Douglas County

Board of County Commissioners
Public Meeting Notice and Agenda

Mark Gardner
Sharla Hales
Walt Nowosad
Wesley Rice
Danny Tarkanian

Thursday, June 20, 2024 **10:00 AM** **Historic Courthouse**
1616 Eighth Street
Minden, Nevada 89423

The Board of County Commissioners sit jointly as the following boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" may include discussion by the County Commissioners and they may take action to approve, modify, deny, take "no action," or continue the item.

To Watch the Meeting: Members of the public may click on the following link to watch the livestream of the Board of County Commissioners meeting: **https://www.youtube.com/@douglascountynevada**

Written Public Comment: To offer public comment before the Board meeting, members of the public may submit public comments online through the County's public comment form by clicking on the following link:
https://www.douglascountynv.gov/government/board_of_county_commissioners/public_comment

Public Comment During the Meeting: Members of the public may attend the meeting in person at the address listed at the top of the agenda to provide public comment.

Supporting Materials:
Copies of supporting material can be requested in person from the Douglas County Clerk/Treasurer's Office, 1616 8th Street, Minden, Nevada or by calling Nicki Leeper at 775-782-9014. Electronic copies of the agenda and supporting materials are also available at the following websites:

State of Nevada Public Notices Website: https://notice.nv.gov/
Douglas County Meeting website: https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1

Notice to Persons with Disabilities:
Members of the public who are disabled or require special assistance or accommodations are requested to notify the Douglas County Manager's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 775-782-9821 at least 20 hours in advance of the meeting.

Members of the public may call the County Manager's office at 775-782-9821 to obtain help making public comment using any of the foregoing methods.

A copy of the finalized agenda is posted at the Minden Inn at 1594 Esmeralda Avenue, Minden Nevada.

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FINAL AGENDA

June 20, 2024

LUNCH BREAK
The Board of County Commissioners may break for lunch at approximately noon and will reconvene after a break at the discretion of the Chairperson.

CALL TO ORDER

PLEDGE OF ALLEGIANCE
Led by Commissioner Walt Nowosad

PUBLIC COMMENT (No Action)

Forum Restrictions and Orderly Conduct of Business
The Board of County Commissioners conducts the business of Douglas County and its citizens during its meetings. The Board may impose reasonable, content-neutral restrictions on public comment such as comments that are on topics that are not within the jurisdiction, authority, or control of the Board of County Commissioners, or if the content of the comment is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounts to a personal attack or interfering with the rights of other speakers. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. Hand clapping, making remarks or gestures from the audience that may interrupt, interfere or prevent any speaker from commenting should not occur.

Responses to Public Comments
The Board of County Commissioners can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda as long as those matters are within the jurisdiction and control of the Board of County Commissioners. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel, and to ensure the public has notice of all matters the Board of County Commissioners will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask clarifying questions, or to ask that a matter be listed on a future agenda.

Public comment is limited to three minutes per speaker unless additional time is granted by the Board Chairperson. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

Public comment must be limited to matters that are within the jurisdiction and control of the Board of County Commissioners. Public comment must be addressed to the Chairperson and not to members of the public so that the Board may take future action on the issues that are raised by the public.

In addition to opening public comment, public comment will also be taken on administrative agenda items that are identified for possible action and closing public comment. If you plan to speak on a specific agenda item that is on the administrative agenda and identified for possible action, then please provide your public comment when that agenda item is heard. Public comment will not be taken on Liquor Board agenda items. If you would like to provide public comment on Liquor Board agenda items, please provide your public comment during opening public comment or closing public comment.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of County Commissioners.

APPROVAL OF AGENDA
For possible action. Approval of the proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

APPROVAL OF PREVIOUS MINUTES

For possible action. Discussion to approve the minutes of the May 16, 2024, regular meeting and the May 20, 2024, special meeting of the Board of County Commissioners.

RECESS AS BOARD OF COUNTY COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD

DOUGLAS COUNTY LIQUOR BOARD

I. For possible action. Discussion to approve adding Jason Sides to the existing Package Retail Liquor License, On-Site Unrestricted License, Caterer's Liquor License, Entertainment Endorsement and a Non-Restricted Gaming License for Neva One, LLC, dba, Golden Nugget Lake Tahoe Hotel and Casino. Jason Sides has signed a Waiver of Notice of Hearing. Neva One, LLC dba Golden Nugget Lake Tahoe Hotel and Casino is located at 50 Highway 50, Stateline, Nevada 89449. (Captain Michitarian)

ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS

CONSENT CALENDAR
Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. If items are pulled for discussion by a vote of the Board of County Commissioners, they will automatically be placed on the Administrative Agenda to be heard at the discretion of the Chairperson or may be continued until another meeting.

Motion to approve the Consent Calendar items as presented. **A-AI**

A. For possible action. Discussion to approve a month-to-month T-hangar lease, Lease A-6, at the Minden Tahoe Airport with Alyson Rieken retroactively to May 1, 2024, and authorize the County Manager to sign the agreement. (Heather MacDonnell)

B. For possible action. Discussion to approve a month-to-month T-hangar lease, Lease A-7, at the Minden Tahoe Airport with Robert Trumbly retroactively to May 1, 2024, and authorize the County Manager to sign the agreement. (Heather MacDonnell)

C. For possible action. Discussion to approve a month-to-month T-hangar lease, Lease C-2, at the Minden Tahoe Airport with Russell Weil retroactively to June 1, 2024, and authorize the County Manager to sign the agreement. (Heather MacDonnell)

D. For possible action. Discussion to approve task order "A," to reconstruct taxiway A3 at the Minden-Tahoe Airport, Airport Improvement Plan number 3-32-0013-044-2024 in the amount of $104,960, as set forth in the existing professional services agreement with Armstrong Consultants, Inc.; and authorize the County Manager to execute the task order. (Heather MacDonnell)

E. For possible action. Discussion on: (1) Lease Amendment #2 to Land Lease 056 between Douglas County and Empire Capital Holdings, LLC at the Minden Tahoe Airport, which will serve to assign a portion of that leasehold to 87 Enterprises LLC and deposit funds with the County to secure the cleanup of the remaining leasehold; and (2) Land Lease 131, a standard 30-year land lease with 10-year option, between Douglas County and 87 Enterprises LLC; and authorize the County Manager to sign the documents. (Heather MacDonnell)

F. For possible action. Discussion on a Revised conditional Outdoor Festival Permit application submitted by Caesars Entertainment, dba Harveys, for the Harveys Outdoor Concert Series to be held June 14, 2024 through September 21, 2024, from 5:00 PM to 11:00 PM in the back parking lot at Harveys Lake Tahoe Hotel & Casino, 18 Highway 50, Stateline, Nevada, subject to the stated conditions/comments by the reviewing departments. (Amy Burgans)

G. For possible action. Discussion on three on-call professional service contracts to assist Community Development with engineering review and engineering design services; land surveying services; and civil engineering services through June 30, 2025, with 1) DOWL, LLC for $49,000, 2) NCE (Nichols Consulting Engineer, CHTD) for $49,000, and 3) RCI (Resource Concepts, Inc.) for $49,000 and authorize the County Manager to execute the contracts. (Jeremy Hutchings)

H. For possible action. Discussion on a Contract for Services between Douglas County and Wood Rodgers, in the amount not-to-exceed $99,730.00, to prepare the 2025 transportation plan update by evaluating capacity improvement needs at specific intersections and roads throughout Douglas County, for a term of June 20, 2024 through June 30, 2025. (Tom Dallaire)

I. For possible action. Discussion to: 1. Adopt **Resolution 2024R-067**, which augments the budget in the Senior Services Fund, increasing donation revenue and small equipment expense by $50,000; and 2. Approve the purchase of new patio furniture for the Community Center in the amount of $43,210.20, including a down payment of 50% of the costs to be made prior to the delivery of the furniture. (Geoff Bonar)

J. For possible action. Discussion to adopt **Resolution 2024R-064**, authorizing payment of $125,000 from Douglas County to the Carson Valley Conservation District for Fiscal Year 2024-25 for weed control and administration expenses. (Ryan Stanton)

K. For possible action. Discussion on Amendment No.1 to Grantee's Agreement No. PR436-23-802 between the Nevada Department of Transportation and the Douglas Area Rural Transit (DART) program to increase federal grant funding in the amount of $729,685 to be used for the administration, operation and capital expenses of DART. (Geoff Bonar)

L. For possible action. Discussion on a contract with Justin M. Clouser, Esq. for a total not-to-exceed amount of $37,500 to provide legal services to the Western Nevada Regional Drug and DUI Court participants as part of the Douglas County Indigent Defense program from July 1, 2024, through June 30, 2025, and authorize the County Manager to sign the contract. (Scott Morgan)

M. For possible action. Discussion on a contract between Douglas County and Justin Clouser, Esq. to provide, on an as-needed basis, legal services as the Appointed Counsel Program Coordinator for the County's indigent defense services program at a rate of $150 per hour, not-to-exceed $168,400, from July 1, 2024, through June 30, 2025; and authorize the County Manager to sign the contract. (Scott Morgan)

N. For possible action. Discussion on five, one-year indigent legal services contracts with Brian Filter, Martin Hart, Matt Ence, Max Stovall, and Mary Brown, in the not-to-exceed amount of $265,000 per contract, and $450 per day for weekend and holidays for each bail hearing they attend, or are available to attend, effective July 1, 2024, through June 30, 2025, and to authorize the County Manager to execute the contracts. (Justin Clouser, Indigent Defense Coordinator)

O. For possible action. Discussion to approve Douglas County Sheriff's Office Fiscal Year 2024-25 Blanket Purchase Orders (1) for $210,000 with Sysco Corporation to purchase food and kitchen supplies for the Douglas County Jails and to approve change orders up to 10% of the original purchase order authorization; (2) $55,000 with Salt Lake Wholesale Sports to purchase ammunition and to approve change orders up to 10% of the original purchase order authorization; and (3) $54,000 with Bob Barker Company, Inc. to purchase inmate clothing and supplies and to approve change orders up to 10% of the original purchase order. (Undersheriff Elges)

P. For possible action. Discussion to accept the donation of two trained canines from the Douglas County Sheriff's Advisory Council to the Douglas County Sheriff's Office. (Undersheriff Elges)

Q. For possible action. Discussion to approve a contract with Recon Healthcare Services to provide comprehensive health care services and related administration to the Douglas County Jail and inmates from July 1, 2024, through June 30, 2027, for a total cost of $1,966,608 through June 30, 2027, with a Douglas County option to renew for two additional years, through June 30, 2029, for an additional total cost of $1,455,675.21, and authorize Sheriff Coverley to sign the contract. (Undersheriff Elges)

R. For possible action. Discussion to approve **Resolution 2024R-065** increasing the budget authority in the Douglas County Sheriff's Office Restricted/Assigned Use Donation Accounts by $6,061 from community donations. (Undersheriff Elges)

S. For possible action. Discussion to approve a contract with Motorola Solutions to provide a Server Refresh, remote Linux to Linux Server Migration and five years of Full Managed Services to the Douglas County Sheriff's Office and the Douglas County 911 Emergency Services for their Motorola Solutions/Spillman Software Suite system for the period of July 1, 2024, through June 30, 2029, for a total cost of $508,621; and authorize Sheriff Coverley to sign the contract. (Undersheriff Elges)

T. For possible action. Discussion to accept a $33,995 Fiscal Year 2024-25 State Emergency Response Commission (SERC) Operations, Planning, Training & Equipment Grant for the period of July 1, 2024, through June 30, 2025; adopt **Resolution 2024R-066** augmenting the Emergency Management Fund to account for the grant award; and authorize the Emergency Manager to sign all related documents. (Kara Easton)

U. For possible action. Discussion to approve the purchase of a Chevrolet Tahoe in an amount not-to-exceed $62,500 for the Emergency Management Department. (Kara Easton)

V. For possible action. Discussion to ratify the purchase of eight Motorola GTR8000 Repeaters (VHF T7039A) and four Motorola radios for $49,900 through Sunny Communications, Inc. (Kara Easton)

W. For possible action. Discussion on the budget transfer of $6,412,949 from Fund 218-American Recovery Plan Act (ARPA) to Fund 101 - General Fund to designate currently unspent ARPA funds as lost revenue utilizing the standard allowance method under the United States Treasury Rules for ARPA funding, and thereafter transfer the same $6,412,949 to Fund 410-County Construction to continue funding and tracking costs for County Commission authorized projects in Fiscal Year 2023-24. (Kathy Lewis)

X. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through May 24, 2024, per Nevada Revised Statute 251.030. (Kathy Lewis)

Y. For possible action. Discussion to adopt **Resolution 2024R-068** to augment the Fiscal Year 2023-24 budgets in various funds by $660,712. (Kathy Lewis)

Z. For possible action. Discussion on amendments to Douglas County Administrative Policy and Procedure 200.11-*Compensation*, eliminating language specific to the classification of Captain due to compensation and benefits being covered by a collecting bargaining agreement. (Christine Vido)

AA. For possible action. Discussion to approve a professional services contract between Justin W. Clouser, Esq. and Douglas County to provide legal assistance to the Douglas County Public Administrator from July 1, 2024, through June 30, 2025, in an amount not-to-exceed $382.43 per month and authorize the County Manager to execute the contract. (Steve Walsh)

AB. For possible action. Discussion on a Contract Amendment No. 1 with Lumos and Associates for additional professional services related to the rehabilitation evaluation of the Lakeridge and Skyline Tank in the amount of $6,000 for a total amended contract price of $29,500 and authorize the County Manager to execute Contract Amendment No. 1. (Rick Robillard)

AC. For possible action. Discussion to increase to the Public Works Department's annual purchase order with Home Depot (2024-00000104) from $47,600 to $51,900. (Nicole Hubbard)

AD. For possible action. Discussion on Public Works annual purchase orders (and corresponding contract amendment for Qual-Econ) over $50,000 for Fiscal Year 24-25 for the following vendors: F & B Inc - $99,999.00 (Roads); Granite Construction - $150,000.00 (Roads); Home Depot - $54,400.00 (all departments) and approve change orders up to 10% of the original purchase order; Qual-Econ - $278,173.00 (Facilities), which includes the contractually authorized annual increase of 4% (and authorize the County Manager to sign the corresponding contract amendment); Silver State Analytical - $51,000.00 (Utilities & Stormwater) and approve change orders up to 10% of original purchase order; Thatcher Co - $124,000.00 (Utilities) and approve change orders up to 10% of the original purchase order; USABluebook - $61,300.00 (Utilities) and approve change orders up to 10% of the original purchase order; Western Nevada Supply (meters) - $118,000.00 (Utilities) and approve change orders up to 10% of the original purchase order; Western Nevada Supply (supplies) - $117,100.00 (all departments) and approve change orders up to 10% of the original purchase order. (Rick Robillard, Philip Ritger)

AE. For possible action. Discussion on an increase to the Cummins, Inc. purchase order from $45,500 to $63,000 (an increase of $17,500) in order to perform maintenance service on all of Douglas County's generators. (Jeff MacDonnell, Philip Ritger)

AF. For possible action. Discussion on an increase to purchase order 2024-00000154 for Thatcher Company of Nevada, Inc. in the amount of $30,302.66 for a new total purchase order of $139,302.66. Thatcher Company of Nevada, Inc. provides water treatment chemicals for both the Water and Sewer Utility. (Rick Robillard)

AG. For possible action. Discussion on an agreement with Tyler Technologies to process credit card payments for Douglas County utility customers; associated costs are dependent on credit card transaction amounts and volume, which will be paid from the water and sewer utility enterprise funds and authorize the County Manager to execute the agreement. (Philip Ritger)

AH. For possible action. Discussion to accept the County Recorder's report on the use of the Recorder's Technology Funds for Fiscal Year 23-24 as required pursuant to NRS 247.306. (Shawnyne Garren)

AI. For possible action. Discussion on a $68,304.22 Managed Services Agreement with Naviant, Inc. to provide an upgrade, ongoing administration, and support of the OnBase document management system for year one with automatic renewals thereafter until the agreement is canceled; and authorize the County Manager to sign all related documents. (Peace Ruggia)

ADMINISTRATIVE AGENDA

The Chairperson will read the agenda title into the public record and will have the discretion to determine how the item will be presented. Agenda items may be considered ahead of or after the schedule indicated by this agenda. Public comment will be taken on items that are identified for possible action.

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

1. For possible action. Discussion on conditional approval of an Outdoor Festival Permit application for the Beer Garden-4th of July Celebration-Zephyr Cove, to be held July 4-6, 2024, from 9:00 AM to 6:00 PM at Zephyr Cove Resort, 760 Highway 50, Zephyr Cove, Nevada, submitted by Mark McDonald on behalf of Aramark, subject to the stated conditions/comments by the reviewing departments. (Amy Burgans)

2. For possible action. Discussion on one appointment to the Library Board of Trustee to serve the remaining unexpired term of a Trustee who resigned (June 20, 2024 through December 31, 2027) in adherence with NRS Chapter 379. (Scott Morgan)

3. For possible action. Discussion to accept the donation of a scoreboard for Field #1 at Lampe Park with a value of $17,560 from Carson Valley Little League. (Ryan Stanton)

4. For presentation only. Presentation from the Carson Water Subconservancy District's (CWSD) update on the 30-Year Carson River Watershed Regional Drought & Water Sustainability Plan. (Ed James, Carson Water Subconservancy District General Manager)

5. For possible action. Discussion to approve a labor agreement between Douglas County and the Douglas County Sheriff's Administrative Protective Association (DCSAPA) from July 1, 2024, through June 30, 2027. (Wendy Lang)

6. For possible action. Discussion to approve a labor agreement between Douglas County and the Douglas County Sheriff's Protective Association (DCSPA) from July 1, 2024, through June 30, 2025. (Wendy Lang)

7. For possible action. Discussion on a labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit (DCSPA-SBU) from July 1, 2024 through June 30, 2025. (Wendy Lang)

8. For possible action. Discussion and evaluation of County Manager, Jenifer Davidson's, annual performance including, the potential granting of a salary adjustment, merit increase and/or reward for exemplary job performance; and time permitting the setting of goals, expectations, and objectives for Ms. Davidson's 2025 evaluation. Notice requirements consistent with NRS Chapter 241 regarding discussion of character have been provided to Mrs. Davidson. (Christine Vido)

9. For possible action. Discussion and canvass of returns from the June 11, 2024, Primary Election including, entering an abstract of the results in the Board's records, ordering the County Clerk to certify the abstract and transmit a report of the abstract to the Nevada Secretary of State in compliance with NRS 293.387. (Amy Burgans)

10. For presentation only. Announcements/reports/updates from County Commission members including updates on the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended and any request by a Commissioner for discussion of a future agenda item. (Chairman Rice)

CLOSING PUBLIC COMMENT (No Action)
At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

ADJOURNMENT

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM
COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **APPROVAL OF PREVIOUS MINUTES**

TITLE:
For possible action. Discussion to approve the minutes of the May 16, 2024, regular meeting and the May 20, 2024, special meeting of the Board of County Commissioners.

RECOMMENDED MOTION:
Approve the minutes of the May 16, 2024, regular meeting and the May 20, 2024, special meeting of the Board of County Commissioners, as presented.

FINANCIAL IMPACT:
None

BACKGROUND:

ATTACHMENTS:
051624ForBoardApproval.pdf
052024ForBoardApproval.pdf

DRAFT

The Regular Meeting of the Board of County Commissioners was held on Thursday, May 16, 2024, beginning at 10:00 AM in the meeting room of the County Administration Building, 1616 8th Street, Minden, Nevada and was streamed via Live Stream – Video Link, Douglas County YouTube Channel. **When applicable, the minutes below have been transcribed.**

CALL TO ORDER
The meeting was called to order at 10:00 AM.

COMMISSIONERS PRESENT:
Wesley Rice, Chair
Sharla Hales, Vice Chair
Mark Gardner, Commissioner
Walt Nowosad, Commissioner
Danny Tarkanian, Commissioner

STAFF PRESENT:
Jenifer Davidson, County Manager
Doug Ritchie, Chief Civil Deputy District Attorney
Nicki Leeper, Assistant County Clerk
Amber Lane, Deputy Clerk

PLEDGE OF ALLEGIANCE
Led by Chairman Rice.

PUBLIC COMMENT (No Action)

Chairman Rice speaks:
The next item of business is Public Comment. The Board of County Commissioners conducts the business of Douglas County and its citizens during its meetings. The Board may impose reasonable content neutral restrictions on Public Comment, such as comments that are on topics not within the jurisdiction, authority, or control of the Board of County Commissioners. If the comment is willfully disruptive of the meeting or being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounts to a personal attack or interfering with the rights of other speakers, the presiding officer may order the removal of any person whose statement or other conduct disrupts the order and efficiency of the safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. Hand clapping, making remarks or gestures from the audience that may interrupt, interfere, or prevent any speaker from commenting should not occur. And Mr. Ritchie has a further admonition since we are in election season.

Doug Ritchie, Chief Civil Deputy District Attorney, speaks:
Thank you, Chairman. As many of you may have noticed, the County Clerk has put notices up that this is a polling place; therefore, pursuant to NRS 293.740, it is unlawful to conduct electioneering activities within the building or within 100 feet of this building. And I'll summarize what electioneering means, you shouldn't be using Public Comment to advocate for or against any person running for office, a political party, anything that would be normally associated with the campaign season. So although Public Comment is open to everyone, please be aware it's a gross misdemeanor to engage in any electioneering activities within this building or within 100 feet of it. Thank you.

Chairman Rice speaks:
Thank you, sir. Public Comment is limited to three minutes per speaker unless additional time is granted by the Board Chairperson. The Board of Commissioners uses timing lights to ensure that everyone has

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an opportunity to speak. You will see a green light when you begin, then a yellow light which indicates that you should conclude your comments. Once the light turns red, please sit down. At this time, I will open the floor for Public Comment.

Jason Gibson speaks:
Good morning, Douglas County. Citizens coalition for justice in and for Douglas County. We find ourselves having to constantly inform agency of their constitutional duties and obligations. It's been my experience and the experience of my household that we live in a lawless municipal county. And we will invoke section nine of the Nevada State Constitution, that of liberty, of speech and the press, to remind each and every one of you who haven't read your Constitution in some time, our Constitution allows every citizen to speak freely. Constitution trumps your codes and regulations, codes and regulations are for particular political class of persons; those are for US corporate subject citizens who sign up for them. Every citizen may freely speak, write, and publish his sentiments on all subjects, being responsible for the abuse of that right. Period. No law shall be passed to restrain or abridge the liberty of speech or of the press. Period. In all criminal prosecutions and civil actions, or libels, the truth may be given in evidence to the jury. And if it shall appear to the jury that the matter charged is libeous is true and was published with good motives and for justifiable ends, the party shall be acquitted or exonerated. Six weeks ago, this Board produced a proclamation, and it was a young man who appeared here with his parents for the second year in a row and they proclaimed it to be nervous disorder month. What did they call that? Some kind of memory amnesia that's escaping me.

Commissioner Gardner speaks:
National autism month.

Mr. Gibson speaks:
Thank you. The autism, okay. Autism is a long list of social nervous disorders. Dr. José Argüelles went into great detail to show that the central nervous disorders of our institutions and our societies are the sum result of deviating from the organic order. Chairman Rice awarded that young man and said there was no cure for autism whatsoever and that couldn't be anything further from the truth. Those nervous disorders are created by the institutions who are programed by artificial intelligence in the form of the 1260 artificial timing frequency, which is the organizational principle that has us in a full blown war.

Chairman Rice speaks:
Is there any further Public Comment?

Ellie Waller speaks:
Good morning. I attended the Planning Commission, there was resounding information that Title 20 should be tightened up. I'm hoping this Board will come forward with prioritizing things like impact fees where we have loss of income, my opinion, that could support additional enforcement activities, as well as dedicated Tahoe staffing, updates to the North County Specific Plan, etcetera. Also, I would like to have a presentation by staff be brought forward on the progress of the Tahoe Area Plan, the update and when there will be public participation before TRPA puts their final imprint on it. Since we're not the lead, I'd like to see some language change where we have a little bit more flexibility and approval. First readings used to be, when I first came to this county five years ago, we'd get a presentation from the development or the applicant. We just get two sentences, okay, first reading. NRS says that's fine; I think that's inappropriate, it gives the community as well as you Board Members more time to understand. I'd like to see that changed. Once the election cycle is over, I strongly urge you, as the Board and the County Manager, to request change of assignments on committees. I'm not asking anybody to step down at this time, I'm asking you Commissioners to start attending meetings that aren't yours. I'm going to start attending more committees so I better understand how we're represented by you. I don't even know if anybody really understands Mr. Rice, excuse me, Commissioner Rice's district. I'm in that district, Genoa

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is in that district, all's I ever hear is about Tahoe, which I'm really happy because I complained we don't get enough from Tahoe. Jon Erb recently was on vacation, a CAMPO meeting was mentioned that he was not in attendance to vote. Why don't we have depth of people going where there's a vote? There's a South Shore Transportation meeting tomorrow, May 17th, commencing at 8:30 AM. I'm sure Commissioner Hales is attending, I appreciate that she has been there. There are topics, one of those topics is called a transportation business improvement district bid; they call this an assessment, it's a tax. I can give you Placer County's bid information, I think we need to tread cautiously on approval. And then there's an update on a VANPOOL program, again, now I have that conundrum of LTDVA, TDVA, what is a VANPOOL versus the Lake Link? Thank you.

Jim Jackson speaks:
Good morning. I missed the last meeting, so I'll try to make up for it this time. I gave the Clerk an email that I received from the Governor's Office; I think I may have given this to you before, but I don't remember so I did it again. And this is, again, on my favorite topic, Johnson Lane Painted Rock Mine. This was a conversation I had with the Governor's Office about the status of Johnson Lane. They decided to research it through NDOT; NDOT got back to them, they got back to me. Johnson Lane is not a State road, it is a County road maintained by Douglas County, and they attached maps that they said showed that. In the conversation I had on the phone, they said being that it is a County road, we can do whatever we want with it. We maintain it, the State has no jurisdiction over it anymore, they turned it over to the County. So I handed this in so you could take a look at it and see. One of the things that Ellie mentioned was when things are presented, you have a first presentation, then a second. In the first one, they seem to get up here and just read a few words, and that's the first one, and then a couple of weeks later or a month later, whenever that happens, they do a full blown presentation then you vote on it. I think you should reverse those two, give the full blown presentation, so that we can get a chance to understand what they're really doing. And I know it's out here in the paperwork, we can read it, but it's different when you actually hear it and see it. I think that would go a long ways towards opening up what's really going to be happening in this change of an ordinance or something like that. I think that would be very helpful. Johnson Lane again, hope the County gets a backbone and really goes after it, we need your help up there. You guys came to the rescue of Grandview Estates just down the road from us, hope you come to our rescue. I know they're a pretty elite area in there, but our area is a pretty big area, and a lot of people up there, and we really do need your help. So that's it for today, thank you.

Chairman Rice speaks:
Thank you, sir. Any further Public Comment? Seeing none, I will bring it back to the Board.

APPROVAL OF AGENDA

MOTION TO: Approve the agenda; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mark Gardner, Commissioner
SECONDER:	Sharla Hales, Vice Chair
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

UNAPPROVED

APPROVAL OF PREVIOUS MINUTES

For possible action. Discussion to approve the draft minutes of the April 4, 2024, and the April 18, 2024, regular meetings of the Board of County Commissioners.

MOTION TO: Approve the draft minutes of the April 4, 2024, and the April 18, 2024, regular meetings of the Board of County Commissioners; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sharla Hales, Vice Chair
SECONDER:	Walt Nowosad, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

CONSENT CALENDAR

Chairman Rice speaks:
Alright, we'll move on to the Consent Calendar. We have items A through N; any Commissioner need to pull any of the Consent Calendar items? Nobody's jumping on that. I hear a motion.

Commissioner Nowosad speaks:
Well, yes. I move that we remove Item L for further consideration.

Chairman Rice speaks:
Okay. It's been moved that we remove Item L for further consideration. Any other changes? All those in favor say aye, approval of the minutes from A through N, with the exception of L. And any opposed?

MOTION TO: Approve the Consent Calendar Items A-N, minus Item L pulled for further discussion; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Walt Nowosad, Commissioner
SECONDER:	Sharla Hales, Vice Chair
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

A. For possible action. Discussion on the Outdoor Festival Permit application submitted by Michael Milthorpe for American Century Championship to be held July 10, 2024, from 8:00 AM to 6:00 PM; July 11, 2024, from 8:00 AM to 6:00 PM; July 12, 2024, from 7:00 AM to 3:00 PM; July 13, 2024, from 7:00 AM to 3:00 PM; and July 14, 2024, from 7:00 AM to 3:00 PM at the Edgewood Tahoe Golf Course, 180 Lake Parkway, Stateline, Nevada, and subject to the stated conditions/comments by the reviewing departments. (Amy Burgans)

B. For possible action. Discussion on the Outdoor Festival Permit application submitted by Jonelle Spafford of Two Stone Slab and Tile for National Night Out to be held August 2, 2024, from 4:00 PM to 8:00 PM at 1770 US Highway 395 N, Suite D, Minden, Nevada, subject to the stated conditions/comments by reviewing departments. (Amy Burgans)

C. For possible action. Discussion on the Outdoor Festival Permit application submitted by Aaron Meeden of the 20-30 Club for the 114th Annual Carson Valley Days to be held June 5, 2024, through June 9, 2024, from 7:00 AM to midnight (12:01 AM) daily at Lampe Park, 1324

UNAPPROVED

Waterloo Lane, Gardnerville, Nevada, and subject to the Fire District approval and stated conditions/comments by reviewing departments. (Amy Burgans)

D. For possible action. Discussion on the approval of an Outdoor Festival Permit application submitted by JD Frisby, Minden Town Manager, for Minden's 4th of July BBQ Celebration to be held July 4, 2024, from 10:00 AM to 2:00 PM at Minden Park, 1610 Esmeralda Avenue, Minden, Nevada, subject to the stated conditions/comments by reviewing departments. (Amy Burgans)

E. For possible action. Discussion to accept the Douglas County Treasurer's Monthly Statement for March 2024 submitted per Nevada Revised Statutes 354.280(2). (Amy Burgans)

F. For possible action. Discussion to accept the cumulative voucher sheets submitted under NRS 244.210 for checks and electronic fund transfers issued for the 04/05/2024 Payables, 04/05/2024 Payroll, 04/12/2024 Payables, 04/19/2024 Payables, 04/19/2024 Payroll, 04/26/2024 Payables, and 04/29/2024 Payables. (Amy Burgans)

G. For possible action. Discussion to approve the Community Development Department's request to reclassify an Office Specialist position (Pay Grade 107: $22.55-29.31) to a Development Coordinator position (Pay Grade 109: $25.78-36.10). (Andrea Pawling & Tom Dallaire)

H. For possible action. Discussion to approve the first amendment to the Contract for Professional Services between Douglas County and Truepoint Solutions, LLC, increasing the contract by $15,000 to a total of $64,000 for additional improvements to the Accela permitting software system, and authorize the County Manager to sign the contract. (Andrea Pawling)

I. For possible action. Discussion on the District Attorney's Office entering a new 3-year contract with Thomson Reuters Westlaw for legal research at a total cost of $55,666.80 ($18,555.60/yr.) and to authorize the District Attorney to sign any required documents. The current contract ended in March of 2024. (Mark Jackson)

J. For possible action. Discussion to authorize the Douglas County Sheriff's Office to accept a cash donation of $25,000 from a local business to be used by the Sheriff's Office to fund the Shoot House project as needed, and adopt Resolution 2024R-026 increasing the budget authority in the Assigned Use Sheriff Donation's Account (101-997 550.090) by the donated amount. (Undersheriff Elges)

K. For possible action. Discussion to accept a $119,292.08 Federal Fiscal Year (FFY) 2022 State and Local Cybersecurity Grant Program (SLCGP) grant award to update the backup data center environment; authorize the Emergency Manager to sign the grant award; and adopt Resolution 2024R-057 increasing the budget by the amount of the grant award. (Kara Easton)

L. For possible action. Discussion to adopt Resolution 2024R-051 to augment the Fiscal Year 2023-24 budgets in various funds by $4,160,053 and transfers of $158,000 from capital reserves and greater-than-anticipated revenues related to the China Spring Youth Camp, Regional Transportation, and Motor Pool/Vehicle Maintenance budgeted expenses. (Kathy Lewis)

M. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through April 18, 2024, per Nevada Revised Statute 251.030. (Kathy Lewis)

UNAPPROVED

N. For possible action. Discussion to approve an increase of $20,000 on a purchase order with Western Nevada Supply for water meters (PO # 2024-00000155). This increase will bring the purchase order total from $99,000 to $119,000. (Rick Robillard)

ADMINISTRATIVE AGENDA

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

L. For possible action. Discussion to adopt Resolution 2024R-051 to augment the Fiscal Year 2023-24 budgets in various funds by $4,160,053 and transfers of $158,000 from capital reserves and greater-than-anticipated revenues related to the China Spring Youth Camp, Regional Transportation, and Motor Pool/Vehicle Maintenance budgeted expenses. (Kathy Lewis)

Chairman Rice speaks:
Alright. We will move then to the regular agenda and first thing will be discussion of Item L. That would be Kathy Lewis.

Chairman Rice read the agenda item into the record.

Kathy Lewis, Chief Financial Officer, speaks:
Thank you. This is an augmentation doing a couple things in a couple different funds. The biggest is in the Regional Transportation Fund and the Regional Transportation Fund is a procedural augmentation for an approval that was done at RTC to move funds from an unallocated fund balance to the Muller Parkway. And so this is a procedural based on their action from their board.

Chairman Rice speaks:
Commissioner Nowosad, you requested this be pulled. Any comments?

Commissioner Nowosad speaks:
No comment, thank you. Mr. Chairman, I recommend that we accept the adoption of Resolution 2024R-051 to augment the Fiscal Year 2023-24 budgets in various funds, etcetera.

Commissioner Gardner speaks:
Mr. Chair? That motion is out of order, we need to go to Public Comment in advance of that. Sorry, Commissioner Nowosad.

Chairman Rice speaks:
Alright. If there is no further comments from the Board, we will go to Public Comment on Item L for possible action.

PUBLIC COMMENT

Ellie Waller speaks:
I hadn't planned on making Public Comment. I'm hoping we'll get an update presentation on Muller Parkway soon. Thank you.

Chairman Rice speaks:
Any further Public Comment? Seeing none, I'll bring it back to the Board. All those in favor of approving?

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Commissioner Tarkanian speaks:
I'm just going to make a comment.

Chairman Rice speaks:
Yes, sir?

Commissioner Tarkanian speaks:
There was some Public Comment in our supplement, we've read that and we at least feel that, or staff feels that we're proceeding in the right manner and everything's been considered.

Chairman Rice speaks:
Thank you. Any further comment? Do I have a motion? You pulled it.

Commissioner Nowosad speaks:
Right. Is the Clerk, have you copied down my motion from before? That one was just disordered.

Vice Chairwoman Hales speaks:
You used the word recommend, so you might want to say I move.

Commissioner Nowosad speaks:
Okay. I move that we adopt Resolution 2024R-051 to augment the Fiscal Year 2023-24 budgets in various funds as described.

Chairman Rice speaks:
All those in favor say aye.

Commissioner Gardner speaks:
I will second it. Oh, was it seconded?

Chairman Rice speaks:
I thought it had been seconded, obviously not.

Commissioner Gardner speaks:
Okay.

Chairman Rice speaks:
Thank you for your second. Now, all those in favor say aye. Any opposed? The motion passes unanimously.

MOTION TO: Adopt Resolution 2024R-051, to augment the Fiscal Year 2023-24 budgets in various funds by $4,160,153 and transfers of $158,000; carried.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Walt Nowosad, Commissioner
SECONDER:	Mark Gardner, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

UNAPPROVED

1. For presentation only. Ceremonial presentation of Proclamation 2024P-055 recognizing the 2024 National Safe Boating Campaign and proclaiming May 18-24, 2024 as "National Safe Boating Week" and the start of the year-round effort to promote safe boating in Douglas County. (Chairman Rice)

Chairman Rice read the agenda item into the record.

Chairman Rice speaks:
I see the Coast Guard is in the building, if you would join us up here please. It was my pleasure to work the Douglas County patrol boat for about 15 years and we got to spend a great deal of time working alongside the Coast Guard. And by the way, they've got a very nice hot tub up there, that's supposed to be a secret.

Chairman Rice read the proclamation into the record.

Applause was heard.

To review the full proclamation please see the Agenda Packet material.

Chairman Rice speaks:
Thank you, sir.

Bruce Martin, Division Commander of the Sierra Division of the Coast Guard Auxiliary, speaks:
Thank you, Chair, I appreciate it.

Chairman Rice speaks:
Would you like to say a few words?

Mr. Martin speaks:
Sure. Thank you very much, Chairman Rice, Board, and County staff for getting us here, we really appreciate it. We are civilian volunteers for the Coast Guard and our number one message has been read by the Chair; wear your life jacket. Lake Tahoe is not immune from the sad statistics that the Chair informed us of, so please do your best, especially this week as tourist and fun season begins. There are Douglas County residents in our organization, your Sheriff's Office, the fire agencies in Douglas County are tremendous partners. So I want to thank you for that as well. That's it, thank you.

Photos were taken.

RESULT: PRESENTATION HELD.

2. For presentation only. Ceremonial presentation of Proclamation 2024P-056, proclaiming May 2024 as "National Small Business Month" in Douglas County. (Chairman Rice)

Vice Chairwoman Hales read the agenda item into the record.

County Manager Jenifer Davidson read the proclamation into the record.

To review the full proclamation please see the Agenda Packet material.

UNAPPROVED

Jenifer Davidson, County Manager, speaks:
Joining me today at the podium I think is Nicki Rudelbach, our Economic Vitality Manager. And it is also her honor to be presenting this proclamation, she has a few short words.

Nicki Rudelbach, Economic Vitality Manager, speaks:
Thank you everybody for being here, very excited. Main Street Gardnerville and also the Small Business Administration, our rep is not here, she's actually in Vegas right now doing some small business month festivities. But we were able to have Consuelo step in, so I'm very excited to present this to her and on behalf of Douglas County and Economic Vitality, and all the small businesses in our community, very excited to have everybody a part of it. All the entrepreneurs that work so hard to give us all what we're looking for, the residents of our great Douglas County. So thank you, Consuelo, here you are, you can say a few words. But I work with Kathy, one of her counterparts, and that is our representative for Douglas County, for our Small Business Administration. And I have calls, I would say, at least weekly, maybe once daily or so that I refer to the small business crew. And it's so amazing the work that they're able to help them do; build their business plans, point them in the right direction and get them started on their entrepreneurial dreams, so thank you so much. And then along with Main Street Gardnerville, just such an amazing partnership that we have with the small businesses downtown, the growth, the façade program and all that you put into it. And it's incredible, there's really not another word. You work so hard for these businesses and we really appreciate it because we wouldn't have this community without them, so thank you so much. And we'll have Consuelo speak and then you can go, alright?

Consuelo Fahrner, Small Business Administration, speaks:
Good morning everyone. And we are honored to accept this proclamation on behalf of the Small Business Administration and Small Business Development Center. So we work together, the SBDC is our resource partner, we assist small business to grow, recover from any disaster. So thank you.

Chairman Rice speaks:
Thank you.

Applause was heard.

Jen Nalder, Main Street Gardnerville Program Director, speaks:
Hi everyone. On behalf of our little small businesses, I would like to thank you for recognizing them today. I've recently learned a fun fact that small businesses are considered any sort of enterprise that has under 500 employees, but if you're under 20 employees, you're actually considered a micro-enterprise. And so on behalf of our micro-enterprises that are your local merchants downtown, I would like to thank you for your recognition. Recently, we have heard that they have been impacted by upwards of 33 percent of revenue recently, and that's really unsettling considering that it's not just an indication of the current trend of the economy, but they unfortunately are double impacted by the local construction happening downtown. So I encourage you, just visit your small businesses and keep their doors open, buy a gift card, go in and say hi and show them that they're very supported. We do happen to have a small event tonight if you guys want to go and do that, it's called the Wine Walk and it's not just wine, but it is some sipping and shopping. So if you would like to come meet your local merchants, please come downtown Gardnerville 4:30 PM to 7:30 PM.

Photos were taken.

RESULT:	**PRESENTATION HELD.**

UNAPPROVED

3. For possible action. Discussion to accept the Douglas County Public Administrator's quarterly report for January 1, 2024, through March 31, 2024. (Steve Walsh)

Chairman Rice read the agenda item into the record.

Steve Walsh, Public Administrator, speaks:
Good morning, Commissioners. Thank you for carving out some time in your busy schedule today so that I could share some time with you. For this reporting period, I changed the format of the report that we had been using for an unknown number of years. The old method that I reported was in about a three column, three line process and probably the math was hard to see, or at least maybe somewhat hard to understand just because the columns were so general. I received a couple questions from some staff of how that math worked out and so I added a few columns, hopefully to help you guys understand exactly what the office does, what the office has in front of it, what the office has behind it as well. And I included not only in the report, but I included a small little explanation of the columns that I added in order to help you. So I hope that cleared up some of the un-simple math that was on the old format and I look forward to using this new format going forward and it should make a lot more sense. And again, appreciate your time for letting me come in and share that with you, hopefully it helped.

Chairman Rice speaks:
Thank you for that. Any questions from the Board?

Vice Chairwoman Hales speaks:
Yes. Hi, thank you. I appreciated the explanations that you gave and I think I followed them and I appreciate the information. For me, an important piece to understand is, how many inventories have been filed in each of these categories?

Mr. Walsh speaks:
So on any of the pending cases, all the inventories need to be filed within 120 days of the assignment, or excuse me, 60 days of the assignment of the case, or the appointment. And I don't have any, with maybe the exception of one that is out there, that doesn't have a current inventory filed that's more than 60 days old. There's been some extenuating circumstances, of course, that led to that delay, but we've pretty much got it that wrangled up I think.

Vice Chairwoman Hales speaks:
Okay. So I'm just kind of going specifically down these pending cases, let's skip that one and come back to it. New cases, inventories have been filed in all eight of those?

Mr. Walsh speaks:
In the new cases, not necessarily all of them. I mean, there's some of those new cases could have been opened as recently as last week. In fact, I was in court on Tuesday opening up a new case.

Vice Chairwoman Hales speak:
Okay.

Mr. Walsh speaks:
Oh, well excuse me, for this reporting period, I would say they are because this reporting period goes back through March.

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Vice Chairwoman Hales speaks:
So inventories have been filed in all eight of those cases?

Mr. Walsh speaks:
I believe so, yes.

Vice Chairwoman Hales speaks:
Okay. And then cases opened and closed during the quarter, I think I'm reading that right, were inventories filed in all six of those?

Mr. Walsh speaks:
No. And in most of those cases, there's not an inventory required. A lot of those cases are handled with small estate affidavits, or the process is generally, my office investigates, helps the client, beneficiary, whoever it would be named in that case and I just facilitate the process, maybe they finish the case for me. Likely, there's no appointment in any of those cases that actually goes through the court process. The only time that I would file an inventory would be if the cases actually goes through the full court process and is appointed, or I am appointed as administrator of the estate.

Vice Chairwoman Hales speaks:
Okay. So those ones that were opened and closed, none of them went through the court process?

Mr. Walsh speaks:
Correct.

Vice Chairwoman Hales speaks:
Okay. Closed cases with full probate, all four of those had inventories?

Mr. Walsh speaks:
Yes.

Vice Chairwoman Hales speaks:
Okay. And current pending cases, how is that number 14 different than the pending cases previous report of 16?

Mr. Walsh speaks:
Well, I started the period with 16 and that's why I included that comment or that line. If you see the new cases that came to the office, essentially were eight, that would give me a total of, by my math, 24. Cases closed during the period that were closed during the quarter were six and cases that were closed in full probate were four, that's ten cases closed over that that time period. So again, I'm simplifying the math…

Vice Chairwoman Hales speaks:
Right.

Mr. Walsh speaks:
Commissioner, but…

Vice Chairwoman Hales speaks:
I'm following you, yeah.

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Mr. Walsh speaks:
Yeah, the ten, that fact is 24 minus ten being 14.

Vice Chairwoman Hales speaks:
Okay. Alright, thank you.

Mr. Walsh speaks:
And that was probably the biggest obstacle in my previous reports to this Board, I only had three columns and how I reported those cases open and closed during a quarter. It looked very swayed or slanted or swayed in open and closed cases, but the math never added up to the pending, so that's why we went back and added this for clarity.

Chairman Rice speaks:
Thank you. Any further questions from the Board?

Commissioner Gardner speaks:
Commissioner?

Chairman Rice speaks:
Yes, sir.

Commissioner Gardner speaks:
Mr. Walsh, I certainly appreciate this report. How long generally does it take to complete a case from start to finish? Is there any average there?

Mr. Walsh speaks:
Well, there's many extenuating circumstances. If you just look up just some of the notice periods that are required by the courts initially, right now we have quite a backlog in courts. In fact, what you see is like, here in this case, I've got cases under investigation, 11. Most of those cases I've presented to the court and they're not going to even be heard until next quarter, so there's a little bit of process just getting in front of the judge to be appointed. So that's like, right now, it's about six or seven weeks just because of the court calendar; there's a 90 day credit notice posting, so there's some time in there that's a little flexible. Normally after that, during that time frame, we can do a lot of the work on the case, and in some more simple cases, we can be done by the time those notice periods are completed. So I do have cases that finish all the time within sometimes as something as simple as a five or six month period. But I've got at least one of these or two of these pending cases that I've been working on since 2019, which is those are the extreme where we have some incredible outside factors that have had us at bay for closing a case. I'm happy to say one of those 2019 cases are closing on June 11th and it'll be a big celebration in my office for cutting cake and everything. I don't mean to be facetious, but it's been a very difficult case and five years of a lot of hard work by a lot of folks. I'm just glad to see that.

Commissioner Gardner speaks:
I guess my real question would be, of the 16 pending cases, how many of those would be a year or older?

Mr. Walsh speaks:
I think the answer is going to be four or five. I'd have to go back and review my actual desktop on my computer, but I think it's four or five.

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Commissioner Gardner speaks;
So what would be your goal in regards to trying to close cases?

Mr. Walsh speaks:
Well, the most delayed case is going to court on June 11th, and again, I mentioned that earlier, the others are either at schedule and will be heard in the third quarter. One might drift over into the fourth quarter, I foresee a couple of problems on that one. But I think you'll see, if I was foreseeing what this report's going to look like the next time I report, you're going to see a huge increase in the numbers of cases started by my office. So new cases are going to go up, pending cases are going to go up significantly to probably the tune of ten or 12 because I've got some significant work going on now. And then the following month, you'll see the cases, or the following reporting period, you'll see the cases close. If that helps you and answers questions.

Vice Chairwoman Hales speaks:
If I may? Would you consider adding another column to the right that shows out of each of these categories, how many cases have inventories filed?

Mr. Walsh speaks:
Have inventory filed? Sure.

Vice Chairwoman Hales speaks:
Okay, that would be helpful to me. And I understand that in recent months, the County has checked with you to see if you need additional resources to do your job?

Mr. Walsh speaks:
Yeah, Jenifer's office has reached out and I appreciate that. The workload has changed a bit over time with just different levels of requirements and legislation and such. It's hard to put, as I've expressed with Jenifer and I think I even talked with Kathy Lewis one day quite extensively about it, it's hard to put a fair analysis on if the department needed more staff. Of course, I think my office gets help from a lot of folks in this county, a lot of departments, and I have tremendous appreciation for everybody who helps, I got no complaints. My workload is so unpredictable though; I think we have about 15 new cases on the docket right now in my office. For an office of one person that's a little bit crazy, I'd love to ask for help. I've also had quarters where I've only had two, so I think it's very difficult for me to reach out and ask for a staff member or something like that when I know how challenging budgets are. So I've refrained from that with Jenifer and anybody else who's talked about it. The only request that I've ever had in my time in this office is probably the most challenging effort, is a place to put stuff, for lack of a better definition, in some cases that maybe I'm working with a landlord and I have a very short time frame to deal with personal property. My office has looked like a thrift store a few times in its life because I pack it full of things. I'm also a businessman myself, I have a real job outside of my role here and I happen to own a warehouse that I'm very lucky that I have that space. And when needed, I've been able to use my resource so that there's no cost to the estates for storage, that's been beneficial. But I've always got a car parked in somebody's parking lot, or I've always got a toaster or a couch or something of that nature. I don't mean, I'm not making a joke about it, but I've always, it seems like I have some stuff somewhere. That would be the biggest help. As far as staff, I don't think my job justifies that at this point, it's too unpredictable.

Vice Chairwoman Hales speaks:
I appreciate that. Thank you for your desire to be cost conscious with the County. I would say though, that there's a lot of merit in keeping estate matter, property separate, and if you need space, the County

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should, or arrangement should be made so that there's no possibility of co-mingling. That's just a concern I have so you may want to discuss that with your legal counsel or whoever.

Mr. Walsh speaks:
Absolutely, I agree. I keep most anything of a valuable nature or something, I have several safes in my office. I keep pretty good tabs on those kind of things and I want no comingling at all. My regular job very closely resembles what I do for the County, it's very important to me that I don't comingle anything. I will admit, I do use a lot of the resources from my business to help me in my job out at the County and I look at that as not comingling, but I look at it as a benefit to the County. And that's just no different than if you hired a contractor and he shows up with the proper tools to install your plumbing or your ceiling fan at home. If he shows up with the proper tools, it makes him a better contractor. I hope I fill that need by the tools and resources that I came to this job with.

Vice Chairwoman Hales speaks:
Thank you.

Chairman Rice speaks:
Any further comments by the Board? Seeing none, this is an action item. I will open it to Public Comment.

PUBLIC COMMENT

Jason Gibson speaks:
I want to thank the Board. House of Gibson, I want to thank you for your line of questioning and for bringing this audit forward, this is a very important matter. We'd like to share our personal experience with this Public Administrator employee of yours. In the 9th Judicial District Court of the State of Nevada, we have case number 2022-PB-00004, which is now being audited by the Supreme Court, in the matter of the estate of Sandra K. Gibson and the House of Gibson. A debt free estate which was intentionally left intestate without a will in order to prevent the house from falling into the hands of crooks like Stephen Walsh right here who...

Chairman Rice speaks:
Sir, you're done.

Mr. Gibson speaks:
…sale of our house.

Chairman Rice speaks:
You are done, leave or I will have you put out.

Mr. Gibson speaks:
I want the record showing what you're doing to us.

Chairman Rice speaks:
We will be in recess for ten minutes, thank you.

A break was held.

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Chairman Rice speaks:
Everybody's back in their places with bright, shining faces. And I understand that you wish to continue, sir?

Mr. Gibson speaks:
Default notice of maladministration of due process. On behalf of the house of Gibson, this articulates the fraudulent letters of administration that were issued by this County without due process. Notice to agent is notice to principal, notice to principal is notice to agent. Whereas Douglas County Administrator, Stephen Walsh, by and through his Attorney, Justin Clouser, employee of Douglas County, filed a motion for order to show cause for contempt for failure to abide by an order. A fraudulent order where they tried to put me in jail for 28 days. This was done on December 27, 2023, I did not receive notice until January 16th of their actions. And this has been the common theme since they opened up this probate case in 2022. Since 2022, I have been cooperative in working with agency, I have kept an online photo album of over 600 pictures and a timeline, as well as all of the records for an estate that's debt free. And which was intentionally left intestate by my mother, who did not want it falling into the hands of the County whose motivation is to force the sale of the house for a six to ten percent commission. The parties, myself and Stephen and his attorney, appeared before Nathan Tod Young, District 9th Court on October 3rd. Without properly notifying me, they tried to hold me in contempt. Whereas Judge Nathan Tod Young issued those letters of administration knowingly to try to pin me for not cooperating with the County in taking inventories and other protocols required by the court. They use these same tactics at the Tahoe Stateline Justice Court and with the East Fork Justice Court. And the collusion that's occurring between law enforcement, Stephen Walsh, and this County, is going to be fully exposed with Michael Gibbons taking a very close look at this case at the Supreme Court in Nevada. This is the kind of County we have here today.

Chairman Rice speaks:
Thank you, sir and thank you for composing yourself. One of the things that I do want to bring to the attention of the audience is the fact that Mr. Walsh is an Elected Official and this Board has very little control over the actions of his office. And he does come to us with quarterly reports as required and I thank you for that. And if there's no more further questions from the Board, and I want to make sure that there's no further Public Comment, no more comment from the Board?

Commissioner Gardner speaks:
Mr. Chair?

Chairman Rice speaks:
Yes, sir.

Commissioner Gardner speaks:
There was a misstatement by a member of the public during Public Comment and you kind of alluded to it, in the fact that he is an Elected Official within this County. But the comment was made that he is an employee of ours and I think it's important that the public understand; no, he is not an employee of us, he is an independently Elected Official. So anyways, just for clarification. Thank you.

Chairman Rice speaks:
Thank you. If there's no further comment, I need a motion from the Board to accept his report, as presented.

UNAPPROVED

Vice Chairwoman Hales speaks:
I move that we accept the Douglas County Public Administrator's quarterly report for January 1 through March 31, 2024, as presented.

Commissioner Nowosad speaks:
Second.

Chairman Rice speaks:
All those in favor say aye. Any opposed? The motion carries unanimously. Thank you, sir.

Mr. Walsh speaks:
Thank you.

MOTION TO: Accept the Douglas County Public Administrator's quarterly report for January 1, 2024, through March 31, 2024; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sharla Hales, Vice Chair
SECONDER:	Walt Nowosad, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

4. For possible action. Discussion to fill a vacancy on the Minden Town Advisory Board due to the passing of a member in accordance with County Code 18.02.040 and NRS 245.170. The Minden Town Advisory Board has recommended Matt Bernard to fill the unexpired term. The appointee will serve the remaining unexpired term of May 2024 through December 31, 2024. (Rachel Hamer)

Chairman Rice read the agenda item into the record.

Rachel Hamer, Town of Minden Administrative Services Manager, speaks:
Thank you, Commissioners for having us and good morning. And today I have Mr. Matt Bernard with me. Unfortunately, we are here before you today because we did have a passing of Board Member Susan Jackson on our Board in February. At the March meeting, the board did discuss it again, and then in April, we decided to move forward with getting some applications in. This was publicly noticed, the newspaper, social media, for applicants to come forward to fill this unexpired term through the end of this year. We received four qualified applications that were presented to the board at the May 1st meeting; the board had the option then to interview these candidates, ask any questions that they may have. And at that time, they voted to recommend to you, Mr. Bernard as the applicant to fill this vacancy. Mr. Bernard comes to us with ten years of Minden Town Board experience, so he knows how things go and the board feels very confident that he could basically jump right in. So we're here to answer any questions that you may have and anything you need.

Chairman Rice speaks:
Okay, thank you so much. And questions from the Board? We'll start at the other end.

Commissioner Gardner speaks:
Thank you, Mr. Chair. Anyways, Mr. Bernard, thank you for stepping into this role. I know that you previously served on the board and so I agree with the feelings of the board that you can immediately step into that position without any, what do I want to say? Any learning experience, yes, any time curve

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there, so I appreciate you coming forward. I also want to congratulate the board for taking the opportunity to consider Mr. Bernard for this position, indifference to the fact that we're in the middle of an election process and there are three candidates, as I understand it, for two positions. So rather than showing preference to any of those three applicants, or individuals who have filed for that office, this is a stop gap method for six months. And so once again, we appreciate you coming forward and doing that and I appreciate the foresight of the board in doing that. So anyways, that's all I wanted to say.

Chairman Rice speaks:
Thank you. Any further comments?

Commissioner Tarkanian speaks:
I don't have a lot to add, but you must be extremely well respected to beat out the other three candidates who are also very well respected.

Chairman Rice speaks:
Vice Chairwoman Hales.

Vice Chairwoman Hales speaks:
If it's okay, I'll wait until after Public Comment.

Chairman Rice speaks:
Okay. Any further comment from the Board? If not, I'll open this for Public Comment as it is an action item. Is there any Public Comment?

PUBLIC COMMENT– none

Chairman Rice speaks:
Seeing none, I will bring it back to the Board.

Vice Chairwoman Hales speaks:
Alright, thank you. I just wanted to note that I am a long term Minden resident of like 35 years. And Minden Town Board has a long tradition of quality service and the Town of Minden does an excellent job for its residents, and I am very pleased that I get to be the Commissioner with Minden in my district. As usual, the process to fill this vacant position was done with thoughtfulness, and so I appreciate the Town, I also really very much appreciate you, Mr. Bernard, for being willing to step up and do this. And it was clear from reading the minutes and the statements made in Public Comment that your service is very meaningful for a lot of reasons; one being that the previous holder of this position, that her family is very pleased about this. And I'm happy that this is working out that way and that all turns on your willingness to do this for the rest of the year and so really appreciate that. So with that, I would move that we appoint Matt Bernard to the Minden Town Advisory Board for the remaining unexpired term of May 2024 through December 31, 2024 based on the recommendation of the Minden Town Advisory Board.

Chairman Rice speaks:
Thank you. Is there a second?

Commissioner Gardner speaks:
I'll second that motion, Mr. Chairman.

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Chairman Rice speaks:
Any further comment from the Board? Seeing none, all those in favor say aye. Any opposed? The motion carries unanimously. And thank you, sir.

MOTION TO: Appoint Matt Bernard to the Minden Town Advisory Board for the remaining unexpired term of May 2024 through December 31, 2024 based on the recommendation of the Minden Town Advisory Board; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sharla Hales, Vice Chair
SECONDER:	Mark Gardner, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

5. For possible action. Discussion to approve a petition (DP22-0118) by the Minden-Tahoe Airport for Douglas County to abandon a portion of the Bliss Road right-of-way (ROW) and utilities easement, approximately 3.25 acres in size, which runs through properties owned by Douglas County for the Minden-Tahoe Airport (APNs 1320-05-002-012, 1320-05-002-021, and 1320-05-002-022) and direct the County Engineer to complete a Record of Survey documenting the new parcel configurations as presented in the staff report. (Jeremy Hutchings)

Chairman Rice read the agenda item into the record.

Jeremy Hutchings, County Engineer, speaks:
That's right. Thank you, Mr. Chairman. This is where things get exciting because the engineers are taking over. This is Agenda Item 5 on page 376 of your packet. Sorry I didn't have a good quote for you today, I was behind last night. So where's the project located? We're just north of Minden Airport. Here's this star that kind of shows where we're talking, Starbucks for reference, is over here, Starbucks plant. The only really neighbor is Prologis doing the UPS building there to our west. So the who's and the what's; Douglas County Airport is the applicant, Heather MacDonnell; for the record, that's how you pronounce McDonald in Nevada, apparently. We're going to try to abandon three and a quarter acres, and the highlighted area in yellow is basically what we're talking about, that's where Bliss Road was aligned as recently as maybe 2017-'18. The cyan, or light blue line, is where the right-of-way will be relocated to eventually, and that is an 80 foot width. So the why are we doing this? So basically just clean up, the road's been moved so there's really no reason to have the right-of-way over there now. The right-of-way was completed under this document, it was an easement for public right-of-way and utilities. Staff hasn't been able to identify any negative impact to the County, Public Works, Road Department's supportive of the application. I have not received any Public Comment yet, but all the appropriate noticing for the public has gone out. And there aren't really any specific conditions with the application, but we will be doing a record survey to finalize, the parcels will get rejiggered slightly. No new parcels will be created, but we'll have to rejigger them slightly to account for the abandonment. So here's the stuff for the lawyers that allows us to abandon it, I'm not going to read that, but it is in your packet. Here's the recommended motion that I can flip back to, but I'm happy to take any questions at this time. And that concludes my presentation.

To review Mr. Hutchings' full presentation please see the Supplemental Meeting Materials.

Chairman Rice speaks:
Thank you, sir. Any questions from the Board?

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Vice Chairwoman Hales speaks:
I'll just ask this one just so it's super clear; so really, what the County is doing is abandoning a right-of-way to itself?

Mr. Hutchings speaks:
Yes.

Vice Chairwoman Hales speaks:
So we're giving up one thing that we owned and essentially merging it with the other thing that we own?

Mr. Hutchings speaks:
Right. So arguably, if I may, Vice Chairwoman Hales? The doctrine of merger may apply, doctrine merger being that, hey, if you own both properties, you're really just Peter to Paul, one pocket to the other. However, on the advice of legal counsel, which I think I'm trying to follow direction from lawyers, it creates a record for the future that this is what happened and this is how it happened and when it happened. So that's why we're here. And similar to the next two items out, we're doing something very similar. But we own the property and originally, we were dedicating easements to just another agency of the County, which is the County. We're just clarifying it for the record.

Vice Chairwoman Hales speaks:
I appreciate that. And I did just want to bring this out very specifically so that everyone would know we're not giving away something.

Mr. Hutchings speaks:
Correct.

Chairman Rice speaks:
Commissioner Gardner.

Commissioner Gardner speaks:
Thank you, Chairman. I have to admit, I'm really impressed that you could actually find these little glitches that exist within the County. I didn't realize you had that kind of time on your hands to find these little nuances that need to be cleaned up, so, I really congratulate you on finding this and getting this cleaned up. So I don't know how many other little things we have and I agree with Vice Chairwoman Hales, it's important that our public understand that we're not really giving up anything, we're just moving things around a little bit and getting things back into alignment as they should be. So anyways, thank you.

Chairman Rice speaks:
Thank you. Any further comments from the Board? Seeing none, this is an action item, so I will open it for Public Comment. Any Public Comment on this item?

PUBLIC COMMENT– none

Chairman Rice speaks:
Seeing none, I'll bring it back to the Board for a motion.

Commissioner Gardner speaks:
Mr. Chairman?

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Chairman Rice speaks:
Commissioner Gardner.

Commissioner Gardner speaks:
I move that we approve petition DP22-0118 and abandon that portion of Bliss Road right-of-way and utilities easement, approximately 3.25 acres in size, which runs through properties owned by Douglas County for the Minden-Tahoe Airport, and direct County Engineer to complete a record of survey documenting the new parcel configurations as presented in the Staff Report.

Chairman Rice speaks:
Do we have a second?

Commissioner Nowosad speaks:
Second.

Chairman Rice speaks:
It's been moved and seconded. Any further discussion by the Board? Seeing none, all those in favor say aye. Any opposed? The motion carries unanimously. And thank you, sir, for what you are doing.

Mr. Hutchings speaks:
You bet.

MOTION TO: Approve petition DP22-0118 and abandon a portion of the Bliss Road right-of-way and utilities easement, approximately 3.25 acres in size, which runs through properties owned by Douglas County for the Minden-Tahoe Airport, and direct the County Engineer to complete a Record of Survey documenting the new parcel configurations as presented in the Staff Report; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mark Gardner, Commissioner
SECONDER:	Walt Nowosad, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

Chairman Rice speaks:
Alright, if the Board's okay with it, we'll just press on through. Apparently, you're okay with it.

6. For possible action. Discussion on the adoption of Ordinance 2024-1638, amending Douglas County Code Chapter 12.04, Chapter 20.830, and Chapter 20.840, all relative to permitting requirements for utility installations. Second Reading. (Jeremy Hutchings)

Chairman Rice read the agenda item into the record.

Jeremy Hutchings, County Engineer, speaks:
I'll be out of your hair soon, Mr. Chairman, I promise. Item 6 is page 422 in your packet. Ordinance 2024-1638, yes, second reading. So, I'm not going to lie, this one's a little dry, even for engineering. So there's two provisions in the code that kind of can be real confusing for some of our utility providers. And basically what that is, is if you're coming in, say you're looking at this really sweet house on 1515 Hussman and if this was the right-of-way right here, where I'm kind of drawing your attention with the laser pointer. And then this blue line is, just for example, as a public utility easement, and say the red line was just a small amount of utility work, say fiber optic is pretty popular these days. Some type of low

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voltage utility wants to go in and do what they call a drop or a service to the house. It's a fairly minor amount of work, but if you're located outside the right-of-way but within the public utility easement, you don't really get the chance to apply for an Encroachment Permit, which is a fairly simple process with the County. So you're kind of stuck with doing a Site Improvement Permit, which arguably could be a little bit more onerous. And if we want to try to facilitate this to a better degree for people that do want things like high speed internet more quickly, more streamlined, this code provision allows for that. That's the best I can really describe it, as basically a crack in the code, as I would think of it, that we're trying to make more allowances for the utilities just to go out and do really minor work, especially low voltage. Low voltage being phone, cable, and fiber.

So why is it needed? Well, in general, in my opinion, the government should be trying to provide utility services to residents to make it as streamlined as possible. It also clarifies the perceived differences between some sections of Title 12 and some sections of Title 20 that kind of get confusing. And then it also allows a few more exemptions for really minor work for these utility companies just so they can go about and get things done that need to be done that are so minor they really shouldn't be bothered with paperwork in that level. Public Comment; so we did receive two comments from the public. The second one down here is DTS Fiber, as far as I know, they're one of the only high speed internet providers, I think that's what they say in their marketing brochures. I'm not going to read that part because it's just kind of like, yeah, we really love this code revision. Let's focus on Charter Communications, I've spoken with their Government Affairs Officer, Lisa, something really Italian. I apologize to my mother-in-law, but I couldn't pronounce it, so I'm not going to try here, hopefully you can appreciate that. But basically, they had requested this quote here to be added to the ordinance, and I'm going to just read this, they wanted me to read this for the record; "to clarify existing intent and provide potential conflicts with state law, Spectrum recommends that the County add a new item under 20.830.030.A exempting work by a holder of a certificate of franchise authority under NRS 711.400 et seq. The language would read: '8. Work performed by a holder of a certificate of franchise authority pursuant to NRS 711.400 et seq.' " Doug? I don't know, that's something, again, Latin. So that basically says hey, we have franchise agreements with certain utilities that allow them to have an agreement to do certain work in our county under certain conditions, and they're asking that that be referenced in the ordinance. After talking with legal, they didn't think it was necessary, so we're not recommending we add it. That was the only other Public Comment. Here's the recommendation, and then, yeah, again, I'm happy to try to answer questions.

To review Mr. Hutchings' full presentation please see the Supplemental Meeting Materials.

Chairman Rice speaks:
Thank you. Any questions from the Board?

Commissioner Gardner speak:
Mr. Chair?

Chairman Rice speaks:
Commissioner Gardner.

Commissioner Gardner speaks:
Going back maybe one slide and actually, after reading that Public Comment on Charter Communications; that's the question, the exact question I was going to ask you is, whether or not the recommendation was to add that. And you clarified that so I appreciate that. And we are trying to get fiber into every possible home in the county, so anyways, I appreciate this. And thank you, once again, for bringing this forward and cleaning this up a little bit.

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Chairman Rice speaks:
Any further comments? Seeing none, this is for possible action, I'll open it for Public Comment.

PUBLIC COMMENT– none

Chairman Rice speaks:
Seeing none, we'll move right along. Do I have a motion from the Board?

Vice Chairwoman Hales speaks:
Mr. Chairman, I move that we adopt Ordinance 2024-1638 amending Douglas County Code Chapter 12.04, Chapter 20.830 and Chapter 20.40 as presented.

Commissioner Gardner speaks:
Second.

Chairman Rice speaks:
Moved and seconded. Any further comment? All those in favor say aye. Any opposed? The motion carries unanimously. Thank you, sir.

MOTION TO: Adopt Ordinance 2024-1638 amending Douglas County Code Chapter 12.04, Chapter 20.830, and Chapter 20.840; carried.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sharla Hales, Vice Chair
SECONDER:	Mark Gardner, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

7. For possible action. Discussion on a request by Epic Wireless, on behalf of Verizon, to abandon approximately 761 square feet of the Waterloo Lane right-of-way (ROW), and incorporate it into Douglas County's parcel located at 1325 Waterloo Lane in Gardnerville, Nevada (APN: 1220-04-201-016), on which Verizon operates a telecommunications facility. DP 24-0027. (Jeremy Hutchings)

Chairman Rice read the agenda item into the record.

Jeremy Hutchings, County Engineer, speaks:
Yep, thank you, Mr. Chair. This is my last item, Agenda Item 7, page 429 of your packet. Waterloo Lane abandonment petition, another exciting abandonment project brought to you by County Engineer. Where is this? This is down by Lampe Park, here's the star. And again, Vice Chairwoman Hales mentioned hey, what's the deal here? Similar deal, we own the Community Center parcel and the Parks has their maintenance yard here on the parcel adjacent to the Waterloo Lane Lampe Park. After a little bit of research, I'll show this a little later in the slide, it's a little unclear if the Waterloo Lane was ever actually dedicated to the County by the County. So we're going to try to clean that up at the end of the day as well. But that's where we are, just across from Lampe Park next to the existing tower, there is a tower pole, monopole out there today. So who and the what? Epic Wireless is the applicant, Mr. Chris Hatch is behind me, he's happy to answer any other specific questions about the project. So he is present, thank you for that, Mr. Hatch. So 761 square feet to be abandoned seems like a small area, they don't need a whole lot more room. They do need some generators and other equipment to potentially help serve their service off the tower. And for reference purposes, I've kind of pointed out the tower, it's a little hard to see in this

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photo, but I got an even better one a little later in the presentation. So here's the Parks and Rec's kind of maintenance building, and Lampe Park is for reference right here. And it's just this little area right here that they kind of store trash, just have some dumpsters out there, it's next to existing fencing.

The right-of-way on Waterloo Lane is already 100 feet, so there's plenty of room. And again, we're just basically documenting this from the County to the County, but it will alter the boundary of this parcel. So here's a better picture. So I'm standing with my back to Waterloo Lane looking at the maintenance yard, here's the monopole behind us. And roughly I've just kind of conceptually drawn in the area of abandonment we're talking about, you can see here. It's not really used for much other than the dumpsters and they could be stored a little off to the side. And that's where if it's abandoned, then Epic Wireless will negotiate a land lease with the Parks Department. I mentioned here that it's a little unclear if Waterloo Lane was ever dedicated, but again, it's from ourselves to ourselves, so it's not really material. It doesn't appear to be any negative financial impact to the County; Public Works was supportive. No Public Comment, right, I did not receive any Public Comment, so to my knowledge, there's been none. I don't have any specific conditions for the abandonment. Here's the legal basis for doing this and here's the recommendation, staff is recommending that it be abandoned. Happy to answer any questions, and again, Mr. Hatch from Epic Wireless is waiting in the wings if there's something I can't answer. And that concludes my day, well, for this meeting.

To review Mr. Hutchings' full presentation please see the Supplemental Meeting Materials.

Chairman Rice speaks:
Thank you. So I assume the only thing being displaced are dumpsters?

Mr. Hutchings speaks:
Correct.

Chairman Rice speaks:
Thank you. Alright, I'll open it to the Board.

Vice Chairwoman Hales speaks:
My question would be, assuming it were consistent with whatever terms of a lease we may eventually end up entering into for that little tiny piece of land, we could terminate. And if it were being used, if we needed it for something else, we could get it back as long as it was consistent with whatever lease we end up entering into. Is that right?

Mr. Hutchings speaks:
I don't think it's too early to say correct, I agree.

Chairman Rice speaks:
Commissioner Tarkanian.

Commissioner Tarkanian speaks:
Mr. Assistant District Attorney, I have a conflict; probably can't vote on this because I have Verizon and I certainly want better service out here.

Laughter was heard.

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Chairman Rice speaks:
Any further disclosures or comments from the Board? Alright, seeing none, this is for possible action. I will open it up for Public Comment.

PUBLIC COMMENT– none

Chairman Rice speaks:
Seeing none, I will close Public Comment, bring it back to the Board for a motion.

Commissioner Tarkanian speaks:
I'm going to make this motion then. I'm going to make a motion to approve the abandonment of approximately 761 feet of Douglas County's Waterloo Lane right-of-way, as presented, based on the Staff Report and a finding that the public will not be materially injured by the abandonment.

Chairman Rice speaks:
Is there a second?

Commissioner Gardner speaks:
I'll second that, Chairman.

Chairman Rice speaks:
Any further comment? Seeing none, all those in favor say aye. Any opposed? The motion carries unanimously.

Mr. Hutchings speaks:
Thank you.

Chairman Rice speaks:
I think you're off the hook.

MOTION TO: Approve the abandonment of approximately 761 square feet of Douglas County's Waterloo Lane right-of-way, as presented, based on the Staff Report and a finding that the public will not be materially injured by the abandonment; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Danny Tarkanian, Commissioner
SECONDER:	Mark Gardner, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

8. For possible action. Discussion on Land Division Application DP24-0047, a request for a Tentative Subdivision Map to create 31 parcels, the smallest being 0.84 acres and the largest being 3.42 acres in size, in the SFR-1 (Single-Family Residential, one-acre minimum net parcel size) and SFR- ½ (Single-Family Residential one-half acre minimum net parcel size)/ PD (Planned Development) zoning districts in the Indian Hills/Jacks Valley Community Plan. The parcel is located at 3745 Golf Club Drive. The applicant's representative is Chris Waechter, Kimley-Horn, and the owner is Clear Creek Residential, LLC. APN:1419-04-002-096. (Lucille Rao)

Chairman Rice read the agenda item into the record.

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Lucille Rao, Senior Planner, speaks:
Thank you, Chairman Rice. The request before you is for Phase 8, Unit 3B of the Clear Creek Plan Development. The map associated with 3B expired last October and the map before you has not changed from what was previously approved by the Board. There are two phases left to record in this subdivision; Unit 3B and Unit 5. On Tuesday of this week, the Planning Commission unanimously voted 6-0 to recommend approval to the Board; staff is also recommending approval of the request. Findings can be found on packet page 475 and Conditions of Approval are located on packet page 477. With that, I'm going to introduce Brent Nasset, Chris was not able to be here today, from Kimley-Horn with a short presentation for you.

Brent Nasset, Kimley-Horn Project Manager, representing the applicant, speaks:
Okay. It's good to be back in front of you, we've been in front of you before for this project. As you know, Clear Creek has been a project that's been under construction in development for some time. As staff noted, there was an original plan development document that was approved quite some time ago, in there had dates for when the various phases had to be recorded, a Final Subdivision Map. This specific one, Unit 3B, was designed, it was basically reviewed by the County and a permit was issued. Just due to market factors and other things, a map wasn't recorded to meet that requirement, then there wasn't an extension that was placed. So we are asking for a renewal of the Tentative Map today just for Unit 3B. A subdivision map will be then submitted and then it will be recorded and that will ultimately create the various lots that we would have for this last phase. So the Unit 3B is the one up there on the screen in red, there is only two phases, as staff noted, Unit 3B and then Unit 5. Unit 5 is kind of a unique project, we were up for a different action two years ago on that. But really, the action today is only talking about Unit 3B.

Mr. Nasset continued the presentation and covered the following topics:

- Overall Clear Creek Tahoe
  - 1,576 acres in Jacks Valley/Indian Hills area
  - Single Family Residential Development
  - Golf Course, Clubhouse, and other associated amenities
  - Approved for 384 residential units
- Completion Progress
  - 384 units total
  - 7 of 9 Phases have been Recorded.
  - 305 lots have been sold.
  - 80 homes have been constructed and are occupied.
  - 56 lots are under construction.
  - 59 lots are under design.
- Unit 3B Tentative Map
  - Resubmitting same Unit 3B Tentative Map that was approved in May 2021. Requesting Tentative Map approval as the entitlement has expired.

Mr. Nasset speaks:
Out at Clear Creek Tahoe there's a bit of a shared infrastructure; the water infrastructure is Douglas County water infrastructure that will be turned over to the County. It's a mixture of gravity sewer and force main that is out there, so some of that will be turned over to the County. The HOA that is out there, the association maintains the roads, will be turned over for maintenance to the HOA up on the completion of this. So all the plans have been designed, they've been reviewed by the County.

Mr. Nasset continued the presentation and covered the following topic:

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- The project is currently under construction (80% complete) under Site Improvement Permit DE 21-0133.

Mr. Nasset speaks:
So we do anticipate for construction to be complete this summer. And then as I mentioned, there will be a Final Subdivision Map that will reflect the lot lines as shown here and that will be the last kind of phase that really is a single family project.

Mr. Nasset continued the presentation and covered the following topics:

- Tentative Map Will Not Change:
  - Any utility or development agreements for Clear Creek Tahoe
  - Lot Density (31 lots) or Lot Configurations
  - Total Number of Lots (384 for Development)
  - Zoning
  - Traffic and Site Access
  - Civil Engineering Design
- Current Approvals
  - Water Will Serve Letters from NDEP and Douglas County Public Works
  - Sewer Will Serve Letter from Carson City
  - Site Improvement Permit DE 21-0133
  - East Fork Fire Protection District Plan Review

To review Mr. Nasset's full presentation please see the Supplemental Meeting Materials.

Mr. Nasset speaks:
And that's all I have today, I'm happy to answer any questions. Thank you.

Chairman Rice speaks:
Thank you, sir. Any questions from the Board? Commissioner Nowosad.

Commissioner Nowosad speaks:
Yes. I'm looking at the master parcel plan, overall land plan pdf, and in the area that you are seeking your relief on there is a dashed red line going through the center of the, I guess you'd call it the northern part of the development. But what does that indicate?

Ms. Rao speaks:
Commissioner, can you tell us what packet page? Is that 485? I'm not seeing what he's talking about.

Commissioner Nowosad speaks:
Page 493, excuse me.

Mr. Nasset speaks:
So there are a couple of notes, and thanks, I apologize, I appreciate noting where this is at. So there's a red dash line, there's a red solid line, and then the red dash line beside it, is that what you were asking about? Okay. So there are several fault lines that are out there at Clear Creek Tahoe. There has been some fault studies that have been done, there's been some geotechnical investigation to locate where those fault lines are approximately at. And then what we placed is, we worked with staff to place a buffer for any building envelopes to be 50 feet from where that approximate fault line might be. And that's a protection for any sort of building, habitable structure, we do have roads that cross it. We worked with staff on the valves to make sure that if there is an event, that the valves can shut off water lines and that sort of thing.

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But that those faults are on the Final Map, those are part of the documents that are provided to sellers or buyers rather, when a transaction takes place.

Commissioner Nowosad speaks:
Okay. So this is actually an earthquake fault line?

Mr. Nasset speaks:
That is correct, that is a...

Commissioner Nowosad speaks:
Or simply a slide movement?

Mr. Nasset speaks:
Yes, the fault studies are very complicated. There's a pretty in-depth investigation that was done to identify where these faults are located and it's a potential fault. Like, there's a process that goes through, there's a licensed Geotechnical Engineer that leads that effort. And then there's a fault study that has been completed and can be provided to any homeowner that that wants to see it, especially the ones that are along that fault line.

Commissioner Nowosad speaks:
Alright. Is there a history of movement on this fault line that you are aware of?

Mr. Nasset speaks:
No, I am not aware of any movement on this fault line.

Commissioner Nowosad speaks:
Hmm. Okay, thank you.

Chairman Rice speaks:
Any further questions from the Board? Commissioner Gardner.

Commissioner Gardner speaks:
Thank you, Mr. Chair. I think it's important for the public to understand that this Clear Creek Development was approved back in 2003. And there remains lots on there that are unimproved; 241, as I am looking at my chart on the subdivisions, that are available in our County. So I think it's important that our public understand these are previously approved and they're not new homes that we're approving through another development agreement of some sort. And they are vested, and what that vested means is that they were approved before the Growth Management Ordinance came into being. So I just want to make sure that that's clear on the record, that we're not approving any new homes with this, just an extension of the time required to submit your Final Map. Is that right?

Mr. Nasset speak:
Yes, that is correct.

Chairman Rice speaks:
Any further comments from the Board? Seeing none, this is a for action item so we will open Item 8 for Public Comment.

PUBLIC COMMENT

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Ellie Waller speaks:
Good morning. I went to the Planning Commission on this item this week as well. What I have to say today does not have any bearing on how you're going to vote, nor did it have bearing on the Planning Commission 6 to 0 vote. I just hope in the future that we will hold the developers to a higher standard marketing, whatever excuse it is, this expired in October. And we've got to start looking at this on many levels, like impact fees, etcetera. I just want it to be on record there was good discussion at the Planning Commission, it was thoughtful. Again, these kinds of comments don't have bearing on your decision today, but should be taken consideration in the future, at the very least, we need to have monetary value to staff having to re-review and come here. Thank you.

Jason Gibson speaks:
Gardnerville Ranchos. I'll use the opportunity to reflect on this development, which is very similar to the development that's happening in my neighborhood, unbridled commercial development. Noise pollution, trucks, can't get the law enforcement to regulate the traffic, killing our pets, constant signals from dump trucks, sirens from law enforcement, fire department. It's constant. It's just getting started, I think we've got five of these things working now totally destroying our quality of life. The 40 years that we invested into our home down the tubes. These people are getting filthy rich off us, we're tired of it, and they're trying to run us out because we're speaking up like we are. Where are you at Douglas County? Where are you people at? There's nobody here but us, maybe a skeleton crew of five to ten people watching this. They say there's nothing we can do about it, our hands are tied. There's everything they can do about it and the DA knows that we have remedy, that we can correct our political status and use due process. And the UCC to put the brakes on this kind of commercial development, but they won't go to bat for us, they won't consult with us. They represent the County, the County's interests, the County coffers. They won't teach the people the Constitution or the way that we can peacefully go about in helping with this growth and development. It's out of control, it's too late, there's nothing we can do at this point unless the DA begins to take a progressive approach towards teaching the people how to use due process, notices, and affidavits. And the mercantile processes at empowermovement.com and localized within our county to try to help this kind of situation so that we can maintain our quality of life. I wouldn't be here if I didn't appreciate living here; I love this land here.

Chairman Rice speaks:
Is there any further Public Comment? Seeing none, I will bring it back to the Board for a motion.

Commissioner Gardner speaks:
Mr. Chair?

Chairman Rice speaks:
Commissioner Gardner.

Commissioner Gardner speaks:
Quite honestly, I failed to find where the previous Public Comment had anything to do with this, that's just a personal observation. But this is a private development; I doubt if that member of the public has ever been up there to see where this is. It's not in an urban area of our county, it's not in a high density area of our county, and it's a private development that was, once again, approved back in 2003. And all they're doing is asking for an extension of time, which we did in the Ranchos on a project as well. The thing that I want to ask really has to do with recently, about a month, month and a half ago, this Board had the Wildland Urban Interface building standards come before us, which we approved to put into Title 20. And so because even though this is a vested project, it's still subject to our current building codes; would that be correct? So this would be subject to the Wildland Urban Interface building. Even though I know that these are extremely expensive properties, I can't even afford to get in, they won't even allow me into the project. And I know that these homes are very well built to the highest quality standards just

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sheer dollars wise, but I just want to make sure that our public understands this is now subject to the WUI codes. Is that correct, Ms. Rao?

Ms. Rao speaks:
Yes. Anything built today would have to meet today's building codes and standards, yes. And may I add one other thing, Chairman, for the record? Just for the public's knowledge, when this map came in again, they had to pay fees again. We did not have to review this on the first time that they paid for a fee, they had to pay all over again.

Commissioner Gardner speaks:
And our current fee schedule, not our previous fee schedule when it was approved in 2003, right? Okay, thank you.

Commissioner Tarkanian speaks:
Mr. Chairman?

Chairman Rice speaks:
Commissioner Tarkanian.

Commissioner Tarkanian speaks:
I'm going to make a motion to approve the Tentative Subdivision Map DP24-0047, subject to the conditions set forth in the Staff Report, based upon the applicant's ability to make the findings required. I'm making this motion just because I know if you're keeping Gardner out of the that neighborhood, it must be really nice.

Laughter was heard.

Commissioner Nowosad speaks:
I'm going to second that motion.

Chairman Rice speaks:
It’s been moved and seconded. Any further discussion? Seeing none, all those in favor say aye. Any opposed? It passes unanimously, thank you.

Commissioner Gardner speaks:
I would like an opportunity to come up and visit it, just to drive through it if that's at all possible. I know the last time I tried to do that they stopped me at the gate and said, nope, turn around, you're out of here.

Commissioner Tarkanian speaks:
Don't let him out of the car, neighborhood watch is going to be all over you.

Mr. Nasset speaks:
Yeah, I'll pass that on. You're always welcome up there and I can make that request to them.

Vice Chairwoman Hales speaks:
Yeah, I think all of us would like that.

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MOTION TO: Approve Tentative Subdivision Map DP24-0047, subject to the conditions set forth in the Staff Report, based on the applicant's ability to make the required findings; carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Danny Tarkanian, Commissioner
SECONDER:	Walt Nowosad, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

9. For presentation only. Announcements/reports/updates from County Commission members including updates on the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended and any request by a Commissioner for discussion of a future agenda item. (Chairman Rice)

Chairman Rice read the agenda item into the record.

Chairman Rice speaks:
We will start with Vice Chairwoman Hales.

Vice Chairwoman Hales speaks:
Okay, I have a few things. Carson Valley Arts Council had their last concert in their annual series and it's a good time to look at becoming a member of that association. And looking at next year's program when it comes up, they will have a feasibility study ready in maybe about six months regarding the Copeland Lumber building and whether it's feasible to turn that into an arts venue. I went to Northern Nevada Development Agency meeting yesterday morning, an interesting presentation by Professor Fred, last name I can't remember, from UNR, who has done work towards a $75 million Tech Hub Grant for Northern Nevada. And that is prepared with a coalition of a lot of different entities, that's very exciting work. Regarding the assessed TMA, we do have our meeting tomorrow morning and I will note that there is an amount budgeted in our current Tentative Budget to support that work in amount of $600,000. When it is requested that that money be paid, that will be brought to this Board, and at that time, from the information we've gotten, we'll learn that there's more money coming in from other sources and so our proportionate share is lower. At the same time during the last year, the service area has expanded, we're headed the right direction with that and we'll get more information on that when it comes before the Board. I was able to attend TRPA as an alternate and that was a good experience for me and I'll be learning more and more about that so that we have redundancy of coverage with that important entity. I will note, although I am not the designee for the Chamber of Commerce, I am a member of the Business Council and I attend, and I will note that on May 22nd there is a Town Hall debate. And lastly, which I think is really fantastic, the County has started a newsletter called Board Buzz that is emailed out that provides accurate, timely information about the Board's actions, and I'm really pleased that we have this already happening. I don't know if it was in the works before the approval of the Strategic Plan, but it's certainly consistent with the Strategic Plan, pieces about having relevant engaging communication from the County. So to sign up to receive that Board Buzz email, you would go to our website and it's easy to see a place to sign up for newsletters. I'm very pleased that this communication is happening that will accurately, in an engaging and timely way, convey the what this Board has been doing and I'm pleased with our County staff's efforts on that. Thank you.

Chairman Rice speaks:
Thank you, Vice Chairwoman. Commissioner Nowosad. Commissioner Tarkanian.

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Commissioner Tarkanian speaks:
I am just pleased to announce, or to say thank you that we have a newsletter that accurately and timely reflects what happens by this Board under my authorship. You can go to tarkfordouglas.com and you can sign up for it.

Chairman Rice speaks:
Commissioner Gardner.

Commissioner Gardner speaks:
Thank you. So as Vice Chairwoman Hales pointed out, I am the designee for the Chamber of Commerce, so I attend that meeting. We have a Visitor's Authority meeting tomorrow morning. And then I attended the Parks and Rec Commission meeting on Tuesday night, so that was something that was interesting to attend that evening. I wanted to announce we have the Vietnam Moving Wall coming to town next, I believe it is Friday, and the Commissioners have been invited to attend that grand opening, the laying of wreaths at that. Unfortunately, I will not be in attendance because on Thursday evening or Thursday afternoon, I'll be traveling out to Eureka for the NACo, the Nevada Association of Counties meeting that will take place on Friday morning, in difference to the moving wall. On Thursday evening, I'm pleased that NACo is going to recognize retiring State Senator Pete Goicoechea that evening at dinner. And so, I would be not fulfilling my duties to NACo for staying in town, so that's why I won't be in attendance of that. The Vietnam Moving Wall will be here Friday, Saturday, Sunday, and Monday, I believe, for the audience or the public to attend. Unfortunately, I have to admit that I graduated from high school with two people that are on that moving wall. And so, I will be going out and honoring them during that four day period, but I just won't be able to attend on Friday morning. But I thank the other four Commissioners for attending that and doing that. So I just want to make sure the public is aware that that's actually taking place. So, for those of you who don't know, it is a replica of the Vietnam Wall that's on the wall in Washington, DC and it moves around the country. Very, very moving tribute to those members of the United States who lost their lives in combat in Vietnam. So it's a very moving experience and I encourage the public to attend that. And that's all I have, Mr. Chair.

Chairman Rice speaks:
Thank you. I don't know if this is in order, but stop me if I'm out of order. I have been asked by the Eastside to find out how many of our Commissioners will be able to attend and I've been asked to get back to them to let them know. Could I see a show of hands of those that will be attending? There will be four of us, thank you so much. Alright, my turn. I will be, along with the other three, I will be attending the moving wall presentation with the laying of the wreath, so we will be participating in that. Last Wednesday, I had the privilege of escorting one sitting, I'm not sure what they're called in Washoe County, but I believe they're Commissioners, and two who are striving to become, to the senior luncheon at our center on Waterloo Lane. All three of them were totally blown away and they couldn't believe that Scott has been, I'm sorry, Assistant County Manager, Scott Morgan was able to do what he has done out there for the seniors in our community, along with the senior daycare, the regular daycare. Every seat in the house was taken for those that were partaking in the lunch and they were just blown away that the Douglas County is able to do this on such a large scale. And it was a pleasure to be able to show off the hard work that has gone on out there and I blame Scott Morgan for most of it. So having said that, I have nothing further.

RESULT:	**PRESENTATION HELD.**

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CLOSING PUBLIC COMMENT (No Action)

Chairman Rice speaks:
So we will move on to Closing Public Comment at this time, this is the last Public Comment.

Jason Gibson speaks:
On behalf of the house of Gibson, American state national. We take a fair amount of credit for bringing Memorial Day to your attention, as we have been advocating to this Board and to the County for all veterans, for commemoration, celebration, consecration. The only element of Veterans Day that was honored in times past was done so by Dan Coverley and I, I held space there for the community service seniors and our veterans. And it's good that the wall is coming to Douglas County, but it wasn't your local municipal body that brought them, it was us. The peace through culture campaign, people like me speaking like I am now. Fourth amendment of the United States Constitution protects the right to be secure in your persons, places, houses, and effects. I'll pick up on part one to part two of our default notice of maladministration of due process, which clearly shows the maladministrative tactics used by the justice administrative law enforcement center here in Douglas County. Which uses their authority, their false authority, in the following ways; Tod Nathan Young, who's administrating the house of Gibson through the probative maladministrative representations of Stephen Walsh and his attorney, Justin Clouser. Used the same tactics practiced by the East Fork Justice Township and the Tahoe Stateline Justice Court to ambush me and my house holding court in total absence of due process or any kind of certified service, without proper notice, issuing fraudulent letters of administration. The record shows that Judge Young and the Public Administrator won't even identify themselves for the record, that they're in violation of their oath of office, knowingly circumnavigating due process, abusing their authorities. It's not funny, this is not funny. Where the judge entertains a criminal false narrative and under the color of law tries to hold me in contempt for a month demonstrating their intent to force the sale of our house. Whereas Stephen Walsh maladministrated a property that we've held at Walley's Hot Spring since 2010, which has now fallen into foreclosure because of his lack of professionalism and because of his unwillingness to cooperate with me. Where Stephen Walsh has pitted my brother and I against each other and created a circumstance and a situation…

Chairman Rice speaks:
Sir, you're…

Mr. Gibson speaks:
…where now they're using.

Chairman Rice speaks:
…you're beyond the bounds again, sir.

Mr. Gibson speaks:
The right to be safe, my persons, places, properties, and effects, and that's why I'm using this platform.

Chairman Rice speaks:
You're done, thank you. Is there any further Public Comment?

Ellie Waller speaks:
We're not quite afternoon. Thank you for consideration in Closing Public Comment. Thank you, Commissioner Hales, for bringing forward that I think it's the City of South Lake Tahoe is at 750, some of that was a state grant from California. I still believe by far, Douglas County is giving more money through LT, Lake Tahoe Visitors Authority, Tahoe Douglas Visitors Authority, where we pass through money. There's still too much confusion there and I'm looking forward to more accountability. I'm also

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hopeful for consideration when chapter or Title 20 comes forward, that we see impact fees through the developers. We've lost a huge amount of money on Clear Creek with impact fees, which could have additional staff assigned so we don't have Clear Creek running their own specific plan, and in my opinion, violating many, many things because we're not in charge there. That also brings forward the upcoming Tahoe Area Plan; again, I asked about an update when that might come through. I happened to run into the Ascent Environmental consultant last night at a Placer County meeting and I understand we will be seeing that sooner than later. I really do not want to just see a piecemeal Barton Hospital, hospital overlay being done, that area plan really needs a lot of work. And I'm hopeful with impact fees up in the Tahoe Basin also could get a dedicated Tahoe staff person so you, as a Board, have more jurisdiction over what happens to the constituents up there and I'm just hopeful that we'll see that. The day of meeting Supplementals from developers needs to stop as well, staff does a yeoman's job, Herculean effort to get that information out the morning of, but the public doesn't necessarily read those Supplementals. I know some of the public doesn't turn theirs in, I do my best to get them in two or three days before. With the Planning Commission, I didn't want them to have my comments and I stated that to them because of the violations of the Clear Creek plan. Again, no bearing on what you do there, but the fundamental understanding of violations, fox in the henhouse when the developer is running their own specific plan. Oh, enforcement, now that the VHR plan ordinance is kind of established, I'm looking forward to sign enforcement in the Valley and up at the Lake. The flags are illegal under code up at the Lake and realtors are taking advantage of roadside saying models open. We don't know who they are unless we catch them putting the signs up, so that's another thing. I'm hopeful to see more monetary fees assessed to sign violations. Thank you.

Chairman Rice speaks:
Thank you. Is there any further Public Comment? Seeing none, we are adjourned.

ADJOURNMENT

There being no further business to come before the Board of County Commissioners, the meeting adjourned at 12:02 PM.

Respectfully submitted:

_____

Wesley Rice, Chairman
Douglas County Board of County Commissioners

ATTEST:

_____

Amy Burgans, Clerk-Treasurer

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DRAFT

The Regular Meeting of the Board of County Commissioners was held on Monday, May 20, 2024, beginning at 10:00 AM in the meeting room of the County Administration Building, 1616 8th Street, Minden, Nevada and via Zoom participation as well as was streamed via Live Stream – Video Link, Douglas County YouTube Channel. **When applicable, the minutes below have been transcribed.**

CALL TO ORDER
The meeting was called to order at 10:00 AM.

COMMISSIONERS PRESENT:
Wesley Rice, Chair – *via Zoom*
Sharla Hales, Vice Chair
Mark Gardner, Commissioner
Walt Nowosad, Commissioner
Danny Tarkanian, Commissioner

STAFF PRESENT:
Jenifer Davidson, County Manager
Doug Ritchie, Chief Civil Deputy District Attorney
Danie Day, Deputy Clerk

Vice Chairwoman Hales speaks:
I will be conducting this meeting as Chairman Rice is under the weather, but we are pleased that he's able to join us remotely. I hope you feel better soon.

Chairman Rice speaks:
Thank you.

PLEDGE OF ALLEGIANCE
Led by Vice Chairwoman Hales.

PUBLIC COMMENT (No Action)

Vice Chairwoman Hales speaks:
At this point, we'll have Public Comment. Public Comment is limited to three minutes per speaker unless additional time is granted. We use timing lights. Green means you have most of your time left, yellow means you have 30 seconds left, and then red means you're done. Public Comment must be limited to matters that are within the jurisdiction and control of the Board of County Commissioners. So, today we just have one agenda item on the budget, but we will take Public Comment on anything that is within the jurisdiction and control of the Board of County Commissioners right now. And then we will have Public Comment on our action item later.

Ellie Waller speaks:
Good morning. I may not be here for Public Comment after action item. I want this front and center; the Prosperity Center remains in the funding profile for $30,000. Why? Really, is Douglas County benefiting? Kahle Drive may be underfunded. Have the numbers been finalized? If not, the $600,000 placeholder for micro-transit may need to be reconsidered for that shortfall, or some of that shortfall. I know micro-transit is a placeholder, but don't be fooled today by the information provided on the ridership. A recent article in the May 24 Tahoe Mountain News, inefficient and inadequate are two words people use to describe public transit on the South Shore. South Lake Tahoe and El Dorado County officials are teaming up to do something about it. The respective elected bodies this year unanimously agreed to have their staffs create a joint powers authority which should be in place by the end of the year. The Tahoe Regional

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Planning Agency serves at the Metropolitan Planning Organization that receives state and fed dollars. If this JPA is in place, they could apply for those dollars as well. The Transportation District, TTD, took over transit on the South Shore after the Area Transit Authority filed bankruptcy in 2010. This aligned group believes TTD mishandles the funds the TTD receives. The South Shore Transportation Management Authority has been in existence since 1994. They run the Lake Link that we've given far too many dollars to, in my opinion. SSTMA states they are working on getting $1.2 million from Nevada for two years for increased service in Round Hill. To confuse that, the SSTMA letter to the TRPA Legislative Oversight Committee states it's *(inaudible comment)* anticipated. There is still no clarity just how much Douglas County contributes. As the SSTMA states the $600,000 goes through the TDVA, our Tahoe Douglas Visitors Authority, $300,000 again is expected from the State of Nevada. The Lake Tahoe Visitors Authority is giving $50,000. The Tahoe Event Center is expected to generate $340,000 in 2024. I feel like I'm beating a dead horse, but transparency and accountability do not exist with all these dollars that could be stated as being Douglas County. If this is so important, why isn't TRPA contributing? Thank you.

Vice Chairwoman Hales speaks:
Any other Public Comment? All right, thank you.

APPROVAL OF AGENDA

MOTION TO: Approve the agenda; carried

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mark Gardner, Commissioner
SECONDER:	Walt Nowosad, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

ADMINISTRATIVE AGENDA

1. **For possible action. Discussion to approve the Fiscal Year 2024-25 Final Budgets for all Douglas County and Douglas County Redevelopment Agency Funds and the Towns of Gardnerville, Minden, and Genoa Funds. Discussion may include a general overview of all facets of the Douglas County Budgets: General Fund, Debt Service Funds; Enterprise Funds; Internal Service Funds; Capital Projects Funds; Redevelopment Agency Funds; Town of Gardnerville Fund, Town of Minden Fund, and Town of Genoa Fund. The Towns of Gardnerville, Genoa, and Minden will present their final budgets. (Kathy Lewis)**

Vice Chairwoman Hales read the agenda item into the record.

Commissioner Gardner speaks:
Madam Vice Chairman, may I ask a question before we get into this? Hopefully, Ms. Lewis will have this answer. Ms. Waller alluded to the inadequate funds, apparently for, or possibly for the Kahle Complete Streets Project and the concerns about where we might find those funds, those additional funds should that shortfall occur. And hopefully, since we're talking budgets here, this is not out of order. I know that Mr. Ritchie will call me in on that if that's the case. But it's my understanding that one percent of the TOT tax that's generated in the Tahoe Township is set aside in an Enterprise Fund, for roads and transportation projects in the Tahoe Township. And so, last year or two years ago, when they came before us for funding, Congressman Amodei was attempting to get $1.4 million from the federal government to cover that expense for the Kahle Complete Street Projects. But what we did was, at that time, we dedicated $1.4 million out of that fund in case we did not get the federal funding. The federal funding subsequently

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did come in, and so, we were not required to take $1.4 out of that fund to fund Kahle Complete Street Projects. But as I understand it, that one percent generates about $1.3-$1.4 million a year. I'm not sure what the balance is in that fund, but I would imagine it's somewhere in the neighborhood of $5 million. So, if that project did come over, the requirement, that's where those funds could come out of. Would that be a correct analysis or do you know where we are there?

Kathy Lewis, Chief Financial Officer, speaks:
During the Town presentations, I'll look through the budget to ensure that I have the correct answer. Real quick, more semantics than not, is it's a Special Revenue Fund, not an Enterprise Fund for that, but more semantics of that. We did not end up setting aside the $1.4-$1.3 million because I think we had the anticipation that the federal funding was coming, so there's not that much. But there is money set aside in that fund to help finish the project and so I will look at it.

Commissioner Gardner speaks:
Beyond the $600,000 out of that fund that we've dedicated to micro-transit?

Ms. Lewis speaks:
Beyond that, yes.

Commissioner Gardner speaks:
Yeah. Okay. So, Ms. Waller, I just wanted to try to get an answer to you because I understood you had to leave, so I wanted to make sure we tried to address that before you took that opportunity to exit. So, thank you very much, Ms. Lewis. Thank you, Madam Vice Chair.

Ms. Lewis speaks:
We will start off today's presentation with each of the Towns presenting their Final Budgets. These Final Budgets have gone before their boards and have been approved. But these budgets are also when they go to the State level, they'll have the Town approval and also the County Commissioner approval on them so I'm very excited to have them here to present their budget. They followed the same format that the departments did, so you'll see a similar format for them. And we'll start alphabetical order with the Town of Gardnerville, with Erik Nilssen.

Vice Chairwoman Hales speaks:
Welcome Mr. Nilssen.

Erik Nilssen, Town of Gardnerville Manager, speaks:
Thank you. I think this is my fifth budget cycle managing the Town and I have yet to present in front of the County Commission, so I appreciate the opportunity to be here.

Mr. Nilssen began the presentation and covered the following topics:

- Town of Gardnerville
- Mission Statement
  - The Town of Gardnerville provides high quality services based upon community needs in a cost effective and efficient manner. We strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community.
- Department Function/Description
  - Provide; drainage, solid waste disposal, parks, recreation, street and street light maintenance to Town of Gardnerville Residents through a five member elected board.

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Mr. Nilssen speaks:
I get a lot of phone calls for things I have no control over. My favorite one is I always get called that there's too many dogs in our parks or that people don't have their dogs on a leash. I don't have Code Enforcement designated to me. Another thing is people will call me and tell me they don't like the color of a building or, you know, why did something get approved, or they want to widen their driveways. The Town is not a permitting agency, so we issue no permits, that's all handled through Douglas County. So, the scope of what we provide is very specific.

Where is Gardnerville? No one knows, it's a secret. Just because you have a Gardnerville address does not mean you live in Gardnerville. So, we start basically at the Frontier Building on Main Street and go down to the 7-11. We, for the most part, are on the east side of the Carson River. There's a lady way out on Borda Way, which is east of East Valley and whenever I post something on social media that, hey, the Town is working in Chichester today, we're fixing roads in Chichester. She says, oh, Gardnerville, quit wasting your money in Chichester and when are you going to come fix Borda Way? And it's like, well, never, because Borda Way is not in the Town. I had another guy who emailed me and wanted me to present his mom a key to the city because she was turning 100, and I said, sure we could do that at a Town Board meeting, where do you live? And he said, oh, Riverview Drive, I said well that's not Gardnerville, so I can't give you a key to the city no matter how old you are. So, very specific to our geographic area that we oversee.

Mr. Nilssen continued the presentation and covered the following topics:

- Accomplishments – FY23-24
  - Saved $643,891 into Road Reserves for future capital projects.
  - Completing $80,000 slurry seal project to roads within the Virginia Ranch Area (May 29th – June 3rd).
  - Designed and completed a sidewalk rehabilitation project within the Arbor Gardens Subdivision (awarded May 7th construction start July 8th).
  - Stocked catfish in the Town's Mountainview Pond.
  - Significant development reviews heard by Town Board:
    - Virginia Ranch
      - Specific Plan Modifications
      - Master Plan Amendment
      - Zoning Map Amendment
      - Three tentative parcel maps
    - Martin's Creek Townhomes (Design Review)
- Goals – FY24-25
  - Complete design of the design of the Gardnerville Station Site Improvement for 2025 construction.
  - Complete design of Industrial Way Reconstruction.

Mr. Nilssen speaks:
The Town was made aware two weeks ago that we received a $1.26 million grant for the bipartisan infrastructure bill that will aid us in reconstructing Industrial Way. So, we'll start the design on that momentarily.

Vice Chairwoman Hales speaks:
Can we just pause on that and congratulate you because that's fantastic.

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Mr. Nilssen speaks:
That is fantastic. Yeah, our whole General Fund is just under two, so that's almost half of our General Fund over again in one grant, so very excited about getting that. And that's one of the reasons why we saved $650,000 is I've been slow playing our budget so we would have matching funds if that grant was awarded, so I'd have that in my back pocket.

Mr. Nilssen continued the presentation and covered the following topics:

- Complete rate analysis for the Health and Sanitation Fund.
- Town Funds:
  - 610 - Town General Fund - $1,910,315
    - Ad Valorem (Property) Tax - $ 1,550,000
    - State Consolidated (Sales) Tax - $400,315
    - Gaming Tax - $30,000

Mr. Nilssen speaks:
When I was a kid, I remember asking my parents, how come Nevada doesn't have an income tax, you know? And they said gambling brings in so much money they don't even need an income tax. And so, then I realized when I took the Town job, it gives me $30,000 a year. So, I realized my parents lied to me.

Commissioner Gardner speaks:
Don't go there. Don't go there.

Laughter was heard.

Mr. Nilssen continued the presentation and covered the following topics:

    - Professional Fees/Plan Review - $10,000
  - 611 – Town Health and Sanitation (Solid Waste) Fund - $1,491,000
    - This fund will lose $70,936 in the next fiscal year.
  - 613 – Gardnerville Debt – The Town has no current debt.
  - 614 – Ad Valorem Capital Projects - $62,980
    - Used to purchase major equipment and vehicles.
    - New bucket truck in FY24/25.
  - Gardnerville does not operate a water or sewer utility.

Commissioner Gardner speaks:
Mr. Nilssen before you go any further on that and I know that we cover this area every year, but I think it's important for the public to be reminded. I always get these questions from members of your community, the Town of Gardnerville, or the Town of Minden of why the Town of Minden and Town of Gardnerville are not consolidating their trash pickup services. How many days a week do you operate a trash pickup service?

Mr. Nilssen speaks:
Okay, so we operate a trash pickup service five days a week. We do residential trash on Wednesday and Thursday and green waste on Tuesday. And then we do commercial trash five days a week. And we have two routes on Monday and Friday and one route Tuesday, Wednesday, Thursday. So, we always have at least two trucks on the road and then Tuesday, Wednesday, Thursday, three trucks on the road.

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Commissioner Gardner speaks:
So, there's no capacity to consolidate that really?

Mr. Nilssen speaks:
It would be consolidated but there wouldn't be less trucks or there wouldn't be less employees.

Mr. Nilssen continued the presentation and covered the following topics:

- Organization Chart/Full-time Equivalent Positions
  - Administration (4.5 FTE)
    - Town Manager
    - Administrative Services Manager
    - Public Works Superintendent
    - Secretary
    - Office Assistant (Part Time)
  - Parks and Public Works (6 FTE)
    - Town Maintenance Supervisor
    - Town Maintenance Specialist (4)
    - Seasonal Maintenance Assistant (2)
  - Health and Sanitation (FTE)
    - Town Sanitation Specialist (5)

Mr. Nilssen speaks:
Every year when I see what we've done or what we've accomplished, I'm amazed what you can do with 15 people and how much can get done with such a small staff.

Mr. Nilssen continued the presentation and covered the following topic:

- Solid Waste Revenues
  - 12% Increase Jan 1, 2022
  - 8% Increase July 1, 2023
  - Increase directed for July 1, 2025

Mr. Nilssen speaks:
Like I said, we're projected to lose $70,000 a year in our health and sanitation.

Mr. Nilssen continued the presentation and covered the following topic:

- Sanitation Fund Pressures
  - Salaries and Benefits:
    - -Salaries are projected to increase by $67,334 (16.0%)
      - Salary & Compensation Study Completed Oct. 2023
      - 4% Cost of Living Provided January 2024
      - Up to 3% Merit Increase.
      - Cost of Living Increase 3.6% Scheduled for July 1, 2024
    - -Benefits are projected to increase by $22,457 (10.1%)
      - Higher salaries dictate larger contributions.

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Mr. Nilssen speaks:
I will say two years ago, the Town only had two of our five sanitation positions filled and people left all the time. One year, two years ago, myself, I did 39 trash routes. I have my commercial driver's license just to keep the trash picked up. So yes, we gave an 11 percent increase and then a four, but I'm fully staffed now for the first time in years, so I appreciate that. So yes, it did go up. And people say, are you paying too much? All I know is that two years ago, I had two out of five positions, this year I have five out of five. It's so much better as far as what we're able to get done.

Mr. Nilssen continued the presentation and covered the following topic:

- Sanitation Fund Pressures
  - Recycling Expense (611-925-532-003)
    - Increased by $29,000
    - Green waste disposal increased from $24 per ton to $72 per ton.
  - Landfill Expense (611-926-520-197) Increase by $55,000
    - Carson City Landfill increased rates from $64 per ton to $72 per ton
    - Douglas Disposal
    - Lovelock
  - Power (611-925-520.89) Increase by $2,000
  - Heating (611-925-520.092) Increase by $6,500 (more than double)

Mr. Nilssen speaks:
Our trash trucks have gotten old, we haven't replaced them as we should have. So, our maintenance on our solid waste trucks have gone from you know $70,000 a year, up to now $125,000 a year pretty consistently. General Fund, you can see this year our property tax estimates have gone up quite a bit from $1.42 million to $1.55 million, which is a huge increase. My first four years as Town Manager, there was one new home built in Gardnerville, so one home in four years. So, I know you guys here on a County level hear about runaway growth, we can handle one home every four years, we're equipped. So, this last year I think we had 22, which is, you know, boomtown for Gardnerville. But realistically, you know even 22 homes in a year, I wouldn't consider runaway growth when we have almost 1,900 homes total. Sales tax is flat and sales tax concerns me. $400,000 a year is about $33,000 a month we need to bring in for sales tax and this year we were above that. In the last two months it's been $26,000, so we're missing it by $7,000 a month which over a year that adds up. So, the State projects flat sales tax, I hope that's true, but I'm concerned that our sales tax will falter if it keeps going the direction it's going.

Mr. Nilssen continued the presentation and covered the following topic:

- Roads
  - Gardnerville maintains ~25 miles of paved roads.
  - Pavement life ~25-35 years
  - Need to reconstruct .75-1 mile per year.
  - Currently .33 miles reconstructed in last 10 years.

Mr. Nilssen speaks:
If you look at it, we're completely out of whack. The math just completely doesn't work, and so I try to stay positive about this. I let the board know, you know, day to day, week to week, we can meet our bills. We have nice equipment, we have good trucks, but the roads, it's complete, I need double my budget to even kind of give lip service to roads. Not to be negative, but there will be a point when in Town, we will be driving on dirt, dirt roads, it's impossible at this rate that we won't. I love not having an income tax, I

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love having the second lowest sales tax rate in the state and I know you guys are under a lot of pressure for no tax. You know, pledges or no tax increase signatures, but I don't know if that's really what is in the best interest of the Town as we are falling behind on our infrastructure. So, with that, I can take any questions that the Board may have.

To review Mr. Nilssen's full presentation please see the Agenda Packet material.

Vice Chairwoman Hales speaks:
Questions, gentlemen? Thank you.

Mr. Nilssen speaks:
Thank you.

Ms. Lewis speaks:
Our next presentation is from Town of Genoa.

Vice Chairwoman Hales speaks:
Welcome.

Jodi Brunz, Town of Genoa Manager, speaks:
Thank you. I like to say that Genoa has stood the test of time. I am amazed at how small we are and how many visitors we bring to Carson Valley on a daily basis. It's people of all ages, from the young to the old and from all walks of life. And everybody loves Genoa. Everybody. And I think that Genoa is a point of destination for a lot of tourists who come to the Valley.

Ms. Brunz began the presentation and covered the following topics:

- Town of Genoa
- Mission Statement
  - Genoa is a community of historic character and quaint charm in a setting of natural beauty, with businesses and residences that complement its unique sense of place. The Genoa community strengthens and preserves Genoa as an independent entity through historic preservation, a strong local economy and sense of community.
- Town of Genoa Organization Chart
  - Jody Brunz – Town Manager
    - 32 HPW – Office Specialist (Vacant)
    - Part-Time Office Specialist – Monique Roberts

Ms. Brunz speaks:
We have a very busy office. We carry out a wide variety of responsibilities and tasks and we operate basically the same as the Town of Gardnerville and the Town of Minden just on a smaller scale without any utility management. We have a Town Hall, a church, and a Town park that we rent out year round.

Ms. Brunz continued the presentation and covered the following topic:

- Town Projects
  - Community Church Improvements *(ARPA Funds $55,550.00*)
    - Church Foundation Total Costs $87,750
    - Church Painting Total Costs $16,800

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- Community Park Improvements *($100,000 Parks and Rec Award*)
  - Fence
  - Paver Pathway ($23,000+ funded by a private donor)
  - Swing Structure with Fall Protection
- Road Maintenance *(ARPA Funds $103,224)*
  - Contract Awarded on 05/01/2024 – Work to be completed during the Summer of 2024.

Ms. Brunz speaks:
You can see that we operate on a very small budget. I have pulled out our main sources of revenue which is recreation. Of course, that includes Candy Dance and facility rentals. Facility rentals comes in third after property taxes. And our expenses, our main expense obviously is recreation, which again is the Candy Dance, with salaries and benefits coming in second. In order to accommodate a 32 hour position, you can see where I had to increase salaries and benefits by 23 percent and take 23 percent out of our service and supplies in order to make it work. I was able to increase our contingency fund this year, I would hope that I can increase it a little bit more next year because that still isn't very much, but at least we're getting there. We don't have any capital projects in the works. We are trying to save for in case something pops up unexpectedly. We do plan on putting a little bit of money back into construction reserves. The nonprofit organization Friends of Genoa will be reimbursing us for some of the foundation work that was done on the church, but until we have that money in hand we can't count on that.

So, with this slide, I am not saying that the sky is falling. What I am saying is that the ceiling is becoming lower and lower each year. You can see in the first graph, I have for the last six years shown how much our revenue expenses were for Candy Dance, and we're holding our own, we're doing good. But if you look at the second graph, if I take Candy Dance out of the equation, you can see that the Town of Genoa would have a huge deficit. And if we ever can't have the Candy Dance, and I know that happened in COVID, that worries me. I don't know if we'll make it. And I would hope that the County Commissioners, should that day arrive, would do whatever it takes to help keep Genoa the quaint, sweet Town that it has become over the years, because we cannot make it on our own without our recreation, it just won't happen. So, I don't mean to be a Debbie Downer there, but that's the truth. And with that, that's our budget.

To review Ms. Brunz's full presentation please see the Agenda Packet material.

Vice Chairwoman Hales speaks:
Are there any questions? Alright, thank you for that presentation.

Commissioner Gardner speaks:
I would just like to add Ms. Vice Chairman, Candy Dance is pretty much run by volunteers.

Ms. Brunz speaks:
Without volunteers it would not exist.

Commissioner Gardner speaks:
Without volunteers wouldn't be able to run it either.

Ms. Brunz speaks:
That's correct.

Commissioner Gardner speaks:
And so, I think it would be improper for us to not recognize that that's not paid staff that's actually bringing in that income, it's mostly volunteers.

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Ms. Brunz speaks
I believe about 175 volunteers.

Commissioner Gardner speaks:
Unbelievable. I mean, this community probably overall in the county, the County could not survive without the volunteer activities that we have, and you guys really, really point out that necessity. So, we want to make sure we recognize that and recognize the volunteers that are involved in that.

Ms. Brunz speaks:
Thank you. I appreciate that.

Commissioner Gardner speaks:
I think it would be unwise to go past that without that recognition, so thank you very much. And please let the volunteers know how much we appreciate them.

Ms. Brunz speaks:
Thank you. I will pass that along to them. We do have the fear that our volunteers are aging out and we aren't getting the younger volunteers to volunteer. So that's another fear going forward, if we're going to have that mass quantity of volunteers to help with our projects.

Commissioner Gardner speaks:
Right. And without that, I mean, then you're going to be faced with the possibility of having to pay for that activity to take place, right?

Ms. Brunz speaks:
That's correct. We would have to hire temporary staff.

Commissioner Gardner speaks:
You know and that's going to be a tremendous expense also.

Ms. Brunz speaks:
We make about $150,000 on the Candy Dance, if we're lucky. If we had to pay staff there would be no profit.

Vice Chairwoman Hales speaks:
I'll just second what you said about Genoa; it is a gem and place residents enjoy being and I am sure that it is a factor in the tourism and the visitors that we draw. So, thank you. Thank you very much.

Ms. Lewis speaks:
Last but certainly not least, just last in alphabetical order is Town of Minden.

JD Frisby, Town of Minden Manager, speaks:
She said alphabetical order, but she saved the best for last. To my right, I have Marcie Schurke, she is the Senior Accountant for the Town. I really was just going to get up here and say ditto, Town's great, roads are great, waters flowing, trash is getting picked up, presentations in your packet, do you have any questions, but Marcie put a lot of time into this, so we'll go through it for you.

Mr. Frisby began the presentation and covered the following topic:

- Town of Minden

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- The Town of Minden is a unique community whose guiding principle is excellence.
- The Town prides itself on providing exceptional services to its residents and businesses, including refuse disposal, water delivery and neatly maintained streets and sidewalks.
- In addition, residents and visitors alike can enjoy beautifully manicured parks and trails as well as historical recreational facilities.

Mr. Frisby speaks:
Anybody that's come and heard me speak to Kiwanis or GGG or any of those presentations find out real quick that I'm very passionate about capital projects. In my former life I was a project engineer with a lot of design background and so I enjoy this part of the job and I'm thankful that I still get to do this in the new role that I have.

Mr. Frisby continued the presentation and covered the following topics:

- Recent Accomplishments
  - Pavilion installed at Jake's Wetlands
  - Pavilion installed at Westwood Park
  - Trash rate analysis resulting in new residential and business rates effective July 1, 2024
  - Wholesale rate analysis
  - Trash and parking ordinance updates
  - Well rehabilitation
- Current Projects
  - Westwood Park Splash Pad (ARPA Supplemented)
  - 10th Street to US 395 Sidewalk Connection (ARPA Supplemented)
  - Road Rehab of Bougainvillea
  - Well 2 Rehabilitation
  - Improvements to the Fortnightly and the CVIC Hall
- FY25 Budgeted Capital Projects
  - Road Rehab
  - Ranch at Gardnerville Well
  - Capital Purchase - Dump Truck
  - Jake Wetlands improvements
  - Minden Park gazebo sound system upgrade
- Personnel Summary
  - 18 Full Time Employees
    - 6 Administrative
    - 12 Public Works
  - 2 Part Time Employees
    - 2 Maintenance Assistants
  - Total FTE 18.95

Mr. Frisby speaks:
With that said, I will turn it over to Marcie to really go into the budget.

Marcie Schurke, Town of Minden Senior Accountant, speaks:
Thank you.

Ms. Schurke began the presentation and covered the following topics:

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- Budget Overview
  - Six Town of Minden Funds:
    - Three Government Funds
      - Minden Town General (630)
      - Minden Ad Valorem Capital Projects (631)
      - Minden Capital Equipment/Construction (636)
    - Three Enterprise Funds
      - Minden Trash (635)
      - Minden Wholesale Water Utility (639)
      - Minden Retail Water (640)
- General Fund Revenue
  - Ad Valorem tax projected to increase by 4%
  - Remaining increase in property tax compared to current fiscal year budget is personal property tax
  - The decrease in intergovernmental revenue is from State Consolidation Tax
  - Miscellaneous revenue projected increase is due interest on investments
- General Fund Expenditures
  - Increase in Salaries & Benefits in each department
    - Built in merit increase
    - Built in cost of living adjustment
    - Un-budgeted changes in current year salaries (mid- year COLA, comp & class)
  - Decrease in Services & Supplies
    - Budgeted current year small projects and purchases that are not budgeted in FY25
  - Increase in transfer out to the Capital Equipment/Construction Fund for projects
- Ad Valorem Capital Projects Fund
  - Revenue
    - Miscellaneous revenue is interest on investments
    - Transfer in is from Douglas County for Ad Valorem tax collected specifically for capital expenditures
  - Expense
    - Budgeted Capital Projects
      - Minden Park Gazebo sound system upgrade
- Capital Equipment/Construction Fund
  - Revenue
    - Miscellaneous revenue is interest on investments
    - Transfer in is from the Town's General Fund for projects
  - Expense
    - Budgeted Capital Projects
      - Sidewalks and street rehab
      - Dump truck purchase
      - Jake's Wetlands Improvements
- Trash Fund
  - Revenue
    - Trash service projection based on new rates
    - Miscellaneous revenue is interest on investments
  - Expense
    - Salaries & Benefits increase due to built in merit and cost of living adjustments
    - Services & Supplies increase
      - Landfill and recycling expense

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        - Trash cans and dumpsters
    - No budgeted capital purchases
- Wholesale Water Fund
    - Revenue
        - Water fees projection includes new rates, but is based on average water usage over last five years, to include FY23 which was a low usage year
        - Miscellaneous revenue is interest on investments
    - Expense
        - Salaries & Benefits increase due to built in merit and cost of living adjustments
        - Budgeted capital projects
            - Ranch at Gardnerville Well
- Retail Water Fund
    - Revenue
        - Small increase in water fees projected for new accounts
        - Miscellaneous revenue is interest on investments
    - Expense
        - Salaries & Benefits increase due to built in merit and cost of living adjustments
        - Services & Supplies increase due to increase in water meter budget
        - No budgeted capital projects

To review Mr. Frisby and Ms. Schurke's full presentation please see the Agenda Packet material.

Vice Chairwoman Hales speaks:
Thank you. Are there questions for Ms. Schurke or Mr. Frisby? Okay, good presentation. Thank you very much.

Ms. Schurke speaks:
Thank you.

Commissioner Tarkanian speaks:
Can we have a quick break?

Vice Chairwoman Hales speaks:
We'll take a five minute break. Actually, let's convene like at 10:55 AM.

A break was held.

Vice Chairwoman Hales speaks:
All right, we'll reconvene and turn it over to Chief Financial Officer, Kathy Lewis.

Ms. Lewis speaks:
Thank you. Okay, now I will start and now that I have it up there. Again, I appreciate Towns coming to present. I think all three of them are such gems to our community, so it was nice to hear them present. And we are here at the final budget hearing, so the budget is a big piece of what we do in government. And we've had a lot of discussions in the past couple of months, so here we are to wrap it up.

Ms. Lewis began the presentation and covered the following topics:

- Douglas County FY2024-25 Budget Update

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- Budget Timeline County Preparation & State Deadlines
  - January through March – County Departments and Elected Officials prepared adjusted base budgets, supplemental requests, and CIP (Capital Improvement Plan) requests. County Manager and Finance reviewed and refined the overall budget
  - March 26th – 29th – BOCC Special Meeting to review tentative budgets and supplemental requests
  - April 15th – The County submitted a tentative budget to the State on state-prescribed forms
  - April 30th – BOCC Special meeting to review budget updates and CIP requests
  - May 20th – BOCC Special Meeting to adopt final budget, Towns to present their budgets (meeting required by NRS to be held between May 20 & May 31)
  - June 3rd – The County submits final adopted budget to the State on state-prescribed forms
- Supporting Documentation:
  - Supplemental Material consists of:
    - Fund Summary of each fund (shown together in one spreadsheet)
    - FTE Listing for FY2024/25
    - Funded Supplementals and Capital Projects
    - Detail budget worksheets for each Department and Fund
- Fiscal Year 2024/25 Total Adopted Budget (includes Fund Balance and Reserves)
  - General fund $77,473,690.00 - 31.28%
    - FY2023/24 General fund 73,399,773 - 31.38%
  - Special Revenue Funds $78,022,595.00 - 31.51%
    - FY2023/24 Special Revenue Funds 80,603,106 - 34.46%
  - Internal Service Funds $12,377,866.00 - 5.00%
    - FY2023/24 Internal Service Funds 9,666,028 - 4.13%
  - Enterprise Funds $28,525,735.00 - 11.52%
    - FY2023/24 Enterprise Funds 21,765,710 - 9.31%
  - Capital Project Funds $17,816,290.00 - 7.19%
    - FY2023/24 Capital Project Funds 18,525,254 - 7.92%
  - Debt Service $2,880,420.00 - 1.16%
    - FY2023/24 Debt Service 3,007,995 - 1.29%
  - Redevelopment Funds $1,681,172.00 - 0.68%
    - FY2023/24 Redevelopment Funds 1,718,305 - 0.73%
  - Town Budgets $28,862,294.00 - 11.65%
    - FY2023/24 Town Budgets 25,220,499 10.78%
  - Total $247,641,062.00
    - FY2023/24 $233,906,670
- Fiscal Year 2024/25 Total Adopted Budget Revenue by Type (All Funds)
  - Over 41.78% of our total budget comes from Taxes and Intergovernmental Revenue
  - Beginning Fund Balance $86,845,988.00 - 35.07%
    - FY2023/24 Beginning Fund Balance 77,880,259 - 33.30%
  - Taxes $73,357,952.00 - 29.62%
    - FY2023/24 Taxes 72,168,138 - 30.85%
  - Licenses & Permits $10,275,154.00 - 4.15%
    - FY2023/24 Licenses & Permits 8,597,775 - 3.68%
  - Intergovernmental $30,111,195.00 - 12.16%
    - FY2023/24 Intergovernmental 29,523,527 - 12.62%
  - Charges for Service $29,563,966.00 - 11.94%
    - FY2023/24 Charges for Service 28,581,385 - 12.22%
  - Fines and Forfeits $ 708,383.00 - 0.29%

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    - FY2023/24 Fines and Forfeits 751,100 - 0.32%
  - Miscellaneous Revenue $ 4,659,640.00 - 1.88%
    - FY2023/24 Miscellaneous Revenue 3,730,034 1.59%
  - Transfer In $ 11,203,284.00 - 4.52%
  - Other Financing Sources $914,500.00 - 0.37%
    - FY2023/24 Other Financing Sources $12,674,452 - 5.42%
  - Total $247,640,062.00
    - FY2023/24 $233,906,670

Ms. Lewis speaks:
If you're comparing and looking at other financing sources of $12 million that I presented in 23/24, of course I would present it a little bit different today and break out that other financing sources between transfers in and other financing. So, it's the same numbers just broken out a little bit differently.

Ms. Lewis continued the presentation and covered the following topics:

- Fiscal Year 2024/25 Total Adopted Budget Revenue by Type (General Fund)
  - Almost 66% of the General fund comes from Taxes and Intergovernmental Revenue.
  - Total $77,473,690.00
    - FY2023/24 $73,399,773
- Fiscal Year 2024/25 Total Adopted Budget Expenditure by Type (All Funds)
  - 30.73% of our Total budget goes to pay for Salaries and Benefits
  - Total $ 247,640,062.00
    - FY2023/24 $233,906,670
- Fiscal Year 2024/25 Total Adopted Budget Expenditure by Type (General Fund)
  - 61.72% of our General Fund goes to pay for Salaries and Benefits
  - Total $77,473,690.00
    - FY2023/24 $ 7 3,399,773
- Fiscal Year 2024/25 Total Adopted Budget Expenditure by Category (General Fund)
  - Public Safety $29,290,806.00 - 37.81%
    - FY2023/24 Public Safety 2 5,375,773 - 34.57%
  - Total $77,473,690.00
    - FY2023/24 $ 73,399,773
- May Budget Update – General Fund Revenues
  - Major Changes in General Fund Revenues related to:
    - Indigent Defense Revenue – Adjusting to account for the State's reimbursement of expenditures
    - Radio User Fees – Adjusting User fees based on the final budget and devices being serviced.

Commissioner Gardner speaks:
So, can we go back one slide, if you don't mind, I didn't catch it quick enough. The expenditure by Category General Fund, yes. Because we get asked about priorities of the Board and certainly in regards to public safety. I think it's important for us to recognize, I think it's important for us to point out public safety is our Sheriff's Department, basically?

Ms. Lewis speaks:
Correct.

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Commissioner Gardner speaks:
Okay. And I just want the public to understand that we made a substantial investment in our Public Safety Department, our Sheriff's Department this last year, and I don't want to gloss that over. I wanted to make sure we recognized that, to the tune of around $4 million there, right? Almost, from $25 million to $29 million; am I reading that right?

Ms. Lewis speaks:
That is correct, yes.

Commissioner Gardner speaks:
I didn't want to gloss over that. I think that's important for our public to understand that we do take public safety, as you know, it's very important to us.

Vice Chairwoman Hales speaks:
Are you okay with questions as we go along? If you happen to know right off the top of your head, I expect that most of that difference is increased salary, some of it is increased salary, some of it is the new medical services that we authorized. Are there other points that would explain that increase?

Ms. Lewis speaks:
I do believe those are correct too. The adopted budget for 23/24 if you remember right, it was adopted right when everything was being finalized as far as the comp and class study and then also the contracts, and so these would be changes from the adopted, not necessarily from expenditures but from the adopted, but you are correct, yes.

Vice Chairwoman Hales speaks:
Good, thank you.

Commissioner Gardner speaks:
I think what we also recognize there is that when the Town of Minden and the Town of Gardnerville and even Genoa indicated their increases in salaries and benefits, that was also due to the classification comp study, right? So, those weren't really expenses that they had control over, we imposed those upon them because those are County employees.

Vice Chairwoman Hales speaks:
Commissioner Tarkanian.

Commissioner Tarkanian speaks:
I just had a question, the contingency jumped $2 million; is there a reason?

Ms. Lewis speaks:
Thank you. I did make a note, and that is my mistake, these numbers are flipped. The contingency is a little under $1 million, and the transfers out is $2.9, and so the contingency is $910,000 last year. So those two numbers I did flip in that, thank you. I had that note and started talking right over it.

Ms. Lewis continued the presentation and covered the following topics:

- Assumptions for revenues remain the same as presented at the March budget hearings
  - Most recent data from the State supports Revenue projections
- General Fund Budget Update May 20, 2024

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  - Ending Fund Balance is 16.66% of operating expenses or 2 months. This is consistent with State Law and County Policy.
  - Funded Supplementals:
    - County's share of the Knowlnk Voter Registration Database
    - Recon medical contract for Medical Services at the Jail
    - Tahoe Douglas Area Plan Update
    - Radio and Vehicle purchase or replacements for the safety and security of employees and equipment
  - Funded Capital:
    - Cat Facility Improvements
- Balancing General Fund Budget - Details
  - To balance the budget:
  - Eliminated or held 7 positions plus an intern position
    - One position was eliminated for the Tentative Budget
    - Thank you to the Technology Services, Sheriff, Clerk-Treasurer, Recorder, Community Development and the County Manager's office

Ms. Lewis speaks:
You will see Technology Services highlighted here. If you remember back in April they were not listed and there was a position in Technology that they gave up to be able to balance our budget. I want to apologize to Technology Services and their team that they were not publicly mentioned on April 30th, so I want to make sure to give due to everybody because positions are hard to either hold or to give up. And so, the ones that did the Technology Services, Sheriff, Clerk-Treasurer, Recorder, Community Development and the County Manager's Office.

Commissioner Gardner speaks:
And all this without the reduction of services to our public.

Ms. Lewis speaks:
Correct. And I do want to mention all these positions are vacant. And so, there are not layoffs of actual employees, they were vacant positions. Some vacant for quite a while, some vacant not as long, but vacant positions. I was going to go to Special Revenue Fund since I wasn't sure if there's any more questions on the General Fund before I go to Special Revenue Funds.

Ms. Lewis continued the presentation and covered the following topic:

- Special Revenue Funds
  - The following funds either had no changes or minor changes to their budget since the March and/or April Hearings

Ms. Lewis speaks:
The first one we will highlight though is Cooperative Extension. As you know, with the contract with UNR, part of the contract is that the money we collect in taxes, which is the $402,000 projected, we will pass that to University of Nevada to run the Cooperative Extension program. In the contract, it does say that any major maintenance and repair of the building is the County's responsibility. So, after we've had our budget hearings and talking more with staff, we added two things to this budget; one is $320,000 for a Capital Improvement project to replace the ramp and walkway to ensure ADA compliance at that building where Cooperative Extension is. And then we also wanted to put in $20,000 into major maintenance and repair to have a budget there in case the County needed to do anything to the building

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in the next year. If the County doesn't do anything to the building or doesn't need to repair the building, those funds would not go to UNR, they would be dropped to the ending fund balance, and we would have that for next year.

Ms. Lewis continued the presentation and covered the following topic:

- Special Revenue Fund Updates - Room Tax Fund
  - Increase to Budget:
    - Capital Projects budgeted:
      - Paid Parking Program at Zephyr Cove and Whittell High
      - School
      - All Inclusive ADA Accessible Playground
      - Fairground Lease Feasibility Study
      - Public Art Pad
      - Indoor Equestrian Center Feasibility Study
      - Fairground Improvements
      - Widening of Highway 88 at Dangberg Home Ranch

Ms. Lewis speaks:
I will tell you and I know we have Community Development, I know we have Brook in the audience. What I've heard them say is that these capital projects will not be started until they ensure that the Room Tax funds are coming in as projected. If the Room Tax funds are less than projected, then these projects would not go this year. So, we'll build them into the budget in anticipation that our Room Tax number is good, but if something is different then they will hold off on those until they know. And then also what we talked about in April…

Commissioner Gardner speaks:
Okay. I'm sorry, I didn't mean to interrupt you. However, the paid parking program in Zephyr Cove and Whittell High School, I believe that's coming to this Board shortly to take a look at that?

Brook Adie, Community Services Director, speaks:
In the current fiscal year, we have a feasibility study for the paid parking program up at Zephyr Cove. We are getting ready to get that started. We've selected a vendor that we're going to move forward with. These funds that we're seeking for next year's CIP is to actually implement a full program. What we're doing right now is a pilot program, it's a temporary program to address parking needs this year. Next year, we are asking for funding to implement the entire program.

Commissioner Gardner speaks:
Got it. Thank you for the explanation.

Vice Chairwoman Hales speaks:
And while you're there, just another word about the accessible playground; is a location chosen for that?

Ms. Adie speaks:
We have had some discussions about a possible location. If these funds are approved this project will go before our Parks and Rec Advisory Board. We'll reach out to some groups to get some feedback on what would be the most appropriate park. Right now, we have had some discussions about Stodick Park. Parking is pretty close, there's accessible pathways to get to the bathrooms, so there will be more discussion on that.

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Vice Chairwoman Hales speaks:
Good. It'll be at an existing park and it will be additional equipment, a playground, toys, and such that work for accessibility challenged individuals, right?

Ms. Adie speaks:
Yes. So, the company that we have worked with, which is Great Western Recreation, they design playgrounds that are all inclusive and accessible. The footprint would be bigger, it would replace an existing structure. It would have activities for wheelchair accessibility for kids with sensory deficits, so it will be all inclusive, there are like seven keys that they try to incorporate into it.

Vice Chairwoman Hales speaks:
That's exciting. Thanks.

Ms. Adie speaks:
Very exciting.

Vice Chairwoman Hales speaks:
All right. Thank you.

Ms. Lewis continued the presentation and covered the following topic:

- Special Revenue Fund Updates - Tahoe Douglas Transportation District
  - Increase to Budget:
  - Capital Projects budgeted:
    - Lake Parkway Mill and Fill Project

Ms. Lewis speaks:
Okay, so going on and this will lead into the question that Commissioner Gardner had at the beginning of this hearing is the change we have in the TDTD is the fund the Lake Parkway Mill and Fill Project. These are funds that we've been setting aside for that project, it's a specific project, set aside funds so we'd have when it's ready. This is the one where in the service and supplies piece of it is the money set aside for the transient when that comes forward. But then also, money set aside also to help with the Kahle Drive project. The next one is Stormwater management. What we built into the budget since you last saw it was $125,000 for the Johnson Lake Flood Mitigation Detention Basin project.

Ms. Lewis continued the presentation and covered the following topic:

- Special Revenue Fund Updates – 911 Emergency Services (255)
  - Increase to Budget:
    - Supplemental to upgrade the physical security of the Emergency Communications Center

Ms. Lewis speaks:
Other changes you'll see are changes to user fees as they finalize that budget. That budget is supported with Room Tax and then user fees from the Fire Districts, our Sheriff's Office, and Alpine County, and the Tribe.

Ms. Lewis continued the presentation and covered the following topic:

- Internal Service Funds

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- There were no changes to the Risk Management (309) or the Self-Insured Dental Insurance Fund (310) from the March hearings
- Motor Pool Changes were the result of funded Supplemental requests for vehicles or vehicle upgrades.

Ms. Lewis speaks:
As a reminder, Enterprise Funds are standalone funds. They cannot support or should not support the General Fund and they are not supported by the General Fund. So, I combined all four Enterprise Funds into one summary of those changes. So, what was built into these budgets were supplementals in any capital request that they had in those funds and they are supported by the user fees in those funds.

Ms. Lewis continued the presentation and covered the following topics:

- Capital Project Funds Update
  - Capital Project Funds summary of:
    - Extraordinary Maintenance (401)
    - Ad Val Capital Projects (405)
    - County Construction (410)
    - Park Residential Construction Tax (420)
    - Regional Transportation Fund (430)
  - Changes to the Enterprise fund consist of budgeting capital projects of Elevator Maintenance and Justice Center Site Improvements
- Debt Service and Redevelopment Funds
  - There are no changes to the Debt Service or the Redevelopment Funds since the March Budget Hearings

Ms. Lewis speaks:
And then to highlight our FTEs. This slide is a little bit different in that we now added the Towns and the Town of Genoa had a slight change in their FTE count. On March 26th, we had 623.29 FTE authorized, and then what we're projecting to go into next year's budget is 609.49 FTE.

Commissioner Tarkanian speaks:
I just got a question; you said that there were seven positions removed and one temporary, but here it looks like its 14?

Ms. Lewis speaks:
Seven of them, you're right. I did not outline in the slide, it was to show how we balanced the budget from our March presentation. The Commissioners had the discussion the meeting before our March hearings with China Spring and looking at their budget, so seven of these are from China Spring.

Commissioner Tarkanian speaks:
For the whole year we've dropped 14, that's pretty good.

Ms. Lewis continued the presentation and covered the following topic:

- Future Needs - Board Member Priorities
  - Ensure funding decisions are based on our Strategic Plan
  - Provide future funding for Community Grants
    - In the meantime, look to provide in-kind support

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  - Webmaster Position
  - DART Drivers to establish a local and fixed route to South County
  - Ensuring funding is adequate for Muller Parkway
  - Road Maintenance including flooding on Tillman
  - Explore workforce, affordable, attainable housing
  - Arts
  - Open Space
- Please note: these priorities are not funded in the proposed FY2024/25 Final Budget

Commissioner Gardner speaks:
And they're not prioritized.

Ms. Lewis speaks:
Correct, they are just listed.

Vice Chairwoman Hales speaks:
This may be the appropriate place for me to say a word about community grants. I am very happy that we are able to fund the cat shelter. I think $40,000 for the cat shelter, I think that's important. For me, it's more important to fund shelters for abused individuals who need to flee a domestic violence situation. And I understand there is no money in our budget for Family Support Council which provides that service in our community. But this led to further conversations, which now I have a better understanding of where we are with our community grant program. And I understand that there are some changes that will be looked at to make it a better program and more in line with Commissioners' priorities. And I also understand that those changes will be looked at in the coming months. In particular, if we are able to find money, for instance, from a higher than anticipated ending fund balance, we can look at community grants at that time. And, we can also make sure that community grants are in line with what this Board wants the priorities to be. So, I am comfortable supporting this budget as it is with the cat shelter with that understanding that we'll look at community grants and we'll have discussions about are there nonprofit organizations that we might want to support in some measure in the future?

Commissioner Gardner speaks:
With that being said and I will renew my concerns about the lack of a fixed route service into South County at least a couple days a week. Anyways, I'm hopeful that our Community Services and public transportation department is continuing to pursue those grants necessary to help fund that. And I'm getting the shaking, yes, of a head from our Community Service Director. So, I appreciate that, but that's certainly a huge priority for me.

Vice Chairwoman Hales speaks:
Any other comments on this page before we go on? Thanks.

Ms. Lewis continued the presentation and covered the following topic:

- FY2024/25 Budget Highlights
  - Leadership worked together to address operating needs given the budget revenue constraints
  - Department Directors and Elected Officials presented their budgets to include highlights from their Operations
  - Towns of Gardnerville, Genoa, and Minden presented their final budget
  - All Budgets are funded with personnel projected based on current contracts and policy
  - The County has strategically eliminated positions

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- The County has balanced the General Fund with an ending fund balance equal to two months of operating expenditures
- With the estimates we have today, Muller Parkway is funded
- The County has presented a transparent and clean budget

To review Ms. Lewis' full presentations please see the Supplemental Meeting Materials.

Commissioner Gardner speaks:
I'm already there. We cannot let this go unrecognized, this is huge. Because when we entered this process a month ago, a little bit more than a month ago, obviously, we were at about a three quarter of $1 million deficit, right? And without all of this we would've had to reduce our reserves, right? We can't just gloss over this. I think it's also important while we say down on that next to the last line with estimates we have today, Muller Parkway is funded, I think we need to once again recognize with the public, that we have a responsibility by the Park Development Agreement to do two lanes of Muller Parkway by December of 2025 as it is right now, which is not that far away, really. And we're able to do this because of what we've been doing over a number of years, not just this year, without having to bond. And I think that's important for our public to understand is that we have recognized this legal requirement and have met our requirements in doing that. So, I'm looking forward to the breaking ground on that road shortly. So, thank you, thank you, thank you, thank you. We can't issue enough thank you's in this County, for what you guys have done and what you've brought to us.

Commissioner Tarkanian speaks:
My turn? The funding from Muller Parkway is all done this year. We're not taking more money out of the transportation budget to fund Muller Parkway after this year?

Ms. Lewis speaks:
I will say with the estimates we have today, we have funded. Yes.

Commissioner Tarkanian speaks:
I obviously meant estimates. One of the problems, the biggest problem I see in this County is a lack of road maintenance. And we need to find another revenue source we've discussed and we need to talk about that, and we need to make a priority on some of the roads that aren't being taken care of now. Muller's taking a big hit from us to get this built. As Commissioner Garner said, we had a legal responsibility to do so. But we also have a responsibility to make sure the current roads are maintained better than they are. So, I'm glad to hear we're not going to be robbing Peter to pay Paul after this year and we can start putting some more money back into road maintenance.

Vice Chairwoman Hales speaks:
I also want to add my thanks. I think it's my sense of things is the Department Directors and the Elected Officials, everyone has been very cooperative. There's been a spirit of can do, get the job done, and do it without cutting services. And so, I'm very pleased and appreciative that everyone has worked hard to make this happen. Thank you.

Commissioner Tarkanian speaks:
If we're going to give our thank you's, I want to give a thank you to Ms. Lewis because I'll tell you, fourth time on this deal, easiest way to understand it, actually very quick today too. You did a phenomenal job in the hearings that we had before. And now I'm so much better, I'm a better County Commissioner because of your work.

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Vice Chairwoman Hales speaks:
Well said. Thank you.

Chairman Rice speaks:
My turn?

Vice Chairwoman Hales speaks:
Yes.

Chairman Rice speaks:
I want to thank, Ms. Lewis. I was very afraid when we lost Ms. Willoughby that our budget process was going to suffer and it's obvious from what we see here today that it has suffered not. Ms. Lewis, Kathy, thank you so much for what you've done. I know that you've taken on a horrendous position. I don't know how you're able to do what you do, it's amazing. And one of the other things I wanted to say is, this is proof positive that we live in a County with personnel that are invested and care and they have come up with cuts that they would not like to have done. But they are on board and that we are not losing any services at all. And I'm so proud of our Sheriff's Department for what they do in our community, as well as Parks and Rec. I was privileged to do an inspection tour of the Community Center along with a Commissioner from Washoe County and two others that are seeking positions and they were blown away by what Douglas County has for its citizens. And I'm so proud of what you have all done. And thank you very much and I'm so sorry I couldn't be here today.

Vice Chairwoman speaks:
Thank you, Chairman Rice. Are there any other comments?

Commissioner Gardner speaks:
This is for possible action, so I believe we have to go to Public Comment.

Vice Chairwoman Hales speaks:
Yes, we do.

Commissioner Gardner speaks:
I was going to make a motion but then I realized, no I can't.

Vice Chairwoman Hales speaks:
Yes.

Ms. Lewis speaks:
Really quick, while I appreciate the kudos, I had big shoes to fill, but as many of you mentioned it was not me. Finance is a great staff that have put together a great budget. But then also the work and in addition to the work of the Department Heads and the Elected Officials, everybody working together. I think Chairman Rice said it perfectly that we have employees who care and who have created this budget. I was lucky enough to present it to you, but they are the ones that created this budget. And that was all I have. I will make one comment; I always like to joke that for me the fiscal new year is almost more exciting than the calendar new year, I think it brings more hope, so July 1st we start the new fiscal year.

Vice Chairwoman Hales speaks:
Thank you. We will take Public Comment on this agenda item.

PUBLIC COMMENT

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Kathryn Dodge speaks:
Good morning. Douglas Animal Welfare Group President. I just want to say thank you so much and we agree with you. We look forward to actually working with you on helping the DV victims. We have programs that work with them, and anyway, we agree, our heart is there too and we look forward to working with you. As you may know, we already have an architect that's volunteering his services to help design this facility. We have a roofer who is volunteering his services to help roof, and he also is a framer, he's a volunteer vet service. So, we look forward to working with you as we figure out how to pull this together with a community that is so generous and we appreciate your support. Thank you.

Vice Chairwoman Hales speaks:
You're welcome.

James McKalip speaks:
I want to echo some of actually what the Board has said. The spirit of cooperation as I've watched these hearings with all the departments getting together, making cuts, or not hiring where they were down an employee is just impressive. It's good teamwork as they've presented and balanced this budget, and Kathy Lewis is amazing. And I also want to echo the thoughts on road maintenance. I've seen in 45 miles of the Ranchos going from $750,000 a year to $2 million a year and the cost of road maintenance is skyrocketing. And it's something we're all going to have to be aware of, whether you're the Town, I was talking to Erik with Gardnerville, or the GIDs, or the County themselves. We have to find a way to maintain our roads and that's going to be a greater and greater challenge as you move forward. Thank you.

Vice Chairwoman Hales speaks:
Is there any other Public Comment? Seeing none, I'll bring it to the Board for a motion.

Commissioner Gardner speaks:
Thank you, Madam Chairman of the day I guess, right? Anyways, I proudly move for the adoption of Douglas County's 2024-2025 budget as presented.

Commissioner Tarkanian speaks:
Second.

Chairman Rice speaks:
Second.

Commissioner Gardner speaks:
Too late.

Vice Chairwoman Hales speaks:
It's been moved and seconded that we approve the budget. All in favor? Passes unanimously. Thank you. Good job.

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MOTION TO: Adopt the Fiscal Year 2024-25 Final Budgets for Douglas County and the Douglas County Redevelopment Agency funds and the Towns of Gardnerville, Minden, and Genoa; carried.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mark Gardner, Commissioner
SECONDER:	Danny Tarkanian, Commissioner
AYES:	Wesley Rice, Sharla Hales, Mark Gardner, Walt Nowosad, Danny Tarkanian

Applause was heard.

CLOSING PUBLIC COMMENT (No Action)

Vice Chairwoman Hales speaks:
Our last agenda item will be Closing Public Comment. Welcome, Ms. Waller.

Ellie Waller speaks:
I didn't know how long it was going to take. Good morning still. Today, I want to talk about the topic called first readings. I think I have a better understanding, but I'm requesting a staff presentation on NRS requirement and how Douglas County interprets that first reading. And understanding from each of you Board Members what you think of first reading. The County may believe that the intent is met, but I, like the public, two of us have weighed in recently, this should be an action item for public discussion. First readings provide you as a Board a preview of upcoming issues that may arise with projects before the second for action. I'm not asking that there be a vote but that a presentation be made by applicants. It'll also provide you time, as well as the public to inquire of staff, visit a site. My opinion, currently, the public and your Board do not receive enough information before. Instead, the public gets 24 to 48 hours most of the time to see the applicant's presentation; how is that fair? We don't get the opportunity, me personally, to provide comprehensive comments if I don't know what to ask about the project. Thank you.

Vice Chairwoman Hales speaks:
Thank you. Is there any other Public Comment?

ADJOURNMENT

There being no further business to come before the Board of County Commissioners, the meeting adjourned at 11:33 AM.

Respectfully submitted:

_____
Wesley Rice, Chairman
Douglas County Board of County Commissioners

ATTEST:

_____
Amy Burgans, Clerk-Treasurer

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AGENDA ITEM NO. I.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **DOUGLAS COUNTY LIQUOR BOARD**

TITLE:
For possible action. Discussion to approve adding Jason Sides to the existing Package Retail Liquor License, On-Site Unrestricted License, Caterer's Liquor License, Entertainment Endorsement and a Non-Restricted Gaming License for Neva One, LLC, dba, Golden Nugget Lake Tahoe Hotel and Casino. Jason Sides has signed a Waiver of Notice of Hearing. Neva One, LLC dba Golden Nugget Lake Tahoe Hotel and Casino is located at 50 Highway 50, Stateline, Nevada 89449. (Captain Michitarian)

RECOMMENDED MOTION:
Approve the addition of Jason Sides to the existing Package Retail Liquor License, On-Site Unrestricted License, Caterer's Liquor License, Entertainment Endorsement and a Non-Restricted Gaming License for Neva One, LLC dba Golden Nugget Lake Tahoe Hotel and Casino.

FINANCIAL IMPACT:
$109.75 collected towards General Fund revenue account 101.000.341.211 applicants license fee.

BACKGROUND:
Jason Sides has signed a Waiver of Notice of Hearing and has cleared the background check. Neva One, LLC dba Golden Nugget Lake Tahoe Hotel and Casino is located at 50 Highway 50, Stateline, Nevada 89449. The mailing address is 110 West Loop South, Houston, Texas 77027.

ATTACHMENTS:

AGENDA ITEM NO. A.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve a month-to-month T-hangar lease, Lease A-6, at the Minden Tahoe Airport with Alyson Rieken retroactively to May 1, 2024, and authorize the County Manager to sign the agreement. (Heather MacDonnell)

RECOMMENDED MOTION:
Approve a month-to-month T-hangar lease, Lease A-6, at the Minden Tahoe Airport with Alyson Rieken, retroactively to May 1, 2024, as presented and authorize the County Manager to sign the agreement.

FINANCIAL IMPACT:
Monthly rent income of $380 to the Airport fund 360-000 344.602 Airport Rent/Lease Income.

BACKGROUND:
The prior tenant for this hangar vacated, and staff filled the vacancy from the Airport wait list. The airport waitlist consists of an excel spreadsheet that is updated on a regular basis and is reconciled with the waitlist deposits that are captured in QuickBooks. Some of which go back as far as 2017. Currently there are 100 people on the County owned T-Hanger waitlist, in order of when they paid the waitlist deposit. However, over the last 10 months there have been four hangar turnovers which has resulted in 32 phone calls from the list trying to fill the hangars. Ms. Rieken was number 32 on the list.

ATTACHMENTS:
Rieken, Alyson.pdf
Exhibit A.pdf

Minden-Tahoe Airport
T-Hangar Rental Agreement

This agreement is made effective May 1, 2024 by and between Douglas County, Nevada ("County"), which owns the Minden-Tahoe Airport ("Airport") Rieken, Alyson

("Tenant(s)"). In consideration of the mutual covenants and agreements contained herein to be performed by the respective parties, and for the good and valuable consideration, the parties hereby agree as follows:

1.0 **LEASE OF HANGAR:** County agrees to lease to Tenant and Tenant agrees to lease Hangar No. A-6 , as shown on the attached Exhibit "A" (hereinafter the "Hangar") situated on the Airport, for the purpose of storing and parking for the following aircraft.

1.1	Aircraft make	Piper
1.2	Aircraft model	PA 18
1.3	Aircraft year	1953
1.4	Aircraft registration "N" number	333GH
1.5	Aircraft registered owner(s)	Alyson Rieken and Christopher Rieken

2.0 **TERM:** This lease agreement shall be month-to-month and will automatically renew on a monthly basis unless notification in writing is given by the terminating party thirty (30) days in advance of termination.

3.0 **RENT, CHARGES, AND FEES:** Tenant shall pay County as monthly rent, without deduction, set-off, prior notice or demand the amount of **$** 380 **,** the rent established by the Board of County Commissioners in the Airport Rates and Charges Resolution ("Resolution"), which is subject to adjustment by the Board as specified in Paragraph 4. INCREASE IN RENT, CHARGES, AND FEES. All rent is due to the Minden-Tahoe Airport in advance on the first day of each month. If the entire rental payment is not received by the Airport within thirty (30) days of the due date or if any check is dishonored, Tenant agrees to pay additional late and/or penalty fees, as set by Resolution.

Tenant to pay **deposit of first and last months' rent plus the sum of $200.00** prior to hangar occupancy in hangar A-6 , as a security deposit against damage to hangar, cleaning, delinquent rent, unauthorized modification, lost keys, or any other damages permitted by law which, after final inspection of the hangar after Tenant's leaving the premises, may be refunded in whole, part, or not at all. The security deposit will be held by the County without interest.

All checks shall be made payable to the Minden-Tahoe Airport and shall be delivered to 1146 Airport Road, Minden, NV 89423.

