasnv.us
Cc: Emma Grigoruk <egrigoruk@gosignaturetitle.com>; Gene Laughton <glaughton@gosignaturetitle.com>
Subject: 34 Boulders Bend 4002-JL APN: 1419-09-001-053
Importance: High

Shawnyne, per our conversation a short time ago, I have attached the recorded Deed and supporting Escrow Documents per your instructions. As you are aware this is a Clear Creek property and they like to include a Social Membership Fee when the prepare the contracts, the contract shows the 500K that was on the dec of Value but if you look at page 11 and the attached final closing statement we are required to back out the Social Membership fee and have the actual sales price reflected correctly which was 350K not the 500K. I do apologize for the oversight on my part; I should have caught this before I released the file to record. Please issue a refund of $585.00 since the Transfer Tax should have been $1.365.00 not $1,950.00.

If you require anything else from me, please let me know.

Jenny Lane



WARNING! WIRE FRAUD ADVISORY
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Secure Insight
Risk Prevention through Innovation

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This message was secured by **Zix**®.

AGENDA ITEM NO. DD.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on the purchase and installation of law enforcement equipment for two 2024 Ford F-150 vehicles to be used by the Douglas County Sheriff's Office Patrol Division for a total equipment and installation cost of $75,492.85. (Undersheriff Elges)

RECOMMENDED MOTION:
Approve the purchase and installation of law enforcement equipment for two 2024 Ford F-150 vehicles to be used by the Douglas County Sheriff's Office Patrol Division for a total equipment and installation cost of $74,455.21.

FINANCIAL IMPACT:
The cost of these purchases is budgeted in the Sheriff's Motor Vehicle account 101-219 564.700 for Fiscal Year 2025-26.

BACKGROUND:

The Douglas County Sheriff's Office needs to outfit each of their vehicles with special equipment made especially for law enforcement, such as: radios, emergency lights, safety cages and safety covers. These items need to be installed and wired properly to work with the vehicles specifications. These vehicles will be used by the Patrol Division. Vendor quotes for the proposed equipment and installation are attached.

ATTACHMENTS:
Revised Fleet Equipment & Installation Costs.pdf
Lehr Sales Quote 53903.pdf
Vital Signs Quote.pdf
ID Scanner Quote.pdf
Lehr Sales Quote 53888.pdf

Stalker Radar Quote.pdf
Motorola Radio Quote.pdf

Fleet Vehicle Equipment FY 25/26

Ford F150 - Patrol Division #1	Single Cage and Drawer System	
LEHR		24,133.42
Motorola		8,649.73
Stalker Radar		3,922.00
Vitals Signs		1,875.00
ID Scan		525.00
	Total	39,105.15

Ford F150 - Patrol Division #2	Dual Cage System	
LEHR		20,378.33
Motorola		8,649.73
Stalker Radar		3,922.00
Vital Signs		1,875.00
ID Scan		525.00
	Total	35,350.06

Grand Total Equipment	74,455.21

Sales Quote

Page: 1

9240 Prototype Dr Reno, NV 89521-8987
Phone: 775-507-2460 Fax:

Quote Number: 53903
Document Date: 5/23/2025
Terms: Net 30
Payment Method:

Sell To: Douglas County Vehicle Maint. (NV)
PO Box 218
Minden, NV 89423
USA
Phone: 775-782-9050

Ship To: Douglas County Vehicle Maint
Dave
1110 AIRPORT RD
BLDG H-2
Phone: 775-782-9050

Ship Via
Tax Ident. Type Legal Entity

Customer ID 11690
SalesPerson Bill Hoblin

Vehicle Information:

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Quantity	Unit Price	Total Price
	2025 ford F150 Patrol - Slick Top, Arges and Supermax Single Prisoner Sourcewell Account # 82399			
	Front End Equipment			
M4BC	Whelen, M4 Series Warning Surface Mount - Blue w/ Clear Lens	1	139.83	139.83
M4RC	Whelen, M4 Series Warning Surface Mount Red w/ Clear Lens	1	139.83	139.83
	Fog Light Area			
SA315P	Whelen Siren Speaker 100W	1	199.99	199.99
SAK9	Whelen Speaker Bracket Universal Swivel	1	31.27	31.27
LH-CORE-F150	LEHR Core Harness, F-150 to use Expansion Module	1	575.00	575.00
CEM16	Whelen Core WCX 16 Output Expansion Module	1	172.28	172.28
	OEM Front Wig Wag			
I	Installation Charges	4	119.00	476.00
	Side Equipment			
U180D	Whelen U Series Lighthead Duo Red White Clear Lens	1	182.31	182.31
U180E	Whelen U Series Lighthead Duo Blue White Clear Lens	1	182.31	182.31
U18047	Whelen U Series Mirror Mt 22-24 Ford F 150 Ppv 22-23 Ford F 150	2	20.65	41.30
ARGES1	Whelen, Arges Fender Mount Intelligent Spotlight	2	464.92	929.84
ARG47CD	Whelen Arges Remote Spotlight Driver Side Fender Mount 2021-2024 FORD F-150	1	68.44	68.44
ARG47CP	Whelen Arges Remote Spotlight Passenger Side Fender Mount 2021-2024 FORD F-150	1	68.44	68.44
TLI2J	Whelen ION T-Series DUO Red/Blue	1	108.25	108.25
	Mounted Rear Wheel Wells			
I	Installation Charges	8.5	119.00	1,011.50
	Roof Equipment			

Sales Quote

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Ship Via
Tax Ident. Type Legal Entity

Customer ID 11690
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Vehicle Information:

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Item No.	Description	Quantity	Unit Price	Total Price
NMO-K-DS	3/4" Hole NMO Style Mount w/17' DS Coax	1	29.64	29.64
I	Installation Charges	2.5	119.00	297.50
	Drivers Compartment Equipment			
IX47UFZ	Whelen, Inner Edge XLP 10-Lt 2015 F150	1	1,199.00	1,199.00
	Customer Supplied Materials			
	Motorola Radio, Antenna and required accessories			
	Dell Rugged - model?			
	Modem?			
	Front and Rear Radar			
	KIT-2021 + F-150 Wide Body Console w/cup holder, armrest, phone holder			
7170-0882-01	Gamber-Johnson, Kit-2021 + F-150 Wide Body Console w/ Cup Holder and Rear Armrest	1	1,135.50	1,135.50
	BOM Kit includes internal cup holder, external rear armrest, magnetic base phone holder			
	8" of mounting space in vertical section and 12" in horizontal/7.5" including cup holder			
FP-MXTL2500	Troy Products 3" Face Plate, Fits Motorola XTL2500/5000/APX6500 | 12.5" Remaining	1		
FP-W-ARGES	Troy, 4" Face Place, Fits Whelen Arges Super-LED SpotLight | 8.5" remaining	1		
7160-0339	Gamber-Johnson, 4" Face Plate Cencom | 4.5" Remaining	1		
7160-0332	Gamber-Johnson, Short Interior Pocket | 1" Remaining	1	51.00	51.00
1045-BSS	Blue Sea Systems, 1045 Fast Charge Dual USB Charger Socket Mount	1	51.47	51.47
7160-0063	Gamber-Johnson, AUX 12v Power Outlet	1	32.25	32.25
3130-0153	Gamber-Johnson 1" Filler Panel | 0" Remaining	1		
MMSU-1	Mag Mic Magnetic Mic Kit	2	39.95	79.90
7160-2000-09	Gamber-Johnson, Mongoose 9" XLE Motion Attachment	1	442.50	442.50
7160-1982-13	Gamber Johnson, Dell Rugged Laptop Vehicle Docking Station, Full Port, Tri RF	1	919.50	919.50
ARGCH1	Whelen, Arges Bail Mount Control Head	1	246.40	246.40
CCTL7	Whelen Core WCX 21 Push-Buttons & 4-Position Slide Control Head	1		

Sales Quote

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Dave
1110 AIRPORT RD
BLDG H-2
Phone: 775-782-9050

Ship Via
Tax Ident. Type Legal Entity

Customer ID 11690
SalesPerson Bill Hoblin

Vehicle Information:

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Quantity	Unit Price	Total Price
GK10301S1UHK	Setina, D T-Rail Mount 1 Small and 1 Universal Lock Handcuff Key	1	441.15	441.15
I	Installation Charges	18	119.00	2,142.00
	Prisoner Compartment Equipment			
PK0355FDT15F150	Setina, #10Vs RP Coated Poly Partition	1	801.75	801.75
TK1338FDT15F150	Setina, Cargo Deck w/ Rear Drawer-Supermax Full Kit F150 15+ SuperMax includes; TPO Seat, Door Panels, Rear Partition, Deck Tray w/Mat Equipement Box, Cargo Drawer, Rear Window Barriers, Door Window Barriers	1	3,321.75	3,321.75
319-01	Tuffy, Full Width Under Rear Seat Lockbox Ford F-150	1	389.35	389.35
I	Installation Charges	12	119.00	1,428.00
	Back End Equipment			
BSRW10T-LEHR	Whelen, RST WCX Rear Trio Inner Edge 10-Lt Tray for 15-* F-150 PROMO	1	1,199.00	1,199.00
TLI3JC	Whelen, ION T-Series TRIO, Individual Color Control - Red/Blue/White Mounted left and right tailgate - 2nd function additional backup modem? antenna?	2	130.39	260.78
VTX609R	Whelen, Vertex Super-LED Omni Directional Lighthead Red driver taillight	1	83.95	83.95
VTX609B	Whelen Vertex Super-LED Omni Directional Lighthead Blue passenger taillight	1	83.95	83.95
C399	Whelen Cencom Core WCX Remote Siren & Control Center	1	1,109.00	1,109.00
CEM16	Whelen Core WCX 16 Output Expansion Module	1	172.28	172.28
C399SP	Whelen, SCANport KIT FOR C399	1	111.51	111.51
M-FMF171	Pace-Edwards Full Metal JackRabbit Tonneau Cover	1	1,667.70	1,667.70
INSTALL	Install Materials	1	325.00	325.00

Sales Quote

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Phone: 775-507-2460 Fax:

Quote Number: 53903
Document Date: 5/23/2025
Terms: Net 30
Payment Method:

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PO Box 218
Minden, NV 89423
USA
Phone: 775-782-9050

Ship To: Douglas County Vehicle Maint
Dave
1110 AIRPORT RD
BLDG H-2
Phone: 775-782-9050

Ship Via
Tax Ident. Type Legal Entity

Customer ID 11690
SalesPerson Bill Hoblin

Vehicle Information:

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Quantity	Unit Price	Total Price
I	Installation Charges	15	119.00	1,785.00

Agency Approval

Name: _____

Auth. Signature: _____

Sub-Total	**24,133.42**
Total Tax	0.00
Total:	**24,133.42**

PLEASE READ: No returns without approval and an RMA# will be accepted. All shortages, damage, or return claims must be made within 10 days of invoice date. NO EXCEPTIONS. A copy of the invoice and RMA paperwork must be shipped with returns. All return orders or cancellations are subject to a 25% restocking fee plus freight. Any change orders made 60 days prior to the installation date may be subject to a production delay and pricing changes. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Vital Signs NV
2412 S. Curry Street Carson City, NV 89703
info@vitalsignscc.com
(775) 884-2990

VitalSignsCC.com

Quote 2273

2024 FORD F150

SALES REP INFO
Hannah McIntosh
hannah@vitalsignscc.com
(775) 884-2990

QUOTE DATE
Thu, 06/19/2025

QUOTE EXPIRY DATE
Sat, 07/19/2025

TERMS
DUE ON RECEIPT

REQUESTED BY
DOUGLAS COUNTY SHERIFF'S OFFICE

CONTACT INFO
Captain Jon Storke
JStorke@DouglasNV.us
(775) 586-7250

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	**Full Color Reflective Graphics Sets for 2024 Ford F150 Units - Installed**	2	Unit	$880.00	$1,760.00	N
2	**White Door Wraps for Ford F150, Includes Basic (Non Keyless) Doorhandle Removal - Installed**	2	Unit	$995.00	$1,990.00	N

This is a cost estimate based on the specific information you've given us and is valid for 30 days. The final price may vary based on the actual product produced.

When you approve this estimate, you are agreeing to pay 100% of the estimated price. If you are not set up with credit terms, we require a 50% deposit to begin work on your project. Once we receive your deposit, we'll schedule your project and email you an estimated completion date. The remaining balance is due upon completion of your order.

Need to make changes?
No problem - but please realize, changes to quantity or specifications will affect your price. We will provide you with an updated estimate based on the changes.

Subtotal:	**$3,750.00**
Sales Tax (0%):	**$0.00**
Total:	**$3,750.00**

SIGNATURE:

DATE:





E-Seek M260 2D Barcode & Magnetic Stripe ID Card Reader

$525.00

New

The E-Seek M260 ID Reader is capable of scanning 2D Barcode & Magnetic Stripes for government-issued ID cards.

Software

PL

This ID scanner is fully compatible with ParseLink data and image automation software. ParseLink allows for instant, accurate entry of all fields stored on an ID into the software of your choice. It also allows for instant capture of ID images, removing the need for photocopies and paperwork.

Extended Warranty

- (●) No Extended Warranty
- ( ) 3 Year Extended Warranty for M260 $95.00

Additional Cables

- (●) No Additional Cables
- ( ) E-Seek CN8436 USB Kiosk Cable for M210 / M260 ID scanner $26.00

$525.00

1 Add to cart

Sales Quote

9240 Prototype Dr Reno, NV 89521-8987
Phone: 775-507-2460 Fax:

Quote Number: 53888
Document Date: 5/23/2025
Terms: Net 30
Payment Method:

Sell To: Douglas County Vehicle Maint. (NV)
PO Box 218
Minden, NV 89423
USA
Phone: 775-782-9050

Ship To: Douglas County Vehicle Maint
Dave
1110 AIRPORT RD
BLDG H-2
Phone: 775-782-9050

Ship Via
Tax Ident. Type Legal Entity

Customer ID 11690
SalesPerson Bill Hoblin

Vehicle Information:
2025 FORD F150

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Quantity	Unit Price	Total Price
	2025 ford F150 Patrol - Dual Prisoner - no Arges Sourcewell Account # 82399			
	Front End Equipment			
M4BC	Whelen, M4 Series Warning Surface Mount - Blue w/ Clear Lens	1	139.83	139.83
M4RC	Whelen, M4 Series Warning Surface Mount Red w/ Clear Lens	1	139.83	139.83
	Fog Light Area			
SA315P	Whelen Siren Speaker 100W	1	199.99	199.99
SAK9	Whelen Speaker Bracket Universal Swivel	1	31.27	31.27
LH-CORE-F150	LEHR Core Harness, F-150 to use Expansion Module	1	575.00	575.00
	OEM Front Wig Wag			
I	Installation Charges	4	140.00	560.00
	Side Equipment			
U180D	Whelen U Series Lighthead Duo Red White Clear Lens	1	182.31	182.31
U180E	Whelen U Series Lighthead Duo Blue White Clear Lens	1	182.31	182.31
U18047	Whelen U Series Mirror Mt 22-24 Ford F 150 Ppv 22-23 Ford F 150	2	20.65	41.30
TLI2J	Whelen ION T-Series DUO Red/Blue	2	108.25	216.50
	Mounted Rear Wheel Wells			
I	Installation Charges	8.5	119.00	1,011.50
	Roof Equipment			
EB2DEDE-TDA	Whelen, 54" Legacy Bar WCX	1	2,335.00	2,335.00
	PROMO			
STPKT94	Whelen Lightbar Strap Kit	1	70.21	70.21
NMO-K-DS	3/4" Hole NMO Style Mount w/17' DS Coax	1	29.64	29.64

Sales Quote

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Ship To: Douglas County Vehicle Maint
Dave
1110 AIRPORT RD
BLDG H-2
Phone: 775-782-9050

Ship Via
Tax Ident. Type Legal Entity

Customer ID 11690
SalesPerson Bill Hoblin

Vehicle Information:
2025 FORD F150

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Quantity	Unit Price	Total Price
I	Installation Charges	2.5	119.00	297.50
	Drivers Compartment Equipment			
	Customer Supplied Materials			
	Motorola APX8500 Radio, Antenna and required accessories			
	Stalker DSR Front and Rear Radar			
	Modem?			
	MDT Mount?			
	KIT-2021 + F-150 Wide Body Console w/cup holder, armrest, phone holder			
7170-0882-01	Gamber-Johnson, Kit-2021 + F-150 Wide Body Console w/ Cup Holder and Rear Armrest	1	1,135.50	1,135.50
	BOM Kit includes internal cup holder, external rear armrest, magnetic base phone holder			
	8" of mounting space in vertical section and 12" in horizontal/7.5" including cup holder			
FP-MXTL2500	Troy Products 3" Face Plate, Fits Motorola XTL2500/5000/APX6500 | 12.5" Remaining	1		
7160-0339	Gamber-Johnson, 4" Face Plate Cencom | 8.5" Remaining	1		
3130-0156	Gamber-Johnson, 4" Filler Panel | 4.5" remaining	1		
16298	Gamber-Johnson, 4.5" X 2" Deep Pocket | 0" Remaining	1	55.50	55.50
1045-BSS	Blue Sea Systems, 1045 Fast Charge Dual USB Charger Socket Mount	1	51.47	51.47
7160-0063	Gamber-Johnson, AUX 12v Power Outlet	1	32.25	32.25
MMSU-1	Mag Mic Magnetic Mic Kit	2	39.95	79.90
7160-2000-09	Gamber-Johnson, Mongoose 9" XLE Motion Attachment	1	442.50	442.50
7160-1982-13	Gamber Johnson, Dell Rugged Laptop Vehicle Docking Station, Full Port, Tri RF	1	919.50	919.50
ARGCH1	Whelen, Arges Bail Mount Control Head	1	246.40	246.40
CCTL7	Whelen Core WCX 21 Push-Buttons & 4-Position Slide Control Head	1		
GK10301S1UHK	Setina, D T-Rail Mount 1 Small and 1 Universal Lock Handcuff Key	1	389.25	389.25
I	Installation Charges	18	119.00	2,142.00

Sales Quote

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Dave
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BLDG H-2
Phone: 775-782-9050

Ship Via
Tax Ident. Type Legal Entity

Customer ID 11690
SalesPerson Bill Hoblin

Vehicle Information:
2025 FORD F150

PRICES ARE VALID FOR 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE SPECIFIED

Item No.	Description	Quantity	Unit Price	Total Price
	Prisoner Compartment Equipment			
PK0355FDT15F150	Setina, #10Vs RP Coated Poly Partition	1	801.75	801.75
DK0100FDT21F150	Setina, Door Panel Tpo 21-23	1	246.75	246.75
WK0514FDT15F150H	Setina, Window Barrier VS Steel Horizontal	1	246.75	246.75
WK0595FDT15F150PIE	Setina, Window Barrier Rear Poly Inner Edge	1	269.25	269.25
319-01	Tuffy, Full Width Under Rear Seat Lockbox Ford F-150	1	399.20	399.20
I	Installation Charges	11	119.00	1,309.00
	Back End Equipment			
TLI3JC	Whelen, ION T-Series TRIO, Individual Color Control - Red/Blue/White Mounted left and right tailgate - 2nd function additional backup	2	130.39	260.78
VTX609R	Whelen, Vertex Super-LED Omni Directional Lighthead Red driver taillight	1	83.95	83.95
VTX609B	Whelen Vertex Super-LED Omni Directional Lighthead Blue passenger taillight	1	83.95	83.95
C399	Whelen Cencom Core WCX Remote Siren & Control Center	1	1,109.00	1,109.00
CEM16	Whelen Core WCX 16 Output Expansion Module	1	172.28	172.28
C399SP	Whelen, SCANport KIT FOR C399	1	111.51	111.51
M-FMF171	Pace-Edwards Full Metal JackRabbit Tonneau Cover	1	1,667.70	1,667.70
INSTALL	Install Materials	1	325.00	325.00
I	Installation Charges	15	119.00	1,785.00

Agency Approval

Name: _____

Auth. Signature: _____

Sub-Total	**20,378.33**
Total Tax	0.00
Total:	**20,378.33**

PLEASE READ: No returns without approval and an RMA# will be accepted. All shortages, damage, or return claims must be made within 10 days of invoice date. NO EXCEPTIONS. A copy of the invoice and RMA paperwork must be shipped with returns. All return orders or cancellations are subject to a 25% restocking fee plus freight. Any change orders made 60 days prior to the installation date may be subject to a production delay and pricing changes. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

STALKER radar

applied concepts, inc.

QUOTE #2107351

855 E. Collins Blvd
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Inside Sales Partner: Anthony Greene, +1-972-801-4892, anthony.greene@a-concepts.com

Reg Sales Mgr: Brian Wong, +1-310-429-0519, brianw@a-concepts.com

Date: 06/25/25

Effective From : 06/25/2025 **Valid Through:** 09/23/2025 Lead Time: 45 working days

Bill To:	**Customer ID:** 894232	**Ship To:**	*FedEx Ground*
Douglas Co Sheriff's Dept PO Box 218 Minden, NV 89423-0218	Accounts Payable	Douglas Co Sheriff's Dept 1038 Buckeye Rd Minden, NV 89423-4153	

Grp	Qty	Package	Description	Wrnty/Mo	Price	Ext Price
1	2	807-0001-00	DSR 2X Radar with Fast Lock Remote	36	$3,435.00	$6,870.00

Ln	Qty	Part Number	Description	Price	Ext Price
1	2	200-0965-50	2X Counting Unit, 1.5 PCB, ARM Processor		$0.00
2	2	200-1570-00	2X Modular OSC Display		$0.00
3	2	200-1468-00	Dual DSR Ka Antenna		$0.00
4	2	200-1468-01	2X Rear Antenna		$0.00
5	2	200-0919-00	2X Fast Lock Remote w/Screw Latch		$0.00
6	2	200-0769-00*	25 MPH/40 KPH KA Tuning Fork		$0.00
7	2	200-0770-00*	40 MPH/64 KPH KA Tuning Fork		$0.00
8	2	200-0648-00	Display Sun Shield		$0.00
9	2	200-1341-10	2021-2024 Ford F-150 Front Combo Mount, Ka Band	$189.00	$378.00
10	2	200-1342-00	2019-2024 Ford F150 KA Antenna Rear Mount	$91.00	$182.00
12	2	155-2591-02	2 Foot Antenna Cable, IP67		$0.00
13	2	155-2591-20	20 Foot Antenna Cable, IP67		$0.00
14	2	200-0622-00	VSS Cable Kit		$0.00
15	2	200-0619-00	2X Documentation Kit		$0.00
16	2	006-0094-00	Fan Noise Suppression Addendum - 2X		$0.00
17	2	035-0361-00	Shipping Container, Dash Mounted Radar		$0.00
18	2	060-1000-36	36 Month Warranty		$0.00

Group Total $7,430.00

Grp	Qty	Package	Description	Wrnty/Mo	Price	Ext Price
2	1		Accessories	0	$0.00	$0.00

Ln	Qty	Part Number	Description	Price	Ext Price
19	2	200-1503-00	Stalker Speed Module, Ka-Band	$207.00	$414.00

Group Total $414.00

** Continued on Next Page **

STALKER radar

applied concepts, inc.

QUOTE #2107351

855 E. Collins Blvd
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Date: 06/25/25

Inside Sales Partner: Anthony Greene, +1-972-801-4892, anthony.greene@a-concepts.com

Reg Sales Mgr: Brian Wong, +1-310-429-0519, brianw@a-concepts.com

Effective From : 06/25/2025 **Valid Through:** 09/23/2025 Lead Time: 45 working days

Bill To:	**Customer ID:** 894232	**Ship To:**	*FedEx Ground*
Douglas Co Sheriff's Dept PO Box 218 Minden, NV 89423-0218	Accounts Payable	Douglas Co Sheriff's Dept 1038 Buckeye Rd Minden, NV 89423-4153	

Product	$7,844.00	Sub-Total:	$7,844.00
Discount	$0.00	Sales Tax 0%	$0.00
		Shipping & Handling:	$0.00
Payment Terms: Net 30 days		**Total: USD**	**$7,844.00**

001

Vehicle Information:
2024 Ford F-150

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these Terms and Conditions carefully before proceeding.

MOTOROLA SOLUTIONS







DOUGLAS COUNTY SHERIFFS DEPT

APX8500 X 2

07/01/2025

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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07/01/2025

DOUGLAS COUNTY SHERIFFS DEPT
PO BOX 218
MINDEN, NV 89423

RE: Motorola Quote for APX8500 X 2

Dear Rodney Ginnochio,

Motorola Solutions is pleased to present DOUGLAS COUNTY SHERIFFS DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide DOUGLAS COUNTY SHERIFFS DEPT with the best products and services available in the communications industry. Please direct any questions to Dan Pena at danp@sierraelectronics.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Dan Pena

Motorola Solutions Manufacturer's Representative

Billing Address:
DOUGLAS COUNTY SHERIFFS
DEPT
PO BOX 218
MINDEN, NV 89423
US

Quote Date:07/01/2025
Expiration Date:08/30/2025
Quote Created By:
Dan Pena
danp@sierraelectronics.com

End Customer:
DOUGLAS COUNTY SHERIFFS DEPT
Rodney Ginnochio

Contract: 19860 - NASPO 00318

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8500					
1	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	2	$12,443.42	$8,649.73	$17,299.46
1a	G831AD	ADD: SPKR 15W WATER RESISTANT	2			
1b	GA00580AA	ADD: TDMA OPERATION	2			
1c	G51AT	ENH:SMARTZONE	2			
1d	G78AT	ENH: 3 YEAR ESSENTIAL SVC	2			
1e	GA05509AA	DEL: DELETE UHF BAND	2			
1f	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	2			
1g	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY	2			
1h	G843AH	ADD: AES ENCRYPTION AND ADP	2			
1i	G89AC	ADD: NO RF ANTENNA NEEDED	2			
1j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	2			
1k	G67EH	ADD: REMOTE MOUNT E5 MP	2			
1l	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	2			
1m	G806BL	ENH: ASTRO DIGITAL CAI OP APX	2			
1n	GA01670AA	ADD: APX E5 CONTROL HEAD	2			
1o	W22BA	ADD: STD PALM MICROPHONE APX	2			

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1p	QA09113AB	ADD: BASELINE RELEASE SW	2			
1q	G361AH	ENH: P25 TRUNKING SOFTWARE APX	2			
1r	G387AD	ADD: MULITCAST VOTING SCAN	2			
1s	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	2			
1t	G996AS	ENH: OVER THE AIR PROVISIONING	2			
1u	W12DK	ADD: RF PREAMP APX	2			

Grand Total $17,299.46(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Parametric Data
1s	QA01648AA	ASKHOMID = 4094

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead **(PO will not be processed without this)**
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.
Once checklist is complete, order still must go through **Order Validation/Credit Approval**

AGENDA ITEM NO. EE.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion to approve a $119,294.29 payment to Motorola Solutions for annual software maintenance, for Fiscal Year 2025-26, for all software maintenance, updates and support necessary for the Douglas County Sheriff's Office and 9-1-1 Emergency Communications. (Undersheriff Elges)

RECOMMENDED MOTION:
Approve a $119,294.29 payment to Motorola Solutions for annual software maintenance, for Fiscal Year 2025-26, for all software maintenance, updates and support necessary for the Douglas County Sheriff's Office and 9-1-1 Emergency Communications.

FINANCIAL IMPACT:

The Douglas County Sheriff's Office and 9-1-1 Emergency Communications each pay a portion of the total $119,294.29 annual invoice based on which entity is the primary user of the software module(s) provided. For the Fiscal Year 2025-26 invoice, the Douglas County Sheriff's Office will pay $86,768.79 and 911 Emergency Services will pay $32,525.50. Each department has this annual fee included in their Fiscal Year 2025-26 budgets. The Douglas County Sheriff's Office budget line item is 101-212 533.806 - Software. The 9-1-1 Emergency Communications budget line item is 256-678 533.806 - Software.

BACKGROUND:
The Douglas County Sheriff's Office (DCSO) and 911 Emergency Communications have paid these software maintenance/support fees to Motorola Solutions, Inc. (previously Spillman) for more than 17 years to successfully manage their Computer Aided Dispatch and Records Management software systems. These fees provide all updates, technical support and maintenance of the software necessary to successfully keep both entities running their 24-hour law enforcement and emergency operations. Both entities cannot afford to have their systems fail and need their software working at peak performance.

ATTACHMENTS:
Motorola Annual Invoice FY25_26.pdf

MOTOROLA SOLUTIONS

ORIGINAL INVOICE

Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

Transaction Number	Transaction Date	Transaction Total
1162419713	01-JUN-2025	119,294.29 USD

P.O. Number	P.O. Date	Customer Account No
		1000702721

Payment Terms	Payment Due Date
Net Due in 30 Days	01-JUL-2025

Visit our website at www.motorolasolutions.com

Bill To Address

DOUGLAS COUNTY SHERIFFS DEPT
ATTN: Accounts Payable
1625 EIGHTH ST FL 1
MINDEN NV 89423
United States

Ship To Address

DOUGLAS COUNTY SHERIFFS DEPT
1625 EIGHTH ST FL 1
MINDEN NV 89423
United States

IMPORTANT INFORMATION

For all invoice payment inquiries contact
AccountsReceivable@motorolasolutions.com
Telephone: (801) 882-2693

SPECIAL INSTRUCTIONS / COMMENTS
General Comment: THIS IS NOT A SHIPPING INVOICE. IT IS BEING GENERATED PER THE CUSTOMER'S REQUEST.
Invoice Special Instruction: PoP 01-Jul-2025 to 30-Jun-2026

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	SSV00S00012A-SP	FLEX CAD MAINTENANCE (ENHANCED) - STANDARD	1	2,396.85	2,396.85
2	SSV00S00052A-SP	FLEX STATELINK MAINTENANCE - STANDARD	1	2,396.85	2,396.85
3	SSV00S00072A-SP	FLEX CAD MAPPING MAINTENANCE - STANDARD	1	4,796.56	4,796.56
4	SSV00S00103A-SP	BRAZOS XML INTERFACE MAINTENANCE - STANDARD	1	3,219.53	3,219.53
5	SSV00S00151A-SP	FLEX COMMISSARY MANAGEMENT MAINTENANCE - STANDARD	1	1,197.02	1,197.02
6	SSV00S00178A-SP	FLEX DRIVER LICENSE SCANNING MAINTENANCE - STANDARD	1	3,149.78	3,149.78

Please detach here and return the bottom portion with your payment

Payment Coupon

Transaction Number	Customer Account No	Payment Due Date	Transaction Total	Amount Paid
1162419713	1000702721	01-JUL-2025	119,294.29 USD	

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

DOUGLAS COUNTY SHERIFFS DEPT
ATTN: Accounts Payable
1625 EIGHTH ST FL 1
MINDEN NV 89423
United States

Payment Transfer Details

CHICAGO
WIRE Routing Transit Number: 026009593
ACH/EFT Routing Transit Number: 111000012
SWIFT: BOFAUS3N
Bank Account No: 3756319819

Send Payments To:

MOTOROLA SOLUTIONS
Motorola Solutions, Inc.
13104 Collections Center Drive
Chicago IL 60693
United States
Please provide your remittance details to:
US.remittance@motorolasolutions.com

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED

MOTOROLA SOLUTIONS

Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

ORIGINAL INVOICE

Transaction Number	Transaction Date	Transaction Total
1162419713	01-JUN-2025	**119,294.29 USD**

P.O. Number	P.O. Date	Customer Account No
		1000702721

Payment Terms	Payment Due Date
Net Due in 30 Days	01-JUL-2025

Visit our website at www.motorolasolutions.com

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
7	SSV00S00181A-SP	FLEX E9-1-1 INTERFACE MAINTENANCE - STANDARD	1	2,396.85	2,396.85
8	SSV00S00190A-SP	FLEX EVIDENCE BARCODE AND AUDITING MAINTENANCE - STANDARD	1	2,396.85	2,396.85
9	SSV00S00193A-SP	FLEX EVIDENCE MANAGEMENT MAINTENANCE - STANDARD	1	1,197.02	1,197.02
10	SSV00S00015A-SP	FLEX HUB MAINTENANCE (ENHANCED) - STANDARD	1	22,805.73	22,805.73
11	SSV00S00262A-SP	FLEX IMAGING MAINTENANCE - STANDARD	1	4,796.56	4,796.56
12	SSV00S00301A-SP	FLEX LICENSES AND PERMITS MAINTENANCE - STANDARD	1	1,197.02	1,197.02
13	SSV00S00307A-SP	FLEX LIVESCAN FINGERPRINTING INTERFACE MAINTENANCE - STANDARD	1	2,396.85	2,396.85
14	SSV00S00331A-SP	FLEX MOBILE ARREST FORM MAINTENANCE - STANDARD	1	2,979.83	2,979.83
15	SSV00S00334A-SP	FLEX MOBILE FIELD REPORT WITH FIELD INTERVIEW MAINTENANCE - STANDARD	1	3,149.78	3,149.78
16	SSV00S00352A-SP	FLEX MOBILE STATE & NATIONAL QUERIES MAINTENANCE - STANDARD	1	1,806.18	1,806.18
17	SSV00S00354A-SP	FLEX MOBILE VOICELESS CAD MAINTENANCE - STANDARD	1	4,203.04	4,203.04
18	SSV00S00021A-SP	FLEX CIVIL PROCESS MAINTENANCE - STANDARD	1	3,593.86	3,593.86
19	SSV00S00447A-SP	FLEX PREMISES AND HAZMAT INFORMATION MAINTENANCE - STANDARD	1	1,197.02	1,197.02
20	SSV00S00453A-SP	PROQA FIRE INTERFACE MAINTENANCE - STANDARD	1	3,146.95	3,146.95
21	SSV00S00456A-SP	FLEX PROQA MEDICAL INTERFACE MAINTENANCE - STANDARD	1	3,593.86	3,593.86
22	SSV00S00459A-SP	PROQA POLICE INTERFACE MAINTENANCE - STANDARD	1	1,195.58	1,195.58
23	SSV00S00468A-SP	FLEX QUICKEST ROUTE MAINTENANCE - STANDARD	1	0.00	0.00
24	SSV00S00474A-SP	FLEX RAPID NOTIFICATION 2.0 MAINTENANCE - STANDARD	1	2,396.85	2,396.85
25	SSV00S00477A-SP	FLEX RESPONSE PLANS MAINTENANCE - STANDARD	1	2,396.85	2,396.85
26	SSV00S00480A-SP	FLEX SENTRYX GIS (GEOBASE) MAINTENANCE - STANDARD	1	0.00	0.00
27	SSV00S00527A-SP	FLEX TRAFFIC INFORMATION MAINTENANCE - STANDARD	1	1,197.02	1,197.02
28	SSV00S00023A-SP	FLEX COMPSTAT MANAGEMENT DASHBOARD THIRD PARTY MAINTENANCE - STANDARD	1	2,616.05	2,616.05
29	SSV00S00587A-SP	ZOLL EPCR INTERFACE MAINTENANCE - STANDARD	1	2,408.24	2,408.24
30	SSV00S006026-SP	FLEX MOBILE SERVER CAD SHARE - STANDARD	1	10,790.12	10,790.12

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED

MOTOROLA SOLUTIONS

Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

ORIGINAL INVOICE

Transaction Number	Transaction Date	Transaction Total
1162419713	01-JUN-2025	119,294.29 USD

P.O. Number	P.O. Date	Customer Account No
		1000702721

Payment Terms	Payment Due Date
Net Due in 30 Days	01-JUL-2025

Visit our website at www.motorolasolutions.com

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
31	SSV00S00028A-SP	FLEX TOUCH MAINTENANCE - STANDARD	1	1,483.09	1,483.09
32	SSV00S00031A-SP	FLEX JAIL MANAGEMENT MAINTENANCE - STANDARD	1	7,190.56	7,190.56
33	SSV00S00033A-SP	FLEX LAW RECORDS MAINTENANCE - STANDARD	1	1,197.02	1,197.02
34	SSV00S00036A-SP	FLEX MOBILE AVL AND MAPPING MAINTENANCE - STANDARD	1	6,602.74	6,602.74
35	SSV00S00038A-SP	FLEX MOBILE RECORDS MAINTENANCE - STANDARD	1	1,806.18	1,806.18

USD Subtotal	119,294.29
USD Total Tax	0.00
USD Total	119,294.29
USD Amount Due	119,294.29

3,219.53+
1,197.02+
3,149.78+
2,396.85+
1,197.02+
22,805.73+
4,796.56+
1,197.02+
2,396.85+
2,979.83+
3,149.78+
1,806.18+
3,593.86+
1,197.02+
2,616.05+
10,790.12+
1,483.09+
7,190.56+
1,197.02+
6,602.74+
1,806.18+
021
86,768.79*

DCSO Portion →

911 Comm Portion →

2,396.85+
2,396.85+
4,796.56+
2,396.85+
4,203.04+
1,197.02+
3,146.95+
3,593.86+
1,195.58+
2,396.85+
2,396.85+
2,408.24+
012
32,525.50*

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED

AGENDA ITEM NO. FF.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on the purchase of U.S. Digital Designs (USDD) Fire Station Alerting software and Motorola radios for the Douglas County Fire Station Alerting project in an amount not to exceed $121,426.87 and authorize the County Manager to sign all relevant documents. (Kara Easton, Director of Emergency Management)

RECOMMENDED MOTION:
Approve the purchase of USDD Fire Station Alerting software and Motorola radios for the Douglas County Fire Station Alerting project in an amount not to exceed $121,426.87 and authorize the County Manager to sign all relevant documents.

FINANCIAL IMPACT:
Budgeted in 256-678 562.000. Overall cost $121,426.87.

BACKGROUND:
Fire station alerting is an integral part of the dispatching process. The purpose of the software is to provide as much notice as possible to responding fire units they are receiving a call out. The radios are replacing end-of-life technology both in the emergency communications center and at each fire station. They also serve as a redundancy option to ensure the alerting can function even during a network outage.

Purchasing the following equipment:
-U.S. Digital Designs (USDD) Fire Station Alerting software ($51,148.13)
-10 Motorola APX6500 base station radios ($52,279.10), and
-2 Motorola -APX Consolette radios ($17,999.64)

This is a joint project with East Fork and Tahoe Douglas Fire Protection Districts. The County is responsible for the software at the emergency communications center as well as the radios/receivers at

each fire station. The fire districts are responsible for the software and technology within each fire station. Fire station alerting is an automated system that integrates with the computer aided dispatch and protocol functions in the emergency communications center. It helps get resources out the door quicker when responding to critical incidents.

ATTACHMENTS:

USDD ECC Fire Station Alerting Quote $51,148.13
Motorola APX6500 Base Stations Quote $52,279.10
Motorola APX Consolettes Quote $17,999.64

US DIGITAL DESIGNS
by Honeywell

Quotation to:

Minden, NV
Douglas County Communications Center

Project:

G2 Fire Station Alerting System

One (1) Dispatch Center System

Proposal number:

NV_EFRK006

Revision #

3

Pricing pursuant to the Master Price Agreement entered into between League of Oregon Cities (LOC) and USDD, and made available to members of the National Purchasing Partners, LLC, dba Public Safety GPO, dba Law Enforcement GPO, and dba **NPPgov - Contract #PS20350**. More information available at: https://nppgov.com/contract/honeywell/

Douglas County Communications Center is a member: M-5728949

Quote Date:

23-Jun-2025

Quote Expires:

21-Sep-2025

By:

Sheryl Wagner (ja)
Sr. Territory Manager
US Digital Designs, Inc.
1150 W Grove Pkwy St #110
Tempe, AZ 85283
(253)-303-3021
Sheryl.Wagner@honeywell.com
stationalerting.com

This proposal is subject to corrections due to errors or omissions

US DIGITAL DESIGNS

QUOTE

1150 W Grove Pkwy St #110
Tempe, Arizona 85283
877-551-8733 tel *480-290-7892 fax*

DATE: **6/23/2025**
Expires: **9/21/2025**

Quote SUBMITTED TO:
Minden, NV
Douglas County Communications Center

REF PROPOSAL
NV_EFRK006 v3

PRIMARY DISPATCH G2 FSA SYSTEM

Dispatch center costs typically only need to be assumed once per dispatching agency, no matter how many stations are dispatched (unless redundant centers or further modifications are needed).

DISPATCH SYSTEM INTERFACES

	Unit	Mfr	Qty	Part No.	Description	US List Unit	QUOTE UNIT	QUOTE EXT	
	LOT	USDD	1	CADI-U	**CAD Interface - Spillman Flex** (USDD-side Only - Customer responsibility to discuss CAD-side costs (if any) with their vendor)	$ 14,677.50	**$ 13,209.75**	**13,209.75**	

DISPATCH SYSTEM COMPONENTS

	Unit	Mfr	Qty	Part No.	Description	US List Unit	QUOTE UNIT	QUOTE EXT	
	Kit	USDD	1	GARI-2	**G2 Gateway Audio Radio Interface (GARI) - Kitted with Rack-Mount Adapter Plate**	$ 3,662.75	**$ 3,296.48**	**3,296.48**	
	ea	USDD	2	GARI2-008R	**Consolete Motorola Interface Cable**	$ 300.00	**$ 270.00**	**540.00**	

DISPATCH SYSTEM SERVICES

Item	Unit	Mfr	Qty	Part No.	Description	US List Unit	QUOTE UNIT	QUOTE EXT	
	HR	USDD	1	GW-VM	G2 Communications Gateway - VMWare Virtual (Software for Controller with Install Assistance)	$ 10,008.00	**$ 9,007.20**	**9,007.20**	
	HR	USDD	50	GW-CM	**Gateway Configuration & Modifications**	$ 373.75	**$ 336.38**	**16,818.75**	
	LOT	USDD	1	GW-I-C	**Gateway Installation / BY CUSTOMER** (with REMOTE ASSISTANCE by USDD Personnel)	$ 431.25	**$ 388.13**	**388.13**	
	LOT	USDD	1	GW-PM	**Gateway Project Management**	$ 3,685.50	**$ 3,316.95**	**3,316.95**	
	LOT	USDD	1	TRA-DIS-O	**Training - System Administrator / Dispatch Supervisor - On-Site** (4 Hours)	$ 5,008.75	**$ 4,507.88**	**4,507.88**	

PRIMARY DISPATCH G2 FSA SYSTEM		
	System Total:	**51,085.13**
	Shipping Total:	**63.00**
	System Subtotal	**51,148.13**

PRIMARY DISPATCH WARRANTY & SUPPORT

Customer must elect to choose any coverage they require beyond initial warranty period, or USDD will not be authorized to provide any service or support. Support Agreements subject to change if system design is modified. For additional details, please review current USDD Warranty Statement and Service Agreement

DISPATCH-LEVEL WARRANTY & OPTIONAL RECURRING ANNUAL SUPPORT									
	Unit	Mfr	Qty	Part No.	Description	US List Unit	QUOTE UNIT	QUOTE EXT	
	HR	USDD	**1.0**	**RS-1YR-STD**	[STANDARD] **1st YEAR WARRANTY & SUPPORT**	$ 2,894.83	**$2,605.34**	**No Charge**	

INDIVIDUAL DISPATCH SYSTEMS TOTALS

PRIMARY DISPATCH G2 FSA SYSTEM TOTAL:	**51,148.13**

ENTIRE DISPATCH-LEVEL SUBTOTALS (NOW INCLUDING WARRANTY, OPTIONAL SUPPORT & TAX AS WELL)

ALL SYSTEMS SUBTOTAL:	**51,085.13**
ALL SHIPPING SUBTOTAL:	**63.00**
ALL WARRANTY & SUPPORT:	**-**
ALL PRIMARY DISPATCH-LEVEL ESTIMATED TAX:	**-**
ALL PRIMARY DISPATCH-LEVEL GRAND TOTAL:	**51,148.13**

This quote does not include or assume any amounts for **sales or use tax**. Customer needs to contact its procurement department to determine if sales or use tax is payable, and if so, to make the determination of the amount to be paid. Per our contracts, Customer is responsible for the payment of any sales or use taxes owed from any purchase from USDD.

US DIGITAL DESIGNS

1150 W Grove Pkwy St #110
Tempe, Arizona 85283
877-551-8733 tel *480-290-7892 fax*

QUOTE

DATE: **6/23/2025**
Expires: **9/21/2025**

Quote SUBMITTED TO:
Minden, NV
Douglas County Communications Center

REF PROPOSAL
NV_EFRK006 v3

Section Totals

SECTION TOTALS

[UNLESS OTHERWISE NOTED, ALL PRICES ARE $US]

DISPATCH-LEVEL SUBTOTALS		51,148.13
Includes:	PRIMARY DISPATCH G2 FSA SYSTEM :	51,148.13
	PRIMARY DISPATCH WARRANTY & SUPPORT :	-
	PRIMARY DISPATCH G2 FSA SYSTEMESTIMATED TAX:	-

Notes: **One (1) Dispatch Center System** currently proposed/included.

US Digital Designs System Total: $ 51,148.13

This quote does not include or assume any amounts for **sales or use tax**. Customer needs to contact its procurement department to determine if sales or use tax is payable, and if so, to make the determination of the amount to be paid. Per our contracts, Customer is responsible for the payment of any sales or use taxes owed from any purchase from USDD.

(TBD By Customer) Customer must elect to choose any coverage they require beyond initial warranty period, or USDD will not be authorized to provide any service or support. Mobile Smart Phone Alerting App and Mapping Services only available to customer while under warranty or elected recurring annual support. Support Agreements subject to change if system design is modified. For additional details, please review current USDD Warranty Statement and Service Agreement

TERMS AND CONDITIONS OF USDD PRODUCT SALES

These U.S. Digital Designs, Inc. terms and conditions of sale ("Terms and Conditions") are effective March 1, 2022 (the **"Terms and Conditions Effective Date"**), and supersede all prior versions covering the sale of products and related services (collectively, **"Products"**, as defined more specifically below) by U.S. Digital Designs, Inc. (**"USDD"**). References to **"Customer"**, **"you"**, or **"your"** all pertain to the purchaser of Products. These Terms and Conditions, together with any separate agreement you may have with USDD that specifically references these Terms and Conditions (collectively, the **"Agreement"**) set forth the entire agreement between the parties relating to your purchase of USDD Products. The Agreement may only be modified by an authorized representative of each party in a signed writing.

ORDERS. Orders (including any revised and follow-on orders) (each, an **"Order**") for USDD Products are non-cancelable, except as expressly set forth herein, and will be governed by the terms of the Agreement. All Orders are subject to acceptance by USDD and shall include the following information: purchase order number; customer's legal name and billing address; Customer's shipping address; and a list of the Products and quantities for each different type of Product Customer wishes to order. USDD's acknowledgment of its receipt of an Order shall not constitute acceptance of such Order. An Order is deemed to be accepted upon the earlier of (i) USDD's written acceptance or (ii) shipment of the Products specified in the Order.

Any conflicting, additional, and/or different terms or conditions on Customer's Order or any other similar instrument are deemed to be material alterations and are rejected and not binding upon USDD. USDD's acceptance of Customer's Order is expressly conditioned upon Customer's assent to the terms and conditions contained herein in their entirety. Customer's acceptance of delivery from USDD constitutes Customer's acceptance of these terms and conditions in their entirety.

REMITTANCES. All invoices shall be due and payable upon receipt in United States currency, free of exchange or any other charges, or as otherwise agreed in writing by USDD.

QUOTE PRICING. This proposal expires 30 days after its date. Prices are subject to correction for error. Prices, terms, conditions, and Product or Service specifications are subject to change without notice. Pricing is subject to immediate change upon announcement of Product discontinuance.

PAYMENT.

4.1. **Invoicing & Payment**. USDD reserves the right to invoice Customer monthly for all materials delivered. Invoices are due thirty (30) days from the date of the invoice, unless prepayment is required in the quote. If the Customer becomes overdue in any progress payment, USDD shall be entitled to suspend further shipments, shall be entitled to interest at the annual rate of 18%, or the maximum amount allowed by law, and shall also be entitled to avail itself of any other legal or equitable remedies. Customer agrees that it will pay and/or reimburse USDD for any and all reasonable attorneys' fees and costs which are incurred by USDD in the collection of amounts due and payable hereunder.

4.2. **Payment Disputes**. Any disputes must be provided to USDD as soon as possible and must be accompanied by detailed supporting information. Disputes as to invoices are deemed waived fifteen (15) days following the invoice date. In the event that any portion of an invoice is undisputed, such undisputed amount must be paid by no later than the invoice due date.

4.3. **No Set Off**. Neither Customer nor any related entities (or representatives or agents thereof) shall attempt to set off or recoup any invoiced amounts or any portion thereof against other amounts that are due or may become due from USDD, its parent, affiliates, subsidiaries or other legal entities, business divisions, or units.

4.4. **Credit Card Payments**. All USDD quotes are developed for the Customer with the understanding the eventualany purchase of the Products listed thereon willwould be facilitated usingsubject to USDD's standard Purchase Order and Invoice process. If Ccustomer would rather seek to use a Credit Card for purchase, then said order would be subject to a 4% credit card surcharge.

SURCHARGES.

5.1. In addition to any Product repricing under Section 8.2, USDD may, from time-to-time and in its sole discretion, issue surcharges on new and existing Orders in order to mitigate and/or recover increased operating costs arising out of or related to, without limitation: (a) foreign currency exchange variation, (b) increased cost of third-party content, labor and materials, (c) impact of government tariffs or other actions, and (d) any conditions that increase USDD's costs, including without limitation increased labor, freight, material or supply costs, or increased costs due to inflation (collectively, "**Surcharges**"). Such Surcharges will not be considered a "price increase" as contemplated hereunder and will be effective upon notice to Customer. For avoidance of doubt, Orders placed prior to the Terms and Conditions Effective Date which have not been delivered, including those on backlog or which requested delivery more than twelve (12) months from the date of Order, are subject to Surcharges.

5.2. USDD will invoice Customer, and Buyer agrees to pay for any Surcharges pursuant to the standard payment terms in these Terms and Conditions. If a dispute arises with respect to Surcharges and that dispute remains open for more than fifteen (15) days, USDD may, in its sole discretion, withhold performance or future shipments, or combine any other rights and remedies under this Agreement or permitted by law, until the dispute is resolved. The terms of this Section shall prevail in the event of inconsistency with any other terms in these Terms and Conditions. Any Surcharges, as well as the timing, effectiveness, and method of determination thereof, will be separate from and in addition to any changes to pricing that are affected by any other provisions in these Terms and Conditions.

CANCELLATION AND SUSPENSION. Any Order resulting from this proposal is subject to cancellation or instructions to suspend work by the Customer only upon agreement to pay USDD for all work in progress, all inventoried or ordered project parts and materials, and all other costs incurred by USDD related to the Order.

TAXES. USDD's pricing excludes all taxes (including but not limited to sales, use, excise, value-added, and other similar taxes), tariffs and duties (including, but not limited to, amounts imposed upon the Product(s) or bill of material thereof under any Trade Act, including, but not limited to, the Trade Expansion Act, section 232 and the Trade Act of 1974, section 301) and charges (collectively "**Taxes**"). All Taxes of any kind levied by any federal, state, municipal or other governmental authority, which tax USDD is required to collect or pay with respect to the production, sale, or delivery of products sold to Customer, shall be the responsibility of and be invoiced to Customer, unless, at the time of Order placement, Customer furnishes USDD with a valid exemption certificate or other documentation sufficient to verify exemption from Taxes, including, but not limited to, a direct pay permit. Customer agrees to pay all such Taxes and further agrees to reimburse USDD for any such payments made by USDD.

SHIPPING/DELIVERY/RISK OF LOSS.

8.1. **Delivery Liability**. Delivery and shipment dates for Products are estimates only. Deliveries may be made in partial shipments. USDD and its affiliated entities are not liable, either directly or indirectly, for delays of carriers or delays in connection with any Force Majeure Event (as defined in Section 17 below), and the estimated delivery date shall be extended accordingly.

8.2. **Future Delivery and Repricing**. USDD will schedule delivery in accordance with its standard lead times unless the Order states a later delivery date or the parties otherwise agree in writing. USDD will accept Orders with a future ship date of up to eighteen (18) months from the date of the entry of the Order. Customer agrees that in the event an Order is scheduled to be delivered more than six (6) months from the date of the entry of the Order, USDD may, in its sole determination and at each six (6) month anniversary of the date of the entry of the Order, adjust the pricing of the Order to conform to the then-current prices of the USDD Products included in the Order. USDD will include any repricing in its final invoice related to the Order.

8.3. **Storage Fees**. If delivery takes place more than six (6) months from the date of the entry of the Order, Customer agrees to pay USDD a storage fee (the "Storage Fee"), as set forth in the quote, for each month after six (6) months from the date of the entry of the Order Customer has not taken delivery of the Products in the Order. USDD will separately invoice any storage fees owed under this Section at the end of each month for which the storage fees are owed.

8.4. **Title & Risk of Loss**. Unless otherwise specifically detailed in this quote, delivery terms for Products (excluding software and services) are (i) EX Works (EXW Incoterms 2020) USDD's point of shipment ("USDD Dock") for all shipments (except that USDD is responsible for obtaining any export license), and (ii) F.O.B. USDD Dock for all domestic shipments. For shipments from a USDD Dock to a Buyer location within the same country, the import/export provisions of the INCOTERMS do not apply. USDD shall be responsible for obtaining insurance on each shipment to Customer for the full value of the shipment. Shipment shall be to a single point of delivery.

LIMITED WARRANTY. CUSTOMER'S EXCLUSIVE REMEDIES AND USDD'S SOLE LIABILITY AS TO ANY WARRANTY CLAIM ON ANY PRODUCT SOLD IN CONNECTION WITH THIS QUOTE IS AS SET FORTH IN THIS SECTION. SUCH REMEDIES ARE IN LIEU OF ANY OTHER LIABILITY OR OBLIGATION OF USDD, INCLUDING WITHOUT LIMITATION ANY LIABILITY OR OBLIGATION FOR DAMAGE, LOSS, OR INJURY (WHETHER DIRECT, INDIRECT, EXEMPLARY, SPECIAL, CONSEQUENTIAL, PUNITIVE OR INCIDENTAL) ARISING OUT OF OR IN CONNECTION WITH THE DELIVERY, USE, OR PERFORMANCE OF THE PRODUCTS. CREDIT, REPAIR OR REPLACEMENT (AT USDD'S OPTION) IS THE SOLE REMEDY PROVIDED HEREUNDER. NO EXTENSION OF THIS WARRANTY WILL BE BINDING UPON USDD UNLESS SET FORTH IN WRITING AND SIGNED BY A USDD AUTHORIZED REPRESENTATIVE.

9.1. **Product Warranty Terms**. Subject to the terms, conditions and limitations contained herein, and unless USDD has otherwise provided an alternative written warranty (in which case the terms of such warranty will control), USDD warrants and guarantees its products will be free from defects in workmanship and materials (collectively, "**Defects**") for 12 months from the date of shipment to Customer ("**Warranty Period**"). This limited warranty does not cover defects caused by normal wear and tear or maintenance.

9.2. **Product Defects**. If a Defect with a Product arises and a valid claim is made within the Warranty Period, Customer shall initiate the RMA process as described below. Upon approval, USDD, at its option, will either (1) repair the Product defect at no charge, using new parts or parts equivalent to new in performance and reliability or (2) exchange the Product with a Product that is new or equivalent to new in performance and reliability and is at least functionally equivalent to the original Product. Any replacement Product or part, including a user-installable part that has been installed in accordance with instructions provided by USDD, shall remain under warranty during the Warranty Period or for ninety (90) days from the date of repair, whichever is longer. When a Product or part is exchanged, any replacement item becomes the Customer's property and the replaced item becomes the property of USDD. Parts provided by USDD in fulfillment of its warranty obligation must be used in the same USDD Fire Station Alerting System for which the warranty claim is made.

9.3. **Procedure for Warranty Claim**s.

9.3.1. Prior to making a Warranty claim, Customer is encouraged to review USDD's online help resources. Thereafter, to make a valid claim hereunder, Customer must contact USDD technical support and describe the problem or defect with specificity. The first such contact must occur during the Warranty Period. USDD's technical support contact information can be found on USDD's web site at http://stationalerting.com/home/about-usdd/contact-usdd/. Customer must use its best efforts to assist in diagnosing defects, follow USDD's technical instructions, and fully cooperate in the diagnostic process. Failure to do so shall relieve USDD of any further obligation hereunder.

9.3.2. Customer shall be responsible for appropriately packing and shipping Products, to USDD for repair, and shall bear all risks and costs associated withof, shipping any Product to USDD for repairthe same. USDD shall be responsible for, and bear all risks and costs of, returning any Product to Customer after repair or replacement, but Customer will be responsible for paying any customs or import duties payable upon receipt of any repaired or replacement Products. A replacement Product will be returned to Customer configured as it was when the Product was originally purchased, subject to applicable updates.

9.4. **Return Material Authorization Process**. If a Customer makes a warranty claim for a Product during the Warranty Period, the Customer shall provide USDD with the Product model and serial number and failure information to initiate the RMA process. Upon USDD's issuance of the RMA, USDD will send the replacement Product, shipped postage paid ground shipping, to the address provided by Customer. RMA requests approved between 12:00 a.m. and 2:00 p.m. Mountain Standard Time are shipped on the same business day. After 2:00 p.m. Mountain Standard Time, the replacement Product is shipped on the next business day. All RMA requests are processed on the business day on which the request was received, excluding holidays. Included with the shipped package will be return shipment instructions and a pre-paid return shipping label for the Product that the Customer is returning. The original Product must be returned in the shipping box provided by USDD. No goods will be accepted for exchange or return without a pre-approved RMA number or which have not been properly packaged in USDD's shipping box to ensure that goods are not damaged due to improper packing and the shipping process. The original Product must be shipped back within 10 days of receiving the replacement. Failure to return the original Product, or failure to return in an appropriate manner, will cause Customer to incur a replacement charge equal to full market value of the replacement Product.

9.5. **No Fault Found**. USDD reserves the right to charge 50% of the standard repair price if the returned Product is found to have no defect covered by the Warranty. Customer understands that this fee is intended to discourage return of Products prior to proper troubleshooting or return because the product is "old." Product returns will not be allowed if, upon examination of the returned Product, it is determined that the Product was subjected to accident, misuse, neglect, alteration, improper installation, unauthorized repair, improper testing, or poor packaging upon return. In such event, USDD shall invoice Customer for the full market value of the replacement Product.

9.6. **WARRANTY EXCLUSIONS & DISCLAIMERS.**

9.6.1. USDD does not warrant that the operation of its Products or any related peripherals will be uninterrupted or error-free. USDD further does not warrant nor support any system configuration that deviates from this specific quote's documented station system design file number.

9.6.2. USDD does not warrant or support any system not installed by G2 Trained & Certified Installation technician (installer). If Customer intends to tie this system into any 3rd-party system or devices, USDD will be unable to warrant or support the Products unless USDD has had a chance to review documented engineering assumptions and approve system integrity, performance, and reliability expectations.

9.6.3. USDD is not responsible for damage arising from Customer's failure to follow instructions relating to the use of the Products. This Warranty does not apply to any Products, including the hardware or software, not used for its intended purpose.

9.6.4. USDD cannot warrant nor support any system not using USDD-approved Uninteruptable Power Supply Battery Backup. This Warranty does not apply to monitors or televisions manufactured by third parties. Repair or replacement of such components shall be subject exclusively to the manufacturer's warranty, if any. Recovery and reinstallation of hardware and user data (including passwords) are not covered under this Warranty.

9.6.5. This Warranty does not apply: (a) to consumable parts, such as batteries, unless damage has occurred due to a defect in materials or workmanship; (b) to cosmetic damage, including but not limited to scratches, dents and broken plastic on ports; (c) to damage caused by use with non-USDD products; (d) to damage caused by accident, abuse, misuse, flood, lightning, fire, earthquake or other external causes; (e) to damage caused by operating the Product outside the permitted or intended uses described by USDD; (f) to damage or failure caused by installation or service (including upgrades and expansions) performed by anyone who is not a representative of USDD or a USDD authorized installer or service provider; (g) to a Product or part that has been modified to alter functionality or capability without the written permission of USDD; (h) to Software (as defined below); (i) to any other damage caused by an event or action outside of USDD's control, including, without limitation, Customer's failure to apply required or recommended updatres or patches to any Software or Product; or (h) if any serial number has been removed or defaced.

LIMITATIONS OF LIABILITY. TO THE EXTENT PERMITTED BY LAW, THE LIMITED WARRANTY IN SECTION 9 OF THESE TERMS AND CONDITIONS AND ANY OTHER REMEDIES SET FORTH ABOVE ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, REMEDIES AND CONDITIONS, WHETHER ORAL OR WRITTEN, STATUTORY, EXPRESS OR IMPLIED. AS PERMITTED BY APPLICABLE LAW, **USDD SPECIFICALLY DISCLAIMS ANY AND ALL STATUTORY OR IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND WARRANTIES AGAINST HIDDEN OR LATENT DEFECTS**. If USDD cannot lawfully disclaim statutory or implied warranties, then to the extent permitted by law, all such warranties shall be limited in duration to the duration of this express Warranty and to repair or replacement service as determined by USDD in its sole discretion. No reseller, agent, or employee is authorized to make any modification, extension, or addition to this Warranty. If any term is held to be illegal or unenforceable, the legality or enforceability of the remaining terms shall not be affected or impaired.

EXCEPT AS PROVIDED IN THE LIMITED WARRANTY IN SECTION 9 OF THESE TERMS AND CONDITIONS, AND TO THE EXTENT PERMITTED BY LAW, USDD IS NOT RESPONSIBLE FOR DIRECT, SPECIAL, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES RESULTING FROM ANY BREACH OF WARRANTY OR CONDITION, OR UNDER ANY OTHER LEGAL THEORY, INCLUDING BUT NOT LIMITED TO LOSS OF USE; LOSS OF REVENUE; LOSS OF THE USE OF MONEY; LOSS OF ANTICIPATED SAVINGS; LOSS OF GOODWILL; LOSS OF REPUTATION; AND LOSS OF, DAMAGE TO OR CORRUPTION OF DATA. USDD IS NOT RESPONSIBLE FOR ANY INDIRECT LOSS OR DAMAGE HOWSOEVER CAUSED, INCLUDING THE REPLACEMENT OF EQUIPMENT AND PROPERTY, ANY COSTS OF RECOVERING PROGRAMMING OR REPRODUCING ANY PROGRAM OR DATA STORED OR USED WITH USDD PRODUCTS, AND ANY FAILURE TO MAINTAIN THE CONFIDENTIALITY OF DATA STORED ON THE PRODUCT.

ALL PRODUCT CLAIMS ARE LIMITED TO THOSE EXCLUSIVE REMEDIES SET FORTH IN THE LIMITED WARRANTY IN SECTION 9 OF THESE TERMS AND CONDITIONS. USDD'S AGGREGATE LIABILITY IN CONNECTION WITH THEREWITH SHALL NOT EXCEED THE PURCHASE PRICE OF THE PRODUCTS PAID BY CUSTOMER TO USDD FOR THE PRODUCTS GIVING RISE TO THE CLAIM. CUSTOMER SHALL NOT BRING A LEGAL OR EQUITABLE ACTION AGAINST USDD MORE THAN ONE YEAR AFTER THE FIRST EVENT GIVING RISE TO A CAUSE OF ACTION, UNLESS A SHORTER LIMITATIONS PERIOD IS PROVIDED BY APPLICABLE LAW. USDD disclaims any representation that it will be able to repair any Hardware under this Warranty or make a product exchange without risk to or loss of the programs or data stored thereon.

SERVICE AGREEMENT. The Product being purchased hereunder is not subject to any post-Warranty service agreement or maintenance program unless specifically contracted for between USDD and Customer. USDD offers a comprehensive post-Warranty Service Agreement at additional cost. Customer should contact USDD regarding its Service Agreement and costs associated therewith.

SOFTWARE PRODUCTS. All software Products delivered by USDD to Customer or for which USDD provides access, including, without limitation, USDD's mobile application software and Products with embedded software or firmware (collectively, "**Software**") are not sold and are licensed. At all times that Customer is in compliance with the terms of these Terms and Conditions and any other agreement between the parties, Customer shall have a non-exclusive, non-transferable, fully paid license to use the Software, but only in conjunction with the Products provided by USDD and Customer's fire station alerting system (the "**License**"). The terms of such Software License may be set forth in a separate software license agreement or end user license agreement provided by USDD with such Software. In no event shall Customer have any right to (or authorize or allow any third party to) distribute, sell, lend, rent, transfer, or convey the Software; grant any sublicense, lease, or other rights in the Software; decompile, disassemble, reverse engineer, or otherwise attempt to reconstruct, identify, or discover any source code, underlying user interface architecture or techniques, or algorithms of the Software by any means; or take any action that would cause the Software or any portion of it to be placed in the public domain. In the event of a conflict between the terms of any Software license terms provided upon download or purchase a purchase and these Terms and Conditions, the relevant Software license terms shall control solely with respect to such Software.

INTELLECTUAL PROPERTY: Customer hereby agrees and acknowledges that USDD owns all rights, title, and interest in and to the Intellectual Property (as defined below). Customer agrees to not remove, obscure, or alter USDD's or any third party's copyright notice, trademarks, or other proprietary rights notices affixed to or contained within or accessed in conjunction with or through USDD's Product (as defined below). Nothing herein shall be deemed to give, transfer, or convey to Customer any rights in the Intellectual Property other than the License, as set forth above. For purposes of this Section,**"Intellectual Property**" means any and all rights of USDD related to USDD's Products existing from time to time under patent law, copyright law, trade secret law, trademark law, unfair competition law, and any and all other proprietary rights, and any and all derivative works, work product, applications, renewals, extensions and restorations thereof, now or hereafter in force and effective worldwide.

REMOTE ACCESS TO THE SYSTEM.

14.1. **Remote Access**. USDD requires remote network access to the Customer's Products through Secure Shell (SSH) to perform implementation and support tasks under this Agreement. To enable remote network access, the Customer will provide USDD support personnel VPN or similar remote network access to the Products for USDD support personnel ("**Customer Support**") to effectively troubleshoot critical or complex problems and to expedite resolution of such issues. Remote network access is also used to install core software upgrades and customized software. USDD will only access Customer's Products with the knowledge and consent of Customer. USDD will not access any other systems or data.

14.2. **Alternative to Network Access**. If the Customer elects not to provide remote network access to the Products, then USDD may not be able to perform some support functions. Customers that elect not to routinely provide network access may temporarily reinstate this access to allow USDD to perform the above services. The following services will not be performed without this access: Product software upgrades; Product software customization; Network troubleshooting assistance including packet capture and network monitoring on USDD devices; Detailed log analysis; Bulk updates to certain Product database tables; Troubleshooting that requires low-level system access or large file transfer.

14.3. **Timely Access**. Customers much ensure that remote access is available prior to notifying USDD of a support request. In the event that the Customer is unable to provide remote access, USDD will not be required to provide support outside those tasks that do not require remote access, and any corresponding resolution response times will not apply.

14.4. **Physical Security Tokens**. USDD has multiple software engineers that provide after-hours support and these engineers do not typically take security tokens from the USDD office. If the customer requires the use of physical security tokens, this may delay after hours service.

GOVERNING LAW. This proposal and any contract or agreement resulting therefrom will be governed by and construed according to the laws of the State of Arizona without regard to its conflicts of law principles.

DISPUTE RESOLUTION/ARBITRATION. Before either USDD or Customer initiate any dispute resolution process related to the Agreement, they must schedule a mandatory executive resolution conference to be held within thirty (30) days of receipt of the other party's written request. The conference must be attended by at least one executive from each party. At the conference, each party will present its view of the dispute in detail and the executives will enter into good faith negotiations in an attempt to resolve the dispute. If the dispute is not resolved within fifteen (15) days of the end of the conference or if one party refuses to attend the executive resolution conference, then USDD and Customer further agree that any remaining dispute between them arising out of or relating to this Agreement will be settled by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, to the extent such rules are not inconsistent with this Section, in the AAA's Phoenix regional office by a single, neutral arbitrator. Discovery may be conducted either upon mutual consent of the parties or by order of the arbitrator upon good cause being shown. In ruling on motions pertaining to discovery, the arbitrator shall consider that the purpose of arbitration is to provide for the efficient and inexpensive resolution of disputes, and the arbitrator shall limit discovery whenever appropriate to ensure that this purpose is preserved. The arbitrator shall permit dispositive motions and issue a written decision sufficient to explain the essential findings and conclusions and may award damages. Any award rendered by the arbitrator will be final and binding upon USDD and Customer, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. USDD and Customer expressly and irrevocably consent to the jurisdiction of the Maricopa County Superior Court of Arizona for such purpose. In the event a dispute is submitted to arbitration pursuant to this Section, the prevailing party shall be entitled to the payment of its reasonable attorneys' fees and costs, as determined by the arbitrator. Each of the parties shall keep all disputes and arbitration proceedings strictly confidential, except for disclosures of information required by applicable law or regulation.

FORCE MAJEURE. Except for Customer's duty to pay sums due hereunder, neither party will be liable to the other for any failure to meet its obligations due to any Force Majeure Event. As used herein, a "Force Majeure Event" is one that is beyond the reasonable control of the non-performing party and may include, but is not limited to: (a) delays or refusals to grant an export license or the suspension or revocation thereof, (b) embargoes, blockages, seizure or freeze of assets, or any other acts of any government that would limit a party's ability to perform the Contract, (c) fires, earthquakes, floods, tropical storms, hurricanes, tornadoes, severe weather conditions, or any other acts of God, (d) quarantines, pandemics, or regional medical crises, (e) labor strikes, lockouts, or pandemic worker shortages, (f) riots, strife, insurrection, civil disobedience, landowner disturbances, armed conflict, terrorism or war, declared or not (or impending threat of any of the foregoing, if such threat might reasonably be expected to cause injury to people or property), and (g) shortages or inability to obtain materials or components. The party unable to fulfill its obligations due to Force Majeure will promptly (i) Notify the other in writing of the reasons for its failure to fulfill its obligations and the effect of such failure; and (ii) Use all reasonable efforts to avoid or remove the cause and perform its obligations.

If a Force Majeure Event results in a delay, then the date of performance will be extended by the period of time that the non-performing party is actually delayed or for any other period as the parties may agree in writing. In the event that a Force Majeure Event is ongoing for a period of time which is sixty (60) days or longer, USDD may provide notice to Customer that it is cancelling its Order.

ACCEPTANCE OF TERMS. This proposal shall become a binding contract between the Customer and USDD when accepted in writing by the Customer. Without limiting the foregoing, issuance by Customer of a purchase order to USDD for any of the goods or services herein described shall constitute acceptance. Any such acceptance shall be with the mutual understanding that these Terms and Conditions of this proposal are a part thereof with the same effect as though signed by both parties named herein and shall prevail over any inconsistent provision of said order. No waiver, alteration, or modification of these terms and conditions shall be binding unless in writing and signed by an authorized representative of USDD.

SEVERABILITY. In the event any provision or portion of a provision herein is determined to be illegal, invalid, or unenforceable, the validity and enforceability of the remaining provisions shall not be affected and, in lieu of such provision, a provision as similar in terms as may be legal, valid, and enforceable shall be added hereto.

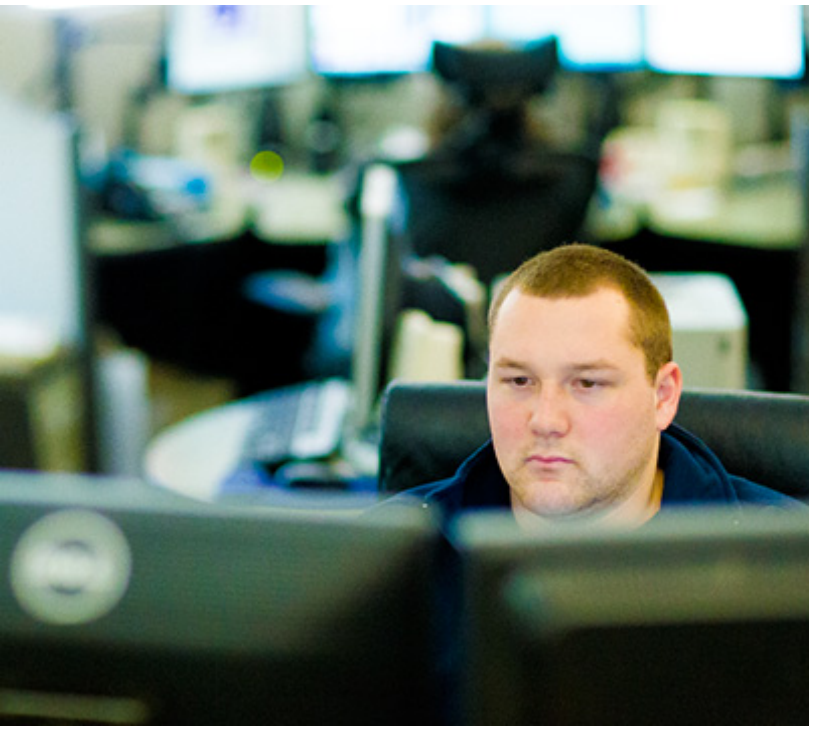
WAIVER. The failure of either party to insist upon strict performance of any provision of these Terms and Conditions, or to exercise any right provided for herein, shall not be deemed to be a waiver for the future of such provision or right, and no waiver of any provision or right shall affect the right of the waiving party to enforce any provision or right herein.

NO JOINT VENTURE. The parties acknowledge that they are independent entities and nothing contained in these Terms and Conditions shall be construed to constitute either party hereto as the partner, joint venturer, employee, agent, servant, franchisee, or other representative of the other party hereto, and neither party has the right to bind or obligate the other, except as otherwise provided herein. Furthermore, nothing contained in these Terms and Conditions shall be construed to constitute Customer as an exclusive purchaser of the Products in any respect.

THIS QUOTE SUBJECT TO REVIEW FOR ERRORS AND OMISSIONS.

MOTOROLA SOLUTIONS







DOUGLAS COUNTY 911

Copy of APX6500 Base Stations

07/01/2025

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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07/01/2025

DOUGLAS COUNTY 911
PO BOX 218
1615 EIGHTH ST
MINDEN, NV 89423

RE: Motorola Quote for Copy of APX6500 Base Stations

Dear Brent Finster,

Motorola Solutions is pleased to present DOUGLAS COUNTY 911 with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide DOUGLAS COUNTY 911 with the best products and services available in the communications industry. Please direct any questions to Dan Pena at danp@sierraelectronics.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Dan Pena

Motorola Solutions Manufacturer's Representative

Billing Address:
DOUGLAS COUNTY 911
PO BOX 218
1615 EIGHTH ST
MINDEN, NV 89423
US

Quote Date:07/01/2025
Expiration Date:08/30/2025
Quote Created By:
Dan Pena
danp@sierraelectronics.com

End Customer:
DOUGLAS COUNTY 911
Brent Finster

Contract: 19860 - NASPO 00318

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	ENHANCEDAPX6500				
1	M25KSS9PW1BN	MOBILE RADIO APX6500 ENHANCED VHF	10	$7,173.00	$5,227.91	$52,279.10
1a	W665BF	ADD: BASE STATION OP APX	10			
1b	G91AF	ADD: CNTRL STATION PWR SUPPLY	10			
1c	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	10			
1d	G48BD	SOFTWARE LICENSE ENH: CONVENTIONAL OPERATION APX6500	10			
1e	G66BJ	ADD: DASH MOUNT E5 APXM	10			
1f	G142AD	ADD: NO SPEAKER APX	10			
1g	G78AT	ENH: 3 YEAR ESSENTIAL SVC	10			
1h	GA09000AA	ADD: DIGITAL TONE SIGNALING	10			
1i	G89AC	ADD: NO RF ANTENNA NEEDED	10			
1j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	10			
1k	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	10			
1l	GA01670AA	ADD: APX E5 CONTROL HEAD	10			
1m	QA09113AB	ADD: BASELINE RELEASE SW	10			
1n	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	10			

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1o	W382AM	ADD: CONTROL STATION DESK GCAI MIC	10			
1p	G387AD	ADD: MULITCAST VOTING SCAN	10			

Grand Total $52,279.10(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

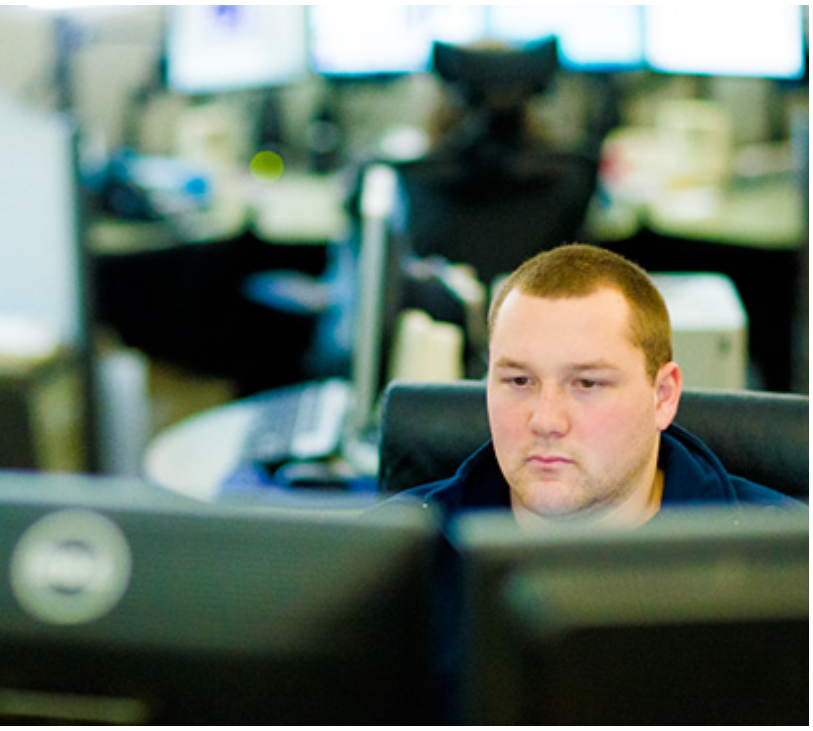
Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead **(PO will not be processed without this)**
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.
Once checklist is complete, order still must go through **Order Validation/Credit Approval**

MOTOROLA SOLUTIONS







DOUGLAS COUNTY 911

Copy of Consollettes

07/01/2025

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07/01/2025

DOUGLAS COUNTY 911
PO BOX 218
1615 EIGHTH ST
MINDEN, NV 89423

RE: Motorola Quote for Copy of Consollettes

Dear Brent Finster,

Motorola Solutions is pleased to present DOUGLAS COUNTY 911 with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide DOUGLAS COUNTY 911 with the best products and services available in the communications industry. Please direct any questions to Dan Pena at danp@sierraelectronics.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Dan Pena

Motorola Solutions Manufacturer's Representative

Billing Address:
DOUGLAS COUNTY 911
PO BOX 218
1615 EIGHTH ST
MINDEN, NV 89423
US

Quote Date:07/01/2025
Expiration Date:08/30/2025
Quote Created By:
Dan Pena
danp@sierraelectronics.com

End Customer:
DOUGLAS COUNTY 911
Brent Finster

Contract: 19860 - NASPO 00318

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ Consolette					
1	L37TSS9PW1AN	MOBILE RADIO ALL BAND CONSOLETTE	2	$12,155.00	$8,921.71	$17,843.42
1a	CA01942AA	ADD: DC CORD	2			
1b	L998AB	ADD: LIMITED FRONT PANEL W/CLOCK/VU	2			
1c	G48BB	SOFTWARE LICENSE ENH: CONVENTIONAL OPERATION APX	2			
1d	CA01598AB	ADD: AC LINE CORD US	2			
1e	GA05507AA	DEL: DELETE 7/800MHZ BAND	2			
1f	GA05509AA	DEL: DELETE UHF BAND	2			
1g	G78AR	ADD: 3Y ESSENTIAL SERVICE	2			
1h	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	2			
1i	QA09113AB	ADD: BASELINE RELEASE SW	2			
1j	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	2			
1k	G387AD	ADD: MULITCAST VOTING SCAN	2			
2	HKN6233C	MOBILE RADIO APX CONSOLETTE RACK MOUNT KIT	1	$214.00	$156.22	$156.22

Grand Total $17,999.64(USD)

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead **(PO will not be processed without this)**
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.
Once checklist is complete, order still must go through **Order Validation/Credit Approval**

AGENDA ITEM NO. GG.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on: 1)accepting a $32,000 Nevada State Emergency Response Commission Operations, Planning, Training, and Equipment Grant for fiscal year 2025-2026; 2)**Resolution 2025R-066** augmenting the Emergency Management Fund due to the grant award; and 3)authorize the Emergency Manager to sign all related documents. (Kara Easton, Director of Emergency Management)

RECOMMENDED MOTION:
1) Accept a $32,000 Nevada State Emergency Response Commission Operations, Planning, Training, & Equipment Grant for fiscal year 2025-2026;
2) Approve **Resolution 2025R-066**; and
3) Authorize the Emergency Manager to sign all related documents.

FINANCIAL IMPACT:
The award increases the Emergency Management grant services and supplies budget by $32,000 (101-281 540.010), Project number 26G03. There is no match for this grant.

BACKGROUND:
The Nevada State Emergency Response Commission provides grant funding to Local Emergency Planning Committees to purchase equipment for hazardous materials incidents. This grant will provide resources to the Douglas County members of the Quad-County Hazardous Materials response team to ensure they are properly equipped when responding to hazardous materials incidents in Douglas County and the Northern Nevada region.

ATTACHMENTS:
Grant Form Packet 26G03.pdf
Douglas County Grant Award Letter 26 SERC OPTE 04 01.pdf
Board_Resolution_2025R-066.pdf

Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date	6/16/2025	**Fund-Department #**	101 / 281
Project Number	26G03	**Fund-Department Name**	General Fund-Em Operations
Grant Title	FY26 SERC OPTE		
Grant Purpose	The grant funds are used for preventing, mitigating, and/or responding to hazardous materials incidents through planning, training, and acquiring equipment. This grant will be used to purchase equipment for East Fork and Tahoe Douglas Fire Protection Districts to use during hazardous materials incidents. The equipment identified for purchase consists of SCBA bottles, RIT Packs, and SEMS Gateways.		
Awarding Entity	State Emergency Response Commission (SERC)		
Total Grant Funds	$32,000		
Grant Start Date	7/1/2025	**End Date**	6/30/2026
Grant Type	☐ Federal- Enter CFDA ☑ State ☐ Other	(description of Other)	
Federal CFDA#			
Method of Funding	☐ Advance ☑ Reimbursement	**Contract#**	26-SERC-04-01
Reporting Frequency	☐ Monthly ☑ Quarterly ☐ Semi-Annually ☐ Annually ☐ Upon Completion		
County Match Required?	☑ No ☐ Yes - enter $amount or %	**Match Amt**	$ - **or Match %** 0%
Match Type	☐ In-Kind **or** ☐ Cash		

County Contact Information

Contact Name	Kara Easton	**Phone#**	775-783-6035
Contact email	keaston@douglasnv.us		

Grantor Information

Grantor Contact Name	Kelly Hutter	**Grantor Contact Phone #**	775-684-7524
Grantor Contact Email	serc@dps.state.nv.us		
Pass-Through Entity		**Pass-Through Contract #**	26-SERC-04-01
Pass-Thru Contact Name		**Pass-Thru Contact Phone #**	
Pass-Thru Contact Email			

Financial Information

Revenue			**Source of Funds**
101-000 331.500	Grant Revenue - Federal	$ -	(Awarding entity, county match, etc)
101-000 331.510	Grant Revenue - State	$32,000	State Emergency Response Commission
101-000 360.300	Grant Revenue - Non-Govt.	$ -	
	Match - Non Grant Reimbursement	$ -	
	Total Revenue	$ 32,000.00	

Expenditure			**Is this Budgeted?**	
Various	Salaries & Benefits	$ 1,788.00		
101-281 511.150	Grant Match - Salary	$ -	☐ Yes	☐ No - explain below
101-281 511.999	Grant Match Offset	$ -		
	Where is the match coming from?		GL	
101-281 540.010	Grants-Services & Supplies	$30,212		
101-281 541.501	Grant Match - Serv & Supplies	$ -	☐ Yes	☐ No - explain below
101-281 533.999	Grant Match - Serv & Supplies Offset	0.00		
	Where is the match coming from?		GL	
101-281 562.100	Grants-Capital Outlay			
101-281 562.110	Grant Match - Capital Outlay		☐ Yes	☐ No - explain below
	Where is the match coming from?		GL	
	Total Expenditure	$ 32,000.00		

Where will match funds come from? No match required.

Estimated Grant Funds (including County Match) by Fiscal Year

Year	Amount
FY24-25	$32,000
FY25-26	$ -
FY26-27	$ -
Total	$ 32,000.00

Required Approvals

Approval to apply	*D Swickard*	**Date**	**6.16.25**
Internal Review Committee		**Date**	
Board of County Commissioners		**Date**	

Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date	6/16/2025	**Fund-Department #**	101 281
Project Number	26G03	**Fund-Department Name**	General Fund-Em Operations
Grant Title	FY26 SERC OPTE		

Joe Lombardo
Governor

Nevada Department of
Public Safety
DEDICATION PRIDE SERVICE

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Mike Dzyak
State Fire Marshal

State Emergency Response Commission

Stewart Facility
107 Jacobsen Way
Carson City, Nevada 89711
Telephone (775) 684-7511 - Fax (775) 684-7519

June 30, 2025

Kara Easton, LEPC Chair
PO Box 218
Minden, NV 89423

Ref: Grant Award Number **26-SERC-04-01**

Dear Ms. Easton,

It is my pleasure to inform you that Douglas County's LEPC FY26 SERC Operations, Planning, Training & Equipment (OPTE) grant request has been approved in the amount of $28,425.00 for Equipment and $3,575.00 for Operations. The grant period is July 1, 2025, through May 30, 2026. As always, these grant funds are not available for expenditures or obligations occurring prior to or after the award period.

Please use the grant number above on all correspondence regarding this grant and the above address on all Financial Reports.

Enclosed is the grant award tentatively obligating the funds to the LEPC. Please sign and return it to the SERC office. Please note that no reimbursements will be made until all award documents have been signed and received by the SERC office.

As a grantee of the SERC, your agency will be required to comply with federal, state, and local rules and regulations and administrative guidelines in the management of this grant.

If you have any questions, you can always contact our office at 775-684-7511 or email serc@dps.state.nv.us.

Sincerely,

Kelly Hutter AAIII
State Fire Marshal Division

STATE OF NEVADA

STATE EMERGENCY RESPONSE COMMISSION

SERC OPTE FY2026 Grant Award

Subgrantee:	Douglas County Local Emergency Planning Committee	**Grant Number:**	**26-SERC-04-01**
Address:	PO Box 218 Minden, NV 89423	**Total Award:**	**$32,000.00**
Vendor#:	T40174400M		
Project Title:	SERC OPTE Grant	**Grant Period:**	**7/1/2025 to 5/30/2026**
CFDA #:	None		

Approved Budget for Project

Category		Amount
Operations:	**Non-Clerical - $1,788 Clerical - $1,788**	**$3,575.00**
Planning:		**$0.00**
Training:		**$0.00**
Equipment:	**7 SCBA Bottles, 4 RIT Packs, 3 SEMS Gateway**	**$28,425.00**
Total Grant Awarded Amount:		**$32,000.00**

This award is subject to the requirements established by the State of Nevada and the State Emergency Response Commission (SERC) including the Certified Assurances attached to the grant application.

Any changes to the budget categories must have approval by the SERC office prior to implementation.

Approval **Kelly Hutter AAIII** Name and Title of Approving Official	**Subgrantee Acceptance** **Kara Easton, LEPC Chair** Name and Title of Appointing Official
x _____ 6/30/2025	x Kara Easton Digitally signed by Kara Easton Date: 2025.06.16 11:43:22 -07'00'
Signature of Approving Official Date	Signature of Authorized Official Date

RESOLUTION NUMBER 2025R-066

RESOLUTION AUGMENTING DEPARTMENT
101
2025-2026 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues and expenditures to the County as follows:

Project: FY26 SERC OPTE
Project # 26G03

	Revenue		
	101-000 331.500	Grant Revenue - Federal	-
	101-000 331.510	Grant Revenue - State	32,000.00
	101-000 360.300	Grant Revenue - Non Govt.	-
		TOTAL REVENUES	32,000.00
	Expenditures		
	Various	Salaries & Benefits	1,788.00
	101-281 511.150	Grant Match - Salary	-
	101-281 511.999	Grant Match - Salary Offset	-
	101-281 540.010	Grants-Services & Supplies	30,212.00
	101-281 541.501	Grant Match - Serv & Supplies	-
	101-281 533.999	Grant Match - Serv & Supplies	-
	101-281 562.100	Grants-Capital Outlay	-
Match	101-281 562.110	Grant Match - Capital Outlay	-
		TOTAL EXPENDITURES	32,000.00

NOW, THEREFORE, BE IT RESOLVED THAT the 2025-2026 Fiscal Year budget is herein amended.

Adopted this _____ day of _____, 20__ by the following vote:

VOTE: Ayes Commissioners: _____

_____

_____

_____

_____

Nays Commissioners: _____

_____

Absent Commissioners: _____

_____

_____
Sharla Hales, Chairwoman
Douglas County Board of Commissioners

ATTEST:

_____
Amy Burgans
Douglas County Clerk-Treasurer

AGENDA ITEM NO. HH.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: CONSENT ITEMS

TITLE:
For possible action. Discussion on a professional services contract and purchase order with Capitol Reporters in the amount of $129,545.00 for judicial transcription services in the District and Justice Courts for fiscal year (FY)2025-26. (Delores Goelz, Judicial Fiscal Management Analyst)

RECOMMENDED MOTION:

Approve a professional services contract and purchase order with Capitol Reporters in the amount of $129,545.00 for judicial transcription services in the District and Justice Courts for fiscal year (FY)2025-26 .

FINANCIAL IMPACT:
These are Fiscal Year 25-26 budgeted items approved by the Board of County Commissioners at the final budget hearing on May 27, 2025. Funding for these budgeted items are as follows:
* 101-323 520.016 in the amount of $75,545.00
* 101-323 521.118 in the amount of $33,000.00
* 101-371 521.118 in the amount of $16,000.00
* 101-372 521.118 in the amount of $5,000.00

BACKGROUND:
Capitol Reporters is the only vendor able to provide these services for the District Court, East Fork Justice Court and Tahoe Justice Court. They bill their services based on the Court's orders for appearance at a rate of $250.00/appearance and $4.80/page for transcription. This payment structure will be in effect until December 31, 2025. As of January 1, 2026 the rate for services will increase pursuant to the passage of SB 191 that amended NRS 3.370 as follows: $395.00/appearance and $7.00/page for transcription. These services are statutorily mandated to provide an accurate, legal record of court proceedings.

ATTACHMENTS:
Capitol Reporters Contract.pdf
Amendments to NRS 3.370.pdf

PROFESSIONAL CONTRACT FOR COURT REPORTING SERVICES

BETWEEN

DOUGLAS COUNTY, NEVADA

AND

CAPITOL REPORTERS
628 E. John Street #3
Carson City, Nevada 89706

WHEREAS, Douglas County, a political subdivision of the State of Nevada, from time to time requires the services of independent contractors; and

WHEREAS, it is deemed that the services of Capitol Reporters (hereinafter "Contractor") are both necessary and desirable and in the best interests of Douglas County; and

WHEREAS, Contractor represents that they are duly qualified, licensed, equipped, staffed, ready, willing and able to perform and render the services hereinafter described;

NOW, THEREFORE, in consideration of the agreements herein made, the parties mutually agree as follows:

1. EFFECTIVE DATE OF CONTRACT. This Contract shall be for the period July 1, 2025 through June 30, 2027. However, this contract shall not become effective until and unless approved by the Douglas County Board of County Commissioners.

2. SERVICES TO BE PERFORMED. The parties agree that the services to be performed by Contractor are court reporting services for the Ninth Judicial District Court in accordance with NRS Chapter 656 and NRS 3.320-3.380. Contractor agrees that it will supply a Nevada certified and licensed court reporter when able to do so.

3. EXCLUSIVE CONTRACT. The parties agree that Contractor shall have an exclusive contract with Douglas County to perform court reporting services for the Ninth Judicial District Courts. If Contractor is not able to fulfill the Ninth Judicial District Court's request, Contractor will make a good faith effort to find an alternative licensed reporter. Contractor may appear by Zoom when approved by the judge before whom Contractor would appear when circumstances such as staffing, weather or other circumstances warrant.

4. PAYMENT FOR SERVICES. Douglas County agrees to compensate Contractor as set forth in NRS Chapter 3.370. This includes the increase in fees authorized by SB 191 of the 83rd Legislative session scheduled to take effect on January 1, 2026. Contractor agrees to submit billings to the County which will be paid within a reasonable time. The parties further agree that if Douglas County reserves a court reporter with Contractor for a specific date, and Douglas County fails to notify Contractor that the court reporter is no longer needed by 3:00 p.m. of the business day immediately preceding the specific reserved date, Contractor shall be paid the per diem rate for the court reporter as set forth in NRS Chapter 3.370 .

5. INDEPENDENT CONTRACTOR STATUS AND PROVISION OF WORKERS COMPENSATION COVERAGE. The parties agree that Contractor shall have the status of and shall perform all work under this contract as an independent contractor. The parties also agree that this contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS Section 333.700, as necessarily adapted, to the parties, including that Contractor is not a County employee and that there shall be no:

(A) Withholding of income taxes by Douglas County:
(B) Industrial insurance coverage provided by Douglas County;
(C) Participation in group insurance plans which may be available to employees of the Douglas County;
(D) Participation or contributions by either the Contractor or Douglas County to the public employees' retirement system;
(E) Accumulation of vacation leave or sick leave;
(F) Unemployment compensation coverage provided by the Douglas County if the requirements of NRS 612.085 for independent contractors are met.

6. INDUSTRIAL INSURANCE. Contractor further agrees, as a precondition to the performance of any work under this contract and as a precondition to any obligation of Douglas County to make any payment under this contract, to provide Douglas County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also agrees, prior to commencing any work under the contract, to complete and to provide the following written request to a qualified insurer:

Capitol Reporters have entered into a contract with Douglas County to perform work from July 1, 2025 through June 30, 2027 and requests that the insurer provide to Douglas County 1) a certificate of coverage issued pursuant to NRS 616B.627 and 2) notice of any lapse in coverage or nonpayment of coverage that the contractor is required to maintain. The certificate and notice should be mailed to:

Douglas County Manager
Post Office Box 218
Minden, Nevada 89423

Contractor agrees to maintain required workers compensation coverage throughout the entire term of the contract. If Contractor does not maintain coverage throughout the entire term of the contract, Contractor agrees that Douglas County may, at any time the Contractor does not maintain coverage, order the Contractor to stop work, suspend the contract, or terminate the contract. For each six-month period this contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to a qualified insurer for the provision of a certificate and notice of lapse in or nonpayment of coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that Douglas County may order the Contractor to stop work, suspend the contract, or terminate the contract.

7. TERMINATION OF CONTRACT. Either party may revoke this contract without cause prior to the expiration of this Contract, provided that such revocation shall not be effective until 30 days after the party has served written notice upon the other party. All monies due and owing to Contractor up to the point of termination shall be paid by Douglas County.

8. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutually agree to not seek punitive damages against either Party.

9. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

10. ASSIGNMENT. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this contract without the prior written consent of Douglas County.

11. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to this contract shall be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

12. DISPOSITION OF CONTRACT MATERIALS. With the exception of the notes of Contractor's individual court reporters, any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under this contract shall be the exclusive property of the County and all such materials shall be remitted and delivered, at Contractor's expense, by Contractor to the County upon completion, termination or cancellation of this contract. Alternatively, if the County provides its written approval to Contractor, any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under this contract must be retained by Contractor for a minimum of six years after final payment is made and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the materials, then Contractor shall promptly remit and deliver the materials, at Contractor's expense, to the County, unless the County has requested remittance and delivery by Contractor of the items. Contractor shall not use, willingly allow or cause to have such materials used for any purpose other than the performance of Contractor's obligations under this contract without the prior written consent of the County.

13. PUBLIC RECORDS LAW. Contractor expressly agrees that all documents ever submitted, filed, or deposited with the County by Contractor, unless designated as confidential

by a specific statute of the State of Nevada, shall be treated as public records pursuant to NRS ch. 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way of complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

14. INDEMNIFICATION. Each party shall indemnify the other as required by law.

15. MODIFICATION OF CONTRACT. This contract constitutes the entire contract between the parties and may only be modified by a written amendment signed by the parties and approved by the Board of County Commissioners.

16. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

17. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by other members of Contractor's profession currently practicing under similar conditions.

18. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

19. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, Superintendent, or to otherwise allow a third party to assert a cause of action against either Contractor or County.

20. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Post Office Box 218
Minden, Nevada 89423
Telephone: (775) 782-6268

To Contractor: Capitol Reporters – Attn. Keith Loomis
628 E. John Street #3
Carson City, Nevada 89706

Telephone: (775) 722-2497

21. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to other competing interests without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract.

IN WITNESS WHEREOF, the County and the Contractor have executed this Professional Contract for Court Reporting Services.

CONTRACTOR:

Capitol Reporters

6/30/25

Michel Loomis, Nevada ~~CCR~~ #228 (date)

COUNTY:

Douglas County

_____

Jenifer Davidson, (date)
Douglas County Manager

ATTEST:

Amy Burgans, Douglas County Clerk

By: _____

Amendments to NRS 3.370 as passed by the 83 Legislative Session

Sec. 16. NRS 3.370 is hereby amended to read as follows:

3.370 1. Except as otherwise provided in subsection 3, for his or her services the official reporter or reporter pro tempore is entitled to the following 26 compensation:

(a) For being available to report civil and criminal testimony and proceedings when the court is sitting during traditional business hours on any day except Saturday or Sunday, [$250] $395 per day, to be paid by the county as provided in subsection 4.

(b) For being available to report civil and criminal testimony and proceedings when the court is sitting beyond traditional business hours or on Saturday or Sunday:

(1) If the reporter has been available to report for at least 4 hours, [$35] $75 per hour for each hour of availability; or

(2) If the reporter has been available to report for fewer than 4 hours, a pro rata amount based on the daily rate set forth in paragraph (a),

to be paid by the county as provided in subsection 4.

(c) For transcription:

(1) Except as otherwise provided in subparagraph (2), for the original draft and any copy to be delivered:

(I) Within 24 hours after it is requested, [$8.03] $10 per page for the original draft and one copy, and [$3.62] $3.75 per page for each additional copy;

(II) Within 48 hours after it is requested, [$6.01] $8 per page for the original draft and one copy, and [$2.72] $2.80 per page for each additional copy;

(III) Within 4 days after it is requested, [$5.01] $7 per page for the 47 original draft and one copy, and [$2.26] $2.30 per page for each additional copy; or

(IV) More than 4 days after it is requested, [$3.80] $5.50 per page for the original draft and one copy, and [$1.00] $1.50 per page for each additional copy

AGENDA ITEM NO. 11.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **PRESENTATIONS**

TITLE:
For presentation only. Discussion and presentation from McDonald Carano regarding the 2025 Legislative Session and bills and other legislative issues impacting Douglas County. (Lindsay Knox, Senior Vice President, Government Affairs & Advocacy Group)

RECOMMENDED MOTION:
Presentation only.

FINANCIAL IMPACT:
None.

BACKGROUND:
This item appears on the agenda to update the Board of County Commissioners on legislative matters that may impact Douglas County.

ATTACHMENTS:
Legislative Update2025-Douglas.pdf

McDONALD CARANO

GOVERNMENT AFFAIRS & ADVOCACY GROUP

Nevada's 83rd Legislative Session

2025



Provided by

MCDONALD CARANO GOVERNMENT AFFAIRS & ADVOCACY GROUP

Table of Contents

Overview of 2025 Nevada Legislative Session 3

Major Session Themes 6

General Budget Overview 9

Client Legislative Overview - Douglas County 11

Bills Vetoed by Governor Lombardo 106

Your McDonald Carano Legislative Team 120

McDONALD CARANO
GOVERNMENT AFFAIRS & ADVOCACY GROUP

Overview of 2025 Nevada Legislative Session

The 83rd Session of the Nevada Legislature convened on February 3, 2025, and ran the full 120 days permitted by the Nevada Constitution, ending at midnight on June 2, 2025. The Legislature passed a budget for the next biennium, but the top policy priorities of the Governor and Legislative leaders were either heavily modified or unsuccessful.

Going into the legislative session, the Governor announced five priority policy bills addressing education, healthcare, housing, criminal justice, the consolidation of state boards and commissions, and economic development. Of those bills, only the bills relating to education and housing were passed after being significantly amended.

Ultimately, the Governor vetoed 87 bills, setting a new single-session veto record and surpassing his previous record of 75 vetoes in the 2023 legislative session.

The final days of all legislative sessions are a flurry of activity, with conference committees and last-minute hearings. The final hours of the 2025 legislative session were particularly chaotic as procedural issues with a last-minute Senate resolution to change the makeup of the Legislative Commission led to the death of several bills that could not be processed before the clock struck midnight and the Legislature was required by the Nevada Constitution to adjourn sine die.

Conflicting Priorities and Compromise

With a Republican Governor and a Democratic majority in both the Assembly and Senate, conflict between the executive and legislative branches was inevitable. However, compromises were ultimately reached on several key priorities, including education and healthcare workforce development.

The Governor's education agenda focused on bonuses for high-performing teachers, increased pay for charter schoolteachers, transportation for charter school students, and statewide accountability measures for chronically underperforming schools. The Governor's education proposal was amended and ultimately passed, as discussed below.

The Governor's housing agenda focused on increasing incentives for affordable and attainable housing, creating a new definition of attainable housing that targets homeowners making up to 150% of the Area Median Income (AMI). The Governor's housing proposal was amended and ultimately passed, as discussed below.

The Governor's healthcare agenda focused on restructuring state health services by splitting the Department of Health and Human Services into the Nevada Health Authority and the Office of Mental Health to improve efficiency and reduce healthcare costs. The Governor also proposed a competitive grant program to address the shortage of healthcare providers. The Governor's health care proposal was amended to include restrictions on free-standing emergency rooms and was ultimately vetoed, as discussed below.

The Governor's criminal justice agenda focused on increased penalties for retail theft, repeat offenders, fentanyl, crimes against children and the elderly, and driving under the influence of marijuana. The Governor's crime bill was amended but ultimately failed to pass the Senate.

The Governor's economic development agenda focused on incentives for childcare facilities, tax abatements for high-tech businesses, and incentivizing infrastructure in rural areas. The Governor's economic development bill failed to pass out of the Senate Committee on Revenue and Economic Development.

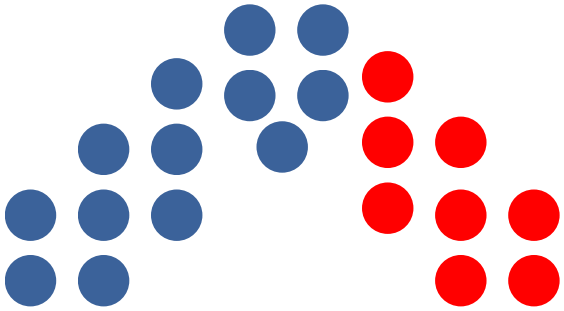
The Governor's proposal to consolidate state boards and commissions met with widespread opposition and, while it was significantly amended, it ultimately failed to pass.

Democratic legislative priorities included strengthening tenants' rights, increasing the number of ballot box locations, allowing nonpartisan voters to cast a ballot in primary elections, mandating nurse-to-patient staffing ratios, expanding paid family leave, restricting the operation of free-standing emergency rooms, capping drug prices, reforming medical debt collection practices, and protecting reproductive healthcare workers. Most of these priorities passed the Legislature on party-line votes and were ultimately vetoed by the Governor.

Legislative Makeup

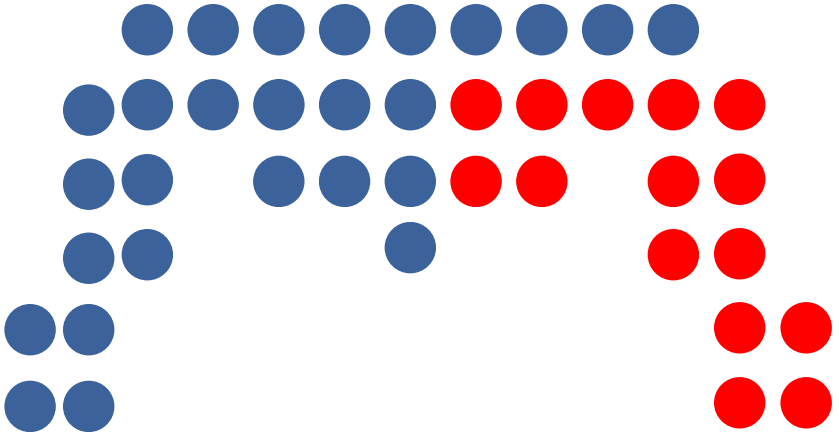
Senate

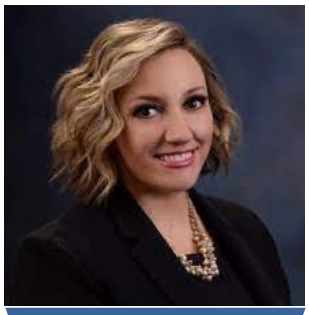
13 Democrats
8 Republicans



Assembly

27 Democrats
15 Republicans





Nicole Cannizzaro (D)
Senate Majority Leader



Steve Yeager (D)
Speaker of Assembly



Robin Titus (R)
Senate Minority Leader



Sandra Jauregui (D)
Assembly Majority Leader



Gregory T. Hafen II (R)
Minority Floor Leader

Major Session Themes

Education

Key education priorities during the 2025 legislative session reflected a mix of Republican and Democratic goals. Governor Lombardo focused on expanding school choice, improving literacy, and broadening open enrollment, while Democrats emphasized increased transparency and reporting requirements for charter schools. Republicans also pushed for pay parity for charter schoolteachers.

Charter schoolteacher raises were ultimately addressed in AB 398 following Governor Lombardo's threat to veto the K-12 education budget due to its exclusion. A compromise was reached through a last-minute amendment to Senate Majority Leader Nicole Cannizzaro's education bill, SB 460, which integrated elements of the Governor's proposal in AB 584. Signed into law on June 11, SB 460 strengthens accountability for underperforming public schools, increases oversight and performance standards for charter schools, and places greater focus on early literacy, teacher evaluation, retention, and licensing.

The amendment also included Democratic priorities, such as expanding eligibility for state-funded pre-K, as well as a Republican-backed provision granting civil and criminal immunity to public and private school employees who intervene in physical altercations on school grounds.

Housing

Nevada's housing affordability and supply crisis was a top priority for many legislators this session, prompting numerous proposals aimed at streamlining permitting, expanding homeownership opportunities, and increasing housing supply.

Governor Lombardo introduced AB 540, the Nevada Housing Access and Attainability Act, which sought to boost affordable and attainable housing and accelerate home construction statewide. As introduced, AB 540 would have created a $250M program for affordable and attainable housing projects, allowed out-of-state contractors to work in underserved areas, and removed the existing requirement for prevailing wage on privately financed infrastructure projects utilizing special assessment districts. As passed, the program funding was reduced to $133M, creating an advisory board to oversee the use of the funds and allowing the issuance of provisional contractor licenses in underserved areas. The provisions regarding prevailing wage were stripped from the bill, meaning prevailing wage will continue to be required on affordable and attainable housing projects utilizing public funds, as well as on privately financed infrastructure projects using a special assessment district.

AB 396 focused on expanding approvals for Accessory Dwelling Units (ADUs) in Clark and Washoe Counties to diversify affordable housing options.
SB 193 proposed a pilot program through the Housing Division to help eligible borrowers lower interest rates on 30-year fixed-rate mortgages for owner-occupied homes. However, it failed to receive a vote in the Assembly.

To expand developable land, AJR 10 urged the federal government to pass the Southern Nevada Economic Development and Conservation Act, which would transfer certain federally managed lands to the State and local governments. This resolution aligned with the Governor's broader push to unlock public lands for development, but AJR 10 did not receive a vote in the Senate before the Second House deadline.

Boards and Commissions

One of the Executive Branch's priorities this session was reforming, merging, and centralizing authority over Nevada's boards and commissions, in particular, its occupational licensing boards, which Director Kris Sanchez of the Department of Business and Industry (B&I) referred to as Nevada's fourth branch of government. All attempts at reform failed.
The first and most comprehensive attempt was SB 78, which sought to centralize services, staffing, and authority under the Department of Business and Industry and merge related occupational licensing boards. Following intense opposition from board officials and licensees, the bill died in committee without ever receiving a floor vote.
Even more modest attempts, such as Assembly Minority Leader Gregory Hafen's (R) last-minute compromise legislation, AB 601, similarly failed to pass. Amidst a budgetary crisis, the Legislature's money committees rejected B&I requests for staffing and resources to implement SB 431 from the last session.

Heathcare

High medical and drug costs, a shortage of providers, and potential Medicaid cuts were central to healthcare discussions during the legislative session. In his January State of the State address, Governor Lombardo emphasized rising healthcare costs. He introduced a bill to restructure the Department of Health and Human Services, aiming to reduce expenses for both the state and its residents. AB 282 aimed to set deadlines for reimbursing patients who overpay, and AB 259, which proposed adopting Medicare-negotiated drug prices, were vetoed by the Governor.

The nursing shortage sparked debate with differing approaches supported by key stakeholders: nursing unions backed SB 182 which would mandate nurse-to-patient ratios while hospitals favored SB 434. SB 434 proposed the Statewide Health Care Access and Recruitment Program to provide grants aimed at alleviating workforce shortages but failed after the Senate refused to concur on an Assembly amendment.

Medical debt became an increasingly prominent issue, with several bills seeking to limit healthcare providers' collection practices. AB 204, for instance, which was vetoed by the Governor, aimed to prohibit the collection of medical debt until 180 days after billing, while AB 343, approved by the Governor, would prevent hospitals from collecting such debt if they fail to comply with requirements to publish standard charges for all services, even those not directly offered.

Economy

Two major themes in Nevada's economy were the cost of living and efforts to diversify the state's economic base. AB 388, which would have required public and private employers with 50 or more employees to provide 12 weeks of paid family and medical leave, and AB 44, which sought to prohibit price increases on essential goods beyond regular market forces, were both vetoed by the Governor.

In contrast, SB 338, which mandates that entertainment ticket sellers disclose the total price, including mandatory fees, was signed into law.

To support economic diversification, two proposals aimed at expanding Nevada's film tax credit were introduced to attract film production to the state. However, both ultimately failed. The most prominent, AB 238, sponsored by Assemblymember Jauregui (D), passed the Assembly but did not pass the Senate.

General Budget Overview

The primary responsibility of the Nevada Legislature is passing the biennial state budget, a process heavily shaped by the Governor's priorities. However, this session was marked by a projected $191 million decline in anticipated state revenue which led to budget cuts, the death of several legislative proposals, and a continuation of many funding levels from the previous biennium. Unlike in 2023, there were no record-breaking increases in education funding or state worker pay raises. Instead, the five budget bills that make up the state's financial plan for the next two years largely maintain existing funding levels, with only modest increases.
One of the most contentious pieces was the Capital Improvements bill, Senate Bill 502, which passed in the final hours of the session. The delay was due to a disagreement over an Assembly amendment that the Senate refused to accept. The amendment would have authorized up to $50 million in general obligation bonds for attainable housing projects and up to $75 million for the Nevada State Infrastructure Bank within the State Treasurer's office to offer loans or other financial assistance. The amendment, presented by House Speaker Steve Yeager (D), was ultimately rejected, and SB 502 passed. Although concerns over structural deficits were the official reason for rejecting the amendment, underlying political tensions may have played a role as distributions through the State Infrastructure Bank are handled by State Treasurer Zach Conine, who is expected to run for Attorney General against State Senator Nicole Cannizzaro.

K-12 Funding - Senate Bill 500

- $11.5 billion to the Pupil-Centered Funding Plan over the biennium.
- $9,416 in per-pupil funding for FY26 and $9,486 in FY27. It is essential to note that the amount allocated to each student may vary due to the increased costs associated with operating schools in rural areas; for example, Clark County's adjusted per-pupil base is $9,501, while Eureka County's per-pupil funding can reach as high as $35,764. The amount allocated may also differ due to individual student needs, which is measured through a weight system leading to a multiplier for funding.
- $517 million to support students with disabilities.
- Funding allocated toward food services and transportation varies according to the school district. Clark County, the largest county in the state and fifth largest school district in the US, receives the highest amount of these funds, receiving more than $135 million for transportation costs while the smallest county in the state, Esmeralda gets $328,550.

The Appropriations Act - Assembly Bill 591

- $2.66 billion for the Nevada Health Authority, created by Senate Bill 494, which will house Medicaid and the newly created Office of Mental Health. $2.48 billion for Nevada Medicaid.
- $358 million for the University of Nevada, Reno. $552 million for the University of Nevada, Las Vegas.
- $262 million for Southern Nevada Adult Mental Health Services.
- $57 million for Northern Nevada Adult Mental Health Services.
- $628 million for the Office of Early Learning and Development.
- $32 million for assessments and accountability in the Department of Education.
- $165 million to the Division of Parole and Probation.
- $26 million toward the Department of Indigent Defense Services.

State Worker Pay - Assembly Bill 592

- Assembly Bill 592, which sets the approximate annual salaries for state officers and employees, largely contains existing language from the 2023 pay bill. The new language allows the Governor to appoint more than one deputy director in the Governor's Finance Office and makes changes in pay and employee

Capital Improvement Programs - Senate Bill 502

- Sets aside more than $1.5 billion for executive branch projects, along with $225 million for legislative branch projects funded through a mix of general fund appropriations and general obligation bonds.
- $14.6 million for renovation and rehabilitation of the Hobart Dam near Carson City.
- $93.6 million to purchase office buildings in Las Vegas and Reno.
- $381.8 million in bonds for the Southern Forensic Facility, an inpatient psychiatric hospital in Las Vegas.
- $10.4 million in bonds for the Lake Tahoe Basin environmental improvement program.

Authorizations Act (Authorizes state agencies to expend federal funds and specific fees) - Senate Bill 501

- In total, authorizes funding for 404 budget accounts, totaling $33.8 billion over the budget cycle.
- $16 billion for programs through the Nevada Health Authority, including the state-managed public health care option program, Nevada Medicaid ($12.6 billion), and the prescription drug rebate program.
- $75 million to the Gaming Control Board and $1.3 million to the Nevada Gaming Commission.
- $53 million for the Public Employees' Retirement System.
- $72 million for the Office of Science, Innovation, and Technology within the Governor's Office.

AB 167: Revises provisions relating to the use of corrective room restriction. (PASSED)
Sponsor: Assemblymember Hansen (R)

Requires staff at juvenile detention facilities to conduct a daily review for any child held in corrective room restriction for over 24 hours. Requires the review to include consideration of whether a referral for mental health screening, evaluation, or treatment is appropriate.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 233)

Effective: October 1, 2025

AB 12: Revises requirements for obtaining judicial review of a decision of the Board of Review concerning a claim for unemployment benefits. (PASSED)
Sponsor: Assembly Committee on Commerce and Labor

Requires petitioners seeking judicial review of unemployment benefit decisions to properly serve the petition within 45 days. Deprives the court of jurisdiction and mandates dismissal if service is not completed or compliant. Allows the Administrator to move for dismissal if the petition is improperly served. Requires appellants to correct deficiencies within 10 business days or face dismissal.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: June 10, 2025 (Chapter 457)

Effective: Upon passage and approval

AB 14: Revises provisions relating to certain public officers. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Requires candidates for certain public offices to be registered to vote in Nevada, grandfathering in those holding such offices as of July 1, 2025. Offices include: County Commissions, County Clerks, County Recorders, Sheriff, County Treasurers, County Assessors, District Attorney, Public Administrator, Constables and the Carson City Board of Supervisors.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 28, 2025 (Chapter 63)

Effective: July 1, 2025

AB 18: Revises provisions relating to the electronic filing of certain documents. (PASSED)
Sponsor: Assembly Committee on Judiciary

Requires specific documents filed electronically in judicial proceedings to include the electronic signature of the person filing the document using the Nevada Electronic Filing and Conversion Rules (NEFCR).

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 9)

Effective: Upon passage and approval

AB 19: Revises provisions relating to the Statewide Substance Use Response Working Group. (PASSED)
Sponsor: Assembly Committee on Health and Human Services

Creates the Statewide Substance Use Response Working Group within the Office of the Attorney General to coordinate statewide efforts to reduce substance use disorders. The 24-member group, mostly appointed by the Attorney General, will include key state officials and a multilingual public member, with terms beginning October 1, 2025, and expiring in 2027 or 2028.

Assembly Passage: 32-10
Senate Passage: 16-5
Approval by Governor: June 3, 2025 (Chapter 217)

Effective: Sections 1 and 2 become effective October 1, 2025, Section 1.5 becomes effective July 1, 2026.