4.0 **INCREASE IN RENT, CHARGES, AND FEES:** In the event that the Board of County Commissioners increases the rent, charges, or fees in the Airport Rates and Charges Resolution, the County shall have the right to increase rent, charges, or fees after giving Tenant no less than 30 days' prior written notice of the increase.

5.0 **APPURTENANT RIGHTS AND RESTRICTION:**

5.1 Aircraft Storage - Tenant may use the hangar as storage for Tenant's aircraft and is expressly prohibited from conducting any activity other than that provided by this agreement. Hangars are intended specifically for the cold storage of owner's aircraft only. No hangar will be assigned or rented to an individual, firm, co-partnership or corporation that does not own an aircraft. At least one aircraft **must** be stored in the hangar. It is recognized that the tenant may not have an aircraft for a period of up to 90 days due to sale, purchase or other factors related to aircraft ownership. Landlord shall require proof of aircraft ownership. Aircraft ownership shall be established by the parties name(s) appearing on the Federal Aviation Administration Form (AC Form 8050-3) Certificate of Aircraft Registration, a copy of which shall be attached to this Lease. For aircraft based at Minden-Tahoe Airport verification that the aircraft is listed on the Douglas County Tax Roll as personal property shall be provided, as applicable.

5.2. Minden-Tahoe Airport Rules and Regulations – Tenant shall become familiar with and shall at all times abide by all Minden-Tahoe Airport Rules and Regulations relating to the us of the T-hangar and the use of any Airport facilities, whether promulgated before or after the execution of this lease. Additionally, Tenant shall pay special attention to and adhere to the following:

5.2.1 All power tools shall be grounded
5.2.2 Tenant to provide and maintain one (1) fire extinguisher in the hangar at all times of 5lbs or more, rated 2A -10BC.
5.2.3 If authorized by the Airport Manager to use a non-county lock, Tenant shall provide Airport a key or other means of unlocking the hangar for emergency access
5.2.4 The Tenant's use of the hangar is restricted to the storage of the Tenant's own aircraft and aviation related items as shown in Exhibit B, attached hereto and incorporated for reference.
5.2.5 Tenant may conduct minor repair on Tenant's owned aircraft.
5.2.6 The East Fork Fire and Paramedic District shall complete an annual inspection of the hangars.

5.3 Prohibited Uses – The following uses are prohibited and will be considered a default of this lease and may be subject to other penalties and fines under other applicable rules, regulations. Ordinances, codes, statutes and other laws:

5.3.1 Use of the T-Hangar for any commercial purpose, including, but not limited to, a charter service as defined in FAA Part 135, or aircraft rental, servicing, or flight instruction. Use of T-Hangar for storage of commercially used aircraft by based commercial operators who have and conduct business from a separate site on the airport will be permitted.
5.3.2 Use of the T-Hangar as a place of residence or sleeping quarters for any duration
5.3.3 Use of T-hangar for painting areas larger than 2 square feet at any one time
5.3.4 Fueling or de-fueling inside of the T-Hangar
5.3.5 Use of the T-Hangar for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, or any other hazardous products or materials as defined in NRS 459.7024, except in amounts and in containers as approved by the operational services director and East Fork Fire and Paramedic District.
5.3.6 Use of the T-Hangar for any purpose that violates any part of the Minden-Tahoe Airport Rules and Regulations, or other resolutions, order, policies or applicable laws, ordinances, or regulations as written or amended.
5.3.7 Tenant shall not idle aircraft at high RPMs or complete run-up's in hangar area.

5.3.8 There shall not be any open flames in the hangar at any time.
5.3.9 There shall be no smoking in the hangar at any time.

5.4 Tenant agrees to occupy and use the hangar space for aviation related storage and allowed activities under the following restrictions:

5.4.1 The Tenant's use of the hanger is restricted by it's classification by the East Fork Fire and Paramedic District as an S-1 Occupancy under the International Fire Code.
5.4.2 Tenant agrees to use not less then 80% of the square footage of the hangar for aviation related storage. Not more than 20% of the area may be used for other storage as allowed under the S-1 Occupancy classification.
5.4.3 The East Fork Fire and Paramedic District shall complete an annual inspection of the Hangar space. Notice to tenants of inspections will be provided at least three (3)days in advance to the most recent address on file with the Minden-Tahoe Airport.

6.0 **ASSIGNMENTS, TRANSFERS AND SUBLEASES:** Tenant agrees not to assign, sublet or otherwise permit occupancy or use of the hangar by parties other than the Tenant identified on the signature page of this agreement. Assignment of this agreement will not be permitted. Violation of this clause will be grounds for termination.

7.0 **MAINTENANCE AND REPAIR OF HANGAR:** Tenant agrees to maintain the hangar in a clean and orderly condition at all times, and in accordance with all safety and fire codes which may apply to aircraft hangar storage and other applicable Federal, state, and local laws and ordinances. Tenant agrees to provide and maintain all required fire extinguishers, as determined by the operational services director and the East Fork Fire and Paramedic District. Tenant agrees that no credit will be allowed Tenant by County for the cost of any maintenance or repairs completed by Tenant. Tenant agrees to report any damages to the premises and not to repair the premises without written permission of the County. Snow removal will be accomplished by Airport staff under the limitations indicated in the Digital – Chart Supplement (d-CS). Snow will not be removed closer than 36 inches from the hangar door.

8.0 **INSURANCE:** Tenant shall certify that the following insurance coverage's are in effect prior to the commencement of this rental agreement and shall maintain coverage in full force and in effect until the termination of this rental agreement.

8.1 Aircraft Liability Coverage - Aircraft liability insurance in an amount of no less than $1,000,000 each occurrence. Douglas County shall be named as an additional insured under the liability insurance policy. If, for any reason, aircraft liability coverage does not cover the hangar or is terminated (i.e., sale or repair of aircraft), Tenant must provide general liability for the hangar for that interim period in an amount of no less than $1,000,000 each occurrence, Douglas County being an additional insured. Failure to maintain insurance at all times may result in termination of lease.

8.2 Form of policy - All policies of insurance required above shall be written by a qualified insurance company rated 'A' or better by the Best's Insurance Rating Guide and be authorized to do business by the State of Nevada and shall be in a form approved by Landlord. Tenant is required to mail a certificate of insurance, signed by an authorized representative of the issuing company, annually, to the Minden-Tahoe Airport, 1146 Airport

Road, Minden, NV 89423. The following information must be included on each certificate of insurance or the coverage shall be considered incomplete:

8.2.1 A statement that Douglas County is endorsed as a named insured under each policy or policies;
8.2.2. All required dollar limits of insurance coverage shall be correctly stated;
8.2.3 A provision that written notice of cancellation or any material change in coverage shall be delivered to Landlord at least 30 days in advance of the effective date of the material change or cancellation, and that no cancellation, alteration or change of beneficiary or beneficiaries shall be made without written notice to Airport; and
8.2.4 An original signature and the printed name of the insurance agent or authorized representative of the insurance company issuing the policy, including the insurance underwriter's or broker's telephone number.

9.0. **ALTERATIONS:** Tenant shall not alter any existing fixtures or improvements or alter the hangar walls, floor, doors or ceiling in any manner; nor shall Tenant add fixtures or improvements or in any other way modify the hangar without prior written approval of the Landlord. Tenant will not attach any hoisting or holding mechanism to any part of the T-Hangar, or pass any such mechanism through any part of the struts or braces of the T-Hangar. Any and all work approved by County shall be conducted at Tenant's sole cost and expense. All fixtures, improvements, and additions made in or upon the property shall, at the County's option, remain with the hangar at the termination of this agreement, however terminated, without any compensation being paid by County to Tenant. Alternatively, the County may cause the improvements to be removed at Tenant's cost.

10.0 **DEFAULT, DELINQUENCY IN RENT, AND RIGHTS OF OWNER:** When any part of the rent or other charges due from Tenant remain unpaid for 30 consecutive days, County shall be entitled to terminate the right of Tenant to use the hangar by sending to Tenant a delinquency notice, at Tenant's notice address, by certified mail, postage prepaid, containing the following:

10.1. An itemized statement of the Landlord's claim showing the sums due at the time of the notice and the date when the sums became due;
10.2. A statement that the Tenant's right to use the hangar will terminate on a specified date (not less than 20 days after the mailing of the notice) unless all sums and penalty fees due are paid by the Tenant prior to the specified date;
10.3. A notice that the Tenant shall be denied access to the hangar after the termination date if the sums and penalty fees are not paid; and
10.4. The name, street address and telephone number of the Airport whom the Tenant may contact to respond to the notice.

Once notice has been sent, and the total sum due has not been paid as of the date specified in the notice, the County may deny Tenant access to the hangar, enter the hangar, and remove any property found to a place of safekeeping. After keeping the property for a period of 30 days, the County shall have the right to dispose of the property in any manner selected by the County. The County shall be entitled to exercise all rights, including, when appropriate, default and the right to sell the property in order to satisfy any amount due. The rights provided by this agreement shall be in addition to and shall not limit all other rights provided by law to a creditor. Should Tenant wish to continue this agreement after a delinquency of 30 days or more, Tenant will be required to pay all sums due plus a reinstatement fee equal to one month's rent.

11.0. **OTHER DEFAULT:** In the event that Tenant violates any of these terms (other than the obligation to pay rent or other charges), then County may, at its option, provide Tenant with a notice stating that if the violation is not cured within 10 days of the date of the notice, then this agreement will automatically terminate. Tenant agrees that in the event of termination, Tenant shall immediately surrender possession of the hangar to County and remove all of Tenant's property, and if Tenant does not immediately notify County of surrender of the hangar and notify County that Tenant's property has been removed, County may immediately re-enter the hangar. So long as County reasonably believes that there is an imminent danger to County's interests or property, County shall be free to forcibly enter the hangar by removal of or alteration of any locks, and the parties agree that any forcible entry shall not constitute a trespass, breach of the peace, or forcible entry and detainer. In the event that, as a result of the actions on the part of Tenant, any expenses or costs are incurred by County, then County may treat the costs or expenses as rent, for all proposes, and may recover from Tenant the costs or expenses.

12.0 **TERMINATION:** This rental agreement may be terminated by either party, without cause, upon 30 days' prior written notice. Upon termination of this agreement initiated by either party, Tenant agrees to return T-Hangar keys and gate access cards to Airport and to remove all of the Tenant's personal property. Tenant shall leave the premises in a neat, clean and orderly condition, allowing for ordinary and normal usage during occupancy. Tenant shall reimburse County for the repair of any damage to the premises including, but not limited to, bent, broken or cut interior or exterior walls, damage to floors, or damage to doors due to Tenant's operation or neglect. If Tenant does not return T-hangar in a neat and clean condition the County will charge Tenant for hangar cleaning at cost, plus an administrative fee equal to 15% of the cost.

13.0 **HOLD HARMLESS:** The Tenant, in consideration of the County's agreement to rent the Hangar to Tenant pursuant to the agreement, agrees that at all times during the term of this agreement Tenant shall indemnify and defend, saving harmless County, its officers, boards, commissions, agents and employees, from any and all claims by any person whatsoever on account of property damage, injury or death of a person or person acting on behalf of or upon the request of the Tenant during the term of this agreement.

Tenant further covenants and agrees that it will not hold the County, its officers, boards, commissions, agents and employees responsible for any loss occasioned by fire, theft, rain, windstorm, hail, or from any other natural or manmade cause, whether said cause to be the direct, indirect or merely a contributing factor in producing the loss to any airplane, automobile, personal property, parts or surplus that may be located or stored in the t-hangars or upon the Airport; and Tenant agrees that the aircraft and any other of Tenant's stored property, whether on the airport or in the hangars, is at Tenant's risk.

County, its officers, boards, commissions, agents and employees shall be held harmless in all respects for any cost, expense or liability of any nature which may be incurred by the Tenant during the term of this agreement. County shall have no liability of any loss or damage to goods; property or equipment of Tenant or third parties located upon or used in connection with said premises irrespective or the source or such loss or damage.

14.0 **SUCCESSORS IN INTEREST:** Subject to the restrictions upon assignment in Section 6.0, this agreement shall be in favor of and bind the heirs, executors, administrators, successors and assigns of the parties, provided, however, that Tenant's interest in this lease is not devisable, assignable or otherwise transferable.

15.0 **SECURITY**: Tenant shall be solely responsible for all on-site security. County shall have no obligation to provide security for the premises, and shall not be liable for any loss of property by theft or otherwise. County shall not be responsible for the safety and security of Tenant's aircraft or personal property. The aircraft and personal property shall be the responsibility of Tenant at all times.

16.0. **TAXES & UTILITIES:** Tenant shall pay any and all lawful taxes, assessments, or charges which may at any time be levied by any public entity upon the use of the T-Hangar made as a result of this rental agreement, or any possessory interest which Tenant may have under this rental agreement. Tenant shall be responsible for the payment of all utility fees for the T-Hangar. Any payments of the taxes, assessments, utilities or charges by Tenant shall not reduce any rent or charges due County, and payments shall be the liability of, and shall be paid promptly by, Tenant when due.

17.0. **NOTICES:** Any notice required or permitted to be given or served whether pursuant to the terms of this agreement or any provision of law shall be served by certified mail, postage prepaid to the respective addresses, and, in the case of the Tenant, to the alternative address, or at any other address as the party to be notified may from time to time designate in writing. It is the Tenants responsibility to provide the County with written notice of any change in address within 10-days of change, and the Tenant shall provide such notice on a form provided by the Airport.

For the purposes of this agreement, County's address to which notices may be sent is a follows:

Minden-Tahoe Airport
1146 Airport Road
Minden, NV 89423

For purposes of this agreement, Tenant's address to which notices may be sent is as follows:

Name:	Rieken, Alyson
Address:	1620 Belford Rd
	Reno, NV
Phone:	89509
Cell:	775-901-8151
E-mail:	alyrieken@gmail.com

18.0. **ENTRY OF HANGAR:** Tenant consents to County's entry and inspection of the hangar at reasonable times during the term of this agreement and any extension, provided that the County shall, except in an emergency, provide Tenant with three (3) days advanced notice to the email address stated above, with a copy of the notice posted on the Hangar. The County will, within twenty-four hours after the inspection also postmark a mailed notice to the Tenant at the noticing address. Entry and inspections may be for the purpose of determining compliance with the terms of this agreement, for maintenance or repairs which may be required or for any other reasonable purpose. Under certain emergency situations County's entry will occur as needed to maintain safety.

19.0 **SEVERABILITY:** It is the intent of the parties that the sections, paragraphs, sentences, clauses, and phrases of this agreement are severable and if any phrase, clause, sentence, paragraph, or section of this agreement is declared invalid by the final judgment or decree of a court or competent jurisdiction the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this agreement.

20.0 **DISPUTE RESOLUTION:** In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

21.0 **DESTRUCTION:** If the premises are rendered untenable by the elements, or by any other clause not resulting from lessee's neglect or fault, the obligation to pay rent shall cease until the premises are repaired. When the premises are tenantable the obligation to pay rent will resume.

22.0 **SUBORDINATION OF LEASE:** The Parties agree that this Lease shall be subordinate to the terms of any instrument or document under which County acquired the Airport land or improvements thereto, of which the Premises are a part, and shall be given only such effect as will not conflict nor be inconsistent with such terms. This Lease shall be subordinate to the terms of any existing or future contract between County and the United States of America relating to the development, operation or maintenance of Airport, the entering of which has been or might be required as a condition precedent to the expenditure of federal funds for the development of Airport. Such contract documents are public records and may be requested by Lessee at any time in accordance with NRS Chapter 239.

by_____
Rieken, Alyson

by_____

MINDEN-TAHOE AIRPORT

by_____
Jenifer Davidson
County Manager

EXHIBIT "A"

INTERNATIONAL FIRE CODE AND T-HANGAR RENTAL AGREEMENT REQUIRES COMPLIANCE WITH THE FOLLOWING ITEMS:

- Smoking or lighting of an open fire is prohibited at places posted with signs, or within fifty (50) feet of hangars, fuel trucks, or fuel loading stations, and tank farms.

- No person shall start an open fire any place on the Airport without permission of the Airport Manager.

- No hangar tenant, other than provided herein, shall store hazardous material or equipment, use flammable liquids or gases, or allow their premises to become in such condition so as to violate, in any manner, the fire code in force in the area of the Airport.

- No person shall use flammable or volatile liquids in the cleaning of aircraft, aircraft engines, propellers, and appliances within the hangar.

- Tenants shall provide approved metal containers for the storage of oily waste rags and other flammable materials and shall maintain hangar floors and vehicles clean and free of excess gasoline, grease and other inflammables.

- Paint, varnish, paper, boxes, and other litter or rubbish shall not be accumulated in any hangar or building.

- Storage of more than 5 gallons (cumulative total) of flammable liquids in other than fire department approved containers is prohibited.

- T-hangars shall not be used for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, except as noted herein. The storage or use of other hazardous materials or products as defined in NRS 459.7024 are not allowed, except in amounts and in containers approved by the operational services director and the East Fork Fire and Paramedic Districts.

- Tenants are required to keep their premises clean and clear of all rubbish, junk, and other debris. If after warning by the Airport Manager and/or East Fork Fire and Paramedic District, the area is not cleaned, cleaning may be done by Airport personnel and billed to the tenant. (Note: failure to maintain a clean and orderly premise constitutes default under the lease.)

- Hangar entrances shall be kept clear at all times.

- Electrical extension cords, for use with portable equipment only, must be Underwriters Laboratory (U/L) or Factory Mutual (FM) approved. All extension cords shall be of the heavy-duty type, three wire and must be disconnected when tenant is not in the t-hangar. Certain items may be connected to electrical outlets when the tenant is not in the hangar, e.g. aircraft engine heaters, small trickle or battery maintenance chargers etc., however the connecting cords may not be allowed to lay upon the floor. Outlet connectors or extension cords designated for indoor or household use may not be used. A small refrigerator may remain plugged in so long as it is not connected to any electrical outlet with an extension cord.

- Aviation fuel may not be dispensed into or removed from the fuel system of an aircraft within a t-hangar.

- Welding, gas cutting, grinding and related spark producing activities are prohibited in the hangar.

- Storage of excessive fuel loads, such as firewood is prohibited in the hangar.

- Open flames of any kind are prohibited without the prior written permission of the Airport Manager and/or the East Fork Fire and Paramedic Districts.

- Entities engaged in any activity at the Airport, whether occupying Airport owned facilities or otherwise, shall comply with all applicable Regulatory Measures and all fire code and practices recommended by the NFPA, unless otherwise directed or authorized in writing by the Airport Manager and/or East Fork Fire and Paramedic District to deviate from same.

- Entities shall comply with all directives issued by the Airport Manager and/or East Fork Fire and Paramedic District regarding the removal of fire hazards, arrangement or modification of Vehicles or Equipment, or altering operating procedures considered unsafe from a fire prevention standpoint.

- Entities using the Airport or the facilities located at the Airport shall exercise the utmost care to guard against fire and injury to persons or property.

GENERAL FIRE PROTECTION AND SAFETY REQUIREMENTS

- Provide keys and/or key box for fire department access.

- Provide a minimum of one (1) fire extinguisher with a rating of 2A-1 OBC, five (5) Lb. Minimum.

- Mount extinguisher(s) where readily accessible, maximum not to exceed five (5) feet from floor level. Minimum not to be below four (4) feet from floor level.

- Post sign(s)-indicating location of extinguisher(s) not readily visible.

- Each fire extinguisher shall be serviced annually and after each use.

- Each electrical switch, receptacle, junction box, and/or panel shall have an approved cover.

- All wiring shall be maintained in good condition and protected from damage.

- The use of multi-plug adapters and non-approved extension cords is prohibited.

- Electrical panel and equipment shall have a minimum of 30” clearance in front of the panel.

- Each circuit breaker within the electrical panel shall be marked or labeled.

- Remove storage from exits, aisles, and other areas of pedestrian traffic.

- Provide a clear path of egress to each exit. All storage shall be free from the exit path and maintained in and orderly manner at all times.

- Provide approved clearance between heat production/source appliances and combustibles.

- Approved trash containers shall be provided for the disposal of debris. All waste shall be disposed of routinely.

- Remove or store oily rags and similar materials in closed metal containers.

- Hazardous and flammable liquids shall be stored in an approved storage cabinet.

Excerpt from 2003 International Fire Code

[B] Storage Group S. Storage Group S occupancy includes, among others, the use of a building or structure, or a portion thereof, for storage that is not classified as a hazardous occupancy.

Moderate-hazard storage, Group S-1. Buildings occupied for storage uses which are not classified as Group S-2 including, but not limited to, storage of the following:
Aerosols, Level 2 and 3
Aircraft repair hangar

Bags, cloth, burlap and paper
Bamboo and rattan
Baskets
Belting, canvas and leather
Books and paper in rolls or packs
Boots and shoes
Buttons, including cloth-covered, pearl or bone
Cardboard and cardboard boxes
Clothing, woolen wearing apparel
Cordage
Furniture
Furs
Glue, mucilage, paste and size
Grain
Horn and combs, other than celluloid
Leather
Linoleum
Lumber
Motor vehicle repair garages (complying with the *International Building Code* and containing less than the maximum allowable quantities of hazardous materials)
Photo engraving
Resilient flooring
Silk
Soap
Sugar
Tires, bulk storage of
Tobacco, cigars, cigarettes and snuff
Upholstering and mattress
Wax candles

Low-hazard storage, Group S-2. Includes, among others, buildings used for the storage of noncombustible materials such as products on wood pallets or in paper cartons with or without single thickness divisions; or in paper wrappings. Such products may have a negligible amount of plastic trim such as knobs, handles, or film wrapping. Storage uses shall include, but not be limited to, storage of the following:

Aircraft hangar
Asbestos
Beverages up to and including 12-percent alcohol in metal, glass or ceramic containers
Cement in bags
Chalk and crayons
Dairy products in nonwaxed coated paper containers
Dry cell batteries
Electrical coils
Electrical motors
Empty cans
Food products
Foods in noncombustible containers
Fresh fruits and vegetables in non-plastic trays or containers
Frozen foods
Glass
Glass bottles, empty or filled with noncombustible liquids
Gypsum board
Inert pigments
Ivory
Metal desks with plastic tops and trim
Metal parts
Metals
Mirrors
Oil-filled and other types of distribution transformers
Parking garages (open or enclosed)
Porcelain and pottery
Stoves
Talc and soap stones
Washers and dryers

ACKNOWLEDGEMENT (to be attached to rental agreement)

REQUIREMENTS PRIOR TO OCCUPANCY – NO EXCEPTIONS

1. First and last months' rent and $200.00 security deposit.
2. Certificate of liability Insurance and Douglas County and Minden-Tahoe Airport as additionally named insured.
3. Certificate of ownership (title or current registration)
4. Verification of Douglas County personal property tax liability.
5. **Fire Extinguisher**, approved by the East Fork Fire and Paramedic District (782-9040)
   10 lb or larger, Rate = 2 A 10 B C Must hang on wall next to single main exit door.

I HAVE READ AND UNDERSTAND THE ABOVE REQUIREMENTS FOR OCCUPANCY



Rieken, Alyson

Name

MINDEN-TAHOE AIRPORT
DOUGLAS COUNTY NEVADA

Hangar Map



N
W E
S

0 50 100 200 300 400
Feet

Print Date: 10/9/2014 - - File Name: Hangar_Map_8x11P

The data contained herein has been compiled on a geographic information system for the use of Douglas County. The data does not represent survey delineation and should not be construed as a replacement for the authoritative source, plat maps, deeds, resurveys, etc. No liability is assumed by Douglas County or MAGIC as to the sufficiency or accuracy of the data.

DOUGLAS COUNTY GIS

AGENDA ITEM NO. B.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve a month-to-month T-hangar lease, Lease A-7, at the Minden Tahoe Airport with Robert Trumbly retroactively to May 1, 2024, and authorize the County Manager to sign the agreement. (Heather MacDonnell)

RECOMMENDED MOTION:
Approve a month-to-month T-hangar lease, Lease A-7, at the Minden Tahoe Airport with Robert Trumbly, retroactively to May 1, 2024, as presented and authorize the County Manager to sign the agreement.

FINANCIAL IMPACT:
Monthly rent income of $380 to the Airport fund 360-000 344.602 Airport Rent/Lease Income.

BACKGROUND:
The current tenant is Bill Reuland. Mr. Reuland and Mr. Trumbly are partners in the plane that is currently in the hangar, and on this and the prior rental agreement. Mr. Reuland's is selling his half of the plane to Mr. Trumbly, who has asked to take over the hangar that the plane is currently in.

Mr. Trumbly also has another hangar on the airport, but it will not fit this plane.

ATTACHMENTS:
Updated Trumbly T-Hangar Agreement

Minden-Tahoe Airport
T-Hangar Rental Agreement

This agreement is made effective this May 1, 2024, by and between The Minden-Tahoe Airport ("Airport") and Robert Trumbly ("Tenant(s)").
In consideration of the mutual covenants and agreements contained herein to be performed by the respective parties, and for the good and valuable consideration, the parties hereby agree as follows:

1.0 **LEASE OF HANGAR:** Airport agrees to lease to Tenant and Tenant agrees to lease **Hangar No. A-7** situated on the Minden –Tahoe Airport, for the purpose of storing and parking for the following aircraft.

1.1 Aircraft make Glaser Dirks
1.2 Aircraft model DG 400
1.3 Aircraft year 1983
1.4 Aircraft registration "N" number N45DG
1.5 Aircraft registered owner(s) Robert A. Trumbly

2.0 **TERM:** This lease agreement shall be month-to-month and will automatically renew on a monthly basis unless notification in writing is given by the terminating party thirty (30 days prior to vacating).

3.0 **RENT, CHARGES, AND FEES:** Tenant shall pay Airport as monthly rent, without deduction, set-off, prior notice or demand the amount of **$380** the rent established by the Board of County Commissioners in the Airport Rates and Charges Resolution ("Resolution"), which is subject to adjustment by the Board as specified in Paragraph 3. INCREASE IN RENT, CHARGES, AND FEES. All rent is due to the Minden-Tahoe Airport in advance on the first day of each month. If the entire rental payment is not received by the Airport within thirty (30) days of the due date or if any check is dishonored, Tenant agrees to pay additional late and/or penalty fees, as set by Resolution.

Tenant to pay **deposit of first and last months' rent** as set by resolution and the sum of **$200.00** prior to hangar occupancy in hangar **#A-7**, as a security deposit against damage to hangar, cleaning, delinquent rent, unauthorized modification, lost keys, or any other damages permitted by law which, after final inspection of the hangar after Tenant's leaving the premises, may be refunded in whole, part, or not at all. The security deposit will be held by the Airport without interest.

All checks shall be made payable to the Minden-Tahoe Airport and shall be delivered to 1146 Airport Road, Minden, NV 89423.

4.0 **INCREASE IN RENT, CHARGES, AND FEES:** In the event that the Board of County Commissioners increases the rent, charges, or fees in the Airport Rates and Charges Resolution, the Airport shall have the right to increase rent, charges, or fees after giving Tenant no less than 30 days' prior written notice of the increase.

5.0 **APPURTENANT RIGHTS AND RESTRICTION:**

5.1 Aircraft Storage - Tenant may use the hangar as storage for Tenant's aircraft and is expressly prohibited from conducting any activity other than that provided by this agreement. Hangars are intended specifically for the cold storage of owner's aircraft only. No hangar will be assigned or rented to an individual, firm, co-partnership or corporation that does not own an aircraft. At least

one aircraft **must** be stored in the hangar. It is recognized that the tenant may not have an aircraft for a period of up to 90 days due to sale, purchase or other factors related to aircraft ownership. Landlord shall require proof of aircraft ownership. Aircraft ownership shall be established by the parties name(s) appearing on the Federal Aviation Administration Form (AC Form 8050-3) Certificate of Aircraft Registration, a copy of which shall be attached to this Lease. For aircraft based at Minden-Tahoe Airport verification that the aircraft is listed on the Douglas County Tax Roll as personal property shall be provided, as applicable.

5.2. Minden-Tahoe Airport Rules and Regulations – Tenant shall become familiar with and shall at all times abide by all Minden-Tahoe Airport Rules and Regulations relating to the us of the T-hangar and the use of any Airport facilities, whether promulgated before or after the execution of this lease, including but not limited to the following:

5.2.1 All power tools shall be grounded
5.2.2 Tenant to provide and maintain one (1) fire extinguisher in the hangar at all times of 5lbs or more, rated 2A -10BC.
5.2.3 Tenant shall provide Airport a key or other means of unlocking the hangar for emergency access
5.2.4 The Tenant's use of the hangar is restricted to the storage of the Tenant's own aircraft and aviation related items as shown in Exhibit A., attached hereto and incorporated for reference.
5.2.5 Tenant may conduct minor repair on Tenant's owned aircraft.
5.2.6 The East Fork Fire and Paramedic District shall complete an annual inspection of the hangars.

5.3 Prohibited Uses – The following uses are prohibited and will be considered a default of this lease and may be subject to other penalties and fines under other applicable rules, regulations. Ordinances, codes, statutes and other laws:

5.3.1 Use of the T-Hangar for any commercial purpose, including, but not limited to, a charter service as defined in FAA Part 135, or aircraft rental, servicing, or flight instruction. Use of T-Hangar for storage of commercially used aircraft by based commercial operators who have and conduct business from a separate site on the airport will be permitted.
5.3.2 Use of the T-Hangar as a place of residence
5.3.3 Use of T-hangar for painting areas larger than 2 square feet at any one time
5.3.4 Fueling or de-fueling inside of the T-Hangar
5.3.5 Use of the T-Hangar for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, or any other hazardous products or materials as defined in NRS 459.7024, except in amounts and in containers as approved by the operational services director and East Fork Fire and Paramedic District.
5.3.6 Use of the T-Hangar for any purpose that violates any part of the Minden-Tahoe Airport Rules and Regulations, or other resolutions, order, policies or applicable laws, ordinances, or regulations as written or amended.
5.3.7 Tenant shall not idle aircraft at high RPMs or complete run-up's in hangar area.
5.3.8 There shall not be any open flames in the hangar at any time.
5.3.9 There shall be no smoking in the hangar at any time.

5.4 Tenant agrees to occupy and use the hangar space for aviation related storage and allowed activities under the following restrictions:

5.4.1 The Tenant's use of the hanger is restricted by it's classification by the East Fork Fire and Paramedic District as an S-1 Occupancy under the International Fire Code.

5.4.2 Tenant agrees to use not less then 80% of the square footage of the hangar for aviation related storage. Not more than 20% of the area may be used for other storage as allowed under the S-1 Occupancy classification.

5.4.3 The East Fork Fire and Paramedic District shall complete an annual inspection of the Hangar space. Notice to tenants of inspections will be provided at least 30 days in advance to the most recent address on file with the Minden-Tahoe Airport.

6.0 **ASSIGNMENTS, TRANSFERS AND SUBLEASES:** Tenant agrees not to assign, sublet or otherwise permit occupancy or use of the hangar by parties other than the Tenant identified on the signature page of this agreement. Assignment of this agreement will not be permitted. Violation of this clause will be grounds for termination.

7.0 **MAINTENANCE AND REPAIR OF HANGAR:** Tenant agrees to maintain the hangar in a clean and orderly condition at all times, and in accordance with all safety and fire codes which may apply to aircraft hangar storage and other applicable Federal, state, and local laws and ordinances. Tenant agrees to provide and maintain all required fire extinguishers, as determined by the operational services director and the East Fork Fire and Paramedic District. Tenant agrees that no credit will be allowed Tenant by Airport for the cost of any maintenance or repairs completed by Tenant. Tenant agrees to report any damages to the premises and not to repair the premises without written permission of the Airport. Snow removal will be accomplished by Airport staff under the limitations indicated in the Digital – Chart Supplement (d-CS). Snow will not be removed closer than 18 inches from the hangar door.

8.0 **INSURANCE:** Tenant shall certify that the following insurance coverage's are in effect prior to the commencement of this rental agreement and shall maintain coverage in full force and in effect until the termination of this rental agreement.

8.1 Aircraft Liability Coverage - Aircraft liability insurance in an amount of no less than $1,000,000 each occurrence. Douglas County shall be named as an additional insured under the liability insurance policy. If, for any reason, aircraft liability coverage does not cover the hangar or is terminated (i.e., sale or repair of aircraft), Tenant must provide general liability for the hangar for that interim period in an amount of no less than $1,000,000 each occurrence, Douglas County being an additional insured. Failure to maintain insurance at all times may result in termination of lease.

8.2 Form of policy - All policies of insurance required above shall be written by a qualified insurance company rated 'A' or better by the Best's Insurance Rating Guide and be authorized to do business by the State of Nevada and shall be in a form approved by Landlord. Tenant is required to mail a certificate of insurance, signed by an authorized representative of the issuing company, annually, to the Minden-Tahoe Airport, 1146 Airport Road, Minden, NV 89423. The following information must be included on each certificate of insurance or the coverage shall be considered incomplete:

8.2.1 A statement that Douglas County Minden-Tahoe Airport is endorsed as a named insured under each policy or policies;

8.2.2. All required dollar limits of insurance coverage shall be correctly stated;

8.2.3 A provision that written notice of cancellation or any material change in coverage shall be delivered to Landlord at least 30 days in advance of the effective date of the material change or cancellation, and that no cancellation, alteration or change of beneficiary or beneficiaries shall be made without written notice to Airport; and

8.2.4 An original signature and the printed name of the insurance agent or authorized representative of the insurance company issuing the policy, including the insurance underwriter's or broker's telephone number.

9.0. **ALTERATIONS:** Tenant shall not alter any existing fixtures or improvements or alter the hangar walls, floor, doors or ceiling in any manner; nor shall Tenant add fixtures or improvements or in any other way modify the hangar without prior written approval of the Landlord. Tenant will not attach any hoisting or holding mechanism to any part of the T-Hangar, or pass any such mechanism through any part of the struts or braces of the T-Hangar. Any and all work approved by Airport shall be conducted at Tenant's sole cost and expense. All fixtures, improvements, and additions made in or upon the property shall remain with the hangar at the termination of this agreement, however terminated, without any compensation being paid by Airport to Tenant.

10.0 **DEFAULT, DELINQUENCY IN RENT, AND RIGHTS OF OWNER:** When any part of the rent or other charges due from Tenant remain unpaid for 60 consecutive days, Airport shall be entitled to terminate the right of Tenant to use the hangar by sending to Tenant a delinquency notice, at Tenant's notice address, and to the alternative address, if any, provided by Tenant, by certified mail, postage prepaid, containing the following:

10.1. An itemized statement of the Landlord's claim showing the sums due at the time of the notice and the date when the sums became due;

10.2. A statement that the Tenant's right to use the hangar will terminate on a specified date (not less than 20 days after the mailing of the notice) unless all sums and penalty fees due are paid by the Tenant prior to the specified date;

10.3. A notice that the Tenant shall be denied access to the hangar after the termination date if the sums and penalty fees are not paid; and

10.4. The name, street address and telephone number of the Airport whom the Tenant may contact to respond to the notice.

Once notice has been sent, and the total sum due has not been paid as of the date specified in the notice, the Airport shall deny Tenant access to the hangar, enter the hangar, and remove any property found to a place of safekeeping. The Airport shall be entitled to exercise all rights, including, when appropriate, default and the right to sell the property in order to satisfy any amount due. The rights provided by this agreement shall be in addition to and shall not limit all other rights provided by law to a creditor. Should Tenant wish to continue this agreement after a delinquency of 60 days or more, Tenant will be required to pay all sums due plus a reinstatement fee equal to one month's rent.

11.0. **OTHER DEFAULT:** In the event that Tenant violates any of these terms (other than the obligation to pay rent or other charges), then Airport may, at its option, provide Tenant with a notice stating that if the violation is not cured within 10 days of the date of the notice, then this agreement will automatically terminate. Tenant agrees that in the event of termination, Tenant shall immediately surrender possession of the hangar to Airport and remove all of Tenant's property, and if Tenant does not immediately notify Airport of surrender of the hangar and notify Airport that Tenant's property has been removed, Airport may immediately re-enter the hangar. So long as Airport reasonably believes that no individual is present in the

hangar at the time, and a reasonable belief of imminent danger to Airport's interests or property exists, Airport shall be free to forcibly enter the hangar by removal of or alteration of any locks, and the parties agree that any forcible entry shall not constitute a trespass, breach of the peace, or forcible entry and detainer. In the event that, as a result of the actions on the part of Tenant, any expenses or costs are incurred by Airport, then Airport may treat the costs or expenses as rent, for all proposes, and may recover from Tenant the costs or expenses.

12.0 **TERMINATION:** After the initial term, this rental agreement may be terminated by either party, without cause, upon 30 days' prior written notice. Upon termination of this agreement initiated by either party, Tenant agrees to return T-Hangar keys and gate access cards to Airport and to remove all of the Tenant's personal property. Tenant shall leave the premises in a neat, clean and orderly condition, allowing for ordinary and normal usage during occupancy. Tenant shall reimburse Airport for the repair of any damage to the premises including, but not limited to, bent, broken or cut interior or exterior walls, damage to floors, or damage to doors due to Tenant's operation or neglect. If Tenant does not return T-hangar in a neat and clean condition the Airport will charge Tenant for hangar cleaning at cost plus 15%.

13.0 **HOLD HARMLESS:** The Tenant, in consideration of the Airport's agreement to rent certain real property to Tenant pursuant to the agreement, agrees that at all times during the term of this agreement Tenant shall indemnify and defend, saving harmless Airport, its officers, boards, commissions, agents and employees, from any and all claims by any person whatsoever on account of property damage, injury or death of a person or person acting on behalf of or upon the request of the Tenant during the term of this agreement.

Tenant further covenants and agrees that it will not hold the Airport, its officers, boards, commissions, agents and employees responsible for any loss occasioned by fire, theft, rain, windstorm, hail, or from any other natural cause, whether said cause to be the direct, indirect or merely a contributing factor in producing the loss to any airplane, automobile, personal property, parts or surplus that may be located or stored in the t-hangars; and Tenant agrees that the aircraft and any other of Tenant's stored property, whether on the airport or in the hangars, is at Tenant's risk.

Airport, its officers, boards, commissions, agents and employees shall be held harmless in all respects for any cost, expense or liability of any nature which may be incurred by the Tenant during the term of this agreement. Airport shall have no liability of any loss or damage to goods; property or equipment of Tenant or third parties located upon or used in connection with said premises irrespective or the source or such loss or damage.

14.0 **SUCCESSORS IN INTEREST:** Subject to the restrictions upon assignment in Section 6.0, this agreement shall be in favor of and bind the heirs, executors, administrators, successors and assigns of the parties.

15.0 **SECURITY:** Tenant shall be solely responsible for all on-site security. Airport shall have no obligation to provide security for the premises, and shall not be liable for any loss of property by theft or otherwise. Airport shall not be responsible for the safety and security of Tenant's aircraft or personal property. The aircraft and personal property shall be the responsibility of Tenant at all times.

16.0. **TAXES:** Tenant shall pay any and all lawful taxes, assessments, or charges which may at any time be levied by any public entity upon the use of the T-Hangar made as a result of this rental agreement, or any possessory interest which Tenant may have under this rental agreement. Any payments of the taxes,

assessments, or charges by Tenant shall not reduce any rent or charges due Airport, and payments shall be the liability of, and shall be paid promptly by, Tenant when due.

17.0. **NOTICES:** Any notice required or permitted to be given or served whether pursuant to the terms of this agreement or any provision of law shall be served by certified mail, postage prepaid to the respective addresses, and, in the case of the Tenant, to the alternative address, or at any other address as the party to be notified may from time to time designate in writing. It is the Tenants responsibility to provide the Airport with any change in address within 30-days of change.

For the purposes of this agreement, Airport's address to which notices may be sent is a follows:

Minden-Tahoe Airport
1146 Airport Road
Minden, NV 89423

For purposes of this agreement, Tenant's address to which notices may be sent is as follows:

Name: Robert Trumbly
Address: 1064 Helman Dr.
Gardnerville, NV 89410

Cell: 925-989-4826
E-mail: highdesertpilot@gmail.com

18.0. **ENTRY OF HANGAR:** Tenant consents to Airport's entry and inspection of the hangar at reasonable times during the term of this agreement and any extension, with a twenty-four notice to Tenant, to determine compliance with the terms of this agreement, for maintenance or repairs which may be required or for any other reasonable purpose. Under certain emergency situations Airport's entry will occur as needed to maintain safety.

19.0 **SEVERABILITY:** It is the intent of the parties that the sections, paragraphs, sentences, clauses, and phrases of this agreement are severable and if any phrase, clause, sentence, paragraph, or section of this agreement is declared invalid by the final judgment or decree of a court or competent jurisdiction the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this agreement.

20.0 **LAW AND FORUM:** The laws of Nevada shall govern the interpretation and enforcement of this agreement. The parties agree that the Ninth Judicial District Court of the State of Nevada will be the forum of any litigation arising from this agreement.

21.0 **DESTRUCTION:** If the premises are rendered untenable by the elements, or by any other clause not resulting from lessee's neglect or fault, the obligation to pay rent shall cease until the premises are repaired. When the premises are tenantable the obligation to pay rent will resume.

by_____
Tenant Name **Date**

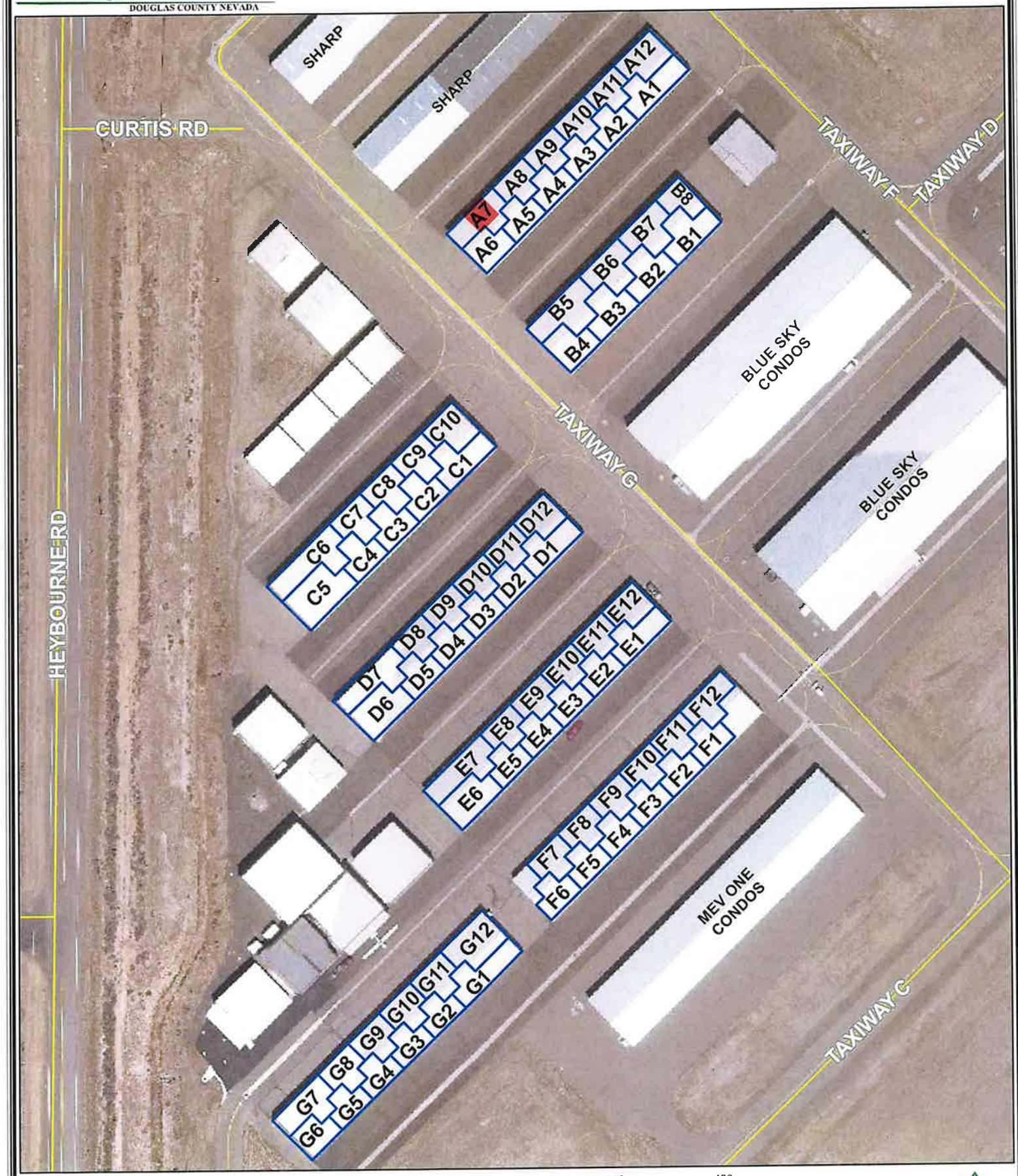
by Robert A. Trumbo 6-12-24
Tenant Name **Date**

MINDEN-TAHOE AIRPORT

by_____
Jenifer Davidson **Date**
County Manager

MINDEN-TAHOE AIRPORT
DOUGLAS COUNTY NEVADA

Hangar Map



0 50 100 200 300 400 Feet

Print Date: 10/9/2014 -- File Name: Hangar_Map_8x11P

The data contained herein has been compiled on a geographic information system for the use of Douglas County. The data does not represent survey delineation and should not be construed as a replacement for the authoritative source, plat maps, deeds, resurveys, etc. No liability is assumed by Douglas County or MAGIC as to the sufficiency or accuracy of the data.

DOUGLAS COUNTY GIS

EXHIBIT "A"

INTERNATIONAL FIRE CODE AND T-HANGAR RENTAL AGREEMENT REQUIRES COMPLIANCE WITH THE FOLLOWING ITEMS:

- ❑ Smoking or lighting of an open fire is prohibited at places posted with signs, or within fifty (50) feet of hangars, fuel trucks, or fuel loading stations, and tank farms.

- ❑ No person shall start an open fire any place on the Airport without permission of the Airport Manager.

- ❑ No hangar tenant, other than provided herein, shall store hazardous material or equipment, use flammable liquids or gases, or allow their premises to become in such condition so as to violate, in any manner, the fire code in force in the area of the Airport.

- ❑ No person shall use flammable or volatile liquids in the cleaning of aircraft, aircraft engines, propellers, and appliances within the hangar.

- ❑ Tenants shall provide approved metal containers for the storage of oily waste rags and other flammable materials and shall maintain hangar floors and vehicles clean and free of excess gasoline, grease and other inflammables.

- ❑ Paint, varnish, paper, boxes, and other litter or rubbish shall not be accumulated in any hangar or building.

- ❑ Storage of more than 5 gallons (cumulative total) of flammable liquids in other than fire department approved containers is prohibited.

- ❑ T-hangars shall not be used for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, except as noted herein. The storage or use of other hazardous materials or products as defined in NRS 459.7024 are not allowed, except in amounts and in containers approved by the operational services director and the East Fork Fire and Paramedic Districts.

- ❑ Tenants are required to keep their premises clean and clear of all rubbish, junk, and other debris. If after warning by the Airport Manager and/or East Fork Fire and Paramedic District, the area is not cleaned, cleaning may be done by Airport personnel and billed to the tenant. (Note: failure to maintain a clean and orderly premise constitutes default under the lease.)

- ❑ Hangar entrances shall be kept clear at all times.

- ❑ Electrical extension cords, for use with portable equipment only, must be Underwriters Laboratory (U/L) or Factory Mutual (FM) approved. All extension cords shall be of the heavy-duty type, three wire and must be disconnected when tenant is not in the t-hangar. Certain items may be connected to electrical outlets when the tenant is not in the hangar, e.g. aircraft engine heaters, small trickle or battery maintenance chargers etc., however the connecting cords may not be allowed to lay upon the floor. Outlet connectors or extension cords designated for indoor or household use may not be used. A small refrigerator may remain plugged in so long as it is not connected to any electrical outlet with an extension cord.

- ❑ Aviation fuel may not be dispensed into or removed from the fuel system of an aircraft within a t-hangar.

- ❑ Welding, gas cutting, grinding and related spark producing activities are prohibited in the hangar.

- ❑ Storage of excessive fuel loads, such as firewood is prohibited in the hangar.

- ❑ Open flames of any kind are prohibited without the prior written permission of the Airport Manager and/or the East Fork Fire and Paramedic Districts.

- ❑ Entities engaged in any activity at the Airport, whether occupying Airport owned facilities or otherwise, shall comply with all applicable Regulatory Measures and all fire code and practices recommended by the NFPA, unless otherwise directed or authorized in writing by the Airport Manager and/or East Fork Fire and Paramedic District to deviate from same.

- ❑ Entities shall comply with all directives issued by the Airport Manager and/or East Fork Fire and Paramedic District regarding the removal of fire hazards, arrangement or modification of Vehicles or Equipment, or altering operating procedures considered unsafe from a fire prevention standpoint.

- ❑ Entities using the Airport or the facilities located at the Airport shall exercise the utmost care to guard against fire and injury to persons or property.

GENERAL FIRE PROTECTION AND SAFETY REQUIREMENTS

- ❑ Provide keys and/or key box for fire department access.

- ❑ Provide a minimum of one (1) fire extinguisher with a rating of 2A-1 OBC, five (5) Lb. Minimum.

- ❑ Mount extinguisher(s) where readily accessible, maximum not to exceed five (5) feet from floor level. Minimum not to be below four (4) feet from floor level.

- ❑ Post sign(s)-indicating location of extinguisher(s) not readily visible.

- ❑ Each fire extinguisher shall be serviced annually and after each use.

- ❑ Each electrical switch, receptacle, junction box, and/or panel shall have an approved cover.

- ❑ All wiring shall be maintained in good condition and protected from damage.

- ❑ The use of multi-plug adapters and non-approved extension cords is prohibited.

- ❑ Electrical panel and equipment shall have a minimum of 30" clearance in front of the panel.

- ❑ Each circuit breaker within the electrical panel shall be marked or labeled.

- ❑ Remove storage from exits, aisles, and other areas of pedestrian traffic.

- ❑ Provide a clear path of egress to each exit. All storage shall be free from the exit path and maintained in and orderly manner at all times.

- ❑ Provide approved clearance between heat production/source appliances and combustibles.

- ❑ Approved trash containers shall be provided for the disposal of debris. All waste shall be disposed of routinely.

- ❑ Remove or store oily rags and similar materials in closed metal containers.

- ❑ Hazardous and flammable liquids shall be stored in an approved storage cabinet.

Excerpt from 2003 International Fire Code

[B] Storage Group S. Storage Group S occupancy includes, among others, the use of a building or structure, or a portion thereof, for storage that is not classified as a hazardous occupancy.

Moderate-hazard storage, Group S-1. Buildings occupied for storage uses which are not classified as Group S-2 including, but not limited to, storage of the following:
Aerosols, Level 2 and 3
Aircraft repair hangar

Bags, cloth, burlap and paper
Bamboo and rattan
Baskets
Belting, canvas and leather
Books and paper in rolls or packs
Boots and shoes
Buttons, including cloth-covered, pearl or bone
Cardboard and cardboard boxes
Clothing, woolen wearing apparel
Cordage
Furniture
Furs
Glue, mucilage, paste and size
Grain
Horn and combs, other than celluloid
Leather
Linoleum
Lumber
Motor vehicle repair garages (complying with the *International Building Code* and containing less than the maximum allowable quantities of hazardous materials)
Photo engraving
Resilient flooring
Silk
Soap
Sugar
Tires, bulk storage of
Tobacco, cigars, cigarettes and snuff
Upholstering and mattress
Wax candles

Low-hazard storage, Group S-2. Includes, among others, buildings used for the storage of noncombustible materials such as products on wood pallets or in paper cartons with or without single thickness divisions; or in paper wrappings. Such products may have a negligible amount of plastic trim such as knobs, handles, or film wrapping. Storage uses shall include, but not be limited to, storage of the following:

Aircraft hangar
Asbestos
Beverages up to and including 12-percent alcohol in metal, glass or ceramic containers
Cement in bags
Chalk and crayons
Dairy products in nonwaxed coated paper containers
Dry cell batteries
Electrical coils
Electrical motors
Empty cans
Food products
Foods in noncombustible containers
Fresh fruits and vegetables in non-plastic trays or containers
Frozen foods
Glass
Glass bottles, empty or filled with noncombustible liquids
Gypsum board
Inert pigments
Ivory
Metal desks with plastic tops and trim
Metal parts
Metals
Mirrors
Oil-filled and other types of distribution transformers
Parking garages (open or enclosed)
Porcelain and pottery
Stoves
Talc and soap stones
Washers and dryers

ACKNOWLEDGEMENT (to be attached to rental agreement)

REQUIREMENTS PRIOR TO OCCUPANCY – NO EXCEPTIONS

1. First and last months' rent and $200.00 security deposit.
2. Certificate of liability Insurance and Douglas County and Minden-Tahoe Airport as additionally named insured.
3. Certificate of ownership (title or current registration)
4. Verification of Douglas County personal property tax liability.
5. **Fire Extinguisher**, approved by the East Fork Fire and Paramedic District (782-9040)
   10 lb or larger, Rate = 2 A 10 B C Must hang on wall next to single main exit door.

I HAVE READ AND UNDERSTAND THE ABOVE REQUIREMENTS FOR OCCUPANCY

Robert A. Trumbull 6-12-24

Tenant Name Date

Tenant Name Date

AGENDA ITEM NO. C.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve a month-to-month T-hangar lease, Lease C-2, at the Minden Tahoe Airport with Russell Weil retroactively to June 1, 2024, and authorize the County Manager to sign the agreement. (Heather MacDonnell)

RECOMMENDED MOTION:
Approve a month-to-month T-hangar lease, Lease C-2, at the Minden Tahoe Airport with Russell Weil retroactively to June 1, 2024, as presented and authorize the County Manager to sign the agreement.

FINANCIAL IMPACT:
Monthly rent income of $390 to the Airport fund 360-000 344.602 Airport Rent/Lease Income.

BACKGROUND:
The prior tenant for this hangar has given 30 days notice, and staff filled the vacancy from the Airport wait list. The airport waitlist consists of an excel spreadsheet that is updated on a regular basis and is reconciled with the waitlist deposits that are captured in QuickBooks. Mr. Weil was number five on the list. He has turned down previous hangar options, however showed interest again last month and has accepted C-2.

ATTACHMENTS:
Final Agreement Weil Russell C-2.pdf
C-2 Weil Exhibit A.pdf

Minden-Tahoe Airport
T-Hangar Rental Agreement

This agreement is made effective Jun 1, 2024 by and between Douglas County, Nevada ("County"), which owns the Minden-Tahoe Airport ("Airport") and Russell Weil

("Tenant(s)"). In consideration of the mutual covenants and agreements contained herein to be performed by the respective parties, and for the good and valuable consideration, the parties hereby agree as follows:

1.0 **LEASE OF HANGAR:** County agrees to lease to Tenant and Tenant agrees to lease Hangar No. C-2 , as shown on the attached Exhibit "A" (hereinafter the "Hangar") situated on the Airport, for the purpose of storing and parking for the following aircraft.

1.1	Aircraft make	Piper
1.2	Aircraft model	PA-11
1.3	Aircraft year	1947
1.4	Aircraft registration "N" number	N4958H
1.5	Aircraft registered owner(s)	Russell Weil and Susan Weil

2.0 **TERM:** This lease agreement shall be month-to-month and will automatically renew on a monthly basis unless notification in writing is given by the terminating party thirty (30) days in advance of termination.

3.0 **RENT, CHARGES, AND FEES:** Tenant shall pay County as monthly rent, without deduction, set-off, prior notice or demand the amount of **$** 390.00, the rent established by the Board of County Commissioners in the Airport Rates and Charges Resolution ("Resolution"), which is subject to adjustment by the Board as specified in Paragraph 4. INCREASE IN RENT, CHARGES, AND FEES. All rent is due to the Minden-Tahoe Airport in advance on the first day of each month. If the entire rental payment is not received by the Airport within thirty (30) days of the due date or if any check is dishonored, Tenant agrees to pay additional late and/or penalty fees, as set by Resolution.

Tenant to pay **deposit of first and last months' rent plus the sum of $200.00** prior to hangar occupancy in hangar C-2 , as a security deposit against damage to hangar, cleaning, delinquent rent, unauthorized modification, lost keys, or any other damages permitted by law which, after final inspection of the hangar after Tenant's leaving the premises, may be refunded in whole, part, or not at all. The security deposit will be held by the County without interest.

All checks shall be made payable to the Minden-Tahoe Airport and shall be delivered to 1146 Airport Road, Minden, NV 89423.

4.0 **INCREASE IN RENT, CHARGES, AND FEES:** In the event that the Board of County Commissioners increases the rent, charges, or fees in the Airport Rates and Charges Resolution, the County shall have the right to increase rent, charges, or fees after giving Tenant no less than 30 days' prior written notice of the increase.

5.0 **APPURTENANT RIGHTS AND RESTRICTION:**

5.1 Aircraft Storage - Tenant may use the hangar as storage for Tenant's aircraft and is expressly prohibited from conducting any activity other than that provided by this agreement. Hangars are intended specifically for the cold storage of owner's aircraft only. No hangar will be assigned or rented to an individual, firm, co-partnership or corporation that does not own an aircraft. At least one aircraft **must** be stored in the hangar. It is recognized that the tenant may not have an aircraft for a period of up to 90 days due to sale, purchase or other factors related to aircraft ownership. Landlord shall require proof of aircraft ownership. Aircraft ownership shall be established by the parties name(s) appearing on the Federal Aviation Administration Form (AC Form 8050-3) Certificate of Aircraft Registration, a copy of which shall be attached to this Lease. For aircraft based at Minden-Tahoe Airport verification that the aircraft is listed on the Douglas County Tax Roll as personal property shall be provided, as applicable.

5.2. Minden-Tahoe Airport Rules and Regulations – Tenant shall become familiar with and shall at all times abide by all Minden-Tahoe Airport Rules and Regulations relating to the us of the T-hangar and the use of any Airport facilities, whether promulgated before or after the execution of this lease. Additionally, Tenant shall pay special attention to and adhere to the following:

5.2.1 All power tools shall be grounded
5.2.2 Tenant to provide and maintain one (1) fire extinguisher in the hangar at all times of 5lbs or more, rated 2A -10BC.
5.2.3 If authorized by the Airport Manager to use a non-county lock, Tenant shall provide Airport a key or other means of unlocking the hangar for emergency access
5.2.4 The Tenant's use of the hangar is restricted to the storage of the Tenant's own aircraft and aviation related items as shown in Exhibit B, attached hereto and incorporated for reference.
5.2.5 Tenant may conduct minor repair on Tenant's owned aircraft.
5.2.6 The East Fork Fire and Paramedic District shall complete an annual inspection of the hangars.

5.3 Prohibited Uses – The following uses are prohibited and will be considered a default of this lease and may be subject to other penalties and fines under other applicable rules, regulations. Ordinances, codes, statutes and other laws:

5.3.1 Use of the T-Hangar for any commercial purpose, including, but not limited to, a charter service as defined in FAA Part 135, or aircraft rental, servicing, or flight instruction. Use of T-Hangar for storage of commercially used aircraft by based commercial operators who have and conduct business from a separate site on the airport will be permitted.
5.3.2 Use of the T-Hangar as a place of residence or sleeping quarters for any duration
5.3.3 Use of T-hangar for painting areas larger than 2 square feet at any one time
5.3.4 Fueling or de-fueling inside of the T-Hangar
5.3.5 Use of the T-Hangar for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, or any other hazardous products or materials as defined in NRS 459.7024, except in amounts and in containers as approved by the operational services director and East Fork Fire and Paramedic District.
5.3.6 Use of the T-Hangar for any purpose that violates any part of the Minden-Tahoe Airport Rules and Regulations, or other resolutions, order, policies or applicable laws, ordinances, or regulations as written or amended.
5.3.7 Tenant shall not idle aircraft at high RPMs or complete run-up's in hangar area.

5.3.8 There shall not be any open flames in the hangar at any time.
5.3.9 There shall be no smoking in the hangar at any time.

5.4 Tenant agrees to occupy and use the hangar space for aviation related storage and allowed activities under the following restrictions:

5.4.1 The Tenant's use of the hanger is restricted by it's classification by the East Fork Fire and Paramedic District as an S-1 Occupancy under the International Fire Code.
5.4.2 Tenant agrees to use not less then 80% of the square footage of the hangar for aviation related storage. Not more than 20% of the area may be used for other storage as allowed under the S-1 Occupancy classification.
5.4.3 The East Fork Fire and Paramedic District shall complete an annual inspection of the Hangar space. Notice to tenants of inspections will be provided at least three (3)days in advance to the most recent address on file with the Minden-Tahoe Airport.

6.0 **ASSIGNMENTS, TRANSFERS AND SUBLEASES:** Tenant agrees not to assign, sublet or otherwise permit occupancy or use of the hangar by parties other than the Tenant identified on the signature page of this agreement. Assignment of this agreement will not be permitted. Violation of this clause will be grounds for termination.

7.0 **MAINTENANCE AND REPAIR OF HANGAR:** Tenant agrees to maintain the hangar in a clean and orderly condition at all times, and in accordance with all safety and fire codes which may apply to aircraft hangar storage and other applicable Federal, state, and local laws and ordinances. Tenant agrees to provide and maintain all required fire extinguishers, as determined by the operational services director and the East Fork Fire and Paramedic District. Tenant agrees that no credit will be allowed Tenant by County for the cost of any maintenance or repairs completed by Tenant. Tenant agrees to report any damages to the premises and not to repair the premises without written permission of the County. Snow removal will be accomplished by Airport staff under the limitations indicated in the Digital – Chart Supplement (d-CS). Snow will not be removed closer than 36 inches from the hangar door.

8.0 **INSURANCE:** Tenant shall certify that the following insurance coverage's are in effect prior to the commencement of this rental agreement and shall maintain coverage in full force and in effect until the termination of this rental agreement.

8.1 Aircraft Liability Coverage - Aircraft liability insurance in an amount of no less than $1,000,000 each occurrence. Douglas County shall be named as an additional insured under the liability insurance policy. If, for any reason, aircraft liability coverage does not cover the hangar or is terminated (i.e., sale or repair of aircraft), Tenant must provide general liability for the hangar for that interim period in an amount of no less than $1,000,000 each occurrence, Douglas County being an additional insured. Failure to maintain insurance at all times may result in termination of lease.

8.2 Form of policy - All policies of insurance required above shall be written by a qualified insurance company rated 'A' or better by the Best's Insurance Rating Guide and be authorized to do business by the State of Nevada and shall be in a form approved by Landlord. Tenant is required to mail a certificate of insurance, signed by an authorized representative of the issuing company, annually, to the Minden-Tahoe Airport, 1146 Airport

Road, Minden, NV 89423. The following information must be included on each certificate of insurance or the coverage shall be considered incomplete:

8.2.1 A statement that Douglas County is endorsed as a named insured under each policy or policies;
8.2.2. All required dollar limits of insurance coverage shall be correctly stated;
8.2.3 A provision that written notice of cancellation or any material change in coverage shall be delivered to Landlord at least 30 days in advance of the effective date of the material change or cancellation, and that no cancellation, alteration or change of beneficiary or beneficiaries shall be made without written notice to Airport; and
8.2.4 An original signature and the printed name of the insurance agent or authorized representative of the insurance company issuing the policy, including the insurance underwriter's or broker's telephone number.

9.0. **ALTERATIONS:** Tenant shall not alter any existing fixtures or improvements or alter the hangar walls, floor, doors or ceiling in any manner; nor shall Tenant add fixtures or improvements or in any other way modify the hangar without prior written approval of the Landlord. Tenant will not attach any hoisting or holding mechanism to any part of the T-Hangar, or pass any such mechanism through any part of the struts or braces of the T-Hangar. Any and all work approved by County shall be conducted at Tenant's sole cost and expense. All fixtures, improvements, and additions made in or upon the property shall, at the County's option, remain with the hangar at the termination of this agreement, however terminated, without any compensation being paid by County to Tenant. Alternatively, the County may cause the improvements to be removed at Tenant's cost.

10.0 **DEFAULT, DELINQUENCY IN RENT, AND RIGHTS OF OWNER:** When any part of the rent or other charges due from Tenant remain unpaid for 30 consecutive days, County shall be entitled to terminate the right of Tenant to use the hangar by sending to Tenant a delinquency notice, at Tenant's notice address, by certified mail, postage prepaid, containing the following:

10.1. An itemized statement of the Landlord's claim showing the sums due at the time of the notice and the date when the sums became due;
10.2. A statement that the Tenant's right to use the hangar will terminate on a specified date (not less than 20 days after the mailing of the notice) unless all sums and penalty fees due are paid by the Tenant prior to the specified date;
10.3. A notice that the Tenant shall be denied access to the hangar after the termination date if the sums and penalty fees are not paid; and
10.4. The name, street address and telephone number of the Airport whom the Tenant may contact to respond to the notice.

Once notice has been sent, and the total sum due has not been paid as of the date specified in the notice, the County may deny Tenant access to the hangar, enter the hangar, and remove any property found to a place of safekeeping. After keeping the property for a period of 30 days, the County shall have the right to dispose of the property in any manner selected by the County. The County shall be entitled to exercise all rights, including, when appropriate, default and the right to sell the property in order to satisfy any amount due. The rights provided by this agreement shall be in addition to and shall not limit all other rights provided by law to a creditor. Should Tenant wish to continue this agreement after a delinquency of 30 days or more, Tenant will be required to pay all sums due plus a reinstatement fee equal to one month's rent.

11.0. **OTHER DEFAULT:** In the event that Tenant violates any of these terms (other than the obligation to pay rent or other charges), then County may, at its option, provide Tenant with a notice stating that if the violation is not cured within 10 days of the date of the notice, then this agreement will automatically terminate. Tenant agrees that in the event of termination, Tenant shall immediately surrender possession of the hangar to County and remove all of Tenant's property, and if Tenant does not immediately notify County of surrender of the hangar and notify County that Tenant's property has been removed, County may immediately re-enter the hangar. So long as County reasonably believes that there is an imminent danger to County's interests or property, County shall be free to forcibly enter the hangar by removal of or alteration of any locks, and the parties agree that any forcible entry shall not constitute a trespass, breach of the peace, or forcible entry and detainer. In the event that, as a result of the actions on the part of Tenant, any expenses or costs are incurred by County, then County may treat the costs or expenses as rent, for all proposes, and may recover from Tenant the costs or expenses.

12.0 **TERMINATION:** This rental agreement may be terminated by either party, without cause, upon 30 days' prior written notice. Upon termination of this agreement initiated by either party, Tenant agrees to return T-Hangar keys and gate access cards to Airport and to remove all of the Tenant's personal property. Tenant shall leave the premises in a neat, clean and orderly condition, allowing for ordinary and normal usage during occupancy. Tenant shall reimburse County for the repair of any damage to the premises including, but not limited to, bent, broken or cut interior or exterior walls, damage to floors, or damage to doors due to Tenant's operation or neglect. If Tenant does not return T-hangar in a neat and clean condition the County will charge Tenant for hangar cleaning at cost, plus an administrative fee equal to 15% of the cost.

13.0 **HOLD HARMLESS:** The Tenant, in consideration of the County's agreement to rent the Hangar to Tenant pursuant to the agreement, agrees that at all times during the term of this agreement Tenant shall indemnify and defend, saving harmless County, its officers, boards, commissions, agents and employees, from any and all claims by any person whatsoever on account of property damage, injury or death of a person or person acting on behalf of or upon the request of the Tenant during the term of this agreement.

Tenant further covenants and agrees that it will not hold the County, its officers, boards, commissions, agents and employees responsible for any loss occasioned by fire, theft, rain, windstorm, hail, or from any other natural or manmade cause, whether said cause to be the direct, indirect or merely a contributing factor in producing the loss to any airplane, automobile, personal property, parts or surplus that may be located or stored in the t-hangars or upon the Airport; and Tenant agrees that the aircraft and any other of Tenant's stored property, whether on the airport or in the hangars, is at Tenant's risk.

County, its officers, boards, commissions, agents and employees shall be held harmless in all respects for any cost, expense or liability of any nature which may be incurred by the Tenant during the term of this agreement. County shall have no liability of any loss or damage to goods; property or equipment of Tenant or third parties located upon or used in connection with said premises irrespective or the source or such loss or damage.

14.0 **SUCCESSORS IN INTEREST:** Subject to the restrictions upon assignment in Section 6.0, this agreement shall be in favor of and bind the heirs, executors, administrators, successors and assigns of the parties, provided, however, that Tenant's interest in this lease is not devisable, assignable or otherwise transferable.

15.0 **SECURITY**: Tenant shall be solely responsible for all on-site security. County shall have no obligation to provide security for the premises, and shall not be liable for any loss of property by theft or otherwise. County shall not be responsible for the safety and security of Tenant's aircraft or personal property. The aircraft and personal property shall be the responsibility of Tenant at all times.

16.0. **TAXES & UTILITIES:** Tenant shall pay any and all lawful taxes, assessments, or charges which may at any time be levied by any public entity upon the use of the T-Hangar made as a result of this rental agreement, or any possessory interest which Tenant may have under this rental agreement. Tenant shall be responsible for the payment of all utility fees for the T-Hangar. Any payments of the taxes, assessments, utilities or charges by Tenant shall not reduce any rent or charges due County, and payments shall be the liability of, and shall be paid promptly by, Tenant when due.

17.0. **NOTICES:** Any notice required or permitted to be given or served whether pursuant to the terms of this agreement or any provision of law shall be served by certified mail, postage prepaid to the respective addresses, and, in the case of the Tenant, to the alternative address, or at any other address as the party to be notified may from time to time designate in writing. It is the Tenants responsibility to provide the County with written notice of any change in address within 10-days of change, and the Tenant shall provide such notice on a form provided by the Airport.

For the purposes of this agreement, County's address to which notices may be sent is a follows:

Minden-Tahoe Airport
1146 Airport Road
Minden, NV 89423

For purposes of this agreement, Tenant's address to which notices may be sent is as follows:

Name:	Russell Weil
Address:	2792 Pamela Pl. Minden, NV 89423
Phone:	775-267-4057
Cell:	408-828-4415
E-mail:	rusty41251@yahoo.com

18.0. **ENTRY OF HANGAR:** Tenant consents to County's entry and inspection of the hangar at reasonable times during the term of this agreement and any extension, provided that the County shall, except in an emergency, provide Tenant with three (3) days advanced notice to the email address stated above, with a copy of the notice posted on the Hangar. The County will, within twenty-four hours after the inspection also postmark a mailed notice to the Tenant at the noticing address. Entry and inspections may be for the purpose of determining compliance with the terms of this agreement, for maintenance or repairs which may be required or for any other reasonable purpose. Under certain emergency situations County's entry will occur as needed to maintain safety.

19.0 **SEVERABILITY:** It is the intent of the parties that the sections, paragraphs, sentences, clauses, and phrases of this agreement are severable and if any phrase, clause, sentence, paragraph, or section of this agreement is declared invalid by the final judgment or decree of a court or competent jurisdiction the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this agreement.

20.0 **DISPUTE RESOLUTION:** In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

21.0 **DESTRUCTION:** If the premises are rendered untenable by the elements, or by any other clause not resulting from lessee's neglect or fault, the obligation to pay rent shall cease until the premises are repaired. When the premises are tenantable the obligation to pay rent will resume.

22.0 **SUBORDINATION OF LEASE:** The Parties agree that this Lease shall be subordinate to the terms of any instrument or document under which County acquired the Airport land or improvements thereto, of which the Premises are a part, and shall be given only such effect as will not conflict nor be inconsistent with such terms. This Lease shall be subordinate to the terms of any existing or future contract between County and the United States of America relating to the development, operation or maintenance of Airport, the entering of which has been or might be required as a condition precedent to the expenditure of federal funds for the development of Airport. Such contract documents are public records and may be requested by Lessee at any time in accordance with NRS Chapter 239.

by Russell T. Weil
Name

by_____
Name

MINDEN-TAHOE AIRPORT

by_____
Name
Title

EXHIBIT "A"

INTERNATIONAL FIRE CODE AND T-HANGAR RENTAL AGREEMENT REQUIRES COMPLIANCE WITH THE FOLLOWING ITEMS:

- Smoking or lighting of an open fire is prohibited at places posted with signs, or within fifty (50) feet of hangars, fuel trucks, or fuel loading stations, and tank farms.

- No person shall start an open fire any place on the Airport without permission of the Airport Manager.

- No hangar tenant, other than provided herein, shall store hazardous material or equipment, use flammable liquids or gases, or allow their premises to become in such condition so as to violate, in any manner, the fire code in force in the area of the Airport.

- No person shall use flammable or volatile liquids in the cleaning of aircraft, aircraft engines, propellers, and appliances within the hangar.

- Tenants shall provide approved metal containers for the storage of oily waste rags and other flammable materials and shall maintain hangar floors and vehicles clean and free of excess gasoline, grease and other inflammables.

- Paint, varnish, paper, boxes, and other litter or rubbish shall not be accumulated in any hangar or building.

- Storage of more than 5 gallons (cumulative total) of flammable liquids in other than fire department approved containers is prohibited.

- T-hangars shall not be used for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, except as noted herein. The storage or use of other hazardous materials or products as defined in NRS 459.7024 are not allowed, except in amounts and in containers approved by the operational services director and the East Fork Fire and Paramedic Districts.

- Tenants are required to keep their premises clean and clear of all rubbish, junk, and other debris. If after warning by the Airport Manager and/or East Fork Fire and Paramedic District, the area is not cleaned, cleaning may be done by Airport personnel and billed to the tenant. (Note: failure to maintain a clean and orderly premise constitutes default under the lease.)

- Hangar entrances shall be kept clear at all times.

- Electrical extension cords, for use with portable equipment only, must be Underwriters Laboratory (U/L) or Factory Mutual (FM) approved. All extension cords shall be of the heavy-duty type, three wire and must be disconnected when tenant is not in the t-hangar. Certain items may be connected to electrical outlets when the tenant is not in the hangar, e.g. aircraft engine heaters, small trickle or battery maintenance chargers etc., however the connecting cords may not be allowed to lay upon the floor. Outlet connectors or extension cords designated for indoor or household use may not be used. A small refrigerator may remain plugged in so long as it is not connected to any electrical outlet with an extension cord.

- Aviation fuel may not be dispensed into or removed from the fuel system of an aircraft within a t-hangar.

- Welding, gas cutting, grinding and related spark producing activities are prohibited in the hangar.

- Storage of excessive fuel loads, such as firewood is prohibited in the hangar.

- Open flames of any kind are prohibited without the prior written permission of the Airport Manager and/or the East Fork Fire and Paramedic Districts.

- Entities engaged in any activity at the Airport, whether occupying Airport owned facilities or otherwise, shall comply with all applicable Regulatory Measures and all fire code and practices recommended by the NFPA, unless otherwise directed or authorized in writing by the Airport Manager and/or East Fork Fire and Paramedic District to deviate from same.

- Entities shall comply with all directives issued by the Airport Manager and/or East Fork Fire and Paramedic District regarding the removal of fire hazards, arrangement or modification of Vehicles or Equipment, or altering operating procedures considered unsafe from a fire prevention standpoint.

- Entities using the Airport or the facilities located at the Airport shall exercise the utmost care to guard against fire and injury to persons or property.

GENERAL FIRE PROTECTION AND SAFETY REQUIREMENTS

- Provide keys and/or key box for fire department access.

- Provide a minimum of one (1) fire extinguisher with a rating of 2A-1 OBC, five (5) Lb. Minimum.

- Mount extinguisher(s) where readily accessible, maximum not to exceed five (5) feet from floor level. Minimum not to be below four (4) feet from floor level.

- Post sign(s)-indicating location of extinguisher(s) not readily visible.

- Each fire extinguisher shall be serviced annually and after each use.

- Each electrical switch, receptacle, junction box, and/or panel shall have an approved cover.

- All wiring shall be maintained in good condition and protected from damage.

- The use of multi-plug adapters and non-approved extension cords is prohibited.

- Electrical panel and equipment shall have a minimum of 30” clearance in front of the panel.

- Each circuit breaker within the electrical panel shall be marked or labeled.

- Remove storage from exits, aisles, and other areas of pedestrian traffic.

- Provide a clear path of egress to each exit. All storage shall be free from the exit path and maintained in and orderly manner at all times.

- Provide approved clearance between heat production/source appliances and combustibles.

- Approved trash containers shall be provided for the disposal of debris. All waste shall be disposed of routinely.

- Remove or store oily rags and similar materials in closed metal containers.

- Hazardous and flammable liquids shall be stored in an approved storage cabinet.

Excerpt from 2003 International Fire Code

[B] Storage Group S. Storage Group S occupancy includes, among others, the use of a building or structure, or a portion thereof, for storage that is not classified as a hazardous occupancy.

Moderate-hazard storage, Group S-1. Buildings occupied for storage uses which are not classified as Group S-2 including, but not limited to, storage of the following:
Aerosols, Level 2 and 3
Aircraft repair hangar

Bags, cloth, burlap and paper
Bamboo and rattan
Baskets
Belting, canvas and leather
Books and paper in rolls or packs
Boots and shoes
Buttons, including cloth-covered, pearl or bone
Cardboard and cardboard boxes
Clothing, woolen wearing apparel
Cordage
Furniture
Furs
Glue, mucilage, paste and size
Grain
Horn and combs, other than celluloid
Leather
Linoleum
Lumber
Motor vehicle repair garages (complying with the *International Building Code* and containing less than the maximum allowable quantities of hazardous materials)
Photo engraving
Resilient flooring
Silk
Soap
Sugar
Tires, bulk storage of
Tobacco, cigars, cigarettes and snuff
Upholstering and mattress
Wax candles

Low-hazard storage, Group S-2. Includes, among others, buildings used for the storage of noncombustible materials such as products on wood pallets or in paper cartons with or without single thickness divisions; or in paper wrappings. Such products may have a negligible amount of plastic trim such as knobs, handles, or film wrapping. Storage uses shall include, but not be limited to, storage of the following:

Aircraft hangar
Asbestos
Beverages up to and including 12-percent alcohol in metal, glass or ceramic containers
Cement in bags
Chalk and crayons
Dairy products in nonwaxed coated paper containers
Dry cell batteries
Electrical coils
Electrical motors
Empty cans
Food products
Foods in noncombustible containers
Fresh fruits and vegetables in non-plastic trays or containers
Frozen foods
Glass
Glass bottles, empty or filled with noncombustible liquids
Gypsum board
Inert pigments
Ivory
Metal desks with plastic tops and trim
Metal parts
Metals
Mirrors
Oil-filled and other types of distribution transformers
Parking garages (open or enclosed)
Porcelain and pottery
Stoves
Talc and soap stones
Washers and dryers

EXHIBIT "A"

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- ❑ Smoking or lighting of an open fire is prohibited at places posted with signs, or within fifty (50) feet of hangars, fuel trucks, or fuel loading stations, and tank farms.

- ❑ No person shall start an open fire any place on the Airport without permission of the Airport Manager.

- ❑ No hangar tenant, other than provided herein, shall store hazardous material or equipment, use flammable liquids or gases, or allow their premises to become in such condition so as to violate, in any manner, the fire code in force in the area of the Airport.

- ❑ No person shall use flammable or volatile liquids in the cleaning of aircraft, aircraft engines, propellers, and appliances within the hangar.

- ❑ Tenants shall provide approved metal containers for the storage of oily waste rags and other flammable materials and shall maintain hangar floors and vehicles clean and free of excess gasoline, grease and other inflammables.

- ❑ Paint, varnish, paper, boxes, and other litter or rubbish shall not be accumulated in any hangar or building.

- ❑ Storage of more than 5 gallons (cumulative total) of flammable liquids in other than fire department approved containers is prohibited.

- ❑ T-hangars shall not be used for the storage of gasoline, oil, paint, thinner, solvents, explosive or flammable products or materials, except as noted herein. The storage or use of other hazardous materials or products as defined in NRS 459.7024 are not allowed, except in amounts and in containers approved by the operational services director and the East Fork Fire and Paramedic Districts.

- ❑ Tenants are required to keep their premises clean and clear of all rubbish, junk, and other debris. If after warning by the Airport Manager and/or East Fork Fire and Paramedic District, the area is not cleaned, cleaning may be done by Airport personnel and billed to the tenant. (Note: failure to maintain a clean and orderly premise constitutes default under the lease.)

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- ❑ Aviation fuel may not be dispensed into or removed from the fuel system of an aircraft within a t-hangar.

- ❑ Welding, gas cutting, grinding and related spark producing activities are prohibited in the hangar.

- ❑ Storage of excessive fuel loads, such as firewood is prohibited in the hangar.

- ❑ Open flames of any kind are prohibited without the prior written permission of the Airport Manager and/or the East Fork Fire and Paramedic Districts.

- Entities engaged in any activity at the Airport, whether occupying Airport owned facilities or otherwise, shall comply with all applicable Regulatory Measures and all fire code and practices recommended by the NFPA, unless otherwise directed or authorized in writing by the Airport Manager and/or East Fork Fire and Paramedic District to deviate from same.

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- Entities using the Airport or the facilities located at the Airport shall exercise the utmost care to guard against fire and injury to persons or property.

GENERAL FIRE PROTECTION AND SAFETY REQUIREMENTS

- Provide keys and/or key box for fire department access.

- Provide a minimum of one (1) fire extinguisher with a rating of 2A-1 OBC, five (5) Lb. Minimum.

- Mount extinguisher(s) where readily accessible, maximum not to exceed five (5) feet from floor level. Minimum not to be below four (4) feet from floor level.

- Post sign(s)-indicating location of extinguisher(s) not readily visible.

- Each fire extinguisher shall be serviced annually and after each use.

- Each electrical switch, receptacle, junction box, and/or panel shall have an approved cover.

- All wiring shall be maintained in good condition and protected from damage.

- The use of multi-plug adapters and non-approved extension cords is prohibited.

- Electrical panel and equipment shall have a minimum of 30" clearance in front of the panel.

- Each circuit breaker within the electrical panel shall be marked or labeled.

- Remove storage from exits, aisles, and other areas of pedestrian traffic.

- Provide a clear path of egress to each exit. All storage shall be free from the exit path and maintained in and orderly manner at all times.

- Provide approved clearance between heat production/source appliances and combustibles.

- Approved trash containers shall be provided for the disposal of debris. All waste shall be disposed of routinely.

- Remove or store oily rags and similar materials in closed metal containers.

- Hazardous and flammable liquids shall be stored in an approved storage cabinet.

Excerpt from 2003 International Fire Code

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Moderate-hazard storage, Group S-1. Buildings occupied for storage uses which are not classified as Group S-2 including, but not limited to, storage of the following:
Aerosols, Level 2 and 3
Aircraft repair hangar

Bags, cloth, burlap and paper
Bamboo and rattan
Baskets
Belting, canvas and leather
Books and paper in rolls or packs
Boots and shoes
Buttons, including cloth-covered, pearl or bone
Cardboard and cardboard boxes
Clothing, woolen wearing apparel
Cordage
Furniture
Furs
Glue, mucilage, paste and size
Grain
Horn and combs, other than celluloid
Leather
Linoleum
Lumber
Motor vehicle repair garages (complying with the *International Building Code* and containing less than the maximum allowable quantities of hazardous materials)
Photo engraving
Resilient flooring
Silk
Soap
Sugar
Tires, bulk storage of
Tobacco, cigars, cigarettes and snuff
Upholstering and mattress
Wax candles

Low-hazard storage, Group S-2. Includes, among others, buildings used for the storage of noncombustible materials such as products on wood pallets or in paper cartons with or without single thickness divisions; or in paper wrappings. Such products may have a negligible amount of plastic trim such as knobs, handles, or film wrapping. Storage uses shall include, but not be limited to, storage of the following:

Aircraft hangar
Asbestos
Beverages up to and including 12-percent alcohol in metal, glass or ceramic containers
Cement in bags
Chalk and crayons
Dairy products in nonwaxed coated paper containers
Dry cell batteries
Electrical coils
Electrical motors
Empty cans
Food products
Foods in noncombustible containers
Fresh fruits and vegetables in non-plastic trays or containers
Frozen foods
Glass
Glass bottles, empty or filled with noncombustible liquids
Gypsum board
Inert pigments
Ivory
Metal desks with plastic tops and trim
Metal parts
Metals
Mirrors
Oil-filled and other types of distribution transformers
Parking garages (open or enclosed)
Porcelain and pottery
Stoves
Talc and soap stones
Washers and dryers

ACKNOWLEDGEMENT (to be attached to rental agreement)

REQUIREMENTS PRIOR TO OCCUPANCY – NO EXCEPTIONS

1. First and last months' rent and $200.00 security deposit.
2. Certificate of liability Insurance and Douglas County and Minden-Tahoe Airport as additionally named insured.
3. Certificate of ownership (title or current registration)
4. Verification of Douglas County personal property tax liability.
5. **Fire Extinguisher,** approved by the East Fork Fire and Paramedic District (782-9040)
   10 lb or larger, Rate = 2 A 10 B C Must hang on wall next to single main exit door.

I HAVE READ AND UNDERSTAND THE ABOVE REQUIREMENTS FOR OCCUPANCY

Russell T. Weal

Name

Name

MINDEN-TAHOE AIRPORT
DOUGLAS COUNTY NEVADA

Hangar Map



0 50 100 200 300 400 Feet

Print Date: 10/9/2014 - - File Name: Hangar_Map_8x11P

The data contained herein has been compiled on a geographic information system for the use of Douglas County. The data does not represent survey delineation and should not be construed as a replacement for the authoritative source, plat maps, deeds, resurveys, etc. No liability is assumed by Douglas County or MAGIC as to the sufficiency or accuracy of the data.

DOUGLAS GIS

AGENDA ITEM NO. D.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve task order "A," to reconstruct taxiway A3 at the Minden-Tahoe Airport, Airport Improvement Plan number 3-32-0013-044-2024 in the amount of $104,960, as set forth in the existing professional services agreement with Armstrong Consultants, Inc.; and authorize the County Manager to execute the task order. (Heather MacDonnell)

RECOMMENDED MOTION:
Approve task order "A" to reconstruct taxiway A3, Airport Improvement Plan number 3-32-0013-044-2024 in the amount of $104,960 as set forth in an existing professional services agreement with Armstrong Consultants, Inc.; and authorize the County Manager to execute the task order.

FINANCIAL IMPACT:
$104,960 to be paid by Federal Grant GL 360-611 562.100. Grant match will be 6% of total cost of project to be paid from airport capital outlay grant match, general ledger line item 360-611 562.110. The amount for this contract will be $6,298.

BACKGROUND:
This project involves the bidding and reconstruction of existing Taxiway A3. The existing pavement on Taxiway A3 is in extremely poor condition as it is a high use area on the airport, therefore it is a high priority for the airport to reconstruct. Taxiway A3 is 50’ wide and 425’ long. The total length planned for reconstruction extends passed the Taxiway A intersection towards Taxiway D, which equates to about 610’. The PCI (2023 evaluation) for the pavement section east of Taxiway A is 19, while the area west of Taxiway A is 33.

ATTACHMENTS:
MEV TO A Reconstruct Twy A3 (Bid and Const.)_rev1 - ev signed 05.28.24.pdf

TASK ORDER A
ATTACHMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN SPONSOR AND ENGINEER,
DATED _____, 2024

FURTHER DESCRIPTION OF SERVICES OF ENGINEER

1. This Attachment is made a part of and incorporated by reference into the Professional Services Agreement made on October 10, 2023, between **DOUGLAS COUNTY, NEVADA (Sponsor)** and **ARMSTRONG CONSULTANTS, INC.**, **(Engineer)** providing for professional engineering services. The Services of Engineer as described in Section 1 of the Agreement are amended or supplemented as indicated below and the time periods for the performance of certain services are stipulated as indicated below.

2. **LOCATION** – Minden-Tahoe Airport, Minden, Nevada

3. **WORK PROGRAM** – Attached

   Element 1 – *Reconstruct Taxiway A3 [Bid & Const.]*

4. **FEES** - The fees will be as noted below. (All lump sums)

Element 1 – Project Development & Administration	$6,630.00
Element 1 – Bidding Services	$4,640.00
Element 1 – Construction Period Services	
Construction Administration Services	$12,660.00
Construction Observation Services	$38,980.00
Element 1 – Project Closeout	$4,940.00
Element 1 – Special Services	
Categorical Exclusion Form	$2,210.00
DBE Program Assistance	$1,250.00
Acceptance Testing	$33,650.00
Engineering Total	**$104,960.00**

5. **ATTACHMENTS** - Required Contract Provisions for A/E Contracts Under Airport Improvement Program

SPONSOR:
DOUGLAS COUNTY

_____
Jenifer Davidson, County Manager

ENGINEER:
ARMSTRONG CONSULTANTS, INC.

Erik Vliek
_____
Erik Vliek, Business Manager

SCOPE OF WORK
MINDEN-TAHOE AIRPORT
AIP NO. 3-32-0013-044-2024

ELEMENT #1 RECONSTRUCT TWY A3 (BID AND CONST.)

1. This project involves the bidding and reconstruction of existing Taxiway A3 and a portion of Taxiway D. The existing pavement on Twy A3 is in extremely poor condition as it is a high use area on the airport, therefore it is a high priority for the airport to reconstruct. The portion of pavement on Twy D which is connected to Twy A3 is extremely rutted due to the high volume of heavy aircraft traffic and requires reconstruction. The included project sketch depicts the general layout for the project.

    1.1. Taxiway A3 is 50' wide and 425' long. The total length planned for reconstruction extends passed the Taxiway A intersection towards Taxiway D, which equates to about 610'. The PCI (2023 evaluation) for the pavement section east of Taxiway A is 19, while the area west of Taxiway A is 33.

    1.2. The section of Taxiway D which requires rehabilitation is 45' wide and 775' long. This section of Taxiway D will coincide with the area of Taxiway A3 that will be reconstructed. The PCI (2023 evaluation) for this pavement section is 50, however visual inspection proves this particular area requires prompt remediation.

        1.2.1. Taxiway D was included in the first bidding effort for this project. Due to limited federal funding, it is not included in the construction phase of the project.

    1.3. Based on the approved Airport Layout Plan, the appropriate Runway Design Code (RDC) for this project and Runway 16/34 is C-III-VIS, and the appropriate Taxiway Design Group (TDG) is TDG-2A. The pavement geometry design will be in accordance with FAA AC 150/5300-13A. Specifically, Tables 3-5, 4-1 and 4-2 will be utilized to determine appropriate pavement geometry and required separations.

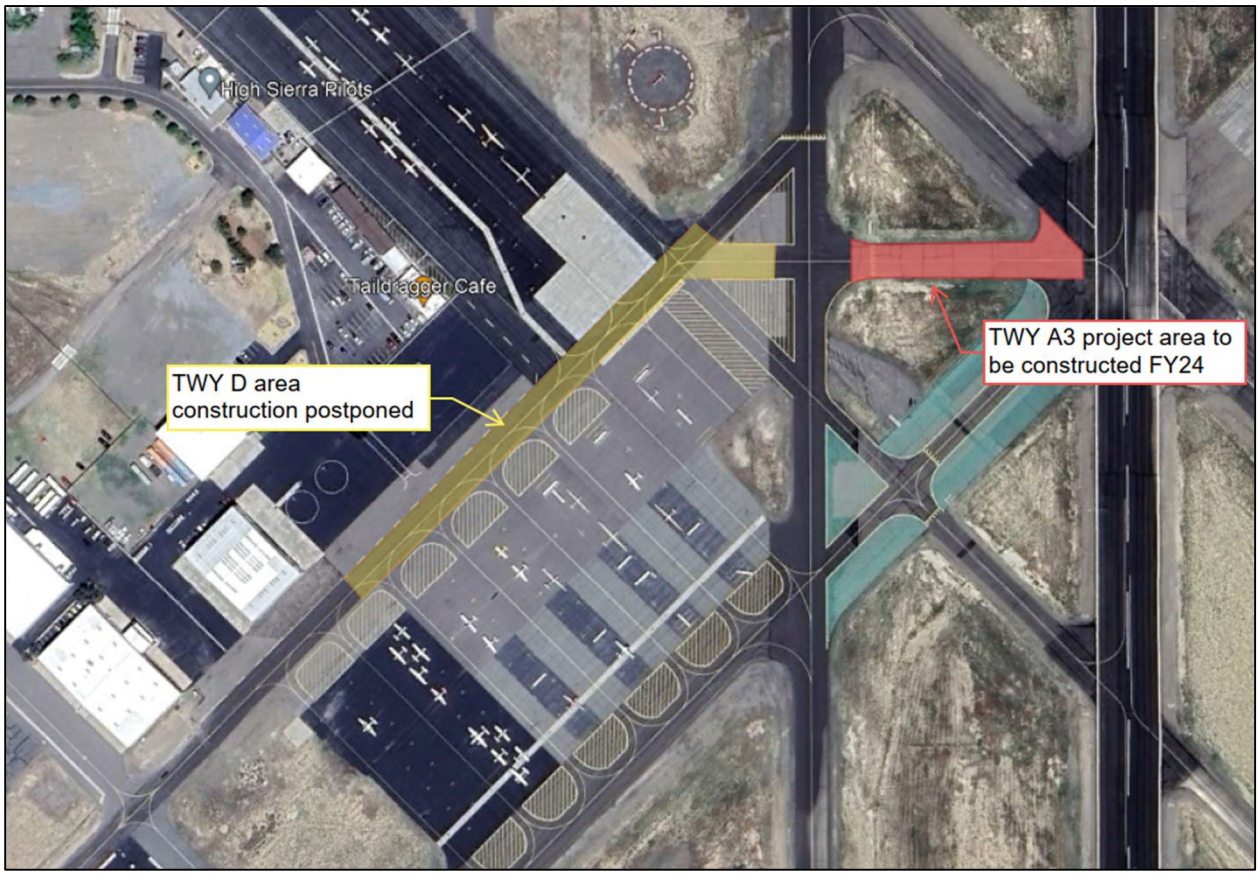
    1.4. The pavement section was designed to accommodate the anticipated aircraft fleet mix, which is assumed to include aircraft weighing up to 100,000 DWG. FAA FAARFIELD software was used during the design of the pavement section.

    1.5. New pavement markings were designed to meet FAA AC 150/5340-1M. Type I, Gradation A glass beads were specified for the painted surfaces. No striated markings will be used.

    Estimated Construction Cost (Element 1) is: $550,000

    Estimated Construction Period (Element 1) is: 15 days[1]

Note: [1] Should the Contractor exceed the specified construction period, additional construction period fees will be assessed at a rate of $2,250/day. The Sponsor may offset these fees by charging the Contractor liquidated damages in accordance with the Contract Agreement and Special Provisions developed as part of the bid documents for the project.



PROJECT SKETCH

I. PROJECT DEVELOPMENT AND ADMINISTRATION

The project development and administration phase is intended to complete the necessary preliminary actions required to initiate and manage the project in accordance with established Federal, State and Local policies and procedures.

Activities include:

1. Conduct a scoping conference with the Sponsor and FAA to establish parameters for the project definition and work areas, budget, schedule, and needs for topographic survey and geotechnical investigations.

2. Develop preliminary cost estimates and conceptual layout exhibits required for preliminary project actions such as scoping, grant applications, and other preliminary documents.

3. Develop and submit a detailed Scope of Work for review and approval. Upon submittal, the Engineer will solicit feedback from the Sponsor and FAA and refine the detailed Scope of Work based on feedback received. This task assumes one round of edits based on Sponsor input and a separate round of edits based on FAA input.

4. Following approval of the detailed Scope of Work, the Engineer will prepare a detailed fee estimate showing an hourly breakdown of staff resources required for each task, including incidental expenses related to travel, printing, and/or shipping.

5. Prepare appropriate documents and assist the Sponsor with obtaining an Independent Fee Review based on the approved detailed Scope of Work.

6. Conduct fee negotiations with the Sponsor and assist in preparing a Record of Negotiations to document the independent fee review, if required, and any subsequent fee negotiations.

7. Incorporate final detailed Scope of Work and negotiated fees into a final Agreement for Professional Services and coordinate final approval and signature with the Sponsor.

8. Prepare Preliminary FAA Grant Application and submit to Sponsor for signature and submittal. Application packet will include the following:
    a. Form 424, Application for Federal Assistance
    b. Form 5100-100
    c. Program Narrative
    d. Project Cost Estimate
    e. Airport Sponsor Assurances
    f. Project Sketch clearly identifying major work items
    g. Exhibit “A” Property Map
    h. Standard DOT Title VI Assurance
    i. Sponsor Certification for Project Plans and Specifications
    j. Sponsor Certification for Selection of Consultants
    k. Sponsor Certification for Disclosure of Potential Conflicts of Interest
    l. Sponsor Certification for Equipment and Construction Contracts
    m. Current listing of FAA Advisory Circulars for AIP/PFC Projects
    n. Sponsor Certification for Drug-Free Workplace

o. Title VI Pre-award Sponsor Checklist

9. Prepare monthly invoicing and FAA grant drawdown packets. In addition to the Engineer's invoices, the Engineer will incorporate other eligible projects expense invoices provided by the Sponsor in the packet. The Sponsor will be required to complete the payment reimbursement through the FAA e-invoicing system.

10. Project Management and Administration. Project management and administration includes coordination between Engineer staff, Sponsor, State, and FAA that isn't related to a specific task but is essential to the project process. This work includes:
    a. Drafting project correspondence for Sponsor's use in coordination with State and FAA.
    b. Perform the business aspects of the project.
    c. Perform the grant administration for the project.
    d. Participation in monthly project management and project status update meetings with Sponsor staff.

II. BIDDING SERVICES

During the bidding phase of the project, the Engineer will assist the Sponsor in advertising and letting the project for bid. Engineer will assist in dialogue with potential bidders to quantify bidder questions assist Sponsor in attaining economic bids. Activities outlined below and the fees listed on page 1 cover one iteration of the bidding process. Preparing multiple bid processes, packages, or re-bidding may incur additional or repeated services.

Activities include:

1. Assist the Sponsor with advertising and interpretation of the project requirements. Plans and specifications will be available via the web site of Armstrong Consultants. The Sponsor, State, and FAA will be given a digital copy of the final plans, specifications and contract documents.

2. Assist the Sponsor in obtaining a Nevada Public Works Project number for the project.

3. Provide technical assistance and recommendations to the Sponsor during construction bidding.

4. Attend and assist with pre-bid conference. Answer Contractor questions and issue necessary clarifications and addenda. The pre-bid conference will be held on-site by the Project Manager and Engineer.

5. Provide an on-line bidding platform and read the bids aloud via online video conference at the date, and time agreed by the Sponsor.

6. Prepare an abstract of bids, perform necessary review of the bids to determine responsiveness, and prepare award recommendation letter.

7. Update preliminary Federal Grant Application prepared during Project Development phase based on bids. The Engineer will submit the application to the Sponsor for approval and signatures.

8. Assist in award notification to successful bidder and assist in notification to unsuccessful bidders. The DBE goal and all bidding requirements will be reviewed for responsiveness. Any issues or concerns that arise from the bidding documents will be brought to the attention of the Sponsor for clarification.

III. CONSTRUCTION PERIOD SERVICES

During the construction phase of the project, the Engineer will assist the Sponsor with monitoring, documenting progress for quality and cost control and overall grant administration during construction.

Activities include:

A. Construction Administration Services

1. Coordinate construction contract documents for successful bidder, including contract agreement, bond forms, certificates of inclusion, and Notice to Proceed. Review Contractor's bonds, insurance certificates, construction schedules. Review Contractor's sub-contracts.

2. Prepare and submit a Nevada Public Works Project Notice of Award form.

3. Provide Sponsor, State, and FAA with a digital copy of the Contract Documents, Specifications, and Construction Plans. Provide Contractor with a digital copy of the Contract Documents, Specifications, and Construction Plans; complete with all addenda.

4. Review and accept the Contractor's Safety Plan Compliance Documents prior to issuing the Notice to Proceed.

5. Coordinate a Construction Management Plan with the Contractor prior to paving operations commencing.

6. Conduct pre-construction conference. The pre-construction conference will be held on-site and will be attended by the Project Manager and Resident Project Representative (RPR).

7. Identify local survey control points used for project design and layout. Engineering staff will assist, as necessary, the RPR and Contractor's surveyor during construction by compiling and sending supplemental information regarding issues arising related to construction surveying. Work may include developing alternative survey control based on site conditions discovered during construction and/or findings of the Contractor's surveyor.

8. Provide technical assistance and recommendations to the Sponsor during construction. This item also includes daily construction coordination from the office that does not fit in another item such as phone calls to and from the Contractor, RPR and Owner for project updates, questions, and instruction.

9. Construction Site Visits. This item includes one (1) additional trip for Element 1 to the job site for on-site clarification by the Project Manager and Engineer.

10. Conduct pre-paving conference to review Contractor's laydown, testing and surveying plans. Meeting will be held on-site, and will be attended by Senior Project Manager and RPR.

11. Prepare change orders and supplemental agreements, if required; including appropriate cost/price analyses. All coordination of change orders will be provided by the Engineer.

12. Review and certify monthly Contractor payment requests. Pay requests will be reviewed for accuracy with the Contractor and RPR.

B. Construction Observation Services

1. Provide review of all submittals for materials to be used on the project. Review all shop drawings items as required during construction.

2. Provide a full time Resident Project Representative (RPR) to monitor and document construction progress, confirm conformance with schedules, plans and specifications, measure and document construction pay quantities, document significant conversations or situations, document input or visits by local authorities, etc. Maintain daily log of construction activities. Conduct interviews of the Contractor's and Subcontractor's employees regarding Davis Bacon wage rates and the review of their weekly payroll reports.

3. Prepare and submit weekly inspection reports. Reports will be submitted to the FAA, State, and Sponsor.

4. Conduct final project inspection with the Sponsor, FAA and the Contractor. Any punch list items will be noted and coordinated with the Contractor for necessary action. The final inspection will be held on-site and will be attended by the Senior Project Manager and RPR.

IV. PROJECT CLOSEOUT

During the project closeout phase of the project, the Engineer will assist the Sponsor with compiling all of the reports, documents, and other items necessary to successfully close out the associated grant and provide an accurate historical record for the project.

Activities include:

1. Prepare Summary of Tests report to document the acceptance testing performed on the project.

2. Assist the Sponsor with completing all necessary grant closeout certifications and forms, including final SF425, SF271, draft grant closeout request letter and Nevada Public Works Project Notice of Completion form.

3. Update Airport Layout Plan as needed to reflect as-built conditions.

4. Prepare record drawings, indicating changes made to the design during construction. The FAA, State, and Sponsor will each receive drawings in pdf format. AutoCAD files can be provided upon request.

5. Prepare Final Engineers Report. The final report will follow the current FAA AIP Final Report guidance.

V. SPECIAL SERVICES

Special Services are those services that aren't considered "basic" services such as those listed above. When a Special Service is needed that we do not provide in-house, we will contract with other firms that provide those services. The following are activities that are included in this project that fall under Special Service tasks.

Activities include:

1. Prepare and submit a Categorical Exclusion (CatEx) package.

2. Assist the Sponsor with the Disadvantage Business Enterprise (DBE) Program.
   a. Review Sponsor's DBE Goal Calculations for the current fiscal year. Add or update any missing project goals and correct any identified issues to keep the Airport in compliance.
   b. Assist the Sponsor in submitting updated goals to the FAA Civil Rights Office.
   c. Assist the Sponsor with fiscal year DBE utilization reporting and in submitting these items to the FAA Civil Rights Website.
   d. Assist Sponsor in ensuring record compliance found in USDOT 49 CFR Part 26 requirements are met.
   e. Update and maintain website link for Sponsor's Civil Rights Programs.
   f. Coordinate the Sponsor's DBE plan requirements and goals through construction and closeout.
   g. Research the current State DOT certified DBE listings and area contractors to determine the availability of potential DBE contractors. Use the preliminary cost estimate, developed during the Project Development phase, to determine potential DBE work items.
   h. Assist Sponsor with DBE issues during bidding including analyzing Contractors Good Faith Efforts.
   i. Monitor DBE usage and document final utilization.

<u>Subconsultant Services</u>

1. Acceptance Testing will be conducted by a subconsultant hired by the Engineer in accordance with the requirements listed in the technical specifications developed for the project for the following items:

Item P-152	Excavation and Embankment
Item P-208	Crushed Aggregate Base Course
Item P-401	Plant Mix Bituminous Pavement

AGENDA ITEM NO. E.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on: (1) Lease Amendment #2 to Land Lease 056 between Douglas County and Empire Capital Holdings, LLC at the Minden Tahoe Airport, which will serve to assign a portion of that leasehold to 87 Enterprises LLC and deposit funds with the County to secure the cleanup of the remaining leasehold; and (2) Land Lease 131, a standard 30-year land lease with 10-year option, between Douglas County and 87 Enterprises LLC; and authorize the County Manager to sign the documents. (Heather MacDonnell)

RECOMMENDED MOTION:
Approve
(1) Lease Amendment #2 to Land Lease 056 between Douglas County and Empire Capital Holdings, LLC at the Minden Tahoe Airport, which will serve to assign a portion of that leasehold to 87 Enterprises LLC and deposit funds with the County to secure the cleanup of the remaining leasehold, and
(2) Land Lease 131, a standard 30-year land lease with 10-year option, between Douglas County and 87 Enterprises LLC, and authorize the County Manager to sign the documents.

FINANCIAL IMPACT:
The Tenant will pay (1) $71,177.89 in past due rent and fees; (2) $120,000 as a security deposit. The net rent for the leasehold areas will increase as the area covered by Land Lease 131 will adjust to the current rate of $0.40/square foot per year, an additional $1,392 a month.

BACKGROUND:
Empire Capital Holdings has been an Airport Tenant since 2001. Originally, the leasehold consisted of the large (approximately 87 acre), undeveloped portion of land on the South-West corner of the airport property. Developers originally sought to build a series of hangars to sell individually and subdivide the leasehold, but this plan was never realized. In 2023, the County and Tenant mutually agreed to reduce the size of the leasehold, which would allow the Airport to make new plans to develop on the vacant land. Currently, the leasehold consists of three rectangular sub-parcel areas totaling 256,520 square feet.

One of the sub-parcels includes a hangar. This sub-parcel is described in Exhibit B of the Amendment Document. Empire has requested permission to assign the hangar and associated sub-parcel to 87 Enterprises LLC. The request is non-traditional in the following respect: Empire is currently in default. Empire's default is in two areas (1) it is delinquent on rent; and (2) it is currently storing unsecured aircraft parts (including airframes), other equipment, scrap-metal and other debris on unimproved, vacant land in violation of its lease terms and the Airport Rules and Regulations.

Empire has proposed the following resolution to its default as a part of this transaction: (1) $71,177.89 will be placed in an escrow account for the County's benefit to cure the delinquent rent default; these funds will be paid to the County within 10 business days of approval. (2) An additional $120,000 will be placed in the escrow account for the County's benefit to hold as a security deposit against the removal of all of the aircraft parts and debris on the premises. These funds will be paid to the County within 10 business days of approval. Thereafter, the County will hold the funds as a security deposit for Land Lease 056.

Meanwhile, sub-parcel B (consisting of approximately 46,000 square feet) will be assigned to 87 Enterprises under a standard land lease with a 30 year base term and 10 year option.

ATTACHMENTS:
Lease_Amendment_LL056.pdf
Lease_combined_v2.pdf

MINDEN-TAHOE AIRPORT

LAND LEASE 056

LEASE AMENDMENT # 2

This Assignment of Lease and Lease Amendment # **2** ("Amendment **2**") is entered into between the Lessor, Douglas County ("County"), which owns and operates the Minden-Tahoe Airport ("Airport"), and Empire Capital Holdings Corporation, LLC ("Tenant" or "Assignor") and 87 Enterprises LLC ("Assignee"). County, Tenant and Assignee may be referred to herein collectively as "Parties" or individually as the "Party."

WHEREAS, the County owns and operates the Minden-Tahoe Airport located in Douglas County, Nevada, as a general aviation and reliever facility, and is authorized to contract for the use of Airport premises and facilities and the provision of products and services thereon;

WHEREAS, the County originally entered into a Land Lease with Empire Capital Holdings Corporation, LLC, effective January 1, 2001 (Recorded as Document No. 0507296) ("Lease"), and the leasehold is referred to as Land Lease 056 ("LL056"); and

WHEREAS, LL056 originally pertained to a leasehold of approximately 87 acres of unimproved real property on which Tenant intended to construct certain improvements including hangars and buildings as more particularly set forth in Exhibits B and C of the Lease; and

WHEREAS, in 2023, County and Assignor executed Amendment #1 to the Lease, which reduced the acreage to three rectangular areas, which together consist of approximately 256,520 square feet; and

WHEREAS, Assignor now seeks to assign to Assignee, and Assignee wishes to assume from Assignor, one of the rectangular areas described and depicted in Amendment 1; and

WHEREAS, the parties deem it to be mutually advantageous to permit the assignment in accordance with the terms set forth herein; and

WHEREAS, Section **34** of the Lease enables the County and Tenant to amend the terms of the Lease by a written amendment that is approved and signed by County and Tenant.

NOW, THEREFORE, be it agreed by and between County and Tenant and Assignee as follows:

1. This Amendment # **2** shall become effective on June 20, 2024. ("Effective Date").
2. All of the terms, covenants and conditions of the Lease are hereby ratified and reaffirmed by all Parties hereto.
3. Beginning on the Effective Date of this Amendment 2, the Leased Premises, as defined in Section #3 of the Lease, shall be amended and defined as follows:
    a. The total leasehold shall consist of two (2) rectangular areas, which together consist of approximately **209,863** square feet[1], as described and depicted in

[1] 109,863 sq ft + 100,000 sq ft

Exhibits A, A-1, C, and C-1, hereto, which are incorporated herein by this reference.

4. The rectangular area described and depicted in Exhibits B and B-1, of Amendment 1, and which are attached hereto, will be assigned to Assignee. In accordance with paragraph 21 of the Lease, Assignee and County will, concurrent with the execution of this document, execute a new lease on the County's current standard land lease form, which lease will be referred to as Land Lease 131.
5. As a precondition to the County's approval or execution of this Amendment #2, Assignor has guaranteed the following funds for the County's benefit:
    a. $120,000 to be held by the county as a "Cleaning Deposit" as further detailed below, and
    b. $71,177.89 to be applied to past due rent, fees and charges on the account for LL056 (the "Past Rent Payment").

    By no later than 10 business days following the Effective Date of this Amendment #2, the Cleaning Deposit and Past Rent Payment shall be deposited with the County in full.
6. Past Rent Payment: The Parties agree that the full and timely payment to the County of the Past Rent Payment will cure Assignor's default with respect to Rent, as detailed in Amendment #1.
7. Cleaning Deposit: Beginning in December 2021, the Airport began notifying Assignor that it was in default based on the storage of unauthorized and hazardous materials on unimproved land at the Airport. The vast majority of these materials have been collected onto the rectangular area identified in Exhibit C and C-1 ("Area C") to Amendment 1. The $120,000 Cleaning Deposit will be held by the County to secure the cleanup of Area C by Assignor, or to apply toward the cost of the County performing the cleanup in the event Assignor fails to do so. The cleanup will be conducted as follows:
    a. By no later than December 1, 2024, all airframes shall be removed from Area C and relocated to a place that is off of Minden-Tahoe Airport Property and, unless Assignor, or Assignor's designee, obtains a special use permit or other appropriate permission, the airframes shall not be moved to another outdoor location within Douglas County. The airframes are generally shown on Exhibit Z, hereto, and are encircled in red. In the event 100% of the airframes are timely removed as required herein, $70,000 of the Cleaning Deposit shall be returned to Assignor within thirty (30) calendar days after December 2, 2024. Failure to timely remove 100% of the airframes as required herein shall result in the automatic forfeiture by Assignor of $70,000 on December 2, 2024; provided, however, if the County removes the airframes at a cost of less than $70,000, the difference shall be applied to any costs incurred under subparagraph (b), below.
    b. By no later than December 1, 2025, all non-native debris, material, equipment, or other items ("Non-Native Materials") shall be removed from Area C (including its immediate vicinity) and relocated to a place off of Minden-

Tahoe Airport Property. Assignor must obtain the Airport Manager's prior written consent (which the Manager may, in the Manager's sole discretion, decline) to relocate any ounce of Non-Native Materials to another location on Airport Property. If soil contamination is detected, then Non-Native Material will include the removal or treatment of contaminated soil. In the event 100% of the Non-Native Materials is timely removed as required herein, the remaining balance of the Cleaning Deposit shall be returned to Assignor within thirty (30) calendar days after December 2, 2025. Failure to timely remove 100% of the Non-Native Materials as set forth herein shall result in the automatic forfeiture of the remaining balance of the Cleaning Deposit; provided, however, if the County removes the remaining Non-Native Materials at a cost of less than the remaining balance of the Cleaning Deposit, the difference shall first be applied to overages for the removal of the airframes in subparagraph (a), above, and if any funds remain thereafter, they will be returned to Assignor.

c. At any time prior to the cleaning deadlines (Dec. 1, 2024 or Dec 1, 2025) the County Manager is authorized to review and, if appropriate in the County Manager's sole discretion, approve, a request by Assignor to fund a contract for the removal of Airframes from the premises. The cost for such contracts shall not exceed the County Manager's authority of $50,000 per contract. Contracts shall comply with the County's purchasing policy. If approved, the funds for such contract will be billed against the Cleaning Deposit.

d. If, at any time, the Airport Manager, Public Works Director or their designee observes a condition in Area C (or its vicinity) that appears to present an imminent threat to health or property (e.g. leaks, burn risk, etc.), then the County may take immediate action to mitigate and remove the threat. Any cost incurred through such responsive action may be billed against the Cleaning Deposit. Assignor will be notified via email of the condition and response as soon as possible.

Upon forfeiture, the County may place the funds in its Airport enterprise fund for use by the Airport in performing the foregoing removal obligations on Assignor's behalf. Staff time may be billed against the deposit at a rate commensurate to the County's hourly cost for the billing employee. The Parties agree that $120,000 is a reasonable estimate of the cost to remove the materials on Area C, as they currently appear, and constitutes a cap on Assignor's cleanup obligation for the current default, based on the condition as of the Effective Date. If additional material is added to Area C, if material is rearranged in a manner that allows for the creation of a hazardous condition, if the earth is disturbed or materials are fully or partially buried, or if other actions complicating the cleanup occur after the Effective Date ("Additional Cleanup"), or if soil contamination is detected (whether or not the contamination predated the Effective Date) and response is mandated, then the cost of the Additional Cleanup is not included in the $120,000 cap and the County may take any lawful action to recover such cost from Assignor.

8. Area C: County and Assignor agree that Assignor may, once Area C has been cleaned up, request to amend LL056 for the purpose of removing Area C from the "Premises." The County will promptly process this request.
9. Option Term: Assuming timely and complete payments are made as set forth in paragraph 5, herein, Assignor will not be precluded from exercising the 25-year option term because of the previous rent default or the presently existing materials on Area C.
10. The Parties agree and understand that County's consent to this assignment shall not constitute a consent to any future assignments or subletting.
11. The Parties each agree and acknowledge that the County has fully complied with all of its obligations under the Lease through the Effective Date of this amendment and, to the extent not expressly modified hereby, all of the terms and conditions of the Lease shall remain unchanged and in full force and effect. If anything contained in this Amendment conflicts with any terms of the Lease, then the terms of this Amendment shall govern.
12. The Parties may execute this Amendment 2 in counterparts and all will constitute one agreement that will be binding on all the Parties.

Each natural person signing this instrument, for or on behalf of a legal entity party hereto, represents, warrants, assures and guarantees to each other such natural person, and to each other such legal entity, that he or she is duly authorized and has the legal power and authority to sign this instrument.

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IN WITNESS WHEREOF, the said parties have hereunto set their hands, the County, by and through **Jenifer Davidson, County Manager**, as authorized by the Board of County Commissioners during a Public Meeting, and **John Carey on behalf of Empire Capital Holding Corporation, LLC,** and **Steven L. Temple on behalf of 87 Enterprises LLC,** on the respective dates indicated below.

LESSOR:
Douglas County

By: _____
Jenifer Davidson, County Manager (Date)
As authorized in a public meeting on June 20, 2024

ASSIGNOR:
Empire Capital Holding Corporation, LLC
By: John Carey, Manager

Signature:_____

Date: _____

STATE OF NEVADA)
COUNTY OF DOUGLAS)
This instrument was acknowledged before me, a Notary Public, on the ___ day of _____ 2024, by John Carey.

_____
Notary Signature

ASSIGNEE:
87 Enterprises LLC
By: Steven L. Temple, Manager

Signature:_____

Date: _____

STATE OF NEVADA)
COUNTY OF DOUGLAS)
This instrument was acknowledged before me, a Notary Public, on the ___ day of _____ 2024, by Steven L. Temple.

_____
Notary Signature

EXHIBIT A

LEGAL DESCRIPTION FOR A LEASE AREA

A portion of land situated in the Northeast Quarter of Section 17, Township 13 North, Range 20 East, Mount Diablo Meridian, in Douglas County, Nevada, and being more particularly described as follows:

COMMENCING at the southwest corner of the Northeast Quarter of said Section 17 as shown on "Record of Survey No. 15 for Douglas County", filed on December 15, 1986, as Document No. 146699, Official Records of Douglas County, Nevada;

THENCE, North 08°15'17" East, a distance of 1178.92 feet to the **POINT OF BEGINNING** on the westerly boundary of an existing lease area as described in a lease agreement titled "Lease Between Douglas County and Empire Capital Holdings, LLC", filed on January 24, 2001, as Document No. 507296, Official Records of Douglas County, Nevada;

THENCE, North 01°29'47" East, a distance of 282.10 feet along said westerly boundary;

THENCE, South 88°30'13" East, a distance of 309.40 feet along said westerly boundary;

THENCE, North 45°32'57" East, a distance of 30.27 feet along said westerly boundary;

THENCE, South 44°27'03" East, a distance of 138.53 feet;

THENCE, South 45°32'57" West, a distance of 51.29 feet;

THENCE, a distance of 19.65 feet along the arc of a tangent curve to the left, having a radius of 25.00 feet, through a central angle of 45°02'00";

THENCE, South 00°30'57" West, a distance of 88.74 feet;

THENCE, a distance of 52.96 feet along the arc of a tangent curve to the left, having a radius of 25.00 feet, through a central angle of 121°22'10";

THENCE, a distance of 137.23 feet along the arc of a non-tangent curve to the right, having a radius of 250.00 feet, through a central angle of 31°27'03", and a radial line to the beginning of said curve to the right bearing South 30°51'13" East;

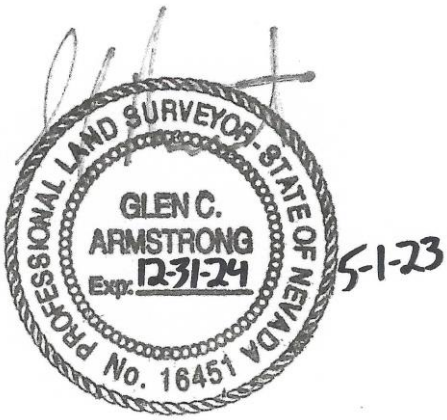
THENCE, North 89°24'09" West, a distance of 297.39 feet to the **POINT OF BEGINNING**.

Containing 2.52 acres (109,863 square feet) of land, more or less.

BASIS OF BEARING:
North was established with GPS observations using the Nevada State Plane Coordinate System (West Zone, NAD83).

See attached Exhibit A1 for a depiction of the above legal description.

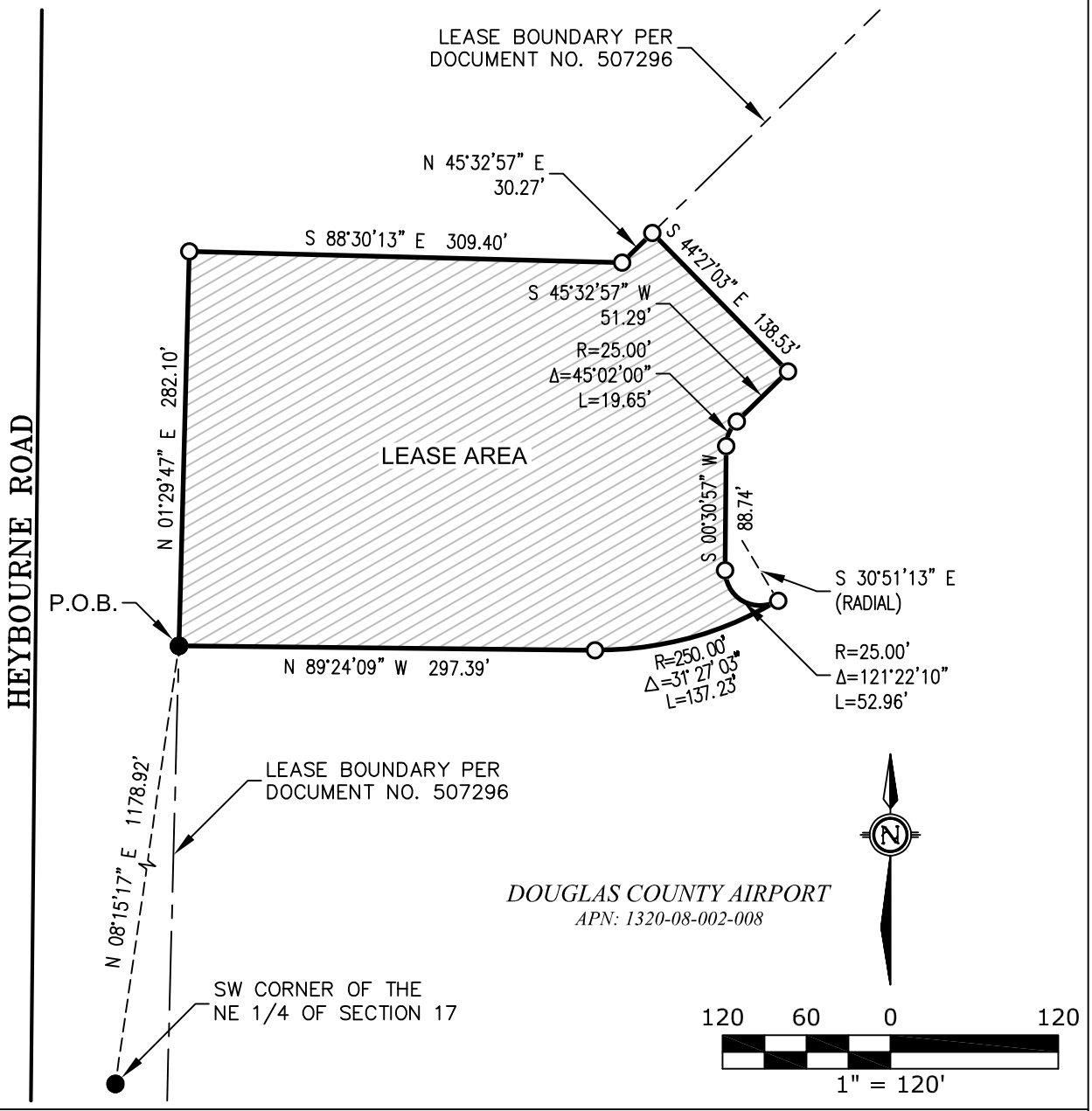
Prepared by:



Glen C. Armstrong, PLS
Nevada Certificate No. 16451
US Geomatics
P.O. Box 3299
Reno, Nevada, 89505

BASIS OF BEARING:
NORTH WAS ESTABLISHED WITH GPS OBSERVATIONS USING THE NEVADA STATE PLANE COORDINATE SYSTEM (WEST ZONE, NAD83).

TOTAL LEASE AREA:
109,863 SQUARE FEET ±
(2.52 ACRES ±)



US GEOMATICS
P.O. Box 3299
Reno, NV 89505
P. 775.786.5111
www.usgeomatics.com
info@usgeomatics.com

EXHIBIT A1

DOUGLAS COUNTY AIRPORT
LEASE AREA

A PORTION OF THE NE 1/4 OF
SECTION 17, T.13N., R.20E., M.D.M.
DOUGLAS COUNTY NEVADA

SHEET
1
OF
1

EXHIBIT B

LEGAL DESCRIPTION FOR A LEASE AREA

A portion of land situated in the Northeast Quarter of Section 17, Township 13 North, Range 20 East, Mount Diablo Meridian, in Douglas County, Nevada, and being more particularly described as follows:

COMMENCING at the southwest corner of the Northeast Quarter of said Section 17 as shown on "Record of Survey No. 15 for Douglas County", filed on December 15, 1986, as Document No. 146699, Official Records of Douglas County, Nevada;

THENCE, North 08°15'17" East, a distance of 1178.92 feet to a point on the westerly boundary of an existing lease area as described in a lease agreement titled "Lease Between Douglas County and Empire Capital Holdings, LLC", filed on January 24, 2001, as Document No. 507296, Official Records of Douglas County, Nevada;

THENCE, North 01°29'47" East, a distance of 282.10 feet along said westerly boundary;

THENCE, South 88°30'13" East, a distance of 309.40 feet along said westerly boundary;

THENCE, North 45°32'57" East, a distance of 30.27 feet along said westerly boundary to the **POINT OF BEGINNING**;

THENCE, North 45°32'57" East, a distance of 207.14 feet along said westerly boundary;

THENCE, South 44°27'03" East, a distance of 204.93 feet;

THENCE, South 45°32'57" West, a distance of 192.45 feet;

THENCE, South 44°27'03" East, a distance of 32.59 feet;

THENCE, a distance of 31.44 feet along the arc of a tangent curve to the left, having a radius of 20.00 feet, through a central angle of 90°03'45";

THENCE, South 45°29'13" West, a distance of 80.98 feet;

THENCE, a distance of 31.39 feet along the arc of a non-tangent curve to the left, having a radius of 20.00 feet, through a central angle of 89°56'15", from a tangent to the beginning of said curve to the left bearing North 45°29'13" East;

THENCE, North 44°27'03" West, a distance of 74.08 feet;

THENCE, a distance of 39.27 feet along the arc of a tangent curve to the left, having a radius of 25.00 feet, through a central angle of 90°00'00";

THENCE, North 45°32'57" East, a distance of 51.29 feet;

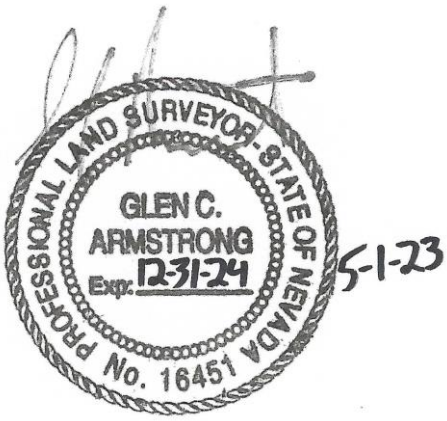
THENCE, North 44°27'03" West, a distance of 138.53 feet to the **POINT OF BEGINNING**.

Containing 1.07 acres (46,657 square feet) of land, more or less.

BASIS OF BEARING:
North was established with GPS observations using the Nevada State Plane Coordinate System (West Zone, NAD83).

See attached Exhibit B1 for a depiction of the above legal description.

Prepared by:



Glen C. Armstrong, PLS
Nevada Certificate No. 16451
US Geomatics
P.O. Box 3299
Reno, Nevada, 89505

BASIS OF BEARING:
NORTH WAS ESTABLISHED WITH GPS OBSERVATIONS USING THE NEVADA STATE PLANE COORDINATE SYSTEM (WEST ZONE, NAD83).

TOTAL LEASE AREA:
46,657 SQUARE FEET ±
(1.07 ACRES ±)

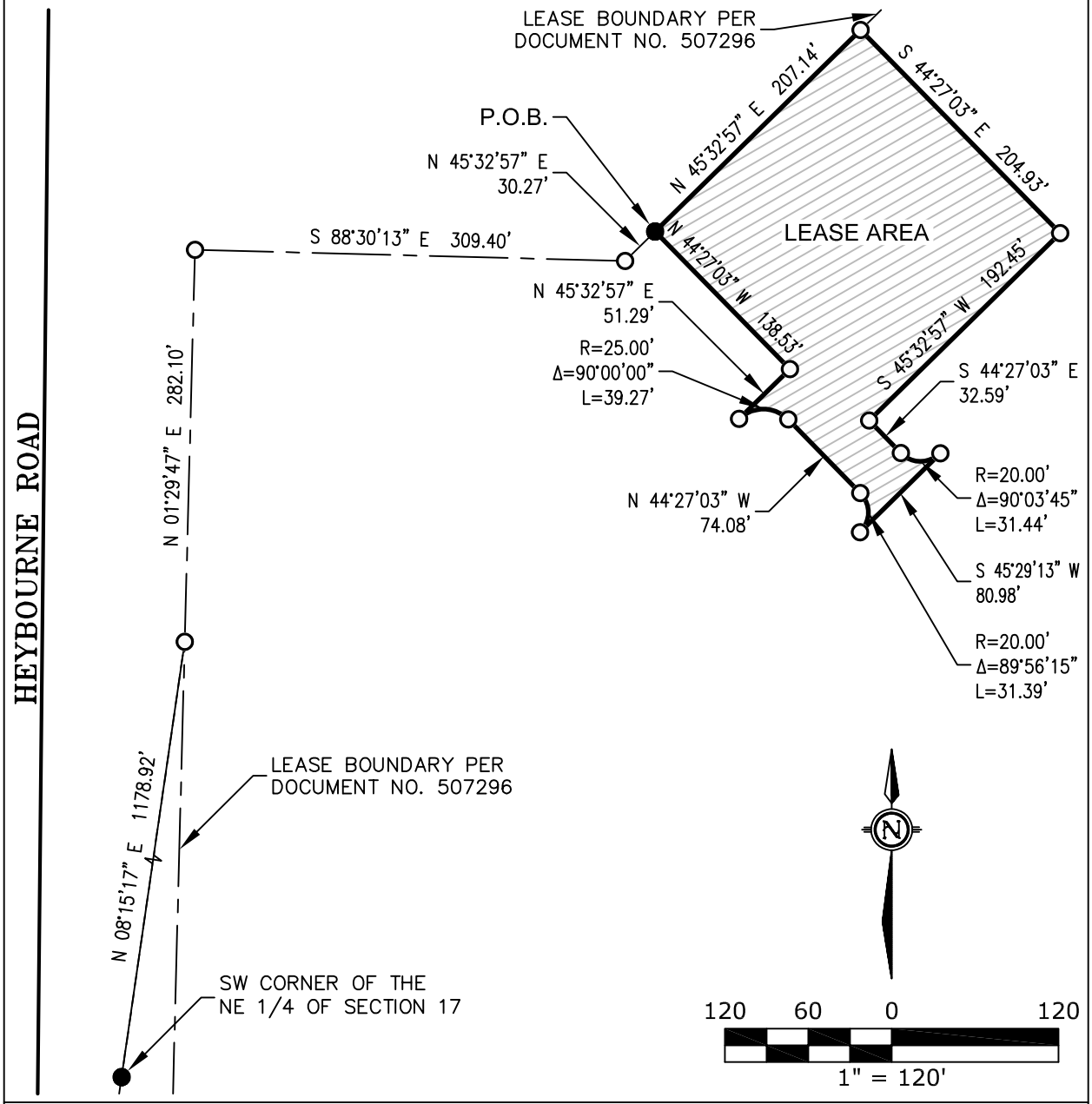


EXHIBIT B1

DOUGLAS COUNTY AIRPORT

LEASE AREA

A PORTION OF THE NE 1/4 OF SECTION 17, T.13N., R.20E., M.D.M.

DOUGLAS COUNTY NEVADA

SHEET 1 OF 1

US GEOMATICS
P.O. Box 3299
Reno, NV 89505
P. 775.786.5111
www.usgeomatics.com
info@usgeomatics.com

EXHIBIT C

LEGAL DESCRIPTION FOR A LEASE AREA

A portion of land situated in the Northeast Quarter of Section 17, Township 13 North, Range 20 East, Mount Diablo Meridian, in Douglas County, Nevada, and being more particularly described as follows:

COMMENCING at the southwest corner of the Northeast Quarter of said Section 17 as shown on "Record of Survey No. 15 for Douglas County", filed on December 15, 1986, as Document No. 146699, Official Records of Douglas County, Nevada;

THENCE, North 53°57'40" East, a distance of 127.54 feet to the **POINT OF BEGINNING**;

THENCE, South 89°34'23" East, a distance of 450.00 feet;

THENCE, North 00°25'37" East, a distance of 222.22 feet;

THENCE, North 89°34'23" West, a distance of 450.00 feet;

THENCE, South 00°25'37" West, a distance of 222.22 feet to the **POINT OF BEGINNING**.

Containing 2.30 acres (100,000 square feet) of land, more or less.

BASIS OF BEARING:
North was established with GPS observations using the Nevada State Plane Coordinate System (West Zone, NAD83).

See attached Exhibit C1 for a depiction of the above legal description.

Prepared by:



Glen C. Armstrong, PLS
Nevada Certificate No. 16451
US Geomatics
P.O. Box 3299
Reno, Nevada, 89505

BASIS OF BEARING:
NORTH WAS ESTABLISHED WITH GPS OBSERVATIONS USING THE NEVADA STATE PLANE COORDINATE SYSTEM (WEST ZONE, NAD83).

TOTAL LEASE AREA:
100,000 SQUARE FEET ±
(2.30 ACRES ±)

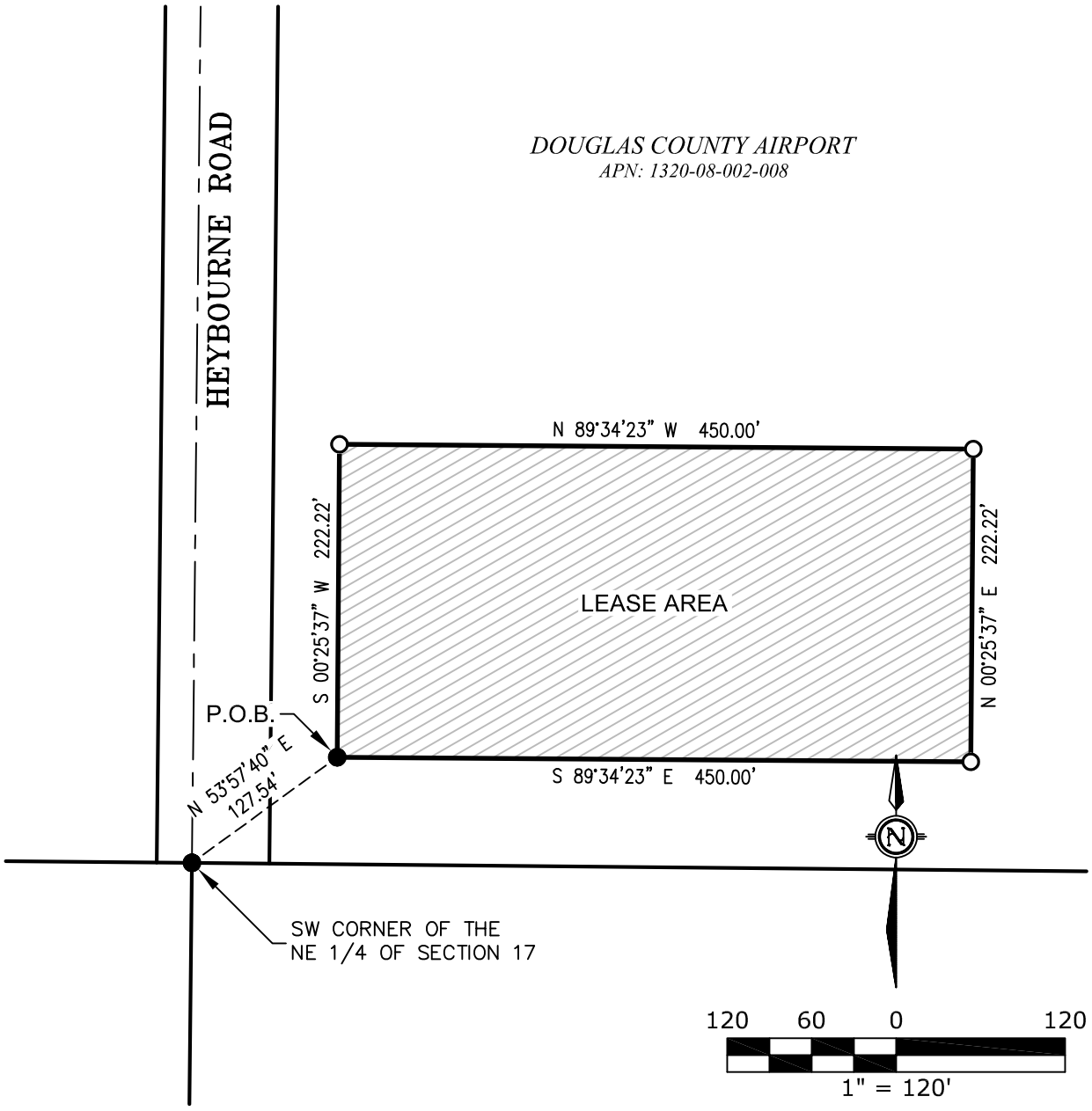


EXHIBIT C1

DOUGLAS COUNTY AIRPORT

LEASE AREA

A PORTION OF THE NE 1/4 OF

SECTION 17, T.13N., R.20E., M.D.M.

DOUGLAS COUNTY NEVADA

SHEET 1 OF 1

P.O. Box 3299
Reno, NV 89505
P. 775.786.5111
www.usgeomatics.com
info@usgeomatics.com


Exhibit Z (3 pages)

55
N446MA
N536MA

MINDEN-TAHOE AIRPORT

LAND LEASE LL 131

This Land Lease (Lease) is entered into by Douglas County, Nevada (County), a political subdivision of the State of Nevada, which owns and operates the Minden-Tahoe Airport (Airport), and 87 Enterprises LLC, a Nevada Limited Liability Company (Lessee). County and Lessee may at times be referred to herein as the "Parties," or individually as the "Party."

RECITALS:

WHEREAS, the County owns and operates Minden-Tahoe Airport located in Douglas County, Nevada, as a general aviation and reliever facility, and is authorized to contract for the use of Airport premises and facilities and the provision of products and services thereon; and

WHEREAS, Lessee desires to lease the Premises for the Term set forth herein, and to make additional investments and improvements thereon, which Lessee agrees will be fully amortized upon the expiration of the Initial Term; and

WHEREAS, Lessee has satisfactorily demonstrated to County that Lessee complies with the Minden-Tahoe Airport's Leasing Policy; and

WHEREAS, County deems it advantageous to lease to Lessee the Premises under the terms and conditions set forth herein:

NOW, THEREFORE, in consideration of the terms herein, County and Lessee agree:

ARTICLE 1: Preliminary Matters

1.1. **Definitions**

The words and phrases contained in this Lease shall have the meanings ascribed to them in Exhibit A, hereto, or if not defined in Exhibit A, then those meanings ascribed in the Minden-Tahoe Airport's Rules and Regulations (or any successor document thereto), as adopted and revised by Resolution of the Douglas County Board of Commissioners.

1.2. **Term**

The "Initial Term" of this lease shall be thirty (30) calendar years, commencing on the **June 20, 2024 ("Effective Date")**, and expiring on **June 19, 2054**, unless sooner terminated in accordance with the terms of this Lease. Thereafter, so long as Lessee is not in Breach, Noncompliance, or Default under this Lease and has not on more than one prior occasion been in Breach, Noncompliance or Default (which has since been cured), Tenant shall have an option to extend the Initial Term for a period of ten (10) years ("Option Term").

a. Thereafter, if Lessee remains in possession of the Premises with County's written consent, such holding over shall not be construed as a renewal or extension of this Lease, but shall create only a month-to-month holdover tenancy under the same terms herein. County may terminate any holdover and repossess the Premises at any time

by providing Lessee with thirty (30) days advance written notice. The Rent during any holdover shall automatically increase by 15%.

1.3. **Leased Premises**

The Leased Premises consists of the parcel of real property, approximately 46,657 square feet in size, which is described and depicted on Exhibit B, hereto. Subject to the terms of this Lease, Lessee shall be entitled to the peaceful possession and quiet enjoyment of the Premises during the Term.

1.4. **Condition of Premises**

Lessee has inspected the Premises and has had an adequate opportunity to enter the Premises and satisfy itself as to the condition of the Premises. Lessee accepts the Premises in the condition existing on the Effective Date of this Lease. Lessee accepts the Premises in "as is" condition with no assurance, warranty or guarantee of any kind including, without limitation, any representation or warranty as to the condition of the soil, water or other material condition as might occasion unexpected costs for site preparation, development or operations. County makes no representation as to the condition of the Premises, drainage or storm water runoff through the Premises and/or to the condition or quality of the Premises or Airport at the time of the signing of this Lease or thereafter.

1.5. **Reservation of Rights**

County expressly reserves the following rights from the Lease for the Premises:

a. All gas, oil, water, geothermal and mineral rights in and under the soil;
b. A public right of flight through the air space above the ground;
c. The right to grant utility easements to others over, under, through, across or on the Premises, provided that: (1) such easements are at least five (5) feet from any building owned by Lessee; (2) such use will not unreasonably or materially interfere with Lessee's use of the Premises; and (3) such reservation or grant shall not result in any cost to Lessee; and
d. The right to regulate and control the use of all Airport and airfield facilities including, but not limited to, the airfield, aprons, ramps taxiways and taxilanes as now exist and as might be constructed adjacent to the Premises.
e. The right, during (and in preparation for) aviation related or special events conducted at the Airport, to require Lessee to relinquish operational use of any common area of Airport or unenclosed area of the Premises, provided that Airport shall not execute this right for more than 8 days in any 11 consecutive calendar months. Lessee shall not be entitled to any abatement or reduction of Rent or any other compensation, recourse, or remedy as a result of Lessee's inability to use or access the Premises or Airport during such an event.

ARTICLE 2: Rent, Fees, and Charges

2.1. **Security Deposit**

Upon signing this Lease, Lessee shall pay Airport a Security Deposit in the amount of **$4,665.69,** which is equal to three months' initial Rent ("Deposit")**.** The Deposit may be applied by County to discharge any outstanding obligations of Lessee under this Lease. If the County so applies any portion of the Deposit during the Term or any permitted holdover, then Lessee shall, within ten (10) calendar days thereafter, deposit additional funds with the County to promptly restore the original deposit amount.

Upon Expiration or earlier Termination, the Deposit will first be applied to any of Lessee's obligations, and the amount remaining shall be returned to Lessee within ninety (90) calendar days thereafter.

2.2. **Rent**

Beginning on **June 20, 2024**, Lessee shall pay County annual Rent, in the amount of **$0.40** per square foot of the Premises. For the purposes of the Rent calculation, the Premises shall be deemed as consisting of **46,657** square feet. Based upon the foregoing, the initial Rent obligation shall be rounded to equal $18,662.76 per year, which equates to **$1555.23** per month. The June 2024 rent will be prorated and equal $518.41.

2.3. **Rent Adjustments**

a. Each year, the Rent may, in the County's discretion, be adjusted in accordance with the Consumer Price Index for All Urban Consumers, United States City Average, All Items ("CPI-U"), published by the United States Department of Labor's Bureau of Labor Statistics. If the CPI-U is discontinued or revised, then any such other federal index or computation, with which it is replaced, shall be applied in order to obtain substantially the same result as if the CPI-U had been applied; if no such index exists at the time of adjustment, then the Rent shall be increased by 2%.
    i. If the County plans to adjust the Rent, then the County must provide Lessee with written notice at least 30 calendar days prior to the upcoming Anniversary Date, and the adjustment shall be effective as of the Anniversary Date. The adjustment shall continue thereafter until subsequently adjusted.
    ii. The adjustment will be calculated as follows:
        1. The County will calculate an "Adjustment Rate," which shall be equal to: (A) the unadjusted index for all items for the calendar month, which is two months prior to the Anniversary Date on which the rent adjustment will take effect, divided by (2) the unadjusted index for the same calendar month preceding the most recent Rent Adjustment; or if no prior adjustment has been made then for the same calendar month preceding the Effective Date.
        2. The adjusted Rent shall be equal to the Rent in effect at the time of adjustment multiplied by the Adjustment Rate.

b. The County may, in its discretion, make occasional Fair Market Value adjustments to the Rent (FMV Adjustment) as follows:
    i. The purpose of a FMV Adjustment is to realign Lessee's Rent obligation to the then-existing fair market demand for airport tenancies.
    ii. The County may make: one FMV Adjustment, which will take effect upon Lessee's election to exercise the option period. The Adjustment will be effective on the first day of the option period. The adjustment will be completed as follows: Rent will only adjust upwards, no downward adjustment will be approved. Rent will adjust to the then-in-effect land lease rate, established by Resolution of the Board of County Commissioners, for unimproved parcels on the west side of the Airport. No notice to Lessee shall be necessary (other than standard public notices for the adoption of the Resolution). It shall be Lessee's obligation to remain familiar with the then-in-effect rental rates and to pay the correct Rent amount upon commencing the option period.

c. If so required by law, the Rent may be otherwise adjusted during the course of the Lease.

2.4. **Additional Fees and Charges**

a. *Fees and Charges incurred by the County on Lessee's account*: Lessee shall promptly pay additional fees and charges, upon written notice of such fees by County, if County:
   i. Has paid any sum or incurred any obligation or expense, which Lessee has agreed to pay or reimburse to County;
   ii. Has paid or incurred any expense or obligation because of Lessee's failure, neglect or refusal to perform any obligation under this Lease when due; or
   iii. Has incurred any fine or other penalty as a result of the activities, operations or other conduct of Lessee or anyone acting by or for Lessee, its officers, directors, managers, members, shareholders, agents, invitees or licensees.

b. *Triple Net Lease*: This Lease is triple net, meaning that, in addition to the charges specifically set forth herein, Lessee shall be responsible for the timely payment of all taxes, insurance, and maintenance obligations pertaining to the occupation or use of the Premises. Taxes may include state, local and federal taxes, including property tax, excise tax, and special assessments. Lessee shall not permit any tax, assessment, fee or charge to become delinquent.

c. *Utilities*: Lessee is solely responsible for the acquisition and cost of utility services, including without limitation: water, sewer, electricity, telecommunication services, or gas. Lessee shall pay any fees associated with separately metering or accounting for the Premises for such utilities. Lessee shall pay all utility obligations when due, and shall not permit any utility fee or charge to become delinquent.

d. *Other Fees and Charges*: Lessee shall promptly pay to County any obligation due under any other agreement between the Parties. Lessee shall not allow any fee or charge due under any other agreement between the Parties to become delinquent.

2.5. **Payment of Rent and Fees**

a. *Legal Tender*: Payments due under this Lease shall be made in legal tender of the United States, and quantities reflect U.S. Dollars. Lessee shall make any payments by check or money order, made payable to and delivered to the County by the due date.

b. *Due Date (Rent)*: Rent is due on the **1st** day of every month, and Lessee shall pay such Rent when due without adjustment, abatement, deduction or offset. Rent payments are made in advance for the use of the Premises.

c. *Due Date (Other)*: Unless otherwise specified herein, fees and charges are due as set forth on the invoice or notice from the County to Lessee, provided that such date shall never be sooner than the 10th calendar following delivery of the notice or invoice.

d. *Late Payment Fee*: If any portion of Lessee's Rent or other payment obligation remains unpaid more than four (4) calendar days after it is due, then the County will assess a "Late Payment Fee" of One-Hundred Dollars ($100), to compensate County for the additional administrative costs resulting from Lessee's failure to timely pay full and complete Rent. The Late Payment Fee is due upon the thirtieth day after it is assessed to Lessee's account.

e. *Late Payment Interest*: If any outstanding Rent or other fee or charge obligation remains unpaid for more than 29 days, then the County shall assess interest on the

unpaid balance, dating back to the date on which the Rent, fee or charge, first came due. Interest will be charged at the highest of either 18% per annum, or the maximum amount allowed by law. Interest shall not accrue with respect to disputed items being contested in good faith by Lessee, provided Lessee has delivered written notice of its dispute to County by no later than the due date of the disputed charge.

f. *Late Payment Expenses*: Lessee shall pay and discharge all costs and expenses incurred or expended by County in collection of delinquent amounts due hereunder including, but not limited to, service charges, professional collection fees and attorney fees.
g. *Application of Payment*: If at any time Lessee has an outstanding balance on Lessee's account, then Lessee's subsequent payments to County will be applied as follows: first to interest, then late payment fees, and finally the unpaid balance, with oldest charges being paid off first.
h. *Advance Payment*: Lessee may deposit funds for Rent or other fees up to one year in advance, provided however that the County's acceptance of any advance funds shall not be deemed as the County's agreement as to the accuracy of the amount deposited or as agreement by the County that the Rent or other fees in effect at the time of payment will remain unchanged for any period of time.

ARTICLE 3: Lessee's Use of Airport and Premises

3.1. **Access and Use**

a. *Ingress & Egress*: Lessee shall have the reasonable, nonexclusive right of ingress to and egress from the Premises over and across common areas and public roadways serving the Premises and Airport
b. *Parking*: Lessee shall have the right to use, as available and in common with others, the parking areas at Airport, which County has designated for such use. Lessee agrees to pay any fee or charge, as may be imposed in the future by resolution of the Board, for such use.
c. *Aeronautical Use:* Lessee's use of Airport and airfield facilities shall be as directed and regulated by County, and Lessee shall not use the Airport or airfield facilities except as directed by the County. Lessee shall have the right, in common with others so authorized, to use the landing area and appurtenances of Airport, together with all facilities, improvements and services (including approach areas, runways, taxiways, taxilanes, aprons, aircraft parking areas, navigational and avigational aids, lighting facilities, and other conveniences for flying, landing and takeoff of aircraft), to the extent that such facilities or services are made available for common use by the County. This right may be limited by the rights of other users of the airport, including uses relating to any firefighting activities.
d. *General Aviation Use:* Lessee may occupy, use, develop, improve, maintain, and operate the Premises for the purpose of aircraft storage, and conducting related activities as specified herein, including the provision of facilities and amenities consistent with general aviation custom and usage, and for no other purpose. Aircraft maintenance and repair is not inconsistent with General Aviation Use, but must be performed and permitted in accordance with the Airport Rules and Regulations and any other applicable law, rule, or regulation. Depending on Lessee's improvement and use of the property, certain uses may be prohibited under

the Rules and Regulations, fire code, or other regulation, in which case the most restrictive document will govern.

e. *No Residential Use:* Lessee shall not develop or use, nor permit the development or use of any hangar or other facility on the Premises for residential use.

f. *Cost:* Lessee's occupancy, use, improvement, maintenance, and operation of the Premises shall be at Lessee's sole cost and expense, except as otherwise expressly provided herein.

g. *Licenses, Certifications, and Permits:* Lessee shall obtain and maintain in effect at all applicable times and at its sole cost:

    i. Any licenses, certificates, and permits required for its development, improvement, occupancy, use, maintenance, and operation of the Premises; and

    ii. Any licenses, permits, and other operating, use or safety certifications required by federal, state and local regulatory agencies for its use, operations and activities and associated operations on Airport property, specifically including the Premises

    Upon request, Lessee shall provide County with copies of any and all such licenses, permits and other documentation evidencing compliance herewith.

h. *Hazardous Activities:* Lessee shall make active efforts to ensure that no act or omission, relating to Lessee's activities, would in any way create a hazard to persons or property, or would otherwise serve to jeopardize or invalidate any policies of insurance or increase the premium rate(s) charged for any insurance carried on the Premises or Airport, or which would be in violation of federal, state or local laws, rules and regulations thereby subjecting the County or others to sanctions, fines or penalties impeding the operation of Airport. If such act or failure to act shall result in cancellation of any insurance policy, then Lessee shall, immediately upon notice by County, do whatever shall be necessary to cause reinstatement of that policy. Furthermore, if Lessee shall do or permit to be done any act not authorized hereunder or fail to do any act required under this Lease, regardless of whether or not such act constitutes a breach of this Lease, which causes an increase in premiums for any Airport insurance policy, Lessee shall immediately remedy such action and pay the increase in premiums, upon notice from County to do so; and, in any event, Lessee holds County harmless from and against any expense and damages resulting from any action as set forth herein.

3.2. **Conditions, Limitations and Use Restrictions**

Lessee's use of the Premises and Airport shall be subject to the following nonexclusive list of conditions, limitations, and restrictions:

a. *Operational Safety*: Lessee shall at all times conduct its operations in a safe, prudent, professional, and lawful manner. Lessee's use hereunder shall not impede or unduly interfere with the operations of County, other tenants and authorized users of Airport, or the general public.

    i. Any applicable laws, rules or regulations may from time-to-time after the effective date of this Lease be modified or amended and Lessee expressly agrees to comply with any such modifications or amendments as they become effective during the Term of this Lease.

b. *Interference with Airport Operation*: Lessee shall not make use of the Premises or Airport in any manner which might interfere with or permit interference with the use, operation or maintenance of the Airport. If this term is breached, County reserves the right to cause the abatement of such interference at the expense of Lessee and to place such temporary restrictions on the operations of Lessee as County deems necessary in the public interest.

c. *Limited Use*: Except as explicitly provided under this Lease, Lessee's operations hereunder and those of its agents, invitees, licensees, and Sublessees are expressly limited to the Premises. Lessee is limited to the uses and operations as approved herein. As such, Lessee is expressly prohibited from expanding or altering its scope of uses and operations beyond the scope of this Lease or any other agreements entered into between the County and Lessee or to engage in commercial or business enterprise at Airport which is reserved to premises, use provisions, operating conditions and restrictions not intended or covered hereunder or authorized by way of separate agreement between County and Lessee.

d. *Disabled Aircraft*: As soon as possible after release by proper authorities, Lessee shall remove, any of its disabled aircraft from the airfield, landing area and ramp, place such disabled aircraft in an area as County might designate, and store such disabled aircraft only upon such terms as established by County. If Lessee fails to remove or ensure the removal of a disabled aircraft as expeditiously as possible, County may, but shall not be obligated to, cause the removal of the aircraft at Lessee's expense, and Lessee shall indemnify and hold County harmless from any claim or damages which might result from such removal.

e. *Interference with Insurance*: Lessee shall not do or permit to be done anything, either by act or failure to act, that shall cause the suspension, cancellation, or violation or the provisions or any part thereof, of any policy of insurance for Airport, or that shall cause a hazardous condition so as to increase the risks normally attendant upon operations permitted by this Lease.

f. *Improvements*: Lessee shall not install, nor permit the installation of any Improvement without County's prior written approval. Any Improvement installed without such approval shall, at County's election, be removed promptly at Lessee's cost.

g. *Contracts with Third-Parties*: Lessee shall not contract for (or otherwise obtain) products or services, which are provided at or from the Premises by a third party, regardless of the nature of such products or services, unless the third party has a valid commercial operator agreement with the County to provide such products or services at the Airport. Lessee shall notify the County in advance of Lessee's intent to engage the third party.

ARTICLE 4: Condition and Maintenance of Premises

4.1. Fire Safety Procedures and Fire Protection System

Lessee shall comply with all fire safety rules, regulations and procedures, including the International Fire Code, in effect or applicable to the Airport. Lessee shall install such extinguishing devices or fixtures on and in the Premises, as might be required by East Fork Fire Protection District. Storage of combustible and flammable liquid shall meet all fire code requirements. Lessee shall maintain in good working order on the Premises a quality

fire protection system, which Lessee shall cause to be certified as meeting all applicable fire and safety standards, at least annually, by a qualified fire protection system inspector, with a copy of each such certification provided to County.

4.2. Security

a. *Airport Security (Generally)*: Lessee shall comply with all rules and regulations of County as to Airport and airfield security. Lessee shall further comply with any and all federal, state and local laws, rules and regulations governing airport and airfield security, as the same exist and as might hereafter be enacted, promulgated, augmented and amended. Lessee's responsibilities expressly include, without limitation, implementing security plans and installing and operating security systems upon the Premises to meet any and all requirements of the TSA.

b. *Perimeter Security*: NOT APPLICABLE.

c. *Security of Premises*: Lessee shall be responsible for providing its own security for the Premises including, but not limited to, improvements thereto, for any equipment, vehicles, materials and other personal property brought onto the Premises or Airport by or for Lessee, and for any services provided or activities conducted by Lessee or by anyone for Lessee under this Lease. County shall not be liable for any damages or theft of property from the Premises, and Lessee is solely responsible for safeguarding any property thereupon.

d. *Bailee Disclaimer*: County in no way purports to be a bailee and is not responsible in any way for any damage to the property of others, including, but not limited to, the property of Lessee, its agents, invitees and/or licensees including, but not limited to, any Sublessee.

4.3. Condition & Maintenance of Improvements

a. *Generally*: Lessee shall maintain the Premises, including all Improvements, Trade Fixtures and other facilities thereon, in a First-Class condition.

b. *Cost:* Lessee shall be responsible, at its cost, for the complete installation, maintenance, repair and operation of all Improvements upon the Premises. County shall not be responsible for maintenance or repairs to the Premises or to any Improvements thereto or Trade Fixtures thereon constructed or installed

c. *Condition:* Lessee shall maintain the Premises in a good, safe, clean and attractive condition and in compliance with federal, state and local laws, rules and regulations including, but not limited to, environmental laws. Lessee shall promptly make any repairs or otherwise address any deficiencies if the Premises fall out of compliance at any time.

d. *Trash:* Lessee shall remove all trash and debris generated at the Premises for disposal away from the Premises and Airport, and shall be responsible for waste management at the Premises. The accumulation of trash, dust and debris, the piling of boxes and other unsightly or unsafe materials, on or about the Premises or Airport, is strictly prohibited.

e. *Sanitary and Industrial Waste Disposal*: As required by law, Lessee shall operate and maintain, in good working condition and at its cost, appropriate, adequate facilities for separating, neutralizing and treating any sanitary and/or industrial waste, foreign materials and hazardous waste, and for the proper disposal thereof, as required by federal, state and/or local law. Lessee shall ensure that it provides

at all times, appropriate, sanitary and lawful means of disposing of waste, including human waste, from the Premises.

f. *Landscaping:* Lessee shall maintain any landscaped area of the Premises in a healthy and attractive condition, and shall provide, if and to the extent applicable, for mowing, weeding, weed abatement, pruning, trimming, edging and watering on a regular basis, and for replanting and replacing any landscaping fixture whenever and wherever necessary. Any new or replacement irrigation fixture or landscaping installation is subject to approval by County. Lessee shall provide for regular grounds maintenance, sweeping and dust control. Lessee shall not permit the growth of Trees or noxious weeds upon the Premises.

g. *Pavement:* Lessee shall maintain all paved surfaced upon the Premises. Pavement shall be maintained to the highest level required by either Douglas County Code or those standards established by the FAA for airport pavements. Failure to maintain the pavement at a Pavement Condition Index (PCI) of 70 or higher may be deemed a breach of this lease. If the PCI of the pavement is below 70 at the expiration of the initial term, the County may elect, at its sole discretion to use this breach, alone, as the basis to deny the option term.

h. *Snow Removal*: Lessee shall be responsible for prompt seasonal snow and ice removal from any paved surfaces upon the premises; such snow and ice removal shall be in coordination with County's snow removal plan. The County will provide Lessee a copy of such plan upon request. Lessee shall not displace snow, ice or other debris from the Premises onto other Airport property.

i. *Inclement Weather Conditions*: Lessee shall be responsible for securing all Improvements and personal property upon the Premises from inclement weather conditions.

j. *Obligation to Rebuild*: If the Premises or Improvements thereupon are damaged by any casualty, then Lessee shall give prompt notice thereof to County. Lessee shall, at its cost and subject to the terms hereof, promptly restore, repair, replace, and rebuild the same, at least to the same extent, value and as nearly as practical to the character and condition of improvements existing immediately prior to the occurrence of such damage or destruction. Lessee shall make all such restorations, repairs, replacements and rebuilding consistent with the terms, requirements and limitations set forth in this Lease. Lessee's obligation under this section will not be relieved due to Lessee's failure or inability to complete repairs or reconstruction prior to the Expiration or Termination of this Lease. In such an event, County may elect, at its option, to complete the repairs or reconstruction at Lessee's expense.

k. *Advance Notice:* Notwithstanding any other provision contained herein, Lessee shall not, in any event, enter into a contract for the construction, installation, repair or modification of any Improvement upon the Airport or Premises, unless Lessee has first given County seventy-two (72) hours of advance notice prior to entering such contract.

4.4. <u>Environmental Compliance</u>

a. *Environmental Laws (generally)*: Lessee shall not fail to comply with all federal, state, and local laws and regulations controlling pollution of the environment. Lessee shall take necessary precautions to prevent pollution of streams, lakes, ponds, and reservoirs with fuels, oils, bitumen, chemicals, debris, or other harmful

materials and to prevent pollution of the atmosphere from particulate and gaseous matter.

b. *Environmental Orders (generally)*: Lessee agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 USC § 740-7671q) and the Federal Water Pollution Control Act as amended (33 USC § 1251-1387), and any other law or act related to the protection of the environment or natural resources. In addition to any reporting requirements contained in the foregoing, Lessee agrees to report any violation(s) to the Airport immediately upon discovery.

c. *Environmental Laws (hazardous materials)*: Lessee shall not fail to comply with all environmental laws and regulations pertaining to hazardous materials, including, but not limited to, the federal Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) and Resource Conservation and Recovery Act (RCRA), the laws of the State of Nevada and local ordinances governing environmental matters including, but not limited to, the transportation and storage of hazardous materials, substances and waste, as might now or hereafter be defined by such laws.

   i. *Use of Hazardous Materials*: Lessee shall not improperly use, store or dispose of (on the Premises or elsewhere at Airport) any petroleum product, or any material or substance now or hereafter classified as hazardous or toxic by any federal, state or local law.

   ii. *Receipt of Hazardous Materials*: Lessee shall not (upon the Premises or elsewhere at the Airport) receive hazardous articles or materials for shipping, storage or disposal unless Lessee complies with all requirements established by local, state and federal laws or regulations, and Lessee handles such articles or materials compliant with 14 C.F.R. Part 121.433a, any successor regulations, parts and materials handling directives, company manuals or a combination of these, as applicable, and as they might be amended.

   iii. *Handling Hazardous Materials*: To the extent required by law, Lessee shall maintain written procedures for handling and disposing of petroleum products and hazardous and toxic materials and wastes. Lessee shall make such written procedures, if any are so required, available for County's review upon request.

4.5. <u>Stormwater Management</u>

a. *Stormwater discharge requirements:* Lessee warrants and represents that it is familiar with federal, state, and local storm water laws, which may affect the Premises. Such laws include, for example (40 C.F.R. Part 122) and state storm water regulations provided by the Nevada Water Pollution Control Law set forth in NRS Sections 445.131 - 445.354, inclusive. Lessee shall comply with any applicable stormwater law or regulation. Lessee shall not permit any unauthorized non-stormwater discharge from its Improvements, facilities or equipment. Lessee shall undertake all reasonably necessary actions to minimize the exposure of storm water and snow melt to Significant Materials, if any, generated, stored, handled or

otherwise used by Lessee, by adhering to County's requirements and to Best Management Practices.

b. *Stormwater Management Plan*: Lessee shall comply with the Airport's stormwater management plan and any revisions, updates, or amendments as may be adopted by the Board during the Term. Lessee shall develop, maintain, and adhere to an effective stormwater pollution prevention plan for the Premises. Lessee and County will coordinate to ensure that stormwater pollution prevention plans are compatible across the Airport and in compliance with the Airport's stormwater management plan.

c. *Compliance with EPA directives*: Lessee shall timely comply with, subject to Lessee's right to appeal, if any, any stormwater-related directive or request issued by the U.S. Environmental Protection Agency (EPA), or other successor organization thereto. Lessee shall, as necessary, certify non-storm water discharges from or within the Premises; collect storm water samples; prepare storm water pollution prevention or similar plans; implement good housekeeping measures and best management practices; and maintain necessary records.

d. *Stormwater Discharge Permit*: County has taken steps necessary to apply for or obtain a storm water discharge permit as required by the regulations for Airport, which might include or affect the Premises, and Lessee may be named as a co-permittee. Lessee shall comply with the terms of the County's Stormwater discharge permit, as it may be updated or amended during the term of this Lease. Lessee may view a copy of County's stormwater discharge permit by requesting the same from the Airport Manager. County will give Lessee written notice of any breach by Lessee of County's storm water discharge permit or of the terms hereof by Lessee, and Lessee shall undertake immediately and pursue diligently the cure thereof.

4.6. <u>County's Right to Enter, Inspect, and Direct or Make Repairs</u>

County, its officers, agents, employees, contractors, invitees, and/or licensees may enter the Premises for the purposes and in the manner set forth below. Lessee shall not obstruct nor hinder the County's efforts to enter Premises or perform work, nor shall Lessee make any claims against the County, provided that County acted in accordance with this Article. Nothing in this Section shall limit any other right of County hereunder, nor obligate County to undertake any inspection, installation, removal, adjustment, repair, or other activity on, in, at, under, around or above the Premises or any other area of Airport. County may enter the Premises:

a. Upon at least forty-eight (48) hours advance notice:
    i. To verify Lessee's compliance with the terms of this Lease, including the requirement for Lessee to promptly make repairs as necessary.
    ii. To inspect, install, repair, remove, or otherwise alter any FAA, TSA, or County facility or equipment which is on, in, under or above the Premises.
    iii. Upon directive from the TSA, FAA or other agency with authority over airport operations, to install equipment, facilities, devices or other items necessary or proper for the safe, secure, efficient operation of the Airport.

b. To perform maintenance and make repairs upon the Premises as follows:
    i. If the County has reasonable cause to believe that the maintenance or repair need constitutes an emergency or presents an imminent threat to the health or

safety of persons or property, then the County may enter the Premises to make necessary repairs, provided that the County subsequently provides Lessee with a Notice of Required Repairs within 2 business days.

ii. If the maintenance or repair need constitutes an actual or apparent violation of any state, federal, local law (including without limitation health or safety regulations), then the County may enter the Premises if Lessee has not completed or diligently pursued completion of the necessary repairs within 24 hours after the county notifies Lessee by telephone. County will also send Lessee a Notice of Required Repairs citing the relevant Lease provisions and laws or regulations.

iii. In all other cases, County must notify Lessee in advance and in writing by sending a Notice of Required Repairs to Lessee at least ten (10) calendars days in advance and provide Lessee with at least ten (10) calendar days within which to begin its diligent pursuit of the required repairs.

Any costs incurred by the County pursuant to this provision (including internal personnel costs billed at their regular rates) will be billed to Lessee with an additional administrative charge equal to 15% of the billed amount.

ARTICLE 5: Lessee Improvements

5.1. Generally

Lessee agrees that it will make certain Improvements, as follows:

a. *Compliance*: Improvements shall be completed in accordance with Douglas County Code, this Lease, Airport Documents, and any other applicable State, federal or local law or regulation.

b. *Airport Improvements*: Lessee may be required to complete, at its sole cost, improvements on the Airport and outside of the Premises, provided that Lessee's responsibility for such improvements shall be limited to those which might be required of Lessee by law, or which would not be required but for Lessee's Improvements on the Premises.

c. *Timing*: The Parties agree that, due to the lease arrangement with the prior Lessee, the Improvements required under this Lease have been constructed in advance of the Effective Date. The required, existing Improves are generally set forth in Exhibit C.

d. *Additional Improvements*: Lessee may cause additional Improvements to be constructed upon the Premises, provided that such Improvements are constructed pursuant to the requirements set forth herein.

5.2. Design and Planning

a. *Design Review*: Any Lessee Improvement upon the Airport or Premises shall be subject to Design Review under Title 20 of the Douglas County Code. Lessee shall properly submit any necessary documentation for the review and shall ensure that it satisfies all conditions of the review. Lessee shall concurrently submit a duplicate, courtesy copy of the application to the Airport.

b. *Airport Review Notice*: Lessee shall ensure that its application for Design Review is accompanied by a single-page notice stating that the Airport Manager's endorsement is required prior to final decision on the application.

i. The Airport Manager shall promptly review the application upon receipt for the purpose of determining if the proposed improvements are consistent with

this Lease, other Airport Documents, the Airport Layout Plan, and the best interest of the airport.

c. *Additional Documentation*: The County or Airport may request additional documentation from Lessee, including without limitation:
   i. Construction technical specifications;
   ii. Engineer's estimate of the total cost of proposed improvements;
   iii. Critical Path Method (CPM) schedule of construction;
   iv. Final equipment listing;
   v. Will–serve letters from all utility service providers;
   vi. Material Safety Data Sheets;
   vii. Permits;
   viii. Copies of contracts between Lessee and any general contractor, and between the general contractor and any subcontractor;
   ix. Final construction budget.

d. *Permits*: Lessee shall identify, obtain and maintain, at Lessee's cost, any necessary permits or permissions for any construction or development. Neither this Lease nor any Airport Document shall be construed as permitting any Improvement. Prior to the County's issuance of a Notice to Proceed, Lessee shall (1) confirm to County, in writing, that any and all required federal, state and municipal approvals, permits and other authorizations have been procured and (2) provide County with true, correct, complete copies thereof;

e. *Preconstruction Meeting*: County may, at its discretion, schedule a preconstruction meeting to include Lessee, duly authorized representatives of Lessee, and any of Lessee's contractors and subcontractors. The purpose of the preconstruction meeting is to review permits, insurance, licenses and other documentation, and to coordinate any work in accordance with the Lease.

f. *Notice to Proceed*: Once all of Lessee's submittals (including plans, bonds, permits, insurance, etc.) to County are approved by the County, the County will issue a Notice to Proceed.

g. *Commencement of Work*: Lessee shall not commence any work or construction until (1) Lessee has posted County's Notice of Non-Responsibility at the project site, and (2) the County issues Lessee a Notice to Proceed.

5.3. <u>Construction</u>

a. *Coordination*: Lessee shall cooperate, and shall ensure its agents including, but not limited to, its contractors and their subcontractors, cooperate with the County in scheduling or performing any work required by this section at the Airport or upon the Premises.

b. *Notices to Airmen*: The Airport is the only entity which may initiate or cancel NOTAMs on airport conditions and it is the only entity that can close or open a runway. The Airport must coordinate the issuance, maintenance, and cancellation of NOTAMs about airport conditions resulting from construction activities and must provide information on closed or hazardous conditions on airport movement areas to the FAA Flight Service Station so that it can issue a NOTAM. Lessee must notify the Airport Manager when scheduling construction or projects that would require or necessitate the modification of NOTAMs.

c. *Emergency Notification*: In the event of an emergency, Lessee shall notify the Manager immediately and, when necessary, call 911. Lessee must coordinate after hours contact procedures with the Airport prior to construction.
d. *Notification to the FAA*: Any person proposing construction or alteration of objects that affect navigable airspace, as defined in Part 77, must notify the FAA. This includes construction equipment, stockpiles, and proposed parking areas for this equipment.
e. *Impeding aircraft operations*: Lessee shall obtain approval from the Airport prior to beginning any work in all areas of the airport. No operating runway, taxiway, or air operations area shall be crossed, entered, or obstructed while it is operational. All equipment and material stockpiles shall be stored a minimum of 400 feet from the centerline of an active runway. No equipment will be allowed to park within the approach area of an active runway at any time. No equipment shall be within 200 feet of an active runway at any time Lessee understands and agrees that it shall provide for the free and unobstructed movement of aircraft in the air operations areas of the airport with respect to Lessee's own operations or the operations of Lessee's subcontractors, or other agents. Lessee further understands and agrees that it will not interfere with or obstruct the operation of visual and electronic signals (including the power supplied thereto) used in the guidance of aircraft while operating to, from, or upon the airport.
f. *Marking and Identification*: Lessee shall provide marking, lighting, and other acceptable means of identifying personnel, equipment, vehicles, storage areas, and any work area or condition that may be hazardous to the operation of aircraft, fire-rescue equipment, or maintenance vehicles at the airport.
g. *Punch-Lists*: Lessee shall ensure that all Improvements comply with all applicable federal, state and municipal laws and with Lessee's plans as approved by County, and shall conduct a "punch list" review of the improvement project, to ensure any defect, error or omission is corrected, so that all improvements are made, and work performed, in a First-Class manner.
h. *Completion*: Upon the completion of any improvement, and prior to Lessee's occupancy thereof, Lessee shall submit to County a copy of Lessee's acceptance letter or other similar document certifying completion, and a certified copy of any certificate or permit which might be required by any federal, state or municipal agency in connection with the completion or occupancy thereof.
i. *Final Records*: Lessee shall, within thirty (30) calendar days of completion, submit to Airport an itemized statement of the total cost of any improvements, and copies of all invoices and other records in connection therewith. Lessee shall also furnish to County a complete, legible set of final, reproducible, "as built" drawings, and in digital format as specified by County Code of any and all improvements. County may, at its discretion, request additional information from Lessee regarding costs, and Lessee shall provide that information within thirty (30) calendar days of County's request therefor.

5.4. <u>Financial Requirements</u>

a. *Financial Capacity*: Lessee shall furnish to Airport a financial statement showing, to County's satisfaction at its discretion, Lessee's financial capacity (including through the use of loans or credit) to pay all costs of a proposed improvement. Any

such financial statement shall be treated as privileged and/or confidential to the extent required or allowed by law.

b. *Performance Security and Payment Bonds*: At all times during the construction of Improvements, Lessee shall maintain performance security and payment bonds, covering the materials wages and benefits associated with the work involved in the Improvements. Such bonds must be acceptable as to form and surety by County, at its discretion and consistent with the requirements of DCC Title 20. The bonds shall protect County from liability, losses or damages arising from the work associated with the Improvements. Lessee shall ensure that County is listed as an additional obligee under such bonds. Lessee shall furnish copies of the bonds to the County upon request. The performance security shall cover an amount equal to no less than 100% of the cost to construct the improvements.

c. *Notice of Posted Security*: Prior to commencing any improvement or other project, Lessee shall, at its cost, record a notice of posted security and otherwise comply with NRS 108.2403, and provide evidence to County, in a form satisfactory to County, that Lessee has so complied; and that Lessee has in fact posted the security in accordance with NRS Chapter 108.

d. *Prompt Payment*: Lessee shall pay when due all claims for labor or materials at or for use on the Premises.

e. *Free from Liens*: Lessee shall not engage in any conduct which results in the attachment to the Premises of a mechanic or materialman's lien. If a mechanic's or materialman's lien attaches to the Premises as a result of any improvement project, and Lessee, in good faith, contests the validity of any such lien, or of any other claim or demand placed on the Premises, then Lessee shall, at its cost, defend and protect itself, County, the Premises and Airport against the same, and shall pay and satisfy any such judgment that might be rendered thereon before the enforcement thereof against County, the Premises or Airport. If County requires, and to the extent required by NRS, Lessee shall furnish to County a surety bond in an amount equal to 150% of the amount of such contested lien claim or demand, indemnifying County against liability for the same.

COMPLIANCE WITH NEVADA LAW. PURSUANT TO NRS 108.234(2)(e), LESSEE IS REQUIRED TO COMPLY WITH THE PROVISIONS OF NRS CHAPTER 108 APPLICABLE TO A TENANT, WHICH PROVISIONS INCLUDE OBTAINING SECURITY FOR MECHANICS' AND MATERIALMEN'S LIENS AND RECORDING A NOTICE OF POSTED SECURITY BEFORE CAUSING A WORK OF IMPROVEMENT TO BE CONSTRUCTED, ALTERED OR REPAIRED UPON PROPERTY THE TENANT IS LEASING. ANY FAILURE OF LESSEE TO COMPLY SHALL BE A MATERIAL BREACH OF THIS LEASE.

5.5. Ownership of Improvements & Amortization

a. All improvements and Trade Fixtures installed by or on behalf of Lessee hereunder, including those identified in Exhibit C, shall remain the property of Lessee until expiration or earlier termination of this Lease. Any Improvements constructed upon the Premises shall automatically revert or transfer to County upon the expiration of the Initial Term or earlier termination, provided that County may direct Lessee to remove the Improvements at Lessee's cost as set forth in this Lease.

b. Upon the expiration or termination of this Lease, County shall not be liable to Lessee for purchase, repayment or reimbursement of any Improvement or Trade Fixture on the Premises or Airport, or for payment of any alleged remaining unamortized value thereof and/or any other cost relating thereto.

ARTICLE 6: Insurance

6.1. General Insurance Requirements

a. Lessee shall, at its sole cost and expense, procure and maintain in effect insurance coverage with limits not less than those set forth herein. Lessee shall obtain any insurance required by this Lease from insurance companies that are duly licensed or authorized in Nevada to issue insurance policies for the required limits and coverages. All companies that provide insurance policies required under this Lease shall have an A.M. Best rating of A-VII or better.

b. Insurance certificates shall show that written notice of cancellation or of any material change in coverage shall be delivered to the Airport in advance of the effective date of the change.

c. Upon the effective date of the Lease, Lessee shall deliver to County certificates of insurance establishing that Lessee has obtained and is maintaining the policies, coverages, and endorsements required by the Lease. During the month of January each year, Lessee must provide the Airport with annual insurance coverage documentation. The County may, from time to time, demand other or additional evidence of required insurance.

d. The County does not represent that the insurance coverage and limits established in this Lease necessarily will be adequate to protect Lessee or Lessee's interests. Insurance limits required herein shall not be deemed as a limitation on Lessee's liability.

e. All policies (primary and excess) and Certificates of Insurance shall include Lessee as a named insured. All policies shall be primary coverage for any and all claims and losses arising from the use, occupancy and operation of the Leased Premises and the Airport. All policies shall name, and Certificates shall show by separate endorsement that policies name, the County, its officers, agents and employees as Additional Insureds and shall waive all rights of subrogation against the County, its officers, agents, and employees for the coverage; any other insurance available to County shall be excess and shall not contribute with this insurance.

f. At a minimum, Lessee is required to provide and maintain the following insurance:

Liability (including bodily injury & property damage)

Each occurrence:	$ 1,000,000
Each passenger:	$ 100,000

Required Extensions:

1. Physical Damage — Full insurable value of all aircraft
2. Ground Hangarkeeper's Liability
3. Premises
4. Contractual, including coverage for assumption of liability set forth in this Lease;
5. Liability while operating mobile equipment on Airport property, if and to the extent applicable and necessary; and

6. Personal Injury, in the amount of $75,000.

Fire & Extended Risk

Each Occurrence:	$1,000,000
Aggregate:	$2,000,000

Automobile Liability Policy

Covering owned, non-owned and hired automobiles, if any, for use on the Premises or elsewhere on the Airport, with minimum limit of $1,000,000.00 combined single limit per occurrence.

Workers' Compensation, and related coverages

Employer's Liability:	
Bodily injury, each accident	$ 1,000,000
Bodily injury by disease, each employee	$ 1,000,000
Bodily injury/disease aggregate	$ 1,000,000
Foreign voluntary worker compensation	Statutory
Other:	Statutory, as required[1]

g. The Parties agree that the County maintains the right to revise—by Resolution adopted by the Board of County Commissioners—the insurance requirements set forth herein as to amounts, limitations and types of coverage, and Lessee hereby agrees to comply with such revised requirements upon notice from County.

6.2. Project Insurance Requirements

a. Lessee shall maintain, or require any contractor to maintain, insurance protecting County and Lessee from exposure to claims during the construction of any Improvements. This insurance shall include, without limitation and as applicable, comprehensive or commercial general liability, motor vehicle liability, "wrap-up," workman's compensation and builder's risk, the last equal to the maximum probable loss covering the design and construction and all materials and equipment to be used therefor.

b. In addition to any other insurance coverage carried by or for Lessee hereunder, in any contract pertaining to improving the Premises, Lessee shall require any contractor to cause County, its officers, agents, and employees to be insured against the risk of claims and/or demands by third persons against County, its officers, agents and employees. Such insurance shall be in a combined single limit of not less than one million dollars ($1,000,000.00) for bodily injury and property damage. County may revise this requirement as to amounts, limitations, and types of coverage, and Lessee shall comply, and shall ensure that its contractor complies, with such revision promptly upon receipt of written notice from County stating the revision and the reason therefore.

6.3 Insurance Claims

Upon damage to or destruction of the Premises or any improvement thereto or thereon, Lessee shall file a timely, complete claim for such loss with the appropriate insurer and

[1] Lessee shall be responsible for ensuring that all Workers' Compensation Insurance and Employer's Liability coverage has been acquired and maintained in accordance with the laws of the State of Nevada.

pursue diligently the processing of such claim. If Lessee fails timely to file such a claim, then County may do so and pursue the processing thereof. Upon receipt by Lessee and County of the proceeds of any applicable insurance policy, those proceeds shall be deposited into an escrow account, approved in writing by County at its discretion, so as to be available to pay for the cost of such restoration, repair, replacement or rebuilding. Such proceeds shall be disbursed during construction to pay the cost of such work. If the amount of such insurance proceeds is insufficient to pay the costs of the necessary restoration, repair, replacement or rebuilding of such damaged improvements, then Lessee shall pay any additional sums required into that account. If the amount of such insurance proceeds is in excess of the cost thereof, then the amount of such excess shall be remitted to Lessee.

ARTICLE 7: Indemnification & Legal Action

7.1. Indemnification

Lessee shall keep, save, release, protect, defend (at the election of County), indemnify and hold harmless County, its officers, agents and employees, from and against any and all claims, fines, demands, suits, causes of action, liability and damages including, but not limited to, costs of court and administrative proceedings and fees of attorneys and other professionals incurred by County, unless caused solely by the tortious or other wrongful conduct of County, in connection with:

a. Lessee's operations or conduct on the Premises and other areas upon the Airport;
b. Any act or omission by Lessee or Lessee's agents, which is related to the terms and provisions of this Lease;
c. Lessee's development, improvement, use, occupancy, maintenance, management and operation of the Premises;
d. Defects in aircraft, vehicles, equipment, fixtures and other products owned, used, operated, installed or stored by Lessee on any Airport location, including the Premises;
e. Any hazardous or toxic substance, material or waste (as now or hereafter defined or classified under applicable federal, state or local law), including petroleum products, which is brought, deposited, stored on or removed from the Premises or Airport by (or on behalf of) Lessee; or contamination of the Premises, neighboring property, or any other Airport property resulting from any of the foregoing. The foregoing may include, without limitation, claims relating to any tanks, dispensers, pipes, lines, cables, conduits, or other facilities or equipment on or about the Premises, sued for the delivery, storage or dispensing of fuel or other petroleum products.

This indemnification of County by Lessee includes, without limitation, costs incurred in connection with any investigation of site conditions or any clean-up, remediation, removal, reclamation or restoration work, upon or under the Premises or neighboring property, if originating from the Premises. Lessee's obligation to indemnify County as provided herein shall survive the expiration or early termination of this Lease.

7.2. Pending Action or Claim

Upon receiving notice of any claim or the like, Lessee shall, at its cost, immediately investigate and, if necessary, cure or commence to cure by taking all action prescribed by applicable federal, state and local laws. Lessee shall immediately notify Airport in writing of:

a. any environmental or other enforcement, clean-up, removal or other governmental or regulatory action instituted, completed or threatened pursuant to any federal, state or local law;
b. any claim made or threatened by any person against Lessee for damages, contribution or cost recovery, compensation, loss or injury resulting from or claimed to result from the presence of hazardous material or the condition of the Premises;
c. any occurrence which might reasonably give rise to or result in a claim as set forth, above; and
d. any claim, demand or the like which in any way affects or might affect County;
e. reports to any regulatory agency or governmental authority arising out of or in connection with the delivery to, storage on or removal from the Premises of hazardous material, including any complaints, notices, warnings or asserted violations in connection therewith.

Lessee shall provide Airport with copies of all documentation related to the foregoing. Nothing herein shall be construed as limiting Lessee's right to compromise and/or defend against a claim, demand or the like to the extent of its interest therein.

7.3. Designation of In-State Agent

If Lessee is not a resident of the State of Nevada, or is an association or partnership without a member or partner resident of this State, or is a foreign corporation, then it shall appoint an agent for service of process. Upon any failure of that agent to perform, Lessee shall designate the Secretary of State, State of Nevada, its agent for the purpose of service of process in any legal action between it and County arising out of or based upon this Lease, and the service shall be made as provided by the laws of the State of Nevada for service upon a non-resident. If service of such process is not possible or not effected, then Lessee may be personally served with such process out of this State, by the registered mailing of such complaint and process to Lessee at the address or addresses set forth herein or as they might be amended consistent with this Lease. Any such service out of this State shall constitute valid service upon Lessee as of the date of mailing.

Lessee designates as its in-state agent: NOT APPLICABLE
With a Nevada address of: _____
_____

7.4. Lease Determinations & Appeal Process

a. *County Representatives*: The Board has designated the Airport Manager as the individual which shall have the authority to make determinations regarding Lessee's compliance with the terms of this Lease.
b. *Determination of Breach*: If the Airport Manager determines that Lessee is noncompliant, in breach, or otherwise in Default under this Lease, then the Airport manager will make a written, final determination and provide a notice to the Lessee, as more specifically set forth other sections of this Lease. The written determination shall include a statement which unambiguously clarifies that it constitutes a "final determination."
c. *Appeal of Manager's Decision*: Lessee may appeal the Airport Manager's final determination to the Douglas County Board of Commissioners. Lessee must file a notice of its intent to appeal with the Clerk of the Board by no later than the tenth (10) calendar day after the Manager's decision is delivered to Lessee.

i. Lessee's notice of appeal shall contain a written statement of the reasons why the Manager's final determination is erroneous or contrary to law. The written statement and shall be complete with supporting evidence, citations to Lease provisions or other authoritative documents.
ii. Lessee's notice of appeal shall be accompanied with the appeal fee, which is established by resolution of the Board.

d. *Review by BOCC*: the Board shall act as the appellate body for the Airport Manager's final determination. The appellate body, except as specifically stated herein, shall hear the appeal and render its decision within 60 calendar days after the filing of the notice of appeal and applicable fees.
    i. The appellate body may affirm, reverse or modify only those items raised in the appeal.

e. *Modification of Appeal Process*: The Board may, by ordinance, establish or modify the process for appeals of final determinations made by the Airport Manager. If the Board adopts such an ordinance, then Lessee agrees to adhere to the established appeal process to the extent it differs from the foregoing.

7.5. Legal Costs

If any civil action or other judicial, quasi-judicial or administrative action or proceeding is instituted to enforce any term of this Lease, to determine or declare the rights and duties of the parties hereto or to recover any amount due hereunder, then the losing party shall pay the prevailing party such sum as the court or other judicial or quasi-judicial tribunal might adjudge reasonable as attorney fees and/or legal or other costs, in addition to any sum awarded as damages or as a cost or disbursement permitted by statute or rule.

7.6. Liability Limitation

a. *NRS Chapter 41*: The County will not waive and intends to assert available NRS Chapter 41 Limitations in all cases.

b. *Punitive Damages, Incidental, or Consequential Damages*: Contract liability of either party shall not be subject to punitive damages. Under no circumstances shall County ever be responsible for incidental or consequential damages to the other party, regardless of how such damages arise or are incurred.

c. *Third Party Non-Compliance*: County shall not be liable to Lessee for any act or conduct, including unlawful conduct, by any Airport tenant, user, contractor, or other third party, unless otherwise expressly provided herein. Lessee shall not be a third-party beneficiary of any contract between the County and another; nor shall County have any duty to Lessee to enforce any such contract.

d. *County Liability*: County shall not be liable to Lessee for any injury or damage whatsoever that might result to any person or property by or from any cause whatsoever, except as might be caused by the gross negligence or willful misconduct of Airport, its officers, agents or employees. Under no circumstance shall County ever be responsible for incidental or consequential damages to Lessee, regardless of how such damages arise or are incurred by Lessee. Except as otherwise expressly provided herein, County shall not be liable to Lessee, its officers, directors, managers, members, shareholders, agents, invitees and/or licensees for any loss or damage caused by, resulting from, arising out of, relating to or in connection or conjunction with the interruption or cessation of Lessee's activities or operations hereunder.

7.7. Interpretation

a. The wording of this Lease shall be construed simply, according to its fair meaning, and not strictly for or against either party. There shall be no presumption for or against the drafter in interpreting or enforcing this contract.
b. References to Articles, Sections, Paragraphs or Exhibits are to articles, sections, paragraphs or exhibits hereof or hereto, unless otherwise specified.
c. "Hereby," "herein," "hereof," "hereto," "hereunder" and similar words refer to this Lease.
d. Words denoting persons include firms, partnerships, corporations, associations, trusts and other legal entities, as well as natural persons.
e. Headings preceding the text of sections, any cover page, table of contents, index and/or marginal notes are solely for convenience of reference, and are not parts of this Lease nor affect its meaning.
f. Words importing the singular include the plural and vice-versa.
g. Where general wording and specific wording appear to conflict, the specific shall take precedence over the general.
h. References or citations to legislative acts, statutes, administrative regulations and the like are to such acts and the like in their form as of the commencement of the Term, and as they might be amended, recodified or supplanted.
i. The various Articles, Sections, Paragraphs, Exhibits, clauses and terms shall be read and construed together, to avoid ambiguity or contradiction where logically possible.
j. If any Article, Section, Paragraph, clause or term is deemed, by any court or other judicial or quasi-judicial tribunal having jurisdiction, to be illegal, invalid or unenforceable, it shall be severed from the remainder of this Lease, which shall remain in full force.

7.8. Governing Law & Jurisdiction

This Lease was entered and shall be performed in the County of Douglas, State of Nevada, and the laws of the State of Nevada and Douglas County, Nevada shall govern the rights and duties of the parties and the interpretation of this Lease. Any action, claim or dispute or other legal issue regarding this Lease shall be resolved by binding arbitration, with an arbiter to be selected from a list maintained by the Nevada Supreme Court of senior judges. If the parties cannot agree to an arbiter, then the County will make the decision. Both parties agree to pay an equal share for the senior judge and any other related court fees. Each party is responsible for their own attorney fees.

ARTICLE 8: End of Lease

8.1. Expiration, Termination & Surrender

a. *Expiration*: This Lease shall expire at the end of the Term, which includes the Option Term if properly exercised. Upon Expiration, Lessee shall have no further right hereunder, except as otherwise expressly provided herein. No notice of expiration of the Term shall be necessary.
b. *Termination*: Upon termination, Lessee shall immediately surrender the Premises to County, which may recover the following amounts from Lessee:
    i. Any unpaid fees or charges accrued through the date of termination; and

ii. Any costs incurred by County to enforce this Lease or incurred in retaking possession of the Premises, including court costs, attorney fees, other legal expenses.

c. *Not Termination*: Acts by the County, such as acts of maintenance, efforts to procure a new lessee or other user for the Premises, or the appointment of a receiver or similar person on County's initiative to protect County's interests hereunder shall not constitute a termination of Lessee's rights or obligations hereunder

d. *Surrender*: Upon Expiration, or earlier termination, Lessee shall peaceably surrender use of the Premises in good condition, reasonable wear and tear, acts of God and other casualties excepted, and County may effect that surrender by any lawful means. Consistent with the other provisions within this section, upon Expiration or Termination:

i. Lessee shall thereupon have no further rights to access the Premises, except as otherwise expressly provided herein.
ii. County may remove any abandoned Trade Fixtures or other personal property from the Premises.
iii. County may remove any Improvements upon the Premises.
iv. County may otherwise direct the disposition of Improvements, Trade Fixtures or Personal Property upon the Premises.
v. Lessee shall remain liable to County for any loss or damage on account of any holding over against County's will after the expiration or termination of this Lease, whether such loss or damage may be contemplated at this time or not.

a. *Trade Fixtures & Improvements*: Consistent with the terms of this Lease, Lessee shall, prior to Expiration or Termination of this Lease, promptly dismantle and remove its Trade Fixtures and personal property from the Premises and Airport, provided that, if the Premises are damaged by reason of, or in the course of, the removal thereof, then Lessee, at its cost, shall promptly repair any and all such damage and restore the Premises to its condition prior to the commencement of Lessee's use thereof, any reasonable wear and tear excepted. In particular, but without limitation, County may, at its discretion, direct Lessee to remove, at Lessee's cost, any and all underground storage tanks or above-ground tanks used for the handling of fuel, oil or other petroleum products, and to remediate the Premises and/or any other area of Airport which might require or warrant remediation relating to Lessee's possession and/or use thereof.

vi. The failure to remove Trade Fixtures shall not constitute an extension or holdover of the Term. If Lessee fails so to remove its Trade Fixtures or Improvements (as directed) or to restore or remediate the Premises, then County may, at its discretion, perform or have performed that removal and restoration, and Lessee shall reimburse County the cost thereof, plus an administrative charge of fifteen percent (15%). County shall not be liable to Lessee for any loss of or damage to the Improvements or any Trade Fixture as a result of its exercise of its rights hereunder.

b. *Abandonment*: Trade Fixtures or other property remaining on the Premises after termination shall be deemed abandoned, unless Lessee has notified County in writing that Lessee intends to remove the property within ten (10) calendar days

after termination, in which case the Trade Fixtures or other property remaining on the Premises shall not be deemed abandoned until the tenth (10th) calendar day after termination.

c. *Cooperation*: Upon the expiration or earlier termination of this Lease, Lessee shall cooperate with County and with any succeeding lessee or other user in the transition of possession of the Premises from Lessee to such successor.

8.2. Termination by Lessee

If Lessee is not in Default, then Lessee may terminate this Lease by delivering written notice to the County ninety (90) calendar days in advance of Lessee's intent to terminate, provided that:

a. A court of competent jurisdiction, the FAA, or other federal agency has issued an order or injunction specifically applicable to Lessee or the Premises that prevents or restrains Lessee's otherwise lawful and permissible use of the Premises, and such injunction has remained in effect for a period of at least ninety (90) calendar days; or

b. The County has failed to perform an obligation when due under this Lease, and the County fails to cure or to commence duly diligent efforts to cure such default for a period of thirty (30) calendar days after receipt of Lessee's written notice to cure the breach; or

c. The United States of America or any authorized agency thereof assumes the operation, control, or use of the Premises, or any substantial part thereof, in such a manner as substantially to restrict Lessee, for a period of at least ninety (90) calendar days, from operating thereon.

8.3. Lessee Default

Upon Lessee's Default, County will provide Lessee with a written "Notice of Default," stating the basis of the Default and providing a method for Lessee to appeal the determination. Lessee shall be deemed to be in Default if:

a. *Noncompliance (first or second offense)*: Lessee is Noncompliant, and (if it is Lessee's first or second instance of Noncompliance) Lessee fails to cure such noncompliance for a period of more than 30 days after receiving an Initial Notice of Noncompliance from the County. Lessee shall be deemed to be Noncompliant if:

   i. Lessee fails to perform any duty, or to satisfy any obligation, as required by this Lease or the Airport Documents;

   ii. Lessee causes or permits any or activity that is violative of this Lease or other Airport Documents, to occur on the Premises or at the Airport; or Lessee engages in any act or omission that is prohibited by the terms of this Lease or other Airport Documents.

   iii. Lessee fails to perform any duty, or satisfy any obligation, as required by Douglas County Code; state, local, or federal law; or as required by any other rule or regulation imposed by any governmental entity with jurisdiction over the Leased Premises.

   iv. Lessee is a business entity and fails to maintain active registration as a business entity with the Nevada Secretary of State.

v. Lessee fails to provide the Airport Manager documentation or other evidence of Lessee's compliance with the terms of this lease after the Airport Manager has requested such evidence.

b. *Noncompliance (after second offense)*: Lessee is Noncompliant and has been Noncompliant on at least two prior occasions.

c. *Safety Violation*: Lessee creates or permits a Safety Violation, and Lessee fails to diligently pursue remedial efforts within 24-hours of County's Initial Notice of Safety Violation. A Safety Violation includes any of the following:

i. If Lessee permits to continue, for a period of more than six (6) calendar days, the existence of an unsanitary condition at, on, in, around or about the Premises or Airport, provided that such condition was caused by, resulted from, or arose out of or in connection or conjunction with, the activities of Lessee.

ii. If Lessee permits to continue, for a period of more than ten (10) calendar days, the existence of any condition that is violative of the International Fire Code, as adopted and incorporated into the Douglas County Code.

iii. If Lessee permits the Premises to be vacated for a period exceeding ten (10) calendar days without providing the County with advanced written notice.

iv. If Lessee fails to properly store or secure hazardous materials, including petroleum products.

b. *Lease Transfer*: Lessee causes, or fails to prevent, the assignment, transfer, passing, or divestment of any of Lessee's rights or obligations under this Lease, unless the Board of County Commissioners has given prior written consent to such transaction. Default under this provision shall include:

i. Any assignment or transfer by court order or by a third party.

ii. The appointment of a receiver, trustee, liquidator, or similar figure (pertaining to Lessee's property upon the Premises or Lessee's interest in the Lease) in any legal proceeding.

c. *Federal Direction*: The United State of America (through the FAA or any other agency with oversight of the Airport) takes administrative or legal action to enforce any nondiscrimination covenant of this Lease, or to enforce any other provision of this Lease, other Airport Documents, or federal law, and directs the County to terminate this lease pursuant to the final decision in that matter.

d. *Unlawful Activities*: Lessee causes or permits any unlawful activity, to occur upon the Premises or elsewhere on Airport property; or Lessee engages in any unlawful activity upon the Premises or elsewhere on the Airport.

e. *Untruthfulness*: Lessee makes any representation to the County regarding Lessee's compliance with this Lease, other Airport Documents, or applicable laws, and that representation is not true.

If Lessee is a business entity, then any act or omission by any of its officers, directors, managing members, or other individuals acting on its behalf, will be attributed to Lessee as though Lessee itself committed the act or omission.

8.4. <u>County Remedies</u>

Upon Default by Lessee as described in this Lease, County may exercise any Remedy (or combination of Remedies), set forth herein or which is provided at law or equity. Thirty (30) calendar days after County's written Notice of Default is delivered to Lessee:

a. County may terminate this Lease for cause, by delivering a Notice of Termination; and such termination shall be effective immediately on the date that the Notice of Termination is delivered, unless a later date is specified in the notice.
    i. Except as set forth herein, if Lessee cures the Default after the County delivers the Notice of Default, the County may, but is not required to, waive its right to proceed to Termination.
b. If, in the County's sole discretion, the County determines that Lessee's Default can be cured in a reasonable amount of time and that Lessee's continued tenancy is in the best interest of the Airport, County may expressly permit Lessee to engage in remedial efforts for a period to be determined by County. If the Default is cured within the determined period, then the cured Default shall not be used as a basis to terminate this Lease; provided, however, that the cured Default may later be used as evidence of Lessee's Noncompliance on a prior occasion. If the Default is not cured within the determined period, then County may immediately terminate this Lease.
c. If County Terminates this Lease, then Lessee's right to the Premises is automatically Terminated unless the Parties otherwise agree in writing and County may exclude Lessee from the Premises by any lawful means.
d. County may grant rights to possess or use all or any portion of the Premises to one or more third-parties for Lessee's account. In so doing:
    i. County shall use reasonable efforts to mitigate its damages, and
    ii. Lessee shall be responsible to County for any and all costs incurred by the County in conjunction with County's efforts; and
    iii. Lessee remain responsible to County for the payment of fees and other charges due hereunder on the dates due as set forth herein, less any net revenues accruing to County as a result of any grant of rights to a third person; and
    iv. No act by County under this Paragraph shall terminate this Lease unless County so notifies Lessee, in writing, that County elects to terminate this Lease.
e. The County may have a receiver appointed to collect fees and other charges payable to Lessee and/or to conduct Lessee's operations on the Premises. The County's act of filing a petition for the appointment of a receiver nor the consequent appointment of a receiver shall constitute an election by County to terminate this Lease unless otherwise specified by County in writing.

ARTICLE 9: Lease Transfers, Assignments and other Transactions

9.1. Assignment, Transfer and Subleasing

a. *County Permission Required*: Except as otherwise expressly provided herein, Lessee shall not, in any manner, assign, transfer, sublease or otherwise convey an interest in this Lease, nor sublease the Premises or any part thereof, without the prior written consent of County (any such transactions will be referred to as a "Transfer"). Further, Lessee shall not pledge, oblige, encumber nor otherwise obligate this Lease, the Premises, Airport or its interest therein, by any security interest, pledge, note or any other instrument in the nature thereof.

i. If Lessee desires to Transfer an interest in this Lease, then Lessee shall submit to the County a written request for consent. The written request shall be completed in accordance with the Airport's Leasing Policy that is in effect at the time of the request.
   i. The request shall be accompanied by a non-refundable administrative Lease Processing Fee. The Lease Processing Fee is set by the Board of County Commissioners by Resolution.
   ii. The request shall also be accompanied by a digital, editable copy of Lessee's proposed assignment, transfer or sublease agreement.
   iii. The County will evaluate the request in accordance with the Leasing Policy that is in effect at the time the completed request (including payment) is received by the County.
   iv. The County may request additional information from Lessee regarding the proposed assignment, transfer or sublease.
   v. The County may deny consent if it determines, in its sole discretion, that Lessee has not demonstrated that the proposed assignee, transferee or sublessee is qualified in accordance with the Leasing Policy.
   vi. The County may require amendments to Lessee's proposed assignment, transfer or sublease agreement prior to consenting to the transaction.

b. *Corporate Transactions*: If Lessee is a business entity, then any transfer of Lessee's stock, membership interest, or similar change of ownership shall be deemed an assignment and therefore subject to the terms of this Article, unless (1) there is no change in management personnel, and (2) Lessee's original owners retain at least 51% of the ownership interest

c. *Bona Fide Lenders*: Lessee must obtain the County's prior written consent in order to give, assign, transfer, mortgage, hypothecate, grant control of or encumber Lessee's interest under this Lease, and the leasehold estate so created, to a bona fide lender, a state or federally chartered lending institution, or a chartered insurance company or pension fund, on the security of the leasehold estate. If the County's consent is given, then Lessee may sign any and all instruments in connection therewith necessary and proper to complete such loan and perfect the security therefor to be given to such lender. One (1) copy of any and all such security devices or instruments shall be filed with County no later than seven (7) Business Days after the effective date thereof, and Lessee shall give County written notice of any change or amendment thereto. Any such encumbrance holder shall have the right, at any time during the time of the loan and while this Lease is in full force and effect, to do any act or thing required of Lessee in order to prevent a forfeiture of Lessee's rights hereunder, and all such acts or things so done shall prevent a forfeiture of Lessee's rights hereunder as if done by Lessee.

d. *Transaction Fee*: the Parties acknowledge that the County has invested substantially in the improvement and maintenance of the Airport, and that continued investment will have a positive financial impact on the value of Lessee's Improvements and leasehold. In recognition of such investment, in the event of a transaction under subparagraph (a), above, Lessee shall (at the time of transfer) cause to be paid to County a fee equal to 2% of the total sales price of the Premises and/or Improvements.

e. *County's Fee Interest*: County will not subject its fee interest to the lien of any leasehold financing obtained by Lessee hereunder. County's fee interest shall be superior and prior to Lessee's leasehold interest; provided, however, that on commencement of the Term, the Premises shall be free and clear of all encumbrances. Thereafter, any Deed of Trust placed on the Premises by County shall expressly provide that it is subject and subordinate to: (A) this Lease and Lessee's rights hereunder, (B) any mortgage then in existence on the Improvements and the leasehold estate as permitted by this Lease; and (C) Lessee's rights as permitted by this Lease to encumber the leasehold estate and the Improvements thereto.

f. *Foreclosure*: Provided that Lessee complied with the requirements of Title 9 of this Lease, and provided that County had the first right of refusal to reacquire the Leased Premises, the County's written consent will not be required for:

    i. A transfer of this Lease as the result of a sale under the power of sale or at a judicial foreclosure or a deed or assignment to the encumbrance holder in lieu of foreclosure.

g. *Creation of Condominiums*: Notwithstanding anything in this Lease to the contrary, County acknowledges that Lessee entered into this Lease with the intent of creating a condominium project. The condominium conversion shall be evidenced by the recordation of a Declaration of Condominium Covenants and Restrictions for the community association ("Declaration") and the assignment of this Lease to the condominium association, which must be approved by the County as set forth in Article 9. The County has reviewed the draft Declaration, attached hereto as Exhibit D, and agrees that a future application mirroring the draft Declaration will be acceptable as long as it otherwise complies with the paragraph. If Lessee intends to pursue this option, then the assignment application and final-draft Declaration shall be submitted to the Airport Manager by no later than 60 months after the Effective Date. Thereafter, the County may, without cause, elect to disapprove the request to create a condominium. The County agrees that it will not use minimum requirements pertaining to the size of the building or number of units as a basis to deny the request because these minimum requirements were established after the hangar upon the premises was constructed. Lessee understands that it will be subject to all other standard Rules and Regulations, laws, permitting requirements or other applicable provisions with respect to the operation of a Condominium association.

    At all times, the Condo Association shall keep on file with the Airport a list of all current unit owners with each owner's telephone number, email address, mailing address, and Aircraft tail number.

    The County acknowledges that sales, leases, subleases and assignments of individual condominiums ("Unit Transfer") by the owners thereof do not constitute sales, leases, subleases or assignments of Lessee's interest under this Lease and therefore do not require County's approval under this Section 9.1(a). However, a Unit Transfer will trigger an abbreviated review of the proposed buyer/lessee ("Unit Transferee") by the Airport Manager to ensure the Unit Transferee meets the

Airport's standards for airport users as set forth in the Airport Rules and Regulations, the Airport Minimum Standards, Douglas County Code, Federal Aviation Regulations, and any other rule or regulation applicable to operations or conduct at the Airport (collectively, the "Rules"). The Airport Manager may disapprove a Unit Transferee if the Airport Manager has a record of one or more violations of the Rules by the Unit Transferee at this airport, or obtains records of one or more violations of similar rules by the Unit Transferee at any airport, except for instances where there is also a record that the Unit Transferee subsequently compiled with the Airport instructions to resolve such violation. If the Unit Transferee is a business entity, then the analysis will apply to all individuals with authority to act on behalf of the entity.

Lessee shall ensure that the County is provided 15 days written notice prior to the proposed effective date of any condominium sale or transfer. The notice shall include at a minimum the identity of the unit to be sold/transferred and identity of the buyer/transferee. The evaluation of the proposed buyer will be conducted by the Airport Manager. The Airport Manager's failure to respond within the 15-day period shall be deemed approval.

9.2. Lessee's Responsibility for Third-Parties

Lessee understands and agrees that it is responsible for the conduct, actions and omissions of itself, its agents, invitees, licensees, contractors, employees, representatives, and members (collectively "LTPs"). To the extent that Lessee is prohibited from engaging in any conduct or action under the terms of this Lease, such prohibition applies also to Lessee's LTPs. Lessee's failure to prevent its LTPs from engaging in prohibited conduct will be viewed as though Lessee, itself, engaged in such prohibited conduct. Lessee further understands that:

a. Lessee shall be responsible and liable for any and all actions or omissions by any of its LTPs, and such responsibility and liability shall extend as if those actions or omissions were committed by the Lessee itself.
b. Lessee is and will remain responsible to all parties for its acts and omissions and the acts and omissions of its LTPs, and County will in no way be responsible therefor. Lessee shall retain sole responsibility for safeguarding persons and property and its activities on Airport, including the Premises, at its sole cost, expense and liability.
c. Lessee shall operate, and shall require LTPs to operate, in a safe, lawful, prudent, and professional manner, in accordance with all applicable regulations currently in effect and as they might be amended, and pursuant to directives issued by County in connection therewith. As applicable, Lessee shall make available to its LTPs copies of County's Airport Operations Manual, Airside Driving Rules and Regulations, Airport Rules and Regulations, and other applicable regulatory and procedural information.

ARTICLE 10: Governmental Conditions

10.1. Airport Requirements

The Airport receives grant funding from the Federal Aviation Administration, and is therefore subject to requirements set forth in the FAA's "Airport Sponsor Assurances." In consideration of the foregoing and of the promotion of civil aviation in general, the Parties agree as follows:

a. *Right of Flight*: County reserves unto itself, its successors in interest and assigns, for the use and benefit of the public, the right of flight for the passage of aircraft in the airspace above the surface of the Premises. This right of flight shall include the right to cause in that airspace such noise, vibrations, dust, fumes, heat, wind, air movement and similar phenomena as might be inherent in the operation of any aircraft now known or hereafter used for navigation or flight through that airspace for landing at, taking off from or operating on or at Airport.

b. *No Exclusive Rights*: Nothing in this Lease shall be construed as granting or authorizing the granting of an exclusive right within the meaning of the Federal Aviation Act of 1958, as applicable.

c. *Height Restriction*: Lessee shall not erect nor permit the erection of any structure or object, nor permit the growth of any tree, above the mean sea level elevation applicable to the most critical area of Airport, in accordance with 14 C.F.R. Part 77. If this Part is breached, County may enter the Premises and remove the structure or object or cut the tree, all of which shall be at Lessee's cost.

d. *Subordination of Lease*: The Parties agree that this Lease shall be subordinate to the terms of any instrument or document under which County acquired the Airport land or improvements thereto, of which the Premises are a part, and shall be given only such effect as will not conflict nor be inconsistent with such terms. This Lease shall be subordinate to the terms of any existing or future contract between County and the United States of America relating to the development, operation or maintenance of Airport, the entering of which has been or might be required as a condition precedent to the expenditure of federal funds for the development of Airport. Such contract documents are public records and may be requested by Lessee at any time in accordance with NRS Chapter 239.

e. *Nondiscrimination*: Lessee, for itself, its representatives, successors in interest, and assigns, as a part of the consideration hereof, agrees, as a covenant running with the land, that (a) no person, on the ground of race, color, sex or national origin, shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in the use of the Premises; (b) in the construction of any improvements on, over or under the Premises and the furnishing of services thereon, no person, on the ground of race, color, sex, or national origin, shall be excluded from participation in, denied the benefits of or otherwise subjected to discrimination; and (c) Lessee shall use the Premises in compliance with all other requirements of Title VI of the Civil Rights Act of 1964, 14 C.F.R. 152 and 49 C.F.R. Part 21, Subtitle A, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation, and as Title VI and those Parts might be amended.

f. *Nondiscrimination (NRS)*: In connection with work performed hereunder, Lessee shall comply with the provisions of NRS 338.125, and Lessee shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, gender identity or expression, or age. In

addition, Lessee shall require the inclusion of these terms in all contracts for work on the Premises:

> *In connection with the performance of the work, the contractor shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, gender identity or expression, sexual orientation or age, including, without limitation, with regard to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including, without limitation, apprenticeship.*

g. *Disadvantaged Business Enterprises*: 49 C.F.R. Part 23, Disadvantaged Business Enterprises (DBE), and as it might be amended, and other similar regulations which might be enacted, might apply to Lessee's activities hereunder, unless exempted by those regulations. Lessee shall comply with the applicable regulatory agencies in reference thereto. The requirements of these regulations include, without limitation, compliance with DBE participation goals, the keeping of certain records of good faith compliance efforts, which would be subject to review by the various agencies, the submission of various reports and, if so directed, the contracting of specified percentages of goods and services contracts to DBEs.

h. *Americans With Disabilities Act*: 49 C.F.R. Part 27, "Nondiscrimination on the basis of disability in programs or activities receiving Federal financial assistance," and as it might be amended, all applicable rules and regulations of the Department of Transportation and the Department of Justice for airport operators, all applicable Air Carrier Access Act rules (14 C.F.R. Part 382, "Nondiscrimination on the basis of disability in air travel") and such other similar regulations that might be enacted, might apply to Lessee's activities hereunder, unless exempted by those regulations. Lessee shall comply with the regulatory requirements relating thereto, which compliance might include, but not be limited to, designating a coordinator pursuant to Section 504 of the Americans With Disabilities Act, participating in complaint procedures, conducting self-inspections, receiving input from organizations of persons with disabilities and participating in efforts to improve program and structural accessibility. These efforts might be subject to review by the various responsible agencies, the submission of various reports and, if so directed, the offering of specified services to support the equitable access and use of Airport and air transportation by persons with disabilities.

i. *National Emergency*: This Lease shall be subject to whatever right the United States of America now has, or in the future might have, affecting the control, operation, regulation and taking over of the Airport, or the exclusive or nonexclusive use of Airport, by the United States during time of war, whether declared by the United States Congress or not, other military action, national emergency or the like.

10.2. <u>Certifications</u>

Lessee certifies, to the best of its knowledge and belief, that:

a. *Anti-Lobbying*: No federally appropriated funds have been paid or will be paid, by or on behalf of Lessee, to any person for influencing or attempting to influence an officer or employee of any federal agency or a member, officer or employee of Congress, in connection with the award, making or entering of any federal contract

and/or the extension, continuation, renewal, amendment or modification of any federal contract.

i. If any funds other than federally appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency or a member, officer or employee of Congress, in connection with any federal contract relating to this Lease, then Lessee shall complete and submit Standard Form-LLL, Disclosure of Lobby Activities, or as it might be revised or supplanted.

ii. Lessee shall require the inclusion of this certification language in the award documents for all subawards at all tiers, and shall require all subrecipients to certify and disclose accordingly.

b. *Citizenship (Ownership)*: Lessee is not owned nor controlled by one or more citizens or nationals of a foreign country included in the list of countries that discriminate against United States business entities, published by the Office of the United States Trade Representative or any successor thereto;

c. *Citizenship (Contract)*: Lessee has not knowingly (after diligent investigation) entered into any contract or subcontract hereunder with a contractor that is a citizen or national of a foreign country on that list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on that list; and has not procured any product or subcontracted for the supply of any product, for use hereunder, that is produced in a foreign country on that list.

i. Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 C.F.R. Part 30.17, no contract shall be awarded to any party hereunder that is unable to certify to the above. If Lessee knowingly procures or subcontracts for the supply of any product or service of a foreign country on that list for use hereunder, the FAA may direct, through County, cancellation of such contract, at no cost to the United States of America or the County.

ii. Lessee shall ensure the incorporation by reference of this provision for certification, without modification, in each contract and in all subcontracts. Lessee may rely upon the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous. Lessee shall provide immediate written notice to County if it learns that a prospective contractor's certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances, and shall require its contractors and their subcontractors to provide immediate written notice to County and Lessee if such contractor or subcontractor learns that its certification was erroneous or has become so by reason of changed circumstances.

These certifications are a material representation of fact upon which County relied when entering this Lease. If it is determined that Lessee or any contractor or subcontractor thereof knowingly rendered an erroneous certification, the FAA may direct, through County, termination of the contract or subcontract, at no cost to the United States of America. Nothing contained herein shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The

knowledge and information of Lessee is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Lessee acknowledges and agrees that these certifications concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious or fraudulent certification might render the maker subject to prosecution under 18 U.S.C. Section 1001.

10.3. Federal Review

This Lease is subject to any applicable review by the FAA, the TSA and/or any other federal agency having jurisdiction, to determine compliance with federal law and any preexisting contractual requirements associated with the airport's eligibility for federal grant funding, and shall be in full force and effect pending such review and approval by the FAA, the TSA or other agency. Upon such review, the parties shall modify any term hereof which might be determined to be in violation of the foregoing requirements.

Agencies having jurisdiction over Airport, County, the Premises or Lessee might promulgate, enact or implement regulatory or other legal changes. Lessee shall be responsible for obtaining all Notices of Proposed Rule Making and/or similar documents directly from such agencies. County may, but shall not be obligated to, provide notice of proposed changes, but nothing contained herein shall render this provision unenforceable by virtue of Lessee's failure to receive notice of proposed changes.

ARTICLE 11: General Provisions

11.1. Representations and Warranties

Except as otherwise expressly provided herein, no representation nor warranty, whether oral or written, express or implied, made before, upon or after the signing hereof, shall be incorporated herein or otherwise modify the terms hereof.

a. As to Lessee:
   i. Lessee represents and warrants that Lessee has the skill, experience, expertise and other resources necessary to possess, develop, use and maintain the Premises, and otherwise perform its obligations hereunder, in a First-Class manner, acceptable to County at its discretion, throughout the Term and any holdover, compliant with all terms hereof;
   ii. Lessee represents and warrants that Lessee has or can seasonably procure adequate financing, including insurance and bonds as required, to plan, design, install, maintain, possess and use the Premises and any Improvements thereupon, including the procurement of all necessary approvals, permits and other authorizations from any entity having jurisdiction over the Premises and the keeping of adequate reserves for their maintenance and repair as provided herein; and
   iii. Lessee represents and warrants that Lessee has had a full and fair opportunity to review this Lease, all Airport Documents, and laws or regulations pertaining to its use or development of the Premises. Lessee's review included the opportunity to consult with an attorney of Lessee's own choosing. Lessee understands and agrees to abide by the foregoing.

iv. Lessee represents and warrants that, as of the signing hereof, Lessee's possession and intended use of the Premises do not conflict with the Master Plan, and/or any other plan currently in effect for Airport. Lessee represents that it will not make any use of the Premises which would be in conflict with the Master Plan or any other Airport Document.

b. As to County:
   i. County represents and warrants that it owns the Premises in fee simple and is capable of demising them to Lessee; and
   ii. County has no present knowledge, information nor belief that any lien, encumbrance, judgment or the like exists which would substantially interfere with Lessee's beneficial use and enjoyment of the Premises.
   iii. County makes no representation, assurance, warranty or guarantee relating to the suitability of the Premises or any other area of Airport for any use, shall have no obligation to repair, maintain, renovate or otherwise incur any cost or expense with respect to the Premises, any other area of Airport, or any improvement or Trade Fixture now or hereafter installed or used as a part of the Premises or elsewhere on, at or about Airport, and shall have no liability to Lessee arising out of any defect, latent or patent, in the Premises or elsewhere at Airport.
   iv. *Condition of Airport*: County makes no representations or warranties as to the present or future conditions of the Airport. Subject to its annual budget priorities, personnel, and federal funding availability, County will maintain the runways, taxilanes and other airfield areas as part of its standard, regular airside pavement maintenance program. This responsibility shall not be deemed as limiting the County's ability to recover damages from Lessee or other parties who have damaged or otherwise necessitated maintenance or repairs to the Airport facilities. County may, at its discretion or as required by law, further develop and/or improve Airport and/or any portion or area thereof, and take such action as it deems necessary or advisable at its discretion to develop the Airport, regardless of the desires or view of Lessee and without interference or hindrance from it, except as otherwise expressly provided herein. County's right to develop and improve Airport includes development, construction or installation of facilities, structures or other Improvements. County has no duty to Lessee or any Sublessee to develop or improve Airport.
   v. *Special Events*: County may, at its discretion, conduct or host special activities or events near or about the Premises or elsewhere at or about Airport. County shall not be liable to Lessee or any Sublessee for any actual or alleged cost or loss, including, but not limited to, any actual or alleged loss of revenue or good will, caused by, resulting from, arising out of, relating to or in connection or conjunction with such special events.
   vi. *Master Plan*: County, its officers, agents and employees shall not be liable for any effort or action toward implementation of the current or any future airport master plan, airport layout plan, or other similar plan; Lessee waives any right to claim damages or other compensation arising from such effort or action.

11.2. Notice

Except as otherwise expressly provided herein, all notices required to be given hereunder shall be in writing and shall be deemed given, provided, delivered, and received upon: (A) personal delivery by a registered process server; or (B) three (3) Business Days after deposit in the United States Mail as certified mail, return receipt requested, postage prepaid, to the parties at the addresses set forth herein, regardless of whether the return receipt confirms delivery consistent herewith:

To Airport (County): **Douglas County**
Attn: Minden-Tahoe Airport Manager
P.O. Box 218
1146 Airport Road
Minden, Nevada 89423

To Lessee:	87 Enterprises LLC
Name:	Attn: Steve Temple, Manager
Address:	366 Genoa Springs Dr.
City, State Zip:	Genoa, NV 89411
E-mail address:	stetemple@yahoo.com
Phone number(s):	
Cell phone number:	

The parties, or either of them, may designate in writing any change in address or addresses, including electronic or "email" addresses, and/or in identity of substitute or supplementary persons to be sent notices. Notwithstanding the foregoing, the parties may send notices or other documents concerning day-to-day operations and use of the Premises by first-class mail, postage prepaid, to County or Lessee at the addresses given above, or by electronic mail.

11.3. Miscellaneous

a. *Amendments*: This Lease may be amended only by a writing duly approved and signed by authorized representatives of the parties.
b. *Other Contracts*: Except as otherwise expressly provided herein, the terms of this Lease shall not affect the terms of any other lease or other contract between County and Lessee.
c. *Rights Cumulative*: The rights and remedies of County and Lessee specified in this Lease are not intended to be and shall not be exclusive of one another or of any right of County or Lessee at law or in equity, unless otherwise so stated.
d. *Conflict of Interest*: To the best of the parties' knowledge, information and belief upon the signing hereof, no officer, agent or employee of County is directly or indirectly a party to, or otherwise a beneficiary of, this Lease. Ownership of stock in a publicly traded corporation, or use of Lessee's products and/or services as a patron or Sublessee, shall not be considered a breach of this Section.
e. *Nonliability of Agents or Employees*: No Trustee, officer, director, agent or employee of County or Lessee shall be charged personally or held contractually liable by or to the other party under the provisions of or in connection with this

Lease, because of any breach hereof or because of its or their execution or attempted execution hereof.

f. *No Waiver*: No waiver of breach or default by either party of any term herein to be performed by the other shall be construed as, or operate as, a waiver of any prior, contemporaneous or subsequent breach, noncompliance, or default of any term herein to be performed by the other party.

g. *Relationship of Parties*: Nothing contained herein shall be deemed or construed by County or Lessee as creating the relationship of principal and agent, partners, joint venturers or any other similar such relationship between them. Neither the method of computation of fees and charges, any other provision contained herein nor any act of County or Lessee shall create a relationship other than that of lessor and lessee. In particular, but without limitation, and consistent with Section 8.04, County shall have no duty under this or any other lease to or contract with Lessee, except as otherwise expressly provided therein, to protect Lessee from acts or omissions of any third party, whether or not such third party has any contract with County allowing it to transact business and/or otherwise operate at, on, about or to and from Airport.

h. *Successors and Assigns*: This Lease shall be binding upon and inure to the benefit of the successors in interest and assignees of County and Lessee, where permitted hereunder.

i. *No Third-Party Beneficiary*: This Lease is intended solely for the benefit of County and Lessee. No right of any alleged third-party beneficiary, whether express or implied, is created hereby, nor shall any third party claim hereunder against County or Lessee.

j. *No Brokerage*: County and Lessee dealt with each other directly and entered this Lease in their own rights and capacities, not through any broker, agent or other similar representative. This Lease was not procured nor initiated by any such person, nor were the Premises offered or leased to Lessee by or through any such person. No broker's commission or fee, finder's fee, referral fee or other similar amount shall be paid, owed or accrued, directly or indirectly, in connection herewith, as a result hereof or in relation hereto.

k. *Signature Authority*: Each natural person signing this instrument, for or on behalf of a legal entity party hereto, represents, warrants, assures and guarantees to the other such natural person, and to the other such legal entity, that he or she is duly authorized and has legal power and/or authority so to sign.

l. *Force Majeure*: Neither party shall be liable to the other for any failure, delay or interruption in performance caused by circumstances beyond its control including, but not limited to, war, whether declared by the United States Congress or not, other military action, national emergency, terrorism, government shutdown, civil disobedience or unrest, natural disaster, Act of God, strike, boycott, picketing, slowdown, work stoppages or labor matters of any other type, whether affecting either party, its contractor or subcontractor, such circumstances also including, but not limited to, any laws or regulations of the United States of America and/or any request or directive of the Department of Homeland Security, the TSA, the FAA or any other federal agency relating to aviation security.

i. Lessee understands that there are regulatory and other legal risks inherent in operating at an airport which is subject to federal law and to requirements of the airport's owner or operator, such as County, developed in accordance therewith. No abatement, reduction, diminution or forgiveness of Rent shall attach as a result of the enactment, promulgation and/or enforcement of any such law or the like including, but not limited to, any closure of the Airport. No abatement, reduction nor diminution of Rent or any other amount owed Airport by Lessee shall be allowed for any inconvenience, interruption, cessation or loss of business or other loss to Lessee, caused by any present of future law of the United States of America, any state, county, municipality or other public entity, by priorities, rationing or curtailment of labor or materials, or by any cause set forth under "Force Majeure," above.

m. *Merger and Integration:* This Lease, together with **Exhibits A, B, C, and D,** attached hereto (collectively "Lease Documents"), any document incorporated herein by reference and any amendment document duly signed by the parties, constitutes the parties' complete, entire, final agreement on the subject matter hereof, and all other representations heretofore made, oral or written, are merged herein. No oral or written statement, representation nor warranty made, by any person, before, upon, or after the signing hereof, shall modify this Lease or bind County. The Lease Documents are intended to be complimentary to one another and shall be so construed to the extent reasonably possible. To the extent that the documents are in conflict with one another, they shall have the following order of precedence: **This Lease, Exhibit A, Exhibit B, Exhibit C and finally Exhibit D.**

WHEREFORE, the parties have set their hands, on the date written below.

LESSOR:
Douglas County, Nevada

_____
Jenifer Davidson, County Manager
As authorized by the Board of County Commissioners on June 20, 2024

LESSEE:
87 Enterprises LLC
By: Steve Temple, Manager

Signature:_____

Date: _____

STATE OF NEVADA)
COUNTY OF DOUGLAS)
This instrument was acknowledged before me, a Notary Public, on the ___ day of _____ 2024, by Steve Temple

_____
Notary Signature

Exhibit A: Definitions

A.1. **"Airport" defined**. "Airport" means the Minden-Tahoe Airport, owned and operated by Douglas County.

A.2. **"Airport Documents" defined**. "Airport Documents" means the Minimum Standards, Rules and Regulations, Douglas County's Airport Operations Manual, Douglas County's Airside Driving Rules and Regulations, and the Douglas County Code, and any other document regulating or directing conduct upon the airport, which is adopted by Resolution or Ordinance by the Board.

A.3. **"Airport Master Plan" or "Master Plan" defined.** "Airport Master Plan" or "Master Plan" means County's plan for the development and/or improvement of Airport, and as that Plan might be revised.

A.4. **"Anniversary Date" defined**. "Anniversary Date" means the day and month of the Effective Date of this Lease.

A.5. **"Best Management Practices" or "BMP" defined**. "Best Management Practices" or "BMP" means those practices and procedures employed to prevent or reduce source water pollution including, but not limited to, the construction of runoff or retention basins and the replanting of eroding surfaces, to effectuate the purposes of storm water laws or as defined by the FAA, EPA or NDEP with regard to BMP.

A.6. **"Chairman" defined.** "Chairman" means the Chairman of the Douglas County Board of County Commissioners.

A.7. **"County" defined.** "County" means the County of Douglas, State of Nevada.

A.8. **"Board of County Commissioners" or "Board" defined.** "Board of County Commissioners" or "Board" means the Douglas County Board of County Commissioners, and any successor body.

A.9. **"Business Day" defined.** "Business Day" means any calendar day, excluding Saturdays, Sundays and nonjudicial days of the State of Nevada.

A.10. **"Certificate of Occupancy" defined.** "Certificate of Occupancy" has the meaning ascribed to it in Title 20 of the Douglas County Code.

A.11. **"Effective Date" defined.** "Effective Date" has the meaning ascribed to it in Article 2 of the Lease.

A.12. **"Federal Aviation Administration" or "FAA"** defined. "Federal Aviation Administration" or "FAA" means the United States of America, Department of Transportation, Federal Aviation Administration, or any successor agency.

A.13. **"First Class" defined.** "First Class" means:

a. As to improvements: improvements designed, made, built, constructed, installed, finished, decorated and maintained consistent with the highest contemporary standards, of the local custom and usage in the relevant trade or business, for improvements similar to them in size and use, such similar improvements fewer than five (5) calendar years old, and reasonably equivalent to improvements classified as "Class B" or a similar classification by relevant professionals for similar improvements with regard to their size and use; and

b. As to products and services: those of the most superior, excellent or best kind of their general class, belonging to the head or chief of several classes into which that general type of goods or services is divided.

A.14. **"Fund" defined**. "Fund" means the fund for cleaning up discharges of petroleum, as defined by NRS 590.750.

A.15. **"Hazardous Material" defined**. "Hazardous Material" has the meaning ascribed to it in Title 49 of the Code of Federal Regulations, including any revisions thereof during the Term of the Lease. The term expressly includes petroleum products.

A.16. **"Initial Term" defined.** "Initial Term" has the meaning ascribed to it in Article 2 of this Lease.

A.17. **"Improvement" defined**. "Improvement" means any solid material or structure, which is placed or erected; any construction, reconstruction, demolition, or alteration of the size of any structure including any facility of any kind; any alteration to vegetation. For the purpose of this definition, "structure" includes but is not limited to any building, road, pavement, pipe, flume, conduit, siphon, aqueduct, telephone line, underground installation of any kind, and electrical power transmission and distribution lines.

A.18. **"Lease" defined**. "Lease" means this Lease together with all Exhibits, Addenda and Appendices hereto. The term includes any amendments, provided such amendments have been duly approved and executed by both parties.

A.19. **"Leased Premises" or "Premises" defined.** "Leased Premises" or "Premises" means real property demised to Lessee, as more particularly described and depicted herein and on Exhibit B, attached hereto.

A.20. **"Lease Year" defined.** "Lease Year" means a period of twelve (12) consecutive full calendar months. The first Lease Year shall begin on the Effective Date of this Lease, and each succeeding Lease Year shall commence upon the anniversary date of Effective Date.

A.21. **"Leasing Policy" defined.** "Leasing Policy" means the Minden-Tahoe Airport Leasing Policy, which is adopted by resolution of the Board. This term includes any amendments or revisions which may be adopted by the Board after the Effective Date of this Lease.

A.22. **"Minimum Standards" defined**. "Minimum Standards" means the Minimum Standards for Commercial Aeronautical Activities at the Minden-Tahoe Airport as adopted by Resolution of the Board. This term includes any amendments or revisions which may be adopted by the Board after the Effective Date of this Lease.

A.23. **"Notice of Completion" defined.** "Notice of Completion" has the meaning ascribed to it in Title 20 of the Douglas County Code.

A.24. **"Notice to Proceed" defined.** "Notice to Proceed" means a letter or other document, issued by County, authorizing Lessee to proceed with an improvement or installation.

A.25. **"Option Term" defined.** "Option Term" has the meaning ascribed to it in Article 2 of this Lease.

A.26. **"Rent" defined.** "Rent" means the monthly payment obligation owed by Lessee to County for the right to occupy the premises.

A.27. **"Rules and Regulations" defined**. "Rules and Regulations" means the Minden-Tahoe Airport's Rules and Regulations, as adopted by the Board. This term includes any amendments or revisions which may be adopted by the Board after the Effective Date of this Lease.

A.28. **"Significant Materials" defined.** "Significant Materials" means materials or substances as defined in and/or subject to pertinent storm water laws, including, but

not limited to: raw materials; materials such as fuels, solvents, detergents and plastic pellets; finished materials such as metallic products; raw materials used in food processing or production; hazardous substances as defined under Section 101(14) of the federal Comprehensive Environmental Response, Compensation and Liability Act (CERCLA); any chemical subject to reporting under Section 313 of Title III of the federal Superfund Amendment Reauthorization Act (SARA); fertilizers; pesticides; and waste products such as ashes, slag, sludge and the like, which might be released with storm water discharges, as provided in 40 C.F.R. Part 122.26(b)(12).

A.29. **"Sublessee" defined.** "Sublessee" means any subtenant, sublessee, subcontractor, partner, joint venturer or any other person possessing or using any part of the Premises under authority of this Lease or any contract, oral or written, express or implied, between Lessee and any such third person, regardless whether County consented to such contract or contracted with such third person consistent with the Lease.

A.30. **"Tenant Improvement Permit" defined.** "Tenant Improvement Permit" means a written permit, issued on a form provided by County and as that form might be revised, authorizing Lessee to commence an improvement or installation to, on or at the Premises in compliance with all terms thereof.

A.31. **"Term" defined.** "Term" means the Initial Term plus the Option Term, if the Option Term was properly exercised. If the Option Term was not properly exercised, then "Term" means only the Initial Term.

A.32. **"Trade Fixture" defined.** "Trade Fixture" means any machine, device, equipment or the like, owned or rented by Lessee, placed on the Premises but not affixed to thereto, for the conduct and support of Lessee's operations.

A.33. **"Transportation Security Administration" or "TSA" defined**. "Transportation Security Administration" or "TSA" means the United States of America, Department of Homeland Security, Transportation Security Administration, created on November 19, 2001, or any successor agency.

A.34. **"Tree" defined.** "Tree" means any vegetative material with the potential for upward growth.

Exhibit B: Premises

[*three attached pages*]

EXHIBIT B

LEGAL DESCRIPTION FOR A LEASE AREA

A portion of land situated in the Northeast Quarter of Section 17, Township 13 North, Range 20 East, Mount Diablo Meridian, in Douglas County, Nevada, and being more particularly described as follows:

COMMENCING at the southwest corner of the Northeast Quarter of said Section 17 as shown on "Record of Survey No. 15 for Douglas County", filed on December 15, 1986, as Document No. 146699, Official Records of Douglas County, Nevada;

THENCE, North 08°15'17" East, a distance of 1178.92 feet to a point on the westerly boundary of an existing lease area as described in a lease agreement titled "Lease Between Douglas County and Empire Capital Holdings, LLC", filed on January 24, 2001, as Document No. 507296, Official Records of Douglas County, Nevada;

THENCE, North 01°29'47" East, a distance of 282.10 feet along said westerly boundary;

THENCE, South 88°30'13" East, a distance of 309.40 feet along said westerly boundary;

THENCE, North 45°32'57" East, a distance of 30.27 feet along said westerly boundary to the **POINT OF BEGINNING**;

THENCE, North 45°32'57" East, a distance of 207.14 feet along said westerly boundary;

THENCE, South 44°27'03" East, a distance of 204.93 feet;

THENCE, South 45°32'57" West, a distance of 192.45 feet;

THENCE, South 44°27'03" East, a distance of 32.59 feet;

THENCE, a distance of 31.44 feet along the arc of a tangent curve to the left, having a radius of 20.00 feet, through a central angle of 90°03'45";

THENCE, South 45°29'13" West, a distance of 80.98 feet;

THENCE, a distance of 31.39 feet along the arc of a non-tangent curve to the left, having a radius of 20.00 feet, through a central angle of 89°56'15", from a tangent to the beginning of said curve to the left bearing North 45°29'13" East;

THENCE, North 44°27'03" West, a distance of 74.08 feet;

THENCE, a distance of 39.27 feet along the arc of a tangent curve to the left, having a radius of 25.00 feet, through a central angle of 90°00'00";

THENCE, North 45°32'57" East, a distance of 51.29 feet;

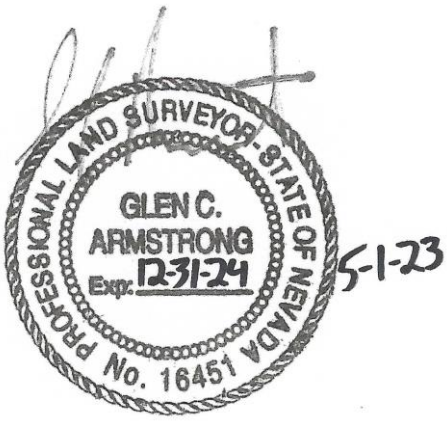
THENCE, North 44°27'03" West, a distance of 138.53 feet to the **POINT OF BEGINNING**.

Containing 1.07 acres (46,657 square feet) of land, more or less.

BASIS OF BEARING:
North was established with GPS observations using the Nevada State Plane Coordinate System (West Zone, NAD83).

See attached Exhibit B1 for a depiction of the above legal description.

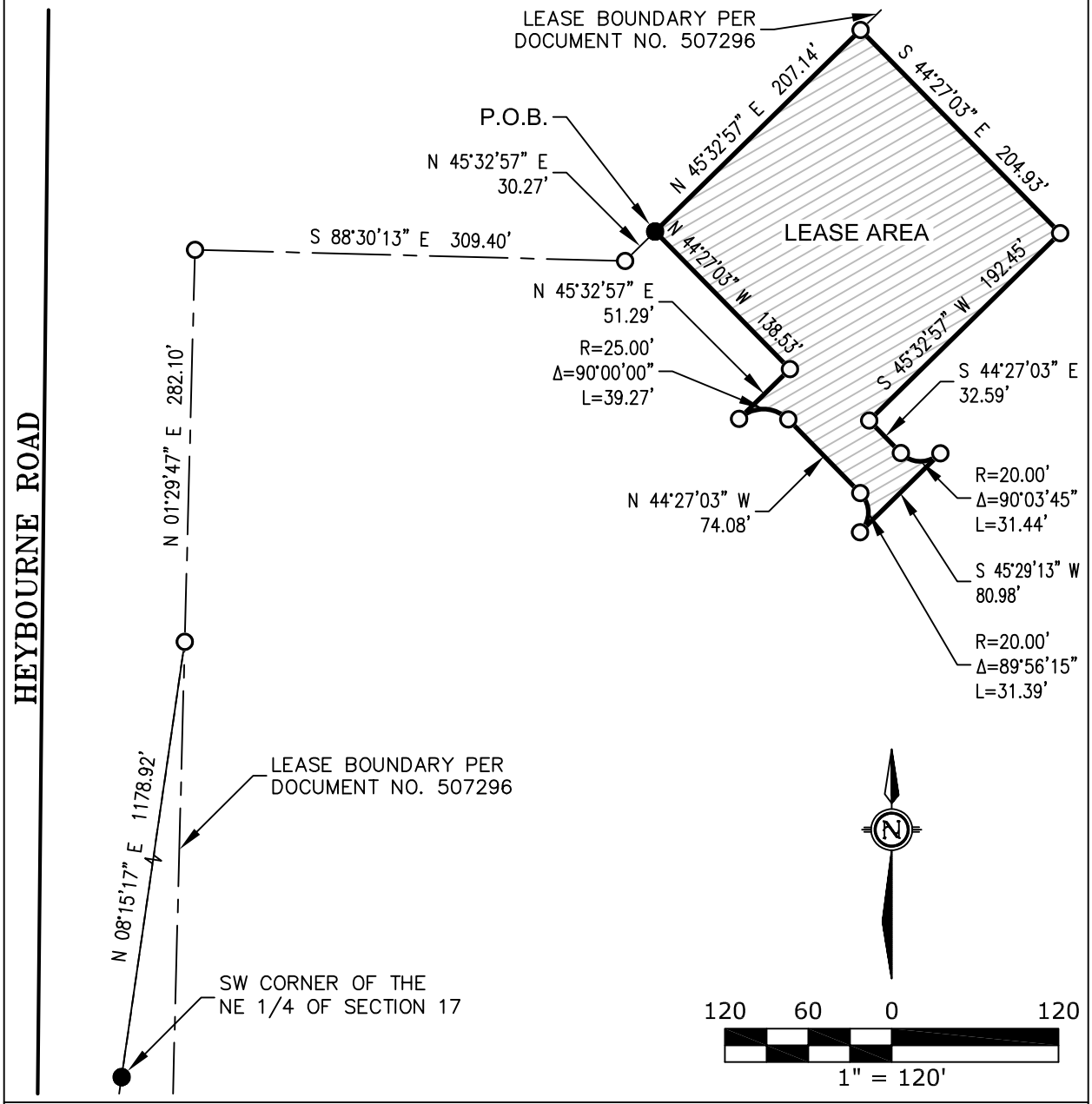
Prepared by:



Glen C. Armstrong, PLS
Nevada Certificate No. 16451
US Geomatics
P.O. Box 3299
Reno, Nevada, 89505

BASIS OF BEARING:
NORTH WAS ESTABLISHED WITH GPS OBSERVATIONS USING THE NEVADA STATE PLANE COORDINATE SYSTEM (WEST ZONE, NAD83).

TOTAL LEASE AREA:
46,657 SQUARE FEET ±
(1.07 ACRES ±)



US GEOMATICS
P.O. Box 3299
Reno, NV 89505
P. 775.786.5111
www.usgeomatics.com
info@usgeomatics.com

EXHIBIT B1

DOUGLAS COUNTY AIRPORT
LEASE AREA

A PORTION OF THE NE 1/4 OF SECTION 17, T.13N., R.20E., M.D.M.

DOUGLAS COUNTY NEVADA

SHEET 1 OF 1

Exhibit C: Existing Improvements

1. Single story building approximately 8,085 square feet in size, subdivided into 8 spaces, which is subdivided into eight (8) Units, consisting of four (4) hangars, three (3) glider storage units, and one (1) general storage unit. The building is served by requisite utilities.

2. Approximately 38,585 square feet of pavement on the balance of the Premises.

Exhibit D: Condominium Declaration (Draft)

(*27 attached pages*)

A portion of APN 1320-08-002-007

When Recorded Return to:

Rita L. Ricks
Hawley Troxell Ennis & Hawley
6490 S. McCarran Blvd., Suite 4
Reno, NV 89509

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

CONDOMINIUM DECLARATION FOR PINON AERO CONDOMINIUM #1

(A Commercial Leasehold Condominium Project)

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Exhibit “C” Allocated Interests

CONDOMINIUM DECLARATION FOR PINON AERO CONDOMINIUM #1

THIS CONDOMINUM DECLARATION FOR PINON AERO CONDOMINIUM #1 ("**Declaration**") is made as of the ___ day of _____, 20, by 87 ENTERPRISES LLC, a Nevada limited liability company ("**Declarant**").

RECITALS:

A. Declarant holds a leasehold interest in that certain real property located in the Minden-Tahoe Airport, Douglas County, State of Nevada ("**Property**," more particularly described in **Exhibit "A"** attached hereto and made a part hereof). Furthermore, Declarant is the owner of the improvements on the Property, consisting primarily of a single story building approximately 8,085 square feet in size ("**Building**"), which is subdivided into eight (8) Units (as defined below), consisting of four (4) hangars, three (3) glider storage units, and one (1) general storage unit.

B. By this Declaration, Declarant intends to establish a leasehold commercial condominium project comprised of the Property, the Building and related improvements ("**Project**," as more particularly described below).

NOW, THEREFORE, Declarant hereby declares that the Project, together with all appurtenances thereunto, shall be held, conveyed, encumbered, leased, used, occupied and improved subject to the declarations, limitations, easements, covenants, conditions and restrictions set forth in this Declaration and the other Governing Documents (defined below), all of which are hereby declared to be in furtherance of a general plan for the development, improvement and sale of the Project, which includes a plan of condominium ownership, and are further declared and agreed to be for the purpose of enhancing, maintaining and protecting the value and attractiveness of the Project. All provisions hereof are intended to and do in fact "touch and concern" the Project and shall be deemed to run with the land as covenants running with the land or as equitable servitudes, as the case may be, and as liens, and shall constitute benefits and burdens to the Declarant and its successors and assigns and to all persons hereafter acquiring or owning any interest in the Project, however such interest may be obtained.

Declarant further declares that this Declaration establishes nonresidential condominiums, as defined in NRS 116.064, and pursuant to NRS 116.12075.1(c) Declarant hereby elects for the Common-Interest Ownership Act not to apply to the Project except for the provisions of NRS 116.3116 to 116.31168 (liens).

ARTICLE I
DEFINITIONS

In addition to the terms in bold defined above, throughout this Declaration the following terms in bold shall have the meaning ascribed thereto:

(a) "**Airport**" means the Minden-Tahoe Airport in Douglas County, Nevada.

(b) "**Airport Rules and Regulations**" shall mean all the state and federal statutes, ordinances, standards, rules and regulations, policies and procedures governing the Airport, as the same may be promulgated and amended from time to time by the Douglas County

Commissioners and all other governing bodies with jurisdiction over the Airport and aviation in general.

(c) "**Allocated Interest(s)**" shall mean the undivided interest in the Common Elements, the liability for Common Expenses and votes in the Association. The Allocated Interest (or membership percentage) for each Unit, except for purposes of voting, shall be equal to the total square footage of the Unit divided by the total square footage of all the Units in the Project, expressed as a percentage, as set forth in **Exhibit "C"** attached hereto and made a part hereof. For voting purposes: (i) Units 1, 2, 3 and 8 shall each have one (1) vote per Unit, and (ii) Units 4, 5, 6 and 7 shall each have four (4) votes per Unit, provided that all 4 votes of a Unit are indivisible (i.e., all 4 votes must be cast either in favor or against the issue that is the subject matter of the vote).

(d) "**Articles of Incorporation**" shall mean the Articles of Incorporation of the Association, as the same may be amended.

(e) "**Assessments**" shall mean the assessments levied by the Association to pay the Common Expenses pursuant to Article V, Section 5.5. "**Regular Assessments**" shall mean those Assessments that occur in the ordinary course pursuant to the terms of this Declaration and are shared by all Members pursuant to their Allocated Interest. "**Special Assessments**" shall mean all other Assessments pursuant to the terms of this Declaration charged to one or more Members.

(f) "**Association**" shall mean the Pinon Aero Owners Association #1, a Nevada non-profit corporation, its successors and assigns, the association of the Unit Owners formed under this Declaration.

(g) "**Board**" or "**Board of Directors**" shall mean the board of directors of the Association.

(h) "**Bylaws**" shall mean the Bylaws adopted by the Association, as the same may be amended from time to time.

(i) "**Common Element(s)"** shall mean the entire Project, excluding all Units. The Common Elements include, without limitation, the exterior of the Building, bearing walls, load bearing columns, roofs, foundations, Common Utilities, electrical service/junction box/mechanical room (located separate and apart from the Building), and the improvements on the Property adjacent to the Building constructed for common use, including the apron and/or taxiway, driveways, parking areas, sidewalk, landscaping and sprinkler system, alarm system (if any), and as otherwise described in the Ground Lease. The Common Elements are owned by the Members according to their Allocated Interests.

(j) "**Common Expenses**" shall mean expenditures pursuant to Article V of this Declaration or the financial liabilities of the Association, together with allocations to reserves (if any). Common Expenses include the property taxes on the leasehold improvements, but do not include personal property taxes on the furnishings and equipment owned by Members or Separate Utilities, which are the responsibility of such Members.

(k) "**Condominium**" shall mean the Project, as described below.

(l) "**Condominium Map**" shall mean the Condominium Map for the Project attached hereto as **Exhibit "B"** and made a part hereof, depicting the Property, the location of the Building thereon, together with diagrammatic floor plans of the Units therein, the dimensions of all boundaries of the Units, the Unit number identifying the Units, the Common Elements and Limited Common Elements (if any), together with such other information as may be included therein in the discretion of the Declarant. Pursuant to NRS 278.461(5)(d) and NRS 116.12075(1)(c), Declarant is not required to record a plat or parcel map of the Project.

(m) "**County**" shall mean Douglas County, Nevada.

(n) "**Declarant**" shall mean _____, a Nevada limited liability company, its successors and assigns, including any person or entity acquiring all, but no less than all, of the interest of the Declarant in the Property (excluding the Association), whether by purchase, or pursuant to foreclosure proceedings or otherwise, or its duly appointed or designated successor(s) or assign(s).

(o) "**Governing Documents**" shall mean, collectively, this Declaration, the Articles and Bylaws, and any rules promulgated by the Association.

(p) "**Ground Lease**" shall mean that certain Land Lease 131 between Douglas County and 87 Enterprises LLC, a Nevada limited liability company, made effective June 20, 2024 and recorded in the Official Records of Douglas County, State of Nevada ("**Official Records**") as Document No. _____, and assigned to the Association pursuant to an Assignment and Assumption of Lease dated _____ and recorded in the Official Records as Document No. _____ (subject to Declarant's reservation to itself of all interests as Unit Owner of all the Units). The premises described in the Ground Lease constitutes the Property. The terms of the Ground Lease are incorporated herein by this reference as if set forth in full.

(q) "**Ground Rent**" shall mean the rent and other expenses due under the Ground Lease.

(r) "**Limited Common Element(s)**" shall mean those portions of the Common Elements attached to or appurtenant to any Unit and intended for the use of the Unit Owner to the exclusion, limitation or restriction of other Members. Limited Common Elements include Separate Utilities and Party Walls.

(s) "**Party Walls**" shall mean the common demising wall between two contiguous Units

(t) "**Project**" shall mean the Property, the Building and other improvements, collectively constituting a leasehold commercial condominium common-interest community in which the Units are designated for separate ownership and the undivided interests of the Common Elements are vested in the Members. The Project shall be known as the "**Pinon Aero Condominium #1**."

(u) "**Member(s)**" shall be all the Unit Owners, who collectively comprise the membership of the Association. The terms "Members" and "Unit Owners" and "Owners" may be used interchangeably throughout this Declaration. If more than one person or entity owns an undivided interest in the same Unit, such persons or entities shall constitute one Member. Initially, the Declarant is the sole Member and the Unit Owner of all the Units created by this Declaration.

(v) "**Mortgage**" shall mean a mortgage, deed of trust or other security instrument encumbering a Unit or other portion of the Project.

(w) "**Mortgagee**" shall mean the mortgagee, trust beneficiary or creditor under any Mortgage.

(x) "**Owner"** or **"Unit Owner**" shall mean persons or entities holding a record fee title interest in any Unit, including the Declarant, and land installment contract purchasers under recorded contracts. If more than one person or entity owns an undivided interest in the same Unit, such persons or entities shall constitute one Owner. "Owner" shall not include persons or entities who hold an interest in a Unit only as security for the performance of an obligation. As this Project is a leasehold common-interest community, pursuant to NRS 116.095, a Unit Owner is a lessee whose lease expires simultaneously with the Ground Lease, but does not include a person having an interest in a Unit solely as security for an obligation or a tenant of a Unit Owner. The Declarant is the initial Unit Owner of each Unit created by this Declaration.

(y) "**Ownership**" or "**ownership interest**" shall mean all right, title and interest initially owned and conveyed by Declarant to a subsequent Owner, specifically subject to the terms and conditions of the Ground Lease. Since the Property is subject to the Ground Lease, Declarant's ownership in and to the Property is a leasehold interest. Therefore, any Unit sold by Declarant to a subsequent Owner will be a leasehold interest subject to the terms of the Ground Lease.

(z) "**Unit**" shall mean a physical portion of the Project designated for separate ownership or occupancy, the boundaries of which are the interior surfaces of the perimeter walls, floors, ceiling, doors and door frames, as shown and numbered on the Condominium Map, together with all fixtures, utilities (including any HVAC system exclusively serving the Unit) and improvements therein contained. All finished surfaces, including any cladding or drywall upon the interior walls, and the airspace so encompassed are part of the Unit. The Unit shall not include anything included in the definition of Common Elements. In interpreting deeds and the Condominium Map, the existing physical boundaries of the Unit shall be conclusively presumed to be its boundaries rather than any metes and bounds expressed in the deed or Condominium Map, regardless of settling or lateral movement of the building and regardless of minor variances between the boundaries shown on the deed or Condominium Map and those of the building.

(aa) "**Utilities**" shall mean those facilities and systems for transmission of utility services, if any, including, without limitation, water drainage and storage systems or structures; fire protection, irrigation and domestic water mains; water sprinkler systems; sewers; telephone lines, electrical conduits or systems; gas mains; communication lines; HVAC systems; and other public or private utilities. "**Common Utilities**" shall mean those Utilities which are installed to provide the applicable service to the Common Elements and more than one Unit. "**Separate Utilities**" shall mean those Utilities which are installed to provide the applicable service to only one Unit, or that portion of a Utility extending between a Common Utility and one Unit.

ARTICLE II
PROPERTY RIGHTS

Section 2.1 Elements of Condominium. The legal description for each Unit shall be substantially as follows:

> Condominium Unit ___ of the Pinon Aero Condominium #1 (a leasehold commercial condominium project) as shown on the Condominium Map attached to the Condominium Declaration for Pinon Aero Condominium #1 recorded as Document No. _____ of Official Records of Douglas County, Nevada, and as further defined and described in such declaration, as amended or supplemented from time to time.

Such description shall be construed to describe the Unit, together with the appurtenant undivided interest in the Common Elements, and to incorporate all the easements and other rights incident to ownership of a Unit, including membership in the Association, and all limitations on such ownership as described in this Declaration. A Unit cannot be severed from its membership in the Association or from its undivided interest in the Common Elements. Any conveyance of a Unit conveys the entire Unit, provided that the Owner of a Unit may create a co-tenancy or joint tenancy in the ownership of such Unit.

Section 2.2 Easements. The Project benefits from those easements set forth in the Ground Lease, including without limitation access to the balance of the Airport. Declarant, as grantor, hereby grants to the Association and the Members, their respective tenants, employees, agents, contractors, customers, licensees and invitees, successors and assigns, as grantees, for the benefit of the Common Elements and Units, respectively, reciprocal and non-exclusive easements upon the Common Elements for the following uses:

(a) Ingress and egress by aircraft and vehicular/pedestrian traffic, and parking upon the Common Elements in those areas of the Common Elements developed for such use, as the same may be modified from time to time;

(b) Maintenance, repair, replacement and operation of the Common Elements;

(c) Use and enjoyment of the Common Element facilities, as the same may be modified from time to time; and

(d) Support of structures and any incidental encroachment of a Unit onto the Common Elements.

The Association shall have the power to grant and convey to any third party easements in, on, over or under the Common Elements for the purpose of Utilities or other public or quasi-public improvements or facilities, and each Owner, in accepting a deed to a Unit, expressly consents to such easements, provided no such easement interferes with the use, occupancy or enjoyment of any Unit by the Owner thereof.

Section 2.3 Unit and Common Element Rights. Subject to the limitations contained in this Declaration, each Unit Owner shall have the nonexclusive right to use and enjoy the Common Elements, and the exclusive right to use and enjoy its Unit and the Limited Common Elements associated with or appurtenant to its Unit, subject to the rights of the Association set forth in Article V. Each Unit Owner has the exclusive right to paint and otherwise refinish and decorate the inner surfaces of the walls, ceilings, floors, windows and doors bounding such Unit. Each Unit Owner shall be solely responsible for the maintenance of its Unit and Limited Common Elements (including, without limitation, its Separate Utilities and any HVAC system). To the extent the metering system for any utility, such as electricity, involves a main meter to the Building (resulting in a single bill from the utility company to the Association) with sub-meters to

each Unit, the Association shall bill each Unit Owner for that portion of the Association's utility bill allocable to its Unit as determined by a reading of the sub-meter on such Unit; if there is a main meter without sub-meters, the Association shall bill each Unit Owner according to its Allocated Interest or other equitable means of allocation. The Unit Owner's share of such utility bill shall be treated as an Assessment owed by that Unit Owner. If a Unit Owner fails to maintain its Unit and/or Limited Common Elements, the Association, after notice and opportunity to cure, may enter the Unit and perform such maintenance and charge such Unit Owner for the cost of the same as a Special Assessment. If a Unit Owner acquires adjoining Units, such Unit Owner may remove the partition walls between such Units so long as such act does not impair the structural integrity or mechanical systems of the building; such removal shall not alter the boundaries of such Units. The Units may not be subdivided. As to Party Walls, the general rules of law regarding shared walls and liability for property damage thereto due to negligence or willful acts or omissions shall apply. The cost of reasonable repair and maintenance of Party Walls shall be shared equally by the contiguous Members using the Party Walls. If a Party Wall is destroyed or damaged by fire or other casualty, either contiguous Unit Owner may restore it and the other Unit Owner shall contribute its share of the cost of restoration.

Section 2.4 Effect of Ground Lease on Members' Rights. This is a leasehold common-interest community, subject and subordinate to the Ground Lease). Each Unit Owner is obligated to comply with the terms of the Ground Lease and in the event of a conflict between the Ground Lease and this Declaration, the Ground Lease shall control. By acceptance of a deed to a Unit, the Unit Owner acknowledges that:

(a) the term of the Ground Lease expires on _____, with one 10-year extension and no further right to renew thereafter;

(b) upon expiration or termination of the Ground Lease, all rights in the Property revert to the County and the Members have no right to redeem the reversion or renew the Ground Lease; and

(c) upon expiration or termination of the Ground Lease, the Building and the paving of the Common Elements automatically revert to the County, provided that under Section 8.1 of the Lease, the County, at its discretion, may direct the tenant to remove and dismantle the Building and trade fixtures at the tenant's cost, and restore the Property to its condition before its use thereof began, all as more specifically set forth in the Ground Lease.

(d) a default by the Association, any other Tenant on the underlying land lease, or any violation by any other Unit Owner may result in a finding of Default and may result in the termination of the Land Lease, automatically terminating the owner's interest in the Condominium Unit.

(e) Each Owner must obtain Airport Manager approval before selling, transferring or leasing its Unit to a new Owner/Lessee. The Airport Manager may reject a new Owner/Lessee and prohibit the transfer of a Unit, upon evidence that the new Owner/Lessee has a history of violating Airport rules (at any Airport), engaging in unsafe Aircraft operations, or interfering with the safe movement or operation of Aircraft on the ground or in flight.

(f) Owners shall comply with the terms of the Land Lease and will be jointly and severally liable with the Condo Association on any claim arising from a violation thereof.

Section 2.5 Airport Rules and Regulations. As part of the Airport, the Project is subject to all the Airport Rules and Regulations and each Unit Owner shall fully comply with the same. Furthermore, each Unit Owner is solely responsible for keeping informed as to any changes in the Airport Rules and Regulations from time to time. In the event of any conflict between the Airport Rules and Regulations and this Declaration, Airport Rules and Regulations shall control.

ARTICLE III
USE RESTRICTIONS

Section 3.1 Use of Units and Common Elements. The Common Elements and Units shall be used only for the storage of aircraft and other aeronautical activity and general aviation, as such terms are defined and described in the Ground Lease, the Airport Rules and Regulations. All use restrictions set forth in the Ground Lease and Airport Rules and Regulations are incorporated herein and made a part hereof as if recited in full. Nothing in this Declaration shall prevent a Unit Owner from leasing its Unit, subject to the terms of this Declaration, the Ground Lease and the Airport Rules and Regulations; provided, however, prior to the transfer of a Unit, the County will perform a truncated approval process by which it will evaluate the prospective transferee to ensure that such transferee has not been banned or otherwise disqualified from tenancy or occupancy at the Airport.

Section 3.2 Adverse Effect on Adjoining Unit. No use of any Unit within the Project shall adversely affect the use, value, occupation and enjoyment of any adjoining Unit or the general area. Final determination within these bounds shall be left to the discretion of the Board.

Section 3.3 Unit Owner's Obligation of Maintenance and Repair. Each Unit Owner shall maintain its Unit and Limited Common Elements appurtenant thereto in a good, clean and orderly condition and in a good state of repair. No waste shall be committed on or in any Unit. In addition, and notwithstanding anything in this Declaration to the contrary, the Unit Owner of each of the Units shall be responsible, at its sole cost, for ordinary maintenance, repair and adjustment of the hangar door (or other door) to its Unit, including replacement, if necessary. In the event a hangar door (or other door) is replaced, it shall be replaced with a door substantially matching the doors of the other Units to maintain the uniformity of the appearance of the Units, unless otherwise approved by the Board. In the event the Owner of a Unit, its tenant, or the invitees, employees or contractors of either, through negligence or reckless action or omission, causes extraordinary damage to the hangar door(s) or other Common Elements covered by the Association's property insurance, such Owner shall be responsible for the cost of the deductible associated with such insurance claim.

Section 3.4 Hazardous Materials. No part of the Project shall be used for the storing, processing, disposal or discharge of any Hazardous Materials, except in strict compliance with the Airport Rules and Regulations and all federal, state and local laws. As used herein, "**Hazardous Materials**" shall mean and include any material or substance that is classified as hazardous or toxic under any federal, state or local law, statute, ordinance regulation, rule order or decrees now in force or hereafter adopted. Any Unit Owner or occupant of a Unit who violates this restriction regarding Hazardous Materials shall be liable to all other Unit Owners and occupants for all damages resulting to them from such violation and shall promptly undertake and complete all required cleanup and remediation.

ARTICLE IV
INSURANCE

Section 4.1 Association's Insurance Obligations. The Association shall obtain and continuously maintain the following insurance (or such other insurance and higher amounts as may be required by the Ground Lease or Airport Rules and Regulations):

(a) commercial general liability insurance in an amount determined by the Board but no less than $1,000,000 per occurrence and $2,000,000 aggregate, covering all occurrences commonly insured against for death, bodily injury and property damage arising out of or in connection with the use, ownership or maintenance of the Common Elements and all other obligations of the Association. Such liability insurance shall name (by endorsement) the County and Minden-Tahoe Airport, Declarant, all Members and all Mortgagees, as their interests may appear, as additional insureds;

(b) property insurance (fire and extended coverage) on all Common Elements (including, without limitation, the Building, but excluding the contents of the Units) insuring the maximum insurable replacement value of the Building, naming all Members and occupants of the Building as additional insureds. In the event of loss, all insurance proceeds shall be used to promptly repair or replace the damaged property;

(c) directors' and officers' insurance (at the discretion of the Board); and

(d) worker's compensation insurance to the extent (if any) necessary to comply with applicable law.

Section 4.2 Association Member's Insurance Obligations. Each Member and occupant of a Unit shall obtain and continuously maintain on its Unit the following insurance (or such other insurance and higher amount as may be required by the Ground Lease or Airport Rules and Regulations), and shall annually provide the Association a certificate evidencing the same:

(a) property insurance (fire and extended coverage) on the contents of the Unit and any Limited Common Elements associated with the Unit, and

(b) commercial general liability insurance in an amount determined by the Board, but no less than $1,000,000 per occurrence and $2,000,000 aggregate, covering all occurrences commonly insured against for death, bodily injury and property damage arising out of or in connection with the use, ownership or maintenance of the Member's Unit. Such insurance shall name (by endorsement) the County, Minden-Tahoe Airport, the Association, the Board, all other Members and all Mortgagees, as their interests may appear, as additional insureds.

Section 4.3 Insured Losses. The Board is appointed attorney-in-fact by each Member to negotiate and agree on the value and extent of any loss under any policy carried by the Association pursuant to this Article IV. The Board is granted full right and authority to compromise and settle any claim or enforce any claim by legal action or otherwise and to execute releases in favor of any insurer. All insurance proceeds, subject to the rights of Mortgagees set forth herein, shall be paid to the Board, as trustee, to be held and expended for the benefit of the Members, Mortgagees and others, as their respective interests shall appear.

Section 4.4 Indemnification. The Association and each Member ("**Indemnifying Party**") shall indemnify, defend and hold harmless the other Members and the Association (as the case may be), other occupants of the Project and the County ("**Indemnified Party**") from any and all liabilities, claims, damages, expenses (including, without limitation, reasonable attorneys' fees and reasonable attorneys' fees on any appeal), judgments, proceedings and causes of action of any kind whatsoever for injury to or death of any person or damage to any property resulting from the willful misconduct or negligent act or omission of the Indemnifying Party.

Section 4.5 Board Approval. Notwithstanding anything to the contrary in this Article IV but subject to the minimum requirements set forth in the Ground Lease, the Board may make reasonable adjustments to the insurance requirements, either increasing or decreasing coverage, in accordance with common standards from time to time. Furthermore, any Member with sufficient net worth may satisfy its insurance requirements under a program of self-insurance with Board approval, not to be unreasonably withheld.

ARTICLE V
PINON AERO OWNERS ASSOCIATION #1

In addition to the grant of easements and establishment of covenants, conditions and restrictions, this Declaration also provides for the formation of the Association and the management of the Common Elements.

Section 5.1 Preliminary Provisions. The Association shall be a non-profit Nevada corporation formed under Chapter 82 of the Nevada Revised Statutes. The Association is not authorized to have and shall not issue any capital stock. The Association's Articles of Incorporation were filed with the Nevada Secretary of State on April 15, 2019. The Association shall be charged with the duties and invested with the powers set forth in the Association Articles, Bylaws and this Declaration.

Pursuant to NRS 116.12075.1(c) of the Common-Interest Ownership Act ("**Act**"), the terms and conditions of NRS 116.3116 to 116.31168 of the Act are adopted hereby and incorporated herein as if fully set forth for the sole purpose of incorporation of the lien enforcement provisions. If any of the provisions herein conflict with the Act, the conflicting provisions hereof shall govern and shall be deemed not to conflict with applicable provisions of the Act, unless as otherwise provided in the Act.

Section 5.2 Purpose of the Association. The purpose of the Association shall be to:

(a) Manage, repair, replace and maintain the Common Elements;

(b) Enforce and administer the provisions of this Declaration; and

(c) Perform such other functions and duties as are allowed by law and authorized by the membership or the Board.

Section 5.3 Powers and Duties of the Association.

5.3.1 Powers. The Association shall have all the powers of a non-profit corporation organized under the laws of the State of Nevada and the powers conferred upon it pursuant to Chapters 82 of the Nevada Revised Statutes, subject only to such limitations on the

exercise of such powers as are set forth in the Articles, the Bylaws, and Article V of this Declaration. It shall have the power to do any lawful thing that may be authorized, required, or permitted to be done by the Association under this Declaration, the Articles and the Bylaws, and to do and perform any act that may be necessary or proper for or incidental to the exercise of any of the express powers of the Association, including, without limitation, the following:

(a) Assessments. The Association shall have the power to establish, fix and levy Assessments as set forth in Article V, Section 5.5 hereof and to enforce payment of such Assessments in accordance with the provisions of Article V of this Declaration.

(b) Right of Enforcement. The Association, in its own name and on its own behalf or on behalf of the majority of the Members, shall have the power and authority to commence and maintain actions pertaining to the collection of Assessments, including the levy and enforcement of the liens created hereby, and enforcement of other provisions hereof. The court in any such action may award the successful party reasonable expenses in prosecuting such action, including reasonable attorneys' fees.

5.3.2 Delegation of Powers; Professional Management; Other Services. The Association, acting by and through the Board, may delegate its powers, duties and responsibilities to committees of Members, employees, agents and independent contractors, including a professional managing agent. The Association may obtain and pay for legal, accounting, and other services necessary and desirable in connection with: (a) the repair and maintenance of the Common Elements, (b) the enforcement of Article V of this Declaration, and (c) the operation of the Association.

5.3.3 Rules and Regulations. The Board shall have the power to adopt rules and regulations to further the purposes as are expressly allowed by this Declaration. However, such rules and regulations shall not be inconsistent with or materially alter any provisions of this Declaration, the Articles, the Bylaws, the Ground Lease or the Airport Rules and Regulations. A copy of such rules and regulations, as adopted, amended or repealed, shall be mailed or otherwise delivered to each Member. In case of any conflict between any provision of the rules and regulations and any provisions of this Declaration, the Articles, Bylaws, Ground Lease or Airport Rules and Regulations, the conflicting provisions of the rules and regulations shall be superseded by the provisions of this Declaration, the Articles, Bylaws, Ground Lease and Airport Rules and Regulations.

5.3.4 Duties of the Association. In addition to the duties delegated to it by its Articles or the Bylaws, and without limiting their generality, the Association, acting by and through the Board, or persons or entities described in Section 5.3.2, has the obligation to conduct all business affairs of common interest to all Members and to perform each of the following duties:

(a) Professional Management. The Association may engage the services of a professional manager to manage the Common Elements consistent with this Declaration, the Articles, Bylaws, rules and regulations, and Board resolutions.

(b) Insurance. The Association shall obtain and maintain, from reputable insurance companies, the insurance described in Article IV, Section 4.1.

(c) Enforcement of Article III, IV and V of this Declaration. The Association shall perform such other acts, whether or not expressly authorized by this

Declaration, that may be reasonably necessary to enforce any of the provisions of Article III, IV and V of this Declaration, the Bylaws, rules and regulations, and Board resolutions.

(d) Operation and Maintenance of the Common Elements. The Association shall operate, repair, maintain, replace and otherwise manage or provide for the operation, repair, maintenance, replacement and management of the Common Elements. The foregoing shall be maintained in a good state of repair. In this connection, the Association may enter into contracts for services or materials benefiting the Project.

(e) Alterations and Improvements to the Common Elements. Subject to Board approval, the Association shall make or cause to be made such alterations and capital improvements to the Common Elements as may be deemed beneficial or necessary, provided that alterations or improvements costing more than $5,000.00 must be approved by at least a least sixty-five percent (65%) vote of the Members.

(f) Ground Rent. The Association shall cause the Ground Rent to be collected from the Members as part of the Common Expenses, to be paid to the lessor under the Ground Lease, and shall be responsible for enforcing compliance of the Ground Lease by all Members.

(g) Other. The Association shall carry out the other duties of the Association as set forth in Article III, IV and V of this Declaration and in the Articles and Bylaws.

5.3.5 Personal Liability. No member of the Board, or of any committee of the Association, or any officer of the Association, or any manager, shall be personally liable to any Member, or to any other party, including the Association, for any damage, loss, or prejudice suffered or claimed on account of any act, omission, error, or negligence of any such person or entity within the ordinary course of the Association's business if such person or entity has, on the basis of such information as may be possessed by him or it, acted in good faith without willful or intentional misconduct.

5.3.6 Meetings of Members. Meetings of Members shall be noticed and held as provided in the Articles and Bylaws.

Section 5.4 Association Members.

5.4.1 Effective Date of Membership. The Owner(s) of each Unit shall automatically become a Member of the Association when this Declaration is recorded.

5.4.2 Voting. Except as otherwise provided herein and in the Bylaws, each Member shall have the right to vote on all matters that are subject to membership vote. As set forth in the definition of Allocated Interests, the Owners of Units 1, 2, 3 and 8 have one (1) vote per Unit, and the Owners of Units 3, 4, 5 and 6 have four (4) indivisible votes per Unit.

5.4.3 Allocated Interests. Each Member has the Allocated Interest in the Project set forth in Exhibit "C" for purposes of Common Expenses.

Section 5.5 Assessments.

5.5.1 Agreement to Pay Assessments. Each Member hereby covenants and agrees to pay to the Association such Assessments (Regular and Special) as are made pursuant to this Declaration.

5.5.2 Assessments are Personal Obligations. Each Assessment, together with any interest, collection costs and reasonable attorneys' fees, shall be the personal obligation of the Owner of a Unit at the time such Assessment became due and payable.

5.5.3 Purpose of Assessments. The Assessments levied by the Association shall be used exclusively for (a) payment of Ground Rent, (b) the performance of the duties of the Association as set forth in Article V of this Declaration, and (c) the management, repair, maintenance and replacement of the Common Elements. In addition to general maintenance and upkeep of the Common Elements, maintenance and upkeep shall include, but is not limited to, insurance, leasehold improvement taxes, cost of Common Utilities related to use and maintenance of the Common Elements (including back-flow testing), trash collection, sewer service, snow removal, pavement cleaning and resurfacing, care of the landscaping, wages for Association contactors and employees, legal and accounting fees, any deficit remaining from a previous period, contingency reserves or sinking funds, and any other expenses and liabilities which may be incurred by the Association for the benefit of the Members under or by reason of this Declaration.

5.5.4 Amount of Assessments/Budget. It is the intent of the Declarant that Regular Assessments shall be assessed annually in order to cover expenses reasonably incurred pursuant to an annual budget approved by the Board, and (at the option of the Board) in order to accumulate sufficient reserves for the repair, maintenance and replacement of the Common Elements. The Board shall adopt a budget at least one month before the end of the fiscal year and deliver it to the Members for their review. A meeting of the Members shall be held fifteen to thirty days thereafter and unless the Members reject the budget by a vote of sixty-five percent (65%) or more, it shall be deemed ratified, whether or not a quorum is present. If the budget is rejected, the Board will operate under the former budget until a new budget is ratified. If at any time during a fiscal year the Board reasonably determines that the funds to be collected from the Members for such year will be inadequate to defray costs, or will be in excess of costs, then a majority of the Board may adjust the budget as necessary or appropriate and adjust the Regular Assessments for the balance of the year or assess a Special Assessment to pay the difference. Any monies assessed in excess of actual Common Expenses shall be credited to the Members on the books of the Association. Special Assessments shall be determined by the Board from time to time to pay extraordinary expenses or as otherwise provided in this Declaration. Special Assessments shall be due within thirty (30) days after receipt of notice of the same. The failure or neglect of the Board of Directors to timely approve a budget shall, without further notice or action, renew/extend the prior year's budget.

5.5.5 Assessment Period. The Regular Assessment period shall coincide with the fiscal year of the Association, which shall commence on January 1 of each year and shall terminate on December 31 of such year. Assessments shall be payable in full on a quarterly, monthly, or other periodic basis as determined by the Board, on or before the 15th day of the month, succeeding the assessment month. The Board may elect to require that each Member pay its proportionate share of the regular Assessments for the upcoming year, quarter or month (as the case may be) in full, in advance, based on the adopted budget for such year, to be paid on such date as the Board may specify. In such event, there shall be an annual accounting of each Member's contributions compared to the actual expenses for such year.

The Board may adopt a policy for determining exceptions to the payment schedule if it causes a hardship to a Member.

5.5.6 Notices of Assessments; Delinquencies. The Association shall give written notice no later than December 31 of each year (or within fifteen days after determination of the new budget, if later) of the amount of the Regular Assessment for the next fiscal year, which notice shall specify the date payment is due. All delinquent Assessments shall bear interest at the rate of twelve percent (12%) per annum from the date the Assessment becomes delinquent hereunder until paid.

5.5.7 Collection of Assessments. The right to collect and enforce Assessments is vested in the Board acting for and on behalf of the Association. The Board or its authorized representative can enforce the obligations of the Members provided for in this Declaration by commencement and maintenance of a suit at law or in equity; or the Board may enforce by judicial proceedings or, to the extent permitted by applicable law, through the exercise of the power of sale granted to the Board pursuant to applicable statutes and laws, and Section 5.5.9 below to enforce the lien rights created. Suit to recover a money judgment against a Member for unpaid Assessments, together with all other amounts due hereunder, shall be maintainable without first foreclosing against the parcel which is subject to the lien of such Assessment or waiving the lien rights granted hereby.

5.5.8 Lien for Assessments; Priority. All sums assessed to any Member pursuant to this Declaration, together with interest thereon as provided herein, shall be secured by a lien on the respective Unit in favor of the Association from the date the Assessment becomes due. Such lien shall be prior to all other liens and encumbrances on such Unit, except for: (a) valid tax and special assessment liens in favor of any governmental assessing authority; (b) liens and encumbrances recorded before the recordation of the Declaration; (c) a security interest on the Unit recorded before the date on which the Assessment sought to be enforced became delinquent; and (d) the lien of any deed of trust for the benefit of the Small Business Administration, irrespective of the date of the recording of such deed of trust. The lien created by this Declaration for unpaid Assessments is also prior to a security interest on the Unit to the extent of the amount of such Assessment which would have become due in the absence of acceleration during the nine (9) month period immediately preceding institution of an action to enforce the lien, or such other period of time as established by the Act.

5.5.9 Enforcement of Lien.

(a) Notice of Delinquent Assessment and Notice of Default. The Association may foreclose its lien by sale pursuant to the Act (NRS 116.3116-116.3117) after:

(1) The Association has mailed by certified or registered mail, return receipt requested, to the Member or its successor in interest, at its address, if known, and at the address of the Unit, a notice of delinquent assessment ("**Notice of Delinquent Assessment**"), which states the amount of the Assessments which are due, together with all interest thereon in accordance with the provisions of this Declaration, a description of the Unit against which the lien is imposed, and the name of the record owner of the Unit; and

(2) Not less than thirty (30) days after mailing the Notice of Delinquent Assessment, the Association or other person conducting the sale has executed and caused to be recorded with the Douglas County Recorder a notice of default and election to sell the Unit to satisfy the lien ("**Notice of Default**"), which shall contain the same information as the

Notice of Delinquent Assessment, but which shall also describe the deficiency in payment and the name and address of the person authorized by the Association to enforce the lien by sale, along with a warning that failing to pay the amount specified could cause the Member to lose ownership of the Unit, even if the amount is in dispute; and

(3) The Member, or its successors in interest, have failed to pay the amount of the lien, including interest and costs, fees and expenses incident to its enforcement for a period of ninety (90) days which commences on the first day following the latter of: (i) the day on which the Notice of Default is recorded; and (ii) the day on which a copy of the Notice of Default is mailed by certified or registered mail, return receipt requested, to the Member, or its successors in interest, at their last known address, or otherwise to the address of the parcel.

(4) Notice of Sale. The Association or other person conducting the sale shall, at any time after the expiration of such ninety (90) day period and before selling the Unit, give notice of the time and place of the sale ("**Notice of Sale**") in the manner and for a time not less than that required by law for the sale of real property upon execution, except that a copy of the Notice of Sale must be mailed, on or before the date of the first publication or posting, by certified or registered mail, return receipt requested, to the Member or its successors in interest at their address, if known, and to the address of the Unit. Such sale shall be conducted in any manner permitted by law. Each Member liable for payment of the Assessment shall be required to pay the costs and expenses of such foreclosure proceeding including, but not limited to, the cost of preparation of all notices (whether or not such notice has been given to the Member at the time payment is made), reasonable attorneys' fees, and title insurance costs. All such costs and expenses of the foreclosure shall be secured by the lien being foreclosed. Each Member who is liable for payment of the Assessment shall be required to pay the Association any and all Assessments against such Member which shall become due during the period of foreclosure. Any encumbrancer holding a lien on any Unit may, but shall not be obligated to, pay any amounts secured by a lien for unpaid Assessments, and upon such payment, such encumbrancer shall be subrogated to all rights of the Association with respect to such lien, including rights to priority.

(b) Notices. All notices hereunder to the Association or the Board shall be in writing and shall be given by facsimile, by personal service, by United States mail or by express delivery service, postage or delivery charge prepaid, return receipt requested, addressed to the Board at the following address:

Pinon Aero Owners Association #1
c/o _____
_____
_____

or at such other address as may be designated by the Board by a notice in writing given to all Members as provided herein. All notices given by the Association to any Member shall be sent by the same means to such Member's facsimile number, Unit address or to such other address as may be designated by such Member, in writing, to the Board. All notices shall be deemed to have been received upon delivery (as to facsimiles) or within seventy-two (72) hours after the mailing thereof, except notices of change of address which shall be deemed to have been given when actually received.

ARTICLE VI
DAMAGE OR DESTRUCTION

Section 6.1 Duty to Restore and Replace. If any of the Common Element improvements are destroyed or damaged, the Association shall restore and replace the improvements, using the insurance proceeds maintained pursuant to Article IV, subject to the provisions of this Article and the Ground Lease.

If the insurance proceeds for reconstruction or repair of the Common Element improvements are sufficient to cover at least eighty-five percent (85%) of the costs of repair and reconstruction, the Board shall use the insurance proceeds for that purpose, shall levy a Special Assessment to provide the necessary additional funds (if any), and shall have the improvements promptly rebuilt unless, within sixty (60) days from the date of destruction, the Members by the vote or written consent of not less than sixty-five percent (65%) of the total votes in the Project object to the restoration or repair work.

If the insurance proceeds for reconstruction or repair of the Common Element improvements are less than eighty-five percent (85%) of the costs of repair and reconstruction, any restoration and repair work must be authorized by the vote or written consent of Members representing at least sixty-five percent (65%) of the total votes in the Project and Mortgagees (if any) of at least sixty-five percent (65%) of the first Mortgages on Units. This authorization must be given within sixty (60) days of the damage or destruction and must authorize the Board to levy a Special Assessment to provide the necessary funds over and above the amount of any insurance proceeds available for the work.

Section 6.2 Rebuilding Procedures. If reconstruction or repair work is to take place pursuant to this Article, the Board shall obtain bids from at least two reputable contractors and shall award the repair and reconstruction work to the lowest or otherwise best qualified bidder. The Board shall have the authority to enter into a written contract with the contractor for such repair and reconstruction, and the insurance proceeds shall be disbursed to the contractor according to the terms of the contract. It shall be the obligation of the Board to take all steps necessary to assure the commencement and completion of authorized repair and reconstruction at the earliest possible date.

Section 6.3 Rebuilding Not Authorized. If the Members determine not to rebuild, then, subject to the rights of Mortgagees hereunder, any insurance proceeds then available for such rebuilding shall be distributed to the owner of each Unit in proportion to his respective percentage undivided interest in the Common Elements.

Section 6.4 Minor Repair and Reconstruction. The Board shall have the duty to repair and reconstruct improvements, without the consent of Members and irrespective of the amount of available insurance proceeds, in all cases of partial destruction when the estimated cost of repair and reconstruction does not exceed Ten Thousand Dollars ($10,000.00). The Board is expressly empowered to levy a Special Assessment for the cost of repairing and reconstructing improvements to the extent insurance proceeds are unavailable, such Assessment to be levied as described herein. Minor roof leak repairs may be accumulated and deferred until the Board determines that the cost/benefit of such repair justifies such a project.

Section 6.5 Rebuilding Obligations under the Ground Lease. Notwithstanding anything to the contrary in this Article VI, the Ground Lease requires the improvements on the Property to be restored after any casualty, which provision in the Ground Lease is controlling.

ARTICLE VII
CONDEMNATION

Section 7.1 Sale by Unanimous Consent. If an action for condemnation of all or a portion of the Project is proposed or threatened by any governmental agency having the right of eminent domain, then, on unanimous written consent of all of the Members and the County and after written notice to all Mortgagees, such property may be sold by the Board acting as irrevocable attorney-in-fact of all of the Members for a price deemed fair and equitable by the Board, but in no event less than the aggregate unpaid balance of all Mortgages encumbering Units.

Section 7.2 Distribution of Proceeds of Sale. On a sale occurring hereunder, the net proceeds (after payment of any outstanding Ground Rent and other Common Expenses) shall be distributed to the Members and the Mortgagees of each Unit as their respective interests may appear in proportion to each Member's respective percentage undivided interest in the Common Elements, and as to their respective fair market values of Units, as determined by an independent appraiser.

Section 7.3 Distribution of Condemnation Award. If the Project, or a portion of it, is not sold but is instead taken, the judgment of condemnation shall by its terms apportion the award among the Members and their respective Mortgagees.

Section 7.4 Partial Taking. If less than all of the Project is taken, the proceeds from any sale or taking shall be disbursed as follows: (a) to the payment of costs, (b) to the Unit Owners of Units that have been taken and their Mortgagees in the amount up to the fair market value of the Unit as determined by a court or independent appraiser; upon such payment, such Unit Owner's interest in the Project shall cease and the Board shall amend this Declaration accordingly, (c) to the payment of severance damage to Mortgagees of remaining Units affected by the partial taking, if such damages can be proven, and (d) to the repair, restoration and replacement of the Common Elements, to the extent feasible.

ARTICLE VIII
RIGHTS OF MORTGAGEES

Section 8.1 Notice of Default. A Mortgagee, upon written request, will be entitled to written notification from the Association of any default in the performance by the mortgagor of any obligation under the Governing Documents that is not cured within sixty (60) days.

Section 8.2 Right to Examine Books and Records. Mortgagees can examine the books and records of the Association and can request copies of the financial data concerning the Association furnished to the Members.

Section 8.3 Notices to Mortgagees of Record. Upon any loss to any Unit covered by a Mortgage, if such loss exceeds Five Thousand Dollars ($5,000.00) or on any loss to the Common Elements, if such loss exceeds Ten Thousand Dollars ($10,000.00), or on any taking of the Common Elements, notice in writing of such loss or taking shall be given to each Mortgagee. If any Member is in default under any provision of these Governing Documents, which default is not cured within thirty (30) days after written notice to such Member, the Association shall give to the Mortgagee of such Member written notice of such default and of the fact that said thirty (30) day period has expired. The forgoing provisions govern so long as the Association has been given actual notice of such Mortgagee's interest.

Section 8.4 Voting Rights on Default. In case of default by any Member in any payment due under the terms of any first Mortgage encumbering such Member's Unit, the Mortgagee, on giving written notice to such defaulting Member, and placing of record a notice of default, is hereby granted a proxy and can exercise the voting rights of such defaulting Member attributable to such Unit at any regular or special meeting of the Members held during such time as such default may continue.

Section 8.5 Payments by Mortgagees. Mortgagees of Units may pay charges which are in default and which may become a charge against the Common Elements and may pay overdue premiums on hazard insurance policies, or secure new hazard insurance coverage on the lapse of a policy, for Common Element improvements or other insured property of the Association and, upon making any such payments, such Mortgagees shall be owed immediate reimbursement therefor from the Association.

Section 8.6 Effect of Breach. No breach of any provision of these covenants, conditions and restrictions shall invalidate the lien of any Mortgage in good faith and for value, but all of the covenants, conditions and restrictions shall be binding on any Unit Owner whose title is derived through foreclosure sale, trustee's sale, or otherwise.

Section 8.7 Appearance at Meetings. Because of its financial interest in a Unit, any Mortgagee may appear (but cannot vote except under the circumstances set forth above) at meetings of the Members and the Board to draw attention to violations of this Declaration that have not been corrected or made the subject of remedial proceedings or Assessments.

Section 8.8 Right to Furnish Information. Any Mortgagee can furnish information to the Board concerning the status of any Mortgage.

ARTICLE IX
SPECIAL DECLARANT RIGHTS

Section 9.1 Reservation of Development Rights. Declarant reserves the following development rights: so long as Declarant owns one (1) or more Units in the Project, in the event any matter submitted to a vote of the Members results in a tied vote, Declarant shall be the tiebreaker entitled to cast an additional, deciding vote.

ARTICLE X
GENERAL PROVISIONS

Section 10.1 Amendment. This Declaration may be amended in any respect upon obtaining the written consent of the collective Members of at least sixty-five percent (65%) of the total votes in the Project or seventy-five percent (75%) of the total votes cast in favor of or opposing a proposed amendment, whichever vote tally is less.

Section 10.2 Termination of Condominium Project. Except in the case of a taking of all of the Units by eminent domain or the termination of the Ground Lease, this Declaration and the condominium Project may be terminated only by agreement of the collective Members of at least eighty percent (80%) of the total votes in the Project, which revocation shall be recorded.

Section 10.3 Enforcement. Any Unit Owner, including the Declarant, shall have the right to enforce, by any proceedings at law or in equity, all covenants, conditions and restrictions herein contained or hereafter imposed by amendment to this Declaration. If suit is filed to

enforce any of the covenants, conditions and restrictions contained in this Declaration, including any amendments hereafter adopted, the parties succeeding in such suit shall be entitled to be awarded reasonable attorneys' fees in addition to other costs and disbursements allowed by law.

Section 10.4 Cumulative Remedies. Each remedy provided for in this Declaration shall be cumulative and not exclusive. Failure to exercise any remedy provided for in this Declaration shall not, under any circumstances, be construed as a waiver thereof.

Section 10.5 Notification of Sale of Condominium. Concurrently with the consummation of the sale of any Unit under circumstances whereby the transferee becomes a Unit Owner, or within five (5) business days thereafter, the transferee shall notify the Board in writing of such sale. Such notification shall set forth the name of the transferee and his Mortgagee and transferor, the common address of the Unit purchased by the transferee, the transferee's and the Mortgagee's mailing address, and the date of sale. Prior to the receipt of such notification, any and all communications required or permitted to be given by the Association, the Board shall be deemed to be duly made and given to the transferee if duly and timely made and given to said transferee's transferor. Mailing addresses may be changed at any time upon written notification to the Board.

Section 10.6 Severability. Invalidation of any one of the covenants, conditions, restrictions or easements contained in this Declaration by a Judgment or a Court Order shall not affect any other provisions contained herein, all of which shall remain in full force and effect.

Section 10.7 Non-Waiver. The failure of the Declarant or a Member in any one or more instances to insist upon the strict performance of any of the covenants, conditions or restrictions of this Declaration, or to exercise any right or option contained herein, or to serve any notice or to institute any action, shall not be construed as a waiver or relinquishment for the future of such covenant, condition or restriction, but such covenant, condition or restriction shall remain in full force and effect.

Section 10.8 Binding Effect. This Declaration shall inure to the benefit of and be binding on the successors and assigns of the Declarant, and the heirs, personal representatives, grantees, tenants, successors and assigns of the Members.

Section 10.9 Term. The provisions of this Declaration shall continue in effect so long as the Ground Lease is in effect, unless the Members decide to terminate it as set forth herein.

Section 10.10 Acceptance. Each grantee of a conveyance or purchaser under contract or agreement of sale of a Unit, by accepting a deed or a contract of sale or agreement of purchase of a Unit, accepts the same subject to all of the covenants, conditions and restrictions set forth in this Declaration and agrees to be bound by the same.

MADE AND ENTERED INTO the date first set forth above.

. **DECLARANT:**

87 Enterprises LLC,
a Nevada limited liability company

By: _____
Steven L. Temple, Manager

Date: _____

County's Approval of Condominium Declaration

Pursuant to the provisions of Section 9.1(f) of the Ground Lease, the Airport Manger for Douglas County reviewed the Declaration and, on behalf of the County Board of Commissioners, as Lessor under the Ground Lease, hereby approves the same as being in compliance with NRS 116.2106 in that the Declaration states:

1. The Ground Lease is recorded in the office of the Douglas County Recorder as Document No. _____.

2. The Ground Lease is scheduled to expire on _____ with one 10-years option to renew.

3. The legal description of the leased premises is attached to the Declaration.

4. The Owner of Units have no right to redeem the reversion of the leasehold estate of the Ground Lease.

5. Under Section 8.1 of the Ground Lease, unless the County elects to take title to the improvements (at no cost or obligation to the County), the Owners of the Units are obligated to remove at their cost all improvements and restore the leased premises to its original condition upon termination of the Ground Lease.

6. The Owner of the Units have no right to renew the Ground Lease.

APPROVAL IS GRANTED this ___ day of _____.

LESSOR:

Douglas County

_____
_____, Airport Manager
Date:_____

STATE OF NEVADA)
) ss.
County of Douglas)

This instrument was acknowledged before me on this ____ day of _____, 20___, by _____, Manager of 87 Enterprises LLC, a Nevada limited liability company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

_____
Notary Public for Nevada

EXHIBIT "A"

Legal Description of Property

(Leasehold Estate)

(see attached)

EXHIBIT "B"

Condominium Map

(see attached)

EXHIBIT "C"

Allocated Interests

Unit:	Square Footage:	Share
1	480	5.94%
2	240	2.97%
3	490	6.06%
4	1,475	18.25%
5	1,720	21.27%
6	1,720	21.27%
7	1,470	18.18%
8	490	6.06%
Total:	8,085	100.0%

AGENDA ITEM NO. F.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on a Revised conditional Outdoor Festival Permit application submitted by Caesars Entertainment, dba Harveys, for the Harveys Outdoor Concert Series to be held June 14, 2024 through September 21, 2024, from 5:00 PM to 11:00 PM in the back parking lot at Harveys Lake Tahoe Hotel & Casino, 18 Highway 50, Stateline, Nevada, subject to the stated conditions/comments by the reviewing departments. (Amy Burgans)

RECOMMENDED MOTION:
Approve the Revised Outdoor Festival Permit for the Harveys Outdoor 2024 Concert Series subject to the stated conditions/comments by the reviewing departments.

FINANCIAL IMPACT:
None

BACKGROUND:
Dates have been revised from the previous applications that were approved by the Board of County Commissioners on November 16, 2023 and March 21, 2024. Attached is the Revised Outdoor Festival Permit submitted by Caesars Entertainment, dba Harveys, for the Harveys Outdoor Concert Series to be held June 14, 2024 through September 21, 2024, from 5:00 PM to 11:00 PM in the back parking lot of Harveys Lake Tahoe Hotel & Casino, 18 Highway 50, Stateline, Nevada. Department comments and conditions, if any, are attached and incorporated herein.

ATTACHMENTS:
Application Packet Revised dates.pdf
Approval Packet Revised Dates.pdf

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

1. **APPLICATION AND FEES.** This application is for outdoor events with attendance of 500 or more persons on any one day of the event. There is a $100.00 **nonrefundable** application fee. No application fee is required when the applicant is a Douglas County based charitable or nonprofit organization in good standing or when the applicant is an agency or department of the County. **INFORMATION GIVEN IN THIS APPLICATION WILL BE MADE AVAILABLE TO THE PUBLIC**.

2. **DEADLINE.** All applications must be submitted at least **sixty (60) days** in advance of the event. With good cause shown and approval from the Clerk/Treasurer, in cases of emergency or extenuating circumstances, applications may be submitted not less than twenty-five (25) days in advance of the event. For special approval, email boardclerk@douglasnv.us prior to submitting application.

3. **INSURANCE.** The Outdoor Festival application will not be accepted unless the applicant has furnished proof of insurance coverage that identifies County, it's officers, agendas, employees and volunteers as additional insured in an amount of not less than one million dollars for normal events or two million dollars for high risk events as determined by the County.

4. **CONDITIONS.** All conditions for approval imposed under Douglas County Code § 5.12 must be met before issuance of the Outdoor Festival license.

5. **APPROVAL AND AGENCY SIGN-OFFS.** The application will be reviewed by appropriate county agencies who shall investigate the application and report to the clerk with appropriate concerns. The completed application and agency approvals or concerns must be heard by the Board of County Commissioners for approval or denial. It is the responsibility of the applicant to reach out to county agencies for clarification on any issues identified.

6. **ISSUANCE OF LICENSE.** It is the responsibility of the applicant to ensure that the event was approved by the Board of County Commissioners and to follow up on any conditions set by the various agencies within the county that were submitted to the Board of County Commissioners.

OUTDOOR FESTIVAL EVENT LICENSE CHECKLIST

Materials required for submittal:

☒ $100 non-refundable application fee – check(s) made payable to "Douglas County"

-OR-

☐ Articles of Incorporation if waiver of application fee due to being a Douglas County Nonprofit

-OR-

☐ Applicant is a Douglas County agency or department

AND:

☒ Completed application

☐ Financial statement of the licensee (if applicable)

☐ Proof of Insurance

☐ Permits required by other governmental agencies (if applicable)

☐ Plot plan showing arrangement of facilities and parking, egress and ingress

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: April 2, 2024

Name of Event: Harveys Outdoor Concert series / back parking lot venue

Location of Event: 18 Highway 50, Stateline, NV 89448
(Address or Legal Description)

Applicant's name: CAESARS ENTERTAINMENT dba HARVEYS

Mailing address: PO Box 128 (Street or P.O. Box) Stateline (City) NV (State) 89449 (Zip Code)

Email Address: bchandler@caesars.com

Phone #(s): 775/588-2411 (Business) 775/691-0432 (Cell)

Is the applicant a(n): [X] Corporation [ ] Partnership [ ] Individual [ ] Other

If corporation or partnership, please list corporate officers or partners:

Name	Address	Title
Karie Hall	PO Box 128, Stateline, NV	SVP/GM
Stew Massie	100 W. Liberty Street, Reno, NV	Regional President
Anthony Carano	100 W. Liberty Street, Reno, NV	President / CEO
Bret Yunker	100 W. Liberty Street, Reno, NV	CFO

Description of Event: Harvesy Outdoor Summer Concert Series

Date(s) of Event: see attached Hours of operation: 5pm to 11pm

Will an admission fee be charged for your event? [X] Yes; $ Amount: $25-$259 [ ] No

Number of tickets and/or passes available: 5,000-7,000

CONFIRMED 2024 DATES

JUNE 14

JUNE 22

JULY 4

JULY 6

JULY 10

JULY 12

JULY 23

AUGUST 9

AUGUST 23

SEPTEMBER 2

SEPTEMBER 3

SEPTEMBER 6

SEPTEMBER 7

SEPTEMBER 13

SEPTEMBER 15

SEPTEMBER 20

SEPTEMBER 21

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

List approximate number of participants: 5,000-7,000

List approximate number of spectators: 5,000-7,000

List expected peak number of spectators: 9,000

Will alcoholic beverages be served? [X] Yes [ ] No
(all liquor vendors must be individually licensed with Douglas County Sheriff's Office)

Will food and/or beverages be served? [X] Yes [ ] No
(all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)

Will there be live music? [X] Yes [ ] No
- If Yes, Name of Performer(s) TBA Type of Music _____

INSURANCE:

Name of Insurer: see attached

Limits of liability: _____

Address of Insurer: _____
Street City State Zip code

Policy number: _____

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.

Signature of Applicant

5.15.24
Date

KARIE HALL
Name of Applicant

Klhall@harrahs.com
Contact Email Address

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

FESTIVAL PLANS:

(MUST BE COMPLETED - ATTACH ADDITIONAL PAGES IF NECESSARY)

Detailed explanation of the applicant's plans to provide law enforcement protection; water facilities; food concessions; toilet facilities; trash cans and litter; medical facilities; fire protection; parking areas, access and parking control; maintenance of a headquarters or providing contact information; if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities; and what provisions shall be made for numbers of spectators in excess of the estimate. Applicant may submit a plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.040)

Describe law enforcement protection plan (§ 5.12.120(A))

Sixty (60) in-house security personnel and thirty (30) volunteer employees per show. Two to four (24) DCSO per concert. Harveys will notify the Cunty as soon as possible if additional deputy sheriffs are required.

Describe plan for location and supply of water facilities (§ 5.12.120(B))

Bottled water is sold in the venue; in addition, bottled water in plastic bottles may be brought into the venue.

Describe food concessions plan (§ 5.12.120(C))

Food and beverage stands are located within the perimeter. Food venues include El Jefe's and others TBD.

Describe toilet facilities plan (§ 5.12.120(D))

Inside venue: Thirty (30) toilets, twenty-four (24) standing urinals, four (4) ADA, four (4) dual handwash stations backstage and three (3) double stall restrooms, one (1) toilet in VIP area (parking structure); one (1) large restroom divided into men and women - three (3) stalls on each side.

Describe trash cans and litter plan (§ 5.12.120(E))

Sixty (60) trash cns throughout venue. Ten to twelve (10-12) cleaning personnel continuoulsy work before, during and after each performance. A 30-yard container is on-site for continual deposit of trash from indivudual trash cans during and following each event.

Describe medical facilities plan (§ 5.12.120(F))

Outside medical station includes a minimum of two (2) EMT-trained officers. TDFD personnel (one (1) ambulance) on stand-by at venue for emergency responses. Stateline Clinic approximately one (1) mile from venue; Barton Hospital - seven (7) miles.

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

Describe fire protection plan (§ 5.12.120(G))
Inspections conducted by TDFD fire marshall. All necessary regulations met prior to beginning of each event of the outdoor concert series.

Describe parking areas, access and parking control plan (§ 5.12.120(H))
Harveys garage: 2,054 spaces. Harrah's garage: 839 spaces. Harrah's main lot: 618 spaces. Harrah's upper lot: 270 spaces; all Harrah's/Harveys monitored by security. Golden Nugget: 1,450 spaces. Bally's: 1,585 spaces. Street parking available on both sides of the state line. Venue is within easy walking distance of most California and Nevada lodging.

Describe location of on-site headquarters or contact information (§ 5.12.120(J))
Harveys production/management office located backstage
Contact: Brian Chandler, 775/691-0432
Contact: Production ffice, 775/586-8738

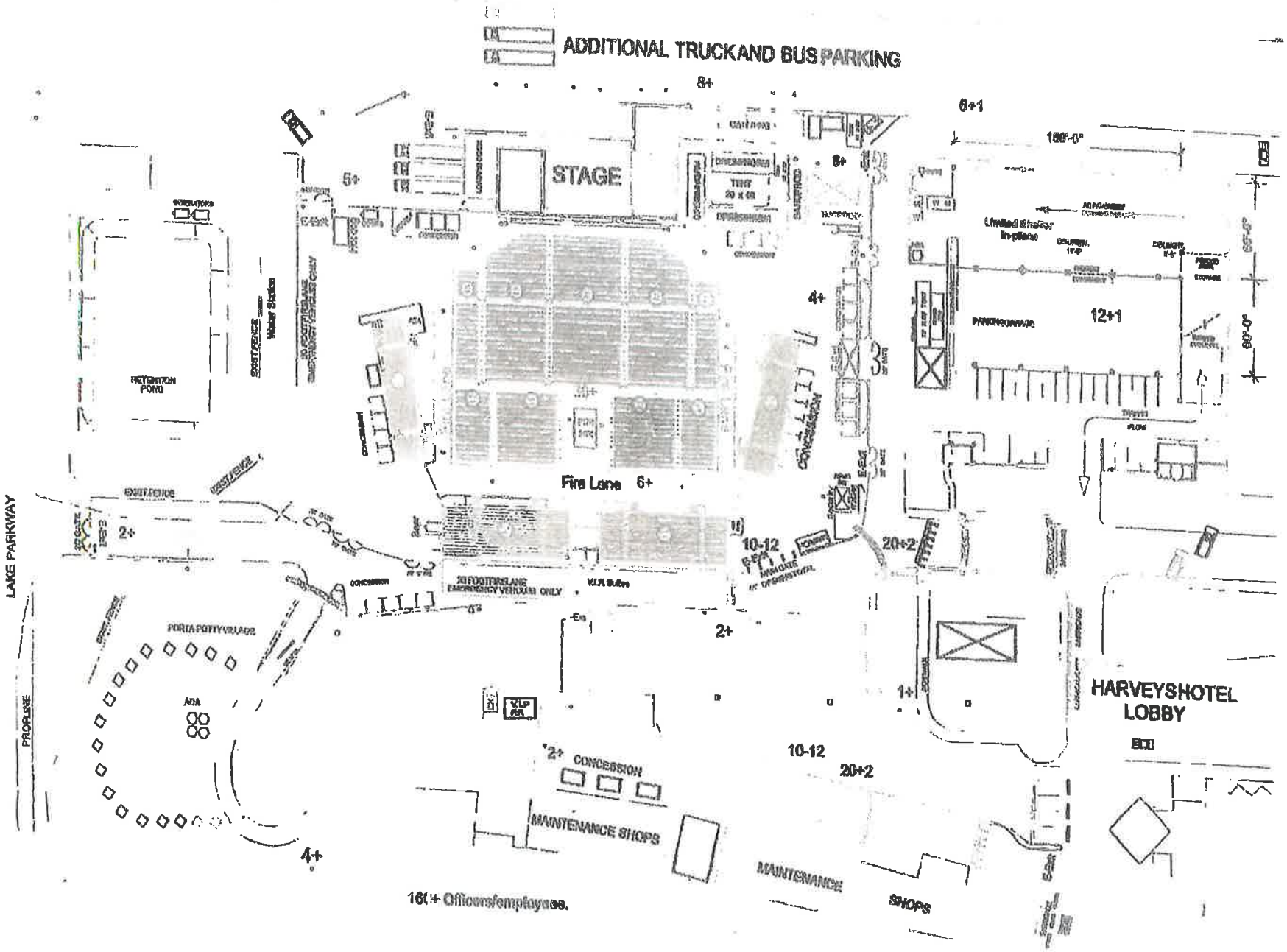
Describe illumination plan (§ 5.12.120(K))
Adequate lighting is provided by lights in the venue, including lighting from the stage during performances. Additional lifghting provided by restroom and exits. Flood lights from stage area fill the venue with light immediately following each performance. Parking lot lighting provides additional light for surrounding areas.

Describe overnight camping facilities plan (§ 5.12.120(L))
NO overnight camping for parking allowed.

Describe communication system plan (§ 5.12.120(Q))
Phone system, cell phones and walkie-talkies.

What provisions will be made for numbers of spectators in excess of the estimate (§ 5.12.040)
Tickets arfe limited to those available for sale. Once the show is sold out, no more tickets are made available or sold.

Attach a plot plan showing arrangement of the facilities including those for parking, egress and ingress. (§ 5.12.040)


ADDITIONAL TRUCKAND BUS PARKING
STAGE
Fire Lane 6+
LAKE PARKWAY
PROPLINE
PORTA POTTY VILLAGE
ADA
MAINTENANCE SHOPS
MAINTENANCE SHOPS
CONCESSION
HARVEYSHOTEL LOBBY
RETENTION POND
Water Statue
EXIT FENCE
EXIT FENCE
VIP
12+1
10-12
20+2
2+
4+
6+1
8+
5+
3+
1+
160+ Officeemployees.

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

CONTRIBUTORS & INVESTORS LIST

Please list anyone who has contributed, invested or who has a financial interest greater than $500.
Use additional sheets if necessary.

Investor's name: Lake Tahoe Visitors Authority

Mailing address: 169 Highway 50 (Street or P.O. Box) Stateline (City) NV (State) 89449 (Zip Code)

Email Address: _____

Phone #(s): _____ (Business) _____ (Cell)

Investor's name: Tahoe Douglas Visitors Authority

Mailing address: 169 Highway 50 (Street or P.O. Box) Stateline (City) NV (State) 89449 (Zip Code)

Email Address: _____

Phone #(s): _____ (Business) _____ (Cell)

Investor's name: L.G. Corporation

Mailing address: _____ (Street or P.O. Box) _____ (City) _____ (State) _____ (Zip Code)

Email Address: _____

Phone #(s): _____ (Business) _____ (Cell)

Investor's name: Others TBD

Mailing address: _____ (Street or P.O. Box) _____ (City) _____ (State) _____ (Zip Code)

Email Address: _____

Phone #(s): _____ (Business) _____ (Cell)

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

PROPERTY OWNER AFFIDAVIT

STATE OF NEVADA)
) ss:
COUNTY OF DOUGLAS)

I, Karie Hall, SVPGM being duly sworn, depose, and say that I am an owner* of property involved in this application, that the applicant has my full permission to use the property and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects complete, true and correct to the best of my knowledge and belief.

Location of Event: Harveys, 18 Highway 50, Stateline, NV
Address or Legal Description

Signed Karie Hall

Subscribed and sworn to before me this 17 day of May, 2024.

*Owner refers to the following. Please mark the appropriate box.

☐ OWNER/JOINT OWNER

☒ CORPORATE OFFICER/PARTNER

☐ POWER OF ATTORNEY (Provide copy of Power of Attorney)

☐ AGENT (Notarized letter from property owner giving legal authority to agent)

☐ LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

Douglas County Clerk's Office

~OR~

Linda Hunt
Notary Public in and for said county and state

LINDA HUNT
NOTARY PUBLIC
STATE OF NEVADA
My Commission Expires: 001-25-2026
Certificate No: 22-2287-05

Jan. 25, 2026
My commission expires

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

INSURANCE, HOLD HARMLESS & INDEMNIFICATION REQUIREMENTS FOR AN OUTDOOR FESTIVAL LICENSE APPLICATION

Pursuant to Douglas County Code §5.12, any applicant for a Douglas County Outdoor Festival license must ensure the following requirements are met to the satisfaction of Douglas County before the Outdoor Festival license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY. APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT. APPLICANT shall maintain coverage and limits of not less than $1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage and not less than $2,000,000 for events determined to be high risk by Douglas County. APPLICANT is required to post an indemnity bond or a performance bond in favor of the county in connection with the operation of outdoor festival for not less than $100,000. Any Douglas County department or agency required to perform an duty during the outdoor festival that results in it incurring extraordinary costs may request the clerk of the board to invoice the licensee or proceed against a bond posted.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured.