AB 21: Revises provisions relating to unemployment compensation. (PASSED)
Sponsor: Assembly Committee on Commerce and Labor

Eliminates solvency calculation requirements for the Unemployment Compensation Fund and adjusts the deposit threshold for the Administration Fund based on excess funds needed for the first 180, rather than 90, days of the next fiscal year.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 11)

Effective: Upon passage and approval

AB 25: Revises provisions relating to offenders. (PASSED)
Sponsor: Assembly Committee on Judiciary

Requires the Department of Corrections to provide annual pelvic exams and mammography to women in custody based on age, family medical history, health care provider recommendations, or other health factors. Clarifies that an inmate ID card or a declaration attesting to identity is satisfactory evidence for a notarial officer. Repeals the regimental discipline program.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 29, 2025

Effective: Upon passage and approval

AB 28: Revises provisions related to transportation. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Extends deadlines from December 31, 2024, to December 31, 2028, for a regional transportation commission to prepare and submit tax recommendations for certain transportation projects and for the board of county commissioners to place the proposed tax on the ballot at the next general election.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: May 28, 2025 (Chapter 65)

Effective: October 1, 2025

AB 30: Revises provisions relating to records of defendants who have been found incompetent. (PASSED)
Sponsor: Assembly Committee on Judiciary

Expands the Division of Public and Behavioral Health Administrator's access to records from local detention facilities related to the evaluation and treatment of defendants previously detained, imprisoned, or committed to their custody.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 12)

Effective: Upon passage and approval

AB 35: Revises provisions relating to pornography involving minors. (PASSED)
Sponsor: Assembly Committee on Judiciary

Replaces the term "Child Pornography" with "Child Sexual Abuse Material" in Nevada law.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 30, 2025 (Chapter 132)

Effective: Upon passage and approval

AB 40: Revises various provisions relating to environmental hazards. (PASSED)
Sponsor: Assembly Committee on Natural Resources

Includes stabilizing process fluids during or after mining or exploration in "reclamation". Allows the Division of Environmental Protection to issue enforcement orders and place property liens. Permits use of fees for reclamation oversight. Requires mining permits to include fluid management and reclamation plans, substituting federal plans when applicable. Broadens solid waste rules to cover management facilities, grants local permitting and enforcement authority, and prohibits certain hazardous waste at municipal landfills. Requires waste facility operators to show financial responsibility and allows property liens. Expands hazardous waste rules to recycling, removes small-county exemptions, and ties permitting and financial assurance to Commission regulations. Prohibits waste transport to unauthorized sites.

Assembly Passage: 41-1
Senate Passage: 20-1
Approval by Governor: June 3, 2025 (Chapter 220)

Effective: Upon passage and approval

AB 45: Revises provisions relating to certain public bodies. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Expands the purview of the Committee on Domestic Violence to cover sexual assault, renaming it the Committee on Domestic Violence and Sexual Assault, and revises membership to include survivors and experts on sexual assault.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 29, 2025 (Chapter 101)

Effective: October 1, 2025

AB 50: Revises provisions relating to victims of a mass casualty incident. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Authorizes counties to create a confidential database for mass casualty victims. Requires hospitals and emergency centers to report victim info, inquire about long-term support, and add unique identifiers to records. Deletes data after reunification unless consent is given. Grants civil immunity for good-faith actions, excluding misconduct. Exempts hospitals and centers from penalties for unmet reporting.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 16)

Effective: October 1, 2025

AB 55: Revises provisions relating to motor vehicle crashes. (PASSED)
Sponsor: Assembly Committee on Judiciary

Requires coroners to test the blood of persons who die in car crashes for commonly misused substances and report to DMV upon receipt of the findings. Requires police officers who investigate a crash to submit a report through the electronic crash reporting system 10 days after either the crash itself or a crash-related death.

Assembly Passage: 39-0, 3 Excused
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 17)

Effective: July 1, 2025

AB 60: Revises provisions relating to certain behavioral health services. (PASSED)
Sponsor: Assembly Committee on Health and Human Services

Prohibits minors from providing or supervising paid peer recovery support. Authorizes the Division of Public and Behavioral Health to enforce penalties or injunctions. Bars individuals from claiming certified prevention specialist status without certification. Defines and regulates certified prevention specialists such as peer recovery specialists. Exempts them from some behavioral health laws and mandates their involvement in substance use prevention coalitions.

Assembly Passage: 41-1
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 223)

Effective: Sections 1, 2, 4 to 7, and 13 to 25 become effective July 1, 2026. Sections 3 and 8 to 12 become effective July 1, 2026, or when the Nevada Certification Board ceases certifying certified prevention specialists, peer recovery support specialists or peer recovery support specialist supervisors, whichever is later. Sections 10 & 11 expire by limitation when certain provisions of 42 U.S.C. § 666 are repealed.

AB 64: Revises provisions relating to public meetings. (PASSED)

Sponsor: Assembly Committee on Government Affairs

Excludes meetings for legal advice and related deliberations from the Open Meeting Law. Bars remote meetings on contested cases or regulations without a physical public location. Requires call-in instructions only if no physical location is provided. Limits defamation protection to sworn testimony, excluding public comment. Exempts disciplinary proceedings from the Open Meeting Law unless requested by the licensee, but requires compliance once formal action begins.

Assembly Passage: 39-3
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 5, 2025 (Chapter 325)

Effective: October 1, 2025

AB 65: Revises provisions relating to guardianship. (PASSED)

Sponsor: Assembly Committee on Judiciary

Renames the State Guardianship Compliance Office to the State Guardianship Office and its head to the State Guardianship Officer. Expands the Officer's hiring authority for accountants and investigators within budget limits. Prohibits government agencies from charging fees for documents requested by investigators. Allows courts to appoint or extend guardianships for minors seeking special immigrant juvenile status, ending by age 21. Removes the requirement to notify the Department of Health and Human Services in Medicaid-related guardianship hearings. Updates service of process rules to allow alternative methods and waive publication in certain cases.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 29, 2025 (Chapter 103)

Effective: July 1, 2025

AB 89: Imposes certain requirements relating to unclothed searches of children at certain juvenile justice facilities. (PASSED)
Sponsor: Assembly Committee on Judiciary

Requires juvenile detention and treatment facilities to adopt policies that prohibit unclothed searches of children except in clearly defined cases, with safeguards to ensure respectful and necessary conduct.

Assembly Passage: 27-15
Senate Passage: 19-1, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 20)

Effective: Upon passage and approval to adopt regulations and preparatory administrative tasks, and October 1, 2025 for all other purposes.

AB 90: Revises provisions relating to juvenile justice. (PASSED)
Sponsor: Assembly Committee on Judiciary

Revises the definition of "detention facility" to include "regional facility for the treatment and rehabilitation of children".

Assembly Passage: 27-15
Senate Passage: 12-8, 1 Excused
Approval by Governor: May 28, 2025 (Chapter 51)

Effective: October 1, 2025

AB 92: Revises provisions relating to elections. (PASSED)
Sponsors: Assemblymember Dickman (R), Assemblymember Gray (R), Assemblymember DeLong (R), Assemblymember O'Neill (R) & Senator Titus (R)

Requires that publicly available rooms in government buildings be open to the state and county central committees of political parties with no charge for use during presidential election years or for precinct meetings during non-presidential years. Caps the rate in all other cases to not exceed the rate for any other group. Excludes buildings of the Nevada System of Higher Education.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 19-0, 2 Excused
Approval by Governor: June 5, 2025 (Chapter 294)

Effective: July 1, 2025

AB 93: Revises provisions relating to public employees. (PASSED)
Sponsors: Assemblymember Hibbetts (R), Assemblymember Yurek (R), Assemblymember D'Silva (D), Assemblymember Monroe-Moreno (D) & Senator Doñate (D)

Expands the definition of "police officer" to include school police officers, juvenile probation officers, bailiffs, deputy marshals of municipal courts, marshals, and deputy marshals of cities or towns, as well as all category I, II, and III peace officers. Appropriates funds to cover annual physicals for the Chief Parole and Probation Officer and Capitol Police officers.

Assembly Passage: 41-1
Senate Passage: 20-1
Approval by Governor: June 6, 2025 (Chapter 396)

Effective: Section 1.5 becomes effective on July 1, 2025. Sections 1 and 2 become effective on July 1, 2026.

AB 97: Revises provisions relating to public safety. (PASSED)
Sponsor: Assembly Committee on Judiciary.

Requires criminal justice agencies to maintain and submit records through the National Incident-Based Reporting System.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 21)

Effective: October 1, 2025

AB 104: Revises provisions relating to water. (PASSED)
Sponsor: Assembly Committee on Natural Resources

Creates the Nevada Conservation and Recreation Program, consisting of a grant program and the Nevada Voluntary Water Rights Retirement Program. Establishes a fund to retire groundwater rights and restricts its use to purchasing decreed or certificated rights. Requires State Engineer approval for water rights retirement and bans appropriation of retired water. Deems valid pre-2025 permits revocable. Expands grant eligibility and bases contributions on median income. Sets criteria for septic-to-sewer assistance and promotes safe water reuse. Authorizes water quality variances and updates Colorado River efficiency notices. Removes a groundwater advisory committee vacancy deadline.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 226)

Effective: Sections 1-20, 21.5, 22 and 23 become effective July 1, 2025. Sections 9, 11 and 12 expire by limitation June 30, 2025. Section 21 becomes effective July 1, 2035.

AB 111: Revises provisions relating to certain traffic violations. (PASSED)
Sponsor: Assemblymember Hibbetts (R)

Makes driving on the wrong side of a divided highway a misdemeanor.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 29, 2025 (Chapter 108)

Effective: October 1, 2025

AB 123: Revises provisions relating to elections communications. (PASSED)
Sponsors: Assemblymember Nadeem (D), Assemblymember Nguyen (D), Assemblymember D'Silva (D), Assemblymember Miller (D), Assemblymember Torres-Fossett (D) & Senator Nguyen (D)

Prohibits threats or intimidation directed at candidates for public office, including threats to their family or property. Classifies a first offense as a misdemeanor and subsequent offenses as gross misdemeanors. Allows candidates to report violations to the Secretary of State, who must investigate and, if warranted, refer the case to the Attorney General.

Assembly Passage: 27-15
Senate Passage: 14-7
Approval by Governor: June 10, 2025 (Chapter 517)

Effective: October 1, 2025

AB 125: Revises provisions relating to public bodies. (PASSED)
Sponsor: Assemblymember Flanagan (D)

Requires that a schedule of meetings of public bodies also be posted on the location on the official website of the State that is maintained by the Department.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 28, 2025 (Chapter 70)

Effective: October 1, 2025

AB 128: Creates the Public Records Task Force. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Creates the Public Records Task Force to evaluate issues related to public records requests and make recommendations to the Legislature.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 228)

Effective: July 1, 2025. Expires by limitation June 30, 2027.

AB 133: Revises provisions governing public financial administration. (PASSED)
Sponsor: Assemblymember Gurr (R)

Keeps county treasurer offices open until at least 5 p.m. on business days and replaces fixed deadlines with "close of business" references. Creates a fund for 5% of unclaimed tax sale proceeds, limits its use to treasurer office tech upgrades, and mandates annual reporting. Authorizes partial reversion of unused funds after three years. Replaces hearings on unresolved claims with interpleaders after failed mediation. Expands the 10% recovery fee cap to all claimants, removing the primary residence requirement.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 229)

Effective: October 1, 2025

AB 142: Revises provisions relating to industrial insurance. (PASSED)
Sponsors: Assemblymember Marzola (D), Assemblymember Jauregui (D), Assemblymember Monroe-Moreno (D) & Assemblymember Yurek (R)

Adds civilian employees of law enforcement agencies whose primary duties involve responding to and investigating crime scenes to the list of first responders who can claim workers' compensation for stress-related injury and disease as a result of employment.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 20-1
Approval by Governor: May 28, 2025 (Chapter 73)

Effective: October 1, 2025

AB 148: Revises provisions relating to elections. (PASSED)
Sponsors: Assemblymember Hafen (R) & Assemblymember Yeager (D)

Revises mail ballot deadlines to require distribution between the fifth and fourth Mondays before an election. Authorizes earlier delivery upon voter request. Requires sample ballots to be sent before mail ballots. Applies changes to all elections, including city incorporation elections.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 231)

Effective: October 1, 2025

AB 150: Revises provisions relating to the criminal justice system. (PASSED)
Sponsor: Assemblymember Orentlicher (D)

Extends protections and authorities for public officers to tribal judges, prosecutors, defenders, and judicial personnel from federally recognized tribes in Nevada.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 29, 2025 (Chapter 109)

Effective: October 1, 2025

AB 193: Revises provisions relating to certain victims of crime. (PASSED)
Sponsor: Assemblymember Koenig (R)

Requires law enforcement agencies to provide a free, complete, and unaltered copy of reports to domestic violence victims upon request. Allows agencies to redact personal identifying information as appropriate.

Assembly Passage: 39-0, 3 Excused
Senate Passage: 20-1
Approval by Governor: May 31, 2025 (Chapter 173)

Effective: October 1, 2025

AB 215: Revises provisions relating to employment. (PASSED)
Sponsors: Assemblymember Monroe-Moreno (D), Assemblymember Hibbetts (R) & Assemblymember Moore (D)

Limits work hours for 14- and 15-year-olds to 40 per week. Prohibits, with exceptions, non-emancipated high school students aged 16 to under 19 from working between 11 p.m. and 6 a.m. on school nights. Exempts lifeguards, arcade employees, and performers. Authorizes schools or juvenile courts to grant exemptions in specific cases. Imposes misdemeanor penalties and possible civil fines for violations. Subjects violators of federal child labor standards to the same penalties.

Assembly Passage: 42-0
Senate Passage: 18-3
Approval by Governor: June 3, 2025 (Chapter 238)

Effective: October 1, 2025

AB 232: Makes changes to the computation of credit for service for certain members of the Public Employees' Retirement System. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Allows school district employees that are members of the Public Employees' Retirement System to earn full-year service credit by working >900 hours across at least 8 months in a school year.

Assembly Passage: 37-5
Senate Passage: 15-6
Approval by Governor: May 29, 2025 (Chapter 116)

Effective: July 1, 2025

AB 235: Revises provisions relating to health care providers. (PASSED)
Sponsor: Assemblymember Roth (D)

Allows healthcare providers who work in reproductive and gender-affirming care, as well as their spouse, domestic partner, or minor child, to request a court order making their personal information confidential.

Assembly Passage: 33-9
Senate Passage: 14-7
Approval by Governor: May 29, 2025 (Chapter 117)

Effective: July 1, 2025

AB 239: Revises provisions relating to business entities. (PASSED)
Sponsor: Assemblymember Dalia (D)

Clarifies that business notice materials count as part of the communication and lets corporations require internal disputes be judge-decided. Requires stockholder approval for reverse splits, updates share issuance language, defines fiduciary duties, limits some stockholder liability, and allows board actions in preliminary or final form. Expands voting agreements to private corporations, protects stock series rights, updates dissolution terms, allows holding company reorganizations, streamlines merger steps, and makes dissent rights the sole remedy for certain disputes.

Assembly Passage: 40-2
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 142)

Effective: Upon passage and approval

AB 241: Revises provisions relating to housing. (PASSED)
Sponsor: Assemblymember Jauregui (D)

Requires local governments to permit by-right the construction of multifamily or mixed-use development on commercially zoned property, not including industrial zoned property.

Assembly Passage: 28-14
Senate Passage: 15-6
Approval by Governor: May 31, 2025 (Chapter 174)

Effective: October 1, 2025

AB 249: Revises provisions relating to fiscal notes. (PASSED)
Sponsor: Assembly Committee on Ways and Means

Changes fiscal note wording from "Effect on the State: Yes" to "Effect on the State: May have fiscal impact." Allows local governments seven (7) additional business days to prepare fiscal notes if more research is needed. Requires fiscal notes on bills that affect the State Highway Fund.

Assembly Passage: 27-15
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 5, 2025 (Chapter 309)

Effective: July 1, 2025

AB 256: Directs the Legislative Commission to appoint a Regional Rail Transit Advisory Working Group to conduct an interim study relating to regional rail transit. (PASSED)
Sponsors: Assemblymember La Rue Hatch (D), Assemblymember González (D), Assemblymember Roth (D), Assemblymember Moore (D) & Assemblymember Anderson (D)

Creates a Regional Rail Transit Advisory Working Group to study regional rail transit statewide in the 2025-2026 interim. Members will include: two public transit union representatives (one each from Clark and Washoe); a representative from RTC Southern Nevada; a representative from RTC Washoe; a representative of a chamber of commerce or trade association; two legislators; three local government representatives (one each from Clark, Washoe, and the rurals); and three residents with interest in or expertise in rail transit (one each from Clark, Washoe, and the rurals).

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 28, 2025 (Chapter 77)

Effective: July 1, 2025

AB 262: Revises provisions relating to elections. (PASSED)
Sponsor: Assembly Committee on Legislative Operations and Elections

Requires county and city clerks to appoint and notify registered voters to serve as election board officers at polling places and mail ballot counting boards based on mail ballot volume. Sets compensation for election-related personnel by local ordinance, resolution or order. Allows clerks to appoint and compensate student trainees at the same rate as election board officers. Authorizes trainees and officers to choose to volunteer without pay. Extends this volunteer option to officers appointed for special elections in Las Vegas, Battle Mountain and Carson City.

Assembly Passage: 26-16
Senate Passage: 13-8
Approval by Governor: June 3, 2025 (Chapter 241)

Effective: July 1, 2025

AB 281: Revises provisions relating to the state militia. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Makes workers' compensation for injuries or death benefits for National Guard members, serving under State authority, equivalent to benefits provided while serving under federal authority.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 122)
Effective: October 1, 2025

AB 284: Requires the Director of the Department of Health and Human Services to seek to establish certain rates of reimbursement under Medicaid for certain devices to treat epilepsy. (PASSED)
Sponsor: Assemblymember Brown-May (D)

Requires the Director of Health and Human Services to request a Medicaid waiver from the US Secretary of HHS to provide reimbursement for greater than 82% of the cost of a vagus nerve stimulation therapy device, any replacement parts, and the procedure for implanting or repairing it.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 9, 2025 (Chapter 417)

Effective: Section 1 becomes effective July 1, 2025. Section 2 becomes effective March 1, 2026.

AB 296: Revises various provisions relating to motor vehicles. (PASSED)
Sponsor: Assemblymember Watts (D)

Requires the Department of Motor Vehicles to allow licensed installment loan providers to offer loans for vehicle registration fees, with strict limits on fees, minimum loan amounts, and no refinancing. Authorizes digital license plates, mandating rear placement, waiving front plate requirements, and exempting them from being produced by the Department of Corrections. Permits out-of-state licensing and co-location of installment loan businesses. Extends the vehicle mileage tracking pilot program from 2026 to 2030.

Assembly Passage: 29-13
Senate Passage: 13-8
Approval by Governor: June 10, 2025 (Chapter 466)

Effective: Sections 6 and 6.5 become effective upon passage and approval. Section 1 becomes effective on the date on which the Director of the Department of Motor Vehicles, pursuant to section 6.5 of this act, notifies the Governor and the Director of the Legislative Counsel Bureau that sufficient resources are available to carry out the amendatory provisions of this act. Sections 2 to 5.7, become effective upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and on July 1, 2025, for all other purposes.

AB 309: Revises provisions relating to certain orders for protection against domestic violence. (PASSED)
Sponsors: Assemblymember Hardy (R) & Assemblymember Hibbetts (R)

Requires courts to inform incarcerated individuals served with temporary protective orders that they may contest an extended order by filing a brief written response. Advises that if no response is filed and the person is still in custody, the court may proceed without them. Clarifies the response need only state whether the order is contested.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 136)

Effective: October 1, 2025

AB 321: Revises provisions relating to offenders. (PASSED)
Sponsors: Assemblymember Jackson (D), Assemblymember D'Silva (D), Assemblymember González (D) & Assemblymember O'Neill (R)

Authorizes the Director of the Department of Corrections to create a transitional housing program with the Division of Forestry to train eligible minimum-security offenders in forestry management and conservation. Targets offenders denied parole solely due to lack of housing. Requires the State Forester Firewarden to establish a hiring program to place former conservation camp offenders who performed firefighting work into firefighting roles within the Division of Forestry.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 137)

Effective: October 1, 2025

AB 325: Revises provisions relating to artificial intelligence. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Prohibits the sole use of AI in making final decisions on emergency planning, resource allocation, or shutting off or reducing utility services during disasters or emergencies.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 123)

Effective: October 1, 2025

AB 329: Revises provisions relating to victims of crime. (PASSED)
Sponsor: Assemblymember Roth (D)

Extends the application deadline for victims applying to the Fund for the Compensation of Victims of Crime to 60 months after the crime, or after turning 21 for minors. Authorizes the Director of DHHS to waive the deadline for good cause. Replaces the medical records requirement with general documentary evidence and eliminates the requirement to cooperate with law enforcement.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 124)

Effective: October 1, 2025

AB 336: Revises provisions relating to state purchasing. (PASSED)
Sponsor: Assembly Committee on Health and Human Services

Expands purchasing preferences under the State Purchasing Act by allowing businesses that qualify as both Nevada-based and veteran-owned with a service-connected disability to combine their preferences for a total 10 percent advantage on state contract bids. Eliminates the inverse preference previously imposed on out-of-state bidders from states that discriminate against Nevada businesses.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 6, 2025 (Chapter 373)

Effective: October 1, 2025

AB 350: Revises provisions relating to cemeteries. (PASSED)
Sponsor: Assembly Committee on Judiciary

Requires cemetery authorities to get a court order to disinter remains. Shifts cemetery maintenance duties from county commissioners to cemetery owners. Expands veterans' cemetery eligibility to certain reservists and plaque or urn recipients. Requires the Director of Veterans Services to charge fees for these interments and markers.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 248)

Effective: October 1, 2025

AB 351: Revises provisions relating to the jurisdiction of the juvenile court over certain offenses. (PASSED)
Sponsor: Assembly Committee on Judiciary

Grants juvenile court limited jurisdiction over individuals aged 21 or older charged with certain delinquent acts committed between ages 13 and 18. Requires the court to hold a hearing to decide whether to dismiss the case or transfer it to district court.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 249)

Effective: Upon passage and approval

AB 354: Revises provisions relating to the Nevada State Board on Geographic Names. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Revises the Nevada State Board on Geographic Names by adding a Division of Museums and History representative, clarifying that the Native American Affairs representative is from Nevada's Department, removing the Nevada Historical Society member, and making federal members non-voting advisors.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 145)

Effective: July 1, 2025

AB 356: Revises provisions relating to collective bargaining agreements. (PASSED)
Sponsor: Assembly Committee on Ways and Means

Requires the Governor to include collective bargaining agreement (CBA) payments in the proposed budget or explain why not. Moves CBA negotiations to start April 1 of even years or within 60 days of new unit recognition. Allows mediation after 6 meetings by September 5 for existing CBAs, or after 8 meetings or 90 days for new ones. Sets arbitration to begin September 15 with decisions by December 5. Moves Economic Forum's report deadline to November 15 in even years.

Assembly Passage: 41-1
Senate Passage: 21-0
Approval by Governor: June 10, 2025 (Chapter 471)

Effective: Sections 4.3 and 4.7 become effective on July 1, 2025. Sections 1 to 4 and 5 become effective on October 1, 2025.

AB 367: Makes various changes related to language access in elections. (PASSED)
Sponsor: Assembly Committee on Legislative Operations and Elections

Requires the Secretary of State to ensure that voting materials posted on the SOS website are available in all languages required under 52 U.S.C. § 10503 as well as American Sign Language. Requires the SOS to establish a toll-free telephone number for election-related language interpretation or translation. Requires the SOS to hire a language access coordinator. Allows voters with a physical disability to use a mobile device to help with interpretation, including ASL, when casting a vote.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 17-4
Approval by Governor: June 2, 2025 (Chapter 212)

Effective: Sections 41, 42 and 43 become effective upon passage and approval. Sections 1 to 40 become effective upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and on January 1, 2026, for all other purposes.

AB 369: Revises provisions governing certain orders for protection against domestic violence. (PASSED)
Sponsor: Assemblymember Backus (D)

Expands the evidence law enforcement may use to enforce out-of-state domestic violence protection orders to hard copies, digital images and respondent statements. Creates a process for officers to provide notice, attempt service and allow time for compliance when the respondent has not been confirmed as notified or served. Ensures such orders receive full enforcement as if issued by a Nevada court.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 251)

Effective: October 1, 2025

AB 377: Revises provisions relating to real property. (PASSED)
Sponsors: Assemblymember Gallant (R), Assemblymember Gurr (R), Assemblymember D'Silva (D), Assemblymember Gray (R) & Senator Buck (R)

Requires the Nevada Tax Commission to include in the declaration of value of real property form a section where a property owner can claim a partial abatement of property taxes for a single-family residence that's the owner's primary residence or a qualified residential rental dwelling.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 31, 2025 (Chapter 175)

Effective: Upon passage and approval to adopt regulations and preparatory administrative tasks, and October 1, 2025, for all other purposes.

AB 380: Revises provisions relating to mobile crisis teams. (PASSED)
Sponsors: Assemblymember Edgeworth (R) & Senator Steinbeck (R)

Repeals location-based requirements for mobile crisis teams, allowing such teams to serve jurisdictions in which they are not based. Requires mobile crisis teams to include behavioral health professionals and either law enforcement, EMS personnel, or qualified paraprofessionals.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 128)

Effective: October 1, 2025

AB 384: Requires the Chair of the Juvenile Justice Oversight Commission to solicit input regarding certain subjects relating to juvenile justice. (PASSED)
Sponsor: Assemblymember Cole (R)

Creates the Working Group on Wrap-Around Services, which will focus on wrap-around services for juvenile justice-involved youth and their families.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 147)

Effective: October 1, 2025

AB 387: Revises provisions governing guardianship of minors. (PASSED)
Sponsor: Assembly Committee on Judiciary

Revises guardianship procedures for minors by updating service and petition requirements, expanding care plan and budget rules and mandating annual reviews. Requires courts to appoint attorneys from designated legal services programs and addresses funding shortfalls. Deems protected minor parties to proceedings, broadens vexatious litigant criteria and allows courts to waive attendance and require hearings before temporary appointments. Raises the burden of proof for guardianship, strengthens reporting and financial duties and mandates parent-child contact when appropriate. Adjusts removal petition rules and requires notice to child welfare agencies when no guardian is available.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: June 3, 2025 (Chapter 253)

Effective: October 1, 2025

AB 406: Makes various changes relating to health. (PASSED)
Sponsors: Assemblymember Jackson (D) & Assemblymember Nadeem (D)

Prohibits public schools from using artificial intelligence to perform mental health functions of school counselors, psychologists, or social workers. Regulates licensure and practice of mental health professionals and prohibits unlicensed practice. Prohibits AI providers from offering AI systems programmed to perform professional mental health care services. Prohibits unlicensed AI providers or persons from making misleading claims about their qualifications or capabilities. Imposes restrictions on licensed mental health providers' use of AI systems.

Assembly Passage: 42-0
Senate Passage: 20-1
Approval by Governor: June 5, 2025 (Chapter 283)

Effective: Upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and on July 1, 2025, for all other purposes.

AB 417: Revises provisions relating to public safety. (PASSED)
Sponsor: Assemblymember Hunt (D)

Requires a peace officer, while investigating unauthorized speed contests or trick driving displays, to inspect vehicles suspected of involvement if there is reasonable cause and issue citations. Requires courts that issue an order for impoundment to issue an order requiring DMV to rescind and cancel the registration of the vehicle unless the owner completes a vehicle inspection.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 148)

Effective: October 1, 2025

AB 418: Revises provisions relating to animals. (PASSED)
Sponsors: Assemblymember Hibbetts (R) & Assemblymember Hardy (R)

Requires each county and city governing body to adopt an ordinance mandating pet handling training for owners or operators of kennels, animal rescue organizations, and commercial pet businesses, with certain exceptions. Directs the ordinance to establish how the training is completed and renewed every two years.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 330)

Effective: Section 3 becomes effective upon passage and approval. Sections 1 and 2 become effective upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and on October 1, 2025, for all other purposes.

AB 420: Revises provisions relating to education. (PASSED)
Sponsor: Assemblymember González (D)

Requires school districts and charter schools with school police officers to prepare and publish annual reports on use of force by those officers on their websites before each school year.

Assembly Passage: 36-6
Senate Passage: 15-6
Approval by Governor: June 5, 2025 (Chapter 319)

Effective: July 1, 2025

AB 433: Revises provisions relating to public safety. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Creates the Purple Ribbon Task Force on Firefighter and Peace Officer Wellness to review existing State policies concerning personal wellness initiatives that account for mental and physical health of peace officers, other law enforcement personnel, and firefighters.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 318)

Effective: July 1, 2025. Expires by limitation on June 30, 2027.

AB 439: Revises provisions concerning the purchase or acquisition of certain unmanned aerial vehicles or other related equipment and services under certain circumstances. (PASSED)
Sponsor: Assemblymember Cole (R)

Authorizes public or law enforcement agencies to purchase unmanned aerial vehicles or related equipment from otherwise prohibited entities if data is stored exclusively in the U.S., not accessible to certain third parties, and verified as compliant. Requires agencies to confirm compliance before purchase and ensure adherence to federal law.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 317)

Effective: July 1, 2025

AB 444: Revises provisions relating to governmental administration. (PASSED)
Sponsors: Assemblymember Hafen (R) & Senator Neal (D)

Requires state agencies to notify chambers of commerce and trade groups when assessing a regulation's impact on small businesses. Requires disclosure of affected businesses and notified groups in impact statements. Mandates email notifications and upkeep of mailing lists for regulation workshops. Removes exemptions for local governments on impact fee and sales tax rules. Declares noncompliant local actions void and unenforceable. Requires notice of impact fee hearings be shared with relevant business groups, when practicable.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 9, 2025 (Chapter 427)
Effective: October 1, 2025

AB 449: Revises provisions governing public utilities. (PASSED)
Sponsor: Assemblymember Gurr (R)

Requires the Public Utilities Commission to adopt simplified procedures for rate changes by small water/sewage utilities serving under 4,000 people and earning less than $4 million annually. Allows fee changes via letters of advice tied to inflation. Permits non-small providers to use letters of advice for changes not increasing revenue over $100,000. Maintains existing letter of advice rules for small providers of last resort.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 150)

Effective: October 1, 2025

AB 451: Provides immunity from civil liability to certain persons returning a firearm under certain circumstances. (PASSED)
Sponsors: Assemblymember Jauregui (D) & Assemblymember O'Neill (R)

Extends immunity from civil liability to a licensed firearm dealer or local law enforcement agency who returns a firearm to the owner of the firearm pursuant to a firearm hold agreement.

Assembly Passage: 41-1
Senate Passage: 15-6
Approval by Governor: June 6, 2025 (Chapter 314)

Effective: October 1, 2025

AB 452: Revises provisions relating to public utilities. (PASSED)
Sponsor: Assemblymember Brown-May (D)

Requires the Public Utilities Commission of Nevada to open investigatory dockets on cost-sharing for purchased fuel and power. Authorizes the Commission to adopt regulations for a cost-sharing mechanism if deemed in the public interest. Requires utilities to refund customers with interest if overcharges occur. Extends the Commission's deadline to issue orders on certain utility applications from 210 to 300 days.

Assembly Passage: 35-7
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 11, 2025 (Chapter 518)

Effective: July 1, 2025

AB 457: Requires the Joint Interim Standing Committee on Revenue to conduct a study concerning certain changes to provisions governing taxation. (PASSED)
Sponsor: Assemblymember Considine (D)

Requires the Joint Interim Standing Committee on Revenue to study the feasibility of treating certain real property rental businesses as a single entity for commerce tax purposes. Mandates the Committee study a tax on the sale or transfer of controlling interests in entities owning Nevada real property.

Assembly Passage: 27-15
Senate Passage: 14-7
Approval by Governor: June 5, 2025 (Chapter 263)

Effective: Upon passage and approval

AB 462: Revises provisions relating to economic development. (PASSED)
Sponsor: Assemblymember Backus (D)

Expands the Inland Port Authority Act to include industrial parks. Allows tax increment financing and requires prevailing wages for funded projects. Allows for a gubernatorial appointee if no city participates. Modifies the Teacher Academy College Pathway Program by excluding specialty schools, mandating aligned dual credit courses, allowing exemptions for internships or courses in remote schools, and requiring full-time licensed teachers for expanded offerings. Links state tuition reimbursements to program completion and federal aid applications, permitting partial reimbursements and exceptions for uncontrollable circumstances. Designates workforce and teaching programs as career pathways.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 9, 2025 (Chapter 428)

Effective: July 1, 2025

AB 477: Revises provisions relating to the counting of incarcerated persons for purposes of the apportionment of the population for certain election districts. (PASSED)
Sponsor: Assembly Committee on Legislative Operations and Elections

Requires the Department of Corrections to collect, maintain and provide to the State Demographer electronic records for each inmate, including their last known residential address, age, and race or ethnicity. Requires the State Demographer to revise population counts to reflect inmates as residents of their pre-incarceration address for redistricting. Prohibits counting inmates at the facility location if their prior address is unknown or out-of-state, instead assigning them to a non-geographic state unit.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 151)

Effective: Section 1 becomes effective July 1, 2026, Sections 2 and 3 become effective July 1, 2025.

AB 478: Revises provisions governing construction times in counties and cities. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Requires all counties and cities to allow construction work to start by 5 a.m. from April 1 to September 30 if the project is >300 feet from an occupied residence. Applies to declarant-controlled common-interest communities. Voids any ordinances or rules that restrict construction start times beyond these limits.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 311)

Effective: Upon passage and approval

AB 491: Revises provisions relating to elections. (PASSED)
Sponsor: Assembly Committee on Legislative Operations and Elections

Requires county or city clerks to respond to election data requests from the Secretary of State within two days. Adds voter registration as a qualification for most state and local offices, exempting current officeholders. Makes candidacy and eligibility filings public and electronic. Requires candidates to certify their voter registration under penalty of perjury.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 18-3
Approval by Governor: June 5, 2025 (Chapter 323)

Effective: October 1, 2025

AB 493: Revises provisions relating to the collection, disposal and retirement of certain types of waste. (PASSED)
Sponsor: Assembly Committee on Growth and Infrastructure

Requires distributed generation system owners to file end-of-life disposal plans with the Division of Environmental Protection (NDEP). Mandates lease agreements to disclose the lessor's disposal obligations. Requires utility-scale solar retirement plans to detail site decommissioning and land restoration. Requires recycling facilities to report received, recycled, and recovered materials to NDEP.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 27)

Effective: Sections 1-32, 34-36 and 38 become effective October 1, 2025, and Sections 33, 36.5 and 37 become effective on January 1, 2028.

AB 497: Revises provisions relating to campaign finance. (PASSED)
Sponsor: Assemblymember Yeager (D)

Authorizes PACs to use funds in required accounts for certain purposes. Excludes nonprofits, registered corporations, and unions from PAC status but requires reporting of expenditures >$1000. Allows defeated candidates to reuse unspent funds within four years, then mandates disposal. Extends disposal deadline for former officers and sets a final disposal date of October 1, 2029.

Assembly Passage: 42-0
Senate Passage: 13-8
Approval by Governor: June 5, 2025 (Chapter 255)

Effective: October 1, 2025

AB 502: Revises provisions relating to public works. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Increases the apprentice request period from 10 to 30 days. Requires reporting of identifying information on public works to the Labor Commissioner. Requires public bodies to request an identifying number at least 3 business days before soliciting public work. Shortens initial contractor bans and adds graduated durations for repeat violations. Mandates public bodies investigate or refer violations within 90 days of contract completion. Creates a Public Works Compliance Division to handle investigations and reporting. Requires withholding of forfeited sums until investigations conclude. Authorizes penalties against public bodies that fail to investigate or refer violations. Prohibits recovery of such penalties from contractors.

Assembly Passage: 39-2, 1 Excused
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 331)

Effective: Upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and on January 1, 2026, for all other purposes.

AB 503: Revises provisions relating to governmental administration. (PASSED)
Sponsor: Assembly Committee on Government Affairs

Sets penalties for willful tampering, removal, damage, or destruction of critical infrastructure. Prohibits possession of used utility wire except by certain businesses or with proof of lawful ownership. Restricts purchase of used utility wire to qualified sellers or those providing documentation. Classifies violations as felonies based on wire weight. Requires scrap metal processors to keep detailed records of used utility wire purchases for at least three years and share them with law enforcement. Mandates electronic reporting of used utility wire purchases to local law enforcement.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 332)

Effective: October 1, 2025

AB 506: Revises provisions relating to governmental administration. (PASSED)
Sponsor: Assembly Committee on Ways and Means

Eliminates various Interim Finance Committee (IFC) reporting requirements from state entities, including reports on finances, education, economic programs, and regulations. Ends IFC updates on topics like pupil-teacher ratios, cannabis research, weatherization projects, and job training. Redirects future reports to the Legislature or relevant committees when out of session.

Assembly Passage: 42-0
Senate Passage: 17-4
Approval by Governor: May 30, 2025 (Chapter 153)

Effective: July 1, 2025

AB 509: Revises provisions relating to the access of public rights-of-way by broadband providers. (PASSED)
Sponsor: Assembly Committee on Commerce and Labor

Requires broadband providers to enter into agreements with local governments for right-of-way access starting July 1, 2026, with compensation capped at 2% of gross revenue. Prohibits access suspension for noncompliance before that date. Exempts certain providers.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 155)

Effective: Sections 1-19 become effective upon passage and approval to adopt regulations and preparatory administrative tasks, and January 1, 2026 for all other purposes. Section 19.5 becomes effective upon passage and approval.

AB 514: Makes revisions relating to mental health care. (PASSED)

Sponsor: Assembly Committee on Health and Human Services

Requires the DHHS Director to include rehabilitative residential mental health care in Medicaid. Establishes licensure and regulation of such providers. Authorizes building inspections and periodic background checks. Allows license suspension or revocation for certain criminal convictions. Requires providers to notify patients or guardians of health and safety deficiencies, report and investigate sentinel events, and appoint patient safety officers. Adds these providers under the State Long-Term Care Ombudsman's oversight. Clarifies that licensed providers need not be nurses. Makes operating without a license a misdemeanor.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 10, 2025 (Chapter 485)

Effective: Section 17.5 becomes effective on July 1, 2025. Sections 1 to 17 and 18 become effective upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and on July 1, 2026, for all other purposes.

AB 527: Authorizes the installation and use of school bus infraction detection systems on school buses. (PASSED)

Sponsor: Assembly Committee on Growth and Infrastructure

Allows school districts to install and use school bus infraction detection systems to enforce laws against passing stopped buses with flashing red lights. Requires traffic officers to review evidence before issuing citations. Mandates a 30-day public awareness campaign before system use. Sets rules for citation hearings, fines, data destruction, and annual reporting. Specifies violations detected by these systems are not moving violations.

Assembly Passage: 39-3
Senate Passage: 15-5, 1 Excused
Approval by Governor: June 5, 2025 (Chapter 306)

Effective: July 1, 2025

AB 535: Revises provisions relating to the sales tax exemption for organizations created for religious, charitable or educational purposes. (PASSED)
Sponsor: Assembly Committee on Revenue

Establishes criteria for the Department of Taxation and Nevada Tax Commission to determine if an organization qualifies for sales and use tax exemption as a charitable organization. Requires organizations to prove they operate exclusively for a 501(c)(3) exempt purpose or further specified purposes. Requires the Department to provide a full explanation and appeal procedure to organizations denied the exemption.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 6, 2025 (Chapter 256)

Effective: July 1, 2025

AB 541: Revises provisions relating to indigent petitioners. (PASSED)
Sponsor: Assembly Committee on Ways and Means

Shifts payment for post-conviction habeas corpus petition costs and appointed counsel fees from the Office of State Public Defender to the Department of Indigent Defense Services.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 282)

Effective: Upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and on July 1, 2025, for all other purposes.

AB 542: Revises provisions relating to offenders. (PASSED)
Sponsor: Assembly Committee on Ways and Means

Extends the reversion date for Department of Corrections funding from 2023 to 2027. Delays implementation of a revised sentence credit system from July 1, 2025, to July 1, 2026. Allows offenders to earn extra credits for exceptional service and requires the Department to inform offenders before electing the revised credit method.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 10, 2025 (Chapter 507)

Effective: Upon passage and approval

AB 550: Revises provisions governing incompetent criminal defendants. (PASSED)
Sponsor: Assembly Committee on Ways and Means

Limits prosecuting attorneys' authority to seek commitment of incompetent defendants to cases where the defendant was previously ordered to receive competency treatment. Requires the motion to include a request for a comprehensive risk assessment, which the court must order within five judicial days. Provides that upon discharge from conditional release, the State and its agents are not liable for the person's debts, medical expenses, or damages caused by their actions.

Assembly Passage: 40-1, 1 Excused
Senate Passage: 21-0
Approval by Governor: June 9, 2025 (Chapter 433)

Effective: July 1, 2025

AJR 6: Urges Congress to extend the Social Security Fairness Act. (PASSED)
Sponsor: Assemblymember Miller (D)

Urges Congress to extend the Social Security Fairness Act.

Assembly Passage: 32-10
Senate Passage: 17-4
Enrolled: May 27, 2025 (File No. 17)

AJR 8: Proposes to amend the Nevada Constitution to provide for the establishment of a business court. (PASSED)
Sponsors: Assemblymember Dalia (D) & Assemblymember Backus (D)

Proposes an amendment to the Nevada Constitution to establish a business court with exclusive original jurisdiction over disputes involving shareholder rights, mergers, and acquisitions, fiduciary duties, receiverships involving businesses, other commercial or contractual disputes between businesses, and any other similar business disputes seeking equitable or declaratory relief. Provides the Supreme Court of Nevada exclusive appellate jurisdiction of cases within the original jurisdiction of the business court.

Assembly Passage: 40-2
Senate Passage: 17-4
Enrolled: May 29, 2025 (File No. 24)

SB 7: Revises provisions relating to presentence investigations and reports. (PASSED)
Sponsor: Senate Committee on Judiciary

Authorizes the court to waive the presentence investigation and report if both the defendant and prosecutor stipulate and the court approves. Clarifies that the court may grant probation without the report when waived. Specifies that failure to receive a psychosexual evaluation report at least three days before sentencing does not justify contempt. Reduces the deadline for disclosing the presentence report to involved parties from 14 to 7 calendar days.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 9, 2025 (Chapter 435)

Effective: July 1, 2025

SB 11: Revises provisions relating to the payment of extended unemployment benefits. (PASSED)
Sponsor: Senate Committee on Commerce and Labor

Requires the weekly amount of extended unemployment benefits to be reduced by the same percentage as any sequestration-related reduction in federal payments to the state. Reduces the total extended benefit amount over a benefit year by the aggregate of such weekly reductions. Directs the Administrator of the Employment Security Division to notify affected individuals of the reduced benefit amount and permits appeals only on the calculation, not the reduction itself.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 26, 2025 (Chapter 35)

Effective: Upon passage and approval

SB 13: Revises provisions relating to the disposition of bail. (PASSED)
Sponsor: Senate Committee on Judiciary

Allows for an alternative disposition of bail if both parties, the defense and prosecution, agree.

Assembly Passage: 42-0
Senate Passage: 20-1
Approval by Governor: May 26, 2025 (Chapter 37)

Effective: Upon approval and passage

SB 16: Revises provisions relating to contractors. (PASSED)
Sponsor: Senate Committee on Commerce and Labor

Allows the State Contractors' Board to deny licensure for up to one year to unlicensed individuals who submit bids on jobs valued >$1,000. Makes interference with Board investigations or legal proceedings grounds for disciplinary action. Criminalizes such interference and imposes escalating penalties.

Assembly Passage: 41-1
Senate Passage: 21-0
Approval by Governor: May 26, 2025 (Chapter 38)

Effective: Upon passage and approval

SB 17: Revises provisions relating to specialty courts. (PASSED)
Sponsor: Senate Committee on Judiciary

Narrows eligibility for pre-prosecution diversion by excluding certain misdemeanants with prior offenses. Establishes courts' authority to create substance use disorder treatment programs. Clarifies courts may provisionally refer defendants pending clinical or substance use assessments.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 26, 2025 (Chapter 39)

Effective: Upon passage and approval

SB 21: Revises provisions relating to outdoor recreation. (PASSED)
Sponsor: Senate Committee on Natural Resources

Expands the Outdoor Education and Recreation Grant Program to include funding for outdoor recreational infrastructure projects for pupils and public programs that support, educate about, or improve access to outdoor recreation. Authorizes the Administrator of the Division of Outdoor Recreation to designate a representative to serve on the Advisory Board.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 26, 2025 (Chapter 41)

Effective: July 1, 2025

SB 26: Revises provisions authorizing certain entities to obtain information relating to the records of criminal history of certain persons responsible for the safety and well-being of children, elderly persons or persons with disabilities. (PASSED)
Sponsor: Senate Committee on Judiciary

Allows qualified entities, businesses or organizations providing care or placement services to children, elderly persons, or persons with disabilities, to obtain nationwide background checks on independent contractors and vendors, in addition to employees, volunteers, and other covered individuals.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 26, 2025 (Chapter 42)

Effective: Upon passage and approval

SB 35: Revises provisions governing certain offenses relating to prisoners. (PASSED)
Sponsor: Senate Committee on Judiciary

Increases the penalty for sexual abuse of a prisoner from a category D felony to a category B felony and makes the crime punishable by imprisonment in the state prison for 1-10 years. Increases the penalty for unauthorized custodial conduct from a gross misdemeanor to a category C felony. Defines "intoxicant" regarding the crime of furnishing a controlled substance or intoxicating liquor to a prisoner.

Assembly Passage: 39-0, 3 Excused
Senate Passage: 21-0
Approval by Governor: June 9, 2025 (Chapter 437)

Effective: October 1, 2025

SB 36: Revises provisions relating to water. (PASSED)
Sponsor: Senate Committee on Natural Resources

Creates the Account for Retiring Water Rights to fund purchases of decreed or certificated groundwater rights for retirement. Establishes the Nevada Voluntary Water Rights Retirement Program for purchasing or donating rights through June 30, 2035. Requires that only approved rights be retired and bars future appropriation. Codifies the Nevada Conservation and Recreation Program, including grants and water rights retirement. Expands water conservation grant eligibility to include permanent groundwater retirement. Bases matching funds on median household income.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 292)

Effective: Sections 1 to 15 and 17 become effective July 1, 2025. Section 10.5 expires by limitation June 30, 2035. Section 16 becomes effective July 1, 2035.

SB 38: Revises provisions relating to school emergency operations plans. (PASSED)
Sponsor: Senate Committee on Education

Authorizes the Division of Emergency Management to disseminate school crisis, emergency, or suicide response plans to local public safety agencies during a terrorist event or related emergency, or for emergency preparedness, coordination, and response.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 44)

Effective: May 26, 2025

SB 39: Revises provisions relating to emergency management. (PASSED)
Sponsor: Senate Committee on Government Affairs

Establishes the Nevada Hazard Mitigation Revolving Loan Account to implement the federal STORM Act, which provides states with federal grants to fund loans for local and tribal governments to carry out hazard mitigation projects aimed at reducing risks from natural disasters. Prohibits using these loans to replace other existing funding sources.

Assembly Passage: 42-0
Senate Passage: 13–8
Approval by Governor: June 5, 2025 (Chapter 258)

Effective: Section 12 is effective June 5, 2025. Sections 1 to 11, inclusive, effective June 5, 2025, to adopt any regulations and perform any other preparatory administrative tasks that are necessary to carry out the provisions of this act, and January 1, 2026, for all other purposes.

SB 43: Revises provisions relating to public health and safety. (PASSED)
Sponsor: Senate Committee on Health and Human Services

Allows the Administrator of the Division of Environmental Protection to designate a district board of health as a solid waste management authority. Clarifies that only designated boards may adopt or enforce solid waste regulations. Authorizes similar designation and regulatory oversight for public water systems, with continued authority for existing boards deemed capable.

Assembly Passage: 42-0
Senate Passage: 18-3
Approval by Governor: June 9, 2025 (Chapter 438)
Effective: Upon passage and approval

SB 48: Revises provisions relating to planning and zoning. (PASSED)
Sponsor: Senate Committee on Government Affairs

Revises the regional planning reporting requirements in counties between 100,000 and 700,000 (i.e. Washoe) by changing the due date of annual reports to October 1 and requiring reports to reflect actions taken during the previous fiscal year. Authorizes counties and cities in counties under 700,000 (i.e. all counties other than Clark) to adopt ordinances making the terms of planning commission members coterminous with those of the governing body members who recommended their appointments.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Absent
Approval by Governor: June 6, 2025 (Chapter 374)

Effective: Sections 1 to 12, inclusive, and 15 effective June 6, 2025. Section 13 effective January 1, 2026. Section 14 effective July 1, 2029.

SB 49: Revises provisions relating to consumer protection. (PASSED)
Sponsor: Senate Committee on Commerce and Labor

Clarifies that the Attorney General may seek all available remedies for deceptive trade practices on behalf of state entities or the public. Increases the maximum administrative fine for such violations to $15,000 per instance or three times the restitution amount, whichever is greater. Enhances the permitted uses of the Consumer Protection Legal Account by allowing broader spending on staff and initiatives without the prior 120-day funding threshold. Clarifies that confidential records received by the Consumer's Advocate retain their confidentiality and are not public records.

Assembly Passage: 27-5
Senate Passage: 20-0, 1 Absent
Approval by Governor: May 28, 2025 (Chapter 55)

Effective: July 1, 2025

SB 60: Revises provisions governing crimes committed against older or vulnerable persons. (PASSED)
Sponsor: Senate Committee on Judiciary

Expands the list of theft-related crimes against older (60+) or vulnerable individuals requiring enhanced penalties to include: (1) unlawful control of property with intent to deprive; (2) unauthorized transfer or conversion of property by someone with temporary authority; and (3) obtaining property or services through material misrepresentation. Violators face civil penalties recoverable by the Attorney General and are ineligible for probation or parole until at least 80% of court-ordered restitution is paid.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 10, 2025 (Chapter 489)
Effective: Upon passage and approval

SB 62: Revises provisions relating to crimes. (PASSED)
Sponsor: Senate Committee on Judiciary

Expands the definition of "victim" within regards to eligibility for compensation to the Fund for the Compensation of Victims of Crime to include a person targeted because of their characteristics. Such a victim is eligible for up to $1,000 per incident from the Fund for the remediation of property damaged during the crime. Makes the following appropriations over the biennium: Fund for the Compensation of Victims of Crime: $60,000; Office of the Attorney General, service, support, and resources for survivors: $40,000; Account for Victims of Human Trafficking: $1,000,000.

Assembly Passage: 38-4
Senate Passage: 18-2, 1 Excused
Approval by Governor: June 9, 2025 (Chapter 439)

Effective: October 1, 2025

SB 66: Revises provisions governing certain postconviction petitions for a writ of habeas corpus. (PASSED)
Sponsor: Senate Committee on Judiciary

Revises filing requirements for post conviction habeas petitions challenging time served. Petitions must be filed in: (1) the county of incarceration if in Nevada; (2) the county of residence if released and living in Nevada; or (3) the First Judicial District Court in Carson City if outside Nevada.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: May 26, 2025 (Chapter 48)

Effective: May 26, 2025

SB 69: Revises provisions relating to economic development. (PASSED)
Sponsor: Senate Committee on Revenue and Economic Development

Requires lead participants in $1 billion+ projects in economic diversification districts to enter cost-sharing agreements with local governments if requested. Designates cities or counties as lead negotiators and permits interlocal agreements. Makes related communications confidential. Sets abatement start dates no earlier than July 1 of the execution year. Extends abatement rules to $3.5 billion+ projects. Requires timely local notification and acknowledgment before application review. Authorizes fire protection districts to abate permitting and licensing fees for economic development.

Assembly Passage: 39-3
Senate Passage: 17-4
Approval by Governor: June 5, 2025 (Chapter 333)

Effective: Sections 1, 10, 12, 13 and 14 effective October 1, 2025. Sections 2 to 5, inclusive, effective October 1, 2025, and expire by limitation June 30, 2032. Sections 6 to 9, inclusive, and 11 effective October 1, 2025, and expire by limitation June 30, 2036.

SB 83: Requires the issuance of bonds for environmental improvement projects in the Lake Tahoe Basin. (PASSED)
Sponsor: Senate Committee on Natural Resources

Authorizes the release of the next phase of general obligation bonds ($10,500,000) to continue to implement Nevada's portion of the Lake Tahoe Environmental Improvement Program.

Assembly Passage: 39-0, 3 Excused
Senate Passage: 21-0
Approval by Governor: June 6, 2025 (Chapter 377)

Effective: July 1, 2025

SB 106: Revises provisions relating to the operation of vessels. (PASSED)
Sponsor: Senate Committee on Natural Resources

Prohibits the operation of any watercraft vessel at a speed in excess of 5 nautical miles per hour within 600 feet of the water line of Lake Tahoe.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: May 30, 2025. (Chapter 160)

Effective: Upon passage and approval

SB 108: Revises provisions governing the Account for the Channel Clearance, Maintenance, Restoration, Surveying and Monumenting Program. (PASSED)
Sponsor: Senator Titus (R)

Increases the threshold for the State Engineer to request money from the Contingency Account within the State General Fund if the funding balance for the Channel Clearance, Maintenance, Restoration, Surveying, and Monumenting Program of navigable rivers in Nevada falls below a set amount from $250,000 to $500,000.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 291)

Effective: July 1, 2025

SB 116: Revises provisions relating to the compensation of elected county officers. (PASSED)
Sponsor: Senator Daly (D)

Sets base compensation for elected county officers using the higher of 2018-2019 salary or 3% above highest supervised employee salary. Allows annual 2% cost-of-living increases. Permits county boards to withhold raises if funds are insufficient, applying proportional reductions. Establishes 3% annual salary increases for county commissioners for the next five years. Allows district attorney private practice in counties <3,000.

Assembly Passage: 32-9, 1 Excused
Senate Passage: 19-2
Approval by Governor: May 28, 2025 (Chapter 80)

Effective: July 1, 2025

SB 120: Revises provisions relating to the administration of justice. (PASSED)
Sponsor: Senator Scheible (D)

Prohibits courts from requiring defendants to pay interest or fees specifically for entering into payment plans. Authorizes courts to adopt rules and procedures related to payment plans. Repeals provisions allowing courts to order defendants with publicly appointed attorneys to pay any part of the expenses incurred by the government for providing counsel. Prohibits courts from ordering such payments by defendants with publicly appointed attorneys.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 163)
Effective: October 1, 2025

SB 125: Revises provisions relating to services provided to victims of crime. (PASSED)
Sponsor: Senator Steinbeck (R)

Authorizes a governmental entity to disclose certain confidential information to a designated statewide center for the purpose of providing services to victims of crimes, unless otherwise prohibited by federal law. Governmental entities include the State, a state agency, a political subdivision of this State, and an agency of political subdivision of this State. The center cannot disclose any confidential information about providing support services.

Assembly Passage: 42-0
Senate Passage: 20-1
Approval by Governor: May 30, 2025 (Chapter 165)

Effective: October 1, 2025

SB 140: Revises provisions governing certain programs of treatment established by the juvenile court. (PASSED)
Sponsors: Senator Ohrenschall (D) & Assemblymember Hansen (R)

Expands the scope of programs established within the Juvenile Court for the treatment of children diagnosed with or suspected to have autism spectrum disorders to include children who have been diagnosed or suspected to have neurobehavioral disorders associated with prenatal exposure to alcohol or controlled substances.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 6, 2025 (Chapter 301)

Effective: October 1, 2025

SB 162: Revises provisions relating to state financing. (PASSED)
Sponsors: Senator Cruz-Crawford (D) & Senator Krasner (R)

Requires entities that accept state money to comply with federal civil rights law.

Assembly Passage: 42-0
Senate Passage: 21-0
Approved by Governor: May 30, 2025 (Chapter 169)

Effective: October 1, 2025

SB 179: Revises provisions relating to discrimination. (PASSED)
Sponsors: Senator Ohrenschall (D), Senator Buck (R), Senator Stone (R), Senator Krasner (R) & Senator Cannizzaro (D)

Nevada Equal Rights Commission will, when investigating an alleged unlawful discrimination practice, investigate whether the practice was caused by anti-semitism. Defines anti-semitism.

Assembly Passage: 28-4, 10 Excused
Senate Passage: 20-1
Approval by Governor: June 10, 2025 (Chapter 495)

Effective: October 1, 2025

SB 191: Revises provisions relating to court reporters and court reporting firms. (PASSED)
Sponsor: Senator Daly (D)

Updates the Nevada Certified Court Reporters' and Licensed Court Reporting Firms' Law to include video recording professionals. Requires the Certified Court Reporters' Board of Nevada to certify and regulate individuals recording proceedings via video, classifying them as court reporters. Mandates certification and compliance for court reporting firms arranging video services, with exemptions for designated court personnel. Sets limits on certified video recorders' duties and title use, introduces new exams and fees, outlines transcript access rules, increases court reporter compensation, and provides transition provisions for current practitioners.

Assembly Passage: 39-3
Senate Passage: 15-6
Approval by Governor: June 5, 2025 (Chapter 288)

Effective: Section 18 effective June 5, 2025. Sections 1 to 17.5, inclusive, effective June 5, 2025 for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and January 1, 2026, for all other purposes.

SB 196: Authorizes a heavy equipment rental company to charge a recovery fee to offset taxes levied on certain heavy equipment. (PASSED)
Sponsor: Senator Cannizzaro (D)

Authorizes a heavy equipment rental company to charge a recovery fee up to 2 percent of the rental price to offset property taxes. Requires the fee to be itemized on invoices, held in a separate account, and used solely for property tax expenses. Exempts rentals to certain government entities from the recovery fee.

Assembly Passage: 33-9
Senate Passage: 19-1, 1 Absent
Approved by the Governor: May 31, 2025 (Chapter 180)
Effective: July 1, 2025

SB 208: Revises provisions governing certain surcharges imposed by a county. (PASSED)
Sponsors: Senator Steinbeck (R), Senator Stone (R) & Senator Doñate (D)

Expands the authorized use of revenue collected from a surcharge imposed by a Board of County Commissioners (in counties with populations of 100,000 or more) to include any cost associated with the construction, maintenance, or operation of a facility housing the emergency reporting system. Increases the monetary threshold for surcharge accounts to $15,000,000 for counties with populations of 700,000 or more (Clark County) and $7,500,000 for counties with populations between 100,000 and 700,000 (Washoe County).

Assembly Passage: 42-0
Senate Passage: 21-0
Approved by Governor: May 31, 2025 (Chapter 182)

Effective: Sections 3,6,7 and 8 effective October 1, 2025. Sections 1,2,4 and 5 effective October 1, 2029.

SB 213: Revises provisions relating to the crime of unlawful dissemination of an intimate image. (PASSED)
Sponsors: Senator Stone (R), Senator Krasner (R), Senator Steinbeck (R) & Senator Buck (R)

Expands the definition of "intimate image" to include photorealistic and computer-generated images. Makes it a category D felony to knowingly share such images with the intent to harass, harm or terrorize and without consent, if a reasonable person would believe the image is real.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 299)

Effective: October 1, 2025

SB 225: Revises provisions relating to elections. (PASSED)
Sponsor: Senate Committee on Legislative Operations and Elections

Establishes a presidential candidate filing fee of $1,000.

Assembly Passage: 40-2
Senate Passage: 21-0
Approved by Governor: May 28, 2025 (Chapter 82)
Effective: July 1, 2025

SB 226: Revises provisions relating to legislative affairs. (PASSED)
Sponsor: Senate Committee on Legislative Operations and Elections

Requires appointments to interim committees and their chairs and vice chairs by October 31 following a regular session. Shifts governmental purchasing review duties from Legislative Operations and Elections to Government Affairs. Converts the Subcommittee on Public Lands and the Sunset Subcommittee into stand-alone interim committees. Establishes exceptions from gift and disclosure laws for investigative meetings and travel. Allows mining regulations to take effect if the Mining Oversight and Accountability Commission fails to review within 90 days.

Assembly Passage: 39-0, 3 Excused
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 10, 2025 (Chapter 455)

Effective: Sections 1 to 21 and 23 to 43 become effective upon passage and approval. Section 22 becomes effective on the date that the Director of the Department of Public Safety determines that there is sufficient funding to carry out the provisions of NRS 193.309.

SB 241: Revises provisions relating to juvenile probation. (PASSED)
Sponsor: Senate Committee on Judiciary

Caps probation for juveniles at 18 months total unless an exception applies. Authorizes the juvenile court to end probation for a child who has not fully paid restitution if all other conditions are met. Allows the court to enter a civil judgment for unpaid restitution against the child or their parent or guardian. Establishes a hearing procedure, similar to parole violations, before placing a child in detention for violating probation terms. Requires the court to follow due process before ordering detention. Retains the court's ability to enter civil judgments even after probation ends.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 133)

Effective: October 1, 2025

SB 258: Revises provisions relating to industrial insurance. (PASSED)
Sponsors: Senator Nguyen (D), Senator Cannizzaro (D), Senator Stone (R), Senator Titus (R), Senator Buck (R), Assemblymember Nguyen (D), Assemblymember Yurek (R), Assemblymember Hafen (R), Assemblymember Marzola (D) & Assemblymember Torres-Fossett (D)

Limits the amount an industrial insurer or administrator may recover from a third-party settlement involving a workplace injury to the lesser of: (1) the lien amount minus half the injured employee's reasonable recovery costs, or (2) one-third of the total recovery, inclusive of fees and property, minus half of those costs. Requires an itemized, verified memorandum of such costs to be submitted and allows for judicial review. Restricts future compensation offsets to non-accident benefit payments, with each payment reduced by no more than one-third until the total offset equals the net recovery.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 31, 2025 (Chapter 186)

Effective: May 31, 2025

SB 260: Revises provisions relating to air quality. (PASSED)
Sponsors: Senator Flores (D), Senator Doñate (D), Assemblymember Moore (D) & Assemblymember González (D)

Requires the Administrator of the Division of Industrial Relations to adopt regulations mandating employer actions to reduce employee exposure to wildfire smoke when the air quality index (AQI) reaches 150 or higher. Establishes AQI thresholds at which critical outdoor tasks must cease. Requires employers to implement communication systems to alert employees of poor air quality and allow employees to report symptoms or conditions. Directs the Administrator to adopt standards for employer training and communication systems. Specifies that such regulations do not increase employer liability under certain insurance policies and exempts mine operators, emergency service providers, commercial truck drivers, and employers with 10 or fewer employees.

Assembly Passage: 32-10
Senate Passage: 15-6
Approval by Governor: June 10, 2025 (Chapter 499)

Effective: Section 3 and section 2 of this act become effective upon passage and approval. Section 1 of this act becomes effective: (a) Upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act; and (b) On January 1, 2026, for all other purposes.

SB 263: Revises provisions relating to pornography involving minors. (PASSED)
Sponsors: Senator Cannizzaro (D), Senator Pazina (D), Senator Dondero Loop (D), Senator Nguyen (D), Senator Doñate (D), Assemblymember Dalia (D), Assemblymember Hardy (R), Assemblymember Gray (R), Assemblymember Yeager (D) & Assemblymember Marzola (D)

Expands prohibitions related to child pornography to include computer-generated content. Increases penalties for violations, making second or subsequent offenses category A felonies punishable by 10 years to life in prison. Bars dual convictions under overlapping provisions for the same material. Raises the minimum prison term for repeat possession offenses from 1 to 5 years. Expands the definition of sexual offenses requiring sex offender registration to cover additional pornography-related crimes. Defines relevant terms and updates existing law to reflect these changes.

Assembly Passage: 35-3, 3 Excused
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 6, 2025 (Chapter 383)

Effective: October 1, 2025

SB 273: Revises provisions governing the confidentiality of the personal information of certain persons. (PASSED)
Sponsor: Senate Committee on Government Affairs

Allows firefighters, active and retired, and civilian employees who provide support services to a law enforcement agency to obtain a court order requiring a county assessor, county recorder, Secretary of State, or a city or county clerk to maintain their personal information confidentially. Allows these individuals to request that the Department of Motor Vehicles display an alternate address on the person's driver's license or identification card.

Assembly Passage: 42-0
Senate Passage: 21-0
Approved by Governor: May 30, 2025 (Chapter 134)

Effective: October 1, 2025

SB 274: Revises provisions governing state boards and commissions. (PASSED)
Sponsor: Senate Committee on Government Affairs

Alters the process for selecting the Chair and Vice Chair of the Sunset Subcommittee by requiring these positions to be appointed by the Chair of the Legislative Commission, rather than elected by the Subcommittee members. Removes the requirement for certain professional and occupational licensing boards to submit quarterly reports on criminal history reviews for potential applicants. Repeals the existing requirement for the Sunset Subcommittee to review whether restrictions on criminal histories for professional and occupational licenses are appropriate.

Assembly Passage: 42-0
Senate Passage: 19-2
Approval by Governor: May 28, 2025 (Chapter 83)

Effective: October 1, 2025

SB 276: Revises provisions relating to water. (PASSED)
Sponsors: Senator Hansen (R), Senator Flores (D), Senator Buck (R), Senator Krasner (R), Senator Stone (R), Assemblymember Watts (D) & Assemblymember O'Neill (R)

Requires local government entities to notify the Division of Environmental Protection following certain unauthorized discharges into state waters. Directs the Division to notify potentially affected Indian tribes of such discharges. Prohibits any agreement that restricts the sharing of public water treatment or discharge information with Indian tribes. Requires local entities to provide public records on incidents or water policies upon request by an Indian tribe.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 31, 2025 (Chapter 189)

Effective: October 1, 2025

SB 279: Revises provisions relating to law enforcement. (PASSED)
Sponsor: Senator Pazina (D)

Requires written notice to a peace officer at least 48 hours before any interrogation or witness interview in connection with a misconduct investigation. Specifies that the notice must detail the alleged acts or omissions with specificity, including the date, time, and location of the alleged misconduct, or state if any of those details are unknown.

Assembly Passage: 42-0
Senate Passage: 20-1, 1 Absent
Approval of Governor: May 31, 2025 (Chapter 191)
Effective: October 1, 2025

SB 285: Revises provisions relating to apprenticeships. (PASSED)
Sponsor: Senator Daly (D)

Clarifies that the Office of the Labor Commissioner serves as Nevada's State Apprenticeship Agency. Requires apprenticeship programs that provide training in more than one construction trade to include separate standards for each trade. Allows programs approved before October 1, 2025, with noncompliant standards to continue using them until voided or replaced.

Assembly Passage: 28-14
Senate Passage: 16-5
Approval by Governor: May 31, 2025 (Chapter 193)

Effective: October 1, 2025

SB 290: Revises provisions relating to regional transportation commissions. (PASSED)
Sponsor: Senate Committee on Growth and Infrastructure

Authorizes designated security personnel employed by a regional transportation commission to remove individuals from commission vehicles or property if they engage in profane, offensive, or indecent language, cause disturbances, interfere with passengers, or refuse to pay fare.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 28, 2025 (Chapter 84)

Effective: October 1, 2025

SB 291: Requires the Department of Motor Vehicles to establish procedures by which a victim of identity theft may obtain a new driver's license number. (PASSED)
Sponsors: Senator Doñate (D), Senator Flores (D) & Senator Taylor (D)

Requires the DMV to establish procedures by which a licensee who is a victim of identity theft may request a change of his or her driver's license number at no cost.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 28, 2025 (Chapter 85)

Effective: January 1, 2027

SB 298: Revises provisions relating to peace officers. (PASSED)
Sponsor: Senate Committee on Government Affairs

Revises the definition of "punitive action" regarding the prohibition of a law enforcement agency from taking certain types of punitive action against a peace officer to include any action that may lead to the denial of an increase in seniority or compensation for purposes of punishment.

Assembly Passage: 28-14
Senate Passage: 14-7
Approval by Governor: June 9, 2025 (Chapter 395)

Effective: October 1, 2025

SB 309: Revises provisions relating to crimes. (PASSED)
Sponsor: Senator Steinbeck (R)

Includes fentanyl as a "prohibited substance," banning operation of vehicles or vessels with specified amounts. Raises minimum sentence for a second DUI within 7 years to 20 days. Lowers alcohol threshold for mandatory evaluation from 0.18 to 0.16. Bars treatment eligibility for those ordered into third-time offender programs, counts program participation as prior offense, and applies felony DUI penalties to current participants.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 10, 2025 (Chapter 502)

Effective: October 1, 2025

SB 313: Revises provisions relating to state purchasing. (PASSED)
Sponsor: Senator Daly (D)

Requires the Administrator of the Purchasing Division or relevant state agency to follow specific procedures before awarding service contracts without competitive selection, including handling objections and appeals. Expands authority to extend service contracts beyond the original term under certain conditions and requires reporting noncompliance to the Legislative Commission, with agency heads appearing personally to explain any failures.

Assembly Passage: 40-2
Senate Passage: 21-0
Approval by Governor: May 31, 2025 (Chapter 195)

Effective: October 1, 2025

SB 317: Revises provisions relating to industrial insurance. (PASSED)
Sponsor: Senator Daly (D)

Allows electronic claimant communication and in-state offices by insurer representatives and third-party administrators (TPAs). Expands claim administration flexibility for large employers (>30,000 employees). Shifts to wage-based premiums and permits public employers to opt-in. Removes surety bond requirements for TPAs serving associations of self-insured employers. Bars new Subsequent Injury Account claims after Oct. 1, 2025. Authorizes physician assistants to provide follow-up care. Mandates use of the Official Disability Guidelines drug formulary. Tightens provider list rules and generic drug policies. Clarifies stress claim standards and mental health provider access. Requires public hearing calendars, limits discovery, revises appeal stays, and standardizes disability payments. Requires insurer audits every five years.

Assembly Passage: 42-0
Senate Passage: 20-0, 1 Excused
Approval by Governor: June 10, 2025 (Chapter 503)

Effective: Sections 1 to 4.17, inclusive, 4.3 to 9.3, inclusive, 10 to 15, inclusive, 16 to 32.3, inclusive, 33, 33.5, 34 and 35 June 10, 2025. Section 4.2 effective June 10, 2025 for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and October 1, 2026, for all other purposes. Sections 9.5, 9.7, 15.5 and 32.7 effective June 10, 2025 for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and July 1, 2027, for all other purposes.

SB 319: Requires the Washoe County Board of County Commissioners, Reno City Council and Sparks City Council to establish a board to study the creation of a county fire protection district within certain territory. (PASSED)
Sponsor: Senator Daly (D)

Authorizes the Washoe County Board of County Commissioners, Reno City Council, and Sparks City Council to form a board through an interlocal agreement to study consolidating fire protection services.

Assembly Passage: 34-8
Senate Passage: 16-5
Approval by Governor: June 9, 2025 (Chapter 447)

Effective: Sections 15.5, 17 and 18 effective June 9, 2025. Section 15 effective June 9, 2025 and expires by limitation July 1, 2027. Sections 1 to 14, inclusive, and 16 effective on July 1, 2027.

SB 320: Revises provisions relating to crosswalks. (PASSED)
Sponsor: Senator Scheible (D)

Extends the 20-foot no-parking rule to both marked and unmarked crosswalks. Allows local authorities to set greater distances with official traffic-control signs if needed for safety. Limits enforcement to warnings through 2026 where signs exist, with full enforcement starting January 1, 2027.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 31, 2025 (Chapter 196)

Effective: Sections 1, 2 and 4 effective October 1, 2025. Section 3 effective January 1, 2027.

SB 321: Revises provisions relating to public utilities. (PASSED)
Sponsor: Senator Nguyen (D)

Aligns state civil penalties for violations of natural gas pipeline safety regulations with updated federal limits, raising the maximum penalty to $272,926 per day, up to $2,729,245. Prohibits allowing the penalty amount to be deducted from sums owed by the State to the violator.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 31, 2025 (Chapter 197)

Effective: October 1, 2025

SB 326: Requires certain public utilities to submit an annual report to the Public Utilities Commission of Nevada relating to the infrastructure of the public utility. (PASSED)
Sponsor: Senator Cruz-Crawford (D)

Requires small public utilities in counties over 700,000, i.e. Clark County, serving more than 250 people to submit annual infrastructure reports to the Public Utilities Commission, detailing infrastructure adequacy, fire protection water supply, water rights, and other required information.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 31, 2025 (Chapter 199)

Effective: October 1, 2025

SB 343: Revises provisions relating to governmental administration. (PASSED)
Sponsor: Senate Committee on Natural Resources

Renames the Agricultural Extension Department as the University of Nevada Cooperative Extension and updates related governance of the State 4-H Camp. Restricts sale or lease of camp property without legislative approval and adds legislative ratification for real estate negotiations. Abolishes multiple entities, including the Technological Crime Advisory Board, Council to Establish Academic Standards, Medicaid Innovation Committee, PFAS Working Group, High-Speed Rail Authority, and various advisory boards. Transfers related duties to existing state agencies and updates procedures for appointments, background checks, and fund distribution.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 28, 2025 (Chapter 88)

Effective: October 1, 2025

SB 347: Revises provisions relating to mental health crisis holds. (PASSED)
Sponsors: Senator Scheible (D) & Senator Cannizzaro (D)

Authorizes law enforcement to immediately confiscate firearms from individuals detained for up to 72 hours during a mental health crisis. Requires officers to issue a receipt and notice outlining the process for reclaiming the firearm. Mandates mental health facilities to notify the individual and law enforcement upon release and keep records. Requires law enforcement to petition the district court within 30 days of release to determine whether returning the firearm poses a substantial risk. Grants the individual the right to a hearing. If the court finds likely serious harm or no hearing is requested, law enforcement may retain, sell, destroy, trade, or donate the firearm.

Assembly Passage: 27-15
Senate Passage: 16-5
Approval by Governor: June 5, 2025 (Chapter 257)

Effective: July 1, 2025

SB 358: Requires certain units of government of this State to accept certain forms of payment. (PASSED)
Sponsor: Senator Taylor (D)

Requires most state government entities to accept debit cards, credit cards, checks, or electronic transfers as payment from businesses. Excludes the Department of Taxation, the Cannabis Compliance Board, the Division of Insurance, and the Judicial Department.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 9, 2025 (Chapter 489)

Effective: October 1, 2025

SB 359: Makes various changes relating to drivers. (PASSED)
Sponsor: Senate Committee on Judiciary

Applies Nevada Administrative Procedure Act evidence rules to civil infraction hearings. Caps pre-hearing bonds and allows counsel with identity stipulation. Requires dismissal if the officer is absent and evidence is insufficient. Allows consolidation and joint hearings for related cases. Redirects penalties to local treasurers and bans attorney's fees. Removes prosecutor's deadline to elect civil treatment. Reverts related charges to civil infractions if DUI is dismissed. Revises speeding ticket reduction rules. Allows counties to impose civil penalties unless state law prohibits. Clarifies driver duties after crashes.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 260)

Effective: October 1, 2025

SB 371: Revises provisions relating to crimes. (PASSED)
Sponsors: Senator Steinbeck (R) & Senator Doñate (D)

Extends the duration of a trespass warning from 24 months to 36 months.

Assembly Passage: 35-7
Senate Passage: 21-0
Approval by Governor: May 31, 2025 (Chapter 204)

Effective: October 1, 2025

SB 376: Revises provisions governing industrial insurance. (PASSED)
Sponsors: Senator Daly (D) & Senator Steinbeck (R)

Allows firefighters, police, and arson investigators with job-related lung or heart disease to select their own physician if the panel provided by the Division of Industrial Relations has <12 qualified doctors. Allows such employees to seek reimbursement, and if not provided within 30 days, their employer must pay a penalty of 3x for each day payment is delayed.

Assembly Passage: 40-0, 2 Excused
Senate Passage: 20-1
Approval by Governor: June 10, 2025 (Chapter 455)

Effective: October 1, 2025

SB 404: Revises provisions relating to personal financial administration. (PASSED)
Sponsor: Senate Committee on Judiciary

Revises various provisions related to the administration of trusts and estates. Updates terminology and technical references, modifies the order of priority for appointing estate administrators, and allows courts to appoint multiple or independent representatives under specific conditions. Increases estate value thresholds for summary administration (to $500,000) and set-aside without administration (to $150,000)and raises the affidavit of entitlement limit for surviving spouses. Requires breach of fiduciary duty claims (excluding fraud) to be filed within two years. Expands trustee powers to include outright distributions, settlor tax reimbursements, and clarifies trust documentation and governing law. Repeals preference for whole blood relatives over half blood in estate matters.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 5, 2025 (Chapter 339)

Effective: October 1, 2025

SB 407: Revises provisions relating to the Department of Indigent Defense Services. (PASSED)
Sponsor: Senate Committee on Judiciary

Revises the appointment process and terms for the Department of Indigent Defense Services. Transfers authority to appoint and remove the Executive Director from the Governor to the Board on Indigent Defense Services, requiring good cause for removal and setting a four-year renewable term. Shifts the power to appoint and reappoint the State Public Defender from the Governor to the Executive Director. Aligns qualification requirements with Supreme Court rules on legal practice.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 12-8, 1 Excused
Approval by Governor: June 11, 2025 (Chapter 519)

Effective: July 1, 2025

SB 408: Revises provisions relating to county hospitals and county hospital districts. (PASSED)
Sponsor: Senate Committee on Health and Human Services

Authorizes counties or groups of counties to establish and operate public hospitals and hospital districts. Permits hospital governing bodies to employ physicians, dentists, residents, and fellows and to set their compensation. Removes interns from the list of employable positions. Allows county hospitals to operate training programs for residents and fellows. Permits hospitals to contract for services and create separate entities to provide or arrange such services.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 28, 2025 (Chapter 89)

Effective: July 1, 2025

SB 416: Revises provisions relating to the statewide sobriety and drug monitoring program. (PASSED)
Sponsor: Senate Committee on Growth and Infrastructure

Enacts the Nevada 24/7 Sobriety and Drug Monitoring Program Act, creating a statewide program for frequent alcohol or drug testing using in-person or federally approved alternative methods. Allows participants to receive a "24/7 privilege" from the DMV instead of a restricted license if they comply with testing requirements. Permits law enforcement to forgo physical testing sites if alternatives are used. Requires sanctions for noncompliance, including enhanced monitoring, supervision, or treatment.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 30, 2025 (Chapter 135)

Effective: The date on which the Director of the Department of Motor Vehicles notifies the Governor and the Director of the Legislative Counsel Bureau that sufficient resources are available to enable the Department to carry out the amendatory provisions of this act.

SB 417: Revises provisions relating to public utilities. (PASSED)
Sponsor: Senate Committee on Growth and Infrastructure

Establishes a framework for natural gas utilities to seek approval of alternative rate-making plans through the Public Utilities Commission, which must adopt related regulations. Preserves the Commission's authority and allows utilities to use this process instead of current methods.

Assembly Passage: 36-6
Senate Passage: 21-0
Approval by Governor: June 9, 2025 (Chapter 451)

Effective: October 1, 2025

SB 418: Revises provisions relating to the collection of delinquent contributions by the Public Employees' Retirement System. (PASSED)
Sponsor: Senate Committee on Finance

Revises the process for collecting delinquent contributions to the Public Employees' Retirement System (PERS). Requires public employers to submit payroll reports and remit contributions. Triggers notification to designated entities if contributions are over 90 days late. Authorizes collection through sources such as withheld payments. Eliminates the requirement for written complaints on late payroll reports. Clarifies responsible entities and payment sources by employer type.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 21-0
Approval by Governor: May 31, 2025 (Chapter 210)

Effective: Upon passage and approval

SB 421: Revises provisions relating to elections. (PASSED)
Sponsor: Senate Committee on Legislative Operations and Elections

Authorizes tribes to request a polling place or ballot drop box for Election Day or early voting. Requires county or city clerks to meet with tribes to discuss election logistics, including recruitment of election board officers. Directs clerks to recruit and train board members for tribal polling places unless declined by the tribe, with training offered in person or remotely and, if requested, held on tribal land.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: May 29, 2025 (Chapter 97)

Effective: October 1, 2025

SB 424: Revises provisions relating to emergency medical services. (PASSED)
Sponsor: Senate Committee on Health and Human Services

Authorizes the Division of Health Care Financing and Policy to assess personal care agencies and emergency transport providers to fund enhanced Medicaid payments, data improvements, outreach, and administration. Creates the Account to Improve Emergency Medical Transportation Quality and Access for emergency medical transport quality and access. Requires penalties for late payments and allows health authorities to discipline noncompliant providers. Permits assessment adjustments to preserve federal funding and mandated Department oversight. Allows health authorities to offer emergency care training, including on human trafficking response.

Assembly Passage: 38-3, 1 Excused
Senate Passage: 16-4, 1 Excused
Approval by Governor: June 6, 2025 (Chapter 391)

Effective: Section 13 effective June 6, 2025. Sections 1 to 12, inclusive, effective June 6, 2025 for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act and July 1, 2025, for all other purposes.

SB 426: Establishes provisions relating to the Lake Tahoe Basin Scenic Byway Corridor Recreation Safety Zone. (PASSED)
Sponsor: Senate Committee on Natural Resources

Creates the Lake Tahoe Basin Scenic Byway Corridor Recreation Safety Zone, covering specified highways connected to scenic byways in the Lake Tahoe Region. Authorizes the Department of Transportation and local law enforcement to enforce traffic and parking regulations, develop public parking, and issue citations. Allows the Department to collect parking fees, which must be used for managing parking and enforcement within the Zone.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 9, 2025 (Chapter 452)

Effective: October 1, 2025

SB 442: Requires the Public Utilities Commission of Nevada to establish certain reporting requirements. (PASSED)
Sponsor: Senate Committee on Growth and Infrastructure

Requires the Public Utilities Commission of Nevada to adopt regulations to make publicly available a quarterly report concerning terminations of utility services; these reports should include the total number of monthly terminations of residential customers during the previous quarter and aggregated information concerning the residential customers whose service was terminated, including the zip code of such residence .
Assembly Passage: 28-14
Senate Passage: 17-4
Approval by Governor: June 9, 2025 (Chapter 453)

Effective: October 1, 2025

SB 443: Revises provisions relating to public works. (PASSED)
Sponsor: Senate Committee on Growth and Infrastructure

Declares legislative intent to apply prevailing wage standards to construction workers on significant operational or capital projects awarded by public utilities. Requires contractors and subcontractors on such projects to pay prevailing wages, even if the work does not qualify as a public work, with certain exceptions.

Assembly Passage: 27-15
Senate Passage: 13-8
Approval by Governor: June 6, 2025 (Chapter 392)

Effective: October 1, 2025

SB 465: Revises provisions relating to certain criminal defendants. (PASSED)
Sponsor: Senate Committee on Finance

Revises procedures for determining a defendant's competency to stand trial by reducing the required number of evaluators from three to two, with a third evaluator appointed only if the first two disagree. Removes the court's ability to include involuntary medication in commitment orders, instead requiring prosecutors to obtain a separate court order for administering psychiatric medication.

Assembly Passage: 42-0
Senate Passage: 21-0
Approval by Governor: June 10, 2025 (Chapter 511)

Effective: July 1, 2025

SCR 3: Directs the Joint Interim Standing Committee on the Judiciary to conduct an interim study concerning human trafficking. (PASSED)
Sponsors: Senator Pazina (D) & Senator Doñate (D)

Requires the Joint Interim Standing Committee on the Judiciary to conduct an interim study concerning state policies and regulations to combat human trafficking.

Enrolled: June 6, 2025 (File No. 38.)

AB 88: Revises provisions relating to juvenile justice. (VETOED)
Sponsor: Assembly Committee on Judiciary

Removed the requirement that the district attorney give written approval and that the child make certain admissions before the juvenile court could dismiss a petition without prejudice and refer the child to a probation officer for informal supervision.

Assembly Passage: 27-15
Senate Passage: 13-8
Vetoed by Governor: June 5, 2025
Veto Message

AB 105: Revises provisions governing firearms. (VETOED)
Sponsor: Assemblymember Jauregui (D)

Made possession of a firearm within 100 feet of an election site a gross misdemeanor. Elevated the offense to a Class D felony if done with intent to disrupt, interfere with, or monitor election activities or voters. Provided exceptions for on-duty and off-duty law enforcement, licensed private security, firearms lawfully kept in vehicles without being brandished, and lawful possession on private property within the restricted zone. Established an affirmative defense for individuals carrying a firearm solely to access or leave private property. Required election officials to post signage prohibiting firearms.

Assembly Passage: 27-14, 1 Excused
Senate Passage: 13-8
Vetoed by Governor: June 9, 2025
Veto Message

AB 112: Removes an exemption from provisions providing certain employees with the right to use sick leave to assist family members. (VETOED)
Sponsor: Assemblymember Nguyen (D)

Required employers that provided sick leave to allow employees to use accrued sick leave to care for immediate family members, including those covered under a valid collective bargaining agreement.

Assembly Passage: 29-13
Senate Passage: 15-6
Vetoed by Governor: June 5, 2025
Veto Message

AB 188: Revises provisions relating to the Public Employees' Benefits Program. (VETOED)
Sponsor: Assemblymember Carter (D)

Required the Public Employees' Benefits Program Board to report biennially on the typical full cost of actuarially comparable health insurance for certain Medicare-covered retirees. Prohibited the Board from limiting or reverting health reimbursement arrangement balances below the five-year subsidy total unless the retiree died or opted out of qualifying coverage. Allowed reinstatement of insurance coverage regardless of multiple gaps, provided proof of continuous coverage during those periods, and enabled reinstatement during open enrollment. Increased the state and local government share of Medicare plan costs for FY 2026-2027 and appropriated funds to cover the increase.

Assembly Passage: 37-5
Senate Passage: 15-5, 1 Excused
Vetoed by Governor: June 12, 2025
Veto Message

AB 209: Provides immunity from criminal liability for engaging in prostitution or solicitation for prostitution. (VETOED)
Sponsor: Assemblymember Orentlicher (D)

Provided immunity from criminal liability to individuals engaged in prostitution or solicitation if they sought medical assistance through 911 or a medical provider, and if evidence for the alleged violation was obtained as a result of seeking such help.

Assembly Passage: 27-15
Senate Passage: 14-7
Vetoed by Governor: June 5, 2025
Veto Message

AB 213: Revises provisions governing public works projects. (VETOED)
Sponsor: Assemblymember Monroe-Moreno

Required workers performing custom fabrication on public works projects to be paid prevailing wage. Specified that in counties with populations over 100,000 (Washoe and Clark), nonstandard goods or materials had to be custom fabricated in Nevada.

Assembly Passage: 26-15, 1 Excused
Senate Passage: 13-8
Vetoed by Governor: June 11, 2025
Veto Message

AB 217: Revises provisions relating to law enforcement school property. (VETOED)
Sponsor: Assemblymember González (D)

Prohibited schools and employees from disclosing information about a pupil or their family to federal immigration officers or from granting campus access to federal immigration officers without a warrant.

Assembly Passage: 31-11
Senate Passage: 14-6, 1 Excused
Vetoed by Governor: June 5, 2025
Veto Message

AB 237: Authorizes any county to create the office of registrar of voters. (VETOED)
Sponsor: Assembly Committee on Government Affairs

Authorized any county, regardless of population, to create the office of registrar of voters by removing the requirement that a county have a population of 100,000 or more. Allowed counties other than Clark and Washoe to appoint a registrar of voters to assume most election-related powers and duties previously held by the county clerk.

Assembly Passage: 27-15
Senate Passage: 13-8
Vetoed by Governor: June 2, 2025
Veto Message

AB 245: Revises provisions relating to firearms. (VETOED)
Sponsor: Assemblymember Jauregui (D)

Prohibited individuals under 21 from possessing, handling, or controlling a semiautomatic shotgun or semiautomatic centerfire rifle. Made a violation a gross misdemeanor. Applied to children over 14 with a valid hunting license. Made selling or bartering such firearms to someone under 21 with reckless disregard or knowledge of their age a Category B felony. Exempted possession at authorized shooting ranges, lawful competitions, public performances, while hunting or trapping, and during lawful predatory animal or range control activities on rangeland.

Assembly Passage: 27-15
Senate Passage: 12-8, 1 Excused
Vetoed by Governor: June 2, 2025
Veto Message

AB 306: Revises provisions relating to elections. (VETOED)
Sponsors: Assemblymember Yeager (D), Assemblymember Monroe-Moreno (D), Assemblymember Mosca (D), Senator Cannizzaro (D) & Senator Ohrenschall (D)

Required additional mail ballot drop-off locations in Clark and Washoe Counties before Election Day, while allowing optional locations in smaller counties. Established security standards, authorized ballot returns by designated individuals, and directed the Secretary of State to adopt related regulations.

Assembly Passage: 28-14
Senate Passage: 12-8, 1 Excused
Vetoed by Governor: May 22, 2025
Veto Message

AB 320: Revises provisions related to the administration of justice. (VETOED)
Sponsor: Assemblymember Jackson (D)

Declared that the Legislature considered access to justice important and urged courts not to create rules restricting access based on a party's clothing. Prohibited penalties against defendants denied courtroom access solely due to attire, including fees, fines, arrest warrants, or failure-to-appear notations. Authorized the Division of Parole and Probation to establish a pilot program for employment opportunities and job training for parolees and probationers.

Assembly Passage: 41-0, 1 Excused
Senate Passage: 14-7
Vetoed by Governor: June 10, 2025
Veto Message

AB 342: Designates the month of March as "Women Veterans History Month." (VETOED)
Sponsor: Assembly Committee on Health and Human Services

Designated the month of March of each year as "Women Veterans History Month".

Assembly Passage: 37-5
Senate Passage: 17-4
Vetoed by Governor: June 2, 2025
Veto Message

AB 414: Revises provisions relating to occupational safety and health. (VETOED)
Sponsors: Assemblymember Moore (D), Assemblymember Carter (D), Senator Flores (D) & Senator Scheible (D)

Added requirements for workers in "hybrid environments" of 10,000 square feet, specifically addressing heat regulations and air quality. Defined hybrid environments to include distribution, manufacturing, or other large buildings with loading docks or similar outdoor openings.

Assembly Passage: 27-15
Senate Passage: 13-8
Vetoed by Governor: June 11, 2025
Veto Message

AB 416: Revises provisions concerning access to certain library materials. (VETOED)
Sponsors: Assemblymember Miller (D), Assemblymember La Rue Hatch (D), Assemblymember Anderson (D) & Assemblymember Considine (D)

Prohibited schools, libraries, and higher education institutions from restricting access to library materials based on content, while allowing limited non-content-based restrictions. Allowed individuals to petition for the removal of obscene materials. Made it a felony to use threats or force to block access or pressure officials and to maliciously share personal information of students, staff, or library personnel with intent to cause harm.

Assembly Passage: 29-13
Senate Passage: 13-8
Vetoed by Governor: June 11, 2025
Veto Message

AB 434: Prohibits certain employment practices. (VETOED)

Sponsor: Assemblymember Anderson (D)

Prohibited employers from disciplining or threatening employees who declined to attend meetings or communications expressing the employer's religious or political views. Provided exemptions for religious organizations and situations where refusal materially interfered with job performance or workplace relationships. Made violating employers liable for damages, lost wages, punitive damages, and attorney's fees, while allowing courts to award fees to employers if employee lawsuits lacked substantial justification.

Assembly Passage: 27-15
Senate Passage: 13-8
Vetoed by Governor: June 9, 2025
Veto Message

AB 445: Revises provisions relating to libraries. (VETOED)

Sponsor: Assemblymember Monroe-Moreno (D)

Provided that staff members of school libraries and public libraries were immune from criminal or civil liability for certain good faith acts related to providing access to or assisting pupils or library patrons in accessing library materials.

Assembly Passage: 32-9, 1 Excused
Senate Passage: 14-7
Vetoed by Governor: June 2, 2025
Veto Message

AB 488: Revises provisions relating to criminal convictions of certain victims. (VETOED)

Sponsor: Assembly Committee on Judiciary

Expanded the ability of human trafficking victims to vacate and seal convictions for any state crime or local ordinance violation, not limited to specific offenses. Applied retroactively to past convictions and petitions.

Assembly Passage: 27-15
Senate Passage: 14-7
Vetoed by Governor: June 5, 2025
Veto Message

AB 490: Revises provisions relating to the venue for certain proceedings. (VETOED)
Sponsor: Assembly Committee on Judiciary

Allowed district courts with at least 5 judges and an electronic filing system to hear petitions for judicial review over decisions made by the Secretary of State.

Assembly Passage: 26-15, 1 Excused
Senate Passage: 14-7
Vetoed by Governor: June 2, 2025
Veto Message

AB 496: Revises provisions relating to elections. (VETOED)
Sponsor: Assemblymember Yeager (D)

Required county clerks to post a free, monthly alphabetical list of registered voters with voter ID numbers. Mandated daily online updates on mail and provisional ballots during the voting period, required return envelopes to include voter initials and phone number space, and restricted access to individual provisional ballot information.

Assembly Passage: 26-15, 1 Excused
Senate Passage: 13-8
Vetoed by Governor: June 5, 2025
Veto Message

AB 499: Revises provisions relating to elections. (VETOED)
Sponsor: Assemblymember Yeager (D)

Required county clerks to create a voter services portal with access to registration info, sample ballots, polling locations, and drop boxes, and to include a QR code linking to the portal on voter communications and mail ballot envelopes. Allowed voters to enter identifying info on return envelopes to bypass signature verification. Required the DMV to regularly send voter-related ID data to clerks for matching and updating the statewide voter registration database. Mandated phone availability for clerks during the signature curing period and allowed voters to confirm signatures by email or text.

Assembly Passage: 30-12
Senate Passage: 16-5
Vetoed by Governor: June 12, 2025
Veto Message

AB 534: Revises provisions relating to elections. (VETOED)
Sponsor: Assembly Committee on Legislative Operations and Elections

Required county and city clerks to respond to the Secretary of State within two working days. Renamed certain provisional ballots as "conditional ballots." Extended deadlines for verifying petition signatures. Changed filing timelines for independent candidates. Allowed more flexibility in publishing election notices. Required earlier processing and counting of mail ballots. Shifted mail ballot distribution and voter registration deadlines. Increased testing timelines for election equipment. Authorized the Secretary of State to set statewide standards for ballot processing. Expanded voter access to partisan ballots. Clarified procedures for mail ballot opt-outs and re-enrollment.

Assembly Passage: 25-15, 2 Excused
Senate Passage: 13-8
Vetoed by Governor: June 12, 2025
Veto Message

AB 597: Revises provisions relating to elections. (VETOED)
Sponsor: Assemblymember Yeager (D)

Allowed nonpartisan voters to participate in major party primary elections by requesting a partisan ballot by mail or in person. Required county clerks to provide requested partisan ballots to nonpartisan voters. Directed election boards to issue partisan ballots and receipts to nonpartisan voters who requested them. Authorized clerks to manage how those voters cast ballots.

Assembly Passage: 27-15
Senate Passage: 12-9
Vetoed by Governor: June 12, 2025
Veto Message

SB 71: Revises provisions relating to governmental administration. (VETOED)
Sponsor: Senate Committee on Government Affairs

Required local governments to publish purchasing and contract opportunity information on their websites. Replaced the Regional Business Development Advisory Council for Clark County with the Nevada Diverse Business Advisory Council, expanded membership to include representatives from across the state, and tasked the new Council with recommending policies to promote the inclusion of businesses owned by minorities, women, veterans, people with disabilities, and LGBTQ+ individuals in local government procurement.

Assembly Passage: 33-9
Senate Passage: 20-1
Vetoed by Governor: June 9, 2025
Veto Message

SB 85: Revises provisions relating to public safety. (VETOED)
Sponsor: Senate Committee on Growth and Infrastructure

Removed the expiration date for requirements on recording, retaining, and reporting traffic stop data by law enforcement. Required agencies issuing citations or warnings during stops to report data annually to the Department of Public Safety. Authorized the Department to contract with a third party to analyze the data for profiling patterns. Directed the third party to submit reports to the Governor, the Department, and either the Legislature or the Interim Judiciary Committee, depending on the year.

Assembly Passage: 27-15
Senate Passage: 11-8, 2 Excused
Vetoed by Governor: June 11, 2025
Veto Message

SB 89: Revises provisions relating to firearms. (VETOED)
Sponsor: Senator Pazina (D)

Prohibited firearm purchases by those convicted of felonies, domestic violence offenses, or certain violent misdemeanors, including hate crimes. Barred ownership for 10 years after such convictions. Made each firearm a separate violation. Exempted those convicted before July 1, 2025, for firearms legally owned before that date.

Assembly Passage: 27-15
Senate Passage: 12-8, 1 Excused
Vetoed by Governor: June 2, 2025
Veto Message

SB 93: Establishes certain labor standards for the award of grants of federal money by a state agency for certain purposes. (VETOED)
Sponsor: Senator Daly (D)

Required each state agency to evaluate and score broadband grant applications based on predefined factors and weights. Assigned a 30% weight to applications with a signed certification. Mandated that applicants certify compliance with safety, training, wage, and workforce standards or be signatories to a collective bargaining agreement. Required grant conditions to make certifications binding on awarded applicants. Applied public works laws to licensed subcontractor work funded by the grant. Authorized state agencies to adopt regulations to implement these provisions.

Assembly Passage: 27-15
Senate Passage: 13-8
Vetoed by Governor: June 2, 2025
Veto Message

SB 99: Authorizes, under certain circumstances, certain governing bodies of a city or county to impose linkage fees on certain developers. (VETOED)
Sponsor: Senate Committee on Government Affairs

Allowed local jurisdictions in the Lake Tahoe Basin to impose impact fees on residential developments 1,000 sq. ft. or larger, additions of 750 sq. ft. or more, and remodels valued over $100,000. Used collected fees to cover utility or mitigation costs for deed-restricted housing under 1,000 sq. ft. designated as affordable, moderate, or achievable housing. Prohibited fees on affordable housing projects and certain deed-restricted accessory dwelling units.

Assembly Passage: 27-15
Senate Passage: 14-6, 1 Absent
Vetoed by Governor: June 2, 2025
Veto Message

SB 100: Revises provisions relating to elections. (VETOED)
Sponsor: Senator Daly (D)

Required timely performance of election duties. Authorized the Secretary of State to petition the court to relieve local officials of their duties and impose fines if deadlines are missed. Allowed the Attorney General to intervene if the SOS fails to act. Made failure to meet statutory election deadlines a category E felony, with penalties of 1–4 years imprisonment and up to $5,000 in fines. Required SOS approval for vendors of mechanical voting systems and recording devices.

Assembly Passage: 27-15
Senate Passage: 14-7
Vetoed by Governor: June 9, 2025
Veto Message

SB 102: Revises provisions relating to elections. (VETOED)
Sponsor: Senator Daly (D)

Prohibited a person from creating, serving, or conspiring to create or serve in a false slate of presidential electors. Prohibited the filing of false documents or false signatures related to elections. Required the Secretary of State or Attorney General to investigate violations. Barred violators from being elected or appointed to public office.

Assembly Passage: 27-15
Senate Passage: 13-8
Vetoed by Governor: June 2, 2025
Veto Message

SB 141: Revises provisions relating to local facilities for detention. (VETOED)
Sponsor: Senator Scheible (D)

Required sheriffs, police chiefs, or town marshals operating jails or detention facilities to implement policies on the supervision, care, housing, and medical and mental health treatment of prisoners identified as transgender, gender non-conforming, non-binary, or intersex. Authorized cultural competency training for staff, specified required policy areas, allowed continuation of existing policies, and clarified that no new facilities were needed for compliance.

Assembly Passage: 42-0
Senate Passage: 13-8
Vetoed by Governor: June 2, 2025
Veto Message

SB 155: Revises provisions governing peace officers. (VETOED)
Sponsor: Senator Flores (D)

Allowed noncitizens legally authorized to work in the U.S. to be employed as peace officers if they had prior peace officer experience in another state and met all other requirements. Prohibited the Peace Officers' Standards and Training Commission from requiring U.S. citizenship for such appointments.

Assembly Passage: 27-15
Senate Passage: 13-7, 1 Absent
Vetoed by Governor: June 2, 2025
Veto Message

SB 171: Enacts a shield law to protect the transgender community. (VETOED)
Sponsors: Senator Ohrenschall (D) & Senator Scheible (D)

Expanded protections for providers of gender-affirming care by prohibiting licensure denial or discipline for legally providing such care in Nevada. Required boards to study reciprocal licensing for out-of-state providers. Blocked extradition, information sharing, and use of state resources for out-of-state investigations related to lawful gender-affirming care.

Assembly Passage: 27-15
Senate Passage: 13-8
Vetoed by Governor: June 2, 2025
Veto Message

SB 198: Revises requirements relating to payment of wages and compensation to certain employees. (VETOED)
Sponsor: Senator Daly (D)

Made changes to labor laws and rules for cannabis businesses. Counted fringe benefits as part of an employee's pay when they were fired, placed on non working status, or quit. Changed the penalty for employers who failed to pay employees on time—requiring payment by 5 p.m. the day after wages were due instead of within three days. Imposed an additional penalty of 1.5 times the employee's hourly wage for each day payment was late, up to 30 days. Required cannabis businesses to comply with all labor laws and mandated the Cannabis Board to revoke licenses of violators rather than settling violations.

Assembly Passage: 27-15
Senate Passage: 13-8
Vetoed by Governor: June 2, 2025
Veto Message

SB 217: Makes revisions relating to reproductive health care. (VETOED)
Sponsors: Senator Cannizzaro (D), Senator Nguyen (D), Senator Scheible (D), Senator Pazina (D) & Senator Dondero Loop (D)

Prohibited targeted government restrictions on assisted reproduction unless narrowly justified. Granted individuals and providers the right to seek legal relief and recover attorney's fees. Shielded participants from liability solely for providing or receiving assisted reproduction services. Clarified that embryos before implantation were not legally considered persons. Required insurers and large employers to cover infertility treatment and fertility preservation starting in 2027, with exemptions for small employers and certain Medicaid plans. Mandated special enrollment for pregnancy and barred more restrictive insurance terms on fertility care. Allowed penalties for noncompliance.

Assembly Passage: 27-15
Senate Passage: 15-5, 1 Excused
Vetoed by Governor: June 12, 2025
Veto Message

SB 301: Revises provisions relating to public employees. (VETOED)
Sponsors: Senator Dondero Loop (D) & Senator Cannizzaro (D)

Authorized category I, II, and III peace officers in the unclassified service of the State to engage in collective bargaining with the Executive Department concerning wages, hours, and other terms and conditions of employment.

Assembly Passage: 27-15
Senate Passage: 15-6
Vetoed by Governor: June 2, 2025
Veto Message

SB 334: Revises provisions relating to the employment of offenders. (VETOED)
Sponsor: Senator Neal (D)

Required the Director of the Department of Corrections to submit an annual report on offender employment to the Legislature or Interim Finance Committee. Included data on offender eligibility, employment rates, wages, education levels, account deductions, and post-release employment outcomes.

Assembly Passage: 27-15
Senate Passage: 14-7
Vetoed by Governor: June 5, 2025
Veto Message

SB 350: Revises provisions relating to the death penalty. (VETOED)
Sponsor: Senator Ohrenschall (D)

Extended the execution scheduling timeline following a death sentence from 60–90 days to 180–270 days. Allowed new execution warrants to be issued no sooner than 180 days after a prior scheduled date or warrant issuance. Clarified that no district court could issue a new warrant if one was already pending elsewhere in Nevada.

Assembly Passage: 28-14
Senate Passage: 13-8
Vetoed by Governor: June 5, 2025
Veto Message

SB 410: Revises provisions relating to public employees. (VETOED)
Sponsor: Senate Committee on Health and Human Services

Specified that insurance benefits, as a mandatory subject of collective bargaining between a recognized employee organization and a local government employer, included benefits for a covered dependent of a local government employee.

Assembly Passage: 35-7
Senate Passage: 15-6
Vetoed by Governor: June 2, 2025
Veto Message

SB 414: Revises provisions relating to governmental administration. (VETOED)
Sponsors: Senator Scheible (D) & Senator Cannizzaro (D)

Expanded financial disclosure and campaign reporting requirements under the Nevada Financial Disclosure Act. Required certain state employees appointed by constitutional officers to file financial disclosure statements. Broadened disclosure rules to include real estate holdings located outside Nevada. Required disclosure of business securities and investment assets valued >$5,000. Mandated constitutional officers to submit lists of applicable employees to the Secretary of State. Required inaugural committees and elected constitutional officers to report specific contributions and expenditures. Prohibited foreign nationals from contributing to inaugural committees.

Assembly Passage: 27-15
Senate Passage: 13-8
Vetoed by Governor: June 11, 2025
Veto Message

SB 422: Revises provisions relating to voting. (VETOED)
Sponsor: Senate Committee on Legislative Operations and Elections

Set the deadline for automatic voter registration at 18 days before an election. Required timely electronic transmission of voter data collected during that period. Required for in-person registration a current and valid driver's license, state-issued ID, or tribal ID. Required additional proof if the ID lacked a current address. Allowed provisional ballots with written affirmations, requiring follow-up documentation by the Friday after Election Day. Required DMV offices in counties >100,000 to extend hours and allow walk-ins during key election periods.

Assembly Passage: 27-15
Senate Passage: 13-7, 1 Excused
Vetoed by Governor: June 11, 2025
Veto Message

SB 428: Revises provisions relating to public office. (VETOED)
Sponsor: Senate Committee on Legislative Operations and Elections

Required elected officials to maintain residency in their district throughout their term. Allowed electors to challenge officials who lose residency. Authorized the Attorney General or district attorney to initiate vacancy proceedings. Permitted replacement of nominees who lose residency before a set July deadline. Made residency and identity documents public records with limited exceptions. Required hearing notices for challenge filers. Mandated certified candidate lists include both residential and mailing addresses.

Assembly Passage: 42-0
Senate Passage: 14-7
Vetoed by Governor: June 9, 2025
Veto Message

SB 447: Revises provisions relating to public works. (VETOED)
Sponsor: Senate Committee on Government Affairs

Authorized a court to award reasonable attorney's fees and costs to a party that prevailed on a writ of mandamus filed to enforce the provisions of public works contracts. Allowed the court to also award reasonable attorney's fees and costs to the prevailing party on an alternate writ of mandamus, regardless of whether the contract included a provision for such fees and costs.

Assembly Passage: 27-15
Senate Passage: 16-5
Vetoed by Governor: June 11, 2025
Veto Message

SB 457: Revises provisions relating to public safety. (FAILED)
Sponsor: Senate Committee on Judiciary

Expanded "officer" definition for enhanced assault penalties and included hospitality workers. Broadened stalking laws to cover dating relationships and electronic acts. Classified each minor depicted in child pornography as a separate offense. Required courts to hold or cancel firearm compliance hearings. Created felony for retail theft with property damage over $750. Added kidnapping to domestic violence. Mandated mental health evaluations for certain juvenile offenders and allowed restricted licenses. Excluded some offenders from automatic record sealing. Prioritized restitution from bail before fines. Authorized city attorneys in small counties to prosecute pretrial hearings. Established alternative correctional and opioid treatment programs. Required Clark County to designate crime corridors with misdemeanor entry restrictions and reporting. Directed statewide training priorities on trauma and opioid treatment. Increased penalties for fatal impaired driving by repeat offenders.

Failed: June 3, 2025

AB 4: Revises provisions relating to probation and lifetime supervision. (FAILED)
Sponsor: Assembly Committee on Judiciary.