I hereby agree to the all of the provisions stated above and have attached a copy of the Certificate of Liability Insurance:

Harveys Outdoor Concerts	multiple dates
Name of Event	Date of Event
Karie Hall, SVP/GM	
Applicant's name (printed)	
Applicant's signature	5.15.24
	Date

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 05/01/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Insurance Services West, Inc.
Los Angeles CA Office
707 Wilshire Boulevard
Suite 2600
Los Angeles CA 90017-0460 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 **FAX (A/C. No.):** (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Zurich American Ins Co	16535
INSURER B:	American Zurich Ins Co	40142
INSURER C:	Illinois Union Insurance Company	27960
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
Caesars Entertainment, Inc.
and all its subsidiaries
100 West Liberty Street, Suite 1150
Reno NV 89501 USA

COVERAGES **CERTIFICATE NUMBER:** 570105361408 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			GL0729647303	05/01/2024	05/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Liquor Liability	$1,000,000 $1,000,000 Excluded $7,000,000 $40,000,000 $10,000,000 $1,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			BAP 7296471 03	05/01/2024	05/01/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$5,000,000
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $250,000			XEUG71801512005	05/01/2024	05/01/2025	EACH OCCURRENCE AGGREGATE	$10,000,000 $10,000,000
B A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC729646803 AOS (except MA LA NV WI) WC729646903 MA, WI	05/01/2024 05/01/2024	05/01/2025 05/01/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	 $2,000,000 $2,000,000 $2,000,000
A	Excess Workers Compensation			EWS729647003 LA, NV SIR applies per policy terms & conditions	05/01/2024	05/01/2025	EL Each Accident EL Disease - Policy EL Disease - Ea Emp	$2,000,000 $2,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
See the following pages for additional coverage details.
RE: Insured Subsidiaries: Harrah's Harveys Lake Tahoe. Event: Outdoor Festival. Certificate Holder is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER
Douglas County
PO Box 218
Minden NV 89423 USA

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Aon Risk Insurance Services West, Inc.

Holder Identifier :
Certificate No : 570105361408

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AGENCY CUSTOMER ID: 570000071561
LOC #:

ACORD

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Aon Risk Insurance Services West, Inc.	Caesars Entertainment, Inc.
POLICY NUMBER: See Certificate Number: 570105361408	
CARRIER: See Certificate Number: 570105361408 / NAIC CODE:	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
	OTHER							
A	Excess Workers Compensation			EWS729647003 LA, NV SIR applies per policy terms & conditions	05/01/2024	05/01/2025	Max Limit per Occ.	$2,000,000

ACORD 101 (2008/01)

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AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Harveys Outdoor Concert Series (revised dates)

EVENT DATE: 6/14, 6/22, 7/4, 7/6, 7/10, 7/12, 7/23, 8/9

8/23, 9/2, 9/3, 9/6, 9/7, 9/13, 9/15, 9/20, 9/21/2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS:_____

_____

_____

_____

_____.

NAME & TITLE OF APPROVER: Brent Finster, Emergency Communications Manager

DEPARTMENT: Dept of Emergency Management/Emergency Communications

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Harveys Outdoor Concert Series (revised dates) - 2024

EVENT DATE: 6/14, 6/22, 7/4, 7/6, 7/10, 7/12, 7/23, 8/9

8/23, 9/2, 9/3, 9/6, 9/7, 9/13, 9/15, 9/20, 9/21/2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS: Noise was an issue last year for the residents south of the the concert venue. The sound needs to be adjusted this year to curb or re direct the concert noise away from the residents adjacent to the outdoor concert venue per TRPA noise ordinance.

NAME & TITLE OF APPROVER: Tom Dallaire, Director

DEPARTMENT: Community Development.

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
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775 782-9014

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APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS: none

NAME & TITLE OF APPROVER: Ryan Stanton, Parks Superintendent

DEPARTMENT: Community Services

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Harveys Outdoor Concert Series (revised dates)

EVENT DATE: 6/14, 6/22, 7/4, 7/6, 7/10, 7/12, 7/23, 8/9

8/23, 9/2, 9/3, 9/6, 9/7, 9/13, 9/15, 9/20, 9/21/2024

APPROVE: YES ☑ NO ☐

DEPOSIT RECOMMENDED: YES ☐ NO ☑ ; if yes, amount $_____

COMMENTS/CONDITIONS:

Deputy wages per hour $80.00

Sergeant wages per hour $100.00

NAME & TITLE OF APPROVER: Ron Elges/Undersheriff

DEPARTMENT: Sheriff's Office

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Harveys Outdoor Concert Series (revised dates)

EVENT DATE: 6/14, 6/22, 7/4, 7/6, 7/10, 7/12, 7/23, 8/9

8/23, 9/2, 9/3, 9/6, 9/7, 9/13, 9/15, 9/20, 9/21/2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS: Certificate of Insurance was included in application packet. COI was reviewed, and meets the minimum qualifications for Douglas County. Risk Management recommends approval.

NAME & TITLE OF APPROVER: Megan Everett/ HR Analyst

DEPARTMENT: Human Resources/Risk Management

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Harveys Outdoor Concert Series (revised dates)

EVENT DATE: 6/14, 6/22, 7/4, 7/6, 7/10, 7/12, 7/23, 8/9

8/23, 9/2, 9/3, 9/6, 9/7, 9/13, 9/15, 9/20, 9/21/2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS: Premitee is responsible to obtian an operational permit from TDFPD for each concert date. Premitee is responsible to pay all associated standby fee's. Venue must provide a stamped set of enigineered plans prior to the first concert.

NAME & TITLE OF APPROVER: Kris Rowlett Fire Inspector II

DEPARTMENT: Tahoe Doulgas Fire Protection District

AGENDA ITEM NO. G.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on three on-call professional service contracts to assist Community Development with engineering review and engineering design services; land surveying services; and civil engineering services through June 30, 2025, with 1) DOWL, LLC for $49,000, 2) NCE (Nichols Consulting Engineer, CHTD) for $49,000, and 3) RCI (Resource Concepts, Inc.) for $49,000 and authorize the County Manager to execute the contracts. (Jeremy Hutchings)

RECOMMENDED MOTION:
Approve three on-call professional service contracts to assist Community Development with engineering review and engineering design services; land surveying services; and civil engineering services through June 30, 2025, with 1) DOWL, LLC for $49,000, 2) NCE (Nichols Consulting Engineer, CHTD) for $49,000, and 3) RCI (Resource Concepts, Inc.) for $49,000 and authorize the County Manager to execute the contracts.

FINANCIAL IMPACT:
$147,000 from GL# 101-514 532.100 for Engineering Professional Services.

BACKGROUND:
On June 2, 2021, the Community Development Department solicited statements of qualifications from consulting firms for plan review, engineering and surveying services and other duties as may be assigned by the staff. The following consultants were determined as qualified: 1) DOWL, LLC (formerly known as FARR West Engineering), 2) NCE (Nichols Consulting Engineers, CHTD.), and 3) RCI (Resource Concepts, Inc.). Staff confirmed with the District Attorney's office that since the original solicitation was not limited by time we can use the selected consultants again if desired.

At this time Staff would like to enter into new contracts with these consultants for the next fiscal year. The services provided by these consultants have proven beneficial to staff. Services include assistance with plan reviews, survey map reviews, interpretation of surveying related codes, preparation of legal descriptions, topographic surveys, and other engineering and surveying related professional services.

ATTACHMENTS:

DOWL - On Call Engineering FY2025.pdf

NCE - On Call Engineering FY2025.pdf

RCI - On Call Engineering FY2025.pdf

CONTRACT FOR SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

DOUGLAS COUNTY

AND

DOWL, LLC

FOR

PROFESSIONAL SERVICES TO SUPPORT DOUGLAS COUNTY
DEVELOPMENT ENGINEERING REVIEW (ON-CALL)
&
LAND SURVEYING AND SURVEYING REVIEW (ON-CALL)

This Contract for Services by an Independent Contractor (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada, (the "County"), and DOWL, LLC ("Contractor"). The County and Contractor are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, the County, from time to time, requires the services of independent contractors;

WHEREAS, the County believes that the services of Contractor are necessary, desirable, and in the best interests of Douglas County; and

WHEREAS, Contractor represents that he/she is duly qualified, equipped, competent, ready, willing and able to perform the services required by County as hereinafter described.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective on the date it is approved and signed by representatives of both Parties and will remain in effect from its effective date through June 30, 2025.

2. INDEPENDENT CONTRACTOR STATUS. The Parties agree Contractor will have the status of an independent contractor and that the Contract, by explicit agreement of the Parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the Parties, including the express understanding that Contractor is not an employee of the County and have provided proper proof of licensure to conduct business in Nevada and that:

There shall be no:

a. Withholding of income taxes by the County;
b. Industrial insurance coverage provided by the County;

c. Participation in group insurance plans which may be available to employees of the County;
d. Participation or contributions by either the Contractor or the County to the public employee's retirement system;
e. Accumulation of vacation leave or sick leave; and
f. Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

3. INDUSTRIAL INSURANCE.
Contractor further agrees, as a precondition to the performance of any work under this contract and as a precondition to any obligation of the County to make any payment under this contract, Contractor will provide proof of adequate industrial insurance coverage to in a form and amount that is satisfactory to Douglas County.

4. SERVICES TO BE PERFORMED. Provide on-call professional engineering review and engineering design services, which may include, without limitation review of improvement plans for land development projects in accordance with Douglas County Code, Douglas County Design Standards, Standard Specifications for Public Works Construction, and other standards and requirements and additional engineering design related services as may be assigned.

Provide professional land surveying and surveying services, which may include, without limitation: topographic surveys, boundary surveys, legal descriptions, record surveys, and right-of-way surveys and other surveying related services as may be assigned.

Provide professional civil engineering services, which may include, without limitation: civil engineering design of site improvements and utilities, cost estimates, specifications, bid documents and other civil engineering related services as may be assigned.

Contractor is obligated to inform Douglas County of any conflicts of interest involving work previously performed on the project.

5. PAYMENT FOR SERVICES. Contractor agrees to provide the services described set out in Section 4 above on an hourly basis for the services in accordance with the hourly rate schedule described in Exhibit 1, attached hereto not to exceed Forty-Nine Thousand dollars and zero cents ($49,000.00). Contractor is solely responsible for providing all materials, supplies, travel costs, insurance, and other costs necessary to perform Contractor's services. Contractor agrees to send an invoice to County for the services rendered to County and payment will be due to Contractor within 30 days of the County's receipt of Contractor's invoice.

6. TERMINATION OF CONTRACT. County may terminate the Contract upon at least 30 days advance written notice to Contractor.

7. NONAPPROPRIATION. Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

8. CONSTRUCTION OF CONTRACT AND VENUE. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or

against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

9. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

10. ASSIGNMENT. Contractor and county will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the other.

11. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

12. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under the Contract and scoped as deliverables (the "Materials") will be the exclusive property of the County and all such materials will be remitted and delivered, at Contractor's expense, to the County by Contractor upon the completion, termination or cancellation of the contract. Alternatively, if the County provides its written approval to Contractor, the Materials must be retained by Contractor for a minimum of six years after Contractor's receipt of the final payment from County and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the Materials, then Contractor will promptly remit and deliver the materials, at Contractor's expense, to the County. Unless the County has requested the remittance and delivery by Contractor of the Materials, Contractor will not use, willingly allow or cause to have such Materials used for any purpose other than the performance of Contractor's obligations under the terms of the Contract without the prior written consent of the County.

13. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statue of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person,

as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

14. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law including NRS 338.155, Contractor shall indemnify, hold harmless and defend County from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor will defend, hold harmless and/or indemnify County against such claims. Notwithstanding the obligation of Contractor to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Contractor, its officers, employees and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

15. MODIFICATION OF CONTRACT. The Contract and the attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

16. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

17. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by others with Contractor's skill and training.

18. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

19. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, Superintendent, or to otherwise allow a third party to assert a cause of action against either Contractor or County.

20. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County

Attn: County Engineer
Post Office Box 218
Minden, Nevada 89423

To Contractor: DOWL, LLC
5510 Longley Lane
Reno, NV 89511

21. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to third parties without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Contractor

By: _____ June 3, 2024

Damon McAlister, Senior Project Engineer — Date

Douglas County

By: _____

Jenifer Davidson, County Manager — Date

NEVADA FEE SCHEDULE

Personnel Billing Rates

Personnel are identified on our invoices by name and/or labor category.

Description	Rate	Description	Rate
Accounting Manager	$185	Engineer IX	$250
Accounting Technician	$120	Engineer X	$265
Administrative Assistant	$95	Engineering Technician I	$100
Administrative Manager	$125	Engineering Technician II	$115
Biologist I	$130	Engineering Technician III	$125
Biologist II	$140	Engineering Technician IV	$140
Biologist III	$150	Engineering Technician V	$155
Biologist IV	$160	Engineering Technician VI	$175
Biologist V	$205	Environmental Specialist I	$120
CAD Drafter I	$105	Environmental Specialist II	$135
CAD Drafter II	$120	Environmental Specialist III	$140
CAD Drafter III	$130	Environmental Specialist IV	$150
CAD Drafter IV	$140	Environmental Specialist V	$155
CAD Drafter V	$150	Environmental Specialist VI	$190
Senior CAD Drafter	$170	Environmental Specialist VII	$210
Civil and Transportation Designer	$135	Environmental Specialist VIII	$225
Senior Civil and Transportation Designer	$170	Environmental Specialist IX	$245
Contract Administrator I	$160	Environmental Specialist X	$265
Contract Administrator II	$185	Field Project Representative I	$130
Corporate Development Manager	$230	Field Project Representative II	$145
Cultural Resources Specialist I	$120	Field Project Representative III	$155
Cultural Resources Specialist II	$140	Field Project Representative IV	$170
Cultural Resources Specialist III	$145	Geologist I	$135
Cultural Resources Specialist IV	$180	Geologist II	$145
Cultural Resources Specialist V	$195	Geologist III	$155
Document Production Supervisor	$150	Geologist IV	$175
Engineer I	$130	Geologist V	$205
Engineer II	$140	GIS Coordinator	$175
Engineer III	$155	GIS Manager	$185
Engineer IV	$175	GIS Specialist	$145
Engineer V	$195	GIS Technician	$110
Engineer VI	$205	Graphics Designer	$130
Engineer VII	$215	Senior Graphics Designer	$165
Engineer VIII	$225	Hydrogeologist I	$140

Description	Rate
Hydrogeologist II	$165
Hydrogeologist III	$195
Sr. Hydrogeologist	$225
Intern I	$85
Intern II	$105
Laboratory Manager	$125
Laboratory Supervisor	$105
Landscape Architect I	$130
Landscape Architect II	$145
Landscape Architect III	$160
Landscape Architect IV	$175
Landscape Architect V	$190
Landscape Architect VI	$200
Landscape Architect VII	$210
Landscape Designer I	$95
Landscape Designer II	$115
Marketing Assistant	$105
Marketing Coordinator	$135
Marketing & Administrative Manager	$225
Materials Technician I	$95
Materials Technician II	$105
Lead Materials Technician	$115
Senior Materials Technician	$125
Materials Manager	$130
Planner I	$120
Planner II	$145
Planner III	$160
Planner IV	$175
Planner V	$190
Planner VI	$200
Planner VII	$210
Planner VIII	$225
Planner IX	$240
Planner X	$280
Planning Technician	$110
Professional Land Surveyor I	$120
Professional Land Surveyor II	$130
Professional Land Surveyor III	$140
Professional Land Surveyor IV	$150
Professional Land Surveyor V	$160
Professional Land Surveyor VI	$165
Professional Land Surveyor VII	$175
Professional Land Surveyor VIII	$185
Professional Land Surveyor IX	$210
Professional Land Surveyor X	$220
Professional Land Surveyor XI	$245
Project Administrator	$135
Project Assistant I	$115
Project Assistant II	$130
Project Controller	$165
Senior Project Controller	$185
Project Manager I	$160
Project Manager II	$175
Project Manager III	$190
Project Manager IV	$205
Project Manager V	$220
Project Manager VI	$235
Project Manager VII	$250
Proposal Manager	$140
Senior Proposal Manager	$210
Public Involvement Assistant	$115
Public Involvement Coordinator	$155
Public Involvement Planner	$135
Public Involvement Program Manager	$200
Real Estate Services Manager	$180
Right of Way Agent I	$125
Right of Way Agent II	$140
Right of Way Agent III	$155
Right of Way Agent IV	$170
Right of Way Agent V	$185
Right of Way Agent VI	$215
Right of Way Assistant	$115
Risk Manager	$200
Senior Manager I	$240
Senior Manager II	$260
Senior Manager III	$270
Senior Manager IV	$305
Senior Manager V	$315

Description	Rate	Description	Rate
Senior Manager VI	$335	Systems Administrator	$155
Survey Technician I	$90	Technical Coordinator	$180
Survey Technician II	$95	Utility Operator	$145
Survey Technician III	$100	Water Resource Specialist	$195
Survey Technician IV	$115	Water Rights Specialist I	$150
Survey Technician IX	$170	Water Rights Specialist II	$170
Survey Technician V	$120	Water Rights Specialist III	$205
Survey Technician VI	$130	Water Rights Technician I	$105
Survey Technician VII	$145	Water Rights Technician II	$115
Survey Technician VIII	$160	Water Rights Technician III	$125
Survey Technician -- Supervisor	$155		

Survey Crews

One-Person Survey Crew	=	$160 / hour
One-Person Survey Crew GPS/Robotics	=	$180 / hour
Two-Person Survey Crew	=	$240 / hour
Two-Person Survey Crew (PLS + LSIT)	=	$280 / hour
Two-Person Survey Crew GPS/Robotics	=	$255 / hour
Three-Person Survey Crew	=	$350 / hour

Travel, Mileage, and Miscellaneous

Lodging	=	Cost per night
Airfare	=	Cost
Vehicle Usage – Passenger Cars	=	$1.10/mile
Vehicle Usage – Trucks & SUV's	=	$1.30/mile
Printing/Supplies/Phone/Fax/Postage	=	Note 3
In-House Usage Charges	=	Note 4

Per Diem

Unless otherwise specified contractually, per diem will be billed when travel is more than 50 miles from the office during a meal allowance period of three or more consecutive hours or involves an overnight stay. The three meal allowance periods are breakfast (midnight to 10:00 a.m.), lunch (10:00 a.m.-3:00 p.m.), and dinner (3:00 p.m. to midnight).

	Breakfast	Lunch	Dinner	Incidentals	1st and Last Day	Per Diem Rate
Elko	$13.00	$15.00	$26.00	$5.00	$44.25	**$59.00**
Reno	$16.00	$17.00	$31.00	$5.00	$51.75	**$69.00**

For all other cities not listed above and meal breakdown, use the following link: https://www.gsa.gov/travel/plan-book/per-diem-rates

Notes

1. DOWL's Professional Services Fee Schedule is subject to adjustment each year or at the end of a contract period, whichever is appropriate. Should adjustments be anticipated or required, such adjustments will not affect existing contracts without prior agreement between Client and DOWL.
2. Straight-time rates are given. Multiply by 1.5 for overtime rates. Overtime rates will be applied at the rate prescribed by applicable state law.
3. Direct reimbursable expenses such as travel, freight, subcontractors, and request beyond those requests considered reasonable by the project manager for phone/fax/postage, office supplies, reproduction and photography, and laboratory analysis will be billed at cost plus the negotiated markup.
4. In-house equipment usage charges or specialized software/equipment that are not separately stated on the fee schedule will be negotiated at rates deemed fair and reasonable.
5. Late charges will be assessed on the unpaid balance of all accounts not paid within 30 days of the billing date, at a rate of 1.0 percent per month (12% per year).

CONTRACT FOR SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

DOUGLAS COUNTY

AND

NCE (NICHOLS CONSULTING ENGINEERS, CHTD.)

FOR

PROFESSIONAL SERVICES TO SUPPORT DOUGLAS COUNTY DEVELOPMENT ENGINEERING REVIEW (ON-CALL)

This Contract for Services by an Independent Contractor (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada, (the "County"), and NCE (Nichols Consulting Engineers, Chtd.) ("Contractor"). The County and Contractor are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, the County, from time to time, requires the services of independent contractors;

WHEREAS, the County believes that the services of Contractor are necessary, desirable, and in the best interests of Douglas County; and

WHEREAS, Contractor represents that he/she is duly qualified, equipped, competent, ready, willing and able to perform the services required by County as hereinafter described.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective on the date it is approved and signed by representatives of both Parties and will remain in effect from its effective date through June 30, 2025.

2. INDEPENDENT CONTRACTOR STATUS. The Parties agree Contractor will have the status of an independent contractor and that the Contract, by explicit agreement of the Parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the Parties, including the express understanding that Contractor is not an employee of the County and have provided proper proof of licensure to conduct business in Nevada and that:

There shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;

(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the Contractor or the County to the public employee's retirement system;
(5) Accumulation of vacation leave or sick leave; and
(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

3. INDUSTRIAL INSURANCE.
Contractor further agrees, as a precondition to the performance of any work under this contract and as a precondition to any obligation of the County to make any payment under this contract, Contractor will provide proof of adequate industrial insurance coverage to in a form and amount that is satisfactory to Douglas County.

4. SERVICES TO BE PERFORMED. Provide on-call professional engineering review services, which may include, without limitation review of improvement plans for land development projects in accordance with Douglas County Code, Douglas County Design Standards, Standard Specifications for Public Works Construction, and other standards and requirements and additional engineering design related services as may be assigned.

Provide professional civil engineering services, which may include, without limitation: civil engineering design of site improvements and utilities, cost estimates, specifications, bid documents and other civil engineering related services as may be assigned.

Contractor is obligated to inform Douglas County of any conflicts of interest involving work previously performed on the project.

5. PAYMENT FOR SERVICES. Contractor agrees to provide the services described set out in Section 4 above on an hourly basis for such services in accordance with the hourly rate schedule described in Exhibit 1, attached hereto not to exceed Forty-Nine Thousand dollars and zero cents ($49,000.00). Contractor is solely responsible for providing all materials, supplies, travel costs, insurance, and other costs necessary to perform Contractor's services. Contractor agrees to send an invoice to County for the services rendered to County and payment will be due to Contractor within 30 days of the County's receipt of Contractor's invoice.

6. TERMINATION OF CONTRACT. County may terminate the Contract upon at least 30 days advance written notice to Contractor.

7. NONAPPROPRIATION. Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

8. CONSTRUCTION OF CONTRACT AND VENUE. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between

the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

9. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

10. ASSIGNMENT. Contractor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

11. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

12. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under the Contract (the "Materials") will be the exclusive property of the County and all such materials will be remitted and delivered, at Contractor's expense, to the County by Contractor upon the completion, termination or cancellation of the contract. Alternatively, if the County provides its written approval to Contractor, the Materials must be retained by Contractor for a minimum of six years after Contractor's receipt of the final payment from County and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the Materials, then Contractor will promptly remit and deliver the materials, at Contractor's expense, to the County. Unless the County has requested the remittance and delivery by Contractor of the Materials, Contractor will not use, willingly allow or cause to have such Materials used for any purpose other than the performance of Contractor's obligations under the terms of the Contract without the prior written consent of the County.

13. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statue of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any

other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

14. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend County from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor will defend, hold harmless and/or indemnify County against such claims. Notwithstanding the obligation of Contractor to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Contractor, its officers, employees and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

15. MODIFICATION OF CONTRACT. The Contract and the attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

16. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

17. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by others with Contractor's skill and training.

18. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

19. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, Superintendent, or to otherwise allow a third party to assert a cause of action against either Contractor or County.

20. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn: County Engineer
Post Office Box 218
Minden, Nevada 89423

To Contractor: NCE (Nichols Consulting Engineer, Chtd.)
300 E 2nd Street
Suite 1210
Reno, NV 89501

21. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to third parties without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Contractor

By: _____ 4/1/2024
Kevin Senn, PE Date

Douglas County

By: _____ _____
Jenifer Davidson, County Manager Date

SCHEDULE OF CHARGES 2024

PROFESSIONAL SERVICES

Principal	$335/hour
Associate	$265/hour
Senior II	$225/hour
Senior I	$215/hour
Project II	$205/hour
Project I	$190/hour
Staff II	$180/hour
Staff I	$165/hour

TECHNICAL SERVICES

Senior Construction Manager*	$170/($195-PW)/hour
Construction Inspector*	$150/($175-PW)/hour
Senior Designer	$180/hour
CADD Designer	$160/hour
CADD/GIS Technician	$135/hour
Senior Field Scientist	$145/hour
Field Scientist	$125/hour
Senior Technician*	$150/($175-PW)/hour
Field/Engineering Technician*	$125/($150-PW)hour
Project Administrator	$130/hour
Technical Editor	$115/hour
Clerical	$115/hour

CONTRACT LABOR

From time to time, NCE retains outside professional and technical labor on a temporary basis to meet peak workload demands. Such contract labor will be charged at regular Schedule charges.

LITIGATION SUPPORT

Engineer/Scientist	$415/hour
Court Appearances & Depositions	$575/hour

EQUIPMENT

Plotter Usage	(separate fee schedule)
Truck	$125/day
Automobile	IRS Standard Mileage Rate+15%
Falling Weight Deflectometer Testing	$4,500/Day
Coring	$5,500/Day
Environmental Equipment	(separate fee schedule)

OUTSIDE SERVICES

Rental of equipment not ordinarily furnished by NCE and all other costs such as special printing, photographic work, travel by common carrier, subsistence, subcontractors, etc. ..... cost + 15%

COMMUNICATION/ REPRODUCTION

In-house costs for postage, printing and copying ..... project labor charges x 5%

TERMS

Billings are payable upon presentation and are past due 30 days from invoice date. A finance charge of 1.5% per month, or the maximum amount allowable by law, will be charged on past-due accounts. NCE makes no warranty, either expressed or implied, as to its findings, recommendations, specifications, or professional advice except that they are prepared and issued in accordance with generally accepted professional practice.

*A surcharge of $25/hour applied for technicians and construction inspectors to comply with Prevailing Wage (PW) per requirements of California Department of Industrial Relations.

CONTRACT FOR SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

DOUGLAS COUNTY

AND

RESOURCE CONCEPTS, INC.

FOR

PROFESSIONAL SERVICES TO SUPPORT DOUGLAS COUNTY DEVELOPMENT ENGINEERING REVIEW (ON-CALL) & LAND SURVEYING AND SURVEYING REVIEW (ON-CALL)

This Contract for Services by an Independent Contractor (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada, (the "County"), and Resource Concepts, Inc. ("Contractor"). The County and Contractor are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, the County, from time to time, requires the services of independent contractors;

WHEREAS, the County believes that the services of Contractor are necessary, desirable, and in the best interests of Douglas County; and

WHEREAS, Contractor represents that he/she is duly qualified, equipped, competent, ready, willing and able to perform the services required by County as hereinafter described.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective on the date it is approved and signed by representatives of both Parties and will remain in effect from its effective date through June 30, 2025.

2. INDEPENDENT CONTRACTOR STATUS. The Parties agree Contractor will have the status of an independent contractor and that the Contract, by explicit agreement of the Parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the Parties, including the express understanding that Contractor is not an employee of the County and have provided proper proof of licensure to conduct business in Nevada and that:

There shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the Contractor or the County to the public employee's retirement system;
(5) Accumulation of vacation leave or sick leave; and
(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

3. INDUSTRIAL INSURANCE.
Contractor further agrees, as a precondition to the performance of any work under this contract and as a precondition to any obligation of the County to make any payment under this contract, Contractor will provide proof of adequate industrial insurance coverage to in a form and amount that is satisfactory to Douglas County.

4. SERVICES TO BE PERFORMED. Provide on-call professional engineering review and engineering design services, which may include, without limitation review of improvement plans for land development projects in accordance with Douglas County Code, Douglas County Design Standards, Standard Specifications for Public Works Construction, and other standards and requirements and additional engineering design related services as may be assigned.
Provide professional land surveying and surveying review services, which may include, without limitation: topographic surveys, boundary surveys, legal descriptions, record surveys, and right-of-way surveys and other surveying related services as may be assigned.

Provide professional civil engineering and environmental services, which may include, without limitation: civil engineering design of site improvements and utilities, cost estimates, specifications, bid documents, and other civil engineering related services as may be assigned and environmental studies.

Contractor is obligated to inform Douglas County of any conflicts of interest involving work previously performed on the project.

5. PAYMENT FOR SERVICES. Contractor agrees to provide the services described set out in Section 4 above on an hourly basis for the services in accordance with the hourly rate schedule described in Exhibit 1, attached hereto not to exceed Forty-Nine Thousand dollars and zero cents ($49,000.00). Contractor is solely responsible for providing all materials, supplies, travel costs, insurance, and other costs necessary to perform Contractor's services. Contractor agrees to send an invoice to County for the services rendered to County and payment will be due to Contractor within 30 days of the County's receipt of Contractor's invoice.

6. TERMINATION OF CONTRACT. County may terminate the Contract upon at least 30 days advance written notice to Contractor.

7. NONAPPROPRIATION. Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically

revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

8. CONSTRUCTION OF CONTRACT AND VENUE. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

9. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

10. ASSIGNMENT. Contractor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

11. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

12. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under the Contract (the "Materials") will be the exclusive property of the County and all such materials will be remitted and delivered, at Contractor's expense, to the County by Contractor upon the completion, termination or cancellation of the contract. Alternatively, if the County provides its written approval to Contractor, the Materials must be retained by Contractor for a minimum of six years after Contractor's receipt of the final payment from County and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the Materials, then Contractor will promptly remit and deliver the materials, at Contractor's expense, to the County. Unless the County has requested the remittance and delivery by Contractor of the Materials, Contractor will not use, willingly allow or cause to have such Materials used for any purpose other than the performance of Contractor's obligations under the terms of the Contract without the prior written consent of the County.

13. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statue of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

14. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend County from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor will defend, hold harmless and/or indemnify County against such claims. Notwithstanding the obligation of Contractor to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Contractor, its officers, employees and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

15. MODIFICATION OF CONTRACT. The Contract and the attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

16. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

17. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by others with Contractor's skill and training.

18. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

19. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, Superintendent, or to otherwise allow a third party to assert a cause of action against either Contractor or County.

20. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn: County Engineer
Post Office Box 218
Minden, Nevada 89423

To Contractor: Resource Concepts, Inc.
340 N. Minnesota Street
Carson City, NV 89703

21. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to third parties without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Contractor

By: _____ 4-1-2024
Joe Cacioppo, PE — Date

Douglas County

By: _____ _____
Jenifer Davidson, County Manager — Date

Resource Concepts Inc

2024 FEE SCHEDULE

		Billing Rate ($)
ENGINEERING SERVICES	Principal Engineer	240.00
	Engineering Director	225.00
	Engineering Project Manager	220.00
	Senior Engineer II	200.00
	Senior Engineer I	190.00
	Project Engineer II	175.00
	Project Engineer I	165.00
	Staff Engineer	155.00
	Engineering Intern II	135.00
	Engineering Intern I	130.00
	Engineering Technician II [1/ 2/]	105.00
	Engineering Technician I [1/ 2/]	95.00
	Field Inspector [1/ 2/]	90.00
DESIGN SERVICES	Senior Designer	150.00
	Designer	125.00
SURVEYING SERVICES	Principal Surveyor	240.00
	Survey Director	220.00
	Survey Project Manager	200.00
	Senior Land Surveyor	195.00
	Licensed Land Surveyor	170.00
	Senior Survey Technician (LSIT) [1/ 2/]	150.00
	Survey Technician II [1/ 2/]	130.00
	Survey Technician I [1/ 2/]	105.00
	One-Person Survey Crew II [1/ 2/]	195.00
	One-Person Survey Crew I [1/ 2/]	170.00
	Two-Person Survey Crew II [1/ 2/]	290.00
	Two-Person Survey Crew I [1/ 2/]	240.00
	Three-Person Survey Crew II [1/ 2/]	365.00
	Three-Person Survey Crew I [1/ 2/]	315.00
	Drone/Scanner/Specialized Equipment *(per day)*	500.00
PLANNING SERVICES	Certified Planner	135.00
	Staff Planner	120.00
WATER RIGHTS SERVICES	Principal Water Rights Specialist	240.00
	Water Rights Director	225.00
	Water Rights Project Manager	215.00
	Senior Water Rights Surveyor	200.00
	Senior Water Rights Engineer	195.00
	Water Rights Surveyor	185.00
	Senior Water Rights Specialist	175.00
	Water Rights Specialist II	150.00
	Water Rights Specialist I	140.00
	Water Rights Technician II	120.00
	Water Rights Technician I	110.00
	Water Rights Intern	85.00

1/ Overtime & Saturdays ..... 1.5x regular hourly rate
Sunday & Holidays ..... 2x regular hourly rate
2/ These rates will be adjusted for services subject to certified payroll reporting & Prevailing wages under the Davis-Bacon Act.

***Terms of Payment**: Invoices are due upon presentation and are past due thirty (30) days from invoice date. Past due accounts are subject to one and one-half percent (1½ %) service charge per month, or the maximum allowed by law. Payment on delinquent invoices will first be applied to accrued interest and then to the principal amount. Time and expenses incurred (including any attorney's fees and collection costs) will be added to the total amount due. RCI accepts credit card payments, subject to a 3% processing fee added to the total by the credit card processor.*

*This confidential information is intended only for the use of **Click – enter Client & Task** **and is valid for the attached proposal for professional services dated Click – enter Date of Proposal/Agreement**. This information should not be distributed without the written authorization of RCI.*

CARSON CITY
340 North Minnesota St.
Carson City, NV 89703-4152
(775) 883-1600 • fax: (775) 883-1656

Engineering • Surveying • Water Rights
Resources & Environmental Services
www.rci-nv.com

LAKE TAHOE
276 Kingsbury Grade, Ste. 206
Stateline, NV 89449
(775) 588-7500 • fax: (775) 589-6333

Resource Concepts Inc

2024 FEE SCHEDULE

		Billing Rate ($)
MAPPING SERVICES (CAD & GIS)	Mapping Specialist II	120.00
	Mapping Specialist I	115.00
	Mapping Analyst	100.00
	Mapping Technician II	90.00
	Mapping Technician I	80.00
ENVIRONMENTAL SERVICES	Principal Environmental Specialist	225.00
	Principal Environmental Specialist—Advisory	200.00
	Environmental Project Manager	200.00
	Certified Environmental Manager	190.00
	Senior Environmental Specialist II	170.00
	Senior Environmental Specialist I	160.00
	Environmental Specialist II	135.00
	Environmental Specialist I	125.00
	Environmental Technician II [1/]	115.00
	Environmental Technician I [1/]	100.00
	Environmental Intern [1/]	85.00
NATURAL RESOURCE SERVICES*	Principal Resource Specialist	220.00
	Resource Director	200.00
	Resource Project Manager	180.00
	Senior Resource Specialist II	165.00
	Senior Resource Specialist I	150.00
	Resource Specialist II	130.00
	Resource Specialist I	115.00
	Resource Technician II [1/]	105.00
	Resource Technician I [1/]	95.00
	Resource Intern [1/]	80.00
	**Manager & Resource Specialist disciplines include: Biologist, Botanist, Fluvial Geomorphologist, Geologist, NEPA Specialist, Policy Specialist and Facilitator, Wildlife Biologist and Wetland Specialist*	
RANGE SERVICES	Principal Range Specialist	195.00
	Principal Range Specialist—Advisory	160.00
	Range Project Manager	160.00
	Senior Range Specialist II	140.00
	Senior Range Specialist I	130.00
	Range Conservationist II	110.00
	Range Conservationist I	100.00
	Range Technician II [1/]	90.00
	Range Technician I [1/]	80.00
	Range Intern I [1/]	65.00

[1/] *Overtime & Saturdays ..... 1.5x regular hourly rate*
Sunday & Holidays ..... 2x regular hourly rate

Terms of Payment: *Invoices are due upon presentation and are past due thirty (30) days from invoice date. Past due accounts are subject to one and one-half percent (1½ %) service charge per month, or the maximum allowed by law. Payment on delinquent invoices will first be applied to accrued interest and then to the principal amount. Time and expenses incurred (including any attorney's fees and collection costs) will be added to the total amount due. RCI accepts credit card payments, subject to a 3% processing fee added to the total by the credit card processor.*

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Resource Concepts Inc

2024 FEE SCHEDULE

		Billing Rate ($)
ADMINISTRATIVE SERVICES	Accounting/Business Manager	105.00
	Computer Technician	100.00
	Accounting Staff	85.00
	Desktop Publisher	85.00
	Word Processor	80.00
	Secretary	70.00
	Technical Aide	60.00

Expenses

Travel Expenses	*Mileage (2-Wheel Drive / 4-Wheel Drive)*	*0.85 / 1.00 mile*
	ATV w/Trailer – Day Use	*150.00 day*
	UTV w/Trailer – Day Use	*225.00 day*
	Per Diem: Per State (GSA) Rates for Meals & Incidentals	*Varies by Location*
	Lodging	*Cost Plus 15%*
Copies, Prints & Plots *(b/w & color)*	*8½" x 11" to 11" x 17" black/white prints & copies*	*0.20 each*
	8½" x 11" to 11" x 17" color prints & copies	*0.60 each*
	24" x 36" & up black/white plots	*3.50 each*
	24" x 36" & up color plots	*9.00 each*
	24" x 36" Mylar	*22.50 each*
GIS Prints & Plots* *(color)*	*8½" x 11" to 11" x 17" GIS color prints*	*3.50 each*
	24" x 36" GIS color plot	*17.00 each*
	Up to 36" x 72" GIS custom color plot	*22.50 each*

** When using an aerial, photo or quad background*

Third-Party Administrator Fees		*Cost Plus 15%*
Other Reimbursable Expenses		*Cost Plus 15%*
Consultants/Contractors		*Cost Plus 15%*
Legal Services	*Depositions and Preparation*	*1.5x regular hourly rate*
	Expert Witness Testimony and Preparation	*2x regular hourly rate*

Terms of Payment: *Invoices are due upon presentation and are past due thirty (30) days from invoice date. Past due accounts are subject to one and one-half percent (1½ %) service charge per month, or the maximum allowed by law. Payment on delinquent invoices will first be applied to accrued interest and then to the principal amount. Time and expenses incurred (including any attorney's fees and collection costs) will be added to the total amount due. RCI accepts credit card payments, subject to a 3% processing fee added to the total by the credit card processor.*

This confidential information is intended only for the use of ***Click – enter Client & Task*** ***and is valid for the attached proposal for professional services dated*** ***Click – enter Date of Proposal/Agreement****. This information should not be distributed without the written authorization of RCI.*

CARSON CITY
340 North Minnesota St.
Carson City, NV 89703-4152
(775) 883-1600 • fax: (775) 883-1656

Engineering • Surveying • Water Rights
Resources & Environmental Services
www.rci-nv.com

LAKE TAHOE
276 Kingsbury Grade, Ste. 206
Stateline, NV 89449
(775) 588-7500 • fax: (775) 589-6333

AGENDA ITEM NO. H.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on a Contract for Services between Douglas County and Wood Rodgers, in the amount not-to-exceed $99,730.00, to prepare the 2025 transportation plan update by evaluating capacity improvement needs at specific intersections and roads throughout Douglas County, for a term of June 20, 2024 through June 30, 2025. (Tom Dallaire)

RECOMMENDED MOTION:
Approve a Contract for Services between Douglas County and Wood Rodgers, in the amount of $99,730.00, as presented.

FINANCIAL IMPACT:
This project was funded at the Board of County Commissioners meeting on March 21, 2024, through this year's adjusted opening fund balance process (Resolution 2024R-015) in the amount of $100,000 in GL 101-513 521.107 year-end fund balance.

This contract is being awarded to Wood Rodgers as they are the firm that provided the traffic Model to the Carson Area Metropolitan Planning Organization (CAMPO) and was selected through that process. This is the most-qualified firm and the keeper of the traffic model for Douglas County.

BACKGROUND:
The existing Transportation Plan was completed in 2017 and approved in 2019. The Transportation Plan is now in need of an update. The update should be coordinated with updates to the Master Plan so both plans can come together for review and approval around the same time.

In preparation for the Transportation Plan update, the Board of County Commissioners, on February 2, 2023, approved an agreement with the Carson Area Metropolitan Planning Organization (CAMPO) to combine the Carson City and Douglas County traffic models. This updated traffic model has since been completed by a third party contractor, Wood Rodgers. The updated traffic model will incorporated into the updated Transportation Plan.

Staff recommend that the updated Transportation Plan also contain an analysis of the various intersections and road sections throughout the County, including capacity data on those locations and a determination of whether those intersections and roads meet the requisite levels of service. This analysis will be new to the Transportation Plan and will be extremely useful in determining how future development will impact existing transportation improvements, the cost of maintaining existing transportation improvements, whether additional improvements will be needed, and the cost of constructing additional improvements, all of which will be used to ensure developers pay their fair share of transportation costs. Staff believe that Wood Rodgers is the most qualified contractor to complete this analysis, as Wood Rodgers has already created the updated traffic model for Douglas County.

ATTACHMENTS:

01 Contract for Services Wood Rodgers - doc - June 2024 - updated.pdf

CONTRACT FOR SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

WOOD RODGERS, INC.

This Contract for Services by an Independent Contractor (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada (the "County"), and Wood Rodgers, Inc., Nevada Business ID #: NV20031304987 ("Contractor"). The County and Contractor are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, Douglas County, a political subdivision of the State of Nevada, from time to time requires the services of independent contractors; and

WHEREAS, it is deemed that the services of Contractor herein specified are both necessary and desirable and in the best interests of Douglas County; and

WHEREAS, Contractor represents that Contractor is duly qualified, equipped, staffed, ready, willing and able to perform and render the services hereinafter described.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective on the date it is signed by the last Party to sign the Contract ("Effective Date"). Unless earlier terminated as set forth in this Contract, the terms of this Contract shall remain in effect until June 30, 2025, or until the Services to be Performed under Section 2 have been completed, whichever is earlier. Time is of the essence in this Contract.

2. SERVICES TO BE PERFORMED. The Parties agree that Contractor perform the following services: Contractor will conduct a Future Transportation Project Needs Analysis for the upcoming Transportation plan update. .

The services to be provided are more particularly described and shall be completed in accordance with the requirements set forth in as further detailed in the Preliminary Scope of Work (attached hereto as Exhibit 1), including Contractor's Invoicing, Payment and Liabilities Policies (attached hereto as Exhibit A), and the Contractor's Detailed Cost Proposal (attached hereto as Exhibit B).

3. PAYMENT FOR SERVICES. Contractor agrees to provide the services set forth in Section 2 on a time and materials basis for a total cost not to exceed Ninety-nine Thousand, Seven

Hundred and Thirty Dollars and Zero Cents ($99,730.00) (the "Contract Price"). Unless Contractor has received a written exemption from the County, Contractor shall submit monthly requests for payment for services performed under this Contract. Requests for payment shall be submitted no later than fifteen (15) days after the end of a month and must include a detailed summary of the expenditures reported in a form that supports the approved budget. Specifically, Contractor agrees to provide with each request for payment a schedule of actual expenditures for the period, cumulative total expenditures for the entire Contract, and a comparison of cumulative total expenditures to the maximum expected fee for the services and tasks set forth in Section 2. As a precondition to receiving any payment from the County, Contractor shall complete all required tax identification and vendor registration forms for the Douglas County Finance Department. Payment of uncontested fees will be made within thirty (30) days.

4. INDEPENDENT CONTRACTOR STATUS. The Parties agree that Contractor, its associates, employees and subcontractors shall have the status of independent contractors and that this Contract, by explicit agreement of the Parties, incorporates and applies the provisions of Nevada Revised Statutes (NRS) 333.700, as necessarily adapted to the Parties, including that Contractor is not a Douglas County employee and that there shall be no:

1. Withholding of income taxes by the County.
2. Industrial insurance coverage provided by the County.
3. Participation in group insurance plans which may be available to employees of the County.
4. Participation or contributions by either the independent contractor or the County to the public employees' retirement system.
5. Accumulation of vacation leave or sick leave.
6. Unemployment compensation coverage provided by the County.

Contractor and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

a. Contractor has the right to perform services for others during the term of this Contract.
b. Contractor has the sole right to control and direct the means, manner and method by which the services required by this Contract will be performed.
c. Contractor shall not be assigned a work location on County premises.
d. Contractor, at Contractor's sole expense, will furnish all equipment and materials used to provide the services required by this Contract.
e. Contractor, at Contractor's sole expense, has the right to hire assistants as subcontractors, or to use Contractor's employees to provide the services required by this Contract.
f. Contractor or Contractor's employees or contract personnel shall perform the services required by this Contract, and Contractor agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Contractor.
g. Neither Contractor nor contractor's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required

by this Contract.

h. County shall not require Contractor or Contractor's employees or contract personnel to devote full time to performing the services required by this Contract.

i. Contractor understands that Contractor is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Contractor understands that an IRS Form 1099 will be filed by County for all payments County makes to Contractor.

5. INDUSTRIAL INSURANCE. Contractor further agrees that, prior to the commencement of any work and as a precondition to any obligation of the County to make any payment under the Contract, Contractor will provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also agrees that, prior to commencing any work under the Contract, Contractor will complete and provide evidence to the County that Contractor has made the following written request to Contractor's insurer:

> *Wood Rodgers, INC. has entered into a contract with Douglas County to perform services through approximately June 30, 2025 and requests that an authorized insurer provide to Douglas County: (1) A certificate of coverage issued pursuant to NRS 616B.627; and (2) Notice of any lapse in coverage or nonpayment of coverage that the Contractor is required to maintain.*
>
> *The certificate and notice should be mailed to:*
>
> *Douglas County*
> *Community Development*
> *ATTN: Tom Dallaire, Director*
> *Post Office Box 218*
> *Minden, Nevada 89423*

Contractor agrees to maintain all required workers' compensation coverage throughout the entire term of the Contract. If Contractor does not maintain the required coverage throughout the entire term of the Contract, Contractor agrees that the County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County. For each six-month period this Contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to the insurer for the provision of a certificate and notice of lapse in, or nonpayment of, insurance coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that the County may order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County.

Contractor may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that Contractor is a sole proprietor and that:

a. In accordance with the provisions of NRS 616B.659, has not elected to be included within the terms, conditions and provisions of chapters 616A to 616D, inclusive, of NRS; and
b. Is otherwise in compliance with those terms, conditions and provisions

6. WARRANTY. Contractor agrees and hereby provides, warrants and represents with respect to any services provided under this Contract that the services will be provided in a professional and workman like manner and in conformity with the professional standards for comparable services in the industry, and shall comply with the applicable specifications and requirements set forth in this Contract. This term shall not be construed as a limitation on any other remedies that might be available to the County.

7. TERMINATION OF CONTRACT. Either Party may terminate the Contract for cause if the other Party fails to correct any breach of the terms of the Contract within 30 days after receiving notice of such breach and having been given a reasonable opportunity to cure the breach. County may terminate the contract without cause upon 30 days advanced written notice to Contractor, provided, however, that except as otherwise set forth in this Contract, early termination will not relieve a Party of any obligation that became due prior to the date of termination.

8. LICENSING. Contractor agrees to maintain any required licenses and certifications to perform any services for County, including but not limited to, engineering certifications and Nevada State Business License, etc. The failure to maintain any required license will result in immediate termination of this Contract. Contractor shall promptly inform County of any claims or complaints made against Contractor (or any of its employees or agents who are engaged in work under this Contract) to any professional licensing board or of any investigations conducted by such boards; in this context, promptly shall mean as soon as possible, but in no event later than five business days after Contractor becomes aware of the claim, complaint or investigation.

9. LIABILITY INSURANCE. Douglas County's liability coverage will not extend to the Contractor. Without limiting Contractor's indemnification of County as described in Section 18, Contractor shall obtain and maintain at its own expense during the term of this Contract, policies of liability insurance of the type and amounts described below. Such policies shall be signed by a person authorized by that insurer to bind coverage on its behalf.

The County and its elected officials, employees, agents, and volunteers shall be named as additional insureds under the policies required for all liability arising from Contractor's performance of work pursuant to this Contract. This provision shall also apply to any excess/umbrella liability policies. This insurance shall be primary to any insurance maintained by the County. County insurance shall not contribute to any judgment rendered against the County.

Prior to the commencement of any work under this Contract, Contractor shall provide to the County certificates of insurance with original endorsements of the following insurance coverage:

a. **General Liability Insurance.** Contractor is required to acquire and maintain

general liability insurance in the minimum amount of $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage during the term of this Contract at Contractor's sole expense. Proof of insurance must be sent to the Douglas County Manager. Such proof of insurance must be provided at least annually throughout the term of this Contract and Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such insurance.

b. **Automobile Liability Insurance.** Contractor is required to acquire and maintain automobile insurance covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with the work to be performed under this Contract, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

All insurance coverage maintained or procured pursuant to this Contract shall be endorsed to waive subrogation against County, its elected officials, employees, agents, and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against County and shall require similar written express waivers and insurance clauses form each of its subcontractor(s).

Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by County shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own insurance or self-insurance shall be called upon to protect it as a named insured.

Requirements of specific coverage features, or limits contained in this Contract are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any Party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the County requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsements of any kind that has not been first submitted to County and approved in writing.

A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit

is brought, except with respect to the insurer's limits of liability. The policies shall not contain cross-liability exclusions.

Contractor agrees to ensure that its subcontractor(s), and any other party involved with the project who is brought onto or involved in the project by the Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Contract.

Any self-insured retentions must be declared to and approved by the County. County reserves the right to required that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by County.

Contractor shall give County prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Contract, and that involve or may involve coverage under any of the required liability policies.

Contractor shall procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work to be performed under this Contract.

10. NON-APPROPRIATION. All payments required pursuant to the Contract are contingent upon the availability of County funds. In accordance with NRS 354.626 and any other applicable provision of law, the financial obligations between the Parties will not exceed those monies appropriated and approved by the County for the Contract for the then current fiscal year under the Local Government Budget Act. The Contract will terminate and the County's obligations will be extinguished if the County fails to appropriate the necessary funding.

Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

11. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. The Contract Documents consist of this document, and Exhibit 1 and Exhibit A, and B, as attached. The Parties agree to be bound by the terms, conditions and specifications set forth in all Contract Documents, except as specifically modified or amended. The terms of the Contract Documents shall, to the extent reasonably practical, be read as complimentary to one another. In the event of an irreconcilable conflict between the terms of the Contract Documents, the terms of this document shall prevail, thereafter the terms of Exhibit 1 then Exhibit A, then Exhibit B, etc.

12. DISPUTE RESOLUTION. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process, and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

13. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws.

14. ASSIGNMENT. Contractor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

15. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

16. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under the Contract (the "Materials") will be the exclusive property of the County and all such materials will be remitted and delivered, at Contractor's expense, to the County by Contractor upon the completion, termination or cancellation of the contract. Alternatively, if the County provides its written approval to Contractor, the Materials must be retained by Contractor for a minimum of six years after Contractor's receipt of the final payment from County and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the Materials, then Contractor will promptly remit and deliver the materials, at Contractor's expense, to the County. Unless the County has requested the remittance and delivery by Contractor of the Materials, Contractor will not use, willingly allow or cause to have such Materials used for any purpose other than the performance of Contractor's obligations under the terms of the Contract without the prior written consent of the County.

17. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statue of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its

rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

18. INDEMNIFICATION. To the fullest extent permitted by law, Contractor shall, at its sole cost and expense, defend, hold harmless and indemnify County and its elected officials, officers, attorneys, agents, employees, volunteers, successors, assigns and those County agents serving as independent consultants in the role of County officials (collectively "Indemnitees"), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities"), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Contractor, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants, or employees (or any entity or individual that Contractor shall bear the legal liability thereof) in the performance of this Contract, including the Indemnitee's active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties. Contractor shall defend the Indemnitees in any action or actions filed in connection with any Liabilities with counsel of Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Contractor shall reimburse the Indemnitees for any and all legal expenses and costs incurred by Indemnitees in connection therewith.

Contractor shall obtain executed indemnity agreements with provisions identical to those in this Contract from each and every subcontractor or any other person or entity involved by, for, with or on behalf of the Contractor in the performance of this Contract.

County does not, and shall not, waive any rights that it may possess against Contractor because of the acceptance by County, or the deposit with County, of any insurance policy or certificate required pursuant to this Contract. The Indemnitees in this Contract shall apply regardless of whether or not any insurance policies are determined to be applicable to the Liabilities, tax, assessment, penalty or interest asserted against County.

The provisions of this Section shall survive the termination of this Contract. County may offset against the amount of any fees due to Contractor under this Contract any amount due to County from Contractor as a result of Contractor's failure to promptly pay County any reimbursement or indemnification arising under this Contract.

19. MODIFICATION OF CONTRACT. The Contract and the attached Exhibit(s) constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

20. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract. Each signatory individually warrants that he or she is authorized to sign on behalf of the party for whom he or she is signing.

21. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by other members of Contractor's profession currently practicing in the same locality under similar conditions.

22. NONDISCRIMINATION. In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C.§ 6102, Section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, 49 U.S.C. § 5332, and any other applicable Federal or State non-discrimination laws, Contractor agrees that it will not unlawfully discriminate on the basis of race, color, creed, national origin, sex, age, or disability in the performance of this Contract.

23. ANTI-BOYCOTT. If the annual amount required to perform this Contract (identified in Section 3) exceeds $100,000, then by signing this Contract, Contractor certifies that it is not currently engaged in, and agrees for the duration of the contract not to engage in, a boycott of Israel as defined in NRS 332.065(5).

24. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

25. THIRD PARTY BENEFICIARY. Nothing contained in this Contract is intended to convey any rights or to create a contractual relationship with any third party or to otherwise allow a third party to assert a cause of action against either Contractor or County.

26. FORCE MAJEURE. Neither Party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to protests, strikes, legal impossibility, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, emergencies or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of this Contract after the intervening cause ceases.

27. WAIVER. The County's failure to insist upon Contractor's performance of any obligation hereunder shall not constitute a waiver of the County's right to enforce that obligation and the County may require compliance with that obligation or any other obligation at any time.

28. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business

day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn: Director of Community Development
Post Office Box 218
Minden, Nevada 89423
Email: Tdallaire@douglasnv.us

To Contractor: Wood Rodgers, Inc.
Attn: Mario Tambellini
3301 C Street, Bldg 100-B
Sacramento, California, 95816
Email: mtambellini@woodrodgers.com

28. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to other competing interests without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract. Contractor must notify Douglas County of any other contracts or projects Contractor is working on that may impact Douglas County.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Wood Rodgers, Inc.

By: _____
Mario Tambellini, Associate Engineer (Date)

Douglas County

By: _____
Wesley A. Rice, Chairman,
Board of County Commissioners (Date)

June 7, 2024

Mr. Jon Erb
Transportation Engineering Manager
Douglas County Public Works
1120 Airport Road
P.O. Box 218
Minden, NV 89423
jerb@douglasnv.us
(775) 782-6233

Dear Mr. Erb,

Subject: Proposal for Douglas County Future Transportation Project Needs Analysis

INTRODUCTION

As previously discussed with Douglas County (County), Wood Rodgers, Inc. (Wood Rodgers) has prepared this proposal to assist with analyzing future transportation project needs within the County in service of updating the Douglas County Transportation Plan. Wood Rodgers will evaluate necessary transportation improvements, associated costs, and the improvement timing at critical locations identified throughout the County. The findings of the analysis will be documented in a technical memorandum which could be included as an appendix in a future Transportation Plan Update. The technical memorandum will also serve as a tool by which the County will be able to determine which transportation projects new developments should contribute to, how much their fair share cost would be, and when future improvements are triggered by trips generated by those new developments.

SCOPE OF WORK

The Scope of Work for the Douglas County Future Transportation Project Needs Analysis includes the following tasks:

TASK 1 – PROJECT MANAGEMENT

Task 1.1 – Coordination

- Communicate with the County as necessary to discuss and resolve key issues.
- Attend a Project kickoff phone conference with the County if necessary to confirm study assumptions.
- Daily project management and quality control/quality assurance.

- Review relevant planning documents and studies (County Transportation Plan, prior project descriptions, recent transportation studies, etc.)

Task 1.2 – Meetings

- Attend up to three (3) total online video meetings with the County.

TASK 2 – TRANSPORTATION ANALYSIS

Wood Rodgers will analyze up to six (6) high priority and up to seven (7) low priority future transportation improvements, for a total of up to 13 transportation improvements, as part of this scope. Transportation improvement locations are listed below. The specific improvements which will be analyzed for each location are shown in parentheses. For locations without a defined set of improvements, one (1) feasible improvement configuration will be developed and analyzed as part of this scope.

<u>High Priority Transportation Improvements:</u>

1. N Muller Parkway and US 395 Intersection Improvements (Signal)
2. Lucerne Street and US 395 Intersection Improvements (TBD*, 1 Configuration)
3. Riverview Drive and US 395 Intersection Improvements (TBD, 1 Configuration)
4. Extension of Bluerock Road at Long Valley Road to US 395 (TBD, 1 Configuration)
5. New Intersection of Waterloo Lane Extension with Stodick Parkway and US 395 (TBD, 1 Configuration)
6. Tillman Lane and Kimmerling Way Intersection Improvements (Signal or Roundabout)

<u>Low Priority Transportation Improvements:</u>

7. Virginia Ranch Road and US 395 Intersection Improvements (Signal)
8. Zerolene Road and US 395 Intersection Improvements (Signal)
9. Waterloo Lane and Centerville Lane Intersection Improvements (Roundabout)
10. Muller Parkway and Toler Avenue Intersection Improvements (Roundabout)
11. New Intersection of Muller Parkway and Heybourne Road (Roundabout)
12. Gillman Avenue and US 395 Intersection Improvements (TBD, 1 Configuration)
13. New Intersection of Waterloo Lane Extension with SR 88 (TBD, 1 Configuration)

*TBD = To Be Determined

Task 2.1 – Study Facilities and Counts

Based on the transportation improvements listed above, up to the following 15 study intersections and 5 study roadway segments would be analyzed as part of this scope:

<u>Study Intersections:</u>

1. Muller Lane/N Muller Parkway & US 395 (existing)

2. Lucene Street & US 395 (existing)
3. Riverview Street & US 395 (existing)
4. Bluerock Road & Long Valley Road (existing)
5. Bluerock Road & US 395 (future)
6. Waterloo Lane & Waterloo Lane Extension (future)
7. Stodick Parkway & US 395 (existing)
8. Tillman Lane & Kimmerling Way (existing)
9. Virginia Ranch Road & US 395 (existing)
10. Zerolene Road & US 395 (existing)
11. Warterloo Lane & Centerville Lane (existing)
12. Muller Parkway & Toler Avenue (existing)
13. Muller Parkway & Heybourne Road (future)
14. Gillman Avenue & US 395 (existing)
15. Waterloo Lane & SR 88 (existing)

Study Roadway Segments:

1. US 395 between SR 88 and Lucerne Street (existing)
2. Riverview Drive between Glenwood Drive and US 395(existing)
3. Waterloo Lane west of US 395(existing)
4. US 395 between High School Street and Gilman Ave(existing)
5. Centerville Lane between Waterloo Lane (north) and Waterloo Lane (south) (existing)

- Wood Rodgers will conduct weekday AM and PM peak hour turning movement counts at the 12 existing study intersections listed above. Volumes for the three (3) future intersections listed above would be estimated with future forecasts.
- Wood Rodgers will conduct weekday average daily traffic counts (ADT) for one (1) study roadway segment listed above. Wood Rodgers will utilize latest available NDOT TRINA ADT counts for the other four (4) study roadway segments.

Task 2.2 – Traffic Forecasts

- Use the new CAMPO and Douglas County Travel Demand Model to develop future year forecasts for the study facilities under the following scenarios:
    - Interim Year 2030
    - Horizon Year 2050 or Full Buildout (Full Buildout would assume completion of planned developments and land use plans).

- If certain transportation improvements are not triggered by Horizon Year 2050 conditions, the Full Buildout scenario would be used instead. Only one of the Horizon Year 2050 or Full Buildout scenarios will be analyzed.
- Forecasts will be developed using the ratio or difference method, consistent with NDOT Traffic Forecasting Guidelines.

Task 2.3 – Operations Analysis

- Evaluate the study intersections using either Synchro software (signals and stop-control) or Sidra software (roundabouts) and HCM methodologies under up to three (3) study scenarios (listed below) as appropriate.
- Evaluate the study roadway segments using volume to capacity ratios and HCM methodologies under up to three (3) study scenarios (listed below) as appropriate.

Study Scenarios:

1. Existing 2024
2. Horizon Year 2050 (or Full Buildout) Without Improvements
3. Horizon Year 2050 (or Full Buildout) With Improvements

- Summarize study intersection delay and level of service (LOS) for up to three (3) study scenarios. LOS results will be summarized in a table and a figure.
- Summarize study roadway segment volume to capacity ratios and LOS for up to three (3) study scenarios. LOS results will be summarized in a table and a figure.
- Present existing conditions lane geometrics at study intersections in a figure. Figure will be schematic.
- Present intersection and roadway volumes for up to three (3) study scenarios in figures.

Task 2.4 – Project Timing

- Utilize a combination of 2024, 2030, and 2050 volumes to forecast when each of the 13 transportation improvements would be triggered, including the estimated year and number of additional trips.
- Interim year "Without Improvements" models will be run for each improvement using interpolated volumes to forecast when each transportation improvement will be triggered due to failing LOS. Up to three (3) interim future years will be modeled, if necessary, when forecasting when future improvements will be needed. For example, interim years may be selected at 5-year increments (2035, 2040, and 2045). Interpolation of results will then be used to determine the specific year each improvement is projected to be triggered. Synchro/Sidra outputs would be provided for interim year results.

TASK 3 – IMPROVEMENT DESCRIPTIONS AND COST ESTIMATES

Task 3.1 – Improvement Descriptions

- Determine traffic control and number of approach lanes required for each study intersection using the results of the Horizon Year 2050 (or Full Buildout) With Improvements scenario.
- Provide a brief written description of each transportation improvement.
- The transportation improvement description will not include turn pocket lengths as part of this scope. Those types of details will need to be assessed once the project is triggered.
- Prepare a figure illustrating the locations of the transportation improvements as well as graphically showing the number of lanes required for each study intersection. Note that the intersection geometries will be shown using simple arrow diagrams at this time. Conceptual geometric exhibits will not be prepared as part of this scope of work.

Task 3.2 – Planning Level Cost Estimates

- Prepare planning level cost estimates for the up to 13 transportation improvements. Planning level cost estimates will include typical unit costs and a handful of key quantities for each improvement.

TASK 4 – TECHNICAL MEMORANDUM

Task 4.1 – Prepare Draft Memo

- Summarize the results of Tasks 2 and 3 in a Draft Douglas County Future Transportation Project Needs Analysis Memo, using appropriate tables, figures, and graphics.
- The Draft Memo will include a table showing the following items for each of the 13 transportation improvements:
    - Existing volumes
    - Horizon Year 2050 (or Full Buildout) volumes
    - Volumes required to trigger the improvement
    - Estimated year the improvement will be triggered
    - Improvement description
    - Project cost

Task 4.2 – Response to Comments

- Respond to one round of County comments on the Draft Memo.
- Prepare a revised Draft Memo which incorporates County comments.

Task 4.3 – Prepare Final Memo

- Upon County approval, prepare a Final Memo.

Deliverables:

- ✓ Draft Douglas County Future Transportation Project Needs Analysis Memo
- ✓ Revised Draft Douglas County Future Transportation Project Needs Analysis Memo
- ✓ Final Douglas County Future Transportation Project Needs Analysis Memo

SPECIAL CONDITIONS

This proposal assumes the following:

1. Subsequent to the initiation of the scope of work, any revisions to the number or description of the transportation improvements and study facilities will be provided to Wood Rodgers. Any revisions may require changes to the scope of work as extra work under this contract.
2. At any stage of the process, agency/public/client/applicant/stakeholder comments calling for analysis of additional facilities/scenarios/alternatives (above and beyond those listed in this proposal) will be completed only upon approval of an appropriate contract addendum by the Client.
3. Wood Rodgers has budgeted for up to three (3) total meetings with the County.
4. This scope of work does not include attending public meetings.
5. This scope of work does not include preparation of conceptual design exhibits.
6. This scope of work does not include zonal fair share calculations for different areas of the County. Instead, it is envisioned that when a development moves forward, the development would be required to prepare a traffic study which would identify the number of trips the development would add to nearby intersections. The number of trips identified by the traffic study could then be used in conjunction with the results of the Douglas County Future Transportation Project Needs Analysis Memo (this scope of work) to easily calculate development fair share towards improvements.

TOTAL COST = $99,730 (Time & Materials)
TOTAL SCHEDULE = 20 weeks

Wood Rodgers will deliver the above Scope of Work for a Time & Materials amount of **$99,730**. We anticipate a schedule of approximately **20 weeks** for completion of the work as outlined above.

The work will be completed in accordance with Wood Rodgers' Invoicing Payment and Liabilities Policies – **Exhibit A**. A detailed cost proposal estimate (**Exhibit "B"**) is attached at the end of this proposal.

If you are in agreement with the proposed Scope of Work, Budget, and Schedule, please sign on the following page and return to us at your earliest convenience.

Wood Rodgers is confident that we will provide quality transportation planning services on this Project, and we will strive to deliver a Future Transportation Project Needs Analysis that meets the Project's overall schedule needs. Should you have any questions about this proposal, please feel free to contact me by phone at (916) 917-6058 or by email at mtambellini@woodrodgers.com.

Sincerely,

Mario Tambellini
Associate Engineer
Wood Rodgers, Inc.

Bryan Gant, PE
Principal
Wood Rodgers, Inc.

Enclosures

In Agreement with the Above Terms:

_____
Signature

Name:

Title:

Organization:

_____
Date

EXHIBIT "A"

WOOD RODGERS

INVOICING, PAYMENT & LIABILITY POLICIES

1. "Reimbursable expenses", including, but not limited to, mileage, blueprints, and reproduction are not included in proposal costs unless specifically identified in the scope of work. Such costs shall be billed at the stated mileage rate or vendor invoice.
2. Invoices are submitted monthly by Wood Rodgers, Inc. Client shall notify Wood Rodgers, Inc. in writing of any and all objections, if any, to an invoice within thirty (30) days of the invoice date. Otherwise, the invoice shall be deemed proper and accepted by the Client. Amounts invoiced are due and payable upon receipt. Client's account shall be considered delinquent if Wood Rodgers, Inc. does not receive full payment within forty-five (45) days after the invoice date.
3. A service charge shall be applied to delinquent accounts at the rate of 1.5% per month. Payment thereafter shall be applied first to accrued interest and then to unpaid principal. Client shall pay all costs and expenses, including without limitation, reasonable attorney's fees, incurred by Wood Rodgers, Inc. in connection with collection of delinquent accounts of Client.
4. If a delinquency occurs, Wood Rodgers, Inc. may choose to suspend work upon ten (10) days written notice to Client. Wood Rodgers, Inc. shall recommence work once such delinquency is completely cured and any and all attendant collection costs, fees, or other amounts required to be paid by Client under this contract are paid in full. If a delinquency by Client occurs and Wood Rodgers, Inc. chooses not to suspend work, no waiver or estoppel shall be implied. Client agrees and understands that if Wood Rodgers, Inc. suspends its work pursuant to this paragraph, Wood Rodgers, Inc. shall not be liable for any costs or damages, including but not limited to delay and consequential damages, to the Client, other owner of the property where such work is being performed, or any other third party, that may arise from or be related to such work suspension. Client agrees to indemnify and hold Wood Rodgers, Inc. harmless from and against any and all damages, costs, attorney's fees, and/or other expenses which Wood Rodgers, Inc. may incur as a result of any claim by any person or entity arising out of such suspension of work.
5. When non-standard billing is requested by Client, time spent by office administrative personnel in preparation of such billing shall be considered an extra cost to the project and shall be billed as such.
6. In providing services under this Agreement, Wood Rodgers, Inc. will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.
7. Client and Wood Rodgers, Inc. recognize the risks, rewards, and benefits of the project and Wood Rodgers, Inc. total fee for services. The risks have been allocated such that Client and Wood Rodgers, Inc. agrees that, to the fullest extent permitted by law, the total liability of Wood Rodgers, Inc. to Client and to all construction contractors and subcontractors on the project for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes shall not exceed the total aggregate liability of $99,730. Such causes include but are not limited to Wood Rodgers, Inc. negligence, errors, omissions, strict liability, and breach of contract and breach of warranty.
8. This agreement and the applicable Services Authorization & Agreement or Proposal/Contract constitute the entire agreement between the parties and there are no conditions, agreements or representations between the parties except as expressed in said documents. It is not the intent of the parties to this agreement to form a partnership or joint venture.

EXHIBIT "B"

DETAILED COST PROPOSAL

Task	Task Hours	Direct Costs	Task Cost
TASK 1 - PROJECT MANAGEMENT			
Task 1.1 Coordination	30		$ 6,930.00
Task 1.2 Meetings	28		$ 7,070.00
Task 1 Subtotal:	**58**		**$ 14,000.00**
TASK 2 - TRANSPORTATION ANALYSIS			
Task 2.1 Study Facilities and Counts	8	$ 6,100.00	$ 7,800.00
Task 2.2 Traffic Forecasts	64		$ 12,240.00
Task 2.3 Operations Analysis	80		$ 14,980.00
Task 2.4 Project Timing	34		$ 6,570.00
Task 2 Subtotal:	**186**		**$ 41,590.00**
TASK 3 - IMPROVEMENT DESCRIPTIONS AND COST ESTIMATES			
Task 3.1 Improvement Descriptions	22		$ 4,500.00
Task 3.2 Planning Level Cost Estimates	48		$ 9,640.00
Task 3 Subtotal:	**70**		**$ 14,140.00**
TASK 4 - TECHNICAL MEMORANDUM			
Task 4.1 Prepare Draft Memo	92		$ 17,740.00
Task 4.2 Response to Comments	24		$ 4,800.00
Task 4.3 Prepare Final Memo	36		$ 7,460.00
Task 4 Subtotal:	**152**		**$ 30,000.00**
Hours Subtotals	**466**		
Cost Subtotals		**$ 6,100.00**	
	Total		**$ 99,730.00**

AGENDA ITEM NO. I.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to: 1. Adopt **Resolution 2024R-067**, which augments the budget in the Senior Services Fund, increasing donation revenue and small equipment expense by $50,000; and 2. Approve the purchase of new patio furniture for the Community Center in the amount of $43,210.20, including a down payment of 50% of the costs to be made prior to the delivery of the furniture. (Geoff Bonar)

RECOMMENDED MOTION:
Adopt Resolution 2024R-067 and approve the purchase of new patio furniture for the Community Center for $43,210.20 as presented.

FINANCIAL IMPACT:
Resolution 2024R-067 augments the budget in the Senior Services Fund, increasing revenues in the "donations" account (260-000 367.102) and increasing expenses in the "small equipment" account (260-680 533.802) by $50,000. The increase in budgeted expenses will be used to purchase new patio furniture for the Community Center. Upon approval of this item, the Community Services Department will request a purchase order from the Finance Department, which will be used to track all expenses related to the purchase.

BACKGROUND:
In August of 2023, the Community Services Department received a $50,000 donation to be used to benefit the Senior Center. The donation was accepted by the Board of County Commissioners on September 7, 2023. At that time, the Department did not augment the budget. The Department has prioritized the replacement of the furniture on the patio outside of the Senior Center dining room and intends to use the donation for that purpose. The vendor requires a down payment of 50% of the cost of the furniture to be paid in advance of the purchase of the furniture.

ATTACHMENTS:

Resolution_2024R-067.pdf
BudgetAugmentRequestForm - Use dontation for patio furniture purchase.pdf
Q-500 Douglas County Georgina.pdf

RESOLUTION NUMBER 2024R-067

RESOLUTION AUGMENTING DEPARTMENT
260-680
2023-2024 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues and expenditures to the County as follows:

Revenue		
260-000 367.102	Donations	50,000.00
	TOTAL REVENUES	50,000.00
Expenditures		
260-680 533.802	Small Equipment	50,000.00
	TOTAL EXPENDITURES	50,000.00

NOW, THEREFORE, BE IT RESOLVED THAT the 2023-2024 Fiscal Year budget is herein amended.

Adopted this 20th day of June, 2024 by the following vote:

VOTE: Ayes Commissioners: _____

_____

_____

_____

_____

Nays Commissioners: _____

_____

Absent Commissioners: _____

_____

_____

Wesley Rice, Chairman
Douglas County Board of Commissioners

ATTEST:

_____

Amy Burgans
Douglas County Clerk-Treasurer

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds:
- ☐ Adjusted Opening Fund Balance (AOFB)
- ☑ Greater Than Anticipated Revenues
- ☐ Grant - STOP - use the Grant Forms Packet
- ☐ Capital Projects Fund Reserves

Request Date June 6, 2024 **Requested By** Geoff Bonar

Fiscal Year 23/24 **Fund/Dept:** 260/680

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	Donations	260- 000 367.102		50,000	
2	Small Equipment	260-680 533.802			50,000
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
			Total	50,000	50,000

Purpose: Use donation funds to purchase patio furniture for the Senior Center.

*** A project number is required for all Capital Projects**

Department Head Name _____ **Signature** _____

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Quote

BOBOS
475 E. Moana Lane
Reno, NV 89502
(775) 826-9096
www.bobos.com

SHERI P

Q-500

Created 5/14/2024
Modified 5/14/2024

Valid for 3 days

Customer	Douglas Co Community & Snr Ctr	Shipping Address	Contact	
	1329 Waterloo Lane Gardnerville, NV 89460 US	Same As Billing Address	1 (520) 235-5856 (work) Georgina	PO: Shipping: None

Product ID	Description	Sell	Qty	Total
P-19960	SPECIAL ORDER PATIO BG BRISTOL COASTAL GREY/COMFO PEBBLE DINING CHAIRS (Regular $579.00/unit, 10.00%/unit Discount)	$521.10	24	$12506.40
P-19960	SPECIAL ORDER PATIO BG ARM KIT (Regular $101.00/unit, 10%/unit Discount)	$90.90	24	$2181.60
P-19960	SPECIAL ORDER PATIO BG HARBOR COASTAL GREY 60" RND TABLE (Regular $1948.00/unit, 10.00%/unit Discount)	$1753.20	4	$7012.80
P-19960	SPECIAL ORDER PATIO BG BRISTOL SWIVEL ROCKER DINING CHAIR (no cushions) (Regular $1247.00/unit, 10%/unit Discount)	$1122.30	8	$8978.40
P-19960	SPECIAL ORDER PATIO BG ROCKER COSTAL GREY (Regular $675.00/unit, 10%/unit Discount)	$607.50	8	$4860.00
P-19960	SPECIAL ORDER PATIO BG RECT END TABLE COASTAL GREY (Regular $300.00/unit, 10%/unit Discount)	$270.00	4	$1080.00
P-16951	PATIO SPECIAL ORDER FREIGHT	$6591.00	1	$6591.00
		Total Qty	73	

Notes

All Special Orders require 50% down at time of order and balance due on arrival to Bobo's Ski & Patio.

Tax ID: 88-6000031 Exempt

Subtotal	$43210.20
Total	**$43210.20**

Signature _____

AGENDA ITEM NO. J.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to adopt **Resolution 2024R-064**, authorizing payment of $125,000 from Douglas County to the Carson Valley Conservation District for Fiscal Year 2024-25 for weed control and administration expenses. (Ryan Stanton)

RECOMMENDED MOTION:
Adopt Resolution 2024R-064, authorizing a $125,000 payment from Douglas County to the Carson Valley Conservation District for Fiscal Year 2024-2025 for weed control and administrative expenses, as presented.

FINANCIAL IMPACT:
The Carson Valley Conservation District Grant Funds are recurring annual grants, the grant amounts were included in the revenues and expenditures of the Fiscal Year 2024-2025 Adopted Budget of the General Fund - Weed Control Division (101-881). The expense is budgeted for in the "Contract Services" account within the Weed Control Department (101-881 521.162). The total budgeted amount of that General Ledger Account for Fiscal Year 24/25 is $141,400.

BACKGROUND:
Funding for the Carson Valley Conservation District (CVCD) for Fiscal Year 2024-2025 was approved by the Board of Commissioners during the County's budget hearings. Resolution 2024R-064 authorizes the grant funds to be administered by the Douglas County Community Services Department through the Parks Superintendent. The Grant Funds shall be expended through expenditure or reimbursement requests against the Grant Funds made by the Carson Valley Conservation District to the Parks Superintendent, and processed subject to the terms of Resolution 2024R-064 and applicable Douglas County policy.

ATTACHMENTS:
Resolution__DC-CVCD__FY_24-25_5.21.24 (4).docx

RESOLUTION NO. 2024R-064

A RESOLUTION ADOPTING A COOPERATIVE AGREEMENT BETWEEN DOUGLAS COUNTY AND CARSON VALLEY CONSERVATION DISTRICT WHEREBY DOUGLAS COUNTY GRANTS PUBLIC FUNDS TO CARSON VALLEY CONSERVATION DISTRICT FOR CONSERVATION EFFORTS

WHEREAS, Nevada Revised Statutes (NRS) 277.045 authorizes any two or more political subdivisions of the State of Nevada to enter into a cooperative agreement for the performance of any governmental function by execution of a Resolution; and

WHEREAS, Douglas County, Nevada is a political subdivision of the State of Nevada and the Carson Valley Conservation District is a political subdivision and governmental entity formed under NRS Chapter 548 for the purpose of conserving, protecting, and developing the natural and agricultural resources of Douglas County; and

WHEREAS, the Carson Valley Conservation District engages in projects and services that provide a substantial benefit to the inhabitants of Douglas County; and

WHEREAS, the Douglas County Board of Commissioners desires to grant Douglas County public funds to the Carson Valley Conservation District for purposes of public conservation efforts in Douglas County, including, weed control projects in the Carson Valley.

NOW, THEREFORE, BE IT RESOLVED by the Douglas County Board of Commissioners and the Carson Valley Conservation District Trustees as follows:

1. A total sum not to exceed $125,000 of Douglas County public funds may be granted to the Carson Valley Conservation District for Fiscal Year 2024/2025 (the "Grant Funds"). The grant shall be administered by the Douglas County Community Services Department Parks Superintendent. The funds shall be paid to the Carson Valley Conservation District through reimbursement requests and processed subject to the terms of this Resolution and applicable Douglas County policy.

2. Reimbursement of funds to Carson Valley Conservation District will only be made for the following:

    a. Up to $25,000 shall be used by the Carson Valley Conservation District solely for administrative expenses of the Carson Valley Conservation District.

b. Up to $100,000 shall be used by the Carson Valley Conservation District solely for weed control projects within Douglas County. Allowable uses of the funds by the Carson Valley Conservation District are limited to reimbursement for weed spray chemicals and payment of Carson Valley Conservation District employee costs directly related to weed spray projects benefitting Douglas County.

Adopted this _____ day of_____, 2024 by the following vote:

VOTE: Ayes Commissioners: _____
_____
_____
_____
_____

Nays Commissioners: _____
_____
_____
_____
_____

Absent Commissioners: _____

_____
Wesley A. Rice
Chairman
Douglas County
Board of Commissioners

ATTEST:

_____
Amy Burgans
Douglas County Clerk-Treasurer

Adopted this _____ day of_____, 2024 by the following vote:

VOTE: Ayes Trustees: _____
_____
_____
_____
_____

Nays Trustees: _____
_____
_____
_____
_____

Absent Trustees: _____

_____

ATTEST:

_____

AGENDA ITEM NO. K.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on Amendment No.1 to Grantee's Agreement No. PR436-23-802 between the Nevada Department of Transportation and the Douglas Area Rural Transit (DART) program to increase federal grant funding in the amount of $729,685 to be used for the administration, operation and capital expenses of DART. (Geoff Bonar)

RECOMMENDED MOTION:
Approve Amendment No.1 to Grantee's Agreement No. PR436-23-802 between the Nevada Department of Transportation and the Douglas Area Rural Transit (DART) program to increase federal grant funding in the amount of $729,685 to be used for the administration, operation and capital expenses of DART.

FINANCIAL IMPACT:
The grant has a match requirement of $367,703. The match is budgeted as a combination of existing payroll budgeted expenses, as well as a transfer from the General Fund to the Senior Services Fund to make up the remainder of the match. That transfer is reconciled at the end of the fiscal year and any excess transfer amount is returned back to the General Fund. The amended grant forms packet, which adds the second year of funding to the existing grant award, has been completed and sent to the Grants Administrator, who will approve it. The second year of funding will be added to the existing project number for this grant, 24F12. The project number will be used to track all revenues and expenses related to this grant, in accordance with the County's grant policy.

BACKGROUND:
This grant is an annual recurring federal grant that is issued by the Department of Transportation. The award is received by the Nevada Department of Transportation (NDOT), who then issues funds to Douglas County as a subrecipient. These funds are the primary revenue source for the DART program, which provides affordable transportation services to Douglas County residents, specifically to elderly and vulnerable populations. The grant period for this amendment to the current grant award is from October 1, 2024, through September 30, 2025.

The total amount of the second year of the grant award is $1,097,388. This amount is comprised of $729,685 of federal funding and $367,703 in County match.

ATTACHMENTS:
DART Sect 5311 FFY24 Year 2.pdf
5311 grant award - unsigned.pdf
GrantFormsPacket - DART Operating Grant - FY24 Modified to add FY25 Funding.pdf

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
MULTIMODAL PLANNING
Headquarters
1263 S. Stewart Street
Carson City, Nevada 89712

JOE LOMBARDO
GOVERNOR

TRACY LARKIN-THOMASON
DIRECTOR

March 6, 2024

Mr. Mark Gardner
Douglas County Rural Transit
1329 Waterloo Ln
Gardnerville NV 89410

Subject: Federal Transit Administration Notice of Grant Award

Dear Mr. Gardner,

During the FFY24/25 grant cycle, it had been decided to pause the FTA §5311 year two funding determinations to permit the Transit team time to fully reconcile older grant award carry forward (unutilized) amounts. The Transit team is pleased to announce funding for year two can be funded at 100% of your requested amount. Funding for Program Administration, Operating and Capital expenses has been approved for a total federal share of $729,685. There was some funding available covered at 100% federal, as indicated in the table below. This award is contingent upon the FTA's approval and your submission to the Nevada Department of Transportation's (NDOT) Transit Office, the Certification of Commitment(s) from all specified match source(s).

Funding	Federal Share/ Subrecipient Share	Federal Share	Subrecipient Share	Total Project Cost
Project Admin	80% / 20%	$123,116	$30,779	$153,895
Capital	95% / 5%	$114,012	$6001	$120,013
Capital	100% / 0%	$8,800	$0.00	$8,800
Operating	59.38% / 40.62%	$483,757	$330,923	$814,680
Total Award		**$729,685**	**$367,703**	**$1,097,388**
Total Requested		*$729,685*	*$367,703*	*$1,097,388*

The NDOT's Transit Office recognizes the vital role that this project will play in enhancing the quality of life and economic vitality of your community and the support that you provide through this grant award. Your grant shall be formally awarded by means of a grantee agreement to be provided by the NDOT Agreement Services Department. Please carefully review the FTA §5311 Circular (Formula Grants for Rural Areas: Program Guidance and Application Instructions | FTA (dot.gov) and the State Management Plan (posted at https://www.dot.nv.gov/mobility/transit) for grant requirements.

Thank you for your interest and efforts in supporting rural public transportation in Nevada.

Best Regards,

Wendy Sharp
Transit Program Manager
Nevada Department of Transportation
775-888-7312
wdsharp@dot.nv.gov

DocuSign Envelope ID: 64FE7DCE-6ECB-466C-AEC7-55159182B622

Amendment No. 1 to
Grantee's Agreement No. PR436-23-802

This Amendment is made and entered into on , between the State of Nevada, acting by and through its Department of Transportation, hereinafter referred to as the "DEPARTMENT", and Douglas Area Rural Transit, 1329 Waterloo Ln., Gardnerville, NV 89410, a local public body, or agency thereof, hereinafter referred to as the "GRANTEE."

WITNESSETH:

WHEREAS, on October 1, 2023, the parties entered into Agreement No. PR436-23-802 to provide 49 USC § 5311 federal funding to the GRANTEE to enhance rural public transportation as outlined in the GRANTEE's Grant Application; and

WHEREAS, the amount to be paid to GRANTEE must be increased by One Million Eighty-Eight Thousand Five Hundred Eighty-Eight and No/100 Dollars ($1,088,588.00) to accommodate the availability of increased federal funding assistance; and

WHEREAS, the termination date must be amended to provide additional time necessary for GRANTEE to utilize increased federal funds; and

WHEREAS, the parties hereto desire to make certain amendments to Agreement No. PR436-23-802.

In Process

NOW, THEREFORE, the parties agree as follows:

1. Article III, Paragraph 2, is amended by deleting it in its entirety and inserting in its place:
"The total PROJECT cost shall not exceed Two Million One Hundred Thirty-Four Thousand One Hundred Sixty and No/100 Dollars ($2,134,160.00), with the Federal Transit Administration (FTA) funding One Million Four Hundred Fifteen Thousand Eight Hundred Twenty-Three and No/100 Dollars ($1,415,823.00), and the GRANTEE, through eligible match funds, funding Seven Hundred Eighteen Thousand Three Hundred Thirty-Seven and No/100 Dollars ($718,337.00)."

2. The termination date referenced in Article IV, Paragraph 1, shall be changed from September 30, 2024, to September 30, 2025.

3. All of the other provisions of Agreement No. PR436-23-802, dated October 1, 2023, shall remain in full force and effect as if set forth herein.

IN WITNESS WHEREOF, the above-named parties have hereunto set their hands and executed this Amendment on the date first written above.

GRANTEE: Douglas Area Rural Transit

STATE OF NEVADA, acting by and through its DEPARTMENT OF TRANSPORTATION

_____

_____
Director

_____
Name and Title (Print)

Approved as to Legality and Form:

DocuSigned by:
Steven Goldstein
D1089AE8B45A42D...
Deputy Attorney General

Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date	11/2/2023	**Fund-Department #**	260 / 680
Project Number	24F12	**Fund-Department Name**	Senior Services
Grant Title	DART 5311 Operating Grant - FY24		
Grant Purpose	Provide rural transportation services - This funding modification is to increase FY24 funding to include FY25.		
Awarding Entity	United States Department of Transportation		
Total Grant Funds	$ 729,685.00		
Grant Start Date	10/1/2023	**End Date**	9/30/2025
Grant Type	☑ Federal- Enter CFDA ☐ State ☐ Other	(description of Other)	
Federal CFDA#	20.509		
Method of Funding	☐ Advance ☑ Reimbursement		
Reporting Frequency	☑ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually ☐ Upon Completion		
County Match Required?	☐ No ☑ Yes - enter $amount or %	**Match Amt** $ 367,703.00	**or Match %** 50%
Match Type	☐ In-Kind **or** ☐ Cash		

County Contact Information

Contact Name	Geoff Bonar	**Phone#**	782-6243
Contact email	gbonar@douglasnv.us		

Grantor Information

Grantor Contact Name		**Grantor Contact Phone #**	
Grantor Contact Email			
Pass-Through Entity	Nevada Department of Transportation	**Pass-Through Contract #**	
Pass-Thru Contact Name	Wendy Sharp	**Pass-Thru Contact Phone #**	
Pass-Thru Contact Email	wdsharp@ndot.nv.gov		

Financial Information

Revenue			**Source of Funds**
260-000 331.500	Grant Revenue - Federal	$ 729,685.00	INCREASE BUDGET to existing project
260-000 331.510	Grant Revenue - State	$ -	
260-000 360.300	Grant Revenue - Non-Govt.	$ -	
	Total Revenue	$ 729,685.00	

Expenditure			**Is this Budgeted?**
Various	Salaries & Benefits	$ 483,757.00	INCREASE BUDGET to existing project
260-680 511.150	Grant Match - Salary	$ 330,923.00	☑ Yes ☐ No - explain below
260-680 511.999	Grant Match Offset	$ (330,923.00)	
	Where is the match coming from?		GL
260-680 540.010	Grants-Services & Supplies	$ 245,928.00	INCREASE BUDGET to existing project
260-680 541.501	Grant Match - Serv & Supplies	$ 36,780.00	☑ Yes ☐ No - explain below
260-680 533.999	Grant Match - Serv & Supplies Offset	(36,780.00)	
	Where is the match coming from?		GL
260-680 562.100	Grants-Capital Outlay		
260-680 562.110	Grant Match - Capital Outlay		☐ Yes ☑ No - explain below
	Where is the match coming from?		GL
	Total Expenditure	$ 729,685.00	

Where will match funds come from? Salaries and services and supplies

Estimated Grant Funds (including County Match) by Fiscal Year

Year	**Amount**
FY23-24	$ 729,685.00
FY24-25	$ -
FY25-26	$ -
Total	$ 729,685.00

Required Approvals

Approval to apply	*Debbie Swickard*	**Date**	**11.06.23/ modification 5.31.24**
Internal Review Committee		**Date**	
Board of County Commissioners		**Date**	

AGENDA ITEM NO. L.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on a contract with Justin M. Clouser, Esq. for a total not-to-exceed amount of $37,500 to provide legal services to the Western Nevada Regional Drug and DUI Court participants as part of the Douglas County Indigent Defense program from July 1, 2024, through June 30, 2025, and authorize the County Manager to sign the contract. (Scott Morgan)

RECOMMENDED MOTION:
Approve the contract with Justin M. Clouser, Esq. for a total not-to-exceed amount of $37,500 to provide legal services to the Western Nevada Regional Drug and DUI Court participants as part of the Douglas County Indigent Defense program from July 1, 2024, through June 30, 2025, as presented and authorize the County Manager to sign the contract.

FINANCIAL IMPACT:
The hourly rate is increasing to $125/hr. at a total cost not-to-exceed $3,125 per month. Contract costs are included in the Fiscal Year 2024-25 budget of the County's Indigent Defense program in the General Fund (101-125 521.100).

The funding is available in the Indigent Defense budget of the County's General Fund and has been approved during the Fiscal Year 2024-25 budget process. Funding in the amount of $1,897,900 was included in the Professional Services line item of the Indigent Defense division budget of the General Fund for Fiscal Year 2024-25.

Douglas County will be responsible for the first $937,290.90 of the Indigent Defense contracts. The remaining portion of the budget $960,609.10 be paid by the State of Nevada.

Indigent Defense Funding:

1. Five Indigent Defense Contracts: $1,590,000.00
2. Indigent Defense Coordinator Contract (this contract): $ 168,400.00
3. Drug Court Contract: $ 37,500.00

4. Evaluations (mental health psych evaluations)/Experts:	$	15,000.00
5. Fill in Public Defenders:	$	15,000.00
6. Interpreting:	$	2,000.00
7. Investigations:	$	70,000.00
	$	1,897,900.00

BACKGROUND:
Mr. Clouser has historically contracted to provide these services with the County for a number of years. When the Indigent Defense program was created, the State of Nevada Department of Indigent Defense Services (DIDS) deemed that these contracts should become part of that program. Mr. Clouser entered into contract to provide these services for the fiscal year 2023-24, and the attached contracts are to renew Mr. Clouser's services for fiscal year 2024-25.

This agenda item is asking the Board of County Commissioners to approve a contract renewal for Fiscal Year 2024-25. Because Mr. Clouser is also Douglas County Indigent Defense Coordinator, the County Manager will supervise Mr. Clouser.

ATTACHMENTS:
FY 24-25 Drug Court FINAL
Exhibit A - Douglas County Plan for the Provision of Indigent Defense Services.pdf
Justin Clouser DIDs.pdf

CONTRACT FOR INDIGENT LEGAL SERVICES

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

Justin M. Clouser, Esq.

Western Nevada Regional Drug and DUI Court

This Contract for Indigent Legal Services (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada ("County"), and Justin M. Clouser, Esq. ("Attorney"). The County and Attorney are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, County, from time to time, requires the professional services of independentcontractors; and

WHEREAS it is deemed that the services of Attorney are both necessary and desirable and in the best interests of County; and

WHEREAS Attorney represents that Attorney is licensed to practice law in the State of Nevada, is in good standing with the State Bar of Nevada, and is duly qualified, equipped, staffed, ready, willing and able to perform and render the legal services required by the County.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made,the County and Attorney mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective July 1, 2024, and will remain in effect until **June 30, 2025**, unless earlier terminated pursuant to the terms of this Contract.

2. INDEPENDANT CONTRACTOR STATUS. The Parties agree that Attorney, Attorney's associates, and employees shall have the status of an independent contractor and this Contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted, to the parties, including that Attorney is not a Douglas County employee and that there shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
(5) Accumulation of vacation leave or sick leave;
(6) Unemployment compensation coverage provided by the County if the

requirements of NRS 612.085 for independent contractors are met.

Attorney and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

a. Attorney has the right to perform services for others during the term of this Agreement.
b. Attorney has the sole right to control and direct the means, manner, and method by which the services required by this Agreement will be performed.
c. Attorney shall not be assigned a work location on County premises.
d. Attorney, at Attorney's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.
e. Attorney, at Attorney's sole expense, has the right to hire assistants as subcontractors, or to use Attorney's employees to provide the services required by this Agreement.
f. Attorney or Attorney's employees or contract personnel shall perform the services required by this Agreement, and Attorney agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Attorney.
g. Neither Attorney nor attorney's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.
h. County shall not require Attorney or Attorney's employees or contract personnel to devote full time to performing the services required by this Agreement.

Attorney further certifies the following:

i. Contactor is licensed by the State Bar of Nevada to provide legal services to members of the public and agrees to maintain the required professional license to practice law in active status and in good standing for the State of Nevada.
j. Attorney understands that Attorney is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Attorney understands that an IRS Form 1099 will be filed by County for all payments County makes to Attorney.

3. INDUSTRIAL INSURANCE. Attorney agrees, as a precondition to the performance of any work under this Contract and as a precondition to any obligation of the County to make any payment under this Contract, Attorney must provide an affidavit indicating that Attorney is a sole proprietor and that:

A. In accordance with the provisions of NRS 616B.659, he has not elected to be included within the terms, conditions, and provisions of chapters 616A to 616D, inclusive, of NRS; and

B. Is otherwise in compliance with those terms, conditions, and provisions.

4. SERVICES TO BE PERFORMED. On an as-needed basis, the Attorney will provide professional legal services including the following:

A. The Parties agree that Attorney will provide legal counsel to participants in the Western Nevada Regional Drug and DUI Court ("Drug Court"), act as the defense attorney member of the Drug Court team, conduct interviews and prepare necessary forms for new Drug Court participants, and appear at all Drug Court sessions. Attorney's duties may also include communication with Douglas County contract defense attorneys and other Drug Court team members. Attorney will also complete the sealing of records for graduates of the drug court program who qualify to have their criminal records sealed pursuant to NRS Chapter 179.

B. If, at any time during the representation of a person, the Attorney has reason to believe that there is a legal ethical conflict with that representation, the Attorney must immediately notify the Court.

C. The Attorney shall perform all duties required under the Nevada Revised Statutes and by the Nevada Department of Indigent Defense Services ("DIDS"), including standards of performance, record keeping, time keeping and reporting requirements. However, in no event shall the Attorney be required to provide any information that would compromise client confidentiality, prejudice the rights or defense of any eligible client or violate any provision of the Nevada Rules of Professional Conduct.

D. DIDS has performed a weighted caseload study and made a determination regarding the indigent defense service needs of Douglas County. Although the Parties believe the DIDS caseload study is defective and requires additional study and revisions, for the purpose of this Contract, according to DIDS, 1.0 full-time equivalent public defenders equates to 1,392.6 hours annually for indigent defense services. Attorney promises and agrees to commit up to **25 hours per month** for Attorney's services under this Contract.

5. STANDARD OF WORK.

A. In providing legal representation as set forth in Paragraph Four, Attorney must provide those services in a professional, competent, and effective manner. This includes, but is not limited to, interviewing the client, appearing at all court hearings, or providing coverage for those court hearings, filing all necessary motions or other legal documents and performing or supervising any necessary investigations. Attorney shall:

(1) Provide zealous, competent representational services in all cases;

(2) Comply with the requirements of the Nevada Department of Indigent Defense Services and the Nevada Indigent Defense ("DIDS") Standards of Performance;

(3) Comply with the Nevada Indigent Defense Standards of Performance set

forth in ADKT No. 41 of the Nevada Supreme Court;

(4) Comply with all applicable laws and regulations;

(5) Comply with the Nevada Rules of Professional Conduct ("NRPC");

(6) Comply with the Douglas County Plan for the Provision of Indigent Defense Services (attached as Exhibit "A");

(7) Agree to not accept cases for which the Attorney is not approved by DIDS; and

(8) Agree to not accept any case if Attorney does not have the experience, qualifications, and sufficient time to accept the appointment or is otherwise unable to provide competent legal representation in compliance with NRPC, ADKT No. 41, DIDS Standards of Performance, and the requirements of this Contract.

B. Attorney agrees to staff and maintain an office in Douglas County, Nevada. Attorney agrees to furnish a telephone number for use after normal office hours in any emergency that may arise where Attorney's services are requested pursuant to the terms of this Contract to the Justice Courts, District Courts, and District Attorney. The expense of office space, furniture, equipment, supplies, routine investigative costs, and secretarial services suitable for the conduct of Attorney's practice as required by this Contract are the sole responsibility of Attorney and are a part of Attorney's compensation pursuant to Paragraph 6 of the Contract.

C. Attorney may engage in the private practice of law which does not conflict with Attorney's professional services required pursuant to this contract.

D. Because Attorney is an independent contractor for Douglas County, the Attorney promises and agrees to not sue, be a party to, or assist in any lawsuit against Douglas County.

E. Attorney agrees to furnish to County a copy of the DIDS Eligible Provider Approval Letter (Exhibit "B") verifying the category of cases Attorney is authorized to accept.

6. PAYMENT FOR SERVICES.

Attorney agrees to provide the services set forth in Paragraph 4 at the rate of $125.00 per hour for a total cost not to exceed $3,125.00 per month through the term of this Contract. Attorney agrees to submit invoices within ten days of the end of the prior month for any services rendered. County will pay invoices it receives within a reasonable time. Any fee charged by Attorney in excess of the maximum $3,125.00 per month must be approved in advance and in writing by the Douglas County Indigent Defense Coordinator.

Attorney shall be responsible for all costs and expenses incurred while performing his services under this Contract, including without limitation licenses fees, memberships, and dues; automobile and other travel expenses; and all salary, expenses and other compensation paid to Attorney's employees or contract personnel Attorney hires to perform the services described by this Agreement. A 1099 Miscellaneous Income Form will be issued by County to Attorney at year-end for all amounts paid by County to Attorney.

7. TERMINATION OF CONTRACT.

A. Either Party may terminate this Contract without cause, provided that a termination shall not be effective until 90 calendar days after the Party has served written notice upon the other Party. All monies due and owing up to the point of termination of the Contract shall be paid by County, and all pending cases that were produced for this Contract must be immediately turned over to the Court for re-assignment. If terminated, the total compensation of the Attorney will be reduced to the proportionate number of days worked by the Attorney. The Attorney must reimburse the County for any funds received to which Attorney is not entitled due to the termination of the Contract.

B. If Attorney should be unable to perform any or all of the duties required by reason of illness, accident or other cause beyond Attorney's control, and the disability exists for a period beyond ten (10) judicial days, Attorney must provide, at Attorney's own expense, a substitute attorney (which could include other contract attorneys) to perform the duties of the Attorney during the term of disability. If the disability is permanent, irreparable, or of such nature as to make the performance of the Attorney's duties impossible, or the disability continues beyond forty (40) judicial days, the County may, at its discretion, terminate this Contract, and the respective duties, rights and obligations of this Contract will terminate.

8. PROFESSIONAL LICENSE. Attorney agrees to maintain his or her professional license to practice law in active status and in good standing with the State of Nevada. Attorney promises and agrees to notify the County Manager and the Douglas County Appointed Counsel Program Coordinator if Attorney is brought before the State Bar of Nevada on any ethics charge or if Attorney is arrested for any crime. Failure to maintain this license to practice law will result in the immediate termination of this Contract.

9. GENERAL LIABILITY INSURANCE. Douglas County's liability coverage will not extend to the Attorney and Attorney is required to acquire and maintain general liability insurance in the minimum amount of $1,000,000 during the term of this Contract at Attorney's sole expense. Proof of insurance must be sent to the Douglas County Manager. Such proof of insurance must be provided at least annually throughout the term of this Contract and Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such insurance.

10. LEGAL MALPRACTICE INSURANCE. Attorney agrees to acquire and maintain malpractice insurance in the minimum amount of $250,000 per claim and $500,000 aggregate claims during the term of this Contract at Attorney's sole expense. Proof of malpractice insurance must be sent to the County within five (5) business days upon request. Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such malpractice insurance.

11. NONAPPROPRIATION. Nothing in the Contract will be construed to provide Attorney with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Attorney will automatically

revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Attorney. Attorney will have no claim of any sort to the unexpended funds.

12. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and forthe County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutuallyagree to not seek punitive damages against either Party.

13. COMPLIANCE WITH APPLICABLE LAWS. Attorney promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limitedto, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

14. COUNTY INSPECTION. The accounting records and expense invoices of Attorney related to the Contract will be subject to inspection, examination, and audit by the County, including by the County Manager and Chief Financial Officer, to audit and verify the expenses claimed by Attorney.

15. DELEGATION OF AUTHORITY. The Judges of the Ninth Judicial District Court and the Justices of the two Townships are expressly designated the authority to oversee and implement the provisions of this Contract. The Douglas County Appointed Counsel Program Coordinator is expressly designated the authority to oversee and implement the provisions of this Contract. This authority includes the assigning of cases on a rotating basis among attorneys to ensure an equitable distribution, ordering/requiring monthly time summaries from attorneys, and preparing vouchers for the quarterly payments due to Attorney. However, the County reserves the right to maintain ultimate control over the terms and provisions of this Contract.

16. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law, Attorney shall indemnify, hold harmless and defend County from and against all liability, claims, actions,damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Attorney, its officers,employees and agents arising from or relating to this Contract. Attorney will defend, hold harmless and/or indemnify County against such claims. Notwithstanding the

obligation of Attorney to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Attorney, its officers, employees, and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

17. MODIFICATION OF CONTRACT. The Contract and any attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

18. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

19. STANDARD OF CARE. Attorney will perform all services in a manner consistentwith that level of care and skill ordinarily exercised by other members of Attorney's profession currently practicing under similar conditions and in compliance with the standards established by the Nevada Department of Indigent Defense Services and as required under the terms of this Contract.

20. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, or to otherwise allow a third party to assert a cause of action against either Attorney or County.

21. NOTICES. All formal notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, returnreceipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any otheraddress that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn. County Manager
Post Office Box 218
Minden, Nevada
89423
Telephone: (775) 782-9821

. . . . .

. . . . .

. . . . .

To Attorney: Justin M. Clouser, Esq.
1687 U.S. Hwy 395 N., Suite A
Minden, NV 89423
Telephone (775) 782-2888

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed andintend to be legally bound thereby.

Clouser Law Group, Ltd.

By:_____
Justin M. Clouser, Esq. (Date)

Douglas County

By:_____
Jenifer Davidson (Date)
County Manager

Exhibit A

The Douglas County Plan for the Provision of Indigent Defense Services

Adopted 9/16/2021

I. STATEMENT OF POLICY

A. Authorities:

1. NRS 180.320(2)

2. Nevada Department of Indigent Defense Temporary Regulation Section 23

3. In the matter of the Review of Issues Concerning Representation of Indigent Defendants in Criminal and Juvenile Delinquency Cases, ADKT No. 411

B. Objectives

1. The objective of this Plan is to provide for equality before the law for all persons. Therefore, this Plan shall be administered so that those accused of crime, or otherwise eligible for services of appointed counsel, will not be deprived, because they are financially unable to pay for adequate representation, of any element of representation necessary to an adequate defense. The plan and any attorneys providing indigent defense services pursuant to this plan must be free from political and undue budgetary influence and be subject to judicial supervision only in the same manner and to the same extent as retained counsel or a prosecuting attorney.

II. DEFINITIONS

A. "Appointed Attorney" includes private attorneys, both contracted and hourly.

B. "Appointed Counsel Program Coordinator" performs such duties and responsibilities as assigned by the County Manager as are reasonably necessary to oversee the program including assigning cases on a rotating basis among the contract Attorneys to ensure an equitable distribution; monitoring case reporting requirements from attorneys; approving of and overseeing the use of substitute attorneys for the contract Attorneys, and; all other properly related matters. As the Department of Indigent Defense's designee, this position will work in coordination with the Department of Indigent Defense Services to ensure requested data is provided to the Department.

C. " Representation" includes counsel and investigative, expert and other services.

III. PROVISIONS OF REPRESENTATION

A. Mandatory: Douglas County shall provide representation for any financially eligible person who:

1. Is charged with a felony or gross misdemeanor;

2. is charged with a misdemeanor where jail time is mandatory or the prosecutor is seeking jail time;

3. is alleged to have violated probation or other court supervision and jail time or a sentence of confinement may be imposed;

4. is a juvenile alleged to have committed an act of delinquency or alleged to be a child in need of supervision;

5. is party to a dependency case where termination of rights is a possibility;

6. is subject to commitment pursuant to NRS 433A.310;

7. is in custody as a material witness;

8. is entitled to appointment of counsel under the Sixth Amendment to the U.S. Constitution or any provision of the Nevada Constitution, or when due process requires the appointment, or the judge is likely to impose jail time;

9. faces loss of liberty in a case and Nevada law requires the appointment of counsel;

10. faces loss of liberty for criminal contempt;

11. has received notice that a grand jury is considering charges against him or her and requests appointment of counsel.

B. Discretionary: Whenever a court determines that the interests of justice so require, representation may be provided for any financially eligible person who:

1. Is charged with a misdemeanor, infraction or code violation for which a sentence of confinement is authorized;

2. is a party to a dependency case in which termination of parental rights is a possibility;

3. is or has been called as a witness before a grand jury, a court, or any agency which has the power to compel testimony, and there is reason to believe, either prior to or during testimony, that the witness could be subject to criminal prosecution, a civil or criminal contempt proceeding, or face loss of liberty;

4. any other case in which the court determines in the interest of justice appointment of counsel is appropriate.

C. Timing of Appointment of Counsel: Counsel shall be provided to eligible persons:

1. within 72 hours as soon as feasible after their first appearance before a judge;

2. when they are formally charged or notified of charges if formal charges are sealed; or

3. when a Justice of the Peace or District Judge otherwise considers appointment of counsel appropriate

D. Number and Qualifications of Appointed Counsel:

1. one attorney shall be appointed consistent with Section 4 and 5 herein, except Capital Cases;

2. two attorneys shall be appointed consistent with Section 4 and 5 herein, as soon as possible in all open murder cases which are reasonably believed to result in a Capital Case;

3. at least one of the two attorneys appointed to represent defendants charged in Capital Cases must meet the minimum standard for lead counsel pursuant to Nevada Supreme Court Rule 250 and both attorneys appointed must conform to the performance guidelines or standards as adopted by the Nevada Supreme Court for Capital Cases.

E. Eligibility for Appointed Representation:

1. Financial Eligibility:

(a) a person shall be deemed "indigent" who is unable, without "substantial hardship" to himself or his dependents, to obtain competent, qualified legal counsel on his or her own;

(b) "substantial hardship" is presumptively determined to include all defendants who receive public assistance, such as Food Stamps, Temporary Assistance for Needy Families, Medicaid, Disability Insurance, reside in public housing, or earn less than 200 percent of the Federal Poverty Guideline;

(c) a defendant is presumed to have a "substantial hardship" if he or she is currently service a sentence in a correctional institution or housed in a mental health facility or is a minor;

(d) defendants not falling below the presumptive threshold for indigency will be subject to a more rigorous screening process to determine if his or her particular circumstances, including seriousness of charges being faced, monthly expenses,

and local private counsel rates, would result in a "substantial hardship" were they required to retain private counsel.

2. Screening for Eligibility: Within 48 hours, the Court Administration, through Pretrial Services, or Appointed Counsel Coordinator, shall conduct screening for financial eligibility and provide a recommendation to the court with regard to eligibility of the defendant for the services of appointed counsel based upon the provisions set forth above. Appointed Counsel may assist in supplying information during the screening but shall not be asked to decide or recommend eligibility.

3. Automatic Eligibility: A minor alleged to have committed an act of juvenile delinquency, or alleged to be a child in need of supervision is automatically eligible for appointed counsel because the presumption of indigency always accompanies any charges filed against a minor.

IV. APPOINTMENT OF PRIVATE ATTORNEYS

A. System of Selection for Court Appointed Counsel Attorneys

1. Annually, Douglas County will recruit attorneys to provide indigent defense services on a contract basis.

2. Recruitment will take place during the spring of each year, with annual contracts beginning July 1st of each fiscal year.

3. Attorneys interested in providing indigent defense services on a contract basis will provide Letters of Interest for consideration.

4. Attorneys must demonstrate compliance with the standards and regulations of the Board of Indigent Defense Services pertaining to training, education, and qualifications by submitting an application to the Department of Indigent Defense Services.

5. The Appointed Counsel Coordinator shall establish an Appointed Counsel Selection Committee (ACSC) to review the qualifications of applicants for contract or hourly appointments, to review the list of attorneys from which appointments are made in hourly cases, to determine which attorneys shall be recommended for appointments.

6. The committee shall be made up of five (5) members who:

   (a) have no pecuniary interest in the outcome of the attorney selection or performance evaluation process;

(b) have no legal, financial or familial relationship to any attorney whose qualification or performance will be evaluated;

(c) are not directly related to the judiciary or any prosecution function; and

(d) have an interest in the variety of types of cases that are represented by the appointed counsel lists to be selected by the Committee.

7. On an ongoing basis, the Committee shall:

(a) meet at least once a year and shall solicit input from judges, and others familiar with the practice of criminal defense, juvenile law and family where appointed counsel are utilized;

(b) review any complaints from clients;

(c) review the history of participation in training of each applicant and each contract or hourly attorney receiving appointments; and

(d) determine eligibility and recommendation of appointed counsel for new and continued participation.

8. While appointed counsel may receive assistance from associate attorney's, participants in a mentorship program, or other attorneys deemed qualified by the ACSC, in carrying out his/her responsibilities, appointed counsel cannot delegate responsibilities for representation to another attorney. All substantive court appearances must be made by an attorney who has been determined to be qualified by the ACSC.

9. Complaints from clients, judges or the public about representation by appointed counsel shall be transmitted to the Coordinator for consideration by the ACSC in evaluation of appointed counsel.

B. Contract Attorneys

1. Douglas County shall contract for appointment of counsel;

2. Douglas County contract attorney compensation may be based on a flat fee, an hourly basis, or a combination of both. If the contract is based on a flat fee, the contract should consider, but not be limited to, the following factors:

(a) the average overhead for criminal defense practitioners in the locality;

(b) the number of assignments expected under the contract;

(c) the hourly rate paid for all appointed counsel; and

(d) the ability of the appointed attorney to comply with the Performance Standards for Appointed Counsel as adopted and amended by the Nevada Supreme Court.

3. Douglas County shall contract with attorneys as appointed counsel only after the attorney has been qualified to enter into such a contract by the ACSC; and

4. The contract must be subject to termination annually or sooner, if determined by the ACSC that a contract attorney is not abiding by the standard guidelines for qualification of appointed counsel; and

5. The payment of fees and expenses of contracted appointed counsel by Douglas County shall be governed by contract between counsel and Douglas County.

6. The contract shall exclude appointment in cases with the potential of a life sentence and capital cases.

C. Hourly and Capital Case Attorneys:

1. If contract counsel cannot handle the case; or the Appointed Counsel Program Coordinator determines the case is not appropriate for contract counsel to handle, alternative counsel will be selected by the Appointed Counsel Program Coordinator as follows:

(a) The Appointed Counsel Program Coordinator shall select this alternative appointed counsel, in consecutive order, from the hourly list, except

(b) If the nature of the case requires lead counsel be selected from the Capital Case list, the Appointed Counsel Program Coordinator, in consecutive order, shall select from the Capital Case list;

(c) The Appointed Counsel Program Coordinator shall select Second Chair counsel for a capital case: counsel may be selected next in order from the Hourly list, if the attorney qualifies under Supreme Court Rule 250 for second chair selection, or the Capital Case list.

2. The payment of fees and expenses of Hourly and Capital Case appointed attorneys shall be approved by the Appointed Counsel Program Coordinator.

(a) Such invoices shall be submitted no later than ten days after the end of the month in which the services were rendered.

(b) The Coordinator shall approve for payment all reasonable attorney's fees requested. In reviewing for reasonableness, the Coordinator may consider factors such as: the average case times as determined by workload analysis, time and skill required, complexity of the case, and experience and ability of the Qualified Attorney(s). The Coordinator may request additional information where necessary. In the event the Coordinator denies or modifies the request, an explanation shall be provided to the Qualified Attorney, with a copy to the County Manager and the Department of Indigent Defense Services, as to why the denied portion was not reasonable. Such denials shall be subject to judicial review pursuant to NRS 7.135.

D. Compensation of Court Appointed Counsel: Douglas County agrees to pay contract attorneys and/or panels of private attorneys up to the sum of One Hundred Ninety-Five Thousand Three Hundred and thirty-three Dollars and thirty-three Cents ($195,833.33) per year. The County will make the payment to contract attorneys and/or panels of private attorneys on a quarterly basis on the first day of the first month of the quarter.

E. Conflict of Interest Checks: Appointed Counsel shall, as soon as practicable, upon appointment, conduct a conflict check determining if any conflict of interest exists that would prevent representation of the defendant. If appointed, counsel determines that such a conflict exists, the appointed counsel shall bring this information as soon as possible to the relevant court. In no instance, shall a single attorney or law firm be appointed to represent co-defendants in a case. The Douglas County District Attorney's office shall have no authority to determine or recommend whether or not the appointed counsel has a conflict of interest.

F. Payment of Fees and Expenses of Appointed Counsel: Douglas County agrees to budget for case-related expenses in the amount of $100,000. Attorneys may secure reimbursement for extraordinary investigative costs, expert witness fees or other necessary services. Any payment for extraordinary costs or fees shall be paid only when submitted and approved by the Appointed Counsel Program Coordinator.

1. Insofar as Case-Related Expenses are incurred in providing services to Eligible Clients, the following procedures shall apply:

(a) Pre-authorization: Case-Related Expenses expected to exceed two thousand five hundred dollars shall be submitted to the Coordinator for pre-authorization. The request shall include an explanation of why the expense is reasonably necessary to provide Representational Services

2. Reasonableness Review: All Case-Related Expenses are subject to the Coordinator's review for reasonableness. Invoices shall be submitted for such review no later than thirty days following the termination of the representation. Any requests for expenses not timely submitted shall be waived.

G. Privileged Communications: County facilities housing or holding indigent defendants or criminal detainees will provide accommodations for confidential or otherwise privileged communications between indigent criminal defense client and appointed counsel.

1. Within the Judicial Law Enforcement Center (JLEC) in Minden, private meeting rooms are available for meetings between counsel and clients that is not monitored or recorded, surreptitiously, accidentally, or in any fashion, that would violate attorney-client privilege.

2. Within the Tahoe Township Justice Court in Stateline, private meeting rooms are available for meetings between counsel and clients that is not monitored or recorded, surreptitiously, accidentally, or in any fashion, that would violate attorney-client privilege.

H. Complaints by Clients: Appointed Counsel shall maintain a system for receipt and review of written complaints made by clients. Appointed Counsel shall make publicly available the policy and procedure for receiving and reviewing written complaints. This system shall not interfere with a person's ability to avail themselves of the complaint process provided by the Department of Indigent Defense Services (DIDS) or Nevada State Bar.

V. TRAINING

A. Appointed Counsel must meet all requirements for training and experience as promulgated in the Nevada Department of Indigent Defense Services regulations.

VI. DUTIES OF INDIGENT DEFENSE COUNSEL

A. Standards of Performance. Services rendered by Appointed Counsel shall be commensurate with those rendered if counsel privately employed by a person. Representation shall be provided in a professional, skilled manner guided by applicable regulations; laws; Nevada Rules of Professional Conduct; and the Nevada Indigent Defense Standards of Performance adopted by the October 16, 2008 Nevada Supreme Court Order in Administrative Docket 411, or the same as may be amended. Additionally, Appointed Counsel must advise all clients not to waive any substantive rights or plead guilty at the initial appearance, unless doing so is the client's best interest. Appointed Counsel must make all reasonable efforts to meet with the client within seven

days following the assignment of the case and every thirty days thereafter unless there are no significant updates in the client's case.

B. Continuity of Representation: Douglas County shall, to the greatest extent possible, provide consistency in the representation of indigent defendants so that the same Appointed Counsel represents a defendant through every state of the case without delegating the representation to others, except that administrative and other tasks that do not affect the rights of the defendant.

C. Workload Standard: The workload of an Appointed Counsel must allow the Appointed Counsel to give each client the time and effort necessary to ensure effective representation. Any Appointed Counsel who provides indigent defense services shall not accept a workload that, by reason of its excessive size, interferes with the Appointed Counsel's competence, diligence, or representation of clients. Douglas County will provide the maximum workload guidelines as determined by the Board of Indigent Defense Services and the data collection responsibilities of the attorney.

D. In Custody Arraignments: The Appointed Counsel Program Coordinator shall ensure the provision of Representational Services for all Eligible Clients who are in custody and require a bail hearing. If the Coordinator is unable to assign an attorney to be present at initial appearances and arraignments, the Coordinator may be present. Either the assigned attorney or Coordinator must be prepared to address appropriate release conditions in accordance with relevant statute, rules of criminal procedure and caselaw. If the Coordinator provides these services, they should, to the extent possible, discuss only matters pertaining to the initial appearance or arraignment to avoid creating a conflict of interest. A timely initial appearance or arraignment must not be delayed pending a determination of the indigency of the defendant. This plan ensures the presence of counsel at all other critical stages, whether in or out of court.

E. No Receipt of Other Payment: Appointed counsel may not require, request, or accept any payment or promise of payment or any other valuable consideration for representation under the appointment unless such payment is approved by order of the court.

F. Private Practice of Law: Attorney may engage in the private practice of law which does not conflict with Attorney's professional services required pursuant to the contract.

G. Use of Client Surveys: Appointed Counsel shall maintain a system for providing Client Surveys to their clients. Appointed Counsel shall make publicly available the policy and procedure for providing surveys. This system shall not interfere with a person's ability to avail themselves of the Client Survey form provided by the Department of Indigent Defense Services (DIDS).

H. Caseload Reporting: Appointed Counsel shall report caseload data and times as promulgated in the Nevada Department of Indigent Defense Services regulations.

VII. APPOINTED COUNSEL PROGRAM COORDINATOR

A. Selection: Douglas County will contract with a lawyer to serve as the Appointed Counsel Program Coordinator. The terms of this contract will be determined by this plan, Douglas County, and the Appointed Counsel Program Coordinator, but in no event will this Appointed Counsel Program Coordinator be directly involved in direct representation in appointed counsel cases.

B. Duties:

1. The Appointed Counsel Program Coordinator shall have all the duties and responsibilities stated in the various sections of this plan.

2. The Appointed Counsel Program Coordinator shall maintain the list of all attorneys approved by the ACSC for contract, hourly, and capital case appointment. In addition, the Appointed Counsel Program Coordinator shall maintain appropriate records to reflect the cases and dates to which each attorney has been appointed.

3. When notified of the need for representation, the Appointed Counsel Program Coordinator, shall select, in order and as more fully described herein, the next available attorney from the list of those attorneys qualified to provide representation as approved by the Committee in accordance with Section 4 of this Plan. Upon confirmation of acceptance of assignment by Qualified Attorney(s), the Coordinator shall provide prompt notice and a proposed order confirming selection of counsel to the Appointing Authority – i.e., the Judge, Justice, or Master presiding over the court in which the Eligible Client's charges are pending.

4. The Appointed Counsel Program Coordinator shall be responsible for approving the claim for payment of each attorney and any expert or other service fees at the conclusion of appointed counsel's representation or, if appropriate, periodically during appointed counsel's representation, as specifically discussed herein.

5. The Appointed Counsel Program Coordinator will work with the Department of Indigent Defense Services to provide any information requested.

VIII. EFFECTIVE DATE

A. The Douglas County Plan for the Provision of Indigent Defense Services is approved on this the 16th day of September, 2021.

Steve Sisolak
Governor

Marcie Ryba
Executive Director

Jarrod Hickman
Deputy Director

Thomas Qualls
Deputy Director

STATE OF NEVADA
DEPARTMENT OF INDIGENT DEFENSE SERVICES

896 West Nye Lane, Suite 202 | Carson City, NV 89703-1578
Phone: (775) 687-8490 | dids.nv.gov

October 8, 2021

Justin Clouser
Clouser Wasick & Associates, Ltd.
1512 US Hwy 395 N, Suite 1
Gardnerville, NV 89410

RE: Application for list of eligible providers

Dear Mr. Clouser,

Thank you for submitting your application for inclusion on the Department's list of eligible indigent defense providers. Most County plans for indigent defense services have been submitted to and approved by the Board on Indigent Defense Services. Selection of indigent defense counsel will proceed as indicated in each County's plan. County plans may be found on the Department's website under County Resources.

Date of Application: October 8, 2021

Jurisdictions: Carson City, Douglas County, Lyon County

Categories Approved: (1) Misdemeanor; (2) Gross Misdemeanor and Category E, D, C, and B (for which the maximum penalty is 10 years or less) felonies; (3) Juvenile; and (4) Direct Appeals – Non-Capital.

Per our discussion, Direct Appeals – Non-capital and Juvenile were included in the application. If you would like to include Capital cases in the future, please note that the Department reviews for SCR 250's experience requirements, or prior order, only and does not seek to replace, substitute, or supersede any judicial finding or determination required under that rule.

If you disagree with this determination, you may submit a request for reconsideration within 30 days of receipt of this notice. Please include the basis for the reconsideration in the request. The Board of Indigent Defense Services will review any request for reconsideration submitted at the next scheduled meeting.

Sincerely,

\s\ Peter Handy
Peter Handy
Deputy Director

AGENDA ITEM NO. M.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on a contract between Douglas County and Justin Clouser, Esq. to provide, on an as-needed basis, legal services as the Appointed Counsel Program Coordinator for the County's indigent defense services program at a rate of $150 per hour, not-to-exceed $168,400, from July 1, 2024, through June 30, 2025; and authorize the County Manager to sign the contract. (Scott Morgan)

RECOMMENDED MOTION:
Approve the contract between Douglas County and Justin Clouser, Esq. to provide, on an as-needed basis, legal services as the Appointed Counsel Program Coordinator for the County's indigent defense services program at a rate of $150 per hour, not-to-exceed $168,400, from July 1, 2024, through June 30, 2025; and authorize the County Manager to sign the contract.

FINANCIAL IMPACT:
Under the new contract, the hourly rate for Mr. Clouser's services will increase from $125/hr. to $150/hr. His fee for weekend on-call will also increase from $200 per day to $450 per day. His total compensation will therefore increase from a not-to-exceed amount of $75,000 to $168,400 for Fiscal Year 2024-25.

The funding is available in the Indigent Defense budget of the County's General Fund and has been approved during the Fiscal year 2024-25 budget process. Funding in the amount of $1,897,900 was included in the Professional Services line item of the Indigent Defense division budget of the General Fund for Fiscal Year 2024-25.

Douglas County is responsible for the first $937,290.90 of this contract. The remaining portion of the budget $960,609.10 will be paid by the State of Nevada.

Indigent Defense Funding:

1. Five Indigent Defense Contracts: $1,590,000.00

2. Indigent Defense Coordinator Contract (this contract):	$ 168,400.00
3. Drug Court Contract:	$ 37,500.00
4. Evaluations (mental health psych evaluations)/Experts:	$ 15,000.00
5. Fill in Public Defenders:	$ 15,000.00
6. Interpreting:	$ 2,000.00
7. Investigations:	$ 70,000.00
	$ 1,897,900.00

BACKGROUND:
During the 2021 Nevada Legislative Session, the process for managing indigent defense services was changed, removing the courts from oversight of the program. The Douglas County Board of Commissioners (the "Board") has taken prior action to delegate the responsibility for the management to the County's indigent defense services to the County Manager and has approved several agreements with independent legal counsel to perform and coordinate the legal services provided to indigent parties under the County's Plan for the Provision of Indigent Defense Services. Expenses incurred under this plan are reimbursable by the State of Nevada in excess of a historical baseline for County expenditures.

Previously, the Board approved a contract with Mr. Clouser to perform services as the Indigent Defense Coordinator under the County's Plan for Indigent Defense Services that is set to expire on June 30, 2024. This request asks the Board to approve Mr. Clouser's contract for Indigent Defense coordination for July 1, 2024, through June 30, 2025. The hourly rate for Mr. Clouser's services is increasing from $125/hr. to $150/hr. His fee for weekend on-call is also increasing from $200 per day to $450 per day. His total compensation will therefore increase from a not-to-exceed amount of $75,000 to $168,400.

ATTACHMENTS:
FY 24-25 Appointed Counsel Program Coordinator DRAFT.docx
Attachment AA - Douglas County Plan for the Provision of Indigent Defense Services.pdf
Justin Clouser DIDs.pdf

CONTRACT FOR INDIGENT LEGAL SERVICES

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

Justin M. Clouser, Esq.
Appointed Counsel Program Coordinator

This Contract for Indigent Legal Services (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada ("County"), and Justin M. Clouser, Esq. ("Attorney"). The County and Attorney are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, County, from time to time, requires the professional services of independentcontractors; and

WHEREAS it is deemed that the services of Attorney are both necessary and desirable and in the best interests of County; and

WHEREAS Attorney represents that Attorney is licensed to practice law in the State of Nevada, is in good standing with the State Bar of Nevada, and is duly qualified, equipped, staffed, ready, willing, and able to perform and render the legal services required by the County.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made,the County and Attorney mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective July 1, 2024, and will remain in effect until **June 30, 2025**, unless earlier terminated pursuant to the terms of this Contract.

2. INDEPENDANT CONTRACTOR STATUS. The Parties agree that Attorney, Attorney's associates, and employees shall have the status of an independent contractors and that this Contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted, to the parties, including that Attorney is not a Douglas County employee and that there shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
(5) Accumulation of vacation leave or sick leave;
(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

Attorney and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

a. Attorney has the right to perform services for others during the term of this Agreement.
b. Attorney has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
c. Attorney shall not be assigned a work location on County premises.
d. Attorney, at Attorney's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.
e. Attorney, at Attorney's sole expense, has the right to hire assistants as subcontractors, or to use Attorney's employees to provide the services required by this Agreement.
f. Attorney or Attorney's employees or contract personnel shall perform the services required by this Agreement, and Attorney agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Attorney.
g. Neither Attorney nor attorney's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.
h. County shall not require Attorney or Attorney's employees or contract personnel to devote full time to performing the services required by this Agreement.

Attorney further certifies the following:

i. Contactor is licensed by the State Bar of Nevada to provide legal services to members of the public and agrees to maintain the required professional license to practice law in active status and in good standing for the State of Nevada.
j. Attorney understands that Attorney is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Attorney understands that an IRS Form 1099 will be filed by County for all payments County makes to Attorney.

3. INDUSTRIAL INSURANCE. Attorney agrees, as a precondition to the performance of any work under this Contract and as a precondition to any obligation of the County to make any payment under this Contract, Attorney must provide an affidavit indicating that Attorney is a sole proprietor and that:

A. In accordance with the provisions of NRS 616B.659, he has not elected to be included within the terms, conditions and provisions of chapters 616A to 616D, inclusive, of NRS; and

B. Is otherwise in compliance with those terms, conditions and provisions.

4. SERVICES TO BE PERFORMED. On an as-needed basis, and at the direction of the Douglas County Manager or designee, the Attorney will provide professional level services fulfilling the role of the **Douglas County Appointed Counsel Program Coordinator** as defined in Exhibit "AA" and otherwise support and oversee the County's Indigent Defense Services Program.

5. STANDARD OF WORK.

A. In providing the services set forth in Paragraph Four, Attorney must provide those services in a professional, competent, and effective manner and ensure all attorneys appointed cases under an indigent defense contract comply with the requirements of the Nevada Department of Indigent Defense Services and the Nevada Indigent Defense ("DIDS") Standards of Performance.

B. Attorney agrees to staff and maintain an office in Douglas County, Nevada. Attorney agrees to furnish a telephone number for use after normal office hours in any emergency that may arise where Attorney's services are requested pursuant to the terms of this Contract to the Justice Courts, District Courts and District Attorney. The expense of office space, furniture, equipment, supplies, routine investigative costs and secretarial services suitable for the conduct of Attorney's practice as required by this Contract are the sole responsibility of Attorney and are a part of Attorney's compensation pursuant to Paragraph 6 of the Contract.

C. Attorney may engage in the private practice of law which does not conflict with Attorney's professional services required pursuant to this contract.

D. Because Attorney is an independent contractor for Douglas County, the Attorney promises and agrees to not sue, be a party to, or assist in any lawsuit against Douglas County.

6. PAYMENT FOR SERVICES. Attorney agrees to provide the services agrees to provide the services set forth in Paragraph 4 at a rate of $150.00 per hour. Attorney is not entitled to a minimum number of hours worked and will only be paid for hours worked at the direction of the County Manager or designee. On-call pay: when unable to assign coverage, the Attorney may bill on-call pay to be available to cover initial arraignment hearings on weekends at a rate of $450 per day. The total compensation shall not exceed One Hundred Sixty-Eight Thousand and Four Hundred Dollars ($168,400). The Attorney will be responsible for expenses incurred while performing services under this Contract. Attorney agrees to submit invoices within ten days of the end of the prior month for the services provided to County. County will pay invoices it receives within a reasonable time. A 1099 Miscellaneous Income Form will be issued by County to Attorney at year end for all amounts paid by County to Attorney.

7. TERMINATION OF CONTRACT.

A. Either Party may terminate this Contract without cause, provided that a termination shall not be effective until 90 calendar days after the Party has served written notice upon the other Party. All monies due and owing up to the point of termination of the Contract shall be paid by County, and all pending cases that were

produced for this Contract must be immediately turned over to the Court for re-assignment. If terminated, the total compensation of the Attorney will be reduced to the proportionate number of days worked by the Attorney. The Attorney must reimburse the County for any funds received to which Attorney is not entitled due to the termination of the Contract.

B. If Attorney should be unable to perform any or all of the duties required by reason of illness, accident or other cause beyond Attorney's control, and the disability exists for a period beyond ten (10) judicial days, Attorney must provide, at Attorney's own expense, a substitute attorney (which could include other contract attorneys) to perform the duties of the Attorney during the term of disability. If the disability is permanent, irreparable, or of such nature as to make the performance of the Attorney's duties impossible, or the disability continues beyond forty (40) judicial days, the County may, at its discretion, terminate this Contract, and the respective duties, rights and obligations of this Contract will terminate.

8. PROFESSIONAL LICENSE. Attorney agrees to maintain his or her professional license to practice law in active status and in good standing with the State of Nevada. Attorney promises and agrees to notify the County Manager and the Douglas County Appointed Counsel Program Coordinator if Attorney is brought before the State Bar of Nevada on any ethics charge or if Attorney is arrested for any crime. Failure to maintain this license to practice law will result in the immediate termination of this Contract.

9. GENERAL LIABILITY INSURANCE. Douglas County's liability coverage will not extend to the Attorney and Attorney is required to acquire and maintain general liability insurance in the minimum amount of $1,000,000 during the term of this Contract at Attorney's sole expense. Proof of insurance must be sent to the Douglas County Manager. Such proof of insurance must be provided at least annually throughout the term of this Contract and Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such insurance.

10. LEGAL MALPRACTICE INSURANCE. Attorney agrees to acquire and maintain malpractice insurance in the minimum amount of $250,000 per claim and $500,000 aggregate claims during the term of this Contract at Attorney's sole expense. Proof of malpractice insurance must be sent to the County within five (5) business days upon request. Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such malpractice insurance.

11. NONAPPROPRIATION. Nothing in the Contract will be construed to provide Attorney with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Attorney will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Attorney. Attorney will have no claim of any sort to the unexpended funds.

12. CONSTRUCTION OF CONTRACT. The Contract will be construed and

interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. Therate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and forthe County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutuallyagree to not seek punitive damages against either Party.

13. COMPLIANCE WITH APPLICABLE LAWS. Attorney promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limitedto, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

14. ASSIGNMENT. Attorney will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the Douglas County Appointed Counsel Program Coordinator and must meet the qualifications under the Nevada Department of Indigent Services to represent the charged individual. If the Attorney wishes to have a substitute attorney appear for him or her due to vacation, illness or personal family matter, then the Attorney may do so and is responsible for paying the substitute attorney. There is no requirement to have the Douglas County Appointed Counsel Program Coordinator approve such substitution if the substitution is for less than twenty-five judicial days per calendar year.

15. COUNTY INSPECTION. The accounting records and expense invoices of Attorney related to the Contract will be subject to inspection, examination, and audit by the County, including by the County Manager and Chief Financial Officer, to audit and verify the expenses claimed by Attorney.

16. DELEGATION OF AUTHORITY. The Judges of the Ninth Judicial District Court and the Justices of the two Townships are expressly designated the authority to oversee and implement the provisions of this Contract. Such designations include the development of factors for determining whether a person is indigent, and all other properly related matters related to the appointment of indigent defense counsel. The Douglas County Appointed Counsel Program Coordinator is expressly designated the authority to oversee and implement the provisions of this Contract. This authority includes the assigning of cases on a rotating basis among attorneys to ensure an equitable distribution, ordering/requiring monthly time summaries from attorneys, and preparing vouchers for the quarterly payments due to Attorney. However, the County reserves the right to maintain ultimate control over the terms and provisions of this Contract.

17. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law, Attorney shall indemnify, hold harmless and defend County from and against all liability, claims, actions,damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Attorney, its officers,employees and agents arising from or relating to this Contract. Attorney will defend, hold harmless and/or indemnify County against such claims. Notwithstanding the obligation of Attorney to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Attorney, its officers, employees, and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

18. MODIFICATION OF CONTRACT. The Contract and any attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

19. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

20. STANDARD OF CARE. Attorney will perform all services in a manner consistentwith that level of care and skill ordinarily exercised by other members of Attorney's profession currently practicing under similar conditions and in compliance with the standards established by the Nevada Department of Indigent Defense Services and as required under the terms of this Contract.

21. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, or to otherwise allow a third party to assert a cause of action against either Attorney or County.

22. NOTICES. All formal notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, returnreceipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any otheraddress that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn. County Manager
Post Office Box 218
Minden, Nevada
89423
Telephone: (775) 782-9821

To Attorney: **Justin M. Clouser, Esq.**
1687 U.S. Hwy 395 N., Suite 4

Minden, NV 89423
Telephone (775) 782-2888

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed andintend to be legally bound thereby.

Attorney

By:_____
Justin M. Clouser, Esq. (Date)

Douglas County

By:_____
Jenifer Davidson (Date)
County Manager

ATTACHMENT AA

The Douglas County Plan for the Provision of Indigent Defense Services

Adopted 9/16/2021

I. STATEMENT OF POLICY

A. Authorities:

1. NRS 180.320(2)

2. Nevada Department of Indigent Defense Temporary Regulation Section 23

3. In the matter of the Review of Issues Concerning Representation of Indigent Defendants in Criminal and Juvenile Delinquency Cases, ADKT No. 411

B. Objectives

1. The objective of this Plan is to provide for equality before the law for all persons. Therefore, this Plan shall be administered so that those accused of crime, or otherwise eligible for services of appointed counsel, will not be deprived, because they are financially unable to pay for adequate representation, of any element of representation necessary to an adequate defense. The plan and any attorneys providing indigent defense services pursuant to this plan must be free from political and undue budgetary influence and be subject to judicial supervision only in the same manner and to the same extent as retained counsel or a prosecuting attorney.

II. DEFINITIONS

A. "Appointed Attorney" includes private attorneys, both contracted and hourly.

B. "Appointed Counsel Program Coordinator" performs such duties and responsibilities as assigned by the County Manager as are reasonably necessary to oversee the program including assigning cases on a rotating basis among the contract Attorneys to ensure an equitable distribution; monitoring case reporting requirements from attorneys; approving of and overseeing the use of substitute attorneys for the contract Attorneys, and; all other properly related matters. As the Department of Indigent Defense's designee, this position will work in coordination with the Department of Indigent Defense Services to ensure requested data is provided to the Department.

C. " Representation" includes counsel and investigative, expert and other services.

III. PROVISIONS OF REPRESENTATION

A. Mandatory: Douglas County shall provide representation for any financially eligible person who:

1. Is charged with a felony or gross misdemeanor;

2. is charged with a misdemeanor where jail time is mandatory or the prosecutor is seeking jail time;

3. is alleged to have violated probation or other court supervision and jail time or a sentence of confinement may be imposed;

4. is a juvenile alleged to have committed an act of delinquency or alleged to be a child in need of supervision;

5. is party to a dependency case where termination of rights is a possibility;

6. is subject to commitment pursuant to NRS 433A.310;

7. is in custody as a material witness;

8. is entitled to appointment of counsel under the Sixth Amendment to the U.S. Constitution or any provision of the Nevada Constitution, or when due process requires the appointment, or the judge is likely to impose jail time;

9. faces loss of liberty in a case and Nevada law requires the appointment of counsel;

10. faces loss of liberty for criminal contempt;

11. has received notice that a grand jury is considering charges against him or her and requests appointment of counsel.

B. Discretionary: Whenever a court determines that the interests of justice so require, representation may be provided for any financially eligible person who:

1. Is charged with a misdemeanor, infraction or code violation for which a sentence of confinement is authorized;

2. is a party to a dependency case in which termination of parental rights is a possibility;

3. is or has been called as a witness before a grand jury, a court, or any agency which has the power to compel testimony, and there is reason to believe, either prior to or during testimony, that the witness could be subject to criminal prosecution, a civil or criminal contempt proceeding, or face loss of liberty;

4. any other case in which the court determines in the interest of justice appointment of counsel is appropriate.

C. Timing of Appointment of Counsel: Counsel shall be provided to eligible persons:

1. within 72 hours as soon as feasible after their first appearance before a judge;

2. when they are formally charged or notified of charges if formal charges are sealed; or

3. when a Justice of the Peace or District Judge otherwise considers appointment of counsel appropriate

D. Number and Qualifications of Appointed Counsel:

1. one attorney shall be appointed consistent with Section 4 and 5 herein, except Capital Cases;

2. two attorneys shall be appointed consistent with Section 4 and 5 herein, as soon as possible in all open murder cases which are reasonably believed to result in a Capital Case;

3. at least one of the two attorneys appointed to represent defendants charged in Capital Cases must meet the minimum standard for lead counsel pursuant to Nevada Supreme Court Rule 250 and both attorneys appointed must conform to the performance guidelines or standards as adopted by the Nevada Supreme Court for Capital Cases.

E. Eligibility for Appointed Representation:

1. Financial Eligibility:

(a) a person shall be deemed "indigent" who is unable, without "substantial hardship" to himself or his dependents, to obtain competent, qualified legal counsel on his or her own;

(b) "substantial hardship" is presumptively determined to include all defendants who receive public assistance, such as Food Stamps, Temporary Assistance for Needy Families, Medicaid, Disability Insurance, reside in public housing, or earn less than 200 percent of the Federal Poverty Guideline;

(c) a defendant is presumed to have a "substantial hardship" if he or she is currently service a sentence in a correctional institution or housed in a mental health facility or is a minor;

(d) defendants not falling below the presumptive threshold for indigency will be subject to a more rigorous screening process to determine if his or her particular circumstances, including seriousness of charges being faced, monthly expenses,

and local private counsel rates, would result in a "substantial hardship" were they required to retain private counsel.

2. Screening for Eligibility: Within 48 hours, the Court Administration, through Pretrial Services, or Appointed Counsel Coordinator, shall conduct screening for financial eligibility and provide a recommendation to the court with regard to eligibility of the defendant for the services of appointed counsel based upon the provisions set forth above. Appointed Counsel may assist in supplying information during the screening but shall not be asked to decide or recommend eligibility.

3. Automatic Eligibility: A minor alleged to have committed an act of juvenile delinquency, or alleged to be a child in need of supervision is automatically eligible for appointed counsel because the presumption of indigency always accompanies any charges filed against a minor.

IV. APPOINTMENT OF PRIVATE ATTORNEYS

A. System of Selection for Court Appointed Counsel Attorneys

1. Annually, Douglas County will recruit attorneys to provide indigent defense services on a contract basis.

2. Recruitment will take place during the spring of each year, with annual contracts beginning July 1st of each fiscal year.

3. Attorneys interested in providing indigent defense services on a contract basis will provide Letters of Interest for consideration.

4. Attorneys must demonstrate compliance with the standards and regulations of the Board of Indigent Defense Services pertaining to training, education, and qualifications by submitting an application to the Department of Indigent Defense Services.

5. The Appointed Counsel Coordinator shall establish an Appointed Counsel Selection Committee (ACSC) to review the qualifications of applicants for contract or hourly appointments, to review the list of attorneys from which appointments are made in hourly cases, to determine which attorneys shall be recommended for appointments.

6. The committee shall be made up of five (5) members who:

   (a) have no pecuniary interest in the outcome of the attorney selection or performance evaluation process;

(b) have no legal, financial or familial relationship to any attorney whose qualification or performance will be evaluated;

(c) are not directly related to the judiciary or any prosecution function; and

(d) have an interest in the variety of types of cases that are represented by the appointed counsel lists to be selected by the Committee.

7. On an ongoing basis, the Committee shall:

(a) meet at least once a year and shall solicit input from judges, and others familiar with the practice of criminal defense, juvenile law and family where appointed counsel are utilized;

(b) review any complaints from clients;

(c) review the history of participation in training of each applicant and each contract or hourly attorney receiving appointments; and

(d) determine eligibility and recommendation of appointed counsel for new and continued participation.

8. While appointed counsel may receive assistance from associate attorney's, participants in a mentorship program, or other attorneys deemed qualified by the ACSC, in carrying out his/her responsibilities, appointed counsel cannot delegate responsibilities for representation to another attorney. All substantive court appearances must be made by an attorney who has been determined to be qualified by the ACSC.

9. Complaints from clients, judges or the public about representation by appointed counsel shall be transmitted to the Coordinator for consideration by the ACSC in evaluation of appointed counsel.

B. Contract Attorneys

1. Douglas County shall contract for appointment of counsel;

2. Douglas County contract attorney compensation may be based on a flat fee, an hourly basis, or a combination of both. If the contract is based on a flat fee, the contract should consider, but not be limited to, the following factors:

(a) the average overhead for criminal defense practitioners in the locality;

(b) the number of assignments expected under the contract;

(c) the hourly rate paid for all appointed counsel; and

(d) the ability of the appointed attorney to comply with the Performance Standards for Appointed Counsel as adopted and amended by the Nevada Supreme Court.

3. Douglas County shall contract with attorneys as appointed counsel only after the attorney has been qualified to enter into such a contract by the ACSC; and

4. The contract must be subject to termination annually or sooner, if determined by the ACSC that a contract attorney is not abiding by the standard guidelines for qualification of appointed counsel; and

5. The payment of fees and expenses of contracted appointed counsel by Douglas County shall be governed by contract between counsel and Douglas County.

6. The contract shall exclude appointment in cases with the potential of a life sentence and capital cases.

C. Hourly and Capital Case Attorneys:

1. If contract counsel cannot handle the case; or the Appointed Counsel Program Coordinator determines the case is not appropriate for contract counsel to handle, alternative counsel will be selected by the Appointed Counsel Program Coordinator as follows:

(a) The Appointed Counsel Program Coordinator shall select this alternative appointed counsel, in consecutive order, from the hourly list, except

(b) If the nature of the case requires lead counsel be selected from the Capital Case list, the Appointed Counsel Program Coordinator, in consecutive order, shall select from the Capital Case list;

(c) The Appointed Counsel Program Coordinator shall select Second Chair counsel for a capital case: counsel may be selected next in order from the Hourly list, if the attorney qualifies under Supreme Court Rule 250 for second chair selection, or the Capital Case list.

2. The payment of fees and expenses of Hourly and Capital Case appointed attorneys shall be approved by the Appointed Counsel Program Coordinator.

(a) Such invoices shall be submitted no later than ten days after the end of the month in which the services were rendered.

(b) The Coordinator shall approve for payment all reasonable attorney's fees requested. In reviewing for reasonableness, the Coordinator may consider factors such as: the average case times as determined by workload analysis, time and skill required, complexity of the case, and experience and ability of the Qualified Attorney(s). The Coordinator may request additional information where necessary. In the event the Coordinator denies or modifies the request, an explanation shall be provided to the Qualified Attorney, with a copy to the County Manager and the Department of Indigent Defense Services, as to why the denied portion was not reasonable. Such denials shall be subject to judicial review pursuant to NRS 7.135.

D. Compensation of Court Appointed Counsel: Douglas County agrees to pay contract attorneys and/or panels of private attorneys up to the sum of One Hundred Ninety-Five Thousand Three Hundred and thirty-three Dollars and thirty-three Cents ($195,833.33) per year. The County will make the payment to contract attorneys and/or panels of private attorneys on a quarterly basis on the first day of the first month of the quarter.

E. Conflict of Interest Checks: Appointed Counsel shall, as soon as practicable, upon appointment, conduct a conflict check determining if any conflict of interest exists that would prevent representation of the defendant. If appointed, counsel determines that such a conflict exists, the appointed counsel shall bring this information as soon as possible to the relevant court. In no instance, shall a single attorney or law firm be appointed to represent co-defendants in a case. The Douglas County District Attorney's office shall have no authority to determine or recommend whether or not the appointed counsel has a conflict of interest.

F. Payment of Fees and Expenses of Appointed Counsel: Douglas County agrees to budget for case-related expenses in the amount of $100,000. Attorneys may secure reimbursement for extraordinary investigative costs, expert witness fees or other necessary services. Any payment for extraordinary costs or fees shall be paid only when submitted and approved by the Appointed Counsel Program Coordinator.

1. Insofar as Case-Related Expenses are incurred in providing services to Eligible Clients, the following procedures shall apply:

(a) Pre-authorization: Case-Related Expenses expected to exceed two thousand five hundred dollars shall be submitted to the Coordinator for pre-authorization. The request shall include an explanation of why the expense is reasonably necessary to provide Representational Services

2. Reasonableness Review: All Case-Related Expenses are subject to the Coordinator's review for reasonableness. Invoices shall be submitted for such review no later than thirty days following the termination of the representation. Any requests for expenses not timely submitted shall be waived.

G. Privileged Communications: County facilities housing or holding indigent defendants or criminal detainees will provide accommodations for confidential or otherwise privileged communications between indigent criminal defense client and appointed counsel.

1. Within the Judicial Law Enforcement Center (JLEC) in Minden, private meeting rooms are available for meetings between counsel and clients that is not monitored or recorded, surreptitiously, accidentally, or in any fashion, that would violate attorney-client privilege.

2. Within the Tahoe Township Justice Court in Stateline, private meeting rooms are available for meetings between counsel and clients that is not monitored or recorded, surreptitiously, accidentally, or in any fashion, that would violate attorney-client privilege.

H. Complaints by Clients: Appointed Counsel shall maintain a system for receipt and review of written complaints made by clients. Appointed Counsel shall make publicly available the policy and procedure for receiving and reviewing written complaints. This system shall not interfere with a person's ability to avail themselves of the complaint process provided by the Department of Indigent Defense Services (DIDS) or Nevada State Bar.

V. TRAINING

A. Appointed Counsel must meet all requirements for training and experience as promulgated in the Nevada Department of Indigent Defense Services regulations.

VI. DUTIES OF INDIGENT DEFENSE COUNSEL

A. Standards of Performance. Services rendered by Appointed Counsel shall be commensurate with those rendered if counsel privately employed by a person. Representation shall be provided in a professional, skilled manner guided by applicable regulations; laws; Nevada Rules of Professional Conduct; and the Nevada Indigent Defense Standards of Performance adopted by the October 16, 2008 Nevada Supreme Court Order in Administrative Docket 411, or the same as may be amended. Additionally, Appointed Counsel must advise all clients not to waive any substantive rights or plead guilty at the initial appearance, unless doing so is the client's best interest. Appointed Counsel must make all reasonable efforts to meet with the client within seven

days following the assignment of the case and every thirty days thereafter unless there are no significant updates in the client's case.

B. Continuity of Representation: Douglas County shall, to the greatest extent possible, provide consistency in the representation of indigent defendants so that the same Appointed Counsel represents a defendant through every state of the case without delegating the representation to others, except that administrative and other tasks that do not affect the rights of the defendant.

C. Workload Standard: The workload of an Appointed Counsel must allow the Appointed Counsel to give each client the time and effort necessary to ensure effective representation. Any Appointed Counsel who provides indigent defense services shall not accept a workload that, by reason of its excessive size, interferes with the Appointed Counsel's competence, diligence, or representation of clients. Douglas County will provide the maximum workload guidelines as determined by the Board of Indigent Defense Services and the data collection responsibilities of the attorney.

D. In Custody Arraignments: The Appointed Counsel Program Coordinator shall ensure the provision of Representational Services for all Eligible Clients who are in custody and require a bail hearing. If the Coordinator is unable to assign an attorney to be present at initial appearances and arraignments, the Coordinator may be present. Either the assigned attorney or Coordinator must be prepared to address appropriate release conditions in accordance with relevant statute, rules of criminal procedure and caselaw. If the Coordinator provides these services, they should, to the extent possible, discuss only matters pertaining to the initial appearance or arraignment to avoid creating a conflict of interest. A timely initial appearance or arraignment must not be delayed pending a determination of the indigency of the defendant. This plan ensures the presence of counsel at all other critical stages, whether in or out of court.

E. No Receipt of Other Payment: Appointed counsel may not require, request, or accept any payment or promise of payment or any other valuable consideration for representation under the appointment unless such payment is approved by order of the court.

F. Private Practice of Law: Attorney may engage in the private practice of law which does not conflict with Attorney's professional services required pursuant to the contract.

G. Use of Client Surveys: Appointed Counsel shall maintain a system for providing Client Surveys to their clients. Appointed Counsel shall make publicly available the policy and procedure for providing surveys. This system shall not interfere with a person's ability to avail themselves of the Client Survey form provided by the Department of Indigent Defense Services (DIDS).

H. Caseload Reporting: Appointed Counsel shall report caseload data and times as promulgated in the Nevada Department of Indigent Defense Services regulations.

VII. APPOINTED COUNSEL PROGRAM COORDINATOR

A. Selection: Douglas County will contract with a lawyer to serve as the Appointed Counsel Program Coordinator. The terms of this contract will be determined by this plan, Douglas County, and the Appointed Counsel Program Coordinator, but in no event will this Appointed Counsel Program Coordinator be directly involved in direct representation in appointed counsel cases.

B. Duties:

1. The Appointed Counsel Program Coordinator shall have all the duties and responsibilities stated in the various sections of this plan.

2. The Appointed Counsel Program Coordinator shall maintain the list of all attorneys approved by the ACSC for contract, hourly, and capital case appointment. In addition, the Appointed Counsel Program Coordinator shall maintain appropriate records to reflect the cases and dates to which each attorney has been appointed.

3. When notified of the need for representation, the Appointed Counsel Program Coordinator, shall select, in order and as more fully described herein, the next available attorney from the list of those attorneys qualified to provide representation as approved by the Committee in accordance with Section 4 of this Plan. Upon confirmation of acceptance of assignment by Qualified Attorney(s), the Coordinator shall provide prompt notice and a proposed order confirming selection of counsel to the Appointing Authority – i.e., the Judge, Justice, or Master presiding over the court in which the Eligible Client's charges are pending.

4. The Appointed Counsel Program Coordinator shall be responsible for approving the claim for payment of each attorney and any expert or other service fees at the conclusion of appointed counsel's representation or, if appropriate, periodically during appointed counsel's representation, as specifically discussed herein.

5. The Appointed Counsel Program Coordinator will work with the Department of Indigent Defense Services to provide any information requested.

VIII. EFFECTIVE DATE

A. The Douglas County Plan for the Provision of Indigent Defense Services is approved on this the 16th day of September, 2021.

Steve Sisolak
Governor

Marcie Ryba
Executive Director

Jarrod Hickman
Deputy Director

Thomas Qualls
Deputy Director

STATE OF NEVADA
DEPARTMENT OF INDIGENT DEFENSE SERVICES

896 West Nye Lane, Suite 202 | Carson City, NV 89703-1578
Phone: (775) 687-8490 | dids.nv.gov

October 8, 2021

Justin Clouser
Clouser Wasick & Associates, Ltd.
1512 US Hwy 395 N, Suite 1
Gardnerville, NV 89410

RE: Application for list of eligible providers

Dear Mr. Clouser,

Thank you for submitting your application for inclusion on the Department's list of eligible indigent defense providers. Most County plans for indigent defense services have been submitted to and approved by the Board on Indigent Defense Services. Selection of indigent defense counsel will proceed as indicated in each County's plan. County plans may be found on the Department's website under County Resources.