Failed: April 12, 2025

AB 7: Revises provisions relating to the Juvenile Justice Oversight Commission. (FAILED)
Sponsor: Assembly Committee on Judiciary

Failed: April 12, 2025

AB 9: Revises provisions relating to water. (FAILED)
Sponsor: Assembly Committee on Natural Resources

Failed: June 3, 2025

AB 13: Revises provisions relating to criminal justice. (FAILED)
Sponsor: Assembly Committee on Judiciary

Failed: April 12, 2025

AB 27: Revises provisions relating to the Public Employees' Retirement System. (FAILED)
Sponsor: Assembly Committee on Government Affairs

Failed: April 12, 2025

AB 33: Creates the Nevada Office of the Inspector General. (FAILED)
Sponsor: Assembly Committee on Government Affairs

Failed: April 12, 2025

AB 34: Revises provisions relating to certain crimes. (FAILED)
Sponsor: Assembly Committee on Judiciary

Failed: June 3, 2025

AB 51: Revises provisions relating to public records. (FAILED)
Sponsor: Assembly Committee on Government Affairs

Failed: April 12, 2025

AB 54: Revises penalties for failing to take certain precautions when approaching a traffic incident. (FAILED)
Sponsor: Assembly Committee on Growth and Infrastructure

Failed: April 12, 2025

AB 63: Revises provisions relating to civil actions for wrongful conviction. (FAILED)
Sponsor: Assembly Committee on Judiciary

Failed: May 17, 2025

AB 81: Exempts the State of Nevada from provisions of federal law relating to daylight saving time. (FAILED)
Sponsor: Assemblymember La Rue Hatch (D)

Failed: May 17, 2025

AB 84: Revises provisions relating to county roads. (FAILED)
Sponsor: Assemblymember Koenig (R)

Failed: April 12, 2025

AB 94: Revises provisions relating to public works. (FAILED)
Sponsor: Assemblymember O'Neill (R)

Failed: April 12, 2025

AB 109: Revises provisions relating to water. (FAILED)
Sponsor: Assemblymember La Rue Hatch (D)

Failed: April 12, 2025

AB 120: Provides for the review of certain regulations by the Legislature. (FAILED)
Sponsor: Assemblymember Kasama (R)

Failed: April 12, 2025

AB 122: Makes various changes relating to the confidentiality of certain information. (FAILED)
Sponsor: Assemblymember Dickman (R)

Failed: April 12, 2025

AB 124: Revises provisions relating to public office. (FAILED)
Sponsor: Assemblymember Dickman (R)

Failed: April 12, 2025

AB 126: Revises provisions relating to pornography involving minors. (FAILED)
Sponsor: Assemblymember Hardy (R)

Failed: April 12, 2025

AB 127: Makes an appropriation to the Office for New Americans in the Office of the Governor to provide grants to counties and cities to implement language access plans. (FAILED)
Sponsor: Assembly Committee on Ways and Means

Failed: June 3, 2025

AB 131: Provides an exemption from property taxation for accessory dwelling units rented or leased to certain tenants. (FAILED)
Sponsor: Assemblymember Jackson (D)

Failed: June 3, 2025

AB 134: Establishes provisions relating to water conservation. (FAILED)
Sponsor: Assembly Committee on Natural Resources

Failed: April 12, 2025

AB 141: Revises provisions relating to the Judicial Department of the State Government. (FAILED)
Sponsor: Assemblymember Nguyen (D)

Failed: April 12, 2025

AB 147: Requires proof of identity to vote. (FAILED)
Sponsor: Assemblymember Hafen (R)

Failed: April 12, 2025

AB 151: Revises provisions relating to the crime of solicitation of prostitution. (FAILED)
Sponsor: Assemblymember Gray (R)

Failed: April 12, 2025

AB 152: Revises provisions relating to public records. (FAILED)
Sponsor: Assemblymember Gray (R)

Failed: April 12, 2025

AB 158: Revises provisions relating to jurisdiction. (FAILED)
Sponsor: Assemblymember Roth (D)

Failed: April 12, 2025

AB 162: Establishes a statewide database and Internet website for certain criminal records relating to domestic violence. (FAILED)
Sponsor: Assemblymember Yurek (R)

Failed: June 3, 2025

AB 166: Revises provisions relating to the employment of minors. (FAILED)
Sponsors: Assemblymember D'Silva (D), Assemblymember Anderson (D) & Assemblymember Moore (D)

Failed: April 12, 2025

AB 168: Revises provisions relating to bicycles. (FAILED)
Sponsor: Assemblymember Goulding (D)

Failed: May 17, 2025

AB 172: Revises provisions relating to the disclosure of certain records stored on the Internet. (FAILED)
Sponsor: Assemblymember Hansen (R)

Failed: April 12, 2025

AB 173: Revises provisions relating to judicial office. (FAILED)
Sponsor: Assemblymember Dickman (R)

Failed: April 12, 2025

AB 175: Revises provisions relating to public safety. (FAILED)
Sponsor: Assemblymember Hibbetts (R)

Failed: April 12, 2025

AB 178: Revises provisions relating to elections. (FAILED)
Sponsor: Assemblymember Gray (R)

Failed: April 12, 2025

AB 179: Revises provisions relating to employment. (FAILED)
Sponsor: Assemblymember La Rue Hatch (D)

Failed: April 12, 2025

AB 181: Provides immunity from civil liability to persons returning a firearm under certain circumstances. (FAILED)
Sponsor: Assemblymember Gallant (R)

Failed: April 12, 2025

AB 187: Revises provisions relating to pornography. (FAILED)
Sponsor: Assemblymember Dalia (D)

Failed: April 12, 2025

AB 189: Revises provisions relating to notaries public. (FAILED)
Sponsor: Assemblymember Koenig (R)

Failed: May 17, 2025

AB 190: Revises provisions relating to water. (FAILED)
Sponsor: Assemblymember Gurr (R)

Failed: April 12, 2025

AB 199: Revises provisions relating to firearms. (FAILED)
Sponsor: Assemblymember D'Silva (D)

Failed: April 12, 2025

AB 208: Restricts the use of certain products by governmental entities and government-funded entities. (FAILED)
Sponsor: Assemblymember Yeager (D)

Failed: June 3, 2025

AB 216: Revises provisions relating to domestic violence. (FAILED)
Sponsor: Assemblymember Hardy (R)

Failed: June 3, 2025

AB 218: Requests that the Nevada Supreme Court study and adopt rules governing procedures for notifying defendants and persons who are issued a civil infraction citation of certain information. (FAILED)
Sponsor: Assemblymember González (D)

Failed: June 3, 2025

AB 222: Revises provisions relating to public works. (FAILED)
Sponsor: Assemblymember Jackson (D)

Failed: April 12, 2025

AB 228: Revises provisions relating to elections. (FAILED)
Sponsor: Assemblymember Dickman (R)

Failed: April 12, 2025

AB 229: Revises provisions relating to elections. (FAILED)
Sponsor: Assemblymember DeLong (R)

Failed: April 12, 2025

AB 233: Revises provisions relating to courts. (FAILED)
Sponsor: Assemblymember Hafen (R)

Failed: April 12, 2025

AB 246: Revises provisions relating to offenders. (FAILED)
Sponsor: Assemblymember Considine (D)

Failed: June 3, 2025

AB 247: Revises provisions relating to persons with disabilities. (FAILED)
Sponsor: Assemblymember Brown-May (D)

Failed: June 3, 2025

AB 254: Revises provisions relating to grants. (FAILED)
Sponsors: Assemblymember Mosca (D) & Assemblymember Monroe-Moreno (D)

Failed: June 2, 2025

AB 255: Prohibits certain provisions in certain employment contracts or similar agreements. (FAILED)
Sponsor: Assemblymember La Rue Hatch (D)

Failed: April 12, 2025

AB 261: Revises provisions relating to voter registration. (FAILED)
Sponsor: Assembly Committee on Legislative Operations and Elections

Failed: June 3, 2025

AB 265: Revises provisions relating to water. (FAILED)
Sponsors: Assemblymember Gurr (R) & Assemblymember DeLong (R)

Failed: April 12, 2025

AB 271: Revises provisions relating to elections. (FAILED)
Sponsors: Assemblymember Gurr (R), Assemblymember DeLong (R) & Assemblymember Hibbetts (R)

Failed: April 12, 2025

AB 273: Provides immunity from civil liability to licensed firearm dealers under certain circumstances. (FAILED)
Sponsors: Assemblymember O'Neill (R) & Assemblymember Dickman (R)

Failed: April 12, 2025

AB 275: Revises provisions related to criminal procedure. (FAILED)
Sponsors: Assemblymember O'Neill (R), Assemblymember DeLong (R) & Assemblymember Dickman (R)

Failed: April 12, 2025

AB 276: Revises provisions governing the commerce tax. (FAILED)
Sponsors: Assemblymember O'Neill (R) & Assemblymember Dickman (R)

Failed: June 2, 2025

AB 287: Revises provisions relating to elections. (FAILED)
Sponsors: Assemblymember González (D) & Assemblymember Monroe-Moreno (D)

Failed: June 3, 2025

AB 291: Revises provisions relating to records of criminal history. (FAILED)
Sponsors: Assemblymember Jackson (D), Assemblymember Moore (D), Assemblymember Roth (D) & Assemblymember González (D)

Failed: May 17, 2025

AB 294: Revises provisions relating to the use of the Internet by minors. (FAILED)
Sponsors: Assemblymember Yurek (R) & Assemblymember Marzola (D)

Failed: April 12, 2025

AB 295: Revises provisions relating to health insurance. (FAILED)
Sponsors: Assemblymember Yurek (R) & Assemblymember Edgeworth (R)

Failed: April 12, 2025

AB 299: Revises provisions relating to prostitution. (FAILED)
Sponsors: Assemblymember Marzola (D) & Senator Cannizzaro (D)

Failed: May 17, 2025

AB 302: Establishes provisions relating to facility dogs. (FAILED)
Sponsor: Assembly Committee on Judiciary

Failed: May 17, 2025

AB 310: Makes an appropriation to The Immigrant Home Foundation to provide mental health services and legal assistance to victims of domestic violence. (FAILED)
Sponsors: Assemblymember Moore (D), Assemblymember González (D), Senator Flores (D) & Senator Doñate (D)

Failed: June 3, 2025

AB 313: Revises provisions relating to certain taxes assessed at the registration of a motor vehicle. (FAILED)
Sponsor: Assemblymember Koenig (R)

Failed: April 12, 2025

AB 316: Revises provisions relating to the governance of school districts. (FAILED)
Sponsors: Assemblymember Nguyen (D) & Senator Taylor (D)

Failed: April 12, 2025

AB 337: Creates programs related to dementia. (FAILED)
Sponsor: Assembly Committee on Health and Human Services

Failed: June 3, 2025

AB 338: Revises provisions relating to health care for senior citizens. (FAILED)
Sponsor: Assembly Committee on Health and Human Services

Failed: June 3, 2025

AB 339: Creates the Office of Children's Mental and Behavioral Health within the Office of the Director of the Department of Health and Human Services. (FAILED)
Sponsor: Assembly Committee on Health and Human Services

Failed: June 3, 2025

AB 340: Requires health insurance to cover certain screenings, assessments and diagnoses. (FAILED)
Sponsor: Assembly Committee on Health and Human Services

Failed: June 3, 2025

AB 341: Revises the Nevada Fair Housing Law. (FAILED)
Sponsor: Assembly Committee on Health and Human Services

Failed: April 12, 2025

AB 357: Revises provisions relating to background checks. (FAILED)
Sponsors: Assemblymember Hunt (D) & Senator Cruz-Crawford (D)

Failed: April 12, 2025

AB 362: Provides for taxes on the sale or transfer of a controlling interest in an entity which possesses an interest in real property. (FAILED)
Sponsor: Assemblymember Considine (D)

Failed: April 23, 2025

AB 363: Revises provisions relating to groundwater boards. (FAILED)
Sponsor: Assembly Committee on Natural Resources

Failed: June 3, 2025

AB 372: Revises provisions relating to voting. (FAILED)
Sponsor: Assemblymember Dickman (R)

Failed: April 12, 2025

AB 385: Revises provisions relating to governmental administration. (FAILED)
Sponsor: Assemblymember Cole (R)

Failed: April 12, 2025

AB 400: Authorizes a law enforcement agency to require applicants for certain positions of employment to make certain attestations as a condition precedent to employment. (FAILED)
Sponsor: Assemblymember Yurek (R)

Failed: April 12, 2025

AB 402: Creates a pilot program authorizing the installation and use of automated traffic enforcement systems in temporary traffic control zones. (FAILED)
Sponsor: Assemblymember Torres-Fossett (D)

Failed: June 3, 2025

AB 408: Revises provisions relating to victims of crime. (FAILED)
Sponsor: Assemblymember Yurek (R)

Failed: April 12, 2025

AB 410: Revises provisions relating to the crime of assault. (FAILED)
Sponsor: Assemblymember Gray (R)

Failed: April 12, 2025

AB 412: Revises provisions relating to emergency response in schools. (FAILED)
Sponsors: Assemblymember Dalia (D) & Assemblymember Jauregui (D)

Failed: June 3, 2025

AB 421: Provides immunity from civil liability for certain acts and omissions of volunteer security personnel of a religious organization under certain circumstances. (FAILED)
Sponsors: Assemblymember Hansen (R), Assemblymember Gray (R), Assemblymember Hafen (R), Assemblymember Dickman (R), Senator Hansen (R), Senator Ellison (R) & Senator Buck (R)

Failed: April 12, 2025

AB 423: Revises provisions relating to business. (FAILED)
Sponsors: Assemblymember Cole (R) & Assemblymember Kasama (R)

Failed: June 3, 2025

AB 427: Revises provisions relating to public financial administration. (FAILED)
Sponsor: Assemblymember Yeager (D)

Failed: May 17, 2025

AB 431: Revises provisions relating to the sale and resale of tickets to certain events. (FAILED)
Sponsors: Assemblymember Gurr (R) & Assemblymember Cole (R)

Failed: April 12, 2025

AB 436: Revises provisions relating to firearms. (FAILED)
Sponsors: Assemblymember Gray (R), Assemblymember O'Neill (R), Assemblymember Gurr (R) & Assemblymember Dickman (R)

Failed: April 12, 2025

AB 440: Revises provisions relating to industrial insurance. (FAILED)
Sponsor: Assemblymember Yurek (R)

Failed: April 12, 2025

AB 446: Revises provisions relating to transportation. (FAILED)
Sponsor: Assemblymember Carter (D)

Failed: June 3, 2025

AB 453: Revises provisions relating to taxation. (FAILED)
Sponsors: Assemblymember Anderson (D) & Assemblymember Considine (D)

Failed: June 3, 2025

AB 469: Revises provisions relating to labor. (FAILED)
Sponsor: Assemblymember Gallant (R)

Failed: April 12, 2025

AB 473: Makes an appropriation for a forensic DNA testing program. (FAILED)
Sponsor: Assembly Committee on Judiciary

Failed: June 3, 2025

AB 485: Revises provisions relating to water. (FAILED)
Sponsor: Assembly Committee on Natural Resources

Failed: April 12, 2025

AB 489: Revises provisions relating to civil actions. (FAILED)
Sponsor: Assembly Committee on Judiciary

Failed: May 24, 2025

AB 524: Revises provisions governing motor carriers. (FAILED)
Sponsor: Assembly Committee on Growth and Infrastructure

Failed: April 12, 2025

AB 528: Revises provisions relating to property tax abatements for certain buildings and structures which meet certain energy efficiency standards. (FAILED)
Sponsor: Assembly Committee on Growth and Infrastructure

Failed: June 3, 2025

AB 537: Enacts provisions relating to the use of artificial intelligence by the Department of Taxation. (FAILED)
Sponsor: Assembly Committee on Revenue

Failed: April 12, 2025

AB 538: Revises provisions governing the Board of Economic Development. (FAILED)
Sponsor: Assembly Committee on Revenue

Failed: April 12, 2025

AB 580: Makes an appropriation to the Department of Indigent Defense Services for certain costs related to the provision of indigent defense services. (FAILED)
Sponsor: Assembly Committee on Ways and Means

Failed: June 3, 2025

AJR 1: Proposes to amend the Nevada Constitution to revise certain provisions relating to property taxes. (FAILED)
Sponsor: Assemblymember Anderson (D)

Failed: May 24, 2025

AJR 10: Urges the Federal Government to release federally managed land in Nevada for housing. (FAILED)
Sponsor: Assemblymember Jauregui (D)

Failed: May 24, 2025

SB 2: Revises provisions relating to collective bargaining. (FAILED)
Sponsor: Senate Committee on Government Affairs

Failed: April 12, 2025

SB 14: Revises provisions relating to criminal procedure. (FAILED)
Sponsor: Senate Committee on Judiciary

Failed: April 12, 2025

SB 23: Revises provisions related to the use of cellular telephones and other handheld wireless communications devices while operating a motor vehicle. (FAILED)
Sponsor: Senate Committee on Growth and Infrastructure

Failed: April 12, 2025

SB 31: Revises provisions relating to the adjudication of vested water rights. (FAILED)
Sponsor: Senate Committee on Natural Resources

Failed: May 17, 2025

SB 37: Prohibits engaging in road rage. (FAILED)
Sponsor: Senate Committee on Growth and Infrastructure

Failed: April 12, 2025

SB 50: Revises provisions relating to the additional penalty for certain crimes committed against an older person or vulnerable person. (FAILED)
Sponsor: Senate Committee on Judiciary

Failed: April 12, 2025

SB 53: Establishes certain requirements relating to notices of road hazards and road closures. (FAILED)
Sponsor: Senate Committee on Growth and Infrastructure

Failed: April 12, 2025

SB 55: Establishes provisions relating to agricultural tourism. (FAILED)
Sponsor: Senate Committee on Revenue and Economic Development

Failed: April 12, 2025

SB 56: Revises provisions relating to driving a vehicle or operating a vessel under the influence. (FAILED)
Sponsor: Senate Committee on Growth and Infrastructure

Failed: April 12, 2025

SB 57: Revises provisions relating to portable event recording devices. (FAILED)
Sponsor: Senate Committee on Government Affairs

Failed: April 12, 2025

SB 63: Revises provisions relating to the processing of certain data. (FAILED)
Sponsor: Senate Committee on Commerce and Labor

Failed: June 3, 2025

SB 64: Revises provisions governing the recovery of certain benefits paid under Medicaid. (FAILED)
Sponsor: Senate Committee on Health and Human Services

Failed: April 12, 2025

SB 65: Revises provisions relating to certain records of investigations of deaths. (FAILED)
Sponsor: Senate Committee on Government Affairs

Failed: April 12, 2025

SB 67: Revises provisions relating to certain actions and proceedings. (FAILED)
Sponsor: Senate Committee on Judiciary

Failed: April 12, 2025

SB 73: Revises provisions relating to elections. (FAILED)
Sponsor: Senate Committee on Legislative Operations and Elections

Failed: April 12, 2025

SB 74: Revises provisions relating to elections. (FAILED)
Sponsor: Senate Committee on Legislative Operations and Elections

Failed: June 3, 2025

SB 75: Revises various provisions relating to businesses in this State. (FAILED)
Sponsor: Senate Committee on Judiciary

Failed: June 3, 2025

SB 94: Exempts the State of Nevada from provisions of federal law relating to daylight savings time. (FAILED)
Sponsor: Senator Titus (R)

Failed: April 12, 2025

SB 103: Revises provisions relating to mail ballots. (FAILED)
Sponsors: Senator Krasner (R), Senator Hansen (R), Senator Titus (R), Senator Steinbeck (R) & Senator Stone (R)

Failed: April 12, 2025

SB 110: Revises provisions relating to sex trafficking. (FAILED)
Sponsors: Senator Krasner (R) & Senator Stone (R)

Failed: April 12, 2025

SB 111: Revises provisions relating to crimes against public decency and good morals. (FAILED)
Sponsor: Senator Buck (R)

Failed: April 12, 2025

SB 122: Revises provisions relating to elections. (FAILED)
Sponsor: Senator Ellison (R)

Failed: April 12, 2025

SB 126: Revises provisions relating to domestic relations. (FAILED)
Sponsor: Senator Neal (D)

Failed: April 12, 2025

SB 139: Repeals the crime of terminating a pregnancy through performing certain acts under certain circumstances. (FAILED)
Sponsor: Senator Nguyen (D)

Failed: April 12, 2025

SB 144: Revises provisions governing financial disclosure statements filed by certain public officers and candidates for public office. (FAILED)
Sponsor: Senator Scheible (D)

Failed: April 12, 2025

SB 153: Revises provisions relating to certain crimes involving controlled substances. (FAILED)
Sponsor: Senator Steinbeck (R)

Failed: April 12, 2025

SB 154: Prohibits the Department of Motor Vehicles from charging certain fees for the issuance of a Real ID-compliant driver's license, commercial driver's license or identification card. (FAILED)
Sponsors: Senator Buck (R) & Senator Stone (R)

Failed: April 12, 2025

SB 158: Revises provisions exempting certain work from the provisions governing the licensure and regulation of contractors. (FAILED)
Sponsor: Senator Flores (D)

Failed: April 12, 2025

SB 163: Revises provisions relating to bail. (FAILED)
Sponsor: Senator Ellison (R)

Failed: April 12, 2025

SB 164: Revises provisions relating to permits to carry a concealed firearm. (FAILED)
Sponsor: Senator Ellison (R)

Failed: April 12, 2025

SB 172: Prescribes certain rights for agricultural workers. (FAILED)
Sponsor: Senator Flores (D)

Failed: June 3, 2025

SB 195: Revises provisions relating to elections. (FAILED)
Sponsors: Senator Steinbeck (R), Senator Hansen (R), Senator Stone (R), Senator Titus (R), Senator Rogich (R) & Assemblymember Cole (R)

Failed: April 12, 2025

SB 197: Revises provisions relating to criminal procedure. (FAILED)
Sponsor: Senator Daly (D)

Failed: April 12, 2025

SB 199: Enacts provisions relating to artificial intelligence systems. (FAILED)
Sponsor: Senator Neal (D)

Failed: June 3, 2025

SB 202: Revises provisions relating to real property. (FAILED)
Sponsors: Senator Ellison (R) & Senator Stone (R)

Failed: May 17, 2025

SB 205: Revises provisions relating to the statewide voter registration list. (FAILED)
Sponsors: Senator Stone (R), Senator Titus (R), Senator Krasner (R), Senator Hansen (R), Assemblymember Hafen (R) & Assemblymember Hansen (R)

Failed: April 12, 2025

SB 206: Revises provisions relating to the efficacy of state programs. (FAILED)
Sponsors: Senator Titus (R), Senator Krasner (R) & Senator Hansen (R)

Failed: June 3, 2025

SB 211: Revises provisions relating to collective bargaining for certain state employees. (FAILED)
Sponsor: Senator Stone (R)

Failed: April 12, 2025

SB 214: Revises provisions relating to excavations. (FAILED)
Sponsor: Senator Hansen (R)

Failed: April 12, 2025

SB 218: Enacts the Uniform Antitrust Pre-Merger Notification Act. (FAILED)
Sponsor: Senator Ohrenschall (D)

Failed: May 17, 2025

SB 219: Revises provisions relating to organized retail theft. (FAILED)
Sponsor: Senator Ellison (R)

Failed: April 12, 2025

SB 223: Revises provisions relating to crimes. (FAILED)
Sponsor: Senator Buck (R)

Failed: April 12, 2025

SB 230: Revises provisions relating to the testing of emissions from motor vehicles. (FAILED)
Sponsors: Senator Steinbeck (R) & Senator Ohrenschall (D)

Failed: April 12, 2025

SB 247: Provides for health notes to be requested and prepared of certain legislative measures by the Research Division of the Legislative Counsel Bureau. (FAILED)
Sponsor: Senate Committee on Legislative Operations and Elections

Failed: June 3, 2025

SB 254: Establishes requirements relating to suspected substance use by a pupil. (FAILED)
Sponsor: Senate Committee on Education

Failed: June 3, 2025

SB 259: Revises provisions relating to taxation. (FAILED)
Sponsor: Senator Neal (D)

Failed: April 12, 2025

SB 264: Revises provisions relating to crimes against property. (FAILED)
Sponsors: Senator Stone (R) & Senator Hansen (R)

Failed: April 12, 2025

SB 265: Revises provisions relating to governmental administration. (FAILED)
Sponsors: Senator Rogich (R) & Assemblymember Nguyen (D)

Failed: April 12, 2025

SB 267: Revises provisions relating to law enforcement. (FAILED)
Sponsor: Senator Ellison (R)

Failed: April 12, 2025

SB 269: Provides a credit against the modified business tax for certain donations to support graduate medical education. (FAILED)
Sponsor: Senator Titus (R)

Failed: June 3, 2025

SB 270: Revises provisions relating to governmental administration. (FAILED)
Sponsor: Senator Nguyen (D)

Failed: April 12, 2025

SB 286: Establishes provisions relating to tribal communication, cooperation and consultation when engaged in certain planning processes. (FAILED)
Sponsor: Senate Committee on Natural Resources

Failed: June 3, 2025

SB 287: Revises provisions relating to public works. (FAILED)
Sponsor: Senate Committee on Commerce and Labor

Failed: May 17, 2025

SB 288: Establishes certain requirements relating to areas in which the risk of fire is high. (FAILED)
Sponsor: Senate Committee on Commerce and Labor

Failed: April 12, 2025

SB 289: Revises provisions relating to local governments. (FAILED)
Sponsor: Senate Committee on Government Affairs

Failed: April 12, 2025

SB 296: Revises provisions relating to governmental administration. (FAILED)
Sponsor: Senator Ohrenschall (D)

Failed: April 12, 2025

SB 302: Revises provisions relating to law enforcement. (FAILED)
Sponsors: Senator Hansen (R), Senator Titus (R), Senator Stone (R), Senator Buck (R) & Senator Ellison (R)

Failed: April 12, 2025

SB 304: Revises provisions relating to the crime of vehicular homicide. (FAILED)
Sponsors: Senator Stone (R), Senator Hansen (R), Senator Buck (R), Senator Krasner (R) & Senator Titus (R)

Failed: June 3, 2025

SB 314: Revises provisions relating to mental health education in schools. (FAILED)
Sponsor: Senator Lange (D)

Failed: June 3, 2025

SB 323: Revises provisions relating to offenders. (FAILED)
Sponsors: Senator Scheible (D) & Senator Cruz-Crawford (D)

Failed: June 3, 2025

SB 324: Establishes prohibitions relating to the sale of water in certain disposable plastic bottles in communities abutting the Lake Tahoe Watershed. (FAILED)
Sponsor: Senator Scheible (D)

Failed: May 17, 2025

SB 333: Makes an appropriation to the Southern Nevada Enterprise Community Board for certain expenses of the Board. (FAILED)
Sponsor: Senator Neal (D)

Failed: June 3, 2025

SB 340: Revises provisions relating to governmental administration. (FAILED)
Sponsor: Senator Daly (D)

Failed: May 17, 2025

SB 341: Revises provisions relating to criminal procedure. (FAILED)
Sponsor: Senator Ohrenschall (D)

Failed: April 23, 2025

SB 342: Revises provisions relating to water. (FAILED)
Sponsor: Senator Ohrenschall (D)

Failed: April 12, 2025

SB 361: Revises provisions relating to criminal procedure. (FAILED)
Sponsor: Senator Hansen (R)

Failed: April 12, 2025

SB 364: Revises provisions relating to economic development. (FAILED)
Sponsor: Senator Cruz-Crawford (D)

Failed: June 3, 2025

SB 381: Revises provisions relating to governmental administration. (FAILED)
Sponsor: Senator Ohrenschall (D)

Failed: May 17, 2025

SB 383: Revises provisions governing juvenile justice. (FAILED)
Sponsor: Senator Ohrenschall (D)

Failed: May 17, 2025

SB 384: Revises provisions relating to deputy marshals in certain courts. (FAILED)
Sponsor: Senator Ohrenschall (D)

Failed: April 12, 2025

SB 394: Revises provisions relating to the sale of fireworks. (FAILED)
Sponsor: Senator Ohrenschall (D)

Failed: April 12, 2025

SB 402: Provides for the creation of restoration improvement districts for building restoration projects. (FAILED)
Sponsors: Senator Flores (D), Assemblymember Watts (D) & Assemblymember DeLong (R)

Failed: June 3, 2025

SB 415: Authorizes the installation and use of an automated traffic enforcement system under certain circumstances. (FAILED)
Sponsor: Senate Committee on Growth and Infrastructure

Failed: April 12, 2025

SB 420: Authorizes the creation of business improvement districts. (FAILED)
Sponsor: Senate Committee on Natural Resources

Failed: June 3, 2025

SB 423: Revises provisions governing public health. (FAILED)
Sponsor: Senate Committee on Health and Human Services

Failed: June 3, 2025

SB 425: Makes revisions relating to health professions. (FAILED)
Sponsor: Senate Committee on Health and Human Services

Failed: June 3, 2025

SB 429: Makes appropriations to certain universities for scholarships for students studying social work. (FAILED)
Sponsor: Senate Committee on Health and Human Services

Failed: June 3, 2025

SB 449: Revises provisions relating to public safety. (FAILED)
Sponsor: Senate Committee on Government Affairs

Failed: April 23, 2025

SB 450: Revises provisions relating to bailiffs and deputy marshals in certain courts. (FAILED)
Sponsor: Senate Committee on Government Affairs.

Failed: May 17, 2025

SJR 4: Urges the Federal Government to support and recognize certain land use planning principles when conducting projects in this State. (FAILED)
Sponsor: Senate Committee on Natural Resources

Failed: April 12, 2025

SJR 6: Proposes to amend the Nevada Constitution to create an independent redistricting commission. (FAILED)
Sponsor: Senator Hansen (R)

Failed: April 12, 2025

Vetoed Bills

Construction

AB 213: Prevailing wage on custom fabrication projects.

Requires workers who perform custom fabrication on a public work to be paid the prevailing wage. In projects in counties with a population of 100,000 or more, nonstandard goods or materials must be custom-fabricated in Nevada.

Education

AB 155: Collective Bargaining in public schools.

Expanded mandatory collective bargaining subjects to include student-to-teacher and support staff ratios in public schools.

AB 205: Sexual education in public schools.

Changed the parental consent policy for sexual education in public schools from an opt-in to an opt–out system.

AB 217: Immigration enforcement in public schools.

Prohibited a school district or public school from providing Immigration and Customs Enforcement permission to access facilities or the educational records of pupils or their households.

AB 397: Revises provisions relating to higher education.

Required the Board of Regents to waive fees for eligible homeless or unaccompanied students under 25, mandated FAFSA completion, and repealed the Chancellor's duty to analyze samples.

AB 416: Access to library materials.

Prohibited school authorities from limiting student access to library materials based on content, and allowed individuals to petition for the removal of obscene content. Banned the use of force or intimidation to prevent access to materials, and made sharing personal information of school officials or students with the intent to harm a felony.

AB 441: Scholarship organizations.

Set new rules for tax credits given to businesses that donate to scholarship organizations for low-income students. Creating an application window, prioritizing funding for returning students and siblings, requiring donations to be used within 24 months, and organizations must be Nevada–based nonprofits.

AB 445: Access to library materials.

Provided immunity to school and public library staff for good faith acts assisting access to library materials.

SB 305: Sports sanctioned by the NIAA.

Required the Nevada Interscholastic Activities Association (NIAA) to adopt regulations for designating sanctioned sports, prioritizing club sports, and mandated that lacrosse be recognized as a sanctioned sport beginning in the 2026-2027 school year.

Elections

AB 79: Revises provisions relating to elections.

Established a $5,000 limit for non-recall special elections. Required a candidate to file a notice of intent to run, shifted campaign finance investigation and enforcement with the Secretary of State.

AB 237: Authorized any County to create the Office of Registrar of Voters.

Allowed any County, regardless of size, to create an Office of Registrar of Voters.

AB 306: Additional mail ballot drop-off locations.

Required additional mail ballot drop-off locations between the end of early voting and the day before Election Day in Clark and Washoe Counties. Authorized, but did not require, additional mail ballot drop-off locations in smaller counties.

AB 496: Voter information.

Required county clerks to publish a listing of registered voters on the county website, including voter ID numbers, and post mail and provisional ballot information online. Mandated mail ballot return envelopes display the voter's name and phone number.

AB 499: Revises provisions relating to voter identification and elections.

Enacted photo ID requirements for in-person voting beginning in 2026, added ID number verification for mail voting, allowed voters to fix errors via phone or email, mandated secure drop boxes, expanded early voting drop-off sites in larger counties, and established a voter services portal with QR code access.

AB 534: Revises provisions relating to elections.

Updated Nevada's election procedures by requiring quicker responses from local officials, streamlining voter registration for those who move counties, renaming certain ballots as "conditional," extending petition verification deadlines, adjusting registration and mail ballot timelines, expanding online election notices, mandating earlier election system testing, requiring mechanical ballot counting, and creating a Voter Access Grant Program.

AB 597: Nonpartisan participation in primary elections.

Allowed nonpartisan voters to participate in the primary and presidential preference primary elections for major political parties by requesting a partisan ballot.

SB 100: Timely conduct of election duties by election officials.

Required the Secretary of State to adopt regulations ensuring timely election duties, mandating notification to the Secretary of State and Attorney General if duties are not performed on time, and granting the Secretary of State authority to prosecute or seek court orders to enforce compliance.

SB 102: False slate of electors and false election documents.

Prohibited creating or serving in a false slate of presidential electors, interfering with elector selection, or submitting false election documents, and imposed related felony penalties and office-holding bans.

SB 422: Voter access.

Aimed to improve voter access and election integrity by standardizing registration deadlines, clarifying ID and residency requirements, and expanding DMV availability during key election periods.

SB 428: Residency requirements for public officers.

Required public officers and candidates to maintain actual residency in their district throughout their term or candidacy. Allowing voters to challenge residency violations and requiring election officials to share candidates' actual residential addresses.

Firearms

AB 105: Possession of firearms within 100 feet of an election site.

Prohibited firearm possession within 100 feet of an election site, with exceptions for law enforcement, site-hired security, firearms in vehicles, and private property within that range.

AB 245: Possession of semiautomatic firearms by individuals under 21.

Made it a gross misdemeanor for individuals under 21 to possess or control semiautomatic shotguns or centerfire rifles.

SB 89: Possession of firearms by those convicted of a hate crime.

Prohibited people convicted of hate crimes from possessing a firearm for 10 years.

SB 156: Special Counsel for the Prevention of Gun Violence.

Required the Attorney General to appoint a Special Counsel for the Prevention of Gun Violence. The Special Counsel is authorized to create a grant program to support gun violence prevention initiatives and must submit biennial reports to the Legislature.

Healthcare

AB 204: Reporting and collection of medical debt.

Bared health care entities from reporting medical debt without offering payment plans, banned aggressive collection actions like arrests or wage garnishment, limited extreme debt collection for 180 days, and during emergencies.

AB 259: Medicare established pricing for prescription drugs.

Prohibited the purchase or reimbursement for drugs at a price higher than the Medicare-established maximum fair price.

AB 282: Overpayments on medical billing.

Required medical facilities to refund patient overpayments and notify patients of overcharges. If no refund is planned, they were required to refer the patient to the Office of Consumer Health Assistance or explain that more time is needed to review the charge.

AB 411: Revises provisions relating to prescription drugs.

Allowed for the name of the prescribing health care practice to appear on the label of prescriptions for mifepristone, misoprostol, and their generic versions rather than the practitioner's name.

AB 589: Privacy protections for autism-related data and genetic information.

The bill strengthens privacy protections for autism-related data and genetic information by limiting the collection and disclosure of such data by government entities and contractors, expanding criminal penalties for unauthorized use or sharing of genetic material, and requiring informed consent.

SB 128: Use of AI in Prior Authorization; education on Stem Cell Therapy.

Prohibited health insurers from using AI or automated tools to alter or deny prior authorization or coverage without review by a qualified healthcare professional. Required providers to inform patients with certain conditions about stem cell therapy benefits and primary care patients about stem cell donation and storage options.

SB 141: Revises provisions relating to the treatment of prisoners.

Required local jail officials to establish policies and authorize staff training for the care and treatment of transgender, gender non-conforming, gender non-binary, and intersex prisoners.

SB 171: Shield law for the transgender community.

Prohibited health care licensing boards and state agencies from disciplining or aiding extradition of persons providing lawful gender-affirming care, while requiring boards to explore reciprocal licensing for such providers.

SB 182: Nurse staffing ratios.

Established hospital staffing requirements in Clark and Washoe Counties, mandating the creation of staffing committees and establishing nurse-to-patient and CNA-to-patient ratios.

SB 217: Assisted reproduction rights.

Protected assisted reproduction rights, limiting government restrictions, shielding participants from liability, clarified embryos before implantation are not legal persons, required fertility coverage starting in 2027, and mandated special enrollment for pregnancy.

SB 352: Anti-discrimination protections in health care.

Expanded anti-discrimination protections in health insurance and health care.

SB 378: Revises provisions relating to health care.

Strengthened patient access to health records, regulated emergency care center licensing, expanded Medicaid provider oversight, and banned physician noncompete agreements.

Housing

AB 185: Child care facilities within common-interest communities.

Allowed unit owners in common-interest communities to operate a licensed child care facility with certain restrictions and conditions.

AB 480: Revises provisions relating to discrimination in housing.

Codified the federal disparate impact standard into the Nevada Fair Housing Law.

SB 99: Authorizing linkage fees by certain localities on developers.

Authorized certain city or county governments in regions with interstate regional planning agencies (i.e., Tahoe) to impose linkage fees on specified residential developments to fund deed-restricted affordable housing.

SB 121: Revises provisions relating to common-interest communities.

Delayed landscaping rules for unit owners in a common-interest community. Prohibited penalties for oil stains on driveways and restricted parking rules for vehicles with commercial ads. Additionally, required notice of management changes.

SB 327: Revises provisions relating to contractors.

Revised bond requirements to mandate that bonds be provided by persons identified in specific U.S. Treasury publications holding certain certificates.

Governmental Administration

AB 82: Proclamation of certain days of observance.

Required the Governor to annually proclaim "Diwali Day," "Eid al-Fitr Day," "Vaisakhi Day," and "Vesak Day".

AB 83: Proclamation of certain days of observance.

Required the Governor to proclaim October 25th as "Larry Itliong Day" annually.

AB 98: Proclamation of certain days of observance.

Required the Governor to proclaim April 10th as "Dolores Huerta Day" annually.

AB 140: Revises provisions governing driver authorization cards.

Aligned the expiration date of a driver authorization card with the expiration of a driver's license, as determined by regulations adopted by the Department of Motor Vehicles.

AB 144: Proclamation of certain days of observance.

Established "Indigenous Peoples Day" on the second Monday in October, currently on August 9th.

AB 188: Revising provisions relating to the Public Employees' Benefits Program Board.

Required the Public Employees' Benefits Program Board to submit biennial reports on retiree health costs, limited the Board's control over reimbursement funds, expanded reinstatement rights, and increased retiree medical subsidies for FY 2026-2027.

AB 278: Proclamation of certain times of observance.

Designated July as "Muslim American Heritage Month."

AB 328: Juneteenth Educational and Economic Commission and the study of historical discrimination.

Created the Juneteenth Educational and Economic Commission to educate the public on the history and meaning of Juneteenth Day, develop strategies with businesses, nonprofit organizations, and community groups to support education, events, and programs related to Juneteenth, created the Subcommittee to Study and Develop Policy Recommendations for African Americans of the Joint Interim Standing Committee on Education to study historical discrimination in Nevada and its economic effects.

AB 342: Proclamation of certain times of observance.

Required the Governor to proclaim March as "Women Veterans History Month" annually.

AB 388: Expanded paid daily leave for Executive Department Employees.

Expanded paid family leave for state Executive Department employees from 8 to 12 weeks, added new qualifying reasons like foster care bonding and domestic violence, set pay at 100% for lower-wage and 60% for higher-wage workers, and extended similar rights to private and local employers with 50+ employees.

AB 392: Joint or cooperative agreements between tribal governments and counties.

If a tribal government seeks a joint or cooperative agreement with a county, the county must engage in good-faith discussions, and any resulting agreement must be conditional, preserving tribal sovereign immunity and allowing the county to terminate it with 90 days' notice under certain conditions.

AB 585: Maximum number of Bill Draft Requests permitted in each Legislative Session.

Reduced the number of Bill Draft Requests allowed before a Legislative Session for legislators, legislative leadership, and constitutional officers, and imposed stricter deadlines and submission requirements for such requests.

AB 588: Titles of the members of the Nevada State Assembly.

Replaced references to "Assemblyman" and "Assemblywoman" in Nevada law with "Assemblymember."

AB 600: Revises provisions relating to the State Government.

Required proceeds from sales in legislative buildings to go to the Legislative Fund, affirmed that all state entities belong to one of the three government branches, clarifying that statutory organization doesn't imply agency classification, and expanded legislative oversight to include new property in Carson City.

SB 93: Established labor standards for the awarding of grants of federal money by a state agency.

Required state agencies awarding federal broadband grants to prioritize applicants supporting local, well-trained workforces and to apply specific scoring and compliance conditions.

SB 142: Revises provisions governing property that is exempt from execution.

Increased and indexed property and earnings exemptions from execution, expanded protections to independent contractors, and simplified bank account exemption and related legal procedures.

SB 155: Revises provisions governing peace officers.

Authorized noncitizens legally allowed to work in the U.S. and previously employed as peace officers in another state to serve as peace officers in Nevada.

SB 160: Nevada Equal Rights Commission.

Moved the Nevada Equal Rights Commission to the Office of the Attorney General from the Department of Employment, Training, and Rehabilitation.

SB 295: Sidewalk food vendors.

Required local health boards in larger counties and cities to regulate sidewalk and compact food cart vendors through registration, sanitation standards, approved food lists, and exemptions from certain food establishment laws.

SB 297: Proclamation of certain times of observance.

Required the Governor to proclaim October as "Menopause Awareness Month" annually.

SB 301: Revises provisions relating to public employees.

Authorized category I, II, or III peace officers in the unclassified service to engage in collective bargaining with the Executive Department.

SB 303: Liability for injuries during recreational activities.

Limited the state's and local governments' liability for injuries during recreational use on public paths or areas that are designated for recreational use, and expands limited liability for nonprofit organizations for recreational injuries.

SB 334: Offender employment reporting.

Required the Director of the Department of Corrections to submit an annual report detailing offender employment statistics to be submitted by March 1 of each year to the Legislature.

SB 410: Revises provisions relating to public employees.

Specified insurance benefits in collective bargaining to include benefits for covered dependents of local government employees.

SB 414: Financial reporting of state employees, inaugural committees, and constitutional officers.

Aimed to strengthen transparency and accountability by expanding financial disclosure requirements to certain state employees, broadening asset reporting rules, and increasing campaign finance reporting for inaugural committees and constitutional office transitions.

General Business

AB 44: Intentional manipulation of the price of an essential good or service.

Prohibited the intentional manipulation of the price of an essential good or service in a manner that does not reflect the fundamental forces of supply and demand.

AB 112: Use of sick leave by an employee under a collective bargaining agreement.

Removed the exemption that allowed employers to deny the use of sick leave for immediate family medical care if the employee was covered under a collective bargaining agreement, ensuring all employees could use accrued sick leave for immediate family care.

AB 226: Community Benefits plans.

Required businesses applying for transferable tax credits or abatements to include a community benefits plan outlining actions to support the local community's social and economic well-being, gave the Office of Economic Development oversight authority of such plans.

AB 244: Disposable foodware containers containing polystyrene foam.

Phased in the ban on the use of disposable foodware containers made from polystyrene foam by food dispensing establishments.

AB 414: Mitigation and monitoring of air quality in large hybrid facilities.

Required a program to monitor and reduce poor air quality exposure in large hybrid facilities (10,000+ sq ft) where workers face outdoor elements, and mandated that vehicles loading or unloading keep their engines off.

AB 434: Barring employer retaliation for religious or political meeting nonattendance.

Prohibited employers from retaliating against employees who refuse to attend meetings focused on the employer's religious or political views.

SB 71: Revises provisions relating to local business.

Required local governments and the state Purchasing Division to publish procurement information. Expanded the Commission to Study Governmental Purchasing's role to promote local businesses, mandated annual reporting from local governments on purchasing, and abolished the Regional Business Development Advisory Council in Clark County, transferring it to the Commission. Removed the requirement for NSHE to mentor businesses in the NV Grow Program.

SB 167: Prohibiting the sale of cleaning products for which animal testing was performed.

Prohibited, with exceptions, the sale of household cleaning products tested on animals after January 1, 2030, and classified violations as deceptive trade practices.

SB 198: Payment of wages and compensation.

Required employers to pay all earned compensation on the employee's regular pay date and imposed new penalties for late payments based on daily overtime wages and unpaid compensation.

Judiciary

AB 88: Revises provisions relating to juvenile justice.

Eliminated the requirement for written District Attorney approval and child admissions before a juvenile petition can be dismissed without prejudice and referred for informal supervision.

AB 209: Immunity for victimized sex workers.

Granted immunity from criminal liability to individuals engaged in prostitution if they are victims or witnesses of violent crimes and seek assistance.

AB 320: Courtroom attire.

Urged courts not to adopt policies that restrict access to justice based on attire, and prohibited penalizing a defendant solely for being denied courtroom access due to their clothing.

AB 488: Conviction relief for trafficking victims.

Expanded the ability of victims of human trafficking to petition the court to vacate a conviction and seal all related documents and convictions for any state or local ordinance violation.

AB 490: Venue for petitions for judicial review.

Expanded the jurisdiction for filing certain judicial reviews and complaints from exclusively the First Judicial District Court to any qualified district court meeting specific electronic filing and access requirements.

SB 85: Traffic stop data.

Made permanent the requirements for law enforcement to record, retain, and report traffic stop data and authorized third-party analysis for profiling patterns.

SB 350: Extended execution scheduling timeline.

Extended the timeline for carrying out a death sentence, requiring executions to be scheduled 180-270 days after judgment or the latest date appointed.

SB 447: Writs of Mandamus relating to public works contracts.

Authorized courts to award attorney's fees and costs to prevailing parties in writs of mandamus related to public works contracts, including alternate writs, regardless of contract terms.

AB 201: Eviction sealing.

Expanded the automatic sealing of eviction case court files to include cases where the landlord does not oppose or an appeal is resolved. After one year from the order, created a rebuttable presumption that sealing is in the interest of justice

AB 223: Revises provisions relating to the habitability of rental property.

Expanded the definition of "Habitable" housing to include safety and health standards and enhanced tenants' rights to withhold rent and terminate leases if the landlord fails to provide repairs or essential services.

AB 280: Rental agreements.

Required rental agreements to include an appendix of all fees, purpose, and tenant rights.

AB 283: Summary Eviction.

Restructured Nevada's summary eviction process, shifting the burden of filing an affidavit of complaint from the tenant to the landlord, and introduced automatic case sealing under certain circumstances.

McDONALD CARANO

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AGENDA ITEM NO. 12.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **INFORMATION TECHNOLOGY**

TITLE:
For possible action. Discussion on the strategic reorganization of Douglas County's Technology Services Department. This reorganization will optimize resource allocation, enhance operational efficiencies, and better align positions with technology functions, providing improved IT resources for growing needs, enhanced service delivery, and long-term organizational effectiveness. (Peace Ruggia, Chief Technology Officer)

RECOMMENDED MOTION:
Approve the reorganization of the IT Department as presented and authorize the Chief Technology Officer to execute any required documents.

FINANCIAL IMPACT:
Net gain of two full-time employees (FTE) as a result from this reorganization. The reorganization is funded by reducing professional services budget and software budget to remain cost neutral.

BACKGROUND:
This is the first major department structure update since 2014. The strategic reorganization will realign staff capabilities to better support modern technology functions, including the addition of needed positions such as the Cybersecurity Administrator and Web Designer. Designed to be cost-neutral, this reorganization will significantly enhance the IT Department's capacity for proactive threat protection, improve information access, and ensure robust service availability and business continuity across the County's entire digital infrastructure. The key problems addressed by this reorganization are:

- **Technical Expertise & Scope of Responsibility:** A single employee oversees too broad of a scope for the technical complexity of our County’s IT, hindering deep expertise and effective oversight in critical domains like network, systems, and security.
- **Operational Inefficiencies:** Lack of specialized focus prevents the development of best practices, leading to higher operating costs and a growing need for outsourcing.
- **Suboptimal Software Portfolio:** Uncoordinated software acquisition has created redundant

features and missed opportunities for efficiency gains.

- **Limited Staff Development:** Service desk staff are disconnected from senior mentorship, impeding professional growth and cross-training opportunities.
- **Insufficient Specialized Roles:** Critical areas like cybersecurity and web services lack dedicated internal expertise, increasing external reliance.

ATTACHMENTS:

Douglas County Technology Services Reorganization.docx
Organization Chart - IT.pdf

Douglas County Technology Services Reorganization

Peace Ruggia, June 25, 2025

Executive Summary

Overview

This document outlines a critical strategic reorganization of the Douglas County Technology Services Department, the first significant structural update in eleven (11) years. The current centralized IT management structure, where a single manager oversees operations, network, systems, and applications, has led to overwhelming workloads, bottlenecks, ambiguous assignments, and a lack of specialized, technical focus. This has resulted in inefficiencies, reliance on expensive external professional services, and a proliferation of redundant software solutions, making the current model unsustainable for the County's increasing demand for modern IT services.

Key Problems Addressed:

- **Technical Expertise & Scope of Responsibility:** A single employee oversees too broad of a scope for the technical complexity of our County's IT, hindering deep expertise and effective oversight in critical domains like network, systems, and security.
- **Operational Inefficiencies:** Lack of specialized focus prevents the development of best practices, leading to higher operating costs and a growing need for outsourcing.
- **Suboptimal Software Portfolio:** Uncoordinated software acquisition has created redundant features and missed opportunities for efficiency gains.
- **Limited Staff Development:** Service desk staff are disconnected from senior mentorship, impeding professional growth and cross-training opportunities.
- **Insufficient Specialized Roles:** Critical areas like cybersecurity and web services lack dedicated internal expertise, increasing external reliance.

Proposed Solution & Objectives

The reorganization proposes creating two distinct, specialized units, each under dedicated technical lead:

1. **Network & Infrastructure:** Focusing on network architecture, infrastructure, cybersecurity, servers, storage, data center operations, and all connectivity.
2. **Systems & Applications:** Concentrating on enterprise applications (ERP, CRM), development, implementation, and end-user support (PCs, printers, software).

Additionally, the plan introduces three crucial new positions to enhance capabilities and streamline operations:

- **IT Project Manager:** To improve project planning, communication, and collaboration.
- **Cybersecurity Administrator:** To bolster the County's security posture, conduct audits, and provide training.
- **Web Designer:** To upgrade and maintain the employee intranet and six public-facing County websites.
- **System Lead & Network Lead:** To provide technical leadership, to County IT operations and available resources for County departments.

The GIS team will also undergo a refinement of roles, with a heavier focus on application development and integrations, converting positions to ensure senior staff expertise is available for complex and public-facing needs.

Expected Benefits & Fiscal Impact

This reorganization is projected to deliver significant benefits while being **cost-neutral**:

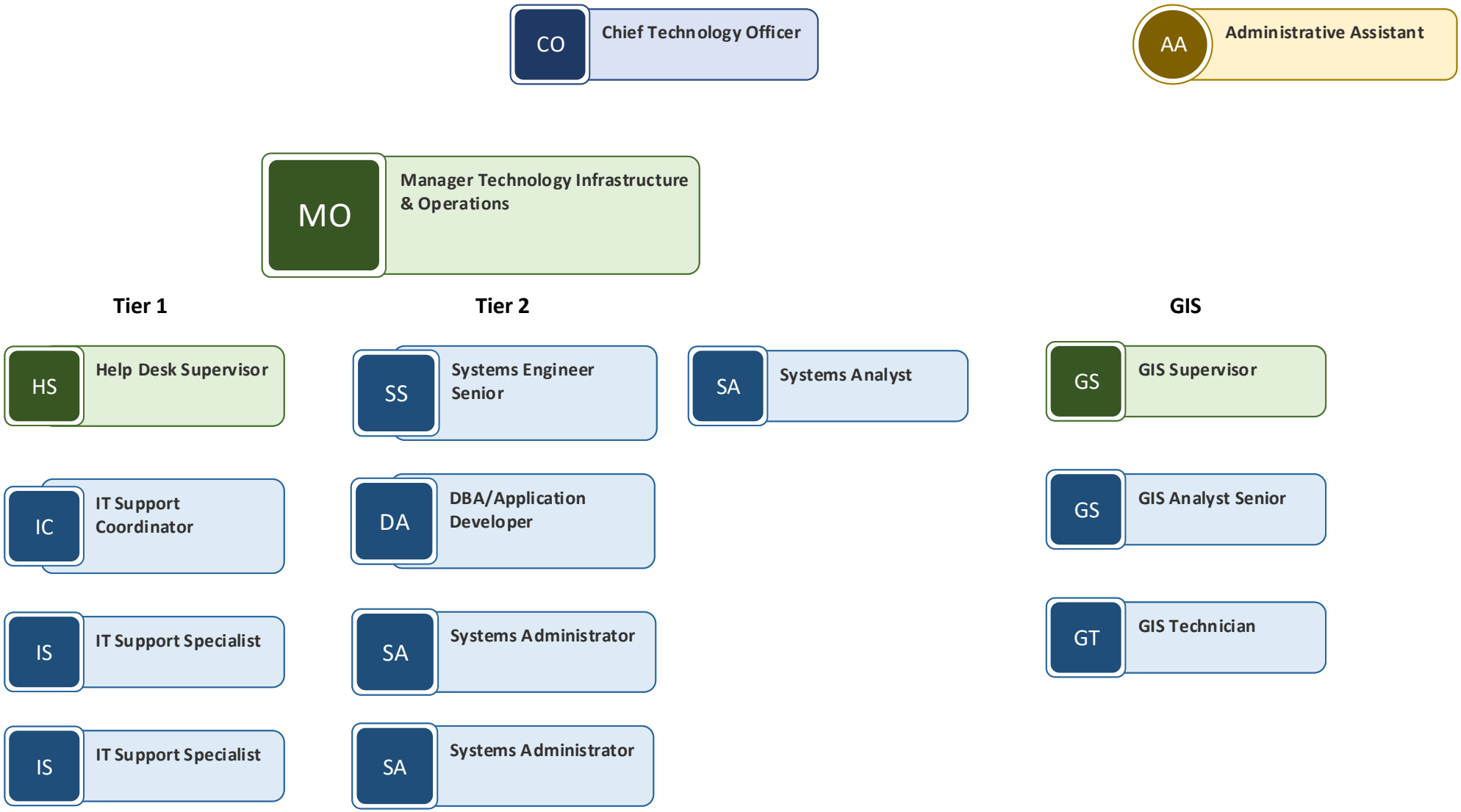
- **Operational Gains:** Clearer departmental alignment, improved leadership focus in specialized IT domains, enhanced hands-on customer service through reorganized help desk roles, and expanded capabilities in critical areas like cybersecurity and web presence.

- **Cost Savings:** Eliminating **14 redundant software titles** is projected to yield **-$229,916** in savings. Which will be utilized to fund the reorganization at a cost neutral.
- **Reduced Reliance on Professional Services:** Developing in-house senior expertise will reduce the need for expensive external consultants, converting these costs into valuable internal training and development.
- **Fiscal Neutrality:** Despite adding FTEs (new IT Project Manager, Cybersecurity Administrator, Web Designer, balanced by elimination of positions and reclassifications), the overall financial impact is projected as net neutral**,** demonstrating a responsible and efficient approach to modernization.

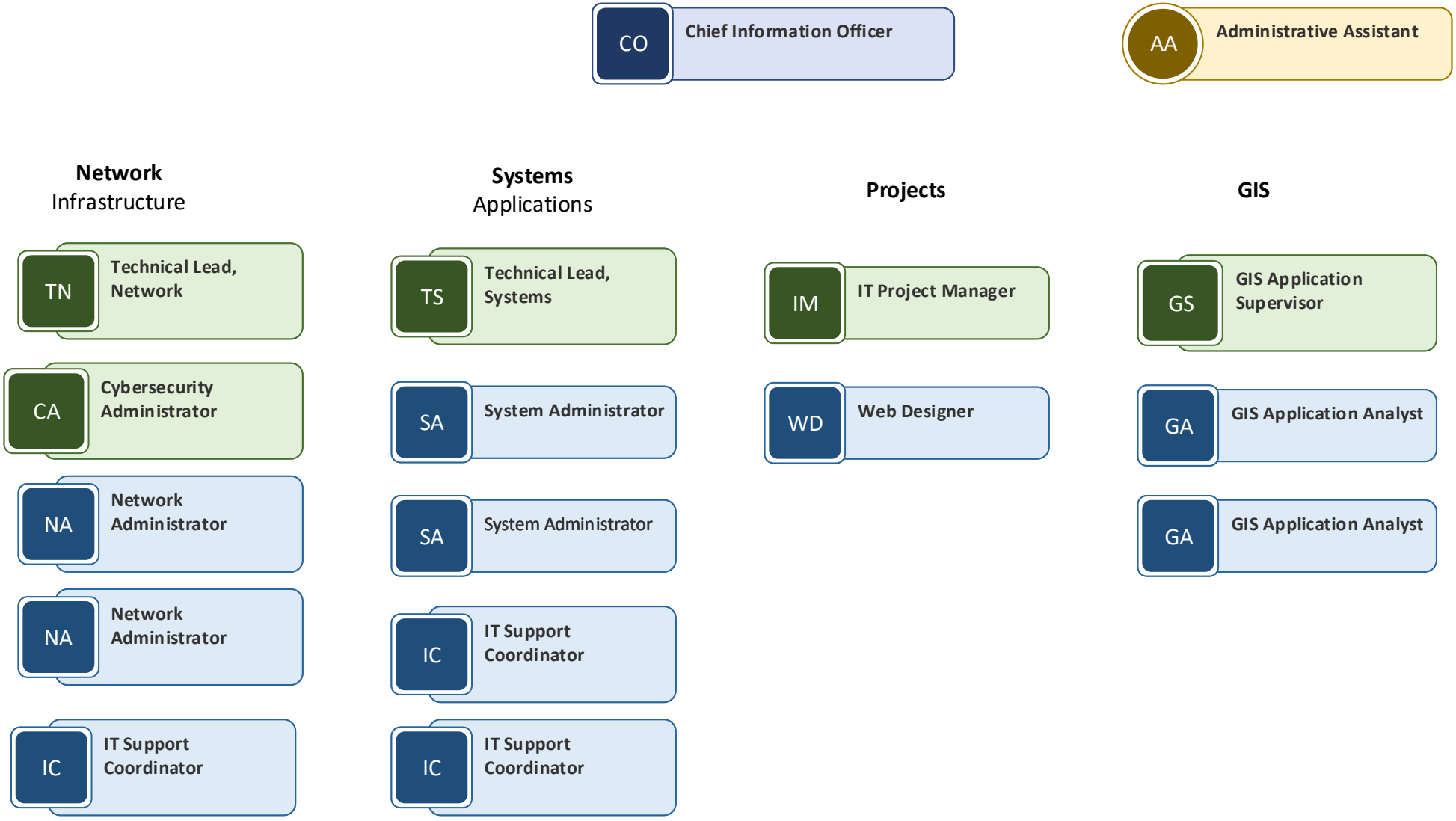
Conclusion

This strategic reorganization is a vital and effective step towards providing superior technology services County-wide. By establishing focused units, adding essential specialized roles, and optimizing software and professional services, the Technology Services Department will significantly enhance operational efficiency, increase its capacity to deliver high-quality services, and better support the growing technological needs of Douglas County employees, elected officials, and the community, all within a fiscally responsible framework.

Technology Services Organizational Chart (Current)



Technology Services Organizational Chart (Proposed)



AGENDA ITEM NO. 13.1

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **PUBLIC WORKS**

TITLE:
For possible action. Discussion to approve a professional services contract with Construction Materials Engineers, Inc. for material testing related to the Justice Center Guaranteed Maximum Price (GMP) Contract #2, in an amount not-to-exceed $355,570, and authorize the County Manager to execute the contract. (Scott McCullough, Project Manager)

RECOMMENDED MOTION:
Approve a professional services contract with Construction Materials Engineers, Inc. for material testing for the Justice Center GMP #2, as presented, and authorize the County Manager to execute the contract.

FINANCIAL IMPACT:
The services rendered are required for contract compliance to the plans and specifications. The contract is on a time and materials basis with a maximum contract price of $355,570.

Funding is available in the Justice Center GMP #2 project (20B06) in Fund 410-751.562.000.

BACKGROUND:
The Justice Center Project will be constructed in two phases. Phase One consisted of the widening of Buckeye Road, site work, utilities and construction of the Central Utility Building and is now complete. Construction of the building is the second phase and will commence in August 2025. This contract will support the construction approval and acceptance process.

If approved, Construction Materials Engineers (CME), Inc. will provide special inspection and materials testing services as described in the attached Testing and Inspection Proposal including, but not be limited to, materials testing for:

- Earthwork Grading
- Storm Drain Installation
- Sewer Installation

- Waterline Installation*
- Dry Utilities Installation*
- Aggregate Base Placement
- Concrete Placement **
- Asphalt Placement
- Masonry Installation**
- Structural Steel Installation**
- Epoxy/Anchor Bolt Installation**
- Laboratory Testing

* Only compaction testing will be provided
**(SP)- Special Inspection Required

ATTACHMENTS:
CME Contract JC GMP#2.docx
CME Proposal_Douglas County Justice Center GMP#2_05-23-2025.pdf

CONTRACT FOR PROFESSIONAL SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

Construction Materials Engineers, Inc.

This Contract for Services by an Independent Contractor (the "Contract") is entered into by and between Douglas County (the "County"), and **Construction Materials Engineers, Inc**, a ***Nevada Corporation*** registered with the Nevada Secretary of State ("Contractor"). The County and Contractor are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, the County from time to time requires the services of independent contractors; and

WHEREAS, it is deemed that the services of Contractor herein specified are both necessary and desirable and in the best interests of Douglas County; and

WHEREAS, Contractor represents that Contractor is duly qualified, equipped, staffed, ready, willing and able to perform and render the services hereinafter described.

WHEREAS, Contractor represents Contractor is licensed by the State of Nevada as a design professional under NRS 388.010(8) and is not a member of a design-build team under NRS 338.010(7).

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective on the date it is approved and signed by representatives of both Parties ("Effective Date"). Time is of the essence in this Contract. All work required in Paragraph 2 of this Contract shall be finally completed by no later than July 17, 2027.

2. SERVICES TO BE PERFORMED. The Parties agree that the Contractor will perform professional services related to material testing for the construction of the Justice Center GMP #2. The Services are more particularly described and shall be completed in accordance with the requirements set forth in Attachment A hereto.

3. PAYMENT FOR SERVICES. Contractor agrees to provide the services set forth in Paragraph 2 on a time and materials basis (billed at the rates as set forth in Attachment A) not to

exceed Three Hundred Fifty Five Thousand, Five Hundred and Seventy Dollars ($355,570) (the "Contract Price"). Unless Contractor has received a written exemption from the County, Contractor shall submit monthly requests for payment for services performed under this Contract. Requests for payment shall be submitted no later than fifteen (15) days after the end of a month and must include a detailed summary of the expenditures reported in a form that supports the approved budget. Specifically, Contractor agrees to provide with each request for payment a schedule of actual expenditures for the period, cumulative total expenditures for the entire contract, and a comparison of cumulative total expenditures to the maximum expected fee for the services and tasks set forth in Paragraph 2.

4. INDEPENDENT CONTRACTOR STATUS. The Parties agree Contractor will have the status of an independent contractor and that the Contract, by explicit agreement of the Parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the Parties, including the express understanding that Contractor is not an employee of the County and that:

There shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the Contractor or the County to the public employee's retirement system;
(5) Accumulation of vacation leave or sick leave;
(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

Additionally, the Contractor is not in the classified or unclassified service of the County and has none of the rights or privileges available to officers, employees or other appointees of the County.

5. INDUSTRIAL INSURANCE. Contractor further agrees that, prior to the commencement of any work and as a precondition to any obligation of the County to make any payment under the Contract, Contractor will provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also agrees that, prior to commencing any work under the Contract, Contractor will complete and provide evidence to the County that Contractor has made the following written request to Contractor's insurer:

> ***Independent Contractor*** *has entered into a contract with Douglas County to perform services related to the material testing for construction of the Justice Center GMP #2 through July 17, 2027, and requests that an authorized insurer provide to Douglas County: (1) A certificate of coverage issued pursuant to NRS 616B.627 and (2) Notice of any lapse in coverage or nonpayment of coverage that the Contractor is required to maintain.*
>
> *The certificate and notice should be mailed to:*

Douglas County
ATTN: ***Scott McCullough, Project Manager***
Post Office Box 218
Minden, Nevada 89423

Contractor agrees to maintain all required workers' compensation coverage throughout the entire term of the Contract. If Contractor does not maintain the required coverage throughout the entire term of the Contract, Contractor agrees that the County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County. For each six-month period this Contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to the insurer for the provision of a certificate and notice of lapse in, or nonpayment of, insurance coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that the County may order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County.

6. WARRANTY. Contractor agrees and hereby provides, warrants and represents each of the following with respect to any services provided under this Contract: the services will be provided in a professional and workman like manner and in conformity with the professional standards for comparable services in the industry, and shall comply with the applicable specifications or other requirements set forth in this Agreement.

7. TERMINATION OF CONTRACT. Either Party may terminate the Contract if the other Party fails to correct any breach of the terms of the Contract within 30 days after receiving notice of such breach and having been given a reasonable opportunity to cure the breach. Provided, however, that except as otherwise set forth in this Contract, early termination will not relieve a Party of any obligation that became due prior to the date of termination.

8. NONAPPROPRIATION. All payments required pursuant to the Contract are contingent upon the availability of County funds. In accordance with NRS 354.626 and any other applicable provision of law, the financial obligations between the Parties will not exceed those monies appropriated and approved by the County for the Contract for the then current fiscal year under the Local Government Budget Act. The Contract will terminate and the County's obligations will be extinguished if the County fails to appropriate the necessary funding.

Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

9. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. The Contract Documents consist of this

document, and Attachment A . The Parties agree to be bound by the terms, conditions and specifications set forth in all Contract Documents, except as specifically modified or amended. The terms of the Contract Documents shall, to the extent reasonably practical, be read as complimentary to one another. In the event of an irreconcilable conflict between the terms of the Contract Documents, the terms of this document shall prevail, thereafter the terms of Attachment A.

10. DISPUTE RESOLUTION. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

11. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. Contractor is further directed and reminded that it is prohibited from discriminating against any employee (or applicant for employment) on the basis of race, color, creed, national origin, sex, age, or disability. More specifically, the following specific requirements apply to this agreement:

(1) Nondiscrimination -In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C.§ 6102, Section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements issued.

(2) Equal Employment Opportunity -The following equal employment opportunity requirements apply to the underlying Agreement:

(a) Race, Color, Creed, National Origin, Sex, Age -In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future activities undertaken in the course of the work under this Agreement. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be

limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements issued.

(b) Age - In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements issued.

(c) Disabilities - In accordance with Section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements issued

12. ASSIGNMENT. Contractor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

13. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

14. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under the Contract (the "Materials") will be the exclusive property of the County and all such materials will be remitted and delivered, at Contractor's expense, to the County by Contractor upon the completion, termination or cancellation of the contract. Alternatively, if the County provides its written approval to Contractor, the Materials must be retained by Contractor for a minimum of six years after Contractor's receipt of the final payment from County and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the Materials, then Contractor will promptly remit and deliver the materials, at Contractor's expense, to the County. Unless the County has requested the remittance and delivery by Contractor of the Materials, Contractor will not use, willingly allow or cause to have such Materials used for any purpose other than the performance of Contractor's obligations under the terms of the Contract without the prior written consent of the County.

15. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or

executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

16. INDEMNIFICATION. To the fullest extent permitted by law, Contractor shall indemnify and, hold harmless and defend County from and against any liabilities, damages, losses, claims, expenses, actions or proceedings caused by or arising from the negligence, errors, omissions, recklessness or intentional misconduct of the Contractor or the employees or agents of the Contractor which are based upon or arising out of the professional services of the Contractor against all liability, claims, actions, damages, losses, and expenses, including, without limitation, County's reasonable attorneys' fees and costs.

17. LIMITED LIABILITY. County will not waive and intends to assert all available immunities and statutory limitations in all cases, including, without limitation, the provisions of Nevada Revised Statutes Chapter 41. Nothing contained in this Contract is intended to convey any rights or to create a contractual relationship with any third party or to otherwise allow a third party to assert a cause of action against either Party.

18. MODIFICATION OF CONTRACT. The Contract and the attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

19. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this agreement. Each signatory individually warrants that he or she is authorized to sign on behalf of the party for whom he or she is signing.

20. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by other members of Contractor's profession currently practicing in the same locality under similar conditions.

21. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

22. FORCE MAJEURE. Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to unforeseeable protests, strikes, legal impossibility, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, emergencies or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of this Agreement after the intervening cause ceases.

23. COUNTERPARTS. This agreement may be executed in counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

24. WAIVER. The County's failure to insist upon Contractor's performance of any obligation hereunder shall not constitute a waiver of the County's right to enforce that obligation and the County may require compliance with that obligation or any other obligation at any time.

25. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn: Scott McCullough, Project Manager
Post Office Box 218
Minden, Nevada 89423

To Contractor: **Construction Materials Engineers, Inc**
Attn: Jon A. Del Santo, P.E.; Principle
300 Sierra Manor Drive, Suite 1
Reno, NV 8951

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26. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to other competing interests without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract. Contractor must notify Douglas County of any other contracts or projects Contractor is working on that may impact Douglas County.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Construction Materials Engineers, Inc
Attn: Jon A. Del Santo, P.E.; Principle

By: _____
Name: _____
Title: _____ (Date)

Douglas County

By: _____
Jenifer Davidson
County Manager (Date)

CME CONSTRUCTION MATERIALS ENGINEERS, INC.
300 Sierra Manor Drive, Suite 1
Reno, NV 89511

May 23, 2025

Scott McCullough
Douglas County
1594 Esmeralda Avenue
Minden, NV 89423

RE: Douglas County Justice Center - GMP #2
Minden, Nevada
Special Inspection and Materials Testing Services Proposal

Dear Mr. McCullough:

CME, Inc. is pleased to provide this cost proposal for special inspection and materials testing services on the referenced project.

It is understood that our scope of work is to provide on-site inspection and materials testing services when required. Our on-site inspector can also provide material testing of subgrade soils, backfill soils, aggregate base, concrete, and asphalt. Based upon the GMP #2 100% CD plans dated April 28, 2025, the project schedule provided by Core Construction dated April 29, 2025, the 2012 Standard Specifciatons for Public Works Construction Revison 8, and the 2018 IBC, we will provide the following services which will require inspection and materials testing:

- *Earthwork Grading**
- *Wet Utilities Installation*
- *Dry Utilities Installation*
- *Aggregate Base Placement*
- *Concrete Placement**
- *Asphalt Placement*
- *Masonry Installation**
- *Structural Steel Installation**
- *Post-Installed Anchorage Installation**
- *Laboratory Testing*

**(SP) – Special Inspection Required*

A detailed scope of work outline including total trips, hours per trip and associated fees is attached for your review. The attached scope of work will include daily field reports describing construction and materials testing activities. Individual test results for compaction testing, concrete testing, and grout testing will be provided verbally at the completion of each test. Written summaries of the inspection dialogues and materials testing results will be provided weekly.

Based on the project plans, schedule, codes, and specifiecations previously listed, we will provide our services on a time and expense basis for an estimated total fee of $355,570.00. This fee includes an addition to cover inspection and testing services at the end of the GMP #1 phase that had exceeded our estimated contract amount. Additionally, a 5% continency has been included to account for design and schedule changes throughout GMP #2. As you know, our services are dependent on your construction schedule and the scope of work provided. Any changes to your schedule or the anticipated scope may result in a change in cost. All services

outside the attached estimate will be provided on a time and expense basis in accordance with our current standard fee schedule.

We appreciate the opportunity to provide our inspection and materials testing services. Please do not hesitate to call if you have any questions or comments.

Sincerely,

CONSTRUCTION MATERIALS ENGINEERS, INC.

Jordan M. Miller, EI
Assistant Project Manager
jmiller@cmenv.com
Direct: 775-737-7563
Mobile: 530-917-6612

Jon A. Del Santo, PE
Principal
jdelsanto@cmenv.com
Direct: 775-737-7564
Mobile: 775-846-4399

JMM:JAD:jmm
Enclosure

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DOUGLAS COUNTY JUSTICE CENTER - GMP #2
SPECIAL INSPECTION & MATERIALTESTING SERVICES
1280 BUCKEYE ROAD, MINDEN, NV 89423

DOUGLAS COUNTY **DATE :** **5/23/2025**

SEPTEMBER 2025 TO OCTOBER 2026

ACTIVITY	QTY/DAYS	HRS/DAY	RATE	TOTAL	COMMENTS
PROJECT MANAGEMENT					**54 WEEKS**
PROJECT MANAGER	54	0.5	$ 170.00	$ 4,590.00	REPORTS
PROJECT MANAGER	1	3	$ 170.00	$ 510.00	PRE-CON MEETING
SENIOR PROJECT MANAGER / PROF. ENGR.	54	2	$ 200.00	$ 21,600.00	COORDINATION AND CONSULTATION
SENIOR PROJECT MANAGER / PROF. ENGR.	10	3	$ 200.00	$ 6,000.00	PRE-CON MEETING / PERIODIC MEETINGS
VEHICLE	30		$ 15.00	$ 450.00	
				$	**33,150.00**
EARTHWORK					
INSPECTOR REG. (SP)	5	8	$ 135.00	$ 5,400.00	OVER-EXCAVATION & NATIVE / STRUCTURAL FILL
INSPECTOR REG. (SP)	10	8	$ 135.00	$ 10,800.00	FOUNDATION PREPARATION
INSPECTOR REG.	10	8	$ 135.00	$ 10,800.00	AGGREGATE BASE PLACEMENT - BLDG PAD
INSPECTOR REG.	10	5	$ 135.00	$ 6,750.00	AGGREGATE BASE PLACEMENT - SITE WORK
NUCLEAR GAUGE	250		$ 10.00	$ 2,500.00	
VEHICLE	250		$ 15.00	$ 3,750.00	
				$	**40,000.00**
UNDERGROUND UTILITIES					
INSPECTOR REG.	2	5	$ 135.00	$ 1,350.00	STORM DRAIN - 4", 6", 10"
INSPECTOR REG.	2	5	$ 135.00	$ 1,350.00	SANITARY SEWER - 4", 6"
INSPECTOR REG.	2	5	$ 135.00	$ 1,350.00	WATER - 3", 6", 8"
INSPECTOR REG.	2	5	$ 135.00	$ 1,350.00	ELECTRICAL CONDUIT - 2"
INSPECTOR REG.	2	5	$ 135.00	$ 1,350.00	GAS
NUCLEAR GAUGE	50		$ 10.00	$ 500.00	
VEHICLE	50		$ 15.00	$ 750.00	
				$	**8,000.00**
PORTLAND CEMENT CONCRETE (PCC)					
INSPECTOR REG.	8	5	$ 135.00	$ 5,400.00	SITE WORK - VALLEY GUTTER, SIDEWALK, FLATWORK, ETC.
INSPECTOR REG. (SP)	30	8	$ 135.00	$ 32,400.00	BLDG FOUNDATION - FOOTINGS, SOG, ELEVATOR PITS, ETC.
INSPECTOR O.T. (SP)	30	1	$ 175.00	$ 5,250.00	
INSPECTOR REG. (SP)	6	8	$ 135.00	$ 6,480.00	SLAB ON METAL DECK
INSPECTOR O.T. (SP)	6	1	$ 175.00	$ 1,050.00	
INSPECTOR REG. (SP)	8	5	$ 135.00	$ 5,400.00	MISC. STRUCTURAL CONCRETE
TESTING TECHNICIAN REG.	12	5	$ 125.00	$ 7,500.00	ASSIST WITH LARGE POURS
TESTING TECHNICIAN REG.	8	5	$ 125.00	$ 5,000.00	FLOOR FLATNESS / LEVELNESS TESTING AND REPORTING
VEHICLE	504		$ 15.00	$ 7,560.00	
				$	**76,040.00**
ASPHALT CONCRETE					
INSPECTOR REG.	3	8	$ 135.00	$ 3,240.00	3" AC PAVEMENT (APPROX. 2160 TONS)
INSPECTOR O.T.	3	2	$ 175.00	$ 1,050.00	
TECHNICIAN REG.	3	5	$ 125.00	$ 1,875.00	SAMPLE RUNNER
TECHNICIAN REG.	1	8	$ 125.00	$ 1,000.00	CORING
TECHNICIAN O.T.	1	2	$ 160.00	$ 320.00	
VEHICLE	55		$ 15.00	$ 825.00	
				$	**8,310.00**
MASONRY					
INSPECTOR REG. (SP)	70	8	$ 135.00	$ 75,600.00	CMU WALLS - REINFORCEMENT, BLOCK, MORTAR, GROUT INSP.
INSPECTOR REG. (SP)	10	5	$ 135.00	$ 6,750.00	EXTERIOR FINISHES
VEHICLE	610		$ 15.00	$ 9,150.00	
				$	**91,500.00**
STRUCTURAL STEEL					
INSPECTOR REG. (SP)	15	6	$ 145.00	$ 13,050.00	FIELD WELDING & HIGH-STRENGTH BOLTING INSPECTION
INSPECTOR REG. (SP)	8	5	$ 145.00	$ 5,800.00	SHOP WELDING INSPECTION (IF NEEDED)
INSPECTOR REG. (SP)	4	5	$ 145.00	$ 2,900.00	FIRESTOPPING APPLICATION INSPECTION
VEHICLE	150		$ 15.00	$ 2,250.00	
MAG PARTICLE EQUIPMENT	4	6	$ 20.00	$ 80.00	
UT EQUIPMENT	4	6	$ 25.00	$ 100.00	
				$	**24,180.00**
POST-INSTALLED ANCHORAGE					
INSPECTOR REG. (SP)	8	5	$ 135.00	$ 5,400.00	EPOXY / ANCHOR BOLTS INSTALLATION
VEHICLE	40		$ 15.00	$ 600.00	
				$	**6,000.00**

DOUGLAS COUNTY **DATE :** **5/23/2025**

ACTIVITY	QTY/DAYS	HRS/DAY	RATE	TOTAL	COMMENTS
LABORATORY TESTING					
SIEVE ANALYSIS	4		$ 125.00	$ 500.00	NATIVE SUBGRADE / STRUCTURAL SUBBASE / CLASS E
PLASTICITY INDEX	4		$ 125.00	$ 500.00	
R-VALUE	1		$ 350.00	$ 350.00	STRUCTURAL SUBBASE
MOISTURE DENSITY CURVE	4		$ 300.00	$ 1,200.00	NATIVE SUBGRADE / SUBBASE / AGG BASE / CLASS E
ASPHALT FULL MARSHALL SERIES	5		$ 725.00	$ 3,625.00	1/500 TONS
ASPHALT IGNITION OVEN CORRECTION	1		$ 300.00	$ 300.00	
CORE UNIT WEIGHTS	5		$ 300.00	$ 1,500.00	SETS OF THREE PER LOT
COMPRESSIVE STRENGTH OF CONCRETE	52		$ 225.00	$ 11,700.00	SETS OF FIVE
CMU BLOCK ACCEPTANCE TESTING	6		$ 300.00	$ 1,800.00	SETS OF SIX (3 ABSORPTION & 3 COMPRESSIVE STRENGTH)
COMPRESSIVE STRENGTH OF 6" PRISM	1		$ 540.00	$ 540.00	SETS OF THREE
COMPRESSIVE STRENGTH OF 10" PRISM	5		$ 675.00	$ 3,375.00	SETS OF THREE
COMPRESSIVE STRENGTH OF MORTAR	16		$ 135.00	$ 2,160.00	SETS OF THREE
COMPRESSIVE STRENGTH OF GROUT	36		$ 135.00	$ 4,860.00	SETS OF THREE
				$	**32,410.00**

ESTIMATED FEE: $ 319,590.00

GMP #1 EXTENSION: $ 20,000.00

5% CONTINGENCY FOR DESIGN OR SCHEDULE CHANGES (GMP #2): $ 15,980.00

ESTIMATED TOTAL FEE: $ 355,570.00

NOTES:

1. **(SP) - SPECIAL INSPECTION REQUIRED**
2. **BASED ON CME PAYING NON-PREVAILING WAGE RATES**
3. **OVERTIME, IF NEEDED, WILL BE CHARGED AT 1.3 TIMES REGULAR RATE**
4. **UTILITY TYPES BASED ON UTILITY PLAN ON SHEET C6.0**
5. **SHOP INSPECTION ASSUMES A LOCAL SHOP, COST WILL CHANGE BASED ON SHOP LOCATION**
6. **ESTIMATE BASED UPON PROJECT DRAWINGS DATED 4/28/25 AND PRELIMINARY SCHEDULE DATED 4/29/25**

AGENDA ITEM NO. 13.2

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **PUBLIC WORKS**

TITLE:
For possible action. Discussion to approve a Construction Manager at Risk (CMAR) contract with CORE Construction for the Justice Center Guaranteed Maximum Price (GMP) #2 in an amount not to exceed $47,923,417 and authorize the County Manager to execute any required documents. (Scott McCullough, Project Manager)

RECOMMENDED MOTION:
Approve a CMAR contract with CORE Construction for the Justice Center Guaranteed Maximum Price #2 in an amount not to exceed $47,923,417 and authorize the County Manager to execute any required documents.

FINANCIAL IMPACT:
The services rendered are required for contract compliance with the plans and specifications. The amount of $47,923,417 is appropriate for this scope of work. Funding is available in the Justice Center Project (20B06) in Fund 410-751.562.000.

BACKGROUND:
The Justice Center Project will be delivered in two phases. The first phase was the widening of Buckeye Road, initial site work, utilities, and construction of the Central Utility Building for the project. This second phase is for the construction of the Justice Center.

In 2014, the County commenced a study on the deficiencies of the Judicial Law Enforcement Center (JLEC). Space need assessments and growth projections confirmed the existing JLEC was at maximum capacity and more space was required to meet the needs of the County. Options examined include purchasing and remodeling existing buildings and expanding the existing JLEC and adding a parking garage to the site. Cost and logistics became prohibitive and was determined that a new Justice Center was the most economically feasible option. The County purchased 57 acres from Park Ranch Holdings on Buckeye Road and proceeded with design and finance for the new Justice Center. Utilizing the

Construction Manager At Risk delivery method the County, CORE Construction and TSK Architects have prepared the design and have bid the project in accordance with NRS.

The County selected the CMAR method for the project because this method is collaborative in nature and brings the designer (Tate Snyder Kimsey Architects), the selected builder (CORE Construction), and the owner (Douglas County) together to find the best value approach to meet the project objectives. The County advertised a Request for Proposals in accordance with NRS 338.1685, *et. seq.* beginning in December 2022. Two proposals were received, one from CORE Construction, and one from Plenium Builders. The CMAR contractors were evaluated on five criteria: staff qualifications, project experience, project management and quality control, compensation, and eligibility based on State Contractors Board certification. Both companies were exceptional and had delivered projects via the CMAR delivery method locally, regionally, and nationally. Ultimately, the five-person interview panel recommended awarding a contract for Pre-Construction Services to CORE Construction for the Douglas County Courthouse Project. CORE Construction had successfully assisted the County with the construction of the Douglas County Community & Senior Center.

Due to economic conditions, bidding the project has yielded better than estimated cost. The proposed cost of the final GMP 2 submitted to Douglas County is $2M less than the last estimate. The Subcontractors selected are some of the top companies in the region. They also include two local companies.

ATTACHMENTS:

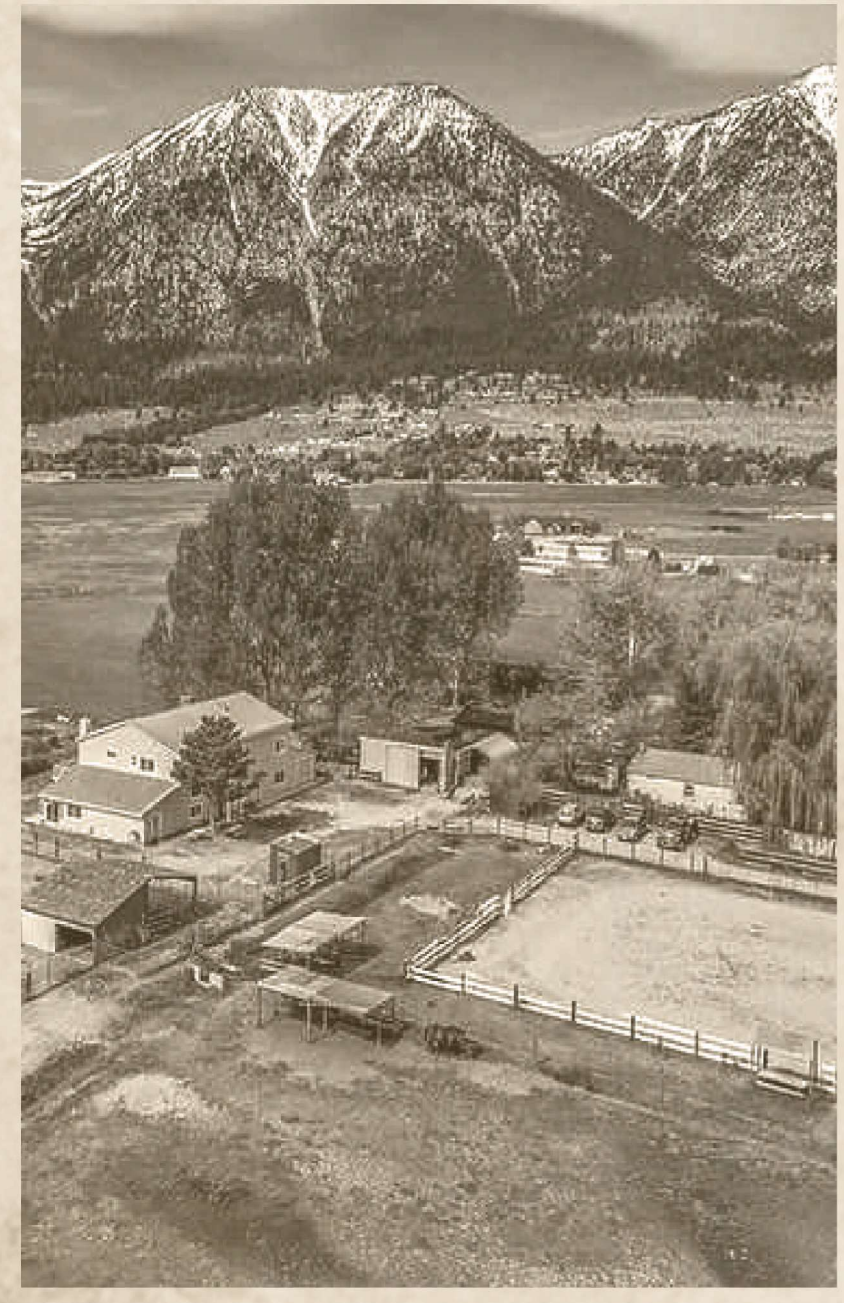
Douglas County Justice Center GMP TWO.pdf
1 Construction Cover.doc
2 Construction Index.doc
3 Construction Contract.doc
4 Construction Exhibit A General Conditions.doc
5 Construction Exhibit B Compensation Conditions.doc
6 Construction Exhibit C Addendum.docx

DOUGLAS COUNTY JUSTICE CENTER

Guaranteed Maximum Price (GMP) #2

June 17, 2025

WHATS INSIDE:



Aerial view of Carson Valley

1.
GUARANTEED MAXIMUM PRICE (GMP)

2.
BASIS OF GMP

3.
ENUMERATION OF DOCUMENTS (EOD)

4.
PRELIMINARY CONSTRUCTION SCHEDULE

5.
1% SUBCONTRACTOR LISTING

CORE Construction
5330 Reno Corporate Dr.
Reno, NV 89511

1. GUARANTEED MAXIMUM PRICE (GMP)



1863

Original Courthouse built in Genoa.

DOUGLAS COUNTY JUSTICE CENTER

Guaranteed Maximum Price #2
MINDEN, NV

ARCHITECT: TSK
June 17, 2025

#	Description		Base Price	ALTERNATES ALT #1 Mockup
	GENERAL		**$610,458**	**$0**
GEN1	Temporary Facilities & Utilities		**$202,150**	$0
GEN2	Equipment & Small Tools		**$242,094**	$0
GEN3	Waste Management		**$166,214**	$0
	DEMOLITION / OFF-SITE INFRASTRUCTURE		**$0**	**$0**
	SITE WORK (ROUGH)		**$2,090,875**	**$2,448**
7	Horizontal Survey & Staking		**$38,250**	$0
8	Earthwork, Utilities, & AC Paving		**$1,927,825**	$2,448
12	Storm Water Management		**$124,800**	$0
	SITE WORK (FINISH)		**$1,323,484**	**$0**
16	Landscaping & Irrigation		**$454,190**	$0
23	Fencing & Gates		**$287,494**	$0
24	Site Concrete		**$581,800**	$0
	STRUCTURE		**$5,420,369**	**$44,456**
27	Structural Layout & Coordination		**$25,704**	$0
30	Building Concrete		**$1,000,403**	$10,449
31	Masonry		**$1,471,300**	$34,007
33	Structural Steel		**$2,537,637**	$0
34	Ornamental Metals		**$250,625**	$0
36	Rough Carpentry		**$134,700**	$0
	ENCLOSURE		**$4,579,464**	**$101,130**
37	Temporary Dry-In, Testing, & Mockups		**$31,144**	$0
38	Dampproofing & Waterproofing		**$70,500**	$0
39	Weather Barriers		**$249,170**	$0
40	Caulking & Sealants		**$121,700**	$0
44	Insulation		**$436,824**	$4,920
45	Metal Roofing		**$540,035**	$17,170
46	Membrane Roofing		**$805,006**	$11,000
49	Metal Panels		**$1,089,760**	$9,500
52	Aluminum, Glass, & Glazing		**$1,181,765**	$58,540
54	Overhead Coiling Doors		**$53,560**	$0
	INTERIOR FINISHES		**$11,041,248**	**$60,035**
55	Temporary Building Requirements		**$335,880**	$0
56	Doors, Frames, & Hardware (Supply)		**$1,753,820**	$3,170
57	Doors, Frames, & Hardware (Install)		**$287,135**	$800
58	Interior Layout & Coordination		**$89,211**	$0
59	Millwork, Wood Paneling, & Finished Carpentry		**$2,242,431**	$8,065
60	Framing, Drywall, & Acoustical Treatments		**$4,733,265**	$48,000
61	Paint & High Performance Coatings		**$217,734**	$0
64	Tile		**$769,200**	$0
65	Carpet & Resilient Flooring		**$357,795**	$0
66	Fluid-Applied Flooring		**$14,150**	$0
67	Concrete Finishing		**$53,500**	$0
70	Progressive & Final Clean Requirements		**$187,127**	$0
	SPECIALTIES		**$838,958**	**$0**
72	Building Signage		**$287,436**	$0
74	Building Specialties		**$127,669**	$0
77	High Density Storage		**$137,207**	$0
82	Window Blinds & Shades		**$286,646**	$0
	EQUIPMENT		**$1,615,239**	**$0**
86	Residential Appliances		**$18,720**	$0
93	Security / Detention Equipment		**$171,263**	$0
94	Fixed Seating		**$192,786**	$0
95	Conveying Equipment		**$1,194,000**	$0
96	Temporary Use of Equipment During Construction		**$38,470**	$0
	MEP SYSTEMS		**$11,710,740**	**$0**
97	Fire Suppression System		**$336,200**	$0
98	Plumbing Systems		**$1,178,554**	$0
99	Temporary Building Conditioning		**$120,000**	$0
100	HVAC Systems		**$3,695,796**	$0
101	Building Controls		**$496,805**	$0
102	Test & Balance		**$46,030**	$0
103	Electrical & Low Voltage Systems		**$5,667,845**	$0
104	Clean Agent System		**$169,510**	$0
	Subtotal		**$39,230,835**	**$208,069**

	CONTINGENCIES & ALLOWANCES		SUB TOTAL	
2.5%	CMAR Construction Contingency		$980,771	$5,202
0.0%	Owner Contingency		$0	$0
1.5%	Allowance #1: Subcontractor Default Allowance		$588,463	$3,035
LS	Allowance #2: Plan Review Allowance		$50,000	$0
0.5%	Allowance #3: Tariff Allowance		$196,154	$0
LS	Allowance #4: JAVS System Equipment & Wiring		$752,994	$0
	Subtotal		**$41,799,217**	**$216,306**

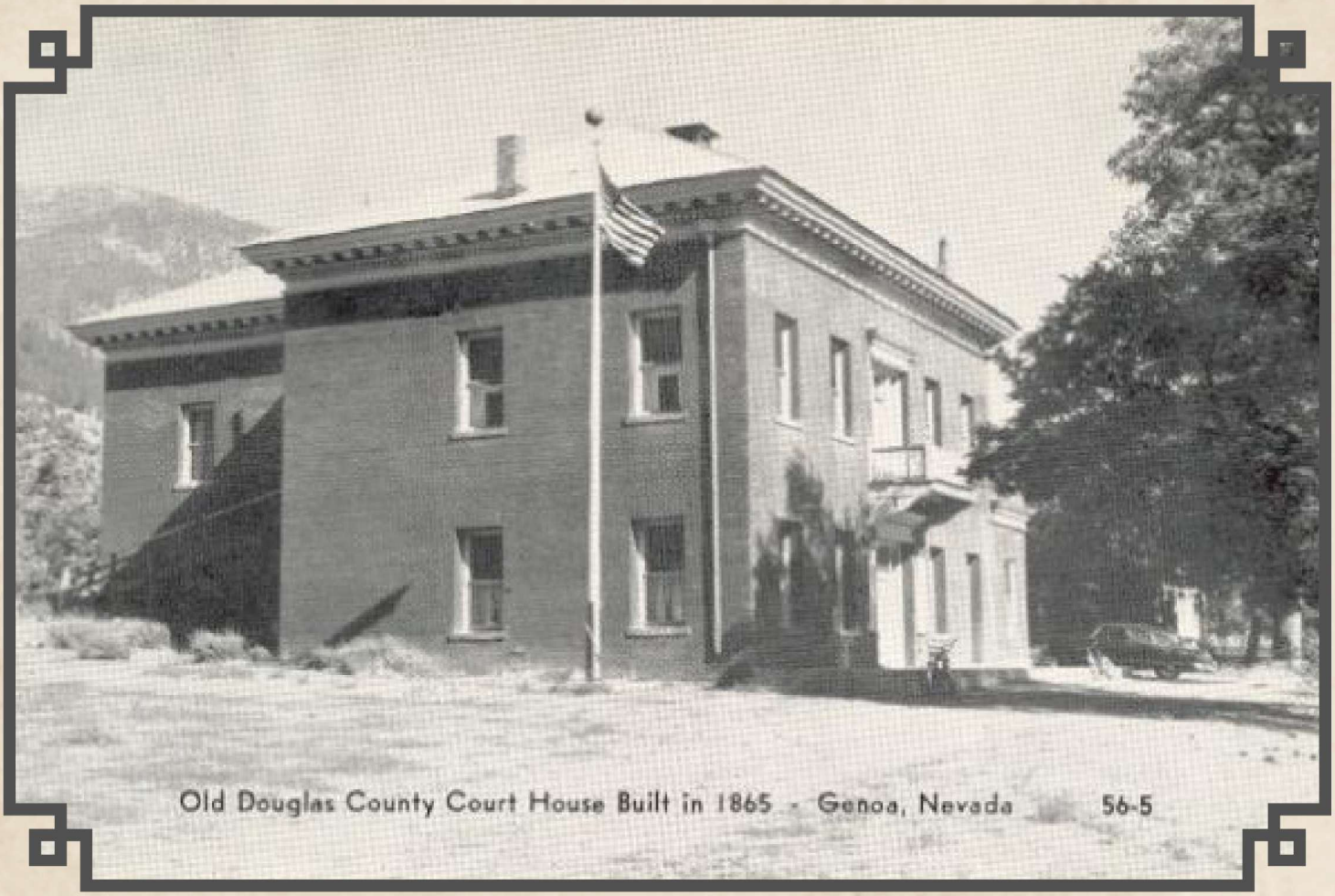
RATE	GENERAL CONDITIONS		SUB TOTAL	SUB TOTAL
LS	General Conditions		$3,234,463	**$0**
LS	Warranty		$167,732	**$806**
	Subtotal		**$45,201,412**	**$217,112**

RATE	INSURANCE, BONDS, AND BUILDERS RISK		SUB TOTAL	SUB TOTAL
1.15%	General Liability		$551,120	**$2,648**
0.73%	Payment and Performance Bond		$349,841	**$1,681**
LS	Builders Risk Insurance		BY OWNER	**BY OWNER**
	Subtotal		**$46,102,373**	**$221,441**

RATE	CONTRACTOR'S FEE		SUB TOTAL	SUB TOTAL
3.95%	Construction Manager At Risk Fee		$1,821,044	**$8,747**
	Subtotal		**$47,923,417**	**$230,188**

		Guaranteed Maximum Price	ALT #1 Mockup
Guaranteed Maximum Price		**$47,923,417**	**$230,188**

2. BASIS OF GMP



1911

Courthouse was rebuilt following the fire of 1910.

The Basis of GMP is a written explanation clarifying the scope, assumptions and exclusions used in establishing the Guaranteed Maximum Price (GMP) #2 for the Douglas County Justice Center Project in Minden, Nevada dated June 17, 2024. This GMP is based on CORE's incorporation of the scope shown on the documents listed in the Enumeration of Documents, and the scope clarifications below.

Assumptions, Clarifications, & Exclusions

SCHEDULE

This GMP is based upon performance of the work per the enclosed Preliminary Construction Schedule, which is an integral part of this GMP Package. This project has been divided into multiple phases, which are identified within the preliminary construction schedule and account for the overall construction duration and timeframe anticipated.

As part of the preconstruction phase, CORE identified significant earthwork, utility work, and the Central Utility Building that was preferred to take place in advance of starting the actual Justice Center building construction. Electrical switchgear and the generators were also identified as materials that have incredibly long lead times and durations for ordering, fabrication, and shipping. Based on this information, CORE implemented a multiple GMP procurement approach. GMP#1 was procured under a separate contract and consisted of site clearing, earthwork, site utilities, paving and site concrete on Buckeye Rd and the access road, CUB building construction, and early electrical equipment procurement. This GMP#2 consists of the remaining scopes and work necessary to complete the project.

Schedule Clarifications:

- BIM Coordination will require the Design Team's assistance in furnishing current Revit (or similar) models, including periodic updates as may be required, as well as participation on an as-needed basis by Design Team and Consultants to address any issues that may require the teams review together.
- Microsoft Project Professional for Office 365 will be used as the schedule management program.
- We anticipate normal working hours 7:00 AM to 4:00 PM, Monday through Friday, with some Saturday work as required to meet the schedule.
- All concrete pours are assumed to be early morning pours. If the authorities having jurisdiction do not allow early morning pours, the concrete pour sequence would be extended which would affect the critical path of the schedule.

Weather:

The following table represents a mutual understanding of the number of reasonable days of adverse weather per month where no weather dependent construction activities may occur due to unworkable field conditions. CORE has assumed the risk to make up for lost days per month in accordance with this table.

CORE shall be granted an extension of time for delays resulting from additional lost days per calendar month beyond what is illustrated in the table in the GMP Proposal. The lost days illustrated in this schedule are per calendar month and shall not accrue from month to month.

(Northern Nevada – Minden, NV Region)

Month	Number of Reasonably Anticipated Days of Adverse Weather Per Month	Average Precipitation
July	0	0.22
August	0	0.30
September	0	0.34
October	1	0.67
November	1	0.89
December	2	1.39
January	2	1.47
February	2	1.15
March	2	1.12
April	0	0.49
May	0	0.46
June	0	0.39

CORE considers soil conditions that are unsuitable for heavy equipment operation to be adverse weather days. CORE reserves the right to work Saturdays in order to meet schedule.

Cost Clarifications

This GMP is based on 2025 Northern Nevada Rural Counties Prevailing Wage Rates and includes Nevada sales tax. The value provided in the GMP includes all direct and indirect construction costs but does not include typical project "soft costs". These costs include, but are not limited to design professional fees, permits and plan review fees, utility connection fees, land acquisition costs, "loose" furniture, fixtures, and equipment (FF&E), special inspections, commissioning agent services, etc.

MATERIALS ECONOMIC IMPACTS

The parties acknowledge that some of the materials and products to be used and installed in the construction of this project may become unavailable, delayed in shipment and/or subject to price increases due to circumstances beyond the control of the Contractor, including tariffs imposed on other countries. If a specified product is unavailable or shipment is delayed, Contractor shall provide written notice and shall be afforded additional time and substitute products may be considered. If there is an increase in price of materials, equipment, or products between the date of this contract and the time when the job is ready for the installation of the affected material, the amount of this contract shall be increased to reflect the additional cost to obtain the materials, provided the Contractor gives the Owner written notice and documentation of the increased costs.

CONTINGENCIES

- **CMAR Construction Contingency –** CMAR Construction Contingency is included in this proposal and is intended to be used at CORE's discretion to cover costs that have not been completely identified as trade specific scope on the GMP setting documents may require further clarification or coordination. These costs include, but not limited to, scope gap, coordination issues between trades, and missed scope during

the bidding process. The CMAR Construction Contingency is not intended to account for design revisions or additional scope requests by the design / owner during construction.

- **Owner Project Contingency –** Owner Project Contingency is NOT included in this proposal and is intended to be used at the owner's discretion to cover unforeseen conditions, design revisions and/or additional scope requests made by the owner and/or design team.

ALLOWANCES

We have included the Allowances listed below in this GMP. These Allowances are considered to be an allotted sum of money included for a particular system or scope of work for which sufficient information is not available to determine a definitive cost. A reasonable estimate for an assumed scope and quality is included as a placeholder. The Owner receives the savings for any amount under the allocation and is at risk for any amount over the allocation.

- **Allowance #1 – Subcontractor Default Allowance** – This Allowance is intended to cover costs incurred in the case that a subcontractor is not able to complete the project or needs to be replaced.
- **Allowance #2 – Plan Review Allowance** – This Allowance is intended to cover costs associated with final plan check and permitting review comments by the County, Authorities Having Jurisdiction (AHJs), and Design/Engineering entities that have not been incorporated into the GMP construction documents which may require further clarification or coordination.
- **Allowance #3 – Tariff Allowance** – This Allowance is intended to cover anticipated material and equipment cost increases due to Tariffs imposed during the course of construction.
- **Allowance #4 – JAVS System Equipment & Wiring** – This Allowance is intended to cover material and equipment costs for the JAVS System as model numbers for the equipment were not included in the construction documents.

ALTERNATES

Alternates are scopes of work which are NOT INCLUDED as part of the base contract work. They are carried as bid alternates so that if there is money available at the time of the GMP they can be added to the project at the discretion of the Owner.

- **Alternate #1 Stand Alone Exterior Mockup –** This Alternate includes costs for the stand alone exterior mockup described on sheet G1.05.

SUBCONTRACTORS

All subcontractors will be properly licensed, have bid within their license limits and are prequalified. Please refer to the 1% Listing for subcontractors with contracts over 1% of the GMP total.

HOURLY RATES

The following agreed to hourly rates will be used to determine and define "Actual Costs". The Actual Costs for each of the agreed to rates includes all normal and customary payroll paid by the Contractor plus all fringe benefits, taxes and insurances.

	Standard Rate	Overtime Rate
Project Management:		
Director of Operations	190	-
Project Director	180	-
Sr. Project Manager	165	-

Project Manager	130	-
Assistant Project Manager	110	-
Project Engineer	95	-
MEP QC Manager	130	-
BIM Manager	115	-
Contracts Manager	90	-
Assistant Contracts Manager	70	-
Project Coordinator	90	-
Project Accountant	90	-
Intern	50	75
Field Operations:		
General Superintendent	180	-
Senior Superintendent	165	
Superintendent	130	-
Asst. Superintendent	110	-
Carpenters	85	128
Laborers	78	117

Assumptions & Exclusions

GENERAL ASSUMPTIONS

- This GMP is considered lump sum, not line itemed. Scope values are provided for transparency and as a contract schedule of values. Any line-item cost variances will be carried across the duration of the entire project and the net savings (if any) will be split with the Owner per the terms of the contract at final completion. Costs for any individual line items are not guaranteed within this GMP, but rather the bottom-line cost of the GMP. Any cost savings from any individual line items will be offset against possible overruns of any other line items throughout the duration of the project.
- Building permits are to be procured by the Owner and in hand prior to CORE Construction mobilizing on site and Contract Time commencing. CORE shall be granted an extension of time for delays resulting from not having an approved grading / building permit in place on the anticipated start date.
- CORE Construction assumes that the soils / geotechnical report prepared by Black Eagle Consulting, Inc. is accurate and true. Any adverse soil conditions including but not limited to contaminated soils, different shrink/swell factors, etc. shall be cause for a time extension and adjustment of the GMP.
- CORE will coordinate the work with the Owner's contractors and agencies, for example NV Energy, Southwest Gas, AT&T, Frontier, Town of Minden Water, Minden Gardnerville Sanitation District, etc., with their respective scopes as it pertains to this project. The Owner will provide direction related to any conflict. The project schedule has been developed assuming these contractors/agencies will be able to meet all required scheduled installation and/or utility turn-on dates and these dates will be communicated through the Owner. Any costs due to changes made by the permitting agencies after submission of the estimate are subject to change.
- CORE does not warrant or guarantee that the Contract Documents comply with Authorities Having Jurisdiction (AHJ), or local regulations or requirements. This is the responsibility of the Architect and Engineers, and we assume all requirements have been incorporated into the Contract Documents.

- Normal shrinkage cracking of all cementitious material, such as slabs, concrete walls, fully grouted CMU walls, etc. is expected and shall not be cause for removal or replacement of structurally sound slabs.

SPECIFIC EXCLUSIONS

- Typical Project "Soft Costs" unless otherwise specified. These include, but are not limited to: design professional costs, permits and fees, utility connection charges, land acquisition, legal fees, equipment and furnishings, etc.
- "Loose" furniture, fixtures, and equipment (FF&E).
- Power company / communication companies (telephone / internet) / gas company costs other than trenching, backfill, conduits and coordination.
- Servers, equipment, etc.
- Testing and inspection services of special inspectors.
- Services of a commissioning agent.
- Salvaging and relocation of any existing equipment or furnishings, unless otherwise specified.
- Fire pump and domestic water booster pump – available pressure assumed adequate.
- Hard digging / caliche.
- Builders Risk insurance per Exhibit A General Conditions Section 8.1.6.

Scope-Specific Clarifications

CORE Construction's GMP is based upon plans and specifications as itemized in attached Enumeration of Documents, with the following Scope-Specific Assumptions and Clarifications.

SITE WORK (ROUGH)

008 – SITE CLEARING, EARTHWORK, UTILITIES, & AC PAVING

- Excludes any activities associated with unidentified subsurface conditions.

SITE WORK (FINISH

016 – LANDSCAPE & IRRIGATION

- Includes 60 days of maintenance after substantial completion in lieu of 365 days required in section 329300-1.14-C.

024 – SITE CONCRETE

- Includes 6" concrete with #5 rebar at the Bioretention Basin Access Ramp shown on sheet C5.1.
- Excludes storm drains at the snowmelt area as none are shown on the Utility Plan, sheet C6.0.
- Includes cast-in-place concrete blocks (2' wide x 5' long x 3' tall with 18" footing) at the front entry patio in lieu of concrete planter boxes referenced on sheet C4.2 as no details were provided for these planters.

ENCLOSURE

049 – METAL PANELS

- Includes 22ga metal box rib panels at the trash enclosure gates in lieu of 20ga as 20ga is a custom offering with 6000 SF minimum order.

INTERIOR FINISHES

052 – ALUMINUM, GLASS, AND GLAZING

- Includes type G4 ballistic glass at curtainwall window type H for the second window panel from the floor in lieu of type G3 spandrel glass because this panel is located between two type G4 ballistic glass panels.
- Excludes Window Film WF-01 as no locations are shown on the drawings.

056 – DOORS, FRAMES, & HARDWARE

- Includes reduced top glass lite size on doors 111, 119A, 119B, 137, 138, 139B, and 139C to comply with the maximum glass size in acoustic door assemblies per the manufacturer requirements. The top glass lite is reduced from 24" x 36" to 24" x 28".
- Includes door S3B as a type G fire rated acoustic assembly with 24"x 24" glass. This door was not included on the door schedule.

059 – MILLWORK, WOOD PANELING, & FINISHED CARPENTRY

- Includes 1-year warranty in lieu of 50-year warranty as called out in section 062000-1.9-A.
- Includes wood stud framing in courtroom pony walls per architectural plans in lieu of metal stud framing called out in structural sheets.
- Excludes AWI's Quality Certification Program certification.

060 – FRAMING & SHEATHING

- Excludes 3-layer fire ceiling per detail 1/A13.05 as this detail is not referenced at any locations.

064 – TILE

- Excludes recessed slab-on-grade and slab-on-metal-deck per detail 10/A13.17.

EQUIPMENT

095 – CONVEYING EQUIPMENT

- Excludes $30,000 elevator car allowance for Holding Elevators 2 & 4 per section 142150-1.2-B-1.
- Excludes engineering for shop drawings per section 142150-1.7-D-1.

MP&E SYSTEMS

097 – FIRE SUPPRESSION SYSTEM

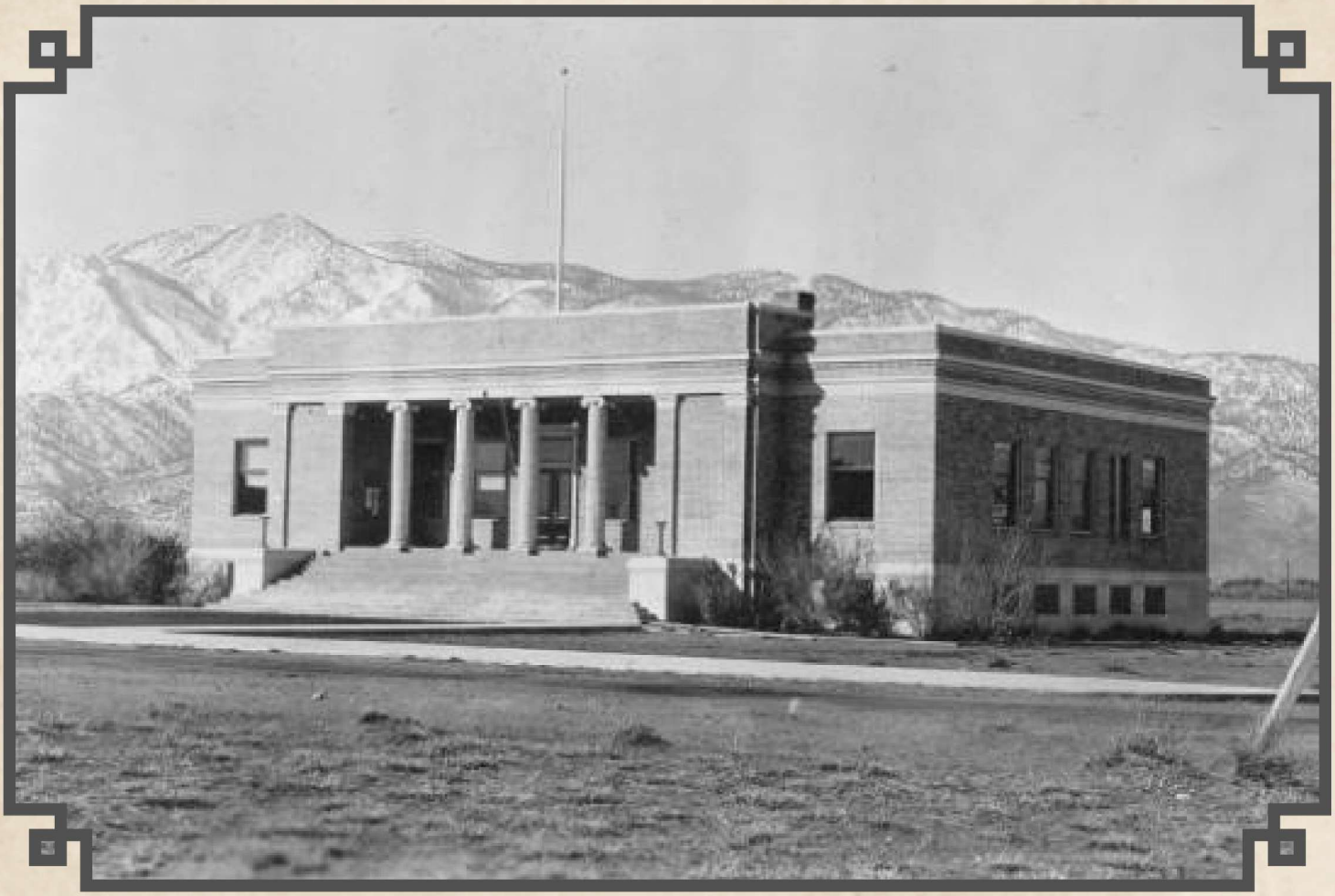
- Excludes NICET Certification for installers that is called out in specification section 211313-1.09-F. Installers are certified through the State Fire Marshal in Nevada.
- Excludes sprinkler protection at exterior canopies.

101 – BUILDING CONTROLS

- Includes Alerton System per Douglas County standard controls specification.

END OF BASIS OF GMP

3. ENUMERATION OF DOCUMENTS (EOD)



1916

New courthouse built in Minden.

ATTACHMENT C
ENUMERATION OF DOCUMENTS

Project Name: Douglas County Justice Center GMP #2

CORE Project No: 23-10-005

PROJECT MANUAL					
Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
DIVISION 00	**PROCUREMENT AND CONTRACTING REQUIREMENTS**				
000101	PROJECT TITLE SHEET_V1	20-May-25	NONE	20-May-25	20-May-25
000102	PROJECT INFORMATION	13-May-25	NONE	14-May-25	14-May-25
000110	SPECIFICATION INDEX	20-May-25	NONE	20-May-25	20-May-25
DIVISION 01	**GENERAL REQUIREMENTS**				
012500	SUBSTITUTION PROCEDURES	28-Apr-25	NONE	28-Apr-25	NONE
012600	CONTRACT MODIFICATION PROCEDURES	28-Apr-25	NONE	28-Apr-25	NONE
012613	REQUEST FOR INFORMATION	28-Apr-25	NONE	28-Apr-25	NONE
013000	ADMINISTRATIVE REQUIREMENTS	28-Apr-25	NONE	28-Apr-25	NONE
013216	CONSTRUCTION PROGRESS SCHEDULE	28-Apr-25	NONE	28-Apr-25	NONE
013300	SUBMITTAL REQUIREMENTS	28-Apr-25	NONE	28-Apr-25	NONE
014000	QUALITY REQUIREMENTS	28-Apr-25	NONE	28-Apr-25	NONE
015000	TEMPORARY FACILITIES AND CONTROLS	28-Apr-25	NONE	28-Apr-25	NONE
016000	PRODUCT REQUIREMENTS	28-Apr-25	NONE	28-Apr-25	NONE
017300	EXECUTION REQUIREMENTS	28-Apr-25	NONE	28-Apr-25	NONE
017800	CLOSEOUT PROCEDURES AND SUBMITTALS	28-Apr-25	NONE	28-Apr-25	NONE
017836	WARRANTIES AND BONDS	28-Apr-25	NONE	28-Apr-25	NONE
019113	GENERAL COMMISSIONING REQUIREMENTS	28-Apr-25	NONE	28-Apr-25	NONE
019114	COMMISSIONING AUTHORITY RESPONSIBILITIES	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 03	**CONCRETE**				
033000	CAST-IN-PLACE CONCRETE	28-Apr-25	NONE	28-Apr-25	NONE
033511	CONCRETE FLOOR FINISHES	13-May-25	NONE	14-May-25	14-May-25
DIVISION 04	**MASONRY**				
042000	UNIT MASONRY	13-May-25	NONE	14-May-25	14-May-25
DIVISION 05	**METALS**				
051200	STRUCTURAL STEEL FRAMING	28-Apr-25	NONE	28-Apr-25	NONE
052100	STEEL JOIST FRAMING	28-Apr-25	NONE	28-Apr-25	NONE
053100	STEEL DECKING	28-Apr-25	NONE	28-Apr-25	NONE
054000	COLD-FORMED METAL FRAMING	28-Apr-25	NONE	28-Apr-25	NONE
055000	METAL FABRICATIONS	28-Apr-25	NONE	28-Apr-25	NONE
055100	METAL STAIRS	28-Apr-25	NONE	28-Apr-25	NONE
055133	METAL LADDERS	28-Apr-25	NONE	28-Apr-25	NONE
055213	PIPE AND TUBE RAILINGS	28-Apr-25	NONE	28-Apr-25	NONE
057311	DECORATIVE METAL RAILINGS	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 06	**WOOD, PLASTIC, AND COMPOSITES**				
061000	ROUGH CARPENTRY	13-May-25	NONE	14-May-25	14-May-25
062000	FINISH CARPENTRY	28-Apr-25	NONE	28-Apr-25	NONE
064100	ARCHITECTURAL WOOD CASEWORK	20-May-25	NONE	20-May-25	20-May-25
066116	SOLID SURFACING FABRICATIONS	28-Apr-25	NONE	28-Apr-25	NONE
068205	FIBER REINFORCED PLASTIC (FRP) PANELING	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 07	**THERMAL AND MOISTURE PROTECTION**				
070543	CLADDING SUPPORT SYSTEMS	13-May-25	NONE	14-May-25	14-May-25
071300	SHEET WATERPROOFING	28-Apr-25	NONE	28-Apr-25	NONE
072100	THERMAL INSULATION	28-Apr-25	NONE	28-Apr-25	NONE
072423	DIRECT-APPLIED FINISH SYSTEM (DAFS)	28-Apr-25	NONE	28-Apr-25	NONE
072700	PERMEABLE WATER BARRIER	28-Apr-25	NONE	28-Apr-25	NONE
074113	METAL ROOF PANELS	13-May-25	NONE	14-May-25	14-May-25
074213.23	METAL COMPOSITE MATERIAL WALL PANELS	13-May-25	NONE	14-May-25	14-May-25
074616	ALUMINUM WALL, SOFFIT AND CEILING PANELS	13-May-25	NONE	14-May-25	14-May-25

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
075419	POLYVINYL-CHLORIDE ROOFING	28-Apr-25	NONE	28-Apr-25	NONE
076200	SHEET METAL FLASHING AND TRIM	28-Apr-25	NONE	28-Apr-25	NONE
077113	PREMANUFACTURED METAL COPING AND EDGE SYSTEMS	28-Apr-25	NONE	28-Apr-25	NONE
077123	MANUFACTURED GUTTERS AND DOWNSPOUTS	28-Apr-25	NONE	28-Apr-25	NONE
077200	ROOF ACCESSORIES	28-Apr-25	NONE	28-Apr-25	NONE
078400	FIRESTOPPING	28-Apr-25	NONE	28-Apr-25	NONE
078453	FACADE INSULATION SAFING	28-Apr-25	NONE	28-Apr-25	NONE
079200	JOINT SEALANTS	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 08	**OPENINGS**				
081113	HOLLOW METAL DOORS AND FRAMES	28-Apr-25	NONE	28-Apr-25	NONE
081416	FLUSH WOOD DOORS	13-May-25	NONE	14-May-25	14-May-25
083100	ACCESS DOORS AND PANELS	28-Apr-25	NONE	28-Apr-25	NONE
083323	OVERHEAD COILING DOORS	28-Apr-25	NONE	28-Apr-25	NONE
083463	DETENTION SECURITY HOLLOW METAL DOORS AND FRAMES	28-Apr-25	NONE	28-Apr-25	NONE
083473	SOUND CONTROL DOOR ASSEMBLIES	28-Apr-25	NONE	28-Apr-25	NONE
084313	ALUMINUM ENTRANCES AND STOREFRONT SYSTEMS	13-May-25	NONE	14-May-25	14-May-25
084413	GLAZED ALUMINUM CURTAIN WALL SYSTEMS	13-May-25	NONE	14-May-25	14-May-25
085659	SERVICE AND TELLER WINDOW UNITS	28-Apr-25	NONE	28-Apr-25	NONE
087100	DOOR HARDWARE	20-May-25	NONE	20-May-25	20-May-25
087163	DETENTION DOOR HARDWARE	28-Apr-25	NONE	28-Apr-25	NONE
088000	GLAZING	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 09	**FINISHES**				
090561	COMMON WORK RESULTS FOR FLOORING PREPARATION	28-Apr-25	NONE	28-Apr-25	NONE
092116	GYPSUM BOARD ASSEMBLIES	28-Apr-25	NONE	28-Apr-25	NONE
092216	NON-STRUCTURAL METAL FRAMING	28-Apr-25	NONE	28-Apr-25	NONE
093000	TILING	28-Apr-25	NONE	28-Apr-25	NONE
095100	ACOUSTICAL CEILINGS	28-Apr-25	NONE	28-Apr-25	NONE
096013	ACOUSTICAL UNDERLAYMENT	28-Apr-25	NONE	28-Apr-25	NONE
096500	RESILIENT FLOORING, WALL BASE AND ACCESSORIES	13-May-25	NONE	14-May-25	14-May-25
096720	EPOXY FLOORING SYSTEMS	28-Apr-25	NONE	28-Apr-25	NONE
096813	TILE CARPETING	13-May-25	NONE	14-May-25	14-May-25
097200	WALL COVERINGS	28-Apr-25	NONE	28-Apr-25	NONE
098129	SPRAYED ACOUSTICAL FINISH SYSTEMS	13-May-25	NONE	14-May-25	14-May-25
098430	SOUND-ABSORBING CEILING UNITS	28-Apr-25	NONE	28-Apr-25	NONE
099000	PAINTING AND COATING	28-Apr-25	NONE	28-Apr-25	NONE
099650	ANTI-GRAFFITI COATINGS	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 10	**SPECIALTIES**				
101100	VISUAL DISPLAY UNITS	28-Apr-25	NONE	28-Apr-25	NONE
101400	SIGNAGE	28-Apr-25	NONE	28-Apr-25	NONE
102113.15	STAINLESS STEEL TOILET COMPARTMENTS	28-Apr-25	NONE	28-Apr-25	NONE
102613	CORNER GUARDS	28-Apr-25	NONE	28-Apr-25	NONE
102813	TOILET ROOM ACCESSORIES	13-May-25	NONE	14-May-25	14-May-25
104300	EMERGENCY AID SPECIALTIES	28-Apr-25	NONE	28-Apr-25	NONE
104400	FIRE PROTECTION SPECIALTIES	28-Apr-25	NONE	28-Apr-25	NONE
105626	MOBILE STORAGE SHELVING	28-Apr-25	NONE	28-Apr-25	NONE
107500	FLAGPOLES	13-May-25	NONE	14-May-25	14-May-25
DIVISION 12	**FURNISHINGS**				

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
122113	HORIZONTAL LOUVER BLINDS	28-Apr-25	NONE	28-Apr-25	NONE
122400	WINDOW SHADES	28-Apr-25	NONE	28-Apr-25	NONE
124813	ENTRANCE FLOOR MATS AND FRAMES	28-Apr-25	NONE	28-Apr-25	NONE
126100	FIXED AUDIENCE SEATING	13-May-25	NONE	14-May-25	14-May-25
DIVISION 14	**CONVEYING EQUIPMENT**				
142150	GEARLESS MACHINE ROOM-LESS TRACTION ELEVATORS	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 21	**FIRE SUPPRESSION**				
211313	FIRE SPRINKLER PIPING SYSTEM	28-Apr-25	NONE	28-Apr-25	NONE
212200	CLEAN AGENT FIRE SUPPRESSION SYSTEM	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 22	**PLUMBING**				
220517	SLEEVES AND SLEEVE SEALS FOR PLUMBING PIPING	28-Apr-25	NONE	28-Apr-25	NONE
220519	METERS AND GAUGES FOR PLUMBING PIPING	28-Apr-25	NONE	28-Apr-25	NONE
220523	GENERAL-DUTY VALVES FOR PLUMBING PIPING	28-Apr-25	NONE	28-Apr-25	NONE
220529	HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT	28-Apr-25	NONE	28-Apr-25	NONE
220533	HEAT TRACING FOR PLUMBING PIPING	28-Apr-25	NONE	28-Apr-25	NONE
220548	VIBRATION AND SEISMIC CONTROLS FOR PLUMBING PIPING AND EQUIPMENT	28-Apr-25	NONE	28-Apr-25	NONE
220553	IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT	28-Apr-25	NONE	28-Apr-25	NONE
220719	PLUMBING PIPING INSULATION	28-Apr-25	NONE	28-Apr-25	NONE
221005	PLUMBING PIPING	28-Apr-25	NONE	28-Apr-25	NONE
221006	PLUMBING PIPING SPECIALTIES	28-Apr-25	NONE	28-Apr-25	NONE
221123	DOMESTIC WATER PUMPS	28-Apr-25	NONE	28-Apr-25	NONE
221429	SUMP PUMPS	28-Apr-25	NONE	28-Apr-25	NONE
224000	PLUMBING FIXTURES	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 23	**HEATING, VENTILATING, AND AIR-CONDITIONING (HVAC)**				
230010	GENERAL REQUIREMENTS FOR HVAC SYSTEMS	28-Apr-25	NONE	28-Apr-25	NONE
230517	SLEEVES AND SLEEVE SEALS FOR HVAC PIPING	28-Apr-25	NONE	28-Apr-25	NONE
230519	METERS AND GAUGES FOR HVAC PIPING	28-Apr-25	NONE	28-Apr-25	NONE
230523	GENERAL-DUTY VALVES FOR HVAC PIPING	28-Apr-25	NONE	28-Apr-25	NONE
230529	HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT	28-Apr-25	NONE	28-Apr-25	NONE
230548	VIBRATION AND SEISMIC CONTROLS FOR HVAC	28-Apr-25	NONE	28-Apr-25	NONE
230553	IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT	28-Apr-25	NONE	28-Apr-25	NONE
230593	TESTING, ADJUSTING, AND BALANCING FOR HVAC	28-Apr-25	NONE	28-Apr-25	NONE
230713	DUCT INSULATION	28-Apr-25	NONE	28-Apr-25	NONE
230716	HVAC EQUIPMENT INSULATION	28-Apr-25	NONE	28-Apr-25	NONE
230719	HVAC PIPING INSULATION	28-Apr-25	NONE	28-Apr-25	NONE
230800	COMMISSIONING OF HVAC	28-Apr-25	NONE	28-Apr-25	NONE
230913	INSTRUMENTATION AND CONTROL DEVICES FOR HVAC	28-Apr-25	NONE	28-Apr-25	NONE
230923	DIRECT-DIGITAL CONTROL SYSTEM FOR HVAC	20-May-25	NONE	20-May-25	20-May-25
230934	VARIABLE-FREQUENCY MOTOR CONTROLLERS FOR HVAC	28-Apr-25	NONE	28-Apr-25	NONE
232113	HYDRONIC PIPING	28-Apr-25	NONE	28-Apr-25	NONE
232114	HYDRONIC SPECIALTIES	28-Apr-25	NONE	28-Apr-25	NONE
232123	HYDRONIC PUMPS	28-Apr-25	NONE	28-Apr-25	NONE

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
232300	REFRIGERANT PIPING	28-Apr-25	NONE	28-Apr-25	NONE
233100	HVAC DUCTS AND CASINGS	28-Apr-25	NONE	28-Apr-25	NONE
233300	AIR DUCT ACCESSORIES	28-Apr-25	NONE	28-Apr-25	NONE
233423	HVAC POWER VENTILATORS	28-Apr-25	NONE	28-Apr-25	NONE
233600	AIR TERMINAL UNITS	28-Apr-25	NONE	28-Apr-25	NONE
233700	AIR OUTLETS AND INLETS	28-Apr-25	NONE	28-Apr-25	NONE
235216	CONDENSING BOILERS	28-Apr-25	NONE	28-Apr-25	NONE
237416	PACKAGED ROOFTOP AIR-CONDITIONING UNITS	28-Apr-25	NONE	28-Apr-25	NONE
238126.13	SMALL-CAPACITY SPLIT-SYSTEM AIR CONDITIONERS	28-Apr-25	NONE	28-Apr-25	NONE
238200	CONVECTION HEATING AND COOLING UNITS	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 26	**ELECTRICAL**				
260001	GENERAL CONDITIONS	28-Apr-25	NONE	28-Apr-25	NONE
260002	SUBMITTALS	28-Apr-25	NONE	28-Apr-25	NONE
260003	TEMP POWER	28-Apr-25	NONE	28-Apr-25	NONE
260503	EQUIPMENT WIRING CONNECTIONS	28-Apr-25	NONE	28-Apr-25	NONE
260519	LV WIRING	28-Apr-25	NONE	28-Apr-25	NONE
260526	GROUNDING	28-Apr-25	NONE	28-Apr-25	NONE
260529	HANGERS, SUPPORTS AND FIRESTOPPING FOR ELECTRICAL SYSTEMS	28-Apr-25	NONE	28-Apr-25	NONE
260530	SEISMIC PROTECTION	28-Apr-25	NONE	28-Apr-25	NONE
260533	RACEWAY & BOXES	28-Apr-25	NONE	28-Apr-25	NONE
260534	FLOOR BOXES	28-Apr-25	NONE	28-Apr-25	NONE
260553	IDENTIFICATION	28-Apr-25	NONE	28-Apr-25	NONE
260573.13	SHORT-CIRCUIT STUDIES	28-Apr-25	NONE	28-Apr-25	NONE
260573.16	COORDINATION STUDIES	28-Apr-25	NONE	28-Apr-25	NONE
260573.19	ARC-FLASH HAZARD ANALYSIS	28-Apr-25	NONE	28-Apr-25	NONE
260943	DISTRIBUTED NETWORKED LIGHTING CONTROL SYSTEM	28-Apr-25	NONE	28-Apr-25	NONE
262200	DRY TYPE TRANSFORMERS	28-Apr-25	NONE	28-Apr-25	NONE
262329	ELEVATOR SHUNT-TRIP FUSED DISCONNECT SWITCHES	28-Apr-25	NONE	28-Apr-25	NONE
262413	SWITCHBOARDS	28-Apr-25	NONE	28-Apr-25	NONE
262416	PANELBOARDS	28-Apr-25	NONE	28-Apr-25	NONE
262716	ELECTRICAL CABINETS AND ENCL	28-Apr-25	NONE	28-Apr-25	NONE
262726	WIRING DEVICES	28-Apr-25	NONE	28-Apr-25	NONE
262813	FUSES	28-Apr-25	NONE	28-Apr-25	NONE
262819	DISCONNECTS	28-Apr-25	NONE	28-Apr-25	NONE
262913	STARTERS	28-Apr-25	NONE	28-Apr-25	NONE
263437	CENTRAL EMERGENCY LIGHTING INVERTERS	28-Apr-25	NONE	28-Apr-25	NONE
263556	SURGE PROTECTIVE DEVICES SPECS	28-Apr-25	NONE	28-Apr-25	NONE
265100	INTERIOR LIGHTING	28-Apr-25	NONE	28-Apr-25	NONE
265600	EXTERIOR LIGHTING	28-Apr-25	NONE	28-Apr-25	NONE
266000	TESTING	28-Apr-25	NONE	28-Apr-25	NONE
268200	ELECTRICAL SYSTEMS COMMISSIONING	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 27	**COMMUNICATIONS**				
270100	COMMON WORK RESULTS FOR COMMUNICATIONS	28-Apr-25	NONE	28-Apr-25	NONE
270526	BONDING AND GROUNDING FOR COMMUNICATIONS	28-Apr-25	NONE	28-Apr-25	NONE
270528	INTERIOR COMMUNICATIONS PATHWAYS	28-Apr-25	NONE	28-Apr-25	NONE
270543	EXTERIOR COMMUNICATIONS PATHWAYS	28-Apr-25	NONE	28-Apr-25	NONE

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
270800	COMMISSIONING OF COMMUNICATIONS	28-Apr-25	NONE	28-Apr-25	NONE
271100	COMMUNICATIONS EQUIPMENT ROOM FITTINGS	28-Apr-25	NONE	28-Apr-25	NONE
271300	COMMUNICATIONS BACKBONE CABLING	28-Apr-25	NONE	28-Apr-25	NONE
271500	COMMUNICATIONS HORIZONTAL CABLING	28-Apr-25	NONE	28-Apr-25	NONE
274100	AUDIO VISUAL SYSTEMS	28-Apr-25	NONE	28-Apr-25	NONE
275129	ELEVATOR LANDING 2-WAY EMERGENCY COMMUNICATIONS SYSTEM - ANALOG	28-Apr-25	NONE	28-Apr-25	NONE
275319	EMERGENCY RESPONDER RADIO SYSTEM	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 28	**ELECTRONIC SAFETY AND SECURITY**				
280000	COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY	28-Apr-25	NONE	28-Apr-25	NONE
280500	CONDUCTORS AND CABLE FOR ELECTRONIC SAFETY AND SECURITY	28-Apr-25	NONE	28-Apr-25	NONE
280526	GROUNDING AND BONDING FOR ELECTRONIC SAFETY AND SECURITY	28-Apr-25	NONE	28-Apr-25	NONE
280528	CONDUITS AND BACKBOXES FOR ELECTRONIC SAFETY AND SECURITY	28-Apr-25	NONE	28-Apr-25	NONE
280553	IDENTIFICATION FOR ELECTRONIC SAFETY AND SECURITY	28-Apr-25	NONE	28-Apr-25	NONE
281000	ACCESS CONTROL SYSTEMS	28-Apr-25	NONE	28-Apr-25	NONE
282000	VIDEO SURVEILLANCE	28-Apr-25	NONE	28-Apr-25	NONE
283000	SECURITY DETECTION, ALARM AND MONITORING	28-Apr-25	NONE	28-Apr-25	NONE
283100	FIRE ALARM SYSTEM	13-May-25	NONE	14-May-25	14-May-25
DIVISION 31	**EARTHWORK**				
310516	AGGREGATES FOR EARTHWORK	28-Apr-25	NONE	28-Apr-25	NONE
311000	SITE CLEARING	28-Apr-25	NONE	28-Apr-25	NONE
312213	ROUGH GRADING	28-Apr-25	NONE	28-Apr-25	NONE
312316	EXCAVATION	28-Apr-25	NONE	28-Apr-25	NONE
312317	TRENCHING	28-Apr-25	NONE	28-Apr-25	NONE
312323	FILL	28-Apr-25	NONE	28-Apr-25	NONE
312500	EROSION AND SEDIMENTATION CONTROLS	28-Apr-25	NONE	28-Apr-25	NONE
313700	RIPRAP	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 32	**EXTERIOR IMPROVEMENTS**				
321216	ASPHALT PAVING	28-Apr-25	NONE	28-Apr-25	NONE
323113	CHAIN LINK FENCING AND GATES	28-Apr-25	NONE	28-Apr-25	NONE
323136	SLIDING SECURITY GATES AND FENCES	28-Apr-25	NONE	28-Apr-25	NONE
328400	PLANTING IRRIGATION	28-Apr-25	NONE	28-Apr-25	NONE
329113	SOIL PREPARATION	28-Apr-25	NONE	28-Apr-25	NONE
329119	LANDSCAPE GRADING	28-Apr-25	NONE	28-Apr-25	NONE
329219	SEEDING	28-Apr-25	NONE	28-Apr-25	NONE
329300	PLANTS	28-Apr-25	NONE	28-Apr-25	NONE
DIVISION 33	**UTILITIES**				
331116	SITE WATER UTILITY DISTRIBUTION PIPING	28-Apr-25	NONE	28-Apr-25	NONE
333111	PUBLIC SANITARY UTILITY SEWERAGE PIPING	28-Apr-25	NONE	28-Apr-25	NONE
334100	STORM UTILITY DRAINAGE PIPING	28-Apr-25	NONE	28-Apr-25	NONE

DRAWINGS

Specification/ Drawing	Description	Drawing Date	Stamp Date	CORE Received Date	Revision
00	COVER SHEET	13-May-25	NONE	14-May-25	14-May-25
G0.00	SHEET INDEX	20-May-25	NONE	20-May-25	20-May-25

ATTACHMENT C
ENUMERATION OF DOCUMENTS

Project Name: Douglas County Justice Center GMP #2

CORE Project No: 23-10-005

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
G0.01	GENERAL ACCESSIBILITY DETAILS	13-May-25	NONE	14-May-25	NONE
G0.02	GENERAL ACCESSIBILITY DETAILS	13-May-25	NONE	14-May-25	NONE
G0.03	GENERAL ACCESSIBILITY DETAILS	13-May-25	NONE	14-May-25	NONE
G0.04	LIFE SAFETY DETAILS	13-May-25	NONE	14-May-25	NONE
G1.00	GENERAL INFORMATION	13-May-25	NONE	14-May-25	NONE
G1.00A	GENERAL INFORMATION	13-May-25	NONE	14-May-25	14-May-25
G1.00B	GENERAL INFORMATION	13-May-25	NONE	14-May-25	14-May-25
G1.01	COMCHECK ANALYSIS	13-May-25	NONE	14-May-25	NONE
G1.02	COMCHECK ANALYSIS	13-May-25	NONE	14-May-25	NONE
G1.03	OCCUPANT LOAD -LEVEL 1	13-May-25	NONE	14-May-25	14-May-25
G1.04	OCCUPANT LOAD -LEVEL 2	13-May-25	NONE	14-May-25	NONE
G1.05	STAND ALONE EXTERIOR MOCK UP	20-May-25	NONE	20-May-25	20-May-25
C1.0	COVER	12-May-25	13-May-25	14-May-25	14-May-25
C2.0	NOTES, ABBREVIATIONS, & LEGEND	12-May-25	13-May-25	14-May-25	NONE
C3.0	EXISTING CONDITIONS, DEMOLITION, & EROSION CONTROL	12-May-25	13-May-25	14-May-25	NONE
C4.0	SITE PLAN -(GMP-1)	13-May-25	13-May-25	14-May-25	14-May-25
C4.1	LINE & CURVE TABLE (GMP-2)	13-May-25	13-May-25	14-May-25	14-May-25
C4.2	SITE PLAN - (GMP-2)	13-May-25	13-May-25	14-May-25	14-May-25
C4.3	BUCKEYE ROAD FRONTAGE IMPROVEMENTS	13-May-25	13-May-25	14-May-25	14-May-25
C4.4	BUCKEYE ROAD FRONTAGE GRADING	20-May-25	18-May-25	20-May-25	20-May-25
C5.0	ROUGH GRADING PLAN -(GMP-1)	13-May-25	13-May-25	14-May-25	14-May-25
C5.1	GRADING PLAN (GMP-2)	13-May-25	13-May-25	20-May-25	20-May-25
C6.0	UTILITY PLAN	12-May-25	13-May-25	14-May-25	14-May-25
C6.1	ACCESS ROAD PLAN & PROFILE	12-May-25	13-May-25	14-May-25	14-May-25
C6.2	WATERLINE PLANS & PROFILE	12-May-25	13-May-25	14-May-25	14-May-25
C7.0	SECTIONS	12-May-25	13-May-25	14-May-25	NONE
C8.0	DETAILS	12-May-25	13-May-25	14-May-25	NONE
C8.1	DETAILS	12-May-25	13-May-25	14-May-25	NONE
C8.2	DETAILS	12-May-25	13-May-25	14-May-25	NONE
C8.3	DETAILS	12-May-25	13-May-25	14-May-25	NONE
C8.4	DETAILS	12-May-25	13-May-25	14-May-25	NONE
C8.5	DETAILS	12-May-25	13-May-25	14-May-25	14-May-25
C8.6	DETAILS	13-May-25	13-May-25	14-May-25	14-May-25
AS1.00	OVERALL ARCHITECTURAL SITE PLAN	20-May-25	NONE	20-May-25	20-May-25
AS2.00	EXTERIOR PORTICO COLUMN PLANS, ELEVATIONS AND SECTIONS	20-May-25	NONE	20-May-25	20-May-25
AS2.01	ARCHITECTURAL SITE DETAILS	20-May-25	NONE	20-May-25	20-May-25
AS2.02	ARCHITECTURAL SITE DETAILS	13-May-25	NONE	14-May-25	14-May-25
AS2.03	ARCHITECTURAL SITE DETAILS	20-May-25	NONE	20-May-25	20-May-25
AS2.04	OVERALL ENLARGED ARCHITECTURAL SITE PLAN	20-May-25	NONE	20-May-25	20-May-25
L1.0	GMP-2 LANDSCAPE NOTES AND DETAILS	20-May-25	19-May-25	20-May-25	20-May-25
L2.0	GMP-2 LANDSCAPE PLAND AND SCHEDULE	20-May-25	19-May-25	20-May-25	20-May-25
L3.0	GMP-2 IRRIGATION NOTES AND DETAILS	12-May-25	12-May-25	14-May-25	NONE
L4.0	GMP-2 IRRIGATION PLAN AND SCHEDULE	20-May-25	19-May-25	20-May-25	20-May-25
A1.01	ARCHITECTURAL FLOOR PLAN -LEVEL 1	13-May-25	NONE	14-May-25	14-May-25
A1.02	ARCHITECTURAL FLOOR PLAN -LEVEL 2	13-May-25	NONE	14-May-25	14-May-25
A1.03	ARCHITECTURAL FLOOR PLAN - LEVEL 1 DIMENSIONED	13-May-25	NONE	14-May-25	14-May-25

ATTACHMENT C
ENUMERATION OF DOCUMENTS

Project Name: Douglas County Justice Center GMP #2

CORE Project No: 23-10-005

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
A1.04	ARCHITECTURAL FLOOR PLAN - LEVEL 2 DIMENSIONED	20-May-25	NONE	20-May-25	20-May-25
A1.05	ARCHITECTURAL FLOOR PLAN LEVEL 1 (ENLARGED D.A.)	20-May-25	NONE	20-May-25	20-May-25
A1.06	ARCHITECTURAL FLOOR PLAN LEVEL 1 (ENLARGED CLERK)	20-May-25	NONE	20-May-25	20-May-25
A1.07	ARCHITECTURAL FLOOR PLAN LEVEL 1 (ENLARGED HEARING ROOM)	20-May-25	NONE	20-May-25	20-May-25
A1.08	ARCHITECTURAL FLOOR PLAN LEVEL 2 (ENLARGED JUDICIAL)	13-May-25	NONE	14-May-25	14-May-25
A1.09	ARCHITECTURAL FLOOR PLAN LEVEL 2 (ENLARGED DC COURTS)	13-May-25	NONE	14-May-25	14-May-25
A1.10	ENLARGED PLANS - HEARING ROOM, SECURITY, IN-HOLDING	20-May-25	NONE	20-May-25	20-May-25
A1.11	ENLARGED PLANS - CASA, SAFE, HEARING ROOM	13-May-25	NONE	14-May-25	NONE
A1.12	ENLARGED PLANS	20-May-25	NONE	20-May-25	20-May-25
A2.21	FINISH PLAN - LEVEL 1	13-May-25	NONE	14-May-25	14-May-25
A2.22	FINISH PLAN - LEVEL 2	13-May-25	NONE	14-May-25	NONE
A3.01	CEILING PLAN - LEVEL 1	13-May-25	NONE	14-May-25	14-May-25
A3.02	CEILING PLAN - LEVEL 2	13-May-25	NONE	14-May-25	14-May-25
A3.03	CEILING PLAN - CLERESTORY	13-May-25	NONE	14-May-25	14-May-25
A3.11	ENLARGED REFLECTED CEILING PLAN - DISTRICT ATTORNEY	13-May-25	NONE	14-May-25	14-May-25
A3.12	ENLARGED REFLECTED CEILING PLAN - CLERK	13-May-25	NONE	14-May-25	14-May-25
A3.13	ENLARGED REFLECTED CEILING PLAN - HEARING ROOM	13-May-25	NONE	14-May-25	14-May-25
A3.14	ENLARGED REFLECTED CEILING PLAN - LOBBY	13-May-25	NONE	14-May-25	NONE
A3.15	ENLARGED REFLECTED CEILING PLAN - JUDICIAL CHAMBERS	13-May-25	NONE	14-May-25	NONE
A3.16	ENLARGED REFLECTED CEILING PLAN - COURT	13-May-25	NONE	14-May-25	NONE
A3.17	ENLARGED REFLECTED CEILING PLAN - HOLDING CELLS	13-May-25	NONE	14-May-25	NONE
A4.01	OVERALL LOW ROOF PLAN	20-May-25	NONE	20-May-25	20-May-25
A4.02	OVERALL HIGH ROOF PLAN	13-May-25	NONE	14-May-25	NONE
A5.01	ENLARGED FLOOR PLANS - WELL OF DC COURT 200.1	20-May-25	NONE	20-May-25	20-May-25
A5.02	ENLARGED FLOOR PLANS - WELL OF JC COURT 210.1	20-May-25	NONE	20-May-25	20-May-25
A5.03	ENLARGED FLOOR PLANS - WELL OF JC COURT 220.1	20-May-25	NONE	20-May-25	20-May-25
A5.04	ENLARGED FLOOR PLANS - WELL OF DC COURTS 230.1	20-May-25	NONE	20-May-25	20-May-25
A5.05	COURTROOM MILLWORK ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A5.06	COURTROOM MILLWORK ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A5.07	COURTROOM MILLWORK SECTIONS	13-May-25	NONE	14-May-25	NONE
A5.08	COURTROOM MILLWORK SECTIONS	20-May-25	NONE	20-May-25	20-May-25
A5.09	ENLARGED MILLWORK DRAWINGS - LOBBY	13-May-25	NONE	14-May-25	14-May-25
A6.01	EXTERIOR ELEVATIONS	20-May-25	NONE	20-May-25	20-May-25
A6.02	EXTERIOR ELEVATIONS	13-May-25	NONE	14-May-25	14-May-25
A6.03	EXTERIOR ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A6.04	EXTERIOR ELEVATIONS CLERESTORY	20-May-25	NONE	20-May-25	20-May-25
A7.01	BUILDING SECTIONS	13-May-25	NONE	14-May-25	NONE

ATTACHMENT C
ENUMERATION OF DOCUMENTS

Project Name: Douglas County Justice Center GMP #2

CORE Project No: 23-10-005

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
A7.02	BUILDING SECTIONS	13-May-25	NONE	14-May-25	14-May-25
A7.03	BUILDING SECTIONS	13-May-25	NONE	14-May-25	14-May-25
A7.04	BUILDING SECTIONS	13-May-25	NONE	14-May-25	14-May-25
A7.05	BUILDING SECTIONS	13-May-25	NONE	14-May-25	14-May-25
A7.06	COURTROOM CEILING SECTIONS	13-May-25	NONE	14-May-25	14-May-25
A8.01	WALL SECTIONS	13-May-25	NONE	14-May-25	NONE
A8.02	WALL SECTIONS	13-May-25	NONE	14-May-25	NONE
A8.03	WALL SECTIONS	13-May-25	NONE	14-May-25	14-May-25
A8.04	WALL SECTIONS	13-May-25	NONE	14-May-25	14-May-25
A9.01	STAIR PLANS AND SECTIONS	20-May-25	NONE	20-May-25	20-May-25
A9.02	STAIR PLANS AND SECTIONS	20-May-25	NONE	20-May-25	20-May-25
A9.03	STAIRS PLANS AND SECTIONS	13-May-25	NONE	14-May-25	14-May-25
A9.04	ELEVATOR PLANS AND ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A10.01	ENLARGED RR PLANS & ELEVATIONS	13-May-25	NONE	14-May-25	14-May-25
A10.02	ENLARGED RR PLANS & ELEVATIONS	13-May-25	NONE	14-May-25	14-May-25
A10.03	ENLARGED RR PLANS & ELEVATIONS	13-May-25	NONE	14-May-25	14-May-25
A10.04	ENLARGED RR PLANS & ELEVATIONS	20-May-25	NONE	20-May-25	20-May-25
A10.05	ENLARGED RR PLANS & ELEVATIONS	13-May-25	NONE	14-May-25	14-May-25
A10.06	ENLARGED RR PLANS & ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A10.07	ENLARGED LACTATION ROOM PLANS & ELEVATIONS	20-May-25	NONE	20-May-25	20-May-25
A11.01	INTERIOR ELEVATIONS	13-May-25	NONE	14-May-25	14-May-25
A11.02	INTERIOR ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A11.03	INTERIOR ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A11.04	INTERIOR ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A11.05	INTERIOR ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A11.06	INTERIOR ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A11.07	INTERIOR ELEVATIONS	13-May-25	NONE	14-May-25	NONE
A11.08	INTERIOR ELEVATIONS	20-May-25	NONE	20-May-25	20-May-25
A12.01	ROOM FINISH SCHEDULE	13-May-25	NONE	14-May-25	NONE
A12.02	BUILDING MATERIAL SCHEDULES	20-May-25	NONE	20-May-25	20-May-25
A12.03	DOOR SCHEDULE	20-May-25	NONE	20-May-25	20-May-25
A12.04	DOOR PANEL AND FRAME TYPES	13-May-25	NONE	14-May-25	NONE
A12.05	STOREFRONT TYPES	13-May-25	NONE	14-May-25	NONE
A12.06	STOREFRONT TYPES	13-May-25	NONE	14-May-25	14-May-25
A12.07	WINDOW TYPES	13-May-25	NONE	14-May-25	NONE
A12.08	CURTAIN WALL TYPES	20-May-25	NONE	20-May-25	20-May-25
A13.01	PARTITION TYPES	13-May-25	NONE	14-May-25	NONE
A13.02	PARTITION TYPES	13-May-25	NONE	14-May-25	14-May-25
A13.03	PARTITION TYPES	13-May-25	NONE	14-May-25	14-May-25
A13.03A	PARTITION TYPES	13-May-25	NONE	14-May-25	14-May-25
A13.03B	PARTITION TYPES	13-May-25	NONE	14-May-25	14-May-25
A13.04	CEILING DETAILS	13-May-25	NONE	14-May-25	14-May-25
A13.05	CEILING DETAILS	13-May-25	NONE	14-May-25	NONE
A13.06	ROOF DETAILS	13-May-25	NONE	14-May-25	14-May-25
A13.08	STAIR AND ELEVATOR DETAILS	20-May-25	NONE	20-May-25	20-May-25
A13.09	STOREFRONT DETAILS	13-May-25	NONE	14-May-25	14-May-25
A13.10	STOREFRONT DETAILS	13-May-25	NONE	14-May-25	NONE
A13.11	PARTITION DETAILS	13-May-25	NONE	14-May-25	NONE
A13.13	EXTERIOR DETAILS	20-May-25	NONE	20-May-25	20-May-25

ATTACHMENT C
ENUMERATION OF DOCUMENTS

Project Name: Douglas County Justice Center GMP #2

CORE Project No: 23-10-005

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
A13.14	SECTION DETAILS	13-May-25	NONE	14-May-25	14-May-25
A13.15	INTERIOR ELEVATION DETAILS	13-May-25	NONE	14-May-25	14-May-25
A13.16	INTERIOR ELEVATION DETAILS	20-May-25	NONE	20-May-25	20-May-25
A13.17	FLOOR TRANSITION DETAILS	13-May-25	NONE	14-May-25	14-May-25
A13.18	MILLWORK TYP. DETAILS	13-May-25	NONE	14-May-25	14-May-25
A13.19	COURTROOM MILLWORK DETAILS	20-May-25	NONE	20-May-25	20-May-25
A13.20	COURTROOM MILLWORK DETAILS	13-May-25	NONE	14-May-25	NONE
A13.21	COURTROOM MILLWORK DETAILS	13-May-25	NONE	14-May-25	NONE
A13.22	COURTROOM MILLWORK DETAILS	13-May-25	NONE	14-May-25	NONE
A13.23	LOBBY MILLWORK DETAILS	13-May-25	NONE	14-May-25	14-May-25
A13.24	DOOR DETAILS	13-May-25	NONE	14-May-25	NONE
A13.25	DOOR DETAILS	13-May-25	NONE	14-May-25	14-May-25
A13.27	PARTITION DETAILS	13-May-25	NONE	14-May-25	NONE
A13.29	INTERIOR DETAILS	13-May-25	NONE	14-May-25	14-May-25
S0.00	STRUCTURAL GENERAL NOTES	13-May-25	12-May-25	14-May-25	14-May-25
S0.01	SPECIAL INSPECTIONS & QUALITY ASSURANCE	13-May-25	12-May-25	14-May-25	NONE
S0.11	TYP. CONC. & FOUNDATION DETAILS	13-May-25	12-May-25	14-May-25	14-May-25
S0.12	TYP. CONC. & FOUNDATION DETAILS	13-May-25	12-May-25	14-May-25	NONE
S0.21	TYP. MASONRY DETAILS	13-May-25	12-May-25	14-May-25	NONE
S0.22	TYP. MASONRY DETAILS	13-May-25	12-May-25	14-May-25	14-May-25
S0.31	TYP. STEEL DETAILS	13-May-25	12-May-25	14-May-25	NONE
S0.41	FLOOR DETAILS	13-May-25	12-May-25	14-May-25	NONE
S0.42	FLOOR DETAILS	13-May-25	12-May-25	14-May-25	NONE
S0.51	TYP. ROOF FRAMING DETAILS	13-May-25	12-May-25	14-May-25	NONE
S0.52	TYP. ROOF FRAMING DETAILS	13-May-25	12-May-25	14-May-25	14-May-25
S0.61	TYP. INTERIOR COLD-FORMED STEEL DETAILS	13-May-25	12-May-25	14-May-25	NONE
S0.62	TYP. INTERIOR COLD-FORMED STEEL DETAILS	13-May-25	12-May-25	14-May-25	NONE
S1.00	STRUCTURAL SITE PLAN	20-May-25	NONE	20-May-25	20-May-25
S1.01	FOUNDATION PLAN	20-May-25	NONE	20-May-25	20-May-25
S1.02	SLAB PLAN	13-May-25	12-May-25	14-May-25	NONE
S2.01	2ND LEVEL FRAMING	13-May-25	12-May-25	14-May-25	14-May-25
S2.02	2ND LEVEL SLAB PLAN	13-May-25	12-May-25	14-May-25	NONE
S4.01	LOW ROOF FRAMING PLAN	13-May-25	12-May-25	14-May-25	14-May-25
S4.02	LOW ROOF JOIST LOADING PLANS	13-May-25	12-May-25	14-May-25	14-May-25
S4.03	HIGH ROOF FRAMING PLAN	13-May-25	12-May-25	14-May-25	NONE
S5.01	WALL ELEVATIONS	13-May-25	12-May-25	14-May-25	14-May-25
S5.02	WALL ELEVATIONS	13-May-25	12-May-25	14-May-25	14-May-25
S5.03	WALL ELEVATIONS - HOLDING CELLS	13-May-25	12-May-25	14-May-25	NONE
S6.01	COLUMN SCHEDULE	13-May-25	12-May-25	14-May-25	NONE
S7.01	STRUCTURAL SECTIONS	13-May-25	12-May-25	14-May-25	NONE
S7.02	STRUCTURAL SECTIONS	13-May-25	12-May-25	14-May-25	NONE
S7.11	ENLARGED FRAMING SECTIONS STOREFRONT GRID 7	13-May-25	12-May-25	14-May-25	NONE
S7.12	ENLARGED ROOF FRAMING SECTIONS	13-May-25	12-May-25	14-May-25	NONE
S7.20	PENTHOUSE & POP UP FRAME ELEVATIONS	13-May-25	12-May-25	14-May-25	NONE
S7.21	COURTROOM POP UP FRAMING ELEVATIONS	13-May-25	12-May-25	14-May-25	NONE
S7.31	ENLARGED STAIR PLANS & SECTIONS	13-May-25	12-May-25	14-May-25	NONE
S7.32	ENLARGED STAIR PLANS & SECTIONS	13-May-25	12-May-25	14-May-25	NONE
S7.33	ENLARGED STAIR PLANS & SECTIONS	13-May-25	12-May-25	14-May-25	NONE
S7.41	ENLARGED ELEVATOR PLANS AND SECTIONS	13-May-25	12-May-25	14-May-25	NONE

ATTACHMENT C
ENUMERATION OF DOCUMENTS

Project Name: Douglas County Justice Center GMP #2

CORE Project No: 23-10-005

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
S7.51	ENLARGED VESTIBULE PLANS AND SECTIONS	13-May-25	12-May-25	14-May-25	14-May-25
S7.52	ENLARGED CHECKPOINT PLANS AND SECTIONS	13-May-25	12-May-25	14-May-25	14-May-25
S7.61	ENLARGED HOLDING CELL PLANS	13-May-25	12-May-25	14-May-25	NONE
S7.71	ENLARGED COURTROOM FLOOR PLANS	13-May-25	12-May-25	14-May-25	NONE
S7.72	ENLARGED COURTROOM FLOOR PLANS	13-May-25	12-May-25	14-May-25	NONE
S7.81	ENLARGED CURTAIN WALL FRAMING PLANS	13-May-25	12-May-25	14-May-25	NONE
S7.82	CURTAIN WALL FRAMING	13-May-25	12-May-25	14-May-25	NONE
S7.91	TRASH ENCLOSURE AND UTILITY SHED PLANS	13-May-25	12-May-25	14-May-25	14-May-25
S8.11	FOUNDATION DETAILS	20-May-25	NONE	20-May-25	20-May-25
S8.21	FRAMING DETAILS	13-May-25	12-May-25	14-May-25	NONE
S8.31	STAIR DETAILS	13-May-25	12-May-25	14-May-25	NONE
S8.32	STAIR DETAILS	13-May-25	12-May-25	14-May-25	NONE
S8.41	ELEVATOR DETAILS	13-May-25	12-May-25	14-May-25	NONE
S8.51	ROOF FRAMING DETAILS	13-May-25	12-May-25	14-May-25	14-May-25
S8.52	ROOF FRAMING DETAILS	13-May-25	12-May-25	14-May-25	NONE
S8.61	HOLDING DETAILS	13-May-25	12-May-25	14-May-25	NONE
M0.01	MECHANICAL GENERAL NOTES AND LEGENDS	28-Apr-25	28-Apr-25	14-May-25	NONE
M0.02	MECHANICAL SYBMOL LEGEND	28-Apr-25	28-Apr-25	14-May-25	NONE
M0.03	MECHANICAL SCHEDULES	28-Apr-25	12-May-25	14-May-25	14-May-25
M2.01	MECHANICAL PLAN - LEVEL 1	28-Apr-25	12-May-25	14-May-25	14-May-25
M2.02	MECHANICAL PLAN - LEVEL 2	28-Apr-25	28-Apr-25	14-May-25	NONE
M2.03	MECHANICAL ROOF PLAN	28-Apr-25	12-May-25	14-May-25	14-May-25
M3.01	MECHANICAL PIPING PLAN - LEVEL 1	28-Apr-25	28-Apr-25	14-May-25	NONE
M3.02	MECHANICAL PIPING PLAN - LEVEL 2	28-Apr-25	28-Apr-25	14-May-25	NONE
M4.01	ENLARGED MECHANICAL PLAN -BOILER ROOM	28-Apr-25	12-May-25	14-May-25	14-May-25
M5.01	MECHANICAL CONTROL DIAGRAMS	20-May-25	19-May-25	20-May-25	20-May-25
M5.02	MECHANICAL CONTROL DIAGRAMS	28-Apr-25	28-Apr-25	14-May-25	14-May-25
M5.03	MECHANICAL CONTROL DIAGRAMS	28-Apr-25	12-May-25	14-May-25	14-May-25
M6.01	MECHANICAL DETAILS	28-Apr-25	28-Apr-25	14-May-25	NONE
M6.02	MECHANICAL DETAILS	28-Apr-25	28-Apr-25	14-May-25	NONE
M6.03	MECHANICAL DETAILS	28-Apr-25	28-Apr-25	14-May-25	NONE
M6.04	MECHANICAL DETAILS	20-May-25	19-May-25	20-May-25	20-May-25
P0.01	PLUMBING GENERAL NOTES AND LEGENDS	28-Apr-25	28-Apr-25	14-May-25	NONE
P0.02	PLUMBING SCHEDULES	28-Apr-25	28-Apr-25	14-May-25	NONE
P2.00	PLUMBNG PLAN -BELOW GRADE	28-Apr-25	28-Apr-25	14-May-25	NONE
P2.01	PLUMBING PLAN - LEVEL 1	28-Apr-25	28-Apr-25	14-May-25	NONE
P2.02	PLUMBING PLAN - LEVEL 2	28-Apr-25	12-May-25	14-May-25	14-May-25
P2.03	PLUMBING ROOF PLAN	28-Apr-25	28-Apr-25	14-May-25	NONE
P4.01	ENLARGED PLUMBING PLAN	28-Apr-25	12-May-25	14-May-25	14-May-25
P5.01	PLUMBING RISER DIAGRAMS	28-Apr-25	NONE	14-May-25	NONE
P5.02	PLUMBING RISER DIAGRAMS	28-Apr-25	NONE	14-May-25	NONE
P5.03	PLUMBING RISER DIAGRAMS	28-Apr-25	NONE	14-May-25	NONE
P6.01	PLUMBING DETAILS	28-Apr-25	NONE	14-May-25	NONE
P6.02	PLUMBING DETAILS	28-Apr-25	NONE	14-May-25	NONE
E0.01	ELECTRICAL LEGEND AND DRAWING SCHEDULE	28-Apr-25	NONE	14-May-25	14-May-25
E0.02	PARTIAL ONELINE DIAGRAM	28-Apr-25	NONE	14-May-25	NONE
E0.03	FIXTURE SCHEDULE AND IECC CALCULATIONS	20-May-25	NONE	20-May-25	20-May-25
E0.04	LOAD CALCULATIONS AND PANEL SCHEDULES	28-Apr-25	NONE	14-May-25	NONE
E0.05	PANEL SCHEDULES	28-Apr-25	NONE	14-May-25	NONE

ATTACHMENT C
ENUMERATION OF DOCUMENTS

Project Name: Douglas County Justice Center GMP #2

CORE Project No: 23-10-005

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
E0.06	LIGHTING CONTROL TYPICAL DIAGRAMS	28-Apr-25	NONE	14-May-25	NONE
E0.07	LIGHTING CONTROL TYPICAL DIAGRAMS	28-Apr-25	NONE	14-May-25	NONE
E0.08	DETAILS	28-Apr-25	NONE	14-May-25	NONE
E1.01	ELECTRICAL SITE PLAN - COURT BUILDING	20-May-25	NONE	20-May-25	20-May-25
E2.01	LEVEL 1 LIGHTING PLAN	28-Apr-25	NONE	14-May-25	NONE
E2.02	LEVEL 2 LIGHTING PLAN	28-Apr-25	NONE	14-May-25	14-May-25
E3.01	LEVEL 1 POWER PLAN	28-Apr-25	NONE	14-May-25	NONE
E3.02	LEVEL 2 POWER PLAN	28-Apr-25	NONE	14-May-25	14-May-25
E4.01	LEVEL 1 MECHANICAL POWER PLAN	28-Apr-25	NONE	14-May-25	14-May-25
E4.02	LEVEL 2 MECHANICAL POWER PLAN	28-Apr-25	NONE	14-May-25	NONE
E4.03	ROOF MECHANICAL POWER PLAN	28-Apr-25	NONE	14-May-25	NONE
E5.01	LEVEL 1 FIRE ALARM PLAN	28-Apr-25	NONE	14-May-25	14-May-25
E5.02	LEVEL 2 FIRE ALARM PLAN	28-Apr-25	NONE	14-May-25	NONE
T0.01	TELECOM LEGEND, GENERAL NOTES, AND DRAWING SCHEDULE	28-Apr-25	NONE	14-May-25	NONE
T0.02	TELECOM DETAILS	28-Apr-25	NONE	14-May-25	NONE
T0.03	TELECOM DETAILS	28-Apr-25	NONE	14-May-25	NONE
T0.04	ENLARGED TELECOM ROOM PLANS	28-Apr-25	NONE	14-May-25	NONE
T0.05	TELECOM RACK ELEVATIONS	28-Apr-25	NONE	14-May-25	NONE
T0.06	EMERGENCY RESPONDER RADIO COMMUNICATION SYSTEM	28-Apr-25	NONE	14-May-25	NONE
T0.07	CELLULAR BOOSTER SYSTEM	28-Apr-25	NONE	14-May-25	NONE
T0.11	SECURITY GENERAL NOTES, LEGEND AND DRAWING SCHEDULE	28-Apr-25	NONE	14-May-25	NONE
T0.12	VIDEO SURVEILLANCE SYSTEM ONELINE AND CAMERA SCHEDULE	28-Apr-25	NONE	14-May-25	NONE
T0.13	VIDEO SURVEILLANCE CAMERA MOUNTING DETAILS	28-Apr-25	NONE	14-May-25	NONE
T0.14	ENLARGED SECURITY ROOM AND RACK ELEVATION DETAILS	28-Apr-25	NONE	14-May-25	NONE
T0.15	ACCESS CONTROL SYSTEM ONELINE AND DOOR ROUGHIN DETAILS	28-Apr-25	NONE	14-May-25	NONE
T0.16	INTRUSION DETECTION SYSTEM AND DURESS ALARM ONELINE	28-Apr-25	NONE	14-May-25	NONE
T0.17	SPECIAL WITNESS INTERVIEW ROOM DETAILS	28-Apr-25	NONE	14-May-25	NONE
T0.21	AUDIO-VISUAL GENERAL NOTES, LEGEND AND DRAWING SCHEDULE	28-Apr-25	NONE	14-May-25	NONE
T0.22	AUDIO-VISUAL DETAILS	28-Apr-25	NONE	14-May-25	NONE
T1.01	TELECOM SITE PLAN	28-Apr-25	NONE	14-May-25	NONE
T1.02	SECURITY SITE PLAN	28-Apr-25	NONE	14-May-25	14-May-25
T2.01	LEVEL 1 TELECOM PLAN	28-Apr-25	NONE	14-May-25	14-May-25
T2.02	LEVEL 2 TELECOM PLAN	28-Apr-25	NONE	14-May-25	14-May-25
T3.01	LEVEL 1 SECURITY PLAN	28-Apr-25	NONE	14-May-25	14-May-25
T3.02	LEVEL 2 SECURITY PLAN	28-Apr-25	NONE	14-May-25	NONE
T3.03	ROOF SECURITY PLAN	28-Apr-25	NONE	14-May-25	NONE
T4.01	LEVEL 1 AUDIO VISUAL PLAN	28-Apr-25	NONE	14-May-25	NONE
T4.02	LEVEL 2 AUDIO VISUAL PLAN	28-Apr-25	NONE	14-May-25	14-May-25
VT01	GENERAL ELEVATOR INFORMATION	13-May-25	NONE	14-May-25	14-May-25
VT02	PLANS AND HOISTWAY SECTION - ELEVATOR 1	13-May-25	NONE	14-May-25	14-May-25
VT03	PLANS AND HOISTWAY SECTION - ELEVATOR 2	13-May-25	NONE	14-May-25	14-May-25

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
VT04	PLANS AND HOISTWAY SECTION - ELEVATOR 3	13-May-25	NONE	14-May-25	14-May-25
VT05	PLANS AND HOISTWAY SECTION - ELEVATOR 4	13-May-25	NONE	14-May-25	14-May-25
FP0.01	FIRE PROTECTION GENERAL NOTES	28-Apr-25	28-Apr-25	14-May-25	NONE
FP2.01	FIRE PROTECTION PLAN -LEVEL 1	28-Apr-25	28-Apr-25	14-May-25	NONE
FP2.02	FIRE PROTECTION PLAN -LEVEL 2	28-Apr-25	28-Apr-25	14-May-25	NONE
SG0.00	SIGN LOCATION PLANS SITE PLAN	13-May-25	NONE	14-May-25	14-May-25
SG0.01	SIGN LOCATION PLANS JC -LEVEL 1	13-May-25	NONE	14-May-25	14-May-25
SG0.02	SIGN LOCATION PLANS JC -LEVEL 2	13-May-25	NONE	14-May-25	14-May-25
SG0.03	SIGN LOCATION PLANS JC -ROOF LEVEL	13-May-25	NONE	14-May-25	14-May-25
SG1.00	TYPOGRAPHY, SYMBOLS & COLORS & SIGN QUANTITIES	13-May-25	NONE	14-May-25	14-May-25
SG1.01	SIGN MESSAGE SCHEDULE	13-May-25	NONE	14-May-25	14-May-25
SG2.00	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
SG2.01	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
SG2.02	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
SG2.03	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
SG2.04	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
SG2.05	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
SG2.06	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
SG2.07	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
SG2.08	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
SG2.09	SIGNAGE DRAWINGS	13-May-25	NONE	14-May-25	14-May-25
ADDENDUMS					
Addendums	**Description**	**Drawing Date**	**Stamp Date**	**CORE Received Date**	**Revision**
1	PRE-BID ADDENDUM 1	13-May-25	NONE	14-May-25	NONE
2	PRE-BID ADDENDUM 2	20-May-25	NONE	15-May-25	NONE
	BASIS OF GUARANTEED MAXIMUM PRICE	13-Jun-25	NONE	13-Jun-25	NONE

4. PRELIMINARY CONSTRUCTION SCHEDULE

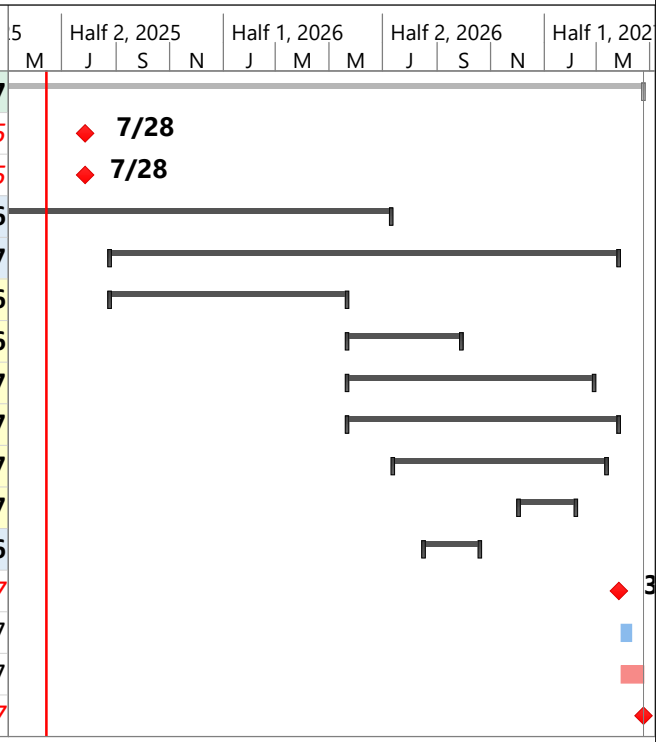


1956

Courthouse additions added.

Douglas County Justice Center - GMP #2

ID	Task Name	Duration	Start	Finish
0	**Douglas County Justice Center - GMP #2**	**655 d**	**Fri 9/27/24**	**Fri 4/23/27**
1	*GMP#2 Permitting Complete*	*0 d*	*Mon 7/28/25*	*Mon 7/28/25*
2	*NTP/Construction Start*	*0 d*	*Mon 7/28/25*	*Mon 7/28/25*
3	**Procurement**	**455 d**	**Fri 9/27/24**	**Fri 7/10/26**
92	**Building Construction - GMP#2**	**405 d**	**Mon 8/25/25**	**Fri 3/26/27**
93	**Structure**	**190 d**	**Mon 8/25/25**	**Thu 5/21/26**
108	**Enclosure**	**90 d**	**Fri 5/22/26**	**Mon 9/28/26**
120	**Interior First Floor**	**195 d**	**Fri 5/22/26**	**Fri 2/26/27**
138	**Interior Second Floor**	**215 d**	**Fri 5/22/26**	**Fri 3/26/27**
166	**Building Systems**	**170 d**	**Mon 7/13/26**	**Fri 3/12/27**
173	**Low Voltage Systems**	**45 d**	**Thu 12/3/26**	**Fri 2/5/27**
178	**Finish Site Construction - GMP#2**	**45 d**	**Mon 8/17/26**	**Mon 10/19/26**
189	*Substantial Completion*	*0 d*	*Fri 3/26/27*	*Fri 3/26/27*
190	Complete Punch List	10 d	Mon 3/29/27	Fri 4/9/27
191	Contractual Close Out	20 d	Mon 3/29/27	Fri 4/23/27
192	*Final Completion*	*0 d*	*Fri 4/23/27*	*Fri 4/23/27*



Task — Summary — Deadline — Progress

Milestone — Project Summary — Critical

5. 1% SUBCONTRACTOR LISTING



A New Justice Center

1% Subcontractor Listing

Douglas County Justice Center GMP #2
PWP-DO-2025-317
June 13, 2025
Minden, NV

In accordance with NRS 338.16995.9.C, the CMAR shall submit a list including the name of each subcontractor who will provide labor or a portion of the work for which he will be paid an amount exceeding 1% of the total cost of the public work, or $50,000, whichever is greater, and the number of the license issued to the subcontractor, pursuant to Nevada Revised Statutes Chapter 624. The CMAR shall also list any portion of the work exceeding 1% of the total cost of the public work, or $50,000, whichever is greater, that the CMAR intends to self-perform.

Description of Work	Subcontractor	License No.
General Requirements	CORE West Inc.	6144A
Earthwork, Utilities & AC Paving	Mountain West Construction, Inc.	82330
Landscaping & Irrigation	Peri Landscape Construction & Materials Inc	36955A
Site Concrete	Northern Nevada Concrete LLC	55920
Building Concrete	XL Concrete Masonry LLC	80662
Masonry	Kemper & Sons Masonry Inc	80356
Structural Steel	Martin Iron Works, Inc.	4611
Metal Roofing	Kodiak Roofing & Waterproofing Co	42603
Membrane Roofing	Kodiak Roofing & Waterproofing Co	42603
Metal Panels	Alpine Roofing Co A Tecta America Company LLC	93829
Aluminum, Glass, & Glazing	Capital Glass	10139
Millwork, Wood Paneling, & Finished Carpentry	Summit Millworks LLC	81021
Framing, Drywall, & Acoustical Treatments	Jackson Unlimited LLC	87782
Tile	SILegacy Floor Finishing	75964, 75965, 75966
Conveying Equipment	Otis Elevator Company	1426A
Plumbing Systems	ACCO Engineered Systems Inc	55552
HVAC Systems	ACCO Engineered Systems Inc	2549
Building Controls	Cerris Systems Reno Inc	81710
Electrical & Low-Voltage Systems	Nelson Electric Company, Inc.	16697



Aerial view of Carson Valley.

CORE Construction
5330 Reno Corporate Dr.
Reno, NV 89511

CONSTRUCTION MANAGER AT RISK
CONTRACT FOR CONSTRUCTION

DOUGLAS COUNTY JUSTICE CENTER

JULY 17, 2025

DOUGLAS COUNTY PUBLIC WORKS
MINDEN, DOUGLAS COUNTY, NEVADA

CONSTRUCTION MANAGER AT RISK
CONTRACT FOR CONSTRUCTION

OWNERS CONTRACT NO. CMAR 07-17-25

DOUGLAS COUNTY JUSTICE CENTER PROJECT

DOCUMENT INDEX

VOLUME ONE

CONTRACT FOR CONSTRUCTION
EXHIBIT "A" - GENERAL CONDITIONS
EXHIBIT "B" - COMPENSATION CONDITIONS
EXHIBIT "C" - ADDENDA
EXHIBIT "D" – GUARANTEED MAXIMUM PRICE as approved by the Douglas County BOCC
EXHIBIT "E" – LIST TECHNICAL SPECIFICATIONS
EXHIBIT "F" - LIST OF DRAWINGS

CONTRACT DRAWINGS and SPECIFICATIONS (by reference, not attached)

AS LISTED IN EXHIBIT "F"
AS LISTED IN EXHIBIT "E"

DOUGLAS COUNTY
MINDEN, DOUGLAS COUNTY, NEVADA

CONSTRUCTION MANAGER AT RISK
CONTRACT FOR CONSTRUCTION

TABLE OF CONTENTS

DESCRIPTION	PAGE
CONTRACT	1
PERFORMANCE BOND	12
LABOR AND MATERIAL PAYMENT BOND	14
FORM OF GUARANTEE	16
CMAR SURETY COMPANY CONTACTS	17

CONTRACT

This OWNER-CMAR Construction Agreement by and between Douglas County, PO Box 218, Minden, NV 89423, hereinafter referred to as "OWNER," and the Construction Manager at Risk named below, hereinafter referred to as “CMAR,” is made and entered into as follows:

Execution Date: **July 17, 2025**

Project Identification

DC Project No.:	**CMAR 07-17-25**
Project Name:	**Douglas County Justice Center**
Project Location:	**Minden**
PWP Project No.:	**DO 2025-317**

OWNER:

Douglas County
PO Box 218
Minden, NV 89423
(775) 790-5212

CMAR:

CORE Construction
5330 Corporate Drive
Reno, NV 89511
(775) 525-5757

Architect:

TSK Architects
225 South Arlington Suite A
Reno, NV 89501
(775) 337-4700

ARTICLE 1: GUARANTEED MAXIMUM PRICE

For furnishing of all materials and all labor, tools, and appliances and all expense, direct or indirect, including all profits, connected with the proper execution of the Work and of maintaining the same until it is accepted by OWNER, the OWNER will pay and CMAR shall accept as full compensation therefore, a total sum not to exceed:

$47,923,417.00

Written: Forty-Seven Million, Nine Hundred Twenty-Three Thousand, Four Hundred Seventeen Dollars and No Cents

the Guaranteed Maximum Price ("GMP"). This GMP is for the performance of the Work in accordance with the Contract Documents (as defined in Article 7 hereof).

The GMP is for the total amount and is not to be construed as a "line item" guarantee. If one category exceeds the budget amount, or if another is less than the budgeted amount, neither shall result in an adjustment to the GMP except as specifically set forth herein.

ARTICLE 2: ALLOWANCES

CMAR has included in the GMP for the Cost of the Work "Allowances" for items for which final costs have not yet been determined. Allowances include the cost to CMAR (less any applicable trade discounts) of materials and equipment required by the allowances to be delivered at the project location, and all applicable taxes. CMAR's costs for unloading and handling on the project location, labor, installation costs, bond and insurances costs, overhead, profit, and other expenses contemplated for the allowances have already been included in the GMP. No demand for additional payment on account of any of the foregoing will be valid.

Whenever during the course of the construction, costs are less than the allowances, the OWNER may at its option allocate the savings to the OWNER's Contingency, reallocate the funds to another item, or take a deductive change order.

In no event shall there be an increase in the GMP or a material change in the Scope of the Work without OWNER's prior written consent through a Contract Change Order. However, if the final price of an allowance exceeds the GMP amount as a result of an OWNER-approved Change Order, CMAR may be allowed bond and insurances costs, overhead and profit on the difference between the GMP allowance amount and the final price.

ARTICLE 3: CONTINGENCY FUNDS

The GMP shall include a Construction Contingency that is for CMAR's exclusive use and may be used by CMAR at its sole discretion.

Any funds remaining in the Contractor's Contingency shall be split between CMAR and OWNER with OWNER receiving fifty-one (51) percent, and CMAR receiving forty-nine (49) percent and credited as indicated in Exhibit "B" – Compensation Conditions, Article 6.0 FINAL PAYMENT.

The OWNER's Contingency shall not be included in the GMP and is for OWNER's exclusive use and may be used by OWNER at its sole discretion.

ARTICLE 4: COST SAVINGS

CMAR shall work cooperatively, in good faith, with subcontractors, Architect, and OWNER to identify appropriate opportunities to reduce the Project costs and promote cost savings without sacrificing quality. Any identified cost savings from the GMP shall be released by CMAR as soon as practical to OWNER with intent to fund additional program elements.

Any funds remaining as a result of cost savings shall be split between CMAR and OWNER with OWNER receiving fifty-one (51) percent, and CMAR receiving forty-nine (49) percent and credited as indicated in Exhibit "B" – Compensation Conditions, Article 6.0 FINAL PAYMENT.

ARTICLE 5: TIME OF THE ESSENCE

Time is of the essence, and CMAR acknowledges that the time for completion of the Work is sufficient for it to perform all the Work. In case of failure on the part of CMAR to complete the Work within the time(s) specified in the Contract Documents or within such additional time(s) as may be granted by formal action of Douglas County. CMAR and Owner recognize that time is of the essence and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified herein, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and CMAR agree that as liquidated damages for delay (but not as a penalty) CMAR will pay to Owner the sum(s) indicated in Exhibit "B" – Compensation Conditions, Article 7.0 LIQUIDATED DAMAGES.

Contract Time**: Substantial Completion March 26, 2027**

Final Completion April 23, 2027

ARTICLE 6: WORK REQUIRED

The term "Work" includes all labor, materials, services, equipment, tools, transportation, power, water, permanent and temporary utilities, connections, provisions for safety, and all incidental and other things necessary to produce the finished construction of the Project as described by the Contract Documents. CMAR agrees to provide all labor, materials, equipment, tools and services necessary, and to do everything required by the Contract Documents as necessary to complete all Work required for the Project within the time specified for Substantial Completion and Final Completion of the Work.

ARTICLE 7: INCORPORATED DOCUMENTS

OWNER and CMAR mutually agree that the following documents are incorporated into and made a part of this Contract by reference (the "Contract Documents"):

Exhibit A:	General Conditions of the Contract
Exhibit B:	Compensation Conditions
Exhibit C:	Addenda
Exhibit D:	Guaranteed Maximum Price as approved by the Douglas County Board of County Commissioners
Exhibit E:	Technical Specifications
Exhibit F:	List of Drawings

In addition, the following items, which are not exhibits to this Contract, shall constitute part of the Contract Documents:

- Contract Drawings
- Construction Schedule submitted pursuant to Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA, and any amendments approved by the OWNER
- Current Prevailing Wage Rates, Douglas County, Nevada
- CMAR Contract for Preconstruction Services,
- CMAR Fee Proposal submitted with Request for Proposal,

ARTICLE 8: GOVERNING ORDER OF CONTRACT DOCUMENTS

The Bidding and Contract Documents include various divisions, sections and conditions, which are essential parts for the Work to be provided by the successful Bidder. A requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete Work. In case of discrepancy, the following precedence will govern:

- Contract
- Exhibit “A” – General Conditions
- Exhibit “B” – Compensation Conditions
- Exhibit “C” – Addenda
- Exhibit “D” – Guaranteed Maximum Price as approved by Douglas County
- Exhibit “E” – Technical Specifications
- Exhibit “F” – List of Drawings
- Contract Drawings
- Construction Schedule submitted pursuant to Exhibit “A” – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA, and any amendments approved by the OWNER
- Current Prevailing Wage Rates, Douglas County, Nevada
- CMAR Contract for Services, by reference, dated July 1, 2025

Addenda, Change Orders and Supplemental Agreements will take precedence over any of the above. Detailed plans shall have precedence over general plans.

CMAR shall take no advantage of any apparent error or omission in the Bidding Documents. In the event CMAR discover such an error or omission, CMAR shall immediately notify OWNER. OWNER will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the Bidding Documents.

ARTICLE 9: CONTRACT TIME

CMAR shall commence the Work to be performed under this Contract on the date set by OWNER in the written Notice to Proceed, continuing the Work with diligence and shall complete the entire Work in accordance with Exhibit “A” – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA. Further, in the event interim milestone completion dates are established in Exhibit “A” – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA for separable portions of the Work, CMAR agrees to complete said separable portions of the Work in accordance with said milestone dates. CMAR is aware of regulatory and other restrictions on the timelines for work performed in the area of the Project and understands that there will be no allowance for additional Contract Time as a result of any such restrictions.

ARTICLE 10: AGREEMENT MODIFICATIONS

This Contract embodies the entire agreement between OWNER and CMAR and supersedes all other writings, oral agreements, or representations. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes,

amendments or modifications of any of the terms or conditions of the Contract shall be valid unless reduced to writing and signed by both parties.

ARTICLE 11: ASSIGNMENT RIGHTS

OWNER and CMAR each binds themselves, their partners, successors, assignees and legal representatives to the other party hereto and to the partners, successors, assignees and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the Contract.

No party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other parties for which approval may be withheld for any reason or for no reason whatsoever. CMAR shall not assign, transfer, convey or otherwise dispose of the Contract or its right, title or interest in or to the same or any part thereof, without prior consent of OWNER and concurred to by the sureties.

ARTICLE 12: INDEMNIFICATION

To the fullest extent permitted by law, CMAR shall defend, indemnify, and hold harmless OWNER, and its agents, employees, and members of the Board from and against all claims, damages, losses, and expenses, including, but not limited to attorneys' fees arising out of or resulting from performance of this Contract, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property caused by the negligent, reckless, or intentional acts or omissions of CMAR, a Subcontractor, anyone directly or indirectly employed by them for whose acts they may be liable, regardless of whether such claim, damage, loss, or expense is caused in part by OWNER indemnified hereunder. However, in no event shall CMAR be required to indemnify OWNER for claims, damages, loss or expenses arising out of OWNER's sole negligence. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Article.

In any and all claims against OWNER, its agents, employees, or any of the members of the Board by any employee of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under the first paragraph of this Article shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the contractor or any subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

CMAR's obligations of this Article shall not extend to the liability of the Architect or its employees arising out of (a) the preparation or approval of maps, sketches, opinions, reports, surveys, CCOs, designs, or

specifications, or (b) the giving of or the failure to give directions or instructions by the Architect or its employees provided such giving or failure to give is the primary cause of injury or damage.

ARTICLE 13: PATENT INDEMNITY

CMAR hereby indemnifies and shall defend and hold harmless OWNER and its agents, employees, and members of the Board of Trustees respectively from and against all claims, losses, costs, damages, and expenses, including attorney's fees, incurred by OWNER and its agents, employees, and members of the Board of Trustees respectively, as a result of or in connection with any claims or actions based upon infringement or alleged infringement of any patent and arising out of the use of the equipment or materials furnished under the Contract by CMAR, or out of the processes or actions employed by, or on behalf of CMAR in connection with the performance of the Contract. CMAR shall, at its sole expense, promptly defend against any such claim or action unless directed otherwise by OWNER or its representatives provided that OWNER or its representatives shall have notified CMAR upon becoming aware of such claims or actions, and provided further that CMAR's aforementioned obligations shall not apply to equipment, materials, or processes furnished or specified by OWNER or and its agents, employees, and members of the Board of Trustees.

CMAR shall have the right, in order to avoid such claims or actions, to substitute at its expense non-infringing equipment, materials, or processes, or to modify such infringing equipment, materials and processes so they become non-infringing, or obtain the necessary licenses to use the infringing equipment, material or processes, provided that such substituted and modified equipment, materials and processes shall meet all the requirements and be subject to all the provisions of this Contract.

ARTICLE 14: INDEPENDENT CONTRACTOR

The parties agree that CMAR is an independent contractor and that this contract is entered into in accordance with Nevada law that CMAR is not an employee of OWNER, and that there shall be no:

1. Withholding of income taxes by OWNER;
2. Industrial insurance coverage provided by OWNER;
3. Participation in group insurance plans which may be available to employees of OWNER;
4. Participation or contribution by either the independent contractor or OWNER to the Public Employees Retirement System;
5. Accumulation of vacation leave or sick leave;
6. Unemployment compensation coverage provided by OWNER.

CMAR represents that it is fully experienced and properly qualified to perform the class of work provided for herein, and that it is properly licensed, equipped, organized and financed to perform such work. CMAR shall

act as an independent contractor and not as the agent of OWNER in performing the Contract and is responsible for maintaining complete control over its employees and all of its suppliers and Subcontractors. Nothing contained in this Contract or any Subcontract awarded by CMAR shall create any contractual relationship between any such supplier or Subcontractor and OWNER. However, each subcontract and supplier agreement entered into by CMAR, relative to the Contract, shall bind such Subcontractor or supplier to the same terms and conditions as appear in the Contract. CMAR shall perform all work in accordance with its own methods subject to strict compliance with the Contract.

ARTICLE 15: RIGHTS AND REMEDIES

The duties and obligations imposed by the Contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

ARTICLE 16: SEVERABILITY

The Contract and the various provisions thereof are severable. Should any part, clause, provisions or terms be declared invalid, ineffective, or unenforceable, the remaining provisions of the Contract shall remain in full legal force and effect.

ARTICLE 17: FINAL PAYMENT

As provided in Exhibit "A" – General Conditions, when the Work and all requirements of the Contract Documents are fully and satisfactorily completed, OWNER will pay to CMAR a final payment consisting of the remaining unpaid balance of the Contract Sum due CMAR after accounting for OWNER's share of funds remaining in CMAR's Construction Contingency Fund and OWNER's share of funds remaining as a result of Cost Savings. The acceptance of the final payment by CMAR shall constitute a full and final release and waiver of all CMAR claims and rights of claim against the OWNER relating or pertaining to the Work.

Acceptance of the final payment by CMAR shall terminate OWNER-CMAR Construction Agreement after which time the applicable terms and conditions for Warranties and Insurance shall continue to apply.

ARTICLE 18: FAIR EMPLOYMENT PRACTICES

In connection with the performance of work under this Contract, CMAR agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin or ancestry, sex, sexual orientation, gender identity or expression, religion, disability, or age. Such agreement shall include, but not be limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CMAR further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard

commercial supplies or raw materials. Any violation of such provision by CMAR shall constitute a material breach of this Contract.

As this agreement will be funded, in part, by federal funds, Contractor's attention is especially drawn to the following requirements:

Civil rights requirements. The following requirements apply to the underlying Agreement:

(1) Nondiscrimination -In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C.§ 6102, Section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements issued.

(2) Equal Employment Opportunity -The following equal employment opportunity requirements apply to the underlying Agreement:

(a) Race, Color, Creed, National Origin, Sex, Age -In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future activities undertaken in the course of the work under this Agreement. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements issued.

(b) Age - In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements issued.

(c) Disabilities - In accordance with Section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements issued.

ARTICLE 19: INSURANCE REQUIREMENTS

A certificate of insurance evidencing the required coverage, as stipulated in the General Conditions of the Contract, shall be filed with OWNER prior to CMAR mobilizing onto the Project site and prior to commencement of any work on the Project.

ARTICLE 20: BONDS AND GUARANTY

CMAR shall furnish a performance bond, payment bond and guarantee bond in the form attached hereto and in accordance with the requirements set forth in Exhibit "A" – General Conditions, Article 4.4 Bond Requirements.

ARTICLE 21: STATUTORY REQUIREMENTS

CMAR agrees to all terms and conditions of the Nevada Revised Statutes (NRS), the Nevada Administrative Code (NAC) and local law as may apply to this Contract and to the work performed under this Contract and agrees to comply with all such applicable laws and regulations.

ARTICLE 22: INFORMATION ACCESS

The books, records, documents, and accounting procedures and practices of the CMAR relevant to this Contract shall be subject to inspection, examination and audit by OWNER, its agents and representatives, and the State of Nevada during the course of this project and for 3 years after its completion.

ARTICLE 23: EXAMINATION OF DOCUMENTS

Execution of this Contract by each party shall constitute the representation by each such party that it has examined the contents of all the Contract Documents, including, but not limited to, CMAR General Conditions of the Contract, that it has read and understands the same, and specifically agrees to be bound thereby.

SIGNATURE PAGE FOLLOWS

REST OF PAGE LEFT BLANK

IN WITNESS WHEREOF, the Douglas County has authorized its Chairman to execute this Contract on behalf of the said OWNER, and CMAR has hereunto set its hand and seal the day and year above written.

MINDEN, DOUGLAS COUNTY, NEVADA

BY: _____

CHAIRMAN

BOARD OF COUNTY COMMISSIONERS

CONSTRUCTION MANAGER AT RISK

CORE CONSTRUCTION

By: _____

Printed Name: _____

Title: _____

Date: This _____ day of _____, 2024.

STATE OF NEVADA)
) ss:
DOUGLAS COUNTY)

On the _____ day of _____, 2024, _____ personally appeared before me, a notary public, and was personally known or proved to me to be the person whose name is subscribed on the foregoing instrument and who acknowledged to me that she/he executed the foregoing Contract with full authority on behalf of_____

_____.

_____
Notary's Signature

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS,

THAT _____, as CMAR, and _____, as Surety, are held and firmly bound unto _____, hereinafter called OWNER, in the sum of _____ dollars ($ _____), for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said CMAR has been awarded and is about to enter into the annexed Contract with said OWNER to perform all Work required under the GMP Schedule(s)

of OWNER's specifications entitled _____.

NOW, THEREFORE, if CMAR shall well and truly perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of the Contract and any extensions thereof that may be granted by OWNER required under the Contract, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of any and all modifications, additions, or alterations of the Contract that may hereafter be made, and shall also fully indemnify and hold harmless OWNER from all cost and damage which it may suffer by failure of reason to do so and shall fully reimburse and pay OWNER all outlay and expense which OWNER may incur in making good any such default, then this obligation shall be void; otherwise, to remain in full force and effect.

The Surety further agrees that whenever CMAR shall be, and is declared by OWNER to be, in default under the Contract (and said default shall be construed to be any breach of any of the provisions of the Contract on the part of CMAR) the Surety shall promptly remedy the default, or will complete the Contract in accordance with its terms and conditions and shall fully indemnify and hold harmless OWNER from all costs, damages and expenses which may arise thereafter (including reasonable attorney's fees) and which OWNER may suffer by reason of Surety's failure to do so.

PERFORMANCE BOND - CONTINUED

The Surety and CMAR further agree that any modifications, additions or alterations which may be made in the terms of the Contract or in the Work to be done thereunder, or any extensions of the Contract, or other forbearance on the part of either OWNER or CMAR to the other, shall not in any way release CMAR and the Surety, or either of them, their heirs, assigns, executors, administrators and successors, from their liability hereunder, notice to Surety of any such modifications, additions, extensions or forbearance being hereby expressly waived.

The sum of this Performance Bond is in addition to the sum of the Payment Bond being executed concurrently herewith.

SIGNED AND SEALED, this _____ day of _____, 20____ .

(SEALED AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

_____ (Seal)
CMAR

BY:_____

(Signature)

_____ (Seal)
Surety

BY:_____

(Signature)

LABOR AND MATERIAL PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS THAT _____ as CMAR, and _____, as Surety, are held and firmly bound unto _____ hereinafter called OWNER, in the sum of

_____dollars ($_____), for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said CMAR has been awarded and is about to enter into the annexed Contract with said OWNER to perform all Work required under the GMP Schedule(s) _____

_____

_____ of

OWNER's specifications entitled _____

_____ .

NOW, THEREFORE, if said CMAR, or subcontractors, fail to pay for any materials, equipment, or other supplies, or for rental of same, used in connection with the performance of work contracted to be done, or for amounts due under applicable state law for any work or labor thereon, said Surety will pay for the same in an amount not exceeding the sum specified above, and, in the event suit is brought upon this bond, a reasonable attorney's fee to be fixed by the court. This bond shall insure to the benefits of any persons, companies, or corporations entitled to file claims under applicable state law.

LABOR AND MATERIAL PAYMENT BOND - CONTINUED

PROVIDED, that any alterations in the Work to be done or the materials to be furnished, which may be made pursuant to the terms of said Contract, shall not in any way release either said CMAR or said Surety thereunder, nor shall any extensions of the time granted under the provisions of said Contract release either said CMAR or said Surety, and notice of such alterations or extension of the Contract is hereby waived by said Surety. The sum of this Payment Bond is in addition to the sum of the Performance Bond being executed concurrently herewith.

SIGNED AND SEALED, THIS ____ day of _____ , 20___.

(SEALED AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

_____ (Seal)
CMAR

BY: _____
(Signature)

_____ (Seal)
(Surety)

BY: _____
(Signature)

FORM OF GUARANTEE

GUARANTEE FOR_____

_____
(Name and address of prime contractor)

We hereby guarantee that the _____

_____

_____
(Description of the work)

Which we have constructed, has been done in accordance with the plans and specifications; that the Work constructed will fulfill the requirements of the guaranties included in the Contract Documents. We agree to repair or replace any or all of our work, together with any other adjacent work which may be damaged in so doing, that may prove to be defective in the workmanship or materials within a period of one year from the date of filing of Notice of Final Completion of the above named Work by the County of Douglas, State of Nevada, without any expense whatsoever to said County of Douglas, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of our failure to comply with the above-mentioned conditions within five (5) calendar days after being notified in writing by Douglas County, Minden, Nevada, we, collectively or separately, do hereby authorize Douglas County to proceed to have said defects repaired and made good at our expense and we will honor and pay the costs and charges therefore upon demand. When correction work is started, it shall be carried through to completion.

DATED: _____
(Notice of completion filing date)

(SEAL AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

_____ (Seal)
(CMAR)

BY:_____
(Signature)

_____ (Seal)
(Surety)

BY:_____
(Signature)

CMAR SURETY COMPANY CONTACTS

PERFORMANCE BOND NO. _____

Surety Name: _____

Address: _____

_____

Phone No: _____

Fax No: _____

Contact: _____

LABOR AND MATERIAL PAYMENT BOND NO. _____

Surety Name: _____

Address: _____

_____

Phone No: _____

Fax No: _____

Contact: _____

GUARANTY BOND NO. _____

Surety Name: _____

Address: _____

_____

Phone No: _____

Fax No: _____

Contact: _____

DOUGLAS COUNTY
MINDEN, DOUGLAS COUNTY, NEVADA

EXHIBIT "A"
GENERAL CONDITIONS

TABLE OF CONTENTS

GC NO.	TITLE	PAGE
1.0	DEFINITIONS	1
2.0	CMAR BIDDING PROCEDURES	7
3.0	AUTHORIZED REPRESENTATIVES	8
4.0	CONTRACT EXECUTION	8
5.0	POST-AWARD	11
6.0	CONTRACT INTERPRETATION	11
7.0	DISCOVERY OF CONFLICTS, ERRORS, OMISSIONS OR DESCREPANCIES	12
8.0	INSURANCE	13
9.0	OWNER'S RESPONSIBILITIES	20
10.0	CONTRACT TIME	20
11.0	CONSTRUCTION SCHEDULE AND DATA	21
12.0	CHANGES	22
13.0	PROGRESS	25
14.0	CONSTRUCTION PROGRESS MEETINGS	26
15.0	SUBCONTRACTORS	26
16.0	LABOR, PERSONNEL AND WORK RULES	27
17.0	NEVADA PREVAILING WAGE RATES	27
18.0	CERTIFIED PAYROLLS	28
19.0	PERMITS AND FEES	28
20.0	TAXES	28
21.0	SITE CONDITIONS	28
22.0	DIFFERING SITE CONDITIONS	29
23.0	STANDARDS AND CODES	30
24.0	CMAR's FIELD OFFICE	30
25.0	TOILET FACILITIES	31
26.0	NEVADA OSHES REQUIREMENT	31
27.0	SAFETY	31
28.0	REQUESTS FOR INFORMATION	34
29.0	CMAR-FURNISHED SUBMITTALS AND SAMPLES	35

30.0 SUBSTITUTIONS 36
31.0 INSPECTION: REJECTION OF MATERIALS AND WORKMANSHIP 37
32.0 TESTING 39
33.0 AS-BUILT RECORDS 40
34.0 OWNER-FURNISHED DRAWINGS AND TECHNICAL SPECIFICATIONS 40
35.0 CMAR-FURNISHED MATERIALS, EQUIPMENT AND WORKMANSHIP 41
36.0 LINES AND GRADES 41
37.0 ACCESS TO WORK AREAS 42
38.0 CMAR INGRESS AND EGRESS 42
39.0 DELIVERY, UNLOADING AND STORAGE 42
40.0 CMAR's WORK AREA 42
41.0 CMAR's PLANT, EQUIPMENT AND FACILITIES 43
42.0 RESPONSIBILITY FOR WORK SECURITY 43
43.0 PROTECTION OF WORK IN PROGRESS, MATERIALS, EQUIPMENT AND PROPERTY 43
44.0 PROJECT SITE PROTECTION 44
45.0 DISPOSAL OF MATERIAL OUTSIDE JOBSITE PROPERTY 44
46.0 PROJECT SIGNS, PUBLICITY AND ADVERTISING 45
47.0 UTILITIES 45
48.0 COMMERCIAL ACTIVITES 46
49.0 USE OF COMPLETED PORTIONS OF WORK 46
50.0 CONTRACT CLOSEOUT 47
51.0 WARRANTY 49
52.0 EXAMINATION OF CMAR's RECORDS 50
53.0 SURVIVABILITY 50
54.0 OWNERSHIP AND USE OF DOCUMENTS 50
55.0 COOPERATION WITH OTHERS 50
56.0 SEPARATE CONTRACTS 50
57.0 TERMINATION BY CMAR 51
58.0 TERMINATION FOR DEFAULT 51
59.0 OPTIONAL TERMINATION 52
60.0 SUSPENSION 53
61.0 CLAIMS FOR DAMAGES 54
62.0 NOTICES 55
63.0 CMAR CORRESPONDENCE 55

EXHIBIT "A"
GENERAL CONDITIONS

1.0 DEFINITIONS

1.1 Access Road – The right-of-way, the roadway and all improvements constructed thereon connecting the Jobsite to a public highway.

1.2 Addenda – Written or graphic instruments issued by OWNER during the bidding process. Addenda will become part of the Contract Documents when the Contract is executed. CMAR (and its Subcontractors), upon receiving Addenda, shall insert same into the base bid documents.

1.3 An Additive or Deductive Bid Item – An amount stated in the GMP to be added to or deducted from the amount of the Base Bid if the corresponding change in the Work, as described in the GMP documents, is accepted by OWNER. Additive Alternate Items may be exercised by OWNER with the award of the project. Award may be for only the Base Bid, Base Bid plus Additive Alternate(s), Base Bid minus Deductive Alternate(s), or a combination of Base Bid plus Additive Alternate(s) minus Deductive Alternate(s).

1.4 Advertisement – A public announcement, as required by local law, inviting Statement of Qualifications for work to be performed and materials to be furnished.

1.5 ARCHITECT – The ARCHITECT contracted by OWNER to perform design work for OWNER.

1.6 ASTM – The American Society for Testing and Materials.

1.7 Award – The acceptance, by OWNER, of CMAR's GMP for construction services.

1.8 Calendar Day – Every day on the calendar including day one, NTP, to and including Substantial Completion of all the work to be performed. A Calendar Day shall be understood to be any day of the year, including weekends and holidays.

1.9 Certificate of Substantial Completion – This Certificate may be issued upon successful completion of Milestone(s) and/or specific portions of the Work that OWNER requested for early occupancy.

1.10 CMAR's Fee – CMAR's Fee for Overhead and Profit, as included in the cost proposal, shall include the following items:

1.10.1 Salaries and other mandatory or customary compensation of CMAR's employees at its principal and branch offices, except employees assigned to the Project at the principal office. Specifically excluded are the project manager, project ARCHITECT, project coordinator, and project estimator (listed under General Conditions).

1.10.2 General and administrative expenses of CMAR's principal and branch offices other than the field office. Specifically excluded are materials and equipment utilized at the Jobsite.

1.10.3 CMAR's capital expenses, including interest on CMAR's capital employed for the Work.

1.10.4 Costs for warranty work and coordination.

1.10.5 CMAR's profit.

1.10.6 CMAR's Fee shall not include any costs due to the fault or negligence of CMAR, subcontractors, anyone directly or indirectly employed by CMAR or subcontractors, or for whose acts CMAR or subcontractors may be liable, including but not limited to costs for the correction of damaged, defective or nonconforming work, disposal and replacement of materials and equipment incorrectly ordered or supplied, and making good all damage to property not forming part of the work.

1.11 CMAR's General Conditions – The term "General Conditions" shall mean indirect costs incurred by CMAR in the proper performance of the work, and shall be itemized as a lump sum amount and billed based upon the percentage complete of the entire Work. Within the GMP limits established within the Construction Contract, OWNER agrees to reimburse CMAR for the General Conditions as defined herein.

1.11.1 Salaries of CMAR's employees when stationed at the field office, in whatever capacity employed, employees engaged on the road expediting the production or transportation of material and equipment, and employees from the principal or branch office performing jobsite functions while located at the principal office; including CMAR's project manager, project ARCHITECT, project coordinator, and project estimator.

1.11.2 Employee benefits and taxes including, but not limited to, unemployment compensation, social security, health, welfare, retirement, and other fringe benefits as required by law, labor agreements, or paid under CMAR's standard personnel policy, insofar as such costs are actually paid to employees of CMAR who are engaged in the Work.

1.11.3 Reasonable transportation, travel, and hotel expenses for CMAR's personnel incurred in connection with the Work.

1.11.4 Costs associated with establishing, equipping, operating, maintaining, and demobilizing the specified field office(s).

1.11.5 Costs for reproduction, photographs, fax transmissions, long distance telephone calls, data processing services, postage, express delivery charges, on-site telephone service, and reasonable petty cash expenses at CMAR's field office.

1.11.6 Costs (including transportation and maintenance) of all materials, supplies, equipment, temporary facilities, and hand tools (not owned by workers) that are used or consumed in the performance of the Work by CMAR's employees listed above in this Article.

1.11.7 Costs of obtaining and using all water, power and fuel necessary for the Work, if not paid directly by OWNER.

1.11.8 Costs for removal of all generated non-hazardous substances, debris, and waste materials.

1.11.9 Costs incurred by CMAR due to any emergency affecting the safety of persons and/or property.

1.11.10 Costs related to CMAR's safety program.

1.11.11 Costs indirectly incurred in the performance of the Work or in connection with the Project, and not included in CMAR's Fee, which are reasonably inferable from the Contract Documents as necessary to produce the intended results.

1.12 Construction Change Directive (CCD) – A written directive to CMAR, signed by OWNER and ARCHITECT, which shall serve as formal and binding direction for CMAR to proceed with a defined change in the Work. The directive may be implemented when deemed necessary as an interim action until a Contract Change Order can be formally assessed and executed. Upon receipt of a CCD, CMAR shall promptly proceed with the directed changes.

1.13 Contract – The written agreement covering the Work to be performed. The awarded Contract shall include the Contract Documents as listed in Article 7 of the executed Construction Management At Risk Contract for Construction.

1.14 Contract Change Order (CCO) – The conforming document which formally establishes the total Contract value and/or Substantial Completion Date. A CCO is an amendment to the OWNER-CMAR Construction Contract and is a written order to CMAR signed by OWNER and CMAR, which is issued after the execution of the Contract, authorizing a change in the Work and/or an adjustment in the Contract Sum or the Contract Time.

1.15 Contract Change Request (CCR) – A formal request to OWNER, initiated by CMAR by submittal of a Request For Contract Change (RFCC), to propose a change to the Contract and, once approved, will authorize payment for the approved change.

1.16 Contract Control Schedule (CCS) – The schedule developed by CMAR designed to provide the control level guideline of contract execution for the duration of Contract.

1.17 Contract Item (Pay Item) – A specific unit of work for which a price is provided in the Contract.

1.18 Contract Sum – The total compensation payable to CMAR for performing the Work, subject to modification by Contract Change Order.

1.19 Contract Time – The number of calendar days stated in the proposal, allowed for completion of the Contract, including authorized time extensions. If a calendar date of completion is stated in the proposal, in lieu of a number of calendar or working days, the Contract shall be completed by that date.

1.20 CONSTRUCTION MANAGER AT RISK (CMAR) – The individual, partnership, firm, or corporation primarily liable for the acceptable performance of the Work contracted and for payment of all legal debts pertaining to the Work who acts directly or through lawful agents or employees to complete the Work. CMAR is not responsible for providing, nor does CMAR control, the Project design and contents of the design documents.

1.21 Cost of the Work – The term "Cost of the Work" shall mean actual costs necessarily incurred by CMAR in the proper performance of the work. Within the GMP limits established within the Construction Contract, OWNER agrees to reimburse CMAR for the Cost of the Work as defined herein.

1.21.1 Wages paid for labor in the direct employ of CMAR in the performance of the Work. Labor rates, including fringe benefits, shall be in conformance with the applicable Prevailing Wage Rates as published by the Nevada State Labor Commission for this project.

1.21.2 Cost of all materials, supplies, and equipment incorporated in the Cost of the Work, including costs of certificates of inspection and testing, transportation, storage, and handling.

1.21.3 Costs of materials billed to OWNER in excess of those actually installed but required to provide reasonable allowance for waste and for spoilage. Unused excess, billed materials, if any, shall be handed over to OWNER at the completion of the work or, at OWNER's option, shall be sold by CMAR. Any amounts realized from such sales shall be credited to OWNER as a deduction from the Cost of the Work.

1.21.4 Costs to receive, store and install any OWNER furnished equipment or materials as called for in this Contract.

1.21.5 Payments made by CMAR to the Subcontractors and suppliers for the Cost of the Work performed under the Contract.

1.21.6 Does not include the cost of fees of testing laboratories for tests required by the Contract Documents, except those related to defective or nonconforming work for which reimbursement is excluded by CMAR Contract for Construction – Exhibit "A", Article 32.0 TESTING, or other provisions of the Contract Documents.

1.21.7 Rental charges for all necessary machinery and equipment, exclusive of hand tools owned by workers, used for the Work, whether rented from CMAR or others, including installation, repair and replacement, dismantling, removal, maintenance, transportation, and delivery costs at rates consistent with those prevailing in the area.

1.21.8 Sales, use, gross receipts or other taxes, tariffs or duties related to the Cost of the Work for which CMAR is liable.

1.21.9 All discounts for prompt payment, volume buying, all trade discounts, rebates and refunds, and all returns from sale of surplus materials and equipment, shall be credited to the Cost of the Work.

1.21.10 Deposits lost for causes other than CMAR's fault or negligence.

1.22 Defective – Refers to Work that is unsatisfactory, faulty, deficient, does not conform to the Contract Documents or does not meet the requirements of inspections, standards, tests or approvals required by the Contract Documents, or Work that has been damaged prior final payment of the Contract.

1.23 Drainage System – The system of pipes, ditches, and structures by which surface or subsurface waters are collected and conducted from the Project area.

1.24 Drawings – The official drawings or exact reproductions, approved by OWNER, which show the location, character, dimensions and details of the Project and the Work to be done and which are to be considered as part of the Contract.

1.25 Equipment – All machinery, together with the necessary supplies for upkeep and maintenance, and also all tools and apparatus necessary for the proper construction and acceptable completion of the Work.

1.26 Final Completion – When the Work in the Contract is complete in accordance the Contract Documents, as modified by any contract changes, and OWNER accepts the Work as being

complete.

1.27 Guaranteed Maximum Price (GMP) – An open-book contract where CMAR is compensated for actual costs incurred plus a fixed fee subject to a ceiling price. CMAR is responsible for cost overruns, unless the GMP has been increased via formal Contract Change Order (only as a result of additional scope from OWNER, not price overruns). Savings resulting from cost savings are split between OWNER and CMAR per Contract ARTICLE 4.

1.28 Jobsite – The location where construction activity is performed under this Contract.

1.29 Inspector – A representative of OWNER, assigned to make all necessary inspections and/or tests of the Work performed or being performed, or of the material furnished or being furnished by CMAR. The Inspector may be the Project Manager in certain circumstances.

1.30 Intention of Terms – Whenever, in these specifications or on the plans, the words "directed", "required", "permitted", "ordered", "designated", "prescribed", or words of the like import are used, it shall be understood that the direction, requirement, permission, order, designation, or prescription of OWNER is intended; and similarly, the words "approved", "acceptable", "satisfactory", or words of like import, shall mean approved by, or acceptable to, or satisfactory to OWNER, subject in each case to the final determination of OWNER.

1.30.1 “At CMAR’S expense" or "to CMAR’s account" shall mean that the costs incurred by CMAR in performing any work or for furnishing any material or equipment will not be reimbursed by OWNER.

1.30.2 Any reference to a specific requirement of a numbered paragraph of the Technical Specifications or a cited standard shall be interpreted to include all general requirements of the entire section, specification item, or cited standard that may be pertinent to such reference.

1.31 Labor and Material Payment Bond – The approved form of security furnished by CMAR and its surety as a guaranty that it will pay in full all bills and accounts for materials and labor used in the construction of the Work.

1.32 Laboratory – The official testing laboratories of OWNER or such other laboratories as may be designated by OWNER.

1.33 Latent Defect – A hidden or concealed deficiency or fault in the Work, which OWNER, until its discovery, has no knowledge, or which, in the exercise of reasonable care, OWNER could have had no knowledge.

1.34 Materials – Any substance specified for use in the construction of the Work.

1.35 Milestone – A scheduled event signifying the completion of a deliverable or a related set of deliverables.

1.36 Mobilization – Preparatory work, furnishing required submittals and performing operations to commence project work, including but not limited to, all work necessary for the movement of personnel, equipment, supplies and incidentals to the project site, and for the establishment of temporary offices, buildings, safety equipment, sanitary, and other facilities, as required by the Contract, State and local laws and regulations.

1.37 Monthly Progress Pay Estimate – The means by which CMAR applies for and receives approval of its monthly payments for work accomplished to date.

1.38 Nevada Revised Statutes (NRS) – The current codified laws of the State of Nevada; for purposes of contractual obligations, this definition will encompass the Nevada Revised Statutes, the Statutes of Nevada and the Nevada Administrative Code (NAC).

1.39 Non-Compliance Reports (NCR) – The document that informs CMAR of any CMAR infraction of the Contract Documents that negatively affects cost, scheduling, or quality of work.

1.40 Notice of Award – A written notice to CMAR from OWNER notifying CMAR that a Contract for the Work now exists between OWNER and CMAR.

1.41 Notice To Proceed (NTP) – A written notice to CMAR to begin the actual Contract Work on a specified date. If applicable, the NTP shall state the date on which the Contract time begins.

1.42 OWNER – OWNER is Douglas County Board of Commissioners as represented by its designee. Where the word "approval" is mentioned, approval shall mean action by the Board of Commissioners or its Chief Financial Officer. The term OWNER shall also mean the contracting agency signatory to the Contract.

1.43 Pavement – The combined surface course, base course, and sub base course, if any, considered as a single unit.

1.44 Performance Bond – The approved form of security furnished by CMAR and its surety as a guaranty that CMAR will complete the Work in accordance with the terms of the Contract.

1.45 Project – The agreed scope of work with respect to referenced project name and Jobsite specified in the Contract.

1.46 Project Manager – The individual nominated by OWNER to act on behalf of OWNER for the day to day activities during the course of the Contract. However, Project Manager has limited authority, and cannot amend or alter the Contract in any manner, nor can Project Manager amend or alter any financial obligations of OWNER.

1.47 Proposal – A complete and properly signed offer to do the Work or designated portion thereof for the sums stipulated therein submitted in accordance with the Bidding Documents.

1.48 Punch List – A list, made near the Substantial Completion of the Work, that indicates items to be finished or the Work to be performed by CMAR or Subcontractor in order to complete the Work as specified in the Contract Documents.

1.49 Quantity Adjustment (QA) – This is a system for adjusting the estimated quantities displayed in the Bid Form (unit price contract), as a field count determines actual quantities.

1.50 Quantity Verification – The method by which CMAR quantifies the amount of work accomplished during the current billing period for a particular work activity.

1.51 Request for Contract Change (RFCC) – Formal method of notification to request a change in Contract scope.

1.52 Request for Information (RFI) – Formal means of requesting information/clarification regarding Contract requirements.

1.53 Samples – samples are physical examples furnished by CMAR to illustrate materials, equipment, finishes, or workmanship, and to establish standards by which the Work will be judged.

1.54 Structures – OWNER facilities such as culverts; catch basins; inlets; retaining walls; cribbing; storm and sanitary sewer lines; water lines; under drains; electrical ducts, manholes, hand holes, lighting fixtures and bases; transformers; flexible and rigid pavements; buildings; vaults; and, other manmade features of the Project that may be encountered in the Work and not otherwise classified herein.

1.55 Subcontractor means a person who:

1.55.1 Is licensed pursuant to the provisions of Chapter 624 of NRS or performs such work that he is not required to be licensed pursuant to Chapter 624 of NRS; and

1.55.2 Contracts with a CMAR, another Subcontractor or a supplier to provide labor, material or services for a construction project.

1.56 Subgrade – The soil that forms the pavement foundation.

1.57 Submittals and Shop Drawings – Submittals and shop drawings are drawings, diagrams, illustrations, performance charts, brochures, samples, and other data which are prepared by CMAR or any Subcontractor, manufacturer, supplier, or distributor which illustrate some portion of the Work.

1.58 Substantial Completion – The stage in the progress of the Work, or a designated portion thereof, when construction is sufficiently complete in accordance with the Contract Documents, so that OWNER can occupy and/or utilize the Work (or portion thereof) for its intended use.

1.59 Supplemental Agreement – A written agreement between CMAR and OWNER covering work that is requested by OWNER which is not related to the scope of the originally awarded Contract. The cost of this work shall be priced by CMAR in accordance with Article 12.0 - CHANGES.

1.60 Surety – The corporation, partnership, or individual, other than CMAR, executing a Bid Payment, Performance or Guaranty Bonds which are furnished to OWNER by CMAR.

1.61 Technical Specifications – A part of the Contract containing the written directions and requirements for completing the Work. Standards for specifying materials or testing, which are cited in the Technical Specifications by reference, shall have the same force and effect as if included in the Contract physically.

1.62 Work – Includes, but is not limited to the furnishing of all labor, materials, equipment, tools, supplies and incidentals and the installation of all materials and equipment necessary to fully and completely accomplish all duties and obligations imposed by the Contract.

1.63 Work Day – A working day shall be any day on which the normal working forces of CMAR may proceed with regular work for at least six (6) hours toward completion of the Contract.

2.0 CMAR BIDDING PROCEDURES

Before starting Work, CMAR shall document, and disclose to OWNER all bidding and contracting procedures utilized in negotiating with and contracting with the subcontractors and suppliers.

CMAR shall have obtained a minimum of three (3) bids on all items of Work unless a lesser number of bids is deemed acceptable and is approved by OWNER and allowable under Nevada Revised

Statute.

CMAR shall demonstrate to the satisfaction of OWNER that it has adequate previous experience on any Work that it intends to self-perform and shall also provide evidence that its proposed cost for such Work is lower than the other bids received for that Work.

CMAR duly acknowledges that it has complied with all applicable state laws governing bidding procedures associated with this project, and more specifically with a CMAR project as defined by Nevada Revised Statute.

3.0 AUTHORIZED REPRESENTATIVES

Before starting Work, CMAR shall designate a competent, authorized representative acceptable to OWNER to represent and act for CMAR and shall inform OWNER, in writing, of the name and address of such representative together with a clear definition of the scope of his authority to represent and act for CMAR and shall specify any and all limitations of such authority. CMAR shall keep OWNER informed of any subsequent changes in the foregoing. Such representative shall be present or duly represented at the site of Work at all times when Work is actually in progress. During periods when Work is suspended, arrangements for an authorized representative acceptable to OWNER shall be made for any emergency work, which may be required. All notices, determinations, instructions and other communications given to the authorized representative of CMAR shall be binding upon CMAR.

Before starting Work, OWNER shall designate, in writing, a Project Manager to be the point of contact for OWNER. OWNER will notify CMAR in writing of the name of such representative, the representative's limits of authority and any subsequent changes. At all times when work is being performed under the Contract, there will be available a competent Project Manager who will have authority to act for OWNER within the scope of his authority, and to receive communications from CMAR.

4.0 CONTRACT EXECUTION

4.1 General:

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between OWNER and CMAR and supersedes all prior negotiations, representations or agreements, either written or oral.

The Contract shall not be binding on either OWNER or CMAR until OWNER-CMAR Construction Contract and the Performance and Payment Bonds have been properly executed and submitted, and OWNER-CMAR Construction Contract has been approved and signed by OWNER or its designated representative.

Execution of OWNER-CMAR Construction Contract shall constitute CMAR's representation, under penalty of perjury, that CMAR has carefully examined the contents of all Contract Documents, which it has read and understands the same, and specifically agrees to be bound thereby. Additionally, execution of OWNER-CMAR Construction Contract by CMAR shall represent that it has inspected the site, familiarized itself with all local conditions, laws, and regulations under which the Work is to be performed and has correlated this knowledge with the requirements of the Contract Documents.

The Contract Documents shall not be construed to create a contractual relationship of any kind between ARCHITECT and CMAR, between OWNER and a Subcontractor, or between any persons or entities other than OWNER and CMAR. ARCHITECT shall, however, have authority to act on behalf of OWNER, to the extent provided in the Contract Documents.

The laws of the State of Nevada and the applicable rules and regulations of its departments, agencies, and institutions shall govern the Project and the Work. Each and every provision of law and clause required by law to be inserted in the Contract shall be deemed to be inserted therein, and the Contract shall be read and enforced as though such provision were included therein, and if through mistake or otherwise, any such provision is not inserted, or is not correctly inserted, then upon the application of either party the Contract shall be physically amended to make such insertion or correction.

The Contract Sum is the sum stated in OWNER-CMAR Construction Contract and is the total dollar amount payable by OWNER to CMAR for the complete and approved performance of the Work in strict accordance with the Contract Documents.

4.2 Laws and Regulations:

The Contract shall be administered and interpreted under the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of the Ninth Judicial District Court, Minden, Nevada for enforcement of this Contract. This Contract shall not be construed for or against any party by reason of who drafted the provisions set forth herein. If any part of this Contract is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Contract shall remain in full force and effect.

CMAR and its employees and representatives shall at all times comply with all applicable laws, ordinances, statutes, rules or regulations in effect at the time Work is performed under this Contract.

If, during the term of this Contract, there are any changed or new laws, ordinances or regulations not foreseeable at the time of signing this Contract which become effective and which affect the cost or time of performance of the Contract, CMAR shall immediately notify OWNER in writing and submit detailed documentation of such effect in terms of both time and cost of performing the Contract. Upon concurrence by OWNER as to the effect of such changes an adjustment in the compensation and/or time of performance will be made in accordance to Article 12.0 – CHANGES and Exhibit “B” – Compensation Conditions, Article 3.0 – PRICING OF CHANGES.

If CMAR discovers any discrepancy or inconsistency between this Contract and any law, ordinance, statute, rule, regulation, order or decree, CMAR shall immediately notify OWNER in writing.

4.3 Execution of the Contract:

CMAR is to execute two originals of the Contract, attach the Bonds and Certificates of Insurance and forward the same to OWNER.

If all the data submitted by CMAR under this Article is in accordance with the Contract Documents, OWNER shall have the Contract executed.

If CMAR fails to furnish all Bonds and Insurance Certificates within ten (10) days of the Notice of Award of Contract, OWNER reserves the right to reclassify CMAR’s Proposal as non-responsive and OWNER may then bid the Contract per NRS 338.1696.

4.4 Bond Requirements:

4.4.1 CMAR shall furnish bonds covering the faithful performance of the Contract and the payment of all obligations arising thereunder in such form and amount as OWNER may prescribe in accordance with the provisions of NRS 339.025. Bonds may be

secured through CMAR's usual sources provided the surety must be authorized to do business in the State of Nevada.

4.4.2 Contract Required Bonds:

4.4.2.1 Labor and Material Payment Bond in the amount of 100% of the Contract price.

4.4.2.2 Performance Bond in the amount of 100% of the Contract price.

4.4.2.3 Sureties Agreement to provide Guaranty Bond in the amount of 100% of the Contract price upon Notice of Completion of the Work.

4.4.3 Form of Bonds:

4.4.3.1 The bonds shall be written on Performance Bond and Labor and Material Payment Bond Forms provided by OWNER.

4.4.3.2 CMAR shall require the attorney in fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of his power of attorney.

4.5 Signature Set of Contract Documents:
Prior to commencement of Work, a complete set of conformed Contract Documents shall be examined by CMAR and OWNER for accuracy. This set of documents shall then be bound and sealed. CMAR and OWNER shall sign and date a cover sheet that lists the contents of the bound and sealed package.

This set of signed conformed Contract Documents will be held by OWNER for use as reference in the event of any conflict arising from the Contract Documents. OWNER and CMAR shall both be present in the event the bound and sealed package is ever opened.

4.6 Pre-Construction Conference:
OWNER will call a Pre-Construction Conference prior to issuance of NTP to CMAR.

The purpose of the Pre-Construction Conference will be to review various requirements of the Contract Documents, including safety and security.

CMAR shall be represented at this meeting to include CMAR's Authorized Representative, Project Manager, Superintendent, Schedule Manager and Safety and Quality Representatives.

4.7 Pre-Activity Meetings:
CMAR shall conduct a separate, on-site meeting with each Subcontractor and/or CMAR personnel on work to be accomplished by CMAR direct hire forces prior to commencement of the activity for the purpose of reviewing the Contract Documents. If a Subcontractor is engaged in several work activities or if CMAR is engaged in several direct hire activities, a meeting shall be conducted for each activity. OWNER shall be invited to each meeting.

No CMAR or Subcontractor work activity shall be included in a monthly Progress Pay Estimate until the above meetings have taken place.

4.8 Notice to Proceed:
When all the preceding conditions of this Article have been fulfilled, OWNER will issue NTP

to CMAR.

5.0 POST-AWARD

CMAR shall include Exhibit "A" – General Conditions and Exhibit "B" – Compensation Conditions contained in Volume One of the Contract Documents in its contract with each Subcontractor working on this project.

CMAR shall not substitute any Subcontractor or person for a Subcontractor who is named in the Contract, unless:

(A) OWNER objects to the Subcontractor, requests in writing a change in the Subcontractor and pays any increase in costs resulting from the Change; or

(B) The substitution is approved by OWNER and is limited to the conditions allowed under state law. CMAR shall be responsible for any increase in costs as a result of such approved substitution.

CMAR shall re-issue the Disclosure of Ownership/Principals Form (Exhibit "C" – Addenda, ATTACHMENT 1 – DISCLOSURE OF OWNERSHIP FORM) if, at any time during the Contract period, there are changes to the form, i.e., individuals are added to, or taken off, the list.

CMAR shall ensure that all subcontractors hold a state business license issued pursuant to NRS Chapter 76 as required under NRS 338.072.

6.0 CONTRACT INTERPRETATION

All questions or disputes CMAR may have concerning interpretation or clarification for the acceptable fulfillment of this Contract, and all disputes applicable under Article 58.0 – TERMINATION FOR DEFAULT, Article 7.0 – DISCOVERY OF CONFLICTS, ERRORS, OMISSIONS OR DESCREPANCIES, or Article 22.0 – DIFFERING SITE CONDITIONS, shall be submitted immediately in writing to OWNER for resolution.

OWNER shall render a decision resolving the question or dispute (hereafter "resolution") within thirty (30) calendar days, after receipt of the submission from CMAR. The resolution shall be considered final and conclusive. CMAR is obligated to proceed in a timely manner with the resolution therein.

If CMAR does not agree with the resolution, CMAR shall proceed in accordance with Article 6.1 - Claims and Disputes.

OWNER may, in its discretion, issue to CMAR, a clarification to the Contract. CMAR is obligated to proceed in a timely manner with the clarification included therein.

If CMAR does not agree with the clarification, CMAR shall proceed in accordance with Article 6.1 - Claims and Disputes.

CMAR is solely responsible for submitting instructions or interpretations and is solely liable for any cost and/or expense arising from its failure to do so. At all times, CMAR shall carry on the Work and maintain its progress schedule in accordance with the requirements of the Contract and any resolution or clarification, pending conclusion of any dispute.

6.1 Claims and Disputes

If CMAR disagrees with any resolution or clarification made by OWNER; if CMAR decides that work has been undertaken or cost has been incurred, that is outside scope of work of the

Contract, CMAR shall file a claim with OWNER within thirty (30) calendar days after the resolution or clarification was rendered, or the work or cost was undertaken by CMAR.

All claims presented by CMAR shall include the following documentation in support of claims:

6.1.1 Specific provisions of the Contract that are pertinent to the claim.

6.1.2 A full description of the claim, with a narrative to support CMAR's position.

6.1.3 All costs associated with the claim shall be detailed as in Article 12.0 – CHANGES and Exhibit "B" Compensation Conditions, Article 3.0 – PRICING OF CHANGES.

6.1.4 All time extensions associated with claim shall be detailed as in Article 12.0 – CHANGES and Exhibit "B" Compensation Conditions, Article 3.0 – PRICING OF CHANGES.

6.1.5 Supporting documentation to substantiate claim, including schedules, graphs, charts, photographs and any other pertinent documentation or information.

6.2 Failure by CMAR to furnish all preceding data or to file Claim within specified thirty (30) calendar days shall constitute a waiver of claim by CMAR.

6.3 OWNER shall have thirty (30) calendar days after receipt of the claim, to respond to CMAR. OWNER response shall be considered final and conclusive unless CMAR files a written appeal to OWNER within thirty (30) calendar days of receipt of the response. CMAR's appeal shall state clearly and in detail the basis thereof.

6.4 OWNER shall consider CMAR's appeal and render a final decision thereon within thirty (30) calendar days of receipt of CMAR's appeal. If OWNER's final decision is not acceptable to CMAR, the matter shall be resolved through good faith negotiations between both parties. If, through good faith negotiations, the claim is not resolved within thirty (30) calendar days after OWNER's final decision, either Party may request mediation before any party commences litigation.

6.5 Any and all disputes of any kind that may arise between OWNER and CMAR under the Contract Documents that cannot initially be resolved to the satisfaction of both parties shall be submitted first to mediation to be conducted in a location that is agreeable to both parties utilizing the services of a mediator who is acceptable to both parties. All fees of the mediator and related costs associated with mediation shall be split and paid equally by the parties.

6.6 Any disputes that remain unresolved after mediation may only be litigated in a court with appropriate Jurisdiction (i.e. District Court or Justice Court) that is located in Douglas County, Nevada.

7.0 DISCOVERY OF CONFLICTS, ERRORS, OMISSIONS OR DESCREPANCIES

Any conflicts or discrepancies, errors or omissions among the various Contract Documents shall be submitted immediately by CMAR to OWNER for clarification, under Article 6.0 – CONTRACT INTERPRETATION, and such clarification by OWNER shall be final. Any work affected by such conflicts, discrepancies, errors or omissions which is performed by CMAR prior to clarification shall be at CMAR's risk and expense.

Local code requirements shall be standard except where the drawings and specifications dictate a more stringent requirement. Where conflicts exist, the most stringent requirements shall apply.

8.0 INSURANCE

8.1 During the term of this Contract, CMAR shall provide insurance as follows:

8.1.1 WORKERS' COMPENSATION

8.1.1.1 CMAR shall maintain workers' compensation and employers liability insurance for all its employees who will be engaged in the performance of the contract, including special coverage extensions where applicable.

8.1.1.2 CMAR shall maintain statutory limits of state industrial and occupational disease insurance for employees engaged on or at the site of the project in accordance with Chapters 616A to 616D, inclusive, and 617 of Nevada Revised Statutes.

8.1.1.3 The commercial umbrella and/or employers liability limits shall not be less than **$1,000,000** each accident for bodily injury by accident or **$1,000,000** each employee for bodily injury by disease.

8.1.1.4 CMAR waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the workers' compensation and employer's liability or commercial umbrella liability insurance obtained by CMAR pursuant to Section 8.2.3 of this agreement.

The policy shall include an endorsement waiving the insurance company's rights of subrogation against the Owner. This endorsement shall be at least as broad as National Council on Compensation Insurance (NCCI) Waiver of Our Right to Recover from Others Endorsement form WC 00 03 13.

8.1.2 AUTOMOBILE LIABILITY

8.1.2.1 CMAR shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than $2,000,000 combined single limit of liability for bodily injury and property damage each accident.

8.1.2.2 Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).

8.1.2.3 Business auto coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in ISO form CA 00 01.

8.1.2.4 CMAR waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the business auto liability or commercial umbrella liability insurance obtained by CMAR pursuant to this Agreement.

8.1.3 COMMERCIAL GENERAL LIABILITY

8.1.3.1 CMAR shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with total limits of not less than **$7,000,000** each occurrence and **$9,000,000** general aggregate.

8.1.3.2 If such CGL insurance contains a general aggregate limit, it shall apply separately to this project.

8.1.3.3 GL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors and subcontractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

8.1.3.4 Additional Insured:

8.1.3.4.1 Owner shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 11/85 or a substitute providing equivalent coverage, and under the commercial umbrella, if any; OR

8.1.3.4.2 Owner shall be included as an insured under the CGL, using ISO additional insured endorsements CG 20 10 and CG 20 37 or their equivalent, including coverage for Owner with respect to liability arising out of the completed operations of CMAR.

8.1.3.5 Completed operations coverage shall be maintained in effect for the benefit of Owner for a period of two (2) years following the completion of the work specified in Section 1.62 of this contract.

8.1.3.6 This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to Owner.

8.1.3.7 The status of Owner as an insured under a CGL obtained in compliance with Section 8.1.3.4 of this agreement shall not restrict coverage under such CGL with respect to the escape of release of pollutants at or from a site owned or occupied by or rented or loaned to Owner.

8.1.3.8 There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from pollution, explosion, collapse, underground property damage, employment-related practices, or damage to the named insured's work.

8.1.3.9 Electronic Data Liability:

8.1.3.9.1 CMAR shall maintain electronic data liability insurance applicable to the Project and insuring against liability arising out of the loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate electronic data. This coverage shall be maintained with a limit of liability of not less than $1,000,000.

8.1.4 POLLUTION LIABILITY

8.1.4.1 CMAR shall maintain in force for the full period of this contract insurance covering losses caused by pollution incidents that arise from the operations of the CMAR described under the scope of services of this contract.

8.1.4.2 Insurance as required above shall apply to bodily injury; property damage, including loss of use of damaged property or of property that has not been physically injured; cleanup costs; and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. The policy of insurance affording these required coverages shall be written in an amount of at least $1,000,000 per claim, with an annual aggregate of at least $2,000,000.

8.1.4.3 The policy of insurance as required above shall include as an additional insured the Owner, its subsidiaries, officers, and employees.

8.1.4.4 If coverage as required above is written on a claims-made basis, the CMAR warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

8.1.4.5 If the scope of services as defined in this contract includes the disposal of any hazardous or nonhazardous materials from the job site, the CMAR must furnish to the Owner evidence of pollution liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the Owner under this paragraph 1.7 must be maintained in minimum amounts of $1,000,000 per loss, with an annual aggregate of at least $2,000,000.

8.1.5 PROFESSIONAL LIABILTIY / ERRORS & OMISSIONS

8.1.5.1 CMAR shall obtain Professional Liability Insurance when COUNTY is the beneficiary of the CMAR's service or advice. This coverage focuses on alleged failure to perform on the part of, financial loss caused by, and error or omission in the service or product sold by the CMAR. These are potential causes for legal action that would not be covered by a more general liability insurance policy which addresses more direct forms of harm.

8.1.5.2 CMAR shall maintain professional liability (errors & omissions) insurance with total limits of not less than $3,000,000 each claim or wrongful act.

8.1.5.3 Professional liability insurance shall cover liability arising out of wrongful acts, including any actual or alleged breach of duty, neglect, error, misstatement, misleading statement or omission committed solely in connection with the CMAR's professional services.

8.1.5.4 If professional liability insurance is written on a claims-made or claims-made and reported coverage form, any Retroactive or Pending & Prior Exclusion Dates shall be prior to the effective date of any services provided under this Agreement.

8.1.5.5 CMAR will maintain professional liability insurance during the term of this Agreement and for a period of three (3) years from the date of completion of the construction of the project unless waived by the Owner.

8.1.5.6 In the event that the CMAR goes out of business during the term of this Agreement or the three (3) year period described above, CMAR shall purchase at the request and expense of the Owner, if available, Extended Reporting Coverage for claims arising out of the CMAR'S negligent acts, errors and omissions committed during the term of the Professional Liability Policy.

8.1.6 BUILDERS RISK

8.1.6.1 Owner is responsible to obtain Builders Risk insurance for any project equal to or less than $50,000,000. CMAR shall obtain insurance of the types and in the amounts described below for any projects over $50,000,000.

8.1.6.2 CMAR shall purchase and maintain in force builders risk insurance on the entire work. Such insurance shall be written on a completed value form and in an amount equal to the initial contract sum plus any subsequent modifications of the contract sum. The insurance shall apply on a replacement cost basis. CONTRACTOR shall purchase and maintain in force builders risk insurance on the entire work. Such insurance shall be written on a completed value form and in an amount equal to the initial contract sum plus any subsequent modifications of the contract sum through Change Orders. The insurance shall apply on a replacement cost basis.

8.1.6.3 The insurance as required above shall, at a minimum, cover the causes of loss insured under the ISO special causes of loss form (CP 10 30) and shall be endorsed as needed to provide full coverage for loss or damage from collapse, including collapse resulting from design error.

8.1.6.4 The insurance as required above shall name as insureds the Owner, CMAR, and all subcontractors and sub-subcontractors in the work.

8.1.6.5 The insurance policy shall contain a provision that the insurance will not be canceled or allowed to expire until at least thirty (30) days' prior written notice has been given to Owner.

8.1.6.6 The insurance as required above shall cover the entire work at the site identified in Sections 1.28 and 1.45 including reasonable compensation for ARCHITECTs' services and expenses made necessary by an insured loss. Insured property shall include portions of the work located away from the site but intended for use at the site, and shall also cover portions of the work in transit. The policy shall cover the cost of removing debris, including demolition as may be made legally necessary by the operation of any law, ordinance, or regulation.

8.1.6.7 CMAR shall purchase and maintain equipment breakdown/boiler and machinery insurance required by the contract documents or by law, covering insured objects during installation and until final acceptance by Owner. This insurance shall name as insureds Owner, CMAR, and all subcontractors and sub-subcontractors in the work.

8.1.6.8 Any deductible applicable to the insurance purchased by CMAR in compliance with these requirements shall be identified in the contract documents and responsibility for paying the part of any loss not covered because of the operation of such deductibles shall be apportioned among the contracting parties in accordance with Section 8.1.6.9 below. If any part of a loss is not covered because of the application of a deductible amount not identified in the contract documents, such loss shall be paid by CMAR.

8.1.6.9 With respect to deductibles identified in the contract documents and applicable to insurance as required in Section 8.1.6.8 the following apportionment of loss not insured because of the application of such deductibles shall be made:

8.1.6.9.1 Any insured other than Owner making claim to which a deductible applies shall be responsible for 100% percent of the loss not insured because of the deductible, and Owner shall pay to the insured the remaining 0% percent of the loss not insured because of the deductible.

8.1.6.10 The insurance as required in Section 8.1.6 shall be maintained in effect, unless otherwise provided for in the contract documents, until the earliest of the following dates:

8.1.6.10.1 The date on which all persons and organizations who are insureds under the policy agree that it shall be terminated; OR

8.1.6.10.2 The date on which final payment has been made; OR

8.1.6.10.3 The date on which the insurable interests in the property of all insureds other than Owner have ceased.

8.1.6.11 Before the commencement of work, CMAR shall provide to Owner a copy of the insurance policy obtained in compliance with an accurate summary of the policy's coverages, conditions, exclusions, and endorsements before work begins, and a copy of the policy itself within 10 days after receipt by the CMAR.

8.1.6.12 If Owner is damaged by the failure of CMAR to maintain insurance as require, then CMAR shall bear all reasonable costs properly attributable to that failure.

8.1.6.13 Waiver of Subrogation:

8.1.6.13.1 Owner and CMAR waive all rights against each other and each of their subcontractors, sub-subcontractors, officers, directors, agents, and employees, for recovery for damages caused by fire and other perils to the extent covered by builders risk insurance purchased pursuant to the requirements of this agreement, or any other property insurance applicable to the work.

8.1.6.13.2 If the builders risk insurance and other property insurance policies purchased as required above do not allow the insured to waive rights of recovery against others prior to loss, CMAR shall cause them to be endorsed with a waiver of subrogation as required above.

8.1.6.13.3 Partial occupancy or use of the work shall not commence until the insurance company or companies providing insurance as required in this agreement have consented to such partial occupancy or use.

8.1.6.13.4 Owner and CMAR shall take reasonable steps to obtain consent of the insurance company or companies, and agree to take no action, other than upon mutual written consent, with respect to occupancy or use of the work that could lead to cancellation, lapse, or reduction of insurance.

8.2 GENERAL REQUIREMENTS

8.2.1 Evidence of Insurance: Prior to commencing the work, and thereafter upon renewal or replacement of each certified coverage, CMAR shall furnish Owner with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

8.2.2 Subcontractors' Insurance: CMAR shall cause each subcontractor employed by CMAR to purchase and maintain insurance of the type specified above. When requested by Owner. CMAR shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

8.2.3 OWNER and CMAR waive all rights against each other and any of their subcontractors, agents, employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance, except such rights as they have the proceeds of such insurance held by OWNER as fiduciary. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

8.2.4 All insurance shall be on an occurrence basis and not a claims-made basis, except for professional liability/errors & omissions.

8.2.5 All required insurance coverage as stated herein will be evidenced by a current ACORD Form 25 Certificate(s) of Insurance; such Certificates will include, but will not be limited to, the following:

8.2.5.1 All Certificates for each insurance policy are to be signed by a person authorized by that insurer.

8.2.5.2 Each insurance company's rating as shown in the latest Best's Key Rating Guide will be fully disclosed and entered on the required Certificates of Insurance. The insurance companies must have a Best's Rating of at least A- VII or better in the latest edition of Best's Insurance Reports. The

adequacy of the insurance supplied by CMAR (or its Subcontractors) including the rating and financial health of each insurance company providing coverage, is subject to the approval of OWNER, approval of which shall not be unreasonably withheld.

8.2.5.3 Said policies, except Worker's Compensation and Professional Liability, shall name OWNER, its agents, employees, and members of the Board as additional insureds. The policies will be primary and any other insurance carried by OWNER and/or CONTRACTOR shall be excess and not contributing therewith.

8.2.5.4 Each insurance policy supplied by CMAR (or its Subcontractors) must be endorsed to provide that the coverage will not be canceled or materially changed without prior written notice to OWNER. CMAR shall provide written notice by mail of any material change, suspension, voiding or reduction in coverage or in limits, of any insurance policy, which provides coverage required by this Contract. Said notice must be provided per policy provisions. This notice requirement does not waive the insurance requirements contained herein.

8.2.5.5 CMAR (or its Subcontractors) will furnish renewal certificates for the required insurance during the period of coverage required by this Contract.

Failure of Owner to demand such certificate or other evidence of full compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of CMAR's obligation to maintain such insurance.

Owner shall have the right, but not the obligation, of prohibiting CONTRACTOR or any subcontractor from entering the project site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Owner.

8.2.5.6 CMAR (or its Subcontractors) will furnish renewal certificates for the same minimum coverages as required by this Contract. The notice for renewal will be submitted forty-five (45) days in advance of the expiration date shown on the Certificate of Insurance. A second request will be mailed if the Certificate is not received within ten (10) days. If, within twenty (20) days from the date of notice of renewal, the Certificate has still not been provided, OWNER may declare CMAR (or its subcontractors) in default of its obligations under this Article.

8.2.5.7 All deductibles and self-insured retentions will be fully disclosed in the Certificates of Insurance. CMAR (or its Subcontractors) is responsible for any deductible or self-insured retention contained within the insurance program.

8.3 Absence of Insurance:
In the event CMAR fails to provide OWNER with the insurance described in Articles 8.1 and 8.2, no work shall commence on the contract site. If the coverage required by CMAR is canceled, all Work on the contract site shall stop immediately, until the problem is resolved.

8.4 Payment of Builders Risk Deductibles:

8.4.1 When Owner is carrying Builders Risk Insurance, if a loss is caused by CMAR (or its Subcontractors), CMAR will be responsible for payment of the deductible per each occurrence of a loss as follows:

8.4.1.1 If arising out of direct damage to property under course of construction or installation, whether or not insured by OWNER, the first $10,000.

8.4.1.2 If arising out of direct damage to property under course of construction or installation, whether or not insured by OWNER for perils of FLOOD and EARTH MOVEMENT, the first $100,000.

8.4.1.3 If arising out of property damage liability, including loss of use thereof, the first $5,000.

8.4.2 All deductibles as noted in Sections 8.4.1.1 through 8.4.1.3 shall be paid by CMAR, directly to OWNER.

8.5 Claim Reporting:
CMAR shall immediately report any incident or claim, no later than twenty-four (24) hours after occurrence, to OWNER.

8.6 Costs and Markups for Insurance Claims:
All costs and markups for work performed by CMAR, on insurance claims, as noted in this General Condition, shall be in accord with all the requirements of Article 12.0 - CHANGES.