Date of Application: October 8, 2021

Jurisdictions: Carson City, Douglas County, Lyon County

Categories Approved: (1) Misdemeanor; (2) Gross Misdemeanor and Category E, D, C, and B (for which the maximum penalty is 10 years or less) felonies; (3) Juvenile; and (4) Direct Appeals – Non-Capital.

Per our discussion, Direct Appeals – Non-capital and Juvenile were included in the application. If you would like to include Capital cases in the future, please note that the Department reviews for SCR 250's experience requirements, or prior order, only and does not seek to replace, substitute, or supersede any judicial finding or determination required under that rule.

If you disagree with this determination, you may submit a request for reconsideration within 30 days of receipt of this notice. Please include the basis for the reconsideration in the request. The Board of Indigent Defense Services will review any request for reconsideration submitted at the next scheduled meeting.

Sincerely,

\s\ Peter Handy
Peter Handy
Deputy Director

AGENDA ITEM NO. N.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on five, one-year indigent legal services contracts with Brian Filter, Martin Hart, Matt Ence, Max Stovall, and Mary Brown, in the not-to-exceed amount of $265,000 per contract, and $450 per day for weekend and holidays for each bail hearing they attend, or are available to attend, effective July 1, 2024, through June 30, 2025, and to authorize the County Manager to execute the contracts. (Justin Clouser, Indigent Defense Coordinator)

RECOMMENDED MOTION:
Approve five, one-year indigent legal services contracts with Brian Filter, Martin Hart, Matt Ence, Max Stovall, and Mary Brown, in the not-to-exceed amount of $265,000 per contract, and $450 per day for weekend and holidays for each bail hearing they attend, or are available to attend, effective July 1, 2024, through June 30, 2025, and authorize the County Manager to execute the contracts.

FINANCIAL IMPACT:
The funding is available in the Indigent Defense budget of the County's General Fund and has been approved during the Fiscal Year 2024-25 budget process. Funding in the amount of $1,897,900 was included in the Professional Services line item of the Indigent Defense division budget of the General Fund for Fiscal Year 2024-25.

Douglas County will be responsible for the first $937,290.90 of the Indigent Defense contracts. The remaining portion of the budget $960,609.10 will be paid by the State of Nevada.

Indigent Defense Funding:

1. Five Indigent Defense Contracts:	$1,590,000.00
2. Indigent Defense Coordinator Contract:	$ 168,400.00
3. Drug Court Contract:	$ 37,500.00
4. Evaluations (mental health psych evaluations)/Experts:	$ 15,000.00
5. Fill in Public Defenders:	$ 15,000.00
6. Interpreting:	$ 2,000.00

7. Investigations:	$	70,000.00
	$	1,897,900.00

BACKGROUND:
Douglas County is required to provide an attorney to indigent persons in certain cases which include, but are not limited to, adult and juvenile offenders as well as NRS Chapter 432B (child abuse and neglect) cases. Several years ago the County began contracting with private attorneys to provide these constitutionally required legal services. The current indigent defense contracts with Brian Filter, Martin Hart, Matt Ence, Max Stovall, and Mary Brown will expire on June 30, 2024.

Attached is a sample standard indigent defense contract, which will be offered to Brian Filter, Martin Hart, Matt Ence, Max Stovall, and Mary Brown for fiscal year 2024-2025 should the Board approve this item.

During the 82nd regular session of the Nevada Legislature (2023), Assembly Bill 518 (AB 518) and Senate Bill 235 (SB 235) were enacted that, among other things, provide State funding to pay a stipend of $450 per day to Indigent Defense Attorneys who must be available on weekends and holidays, or serve as the defending attorney, for pretrial release hearings required by NRS 178.4849. Under SB 235, the Indigent Defense Attorney may receive a $450 per day stipend for being available on a weekend or holiday (known as standby pay) to serve as the defending attorney for a pretrial release hearing.

Each rural county will receive a different amount from the State. Douglas County's allocation of $46,800 for Fiscal Year 2024-25 is based on one Indigent Defense Attorney being available for pretrial hearings on Saturdays and Sundays for 52 weeks during the year and receiving $450 per day. Therefore, $450 per Saturday and Sunday for 52 weeks equals $900 per weekend. The cumulative total per weekend is $900 multiplied by 52 weeks equals the $46,800 allocation from the State. AB 518 mandates that the $450 daily stipend/standby pay must be paid to the Indigent Defense Attorney and may not be used to pay for any other staffing costs.

ATTACHMENTS:
SAMPLE CONTRACT 2024 May DRAFT 2 06-04-2024.docx
Attachment A - Douglas County Plan.pdf

CONTRACT FOR INDIGENT LEGAL SERVICES

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

[Firm/LLC/Partnership Name]

This Contract for Indigent Legal Services (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada ("County"), and [attorney firm name] ("Firm"). The County and Firm are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, County, from time to time, requires the professional services of independent contractors; and

WHEREAS, it is deemed that the services of Firm are both necessary and desirable and in the best interests of County; and

WHEREAS, Firm represents that Firm's attorneys are licensed to practice law in the State of Nevada, are in good standing with the State Bar of Nevada, and Firm duly qualified, equipped, staffed, ready, willing and able to perform and render the legal services required by the County.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Firm mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective July 1, 2024, and will remain in effect until **June 30, 2025**, unless earlier terminated pursuant to the terms of this Contract.

2. INDEPENDENT CONTRACTOR STATUS. The Parties agree that Firm, Firm's attorneys, associates and employees shall have the status of an independent contractors and that this Contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted, to the parties, including that the Firm's attorneys are not Douglas County employees and that there shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
(5) Accumulation of vacation leave or sick leave;
(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

Firm and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

a. Firm has the right to perform services for others during the term of this Agreement.
b. Firm has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
c. Firm shall not be assigned a work location on County premises.
d. Firm, at Firm's sole expense, will furnish all equipment and materials used to provide the services required by this Contract.
e. Firm, at Firm's sole expense, has the right to hire associates and assistants as subcontractors, or to use Firm's employees to provide the services required by this Agreement.
f. Firm or Firm's employees or contract personnel shall perform the services required by this Agreement, and Firm agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Firm.
g. Neither Firm nor the Firm's attorneys, employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.
h. County shall not require Firm or Firm's employees or contract personnel to devote full time to performing the services required by this Agreement.

Firm further certifies the following:

i. Contactor is licensed by the State Bar of Nevada to provide legal services to members of the public and agrees to maintain the required professional license to practice law in active status and in good standing for the State of Nevada.
j. Firm understands that Firm is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Firm understands that an IRS Form 1099 will be filed by County for all payments County makes to Firm.

3. INDUSTRIAL INSURANCE. Firm agrees, as a precondition to the performance of any work under this Contract and as a precondition to any obligation of the County to make any payment under this Contract, Firm must provide an affidavit indicating that Firm is a sole proprietor and that:

A. In accordance with the provisions of NRS 616B.659, Attorney has not elected to be included within the terms, conditions and provisions of chapters 616A to 616D, inclusive, of NRS; and

B. Is otherwise in compliance with those terms, conditions and provisions.

4. SERVICES TO BE PERFORMED. On an as-needed basis, the Firm will provide professional legal services including the following:

A. Firm will represent adult criminal defendants that a court in Douglas County has determined to be indigent. The representation will include all stages of the criminal proceedings including bail hearings and other court appearances, appeals and revocation of probation or parole, but not post-conviction proceedings.

B. Firm will provide legal representation for a child alleged to be delinquent or in need of supervision where a court orders the appointment in accordance with NRS Chapter 62A.

C. Firm agrees to perform the services of an attorney for a child, parent, or other person responsible for a child's welfare when that parent or other person is alleged to have abused or neglected that child and the court orders the appointment of Firm pursuant to NRS 432B.420, or any subsequent proceedings under NRS Chapter 128.

D. If at any time during the representation of a person the Firm has reason to believe the person is not indigent, Firm must immediately notify the court.

E. If, at any time during the representation of a person, the Firm has reason to believe that there is a legal ethical conflict with that representation, Firm must immediately notify the Court.

F. If a defendant who is requesting appointed counsel due to indigence has contacted Firm concerning retaining that Firm for representation, that Firm will not be obligated to accept that appointed case. Firm must notify the appropriate court, by letter, of the contact with the indigent defendant prior to the proposed appointment, and the next law firm in the rotation will be appointed.

G. Firm shall perform all duties required under the Nevada Revised Statutes and by the Nevada Department of Indigent Defense Services ("DIDS") and Board of Indigent Defense Services ("BIDS"), including standards of performance, record keeping, time keeping and reporting requirements. However, in no event shall Firm be required to provide any information that would compromise client confidentiality, prejudice the rights or defense of any eligible client or violate any provision of the Nevada Rules of Professional Conduct.

H. Firm understands that DIDS, in collaboration with the National Center for State Courts ("NCSC"), performed a Rural Nevada Indigent Defense Services Weighted Caseload Study and submitted a Final Report in October 2023 that was subsequently adopted by BIDS on November 2, 2023. Although the Parties believe the BIDS Adopted Weighted Caseload Study is defective and requires additional study and revisions, for the purpose of this Contract, according to the BIDS Adopted Weighted Caseload Study, the case-related annual attorney year value is 1,392.6 hours per 1.0 full-time equivalent ("FTE") attorney. Firm promises and agrees to commit up to **2,200 hours per year** for Firm and Firm's attorneys, associates and employees to provide services under this Contract.

5. Standard Of Work.

A. In providing legal representation as set forth in Paragraph Four, Firm and Firm's attorneys, associates and employees must provide those services in a professional, competent, and effective manner. This includes, but is not limited to, interviewing the client, appearing at all court hearings or providing coverage for those court hearings, filing all necessary motions or other legal documents and performing or supervising any necessary investigations.

Firm shall:

(1) Provide zealous, competent representational services in all cases;

(2) Comply with the requirements of the DIDS Standards of Performance;

(3) Comply with the Nevada Indigent Defense Standards of Performance set forth in ADKT No. 41 of the Nevada Supreme Court;
(4) Comply with all applicable laws and regulations;
(5) Comply with the Nevada Rules of Professional Conduct ("NRPC");
(6) Comply with the Douglas County Plan for the Provision of Indigent Defense Services (attached as Exhibit "A");
(7) Agree to not accept cases for which the Firm is not approved by DIDS; and
(8) Agree to not accept any case if Firm's attorneys do not have the experience, qualifications, and sufficient time to accept the appointment or is otherwise unable to provide competent legal representation in compliance with NRPC, ADKT No. 41, DIDS Standards of Performance, and the requirements of this Contract.

B. Firm agrees to staff and maintain an office in Douglas County, Nevada. Firm agrees to furnish a telephone number for use after normal office hours in any emergency that may arise where Firm's services are requested pursuant to the terms of this Contract to the Justice Courts, District Courts and District Attorney. The expense of office space, furniture, equipment, supplies, routine investigative costs and secretarial services suitable for the conduct of Firm's practice as required by this Contract are the sole responsibility of Firm and are a part of Firm's compensation pursuant to Paragraph 6 of the Contract.

C. Firm's attorneys may engage in the private practice of law which does not conflict with Firm's professional services required pursuant to this contract.

D. Because Firm is an independent contractor for Douglas County, the Firm's attorneys and employees promise and agree to not sue, be a party to, or assist in any lawsuit against Douglas County.

E. Firm agrees to furnish to County a copy of the DIDS Eligible Provider Approval Letter (Exhibit "B") verifying the category of cases each of the Firm's attorneys are authorized to accept.

6. PAYMENT FOR SERVICES.

A. Firm agrees to provide the services set forth in Paragraph 4 at a cost not to exceed **Two Hundred and Sixty-Five Thousand Dollars** ($265,000) through the term of this Contract ("Base Compensation"). Payment of Firm's base pay will be made by the County to the Firm in four quarterly payments of $66,250.00 to be paid on or before July 1, 2024, October 1, 2024, January 1, 2025 and April 1, 2025.

B. In addition to Firm's Base Compensation, Firm will be compensated for any weekend or holiday that a Firm attorney attends, or is required to be available (i.e., on standby), to attend weekend arraignment/pretrial release hearings at the rate of $450.00 per day.

C. For legal services related to a child's welfare when a parent or other person is alleged to have abused or neglected a child, and the Court orders the appointment of Firm pursuant to NRS 432B.420, or any subsequent proceedings under NRS Chapter 128, Firm will be paid supplemental fees at the statutory rate for any work performed beyond ten (10) hours per case for appointments pursuant to NRS 128.100.

D. The Firm may secure payment for extraordinary investigative costs, expert witness fees, forensic services, translators, laboratory analysis, or other legally necessary services if authorized in advance by the Douglas County Appointed Counsel Program Coordinator. Firm understands and agrees that the reimbursement of these extraordinary costs is subject to the limits and requirements of NRS 7.135. Firm agrees to submit invoices within ten days of the end of the prior month in which any extraordinary costs or other expenses were incurred and for which reimbursement is requested from the County. County will pay invoices it receives within a reasonable time. However, in no event will Firm be reimbursed or receive payment for travel expenses or any form of per diem expense.

E. The compensation specified above is in lieu of the statutorily prescribed fees codified in NRS 7.125. However, the Court may, for the reasons specified in NRS 7.125(4), award extraordinary fees to Firm in a particular matter, which are over and above the compensation specified provided that the statutorily prescribed procedures contained in Nevada law, including NRS 7.125(4), are complied with.

F. Firm agrees to submit invoices within ten days of the end of the prior month for the legal services provided to County, including any weekend or holiday hearings for which Firm seeks payment. County will pay invoices it receives within a reasonable time. A 1099 Miscellaneous Income Form will be issued by County to Firm at year-end for all amounts paid by County to Firm.

7. TERMINATION OF CONTRACT.

A. Either Party may terminate this Contract without cause, provided that a termination shall not be effective until 90 calendar days after the Party has served written notice upon the other Party. All monies due and owing up to the point of termination of the Contract shall be paid by County, and all pending cases that were produced for this Contract must be immediately turned over to the Court for re-assignment. If terminated, the total compensation of the Firm will be reduced to the proportionate number of days worked by the Firm. The Firm must reimburse the County for any funds received to which Firm is not entitled due to the termination of the Contract.

B. If Firm should be unable to perform any or all of the duties required by reason of illness, accident or other cause beyond Firm's control, and the disability exists for a period beyond ten (10) judicial days, Firm must provide, at Firm's own expense, a substitute attorney (which could include other contract attorneys) to perform the duties of the Firm during the term of disability. If the disability is permanent, irreparable, or of such nature as to make the performance of the Firm's duties impossible, or the disability continues beyond forty (40) judicial days, the County may, at its discretion, terminate this Contract, and the respective duties, rights and obligations of this Contract will terminate.

8. PROFESSIONAL LICENSE. Firm agrees to maintain the Firm's attorneys' professional license to practice law in active status and in good standing with the State of Nevada. Firm promises and agrees to notify the County Manager and the Douglas County Appointed Counsel Program Coordinator if an attorney with the Firm is brought before the State Bar of Nevada on any ethics charge or if a Firm attorney is arrested for any crime. Failure to maintain this license to practice law will result in the immediate termination of this Contract.

9. GENERAL LIABILITY INSURANCE. Douglas County's liability coverage will not extend to the Firm and Firm is required to acquire and maintain general liability insurance in the minimum amount of $1,000,000 during the term of this Contract at Firm's sole expense. Proof of insurance must be sent to the Douglas County Manager. Such proof of insurance must be provided at least annually throughout the term of this Contract and Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such insurance.

10. LEGAL MALPRACTICE INSURANCE. Firm agrees to acquire and maintain malpractice insurance in the minimum amount of $250,000 per claim and $500,000 aggregate claims during the term of this Contract at Firm's sole expense. Proof of malpractice insurance must be sent to the County within five (5) business days upon request. Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such malpractice insurance.

11. NONAPPROPRIATION. Nothing in the Contract will be construed to provide Firm with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Firm will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Firm. Firm will have no claim of any sort to the unexpended funds.

12. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutually agree to not seek punitive damages against either Party.

13. COMPLIANCE WITH APPLICABLE LAWS. Firm promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

14. ASSIGNMENT. Firm will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the Douglas County Appointed Counsel Program Coordinator and must meet the qualifications under the Nevada Department of Indigent Services to represent the charged individual. If the Firm wishes to have a substitute attorney appear for the Firm due to vacation, illness or personal family matter, then the Firm may do so and is responsible for paying the substitute attorney. There is no requirement to have the Douglas County Appointed Counsel Program Coordinator approve such substitution if the substitution is for less than twenty-five judicial days per calendar year.

15. COUNTY INSPECTION. The accounting records and expense invoices of Firm related to the Contract will be subject to inspection, examination and audit by the County, including by the County Manager and Chief Financial Officer, to audit and verify the expenses claimed by Firm.

16. DELEGATION OF AUTHORITY. The Judges of the Ninth Judicial District Court and the Justices of the two Townships are expressly designated the authority to oversee and implement the provisions of this Contract. Such designations include the development of factors for determining whether a person is indigent and all other properly related matters related to the appointment of indigent defense counsel. The Douglas County Appointed Counsel Program Coordinator is expressly designated the authority to oversee and implement the provisions of this Contract. This authority includes the assigning of cases on a rotating basis among attorneys to ensure an equitable distribution, ordering/requiring monthly time summaries from attorneys, and preparing vouchers for the quarterly payments due to Firm. However, the County reserves the right to maintain ultimate control over the terms and provisions of this Contract.

17. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law, Firm and its principals shall indemnify, hold harmless and defend County from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Firm, its officers,employees and agents arising from or relating to this Contract. Firm will defend, hold harmless and/or indemnify County against such claims. Notwithstanding the obligation of Firm to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Firm, its officers, employees and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

18. MODIFICATION OF CONTRACT. The Contract and any attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

19. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

20. STANDARD OF CARE. Firm, its attorneys, agents and employees will perform all services in a manner consistentwith that level of care and skill ordinarily exercised by other members of the legal profession currently practicing under similar conditions and in compliance with the standards established by the Nevada Department of Indigent Defense Services and as required under the terms of this Contract.

21. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, or to otherwise allow a third party to assert a cause of action against either Firm or County.

22. NOTICES. All formal notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next

business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn. County Manager
Post Office Box 218
Minden, Nevada 89423
Telephone: (775) 782-9821

To Firm: [president/owner name]
[Firm name]
1662 U.S. Hwy 395 N., Suite 208
Minden, NV 89423
Telephone (xxx) xxx-xxxx

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

[Firm name]

By:_____
xxxx, Esq. (Date)

Douglas County

By:_____
Jenifer Davidson (Date)
County Manager

Board of Indigent Defense Services
Approved 10/06/2021

The Douglas County Plan for the Provision of Indigent Defense Services

Adopted 9/16/2021

I. STATEMENT OF POLICY

A. Authorities:

1. NRS 180.320(2)

2. Nevada Department of Indigent Defense Temporary Regulation Section 23

3. In the matter of the Review of Issues Concerning Representation of Indigent Defendants in Criminal and Juvenile Delinquency Cases, ADKT No. 411

B. Objectives

1. The objective of this Plan is to provide for equality before the law for all persons. Therefore, this Plan shall be administered so that those accused of crime, or otherwise eligible for services of appointed counsel, will not be deprived, because they are financially unable to pay for adequate representation, of any element of representation necessary to an adequate defense. The plan and any attorneys providing indigent defense services pursuant to this plan must be free from political and undue budgetary influence and be subject to judicial supervision only in the same manner and to the same extent as retained counsel or a prosecuting attorney.

II. DEFINITIONS

A. "Appointed Attorney" includes private attorneys, both contracted and hourly.

B. "Appointed Counsel Program Coordinator" performs such duties and responsibilities as assigned by the County Manager as are reasonably necessary to oversee the program including assigning cases on a rotating basis among the contract Attorneys to ensure an equitable distribution; monitoring case reporting requirements from attorneys; approving of and overseeing the use of substitute attorneys for the contract Attorneys, and; all other properly related matters. As the Department of Indigent Defense's designee, this position will work in coordination with the Department of Indigent Defense Services to ensure requested data is provided to the Department.

C. " Representation" includes counsel and investigative, expert and other services.

III. PROVISIONS OF REPRESENTATION

A. Mandatory: Douglas County shall provide representation for any financially eligible person who:

1. Is charged with a felony or gross misdemeanor;

2. is charged with a misdemeanor where jail time is mandatory or the prosecutor is seeking jail time;

3. is alleged to have violated probation or other court supervision and jail time or a sentence of confinement may be imposed;

4. is a juvenile alleged to have committed an act of delinquency or alleged to be a child in need of supervision;

5. is party to a dependency case where termination of rights is a possibility;

6. is subject to commitment pursuant to NRS 433A.310;

7. is in custody as a material witness;

8. is entitled to appointment of counsel under the Sixth Amendment to the U.S. Constitution or any provision of the Nevada Constitution, or when due process requires the appointment, or the judge is likely to impose jail time;

9. faces loss of liberty in a case and Nevada law requires the appointment of counsel;

10. faces loss of liberty for criminal contempt;

11. has received notice that a grand jury is considering charges against him or her and requests appointment of counsel.

B. Discretionary: Whenever a court determines that the interests of justice so require, representation may be provided for any financially eligible person who:

1. Is charged with a misdemeanor, infraction or code violation for which a sentence of confinement is authorized;

2. is a party to a dependency case in which termination of parental rights is a possibility;

3. is or has been called as a witness before a grand jury, a court, or any agency which has the power to compel testimony, and there is reason to believe, either prior to or during testimony, that the witness could be subject to criminal prosecution, a civil or criminal contempt proceeding, or face loss of liberty;

4. any other case in which the court determines in the interest of justice appointment of counsel is appropriate.

C. Timing of Appointment of Counsel: Counsel shall be provided to eligible persons:

1. within 72 hours as soon as feasible after their first appearance before a judge;

2. when they are formally charged or notified of charges if formal charges are sealed; or

3. when a Justice of the Peace or District Judge otherwise considers appointment of counsel appropriate

D. Number and Qualifications of Appointed Counsel:

1. one attorney shall be appointed consistent with Section 4 and 5 herein, except Capital Cases;

2. two attorneys shall be appointed consistent with Section 4 and 5 herein, as soon as possible in all open murder cases which are reasonably believed to result in a Capital Case;

3. at least one of the two attorneys appointed to represent defendants charged in Capital Cases must meet the minimum standard for lead counsel pursuant to Nevada Supreme Court Rule 250 and both attorneys appointed must conform to the performance guidelines or standards as adopted by the Nevada Supreme Court for Capital Cases.

E. Eligibility for Appointed Representation:

1. Financial Eligibility:

(a) a person shall be deemed "indigent" who is unable, without "substantial hardship" to himself or his dependents, to obtain competent, qualified legal counsel on his or her own;

(b) "substantial hardship" is presumptively determined to include all defendants who receive public assistance, such as Food Stamps, Temporary Assistance for Needy Families, Medicaid, Disability Insurance, reside in public housing, or earn less than 200 percent of the Federal Poverty Guideline;

(c) a defendant is presumed to have a "substantial hardship" if he or she is currently service a sentence in a correctional institution or housed in a mental health facility or is a minor;

(d) defendants not falling below the presumptive threshold for indigency will be subject to a more rigorous screening process to determine if his or her particular circumstances, including seriousness of charges being faced, monthly expenses,

and local private counsel rates, would result in a "substantial hardship" were they required to retain private counsel.

2. Screening for Eligibility: Within 48 hours, the Court Administration, through Pretrial Services, or Appointed Counsel Coordinator, shall conduct screening for financial eligibility and provide a recommendation to the court with regard to eligibility of the defendant for the services of appointed counsel based upon the provisions set forth above. Appointed Counsel may assist in supplying information during the screening but shall not be asked to decide or recommend eligibility.

3. Automatic Eligibility: A minor alleged to have committed an act of juvenile delinquency, or alleged to be a child in need of supervision is automatically eligible for appointed counsel because the presumption of indigency always accompanies any charges filed against a minor.

IV. APPOINTMENT OF PRIVATE ATTORNEYS

A. System of Selection for Court Appointed Counsel Attorneys

1. Annually, Douglas County will recruit attorneys to provide indigent defense services on a contract basis.

2. Recruitment will take place during the spring of each year, with annual contracts beginning July 1st of each fiscal year.

3. Attorneys interested in providing indigent defense services on a contract basis will provide Letters of Interest for consideration.

4. Attorneys must demonstrate compliance with the standards and regulations of the Board of Indigent Defense Services pertaining to training, education, and qualifications by submitting an application to the Department of Indigent Defense Services.

5. The Appointed Counsel Coordinator shall establish an Appointed Counsel Selection Committee (ACSC) to review the qualifications of applicants for contract or hourly appointments, to review the list of attorneys from which appointments are made in hourly cases, to determine which attorneys shall be recommended for appointments.

6. The committee shall be made up of five (5) members who:

   (a) have no pecuniary interest in the outcome of the attorney selection or performance evaluation process;

(b) have no legal, financial or familial relationship to any attorney whose qualification or performance will be evaluated;

(c) are not directly related to the judiciary or any prosecution function; and

(d) have an interest in the variety of types of cases that are represented by the appointed counsel lists to be selected by the Committee.

7. On an ongoing basis, the Committee shall:

(a) meet at least once a year and shall solicit input from judges, and others familiar with the practice of criminal defense, juvenile law and family where appointed counsel are utilized;

(b) review any complaints from clients;

(c) review the history of participation in training of each applicant and each contract or hourly attorney receiving appointments; and

(d) determine eligibility and recommendation of appointed counsel for new and continued participation.

8. While appointed counsel may receive assistance from associate attorney's, participants in a mentorship program, or other attorneys deemed qualified by the ACSC, in carrying out his/her responsibilities, appointed counsel cannot delegate responsibilities for representation to another attorney. All substantive court appearances must be made by an attorney who has been determined to be qualified by the ACSC.

9. Complaints from clients, judges or the public about representation by appointed counsel shall be transmitted to the Coordinator for consideration by the ACSC in evaluation of appointed counsel.

B. Contract Attorneys

1. Douglas County shall contract for appointment of counsel;

2. Douglas County contract attorney compensation may be based on a flat fee, an hourly basis, or a combination of both. If the contract is based on a flat fee, the contract should consider, but not be limited to, the following factors:

(a) the average overhead for criminal defense practitioners in the locality;

(b) the number of assignments expected under the contract;

(c) the hourly rate paid for all appointed counsel; and

(d) the ability of the appointed attorney to comply with the Performance Standards for Appointed Counsel as adopted and amended by the Nevada Supreme Court.

3. Douglas County shall contract with attorneys as appointed counsel only after the attorney has been qualified to enter into such a contract by the ACSC; and

4. The contract must be subject to termination annually or sooner, if determined by the ACSC that a contract attorney is not abiding by the standard guidelines for qualification of appointed counsel; and

5. The payment of fees and expenses of contracted appointed counsel by Douglas County shall be governed by contract between counsel and Douglas County.

6. The contract shall exclude appointment in cases with the potential of a life sentence and capital cases.

C. Hourly and Capital Case Attorneys:

1. If contract counsel cannot handle the case; or the Appointed Counsel Program Coordinator determines the case is not appropriate for contract counsel to handle, alternative counsel will be selected by the Appointed Counsel Program Coordinator as follows:

(a) The Appointed Counsel Program Coordinator shall select this alternative appointed counsel, in consecutive order, from the hourly list, except

(b) If the nature of the case requires lead counsel be selected from the Capital Case list, the Appointed Counsel Program Coordinator, in consecutive order, shall select from the Capital Case list;

(c) The Appointed Counsel Program Coordinator shall select Second Chair counsel for a capital case: counsel may be selected next in order from the Hourly list, if the attorney qualifies under Supreme Court Rule 250 for second chair selection, or the Capital Case list.

2. The payment of fees and expenses of Hourly and Capital Case appointed attorneys shall be approved by the Appointed Counsel Program Coordinator.

(a) Such invoices shall be submitted no later than ten days after the end of the month in which the services were rendered.

(b) The Coordinator shall approve for payment all reasonable attorney's fees requested. In reviewing for reasonableness, the Coordinator may consider factors such as: the average case times as determined by workload analysis, time and skill required, complexity of the case, and experience and ability of the Qualified Attorney(s). The Coordinator may request additional information where necessary. In the event the Coordinator denies or modifies the request, an explanation shall be provided to the Qualified Attorney, with a copy to the County Manager and the Department of Indigent Defense Services, as to why the denied portion was not reasonable. Such denials shall be subject to judicial review pursuant to NRS 7.135.

D. Compensation of Court Appointed Counsel: Douglas County agrees to pay contract attorneys and/or panels of private attorneys up to the sum of One Hundred Ninety-Five Thousand Three Hundred and thirty-three Dollars and thirty-three Cents ($195,833.33) per year. The County will make the payment to contract attorneys and/or panels of private attorneys on a quarterly basis on the first day of the first month of the quarter.

E. Conflict of Interest Checks: Appointed Counsel shall, as soon as practicable, upon appointment, conduct a conflict check determining if any conflict of interest exists that would prevent representation of the defendant. If appointed, counsel determines that such a conflict exists, the appointed counsel shall bring this information as soon as possible to the relevant court. In no instance, shall a single attorney or law firm be appointed to represent co-defendants in a case. The Douglas County District Attorney's office shall have no authority to determine or recommend whether or not the appointed counsel has a conflict of interest.

F. Payment of Fees and Expenses of Appointed Counsel: Douglas County agrees to budget for case-related expenses in the amount of $100,000. Attorneys may secure reimbursement for extraordinary investigative costs, expert witness fees or other necessary services. Any payment for extraordinary costs or fees shall be paid only when submitted and approved by the Appointed Counsel Program Coordinator.

1. Insofar as Case-Related Expenses are incurred in providing services to Eligible Clients, the following procedures shall apply:

(a) Pre-authorization: Case-Related Expenses expected to exceed two thousand five hundred dollars shall be submitted to the Coordinator for pre-authorization. The request shall include an explanation of why the expense is reasonably necessary to provide Representational Services

2. Reasonableness Review: All Case-Related Expenses are subject to the Coordinator's review for reasonableness. Invoices shall be submitted for such review no later than thirty days following the termination of the representation. Any requests for expenses not timely submitted shall be waived.

G. Privileged Communications: County facilities housing or holding indigent defendants or criminal detainees will provide accommodations for confidential or otherwise privileged communications between indigent criminal defense client and appointed counsel.

1. Within the Judicial Law Enforcement Center (JLEC) in Minden, private meeting rooms are available for meetings between counsel and clients that is not monitored or recorded, surreptitiously, accidentally, or in any fashion, that would violate attorney-client privilege.

2. Within the Tahoe Township Justice Court in Stateline, private meeting rooms are available for meetings between counsel and clients that is not monitored or recorded, surreptitiously, accidentally, or in any fashion, that would violate attorney-client privilege.

H. Complaints by Clients: Appointed Counsel shall maintain a system for receipt and review of written complaints made by clients. Appointed Counsel shall make publicly available the policy and procedure for receiving and reviewing written complaints. This system shall not interfere with a person's ability to avail themselves of the complaint process provided by the Department of Indigent Defense Services (DIDS) or Nevada State Bar.

V. TRAINING

A. Appointed Counsel must meet all requirements for training and experience as promulgated in the Nevada Department of Indigent Defense Services regulations.

VI. DUTIES OF INDIGENT DEFENSE COUNSEL

A. Standards of Performance. Services rendered by Appointed Counsel shall be commensurate with those rendered if counsel privately employed by a person. Representation shall be provided in a professional, skilled manner guided by applicable regulations; laws; Nevada Rules of Professional Conduct; and the Nevada Indigent Defense Standards of Performance adopted by the October 16, 2008 Nevada Supreme Court Order in Administrative Docket 411, or the same as may be amended. Additionally, Appointed Counsel must advise all clients not to waive any substantive rights or plead guilty at the initial appearance, unless doing so is the client's best interest. Appointed Counsel must make all reasonable efforts to meet with the client within seven

days following the assignment of the case and every thirty days thereafter unless there are no significant updates in the client's case.

B. Continuity of Representation: Douglas County shall, to the greatest extent possible, provide consistency in the representation of indigent defendants so that the same Appointed Counsel represents a defendant through every state of the case without delegating the representation to others, except that administrative and other tasks that do not affect the rights of the defendant.

C. Workload Standard: The workload of an Appointed Counsel must allow the Appointed Counsel to give each client the time and effort necessary to ensure effective representation. Any Appointed Counsel who provides indigent defense services shall not accept a workload that, by reason of its excessive size, interferes with the Appointed Counsel's competence, diligence, or representation of clients. Douglas County will provide the maximum workload guidelines as determined by the Board of Indigent Defense Services and the data collection responsibilities of the attorney.

D. In Custody Arraignments: The Appointed Counsel Program Coordinator shall ensure the provision of Representational Services for all Eligible Clients who are in custody and require a bail hearing. If the Coordinator is unable to assign an attorney to be present at initial appearances and arraignments, the Coordinator may be present. Either the assigned attorney or Coordinator must be prepared to address appropriate release conditions in accordance with relevant statute, rules of criminal procedure and caselaw. If the Coordinator provides these services, they should, to the extent possible, discuss only matters pertaining to the initial appearance or arraignment to avoid creating a conflict of interest. A timely initial appearance or arraignment must not be delayed pending a determination of the indigency of the defendant. This plan ensures the presence of counsel at all other critical stages, whether in or out of court.

E. No Receipt of Other Payment: Appointed counsel may not require, request, or accept any payment or promise of payment or any other valuable consideration for representation under the appointment unless such payment is approved by order of the court.

F. Private Practice of Law: Attorney may engage in the private practice of law which does not conflict with Attorney's professional services required pursuant to the contract.

G. Use of Client Surveys: Appointed Counsel shall maintain a system for providing Client Surveys to their clients. Appointed Counsel shall make publicly available the policy and procedure for providing surveys. This system shall not interfere with a person's ability to avail themselves of the Client Survey form provided by the Department of Indigent Defense Services (DIDS).

H. Caseload Reporting: Appointed Counsel shall report caseload data and times as promulgated in the Nevada Department of Indigent Defense Services regulations.

VII. APPOINTED COUNSEL PROGRAM COORDINATOR

A. Selection: Douglas County will contract with a lawyer to serve as the Appointed Counsel Program Coordinator. The terms of this contract will be determined by this plan, Douglas County, and the Appointed Counsel Program Coordinator, but in no event will this Appointed Counsel Program Coordinator be directly involved in direct representation in appointed counsel cases.

B. Duties:

1. The Appointed Counsel Program Coordinator shall have all the duties and responsibilities stated in the various sections of this plan.

2. The Appointed Counsel Program Coordinator shall maintain the list of all attorneys approved by the ACSC for contract, hourly, and capital case appointment. In addition, the Appointed Counsel Program Coordinator shall maintain appropriate records to reflect the cases and dates to which each attorney has been appointed.

3. When notified of the need for representation, the Appointed Counsel Program Coordinator, shall select, in order and as more fully described herein, the next available attorney from the list of those attorneys qualified to provide representation as approved by the Committee in accordance with Section 4 of this Plan. Upon confirmation of acceptance of assignment by Qualified Attorney(s), the Coordinator shall provide prompt notice and a proposed order confirming selection of counsel to the Appointing Authority – i.e., the Judge, Justice, or Master presiding over the court in which the Eligible Client's charges are pending.

4. The Appointed Counsel Program Coordinator shall be responsible for approving the claim for payment of each attorney and any expert or other service fees at the conclusion of appointed counsel's representation or, if appropriate, periodically during appointed counsel's representation, as specifically discussed herein.

5. The Appointed Counsel Program Coordinator will work with the Department of Indigent Defense Services to provide any information requested.

VIII. EFFECTIVE DATE

A. The Douglas County Plan for the Provision of Indigent Defense Services is approved on this the 16th day of September, 2021.

AGENDA ITEM NO. O.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve Douglas County Sheriff's Office Fiscal Year 2024-25 Blanket Purchase Orders (1) for $210,000 with Sysco Corporation to purchase food and kitchen supplies for the Douglas County Jails and to approve change orders up to 10% of the original purchase order authorization; (2) $55,000 with Salt Lake Wholesale Sports to purchase ammunition and to approve change orders up to 10% of the original purchase order authorization; and (3) $54,000 with Bob Barker Company, Inc. to purchase inmate clothing and supplies and to approve change orders up to 10% of the original purchase order. (Undersheriff Elges)

RECOMMENDED MOTION:
Approve Douglas County Sheriff's Office Fiscal Year 2024-25 Blanket Purchase Orders as follows:

(1) $210,000 with Sysco Corporation to purchase food and kitchen supplies for the Douglas County Jails and to approve change orders up to 10% of the original purchase order authorization;
(2) $55,000 with Salt Lake Wholesale Sports to purchase ammunition and to approve change orders up to 10% of the original purchase order authorization; and
(3) $54,000 with Bob Barker Company, Inc. to purchase inmate clothing and supplies and to approve change orders up to 10% of the original purchase order.

FINANCIAL IMPACT:
The $210,000 purchase order with Sysco Corporation is budgeted in the general ledger account 101-215 520.162, Prisoner Support. The $55,000 purchase order with Salt Lake Wholesale Sports is budgeted in the general ledger account 101-212 532.037, Ammunition. The $54,000 purchase order with Bob Barker Company, Inc. is budgeted in the general ledger account 101-215 532.035 Prisoner Supplies.

BACKGROUND:
The Douglas County Sheriff's Office purchases food and kitchen supplies needed for the operation of the Douglas County Jail pursuant to a pre-negotiated public contract with Sysco Corporation, copies of which are attached. The Douglas County Sheriff's Office purchases ammunition needed for law

enforcement activities from Salt Lake Wholesale Sports pursuant to a pre-negotiated public contract, a copy of which is attached. The Douglas County Sheriff's Office purchases clothing, personal and hygiene items as well as general supplies for incarcerated inmates in the Douglas County Jails, pursuant to a pre-negotiated public contract with the Bob Barker Company, Inc. Pursuant to Douglas County Policy, this agenda item is presented to the Board for approval of Purchase Orders for the requested amounts that have been budgeted within the Douglas County Sheriff's Office Fiscal Year 2024-25 budget.

ATTACHMENTS:
Sysco Contract.pdf
Salt Lake Wholesale Sports - State of Nevada Contract.pdf
Bob Barker Co Contract Renewal.pdf
Bob Barker Contract WA34777.pdf

DocuSign Envelope ID: 7B97D116-427B-4D99-AF43-7CE463467977

Solicitation Number: RFP #040522

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Sysco Corporation, 1390 Enclave Parkway, Houston, TX 77077 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Food Products and Distribution (other than School Food Authorities) with Related Supplies, Technology, and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires June 3, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

DocuSign Envelope ID: 7B97D116-427B-4D99-AF43-7CE463467977

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. All products distributed, sold, and priced by Supplier will comply with applicable federal, state, and local laws, including but not limited to the FDA Hazard Analysis Critical Control Points (HACCP) guidelines and any state and local laws relating to the storage and delivery of food products in and from the Supplier and any distribution centers. As of the date of delivery to the Participating Entity, products will not be adulterated or misbranded within the meaning of the Federal Food, Drug and Cosmetic Act, as amended, nor will any products violate or cause a violation of any applicable law, ordinance, rule, regulation, or order. Any manufacturer's warranty, on non-food equipment or products furnished by Supplier, will be passed on to the Participating Entity as allowed by the warranty terms.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

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A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;

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- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities in the United States that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

To access this Contract, a Participating Entity must (a) be located within the Supplier's service area, (b) satisfy Supplier's credit requirements, and (c) sign a participation agreement in a form acceptable to Supplier agreeing that the Participating Entity is bound to the terms and conditions of the contract between Supplier and Vizient, upon which Supplier's pricing is based.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

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6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

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E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the geographic location of the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and

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- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract. Sourcewell or a Participating Entity will provide at least thirty days advance written notice of the audit and will conduct such audit at Supplier's location.

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B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any third-party claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, to the extent arising out of any negligence or intentional misconduct, whether by act or omission, in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell

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under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

   a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use thetrademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

   b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

   a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

   b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. Intentionally omitted.

5. Termination. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

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C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed

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work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:
Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.
Minimum Limits:

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$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for Products-Completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:
$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
$2,000,000 per occurrence
$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

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C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

C. PERISHABLE AGRICULTURAL COMMODITIES. All perishable agricultural commodities sold to Supplier are sold subject to the statutory trust authorized by Section 5(c) of the Perishable Agricultural Commodities Act, 1930 (PACA) (7 U.S.C. §499e(c)). The seller of these commodities retains a trust claim over these commodities and all inventories of food or other products derived from these commodities until full payment is received.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during

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this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The

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decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations

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issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

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K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and

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Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
By: Jeremy Schwartz
C0FD2A139D06489...

Jeremy Schwartz
Title: Chief Procurement Officer
Date: 5/27/2022 | 3:56 PM CDT

Sysco Corporation

DocuSigned by:
By: Greg Keller
19AE9CB406764A2...

Greg Keller
Title: Senior Vice President of National Sales
Date: 6/23/2022 | 12:18 PM PDT

Approved:

DocuSigned by:
By: Chad Coauette
7E42B8F817A64CC...

Chad Coauette
Title: Executive Director/CEO
Date: 6/28/2022 | 9:56 PM CDT

RFP 040522 - Food Products and Distribution (other than School Food Authorities) with Related Supplies, Technology, and Services

Vendor Details

Company Name:	Sysco Corporation
Does your company conduct business under any other name? If yes, please state:	FreshPoint, Buckhead, Newport, Trinity, Supplies on the Fly, Sysco Sites through the USA, SYGMA
Address:	1390 Enclave Parkway Houston, TX 77077-2099
Contact:	Tom Lyons
Email:	tom.lyons@sysco.com
Phone:	720-413-2489
Fax:	720-413-2489
HST#:	74-1648137

Submission Details

Created On:	Monday March 28, 2022 17:38:36
Submitted On:	Tuesday April 05, 2022 12:04:47
Submitted By:	Tom Lyons
Email:	tom.lyons@sysco.com
Transaction #:	63060283-1dc7-42cd-9bc7-d05c8831dce5
Submitter's IP Address:	165.225.10.156

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Sysco Corporation	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	Sysco Supplies on the Fly, FreshPoint	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	Sysco list of Operation sites are included in the Vizient MSA. As this list is dynamic and subject to change the most current list of our locations may be viewed here: https://www.sysco.com/Contact/Contact/Our-Locations.html	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	N/A	*
5	Proposer Physical Address:	1390 Enclave Parkway Houston, TX 77077	*
6	Proposer website address (or addresses):	www.sysco.com	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Tom Lyons Vice President, Education tom.lyons@sysco.com (720) 413-2489 Same Address as above	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Tom Lyons Vice President, Education tom.lyons@sysco.com (720) 413-2489 Same Address as above	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Jerome Cheney jerome.cheney@sysco.com (320) 491-6811	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	

10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	Sysco is a publicly traded company that was founded in 1969 and is the global leader in selling, marketing and distributing food products to restaurants, healthcare and educational facilities, lodging establishments and other customers who prepare meals away from home. Our family of products also includes equipment and supplies for the foodservice and hospitality industries. We operate 330 distribution facilities worldwide serving more than 600,000 customers in markets located in the U.S., Canada, Ireland, the Bahamas and other countries. Building customer relationships requires time, effort and sincerity. For Sysco, it began with a promise to assist foodservice operators in providing consumers with solutions for meals consumed away from home. We pride ourselves on the partnerships we have formed. Satisfied customers are the most important asset of any business. Our job is to understand their needs, values, and goals. Great service to us means exceeding the customers' expectations. We take pride in employing professional, courteous, uniformed drivers that have all passed background checks. We have consistent, non-union drivers that know when to be there, where to park the truck, and where the product goes, all with the friendliest service in the industry. The Sysco Corporation, as a parent company, provides the leadership that supports our growth by offering the benefits of its vast financial resources. This allows the formation of strategic alliances that maximize our purchasing power so that we may commit ourselves exclusively to the business of food service distribution. We are excited for the opportunities this will present in our product offerings, while remaining committed to the unsurpassed service our customers have come to expect. More detailed information on this is available here: https://sysco.com/About/Company-Profile/The-Sysco-Story.html	*
11	What are your company's expectations in the event of an award?	Sysco looks forward to engaging with our marketing partner, Omnia Partners, to market and inform the Sourcewell members of this new option for foodservice distribution.	*
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Our financials may be reviewed here: https://investors.sysco.com/	*
13	What is your US market share for the solutions that you are proposing?	Sysco enjoys roughly a 13% Market Share in K-12 and a 57% Market Share in Higher Education.	*
14	What is your Canadian market share for the solutions that you are proposing?	This program is not being offered in Canada	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	Sysco has not ever petitioned for Bankruptcy.	*

16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Sysco is a Food Distributor. We act as an agent for many of our suppliers. Further documentation of specific requests will be provided upon request.	*
17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Not Applicable. Sysco hold certifications in food safety and applicable transportation and logistics licenses that may be reviewed upon request.	*
18	Provide all “Suspension or Debarment” information that has applied to your organization during the past ten years.	Sysco has not been suspended or debarred in the past 10 years.	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
19	Describe any relevant industry awards or recognition that your company has received in the past five years	Awards that Sysco Western received. 2018 Vendor Hall of Fame, Coborn's Inc 2018 Ground Round Vendor Partner of the Year 2019/2020 Erbert and Gerbert Sandwich Chain Vendor Recognition The two awards specifically in the FY21 CSR Report are: • Radisson's Responsible Business Partner of the Year: https://www.radissonhotelsamericas.com/enus/ news-media/2021-virtual-award-ceremony • Houston Business Journal's Outstanding Supplier Diversity Award in 2021: https://www.bizjournals.com/houston/news/2021/02/24/hbj-diversity-in-business-awards-companyhonorees. html The one award currently on the CSR Website is the Newsweek 2021 America's Most Responsible Companies. • We're ranked 138/399 in America's Most Responsible Companies 2021 list: https://sysco.com/About/Company-Profile/Corporate-Social-Responsibility.html. • Then, under the Retail sector, we're list 10/18: https://www.newsweek.com/americas-mostresponsible- companies-2021/retail One award that wasn't included in the FY21 CSR report, but we plan to list on the CSR website once the FY21 CSR Report is launched is: • In 2021, Sysco was listed as a top employer in the Food & Beverage Industry by DiversityJobs: https://www.diversityjobs.com/top-employers/. For DiversityJobs, we're under the Food & Beverage category: https://www.diversityjobs.com/category/top-employers-awards/top-employers-food-beverage/	*
20	What percentage of your sales are to the governmental sector in the past three years	Less than 10% of Sysco's overall sales are in the SLED Segment	*
21	What percentage of your sales are to the education sector in the past three years	Sysco currently services approx. 14% of the K12 segment across the USA. More segment specific sales data is contained in our annual report.	*
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Sysco is a member of several COOPS. A more detailed list of these may be reviewed upon award.	*
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Sysco holds several DLA, NAF, GSA and other Federal contracts. More details on these may be provided upon request and award	*

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
University of Colorado	Shondel Baum	303-764-3421	*
University of California	Eric Pollack	505-913-9575	*
Oregon State University	Kerry Patterson	541-829-2232	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Power Buying Group	Education	Florida - FL	Prime Vendor for PBG	$125m Annually	New Customer	*
University of California	Education	California - CA	Prime Vendor for UC and CSU Campuses	$80m Annually	$80m Annually	*
SFE	Education	Arizona - AZ	Prime vendor for SFE in 25 States	$100m Annually	$100m Annually	*
AAFES	Government	District of Columbia - DC	Prime Vendor for many locations and bases across the USA	$100m Annually	$100m+ Annually	*
Cleveland Metropolitan Schools	Education	Ohio - OH	Prime Vendor	$8m Annually	$8m Annually	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	Sysco has operations in all 50 states and employs over 65,000 associates in the US and Canada.9,500 of these are involved in the sales force.	*
27	Dealer network or other distribution methods.	Sysco and its subsidiaries have over 300 locations across the USA and Canada.	*
28	Service force.	Sysco has over 8000 Trucks and trailers servicing our 250,000 customers.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Please see ordering procedures section of our Cover Letter. A live demonstration of our online ordering platforms may be arranged upon request.	*
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	Each Customer is assigned to a local Sales Person. That sales person is supported through a variety of assets including a local manager and both online and love customer service. All customer service functions are monitored and measured against key KPI"s to ensure maximum satisfaction.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Sysco has operations and customers in all 50 States in the USA. Our Vizient/Omnia contract is available to all embers in these states.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	This offer is not available in Canada	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	Canadian members may not utilize this agreement. Any member in the United States may use this agreement.	*
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	Federal Government Customers may not utilize this program without prior approval and mutual agreement is Sysco, Omnia Partners and our GPO partner Vizient.	*
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are different markup and freight policies in place for Alaska and Hawaii viewable through the Vizient portal.	*

Table 7: Marketing Plan

Line Item	Question	Response *	
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Sysco is committed to supporting the Sourcewell members and marketing to them via Omnia Partners. We have included information and details on this in our uploaded documents. We look forward to a more customer specific marketing plan once we are aware of the types of agencies and locations that they are in.	*
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Sysco uses all forms of social media, Facebook, Instagram, twitter etc. We also have an extremely robust site at www.sysco.com which has many details and information about our products and services.	*
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	We are currently looking for a Lead Agency in the Higher Education Space. With this award we anticipate utilizing Sysco's national footprint to gain market share in this segment and help Sourcewell grow with our US and International operations.	*
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Yes we utilize Sysco Shop as our e procurement portal. We also integrate with many third party, customer owned applications. More information on this is in our Marketing Plan uploaded to this RFP response.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	
40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Sysco offers our eNutrition program to assist our customers identify and utilize ingredients that meet their nutritional needs. This service is provided at No Charge. SYSCO offers onsite and in person Serve Safe classes at a slight cost for materials only. Sysco will conduct individual, customer specific trainings onsite or at our local operating site on current trends, culinary ideation and menu creation.	*
41	Describe any technological advances that your proposed products or services offer.	Sysco offer two online platforms for customer order entry. In addition Sysco interfaces with many third party systems for order processing and menu creation.	*
42	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Sysco is committed to a better future by utilizing multiple tools and tracking methods of our suppliers and internal operations. Much more detail including our current CSR report may be viewed here: https://investors.sysco.com/annual-reports-and-sec-filings/corporate-social-responsibility	*
43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Sysco provides this information on the items that we inventory at our local Sites. These attributes are listed on our online ordering platform	*
44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Sysco has a robust effort to utilize minority owned suppliers and vendors. A full recap of Sourcewell members purchases with these suppliers can be provided upon request. Sysco participated and tracks information on Tier 1 suppliers only at this time.	*

45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Sysco Western MN Customer Events We hold multiple customer events both at our facility and off-site locations. We would encourage your attendance at the events that fit your product needs. Some of these events include Food Expos that are tailored to specific customer types, industry speakers, etc. Rebate Tracking We track rebates for you with 100% redemption. Coupon Tracking We automatically track all coupons for our customers. Every coupon that we know about is tracked and sent to our customers to send into the manufacture for payment. Marketing Support We at Sysco Western MN, are here to help you with anything from menu design, special event signage, and table tents. We continue to update our technology with new MAC computers and laser color printers to meet the needs of our customers quickly and at a reasonable cost. Culinary Training Center The Sysco Western MN Test Kitchen and meeting area is available for staff training, meetings, product cuttings and other customer needs. Culinary Consultant: Howard Smith Howard started in the foodservice industry in 1984 working as a dishwasher and has worked in every aspect pertaining to foodservice operations. He has completed continuing education courses at the Culinary Institute of America in Hyde Park, New York and has created and designed menus, developed and designed recipes. He has also done food photography for presentation pictures and ice sculptures for display. Contact us to see how Howard can be utilized to help you. Supplies on the Fly: S&E 150,000 items from a spatula to a walk-in cooler. If you are looking for it, we've got it. This is a great opportunity for the facilities to get new equipment at a great price. They also have a great bid department for any large-scale needs.	*

Table 9A: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	Sysco is a distributor and as such does not warrant the use of our products, parts and labor. This does not apply to our business.	*
47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	N/A	*
48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	N/A	*
49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	N/A	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	N/A	*
51	What are your proposed exchange and return programs and policies?	Our return Policy is included in the attachments.	*
52	Describe any service contract options for the items included in your proposal.	N/A	*

Table 9B: Performance Standards or Guarantees

Describe in detail your performance standards or guarantees, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your performance materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
53	Describe any performance standards or guarantees that apply to your services	In non Pandemic times we strive to achieve a 99% or better fill rate as spelled out in our Vizient MDA. During Covid Pandemic times this is a challenging metric however we are proud of the work that we are doing in this area.	*
54	Describe any service standards or guarantees that apply to your services (policies, metrics, KPIs, etc.)	Please refer tot he Vizient MDA for the specific service guarantees that would be available to the Sourcewell members.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
55	Describe your payment terms and accepted payment methods.	All Customers will need to submit a standard credit application. Typically we extend net 30 terms to public education entities. Forms of Payment are limited to Company Check or ACH. No Credit Cards or P Cards may be used for payment	*
56	Describe any leasing or financing options available for use by educational or governmental entities.	N/A	*
57	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Credit applications are submitted online via our internal application program. This and a demonstration of our sysco shop platform are detailed in our cover letter and may be demonstrated in person upon request.	*
58	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Sysco accepts company check and ACH for payment.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
59	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Not Applicable. Our pricing is based on a cost plus model. The cost of goods is fluid in this area and our markup is applied tot he cost of goods as we receive them or Vizient Contracts provide for.	*
60	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Not Applicable	*
61	Describe any quantity or volume discounts or rebate programs that you offer.	Order size discounts are available as well as brand and fast pay. These are outlined in our Cover Letter	*
62	Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.	All Vizient Contracted items are identified in our ordering systems with a specific ICON.	*
63	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	All of our pricing includes cost of goods and transportation tot the customers location via Sysco vehicles.	*
64	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Any special order or drop ship items will have freight identified and agreed to with customer prior to orders being placed.	*
65	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Alaska and the lower 48 states are all operated with our standard Vizient MDA. Hawaii has a separate MDA that may be reviewed Via the Vizient Awarded Supplier Portal.	*
66	Describe any unique distribution and/or delivery methods or options offered in your proposal.	N/A	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
67	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	Our Markup over 8.75% over our costs as defined in the offer letter. We do offer a Order Size incentive as detailed below and in the offer letter. Individual Order Size Incentive $ 1,800 - $ 1,999 0.65% $ 2,000 - $ 2,499 0.75% $ 2,500 - $ 2,999 1.00% $ 3,000 - $ 3,499 1.50% $ 3,500 - $ 4,499 1.75% $ 4,500 - $ 4,999 2.00% $ 5,000 - $ 7,499 2.25% $ 7,500 - $ 9,999 2.50% $ 10,000 - $ 14,999 3.00% $ 15,000 - or more 3.25%

Table 13: Audit and Administrative Fee

Line Item	Question	Response *
68	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	3. Price Audits and Price Discrepancy Reports. 3.1 Price Audits. Primary Customer will be allowed one (1) annual price audit at each delivering Operating Company for purchases made under this Agreement. If Sysco is establishing its Cost for Contracted Products at the corporate office for participating Operating Companies, then the price audit shall occur at one Operating Company location selected by Primary Customer. The price audit will consist of reviewing computer reports generated by Sysco documenting Sysco's calculation of Customer's invoice price and the participating Operating Company's delivered Cost. If requested, applicable Supplier invoices and accompanying freight invoices will also be made available. Supplier invoices consist of invoices from third party suppliers or from Affiliates, SMS or a Specialty Company, as applicable. Price audit adjustments, if applicable, will be made utilizing the net of undercharges and overcharges to the Customer. Any net overcharge adjustments paid to Primary Customer that result from overcharges to Related Customers, shall be forwarded by the Primary Customer to the applicable Related Customers unless Primary Customer is otherwise legally entitled to

		retain such adjustments. The price audit process is subject to the following: 3.1.1 Primary Customer must request a price audit in writing at least twenty (20) business days prior to the suggested date of the price audit and must identify not more than fifteen (15) items to be price verified and the period covered; 3.1.2 The date and time of price audit must be to the mutual agreement of Primary Customer and the delivering Operating Company; 3.1.3 The price audit will be made at the delivering Operating Company's location; 3.1.4 Support for the price audit may not be copied, photographed, transmitted, or removed from the delivering Operating Company location where the price audit is conducted; 3.1.5 The period for which pricing is to be verified will not begin more than three (3) months prior to the date of the price audit, and will cover only one pricing period; and 3.1.6 In no event will pricing be corrected for more than six (6) months prior to the date of the price audit. 3.2 Price Discrepancy Reports. During the price discrepancy reports process, Sysco will review all Contracted Product purchases for over- and under-billings and adjustments will be made accordingly. Price discrepancy reports will not involve additional on-site visits and/or access to supplier invoices. Due to the extensive time and complexity associated with computer-generated price discrepancy reports by or on behalf of Customers or any third party provider on Contracted Products, Sysco will only complete price discrepancy reports subject to the following: 3.2.1 Requests for price discrepancy reports must contain all information required by Sysco, including: (i) Sysco invoice and item information, (ii) expected Supplier Guaranteed Distributor Cost, (iii) expected Contracted Product margin [mark-up], (iv) description of Supplier Agreement, (v) expected Sell Price, and (vi) invoiced Sell Price; 3.2.2 The period for which pricing is to be reviewed will not begin more than three (3) months prior to the request date of the electronic audit; 3.2.3 Only Contracted Products covered by a Supplier Agreement will be reviewed; 3.2.4 Primary Customer must allow at least thirty (30) business days to complete the review of the Price Discrepancy Report; and 3.2.5 Sysco will return the Price Discrepancy Report on the Sysco Price Discrepancy Report Form.	*
69	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	Sysco will provide reporting on service levels, fill rate, pricing and inventory utilization in accordance with customers preferences.	*

70	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	To support this proposal utilizing the Vizient Distributor Agreements through OMNIA Partners, OMNIA Partners agrees to pay Sourcewell a portion of the administrative fees generated and received attributable to the Sourcewell participants products purchased. Upon contract award, Sourcewell and OMNIA Partners will confirm and finalize the payment details, including timing and reporting.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	
71	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	Sysco offers Kitchen and Foodservice Equipment at www.suppliesonthefly.com. A sample login and password is included in our marketing plan for you to view our vast offering of over 100,000 items.	*
72	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Sysco can provide goods and services that any restaurant or food service operation can possibly utilize.	*

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
73	Food products: Grocery – Dry, Refrigerated, Frozen; Beverages; Dairy; Meat/Poultry; and, Fresh Produce	(•) Yes ( ) No	Sysco has over 12,000 items in these categories available.	*
74	Related supplies: Paper products and disposables; janitorial and chemical supplies, small wares, serving equipment and tabletop items; and, kitchen equipment	(•) Yes ( ) No	Sysco has over 12,000 items in these categories available.	*
75	Related technology and services: Food service-related software or technology solutions and services	(•) Yes ( ) No	Sysco offers our customers several online solutions. These are detailed in our Marketing Plan	*

Table 15: Industry Specific Questions

Line Item	Question	Response *	
76	Describe your out-of-stock/backorder, special orders, and product substitution policies.	Out of stocks Report is sent to the customer the day prior to the customer at 9 a.m. I have attached a report of an example. To the far right it shows when the product is due in. The foodservice director and myself or Account coordinator works with the response from the foodservice director if subs are needed, or If order needs to be rekeyed. We only make subs for the district as they request.	*
77	Describe your product recall policies and processes.	As the global leader in selling, marketing and distributing food products to restaurants, healthcare and educational facilities, Sysco takes pride in the quality and safety of the products we offer to our customers. However, on rare occasions, there are food safety or quality issues that require your immediate attention. We want to communicate these urgent messages to you as quickly as possible to protect your customers and your brand, and to comply with regulatory requirements. Sysco has deployed the Instant Recall™ solution to help meet these communication requirements. How does it work? In case of a recall or withdrawal, the Instant Recall interactive telephone system will contact your location to provide specific information and instructions. The information typically included is: the name of the product being recalled with corresponding item codes, the reason for the	

		recall, the affected lot numbers, the size of container, best by dates, etc. The message may also provide detailed instructions on how to dispose of the product, order replacement products or receive credit for products that are affected. When Instant Recall™ calls you, it is important that you listen to the entire message. The system may continue to call you until you hear the complete message and confirm that you understand the instructions. Calls from Instant Recall™ will come from the following number: 1-866-314-0788 Who should take the call? The system will ask to speak to a person responsible for handling product recalls at your location, such as the manager on duty or the dietary/kitchen manager. The system will ask for that person at the beginning of the call and wait until he or she comes to the phone. The responsible person confirms that they are the right person to take the call by pressing “1” on their telephone keypad. The call then proceeds with the message and questions. What do I do if I get the call on my voice mail? The system is configured to leave a message with a toll-free number to call to retrieve the full details of the missed call. When you call the toll-free number, the system will try to recognize you based on the number from which you are calling, but may prompt you to enter your location’s main phone number if you are calling from the number other than the main location phone number. Calling the toll-free number will mark your location as “notified”, which prevents any further automated phone calls regarding this issue to your location. How do I utilize the pause, rewind and replay functionality? To ensure that you have the opportunity to capture all the necessary details communicated by the automated telephone call, you may utilize the system’s pause and rewind functions. Similar to the buttons on a DVR or other recording devices, you can use your telephone keypad to control the playback of the message. You can press “4” to rewind, or “5” to pause or resume the message. In addition, you will be given the option to hear the information repeated at the end of the message. You may also call the toll-free hotline provided with the message to hear the details of the communication again and to report the affected product quantities. What steps to I need to take at my place of business related to Instant Recall? Please post the attached multi-lingual notices and this letter in the office or other appropriate place at your business location to inform your staff of this important food recall and withdrawal notification system. Please keep these materials posted, and include them in your training programs, to keep your staff informed and ready to act in an event of a product recall affecting your location. If you have any questions or feedback about the Instant Recall system, please contact your Sysco representative.	
78	Describe your company’s capabilities with fresh produce. How are local produce sources identified?	Sysco has both Broadline and FreshPoint produce options. Our customers can rest assured knowing that Sysco is the largest provider of local produce in the USA.	
79	Describe how your company will handle a participating entity that has manufacturer agreements in place.	Sysco will compare the local agreement with the GPO agreement and utilize whatever program is most beneficial to the member	
80	Describe how participating entities will access nutritional and product information, inventory, and product ordering.	Sysco offers both eNutrition and Sysco Shop to give our customers information about the nutritional attributes of the products they purchase and use from Sysco.	
81	Describe your company's experience with multiple delivery locations for the same entity.	Sysco services multiple customers with a variety of delivery options including large Colleges and Universities, Healthcare and other non-commercial entities. Sysco will work with the local customers to identify their needs and the very best delivery solution to meet them.	

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- Pricing - Sourcewell - Non K12 Cover Letter - Please Read First.pdf - Tuesday April 05, 2022 12:03:59
- Financial Strength and Stability - Sysco 2020 Annual Report.pdf - Tuesday April 05, 2022 11:30:48
- Marketing Plan/Samples - Sysco Overview and Marketing Plan.pdf - Tuesday April 05, 2022 11:29:03
- WMBE/MBE/SBE or Related Certificates - Sysco Sourcewell Exceptions.pdf - Tuesday April 05, 2022 11:46:59
- Warranty Information - Credits and Returns Policy.pdf - Tuesday April 05, 2022 11:43:13
- Standard Transaction Document Samples - Additional Docs.zip - Tuesday April 05, 2022 11:31:18
- Upload Additional Document - Sysco 2020 CSR Report.pdf - Tuesday April 05, 2022 11:31:46

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.

3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.

5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.

6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.

7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.

8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.

9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

11. Proposer its employees, agents, and subcontractors are not:
    1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;

    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or

    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Tom Lyons, VP Education, Sysco Corporation

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_2_Food_Products_Distribution_(other than SFA)_RFP_040522 Fri February 18 2022 04:43 PM	☑	1
Addendum_1_Food_Products_Distribution_(other than SFA)_RFP_040522 Tue February 15 2022 10:21 AM	☑	2

Department of Administration
Purchasing Division

NV.gov Agencies Jobs

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ADA Assistance PRINT

99SWC-S2253 | Ammunition | Mandatory for state agencies

Ammunition

Contract Overview

The Purchasing Division maintains contracts for the purchase of ammunition by State agencies and political subdivisions. For details about these contracts and how to use them, please contact the listed contract administrator.

Permissive Users

These contracts may be used by the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau and all Political Subdivisions within the State of Nevada.

Quick Links to Vendors

- Dooley Enterprises, Inc. (99SWC-NV23-15156)
- Proforce Law Enforcement (99SWC-NV23-15154)
- Salt Lake Wholesale Sports (99SWC-NV23-15157)
- Copper Arms, LLC (99SWC-NV23-15152)
- Miwall Corportation (99SWC-NV23-15155)
- Vertex Ammnition and Supply LLC (99SWC-NV23-15153)

Ordering Instructions

Contract Administrator: Primary: Heather Moon
(775) 531-3309
hmoon@admin.nv.gov

Solicitation Documents

Vendor(s)

Vendor Name: **Dooley Enterprises, Inc. (99SWC-NV23-15156)**
Vendor Number: PUR0000263
Contract Period: 04/01/2023 through 03/31/2025
Vendor Contact(s)
Vendor Contract Documents:
Master Blanket Purchase Order 99SWC-NV23-15156
Dooley Price List 04/01/2024-03/31/2025 - Sorted by Category
Dooley Price List 04/01/2024 - 03/31/2025 - Sorted by Item
2024 Winchester LE MSRP Price List

Vendor Name: **Proforce Law Enforcement (99SWC-NV23-15154)**
Vendor Number: PUR0004026
Contract Period: 04/01/2023 through 03/31/2025
Vendor Contact(s)
Vendor Contract Documents:
Master Blanket Purchase Order 99SWC-NV23-15154
Ammunition - ProForce Aguila Price List 2024

Vendor Name: **Salt Lake Wholesale Sports (99SWC-NV23-15157)**
Vendor Number: PUR0003857
Contract Period: 04/01/2023 through 03/31/2025
Vendor Contact(s)
Vendor Contract Documents:
Master Blanket Purchase Order 99SWC-NV23-15157
Salt Lake Wholesale Sports Pricing

Vendor Name: **Copper Arms, LLC (99SWC-NV23-15152)**
Vendor Number: T32013901
Contract Period: 04/01/2023 through 03/31/2025
Vendor Contact(s)

County of Sacramento
Open Item Contract

Contract and Purchasing
Services Division
9660 Ecology Ln.
Sacramento, CA 95827
(916) 876-6360

Reprint of
Open Item Contract WA00034777 / 09/01/2016

This number must appear on all correspondence to the Purchasing Division.
Contract number/date
WA00034777 / 09/01/2016
Issuing Officer/Telephone
Poon, Vivian/916-876-6377

Signature: Vivian Poon

Your Vendor number with us
608629

BOB BARKER CO
PO BOX 429
FUQUAY VARINA NC 27526-0429

Vendors Contact Person: Ruchal Smith
Vendors Phone Number: 919-346-2189

Contract Period
Valid from: 10/05/2016
Valid to: 10/04/2024

F.O.B. Dest., Freight Prepaid
Payment Terms: Due in 30 Days
Contractual maximum value: 2,703,000.00

You are hereby notified that the goods and/or services listed have been awarded to you subject to terms and conditions referenced and to the general conditions listed on the last page of contract.

Before supplying any goods or services to the County, the vendor must obtain one of the following 2 options (1) a CSO (Contract Shipping Order) number or (2) Procurement Card authorization from the ordering department. A CSO is an authorized release (Purchase Order) against the contract and shall be provided in written form. "Verbal" orders are not acceptable unless it is being processed on a Procurement Card. For either a CSO or a Procurement Card authorization to be considered valid, it must be within the scope of this contract and be consistent with its pricing, terms and conditions. The CSO number or Procurement Card authorization number must be referenced on all documents related to the order (packing slips, invoices, etc.) For Procurement Card authorizations, only reference the last 4 digits (for Security confidentially). Failure to obtain a CSO or Procurement Card authorization and reference its number may result in the delay or non-payment of the invoice.

20221007 Contract Change vp
Reso #2022-00809
Board of Supervisors' authorization to extend Contract No. WA00034777 with Bob Barker Co. for the period of October 5, 2022 through October 4, 2024

20220307 Contract Change vp
Changed Mattress #PJM30754 $88.43 to $63.03
Updated the pricing for the 6th year term
Listed the updated pricing on the column "Unit Price Yr 6 FINAL"
Enclosed Price List update to the contract

As per email dated March 7, 2022 from Ruchal Smith

20211012 Contract Change vp
Updated the pricing for the 6th year term
Listed the updated pricing on the column "Unit Price Yr 6 FINAL"
Enclosed Price List update to the contract

20210614 Contract Change vp
Reso #2021-0263
Board of Supervisors' authorization to extend Contract No. WA00034777 with Bob Barker Co. for the period of October 5, 2021 through October 4, 2022

20191218 Contract Change vp
Reso #2019-0795
Board of Supervisors' authorization to extend Contract No. WA00034777 with Bob Barker Co. for the period of April 5, 2020 through October 4, 2021

Contractor Contact:

Ordering:
Debbie Sargent
Customer Service Representative
customerservicewest@bobbarker.com
800-334-9880 (Customer Service Line)

Crissa Rhead
Customer Service Representative
customerservicewest@bobbarker.com
800-334-9880 (Customer Service Line)

Lauretta Smuck
Customer Service Representative
customerservicewest@bobbarker.com
800-334-9880 (Customer Service Line

Contract Administration Updated on 6/14/2021:
Ruchal Smith
Contract Specialist
ruchalsmith@bobbarker.com
919-346-2189 (Direct)
800.334.9880 (Office)
800.322.7537 (Fax)

Erika Flynn
Bids Manager
erikaflynn@bobbarker.com
919-753-1657 (Direct)

****
IMPORTANT:
1. Price List Effective October 5, 2016 enclosed.
2. Miscellaneous Inmate and Detention Supplies - 10% discount off the current product catalog price, with the exclusion of furniture and metal product lines.
****

This contract is established as a purchasing agreement between Bob Barker Co (Contractor) and the County of Sacramento (County) for the provision of Inmate and Detention Supplies, Solutions and Services as per the terms and conditions under the Request for Proposal (RFP), RFP8259, which is hereby incorporated by reference and made a part of this contract.

Price: As per the Price List Effective October 5, 2016 enclosed. Price shall be the lowest, current and most favorable with all applicable volume, special, promotional and governmental discounts during the contract period.

FOB Point: Pricing must be FOB destination to include inside delivery.

Deliveries: Deliveries shall be made on an "as required" basis by means of a CSO issued against the Contract.

Packing Slip: All deliveries must be accompanied by a legible Packing Slip that includes Item Description and Part Number of all items and CSO Number.

Invoicing:

A. The vendor will be expected to adhere to invoicing procedures as required by the County auditor-controller's office. Failure to comply with established procedures will be grounds for the County to terminate the contract.

B. Each invoice shall contain the following minimum information; "bill to" and "ship to" addresses; Contract Number; CSO Number; quantities; item descriptions; unit prices and extensions and invoice total.

C. A separate invoice shall be prepared for each order CSO received.

D. Invoicing to the County shall be done in arrears.

E. Invoice discrepancies shall be handled in a professional, courteous, and expeditious manner.

F. Invoice shall be submitted in duplicate each order entity.

G. In the state of California, government agencies are not allowed to pay excess interest and late charges. Per government code, section 926.10, interest shall be entitled commencing the 61st day and shall be 6% per annum.

Contract Term: In order to promote efficiency and economy, the County reserves the right to extend this contract for two additional twelve-month periods. Such extensions will be at the County's option, under the same terms and conditions, and will be subject to agreement between the Contractor and the County.

Quality: All materials and workmanship must be subject to inspection, examination and testing by County staff at any time. The County reserves the right to reject defective materials and workmanship and require correction.

Estimated Quantities: The quantity listed is an estimated requirement. The County does not guarantee to purchase a minimum quantity or does not guarantee to purchase Contractor's remaining stock.

Unrestricted Quantities: The County is not limited to purchase all of its requirements from this contract.

Changes: The County shall retain the right to implement changes as necessary to uphold the original intent of the contract. This includes adding or deleting line items, as well as adjusting unit prices on the contract. Such changes shall not void the contract, but shall be added to or be deducted from the contract, as the case may be, by a fair and reasonable valuation, and subject to the mutual agreement of the parties.

Continuation: Continuation of the contract for the full term specified shall be contingent upon satisfactory performance by the contractor and products. Continuing un-rectifiable performance deficiencies may result in cancellation of the contract without penalty to the County.

Sales Report: Upon request from the County, Contractor is required to provide annual sales report including details of all the purchases made under the contract.

Termination:
A. County may terminate any resulting agreement without cause upon thirty (30) days written notice to the other party. Notice shall be deemed served on the date of mailing. If notice of termination for cause is given by County to contractor and it is later determined that contractor was not in default or the default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to this paragraph (A).
B. County may terminate any resulting agreement for cause immediately upon giving written notice to contractor, should contractor materially fail to perform any of the covenants contained in this agreement in the time and/or manner specified. In the event of such termination, County may proceed with the work in any manner deemed proper by County. If notice of termination for cause is given by County to contractor and it is later determined that contractor was not in default or the default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to paragraph (A) above.
C. County may terminate or amend any resulting agreement immediately upon giving written notice to contractor, 1) if advised that funds are not available from external sources for this agreement or any portion thereof, including if distribution of such funds to the County is suspended or delayed; 2) if funds for the services and/or programs provided pursuant to this Agreement are not appropriated by the State; 3) if funds in County's yearly proposed and/or final budget are not appropriated by County for this agreement or any portion thereof; or 4) if funds that were previously appropriated for this agreement are reduced, eliminated, and/or re-allocated by the County as a result of mid-year budget reductions.
D. If any resulting agreement is terminated under paragraph A or (C) above, contractor shall only be paid for any services completed and provided prior to notice of termination. In the event of termination under paragraph a or c above, contractor shall be paid an amount which bears the same ratio to the total compensation authorized by the agreement as the services actually performed bear to the total services of contractor covered by this agreement, less payments of compensation previously made. In no event, however, shall County pay contractor an amount which exceeds a pro rata portion of the agreement total based on the portion of the agreement term that has elapsed on the effective date of the termination.
E. Contractor shall not incur any expenses under any resulting agreement after notice of termination and shall cancel any outstanding expenses obligations to a third party that contractor can legally cancel.

****
IMPORTANT:
1. Price List Effective October 5, 2016 enclosed.
2. Miscellaneous Inmate and Detention Supplies - 10% discount off the current product catalog price, with the exclusion of furniture and metal product lines.
****

COUNTY OF SACRAMENTO

Contract #WA00034777

for

Inmate and Detention Supplies, Solutions and Services

with

Bob Barker Co.

Effective: 10/5/2016

The following documents comprise the executed contract between the County of Sacramento and Bob Barker, effective 10/05/2016:

I. Contract No. WA00034777
II. Technical Response
III. Supplier's Response to the RFP, incorporated by reference

County of Sacramento

Open Item Contract

Contract and Purchasing
Services Division
9660 Ecology Ln.
Sacramento, CA 95827
(916) 876-6360

Reprint of
Open Item Contract WA00034777 / 09/01/2016

This number must appear on all correspondence to the Purchasing Division.
Contract number/date
WA00034777 / 09/01/2016
Issuing Officer/Telephone
Poon, Vivian/916-876-6377

Signature: Vivian Poon

Your Vendor number with us
608629

BOB BARKER CO
PO BOX 429
FUQUAY VARINA NC 27526-0429

Vendors Contact Person: Ryan Pretko
Vendors Phone Number: 919-346-2113

Contract Period
Valid from: 10/05/2016
Valid to: 10/04/2017

F.O.B. Dest., Freight Prepaid
Payment Terms: Due in 30 Days
Contractual maximum value: 350,000.00

You are hereby notified that the goods and/or services listed have been awarded to you subject to terms and conditions referenced and to the general conditions listed on the last page of contract.

Before supplying any goods or services to the County, the vendor must obtain a CSO (Contract Shipping Order) number from the ordering department. A CSO is an authorized release (Purchase Order) against the contract and shall be provided in written form. "Verbal" orders are not acceptable. For a CSO to be considered valid, it must be within the scope of this contract and be consistent with its pricing, terms and conditions. The CSO number must be referenced on all documents related to the order (packing slips, invoices, etc.). Failure to obtain a CSO and reference its number may result in the delay or non-payment of the invoice.

Contractor Contact:

Ordering:
Debbie Sargent
Customer Service Representative
customerservicewest@bobbarker.com
800-334-9880 (Customer Service Line)

Crissa Rhead
Customer Service Representative

customerservicewest@bobbarker.com
800-334-9880 (Customer Service Line)

Lauretta Smuck
Customer Service Representative
customerservicewest@bobbarker.com
800-334-9880 (Customer Service Line

Contract Administration:
Ryan Pretko
Contract Specialist
Ryanpretko@bobbarker.com
919-346-2113 (office)

Bettina Morgan
Contract Sales Manager
tinamorgan@bobbarker.com
919-346-2132 (office)

****
IMPORTANT:
1.Price List Effective October 5, 2016 enclosed.
2.Miscellaneous Inmate and Detention Supplies - 10% discount off the current product catalog price, with the exclusion of furniture and metal product lines.
****

This contract is established as a purchasing agreement between Bob Barker Co (Contractor) and the County of Sacramento (County) for the provision of Inmate and Detention Supplies, Solutions and Services as per the terms and conditions under the Request for Proposal (RFP), RFP8259, which is hereby incorporated by reference and made a part of this contract.

Price: As per the Price List Effective October 5, 2016 enclosed. Price shall be the lowest, current and most favorable with all applicable volume, special, promotional and governmental discounts during the contract period.

FOB Point: Pricing must be FOB destination to include inside delivery.

Deliveries: Deliveries shall be made on an "as required" basis by means of a CSO issued against the Contract.

Packing Slip: All deliveries must be accompanied by a legible Packing Slip that includes Item Description and Part Number of all items and CSO Number.

Invoicing:

A. The vendor will be expected to adhere to invoicing procedures as required by the County auditor-controller's office. Failure to comply with established procedures will be grounds for the County to terminate the contract.

B. Each invoice shall contain the following minimum information; "bill to" and "ship to" addresses; Contract Number; CSO Number; quantities; item descriptions; unit prices and extensions and invoice total.

C. A separate invoice shall be prepared for each order CSO received.

D. Invoicing to the County shall be done in arrears.

E. Invoice discrepancies shall be handled in a professional, courteous, and expeditious manner.

F. Invoice shall be submitted in duplicate each order entity.

G. In the state of California, government agencies are not allowed to pay excess interest and late charges. Per government code, section 926.10, interest shall be entitled commencing the 61st day and shall be 6% per annum.

Contract Term: In order to prom
ote efficiency and economy, the County reserves the right to extend this contract for two additional twelve-month periods. Such extensions will be at the County's option, under the same terms and conditions, and will be subject to agreement between the Contractor and the County.

Quality: All materials and workmanship must be subject to inspection, examination and testing by County staff at any time. The County reserves the right to reject defective materials and workmanship and require correction.

Estimated Quantities: The quantity listed is an estimated requirement. The County does not guarantee to purchase a minimum quantity or does not guarantee to purchase Contractor's remaining stock.

Unrestricted Quantities: The County is not limited to purchase all of its requirements from this contract.

Changes: The County shall retain the right to implement changes as necessary to uphold the original intent of the contract. This includes adding or deleting line items, as well as adjusting unit prices on the contract. Such changes shall not void the contract, but shall be added to or be deducted from the contract, as the case may be, by a fair and reasonable valuation, and subject to the mutual agreement of the parties.

Continuation: Continuation of the contract for the full term specified shall be contingent upon satisfactory performance by the contractor and products. Continuing un-rectifiable performance deficiencies may result in cancellation of the contract without penalty to the County.

Sales Report: Upon request from the County, Contractor is required to provide annual sales report including details of all the purchases made under the contract.

Termination:
A. County may terminate any resulting agreement without cause upon

thirty (30) days written notice to the other party. Notice shall be deemed served on the date of mailing. If notice of termination for cause is given by County to contractor and it is later determined that contractor was not in default or the default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to this paragraph (A).
B. County may terminate any resulting agreement for cause immediately upon giving written notice to contractor, should contractor materially fail to perform any of the covenants contained in this agreement in the time and/or manner specified. In the event of such termination, County may proceed with the work in any manner deemed proper by County. If notice of termination for cause is given by County to contractor and it is later determined that contractor was not in default or the default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to paragraph (A) above.
C. County may terminate or amend any resulting agreement immediately upon giving written notice to contractor, 1) if advised that funds are not available from external sources for this agreement or any portion thereof, including if distribution of such funds to the County is suspended or delayed; 2) if funds for the services and/or programs provided pursuant to this Agreement are not appropriated by the State; 3) if funds in County's yearly proposed and/or final budget are not appropriated by County for this agreement or any portion thereof; or 4) if funds that were previously appropriated for this agreement are reduced, eliminated, and/or re-allocated by the County as a result of mid-year budget reductions.
D. If any resulting agreement is terminated under paragraph A or (C) above, contractor shall only be paid for any services completed and provided prior to notice of termination. In the event of termination under paragraph a or c above, contractor shall be paid an amount which bears the same ratio to the total compensation authorized by the agreement as the services actually performed bear to the total services of contractor covered by this agreement, less payments of compensation previously made. In no event, however, shall County pay contractor an amount which exceeds a pro rata portion of the agreement total based on the portion of the agreement term that has elapsed on the effective date of the termination.
E. Contractor shall not incur any expenses under any resulting agreement after notice of termination and shall cancel any outstanding expenses obligations to a third party that contractor can legally cancel.

Item Mat Num	Tgt. qty.	Unit Description	Price / Unit	Unit of Measure	Extended Value
00010	320,000	Each Inmate and Detention Supplies	1.00	/ 1 EA	320,000.00

Price List Effective October 5, 2016.

Item Mat Num	Tgt. qty.	Unit Description	Price / Unit	Unit of Measure	Extended Value
00020	10,000	Each Misc Inmate and Detention Supplies-Main	1.00	/ 1 EA	10,000.00
	10% discount off current product catalog				
00030	10,000	Each Misc Inmate and Detention Supplies-RCCC	1.00	/ 1 EA	10,000.00
00040	10,000	Each Misc Inmate and Detention Supplies-Youth	1.00	/ 1 EA	10,000.00

PURCHASE ORDER/CONTRACT
GENERAL CONDITIONS

1. **BID/QUOTE/PROPOSAL/GENERAL CONDITIONS:** All of the terms and conditions of the bid, quote, or proposal against which this purchase document is applied, are hereby incorporated.
2. **SALES TAX NOT INCLUDED:** Unless otherwise definitely specified, the unit prices do not include California sales and use tax or Sacramento County sales and use tax.
3. **CASH DISCOUNTS:** In connection with any cash discount specified on this quote, time will be computed from the date of complete delivery of the supplies or equipment as specified, or from date correct invoices are received in the County Auditor's Office if the latter date is later than the date of delivery. For the purpose of earning the discount, payment is deemed to be made on the date of mailing of the County warrant or check.
4. **AMERICANS WITH DISABILITIES ACT:** As a condition of accepting a purchase order from the County of Sacramento, the contractor certifies that their business entity is in compliance with the Americans With Disabilities Act of 1990, as amended. Failure to certify shall prohibit the award of a purchase order to the contractor.
5. **HOLD HARMLESS:** The contractor shall hold the County of Sacramento, its officers, agents, servants and employees harmless from liability of any nature or kind because of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this order, and agrees to defend, at his own expense, any and all actions brought against the County of Sacramento or himself because of the unauthorized use of such articles.
6. **DEFAULT BY CONTRACTOR:** In case of default by contractor, the County of Sacramento may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the contractor, the difference between the price named in the contract or purchase order and actual cost thereof to the County of Sacramento. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Agent.
7. **RIGHT TO AUDIT:** The County of Sacramento reserves the right to verify, by examination of contractor's records, all invoiced amounts when firm prices are not set forth in the purchase agreement.
8. **ASSIGNMENT:** **(a)** This award is not assignable by contractor either in whole or in part, without the prior written approval of the Purchasing Agent of the County of Sacramento. **(b)** In submitting a quote to a public purchasing body, the quoter offers and agrees that if the quote is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec.15) & the Cartwright Act (Chapter 2 [commencing with Section 16700] of part 2 of Division 7 of the Business and Professions Code), arising from the purchases of goods, materials, or services by the quoter for sale to the purchasing body pursuant to the quote. Such assignment shall be made and become effective at the time the purchasing body tenders final payment.
9. **APPLICABILITY TO HEIRS:** Time is of the essence of each and all the provisions of this agreement, and, subject to the limitations of Paragraph 8, the provisions of this agreement shall extend to and be binding upon and inure to the benefits of the heirs, executors, administrators, successors, and assigns of the respective parties hereto.
10. **F.E.T. EXEMPTION:** Sacramento County is exempted from payment of Federal Excise Tax. No Federal tax shall be included in price.
11. **CHARGES NOT INCLUDED ON FACE NOT ACCEPTABLE:** No charge will be accepted for packing, boxing, or cartage, except as specified in the Notice of Award. Freight collect shipments will not be accepted. Merchandise will not be accepted if payment is to be made at the time of delivery.
12. **TITLE:** Except as otherwise expressly provided herein, title to and risk of loss on all items shipped by seller to buyer shall pass to the buyer upon buyer's inspection and acceptance of such items at buyer's building.
13. **CHANGES WITHOUT NOTICE PROHIBITED:** No changes in price, quantity or merchandise will be recognized by the County of Sacramento without written notice of acceptance thereof prior to shipment.
14. **ALL UNDERSTANDINGS IN WRITING:** It is mutually understood and agreed that no alteration or variation of terms of this award shall be valid unless made in writing and signed by the parties hereto, and that no oral understandings or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the parties hereto shall be binding on any of the parties hereto.
15. **FORCE MAJEURE:** The contractor will not be held liable for failure or delay in the fulfillment of conditions of purchase order/contract if hindered or prevented by fire, strikes, or Acts of God.
16. **INVOICING:** Upon submission of itemized invoices, in duplicate, payment shall be made of the prices stipulated herein for supplies delivered and accepted or services rendered and accepted, less deductions, if any, as herein provided. Payment on partial deliveries may be made whenever amounts due so warrant or when requested by the vendor and approved by the Purchasing Agent.
17. **SPECIAL CONDITIONS:** Buyer's standard terms and conditions shall govern any contract awarded. If, after award of contract, contractor provides additional terms or conditions, they shall be considered void. To the extent not otherwise stated in the contract, the California Commercial code shall apply.
18. **INFORMATION TECHNOLOGY ASSURANCES:** Contractor shall take all reasonable precautions to ensure that any hardware, software, and/or embedded chip devices used by contractor in the performance of services under this agreement, other than those owned or provided by County, shall be free from viruses. Nothing in this provision shall be construed to limit any rights or remedies otherwise available to County under this agreement.
19. **CHILD, FAMILY, AND SPOUSAL SUPPORT:** Contractor hereby certifies that either: **(a)** The Contractor is a government or non-profit entity; or **(b)** the Contractor has no Principal Owners (25% or more); or **(c)** each Principal Owner (25% or more) does not have any existing child support orders; or **(d)** Contractor's Principal Owners are currently in substantial compliance with any court-ordered child, family and spousal support order, including orders to provide current residence address, employment information, and whether dependent health insurance coverage is available. If not in compliance, Principal Owner has become current or has arranged a payment schedule with the Department of Child Support Services or the court.

    New Contractor shall certify that each of the following statements is true:

    (a) Contractor has fully complied with all applicable state and federal reporting requirements relating to employment reporting for its employees; and

    (b) Contractor has fully complied with all lawfully served wage and earnings assignment orders and notices of assignment and will continue to maintain compliance.

    NOTE: Failure to comply with state and federal reporting requirements regarding Contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment constitutes a default under any contract with the County. Failure to cure such default within 90 days of notice by the County shall be grounds for termination of contract.
20. **COMPLIANCE WITH ALL LAWS, LICENSES AND PERMITS:** In the performance of their duties, Contractor shall comply with all applicable federal, state, and county statutes, ordinances, regulations,directives, and laws and this contract shall be deemed to be executed within the State of California and construed with and governed by the laws of the State of California. Contractor shall possess and maintain necessary licenses, permits, certificates and credentials required by the laws of the United States, the State of California, County of Sacramento and all other credentials required by County. Failure to comply with all laws, licenses and permits shall be deemed a breach of this Agreement and constitutes grounds for the termination of this Contract.

WA00034777 - Bob Barker Co
Price List Effective October 5, 2016

Item Description	U/M	Catalog Number	Unit Price	Remark
Clothing				
Stenciled Orange Shirt in Sizes				
Medium	Each	JTOSNP-M	$4.39	
Large	Each	JTOSNP-L	$4.39	
XL	Each	JTOSNP-XL	$4.39	
2XL	Each	JTOSNP-2XL	$4.39	
3XL	Each	JTOSNP-3XL	$4.39	
4XL	Each	JTOSNP-4XL	$4.39	
5XL	Each	JTOSNP-5XL	$4.69	
6XL	Each	JTOSNP-6XL	$4.69	
Stenciled Orange and White Striped Shirt in Sizes				
Medium	Each	JTOWSNP-M	$4.39	
Large	Each	JTOWSNP-L	$4.39	
XL	Each	JTOWSNP-XL	$4.39	
2XL	Each	JTOWSNP-2XL	$4.39	
3XL	Each	JTOWSNP-3XL	$4.39	
4XL	Each	JTOWSNP-4XL	$4.39	
Stenciled Orange Unisex Pants in Sizes				
Small - XL	Pair	TOT-S, TOT-M, TOT-L, TOT-XL	$5.67	
2XL	Pair	TOT-2XL	$5.67	
162.5	Pair	TOT-3XL	$5.67	
4XL	Pair	TOT-4XL	$5.67	
5XL	Pair	TOT-5XL	$5.67	
Stenciled Navy Blue Unisex Pants in Sizes				
Small - XL	Pair	TNT-S, TNT-M, TNT-L, TNT-XL	$5.67	

Item Description	U/M	Catalog Number	Unit Price	Remark
2XL	Pair	TNT-2XL	$5.67	
3XL	Pair	TNT-3XL	$5.67	
4XL - 5XL	Pair	TNT-4XL, TNT-5XL	$5.67	
Stenciled Unisex White Kitted Short-Sleeve Polo Shirt in Sizes				
Small - XL	Each	Z8800WH-SIZE	$5.40	
2XL	Each	Z8800WH-2XL	$6.99	
3XL	Each	Z8800WH-3XL	$6.99	
4XL	Each	Z8800WH-4XL	$6.99	
Stenciled White Thermal Shirt in Sizes				
XL	Each	63-XL	$2.70	
2XL	Each	63-2XL	$2.82	
3XL	Each	63-3XL	$2.88	
4XL	Each	63-4XL	$3.07	
White Tube Sock	Dozen	1700-W	$4.16	Tube Sock 21"
Non-Stenciled Navy or Dark Colors Paper Jumpsuit in Sizes 3XL (Size Fits All)	Each	3575-3XL	$1.19	Sold in case of 25 , sizes S & 5XL
Non-Stenciled Navy Shorts				S & 5XL - Packed in case of 12 pairs
Small	Pair	J618-S	$3.60	
Medium	Pair	618-M	$3.60	
Large	Pair	618-L	$3.60	
XL	Pair	618-XL	$3.66	
2XL	Pair	618-2XL	$4.55	
3XL	Pair	618-3XL	$4.55	
4XL	Pair	618-4XL	$4.60	
5XL	Pair	J618-5XL	$4.60	
Footwear				
Men's Deck Shoes, Gum-Soled	Pair	155NV-SIZE	$3.21	

Item Description	U/M	Catalog Number	Unit Price	Remark
V-Strap Thongs	Pair	1800-SIZE	$0.49	Sold in dozen
For Eva (Ethyl Vinyl Acetate) Slip-On Shoes	Pair	EVASTPN-OR-SIZE	$2.18	S-3XL(5-16)
Slip-On PVC Sandal, Tan Sizes (6-16)	Pair	BB888-SIZE	$1.39	Sizes 6-14
Bedding and Linen				
Mattress Cover	Each	VMC30724	$9.77	Mattress 75"x30"x4"
Non-Stenciled Isolation/Suicide Cell Smock	Each	505	$66.00	
Non-Stenciled Isolation/Suicide Cell Blanket	Each	SB5480	$60.25	
Mattress				Mattress 1. Size75"x30"x4" 2. Add $11 each for recycle fee.
Mattress (mattress recycle fee not included)	Each	PJM30754	$34.50	
Mattress for Probation (mattress recycle fee not included)	Each	SSCM30754P	$57.50	
Personal Hygiene Product				
Hair & Scalp Conditioner, Bergamot, 12 Oz Each, 12 per Case	Case	024	$20.64	
Body Lotion with Aloe, 14.8 Oz Each, 12 per Case	Case	M1245	$13.98	
Tampon, Super Absorbency, Cardboard Applicator, 500 per Case	Case	SBTPX500	$45.08	
Toothbrush, Full-Sized, Clear Handle, Nylon Bristle Brush, 30-Tuft, Medium, 144 per Pack, 10 per Case	Case	BB28	$56.60	
Toothbrush Cover, Ivory Color, 1,440 per Case	Case	NTBC	$67.50	
Deodorant, Roll-On, 1.5 Oz Each, 96 per Case	Case	PPI10150	$26.62	
Hand Sanitizer, 4 Oz Each, 60 per Case	Case	AG46	$38.60	
A & D Ointment, 4 Oz Each, 72 per Case	Case	HC1122	$109.80	

WA00034777 - Bob Barker Co
Price List Effective October 5, 2016

Notes:

1. Delivery Time: 3 to 30 days
2. Miscellaneous Inmate and Detention Supplies - 10% discount off the current product catalog price, with the exclusion of furniture and metal product lines.

Bob Barker®
America's Leading Detention Supplier

Technical Proposal Response

6.2. Proposal Transmittal Letter

6.2.2.

Ryan Pretko
Contract Specialist
Bob Barker Company
ryanpretko@bobbarker.com
919-346-2113

Minutes of Special Meeting of the Board of Directors for Bob Barker Company, Inc.

A SPECIAL MEETING of the board of directors of Bob Barker Company, Inc was held on February 18, 2016 in the Blue Ridge Room at Bob Barker Co, Inc headquarters, at 134 N. Main Street, Fuquay Varina, North Carolina.

The Following directors were present and participated in the meeting:

Robert J Barker, Sr.	Patricia M. Barker
Robert J Barker, Jr.	Nancy B. Johns
John Kasberger	Dave Colburn
Gabe Cipau	George Snead

Robert J Barker, Sr., Chairman of the Board, chaired the meeting and Patricia M. Barker, Executive Vice President of the Corporation, acted as Secretary of the meeting.

The chairman announced that a quorum of directors was present and that the meeting, having been duly convened, was ready to proceed with its business. The Secretary presented a waiver of notice of the meeting, signed by all of the directors and was directed to file the waiver of notice with the minutes of the meeting.

After full discussion of the affairs of the company, the following resolution was introduced for consideration and adoption by the directors:

RESOLVED, that the Board of Directors hereby grants signatory authority to enter bids obligating the company in agreements to furnish products and services at agreed prices and conditions.

Amber Garis

April Paszkiewicz

Bettina Morgan

Dale Griffith

Denine McCullers

Kristen Dodds

Kevin Donovan

Nenna Mann

Robert J. Barker, Sr.

Robert J. Barker, Jr.

Robin Finn

Ryan Pretko

Shannon Pilkington

Talia Rosario

The resolution was unanimously approved. There being no further business before the meeting, on motion duly made, seconded and carried, it was adjourned.

Robert J Barker, Sr.
Chairman of the Board of Directors

Patricia M. Barker
Secretary of the Board of Directors

6.2.3. The following proposal will be valid for at least one hundred and twenty (120) days subsequent to the April 19, 2016 and thereafter in accordance with any resulting contract between Bob Barker Company and the County. Bob Barker Company, Inc. is located at the following address.

6.2.4. Bob Barker Company, Inc.
134 N. Main Street
Fuquay Varina, NC 27546
Federal Tax ID: 56-1558062

6.2.5. There are two main points of contact for the County to contact regarding the proposal. The contact information is

Ryan Pretko
Contract Specialist
134 N. Main Street
Fuquay Varina, NC 27526
ryanpretko@bobbarker.com
919-346-2113

Tina Morgan
Contract Sales Manager
134 N. Main Street
Fuquay Varina, NC 27526
tinamorgan@bobbarker.com
919-346-2132

6.2.6. Bob Barker Company, Inc. does not intend to use any subcontractors for this contract.

6.2.7. Bob Barker Company also does not work with, or employ anyone who has a possible conflict of interest with the County.

6.3. Mandatory Contractor Qualifications

6.3.2. i. Bob Barker Company agrees to comply with all of the provisions in RFP # 8259, as well as any addenda that are posted for the RFP.

ii. Assurance of contractor's compliance with the following.

- The laws of the State of California; Bob Barker Company, Inc. certifies that we are in compliance with the laws of the State of California.
- Title VI of the federal Civil Rights Act of 1964; Bob Barker Company, Inc. certifies that we are in compliance with Title VI of the federal Civil Rights Act of 1964
- Title IX of the federal Education Amendments Act of 1972; Bob Barker Company, Inc. certifies that we are in compliance with Title IX of the federal Education Amendments Act of 1972.

- The Equal Employment Opportunity Act and the regulations issued there under by the federal government; Bob Barker Company, Inc. certifies that we are in compliance with The Equal Employment Opportunity Act and the regulations issued there under by the federal government
- The Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government; Bob Barker Company, Inc. certifies that we are in compliance with The Americans with Disabilities Act of 1990 and the regulations issued there under by the federal government.
- The condition that the submitted proposal was independently arrived at, without collusion, under penalty of perjury as outlined in Appendix F – Non-Collusion Affidavit; Bob Barker Company, Inc. certifies that the submitted proposal was independently arrived at, without collusion, under penalty of perjury as outlined in Appendix F – Non-Collusion Affidavit and
- The condition that no amount shall be paid directly or indirectly to an employee or official of the County as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Contractor in connection with the procurement under this RFP. Bob Barker Company, Inc. certifies that no amount shall be paid directly or indirectly to an employee or official of the County as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Contractor in connection with the procurement under this RFP.

6.4. General Contractor Qualifications and Experience

6.4.1. i. Bob Barker Company has been supplying correction and detention supplies for over 40 years. From the very beginning, the company's commitment has been to deliver services beyond our customer's expectations while continuing to supply the broadest selection of top-quality products, at competitive prices, with fast and efficient customer service and delivery.

ii. In the business for over 40 years, Bob Barker Company, Inc. offers the broadest product lines of detention supplies in the market. We sell to federal, state, and local government agencies as well as select businesses. Bob Barker Company, Inc. is a member of the Chamber of Commerce, The American Correctional Association, The American Jail Association, The Direct Marketing Association and Dun & Bradstreet.

Bob Barker Company maintains a 95%> service level and strive to ship all orders within 24-48 hours of receipt and entry. Bob Barker Company owns and operates two fully-staffed locations with warehouses in the U.S. One location is in North Carolina, and the other is located in Utah. The locations house a call center, customer service center, Sourcing/Purchasing, finance, human resources, and IT

departments which are all fully capable of directly handling all order processing, order inquiries, and/or questions that could arise during the life of the contract. Bob Barker Company has a national sales force of account managers that are located through-out the United States. These account managers work direct with end users to assist them with anything they may need. Bob Barker Company also offers a "Satisfaction Guaranteed" warranty on purchases.

iii. Bob Barker Company has been in business for 44 years. The annual sales for the previous three years are shown below



iv. Bob Barker Company is the leading and largest detention supplier in the detention market. In the business for over 40 years, Bob Barker Company, Inc. offers the broadest product lines of detention supplies in the market. We maintain over a 95% service level, and sell to every state in the United States as well as various international locations. Our strong national presence is supported by our national sales force, which maintains and manages accounts as the face of the organization. These account managers have a designated team of internal support to assist with any requests from customers.

v. Bob Barker Company owns and operates two fully-staffed locations with warehouses in the U.S. One location is in Fuquay Varina, North Carolina, and the other is located in Ogden, Utah. The locations house a call center, customer service center, Sourcing/Purchasing, finance, human resources, marketing, innovation and IT departments which are all fully capable of directly handling all order processing, order inquiries, and/or questions that could arise during the life of the contract.

vi. Bob Barker Company consists of 222 employees, and has been growing for over 40 years. They have a national client base across the United States. Bob Barker Company sells to federal, state, and local government agencies as well as select businesses.

vii. In 2007, Bob Barker Company, Inc. had a merger with Leslie Scott Inc. This increased the size of Bob Barker Company by about 30 million dollars. Along with Bob Barker Company's exceptional service, having the industry's largest inventory uniquely qualified us to adapt with this opportunity. Bob Barker

Company fulfilled all of Leslie Scott's previous contracts, and was able to continue to grow and serve the detention industry.

On October 8, 2014, Bob Barker Company acquired the company, Robinson Textiles. Bob Barker Company entered a joint service agreement to fulfill Robinson Textiles customers' order and ongoing service. Along with Bob Barker Company's exceptional service, having the industry's largest inventory uniquely qualified us to accept this opportunity to inherit and fulfill all of Robinson Textiles' previous contracts.

viii. Bob Barker Company, Inc. is a for profit S Corporation.

ix. Employment of Ex-Offenders Policy

The purpose of this Policy is to ensure that Ex-Offenders are allowed a fair opportunity of employment at Bob Barker Company, Inc.

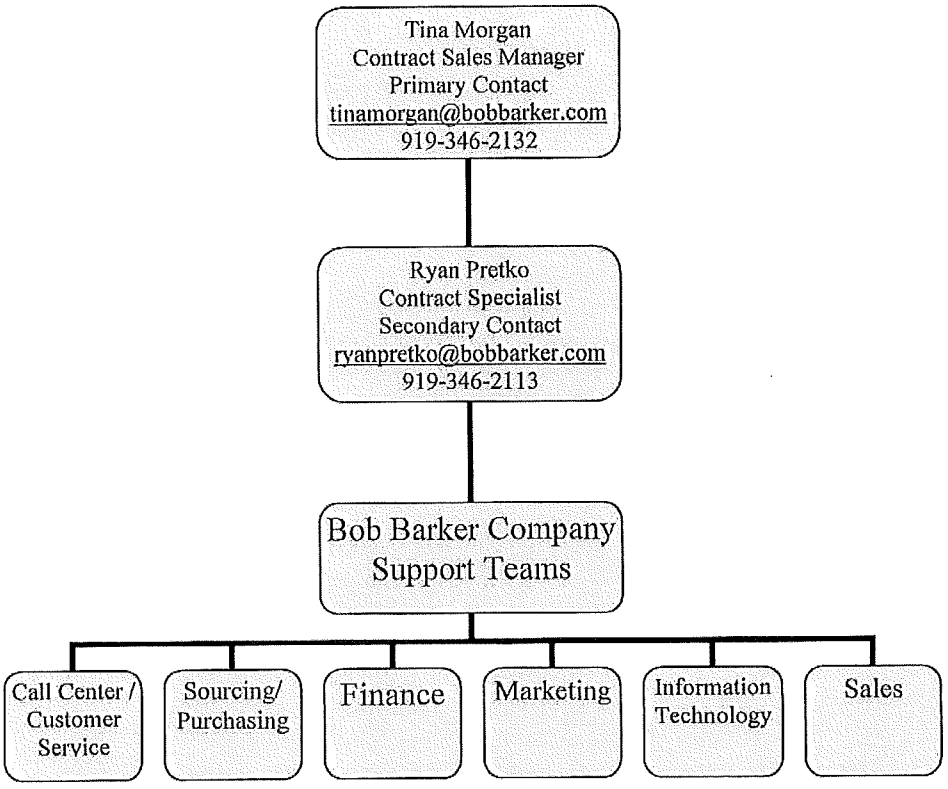
Bob Barker Company, Inc. does not automatically disqualify any person from hiring because of a criminal record. A criminal record will be considered among all other factors in evaluation an individual. This policy covers the potential employee screening process, but employment opportunities will vary on a case by case basis.

Job Screening Process

Candidates that have successfully completed rehabilitation programs are thoroughly screened before being presented as viable applicants. In reviewing a conviction record, the company will consider the length of time since the conviction, the rehabilitation of the individual, the age of the person when the crime was committed, and the seriousness of the offense. Ex-Offenders' backgrounds are screened for the relationship between the offenses of crimes and the functions of the position being filled. As a finance employee, for instance, we ask that prospective candidates not be convicted of any fraud related crimes. Any person with a criminal record shall have their application papers reviewed by the Human Resources Department and will undergo fair and unbiased treatment.

x. Below is the organizational structure of the project team. All team members associated with this project have extensive backgrounds in their job descriptions and fields of study. For example, sales team member support has product knowledge and strong selling backgrounds. They are able to grow National IPA sales volumes in their respective sales regions.

Bob Barker®
America's Leading Detention Supplier



xi. The project team associated with this contract consist of a primary point of contact, a secondary point of contact, and a support staff consisting of the rest of the company. The primary Contact is Tina Morgan, the Contract Sales Manager for Bob Barker Company. The secondary point of contact is Ryan Pretko, the Contract Specialist for Bob Barker Company. The rest of Bob Barker Company has been informed of this contract, and are available for assistance in regards to all departments. This internal support comes from the call center, customer service center, Sourcing/Purchasing, finance, human resources, marketing, innovation and IT departments.

xii.

Ryan Pretko
Secondary Contact
Contract Specialist
134 N. Main Street
Fuquay Varina, NC 27526
ryanpretko@bobbarker.com
919-346-2113

Tina Morgan
Primary Contact
Contract Sales Manager
134 N. Main Street
Fuquay Varina, NC 27526
tinamorgan@bobbarker.com
919-346-2132

Resumes are attached. Estimated hours to be worked on contract are 10 per week.

Ryan J. Pretko

Bob Barker Company 134
N Main Street,
Fuquay Varina, NC 27526

919.346.2113
ryanpretko@bobbarker.com

Summary

Highly motivated professional with a background in contract sales. Results driven team player proficient and qualified to analyze reports and recommend effective solutions to achieve company goals. Extremely dedicated to success and continual improvement.

Education

M.S. Environmental Management 2014-2016
-University of Maryland University College, Baltimore, MD
B.A. Environmental Science – Concentration in Environmental Policy 2008-2013
-Hood College, Frederick, MD

Areas of Strength

- Sales
- Time Management
- Project Management
- Contract Sales
- Government Contract Management
- Communication
- Multitasking
- Contract Reporting

Work History

Pricing Specialist – Bob Barker Company, Inc. January 2015 – June 2015
- Authorize and offer competitive sales contracts to local, state and federal facilities at a profitable sales margin. Maintain West territory contracts while focusing on growing business relationships and increasing company sales. Calculate pricing agreements for term contracts and renewals. Participate in meetings with management, purchasing, account managers, and customer service to review contract performance and develop contract management strategies.

Environmental Intern – Bob Barker Company, Inc. May 2014 – December 2014
- Responsible for preparation and implementation of waste audits at multiple company locations. Leads waste minimization efforts. Ensured company environmental compliance at local state and federal levels. Monthly compilation and recording of plant carbon emissions required by the EPA to fulfill regulatory requirements. Established Green Plus recertification. Developed a multi-year commuting carbon reduction plan for the company.

Environmental Scientist Intern – Spectrum Environmental Sciences, Inc. 2012
-Intern at an environmental consulting company. My responsibility was to provide quality assurance and technical support for a wide range of Spectrum projects. Involvement included various projects including preparation of minor air quality construction and operating permit applications. Ensured sustainability, performed ground water monitoring, and performed regulatory compliance research. I assisted senior level employees with Phase I assessments and chemical data analysis.

BETTINA S. MORGAN
249 Linville Lane
Willow Spring, NC 27592
919-818-5874
bstrickland55@nc.rr.com

OBJECTIVE

To secure a management position that enables me to utilize my strong organizational skills, leadership abilities, educational background, and motivation for setting and achieving sales goals.

EXPERIENCE

Bob Barker Co., Inc. – Fuquay-Varina, NC 2014-present

Contract Sales Manager

- Manager day to day operations of the bids group
- Manage and conduct all analysis necessary to administer bid business while continually producing positive economic profit.
- Lead all cross functional analytical work required on any business review, new business proposal or high volume opportunity.
- Negotiate the most advantageous position for the company which could possibly involve challenges to the customer's procurement procedure and technique.
- Understand and synthesize key business issues and develop creative insights into the performed analyses.
- Identify additional analyses that should be performed and independently scope the associated work plans.
- Manage bid tabulation retrieval program to monitor marketplace trends and competitive activity and provide marketing and sales management with regular insights into the current situation.
- Maintain specific margin percentages, win rate, dollars bid, and bid tab retrieval rate
- Have extensive knowledge of company's products, services and operating systems as well as well-rounded market knowledge
- Work effectively with other departments to communicate essential costs and products needed to be competitive in marketplace
- Assist National Sales Representatives and Account Managers in identifying customers that do not currently purchase key product item
- Manage and analyze reporting of region sales, margin dollars, and CPR for regional sales teams and communicate report findings to necessary team members
- Assist customers as needed with quote and order inquiries, usage reports, and product specifications

Bob Barker Co., Inc. – Fuquay-Varina, NC 2005-2013

Pricing Specialist

- Autonomously authorize and offer competitive pricing by analyzing cost, freight, competition and preferred profit margin for formal bids, short term contracts and one time orders
- Solicit and respond to bid request via telephone, mail, fax, sales representatives and the Internet.
- Follow up on bids and obtain bid tabulations
- Maintain specific margin percentages, win rate, dollars bid, and bid tab retrieval rate
- Have extensive knowledge of company's products, services and operating systems as well as well-rounded market knowledge
- Work effectively with other departments to communicate essential costs and products needed to be competitive in marketplace
- Assist National Sales Representatives and Account Managers in identifying customers that do not currently purchase key product item
- Manage and analyze reporting of region sales, margin dollars, and CPR for regional sales teams and communicate report findings to necessary team members
- Assist customers as needed with quote and order inquiries, usage reports, and product specifications

Thomas Concrete – Raleigh, NC 2001-2005

Sales Coordinator

- Assisted Vice President of Sales, Sales Managers, and other members of the sales team
- Responsible for compiling and analyzing weekly and monthly sales reports
- Prepared and processed quotes for customers
- Researched potential bid opportunities
- Maintained customer and project files
- Processed credit applications
- Coordinated special events

East Carolina University – Greenville, NC 2000-2001

Processing Assistant

- Researched and printed student transcripts
- Processed fees and maintained daily records of collections
- Assisted students with class registration
- Maintained student files

EDUCATION

Bob Barker Bachelor's Degree – December 2009

B.S. Business Administration – December 2007
Mount Olive College, Mount Olive, NC
Concentration: Management and Organizational Development

A.A.S. Business Administration – May 2001
Pitt Community College, Greenville, NC

6.4.2. Customer References (Customer references are also given in Appendix H). All customer references are for overall service of detention supplies.

Ventura County Jail Purchasing
600 Todd Road
Santa Paula, CA 93060
(805) 933-8524
Deputy Steve Mayo
steve.mayo@ventura.org
Supply of detention clothing and supplies from Bob Barker Company. Bob Barker Company has provided service for over 15 years.

San Diego County Sheriff's Office
446 Alta Road Bldg 23
Central Warehouse
San Diego, CA 92158
(951) 922-7278
Roberto Quinones
roberto.quinones@sdsheriff.org
Supply of detention clothing and supplies from Bob Barker Company. Bob Barker Company has provided service for over 15 years.

Kern County Purchasing
1115 Truxtun Ave
Bakersfield, CA 93301
(661) 868-3017
Cynthia Nicholson
cnicholson@co.kern.ca.us
Supply of detention clothing and supplies from Bob Barker Company. Bob Barker Company has provided service for over 15 years.

6.4.3. Below is a list of the precious contracts that Bob Barker Company has held with the County of Sacramento in the past 5 years.

Bob Barker Company has been doing business with Sacramento County for over 20 years. We have had numerous contracts that have extended over this time frame and wish that the County of Sacramento take this into consideration when analyzing the RFP. Not only has Bob Barker Company held formal contract with the County, but we have also helped the county find resolutions to non-contracted items.

i. Contract number 8083 (gloves), Contract number 7874 (detention supplies), Contract number 7873 (clothing)

ii. Contract Terms: Cooperative Contract with Bob Barker Company and the County of Sacramento.

iii. Procuring County Agency: Sacramento County

6.4.4. In the business for over 40 years, Bob Barker Company, Inc. offers the broadest product lines of detention supplies in the market. We sell to federal, state, and local government agencies as well as select businesses. Bob Barker Company, Inc. is a member of the Chamber of Commerce, The American Correctional Association, The American Jail Association, The Direct Marketing Association and Dun & Bradstreet.

6.5. Technical Approach

6.5.1. Bob Barker Company's proposal intends to fulfill all requests from the County of Sacramento as well as the needs and requirements of the National IPA.

6.5.2. "**Project Understanding, Qualification and Experience**"

In the detention industry for over 40 years, Bob Barker Company has the ability to provide a wide variety of inmate and detention, supplies, solutions and services including, but not limited to, the following categories; clothing, footwear, bedding and linens, mattresses, laundry, medical supplies, personal hygiene products, recreation, and more. All of these needs are requested in the RFP and can be satisfied through Bob Barker Company. We have successfully become the leader in our industry and have the financial capabilities as well as the work force to execute this proposal with the county and the National IPA.

Bob Barker Company has reviewed and understands all of the requirements of the County and the National IPA as states in this RFP. Not only does Bob Barker Company understand the requirement, but we are excited to provide excellent service throughout the term of the contract.

Bob Barker Company intends to successfully supply all of the requirements in the RFP for the initial term of 3 years, with the option to renew the contract for two (2) additional one (1) year terms, with thirty (30) days written notice.

6.5.3. "**Project Approach**"

In the business for over 40 years, Bob Barker Company, Inc. offers the broadest product lines of detention supplies in the market. We sell to federal, state, and local government agencies as well as select businesses. Bob Barker Company, is prepared to accomplish all of the County of Sacramento and the National IPA's objectives and offer the scope of services required.

6.5.4. Bob Barker Company proposes to supply detention supplies through the National Intergovernmental Purchasing Alliance (NIPA) by entering into a Master Intergovernmental Cooperative Purchasing Agreement. The terms and pricing established in the resulting Master Agreement between Bob Barker Company and the Principal Procurement Agency will be the same as that available to Participating Public Agencies through National IPA.

All transactions, purchase orders, etc., will occur directly between Bob Barker Company and each Participating Public Agency individually, and neither National IPA, any Principal Procurement Agency nor any Participating Public Agency, including their respective agents, directors, employees or representatives, shall be liable to Bob Barker Company for any acts, liabilities, damages, etc., incurred by any other Participating Public Agency.

Bob Barker Company intends to provide marketing and administrative support for the National IPA. The Bob Barker Company marketing team will work in conjunction with National IPA to promote the Master Agreement through

A. Marketing collateral (print, email, presentations)
B. Website support
C. Trade shows/conferences/meetings
D. Advertising
E. Individual sales calls
F. Joint sales calls
G. Communications/customer service
H. Training sessions for Bob Barker Team Members

Bob Barker Company demonstrates a strong national presence supported by our national sales force, which maintains and manages our customer accounts. These account managers are the face of the organization and meet with customers throughout the United States. Bob Barker Company also has a Contract "Bids" Team which manages and acquires contracts across the country. Contracts are held in every state, and range from the Federal, State, County, Local and Private levels.

Bob Barker Company will educate the national sales force about this contract through emailed material, as well as a meeting that will introduce and explain the logistics of the contract. This meeting will review how this contract can be used by each sales representative, and how they can promote this contract to their designated customers. If there are any questions from the national sales force, they will have a designated primary contact (Ryan Pretko) as well as a secondary contact (Tina Morgan) to contact.

Products and services will be distributed nationwide through Bob Barker Company's operations and logistics departments. In over 40 years of supplying the correctional market, Bob Barker Company has successfully distributed products and services to our customers with over a 95% service level. This service level and delivery will be continued through the life of this contract.

The proposal shall be marketed nationwide via Bob Barker Company's website and promotional material. Within the first 90 days of the award of the Master Agreement, Bob Barker Company will be posting a co-branded press release within the first 10 days of the contract. The announcement of the contract and contract details will be posted on Bob Barker Company's website (www.bobbarker.com) within the first 30 days of the warded contract. The Bob Barker Company marketing team will design a marketing flyer regarding the contract to distribute within the first 90 days of the contract. This contract promotional material will be available to the County of Sacramento as well as the National IPA.

All product that is touched by Bob Barker Company is tracked through our internal systems. This allows Bob Barker team members to run reports on product that is sold to all end users as well as through specific contracts. With the collaboration and support of the Bob Barker Company IT team, we are able to provide any reports necessary or requested by the National IPA or County.

Appendix P

Supplier Qualifications

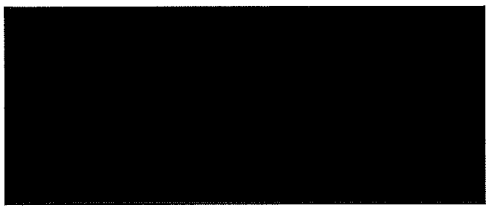
3.1 Company

A. Bob Barker Company has been supplying correction and detention supplies for over 40 years. From the very beginning, the company's commitment has been to deliver services beyond our customer's expectations while continuing to supply the broadest selection of top-quality products, at competitive prices, with fast and efficient customer service and delivery.

B. Bob Barker Company employs 222 team members located across the country. The company has two main distribution centers. One is located in Fuquay Varina, North Carolina, and the other is located in Ogden Utah. The National Sales force consists of team members who work out of their homes across the United States. This gives the company the ability to reach any and all customers.

C. Bob Barker Company has two support centers. One is located in Fuquay Varina, North Carolina, and the other is located in Ogden Utah.

D. Bob Barker Company has been in business for 44 years. The annual sales for the previous three years are shown below



E. FEIN Number: 56-1558062

Dunn and Bradstreet Report Number: 05-852-5536

3.2 Distribution Logistics

A. Products and services will be distributed nationwide through Bob Barker Company's operations and logistics departments. In over 40 years of supplying the correctional market, Bob Barker Company has successfully distributed products and services to our customers with over a 95% service level. This service level and delivery will be continued through the life of this contract.

B. Bob Barker Company uses third party freight carriers to distribute products nationally. These include but are not limited to FedEx, UPS, and CH Robinson.

C. The company has two main distribution facilities. One is located in Fuquay Varina, North Carolina, and the other is located in Ogden Utah. Locations and size are shown below.

Bob Barker®
America's Leading Detention Supplier

NC Distribution Center
7925 Purfoy Road
Fuquay Varina, NC 27526
200,000 Square Feet

UT Distribution Center
475 South Depot Drive
Ogden, UT 84404
85,000 Square Feet

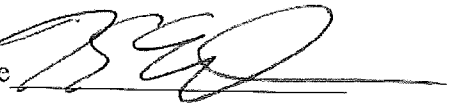
D. All customers must be satisfied with our products or services, or simply return the merchandise, freight prepaid, for any reason within 30 days for an exchange, refund, or credit. Restocking charges may apply to some items. Custom-made and silkscreen items may not be returned, but when possible, we'll provide pre-production samples of custom-made products. Loss or damage on freight must be noted on the delivery receipt at the time of delivery. Please save all of the original packing material. To ensure proper credit, before returning product, call 1-800-527-6011, Monday through Friday from 8 am to 5 pm (EST).

3.3 Marketing and Sales

A. Within the first 90 days of the award of the Master Agreement, Bob Barker Company will be posting a co-branded press release within the first 10 days of the contract. The announcement of the contract and contract details will be posted on Bob Barker Company's website (www.bobbarker.com) within the first 30 days of the warded contract. The Bob Barker Company marketing team will design a marketing flyer regarding the contract to distribute within the first 90 days of the contract. This contract promotional material will be available to the County of Sacramento as well as the National IPA.

This agreement is supported but the executive leadership at Bob Barker Company. The VP of Sales, Kevin Donovan, sponsors this go-to-market strategy and has signed this proposal in agreement to the terms and conditions.

Kevin Donovan
VP Sales
Bob Barker Company

Signature 

Bob Barker Company demonstrates a strong national presence supported by our national sales force, which maintains and manages our customer accounts. These account managers are the face of the organization and meet with

customers throughout the United States. Bob Barker Company also has a Contract "Bids" Team which manages and acquires contracts across the country. Contracts are held in every state, and range from the Federal, State, County, Local and Private levels.

Bob Barker Company will educate the national sales force about this contract through emailed material, as well as a meeting that will introduce and explain the logistics of the contract within the first 90 days of the award. This meeting will review how this contract can be used by each sales representative, and how they can promote this contract to their designated customers. If there are any questions from the national sales force, they will have a designated primary contact (Ryan Pretko) as well as a secondary contact (Tina Morgan) to contact.

B. Within the first 90 days of the award of the Master Agreement, Bob Barker Company will be posting a co-branded press release within the first 10 days of the contract. The announcement of the contract and contract details will be posted on Bob Barker Company's website (www.bobbarker.com) within the first 30 days of the warded contract. The Bob Barker Company marketing team will design a co-branded marketing flyer regarding the contract to distribute within the first 90 days of the contract. This contract promotional material will be available to the County of Sacramento as well as the National IPA.

Bob Barker Company commits to attend and participate at the National IPS at regional and supplier specific trade shows, conferences and meetings throughout the term of the Master Agreement. Bob Barker Company also commits to attend, exhibit and participate at the NIGP Annual Forum in an area reserved by National IPA for partner suppliers. Booth space will be purchased and staffed by Bob Barker Company. In addition, we commit to provide reasonable assistance to the overall promotion and marketing efforts for the NIGP Annual Forum, as directed by National IPA.

Bob Barker Company commits to the design and publication of national and regional advertising in trade publications throughout the term of the Master Agreement. Bob Barker Company will support the ongoing marketing and promotion of the Master Agreement throughout its term. This can include, but is not limited to case studies, collateral pieces, and presentations.

Bob Barker Company will have a dedicated National IPA internet web-based homepage with the National IPA standard logo, a copy of original Request for Proposal, a copy of contract and amendments between Principal Procurement

Agency and Supplier, a summary of products and pricing, marketing materials, an electronic link to National IPA's online registration page, and a dedicated toll free number and email address for National IPA.

The copy of the original RFP will be posted without the company's yearly sales information, as this is confidential information.

C. Bob Barker Company's current contracts are held in every state, and range from the Federal, State, County, Local and Private levels. These customers will now also have the ability to purchase through the National IPA. The National IPA contract will be a focus selling point to customers and shall be positioned as an important part of the company's sales

D. Bob Barker Company agrees to provide the company's logo to National IPA and agrees to provide permission for reproduction of such logo in marketing communications and promotions

E. Bob Barker Company is responsible for proactive direct sales of goods and services to Public Agencies nationwide and the timely follow up to leads established by National IPA. All sales materials will use the National IPA logo. Bob Barker Company's sales initiatives will communicate that the Master Agreement was competitively solicited by a Principal Procurement Agency, best government pricing, no cost participation, and a non-exclusive contract.

F. Bob Barker Company is responsible for the training of its national sales force on the Master Agreement. Sales training will include, key features of Master Agreement, working knowledge of the solicitation process, and awareness of the range of Public Agencies that can utilize the Master Agreement through the National IPA.

G. Contact information for the team members who will be responsible for various information is listed below.

a. Marketing
   i. Mike Reed
      VP of Marketing
      mikereed@bobbarker.com
      919-346-2170

b. Sales
   i. Kevin Donovan
   VP of Sales
   kevindonovan@bobbarker.com
   919-346-2108

c. Sales Support
   i. Debbie Piro
   Customer Reps Manager
   debbiepiro@bobbarker.com
   919-346-2181

d. Financial Reporting
   i. Jack Frankenfield
   Director of Finance
   jackfrankenfield@bobbarker.com
   919-346-2167

e. Contracts

   i. Ryan Pretko
   Contract Specialist
   ryanpretko@bobbarker.com
   919-346-2113

   ii. Tina Morgan
   Contract Sales Manager
   tinamorgan@bobbarker.com
   919-346-2132

H. Bob Barker Company demonstrates a strong national presence supported by our national sales force, which maintains and manages our customer accounts. These account managers are the face of the organization and meet with customers throughout the United States. Bob Barker Company also has a Contract "Bids" Team which manages and acquires contracts across the country. Contracts are held in every state, and range from the Federal, State, County, Local and Private levels.

The highest-level executive in charge of the sales team is Kevin Donovan, the Vice President of Sales. His contact information is

Bob Barker®
America's Leading Detention Supplier

Kevin Donovan
VP of Sales
kevindonovan@bobbarker.com
919-346-2108

I. The Bob Barker Company sales team will be working to support the National IPA to promote the contract through education and sales through the agreement. Using the National IPA as a resource, the national sales team will use the contract as a selling tool to gain new business and promote the program.

J. Bob Barker Company will manage the contract and national program including ongoing coordination of marketing and sales efforts, and timely new Participating Public Agency account set-up.

Within the first 90 days of the award of the Master Agreement, Bob Barker Company will be posting a co-branded press release within the first 10 days of the contract. The announcement of the contract and contract details will be posted on Bob Barker Company's website (www.bobbarker.com) within the first 30 days of the warded contract. The Bob Barker Company marketing team will design a co-branded marketing flyer regarding the contract to distribute within the first 90 days of the contract. This contract promotional material will be available to the County of Sacramento as well as the National IPA.

Though Bob Barker Company has accounts set up with many end users at various governmental and private levels, we are capable of adding as many new users as needed. A full time team member at Bob Barker Company is in charge of the account maintenance and account additions. This ensures the timely and accurate set up of all accounts.

[redacted]

[redacted]

Bob Barker®
America's Leading Detention Supplier

[redacted]

L. Bob Barker Company has information systems that a capable of handling all orders and management of the contract. Our order system allows a facility to place an order through phone/email/fax- these orders are processed through our task team and stock orders go out the next day. We have a forecasting system built for large contracts like this one, so that we have on-hand the items your facilities need. The internal systems can track orders, store customer data, and store all information that would be needed for the life of this contract.

M. Bob Barker Company can guarantee the following sales in the initial three years of the Master Agreement. Bob Barker Company will likely have much higher sales volumes through the National IPA, upwards of the multiple millions of dollars. However, due to a lack of historical information of the National sales volume through the National IPA, we are unable to guarantee the estimated sales. Bob Barker Company has used the previous sales usage for the County of Sacramento to report the sales volume for the following three years. These sales are noted below.

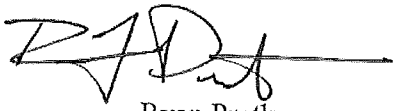
[redacted]

N. In the case that a Public Agency issues their own solicitation, Bob Barker Company may need to price items higher, or lower than the National IPA contract. However, Bob Barker Company will be offering National IPA contracted pricing to any Public Agency that posts their own solicitation as a secondary option. Bob Barker Company's goal is to use the National IPA contract an option for Public Agencies to not have to go out to bid. We would be happy to provide the option to purchase through the National IPA and Bob Barker Company without issuing their own solicitation.

6.5.5. Appendix P Signatures



Kevin Donovan
VP of Sales
kevindonovan@bobbarker.com
919-346-2108



Ryan Pretko
Contract Specialist
ryanpretko@bobbarker.com
919-346-2113



Tina Morgan
Contract Sales Manager
tinamorgan@bobbarker.com
919-346-2132

6.5.6. Product

6.5.6.1. The products supplied by Bob Barker Company meet the requirements of the solicitation. Bob Barker Company has successfully supplied the County of Sacramento with detention supplies for many years. The quality and consistency of these supplies will continue to be supplied to Sacramento County and the National IPA if Bob Barker Company is awarded the Master Agreement.

i. Identification and description of product categories offered

ii. Identification and description of sub categories

iii. Bob Barker Company uses our private label Bob Barker Brand for products in each sub category when possible. Majority of the products we offer are products made by or for Bob Barker Company. For non-private label products, the manufacturer information can be requested and supplied on an as needed basis. This is due to the occasional change of manufacturers in each sub category in order to provide the end user the best quality product at the most competitive price possible.

CATEGORY (i.)	**SUB CATEGORY (ii.)**
Clothing	Briefs
	Disposable Clothing
	Gloves
	BDU Uniforms
	Jackets & Coats
	Jeans
	Jumpsuits
	Screening
	Shorts
	Socks
	Sweats
	T-Shirt/Underwear
	Thermal Underwear
	Tri-Stitch Uniforms
	Uniforms
	Work Clothes
	Apparel Polo
	Badges and Insignia
Footwear	Boots
	Sandal/Flip-flop
	Slippers
	Socks
	Step In/Pullover
	Tennis Shoes
	Thongs (V-straps)
Furnishings	Bench, Stool, Seat & Chair
	Bunks & Accessories

Bob Barker®
America's Leading Detention Supplier

	Cots/Beds
	Desks
	Foot/Gun Lockers
	Furnishings
	Janitorial Maintenance
	Lockers
	Mirrors
	Tables
	Office Supplies
Inmate Transport	Inmate Transport
	VanCell
Institutional Uniforms	Jumpsuits
	Striped Uniforms
	TriStitch Uniforms
	Uniforms
	Value Line Uniforms
	Antimicrobial Uniforms
Kitchen/Janitorial	Janitorial Maintenance
	Laundry Bags
	Shower Curtains
	Kitchen
	Lighting
Linen	Bedspreads
	Blankets
	Blankets, Non Wool
	Mattress Covers
	Pillows
	Sheets/Pillowcases
	Shower Curtains
	Towels/Washcloths
Mattresses	Sewn Clear Mattress
	Sewn Cotton Matts
	Sewn Poly Matts
	Clear Poly Matt
	Clear Poly Pillow Matt
	Cotton Matt
	Cotton Pillow Matt

	Foam Mattress
	Poly Matt
	Poly Pillow Matt
	Mattress Covers
	Value Line Mattress
Personal Care	Wound Care
	Infection Protection
	Eye Care
	Combs/Brushes
	Deodorant/Antiperspirant
	Ethnic Products
	Exam Gloves
	Feminine Hygiene
	Admission Kits
	Lotions
	Mirrors
	Razors
	Hair Care
	Shaving & Accessories
	Skin/Foot Care
	Soap
	Toothbrushes
	Toothpaste
Restraints/Staff Supplies	Hand/Leg/Ankle Cuffs
	Restraints
	Security
	Staff Supplies
	Recreation & Games
	Footwear
Suicide Prevention	Suicide Prevention
T-Shirts, Shorts & Sweats	Disposable Clothing
	Shorts
	Socks
	Sweats
	T-Shirt/Outerwear
	T-Shirt/Underwear

Bob Barker®
America's Leading Detention Supplier

Underwear & Socks	Boxers
	Bras
	Briefs
	Panties
	Socks
	Thermal Underwear
Officers Only	Hand/Leg/Ankle Cuffs
	Restraints
	Screening
	Apparel Outerwear
	Apparel Polo
	Apparel Tactical
	Badges and Insignia
	Body Armor
	Duty Gear
	First Response
	Footwear, Boots
	Protective Eqp Helmets
	Clothing Uniforms Class
	Clothing Uniforms Staff
	Clothing Uniforms BDU & Military
	Clothing Tactical Casual
	Clothing Under Clothing
	Clothing Polos
	Clothing Outerwear
	Clothing Hats & Headwear
	Clothing Accessories
	Gloves
	Footwear
	Patches
	Badges
	Insignia
	Flashlights
	Radios & Accessories
	Cameras & Surveillance
	Armor - NIJ Spike
	Armor - NIJ Ballistic

	Armor - NIJ Ballistic helm
	Armor - NIJ Combination vest
	Armor - NIJ Tactical Body
	Riot - Less Lethal
	Riot - Protective wear
	Riot - Shields/batons
	Training materials
	Eye protection
	Duty Gear Nylon
	Duty Gear Leather
	Bags
	Knives
	Tools
Recreation	Batteries
	Office Supplies
	Recreation & Games
Health Care	Wound Care
	Medicine
	Infection Protection
	Medical Instruments
	Eye Care
	Exam Gloves
	Gloves
	Skin/Foot Care
	Drug and Alcohol screens

6.5.6.2. As of the opening of the bid, Bob Barker Company holds 5575 product skews in the catalog. This number does not include the different colors of the same items. Though this number is current, over the term of this contract, products will likely be added and discontinued.

Majority of the products that are in the catalog are stocked in multiple distribution center warehouses across the U.S. The few items that are not stocked in our distribution warehouses are drop shipped, and stocked in warehouses by our third party suppliers.

6.5.6.3. Green products are described and noted in the description of the item in the catalog.

6.5.6.4. Bob Barker Company does offer a "Private Line" of products. These are manufactured by Bob Barker Company and many have patents to protect our name branded products.

6.5.6.5. Bob Barker Company has been in business for over 40 years and has grown to be America's leading detention supplier. Bob Barker Company supplies a wide variety of items, encompassing majority of the items that are requested in this RFP. With business in all 50 states and internationally, Bob Barker Company has depth and experience in a multitude of facilities and works with thousands of end-users every month. The products that will be supplied in this contract meet the quality that Bob Barker Company stands behind.

6.5.7. Services

6.5.7.1. Bob Barker Company has been in business for over 40 years and has grown to be America's leading detention supplier. Bob Barker Company supplies a wide variety of items, encompassing majority of the items that are requested in this RFP. With business in all 50 states and internationally, Bob Barker Company has depth and experience in a multitude of facilities and works with thousands of end-users every month.

The staff at Bob Barker Company has grown tremendously over the years and has recently eclipsed the 220 employee mark with representatives in North Carolina and Utah. Traveling Regional Sales Managers, and Account Managers who live inside their territories also represent Bob Barker Company.

As Bob Barker Company continues its upward trends, its management hopes to be of great value to the National IPA and County of Sacramento.

Bob Barker Company has two distribution centers (Ogden, Utah & Fuquay-Varina, NC) which means the majority of orders are filled in-house by BBC employees. Our order system allows a facility to place an order through phone/email/fax- these orders are processed through our task team and stock orders go out the next day. We have a forecasting system built for large contracts like this one, so that we have on-hand the items your facilities need.

If you order something that is non-stock, dedicated "buyers" place those orders directly with the manufacturer and make sure that the orders are shipped in a timely manner.

Should an item be backordered, the order-placer will be contacted by our task team and given a "promise by" date for when the item will be delivered.

We have an in-house silk-screening process, so we are able to do silk screening out of our Fuquay-Varina, NC distribution center. We have three dedicated team members in our screening room who handle significant volume on a daily basis and will work this RFP's orders into the fold in a timely manner. We also have an in house silk screening process in Ogden, Utah. This allows screening of materials in a timely manner to be delivered to anywhere in the U.S.

We have an in-house embroidery process, so we are able to do embroidery out of our Ogden, UT distribution center. We have two dedicated team members in our embroidery room who handle significant volume on a daily basis and will work this RFP's orders into the fold in a timely manner.

6.5.7.2 The rollout of the program and the services that will be provided to the County of Sacramento and their staff should be a smooth transition from the current supply status from Bob Barker Company. Being that Bob Barker Company has successfully supplied the County of Sacramento for many years, our rollout with this new contract will supply timely delivery of all items awarded through the contract. The internal and external support staff has demonstrated and will continue to demonstrate the quality service for any and all questions, concerns and problems that the County may encounter through the life of this contract. All of Bob Barker Company's internal and external support will be available to the Sacramento County staff. If awarded the contract, the Sacramento County Regional Sales Manager, and Account Manager will visit the county of Sacramento's staff to answer and address any of the questions, comments and concerns that the staff may have about the program and contract with Bob Barker Company.

6.5.7.3. Bob Barker Company will be posting a co-branded press release within the first 10 days of the contract. The announcement of the contract and contract details will be posted on Bob Barker Company's website (www.bobbarker.com) within the first 30 days of the warded contract. The Bob Barker Company marketing team will design a marketing flyer regarding the contract to distribute within the first 90 days of the contract.

This contract promotional material will be available to the County of Sacramento as well as the National IPA.

6.5.7.4. Bob Barker Company will keep open communication and contact to the County and National IPA via the primary and secondary contact in this solicitation. Communication will also be available through our call/service center and through the Account Managers who will have an in depth understanding of the contract. Because of this communication availability, relationships between Bob Barker Company employees and customers will be maintained and created. Any problems that a customer, the County, or the National IPA may have regarding this contract will be solved and handled by the knowledgeable staff at Bob Barker Company. New products and services will be forwarded to the Innovation department at Bob Barker Company. These new product suggestions will be analyzed and if possible introduced into Bob Barker Company's product line.

6.5.7.5. Bob Barker Company has a variety of software programs that create the ability to pull and sort any data that touches the Bob Barker Company internal system. This software is incredibly in-depth. Details on practically any data requested is available to be analyzed. With support of this contract from the entire Bob Barker Company IT department, any data requested from a customer, the County, or the National IPA can be gathered, analyzed and reported on.

6.5.8. Ordering and Invoices

6.5.8.1. Bob Barker offers secure online ordering via the internet. You may also place your order via telephone (1-800-334-9880); FAX (1-800-322-7537) or E-mail (customerservicewest@bobbarker.com). Sales office hours are from 8 a.m. to 7 p.m. (EST) Monday through Friday. Credit Cards are accepted with no minimum orders. We will research any item requested and return an answer to you within 24 to 48 hours. If backorders occur, you will be notified at time of order. If you place your order via fax, email, or web and a backorder occurs of more than two weeks, you will be notified of the estimated delivery date.

Within the last year, Bob Barker Company has made significant upgrades to the company website, www.bobbarker.com. Once a customer signs into their account, they have the ability to see their contract pricing, which will automatically populate and change from the standard catalog pricing when an item is selected. They have the ability to track orders, search for items/

product options, check history, create a cart, repeat orders, check if items are in stock, and order 24/7 via the website. We also have internal employees who work full time to continue website development. This is an essential tool to help integrate the requirements of the National IPA through Bob Barker Company.

6.5.8.2. Invoices are handled by our finance division, and are not sent until an item has shipped. They can be send multiple ways. Electronic invoicing is available via email. Summary invoicing is available via statements. If the County or any other facility needs another option, Bob Barker Company is happy to work out any solutions necessary to provide the end user the easiest invoicing possible. A sample invoice is attached.

6.5.8.3. Any problems that a customer may have are reported to customer service. They are highly trained and are able to handle all types of returns, defective or wrong products, as well as any incorrect shipments. All customers must be satisfied with our products or services, or simply return the merchandise, freight prepaid, for any reason within 30 days for an exchange, refund, or credit. Restocking charges may apply to some items. Custom-made and silkscreen items may not be returned, but when possible, we'll provide pre-production samples of custom-made products. Loss or damage on freight must be noted on the delivery receipt at the time of delivery. Please save all of the original packing material. To ensure proper credit, before returning product, call 1-800-527-6011, Monday through Friday from 8 am to 5 pm (EST).

6.5.8.4. Bob Barker Company measures performance using multiple software systems. The systems are a check and balance to ensure that data is accurate. Bob Barker Company holds a 96% stock rate and updates our bulk capacity daily. Bob Barker Company also runs a daily backorder report that is sent to the forecasting managers who adjust ordering accordingly. Due to the fact that this is a live report, that is constantly changing, the line item rate will constantly be changing.

Bob Barker Company ensures to fill any backorders and depleting stock at an acceptable rate in order to keep up with orders and demand from customers.

6.5.8.5. Out of stock items are noted on the website and internal systems for all team members of Bob Barker Company to access. "Product change" emails are also forwarded to all internal Bob Barker Company employees so that they may relay this information to any given customer.

INVOICE

BobBarker
America's Leading Collection Supplier

Bob Barker Company, Inc.
PO Box 429
Fuquay-Varina, NC 27526-0429

Please Remit Payment To:
Bob Barker Company, Inc. PO Box 890885 Charlotte, NC 28289-0885

Invoice #	Invoice Date
UT1.380357	04/14/2016
Cust Code	**Due Date**
SACCA0	04/14/2016
Related Order Number	
UT1000335591	

Contact Info:
Phone: 800-235-8586 Fax: 888-772-0252 Email: ar@bobbarker.com

Bill To: Sacramento Cnty Prbtn Fiscal Svcs
9750 Business Park Dr
Ste 220
Sacramento, CA 95827- US
Phone: 916-875-0224 Fax: 916-875-0347

Ship To: Sacramento Co Juv Hall
Dock Hrs 5am-12:45pm M-F
9601 Kiefer Blvd
CA81183011
Sacramento, CA 95827-3818 US
Phone: 916-855-8458 Fax: 916-875-5244

P.O. Number	Ordered By	Shipped Via	Terms	Sales Agent
CA81183011	Darell Ross/email	FEXGND	NET	WAM02

Item Code	Item Description	Shipped Qty	B/O Qty	U/M	Unit Price	Amount
CB124254	Body Wash Deep Moisture,24oz. M6	12	0	CS	$68.29	$819.48

Subtotal:	$819.48
Tax:	$65.56
Other:	
Freight:	
TOTAL DUE	**$885.04**

CA Sales Tax License: 101633430

Federal ID Number: 56-1558062

Should an item be backordered, the order-placer will be contacted by our task team and given a "promise by" date for when the item will be delivered. The customer also has the options to request a substitute item, if available, or to cancel the order when notified.

6.5.9. Delivery and Return Capabilities

6.5.9.1 Our order system allows a facility to place an order through phone/email/fax- these orders are processed through our task team and stock orders go out the next day. We have a forecasting system built for large contracts like this one, so that we have on-hand the items your facilities need. Bob Barker Company is capable of delivering to multiple shipping locations, and is able to accommodate these type of requests.

Standard delivery of items may vary from 3-10 days ARO. Expedited delivery is available, but may require the customer to pay shipping charge depending on the request.

If you order something that is non-stock, dedicated "buyers" place those orders directly with the manufacturer and make sure that the orders are shipped in a timely manner.

Should an item be a specialty item, or backordered, the order-placer will be contacted by our task team and given a "promise by" date for when the item will be delivered. Delivery and tracking may also be followed via contact with the Bob Barker Company customer service department.

Bob Barker Company uses tracking numbers that verify if a delivery was received. This allows for Bob Barker Company to make sure that deliveries arrive at a given location and in a timely manner.

6.5.9.2. Packing slips are included with every shipment. Packing slips include the date, time, pick ticket number, ordering number, customer code, shipping from location (warehouse), ship to address, bill to address, customer PO number, shipping method, item numbers, item descriptions, shipping quantity, shipping unit of measure, quantity backordered, and any notes about the order.

A sample packing slip is attached.

6.5.9.3. Any problems that a customer may have are reported to customer service. They are highly trained and are able to handle all types of returns,

BobBarker

www.bobbarker.com

Pick Ticket Number: NC1001563181
Order Number: NC1001202450
Customer Code: HAMMA5
Shipping Location: NC1

Date: 9/23/2015
Time: 13:0

Ship To:
Hampden Cnty Jail
627 Randall Rd

PCPCSDH10001019043AS00
Ludlow , MA 01056-1085 US

Bill To:
Hampden Cnty Jail
627 Randall Rd

Ludlow , MA 01056-1085 US

Customer PO: PCPCSDH10001019043A

Shipped Via: LTLEST

Item Number	Description	Shipped Qty	UOM	BackOrdered QTY
1800-XL	Thong, V-strap Sz Xlarge 12 ea/dz, 6 dz/mc	432	D12	0
2901-10	Shoe Hi Top Velcro Black Sz 10 1 pr, 12 pr/mc	120	PR	0
2901-11	Shoe Hi Top Velcro Black Sz 11 1 pr, 12 pr/mc	72	PR	0
2901-12	Shoe Hi Top Velcro Black Sz 12 1 pr, 12 pr/mc	36	PR	0
2901-8	Shoe Hi Top Velcro Black Sz 8 1 pr, 12 pr/mc	60	PR	0
2901-9	Shoe Hi Top Velcro Black Sz 9 1 pr, 12 pr/mc	120	PR	0
683-2XL	T-shirt, 100% Cotton, 2XL 12ea/dz, 6dz/mc	432	D12	0
683-3XL	T-shirt, 100% Cotton, 3XL 12ea/dz, 6dz/mc	360	D12	0
683-XL	T-Shirt, 100% Cotton, XL 12ea/dz. 6dz/mc	576	D12	0
EBRLS-3XL	Brief, White Bl Sz 3XLarge 12 ea/dz, 10 dz/mc	600	D12	0
EBRLS-XL	Brief, White Bl Sz XLarge 12 ea/dz, 10 dz/mc	720	D12	0

Your shipment consists of 70 boxes.

Notes:
Orders shipped via UPS, containing multiple cartons, may be delivered on separate days. Please contact us at 800-527-6011 about any questions on this order. If your order has been shipped via freight company, please carefully review for damage or short-shipment.

Order online with us at www.bobbarker.com

defective or wrong products, as well as any incorrect shipments. All customers must be satisfied with our products or services, or simply return the merchandise, freight prepaid, for any reason within 30 days for an exchange, refund, or credit. Restocking charges may apply to some items. Custom-made and silkscreen items may not be returned, but when possible, we'll provide pre-production samples of custom-made products. Loss or damage on freight must be noted on the delivery receipt at the time of delivery. Please save all of the original packing material. To ensure proper credit, before returning product, call 1-800-527-6011, Monday through Friday from 8 am to 5 pm (EST).

6.5.9.4. Recall notices are informed to the company from the sourcing team. If there is to be a recall, the internal sales department will reach out to their respective territories in the form of an email blast. Information will be passed to the end used via customer service and your account manager. If a county has a recalled item on contract, Bob Barker Company will contact procurement and inform them or the recall. Bob Barker Company will offer any solutions that we have to the problems, including but not limited to similar replacement items.

6.5.10. Warranty Policy.

Not only does Bob Barker Company honor the manufacturer's warranty, but we also honor a satisfaction guarantee. If, for any reason, you are not fully satisfied with a purchase from us, simply return the merchandise, in its original condition and with freight prepaid, within 30 days for an exchange, refund, or credit. Restocking charges may apply to some items. Custom-made and silkscreen items may not be returned, but when possible, we'll provide pre-production samples of custom-made products. Loss or damage on freight must be noted on the delivery receipt at the time of delivery. Please save all of the original packing material. To ensure proper credit, before returning product, call 1-800-527-6011, Monday through Friday from 8 am to 5 pm (EST).

Bob Barker Company, Inc. warrants to the original purchaser that sealed seam mattresses will be (1) free from cracks in the cover for Five years, and (2) free from failure of the Heat Sealed Bonds of the seams for Three years under normal conditions and use subject to the exclusions listed below. Warranty repair or replacement of defective mattresses shall be performed at no additional charge to the customer. Offeror shall be responsible for freight charges on picking up and returning of repair or replacement of defective mattresses. If requested by the Offeror in

writing, Customer will dispose defective mattresses after replacement mattresses are received.

Sealed seam mattress warranty does not apply to (1) scuffs, cuts, tears, punctures, burns or fire damage; (2) heavy items stored on the mattress; (3) mattresses exposed to the cold or the elements; (4) submerging in liquids; (5) misuse; (6) negligence; (7) use for any purpose except as a mattress for sleeping or sitting; (8) exposure to acids, solvents, or other corrosive or damaging substances; (9) failure to maintain, clean or inspect the mattress; or (10) ordinary wear and tear.

6.5.11. Billing Capabilities

Bob Barker Company has the ability to bill per order, monthly and electronically. Bob Barker Company is happy to work out any solutions necessary to provide the end user the easiest possible billing options.

6.5.12. Bob Barker Company has the ability to pull all reports that are necessary for the County and the National IPA. Usage reports, and reports are able to be created based on individual customers, as well as at the National level. Bob Barker Company has a variety of software programs that create the ability to pull and sort this type of data. Details on practically any data requested is available to be analyzed. With support of this contract from the entire Bob Barker Company IT department, any data requested from a customer, the County, or the National IPA can be gathered, analyzed and reported on.

A sample of a typical usage report gathered from last month's usage history of Sacramento County is attached as a reference.

6.5.13. Customer service is a very important part of the Bob Barker Company. The company. The County of Sacramento has a dedicated "West Team" of customer service representatives that can help with anything that may come up in the life of the contract. Customer service is broken into four groups that will be able to assist any region that the National IPA works with and in. These are the West, Central, North and South teams. Each team has a dedicated group of customer service representatives that will assist any and all customers in the region.

6.5.14. Within the last year, Bob Barker Company has made significant upgrades to the company website, www.bobbarker.com. Once a customer signs into their account, they have the ability to see their contract pricing, which will automatically populate and change from the standard catalog pricing when an item is selected. They have the ability to track orders, search for items/ product options, check

Supplier Name: Bob Barker Company

Contract Sales Report Month: March 2016

National IPA Contract Sales Monthly Report

Cust Code	Cust Name	City	State	Zip Code	Participating Agency Number	PO #	Order #	Order Date	Product Code	Description	Unit Price	Qty Ord'd	UM	Ext'd Price (Contract	Admin Fee %	Admin Fee $
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-11	Shoe, Prem Deck Navy Sz 11	$4.61	72	PR	$331.92	2.50%	$8.30
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-4	Shoe, Prem Deck Navy Sz 4	$4.61	24	PR	$110.64	2.50%	$2.77
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-5	Shoe, Prem Deck Navy Sz 5	$4.61	24	PR	$110.64	2.50%	$2.77
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-6	Shoe, Prem Deck Navy Sz 6	$4.61	60	PR	$276.60	2.50%	$6.92
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-7	Shoe, Prem Deck Navy Sz 7	$4.61	60	PR	$276.60	2.50%	$6.92
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-9	Shoe, Prem Deck Navy Sz 9	$4.61	12	PR	$55.32	2.50%	$1.38
SACCA5	Sacramento Mental Health Ctr	Sacramento	California	95817	(given to Bob Barker by National IPA)	CA81183135	WEB000301353	2016-03-17	155NV-11	Shoe, Mens Navy Step-in 11	$2.79	24	PR	$66.96	2.50%	$1.67
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-2XL	Shoe,Orange EVA Step-In 2XL	$3.52	360	PR	$1,267.20	2.50%	$31.68
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-3XL	Shoe,Orange EVA Step-In 3XL	$3.52	60	PR	$211.20	2.50%	$5.28
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-L	Shoe,Orange EVA Step-In L	$3.52	960	PR	$3,379.20	2.50%	$84.48
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-M	Shoe,Orange EVA Step-In M	$3.52	480	PR	$1,689.60	2.50%	$42.24
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-XL	Shoe,Orange EVA Step-In XL	$3.52	960	PR	$3,379.20	2.50%	$84.48

Report Sales	$11,155.08
Cumulative Contract Sales	$11,155.08

history, create a cart, repeat orders, check if items are in stock, and order 24/7 via the website. We also have internal employees who work full time to continue website development. This is an essential tool to help integrate the requirements of the National IPA through Bob Barker Company.

Bob Barker Company also manages their inventory at two different distribution centers. Inventory management and forecasting are tools that have given us the ability to keep customer products in stock at all times. We have team members that work full time to forecast product lines and distribute product between distribution centers. This allows Bob Barker Company to ship from multiple locations, decreasing freight costs and saving the end user money.

6.5.15.

6.5.15.1 Bob Barker Company holds a GSA contract, but does not have any other government incentive programs.

6.5.15.2. Bob Barker Company will meet the monthly reporting criteria by running reports on the products that are sold in a requested time frame. These report of often asked for from other county and state agencies currently, so generating this information is a standard procedure for Bob Barker Company. Below is a sample of the monthly usage report.