8.7 Familiarity with Coverages:
It is CMAR's responsibility to familiarize itself with the coverages described in this General Condition.

8.8 OWNER's Insurance:
OWNER will be responsible for purchasing and maintaining, at its option, its own additional liability insurance and may purchase and maintain such insurance as will protect OWNER against claims that may arise from operations under the Contract Documents.

9.0 OWNER'S RESPONSIBILITIES

OWNER will provide general administration of the Contract provided that such general administration shall not relieve CMAR of complete responsibility for the means and methods of construction and performance of the Work in accordance with the Contract Documents.

OWNER shall furnish site surveys describing the topography and physical characteristics, legal limits, and utility locations for the Project site.

Information or services under OWNER'S control shall be furnished by OWNER within a reasonable time to avoid delays in the orderly progress of the Work.

Prior to the start of construction, OWNER shall obtain all land and rights-of-way necessary for the carrying out and completion of the Work

10.0 CONTRACT TIME

The date of commencement of the Work is the date established in the NTP letter issued by OWNER, or the date of the permit(s) – whichever is later. No Work shall be done at the project site prior to this date unless specifically directed by OWNER with the exception of mobilization and temporary utilities

upon OWNER's approval.

CMAR shall begin the Work on the starting date established in the NTP letter. It shall perform the Work expeditiously with adequate forces and shall complete the Work within the Contract Time.

Normal working days are considered to be Monday through Friday, excluding holidays, between the hours of 7:00 am and 5:00 pm, or per Ordinance, Regulation, Rule or other restriction applicable to the Project Site and subject to approval by Project Manager. CMAR shall submit to OWNER its proposed working schedule for approval before commencing Work. If CMAR desires to work on any weekend day, holiday, during any other hours of the day, or change its originally approved working schedule, it shall request and obtain OWNER's written approval at least 5 days in advance of the requested deviation.

CMAR acknowledges that it has had the opportunity to review and familiarize itself with all Rules, Regulations and Restrictions that might impact project timing (including without limitation those Rules imposed by TRPA on the digging season in the Lake Tahoe Basin). CMAR has accounted for such limitations in the calculation and submission of its GMP and will not be entitled to any time or cost adjustments as a result of such limitations.

OWNER reserves the right to stop CMAR activities during holidays or emergencies. OWNER reserves the right to vary or reduce the primary shift hours to accommodate special requests of the users of the Jobsite. OWNER reserves the sole right to determine the definition of a special request. CMAR shall use all reasonable means available to minimize demolition/construction noise generated through performance of the Work. OWNER reserves the right to temporarily suspend and reschedule performance of the Work should an adverse impact to OWNER's use of the jobsite be experienced as a result of excess noise.

It is expressly understood and agreed that the Contract Time is a reasonable and acceptable time for completion of the Work considering the requirements of the Contract Documents, the type and scope of the Project, and the usual industrial and labor conditions prevailing in the locality of the Project.

It is expressly understood and agreed that the Contract Time includes adequate time to allow for usual weather delays considering the climatic conditions in the area of the Project. No adjustments to the Contract Time will be allowed on the account of usual variations in weather. CMAR shall include adequate float or other allowance in construction schedule to accommodate weather conditions that may be associated with weather dependent Work.

The Contract Sum is based on the Contract Time specified in the OWNER-CMAR Construction Contract and shall not be based on an early completion schedule. No additional compensation shall be granted to CMAR for delays to an early completion schedule and any such claim is hereby waived.

11.0 CONSTRUCTION SCHEDULE AND DATA

Within thirty (30) days after issuance of the NTP and prior to issuing any progress payment application, CMAR shall submit a construction schedule to OWNER and ARCHITECT for review. The schedule must be satisfactory to OWNER and ARCHITECT before the first payment application will be accepted. The schedule shall not exceed the Contract Time, shall be revised at appropriate intervals as required by the progress and conditions of the Work, and shall provide for performance and completion of the Project in accordance with the Contract Documents.

The construction schedule shall be organized to show progress for each trade and operation. As a minimum, the schedule shall show the order in which CMAR proposes to perform the Work, with the proposed starting and completion dates, and with available float for each activity of the Work. Activities which constitute critical path portions of the Work shall be clearly identified as such. The

schedule will include procurement and delivery of major equipment and long lead items. The schedule will show testing, commissioning and training on equipment and systems. The schedule shall be promptly updated as necessary to reflect the Work required to implement each CCO and/or change in the Work. The schedule shall also include reasonable and orderly dates for issuance of all required submittals, allowing for reasonable notice and staged delivery of submittals to ARCHITECT.

OWNER may request CMAR to finish a section in which the Work is in progress before Work is started on any additional sections if the opening of such section is essential to OWNER convenience which may require a mutually agreed to adjustment in the construction schedule.

CMAR shall not disrupt any OWNER Operations unless agreed to in the approved schedule. Interface with OWNER Operations is integral to the successful performance of this Contract. CMAR shall not proceed with any portion of the Work without approved schedules and Work Plans in place. In addition, for any Work that is not outlined in the approved schedule, CMAR shall provide OWNER with seventy-two (72) hour notice prior to performance of any Contract Work that will impact OWNER Operations.

CMAR shall utilize a form of project planner software acceptable to OWNER in writing, to create and manage the construction schedule. Submitted schedules and associated data shall be provided in both hard copy and electronic file format. Upon written request by OWNER, CMAR shall provide prompt responses to any questions regarding reasons or causes for changes to the construction schedule.

If requested by OWNER, CMAR shall submit a current/updated construction schedule with each Progress Payment Application. If requested by OWNER it shall also include a brief narrative explaining if CMAR is on schedule and, if not, provide a recovery schedule for review by OWNER and ARCHITECT. The recovery schedule shall identify how CMAR proposes, at its sole expense, to overcome the associated delays and complete the Work within the Contract Time. Failure by CMAR to provide a current construction schedule when requested by OWNER shall be justification for OWNER to withhold value of uncompleted requirements.

12.0 CHANGES

12.1 Changes in the Work - General

12.1.1 OWNER's Project Manager and ARCHITECT shall have authority to order changes in the Work which do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such changes shall be binding on CMAR.

12.1.2 OWNER, without invalidating the Contract, may order changes in the Work utilizing a CCD with the Contract Sum and/or the Contract Time being adjusted as deemed appropriate. CMAR shall comply with the provisions of Section 12.1.3 in the event that CMAR believes that a CCD has a potential impact on the Work.

12.1.3 Should any event or circumstance occur that CMAR believes may constitute a change in the Work entitling CMAR to an adjustment to the Contract Sum or the Contract Time, CMAR shall issue written notice and a request for a CCO to OWNER within five (5) days of the occurrence of such event or circumstance. Such written notice shall be issued by CMAR for any event or circumstance that CMAR knows, or should have known, to have a potential impact on the Work. The request shall describe in detail the related causes and any potential impact to the Work. CMAR shall also identify any anticipated adjustment to the Contract Sum and/or to the Contract Time as a result of such impact. Failure to submit such written notice and a request within the time stipulated and with the information required by this Article shall constitute a waiver by CMAR of the right to a CCO.

12.1.4 CMAR shall not proceed with changes to the Work without a CCD or a CCO. If CMAR proceeds with changes to the Work without proper written approval, it does so at its own risk.

12.1.5 Execution of a CCO shall be considered complete and final adjustment of the Contract Sum and the Contract Time and represents complete and final resolution of all matters related to, or arising out of, the CCO. Execution of a CCO by CMAR, or acceptance of payment by CMAR constitutes a complete waiver and release of all direct, indirect, consequential and impact costs and damages related to, or resulting from that CCO and its effect, if any, on unchanged Work, including, but not limited to jobsite overhead, home office overhead, interest or carrying charges on CMAR's investment, expenses arising from cost of capital, or for loss of use of, or under-utilization of labor, equipment, or facilities. The execution of each CCO, or acceptance of payment by CMAR shall constitute a full and complete settlement for all claims CMAR may have against OWNER for any damages and/or increased costs as a result of any delay, acceleration, hindrance, disruption, inefficiency, or other interference related to the CCO, and all previous CCOs. In estimating the effect of changes upon the cost of its Work and Schedule, CMAR shall ensure that he has properly accounted for all cost and time impacts and shall not later make any claim for reimbursement of impact costs allegedly resulting from the number, nature, or extent of CCOs. CMAR may not reserve the right to make further claims with regard to any executed CCO. Any attempt by CMAR to reserve such a right shall be considered invalid and unenforceable.

12.1.6 All requests for changes in the Work shall be submitted to OWNER and ARCHITECT in sufficient detail to allow a complete analysis of all proposed costs. CMAR shall, upon request by OWNER or ARCHITECT, submit invoices for materials and equipment utilized in CCO Work. Labor rates, including fringe benefits, shall be in conformance with the applicable Prevailing Wage Rates for this Project.

12.1.7 CMAR shall, upon request by OWNER or ARCHITECT, submit detailed rationale and justification for labor rates utilized in CCO Work.

12.1.8 CMAR will not be entitled to a CCO for any Work that reasonably could have or should have been identified as necessary during CMAR's participation in the design review process as defined in the OWNER-CMAR Pre-Construction Agreement.

12.2 Changes in the Work – Emergency

12.2.1 OWNER will issue written orders to CMAR for any changes provided that in the event of an emergency which OWNER determines endangers life or property, OWNER may issue oral orders to CMAR for any work required by reason of such emergency. Such orders will be confirmed in writing as soon as practicable. Such orders, whether written or oral, may be accompanied by drawings and data as are necessary to show the extent of such ordered work.

12.2.2 CMAR shall commence such changed work so that all the dates set forth in CMAR's current construction schedule as approved by OWNER will be met, provided that in the event of an emergency which OWNER determines endangers life or property, CMAR shall commence such change as required by OWNER. Failure to commence any such change in a timely fashion shall entitle OWNER to invoke the provisions of Article 58.0 – TERMINATION FOR DEFAULT.

12.2.3 If CMAR intends to assert a proposal for an equitable adjustment under this clause,

it must within ten (10) calendar days after receipt of notification of such change, as provided for in Article 12.1, provide written notification of such intent and within a further thirty (30) calendar days, pursuant to Exhibit "B" – Compensation Conditions Article 3.0, PRICING OF CHANGES, submit to OWNER a written proposal setting forth the nature, schedule impact, and pricing in sufficient detail to permit thorough analysis and negotiation.

12.2.4 Any delay by CMAR in giving notice or presenting a proposal for adjustment under this clause shall be grounds for rejection of the proposal.

12.3 Contract Time Extensions

An extension in the Contract Time for a delay will be allowed only in the case that a full normal working day is lost. Delays will not be allowed for lost partial days or for lost non-working days.

All requests by CMAR for extensions of the Contract Time due to delays to the Work shall be made in writing to OWNER and ARCHITECT within five (5) calendar days after the start of the delay. Each CCO request shall describe in detail the event or events causing the delay, any related causes, and any impact to the Work. Failure to submit such requests within the stipulated time and with the information required by this paragraph shall constitute a waiver by CMAR of the right to an extension of the Contract Time on the basis of this event or issue.

If CMAR is delayed at any time in the progress of the Work by any act or neglect that is solely attributable to OWNER or ARCHITECT, or by any employee of either, by any separate contractor employed by OWNER, or by circumstances that are agreed to be beyond the control and without the fault of CMAR and its Subcontractors and suppliers, the Contract Time may be extended by CCO for such reasonable time as OWNER may determine.

CMAR may be entitled to compensation or damages from OWNER because of justifiable delay caused by OWNER, ARCHITECT, or any person working for either of them. OWNER may compensate CMAR for any damages resulting from any affirmative, willful act in bad faith performed by OWNER or its employees which unreasonably interferes with CMAR's ability to complete the Work within the Contract Time.

For cumulative delays that total five (5) days, CMAR may request an additional two (2) days to account for the associated non-working weekend days. Should CMAR request and be allowed a time extension which causes the Contract Time to end on a non-working day (on a weekend day or a holiday) the nonworking day(s) may be added to the Contract Time such that the Contract Time ends on a working day.

Extensions to the Contract Time will not be allowed for delays that do not affect the critical path for completion of the Work.

Extensions to the Contract Time will not be allowed for delays which could have been or may have been avoided by the exercise of care, prudence, foresight, and/or diligence by CMAR, or for delays resulting from correction of Work rejected as defective or as failing to conform to the Contract Documents. If the performance of such changes would result in an increase or decrease in the time required for completion of Work as shown on CMAR's approved construction schedule, CMAR shall revise the schedule to reflect the increase or decrease and submit such revised schedule to OWNER.

3

12.4 Force Majeure:

Neither party shall be deemed to be in violation of this Contract if it is prevented from

performing any of its obligations hereunder due to unforeseeable strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires of unforeseeable duration or magnitude, explosions, or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases. If applicable, CMAR may then submit claim for contract time extensions per Article 12. Contract time extensions will be CMAR's sole remedy hereunder; CMAR will not be entitled to Cost increases.

12.5 Payment for Changes:
It is expressly understood that no payment for change work will be made until the price of the change work has been approved by OWNER. Once approved, the price of the change work shall be added to the schedule of values and when the Work is completed, payment shall be included in CMAR's next Progress Pay Estimate, all in accordance with Exhibit "B" – Compensation Conditions, Article 5.0 – PROGRESS PAYMENT APPLICATIONS.

12.6 CMAR's Certification of Claims:
CMAR shall provide the following certification signed by an authorized representative of CMAR with respect to any Claim for adjustment in the Contract Price:

> "I certify that this claim is made in good faith; that the supporting data is accurate and complete to the best of my knowledge and belief; that the amount requested accurately reflects the adjustment in the Contract Price for which I believe OWNER is liable; that I understand Nevada law imposes liability for damages and civil penalties for knowingly presenting or causing to be presented a false claim for payment or approval or knowingly making or using, or causing to be made or used, a false record or statement to obtain payment or approval of a false claim; and that I am duly authorized to certify this claim on behalf of CMAR."

Except as otherwise provide by law and notwithstanding any other provision contained in the Contract Documents to the contrary, either state or federal courts which are located in Nevada will have exclusive jurisdiction over any dispute, claim or question involving an allegation of a false claim and such dispute, claim or question will not be subject to arbitration.

13.0 PROGRESS

CMAR shall give OWNER full information in advance as to its plans for performing each part of the Work. If at any time during the progress of Work, CMAR's actual progress is inadequate to meet the requirements of the Contract, OWNER may so notify CMAR who shall thereupon take such steps as may be necessary to improve its progress. If within a reasonable period as determined by OWNER, CMAR does not improve performance to meet the currently approved contract construction schedule, OWNER may require an increase in CMAR's labor force, the number of shifts, overtime operations, additional days of work per week and an increase in the amount of construction plant; all without additional cost to OWNER. Neither such notice by OWNER nor OWNER's failure to issue such notice shall relieve CMAR of its obligation to achieve the quality of work and rate of progress required by the Contract.

Failure of CMAR to comply with the instructions of OWNER may be grounds for determination by OWNER that CMAR is not prosecuting its work with such diligence as will assure completion within the times specified. Upon such determination, OWNER may terminate CMAR's right to proceed with the performance of the Contract, or any separable part thereof, in accordance with the applicable

provisions of this contract.

14.0 CONSTRUCTION PROGRESS MEETINGS

CMAR shall, as requested by OWNER, attend any and all meetings required by OWNER to discuss the Work under the Contract. Such meetings shall be conducted by Project Manager and recorded by CMAR with minutes of each meeting distributed to OWNER and ARCHITECT.

14.1 Pre-Construction Conference:
As soon as practicable after award of Contract and prior to commencing any work, a pre-construction conference will be arranged. The purpose of said conference is to determine procedures related to smooth progress of the project and to review any items requiring clarification. Procedures for processing and distribution of all documents and correspondence related to the Contract will be established.

15.0 SUBCONTRACTORS

After submitting the required Subcontractor information to OWNER, CMAR shall not contract with any other Subcontractor nor change Subcontractors without proper justification and without the prior written approval of OWNER.

CMAR shall cause appropriate provisions to be inserted in all subcontracts relative to the Work to bind Subcontractors to CMAR by the terms of the General Conditions and the other Contract Documents. These provisions shall include, but shall not be limited to, the following:

15.1 Require that the Subcontractor's Work be performed in accordance with the requirements of the Contract Documents and be guaranteed for a period of one year after the date of Substantial Completion, or as may be required in the Contract Documents.

15.2 Require that the Subcontractor's Work be performed in accordance with CMAR's construction schedule to ensure completion within the Contract Time.

15.3 Require that all claims by the Subcontractor for additional costs, extensions of time, damages for delays or otherwise with respect to subcontracted portions of the Work shall be submitted to CMAR in the time and manner provided in the Contract Documents for like claims by CMAR upon OWNER

CMAR shall pay each Subcontractor, within ten (10) calendar days after receipt of payment from OWNER, an amount equal to the percentage of completion allowed to CMAR on account of each Subcontractor's Work. CMAR shall also require that each Subcontractor make similar payments to each Sub-subcontractor.

CMAR shall be as fully responsible to OWNER for the acts and omissions of its Subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of the persons directly employed by them. If, through acts or neglect on the part of CMAR, any Subcontractor suffers loss or damage, CMAR agrees to settle with such Subcontractor. If such Subcontractor asserts any claim against OWNER on account of any damage alleged to have been sustained, OWNER shall notify CMAR, who shall indemnify, hold harmless, and defend OWNER against any such claim.

If CMAR fails to make appropriate payments to any Subcontractor, workers, or supplier, then OWNER may pay unpaid bills (unless CMAR has justification to withhold payment or if there is a substantiated claim by CMAR against such Subcontractor, worker, or supplier) and/or withhold from CMAR's unpaid compensation a sum of money deemed reasonably sufficient to reimburse OWNER or pay

any and all such claims until satisfactory evidence is furnished that all such liabilities have been fully discharged by CMAR, but in no event shall the provisions of this paragraph be construed to impose any obligations upon OWNER to CMAR, its Surety, Subcontractors, workers, or suppliers. In paying any unpaid bills of CMAR, OWNER shall be deemed the agent of CMAR, and any payment so made by OWNER, shall be considered as a payment made under the Contract by OWNER to CMAR, and OWNER shall not be liable to CMAR for any such payment made in good faith.

CMAR shall be responsible for the proper distribution of all insurance recoveries resulting from an insured loss under the Contract.

OWNER may upon request, furnish to any Subcontractor or supplier, information regarding payments to CMAR on account of Work done by such Subcontractor or supplier.

Neither OWNER nor ARCHITECT shall have any obligation to pay or to see to the payment of any monies to any Subcontractor, worker, or supplier, except as may otherwise be required by law.

16.0 LABOR, PERSONNEL AND WORK RULES

CMAR shall employ only competent and skilled personnel to perform the Work. CMAR shall, if requested to do so by OWNER, remove from the Jobsite any personnel of CMAR whom OWNER determines unfit or acting or working in violation of any provision of this Contract.

CMAR shall comply with and shall cooperate with OWNER in enforcing Jobsite conditions and job work rules which directly affect the performance of the Work including but not limited to starting and quitting time, smoking regulations, check-in and check-out procedures, Jobsite safety regulations and security regulations, emergency plans and procedures, and daily clean-up.

All CMAR personnel shall wear a CMAR company badge when on the Jobsite.

CMAR and subcontractors shall be bound by and comply with all federal, state and local laws with regard to minimum wages, overtime work, hiring, and discrimination, including Chapter 338 of the Nevada Revised Statutes, which is entitled "Public Works and Planning". CMAR shall ensure that all employees on the Work are paid in accordance with entitled Prevailing Wage Rates as approved by the State Labor Commissioner for Douglas County, Nevada and the minimum Federal Wage Scale as determined by the Secretary of Labor, as displayed in this Contract. All work necessary to be performed after regular working hours, on Sundays or legal holidays, shall be performed without additional expense to OWNER.

CMAR shall comply with the Copeland Anti Kick Back Act (18 U.S.C. 874) as supplemented in the Department of Labor Regulations (29 CFR Part 3). This act provides that each CMAR or Subcontractor shall be prohibited from inducing by any means, any person employed in the construction, completion or repair of public work, to give up any part of the compensation to which it is otherwise entitled.

CMAR shall comply with the provisions of NRS 338.130 – Preferential employment in construction of public works. If the provisions of this Article are not complied with by CMAR, the Contract is void.

17.0 NEVADA PREVAILING WAGE RATES

17.1 This work will be performed using the Prevailing Wage Rates for Public Works, State of Nevada, as approved by the State of Nevada Labor Commissioner.

17.2 Prevailing Wage Rates for Public Works will be published only once each year. If a wage determination expires between Bid opening and the award of a Contract for a Public Works Project, the Labor Commissioner, upon written notification of that fact, will allow the Prevailing Wage Rates used in the Contract to be used for the duration of the project, as long as such action is not contrary to the general public interest (N.A.C. 338.040).

17.3 For a current list of Prevailing Wage Rates for Public Works, contact:

Office of Labor Commissioner
675 Fairview Drive, Suite 226
Carson City, Nevada 89701
(775) 687-4850

17.4 CMAR shall ensure that all employees on the Work are paid in accordance with the current Prevailing Wage Rates for Public Works as approved by the State Labor Commission for Douglas County, Nevada, whenever the actual value of the Contract totals $100,000.00 or more.

17.5 CMAR shall be aware that NRS 338.010 through NRS 338.090 covers use of Nevada Prevailing Wage Rates on Public Works Projects. In particular, CMAR shall be aware of NRS 338.060 and 338.070, which cover forfeit penalties against CMAR if any workman is paid less than the designated wage rate. The forfeit penalty can be $20.00 to $50.00 for each workman employed for each calendar day or portion thereof that the workman is paid less than the designated rate for any work done under this Contract. This includes all Subcontractors.

18.0 CERTIFIED PAYROLLS

CMAR and each of its Subcontractors shall maintain records for each worker employed by CMAR or its Subcontractors in connection with this Contract in accordance with NRS 338.070. CMAR shall furnish OWNER with one (1) copy of State of Nevada Weekly Wage and Hour Report of Public Work Contractors no later than one (1) week after the end of the month. CMAR shall include all reports for its subcontractors in this monthly submittal.

19.0 PERMITS AND FEES

CMAR shall be responsible for coordination and obtaining of any and all permits paid by OWNER and certificates, required by the relevant regulatory agencies, applicable to constructing and, upon completion, utilization of this facility by OWNER including: Plan Check fee(s), Building Permit(s), Grading Permit(s), Drainage/Flood Control Permit(s), Electrical Permit(s), Mechanical Permit(s), Plumbing Permit(s), Dust Control Permit(s), Fire Protection Permit(s), Water/Sanitation Connection Fee(s), Temporary Occupancy Certificate(s), Permanent Occupancy Certificate, or Security Deposits.

20.0 TAXES

CMAR shall pay all taxes, levies, duties and assessments of every nature, which may be applicable to any work under this Contract. The Contract Sum and any agreed variations thereof shall include all taxes imposed by law. CMAR shall make any and all payroll deductions required by law. CMAR shall defend, indemnify and hold OWNER harmless from any liability on account of any and all such taxes, levies, duties, assessments and deductions.

21.0 SITE CONDITIONS

21.1 CMAR shall have the sole responsibility of satisfying itself concerning the nature and location of work and the general and local conditions, and particularly, but without limitation, with respect to the following:

21.1.1 Those affecting transportation, access, disposal, handling and storage of materials.

21.1.2 Availability and quality of labor, water and electric power.

21.1.3 Availability and condition of roads.

21.1.4 Climatic conditions, location of underground utilities, obstructions, obstacles or other materials, physical conditions at the Work sites and the Project area as a whole.

21.1.5 Topography and ground surface conditions.

21.1.6 Subsurface geology, and nature and quantity of surface and subsurface materials to be encountered.

21.1.7 Equipment and facilities needed preliminary to and during performance of the Contract.

21.1.8 All other matters, which can in any way affect performance of the Contract, or the cost associated with such performance.

21.1.9 The failure of CMAR to acquaint itself with any applicable condition will not relieve it from the responsibility for properly estimating either the difficulties or the costs of successfully performing the Contract.

21.2 All Soils Reports used in the preparation of bid documents are on file at the office of OWNER's Project Manager, 1638 Mono Avenue, Minden, NV 89423, and may be examined by CMAR. The Soils Reports is a part of the Contract Documents and CMAR is solely responsible for any conclusions drawn by CMAR from said reports.

22.0 DIFFERING SITE CONDITIONS

CMAR is completely responsible for having ascertained pertinent local conditions such as location, accessibility and general character of the Jobsite, and the character and extent of existing improvements and work within or adjacent to the Jobsite.

If, in the performance of the Contract, hidden physical conditions of a building being modified are exposed revealing unusual or materially different conditions from those ordinarily encountered or inherent in work of this nature, or if subsurface or latent conditions at the Jobsite are found which are materially different from those frequently present in the locality or from those indicated in the Contract Documents, CMAR must immediately give written notice of such conditions to OWNER and to ARCHITECT before the conditions are disturbed. If after l investigation of the conditions, ARCHITECT finds that the conditions materially differ, ARCHITECT shall, after consultation with OWNER, make such changes in the Contract Documents as it may deem necessary. Any increase or decrease in cost resulting from such changes will be adjusted by Change Order.

Any condition for which an equitable adjustment is sought by CMAR must be shown by a preponderance of the evidence to pre-date the NTP. No equitable adjustment will be made for differing conditions attributable to weather or acts of God occurring subsequent to the NTP. No equitable adjustment will be made for differing conditions attributable to man if caused by CMAR or its subcontractors.

23.0 STANDARDS AND CODES

Wherever references are made in the Contract to standards or codes in accordance with which work is to be performed or tested, the edition or revision of the standards or codes current on the effective date of this Contract shall apply.

In case of conflict among any referenced standards and codes or between any referenced standards and codes and Technical Specifications, Article 6.0 – CONTRACT INTERPRETATION shall govern.

24.0 CMAR's FIELD OFFICE

24.1 Upon commencement of the Work, CMAR shall provide on or near the site a temporary field office for its own use (and for use by OWNER and others as required or appropriate). CMAR's field office shall contain at a minimum:

24.1.1 Minimum of 240 square feet of floor area and as appropriate to facilitate the required job site meetings, conference seating for 12.

24.1.2 Outside door with security lock.

24.1.3 Minimum of four electrical convenience outlets.

24.1.4 Adequate light fixtures and lamps (as necessary to provide a minimum of 100 foot-candles at the desktop and plan table).

24.1.5 Telephone line and a separate fax line.

24.1.6 Heating, ventilation, and air conditioning provisions as necessary to maintain an indoor temperature of 72°F.

24.1.7 Plan rack.

24.1.8 Plan table (3 feet x 6 feet minimum size).

24.1.9 First aid kit.

24.1.10 Computer data/network connection (with Internet access).

24.1.11 Conference table and chairs as necessary to accommodate the required construction progress meetings.

24.1.12 Copy machine.

24.1.13 Bottled water dispenser.

24.1.14 Additional hard hats and any other required or reasonably necessary safety equipment for use by OWNER and ARCHITECT when they are on site.

24.2 CMAR shall pay the cost of all utilities, including telephone and janitorial service, as required for the maintenance of the temporary field office until the completion of the Project.

24.3 The temporary field office shall remain the property of CMAR, and shall be completely removed at the completion of the Project.

24.4 All costs in connection with meeting all the requirements of this General Condition shall be borne by CMAR.

25.0 TOILET FACILITIES

CMAR shall provide and maintain in a clean and sanitary condition in a weatherproof building satisfactory toilet accommodations for all workers and for use by ARCHITECT and OWNER. Minimum toilet accommodations shall consist of a frost-proof chemical toilet or water closet with urinal, stocked with toilet paper and a handwashing facility with soap and water or comparable hand sanitizing solution. Temporary or portable toilet accommodations shall be completely removed upon completion of the Project. All costs in connection with meeting all the requirements of this General Condition shall be borne by CMAR.

26.0 NEVADA OSHES REQUIREMENT

Prior to commencement of construction activities, CMAR must verify if any project activity meets at least one (1) of the following four (4) criteria described by the Nevada Occupational Safety and Health Enforcement Section (OSHES):

26.1 A new or renovated building or renovated building or structure that has a ground floor which is more than thirty (30) feet above or below ground level;

26.2 A new building or structure which has an initial construction cost of $10,000,000.00 or more;

26.3 A new building or structure which, when completed, will be 50,000 square feet or more; or

26.4 A new building or structure which, when completed, will be more than sixty (60) feet above the ground, excluding any antenna, smokestack, flagpole or similar attachment.

If at least one (1) of the four (4) criteria is met, then CMAR must give written notice to OSHES in accordance with current Regulations for the Nevada Occupational Safety and Health Enforcement Program, Chapter 618. CMAR shall develop, maintain and submit all data required by OSHES throughout construction. CMAR shall forward copies to OWNER of all correspondence and data submitted to and received from OSHES relative to the subject project.

27.0 SAFETY

All costs in connection with meeting all the requirements of this General Condition shall be borne by CMAR.

27.1 Emergencies

In case of an emergency which threatens loss or damage to property, personal injury, or life safety, CMAR shall immediately take all feasible actions to prevent or mitigate such loss, damage, injury or death, without awaiting instructions from OWNER or ARCHITECT. CMAR shall notify OWNER and ARCHITECT in writing of such emergency at the first feasible opportunity.

The amount of reimbursement claimed by CMAR on account of any emergency action shall be determined in the manner provided in Article 12.0 CHANGES for claims.

CMAR shall maintain a current emergency telephone number list at the job site. The list shall include telephone numbers for CMAR's superintendent and for other responsible CMAR representatives that can be contacted after normal working hours in the event of an

emergency. This list shall be prominently posted both inside and outside of CMAR's field office.

27.2 Safety, Sanitary, Medical:
CMAR shall, at all time, conduct all operations under this Contract in a manner to avoid the risk of endangerment to health, bodily harm to persons, and damage to property. CMAR shall comply with their written Project Safety and Health Program. CMAR shall have sole responsibility for implementing its safety and health program, taking all safety and health precautions necessary and continuously inspect all equipment, materials and work to discover, determine and correct any conditions which might result in any safety risks or damage to any property. CMAR shall furnish all safety equipment and instructions required for the Work and shall maintain and furnish accident, injury and any other records and reports required by applicable laws and regulations or by OWNER

CMAR shall promptly and fully comply with and carry out safety, sanitary and medical requirements as prescribed by Federal, State or local laws or regulations, and CMAR shall take such other measures as may be necessary or required to assure that the safety and health of its employees, subcontractors, OWNER, its representatives and the general public will be safeguarded.

Before starting work, CMAR shall provide a written Safety Program for OWNER's review. Such program shall be subject to approval. Such review shall not relieve CMAR of its responsibility for safety nor shall such approval be construed as limiting in any manner CMAR's obligation to undertake any action which may be necessary or required to establish and maintain safe working conditions at the site. CMAR shall promptly comply with any directive from OWNER in connection with safety.

CMAR shall designate a Safety Officer, acceptable to OWNER.

CMAR shall hold "New Hire" safety orientations for all its employees and its Subcontractors' employees to instruct them regarding the requirements of CMAR's safety and health program. CMAR shall furnish and cause its Subcontractors to furnish safety equipment to all employees and shall enforce the use of such equipment by the employees.

CMAR shall maintain all portions of work in a neat, clean and sanitary condition at all times.

CMAR shall ensure that all Subcontractors shall, without expense to OWNER, comply with the foregoing.

27.3 Construction Safety Fencing:
Required construction fencing will vary during the various work stages of the project. CMAR shall remove all temporary construction fencing, to include post concrete encasement, at the completion of the Work.

27.4 Smoking:
Jobsite is to be tobacco free. Smoking, tobacco products, and smokeless cigarettes shall not be permitted or tolerated on Jobsite. This prohibition extends to marijuana products or their derivatives as well as smokeless or e-cigarettes of any kind.

27.5 Fire Prevention:
CMAR shall conform to all Federal, State, and local laws and regulations pertaining to burning, fire prevention and control within or adjacent to the Jobsite. Necessary precautions to avoid and eliminate fire hazards shall be the responsibility of CMAR. This includes keeping the Jobsite area clear of all trash at all times.

All tarpaulins used for any purpose during construction of any work shall be made of material resistant to fire, water and weather and shall bear UL labels. Lighting of any fires on premises is strictly forbidden.

CMAR shall provide portable fire extinguishers compatible with the hazard of each work area and shall instruct its personnel in their location and use. Wherever welding and burning are conducted, no inflammable materials shall be allowed and a fire watch shall be provided by CMAR to be present during the burning and welding operation to ensure that protective measures are taken and that no fires result from such operation. The fire watch shall have fire extinguisher equipment readily available and know-how for proper use.

27.6 Pumping and Drainage:

Surface or sub-surface water or other fluid shall not be permitted to accumulate in excavations or under any structure. Should such conditions develop or be encountered, the water or other fluid shall be controlled and suitably disposed of by means of temporary pumps, piping, drainage lines and ditches, dams or other methods approved by OWNER and other public agencies having jurisdiction.

27.7 Permitting and Dust Control for Construction Activities:

CMAR, for the duration of the Contract, shall maintain all excavations, embankments, haul roads, access roads, plant sites, waste disposal areas, borrow areas, and all other work areas free from dust. Separate payment will not be made for dust control unless specifically defined as a separate pay item. CMAR understands and acknowledges that heightened permitting requirements are applicable to the construction activities in the Lake Tahoe Basin. CMAR shall be solely responsible for maintaining such practices and facilities as are necessary and prudent to remain in compliance.

If OWNER determines that dust from the Jobsite constitutes a hazard to Jobsite occupants, CMAR shall take immediate action to reduce the amount of dust to the satisfaction of OWNER. If CMAR does not respond immediately, OWNER reserves the right to undertake dust control at CMAR's expense.

CMAR shall contain all dust caused by interior demolition, modification and improvements and shall not allow encroachment into the existing building. This shall include, but is not limited to, the paint surface preparation requirements, paint overspray, paint fumes, carpet and tile adhesive materials, sealants, concrete and terrazzo add-mixtures, cleaning products, and solvents.

27.8 Illumination:

When any work is performed at night or where daylight is shut off or obscured, CMAR shall, at its expense, provide artificial light sufficient to permit work to be carried on efficiently, satisfactorily and safely, and to permit thorough inspection. During such time periods the access to the place of work shall also be clearly illuminated. All wiring for electric light and power shall be installed and maintained in compliance with local code, securely fastened in place at all points, and shall be kept as far as possible from telephone wires, and signal wires.

Lighting circuits in buildings and for parking lots and outdoor walkways must be functional at all times, even if this requires temporary wiring (and temporary power source) to be installed by CMAR as part of the Work. CMAR is also responsible for ensuring that its outdoor lighting scheme is consistent with any ordinances, rules or regulations that are applicable to light pollution or nuisance.

27.9 Cleaning Up:

CMAR shall, at all times, keep its work areas in a neat, clean, and safe condition. Upon completion of any portion of the Work, CMAR shall promptly remove all of its equipment, construction plant, temporary structures and surplus materials not to be used at or near the same location during later stages of Work. Upon completion of the Work and before final payment is made, CMAR shall at its expense, satisfactorily dispose of all plant, buildings, rubbish, unused materials, and other equipment and materials belonging to it or used in the performance of the Work, and CMAR shall leave the premises in a neat, clean, and safe condition. In the event of CMAR's failure to comply with the foregoing, the same may be accomplished by OWNER at CMAR's expense.

27.10 Hazard Communication:

CMAR shall be aware of OSHA Federal Standard 29 CFR 1910.1200, Hazard Communication and 29 CFR 1910.1020, Access to Employee Exposure and Medical Records. CMAR's Safety Program shall address and include all aspects of the preceding OSHA rules, as well as any local or State hazard communication laws.

CMAR shall furnish to OWNER the MSDS Sheet on any material requiring same, for OWNER review and approval prior to said material being delivered to the site. CMAR shall specifically follow all the safety requirements listed on the MSDS Sheet.

27.11 Hazardous Materials:

During the course of construction, there may be hazardous materials discovered on the construction site. Such materials can be in the form of asbestos in structures, underground fuel storage units, contaminated soil or other unknown hazardous materials. CMAR shall immediately notify OWNER of any hazardous materials subsequently found on the site and shall not remove same without the permission of OWNER. OWNER shall be responsible for removal and abatement of any existing hazardous materials.

If the hazardous material and subsequent contamination was caused by CMAR, CMAR shall remove said hazardous material and contaminated soils or materials from the site and shall dispose of same in accordance with all Federal, State or Local laws or regulations. Removal of such materials and contamination shall be monitored by a licensed hazardous materials laboratory, and said laboratory shall prepare a written report attesting to the complete removal of the contaminating material and resulting contamination, all to the satisfaction of, and at no cost to, OWNER.

28.0 REQUESTS FOR INFORMATION

No Work shall be performed by CMAR without adequate drawings or specifications, or that is in conflict with or contrary to the Contract Documents. CMAR shall, upon discovering any discrepancy, conflict, or inconsistency in the Contract Documents, immediately submit a Request for Information (RFI) to ARCHITECT. ARCHITECT, upon receipt of any such request, will promptly investigate the circumstances and give appropriate instructions to CMAR, but will take such action only after consultation with OWNER. Until such written instructions are given, any Work done by CMAR, either directly or indirectly relating to such discrepancy, conflict, or inconsistency will be at CMAR's own risk, and CMAR shall bear all costs arising therefrom. CMAR shall maintain a sequential log of all RFIs.

CMAR shall report immediately to OWNER and ARCHITECT any discrepancy, conflict, or inconsistency that CMAR may discover, or should have discovered, in the Contract Documents. If CMAR performs any Work contrary to the Contract Documents, CMAR shall be solely responsible and shall bear all costs attributable thereto.

RFIs shall be limited to one specific issue or group of related issues and shall not address multiple issues. ARCHITECT will review and respond to RFIs within five (5) days from the date that the RFI is received by ARCHITECT. RFIs shall be issued by CMAR to ARCHITECT in a reasonable and orderly sequence such that they are not unreasonably grouped together and then delivered to the ARCHITECT.

29.0 CMAR-FURNISHED SUBMITTALS AND SAMPLES

Review and permission to proceed by OWNER as stated in this Contract does not constitute acceptance or approval of design details, calculations, analysis, test methods, certificates or materials developed or selected by CMAR and does not relieve CMAR from full compliance with contractual obligations.

Approval of a Submittal, which changes or modifies a Technical Specification, does not constitute approval of those changes or modifications unless same have been specifically identified and submitted in writing as a deviation from or substitution of the Technical Specification.

29.1 Drawings:

29.1.1 CMAR shall review, stamp, and submit to the ARCHITECT with reasonable promptness and in an orderly sequence so as to cause no delay in the Work, all Submittals and/or shop drawings required by the Contract Documents or subsequently required by the ARCHITECT.

29.1.2 CMAR's schedule shall include reasonable and orderly dates for issuance of all significant Milestones, to allow for reasonable notice and staged delivery of Submittals to the ARCHITECT, as required in Article 11.0 CONSTRUCTION SCHEDULE AND DATA.

29.1.3 CMAR's Submittals shall provide specific written notice of any deviation from the requirements of the Contract Documents. Failure to specifically identify such deviations shall be adequate grounds for withholding approval of the Submittal or voiding any prior acceptance or approval of the Submittal.

29.1.4 Submittals shall be properly identified as specified, or as the ARCHITECT may require. By approving and issuing Submittals, CMAR thereby represents that it has determined and has verified all field measurements, field construction criteria, materials, catalog numbers and similar data, and has checked and coordinated each Submittal with the requirements of the Contract Documents.

29.1.5 ARCHITECT will review Submittals within 7 days from the date that they are received for conformance with the Contract Documents. The review of a separate item shall not indicate approval of an assembly in which the item functions.

29.1.6 The review and approval of Submittals by the ARCHITECT shall not relieve CMAR from responsibility for errors or omissions in the Submittals.

29.1.7 CMAR shall correct Submittals as required by the ARCHITECT and shall resubmit the required number of corrected copies of Submittals until the ARCHITECT indicates that no further re-submittals are required. CMAR shall identify in writing all revisions made, in addition to identifying the corrections requested by the ARCHITECT on previous Submittals.

29.1.8 CMAR shall furnish required Submittals with sufficient information and accuracy in

order to obtain required approval of an item with no more than two Submittals. The ARCHITECT will record the time for reviewing subsequent Submittals, Samples or other items requiring approval and CMAR shall reimburse OWNER for ARCHITECT's charges for such time.

29.1.9 The number of Submittals provided and approved shall include one set for use by the OWNER.

29.1.10 None of the Work requiring Submittals or shop drawings shall commence until the associated Submittals have been reviewed and approved by the ARCHITECT.

29.2 Operations and Maintenance Manuals:

CMAR shall furnish two (2) original of Operations and Maintenance (O&M) Manuals providing data on and operation and/or maintenance procedures for all incorporated material, equipment and finishes installed under this Contract.

All data to be included in the O&M Manuals shall be included in CMAR's submittals under this General Condition.

CMAR shall provide separate volumes for General, Mechanical and Electrical portions of the Work. Each volume shall be a three-inch (3"), three-ring binder. The cover and spine of each volume shall be imprinted with name of project, OWNER, description of contents and date. All data shall be indexed as per the index of the Technical Specifications. All pages shall be 8-1/2 x 11 inches except for fold out pages of diagrams and manufacturer's literature. Include manufacturer's supplier's and subcontractor's names, addresses and telephone numbers, model numbers, proportions of mixes, furnish numbers and all pertinent information required for replacement ordering or duplication for each incorporated material, equipment and finishes installed under this Contract.

CMAR shall submit for approval by OWNER, a sample of the three-ring binder, appropriately inscribed, no later than NTP plus ninety (90) days.

Throughout the Contract submittal process, as an incorporated material, equipment or finishes submittal is reviewed and marked as Code 1, CMAR will place one (1) original of same in the O&M Manual. CMAR is advised that OWNER may request information from the O&M Manuals or request to review the Manuals during performance of the Contract, so it is imperative that CMAR develop and maintain the O&M Manuals from the beginning of the project. Additionally, CMAR shall furnish two (2) compact disks (CD's) of the O&M Manuals. The O&M Manuals and CD's will be forwarded to OWNER at Substantial Completion of the Contract or portions of the Contract.

Until the O&M Manuals are revised to include all approved Submittals, CMAR shall perform all maintenance required on all items contained in the O&M Manuals.

29.3 Data:

Data to be submitted and approved shall include, but not be limited to complete descriptions of all materials, fabrications, manufactured items, construction methods and sequences, and system designs, as well as items under the General Conditions, Special Conditions and Compensation Conditions.

30.0 SUBSTITUTIONS

Any request by CMAR for material substitution of "an equal" item must be received by OWNER within seven (7) days after NTP as provided by Nevada Revised Statute.

Prior to proposing any substitute item, CMAR shall satisfy itself that the item proposed is, in fact, equal to that specified, that such item will fit into the space allocated, that such item affords comparable ease of operation, maintenance and service, that the appearance, longevity and suitability for the climate are comparable, and that by reason of cost savings, reduced construction time, or similar demonstrable benefit, the substitution of such item will be in OWNER's interest. Replacement parts, maintenance parts and spare parts for all materials and equipment offered as a substitution shall be readily available for delivery to the Reno area within seventy-two (72) hours.

The burden of proof of equality of a proposed substitution for a specified item shall be upon CMAR. CMAR shall support its request with sufficient test data and other means to permit OWNER to make a fair and equitable decision on the merits of the proposal. CMAR shall provide Submittals, Samples, data and certificates for proposed substitute items as required by Article 29.0 – CMAR-FURNISHED SUBMITTALS AND SAMPLES accompanied by a Submittal Substitution Form. Any item by a manufacturer other than those specified or of brand name or model number or of generic species other than those specified will be considered a substitution. OWNER will be the sole judge of whether or not the substitution is equal in quality, utility and economy to that specified.

Materials and methods proposed as substitutions for specified items shall be supported by certification of their approval for use by any or all governmental agencies having jurisdiction over use of the specific material or method.

Substitutions may not be permitted in those instances where the products are designed to match artistic design, specific function or economy of maintenance.

Approval of a substitution shall not relieve CMAR from responsibility for compliance with all requirements of the Contract. CMAR shall bear the expense for any changes in other parts of the Work caused by any substitutions. If OWNER rejects CMAR's substitute item on the first submittal, CMAR may make only one additional request for substitution in the same category.

31.0 INSPECTION: REJECTION OF MATERIALS AND WORKMANSHIP

31.1 Quality:

CMAR shall be responsible for ensuring that all the Work is in complete compliance with the Contract Documents and applicable codes, and that all the Work is completed to the highest quality of workmanship.

CMAR shall develop and implement an appropriate quality assurance/quality control program for the Project. A detailed description of the program shall be furnished to OWNER and ARCHITECT for review and acceptance prior to submitting the first progress payment application.

CMAR shall provide to Project Manager and ARCHITECT a schedule of its internal and external consultant, subcontractor and supplier audits that are to be conducted to verify that all aspects of the Work are being conducted in accordance with the Contract requirements.

CMAR shall provide to Project Manager and ARCHITECT a schedule other items pertinent to Quality Control including testing and inspection, equipment and instrument calibration, training, and records retention.

CMAR shall, at CMAR's expense, perform all inspections required by the Contract Documents and shall notify OWNER in advance of such inspections to allow OWNER the opportunity to witness such inspections. All materials and equipment furnished and work performed shall be properly inspected by CMAR and shall at all times be subject to quality

surveillance, observations or quality audit by OWNER. CMAR shall provide safe and adequate facilities and all samples, drawings, lists and documents necessary for such quality surveillance, observation or quality audit. For this purpose, OWNER shall be afforded full and free access to the shops, factories or places of business of CMAR and its Subcontractors and suppliers for such quality surveillance, observation or quality audit and to determine the status of the Work.

CMAR shall provide full and free access at all times for OWNER to conduct OWNER's own independent inspections and tests and those inspections and tests required in accordance with Douglas County Building Department requirements, and the requirements of any other authority having jurisdiction. Such inspections and tests shall not relieve CMAR of CMAR's obligation to conduct all inspections and tests required by the Contract Documents.

If CMAR covers all or any portion of the Work prior to any quality surveillance or test by OWNER, the cost of any necessary uncovering and replacing shall be borne by CMAR. Neither the failure to make such quality surveillance, observation or quality audit, nor to discover and require corrective action of defective workmanship, materials, or equipment, nor acceptance of or payment to CMAR for such work, materials or equipment shall prejudice the rights of OWNER thereafter to correct or reject the same as hereinafter provided.

31.2 Rejection of Materials or Workmanship:

If any material, equipment or workmanship is determined by OWNER or ARCHITECT, either during performance of the Work or on final quality surveillance, or during any applicable warranty period, to be defective or not complying with the requirements of this Contract, OWNER shall notify CMAR by a written Non-Compliance Report that such material, equipment or work is rejected and OWNER reserves the right to withhold payment on any such item. Thereupon, CMAR will, at its own expense, commence corrective work within five (5) days of the Non-Compliance Report, and remove and replace or correct such defective material, equipment or work by making the same comply strictly with all requirements of the Contract. If CMAR fails to proceed at once with replacement of rejected material and/or the correction of defective workmanship, OWNER may, by contract or otherwise, replace such material and/or correct such workmanship and charge the cost to CMAR.

CMAR shall provide in writing to Project Manager and ARCHITECT specific steps and procedures that will be performed to rectify non-conformances raised and reported through NCRs. Where Work is related to or dependent on the Defective Work, the Contractor shall stop such related or dependent Work until the Defective Work or deficiency is corrected or an alternative solution is presented that is satisfactory to OWNER. Where Work is rejected because of defective material or workmanship, CMAR shall stop like Work in other areas or locations on the Project until the matter is resolved and OWNER has approved corrective measures.

Should it be considered necessary or advisable by OWNER or ARCHITECT at any time before final acceptance of the entire Work to make an examination of any part of the Work already completed, by removing or tearing out portions of the Work, CMAR shall on request promptly furnish all necessary facilities, labor and material to expose the Work to be tested to the extent required. If such Work is found to be defective in any respect, due to the fault of CMAR or Subcontractors, CMAR shall defray all the expenses of uncovering the Work, of examination and testing, and of satisfactory reconstruction. If, however, such Work is found to meet the requirements of the Contract, the actual cost of CMAR's labor and material necessarily involved in uncovering the Work, the cost of examination and testing, and CMAR's cost of material and labor necessary for replacement including markup per Exhibit "B" – Compensation Conditions, Article 3.0 – PRICING OF CHANGES for overhead and profit shall be paid to CMAR and, in addition, if completion of the Work has been delayed

thereby, be granted a suitable extension of time. Notwithstanding the foregoing, CMAR shall be responsible for all costs and expenses in removing and replacing the Work if CMAR had covered the Work prior to any inspection or test contrary to the instructions of OWNER, ARCHITECT, or Project Inspector.

OWNER may issue NCRs on CMAR violations of the General Conditions, Special Conditions, Compensation Conditions, Technical Specifications or Drawings. OWNER reserves the right to backcharge CMAR for any and all costs OWNER incurrs as a result of an NCR in accordance with Exhibit "B" – Compensation Conditions, Article 4.0 - BACKCHARGES.

32.0 TESTING

32.1 Code Required Testing:

OWNER shall, at OWNER's expense, perform all code required tests on all materials, equipment and work performed as required by the Contract Documents. OWNER shall notify CMAR in advance of such tests to allow CMAR the opportunity to witness such tests. Evidence that materials and equipment furnished and work performed have passed the code required tests shall be furnished to CMAR.

32.2 Contract Required Testing:

CMAR shall, at CMAR's expense, perform all non-code required tests on all materials, equipment and work performed as required by the Contract Documents. CMAR shall notify OWNER in advance of such tests to allow OWNER the opportunity to witness such tests. Evidence that materials and equipment furnished and work performed have passed the required tests shall be furnished to OWNER, prior to payment of said materials, equipment or work. Field testing of systems or parts of systems, as called for in the Technical Specifications or on the Drawings, to show compliance with the Contract Documents, shall be performed by CMAR, with OWNER witnessing said tests. Said tests shall be passed prior to final payment on the systems or parts of systems.

CMAR shall forward to OWNER, with each Monthly Progress Pay Estimate, copies of all test results that were conducted in the pay period, which are required by CMAR's approved Quality Plan. Test results shall be accompanied by a computerized abstract of same, which shall list the Contract number, type of test, exact location from which the sample was obtained or tested, results of the test, date of test, whether the test met the requirements of the Contract and signed by CMAR's Authorized Representative.

Should tests in addition to those required by the Contract be desired by OWNER, CMAR will be advised in reasonable time to permit such testing. Such additional tests will be at OWNER's expense except as such additional tests are required due to CMAR's work or materials having failed any initial test.

CMAR acknowledges that OWNER will charge to CMAR's account any re-tests or re-surveys that are required by the failure of any of CMAR's materials or work. The cost of such re-testing or re-surveying shall be computed by taking the cost charged OWNER by the Materials Testing Contractor or the Verification Survey Contractor and adding a twenty-five (25) percent surcharge for OWNER's overhead and OWNER's Project Manager's overhead.

CMAR shall furnish samples as requested and shall provide reasonable assistance and cooperation as necessary to permit tests to be performed on materials or work in place including reasonable stoppage of work during testing.

CMAR shall furnish OWNER with certificates of compliance on materials prior to the use of

those materials in the Work where required by the Technical Specifications.

CMAR shall conduct all quality control testing necessary to assure the product is in complete accord with the Contract Documents.

All tests performed under this Contract will utilize the ASTM test designation and procedure. Where other test procedures are required by the Technical Specifications, the equivalent ASTM test procedure will be performed for acceptance testing, unless otherwise directed by OWNER.

All testing shall be conducted in accordance with the ASTM testing procedure that is current at the time of award of the Contract.

33.0 AS-BUILT RECORDS

33.1 Drawings:
Progress Records - During construction, CMAR shall keep a marked-up-to-date set of full-size conformed drawings showing as-built conditions on the site as an accurate record of all work as shown and work as installed. These drawings shall be available to OWNER for inspection at any time.

As-built drawings include construction/erection drawings such as life-safety system drawings, mechanical shop drawings, etc. These drawings shall accurately reflect the as-built condition and shall be submitted as separate PDF files.

As-built data shall be recorded on the drawings in red pencil or ink. CMAR shall mark out with a single red line all superseded data and write in all as-built data.

33.2 Specifications:
Progress Records - During construction, CMAR shall keep a marked-up-to-date set of conformed specifications showing as-built conditions on the site annotated to clearly indicate all substitutions that are incorporated into the Work. Where selection of more than one product is specified, annotation shall show which product was installed. These specifications shall be available to OWNER for inspection at any time.

As-built data shall be recorded on the specifications in red pencil or ink. CMAR shall mark out with a single red line all superseded data and write in all as-built data.

33.3 Changes:
CMAR shall add to the Drawings and Specifications all information contained in Answers to Questions, Contract Clarifications, Contract Changes, and approved revised or amended Technical Submittals.

33.4 Final Submittal:
CMAR shall, at its expense, before Final Payment, furnish to OWNER all progress record drawings and specifications, duly certified in writing, as being correct and accurate.

34.0 OWNER-FURNISHED DRAWINGS AND TECHNICAL SPECIFICATIONS

This is a performance contract and the Drawings and Technical Specifications furnished or referenced are intended to provide CMAR with sufficient information to establish the final location of all equipment and material and the required work to provide a fully operational system in accordance to the Drawings and Technical Specifications. Such Drawings, when used in connection with the Technical Specifications, contain information required for the preparation of detail drawings by CMAR.

CMAR shall, immediately upon receipt thereof, check all Drawings and Technical Specifications furnished and shall promptly notify OWNER of any errors, omissions, or discrepancies discovered in such drawings.

CMAR will be furnished, at no cost, one (1) print of the full-sized set of drawings, one (1) print of the half-sized set of drawings, and two (2) sets of the balance of the Contract Documents. In addition, CMAR will be furnished one (1) compact disk (CD) of the conformed Contract Documents.

35.0 CMAR-FURNISHED MATERIALS, EQUIPMENT AND WORKMANSHIP

Only new items of recent manufacture, of designated but in no event less than standard quality, free from defects, will be permitted on the Work. Rejected items shall be removed immediately from the Work and replaced with items of quality specified. Failure by OWNER to order removal of rejected materials and equipment shall not relieve CMAR from responsibility for quality and character of items used or from any other obligation under the Contract.

CMAR shall continuously check ARCHITECT and structural clearances for accessibility of equipment and mechanical and electrical systems. No allowance of any kind will be made for CMAR's negligence to foresee means of installing equipment into position inside structures.

No work defective in construction or quality or deficient in any requirement of the drawings and specifications will be acceptable regardless of OWNER's failure to discover or to point out defects or deficiencies during construction; nor will the presence of inspectors on the Work relieve CMAR from responsibility for securing the quality and progress of work as required by the Contract. OWNER shall notify CMAR of defective or unacceptable work as soon as OWNER discovers such defective work. Defective work revealed within the time required by warranties shall be remedied in accordance with the Article 51.0 WARRANTY. No payment, whether partial or final, shall be construed as an acceptance of defective work or improper materials.

CMAR shall waive "common practice" and "common usage" as construction criteria wherever details and specifications or governing codes and ordinances require greater quantity or better quality than common practices and common usage would require.

CMAR shall order and schedule delivery of materials in reasonable time to avoid delays in construction. If an item is found to be unavailable, CMAR shall notify OWNER immediately of recommended substitute(s) to permit OWNER's selection of a suitable substitute.

OWNER will exercise sole authority for determining conformance of materials, equipment and systems with the requirements of the Contract. Review and approval of all items proposed by CMAR for incorporation into the Work will be by OWNER. This function by OWNER will apply both to approvals for the Contract as initially signed, and to approvals for changes to contract by modifications during progress of the Work.

Reference to manufacturers' names, brands and model number is to establish the type and quality desired; substitutions may not be permitted unless specifically noted otherwise. Such substitutions shall be subject to written approval.

When materials, equipment, or systems are specified by performance only, without reference to specific manufacturers, brands or models, CMAR shall submit its own choice for OWNER's review and approval, supported by sufficient evidence of conformity with the Contract Documents.

36.0 LINES AND GRADES

Survey control points as shown on the drawings will be established by OWNER.

CMAR shall complete the layout of all work and shall be responsible for all requirements necessary for the execution of any work in accordance with the locations, lines, and grades specified or shown on the drawings, subject to such modifications as OWNER may require as work progresses.

If CMAR or any of its subcontractors or any of its representatives or employees move or destroy or render inaccurate any survey control point, other than required by the Contract Documents, those survey control points shall be replaced at CMAR's expense.

No separate payment will be made for survey work unless identified as a specific line item on the Bid Price Form.

37.0 ACCESS TO WORK AREAS

OWNER, and its duly Authorized Representatives and employees, and all duly authorized representatives of governmental agencies having jurisdiction over work areas or any part thereof shall, at all reasonable times, for the purpose of determining compliance with Contract requirements, have access to such areas and the premises used by CMAR. CMAR shall also arrange for OWNER, its said representatives and employees, to have access at all reasonable times to all places where equipment or materials are being manufactured, produced, or fabricated for use under the Contract.

38.0 CMAR INGRESS AND EGRESS

CMAR's access to the Work area will be permitted only through approaches, which will be designated by OWNER, and then only in such manner that CMAR's traffic will not interfere with OWNER's operations. CMAR shall, at all times, maintain controlled ingress and egress at the site. CMAR shall maintain unrestricted access to the Jobsite for access by emergency vehicles. CMAR personnel are not to enter into any areas of the Jobsite other than work areas and areas of designated access.

39.0 DELIVERY, UNLOADING AND STORAGE

CMAR shall receive, unload, store in a secure place, and deliver from storage to the construction site all materials and plant equipment required for the performance of the Contract. The storage facilities and methods of storing shall meet OWNER's approval. Materials and equipment subject to degradation by outside exposure shall be stored in a weather-tight enclosure provided by CMAR.

40.0 CMAR's WORK AREA

All CMAR's work areas on the Jobsite will be assigned by OWNER. CMAR shall confine its office, shops, storage, assembly and equipment and vehicle parking to the areas so assigned. Before commencing work, CMAR shall provide a temporary office on the site of the Work, which shall have a telephone where a representative of CMAR may be reached at all times during normal working hours.

Because movement to and from a work area is limited, CMAR shall have in the Work area all equipment it determines necessary, as well as a first aid station, drinking water facilities, radio communications, restroom facilities and any other items to support CMAR's activities.

Should CMAR find it necessary or advantageous to use any additional land outside the project site for any purpose whatever, CMAR shall, at its expense, provide and make its own arrangements for the use of such additional land.

41.0 CMAR's PLANT, EQUIPMENT AND FACILITIES

CMAR shall provide and use on any work only such construction plant and equipment as are capable of producing the quality and quantity of work and materials required by the Contract and within the time or times specified in the Contract.

Before proceeding with any Contract Work or with erection of any facilities, including but not limited to temporary structures, machinery, equipment, offices and warehouses, CMAR shall furnish OWNER with such information and drawings relative to such equipment, plant and facilities as OWNER may request. Upon written order of OWNER, CMAR shall discontinue operation of unsatisfactory plant and equipment or facilities and shall either modify the unsatisfactory items to meet OWNER approval or remove the unsatisfactory items from the site.

CMAR shall not remove construction plant or equipment from the site before the Work is finally accepted without OWNER's written approval. Such approval shall not be unreasonably withheld.

42.0 RESPONSIBILITY FOR WORK SECURITY

CMAR shall at all times conduct all operations under the Contract in a manner to avoid the risk of loss, theft or damage by vandalism, sabotage or other means to any property. CMAR shall promptly take all reasonable precautions, which are necessary and adequate against any conditions, which involve a risk of loss, theft or damage to any property. CMAR shall continuously inspect all its work, materials, equipment and facilities to discover and determine any such conditions and shall be solely responsible for discovery, determination and correction of any such conditions.

CMAR shall prepare and maintain accurate reports of incidents of loss, theft or vandalism and shall furnish these reports to OWNER in a timely manner.

CMAR shall be responsible to obtain from OWNER copies of applicable site security regulations, and shall comply with said regulations for the Jobsite and all applicable laws and regulations. Any costs associated with appropriate badging of personnel shall be borne solely by CMAR.

CMAR shall cooperate with OWNER on all security matters and shall promptly comply with any Project security requirements established by OWNER. Such compliance with these security requirements shall not relieve CMAR of its responsibility for maintaining proper security for the above noted items, nor shall it be construed as limiting in any manner CMAR's obligation to undertake reasonable action as required to establish and maintain secure conditions at the site.

43.0 PROTECTION OF WORK IN PROGRESS, MATERIALS, EQUIPMENT AND PROPERTY

CMAR shall be responsible for and shall bear any and all risk of loss or damage to work in progress, all materials delivered to the site, and all materials and equipment involved in the Work until completion and final acceptance of Work under this Contract. Excluded from CMAR's responsibility is any loss or damage, which results from the sole active negligence of OWNER or its representatives.

Permanent openings or thoroughfares for the introduction of work and materials to the structure and construction site shall be protected so that upon completion, the entire work will be delivered to OWNER in proper, whole and unblemished condition.

43.1 Protection of Existing Property:
CMAR shall so conduct its operations as not to damage, close, or obstruct any utility installation, highway, road or other property until permits therefore have been obtained. If facilities are closed, obstructed, damaged or rendered unsafe by CMAR's operations, CMAR

shall, at its expense, make such repairs and provide such temporary guards, lights and other signals as necessary or required for safety and as will be acceptable to OWNER.

Unless otherwise specifically provided in the Contract, CMAR shall not do any work that would disrupt or otherwise interfere with the operation of any pipeline, telephone, electric transmission line, ditch or other structure, nor enter upon lands in their natural state until approved by OWNER. Thereafter, and before it begins such work, CMAR shall give due notice to OWNER of its intention to start such work. CMAR shall not be entitled to any extension of time or any extra compensation on account of any postponement, interference or delay caused by any such line, ditch or structure on or adjacent to the site of work.

CMAR shall preserve and protect all cultivated and planted areas, and vegetation such as trees, plants, shrubs and grass on or adjacent to the premises, which, as determined by OWNER, do not unreasonably interfere with the performance of this Contract. CMAR shall be responsible for damage to any such areas and vegetation and for unauthorized cutting of trees and vegetation, including without limitation damage arising from the performance of its work through operation of equipment or stockpiling of materials. All costs in connection with any repairs or restoration necessary or required by reason of any such damage or unauthorized cutting shall be borne by CMAR.

44.0 PROJECT SITE PROTECTION

CMAR shall be responsible for repairs to any wall, floor or ceiling surface within the existing Jobsite area, including its surroundings, that is damaged by CMAR's construction operations. The required repairs shall be made in accordance with relevant construction specifications or Douglas County Standard Specifications, whichever is the more stringent, and in a manner satisfactory to OWNER. OWNER will be sole judge as to whether or not any areas have been damaged by CMAR and which specification is applicable.

If, in the opinion of OWNER, CMAR damages OWNER'S property and CMAR fails to take corrective action within five (5) days after receiving written notice of same, OWNER reserves the right to correct the violation. The cost of such correction shall be to the account of CMAR.

45.0 DISPOSAL OF MATERIAL OUTSIDE JOBSITE PROPERTY

During the progress of the Work CMAR shall keep the Site and other areas free from accumulations of waste materials, rubbish, and other debris. For projects located in the Carson Valley, removal and disposal of such waste materials, rubbish, and other debris shall conform to applicable Laws, Regulations and the Solid Waste Services Franchise Agreement between Douglas County and South Tahoe Refuse, Inc.

CMAR shall be solely responsible for making arrangements for disposal of materials outside the project and shall pay all costs involved.

CMAR shall remove all excavated material immediately from the Jobsite. No stockpiling of excavated materials shall be allowed at the project site. Materials resulting from demolition and from all excavations shall be removed immediately from Jobsite and hauled to an approved landfill.

When any material is to be disposed of outside the Jobsite property, CMAR shall first obtain a written permit from the property owner on whose property the disposal is to be made and it shall file in writing with OWNER said permit or the certified copy thereof together with a written release from the property owner absolving OWNER of any and all responsibility in connection with the disposal of material on said property.

When material is disposed of as above provided and the disposal location is visible from the project, CMAR shall dispose of the material in a neat and uniform manner to the satisfaction of OWNER.

Full compensation for all costs involved in disposing of material as specified in this Article, including all costs of hauling, shall be considered as included in the price paid for the Contract items of work involving such material and no additional compensation will be allowed therefore.

No material that is to be disposed of outside the Jobsite property shall be stockpiled on OWNER's property longer than seven (7) days, unless otherwise approved by OWNER.

46.0 PROJECT SIGNS, PUBLICITY AND ADVERTISING

With the exception of the right reserved by OWNER to erect a sign in connection with the project and unless otherwise provided in the Contract Documents, CMAR shall not display or permit to be displayed on or about the project, any sign, trademark, poster or other advertising device, without prior written approval of OWNER.

CMAR shall not make any announcement or release any information concerning this Contract or the project or any part thereof to any member of the public, press or any official body, unless prior written consent is obtained from OWNER.

47.0 UTILITIES

47.1 Temporary Utilities:

CMAR shall be solely responsible for providing all necessary temporary utilities. CMAR shall pay all costs related thereto, including, but not limited to, applications, fees, permits, Architect, and any other costs as may be required to acquire temporary utilities. OWNER will not be responsible for any delays or costs related to obtaining temporary utilities.

CMAR shall be responsible for procuring site/public utilities for CMAR's field office, staging area and construction operations. CMAR shall make arrangements with the applicable utility companies to provide services and CMAR shall bear all costs associated with procuring, maintaining and removing said utilities. CMAR shall also bear all time and usage utility charges for CMAR's field office, staging area and construction operations.

Temporary utilities may be connected to OWNER's existing metered utilities only with OWNER's and utility company's written authorization. Any connection to OWNER's existing utilities shall be separately metered to allow for proper allocation of utility costs, unless another arrangement is specifically agreed to and authorized by OWNER in writing.

Prior to final acceptance of the Work, CMAR shall, at its expense, satisfactorily remove and dispose of all temporary facilities for construction utilities and that upon removal and disposal of all temporary facilities, CMAR shall restore OWNER'S property to OWNER'S satisfaction.

47.2 Interruption of Existing Utility Services:

If CMAR needs to interrupt any existing services, such as, but not limited to electrical power, existing security hardware signals, telephone, water main, sanitary sewer, storm sewer, etc., CMAR shall notify OWNER, in writing, not less than three (3) full business days (a business day is defined as Monday through Friday, excluding holidays) prior to the planned interruption. OWNER will review such request, coordinate same and reply to CMAR, in writing, prior to the planned interruption time. CMAR shall not proceed with any planned utility interruption without written permission to do so from OWNER.

CMAR shall use the latest technology for locating embedded utilities prior to commencing with saw cutting, drilling or coring operations. CMAR shall perform the Work for the new plumbing, HVAC, electrical and control systems tie-ins or interruptions to existing facility services between the hours of 10:00 p.m. and 07:00 a.m.

In the event of any accidental interruption of any utility service, CMAR shall immediately undertake the following:

47.2.1 Make every possible effort to immediately restore the disrupted utility, even if on a temporary basis.

47.2.2 Call Project Manager immediately and report and describe the incident.

47.2.3 Execute a Report of Utility Interruption within twenty-four (24) hours of the incident and forward the executed report to the Project Manager.

In the event of an accidental utility interruption, after completing the Report of Utility Interruption, CMAR shall submit to OWNER a proposed permanent repair plan, which, upon execution, will restore the damaged utility to like new in every way. Once the repair plan is approved by OWNER, CMAR shall proceed with a permanent repair of the interruption.

47.3 Transition:
CMAR shall be solely responsible for providing temporary heating, cooling, and/or ventilation as required to prevent degradation or damage to the Work. The permanent heating, cooling, and air handling systems shall not be utilized for the purpose of temporary heating, cooling, or ventilation until OWNER approves of such use in writing. In no case shall the permanent heating, cooling, or air handling systems be operated until they are complete, including formal start-up, check-out, and testing and balancing. Utilization of any of the permanent heating, cooling, or air handling systems prior to Substantial Completion shall not impact the specified warranty for such equipment which shall begin on the date of Substantial Completion in accordance with Article 51.0 WARRANTY.

48.0 COMMERCIAL ACTIVITES

CMAR shall not establish any commercial activity or issue concessions or permits of any kind to third parties for establishing commercial activities on lands owned or controlled by OWNER. CMAR shall not allow its employees to engage in any commercial activities on the site.

49.0 USE OF COMPLETED PORTIONS OF WORK

Whenever, as determined by OWNER, any portion of work performed by CMAR is in a condition suitable for use, OWNER may initiate a Certificate of Substantial Completion for that portion and take possession of or use such portion.

Such use by OWNER shall in no case be construed as constituting final acceptance, and shall neither relieve CMAR of any of its responsibilities under the Contract, nor act as a waiver by OWNER of any of the conditions thereof, provided, that CMAR shall not be liable for the cost of repairs, rework, or renewals which may be required due to ordinary wear and tear resulting from such use. However, if such use increases the cost or delays the completion of remaining portions of work, CMAR shall be entitled to an equitable adjustment in its compensation and/or schedule under this Contract.

No failure by OWNER to insist upon the strict performance of any provision of this Contract or to exercise any right or remedy consequent upon a breach by CMAR thereof, and no acceptance of all

or any part of the work or other action by OWNER preventing the continuance of any such breach shall constitute a waiver of any such breach or any subsequent breach of such provision.

If, as a result of CMAR's failure to comply with the provisions of the Contract, such use proves to be unsatisfactory to OWNER, OWNER shall have the right to continue such use until such portion of work can, without injury to OWNER, be taken out of service for correction of defects, errors, omissions, or replacement of unsatisfactory materials or equipment, as necessary for such work to comply with the Contract; provided that the period of such operation or use pending completion of appropriate remedial action shall not exceed twelve months unless otherwise mutually agreed upon in writing between the parties.

CMAR shall not use any permanently installed equipment unless such use is approved by OWNER in writing. Where CMAR's written request is granted for the use of certain equipment, CMAR shall properly use and maintain, and upon completion of its use, and at its expense, recondition such equipment to the satisfaction of OWNER.

If OWNER furnishes an operator for such equipment, such operator's services shall be performed under the complete direction and control of CMAR and shall be considered CMAR's employee for all purposes other than the payment of such operator's wages, workmen's compensation or other benefits paid directly or indirectly by OWNER.

50.0 CONTRACT CLOSEOUT

50.1 Substantial Completion

50.1.1 When CMAR determines that the Work is complete in accordance with the Contract Documents, as modified by any contract changes, and OWNER accepts the Work as being substantially complete, CMAR shall submit a Certificate of Substantial Completion for OWNER review and acceptance after the following criteria have been met:

50.1.1.1 If applicable, CMAR has obtained a Certificate of Occupancy with no restrictions thereon,

50.1.1.2 If applicable, work requiring a building permit has been inspected and accepted by the issuing body,

50.1.1.3 All work shown on the Contract Documents and changes thereto, have been completed.

50.1.2 If, in the opinion of OWNER, the above conditions have been met, OWNER shall approve and return the Certificate of Substantial Completion to CMAR. At the same time, OWNER and ARCHITECT will prepare and issue to CMAR, a Punch List of items to be corrected. Refer to Article 50.2 - Punch List for Punch List performance requirements.

50.1.3 Failure to include any item on the Punch List will not alter the responsibility of CMAR to complete all the Work in accordance with the Contract Documents.

50.1.4 Subsequent to receipt of the Certificate of Substantial Completion, CMAR shall provide the following items to OWNER, prior to issuance of the Notice of Final Completion (refer to Article 50.3 - Notice of Final Completion) unless otherwise amended by OWNER.

50.1.4.1 Final Operations and Maintenance Manuals.

50.1.4.2 All warranty and guaranty formats.

50.1.4.3 Certified As-Built records.

50.1.4.4 All Non-Compliance Reports, whether open or closed.

50.1.4.5 All approved Submittals.

50.1.4.6 All CMAR Certified Payrolls as received and approved.

50.1.4.7 Open CCRs requiring CMAR action.

50.1.4.8 General Conditions, Attachment "A" (if applicable).

50.1.4.9 All known CMAR claims; quantified as to context and cost.

50.1.4.10 Any additional data required by the Contract.

50.1.5 CMAR shall be allowed ninety (90) calendar days after receipt of the Certificate of Substantial Completion to reconcile all outstanding items as listed above. OWNER reserves the right to impose any charges attributable to additional administration of the Contract beyond the ninety (90) day period.

50.2 Punch List:

CMAR shall notify OWNER in writing when all the items on the Punch List have been corrected. OWNER is obligated only to re-inspect the items on the Punch List one time. OWNER reserves the right to charge CMAR for the cost of subsequent re-inspection(s).

CMAR has thirty (30) calendar days, from the date of receipt of a Punch List, in which to correct the items listed on same. After the thirty (30) day period has expired, OWNER reserves the right to have other parties complete the correction of uncorrected items, chargeable to CMAR's account.

The Punch List shall be attached to the Certificate of Substantial Completion for CMAR completion.

50.3 Notice of Final Completion:

When CMAR considers the Work fully completed, it shall submit written notice to OWNER and ARCHITECT confirming that all the items listed in Article 50.1 - Substantial Completion, and Article 50.2 - Punch List have been completed and the documents listed below have been received and accepted, OWNER will execute a Notice of Final Completion.

50.3.1 A written notice that all conditions of the Contract have been concluded.

50.3.2 A final billing for the Contract including release of retention.

The Notice of Final Completion will be executed after ARCHITECT and OWNER perform a final inspection of the Work. If the Work is found to be incomplete or defective, CMAR will be notified in writing and provided with a list of observed deficiencies. OWNER may withhold such payment as deemed appropriate to ensure the correction of the deficiencies. Should CMAR fail to promptly correct the deficiencies noted in the final punch list, OWNER may, upon seven (7) days written notice to CMAR, hire another contractor to correct such

deficiencies, notify CMAR's Surety, and/or otherwise complete or correct the listed deficiencies, at CMAR's expense.,

When the Work and provisions of the Contract Documents are fully and satisfactorily completed, OWNER will pay to CMAR a final payment consisting of the remaining unpaid balance of the Contract Sum due CMAR.

Upon receipt of final payment, CMAR shall be deemed to have released all claims against OWNER arising under or by virtue of this Contract.

50.4 Commencement of Warranties and Guarantees

All warranties and guarantees and other applicable requirements designated in the Contract shall commence on the date of Final Completion, unless noted otherwise, except that OWNER, upon written request from CMAR, may approve earlier commencement dates for systems or equipment.

51.0 WARRANTY

Defective design issues are not covered under this Article and OWNER is responsible for all costs associated with defective design that can be documented and justified. CMAR should immediately document such issues and issue notification to OWNER under Article 12.0 CHANGES.

However, should CMAR perform WORK contrary to the Contract Documents and without a CCD or CCO per Article 12.0 CHANGES, the WORK shall be deemed an unauthorized redesign and shall be at CMAR's risk and expense.

Unless otherwise provided elsewhere in the Contract, all materials and equipment incorporated into any work covered by the Contract shall be new and, where not specified, of the most suitable grade of their respective kinds for their intended use, and all workmanship shall be in accordance with construction practices acceptable to OWNER. CMAR warrants all equipment, materials, and labor furnished or performed under this Contract against defects in materials and workmanship (unless furnished by OWNER), for a period of twelve months (unless longer guarantees or warranties are provided for elsewhere in the Contract or in the manufacturer's standard warranty, in which case the longer periods of time shall prevail) from and after Final Completion, unless noted otherwise, under the Contract, regardless of whether the same were furnished or performed by CMAR or by any of its Subcontractors. Upon receipt of written notice from OWNER of any defect in any such equipment, materials, or labor during the applicable warranty period, due to unauthorized design, materials or workmanship, the affected item or parts thereof shall be redesigned, repaired or replaced by CMAR at a time acceptable to OWNER.

CMAR shall perform such tests as OWNER may require to verify that any unauthorized redesign, repairs and replacements comply with the requirements of the Contract Documents. All costs incidental to such unauthorized redesign, repair, replacement and testing, including the removal, replacement and reinstallation of equipment and materials necessary to gain access, shall be borne by CMAR.

Where such redesigned, repaired or replaced work is performed less than one year from the end of the warranty period, CMAR warrants such redesigned, repaired or replaced work against defective design, materials and workmanship for a period of twelve months from and after the date of acceptance thereof. Where such redesigned, repaired or replaced work is performed more than one year from the end of the warranty period, CMAR warrants such redesigned, repaired or replaced work against defective design, materials and workmanship from and after the date of acceptance thereof until completion of the warranty period.

Should CMAR fail to promptly make the necessary redesign, repair, replacement and tests, OWNER may perform or cause to be performed the same at CMAR's expense. CMAR and its surety or sureties shall be liable for the satisfaction and full performance of the warranties as set forth herein.

52.0 EXAMINATION OF CMAR's RECORDS

Both parties agree that OWNER shall, until the expiration of six years after final payment under this contract, have access to, and the right to examine any directly pertinent books, documents, papers and records of CMAR involving transactions relating to this contract, and to make excerpts and transcriptions thereof.

53.0 SURVIVABILITY

The terms and conditions of this Contract regarding confidentiality, indemnification, warranties, payment, dispute resolution and all others that by their sense and context are intended to survive the expiration of this Contract, will survive the expiration or termination of this Contract howsoever caused.

54.0 OWNERSHIP AND USE OF DOCUMENTS

Any drawings, reports, studies, photographs, negatives, or other documents prepared by CMAR in the performance of its obligations under this Contract shall be the exclusive property of OWNER and all such materials shall be remitted to OWNER by CMAR upon completion, termination, or cancellation of this Contract. CMAR shall not use, willingly allow, or cause to have such materials used for any purpose other than the performance of CMAR's obligations under this Contract, without the prior written consent of OWNER.

Copies of the Contract Documents which are reasonably necessary for the proper execution, progress, and satisfactory completion of the Work, shall be provided to CMAR by OWNER. Copies so furnished are not to be used by CMAR on any other project, and with the exception of one set for CMAR's records, are to be returned to OWNER at the completion or termination of the Work.

55.0 COOPERATION WITH OTHERS

OWNER and other contractors and subcontractors may be working at the site during the performance of this Contract, and CMAR's work may be interfered with as a result of such concurrent activities. CMAR shall fully cooperate with OWNER and other contractors to avoid any delay or hindrance of their work. OWNER may require that certain facilities be used concurrently by CMAR and other persons and CMAR shall comply with such requirements.

Any costs caused by defective or ill-timed work of others shall be borne by CMAR unless CMAR gives written notice to OWNER if reasonably possible prior to proceeding with the works. CMAR shall notify OWNER of any latent defect within seven (7) days of its discovery.

56.0 SEPARATE CONTRACTS

OWNER reserves the right to award other separate contracts in connection with other portions of the Project.

CMAR shall afford OWNER's separate contractors' reasonable opportunity for the introduction and storage of their materials and equipment and the execution of their Work, and shall properly interface and coordinate CMAR's Work with theirs.

If any part of CMAR's Work depends on the proper execution of the Work of any separate contractor,

CMAR shall inspect and promptly report to OWNER and ARCHITECT in writing any discrepancies or defects in such other Work. Failure of CMAR to so inspect and report shall constitute an acceptance of the other contractor's Work as fit and proper to receive its Work, except as to defects which may develop in the other separate contractor's Work after the execution of CMAR's Work.

CMAR shall do all cutting, fitting, and patching of the Work that may be required to fit it to receive or be received by the Work of other contractors as indicated in, or reasonably implied by, the Contract Documents. CMAR shall not endanger or alter the Work of any other contractor.

Should CMAR cause damage to the Work or property of any separate contractor on the Project, CMAR shall, upon written notice, settle with the other contractor. If the separate contractor makes any kind of a claim, legal or otherwise, against OWNER on account of any damage alleged to have been sustained, OWNER shall notify CMAR who, at its sole expense, shall defend the proceedings and pay all costs in connection therewith, including, but not limited to, all court costs and attorney fees, and any judgments against OWNER arising therefrom.

If a dispute arises between CMAR and a separate contractor as to their responsibility for any costs or damages to the Project, OWNER may assign and charge such costs or damages to CMAR and/or the separate contractor as OWNER, in its sole discretion, determines to be appropriate.

57.0 TERMINATION BY CMAR

CMAR may, upon seven (7) days written notice, terminate the Contract after the Work is stopped for a period of sixty (180) consecutive days through no act or fault of CMAR, or of a Subcontractor, or their employees or agents, or due to issuance of a court order or other order from a public authority having jurisdiction.

If CMAR terminates the Contract under the terms of the previous paragraph, it may recover from OWNER payment for Work completed and approved, including reasonable overhead and profit earned through the date of termination. CMAR will not be entitled to overhead and profit on any unperformed Work.

58.0 TERMINATION FOR DEFAULT

58.1 Notwithstanding any other provisions of the Contract, CMAR shall be considered in default of its contractual obligations under the Contract if it:

58.1.1 Performs work which fails to conform to the requirements of the Contract;

58.1.2 Fails to make progress so as to endanger project schedule and/or scheduled Milestones;

58.1.3 Abandons or refuses to proceed with any of the Work, including modifications directed pursuant to Article 12.0 CHANGES;

58.1.4 Fails to fulfill or comply with any of the terms of the Contract;

58.1.5 Engages in behavior that is dishonest, fraudulent or constitutes a conflict of interest with CMAR's obligations under the Contract; or if

58.1.6 CMAR becomes insolvent or makes a general assignment for the benefit of creditors or reasonable grounds for insecurity arise with respect to CMAR's performance.

58.2 Upon the occurrence of any of the foregoing, OWNER shall notify CMAR in writing of the

nature of the failure and of OWNER's intention to terminate the Contract for default. If CMAR does not cure such failure within seven (7) calendar days from receipt of notification, or sooner if safety is involved, or fails to provide satisfactory evidence that correction of such default has commenced and will be corrected within a reasonable time, OWNER may, by written notice to CMAR and without notice to CMAR's sureties, if any, terminate in whole or in part CMAR's right to proceed with the Work and OWNER may prosecute the Work to completion by contract or by any other method deemed expedient. OWNER may take possession of and utilize any data, designs, licenses, equipment, materials, plant, tools, and property of any kind furnished by CMAR and necessary to complete the Work.

58.3 CMAR and its sureties, if any, shall be liable for all costs in excess of the Contract price for such terminated work reasonably and necessarily incurred in the completion of the Work, including, but not limited to, cost of administration, orders contracts, or subcontracts awarded to others for completion.

58.4 Upon termination for default, CMAR shall:

58.4.1 Immediately discontinue work on the date and to the extent specified in the notice and place no further orders or subcontracts to the extent that they relate to the performance of the terminated work;

58.4.2 Inventory, maintain and turn over to OWNER all data, designs, licenses, equipment, materials, plant, tools, and property furnished by CMAR or provided by OWNER for performance of the terminated work. This includes all warranties and guarantees required by Article 51.0 WARRANTY.

58.4.3 Promptly make every reasonable effort to obtain cancellation terms satisfactory to OWNER of all orders and subcontracts, rentals, or any other agreements existing for performance of the terminated work or assign those agreements as directed by OWNER;

58.4.4 Cooperate with OWNER in the transfer of information and the disposition of work in progress so as to mitigate damages;

58.4.5 Comply with other reasonable requests from OWNER regarding the terminated work; and

58.4.6 If applicable, continue to perform in accordance with all of the terms and conditions of this Contract such portion of the Work that is not terminated.

58.5 If, after termination pursuant to this clause, it is determined for any reason that CMAR was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Article 59.0 – Optional Termination.

58.6 The rights and remedies of OWNER provided in this Article are in addition to any other rights and remedies provided by law or under this Contract.

59.0 OPTIONAL TERMINATION

59.1 OWNER may, at its option, terminate for its convenience any of the Work under the Contract in whole or, from time to time, in part, at any time by written notice thereof to CMAR. Such notice shall specify the extent to which the performance of the Work is terminated and the effective date of such termination. Upon receipt of any such notice, CMAR shall, unless the notice requires otherwise:

59.1.1 Immediately discontinue the Work on the date and to the extent specified in the notice and place no further orders or subcontracts for materials, services, or facilities, other than as may be necessary or required for completion of such portion of the Work under the Contract that is not terminated;

59.1.2 Promptly obtain assignment or cancellation upon terms satisfactory to OWNER of all orders and subcontracts to the extent they relate to the performance of the Work terminated or assign to OWNER those orders and subcontracts and revoke agreements specified in such notice;

59.1.3 Assist OWNER, as specifically requested in writing, in the maintenance, protection and disposition of work in progress, plant, tools, equipment, property and materials acquired by CMAR or furnished by OWNER under the Contract; and

59.1.4 If applicable, complete performance of any work that is not terminated.

59.2 Upon any such termination, CMAR shall waive any claims for damages from the optional termination, including loss of anticipated profits, on account thereof, but as the sole right and remedy of CMAR, OWNER shall pay CMAR in accordance with the following provisions, provided, however, that those provisions of the Contract which by their very nature survive final acceptance under the Contract shall remain in full force and effect after such termination:

59.2.1 All Contract amounts due and not previously paid to CMAR for work completed in accordance with the Contract prior to such notice

59.2.2 All reasonable costs for work thereafter performed as specified in such notice.

59.2.3 Reasonable administrative costs of settling and paying claims arising out of the termination of work under orders or subcontracts as provided in Article 59.1.2 above.

59.2.4 The verifiable costs incurred pursuant to Article 59.1.3 above.

59.2.5 Overhead and profit on Items 2 through 4 of this Article 59.2 per Exhibit B – Compensation Conditions.

59.3 CMAR shall submit within thirty (30) days after receipt of notice of optional termination, a proposal for an adjustment to the Contract price including all incurred costs described herein. OWNER shall review, analyze, and verify such proposal, and negotiate an equitable adjustment, and the Contract shall be amended in writing accordingly.

59.4 The rights and remedies of OWNER provided in this Article are in addition to any other rights and remedies provided by law or under this Contract.

60.0 SUSPENSION

60.1 OWNER may, at its sole option, decide to suspend at any time, from time to time, the performance of all or any portion of the Work to be performed under the Contract. CMAR will be notified of such decision by OWNER in writing. Such notice of suspension of work may designate the amount and type of plant, labor and equipment to be committed to the Jobsite. During the period of suspension, CMAR shall use its best efforts to utilize its plant, labor and equipment in such a manner as to minimize costs associated with the suspension.

60.2 Upon receipt of any such notice, CMAR shall, unless the notice requires otherwise:

60.2.1 Immediately discontinue work on the date and to the extent specified in the notice;

60.2.2 Place no further orders or subcontracts for material, services, or facilities with respect to suspended work other than to the extent required in the notice;

60.2.3 Promptly make every reasonable effort to obtain suspension, upon terms satisfactory to OWNER, of all orders, subcontracts and rental agreements to the extent they relate to performance of work suspended;

60.2.4 Continue to protect and maintain the Work including those portions on which work has been suspended; and

60.2.5 Take any other reasonable steps to minimize costs associated with such suspension.

60.3 As full compensation for such suspension CMAR will be reimbursed for the following verifiable costs (without profit), without duplication of any item, to the extent that such costs directly result from such suspension of work:

60.3.1 A standby charge to be paid to CMAR during the period of suspension of work which standby charge shall be sufficient to compensate CMAR for keeping, to the extent required in the notice, its organization and equipment committed to the Work in a standby status;

60.3.2 All reasonable and documented costs associated with mobilization and demobilization of CMAR's plant, forces and equipment;

60.3.3 An equitable amount to reimburse CMAR for the cost of maintaining and protecting that portion of the Work upon which work has been suspended; and

60.3.4 If, as a result of any such suspension of work, the cost to CMAR of subsequently performing work is increased or decreased, an equitable adjustment will be made in the cost of performing the remaining portion of work.

60.4 Upon receipt of notice to resume suspended work, CMAR shall immediately resume performance of the suspended work to the extent required in the notice.

60.5 If CMAR intends to assert a claim for equitable adjustment under this clause it must, pursuant to Article 12.0 – CHANGES, and within ten (10) calendar days after receipt of notice to resume work, submit the required written notification of claim and within twenty (20) calendar days thereafter its written proposal setting forth the impact of such suspension.

60.6 No adjustment shall be made for any suspension to the extent that performance would have been suspended, delayed, or interrupted by any CMAR's non-compliance with requirements of this Contract.

61.0 CLAIMS FOR DAMAGES

Should either party to the Contract suffer injury or damage to person or property because of any act or omission of the other party or of the other party's employees, agents, or others for whose acts it is legally liable, claim shall be made in writing to such other party within seven (7) days after the first knowledge of such injury or damage and shall be resolved pursuant to Articles 6.5 through 6.7.

Any costs to OWNER caused by defective or ill-timed Work performed by CMAR shall be paid by CMAR.

62.0 NOTICES

Any notices provided for hereunder shall be in writing and may be served either personally on the Authorized Representative of the receiving party at the job site or by registered mail to that party at the addresses shown below:

OWNER: Douglas County
PO Box 218
Minden, NV 89423

Authorized Representative – Scott McCullough, Project Manager

CMAR: TBD

These addresses may be changed by either of the parties by written notice to the other.

OWNER and any person or entity designated by OWNER has the authority to represent OWNER for the purposes of compliance under NRS 338.525 and NRS 338.535.

63.0 CMAR CORRESPONDENCE

All CMAR correspondence to OWNER pertaining to this Contract shall be numbered sequentially, grouped by letter or letter of transmittal, commencing with the Number 001, signed by CMAR's Authorized Representative. Any correspondence not so numbered or so signed by the Authorized Representative shall be returned to CMAR and shall not be recognized as Contract correspondence and shall not be considered to be notice to OWNER of anything and shall not require OWNER to take action or to respond. Any documents being transmitted electronically need to be PDF searchable text.

All CMAR correspondence to OWNER shall be transmitted through OWNER specified system.

DOUGLAS COUNTY
MINDEN, DOUGLAS COUNTY, NEVADA

EXHIBIT "B"
COMPENSATION CONDITIONS

TABLE OF CONTENTS

CC NO.	TITLE	PAGE
1.0	SCHEDULE OF VALUES	1
2.0	PAYMENT TERMS AND DEFINITIONS	1
3.0	PRICING OF CHANGES	2
4.0	BACKCHARGES	4
5.0	PROGRESS PAYMENT APPLICATIONS	5
6.0	FINAL PAYMENT	6
7.0	LIQUIDATED DAMAGES	6

EXHIBIT "B"
COMPENSATION CONDITIONS

1.0 SCHEDULE OF VALUES

Within fourteen (14) calendar days after the issuance of the Notice to Proceed, CMAR shall submit to OWNER and Architect a schedule of values of the various portions of the Work, aggregating to the total Contract Sum, divided to facilitate payments to Subcontractors, prepared in a form acceptable to OWNER, and supported by such data to substantiate its correctness as OWNER may require. This schedule, when approved by OWNER and Architect, shall be the basis for each Progress Payment Application. The scheduled costs shall be itemized in accordance with the breakdown listed in the CMAR GMP Proposal and according to the list of defined components included in Article 2.0 PAYMENT TERMS AND DEFINITIONS.

2.0 PAYMENT TERMS AND DEFINITIONS

2.1 Cost of the Work – refer to definitions contained in Exhibit "A" – General Conditions, Article 1.21 – DEFINITIONS.

2.2 CMAR's General Conditions – refer to definitions contained in Exhibit "A" – General Conditions, Article 1.11 – DEFINITIONS.

2.3 CMAR's Fee – refer to definitions contained in Exhibit "A" – General Conditions, Article 1.10 – DEFINITIONS.

2.4 CMAR's Contingency:
Construction Contingency is for CMAR's exclusive use and may be used by CMAR at its sole discretion. CMAR will notify OWNER within forty-eight (48) hours of any Contingency Fund Expenditure. Use includes, but is not limited to:

2.4.1 Conflicts, ambiguities, schedule acceleration and any problems arising from a lack of coordination among and within the bid packages, and for any other problems arising from the gaps in scope interface between subcontractors;

2.4.2 Over time work to maintain the Project schedule that is not the result of any fault or neglect of OWNER;

2.4.3 For relatively minor additional work needed to address conditions discovered in the course of the Project.

2.5 OWNER's Contingency:
OWNER's Contingency shall not be included in the GMP and is for OWNER's exclusive use and may be used by OWNER at its sole discretion. CMAR will notify OWNER in writing of any proposed OWNER's Contingency Fund expenditure, and OWNER's written approval is required in advance of any work. Use includes, but is not limited to:

2.5.1 OWNER requested changes to scope of work;

2.5.2 Unforeseen conditions;

2.5.3 Architect or Engineering design errors;

2.5.4 Schedule delays attributable to OWNER and in no way attributable to CMAR, its agents, employees, subcontractors, or suppliers.

2.6 Allowances and Add Alternates:

Allowances and Add Alternates belong to OWNER, and solely for purposes as identified in the GMP, and any portion thereof that remains when the Work is completed belongs solely to OWNER.

2.7 Bonds and Insurances:
CMAR shall only be reimbursed for actual cost of bonds and insurance charged by the relevant regulatory agencies to permit construction of the project. Exhibit "A" – General Conditions, Article 4.4 Bond Requirements describes CMAR's responsibility in this regard. CMAR shall purchase the bonds and insurance and submit invoices/receipts for same with the first progress payment requisition. The cost of said purchases shall be itemized as a lump sum amount and billed based upon the percentage complete of the entire Work. CMAR shall be reimbursed for direct costs of the bonds and insurance only, i.e., no overhead shall be applied to the cost of the bonds and insurance. The established Allowance for procurement of bonds and insurance is shown on the GMP Form and CMAR shall include this amount in CMAR's GMP for the Contract. Only those bonds and insurance obtained by the CMAR as required by the Contract are reimbursable from this specified line item in the GMP. CMAR and its Subcontractors shall not be entitled to additional bond or insurance costs for changes funded through CMAR Contingency or OWNER's Allowances or Add Alternates.

3.0 PRICING OF CHANGES

3.1 The cost of all changes shall be arrived at by one (1) or more of the following three (3) methods, in precedence:

3.1.1 Method One: Applicable Unit prices in the Contract Documents shall be used for additive or deductive units of work, whether quantity adjustments to field count or work added or deducted by OWNER, providing the addition or deletion of units does not exceed plus or minus twenty-five percent (+25%) on major contract items at the time of execution of the Contract. CMAR will verify the actual units added or deducted.

3.1.2 Method Two: Unless otherwise required, CMAR shall, within fourteen (14) calendar days following receipt of a written change request, submit in writing to OWNER a proposal for accomplishing such change, which proposal shall reflect the increase or decrease, if any, in cost to OWNER of performing the change and shall reflect any changes to the schedule.

The proposal shall state CMAR's added and/or deleted compensation in detail, including but not limited to:

3.1.2.1 Cost of Work, per Article 3.2.1.
3.1.2.2 CMAR Fee, per Article 3.2.2.

If CMAR does not propose the compensation for such change or any part thereof within the time required, or if any compensation for such change, or any part thereof cannot be agreed prior to commencement of Work on the change, OWNER may use an Order-of-Magnitude Estimate for the change and the final cost of the change shall be determined in accordance with the details of this Article.

3.1.3 Method Three: For changes to the Contract that are negotiated after the Work is completed, the pricing change shall be based on the process set forth as described in Articles 3.1.1 and 3.1.2 above.

3.2 Compensation for Costs:

Costs for which CMAR shall be entitled to compensation under 3.1.2 are as follows:

3.2.1 Cost of the Work: as defined in Exhibit "A" – General Conditions, Article 1.21 – DEFINITIONS.

3.2.2 CMAR Fee: as defined in Exhibit "A" – General Conditions, Article 1.10 – DEFINITIONS.

The proposal may include a CMAR fee at the Contract established rate. The CMAR Fee shall be calculated against the CMAR Cost of the Work.

CMAR Fee = (CMAR Fee % X CMAR Cost of the Work)

3.2.3 Subcontractor Overhead and Profit: Overhead, profit, and markup percentages shall be included as set out below. All overhead and profit markups shall be calculated against the Cost of the Work as defined in Exhibit "A" – General Conditions, Article 1.21 – DEFINITIONS.

For any tier Subcontractor, for any work performed by their own forces, the proposal may include an overhead/profit percentage up to a maximum of fifteen percent (15%). All costs details shall be submitted with the proposal and billings.

For any tier Subcontractor, for any work subcontracted to a lower-tier subcontractor, the proposal may include up to a maximum of a ten percent (10%) markup on the lower tier Subcontractors direct labor and material costs. All cost details shall be submitted with proposal and billings.

For self-perform change work by the CMAR's direct-hire forces, no additional overhead, profit and mark-up shall be applied and the provisions of Articles 3.1 and 3.2 shall prevail.

NOTES: Example of CMAR Cost Proposal (for illustration purposes only).

CMAR		
Self perform work direct cost:		$100,000.00
1st Tier Subcontractor		
Self perform work direct cost:		$ 90,000.00
Overhead/profit percentage	(up to 15.00%)	$ 13,500.00
Total cost of self perform work with OH/P mark-up		$103,500.00
1st Tier Subcontractor mark-up on direct cost of 2nd tier Subcontractor	(up to 10.00%)	$ 5,000.00
1st Tier Subcontractor Total		$108,500.00
2nd Tier Subcontractor		
Self perform work direct cost:		$ 50,000.00
Overhead/profit percentage	(up to 15.00%)	$ 7,500.00
Total cost of self perform work with OH/P mark-up		$ 57,500.00
CMAR COST OF THE WORK		**$266,000.00**
CMAR FEE (*must align with RFP Proposal*)	2.8%	**$ 7,448.00**
TOTAL CMAR PROPOSAL		**$273,448.00**

3.2.4 Bond Cost: The CMAR and the Subcontractors shall not be entitled to additional

bond or insurance costs for changes funded through the CMAR Contingency or the Owner's Allowances or Add Alternates. Refer to Article 2.7 for submittal of costs

3.2.5 Deductions or Additions: For deductive changes which do not contain any additive cost items, there will be a reduction in Cost of the Work and CMAR's Fee, and likewise, no additional cost by CMAR for processing.

For changes containing both additions and deductions, covering unrelated work, the allowance for overhead and profit, per Article 3.2.3, shall be in full on the additional subcontractor work and the deductions shall be at cost with overhead and profit deducted when the net difference is a deduct. CMAR Fee will not be allowed unless the net difference in cost is an add.

For changes containing both additions and deductions, covering related work or substitutions, the allowance for Subcontractor overhead and profit, per Article 3.2.3, shall be allowed only on the net difference in Cost of the Work, if that net difference is an add to the Contract. CMAR Fee will not be allowed unless the net difference in cost is an add.

4.0 BACKCHARGES

4.1 OWNER may in addition to any other amounts to be retained hereunder, retain from any sums otherwise owing to CMAR amounts sufficient to cover the full costs of any of the following:

4.1.1 CMAR's failure to comply with any provision of this Contract or CMAR's acts or omissions in the performance of any part of this Contract, including, but not limited to, violation of any applicable law, order, rule or regulation, including those regarding safety, hazardous materials or environmental requirements;

4.1.2 Correction of defective or nonconforming work by redesign, repair, rework, replacement or other appropriate means when CMAR states, or by its actions indicates, that it is unable or unwilling to proceed with corrective action in a reasonable time; and/or

4.1.3 Circumstances when OWNER agrees to or is required to take action or perform work for CMAR, such as cleanup, off-loading or completion of incomplete work.

4.2 OWNER may also backcharge against CMAR for work done or cost incurred to remedy these or any other CMAR defaults, errors, omissions or failures to perform or observe any part of this Contract. OWNER may, but shall not be required to, give CMAR written notice before performing such actions or work or incurring such cost.

The cost of backcharge work shall include:

4.2.1 Incurred labor costs including all payroll additives;

4.2.2 Incurred net delivered material costs;

4.2.3 Incurred lower-tier supplier and CMAR costs directly related to performing the corrective action;

4.2.4 Equipment and tool rentals at prevailing rates in the Jobsite area; and

4.2.5 A factor of twenty-five (25) percent applied to the total of Items 1 through 4 for OWNER's overhead, supervision and administrative costs.

4.3 The backcharge notice may request CMAR's concurrence for OWNER to proceed with the required action or work. CMAR's failure to concur shall not impair OWNER's right to proceed

with the action or work under this or any other provision of this subcontract.

4.4 OWNER shall separately invoice or deduct from payments otherwise due to CMAR the costs as provided herein. OWNER's right to backcharge is in addition to any and all other rights and remedies provided in this Contract or by law. The performance of backcharge work by OWNER shall not relieve CMAR of any of its responsibilities under this Contract including but not limited to express or implied warranties, specified standards for quality, contractual liabilities and indemnifications, and meeting Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA.

5.0 PROGRESS PAYMENT APPLICATIONS

CMAR shall submit a Progress Payment Application not more than once each month in the form required by OWNER. Each Progress Payment Application shall be accompanied by a current construction schedule, updated to reflect all change orders and/or changes in the Work.

Each Progress Payment Application shall correctly set forth the value of all Work satisfactorily performed to date, less 10% of that amount as a retained percentage. Once the Work is 50% complete, OWNER may, at OWNER's discretion, reduce the amount of retention to 5% of the total Contract Sum. OWNER may pay the invoiced value, less retention, of materials properly stored on site or in approved, bonded, and insured facilities. In no event will the CMAR be paid more than the listed value of each properly completed portion of the Work, less the required retention, until the entire Work has been successfully completed.

If payment is requested for materials or equipment not yet incorporated in the Work, but delivered and properly stored at the site or at a bonded and insured facility previously approved by OWNER in writing, such payment shall be conditioned upon submission by CMAR of documentation, satisfactory to OWNER, as deemed necessary to protect OWNER's interest, including applicable insurance and transportation to the job-site. The risk of loss for such materials or equipment shall remain with CMAR until final completion and acceptance of the Work.

CMAR guarantees that title to all Work, materials, and equipment covered by a Progress Payment Application, whether incorporated into the Project or not, has passed to OWNER prior to issuing the Progress Payment Application, free and clear of all liens, claims, security interests, or encumbrances, and that no Work, materials, or equipment covered by a Progress Payment Application has been acquired by CMAR, or by any other person, subject to an agreement under which an interest therein, or an encumbrance thereon is retained by the seller or otherwise imposed by CMAR or such other person. This provision shall not be construed to relieve CMAR of its sole responsibility for the care and protection of the Work, and to restore all damages thereto, nor shall serve as a waiver of the right of OWNER to require the fulfillment of all terms of the Contract Documents.

Upon receipt of each Progress Payment Application, and within seven (7) days time, OWNER and Architect will either approve the Progress Payment Application, modify the Progress Payment Application for such amount as is determined to be properly due, or reject the Progress Payment Application.

OWNER may decline to approve any Progress Payment Application, or, because of subsequently discovered evidence or subsequent inspections, may nullify the whole or any part of a Progress Payment Application previously paid to such extent as may be necessary to protect OWNER from loss based on any of the following grounds. When the grounds are removed, payment shall be approved for the associated amount withheld.

5.1 Defective Work not remedied.
5.2 Claims filed or reasonable evidence indicating the probable filing of claims.
5.3 Failure of the CMAR to make proper payments to Subcontractors or Suppliers.
5.4 Reasonable doubt that the Work can be completed for the unpaid balance of the Contract

Sum.
5.5 Damage to a separate contractor.
5.6 Reasonable indication that the Work will not be completed within the Contract Time.
5.7 Unsatisfactory execution of the Work by the CMAR.
5.8 Failure to maintain any insurance required by the Contract Documents.
5.9 Any other breach of the Contract Documents.

If OWNER should fail to pay CMAR within thirty (30) calendar days after the date that a Progress Payment Application is signed and approved for payment by OWNER, then the CMAR may, after seven (7) additional calendar days, give written notice to OWNER and stop the Work until payment is received.

No payment by OWNER shall constitute an acceptance of any Work not in accordance with the Contract Documents, nor shall it relieve CMAR of full responsibility for correcting defective Work or materials found at any time prior to completion of the entire Work or during the guarantee period.

6.0 FINAL PAYMENT

When OWNER has received satisfactory evidence that all claims and obligations of CMAR have been paid, discharged, or waived, OWNER will make final payment to CMAR of all monies retained on all properly completed and accepted Work in addition to CMAR's share of funds remaining in CMAR's Construction Contingency and CMAR's share of cost savings after accounting for OWNER's share of funds remaining in CMAR's Construction Contingency and OWNER's share of cost savings per Contract ARTICLE 3 – CONTINGENCY FUNDS and ARTICLE 4 – COST SAVINGS.

Issuance of final payment shall constitute a waiver of all claims by OWNER except those arising from any of the following:

6.1 Unsettled claims.
6.2 Guarantee or Warranty issues.
6.3 Faulty or defective Work
6.4 Failure of the Work to comply with the requirements of the Contract Documents.
6.5 Latent defects in the Work.

If any such claims remain unsatisfied after final payment is made, the CMAR shall refund to OWNER all monies OWNER may be compelled to pay in discharging such claims and any costs related thereto.

The acceptance by CMAR of final payment shall constitute a full and complete release to OWNER of all claims by, and all liability to, CMAR for all things done or furnished in connection with the Work and for every act and neglect of OWNER and any others for whom OWNER is or may be responsible relating to or arising out of performance of the Work by CMAR. No payment, final or otherwise, shall operate to release CMAR or its Surety from any obligations under the Contract, or under the Performance and Payment Bonds.

As a condition of requesting or receiving final payment, CMAR shall submit all operation and maintenance manuals, guarantees, as-built drawings, surety release, and all other close-out documents as may be applicable under the Contract Documents.

7.0 LIQUIDATED DAMAGES

It is hereby mutually understood and agreed, by and between CMAR and OWNER, that the Contract Time, as specified in the Contract, is an essential condition of the Contract. It is further mutually understood and agreed that both the Work and the Contract Time shall commence on the starting date established in the Notice to Proceed letter.

CMAR agrees that all of the Work shall be prosecuted regularly, diligently, and without interruption at a rate of progress that will ensure completion of the Work within the Contract Time.

If CMAR shall neglect, fail, or refuse to achieve Substantial Completion of the Work within the Contract Time, then CMAR and his Surety do hereby agree, as part of the consideration for the Contract, to pay to OWNER, not as a penalty, but as liquidated damages, the amount of $1,500 for each and every excess calendar day that is required to achieve Substantial Completion of the Work. The specified liquidated damages shall be the OWNER'S sole and exclusive remedy for excess calendar days.

CMAR and OWNER mutually agree that in the event of a delay the actual damages to be suffered by the Owner are difficult to determine and accurately quantify. Accordingly, CMAR, its Surety, and OWNER agree that the amount specified above for liquidated damages is the appropriate and best estimate of the damages that would actually be incurred by OWNER should the Work not be completed within the Contract Time.

Should the remaining balance of the Contract Sum be insufficient to cover the specified liquidated damages due OWNER, then OWNER shall have the right to recover such unrecovered liquidated damages from CMAR and/or its Surety.

Liquidated damages shall cease to be assessed on the date that Substantial Completion is achieved provided CMAR completes all punch list work within the time limit stipulated in the Certificate of Substantial Completion. If CMAR does not complete all of the punch list work within the time limit stipulated in the Certificate of Substantial Completion, the assessment of liquidated damages shall resume on the date that the stipulated time limit expires and shall continue until all such punch list work is completed.

DOUGLAS COUNTY
MINDEN, DOUGLAS COUNTY, NEVADA

EXHIBIT "C"
ADDENDA

NO ADDENDUM ISSUED

AGENDA ITEM NO. 13.3

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **PUBLIC WORKS**

TITLE:
For possible action. Discussion to approve TSK Architects' Supplemental Request for $350,000 for additional professional design services provided for the Justice Center Project. (Scott McCullough, Project Manager)

RECOMMENDED MOTION:
Approve TSK Architects' Supplemental Request for $350,000 for additional professional design services provided for the Justice Center Project.

FINANCIAL IMPACT:
The proposed Architects Supplemental Request will add $350,000 to the total cost for the Justice Center Project. Staff anticipated an increase in project costs for this purpose and budgeted the requested amount for the Justice Center Project.

BACKGROUND:
Douglas County previously contracted with TSK Architects (TSK) to design the new Justice Center. During the course of the Justice Center Project, the design process extended longer than originally expected, and Douglas County requested additional design services and options from TSK to ensure optimum use and design of the space for users and value for the public. These additional professional services were beyond the scope of TSK's original engagement.

The additional professional services requested by the County included revising the building design for a smaller square footage after the initial design of a 72,000 square foot building, design support to change the project delivery into two separate Construction-Manager-at-Risk contracts to expedite initial site and utility work and related procurement of equipment, providing a new 50% design for a separate Juvenile Probation Office for cost estimation purposes, and extending the schematic development of the building from 1 to 12 months to allow for comprehensive input and consensus from all project stakeholders and members of the public.

Based on the additional professional design work requested and completed by TSK, Douglas County staff and TSK have mutually agreed that a supplemental payment request from TSK was appropriate. The parties met and conferred to determine a reasonable amount of additional compensation to TSK for the additional professional services rendered, and agreed upon the $350,000 sum proposed by this action for approval by the Board.

ATTACHMENTS:
ASR TSK June 30 2025.pdf

June 30, 2025
Subject: Douglas County Justice Center ASR

To Scott Mccullough,

Scott, thank you for your consideration of our proposal for an Add Service Request for the Douglas County Justice Center. The Add Service is for the work performed during the project extension of the Schematic Design phase from July 2023 to July 2024. We are requesting an Add Service of **$350,000.00** (three-hundred and fifty thousand dollars) that will cover the work performed by all the disciplines affected by the timeline extension including:

Architectural: TSK Architects
Civil: RO Anderson / Wilson Engineers
Structural: Nelson Wilcox Structural Engineers
Electrical: PK Electrical, Inc.

Work that occurred during this project timeline extension included revisiting the building program and design after providing a design for a 72,000 sf building, the change of project delivery into two GMP packages, provide a 50% design for the JPO office required for estimating that portion of the work and extend the Schematic Development period from one month to twelve months.

Below is a breakdown of the addition hours TSK performed for these items during this timeline as a form of backup to our additional service request.

We look forward to discussing these with you,

Jonathan Richert

TSK Role	TSK Hours Spent During Time Extension	Billing Rate	Cost
Principal, CA	432.75	$ 225.00	$ 97,368.75
Principal, NV	223.75	$ 200.00	$ 44,750.00
Sr. Project Designer	91	$ 150.00	$ 13,650.00
Project Manager	497.5	$ 140.00	$ 69,650.00
Project Designer	410	$ 110.00	$ 45,100.00
Project Coordinator	921.75	$ 100.00	$ 92,175.00
			$ 362,693.75
Add Service Request for all disciplines			**$350,000.00**

AGENDA ITEM NO. 13.4

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **PUBLIC WORKS**

TITLE:
For possible action. Discussion to authorize staff to (1) sell a Douglas County owned 1-acre parcel, APN 1022-17-002-010, by public auction in accordance with NRS 244.282, and (2) prior to initiating the sale, require a deposit in the amount of $8,000 from Richard Martin, who requested the sale of the property. (Philip Ritger, Public Works Director)

RECOMMENDED MOTION:
Authorize staff to sell APN 1022-17-002-010 by public auction in accordance with NRS 244.282 and require a deposit in the amount of $8,000 from Richard Martin prior to initiating the sale.

FINANCIAL IMPACT:
The cost of publication of the auction notice and property appraisal will be paid by the successful bidder. If the County does not receive any bids at or above the appraised value, the County will not sell the property and only the portion of Mr. Martin's deposit, less the actual costs, will be refunded.

BACKGROUND:

Mr. Martin initiated conversations with Douglas County staff regarding the possible sale of a Douglas County-owned, 1-acre parcel referred to by Assessor's Parcel Number 1022-17-002-010. Mr. Martin has submitted a letter requesting the Board of County Commissioners take the steps necessary to sell the referenced parcel.

Per NRS 244.282, the parcel must be sold at public auction at a minimum price set by appraisal. The BOCC can require a deposit to cover the costs of public noticing, appraisal and other related costs. These cost are estimated to not exceed $8,000.

The parcel in question, APN 1022-17-002-010, was created in 1979 as part of the Holbrook Business Park subdivision (Document 1979-37740). The parcel is identified as "Parcel I" on the map and the

notes state this was dedicated to be a County Yard. The map also shows a 50-foot wide easement from SR 208 connecting to the western boundary of the parcel. To date, the County has not used the parcel as a County yard or for any other purpose. The business park has been in existence for approximately 46 years with no significant private development. The lone exception is the Carson Tahoe Regional Health facility next to the East Fork Fire Protection District water tank off Highland Way. Given the lack of private development, there is no anticipated use by the County for this parcel. The parcel is currently zoned Public Facility (PF) and the surrounding parcels are zoned Light Industrial (LI).

ATTACHMENTS:

Intent to purchase county parcel letter.pdf
Holbrook BP Subdivision Map.pdf
NRS 244_281-282.pdf

June 18, 2025

Douglas County
Attn: Philip Ritger, Director of Public Works
PO Box 218
Minden, Nevada 89423

Dear Mr. Ritger:

Based upon our conversation regarding the Douglas County-owned 1-acre parcel referred to by Assessor's Parcel Number APN 1022-17-002-010, this letter confirms my intent to purchase the referenced parcel. I am requesting that the Board of County Commissioners ("Board") take the steps necessary to sell the referenced parcel.

I understand that if the County elects to sell the parcel, the sale will be by public auction in accordance with NRS 244.282. I understand that the Board may require me to deposit with the County funds sufficient to pay the costs to act upon my request. The deposit will need to cover the costs of publication for the auction and the cost of appraisal. I am prepared to make this deposit which is estimated at $8,000. If I am not the successful bidder, my deposit will be refunded to me in whole. If the County does not receive any bids at or above the appraised value, the County will not sell the property and only the portion of the deposit, less the actual costs, will be refunded.

I understand that the current zoning of the property is Public Facility. I have reviewed the Douglas County Code and understand the limitations of this zoning. The property will be sold as-is with no guarantee of any future zoning whatsoever.

Richard Martin
PO Box 1007
Soda Springs, CA 95728

Name: Richard Martin
Signature: Rich Martin
Date: 6-18-25

DRAWING NUMBER
Holbrook Business Park Sheet 1 of 2
PLANHOLD CORPORATION • IRVINE, CALIFORNIA
REORDER BY NUMBER FORM

DRAWING NUMBER
PLANHOLD CORPORATION • IRVINE, CALIFORNIA
REORDER BY NUMBER FORM

DRAWING NUMBER
PLANHOLD CORPORATION • IRVINE, CALIFORNIA
REORDER BY NUMBER FORM

DRAWING NUMBER
PLANHOLD CORPORATION • IRVINE, CALIFORNIA
REORDER BY NUMBER FORM

COUNTY CLERK CERTIFICATE

STATE OF NEVADA } S.S.
COUNTY OF DOUGLAS }

I, YVONNE BERNARD, CLERK IN AND FOR THE COUNTY OF DOUGLAS, STATE OF NEVADA, DO HEREBY CERTIFY THAT THE PLAT SHOWN ON SHEET 1 OF 2 ENTITLED HOLBROOK BUSINESS PARK WAS PRESENTED TO THE BOARD OF COMMISSIONERS OF DOUGLAS COUNTY, AT A REGULAR MEETING THEREOF HELD ON THE 5th DAY OF July, 1978, AND THAT THE SAID BOARD OF COMMISSIONERS DID, THEREON, BY RESOLUTION DULY PASSED AND ADOPTED AT SAID MEETING, APPROVE AND ACCEPT SAID MAP, BUT DID NOT ACCEPT FOR PUBLIC USE ANY OF THE STREETS, ROADS OR EASEMENTS SHOWN THEREON, BUT DID RESERVE THE RIGHT TO ACCEPT SAID STREETS, ROADS, OR EASEMENTS AT ANY FUTURE DATE I FUTHER CERTIFY THAT ALL BONDS AS REQUIRED BY LAW TO ACCOMPANY THE WITHIN MAP HAVE BEEN APPROVED BY SAID BOARD OF COMMISSIONERS AND FILED IN MY OFFICE.

IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND THIS 16th DAY OF October, 1978.

Yvonne Bernard
CLERK IN AND FOR THE COUNTY OF DOUGLAS
STATE OF NEVADA

COUNTY ENGINEER'S CERTIFICATE

I, WARNER C. PHILLIPS, ENGINEER IN AND FOR THE COUNTY OF DOUGLAS, STATE OF NEVADA, DO HEREBY CERTIFY THAT I HAVE EXAMINED THIS FINAL MAP ENTITLED HOLBROOK BUSINESS PARK AND THAT SAID MAP IS SUBSTANTIANLLY THE SAME AS IT APPEARS ON THE TENTATIVE MAP, THAT ALL CONDITIONS OF STATE LAWS AND LOCAL ORDINANCES HAVE BEEN COMPLIED WITH AND THAT I AM SATISFIED THE SAME IS TECHNICALLY CORRECT AND THAT A PROPER PERFORMANCE BOND HAS BEEN DEPOSITED GUARANTEENING THE SETTING OF MONUMENTS BY NOVEMBER 19, 197..