Supplier Name: Bob Barker Company

Contract Sales Report Month: March 2016

National IPA Contract Sales Monthly Report

Cust Code	Cust Name	City	State	Zip Code	Participating Agency Number	PO #	Order #	Order Date	Product Code	Description	Unit Price	Qty Ord'd	UM	Ext'd Price (Contract	Admin Fee %	Admin Fee $
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-11	Shoe, Prem Deck Navy Sz 11	$4.61	72	PR	$331.92	2.50%	$8.30
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RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-5	Shoe, Prem Deck Navy Sz 5	$4.61	24	PR	$110.64	2.50%	$2.77
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-6	Shoe, Prem Deck Navy Sz 6	$4.61	60	PR	$276.60	2.50%	$6.92
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-7	Shoe, Prem Deck Navy Sz 7	$4.61	60	PR	$276.60	2.50%	$6.92
RIOCA0	Rio Cosumnes Corr Ctr	Elk Grove	California	95757	(given to Bob Barker by National IPA)	CA81183283	UT1000333933	2016-03-24	355NV-9	Shoe, Prem Deck Navy Sz 9	$4.61	12	PR	$55.32	2.50%	$1.38
SACCA5	Sacramento Mental Health Ctr	Sacramento	California	95817	(given to Bob Barker by National IPA)	CA81183135	WEB000301353	2016-03-17	155NV-11	Shoe, Mens Navy Step-in 11	$2.79	24	PR	$66.96	2.50%	$1.67
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-2XL	Shoe,Orange EVA Step-In 2XL	$3.52	360	PR	$1,267.20	2.50%	$31.68
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-3XL	Shoe,Orange EVA Step-In 3XL	$3.52	60	PR	$211.20	2.50%	$5.28
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-L	Shoe,Orange EVA Step-In L	$3.52	960	PR	$3,379.20	2.50%	$84.48
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-M	Shoe,Orange EVA Step-In M	$3.52	480	PR	$1,689.60	2.50%	$42.24
SACCA8	Sacramento Sher Main Jail Whse	Sacramento	California	95834	(given to Bob Barker by National IPA)	CA81184452	UT1000334547	2016-03-31	EVASTPN-OR-XL	Shoe,Orange EVA Step-In XL	$3.52	960	PR	$3,379.20	2.50%	$84.48

Report Sales	$11,155.08
Cumulative Contract Sales	$11,155.08

Bob Barker®
America's Leading Detention Supplier

6.5.15.3. *Project Management*

Bob Barker Company is prepared to manage the project from preliminary stages, through its completion. We ensure that throughout the life of the contract, we will abide by and complete the scope of the services that are explained in this proposal. The County's objectives are paralleled with Bob Barker Company's objectives, to provide complete and professional delivery of detention supplies with excellence and quality.

Bob Barker Company's commitment is to deliver services beyond our customer's expectations while continuing to supply the broadest selection of top-quality products, at competitive prices, with fast and efficient customer service and delivery.

APPENDIX E
SOLICITATION EXCEPTIONS

Please list all exceptions below referring to name of specific section and (where applicable) paragraph, subsection number, or other identifier. For each exception, please quote the statement(s) to which you are taking an exception, for reference during bid analysis. **Exceptions considered excessive or affecting vital terms, conditions or specifications may reduce or eliminate your prospects for award.**

Bob Barker Company, Inc.

FIRM NAME

Page #	Section# /Title	Exception
7	Appendix O	White tube sock is 21", instead of 22.5" in length. Thermal Shirts are sold in Dozens, but are priced in Eaches.
8	Appendix O	Paper jumpsuits are priced as eaches but sold in cases of 25. Size small and 5XL Navy shorts are priced as eaches but sold in dozens
9	Appendix O	All sports bras are priced in eaches but sold in Dozens
10	Appendix O	Womens Deck Shoes Come in womens sizes 7-13 and 7.5-13.5. Work boot with laces comes in sizes 5-16.
11	Appendix O	V-strap thongs come in dozens but are priced in eaches. Foam Slippers come in cases requested (96/cs, 72/cs)
12	Appendix O	EVA slip ons shoes are alpha sized (S-3XL) covering sizes 5-16. PVC Slip on comes in sizes 6-14
13	Appendix O	Bar towels are 15"x25". 6.25 lbs per dozen. Mattress covers are 75"X30"X4" (fits the proposed mattress)

14	Appendix O	Mattress is 75"x30"x4"
16	Appendix O	Comb comes in case of 12 and is priced per dozen. Full size toothbrush is priced per case of 144. Toothbrush cover is priced per case of 144.

APPENDIX C
COUNTY OF SACRAMENTO
CONTRACTOR CERTIFICATION OF COMPLIANCE FORM

WHEREAS it is in the best interest of Sacramento County that those entities with whom the County does business demonstrate financial responsibility, integrity and lawfulness, it is inequitable for those entities with whom the County does business to receive County funds while failing to pay court-ordered child, family and spousal support which shifts the support of their dependents onto the public treasury.

Therefore, in order to assist the Sacramento County Department of Child Support Services in its efforts to collect unpaid court-ordered child, family and spousal support orders, the following certification must be provided by all entities with whom the County does business:

CONTRACTOR hereby certifies that either:

☐ (a) the CONTRACTOR is a government or non-profit entity (exempt), or

☐ (b) the CONTRACTOR has no Principal Owners (25% or more) (exempt), or

☑ (c) each Principal Owner (25% or more), does not have any existing child support orders, or

☐ (d) CONTRACTOR'S Principal Owners are currently in substantial compliance with any court-ordered child, family and spousal support order, including orders to provide current residence address, employment information, and whether dependent health insurance coverage is available. If not in compliance, Principal Owner has become current or has arranged a payment schedule with the Department of Child Support Services or the court.

New CONTRACTOR shall certify that each of the following statements is true:

a. CONTRACTOR has fully complied with all applicable state and federal reporting requirements relating to employment reporting for its employees; and

b. CONTRACTOR has fully complied with all lawfully served wage and earnings assignment orders and notices of assignment and will continue to maintain compliance.

Note: Failure to comply with state and federal reporting requirements regarding a contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment constitutes a default under the contract; and failures to cure the default within 90 days of notice by the County shall be grounds for termination of the contract. Principal Owners can contact the Sacramento Department of Child Support Services at (916) 875-7400 or (888) 271-3906, by writing to P.O. Box 269112, Sacramento, 95826-9112, or by E-mailing DCSS-BidderCompliance@SacCounty.net.

Bob Barker Company Inc	Ryan Pretko	4/4/2016
FIRM NAME	**CONTRACTOR SIGNATURE**	**DATE**

Ryan Pretko
Printed Name

2/19/2003 Contractor Certification of Compliance Form

APPENDIX F
Non-Collusion Affidavit

I state that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this proposal.

I state that:

1. The price(s) and amount of this proposal have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder, except as disclosed below in the exceptions field (accept with exceptions).

2. That neither the price(s) nor the amount of this proposal, and neither the approximate price(s) nor approximate amount of this proposal, have been disclosed to any other firm or person who is a bidder or potential bidder, and that they will not be disclosed before proposal opening.

3. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal on this contract, or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal/bid or other form of complementary proposal.

4. The proposal by my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive proposal.

5. My firm, its affiliates, subsidiaries, officer, directors and employees are not currently under investigation by any governmental agency and have not in the last five years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.

6. No current or previous employee of the County of Sacramento (employed by County of Sacramento within the last calendar year) has been involved or is currently involved in any manner, directly or indirectly, with bidder's response or considerations in responding to this request.

I understand and my firm understands and acknowledges that the above representations are material and important, and will be relied upon by the County of Sacramento in awarding the contract(s) for which this proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the County of Sacramento of the true facts relating to the submission of proposals/bids for this contract. Any violation of this certification shall render bidder's response invalid. In such a case, bidder's response will be immediately disqualified.

Ryan Pretko	4/4/2016
Signature	Date
Ryan Pretko	Contract Specialist
Printed Name	Position Title

Bob Barker Company, Inc
Company Name

APPENDIX H
CUSTOMER REFERENCES

Your firm name: Bob Barker Company Inc

Company Name	Bob Barker Company, Inc
Address	600 Todd Road, Santa Paula, CA 93060
Contact Person/Title	Deputy Steve Mayo
Phone Number	805-933-8524
Email Address	steve.mayo@ventura.org
Service Provided	Dentention clothing and supplies

Company Name	San Diego County Shefiffs Office
Address	446 Alta Road Bldg 23, Central Warehouse, San Diego, CA 92158
Contact Person/Title	Roberto Quinones
Phone Number	951-922-7278
Email Address	roberto.quinones@sdsheriff.org
Service Provided	Dentention clothing

Company Name	Kern County Purchasing
Address	1115 Truxtun Ave, Bakersfield, CA 93301
Contact Person/Title	Cynthia Nicholson
Phone Number	661-868-3017
Email Address	cnicholson@co.kern.ca.us
Service Provided	Dentention Clothing/ Personal Care

Company Name	North Carolina Department of Corrections
Address	200 Leagon Drive, Raleigh, NC 27603
Contact Person/Title	Pam Ward
Phone Number	919-662-4367
Email Address	pward@doc.state.nc.us
Service Provided	Dentention Supplies

APPENDIX N

IRAN CONTRACTING ACT DISCLOSURE FORM

(California Public Contract Code, sections 2202-2208)

When responding to a bid or proposal or executing a contract or renewal for a County of Sacramento contract for goods or services of $1,000,000 or more, a vendor must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services ("DGS") pursuant to Public Contract Code section 2203(b) and is not a financial institution extending twenty million dollars ($20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code section 2203(c) or (d).

To comply with this requirement, please provide your vendor or financial institution name and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of $250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts. (Public Contract Code section 2205.)

OPTION #1 - CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars ($20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

Vendor Name/Financial Institution Bob Barker Company	
By (Authorized Signature) Ryan Pretko	
Printed Name and Title of Person Signing Ryan Pretko, Contract Specialist	
Date Executed 4/4/2016	*Executed in* Fuquay Varina, NC

OPTION #2 – EXEMPTION

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution	
By (Authorized Signature)	
Printed Name and Title of Person Signing	
Date Executed	*Executed in*

APPENDIX I Revised
County of Sacramento Pricing Workbook - Instructions

1. Using the tabs Ntl Pricing Structure and Ntl Pricing Misc, provide a national pricing structure.

2. Based on the national pricing structure provided on the *Ntl Pricing Structure* and *Ntl Pricing Misc* tabs, apply the structure relevant to the County of Sacramento's specific line items on the *SacCty-Clothing*, *SacCty-Sports Bra*, *SacCty-Footwear*, *SacCty-Bedding&Linen, SacCty-Mattress, SacCty-1 Ply Toilet Paper and SacCty-Personal Hygiene Product* tabs.

3. Estimated Annual Required Quantity: Quantities as shown are estimates ONLY. The County does not guarantee to purchase a minimum quantity or to purchase any remaining stock that the vendor may have acquired in support of the contract.

4. This Pricing Workbook has ten (10) tabs (worksheets) including this Instruction. **OPEN / READ EACH WORKSHEET AND ENTER YOUR PROPOSAL.**

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Stenciled Orange Shirt in Sizes								
Medium	190	Each	JTOSNP-M	$ 8.27	$ 6.20	$ 6.20	$ 4.39	$ 834.10
Large	550	Each	JTOSNP-L	$ 8.27	$ 6.20	$ 6.20	$ 4.39	$ 2,414.50
XL	750	Each	JTOSNP-XL	$ 8.27	$ 6.20	$ 6.20	$ 4.39	$ 3,292.50
2XL	778	Each	JTOSNP-2XL	$ 8.27	$ 6.20	$ 6.20	$ 4.39	$ 3,415.42
3XL	685	Each	JTOSNP-3XL	$ 8.27	$ 6.20	$ 6.20	$ 4.39	$ 3,007.15
4XL	480	Each	JTOSNP-4XL	$ 8.27	$ 6.20	$ 6.20	$ 4.39	$ 2,108.96
5XL	305	Each	JTOSNP-5XL	$ 8.66	$ 6.50	$ 6.50	$ 4.69	$ 1,430.45
6XL	330	Each	JTOSNP-6XL	$ 9.08	$ 6.81	$ 6.81	$ 4.69	$ 1,547.70
Stenciled Orange and White Striped Shirt in Sizes								
Medium	135	Each	JTOWSNP-M	$ 8.62	$ 6.47	$ 6.47	$ 4.39	$ 592.65
Large	105	Each	JTOWSNP-L	$ 8.62	$ 6.47	$ 6.47	$ 4.39	$ 460.95
XL	50	Each	JTOWSNP-XL	$ 8.62	$ 6.47	$ 6.47	$ 4.39	$ 219.50

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
2XL	25	Each	JTOWSNP-2XL	$ 9.28	$ 6.96	$ 6.96	$ 4.39	$ 109.75
3XL	25	Each	JTOWSNP-3XL	$ 10.47	$ 7.85	$ 7.85	$ 4.39	$ 109.75
4XL	15	Each	JTOWSNP-4XL	$ 11.02	$ 8.27	$ 8.27	$ 4.39	$ 65.85
Stenciled Orange Unisex Pants in Sizes								
Small - XL	5,740	Pair	TOT-S, TOT-M, TOT-L, TOT-XL	$ 10.45	$ 7.84	$ 7.84	$ 5.67	$ 32,545.80
2XL	1,530	Pair	TOT-2XL	$ 10.45	$ 7.84	$ 7.84	$ 5.67	$ 8,675.10
3XL	895	Pair	TOT-3XL	$ 11.70	$ 8.78	$ 8.78	$ 5.67	$ 5,074.65
4XL	320	Pair	TOT-4XL	$ 11.70	$ 8.78	$ 8.78	$ 5.67	$ 1,814.40
5XL	90	Pair	TOT-5XL	$ 11.70	$ 8.78	$ 8.78	$ 5.67	$ 510.30
Stenciled Navy Blue Unisex Pants in Sizes								
Small - XL	2,700	Pair	TNT-S, TNT-M, TNT-L, TNT-XL	$ 10.45	$ 7.84	$ 7.84	$ 5.67	$ 15,309.00
2XL	185	Pair	TNT-2XL	$ 10.45	$ 7.84	$ 7.84	$ 5.67	$ 1,048.95
3XL	110	Pair	TNT-3XL	$ 11.70	$ 8.78	$ 8.78	$ 5.67	$ 623.70

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
4XL - 5XL	108	Pair	TNT-4XL, TNT-5XL	$ 11.70	$ 8.78	$ 8.78	$ 5.67	$ 612.36
Non-Stenciled Navy Blue Unisex Pants in Sizes								
Extra Small - XL	2,504	Pair	TNT-S, TNT-M, TNT-L, TNT-XL	$ 9.35	$ 7.01	$ 7.01	$ 5.15	$ 12,895.60
2XL	120	Pair	TNT-2XL	$ 9.35	$ 7.01	$ 7.01	$ 5.15	$ 618.00
3XL	36	Pair	TNT-3XL	$ 10.60	$ 7.95	$ 7.95	$ 5.15	$ 185.40
4XL	24	Pair	TNT-4XL	$ 10.60	$ 7.95	$ 7.95	$ 5.15	$ 123.60
Stenciled Unisex White Kitted Short-Sleeve Polo Shirt in Sizes								
Small - XL	5	Each	Z8800WH-SIZ	$ 10.82	$ 8.12	$ 8.12	$ 5.40	$ 27.00
2XL	5	Each	Z8800WH-2XL	$ 12.57	$ 9.43	$ 9.43	$ 6.99	$ 34.95
3XL	5	Each	Z8800WH-3XL	$ 14.20	$ 10.65	$ 10.65	$ 6.99	$ 34.95
4XL	5	Each	Z8800WH-4XL	$ 14.20	$ 10.65	$ 10.65	$ 6.99	$ 34.95
Non-Stenciled Unisex White Kitted Short-Sleeve Polo Shirt in Sizes								
Small - XL	540	Each	Z8800WH-SIZ	$ 9.72	$ 7.29	$ 7.29	$ 4.36	$ 2,354.40

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
2XL	60	Each	Z8800WH-2XL	$ 11.47	$ 8.60	$ 8.60	$ 5.95	$ 357.00
3XL	5	Each	Z8800WH-3XL	$ 13.10	$ 9.83	$ 9.83	$ 5.95	$ 29.75
4XL	5	Each	Z8800WH-4XL	$ 13.10	$ 9.83	$ 9.83	$ 5.95	$ 29.75
Stenciled White Thermal Shirt in Sizes								
XL	5	Each	63-XL	$ 4.72	$ 3.54	$ 3.54	$ 2.70	$ 13.50
2XL	3,000	Each	63-2XL	$ 4.92	$ 3.69	$ 3.69	$ 2.82	$ 8,460.00
3XL	5	Each	63-3XL	$ 5.72	$ 4.29	$ 4.29	$ 2.88	$ 14.40
4XL	3,200	Each	63-4XL	$ 5.88	$ 4.41	$ 4.41	$ 3.07	$ 9,824.00
Non-Stenciled White Thermal Shirt in Sizes								
XL	5	Each	63-XL	$ 3.62	$ 2.72	$ 2.72	$ 2.18	$ 10.90
2XL	5	Each	63-2XL	$ 3.82	$ 2.87	$ 2.87	$ 2.30	$ 11.50
3XL	5	Each	63-3XL	$ 4.62	$ 3.47	$ 3.47	$ 2.36	$ 11.80
4XL	5	Each	63-4XL	$ 4.78	$ 3.59	$ 3.59	$ 2.55	$ 12.75

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
White Tube Sock	500	Dozen	1700-W	$ 8.65	$ 6.49	$ 6.49	$ 4.40	$ 2,200.00
White Ankle Sock	8,260	Dozen	M4595	$ 9.75	$ 7.31	$ 7.31	$ 3.70	$ 30,562.00
Basic White Men's Briefs								
Small	140	Dozen	EBRLS-S	$ 17.25	$ 12.94	$ 12.94	$ 8.41	$ 1,177.40
Medium	750	Dozen	EBRLS-M	$ 17.25	$ 12.94	$ 12.94	$ 8.70	$ 6,525.00
Large	1,030	Dozen	EBRLS-L	$ 17.25	$ 12.94	$ 12.94	$ 9.11	$ 9,383.30
XL	960	Dozen	EBRLS-XL	$ 17.25	$ 12.94	$ 12.94	$ 9.82	$ 9,427.20
2XL	580	Dozen	EBRLS-2XL	$ 20.55	$ 15.41	$ 15.41	$ 10.33	$ 5,991.40
3XL	315	Dozen	EBRLS-3XL	$ 20.55	$ 15.41	$ 15.41	$ 11.17	$ 3,518.55
4XL	185	Dozen	EBRLS-4XL	$ 21.58	$ 16.19	$ 16.19	$ 11.21	$ 2,073.85
5XL	155	Dozen	EBRLS-5XL	$ 21.58	$ 16.19	$ 16.19	$ 12.48	$ 1,934.40
6XL	75	Dozen	EBRLS-6XL	$ 21.58	$ 16.19	$ 16.19	$ 12.80	$ 960.00
White / Off White Women's Panties in Sizes								

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
5	997	Dozen	ELBLS-5	$ 14.27	$ 10.70	$ 10.70	$ 6.20	$ 6,181.40
6	269	Dozen	ELBLS-6	$ 14.27	$ 10.70	$ 10.70	$ 6.20	$ 1,667.80
7	1,289	Dozen	ELBLS-7	$ 14.27	$ 10.70	$ 10.70	$ 6.20	$ 7,991.80
8	222	Dozen	ELBLS-8	$ 14.27	$ 10.70	$ 10.70	$ 6.20	$ 1,376.40
9	760	Dozen	ELBLS-9	$ 14.27	$ 10.70	$ 10.70	$ 7.20	$ 5,472.00
10	112	Dozen	ELBLS-10	$ 18.68	$ 14.01	$ 14.01	$ 7.20	$ 806.40
11	355	Dozen	ELBLS-11	$ 18.68	$ 14.01	$ 14.01	$ 7.20	$ 2,556.00
12	55	Dozen	ELBLS-12	$ 18.68	$ 14.01	$ 14.01	$ 7.20	$ 396.00
13	125	Dozen	ELBLS-13	$ 18.68	$ 14.01	$ 14.01	$ 8.20	$ 1,025.00
Assorted Print (No Solid Colors) Women's Mumu in Sizes								
Medium	160	Each	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Large	80	Each	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
XL	100	Each	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
2XL	100	Each	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
3XL	100	Each	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
4XL	5	Each	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Stenciled White Men's Tee Shirt in Sizes								
Small	5	Dozen	671-S	$ 36.84	$ 27.63	$ 27.63	$ 22.64	$ 113.20
Medium	5	Dozen	671-M	$ 36.84	$ 27.63	$ 27.63	$ 22.64	$ 113.20
Large	90	Dozen	671-L	$ 36.84	$ 27.63	$ 27.63	$ 22.84	$ 2,055.60
XL	1,030	Dozen	671-XL	$ 36.84	$ 27.63	$ 27.63	$ 24.20	$ 24,926.00
2XL	635	Dozen	671-2XL	$ 38.90	$ 29.18	$ 29.18	$ 25.74	$ 16,344.90
3XL	380	Dozen	671-3XL	$ 41.99	$ 31.49	$ 31.49	$ 27.71	$ 10,529.80
4XL	75	Dozen	671-4XL	$ 41.99	$ 31.49	$ 31.49	$ 29.63	$ 2,222.25
5XL	185	Dozen	671-5XL	$ 46.11	$ 34.58	$ 34.58	$ 32.13	$ 5,944.05
6XL	30	Dozen	671-6XL	$ 46.11	$ 34.58	$ 34.58	$ 33.00	$ 990.00

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Non-Stenciled White Men's Tee Shirt in Sizes								
Small	72	Dozen	671-S	$ 23.64	$ 17.73	$ 17.73	$ 16.40	$ 1,180.80
Medium	180	Dozen	671-M	$ 23.64	$ 17.73	$ 17.73	$ 16.40	$ 2,952.00
Large	180	Dozen	671-L	$ 23.64	$ 17.73	$ 17.73	$ 16.60	$ 2,988.00
XL	180	Dozen	671-XL	$ 23.64	$ 17.73	$ 17.73	$ 17.96	$ 3,232.80
2XL	180	Dozen	671-2XL	$ 25.70	$ 19.28	$ 19.28	$ 19.50	$ 3,510.00
3XL	26	Dozen	671-3XL	$ 28.79	$ 21.59	$ 21.59	$ 21.47	$ 549.63
4XL	5	Dozen	671-4XL	$ 28.79	$ 21.59	$ 21.59	$ 23.39	$ 116.95
5XL	5	Dozen	671-5XL	$ 32.91	$ 24.68	$ 24.68	$ 25.89	$ 129.45
6XL	5	Dozen	671-6XL	$ 32.91	$ 24.68	$ 24.68	$ 26.76	$ 133.80
Non-Stenciled Navy or Dark Colors Paper Jumsuit in Sizes								
3XL (Size Fits All)	6,400	Each	3575-3XL	$ 1.79	$ 1.34	$ 1.34	$ 1.19	$ 7,616.00
Non-Stenciled Ash Sweatshirts								

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Small	180	Each	SSGY-S	$ 8.19	$ 6.14	$ 6.14	$ 4.80	$ 864.00
Medium	288	Each	SSGY-M	$ 8.19	$ 6.14	$ 6.14	$ 4.80	$ 1,382.40
Large	288	Each	SSGY-L	$ 8.86	$ 6.65	$ 6.65	$ 4.80	$ 1,382.40
XL	1,008	Each	SSGY-XL	$ 8.86	$ 6.65	$ 6.65	$ 4.80	$ 4,838.40
2XL	504	Each	SSGY-2XL	$ 9.68	$ 7.26	$ 7.26	$ 5.00	$ 2,520.00
3XL	144	Each	SSGY-3XL	$ 11.68	$ 8.76	$ 8.76	$ 5.00	$ 720.00
4XL	60	Each	SSGY-4XL	$ 11.68	$ 8.76	$ 8.76	$ 5.80	$ 348.00
5XL	24	Each	SSGY-5XL	$ 11.98	$ 8.99	$ 8.99	$ 5.80	$ 139.20
Non-Stenciled Navy Shorts								
Small	330	Pair	J618-S	$ 5.93	$ 4.45	$ 4.45	$ 3.66	$ 1,207.80
Medium	400	Pair	618-M	$ 5.93	$ 4.45	$ 4.45	$ 3.80	$ 1,520.00
Large	480	Pair	618-L	$ 5.93	$ 4.45	$ 4.45	$ 3.80	$ 1,824.00
XL	480	Pair	618-XL	$ 5.93	$ 4.45	$ 4.45	$ 3.80	$ 1,824.00

APPENDIX I
County of Sacramento Pricing Workbook - Group 1 Clothing

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
2XL	40	Pair	618-2XL	$ 6.98	$ 5.24	$ 5.24	$ 4.80	$ 192.00
3XL	20	Pair	618-3XL	$ 6.98	$ 5.24	$ 5.24	$ 4.80	$ 96.00
4XL	5	Pair	618-4XL	$ 6.98	$ 5.24	$ 5.24	$ 4.80	$ 24.00
5XL	5	Pair	J618-5XL	$ 6.98	$ 5.24	$ 5.24	$ 6.33	$ 31.65
Group 1 Clothing - Delivery Time (Number of calendar days following receipt of the order)			**7 to 30**	**Group 1 Clothing - Grand Total**				**$326,695.87**

Bob Barker Company, Inc.
Firm Name

Ryan Pretko
Printed Name of Authorized Signer

Authorized Signature

APPENDIX I
County of Sacramento Pricing Workbook - Group 2 Sports Bra

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
White Women's Sports Bra with Sizes								
32	2,412	Each	EBASPLS32	$ 3.58	$ 2.69	$ 2.69	$ 1.49	$ 3,593.88
34	7,468	Each	EBASPLS34	$ 3.58	$ 2.69	$ 2.69	$ 1.49	$11,127.32
36	6,128	Each	EBASPLS36	$ 3.58	$ 2.69	$ 2.69	$ 1.49	$ 9,130.72
38	5,156	Each	EBASPLS38	$ 3.58	$ 2.69	$ 2.69	$ 1.49	$ 7,682.44
40	4,196	Each	EBASPLS40	$ 4.08	$ 3.06	$ 3.06	$ 1.49	$ 6,252.04
42	1,582	Each	EBASPLS41	$ 4.08	$ 3.06	$ 3.06	$ 1.49	$ 2,357.18
44	1,388	Each	EBASPLS42	$ 4.08	$ 3.06	$ 3.06	$ 1.49	$ 2,068.12
46	956	Each	EBASPLS43	$ 4.08	$ 3.06	$ 3.06	$ 1.49	$ 1,424.44
48	424	Each	EBASPLS44	$ 4.08	$ 3.06	$ 3.06	$ 1.49	$ 631.76
50	105	Each	EBASPLS45	$ 4.08	$ 3.06	$ 3.06	$ 1.49	$ 156.45

APPENDIX I
County of Sacramento Pricing Workbook - Group 2 Sports Bra

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
52	105	Each	EBASPLS46	$ 4.08	$ 3.06	$ 3.06	$ 1.49	$ 156.45
54	5	Each	EBASPLS47	$ 4.08	$ 3.06	$ 3.06	$ 1.49	$ 7.45
Group 2 Sports Bra - Delivery Time (Number of calendar days following receipt of the order)				**Group 2 Sports Bra - Grand Total**				**$44,588.25**

Bob Barker Company, Inc.
Firm Name

Ryan Pretko
Printed Name of Authorized Signer

Authorized Signature

APPENDIX I
County of Sacramento Pricing Workbook - Group 3 Footware

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Men's Deck Shoes, Gum-Soled	5	Pair	155WH-SIZE	$ 4.57	$ 3.66	$ 3.66	$ 3.21	$ 16.05
Men's Deck Shoes, High Quality W/Toe Cap	11,000	Pair	355OR-5	$ 7.36	$ 5.89	$ 5.89	$ 4.07	$ 44,770.00
Women's Deck Shoes, Gum-Soled	5	Pair	155WH-SIZE	$ 4.57	$ 3.66	$ 3.66	$ 3.21	$ 16.05
Work Boots with Laces	5	Pair	B625D-SIZE	$ 27.56	$ 22.05	$ 22.05	$ 21.73	$ 108.65
Work Boots with Velcro Closure Straps	5	Pair	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
V-Strap Thongs	2,352	Pair	1800-SIZE	$ 0.71	$ 0.57	$ 0.57	$ 0.49	$ 1,152.48
Disposable Foam Slippers	5	Pair	5005, 5007	$ 0.91	$ 0.73	$ 0.73	$ 0.79	$ 3.95
Slip-On Work Boots	5	Pair	TGPD-SIZE	$ 21.96	$ 17.57	$ 17.57	$ 11.96	$ 59.80
For Eva (Ethyl Vinyl Acetate) Slip-On Shoes	4,500	Pair	EVASTPN-OR-SIZE	$ 5.89	$ 4.71	$ 4.71	$ 2.18	$ 9,810.00

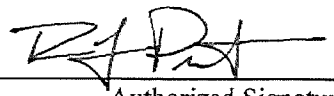
APPENDIX I
County of Sacramento Pricing Workbook - Group 3 Footware

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Canvas Deck Shoe, Navy Sizes (4-16)	11,820	Pair	255NV-SIZE	$ 5.98	$ 4.78	$ 4.78	$ 3.73	$ 44,088.60
Slip-On PVC Sandal, Tan Sizes (6-16)	2,148	Pair	BB888-SIZE	$ 2.69	$ 2.15	$ 2.15	$ 1.39	$ 2,985.72
Group 3 Footware - Delivery Time (Number of calendar days following receipt of the order)				**Group 3 Footware - Grand Total**				**$ 103,011.30**

Bob Barker Company, Inc.
Firm Name

Ryan Pretko
Printed Name of Authorized Signer



Authorized Signature

APPENDIX I
County of Sacramento Pricing Workbook - Group 4 Bedding and Linen

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Bath Towels for Mail Jail and RCCC	4,000	Dozen	41800	$ 44.68	$ 35.74	$ 35.74	$ 23.70	$ 94,800.00
Bath Towel for Probation and RCCC	1,070	Dozen	4250	$ 46.95	$ 37.56	$ 37.56	$ 16.10	$ 17,227.00
Bar Towel for Probation	240	Dozen	41150	$ 10.85	$ 8.68	$ 8.68	$ 6.67	$ 1,600.80
Blanket	4,450	Each	CZ6690GY	$ 6.36	$ 5.41	$ 5.41	$ 4.69	$ 20,870.50
Mattress Cover	2,900	Each	VMC30724	$ 17.95	$ 15.26	$ 15.26	$ 9.77	$ 28,333.00
Cloth Arpon	5,400	Each	WDA4236	$ 1.40	$ 1.05	$ 1.05	$ 1.19	$ 6,426.00
Stenciled Isolation/Suicide Cell Smock	10	Each	505	NO BID	NO BID	NO BID	NO BID	NO BID
Non-Stenciled Isolation/Suicide Cell Smock	100	Each	505	$ 99.95	$ 84.96	$ 84.96	$ 66.90	$ 6,690.00
Stenciled Isolation/Suicide Cell Blanket	10	Each	SB5480	NO BID	NO BID	NO BID	NO BID	NO BID

APPENDIX I
County of Sacramento Pricing Workbook - Group 4 Bedding and Linen

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Non-Stenciled Isolation/Suicide Cell Blanket	95	Each	SB5480	$ 90.75	$ 77.14	$ 77.14	$ 62.17	$ 5,906.15
Group 4 Bedding and Linen - Delivery Time (Number of calendar days following receipt of the order)				**Group 4 Bedding and Linen - Grand Total**				**$ 181,853.45**

Bob Barker Company, Inc.
Firm Name

Ryan Pretko
Printed Name of Authorized Signer

Authorized Signature

APPENDIX I
County of Sacramento Pricing Workbook - Group 5 Mattress

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Mattress	1,650	Each	SSCM30754P	$ 98.21	$ 83.48	$ 83.48	$ 57.50	$ 94,875.00
Mattress for Probation	80	Each	SSCM30754P	$ 98.21	$ 83.48	$ 83.48	$ 57.50	$ 4,600.00
Group 5 Mattress - Delivery Time (Number of calendar days following receipt of the order)				**Group 5 Mattress - Grand Total**				**$99,475.00**

Bob Barker Company, Inc.
Firm Name

Ryan Pretko
Printed Name of Authorized Signer


Authorized Signature

APPENDIX I
County of Sacramento Pricing Workbook - Group 6 One Ply Toilet Paper

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Toilet Tissue, 1-ply, 4.5"x4", Individually Wrapped, Packaged in Corrugated Case	3,000	Case	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Toilet Tissue, 1-ply, 4.5"x4", Individually Wrapped, Packaged in Poly Wrap	3,000	Case	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Group 6 One Ply Toilet Paper - Delivery Time (Number of calendar days following receipt of the order)				**Group 6 One Ply Toilet Paper - Grand Total**				**NO BID**

Bob Barker Company, Inc.
Firm Name

Ryan Pretko
Printed Name of Authorized Signer

Authorized Signature

APPENDIX I
County of Sacramento Pricing Workbook - Group 7 Personal Hygiene Product

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
Comb, 8.5", Rake Style, Black Plastic, 432 per Case	10	Case	COMB-8H	$ 2.70	$ 2.48	$ 2.48	$ 1.83	$ 18.30
Hair & Scalp Conditioner, Bergamot, 12 Oz Each, 12 per Case	50	Case	024	$ 22.25	$ 21.14	$ 21.14	$ 20.64	$ 1,032.00
Body Lotion with Aloe, 14.8 Oz Each, 12 per Case	180	Case	M1245	$ 20.95	$ 19.90	$ 19.90	$ 13.98	$ 2,516.40
Body Wash, Coconut, 1 Gal Each, 4 per Case	190	Case	1905	$ 31.35	$ 29.78	$ 29.78	$ 29.94	$ 5,688.60
Tampon, Super Absorbency, Cardboard Applicator, 500 per Case	10	Case	SBTPX500	$ 66.25	$ 62.94	$ 62.94	$ 45.08	$ 450.80
Toothbrush, Full-Sized, Clear Handle, Nylon Bristle Brush, 30-Tuft, Medium, 144 per Pack, 10 per Case	15	Case	BB28	$ 8.62	$ 7.93	$ 7.93	$ 5.66	$ 84.90
Toothbrush Cover, Ivory Color, 1,440 per Case	5	Case	NTBC	$ 15.37	$ 14.14	$ 14.14	$ 6.75	$ 33.75
Air Freshener, Various Scents, 12 Oz Can, 12 per Case	15	Case	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Toothpaste, Clear Gel, 0.85 Oz Each, 144 per box, 5 per Case	30	Case	MST85	$ 29.02	$ 26.70	$ 26.70	$ 21.13	$ 633.90
Deodorant, Roll-On, 1.5 Oz Each, 96 per Case	70	Case	PPI10150	$ 33.25	$ 31.59	$ 31.59	$ 26.62	$ 1,863.40
Finger Nail Clippers, 6 per Box, 48 per Case	1	Case	PT1	$ 9.15	$ 8.42	$ 8.42	$ 7.70	$ 7.70
Hand Sanitizer, Dispenser Use, 12 Oz Each, 12 per Case	10	Case	9659	$ 70.33	$ 64.70	$ 64.70	$ 69.75	$ 697.50

APPENDIX I
County of Sacramento Pricing Workbook - Group 7 Personal Hygiene Product

Pricing provided on National Pricing sheets must be used to determine pricing provided for County of Sacramento items and will be verified.

Item Description	Estimated Annual Required Quantity	U/M	Vendor ID/Catalog Number	Vendor Catalog Unit Cost	Proposed Discount *as indicated on Ntl Pricing Structure tab*	Other Applicable Discounts *as indicated on Ntl Pricing Misc. tab*	Proposed Net Unit Cost for the County of Sacramento	Proposed Net Extended Cost for the County of Sacramento
A & D Ointment, 4 Oz Each, 72 per Case	10	Case	HC1122	$ 22.95	$ 19.51	$ 19.51	$ 9.15	$ 91.50
Bar Soap, Unscented, Unwrapped, 0.5 Oz Each, 1,000 per Case	1,500	Case	U1	$ 37.49	$ 35.62	$ 35.62	$ 34.50	$51,750.00
Group 7 Personal Hygiene Product - Delivery Time (Number of calendar days following receipt of the order)				**Group 7 Personal Hygiene Product - Grand Total**				**$64,868.75**

Bob Barker Company, Inc.
Firm Name

Ryan Pretko
Printed Name of Authorized Signer

Authorized Signature

APPENDIX I
National Pricing Structure

Instructions: Provide the percentage discount off a verifiable price list for each of the categories listed below. In lieu of a percentage discount off structure, Proposers may propose a National Core List.

Category Description	Proposed Discount
Bedding	
Bedspreads	15%
Blankets	15%
Mattress Covers	15%
Mattresses	15%
Pillows	15%
Pillowcases	15%
Sheets	15%
Other Subcategories:	15%
Mattresses	
Stack Bunks	15%
Institutional Mattress	15%
Suicide Safety Bedroll	15%
Other Subcategories:	15%
Linens	
Shower Curtains	15%
Other Subcategories:	15%
Towels: Wash and Bath Towels	

APPENDIX I
National Pricing Structure

Instructions: Provide the percentage discount off a verifiable price list for each of the categories listed below. In lieu of a percentage discount off structure, Proposers may propose a National Core List.

Category Description	Proposed Discount
Economy Grade White 100% Cotton	20%
Economy Grade White Poly/Cotton Blend	20%
Other Subcategories & Colors:	20%
Clothing, Underwear and Socks	
Uniforms & Jumpsuits	25%
Work Clothes	25%
Outerwear	25%
Activewear	25%
Transport Clothing	25%
Men's Inmate Underwear & Socks	25%
Women's Inmate Underwear & Socks	25%
Socks & Slipper Socks	25%
Release Clothing	25%
Other Subcategories:	25%
Footwear	
Sandals, Shower Shoes & Flip-Flops	20%
Shoes, Oxfords & Boots	20%
Slippers, Step-Ins & Pullovers	20%
Tennis Shoes	20%

APPENDIX I
National Pricing Structure

Instructions: Provide the percentage discount off a verifiable price list for each of the categories listed below. In lieu of a percentage discount off structure, Proposers may propose a National Core List.

Category Description	Proposed Discount
Shoe Accessories	20%
Other Subcategories:	20%
Furnishings: Bathroom and Furniture	
Seating Solutions	0%
Table Solutions	0%
Visitation Stations	0%
Mold Seating	0%
Mirrors	0%
Other Subcategories:	0%
Laundry and Laundry Bags	
Laundry Cart	15%
Laundry Utility Trucks	15%
Laundry Hampers	15%
Laundry Baskets	15%
Kangaroo Cart	15%
Property Bags	15%
Laundry Net or Mesh Bags	15%
Mesh Storage Bag	15%
Strong Box	15%

APPENDIX I
National Pricing Structure

Instructions: Provide the percentage discount off a verifiable price list for each of the categories listed below. In lieu of a percentage discount off structure, Proposers may propose a National Core List.

Category Description	Proposed Discount
Hanging Locker	15%
In-Cell Organizer (Clear & Mesh)	15%
Evidence Storage Bag	15%
Other Subcategories:	15%
Hygiene and Personal Care	
Combs & Hairbrushes	8%
Shampoo & Body Bath	5%
Liquid Soap & Body Lotion	5%
Bar Soap	5%
Feminine Hygiene	8%
Toothpaste & Mouthwash	8%
Disposable Razors & Shaving Cream	8%
Other Subcategories:	8%
Medical Supplies	
Masks & Scrubs	15%
Over-the-Counter Drugs	15%
Pain Relieving Lotions & Creams	15%
Equipment: Sharp Containers, Spill Kits & Misc.	15%
Infection Control Supplies	15%

APPENDIX I
National Pricing Structure

Instructions: Provide the percentage discount off a verifiable price list for each of the categories listed below. In lieu of a percentage discount off structure, Proposers may propose a National Core List.

Category Description	Proposed Discount
Other Subcategories:	15%
Examination Gloves	
Nitrile Gloves	15%
Latex Gloves	15%
Powdered Nitrile Gloves	15%
Powdered Latex Gloves	15%
Other Subcategories:	15%
Recreation	
Recreation & Games: Books, Puzzles, Cards Sports & Games	20%
Batteries	20%
Electronics: Radios, DVD Player & Misc.	20%
Exercise Equipment: Trainers & Benches	5%
Media: Internet, Music & Movies	20%
Office Supplies: Security Pens, Pencils, Sketch Pads & Paper	20%
Other Subcategories:	20%
Additional Categories:	
Commissary:	20%
Drug Testing Kits:	20%

APPENDIX I
National Pricing Structure

Instructions: Provide the percentage discount off a verifiable price list for each of the categories listed below. In lieu of a percentage discount off structure, Proposers may propose a National Core List.

Category Description	Proposed Discount
Patient Restraints & Suicide Prevention Services:	20%
Other categories and their subcategories:	
Officers Only	10%

Bob Barker Company, Inc.
Firm Name

Ryan Pretko
Printed Name
of Authorized Signer

Authorized Signature

APPENDIX I
National Pricing - Miscellaneous

National Pricing Terms:
1. Sales Promotions: In addition to decreasing prices for the balance of the Contract term due to a change in market conditions, a Contractor may conduct sales promotions involving price reductions for a specified lesser period.
2. Prices: Prices shall be firm and include all charges for delivery, inside delivery, freight and pallets as necessary. No fuel or surcharges are accepted. Firm prices/discounts shall include all charges that may be incurred in fulfilling requirement(s) throughout the term of the contract following contract award. Where applicable, pricing shall be determined by applying Proposers discounts to the prices listed on their manufacturer's price lists, retail price sheets, catalogs or by utilizing the reduced net pricing schedule.
3. FOB Destination Freight Prepaid: Prices shall be FOB Destination Freight Prepaid to the delivery location designated. Contractor shall retain title and control of all goods until they are delivered and the Contract of coverage has been completed. All risk of transportation and all related charges shall be the responsibility of the Contractor. All claims for visible or concealed damage shall be filed by the Contractor. The County designee (by location) will assist the Contractor in arranging for inspection.
National Pricing Proposal:
The intent of the awarded contract is to make the Successful Offeror's complete catalog of inmate products and services available to agencies nationwide.
1. Describe the Proposer's complete product and service offering.
Bob Barker Company is offering a variety of percent off of catalog pricing through the National IPA.
2. Describe how pricing for products and services listed above but not listed in the Pricing Workbook will be priced.
Products that are listed above, but that are not listed in the pricing will be priced via the categoty that they fall under's percent off of catalog discount.
3. National Core List – In lieu of providing category discounts, Proposers have the ability to offer a national core list with specific line item pricing. A National Core List provides for the deepest discounts on a variety of products to agencies nationwide. Products in this list should represent the largest annual sales in terms of dollars and/or highest volume in terms of quantity. Pricing on the National Core List shall be provided to all Participating Agencies. If Proposer proposes using a National Core List, provide a seperate Pricing Sheet that identifies the product, manufacturer, unit of measure and unit price. • How many items are being proposed? • How often does the Proposer propose to update this list? • Are there certain products that should be updated more frequently than others?
Bob Barker Company is not offering a National Core List. We are offering a percent off of catalog for a variety of categories.

APPENDIX I
National Pricing - Miscellaneous

4. Customized Core List by Agency - In addition to a National Core List and a Discount off List by Category pricing structure, Proposers may provide customized core lists to agencies. • Describe Proposer's ability to provide customized core lists to agencies. • The number of items Proposer proposes to provide on a customized core list? • How often does the Proposer propose to update customized core lists? • Describe any agency size or volume limitation.
Bob Barker Company is not offering a National Core List. We are offering a percent off of catalog for a variety of categories.
5. Provide details of proposed additional discounts or rebates for volume orders, special manufacturer's offers, minimum order quantity, free goods program, total annual spend, etc.
Bob Barker Company is not proposing any additional discounts other than the percent off of catalog discounts. Dependent upon sales volume, after each year end of the contract, Bob Barker Company is willing to negotiate the percent off of catalog discounts further.
6. The County's expectation is that the proposed pricing shall include delivery to locations indicated in Sacramento County and Participating Public Agencies. Based on your distribution network, explain the impact of such pricing to Participating Public Agencies residing in large metropolitan areas and Participating Public Agencies residing in rural areas. Propose an optimal solution(s) that would provide Participating Public Agencies with the best pricing including freight costs.
All of Bob Barker Company's pricing has a feight rate built into the pricing. This means that no matter where someone will be ordering in the country, we will be able to honor the pricing.
7. Provide your requested payment terms.
Payment terms are Net 30.
8. Ordering Methods and Payment Methods Provide information on any ordering methods - such as electronic ordering or payment via P-Card, or EFT or other criteria which entitle the using agency to additional discounts off on the core lists. If so, please provide the percentage discount.
There is no additional discount for electronic ordering or payment via P-Cart, EFT, or other criteria. The same discount is applied regardless of the payment type.
9. Indicate if payment will be accepted via Credit Card. This payment term shall apply to all purchases and to all payment methods.
Payment will be accepted via Credit Card.

APPENDIX I
National Pricing - Miscellaneous

10. Will a third party be processing the commercial credit card payment(s)? __Yes _X_No
10a. If "yes", indicate the flat fee per transaction $____0___(As allowable, Visa Operating Regulations)
10b. If "no", to above, will consideration be given to accept the card? _X_Yes __No
11. One of the goals of a national contract is to allow agencies to easily audit the price they are paying under a contract. Describe how users across the nation will be able to determine their pricing (including the provision of products, solutions and services) under the national contract using the information contained within the pricing workbook. Describe any regional pricing differences or other factors that will influence an agency's price.
Because the proposed pricing is a percent off of catalog sections, pricing will be availale online. Prices may also be requested to be sent to an end user. Regional pricing does not change due to geographic area.
12. Does Proposer offer an expedited process for emergency orders? Explain the process and any additional fees that may be incurred.
Emergency orders may be requested, but additional shipping charges may apply. Bob Barker Company has the ability to get orders to customers in an expideted time frame, however this will generate a higher shipping charge, and will be forwarded on to the requesting customer.

Bob Barker Company, Inc. Ryan Pretko

Firm Name Printed Name of Authorized Signer Authorized Signature

AGENDA ITEM NO. P.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to accept the donation of two trained canines from the Douglas County Sheriff's Advisory Council to the Douglas County Sheriff's Office. (Undersheriff Elges)

RECOMMENDED MOTION:
Accept the donation of two trained canines from the Douglas County Sheriff's Advisory Council to the Douglas County Sheriff's Office.

FINANCIAL IMPACT:
The donation value of the two trained canines is $29,398.12 ($14,699.06 each). Each canine will be used as part of the Douglas County Sheriff's Office K9 unit. The new vendor, Tarheel Canine, trains the police dogs in police functions, narcotic detection and tracking prior to selling them, saving the Sheriff's Office money in having to train the canines.

BACKGROUND:
The Douglas County Sheriff's Advisory Council has purchased and generously donated these two new canines that will replace two canines that have recently retired from the Douglas County Sheriff's Office K9 unit. The vendor in North Carolina sells police dogs that are pre-trained in police functions, tracking and narcotic detection. This is a great value to the Sheriff's Office saving many hours of intense training in-house.

ATTACHMENTS:
Invoice and Payment for K9s.pdf
Donation Form.pdf

Tarheel Canine Training, Inc.

INVOICE

Trust the Professionals

230 W. Seawell St.
Sanford, NC 27332
Phone: (919) 774-4152
Fax: (919) 776-3151

DATE:	March 6, 2024
Invoice #	3062024
TAX ID #	56-1896334
FOR:	Dual Purpose Narc K9s

BILL TO:
ATTN: Luke O'Sullivan
Douglas County SO
Minden NV 89423

QTY	DESCRIPTION	PRICE	AMOUNT
1 ea	Dual Purpose Narcotic K9 "Dino", No MJ	$14,250.00	$ 14,250.00
1 ea	Tracking Option	$1,500.00	$ 1,500.00
1 ea	Dual Purpose Narcotic K9 "Celia", No MJ	$14,250.00	$ 14,250.00
1 ea	Tracking Option	$1,500.00	$ 1,500.00
			$ -
	2.5% Multi-Dog Discount		$ (712.50)
	*5% Prompt Payment Discount		$ (1,389.38)
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
	*Available if paid within 15 business days of invoice		$ -
			29,398.12
			0.00
			29,398.12
			29,398.12

*Deliver to
1038 Buckeye Rd
Minden, NV 89423

DOUGLAS COUNTY SHERIFF'S ADVISORY COUNCIL 2018

03/13/2024 Tarheel Canine Training Inc.

Date	Type	Reference	Original Amount	Balance Due	Payment
03/13/2024	Bill		29,398.12	29,398.12	29,398.12
		Check Amount			29,398.12

Nevada State Bank Invoice #3062024 29,398.12

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4736622800

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor: Douglas County Sheriff's Advisory Council

Address: confidential **City:** Gardnerville **State:** NV **Zip:** 89460

Description of donation: Two (2) dual purpose police dogs w/ narcotic and tracking training

Donor estimate of current value: $29,398.12

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost:

n/a

Intended use: To be used in the Sheriff's Office K9 unit

Note that any current fiscal year spending of donated funds must be authorized via BOCC resolution

Conditions of acceptance or donor designation: n/a

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department receiving donation: Sheriff's Office

County Representative receiving donation: Captain David Stanley

Deposit GL Account: 101-000 367.102 **GL Account Description:** Donations

Resolution # 20XXR-XXX
(to augment budget and authorize expenditure of donated funds)

BOCC Date 6/20/2024
(required if donation >$10,000 or submitting a resolution)

APPROVED / DISAPPROVED

5/14/2024
Date

Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.
Form Routing: Original to Records Management
cc: Board of County Commissioners (if over $10,000), Finance Department, Receiving Department

AGENDA ITEM NO. Q.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve a contract with Recon Healthcare Services to provide comprehensive health care services and related administration to the Douglas County Jail and inmates from July 1, 2024, through June 30, 2027, for a total cost of $1,966,608 through June 30, 2027, with a Douglas County option to renew for two additional years, through June 30, 2029, for an additional total cost of $1,455,675.21, and authorize Sheriff Coverley to sign the contract. (Undersheriff Elges)

RECOMMENDED MOTION:
Approve a contract with Recon Healthcare Services to provide comprehensive health care services and related administration to the Douglas County Jail and inmates from July 1, 2024, through June 30, 2027, for a total cost of $1,966,608 through June 30, 2027, with a Douglas County option to renew for two additional years, through June 30, 2029, for an additional total cost of $1,455,675.21, and authorize Sheriff Coverley to sign the contract.

FINANCIAL IMPACT:
The total cost to Douglas County for the health care services to be provided is $1,966,608 for the July 1, 2024 through June 30, 2027 initial term. Douglas County has an option to renew the contract for an additional two years through June 30, 2029 for a total additional cost $1,455,675.21 for the two year renewal term.
The cost of the contract for Fiscal Year 2024/25 is $630,000 and is budgeted. The overall increase to the Fiscal Year 2024/25 budget from the Fiscal Year 2023/24 budget for medical services provided by multiple providers is $281,000 and is funded by the elimination of three full-time (FTE) positions.

BACKGROUND:
Recon Healthcare Services is a Nevada Health Care Management group that provides medical services in detention facilities. This health care model provides an off-site Medical Director/Licensed Physician, a Licensed Dentist DMD, a Licensed Psychiatrist, medical staff and Registered Nurses RN or Licensed Practical Nurses on-site for 12 hours a day, seven days per week. Medical screenings, medication administration, pharmaceuticals, medical supplies, laboratory services, and routine imaging will be

included in these medical services. Currently, medical services are available no more than 20 hours a week, 3-4 days per week. Recon Healthcare Services follows all of the National Commission of Correctional Care (NCCHC) Standards, allowing the Sheriff's Office to maintain their NCCHC certification.

ATTACHMENTS:
DOUG COUNTY RHS Contract - (w DC Edits 5-23-24).docx

HEALTH SERVICES AGREEMENT

THIS AGREEMENT ("Agreement" or "Contract") by and between Douglas County, a political subdivision of the State of Nevada (hereinafter referred to as "COUNTY") and Recon Technologies, Inc., a Nevada corporation, doing business as Recon Healthcare Services (hereinafter referred to as "Recon Healthcare Services"), is entered into and effective as of the 1st day of July, 2024 and shall continue for a period of three (3) years until June 30th, 2027 with two (2) optional, one (1) year extension terms, unless earlier terminated pursuant to the terms of this Agreement.

WHEREAS, the COUNTY owns and operates the Douglas County Jail Facility located at 1038 Buckeye Road, Minden, NV 89423 (hereinafter collectively referred to as "Facility"); and

WHEREAS, the COUNTY has the obligation to provide for the health, safety, and welfare of all inmates incarcerated at the Facility; and

WHEREAS, the objective of the COUNTY is to provide for the safe delivery of quality healthcare services to all inmates at the Facility in accordance with applicable law; and

WHEREAS, Recon Healthcare Services is in the business of providing healthcare services for Jail Detention Facilities and desires to provide such services for the COUNTY under the terms and conditions hereof;

NOW, THEREFORE, in consideration of the covenants and promises hereinafter made, the parties hereto agree as follows:

ARTICLE 1: HEALTH CARE SERVICES

1.1 General Engagement. The COUNTY hereby engages Recon Healthcare Services to provide and to arrange to provide for the delivery of medical, dental, and psychiatric care to individuals under the custody and control of the COUNTY and sentenced to or incarcerated at the Facility ("Inmates"), and Recon Healthcare Services hereby accepts such engagement according to the terms and provisions hereof. In the provision of such services, Recon Healthcare Services agrees to meet or exceed all constitutional standards of healthcare while operating in the Facility.

1.2 Scope of General Services. Recon Healthcare Services will provide the Facility with on-site, medical staff for 12 continuous hours per day, 7 days per week, for the term of the Agreement. During this time, Recon Healthcare Services will provide professional medical, dental, psychiatric, and related health care and administrative services for the Inmates, including a program for preliminary screening of Inmates upon arrival at the Facility, a comprehensive health evaluation of each Inmate following admission to the Facility, regularly scheduled sick call, nursing coverage, regular physician visits on site and/or via telehealth, infirmary care, medical specialty services, medical records management, pharmacy services, health education and training services, a quality assurance program, administrative support services, and other services, all as more specifically described hereinafter and in Recon Healthcare Services' Proposal dated January 15th, 2024 (Final Proposal), attached hereto as Exhibit A, which shall be made part of this agreement.

1.3 Services Provided in Accordance with Standards. Recon Healthcare Services shall provide

the services specified herein in accordance with any applicable State and Federal standards. COUNTY agrees that Recon Healthcare Services shall adhere to the standards of the National Commission on Correctional Health Care (hereinafter referred to as the "NCCHC"), and Recon Healthcare Services shall maintain NCCHC accreditation relating to health services in jails for the Facility during the duration of the contract. Accreditation by the American Correctional Association (hereinafter referred to as the "ACA") is not required under this contract.

1.4 Specialty Services. Recon Healthcare Services will provide specialty services (e.g. radiology services, laboratory services, etc.) on site to the extent of clinical possibility. If specialty care is required and cannot be rendered on site, Recon Healthcare Services will make appropriate off-site arrangements for the rendering of such care. The costs of such off-site specialty services shall be the responsibility of Recon Healthcare Services subject to the limits on Recon Healthcare Services' financial responsibility as described in Article 1.9 of this agreement.

1.5 Emergency Services. The COUNTY will be responsible to provide off-site emergency medical care to Inmates, to the extent required, through arrangements to be determined with local hospitals. The COUNTY will provide for ambulance services for emergency circumstances involving Inmates. Routine transfers for off-site non-emergency medical treatment will be the responsibility of the COUNTY. Recon Healthcare Services will provide first aid, emergency medical response to Inmates, visitors, and Facility staff as necessary and appropriate when on site.

1.6 Hospitalization Services. Recon Healthcare Services will arrange for the admission of any Inmate, who in the opinion of the treating physician requires hospitalization and the COUNTY will bear the costs of such Inpatient hospitalization.

1.7 Prenatal Care. Recon Healthcare Services will arrange, coordinate, and be responsible for financial costs associated with the provision of offsite, routine prenatal care, to include doctor's appointments, ultrasounds, and specialty care. Labor and delivery of infants, and any costs arising from hospitalization associated with pregnancy complications, will be addressed pursuant to Article 1.5 and 1.6 respectively of this Agreement.

1.8 Recon Healthcare Services Staffing. Recon Healthcare Services shall provide weekly staffing at the Facility in accordance with the staffing matrix attached hereto as Exhibit B.

1.9 Individual Inmate Cap and Annual Aggregate Cap. With the exception of emergency care, and other outpatient procedures and surgeries not covered under this contract, Recon Healthcare Services will be responsible for off-site charges, which could include outpatient specialty consults, physician fees, off-site dental fees, off-site treatment and diagnostics, contracted laboratory and radiology services, physical and occupational therapy, follow-up physician services, per inmate fees paid to medical specialists (with exception of site healthcare professionals included in staffing plan set forth in Exhibit B) for clinic services, and all other off-site, non-emergency fees for healthcare services rendered to an inmate, up to a cumulative total of $10,000.00 (Ten-Thousand Dollars) per inmate per contract year with a $80,000.00 (Eighty-Thousand Dollars) Annual Aggregate Cap. Such amount is subject to prorating for contract periods that are less than twelve months. Any diagnostic tests (i.e., laboratory, radiology, etc.) performed inside the Facility will not be factored into the Individual Inmate Cap. Recon Healthcare Services will directly pay outside provider and facility's claims for services rendered up to the Individual Inmate Cap. Recon Healthcare Services will make arrangements for all excess to be billed directly to the County by

the third party providing said services.

1.10 Pharmaceutical Services. Except as provided in 1.11, Recon Healthcare Services shall be responsible for providing all prescription and non-prescription medications as well as intravenous solutions that are currently FDA approved in accordance with all local, state, and federal rules, regulations, and laws, unless otherwise noted herein, including those related to mental health such as psychoactive drugs or psychotropics, in addition to those currently being prescribed to the inmate at the time of booking, to a maximum of $80,000 (Eighty-Thousand Dollars) per yearly contract term, which is separate from the Individual Inmate Cap and Annual Aggregate Cap specified in Paragraph 1.9 of this Agreement. Regular prescriptions will be provided within 72 (Seventy-Two) hours of the original physician's order. Recon Healthcare Services will keep a supply of critical medications on site to treat conditions such as cardiac disease, hypertension, seizure disorders, substance withdrawals as well as antibiotics for infection.

1.11 Exceptions to Treatment. In addition to other provisions excluded pursuant to this Agreement, Recon Healthcare Services will not be responsible for any medical testing or obtaining samples which are forensic in nature, except as required by local, state, or federal statute or regulation or by Court Order. Revisions of applicable statute or regulation pertaining to medical testing or obtaining samples, which are forensic in nature, which occur during the term of this Agreement, will be considered a further obligation of Recon Healthcare Services; however, if such revisions result in increased cost to Recon Healthcare Services, the parties agree to discuss same and reimbursement to Recon Healthcare Services. Recon Healthcare Services will not be responsible for costs associated with the transportation of inmates for off- site non-emergency health care treatment. Recon Healthcare Services will not be financially responsible for costs associated with transplants and/or experimental procedures. Recon Healthcare Services will not be financially responsible for any costs incurred after an inmate is released from COUNTY's custody. Recon Healthcare Services will not be responsible for emergency care, or the provision of elective medical care to inmates. Recon Healthcare Services will not be responsible, financially or otherwise, for providing health care services to an infant following birth. Recon Healthcare Services shall not be responsible for arranging or providing an abortion to any Inmate, unless determined to be medically necessary. Recon Healthcare Services will not be responsible for the costs associated with cancer drugs/treatment, Hepatitis C, or factor/hemophilia prescription drugs but will supply said medications as necessary and invoice COUNTY for the costs of same. Additionally, Recon Healthcare Services shall not be responsible for any costs associated with any Medication-Assistance Treatment (MAT) injectable medication(s).

1.12 Non-Covered Medical Services Billing. All external medical services not encompassed by the terms of this contract shall be invoiced directly to the county by the third party providing the services. The County agrees to promptly reimburse all reasonable and necessary medical expenses incurred for said services, provided that the services are deemed essential and are within the scope of non-covered services as outlined in this contract.

1.13 Pre-existing Conditions.

1. For the purposes of this agreement, pre-existing conditions are defined as injuries sustained prior to the commission of a public offense, injuries incurred during arrest for commission of a public offense, or injuries or illnesses that have been treated prior to the inmate being in custody.

2. Coordination for follow-up treatment of pre-existing illnesses or injuries will the responsibility of Recon Healthcare Services. Recon Healthcare Services will be responsible for providing continuity of care and treatment for said pre-existing conditions, to include medication, specialty care, and any other treatment being prescribed to an inmate prior to booking at the facility, unless otherwise listed in section 1.11, and pursuant to sections 1.9 and 1.10 of this agreement. Recon Healthcare Services will not be financially responsible for new treatment options, experimental procedures, surgeries, or any other form of treatment that significantly deviates from the original prescribed treatment unless such treatment is deemed, in the view of Recon Healthcare Services' medical director, as no longer beneficial to the patient and new treatment is necessary to ensure the wellbeing of the inmate.

3. In the event the necessary level of care due to a pre-existing condition escalates while in custody, the provision and payment for such care shall be the responsibility of Recon Healthcare Services to the extent services are rendered on-site. Recon Healthcare Services shall be financially responsible for off-site care related to a pre-existing condition only in accordance with sections 1.5, 1.6, and 1.11 of this agreement.

1.14 Medical Waste. Recon Healthcare Services will be responsible for providing medical waste services for the exclusive use of Recon Healthcare Services and its healthcare professionals, to include, but not limited to, sharps, biological, infectious/hazardous waste mailers/containers and any other materials needed to ensure proper disposal of said waste.

1.15 Change in Standard of Care or Scope of Services. Compensation under Article 9 of this contract reflects the scope of services as finally agreed upon by the parties to this Agreement. Should any new treatments, community standards of care, drug classes or diagnostic tests be mandated by community health care standards, or should the COUNTY request a change in the scope of services, and Recon Healthcare Services' complying with these changes results in an increase in cost to Recon Healthcare Services, coverage of costs related to such changes are not covered in this Agreement and the parties agree to negotiate the price of any increased cost. Prior to such negotiation, Recon Healthcare Services agrees to provide the COUNTY information sufficient to evaluate the scope and necessity of and any increase in cost. In the event the parties cannot negotiate a mutually acceptable cost increase, either party may terminate this Agreement upon 60-days advance notice to the other party.

During the course of the contract, either party may issue requests for changes in the contract to be considered by the other party. This shall take the form of an "Amendment" to the original contract, which, if accepted by both parties, shall be executed in writing as an official change to the contract.

ARTICLE 2: PERSONNEL

2.1 Incorporation of Recon Healthcare Services Proposal. Recon Healthcare Services shall provide medical, psychiatric, dental, nursing, technical and support personnel as necessary for the rendering of health care services to inmates at the Facility as described in Recon Healthcare Services' Proposal attached hereto as Exhibit A, and staffing summary attached hereto as Exhibit

B, and as required by this Agreement.

2.2 Provision of Personnel. Recon Healthcare Services will provide medical, psychiatric, dental, technical, and support personnel necessary for the rendering of health care services to inmates as contemplated herein. The health care staff will be at levels consistent with those identified in Exhibit B of this Agreement. Recon Healthcare Services will make payroll records and time records available to the COUNTY, upon request, to enable the COUNTY to audit compliance with the staffing plan.

A. The staffing pattern as described in Exhibit B shall be required under this Agreement. Should the COUNTY add new locations or services to those covered under this Agreement which result in staffing cost increases to Recon Healthcare Services, Recon Healthcare Services may seek compensation adjustment from the COUNTY, which shall not be unreasonably withheld.

B. Recon Healthcare Services shall retain as many current health care personnel working at the Facility as practicable to help maintain continuity and consistency of the services required by this Agreement. COUNTY shall allow Recon Healthcare Services to conduct on-site interviews and training as necessary.

2.3 Licensure, Certification and Registration of Personnel. Recon Healthcare Services will ensure that all personnel provided or made available by Recon Healthcare Services to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable law. If requested by the COUNTY, Recon Healthcare Services shall provide to the appropriate, designated officer or department a copy of the license, certificate or registration of personnel employed by Recon Healthcare Services.

2.4 COUNTY's Satisfaction with Health Care Personnel. If COUNTY should become dissatisfied with any health care personnel provided by Recon Healthcare Services, or should COUNTY have security or any other concerns about Recon Healthcare Services' employees or contractors, such as their fitness or ability to perform at the Facility, COUNTY will give written notice to Recon Healthcare Services of its reasons for dissatisfaction. Recon Healthcare Services agrees to cooperate with COUNTY and respond to inquiries or complaints about its personnel or contractors, including lack thereof, in a timely manner. Recon Healthcare Services will exercise its best efforts to resolve the problem or concern. If a solution cannot be reached, Recon Healthcare Services will remove the individual according to Recon Healthcare Services' personnel policies or independent contractor agreement.

Recon Healthcare Services agrees to the following restrictions when hiring and assigning personnel to work at the Detention Facility:

A. All Recon Healthcare Services personnel, subcontractors, and agents shall meet minimum standards as determined by COUNTY prior to receiving a security clearance to enter the Facility. If, at any time during the course of their employment or contract engagement, any Recon Healthcare Services employee or subcontractor engages in conduct (either on or off duty) which threatens the security of the Facility or would otherwise render that person ineligible for a security clearance, notwithstanding any other provision of this Agreement, COUNTY reserves the independent right to withdraw that person's security clearance and

shall immediately notify Recon Healthcare Services.

B. Initial and continued assignment of staff and subcontractors by Recon Healthcare Services

shall be subject to approval of COUNTY. All persons employed by Recon Healthcare Services or its subcontractors shall not be deemed to be COUNTY employees by reason of any provision of this Agreement.

C. Recon Healthcare Services shall continuously maintain personnel files (or copies thereof) of all employees assigned to the Facility.

2.5 Staffing Penalties. Should Recon Healthcare Services leave any full time equivalent position vacant (unstaffed) for a period of thirty (30) days or more, Recon Healthcare Services agrees to pay the COUNTY a staffing credit (applied retroactively to the date the vacancy commenced) in the amount of the actual compensation cost of the vacant position. A staffing position shall be deemed filled when Recon Healthcare Services is paying an employee to fill the position. Compensation will be calculated using the hourly rate of the position (including benefits) multiplied by the number of hours that the position is not filled by Recon Healthcare Services. The liquidated damages shall be deducted from the amount owed by COUNTY to Recon Healthcare Services the following month. Recon Healthcare Services will provide a report of unstaffed hours to the COUNTY Project Manager by the 15th calendar day of each month.

2.6 Use of Inmates in the Provision of Health Care Services. Inmates will not be employed or otherwise engaged in the direct or indirect rendering of any health care services.

2.7 Subcontracting and Delegation. In order to satisfy its obligations hereunder, Recon Healthcare Services will engage certain health care professionals as independent contractors rather than as employees, and COUNTY expressly consents to such subcontracting or delegation within the limits specified in Article 2.4(A) above. As the relationship between Recon Healthcare Services and these health care professionals will be that of independent contractor, Recon Healthcare Services will not be considered or deemed to be engaged in the practice of medicine or other profession's practices by these professionals, and Recon Healthcare Services will not exercise control over the manner or means by which these independent contractors perform their professional duties. However, these professional independent contractors shall provide professional insurance as required and specified in Article 10 of this Agreement. Recon Healthcare Services shall provide a copy to COUNTY upon request. Further, any actions/omissions of these independent contractors are still subject to indemnification by Recon Healthcare Services as described in Article 10.3 herein.

2.8 Discrimination. Recon Healthcare Services agrees to abide by the provisions of Title VI and VII of the Civil Rights Act of 1984 (42USC 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age; and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities, or the Nevada Revised Statute (NRS) 613.330 Equal Employment Opportunity.

ARTICLE 3: ACCREDITATION

3.1 Use of Accreditation Standards. Recon Healthcare Services hereby acknowledges and agrees to meet accreditation standards by the NCCHC on behalf of the COUNTY. COUNTY agrees, to the extent permitted by Applicable Law, to facilitate and prioritize Recon Healthcare Services policies and procedures required for continued compliance of said standards.

ARTICLE 4: EDUCATION AND TRAINING.

4.1 Inmate and Staff Health Education. As part of its services, Recon Healthcare Services will provide education materials for Inmates and Deputies at the Facility with the objective of raising the level of Inmate health and health care. The health care education materials will include, at COUNTY'S request, programs in first aid, signs and symptoms of chemical dependency, reactions to medical emergencies, a mental health/suicide prevention program, contagious diseases, and any other programs identified by the Facility or COUNTY.

4.2 County Staff EMR Training. Pursuant to Article 5 of this agreement, Recon Healthcare Services will make every effort to train non-medical COUNTY staff, previously designated and authorized as per COUNTY policy, on the use of Recon Healthcare Services' Electronic Medical Record ("EMR") management system for the sole purpose of afterhours inquiries or to search for medical information any time medical personnel is not available on site. COUNTY agrees to and understands the part-time nature of the medical services being provided, and as such, use/access to the EMR shall not constitute approval, endorsement, or otherwise authorization by Recon Healthcare Services to perform medical services by non-medical staff in the absence of its health care professionals.

ARTICLE 5: REPORTS AND RECORDS

5.1 Medical Records. Recon Healthcare Services will be responsible for maintaining a comprehensive, accurate medical record for each inmate who has received health care services at the facility. This medical record will be maintained pursuant to applicable law and will be kept separate from the inmate's confinement record. A summary of the applicable medical record will be available to accompany any inmate who is transferred from the Facility to another location for off-site services or who is committed permanently or temporarily to another detention facility. Medical records will be kept confidential, and Recon Healthcare Services will follow COUNTY's policy with regard to access by inmates and Facility staff to medical records, subject to applicable law regarding confidentiality of such records. No information contained in the medical records will be released by Recon Healthcare Services except as provided by COUNTY's policy, by a court order, or otherwise in accordance with applicable law. Inmate medical records are and will remain the property of COUNTY.

5.2 Electronic Medical Records. Recon Healthcare Services will implement the keeping of inmate medical records in electronic format using Recon Healthcare Services' preferred electronic healthcare record system. This electronic medical record system will be fully functional no later than day one of the start of provision of services.

5.3 Regular Reports by Recon Healthcare Services to COUNTY. Recon Healthcare Services shall provide to COUNTY, on a date and in a form mutually acceptable to Recon Healthcare Services and COUNTY, monthly and annual reports relating to care and services rendered under this Agreement. Such reports shall be submitted on a regular, periodic, or on an as-requested basis, to be determined by the mutual agreement of Recon Healthcare Services and COUNTY.

5.4 Recon Healthcare Services' Records Available to COUNTY with Limitations on Disclosure. Subject to Article 5.1 and 5.3, Recon Healthcare Services shall make available to COUNTY, at COUNTY's request and at no cost, all records, documents and other papers relating to the direct delivery of health care services to inmates hereunder, to include the delivery of health care services to an inmate that is an issue in any claim or litigation by or against COUNTY, Recon Healthcare Services, or their agents, contractors, or employees. COUNTY understands that many of the systems, methods, procedures, written materials, computer programs and other controls employed by Recon Healthcare Services in the performance of its obligations hereunder are proprietary in nature and will remain the property of Recon Healthcare Services. During the term of this Agreement and after its termination, information and/or documentation concerning this proprietary material may not be used, distributed, copied, or otherwise utilized by COUNTY except as required by law.

5.5 COUNTY's Records Available to Recon Healthcare Services with Limitations on Disclosure. During the term of this Agreement, and for a reasonable time thereafter, COUNTY will provide Recon Healthcare Services, at Recon Healthcare Services' request, COUNTY's records relating to the provision of health care services to inmates as may be reasonably requested by Recon Healthcare Services or as are pertinent to the investigation or defense of any claim related to Recon Healthcare Services' conduct and performance. Consistent with applicable law, COUNTY will make available to Recon Healthcare Services such records as are maintained by COUNTY, hospitals and other outside health care providers involved in the care or treatment of inmates, to the extent COUNTY has any control over those records, as Recon Healthcare Services may reasonably request. Any such information provided by COUNTY to Recon Healthcare Services that COUNTY considers confidential shall be kept confidential by Recon Healthcare Services and shall not, except as may be required by law, be distributed to any third party without the prior written approval of COUNTY.

ARTICLE 6: SECURITY

6.1 General. Recon Healthcare Services and COUNTY understand the importance of security services for the safety of the agents, employees, and subcontractors of Recon Healthcare Services as well as for the security of inmates and COUNTY staff, consistent with a detention facility setting. Accordingly, both COUNTY and Recon Healthcare Services will cooperate with each other in addressing security issues. COUNTY will use reasonable efforts to provide sufficient security to enable Recon Healthcare Services and its personnel to safely and adequately provide the health care services described in this Agreement, however, nothing herein shall be construed to make COUNTY, its deputies or employees a guarantor of the safety of Recon Healthcare Services' employees, agents or subcontractors, including their employees.

6.2 Security Override. In the event that Recon Healthcare Services recommends health care services for any inmate or Recon Healthcare Services recommends that an inmate be sent off-site

for medical services, COUNTY will not interfere or override Recon Healthcare Services' health care recommendations unless legal justification is provided.

6.3 Security During Transportation Off-Site. COUNTY will provide security in connection with the transportation of any inmate between the Facility and any other location for off-site services.

ARTICLE 7: OFFICE SPACE, EQUIPMENT, INVENTORY AND SUPPLIES

7.1 General. COUNTY agrees to provide Recon Healthcare Services with office space, Facility, equipment, and utilities at the Facility sufficient to enable Recon Healthcare Services to perform its obligations pursuant to this Agreement. COUNTY shall be responsible for providing substitute space, if reasonably available and necessary, should Recon Healthcare Services recommend that the designated facilities are inadequate for the purposes hereof or that the designated medical facility become unsafe for any reason.

7.2 Information Technology. Recon Healthcare Services will install, maintain, and support an information technology (IT) infrastructure within the facility. This infrastructure will be utilized only by Recon Healthcare Services' staff and authorized jail staff to support the provision of healthcare services within the facility. Pre-existing COUNTY information technology resources including computers, printers, network accounts, etc. will be discontinued for healthcare staff. In addition, all COUNTY computer equipment will be removed from the work areas of healthcare staff in order for Recon Healthcare Services IT provided equipment to be installed and utilized during the term of this Agreement.

7.3 Delivery of Possession. COUNTY will provide to Recon Healthcare Services, beginning on the date of commencement of this Agreement, possession and control of all supplies, medical equipment, and office equipment in place at the Facility health care unit which are COUNTY's property or in the possession of COUNTY, and detailed in Exhibit C. At the termination of this Agreement, Recon Healthcare Services will return to COUNTY, possession and control of said medical and office equipment, in working order, reasonable wear and tear excepted, which was in place at the Facility's health care unit prior to the commencement of services under this Agreement and detailed in Exhibit C. All medical supplies purchased for the performance of the Agreement shall be the property of COUNTY and shall remain on-site at the termination of the Agreement.

7.4 Equipment. Recon Healthcare Services will be responsible for the cost of new and/or replacement equipment. Recon Healthcare Services will be responsible for ongoing repair and maintenance of all medical and office equipment provided and owned by COUNTY for use by Recon Healthcare Services under this Agreement. Medical and Office equipment, computers, printers and other miscellaneous equipment purchased by Recon Healthcare Services during the term of this Agreement will remain the property of Recon Healthcare Services upon termination of this Agreement.

7.5 General Maintenance Services. COUNTY will continue to provide to each inmate receiving health care services, the same services that it provides to all other inmates at the Facility including, but not limited to, daily housekeeping services, dietary services, building maintenance services, personal hygiene supplies and services, and linen supplies.

ARTICLE 8: TERM AND TERMINATION OF AGREEMENT

8.1 Term. This Agreement shall commence at 12:00 A.M. on July 1st, 2024. The initial term of this Agreement shall be for three (3) years, ending at 11:59 P.M. on June 30th, 2027, with an option for two (2) additional one (1) year extensions at the sole discretion of the COUNTY.

8.2 Termination. Notwithstanding the provisions of Article 8.1, this Agreement may be sooner terminated on the first to occur of the following:

A. Termination for Default. COUNTY shall give notice to Recon Healthcare Services that Recon Healthcare Services has materially defaulted in the performance of any of its obligations hereunder and such default shall not have been cured within thirty (30) days following the giving of such notice in writing, the party giving notice shall have the right to immediately terminate this Agreement.

B. Termination Without Cause. Recon Healthcare Services may terminate this Agreement without cause by providing not less than one hundred eighty (180) days prior written notice to COUNTY. Notice hereunder shall be provided pursuant to Article 11.3 of this Agreement.

C. Termination for Failure to Appropriate Funding. In the event the COUNTY fails to appropriate requisite funds for any reason for any ensuing fiscal year(s) for payment of amounts due under this Agreement, necessitating termination of the Agreement by County, Recon Healthcare Services shall, upon receipt of ninety (90) days advance written notice of termination, agree to hold the COUNTY free from any charge or penalty as a result of the termination, and neither party shall have any further obligation to the other upon the effective date of termination

8.3 Responsibility for Inmate Health Care. Upon termination or expiration of this Agreement, all responsibility for providing on-site health care services to all inmates will be immediately transferred from Recon Healthcare Services to COUNTY.

8.4 Payment for Services Performed. In the event that this Agreement is terminated for any reason, COUNTY agrees to pay Recon Healthcare Services for services actually performed through the date of termination.

ARTICLE 9: COMPENSATION

9.1 Base Compensation. Compensation amounts to Recon Healthcare Services will be made in accordance with Proposal dated January 15th, 2024 (Final Proposal). COUNTY will pay Recon Healthcare Services accordingly for the initial term of the agreement and subsequent yearly renewals, payable in equal monthly installments.

Recon Healthcare Services will bill COUNTY by the first day of the month for which services will be rendered, and COUNTY agrees to pay Recon Healthcare Services on or before the last day of the month in which services are rendered. In the event this Agreement should terminate on a date other than the end of a calendar month, compensation to Recon Healthcare Services will be pro-rated accordingly for the shortened month.

9.2 Renewal Period increase. Yearly base compensation for this Agreement will be subjected to

a 4% increase prior to the commencement of the next yearly term. Other requests for pricing increases shall require written justification from Recon Healthcare Services. Consideration and approval will be at the sole discretion of COUNTY. Requests must be submitted in writing to the COUNTY no less than one hundred eighty (180) days prior to the expiration of the current agreement period.

9.3 Pricing Matrix.

Year 1 (July 1st, 2024 – June 30th, 2025)	$ 630,000.00
Year 2 (July 1st, 2025 – June 30th, 2026)	$ 655,200.00
Year 3 (July 1st, 2026 – June 30th, 2027)	$ 681,408.00
Year 4 – Optional Extension (July 1st, 2027 – June 30th, 2028)	$ 708,664.32
Year 5 – Optional Extension (July 1st, 2028 – June 30th, 2029)	$ 737,010.89

9.4 Changes in the Law. If any statute, rule or regulation is passed, or any order issued, or any statute or guideline adopted or interpretation made, or additional Facility opened, that materially changes the scope of services or increases the cost to Recon Healthcare Services of providing health care services hereunder, Recon Healthcare Services and COUNTY agree to negotiate reasonable additional compensation to be paid by COUNTY to Recon Healthcare Services as a result of such changes. Prior to negotiation, Recon Healthcare Services agrees to provide COUNTY information sufficient to evaluate the scope and necessity of and any increase in cost. If the parties are unable to negotiate a mutually agreeable increase in compensation, either party may terminated this Agreement without further obligation to the other party.

ARTICLE 10: LIABILITY AND RISK MANAGEMENT

10.1 Insurance. COUNTY, its officers, agents, employees and volunteers are to be covered with respect to vicarious liability arising solely and entirely out of the rendering of or failure to render professional services by Recon Healthcare Services and provided that the alleged acts or omissions giving rise to the liability are otherwise covered by the policy.

A. **Deductibles and Self-Insured Retentions:** Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the start of work under this Agreement. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self- insured retention and prior to executing the underlying agreement. Any changes to the deductibles or self-insured retentions made during the term of this Agreement or during the term of any policy must be approved by the COUNTY Risk Manager prior to the change taking effect.

B. **Acceptability of Insurers:** Insurance is to be placed with insurers with a Best's rating of no less than A-. COUNTY, with the approval of the Risk Manager, may accept coverage with carriers having lower Best's ratings upon review of financial information concerning Recon Healthcare Services and insurance carrier. COUNTY reserves the right to require that the Recon Healthcare Services' insurer be a licensed and admitted insurer in the State of

Nevada, or on the Insurance Commissioner's approved but not admittedlist.

C. **Verification of Coverage:** Recon Healthcare Services shall furnish COUNTY with certificates of insurance and with original endorsements affecting coverage required by this agreement. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be on forms approved by COUNTY. All certificates and endorsements are to be addressed to the specific COUNTY contracting department and be received and approved by COUNTY before work commences. COUNTY reserves the right to require complete, certified copies of all required insurance policies, at any time.

D. **Sub-Contractors:** Recon Healthcare Services shall include all independent Sub-contractors as insured under its policies or furnish separate certificates and endorsements for each Sub-contractor. Sub-contractor shall be subject to all of the requirements stated herein.

E. Miscellaneous Conditions:

1. Recon Healthcare Services shall be responsible for and remedy all damage or loss to any property, including property of COUNTY, caused in whole or in part by Recon Healthcare Services, any Sub- contractor, or anyone employed, directed or supervised by Recon Healthcare Services.

2. Nothing herein contained shall be construed as limiting in any way the extent to which Recon Healthcare Services may be held responsible for payment of damages to persons or property resulting from its operations or the operations of any Sub-contractors underit.

3. In addition to any other remedies COUNTY may have if Recon Healthcare Services fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, COUNTY may, at its sole option:

    A. Order Recon Healthcare Services to stop work under this Agreement and/or withhold any payments which become due to Recon Healthcare Services hereunder until Recon Healthcare Services demonstrates compliance with the requirements hereof;

    B. Purchase such insurance to cover any risk for which COUNTY may be liable through the operations of Recon Healthcare Services under this Agreement if Recon Healthcare Services is unable to comply with the insurance requirements, and deduct or retain the amount of the premiums for such insurance from any sums due under the Agreement;

    C. Terminate the Agreement.

4. Recon Healthcare Services shall purchase and maintain in force at all times during the term of this Agreement, insurance with limits not less than indicated below.

A. Commercial General Liability Insurance: The minimum acceptable limits of liability insurance to be provided by such commercial general liability (CGL) insurance shall be as follows:

Bodily Injury/Property Damage Insurance with limits of $1,000,000 for each occurrence and a $2,000,000 general aggregate

Recon Health Care Services shall maintain CGL and commercial umbrella insurance with a total limit of not less than $1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this Agreement. CGL insurance shall be written on ISO occurrence form CG 00 01 12 07 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). COUNTY shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or a substitute providing equivalent coverage and under the commercial umbrella. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to COUNTY. Recon Health Care Services waives all rights against COUNTY and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by CGL or commercial umbrella liability insurance maintained pursuant to this Agreement.

B. Professional Liability Insurance: The minimum acceptable limits of liability to be provided by such professional liability insurance shall be as follows:

- $1,000,000 per claim
- $2,000,000 per annual aggregate per physician/dentist or other contractor insured
- $3,000,000 per annual aggregate for corporate ancillary personnel
- $1,000,000 per claim for any negligent act, error, mistake, or omission, including contractual liability to cover tort liabilities assumed in Article 10.2 and 10.3 of this Agreement.

C. Umbrella (excess liability policy) or additional limits on foregoing risks:

- $1,000,000. CGL, professional liability and employers liability insurance must be scheduled underlying coverage listed on the umbrella/excess liability policy.

5. Workers Compensation Insurance:

A. It is understood and agreed that there shall be no Industrial Insurance coverage provided for Recon Healthcare Services or any Sub-contractor by COUNTY. Recon Healthcare Services agrees, as a precondition to the performance of this Agreement and as a precondition to any obligation of the COUNTY to make any payment under this Agreement to provide COUNTY with a certificate issued by an insurer in accordance with NRS 616B.627 and NRS 617.210. Recon Healthcare Services shall carry and maintain workers' compensation and employers' liability insurance as detailed below. Recon Healthcare Services shall provide a waiver of subrogation endorsement in favor of COUNTY providing protection at least as broad as an unmodified NCCI WC 00 03 13 endorsement, "Waiver of Our Right to Recover from Others." Programs underwritten by any self-insured group require COUNTY'S prior written approval. If Recon Healthcare Services leases employees through an employment management, professional employer organization, or other such company, evidence of insurance must be provided through an alternate employer/leased employee endorsement naming COUNTY on the employment company's workers' comp policy. Workers' compensation limits shall apply as required by any applicable law, regulation or statute. Employers' liability shall include limits not less than $1,000,000 each accident for bodily injury by accident, $1,000,000 each employee for bodily injury by disease; and, $1,000,000 policy limit for bodily injury by disease.

B. Should Recon Healthcare Services be self-funded for Industrial insurance, Recon Healthcare Services shall so notify COUNTY in writing prior to the signing of any agreement. COUNTY reserves the right to approve said retentions and may request additional documentation, financial or otherwise for review prior to the signing of any agreement.

C. Recon Healthcare Services shall maintain workers compensation and employers' liability insurance. Workers' compensation shall meet all statutory requirements of the states in which Recon Healthcare Services operates and provides coverage under this agreement.

D. The employer's liability limits shall not be less than $1,000,000 each accident for bodily injury by accident or $1,000,000 each employee for bodily injury by disease. Recon Healthcare Services waives all rights against COUNTY and its agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the workers' compensation and employer's liability, or commercial umbrella liability insurance obtained by Recon Healthcare Services.

10.2 Hold Harmless. To the fullest extent permitted by law, Recon Healthcare Services agrees to indemnify, defend and hold harmless COUNTY, its agents, officers and employees, from and against all loss or expense, including but not limited to reasonable attorney's fees and expert fees, for personal or bodily injury, including death, and property loss or damage arising out of any wrongful act, negligence, or omission of Recon Healthcare Services, its agents, employees or subcontractors. Recon Healthcare Services will have no obligation to indemnify, defend and hold harmless COUNTY, its agents,

officers and employees for any injury or damage solely caused by the negligence, or omission of COUNTY, its employees or subcontractors. Recon Healthcare Services' obligations pursuant to this provision will not apply to any claim, liability, cost or expense incurred in connection with treatment of any Inmate's injury if such treatment occurred prior to the Inmate's custody by COUNTY or at any time the inmate was outside COUNTY's custody. COUNTY shall promptly notify Recon Healthcare Services of any incident, accident, claim or lawsuit of which COUNTY becomes aware that does or may potentially involve Recon Healthcare Services, and shall fully cooperate in the defense of such claim. Recon Healthcare Services further agrees to indemnify, defend and hold harmless COUNTY, its agents, officers and employees from and against all claims or liability for compensation arising out of injuries sustained by any employee or agent or subcontractor or subcontractor's employee of Recon Healthcare Services. Recon Healthcare Services further agrees to indemnify, defend and hold harmless COUNTY, its agents, officers and employees from and against all claims or liability for compensation arising out of costs, damages, expenses, fines, penalties (including legal fees and costs), or other liabilities, resulting from or related to the creation, use, receipt, storage and/or transmission of Protected Health Information (PHI) under HIPAA, state privacy laws, and/or any other foreign or domestic, federal, state or local law or regulation. Recon Healthcare Services acknowledges sole responsibility for the maintenance and security of PHI and HIPPA protected data. This provision shall survive the termination or expiration of this Agreement.

10.3 Indemnity. To the fullest extent permitted by law, Recon Healthcare Services shall protect, defend, indemnify, and hold harmless the COUNTY, the Douglas County Sheriff, and all County Agencies, including public officials, and employees acting in the course of their employment (the "Indemnified Parties"), from any and all claims, damages, lawsuits, costs, judgments, expenses, attorneys fees, expert fees, and any other liabilities that may arise in any way from Recon Healthcare Services' performance of the this Agreement and including Recon Healthcare Services' employees and agents, provided, however, that Recon Healthcare Services shall have no obligation to indemnify the COUNTY, the Douglas County Sheriff, and/or all COUNTY Agencies, to include any employees, agents or contractors for any losses, damages and/or injury to the extent directly caused by a negligent or intentional act or acts or other omission(s) attributable to the COUNTY or its employees, or for any claim to the extent directly caused by: (1) the COUNTY or its employees preventing an inmate from receiving medical care ordered by Recon Healthcare Services or its agents or (2) failure by the COUNTY or its employees to promptly refer an ill or injured inmate to Recon Healthcare Services for treatment. Recon Healthcare Services' obligation under this Article includes the indemnification of the Indemnified Parties from any and all claims, damages, lawsuits, costs, judgments, expenses, and any other liabilities that may arise from a breach of Recon Healthcare Services' EMR System, and any and all copyright claims, damages, lawsuits, costs, judgments, expenses or liabilities associated with Recon Healthcare Services' use of the EMR System. In settling any claim made against at least one Indemnified Party, Recon Healthcare Services shall use Reasonable Efforts to have any and all Indemnified Parties dismissed as a party rather than have a settlement entered against the Indemnified Parties. "Reasonable Efforts" means, with respect to a given obligation, the efforts that a reasonable person in Recon Healthcare Services' position would use to comply with that obligation as promptly as possible.

10.4 Limited Liability. COUNTY will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Damages for any contract breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Recon Healthcare Services, for the Fiscal Year budget in existence at the time of the breach. Recon Healthcare Services' tort liability shall not be limited.

ARTICLE 11: MISCELLANEOUS

11.1 Independent Contractor Status. The parties acknowledge that Recon Healthcare Services is an independent contractor. Nothing in this Agreement is intended, nor shall be construed to create, an agency relationship, an employer/employee relationship, or a joint venture relationship among the parties.

11.2 Assignment and Subcontracting. Except as provided in Article 2.7, Recon Healthcare Services shall not assign this Agreement, or any of its rights or obligations under this Agreement, without the express written consent of COUNTY, which consent shall not be withheld provided the assignee is a qualified provider of services such as those to be provided hereunder and shall have equal or more financial resources than Recon Healthcare Services. Any such assignment or subcontract shall include all of the obligations contained in this Agreement. The parties hereby agree that various independent contractors serving as medical providers will be utilized in carrying out the obligations contained in this Agreement.

11.3 Notice. Unless otherwise provided herein, all notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand or sent by certified mail, return receipt requested, postage prepaid, and addressed to the appropriate party at the following address or to any other person at any other address as may be designated in writing by the parties:

Recon Healthcare Services:

Carlos L. Bonilla
Administrator
Recon Healthcare Services
3708 Lakeside Dr. Suite 200
Reno, Nevada 89509

With a copy to: CustomerService@ReconHCS.com

COUNTY:

Douglas County Sheriff's Office
1038 Buckeye Road
Minden, NV 89423

With a copy to: Douglas County Under Sheriff at:
RElges@douglasnv.us

Notices shall be effective upon receipt.

11.4 Governing Law and Venue. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. Any litigation arising out of this Agreement shall be brought in a State Court in Douglas County, Nevada and/or in the United States District Courts for the District of Nevada.

11.5 Amendment. This Agreement may be amended or revised if approved by authorized parties, only in writing, and signed by all parties to this Agreement.

11.6 Waiver of Breach. The waiver by any party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

11.7 Other Contracts and Third-Party Beneficiaries. The parties agree that they have not entered into this Agreement for the benefit of any third person or persons, and it is their express intention that the Agreement is intended to be for their respective benefit only and not for the benefit of any non-party who might otherwise claim to be deemed to constitute a third-party beneficiary hereof.

11.8 Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect.

11.9 Force Majeure. Neither party shall be held responsible for any delay or failure in performance, other than payment obligations and provision of medical, dental, psychiatric, and nursing services, to the extent that such delay or failure is caused by fire, riot, flood, explosion, war, strike, embargo, government regulation, civil or military authority, or act of God.

11.10 Effect of This Agreement. This Agreement, including the attachments, and documents previously incorporated herein as the Proposal and Exhibits, constitutes the complete understanding between the parties with respect to the terms and conditions set forth herein and supersede all previous written or oral agreements and representations. To the extent that the language of any proposal, attachment, exhibit, or other incorporated document to this Agreement conflicts with the language of this Agreement, the language of this Agreement shall prevail. This Agreement may be modified only in a writing that expressly references this Agreement and is executed by all of the parties hereto.

11.11 Survival. The provisions of this Agreement pertaining to the obligation to pay for services rendered pursuant to this Agreement shall survive the termination of this Agreement.

11.12 Electronic Medical Records. Recon Healthcare Services will provide its electronic medical records software system ("software") for use in the Facility. Recon Healthcare Services shall maintain ownership of this software and COUNTY shall be entitled to quantitative and select information as required by COUNTY. At the termination or expiration of this Agreement, Recon Healthcare Services shall remove the software. All inmate medical information contained by the software should be provided to COUNTY in some media format acceptable to COUNTY's new provider.

During the term of the Agreement, COUNTY shall keep this software and all information pertaining to it confidential at all times. Furthermore, COUNTY agrees that it will not:

(i) Lease, loan, resell, sublicense or otherwise distribute the software to parties who are not COUNTY governmental entities;

(ii) Permit third-party access to, or use of, the software, except as permitted in within this Agreement;

(iii) Create derivative works based on the software;

(iv) Reverse engineer, disassemble, or decompile the software; or

(v) Remove any identification or notices contained on the software.

COUNTY and/or Facility will notify Recon Healthcare Services in the event either party becomes aware of any unauthorized third-party access to, or use of, the software.

Recon Healthcare Services shall be responsible for providing a firewall, maintenance, backup data, virus corruption, and licenses for this software.

11.13 PREA Compliance. Recon Healthcare Services will maintain compliance with the Justice Department's Prison Rape Elimination Act (PREA) final ruling of May, 2012, and subsequent rulings as applicable, to include staff training, prevention planning, screening, and reporting standards. Recon Healthcare Services agrees to cooperate in all PREA auditing, compliance, and/or certification proceedings engaged in by County.

11.14 Enforcement. In the event any party incurs legal expenses or costs to enforce the terms of this Agreement, each party shall be responsible for its own fees and costs, unless otherwise specified in the language of this Agreement.

11.15 Compliance with Laws. The parties hereto expressly acknowledge that it has been, and continues to be, their intent to comply fully with all federal, state and local laws, Court Orders, rules, and regulations. In the event of any legislative or regulatory change or determination, whether federal or state, that has or would have a significant adverse impact on either party thereto in connection with the performance of its obligations, or should any party be deemed for any reason to be in violation of any statute or regulation arising from this Agreement, this Agreement shall be renegotiated to comply with the applicable provisions of the current law.

11.16 Confidentiality. It is understood that in the course of the engagement established under this Agreement, each party may learn of or obtain copies of confidential or proprietary software, systems, manuals, documents, protocols, procedures, or other materials developed by or belonging to the other party, and not generally available to the public (hereinafter referred to as "Confidential Information"). All Confidential Information shall be and remain the property of the party originally having ownership thereof. Neither party will, without the express written consent of the other party, use the Confidential Information of the other party, except as expressly contemplated by this Agreement, and the receiving party shall cease all use of the other party's Confidential Information upon the termination or expiration of this Agreement. Except as required by law or legal process, each party shall maintain the confidentiality of the Confidential Information provided hereunder, and shall not disclose such information to third parties. This provision shall survive the termination or expiration of this Agreement.

11.17 Compliance with Applicable Laws. Should COUNTY be awarded federal funds of which a portion are used in relation to this Agreement, then Recon Healthcare Services' performance under this Agreement shall be in accordance with the applicable contract provisions for non-federal entity contracts under federal awards required under Appendix II to the Uniform Guidance and

attached hereto as Exhibit D (the "Required Contract Provisions").

IN WITNESS WHEREOF, the parties have executed this Agreement in their official capacities with legal authority to do so.

RECON TECHNOLOGIES, INC DBA, RECON HEALTHCARE SERVICES	DOUGLAS COUNTY, NEVADA
By: Carlos L. Bonilla Position: Administrator	By: Daniel J. Coverley Position: Douglas County Sheriff
Signature Date	Signature Date

EXHIBIT A

Recon Healthcare Services' Final Proposal dated January 15th, 2024.

Medical Services Proposal for Douglas County Detention Facility

Prepared by

Recon Healthcare Services

January 15th, 2024

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Objective

The purpose of this draft is to provide a brief outline of intended medical services to be provided by Recon Healthcare Services to all Douglas County inmates and detainees. This proposal is aimed at individuals with the authority to designate a medical contractor and define the scope of responsibility for providing medical care services for the Douglas County Detention Facility. Our mission shall be that of ensuring that all inmates/detainees receive appropriate and adequate health care services as per the National Commission on Correctional Care (NCCHC) Standards, State of Nevada, and Federal guidelines.

For the purposes of this Proposal, Medical care shall be defined as all legally required and medically necessary services that can be provided by the staff assigned to the detention facility, to include routine health screenings, pharmacy, labs, and coordination of necessary outpatient and inpatient services, mental health, and mental health pharmacy. Emergency outpatient services are not included in this proposal.

Introduction

Recon Healthcare Services is a Health Care Management group that currently provides quality care in the field of Community Health Nursing and facility-centered medical services. Our experience includes the provision of medical services in detention facilities, administration of Home Health Care and Home Nursing agencies, as well as the distribution of medical equipment, medical supplies, and pharmaceuticals. We have been in business since 2006, and throughout the years, we have held many contracts with State and Federal agencies to provide medical care. Recon Healthcare Services fully understands the processes and intricacies of maintaining government accreditations and licensing requirements. We are fully authorized, licensed, and insured to do business in the State of Nevada. We currently work with Nevada Medicaid and Federal Medicare under several of our corporations to provide many quality healthcare services in the community.

Our core values, established since the day we opened for business, remain the same. We have a proven record of exceptional service to our patients. Along our journey, we have experienced many milestones, including the opening of three offices in Northern Nevada, securing several private and state contracts, to include the Lyon and Elko Counties correctional healthcare contracts, as well as being awarded exclusive licenses to provide healthcare services in the rural parts of the state. This steady, conservative growth and the successes we have enjoyed thus far demonstrate our innate ability to plan for and deliver quality care to our customers. We have accomplished said feats with an impeccable track-record while successfully managing increasing costs, lower reimbursements, and coping with ever changing state regulations and federal mandates.

In summary, our track record has been a very successful one, demonstrating not only year after year of pertinent experience, but also far reaching, diverse areas of expertise.

Experience and Qualifications

We are highly experienced in a variety of disciplines relevant to the administration of Health Care services. As a successful health care company with networks spanning correctional healthcare, home health, medical equipment, and medical pharmacy/supplies, we know what it takes to deliver high quality patient care. We currently operate the medical program at Lyon and Elko County's Detention Facilities and have accumulated several years of correctional-healthcare-related experience that provides us with a unique perspective to address issues and develop solutions that translate to cost-savings and improved site operations. We understand the intricacies of accreditations and licensing requirements, both at the federal and state levels.

As a local company that has provided Northern Nevada with many years of service, we are devoted to our neighbors and are fully invested in our communities. We have personally provided services in Douglas County for over 20 years through our sister corporations. Our upper management and corporate officers are local, rooted Nevadans, with many years of active participation in the community, who can better relate to the region's financial and social dynamics. Our company owner, Carlos Bonilla, has personally served the Washoe County Sheriff's office as a reserve deputy for 20 years in addition to his vast healthcare management experience.

Given our expertise in the medical industry and detention settings, our high client satisfaction ratings, and 100% compliance scores from State and Federal accreditation bodies for the past 10 years running, I believe we are uniquely positioned to bring countless improvements and higher standards of service to Douglas County. You can be certain we have what it takes to handle a wide variety of logistic challenges while ensuring strict levels of compliance with the National Commission on Correctional Health Care (NCCHC).

We also realize that the number one concern in our industry is customer care and satisfaction, and it is in this area that we outperform all others. Our ability to run everything locally puts us in a unique position to better manage local contracts. New policies and procedures can be implemented in a fast, more efficient manner to address day to day issues and concerns.

We stand accountable for both positive, and negative outcomes with the ability to make quick changes as deemed necessary to ensure the safety of detainees and to protect our staff, deputies, the County, and the facility. We will focus on building collaborative teams that are innovative, with the goal of benefitting the Douglas County Sheriff's Office and its inmates, while improving on patient care and outcomes. We believe in working with community outreach and community-based programs that help each individual under our care meet their own personal goals.

Our goal is to ensure that every inmate/detainee at the Douglas County Detention Facility receives clinically driven, quality health care services that are based upon best practices and delivered within the scope of the Nevada Board of Medical Examiners, while meeting current goals, standards, and trends in correctional health care as established by the National Commission on Correctional Health Care (NCCHC), Federal, and State guidelines. Should we be awarded the Douglas County Detention Facility contract, we will continue to excel in all aspects of health care.

Staffing

Recon Healthcare Services will provide Douglas County Detention Facility with on-site, medical staff for 12 continuous hours per day, 7 days per week, during the contract term as defined in this proposal. 24/7 continuous care for inmates housed in theBooking/Observation area and “after-hours” medical care will be the responsibility of the County.

Our Nursing staff will be directly responsible for ensuring that each medical department performs at optimal levels. Staff will be implemented and in place within 60 days of contract procurement to address current concerns and facility shortcomings.

Our staffing model will include the following personnel for direct delivery of care:

Medical Director: An off-site licensed physician will be provided to act as the Clinical Medical Authority for the facility. The Medical Director shall be the final authority for all medical decisions and be directly responsible for the clinical care of the inmates. Physician will oversee the nursing staff and be available to treat patients at the facility on a scheduled basis, as necessary.

Doctor of Medicine in Dentistry (D.M.D): A licensed, off-site Dentist will be available to the facility on a part-time/on-call basis to perform dental treatment on detainees with prolonged facility stays (over 6 months), and to address emergency situations requiring immediate pain relief, trauma, or acute oral infections. Onsite dental care is dependent on availability and complexity of procedure.

Psychiatric Care: An established psychiatric provider will assess, evaluate, prescribe, and manage medications for those inmates with mental illnesses. Mental health appointments will be provided as initial evaluations and follow ups. Counseling, group therapy, psychotherapy, cognitive, or other types of ongoing therapy are not included as part of this service.

Registered Nurses (RN’s): Staff will be comprised of Registered Nurses (RN’s) and Licensed Practical Nurses (LPN’s). At least one health care professional will be available on site 7 days per week, 12 hours per shift. Staff will have proper training and experience in detention environment and be familiar with the National Commission on Correctional Health Care (NCCHC) standards of care.

Our pool of Health Care Providers will be complemented by our sister company’s medical staff should the need arise. To ensure we are adequately staffed, we will also be contracting with local and travel nursing agencies to better address employee absences and unexpected vacancies when no other option is available. During shift hours, Recon Healthcare Services will have personnel capable of making basic medical decisions and provide medication administration to inmates.

Scope of Services

1. Screening/Booking and Access to Treatment

Upon arrival at the facility, all detainees will have a brief medical and mental health screening consisting of a questionnaire administered by facility personnel or medical staff when available on site. Once admitted to the facility, and within 24 hours, a comprehensive medical, dental, and mental health assessment will be performed by a Licensed RN. All detainees exhibiting "red flags" during the mental health screening to include suicidal statements, history of suicide attempt, or obvious mental illness will be referred to a Mental Health professional within 24 hours.

Medical assessments performed by the RN will include an initial physical assessment of all superficial injuries, a heart and lung valuation, pregnancy testing, screening for altered mental status, alcohol or drug usage, and pre-existing conditions. If during the assessment, a detainee states that he/she has a medical condition or custody staff/nursing staff suspect a possible medical or mental health diagnosis not otherwise stated by the arrestee, medical staff will make arrangements for the detainee to be seen by the physician or mental health provider as per facility schedule.

All persons will be screened for ADA/disabilities and notification of special requirements (i.e., housing, tier restriction, or needed medical assistant devices) will be given to custody staff/Booking Sergeant. All persons with a stated medical condition that require medications or are under the direct care of a doctor, will be required to sign a release of information for continuity of care. Medical staff will send the request to their primary care physician during business hours and all prescription medications will be verified by the pharmacy dispensing the medications.

Purified Protein Derivative (PPD)/TB screening will be performed for inmates "flagged" during the screening process. When booking outside of business hours or when a nurse is unavailable, booking staff will administer a questionnaire with TB specific symptomatic questions and isolate all detainees suspected of a positive diagnosis. All detainees exhibiting TB symptoms will have a PPD placed before going into general housing. If inmate refuses PPD, the booking sergeant/custody staff will be notified for decision on placement.

COVID-19 screening and testing will be performed on site as per policy to help minimize the exposure and spread of the virus within the facility.

Persons with chronic care issues that are identified during the intake process will be scheduled for a medical exam by the physician within 48 hours.

Persons having unstable vital signs or conditions, exhibiting an impaired neurological or mental status (i.e. confused, disoriented, or incoherent), unexplained seizures or reported loss of consciousness, or a serious head injury resulting from a Motor Vehicle Accident (MVA), pregnancy with labor pains, fluid leakage, or injury to the abdomen, will be immediately referred to the Emergency Room.

All persons identified or suspected of drug or alcohol abuse will be placed on a Detox protocol with initial assessment and treatment beginning while in intake for evaluation of housing requirements and to prevent serious injury or death.

2. Booking/Observation Area

Evaluations of patients needing higher level of care but not requiring hospitalization will be performed by an RN when one is available on site. The Booking/Observation area will be staffed by medical personnel only during normal shift hours and will be used to house inmates that are suffering from short term illnesses, pre-and post-procedural care, post op surgical care, isolation, care of infectious disease processes, and long term and acute care of chronic illnesses.

Detox patients in the first 24-hour period after detention, that have received an initial Clinical Opiate Withdrawal Scale CIWA/COW score >10, or received a CIWA/COW score elevation during the first 72 hours of detox, and those who are also exhibiting unstable vital signs, constant nausea, vomiting, severe tremors, severe paroxysmal sweating, disorientation, extreme tactile disturbances to include Auditory and Visual disturbances, acute anxiety with delirium, severe panic attacks, schizophrenic reactions, and or suicidal ideations or attempts will also be housed in the Booking/Observation area.

Detainees may also be placed in the Booking/Observation area for managing and observation purposes by Detention Facility Custody Staff without a doctor's order but will be limited to a 12-hour observation period. Following this period, the detainee may be sent back to housing or, should his/her condition decline, possible referral to the physician will be considered.

Inmates will be placed in the Observation Unit for continued suicidal statements or suicide attempts. Mental health patients will remain in the unit for observation and will be seen by a Psychiatrist within a 48-hour period before being released back into housing. Only a psychiatrist or other qualified mental health professional can discharge an inmate from mental health observation/suicide watch. Medications may be administered as deemed necessary for patients requiring treatment for previously identified and newly diagnosed mental health disorders.

3. Sick call

Sick call will only be performed when medical staff is available on site. All after-hours, non-urgent sick call requests will be triaged within 12 hours of receiving. Patients will be queued for a doctor's appointment to evaluate all symptoms and prescription of medications within 72 hours. Symptoms that may be handled by an "over the counter (OTC)" medication will be triaged and seen by an RN within 2 hours when medical staff is available on-site. Patients requesting sick call may be called to the infirmary or be seen in the Booking/Observation area based on symptoms stated (i.e., abdominal pain, chest pain, shortness of breath, or vague statements indicating an emergent mental health or medical condition that could result in acute exacerbation or death).

Detainees in general population and segregation units will be required to submit a sick call request. No sick call will be performed at the med cart. Detainees will be financially responsible to the county for sick call services or as indicated by Detention Facility's policies. Detainees will not be denied medical care/treatment due to inability to pay. All sick call requests will be evaluated by the RN on shift. Sick calls requiring a doctor's evaluation and treatment will be addressed by the provider within 72 hours after initial RN encounter and prescribed medications based on possible diagnosis.

4. Segregation housing units

Detainees in segregation, mental health housing, and protective custody will have daily access to health care and sick call. This access will be available, and a request will be documented by a nurse. Segregation rounds will be performed by an RN daily. Deputies may request a sick call evaluation on patients' behalf.

5. Chronic Care

Detainees identified during intake process as having a chronic care condition (i.e. hypertension, COPD, diabetes, HIV, seizure disorder, asthma, high cholesterol, TB, and major mental illness), will be seen by a health care provider (HCP) within 7 days, and then monthly monitoring thereafter for the period of stay. Monthly monitoring may be performed by an RN/APRN, LPN, or PA as deemed necessary by the HCP. Treatment and monitoring of chronic conditions/withdrawals and detainees currently under HCP care for injuries, ailments, and acute medical conditions will be evaluated and monitored by an RN.

6. Medication Administration

Medications will be administered to inmates by medical staff when on site, in housing units, as prescribed by a Health Care Provider (HCP) and following all facility regulations and standards. Should medications be given outside the allotted time frame, or outside nursing shifts, said medications will be delivered and administered as deemed necessary by the jail staff.

Unexpected delays for the administration of medication will be handled on an individual basis with the collaboration of the facility staff, housing unit sergeant, and medical staff.

7. Pharmaceuticals

NCCHC's best practices state that medication services commensurate with current community practice. Recon Healthcare Services will administer medications through an EMR computer-based program that is kept and updated individually for each inmate staying at the detention facility. We account for all medications, weekly cart checks, expired medications, and stock replenishing. Recon Healthcare Services will be responsible for the purchasing and ordering of all pharmaceuticals, to include those related to mental health such as psychoactive drugs or psychotropics, up to $80,000.00 annually. Recon Healthcare Services will provide for continuity of medications and prevent running out of prescribed medications by having a Backup Local Pharmacy for emergency medications and other narcotics not obtained through the contracted delivery system.

All narcotics, sharps, and highly abused medications will be kept and accessed through a medication control system to enforce accountability.

All health care professionals will provide Protocol orders for patients needing “Over the Counter” (OTC) medications to treat common ailments. These medications will be administered by a nurse for a maximum of 10 days. Any OTC needed for more than 10 days will require a physician visit to evaluate patients’ symptoms and needs.

8. Medical Supplies, Emergency Medical Equipment, and Miscellaneous

Recon Healthcare Services will provide the facility with all the necessary medical equipment, both specialized and Durable Medical Equipment (DME), dental equipment, and medical supplies needed to perform all necessary medical duties as per this proposal. Recon Healthcare Services will use medical equipment already in place at the facility to reduce costs associated with the purchase of new equipment. Maintenance, routine inspections, and replacement of all equipment, both county and company owned, shall also be the responsibility of the company.

All company-owned equipment, both medical and administrative, is cataloged and kept separate from jail equipment, ensuring the clear distinction and effective management within the facility. The Catalog shall address the following requirements:

- Identification and Labeling: Each piece of equipment is identified and labeled with a unique identifier or barcode that corresponds to its operational category.
- Ownership and Responsibility: The catalog clearly designates whether a piece of equipment is the property of the jail facility or the healthcare company. This ownership distinction ensures accountability and responsibility for maintenance and compliance.
- Location Tracking: The catalog records the physical location of each piece of equipment within the facility, allowing for easy retrieval and monitoring.
- Maintenance and Servicing: It includes information on maintenance schedules, service history, and any required repairs, ensuring that equipment remains in good working condition.
- Security Measures: Security protocols for accessing and handling equipment are documented in the catalog to safeguard sensitive and restricted items.
- Access Control: The catalog may include a list of authorized personnel who have access to specific equipment, helping to prevent unauthorized usage.

All Emergency Medical Equipment, except for first aid kits and defibrillator units throughout the facility, will be the responsibility of Recon Healthcare Services. The upkeep and maintenance of county owned emergency medical equipment shall continue to be the responsibility of the county. Nurse and provider emergency response bags will be supplied and maintained by RHS medical personnel.

Disposal of all medical waste, including infectious or hazardous waste, and all costs associated with the removal of such waste shall be the responsibility of Recon Healthcare Services.

Computers, printers, copiers, and all other office equipment as well as supplies for the operation of the same, e.g., toner, paper, etc., will be the responsibility of Recon Healthcare Services but may use county office equipment already in place. Upon contract procurement, Recon Healthcare Services will install its own local area network, network devices, and computers for the exclusive use of its staff during normal

operations. County network and computers shall only be accessible by RHS authorized personnel and only in a manner previously approved by command staff.

9. Laboratory Services

Recon Healthcare Services will provide inmates with required labs to treat or diagnose ailments, infections, or other disorders while in detention. Laboratory draws will be performed by regular medical personnel on a day-to-day basis. Recon Healthcare Services is fully licensed under State's CLIA program to provide standard lab testing onsite.

LabCorp is contracted for the evaluation of complex labs and those requiring specialized equipment. Medical staff will collect specimens on-site and coordinate with LabCorp for daily pickups. Medical personnel will be responsible for receiving and incorporating lab results into inmate's medical record for provider review.

Toxicology labs used to gather criminal evidence, determine blood alcohol content, opiates, or other court evidence will be the county's responsibility or be provided by Recon Healthcare Services at an additional cost to account for court processes.

10. Routine Imaging

Recon Healthcare Services will provide the Detention Facility with a mobile imaging unit for non-emergency care and routine imaging services such as x-rays and ultrasounds. Basic imaging will be provided on-site, with a provider's order, and within 24 hours of referral based on urgency of symptoms. Results and interpretations will be uploaded to patient's charts and be made available to provider in a timely manner.

11. Emergency Response

Recon Healthcare Services (RHS) has a plan and procedures in place to address medical emergencies involving inmates, facility staff, or visitors. We shall see to the provision of uninterrupted medical emergency response to minimize the potential health consequences of incidents causing injury or acute illness.

Medical personnel, to include nurses and LPNs, are qualified as first responders, trained to assess the situation, and quickly identify the patient's needs. All Medical Emergency Response (MER) equipment is properly maintained and inspected annually by our medical staff, to include MER bag with the necessary equipment to handle most medical emergencies. Inspections are performed and recorded annually as per company policy.

When alerted of a medical emergency, the RN shift lead or housing unit nurse/LPN will immediately report to the location. If needed, EMS notification will continue with custody's chain of command based

upon supervising RN's decision. Infirmary RN/LPN will set up possible needed area, equipment, and supplies while awaiting emergency services.

Staff will quickly assess the patient's condition and provide appropriate care, including basic life support (BLS) and advanced life support (ALS) as needed. This includes checking vital signs such as pulse, blood pressure, respiratory rate, and oxygen saturation. Responding medical personnel will provide oxygen if necessary and start CPR if the individual is unresponsive and not breathing.

Medical staff will communicate the patient's condition and needs to the appropriate healthcare providers and emergency personnel. This includes calling for additional help and providing clear and concise updates on the patient's condition to the responding team. All incidents will be documented, to include all actions taken during the emergency response and the patient's condition at the time of and after the emergency.

12. Special Diets

The handling of special diet requirements in a jail setting involves a structured process to ensure the nutritional needs of inmates are met while adhering to security and budgetary constraints. Recon Healthcare Services understands this process and places great emphasis on a coordinated approach to meet inmate and facility's expectations.

Inmates with specific dietary needs, such as allergies, medical conditions, or religious restrictions, are identified during the intake process or through medical assessments. Our medical staff will evaluate each inmate's dietary requirements and provide the necessary documentation to support special diet requests. Medical staff reviews and verifies all allergies claims by performing medical testing to ensure the legitimacy of the request.

Documentation is provided to the facility's food service department as per County's policy, so they are able to prepare meals based on the guidance provided by the medical staff.

Inmates' dietary needs are regularly reviewed by medical staff to ensure that the special diet plans remain accurate and up to date. Adjustments are made as necessary based on changes in an inmate's medical condition or dietary requirements.

All special diet accommodations are made in compliance with relevant laws and regulations, including those related to religious dietary practices. Properly managing special diet requirements is not only essential for the health and well-being of inmates but also for maintaining order and safety within the facility.

13. Continuity of care and Outpatient Services Coordination

Recon Health Services (RHS) recognizes the critical importance of continuity of care and the accuracy of the inmate's medication profile inside and outside the facility. We are committed to working with

various stakeholders, including outside medical/mental health facilities, area hospitals, other detention facilities, and local agencies, to ensure that inmates receive high-quality healthcare services and seamless transitions throughout their incarceration journey.

Hospitals and Outpatient Facilities

In cases requiring hospitalization, RHS will follow facility's procedure for secure and coordinated transfers of inmates to local hospitals. Our medical staff will collaborate with intake and discharge planners to ensure that inmates receive timely and comprehensive medical care while maintaining detention protocols. Specialty medical care, such as pregnancy imaging services, labor and delivery, therapies, and other advanced medical imaging will be arranged at outpatient facilities.

Recon Healthcare Services has protocols in place for promptly sharing medical records and treatment plans to maintain continuity of care.

Primary Providers

Similarly, we work closely with inmate's primary care providers and third-party mental health professionals to ensure inmates receive the appropriate care while in the facility, and their outside treatment plans are integrated into their medical records.

Pre-Release/Post-Release Programs

Recon Healthcare Services will work and collaborate with Pre-Release Programs to facilitate the seamless transition of inmates back into the community. We will provide medical records, treatment summaries, and medications to support post-release healthcare continuity.

Medical Records Transfer

For inmates transferring in or out of the facility, Recon Healthcare Services will ensure the secure transfer of medical records, medication formularies, and treatment plans. We will maintain clear communication with receiving facilities to guarantee the continuity of care.

Formulary Balance

Recon Healthcare Services will maintain an updated formulary to account for outside prescriptions and medications issued by other facilities during inmate incarceration. The formularies will be regularly reviewed and updated to ensure accuracy.

14. Discharge planning

Effective discharge planning can increase positive medical outcomes, help in recovery, ensure medications are prescribed and given correctly, and adequately prepare the inmate for self-care after discharge. When on site, medical staff will be accountable for discharge planning for inmates transferring to another facility or program.

The discharge planner will obtain all pharmaceutical orders from the Health Care Professional for a supply of medications to be administered during transport or until the receiving facility has enough time to evaluate patient's current diagnosis and treatment plan. The medication supply will provide for no more than a 10-day period unless other arrangements are made. The discharge planner will notify the

required community services or agencies of patients' treatment needs for continuity of care. Medical Discharge will consist of discussion and planning of the following considerations:

- where and how a patient will get care after discharge;
- instructions on self-care of medical condition;
- what the patient and his/her support group can do to facilitate recovery;
- particular healthcare problems that might occur in the new care setting;
- dispensing of medications and instructions;
- arranging for necessary equipment or supplies in preparation for activities of daily living;
- resources available to cope with and manage one's illness;
- resources that are available to help with costs of care;
- referral to community services as appropriate.

Policy and Procedures

Upon contract procurement, Recon Healthcare Services will review Policy and Procedures already on-site to ensure compliance with our medical standards. Policies and Procedures will be updated as deemed necessary to guarantee the safety of detainees and to ensure that nursing procedures and protocols meet State and Federal guidelines. Policies and Procedures will be reviewed annually and updated as needed.

Policy and Procedure in-services will be part of staff training and will be conducted annually to ensure staff is up to date with new changes.

Accreditation

Recon Healthcare services will assist in the continuing accreditation of the Douglas County Detention Facility by the National Commission on Correctional Care (NCCHC) or any other third-party accreditation company chosen by the County.

Training

Recon Healthcare Services is an employee-oriented organization. We believe our employees are our greatest asset. With this in mind, we have developed a training plan that will focus in acquiring more knowledge through simulated exercises, computer based training, and hands-on experience that is geared towards Correctional Health Care. Continuing Education is of great importance and our management staff will dedicate vast resources to outgoing training so that each Employee can meet the needs of the facility.

All personnel will be trained to recognize and identify mental illnesses and possible suicide ideations. Training will be provided to all staff in suicide prevention and crisis response.

Emergency Medical services and first aid training may be provided and documented annually.

All medical personnel will be trained and be able to screen for risk of sexual victimization and abusiveness as per PREA (Prison Rape Elimination Act) guidelines. All staff will be trained on how and who to notify if he or she believes there is reasonable suspicion of physical or sexual abuse of a detainee while staying at the facility.

By providing each employee with the knowledge, skills, and experience needed to meet the demands of Correctional Nursing, the facility will see a decrease in negative outcomes that jeopardize the safety of both detainees and staff.

Training plans or other specialized education in correctional healthcare will be made available to Douglas County facility personnel and deputies at county's request.

Inmate training and education will be provided in the form of health care provider encounters, discharge planning instructions for inmates being treated for chronic or newly diagnosed conditions, , and during sick call as applicable.

Patient confidentiality and HIPAA

All medical staff will be trained and educated on HIPAA and NCCHC policies regarding confidentiality of medical records.

All Medical staff will be held accountable under HIPAA policies while working at the facility and in the community. Recon Healthcare Services has ZERO tolerance for HIPPA and Patients' rights transgressions.

Medical Records

Recon Healthcare Services will provide the county with an Electronic Medical Records (EMR) management platform for administration of inmate/detainee's medical information and medical charting. Access to the EMR will be provided to county as needed while observing HIPAA guidelines and patient confidentiality.

Billing of Medical Services

Medical billing services are not part of this contract. The county will be responsible for billing of medical services in order to recoup costs associated with providing medical care to inmates/detainees when applicable. Billing and inmate's insurance/payment information will be collected during admission and as part of the health care assessment and will be available to the county upon request.

Miscellaneous

Recon Healthcare Services will provide Healthcare Management services to include utilization and risk management services to control costs, assess appropriateness, and use evidence-based criteria and guidelines in the provision of medical services during the contract term.

Reporting will be available to the county in the form of yearly and quarterly costs, utilization of medical services, provider encounters, and other statistical data.

Recon Healthcare Services will adhere to jail security standards and policies and procedures. At no point will inmates be allowed to assist in providing health care services to other inmates or be used to provide clerical supports.

Term of Contract

Recon Healthcare Services expects the initial contract period to be in place for three (3) years with an optional two (2) one (1) year extensions. If during this period, Douglas County shows just cause to terminate the contract (i.e., failure to provide Medical services to standards of contract, State, or Federal guidelines, or failure to fully disclose monthly/quarterly reporting and accountability of quality measures and reports as requested by Douglas County Detention Facility), Recon Healthcare Services will release Douglas County and all associated parties requesting termination of services of any and all liability.

Cost / Pricing

Based on medical services detailed in this proposal, Recon Healthcare Services has calculated the cost of the contract to be $630,000.00 for the first contract year. The total cost of the contract reflects the provision of part time medical services for up to 100 inmates. Special consideration will be given to the facility for unexpected overage not to exceed 20 percent of maximum. However, should census exceed 120 inmates for 3 months in a row, Recon HealthCare Services shall reserve the right to renegotiate the contract accordingly. A standard yearly rate increase of 4% will be added to the cost of the contract in order to mitigate the ever-rising costs of services and account for the cost/probability of wages, the needs of the facility, inmates, and staffing. Other costs might be renegotiated as well based on usage of services and upon budget evaluation.

EXHIBIT B

Recon Healthcare Services Staffing for Douglas County,	
Position Title	FTE
Health Services Administrator (RN) (off site)	0.300
DON (RN) (Off site)	0.200
Medical Director (Per Diem)	0.100
NP/PA Clinic (Per Diem)	0.300
Intake Nurses (RN) - Medical/Mental Health	0.500
Intake EMT	0.000
Charge Nurse (RN)	1.000
Registered Nurse (Sick Call)	0.500
AC-4 Nurse (LPN)	0.000
Mental Health Professional	0.000
Psych RN	0.300
Discharge Planner	0.200
Psychiatric NP	0.300
Administrative Assistant/Compliance (Off Site)	1.000
Medical Assistant/Phlebotomist	0.000
Dentist (Per Diem) (Off Site)	0.150
Dental Assistant (Per Diem) (Off Site)	0.150
Medication Nurses (RN, LPN)	0.500
OB/GYN Clinic	0.000
Night Shift	
Intake Nurses (RN) - Medical/Mental Health	0.000
Intake EMT	0.000
Charge Nurse (RN)	0.000
Medication Nurses (LPN)	0.000
AC-4 Nurse (LPN)	0.000

Total FTEs 5.500

EXHIBIT C

County Medical Equipment Inventory List

(PENDING)

EXHIBIT D

Required Contract Provisions Incorporated by Reference

Appendix II to Part 200 — Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at $150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of $10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141- 3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work

Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and sub grants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

END OF CONTRACT

AGENDA ITEM NO. R.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve **Resolution 2024R-065** increasing the budget authority in the Douglas County Sheriff's Office Restricted/Assigned Use Donation Accounts by $6,061 from community donations. (Undersheriff Elges)

RECOMMENDED MOTION:
Approve Resolution 2024R-065 increasing the budget authority in the Douglas County Sheriff's Office Restricted/Assigned Use Donation Accounts by $6,061.00 as presented.

FINANCIAL IMPACT:
Budgetary authority will be added to each fund as noted.

BACKGROUND:
The community has very generously donated to the Sheriff's Office programs this period. These donations have been summarized by the fund that they have been donated to for the period of April 1, 2024, to May 24, 2024, and Resolution 2024R-065 increases the budget authority for the Sheriff's Office to use these funds as intended. NRS 354.598005 allows for and provides guidelines to local governments to augment, or increase, their budgets if resources actually available during the budget period exceed those estimated. As defined in NRS 354.493, a budget augmentation is a “procedure for increasing the appropriations of a fund with the express intent of employing previously unbudgeted resources of the fund for carrying out the increased appropriations.”

ATTACHMENTS:
Resolution 2024R-065 Donations April 1,2024 - May 24, 2024.pdf
Sheriff's General Donations April 1,2024 - May 24, 2024.pdf
Explorer Program Donations - April 1,2024 - May 24, 2024.pdf
K9 Donations - April 1,2024 - May 24, 2024.pdf

RESOLUTION NUMBER 2024R-065

RESOLUTION AUGMENTING DOUGLAS COUNTY SHERIFFS OFFICE
2023-24 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues or expenditures to the County as follows:

Revenue		
101-000 341.190	Restricted Donations Explorers	550
101-000 367.109	Donations - Sheriff K9 Program	3,171
101-000 367.102	Donations - General	2,340
	TOTAL REVENUES	6,061
Expenditures		
101-997 550.190	Restricted Donations Explorers	550
101-997 550.160	Assigned Use - Sheriff K9 Program	3,171
101-997 550.090	Assigned Use - Sheriff Donations	2,340
	TOTAL EXPENDITURES	6,061

NOW, THEREFORE, BE IT RESOLVED, that the 2023-24 Fiscal Year budget is herein approved.

Amended, this 20th day of June, 2024

VOTE:

Ayes Commissioners:

_____

_____

_____

_____

_____

Nays Commissioners:

_____

_____

_____

Absent Commissioners:

_____

_____

_____

_____
Wesley Rice, Chairman
Board of County Commissioners

ATTEST:

_____
Amy Burgans, Clerk/Treasurer

Donations - General Donations 4/1/24 - 5/24/2

G/L Date Range 04/01/24 - 05/24/24
Include Sub Ledger Detail
Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	101-000 367.102 Donations							Balance To Date:	($149,655.62)
04/11/2024	2024-00002559	JE	RA	Deposit - Valley 4/11/2024	Collections			1,260.00 ✓	(150,915.62)
04/11/2024	2024-00002559	JE	RA	Deposit - Valley 4/11/2024	Collections			1,080.00 ✓	(151,995.62)
04/18/2024	2024-00002621	JE	RA	Deposit - Valley 4/18/2024	Collections			25,000.00 ✗	(176,995.62)
						Month **April 2024** Totals	$0.00	$27,340.00	($176,995.62)
						Account **Donations** Totals	$0.00	$27,340.00	($176,995.62)
						Department **Revenue** Totals	$0.00	$27,340.00	
						Fund **General Fund** Totals	$0.00	$27,340.00	
						Grand Totals	$0.00	$27,340.00	

Less Donation taken to BOCC 5/16/24 <25,000>*

4/1/24 - 5/24/24 Total $2340.00

1,260.00#
1,080.00+

002

2,340.00*

PAYMENT DATE
04/11/2024

COLLECTION STATION
Treasurer Counter

RECEIVED FROM
DCSO 4/11 Kylie

DESCRIPTION

DOUGLAS COUNTY
POB 218
MINDEN, NV 89423

BATCH NO.
2024-00003481

RECEIPT NO.
2024-00039898

CASHIER
Melissa Allmett

ENTRY DATE
04/11/2024 02:44:32 PM

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
101 000 367 102	Donations-Deferred 101 101.000 Cash $1,260.00 101-000 367.102 Donations $1,260.00	$1,260.00

Payments:

Type	Detail	Amount
Cash		$1,260.00

Total Cash	$1,260.00
Total Check	$0.00
Total Charge	$0.00
Total Wire	$0.00
Total Other	$0.00
Total Remitted	$1,260.00
Change	$0.00
Total Received	$1,260.00

Total Amount: $1,260.00

Customer Copy

Printed by: Melissa Allmett

04/11/2024 02:44:45 PM

DOUGLAS COUNTY

Tax ID# 88-6000031

DONATION ACCEPTANCE FORM

Name of Donor: Misc - No Shave February

Address: DCSO City: State: Zip:

Description of donation 1: Cash

Donor estimate of current value: $1260

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: General Donation

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Gaby George

Deposit Account Code: 101-000 367.102 Donations

APPROVED / DISAPPROVED

4/11/24
Date

David J. Corneley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.

Budget augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management

Cc: Board of County Commissioners, Finance Department, Receiving Department

PAYMENT DATE
04/11/2024

COLLECTION STATION
Treasurer Counter

RECEIVED FROM
DCSO 4/11 Kylie

DESCRIPTION

DOUGLAS COUNTY
POB 218
MINDEN, NV 89423

BATCH NO.
2024-00003481

RECEIPT NO.
2024-00039899

CASHIER
Melissa Allmett

ENTRY DATE
04/11/2024 02:46:28 PM

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
101 000 367 102	Donations-Deferred 101 101.000 Cash $1,080.00 101-000 367.102 Donations $1,080.00	$1,080.00

Payments:

Type	Detail	Amount
Cash		$1,080.00

Total Cash	$1,080.00
Total Check	$0.00
Total Charge	$0.00
Total Wire	$0.00
Total Other	$0.00
Total Remitted	$1,080.00
Change	$0.00
Total Received	$1,080.00

Total Amount: $1,080.00

Customer Copy

Printed by: Melissa Allmett

04/11/2024 02:46:37 PM

DOUGLAS COUNTY

Tax ID# 88-6000031

DONATION ACCEPTANCE FORM

Name of Donor Misc - No Shave March

Address: DCSO City: State: Zip:

Description of donation 1: Cash

Donor estimate of current value: $1080

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: General Donations

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Gaby George

Deposit Account Code: 101-000 367.102 Donations

APPROVED / DISAPPROVED

6/11/24
Date

David J. Corley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.

Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management

Cc: Board of County Commissioners, Finance Department, Receiving Department

Donations - Explorer Program 4/1/24 - 5/24/2

G/L Date Range 04/01/24 - 05/24/24
Include Sub Ledger Detail
Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	101-000 341.190 Assigned - Sheriff Explorers-550.190							Balance To Date:	($21,669.01)
04/24/2024	2024-00002666	JE	RA	Deposit - Valley 4/24/2024	Collections			450.00	(22,119.01)
						Month **April 2024** Totals	$0.00	$450.00	($22,119.01)
05/16/2024	2024-00002869	JE	RA	Deposit - Valley 5/16/2024	Collections			100.00	(22,219.01)
						Month **May 2024** Totals	$0.00	$100.00	($22,219.01)
						Account **Assigned - Sheriff Explorers-550.190** Totals	$0.00	$550.00	($22,219.01)
						Department **Revenue** Totals	$0.00	$550.00	
						Fund **General Fund** Totals	$0.00	$550.00	
						Grand Totals	$0.00	$550.00	

total donations 4/1/24 - 5/24/24

450.00+
100.00+
002
550.00*

PAYMENT DATE
04/24/2024

COLLECTION STATION
Treasurer Counter

RECEIVED FROM
DCSO 4/22 Kylie

DESCRIPTION

DOUGLAS COUNTY
POB 218
MINDEN, NV 89423

BATCH NO.
2024-00003653

RECEIPT NO.
2024-00043152

CASHIER
Melissa Allmett

ENTRY DATE
04/23/2024 03:52:37 PM

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
101 000 341 190	Restricted Donations - Explorers 101 101.000 Cash $450.00 101-000 341.190 Assigned - Sheriff Explorers-550.190 $450.00	$450.00
101-000 341.210	Sheriff Fees 101 101.000 Cash $150.00 101-000 341.210 Sheriffs Fees $150.00	$150.00

Payments:

Type	Detail	Amount
Check		$600.00

Total Cash	$0.00
Total Check	$600.00
Total Charge	$0.00
Total Wire	$0.00
Total Other	$0.00
Total Remitted	$600.00
Change	$0.00
Total Received	$600.00

Total Amount: $600.00

Customer Copy

Printed by: Melissa Allmett

04/23/2024 03:52:49 PM

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor Al Ursic Jr

Address: Confidential City: _____ State: _____ Zip: _____

Description of donation 1: Check

Donor estimate of current value: $200

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: Explorers

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt. Sampson

Deposit Account Code: 101-000 341.190 Restricted Donations - Explorer

APPROVED / DISAPPROVED

David J. Corley

4/22/24
Date

Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.
Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department

DOUGLAS COUNTY

Tax ID# 88-6000031

DONATION ACCEPTANCE FORM

Name of Donor Raymond Robertson

Address: Confidential City: _____ State: _____ Zip: _____

Description of donation 1: Check

Donor estimate of current value: $250

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: Explorers

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt. Sampson

Deposit Account Code: 101-000 341.190 Restricted Donations - Explorer

APPROVED / DISAPPROVED

4/22/24
Date

David J. Corley
Department Head/Elected Official Signature

_____
Date

_____
Chief Financial Officer Signature (if needed)

_____
Date Submitted to BOCC

_____
Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.

Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management

Cc: Board of County Commissioners, Finance Department, Receiving Department

PAYMENT DATE
05/16/2024

COLLECTION STATION
Treasurer Counter

RECEIVED FROM
Kylie DCSO 5/16/24

DESCRIPTION

DOUGLAS COUNTY
POB 218
MINDEN, NV 89423

BATCH NO.
2024-00003924

RECEIPT NO.
2024-00044875

CASHIER
Melissa Garcia

ENTRY DATE
05/16/2024 10:17:54 AM

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
101 000 341 190	Restricted Donations - Explorers 101 101.000 Cash $100.00 101-000 341.190 Assigned - Sheriff Explorers-550.190 $100.00	$100.00
101 000 343 160	Reimbursements - Extradition 101 101.000 Cash $361.00 101-000 343.160 Reimbursement-Extradition $361.00	$361.00
101-000 341.210	Sheriff Fees 101 101.000 Cash $150.00 101-000 341.210 Sheriffs Fees $150.00	$150.00

Payments:

Type	Detail	Amount
Check		$611.00

Total Cash	**$0.00**
Total Check	**$611.00**
Total Charge	**$0.00**
Total Wire	**$0.00**
Total Other	**$0.00**
Total Remitted	**$611.00**
Change	**$0.00**
Total Received	**$611.00**

Total Amount: **$611.00**

Customer Copy

Printed by: Melissa Garcia

05/16/2024 10:19:56 AM

DOUGLAS COUNTY

Tax ID# 88-6000031

DONATION ACCEPTANCE FORM

Name of Donor Douglas County Republican Women

Address: NA / DCSO City: _____ State: _____ Zip: _____

Description of donation 1: Check

Donor estimate of current value: $100

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: Explorers

Conditions of acceptance or donor designation: None

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt. Sampson

Deposit Account Code: 101-000 341.190 Restricted Donations - Explorer

APPROVED / DISAPPROVED

5/15/24
Date

Daniel J. Cowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.

Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management

Cc: Board of County Commissioners, Finance Department, Receiving Department

Donations - K9 Program 4/1/24 - 5/24/2

552

G/L Date Range 04/01/24 - 05/24/24
Include Sub Ledger Detail
Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	**101-000 367.109 Assigned - Sheriff K9 Program-550.160**							Balance To Date:	($30,222.00)
04/11/2024	2024-00002559	JE	RA	Deposit - Valley 4/11/2024	Collections			1,591.00	(31,813.00)
						Month **April 2024** Totals	$0.00	$1,591.00	($31,813.00)
05/07/2024	2024-00002753	JE	RA	Deposit - Valley 5/07/2024	Collections			1,580.00	(33,393.00)
						Month **May 2024** Totals	$0.00	$1,580.00	($33,393.00)
						Account **Assigned - Sheriff K9 Program-550.160** Totals	$0.00	$3,171.00	($33,393.00)
						Department **Revenue** Totals	$0.00	$3,171.00	
						Fund **General Fund** Totals	$0.00	$3,171.00	
						Grand Totals	$0.00	$3,171.00	

total donations 4/1/24 - 5/24/24

1,591.00+
1,580.00+

002

3,171.00*

PAYMENT DATE
04/11/2024

COLLECTION STATION
Treasurer Counter

RECEIVED FROM
DCSO 4/11 Kylie

DESCRIPTION

DOUGLAS COUNTY
POB 218
MINDEN, NV 89423

BATCH NO.
2024-00003481

RECEIPT NO.
2024-00039896

CASHIER
Melissa Allmett

ENTRY DATE
04/11/2024 02:36:46 PM

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
101-000 367.109	K9 Donation 101 101.000 Cash $1,591.00 101-000 367.109 Assigned - Sheriff K9 Program-550.160 $1,591.00	$1,591.00

Payments:

Type	Detail	Amount
Cash		$427.00
Check		$1,164.00

Total Cash	$427.00
Total Check	$1,164.00
Total Charge	$0.00
Total Wire	$0.00
Total Other	$0.00
Total Remitted	$1,591.00
Change	$0.00
Total Received	$1,591.00

Total Amount: $1,591.00

Customer Copy

Printed by: Melissa Allmett

04/11/2024 02:38:00 PM

DOUGLAS COUNTY
Tax ID# 88-6000031
DONATION ACCEPTANCE FORM

Name of Donor: Misc - K9 Dogs and Donations

Address: DCSO City: State: Zip:

Description of donation 1: Cash & Checks

Donor estimate of current value: $1591

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: K9

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt. Johnsen

Deposit Account Code: 101-000 367.109 Donations – Dog Sniffing

APPROVED / DISAPPROVED

Date

David J. Corley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.
Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.
Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management
Cc: Board of County Commissioners, Finance Department, Receiving Department

PAYMENT DATE
05/07/2024

COLLECTION STATION
Treasurer Counter

RECEIVED FROM
DCSO 5/7 Kylie

DESCRIPTION

DOUGLAS COUNTY
POB 218
MINDEN, NV 89423

BATCH NO.
2024-00003811

RECEIPT NO.
2024-00044133

CASHIER
Melissa Allmett

ENTRY DATE
05/07/2024 09:25:13 AM

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
101 000 360 909	DCSO Special Events Reimbursement 101 101.000 Cash $2,560.00 101-000 360.909 DCSO - Special Events Reimbursements $2,560.00	$2,560.00
101-000 367.109	K9 Donation 101 101.000 Cash $1,580.00 101-000 367.109 Assigned - Sheriff K9 Program-550.160 $1,580.00	$1,580.00

Payments:

Type	Detail	Amount
Cash		$1,285.00
Check		$2,855.00

Total Cash	$1,285.00
Total Check	$2,855.00
Total Charge	$0.00
Total Wire	$0.00
Total Other	$0.00
Total Remitted	$4,140.00
Change	$0.00
Total Received	$4,140.00

Total Amount: $4,140.00

Customer Copy

Printed by: Melissa Allmett

05/07/2024 09:25:19 AM

DOUGLAS COUNTY

Tax ID# 88-6000031

DONATION ACCEPTANCE FORM

Name of Donor Misc Donors

Address: DCSO City: State: Zip:

Description of donation 1: Cash & Check

Donor estimate of current value: $1580

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: n/a

Intended use 2: K9

Conditions of acceptance or donor designation: N/A

Remarks: No Goods or Services were provided by the County in exchange for the donation

County Department and County Representative receiving donation: Sgt. Johnsen

Deposit Account Code: 101-000.367.109 Donations – Dog Sniffing

APPROVED / DISAPPROVED

5/2/24
Date

Daniel J. Cowley
Department Head/Elected Official Signature

Date

Chief Financial Officer Signature (if needed)

Date Submitted to BOCC

Date Approved by BOCC (if needed)

Note 1: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

Note 2: A budget augment and BOCC resolution/approval is required in order to spend donated funds.

Budget Augment form: http://intranet/resources/finance/BudgetAugmentRequestForm_11.24.21.xlsx

Form Routing: Original to Records Management

Cc: Board of County Commissioners, Finance Department, Receiving Department

AGENDA ITEM NO. S.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve a contract with Motorola Solutions to provide a Server Refresh, remote Linux to Linux Server Migration and five years of Full Managed Services to the Douglas County Sheriff's Office and the Douglas County 911 Emergency Services for their Motorola Solutions/Spillman Software Suite system for the period of July 1, 2024, through June 30, 2029, for a total cost of $508,621; and authorize Sheriff Coverley to sign the contract. (Undersheriff Elges)

RECOMMENDED MOTION:
Approve a contract with Motorola Solutions to provide a Server Refresh, remote Linux to Linux Server Migration and five years of Full Managed Services to the Douglas County Sheriff's Office and the Douglas County 911 Emergency Services for their Motorola Solutions/Spillman Software Suite system for the period of July 1, 2024, through June 30, 2029, for a total cost of $508,621; and authorize Sheriff Coverley to sign the contract.

FINANCIAL IMPACT:
The total cost to Douglas County for the the replacement, migration and management of this the new server to be provided is $508,621 for the period of July 1, 2024, through June 30, 2029. For Fiscal Year 2024-25, the cost for these services is $268,429 and is budgeted in the Information Systems Assigned Use Technology Fund 101-192 550.140 for $187,900 and in the 911 Surcharge Account 256-678 533.806 for $80,529. Years 2-5 of the contract will be billed $60,048 each for support and maintenance, totaling $240,192, these fees will be budgeted in the Sheriff's Office budget for each fiscal year.

BACKGROUND:
The current Linux Server that operates the Motorola Solutions/Spillman Software Suite is approaching the end of its service life and needs to be replaced. This includes a total of two servers and two network area storage devices for backup and redundancy purposes. This package contains all hardware, data migration and five years of managed services. This system/software runs the base records management system, jail management system, evidence and patrol systems for the Sheriff's Office. Additionally, it runs all computer aided dispatch functions for 911 Communications and interfaces for 911

Communications software as well as Fire and Medical response and software interfaces. This server is vital to all Emergency Services and is required to be operational and accessible 24 hours a day. The initial one-time expense for the project is $268,429 with an annual fee of $60,048 due each year starting years two through five for a total of $240,192. These fees pay for the ongoing managed care of this project.

ATTACHMENTS:
Douglas County SO, NV (Server Refresh, 5 Years of Managed Services & Remote Server Migration).pdf

Quote and Purchase Addendum

Quoted Date:	December 19, 2023	Quote Number:	1378657
Quote Expiration:	July 15, 2024	Prepared By:	Tally Gochis

Services Include

- **Project Management and Installation** – Motorola Solutions will assign a Flex Project Manager as the agency's single point of contact. This individual will coordinate Motorola's expert staff as needed to ensure a smooth upgrade transition.

Included in Quote

- **Server Refresh**
- **Remote Linux to Linux Server Migration**
- **5 Years of Full Managed Services**

Package Quote
$268,429.00

***Sales Tax Not Included**

Services will begin 08/01/2024 - 08/01/2029

Server Refresh & Remote Server Migration = $203,377.00
First Year of Full Managed Services = $65,052.00

Managed Services Years 2-5

Year 2 of Managed Services (Due 12 months after implementation)	$60,048
Year 3 of Managed Services (Due 24 months after implementation)	$60,048
Year 4 of Managed Services (Due 36 months after implementation)	$60,048
Year 5 of Managed Services (Due 48 months after implementation)	$60,048
Total Years 2-5 Support & Maintenance	**$240,192.00**

5 Year Total: $508,621.00

Description

Solution Summary

2 - HPE DL320 Gen 11 Servers
- 1 - Intel® Xeon® Silver 4416+ Processor per Server
  - » 20 - 2.00 GHz / 3.90 GHz(Turbo) Cores per Server
- 256GB Memory per Server
- 6 - 1GbE Base-T Ports Plus 4 - 10/25GbE SFP28 Ports
- 0.5TB Useable Flash Storage
- 5 Years of 24x7x4 hardware support with keep your hard drive add-on
- 4 Windows Server virtual machine licenses per server
- 1 - Red Hat Enterprise Linux Subscription with 5 years of support for 2 virtual machines

HPE MSA 2060 10GbE iSCSI SFF Storage
- 18.7TB Useable Capacity
- 5 Years of Support

1 - HPE DL380 Gen 11 Server (DR Site)
- 1 - Intel® Xeon® Gold 5418Y Processor
  - » 24 - 2.00 GHz / 3.80 GHz(Turbo) Cores
- 256GB Memory
- 4 - 1GbE Base-T Ports Plus 2 - 10/25GbE SFP28 Ports
- 21.2TB Useable Flash Storage expandable to 98.7TB Useable
- 5 Years of hardware support with keep your hard drive
- 4 Windows Server virtual machine licenses

VMware Software
- 64 cores of vSphere Standard Subscriptionfor 5 years (includes support)

Backup Software and NAS Storage
- 5 year Veeam Universal Subscription for 10 virtual machines
- 2 - Synology RS1221+ NAS devices, each with 4 - 16TB 7200 RPM SATA drives
  - » 32TB of useable storage, expandable to 96TB

Solutions II Professional Services
- Onsite installation and integration of the solution into the Agency's existing environment
- 10 hours of Solutions II Support for assistance with the environment after installation

5 Years of Full Managed Services of the Quoted Hardware

Payment Terms

- $268,429.00 First year payment amount due net 30 upon receiving invoice after project completion
- Customer agrees to pay all invoices within thirty (30) business days of invoice date

The Customer's signature below constitutes its agreement to purchase the licenses, products and/or services according to the terms quoted by Motorola Solutions within this document. This document shall serve as an addendum to the Purchase Agreement previously entered into between the Customer and Spillman Technologies. The terms and conditions of the Purchase Agreement, as well as the related License Agreement and Support Agreement, shall apply to the items quoted herein.

Customer affirms that a purchase order or notice to proceed is not required for contract performance or for subsequent years of service, if any, and that sufficient funds have been appropriated in accordance with applicable law. The Customer will pay all invoices as received from Motorola and any changes in scope will be subject to the change order process as described in this Agreement. At the time of execution of this Agreement, the Customer will provide all necessary reference information to include on invoices for payment in accordance with this Agreement.

Douglas County Sheriff	
Customer Name	Authorized Signature
Date	Print Name and Title
Bill To Address	Ship To Address

Public Safety Software Implementation Statement of Work ("SOW")

Between

Motorola Solutions, Inc. ("Motorola")

And

Douglas County Sheriff ("Customer")

Prepared

12/19/2023

By

Motorola Solutions, Inc.

This information is the property of Motorola and is provided on a confidential and restricted basis. This information shall not be disclosed outside of Customer organization and shall not be duplicated, used, or disclosed in whole or in part for any reason other than to evaluate this SOW.

Introduction and Purpose

This SOW guides the primary activities and responsibilities for the server migration project. It documents project implementation requirements, identifies each major task within the implementation process, sets expectations for each party, and identifies the criteria by which Motorola and Customer will consider a task complete.

Project Objectives

Ongoing objectives of the Server Migration project:

- Move the Motorola application, data, and interfaces from current server to new

  Linux Environment

  Ex. VMware virtual server environment for the purpose of local High Availability and out of region Business Continuity/Disaster Recovery.

Specific SOW objectives:

- Complete the project plan and schedule
- Obtain hardware ***(Customer has been quoted by Solutions II & Motorola Solutions Inc.)***
- Perform pre-migration audit
- Configure, set up, and install the server
- Configure,
- Migrate Motorola data to new server
- Configure, set up, and install Motorola software and interfaces

Change Management Procedures

In the event it is necessary to change this SOW or, if applicable, a Scope of Work document, the following procedure will be used:

- The party requesting the change will issue a Change Request document ("Change Request"). The Change Request will describe the nature of the change, the reason for the change, and the effect of the change, which may include changes to the work product. The Change Request will also include any changes in pricing.
- Either party may initiate a Change Request for any material changes to this SOW and any applicable Scope of Work. The requesting party will review the proposed change with the other party and the parties will negotiate reasonably and in good faith to agree upon the requested change and any changes to the fees or schedule that may result therefrom. Upon the parties' agreement, the appropriate authorized representatives of the parties will sign the Change Request, indicating acceptance of the changes by the parties.
- Upon execution of the Change Request, the Motorola and Customer Project Managers will incorporate the change into the SOW or Scope of Work.

Project Assumptions and General Responsibilities

Project Assumptions

- The new Motorola System will be implemented in a (***Linux***) environment.
- Customer network is available and appropriately configured.
- Hardware is purchased that meets or exceeds Motorola's current hardware recommendations.
- Third party vendors provide required information for interface configuration.
- This engagement will begin on a mutually acceptable date after Motorola is in receipt of a signed contract from Customer that covers the fees and expenses described therein.
- Customers will provide appropriate technical and management resources to participate in the migration as identified in the project tasks and responsibilities.

Customer Responsibilities

- Maintain effective communications with the Motorola Project Manager
- Participate in project status meetings
- Respond to issues and concerns as communicated by the Motorola Project Manager
- Provide Motorola with Customer-approved project change requests
- Coordinate required Customer tasks and responsibilities with the Motorola Project Manager
- Manage all third party vendors for which Customer contracts facilitate project activities
- Ensure Customer project team members have the knowledge and expertise to meet required project responsibilities
- Continue to provide onsite and dedicated VPN remote access

Motorola Project Team Responsibilities

- Function as the liaison with Customer's designated project manager
- Provide Customer with a project management plan, including a cut-over plan for Go-live
- Supply administration and configuration documentation, student manuals (training plans), and end user Documentation if needed
- Manage all aspects of the implementation, including project communications
- Participate in the project planning and system setup
- Coordinate and schedule the delivery of all products and services provided by Motorola
- Conduct project status meetings via conference call
- Facilitate the submission and approval of Customer change requests
- Provide responses and recommend resolutions to Customer issues
- Facilitate the server migration

Project Tasks and Responsibilities

This section outlines all project phases, individual tasks, and responsible parties required to meet the goals and objectives of this SOW. Motorola and Customer will perform their respective tasks through a combination of remote collaboration, coordination via telephone, email communications, and other remote means, as appropriate.

Project Planning & Kickoff Meeting

Task Description

Pre-Installation and Project Planning will consist of a series of tasks and activities to help prepare the Customer and the Contractor for the migration process. Tasks include in no particular order:

- Kickoff meeting with a review of the project
  - Review list of purchased modules, interfaces and services of the project contract as well as the Scope of Work.
  - Review by the Motorola Solutions Architect of what will be needed from the agency during the migration

Deliverables

- Install document checklist, listing what is needed from the agency in regards to interfaces, hardware, and module setup.

Prerequisites

- Not applicable

Motorola	Customer
Responsibilities • Conduct Kickoff Meeting	**Responsibilities** • Attend Kickoff Meeting
Required Staff • Project manager • Solution Architect	**Required Staff** • Project Manager • Customer Project Team

Order Hardware

Task Description

The purpose of this task is to order the hardware required for the Motorola system. Customer or Motorola (as specified in the Agreement) will be responsible for procuring the server needed to meet Motorola's hardware specifications. Together, Motorola and Customer will review the purchase order to verify the purchased hardware meets system specifications. Hardware will then be shipped to the Customer's location.

Deliverables

- Hardware recommendations

Prerequisites

- Pre-Installation and Project Planning

Motorola	Customer
Responsibilities • Verify hardware order • Order hardware (per Contract) • Provide minimum and recommended hardware requirements for all workstations	**Responsibilities** • Order hardware (per Contract) • Ensure hardware (workstation) upgrades, as needed
Required Staff • Project manager • Installation manager • Solution Architect	**Required Staff** • Project manager • IT personnel (as needed) • System administrator

Finalize Project Schedule

Task Description

During this task, the project managers from both Motorola and Customer, as well as Customer personnel who make decisions regarding resource allocations or scheduling, will meet and review the project schedule. These individuals will make any necessary adjustments based on known changes in resource availability. Motorola's project manager will then update the schedule.

The project schedule will be further updated as necessary over the course of the project. All changes to the schedule will be mutually agreed upon and, if required, documented via the mutually agreed upon change order process. Any schedule changes that occur will be a part of the project status reports provided by Motorola's project manager.

As a standard, Migration Projects are scheduled to occur during normal business hours. This ensures we have appropriate resources to assist with the project.

Deliverables

- Final project schedule

Prerequisites

- Not applicable

Motorola	Customer
Responsibilities • Lead Customer through a review of the project schedule • Update the project schedule	**Responsibilities** • Ensure personnel who can make resource allocation and scheduling decisions attend Project Schedule review
Required Staff • Project manager	**Required Staff** • Project manager • System administrator

Pre-Migration Audit

Task Description

The Motorola Solutions Architect will perform an audit of the current Customer system. Information about the current system will be gathered and recorded and checked against migration prerequisites.

Deliverables

- Migration Summary Document

Prerequisites

- VPN access to current server

Motorola	Customer
Responsibilities • Verify Motorola version and patch level • Identify third party interfaces • Record network configuration including interfaces and routes • Identify crons being used on system • Identify any System printers • Identify time zone • Locate and record any custom files, scripts, screens, etc.	**Responsibilities** • Patch to a current supported level for migration process (1411) • Verify third party interfaces provided by Solution Architect • Validate a good backup has been performed • Decide which cron/scheduled tasks are still valid • Update custom cron/scheduled tasks created by Customer • Update and configure System Printers (if applicable; no longer supported by Motorola)
Required Staff • Project manager • Solution Architect	**Required Staff** • System administrator • IT department

Install and Configure Hardware and Operating System

Task Description

The configuration and installation of the new server will be jointly conducted with the Customer's IT staff. Motorola will load the Linux operating system and configure disk layout according to standard practices.

Deliverables

- Server installed and configured

Prerequisites

- Server location, equipment, networking and supply of power provided
- Temporary IP Address for server identified

Motorola	Customer
Responsibilities • Conduct initial tests of the equipment and correct any problems or deficiencies • Load planned Motorola version	**Responsibilities** • Install server and operating system • Configure database storage space allocation • Facilitate physical installation of server (rack, power, network connectivity) • Provide temporary IP address for new server • Configure server network interface(s)
Required Staff • Project manager • Solution Architect	**Required Staff** • System administrator • IT department

Remote Migration

Task Description

Motorola Solutions Architect will perform migration remotely. Communication will be frequent through email and phone. Migration will be scheduled to take place on Tuesday or Wednesday of the scheduled week. Customer will need to plan on 6-8 hours of downtime.

Deliverables

- Migration to new server

Prerequisites

- Hardware installed and connected to network

Motorola	Customer
Responsibilities • Perform the migration (detailed steps provided in Attachment A) • Restore interfaces on new server • Troubleshoot any issues	**Responsibilities** • Communicate to end users about length of downtime • Install updated Motorola client application on PCs if needed • Provide issue assessment and priorities to Solution Architect
Required Staff • Solution Architect	**Required Staff** • System administrator • IT department

Post Migration TS Transition Call

Task Description

Motorola Solutions Project Manager will conduct a wrap up call with Customer & Motorola Technical Services, in verifying the task list of the items for the Server Migration and transition back to Motorola Technical Services for on-going Support.

Verify the completeness of the Migration for the core software and interfaces. Establish transition of communication moving forward through Technical Services for issues related to the software.

Deliverables

- Post Migration Transition Call
- Checklist Completed

Prerequisites

- Migration completed

Motorola	Customer
Responsibilities • Conduct post migration transition call.	**Responsibilities** • Participate in post migration transition call.
Required Staff • Solution Architect • Technical Services • Project Manager	**Required Staff** • System administrator • IT department

Attachment A

Migration Steps

- Verify server is functioning and on the network and can be reached from current live server
- Verify date/time are set
- Verify a good backup was performed
- Copy hosts file data
- Take a copy of cron entries
- Record routing table from live server
- Logout all users
- Run merge tool (4-6 hours)
- Copy merge tool output to new Server
- Run upgrade tool (2-4 hours)
- Assist with changing IP address from existing server to new server
- Assist with configuring network routes as needed
- Copy attachments and images to new server
- Verify Motorola Flex functionality
- Allow a few users to login and test
- Allow all users to login
- Copy custom files and reports from existing server
- Configure interfaces
- Verify and enter cron entries
- Move and verify Motorola Support connection
- Configure c-Tree backup schedule

Notes:

- All users will have passwords reset (window).
- The planned Motorola client will need to be installed on each machine.
- **Network changes are not advised during this process.**
- Please make sure users understand the length of the downtime. It will be from 6-8 hours before the system is in a usable

state. The length of the downtime varies depending on data size, network speed, data errors, etc.

- Agency will need a plan for backups of the new server environment. We will provide the backup schedule for the database, but the agency is responsible for backup of the system.

Professional Services

This quote includes onsite implementation services from Solutions II for all quoted hardware and software. Solutions II will coordinate with Motorola project managers and the Agency to ensure schedules and deadlines are met, to verify hardware delivery, schedule Solutions II engineers to be on site and provide the Agency with all information needed to successfully deploy the solution. Once the solution is deployed, Solutions II provides documentation of the implemented environment and continues to support the new environment for up to a year after installation with a block of support hours so Solutions II engineering resources can continue to assist with any issue not covered by Motorola Flex support.

Solutions II services are contracted through Motorola Solutions Inc., in accordance with and subject to the Agreement Terms set forth in the Master Services Agreement Number SPLM11.24.10. Any obligations are limited to the services described in this quote and any subsequent Project Change Requests.

Description of Services

Services for this engagement will be delivered by a combination of onsite and remote efforts. All travel expenses for one (1), multiple day trip to the Agency's location are inclusive in this project. Remote work performed by Solutions II may require onsite assistance from the Agency and Motorola. It is important that all team members are available as scheduled.

The following services will be performed by Solutions II.

1. Project Management
   a. Solutions II will provide a Project Manager to facilitate the project delivery from initiation through completion.
2. Implementation
   a. Project kickoff and Pre-Implementation Planning
      I. Facilitate Internal/External Kick Off Meetings
      II. Identify network (IPs, DNS, connectivity, etc.) and facilities readiness (rack, power, cabling, etc.)
      III. Validate hardware and software receipt
      IV. Arrange for remote access
   b. Production site infrastructure installation and configuration
      I. Installation and configuration of 2 - HPE DL320 Gen 11 Servers and 1 HPE MSA 2060 10GbE iSCSI SFF Storage
         1. Work with agency team on physical installation of hardware
         2. Cable server ensuring redundancy based on supporting infrastructure
         3. Configure lights out management interfaces
         4. Configure RAID controller
      II. VMware vSphere and SAN Configuration
         1. Install ESXi on the host servers
         2. Install and configure VMware vCenter appliance
         3. Configure the Storage Array
            a. Configure the controller management interfaces
            b. Configure redundant storage network paths to the ESXi hosts
            c. Configure storage pools and volumes
            d. Present storage to the ESXi Hosts

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4. Create, move or P2V any virtual machines needed to support the Motorola Flex application
    a. Spillman Flex - Windows Server
    b. Veeam – Windows Server
    c. GIS – Windows Server
    d. VMware vCenter
    e. Other virtual machines needed to support the Flex application
        - Limited by available hardware resources and licensing

III. Veeam Backup
1. Installation and configuration of NAS backup target
2. Installation of Veeam backup on designated VM's
3. Obtain Client backup requirements
4. Creation of Backup jobs for Spillman Environment per requirements
5. Creation of Backup schedule
6. Configuration of Email alerts

c. DR site infrastructure installation and configuration

I. Installation and configuration of 1 - HPE DL380 Gen 11 Server
1. Work with agency team on physical installation of server
2. Cable server ensuring redundancy based on supporting infrastructure
3. Configure management interfaces as necessary
4. Configure RAID controller

II. VMware vSphere
1. Install ESXi on the host server
2. Configure local storage on the server
3. Configure vSwitches as needed on the ESXi host
4. Create, move or P2V any virtual machines needed to support the Motorola Flex application

III. Veeam Backup
1. Installation and configuration of NAS backup target

d. Veeam Replication

I. Setup Spillman and GIS virtual machines for replication
II. Define data sources, replication order and destinations on agencies existing infrastructure
III. Configure re-IP rules
IV. Define job schedule

e. Disaster Recovery Testing

I. Simulated failover test
1. Start and test a copy of the Spillman server VM at the DR site to ensure failover functionality without down time

OR

II. Full DR failover test
1. The Spillman server is shutdown at the primary site and brought up at the DR site

3. As Needed - E911 Network Serial Port Configuration
    a. Assign an IP address to the Digi PortServer
    b. Create a custom DB9/DB25 to 8p8c RJ45 connector to connect the E911 ANI/ALI feed to the Digi PortServer
    c. Verify data coming out of the serial port is seen by the server
4. Software Patches and Firmware Updates

a. All hardware firmware and software installed by Solutions II will be updated to the latest recommended levels during installation.

b. If there is more than a year between the installation and the Flex application go-live, all hardware firmware and software installed by Solutions II will be updated a second time to recommended levels.

c. All patches and updates after the Flex application go-live are the Agency's responsibility unless the Agency has purchased Solutions II managed services.

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5. Knowledge Transfer
   a. Solutions II will provide knowledge transfer for the installation, configuration, ongoing management, and administration of implemented environment.
6. Deliverables
   a. At the conclusion of this project, Solutions II will provide the following documentation:
      I. Site Guide
      II. Rack and Cabling Diagrams
      III. Operations Guides
      IV. Configuration Documents
7. Support Hours
   a. Provide up to (10) hours of as needed support for the environment installed by Solutions II.
      I. Hours are available to use for 1 year from the date the environment is installed by Solutions II. Unused hours will be forfeited.
      II. Hours will be scheduled in advance for a mutually agreed upon date and time. If urgent help is needed and cannot be scheduled in advance, Solutions II will engage on a "best effort" time frame

Agency Responsibilities

Solutions II's performance is dependent upon the Agency fulfilling the responsibilities listed below. Any delay in performance of these responsibilities may result in additional charges and/or delay of the completion of the services. Such additional charges and/or delay will be handled in accordance with the change order procedure.

Motorola will ensure the Agency is aware of and complies with the following responsibilities, at no charge to Solutions II.

1. Facility Readiness - The Agency will provide the power, cooling, rack space, cabling, network infrastructure and access required for Solutions II to deliver the services in scope.
2. If Solutions II is onsite at the Agency, the Agency will provide Solutions II with the equipment, workspace and physical facilities (i.e. data center) and other resources as required.
3. The Agency will provide the following technical and management resources to assist Solutions II as needed services contained in this SOW are being performed.
   a. An authorized contact who will be responsible for approving business or technical changes (for example, approving access or maintenance activities).
   b. An authorized contact with physical access to the locations Solutions II will be performing services.
   c. An authorized contact that can assist with tasks that are outside of the scope of work contained in this SOW (for example, network switch configuration changes, creating DNS entries, creating Active Directory users, Etc.).
4. The Agency will provide maintenance windows as needed by Solutions II to perform services that require or may result in down time.
5. The Agency is required to have current maintenance and license agreements in place with the vendor of any product Solutions II is performing services on or is needed to enable the completion of the services described herein.
6. Password and Passphrase Management: Before project completion the Solutions II engineer will give the End-user all passwords and passphrases that have been configured in the End-user's environment. Once that handoff occurs, the End-user is responsible for managing those passwords and passphrases. Lost passwords and passphrases can cause extended unplanned downtime and permanent data loss. Solutions II recommends the use of a defined process and procedures for managing that critical data. A commercial password manager and/or vault that will allow the End-user to securely share the passwords and passphrases between multiple people and ensures availability of the passwords and passphrases should be considered.

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7. Encryption Key Management – Encryption keys are an essential part of system security and are used to encrypt the storage virtual machines run on, backups, and other data at rest. Before project completion the Solutions II engineer will give the End-user a copy of all encryption keys used to encrypt data in the End-user's environment if data at rest encryption is applicable and in scope for this project. Once that handoff occurs, the End-user is responsible for the management of those encryption keys. Proper encryption key management involves ensuring keys are available when needed to unlock data and rotating encryption keys according to the End-user's polices. Solutions II recommends that the End-user develop a written policy to manage encryption keys that is shared among multiple people. The use of a key management software solution to aid in encryption key management is required for some solutions. When a key management software solution is deployed it will be the End-users responsibility to manage and maintain that system according to the best practice recommendations of the key management vendor. Solutions II recommends that the End-user develop and maintain a policy to manage encryption key management software when it is deployed in their environment. Lost encryption keys can cause extended unplanned downtime and permanent data loss.

8. Business continuity planning – The Agency is responsible for any business continuity planning that is not in scope to the services set forth in this description of services. Some of the key tasks that are required for a business continuity plan include but are not limited to the following items.

a. Business Impact Analysis to identify potential loss scenarios and perform risk assessments on those scenarios.
b. Development of business continuity policies.
    I. Failover Go / No-Go policy
    II. Damage assessment procedures
    III. Communication plans
    IV. Repair plans and procedures
    V. Risk management plans
c. Determining appropriate recovery point objective (RPO) and recovery time objective (RTO) times based on business needs.
    I. Solutions II will implement the in-scope backup and recovery products as close to the Agency's specified RPO times as is possible for the product.
d. Determining work recovery time (WRT) and maximum tolerable downtime (MTD).
e. Failover plans for other essential servers, interfaces, hardware or software that not in the scope of this SOW.
f. Disaster mitigation plans.
g. Other contingency plans.
h. Regular testing of the backup and recovery solutions implemented by Solutions II after project completion.

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Managed Services

This quote includes optional pricing for Solutions II's Full Managed Service of the quoted environment. Solutions II manages Flex environments around the country for agencies of all sizes. Our team of engineers are experienced, certified professionals that have decades of experience managing all aspects of the quoted system.

The Solutions II Full Managed Service includes 24x7x365 system administration and monitoring, including Application Monitoring for the Flex application, of the quoted solution. This service ensures the servers and underlying software running your Flex application is professionally managed by a team of certified professionals that understand the critical importance of the Flex application to the people who use it. Annual business reviews, that include analysis and recommendations for the managed environment, ensure Agency stake holders have enough time to plan for future expenses. Public Safety agencies of all sizes use Solutions II's Managed Services to fill skill gaps, ensure uniform system support on weekends and holidays, allow their IT employee's to focus on other work and to make up for the loss of critical skills that happen with employee turnover.

Solutions II services are contracted through Motorola Solutions Inc., in accordance with and subject to the Agreement Terms set forth in the Master Services Agreement Number SPLM11.24.10. Any obligations are limited to the services described in this quote and any subsequent Project Change Requests.

Description of Services

Solutions II shall be responsible for performing all tasks necessary to provide the services listed below on all In Scope hardware and software. The frequency that tasks are performed depends on the type of task and how critical the task is to maintain system availability. Tasks will generally fall under the following categories and are performed at the listed frequencies.

Monitoring: Monitoring is a non-disruptive automated task that runs continuously and is maintained as needed to ensure issues are detected and resolved as quickly as possible.
Patches, Updates and Upgrades: Performed as needed and according to industry best practices to address security issues, add needed functionality or to improve the ability of Solutions II to support the environment.
System administration: Performed as needed to maintain the managed environment and at the request of the End-user to support applications running in the environment.
Remediation and recovery: Performed as required during system outages and at scheduled times during approved maintenance windows whenever possible.

In Scope Hardware and Software

The following hardware and software infrastructure are In Scope.

- 2 - HPE DL320 Gen 11 Servers
- 1 - HPE MSA 2060 10GbE iSCSI SFF Storage
- 1 - HPE DL380 Gen 11 Server (DR Site)
- VMware Software running on In Scope hardware
- Red Hat Enterprise Linux and Windows Server Operating Systems running on In Scope hardware
- Veeam Backup and Replication Software protecting virtual machines running on In Scope hardware
- 2 - Synology RS1221+

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Out of Scope

The following are not included as part of this service.

1. Remediation of the Agency's existing environment needed to support the Managed Services.
2. Application level administration of the Spillman Flex software.
3. Administration of any hardware or software not listed as In Scope.

Onboarding Services

1. Environment Readiness Assessment
2. Configure performance and capacity monitoring for in-scope systems
3. Setup alerts for common issues and remote management of in-scope systems
4. Setup service desk ticketing system
5. Review service level agreements, escalation, and change management process
6. Review managed service support team and tasks
7. Gain agreement on escalation and change management process

Application Monitoring Services

1. Application Monitoring of the Spillman Flex application
   a. Database service and logs
   b. Tomcat and Interfaces server service and logs
   c. Web Interface
   d. OS performance and resource usage

Infrastructure Administration and Management Services

1. Daily Monitoring of in-scope systems and applications for health and availability
2. Address tickets opened by the End-user and client teams
3. Diagnosis and remediate issues for all in-scope systems and software
   a. Hardware failures
   b. Alerts or Errors
   c. Performance problems
   d. Connection issues
   e. Open and work tickets with manufacturer support
4. Emergency patching for in-scope hardware and software to address vulnerabilities with a CVSS 3.0 severity of "Critical" and that have been identified by the vendor or Solutions II to affect the environment
5. Hardware firmware updates, with the assumption the client's environment can support the desired version
6. Storage administration
   a. Regular reviews of monitoring metrics and alerts
   b. Reallocation and changes to storage configuration
7. VMware administration
   a. Administration of all in-scope VMware software
      I. Reconfiguration of VMware software running on in-scope hardware to support VLAN ID and IP subnet changes on the local network
      II. Virtual machine hardware configuration changes on in-scope VM's to support applications running in the managed environment
      III. Administration tasks to support environment upgrades, patches, and remediation
      IV. VMWare software license management
   b. Open and work tickets with VMware support
   c. Scheduled upgrades and patches for in-scope systems and licensed instances of VMware software, with the assumption the client's environment can support the desired software version
8. Operating System administration

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a. Reconfiguration needed for external network changes, growth, and performance
b. Regular reviews of monitoring metrics and alerts
c. Scheduled upgrades and patches of operating systems running on in-scope systems, with the assumption the client's environment is licensed for and can support the desired OS version

9. Backup Administration
   a. Remediation and configuration changes to in-scope hardware and software needed to ensure backups complete successfully
   b. Perform scheduled data recovery tests
   c. Open and work tickets with backup software vender
   d. Perform up to 5 restores per month
   e. Scheduled upgrades and patches to the in-scope backup application and associated hardware, with the assumption the client's environment can support the desired software version

Disaster Recovery Testing

1. Annual disaster recovery testing using in-scope DR orchestration software. The Agency will have the following choices for each test.
   a. Simulated failover test
      I. Start and test a copy of the Flex virtual machine at the DR site to test failover functionality without down time of the production Flex virtual machine.
      II. The copy would remain running for up to 6 hours so the Agency can perform application testing.
      III. After the Agency completes testing Solutions II will be shut down the copy and resume the normal replication schedule.

OR

   b. Full failover test
      I. The Flex virtual machine is shutdown at the primary site and brought up at the DR site.
      II. After the failover is complete Solutions II will start replicating back to the primary site.
      III. The Flex virtual machine will run at the DR site for as long as the Agency needs to complete application testing or until the replication back to the production site has completed.

Reporting

1. Application Monitoring Reports
   a. Automated reports generated as required by the Agency
      I. Application Database
      II. Tomcat Application Server
      III. Virtual Machine CPU and memory utilization
      IV. Web Interfaces
2. Infrastructure Health and Availability Reports
   a. Automated reports generated as required by the Agency
      I. Resource utilization
      II. System Availability
      III. File system utilization
      IV. Backup job success, failure and statistics
3. Client Business Review
   a. Annual review for Agency stake holders with the Agency's account manager and primary engineer
      I. Analysis of growth, capacity and other trends within the environment
      II. Review of tickets opened by the Agency
      III. Recommendations for the managed environment
4. Disaster Recovery Failover Report
   a. Created after the completion of a scheduled disaster recovery test
      I. Analysis of replication schedules and statistics

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II. Recommend changes to the replication configuration
III. Failover test results

Agency Responsibilities

Solutions II's performance is dependent upon the Agency fulfilling the responsibilities listed below. Any delay in performance of these responsibilities may result in additional charges and/or delay of the completion of the services. Such additional charges and/or delay will be handled in accordance with the change order procedure.

Motorola will ensure the Agency is aware of and complies with the following responsibilities, at no charge to Solutions II.

1. The Agency will provide the network infrastructure and access required for Solutions II to deliver Services.
2. The Agency will provide establish a persistent VPN connection with Solutions II's corporate headquarters for securely accessing, administering and monitoring the Agency's environment. Any expenses associated with creating or maintaining the VPN connection are the responsibility of the Agency. As a backup, a secondary access method will be provided, such as individual VPN credentials.
3. The Agency will provide a Windows Server virtual machine with adequate resources to deploy a monitoring collector. The Windows Server VM will require at least 2 vCPU, 2GB of free memory and 75GB of free storage.
4. The Agency will ensure all systems to be managed by Solutions II are operational and stable prior to Services beginning.
5. The Agency is responsible for obtaining and maintaining all licensing, hardware maintenance agreements and software support contracts on all in-scope systems being managed for the term of the contract.
6. The Agency will ensure all systems to be managed by Solutions II are sized properly to support the provided Services.
7. The Agency will provide the following technical and management resources to participate in the implementation and ongoing support of Solutions II's Services.
    a. An authorized contact who will be responsible for approving business or technical changes (for example, approving access or maintenance activities).
    b. Authorized contacts with physical access to hardware being managed by Solutions II that can assist with simple tasks that must be performed onsite (for example, checking status lights on hardware or plugging in network connections).
8. The Agency will provide maintenance windows as required by Solutions II to perform services that require or may result in down time.
9. The Agency will notify Solutions II when conducting work that may have an impact on the managed environment.
10. The Agency will perform environment remediation as recommended by Solutions II during the Agency environment readiness assessment and throughout the term of the contract.
11. If Solutions II is onsite at the Agency, the Agency will provide Solutions II with the equipment, workspace and physical facilities (i.e. data center) and other resources as required.
12. The Agency is responsible for maintaining any infrastructure outside of Solutions II managed environment which affects the delivery of Services provided by Solutions II.
13. Business continuity planning – The backup and disaster recovery testing included with this Managed Service is just one part of an overall business continuity plan. The testing performed by Solutions II verifies all protected data can be recovered within the solutions recovery point objective (RPO) and recovery time objective (RTO) capabilities at the time of the test. Testing does not determine what the RPO or RTO should be, the policies for when the recovery plan should be used or guarantee data will be recoverable during an actual disaster. Additionally, the testing performed by Solutions II does not include any tasks that need to be performed outside of the environment managed by Solutions II. The Agency is responsible for creating and performing all business continuity tasks that are not in scope to the services set forth in this SOW. Some of the key tasks that are required for a business continuity plan include, but are not limited to the following items.
    a. Business Impact Analysis to identify potential loss scenarios and perform risk assessments on those scenarios.
    b. Development of business continuity policies.
        I. Failover Go / No-Go policy

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II. Damage assessment procedures
III. Communication plans
IV. Repair plans and procedures
V. Risk management plans

c. Determining appropriate RPO and RTO times based on business needs and solution capabilities.
d. Determining work recovery time (WRT) and maximum tolerable downtime (MTD).
e. Creating failover plans for other essential servers, interfaces, hardware or software not managed by Solutions II and implementing those plans during testing.
f. Disaster mitigation plans.
g. Other contingency plans.

14. Disaster Recovery Application testing – The success of Solutions II's recovery and failover testing is dependent upon Agency testing of the Flex application while it is running outside of its primary environment. The Agency is responsible to develop testing procedures and perform those tests during scheduled disaster recovery testing to ensure the Flex application is accessible by all users and has all needed functionality. At a minimum the following should be tested during each scheduled test.

a. Flex client connectivity – The Agency is responsible for ensuring the Motorola Flex client can connect to the Flex application while it is running outside of its primary environment. This should be done from every location or network that currently connects to the production server.
b. Interface testing – An interface is defined as any automated network communication between the Motorola Flex application and another application. Flex can connect to many external interfaces. Some common interfaces include E911, Statelink, Livescan, ProQA, Jail Commissary and CAD paging. The Agency is responsible for identifying the interfaces the application uses, developing a test plan for each interface and conducting that testing during scheduled disaster recovery test performed by Solutions II.

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AGENDA ITEM NO. T.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to accept a $33,995 Fiscal Year 2024-25 State Emergency Response Commission (SERC) Operations, Planning, Training & Equipment Grant for the period of July 1, 2024, through June 30, 2025; adopt **Resolution 2024R-066** augmenting the Emergency Management Fund to account for the grant award; and authorize the Emergency Manager to sign all related documents. (Kara Easton)

RECOMMENDED MOTION:
Accept a $33,995 Fiscal Year 2024-25 SERC Operations, Planning, Training & Equipment Grant and adopt Resolution 2024R-066 as presented; and authorize the Emergency Manager to sign all related documents.

FINANCIAL IMPACT:
The award increases Emergency Managements services and supplies (101-281 540.010) budget by $33,995, project 23F18. There is no-match for this grant. Reimbursement will start in Fiscal Year 2025 but needs to be signed now in Fiscal Year 2024.

BACKGROUND:
The State Emergency Response Commission provides grant funding to Local Emergency Planning Committees to purchase equipment for hazardous materials incidents. This grant will provide resources to the Douglas County members of the Quad-County Hazardous Materials response team to ensure they are properly equipped when responding to hazardous materials incidents in Douglas County and the Northern Nevada region.

ATTACHMENTS:
Douglas_County_25-SERC_04-01_Grant_Award.pdf
Board_Resolution_2024R-066.pdf
25-SERC-04-01_GrantFormsPacket.pdf

Joe Lombardo
Governor

Nevada Department of
Public Safety
DEDICATION PRIDE SERVICE

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Mike Dzyak
State Fire Marshal

State Emergency Response Commission

Stewart Facility
107 Jacobsen Way
Carson City, Nevada 89711
Telephone (775) 684-7511 - Fax (775) 684-7519

May 10, 2024

Kara Easton, LEPC Chair
PO Box 218
Minden, NV 89423

Ref: Grant Award Number 25-SERC-04-01

Dear Ms. Easton,

It is my pleasure to inform you that Douglas County's LEPC FY25 SERC Operations, Planning, Training & Equipment (OPTE) grant request has been approved in the amount of $33,995.00 for Equipment. The grant period is July 1, 2024 through June 30, 2025. As always, these grant funds are not available for expenditures or obligations occurring prior to or after the award period.

Please use the grant number above on all correspondence regarding this grant and the above address on all Financial Reports.

Enclosed is the grant award tentatively obligating the funds to the LEPC. Please sign and return to the SERC office. Please note that no reimbursements will be made until all award documents have been signed and received by the SERC office.

As a grantee of the SERC, your agency will be required to comply with federal, state, and local rules and regulations and administrative guidelines in the management of this grant.

If you have any questions, you can always contact our office at 775-684-7511 or email serc@dps.state.nv.us.

Sincerely,

B. Baxter

Brandilyn Baxter, SERC Administrator

STATE OF NEVADA

STATE EMERGENCY RESPONSE COMMISSION

SERC OPTE FY2025 Grant Award

Subgrantee:	Douglas County Local Emergency Planning Committee	**Grant Number:**	25-SERC-04-01
Address:	PO Box 218 Minden, NV 89423	**Total Award:**	$33,995.00
Vendor#:	T40174400M		
Project Title:	SERC OPTE Grant	**Grant Period:**	7/1/2024 to 6/30/2025
CFDA #:	None		

Approved Budget for Project

Category		Amount
Operations:	not asking for Clerical Funds	$0.00
Planning:		$0.00
Training:	Fire Shows West	$0.00
Equipment:	Motorola APX 8000 Portable radio, All Frequency Trunking Capable, AccuRad Personal Radiation Detectors, Kappler Digital Pressure Test Kit	$33,995.00
Total Grant Awarded Amount:		**$33,995.00**

This award is subject to the requirements established by the State of Nevada and the State Emergency Response Commission (SERC) including the Certified Assurances attached to the grant application.

Any changes to the budget categories must have approval by the SERC office prior to implementation.

Approval **Brandilyn Baxter, SERC Administrator** Name and Title of Approving Official	**Subgrantee Acceptance** **Kara Easton, LEPC Chair** Name and Title of Appointing Official
X B. Baxter 5/10/2024	X
Signature of Approving Official Date	Signature of Authorized Official Date

RESOLUTION NUMBER 2024R-066

RESOLUTION AUGMENTING DEPARTMENT
101
2024-2025 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues and expenditures to the County as follows:

Project: FY25 SERC OPTE
Project # 25F01

	Revenue		
	101-000 331.500	Grant Revenue - Federal	-
	101-000 331.510	Grant Revenue - State	33,995.00
	101-000 360.300	Grant Revenue - Non Govt.	-
		TOTAL REVENUES	33,995.00
	Expenditures		
	Various	Salaries & Benefits	-
	101-281 511.150	Grant Match - Salary	-
	101-281 511.999	Grant Match - Salary Offset	-
	101-281 540.010	Grants-Services & Supplies	33,995.00
	101-281 541.501	Grant Match - Serv & Supplies	-
	101-281 533.999	Grant Match - Serv & Supplies	-
	101-281 562.100	Grants-Capital Outlay	-
Match	101-281 562.110	Grant Match - Capital Outlay	-
		TOTAL EXPENDITURES	33,995.00

NOW, THEREFORE, BE IT RESOLVED THAT the 2024-2025 Fiscal Year budget is herein amended.

Adopted this _____ day of _____, 20__ by the following vote:

VOTE: Ayes Commissioners: _____

_____

_____

_____

_____

Nays Commissioners: _____

_____

Absent Commissioners: _____

_____

_____
Wesley A. Rice, Chairman
Douglas County Board of Commissioners

ATTEST:

_____
Amy Burgans
Douglas County Clerk-Treasurer

Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date	5/16/2024	**Fund-Department #**	101 / 281
Project Number	25F01	**Fund-Department Name**	General Fund-Emergency Operatic
Grant Title	FY25 SERC OPTE		
Grant Purpose	The grant funds are used for preventing, mitigating, and/or responding to hazardous materials incidents through planning, training, and acquiring equipment.		
Awarding Entity	State Emergency Response Commission (SERC)		
Total Grant Funds	$33,995		
Grant Start Date	7/1/2024	**End Date**	6/30/2025
Grant Type	☐ Federal- Enter CFDA ☑ State ☐ Other	(description of Other)	
Federal CFDA#			
Method of Funding	☐ Advance ☑ Reimbursement		
Reporting Frequency	☐ Monthly ☑ Quarterly ☐ Semi-Annually ☐ Annually ☐ Upon Completion		
County Match Required?	☑ No ☐ Yes - enter $amount or %	**Match Amt**	$ - **or Match %** 0%
Match Type	☐ In-Kind **or** ☐ Cash		

County Contact Information

Contact Name	Kara Easton	**Phone#**	775-783-6035
Contact email	keaston@douglasnv.us		

Grantor Information

Grantor Contact Name	Brandilyn Baxter	**Grantor Contact Phone #**	775-684-7511
Grantor Contact Email	serc@dps.state.nv.us		
Pass-Through Entity		**Pass-Through Contract #**	
Pass-Thru Contact Name		**Pass-Thru Contact Phone #**	
Pass-Thru Contact Email			

Financial Information

Revenue			**Source of Funds**
101-000 331.500	Grant Revenue - Federal	$ -	(Awarding entity, county match, etc)
101-000 331.510	Grant Revenue - State	$33,995	State Emergency Response Commission
101-000 360.300	Grant Revenue - Non-Govt.	$ -	
	Match - Non Grant Reimbursement	$ -	
	Total Revenue	$ 33,995.00	

Expenditure			**Is this Budgeted?**	
Various	Salaries & Benefits	$ -		
101-281 511.150	Grant Match - Salary	$ -	☐ Yes	☐ No - explain below
101-281 511.999	Grant Match Offset	$ -		
	Where is the match coming from?		GL	
101-281 540.010	Grants-Services & Supplies	$33,995		
101-281 541.501	Grant Match - Serv & Supplies	$ -	☐ Yes	☐ No - explain below
101-281 533.999	Grant Match - Serv & Supplies Offset	0.00		
	Where is the match coming from?		GL	
101-281 562.100	Grants-Capital Outlay			
101-281 562.110	Grant Match - Capital Outlay		☐ Yes	☐ No - explain below
	Where is the match coming from?		GL	
	Total Expenditure	$ 33,995.00		

Where will match funds come from? No match required.

Estimated Grant Funds (including County Match) by Fiscal Year

Year	**Amount**
FY24-25	$33,995
FY25-26	$ -
FY26-27	$ -
Total	$ 33,995.00

Required Approvals

Approval to apply	*D Swickard*	**Date**	**5.17.24**
Internal Review Committee		**Date**	
Board of County Commissioners		**Date**	

Douglas County Finance Department

Grant Information Form

Complete only GREY areas

Today's Date	5/16/2024	**Fund-Department #**	101 281
Project Number	25F01	**Fund-Department Name**	General Fund-Emergency Operatic
Grant Title	FY25 SERC OPTE		

AGENDA ITEM NO. U.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve the purchase of a Chevrolet Tahoe in an amount not-to-exceed $62,500 for the Emergency Management Department. (Kara Easton)

RECOMMENDED MOTION:
Approve the purchase of a Chevrolet Tahoe in an amount not-to-exceed $62,500 as presented.

FINANCIAL IMPACT:
The cost of the vehicle will not exceed $62,500 and will be covered by the approved adjusted opening fund balance in 255-675 564.500. The pricing is determined under state contract 99SWC-S1495.

BACKGROUND:
The Emergency Communications Division is tasked with providing dispatching services for five response agencies. The addition of this vehicle will allow a dispatcher or radio technician to deploy to an incident command post in the event that expanding dispatching or communications services are needed. Since this vehicle is under the Emergency Management umbrella, it can also be used during incidents to move County assets needed in support of emergency response.

ATTACHMENTS:
255-675 Chevy Tahoe Order Form.pdf

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	5.3 - Sport Utility Vehicle; 1/2 Ton; 4X4 ; 4 Door ; 5-6 Passengers Chevrolet Tahoe - CK10706		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Reno, NV		
Vehicle Colors:	Exterior: Summit White	Interior: Jet Black	X Cloth Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	$ 61,707.80	$61,707.80
SPECIFY OPTIONS: (description)			$539.00
Max Trailering Pkg (Incl 2-Speed Transfer Case)	1	$539.00	
		$	
		$	
		$	
		$	
		$	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$	
Total purchase price with options			$0
DMV Title and DRS Fee's		$29.25	$29.25
GRAND TOTAL:	$		$62,276.05

AGENDA ITEM NO. V.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to ratify the purchase of eight Motorola GTR8000 Repeaters (VHF T7039A) and four Motorola radios for $49,900 through Sunny Communications, Inc. (Kara Easton)

RECOMMENDED MOTION:
Ratify the purchase of eight Motorola GTR8000 Repeaters (VHF T7039A) and four Motorola UHF Radios for $49,900 through Sunny Communications, Inc, as presented.

FINANCIAL IMPACT:
410-759-562-000 Project # 22Z29.22 in the amount of $49,900. This purchase is exempt from competitive bidding pursuant to Nevada Revised Statute (NRS) 332.115(1)(s) the design of, and equipment and services associated with, systems of communication.

BACKGROUND:
These repeaters and radios will fill a critical gap as the County continues to upgrade the public safety radio system. This equipment was in stock and would only be held until June 6, 2024, so staff ordered the equipment while supplies were available. Almost all communications equipment from any manufacturer/vendor is on a 6-8 month shipping delay. The County is using Motorola as it integrates into the existing system.

ATTACHMENTS:
Sunny Communications.pdf

Invoice

Sunny Communications, Inc

12980 W. Cedar Drive
Lakewood, CO 80228
Phone: 720-459-7557
Email: info@sunnycommunications.com

Order #	Date
138975	05/31/2024

Bill To:

Douglas County Communications
1615 8TH ST
MINDEN, NV 89423-4232
Phone: (775) 782-9977
Email: bfinster@douglasnv.us

Customer: Douglas County Communications

Ship To:

Douglas County Communications
EMERGENCY COMMUNICATIONS
1615 8TH ST
MINDEN, NV 89423-4232

Contact: Brent Finster

Sales Rep	Payment Terms	FOB Point	Carrier	Ship Service	Date Scheduled
Lindsey	NET 30	Origin	UPS	Ground	05/29/2024

Item #	Type	Number	Description	Unit Price	Qty Ordered	Total Price
1	Sale	Motorola GTR8000 Repeater VHF	Motorola GTR8000 Repeater VHF - T7039A 90 DAY WARRANTY NO PROGRAMMING	$5,975.00	8 ea	$ 47,800.00
2	Sale	M21QSM9PW1AN	Motorola Mobile XTL2500 UHF 380-470 Mhz 870ch 40W COMPLETE KIT - 90 DAY WARRANTY DASH MOUNT NO PROGRAMMING Flashcode: 500008-001480-1	$450.00	4 ea	$ 1,800.00
3	Sale	Shipping & Handling.	Shipping & Handling.	$300.00	1 ea	$ 300.00

Subtotal:	**$49,900.00**
Sales Tax:	**$0.00**
Total:	**$49,900.00**

Approval:_____ Date:_____

AGENDA ITEM NO. W.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on the budget transfer of $6,412,949 from Fund 218-American Recovery Plan Act (ARPA) to Fund 101 - General Fund to designate currently unspent ARPA funds as lost revenue utilizing the standard allowance method under the United States Treasury Rules for ARPA funding, and thereafter transfer the same $6,412,949 to Fund 410-County Construction to continue funding and tracking costs for County Commission authorized projects in Fiscal Year 2023-24. (Kathy Lewis)

RECOMMENDED MOTION:
Approve the budget transfer of $6,412,949 from Fund 218-American Recovery Plan Act (ARPA) to Fund 101 - General Fund to designate currently unspent ARPA funds as lost revenue utilizing the standard allowance method under the United States Treasury Rules for ARPA funding, and thereafter transfer the same $6,412,949 to Fund 410-County Construction to continue funding and tracking costs for County Commission authorized projects in Fiscal Year 2023-24.

FINANCIAL IMPACT:
The overall financial impact is $0. This action transfers $6,412,949 from Fund 218-American Recovery Plan Act (ARPA) to Fund 101 - General Fund to designate unspent ARPA funds as lost revenue utilizing the standard allowance method under the United States Treasury Rules for ARPA funding, and then transfers the same $6,412,949 to Fund 410-County Construction to continue funding and tracking costs for County Commission authorized projects in Fiscal Year 2023-24. These transfers do not increase the overall spending authority of the County, and do not affect previously authorized projects and related funding commitments by the County Commission.

BACKGROUND:
The County received $9,499,223 of Federal funding under the American Recovery Plan Act (ARPA): 50% in June 2021 and 50% in June 2022. Funds were allocated to a variety of projects at the direction of the Board of County Commissioners.

At the March 29, 2024, Board of County Commissioners meeting (Item 2), the Board designated the total unspent American Rescue Plan Act (ARPA) funding received by Douglas County to be used to replace lost Douglas County revenue utilizing the standard allowance method under United States Treasury Rules for ARPA funding. This action transfers the $6,412,949 of unspent funds from Fund 218-American Recovery Plan Act (ARPA) to Fund 101 - General Fund to be appropriated using the standard allowance method permitted by the United States Treasury. Thereafter, the same funds will be transferred to Fund 410-County Construction to continue funding authorized projects and allow for continued tracking while properly accounting for the lost revenue.

ATTACHMENTS:
Unspent ARPA Funds 218 to 410 via 101.pdf

Douglas County Finance Department

Budget Transfer Request Form

Request Date 6/16/2024 **Requested By** Finance

Fiscal Year 2023-24 **Fund/Dept** 218 (page 2)

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Revenue Decrease	Expenditure Increase	Expenditure Decrease
1	Grant Services & Supplies	218-172 540.010	22F29.31				6,001
2	Grant Services & Supplies	218-172 540.010	22F29.35				41,941
3	Grant Pass Through	218-172-565-010	22F29.39				22,098
4	Capital Outlay- Grants	218-172-562-100					14
5	Transfer Out	218-172 618.700				6,412,949	
6							
7							
8							
9							
10							
11							
12							
13							
14							
			Totals	-	-	6,412,949	70,054
			Net Change - all Pages	-			

Purpose To transfer unspent funds from the American Recovery Plan Act (ARPA) Fund to the County Construction Fund per BOCC action March 29, 2024 Item 2 - to designate the unspent ARPA funding as lost revenue and utilize the standard allowance method under the Untied States Treasury rules. This Transfer is transfer funds from Fund 218 to Fund 101

*** A project number is required for all Grants and Capital Projects**

Department Head Name Kathy Lewis **Signature** Kathy Lewis

Finance Use Only

Douglas County	***IRC Approval***		***BOCC Approval***	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***
From Salaries/Benefits Expense category (salary savings)				
Modifying a Capital Projects budget				
Within the same Expense Category, Department and Fund <=$50,000	*Not required*	*Not required*	*Not required*	*Not required*
Within the same Expense Category, Department and Fund >$50,000			*Not required*	*Not required*
Between Divisions of a Department (same Fund)			*Not required*	*Not required*
Between Expense Categories of a Division			*Not required*	*Not required*
Between funds (follow augment requirements)				
From contingency or reserves (follow augment requirements)				
Towns of Minden, Gardnerville, Genoa	***Town Board Approval***		***BOCC Approval***	
			Not required	*Not required*

Note: Transfers are not reported to NV Dept of Taxation

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Douglas County Finance Department

Budget Transfer Request Form

Request Date 6/16/2024 **Requested By** Finance

Fiscal Year 2023-24 **Fund/Dept** 101

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Revenue Decrease	Expenditure Increase	Expenditure Decrease
1	Transfer In	101-000 392.000		6,412,949			
2	Salaries and Wages	101-226 510.000	22F29.42			6,412,949	
3	Salaries and Wages	101-226 510.000					6,412,949
4	Transfer Out	101-172 618.700				6,412,949	
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
			Totals	6,412,949	-	12,825,898	6,412,949
			Net Change - all Pages	**6,412,949**		**6,412,949**	

Purpose To transfer unspent funds from the American Recovery Plan Act (ARPA) Fund to the County Construction Fund per BOCC action March 29, 2024 Item 2 - to designate the unspent ARPA funding as lost revenue and utilize the standard allowance method under the Untied States Treasury rules. This Transfer is to designate the funds in Fund 101 as salaries and wages.

*** A project number is required for all Grants and Capital Projects**

Department Head Name Kathy Lewis **Signature** Kathy Lewis

Finance Use Only

	IRC Approval		BOCC Approval	
Douglas County	***Agenda #***	***Meeting Date***	***Agenda #***	***Meeting Date***
From Salaries/Benefits Expense category (salary savings)				
Modifying a Capital Projects budget				
Within the same Expense Category, Department and Fund <=$50,000	*Not required*	*Not required*	*Not required*	*Not required*
Within the same Expense Category, Department and Fund >$50,000			*Not required*	*Not required*
Between Divisions of a Department (same Fund)			*Not required*	*Not required*
Between Expense Categories of a Division			*Not required*	*Not required*
Between funds (follow augment requirements)				
From contingency or reserves (follow augment requirements)				
	Town Board Approval		***BOCC Approval***	
Towns of Minden, Gardnerville, Genoa			*Not required*	*Not required*

Note: Transfers are not reported to NV Dept of Taxation

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Douglas County Finance Department

Budget Transfer Request Form

Request Date 6/16/2024 **Requested By** Finance

Fiscal Year 2023-24 **Fund/Dept** 410 (page 1)

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Revenue Decrease	Expenditure Increase	Expenditure Decrease
1	Transfer In	410-000 392.000		6,412,949			
2	Appropriate Reserve	410-751-625-103				2,715,828	
3	Capital Outlay	410-751 562.000	22Z29.02			136,855	
4	Professional Services	410-751 521.100	22Z29.06			75,000	
5	Professional Services	410-751 521.100	22Z29.08			50,000	
6	Professional Services	410-751 521.100	22Z29.09			35,461	
7	Professional Services	410-751 521.100	22Z29.10			7,255	
8	Professional Services	410-751 521.100	22Z29.17			315,504	
9	Professional Services	410-751 521.100	22Z29.18			40,000	
10	Capital Outlay	410-751 562.000	22Z29.22			1,301,589	
11	Professional Services	410-751 521.100	22Z29.25			483,111	
12	Capital Outlay	410-751 562.000	22Z29.26			504,082	
13	Professional Services	410-751 521.100	22Z29.28			103,224	
14	Capital Outlay	410-751 562.000	22Z29.29			200,000	
			Totals	6,412,949	-	5,967,909	-
			Net Change - all Pages	**6,412,949**		**6,412,949**	

Purpose To transfer unspent funds from the American Recovery Plan Act (ARPA) Fund to the County Construction Fund per BOCC action March 29, 2024 Item 2 - to designate the unspent ARPA funding as lost revenue and utilize the standard allowance method under the Untied States Treasury rules. This Transfer is to transfer funds to 410 Fund to continue funding authorized projects

*** A project number is required for all Grants and Capital Projects**

Department Head Name Kathy Lewis **Signature** Kathy Lewis

Finance Use Only

Douglas County	***IRC Approval***		***BOCC Approval***	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***
From Salaries/Benefits Expense category (salary savings)				
Modifying a Capital Projects budget				
Within the same Expense Category, Department and Fund <=$50,000	*Not required*	*Not required*	*Not required*	*Not required*
Within the same Expense Category, Department and Fund >$50,000			*Not required*	*Not required*
Between Divisions of a Department (same Fund)			*Not required*	*Not required*
Between Expense Categories of a Division			*Not required*	*Not required*
Between funds (follow augment requirements)				
From contingency or reserves (follow augment requirements)				
	Town Board Approval		***BOCC Approval***	
Towns of Minden, Gardnerville, Genoa			*Not required*	*Not required*

Note: Transfers are not reported to NV Dept of Taxation

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Douglas County Finance Department

Budget Transfer Request Form

Request Date 6/16/2024 **Requested By** Finance

Fiscal Year 2023-24 **Fund/Dept** 410 (page 2)

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Revenue Decrease	Expenditure Increase	Expenditure Decrease
1	Capital Outlay	410-751 562.000	22Z29.30			350,000	
2	Professional Services	410-751 521.100	22Z29.31			6,001	
3	Professional Services	410-751 521.100	22Z29.35			41,941	
4	Professional Services	410-751 521.100	22Z29.39			22,098	
5	Professional Services	410-751 521.100	22Z29.41			25,000	
6							
7							
8							
9							
10							
11							
12							
13							
14							
			Totals	-	-	445,040	-
			Net Change - all Pages				

Purpose To transfer unspent funds from the American Recovery Plan Act (ARPA) Fund to the County Construction Fund per BOCC action March 29, 2024 Item 2 - to designate the unspent ARPA funding as lost revenue and utilize the standard allowance method under the Untied States Treasury rules. This Transfer is to transfer funds to 410 Fund to continue funding authorized projects

*** A project number is required for all Grants and Capital Projects**

Department Head Name Kathy Lewis **Signature** Kathy Lewis

Finance Use Only

Douglas County	***IRC Approval***		***BOCC Approval***	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***
From Salaries/Benefits Expense category (salary savings)				
Modifying a Capital Projects budget				
Within the same Expense Category, Department and Fund <=$50,000	*Not required*	*Not required*	*Not required*	*Not required*
Within the same Expense Category, Department and Fund >$50,000			*Not required*	*Not required*
Between Divisions of a Department (same Fund)			*Not required*	*Not required*
Between Expense Categories of a Division			*Not required*	*Not required*
Between funds (follow augment requirements)				
From contingency or reserves (follow augment requirements)				
	Town Board Approval		***BOCC Approval***	
Towns of Minden, Gardnerville, Genoa			*Not required*	*Not required*

Note: Transfers are not reported to NV Dept of Taxation

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Summary of Douglas County ARPA Funds

Project Number	ARPA Request - BOCC Approved		Awarded Amount	Amount Spent	Remaining Funds in Projects	Appropriated Reserve
22F29.02	Tahoe Jail Cameras	Awarded	377,995	450,740	136,855	-
22F29.03	Bear Cat Vehicle	Awarded	323,255	323,255	-	-
22F29.04	JLEC Court Cameras (Combined with 22F29.02)	Awarded	224,000	14,400	-	-
22F29.05	Jails UV Air Cleaning System - Sheriff	Awarded	170,564	169,614	0	950
22F29.06	Ranchos Multimodal Trail Connector Feasibility	Awarded	75,000	-	75,000	-
22F29.07	Pine Nut Creek Flood Mitigation Feasibility	Awarded	50,000	23,166	-	26,834
22F29.08	Pine Nut Road Utility Extension	Awarded	50,000	-	50,000	-
22F29.09	Pine View Estates Sewer Extension	Awarded	50,000	14,539	35,461	-
22F29.10	Buckeye Creek Flood Mitigation	Awarded	25,000	17,745	7,255	-
22F29.11	Buckeye Road Causeway	Awarded	7,500	7,500	-	-
22F29.13	Wildland Engine Retrofit	Awarded	250,000	250,000	-	-
22F29.14	Ambulance	Awarded	226,570	226,570	-	-
22F29.15	Ambulance Gurney	Awarded	152,817	152,817	-	-
22F29.16	Gardnerville. Main Street Station Storm Drain	Awarded	250,000	250,000	-	-
22F29-17	Grant Writing	Awarded	356,345	40,841	315,504	-
22F29-18	ERP System	Awarded	1,000,000	56,683	40,000	903,318
22F29-19	Johnson Lane Flood Control Litigation - Stephanie	Awarded	50,000	50,000	-	-
22F29-22	Public Radio System	Awarded	1,450,000	148,411	1,301,589	-
22F29-25	Document Scanning Project	Awarded	599,430	116,319	483,111	-
22F29-26	RanchosMultimodial Trail Connector ROW & Design	Awarded	509,582	5,500	504,082	-
22F29-27	Genoa - Church Foundation Repair	Awarded	45,550	45,550	-	-
22F29-28	Genoa - Maintenance & Road Grading	Awarded	103,224	-	103,224	-
22F29-29	Minden - Westwood Park Improvements	Awarded	266,000	66,000	200,000	-
22F29-30	Minden - 10 St to 395 Sidewalk	Awarded	350,000	-	350,000	-
22F29-31	Genoa - Paint Church	Awarded	10,000	3,999	6,001	-
22F29-32	Family Support Council	Awarded	60,000	60,000	-	-
22F29-33	Copeland Warehouse Culvert Replacement	Awarded	69,500	68,325	-	1,175
22F29-34	Misc. ARPA Expenses Prior to 2023	Awarded	248,951	203,991	-	44,960
22F29-35	Finance Procurement	Awarded	41,941	-	41,941	
22F29-36	Johnson Lane Flood Control Litigation - Romero	Awarded	40,614	40,614	-	-
22F29-37	Johnson Lane Flood Control Litigation - Chowbuck	Awarded	25,000	25,000	-	-
22F29-38	Johnson Lane Flood Control Litigation - Skyline	Awarded	25,000	25,000	-	-
22F29-39	Tahoe Douglas Rotary Foundation	Awarded	171,000	148,902	22,098	-
22F29-40	Levee Reconstruction	Awarded	102,000	80,808	-	21,192
22F29-41	Match for Safety Plan Grant		25,000	-	25,000	-
22F29-01	Unobligated					1,717,385
TOTALS			7,781,838	3,086,289	3,697,121	2,715,813
					Amount designated as lost revenue	6,412,934

AGENDA ITEM NO. X.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through May 24, 2024, per Nevada Revised Statute 251.030. (Kathy Lewis)

RECOMMENDED MOTION:
Accept the auditor's report on Douglas County's general ledger cash balances through May 24, 2024, as presented.

FINANCIAL IMPACT:
None

BACKGROUND:
Under their Nevada Revised Statutes 251.030 duties, County Comptrollers are required to report to the Board of County Commissioners, at each regular board meeting, the condition of each fund in the treasury. The attached Cash Report reflects the cash balances currently recorded in the County's general ledger, or official accounting record. Actual general ledger cash balances may differ from reported cash balances due to timing differences of general ledger entries.

ATTACHMENTS:
Cash Report as of May 24, 2024.pdf

Douglas County, Nevada
Cash Report
5/2/2024 - 5/24/2024

Fund	Description	Beginning Balance 5/2/2024	Total Debits Increases	Total Credits Decreases	Notes	Ending Balance 5/24/2024
101	General Fund	24,043,288.65	1,603,796.12	3,678,228.88	1	$ 21,968,855.89
101	General Fund - RESTRICTED	542,790.47	-	-		542,790.47
201	Stabilization Fund	777,783.21	2,760.04	-		780,543.25
202	NV Cooperative Extension	846,681.17	3,709.14	15,794.21		834,596.10
208	Cash Trust	1,447,713.66	3,427.31	2,268.98		1,448,871.99
211	Solid Waste Mgmt.	2,759,604.66	91,550.35	23,285.65		2,827,869.36
212	Landscape Maintenance Districts	13,988.81	49.73	-		14,038.54
215	Assistance To Indigents	2,198,628.01	10,721.85	-		2,209,349.86
216	Social Services	2,495,518.46	31,257.98	142,578.70		2,384,197.74
217	One Nevada (Opioid Settlement)	839,630.47	-	8,629.71		831,000.76
218	ARPA	6,509,235.60	-	19,611.00		6,489,624.60
220	PALS Sales Tax Fund	202,494.52	-	-		202,494.52
222	Law Library	52,034.69	2,003.86	731.03		53,307.52
224	Library - Unrestricted	997,665.27	7,740.75	121,637.24		883,768.78
232	Road Operating	2,652,855.48	102,492.87	294,149.72	2	2,461,198.63
234	Room Tax	9,371,303.19	236,528.00	635,446.36	3	8,972,384.83
235	Library Gift Fund	112,636.55	1,074.91	12.99		113,698.47
236	Tahoe-Douglas Trans.Dist.	4,310,225.43	15,466.47	10,654.45		4,315,037.45
240	Justice Ct. Admin. Assess	1,231,198.60	8,123.37	-		1,239,321.97
242	China Spring Youth Camp	588,685.87	878,275.03	614,703.75	4	852,257.15
245	Stormwater Management	1,254,797.57	6,860.70	177,089.49		1,084,568.78
246	Flood Litigation Settlement Fund	121,253.52	-	-		121,253.52
255	911 Emergency Services	3,042,762.86	17,272.55	129,473.86		2,930,561.55
256	911 Surcharge	678,012.47	51,374.68	57,339.22		672,047.93
260	Senior Services Program	1,963,570.65	128,032.37	162,552.15		1,929,050.87
309	Risk Management	8,746,738.02	204,365.12	105,836.57	5	8,845,266.57
310	Self Ins.Dental Insurance	777,673.45	22,000.86	27,821.76		771,852.55
313	Motor Pool/Vehicle Maint	1,376,135.89	15,433.02	135,320.75		1,256,248.16
324	Regional Water Fund	1,972,225.33	45,888.26	80,838.57		1,937,275.02
325	Sewer Utility	8,480,527.53	345,059.18	101,017.24	6	8,724,569.47
325	Sewer Utility - RESTRICTED	203,861.00	-	-		203,861.00
328	Douglas County Water Utility	20,235,643.78	526,834.81	560,971.26	7	20,201,507.33
328	Douglas County Water Utility - RESTRICTED	240,423.33	-	-		240,423.33
360	Airport Enterprise Fund	1,973,701.05	78,033.64	100,015.34		1,951,719.35
360	Airport Enterprise Fund - RESTRICTED	7,932.71	-	-		7,932.71
401	Extraordinary Maintenance	3,610,567.66	12,816.37	-		3,623,384.03
405	Ad Val Capital Projects	1,398,519.44	7,721.90	213,592.75	8	1,192,648.59
410	County Construction	6,719,370.06	23,977.76	4,687.50		6,738,660.32
420	Park Resident.Const.Tax	1,022,745.86	39,505.78	86,248.75		976,002.89
430	Regional Transportation	17,327,387.74	203,602.49	19,726.11	9	17,511,264.12
541	Co Debt/Other Resources	1,212,561.30	1,317.85	-		1,213,879.15
600	Dc Redevelopment Area 2-Admin.	30,544.77	131.53	-		30,676.30
601	Dc Redevl. Area 2-Cap. Projects	26,365.44	93.57	-		26,459.01
606	Dc Redevel.-Cap.Projects	2,594,065.74	9,206.83	-		2,603,272.57
610	Gardnerville Town	1,491,444.37	9,057.66	73,757.35		1,426,744.68
611	Gardnerville Health & San	929,464.26	89,731.35	58,001.81		961,193.80
614	G'ville Ad Val Cap Proj	174210.23	557.42	0		174,767.65
620	Genoa Town	517,907.98	21,371.33	15,468.70		523,810.61
622	Genoa Ad Val Cap Projects	68,507.98	240.50	-		68,748.48
624	Genoa Construction Res	14,627.56	51.92	-		14,679.48
630	Minden Town	682,948.45	12,208.48	104,762.58		590,394.35
631	Minden Ad Val Cap Project	111,785.19	329.12	-		112,114.31
635	Minden Trash	657,295.28	32,451.74	54,518.12		635,228.90
636	Minden Cap.Equip./Constr.	3,194,735.47	11,300.53	-		3,206,036.00
639	Minden Wholesale Water Utility	6,067,261.45	107,289.40	87,994.57		6,086,556.28
640	Minden Town Water	9,030,265.17	139,772.02	61,501.38		9,108,535.81
850	Employee Benefit Trust	274,878.25	1,438,091.88	1,274,963.39	10	438,006.74
Total Cash for County & Unincorporated Towns		$ 170,226,681.58	$ 6,600,960.40	$ 9,261,231.89		$ 167,566,410.09

Fund	Description	Beginning Balance 5/2/2024	Total Debits Increases	Total Credits Decreases	Notes	Ending Balance 5/24/2024
710	School District	391,039.04	103,002.89	384,958.37		$ 109,083.56
720	School Dist. Debt	39,278.51	5,036.11	38,467.82		5,846.80
804	Carson Water Sub	7,424.49	1,272.97	7,183.05		1,514.41
806	Cave Rock	695.11	-	695.11		-
808	Dcsid M&O	-	-	-		-
809	EFFPD	101,891.01	18,191.06	97,951.39		22,130.68
810	Elk Point Sanitation	17.07	-	17.07		-
812	Gardnerville Rancho Gid	10,859.80	1,653.09	10,175.90		2,336.99
813	Genoa Lakes District	249,617.66	250.84	-		249,868.50
814	Indian Hill	13,563.42	79.55	13,563.42		79.55
818	Kingsbury GID	16,171.61	5,504.78	16,171.61		5,504.78
822	Lakeridge	1,307.62	-	1,307.62		-
823	Legal Services	228.84	2,586.92	-		2,815.76
824	Logan Creek	85.98	-	85.98		-
826	MGSD	4,483.93	218.11	4,243.59		458.45
830	Oliver Park	3,482.60	-	3,482.60		-
832	Round Hill GID	6,585.08	-	6,585.08		-
834	Sierra Estates	100.50	-	100.50		-
836	Skyland	812.74	-	812.74		-
838	Tahoe Douglas Sanitation	2,214.64	2.27	2,214.64		2.27
839	Tahoe Douglas Fire	85,090.42	7,381.68	85,090.42		7,381.68
840	Topaz Estates	6,980.66	719.25	6,933.13		766.78
842	Zephyr Cove	111.83	-	111.83		-
844	Zephyr Heights	975.91	4.69	975.91		4.69
846	Zephyr Knolls	217.86	-	217.86		-
847	EF Swim Pool Dist Oper	32,017.84	4,834.10	30,967.07		5,884.87
855	Inmate Commissary Fund	102,319.17	2,718.98	6,898.68		98,139.47
856	Inmates Trust	19,549.24	-	-		19,549.24
865	Unclaimed Monies	102,810.63	-	-		102,810.63
885	Mosquito District	5,806.76	1,219.49	5,531.88		1,494.37
890	State Of Nevada	984,016.42	423,365.33	90,836.71		1,316,545.04
892	Department Of Wildlife	5,553.08	-	-		5,553.08
894	Range Improvements	-	-	-		-
896	Refund Of Taxes	-	-	-		-
Total Cash for Agency and Trust Funds		$ 2,195,309.47	$ 578,042.11	$ 815,579.98		$ 1,957,771.60
Total Cash		$ 172,421,991.05	$ 7,179,002.51	$ 10,076,811.87		$ 169,524,181.69

Notes

1	General Fund	Revenue Collections / Payroll, Accounts Payable
2	Road Operating	Accounts Payable
3	Room Tax	Payroll, Accounts Payable - Game Time and Public Restroom Co.
4	China Spring Youth Camp	Revenue Collections / Payroll
5	Risk Management	Risk Mgmt allocations Q1-Q3
6	Sewer Utility	Revenue Collections
7	Douglas County Water Utility	Revenue Collections / Accounts Payable
8	Ad Val Capital Projects	Accounts Payable
9	Regional Transportation	Revenue collection - Gas Tax
10	Employee Benefit Trust	Benefits Payments

* *Difference in beginning balance of this report and ending balance of prior report is due to past-dated journal entries being posted after the prior cash report was prepared*

AGENDA ITEM NO. Y.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to adopt **Resolution 2024R-068** to augment the Fiscal Year 2023-24 budgets in various funds by $660,712. (Kathy Lewis)

RECOMMENDED MOTION:
Adopt Resolution 2024R-068 to augment the Fiscal Year 2023-24 budgets in various funds by $660,712.

FINANCIAL IMPACT:
Increases budgeted expenditure in the General fund of $8,505, the Library fund of $38,957, the Room Tax fund of $210,560, the Motor Pool/Vehicle Maintenance fund of $122,704, the Ad Valorem Capital Projects fund by $15,103 and the Regional Transportation fund by $35,000 - funding is available from greater-than-anticipated revenues. Increases in budgeted expenditures in the Law Library fund of $1,596 - funding is available from greater-than-anticipated opening fund balance. Increases in budgeted expenditures in the Motor Pool/Vehicle Maintenance fund of $203,287 - funding is available from Vehicle Replacement Reserves. Increases in budgeted expenditures in the Douglas County Capital Projects fund of $25,000 - funding is available from a transfer from the General Fund, Assigned Use - Sheriff Donations account 101-997 550.090.

BACKGROUND:
NRS 354.598005 provides guidelines to local governments to augment, or increase, budgets when resources are greater than those that were previously estimated. As defined in NRS 354.493, a budget augmentation is a "procedure for increasing the appropriations of a fund with the express intent of employing previously unbudgeted resources of the fund for carrying out the increased appropriations."

The General Fund received greater than anticipated guardian fees that will be used to assist a client move.

The Library Fund has greater than anticipated investment and reimbursement income that will be used

to cover a shortfall in salaries and retirement expenses.

The Room Tax Fund has greater than anticipated investment income that will be used to cover a shortfall in salaries and wages.

The Motor Pool/Vehicle Maintenance Fund has greater than anticipated vehicle repair charges. These charges will be used to cover the corresponding expenses in the Outside Repairs, Tires, and Parts expenses accounts.

The Ad Valorem Capital Projects Fund has greater than anticipated Ad Valorem Tax revenue, a portion of which will be transferred to each of the Towns of Gardnerville, Genoa, and Minden.

The Regional Transportation Fund has greater than anticipated investment earnings which will be used to cover salaries and benefits.

The Law Library Fund has greater than anticipated adjusted opening fund balance which will be used for books and periodicals.

The Motor Pool/Vehicle Maintenance fund will used Vehicle Reserves to purchase vehicles approved in fiscal year 2023 that the budget did not roll forward to fiscal year 2024.

The Sheriff received donations in the General Fund that will be transferred to the Douglas County Capital Projects Fund for the Shoot House Project.

ATTACHMENTS:
Resolution 2024R-068.pdf

RESOLUTION NUMBER 2024R-068

RESOLUTION AUGMENTING THE GENERAL, LAW LIBRARY, LIBRARY, ROOM TAX, MOTOR POOL/VEHICLE MAINTENANCE, AD VALOREM CAPITAL PROJECTS, AND REGIONAL TRANSPORTATION FUNDS
2023 - 2024 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the budget to reflect revised revenues and expenditures to the County as follows:

Project #			
	Revenue and Sources		
	101-000 341.112	Guardian Fees	8,505
24B04.0104	101-997 550.090	Assigned Use - Sheriff Donations	25,000
	222-391 699.000	Ending Fund Balance - Reserves	1,596
	224-000 361.205	Investment Earnings FMV Adjust	16,418
	224-000 361.211	Investment Earnings-LGIP	6,825
	224-000 361.212	Investment Earnings BNY Mellon	11,667
	224-000 360.901	Reimbursements	4,047
	234-000 361.205	Investment Earnings FMV Adjust	101,861
	234-000-361.211	Investment Earnings-LGIP	8,894
	234-000 361.212	Investment Earnings BNY Mellon	99,805
	313-000 341.702	Vehicle Repair Charges	122,704
	313-821 625.300	Vehicle Replacement Reserves	203,287
	405-000 311.100	Ad Valorem Current	15,103
	430-000 361.212	Investment Earnings BNY Mellon	35,000
		TOTAL REVENUES	660,712
	Expenditures		
	101-327 521.100	Professional Fees	8,505
	222-391 532.055	Books & Periodicals	1,596
	224-804 510.000	Salaries & Wages	28,085
	224-804 511.181	Retirement	10,872
	234-813 510.000	Salaries & Wages	210,560
	313-829 520.118	Outside Repairs	37,738
	313-829 532.004	Tires	22,933
	313-829 532.005	Parts	62,033
	313-821 564.700	Motor Vehicles	203,287
24B04.0104	410-751 562.000	Capital Projects	25,000
	430-421 510.000	Salaries & Wages	15,000
	430-421 511.180	Benefits	20,000
	614-730 625.103	Appropriated Reserves	6,436
	622-735 625.103	Appropriated Reserves	309
	631-738 625.103	Appropriated Reserves	8,358
		TOTAL EXPENDITURES	660,712
	Transfers		
	410-000 392.000	Transfer In	25,000
	101-997 618.700	Transfer Out	(25,000)
	614-000 392.000	Transfer In	6,436
	622.000 392.000	Transfer In	309
	631-000 392.000	Transfer In	8,358
	405-745 618.700	Transfer Out	(15,103)
			-

NOW, THEREFORE, BE IT RESOLVED THAT the 2023 - 2024 Fiscal Year budget is herein amended.

Adopted this ___20th____ day of ___June_____, 2024 by the following vote:

VOTE: Ayes Commissioners: _____

_____

_____

_____

_____

Nays Commissioners: _____

_____

Absent Commissioners: _____

_____

_____

Wesley Rice, Chairman
Douglas County Board of Commissioners

ATTEST:

_____
Amy Burgans
Douglas County Clerk-Treasurer

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds:
- ☐ Adjusted Opening Fund Balance (AOFB)
- ☑ Greater Than Anticipated Revenues
- ☐ Grant - STOP - use the Grant Forms Packet
- ☐ Capital Projects Fund Reserves

Request Date 5/23/24 **Requested By** Nicole Thomas

Fiscal Year FY2023-24 **Fund/Dept:** 101-327

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	Guardian Fees	101-000 341.112		8,505	
2	Professional Fees	101-327 521.100			8,505
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
			Total	8,505	8,505

Purpose:

The Public Guardian anticipates moving an indigent client prior to year end but does not have enough budget in Services & Supplies. There is earned revenue that will be collected by year end or within 60 days of year end that will cover the extra expense.

*** A project number is required for all Capital Projects**

Department Head Name _____ **Signature** _____

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds:

- ☐ Adjusted Opening Fund Balance (AOFB)
- ☐ Grant - STOP - use the Grant Forms Packet
- ☐ Greater Than Anticipated Revenues
- ☐ Capital Projects Fund Reserves

Request Date 6/4/24 **Requested By** Caroline Chieffo

Fiscal Year FY24 **Fund/Dept:** 101-997 and 410-751

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	Transfer Out	101-997 618.700			25,000
2	Assigned Use-Sheriff Donations	101-997 550.090	24B04.0104		(25,000)
3	Transfer In-General Fund	410-000 392.050		25,000	
4	Capital Projects	410-751 562.000	24B04.0104		25,000
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
			Total	25,000	25,000

Purpose: Move donation funds from General Fund to Capital Projects Fund for project 24B04

*** A project number is required for all Capital Projects**

Department Head Name _____ **Signature** _____

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds:

- ☑ Adjusted Opening Fund Balance (AOFB)
- ☐ Grant - STOP - use the Grant Forms Packet
- ☐ Greater Than Anticipated Revenues
- ☐ Capital Projects Fund Reserves

Request Date 5/17/2024 **Requested By** Delores Goelz

Fiscal Year 23-24 **Fund/Dept:** 222-391

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	Ending Fund Balance - Reserves	222-391 699.000		$ 1,596.00	
2	Books & Periodicals	222-391 532.055			$ 1,596.00
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
			Total	$ 1,596.00	$ 1,596.00

Purpose: To cover budget deficit in GL account 222-391 532.055.

*** A project number is required for all Capital Projects**

Department Head Name _____ **Signature** _____

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds: ☐ Adjusted Opening Fund Balance (AOFB) ☑ Greater Than Anticipated Revenues

☐ Grant - STOP - use the Grant Forms Packet ☐ Capital Projects Fund Reserves

Request Date 5.30.24 **Requested By** Library

Fiscal Year FY24 **Fund/Dept:** 224-804

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	Investment-FMV Adjust	224-000 361.205		16,418	
2	Invest. Earnings-LGIP	224-000 361.211		6,825	
3	Invest. Earnings-BNY Mellon	224-000 361.212		11,667	
4	Reimbursements	224-000 360.901		4,047	
5	Salaries & Wages	224-804 510.000			28,085
6	Retirement	224-804 511.181			10,872
7					
8					
9					
10					
11					
12					
13					
14					
			Total	38,957	38,957

Purpose: To record budget augment from Greater than Anticipated Revenues to cover salaries and benefit shortfall.

*** A project number is required for all Capital Projects**

Department Head Name _____ **Signature** _____

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds:
- ☐ Adjusted Opening Fund Balance (AOFB)
- ☑ Greater Than Anticipated Revenues
- ☐ Grant - STOP - use the Grant Forms Packet
- ☐ Capital Projects Fund Reserves

Request Date 5/30/24 **Requested By** Geoff Bonar

Fiscal Year 23/24 **Fund/Dept:** 234/813

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	234-000 361.205	Investment-FMV Adjust		101,861	
2	234-000 361.211	Invest. Earnings-LGIP		8,894	
3	234-000 361.212	Invest. Earnings-BNY Mellon		99,805	
4	234-813 510.000	Salaries & Wages			210,560
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
			Total	210,560	210,560

Purpose: Increase budgeted salaries to align with actual expenses.

*** A project number is required for all Capital Projects**

Department Head Name Brook Adie **Signature**

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	*Meeting Date*	*Agenda #*	*Meeting Date*

JE# **Date** **By**

Updated 9/1/21

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds:
- ☐ Adjusted Opening Fund Balance (AOFB)
- ☑ Greater Than Anticipated Revenues
- ☐ Grant - STOP - use the Grant Forms Packet
- ☑ Capital Projects Fund Reserves

Request Date 5/16/24 **Requested By** Caroline Chieffo

Fiscal Year FY2023-24 **Fund/Dept:** 313-821 and 313-829

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	Vehicle Repair Charges	313-000 341.702		122,704	
2	Outside Repairs	313-829 520.118			37,738
3	Tires	313-829 532.004			22,933
4	Parts	313-829 532.005			62,033
5					
6	Motor Vehicles	313-821 564.700		203,287	
7	Vehicle Replacement Reserves	313-821 625.300			203,287
8					
9					
10					
11					
12					
13					
14					
			Total	325,991	325,991

Purpose:

Increase Vehicle Repair charges revenue to cover excess amounts paid for outside repairs and parts

Rollover unused motor vehicle budget from FY23 to FY24

*** A project number is required for all Capital Projects**

Department Head Name _____ **Signature** _____

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds: ☐ Adjusted Opening Fund Balance (AOFB) ☑ Greater Than Anticipated Revenues

☐ Grant - STOP - use the Grant Forms Packet ☐ Capital Projects Fund Reserves

Request Date 5/15/24 **Requested By** Caroline Chieffo

Fiscal Year FY2023-24 **Fund/Dept:** Finance

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	Ad Valorem Current	405-000 311.100		15,103	
2	Transfers Out	405-745 618.700			15,103
3	Transfer In	614-000 392.000		6,436	
4	Appropriated Reserves	614-730 625.103			6,436
5	Transfer In	622-000 392.000		309	
6	Appropriated Reserves	622-735 625.103			309
7	Transfer In	631-000 392.000		8,358	
8	Appropriated Reserves	631-738 625.103			8,358
9					
10					
11					
12					
13					
14					
			Total	30,206	30,206

Purpose: Ad Valorem taxes are higher than budget for FY24. We need to increase the amount transferred out to the towns for their portion of the Ad Valorem Taxes.

*** A project number is required for all Capital Projects**

Department Head Name Kathy Lewis **Signature** Kathy Lewis

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

Douglas County Finance Department

Budget Augment Request Form

Use this form to request an *increase* in total expenditures. Use the Budget Transfer form to *move* budgetary authority.

Source of Funds: ☐ Adjusted Opening Fund Balance (AOFB) ☑ Greater Than Anticipated Revenues

☐ Grant - STOP - use the Grant Forms Packet ☐ Capital Projects Fund Reserves

Request Date 5/30/24 **Requested By** Caroline Chieffo

Fiscal Year FY 2023-2024 **Fund/Dept:** 430-421 Regional Transp

Note that all augments require a BOCC resolution. Finance will review your request form & advise as to whether you should create the resolution or Finance will handle submission to IRC/BOCC

	Account Name	GL Account # xxx-xxx xxx.xxx format	Project*	Revenue Increase	Expend Increase
1	Investment Earnings BNY Me	430-000 361.212		35,000	
2	Salaries & Wages	430-421 510.000			15,000
3	Benefits	430-421 511.180			20,000
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
			Total	35,000	35,000

Purpose: Salaries & Wages and Benefits are expected to be greater than budgeted at the end of the year. Extra funds are available from greater than budgeted investment income.

*** A project number is required for all Capital Projects**

Department Head Name Jon Erb **Signature** Jon Erb

Finance Use Only

	IRC Approval		*BOCC Approval*	
	Agenda #	***Meeting Date***	***Agenda #***	***Meeting Date***

JE# _____ **Date** _____ **By** _____

Updated 9/1/21

AGENDA ITEM NO. Z.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on amendments to Douglas County Administrative Policy and Procedure 200.11-*Compensation*, eliminating language specific to the classification of Captain due to compensation and benefits being covered by a collecting bargaining agreement. (Christine Vido)

RECOMMENDED MOTION:
Approve the amendments to Douglas County Administrative Policy and Procedure 200.11-*Compensation,* as presented.

FINANCIAL IMPACT:
Financial impact will vary depending on individual circumstances.

BACKGROUND:
The changes to 200.11 include removing benefits specific to Captains including extra duty pay and Peace Officer Standard Training incentive pay, which will now be addressed in the bargained contract between Douglas County and the Douglas County Sheriff's Administrative Protective Association.

ATTACHMENTS:
200.11 Compensation (redline).pdf
200.11 Compensation (clean).pdf

SUBJECT: COMPENSATION

I. PURPOSE: To establish policy and procedures for compensating employees.

II. POLICY: The County shall utilize a standard compensation structure for all employees, which will be maintained to meet all criteria associated with the concepts of internal and external equity. The structure will be monitored to ensure the maintenance of a fair and equitable pay system that will assist the County in recruiting and retaining a highly competent work force.

A. CLASSIFICATION/COMPENSATION PLAN:
Jobs with similar duties and responsibilities are assigned to the same salary grade. Each salary grade will consist of a minimum, midpoint, and maximum pay rate. Employees may progress in pay via pay for performance merit increases and salary adjustments between the minimum and maximum salary rates. Employee pay rates will not exceed the maximum pay rate. The only positions authorized to exceed the maximum pay rates within ranges are those which are redlined or frozen due to a change in the County's compensation plan and approved by the Board of County Commissioners.

B. ESTABLISHMENT OF NEW CLASSIFICATIONS AND RESTRUCTURING OF A POSITION'S RESPONSIBILITIES:
1. Data necessary to analyze positions and determine accurate placement of classifications within the compensation structure will be gathered through job analysis and/or 'desk audits', which will be administered through Human Resources.
2. When there is an indication that an employee is working above or below the established responsibilities for a position, a study may be initiated at the request of a Department Head/Elected Official, which will be conducted in accordance with the Reclassification policy.

C. HIRING NEW EMPLOYEES:
1. New employees will normally be hired at the entry level (minimum pay rate) of the appropriate pay grade.

2. Management will have the authority to hire employees up to ten percent above the minimum of the salary range, if needed. In specific hiring situations, the Department Head/Elected Official may submit for the County Manager's authorization a hiring rate up to the mid-point of the applicable salary range, with supporting documentation demonstrating the specific need for the higher starting salary.
3. The Board of County Commissioners may authorize a hiring rate above the mid-point of the applicable salary range. The Board will be provided with supporting documentation demonstrating specific recruitment needs and/or skills and knowledge possessed by the applicant when such a request is initiated.

D. PROMOTIONS, DEMOTIONS AND TRANSFERS:
Promotions, demotions and transfers will be administered in accordance with established policies.

E. WORKING ABOVE CLASSIFICATION:
1. Where an employee is assigned in writing on a temporary basis to perform the full range of duties of a higher classification for eighty (80) or more working hours, the employee will receive 5% above normal base pay for non-supervisory duties.
2. When an employee is assigned in writing on a temporary basis to perform the full range of supervisory duties of a higher classification for forty (40) or more working hours, the employee will receive 10% above base pay for supervisory duties.
3. When an employee is assigned in writing on a temporary basis to perform the full range of supervisory or management duties of a higher classification for forty-five (45) or more calendar days, and the employee's supervisor determines the employee is acting in the role of the higher classification, the employee may receive either the minimum of the pay range of the higher classification or 10% above the employee's base pay, whichever is greater.
4. Working Above Classification pay will be paid retroactive to the first day such duties were fully assumed.

F. CALL BACK:
1. Call Back Defined
Call-back is defined as compensation earned for returning to duty after an employee has completed a regular shift, is off duty for any period of time, and is requested to return to duty with less than 12 hours' notice. An employee called to return to work while on Standby Status, described in Subsection H, has notice that he/she may be requested to return to duty and therefore does not qualify for call back pay.
2. Call Back Pay
Call back is paid at one and one-half (1.5) times the employees hourly rate and is paid for a minimum of two (2) hours or time actually worked,

whichever is greater. There will be no overlapping of premiums in that if an employee works less than two (2) hours on the initial call-back and is then called back on duty a second time during the initial two-hour period. The employee will not be entitled to additional overtime pay unless the total time worked for both call-backs exceeds two (2) hours. In such cases, the employee will be paid for the total hours worked.

3. Call Back and PERS
   The State of Nevada Public Employees' Retirement System (PERS) has set forth the following policies for when call-back compensation is eligible for PERS:

   For employees with an effective date of membership on or before June 30, 2008: Call-back is defined as compensation earned for returning to duty after a member has completed his regular shift, is off duty for any period of time, and is requested to return to duty with less than 12 hours notice.

   For employees with an effective date of membership on or after July 1, 2008: Except as it may conflict with NAC 284.214, call-back is defined as compensation earned for returning to duty after a member has completed a regular shift and is requested to return to duty with less than 12 hours notice to respond to an emergency, except for any member who is: (1) called into work while on standby status, (2) not required to leave the premises where he or she is residing or located at the time of notification in order to respond, or (3) called back to work if the work begins 1 hour or less before or after his or her scheduled work shift.

   For employees with an effective date of membership on or after January 1, 2010: Call-back is defined as compensation earned for returning to duty within 12 hours after one's regular working hours to respond to an emergency. "Emergency" means a sudden, unexpected occurrence that is declared by the governing body or chief administrative officer of the public employer to involve clear and imminent danger and require immediate action to prevent and mitigate the endangerment of lives, health, or property.

G. SHIFT DIFFERENTIAL:
   1. For actually working any assigned shift in a department having a 24-hour operation, an eligible employee will receive an additional $2.00 per hour for each hour actually worked between the hours of 9:00 p.m. and 7:00 a.m. as shift differential pay. The Department Head/Elected Official shall have full discretion to assign an employee to work qualifying shifts.
      a. Exempt employees are eligible for shift differential when assigned to a qualifying shift for a minimum of 5 consecutive work days.

H. STANDBY STATUS:

1. Standby Status means a non-exempt employee who is off duty, but is assigned to be available to perform occasional work, if necessary. The employee is not required to remain on the employer's premise(s) and may leave his/her residence, but must:
    a. Remain available for notification to work during specified hours;
    b. Be ready to respond in a reasonable time to calls for their services;
    c. Be readily available at all hours by telephone or other communication devices;
    d. Refrain from activities which might impair the employee's ability to respond to a location, answer a call or otherwise perform their duty; and
    e. Allowed to use the time during which he/she is waiting for notification to work for his/her personal pursuits.
2. Standby Status shall be assigned in writing and shall be compensated at a rate of $4.50 per hour.
3. Any non-exempt employee who is on Standby Status and begins the performance of his/her regular duties after being contacted to work ceases to be on Standby Status and qualifies for regular or overtime pay at a rate of one and one-half (1.5) times his/her normal base hourly wage for actual time worked, whichever is applicable, consistent with Title 20 of the Nevada Revised Statutes. Upon completion of the work, he/she returns to Standby Status for the remainder of the time he/she has been directed to be available to work.
4. An employee shall continue to receive the Standby Status pay provided in subsection 2 for any hour where regular or overtime pay is received for actual time worked and the actual time worked is less than an hour. If an employee receives regular or overtime pay for the entire hour, the employee will not receive Standby Status compensation for that hour.
5. Exempt employees are not entitled to Standby Status pay.

I. PROFESSIONAL CONSULTATION STATUS:

1. Professional Consultation Status means an exempt employee who is off duty, but is assigned to be available to perform occasional work, if necessary. The employee is not required to remain on the employer's premise(s) and may leave his/her residence but must:
    a. Remain available for notifications to respond to inquiries or report to work as appropriate;
    b. Be readily available at all hours by telephone or other communication devices;
    c. Refrain from activities which might otherwise impair the employee's ability to respond to a location, answer a call, or otherwise perform their duty; and
    d. Allowed to use the time during which he/she is waiting for notification to

work for his/her personal pursuits.

2. Professional Consultation Status shall be assigned in writing by the employee's supervisor and shall be compensated at a rate of $100 per day.
3. The Town of Minden, Elected Officials, and the appointed Public Guardian are specifically excluded from eligibility for this compensation.
4. Exempt employees, whether assigned to Professional Consultation Status or not, are not eligible for overtime compensation or compensatory time off for hours actually worked and are exempt from the provisions of the Fair Labor Standards Act and other similar regulations.

J. PEACE OFFICER STANDARD TRAINING INCENTIVE (P.O.S.T.):

1. The following positions are eligible for P.O.S.T. incentive payment, to recognize achievement of a P.O.S.T. certificate beyond the certification required for the respective positions. Incentive payment will begin in the pay period following certification submittal, review, and approval and will continue each pay period for which a qualifying position is held thereafter.
    a. ~~Captain and~~ Undersheriff – compensation for only the highest-level certification held qualifies for the correlating per pay period incentive as indicated below:
        1. Supervisor - $67
        2. Management - $77
        3. Executive - $96
    b. DA Investigator and Senior Investigator; Juvenile Probation Officer, Senior Juvenile Probation Officer, Chief Deputy Juvenile Probation Officer, Chief Juvenile Probation Officer; Alternative Sentencing Officer and Chief Alternative Sentencing Officer - $58 per pay period to recognize only the single highest certification achieved beyond the requirement identified in the job description.

~~K. CAPTAIN EXTRA DUTY PAY:~~

~~1. Captains of the Sheriff's Office are eligible for additional compensation for additional assignments they are assigned in writing to command, beyond their Sheriff's Office Division assignments. Potential assignment examples include, but are not limited to, SWAT Commander, Crisis Negotiations Commander, Range Master, Honor Guard Commander, and K9 Commander. Incentive payment will be $39 per pay period for each period such an assignment is made.~~

III. PROCEDURE:

A. WAGE AND SALARY SURVEYS:

1. At the direction of the County Manager, an annual wage and salary survey may be conducted to secure updated labor market wage data.
2. When movement is warranted, the competitive pay rate for each County position may be adjusted for internal equity ~~,~~ and/or to reflect the competitive

labor market. The adjustment is subject to budgetary and other considerations and is subject to approval by the Board of County Commissioners.

B. MAINTENANCE OF THE COMPENSATION/CLASSIFICATION PLAN: Human Resources will be responsible for the continuous maintenance and administration of the Compensation/Classification Plan for the County. The review will include an analysis of prevailing rates of pay for similar positions in comparable labor markets by the wage and salary surveys, and will account for budgetary considerations and other related factors. On the basis of this information, the Human Resources Director will recommend to the County Manager changes to keep the Plan current, uniform and equitable. Such recommendations will be reviewed and approved or modified by the County Manager and submitted to the Board of County Commissioners for approval.

IV. RESPONSIBILITY FOR REVIEW: The Internal Review Committee will review this policy as needed or at least once every 3 years.

SUBJECT: COMPENSATION

I. PURPOSE: To establish policy and procedures for compensating employees.

II. POLICY: The County shall utilize a standard compensation structure for all employees, which will be maintained to meet all criteria associated with the concepts of internal and external equity. The structure will be monitored to ensure the maintenance of a fair and equitable pay system that will assist the County in recruiting and retaining a highly competent work force.

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    d. Refrain from activities which might impair the employee's ability to respond to a location, answer a call or otherwise perform their duty; and
    e. Allowed to use the time during which he/she is waiting for notification to work for his/her personal pursuits.
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4. An employee shall continue to receive the Standby Status pay provided in subsection 2 for any hour where regular or overtime pay is received for actual time worked and the actual time worked is less than an hour. If an employee receives regular or overtime pay for the entire hour, the employee will not receive Standby Status compensation for that hour.
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work for his/her personal pursuits.

2. Professional Consultation Status shall be assigned in writing by the employee's supervisor and shall be compensated at a rate of $100 per day.
3. The Town of Minden, Elected Officials, and the appointed Public Guardian are specifically excluded from eligibility for this compensation.
4. Exempt employees, whether assigned to Professional Consultation Status or not, are not eligible for overtime compensation or compensatory time off for hours actually worked and are exempt from the provisions of the Fair Labor Standards Act and other similar regulations.

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    a. Undersheriff – compensation for only the highest-level certification held qualifies for the correlating per pay period incentive as indicated below:
        1. Supervisor - $67
        2. Management - $77
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    b. DA Investigator and Senior Investigator; Juvenile Probation Officer, Senior Juvenile Probation Officer, Chief Deputy Juvenile Probation Officer, Chief Juvenile Probation Officer; Alternative Sentencing Officer and Chief Alternative Sentencing Officer - $58 per pay period to recognize only the single highest certification achieved beyond the requirement identified in the job description.

III. PROCEDURE:

A. WAGE AND SALARY SURVEYS:

1. At the direction of the County Manager, an annual wage and salary survey may be conducted to secure updated labor market wage data.
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labor market. The adjustment is subject to budgetary and other considerations and is subject to approval by the Board of County Commissioners.

B. MAINTENANCE OF THE COMPENSATION/CLASSIFICATION PLAN: Human Resources will be responsible for the continuous maintenance and administration of the Compensation/Classification Plan for the County. The review will include an analysis of prevailing rates of pay for similar positions in comparable labor markets by the wage and salary surveys, and will account for budgetary considerations and other related factors. On the basis of this information, the Human Resources Director will recommend to the County Manager changes to keep the Plan current, uniform and equitable. Such recommendations will be reviewed and approved or modified by the County Manager and submitted to the Board of County Commissioners for approval.

IV. RESPONSIBILITY FOR REVIEW: The Internal Review Committee will review this policy as needed or at least once every 3 years.

AGENDA ITEM NO. AA.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to approve a professional services contract between Justin W. Clouser, Esq. and Douglas County to provide legal assistance to the Douglas County Public Administrator from July 1, 2024, through June 30, 2025, in an amount not-to-exceed $382.43 per month and authorize the County Manager to execute the contract. (Steve Walsh)

RECOMMENDED MOTION:
Approve a professional services contract between Justin W. Clouser, Esq. and Douglas County to provide legal assistance to the Douglas County Public Administrator from July 1, 2024, through June 30, 2025, in an amount not-to-exceed $382.43 per month and authorize the County Manager to execute the contract.

FINANCIAL IMPACT:
Justin Clouser will provide legal counsel for the Douglas County Public Administrator. The total cost is not-to-exceed $382.43 per month or $4,589.16 through June 30, 2025.
Funding is available in the Legal Services line item of the Public Administrator budget in the General Fund (101-328 521.130).

BACKGROUND:
Justin Clouser, Esq. has provided legal services to the Public Administrator since February 1, 2023. The total cost is not-to-exceed $382.43 per month or $4,589.16 through June 30, 2025. This is on the agenda today to renew Mr. Clouser's contract to provide legal services to the Douglas County Public Administrator for the next fiscal year, July 1, 2024 to June 30, 2025.

ATTACHMENTS:
FY_24-25_Public_Administrator_contract Final.docx

CONTRACT FOR INDIGENT LEGAL SERVICES

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

Justin M. Clouser, Esq.

Douglas County Public Administrator

This Contract for Indigent Legal Services (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada ("County"), and Justin M. Clouser, Esq. ("Attorney"). The County and Attorney are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, County, from time to time, requires the professional services of independentcontractors; and

WHEREAS it is deemed that the services of Attorney are both necessary and desirable and in the best interests of County; and

WHEREAS Attorney represents that Attorney is licensed to practice law in the State of Nevada, is in good standing with the State Bar of Nevada, and is duly qualified, equipped, staffed, ready, willing, and able to perform and render the legal services required by the County.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made,the County and Attorney mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective July 1, 2024, and will remain in effect until **June 30, 2025**, unless earlier terminated pursuant to the terms of this Contract.

2. INDEPENDANT CONTRACTOR STATUS. The Parties agree that Attorney, Attorney's associates and employees shall have the status of an independent contractor and this Contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted, to the parties, including that Attorney is not a Douglas County employee and that there shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
(5) Accumulation of vacation leave or sick leave;

(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

Attorney and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

a. Attorney has the right to perform services for others during the term of this Agreement.
b. Attorney has the sole right to control and direct the means, manner, and method by which the services required by this Agreement will be performed.
c. Attorney shall not be assigned a work location on County premises.
d. Attorney, at Attorney's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.
e. Attorney, at Attorney's sole expense, has the right to hire assistants as subcontractors, or to use Attorney's employees to provide the services required by this Agreement.
f. Attorney or Attorney's employees or contract personnel shall perform the services required by this Agreement, and Attorney agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise, or pay any assistants to help Attorney.
g. Neither Attorney nor attorney's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.
h. County shall not require Attorney or Attorney's employees or contract personnel to devote full time to performing the services required by this Agreement.

Attorney further certifies the following:

i. Contactor is licensed by the State Bar of Nevada to provide legal services to members of the public and agrees to maintain the required professional license to practice law in active status and in good standing for the State of Nevada.
j. Attorney understands that Attorney is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Attorney understands that an IRS Form 1099 will be filed by County for all payments County makes to Attorney.

3. INDUSTRIAL INSURANCE. Attorney agrees, as a precondition to the performance of any work under this Contract and as a precondition to any obligation of the County to make any payment under this Contract, Attorney must provide an affidavit indicating that Attorney is a sole proprietor and that:

A. In accordance with the provisions of NRS 616B.659, he has not elected to be included within the terms, conditions, and provisions of chapters 616A to 616D, inclusive, of NRS; and

B. Is otherwise in compliance with those terms, conditions and provisions.

4. SERVICES TO BE PERFORMED. On an as-needed basis, the Attorney will represent the Douglas County Public Administrator in all matters relating to the provision of legal services and legal support required by the Public Administrator in the performance of all of his/her duties as the administrator of indigent estates.

5. STANDARD OF WORK.

A. In providing legal representation as set forth in Paragraph Four, Attorney must provide those services in a professional, competent, and effective manner.

B. This includes, but is not limited to, consulting with the Public Administrator, appearing at all Court hearings or providing coverage for those Court hearings, filing all necessary motions or other legal documents and performing or supervising any necessary investigations.

C. Provide zealous, competent representational services in all cases;

D. Comply with all applicable laws and regulations; and

E. Comply with the Nevada Rules of Professional Conduct.

F. Attorney agrees to staff and maintain an office in Douglas County, Nevada. Attorney agrees to furnish a telephone number for use after normal office hours in any emergency that may arise where Attorney's services are requested pursuant to the terms of this Contract to the Justice Courts, District Courts and District Attorney. The expense of office space, furniture, equipment, supplies, routine investigative costs and secretarial services suitable for the conduct of Attorney's practice as required by this Contract are the sole responsibility of Attorney and are a part of Attorney's compensation pursuant to Paragraph 6 of the Contract.

G. Attorney may engage in the private practice of law which does not conflict with Attorney's professional services required pursuant to this Contract.

H. Because Attorney is an independent contractor for Douglas County, the Attorney promises and agrees to not sue, be a party to, or assist in any lawsuit against Douglas County.

6. PAYMENT FOR SERVICES.

Attorney agrees to provide the services set forth in Paragraph 4 at a cost not to exceed Three Hundred and Eighty-Two Dollars and Forty-Three Cents ($382.43) per month. The Attorney will be responsible for expenses incurred while performing services under this Contract. Attorney agrees to submit invoices within ten days of the end of the prior month for the services provided to County. County will pay invoices it receives within a reasonable time. If the Douglas County Public Administrator notifies the County that there is a question regarding the services provided by the Attorney and requests that the County withhold payment, the County may withhold payment until such time as the issue raised by the Public Administrator is resolved between the Public Administrator and the Attorney. A 1099 Miscellaneous Income Form will be issued by County to Attorney at year end for all amounts paid by County to Attorney.

7. TERMINATION OF CONTRACT.

A. Either Party may terminate this Contract without cause, provided that a termination shall not be effective until 90 calendar days after the Party has served written notice upon the other Party. All monies due and owing up to the point of termination of the Contract shall be paid by County, and all pending cases that were produced for this Contract must be immediately turned over to the Court for re-assignment. If terminated, the total compensation of the Attorney will be reduced to the proportionate number of days worked by the Attorney. The Attorney must reimburse the County for any funds received to which Attorney is not entitled due to the termination of the Contract.

B. If Attorney should be unable to perform any or all of the duties required by reason of illness, accident or other cause beyond Attorney's control, and the disability exists for a period beyond ten (10) judicial days, Attorney must provide, at Attorney's own expense, a substitute attorney (which could include other contract attorneys) to perform the duties of the Attorney during the term of disability. If the disability is permanent, irreparable, or of such nature as to make the performance of the Attorney's duties impossible, or the disability continues beyond forty (40) judicial days, the County may, at its discretion, terminate this Contract, and the respective duties, rights and obligations of this Contract will terminate.

8. PROFESSIONAL LICENSE. Attorney agrees to maintain his or her professional license to practice law in active status and in good standing with the State of Nevada. Attorney promises and agrees to notify the County Manager and the Douglas County Appointed Counsel Program Coordinator if Attorney is brought before the State Bar of Nevada on any ethics charge or if Attorney is arrested for any crime. Failure to maintain this license to practice law will result in the immediate termination of this Contract.

9. GENERAL LIABILITY INSURANCE. Douglas County's liability coverage will not extend to the Attorney and Attorney is required to acquire and maintain general liability insurance in the minimum amount of $1,000,000 during the term of this Contract at Attorney's sole expense. Proof of insurance must be sent to the Douglas County Manager. Such proof of insurance must be provided at least annually throughout the term of this Contract and Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such insurance.

10. LEGAL MALPRACTICE INSURANCE. Attorney agrees to acquire and maintain malpractice insurance in the minimum amount of $250,000 per claim and $500,000 aggregate claims during the term of this Contract at Attorney's sole expense. Proof of malpractice insurance must be sent to the County within five (5) business days upon request. Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such malpractice insurance.

11. NONAPPROPRIATION. Nothing in the Contract will be construed to provide Attorney with a right of payment from any entity other than the County. Any funds budgeted by

the County pursuant to the terms of the Contract that are not paid to Attorney will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Attorney. Attorney will have no claim of any sort to the unexpended funds.

12. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and forthe County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutuallyagree to not seek punitive damages against either Party.

13. COMPLIANCE WITH APPLICABLE LAWS. Attorney promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limitedto, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

14. ASSIGNMENT. Attorney will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the Douglas County Appointed Counsel Program Coordinator and must meet the qualifications under the Nevada Department of Indigent Services to represent the charged individual. If the Attorney wishes to have a substitute attorney appear for him or her due to vacation, illness or personal family matter, then the Attorney may do so and is responsible for paying the substitute attorney. There is no requirement to have the Douglas County Appointed Counsel Program Coordinator approve such substitution if the substitution is for less than twenty-five judicial days per calendar year.

15. COUNTY INSPECTION. The accounting records and expense invoices of Attorney related to the Contract will be subject to inspection, examination, and audit by the County, including by the County Manager and Chief Financial Officer, to audit and verify the expenses claimed by Attorney.

16. DELEGATION OF AUTHORITY. Although the Attorney will provide legal services to the Public Administrator, the County reserves the right to maintain ultimate control over the terms and provisions of this Contract.

17. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law, Attorney shall indemnify, hold harmless and defend County from and against all liability, claims, actions,damages, losses, and expenses, including, without limitation, reasonable attorneys' fees, and costs, arising out of any alleged negligent or willful acts or omissions of Attorney, its officers,employees and agents arising from or relating to this Contract. Attorney will defend, hold harmless and/or indemnify County against such claims. Notwithstanding the obligation of Attorney to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Attorney, its officers, employees, and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

18. MODIFICATION OF CONTRACT. The Contract and any attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

19. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

20. STANDARD OF CARE. Attorney will perform all services in a manner consistentwith that level of care and skill ordinarily exercised by other members of Attorney's profession currently practicing under similar conditions and in compliance with the standards established by the Nevada Department of Indigent Defense Services and as required under the terms of this Contract.

21. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, or to otherwise allow a third party to assert a cause of action against either Attorney or County.

22. NOTICES. All formal notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, returnreceipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any otheraddress that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn. County Manager
Post Office Box 218
Minden, Nevada
89423
Telephone: (775) 782-9821

To Attorney: Justin M. Clouser, Esq.
1687 U.S. Hwy 395 N., Suite A
Minden, NV 89423
Telephone (775) 782-2888

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed andintend to be legally bound thereby.

Attorney

By:_____
Justin M. Clouser, Esq. (Date)

Douglas County

By:_____
Jenifer Davidson (Date)
County Manager

AGENDA ITEM NO. AB.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on a Contract Amendment No. 1 with Lumos and Associates for additional professional services related to the rehabilitation evaluation of the Lakeridge and Skyline Tank in the amount of $6,000 for a total amended contract price of $29,500 and authorize the County Manager to execute Contract Amendment No. 1. (Rick Robillard)

RECOMMENDED MOTION:
Approve Contract Amendment No. 1 with Lumos and Associates for additional professional services related to the rehabilitation evaluation of the Lakeridge and Skyline Tank in the amount of $6,000 for a total amended contract price of $29,500 and authorize the County Manager to execute Contract Amendment No. 1.

FINANCIAL IMPACT:
Funds are available in Capital Project 24W06.

BACKGROUND:
Lumos and Associates provided professional services for the evaluation of rehabilitation alternatives for the Lakeridge and Skyline Tank. Additional work was requested by Douglas County Water Utility Engineering to perform analysis of alternatives for the Lakeridge tank replacement or rehabilitation. The requested additional work also included seismic calculations for freeboard clearance within the existing tanks. This work is considered out of scope of the original contract and requires an amendment to the original contract.

ATTACHMENTS:
202405 Lumos Contract Amendment 01 - Skyline_Lakeridge Tank Assessment_revised.pdf
202310 Skyline-Lakeridge Tank Tech Memo Contract Signed.pdf

CONTRACT AMENDMENT NO. 001

To a Contract between

Douglas County, Nevada

and

Lumos & Associates, Inc.

WHEREAS, on November 27, 2023, Douglas County, a political subdivision of the State of Nevada ("County"), and Lumos & Associates, Inc., a Nevada Corporation, registered with the Nevada Secretary of State ("Contractor") entered into a contract to perform services related to the development of a technical memorandum that evaluates rehabilitation alternatives for the Lakeridge and Skyline water tanks ("Contract").

WHEREAS, Paragraph 19 of the Contract provides that the Contract may be modified by a written amendment signed by both Parties; and

WHEREAS, both Parties desire to modify the Contract terms to achieve a mutually beneficial result, specifically, the Parties desire to modify the Term, Services and Contract price, as more specifically set forth herein.

NOW, THEREFORE, in consideration of the agreements herein made, the parties mutually agree as follows:

1. The Term or completion date, as set forth in Paragraph 1 of the Contract shall be amended such that all work required in Paragraph 4 of the Contract, as amended hereby, shall be completed by no later than June 30, 2024.
2. The Services to be Performed, as set forth in Paragraph 4 of the Contract, shall be amended to include analysis of additional alternatives for the Lakeridge tank, including the analysis of an intermediate tank and booster pump, building a new tank on parcels not owned by County, and expansion of the existing tank (as opposed to a full replacement). Additionally, County requested seismic calculations were performed for the existing Lakeridge and Skyline Tanks to determine the regulated freeboard required.
3. The Contract Price, as set forth in Paragraph 5 of the Contract, shall be amended to reflect the additional time and materials necessary to complete the services. Specifically, the Contract Price shall be increased in an amount not-to-exceed of $6,000, for a total Amended Contract Price not to $29,500.
4. Except as specifically set forth herein, all provisions of the original Contract remain unchanged and in full force and effect.

Lumos & Associates, Inc.

By: Timothy Russell 5/22/24

Name: Tim Russell, Engineering Manager **(Date)**

Douglas County

By: _____

Jenifer Davidson, County Manager **(Date)**

CONTRACT FOR PRODCUTS AND SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

LUMOS & ASSOCIATES, INC.

This Contract for Services by an Independent Contractor (the "Contract") is entered intoby and between Douglas County, a political subdivision of the State of Nevada, through the Board of County Commissioners (the "County"), and ***Lumos & Associates, Inc., a Nevada Corporation*** (NV19791006982) registered with the Nevada Secretary of State ("Contractor"). The County and Contractor are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, Douglas County, a political subdivision of the State of Nevada, from time to time requires the services of independent contractors; and

WHEREAS, it is deemed that the services of Contractor herein specified are both necessary and desirable and in the best interests of Douglas County; and

WHEREAS, Contractor represents that Contractor is duly qualified, equipped, staffed, ready, willing and able to perform and render the services hereinafter described.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective on the date it is approved and signed by representatives of both Parties ("Effective Date"). Unless earlier terminated as set forth in paragraph 7, the terms of this Contract shall remain in effect for the duration of the Service Period, as more particularly set forth in Paragraph 4. Time is of the essence in this Contract and Contractor shall complete all work prior to April 30, 2024.

2. INDEPENDENT CONTRACTOR STATUS. The Parties agree that Contractor, his associates and employees shall have the status of an independent contractors and that this contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the parties, including that Contractor is not a Douglas County employee and that there shall be no:

a. Withholding of income taxes by the County;
b. Industrial insurance coverage provided by the County;
c. Participation in group insurance plans which may be available to employees of the County;

d. Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
e. Accumulation of vacation leave or sick leave;
f. Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

Contractor and County agree to the following rights and obligations consistent with an independent contractor relationship between the Parties:

a. Contractor has the right to perform services for others during the term of this Agreement.
b. Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
c. Contractor shall not be assigned a work location on County premises.
d. Contractor, at Contractor's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.
e. Contractor, at Contractor's sole expense, has the right to hire assistants as subcontractors, or to use Contractor's employees to provide the services required by this Agreement.
f. Contractor or Contractor's employees or contract personnel shall perform the services required by this Agreement, and Contractor agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Contractor.
g. Neither Contractor nor contractor's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.
h. County shall not require Contractor or Contractor's employees or contract personnel to devote full time to performing the services required by this Agreement.
i. Contractor understands that Contractor is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Contractor understands that an IRS Form 1099 will be filed by County for all payments County makes to Contractor.

3. INDUSTRIAL INSURANCE. Contractor further agrees that, prior to the commencement of any work and as a precondition to any obligation of the County to make any payment under the Contract, Contractor will provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also agrees that, prior to commencing any work under the Contract, Contractor will complete and provide evidence to the County that Contractor has made the following written request to Contractor's insurer:

> ***Lumos & Associates, Inc.*** *has entered into a contract with Douglas County to perform services through approximately April 30, 2024, and requests that an*

authorized insurer provide to Douglas County: (1) A certificate of coverage issued pursuant to NRS 616B.627 and (2) Notice of any lapse in coverage or nonpayment of coverage that the Contractor is required to maintain.

The certificate and notice should be mailed to:

Douglas County
Public Works Department
ATTN: Nicholas Charles
Post Office Box 218
Minden, Nevada 89423

Contractor agrees to maintain all required workers' compensation coverage throughout the entire term of the Contract. If Contractor does not maintain the required coverage throughout the entire term of the Contract, Contractor agrees that the County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County. For each six-month period this Contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to the insurer for the provision of a certificate and notice of lapse in, or nonpayment of, insurance coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that the County may order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County.

Contractor may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that Contractor is a sole proprietor and that:

A. In accordance with the provisions of NRS 616B.659, has not elected to be included within the terms, conditions and provisions of chapters 616A to 616D, inclusive, of NRS; and
B. Is otherwise in compliance with those terms, conditions and provisions

4. SERVICES TO BE PERFORMED. The Parties agree that the Contractor will perform services related to development of a technical memorandum that evaluates rehabilitation alternatives for the Lakeridge and Skyline water tanks. The Materials and Services are more particularly described and shall be completed in accordance with the requirements set forth in Exhibit A hereto.

5. PAYMENT FOR SERVICES. Contractor agrees to provide the services set forth in Paragraph 4 for a total cost not to exceed twenty-three thousand five hundred dollars ($ 23,500) (the "Contract Price"). Unless Contractor has received a written exemption from the County, Contractor shall submit monthly requests for payment for services performed under this Contract. Requests for payment shall be submitted no later than fifteen (15) days after the end of a month and must include a detailed summary of the expenditures reported in a form that supports the approved budget. Specifically, Contractor agrees to provide with each request for payment a schedule of actual expenditures for the period, cumulative total expenditures for the entire contract, and a comparison of cumulative total expenditures to the maximum expected fee for the services and tasks set forth in Paragraph 4.

6. **WARRANTY.** Contractor agrees and hereby provides, warrants and represents each of the following with respect to any services provided under this Contract: the services, installations, or work performed under this Contract shall be free of defects in material and workmanship for a period of 365 days following the completion of such work. This term shall not be construed as a limitation on any other remedies that might be available to the County. The services will be provided in a professional and workman like manner and in conformity with the professional standards for comparable services in the industry, and shall comply with the applicable specifications or other requirements set forth in this Agreement.

7. **TERMINATION OF CONTRACT.** Either Party may terminate the Contract for cause if the other Party fails to correct any breach of the terms of the Contract within 30 days after receiving notice of such breach and having been given a reasonable opportunity to cure the breach. Provided, however, that except as otherwise set forth in this Contract, early termination will not relieve a Party of any obligation that became due prior to the date of termination.

8. **LICENSING.** Contractor agrees to maintain any required licenses to perform any services for County. The failure to maintain any required license will result in immediate termination of this Contract.

9. **GENERAL LIABILITY INSURANCE.** Douglas County's liability coverage will not extend to the Contractor and Contractor is required to acquire and maintain general liability insurance in the minimum amount of $1,000,000 during the term of this Contract at Contractor's sole expense. Proof of insurance must be sent to the Douglas County Manager. Such proof of insurance must be provided at least annually throughout the term of this Contract and Douglas County must be notified at least 30 days in advance of any cancellation or nonrenewal of such insurance.

10. **NONAPPROPRIATION.** All payments required pursuant to the Contract are contingent upon the availability of County funds. In accordance with NRS 354.626 and any other applicable provision of law, the financial obligations between the Parties will not exceed those monies appropriated and approved by the County for the Contract for the then current fiscal year under the Local Government Budget Act. The Contract will terminate and the County's obligations will be extinguished if the County fails to appropriate the necessary funding.

Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

11. **CONSTRUCTION OF CONTRACT.** The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. The Contract Documents consist of this document, and Exhibit A. The Parties agree to be bound by the terms, conditions and

specifications set forth in all Contract Documents, except as specifically modified or amended. The terms of the Contract Documents shall, to the extent reasonably practical, be read as complimentary to one another. In the event of an irreconcilable conflict between the terms of the Contract Documents, the terms of this document shall prevail, thereafter the terms of Exhibit A.

12. DISPUTE RESOLUTION. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

13. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws.

14. ASSIGNMENT. Contractor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

15. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

16. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under the Contract (the "Materials") will be the exclusive property of the County and all such materials will be remitted and delivered, at Contractor's expense, to the County by Contractor upon the completion, termination or cancellation of the contract. Alternatively, if the County provides its written approval to Contractor, the Materials must be retained by Contractor for a minimum of six years after Contractor's receipt of the final payment from County and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the Materials, then Contractor will promptly remit and deliver the materials, at Contractor's expense, to the County. Unless the County has requested the remittance and delivery by Contractor of the Materials, Contractor will not use, willingly allow or cause to have such Materials used for any purpose other than the performance of Contractor's obligations under the terms of the Contract without the prior written consent of the County.

17. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statue of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

18. INDEMNIFICATION. Contractor agrees to indemnify, defend, and save and hold the County, its agents and employees harmless from any and all claims, causes of action or liability arising from or related to Contractor's negligent performance pursuant to the terms of the Contract by Contractor or Contractor's agents or employees.

19. MODIFICATION OF CONTRACT. The Contract and the attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

20. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this agreement. Each signatory individually warrants that he or she is authorized to sign on behalf of the party for whom he or she is signing.

21. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by other members of Contractor's profession currently practicing in the same locality under similar conditions.

22. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

23. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party or to otherwise allow a third party to assert a cause of action against either Contractor or County.

24. FORCE MAJEURE. Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to protests, strikes, legal impossibility, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, emergencies or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of this Agreement after the intervening cause ceases.

25. WAIVER. The County's failure to insist upon Contractor's performance of any obligation hereunder shall not constitute a waiver of the County's right to enforce that obligation and the County may require compliance with that obligation or any other obligation at any time.

26. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn: Director Public Works
Post Office Box 218
Minden, Nevada 89423

To Contractor: Lumos & Associates, Inc.
308 N. Curry Street, Suite 200
Carson City

27. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to other competing interests without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract. Contractor must notify Douglas County of any other contracts or projects Contractor is working on that may impact Douglas County.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Lumos & Associates, Inc.

By: Timothy Russell 10/19/2023
Name: Tim Russell, Engineering Manager **(Date)**

Douglas County

By: 11/27/23
Jennifer Davidson, County Manager **(Date)**

Exhibit A

Skyline Tank and Lakeridge Tank Technical Memorandum

Scope of Work

LUMOS & ASSOCIATES

Carson City • Fallon • Lake Tahoe • Reno

www.LumosInc.com

Carson City
308 N. Curry Street, Suite 200
Carson City, Nevada 89703
775.883.7077

October 18, 2023

LA23.901

Nick Charles, P.E.
Douglas County Public Works
1120 Airport Rd. #F-2
Minden, NV
ncharles@douglasnv.us

Re: Proposal for Professional Services – Douglas County Lakeridge and Skyline Tanks Technical Memorandum

Dear Nick:

Lumos & Associates, Inc. is pleased to provide you with this proposal for engineering and related services for the Lakeridge and Skyline Tanks evaluation project.

Project Understanding

Douglas County owns and operates the Lakeridge and Skyline tanks, located in Glenbrook and Carson Valley, respectively. These tanks are understood to be under sized with respect to storage capacity for their systems and both tanks are also in need of rehabilitation. The status of the Lakeridge tank was evaluated in a dive report by Blue Locker Commercial Diving Services, LLC (Blue Locker), in September of 2021. Similarly, the Skyline tank was evaluated by Blue Locker in September of 2022. Both tanks were identified by Blue Locker as being in need of rehabilitation.

The Lakeridge tank is a nominal 316,000-gallon welded steel storage tank that serves as the hub for the Cave Rock Skyland Water System (NV0000259). The tank was originally constructed in 1996 by Spiess Construction. The tank receives water from the Cave Rock Water Treatment Plant and water flows by gravity from the tank to other portions of the water system. It is understood that the current storage volume is insufficient for the needs of the system. Douglas County's tank asset description lists the Lakeridge tank as the lowest scoring tank due to its current condition, as determined by Blue Locker. We understand that Douglas County wishes to have an engineering assessment performed for the tank that considers opportunities for expanded capacity in consideration of known site constraints and opportunities, and economic as well as constructability considerations to facilitate the tank's much needed rehabilitation and capacity challenges.

The Skyline tank is a nominal 500,000-gallon welded steel storage tank that serves the East Valley area of the Carson Valley Water System (NV0002216). The tank was originally construction in 2001 by Resource Development Company. It is understood that the tank may be undersized for the capacity needs of the water system. The Blue Locker dive report completed in 2022 lists a number of deficiencies with the tank, primarily in regards to the condition of the tank's exterior and interior coatings that warrant a tank rehabilitation. Douglas County's tank asset description lists the Skyline tank as the fourth lowest scoring tank due to its current condition, as determined by Blue Locker. Similar to the Lakeridge tank, we understand that Douglas County wishes to have an engineering

assessment performed for the tank that considers opportunities to obtain additional storage capacity in addition to the economics and constructability options for the tank's rehabilitation

We propose the following scope to assist the County:

Project Scope

Task 1 – Technical Memorandum

Under this task, Lumos will develop a technical memorandum that documents the engineering assessment for both tanks. This assessment will include the following considerations for each tank:

- NAC review of storage capacity needs for each tank/location that identifies the current and required capacities
- Alternatives for additional capacity given each site's unique constraints and opportunities. For Lakeridge we anticipate evaluating the existing site for a larger diameter tank, a taller tank, or potential for a new tank offsite on an existing Douglas County owned parcel. For the Skyline tank, we expect that additional capacity will be most readily provided by adding an additional parallel tank.
- Economic considerations for alternatives, including life cycle analyses, will be performed for the developed alternatives. The life cycle analysis will include discount rates established in the current version of the OMB Circular No. A-94 and assumed standard life cycles for water system assets as recommended by EPA.
- Phasing narrative for accomplishing tank rehabilitation while minimizing/mitigating capacity challenges during tank downtime. For Lakeridge, this may potentially include an evaluation of alternative pumping capacity, shifting the system hub to a different tank temporarily, or mobilizing a new temporary tank adjacent to the site during construction. For Skyline, it is anticipated that a new tank could be implemented and brought online with minimal impact to the existing tank or disruption of service.

Assumptions / Exceptions

Lumos has made the following assumptions in preparation of this proposal:

- The following data is assumed to be available from Douglas County and will be provided to Lumos for use in developing the technical memorandum:
  - Existing NAC Reports or Hydraulic Model Reports for each system
  - Record drawings or as-builts for each tank
  - GIS/PDF system mapping
  - 5 years of water production/consumption data for each system
- While we expect to incorporate existing hydraulic modeling results into our analysis, no additional or updated modeling is anticipated in this scope of work. If hydraulic modeling is required, we can provide these services under a revised scope of work.
- No topographic survey or design services are included in this scope of work.
- No permitting is included in this work.
- Lumos will schedule a time to visit the Skyline tank with Douglas County staff.

Fees

The tasks described in the Scope of Work will be completed for the following fees:

Task	Description	Proposed Budget
Task 1	Lakeridge and Skyline Tank Technical Memorandum	$23,500
	Total	$23,500

Tasks 1 is lump sum. Lumos & Associates will be happy to amend this proposal as necessary. If this proposal is acceptable, please authorize us to proceed under our existing contract. Any additional services requested but not covered by this Scope of Work can be provided by an amendment to this proposal. Lumos & Associates, Inc. will send monthly progress billings on this project. The amount of these billings will be based upon the percentage of work completed. The terms are 'Due Upon Receipt' and accounts are past due after 30 days. Accounts over 30 days old will be subject to interest at the rate of 1 ½% per month and such collection action as may be necessary to collect the account. In addition, a "Stop Work Order" may be issued on past due accounts. In this case, no further work will be performed until the account is brought current.

Thank you again for allowing Lumos & Associates to provide you with this proposal. Please do not hesitate to call me at (775) 883-7077 if you have questions.

Sincerely,

Jonathan Lesperance, P.E.
Group Manager, Engineering Division

Chelsea Cluff, P.E.
Project Engineer

AGENDA ITEM NO. AC.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to increase to the Public Works Department's annual purchase order with Home Depot (2024-00000104) from $47,600 to $51,900. (Nicole Hubbard)

RECOMMENDED MOTION:
Approve an increase to the Public Works Department's annual purchase order with Home Depot from $47,600 to $51,900.

FINANCIAL IMPACT:
Increasing GL accounts 245-820-532-090 (Stormwater) by $500.00 and 101-521-532-092 (Facilities) by $3,800.00. Funds are available under the requested GL's.

BACKGROUND:
This increase will cover current and future invoices through the end of the fiscal year. The departments covered by this single purchase order and total amounts after this change order are:

Facilities (101-521): $18,800
Stormwater (245-820): $4,000
Road Operating (232-431): $200
Motor Pool (313-829): $300
Wastewater Utility (325-865): $5,500
Water Utility (328-849): $23,100

ATTACHMENTS:
PO Request - Home Depot - Change Order.pdf

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ■ YES ☐ NO **ORIGINAL PO#:** 2024-00000104

ORIGINAL AMOUNT: 47,600.00 **CHANGE ORDER %:** _____ **NEW AMOUNT:** 51,900.00

County Manager Signature(Required): _____

PERSON REQUESTING PO: Dawn Williams Digitally signed by Dawn Williams Date: 2024.05.30 10:17:01 -07'00' DATE REQUESTED: 5/30/24

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: Home Depot VENDOR NUMBER: 34220

REMIT ADDRESS: STREET PO Box 78047 CITY Phoenix ST AZ ZIP 78047

QUANTITY: _____ DOLLAR AMOUNT: 4,300.00 PROJECT #: _____

G/L ACCOUNT(S): 245-820-532-090 AMOUNT: 500.00

G/L ACCOUNT(S): 101-521-532-092 AMOUNT: 3,800.00

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

To cover current invoices and estimate of invoices through FY 23/24

CONTRACT ATTACHED: ○ YES ◉ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☐ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☑ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE: _____ PO NUMBER: _____

Revised 8/02/2022

AGENDA ITEM NO. AD.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on Public Works annual purchase orders (and corresponding contract amendment for Qual-Econ) over $50,000 for Fiscal Year 24-25 for the following vendors: F & B Inc - $99,999.00 (Roads); Granite Construction - $150,000.00 (Roads); Home Depot - $54,400.00 (all departments) and approve change orders up to 10% of the original purchase order; Qual-Econ - $278,173.00 (Facilities), which includes the contractually authorized annual increase of 4% (and authorize the County Manager to sign the corresponding contract amendment); Silver State Analytical - $51,000.00 (Utilities & Stormwater) and approve change orders up to 10% of original purchase order; Thatcher Co - $124,000.00 (Utilities) and approve change orders up to 10% of the original purchase order; USABluebook - $61,300.00 (Utilities) and approve change orders up to 10% of the original purchase order; Western Nevada Supply (meters) - $118,000.00 (Utilities) and approve change orders up to 10% of the original purchase order; Western Nevada Supply (supplies) - $117,100.00 (all departments) and approve change orders up to 10% of the original purchase order. (Rick Robillard, Philip Ritger)

RECOMMENDED MOTION:
Approve annual purchase orders (and corresponding contract amendment for Qual-Econ) over $50,000 for Fiscal Year 24-25 for the following vendors: F & B Inc - $99,999.00 (Roads); Granite Construction - $150,000.00 (Roads); Home Depot - $54,400.00 (all departments) and approve change orders up to 10% of the original purchase order; Qual-Econ - $278,173.00 (Facilities), which includes the contractually authorized annual increase of 4% (and authorize the County Manager to sign the corresponding contract amendment); Silver State Analytical - $51,000.00 (Utilities & Stormwater) and approve change orders up to 10% of original purchase order; Thatcher Co - $124,000.00 (Utilities) and approve change orders up to 10% of the original purchase order; USABluebook - $61,300.00 (Utilities) and approve change orders up to 10% of the original purchase order; Western Nevada Supply (meters) - $118,000.00 (Utilities) and approve change orders up to 10% of the original purchase order; Western Nevada Supply (supplies) - $117,100.00 (all departments) and approve change orders up to 10% of the original purchase order.

FINANCIAL IMPACT:
Funds available per the Public Works submitted Fiscal Year 24-25 budget.

BACKGROUND:

1. F & B Inc.: The previously solicited contract for snow removal is renewing. The contract is included in the supplemental materials for reference.
2. Granite Construction (formerly known as Brunswick Canyon Materials): Douglas County Public Works uses asphalt and other paving materials on road maintenance projects that are completed by County staff. Granite Construction is the owner and operator of the Brunswick Canyon Materials site located off of Deer Run Road in Carson City. Brunswick Materials is the nearest supplier of asphalt and certain aggregate for Douglas County. Other suppliers are located in Dayton, South Lake Tahoe and Reno. Asphalt is considered a perishable good because its quality is subject to rapid deterioration if it is allowed to cool beyond specifications before it is applied to a road surface. Additionally, road maintenance productivity and staff efficiency is impacted by the longer haul times the Road Division incurs when using alternate vendors farther from Douglas County. This translates to increased fuel and salary costs for each project. As a result, and consistent with NRS 332.115(1)(e) and Douglas County Purchasing Policy 300.19(F)(1)(d), staff recommends the approval of an annual purchase order to acquire the paving materials from Granite Construction and their Brunswick Materials site on an as-needed basis.
3. Home Depot: This purchase order covers all departments in Public Works (Facilities, Fleet, Utilities, Stormwater, and Roads).
4. Qual-Econ USA: In 2020, the janitorial contract was awarded to Qual-Econ USA after a competitive solicitation in accordance with NRS Chapter 332. In accordance with the terms of that agreement, unless earlier terminated, the Contract will automatically renew for successive two-year periods unless either party provides the other with written notice of its intent not to renew the Contract at least 60 days in advance of the anniversary date of the Contract. Neither party provided this written notice not to renew.
5. Silver State Analytical: Processes all of our water and wastewater lab testing. This PO is for professional services and is exempt from competitive bidding under NRS 332.115(b).
6. Thatcher Company of Nevada: Thatcher has a national purchasing contract (Ommi Partners 212528) and is considered a sole source due to the specialized nature of the chemicals being purchased for water and wastewater treatment. The North Valley Wastewater Treatment Plant utilizes sodium hypochlorite for effluent disinfection as required by Nevada Division of Environment Protection. Flows are up currently to 450K/ day which increases the demand of sodium hypochlorite. Thatcher Chemical is the supplier of sodium hypochlorite within Northern Nevada. Alternate sources have been investigated in the past without success.
7. USABluebook: Funds 325 (Sewer Utility) and 328 (Water Utility) utilize USABlue Book for operating supplies and chemicals. Increases in chemical and material supply item costs, along with increased quantities to support the Cave Rock Water Treatment process and North Valley Wastewater Treatment process, necessitate this purchase order amount.
8. Western Nevada Supply (Meters): The County's water meters are only available from a single source in Northern Nevada, which is Western Nevada Supply. Pursuant to NRS 332.115(1)(a)&

(d) and Douglas County Procurement and Purchasing Policy section F(1)(d), this purchase is not adapted to award by competitive bidding because (1) the Sensus meters can only be obtained from a single source (there are no other authorized dealers in Northern Nevada and Sensus requires its two regional vendors to limit their sales to their authorized territories); and (2) the equipment is, by reason of the training of the personnel and of an inventory of replacement parts maintained by Douglas County, compatible with existing equipment.

9. Western Nevada Supply (Supplies): is to support the purchase of specialized plumbing parts and tools which are not available from other vendors in Douglas County or Carson City. These parts are purchased by Public Works in response to leaks or other emergencies; the delivery, pickup and lead time is material to the purchasing decisions on these items and there is currently no other viable vendor to supply these parts.

ATTACHMENTS:

PO Request F and B.pdf
PO Request Granite Supply Co Inc.pdf
PO Request Home Depot.pdf
PO Request Qual Econ USA.pdf
PO Request Silver State Analytical Laboratories Inc.pdf
PO Request Thatcher Company of Nevada Inc.pdf
PO Request USA Bluebook.pdf
Western Nevada Supply - Meters.pdf
Western Nevada Supply - Supplies.pdf

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☐ YES ☒ NO ORIGINAL PO#: _____

ORIGINAL AMOUNT:_____ CHANGE ORDER %:_____ NEW AMOUNT: _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: F & B Inc VENDOR NUMBER: 9914

REMIT ADDRESS: STREET PO Box 3655 CITY Stateline ST NV ZIP 89449

QUANTITY: 1 DOLLAR AMOUNT: 99,999.00 PROJECT #: _____

G/L ACCOUNT(S): 232-431-520-017 AMOUNT: 69,999.00

G/L ACCOUNT(S): 236-828-520-017 AMOUNT: 30,000.00

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

FY 24-25 - Snow Removal

CONTRACT ATTACHED: ◉ YES ○ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☐ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☑ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE:_____ PO NUMBER:_____

Revised 8/02/2022

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **232 - Road Operating**										
Account **101.000 - Cash**										
9914 - F & B Inc	2024044	DOUGLAS COUNTY ROAD DEPT	Paid by Check # 747289		01/16/2024	02/23/2024	02/23/2024		02/23/2024	(5,704.16)
9914 - F & B Inc	2024132	DOUGLAS COUNTY ROAD DEPT	Paid by Check # 749275		04/08/2024	04/26/2024	04/26/2024		04/26/2024	(43,356.18)
				Account **101.000 - Cash** Totals			Invoice Transactions	2		($49,060.34)
Account **202.000 - Accounts Payable**										
9914 - F & B Inc	2024044	DOUGLAS COUNTY ROAD DEPT	Paid by Check # 747289		01/16/2024	02/23/2024	01/31/2024		02/23/2024	(5,704.16)
9914 - F & B Inc	2024044	DOUGLAS COUNTY ROAD DEPT	Paid by Check # 747289		01/16/2024	02/23/2024	02/23/2024		02/23/2024	5,704.16
9914 - F & B Inc	2024132	DOUGLAS COUNTY ROAD DEPT	Paid by Check # 749275		04/08/2024	04/26/2024	03/31/2024		04/26/2024	(43,356.18)
9914 - F & B Inc	2024132	DOUGLAS COUNTY ROAD DEPT	Paid by Check # 749275		04/08/2024	04/26/2024	04/26/2024		04/26/2024	43,356.18
				Account **202.000 - Accounts Payable** Totals			Invoice Transactions	4		$0.00
Department **431 - Road Operating**										
Account **520.017 - Snow Removal**										
9914 - F & B Inc	2024044	DOUGLAS COUNTY ROAD DEPT	Paid by Check # 747289		01/16/2024	02/23/2024	01/31/2024		02/23/2024	5,704.16
9914 - F & B Inc	2024132	DOUGLAS COUNTY ROAD DEPT	Paid by Check # 749275		04/08/2024	04/26/2024	03/31/2024		04/26/2024	43,356.18
				Account **520.017 - Snow Removal** Totals			Invoice Transactions	2		$49,060.34
				Department **431 - Road Operating** Totals			Invoice Transactions	2		$49,060.34
				Fund **232 - Road Operating** Totals			Invoice Transactions	8		$0.00
				Grand Totals			Invoice Transactions	8		$0.00

CONTRACT FOR SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

DOUGLAS COUNTY, NEVADA

AND

F&B INC.

This Contract for Services by an Independent Contractor (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada, (the "County" or "Purchaser"), and F & B Inc., a Nevada Corporation registered with the Nevada Secretary of State ("Contractor" or "Supplier"). The County and Contractor are at times collectively referred to hercinaftcr as the "Parties" or individually as the "Party."

1. TERM AND EFFECTIVE DATE OF CONTRACT. The Contract will become effective on November 1, 2021. The contract will remain in effect until October 31, 2024 ("Initial Period"). Thereafter, this Contract will automatically renew for successive 3-year periods (each a "Renewal Period") unless either party gives the other written notice of its declination to renew. Written notice of the party's declination to renew must be provided no later than 60 days prior to the expiration of the then in effect Period.

2. INDEPENDENT CONTRACTOR STATUS. The Parties agree that Contractor will have the status of an independent contractor and that the Contract, by explicit agreement of the Parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the Parties, including the express understanding that Contractor is not an employee of the County and that:

There shall be no:

(1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to employees of the County;
(4) Participation or contributions by either the Contractor or the County to the public employee's retirement system;
(5) Accumulation of vacation leave or sick leave;
(6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

Additionally, the Contractor is not in the classified or unclassified service of the County and has none of the rights or privileges available to officers, employees or other appointees of the County.

3. INDUSTRIAL INSURANCE. Contractor further agrees that, prior to the commencement of any work and as a precondition to any obligation of the County to make any payment under the Contract, Contractor will provide the County with a work certificate and/or a

certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also agrees that, prior to commencing any work under the Contract, Contractor will complete and provide evidence to the County that Contractor has made the following written request to Contractor's insurer:

> *F&B, Inc. has entered into a contract with Douglas County to perform work through Thursday, October 31, 2024 and requests that an authorized insurer provide to Douglas County: (1) A certificate of coverage issued pursuant to NRS 616B.627 and (2) Notice of any lapse in coverage or nonpayment of coverage that the Contractor is required to maintain.*
>
> *The certificate and notice should be mailed to:*
>
> *Douglas County*
> *Public Works Department*
> *Post Office Box 218*
> *Minden, Nevada 89423*

Contractor agrees to maintain all required workers' compensation coverage throughout the entire term of the Contract. If Contractor does not maintain the required coverage throughout the entire term of the Contract, Contractor agrees that the County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County. For each six-month period this Contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to the insurer for the provision of a certificate and notice of lapse in, or nonpayment of, insurance coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that the County may order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County.

4. **PERFORMANCE AND PAYMENT BONDS.** Upon each anniversary of this Contract (November 1), Contractor shall provide the County with evidence of its performance and payment bonds, the requirements for which are set forth in **Exhibit A**, which is attached hereto and incorporated herein by reference.

5. **SERVICES TO BE PERFORMED.** The Parties agree that the Contractor will perform snow removal and de-icing services as more particularly set forth in **Exhibit A**.

6. **PAYMENT FOR SERVICES.** Contractor agrees to provide the goods and services set forth in Paragraph 4 on a time and materials basis as set forth in the Bid Schedule, which is attached hereto as **Exhibit B**. Unless the Contract is terminated as set forth in **Exhibit A**, the County will guarantee an annual minimum payment as set forth in Section XX of **Exhibit A**. The annual minimum payment guarantee runs from November 1 until June 30. The total annual cost for work performed under this Contract shall not exceed $99,999 per fiscal year (July 1 through June 30) unless the County has provided prior written consent. Except as set forth in Exhibit A, Contractor shall submit monthly requests for payment for services performed under this Contract. Requests for payment shall be submitted no later than fifteen (15) days after the end of a month and must include a detailed summary of the expenditures reported in a form that supports the approved

budget. Invoices are due and payable within 30 days of receipt. In the event of a disputed billing, only the disputed portion will be withheld from payment and County shall pay the undisputed portion. County will exercise reasonableness in disputing any bill or portion thereof.

7. NONAPPROPRIATION. All payments required pursuant to the Contract are contingent upon the availability of County funds. In accordance with NRS 354.626 and any other applicable provision of law, the financial obligations between the Parties will not exceed those monies appropriated and approved by the County for the Contract for the then current fiscal year under the Local Government Budget Act. The Contract will terminate and the County's obligations will be extinguished if the County fails to appropriate the necessary funding.

Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

8. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. The Contract Documents consist of this document, Exhibit A, Exhibit B, the Notice to Bidders, the Information for Bidders, the Bid Form, and the Contractor's Qualification Statement. The Parties agree to be bound by the terms, conditions and specifications set forth in all Contract Documents, except as specifically modified or amended. The terms of the Contract Documents shall, to the extent reasonably practical, be read as complimentary to one another. In the event of an irreconcilable conflict between the terms of the Contract Documents, the terms of this document shall prevail, thereafter the terms of Exhibit A, then Exhibit B, then the Information to Bidders, then the Notice to Bidders, then the Bid Form.

9. DISPUTE RESOLUTION. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

10. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws.

11. **ASSIGNMENT.** Contractor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

12. **WARRANTIES.** Contractor warrants and represents each of the following with respect to any goods provided under this Contract: the goods provided will be fit and sufficient for the particular purpose set forth in Paragraph 4; the goods shall be fit for the purpose for which goods of a like nature are ordinarily intended, it being understood that the purpose for the goods covered by this Contract are ordinarily intended for use in government operations; the goods shall be merchantable, of good quality, and free from defects, whether patent or latent, in material and workmanship; the goods shall conform to the standards and specifications set forth in Exhibit A; If Contractor has supplied a sample to the County, the goods delivered shall conform in all respects to the sample; the goods shall be uniform and without variation, and shall be of uniform kind, quality, and quantity within each unit and among all units; the Contractor has exclusive title to the goods and shall pass title to the County free and clear of all liens encumbrances, and security interests.

13. **COUNTY INSPECTION.** The books, records, documents and accounting procedures and practices of Contractor related to the Contract may, upon valid Court Order, be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

14. **PUBLIC RECORDS LAW.** Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

15. **INDEMNIFICATION.** Contractor agrees and warrants that the purchase or use of the goods shall not infringe upon any United States or foreign patent, trademark, license, or other interest, and the Contractor shall indemnify the County against all judgments, decrees, costs and expenses resulting from any alleged infringement and shall defend, upon written request of the County, at Contractor's own expense, any action which may be brought against the County, its vendees, lessees, licensees, or assignees under any claim of patent infringement in the purchase of the Contractor's goods. If the County is enjoined from using such goods, the Contractor shall re-purchase such goods from the County at the original purchase price. The County shall notify the Contractor promptly of any such suit. If the County compromises or settles any such suit without the written consent of the Contractor, the Contractor shall be released from the obligation to indemnify. It is understood by both parties that the warranties created by this Contract, as well as all warranties arising by operation of law that affect the rights of the parties,

shall be cumulative. The benefit of any warranty made in this Contract shall be in favor of the County and the benefit of any warranty shall apply to both personal injury and property damage.

16. LIMITED LIABILITY. The County will not waive and intends to assert available NRS Chapter 41 Limitations in all cases. Contract liability of either party shall not be subject to punitive damages.

17. MODIFICATION OF CONTRACT. The Contract and the attached exhibit(s) constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

18. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this agreement. Each signatory individually warrants that he or she is authorized to sign on behalf of the party for whom he or she is signing.

19. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by other members of Contractor's profession currently practicing in the same locality under similar conditions.

20. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party or to otherwise allow a third party to assert a cause of action against either Contractor or County.

21. FORCE MAJEURE. Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to protests, strikes, legal impossibility, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, emergencies or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of this Agreement after the intervening cause ceases.

22. WAIVER. The County's failure to insist upon Contractor's performance of any obligation hereunder shall not constitute a waiver of the County's right to enforce that obligation and the County may require compliance with that obligation or any other obligation at any time.

23. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County
Attn: Public Works Department
Post Office Box 218
Minden, Nevada 89423

To Contractor: F&B Inc.
Attn: Charles Manchester, President
P.O. Box 3655
Stateline NV, 89449

24. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to other competing interests without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

F&B Inc.

By: _____ 11/5/2021
Charles Manchester, President (Date)

Douglas County

By: _____ 11/12/21
Patrick Cates, County Manager (Date)
As Authorized by the BOCC in a public meeting on November 4, 2021

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☐ YES ☒ NO ORIGINAL PO#: _____

ORIGINAL AMOUNT:_____ CHANGE ORDER %:_____ NEW AMOUNT: _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: Granite Construction Co Inc VENDOR NUMBER: 1516

REMIT ADDRESS: STREET PO Box 742478 CITY Los Angeles ST CA ZIP 90074

QUANTITY: 1 DOLLAR AMOUNT: 150,000.00 PROJECT #: _____

G/L ACCOUNT(S): 232-431-532-094 AMOUNT: 150,000.00

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

FY 24/25 Purchase of paving materials.

CONTRACT ATTACHED: ○ YES ◉ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☐ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☑ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE:_____ PO NUMBER:_____

Revised 8/02/2022

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **232 - Road Operating**										
Account **101.000 - Cash**										
1516 - Granite Construction Co Inc	3745089	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 748869		07/23/2023	04/12/2024	04/12/2024		04/12/2024	(87.00)
1516 - Granite Construction Co Inc	2529201	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		07/31/2023	09/29/2023	09/29/2023		09/29/2023	(472.62)
1516 - Granite Construction Co Inc	2530871	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/01/2023	09/29/2023	09/29/2023		09/29/2023	(4,463.12)
1516 - Granite Construction Co Inc	2533949	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/02/2023	09/29/2023	09/29/2023		09/29/2023	(2,968.67)
1516 - Granite Construction Co Inc	2535086	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/03/2023	09/29/2023	09/29/2023		09/29/2023	(537.05)
1516 - Granite Construction Co Inc	2536007	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/07/2023	09/29/2023	09/29/2023		09/29/2023	(2,855.54)
1516 - Granite Construction Co Inc	2539076	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/08/2023	09/29/2023	09/29/2023		09/29/2023	(7,154.32)
1516 - Granite Construction Co Inc	2543601	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/14/2023	09/29/2023	09/29/2023		09/29/2023	(7,450.83)
1516 - Granite Construction Co Inc	2544835	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/15/2023	09/29/2023	09/29/2023		09/29/2023	(8,950.88)
1516 - Granite Construction Co Inc	2547049	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/16/2023	09/29/2023	09/29/2023		09/29/2023	(5,954.64)
1516 - Granite Construction Co Inc	2547929	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/21/2023	09/29/2023	09/29/2023		09/29/2023	(1,144.97)
1516 - Granite Construction Co Inc	2551838	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/23/2023	09/29/2023	09/29/2023		09/29/2023	(389.58)
1516 - Granite Construction Co Inc	2554614	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/28/2023	09/29/2023	09/29/2023		09/29/2023	(753.36)
1516 - Granite Construction Co Inc	2554554	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/29/2023	09/29/2023	09/29/2023		09/29/2023	(595.40)
1516 - Granite Construction Co Inc	2554615	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/31/2023	09/29/2023	09/29/2023		09/29/2023	(595.40)
1516 - Granite Construction Co Inc	3747514	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/10/2023	10/20/2023	10/20/2023		10/20/2023	(62.86)
1516 - Granite Construction Co Inc	2564578	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/11/2023	10/20/2023	10/20/2023		10/20/2023	(9,662.10)
1516 - Granite Construction Co Inc	2564580	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/12/2023	10/20/2023	10/20/2023		10/20/2023	(24,018.94)
1516 - Granite Construction Co Inc	2565578	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/13/2023	10/20/2023	10/20/2023		10/20/2023	(21,996.22)
1516 - Granite Construction Co Inc	2565579	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/14/2023	10/20/2023	10/20/2023		10/20/2023	(352.60)
1516 - Granite Construction Co Inc	2569992	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/15/2023	05/03/2024	05/03/2024		05/03/2024	(21,579.98)
1516 - Granite Construction Co Inc	2569993	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/18/2023	11/17/2023	11/17/2023		11/17/2023	(1,950.48)

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Fund **232 - Road Operating**										
Account **101.000 - Cash**										
1516 - Granite Construction Co Inc	2577117	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/19/2023	11/17/2023	11/17/2023		11/17/2023	(4,874.48)
1516 - Granite Construction Co Inc	2577702	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/25/2023	11/17/2023	11/17/2023		11/17/2023	(2,181.82)
1516 - Granite Construction Co Inc	2577703	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/26/2023	05/03/2024	05/03/2024		05/03/2024	(20,829.20)
1516 - Granite Construction Co Inc	2577704	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/27/2023	05/03/2024	05/03/2024		05/03/2024	(18,880.44)
1516 - Granite Construction Co Inc	2577705	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/28/2023	05/03/2024	05/03/2024		05/03/2024	(13,786.66)
1516 - Granite Construction Co Inc	3748633	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/30/2023	10/20/2023	10/20/2023		10/20/2023	(115.55)
1516 - Granite Construction Co Inc	2578855	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		10/02/2023	11/17/2023	11/17/2023		11/17/2023	(5,858.32)
1516 - Granite Construction Co Inc	2579500	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		10/03/2023	11/17/2023	11/17/2023		11/17/2023	(4,357.83)
1516 - Granite Construction Co Inc	2582621	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/05/2023	05/03/2024	05/03/2024		05/03/2024	(2,940.34)
1516 - Granite Construction Co Inc	2584154	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/10/2023	05/03/2024	05/03/2024		05/03/2024	(7,379.36)
1516 - Granite Construction Co Inc	2591150	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/11/2023	05/03/2024	05/03/2024		05/03/2024	(3,209.32)
1516 - Granite Construction Co Inc	2591152	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/13/2023	05/03/2024	05/03/2024		05/03/2024	(3,076.78)
1516 - Granite Construction Co Inc	2589857	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/16/2023	05/03/2024	05/03/2024		05/03/2024	(2,109.89)
1516 - Granite Construction Co Inc	2591151	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/17/2023	05/03/2024	05/03/2024		05/03/2024	(380.17)
1516 - Granite Construction Co Inc	2592717	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/18/2023	05/03/2024	05/03/2024		05/03/2024	(471.12)
1516 - Granite Construction Co Inc	2593735	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/19/2023	05/03/2024	05/03/2024		05/03/2024	(454.53)
1516 - Granite Construction Co Inc	3749997	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 745182		10/31/2023	12/01/2023	12/01/2023		12/01/2023	(248.81)
1516 - Granite Construction Co Inc	3750982	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 746959		11/19/2023	02/09/2024	02/09/2024		02/09/2024	(97.08)
1516 - Granite Construction Co Inc	2626949	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/05/2023	05/03/2024	05/03/2024		05/03/2024	(492.35)
1516 - Granite Construction Co Inc	2631314	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/14/2023	05/03/2024	05/03/2024		05/03/2024	(1,869.49)
1516 - Granite Construction Co Inc	2631851	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/15/2023	05/03/2024	05/03/2024		05/03/2024	(312.21)
1516 - Granite Construction Co Inc	2631852	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/18/2023	05/03/2024	05/03/2024		05/03/2024	(1,407.55)

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Fund **232 - Road Operating**										
Account **101.000 - Cash**										
1516 - Granite Construction Co Inc	2631853	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/19/2023	05/03/2024	05/03/2024		05/03/2024	(878.40)
1516 - Granite Construction Co Inc	2633557	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/20/2023	05/03/2024	05/03/2024		05/03/2024	(1,152.50)
1516 - Granite Construction Co Inc	2633558	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/21/2023	05/03/2024	05/03/2024		05/03/2024	(1,159.86)
1516 - Granite Construction Co Inc	3753840	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 747878		02/11/2024	03/15/2024	03/15/2024		03/15/2024	(110.58)
1516 - Granite Construction Co Inc	3754267	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 748869		02/25/2024	04/12/2024	04/12/2024		04/12/2024	(4,919.95)
1516 - Granite Construction Co Inc	3755307	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749855		03/24/2024	05/17/2024	05/17/2024		05/17/2024	(3,680.65)
					Account **101.000 - Cash** Totals		Invoice Transactions		50	($231,231.80)
Account **202.000 - Accounts Payable**										
1516 - Granite Construction Co Inc	3745089	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 748869		07/23/2023	04/12/2024	03/31/2024		04/12/2024	(87.00)
1516 - Granite Construction Co Inc	3745089	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 748869		07/23/2023	04/12/2024	04/12/2024		04/12/2024	87.00
1516 - Granite Construction Co Inc	2529201	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		07/31/2023	09/29/2023	08/31/2023		09/29/2023	(472.62)
1516 - Granite Construction Co Inc	2529201	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		07/31/2023	09/29/2023	09/29/2023		09/29/2023	472.62
1516 - Granite Construction Co Inc	2530871	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/01/2023	09/29/2023	08/31/2023		09/29/2023	(4,463.12)
1516 - Granite Construction Co Inc	2530871	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/01/2023	09/29/2023	09/29/2023		09/29/2023	4,463.12
1516 - Granite Construction Co Inc	2533949	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/02/2023	09/29/2023	08/31/2023		09/29/2023	(2,968.67)
1516 - Granite Construction Co Inc	2533949	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/02/2023	09/29/2023	09/29/2023		09/29/2023	2,968.67
1516 - Granite Construction Co Inc	2535086	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/03/2023	09/29/2023	08/31/2023		09/29/2023	(537.05)
1516 - Granite Construction Co Inc	2535086	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/03/2023	09/29/2023	09/29/2023		09/29/2023	537.05
1516 - Granite Construction Co Inc	2536007	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/07/2023	09/29/2023	08/31/2023		09/29/2023	(2,855.54)
1516 - Granite Construction Co Inc	2536007	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/07/2023	09/29/2023	09/29/2023		09/29/2023	2,855.54
1516 - Granite Construction Co Inc	2539076	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/08/2023	09/29/2023	08/31/2023		09/29/2023	(7,154.32)
1516 - Granite Construction Co Inc	2539076	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/08/2023	09/29/2023	09/29/2023		09/29/2023	7,154.32
1516 - Granite Construction Co Inc	2543601	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/14/2023	09/29/2023	08/31/2023		09/29/2023	(7,450.83)

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1516 - Granite Construction Co Inc	2543601	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/14/2023	09/29/2023	09/29/2023		09/29/2023	7,450.83
1516 - Granite Construction Co Inc	2544835	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/15/2023	09/29/2023	08/31/2023		09/29/2023	(8,950.88)
1516 - Granite Construction Co Inc	2544835	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/15/2023	09/29/2023	09/29/2023		09/29/2023	8,950.88
1516 - Granite Construction Co Inc	2547049	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/16/2023	09/29/2023	08/31/2023		09/29/2023	(5,954.64)
1516 - Granite Construction Co Inc	2547049	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/16/2023	09/29/2023	09/29/2023		09/29/2023	5,954.64
1516 - Granite Construction Co Inc	2547929	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/21/2023	09/29/2023	08/31/2023		09/29/2023	(1,144.97)
1516 - Granite Construction Co Inc	2547929	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/21/2023	09/29/2023	09/29/2023		09/29/2023	1,144.97
1516 - Granite Construction Co Inc	2551838	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/23/2023	09/29/2023	08/31/2023		09/29/2023	(389.58)
1516 - Granite Construction Co Inc	2551838	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/23/2023	09/29/2023	09/29/2023		09/29/2023	389.58
1516 - Granite Construction Co Inc	2554614	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/28/2023	09/29/2023	08/31/2023		09/29/2023	(753.36)
1516 - Granite Construction Co Inc	2554614	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/28/2023	09/29/2023	09/29/2023		09/29/2023	753.36
1516 - Granite Construction Co Inc	2554554	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/29/2023	09/29/2023	08/31/2023		09/29/2023	(595.40)
1516 - Granite Construction Co Inc	2554554	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/29/2023	09/29/2023	09/29/2023		09/29/2023	595.40
1516 - Granite Construction Co Inc	2554615	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/31/2023	09/29/2023	08/31/2023		09/29/2023	(595.40)
1516 - Granite Construction Co Inc	2554615	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/31/2023	09/29/2023	09/29/2023		09/29/2023	595.40
1516 - Granite Construction Co Inc	3747514	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/10/2023	10/20/2023	09/30/2023		10/20/2023	(62.86)
1516 - Granite Construction Co Inc	3747514	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/10/2023	10/20/2023	10/20/2023		10/20/2023	62.86
1516 - Granite Construction Co Inc	2564578	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/11/2023	10/20/2023	09/30/2023		10/20/2023	(9,662.10)
1516 - Granite Construction Co Inc	2564578	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/11/2023	10/20/2023	10/20/2023		10/20/2023	9,662.10
1516 - Granite Construction Co Inc	2564580	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/12/2023	10/20/2023	09/30/2023		10/20/2023	(24,018.94)
1516 - Granite Construction Co Inc	2564580	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/12/2023	10/20/2023	10/20/2023		10/20/2023	24,018.94
1516 - Granite Construction Co Inc	2565578	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/13/2023	10/20/2023	09/30/2023		10/20/2023	(21,996.22)

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Account **202.000 - Accounts Payable**										
1516 - Granite Construction Co Inc	2565578	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/13/2023	10/20/2023	10/20/2023		10/20/2023	21,996.22
1516 - Granite Construction Co Inc	2565579	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/14/2023	10/20/2023	09/30/2023		10/20/2023	(352.60)
1516 - Granite Construction Co Inc	2565579	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/14/2023	10/20/2023	10/20/2023		10/20/2023	352.60
1516 - Granite Construction Co Inc	2569992	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/15/2023	05/03/2024	03/31/2024		05/03/2024	(21,579.98)
1516 - Granite Construction Co Inc	2569992	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/15/2023	05/03/2024	05/03/2024		05/03/2024	21,579.98
1516 - Granite Construction Co Inc	2569993	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/18/2023	11/17/2023	10/31/2023		11/17/2023	(1,950.48)
1516 - Granite Construction Co Inc	2569993	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/18/2023	11/17/2023	11/17/2023		11/17/2023	1,950.48
1516 - Granite Construction Co Inc	2577117	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/19/2023	11/17/2023	10/31/2023		11/17/2023	(4,874.48)
1516 - Granite Construction Co Inc	2577117	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/19/2023	11/17/2023	11/17/2023		11/17/2023	4,874.48
1516 - Granite Construction Co Inc	2577702	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/25/2023	11/17/2023	10/31/2023		11/17/2023	(2,181.82)
1516 - Granite Construction Co Inc	2577702	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/25/2023	11/17/2023	11/17/2023		11/17/2023	2,181.82
1516 - Granite Construction Co Inc	2577703	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/26/2023	05/03/2024	03/31/2024		05/03/2024	(20,829.20)
1516 - Granite Construction Co Inc	2577703	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/26/2023	05/03/2024	05/03/2024		05/03/2024	20,829.20
1516 - Granite Construction Co Inc	2577704	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/27/2023	05/03/2024	03/31/2024		05/03/2024	(18,880.44)
1516 - Granite Construction Co Inc	2577704	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/27/2023	05/03/2024	05/03/2024		05/03/2024	18,880.44
1516 - Granite Construction Co Inc	2577705	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/28/2023	05/03/2024	03/31/2024		05/03/2024	(13,786.66)
1516 - Granite Construction Co Inc	2577705	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/28/2023	05/03/2024	05/03/2024		05/03/2024	13,786.66
1516 - Granite Construction Co Inc	3748633	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/30/2023	10/20/2023	09/30/2023		10/20/2023	(115.55)
1516 - Granite Construction Co Inc	3748633	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/30/2023	10/20/2023	10/20/2023		10/20/2023	115.55
1516 - Granite Construction Co Inc	2578855	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		10/02/2023	11/17/2023	10/31/2023		11/17/2023	(5,858.32)
1516 - Granite Construction Co Inc	2578855	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		10/02/2023	11/17/2023	11/17/2023		11/17/2023	5,858.32
1516 - Granite Construction Co Inc	2579500	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		10/03/2023	11/17/2023	10/31/2023		11/17/2023	(4,357.83)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **232 - Road Operating**										
Account **202.000 - Accounts Payable**										
1516 - Granite Construction Co Inc	2579500	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		10/03/2023	11/17/2023	11/17/2023		11/17/2023	4,357.83
1516 - Granite Construction Co Inc	2582621	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/05/2023	05/03/2024	03/31/2024		05/03/2024	(2,940.34)
1516 - Granite Construction Co Inc	2582621	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/05/2023	05/03/2024	05/03/2024		05/03/2024	2,940.34
1516 - Granite Construction Co Inc	2584154	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/10/2023	05/03/2024	03/31/2024		05/03/2024	(7,379.36)
1516 - Granite Construction Co Inc	2584154	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/10/2023	05/03/2024	05/03/2024		05/03/2024	7,379.36
1516 - Granite Construction Co Inc	2591150	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/11/2023	05/03/2024	03/31/2024		05/03/2024	(3,209.32)
1516 - Granite Construction Co Inc	2591150	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/11/2023	05/03/2024	05/03/2024		05/03/2024	3,209.32
1516 - Granite Construction Co Inc	2591152	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/13/2023	05/03/2024	03/31/2024		05/03/2024	(3,076.78)
1516 - Granite Construction Co Inc	2591152	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/13/2023	05/03/2024	05/03/2024		05/03/2024	3,076.78
1516 - Granite Construction Co Inc	2589857	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/16/2023	05/03/2024	03/31/2024		05/03/2024	(2,109.89)
1516 - Granite Construction Co Inc	2589857	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/16/2023	05/03/2024	05/03/2024		05/03/2024	2,109.89
1516 - Granite Construction Co Inc	2591151	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/17/2023	05/03/2024	03/31/2024		05/03/2024	(380.17)
1516 - Granite Construction Co Inc	2591151	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/17/2023	05/03/2024	05/03/2024		05/03/2024	380.17
1516 - Granite Construction Co Inc	2592717	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/18/2023	05/03/2024	03/31/2024		05/03/2024	(471.12)
1516 - Granite Construction Co Inc	2592717	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/18/2023	05/03/2024	05/03/2024		05/03/2024	471.12
1516 - Granite Construction Co Inc	2593735	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/19/2023	05/03/2024	03/31/2024		05/03/2024	(454.53)
1516 - Granite Construction Co Inc	2593735	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/19/2023	05/03/2024	05/03/2024		05/03/2024	454.53
1516 - Granite Construction Co Inc	3749997	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 745182		10/31/2023	12/01/2023	10/31/2023		12/01/2023	(248.81)
1516 - Granite Construction Co Inc	3749997	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 745182		10/31/2023	12/01/2023	12/01/2023		12/01/2023	248.81
1516 - Granite Construction Co Inc	3750982	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 746959		11/19/2023	02/09/2024	01/31/2024		02/09/2024	(97.08)
1516 - Granite Construction Co Inc	3750982	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 746959		11/19/2023	02/09/2024	02/09/2024		02/09/2024	97.08
1516 - Granite Construction Co Inc	2626949	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/05/2023	05/03/2024	03/31/2024		05/03/2024	(492.35)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **232 - Road Operating**										
Account **202.000 - Accounts Payable**										
1516 - Granite Construction Co Inc	2626949	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/05/2023	05/03/2024	05/03/2024		05/03/2024	492.35
1516 - Granite Construction Co Inc	2631314	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/14/2023	05/03/2024	03/31/2024		05/03/2024	(1,869.49)
1516 - Granite Construction Co Inc	2631314	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/14/2023	05/03/2024	05/03/2024		05/03/2024	1,869.49
1516 - Granite Construction Co Inc	2631851	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/15/2023	05/03/2024	03/31/2024		05/03/2024	(312.21)
1516 - Granite Construction Co Inc	2631851	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/15/2023	05/03/2024	05/03/2024		05/03/2024	312.21
1516 - Granite Construction Co Inc	2631852	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/18/2023	05/03/2024	03/31/2024		05/03/2024	(1,407.55)
1516 - Granite Construction Co Inc	2631852	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/18/2023	05/03/2024	05/03/2024		05/03/2024	1,407.55
1516 - Granite Construction Co Inc	2631853	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/19/2023	05/03/2024	03/31/2024		05/03/2024	(878.40)
1516 - Granite Construction Co Inc	2631853	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/19/2023	05/03/2024	05/03/2024		05/03/2024	878.40
1516 - Granite Construction Co Inc	2633557	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/20/2023	05/03/2024	03/31/2024		05/03/2024	(1,152.50)
1516 - Granite Construction Co Inc	2633557	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/20/2023	05/03/2024	05/03/2024		05/03/2024	1,152.50
1516 - Granite Construction Co Inc	2633558	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/21/2023	05/03/2024	03/31/2024		05/03/2024	(1,159.86)
1516 - Granite Construction Co Inc	2633558	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/21/2023	05/03/2024	05/03/2024		05/03/2024	1,159.86
1516 - Granite Construction Co Inc	3753840	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 747878		02/11/2024	03/15/2024	02/29/2024		03/15/2024	(110.58)
1516 - Granite Construction Co Inc	3753840	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 747878		02/11/2024	03/15/2024	03/15/2024		03/15/2024	110.58
1516 - Granite Construction Co Inc	3754267	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 748869		02/25/2024	04/12/2024	03/31/2024		04/12/2024	(4,919.95)
1516 - Granite Construction Co Inc	3754267	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 748869		02/25/2024	04/12/2024	04/12/2024		04/12/2024	4,919.95
1516 - Granite Construction Co Inc	3755307	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749855		03/24/2024	05/17/2024	04/30/2024		05/17/2024	(3,680.65)
1516 - Granite Construction Co Inc	3755307	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749855		03/24/2024	05/17/2024	05/17/2024		05/17/2024	3,680.65
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	100	$0.00
Department **431 - Road Operating**										
Account **532.028 - Uniforms**										
1516 - Granite Construction Co Inc	3747514	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/10/2023	10/20/2023	09/30/2023		10/20/2023	62.86

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Fund **232 - Road Operating**										
Department **431 - Road Operating**										
Account **532.028 - Uniforms**										
1516 - Granite Construction Co Inc	3748633	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/30/2023	10/20/2023	09/30/2023		10/20/2023	115.55
				Account **532.028 - Uniforms** Totals			Invoice Transactions	2		$178.41
Account **532.091 - Signs**										
1516 - Granite Construction Co Inc	3754267	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 748869		02/25/2024	04/12/2024	03/31/2024		04/12/2024	4,919.95
1516 - Granite Construction Co Inc	3755307	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749855		03/24/2024	05/17/2024	04/30/2024		05/17/2024	3,680.65
				Account **532.091 - Signs** Totals			Invoice Transactions	2		$8,600.60
Account **532.094 - Other Maintenance Supply**										
1516 - Granite Construction Co Inc	3745089	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 748869		07/23/2023	04/12/2024	03/31/2024		04/12/2024	87.00
1516 - Granite Construction Co Inc	2529201	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		07/31/2023	09/29/2023	08/31/2023		09/29/2023	472.62
1516 - Granite Construction Co Inc	2530871	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/01/2023	09/29/2023	08/31/2023		09/29/2023	4,463.12
1516 - Granite Construction Co Inc	2533949	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/02/2023	09/29/2023	08/31/2023		09/29/2023	2,968.67
1516 - Granite Construction Co Inc	2535086	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/03/2023	09/29/2023	08/31/2023		09/29/2023	537.05
1516 - Granite Construction Co Inc	2536007	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/07/2023	09/29/2023	08/31/2023		09/29/2023	2,855.54
1516 - Granite Construction Co Inc	2539076	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/08/2023	09/29/2023	08/31/2023		09/29/2023	7,154.32
1516 - Granite Construction Co Inc	2543601	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/14/2023	09/29/2023	08/31/2023		09/29/2023	7,450.83
1516 - Granite Construction Co Inc	2544835	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/15/2023	09/29/2023	08/31/2023		09/29/2023	8,950.88
1516 - Granite Construction Co Inc	2547049	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/16/2023	09/29/2023	08/31/2023		09/29/2023	5,954.64
1516 - Granite Construction Co Inc	2547929	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/21/2023	09/29/2023	08/31/2023		09/29/2023	1,144.97
1516 - Granite Construction Co Inc	2551838	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/23/2023	09/29/2023	08/31/2023		09/29/2023	389.58
1516 - Granite Construction Co Inc	2554614	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/28/2023	09/29/2023	08/31/2023		09/29/2023	753.36
1516 - Granite Construction Co Inc	2554554	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/29/2023	09/29/2023	08/31/2023		09/29/2023	595.40
1516 - Granite Construction Co Inc	2554615	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 742852		08/31/2023	09/29/2023	08/31/2023		09/29/2023	595.40
1516 - Granite Construction Co Inc	2564578	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/11/2023	10/20/2023	09/30/2023		10/20/2023	9,662.10

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Fund **232 - Road Operating**										
Department **431 - Road Operating**										
Account **532.094 - Other Maintenance Supply**										
1516 - Granite Construction Co Inc	2564580	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/12/2023	10/20/2023	09/30/2023		10/20/2023	24,018.94
1516 - Granite Construction Co Inc	2565578	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/13/2023	10/20/2023	09/30/2023		10/20/2023	21,996.22
1516 - Granite Construction Co Inc	2565579	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744065		09/14/2023	10/20/2023	09/30/2023		10/20/2023	352.60
1516 - Granite Construction Co Inc	2569992	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/15/2023	05/03/2024	03/31/2024		05/03/2024	21,579.98
1516 - Granite Construction Co Inc	2569993	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/18/2023	11/17/2023	10/31/2023		11/17/2023	1,950.48
1516 - Granite Construction Co Inc	2577117	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/19/2023	11/17/2023	10/31/2023		11/17/2023	4,874.48
1516 - Granite Construction Co Inc	2577702	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		09/25/2023	11/17/2023	10/31/2023		11/17/2023	2,181.82
1516 - Granite Construction Co Inc	2577703	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/26/2023	05/03/2024	03/31/2024		05/03/2024	20,829.20
1516 - Granite Construction Co Inc	2577704	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/27/2023	05/03/2024	03/31/2024		05/03/2024	18,880.44
1516 - Granite Construction Co Inc	2577705	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		09/28/2023	05/03/2024	03/31/2024		05/03/2024	13,786.66
1516 - Granite Construction Co Inc	2578855	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		10/02/2023	11/17/2023	10/31/2023		11/17/2023	5,858.32
1516 - Granite Construction Co Inc	2579500	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 744951		10/03/2023	11/17/2023	10/31/2023		11/17/2023	4,357.83
1516 - Granite Construction Co Inc	2582621	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/05/2023	05/03/2024	03/31/2024		05/03/2024	2,940.34
1516 - Granite Construction Co Inc	2584154	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/10/2023	05/03/2024	03/31/2024		05/03/2024	7,379.36
1516 - Granite Construction Co Inc	2591150	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/11/2023	05/03/2024	03/31/2024		05/03/2024	3,209.32
1516 - Granite Construction Co Inc	2591152	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/13/2023	05/03/2024	03/31/2024		05/03/2024	3,076.78
1516 - Granite Construction Co Inc	2589857	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/16/2023	05/03/2024	03/31/2024		05/03/2024	2,109.89
1516 - Granite Construction Co Inc	2591151	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/17/2023	05/03/2024	03/31/2024		05/03/2024	380.17
1516 - Granite Construction Co Inc	2592717	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/18/2023	05/03/2024	03/31/2024		05/03/2024	471.12
1516 - Granite Construction Co Inc	2593735	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		10/19/2023	05/03/2024	03/31/2024		05/03/2024	454.53
1516 - Granite Construction Co Inc	3749997	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 745182		10/31/2023	12/01/2023	10/31/2023		12/01/2023	248.81
1516 - Granite Construction Co Inc	3750982	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 746959		11/19/2023	02/09/2024	01/31/2024		02/09/2024	97.08

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **232 - Road Operating**										
Department **431 - Road Operating**										
Account **532.094 - Other Maintenance Supply**										
1516 - Granite Construction Co Inc	2626949	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/05/2023	05/03/2024	03/31/2024		05/03/2024	492.35
1516 - Granite Construction Co Inc	2631314	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/14/2023	05/03/2024	03/31/2024		05/03/2024	1,869.49
1516 - Granite Construction Co Inc	2631851	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/15/2023	05/03/2024	03/31/2024		05/03/2024	312.21
1516 - Granite Construction Co Inc	2631852	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/18/2023	05/03/2024	03/31/2024		05/03/2024	1,407.55
1516 - Granite Construction Co Inc	2631853	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/19/2023	05/03/2024	03/31/2024		05/03/2024	878.40
1516 - Granite Construction Co Inc	2633557	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/20/2023	05/03/2024	03/31/2024		05/03/2024	1,152.50
1516 - Granite Construction Co Inc	2633558	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 749466		12/21/2023	05/03/2024	03/31/2024		05/03/2024	1,159.86
1516 - Granite Construction Co Inc	3753840	387044, DOUGLAS COUNTY ROAD DIV	Paid by Check # 747878		02/11/2024	03/15/2024	02/29/2024		03/15/2024	110.58
1516 - Granite Construction Co Inc	2706864	387044, DOUGLAS COUNTY ROAD DIV	Edit		05/03/2024	05/31/2024	05/31/2024			2,884.81
				Account **532.094 - Other Maintenance Supply** Totals				Invoice Transactions	47	$225,337.60
				Department **431 - Road Operating** Totals				Invoice Transactions	51	$234,116.61
				Fund **232 - Road Operating** Totals				Invoice Transactions	201	$2,884.81
				Grand Totals				Invoice Transactions	201	$2,884.81

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☐ YES ☒ NO ORIGINAL PO#: _____

ORIGINAL AMOUNT:_____CHANGE ORDER %:_____NEW AMOUNT: _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: Home Depot VENDOR NUMBER: 34220

REMIT ADDRESS: STREET PO Box 78047 CITY Phoenix ST AZ ZIP 85062

QUANTITY: 1 DOLLAR AMOUNT: 54,400.00 PROJECT #: _____

G/L ACCOUNT(S): See attached sheet AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

FY 24-25 Estimate of services and/or goods.