Warner C Phillips — October 15, 1979
WARNER C. PHILLIPS, ENGINEER — DATE
COUNTY OF DOUGLAS, STATE OF NEVADA

DIVISION OF WATER RESOURCES CERTIFICATE

THIS FINAL MAP IS APPROVED BY THE DIVISION OF WATER RESOURCES OF THE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES CONCERNING WATER QUANTITY SUBJECT TO THE REVIEW OF APPROVAL ON FILE IN THIS OFFICE.

June 29, 1978 — Bruce L. Rice
DATE — DIVISION OF WATER RESOURCES

HEALTH DEPARTMENT APPROVAL

THIS FINAL MAP IS APPROVED BY THE HEALTH DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES CONCERNING SEWAGE DISPOSAL, WATER POLLUTION, WATER QUALITY AND WATER SUPPLY FACILITIES IN ACCORDANCE WITH NEVADA REVISED STATUTES THIS APPROVAL PREDICATES INDIVIDUAL WATER SUPPLY AND INDIVIDUAL SEWAGE DISPOSAL.

6/29/78 — Albert F Porta
DATE — HEALTH DIVISION

PLANNING COMMISSION CERTIFICATE

REVIEWED, APPROVED AND RECOMMENDED TO THE COUNTY COMMISSIONERS OF DOUGLAS COUNTY BY THE DOUGLAS COUNTY PLANNING COMMISSION FINAL MAP COMPLIES SUBSTANTIALLY TO TENTATIVE MAP, REVISED N.R.S. 278.410, SEC. 22. DATED THIS 25th DAY OF MAY, 1978.

Joe Francisovich
PLANNING COMMISSION CHAIRMAN
COUNTY OF DOUGLAS, STATE OF NEVADA

FIRE DEPARTMENT APPROVAL

THE FIREFIGHTING FACILITIES AND ACCESS SHOWN ON THESE PLANS ARE HEREBY APPROVED BY THE DOUGLAS COUNTY FIRE DEPARTMENT.

7-10-78 — Darwin K. Ellis
DATE — DARWIN ELLIS, CHEIF
DOUGLAS COUNTY, FIRE DEPARTMENT

SURVEYOR'S CERTIFICATE

I, WALTER G. REID, A DULY REGISTERED LAND SURVEYOR IN THE STATE OF NEVADA DO HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE MAP OF THE LAND SURVEYED BY ME OR UNDER MY DIRECT SUPERVISION AT THE INSTANCE OF JOSEPH S. LODATO, OWNER, AND LAID OUT INTO LOTS, BLOCKS, STREETS, AND EASEMENTS AS SHOWN. THAT LOCATION OF SAID LOTS, BLOCKS, STREETS AND EASEMENTS HAS BEEN DEFINITELY ESTABLISHED IN STRICT ACCORDANCE WITH THE LAW AND SAID LAND IS SITUATED IN SECTIONS 17, 18 AND 19, T. 10N., R. 22E., M.D.B.&M., THAT THE SURVEY WAS MADE DURING THE MONTH OF MAY, 1978, AND THAT THE MONUMENTS WILL BE OF THE CHARACTER SHOWN AND OCCUPY THE POSITIONS INDICATED BY NOVEMBER 19, 1979, AND THAT AN APPROPRIATE PERFORMANCE BOARD HAS BEEN POSTED WITH THE GOVERNING BODY TO ASSURE THEIR INSTALLATIONS.

5/23/78 — Walter G Reid
DATE — WALTER G. REID R.L.S. 235

TITLE CERTIFICATE

THIS CERTIFIES THAT JOSEPH S. LODATO IS THE PARTY HAVING RECORD TITLE INTEREST IN THE TRACT OF LAND REPRESENTED ON THIS MAP.

John W. Speck
DOUGLAS COUNTY TITLE CO., INC.

UTILITY APPROVALS

THE EASEMENTS AS SHOWN ON THIS MAP, UNLESS OTHERWISE INDICATED ARE UTILITY EASEMENTS TO BE USED FOR THE SPECIFIC PURPOSES OF UTILITY SERVICE AND ARE HEREBY CHECKED AND APPROVED.

5-25-78 — Jerry Wenham
DATE — CONTINENTAL TELEPHONE COMPANY

6/29/78 — R.E. Stanmore
DATE — SIERRA PACIFIC POWER COMPANY

RECORDER'S CERTIFICATE

FILED FOR RECORD AT THE REQUEST OF JOSEPH LODATO ON THE 16th DAY OF OCTOBER, 1978; AT 42 MINUTES PAST 11 O'CLOCK A. M. AS INSTRUMENT NO. 37140 IN BOOK 1079 OF MAPS, PAGE 1240. RECORDS OF DOUGLAS COUNTY, NEVADA.

Vera Christen DEPUTY
MARIE RABEL
RECORDER IN AND FOR COUNTY OF DOUGLAS,
STATE OF NEVADA

OWNER'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS, THAT JOSEPH S. & JANET S. LODATO ..., DO HEREBY CERTIFY THAT HE IS THE OWNER OF THE PARCEL OF LAND DESCRIBED AND SHOWN HEREON, THAT THEY APPROVE AND ACCEPT THIS MAP OF SAID LANDS IN ACCORDANCE WITH AND FOR THE USES AND PURPOSES SET FORTH IN THE NEVADA REVISED STATUES, CHAPTERS 116 AND 278 AND SUBSEQUENT AMENDMENTS THERETO AND DOUGLAS COUNTY CODE 16, AND DO HEREBY OFFER AND DEDICATE FOR THE USES OF THE PUBLIC THOSE PORTIONS OF SAID LANDS DESIGNATED ON THIS MAP AVENUES AND PUBLIC WAYS SHOWN HEREON AND DO HEREBY OFFER AND DEDICATED FOR PARTICULAR PURPOSES THE RIGHTS OF WAY AND EASEMENTS FOR GAS, WATER, SEWER AND DRAINAGE PIPES, FOR POLES, ANCHORS AND GUYS, FOR CONDUCTOR WIRE AND CONDUIT FOR ELECTRICAL AND TELEPHONE SERVICE TOGETHER WITH ANY AND ALL APPURTENANCES THERETO, ON, ACCROSS AND UNDER ALL THAT LAND LYING OUTSIDE THE INDIVIDUAL SITES SHOWN HEREON.

DATED THIS 5th DAY OF JULY, 1978.

Janet S Lodato — Joseph S. Lodato
JANET S. LODATO — JOSEPH S. LODATO

STATE OF NEVADA } S.S.
COUNTY OF DOUGLAS }

ON July 5th, 1978., PERSONALLY APPEARED BEFORE ME, A NOTARY PUBLIC, JOSEPH S. & JANET S. LODATO WHO ACKNOWLEDGED TO METHAT THEY EXECUTED THE ABOVE INSTRUMENT.

CHARLENE L. HANOVER
Notary Public — State of Nevada
Douglas County
My Commission Expires May 9, 1982

Charlene L. Hanover
NOTARY PUBLIC

HOLBROOK BUSINESS PARK

IN THE S 1/2 SEC. 17, SE 1/4 SEC. 18
& N 1/2 NE 1/4 SEC. 19
T. 10N., R. 22E., M.D.B.&M.
DOUGLAS COUNTY, NEVADA

SHEET 1 of 2

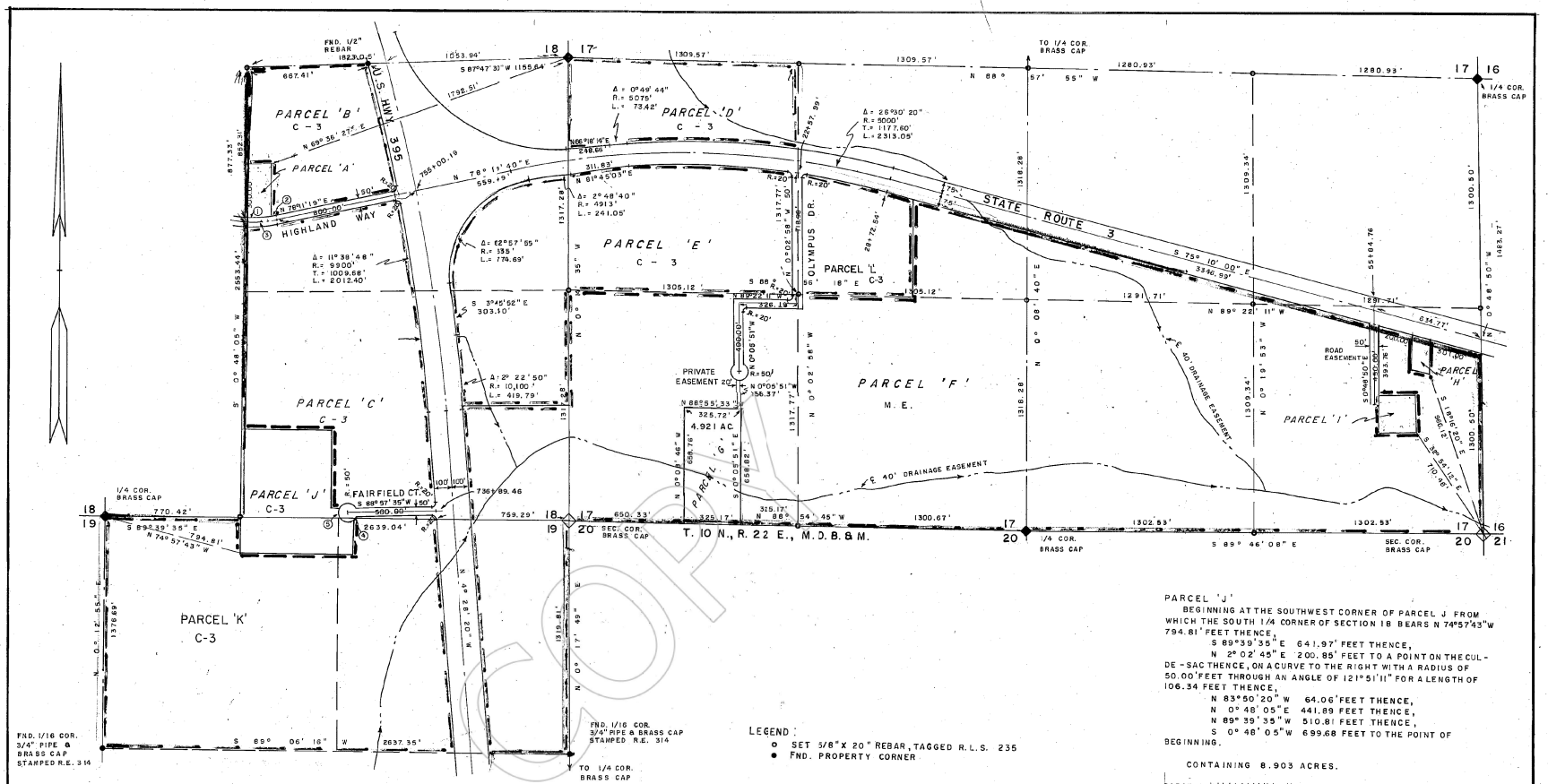
COPY

DRAWING NUMBER
Holbrook Business Park Sheet 2 of 2
PLAN HOLD CORPORATION • RENO, NEVADA

DRAWING NUMBER
PLAN HOLD CORPORATION • RENO, NEVADA

DRAWING NUMBER
PLAN HOLD CORPORATION • RENO, NEVADA

DRAWING NUMBER
PLAN HOLD CORPORATION • RENO, NEVADA



CURVE DATA				
NO.	Δ	R.	T.	L.
1	12° 43' 57"	675.00'	75.31'	150.00'
2	1° 52' 34"	675.00'	11.05'	22.10'
3	14° 36' 31"	700.00'	89.73'	178.48'
4	35° 45' 05"	50.00'	16.13'	31.20'
5	121° 51' 11"	50.00'	89.93'	106.34'

LEGEND:
- o SET 5/8" X 20" REBAR, TAGGED R.L.S. 235
- • FND. PROPERTY CORNER

PARCEL 'H' (CAL GAS)
BEGINNING AT THE SOUTHEAST CORNER OF PARCEL H FROM WHICH THE SOUTHEAST CORNER OF SECTION 27 BEARS S 18°16'20"E 966.12' FEET THENCE:
N 0°48'58" W 200.00' THENCE,
N 75°10'00"E 108.00' THENCE,
S 0°48'58"E 200.00' THENCE,
S 75°10'00"W 108.00' TO THE POINT OF BEGINNING.

CONTAINING 0.478 ACRES.

PARCEL I (COUNTY YARD)
BEGINNING AT THE SOUTHEAST CORNER OF PARCEL I FROM WHICH THE SOUTHEAST CORNER OF SECTION 27 BEARS S 32°54'12"E 710.48' FEET THENCE:
N 0°48'50" W 209.00' FEET THENCE,
S 89°11'10" W 209.00' FEET THENCE,
S 0°48'50" E 209.00' FEET THENCE,
N 89°11'10" E 209.00' FEET TO THE POINT OF BEGINNING.

CONTAINING 1.002 ACRES.

PARCEL A (FIRE HOUSE LOT)
BEGINNING AT THE NORTHEAST CORNER OF PARCEL A FROM WHICH THE EAST 1/4 CORNER OF SECTION 18 BEARS N69°36'27"E 1792.51' FEET THENCE:
S 0°48'05" W 288.79' THENCE, ON A CURVE TO THE RIGHT, WITH A RADIUS OF 675.00' FEET, THROUGH AND ANGLE OF 12°43'57" FOR A LENGTH OF 150.00' FEET THENCE,
N 0°48'05"E 300.00' FEET THENCE,
S 89°11'55" E 149.27' FEET TO THE POINT OF BEGINNING.

CONTAINING 1.018 ACRES.

PARCEL 'G'
BEGINNING AT THE SOUTHWEST CORNER OF PARCEL G FROM WHICH THE SOUTHWEST CORNER OF SECTION 17 BEARS N88°54'45"W 650.33 FEET THENCE,
S 88°54'45"E 325.17 FEET THENCE,
N 0°05'51" W 815.19 FEET TO A POINT ON THE CUL-DE-SAC THENCE, ON A CURVE TO THE RIGHT WITH A RADIUS OF 50.00 FEET THROUGH AND ANGLE OF 23°34'33" FOR A LENGTH OF 20.57 FEET THENCE
S 0°05'51"E 160.13 FEET THENCE
N 88°55'33"W 325.72 FEET THENCE
S 0°08'46"E 658.76 FEET TO THE POINT OF BEGINNING.

CONTAINING 4.993 ACRES

PARCEL 'J'
BEGINNING AT THE SOUTHWEST CORNER OF PARCEL J FROM WHICH THE SOUTH 1/4 CORNER OF SECTION 18 BEARS N 74°57'43"W 794.81' FEET THENCE,
S 89°39'35"E 641.97' FEET THENCE,
N 2°02'45"E 200.85' FEET TO A POINT ON THE CUL-DE-SAC THENCE, ON A CURVE TO THE RIGHT WITH A RADIUS OF 50.00' FEET THROUGH AN ANGLE OF 121°51'11" FOR A LENGTH OF 106.34 FEET THENCE,
N 83°50'20"W 64.06' FEET THENCE,
N 0°48'05"E 441.89 FEET THENCE,
N 89°39'35"W 510.81 FEET THENCE,
S 0°48'05"W 699.68 FEET TO THE POINT OF BEGINNING.

CONTAINING 8.903 ACRES.

PARCELS 'B', 'C', 'D', 'E', 'F', 'K', & 'L' CONSTITUTES THE REMAINDER OF THE HOLBROOK BUSINESS PARK

HOLBROOK BUSINESS PARK

IN THE S 1/2 SEC. 17, SE 1/4 SEC. 18
& N 1/2 NE 1/4 SEC. 19
T. 10 N., R. 22 E., M.D.B.&M.
DOUGLAS COUNTY, NEVADA

SCALE: 1" = 300'

0 75 150 300 600 900 1200 1500

SHEET 2 of 2

WALTER G. REID R.L.S. 235 VIRGINIA CITY, NEVADA

COPY

878

NRS 244.281 Sale or lease of certain real property: Determination that sale or lease is in best interest of county; notice; appraisal; exceptions; second offering; effect of sale or lease in violation of section. [Effective through June 30, 2025.]

1. Except as otherwise provided in this subsection and NRS 244.189, 244.276, 244.279, 244.2815, 244.2825, 244.2826, 244.2833, 244.2835, 244.284, 244.287, 244.290, 278.479 to 278.4965, inclusive, and subsection 3 of NRS 496.080, except as otherwise required by federal law, except as otherwise required pursuant to a cooperative agreement entered into pursuant to NRS 277.050 or 277.053 or an interlocal agreement in existence on or before October 1, 2004, except if the board of county commissioners is entering into a joint development agreement for real property owned by the county to which the board of county commissioners is a party, except for a lease of residential property with a term of 1 year or less, except for the sale or lease of real property to a public utility, as defined in NRS 704.020, to be used for a public purpose and except for the sale or lease of real property larger than 1 acre which is approved by the voters at a primary or general election or special election:

(a) When a board of county commissioners has determined by resolution that the sale or lease of any real property owned by the county will be for purposes other than to establish, align, realign, change, vacate or otherwise adjust any street, alley, avenue or other thoroughfare, or portion thereof, or flood control facility within the county and will be in the best interest of the county, it may:

(1) Sell the real property in the manner prescribed for the sale of real property in NRS 244.282.

(2) Lease the real property in the manner prescribed for the lease of real property in NRS 244.283.

(b) Before the board of county commissioners may sell or lease any real property as provided in paragraph (a), it shall:

(1) Post copies of the resolution described in paragraph (a) in three public places in the county; and

(2) Cause to be published at least once a week for 3 successive weeks, in a newspaper qualified under chapter 238 of NRS that is published in the county in which the real property is located, a notice setting forth:

(I) A description of the real property proposed to be sold or leased in such a manner as to identify it;

(II) The minimum price, if applicable, of the real property proposed to be sold or leased; and

(III) The places at which the resolution described in paragraph (a) has been posted pursuant to subparagraph (1), and any other places at which copies of that resolution may be obtained.

➥ If no qualified newspaper is published within the county in which the real property is located, the required notice must be published in some qualified newspaper printed in the State of Nevada and having a general circulation within that county.

(c) Except as otherwise provided in this paragraph and paragraph (h), if the board of county commissioners by its resolution further finds that the real property to be sold or leased is **worth more than $1,000**, the board shall select two or more disinterested, competent real estate appraisers pursuant to NRS 244.2795 to appraise the real property. If the board of county commissioners holds a public hearing on the matter of the fair market value of the property, one disinterested, competent appraisal of the real property is sufficient before selling or leasing it.

Except for real property acquired pursuant to NRS 371.047, t**he board of county commissioners shall not sell or lease it for less than**:

(1) If two independent appraisals were obtained, the average of the appraisals of the real property.

(2) If only one independent appraisal was obtained, the appraised value of the real property.

(d) If the real property is appraised at $1,000 or more, the board of county commissioners may:

(1) Lease the real property; or

(2) Sell the real property either for cash or for not less than 25 percent cash down and upon deferred payments over a period of not more than 10 years, secured by a mortgage or deed of trust, bearing such interest and upon such further terms as the board of county commissioners may specify.

(e) A board of county commissioners may sell or lease any real property owned by the county without complying with the provisions of NRS 244.282 or 244.283 to:

(1) A person who owns real property located adjacent to the real property to be sold or leased if the board has determined by resolution that the sale will be in the best interest of the county and the real property is a:

(I) Remnant that was separated from its original parcel due to the construction of a street, alley, avenue or other thoroughfare, or portion thereof, flood control facility or other public facility;

(II) Parcel that, as a result of its size, is too small to establish an economically viable use by anyone other than the person who owns real property adjacent to the real property for sale or lease; or

(III) Parcel which is subject to a deed restriction prohibiting the use of the real property by anyone other than the person who owns real property adjacent to the real property for sale or lease.

(2) The State or another governmental entity if:

(I) The sale or lease restricts the use of the real property to a public use; and

(II) The board adopts a resolution finding that the sale or lease will be in the best interest of the county.

(f) A board of county commissioners that disposes of real property pursuant to paragraph (d) is not required to offer to reconvey the real property to the person from whom the real property was received or acquired by donation or dedication.

(g) If real property that is offered for sale or lease pursuant to this section is not sold or leased at the initial offering of the contract for the sale or lease of the real property, the board of county commissioners may offer the real property for sale or lease a second time pursuant to this section. The board of county commissioners must obtain a new appraisal or appraisals, as applicable, of the real property pursuant to the provisions of NRS 244.2795 before offering the real property for sale or lease a second time if:

(1) There is a material change relating to the title, the zoning or an ordinance governing the use of the real property; or

(2) The appraisal or appraisals, as applicable, were prepared more than 6 months before the date on which the real property is offered for sale or lease the second time.

(h) If real property that is offered for sale or lease pursuant to this section is not sold or leased at the second offering of the contract for the sale or lease of the real property, the board of county

commissioners may list the real property for sale or lease at the appraised value or average of the appraised value if two or more appraisals were obtained, as applicable, with a licensed real estate broker, provided that the broker or a person related to the broker within the first degree of consanguinity or affinity does not have an interest in the real property or an adjoining property. If the appraisal or appraisals, as applicable, were prepared more than 6 months before the date on which the real property is listed with a licensed real estate broker, the board of county commissioners must obtain one new appraisal of the real property pursuant to the provisions of NRS 244.2795 before listing the real property for sale or lease at the new appraised value.

2. If real property is sold or leased in violation of the provisions of this section:

(a) The sale or lease is void; and

(b) Any change to an ordinance or law governing the zoning or use of the real property is void if the change takes place within 5 years after the date of the void sale or lease.

3. As used in this section, "flood control facility" has the meaning ascribed to it in NRS 244.276.

NRS 244.282 Sale of certain real property at auction: Resolution declaring intention to sell property; requirements; notice; procedure for conducting sale; deposit to cover certain costs; effect of sale or lease in violation of section.

1. Except as otherwise provided in NRS 244.279, before ordering the sale at auction of any real property, the board shall, in open meeting by a majority vote of the members, adopt a resolution declaring its intention to sell the real property at auction. The resolution must:

(a) Describe the real property proposed to be sold in such a manner as to identify it.

(b) Specify the minimum price and the terms upon which it will be sold.

(c) Fix a time, not less than 3 weeks thereafter, for the auction to be held:

(1) At a public meeting of the board at its regular place of meeting, at which sealed bids will be received and considered; or

(2) On an Internet website or other electronic medium.

(d) If the auction is to be held on an Internet website or other electronic medium, specify:

(1) The Internet website or other electronic medium;

(2) The manner in which electronic bids will be accepted; and

(3) The period during which bids will be accepted.

2. Notice of the adoption of the resolution and of the time, place and manner of holding the auction must be given by:

(a) Posting copies of the resolution in three public places in the county not less than 15 days before the date of the auction; and

(b) Causing to be published at least once a week for 3 successive weeks before the auction, in a newspaper qualified under chapter 238 of NRS that is published in the county in which the real property is located, a notice setting forth in bold face type:

(1) A description of the real property proposed to be sold at auction in such a manner as to identify it;

(2) The minimum price of the real property proposed to be sold at auction; and

(3) The places at which the resolution described in subsection 1 has been posted pursuant to paragraph (a), and any other places at which copies of that resolution may be obtained.

➥ If no qualified newspaper is published within the county in which the real property is located, the required notice must be published in some qualified newspaper printed in the State of Nevada and having a general circulation within that county.

3. If the auction is held at a meeting of the board:

(a) At the time and place fixed in the resolution for the meeting of the board, all sealed bids which have been received must, in public session, be opened, examined and declared by the board. Of the proposals submitted which conform to all terms and conditions specified in the resolution of intention to sell and which are made by responsible bidders, the bid which is the highest must be finally accepted, unless a higher oral bid is accepted or the board rejects all bids.

(b) Before accepting any written bid, the board shall call for oral bids. If, upon the call for oral bidding, any responsible person offers to buy the real property upon the terms and conditions specified in the resolution, for a price exceeding by at least 5 percent the highest written bid, then the highest oral bid which is made by a responsible person must be finally accepted.

(c) The board may either at the same session or at any adjourned session of the same meeting held within the next 10 business days:

(1) Make a final acceptance of the highest bid; or

(2) Reject any and all bids, either written or oral, and withdraw the real property from sale if the board deems such action to be for the best public interest.

4. If the auction is held on the Internet or other electronic medium:

(a) At the time and place fixed in the resolution for holding the auction, any person may submit a bid in the manner and on the Internet website or other electronic medium specified in the resolution. Bidding must remain open for the period of time specified in the resolution.

(b) The county and the employees of the county are not liable for the failure of a computer, laptop or tablet computer, smartphone or any other electronic medium or device, including, without limitation, hardware, software or application, computer network or Internet website, which prevents a person from participating in the auction.

(c) The board shall, at the next regularly scheduled meeting of the board after bidding has closed:

(1) Make a final acceptance of the highest bid; or

(2) If the board deems the action to be for the best public interest, reject any and all bids and withdraw the real property from sale.

5. Any resolution of acceptance of any bid made by the board must authorize and direct the chair to execute a deed and to deliver it upon performance and compliance by

the purchaser with all the terms or conditions of the purchaser's contract which are to be performed concurrently therewith.

6. All money received from sales of real property must be deposited forthwith with the county treasurer to be credited to the county general fund.

7. The board may require any person requesting that real property be sold pursuant to the provisions of this section to deposit a sufficient amount of money to pay the costs to be incurred by the board in acting upon the application, including the costs of publication and the expenses of appraisal. This deposit must be refunded whenever the person making the deposit is not the successful bidder. The costs of acting upon the application, including the costs of publication and the expenses of appraisal and any related costs, must be borne by the successful bidder.

8. If real property is sold in violation of the provisions of this section:

(a) The sale is void; and

(b) Any change to an ordinance or law governing the zoning or use of the real property is void if the change takes place within 5 years after the date of the void sale.

AGENDA ITEM NO. 14.1

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **COUNTY MANAGER**

TITLE:
For possible action. Discussion on an Interlocal Agreement between Douglas County, acting as the Tahoe Douglas Transportation District, and the Tahoe Transportation District to contribute funding for the operation of a Micro-Transit System within the Tahoe Douglas Transportation District from the 1% Transient Lodging Rental Tax collected in the Tahoe Township, in the amount of $650,000 for Fiscal Year 2025-26, and increasing by $100,000 in each of the next two fiscal years for expansion of service area within Douglas County and rescind Resolution 2020R-037. (Sharla Hales, Chairwoman)

RECOMMENDED MOTION:
Approve an Interlocal Agreement between Douglas County, acting as the Tahoe Douglas Transportation District, and the Tahoe Transportation District to contribute funding for the operation of a Micro-Transit System within the Tahoe Douglas Transportation District from the 1% Transient Lodging Rental Tax collected in the Tahoe Township, in the amount of $650,000 for Fiscal Year 2025-26, and increasing by $100,000 in each of the next two fiscal years for expansion of service area within Douglas County and rescind Resolution 2020R-037.

FINANCIAL IMPACT:
Expenditures in each Fiscal Year as follows: $650,000 in FY25/26, $750,000 in FY26/27, and $850,000 in FY27/28. The 1% Transient Lodging Rental Tax (TLRT) is imposed within the Tahoe Township pursuant to Douglas County Code 3.14.020(B) and NRS 244.3351. Proceeds from the 1% TLRT may be used to pay the cost of establishing, operating and maintaining a public transit system pursuant to NRS 244.33512.

BACKGROUND:
Tahoe Transportation District (TTD) is established under Article IX of the Tahoe Regional Planning Compact to facilitate and implement transportation projects and transit operations. TTD does not have a designated tax base or revenue source for carrying out this public service and is reliant upon allocation from resources, including Federal, State, and local government via contributions and grants. While TTD operates fixed route transit and facilitates numerous transportation projects, TTD has delegated

authority to the South Shore Transportation Management Association (SSTMA) to operate a public Micro-Transit System. TTD fixed route services in Douglas County, funded primarily through federal transit funds, include service to the Douglas County transit center (Route 55), and routes connecting Carson Valley to Carson City and to Stateline (Routes 22 and 19x).

In 2020, Resolution 2020R-037 was adopted which provided for allocation of transit funding through the Tahoe Douglas Visitors Authority (TDVA). Historically, Douglas County has reached agreements with TDVA, providing funding of Micro-Transit Services in support of operating permit requirements of the Tahoe Blue Event Center. Micro-Transit has been implemented in recent years, requiring resources to initialize and establish the program. As this program is evolving, it is determined it is more logical and appropriate to collaborate funding through TTD, rendering Resolution 2020R-037 irrelevant.

Momentum has been building and is now poised for growth, specifically in Douglas County. Plans for expansion have been evaluated by stakeholders, including SSTMA. Continued expansion, with correlated funding, is outlined over the course of a 3 year interlocal contract. This commitment allows for stability and long-term planning, and also provides opportunities to evaluate the effectiveness of the planned expansions and revisions based on utilization and demand.

The interlocal contract presented here for consideration with TTD provides an effective and streamlined approach to collaborative transit. Funding is one element which is greatly benefited by streamlining, as this funding commitment by Douglas County will facilitate the redirection of an additional $500,000 of federal transit funding for the Lake Tahoe region to the south shore by counting Micro-Transit ridership in the regional federal transit funding distribution formula.

Ongoing collaborative efforts to advance public transit include local government engagement in collective efforts with mutual objectives, including maximized leverage of Federal and state resources. These efforts include a current solicitation for technical services around improving transit, through transparent governance and funding.

ATTACHMENTS:
Resolution 2020R-037 - TDTD Public Transit System Funding.pdf
INTERLOCAL_CONTRACT_WITH_TTD_-_MTS_Funding_FY_2025-26 2026-27 and 2027-28 .pdf

RESOLUTION 2020R-037

A RESOLUTION ALLOCATING TRANSIENT LODGING RENTAL TAX TO THE TAHOE DOUGLAS TRANSPORTATION DISTRICT TO FUND TRANSIT SERVICE

WHEREAS, Pursuant to Section 3.14.020(B) of the Douglas County Code (the "Code") and NRS 244.3351(1)(a), a one percent (1%) tax on the gross receipts from the rental of transient lodging is currently imposed on all vendors in the business of providing lodging in the County (the "1% TLRT");

WHEREAS, pursuant to Section 3.14.030(B)(1) of the Code, the proceeds of the 1% TLRT collected within the Tahoe Douglas Transportation District ("District") must be used for projects within the District in accordance with the provisions of NRS 244.33512(2)(a)-(c);

WHEREAS, a portion of the 1% TLRT is currently allocated to the payment of debt service for the bond for the parking garage at Stateline, which payments are expected to end in 2020 (the "Parking Garage Bond Obligation");

WHEREAS, Section 3.14.055 of the Code and NRS 244.33512(2)-(3) authorize the District and the County to allocate the 1% TLRT to pay costs related to establishing, maintaining, and operating a transit system, including improvements thereto;

WHEREAS, it is anticipated that once the Tahoe South Event Center is constructed, the District's existing public transit system will be insufficient to serve County residents and visitors at Stateline, and it is in the best interest of Douglas County to allocate up to one-half (1/2) of the 1% TLRT to expand public transit at Stateline and the surrounding area; and

WHEREAS, an interstate transit system that extends beyond the boundaries of the District will facilitate transportation within the District pursuant to NRS 244.33512(3).

NOW, THEREFORE, BE IT RESOLVED by the Douglas County Board of Commissioners as follows:

1. That, after negotiation of a separate mutually agreeable interlocal agreement between the District and other interested parties further detailing the material terms and budget for the proposed expanded public transit system, and termination of the Parking Garage Bond Obligation, but not prior to the Effective Date (as defined below), up to one-half (1/2) of the 1% TLRT shall be allocated to the District for the purpose of operating public transit service (the "Transit Funding Commitment");

2. That the District shall collaborate with the Tahoe Douglas Visitor's Authority ("TDVA") to ensure such service is carried out efficiently and best serves the needs of County residents and visitors; and

3. That the Transit Funding Commitment shall take effect ("Effective Date") not less than twelve (12) months preceding the projected opening date of the Tahoe South

Events Center ("Events Center") and shall be irrevocable for the following twelve (12) month period (the "Initial Term"). If, at the expiration of the Initial Term, the Events Center is operational, the Transit Funding Commitment shall be irrevocable for so long as the public transit system is in operation in accordance with the interlocal agreement between the District and other interested parties, unless alternative funding is secured, or the Transit Funding Commitment is otherwise no longer necessary.

ADOPTED this 16th **day of** April **, 2020, by the following vote:**

Ayes: Commissioners: Walsh

Rice

Engels

Penzel

Nelson

Nays: Commissioners:

Absent: Commissioners:

William B. Penzel

William B. Penzel, Chairman
Douglas County Board of County Commissioners

ATTEST:

Kathy Lewis

Kathy Lewis, Douglas County Clerk

INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between

Douglas County, Nevada
Acting as the Tahoe Douglas Transportation District
(collectively "Douglas County")
1594 Esmeralda Avenue
Minden, NV 89423

and

Tahoe Transportation District ("TTD")
128 Market Street, Suite 3F
PO Box 499
Stateline, NV 89449

RECITALS AND DEFINITIONS

WHEREAS, Douglas County is a political subdivision of the State of Nevada; and

WHEREAS, Douglas County previously established the Tahoe Douglas Transportation District by enactment of Douglas County Code Section Chapter 18.14 *et seq.* pursuant to Nevada Revised Statutes (NRS) 244A.252 to 244A.256, inclusive, and the Douglas County Board of Commissioners is *ex officio* the governing body of the Tahoe Douglas Transportation District; and

WHEREAS, TTD was established under Article IX of the Tahoe Regional Planning Compact as amended in 1980 by the United States Congress through Public Law 96-551 (the "Compact"), and TTD is a governmental agency operating within the States of Nevada and California pursuant to the Compact; and

WHEREAS, pursuant to the Compact, TTD is responsible for facilitating and implementing multi-modal transportation plans, programs, and projects for the Lake Tahoe Basin, including transit operations, and tax revenue to support transit and transportation facilities can be allotted by other public agencies to TTD to be used for these purposes; and

WHEREAS, Douglas County and the Tahoe Douglas Visitor's Authority ("TDVA") previously entered into a Tax Increment Pledge Agreement recorded with the Douglas County Recorder as Document No. 2020-945152 whereby Douglas County agreed to remit a portion of Redevelopment Area Tax Increment revenues to TDVA to partially fund the construction of the Event Center as further detailed in the Tax Increment Pledge Agreement; and

WHEREAS, as part of the approval of the Tahoe Blue Event Center ("Event Center") project, the Tahoe Regional Planning Agency ("TRPA") issued a Permit dated March 31, 2020 and signed by TDVA on July 6, 2020 in File No. ERSP2017-1212 (the "TRPA Permit") that includes a condition that TDVA support a public Micro-Transit System ("MTS") in connection with the Event Center as further detailed in the TRPA

Permit and related documents, including any subsequent permit modifications or settlement agreements entered into between TDVA and TRPA; and

WHEREAS, TTD as the entity responsible for facilitating and implementing multi-modal transportation plans, programs, and projects for the Lake Tahoe Basin, including transit operations, has authority to implement and/or operate the MTS in accordance with the TRPA Permit issued to TDVA for the Event Center project; and

WHEREAS, TTD has delegated the authority to operate the MTS and allocated funding for the purpose of operating the MTS to the South Shore Transportation Management Association ("SSTMA")

WHEREAS, Douglas County collects a 1% Transient Lodging Rental Tax within the geographical boundaries of the Tahoe Douglas Transportation District pursuant to Douglas County Code Section 3.14.020(B) and Nevada Revised Statute (NRS) 244.3351 (the "TLRT"); and

WHEREAS, NRS 244.33512 (2) and (3) permit Douglas County to use the TLRT to pay the cost of establishing, operating and maintaining a public transit system, including any improvement thereto, within the boundaries of the Tahoe Douglas Transportation District as defined under Douglas County Code Chapter 18.14.020, or outside those boundaries if the Douglas County governing body finds that such a system outside the boundaries of the district will facilitate transportation within the district, or both; and

WHEREAS, Douglas County finds that a MTS facilitates transportation within the Tahoe Douglas Transportation District; and

WHEREAS, NRS 277.180 (g) authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, by this Interlocal Contract Between Public Agencies (the "Contract"), Douglas County intends to remit the amounts of TLRT specified herein to TTD to be used or allocated by TTD for the sole purpose of funding the operation of the MTS during Fiscal Years 2025-26 (defined as July 1, 2025 to June 30, 2026), 2026-2027 (defined as July 1, 2026 to June 30, 2027, and 2027-2028 (defined as July 1, 2027 to June 30, 2028), as further detailed in Paragraph 2 herein, and subject to the terms and conditions of this Contract (the "MTS Funding Commitment"); and

WHEREAS, it is deemed that the Contract hereinafter set forth is both necessary and in the best interests of both Douglas County and TTD (collectively referred to herein as the "Parties").

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. CONTRACT TERM. Upon the approval by the parties' respective governing Boards, this Contract shall become effective immediately upon execution by both parties and shall remain in effect until June 30, 2028.

2. MTS FUNDING COMMITMENT & CONDITIONS FOR FUNDING. Upon execution of this Contract by the parties, and provided that Douglas County collects sufficient TLRT sums in each Fiscal Year, Douglas

County shall remit the following amounts of TLRT to TTD to be used or allocated by TTD for the sole purpose of funding the operation of the MTS, subject to the conditions stated below:

Fiscal Year 2025-26 -- $650,000
Fiscal Year 2026-27 -- $750,000
Fiscal Year 2027-28 -- $850,000

One half of the remittance of the $650,000 in TLRT for Fiscal Year 2025-2026 shall occur within 30 days of the parties' execution of this Contract, and the remaining half shall occur on or before January 31, 2026. One half of the remittance of the $750,000 in TLRT for Fiscal Year 2026-27 shall occur on or before July 31, 2026, and the remaining half shall occur on or before January 31, 2027. One half of the remittance of the $850,000 in TLRT amount for Fiscal Year 2027-28 shall occur on or before July 31, 2027, and the remaining half shall occur on or before January 31, 2028. All remittances are expressly conditioned on TTD and/or its delegate(s), contractor(s), or agent(s) complying with the following conditions regarding the MTS funding and operation:

a. The MTS Service shall operate consistent with the service areas and expanded service areas within the geographical boundaries of the Tahoe Douglas Transportation District for each Fiscal Year as further detailed in the Service Maps attached hereto as **Exhibit A**. During the term of this Contract, if TTD or its delegate, contractor, or agent determines that ridership in one or more of the service areas depicted in the Service Maps attached hereto as **Exhibit A** does not justify service levels in the area, TTD or its delegate, contractor, or agent may propose modification(s) to the service area(s) subject to the approval by the Douglas County Board of Commissioners before any modification to the service area(s) is implemented.

b. Within the geographical boundaries of the Tahoe Douglas Transportation District, the MTS Service shall satisfy the base MTS service requirements specified in the TRPA Permit for the Event Center, and shall operate in the minimum area required under the TRPA Permit regardless of the level of funding for the MTS Service received by TTD or its delegate, contractor, or agent from any third parties.

c. The MTS Funding Commitment remittances by Douglas County shall be used solely for the operation of the MTS Service within the geographical boundaries of the Tahoe Douglas Transportation District.

d. The bi-state partnering operation of the MTS Service in the State of California, and any expansion of the MTS Service in the State of California shall not be funded directly by the MTS Funding Commitment remittances by Douglas County. During the term of this Contract, should a lack of MTS funding from sources other than Douglas County TLRT cause the termination of any MTS Service in the State of California that exists as of the effective date of this Contract for any period of time, Douglas County shall have the right, but not the obligation, to immediately cancel this Contract with no further obligation to TTD.

e. The MTS Service shall be allocated equitably across the entire MTS Service area based on ridership demand to ensure equal allocation of MTS Service resources and minimize imbalances in rider wait-times throughout the MTS Service area.

f. TTD shall take all reasonably necessary actions to ensure MTS Service ridership statistics are reported to the National Transit Database as required and accounted for in Federal Transportation Administration (FTA) funding allocation formulas to maximize federal funding available to TTD for transportation projects or public transit services benefitting the Tahoe Douglas Transportation District and surrounding areas.

g. The MTS Service as implemented through the Lake Link Application shall be integrated with existing and future TTD fixed-route service originating within or at the boundaries of the MTS Service area(s).

3. ADMINISTRATION OF MTS IN COLLABORATION WITH DOUGLAS COUNTY. TTD agrees to keep Douglas County reasonably and regularly informed as to the administration, operation and budget of the MTS, and collaborate with Douglas County representatives related to the administration, operation, budget, and any proposed future expansion or modification of the MTS.

4. NOTICE. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth above.

5. INSPECTION & AUDIT.

a. Books and Records. Each party agrees to keep and maintain under generally accepted accounting principles full, true and complete records, agreements, books, and documents as are necessary to fully disclose to the other party, other appropriate government agencies, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with the terms of this Contract and all county, state, and federal regulations and statutes.

b. Inspection & Audit. Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to this Contract shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the other party.

6. BREACH AND REMEDIES. Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs.

7. LIMITED OBLIGATION OF DOUGLAS COUNTY. Douglas County's obligations relating to the MTS are expressly limited to Douglas County's duties under this Contract. Except as stated herein, Douglas County shall have no obligation, duty, or liability whatsoever for, arising out of, or related to the operation and funding of the MTS by TTD or TTD's delegate(s), contractor(s), or agent(s). TTD shall be solely responsible and liable for the procurement, implementation, and operation of the MTS.

8. LIMITED LIABILITY. The parties will not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual

damages for any breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.

9. FORCE MAJEURE. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

10. INDEMNIFICATION. To the fullest extent of limited liability as set forth in paragraph (11) of this Contract, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

11. INDEPENDENT PUBLIC AGENCIES. The parties are associated with each other only for the purposes and to the extent set forth in this Contract and, in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

12. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

13. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

14. ASSIGNMENT. Except as otherwise contemplated herein, neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party. The Parties acknowledge and agree that TTD has delegated the authority to operate the MTS and allocated funding for the purpose of operating the MTS to the SSTMA and this Section 14 does not apply to that delegation of authority.

15. PUBLIC RECORDS. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

16. PROPER AUTHORITY. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services required under the Contract.

17. GOVERNING LAW; JURISDICTION. This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the jurisdiction of the 9th Judicial District Court for the State of Nevada for enforcement of this Contract.

18. ENTIRE AGREEMENT AND MODIFICATION. This Contract and any integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. There shall be no presumption for or against the drafter in interpreting or enforcing this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

DOUGLAS COUNTY, NEVADA

_____
Date

_____
Sharla Hales, Chairwoman, Douglas County Board of Commissioners
Acting as the *Ex Officio* Chairman of the Tahoe Douglas Transportation District

TAHOE TRANSPORTATION DISTRICT

_____
Date

_____
Jim Marino, Executive Director

AGENDA ITEM NO. 14.2

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **COUNTY MANAGER**

TITLE:
For possible action. Discussion to adopt **Ordinance 2025-1657** amending Douglas County Code Title 18 -- Town Annexation and Service Districts: Appendix B, The Minden Town Boundary, by annexing approximately 57 acres that are adjacent to the existing Town of Minden boundary and will serve as the site of the future Douglas County Justice Center. The area to be annexed is Assessor's Parcel Number 1320-28-000-045 and located at 1280 Buckeye Road, Minden, Nevada. Second Reading. (Deputy District Attorney, Zach Wadlé)

RECOMMENDED MOTION:
Adopt Ordinance 2025-1657 as presented.

FINANCIAL IMPACT:
None.

BACKGROUND:

The site of the future Douglas County Justice Center is not currently within the Town of Minden boundary. As required by Nevada law, the Ninth Judicial District Court, which will be housed within the new Justice Center, must hold court within the Town of Minden as the Douglas County seat. On May 15, 2025, the Board adopted Resolution 2025R-052 to initiate the legal process to annex the Justice Center site into the Town of Minden. On June 4, 2025, the Town of Minden Board heard a presentation from County staff on the annexation and agreed to waive any annexation fees for the Justice Center site. Ordinance 2025-1657 is necessary to finalize the annexation of the Justice Center parcel into the Town of Minden.

ATTACHMENTS:
Ordinance Number 2025-1657.pdf

Ordinance Number 2025-1657

Summary

An ordinance amending Douglas County Code Title 18: Appendix B, The Minden Town Boundary, by annexing approximately 57 acres located at 1280 Buckeye Road, Minden, Nevada that are adjacent to the existing Town of Minden boundary and will serve as the site of the future Douglas County Justice Center.

Title

Ordinance Number 2025-1657 amending Douglas County Code Title 18 -- Town Annexation and Service Districts: Appendix B, The Minden Town Boundary, by annexing approximately 57 acres that are adjacent to the existing Town of Minden boundary and will serve as the site of the future Douglas County Justice Center. The area to be annexed is APN No. 1320-28-000-045 and located at 1280 Buckeye Road, Minden, Nevada.

PREAMBLE

Whereas, areas that are adjacent or contiguous to an unincorporated Town having a population of less than 25,000 that require the provision of substantially all the services of the Town or have an impact on such services may be annexed by the unincorporated Town by an ordinance adopted by the Board of County Commissioners pursuant to NRS 269.650 and Douglas County Code, Chapter 18 entitled Town Annexation and Service Districts; and

Whereas the future Douglas County Justice Center to be located on the parcel to be annexed by the Town of Minden by this Ordinance will house the 9th Judicial District Court for the State of Nevada, which must hold court at the Douglas County seat pursuant to NRS 3.100; and

Whereas, NRS 243.050 established the Town of Minden as the seat of Douglas County.

WHEREFOR, the Board of County Commissioners of the County of Douglas in the State of Nevada does hereby ordain as follows:

SECTION I: The boundary of the Town of Minden is hereby amended pursuant to NRS 269.650 and Douglas County Code, Chapter 18 -- Town Annexation and Service Districts to include the Property as set forth in the legal description attached hereto as **Exhibit A** and depicted as Parcel 045 in the Plat Map attached hereto as **Exhibit B**. The area to be annexed is APN No. 1320-28-000-045 and located at 1280 Buckeye Road, Minden, Nevada.

SECTION II: This ordinance shall be in full force and effect two weeks after this Ordinance is approved by the Board of County Commissioners and is conditional upon the Town of Minden boundary being surveyed, mapped, platted and so enlarged to include the Property as set forth in in the legal description attached hereto as **Exhibit A** and depicted as Parcel 045 in the Plat Map attached hereto as **Exhibit B**.

Adopted this ____ day of _____, 2025, by the following vote:

Vote-- Ayes: Commissioners _____

_____

_____

_____

_____

Nays: Commissioners _____

_____

Absent: Commissioners _____

_____

_____
Sharla Hales, Chairwoman
Douglas County Board of Commissioners

Attest:

_____
Amy Burgans, Douglas County Clerk

This ordinance is effective on the ____ day of _____, 2025.

EXHIBIT A – LEGAL DESCRIPTION OF APN 1320-28-000-045

Escrow No. 2202922-RLT

EXHIBIT A
LEGAL DESCRIPTION

All that certain real property situate in the County of Douglas, State of Nevada, described as follows:

Parcel 17 as shown on the Record of Survey in Support of a Boundary Line Adjustment for Park Ranch Holdings, LLC, according to the map thereof, filed in the office of the County Recorder of Douglas County, on June 13, 2022, as File No. 2022-986230, being more particularly described as follows:

A parcel of land located within Section 28, Township 13 North, Range 20 East, Mount Diablo Meridian, more particularly described as follows:

BEGINNING at the southwest corner of the herein described parcel, being a point on the northerly line of Buckeye Road, from which the northwest corner of said Section 28 bears North 24°42'03" West, 2,885.74 feet;

thence North 00°30'17" East, 2,007.34 feet;
thence along the arc of a curve to the right, non-tangent to the preceding course, having a radius of 1,600.00 feet, central angle of 38°39'45", arc length of 1,079.66 feet, and chord bearing and distance of South 77°22'06" East, 1,059.29 feet;
thence along the arc of a reverse curve to the left, having a radius of 850.00 feet, central angle of 18°59'12", and arc length of 281.67 feet;
thence South 00°13'32" West, 1,679.95 feet to a point on said northerly line of Buckeye Road;
thence along said northerly line of Buckeye Road, North 89°29'43" West, 1,303.88 feet to the POINT OF BEGINNING.

APN: 1320-28-000-045

Note: Document No. 2022-986229 is provided pursuant to the requirements of Section 6.NRS 111.312.

EXHIBIT B – PLAT MAP DEPICTING APN 1320-28-000-045

DOUGLAS COUNTY, NEVADA

Assessor's Parcels
Douglas County Assessor

Map Legend

Parcel Boundary	001	Parcel Number
Subdivision Boundary	110	Parcel Sub/Seq Number
Town Boundary	1.0 Ac	Parcel Acreage
Township/Range/Section	B L K A	Parcel Block Number
Approximate River Center Line	1	Parcel Lot Number
Easements - See Recorded Documents	1101	Parcel Address
Open Space/Conservation Easements		

T 13 N R 20 E

R18E R19E R20E R21E R22E R23E R24E
T14N
T13N
T12N
T11N
T10N
T9N
T8N

SEC. 28

6	5	4	3	2	1
7	8	9	10	11	12
18	17	16	15	14	13
19	20	21	22	23	24
30	29	28	27	26	25
31	32	33	34	35	36

ALL SEC.

1	5
2	6
3	7
4	8

1320-28-000

DOUGLAS COUNTY

SCALE: 1:800
REVS'D: 3/24/2025



NOTE: This map is prepared for the use of the Douglas County Assessor, for assessment and illustrative purposes only. It does not represent survey of the premises. No liability is assumed as to the sufficiency or accuracy of the data delineated hereon.

AGENDA ITEM NO. 15.1

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **HUMAN RESOURCES**

TITLE:
For possible action. Discussion on a collective bargaining agreement between Douglas County and the Douglas County Sheriff's Protective Association (DCSPA) from July 1, 2025, through June 30, 2028. (Christine Vido, Human Resources Director)

RECOMMENDED MOTION:
Approve the collective bargaining agreement between Douglas County and the Douglas County Sheriff's Protective Association (DCSPA) from July 1, 2025, through June 30, 2028 as presented.

FINANCIAL IMPACT:

The total estimated financial value of the proposed 3-year labor agreement is $45,333,978. $13.8 million for FY25/26, $15.2 Million for FY26/27 and $16.3 Million for FY27/28.

For FY25/26, the increase between steps, COLA of 2.5%, increases in FTO, Canine, Bomb Pay, the County's coverage of 1.875% of the employee's contribution to the PERS rate change added an additional $639,806 to the value of the 1st year of the proposed agreement. These funds have been budgeted in contingency and anticipated savings.

BACKGROUND:

The current collective bargaining agreement between Douglas County and the Douglas County Sheriff's Protective Association (DCSPA) is set to expire June 30, 2025. Productive negotiations between the parties took place over the last few months which has culminated in a labor agreement for a term of three years. Eighty-eight (88) deputies and investigators positions are represented by DCSPA and are subject to the terms and conditions of the collective bargaining agreement. In compliance with NRS 288.153(2), the proposed collective bargaining agreement, with a copy of the prior agreement reflecting any modifications, was published on the Douglas County website at least three days before July 17, 2025. These items are attached for review.

This agreement provides for a 2.5% Cost of Living Adjustment and 3.5% between steps in the first year of the contract, with the elimination of the lower steps to create an 8 step pay scale (down from 11 steps). The second year of the contract provides for an increase to 3.75% between steps and a set COLA of 2.5%. The third year of the contract provides for a 3.0% set COLA. Incentive pays for Field Training Officer, Canine, Bomb pay, Post Training and Longevity were adjusted to be more in line with current practices. Cost of living adjustments will continue to apply to all incentive pay except for longevity, which will increase as noted in the attached agreement in the second and third year of the agreement. Additional changes include parameters around representation during disciplinary investigations, and the elimination of language which is no longer relevant regarding the implementation and payment of various benefits specific to the terms of the prior agreement. For the PERS contribution in FY2025/26, the contract provides for a county contribution to the employees share of 1.875%

ATTACHMENTS:

FP 2025.07.10 New Deputy CBA redline(55542616.2).pdf

FP 2025.07.10 New Deputy CBA clean(55542616.2).pdf

Agreement

between

Douglas County, Nevada

and the

Douglas County Sheriff's Protective Association

July 1, 20252024 - June 30, 20282025

ARTICLE 1. PARTIES 1
ARTICLE 2. TERM OF AGREEMENT 1
ARTICLE 3. AUTHORIZED AGENTS 1
A. County's Principal Authorized Agent Shall Be: 1
B. Association Principal Authorized Agent Shall Be: 2
ARTICLE 4. RECOGNITION 2
A. Collective Bargaining Agent 2
B. Negotiating Team 2
ARTICLE 5. ASSOCIATION RIGHTS 2
A. Bulletin Boards. 2
B. Interdepartmental Mail System. 3
C. Use of County Copy Machines. 3
D. Dues Deductions. 3
ARTICLE 6. MANAGEMENT RIGHTS AND RESPONSIBILITIES 4
ARTICLE 7. SALARIES 5
A. Salary. 5
B. Cost of Living Adjustment 6
C. Annual Performance Evaluations and Step Progression. ..... 7~~7~~6
D. Public Employment Retirement (PERS) Contributions 7
ARTICLE 8. INCENTIVE PAY ..... 8~~8~~7
A. Police Officer Standard Training Incentive ..... 8~~8~~7
B. Field Training Officer Incentive Pay. ..... 8~~8~~7
C. Hazardous Duty Incentive Pay. ..... 9~~9~~8
D. Night Shift Differential Incentive Pay. ..... 9~~9~~8
E. Swing Shift Differential Incentive Pay. ..... 9~~9~~8
F. Canine Assignment Incentive Pay. ..... 10~~10~~8
G. Extra Duty Incentive Pay. ..... 10~~10~~9
H. Watch Commander Incentive Pay. ..... 10~~10~~9
I. Special Incentive Pay/Working Above Class Pay. ..... 10~~10~~9
J. Education Incentive Pay. ..... 10~~11~~9
K. Longevity. ..... 11~~11~~10

L. Information Technology Assignment Pay 13131211
ARTICLE 9. MEDICAL AND DENTAL INSURANCE 13131211
A. Health Insurance. 13131211
B. County Contribution To Health Benefit Package. 14141311
C. Monthly Contribution in Lieu of Medical Package. 14141311
D. County Contribution To Dental, Vision and Life Insurance. 14141312
E. County Benefits Committee. 14151312
F. Payments and Benefits Upon Death. 15151412
ARTICLE 10. HOURS 15151412
A. Work Hours. 15151412
B. Rest Periods. 15151413
ARTICLE 11. OVERTIME 16161513
A. Definitions. 16161513
B. Overtime Compensation. 16161513
C. Rescheduling. 16161513
D. Compliance with FLSA. 16161514
ARTICLE 12. STANDBY DUTY AND CALL BACK 16161514
A. Standby. 16161514
B. Call Back. 17171614
ARTICLE 13. COURT TIME 17171615
ARTICLE 14. LEGAL HOLIDAYS 18181715
ARTICLE 15. ANNUAL LEAVE 18181715
A. Basis of Accrual. 18181715
B. Schedule of Accrual. 18181715
C. Accrual during Probation. 18181716
D. Payment on Separation. 18181716
E. Payment on Death. 18181716
F. Carry-over of Annual Leave to Following Year. 19191816
G. Approval for Use of Annual Leave. 19191817
ARTICLE 16. SICK LEAVE 19191817
A. Entitlement. 20201917
B. Sick Leave Accrual. 20201917

C. Maximum Accrual Cap Provisions. 20201917
D. Authorization for Usage. 20201918
E. Excess to Workers' Compensation. 21212019
F. Sick Leave Payoff. 22222119
G. Leave Donation. 22222120
H. Sick Leave Buyback. 23232220
ARTICLE 17. LEAVES OF ABSENCE 23232220
A. Eligibility 23232220
B. Short-Term Leave Without Pay. 23232221
C. Procedure for Short-Term LWOP. 23232221
D. Long-Term LWOP. 23232221
E. Elected Benefits. 23242321
F. Military Leave. 24242321
ARTICLE 18. PROBATIONARY PERIOD 24242322
A. Initial Probation 24242322
B. Promotional Probation 24242322
ARTICLE 19. EFFECTS OF LAY-OFF 24252422
A. Identification of Positions. 25252422
B. Seniority Determination 25252422
C. Layoff Order 25252422
D. Notice. 25252422
E. Bumping Rights. 25252423
F. Posting. 25252423
G. Re-employment. 25252423
ARTICLE 20. GRIEVANCE PROCEDURE 26262523
A. Definitions. 26262523
B. General Provisions. 26262523
C. Process. 27272524
ARTICLE 21. EMPLOYEE DISCIPLINARY PROCEDURES 28282625
A. Internal Investigations. 28282625
B. Basis for Disciplinary Action. 28282725
C. Types of Discipline. 28282725

D. Response to a Written Reprimand. 28282726
E. Notice of Discipline Other than Written Reprimands. 29292726
F. Division Captain's (or Designee) Decision. 29292826
G. Appeal from a Short Suspension. 29292827
H. Appeal from a Severe Disciplinary Action. 30302827
ARTICLE 22. EXTERNAL HEARING OFFICER 31313028
A. Designation. 31313028
B. Costs. 31313028
C. Effect of Decision. 31313028
D. Authority of the EHO. 32323029
E. Matters Subject to EHO Procedure 32323129
F. Rules of Evidence 32323129
ARTICLE 23. SAFETY 32323129
A. Safety Committee. 32323129
B. Safety Complaints 32323129
C. Committee Action. 32323130
D. Sheriff's Review. 33333130
E. Appeal to Commission. 33333130
ARTICLE 24. UNIFORMS AND SAFETY EQUIPMENT 33333230
A. Uniforms. 33333230
B. Safety Equipment. 33333230
C. Ballistic Vests. 33333230
D. Initial Allowance. 34343331
E. Return of Equipment and Uniforms. 34343331
F. Uniform Requirement Changes. 34343331
G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment. 34343332
ARTICLE 25. REPLACEMENT OF PERSONAL PROPERTY 35353332
ARTICLE 26. DRUG TESTING 35353432
ARTICLE 27. PEACEFUL PERFORMANCE 35353432
ARTICLE 28. LABOR MANAGEMENT COMMITTEE 36363533
A. Representatives and Function. 36363533
B. Notice of Issues. 36363533

C. Recommendations. 36363534
D. Advisory Function. 37373534
E. Chairperson. 37373534
F. Attendance by Other Persons. 37373534
ARTICLE 30. SAVINGS PROVISION 37373634
ARTICLE 31. FULL UNDERSTANDING, MODIFICATION AND WAIVER 37373635
A. Full Understanding. 38383635
B. Alteration of Economic Benefits. 38383635
C. Modification Requirements. 38383735
D. Waiver. 38383735
E. Compliance with ADA. 38383735
SIGNATURE PAGE 39393837
APPENDIX "A" 40403938
APPENDIX "B" 42414039
APPENDIX "C" 43424140

Agreement

between

Douglas County

and the

Douglas County Sheriff's Protective Association

2025-2028 ~~2024 - 2025~~

ARTICLE 1. PARTIES

This agreement is entered into this 1st day of July, 2025 ~~2024~~, (the "Agreement") by and between the County of Douglas ("County" or "Management"), and the Douglas County Sheriff's Protective Association ("Association" or "DCSPA").

ARTICLE 2. TERM OF AGREEMENT

A. The term of this Agreement will commence effective July 1, ~~2024~~ 2025 and end on June 30, ~~2025~~ 2028.
B. This Agreement will remain in full force and effect during any subsequent labor negotiations between the Association and the County.
C. Notwithstanding any other provision of this Agreement and Article 2, after June 30, ~~2025~~ 2028, no increase in salaries, wages, or other monetary benefits, except step movement and longevity will occur or be paid by the County to any employee represented by the Association until a successor labor agreement is executed by the Association and the County. However, the County, as an employer paying on behalf of an employee, is required by Nevada's Public Employees' Retirement System ("PERS") to pay contribution rates per NRS 286.421 which may result in reductions in employee's salaries.

ARTICLE 3. AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this Agreement, the following agents have been designated:

A. County's Principal Authorized Agent Shall Be:
County Manager
Douglas County
P.O. Box 218
Minden, Nevada 89423

B. Association Principal Authorized Agent Shall Be:
President
Douglas County Sheriffs' Protective Association
P.O. Box 1153
Minden, Nevada 89423

ARTICLE 4. RECOGNITION

A. Collective Bargaining Agent
The County recognizes the Association as the sole collective bargaining agent for all regularly budgeted employees of the County within job classifications covered by this Agreement who are presently employed and subsequently hired by the County at its location in Nevada.

B. Negotiating Team
The size of the respective bargaining teams for contract negotiations shall be no more than seven (7) members. The seven (7) members shall not include the chief negotiator for either party or any professionals hired by either the County or the Association. In addition, either party may, with prior notice to the other party, bring an additional member with special skills or information to the negotiation session.

ARTICLE 5. ASSOCIATION RIGHTS

A. Bulletin Boards.
The County will furnish bulletin board space where currently available. Only areas designated by the Sheriff or his designee may be used for the posting of notices. Bulletin boards shall only be used for the following notices:

1. Scheduled DCSPA meeting, agenda, and minutes.
2. Information on DCSPA elections and the results.
3. Information regarding DCSPA social, recreational, and related news bulletins.
4. Reports of official business of DCSPA, including reports of committees or the Board of Directors.

Posted notices shall not be obscene, defamatory, or relate to political office, ballot issues or proposed ballot issues or the ballot process, nor shall they pertain to public issues which do not include the County or its relations with members of the Association. All notices to be posted must be dated and signed by an authorized representative of DCSPA. County equipment, materials, supplies, or interdepartmental mail systems shall not be used for the preparation, reproduction, or distribution of notices, except as specifically allowed below, nor shall such notices be prepared by County employees during their regular working time.

B. Interdepartmental Mail System.

County agrees to allow limited use of the County's interdepartmental mail system and the County's e-mail system to the Association. Such use shall not include mass mailings of materials not suitable for posting under Section A. All use of the County e-mail system is subject to the County's internet and e-mail policy, including the provision that there is no reasonable expectation of privacy for messages placed on the system, and that all messages are subject to applicable provisions under the Nevada Public Records Law.

C. Use of County Copy Machines.

County agrees the Association may use County copy machines provided the following conditions are met:

1. DCSPA will promptly notify the County of the number of copies made and reimburse County for the cost of the copies.
2. All copying will not be done during the employee's work hours (i.e., not during County time when the employee is receiving compensation).
3. DCSPA use of copying facilities must not interfere with use of such facilities for County business.

D. Dues Deductions.

The parties agree that the County will provide payroll deduction to the Association on the following terms:

1. *Authorization.*

The County shall deduct dues from the salaries of Association members and remit the total deductions to the designated Association officer(s) on a monthly basis. However, no deductions shall be made except in accordance with a deduction authorization form individually and voluntarily executed by the employee for whom the deduction is made. Regardless of when the authorization form is executed, it is understood and agreed the County will not deduct dues for any period of time prior to the employee's first day of employment with the County. The deduction authorization form must specify any Association restriction on the employee's right to terminate his/her dues deduction authorization. The stated restriction must not require the employee to remain a member or continue dues deductions beyond the end of the calendar month of the employee's action to terminate such status.

2. *Amount of Dues.*

The Association shall certify to the County in writing the current rate of membership dues. The Association will notify the County of any change in the rate of membership dues at least sixty (60) days prior to the effective date of such change.

3. *Indemnification.*

The Association shall indemnify and hold the County harmless against any and all claims, demands, suits and all other forms of liability or costs which shall arise out of or by reason of any action taken, or not taken, by the County under the provisions of this Article or through the proper execution of this Article.

4. *Paid Release Time.*

The County will create an "Hours Code" in the County's eSuite HR Portal or time sheet for Association Representatives to account for any Paid Release Time utilized by an Association Representative to perform duties for, or providing services to, the Association ("Association Business").

a. An accurate time entry must be used by each employee in the eSuite HR Portal or time sheet for any time used for Association Business. The Association agrees to reimburse the County for any compensation paid by the County to an Association Representative to conduct Association Business. Paid release time will only be used in place of regularly scheduled hours and not in addition to an employee's regular work schedule.

b. At the Association's request, the County agrees to promptly provide a summary of all Association Business reported on time sheets to the Association. The Association promises and agrees to pay the required reimbursement amount to the County within 30 days of receiving any summary of Paid Release Time from the County and requesting payment.

c. Instead of making a reimbursement to the County, the Association may request that the County deduct the amount due to the County from an existing credit granted to the Association by the County. Any unused credit at the end of the fiscal year will be rolled over to the next fiscal year.

ARTICLE 6. MANAGEMENT RIGHTS AND RESPONSIBILITIES

County retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Agreement, except as expressly limited by specific provision of this Agreement. It is the ultimate right and responsibility of the County to manage its operation in the most efficient manner consistent with the best interests of all its citizens, its taxpayers and its employees. Without limiting the generality of the foregoing, the rights, powers, and authority retained solely and exclusively by County and not abridged herein, include, but are not limited to, the following:

1. To manage and direct its business and personnel;

2. To manage, control, and determine the mission of its departments, building facilities, and operations;
3. To create, change, combine or abolish jobs, departments and facilities in whole or in part;
4. To direct the work force;
5. To increase or decrease the work force and determine the number of employees needed;
6. To hire, transfer, promote, and maintain the discipline and efficiency of its employees;
7. To establish work standards, schedules of operation and reasonable work load;
8. To specify or assign work requirements and require overtime;
9. To schedule work, working hours and shifts;
10. To adopt rules of conduct;
11. To determine the type and scope of work to be performed by County employees and the services to be provided;
12. To classify positions;
13. To establish initial salaries of new classifications;
14. To determine the methods, processes, means and places of providing services; and
15. To take whatever action necessary to prepare for and operate in an emergency.

Should the County desire to make a substantial change on an item within the mandatory scope of bargaining causing a major impact on unit employees, it shall first offer to meet and consult with the Association in an effort to reach a mutually agreeable course of action.

ARTICLE 7. SALARIES

A. Salary.

1. ~~1.~~ The salary schedules for the represented classifications are set forth in Appendix "A" to this Agreement. The steps in Appendix A are 3.5% apart. Each employee shall be placed in the step in the new range nearest to their existing salary which does not result in a salary decrease. The COLA described in Article 7 B (3) shall be applied after the employees are placed in the new range but the COLA is included in Appendix A.

   The salary schedule after the August 2025 PERS increases, including the County offset set forth in Section D of this Article, are reflected in Appendix A2.

   Effective the pay period that includes July 1, 2026 Appendix A3 shall be implemented that reflects 3.75% between steps. Each employee shall retain their current step until their annual step increase.

The salary schedules are subject to change during the term of the Agreement as a result of the changes to the Cost-of-Living Adjustment as described in section B and the retirement contribution rate described in section D.

2. The County's job classification plan contains Association positions that fall within job "bands." Job band for the Association is Deputy Sheriff I to Deputy Sheriff II. Employees may advance from Deputy Sheriff I to Deputy Sheriff II at any time if the employee's supervisor has determined that the employee has acquired the necessary skills and abilities of Deputy Sheriff II. Each position's required skills and abilities are detailed in the County's job descriptions.

3. Upon progression from Deputy Sheriff I, the employee shall be placed at the lowest step of Deputy Sheriff II which is at least 5% above the employee's current wage. The new wage must not exceed the maximum salary step for Deputy Sheriff II.

4. If the progression to Deputy Sheriff II occurs at the time of the employee's annual performance evaluation, then the increase associated with the job progression will occur after the step adjustment.

5. Progression within a job band is not subject to the rules for probation under Article 18.

B. Cost of Living Adjustment

1. Subject to Section A above, a ~~A~~ cost-of-living adjustment will be made to each employee's pay rate and salary range the first pay period of each fiscal year ("COLA").

2. ~~The COLA will be equal to the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December to December of each calendar year. This cost-of-living adjustment will be no less than 0% and no more than 5%, regardless of whether the actual change in the CPI is lower or higher than these caps~~.

3. For fiscal year ~~2024-2025~~ 2025-2026 ~~the~~ a COLA of two and one half percent (2 1/2%) is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.

4. For the fiscal year 2026-2027 the COLA will be two and one half percent (2 ½%). In the event that the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December 2024 to December of the 2025 exceeds three and one half percent (3 ½%), the parties agree to meet and discuss. There shall be no additional COLA increase for FY 2026-27 without mutual agreement of the parties.

5. For the fiscal year 2027-2028 the COLA will be three percent (3%). In the event that the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December 2025 to December of the 2026 exceeds four percent (4%), the parties agree to meet and discuss. There shall be no additional COLA increase for FY 2027-28 without mutual agreement of the parties.

C. Annual Performance Evaluations and Step Progression.

1. All employees covered by this Agreement will receive annual performance evaluations. A copy of this written annual performance evaluation will be kept in the employee's personnel file in the County's Human Resources Department. The performance evaluation may be used when considering any employment action. The County establishes work performance standards which incorporate applicable safety standards, and the content of the work performance standards. The establishment of those work performance standards and the individual performance evaluation ratings assigned to individual employees are reserved to the County and are not subject to the grievance and arbitration provisions of this Agreement.

2. If an employee receives a "meets expectations" or better performance evaluation rating, an employee shall receive an increase of one-step on the first day of the pay period in which the anniversary of the date the employee was hired or received a promotion, whichever is later, occurs. If the employee receives a score below "meets expectation" on their performance evaluation, the employee will not receive a step increase. A rating which results in a denial of step increase will be appealable up the employee's chain of command up to the rank of Undersheriff. An employee who is already at the highest salary step will not receive a step increase, regardless of performance evaluation rating.

D. Public Employment Retirement (PERS) Contributions

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee's salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee's salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee's salary.

2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee's salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the employee's salary, as well as the salary range, by one percent (1%) on the effective date of the reduction. For the applicable increase in August 2025, the County will, effective the date of the reduction, increase

the employee's salary as well as the salary range, by an additional .875% for a total increase of 1.875%.

ARTICLE 8. INCENTIVE PAY

All incentive pay amounts will be paid in addition to the employee's base wage. To the extent permitted, all incentive pays will be reported to PERS as pensionable compensation. Incentive payments except longevity will increase by the amount of the COLA each year. For fiscal year ~~2024-2025~~ 2025-2026 the COLA, once applicable, is already incorporated and no additional COLA will be made for that fiscal year.

A. Police Officer Standard Training Incentive.

1. Employees will be paid Police Officer Standard Training ("P.O.S.T.") incentive pay to recognize the following listed training achievements, whichever is higher:

a. *Intermediate Level.* Employees who possess a Nevada P.O.S.T. Intermediate Certificate shall be paid ~~Twenty-Seven Dollars and Thirty-Five Cents ($27.35)~~ Twenty-Eight Dollars and Three Cents ($28.03) per full pay period; effective July 1, 2026, Thirty-Six Dollars ($36.00) per full pay period, effective July 1, 2027, Forty-Seven Dollars ($47.00) per full pay period or

b. *Advanced Level.* Employees who possess a Nevada P.O.S.T. Advanced Certificate shall be paid ~~Forty-One Dollars and Forty-Four Cents ($41.44)~~ Forty-Two Dollars and Forty-Eight Cents ($42.48) per full pay period, effective July 1, 2026, Fifty-Five Dollars ($55.00) per full pay period, effective July 1, 2027, Seventy-Three Dollars ($73.00) per full pay period.

2. The applicable P.O.S.T. incentive payment will become payable beginning the next pay period after notice of the employee's receiving the applicable P.O.S.T. certificate is provided to the Undersheriff.

B. Field Training Officer Incentive Pay.

1. The Sheriff may designate qualified individuals as a Field Training Officer ("FTO").

2. Upon assignment to train an individual "trainee officer," the FTO will receive an incentive increase of ~~One Dollar and Eighty-Six Cents ($1.86)~~ One Dollar and Ninety-Once Cents ($1.91) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs FTO duties pursuant to such assignment. Effective upon ratification of this Agreement the FTO will receive an incentive increase of two dollars and twenty-eight cents ($2.28) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs FTO duties pursuant to such assignment.

3. The FTO incentive pay applies to all FTOs regardless of the Division they are assigned to.

4. The Sheriff shall have the sole and full discretion to make an FTO assignment and to remove someone from such assignment.

C. Hazardous Duty Incentive Pay.

1. An employee who has applied for and been appointed by the Sheriff as a ~~regular member of the interagency bomb squad~~, regular member of the special weapons and tactics (SWAT) team, regular member of the dive team, or is on motorcycle duty, will receive ~~Seventy-Seven Dollars and Seventy-Cents ($77.70)~~ Seventy-Nine Dollars and Sixty-Four Cents ($79.64) per full pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to more than one hazardous duty, the employee will receive only one hazardous duty incentive payment each pay period.

~~1.~~2. Effective upon ratification of this Agreement an employee who has applied for and been appointed by the Sheriff as a regular member of the interagency bomb squad will receive one hundred eighty two dollars and twenty-five cents ($182.25) per pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to one or more hazardous duty teams pursuant to paragraph 1 above and the bomb squad, the employee will receive only the hazardous duty incentive payment pursuant to paragraph 1 above or the bomb squad incentive payment pursuant to this paragraph, but not both.

D. Night Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as the Graveyard Shift, an employee will receive an incentive payment of ~~One Dollar and Eighty-Six Cents ($1.86)~~ One Dollar and Ninety-One Cents ($1.91) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Graveyard Shift. The Sheriff shall have full discretion to make or not make such assignment or to remove someone from such assignment.

E. Swing Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as the Swing Shift, an employee will receive an incentive payment of ~~One Dollar and Fourteen Cents ($1.14)~~ One Dollar and Seventeen Cents ($1.17) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Swing Shift. The Sheriff shall have full discretion to make or not make such assignment or to remove someone from such assignment.

F. Canine Assignment And Incentive Pay.

Canine handlers that provide for the care and maintenance of the canine will receive five (5) hours of compensation bi-weekly for the at-home care, grooming transportation, feeding ~~and~~ and other activities related to the care and maintenance of the dog. ~~be paid no more than Four Hundred Thirty-Five Dollars and Twelve Cents ($435.12) per month for providing this service.~~ In addition, canine handlers shall be paid an incentive payment of Seventy-Nine Dollars and Sixty-Four Cents ($79.64) per full pay period. Such pay shall continue for the duration of the assignment. The Sheriff shall have full discretion to make the assignment or remove someone from such assignment.

G. Extra Duty Incentive Pay.

An employee will receive ~~Thirty-Six Dollars and Twenty-Six Cents ($36.26)~~ Thirty-Seven Dollars and Seventeen Cents ($37.17) per full pay period as Extra Duty Incentive Pay for any extra duty which they have applied for and been appointed to by the Sheriff. The Sheriff shall have full discretion to make the extra duty appointment or remove someone from such appointment. If an employee volunteers and is appointed to more than one extra duty, the employee will only receive one extra duty incentive payment each pay period. Examples of such extra duties include, but are not limited to crisis negotiations team, polygraph examiner, coroner III, range master, trainers, bilingual proficiency, and honor guard.

H. Watch Commander Incentive Pay.

A Deputy Sheriff or Investigator who is either designated by a Sergeant or higher officer to serve as a Watch Commander (acting supervisor) for 50% or more of a shift or who actually serves as an acting supervisor for 50% or more of a shift shall receive an incentive increase of ~~One Dollar and Eighty-Six Cents ($1.86)~~ One Dollar and Ninety-One Cents ($1.91) per hour in addition to the employee's base hourly rate of pay while serving as the Watch Commander. Management shall have full discretion to assign an employee as an acting supervisor.

I. Special Incentive Pay/Working Above Class Pay.

An employee who is designated by the Sheriff, Undersheriff, or Captain to serve in an acting capacity to perform the full scope of duties of a higher classification shall be compensated consistent with Douglas County Policy 200.11. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

J. Education Incentive Pay.

1. Employees will be paid an educational incentive pay to recognize the following listed educational achievements, whichever is higher, from an accredited college or university:

a. Associate's Degree: A qualifying employee will receive an incentive payment of ~~Sixty Two Dollars and Sixteen Cents ($62.16)~~ Sixty-Three Dollars and Seventy-One Cents ($63.71) per full pay period.

b. Bachelor's or Higher Degree: A qualifying employee will receive an incentive payment of ~~One Hundred Twenty-Four Dollars and Thirty-Two Cents ($124.32)~~ One Hundred Twenty-Seven Dollars and Forty-Three Cents ($127.43) per full pay period.

2. An employee must submit a letter of request with a college transcript to the Human Resources Department before being eligible to receive Education Incentive Pay.

3. Any employee who has received tuition reimbursement or aid under Douglas County's policy after July 1, 2017, is ineligible to receive Education Incentive Pay.

4. Education Incentive Pay will be paid beginning the next pay period after the Human Resources Department receives the required letter of request and college transcript.

K. Longevity.

An employee who has completed at least five (5) full years of continuous full-time employment with the Douglas County Sheriff's Office ~~as of July 1 of each year of subsequent continuous employment,~~ will be eligible for longevity pay. Upon any break in employment the employee's service prior to the break in employment shall not count for the purpose of eligibility for longevity pay or the amount of longevity pay. ~~The payment to which an employee is entitled must be calculated on July 1 of each year as follows:~~

~~Completed Years of Full Time Employment with DCSO~~	~~Incentive Pay Per Paycheck~~
~~5-9~~	~~$30~~
~~10-14~~	~~$60~~
~~15-19~~	~~$90~~
~~20 or more~~	~~$100~~

Effective June 21, 2025, the payment to which an employee is entitled ~~must be calculated on July 1 of each year~~ is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65

8	$75
9	$85
10	$95
11	$105
12	$115
13	$125
14	$135
15	$145
16	$155
17	$165
18	$175
19	$185
20 or more	$200

Effective the first pay period of fiscal year 2026-2027 the payment to which an employee is entitles is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$125
12	$135
13	$145
14	$155
15	$165
16	$175
17	$185
18	$195
19	$205
20 or more	$220

Effective the first pay period of fiscal year 2027-2028 the payment to which an employee is entitles is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck

5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$145
12	$155
13	$165
14	$175
15	$185
16	$195
17	$205
18	$215
19	$225
20 or more	$240

L. Information Technology Assignment Pay.

An employee who is temporarily assigned to a perform specialized functions related to information technology as deemed necessary by the Sheriff, shall receive compensation up to five percent (5%) of the employee's base hourly wage for the duration of that assignment. Special assignments under this provision do not include special assignments otherwise provided for in this Agreement. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

ARTICLE 9. MEDICAL AND DENTAL INSURANCE

A. Health Insurance.

1. The County will provide access to health insurance and will allow employees to choose benefits based on their individual needs.

2. The County will provide eligible employees with core medical, dental, vision and individual life insurance coverage, and provide premium contributions that will vary depending on the plan and coverage levels selected by each employee.

3. Medical insurance may be optional for employees that can provide acceptable proof of similar insurance coverage through another source. Approval for the waiver of medical insurance will be at the County's sole discretion.

B. County Contribution To Health Benefit Package.
A traditional medical plan and, if available, a High Deductible Plan will be offered to employees. One of these must be purchased unless waived pursuant to A(3) above.

Prior to January 2024, County contributions will remain at the amounts in place for calendar year 2023. Effective January 2024, the County contribution will be as follows:

1. 100% of the employee only premium cost of the lowest premium plan offered or 90% of the employee only premium of any other plan offered.

2. If the employee chooses any insurance coverage other than employee only (employee plus spouse, children, or family) the County will pay 75% of the premium cost of the lowest premium plan offered or 65% of the premium cost of any other plan offered.

C. Monthly Contribution in Lieu of Medical Package.
Any employee who obtains a waiver of medical insurance pursuant to A(3) above will receive a monthly stipend of $350 from the County. Dental and vision insurance coverage is mandatory, the cost of which is the sole responsibility of the employee.

D. County Contribution To Dental, Vision and Life Insurance.
For the term of this Agreement, the County will provide the following insurance benefits to covered employees:

1. Dental
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

2. Vision
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

3. Basic Life Insurance Coverage
   a. The County will cover 100% of employee-only coverage of $50,000.
   b. 0% of dependent coverage.

E. County Benefits Committee.
Two representatives from DCSPA will serve as members of the Advisory Employee Benefit Committee ("Benefits Committee") in accordance with the established bylaws.

F. Payments and Benefits Upon Death.

1. In accordance with NRS 281.155, the beneficiary of any employee who becomes deceased while actively employed by the County will be entitled to all wages, reimbursements, and leave payouts the employee would be entitled to had the employee separated for any other reason.

2. Additionally, if an employee is killed in the line of duty, the County will provide the following additional benefits:

   a. $20,000 in addition to life insurance, to the beneficiary of the employee to assist in memorial, funeral, internment, or cremation expenses.

   b. 100% of the medical premiums of the least expensive plan offered for the dependents of the deceased employee for a period of five years from the date of the employee's death.

ARTICLE 10. HOURS.

A. Work Hours.

The County designates a 14-day work period ("full pay period") for purposes of compliance with the Federal Labor Standards Act ("FLSA") purposes. Sheriff operations are a 24-hours a day, seven days a week and therefore a variable work schedule is necessary. To the extent the Sheriff determines it is efficient, serves the best interests of the County, and is practicable, a pay period shall normally consist of eighty (80) hours. Variable work schedules may include a combination of eight (8), nine (9), ten (10) hour workday or other workday as is more beneficial to the operations of the Sheriff's Office. Each employee will be assigned regular starting and quitting times, which shall not be changed without a reasonable attempt to give twenty-four (24) hour prior notice. Should an employee be required to work during his/her lunch hour, the length of such interruption shall be counted as time worked unless other arrangements are made with his/her supervisor.

B. Rest Periods.

When practical, employees shall be granted a fifteen (15) minute rest period during each half work shift of four (4) hours or longer. Such breaks shall not be taken within one (1) hour of the employee's starting time, quitting time or meal break and shall not be accumulated or used to supplement meal breaks, arrive at work late or leave work early. Such rest periods shall be taken without loss of pay and the employee shall not be required to make up such time.

ARTICLE 11. OVERTIME

A. Definitions.

1. *Overtime.* That time worked as authorized and directed by management, which exceeds eighty (80) hours worked in the pay period.

2. *Hours Worked.* Overtime is that time actually worked by an employee, as authorized and directed by management, that exceeds eighty (80) hours during the full pay period. For the purpose of this Article 11, Annual Leave, or Sick Leave taken by an employee will be considered as time actually worked.

B. Overtime Compensation.

1. Compensatory Time Off. Employees who have worked over eighty (80) hours in a biweekly pay period/full pay period, shall have the option to receive Compensating Time Off (CTO) or pay for that time over eighty (80) hours on a time and one-half (1.5X) basis. The employee's choice must be made prior to the point that time sheets are turned into DCSO's administration. There shall be no restriction to the number of hours an employee can accumulate in the employee's CTO bank during a full pay period.

2. *CTO Bank.* An employee may not accrue more than 200 hours of CTO. The County may pay off an employee's CTO bank in its sole discretion.

C. Rescheduling.

Nothing in this Agreement or Article 11 shall prohibit Management's ability to schedule or reschedule an employee's work in order to operate within the confines of budgetary constraints. To the extent possible, however, Management will reschedule additional time off to extend the employee's normal weekend. Except in cases of emergency, Management will also give at least twenty-four (24) hours advance notice of the schedule change for purposes of this paragraph.

~~**D. Compliance with FLSA.**~~

~~Management shall make such changes in this article and any others as well as in practice in order to fully comply with requirements of the FLSA. The County shall notify the Association of any proposed changes prior to their implementation. Upon the Association's request, the County agrees to meet with Association representatives to discuss the proposed changes.~~

ARTICLE 12. STANDBY DUTY AND CALL BACK

A. Standby.

1. Standby duty is defined as that circumstance which requires the employee so assigned to:

a. Be ready to respond in a reasonable time to calls for her/his service,

b. Be readily available at all hours by telephone, or other communication devices, and

c. Refrain from activities which might impair her/his performance of assigned duties upon call.

2. Standby duty shall be assigned in writing and will be compensated at the rate of $4.50 per hour in addition to the employee's base hourly wage.

3. An employee shall not receive standby pay for hours actually worked or for hours reimbursed by a call-back minimum.

B. Call Back.

1. *Definition*. Except as it may conflict with NAC 284.214, "Callback Pay" is defined as compensation earned for returning to duty after an employee has completed his/her regular shift and is requested to return to duty with less than 12 hours' notice to respond to an emergency, except for any employee who is:

(1) Called into work while on standby status, *or*

(2) Not required to leave the premises where he/she is residing or located at the time of notification in order to respond, *or*

(3) Called back to work if the employee's work begins one (1) hour or less before or after his/her scheduled work shift.

2. *Minimum.* All employees Called Back to work shall receive credit for a minimum of two (2) hours at time and one-half or for time actually worked, whichever is greater. There will be no overlapping minimums. No minimum will apply to any overtime calculation of time worked.

ARTICLE 13. COURT TIME

Officers required to appear in criminal court, as a result of their employment duties with County shall have all hours required to be in court credited as hours worked, with a minimum of two (2) hours credit. Court appearances are considered to be prescheduled duty and not subject to the call back provisions of this Agreement. An employee is required to immediately remit to the County Clerk/Treasurer any reimbursement received for duty-related court appearances.

ARTICLE 14. LEGAL HOLIDAYS

Employees covered by this Agreement shall receive a payment equivalent to 5.1 hours per pay period of straight time wages in lieu of working holidays as scheduled.

ARTICLE 15. ANNUAL LEAVE

A. Basis of Accrual.
Employees covered by this Agreement and employed on a continuous, full-time basis shall accrue annual leave credits on the basis of the schedule below. Part-time employees who work at least thirty (30) hours per week shall earn annual leave on a prorated basis based on the number of hours worked in the pay period. Only regular hours paid shall affect annual leave accrual.

B. Schedule of Accrual.
The following schedule of accrual of annual leave shall apply to employees based on full-time employment:

CONTINUOUS SERVICE	HOURS EARNED/ HOURS PAID	MAXIMUM HOURS/YEAR
Hiring date through 4th years	.0539	112
5th through 9th years	.0750	156
10th through 14th years	.0813	169
15th through 19th years	.0860	179
20th years and after	.0962	200

C. Accrual during Probation.
Each employee shall accrue annual leave during his/her probationary period but shall not be granted annual leave during said period until the employee has been employed continuously for at least six (6) months.

D. Payment on Separation.
Employees who have completed at least six (6) months of continuous service and leave County service shall be paid for accrued annual leave.

E. Payment on Death.
If an employee dies who was entitled to accumulated annual leave under the provisions of this Article, the heirs of such deceased employee shall be paid an amount of money equal to

the number of hours of annual leave earned or accrued multiplied by the hourly rate of such deceased employee.

F. Carry-over of Annual Leave to Following Year.

1. All annual leave not taken in excess of 240 hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

2. Up to eighty (80) hours which would be forfeited because the employee was unable to use the hours, may be eligible for cash out or carry over for a period of time not to extend past March 31st of the year in which the eighty (80) hours is carried over to upon written request by an employee and approval of the County Manager. Such requests must be submitted before December 15th each calendar year for the following calendar year. Hours which are approved to be carried over and which are still unable to be used may subsequently be requested for cash out, not later than March 15th. Hours approved to be cashed out will be paid in the month following the request, at a rate of 50% of the employee's base rate of pay as of the first full pay period of the calendar year.

3. The written request must be submitted to the appointing authority and include an explanation of the reasons the leave was not utilized during the course of the calendar year. If the appointing authority agrees with the request, the request will be routed to the County Manager for review and approval, partial approval, or denial.

4. Carry-over authorization does not extend to any payment on separation under Section D.

G. Approval for Use of Annual Leave.

All annual leave will be taken at a time mutually agreeable to the employee and his/her supervisor. Requests for annual leave shall be submitted to the employee's supervisor for approval with the resulting vacation schedule based upon DCSO's legitimate operating needs. Requests for annual leave shall not be unreasonably denied. Conflicts between annual leave requests submitted in accordance with this section shall be resolved by: A) granting leave on a first-come, first-served basis and B) if two employees submit leave requests on the same day and those request conflict, then the more senior employee will be granted the leave.

Notwithstanding the above, annual leave requests submitted later than the conclusion of the annual shift bidding process shall be granted or not granted based on legitimate operating needs and not unreasonably denied. If such request conflicts with that of a request scheduled in accordance with the above paragraph, no seniority privilege to resolve the conflict shall apply and the request scheduled in accordance with the above paragraph shall stand.

ARTICLE 16. SICK LEAVE

A. Entitlement.
All Association employees who are employed on a continuous full-time basis shall be credited with sick leave according to the schedule below. Part-time employees who work at least twenty (20) hours per week shall earn sick leave credits on a prorated basis, based on hours worked in the pay period. Employees working less than twenty (20) hours per week will not accrue sick leave credits.

B. Sick Leave Accrual.
Eligible employees shall accrue sick leave at the rate of .0462 hours for each hour worked up to a maximum of ninety-six (96) hours per year. Only regular hours worked shall affect sick leave accrual.

C. Maximum Accrual Cap Provisions.

1. An employee may not carry over more than the annual maximum hours per year. A total of no more than nine hundred and sixty hours (960) of sick leave may be credited to an employee. (Maximum Accrual Cap).
2. Employees whose sick leave bank balance is at the Maximum Accrual Cap shall continue to accrue hours at the normal rate for utilization only during that calendar year. All sick leave not taken in excess of these hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

D. Authorization for Usage.
Employees are entitled to use sick leave in the event of a bona fide illness of an employee or member of the employee's immediate family upon authorization of the Sheriff or his designee.

1. "Immediate Family" Defined.

Immediate family is defined as spouse, parent, brother, sister, child, adopted child, step-child, grandparent, grandchild, or corresponding relation by affinity of the employee. In the case of any other relative of the employee, the Sheriff or designee may authorize such sick leave and notify Human Resources in writing. Employees must exhaust sick and CTO concurrently with any leave they are granted under the Family Medical Leave Act ("FMLA"). Annual leave may be used concurrently with FMLA upon approval of the Sheriff.

2. Reporting Requirements.

Whenever possible, employees are expected to report any absence and the reason therefore to the employee's supervisor two (2) hours prior to when the employee's normal work shift commences. Failure to do so may cause the absence to be deemed an unexcused absence and will be unpaid leave. If the employee's supervisor is unavailable, the employee should notify the next supervisor in the chain of command.

3. Certificate of Illness.

Physician certificates may be required by the County when there is an absence in excess of three (3) consecutive days or whenever there is reason to believe that sick leave is being abused or the absence is questionable. An employee may be required to be examined by a physician selected by the County for verification purposes. In the event of family/personal medical leave, the employee will complete the appropriate authorization form supplied by Human Resources in accordance with County policy. If an employee becomes ill or injured during a vacation leave of three (3) or more consecutive work shifts, the time will be recorded as sick leave only if it is substantiated by a written certification issued by the employee's treating physician.

4. Bereavement.

In the event of death of an immediate family member as defined in Paragraph D of this Article, the employee shall be entitled to take twenty-four (24) hours of leave for the purpose of attending a funeral or other last rites. Such leave shall be charged to sick leave, or to any other appropriate leave absence, including leave without pay if no paid leave is accrued.

5. Maternity/Paternity.

The parties agree to abide by all state and/or federal laws applicable to leave for maternity/paternity, including the FMLA.

E. Excess to Workers' Compensation.

Any Association employee who suffers an industrial injury during the course and scope of the employee's employment for the County and who is being compensated for total temporary disability benefits (TTD) for an accepted workers' compensation claim, shall be entitled to excess workers' compensation until said employee is released from TTD or 90 total calendar days pass, whichever is first. Excess workers' compensation shall be defined as the difference between the employee's base wage and the calculated TTD wage pursuant to NRS Chapters 616A-D. The employee's TTD wage and County excess workers' compensation will not exceed the employee's base wage. If the period of TTD exceed 90 calendar days or otherwise falls outside of this time period, the employee, at his or her option, may continue to supplement TTD payments by utilizing accrued sick, annual or CTO leave. Once such accrued sick, annual and CTO leave time is exhausted, the employee will only receive the employee's workers' compensation salary entitlement pursuant to NRS Chapters 616A-D.

During any period of time while the employee is receiving TTD, the employee shall continue to accumulate sick leave and annual leave at the same rate and in the same amounts as if the employee had been working.

The employee must follow all prescribed written safety policies and procedures to qualify for excess workers' compensation (e.g., wearing full protective clothing and equipment when necessary, using tools and equipment properly, and exercising prudent care while performing an assigned functions). The acceptance or denial of excess workers' compensation benefits is not subject to the grievance procedure.

F. Sick Leave Payoff.

1. Upon an employee's death or retirement, if the employee has a minimum of 400 hours in his or her sick leave bank the employee is eligible to receive payment for any accrued sick leave hours.

2. Employees shall be compensated based on the employee's years of continuous service to Douglas County, up to a maximum of 960 hours, as a percentage of their sick leave balance as follows:

Continuous Years of Service	Percentage of Sick Leave Balance Paid
0-14	-0-
15-19	50%
20	75%
21	80%
22	85%
23	90%
24	95%
25 or more years	100%

G. Leave Donation.

Employees covered by this contract who require additional leave time due to a catastrophic illness or injury may request additional leave time through notification to the DCSPA executive board. All donations to the requesting employee will only be donated from the donor's annual leave or comp time bank at the donating employee's current base rate of pay then recalculated based on the requesting employee's base rate of pay in order to determine the number of hours the donor's time represents to the requesting employee. Any unused

donated time will be returned to all donors on a prorated basis after being recalculated. No employee will receive more than 480 donated hours in a calendar year.

H. Sick Leave Buyback.

Association employees shall have the option of participating in the County's annual sick leave buyback program. If any such employee has in excess of 300 hours accrued as of the first paycheck issued in November of each calendar year, the employee shall have the option to cash in up to a maximum of sixteen (16) hours less any sick leave hours used during the year (e.g. 16 hours less 8 hours of used sick leave would equal 8 hours eligible for buyback). After utilizing the buyback provisions, the employee must have no less than 300 hours of sick leave remaining in his/her sick leave account. The employee may apply for this buyback by submitting their request to Human Resources between November 1st and December 1st of each year using the form in Appendix "C."

ARTICLE 17. LEAVES OF ABSENCE

A. Eligibility.

Leave without pay may be granted only to an employee who desires to return to County service after the period of leave and does not have annual leave or compensatory time off available.

B. Short-Term Leave Without Pay.

Leave without pay (LWOP) of less than thirty (30) days may be granted by the Sheriff or his designee.

C. Procedure for Short-Term LWOP.

Leave without pay of thirty (30) days or less may be granted by the Sheriff or his designee. When short-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

D. Long-Term LWOP.

For a period of thirty (30) days or more, leave without pay may be granted by the Sheriff or his designee. The employee shall retain his/her status as a public employee and the pay, leave and benefits accrued prior to the leave. LWOP may not extend for a period exceeding twenty-six (26) consecutive pay periods. When long-term LWOP is granted, the Sheriff or designee will formally notify Human Resources of such action in writing.

E. Elected Benefits.

Arrangements regarding an employee's payment of dependent medical/dental insurance premiums and/or other voluntary deductions, if continuity is desired, must be made by the

employee with the Human Resources Department prior to starting any unpaid leave of absence.

F. Military Leave.

1. An employee who is an active member of the National Guard or reserve component of the United States Armed Forces must notify the County of their active status upon their hire date or immediately upon activation. An employee who is an active member of the National Guard or any reserve component of the United States Armed Forces shall, upon request, be relieved from his or her duties to serve orders for military duty, without loss of pay or accrued leave for a period not to exceed fifteen (15) workdays in any calendar year. The duration of the workday will be dependent upon the orders received, and the employee's ability to return to work.
2. The employee must make their reserve status known to the County yearly and must provide as much advance notice as the employee can regarding any known reserve obligations to those responsible for staffing. Employees will provide a minimum of thirty (30) days' advance notice except during times of military conflict or other emergency activations when such notice is impossible or unreasonable based on the guidelines set forth through the Uniformed Services Employment and Reemployment Rights Act, as amended.
3. The County will comply with all applicable federal and state laws regarding the granting of military leave to effected employees and any compensation due to those employees.

ARTICLE 18. PROBATIONARY PERIOD

A. Initial Probation.

Upon initial appointment, all Association employees shall serve the equivalent of twenty-six (26) full pay periods of full-time service as probationary period, during which time the employee may be dismissed without cause or right of appeal.

B. Promotional Probation.

Upon promotion to a classification with a higher pay grade, a County employee represented by the Association must serve the equivalent of twenty-six (26) biweekly full pay periods of full-time service as a probationary period, during which time the employee may be returned to the employee's previous job classification without cause or right of appeal, at the sole discretion of the Sheriff, if a vacancy in said classification exists. An employee who has not successfully completed an initial probationary period in the lower job classification shall not have a right to return to the employee's previous job classification.

ARTICLE 19. EFFECTS OF LAY-OFF

A. Identification of Positions.

If, due to lack of funds, lack of work, for enhanced efficiency, or curtailment of operations, it is necessary to reduce the County work force, the Sheriff or his designee will determine the classes and number of positions to be reduced. All nonpermanent employees of the DCSO shall be laid off before any non-probationary, full-time employees. After the County has notified the employees who are to be laid off, the County will provide a list of such employees to the Association along with the applicable seniority list(s). The Association may request to meet and discuss the layoffs with the County.

B. Seniority Determination.

Seniority for the purpose of a layoff is defined as length of continuous employment within DCSO.

C. Layoff Order.

Employees will be laid off in reverse order of seniority, except the Sheriff has the sole discretion to retain up to two (2) employees who would otherwise be subject to layoff, or bumping as described in subsection E, and lay off the next two (2) employees with greater seniority.

D. Notice.

All regular, non-probationary employees due to be laid off shall be given written notice of such layoff at least thirty (30) calendar days prior to the effective date.

E. Bumping Rights.

In lieu of being laid off, an employee may elect to demote to any pay grade of a lower maximum salary within the job classification represented by the Association as long as the employee demoting has a longer period of continuous employment than an incumbent in the lower job classification with the shortest period of continuous employment with DCSO. An employee being bumped shall be treated as if laid off. An employee retained at the Sheriff's discretion pursuant to subsection C may not be bumped.

F. Posting.

The names of all employees laid off shall be placed on the reemployment list within the DCSO for the job classification involved in reverse order of layoff. Employees shall be recalled in the order in which their names are listed on the reemployment list. An employee shall remain on the reemployment list for three years after the employee was laid off.

G. Re-employment.

An employee who is re-employed within one ~~calendar~~ year after the employee was laid off will be entitled to the reinstatement of any accrued and unused sick leave the employee had at the time the layoff occurred. If the employee returns within two years after the employee was laid off, the employee shall have the seniority they held prior to the layoff reinstated for

all purposes, including, but not limited to, longevity, annual leave accrual and bidding and shift bids.

ARTICLE 20. GRIEVANCE PROCEDURE

A. Definitions.

1. *"Grievance."* A grievance is a dispute or difference of opinion between the Association and the County involving the meaning, interpretation, or application to employees ~~claimed violation, misapplication, or misinterpretation~~ of a specific provision of this Agreement. ~~, which adversely affects the grievant.~~ The exercise or lack of exercise of County Rights (Article 6) is not grievable ~~by a grievant~~. Grievances arising out of disciplinary actions are covered by Article 21, Employee Disciplinary Procedures.

2. ~~"Grievant." A grievant is an employee in a classification represented by the Association who is filing a grievance as defined above. Alleged violations, misapplications, or misinterpretations of the Agreement~~ Grievances which affect more than one employee in a substantially similar manner, may be consolidated at the discretion of management or the Association as a group grievance. ~~and will be represented by a single grievant or the Association. The Association may assert a grievance on behalf of an employee or group of employees in cases limited to alleged violations of sections which provide specific benefits to the Association under Articles 5, 10, and 27 subject to the specific provisions of Article 20.~~

3. *"Day."* Day means a calendar day.

B. General Provisions.

1. If ~~a grievant~~ the Association fails to carry the grievance forward to the next level within the prescribed time period, the grievance must be considered settled based upon the decision rendered at the most recent step utilized.

2. If a supervisor or manager, or Human Resources Director as appropriate, ~~-~~fails to respond with an answer within the given time period, the ~~grievant~~ Association may appeal the grievance to the next higher level as if ~~the employee~~ the Association had received a negative answer on the final day of the period available for the management response.

3. The ~~grievant~~ Association may be represented by a person of its ~~his/her~~ choice at any level of this procedure.

4. Time limits and formal levels may be waived by mutual written consent of the parties.

5. Any service must be by ~~certified~~ electronic mail or personal service.

6. ~~A copy of all grievances filed at the Sheriff's level of this grievance procedure, not being processed by the Association, will be sent to the Association.~~

C. Process.

1. *Informal Level.*

The Association is highly encouraged to raise the event giving rise to the grievance as soon as possible with Human Resources or management to attempt to resolve the matter expeditiously. ~~Within ten (10) days from the event giving rise to a potential grievance or from the date the employee could reasonably have been expected to have had knowledge of the event, the employee may orally discuss the problem with his/her immediate supervisor, or Human Resources Director as appropriate. A supervisor, or the Human Resources Director, has seven (7) days to give an answer to the employee.~~

2. F*ormal Levels.*

Level 1: ~~If the grievant is not satisfied with the resolution proposed at the informal level, the employee may, within ten (10) days of receipt of an answer~~, , Within thirty (30) days from the event giving rise to a potential grievance or from the date the Association could reasonably have been expected to have had knowledge of the event, whichever is later, the Association may file a ~~formal~~ written grievance with the Sheriff ~~his/her Division Captain (or designee)~~, or Human Resources Director ~~as appropriate~~, containing a statement describing the grievance, the section of this Agreement allegedly violated, and remedy requested. The ~~Division Captain~~ Sheriff (or designee), or Human Resources Director ~~as appropriate~~, will, within ten (10) days, have a meeting with the ~~grievant~~ Association and within ten (10) days give a written answer to the Association ~~the grievant~~.

Level 2: If ~~the~~ ~~grievant~~ the Association is not satisfied with the written answer from the ~~Division Captain~~ Sheriff (or designee) or Human Resources Director ~~as appropriate~~, the ~~grievant~~ Association may, within ten (10) days from the receipt of the answer, file a written appeal~~:~~ to ~~the Undersheriff. Within ten (10) days of receipt of the written appeal, the Undersheriff (or designee) will investigate the grievance, which may include a meeting with the concerned parties, and give written answer to the grievant within ten (10) days. Both parties may agree to waive Level 2 and proceed to Level 3.~~

~~**Level 3:** If the grievant is not satisfied with the written answer from the Undersheriff (or designee), the grievant may, within ten (10) days from the receipt of the answer, file a written appeal to the Sheriff. Within twenty-one (21) days of receipt of the written appeal, the Sheriff, or his/her designee, must investigate the grievance, which may include a meeting with the concerned parties, and give a written answer to the grievant within ten (10) days. The answer is final and binding unless, within fourteen (14) days, the grievant notifies~~ with the County Manager ~~of the grievant's intention to~~ appealing the matter to the External Hearing Officer (EHO) as provided for in Article 22.

ARTICLE 21. EMPLOYEE DISCIPLINARY PROCEDURES

A. Internal Investigations.

Investigations of an Association employee who is the subject of an investigation in response to a complaint or allegation the employee has engaged in activities which could result in punitive action will be conducted in accordance with Rights of Peace Officers NRS 289.020-289.120, except as set forth herein. Additionally, an Association employee who is the subject of an investigation may have up to two representatives present with him or her during any phase of an interrogation or hearing relating to the investigation, who is: 1) not a subject of the investigation and 2) not a witness or participant in the investigation and 3) not a Sergeant or Captain, employed with the Douglas County Sheriff's Office.

B. Basis for Disciplinary Action.

The tenure and status of every Association employee is conditioned on reasonable standards of personal conduct and job performance. Failure to meet these standards will be grounds for appropriate disciplinary action. Disciplinary action is for just cause and may, in addition to the causes set forth in the Personnel ordinances and policies, rules or regulations, be based upon any of the following grounds: Failure to fully perform required duties, insubordination, failure to comply with or abuse of County and DCSO policies or rules, unexcused absences, misuse or abuse of County property or equipment, substandard job performance, commission of a misdemeanor, gross misdemeanor, or felony, and the commission of other acts which are incompatible with service to the public.

C. Types of Discipline.

Three (3) types of discipline are recognized for purposes of applying one of the procedures under this article. They are:

1. *Written Reprimands.* A written reprimand placed in the employee's personnel file by a Division Captain.

2. Short Suspensions. Includes any disciplinary suspensions without pay which, when accumulated with previous disciplinary suspensions within the prior twelve (12) month period, if any, does not exceed forty (40) hours ~~four (4) shifts~~.

3. Severe Disciplinary Action. Includes discharge, demotion or disciplinary suspensions without pay for more than forty (40) hours ~~four (4) shifts~~ within a twelve (12) month prior period.

D. Response to a Written Reprimand.

An employee shall be personally served with a written reprimand. After receiving a written reprimand, the employee may, within thirty (30) ~~fourteen (14)~~ calendar days, submit a written response to the written reprimand. The employee's written response shall be added to the employee's personnel file. The matter is then closed.

E. Notice of Discipline Other than Written Reprimands.

For discipline other than written reprimands, the Division Captain (or designee) is designated by the Sheriff to advise the employee in writing of the proposed disciplinary action.

The written statement of proposed discipline must contain:

1. A description of the factual circumstances supporting the proposed disciplinary action.
2. A description of the employee's misconduct.
3. A statement of the proposed disciplinary action.
4. Notification that the employee may review or make copies of available investigation materials supporting the proposed disciplinary action.
5. Notification that the employee may submit a written response to the proposed disciplinary action and request a meeting with the Division Captain within fourteen (14) calendar days of being personally served with a copy of the written statement of proposed discipline. If requested by the employee, the meeting with the Division Captain will be held at a mutually agreed upon time and place.
6. A statement of the employee's right to representation.

F. Division Captain's (or Designee) Decision.

1. If an employee does not submit a written response and requests a meeting with the Division Captain within fourteen (14) calendar days after being personally served with a copy of the written statement of proposed discipline, then the Captain may impose the proposed disciplinary action. The employee has no further appeal rights.

2. If the employee submits a written response and requests a meeting with the Division Captain, the Division Captain shall meet with the employee and review the basis of the proposed discipline. Following the meeting and a review of the proposed disciplinary action by the Division Captain (or designee), the Division Captain (or designee) will forward the recommendation to the management representative to make a decision in the form of a signed statement indicating, if applicable, the decision based on the employee's response and, if the proposed action is to be implemented, the specific charges against the employee and the effective date of the action. The decision will be served on the employee by certified mail or personal delivery. The limited nature of this response does not change Management's authority to initiate further investigation if the employee's version of the facts raises doubts as to the accuracy of the supervisor's information leading the proposed discipline.

G. Appeal from a Short Suspension.

An employee receiving a short suspension, as defined in Paragraph C.2 above, can appeal the short suspension to the Sheriff by filing a written appeal. The written appeal must be filed with the Sheriff within fourteen (14) calendar days of being personally served with the Division Captain's final written decision pursuant to Paragraph F.2 above. The Sheriff shall hear the

appeal and issue a final and binding decision promptly in the normal course of business. The employee has no further appeal rights.

Nothing in this Agreement prevents the DCSO from instituting the proposed discipline prior to the date of the meeting contemplated in Paragraph F.2 above, but if the discipline is overturned or reduced, the employee must be made whole for any time actually suspended beyond that which is approved by the Division Captain (or designee) or the Sheriff.

H. Appeal from a Severe Disciplinary Action.

An employee receiving a proposed Severe Disciplinary Action as defined in Paragraph C.3 above has the opportunity to appeal that disciplinary action as described below.

1. If the employee submits a written response and requests a meeting with the Division Captain in accordance with Paragraph F.2 above, the Division Captain's final written decision imposing a Severe Disciplinary Action shall be forwarded to the Douglas County Disciplinary Review Board ("DRB") for review pursuant to DCSO Policy Chapter 4.400 – Personnel Complaints and Investigations. The Undersheriff (or designee of the Sheriff) will personally serve on the employee a Notice of Disciplinary Action issued by the DRB signed by the Undersheriff (or designee) indicating the DRB's decision. If a Severe Disciplinary Action is imposed, the DRB notice must clearly inform the employee that the employee, through the Association, has the right, within ten (10) calendar days after receipt of the notice, to request in writing an appeal hearing before the Sheriff or his/her designee. The appeal request must be filed by the Association with the Human Resources Director.
2. If, within the ten (10) calendar day appeal period the Association does not file the appeal, the decision of the DRB is conclusive, and the matter shall be closed with no further appeal rights.
3. If, within the ten (10) calendar day appeal period, the Association files a notice of appeal by giving to the Human Resources Director written notice of appeal, then the Human Resources Director will set a time for an appeal hearing before the Sheriff or his/her designee. The hearing must be held within ten (10) calendar days of the date of filing the notice of appeal, or other time mutually agreed to by the parties, and a written decision must be made by the Sheriff or designee within ten (10) calendar days after the hearing and personally served on the employee.
4. If the Association files a notice of appeal within ten (10) calendar days of service of the decision of the Sheriff or his/her designee by giving to the Human Resources Director written notice of appeal, an External Hearing Officer (EHO) must be mutually selected by the parties. The EHO must be selected no more than sixty (60) calendar days from the date of the filing of the appeal. The hearing before the EHO must occur at a date and time mutually selected by the parties.
5. All EHO hearings are private. However, the appellant may request that a hearing be opened to the public.

6. The EHO hearing must be conducted in a manner most conducive to determinations of the truth and NRS 233B.123 will be used by the EHO as a guide in ruling on evidentiary matters.

7. Each party has these rights in the EHO hearing: to be represented by legal counsel or other person of his/her choice; to call and examine witnesses on any matter relevant to the issues, to introduce exhibits, to cross-examine opposing witnesses on any matter relevant to the issues even though the matter was not covered on direct examination; to impeach any witness regardless of which party first called the witness to testify; and to rebut the evidence against the party. If the respondent does not testify on the respondent's own behalf, the respondent may be called and examined by the Sheriff's representative as if under cross-examination. Every witness shall declare by oath or affirmation that the witness will testify truthfully.

8. During the examination of a witness, all other witnesses, except the parties, will be excluded from the hearing upon motion of either party.

9. The EHO shall determine whether to sustain, reject, or modify the action demoting, suspending, or discharging the employee. The determination of the EHO is final.

10. The mutually incurred costs for the EHO procedure will be divided equally between the County and the Association.

ARTICLE 22. EXTERNAL HEARING OFFICER

A. Designation.

The External Hearing Officer (EHO) shall be selected from a list maintained by the Federal Mediation and Conciliation Service (FMCS) who are members of the National Academy of Arbitrators, and the parties will use that service. If the FMCS is unable to provide a panel of Arbitrators who are members of the National Academy of Arbitrators from the American Arbitration Association.

B. Costs.

The fees and expenses of the EHO and of a court reporter, if used, shall be shared equally by the Association and County. Each party shall bear the cost of its own presentation including preparation and post-hearing briefs, if any. If either party rejects the EHO's decision as evidenced by overturning it or unsuccessfully seeking relief in Court to have it vacated or modified, the parties understand and agree that the party rejecting the EHO's decision is required to pay all neutral costs incurred through the EHO process.

C. Effect of Decision.

Except as provided in Article 21, Section G(9), the decisions of an EHO on matters properly before him/her shall be advisory to the Board of County Commissioners. Within sixty (60) days of receipt of the EHO's recommendation, the Board shall make a final decision on the advisory report of the EHO.

D. Authority of the EHO.

No EHO shall entertain, hear, decide, or make recommendations on any dispute unless such dispute involves an eligible employee in the Association and such dispute also falls within the definition of a grievance as set forth in Article 20, Section A(1) (Grievance Procedure), and has been processed in accordance with all provision thereof and herein.

No EHO shall have the power to amend or modify a negotiated agreement or addenda supplementary thereto or to establish any new terms or conditions of employment. The EHO's authority shall be limited only to the application and interpretation of the provisions of the Agreement. No EHO shall have the power to alter, amend or modify any County or DCSO policy, procedure or regulation.

E. Matters Subject to EHO Procedure.

Proposals to create, add to, or change this written Agreement or addenda supplementary hereto shall not be grievable nor submitted to an EHO and no proposal to modify, amend, or terminate a negotiated agreement, nor any matter or subject arising out of or in connection with such proposal, may be referred to this process.

F. Rules of Evidence

Strict rules of evidence shall not apply. However, rules of evidence and procedures for conduct of hearings shall be guided by the standards in the American Arbitration Association voluntary arbitration rules.

ARTICLE 23. SAFETY

A. Safety Committee.

The County, as required by NRS Chapter 618, has a Safety Committee to review complaints regarding unsafe working conditions and equipment. Two (2) members of the Association shall serve on the County Safety Committee. Meetings shall be held as required, but regular meetings shall not be scheduled more often than once a month.

B. Safety Complaints.

Complaints regarding unsafe working conditions and equipment may be submitted in writing to the Committee by any Association member. The complainant shall state the problem, propose what the complainant believes is a reasonable solution, and be signed by the complainant.

C. Committee Action.

The Committee shall review and discuss the written complaint at a regular meeting. The complainant may be asked to appear and offer further explanation. After reviewing the complaint, the Committee shall make a written recommendation to the Sheriff.

D. Sheriff's Review.

The Sheriff shall review all committee recommendations and make a decision to approve, modify or reject such recommendation within thirty (30) days.

E. Appeal to Commission.

Should the Safety Committee's recommendation not be approved, the Committee may request that the Risk Manager meet with the Committee in an attempt to resolve the difference or present the recommendation to the Board of County Commissioners. The action taken by the Board of County Commissioners after reviewing the matter shall be final and binding. Safety complaints shall not be subject to the grievance procedure.

ARTICLE 24. UNIFORMS AND SAFETY EQUIPMENT

A. Uniforms.

1. The County agrees to provide an annual uniform allowance as of $1,200 per employee. A Six Hundred Dollar ($600) uniform allowances will be paid with the employee's first pay check in June and December.

2. A new hire employee will not receive a uniform allowance the first year of their employment with the County.

B. Safety Equipment.

Upon initial employment, the County shall provide each new employee with any safety equipment required by the Sheriff.

C. Ballistic Vests.

1. Initial Hire. Upon initial employment, the County will provide each new employee with a ballistic protective vest ("Vest"), up to the IIIA threat level, at a cost not to exceed $1,000. Employees must obtain their Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

2. Replacement Vest. The County will replace an employee's Vest, if purchased on or after January 2012, by no later than the expiration date of the Vest's warranty according to the manufacturer's specifications, up to the IIIA threat level. Employees must obtain their replacement Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

3. Standards. The County and Association mutually agree that the recognized guideline for Vests is the U.S. Department of Justice/NIC Selection and Application Guide to Personal Body Armor (NIJ Guide 100-01, as amended) and that the current rating standard for threat level protection for the term of this Agreement is NIJ Standard – 01.01.04.

4. Duty of Care. Each employee is solely responsible for the inspection, care and maintenance of his or her Vest. If any employee reasonably believes his or her Vest should

be replaced sooner than the warranty date indicated by the Vest's manufacturer, the employee will surrender the Vest to the County for inspection. If the County or the manufacturer's inspection determines that the employee did not properly care and maintain the Vest according to the manufacturer's specifications, the employee will be responsible for the full replacement cost of the Vest.

5. Vest Threat Level. It is the sole responsibility of each employee to review the applicable standards and manufacturer's specifications to determine which threat level of Vest will be appropriate for the employee's specific work duties and circumstances and to replace worn or failed Vests.

D. Initial Allowance.

The County will provide each new hire with a full uniform and equipment, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County. Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. Attached as Appendix "B" to this Agreement is a list of what uniforms the County will supply to a new hire. The County will meet and confer with the Association prior to making any significant changes in what it will provide in Appendix "B."

E. Return of Equipment and Uniforms.

An employee who fails to pass initial probation shall turn in all equipment or uniforms issued or purchased through the provision of this article. Original purchase uniforms/equipment lost or damaged shall be reimbursed to the DCSO by the departing employee. The County may require probationary employees to sign an agreement that allows the County to deduct the costs of unreturned equipment or uniforms from a separating employee's check or provide for other relief. The County is solely responsible for any such program that it chooses to create and implement.

No used equipment or uniforms shall be reissued to an employee unless properly cleaned or reconditioned as necessary. The Undersheriff shall administer the provisions of this paragraph.

F. Uniform Requirement Changes.

If the Sheriff changes the uniform requirements which necessitates the purchase of additional equipment or uniform articles by the employees, the County agrees to provide the initial piece of equipment or uniform article to each employee.

G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment.

If an employee's uniform or safety equipment is destroyed or damaged beyond repair during an on-duty enforcement action, the County will replace that uniform or equipment provided that the employee has prepared a report and pulled a case number documenting the destruction.