CONTRACT ATTACHED: ○ YES ◉ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☐ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☑ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE:_____ PO NUMBER:_____

Revised 8/02/2022

Home Depot

Fund	Amount
101-521-532-092	$17,000.00
232-431-532-094	$500.00
313-829-532-005	$500.00
325-865-532-001	$3,100.00
325-865-532-015	$3,000.00
328-849-532-001	$7,000.00
328-849-532-015	$15,000.00
328-849-533-802	$6,200.00
245-820-532-090	$2,100.00

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **101 - General Fund**										
Department **521 - Public Works-Building Services**										
Account **532.092 - Building Supplies**										
34220 - Home Depot - 6978	4023024	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	07/31/2023		08/18/2023	194.47
34220 - Home Depot - 6978	9023567	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 742459		08/01/2023	09/15/2023	08/31/2023		09/15/2023	409.72
34220 - Home Depot - 6978	9023566	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 743664		08/01/2023	10/06/2023	09/30/2023		10/06/2023	443.55
34220 - Home Depot - 6978	9010552	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 742459		08/21/2023	09/15/2023	08/31/2023		09/15/2023	568.45
34220 - Home Depot - 6978	8010798	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 742459		08/22/2023	09/15/2023	08/31/2023		09/15/2023	204.47
34220 - Home Depot - 6978	21507	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 742459		08/30/2023	09/15/2023	08/31/2023		09/15/2023	227.53
34220 - Home Depot - 6978	9012080	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 742459		08/31/2023	09/15/2023	08/31/2023		09/15/2023	279.09
34220 - Home Depot - 6978	3013001	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 743664		09/06/2023	10/06/2023	09/30/2023		10/06/2023	418.74
34220 - Home Depot - 6978	3012937	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 743837		09/06/2023	10/13/2023	09/30/2023		10/13/2023	201.71
34220 - Home Depot - 6978	1013325	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 743664		09/08/2023	10/06/2023	09/30/2023		10/06/2023	134.91
34220 - Home Depot - 6978	5014183	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 743664		09/14/2023	10/06/2023	09/30/2023		10/06/2023	20.91
34220 - Home Depot - 6978	9024023	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 743837		09/20/2023	10/13/2023	09/30/2023		10/13/2023	101.70
34220 - Home Depot - 6978	3015964	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 743837		09/26/2023	10/13/2023	09/30/2023		10/13/2023	450.86
34220 - Home Depot - 6978	7010548	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 744957		10/02/2023	11/17/2023	10/31/2023		11/17/2023	106.25

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **101 - General Fund**										
Department **521 - Public Works-Building Services**										
Account **532.092 - Building Supplies**										
34220 - Home Depot - 6978	7010549	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 744957		10/02/2023	11/17/2023	10/31/2023		11/17/2023	38.97
34220 - Home Depot - 6978	4516827	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 744957		10/05/2023	11/17/2023	10/31/2023		11/17/2023	376.93
34220 - Home Depot - 6978	11556	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 744957		10/09/2023	11/17/2023	10/31/2023		11/17/2023	295.36
34220 - Home Depot - 6978	6012228	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 744957		10/13/2023	11/17/2023	10/31/2023		11/17/2023	1,615.05
34220 - Home Depot - 6978	1021916	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745364		10/18/2023	12/08/2023	10/31/2023		12/08/2023	2,192.61
34220 - Home Depot - 6978	6013656	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745364		10/23/2023	12/08/2023	11/30/2023		12/08/2023	40.81
34220 - Home Depot - 6978	4512293	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	10/31/2023		12/08/2023	86.96
34220 - Home Depot - 6978	9014635	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745364		10/30/2023	12/08/2023	11/30/2023		12/08/2023	41.94
34220 - Home Depot - 6978	5025232	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745738		11/13/2023	12/22/2023	11/30/2023		12/22/2023	126.57
34220 - Home Depot - 6978	4016871	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745738		11/14/2023	12/22/2023	11/30/2023		12/22/2023	194.88
34220 - Home Depot - 6978	3025463	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745738		11/15/2023	12/22/2023	11/30/2023		12/22/2023	379.88
34220 - Home Depot - 6978	8026001	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745738		11/20/2023	12/22/2023	11/30/2023		12/22/2023	479.64
34220 - Home Depot - 6978	7010366	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745738		11/21/2023	12/22/2023	11/30/2023		12/22/2023	186.98
34220 - Home Depot - 6978	20514	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 745738		11/28/2023	12/22/2023	11/30/2023		12/22/2023	150.57

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **101 - General Fund**										
Department **521 - Public Works-Building Services**										
Account **532.092 - Building Supplies**										
34220 - Home Depot - 6978	7020915	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 747607		12/01/2023	01/05/2024	12/31/2023		03/07/2024	95.13
34220 - Home Depot - 6978	7020913	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 747607		12/01/2023	01/05/2024	12/31/2023		03/07/2024	15.98
34220 - Home Depot - 6978	3510109	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 747607		12/05/2023	01/05/2024	12/31/2023		03/07/2024	69.21
34220 - Home Depot - 6978	2012186	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 747607		12/06/2023	01/05/2024	12/31/2023		03/07/2024	129.27
34220 - Home Depot - 6978	1021580	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 747607		12/07/2023	01/05/2024	12/31/2023		03/07/2024	90.46
34220 - Home Depot - 6978	5022336	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 746580		12/13/2023	01/26/2024	12/31/2023		01/26/2024	172.34
34220 - Home Depot - 6978	5022335	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 746580		12/13/2023	01/26/2024	12/31/2023		01/26/2024	46.56
34220 - Home Depot - 6978	8253829	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 746580		12/20/2023	01/26/2024	12/31/2023		01/26/2024	63.72
34220 - Home Depot - 6978	2014249	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 746752		12/26/2023	02/02/2024	12/31/2023		02/02/2024	65.58
34220 - Home Depot - 6978	9023783	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 746752		12/29/2023	02/02/2024	12/31/2023		02/02/2024	368.56
34220 - Home Depot - 6978	4014926	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 746752		01/03/2024	02/02/2024	01/31/2024		02/02/2024	32.00
34220 - Home Depot - 6978	9024679	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 746965		01/08/2024	02/09/2024	01/31/2024		02/09/2024	113.88
34220 - Home Depot - 6978	9024678	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 746965		01/08/2024	02/09/2024	01/31/2024		02/09/2024	231.70
34220 - Home Depot - 6978	6020116	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 747312		01/31/2024	02/23/2024	01/31/2024		02/23/2024	84.68

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **101 - General Fund**										
Department **521 - Public Works-Building Services**										
Account **532.092 - Building Supplies**										
34220 - Home Depot - 6978	4011714	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 747693		02/12/2024	03/08/2024	02/29/2024		03/08/2024	465.66
34220 - Home Depot - 6978	2021386	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		02/14/2024	04/05/2024	02/29/2024		04/05/2024	267.00
34220 - Home Depot - 6978	2021385	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		02/14/2024	04/05/2024	02/29/2024		04/05/2024	330.98
34220 - Home Depot - 6978	1021456	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		02/15/2024	04/05/2024	02/29/2024		04/05/2024	159.00
34220 - Home Depot - 6978	21510	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 747693		02/16/2024	03/08/2024	02/29/2024		03/08/2024	81.42
34220 - Home Depot - 6978	134506	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 747693		02/16/2024	03/08/2024	02/29/2024		03/08/2024	(119.94)
34220 - Home Depot - 6978	6021962	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		02/20/2024	04/05/2024	02/29/2024		04/05/2024	97.11
34220 - Home Depot - 6978	3012803	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		02/23/2024	04/05/2024	02/29/2024		04/05/2024	24.98
34220 - Home Depot - 6978	8013298	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		02/28/2024	04/05/2024	02/29/2024		04/05/2024	207.33
34220 - Home Depot - 6978	1523018	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		03/06/2024	04/05/2024	03/31/2024		04/05/2024	273.29
34220 - Home Depot - 6978	5023985	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		03/12/2024	04/05/2024	03/31/2024		04/05/2024	136.22
34220 - Home Depot - 6978	4014661	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		03/13/2024	04/05/2024	03/31/2024		04/05/2024	188.29
34220 - Home Depot - 6978	2014871	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748669		03/15/2024	04/05/2024	03/31/2024		04/05/2024	202.67
34220 - Home Depot - 6978	8024767	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748876		03/19/2024	04/12/2024	03/31/2024		04/12/2024	48.59

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **101 - General Fund**										
Department **521 - Public Works-Building Services**										
Account **532.092 - Building Supplies**										
34220 - Home Depot - 6978	5015674	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748876		03/22/2024	04/12/2024	03/31/2024		04/12/2024	43.53
34220 - Home Depot - 6978	2016005	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748876		03/25/2024	04/12/2024	03/31/2024		04/12/2024	218.58
34220 - Home Depot - 6978	0016298	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748876		03/27/2024	04/12/2024	03/31/2024		04/12/2024	124.52
34220 - Home Depot - 6978	9010016	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 748876		03/28/2024	04/12/2024	03/31/2024		04/12/2024	176.16
34220 - Home Depot - 6978	5620431	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 749292		04/01/2024	04/26/2024	04/26/2024		04/26/2024	14.53
34220 - Home Depot - 6978	4010432	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 749292		04/02/2024	04/26/2024	04/26/2024		04/26/2024	240.08
34220 - Home Depot - 6978	6021037	6035 3225 3883 6978, PUBLIC WORKS - FACILITIES	Paid by Check # 749292		04/10/2024	04/26/2024	04/26/2024		04/26/2024	206.09
				Account **532.092 - Building Supplies** Totals			Invoice Transactions	63		$14,934.67
				Department **521 - Public Works-Building Services** Totals			Invoice Transactions	63		$14,934.67
				Fund **101 - General Fund** Totals			Invoice Transactions	63		$14,934.67
Fund **232 - Road Operating**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	9023595	6035 3225 3883 6978, PUBLIC WORKS - ROADS	Paid by Check # 742169		08/01/2023	09/01/2023	09/01/2023		09/01/2023	(68.83)
34220 - Home Depot - 6978	8020786	6035 3225 3883 6978, PUBLIC WORKS - ROADS	Paid by Check # 749292		04/08/2024	04/26/2024	04/26/2024		04/26/2024	(40.89)
				Account **101.000 - Cash** Totals			Invoice Transactions	2		($109.72)
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	9023595	6035 3225 3883 6978, PUBLIC WORKS - ROADS	Paid by Check # 742169		08/01/2023	09/01/2023	08/31/2023		09/01/2023	(68.83)
34220 - Home Depot - 6978	9023595	6035 3225 3883 6978, PUBLIC WORKS - ROADS	Paid by Check # 742169		08/01/2023	09/01/2023	09/01/2023		09/01/2023	68.83

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **232 - Road Operating**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	8020786	6035 3225 3883 6978, PUBLIC WORKS - ROADS	Paid by Check # 749292		04/08/2024	04/26/2024	04/26/2024		04/26/2024	.00
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	3	$0.00
Department **431 - Road Operating**										
Account **532.094 - Other Maintenance Supply**										
34220 - Home Depot - 6978	9023595	6035 3225 3883 6978, PUBLIC WORKS - ROADS	Paid by Check # 742169		08/01/2023	09/01/2023	08/31/2023		09/01/2023	68.83
34220 - Home Depot - 6978	8020786	6035 3225 3883 6978, PUBLIC WORKS - ROADS	Paid by Check # 749292		04/08/2024	04/26/2024	04/26/2024		04/26/2024	40.89
				Account **532.094 - Other Maintenance Supply** Totals				Invoice Transactions	2	$109.72
				Department **431 - Road Operating** Totals				Invoice Transactions	2	$109.72
				Fund **232 - Road Operating** Totals				Invoice Transactions	7	$0.00
Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	13489 07/21/23	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/21/2023	08/18/2023	08/18/2023		08/18/2023	(120.19)
34220 - Home Depot - 6978	6013942	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	(179.22)
34220 - Home Depot - 6978	4014241	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	08/18/2023		08/18/2023	(118.30)
34220 - Home Depot - 6978	9012131	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		08/31/2023	10/06/2023	10/06/2023		10/06/2023	(84.90)
34220 - Home Depot - 6978	8012236	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/01/2023	10/06/2023	10/06/2023		10/06/2023	(37.80)
34220 - Home Depot - 6978	1023759	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/18/2023	10/13/2023	10/13/2023		10/13/2023	(180.37)
34220 - Home Depot - 6978	4015773	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/25/2023	11/09/2023	11/09/2023		11/09/2023	(175.81)
34220 - Home Depot - 6978	3015920	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/26/2023	11/09/2023	11/09/2023		11/09/2023	(161.51)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	6020002	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/03/2023	11/17/2023	11/17/2023		11/17/2023	(74.38)
34220 - Home Depot - 6978	13099	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/19/2023	11/17/2023	11/17/2023		11/17/2023	(135.78)
34220 - Home Depot - 6978	6015158	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/02/2023	12/22/2023	12/22/2023		12/22/2023	(111.34)
34220 - Home Depot - 6978	5624480	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/03/2023	12/22/2023	12/22/2023		12/22/2023	(90.69)
34220 - Home Depot - 6978	1024427	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/07/2023	12/22/2023	12/22/2023		12/22/2023	(167.38)
34220 - Home Depot - 6978	9011321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/29/2023	12/22/2023	12/22/2023		12/22/2023	(157.89)
34220 - Home Depot - 6978	2021507	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/06/2023	01/05/2024	01/05/2024		03/07/2024	(233.75)
34220 - Home Depot - 6978	6023308	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/22/2023	02/02/2024	02/02/2024		02/02/2024	(57.60)
34220 - Home Depot - 6978	1014319	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/27/2023	02/02/2024	02/02/2024		02/02/2024	(126.02)
34220 - Home Depot - 6978	5014854	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/02/2024	02/09/2024	02/09/2024		02/09/2024	(157.26)
34220 - Home Depot - 6978	6024948	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/11/2024	02/09/2024	02/09/2024		02/09/2024	(94.85)
34220 - Home Depot - 6978	8010475	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/29/2024	02/23/2024	02/23/2024		02/23/2024	(106.89)
34220 - Home Depot - 6978	5012540	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/21/2024	03/15/2024	03/15/2024		03/15/2024	(158.21)
34220 - Home Depot - 6978	0022631	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/26/2024	03/15/2024	03/15/2024		03/15/2024	(476.93)
34220 - Home Depot - 6978	6023937	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/11/2024	04/12/2024	04/12/2024		04/12/2024	(180.24)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
					Account **101.000 - Cash** Totals			Invoice Transactions	23	($3,387.31)
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	13489 07/21/23	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/21/2023	08/18/2023	07/31/2023		08/18/2023	(120.19)
34220 - Home Depot - 6978	13489 07/21/23	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/21/2023	08/18/2023	08/18/2023		08/18/2023	120.19
34220 - Home Depot - 6978	6013942	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	(179.22)
34220 - Home Depot - 6978	6013942	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	179.22
34220 - Home Depot - 6978	4014241	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	07/31/2023		08/18/2023	(118.30)
34220 - Home Depot - 6978	4014241	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	08/18/2023		08/18/2023	118.30
34220 - Home Depot - 6978	9012131	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		08/31/2023	10/06/2023	09/30/2023		10/06/2023	(84.90)
34220 - Home Depot - 6978	9012131	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		08/31/2023	10/06/2023	10/06/2023		10/06/2023	84.90
34220 - Home Depot - 6978	8012236	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/01/2023	10/06/2023	09/30/2023		10/06/2023	(37.80)
34220 - Home Depot - 6978	8012236	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/01/2023	10/06/2023	10/06/2023		10/06/2023	37.80
34220 - Home Depot - 6978	1023759	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/18/2023	10/13/2023	09/30/2023		10/13/2023	(180.37)
34220 - Home Depot - 6978	1023759	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/18/2023	10/13/2023	10/13/2023		10/13/2023	180.37
34220 - Home Depot - 6978	4015773	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/25/2023	11/09/2023	10/31/2023		11/09/2023	(175.81)
34220 - Home Depot - 6978	4015773	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/25/2023	11/09/2023	11/09/2023		11/09/2023	175.81

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	3015920	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/26/2023	11/09/2023	10/31/2023		11/09/2023	(161.51)
34220 - Home Depot - 6978	3015920	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/26/2023	11/09/2023	11/09/2023		11/09/2023	161.51
34220 - Home Depot - 6978	6020002	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/03/2023	11/17/2023	10/31/2023		11/17/2023	(74.38)
34220 - Home Depot - 6978	6020002	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/03/2023	11/17/2023	11/17/2023		11/17/2023	74.38
34220 - Home Depot - 6978	13099	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/19/2023	11/17/2023	10/31/2023		11/17/2023	(135.78)
34220 - Home Depot - 6978	13099	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/19/2023	11/17/2023	11/17/2023		11/17/2023	135.78
34220 - Home Depot - 6978	6015158	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/02/2023	12/22/2023	11/30/2023		12/22/2023	(111.34)
34220 - Home Depot - 6978	6015158	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/02/2023	12/22/2023	12/22/2023		12/22/2023	111.34
34220 - Home Depot - 6978	5624480	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/03/2023	12/22/2023	11/30/2023		12/22/2023	(90.69)
34220 - Home Depot - 6978	5624480	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/03/2023	12/22/2023	12/22/2023		12/22/2023	90.69
34220 - Home Depot - 6978	1024427	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/07/2023	12/22/2023	11/30/2023		12/22/2023	(167.38)
34220 - Home Depot - 6978	1024427	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/07/2023	12/22/2023	12/22/2023		12/22/2023	167.38
34220 - Home Depot - 6978	9011321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/29/2023	12/22/2023	11/30/2023		12/22/2023	(157.89)
34220 - Home Depot - 6978	9011321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/29/2023	12/22/2023	12/22/2023		12/22/2023	157.89
34220 - Home Depot - 6978	2021507	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/06/2023	01/05/2024	12/31/2023		03/07/2024	(233.75)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	2021507	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/06/2023	01/05/2024	01/05/2024		03/07/2024	233.75
34220 - Home Depot - 6978	6023308	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/22/2023	02/02/2024	12/31/2023		02/02/2024	(57.60)
34220 - Home Depot - 6978	6023308	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/22/2023	02/02/2024	02/02/2024		02/02/2024	57.60
34220 - Home Depot - 6978	1014319	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/27/2023	02/02/2024	12/31/2023		02/02/2024	(126.02)
34220 - Home Depot - 6978	1014319	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/27/2023	02/02/2024	02/02/2024		02/02/2024	126.02
34220 - Home Depot - 6978	5014854	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/02/2024	02/09/2024	01/31/2024		02/09/2024	(157.26)
34220 - Home Depot - 6978	5014854	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/02/2024	02/09/2024	02/09/2024		02/09/2024	157.26
34220 - Home Depot - 6978	6024948	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/11/2024	02/09/2024	01/31/2024		02/09/2024	(94.85)
34220 - Home Depot - 6978	6024948	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/11/2024	02/09/2024	02/09/2024		02/09/2024	94.85
34220 - Home Depot - 6978	8010475	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/29/2024	02/23/2024	01/31/2024		02/23/2024	(106.89)
34220 - Home Depot - 6978	8010475	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/29/2024	02/23/2024	02/23/2024		02/23/2024	106.89
34220 - Home Depot - 6978	5012540	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/21/2024	03/15/2024	02/29/2024		03/15/2024	(158.21)
34220 - Home Depot - 6978	5012540	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/21/2024	03/15/2024	03/15/2024		03/15/2024	158.21
34220 - Home Depot - 6978	0022631	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/26/2024	03/15/2024	02/29/2024		03/15/2024	(476.93)
34220 - Home Depot - 6978	0022631	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/26/2024	03/15/2024	03/15/2024		03/15/2024	476.93

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	6023937	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/11/2024	04/12/2024	03/31/2024		04/12/2024	(180.24)
34220 - Home Depot - 6978	6023937	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/11/2024	04/12/2024	04/12/2024		04/12/2024	180.24
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	46	$0.00
Department **865 - North Valley Sewer Syst.**										
Account **532.001 - Op.Supplies**										
34220 - Home Depot - 6978	13489 07/21/23	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/21/2023	08/18/2023	07/31/2023		08/18/2023	120.19
34220 - Home Depot - 6978	6013942	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	179.22
34220 - Home Depot - 6978	4014241	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	07/31/2023		08/18/2023	118.30
34220 - Home Depot - 6978	9012131	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		08/31/2023	10/06/2023	09/30/2023		10/06/2023	84.90
34220 - Home Depot - 6978	8012236	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/01/2023	10/06/2023	09/30/2023		10/06/2023	37.80
34220 - Home Depot - 6978	1023759	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/18/2023	10/13/2023	09/30/2023		10/13/2023	180.37
34220 - Home Depot - 6978	6020002	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/03/2023	11/17/2023	10/31/2023		11/17/2023	74.38
34220 - Home Depot - 6978	5624480	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/03/2023	12/22/2023	11/30/2023		12/22/2023	90.69
34220 - Home Depot - 6978	1024427	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/07/2023	12/22/2023	11/30/2023		12/22/2023	167.38
34220 - Home Depot - 6978	6023308	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/22/2023	02/02/2024	12/31/2023		02/02/2024	57.60
34220 - Home Depot - 6978	1014319	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/27/2023	02/02/2024	12/31/2023		02/02/2024	126.02

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Department **865 - North Valley Sewer Syst.**										
Account **532.001 - Op.Supplies**										
34220 - Home Depot - 6978	6024948	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/11/2024	02/09/2024	01/31/2024		02/09/2024	94.85
34220 - Home Depot - 6978	8010475	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/29/2024	02/23/2024	01/31/2024		02/23/2024	106.89
34220 - Home Depot - 6978	5012540	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/21/2024	03/15/2024	02/29/2024		03/15/2024	158.21
34220 - Home Depot - 6978	6023937	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/11/2024	04/12/2024	03/31/2024		04/12/2024	180.24
				Account **532.001 - Op.Supplies** Totals				Invoice Transactions	15	$1,777.04
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	4015773	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/25/2023	11/09/2023	10/31/2023		11/09/2023	175.81
34220 - Home Depot - 6978	3015920	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/26/2023	11/09/2023	10/31/2023		11/09/2023	161.51
34220 - Home Depot - 6978	13099	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/19/2023	11/17/2023	10/31/2023		11/17/2023	135.78
34220 - Home Depot - 6978	6015158	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/02/2023	12/22/2023	11/30/2023		12/22/2023	111.34
34220 - Home Depot - 6978	9011321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/29/2023	12/22/2023	11/30/2023		12/22/2023	157.89
34220 - Home Depot - 6978	2021507	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/06/2023	01/05/2024	12/31/2023		03/07/2024	233.75
34220 - Home Depot - 6978	5014854	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/02/2024	02/09/2024	01/31/2024		02/09/2024	157.26
34220 - Home Depot - 6978	0022631	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/26/2024	03/15/2024	02/29/2024		03/15/2024	476.93
				Account **532.015 - Maint & Repair** Totals				Invoice Transactions	8	$1,610.27
				Department **865 - North Valley Sewer Syst.** Totals				Invoice Transactions	23	$3,387.31
				Fund **325 - Sewer Utility** Totals				Invoice Transactions	92	$0.00
Fund **328 - Douglas County Water Utility**										

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	4020410	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/07/2023	08/18/2023	08/18/2023		08/18/2023	(106.84)
34220 - Home Depot - 6978	1518270	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/20/2023	08/18/2023	08/18/2023		08/18/2023	(19.74)
34220 - Home Depot - 6978	518370	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/21/2023	08/18/2023	08/18/2023		08/18/2023	(9.97)
34220 - Home Depot - 6978	6518835	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	(351.41)
34220 - Home Depot - 6978	6612789	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	(9.88)
34220 - Home Depot - 6978	6013954	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	(72.49)
34220 - Home Depot - 6978	6620079	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	(151.24)
34220 - Home Depot - 6978	5014045	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/26/2023	08/18/2023	08/18/2023		08/18/2023	(87.24)
34220 - Home Depot - 6978	5620209	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/26/2023	08/18/2023	08/18/2023		08/18/2023	(141.48)
34220 - Home Depot - 6978	4620284	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	08/18/2023		08/18/2023	(40.44)
34220 - Home Depot - 6978	4014233	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	08/18/2023		08/18/2023	(6.97)
34220 - Home Depot - 6978	3014326	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/28/2023	08/18/2023	08/18/2023		08/18/2023	(183.39)
34220 - Home Depot - 6978	14617	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/31/2023	08/18/2023	08/18/2023		08/18/2023	(49.97)
34220 - Home Depot - 6978	9613405	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/01/2023	09/01/2023	09/01/2023		09/01/2023	(15.96)
34220 - Home Depot - 6978	9620919	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/01/2023	09/01/2023	09/01/2023		09/01/2023	(187.73)

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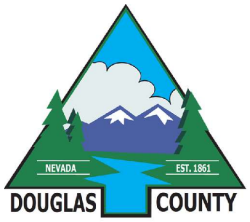
Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	7613626	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/03/2023	09/01/2023	09/01/2023		09/01/2023	(64.09)
34220 - Home Depot - 6978	7510507	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/03/2023	09/15/2023	09/15/2023		09/15/2023	(34.08)
34220 - Home Depot - 6978	6015304	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/04/2023	09/01/2023	09/01/2023		09/01/2023	(11.97)
34220 - Home Depot - 6978	6023914	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/04/2023	09/01/2023	09/01/2023		09/01/2023	(23.98)
34220 - Home Depot - 6978	3024375	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/07/2023	09/15/2023	09/15/2023		09/15/2023	(149.34)
34220 - Home Depot - 6978	1016009	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/09/2023	09/01/2023	09/01/2023		09/01/2023	(103.76)
34220 - Home Depot - 6978	1164806	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/09/2023	09/01/2023	09/01/2023		09/01/2023	(268.39)
34220 - Home Depot - 6978	1024588	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/09/2023	09/15/2023	09/15/2023		09/15/2023	(97.18)
34220 - Home Depot - 6978	9614358	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/11/2023	09/15/2023	09/15/2023		09/15/2023	(49.91)
34220 - Home Depot - 6978	5525490	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/15/2023	09/15/2023	09/15/2023		09/15/2023	(11.93)
34220 - Home Depot - 6978	3622856	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/17/2023	09/15/2023	09/15/2023		09/15/2023	(111.63)
34220 - Home Depot - 6978	3622877	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/17/2023	09/15/2023	09/15/2023		09/15/2023	(27.04)
34220 - Home Depot - 6978	2512002	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/18/2023	09/15/2023	09/15/2023		09/15/2023	(69.50)
34220 - Home Depot - 6978	9623367	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/21/2023	09/15/2023	09/15/2023		09/15/2023	(133.90)
34220 - Home Depot - 6978	7615430	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/23/2023	09/15/2023	09/15/2023		09/15/2023	(22.40)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	7623600	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/23/2023	09/15/2023	09/15/2023		09/15/2023	(193.87)
34220 - Home Depot - 6978	6615529	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/24/2023	09/15/2023	09/15/2023		09/15/2023	(6.58)
34220 - Home Depot - 6978	6011046	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/24/2023	09/15/2023	09/15/2023		09/15/2023	(135.96)
34220 - Home Depot - 6978	5011265	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/25/2023	09/15/2023	09/15/2023		09/15/2023	(638.00)
34220 - Home Depot - 6978	5011231	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/25/2023	09/15/2023	09/15/2023		09/15/2023	(26.73)
34220 - Home Depot - 6978	4521342	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/26/2023	09/15/2023	09/15/2023		09/15/2023	(60.22)
34220 - Home Depot - 6978	2021229	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/28/2023	09/15/2023	09/15/2023		09/15/2023	(87.24)
34220 - Home Depot - 6978	1011808	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/29/2023	09/15/2023	09/15/2023		09/15/2023	(109.05)
34220 - Home Depot - 6978	4625266	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/05/2023	10/13/2023	10/13/2023		10/13/2023	(18.97)
34220 - Home Depot - 6978	3513928	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/06/2023	11/09/2023	11/09/2023		11/09/2023	(73.00)
34220 - Home Depot - 6978	1610998	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/08/2023	10/06/2023	10/06/2023		10/06/2023	(13.97)
34220 - Home Depot - 6978	1022484	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/08/2023	10/06/2023	10/06/2023		10/06/2023	(78.84)
34220 - Home Depot - 6978	8523244	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/11/2023	11/09/2023	11/09/2023		11/09/2023	(690.15)
34220 - Home Depot - 6978	5014166	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/14/2023	10/13/2023	10/13/2023		10/13/2023	(88.80)
34220 - Home Depot - 6978	5023251	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/14/2023	11/09/2023	11/09/2023		11/09/2023	(30.07)



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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	4023359	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/15/2023	10/06/2023	10/06/2023		10/06/2023	(13.94)
34220 - Home Depot - 6978	4523755	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/15/2023	10/13/2023	10/13/2023		10/13/2023	(45.70)
34220 - Home Depot - 6978	626980	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/19/2023	11/09/2023	11/09/2023		11/09/2023	(19.98)
34220 - Home Depot - 6978	9023999	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/20/2023	11/09/2023	11/09/2023		11/09/2023	(11.97)
34220 - Home Depot - 6978	8024195	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/21/2023	10/13/2023	10/13/2023		10/13/2023	(19.98)
34220 - Home Depot - 6978	3824778	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/26/2023	10/13/2023	10/13/2023		10/13/2023	(43.88)
34220 - Home Depot - 6978	3525005	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/26/2023	11/09/2023	11/09/2023		11/09/2023	(47.26)
34220 - Home Depot - 6978	3024778	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		09/26/2023	12/08/2023	12/08/2023		12/08/2023	(43.88)
34220 - Home Depot - 6978	1612868	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/28/2023	11/09/2023	11/09/2023		11/09/2023	(43.85)
34220 - Home Depot - 6978	612972	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/29/2023	11/09/2023	11/09/2023		11/09/2023	(132.17)
34220 - Home Depot - 6978	525440	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/29/2023	11/09/2023	11/09/2023		11/09/2023	(304.27)
34220 - Home Depot - 6978	6613324	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/03/2023	11/17/2023	11/17/2023		11/17/2023	(29.00)
34220 - Home Depot - 6978	9020881	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/10/2023	11/17/2023	11/17/2023		11/17/2023	(77.09)
34220 - Home Depot - 6978	8526823	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/11/2023	11/17/2023	11/17/2023		11/17/2023	(72.68)
34220 - Home Depot - 6978	8011878	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/11/2023	11/17/2023	11/17/2023		11/17/2023	(43.51)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	2021678	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/17/2023	11/17/2023	11/17/2023		11/17/2023	(98.41)
34220 - Home Depot - 6978	2012765	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/17/2023	11/17/2023	11/17/2023		11/17/2023	(147.85)
34220 - Home Depot - 6978	13135	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/19/2023	11/17/2023	11/17/2023		11/17/2023	(108.54)
34220 - Home Depot - 6978	9622685	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/20/2023	12/08/2023	12/08/2023		12/08/2023	(56.21)
34220 - Home Depot - 6978	4013876	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	12/08/2023		12/08/2023	(52.46)
34220 - Home Depot - 6978	4022871	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	12/08/2023		12/08/2023	(69.94)
34220 - Home Depot - 6978	4970877	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	12/08/2023		12/08/2023	(201.60)
34220 - Home Depot - 6978	4903907	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	12/08/2023		12/08/2023	89.27
34220 - Home Depot - 6978	2624924	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/06/2023	12/22/2023	12/22/2023		12/22/2023	(29.97)
34220 - Home Depot - 6978	1521653	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/07/2023	12/22/2023	12/22/2023		12/22/2023	(28.97)
34220 - Home Depot - 6978	9611428	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/09/2023	12/22/2023	12/22/2023		12/22/2023	(183.82)
34220 - Home Depot - 6978	4016935	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/14/2023	12/22/2023	12/22/2023		12/22/2023	(124.29)
34220 - Home Depot - 6978	2017194	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/16/2023	12/22/2023	12/22/2023		12/22/2023	(91.29)
34220 - Home Depot - 6978	2971867	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/16/2023	12/22/2023	12/22/2023		12/22/2023	(1,429.99)
34220 - Home Depot - 6978	7026143	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/21/2023	12/22/2023	12/22/2023		12/22/2023	(88.85)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	1011032	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/27/2023	12/22/2023	12/22/2023		12/22/2023	(1.16)
34220 - Home Depot - 6978	8011379	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		11/30/2023	01/05/2024	01/05/2024		03/07/2024	(23.97)
34220 - Home Depot - 6978	7011560	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/01/2023	01/05/2024	01/05/2024		03/07/2024	(16.87)
34220 - Home Depot - 6978	3021343	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/05/2023	01/05/2024	01/05/2024		03/07/2024	(17.93)
34220 - Home Depot - 6978	3021398	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/05/2023	01/26/2024	01/26/2024		01/26/2024	(86.75)
34220 - Home Depot - 6978	2512014	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/06/2023	01/05/2024	01/05/2024		03/07/2024	(285.42)
34220 - Home Depot - 6978	520240	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/08/2023	01/05/2024	01/05/2024		03/07/2024	(12.98)
34220 - Home Depot - 6978	0021717	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/08/2023	01/26/2024	01/26/2024		01/26/2024	(38.06)
34220 - Home Depot - 6978	0614101	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/08/2023	01/26/2024	01/26/2024		01/26/2024	(31.94)
34220 - Home Depot - 6978	5022321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/13/2023	01/26/2024	01/26/2024		01/26/2024	(327.70)
34220 - Home Depot - 6978	OAC-000000005	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/13/2023	02/02/2024	02/02/2024		02/02/2024	43.88
34220 - Home Depot - 6978	3022568	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	01/26/2024		01/26/2024	(32.33)
34220 - Home Depot - 6978	3013162	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	01/26/2024		01/26/2024	(130.62)
34220 - Home Depot - 6978	3902490	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	01/26/2024		01/26/2024	(93.15)
34220 - Home Depot - 6978	9013597	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/19/2023	01/26/2024	01/26/2024		01/26/2024	(330.13)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	9023012	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/19/2023	01/26/2024	01/26/2024		01/26/2024	(96.79)
34220 - Home Depot - 6978	9013617	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/19/2023	02/09/2024	02/09/2024		02/09/2024	(12.30)
34220 - Home Depot - 6978	8013664	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/20/2023	01/26/2024	01/26/2024		01/26/2024	(9.97)
34220 - Home Depot - 6978	8253825	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/20/2023	01/26/2024	01/26/2024		01/26/2024	(327.69)
34220 - Home Depot - 6978	7023215	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/21/2023	01/26/2024	01/26/2024		01/26/2024	(74.38)
34220 - Home Depot - 6978	7521717	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/21/2023	01/26/2024	01/26/2024		01/26/2024	(29.96)
34220 - Home Depot - 6978	0014457	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/28/2023	02/02/2024	02/02/2024		02/02/2024	(30.98)
34220 - Home Depot - 6978	23667	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/28/2023	02/09/2024	02/09/2024		02/09/2024	(163.61)
34220 - Home Depot - 6978	9014518	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/29/2023	02/02/2024	02/02/2024		02/02/2024	(3.72)
34220 - Home Depot - 6978	9014521	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/29/2023	02/09/2024	02/09/2024		02/09/2024	(5.50)
34220 - Home Depot - 6978	2024472	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/05/2024	02/02/2024	02/02/2024		02/02/2024	(24.94)
34220 - Home Depot - 6978	2024427	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/05/2024	02/02/2024	02/02/2024		02/02/2024	(43.38)
34220 - Home Depot - 6978	9523300	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/08/2024	02/02/2024	02/02/2024		02/02/2024	(34.95)
34220 - Home Depot - 6978	9024677	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/08/2024	02/02/2024	02/02/2024		02/02/2024	(124.68)
34220 - Home Depot - 6978	9015420	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/08/2024	02/09/2024	02/09/2024		02/09/2024	(72.63)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	8024811	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/09/2024	02/02/2024	02/02/2024		02/02/2024	(16.54)
34220 - Home Depot - 6978	8625527	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/09/2024	02/02/2024	02/02/2024		02/02/2024	(34.96)
34220 - Home Depot - 6978	8024820	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/09/2024	03/15/2024	03/15/2024		03/15/2024	(10.36)
34220 - Home Depot - 6978	7024885	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/10/2024	02/02/2024	02/02/2024		02/02/2024	(56.97)
34220 - Home Depot - 6978	7024866	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/10/2024	02/09/2024	02/09/2024		02/09/2024	(51.92)
34220 - Home Depot - 6978	7514634	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/10/2024	03/15/2024	03/15/2024		03/15/2024	(31.41)
34220 - Home Depot - 6978	6523580	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/11/2024	02/09/2024	02/09/2024		02/09/2024	(16.74)
34220 - Home Depot - 6978	5514755	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/12/2024	02/09/2024	02/09/2024		02/09/2024	(98.89)
34220 - Home Depot - 6978	1025403	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/16/2024	03/15/2024	03/15/2024		03/15/2024	(297.80)
34220 - Home Depot - 6978	524119	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	02/09/2024		02/09/2024	(16.87)
34220 - Home Depot - 6978	16340	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	02/09/2024		02/09/2024	(16.00)
34220 - Home Depot - 6978	16307	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	02/09/2024		02/09/2024	(68.79)
34220 - Home Depot - 6978	16318	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/17/2024	03/15/2024	03/15/2024		03/15/2024	(43.70)
34220 - Home Depot - 6978	25524	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/17/2024	03/15/2024	03/15/2024		03/15/2024	(8.94)
34220 - Home Depot - 6978	9016362	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/18/2024	02/09/2024	02/09/2024		02/09/2024	(88.58)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	4016918	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/23/2024	03/15/2024	03/15/2024		03/15/2024	(36.89)
34220 - Home Depot - 6978	2026341	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/25/2024	02/09/2024	02/09/2024		02/09/2024	(71.68)
34220 - Home Depot - 6978	2524960	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/25/2024	02/23/2024	02/23/2024		02/23/2024	(56.59)
34220 - Home Depot - 6978	2510201	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/25/2024	02/23/2024	02/23/2024		02/23/2024	(59.97)
34220 - Home Depot - 6978	1510276	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/26/2024	02/23/2024	02/23/2024		02/23/2024	(24.39)
34220 - Home Depot - 6978	9612622	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		02/07/2024	02/23/2024	02/23/2024		02/23/2024	(3.97)
34220 - Home Depot - 6978	8612681	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/08/2024	03/15/2024	03/15/2024		03/15/2024	(19.80)
34220 - Home Depot - 6978	7612718	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		02/09/2024	02/23/2024	02/23/2024		02/23/2024	(141.55)
34220 - Home Depot - 6978	1011965	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/15/2024	03/15/2024	03/15/2024		03/15/2024	(41.10)
34220 - Home Depot - 6978	1012011	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/15/2024	03/15/2024	03/15/2024		03/15/2024	(89.22)
34220 - Home Depot - 6978	521307	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747693		02/16/2024	03/08/2024	03/08/2024		03/08/2024	(89.26)
34220 - Home Depot - 6978	0012084	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/16/2024	03/15/2024	03/15/2024		03/15/2024	(43.25)
34220 - Home Depot - 6978	6012441	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/20/2024	03/15/2024	03/15/2024		03/15/2024	(100.05)
34220 - Home Depot - 6978	4511683	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/22/2024	03/15/2024	03/15/2024		03/15/2024	(58.92)
34220 - Home Depot - 6978	3613480	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/23/2024	03/15/2024	03/15/2024		03/15/2024	(30.83)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	9613790	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/27/2024	03/15/2024	03/15/2024		03/15/2024	(55.96)
34220 - Home Depot - 6978	9622791	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		02/27/2024	04/05/2024	04/05/2024		04/05/2024	(10.83)
34220 - Home Depot - 6978	7013459	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/29/2024	03/15/2024	03/15/2024		03/15/2024	(52.98)
34220 - Home Depot - 6978	6013531	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/01/2024	04/05/2024	04/05/2024		04/05/2024	(39.87)
34220 - Home Depot - 6978	3512308	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/04/2024	04/12/2024	04/12/2024		04/12/2024	(169.79)
34220 - Home Depot - 6978	4512922	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/13/2024	04/05/2024	04/05/2024		04/05/2024	(106.38)
34220 - Home Depot - 6978	3614623	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/14/2024	04/05/2024	04/05/2024		04/05/2024	(39.66)
34220 - Home Depot - 6978	3614624	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/14/2024	04/12/2024	04/12/2024		04/12/2024	(21.57)
34220 - Home Depot - 6978	2513055	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/15/2024	04/19/2024	04/19/2024		04/19/2024	(6.28)
34220 - Home Depot - 6978	8024826	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/19/2024	04/12/2024	04/12/2024		04/12/2024	(64.10)
34220 - Home Depot - 6978	6015582	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/21/2024	04/19/2024	04/19/2024		04/19/2024	(6.80)
34220 - Home Depot - 6978	5524637	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/22/2024	04/19/2024	04/19/2024		04/19/2024	(91.37)
34220 - Home Depot - 6978	5615260	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/22/2024	04/19/2024	04/19/2024		04/19/2024	(50.21)
34220 - Home Depot - 6978	2615441	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/25/2024	04/12/2024	04/12/2024		04/12/2024	(72.61)
34220 - Home Depot - 6978	2254305	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/25/2024	04/19/2024	04/19/2024		04/19/2024	(122.87)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
34220 - Home Depot - 6978	1016161	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/26/2024	04/12/2024	04/12/2024		04/12/2024	(49.91)
34220 - Home Depot - 6978	0525104	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/27/2024	04/12/2024	04/12/2024		04/12/2024	(33.96)
34220 - Home Depot - 6978	620047	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/27/2024	04/19/2024	04/19/2024		04/19/2024	(70.40)
34220 - Home Depot - 6978	525101	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/27/2024	04/19/2024	04/19/2024		04/19/2024	(86.81)
34220 - Home Depot - 6978	2520638	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/04/2024	04/26/2024	04/26/2024		04/26/2024	(37.54)
34220 - Home Depot - 6978	2020321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/04/2024	04/26/2024	04/26/2024		04/26/2024	(100.22)
34220 - Home Depot - 6978	1620886	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/05/2024	04/26/2024	04/26/2024		04/26/2024	(69.83)
34220 - Home Depot - 6978	1160502	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/05/2024	04/26/2024	04/26/2024		04/26/2024	41.97
34220 - Home Depot - 6978	5021320	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/11/2024	04/26/2024	04/26/2024		04/26/2024	(143.83)
34220 - Home Depot - 6978	4521583	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/12/2024	04/26/2024	04/26/2024		04/26/2024	(23.37)
					Account **101.000 - Cash** Totals		Invoice Transactions	160		($14,089.11)
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	4020410	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/07/2023	08/18/2023	07/31/2023		08/18/2023	(106.84)
34220 - Home Depot - 6978	4020410	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/07/2023	08/18/2023	08/18/2023		08/18/2023	106.84
34220 - Home Depot - 6978	1518270	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/20/2023	08/18/2023	07/31/2023		08/18/2023	(19.74)
34220 - Home Depot - 6978	1518270	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/20/2023	08/18/2023	08/18/2023		08/18/2023	19.74

Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	518370	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/21/2023	08/18/2023	07/31/2023		08/18/2023	(9.97)
34220 - Home Depot - 6978	518370	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/21/2023	08/18/2023	08/18/2023		08/18/2023	9.97
34220 - Home Depot - 6978	6518835	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	(351.41)
34220 - Home Depot - 6978	6518835	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	351.41
34220 - Home Depot - 6978	6612789	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	(9.88)
34220 - Home Depot - 6978	6612789	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	9.88
34220 - Home Depot - 6978	6013954	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	(72.49)
34220 - Home Depot - 6978	6013954	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	72.49
34220 - Home Depot - 6978	6620079	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	(151.24)
34220 - Home Depot - 6978	6620079	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	08/18/2023		08/18/2023	151.24
34220 - Home Depot - 6978	5014045	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/26/2023	08/18/2023	07/31/2023		08/18/2023	(87.24)
34220 - Home Depot - 6978	5014045	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/26/2023	08/18/2023	08/18/2023		08/18/2023	87.24
34220 - Home Depot - 6978	5620209	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/26/2023	08/18/2023	07/31/2023		08/18/2023	(141.48)
34220 - Home Depot - 6978	5620209	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/26/2023	08/18/2023	08/18/2023		08/18/2023	141.48
34220 - Home Depot - 6978	4620284	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	07/31/2023		08/18/2023	(40.44)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	4620284	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	08/18/2023		08/18/2023	40.44
34220 - Home Depot - 6978	4014233	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	07/31/2023		08/18/2023	(6.97)
34220 - Home Depot - 6978	4014233	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	08/18/2023		08/18/2023	6.97
34220 - Home Depot - 6978	3014326	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/28/2023	08/18/2023	07/31/2023		08/18/2023	(183.39)
34220 - Home Depot - 6978	3014326	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/28/2023	08/18/2023	08/18/2023		08/18/2023	183.39
34220 - Home Depot - 6978	14617	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/31/2023	08/18/2023	07/31/2023		08/18/2023	(49.97)
34220 - Home Depot - 6978	14617	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/31/2023	08/18/2023	08/18/2023		08/18/2023	49.97
34220 - Home Depot - 6978	9613405	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/01/2023	09/01/2023	08/31/2023		09/01/2023	(15.96)
34220 - Home Depot - 6978	9613405	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/01/2023	09/01/2023	09/01/2023		09/01/2023	15.96
34220 - Home Depot - 6978	9620919	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/01/2023	09/01/2023	08/31/2023		09/01/2023	(187.73)
34220 - Home Depot - 6978	9620919	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/01/2023	09/01/2023	09/01/2023		09/01/2023	187.73
34220 - Home Depot - 6978	7613626	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/03/2023	09/01/2023	08/31/2023		09/01/2023	(64.09)
34220 - Home Depot - 6978	7613626	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/03/2023	09/01/2023	09/01/2023		09/01/2023	64.09
34220 - Home Depot - 6978	7510507	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/03/2023	09/15/2023	08/31/2023		09/15/2023	(34.08)
34220 - Home Depot - 6978	7510507	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/03/2023	09/15/2023	09/15/2023		09/15/2023	34.08

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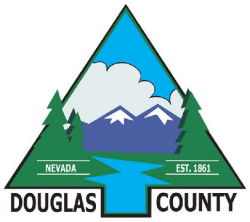
Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	6015304	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/04/2023	09/01/2023	08/31/2023		09/01/2023	(11.97)
34220 - Home Depot - 6978	6015304	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/04/2023	09/01/2023	09/01/2023		09/01/2023	11.97
34220 - Home Depot - 6978	6023914	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/04/2023	09/01/2023	08/31/2023		09/01/2023	(23.98)
34220 - Home Depot - 6978	6023914	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/04/2023	09/01/2023	09/01/2023		09/01/2023	23.98
34220 - Home Depot - 6978	3024375	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/07/2023	09/15/2023	08/31/2023		09/15/2023	(149.34)
34220 - Home Depot - 6978	3024375	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/07/2023	09/15/2023	09/15/2023		09/15/2023	149.34
34220 - Home Depot - 6978	1016009	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/09/2023	09/01/2023	08/31/2023		09/01/2023	(103.76)
34220 - Home Depot - 6978	1016009	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/09/2023	09/01/2023	09/01/2023		09/01/2023	103.76
34220 - Home Depot - 6978	1164806	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/09/2023	09/01/2023	08/31/2023		09/01/2023	(268.39)
34220 - Home Depot - 6978	1164806	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/09/2023	09/01/2023	09/01/2023		09/01/2023	268.39
34220 - Home Depot - 6978	1024588	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/09/2023	09/15/2023	08/31/2023		09/15/2023	(97.18)
34220 - Home Depot - 6978	1024588	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/09/2023	09/15/2023	09/15/2023		09/15/2023	97.18
34220 - Home Depot - 6978	9614358	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/11/2023	09/15/2023	08/31/2023		09/15/2023	(49.91)
34220 - Home Depot - 6978	9614358	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/11/2023	09/15/2023	09/15/2023		09/15/2023	49.91
34220 - Home Depot - 6978	5525490	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/15/2023	09/15/2023	08/31/2023		09/15/2023	(11.93)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	5525490	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/15/2023	09/15/2023	09/15/2023		09/15/2023	11.93
34220 - Home Depot - 6978	3622856	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/17/2023	09/15/2023	08/31/2023		09/15/2023	(111.63)
34220 - Home Depot - 6978	3622856	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/17/2023	09/15/2023	09/15/2023		09/15/2023	111.63
34220 - Home Depot - 6978	3622877	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/17/2023	09/15/2023	08/31/2023		09/15/2023	(27.04)
34220 - Home Depot - 6978	3622877	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/17/2023	09/15/2023	09/15/2023		09/15/2023	27.04
34220 - Home Depot - 6978	2512002	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/18/2023	09/15/2023	08/31/2023		09/15/2023	(69.50)
34220 - Home Depot - 6978	2512002	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/18/2023	09/15/2023	09/15/2023		09/15/2023	69.50
34220 - Home Depot - 6978	9623367	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/21/2023	09/15/2023	08/31/2023		09/15/2023	(133.90)
34220 - Home Depot - 6978	9623367	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/21/2023	09/15/2023	09/15/2023		09/15/2023	133.90
34220 - Home Depot - 6978	7615430	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/23/2023	09/15/2023	08/31/2023		09/15/2023	(22.40)
34220 - Home Depot - 6978	7615430	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/23/2023	09/15/2023	09/15/2023		09/15/2023	22.40
34220 - Home Depot - 6978	7623600	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/23/2023	09/15/2023	08/31/2023		09/15/2023	(193.87)
34220 - Home Depot - 6978	7623600	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/23/2023	09/15/2023	09/15/2023		09/15/2023	193.87
34220 - Home Depot - 6978	6615529	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/24/2023	09/15/2023	08/31/2023		09/15/2023	(6.58)
34220 - Home Depot - 6978	6615529	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/24/2023	09/15/2023	09/15/2023		09/15/2023	6.58



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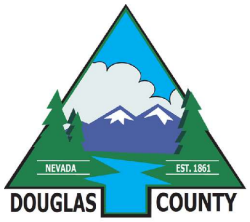
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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	6011046	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/24/2023	09/15/2023	08/31/2023		09/15/2023	(135.96)
34220 - Home Depot - 6978	6011046	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/24/2023	09/15/2023	09/15/2023		09/15/2023	135.96
34220 - Home Depot - 6978	5011265	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/25/2023	09/15/2023	08/31/2023		09/15/2023	(638.00)
34220 - Home Depot - 6978	5011265	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/25/2023	09/15/2023	09/15/2023		09/15/2023	638.00
34220 - Home Depot - 6978	5011231	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/25/2023	09/15/2023	08/31/2023		09/15/2023	(26.73)
34220 - Home Depot - 6978	5011231	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/25/2023	09/15/2023	09/15/2023		09/15/2023	26.73
34220 - Home Depot - 6978	4521342	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/26/2023	09/15/2023	08/31/2023		09/15/2023	(60.22)
34220 - Home Depot - 6978	4521342	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/26/2023	09/15/2023	09/15/2023		09/15/2023	60.22
34220 - Home Depot - 6978	2021229	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/28/2023	09/15/2023	08/31/2023		09/15/2023	(87.24)
34220 - Home Depot - 6978	2021229	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/28/2023	09/15/2023	09/15/2023		09/15/2023	87.24
34220 - Home Depot - 6978	1011808	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/29/2023	09/15/2023	08/31/2023		09/15/2023	(109.05)
34220 - Home Depot - 6978	1011808	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/29/2023	09/15/2023	09/15/2023		09/15/2023	109.05
34220 - Home Depot - 6978	4625266	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/05/2023	10/13/2023	09/30/2023		10/13/2023	(18.97)
34220 - Home Depot - 6978	4625266	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/05/2023	10/13/2023	10/13/2023		10/13/2023	18.97
34220 - Home Depot - 6978	3513928	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/06/2023	11/09/2023	10/31/2023		11/09/2023	(73.00)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	3513928	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/06/2023	11/09/2023	11/09/2023		11/09/2023	73.00
34220 - Home Depot - 6978	1610998	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/08/2023	10/06/2023	09/30/2023		10/06/2023	(13.97)
34220 - Home Depot - 6978	1610998	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/08/2023	10/06/2023	10/06/2023		10/06/2023	13.97
34220 - Home Depot - 6978	1022484	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/08/2023	10/06/2023	09/30/2023		10/06/2023	(78.84)
34220 - Home Depot - 6978	1022484	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/08/2023	10/06/2023	10/06/2023		10/06/2023	78.84
34220 - Home Depot - 6978	8523244	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/11/2023	11/09/2023	10/31/2023		11/09/2023	(690.15)
34220 - Home Depot - 6978	8523244	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/11/2023	11/09/2023	11/09/2023		11/09/2023	690.15
34220 - Home Depot - 6978	5014166	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/14/2023	10/13/2023	09/30/2023		10/13/2023	(88.80)
34220 - Home Depot - 6978	5014166	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/14/2023	10/13/2023	10/13/2023		10/13/2023	88.80
34220 - Home Depot - 6978	5023251	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/14/2023	11/09/2023	10/31/2023		11/09/2023	(30.07)
34220 - Home Depot - 6978	5023251	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/14/2023	11/09/2023	11/09/2023		11/09/2023	30.07
34220 - Home Depot - 6978	4023359	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/15/2023	10/06/2023	09/30/2023		10/06/2023	(13.94)
34220 - Home Depot - 6978	4023359	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/15/2023	10/06/2023	10/06/2023		10/06/2023	13.94
34220 - Home Depot - 6978	4523755	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/15/2023	10/13/2023	09/30/2023		10/13/2023	(45.70)
34220 - Home Depot - 6978	4523755	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/15/2023	10/13/2023	10/13/2023		10/13/2023	45.70



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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	626980	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/19/2023	11/09/2023	10/31/2023		11/09/2023	(19.98)
34220 - Home Depot - 6978	626980	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/19/2023	11/09/2023	11/09/2023		11/09/2023	19.98
34220 - Home Depot - 6978	9023999	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/20/2023	11/09/2023	10/31/2023		11/09/2023	(11.97)
34220 - Home Depot - 6978	9023999	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/20/2023	11/09/2023	11/09/2023		11/09/2023	11.97
34220 - Home Depot - 6978	8024195	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/21/2023	10/13/2023	09/30/2023		10/13/2023	(19.98)
34220 - Home Depot - 6978	8024195	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/21/2023	10/13/2023	10/13/2023		10/13/2023	19.98
34220 - Home Depot - 6978	3824778	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/26/2023	10/13/2023	09/30/2023		10/13/2023	(43.88)
34220 - Home Depot - 6978	3824778	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/26/2023	10/13/2023	10/13/2023		10/13/2023	43.88
34220 - Home Depot - 6978	3525005	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/26/2023	11/09/2023	10/31/2023		11/09/2023	(47.26)
34220 - Home Depot - 6978	3525005	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/26/2023	11/09/2023	11/09/2023		11/09/2023	47.26
34220 - Home Depot - 6978	3024778	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		09/26/2023	12/08/2023	10/31/2023		12/08/2023	(43.88)
34220 - Home Depot - 6978	3024778	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		09/26/2023	12/08/2023	12/08/2023		12/08/2023	43.88
34220 - Home Depot - 6978	1612868	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/28/2023	11/09/2023	10/31/2023		11/09/2023	(43.85)
34220 - Home Depot - 6978	1612868	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/28/2023	11/09/2023	11/09/2023		11/09/2023	43.85
34220 - Home Depot - 6978	612972	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/29/2023	11/09/2023	10/31/2023		11/09/2023	(132.17)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	612972	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/29/2023	11/09/2023	11/09/2023		11/09/2023	132.17
34220 - Home Depot - 6978	525440	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/29/2023	11/09/2023	10/31/2023		11/09/2023	(304.27)
34220 - Home Depot - 6978	525440	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/29/2023	11/09/2023	11/09/2023		11/09/2023	304.27
34220 - Home Depot - 6978	6613324	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/03/2023	11/17/2023	10/31/2023		11/17/2023	(29.00)
34220 - Home Depot - 6978	6613324	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/03/2023	11/17/2023	11/17/2023		11/17/2023	29.00
34220 - Home Depot - 6978	9020881	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/10/2023	11/17/2023	10/31/2023		11/17/2023	(77.09)
34220 - Home Depot - 6978	9020881	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/10/2023	11/17/2023	11/17/2023		11/17/2023	77.09
34220 - Home Depot - 6978	8526823	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/11/2023	11/17/2023	10/31/2023		11/17/2023	(72.68)
34220 - Home Depot - 6978	8526823	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/11/2023	11/17/2023	11/17/2023		11/17/2023	72.68
34220 - Home Depot - 6978	8011878	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/11/2023	11/17/2023	10/31/2023		11/17/2023	(43.51)
34220 - Home Depot - 6978	8011878	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/11/2023	11/17/2023	11/17/2023		11/17/2023	43.51
34220 - Home Depot - 6978	2021678	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/17/2023	11/17/2023	10/31/2023		11/17/2023	(98.41)
34220 - Home Depot - 6978	2021678	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/17/2023	11/17/2023	11/17/2023		11/17/2023	98.41
34220 - Home Depot - 6978	2012765	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/17/2023	11/17/2023	10/31/2023		11/17/2023	(147.85)
34220 - Home Depot - 6978	2012765	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/17/2023	11/17/2023	11/17/2023		11/17/2023	147.85

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	13135	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/19/2023	11/17/2023	10/31/2023		11/17/2023	(108.54)
34220 - Home Depot - 6978	13135	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/19/2023	11/17/2023	11/17/2023		11/17/2023	108.54
34220 - Home Depot - 6978	9622685	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/20/2023	12/08/2023	11/30/2023		12/08/2023	(56.21)
34220 - Home Depot - 6978	9622685	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/20/2023	12/08/2023	12/08/2023		12/08/2023	56.21
34220 - Home Depot - 6978	4013876	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	10/31/2023		12/08/2023	(52.46)
34220 - Home Depot - 6978	4013876	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	12/08/2023		12/08/2023	52.46
34220 - Home Depot - 6978	4022871	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	10/31/2023		12/08/2023	(69.94)
34220 - Home Depot - 6978	4022871	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	12/08/2023		12/08/2023	69.94
34220 - Home Depot - 6978	4970877	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	11/30/2023		12/08/2023	(201.60)
34220 - Home Depot - 6978	4970877	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	12/08/2023		12/08/2023	201.60
34220 - Home Depot - 6978	4903907	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	12/08/2023		12/08/2023	(89.27)
34220 - Home Depot - 6978	4903907	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	11/30/2023		12/08/2023	89.27
34220 - Home Depot - 6978	2624924	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/06/2023	12/22/2023	11/30/2023		12/22/2023	(29.97)
34220 - Home Depot - 6978	2624924	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/06/2023	12/22/2023	12/22/2023		12/22/2023	29.97
34220 - Home Depot - 6978	1521653	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/07/2023	12/22/2023	11/30/2023		12/22/2023	(28.97)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	1521653	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/07/2023	12/22/2023	12/22/2023		12/22/2023	28.97
34220 - Home Depot - 6978	9611428	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/09/2023	12/22/2023	11/30/2023		12/22/2023	(183.82)
34220 - Home Depot - 6978	9611428	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/09/2023	12/22/2023	12/22/2023		12/22/2023	183.82
34220 - Home Depot - 6978	4016935	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/14/2023	12/22/2023	11/30/2023		12/22/2023	(124.29)
34220 - Home Depot - 6978	4016935	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/14/2023	12/22/2023	12/22/2023		12/22/2023	124.29
34220 - Home Depot - 6978	2017194	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/16/2023	12/22/2023	11/30/2023		12/22/2023	(91.29)
34220 - Home Depot - 6978	2017194	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/16/2023	12/22/2023	12/22/2023		12/22/2023	91.29
34220 - Home Depot - 6978	2971867	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/16/2023	12/22/2023	11/30/2023		12/22/2023	(1,429.99)
34220 - Home Depot - 6978	2971867	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/16/2023	12/22/2023	12/22/2023		12/22/2023	1,429.99
34220 - Home Depot - 6978	7026143	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/21/2023	12/22/2023	11/30/2023		12/22/2023	(88.85)
34220 - Home Depot - 6978	7026143	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/21/2023	12/22/2023	12/22/2023		12/22/2023	88.85
34220 - Home Depot - 6978	1011032	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/27/2023	12/22/2023	11/30/2023		12/22/2023	(1.16)
34220 - Home Depot - 6978	1011032	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/27/2023	12/22/2023	12/22/2023		12/22/2023	1.16
34220 - Home Depot - 6978	8011379	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		11/30/2023	01/05/2024	12/31/2023		03/07/2024	(23.97)
34220 - Home Depot - 6978	8011379	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		11/30/2023	01/05/2024	01/05/2024		03/07/2024	23.97

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	7011560	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/01/2023	01/05/2024	12/31/2023		03/07/2024	(16.87)
34220 - Home Depot - 6978	7011560	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/01/2023	01/05/2024	01/05/2024		03/07/2024	16.87
34220 - Home Depot - 6978	3021343	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/05/2023	01/05/2024	12/31/2023		03/07/2024	(17.93)
34220 - Home Depot - 6978	3021343	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/05/2023	01/05/2024	01/05/2024		03/07/2024	17.93
34220 - Home Depot - 6978	3021398	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/05/2023	01/26/2024	12/31/2023		01/26/2024	(86.75)
34220 - Home Depot - 6978	3021398	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/05/2023	01/26/2024	01/26/2024		01/26/2024	86.75
34220 - Home Depot - 6978	2512014	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/06/2023	01/05/2024	12/31/2023		03/07/2024	(285.42)
34220 - Home Depot - 6978	2512014	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/06/2023	01/05/2024	01/05/2024		03/07/2024	285.42
34220 - Home Depot - 6978	520240	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/08/2023	01/05/2024	12/31/2023		03/07/2024	(12.98)
34220 - Home Depot - 6978	520240	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/08/2023	01/05/2024	01/05/2024		03/07/2024	12.98
34220 - Home Depot - 6978	0021717	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/08/2023	01/26/2024	12/31/2023		01/26/2024	(38.06)
34220 - Home Depot - 6978	0021717	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/08/2023	01/26/2024	01/26/2024		01/26/2024	38.06
34220 - Home Depot - 6978	0614101	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/08/2023	01/26/2024	12/31/2023		01/26/2024	(31.94)
34220 - Home Depot - 6978	0614101	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/08/2023	01/26/2024	01/26/2024		01/26/2024	31.94
34220 - Home Depot - 6978	5022321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/13/2023	01/26/2024	12/31/2023		01/26/2024	(327.70)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	5022321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/13/2023	01/26/2024	01/26/2024		01/26/2024	327.70
34220 - Home Depot - 6978	OAC-000000005	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/13/2023	02/02/2024	02/02/2024		02/02/2024	(43.88)
34220 - Home Depot - 6978	OAC-000000005	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/13/2023	02/02/2024	12/31/2023		02/02/2024	43.88
34220 - Home Depot - 6978	3022568	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	12/31/2023		01/26/2024	(32.33)
34220 - Home Depot - 6978	3022568	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	01/26/2024		01/26/2024	32.33
34220 - Home Depot - 6978	3013162	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	12/31/2023		01/26/2024	(130.62)
34220 - Home Depot - 6978	3013162	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	01/26/2024		01/26/2024	130.62
34220 - Home Depot - 6978	3902490	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	12/31/2023		01/26/2024	(93.15)
34220 - Home Depot - 6978	3902490	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	01/26/2024		01/26/2024	93.15
34220 - Home Depot - 6978	9013597	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/19/2023	01/26/2024	12/31/2023		01/26/2024	(330.13)
34220 - Home Depot - 6978	9013597	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/19/2023	01/26/2024	01/26/2024		01/26/2024	330.13
34220 - Home Depot - 6978	9023012	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/19/2023	01/26/2024	12/31/2023		01/26/2024	(96.79)
34220 - Home Depot - 6978	9023012	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/19/2023	01/26/2024	01/26/2024		01/26/2024	96.79
34220 - Home Depot - 6978	9013617	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/19/2023	02/09/2024	01/31/2024		02/09/2024	(12.30)
34220 - Home Depot - 6978	9013617	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/19/2023	02/09/2024	02/09/2024		02/09/2024	12.30

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	8013664	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/20/2023	01/26/2024	12/31/2023		01/26/2024	(9.97)
34220 - Home Depot - 6978	8013664	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/20/2023	01/26/2024	01/26/2024		01/26/2024	9.97
34220 - Home Depot - 6978	8253825	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/20/2023	01/26/2024	12/31/2023		01/26/2024	(327.69)
34220 - Home Depot - 6978	8253825	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/20/2023	01/26/2024	01/26/2024		01/26/2024	327.69
34220 - Home Depot - 6978	7023215	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/21/2023	01/26/2024	12/31/2023		01/26/2024	(74.38)
34220 - Home Depot - 6978	7023215	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/21/2023	01/26/2024	01/26/2024		01/26/2024	74.38
34220 - Home Depot - 6978	7521717	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/21/2023	01/26/2024	12/31/2023		01/26/2024	(29.96)
34220 - Home Depot - 6978	7521717	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/21/2023	01/26/2024	01/26/2024		01/26/2024	29.96
34220 - Home Depot - 6978	0014457	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/28/2023	02/02/2024	12/31/2023		02/02/2024	(30.98)
34220 - Home Depot - 6978	0014457	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/28/2023	02/02/2024	02/02/2024		02/02/2024	30.98
34220 - Home Depot - 6978	23667	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/28/2023	02/09/2024	01/31/2024		02/09/2024	(163.61)
34220 - Home Depot - 6978	23667	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/28/2023	02/09/2024	02/09/2024		02/09/2024	163.61
34220 - Home Depot - 6978	9014518	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/29/2023	02/02/2024	12/31/2023		02/02/2024	(3.72)
34220 - Home Depot - 6978	9014518	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/29/2023	02/02/2024	02/02/2024		02/02/2024	3.72
34220 - Home Depot - 6978	9014521	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/29/2023	02/09/2024	01/31/2024		02/09/2024	(5.50)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	9014521	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/29/2023	02/09/2024	02/09/2024		02/09/2024	5.50
34220 - Home Depot - 6978	2024472	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/05/2024	02/02/2024	01/31/2024		02/02/2024	(24.94)
34220 - Home Depot - 6978	2024472	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/05/2024	02/02/2024	02/02/2024		02/02/2024	24.94
34220 - Home Depot - 6978	2024427	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/05/2024	02/02/2024	01/31/2024		02/02/2024	(43.38)
34220 - Home Depot - 6978	2024427	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/05/2024	02/02/2024	02/02/2024		02/02/2024	43.38
34220 - Home Depot - 6978	9523300	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/08/2024	02/02/2024	01/31/2024		02/02/2024	(34.95)
34220 - Home Depot - 6978	9523300	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/08/2024	02/02/2024	02/02/2024		02/02/2024	34.95
34220 - Home Depot - 6978	9024677	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/08/2024	02/02/2024	01/31/2024		02/02/2024	(124.68)
34220 - Home Depot - 6978	9024677	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/08/2024	02/02/2024	02/02/2024		02/02/2024	124.68
34220 - Home Depot - 6978	9015420	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/08/2024	02/09/2024	01/31/2024		02/09/2024	(72.63)
34220 - Home Depot - 6978	9015420	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/08/2024	02/09/2024	02/09/2024		02/09/2024	72.63
34220 - Home Depot - 6978	8024811	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/09/2024	02/02/2024	01/31/2024		02/02/2024	(16.54)
34220 - Home Depot - 6978	8024811	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/09/2024	02/02/2024	02/02/2024		02/02/2024	16.54
34220 - Home Depot - 6978	8625527	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/09/2024	02/02/2024	01/31/2024		02/02/2024	(34.96)
34220 - Home Depot - 6978	8625527	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/09/2024	02/02/2024	02/02/2024		02/02/2024	34.96

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	8024820	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/09/2024	03/15/2024	02/29/2024		03/15/2024	(10.36)
34220 - Home Depot - 6978	8024820	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/09/2024	03/15/2024	03/15/2024		03/15/2024	10.36
34220 - Home Depot - 6978	7024885	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/10/2024	02/02/2024	01/31/2024		02/02/2024	(56.97)
34220 - Home Depot - 6978	7024885	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/10/2024	02/02/2024	02/02/2024		02/02/2024	56.97
34220 - Home Depot - 6978	7024866	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/10/2024	02/09/2024	01/31/2024		02/09/2024	(51.92)
34220 - Home Depot - 6978	7024866	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/10/2024	02/09/2024	02/09/2024		02/09/2024	51.92
34220 - Home Depot - 6978	7514634	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/10/2024	03/15/2024	02/29/2024		03/15/2024	(31.41)
34220 - Home Depot - 6978	7514634	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/10/2024	03/15/2024	03/15/2024		03/15/2024	31.41
34220 - Home Depot - 6978	6523580	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/11/2024	02/09/2024	01/31/2024		02/09/2024	(16.74)
34220 - Home Depot - 6978	6523580	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/11/2024	02/09/2024	02/09/2024		02/09/2024	16.74
34220 - Home Depot - 6978	5514755	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/12/2024	02/09/2024	01/31/2024		02/09/2024	(98.89)
34220 - Home Depot - 6978	5514755	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/12/2024	02/09/2024	02/09/2024		02/09/2024	98.89
34220 - Home Depot - 6978	1025403	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/16/2024	03/15/2024	02/29/2024		03/15/2024	(297.80)
34220 - Home Depot - 6978	1025403	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/16/2024	03/15/2024	03/15/2024		03/15/2024	297.80
34220 - Home Depot - 6978	524119	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	01/31/2024		02/09/2024	(16.87)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	524119	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	02/09/2024		02/09/2024	16.87
34220 - Home Depot - 6978	16340	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	01/31/2024		02/09/2024	(16.00)
34220 - Home Depot - 6978	16340	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	02/09/2024		02/09/2024	16.00
34220 - Home Depot - 6978	16307	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	01/31/2024		02/09/2024	(68.79)
34220 - Home Depot - 6978	16307	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	02/09/2024		02/09/2024	68.79
34220 - Home Depot - 6978	16318	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/17/2024	03/15/2024	02/29/2024		03/15/2024	(43.70)
34220 - Home Depot - 6978	16318	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/17/2024	03/15/2024	03/15/2024		03/15/2024	43.70
34220 - Home Depot - 6978	25524	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/17/2024	03/15/2024	02/29/2024		03/15/2024	(8.94)
34220 - Home Depot - 6978	25524	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/17/2024	03/15/2024	03/15/2024		03/15/2024	8.94
34220 - Home Depot - 6978	9016362	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/18/2024	02/09/2024	01/31/2024		02/09/2024	(88.58)
34220 - Home Depot - 6978	9016362	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/18/2024	02/09/2024	02/09/2024		02/09/2024	88.58
34220 - Home Depot - 6978	4016918	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/23/2024	03/15/2024	02/29/2024		03/15/2024	(36.89)
34220 - Home Depot - 6978	4016918	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/23/2024	03/15/2024	03/15/2024		03/15/2024	36.89
34220 - Home Depot - 6978	2026341	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/25/2024	02/09/2024	01/31/2024		02/09/2024	(71.68)
34220 - Home Depot - 6978	2026341	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/25/2024	02/09/2024	02/09/2024		02/09/2024	71.68

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	2524960	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/25/2024	02/23/2024	01/31/2024		02/23/2024	(56.59)
34220 - Home Depot - 6978	2524960	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/25/2024	02/23/2024	02/23/2024		02/23/2024	56.59
34220 - Home Depot - 6978	2510201	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/25/2024	02/23/2024	01/31/2024		02/23/2024	(59.97)
34220 - Home Depot - 6978	2510201	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/25/2024	02/23/2024	02/23/2024		02/23/2024	59.97
34220 - Home Depot - 6978	1510276	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/26/2024	02/23/2024	01/31/2024		02/23/2024	(24.39)
34220 - Home Depot - 6978	1510276	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/26/2024	02/23/2024	02/23/2024		02/23/2024	24.39
34220 - Home Depot - 6978	9612622	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		02/07/2024	02/23/2024	02/23/2024		02/23/2024	.00
34220 - Home Depot - 6978	8612681	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/08/2024	03/15/2024	02/29/2024		03/15/2024	(19.80)
34220 - Home Depot - 6978	8612681	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/08/2024	03/15/2024	03/15/2024		03/15/2024	19.80
34220 - Home Depot - 6978	7612718	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		02/09/2024	02/23/2024	02/23/2024		02/23/2024	.00
34220 - Home Depot - 6978	1011965	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/15/2024	03/15/2024	02/29/2024		03/15/2024	(41.10)
34220 - Home Depot - 6978	1011965	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/15/2024	03/15/2024	03/15/2024		03/15/2024	41.10
34220 - Home Depot - 6978	1012011	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/15/2024	03/15/2024	02/29/2024		03/15/2024	(89.22)
34220 - Home Depot - 6978	1012011	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/15/2024	03/15/2024	03/15/2024		03/15/2024	89.22
34220 - Home Depot - 6978	521307	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747693		02/16/2024	03/08/2024	02/29/2024		03/08/2024	(89.26)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	521307	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747693		02/16/2024	03/08/2024	03/08/2024		03/08/2024	89.26
34220 - Home Depot - 6978	0012084	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/16/2024	03/15/2024	02/29/2024		03/15/2024	(43.25)
34220 - Home Depot - 6978	0012084	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/16/2024	03/15/2024	03/15/2024		03/15/2024	43.25
34220 - Home Depot - 6978	6012441	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/20/2024	03/15/2024	02/29/2024		03/15/2024	(100.05)
34220 - Home Depot - 6978	6012441	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/20/2024	03/15/2024	03/15/2024		03/15/2024	100.05
34220 - Home Depot - 6978	4511683	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/22/2024	03/15/2024	02/29/2024		03/15/2024	(58.92)
34220 - Home Depot - 6978	4511683	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/22/2024	03/15/2024	03/15/2024		03/15/2024	58.92
34220 - Home Depot - 6978	3613480	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/23/2024	03/15/2024	02/29/2024		03/15/2024	(30.83)
34220 - Home Depot - 6978	3613480	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/23/2024	03/15/2024	03/15/2024		03/15/2024	30.83
34220 - Home Depot - 6978	9613790	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/27/2024	03/15/2024	02/29/2024		03/15/2024	(55.96)
34220 - Home Depot - 6978	9613790	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/27/2024	03/15/2024	03/15/2024		03/15/2024	55.96
34220 - Home Depot - 6978	9622791	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		02/27/2024	04/05/2024	02/29/2024		04/05/2024	(10.83)
34220 - Home Depot - 6978	9622791	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		02/27/2024	04/05/2024	04/05/2024		04/05/2024	10.83
34220 - Home Depot - 6978	7013459	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/29/2024	03/15/2024	02/29/2024		03/15/2024	(52.98)
34220 - Home Depot - 6978	7013459	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/29/2024	03/15/2024	03/15/2024		03/15/2024	52.98

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	6013531	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/01/2024	04/05/2024	03/31/2024		04/05/2024	(39.87)
34220 - Home Depot - 6978	6013531	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/01/2024	04/05/2024	04/05/2024		04/05/2024	39.87
34220 - Home Depot - 6978	3512308	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/04/2024	04/12/2024	03/31/2024		04/12/2024	(169.79)
34220 - Home Depot - 6978	3512308	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/04/2024	04/12/2024	04/12/2024		04/12/2024	169.79
34220 - Home Depot - 6978	4512922	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/13/2024	04/05/2024	03/31/2024		04/05/2024	(106.38)
34220 - Home Depot - 6978	4512922	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/13/2024	04/05/2024	04/05/2024		04/05/2024	106.38
34220 - Home Depot - 6978	3614623	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/14/2024	04/05/2024	03/31/2024		04/05/2024	(39.66)
34220 - Home Depot - 6978	3614623	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/14/2024	04/05/2024	04/05/2024		04/05/2024	39.66
34220 - Home Depot - 6978	3614624	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/14/2024	04/12/2024	03/31/2024		04/12/2024	(21.57)
34220 - Home Depot - 6978	3614624	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/14/2024	04/12/2024	04/12/2024		04/12/2024	21.57
34220 - Home Depot - 6978	2513055	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/15/2024	04/19/2024	03/31/2024		04/19/2024	(6.28)
34220 - Home Depot - 6978	2513055	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/15/2024	04/19/2024	04/19/2024		04/19/2024	6.28
34220 - Home Depot - 6978	8024826	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/19/2024	04/12/2024	03/31/2024		04/12/2024	(64.10)
34220 - Home Depot - 6978	8024826	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/19/2024	04/12/2024	04/12/2024		04/12/2024	64.10
34220 - Home Depot - 6978	6015582	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/21/2024	04/19/2024	03/31/2024		04/19/2024	(6.80)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	6015582	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/21/2024	04/19/2024	04/19/2024		04/19/2024	6.80
34220 - Home Depot - 6978	5524637	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/22/2024	04/19/2024	03/31/2024		04/19/2024	(91.37)
34220 - Home Depot - 6978	5524637	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/22/2024	04/19/2024	04/19/2024		04/19/2024	91.37
34220 - Home Depot - 6978	5615260	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/22/2024	04/19/2024	03/31/2024		04/19/2024	(50.21)
34220 - Home Depot - 6978	5615260	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/22/2024	04/19/2024	04/19/2024		04/19/2024	50.21
34220 - Home Depot - 6978	2615441	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/25/2024	04/12/2024	03/31/2024		04/12/2024	(72.61)
34220 - Home Depot - 6978	2615441	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/25/2024	04/12/2024	04/12/2024		04/12/2024	72.61
34220 - Home Depot - 6978	2254305	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/25/2024	04/19/2024	03/31/2024		04/19/2024	(122.87)
34220 - Home Depot - 6978	2254305	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/25/2024	04/19/2024	04/19/2024		04/19/2024	122.87
34220 - Home Depot - 6978	1016161	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/26/2024	04/12/2024	03/31/2024		04/12/2024	(49.91)
34220 - Home Depot - 6978	1016161	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/26/2024	04/12/2024	04/12/2024		04/12/2024	49.91
34220 - Home Depot - 6978	0525104	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/27/2024	04/12/2024	03/31/2024		04/12/2024	(33.96)
34220 - Home Depot - 6978	0525104	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/27/2024	04/12/2024	04/12/2024		04/12/2024	33.96
34220 - Home Depot - 6978	620047	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/27/2024	04/19/2024	03/31/2024		04/19/2024	(70.40)
34220 - Home Depot - 6978	620047	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/27/2024	04/19/2024	04/19/2024		04/19/2024	70.40

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
34220 - Home Depot - 6978	525101	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/27/2024	04/19/2024	03/31/2024		04/19/2024	(86.81)
34220 - Home Depot - 6978	525101	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/27/2024	04/19/2024	04/19/2024		04/19/2024	86.81
34220 - Home Depot - 6978	2520638	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/04/2024	04/26/2024	04/26/2024		04/26/2024	.00
34220 - Home Depot - 6978	2020321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/04/2024	04/26/2024	04/26/2024		04/26/2024	.00
34220 - Home Depot - 6978	1620886	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/05/2024	04/26/2024	04/26/2024		04/26/2024	.00
34220 - Home Depot - 6978	1160502	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/05/2024	04/26/2024	04/26/2024		04/26/2024	.00
34220 - Home Depot - 6978	5021320	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/11/2024	04/26/2024	04/26/2024		04/26/2024	.00
34220 - Home Depot - 6978	4521583	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/12/2024	04/26/2024	04/26/2024		04/26/2024	.00
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	312	$0.00
Department **849 - Douglas County Water Utility**										
Account **532.001 - Op.Supplies**										
34220 - Home Depot - 6978	4020410	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/07/2023	08/18/2023	07/31/2023		08/18/2023	106.84
34220 - Home Depot - 6978	518370	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/21/2023	08/18/2023	07/31/2023		08/18/2023	9.97
34220 - Home Depot - 6978	6620079	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	151.24
34220 - Home Depot - 6978	5620209	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/26/2023	08/18/2023	07/31/2023		08/18/2023	141.48
34220 - Home Depot - 6978	4014233	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	07/31/2023		08/18/2023	6.97

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.001 - Op.Supplies**										
34220 - Home Depot - 6978	3014326	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/28/2023	08/18/2023	07/31/2023		08/18/2023	183.39
34220 - Home Depot - 6978	9613405	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/01/2023	09/01/2023	08/31/2023		09/01/2023	15.96
34220 - Home Depot - 6978	9620919	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/01/2023	09/01/2023	08/31/2023		09/01/2023	187.73
34220 - Home Depot - 6978	7613626	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/03/2023	09/01/2023	08/31/2023		09/01/2023	64.09
34220 - Home Depot - 6978	7510507	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/03/2023	09/15/2023	08/31/2023		09/15/2023	34.08
34220 - Home Depot - 6978	6015304	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/04/2023	09/01/2023	08/31/2023		09/01/2023	11.97
34220 - Home Depot - 6978	6023914	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/04/2023	09/01/2023	08/31/2023		09/01/2023	23.98
34220 - Home Depot - 6978	1164806	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/09/2023	09/01/2023	08/31/2023		09/01/2023	268.39
34220 - Home Depot - 6978	5525490	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/15/2023	09/15/2023	08/31/2023		09/15/2023	11.93
34220 - Home Depot - 6978	5011231	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/25/2023	09/15/2023	08/31/2023		09/15/2023	26.73
34220 - Home Depot - 6978	4023359	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/15/2023	10/06/2023	09/30/2023		10/06/2023	13.94
34220 - Home Depot - 6978	3525005	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/26/2023	11/09/2023	10/31/2023		11/09/2023	47.26
34220 - Home Depot - 6978	612972	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/29/2023	11/09/2023	10/31/2023		11/09/2023	132.17
34220 - Home Depot - 6978	525440	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/29/2023	11/09/2023	10/31/2023		11/09/2023	304.27

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.001 - Op.Supplies**										
34220 - Home Depot - 6978	4013876	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	10/31/2023		12/08/2023	52.46
34220 - Home Depot - 6978	1521653	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/07/2023	12/22/2023	11/30/2023		12/22/2023	28.97
34220 - Home Depot - 6978	2017194	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/16/2023	12/22/2023	11/30/2023		12/22/2023	91.29
34220 - Home Depot - 6978	7026143	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/21/2023	12/22/2023	11/30/2023		12/22/2023	88.85
34220 - Home Depot - 6978	7011560	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/01/2023	01/05/2024	12/31/2023		03/07/2024	16.87
34220 - Home Depot - 6978	3022568	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	12/31/2023		01/26/2024	32.33
34220 - Home Depot - 6978	9523300	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/08/2024	02/02/2024	01/31/2024		02/02/2024	34.95
34220 - Home Depot - 6978	9015420	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/08/2024	02/09/2024	01/31/2024		02/09/2024	72.63
34220 - Home Depot - 6978	7514634	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/10/2024	03/15/2024	02/29/2024		03/15/2024	31.41
34220 - Home Depot - 6978	5514755	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/12/2024	02/09/2024	01/31/2024		02/09/2024	98.89
34220 - Home Depot - 6978	524119	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	01/31/2024		02/09/2024	16.87
34220 - Home Depot - 6978	9016362	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/18/2024	02/09/2024	01/31/2024		02/09/2024	88.58
34220 - Home Depot - 6978	2524960	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/25/2024	02/23/2024	01/31/2024		02/23/2024	56.59
34220 - Home Depot - 6978	9612622	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		02/07/2024	02/23/2024	02/23/2024		02/23/2024	3.97

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.001 - Op.Supplies**										
34220 - Home Depot - 6978	6012441	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/20/2024	03/15/2024	02/29/2024		03/15/2024	100.05
34220 - Home Depot - 6978	3613480	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/23/2024	03/15/2024	02/29/2024		03/15/2024	30.83
34220 - Home Depot - 6978	6013531	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/01/2024	04/05/2024	03/31/2024		04/05/2024	39.87
34220 - Home Depot - 6978	3512308	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/04/2024	04/12/2024	03/31/2024		04/12/2024	169.79
34220 - Home Depot - 6978	3614623	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/14/2024	04/05/2024	03/31/2024		04/05/2024	39.66
34220 - Home Depot - 6978	5021320	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/11/2024	04/26/2024	04/26/2024		04/26/2024	143.83
				Account **532.001 - Op.Supplies** Totals				Invoice Transactions	39	$2,981.08
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	1518270	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/20/2023	08/18/2023	07/31/2023		08/18/2023	19.74
34220 - Home Depot - 6978	6612789	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	9.88
34220 - Home Depot - 6978	6013954	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	72.49
34220 - Home Depot - 6978	5014045	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/26/2023	08/18/2023	07/31/2023		08/18/2023	87.24
34220 - Home Depot - 6978	4620284	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/27/2023	08/18/2023	07/31/2023		08/18/2023	40.44
34220 - Home Depot - 6978	1016009	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742169		08/09/2023	09/01/2023	08/31/2023		09/01/2023	103.76
34220 - Home Depot - 6978	1024588	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/09/2023	09/15/2023	08/31/2023		09/15/2023	97.18

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	9614358	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/11/2023	09/15/2023	08/31/2023		09/15/2023	49.91
34220 - Home Depot - 6978	3622856	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/17/2023	09/15/2023	08/31/2023		09/15/2023	111.63
34220 - Home Depot - 6978	3622877	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/17/2023	09/15/2023	08/31/2023		09/15/2023	27.04
34220 - Home Depot - 6978	2512002	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/18/2023	09/15/2023	08/31/2023		09/15/2023	69.50
34220 - Home Depot - 6978	9623367	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/21/2023	09/15/2023	08/31/2023		09/15/2023	133.90
34220 - Home Depot - 6978	7615430	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/23/2023	09/15/2023	08/31/2023		09/15/2023	22.40
34220 - Home Depot - 6978	7623600	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/23/2023	09/15/2023	08/31/2023		09/15/2023	193.87
34220 - Home Depot - 6978	6615529	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/24/2023	09/15/2023	08/31/2023		09/15/2023	6.58
34220 - Home Depot - 6978	6011046	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/24/2023	09/15/2023	08/31/2023		09/15/2023	135.96
34220 - Home Depot - 6978	4521342	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/26/2023	09/15/2023	08/31/2023		09/15/2023	60.22
34220 - Home Depot - 6978	2021229	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/28/2023	09/15/2023	08/31/2023		09/15/2023	87.24
34220 - Home Depot - 6978	1011808	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/29/2023	09/15/2023	08/31/2023		09/15/2023	109.05
34220 - Home Depot - 6978	3513928	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/06/2023	11/09/2023	10/31/2023		11/09/2023	73.00
34220 - Home Depot - 6978	1610998	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/08/2023	10/06/2023	09/30/2023		10/06/2023	13.97

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	1022484	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743664		09/08/2023	10/06/2023	09/30/2023		10/06/2023	78.84
34220 - Home Depot - 6978	8523244	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/11/2023	11/09/2023	10/31/2023		11/09/2023	690.15
34220 - Home Depot - 6978	5014166	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/14/2023	10/13/2023	09/30/2023		10/13/2023	88.80
34220 - Home Depot - 6978	5023251	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/14/2023	11/09/2023	10/31/2023		11/09/2023	30.07
34220 - Home Depot - 6978	4523755	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/15/2023	10/13/2023	09/30/2023		10/13/2023	45.70
34220 - Home Depot - 6978	626980	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/19/2023	11/09/2023	10/31/2023		11/09/2023	19.98
34220 - Home Depot - 6978	9023999	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/20/2023	11/09/2023	10/31/2023		11/09/2023	11.97
34220 - Home Depot - 6978	3824778	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/26/2023	10/13/2023	09/30/2023		10/13/2023	43.88
34220 - Home Depot - 6978	3024778	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		09/26/2023	12/08/2023	10/31/2023		12/08/2023	43.88
34220 - Home Depot - 6978	1612868	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744746		09/28/2023	11/09/2023	10/31/2023		11/09/2023	43.85
34220 - Home Depot - 6978	6613324	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/03/2023	11/17/2023	10/31/2023		11/17/2023	29.00
34220 - Home Depot - 6978	9020881	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/10/2023	11/17/2023	10/31/2023		11/17/2023	77.09
34220 - Home Depot - 6978	8526823	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/11/2023	11/17/2023	10/31/2023		11/17/2023	72.68
34220 - Home Depot - 6978	8011878	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/11/2023	11/17/2023	10/31/2023		11/17/2023	43.51

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	2021678	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/17/2023	11/17/2023	10/31/2023		11/17/2023	98.41
34220 - Home Depot - 6978	2012765	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/17/2023	11/17/2023	10/31/2023		11/17/2023	147.85
34220 - Home Depot - 6978	13135	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 744957		10/19/2023	11/17/2023	10/31/2023		11/17/2023	108.54
34220 - Home Depot - 6978	4022871	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	10/31/2023		12/08/2023	69.94
34220 - Home Depot - 6978	4970877	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	11/30/2023		12/08/2023	201.60
34220 - Home Depot - 6978	4903907	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/25/2023	12/08/2023	11/30/2023		12/08/2023	(89.27)
34220 - Home Depot - 6978	2971867	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/16/2023	12/22/2023	11/30/2023		12/22/2023	1,429.99
34220 - Home Depot - 6978	1011032	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/27/2023	12/22/2023	11/30/2023		12/22/2023	1.16
34220 - Home Depot - 6978	3021343	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/05/2023	01/05/2024	12/31/2023		03/07/2024	17.93
34220 - Home Depot - 6978	3021398	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/05/2023	01/26/2024	12/31/2023		01/26/2024	86.75
34220 - Home Depot - 6978	2512014	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/06/2023	01/05/2024	12/31/2023		03/07/2024	285.42
34220 - Home Depot - 6978	0021717	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/08/2023	01/26/2024	12/31/2023		01/26/2024	38.06
34220 - Home Depot - 6978	0614101	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/08/2023	01/26/2024	12/31/2023		01/26/2024	31.94
34220 - Home Depot - 6978	5022321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/13/2023	01/26/2024	12/31/2023		01/26/2024	327.70

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	OAC-000000005	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/13/2023	02/02/2024	12/31/2023		02/02/2024	(43.88)
34220 - Home Depot - 6978	3013162	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	12/31/2023		01/26/2024	130.62
34220 - Home Depot - 6978	3902490	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/15/2023	01/26/2024	12/31/2023		01/26/2024	93.15
34220 - Home Depot - 6978	9013597	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/19/2023	01/26/2024	12/31/2023		01/26/2024	330.13
34220 - Home Depot - 6978	9023012	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/19/2023	01/26/2024	12/31/2023		01/26/2024	96.79
34220 - Home Depot - 6978	9013617	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/19/2023	02/09/2024	01/31/2024		02/09/2024	12.30
34220 - Home Depot - 6978	8253825	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/20/2023	01/26/2024	12/31/2023		01/26/2024	327.69
34220 - Home Depot - 6978	7023215	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/21/2023	01/26/2024	12/31/2023		01/26/2024	74.38
34220 - Home Depot - 6978	7521717	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/21/2023	01/26/2024	12/31/2023		01/26/2024	29.96
34220 - Home Depot - 6978	0014457	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/28/2023	02/02/2024	12/31/2023		02/02/2024	30.98
34220 - Home Depot - 6978	23667	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/28/2023	02/09/2024	01/31/2024		02/09/2024	163.61
34220 - Home Depot - 6978	9014518	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		12/29/2023	02/02/2024	12/31/2023		02/02/2024	3.72
34220 - Home Depot - 6978	9014521	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		12/29/2023	02/09/2024	01/31/2024		02/09/2024	5.50
34220 - Home Depot - 6978	2024472	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/05/2024	02/02/2024	01/31/2024		02/02/2024	24.94

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	2024427	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/05/2024	02/02/2024	01/31/2024		02/02/2024	43.38
34220 - Home Depot - 6978	9024677	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/08/2024	02/02/2024	01/31/2024		02/02/2024	124.68
34220 - Home Depot - 6978	8024811	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/09/2024	02/02/2024	01/31/2024		02/02/2024	16.54
34220 - Home Depot - 6978	8625527	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/09/2024	02/02/2024	01/31/2024		02/02/2024	34.96
34220 - Home Depot - 6978	8024820	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/09/2024	03/15/2024	02/29/2024		03/15/2024	10.36
34220 - Home Depot - 6978	7024866	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/10/2024	02/09/2024	01/31/2024		02/09/2024	51.92
34220 - Home Depot - 6978	6523580	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/11/2024	02/09/2024	01/31/2024		02/09/2024	16.74
34220 - Home Depot - 6978	1025403	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/16/2024	03/15/2024	02/29/2024		03/15/2024	297.80
34220 - Home Depot - 6978	16340	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	01/31/2024		02/09/2024	16.00
34220 - Home Depot - 6978	16307	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/17/2024	02/09/2024	01/31/2024		02/09/2024	68.79
34220 - Home Depot - 6978	16318	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/17/2024	03/15/2024	02/29/2024		03/15/2024	43.70
34220 - Home Depot - 6978	25524	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/17/2024	03/15/2024	02/29/2024		03/15/2024	8.94
34220 - Home Depot - 6978	4016918	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		01/23/2024	03/15/2024	02/29/2024		03/15/2024	36.89
34220 - Home Depot - 6978	2026341	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746965		01/25/2024	02/09/2024	01/31/2024		02/09/2024	71.68

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	1510276	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/26/2024	02/23/2024	01/31/2024		02/23/2024	24.39
34220 - Home Depot - 6978	8612681	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/08/2024	03/15/2024	02/29/2024		03/15/2024	19.80
34220 - Home Depot - 6978	7612718	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		02/09/2024	02/23/2024	02/23/2024		02/23/2024	141.55
34220 - Home Depot - 6978	1011965	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/15/2024	03/15/2024	02/29/2024		03/15/2024	41.10
34220 - Home Depot - 6978	1012011	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/15/2024	03/15/2024	02/29/2024		03/15/2024	89.22
34220 - Home Depot - 6978	521307	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747693		02/16/2024	03/08/2024	02/29/2024		03/08/2024	89.26
34220 - Home Depot - 6978	0012084	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/16/2024	03/15/2024	02/29/2024		03/15/2024	43.25
34220 - Home Depot - 6978	4511683	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/22/2024	03/15/2024	02/29/2024		03/15/2024	58.92
34220 - Home Depot - 6978	9613790	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/27/2024	03/15/2024	02/29/2024		03/15/2024	55.96
34220 - Home Depot - 6978	9622791	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		02/27/2024	04/05/2024	02/29/2024		04/05/2024	10.83
34220 - Home Depot - 6978	7013459	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747886		02/29/2024	03/15/2024	02/29/2024		03/15/2024	52.98
34220 - Home Depot - 6978	4512922	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748669		03/13/2024	04/05/2024	03/31/2024		04/05/2024	106.38
34220 - Home Depot - 6978	3614624	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/14/2024	04/12/2024	03/31/2024		04/12/2024	21.57
34220 - Home Depot - 6978	2513055	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/15/2024	04/19/2024	03/31/2024		04/19/2024	6.28

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	8024826	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/19/2024	04/12/2024	03/31/2024		04/12/2024	64.10
34220 - Home Depot - 6978	6015582	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/21/2024	04/19/2024	03/31/2024		04/19/2024	6.80
34220 - Home Depot - 6978	5524637	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/22/2024	04/19/2024	03/31/2024		04/19/2024	91.37
34220 - Home Depot - 6978	5615260	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/22/2024	04/19/2024	03/31/2024		04/19/2024	50.21
34220 - Home Depot - 6978	2615441	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/25/2024	04/12/2024	03/31/2024		04/12/2024	72.61
34220 - Home Depot - 6978	2254305	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/25/2024	04/19/2024	03/31/2024		04/19/2024	122.87
34220 - Home Depot - 6978	1016161	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/26/2024	04/12/2024	03/31/2024		04/12/2024	49.91
34220 - Home Depot - 6978	0525104	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 748876		03/27/2024	04/12/2024	03/31/2024		04/12/2024	33.96
34220 - Home Depot - 6978	620047	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/27/2024	04/19/2024	03/31/2024		04/19/2024	70.40
34220 - Home Depot - 6978	525101	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749124		03/27/2024	04/19/2024	03/31/2024		04/19/2024	86.81
34220 - Home Depot - 6978	2520638	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/04/2024	04/26/2024	04/26/2024		04/26/2024	37.54
34220 - Home Depot - 6978	2020321	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/04/2024	04/26/2024	04/26/2024		04/26/2024	100.22
34220 - Home Depot - 6978	1620886	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/05/2024	04/26/2024	04/26/2024		04/26/2024	69.83
34220 - Home Depot - 6978	1160502	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/05/2024	04/26/2024	04/26/2024		04/26/2024	(41.97)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
34220 - Home Depot - 6978	4521583	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 749292		04/12/2024	04/26/2024	04/26/2024		04/26/2024	23.37
				Account **532.015 - Maint & Repair** Totals				Invoice Transactions	106	$9,322.21
Account **533.802 - Small Equipment**										
34220 - Home Depot - 6978	6518835	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/25/2023	08/18/2023	07/31/2023		08/18/2023	351.41
34220 - Home Depot - 6978	14617	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 741822		07/31/2023	08/18/2023	07/31/2023		08/18/2023	49.97
34220 - Home Depot - 6978	3024375	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/07/2023	09/15/2023	08/31/2023		09/15/2023	149.34
34220 - Home Depot - 6978	5011265	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 742459		08/25/2023	09/15/2023	08/31/2023		09/15/2023	638.00
34220 - Home Depot - 6978	4625266	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/05/2023	10/13/2023	09/30/2023		10/13/2023	18.97
34220 - Home Depot - 6978	8024195	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 743837		09/21/2023	10/13/2023	09/30/2023		10/13/2023	19.98
34220 - Home Depot - 6978	9622685	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745364		10/20/2023	12/08/2023	11/30/2023		12/08/2023	56.21
34220 - Home Depot - 6978	2624924	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/06/2023	12/22/2023	11/30/2023		12/22/2023	29.97
34220 - Home Depot - 6978	9611428	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/09/2023	12/22/2023	11/30/2023		12/22/2023	183.82
34220 - Home Depot - 6978	4016935	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 745738		11/14/2023	12/22/2023	11/30/2023		12/22/2023	124.29
34220 - Home Depot - 6978	8011379	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		11/30/2023	01/05/2024	12/31/2023		03/07/2024	23.97
34220 - Home Depot - 6978	520240	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747607		12/08/2023	01/05/2024	12/31/2023		03/07/2024	12.98

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **533.802 - Small Equipment**										
34220 - Home Depot - 6978	8013664	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746580		12/20/2023	01/26/2024	12/31/2023		01/26/2024	9.97
34220 - Home Depot - 6978	7024885	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 746752		01/10/2024	02/02/2024	01/31/2024		02/02/2024	56.97
34220 - Home Depot - 6978	2510201	6035 3225 3883 6978, PUBLIC WORKS - UTILITIES	Paid by Check # 747312		01/25/2024	02/23/2024	01/31/2024		02/23/2024	59.97
			Account **533.802 - Small Equipment** Totals				Invoice Transactions	15		$1,785.82
			Department **849 - Douglas County Water Utility** Totals				Invoice Transactions	160		$14,089.11
			Fund **328 - Douglas County Water Utility** Totals				Invoice Transactions	632		$0.00
			Grand Totals				Invoice Transactions	794		$14,934.67

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☐ YES ☒ NO ORIGINAL PO#: _____

ORIGINAL AMOUNT:_____ CHANGE ORDER %:_____ NEW AMOUNT: _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: Qual-Econ USA VENDOR NUMBER: 36940

REMIT ADDRESS: STREET 1015 Telegraph Street Suite C CITY Reno ST NV ZIP 89502

QUANTITY: 1 DOLLAR AMOUNT: 278,173.00 PROJECT #: _____

G/L ACCOUNT(S):	101-521-520-098	AMOUNT:	228,173.00
G/L ACCOUNT(S):	216-551-520-098	AMOUNT:	9,400.00
G/L ACCOUNT(S):	224-804-520-098	AMOUNT:	34,300.00
G/L ACCOUNT(S):	325-865-520-098	AMOUNT:	6,300.00

Description of Items Purchased and Compliance with Purchasing Policy:

FY 24-25 Estimated annual purchases for janitorial services.

CONTRACT ATTACHED: ◉ YES ○ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☐ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☑ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE:_____ PO NUMBER:_____

Revised 8/02/2022

CONTRACT AMENDMENT NO. 02

To the Contract for Services by an Independent Contractor – Janitorial Services

between Douglas County

and

QUAL-ECON LLC.

This Second Amendment to the Contract for Services by an Independent Contractor is made between Douglas County, a political subdivision of the State of Nevada ("County") and QUAL-ECON LLC, a Nevada Limited-Liability Company registered with the Nevada Secretary of State (NV20222635721) ("Contractor"). The County and Contractor may at times be referred to herein individually as a "Party" or collectively as the "Parties."

Whereas, County and Qual-Econ U.S.A. Inc, a Nevada Corporation registered with the Nevada Secretary of State (NV19931101236), entered into a Contract for Services by an Independent Contractor with an effective date of August 3, 2020, and that Contract is recorded as document number 2020-949557; and

Whereas, County and Contractor approved Amendment No. 1 to the original contract, effective August 1, 2022, that incorporated the full and complete Exhibit A to the original contract, added and removed facilities and provided a cost adjustment pursuant to the agreement; and

Whereas, Qual-Econ U.S.A. Inc sold their business to QUAL-ECON LLC, effective February 10th, 2023, and the County deemed that the Contractor was duly qualified, equipped, staffed, ready, willing and able to perform and render the services described in the agreement; and

Whereas, pursuant to the terms of the Contract, effective July 1, 2024, the Contractor is entitled to a CPI cost adjustment based on the Western Region CPI published December 31, 2023 with a 5% CPI cap, and the Parties agree that the CPI index was 3.6% and agree to an adjustment of 4% in the Contract pricing.

NOW, THEREFORE, in consideration of the foregoing recitals and mutual consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. This amendment shall become effective on July 1, 2024.
2. The Parties confirm that neither has expressed an intent to not renew this Contract and that the Contract automatically renewed for a 2-year term as set forth in Paragraph 1 of the Contract. The Parties confirm and agree that, effective July 1, 2024, the contract pricing (detailed in Exhibit B of the Contract) shall be increased by 4% This increase results in an updated annual Contract Price not to exceed Two Hundred and Seventy-Eight Thousand, One Hundred and Seventy-Three Dollars and No Cents (**$278,173.00)**.

3. Each natural person signing this instrument, for or on behalf of a legal entity party hereto, represents, warrants, assures and guarantees to each other such natural person, and to each other such legal entity, that he or she is duly authorized and has the legal power and authority to sign this instrument.

IN WITNESS WHEREOF, the said parties have hereunto set their hands, the County, by and through Jenifer Davidson, County Manager, as authorized by the Board of County Commissioners during a Public Meeting**,** and Jason Shinar**, on behalf of Qual-Econ LLC** on the respective dates indicated below.

County:
Douglas County

By: _____ _____
Jenifer Davidson, County Manager (Date)

As authorized in a public meeting on _____

Contractor:
Qual-Econ LLC

By: _____ 5/15/2024
Jason Shinar, President (Date)

STATE OF NEVADA)
COUNTY OF _____)
This instrument was acknowledged before me,
a Notary Public, on the _____ day of
_____, 2024
by _____.

_____
Notary Signature & Seal

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **101 - General Fund**										
Department **521 - Public Works-Building Services**										
Account **520.098 - Janitorial Services**										
36940 - Qual-Econ USA	17302	DOUGLAS COUNTY PUBLIC WORKS, JUL 2023	Paid by Check # 742898		08/01/2023	09/29/2023	08/31/2023		09/29/2023	17,694.70
36940 - Qual-Econ USA	17440	DOUGLAS COUNTY PUBLIC WORKS, AUG 2023	Paid by Check # 742898		08/28/2023	09/29/2023	08/31/2023		09/29/2023	17,694.70
36940 - Qual-Econ USA	17539	DOUGLAS COUNTY PUBLIC WORKS, SEP 2023	Paid by Check # 743916		09/29/2023	10/13/2023	09/30/2023		10/13/2023	17,694.60
36940 - Qual-Econ USA	17654	DOUGLAS COUNTY PUBLIC WORKS, OCT 2023	Paid by Check # 745021		10/27/2023	11/17/2023	10/31/2023		11/17/2023	17,694.60
36940 - Qual-Econ USA	17728	DOUGLAS COUNTY PUBLIC WORKS, NOV 2023	Paid by Check # 745397		11/28/2023	12/08/2023	11/30/2023		12/08/2023	17,694.60
36940 - Qual-Econ USA	17892	DOUGLAS COUNTY PUBLIC WORKS DEC 2023	Paid by Check # 746239		01/03/2024	01/12/2024	12/31/2023		01/12/2024	17,694.60
36940 - Qual-Econ USA	18024	DOUGLAS COUNTY PUBLIC WORKS JAN 2024	Paid by Check # 747148		01/29/2024	02/16/2024	01/31/2024		02/16/2024	17,694.60
36940 - Qual-Econ USA	18137	DOUGLAS COUNTY PUBLIC WORKS FEB 2024	Paid by Check # 747958		02/28/2024	03/15/2024	02/29/2024		03/15/2024	17,694.60
36940 - Qual-Econ USA	18233	DOUGLAS COUNTY PUBLIC WORKS MAR 2024	Paid by Check # 749187		03/31/2024	04/19/2024	03/31/2024		04/19/2024	17,694.60
36940 - Qual-Econ USA	18370	DOUGLAS COUNTY PUBLIC WORKS APR 2024	Paid by Check # 749709		04/29/2024	05/10/2024	04/30/2024		05/10/2024	17,694.60
			Account **520.098 - Janitorial Services** Totals				Invoice Transactions	10		$176,946.20
			Department **521 - Public Works-Building Services** Totals				Invoice Transactions	10		$176,946.20
			Fund **101 - General Fund** Totals				Invoice Transactions	10		$176,946.20
Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
36940 - Qual-Econ USA	17302	DOUGLAS COUNTY PUBLIC WORKS, JUL 2023	Paid by Check # 742898		08/01/2023	09/29/2023	09/29/2023		09/29/2023	(446.25)
36940 - Qual-Econ USA	17440	DOUGLAS COUNTY PUBLIC WORKS, AUG 2023	Paid by Check # 742898		08/28/2023	09/29/2023	09/29/2023		09/29/2023	(446.25)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
36940 - Qual-Econ USA	17539	DOUGLAS COUNTY PUBLIC WORKS, SEP 2023	Paid by Check # 743916		09/29/2023	10/13/2023	10/13/2023		10/13/2023	(446.25)
36940 - Qual-Econ USA	17654	DOUGLAS COUNTY PUBLIC WORKS, OCT 2023	Paid by Check # 745021		10/27/2023	11/17/2023	11/17/2023		11/17/2023	(446.25)
36940 - Qual-Econ USA	17728	DOUGLAS COUNTY PUBLIC WORKS, NOV 2023	Paid by Check # 745397		11/28/2023	12/08/2023	12/08/2023		12/08/2023	(446.25)
36940 - Qual-Econ USA	17892	DOUGLAS COUNTY PUBLIC WORKS DEC 2023	Paid by Check # 746239		01/03/2024	01/12/2024	01/12/2024		01/12/2024	(446.25)
36940 - Qual-Econ USA	18024	DOUGLAS COUNTY PUBLIC WORKS JAN 2024	Paid by Check # 747148		01/29/2024	02/16/2024	02/16/2024		02/16/2024	(446.25)
36940 - Qual-Econ USA	18137	DOUGLAS COUNTY PUBLIC WORKS FEB 2024	Paid by Check # 747958		02/28/2024	03/15/2024	03/15/2024		03/15/2024	(446.25)
36940 - Qual-Econ USA	18233	DOUGLAS COUNTY PUBLIC WORKS MAR 2024	Paid by Check # 749187		03/31/2024	04/19/2024	04/19/2024		04/19/2024	(446.25)
36940 - Qual-Econ USA	18370	DOUGLAS COUNTY PUBLIC WORKS APR 2024	Paid by Check # 749709		04/29/2024	05/10/2024	05/10/2024		05/10/2024	(446.25)
					Account **101.000 - Cash** Totals			Invoice Transactions	10	($4,462.50)
Account **202.000 - Accounts Payable**										
36940 - Qual-Econ USA	17302	DOUGLAS COUNTY PUBLIC WORKS, JUL 2023	Paid by Check # 742898		08/01/2023	09/29/2023	08/31/2023		09/29/2023	(446.25)
36940 - Qual-Econ USA	17302	DOUGLAS COUNTY PUBLIC WORKS, JUL 2023	Paid by Check # 742898		08/01/2023	09/29/2023	09/29/2023		09/29/2023	446.25
36940 - Qual-Econ USA	17440	DOUGLAS COUNTY PUBLIC WORKS, AUG 2023	Paid by Check # 742898		08/28/2023	09/29/2023	08/31/2023		09/29/2023	(446.25)
36940 - Qual-Econ USA	17440	DOUGLAS COUNTY PUBLIC WORKS, AUG 2023	Paid by Check # 742898		08/28/2023	09/29/2023	09/29/2023		09/29/2023	446.25
36940 - Qual-Econ USA	17539	DOUGLAS COUNTY PUBLIC WORKS, SEP 2023	Paid by Check # 743916		09/29/2023	10/13/2023	09/30/2023		10/13/2023	(446.25)
36940 - Qual-Econ USA	17539	DOUGLAS COUNTY PUBLIC WORKS, SEP 2023	Paid by Check # 743916		09/29/2023	10/13/2023	10/13/2023		10/13/2023	446.25

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
36940 - Qual-Econ USA	17654	DOUGLAS COUNTY PUBLIC WORKS, OCT 2023	Paid by Check # 745021		10/27/2023	11/17/2023	10/31/2023		11/17/2023	(446.25)
36940 - Qual-Econ USA	17654	DOUGLAS COUNTY PUBLIC WORKS, OCT 2023	Paid by Check # 745021		10/27/2023	11/17/2023	11/17/2023		11/17/2023	446.25
36940 - Qual-Econ USA	17728	DOUGLAS COUNTY PUBLIC WORKS, NOV 2023	Paid by Check # 745397		11/28/2023	12/08/2023	11/30/2023		12/08/2023	(446.25)
36940 - Qual-Econ USA	17728	DOUGLAS COUNTY PUBLIC WORKS, NOV 2023	Paid by Check # 745397		11/28/2023	12/08/2023	12/08/2023		12/08/2023	446.25
36940 - Qual-Econ USA	17892	DOUGLAS COUNTY PUBLIC WORKS DEC 2023	Paid by Check # 746239		01/03/2024	01/12/2024	12/31/2023		01/12/2024	(446.25)
36940 - Qual-Econ USA	17892	DOUGLAS COUNTY PUBLIC WORKS DEC 2023	Paid by Check # 746239		01/03/2024	01/12/2024	01/12/2024		01/12/2024	446.25
36940 - Qual-Econ USA	18024	DOUGLAS COUNTY PUBLIC WORKS JAN 2024	Paid by Check # 747148		01/29/2024	02/16/2024	01/31/2024		02/16/2024	(446.25)
36940 - Qual-Econ USA	18024	DOUGLAS COUNTY PUBLIC WORKS JAN 2024	Paid by Check # 747148		01/29/2024	02/16/2024	02/16/2024		02/16/2024	446.25
36940 - Qual-Econ USA	18137	DOUGLAS COUNTY PUBLIC WORKS FEB 2024	Paid by Check # 747958		02/28/2024	03/15/2024	02/29/2024		03/15/2024	(446.25)
36940 - Qual-Econ USA	18137	DOUGLAS COUNTY PUBLIC WORKS FEB 2024	Paid by Check # 747958		02/28/2024	03/15/2024	03/15/2024		03/15/2024	446.25
36940 - Qual-Econ USA	18233	DOUGLAS COUNTY PUBLIC WORKS MAR 2024	Paid by Check # 749187		03/31/2024	04/19/2024	03/31/2024		04/19/2024	(446.25)
36940 - Qual-Econ USA	18233	DOUGLAS COUNTY PUBLIC WORKS MAR 2024	Paid by Check # 749187		03/31/2024	04/19/2024	04/19/2024		04/19/2024	446.25
36940 - Qual-Econ USA	18370	DOUGLAS COUNTY PUBLIC WORKS APR 2024	Paid by Check # 749709		04/29/2024	05/10/2024	04/30/2024		05/10/2024	(446.25)
36940 - Qual-Econ USA	18370	DOUGLAS COUNTY PUBLIC WORKS APR 2024	Paid by Check # 749709		04/29/2024	05/10/2024	05/10/2024		05/10/2024	446.25
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions 20		$0.00

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Department **865 - North Valley Sewer Syst.**										
Account **520.098 - Janitorial Services**										
36940 - Qual-Econ USA	17302	DOUGLAS COUNTY PUBLIC WORKS, JUL 2023	Paid by Check # 742898		08/01/2023	09/29/2023	08/31/2023		09/29/2023	446.25
36940 - Qual-Econ USA	17440	DOUGLAS COUNTY PUBLIC WORKS, AUG 2023	Paid by Check # 742898		08/28/2023	09/29/2023	08/31/2023		09/29/2023	446.25
36940 - Qual-Econ USA	17539	DOUGLAS COUNTY PUBLIC WORKS, SEP 2023	Paid by Check # 743916		09/29/2023	10/13/2023	09/30/2023		10/13/2023	446.25
36940 - Qual-Econ USA	17654	DOUGLAS COUNTY PUBLIC WORKS, OCT 2023	Paid by Check # 745021		10/27/2023	11/17/2023	10/31/2023		11/17/2023	446.25
36940 - Qual-Econ USA	17728	DOUGLAS COUNTY PUBLIC WORKS, NOV 2023	Paid by Check # 745397		11/28/2023	12/08/2023	11/30/2023		12/08/2023	446.25
36940 - Qual-Econ USA	17892	DOUGLAS COUNTY PUBLIC WORKS DEC 2023	Paid by Check # 746239		01/03/2024	01/12/2024	12/31/2023		01/12/2024	446.25
36940 - Qual-Econ USA	18024	DOUGLAS COUNTY PUBLIC WORKS JAN 2024	Paid by Check # 747148		01/29/2024	02/16/2024	01/31/2024		02/16/2024	446.25
36940 - Qual-Econ USA	18137	DOUGLAS COUNTY PUBLIC WORKS FEB 2024	Paid by Check # 747958		02/28/2024	03/15/2024	02/29/2024		03/15/2024	446.25
36940 - Qual-Econ USA	18233	DOUGLAS COUNTY PUBLIC WORKS MAR 2024	Paid by Check # 749187		03/31/2024	04/19/2024	03/31/2024		04/19/2024	446.25
36940 - Qual-Econ USA	18370	DOUGLAS COUNTY PUBLIC WORKS APR 2024	Paid by Check # 749709		04/29/2024	05/10/2024	04/30/2024		05/10/2024	446.25
									Account **520.098 - Janitorial Services** Totals	Invoice Transactions 10 $4,462.50
									Department **865 - North Valley Sewer Syst.** Totals	Invoice Transactions 10 $4,462.50
									Fund **325 - Sewer Utility** Totals	Invoice Transactions 40 $0.00
									Grand Totals	Invoice Transactions 50 $176,946.20

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☐ YES ☒ NO **ORIGINAL PO#:** _____

ORIGINAL AMOUNT:_____ **CHANGE ORDER %:**_____ **NEW AMOUNT:** _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: Silver State Analytical Laboratories Inc VENDOR NUMBER: 31103

REMIT ADDRESS: STREET 1135 Financial Blvd CITY Reno ST NV ZIP 89502

QUANTITY: 1 DOLLAR AMOUNT: 51,100.00 PROJECT #: _____

G/L ACCOUNT(S): 328-849-520-120 AMOUNT: 40,100.00

G/L ACCOUNT(S): 325-865-520-120 AMOUNT: 9,300.00

G/L ACCOUNT(S): 245-820-532-122 AMOUNT: 1,320.00

G/L ACCOUNT(S): 245-820-533-817 AMOUNT: 380.00

Description of Items Purchased and Compliance with Purchasing Policy:

FY 24-25 Estimated annual purchase for lab testing. This is for professional services, which is exempt from competitive bidding under NRS 332.115(b)

CONTRACT ATTACHED: ○ YES ◉ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☐ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☑ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE:_____ PO NUMBER:_____

Revised 8/02/2022

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **245 - Stormwater Management**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN306757	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745258		10/20/2023	12/01/2023	12/01/2023		12/01/2023	(132.00)
				Account **101.000 - Cash** Totals			Invoice Transactions	1		($132.00)
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN306757	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745258		10/20/2023	12/01/2023	10/31/2023		12/01/2023	(132.00)
31103 - Silver State Analytical Laboratories Inc	RN306757	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745258		10/20/2023	12/01/2023	12/01/2023		12/01/2023	132.00
				Account **202.000 - Accounts Payable** Totals			Invoice Transactions	2		$0.00
Department **820 - Stormwater**										
Account **533.817 - Small Projects**										
31103 - Silver State Analytical Laboratories Inc	RN306757	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745258		10/20/2023	12/01/2023	10/31/2023		12/01/2023	132.00
				Account **533.817 - Small Projects** Totals			Invoice Transactions	1		$132.00
				Department **820 - Stormwater** Totals			Invoice Transactions	1		$132.00
				Fund **245 - Stormwater Management** Totals			Invoice Transactions	4		$0.00
Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN303927	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		08/16/2023	02/02/2024	02/02/2024		02/02/2024	(114.00)
31103 - Silver State Analytical Laboratories Inc	RN304276	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		08/24/2023	02/02/2024	02/02/2024		02/02/2024	(76.00)
31103 - Silver State Analytical Laboratories Inc	RN304738	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/01/2023	11/09/2023	11/09/2023		11/09/2023	(455.00)
31103 - Silver State Analytical Laboratories Inc	RN306093	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/05/2023	02/02/2024	02/02/2024		02/02/2024	(236.00)
31103 - Silver State Analytical Laboratories Inc	RN306561	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/16/2023	02/02/2024	02/02/2024		02/02/2024	(3,228.00)
31103 - Silver State Analytical Laboratories Inc	RN307023	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/30/2023	02/02/2024	02/02/2024		02/02/2024	(243.00)
31103 - Silver State Analytical Laboratories Inc	RN308181	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		11/30/2023	04/26/2024	04/26/2024		04/26/2024	(768.00)
31103 - Silver State Analytical Laboratories Inc	RN308949	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		12/14/2023	02/02/2024	02/02/2024		02/02/2024	(243.00)
31103 - Silver State Analytical Laboratories Inc	RN310415	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/29/2024	04/26/2024	04/26/2024		04/26/2024	(280.00)
				Account **101.000 - Cash** Totals			Invoice Transactions	9		($5,643.00)
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN303927	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		08/16/2023	02/02/2024	12/31/2023		02/02/2024	(114.00)
31103 - Silver State Analytical Laboratories Inc	RN303927	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		08/16/2023	02/02/2024	02/02/2024		02/02/2024	114.00

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN304276	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		08/24/2023	02/02/2024	12/31/2023		02/02/2024	(76.00)
31103 - Silver State Analytical Laboratories Inc	RN304276	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		08/24/2023	02/02/2024	02/02/2024		02/02/2024	76.00
31103 - Silver State Analytical Laboratories Inc	RN304738	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/01/2023	11/09/2023	10/31/2023		11/09/2023	(455.00)
31103 - Silver State Analytical Laboratories Inc	RN304738	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/01/2023	11/09/2023	11/09/2023		11/09/2023	455.00
31103 - Silver State Analytical Laboratories Inc	RN306093	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/05/2023	02/02/2024	12/31/2023		02/02/2024	(236.00)
31103 - Silver State Analytical Laboratories Inc	RN306093	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/05/2023	02/02/2024	02/02/2024		02/02/2024	236.00
31103 - Silver State Analytical Laboratories Inc	RN306561	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/16/2023	02/02/2024	12/31/2023		02/02/2024	(3,228.00)
31103 - Silver State Analytical Laboratories Inc	RN306561	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/16/2023	02/02/2024	02/02/2024		02/02/2024	3,228.00
31103 - Silver State Analytical Laboratories Inc	RN307023	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/30/2023	02/02/2024	12/31/2023		02/02/2024	(243.00)
31103 - Silver State Analytical Laboratories Inc	RN307023	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/30/2023	02/02/2024	02/02/2024		02/02/2024	243.00
31103 - Silver State Analytical Laboratories Inc	RN308181	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		11/30/2023	04/26/2024	03/31/2024		04/26/2024	(768.00)
31103 - Silver State Analytical Laboratories Inc	RN308181	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		11/30/2023	04/26/2024	04/26/2024		04/26/2024	768.00
31103 - Silver State Analytical Laboratories Inc	RN308949	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		12/14/2023	02/02/2024	12/31/2023		02/02/2024	(243.00)
31103 - Silver State Analytical Laboratories Inc	RN308949	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		12/14/2023	02/02/2024	02/02/2024		02/02/2024	243.00
31103 - Silver State Analytical Laboratories Inc	RN310415	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/29/2024	04/26/2024	03/31/2024		04/26/2024	(280.00)
31103 - Silver State Analytical Laboratories Inc	RN310415	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/29/2024	04/26/2024	04/26/2024		04/26/2024	280.00
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	18	$0.00
Department **865 - North Valley Sewer Syst.**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN303927	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		08/16/2023	02/02/2024	12/31/2023		02/02/2024	114.00
31103 - Silver State Analytical Laboratories Inc	RN304276	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		08/24/2023	02/02/2024	12/31/2023		02/02/2024	76.00
31103 - Silver State Analytical Laboratories Inc	RN304738	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/01/2023	11/09/2023	10/31/2023		11/09/2023	455.00
31103 - Silver State Analytical Laboratories Inc	RN306093	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/05/2023	02/02/2024	12/31/2023		02/02/2024	236.00

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Department **865 - North Valley Sewer Syst.**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN306561	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/16/2023	02/02/2024	12/31/2023		02/02/2024	3,228.00
31103 - Silver State Analytical Laboratories Inc	RN307023	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		10/30/2023	02/02/2024	12/31/2023		02/02/2024	243.00
31103 - Silver State Analytical Laboratories Inc	RN308181	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		11/30/2023	04/26/2024	03/31/2024		04/26/2024	768.00
31103 - Silver State Analytical Laboratories Inc	RN308949	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		12/14/2023	02/02/2024	12/31/2023		02/02/2024	243.00
31103 - Silver State Analytical Laboratories Inc	RN310415	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/29/2024	04/26/2024	03/31/2024		04/26/2024	280.00
				Account **520.120 - Lab Testing** Totals			Invoice Transactions 9			$5,643.00
				Department **865 - North Valley Sewer Syst.** Totals			Invoice Transactions 9			$5,643.00
				Fund **325 - Sewer Utility** Totals			Invoice Transactions 36			$0.00
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN302236	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN302235	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN302234	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN302269	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN302268	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN302288	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	(200.00)
31103 - Silver State Analytical Laboratories Inc	RN302293	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN302447	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/12/2023	08/18/2023	08/18/2023		08/18/2023	(160.00)
31103 - Silver State Analytical Laboratories Inc	RN302474	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302488	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN302477	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN302476	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302475	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN302473	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302472	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/19/2023	08/18/2023	08/18/2023		08/18/2023	(1,141.33)
31103 - Silver State Analytical Laboratories Inc	RN302692	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/19/2023	08/25/2023	08/25/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN302767	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/20/2023	08/18/2023	08/18/2023		08/18/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN302777	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/20/2023	08/25/2023	08/25/2023		08/25/2023	(130.00)
31103 - Silver State Analytical Laboratories Inc	RN302940	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302939	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302936	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	08/25/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303051	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	(443.00)
31103 - Silver State Analytical Laboratories Inc	RN303084	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303089	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN303088	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN303087	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN303191	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN303192	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	(128.00)
31103 - Silver State Analytical Laboratories Inc	RN303332	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303273	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN303268	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303312	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303253	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303267	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	(20.00)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN303487	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303488	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	(96.00)
31103 - Silver State Analytical Laboratories Inc	RN303489	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	(128.00)
31103 - Silver State Analytical Laboratories Inc	RN303490	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN303491	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN303493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303494	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303495	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303583	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	09/22/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303584	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	09/22/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN303585	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	09/22/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN303586	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	09/22/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN303625	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	09/22/2023		09/22/2023	(96.00)
31103 - Silver State Analytical Laboratories Inc	RN303626	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	09/22/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303627	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	09/22/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303628	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	09/22/2023		09/22/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN303793	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/11/2023	09/22/2023	09/22/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303912	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/16/2023	09/22/2023	09/22/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN304098	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	09/22/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN304099	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	09/22/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304100	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	09/22/2023		09/22/2023	(20.00)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN304107	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	09/22/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304166	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN304167	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN304168	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN304169	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN304171	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304233	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN304234	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN304394	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/29/2023	09/22/2023	09/22/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/30/2023	09/22/2023	09/22/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304734	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN304735	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304736	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304737	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304742	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304743	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN304780	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/05/2023	10/13/2023	10/13/2023		10/13/2023	(96.00)
31103 - Silver State Analytical Laboratories Inc	RN304839	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	(96.00)
31103 - Silver State Analytical Laboratories Inc	RN304840	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN304855	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304837	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304829	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	(28.00)

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31103 - Silver State Analytical Laboratories Inc	RN304863	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305185	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305213	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(80.00)
31103 - Silver State Analytical Laboratories Inc	RN305214	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN305216	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN305217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN305221	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305225	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305226	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305228	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305276	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305277	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305278	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305386	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/20/2023	10/20/2023	10/20/2023		10/20/2023	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN305405	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/21/2023	10/20/2023	10/20/2023		10/20/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN305545	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/27/2023	10/20/2023	10/20/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305550	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/27/2023	10/20/2023	10/20/2023		10/20/2023	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN305653	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	10/20/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	10/20/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305711	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	10/20/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305745	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	(900.00)

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31103 - Silver State Analytical Laboratories Inc	RN305746	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305747	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305748	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305749	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305750	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305751	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305752	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305980	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	11/09/2023		11/09/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN305981	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	11/09/2023		11/09/2023	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN306012	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	11/09/2023		11/09/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN306209	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	11/09/2023		11/09/2023	(485.00)
31103 - Silver State Analytical Laboratories Inc	RN306217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	11/09/2023		11/09/2023	(36.00)
31103 - Silver State Analytical Laboratories Inc	RN306218	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	11/09/2023		11/09/2023	(200.00)
31103 - Silver State Analytical Laboratories Inc	RN306477	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(80.00)
31103 - Silver State Analytical Laboratories Inc	RN306478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306479	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN306482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306483	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306503	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306527	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306528	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306529	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(40.00)

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31103 - Silver State Analytical Laboratories Inc	RN306533	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN306589	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/17/2023	11/09/2023	11/09/2023		11/09/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN306637	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/18/2023	11/17/2023	11/17/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN306788	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/24/2023	11/17/2023	11/17/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN306855	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/25/2023	11/17/2023	11/17/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307141	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	11/17/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307150	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	11/17/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307160	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	11/17/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307175	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	11/17/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307383	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307382	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307381	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307380	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307379	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN307378	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN307434	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745414		11/07/2023	12/08/2023	12/08/2023		12/08/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307442	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745414		11/07/2023	12/08/2023	12/08/2023		12/08/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307671	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307670	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307688	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307690	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN307673	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	(20.00)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN307676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307692	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		11/15/2023	01/05/2024	01/05/2024		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307665	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	(218.00)
31103 - Silver State Analytical Laboratories Inc	RN307666	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	(140.00)
31103 - Silver State Analytical Laboratories Inc	RN307667	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN307668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	(18.00)
31103 - Silver State Analytical Laboratories Inc	RN307669	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	(18.00)
31103 - Silver State Analytical Laboratories Inc	RN307738	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/17/2023	12/15/2023	12/15/2023		12/15/2023	(1,108.00)
31103 - Silver State Analytical Laboratories Inc	RN307815	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	12/15/2023		12/15/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN307816	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	12/15/2023		12/15/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN307779	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	12/15/2023		12/15/2023	(575.00)
31103 - Silver State Analytical Laboratories Inc	RN307807	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	12/15/2023		12/15/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307833	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/21/2023	12/15/2023	12/15/2023		12/15/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307971	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/28/2023	12/15/2023	12/15/2023		12/15/2023	(130.00)
31103 - Silver State Analytical Laboratories Inc	RN308017	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/28/2023	12/15/2023	12/15/2023		12/15/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308071	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/29/2023	12/15/2023	12/15/2023		12/15/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308463	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	01/05/2024		01/05/2024	(269.00)
31103 - Silver State Analytical Laboratories Inc	RN308487	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	01/05/2024		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308480	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	01/05/2024		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308572	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/07/2023	12/22/2023	12/22/2023		12/22/2023	(1,573.00)
31103 - Silver State Analytical Laboratories Inc	RN308673	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/08/2023	12/22/2023	12/22/2023		12/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308688	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/08/2023	12/22/2023	12/22/2023		12/22/2023	(20.00)

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31103 - Silver State Analytical Laboratories Inc	RN308689	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		12/08/2023	02/02/2024	02/02/2024		02/02/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308752	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN308753	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308757	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308758	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308764	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	(80.00)
31103 - Silver State Analytical Laboratories Inc	RN308761	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308751	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308929	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	01/05/2024		01/05/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN308927	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	01/05/2024		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308928	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	01/05/2024		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308981	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/15/2023	01/05/2024	01/05/2024		01/05/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN308995	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	01/12/2024		01/12/2024	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN308993	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	01/12/2024		01/12/2024	(54.00)
31103 - Silver State Analytical Laboratories Inc	RN309014	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	01/12/2024		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309185	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/22/2023	01/05/2024	01/05/2024		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309176	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/22/2023	01/05/2024	01/05/2024		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309147	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	01/12/2024		01/12/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN309150	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	01/12/2024		01/12/2024	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN309149	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	01/12/2024		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	66286	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/26/2023	01/05/2024	01/05/2024		01/05/2024	(55.00)
31103 - Silver State Analytical Laboratories Inc	RN309207	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	(200.00)

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31103 - Silver State Analytical Laboratories Inc	RN309215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN309275	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309261	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309274	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309437	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/29/2023	01/12/2024	01/12/2024		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309443	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/29/2023	01/12/2024	01/12/2024		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309615	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/02/2024	01/26/2024	01/26/2024		01/26/2024	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN309661	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/03/2024	01/26/2024	01/26/2024		01/26/2024	(414.00)
31103 - Silver State Analytical Laboratories Inc	RN309802	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN309803	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN309804	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN309810	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309811	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309812	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309794	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309809	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309941	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	02/02/2024		02/02/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309947	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	02/02/2024		02/02/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309948	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	02/02/2024		02/02/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310046	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/16/2024	02/02/2024	02/02/2024		02/02/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310123	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/18/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310175	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	04/26/2024		04/26/2024	(40.00)

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31103 - Silver State Analytical Laboratories Inc	RN310176	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310177	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	04/26/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN310328	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/26/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310331	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/26/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310697	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310758	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310743	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310524	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310809	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/02/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310869	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/05/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310845	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/05/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310974	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/07/2024	04/26/2024	04/26/2024		04/26/2024	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN311237	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311229	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311224	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311200	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311219	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN311218	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN311201	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN311216	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN311199	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311226	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311221	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN311220	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311281	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/15/2024	04/26/2024	04/26/2024		04/26/2024	(130.00)
31103 - Silver State Analytical Laboratories Inc	RN311428	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311413	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311411	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311412	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311432	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311431	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311553	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/23/2024	04/26/2024	04/26/2024		04/26/2024	(680.00)
31103 - Silver State Analytical Laboratories Inc	RN311681	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311656	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312052	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/05/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312075	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/05/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312371	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN312370	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN312369	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312368	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312342	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)

Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN312300	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(17.00)
31103 - Silver State Analytical Laboratories Inc	RN312283	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(17.00)
31103 - Silver State Analytical Laboratories Inc	RN312374	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312376	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312377	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312375	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312497	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN312496	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	(84.00)
31103 - Silver State Analytical Laboratories Inc	RN312495	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN312494	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	(42.00)
31103 - Silver State Analytical Laboratories Inc	RN312493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN312492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN312569	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	04/19/2024		04/19/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN312557	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	04/19/2024		04/19/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312558	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	04/19/2024		04/19/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312665	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/21/2024	04/19/2024	04/19/2024		04/19/2024	(17.00)
31103 - Silver State Analytical Laboratories Inc	RN312810	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/25/2024	04/19/2024	04/19/2024		04/19/2024	(200.00)
31103 - Silver State Analytical Laboratories Inc	RN312904	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	04/19/2024		04/19/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN312867	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	04/19/2024		04/19/2024	(34.00)
31103 - Silver State Analytical Laboratories Inc	RN312898	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	04/19/2024		04/19/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN312861	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	04/19/2024		04/19/2024	(55.00)
31103 - Silver State Analytical Laboratories Inc	RN313111	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/29/2024	04/19/2024	04/19/2024		04/19/2024	(29.00)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN313120	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/29/2024	04/19/2024	04/19/2024		04/19/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313431	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313471	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(42.00)
31103 - Silver State Analytical Laboratories Inc	RN313470	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313491	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313489	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313483	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313481	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313476	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(63.00)
31103 - Silver State Analytical Laboratories Inc	RN313479	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313474	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	(42.00)
31103 - Silver State Analytical Laboratories Inc	RN313511	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/10/2024	04/26/2024	04/26/2024		04/26/2024	(680.00)
31103 - Silver State Analytical Laboratories Inc	RN313510	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/10/2024	04/26/2024	04/26/2024		04/26/2024	(181.00)
31103 - Silver State Analytical Laboratories Inc	RN313731	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	05/03/2024		05/03/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313732	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	05/03/2024		05/03/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313733	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	05/03/2024		05/03/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313775	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	05/10/2024		05/10/2024	(63.00)
31103 - Silver State Analytical Laboratories Inc	RN313776	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	05/10/2024		05/10/2024	(21.00)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN313778	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	05/10/2024		05/10/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313982	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/22/2024	05/10/2024	05/10/2024		05/10/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313996	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/22/2024	05/10/2024	05/10/2024		05/10/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN314126	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/25/2024	05/24/2024	05/24/2024		05/24/2024	(164.00)
31103 - Silver State Analytical Laboratories Inc	RN314318	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/30/2024	05/24/2024	05/24/2024		05/24/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN314306	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/30/2024	05/24/2024	05/24/2024		05/24/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN314490	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(571.00)
31103 - Silver State Analytical Laboratories Inc	RN314529	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN314539	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN314540	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(63.00)
31103 - Silver State Analytical Laboratories Inc	RN314541	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN314542	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(42.00)
31103 - Silver State Analytical Laboratories Inc	RN314543	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(42.00)
31103 - Silver State Analytical Laboratories Inc	RN314544	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN314545	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN314546	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN314547	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN314548	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN314612	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	(285.00)
31103 - Silver State Analytical Laboratories Inc	RN314613	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	(597.00)
31103 - Silver State Analytical Laboratories Inc	RN314621	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	(17.00)
31103 - Silver State Analytical Laboratories Inc	RN314676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	(17.00)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
31103 - Silver State Analytical Laboratories Inc	RN314786	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/09/2024	05/24/2024	05/24/2024		05/24/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN314787	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/09/2024	05/24/2024	05/24/2024		05/24/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN314788	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/09/2024	05/24/2024	05/24/2024		05/24/2024	(29.00)
					Account **101.000 - Cash** Totals		Invoice Transactions	325		($32,486.33)
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN302236	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN302236	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	16.00
31103 - Silver State Analytical Laboratories Inc	RN302235	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN302235	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	16.00
31103 - Silver State Analytical Laboratories Inc	RN302234	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN302234	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN302269	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN302269	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN302268	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN302268	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	660.00
31103 - Silver State Analytical Laboratories Inc	RN302288	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	(200.00)
31103 - Silver State Analytical Laboratories Inc	RN302288	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	200.00
31103 - Silver State Analytical Laboratories Inc	RN302293	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN302293	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	08/18/2023		08/18/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN302447	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/12/2023	08/18/2023	06/30/2023		08/18/2023	(160.00)
31103 - Silver State Analytical Laboratories Inc	RN302447	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/12/2023	08/18/2023	08/18/2023		08/18/2023	160.00
31103 - Silver State Analytical Laboratories Inc	RN302474	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302474	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	20.00

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN302488	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN302488	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN302477	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302477	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN302478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN302476	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302476	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302475	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302475	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302473	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302473	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302472	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302472	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	08/25/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/19/2023	08/18/2023	06/30/2023		08/18/2023	(1,141.33)
31103 - Silver State Analytical Laboratories Inc	RN302668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/19/2023	08/18/2023	08/18/2023		08/18/2023	1,141.33
31103 - Silver State Analytical Laboratories Inc	RN302692	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/19/2023	08/25/2023	07/31/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN302692	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/19/2023	08/25/2023	08/25/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN302767	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/20/2023	08/18/2023	06/30/2023		08/18/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN302767	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/20/2023	08/18/2023	08/18/2023		08/18/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN302777	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/20/2023	08/25/2023	07/31/2023		08/25/2023	(130.00)
31103 - Silver State Analytical Laboratories Inc	RN302777	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/20/2023	08/25/2023	08/25/2023		08/25/2023	130.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN302940	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302940	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	08/25/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302939	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN302939	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	08/25/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302936	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	07/31/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN302936	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	08/25/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303051	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	(443.00)
31103 - Silver State Analytical Laboratories Inc	RN303051	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	443.00
31103 - Silver State Analytical Laboratories Inc	RN303084	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303084	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303089	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN303089	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN303088	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN303088	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN303087	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN303087	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	08/25/2023		08/25/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN303191	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN303191	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN303192	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	(128.00)
31103 - Silver State Analytical Laboratories Inc	RN303192	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	128.00
31103 - Silver State Analytical Laboratories Inc	RN303332	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303332	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	28.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN303273	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN303273	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303268	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303268	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303312	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303312	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303253	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303253	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303267	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN303267	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	08/25/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303487	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303487	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303488	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	(96.00)
31103 - Silver State Analytical Laboratories Inc	RN303488	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	96.00
31103 - Silver State Analytical Laboratories Inc	RN303489	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	(128.00)
31103 - Silver State Analytical Laboratories Inc	RN303489	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	128.00
31103 - Silver State Analytical Laboratories Inc	RN303490	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN303490	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN303491	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303491	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN303492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	64.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN303493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303494	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303494	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303495	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303495	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	09/22/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303583	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	08/31/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303583	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	09/22/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303584	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	08/31/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN303584	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	09/22/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303585	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	08/31/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN303585	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	09/22/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303586	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	08/31/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN303586	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	09/22/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303625	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	08/31/2023		09/22/2023	(96.00)
31103 - Silver State Analytical Laboratories Inc	RN303625	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	09/22/2023		09/22/2023	96.00
31103 - Silver State Analytical Laboratories Inc	RN303626	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	08/31/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303626	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	09/22/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303627	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	08/31/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303627	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	09/22/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303628	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	08/31/2023		09/22/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN303628	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	09/22/2023		09/22/2023	64.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN303793	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/11/2023	09/22/2023	08/31/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN303793	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/11/2023	09/22/2023	09/22/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303912	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/16/2023	09/22/2023	08/31/2023		09/22/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN303912	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/16/2023	09/22/2023	09/22/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN304098	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	08/31/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN304098	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	09/22/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN304099	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	08/31/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304099	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	09/22/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304100	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	08/31/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN304100	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	09/22/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN304107	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	08/31/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304107	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	09/22/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304166	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN304166	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN304167	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN304167	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN304168	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN304168	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN304169	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN304169	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN304171	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304171	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	28.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN304233	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN304233	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN304234	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN304234	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	09/22/2023		09/22/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN304394	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/29/2023	09/22/2023	08/31/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304394	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/29/2023	09/22/2023	09/22/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/30/2023	09/22/2023	08/31/2023		09/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/30/2023	09/22/2023	09/22/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304734	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN304734	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	660.00
31103 - Silver State Analytical Laboratories Inc	RN304735	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304735	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304736	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304736	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304737	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304737	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304742	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	(330.00)
31103 - Silver State Analytical Laboratories Inc	RN304742	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304743	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN304743	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	09/22/2023		09/22/2023	660.00
31103 - Silver State Analytical Laboratories Inc	RN304780	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/05/2023	10/13/2023	09/30/2023		10/13/2023	(96.00)
31103 - Silver State Analytical Laboratories Inc	RN304780	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/05/2023	10/13/2023	10/13/2023		10/13/2023	96.00

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Fund **328 - Douglas County Water Utility**										
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31103 - Silver State Analytical Laboratories Inc	RN304839	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	(96.00)
31103 - Silver State Analytical Laboratories Inc	RN304839	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	96.00
31103 - Silver State Analytical Laboratories Inc	RN304840	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN304840	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN304855	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304855	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304837	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304837	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304829	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304829	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304863	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN304863	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	10/13/2023		10/13/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305185	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305185	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305213	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(80.00)
31103 - Silver State Analytical Laboratories Inc	RN305213	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	80.00
31103 - Silver State Analytical Laboratories Inc	RN305214	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305214	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN305215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN305216	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN305216	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	40.00

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31103 - Silver State Analytical Laboratories Inc	RN305217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN305217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN305221	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305221	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305225	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305225	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305226	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305226	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305228	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305228	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305276	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305276	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305277	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305277	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305278	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN305278	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	10/20/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305386	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/20/2023	10