ARTICLE 25. REPLACEMENT OF PERSONAL PROPERTY

Replacement Cost Limits.
The County and the Association agree that reasonable replacement cost limits may be placed upon certain items. The employee shall, to the extent practicable, provide receipts or other document justifying the loss and verifying the purchase. Following is a list of items and replacement cost limits. Reasonable replacement cost limits for items not listed but approved for reimbursement, will be determined by the Sheriff and shall be determined on a case-by-case basis.

ITEMS	MAXIMUM AMOUNT PER YEAR
1. Prescription Eyeglasses	$200
2. Contact Lenses	$200
3. Watches	$50
4. Cellular Phone	$500

An Incident Report must be filed with Douglas County Sheriff's Office Administration before payment will be made.

ARTICLE 26. DRUG TESTING

The County's drug and alcohol testing policy shall be in effect. The parties will meet and confer if substantial changes regarding discipline are proposed by the County. However, if state or federal law requires the County to make those changes, they will be implemented as required and within applicable time frames, with notification to the Association. Nothing in this article shall preclude an employee or the Association from appealing disciplinary action pursuant to Article 21.

ARTICLE 27. PEACEFUL PERFORMANCE

The parties to this Agreement recognize and acknowledge that the services performed by the County employees covered by this Agreement are essential to the public health, safety, and general welfare of the residents of the County of Douglas. The Association agrees that under no circumstances will the Association recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the Association take part in, any strike, sit-down, stay-in, sickout, slowdown, or picketing that disrupts operations by employees of the State of Nevada or a local government in connection with a labor dispute (hereinafter collectively referred to as work-stoppage), in any office or department of the County, nor to curtail any work or restrict any production, or interfere with any operation of the County. In the event of any such work-stoppage by any member of the Association, the

County shall not be required to negotiate on the merits of any disputes which may have given rise to such work-stoppage until said work-stoppage has ceased.

In the event of any work-stoppage, during the term of this Agreement, whether by the Association or by any member of the Association, the Association by its officers, shall immediately declare in writing and publicize that such work-stoppage is in violation of this Agreement and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the County. In the event of any work stoppage the Association promptly and in good faith performs the obligations of this paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work-stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the County shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to, any work-stoppage activity herein prohibited, and the County shall have the right to seek full legal redress, including damages, as against any such employee.

ARTICLE 28. LABOR MANAGEMENT COMMITTEE

A. Representatives and Function.

A Labor-Management Committee of a minimum of three (3) representatives of the Employer and three (3) representatives of the Association will meet upon the request of either party. The meetings will be held at mutually agreed times and places and are for the purpose of:

1. Discussing the administration of this Agreement.
2. Exchange of general information of interest to both parties.
3. Giving the Association representatives the opportunity to share the views of their members or make suggestions on subject of interest to their members.
4. To meet and confer on health insurance when required by this Agreement.
5. Market comparisons at the end of this Agreement.
6. The Pay for Performance Plan.

B. Notice of Issues.

Any issues to be discussed must be in writing and delivered by the requesting party to the other party at least seventy-two (72) hours before the scheduled meeting.

C. Recommendations.

Any conclusions or mutual recommendations of this Committee must be reduced to writing.

D. Advisory Function.
The Labor Management Committee is advisory only and may not engage in collective bargaining or reach any agreements to amend the contract.

E. Chairperson.
The initial Chairperson will be an Association representative and at six (6) month intervals the position will alternate between the Association and County.

F. Attendance by Other Persons.
Additional persons may attend a meeting of the Labor-Management Committee to present information to the Labor-Management Committee at the request of either party provided at least twenty-four (24) hours' advance written notice is provided to the other party.

ARTICLE 29. COUNTY CODE AND POLICIES

Except as expressly modified by this Agreement as a subject of mandatory bargaining pursuant to NRS 288.150(2), the Association understands and agrees that all County employees, including those employees represented by the Association, are subject to the personnel regulations of the Douglas County Code and the Douglas County Policies and Procedures.

ARTICLE 30. SAVINGS PROVISION

A. Should any provision of this Agreement be found to be in contravention of any Federal or State law, or by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of the Agreement shall remain in full force and effect until otherwise canceled or amended. In the event that any provision shall be held unlawful and unenforceable by any court of competent jurisdiction, the parties agree to meet for the purpose of renegotiating such invalid provision of the Agreement in an attempt to reach a fully valid Agreement.

B. In the event that Section A above is applicable or Chapter 288 of the Nevada Revised Statutes is amended, at the request of either party the County and Association negotiating teams will meet to discuss the ramification(s) of the changes in the law on the current Agreement.

ARTICLE 31. FULL UNDERSTANDING, MODIFICATION AND WAIVER

A. Full Understanding.

All matters within the scope of bargaining have been negotiated and agreed upon by County and the Association. Notwithstanding past agreements and practices, it is intended that this Agreement set forth the full and complete understanding and commitments between County and the Association.

B. Alteration of Economic Benefits.

During the term of this Agreement specific economic benefits which are listed as a subject of mandatory bargaining in NRS 288.150(2) shall not be changed, except by mutual agreement.

C. Modification Requirements.

Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in this Agreement shall not be binding on the parties unless made and signed in writing by all of the parties to this Agreement, and if required, approved and implemented by the Board of County Commissioners.

D. Waiver.

The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

E. Compliance with ADA.

The parties recognize that the County may be required to make certain accommodations to carry out its obligations under the Americans with Disabilities Act (ADA). Some of these accommodations may require actions which are contrary to the language or intent of existing provisions of the Agreement. The parties agree that such accommodation shall not constitute a past practice or waiver by either party to its right to fully enforce such provision in the future with regard to persons not subject to the protections of the ADA.

Recognizing that circumstances surrounding ADA compliance in individual cases necessarily involve matters which are personal and require the utmost confidentiality, specifics of an individual case shall not be divulged by the County. This section shall not be grievable nor subject to arbitration.

F. Departmental Policies.

Any departmental policy adopted by the Office of the Sheriff will not supersede the language of this Agreement and will have no bearing on the interpretation of the terms and conditions herein.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Fiscal Year 2024-2025 to be signed and intend to be legally bound thereby.

_____	_____
~~Wesley Rice, Chairman~~ (Date)	Justin Fricke, President (Date)
Sharla Hales, Chair	
Douglas County	Douglas County Sheriff's Protective
Board of Commissioners	Association

APPENDIX "A"

~~Pay Range~~	~~STEP 1~~	~~STEP 2~~	~~STEP 3~~	~~STEP 4~~	~~STEP 5~~	~~STEP 6~~	~~STEP 7~~	~~STEP 8~~	~~STEP 9~~	~~STEP 10~~	~~STEP 11~~
~~Deputy Sheriff I~~	~~$29.39~~	~~$30.30~~	~~$31.24~~	~~$32.20~~	~~$33.19~~	~~$34.22~~	~~$35.29~~	~~$36.37~~	~~$37.50~~	~~$38.65~~	~~$39.85~~
~~Deputy Sheriff II~~	~~$30.93~~	~~$31.89~~	~~$32.88~~	~~$33.89~~	~~$34.94~~	~~$36.02~~	~~$37.14~~	~~$38.28~~	~~$39.47~~	~~$40.68~~	~~$41.95~~
~~Investigator~~	~~$36.30~~	~~$37.42~~	~~$38.59~~	~~$39.77~~	~~$41.00~~	~~$42.28~~	~~$43.58~~	~~$44.94~~	~~$46.32~~	~~$47.76~~	~~$49.23~~

PayScale in effect for pay period that includes July 1, 2025 Includes reduction of steps and 3.5% between steps as outlined in 7(A) and COLA as outlined in 7(B)(3)								
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Deputy Sheriff I	32.14	33.27	34.43	35.64	36.89	38.18	39.51	40.90
Deputy Sheriff II	35.95	37.21	38.51	39.86	41.26	42.70	44.20	45.74
Investigator	40.76	42.19	43.67	45.20	46.78	48.42	50.11	51.86

APPENDIX A2

PayScale in effect for pay period that includes August 1, 2025 Includes Employee share of PERS contribution as outlined in 7(D)(2)								
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Deputy Sheriff I	31.36	32.46	33.59	34.77	35.99	37.25	38.55	39.90
Deputy Sheriff II	35.08	36.30	37.57	38.89	40.25	41.66	43.12	44.63
Investigator	39.77	41.16	42.60	44.09	45.64	47.23	48.89	50.60

APPENDIX A3

PayScale in effect for pay period that includes July 1, 2026 Includes 3.75% between steps as outlined in 7(A) and COLA as outlined in 7(B)(4)								
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Deputy Sheriff I	32.14	33.35	34.60	35.90	37.24	38.64	40.09	41.59
Deputy Sheriff II	35.95	37.30	38.70	40.15	41.66	43.22	44.84	46.52
Investigator	40.76	42.29	43.88	45.52	47.23	49.00	50.84	52.75

APPENDIX A4

PayScale in effective pay period that includes July 1, 2027 Includes COLA as outlined in 7(B)(5)								
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Deputy Sheriff I	33.11	34.35	35.64	36.98	38.36	39.80	41.29	42.84
Deputy Sheriff II	37.03	38.42	39.86	41.36	42.91	44.52	46.19	47.92
Investigator	41.99	43.56	45.20	46.89	48.65	50.47	52.37	54.33

APPENDIX "B"

The County will provide the following to each new hire, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County:

Item Description	Quantity
BDU Pants	3
BDU Shirt (short-sleeve)	3
BDU Shirt (long-sleeve)	3
Boots (Agency will pay up to $150.00)	1
Class-A Dress Jacket (Ike Jacket)	1
Class-A Dress Pant	1
Class-A Dress Long Sleeve Shirt	1
Blue Clip-on Tie	1
Silver Tie Bar	1
Class-A Dress Shoes	1
Jacket (Agency will pay up to $150.00)	1
Pant Belt	1
Duty Belt	1

Item Description	Quantity
Silver Nametag with Blue Lettering	1
Ballistic Vest Allowance - Article 24	1
ASP 26"	1
Radio Earpiece	1
Holster	1
Belt Keepers	4
Radio Holder	1
Handcuff Case	1
Magazine Case	1
Flashlight Holder	1
Asp Holder (26")	1
Key Keeper	1
Handcuffs	2
Stinger Flashlight	1
Gun Light	1

Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. There will be no allowance given to a new hire that chooses not to acquire any portion of the County-provided uniforms or equipment.

The County will meet and confer with the Association prior to making any significant changes in what items it will provide to each new hire as identified in this Appendix "B."

APPENDIX “C”
SICK LEAVE BUYBACK FORM

Douglas County
Sick Leave Buy Back Form
DCSPA Employees Only

Form MUST be submit to Human Resources between November 1st and December 1st

SECTION I:

Date: _____

Requesting Employee: _____

Fund: _____ Dept: _____

Division: _____

Phone: _____ Title: _____

I request a buy back of the following hours:_____ Hours of Sick Leave

DCSPA EMPLOYEES: I have read and understand the DCSPA Sick Leave Buy Back Program as stated in the labor contract*: "Association employees shall have the option of participating in the County's annual sick leave buyback program. If any such employee has in excess of 300 hours accrued as of the first paycheck issued in November of each calendar year, the employee shall have the option to cash in up to a maximum of sixteen (16) hours less any sick leave hours used during the year (e.g., 16 hours less 8 hours of used sick leave would equal 8 hours eligible for buyback). After utilizing the buyback provisions, the employee must have no less than 300 hours of sick leave remaining in his/her sick leave account."*

Employee's Signature: _____ Date: _____

_____

SECTION II: To be completed by Human Resources and Finance

☐ Approved ☐ Denied

Reviewed by Human Resources: _____ Date: _____

Reviewed by Finance: _____ __Date: _____

Notes: _____

_____

Agreement

between

Douglas County, Nevada

and the

Douglas County Sheriff's Protective Association

July 1, 2025 - June 30, 2028

ARTICLE 1. PARTIES 1
ARTICLE 2. TERM OF AGREEMENT 1
ARTICLE 3. AUTHORIZED AGENTS 1
A. County's Principal Authorized Agent Shall Be: 1
B. Association Principal Authorized Agent Shall Be: 2
ARTICLE 4. RECOGNITION 2
A. Collective Bargaining Agent 2
B. Negotiating Team 2
ARTICLE 5. ASSOCIATION RIGHTS 2
A. Bulletin Boards. 2
B. Interdepartmental Mail System. 3
C. Use of County Copy Machines. 3
D. Dues Deductions. 3
ARTICLE 6. MANAGEMENT RIGHTS AND RESPONSIBILITIES 4
ARTICLE 7. SALARIES 5
A. Salary. 5
B. Cost of Living Adjustment 6
C. Annual Performance Evaluations and Step Progression. 7
D. Public Employment Retirement (PERS) Contributions 7
ARTICLE 8. INCENTIVE PAY 7
A. Police Officer Standard Training Incentive 8
B. Field Training Officer Incentive Pay. 8
C. Hazardous Duty Incentive Pay. 9
D. Night Shift Differential Incentive Pay. 9
E. Swing Shift Differential Incentive Pay. 9
F. Canine Assignment And Incentive Pay. 9
G. Extra Duty Incentive Pay. 10
H. Watch Commander Incentive Pay. 10
I. Special Incentive Pay/Working Above Class Pay. 10
J. Education Incentive Pay. 10
K. Longevity. 11

L. Information Technology Assignment Pay 13
ARTICLE 9. MEDICAL AND DENTAL INSURANCE 13
A. Health Insurance. 13
B. County Contribution to Health Benefit Package. 14
C. Monthly Contribution in Lieu of Medical Package. 14
D. County Contribution To Dental, Vision and Life Insurance. 14
E. County Benefits Committee. 15
F. Payments and Benefits Upon Death. 15
ARTICLE 10. HOURS 15
A. Work Hours. 15
B. Rest Periods. 15
ARTICLE 11. OVERTIME 16
A. Definitions. 16
B. Overtime Compensation. 16
C. Rescheduling. 16
ARTICLE 12. STANDBY DUTY AND CALL BACK 16
A. Standby. 16
B. Call Back. 17
ARTICLE 13. COURT TIME 17
ARTICLE 14. LEGAL HOLIDAYS 17
ARTICLE 15. ANNUAL LEAVE 18
A. Basis of Accrual. 18
B. Schedule of Accrual. 18
C. Accrual during Probation. 18
D. Payment on Separation. 18
E. Payment on Death. 18
F. Carry-over of Annual Leave to Following Year. 18
G. Approval for Use of Annual Leave. 19
ARTICLE 16. SICK LEAVE 19
A. Entitlement. 19
B. Sick Leave Accrual. 20
C. Maximum Accrual Cap Provisions. 20

D. Authorization for Usage. 20
E. Excess to Workers' Compensation. 21
F. Sick Leave Payoff. 22
G. Leave Donation. 22
H. Sick Leave Buyback. 22
ARTICLE 17. LEAVES OF ABSENCE 23
A. Eligibility. 23
B. Short-Term Leave Without Pay. 23
C. Procedure for Short-Term LWOP. 23
D. Long-Term LWOP. 23
E. Elected Benefits. 23
F. Military Leave. 23
ARTICLE 18. PROBATIONARY PERIOD 24
A. Initial Probation. 24
B. Promotional Probation. 24
ARTICLE 19. EFFECTS OF LAY-OFF 24
A. Identification of Positions. 24
B. Seniority Determination. 24
C. Layoff Order. 25
D. Notice. 25
E. Bumping Rights. 25
F. Posting. 25
G. Re-employment. 25
ARTICLE 20. GRIEVANCE PROCEDURE 25
A. Definitions. 25
B. General Provisions. 26
C. Process. 26
ARTICLE 21. EMPLOYEE DISCIPLINARY PROCEDURES 27
A. Internal Investigations. 27
B. Basis for Disciplinary Action. 27
C. Types of Discipline. 27
D. Response to a Written Reprimand. 28

E. Notice of Discipline Other than Written Reprimands. 28
F. Division Captain's (or Designee) Decision. 28
G. Appeal from a Short Suspension. 29
H. Appeal from a Severe Disciplinary Action. 29
ARTICLE 22. EXTERNAL HEARING OFFICER 30
A. Designation. 30
B. Costs. 30
C. Effect of Decision. 31
D. Authority of the EHO. 31
E. Matters Subject to EHO Procedure. 31
F. Rules of Evidence 31
ARTICLE 23. SAFETY 31
A. Safety Committee. 31
B. Safety Complaints. 31
C. Committee Action. 32
D. Sheriff's Review. 32
E. Appeal to Commission. 32
ARTICLE 24. UNIFORMS AND SAFETY EQUIPMENT 32
A. Uniforms. 32
B. Safety Equipment. 32
C. Ballistic Vests. 32
D. Initial Allowance. 33
E. Return of Equipment and Uniforms. 33
F. Uniform Requirement Changes. 34
G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment. 34
ARTICLE 25. REPLACEMENT OF PERSONAL PROPERTY 34
ARTICLE 26. DRUG TESTING 34
ARTICLE 27. PEACEFUL PERFORMANCE 35
ARTICLE 28. LABOR MANAGEMENT COMMITTEE 35
A. Representatives and Function. 35
B. Notice of Issues. 36
C. Recommendations. 36

D. Advisory Function. 36
E. Chairperson. 36
F. Attendance by Other Persons. 36
ARTICLE 30. SAVINGS PROVISION 36
ARTICLE 31. FULL UNDERSTANDING, MODIFICATION AND WAIVER 37
A. Full Understanding. 37
B. Alteration of Economic Benefits. 37
C. Modification Requirements. 37
D. Waiver. 37
E. Compliance with ADA 37
SIGNATURE PAGE 39
APPENDIX “A” 40
APPENDIX “B” 42
APPENDIX “C” 43

Agreement

between

Douglas County

and the

Douglas County Sheriff's Protective Association

2025-2028

ARTICLE 1. PARTIES

This agreement is entered into this 1st day of July, 2025 , (the "Agreement") by and between the County of Douglas ("County" or "Management"), and the Douglas County Sheriff's Protective Association ("Association" or "DCSPA").

ARTICLE 2. TERM OF AGREEMENT

A. The term of this Agreement will commence effective July 1, 2025 and end on June 30, 2028.
B. This Agreement will remain in full force and effect during any subsequent labor negotiations between the Association and the County.
C. Notwithstanding any other provision of this Agreement and Article 2, after June 30, 2028, no increase in salaries, wages, or other monetary benefits, except step movement and longevity will occur or be paid by the County to any employee represented by the Association until a successor labor agreement is executed by the Association and the County. However, the County, as an employer paying on behalf of an employee, is required by Nevada's Public Employees' Retirement System ("PERS") to pay contribution rates per NRS 286.421 which may result in reductions in employee's salaries.

ARTICLE 3. AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this Agreement, the following agents have been designated:

A. County's Principal Authorized Agent Shall Be:
County Manager
Douglas County
P.O. Box 218
Minden, Nevada 89423

B. Association Principal Authorized Agent Shall Be:
President
Douglas County Sheriffs' Protective Association
P.O. Box 1153
Minden, Nevada 89423

ARTICLE 4. RECOGNITION

A. Collective Bargaining Agent
The County recognizes the Association as the sole collective bargaining agent for all regularly budgeted employees of the County within job classifications covered by this Agreement who are presently employed and subsequently hired by the County at its location in Nevada.

B. Negotiating Team
The size of the respective bargaining teams for contract negotiations shall be no more than seven (7) members. The seven (7) members shall not include the chief negotiator for either party or any professionals hired by either the County or the Association. In addition, either party may, with prior notice to the other party, bring an additional member with special skills or information to the negotiation session.

ARTICLE 5. ASSOCIATION RIGHTS

A. Bulletin Boards.
The County will furnish bulletin board space where currently available. Only areas designated by the Sheriff or his designee may be used for the posting of notices. Bulletin boards shall only be used for the following notices:

1. Scheduled DCSPA meeting, agenda, and minutes.
2. Information on DCSPA elections and the results.
3. Information regarding DCSPA social, recreational, and related news bulletins.
4. Reports of official business of DCSPA, including reports of committees or the Board of Directors.

Posted notices shall not be obscene, defamatory, or relate to political office, ballot issues or proposed ballot issues or the ballot process, nor shall they pertain to public issues which do not include the County or its relations with members of the Association. All notices to be posted must be dated and signed by an authorized representative of DCSPA. County equipment, materials, supplies, or interdepartmental mail systems shall not be used for the preparation, reproduction, or distribution of notices, except as specifically allowed below, nor shall such notices be prepared by County employees during their regular working time.

B. Interdepartmental Mail System.

County agrees to allow limited use of the County's interdepartmental mail system and the County's e-mail system to the Association. Such use shall not include mass mailings of materials not suitable for posting under Section A. All use of the County e-mail system is subject to the County's internet and e-mail policy, including the provision that there is no reasonable expectation of privacy for messages placed on the system, and that all messages are subject to applicable provisions under the Nevada Public Records Law.

C. Use of County Copy Machines.

County agrees the Association may use County copy machines provided the following conditions are met:

1. DCSPA will promptly notify the County of the number of copies made and reimburse County for the cost of the copies.
2. All copying will not be done during the employee's work hours (i.e., not during County time when the employee is receiving compensation).
3. DCSPA use of copying facilities must not interfere with use of such facilities for County business.

D. Dues Deductions.

The parties agree that the County will provide payroll deduction to the Association on the following terms:

1. *Authorization.*

The County shall deduct dues from the salaries of Association members and remit the total deductions to the designated Association officer(s) on a monthly basis. However, no deductions shall be made except in accordance with a deduction authorization form individually and voluntarily executed by the employee for whom the deduction is made. Regardless of when the authorization form is executed, it is understood and agreed the County will not deduct dues for any period of time prior to the employee's first day of employment with the County. The deduction authorization form must specify any Association restriction on the employee's right to terminate his/her dues deduction authorization. The stated restriction must not require the employee to remain a member or continue dues deductions beyond the end of the calendar month of the employee's action to terminate such status.

2. *Amount of Dues.*

The Association shall certify to the County in writing the current rate of membership dues. The Association will notify the County of any change in the rate of membership dues at least sixty (60) days prior to the effective date of such change.

3. *Indemnification.*

The Association shall indemnify and hold the County harmless against any and all claims, demands, suits and all other forms of liability or costs which shall arise out of or by reason of any action taken, or not taken, by the County under the provisions of this Article or through the proper execution of this Article.

4. *Paid Release Time.*

The County will create an "Hours Code" in the County's eSuite HR Portal or time sheet for Association Representatives to account for any Paid Release Time utilized by an Association Representative to perform duties for, or providing services to, the Association ("Association Business").

a. An accurate time entry must be used by each employee in the eSuite HR Portal or time sheet for any time used for Association Business. The Association agrees to reimburse the County for any compensation paid by the County to an Association Representative to conduct Association Business. Paid release time will only be used in place of regularly scheduled hours and not in addition to an employee's regular work schedule.

b. At the Association's request, the County agrees to promptly provide a summary of all Association Business reported on time sheets to the Association. The Association promises and agrees to pay the required reimbursement amount to the County within 30 days of receiving any summary of Paid Release Time from the County and requesting payment.

c. Instead of making a reimbursement to the County, the Association may request that the County deduct the amount due to the County from an existing credit granted to the Association by the County. Any unused credit at the end of the fiscal year will be rolled over to the next fiscal year.

ARTICLE 6. MANAGEMENT RIGHTS AND RESPONSIBILITIES

County retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Agreement, except as expressly limited by specific provision of this Agreement. It is the ultimate right and responsibility of the County to manage its operation in the most efficient manner consistent with the best interests of all its citizens, its taxpayers and its employees. Without limiting the generality of the foregoing, the rights, powers, and authority retained solely and exclusively by County and not abridged herein, include, but are not limited to, the following:

1. To manage and direct its business and personnel;

2. To manage, control, and determine the mission of its departments, building facilities, and operations;
3. To create, change, combine or abolish jobs, departments and facilities in whole or in part;
4. To direct the work force;
5. To increase or decrease the work force and determine the number of employees needed;
6. To hire, transfer, promote, and maintain the discipline and efficiency of its employees;
7. To establish work standards, schedules of operation and reasonable work load;
8. To specify or assign work requirements and require overtime;
9. To schedule work, working hours and shifts;
10. To adopt rules of conduct;
11. To determine the type and scope of work to be performed by County employees and the services to be provided;
12. To classify positions;
13. To establish initial salaries of new classifications;
14. To determine the methods, processes, means and places of providing services; and
15. To take whatever action necessary to prepare for and operate in an emergency.

Should the County desire to make a substantial change on an item within the mandatory scope of bargaining causing a major impact on unit employees, it shall first offer to meet and consult with the Association in an effort to reach a mutually agreeable course of action.

ARTICLE 7. SALARIES

A. Salary.

1. The salary schedules for the represented classifications are set forth in Appendix "A" to this Agreement. The steps in Appendix A are 3.5% apart. Each employee shall be placed in the step in the new range nearest to their existing salary which does not result in a salary decrease. The COLA described in Article 7 B (3) shall be applied after the employees are placed in the new range but the COLA is included in Appendix A.

   The salary schedule after the August 2025 PERS increases, including the County offset set forth in Section D of this Article, are reflected in Appendix A2.

   Effective the pay period that includes July 1, 2026 Appendix A3 shall be implemented that reflects 3.75% between steps. Each employee shall retain their current step until their annual step increase.

The salary schedules are subject to change during the term of the Agreement as a result of the changes to the Cost-of-Living Adjustment as described in section B and the retirement contribution rate described in section D.

2. The County's job classification plan contains Association positions that fall within job "bands." Job band for the Association is Deputy Sheriff I to Deputy Sheriff II. Employees may advance from Deputy Sheriff I to Deputy Sheriff II at any time if the employee's supervisor has determined that the employee has acquired the necessary skills and abilities of Deputy Sheriff II. Each position's required skills and abilities are detailed in the County's job descriptions.

3. Upon progression from Deputy Sheriff I, the employee shall be placed at the lowest step of Deputy Sheriff II which is at least 5% above the employee's current wage. The new wage must not exceed the maximum salary step for Deputy Sheriff II.

4. If the progression to Deputy Sheriff II occurs at the time of the employee's annual performance evaluation, then the increase associated with the job progression will occur after the step adjustment.

5. Progression within a job band is not subject to the rules for probation under Article 18.

B. Cost of Living Adjustment

1. Subject to Section A above, a ~~A~~ cost-of-living adjustment will be made to each employee's pay rate and salary range the first pay period of each fiscal year ("COLA").

2. For fiscal year 2025-2026 a COLA of two and one half percent (2 1/2%) is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.

3. For the fiscal year 2026-2027 the COLA will be two and one half percent (2 ½%). In the event that the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December 2024 to December of the 2025 exceeds three and one half percent (3 ½%), the parties agree to meet and discuss. There shall be no additional COLA increase for FY 2026-27 without mutual agreement of the parties.

4. For the fiscal year 2027-2028 the COLA will be three percent (3%). In the event that the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December 2025 to December of the 2026 exceeds four percent (4%), the parties agree to meet and discuss. There shall be no additional COLA increase for FY 2027-28 without mutual agreement of the parties.

C. Annual Performance Evaluations and Step Progression.

1. All employees covered by this Agreement will receive annual performance evaluations. A copy of this written annual performance evaluation will be kept in the employee's personnel file in the County's Human Resources Department. The performance evaluation may be used when considering any employment action. The County establishes work performance standards which incorporate applicable safety standards, and the content of the work performance standards. The establishment of those work performance standards and the individual performance evaluation ratings assigned to individual employees are reserved to the County and are not subject to the grievance and arbitration provisions of this Agreement.

2. If an employee receives a "meets expectations" or better performance evaluation rating, an employee shall receive an increase of one-step on the first day of the pay period in which the anniversary of the date the employee was hired or received a promotion, whichever is later, occurs. If the employee receives a score below "meets expectation" on their performance evaluation, the employee will not receive a step increase. A rating which results in a denial of step increase will be appealable up the employee's chain of command up to the rank of Undersheriff. An employee who is already at the highest salary step will not receive a step increase, regardless of performance evaluation rating.

D. Public Employment Retirement (PERS) Contributions

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee's salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee's salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee's salary.

2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee's salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the employee's salary, as well as the salary range, by one percent (1%) on the effective date of the reduction. For the applicable increase in August 2025, the County will, effective the date of the reduction, increase the employee's salary as well as the salary range, by an additional .875% for a total increase of 1.875%.

ARTICLE 8. INCENTIVE PAY

All incentive pay amounts will be paid in addition to the employee's base wage. To the extent permitted, all incentive pays will be reported to PERS as pensionable compensation.

Incentive payments except longevity will increase by the amount of the COLA each year. For fiscal year 2025-2026 the COLA, once applicable, is already incorporated and no additional COLA will be made for that fiscal year.

A. Police Officer Standard Training Incentive.

1. Employees will be paid Police Officer Standard Training ("P.O.S.T.") incentive pay to recognize the following listed training achievements, whichever is higher:

a. *Intermediate Level.* Employees who possess a Nevada P.O.S.T. Intermediate Certificate shall be paid Twenty-Eight Dollars and Three Cents ($28.03) per full pay period; effective July 1, 2026, Thirty-Six Dollars ($36.00) per full pay period, effective July 1, 2027, Forty-Seven Dollars ($47.00) per full pay period or

b. *Advanced Level.* Employees who possess a Nevada P.O.S.T. Advanced Certificate shall be paid Forty-Two Dollars and Forty-Eight Cents ($42.48)per full pay period, effective July 1, 2026, Fifty-Five Dollars ($55.00) per full pay period, effective July 1, 2027, Seventy-Three Dollars ($73.00) per full pay period.

2. The applicable P.O.S.T. incentive payment will become payable beginning the next pay period after notice of the employee's receiving the applicable P.O.S.T. certificate is provided to the Undersheriff.

B. Field Training Officer Incentive Pay.

1. The Sheriff may designate qualified individuals as a Field Training Officer ("FTO").

2. Upon assignment to train an individual "trainee officer," the FTO will receive an incentive increase of One Dollar and Ninety-Once Cents ($1.91) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs FTO duties pursuant to such assignment. Effective upon ratification of this Agreement the FTO will receive an incentive increase of two dollars and twenty-eight cents ($2.28) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs FTO duties pursuant to such assignment.

3. The FTO incentive pay applies to all FTOs regardless of the Division they are assigned to.

4. The Sheriff shall have the sole and full discretion to make an FTO assignment and to remove someone from such assignment.

C. Hazardous Duty Incentive Pay.

1. An employee who has applied for and been appointed by the Sheriff as a regular member of the special weapons and tactics (SWAT) team, regular member of the dive team, or is on motorcycle duty, will receive Seventy-Nine Dollars and Sixty-Four Cents ($79.64) per full pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to more than one hazardous duty, the employee will receive only one hazardous duty incentive payment each pay period.

2. Effective upon ratification of this Agreement an employee who has applied for and been appointed by the Sheriff as a regular member of the interagency bomb squad will receive one hundred eighty two dollars and twenty-five cents ($182.25) per pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to one or more hazardous duty teams pursuant to paragraph 1 above and the bomb squad, the employee will receive only the hazardous duty incentive payment pursuant to paragraph 1 above or the bomb squad incentive payment pursuant to this paragraph, but not both.

D. Night Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as the Graveyard Shift, an employee will receive an incentive payment of One Dollar and Ninety-One Cents ($1.91) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Graveyard Shift. The Sheriff shall have full discretion to make or not make such assignment or to remove someone from such assignment.

E. Swing Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as the Swing Shift, an employee will receive an incentive payment of One Dollar and Seventeen Cents ($1.17) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Swing Shift. The Sheriff shall have full discretion to make or not make such assignment or to remove someone from such assignment.

F. Canine Assignment And Incentive Pay.

Canine handlers that provide for the care and maintenance of the canine will receive five (5) hours of compensation bi-weekly for the at-home care, grooming transportation, feeding and other activities related to the care and maintenance of the dog. In addition, canine handlers shall be paid an incentive payment of Seventy-Nine Dollars and Sixty-Four Cents ($79.64) per full pay period. Such pay shall continue for the duration of the assignment. The Sheriff shall have full discretion to make the assignment or remove someone from such assignment.

G. Extra Duty Incentive Pay.
An employee will receive Thirty-Seven Dollars and Seventeen Cents ($37.17) per full pay period as Extra Duty Incentive Pay for any extra duty which they have applied for and been appointed to by the Sheriff. The Sheriff shall have full discretion to make the extra duty appointment or remove someone from such appointment. If an employee volunteers and is appointed to more than one extra duty, the employee will only receive one extra duty incentive payment each pay period. Examples of such extra duties include, but are not limited to crisis negotiations team, polygraph examiner, coroner III, range master, trainers, bilingual proficiency, and honor guard.

H. Watch Commander Incentive Pay.
A Deputy Sheriff or Investigator who is either designated by a Sergeant or higher officer to serve as a Watch Commander (acting supervisor) for 50% or more of a shift or who actually serves as an acting supervisor for 50% or more of a shift shall receive an incentive increase of One Dollar and Ninety-One Cents ($1.91) per hour in addition to the employee's base hourly rate of pay while serving as the Watch Commander. Management shall have full discretion to assign an employee as an acting supervisor.

I. Special Incentive Pay/Working Above Class Pay.
An employee who is designated by the Sheriff, Undersheriff, or Captain to serve in an acting capacity to perform the full scope of duties of a higher classification shall be compensated consistent with Douglas County Policy 200.11. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

J. Education Incentive Pay.

1. Employees will be paid an educational incentive pay to recognize the following listed educational achievements, whichever is higher, from an accredited college or university:

    a. Associate's Degree: A qualifying employee will receive an incentive payment of Sixty-Three Dollars and Seventy-One Cents ($63.71) per full pay period.

    b. Bachelor's or Higher Degree: A qualifying employee will receive an incentive payment of One Hundred Twenty-Seven Dollars and Forty-Three Cents ($127.43) per full pay period.

2. An employee must submit a letter of request with a college transcript to the Human Resources Department before being eligible to receive Education Incentive Pay.

3. Any employee who has received tuition reimbursement or aid under Douglas County's policy after July 1, 2017, is ineligible to receive Education Incentive Pay.

4. Education Incentive Pay will be paid beginning the next pay period after the Human Resources Department receives the required letter of request and college transcript.

K. Longevity.

An employee who has completed at least five (5) full years of continuous full-time employment with the Douglas County Sheriff's Office will be eligible for longevity pay. Upon any break in employment the employee's service prior to the break in employment shall not count for the purpose of eligibility for longevity pay or the amount of longevity pay.

Effective June 21, 2025, the payment to which an employee is entitled is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$105
12	$115
13	$125
14	$135
15	$145
16	$155
17	$165
18	$175
19	$185
20 or more	$200

Effective the first pay period of fiscal year 2026-2027 the payment to which an employee is entitles is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85

10	$95
11	$125
12	$135
13	$145
14	$155
15	$165
16	$175
17	$185
18	$195
19	$205
20 or more	$220

Effective the first pay period of fiscal year 2027-2028 the payment to which an employee is entitles is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$145
12	$155
13	$165
14	$175
15	$185
16	$195
17	$205
18	$215
19	$225
20 or more	$240

L. Information Technology Assignment Pay.

An employee who is temporarily assigned to a perform specialized functions related to information technology as deemed necessary by the Sheriff, shall receive compensation up to five percent (5%) of the employee's base hourly wage for the duration of that assignment. Special assignments under this provision do not include special assignments otherwise provided for in this Agreement. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

ARTICLE 9. MEDICAL AND DENTAL INSURANCE

A. Health Insurance.

1. The County will provide access to health insurance and will allow employees to choose benefits based on their individual needs.

2. The County will provide eligible employees with core medical, dental, vision and individual life insurance coverage, and provide premium contributions that will vary depending on the plan and coverage levels selected by each employee.

3. Medical insurance may be optional for employees that can provide acceptable proof of similar insurance coverage through another source. Approval for the waiver of medical insurance will be at the County's sole discretion.

B. County Contribution to Health Benefit Package.

A traditional medical plan and, if available, a High Deductible Plan will be offered to employees. One of these must be purchased unless waived pursuant to A(3) above.

Prior to January 2024, County contributions will remain at the amounts in place for calendar year 2023. Effective January 2024, the County contribution will be as follows:

1. 100% of the employee only premium cost of the lowest premium plan offered or 90% of the employee only premium of any other plan offered.

2. If the employee chooses any insurance coverage other than employee only (employee plus spouse, children, or family) the County will pay 75% of the premium cost of the lowest premium plan offered or 65% of the premium cost of any other plan offered.

C. Monthly Contribution in Lieu of Medical Package.

Any employee who obtains a waiver of medical insurance pursuant to A(3) above will receive a monthly stipend of $350 from the County. Dental and vision insurance coverage is mandatory, the cost of which is the sole responsibility of the employee.

D. County Contribution To Dental, Vision and Life Insurance.

For the term of this Agreement, the County will provide the following insurance benefits to covered employees:

1. Dental
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

2. Vision
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

3. Basic Life Insurance Coverage
   a. The County will cover 100% of employee-only coverage of $50,000.
   b. 0% of dependent coverage.

E. County Benefits Committee.

Two representatives from DCSPA will serve as members of the Advisory Employee Benefit Committee ("Benefits Committee") in accordance with the established bylaws.

F. Payments and Benefits Upon Death.

1. In accordance with NRS 281.155, the beneficiary of any employee who becomes deceased while actively employed by the County will be entitled to all wages, reimbursements, and leave payouts the employee would be entitled to had the employee separated for any other reason.
2. Additionally, if an employee is killed in the line of duty, the County will provide the following additional benefits:
    a. $20,000 in addition to life insurance, to the beneficiary of the employee to assist in memorial, funeral, internment, or cremation expenses.
    b. 100% of the medical premiums of the least expensive plan offered for the dependents of the deceased employee for a period of five years from the date of the employee's death.

ARTICLE 10. HOURS.

A. Work Hours.

The County designates a 14-day work period ("full pay period") for purposes of compliance with the Federal Labor Standards Act ("FLSA") purposes. Sheriff operations are a 24-hours a day, seven days a week and therefore a variable work schedule is necessary. To the extent the Sheriff determines it is efficient, serves the best interests of the County, and is practicable, a pay period shall normally consist of eighty (80) hours. Variable work schedules may include a combination of eight (8), nine (9), ten (10) hour workday or other workday as is more beneficial to the operations of the Sheriff's Office. Each employee will be assigned regular starting and quitting times, which shall not be changed without a reasonable attempt to give twenty-four (24) hour prior notice. Should an employee be required to work during his/her lunch hour, the length of such interruption shall be counted as time worked unless other arrangements are made with his/her supervisor.

B. Rest Periods.

When practical, employees shall be granted a fifteen (15) minute rest period during each half work shift of four (4) hours or longer. Such breaks shall not be taken within one (1) hour of the employee's starting time, quitting time or meal break and shall not be accumulated or used to supplement meal breaks, arrive at work late or leave work early. Such rest periods shall be taken without loss of pay and the employee shall not be required to make up such time.

ARTICLE 11. OVERTIME

A. Definitions.

1. *Overtime.* That time worked as authorized and directed by management, which exceeds eighty (80) hours worked in the pay period.

2. *Hours Worked.* Overtime is that time actually worked by an employee, as authorized and directed by management, that exceeds eighty (80) hours during the full pay period. For the purpose of this Article 11, Annual Leave, or Sick Leave taken by an employee will be considered as time actually worked.

B. Overtime Compensation.

1. Compensatory Time Off. Employees who have worked over eighty (80) hours in a biweekly pay period/full pay period, shall have the option to receive Compensating Time Off (CTO) or pay for that time over eighty (80) hours on a time and one-half (1.5X) basis. The employee's choice must be made prior to the point that time sheets are turned into DCSO's administration. There shall be no restriction to the number of hours an employee can accumulate in the employee's CTO bank during a full pay period.

2. *CTO Bank.* An employee may not accrue more than 200 hours of CTO. The County may pay off an employee's CTO bank in its sole discretion.

C. Rescheduling.

Nothing in this Agreement or Article 11 shall prohibit Management's ability to schedule or reschedule an employee's work in order to operate within the confines of budgetary constraints. To the extent possible, however, Management will reschedule additional time off to extend the employee's normal weekend. Except in cases of emergency, Management will also give at least twenty-four (24) hours advance notice of the schedule change for purposes of this paragraph.

ARTICLE 12. STANDBY DUTY AND CALL BACK

A. Standby.

1. Standby duty is defined as that circumstance which requires the employee so assigned to:

a. Be ready to respond in a reasonable time to calls for her/his service,

b. Be readily available at all hours by telephone, or other communication devices, and

c. Refrain from activities which might impair her/his performance of assigned duties upon call.

2. Standby duty shall be assigned in writing and will be compensated at the rate of $4.50 per hour in addition to the employee's base hourly wage.

3. An employee shall not receive standby pay for hours actually worked or for hours reimbursed by a call-back minimum.

B. Call Back.

1. *Definition*. Except as it may conflict with NAC 284.214, "Callback Pay" is defined as compensation earned for returning to duty after an employee has completed his/her regular shift and is requested to return to duty with less than 12 hours' notice to respond to an emergency, except for any employee who is:

(1) Called into work while on standby status, *or*

(2) Not required to leave the premises where he/she is residing or located at the time of notification in order to respond, *or*

(3) Called back to work if the employee's work begins one (1) hour or less before or after his/her scheduled work shift.

2. *Minimum.* All employees Called Back to work shall receive credit for a minimum of two (2) hours at time and one-half or for time actually worked, whichever is greater. There will be no overlapping minimums. No minimum will apply to any overtime calculation of time worked.

ARTICLE 13. COURT TIME

Officers required to appear in criminal court, as a result of their employment duties with County shall have all hours required to be in court credited as hours worked, with a minimum of two (2) hours credit. Court appearances are considered to be prescheduled duty and not subject to the call back provisions of this Agreement. An employee is required to immediately remit to the County Clerk/Treasurer any reimbursement received for duty-related court appearances.

ARTICLE 14. LEGAL HOLIDAYS

Employees covered by this Agreement shall receive a payment equivalent to 5.1 hours per pay period of straight time wages in lieu of working holidays as scheduled.

ARTICLE 15. ANNUAL LEAVE

A. Basis of Accrual.
Employees covered by this Agreement and employed on a continuous, full-time basis shall accrue annual leave credits on the basis of the schedule below. Part-time employees who work at least thirty (30) hours per week shall earn annual leave on a prorated basis based on the number of hours worked in the pay period. Only regular hours paid shall affect annual leave accrual.

B. Schedule of Accrual.
The following schedule of accrual of annual leave shall apply to employees based on full-time employment:

CONTINUOUS SERVICE	HOURS EARNED/ HOURS PAID	MAXIMUM HOURS/YEAR
Hiring date through 4th years	.0539	112
5th through 9th years	.0750	156
10th through 14th years	.0813	169
15th through 19th years	.0860	179
20th years and after	.0962	200

C. Accrual during Probation.
Each employee shall accrue annual leave during his/her probationary period but shall not be granted annual leave during said period until the employee has been employed continuously for at least six (6) months.

D. Payment on Separation.
Employees who have completed at least six (6) months of continuous service and leave County service shall be paid for accrued annual leave.

E. Payment on Death.
If an employee dies who was entitled to accumulated annual leave under the provisions of this Article, the heirs of such deceased employee shall be paid an amount of money equal to the number of hours of annual leave earned or accrued multiplied by the hourly rate of such deceased employee.

F. Carry-over of Annual Leave to Following Year.

1. All annual leave not taken in excess of 240 hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

2. Up to eighty (80) hours which would be forfeited because the employee was unable to use the hours, may be eligible for cash out or carry over for a period of time not to extend past March 31st

of the year in which the eighty (80) hours is carried over to upon written request by an employee and approval of the County Manager. Such requests must be submitted before December 15th each calendar year for the following calendar year. Hours which are approved to be carried over and which are still unable to be used may subsequently be requested for cash out, not later than March 15th. Hours approved to be cashed out will be paid in the month following the request, at a rate of 50% of the employee's base rate of pay as of the first full pay period of the calendar year.

3. The written request must be submitted to the appointing authority and include an explanation of the reasons the leave was not utilized during the course of the calendar year. If the appointing authority agrees with the request, the request will be routed to the County Manager for review and approval, partial approval, or denial.

4. Carry-over authorization does not extend to any payment on separation under Section D.

G. Approval for Use of Annual Leave.

All annual leave will be taken at a time mutually agreeable to the employee and his/her supervisor. Requests for annual leave shall be submitted to the employee's supervisor for approval with the resulting vacation schedule based upon DCSO's legitimate operating needs. Requests for annual leave shall not be unreasonably denied. Conflicts between annual leave requests submitted in accordance with this section shall be resolved by: A) granting leave on a first-come, first-served basis and B) if two employees submit leave requests on the same day and those request conflict, then the more senior employee will be granted the leave.

Notwithstanding the above, annual leave requests submitted later than the conclusion of the annual shift bidding process shall be granted or not granted based on legitimate operating needs and not unreasonably denied. If such request conflicts with that of a request scheduled in accordance with the above paragraph, no seniority privilege to resolve the conflict shall apply and the request scheduled in accordance with the above paragraph shall stand.

ARTICLE 16. SICK LEAVE

A. Entitlement.

All Association employees who are employed on a continuous full-time basis shall be credited with sick leave according to the schedule below. Part-time employees who work at least twenty (20) hours per week shall earn sick leave credits on a prorated basis, based on hours worked in the pay period. Employees working less than twenty (20) hours per week will not accrue sick leave credits.

B. Sick Leave Accrual.

Eligible employees shall accrue sick leave at the rate of .0462 hours for each hour worked up to a maximum of ninety-six (96) hours per year. Only regular hours worked shall affect sick leave accrual.

C. Maximum Accrual Cap Provisions.

1. An employee may not carry over more than the annual maximum hours per year. A total of no more than nine hundred and sixty hours (960) of sick leave may be credited to an employee. (Maximum Accrual Cap).

2. Employees whose sick leave bank balance is at the Maximum Accrual Cap shall continue to accrue hours at the normal rate for utilization only during that calendar year. All sick leave not taken in excess of these hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

D. Authorization for Usage.

Employees are entitled to use sick leave in the event of a bona fide illness of an employee or member of the employee's immediate family upon authorization of the Sheriff or his designee.

1. "Immediate Family" Defined.

Immediate family is defined as spouse, parent, brother, sister, child, adopted child, step-child, grandparent, grandchild, or corresponding relation by affinity of the employee. In the case of any other relative of the employee, the Sheriff or designee may authorize such sick leave and notify Human Resources in writing. Employees must exhaust sick and CTO concurrently with any leave they are granted under the Family Medical Leave Act ("FMLA"). Annual leave may be used concurrently with FMLA upon approval of the Sheriff.

2. Reporting Requirements.

Whenever possible, employees are expected to report any absence and the reason therefore to the employee's supervisor two (2) hours prior to when the employee's normal work shift commences. Failure to do so may cause the absence to be deemed an unexcused absence and will be unpaid leave. If the employee's supervisor is unavailable, the employee should notify the next supervisor in the chain of command.

3. Certificate of Illness.

Physician certificates may be required by the County when there is an absence in excess of three (3) consecutive days or whenever there is reason to believe that sick leave is being abused or the absence is questionable. An employee may be required to be examined by a physician selected by the County for verification purposes. In the event of family/personal medical leave, the employee will complete the appropriate

authorization form supplied by Human Resources in accordance with County policy. If an employee becomes ill or injured during a vacation leave of three (3) or more consecutive work shifts, the time will be recorded as sick leave only if it is substantiated by a written certification issued by the employee's treating physician.

4. Bereavement.

In the event of death of an immediate family member as defined in Paragraph D of this Article, the employee shall be entitled to take twenty-four (24) hours of leave for the purpose of attending a funeral or other last rites. Such leave shall be charged to sick leave, or to any other appropriate leave absence, including leave without pay if no paid leave is accrued.

5. Maternity/Paternity.

The parties agree to abide by all state and/or federal laws applicable to leave for maternity/paternity, including the FMLA.

E. Excess to Workers' Compensation.

Any Association employee who suffers an industrial injury during the course and scope of the employee's employment for the County and who is being compensated for total temporary disability benefits (TTD) for an accepted workers' compensation claim, shall be entitled to excess workers' compensation until said employee is released from TTD or 90 total calendar days pass, whichever is first. Excess workers' compensation shall be defined as the difference between the employee's base wage and the calculated TTD wage pursuant to NRS Chapters 616A-D. The employee's TTD wage and County excess workers' compensation will not exceed the employee's base wage. If the period of TTD exceed 90 calendar days or otherwise falls outside of this time period, the employee, at his or her option, may continue to supplement TTD payments by utilizing accrued sick, annual or CTO leave. Once such accrued sick, annual and CTO leave time is exhausted, the employee will only receive the employee's workers' compensation salary entitlement pursuant to NRS Chapters 616A-D.

During any period of time while the employee is receiving TTD, the employee shall continue to accumulate sick leave and annual leave at the same rate and in the same amounts as if the employee had been working.

The employee must follow all prescribed written safety policies and procedures to qualify for excess workers' compensation (e.g., wearing full protective clothing and equipment when necessary, using tools and equipment properly, and exercising prudent care while performing an assigned functions). The acceptance or denial of excess workers' compensation benefits is not subject to the grievance procedure.

F. Sick Leave Payoff.

1. Upon an employee's death or retirement, if the employee has a minimum of 400 hours in his or her sick leave bank the employee is eligible to receive payment for any accrued sick leave hours.

2. Employees shall be compensated based on the employee's years of continuous service to Douglas County, up to a maximum of 960 hours, as a percentage of their sick leave balance as follows:

Continuous Years of Service	Percentage of Sick Leave Balance Paid
0-14	-0-
15-19	50%
20	75%
21	80%
22	85%
23	90%
24	95%
25 or more years	100%

G. Leave Donation.

Employees covered by this contract who require additional leave time due to a catastrophic illness or injury may request additional leave time through notification to the DCSPA executive board. All donations to the requesting employee will only be donated from the donor's annual leave or comp time bank at the donating employee's current base rate of pay then recalculated based on the requesting employee's base rate of pay in order to determine the number of hours the donor's time represents to the requesting employee. Any unused donated time will be returned to all donors on a prorated basis after being recalculated. No employee will receive more than 480 donated hours in a calendar year.

H. Sick Leave Buyback.

Association employees shall have the option of participating in the County's annual sick leave buyback program. If any such employee has in excess of 300 hours accrued as of the first paycheck issued in November of each calendar year, the employee shall have the option to cash in up to a maximum of sixteen (16) hours less any sick leave hours used during the year (e.g. 16 hours less 8 hours of used sick leave would equal 8 hours eligible for buyback). After utilizing the buyback provisions, the employee must have no less than 300 hours of sick

leave remaining in his/her sick leave account. The employee may apply for this buyback by submitting their request to Human Resources between November 1st and December 1st of each year using the form in Appendix "C."

ARTICLE 17. LEAVES OF ABSENCE

A. Eligibility.
Leave without pay may be granted only to an employee who desires to return to County service after the period of leave and does not have annual leave or compensatory time off available.

B. Short-Term Leave Without Pay.
Leave without pay (LWOP) of less than thirty (30) days may be granted by the Sheriff or his designee.

C. Procedure for Short-Term LWOP.
Leave without pay of thirty (30) days or less may be granted by the Sheriff or his designee. When short-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

D. Long-Term LWOP.
For a period of thirty (30) days or more, leave without pay may be granted by the Sheriff or his designee. The employee shall retain his/her status as a public employee and the pay, leave and benefits accrued prior to the leave. LWOP may not extend for a period exceeding twenty-six (26) consecutive pay periods. When long-term LWOP is granted, the Sheriff or designee will formally notify Human Resources of such action in writing.

E. Elected Benefits.
Arrangements regarding an employee's payment of dependent medical/dental insurance premiums and/or other voluntary deductions, if continuity is desired, must be made by the employee with the Human Resources Department prior to starting any unpaid leave of absence.

F. Military Leave.
1. An employee who is an active member of the National Guard or reserve component of the United States Armed Forces must notify the County of their active status upon their hire date or immediately upon activation. An employee who is an active member of the National Guard or any reserve component of the United States Armed Forces shall, upon request, be relieved from his or her duties to serve orders for military duty, without loss of pay or accrued leave for a period not to exceed fifteen (15) workdays in any calendar year. The duration of

the workday will be dependent upon the orders received, and the employee's ability to return to work.

2. The employee must make their reserve status known to the County yearly and must provide as much advance notice as the employee can regarding any known reserve obligations to those responsible for staffing. Employees will provide a minimum of thirty (30) days' advance notice except during times of military conflict or other emergency activations when such notice is impossible or unreasonable based on the guidelines set forth through the Uniformed Services Employment and Reemployment Rights Act, as amended.

3. The County will comply with all applicable federal and state laws regarding the granting of military leave to effected employees and any compensation due to those employees.

ARTICLE 18. PROBATIONARY PERIOD

A. Initial Probation.

Upon initial appointment, all Association employees shall serve the equivalent of twenty-six (26) full pay periods of full-time service as probationary period, during which time the employee may be dismissed without cause or right of appeal.

B. Promotional Probation.

Upon promotion to a classification with a higher pay grade, a County employee represented by the Association must serve the equivalent of twenty-six (26) biweekly full pay periods of full-time service as a probationary period, during which time the employee may be returned to the employee's previous job classification without cause or right of appeal, at the sole discretion of the Sheriff, if a vacancy in said classification exists. An employee who has not successfully completed an initial probationary period in the lower job classification shall not have a right to return to the employee's previous job classification.

ARTICLE 19. EFFECTS OF LAY-OFF

A. Identification of Positions.

If, due to lack of funds, lack of work, for enhanced efficiency, or curtailment of operations, it is necessary to reduce the County work force, the Sheriff or his designee will determine the classes and number of positions to be reduced. All nonpermanent employees of the DCSO shall be laid off before any non-probationary, full-time employees. After the County has notified the employees who are to be laid off, the County will provide a list of such employees to the Association along with the applicable seniority list(s). The Association may request to meet and discuss the layoffs with the County.

B. Seniority Determination.

Seniority for the purpose of a layoff is defined as length of continuous employment within DCSO.

C. Layoff Order.

Employees will be laid off in reverse order of seniority, except the Sheriff has the sole discretion to retain up to two (2) employees who would otherwise be subject to layoff, or bumping as described in subsection E, and lay off the next two (2) employees with greater seniority.

D. Notice.

All regular, non-probationary employees due to be laid off shall be given written notice of such layoff at least thirty (30) calendar days prior to the effective date.

E. Bumping Rights.

In lieu of being laid off, an employee may elect to demote to any pay grade of a lower maximum salary within the job classification represented by the Association as long as the employee demoting has a longer period of continuous employment than an incumbent in the lower job classification with the shortest period of continuous employment with DCSO. An employee being bumped shall be treated as if laid off. An employee retained at the Sheriff's discretion pursuant to subsection C may not be bumped.

F. Posting.

The names of all employees laid off shall be placed on the reemployment list within the DCSO for the job classification involved in reverse order of layoff. Employees shall be recalled in the order in which their names are listed on the reemployment list. An employee shall remain on the reemployment list for three years after the employee was laid off.

G. Re-employment.

An employee who is re-employed within one year after the employee was laid off will be entitled to the reinstatement of any accrued and unused sick leave the employee had at the time the layoff occurred. If the employee returns within two years after the employee was laid off, the employee shall have the seniority they held prior to the layoff reinstated for all purposes, including, but not limited to, longevity, annual leave accrual and bidding and shift bids.

ARTICLE 20. GRIEVANCE PROCEDURE

A. Definitions.

1. *"Grievance."* A grievance is a dispute or difference of opinion between the Association and the County involving the meaning, interpretation, or application to employees of a specific provision of this Agreement. The exercise or lack of exercise of County Rights (Article 6) is not grievable. Grievances arising out of disciplinary actions are covered by Article 21, Employee Disciplinary Procedures.

2. Grievances which affect more than one employee in a substantially similar manner, may be consolidated at the discretion of management or the Association as a group grievance.

3. *"Day."* Day means a calendar day.

B. General Provisions.

1. If ~~a grievant~~ the Association fails to carry the grievance forward to the next level within the prescribed time period, the grievance must be considered settled based upon the decision rendered at the most recent step utilized.

2. If a supervisor or manager, or Human Resources Director as appropriate, fails to respond with an answer within the given time period, the Association may appeal the grievance to the next higher level as if the Association had received a negative answer on the final day of the period available for the management response.

3. The Association may be represented by a person of its choice at any level of this procedure.

4. Time limits and formal levels may be waived by mutual written consent of the parties.

5. Any service must be by electronic mail or personal service.

C. Process.

1. *Informal Level.*

The Association is highly encouraged to raise the event giving rise to the grievance as soon as possible with Human Resources or management to attempt to resolve the matter expeditiously.

2. F*ormal Levels.*

Level 1: Within thirty (30) days from the event giving rise to a potential grievance or from the date the Association could reasonably have been expected to have had knowledge of the event, whichever is later, the Association may file a ~~formal~~ written grievance with the Sheriff or Human Resources Director , containing a statement describing the grievance, the section of this Agreement allegedly violated, and remedy requested. The Sheriff (or designee), or Human Resources Director , will, within ten (10) days, have a meeting with the Association and within ten (10) days give a written answer to the Association.

Level 2: If the Association is not satisfied with the written answer from the Sheriff (or designee) or Human Resources Director, the Association may, within ten (10) days from the receipt of the answer, file a written appeal to the County Manager appeal the matter to the External Hearing Officer (EHO) as provided for in Article 22.

ARTICLE 21. EMPLOYEE DISCIPLINARY PROCEDURES

A. Internal Investigations.

Investigations of an Association employee who is the subject of an investigation in response to a complaint or allegation the employee has engaged in activities which could result in punitive action will be conducted in accordance with Rights of Peace Officers NRS 289.020-289.120, except as set forth herein. Additionally, an Association employee who is the subject of an investigation may have up to two representatives present with him or her during any phase of an interrogation or hearing relating to the investigation, who is: 1) not a subject of the investigation and 2) not a witness or participant in the investigation and 3) not a Sergeant or Captain, employed with the Douglas County Sheriff's Office.

B. Basis for Disciplinary Action.

The tenure and status of every Association employee is conditioned on reasonable standards of personal conduct and job performance. Failure to meet these standards will be grounds for appropriate disciplinary action. Disciplinary action is for just cause and may, in addition to the causes set forth in the Personnel ordinances and policies, rules or regulations, be based upon any of the following grounds: Failure to fully perform required duties, insubordination, failure to comply with or abuse of County and DCSO policies or rules, unexcused absences, misuse or abuse of County property or equipment, substandard job performance, commission of a misdemeanor, gross misdemeanor, or felony, and the commission of other acts which are incompatible with service to the public.

C. Types of Discipline.

Three (3) types of discipline are recognized for purposes of applying one of the procedures under this article. They are:

1. *Written Reprimands.* A written reprimand placed in the employee's personnel file by a Division Captain.

2. Short Suspensions. Includes any disciplinary suspensions without pay which, when accumulated with previous disciplinary suspensions within the prior twelve (12) month period, if any, does not exceed forty (40) hours.

3. Severe Disciplinary Action. Includes discharge, demotion or disciplinary suspensions without pay for more than forty (40) hours within a twelve (12) month prior period.

D. Response to a Written Reprimand.

An employee shall be personally served with a written reprimand. After receiving a written reprimand, the employee may, within thirty (30) calendar days, submit a written response to the written reprimand. The employee's written response shall be added to the employee's personnel file. The matter is then closed.

E. Notice of Discipline Other than Written Reprimands.

For discipline other than written reprimands, the Division Captain (or designee) is designated by the Sheriff to advise the employee in writing of the proposed disciplinary action.

The written statement of proposed discipline must contain:

1. A description of the factual circumstances supporting the proposed disciplinary action.
2. A description of the employee's misconduct.
3. A statement of the proposed disciplinary action.
4. Notification that the employee may review or make copies of available investigation materials supporting the proposed disciplinary action.
5. Notification that the employee may submit a written response to the proposed disciplinary action and request a meeting with the Division Captain within fourteen (14) calendar days of being personally served with a copy of the written statement of proposed discipline. If requested by the employee, the meeting with the Division Captain will be held at a mutually agreed upon time and place.
6. A statement of the employee's right to representation.

F. Division Captain's (or Designee) Decision.

1. If an employee does not submit a written response and requests a meeting with the Division Captain within fourteen (14) calendar days after being personally served with a copy of the written statement of proposed discipline, then the Captain may impose the proposed disciplinary action. The employee has no further appeal rights.

2. If the employee submits a written response and requests a meeting with the Division Captain, the Division Captain shall meet with the employee and review the basis of the proposed discipline. Following the meeting and a review of the proposed disciplinary action by the Division Captain (or designee), the Division Captain (or designee) will forward the recommendation to the management representative to make a decision in the form of a signed statement indicating, if applicable, the decision based on the employee's response and, if the proposed action is to be implemented, the specific charges against the employee and the effective date of the action. The decision will be served on the employee by certified mail or personal delivery. The limited nature of this response does not change Management's

authority to initiate further investigation if the employee's version of the facts raises doubts as to the accuracy of the supervisor's information leading the proposed discipline.

G. Appeal from a Short Suspension.

An employee receiving a short suspension, as defined in Paragraph C.2 above, can appeal the short suspension to the Sheriff by filing a written appeal. The written appeal must be filed with the Sheriff within fourteen (14) calendar days of being personally served with the Division Captain's final written decision pursuant to Paragraph F.2 above. The Sheriff shall hear the appeal and issue a final and binding decision promptly in the normal course of business. The employee has no further appeal rights.

Nothing in this Agreement prevents the DCSO from instituting the proposed discipline prior to the date of the meeting contemplated in Paragraph F.2 above, but if the discipline is overturned or reduced, the employee must be made whole for any time actually suspended beyond that which is approved by the Division Captain (or designee) or the Sheriff.

H. Appeal from a Severe Disciplinary Action.

An employee receiving a proposed Severe Disciplinary Action as defined in Paragraph C.3 above has the opportunity to appeal that disciplinary action as described below.

1. If the employee submits a written response and requests a meeting with the Division Captain in accordance with Paragraph F.2 above, the Division Captain's final written decision imposing a Severe Disciplinary Action shall be forwarded to the Douglas County Disciplinary Review Board ("DRB") for review pursuant to DCSO Policy Chapter 4.400 – Personnel Complaints and Investigations. The Undersheriff (or designee of the Sheriff) will personally serve on the employee a Notice of Disciplinary Action issued by the DRB signed by the Undersheriff (or designee) indicating the DRB's decision. If a Severe Disciplinary Action is imposed, the DRB notice must clearly inform the employee that the employee, through the Association, has the right, within ten (10) calendar days after receipt of the notice, to request in writing an appeal hearing before the Sheriff or his/her designee. The appeal request must be filed by the Association with the Human Resources Director.
2. If, within the ten (10) calendar day appeal period the Association does not file the appeal, the decision of the DRB is conclusive, and the matter shall be closed with no further appeal rights.
3. If, within the ten (10) calendar day appeal period, the Association files a notice of appeal by giving to the Human Resources Director written notice of appeal, then the Human Resources Director will set a time for an appeal hearing before the Sheriff or his/her designee. The hearing must be held within ten (10) calendar days of the date of filing the notice of appeal, or other time mutually agreed to by the parties, and a written decision must be made by the Sheriff or designee within ten (10) calendar days after the hearing and personally served on the employee.

4. If the Association files a notice of appeal within ten (10) calendar days of service of the decision of the Sheriff or his/her designee by giving to the Human Resources Director written notice of appeal, an External Hearing Officer (EHO) must be mutually selected by the parties. The EHO must be selected no more than sixty (60) calendar days from the date of the filing of the appeal. The hearing before the EHO must occur at a date and time mutually selected by the parties.

5. All EHO hearings are private. However, the appellant may request that a hearing be opened to the public.

6. The EHO hearing must be conducted in a manner most conducive to determinations of the truth and NRS 233B.123 will be used by the EHO as a guide in ruling on evidentiary matters.

7. Each party has these rights in the EHO hearing: to be represented by legal counsel or other person of his/her choice; to call and examine witnesses on any matter relevant to the issues, to introduce exhibits, to cross-examine opposing witnesses on any matter relevant to the issues even though the matter was not covered on direct examination; to impeach any witness regardless of which party first called the witness to testify; and to rebut the evidence against the party. If the respondent does not testify on the respondent's own behalf, the respondent may be called and examined by the Sheriff's representative as if under cross-examination. Every witness shall declare by oath or affirmation that the witness will testify truthfully.

8. During the examination of a witness, all other witnesses, except the parties, will be excluded from the hearing upon motion of either party.

9. The EHO shall determine whether to sustain, reject, or modify the action demoting, suspending, or discharging the employee. The determination of the EHO is final.

10. The mutually incurred costs for the EHO procedure will be divided equally between the County and the Association.

ARTICLE 22. EXTERNAL HEARING OFFICER

A. Designation.

The External Hearing Officer (EHO) shall be selected from a list maintained by the Federal Mediation and Conciliation Service (FMCS) who are members of the National Academy of Arbitrators, and the parties will use that service. If the FMCS is unable to provide a panel of Arbitrators who are members of the National Academy of Arbitrators from the American Arbitration Association.

B. Costs.

The fees and expenses of the EHO and of a court reporter, if used, shall be shared equally by the Association and County. Each party shall bear the cost of its own presentation including preparation and post-hearing briefs, if any. If either party rejects the EHO's decision as evidenced by overturning it or unsuccessfully seeking relief in Court to have it vacated or

modified, the parties understand and agree that the party rejecting the EHO's decision is required to pay all neutral costs incurred through the EHO process.

C. Effect of Decision.

Except as provided in Article 21, Section G(9), the decisions of an EHO on matters properly before him/her shall be advisory to the Board of County Commissioners. Within sixty (60) days of receipt of the EHO's recommendation, the Board shall make a final decision on the advisory report of the EHO.

D. Authority of the EHO.

No EHO shall entertain, hear, decide, or make recommendations on any dispute unless such dispute involves an eligible employee in the Association and such dispute also falls within the definition of a grievance as set forth in Article 20, Section A(1) (Grievance Procedure), and has been processed in accordance with all provision thereof and herein.

No EHO shall have the power to amend or modify a negotiated agreement or addenda supplementary thereto or to establish any new terms or conditions of employment. The EHO's authority shall be limited only to the application and interpretation of the provisions of the Agreement. No EHO shall have the power to alter, amend or modify any County or DCSO policy, procedure or regulation.

E. Matters Subject to EHO Procedure.

Proposals to create, add to, or change this written Agreement or addenda supplementary hereto shall not be grievable nor submitted to an EHO and no proposal to modify, amend, or terminate a negotiated agreement, nor any matter or subject arising out of or in connection with such proposal, may be referred to this process.

F. Rules of Evidence

Strict rules of evidence shall not apply. However, rules of evidence and procedures for conduct of hearings shall be guided by the standards in the American Arbitration Association voluntary arbitration rules.

ARTICLE 23. SAFETY

A. Safety Committee.

The County, as required by NRS Chapter 618, has a Safety Committee to review complaints regarding unsafe working conditions and equipment. Two (2) members of the Association shall serve on the County Safety Committee. Meetings shall be held as required, but regular meetings shall not be scheduled more often than once a month.

B. Safety Complaints.

Complaints regarding unsafe working conditions and equipment may be submitted in writing to the Committee by any Association member. The complainant shall state the problem,

propose what the complainant believes is a reasonable solution, and be signed by the complainant.

C. Committee Action.

The Committee shall review and discuss the written complaint at a regular meeting. The complainant may be asked to appear and offer further explanation. After reviewing the complaint, the Committee shall make a written recommendation to the Sheriff.

D. Sheriff's Review.

The Sheriff shall review all committee recommendations and make a decision to approve, modify or reject such recommendation within thirty (30) days.

E. Appeal to Commission.

Should the Safety Committee's recommendation not be approved, the Committee may request that the Risk Manager meet with the Committee in an attempt to resolve the difference or present the recommendation to the Board of County Commissioners. The action taken by the Board of County Commissioners after reviewing the matter shall be final and binding. Safety complaints shall not be subject to the grievance procedure.

ARTICLE 24. UNIFORMS AND SAFETY EQUIPMENT

A. Uniforms.

1. The County agrees to provide an annual uniform allowance as of $1,200 per employee. A Six Hundred Dollar ($600) uniform allowances will be paid with the employee's first pay check in June and December.

2. A new hire employee will not receive a uniform allowance the first year of their employment with the County.

B. Safety Equipment.

Upon initial employment, the County shall provide each new employee with any safety equipment required by the Sheriff.

C. Ballistic Vests.

1. Initial Hire. Upon initial employment, the County will provide each new employee with a ballistic protective vest ("Vest"), up to the IIIA threat level, at a cost not to exceed $1,000. Employees must obtain their Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

2. Replacement Vest. The County will replace an employee's Vest, if purchased on or after January 2012, by no later than the expiration date of the Vest's warranty according to the manufacturer's specifications, up to the IIIA threat level. Employees must obtain their replacement Vest from a vendor selected by the County. If an employee chooses a Vest

with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

3. Standards. The County and Association mutually agree that the recognized guideline for Vests is the U.S. Department of Justice/NIC Selection and Application Guide to Personal Body Armor (NIJ Guide 100-01, as amended) and that the current rating standard for threat level protection for the term of this Agreement is NIJ Standard – 01.01.04.

4. Duty of Care. Each employee is solely responsible for the inspection, care and maintenance of his or her Vest. If any employee reasonably believes his or her Vest should be replaced sooner than the warranty date indicated by the Vest's manufacturer, the employee will surrender the Vest to the County for inspection. If the County or the manufacturer's inspection determines that the employee did not properly care and maintain the Vest according to the manufacturer's specifications, the employee will be responsible for the full replacement cost of the Vest.

5. Vest Threat Level. It is the sole responsibility of each employee to review the applicable standards and manufacturer's specifications to determine which threat level of Vest will be appropriate for the employee's specific work duties and circumstances and to replace worn or failed Vests.

D. Initial Allowance.

The County will provide each new hire with a full uniform and equipment, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County. Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. Attached as Appendix "B" to this Agreement is a list of what uniforms the County will supply to a new hire. The County will meet and confer with the Association prior to making any significant changes in what it will provide in Appendix "B."

E. Return of Equipment and Uniforms.

An employee who fails to pass initial probation shall turn in all equipment or uniforms issued or purchased through the provision of this article. Original purchase uniforms/equipment lost or damaged shall be reimbursed to the DCSO by the departing employee. The County may require probationary employees to sign an agreement that allows the County to deduct the costs of unreturned equipment or uniforms from a separating employee's check or provide for other relief. The County is solely responsible for any such program that it chooses to create and implement.

No used equipment or uniforms shall be reissued to an employee unless properly cleaned or reconditioned as necessary. The Undersheriff shall administer the provisions of this paragraph.

F. Uniform Requirement Changes.

If the Sheriff changes the uniform requirements which necessitates the purchase of additional equipment or uniform articles by the employees, the County agrees to provide the initial piece of equipment or uniform article to each employee.

G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment.

If an employee's uniform or safety equipment is destroyed or damaged beyond repair during an on-duty enforcement action, the County will replace that uniform or equipment provided that the employee has prepared a report and pulled a case number documenting the destruction.

ARTICLE 25. REPLACEMENT OF PERSONAL PROPERTY

Replacement Cost Limits.

The County and the Association agree that reasonable replacement cost limits may be placed upon certain items. The employee shall, to the extent practicable, provide receipts or other document justifying the loss and verifying the purchase. Following is a list of items and replacement cost limits. Reasonable replacement cost limits for items not listed but approved for reimbursement, will be determined by the Sheriff and shall be determined on a case-by-case basis.

ITEMS	MAXIMUM AMOUNT PER YEAR
1. Prescription Eyeglasses	$200
2. Contact Lenses	$200
3. Watches	$50
4. Cellular Phone	$500

An Incident Report must be filed with Douglas County Sheriff's Office Administration before payment will be made.

ARTICLE 26. DRUG TESTING

The County's drug and alcohol testing policy shall be in effect. The parties will meet and confer if substantial changes regarding discipline are proposed by the County. However, if state or federal law requires the County to make those changes, they will be implemented as required and within applicable time frames, with notification to the Association. Nothing in this article shall preclude an employee or the Association from appealing disciplinary action pursuant to Article 21.

ARTICLE 27. PEACEFUL PERFORMANCE

The parties to this Agreement recognize and acknowledge that the services performed by the County employees covered by this Agreement are essential to the public health, safety, and general welfare of the residents of the County of Douglas. The Association agrees that under no circumstances will the Association recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the Association take part in, any strike, sit-down, stay-in, sickout, slowdown, or picketing that disrupts operations by employees of the State of Nevada or a local government in connection with a labor dispute (hereinafter collectively referred to as work-stoppage), in any office or department of the County, nor to curtail any work or restrict any production, or interfere with any operation of the County. In the event of any such work-stoppage by any member of the Association, the County shall not be required to negotiate on the merits of any disputes which may have given rise to such work-stoppage until said work-stoppage has ceased.

In the event of any work-stoppage, during the term of this Agreement, whether by the Association or by any member of the Association, the Association by its officers, shall immediately declare in writing and publicize that such work-stoppage is in violation of this Agreement and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the County. In the event of any work stoppage the Association promptly and in good faith performs the obligations of this paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work-stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the County shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to, any work-stoppage activity herein prohibited, and the County shall have the right to seek full legal redress, including damages, as against any such employee.

ARTICLE 28. LABOR MANAGEMENT COMMITTEE

A. Representatives and Function.

A Labor-Management Committee of a minimum of three (3) representatives of the Employer and three (3) representatives of the Association will meet upon the request of either party. The meetings will be held at mutually agreed times and places and are for the purpose of:

1. Discussing the administration of this Agreement.
2. Exchange of general information of interest to both parties.
3. Giving the Association representatives the opportunity to share the views of their members or make suggestions on subject of interest to their members.

4. To meet and confer on health insurance when required by this Agreement.
5. Market comparisons at the end of this Agreement.
6. The Pay for Performance Plan.

B. Notice of Issues.
Any issues to be discussed must be in writing and delivered by the requesting party to the other party at least seventy-two (72) hours before the scheduled meeting.

C. Recommendations.
Any conclusions or mutual recommendations of this Committee must be reduced to writing.

D. Advisory Function.
The Labor Management Committee is advisory only and may not engage in collective bargaining or reach any agreements to amend the contract.

E. Chairperson.
The initial Chairperson will be an Association representative and at six (6) month intervals the position will alternate between the Association and County.

F. Attendance by Other Persons.
Additional persons may attend a meeting of the Labor-Management Committee to present information to the Labor-Management Committee at the request of either party provided at least twenty-four (24) hours' advance written notice is provided to the other party.

ARTICLE 29. COUNTY CODE AND POLICIES

Except as expressly modified by this Agreement as a subject of mandatory bargaining pursuant to NRS 288.150(2), the Association understands and agrees that all County employees, including those employees represented by the Association, are subject to the personnel regulations of the Douglas County Code and the Douglas County Policies and Procedures.

ARTICLE 30. SAVINGS PROVISION

A. Should any provision of this Agreement be found to be in contravention of any Federal or State law, or by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of the Agreement shall remain in full force and effect until otherwise canceled or amended. In the event that any provision shall be held unlawful and unenforceable by any court of competent jurisdiction, the parties agree to meet for the purpose of renegotiating such invalid provision of the Agreement in an attempt to reach a fully valid Agreement.

B. In the event that Section A above is applicable or Chapter 288 of the Nevada Revised Statutes is amended, at the request of either party the County and Association negotiating teams will meet to discuss the ramification(s) of the changes in the law on the current Agreement.

ARTICLE 31. FULL UNDERSTANDING, MODIFICATION AND WAIVER

A. Full Understanding.
All matters within the scope of bargaining have been negotiated and agreed upon by County and the Association. Notwithstanding past agreements and practices, it is intended that this Agreement set forth the full and complete understanding and commitments between County and the Association.

B. Alteration of Economic Benefits.
During the term of this Agreement specific economic benefits which are listed as a subject of mandatory bargaining in NRS 288.150(2) shall not be changed, except by mutual agreement.

C. Modification Requirements.
Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in this Agreement shall not be binding on the parties unless made and signed in writing by all of the parties to this Agreement, and if required, approved and implemented by the Board of County Commissioners.

D. Waiver.
The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

E. Compliance with ADA.
The parties recognize that the County may be required to make certain accommodations to carry out its obligations under the Americans with Disabilities Act (ADA). Some of these accommodations may require actions which are contrary to the language or intent of existing provisions of the Agreement. The parties agree that such accommodation shall not constitute a past practice or waiver by either party to its right to fully enforce such provision in the future with regard to persons not subject to the protections of the ADA.

Recognizing that circumstances surrounding ADA compliance in individual cases necessarily involve matters which are personal and require the utmost confidentiality, specifics of an individual case shall not be divulged by the County. This section shall not be grievable nor subject to arbitration.

F. Departmental Policies.

Any departmental policy adopted by the Office of the Sheriff will not supersede the language of this Agreement and will have no bearing on the interpretation of the terms and conditions herein.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Fiscal Year 2024-2025 to be signed and intend to be legally bound thereby.

_____	_____
(Date)	Justin Fricke, President (Date)
Sharla Hales, Chair	
Douglas County	Douglas County Sheriff's Protective
Board of Commissioners	Association

APPENDIX "A"

PayScale in effect for pay period that includes July 1, 2025 Includes reduction of steps and 3.5% between steps as outlined in 7(A) and COLA as outlined in 7(B)(3)								
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Deputy Sheriff I	32.14	33.27	34.43	35.64	36.89	38.18	39.51	40.90
Deputy Sheriff II	35.95	37.21	38.51	39.86	41.26	42.70	44.20	45.74
Investigator	40.76	42.19	43.67	45.20	46.78	48.42	50.11	51.86

APPENDIX A2

PayScale in effect for pay period that includes August 1, 2025 Includes Employee share of PERS contribution as outlined in 7(D)(2)								
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Deputy Sheriff I	31.36	32.46	33.59	34.77	35.99	37.25	38.55	39.90
Deputy Sheriff II	35.08	36.30	37.57	38.89	40.25	41.66	43.12	44.63
Investigator	39.77	41.16	42.60	44.09	45.64	47.23	48.89	50.60

APPENDIX A3

PayScale in effect for pay period that includes July 1, 2026 Includes 3.75% between steps as outlined in 7(A) and COLA as outlined in 7(B)(4)								
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Deputy Sheriff I	32.14	33.35	34.60	35.90	37.24	38.64	40.09	41.59
Deputy Sheriff II	35.95	37.30	38.70	40.15	41.66	43.22	44.84	46.52
Investigator	40.76	42.29	43.88	45.52	47.23	49.00	50.84	52.75

APPENDIX A4

PayScale in effective pay period that includes July 1, 2027 Includes COLA as outlined in 7(B)(5)								
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Deputy Sheriff I	33.11	34.35	35.64	36.98	38.36	39.80	41.29	42.84
Deputy Sheriff II	37.03	38.42	39.86	41.36	42.91	44.52	46.19	47.92
Investigator	41.99	43.56	45.20	46.89	48.65	50.47	52.37	54.33

APPENDIX "B"

The County will provide the following to each new hire, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County:

Item Description	Quantity
BDU Pants	3
BDU Shirt (short-sleeve)	3
BDU Shirt (long-sleeve)	3
Boots (Agency will pay up to $150.00)	1
Class-A Dress Jacket (Ike Jacket)	1
Class-A Dress Pant	1
Class-A Dress Long Sleeve Shirt	1
Blue Clip-on Tie	1
Silver Tie Bar	1
Class-A Dress Shoes	1
Jacket (Agency will pay up to $150.00)	1
Pant Belt	1
Duty Belt	1

Item Description	Quantity
Silver Nametag with Blue Lettering	1
Ballistic Vest Allowance - Article 24	1
ASP 26"	1
Radio Earpiece	1
Holster	1
Belt Keepers	4
Radio Holder	1
Handcuff Case	1
Magazine Case	1
Flashlight Holder	1
Asp Holder (26")	1
Key Keeper	1
Handcuffs	2
Stinger Flashlight	1
Gun Light	1

Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. There will be no allowance given to a new hire that chooses not to acquire any portion of the County-provided uniforms or equipment.

The County will meet and confer with the Association prior to making any significant changes in what items it will provide to each new hire as identified in this Appendix "B."

APPENDIX “C”
SICK LEAVE BUYBACK FORM

Douglas County
Sick Leave Buy Back Form
DCSPA Employees Only

Form MUST be submit to Human Resources between November 1st and December 1st

SECTION I:

Date: _____

Requesting Employee: _____

Fund: _____ Dept: _____

Division: _____

Phone: _____ Title: _____

I request a buy back of the following hours:_____ Hours of Sick Leave

DCSPA EMPLOYEES: I have read and understand the DCSPA Sick Leave Buy Back Program as stated in the labor contract*: "Association employees shall have the option of participating in the County's annual sick leave buyback program. If any such employee has in excess of 300 hours accrued as of the first paycheck issued in November of each calendar year, the employee shall have the option to cash in up to a maximum of sixteen (16) hours less any sick leave hours used during the year (e.g., 16 hours less 8 hours of used sick leave would equal 8 hours eligible for buyback). After utilizing the buyback provisions, the employee must have no less than 300 hours of sick leave remaining in his/her sick leave account."*

Employee's Signature: _____ Date: _____

_____

SECTION II: To be completed by Human Resources and Finance

☐ Approved ☐ Denied

Reviewed by Human Resources: _____ Date: _____

Reviewed by Finance: _____ __Date: _____

Notes: _____

_____

AGENDA ITEM NO. 15.2

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **HUMAN RESOURCES**

TITLE:
For possible action. Discussion on a collective bargaining agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit (DCSPA-SBU) from July 1, 2025 through June 30, 2028. (Christine Vido, Human Resources Director)

RECOMMENDED MOTION:
Approve the collective bargaining agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit (DCSPA-SBU) from July 1, 2025 through June 30, 2028 as presented.

FINANCIAL IMPACT:

The total estimated financial value of the proposed 3-year labor agreement is $11,968,259, $3.5 million for FY25/26, $4.1 Million for FY26/27 and $4.3 Million for FY27/28.

For FY2025/26, the increase between steps, COLA of 3.0%, increases in FTO, Canine, Bomb Pay, and the County's coverage of 1.875% of the employee's contribution to the PERS rate change add an additional $188,089 to the total fiscal impact. These funds have been budgeted in contingency and anticipated savings.

BACKGROUND:

The current labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit (DCSPA-SBU) is set to expire June 30, 2025. Productive negotiations between the parties took place over the last few months which has culminated in a collective bargaining agreement for a term of three years. Sixteen (16) positions are represented by DCSPA-SBU and are subject to the terms and conditions of this agreement. In compliance with NRS 288.153(2), the proposed labor contract, with a copy of the prior agreement reflecting any modifications, was published on the Douglas County website at least three days before July 17, 2025.

These items are attached for review.

This agreement provides for a 3.0% Cost of Living Adjustment and 3.5% between steps in the first year of the contract. The second year of the contract provides for an increase to 3.75% between steps and a set COLA of 2.5%. The third year of the contract provides for a 3.0% set COLA. Incentive pays for Field Training Officer, Canine, Bomb pay, and Post training and Longevity were adjusted to be more in line with current practices. Cost of living adjustments will continue to apply to all incentive pay except for longevity, which will increase as noted in the attached agreement in the second and third year of the agreement. Additional changes include parameters around representation during disciplinary investigations, and the elimination of language which is no longer relevant regarding the implementation and payment of various benefits specific to the terms of the prior agreement. For the PERS contribution in FY2025/26, the contract provides for a county contribution to the employees share of 1.875%.

ATTACHMENTS:
FP 2025.07.10 New SBU Sergeant CBA redline(55543507.4).pdf
FP 2025.07.10 New SBU Sergeant CBA clean(55543507.4).pdf

Agreement

Between

Douglas County, Nevada

And the

Douglas County Sheriff's Protective Association – Sergeant's Bargaining Unit

For the period

July 1, 2025 ~~2024~~ – June 30, 2028~~2025~~

Table of Contents

ARTICLE 1 PARTIES 7

ARTICLE 2 TERM OF AGREEMENT 7

ARTICLE 3 AUTHORIZED AGENTS 7

A. County's Principal Authorized Agent Shall Be: 8

B. SBU Principal Authorized Agent Shall Be: 8

ARTICLE 4 RECOGNITION 8

A. Collective Bargaining Agent. 8

B. Negotiating Team. 8

ARTICLE 5 SBU RIGHTS 8

A. Bulletin Boards 8

B. Interdepartmental Mail System. 9

C. Use of County Copy Machines 9

D. Dues Deductions. 9

ARTICLE 6 MANAGEMENT RIGHTS AND RESPONSIBILITIES 10

ARTICLE 7 SALARIES 11

A. Salary. 11

B. Cost of Living Adjustment. ..... 12~~1~~211

C. Annual Performance Evaluations and Step Progression. ..... 12~~1~~312

ARTICLE 8. INCENTIVE PAY ..... 13~~1~~413

A. Police Officer Standard Training Incentive. ..... 14~~1~~413

B. Field Training Officer Incentive Pay. ..... 14~~1~~413

C. Hazardous Duty Incentive Pay. ..... 15~~1~~514

D. Night Shift Differential Incentive Pay. ..... 15~~1~~614

E. Swing Shift Differential Incentive Pay. ..... 16~~1~~614

F. Canine Assignment Incentive Pay. ..... 16~~1~~615

G. Extra Duty Incentive Pay. ..... 16~~1~~615

H. Working Above Class Pay. ..... 16~~1~~715

I. Education Incentive Pay ..... 17~~1~~715

J. Longevity. ..... 17~~1~~716

ARTICLE 9 MEDICAL AND DENTAL INSURANCE ..... 18~~1~~817

A. Health Insurance. ..... 19~~1~~817

B. County Contribution To Health Insurance as of January 1, 2022. 191917
C. Monthly Contribution in Lieu of Medical Package. 201917
D. County Contribution to Dental, Vision and Life Insurance. 201917
E. County Benefits Committee. 201918
F. Payments and Benefits Upon Death. 201918
ARTICLE 10 HOURS 212018
A. Work Hours. 212018
B. Rest Periods. 212018
ARTICLE 11 OVERTIME 212019
A. Definitions. 212019
B. Overtime Compensation. 222119
C. Rescheduling. 222119
D. Compliance with FLSA. 222119
ARTICLE 12 STANDBY DUTY AND CALL BACK 222120
A. Standby. 222120
B. Call Back. 232220
ARTICLE 13 COURT TIME 232220
ARTICLE 14 LEGAL HOLIDAYS 232221
ARTICLE 15 ANNUAL LEAVE 232221
A. Basis of Accrual. 232221
B. Schedule of Accrual. 242321
C. Accrual During Probation. 242321
D. Payment on Separation. 242321
E. Payment on Death. 242321
F. Carry-over of Annual Leave to Following Year. 242322
G. Approval for Use of Annual Leave. 252422
ARTICLE 16 SICK LEAVE 252423
A. Entitlement. 252423
B. Sick Leave Accrual. 252423
C. Maximum Accrual Cap Provisions. 252523
D. Authorization for Usage. 262523
E. Certificate of Illness. 262524

H. Excess to Worker's Compensation. ..... 27~~26~~24
I. Sick Leave Payoff. ..... 27~~26~~25
J. Leave Donation. ..... 28~~27~~25
ARTICLE 17 LEAVES OF ABSENCE ..... 28~~27~~26
A. Eligibility. ..... 28~~27~~26
B. Short-Term Leave Without Pay. ..... 28~~27~~26
C. Procedure for Short-Term LWOP. ..... 28~~27~~26
D. Long-Term LWOP. ..... 28~~28~~26
E. Elected Benefits. ..... 29~~28~~26
F. Military Leave. ..... 29~~28~~26
ARTICLE 18 PROBATIONARY PERIOD ..... 29~~28~~27
ARTICLE 19 EFFECTS OF LAY-OFF ..... 29~~29~~27
A. Identification of Positions. ..... 30~~29~~27
B. Seniority Determination. ..... 30~~29~~27
C. Layoff Order. ..... 30~~29~~27
D. Notice. ..... 30~~29~~27
E. Bumping Rights. ..... 30~~29~~28
F. Posting. ..... 30~~29~~28
G. Reemployment. ..... 30~~30~~28
ARTICLE 20 GRIEVANCE PROCEDURE ..... 31~~30~~28
A. Definitions. ..... 31~~30~~28
B. General Provisions. ..... 31~~30~~28
C. Process. ..... 32~~31~~29
ARTICLE 21 EMPLOYEE DISCIPLINARY PROCEDURES ..... 33~~32~~30
A. Internal Investigations. ..... 33~~32~~30
B. Basis for Disciplinary Action. ..... 33~~32~~30
C. Types of Discipline. ..... 33~~32~~30
D. Response to a Written Reprimand. ..... 33~~33~~31
E. Notice of Discipline Other Than Written Reprimands. ..... 34~~33~~31
F. Division Captain's (or Designee) Decision. ..... 34~~33~~31
G. Appeal from a Short Suspension. ..... 34~~34~~32
H. Appeal from a Severe Disciplinary Action. ..... 35~~34~~32

ARTICLE 22 EXTERNAL HEARING OFFICER 363533
A. Designation. 363533
B. Costs. 363634
C. Effect of Decision. 373634
D. Authority of the EHO. 373634
E. Matters Subject to EHO Procedure. 373634
F. Rules of Evidence. 373634
ARTICLE 23 SAFETY 373634
ARTICLE 24 UNIFORMS AND SAFETY EQUIPMENT 383735
A. Uniforms. 383735
B. Safety Equipment. 383735
C. Ballistic Vests. 383836
D. Initial Allowance. 393836
E. Return of Equipment and Uniforms. 403937
F. Uniform Requirement Changes. 403937
G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment. 403937
ARTICLE 25 REPLACEMENT OF PERSONAL PROPERTY 403937
ARTICLE 26 DRUG TESTING 414038
ARTICLE 27 PEACEFUL PERFORMANCE 414038
ARTICLE 28 LABOR MANAGEMENT COMMITTEE 414139
A. Representatives and Function. 424139
B. Notice of Issues. 424139
C. Recommendations. 424139
D. Advisory Function. 424139
E. Chairperson. 424139
F. Attendance by Other Persons. 424139
ARTICLE 29 COUNTY CODE AND POLICIES 424139
ARTICLE 30 SAVINGS PROVISION 434240
ARTICLE 31 FULL UNDERSTANDING, MODIFICATION AND WAIVER 434240
A. Full Understanding. 434240
B. Alteration of Economic Benefits. 434240
C. Modification Requirements. 434240

D. Waiver. 434240
E. Compliance with ADA. 434240
SIGNATURE PAGE 454442
APPENDIX "A" 464543
APPENDIX "B" 474644

Agreement
Between
Douglas County, Nevada
and the
Douglas County Sheriff's Protective Association
Sergeant's Bargaining Unit
For the period
2024 – 2025

ARTICLE 1 PARTIES

This agreement is entered into this 1st day of July ~~2024~~ 2025, (the "Agreement") by and between the County of Douglas ("County" or "Management"), and the Douglas County Sheriff's Protective Association - Sergeant's Bargaining Unit ("SBU" or "Association").

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ARTICLE 2 TERM OF AGREEMENT

A. The term of this Agreement will commence effective July 1, ~~2024~~ 2025, and end on June 30, ~~2025~~ 2028.

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B. This Agreement will remain in full force and effect during any subsequent labor negotiations between SBU and the County.

C. Notwithstanding any other provision of this Agreement and Article 2, after June 30, ~~2025~~ 2028, no increase in salaries, wages, or other monetary benefits, except step movement and longevity, will occur or be paid by the County to any employee represented by the Association until a successor labor agreement is executed by SBU and the County. However, the County as an employer paying on behalf of an employee, is required by Nevada's Public Employees' Retirement System ("PERS") to pay contribution rates per NRS 286.421 which may result in reductions in employee's salaries.

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ARTICLE 3 AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this agreement, the following agents have been designated:

A. County's Principal Authorized Agent Shall Be:

County Manager
Douglas County
P.O. Box 218
Minden, Nevada 89423

B. SBU Principal Authorized Agent Shall Be:

Sergeant's Bargaining Unit
c/o DCSPA
P.O. Box 1153
Minden, Nevada 89423

ARTICLE 4 RECOGNITION

A. **Collective Bargaining Agent.**
The County recognizes the SBU as the sole collective bargaining agent for all regularly budgeted employees of the County within job classifications covered by this Agreement who are presently employed and subsequently hired by the County at its location in Nevada.

B. Negotiating Team.
The size of the respective bargaining teams for contract negotiations shall be no more than four (4) members. The four (4) members shall not include the chief negotiator for either party or any professionals hired by either the County or the SBU. In addition, either party may, with prior notice to the other party, bring an additional member with special skills or information to the negotiation session.

ARTICLE 5 SBU RIGHTS

A. Bulletin Boards.
The County will furnish bulletin board space where currently available. Only areas designated by the Sheriff or his designee may be used for posting of notices. Bulletin boards shall only be used for the following notices:

1. Scheduled SBU meeting, agenda, and minutes.
2. Information on SBU elections and the results.
3. Information regarding SBU social, recreational, and related news bulletins.
4. Reports of official business of SBU, including reports of committees or the Board of Directors.

Posted notices shall not be obscene, defamatory, or relate to political office, ballot issues or proposed ballot issues or the ballot process, nor shall they pertain to public issues which do not include the County or its relations with County employees. All notices to be posted must be dated and signed by an authorized representative of SBU. County equipment, materials, supplies, or interdepartmental mail systems shall not be used for the preparation, reproduction, or distribution of notices, except as specifically allowed below, nor shall such notices be prepared by County employees during their regular working time.

B. Interdepartmental Mail System.

County agrees to allow limited use of the County's interdepartmental mail system and the County e-mail system to the SBU. Such use shall not include mass mailings of materials not suitable for posting under Section A. All use of the County e-mail system is subject to the County's internet and e-mail policy, including the provision that there is no reasonable expectation of privacy for messages placed on the system, and that all messages are subject to applicable provisions under the Nevada Public Records Law.

C. Use of County Copy Machines.

County agrees the SBU may use County copy machines providing the following conditions are met.

1. SBU will promptly notify the County of the number of copies made and reimburse County for the cost of the copies.
2. All copying will not be done during the employee's work hours (i.e. not during County time when the employee is receiving compensation).
3. SBU use of copying facilities must not interfere with use of such facilities for County business.

D. Dues Deductions.

The parties agree that the County will provide payroll deduction to the SBU on the following terms:

1. **Authorization.**
   The County shall deduct dues from the salaries of SBU members and remit the total deductions to the designated SBU officer(s) on a monthly basis. However, no deductions shall be made except in accordance with a deduction authorization form individually and voluntarily executed by the employee for whom the deduction is made. Regardless of when the authorization form is executed, it is understood and agreed the County will not deduct dues for any period of time prior to the employee's first day of employment with the County. The deduction authorization form must specify any SBU restriction on the employee's right to terminate his/her dues deduction authorization. The stated restriction must not require the employee to remain a member or continue dues deductions beyond the end of the calendar month of the employee's action to terminate such status.

2. **Amount of Dues.**
The SBU shall certify to the County in writing the current rate of membership dues. The SBU will notify the County of any change in the rate of membership dues at least sixty (60) days prior to the effective date of such change.

3. **Indemnification.**
The SBU shall indemnify and hold the County harmless against any and all claims, demands, suites and all other forms of liability or costs which shall arise out of or by reason of any action taken, or not taken, by the County under the provisions of this Article or through the proper execution of this Article.

4. **Paid Release Time.**
The County will create an "Hours Code" in the County's eSuite HR Portal or time sheet for Association Representatives to account for any Paid Release Time utilized by an Association Representative to perform duties for, or providing services to, the Association ("Association Business").

a. An accurate time entry must be used by each employee in the eSuite HR Portal or time sheet for any time used for Association Business. The Association agrees to reimburse the County for any compensation paid by the County to an Association Representative to conduct Association Business. Paid release time will only be used in place of regularly scheduled hours and not in addition to an employee's work schedule.

b. At the Association's request, the County agrees to promptly provide a summary of all Association Business reported on time sheets to the Association. The Association promises and agrees to pay the required reimbursement amount to the County within 30 days of receiving any summary of Paid Release Time from the County and requesting payment.

c. Instead of making a reimbursement to the County, the Association may request that the County deduct the amount due to the County from an existing credit granted to the Association by the County.

ARTICLE 6 MANAGEMENT RIGHTS AND RESPONSIBILITIES

County retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Agreement, except as expressly limited by specific provisions of this Agreement. It is the ultimate right and responsibility of the County to manage its operations in the most efficient manner consistent with the best interests of all its citizens, taxpayers, and employees. Without limiting the generality of the foregoing, the rights, powers, and authority

retained solely and exclusively by County and not abridged herein, include, but are not limited to the following:

1. To manage and direct its business and personnel;
2. To manage, control, and determine the mission of its departments, building facilities, and operations;
3. To create, change, combine or abolish jobs, departments and facilities in whole or in part;
4. To direct the work force;
5. To increase or decrease the work force and determine the number of employees needed;
6. To hire, transfer, promote, and maintain the discipline and efficiency of its employees;
7. To establish work standards, schedules of operation and reasonable work load;
8. To specify or assign work requirements and require overtime;
9. To schedule work, working hours and shifts;
10. To adopt rules of conduct;
11. To determine the type and scope of work to be performed by County employees and the services to be provided;
12. To classify positions;
13. To establish initial salaries of new classifications;
14. To determine the methods, processes, means and places of providing services; and
15. To take whatever action necessary to prepare for and operate in an emergency.

Should the County desire to make a substantial change on an item within the mandatory scope of bargaining causing a major impact on unit employees, it shall first offer to meet and consult with the SBU in an effort to reach a mutually agreeable course of action.

ARTICLE 7 SALARIES

A. Salary.

The salary schedules for the represented classification of the ~~rank of~~ Sergeant is set forth in Appendix "A" to this Agreement. The steps in Appendix A are 3.5% apart and include a one-half of one percent (0.5%) increase to the employees' pay rate and salary ranges. Each employee shall be placed in the step in the new range nearest to their existing salary which does not result in a salary decrease. The 0.5% increase and the COLA described in Article 7 B (3) shall be applied after the employees are placed in the new range but the COLA and the 0.5% increase is included in Appendix A.

The salary schedule after the August 2025 PERS increases, including the County offset set forth in Section D of this Article, are reflected in Appendix A2.

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Effective the pay period that includes July 1, 2026 Appendix A3 shall be implemented that reflects 3.75% between steps. Each employee shall retain their current step until their annual step increase.

The salary schedules are subject to change during the term of the Agreement as a result of the changes to the Cost-of-Living Adjustment as described in Section B and the retirement contribution rate described in Section D.

B. Cost of Living Adjustment.

1. ~~A~~ Subject to Section A above, ~~cost of living,~~ a cost-of-living adjustment will be made to each employee's pay rate and salary range the first pay period of each fiscal year ("COLA").

2. ~~The COLA will be equal to the annual change in Consumer Price Index for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, Series ID: CUUR0400AA0), from December to December of each calendar year. This cost of living adjustment will be no less than 0% and no more than 5%, regardless of whether the actual change in the CPI is lower or higher than these caps~~.

3. For fiscal year ~~2024-2025~~ 2025-2026 ~~the~~ a COLA of two and one half percent (2 ½%) is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.

4. For the fiscal year 2026-2027 the COLA will be two and one half percent (2 ½%). In the event that the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December 2024 to December of the 2025 exceeds three and one half percent (3 ½ %), the parties agree to meet and discuss. There shall be no additional COLA increase for FY 2026-27 without mutual agreement of the parties.

5. For the fiscal year 2027-2028 the COLA will be three percent (3%). In the event that the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December 2025 to December of the 2026 exceeds four percent (4%), the parties agree to meet and discuss. There shall be no additional COLA increase for FY 2027-28 without mutual agreement of the parties.

C. Annual Performance Evaluations and Step Progression.

1. All employees covered by this Agreement will receive annual performance evaluations. A copy of this written annual performance evaluation will be kept in the employee's personnel file in the County's Human Resources

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Department. The performance evaluation may be used when considering any employment action. The County establishes work performance standards which incorporate applicable safety standard, and the content of the work performance standards. The establishment of those work performance standards and the individual performance evaluation ratings assigned to individual employees are reserved to the County and are not subject to the grievance and arbitration provisions of this Agreement.

2. If an employee receives a "meets expectations" or better performance evaluation rating, an employee shall receive a one-step increase on the first day of the pay period in which the anniversary of the date the employee was hired or received a promotion, whichever is later, occurs. If the employee receives a score below "meets expectation" on their performance evaluation, the employee will not receive a step increase. A rating which results in a denial of a step increase will be appealable up the employee's chain of command up to the rank of Undersheriff. An employee who is already at the highest salary step will not receive a step increase, regardless of performance rating.

D. Public Employment Retirement (PERS) Contributions.

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee's salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee's salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee's salary.

2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee's salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the employee's salary, as well as the salary range, by one percent (1%) on the effective date of the reduction. For the applicable increase in August 2025, the County will, effective the date of the reduction, increase the employee's salary as well as the salary range, by an additional .875% for a total increase of 1.875%.

ARTICLE 8. INCENTIVE PAY

All incentive pay amounts will be paid in addition to the employee's base wage. To the extent permitted, all incentive pays will be reported to PERS as pensionable compensation. Incentive payments listed below, with the exception of longevity will increase by the amount of the COLA each year. For fiscal year ~~2024-2025~~ 2025-2026 the COLA, once applicable is already incorporated and no additional COLA will be made for that fiscal year.

A. Police Officer Standard Training Incentive.

1. Sergeants will receive Police Officer Standard Training ("P.O.S.T.") incentive pay to recognize the following training achievements, whichever is higher:

a. *Advanced Level*. Employees who possess a Nevada P.O.S.T. Advanced Certificate shall be paid ~~sixty dollars and nine cents $60.09~~ sixty-one dollars and fifty-nine cents ($61.59) per full pay period; effective July 1, 2026, seventy-seven dollars ($77.00) per full pay period; effective July 1, 2027, ninety-six dollars and fifty cents ($96.50) per full pay period; or

b. *Supervisor Level*. Employees who possess a Nevada P.O.S.T. Supervisor Certificate shall be paid ~~seventy dollars and forty-five cents $70.45~~ Seventy-two dollars and twenty-once cents ($72.21) per full pay period; effective July 1, 2026, ninety dollars ($90.00) per full pay period; effective July 1, 2027, One hundred thirteen ($113.00) per full pay period; or

c. *Management Level*. Employees who possess a Nevada P.O.S.T. Management Certificate shall be paid ~~seventy-nine dollars and sixty-nine cents $79.69~~ eighty-one dollars and sixty-eight cents ($81.68) per full pay period, effective July 1, 2026, One hundred two dollars ($102.00) per full pay period; effective July 1, 2027, One hundred twenty-eight dollars ($128.00) per full pay period;~~.~~

2. The applicable P.O.S.T. incentive pay will become payable beginning the next pay period after notice of the employee's receiving the applicable P.O.S.T. certificate is provided to the Undersheriff.

B. Field Training Officer Incentive Pay.

1. The Sheriff may designate qualified individuals as a Field Training Officer ("FTO").

2. Upon assignment to train or supervise the training of an individual "trainee officer," the FTO will receive an incentive increase of ~~two dollars and fifty nine cents ($2.59)~~ two dollars and sixty-five cents ($2.65) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs actual FTO duties pursuant to such assignment. Effective upon ratification of this Agreement the FTO will receive an incentive increase of Three Dollars and Five Cents ($3.05) per hour in addition to

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the FTO's normal base hourly rate of pay for each hour the employee performs FTO duties pursuant to such assignment.

3. The FTO incentive pay applies to all FTOs regardless of the Division they are assigned.

4. The Sheriff shall have the sole and full discretion to make an FTO assignment and to remove someone from such assignment.

C. Hazardous Duty Incentive Pay.

1. An employee who has applied for and been appointed by the Sheriff as a regular member of ~~the interagency bomb squad, regular member of~~ the special weapons and tactics (SWAT) team, regular member of the dive team, or is on motorcycle duty, will receive ~~seventy seven dollars and seventy cents ($77.70)~~ seventy-nine dollars and sixty-four cents ($79.64) per full pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to more than one hazardous duty, the employee will receive only one hazardous duty incentive payment each pay period.

2. ~~Employees who are receiving hazardous duty bomb squad pay will continue to receive hazardous duty incentive pay as identified below, provided those employees remain appointed to the bomb squad by the Sheriff.~~

~~Employee Number~~	~~Rate of Pay~~
~~3282~~	~~$428.39 per month~~
~~4105~~	~~303.33 per month~~

2. Effective upon ratification of this Agreement an employee who has applied for and been appointed by the Sheriff as a regular member of the interagency bomb squad will receive Two Hundred Fifty Dollars and no cents ($250.00) per pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to one or more hazardous duty teams pursuant to paragraph 1 above and the bomb squad, the employee will receive only the hazardous duty incentive payment pursuant to paragraph 1 above or the bomb squad incentive payment pursuant to this paragraph, but not both.

D. Night Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as Graveyard Shift, an employee will receive an incentive payment of ~~two dollars and fifty-nine cents ($2.59)~~ two dollars and sixty-five cents ($2.65) per hour in addition to the employee's base hourly wage as incentive shift

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differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Graveyard Shift. The Sheriff shall have full discretion to make or not make such assignment or remove someone from such assignment.

E. Swing Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as Swing Shift, an employee will receive an incentive payment of ~~one dollar and fifty five cents ($1.55)~~ one dollar and fifty-nine cents ($1.59) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Swing Shift. The Sheriff shall have full discretion to make or not make such assignment or remove someone from such assignment.

F. Canine Assignment And Incentive Pay.

Canine handlers that provide for the care and maintenance of the canine will receive five (5) hours of compensation bi-weekly for the at-home-care, grooming transportation, feeding and other activities related to the care and maintenance of the dog. ~~be paid no more than four hundred thirty five dollars and twelve cents ($435.12) per month for providing this service.~~ In addition, canine handlers shall be paid an incentive payment of Seventy-Nine Dollars and Sixty-Four Cents ($79.64) per full pay period. Such pay shall continue for the duration of the assignment. The Sheriff shall have full discretion to make the assignment or remove someone from such assignment.

G. Extra Duty Incentive Pay.

Sergeants will receive ~~forty six dollars ($46.62)~~ forty-seven dollars and seventy-nine cents ($47.79) per full pay period as Extra Duty Incentive Pay any extra duty which they applied for and been appointed to by the Sheriff. If an employee volunteers and is appointed to more than one extra duty, the employee will only receive one extra duty incentive payment each pay period. Examples of such duties include but are not limited to crisis negotiations team, polygraph examiner, coroner III, range master, trainers, bilingual proficiency, and honor guard. The Sheriff shall have full discretion to make the extra duty assignment or remove someone from such assignment.

H. Working Above Class Pay.

A Sergeant who is designated by the Sheriff or Undersheriff to serve in an acting capacity to perform the full scope of duties of a higher classification shall be compensated consistent with Douglas County Policy 200.11. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

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I. Education Incentive Pay.

1. Employees will be paid an education incentive pay to recognize the following listed educational achievements, whichever is higher, from an accredited college or university:

   a. Associate's Degree: A qualifying employee will receive an incentive payment of ~~sixty-two dollars and sixteen cents ($62.16)~~ Sixty-Three Dollars and Seventy-One Cents ($63.71) per full pay period.

   b. Bachelor's or Higher Degree: A qualifying employee will receive an incentive payment of ~~one hundred twenty-four dollars and thirty-two cents ($124.32)~~ One Hundred Twenty-Seven Dollars and Forty-Three Cents ($127.43) per full pay period.

2. An employee must submit a letter of request with a college transcript to the Human Resources Department before being eligible to receive Education Incentive Pay.

3. Any employee who has received tuition reimbursement or aid under Douglas County's policy after July 1, 2017, is ineligible to receive Education Incentive Pay.

4. Education Incentive Pay will be paid beginning the next pay period after the Human Resources Department receives the required letter of request and college transcript.

J. Longevity.

An employee who has completed at least five (5) full years of continuous full-time employment with the Douglas County Sheriff's Office a~~s of July 1 of each year of subsequent continuous employment~~, will be eligible for longevity pay. Upon any break in employment the employee's service prior to the break in employment shall not count for the purpose of eligibility for longevity pay or the amount of longevity pay. The payment to which an employee is entitled must be calculated on July 1 of each year as follows:

~~Completed Years of Full Time Employment with DCSO~~	~~Incentive Pay Per Paycheck~~
~~5-9~~	~~$40~~
~~10-14~~	~~$65~~
~~15-19~~	~~$115~~
~~20 or more~~	~~$175~~

Effective June 21, 2025, the payment to which an employee is entitled ~~must be calculated on July 1 of each year~~ is as follows:

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Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$105
12	$115
13	$125
14	$135
15	$145
16	$155
17	$165
18	$175
19	$185
20 or more	$200

Effective the first pay period of the fiscal year 2026-2027 the payment to which an employee is entitled is as follows:

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Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$125
12	$135
13	$145
14	$155
15	$165
16	$175
17	$185
18	$195
19	$205
20 or more	$220

Effective the first pay period of the fiscal year 2027-2028 the payment to which an employee is entitled is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$145
12	$155
13	$165
14	$175
15	$185
16	$195
17	$205
18	$215
19	$225
20 or more	$240

ARTICLE 9 MEDICAL AND DENTAL INSURANCE

A. Health Insurance.

1. The County will provide access to health insurance and will allow employees to choose benefits based on their individual needs.

2. The County will provide eligible employees with medical, dental, vision and individual life insurance coverage, and provide premium contributions that will vary depending on the plan and coverage levels selected by each employee.

3. Medical insurance may be optional for employees that can provide acceptable proof of similar insurance coverage through another source. Approval for the waiver of medical insurance will be at the County's sole discretion.

B. County Contribution To Health Insurance as of January 1, 2022.

A traditional medical plan and, if available, a High Deductible Plan will be offered to employees. One of these must be purchased unless waived pursuant to A(3) above.

Prior to January 2024, County contributions will remain at the amounts in place for calendar year 2023. Effective January 2024, the County contribution will be as follows:

1. 100% of the employee only premium cost of the lowest premium plan offered or 90% of the employee only premium of any other plan offered.

2. If the employee chooses any insurance coverage other than employee only (employee plus spouse, children, or family) the County will pay 75% of the premium cost of the lowest premium plan offered or 65% of the premium cost of any other plan offered.

C. Monthly Contribution in Lieu of Medical Package.
Any employee who obtains a waiver of medical insurance pursuant to A(3) above will receive a monthly stipend of $350 from the County. Dental and vision insurance coverage is mandatory, the cost of which is the sole responsibility of the employee.

D. County Contribution to Dental, Vision and Life Insurance.
For the term of this Agreement, the County will provide the following insurance benefits to covered employees:

1. Dental
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.
2. Vision
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.
3. Basic Life Insurance Coverage
   a. The County will cover 100% of employee-only coverage of $50,000.
   b. 0% of dependent coverage.

E. County Benefits Committee.
One representative from SBU will serve as a member of the Advisory Employee Benefit Committee ("Benefits Committee") in accordance with the established Benefits Committee bylaws.

F. Payments and Benefits Upon Death.
1. In accordance with NRS 281.155, the beneficiary of any employee who becomes deceased while actively employed by the County will be entitled to all wages, reimbursements, and leave payouts the employee would be entitled to had the employee separated for any other reason.

2. Additionally, if an employee becomes deceased while acting in the course and scope of their employment, the County will provide the following additional benefits:

a. $20,000 in addition to life insurance, to the beneficiary of the employee to assist in memorial, funeral, internment, or cremation expenses.
b. 100% of the medical premiums of the least expensive plan offered for the dependents of the deceased employee for a period of five years from the date of the employee's death.

ARTICLE 10 HOURS

A. Work Hours.
The County designates a 14-day work period ("full pay period") for purposes of compliance with the Federal Labor Standards Act ("FLSA"). Sheriff operations are a 24-hours a day, seven days a week and therefore a variable work schedule is necessary. To the extent the Sheriff determines it is efficient, serves the best interests of the County, and is practicable, a pay period shall normally consist of eighty (80) hours. Variable work schedules may include a combination of eight (8), nine (9), ten (10) hour workday or other workday as is more beneficial to the operations of the Sheriff's Office. Each employee will be assigned regular starting and quitting times, which shall not be changed without a reasonable attempt to give twenty-four (24) hour prior notice. Should an employee be required to work during his/her lunch hour, the length of such interruption shall be counted as time worked unless other arrangements are made with his/her supervisor.

B. Rest Periods.
When practical, employees shall be granted a fifteen (15) minute rest period during each half work shift of four (4) hours or longer. Such breaks shall not be taken within one (1) hour of the employee's starting time, quitting time or meal break and shall not be accumulated or used to supplement meal breaks, arrive at work late or leave work early. Such rest periods shall be taken without loss of pay and the employee shall not be required to make up such time.

ARTICLE 11 OVERTIME

A. Definitions.
1. *Overtime.*
That time worked as authorized and directed by management, which exceeds eighty (80) hours worked in the pay period.

2. *Hours Worked.*
Overtime is that time worked, as authorized and directed by management, that exceeds eighty (80) hours during the full pay period. For the purpose of this Article 11, Annual Leave, or Sick Leave taken by an employee shall be considered as time actually worked.

B. Overtime Compensation.

1. *Compensation Time Off.* Employees who have worked over eighty (80) hours in a biweekly pay period/full pay period, shall have the option to receive Compensating Time Off (CTO) or pay for that time over eighty (80) hours on a one and a half times (1.5x) basis. The employee's choice must be made prior to the point that time sheets are turned into DCSO's administration. There shall be no restriction to the number of hours an employee can accumulate in the employee's CTO bank during a full pay period.

2. *CTO Bank*. An employee may not accrue more than 200 hours of CTO. The County may pay off an employee's CTO bank in its sole discretion.

C. Rescheduling.

Nothing in this Agreement or Article 11 shall prohibit Management's ability to schedule or reschedule an employee's work in order to operate within the confines of budgetary constraints. To the extent possible, however, the Department will reschedule additional time off to extend the employee's normal weekend. Management will also give at least twenty-four (24) hours' notice of the schedule change to the employee for purposes of this paragraph.

~~**D. Compliance with FLSA.**~~

~~Management shall make such changes in this article and any others as well as in practice in order to fully comply with the requirements of the FLSA. The County shall notify the Association of any proposed changes prior to their implementation. Upon the Association's request, the County agrees to meet with Association representatives to discuss the proposed changes.~~

ARTICLE 12 STANDBY DUTY AND CALL BACK

A. Standby.

Standby duty is defined as that circumstance which requires the employee so assigned to:

1. Be ready to respond in a reasonable time to calls for her/his service,
2. Be readily available at all hours by telephone, or other communication devices, and
3. Refrain from activities which might impair her/his performance of assigned duties upon call.

a. Standby duty shall be assigned in writing and will be compensated at the rate of $4.50 per hour in addition to the employee's base hourly wage.

b. An employee shall not receive standby pay for hours actually worked or for hours reimbursed by a call-back minimum.

B. **Call Back.**

1. *Definition.* Except as it may conflict with NAC 284.214, "Callback Pay" is defined as compensation earned for returning to duty after an employee has completed his/her regular shift and is requested to return to duty with less than 12 hours' notice to respond to an emergency, except for any employee who is: (1) called into work while on standby status, (2) not required to leave the premises where he/she is residing or located at the time of notification in order to respond, or (3) called back to work if the employee's work begins one (1) hour or less before or after his/her scheduled work shift.

2. *Minimum.* All employees Called Back shall receive credit for a minimum of two (2) hours at time and one-half or for time actually worked, whichever is greater. There will be no overlapping minimums. No minimum will apply to any overtime calculation of time worked.

ARTICLE 13 COURT TIME

Officers required to appear in criminal court as a result of their employment duties with the County, shall have all hours required to be in court credited as hours worked, with a minimum of two (2) hours credit. Court appearances are considered to be prescheduled duty and are not subject to the Call Back provisions of this Agreement. An employee is required to immediately remit to the County Clerk/Treasurer any reimbursement received for duty-related court appearances.

ARTICLE 14 LEGAL HOLIDAYS

Employees covered by this Agreement shall receive a payment equivalent to 5.1 hours per pay period of straight time wages in lieu of working holidays as scheduled.

ARTICLE 15 ANNUAL LEAVE

A. Basis of Accrual.

Employees covered by this Agreement and who are employed on a continuous full-time basis shall accrue annual leave credits on the basis of the schedule below. Part-time employees who work at least thirty (30) hours per week shall earn annual leave on a prorated basis based on the number of hours worked in the pay period. Only regular hours paid shall affect leave accrual.

B. Schedule of Accrual.

The following schedule of accrual of annual leave shall apply to employees based on full-time employment:

CONTINUOUS SERVICE	HOURS EARNED/ HOURS PAID	MAXIMUM HOURS/YEAR
Hiring date through 4th years	.0539	120
5th through 9th years	.0750	156
10th through 14th years	.0813	169
15th through 19th years	.0860	179
20th years and after	.0962	200

C. Accrual During Probation.

Each employee shall accrue annual leave during his/her probationary period but shall not be granted annual leave during said period until the employee has been employed continuously for at least six (6) months.

D. Payment on Separation.

Employees who have completed at least six (6) months of continuous service and leave the County service shall be paid for accrued annual leave.

E. Payment on Death.

If an employee dies who was entitled to accumulated annual leave under the provisions of this Article, the heirs of such deceased employee shall be paid an amount of money equal to the number of hours of annual leave earned or accrued multiplied by the hourly rate of such deceased employee.

F. Carry-over of Annual Leave to Following Year.

1. All annual leave not taken in excess of 240 hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

2. Up to eighty (80) hours which would be forfeited because the employee was unable to use the hours, may be eligible for cash out or carry over for a period of time not to extend past March 31st of the year in which the eighty (80) hours is carried over to upon written request by an employee and approval of the County Manager. Such requests must be submitted before December 15th each calendar year for the following calendar year. Hours which are approved to be carried over and which are still unable to be used may subsequently be requested for cash out, not later than March 15th. Hours approved to be cashed out will be paid in the month following the request, at a rate of 50% of the employee's base rate of pay as of the first full pay period of the calendar year.

3. The written request must be submitted to the appointing authority and include an explanation of the reasons the leave was not utilized during the course of the calendar year. If the appointing authority agrees with the request, the request will be routed to the County Manager for review and approval, partial approval, or denial.

4. Carry-over authorization does not extend to any payment on separation under section D.

G. Approval for Use of Annual Leave.

All annual leave will be taken at a time mutually agreeable to the employee and his/her supervisor. Requests for annual leave shall be submitted to the employee's supervisor for approval with the resulting vacation schedule based upon DCSO's legitimate operating needs. Requests for annual leave shall not be unreasonably denied. Conflicts between annual leave requests submitted in accordance with this section shall be resolved by: A) granting leave on a first-come, first-served basis and B) if two employees submit leave requests on the same day and those request conflict, then the more senior employee will be granted the leave.

Notwithstanding the above, annual leave requests submitted later than the conclusion of the annual shift bidding process shall be granted or not granted based on legitimate operating needs and not unreasonably denied. If such request conflicts with that of a request scheduled in accordance with the above paragraph, no seniority privilege to resolve the conflict shall apply and the request scheduled in accordance with the above paragraph shall stand.

ARTICLE 16 SICK LEAVE

A. Entitlement.

All SBU employees who are employed on a continuous full-time basis shall be credited with sick leave according to the schedule below. Part-time employees who work at least twenty (20) hours per week shall earn sick leave credits on a prorated basis, based on hours worked in the pay period. Employees working less than twenty (20) hours per week will not accrue sick leave credits.

B. Sick Leave Accrual.

Eligible employees shall accrue sick leave at the rate of .0462 hours for each hour worked up to a maximum of ninety-six (96) hours per year. Only regular hours worked shall affect sick leave accrual.

C. Maximum Accrual Cap Provisions.

A total of no more than nine hundred sixty hours (960) of sick leave may be credited to an employee. Employees whose sick leave bank balance is at the Maximum Accrual Cap of each year shall continue to accrue hours at the normal rate for utilization only during that year. All sick leave not taken in excess of these

hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

D. Authorization for Usage.
Employees are entitled to use sick leave in the event of a bona fide illness or necessary medical or dental service by an employee or member of the employee's immediate family upon authorization of the Sheriff or his designee.

1. "Immediate Family" Defined.
Immediate family is defined as the spouse, parent, brother, sister, child, adopted child, step-child, grandparent, grandchild, or corresponding relation by affinity of the employee. In the case of any other relative of the employee, the Sheriff or designee may authorize sick leave and notify Human Resources in writing. Employees must exhaust sick leave and CTO concurrently with any leave they are granted under the Family Medical Leave Act ("FMLA"). Annual leave may be used concurrently with FMLA upon the approval of the Sheriff.

2. Reporting Requirements.
Whenever possible, employees are expected to report any absence and the reason therefore to the employee's supervisor at least two (2) hours prior to when the employee's normal work shift commences. Failure to do so may cause the absence to be deemed an unexcused absence and will be unpaid leave. If the employee's supervisor is unavailable, the employee should notify the next supervisor in the chain of command.

E. Certificate of Illness.
Physician certificates may be required by the County when there is an absence in excess of three (3) consecutive days or whenever there is reason to believe that sick leave is being abused or the absence is questionable. An employee may be required to be examined by a physician selected by the County for verification purposes. In the event of family/personal medical leave, the employee will complete the appropriate authorization form supplied by Human Resources in accordance with County policy. If an employee becomes ill or injured during a vacation leave of three (3) or more consecutive work shifts, the time will be recorded as sick leave only if it is substantiated by a written certification issued by the employee's treating physician.

F. Bereavement.
In the event of the death of an immediate family member as defined in paragraph D of this article, the employee shall be entitled to take 24 hours of leave for the purpose of attending a funeral or other last rites. Such leave shall be charged to sick leave, or to any other appropriate leave of absence, including leave without pay if no paid leave is accrued.

G. Maternity/Paternity.
The parties agree to abide by all state and federal laws applicable to leave for maternity/paternity, including the FMLA.

H. Excess to Worker's Compensation.
Any employee who suffers an industrial injury during the course and scope of the employee's employment for the County and who is being compensated for total temporary disability ("TTD") benefits for an accepted workers' compensation claim, shall be entitled to excess workers' compensation until the employee is released from TTD or 90 calendar days pass, whichever is first. Excess workers' compensation shall be defined as the difference between the employee's base wage and the calculated TTD wage pursuant to NRS Chapters 616A-D. The employee's TTD wage and County excess workers' compensation will not exceed the employee's base wage. If the period of TTD exceed 90 calendar days or otherwise falls outside of this time period, the employee, at his or her option, may continue to supplement TTD payments by utilizing accrued sick, annual or CTO leave. Once such accrued sick, annual and CTO leave time is exhausted, the employee will only receive the employee's workers' compensation salary entitlement pursuant to NRS Chapters 616A-D.

During any period of time while the employee is receiving TTD, the employee shall continue to accumulate sick leave and annual leave at the same rate and in the same amounts as if the employee had been working.

The employee must follow all prescribed written safety policies and procedures to qualify for excess workers' compensation (e.g. wearing full protective clothing and equipment when necessary, using tools and equipment properly, and exercising prudent care while performing assigned functions). The acceptance or denial of excess workers' compensation benefits is not subject to the grievance procedure.

I. Sick Leave Payoff.

1. Upon the employee's death or retirement, if an employee has a minimum of 400 hours in his or her sick leave bank, the employee is eligible to receive payment for any accrued sick leave hours.
2. Employees shall be compensated based on the employee's years of continuous service to Douglas County, up to a maximum of 960 hours, as a percentage of their sick leave balance as follows:

Continuous Years of Service	Percentage of Sick Leave Balance Paid
0-14	- 0 -
15-19	50%
20	75%
21	80%
22	85%
23	90%
24	95%
25 or more years	100%

3. At the employee's option, instead of receiving a sick leave payoff as provided above, the County will convert compensable sick leave to a

monetary value that will be transferred to the employee's Deferred Compensation account or PERS retirement credits.

4. Employee numbers 3405 will receive payout based upon this schedule as though his breaks in service prior to June 7, 2018 did not occur and such years will be treated as continuous service, less the actual time of the break in service.

J. Leave Donation.

Employees covered by this contract who require additional paid leave during an approved FMLA leave may request additional paid leave through notification to the SBU executive board. All requests must be reviewed by Human Resources for confirmation of qualification. All donations to the requesting employee will only be donated from the donor's annual leave or comp time bank at the donating employee's current base rate of pay then recalculated based on the requesting employee's base rate of pay in order to determine the number of hours the donor's time represents to the requesting employee. Any unused donated time will be returned to all donors on a prorated basis after being recalculated. No employee will receive more than 480 donated hours in a calendar year.

ARTICLE 17 LEAVES OF ABSENCE

A. Eligibility.

Leave without pay may be granted only to an employee who desires to return to County service after the period of leave and does not have annual leave or compensatory time off available.

B. Short-Term Leave Without Pay.

Leave without pay (LWOP) of less than thirty (30) days may be granted by the Sheriff or his designee.

C. Procedure for Short-Term LWOP.

Leave without pay of thirty (30) days or less may be granted by the Sheriff or his designee. When short-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

D. Long-Term LWOP.

For a period of thirty (30) days or more, leave without pay may be granted by the Sheriff or his designee. The employee shall retain his/her status as a public employee and the pay, leave and benefits accrued prior to the leave. LWOP may not extend for a period exceeding twenty-six (26) consecutive pay periods. When long-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

E. Elected Benefits.

Arrangements regarding an employee's payment of dependent medical/dental insurance premiums and/or other voluntary deductions, if continuity is desired, must be made by the employee with the Human Resources Department prior to starting any unpaid leave of absence.

F. Military Leave.

1. An employee who is an active member of the National Guard or reserve component of the United States Armed Forces must notify the County of their active status upon their hire date or immediately upon activation. An employee who is an active member of the National Guard or any reserve component of the United States Armed Forces shall, upon request, be relieved from his or her duties to serve orders for military duty, without loss of pay or accrued leave for a period not to exceed fifteen (15) workdays in any calendar year. The duration of the workday will be dependent upon the orders received, and the employee's ability to return to work.

2. The employee must make their reserve status known to the County yearly and must provide as much advance notice as the employee can regarding any known reserve obligations to those responsible for staffing. Employees will provide a minimum of thirty (30) days' advance notice except during times of military conflict or other emergency activations when such notice is impossible or unreasonable based on the guidelines set forth through the Uniformed Services Employment and Reemployment Rights Act, as amended.

3. The County will comply with all applicable federal and state laws regarding the granting of military leave to effected employees and any compensation due to those employees.

ARTICLE 18 PROBATIONARY PERIOD

Upon promotion to a classification with a higher salary schedule, an employee shall serve the equivalent of twenty-six (26) full payroll periods of full-time service as a probationary period, during which time the employee may be returned to his/her previous classification without cause or right of appeal. An employee who has not successfully completed an initial probationary period in the lower classification shall not have a right to return to his/her previous classification.

ARTICLE 19 EFFECTS OF LAY-OFF

A. Identification of Positions.

If, due to lack of funds, lack of work, for enhanced efficiency, or curtailment of operations, it is necessary to reduce the County work force, the Sheriff or his designee will determine the classes and number of positions to be reduced. All nonpermanent employees of the DCSO shall be laid off before any non-probationary, full-time employees. After the County has notified the employees who are to be laid off, the County will provide a list of such employees to the SBU ~~Association~~ along with the applicable seniority list(s). The SBU ~~Association~~ may request to meet and discuss the layoffs with the County.

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B. Seniority Determination.

Seniority for the purpose of a layoff is defined as length of continuous employment within the DCSO.

C. Layoff Order.

Employees will be laid off in reverse order of seniority except the Sheriff has the sole discrete to retain up to two (2) employees who would otherwise be subject to layoff or bumping as described in section E and layoff the next two (2) employees with greater seniority.

D. Notice.

All regular, non-probationary employees due to be laid off shall be given written notice of such layoff at least thirty (30) calendar days prior to the effective date.

E. Bumping Rights.

In lieu of being laid off, an employee may elect to demote to any pay grade of a lower maximum salary within the job classification represented by the Association as long as the employee demoting has a longer period of continuous employment than an incumbent in the lower job classification with the shortest period of continuous employment with DCSO. An employee being bumped shall be treated as if laid off. An employee retained at the Sheriff's discretion pursuant to subsection C may not be bumped.

F. Posting.

The names of all employees laid off shall be placed on the reemployment list with DCSO for the job classification involved in reverse order of layoff. Employees shall be recalled in the order in which their names are listed on the reemployment list. An employee shall remain on the reemployment list for three years after the employee was laid off.

G. Reemployment.

An employees who is re-employed within one ~~calendar~~ year after the employee was laid off will be entitled to the reinstatement of any accrued and unused sick leave the employee had remaining to their credit at the time the layoff occurred. If the employee returns within two years after the employee was laid off, the employee shall have the seniority they held prior to the layoff reinstated for all

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purposes, including, but not limited to, longevity, annual leave accrual and bidding and shift bids.

ARTICLE 20 GRIEVANCE PROCEDURE

A. Definitions.

1. **Grievance.** A grievance is a dispute or difference of opinion between the SBU and the County involving the meaning, interpretation, or application to employees ~~claimed violation, misapplication, or misinterpretation~~ of a specific provision of this Agreement. ~~, which adversely affects the grievant.~~ The exercise or lack of exercise of County Rights (Article 6) is not grievable ~~by a grievant~~. Grievances arising out of disciplinary actions are covered by Article 21, Employee Disciplinary Procedures.

~~2.~~ 2. ~~**Grievant.** A grievant is an employee in a classification represented by the Association who is filing a grievance as defined above. Alleged violations, misapplications, or misinterpretations of the Agreement~~ Grievances which affect more than one employee in a substantially similar manner, may be consolidated at the discretion of management or the Association as a group grievance. ~~and will be represented by a single grievant or the Association. The Association may assert a grievance on behalf of an employee or a group of employees in cases limited to alleged violations of sections which provide specific benefits to the Association under Articles 5, 9, and 23 subject to the specific provisions of Article 20.~~

3. **Day.** Day means calendar day.

B. General Provisions.

1. If ~~a grievant~~ the SBU fails to carry the grievance forward to the next level within the prescribed time period, the grievance must be considered settle based upon the decision rendered at the most recent step utilized.
2. If a supervisor or manager, or Human Resources Director as appropriate, fails to respond with an answer within the given time period, the ~~grievant~~ the SBU may appeal the grievance to the next higher level as if ~~the employee~~ the SBU had received a negative answer on the final day of the period available for the management response.
3. The ~~grievant~~ SBU may be represented by a person of its ~~his/her~~ choice at any level of this procedure.
4. Time limits and formal levels may be waived by mutual written consent of the parties.
5. Any service must be by ~~certified~~ electronic mail or personal service.
6. ~~A copy of all grievances filed at the Sheriff's level of this grievance procedure, not being processed by the SBU, will be sent to the SBU.~~

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C. **Process.**

1. **Informal Level.**

The Association is highly encouraged to raise the event giving rise to the grievance as soon as possible with Human Resources or management to attempt to resolve the matter expeditiously. ~~Within ten (10) days from the event giving rise to a potential grievance or from the date the employee could reasonably have been expected to have had knowledge of the event, the employee may orally discuss the problem with his/her Division Commander, or Human Resources Director as appropriate. A Division Commander, or Human Resources Director as appropriate, has seven (7) days to give an answer to the employee, said answer shall be in written form.~~

2. **Formal Level.**

Level 1: ~~If the grievant is not satisfied with the resolution proposed at the informal level, the employee may, within ten (10) days of receipt of an answer,~~ Within thirty (30) days from the event giving rise to a potential grievance or from the date the SBU could reasonably have been expected to have had knowledge of the event, whichever is later, the ~~-~~SBU may file a ~~formal~~ written grievance with the Sheriff ~~Undersheriff (or designee)~~, or Human Resources Director ~~as appropriate~~, containing a statement describing the grievance, the section of this Agreement allegedly violated, and remedy requested. The ~~Undersheriff~~ Sheriff (or designee), or Human Resources Director ~~as appropriate~~, will, within ten (10) days, have a meeting with the ~~grievant~~ SBU and within ten (10) days give a written answer to the SBU ~~the grievant~~.

Level 2: If the ~~grievant~~ the SBU is not satisfied with the written answer from the ~~Undersheriff~~ Sheriff (or designee), or Human Resources Director ~~as appropriate~~, the ~~grievant~~ the SBU may, within ten (10) days from the receipt of the answer, file a written appeal ~~to the Undersheriff, or Human Resources Director as appropriate. Within ten (10) days of receipt of the written appeal, the Undersheriff (or designee), or Human Resources Director as appropriate, will investigate the grievance, which may include a meeting with the concerned parties, and give written answer to the grievant within ten (10) days. Both parties may agree to waive Level 2 and proceed to Level 3~~.

Level 3: ~~If the grievant is not satisfied with the written answer from the Undersheriff (or designee), or Human Resources Director as appropriate, the grievant may, within ten (10) days from the receipt of the answer, file a written appeal to the Sheriff or County Manager. Within twenty one (21) days of receipt of the written appeal, the Sheriff or County Manager, or his/her designee, must investigate the grievance. Which may include a meeting with the concerned parties, and give a written answer to the grievant within ten (10) days. The answer is final and binding unless, within fourteen (14) days, the SBU notifies~~ with the County Manager ~~of its intention to~~ appealing the matter to the External Hearing Officer (EHO) as provided for in Article 22.

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ARTICLE 21 EMPLOYEE DISCIPLINARY PROCEDURES

A. Internal Investigations.

Investigations of an Association employee who is the subject of an investigation in response to a complaint or allegation the employee has engaged in activities which could result in punitive action will be conducted in accordance with Rights of Peace Officers NRS 289.020-289.120, except as set forth herein. Additionally, an Association employee who is the subject of an investigation may have up to two representatives present with him or her during any phase of an interrogation or hearing relating to the investigation, who is: 1) not a subject of the investigation and 2) not a witness or participant in the investigation and 3) not a Captain, employed with the Douglas County Sheriff's Office.

B. Basis for Disciplinary Action.

The tenure and status of every employee is conditioned on reasonable standards of personal conduct and job performance. Failure to meet these standards will be grounds for appropriate disciplinary action. Disciplinary action is for just cause and may, in addition to the causes set forth in the Personnel ordinances and policies, rules or regulations, be based upon any of the following grounds: Failure to fully perform required duties, insubordination, failure to comply with or abuse of County and DCSO policies or rules, unexcused absences, misuse or abuse of County property or equipment, substandard job performance, commission of a misdemeanor, gross misdemeanor, felony and the commission of other acts which are incompatible with service to the public.

C. Types of Discipline.

Three (3) types of discipline are recognized for purposes of applying one of the procedures under this Article. They are:

1. **Written Reprimands.** A written reprimand, placed in the employee's personnel file by a Division Captain.

2. **Short Suspensions.** Includes any disciplinary suspensions without pay which, when accumulated with previous disciplinary suspensions within the prior twelve (12) month period, if any, does not exceed forty (40) hours ~~four (4) shifts~~.

3. **Severe Disciplinary Action.** This includes discharge, demotion, or disciplinary suspensions without pay for more than forty (40) hours ~~four (4) shifts~~ within the prior twelve (12) month period.

D. Response to a Written Reprimand.

An employee shall be personally served with a written reprimand. After receiving a written reprimand, the employee may, within thirty (30) ~~fourteen (14)~~ calendar days, submit a written response to the written reprimand. The employee's written response shall be added to the employee's personnel file. The matter is then closed.

E. Notice of Discipline Other Than Written Reprimands.

For discipline other than written reprimands, the Division Captain (or designee) is designated by the Sheriff to advise the employee in writing of the proposed disciplinary action. The written statement of proposed discipline must contain:

1. A description of factual circumstances supporting the proposed disciplinary action.
2. A description of the employee's misconduct.
3. A statement of the proposed disciplinary action.
4. Notification that the employee may review or make copies of available investigation materials supporting the suspension.
5. Notification that the employee may submit a written response to the proposed disciplinary action and request a meeting with the Division Captain within fourteen (14) calendar days of being personally served with a copy of the written statement of proposed discipline. If requested by the employee, the meeting with the Division Captain will be held at a mutually agreed upon time and place.

6. A statement of the employee's right to representation.

F. Division Captain's (or Designee) Decision.

a. If an employee does not submit a written response and requests a meeting with the Division Captain within fourteen (14) calendar days after being personally served with a copy of the written statement of the proposed discipline, then the Captain may impose the proposed disciplinary action. The employee has no further appeal rights.

b. If the employee submits a written response to the proposed discipline and requests a meeting with the Division Captain, the Division Captain shall meet with the employee and review the basis of the proposed discipline. Following the meeting and a review of the proposed disciplinary action by the Division Captain (or designee), the Division Captain (or designee) will forward the recommendation to the management representative to make a decision in the form of a signed statement indicating, if applicable, the decision based on the employee's response and, if the proposed action is to be implemented, the specific charges against the employee and the effective date of the action. The decision will be served on the employee by certified mail or personal delivery. The limited nature of this response does not change Management's authority to initiate further investigation if the employee's version of the facts raises doubts as to the accuracy of the supervisor's information leading the proposed discipline.

G. Appeal from a Short Suspension.

An employee receiving a short suspension, as defined in paragraph C.2 above, can appeal the short suspension to the Sheriff by filing a written appeal. The written appeal must be filed with the Sheriff within fourteen (14) calendar days of being personally served with the Division Captain's final written decision pursuant

to paragraph F above. The Sheriff shall hear the appeal and issue a final and binding decision promptly in the normal course of business. The employee has no further appeal rights.

Nothing in this Agreement prevents the DCSO from instituting the proposed discipline prior to the date of the meeting contemplated in paragraph F above, but if the discipline is overturned or reduced, the employee must be made whole for any time actually suspended beyond that which is approved by the Division Captain(or designee) or the Sheriff.

H. Appeal from a Severe Disciplinary Action.

An employee receiving a proposed Severe Disciplinary Action as defined in paragraph B.3 above has the opportunity to appeal that disciplinary action as described below.

1. If the employee submits a written response and requests a meeting with the Division Captain in accordance with paragraph F above, the Division Captain's final written decision imposing a Severe Disciplinary Action shall be forwarded to the Douglas County Disciplinary Review Board ("DRB") for review pursuant to DCSO Policy Chapter 4.400—Personnel Complaints and Investigations. The Undersheriff (or designee of the Sheriff) will personally serve on the employee a Notice of Disciplinary Action issued by the DRB signed by the Undersheriff (or designee) indicating the DRB's decision. If a Severe Disciplinary Action is imposed, the DRB must clearly inform the employee that the employee, through the SBU, has the right, within ten (10) calendar days after receipt of the notice, to request in writing an appeal hearing before the Sheriff or his/her designee. The appeal request must be filed by the SBU with the Human Resources Director.

2. If, within the ten (10) calendar day appeal period the Association does not file the appeal, the decision of the DRB is conclusive, and the matter shall be closed with no further appeal rights.

3. If, within the ten (10) calendar day appeal period, the Association files a notice of appeal by giving to the Human Resources Director written notice of appeal, then the Human Resources Director will set a time for an appeal hearing before the Sheriff or his/her designee. The hearing must be held within ten (10) calendar days of the date of the filing of the notice of appeal, or other time mutually agreed to by the parties, and a written decision must be made by the Sheriff or his designee within ten (10) calendar days after the hearing and personally served on the employee.

4. If the Association files a notice of appeal within ten (10) calendar days of service of the decision of the Sheriff or his designee by giving to the Human Resources Director written notice of appeal, an External Hearing Officer (EHO) must be mutually selected by the parties. The EHO must be selected, nomore than sixty (60) calendar days from the date of the filing of the appeal. The

hearing before the EHO must occur at a date and time mutually selected by the parties.

5. All EHO hearings are private; however, the appellant may request a hearing to open to the public.

6. The EHO hearings must be conducted in a manner most conducive to determinations of the truth and NRS 233B.123 will be used by the EHO as a guide in ruling on evidentiary matters.

7. Each party has these rights in the EHO hearing: to be represented by legal counsel or other person of his/her choice; to call and examine witnesses on any matter relevant to the issues; to introduce exhibits, to cross-examine opposing witnesses on any matter relevant to the issues even though the matter was not covered on direct examination; to impeach any witness regardless of which party first called the witness to testify; and to rebut the evidence against the party. If the respondent does not testify in his/her own behalf, the respondent may be called and examined by the Sheriff's representative as if under cross-examination. Every witness shall declare by oath or affirmation that the witness will testify truthfully.

8. During the examination of a witness, all other witnesses, except the parties, will be excluded from the hearing upon motion of either party.

9. The EHO shall determine whether to sustain, reject, or modify the action demoting, suspending, or discharging the employee; the determination is final.

10. The mutually incurred costs for the EHO procedure will be divided equally between the County and the SBU.

ARTICLE 22 EXTERNAL HEARING OFFICER

A. Designation.
The External Hearing Officer (EHO) shall be selected from a list maintained by the Federal Mediation and Conciliation Service (FMCS) who are members of the National Academy of Arbitrators, and the parties will use that service. If the FMCS is unable to provide a panel within thirty (30) days of the request the SBU shall request a panel of Arbitrators who are members of the National Academy of Arbitrators from the American Arbitration Association.

B. Costs.
The fees and expenses of the EHO and of a court reporter, if used, shall be shared equally by the Association and County. Each party shall bear the cost of its own

presentation including preparation and post-hearing briefs, if any. If either party rejects the EHO's decision as evidenced by overturning it or unsuccessfully seeking relief in Court to have it vacated or modified, the parties understand and agree that the party rejecting the EHO's decision is required to pay all neutral costs incurred through the EHO process.

C. Effect of Decision.
Except as provided in Article 21, Section G(9), the decisions of an EHO on matters properly before him/her shall be advisory to the Board of County Commissioners. Within sixty (60) days of receipt of the EHO's recommendation, the Board shall make a final decision based on the advisory report of the EHO.

D. Authority of the EHO.
No EHO shall entertain, hear, decide, or make recommendations on any dispute unless such dispute involves an eligible employee in the Association and such dispute also falls within the definition of a grievance as set forth in Article 20, Section A(1), (Grievance Procedure), and has been processed in accordance with all provision thereof and herein.

No EHO shall have the power to amend or modify a negotiated agreement or addenda supplementary thereto or to establish any new terms or conditions of employment. The EHO's authority shall be limited only to the application and interpretation of the provisions of the Agreement. No EHO shall have the power to alter, amend or modify any County or Department policy, procedure or regulation.

E. Matters Subject to EHO Procedure.
Proposals to create, add to, or change this written Agreement or addenda supplementary hereto shall not be grievable nor submitted to an EHO and no proposal to modify, amend, or terminate a negotiated agreement, nor any matter or subject arising out of or in connection with such proposal, may be referred to this process.

F. Rules of Evidence.
Strict rules of evidence shall not apply. However, rules of evidence and procedures for conduct of hearings shall be guided by the standards in the American Arbitration Association voluntary arbitration rules.

ARTICLE 23 SAFETY

A. Safety Committee.
The County, as required by NRS Chapter 618, has a Safety Committee to review complaints regarding unsafe working conditions and equipment. Two (2) members of the Association shall serve on the County Safety Committee. Meetings shall be held as required, but regular meetings shall not be scheduled more often than once a month.

B. Safety Complaints.
Complaints regarding unsafe working conditions and equipment may be submitted in writing to the Committee by any Association member. The complainant shall state the problem, propose what the complainant believes is a reasonable solution, and be signed by the complainant.

C. Committee Action.
The committee shall review and discuss the written complaint at a regular meeting. The complainant may be asked to appear and offer further explanation. After reviewing the complaint, the Committee shall make a written recommendation to the Sheriff.

D. Sheriff's Review.
The Sheriff shall review all committee recommendations and make a decision to approve, modify or reject such recommendation within thirty (30) days.

E. Appeal to Commission.
Should the Safety Committee's recommendations not be approved, the Committee may request that the Risk Manager meet with the Committee in an attempt to resolve the difference or present the recommendation to the Board of County Commissioners. The action taken by the Board of County Commissioners after reviewing the matter shall be final and binding. Safety complaints shall not be subject to the grievance procedure.

ARTICLE 24 UNIFORMS AND SAFETY EQUIPMENT

A. Uniforms.

1. The County agrees to provide an annual uniform allowance of $1,200 per employee. A $600 uniform allowance will be paid with the employee's first paycheck in June and December.

2. A new hire employee will not receive a uniform allowance the first year of their employment with the County.

B. Safety Equipment.
Upon initial employment, the County shall provide each new employee with any safety equipment required by the Sheriff.

C. Ballistic Vests.
1. Initial Hire. Upon initial employment, the County will provide each new employee with a ballistic protective vest ("Vest"), up to the IIIA threat level, at a cost not to exceed $1,000. Employees must obtain their Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of

the County's contribution of $1,000, the additional cost will be paid by the employee.

2. Replacement Vest. The County will replace an employee's Vest, if purchased on or after January 2012, by no later than the expiration date of the Vest's warranty according to the manufacturer's specifications, up to the IIIA threat level. Employees must obtain their replacement Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

3. Standards. The County and Association mutually agree that the recognized guideline for Vests is the U.S. Department of Justice/NIC Selection and Application Guide to Personal Body Armor (NIJ Guide 100-01, as amended) and that the current rating standard for threat level protection for the term of this Agreement is NIJ Standard – 01.01.04.

4. Duty of Care. Each employee is solely responsible for the inspection, care and maintenance of his or her Vest. If any employee reasonably believes his or her Vest should be replaced sooner than the warranty date indicated by the Vest's manufacturer, the employee will surrender the Vest to the County for inspection. If the County or the manufacturer's inspection determines that the employee did not properly care and maintain the Vest according to the manufacturer's specifications, the employee will be responsible for the full replacement cost of the Vest.

5. Vest Threat Level. It is the sole responsibility of each employee to review the applicable standards and manufacturer's specifications to determine which threat level of Vest will be appropriate for the employee's specific work duties and circumstances and to replace worn or failed Vests.

D. Initial Allowance.

The County will provide each new hire with a full uniform and equipment, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County. Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. Attached as Appendix "B" to this Agreement is a list of what uniforms the County will supply to a new hire. The County will meet and confer with the Association prior to making any significant changes in what it will provide in Appendix "B."

E. Return of Equipment and Uniforms.

An employee who fails to pass initial probation shall turn in all equipment or uniforms issued or purchased through the provision of this article. Original purchase uniforms/equipment lost or damaged shall be reimbursed to the DCSO by the departing employee. The county may require probationary employees to sign an agreement that allows the County to deduct the costs of unreturned equipment or uniforms from a separating employee's check or provide for other relief. The County is solely responsible for any such program that it chooses to create and implement. No used equipment or uniforms shall be reissued to an employee unless properly cleaned or reconditions as necessary. The Undersheriff shall administer the provision of this paragraph.

F. Uniform Requirement Changes.

If the Sheriff changes the uniform requirements which necessitates the purchase of additional equipment or uniform articles by the employees, the County agrees to provide the initial piece of equipment or uniform article to each employee.

G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment.

If an employee's uniform or safety equipment is destroyed or damaged beyond repair during an on-duty enforcement action, the County will replace that uniform or equipment at the County's sole cost provided, however, that the employee has prepared a report and pulled a case number documenting the destruction and has returned the damaged uniform or equipment to the County.

ARTICLE 25 REPLACEMENT OF PERSONAL PROPERTY

Replacement Cost Limits.

The County and the Association agree that reasonable replacement cost limits may be placed upon certain items. The employee shall, to the extent practicable, provide receipts or other document justifying the loss and verifying the purchase. Following is a list of items and replacement cost limits. Reasonable replacement cost limits for items not listed but approved for reimbursement, will be determined by the Sheriff and shall be determined on a case-by-case basis.

ITEMS	MAXIMUM AMOUNT
1. Prescription Eyeglasses	$200
2. Contact Lenses	$200
3. Watches	$ 50
4. Cellular Telephones Destroyed or Damaged	$500

An Incident Report must be filed with Douglas County Sheriff's Office Administration before payment will be made.

ARTICLE 26 DRUG TESTING

The County's drug and alcohol testing policy shall be in effect. The parties will meet and confer if substantial changes regarding discipline are proposed by the County. However, if state or federal law requires the County to make those changes, they will be implemented as required and within applicable time frames, with notification to Association. Nothing in this Article shall preclude an employee or the Association from appealing disciplinary action pursuant to Article 21.

ARTICLE 27 PEACEFUL PERFORMANCE

The parties to this Agreement recognize and acknowledge that the services performed by the County employees covered by this Agreement are essential to the public health, safety, and general welfare of the residents of the County of Douglas. The Association agrees that under no circumstances will the Association recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the Association take part in, any strike, sit-down, stay-in, sickout, slowdown, or picketing that disrupts operations by employees of the State of Nevada or a local government, in connection with a labor dispute (hereinafter collectively referred to as work-stoppage), in any office or department of the County, nor to curtail any work or restrict any production, or interfere with any operation of the County. In the event of any such work-stoppage by any member of the Association, the County shall not be required to negotiate on the merits of any disputes which may have given rise to such work-stoppage until said work-stoppage has ceased.

In the event of any work-stoppage, during the term of this Agreement, whether by the Association or by any member of the Association, the Association by its officers, shall immediately declare in writing and publicize that such work-stoppage is in violation of this Agreement and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the County. In the event of any work-stoppage the Association promptly said in good faith performs the obligations of this paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work-stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the County shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to, any work-stoppage activity herein prohibited, and the County shall have the right to seek full legal redress, including damages, as against any such employee.

ARTICLE 28 LABOR MANAGEMENT COMMITTEE

A. Representatives and Function.
A Labor-Management Committee of a minimum of three (3) representatives of the Employer and three (3) representatives of the SBU will meet upon the request of either party. The meetings will be held at mutually agreed times and places and are for the purpose of:

A. Discussing the administration of this Agreement.
B. Exchange of general information of interest to both parties.
C. Giving the SBU representatives the opportunity to share the views of their members or make suggestions on subject of interest to their members.
D. To meet and confer on health insurance when required by this Agreement.
E. Market comparisons at the end of this Agreement.
F. The Pay for Performance Plan.

B. Notice of Issues.
Any issues to be discussed must be in writing and delivered by the requesting party to the other party at least seventy-two (72) hours before the scheduled meeting.

C. Recommendations.
Any conclusions or mutual recommendations of this Committee must be reduced to writing.

D. Advisory Function.
The Labor Management Committee is advisory only and may not engage in collective bargaining or reach any agreements to amend the contract.

E. Chairperson.
The initial Chairperson will be an SBU representative and at six (6) month intervals the position will alternate between the SBU and County.

F.Attendance by Other Persons.
Additional persons may attend a meeting of the Labor-Management Committee to present information to the Committee at the request of either party provided at least twenty-four (24) hours' advance written notice is provided to the other party.

ARTICLE 29 COUNTY CODE AND POLICIES

Except as expressly modified by this Agreement as a subject of mandatory bargaining pursuant to NRS 288.150(2), the Association understands and agrees that all County employees, including those employees represented by the Association, are subject to the personnel regulations of the Douglas County Code and the Douglas County Policies and Procedures.

ARTICLE 30 SAVINGS PROVISION

1. Should any provision of this Agreement be found to be in contravention of any Federal or State law, or by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of the Agreement shall remain in full force and effect until otherwise canceled or amended. In the event that any provision shall be held unlawful and unenforceable by any court of competent jurisdiction, the parties agree to meet for the purpose of renegotiating such invalid provision of the Agreement in an attempt to reach a fully valid Agreement.

2. In the event that Section A above is applicable or Chapter 288 of the Nevada Revised Statutes is amended, at the request of either party the County and SBU negotiating teams will meet to discuss the ramification(s) of the changes in the law on the current Agreement.

ARTICLE 31 FULL UNDERSTANDING, MODIFICATION AND WAIVER

A. Full Understanding.
All matters within the scope of bargaining have been negotiated and agreed upon by the County and the Association. Notwithstanding past agreements and practices, it is intended that this Agreement set forth the full and complete understanding and commitments between the County and the Association.

B. Alteration of Economic Benefits.
During the term of this Agreement specific economic benefits which are listed as a subject of mandatory bargaining in NRS 288.150(2) shall not be changed, except by mutual agreement.

C. Modification Requirements.
Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in this Agreement shall not be binding on the parties unless made and signed in writing by all of the parties to this Agreement, and if required, approved and implemented by the Board of County Commissioners.

D. Waiver.
The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

E. Compliance with ADA.
The parties recognize that the County may be required to make certain accommodations to carry out its obligations under the Americans with Disabilities Act (ADA). Some of these accommodations may require actions which are contrary to the language or intent of existing provisions of the Agreement. The parties agree that such accommodation shall not constitute a past practice or

waiver by either party to its right to fully enforce such provision in the future with regard to persons not subject to the protections of the ADA.

Recognizing that circumstances surrounding ADA compliance in individual cases necessarily involve matters which are personal and require the utmost confidentiality, specifics of an individual case shall not be divulged by the County. This section shall not be grievable or subject to arbitration.

F. Departmental Policies.

Any departmental policy adopted by the Office of the Sheriff will not supersede the language of this CBA and will have no bearing on the interpretation of the terms and conditions herein.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for the DCSPA-Sergeant's Bargaining Unit, for Fiscal Years 2024-2025, to be signed and intend to be legally bound thereby.

FOR THE COUNTY

~~Wesley Rice~~, ~~Chairman~~ (Date)
Sharla Hales, Chair
Douglas County
Board of Commissioners

FOR THE ASSOCIATION-SBU

Justin Fricke, President (Date)

Douglas County Sheriff's Protective Association

DCSPA-Sergeants' Bargaining Unit (Date)

APPENDIX "A"

DOUGLAS COUNTY PAY PLAN - DCSPA SBU Positions

~~Pay Range~~	~~STEP 1~~	~~STEP 2~~	~~STEP 3~~	~~STEP 4~~	~~STEP 5~~	~~STEP 6~~	~~STEP 7~~
~~Sergeant~~	~~$47.87~~	~~$49.36~~	~~$50.88~~	~~$52.45~~	~~$54.07~~	~~$55.75~~	~~$57.47~~

PayScale effective for pay period that includes July 1, 2025 Includes 3.5% between steps as outlined in 7(A) and COLA as outlined in 7(B)(3)							
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	50.84	52.62	54.46	56.37	58.34	60.38	62.50

APPENDIX A2

PayScale effective for pay period that includes August 1, 2025 Includes Employee share of PERS contribution as outlined in 7(D)(2)							
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	49.57	51.30	53.10	54.96	56.88	58.87	60.93

APPENDIX A3

PayScale effective for pay period that includes July 1, 2026 Includes 3.75% between steps as outlined in 7(A) and COLA as outlined in 7(B)(4)							
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	50.81	52.71	54.69	56.74	58.87	61.08	63.37

APPENDIX A4

PayScale effective pay for period that includes July 1, 2027 Includes COLA as outlined in 7(B)(5)							
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	52.33	54.30	56.33	58.44	60.64	62.91	65.27

APPENDIX "B"

The County will provide the following to each new hire, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County:

Item Description	Quantity
BDU Pants	3
BDU Shirt (short-sleeve)	3
BDU Shirt (long-sleeve)	3
Boots (Agency will pay up to $150.00)	1
Class-A Dress Jacket (Ike Jacket)	1
Class-A Dress Pant	1
Class-A Dress Long Sleeve Shirt	1
Blue Clip-on Tie	1
Silver Tie Bar	1
Class-A Dress Shoes	1
Jacket (Agency will pay up to $150.00)	1
Pant Belt	1
Duty Belt	1

Item Description	Quantity
Silver Nametag with Blue Lettering	1
Ballistic Vest Allowance - Article 24	1
ASP 26"	1
Radio Earpiece	1
Holster	1
Belt Keepers	4
Radio Holder	1
Handcuff Case	1
Magazine Case	1
Flashlight Holder	1
Asp Holder (26")	1
Key Keeper	1
Handcuffs	2
Stinger Flashlight	1
Gun Light	1

Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. There will be no allowance given to a new hire that chooses not to acquire any portion of the County-provided uniforms or equipment.

The County will meet and confer with the Association prior to making any significant changes in what items it will provide to each new hire as identified in this Appendix "B."

Agreement

Between

Douglas County, Nevada

And the

Douglas County Sheriff's Protective Association – Sergeant's Bargaining Unit

For the period

July 1, 2025 – June 30, 2028

Table of Contents

ARTICLE 1 PARTIES 7
ARTICLE 2 TERM OF AGREEMENT 7
ARTICLE 3 AUTHORIZED AGENTS 7
A. County's Principal Authorized Agent Shall Be: 8
B. SBU Principal Authorized Agent Shall Be: 8
ARTICLE 4 RECOGNITION 8
A. Collective Bargaining Agent. 8
B. Negotiating Team. 8
ARTICLE 5 SBU RIGHTS 8
A. Bulletin Boards 8
B. Interdepartmental Mail System. 9
C. Use of County Copy Machines 9
D. Dues Deductions. 9
ARTICLE 6 MANAGEMENT RIGHTS AND RESPONSIBILITIES 10
ARTICLE 7 SALARIES 11
A. Salary. 11
B. Cost of Living Adjustment. 12
C. Annual Performance Evaluations and Step Progression. 12
ARTICLE 8. INCENTIVE PAY 13
A. Police Officer Standard Training Incentive. 14
B. Field Training Officer Incentive Pay. 14
C. Hazardous Duty Incentive Pay. 15
D. Night Shift Differential Incentive Pay. 15
E. Swing Shift Differential Incentive Pay. 15
F. Canine Assignment And Incentive Pay 15
G. Extra Duty Incentive Pay. 16
H. Working Above Class Pay. 16
I. Education Incentive Pay 16
J. Longevity. 17
Effective the first pay period of the fiscal year 2026-2027 the payment to which an employee is entitled is as follows: 17

Effective the first pay period of the fiscal year 2027-2028 the payment to which an employee is entitled is as follows: 18
ARTICLE 9 MEDICAL AND DENTAL INSURANCE 19
A. Health Insurance. 19
B. County Contribution to Health Insurance as of January 1, 2022. 19
C. Monthly Contribution in Lieu of Medical Package. 19
D. County Contribution to Dental, Vision and Life Insurance. 19
E. County Benefits Committee. 20
F. Payments and Benefits Upon Death. 20
ARTICLE 10 HOURS 20
A. Work Hours. 20
B. Rest Periods. 20
ARTICLE 11 OVERTIME 21
A. Definitions. 21
B. Overtime Compensation. 21
C. Rescheduling. 21
ARTICLE 12 22
STANDBY DUTY AND CALL BACK 22
A. Standby. 22
B. Call Back. 22
ARTICLE 13 COURT TIME 22
ARTICLE 14 LEGAL HOLIDAYS 23
ARTICLE 15 ANNUAL LEAVE 23
A. Basis of Accrual. 23
B. Schedule of Accrual. 23
C. Accrual During Probation. 23
D. Payment on Separation. 23
E. Payment on Death. 23
F. Carry-over of Annual Leave to Following Year. 24
G. Approval for Use of Annual Leave. 24
ARTICLE 16 SICK LEAVE 25
A. Entitlement. 25

B. Sick Leave Accrual. 25
C. Maximum Accrual Cap Provisions. 25
D. Authorization for Usage. 25
E. Certificate of Illness. 26
H. Excess to Worker's Compensation. 26
I. Sick Leave Payoff. 27
J. Leave Donation. 27
ARTICLE 17 LEAVES OF ABSENCE 28
A. Eligibility. 28
B. Short-Term Leave Without Pay. 28
C. Procedure for Short-Term LWOP. 28
D. Long-Term LWOP. 28
E. Elected Benefits. 28
F. Military Leave. 28
ARTICLE 18 PROBATIONARY PERIOD 29
ARTICLE 19 EFFECTS OF LAY-OFF 29
A. Identification of Positions. 29
B. Seniority Determination. 29
C. Layoff Order. 29
D. Notice. 29
E. Bumping Rights. 30
F. Posting. 30
G. Reemployment. 30
ARTICLE 20 GRIEVANCE PROCEDURE 30
A. Definitions. 30
B. General Provisions. 30
C. Process. 31
ARTICLE 21 EMPLOYEE DISCIPLINARY PROCEDURES 31
A. Internal Investigations. 31
B. Basis for Disciplinary Action. 32
C. Types of Discipline. 32
D. Response to a Written Reprimand. 32

E. Notice of Discipline Other Than Written Reprimands. 32
F. Division Captain's (or Designee) Decision. 33
G. Appeal from a Short Suspension. 33
H. Appeal from a Severe Disciplinary Action. 33
ARTICLE 22 EXTERNAL HEARING OFFICER 35
A. Designation. 35
B. Costs. 35
C. Effect of Decision. 35
D. Authority of the EHO. 35
E. Matters Subject to EHO Procedure. 36
F. Rules of Evidence. 36
ARTICLE 23 SAFETY 36
ARTICLE 24 UNIFORMS AND SAFETY EQUIPMENT 37
A. Uniforms. 37
B. Safety Equipment. 37
C. Ballistic Vests. 37
D. Initial Allowance. 38
E. Return of Equipment and Uniforms. 38
F. Uniform Requirement Changes. 39
G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment. 39
ARTICLE 25 REPLACEMENT OF PERSONAL PROPERTY 39
ARTICLE 26 DRUG TESTING 39
ARTICLE 27 PEACEFUL PERFORMANCE 40
ARTICLE 28 LABOR MANAGEMENT COMMITTEE 40
A. Representatives and Function. 40
B. Notice of Issues. 41
C. Recommendations. 41
D. Advisory Function. 41
E. Chairperson. 41
F. Attendance by Other Persons. 41
ARTICLE 29 COUNTY CODE AND POLICIES 41
ARTICLE 30 SAVINGS PROVISION 41

ARTICLE 31 FULL UNDERSTANDING, MODIFICATION AND WAIVER..... 42
A. Full Understanding. 42
B. Alteration of Economic Benefits. 42
C. Modification Requirements. 42
D. Waiver. 42
E. Compliance with ADA. 42
SIGNATURE PAGE 43
APPENDIX “A” 44
APPENDIX “B” 45

Agreement
Between
Douglas County, Nevada
and the
Douglas County Sheriff's Protective Association
Sergeant's Bargaining Unit
For the period
2024 – 2025

ARTICLE 1 PARTIES

This agreement is entered into this 1st day of July ~~2024~~ 2025, (the "Agreement") by and between the County of Douglas ("County" or "Management"), and the Douglas County Sheriff's Protective Association - Sergeant's Bargaining Unit ("SBU" or "Association").

ARTICLE 2 TERM OF AGREEMENT

A. The term of this Agreement will commence effective July 1, 2025, and end on June 30, 2028.

B. This Agreement will remain in full force and effect during any subsequent labor negotiations between SBU and the County.

C. Notwithstanding any other provision of this Agreement and Article 2, after June 30, 2028, no increase in salaries, wages, or other monetary benefits, except step movement and longevity, will occur or be paid by the County to any employee represented by the Association until a successor labor agreement is executed by SBU and the County. However, the County as an employer paying on behalf of an employee, is required by Nevada's Public Employees' Retirement System ("PERS") to pay contribution rates per NRS 286.421 which may result in reductions in employee's salaries.

ARTICLE 3 AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this agreement, the following agents have been designated:

A. County's Principal Authorized Agent Shall Be:

County Manager
Douglas County
P.O. Box 218
Minden, Nevada 89423

B. SBU Principal Authorized Agent Shall Be:

Sergeant's Bargaining Unit
c/o DCSPA
P.O. Box 1153
Minden, Nevada 89423

ARTICLE 4 RECOGNITION

A. **Collective Bargaining Agent.**
The County recognizes the SBU as the sole collective bargaining agent for all regularly budgeted employees of the County within job classifications covered by this Agreement who are presently employed and subsequently hired by the County at its location in Nevada.

B. Negotiating Team.
The size of the respective bargaining teams for contract negotiations shall be no more than four (4) members. The four (4) members shall not include the chief negotiator for either party or any professionals hired by either the County or the SBU. In addition, either party may, with prior notice to the other party, bring an additional member with special skills or information to the negotiation session.

ARTICLE 5 SBU RIGHTS

A. Bulletin Boards.
The County will furnish bulletin board space where currently available. Only areas designated by the Sheriff or his designee may be used for posting of notices. Bulletin boards shall only be used for the following notices:

1. Scheduled SBU meeting, agenda, and minutes.
2. Information on SBU elections and the results.
3. Information regarding SBU social, recreational, and related news bulletins.
4. Reports of official business of SBU, including reports of committees or the Board of Directors.

Posted notices shall not be obscene, defamatory, or relate to political office, ballot issues or proposed ballot issues or the ballot process, nor shall they pertain to public issues which do not include the County or its relations with County employees. All notices to be posted must be dated and signed by an authorized representative of SBU. County equipment, materials, supplies, or interdepartmental mail systems shall not be used for the preparation, reproduction, or distribution of notices, except as specifically allowed below, nor shall such notices be prepared by County employees during their regular working time.

B. Interdepartmental Mail System.

County agrees to allow limited use of the County's interdepartmental mail system and the County e-mail system to the SBU. Such use shall not include mass mailings of materials not suitable for posting under Section A. All use of the County e-mail system is subject to the County's internet and e-mail policy, including the provision that there is no reasonable expectation of privacy for messages placed on the system, and that all messages are subject to applicable provisions under the Nevada Public Records Law.

C. Use of County Copy Machines.

County agrees the SBU may use County copy machines providing the following conditions are met.

1. SBU will promptly notify the County of the number of copies made and reimburse County for the cost of the copies.
2. All copying will not be done during the employee's work hours (i.e. not during County time when the employee is receiving compensation).
3. SBU use of copying facilities must not interfere with use of such facilities for County business.

D. Dues Deductions.

The parties agree that the County will provide payroll deduction to the SBU on the following terms:

1. **Authorization.**

   The County shall deduct dues from the salaries of SBU members and remit the total deductions to the designated SBU officer(s) on a monthly basis. However, no deductions shall be made except in accordance with a deduction authorization form individually and voluntarily executed by the employee for whom the deduction is made. Regardless of when the authorization form is executed, it is understood and agreed the County will not deduct dues for any period of time prior to the employee's first day of employment with the County. The deduction authorization form must specify any SBU restriction on the employee's right to terminate his/her dues deduction authorization. The stated restriction must not require the employee to remain a member or continue dues deductions beyond the end of the calendar month of the employee's action to terminate such status.

2. **Amount of Dues.**
The SBU shall certify to the County in writing the current rate of membership dues. The SBU will notify the County of any change in the rate of membership dues at least sixty (60) days prior to the effective date of such change.

3. **Indemnification.**
The SBU shall indemnify and hold the County harmless against any and all claims, demands, suites and all other forms of liability or costs which shall arise out of or by reason of any action taken, or not taken, by the County under the provisions of this Article or through the proper execution of this Article.

4. **Paid Release Time.**
The County will create an "Hours Code" in the County's eSuite HR Portal or time sheet for Association Representatives to account for any Paid Release Time utilized by an Association Representative to perform duties for, or providing services to, the Association ("Association Business").

a. An accurate time entry must be used by each employee in the eSuite HR Portal or time sheet for any time used for Association Business. The Association agrees to reimburse the County for any compensation paid by the County to an Association Representative to conduct Association Business. Paid release time will only be used in place of regularly scheduled hours and not in addition to an employee's work schedule.

b. At the Association's request, the County agrees to promptly provide a summary of all Association Business reported on time sheets to the Association. The Association promises and agrees to pay the required reimbursement amount to the County within 30 days of receiving any summary of Paid Release Time from the County and requesting payment.

c. Instead of making a reimbursement to the County, the Association may request that the County deduct the amount due to the County from an existing credit granted to the Association by the County.

ARTICLE 6 MANAGEMENT RIGHTS AND RESPONSIBILITIES

County retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Agreement, except as expressly limited by specific provisions of this Agreement. It is the ultimate right and responsibility of the County to manage its operations in the most efficient manner consistent with the best interests of all its citizens, taxpayers, and employees. Without limiting the generality of the foregoing, the rights, powers, and authority retained solely and exclusively by County and not abridged herein, include, but are not limited to the following:

1. To manage and direct its business and personnel;
2. To manage, control, and determine the mission of its departments, building facilities, and operations;
3. To create, change, combine or abolish jobs, departments and facilities in whole or in part;
4. To direct the work force;
5. To increase or decrease the work force and determine the number of employees needed;
6. To hire, transfer, promote, and maintain the discipline and efficiency of its employees;
7. To establish work standards, schedules of operation and reasonable work load;
8. To specify or assign work requirements and require overtime;
9. To schedule work, working hours and shifts;
10. To adopt rules of conduct;
11. To determine the type and scope of work to be performed by County employees and the services to be provided;
12. To classify positions;
13. To establish initial salaries of new classifications;
14. To determine the methods, processes, means and places of providing services; and
15. To take whatever action necessary to prepare for and operate in an emergency.

Should the County desire to make a substantial change on an item within the mandatory scope of bargaining causing a major impact on unit employees, it shall first offer to meet and consult with the SBU in an effort to reach a mutually agreeable course of action.

ARTICLE 7 SALARIES

A. Salary.

The salary schedules for the represented classification of the ~~rank of~~ Sergeant is set forth in Appendix "A" to this Agreement. The steps in Appendix A are 3.5% apart and include a one-half of one percent (0.5%) increase to the employees' pay rate and salary ranges. Each employee shall be placed in the step in the new range nearest to their existing salary which does not result in a salary decrease. The 0.5% increase and the COLA described in Article 7 B (3) shall be applied after the employees are placed in the new range but the COLA and the 0.5% increase is included in Appendix A.

The salary schedule after the August 2025 PERS increases, including the County offset set forth in Section D of this Article, are reflected in Appendix A2.

Effective the pay period that includes July 1, 2026 Appendix A3 shall be implemented that reflects 3.75% between steps. Each employee shall retain their current step until their annual step increase.

The salary schedules are subject to change during the term of the Agreement as a result of the changes to the Cost-of-Living Adjustment as described in Section B and the retirement contribution rate described in Section D.

B. Cost of Living Adjustment.

1. ~~A~~ Subject to Section A above, a cost-of-living adjustment will be made to each employee's pay rate and salary range the first pay period of each fiscal year ("COLA").

2. For fiscal year 2025-2026 COLA of two and one half percent (2 ½%) is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.

3. For the fiscal year 2026-2027 the COLA will be two and one half percent (2 ½%). In the event that the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December 2024 to December of the 2025 exceeds three and one half percent (3 ½ %), the parties agree to meet and discuss. There shall be no additional COLA increase for FY 2026-27 without mutual agreement of the parties.

4. For the fiscal year 2027-2028 the COLA will be three percent (3%). In the event that the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December 2025 to December of the 2026 exceeds four percent (4%), the parties agree to meet and discuss. There shall be no additional COLA increase for FY 2027-28 without mutual agreement of the parties.

C. Annual Performance Evaluations and Step Progression.

1. All employees covered by this Agreement will receive annual performance evaluations. A copy of this written annual performance evaluation will be kept in the employee's personnel file in the County's Human Resources Department. The performance evaluation may be used when considering any employment action. The County establishes work performance standards which incorporate applicable safety standard, and the content of the work performance standards. The establishment of those work performance standards and the individual performance evaluation ratings assigned to individual employees are reserved to the County and are not subject to the grievance and arbitration provisions of this Agreement.

2. If an employee receives a “meets expectations” or better performance evaluation rating, an employee shall receive a one-step increase on the first day of the pay period in which the anniversary of the date the employee was hired or received a promotion, whichever is later, occurs. If the employee receives a score below “meets expectation” on their performance evaluation, the employee will not receive a step increase. A rating which results in a denial of a step increase will be appealable up the employee’s chain of command up to the rank of Undersheriff. An employee who is already at the highest salary step will not receive a step increase, regardless of performance rating.

D. Public Employment Retirement (PERS) Contributions.

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee’s salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee’s salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee’s salary.

2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee’s salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the employee’s salary, as well as the salary range, by one percent (1%) on the effective date of the reduction. For the applicable increase in August 2025, the County will, effective the date of the reduction, increase the employee’s salary as well as the salary range, by an additional .875% for a total increase of 1.875%.

ARTICLE 8. INCENTIVE PAY

All incentive pay amounts will be paid in addition to the employee’s base wage. To the extent permitted, all incentive pays will be reported to PERS as pensionable compensation. Incentive payments listed below, with the exception of longevity will increase by the amount of the COLA each year. For fiscal year 2025-2026 the COLA, once applicable is already incorporated and no additional COLA will be made for that fiscal year.

A. Police Officer Standard Training Incentive.

1. Sergeants will receive Police Officer Standard Training ("P.O.S.T.") incentive pay to recognize the following training achievements, whichever is higher:

a. *Advanced Level*. Employees who possess a Nevada P.O.S.T. Advanced Certificate shall be paid sixty-one dollars and fifty-nine cents ($61.59) per full pay period; effective July 1, 2026, seventy-seven dollars ($77.00) per full pay period; effective July 1, 2027, ninety-six dollars and fifty cents ($96.50) per full pay period; or

b. *Supervisor Level*. Employees who possess a Nevada P.O.S.T. Supervisor Certificate shall be paid Seventy-two dollars and twenty-once cents ($72.21) per full pay period; effective July 1, 2026, ninety dollars ($90.00) per full pay period; effective July 1, 2027, One hundred thirteen ($113.00) per full pay period; or

c. *Management Level*. Employees who possess a Nevada P.O.S.T. Management Certificate shall be paid eighty-one dollars and sixty-eight cents ($81.68) per full pay period, effective July 1, 2026, One hundred two dollars ($102.00) per full pay period; effective July 1, 2027, One hundred twenty-eight dollars ($128.00) per full pay period;

2. The applicable P.O.S.T. incentive pay will become payable beginning the next pay period after notice of the employee's receiving the applicable P.O.S.T. certificate is provided to the Undersheriff.

B. Field Training Officer Incentive Pay.

1. The Sheriff may designate qualified individuals as a Field Training Officer ("FTO").

2. Upon assignment to train or supervise the training of an individual "trainee officer," the FTO will receive an incentive increase of two dollars and sixty-five cents ($2.65) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs actual FTO duties pursuant to such assignment. Effective upon ratification of this Agreement the FTO will receive an incentive increase of Three Dollars and Five Cents ($3.05) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs FTO duties pursuant to such assignment.

3. The FTO incentive pay applies to all FTOs regardless of the Division they are assigned.

4. The Sheriff shall have the sole and full discretion to make an FTO assignment and to remove someone from such assignment.

C. Hazardous Duty Incentive Pay.

1. An employee who has applied for and been appointed by the Sheriff as a regular member of the special weapons and tactics (SWAT) team, regular member of the dive team, or is on motorcycle duty, will receive seventy-nine dollars and sixty-four cents ($79.64) per full pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to more than one hazardous duty, the employee will receive only one hazardous duty incentive payment each pay period.

2. Effective upon ratification of this Agreement an employee who has applied for and been appointed by the Sheriff as a regular member of the interagency bomb squad will receive Two Hundred Fifty Dollars and no cents ($250.00) per pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to one or more hazardous duty teams pursuant to paragraph 1 above and the bomb squad, the employee will receive only the hazardous duty incentive payment pursuant to paragraph 1 above or the bomb squad incentive payment pursuant to this paragraph, but not both.

D. Night Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as Graveyard Shift, an employee will receive an incentive payment of two dollars and sixty-five cents ($2.65) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Graveyard Shift. The Sheriff shall have full discretion to make or not make such assignment or remove someone from such assignment.

E. Swing Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as Swing Shift, an employee will receive an incentive payment of one dollar and fifty-nine cents ($1.59) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Swing Shift. The Sheriff shall have full discretion to make or not make such assignment or remove someone from such assignment.

F. Canine Assignment And **Incentive Pay.**

Canine handlers that provide for the care and maintenance of the canine will receive five (5) hours of compensation bi-weekly for the at-home-care, grooming transportation, feeding and other activities related to the care and maintenance of the dog. In addition, canine handlers shall be paid an incentive payment of Seventy-Nine

Dollars and Sixty-Four Cents ($79.64) per full pay period. Such pay shall continue for the duration of the assignment. The Sheriff shall have full discretion to make the assignment or remove someone from such assignment.

G. Extra Duty Incentive Pay.

Sergeants will receive forty-seven dollars and seventy-nine cents ($47.79) per full pay period as Extra Duty Incentive Pay any extra duty which they applied for and been appointed to by the Sheriff. If an employee volunteers and is appointed to more than one extra duty, the employee will only receive one extra duty incentive payment each pay period. Examples of such duties include but are not limited to crisis negotiations team, polygraph examiner, coroner III, range master, trainers, bilingual proficiency, and honor guard. The Sheriff shall have full discretion to make the extra duty assignment or remove someone from such assignment.

H. Working Above Class Pay.

A Sergeant who is designated by the Sheriff or Undersheriff to serve in an acting capacity to perform the full scope of duties of a higher classification shall be compensated consistent with Douglas County Policy 200.11. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

I. Education Incentive Pay.

1. Employees will be paid an education incentive pay to recognize the following listed educational achievements, whichever is higher, from an accredited college or university:

    a. Associate's Degree: A qualifying employee will receive an incentive payment of Sixty-Three Dollars and Seventy-One Cents ($63.71) per full pay period.
    b. Bachelor's or Higher Degree: A qualifying employee will receive an incentive payment of One Hundred Twenty-Seven Dollars and Forty-Three Cents ($127.43) per full pay period.

2. An employee must submit a letter of request with a college transcript to the Human Resources Department before being eligible to receive Education Incentive Pay.

3. Any employee who has received tuition reimbursement or aid under Douglas County's policy after July 1, 2017, is ineligible to receive Education Incentive Pay.

4. Education Incentive Pay will be paid beginning the next pay period after the Human Resources Department receives the required letter of request and college transcript.

J. Longevity.

An employee who has completed at least five (5) full years of continuous full-time employment with the Douglas County Sheriff's Office will be eligible for longevity pay. Upon any break in employment the employee's service prior to the break in employment shall not count for the purpose of eligibility for longevity pay or the amount of longevity pay. The payment to which an employee is entitled must be calculated on July 1 of each year as follows:

Effective June 21, 2025, the payment to which an employee is entitled is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$105
12	$115
13	$125
14	$135
15	$145
16	$155
17	$165
18	$175
19	$185
20 or more	$200

Effective the first pay period of the fiscal year 2026-2027 the payment to which an employee is entitled is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$125
12	$135
13	$145
14	$155
15	$165
16	$175
17	$185
18	$195
19	$205
20 or more	$220

Effective the first pay period of the fiscal year 2027-2028 the payment to which an employee is entitled is as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$145
12	$155
13	$165
14	$175
15	$185
16	$195
17	$205
18	$215
19	$225
20 or more	$240

ARTICLE 9 MEDICAL AND DENTAL INSURANCE

A. Health Insurance.

1. The County will provide access to health insurance and will allow employees to choose benefits based on their individual needs.

2. The County will provide eligible employees with medical, dental, vision and individual life insurance coverage, and provide premium contributions that will vary depending on the plan and coverage levels selected by each employee.

3. Medical insurance may be optional for employees that can provide acceptable proof of similar insurance coverage through another source. Approval for the waiver of medical insurance will be at the County's sole discretion.

B. County Contribution to Health Insurance as of January 1, 2022.

A traditional medical plan and, if available, a High Deductible Plan will be offered to employees. One of these must be purchased unless waived pursuant to A(3) above.

Prior to January 2024, County contributions will remain at the amounts in place for calendar year 2023. Effective January 2024, the County contribution will be as follows:

1. 100% of the employee only premium cost of the lowest premium plan offered or 90% of the employee only premium of any other plan offered.

2. If the employee chooses any insurance coverage other than employee only (employee plus spouse, children, or family) the County will pay 75% of the premium cost of the lowest premium plan offered or 65% of the premium cost of any other plan offered.

C. Monthly Contribution in Lieu of Medical Package.

Any employee who obtains a waiver of medical insurance pursuant to A(3) above will receive a monthly stipend of $350 from the County. Dental and vision insurance coverage is mandatory, the cost of which is the sole responsibility of the employee.

D. County Contribution to Dental, Vision and Life Insurance.

For the term of this Agreement, the County will provide the following insurance benefits to covered employees:

1. Dental
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.
2. Vision
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

3. Basic Life Insurance Coverage
   a. The County will cover 100% of employee-only coverage of $50,000.
   b. 0% of dependent coverage.

E. County Benefits Committee.
One representative from SBU will serve as a member of the Advisory Employee Benefit Committee ("Benefits Committee") in accordance with the established Benefits Committee bylaws.

F. Payments and Benefits Upon Death.
1. In accordance with NRS 281.155, the beneficiary of any employee who becomes deceased while actively employed by the County will be entitled to all wages, reimbursements, and leave payouts the employee would be entitled to had the employee separated for any other reason.

2. Additionally, if an employee becomes deceased while acting in the course and scope of their employment, the County will provide the following additional benefits:

   a. $20,000 in addition to life insurance, to the beneficiary of the employee to assist in memorial, funeral, internment, or cremation expenses.
   b. 100% of the medical premiums of the least expensive plan offered for the dependents of the deceased employee for a period of five years from the date of the employee's death.

ARTICLE 10 HOURS

A. Work Hours.
The County designates a 14-day work period ("full pay period") for purposes of compliance with the Federal Labor Standards Act ("FLSA"). Sheriff operations are a 24-hours a day, seven days a week and therefore a variable work schedule is necessary. To the extent the Sheriff determines it is efficient, serves the best interests of the County, and is practicable, a pay period shall normally consist of eighty (80) hours. Variable work schedules may include a combination of eight (8), nine (9), ten (10) hour workday or other workday as is more beneficial to the operations of the Sheriff's Office. Each employee will be assigned regular starting and quitting times, which shall not be changed without a reasonable attempt to give twenty-four (24) hour prior notice. Should an employee be required to work during his/her lunch hour, the length of such interruption shall be counted as time worked unless other arrangements are made with his/her supervisor.

B. Rest Periods.
When practical, employees shall be granted a fifteen (15) minute rest period during each half work shift of four (4) hours or longer. Such breaks shall not be taken within one (1) hour of the employee's starting time, quitting time or meal break and shall not be accumulated or used to supplement meal breaks, arrive at

work late or leave work early. Such rest periods shall be taken without loss of pay and the employee shall not be required to make up such time.

ARTICLE 11 OVERTIME

A. Definitions.

1. *Overtime.*
That time worked as authorized and directed by management, which exceeds eighty (80) hours worked in the pay period.

2. *Hours Worked.*
Overtime is that time worked, as authorized and directed by management, that exceeds eighty (80) hours during the full pay period. For the purpose of this Article 11, Annual Leave, or Sick Leave taken by an employee shall be considered as time actually worked.

B. Overtime Compensation.

1. *Compensation Time Off.* Employees who have worked over eighty (80) hours in a biweekly pay period/full pay period, shall have the option to receive Compensating Time Off (CTO) or pay for that time over eighty (80) hours on a one and a half times (1.5x) basis. The employee's choice must be made prior to the point that time sheets are turned into DCSO's administration. There shall be no restriction to the number of hours an employee can accumulate in the employee's CTO bank during a full pay period.

2. *CTO Bank*. An employee may not accrue more than 200 hours of CTO. The County may pay off an employee's CTO bank in its sole discretion.

C. Rescheduling.

Nothing in this Agreement or Article 11 shall prohibit Management's ability to schedule or reschedule an employee's work in order to operate within the confines of budgetary constraints. To the extent possible, however, the Department will reschedule additional time off to extend the employee's normal weekend. Management will also give at least twenty-four (24) hours' notice of the schedule change to the employee for purposes of this paragraph.

ARTICLE 12

STANDBY DUTY AND CALL BACK

A. Standby.

Standby duty is defined as that circumstance which requires the employee so assigned to:

1. Be ready to respond in a reasonable time to calls for her/his service,
2. Be readily available at all hours by telephone, or other communication devices, and
3. Refrain from activities which might impair her/his performance of assigned duties upon call.

a. Standby duty shall be assigned in writing and will be compensated at the rate of $4.50 per hour in addition to the employee's base hourly wage.
b. An employee shall not receive standby pay for hours actually worked or for hours reimbursed by a call-back minimum.

B. **Call Back.**

1. *Definition.* Except as it may conflict with NAC 284.214, "Callback Pay" is defined as compensation earned for returning to duty after an employee has completed his/her regular shift and is requested to return to duty with less than 12 hours' notice to respond to an emergency, except for any employee who is: (1) called into work while on standby status, (2) not required to leave the premises where he/she is residing or located at the time of notification in order to respond, or (3) called back to work if the employee's work begins one (1) hour or less before or after his/her scheduled work shift.

2. *Minimum.* All employees Called Back shall receive credit for a minimum of two (2) hours at time and one-half or for time actually worked, whichever is greater. There will be no overlapping minimums. No minimum will apply to any overtime calculation of time worked.

ARTICLE 13 COURT TIME

Officers required to appear in criminal court as a result of their employment duties with the County, shall have all hours required to be in court credited as hours worked, with a minimum of two (2) hours credit. Court appearances are considered to be prescheduled duty and are not subject to the Call Back provisions of this Agreement. An employee is required to immediately remit to the County Clerk/Treasurer any reimbursement received for duty-related court appearances.

ARTICLE 14 LEGAL HOLIDAYS

Employees covered by this Agreement shall receive a payment equivalent to 5.1 hours per pay period of straight time wages in lieu of working holidays as scheduled.

ARTICLE 15 ANNUAL LEAVE

A. Basis of Accrual.

Employees covered by this Agreement and who are employed on a continuous full-time basis shall accrue annual leave credits on the basis of the schedule below. Part-time employees who work at least thirty (30) hours per week shall earn annual leave on a prorated basis based on the number of hours worked in the pay period. Only regular hours paid shall affect leave accrual.

B. Schedule of Accrual.

The following schedule of accrual of annual leave shall apply to employees based on full-time employment:

CONTINUOUS SERVICE	HOURS EARNED/ HOURS PAID	MAXIMUM HOURS/YEAR
Hiring date through 4th years	.0539	120
5th through 9th years	.0750	156
10th through 14th years	.0813	169
15th through 19th years	.0860	179
20th years and after	.0962	200

C. Accrual During Probation.

Each employee shall accrue annual leave during his/her probationary period but shall not be granted annual leave during said period until the employee has been employed continuously for at least six (6) months.

D. Payment on Separation.

Employees who have completed at least six (6) months of continuous service and leave the County service shall be paid for accrued annual leave.

E. Payment on Death.

If an employee dies who was entitled to accumulated annual leave under the provisions of this Article, the heirs of such deceased employee shall be paid an amount of money equal to the number of hours of annual leave earned or accrued multiplied by the hourly rate of such deceased employee.

F. Carry-over of Annual Leave to Following Year.

1. All annual leave not taken in excess of 240 hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

2. Up to eighty (80) hours which would be forfeited because the employee was unable to use the hours, may be eligible for cash out or carry over for a period of time not to extend past March 31st of the year in which the eighty (80) hours is carried over to upon written request by an employee and approval of the County Manager. Such requests must be submitted before December 15th each calendar year for the following calendar year. Hours which are approved to be carried over and which are still unable to be used may subsequently be requested for cash out, not later than March 15th. Hours approved to be cashed out will be paid in the month following the request, at a rate of 50% of the employee's base rate of pay as of the first full pay period of the calendar year.

3. The written request must be submitted to the appointing authority and include an explanation of the reasons the leave was not utilized during the course of the calendar year. If the appointing authority agrees with the request, the request will be routed to the County Manager for review and approval, partial approval, or denial.

4. Carry-over authorization does not extend to any payment on separation under section D.

G. Approval for Use of Annual Leave.

All annual leave will be taken at a time mutually agreeable to the employee and his/her supervisor. Requests for annual leave shall be submitted to the employee's supervisor for approval with the resulting vacation schedule based upon DCSO's legitimate operating needs. Requests for annual leave shall not be unreasonably denied. Conflicts between annual leave requests submitted in accordance with this section shall be resolved by: A) granting leave on a first-come, first-served basis and B) if two employees submit leave requests on the same day and those request conflict, then the more senior employee will be granted the leave.

Notwithstanding the above, annual leave requests submitted later than the conclusion of the annual shift bidding process shall be granted or not granted based on legitimate operating needs and not unreasonably denied. If such request conflicts with that of a request scheduled in accordance with the above paragraph, no seniority privilege to resolve the conflict shall apply and the request scheduled in accordance with the above paragraph shall stand.

ARTICLE 16 SICK LEAVE

A. Entitlement.
All SBU employees who are employed on a continuous full-time basis shall be credited with sick leave according to the schedule below. Part-time employees who work at least twenty (20) hours per week shall earn sick leave credits on a prorated basis, based on hours worked in the pay period. Employees working less than twenty (20) hours per week will not accrue sick leave credits.

B. Sick Leave Accrual.
Eligible employees shall accrue sick leave at the rate of .0462 hours for each hour worked up to a maximum of ninety-six (96) hours per year. Only regular hours worked shall affect sick leave accrual.

C. Maximum Accrual Cap Provisions.
A total of no more than nine hundred sixty hours (960) of sick leave may be credited to an employee. Employees whose sick leave bank balance is at the Maximum Accrual Cap of each year shall continue to accrue hours at the normal rate for utilization only during that year. All sick leave not taken in excess of these hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

D. Authorization for Usage.
Employees are entitled to use sick leave in the event of a bona fide illness or necessary medical or dental service by an employee or member of the employee's immediate family upon authorization of the Sheriff or his designee.

1. "Immediate Family" Defined.
Immediate family is defined as the spouse, parent, brother, sister, child, adopted child, step-child, grandparent, grandchild, or corresponding relation by affinity of the employee. In the case of any other relative of the employee, the Sheriff or designee may authorize sick leave and notify Human Resources in writing. Employees must exhaust sick leave and CTO concurrently with any leave they are granted under the Family Medical Leave Act ("FMLA"). Annual leave may be used concurrently with FMLA upon the approval of the Sheriff.

2. Reporting Requirements.
Whenever possible, employees are expected to report any absence and the reason therefore to the employee's supervisor at least two (2) hours prior to when the employee's normal work shift commences. Failure to do so may cause the absence to be deemed an unexcused absence and will be unpaid leave. If the employee's supervisor is unavailable, the employee should notify the next supervisor in the chain of command.

E. Certificate of Illness.
Physician certificates may be required by the County when there is an absence in excess of three (3) consecutive days or whenever there is reason to believe that sick leave is being abused or the absence is questionable. An employee may be required to be examined by a physician selected by the County for verification purposes. In the event of family/personal medical leave, the employee will complete the appropriate authorization form supplied by Human Resources in accordance with County policy. If an employee becomes ill or injured during a vacation leave of three (3) or more consecutive work shifts, the time will be recorded as sick leave only if it is substantiated by a written certification issued by the employee's treating physician.

F. Bereavement.
In the event of the death of an immediate family member as defined in paragraph D of this article, the employee shall be entitled to take 24 hours of leave for the purpose of attending a funeral or other last rites. Such leave shall be charged to sick leave, or to any other appropriate leave of absence, including leave without pay if no paid leave is accrued.

G. Maternity/Paternity.
The parties agree to abide by all state and federal laws applicable to leave for maternity/paternity, including the FMLA.

H. Excess to Worker's Compensation.
Any employee who suffers an industrial injury during the course and scope of the employee's employment for the County and who is being compensated for total temporary disability ("TTD") benefits for an accepted workers' compensation claim, shall be entitled to excess workers' compensation until the employee is released from TTD or 90 calendar days pass, whichever is first. Excess workers' compensation shall be defined as the difference between the employee's base wage and the calculated TTD wage pursuant to NRS Chapters 616A-D. The employee's TTD wage and County excess workers' compensation will not exceed the employee's base wage. If the period of TTD exceed 90 calendar days or otherwise falls outside of this time period, the employee, at his or her option, may continue to supplement TTD payments by utilizing accrued sick, annual or CTO leave. Once such accrued sick, annual and CTO leave time is exhausted, the employee will only receive the employee's workers' compensation salary entitlement pursuant to NRS Chapters 616A-D.

During any period of time while the employee is receiving TTD, the employee shall continue to accumulate sick leave and annual leave at the same rate and in the same amounts as if the employee had been working.

The employee must follow all prescribed written safety policies and procedures to qualify for excess workers' compensation (e.g. wearing full protective clothing and equipment when necessary, using tools and equipment properly, and exercising

prudent care while performing assigned functions). The acceptance or denial of excess workers' compensation benefits is not subject to the grievance procedure.

I. Sick Leave Payoff.

1. Upon the employee's death or retirement, if an employee has a minimum of 400 hours in his or her sick leave bank, the employee is eligible to receive payment for any accrued sick leave hours.
2. Employees shall be compensated based on the employee's years of continuous service to Douglas County, up to a maximum of 960 hours, as a percentage of their sick leave balance as follows:

Continuous Years of Service	Percentage of Sick Leave Balance Paid
0-14	- 0 -
15-19	50%
20	75%
21	80%
22	85%
23	90%
24	95%
25 or more years	100%

3. At the employee's option, instead of receiving a sick leave payoff as provided above, the County will convert compensable sick leave to a monetary value that will be transferred to the employee's Deferred Compensation account or PERS retirement credits.

4. Employee numbers 3405 will receive payout based upon this schedule as though his breaks in service prior to June 7, 2018 did not occur and such years will be treated as continuous service, less the actual time of the break in service.

J. Leave Donation.

Employees covered by this contract who require additional paid leave during an approved FMLA leave may request additional paid leave through notification to the SBU executive board. All requests must be reviewed by Human Resources for confirmation of qualification. All donations to the requesting employee will only be donated from the donor's annual leave or comp time bank at the donating employee's current base rate of pay then recalculated based on the requesting employee's base rate of pay in order to determine the number of hours the donor's time represents to the requesting employee. Any unused donated time will be returned to all donors on a prorated basis after being recalculated. No employee will receive more than 480 donated hours in a calendar year.

ARTICLE 17 LEAVES OF ABSENCE

A. Eligibility.

Leave without pay may be granted only to an employee who desires to return to County service after the period of leave and does not have annual leave or compensatory time off available.

B. Short-Term Leave Without Pay.

Leave without pay (LWOP) of less than thirty (30) days may be granted by the Sheriff or his designee.

C. Procedure for Short-Term LWOP.

Leave without pay of thirty (30) days or less may be granted by the Sheriff or his designee. When short-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

D. Long-Term LWOP.

For a period of thirty (30) days or more, leave without pay may be granted by the Sheriff or his designee. The employee shall retain his/her status as a public employee and the pay, leave and benefits accrued prior to the leave. LWOP may not extend for a period exceeding twenty-six (26) consecutive pay periods. When long-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

E. Elected Benefits.

Arrangements regarding an employee's payment of dependent medical/dental insurance premiums and/or other voluntary deductions, if continuity is desired, must be made by the employee with the Human Resources Department prior to starting any unpaid leave of absence.

F. Military Leave.

1. An employee who is an active member of the National Guard or reserve component of the United States Armed Forces must notify the County of their active status upon their hire date or immediately upon activation. An employee who is an active member of the National Guard or any reserve component of the United States Armed Forces shall, upon request, be relieved from his or her duties to serve orders for military duty, without loss of pay or accrued leave for a period not to exceed fifteen (15) workdays in any calendar year. The duration of the workday will be dependent upon the orders received, and the employee's ability to return to work.

2. The employee must make their reserve status known to the County yearly and must provide as much advance notice as the employee can regarding any known reserve obligations to those responsible for staffing. Employees will provide a minimum of thirty (30) days' advance notice except during times of military conflict or other emergency activations when such notice is impossible

or unreasonable based on the guidelines set forth through the Uniformed Services Employment and Reemployment Rights Act, as amended.

3. The County will comply with all applicable federal and state laws regarding the granting of military leave to effected employees and any compensation due to those employees.

ARTICLE 18 PROBATIONARY PERIOD

Upon promotion to a classification with a higher salary schedule, an employee shall serve the equivalent of twenty-six (26) full payroll periods of full-time service as a probationary period, during which time the employee may be returned to his/her previous classification without cause or right of appeal. An employee who has not successfully completed an initial probationary period in the lower classification shall not have a right to return to his/her previous classification.

ARTICLE 19 EFFECTS OF LAY-OFF

A. Identification of Positions.

If, due to lack of funds, lack of work, for enhanced efficiency, or curtailment of operations, it is necessary to reduce the County work force, the Sheriff or his designee will determine the classes and number of positions to be reduced. All nonpermanent employees of the DCSO shall be laid off before any non-probationary, full-time employees. After the County has notified the employees who are to be laid off, the County will provide a list of such employees to the SBU along with the applicable seniority list(s). The SBU may request to meet and discuss the layoffs with the County.

B. Seniority Determination.

Seniority for the purpose of a layoff is defined as length of continuous employment within the DCSO.

C. Layoff Order.

Employees will be laid off in reverse order of seniority except the Sheriff has the sole discrete to retain up to two (2) employees who would otherwise be subject to layoff or bumping as described in section E and layoff the next two (2) employees with greater seniority.

D. Notice.

All regular, non-probationary employees due to be laid off shall be given written notice of such layoff at least thirty (30) calendar days prior to the effective date.

E. Bumping Rights.

In lieu of being laid off, an employee may elect to demote to any pay grade of a lower maximum salary within the job classification represented by the Association as long as the employee demoting has a longer period of continuous employment than an incumbent in the lower job classification with the shortest period of continuous employment with DCSO. An employee being bumped shall be treated as if laid off. An employee retained at the Sheriff's discretion pursuant to subsection C may not be bumped.

F. Posting.

The names of all employees laid off shall be placed on the reemployment list with DCSO for the job classification involved in reverse order of layoff. Employees shall be recalled in the order in which their names are listed on the reemployment list. An employee shall remain on the reemployment list for three years after the employee was laid off.

G. Reemployment.

An employees who is re-employed within one year after the employee was laid off will be entitled to the reinstatement of any accrued and unused sick leave the employee had remaining to their credit at the time the layoff occurred. If the employee returns within two years after the employee was laid off, the employee shall have the seniority they held prior to the layoff reinstated for all purposes, including, but not limited to, longevity, annual leave accrual and bidding and shift bids.

ARTICLE 20 GRIEVANCE PROCEDURE

A. Definitions.

1. **Grievance.** A grievance is a dispute or difference of opinion between the SBU and the County involving the meaning, interpretation, or application to employees of a specific provision of this Agreement. The exercise or lack of exercise of County Rights (Article 6) is not grievable. Grievances arising out of disciplinary actions are covered by Article 21, Employee Disciplinary Procedures. Grievances which affect more than one employee in a substantially similar manner, may be consolidated at the discretion of management or the Association as a group grievance.

2. **Day.** Day means calendar day.

B. General Provisions.

1. If ~~a grievant~~ the SBU fails to carry the grievance forward to the next level within the prescribed time period, the grievance must be considered settle based upon the decision rendered at the most recent step utilized.
2. If a supervisor or manager, or Human Resources Director as appropriate, fails to respond with an answer within the given time period, the the SBU may appeal the grievance to the next higher level as if the SBU had received a

negative answer on the final day of the period available for the management response.

3. The SBU may be represented by a person of its ~~his/her~~ choice at any level of this procedure.
4. Time limits and formal levels may be waived by mutual written consent of the parties.
5. Any service must be by electronic mail or personal service.

C. Process.

1. Informal Level.

The Association is highly encouraged to raise the event giving rise to the grievance as soon as possible with Human Resources or management to attempt to resolve the matter expeditiously.

2. Formal Level.

Level 1: Within thirty (30) days from the event giving rise to a potential grievance or from the date the SBU could reasonably have been expected to have had knowledge of the event, whichever is later, the SBU may file a ~~formal~~ written grievance with the Sheriff, or Human Resources Director, containing a statement describing the grievance, the section of this Agreement allegedly violated, and remedy requested. The Sheriff (or designee), or Human Resources Director, will, within ten (10) days, have a meeting with the SBU and within ten (10) days give a written answer to the SBU.

Level 2: If the the SBU is not satisfied with the written answer from the Sheriff (or designee), or Human Resources Director, the the SBU may, within ten (10) days from the receipt of the answer, file a written appeal with the County Manager appealing the matter to the External Hearing Officer (EHO) as provided for in Article 22.

ARTICLE 21 EMPLOYEE DISCIPLINARY PROCEDURES

A. Internal Investigations.

Investigations of an Association employee who is the subject of an investigation in response to a complaint or allegation the employee has engaged in activities which could result in punitive action will be conducted in accordance with Rights of Peace Officers NRS 289.020-289.120, except as set forth herein. Additionally, an Association employee who is the subject of an investigation may have up to two representatives present with him or her during any phase of an interrogation or hearing relating to the investigation, who is: 1) not a subject of the investigation and 2) not a witness or participant in the investigation and 3) not a Captain, employed with the Douglas County Sheriff's Office.

B. Basis for Disciplinary Action.

The tenure and status of every employee is conditioned on reasonable standards of personal conduct and job performance. Failure to meet these standards will be grounds for appropriate disciplinary action. Disciplinary action is for just cause and may, in addition to the causes set forth in the Personnel ordinances and policies, rules or regulations, be based upon any of the following grounds: Failure to fully perform required duties, insubordination, failure to comply with or abuse of County and DCSO policies or rules, unexcused absences, misuse or abuse of County property or equipment, substandard job performance, commission of a misdemeanor, gross misdemeanor, felony and the commission of other acts which are incompatible with service to the public.

C. Types of Discipline.

Three (3) types of discipline are recognized for purposes of applying one of the procedures under this Article. They are:

1. **Written Reprimands.** A written reprimand, placed in the employee's personnel file by a Division Captain.

2. **Short Suspensions.** Includes any disciplinary suspensions without pay which, when accumulated with previous disciplinary suspensions within the prior twelve (12) month period, if any, does not exceed forty (40) hours .

3. **Severe Disciplinary Action.** This includes discharge, demotion, or disciplinary suspensions without pay for more than forty (40) hours within the prior twelve (12) month period.

D. Response to a Written Reprimand.

An employee shall be personally served with a written reprimand. After receiving a written reprimand, the employee may, within thirty (30) calendar days, submit a written response to the written reprimand. The employee's written response shall be added to the employee's personnel file. The matter is then closed.

E. Notice of Discipline Other Than Written Reprimands.

For discipline other than written reprimands, the Division Captain (or designee) is designated by the Sheriff to advise the employee in writing of the proposed disciplinary action. The written statement of proposed discipline must contain:

1. A description of factual circumstances supporting the proposed disciplinary action.
2. A description of the employee's misconduct.
3. A statement of the proposed disciplinary action.
4. Notification that the employee may review or make copies of available investigation materials supporting the suspension.
5. Notification that the employee may submit a written response to the proposed disciplinary action and request a meeting with the Division Captain within

fourteen (14) calendar days of being personally served with a copy of the written statement of proposed discipline. If requested by the employee, the meeting with the Division Captain will be held at a mutually agreed upon time and place.

6. A statement of the employee's right to representation.

F. Division Captain's (or Designee) Decision.

a. If an employee does not submit a written response and requests a meeting with the Division Captain within fourteen (14) calendar days after being personally served with a copy of the written statement of the proposed discipline, then the Captain may impose the proposed disciplinary action. The employee has no further appeal rights.

b. If the employee submits a written response to the proposed discipline and requests a meeting with the Division Captain, the Division Captain shall meet with the employee and review the basis of the proposed discipline. Following the meeting and a review of the proposed disciplinary action by the Division Captain (or designee), the Division Captain (or designee) will forward the recommendation to the management representative to make a decision in the form of a signed statement indicating, if applicable, the decision based on the employee's response and, if the proposed action is to be implemented, the specific charges against the employee and the effective date of the action. The decision will be served on the employee by certified mail or personal delivery. The limited nature of this response does not change Management's authority to initiate further investigation if the employee's version of the facts raises doubts as to the accuracy of the supervisor's information leading the proposed discipline.

G. Appeal from a Short Suspension.

An employee receiving a short suspension, as defined in paragraph C.2 above, can appeal the short suspension to the Sheriff by filing a written appeal. The written appeal must be filed with the Sheriff within fourteen (14) calendar days of being personally served with the Division Captain's final written decision pursuant to paragraph F above. The Sheriff shall hear the appeal and issue a final and binding decision promptly in the normal course of business. The employee has no further appeal rights.

Nothing in this Agreement prevents the DCSO from instituting the proposed discipline prior to the date of the meeting contemplated in paragraph F above, but if the discipline is overturned or reduced, the employee must be made whole for any time actually suspended beyond that which is approved by the Division Captain(or designee) or the Sheriff.

H. Appeal from a Severe Disciplinary Action.

An employee receiving a proposed Severe Disciplinary Action as defined in paragraph B.3 above has the opportunity to appeal that disciplinary action as described below.

1. If the employee submits a written response and requests a meeting with the Division Captain in accordance with paragraph F above, the Division Captain's final written decision imposing a Severe Disciplinary Action shall be forwarded to the Douglas County Disciplinary Review Board ("DRB") for review pursuant to DCSO Policy Chapter 4.400—Personnel Complaints and Investigations. The Undersheriff (or designee of the Sheriff) will personally serve on the employee a Notice of Disciplinary Action issued by the DRB signed by the Undersheriff (or designee) indicating the DRB's decision. If a Severe Disciplinary Action is imposed, the DRB must clearly inform the employee that the employee, through the SBU, has the right, within ten (10) calendar days after receipt of the notice, to request in writing an appeal hearing before the Sheriff or his/her designee. The appeal request must be filed by the SBU with the Human Resources Director.

2. If, within the ten (10) calendar day appeal period the Association does not file the appeal, the decision of the DRB is conclusive, and the matter shall be closed with no further appeal rights.

3. If, within the ten (10) calendar day appeal period, the Association files a notice of appeal by giving to the Human Resources Director written notice of appeal, then the Human Resources Director will set a time for an appeal hearing before the Sheriff or his/her designee. The hearing must be held within ten (10) calendar days of the date of the filing of the notice of appeal, or other time mutually agreed to by the parties, and a written decision must be made by the Sheriff or his designee within ten (10) calendar days after the hearing and personally served on the employee.

4. If the Association files a notice of appeal within ten (10) calendar days of service of the decision of the Sheriff or his designee by giving to the Human Resources Director written notice of appeal, an External Hearing Officer (EHO) must be mutually selected by the parties. The EHO must be selected, no more than sixty (60) calendar days from the date of the filing of the appeal. The hearing before the EHO must occur at a date and time mutually selected by the parties.

5. All EHO hearings are private; however, the appellant may request a hearing to open to the public.

6. The EHO hearings must be conducted in a manner most conducive to determinations of the truth and NRS 233B.123 will be used by the EHO as a guide in ruling on evidentiary matters.

7. Each party has these rights in the EHO hearing: to be represented by legal counsel or other person of his/her choice; to call and examine witnesses on any matter relevant to the issues; to introduce exhibits, to cross-examine opposing witnesses on any matter relevant to the issues even though the

matter was not covered on direct examination; to impeach any witness regardless of which party first called the witness to testify; and to rebut the evidence against the party. If the respondent does not testify in his/her own behalf, the respondent may be called and examined by the Sheriff's representative as if under cross-examination. Every witness shall declare by oath or affirmation that the witness will testify truthfully.

8. During the examination of a witness, all other witnesses, except the parties, will be excluded from the hearing upon motion of either party.

9. The EHO shall determine whether to sustain, reject, or modify the action demoting, suspending, or discharging the employee; the determination is final.

10. The mutually incurred costs for the EHO procedure will be divided equally between the County and the SBU.

ARTICLE 22 EXTERNAL HEARING OFFICER

A. Designation.
The External Hearing Officer (EHO) shall be selected from a list maintained by the Federal Mediation and Conciliation Service (FMCS) who are members of the National Academy of Arbitrators, and the parties will use that service. If the FMCS is unable to provide a panel within thirty (30) days of the request the SBU shall request a panel of Arbitrators who are members of the National Academy of Arbitrators from the American Arbitration Association.

B. Costs.
The fees and expenses of the EHO and of a court reporter, if used, shall be shared equally by the Association and County. Each party shall bear the cost of its own presentation including preparation and post-hearing briefs, if any. If either party rejects the EHO's decision as evidenced by overturning it or unsuccessfully seeking relief in Court to have it vacated or modified, the parties understand and agree that the party rejecting the EHO's decision is required to pay all neutral costs incurred through the EHO process.

C. Effect of Decision.
Except as provided in Article 21, Section G(9), the decisions of an EHO on matters properly before him/her shall be advisory to the Board of County Commissioners. Within sixty (60) days of receipt of the EHO's recommendation, the Board shall make a final decision based on the advisory report of the EHO.

D. Authority of the EHO.
No EHO shall entertain, hear, decide, or make recommendations on any dispute unless such dispute involves an eligible employee in the Association and such

dispute also falls within the definition of a grievance as set forth in Article 20, Section A(1), (Grievance Procedure), and has been processed in accordance with all provision thereof and herein.

No EHO shall have the power to amend or modify a negotiated agreement or addenda supplementary thereto or to establish any new terms or conditions of employment. The EHO's authority shall be limited only to the application and interpretation of the provisions of the Agreement. No EHO shall have the power to alter, amend or modify any County or Department policy, procedure or regulation.

E. Matters Subject to EHO Procedure.
Proposals to create, add to, or change this written Agreement or addenda supplementary hereto shall not be grievable nor submitted to an EHO and no proposal to modify, amend, or terminate a negotiated agreement, nor any matter or subject arising out of or in connection with such proposal, may be referred to this process.

F. Rules of Evidence.
Strict rules of evidence shall not apply. However, rules of evidence and procedures for conduct of hearings shall be guided by the standards in the American Arbitration Association voluntary arbitration rules.

ARTICLE 23 SAFETY

A. Safety Committee.
The County, as required by NRS Chapter 618, has a Safety Committee to review complaints regarding unsafe working conditions and equipment. Two (2) members of the Association shall serve on the County Safety Committee. Meetings shall be held as required, but regular meetings shall not be scheduled more often than once a month.

B. Safety Complaints.
Complaints regarding unsafe working conditions and equipment may be submitted in writing to the Committee by any Association member. The complainant shall state the problem, propose what the complainant believes is a reasonable solution, and be signed by the complainant.

C. Committee Action.
The committee shall review and discuss the written complaint at a regular meeting. The complainant may be asked to appear and offer further explanation. After reviewing the complaint, the Committee shall make a written recommendation to the Sheriff.

D. Sheriff's Review.
The Sheriff shall review all committee recommendations and make a decision to approve, modify or reject such recommendation within thirty (30) days.

E. Appeal to Commission.
Should the Safety Committee's recommendations not be approved, the Committee may request that the Risk Manager meet with the Committee in an attempt to resolve the difference or present the recommendation to the Board of County Commissioners. The action taken by the Board of County Commissioners after reviewing the matter shall be final and binding. Safety complaints shall not be subject to the grievance procedure.

ARTICLE 24 UNIFORMS AND SAFETY EQUIPMENT

A. Uniforms.

1. The County agrees to provide an annual uniform allowance of $1,200 per employee. A $600 uniform allowance will be paid with the employee's first paycheck in June and December.

2. A new hire employee will not receive a uniform allowance the first year of their employment with the County.

B. Safety Equipment.
Upon initial employment, the County shall provide each new employee with any safety equipment required by the Sheriff.

C. Ballistic Vests.
1. Initial Hire. Upon initial employment, the County will provide each new employee with a ballistic protective vest ("Vest"), up to the IIIA threat level, at a cost not to exceed $1,000. Employees must obtain their Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

2. Replacement Vest. The County will replace an employee's Vest, if purchased on or after January 2012, by no later than the expiration date of the Vest's warranty according to the manufacturer's specifications, up to the IIIA threat level. Employees must obtain their replacement Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

3. Standards. The County and Association mutually agree that the recognized guideline for Vests is the U.S. Department of Justice/NIC Selection and Application Guide to Personal Body Armor (NIJ Guide 100-01, as amended) and that the current rating standard for threat level protection for the term of this Agreement is NIJ Standard – 01.01.04.

4. Duty of Care. Each employee is solely responsible for the inspection, care and maintenance of his or her Vest. If any employee reasonably believes his or her Vest should be replaced sooner than the warranty date indicated by the Vest's manufacturer, the employee will surrender the Vest to the County for inspection. If the County or the manufacturer's inspection determines that the employee did not properly care and maintain the Vest according to the manufacturer's specifications, the employee will be responsible for the full replacement cost of the Vest.

5. Vest Threat Level. It is the sole responsibility of each employee to review the applicable standards and manufacturer's specifications to determine which threat level of Vest will be appropriate for the employee's specific work duties and circumstances and to replace worn or failed Vests.

D. Initial Allowance.

The County will provide each new hire with a full uniform and equipment, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County. Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. Attached as Appendix "B" to this Agreement is a list of what uniforms the County will supply to a new hire. The County will meet and confer with the Association prior to making any significant changes in what it will provide in Appendix "B."

E. Return of Equipment and Uniforms.

An employee who fails to pass initial probation shall turn in all equipment or uniforms issued or purchased through the provision of this article. Original purchase uniforms/equipment lost or damaged shall be reimbursed to the DCSO by the departing employee. The county may require probationary employees to sign an agreement that allows the County to deduct the costs of unreturned equipment or uniforms from a separating employee's check or provide for other relief. The County is solely responsible for any such program that it chooses to create and implement. No used equipment or uniforms shall be reissued to an employee unless properly cleaned or reconditions as necessary. The Undersheriff shall administer the provision of this paragraph.

F. Uniform Requirement Changes.
If the Sheriff changes the uniform requirements which necessitates the purchase of additional equipment or uniform articles by the employees, the County agrees to provide the initial piece of equipment or uniform article to each employee.

G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment.
If an employee's uniform or safety equipment is destroyed or damaged beyond repair during an on-duty enforcement action, the County will replace that uniform or equipment at the County's sole cost provided, however, that the employee has prepared a report and pulled a case number documenting the destruction and has returned the damaged uniform or equipment to the County.

ARTICLE 25 REPLACEMENT OF PERSONAL PROPERTY

Replacement Cost Limits.
The County and the Association agree that reasonable replacement cost limits may be placed upon certain items. The employee shall, to the extent practicable, provide receipts or other document justifying the loss and verifying the purchase. Following is a list of items and replacement cost limits. Reasonable replacement cost limits for items not listed but approved for reimbursement, will be determined by the Sheriff and shall be determined on a case-by-case basis.

ITEMS	MAXIMUM AMOUNT
1. Prescription Eyeglasses	$200
2. Contact Lenses	$200
3. Watches	$ 50
4. Cellular Telephones Destroyed or Damaged	$500

An Incident Report must be filed with Douglas County Sheriff's Office Administration before payment will be made.

ARTICLE 26 DRUG TESTING

The County's drug and alcohol testing policy shall be in effect. The parties will meet and confer if substantial changes regarding discipline are proposed by the County. However, if state or federal law requires the County to make those changes, they will be implemented as required and within applicable time frames, with notification to Association. Nothing in this Article shall preclude an employee or the Association from appealing disciplinary action pursuant to Article 21.

ARTICLE 27 PEACEFUL PERFORMANCE

The parties to this Agreement recognize and acknowledge that the services performed by the County employees covered by this Agreement are essential to the public health, safety, and general welfare of the residents of the County of Douglas. The Association agrees that under no circumstances will the Association recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the Association take part in, any strike, sit-down, stay-in, sickout, slowdown, or picketing that disrupts operations by employees of the State of Nevada or a local government, in connection with a labor dispute (hereinafter collectively referred to as work-stoppage), in any office or department of the County, nor to curtail any work or restrict any production, or interfere with any operation of the County. In the event of any such work-stoppage by any member of the Association, the County shall not be required to negotiate on the merits of any disputes which may have given rise to such work-stoppage until said work-stoppage has ceased.

In the event of any work-stoppage, during the term of this Agreement, whether by the Association or by any member of the Association, the Association by its officers, shall immediately declare in writing and publicize that such work-stoppage is in violation of this Agreement and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the County. In the event of any work-stoppage the Association promptly said in good faith performs the obligations of this paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work-stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the County shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to, any work-stoppage activity herein prohibited, and the County shall have the right to seek full legal redress, including damages, as against any such employee.

ARTICLE 28 LABOR MANAGEMENT COMMITTEE

A. Representatives and Function.

A Labor-Management Committee of a minimum of three (3) representatives of the Employer and three (3) representatives of the SBU will meet upon the request of either party. The meetings will be held at mutually agreed times and places and are for the purpose of:

A. Discussing the administration of this Agreement.
B. Exchange of general information of interest to both parties.
C. Giving the SBU representatives the opportunity to share the views of their members or make suggestions on subject of interest to their members.
D. To meet and confer on health insurance when required by this Agreement.

E. Market comparisons at the end of this Agreement.
F. The Pay for Performance Plan.

B. Notice of Issues.
Any issues to be discussed must be in writing and delivered by the requesting party to the other party at least seventy-two (72) hours before the scheduled meeting.

C. Recommendations.
Any conclusions or mutual recommendations of this Committee must be reduced to writing.

D. Advisory Function.
The Labor Management Committee is advisory only and may not engage in collective bargaining or reach any agreements to amend the contract.

E. Chairperson.
The initial Chairperson will be an SBU representative and at six (6) month intervals the position will alternate between the SBU and County.

F.Attendance by Other Persons.
Additional persons may attend a meeting of the Labor-Management Committee to present information to the Committee at the request of either party provided at least twenty-four (24) hours' advance written notice is provided to the other party.

ARTICLE 29 COUNTY CODE AND POLICIES

Except as expressly modified by this Agreement as a subject of mandatory bargaining pursuant to NRS 288.150(2), the Association understands and agrees that all County employees, including those employees represented by the Association, are subject to the personnel regulations of the Douglas County Code and the Douglas County Policies and Procedures.

ARTICLE 30 SAVINGS PROVISION

1. Should any provision of this Agreement be found to be in contravention of any Federal or State law, or by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of the Agreement shall remain in full force and effect until otherwise canceled or amended. In the event that any provision shall be held unlawful and unenforceable by any court of competent jurisdiction, the parties agree to meet for the purpose of renegotiating such invalid provision of the Agreement in an attempt to reach a fully valid Agreement.

2. In the event that Section A above is applicable or Chapter 288 of the Nevada Revised Statutes is amended, at the request of either party the County and SBU negotiating teams will meet to discuss the ramification(s) of the changes in the law on the current Agreement.

ARTICLE 31 FULL UNDERSTANDING, MODIFICATION AND WAIVER

A. Full Understanding.

All matters within the scope of bargaining have been negotiated and agreed upon by the County and the Association. Notwithstanding past agreements and practices, it is intended that this Agreement set forth the full and complete understanding and commitments between the County and the Association.

B. Alteration of Economic Benefits.

During the term of this Agreement specific economic benefits which are listed as a subject of mandatory bargaining in NRS 288.150(2) shall not be changed, except by mutual agreement.

C. Modification Requirements.

Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in this Agreement shall not be binding on the parties unless made and signed in writing by all of the parties to this Agreement, and if required, approved and implemented by the Board of County Commissioners.

D. Waiver.

The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

E. Compliance with ADA.

The parties recognize that the County may be required to make certain accommodations to carry out its obligations under the Americans with Disabilities Act (ADA). Some of these accommodations may require actions which are contrary to the language or intent of existing provisions of the Agreement. The parties agree that such accommodation shall not constitute a past practice or waiver by either party to its right to fully enforce such provision in the future with regard to persons not subject to the protections of the ADA.

Recognizing that circumstances surrounding ADA compliance in individual cases necessarily involve matters which are personal and require the utmost confidentiality, specifics of an individual case shall not be divulged by the County. This section shall not be grievable or subject to arbitration.

F. Departmental Policies.

Any departmental policy adopted by the Office of the Sheriff will not supersede the language of this CBA and will have no bearing on the interpretation of the terms and conditions herein.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for the DCSPA-Sergeant's Bargaining Unit, for Fiscal Years 2024-2025, to be signed and intend to be legally bound thereby.

FOR THE COUNTY

_____

Sharla Hales, Chair (Date)
Douglas County
Board of Commissioners

FOR THE ASSOCIATION-SBU

_____

Justin Fricke, President (Date)
Douglas County Sheriff's Protective
Association

_____

DCSPA-Sergeants' Bargaining Unit (Date)

APPENDIX "A"

DOUGLAS COUNTY PAY PLAN - DCSPA SBU Positions

PayScale effective for pay period that includes July 1, 2025 Includes 3.5% between steps as outlined in 7(A) and COLA as outlined in 7(B)(3)							
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	50.84	52.62	54.46	56.37	58.34	60.38	62.50

APPENDIX A2

PayScale effective for pay period that includes August 1, 2025 Includes Employee share of PERS contribution as outlined in 7(D)(2)							
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	49.57	51.30	53.10	54.96	56.88	58.87	60.93

APPENDIX A3

PayScale effective for pay period that includes July 1, 2026 Includes 3.75% between steps as outlined in 7(A) and COLA as outlined in 7(B)(4)							
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	50.81	52.71	54.69	56.74	58.87	61.08	63.37

APPENDIX A4

PayScale effective pay for period that includes July 1, 2027 Includes COLA as outlined in 7(B)(5)							
Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	52.33	54.30	56.33	58.44	60.64	62.91	65.27

APPENDIX "B"

The County will provide the following to each new hire, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County:

Item Description	Quantity
BDU Pants	3
BDU Shirt (short-sleeve)	3
BDU Shirt (long-sleeve)	3
Boots (Agency will pay up to $150.00)	1
Class-A Dress Jacket (Ike Jacket)	1
Class-A Dress Pant	1
Class-A Dress Long Sleeve Shirt	1
Blue Clip-on Tie	1
Silver Tie Bar	1
Class-A Dress Shoes	1
Jacket (Agency will pay up to $150.00)	1
Pant Belt	1
Duty Belt	1

Item Description	Quantity
Silver Nametag with Blue Lettering	1
Ballistic Vest Allowance - Article 24	1
ASP 26"	1
Radio Earpiece	1
Holster	1
Belt Keepers	4
Radio Holder	1
Handcuff Case	1
Magazine Case	1
Flashlight Holder	1
Asp Holder (26")	1
Key Keeper	1
Handcuffs	2
Stinger Flashlight	1
Gun Light	1

Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. There will be no allowance given to a new hire that chooses not to acquire any portion of the County-provided uniforms or equipment.

The County will meet and confer with the Association prior to making any significant changes in what items it will provide to each new hire as identified in this Appendix "B."

AGENDA ITEM NO. 15.3

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **HUMAN RESOURCES**

TITLE:
For possible action. Discussion on **Resolution 2025R-068** providing a one-time salary adjustment (0.875% increase) due to a scheduled Nevada Public Employees' Retirement System (PERS) contribution rate increase on July 19, 2025, for non-represented Police/Fire member positions. (Christine Vido, Human Resources Director)

RECOMMENDED MOTION:
Approve Resolution 2025R-068, as presented.

FINANCIAL IMPACT:
Total cost for non-represented employees is estimated to be $19,587.53 in the General Fund. Sufficient funding is available in the Fiscal Year 2025-26 adopted budget.

BACKGROUND:

The Public Employees' Retirement System (PERS) has scheduled a contribution rate increase effective July 19, 2025. For Police/Fire members, the rate will increase from 50% to 58.75%, representing an 8.75% total increase. Pursuant to NRS 286.421, half of this increase must be covered by employees through a corresponding salary reduction.

In alignment with the Board of County Commissioners' ongoing efforts to avoid negative impacts to employee take-home pay, this item proposes offsetting the impact of the PERS rate increase for non-represented Police/Fire employees.

This item applies only to non-represented Police/Fire positions. A separate agenda item is being prepared to address this issue in the same manner for employees represented by the Douglas County

Sheriff's Protective Association.

ATTACHMENTS:
Resolution_2025R-068_PERS_Increase.pdf

RESOLUTION 2025R-068

A Resolution authorizing a salary adjustment for Nevada Public Employee's Retirement System (PERS) police/fire positions who are not represented by an NRS Chapter 288 bargaining unit and would otherwise be subject to salary reductions due to the increase in PERS contribution rates.

WHEREAS, the Nevada Public Employees' Retirement System has scheduled an increase in contribution rates effective July 19, 2025, for fire/police members. The PERS scheduled contribution rate increase is from 50% to 58.75%. Pursuant to NRS 286.421 the employee is responsible for half of the increase, calculated as four point three seven five percent (4.375%), either through a salary reduction or in lieu of an equivalent salary increase(s);

WHEREAS, pursuant to Resolution 2024R-001 employees who are in positions not represented by an NRS Chapter 288 bargaining unit but, are PERS police/fire members will receive a salary increase of two and one-half percent (2.5%) Cost of Living Adjustment (COLA) for Fiscal Year 2025/2026. Additionally, the County will increase the salaries for these same employees by one percent (1%) pursuant to Douglas County Administrative Policies and Procedures 200.13 due to the PERS contribution rate increase exceeding two percent (2%). Resulting in a zero point eight seven five (0.875%) reduction in salaries/salary ranges to these employees who are Nevada PERS police/fire members;

WHEREAS, the County does not desire a reduction in the salaries or salary ranges at this time. Therefore, the County will increase the employee's salary and salary ranges by zero point eight seven five percent (0.875%) effective the later of (1) July 19, 2025, or (2) the date this Resolution is approved by the Douglas County Board of Commissioners;

WHEREAS, The zero point eight seven five percent (0.875%) salary adjustment results in the employee's salary and salary ranges not being reduced. The employee's share of the four point three seven five percent 4.375% police/fire PERS increase will be zero due to a four point three seven five percent 4.375% equivalent in salary and salary range increases (fiscal year 2025/2026 2.5% COLA, 1% salary increase, and 0.875% additional salary increase totaling 4.375%.) Employees will not experience a reduction in pay as a result of the PERS eight point seven five percent (8.75%) contribution rate increase for police/fire members; and

NOW, THEREFORE, BE IT RESOLVED by the Douglas County Board of Commissioners as follows:

Douglas County, only for the July 19, 2025, PERS increase in contribution rates for police/fire members who are unrepresented, will increase the salaries and salary ranges by zero point eight seven five percent (0.875%) effective the later of (1) July 19, 2025, or (2) the date this Resolution is approved by the Douglas County Board of Commissioners. The zero point eight seven five percent (0.875%) salary adjustment results in the employee's salary and salary ranges not being reduced. Unrepresented Douglas County employees are defined as only those employees in positions not represented by a recognized bargaining unit pursuant to NRS Chapter 288 and

those employees subject to the Court Personnel Regulations, who are not represented by a recognized bargaining unit pursuant to NRS Chapter 288.

ADOPTED this ____day of July, 2025, by the following vote:

Ayes: Commissioners: _____

_____

_____

_____

_____

Nays: Commissioners: _____

_____

_____

_____

_____

Absent: Commissioners: _____

_____

_____
Sharla Hales, Chairwoman
Douglas County Board of Commissioners

ATTEST:

_____
Amy Burgans, Douglas County Clerk

AGENDA ITEM NO. 15.4

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **HUMAN RESOURCES**

TITLE:
For possible action. Discussion on a First Memorandum of Understanding with the Douglas County Sheriff's Administration Protective Association (DCSAPA) amending Article 7 of the current 2024-2027 collective bargaining agreement providing a one-time salary adjustment (.0875% increase), due to a scheduled Nevada Public Employees' Retirement System (PERS) contribution rate increase on July 19, 2025, for DCSAPA member positions. (Christine Vido, Human Resources Director)

RECOMMENDED MOTION:
Approve the First Memorandum of Understanding with the Douglas County Sheriff's Administrative Protective Association, as presented.

FINANCIAL IMPACT:
Total cost for the Douglas County Sheriff's Administrative Protective Association is estimated to be $29,558 in the General Fund. Sufficient funding is available in the Fiscal Year 2025-26 adopted budget.

BACKGROUND:

The Public Employees' Retirement System (PERS) has scheduled a contribution rate increase effective July 19, 2025. For Police/Fire members, the rate will increase from 50% to 58.75%, representing an 8.75% total increase. Pursuant to NRS 286.421, half of this increase must be covered by employees through a corresponding salary reduction.

In alignment with the Board of County Commissioners' ongoing efforts to avoid negative impacts to employee take-home pay, this Memorandum of Understanding proposes offsetting the impact of the PERS rate increase for Police/Fire employees covered under the Douglas County Sheriff's Administrative Protective Association (DCSAPA).

This item applies only to represented Police/Fire positions of DCSAPA. A separate agenda item is being prepared to address this issue in the same manner for non-represented Police/Fire employees.

ATTACHMENTS:
First Memorandum of Understanding - DCSAPA.pdf

FIRST MEMORANDUM OF UNDERSTANDING
Between

Douglas County, Nevada
and the
Douglas County Sheriff's Administration Protective Association

(July 1, 2024 through June 30, 2027)

This First Memorandum of Understanding ("First MOU") amends Article 7 of the collective bargaining agreement ("CBA") entered between Douglas County (the "County") and the Douglas County Sheriff's Administration Protective Association (DCSAPA) effective July 1, 2024, through June 30, 2027. Generally, this First MOU revises the County contribution toward the 2025 Public Employment Retirement System (hereafter PERS) 4.375% employee contribution rate increase for police/fire members of the PERS Employer-Pay Contribution Plan. The revisions to Article 7. Salaries, paragraph "D", are reflected with either a ~~strikethrough~~ indicating deleted language or an underline indicating new language. All other language in the CBA and Article 7. Salaries, shall remain unchanged and in full force and effect.

ARTICLE 7. SALARIES

D. Public Employment Retirement (PERS) Contributions

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee's salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee's salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee's salary.
2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee's salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the employee's salary, as well as the salary range, by one percent (1%) on the effective date of the reduction.

3. Nevada PERS has scheduled an increase in contribution rates effective July 19, 2025, for fire/police members. The PERS scheduled contribution rate increase is from 50% to 58.75%. Pursuant to NRS 286.421 the employee is responsible for half of the increase, calculated as four point three seven five percent (4.375%), either through a salary reduction or in lieu of an equivalent salary increase(s.) Pursuant to Article 7, paragraph B employees will receive a salary increase of two and one-half percent (2.5%) Cost of Living Adjustment (COLA) for Fiscal Year 2025/2026. Additionally, the County will increase salaries by one percent (1%) pursuant to Article 7, paragraph D(2) due to the PERS contribution rate increase exceeding two percent (2%). Resulting in a zero point eight seven five (0.875%) reduction in salaries/salary ranges to employees. The County does not desire a reduction in the salaries or salary ranges at this time. Therefore, the County will increase the employee's salary and salary ranges by zero point eight seven five percent (0.875%) effective on the later of (1) July 19, 2025, or (2) the date this MOU is approved by the Douglas County Board of Commissioners. The zero point eight seven five percent (0.875%) salary adjustment results in the employee's salary and salary ranges not being reduced. The employee's share of the four point three seven five percent 4.375% police/fire PERS increase will be zero due to a four point three seven five percent 4.375% equivalent in salary and salary range increases (fiscal year 2025/2026 2.5% COLA, 1% salary increase, and 0.875% additional salary increase totaling 4.375%.) Employees will not experience a reduction in pay as a result of the PERS eight point seven five percent (8.75%) contribution rate increase for police/fire members.

IN WITNESS WHEREOF, the parties hereto have the authority, have caused this First Memorandum of Understanding to the July 1, 2024 to June 30, 2027 CBA between the County and DCSAPA to be signed, and intend to be legally bound thereby.

On behalf of Douglas County Sheriffs Administration Protective Association:

7-10-25

Daniel Britton (Date)
President, DCSAPA

On behalf of Douglas County:

Sharla Hales, Chairwoman (Date)
Douglas County Board of Commissioners

AGENDA ITEM NO. 16.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: July 17, 2025

TIME REQUIRED:

AGENDA: **COUNTY MANAGER**

TITLE:
For presentation only. Announcements/reports/updates from County Commission members, including updates on the various boards and/or commissions that they may be a member of or a liaison to, or any other meetings/functions they have attended, and any request by a Commissioner for discussion of a future agenda item. (Chairwoman Sharla Hales)

RECOMMENDED MOTION:
For presentation only.

FINANCIAL IMPACT:
None.

BACKGROUND:
This is an opportunity for Commission members to update the other Commissioners about what is occurring on the various boards to which they have been appointed. These boards/commissions/meetings include but are not limited to the following:

Chair Sharla Hales:

- Carson Valley Arts Council
- Carson Water Subconservancy District
- China Spring Youth Camp and the Aurora Pines Girls Facility Advisory Committee
- Nevada Works (Alternate)
- Northern Nevada Development Authority (NNDA)
- South Shore Transportation Management Association
- Tahoe Transportation District

Vice-Chair Mark Gardner:

- Carson Valley Chamber of Commerce
- Carson Valley Visitors Authority

- National Association of Counties (NACo)
- Northern Nevada Development Authority (NNDA) (Alternate)
- Regional Transportation Commission
- Quad County Coalition

Commissioner Nathan Tolbert:

- Audit Committee
- Carson Water Subconservancy District
- Debt Management Commission
- Douglas County Parks & Recreation Advisory Board
- Lake Tahoe South Shore Chambers (Alternate)
- Nevada Association of Counties (NACO)
- Nevada Works
- Partnership Douglas County
- Tahoe Transportation District (Alt)
- Regional Transportation Commission (RTC)

Commissioner Wesley Rice:

- Douglas County Lake Tahoe Sewer Authority
- Joint Powers/Waste Management
- Lake Tahoe Visitors Authority (LTVA)
- Lake Tahoe South Shore Chamber
- Quad County Coalition (Alternate)
- Regional Transportation Commission (RTC)
- Stateline Storm Water Association
- Tahoe Douglas Visitors Authority (TDVA)
- Tahoe Regional Planning Agency (TRPA)

Commissioner Danny Tarkanian:

- Carson Valley Visitors Authority (Alternate)
- Law Library
- Nevada Association of Counties (NACO) (Alternate)
- Nevada Tahoe Conservation District
- Western Nevada Development Authority (WNDD)
- Joint Powers/Waste Management (Alternate)

There will be no discussion or action taken on these reports/updates.

ATTACHMENTS: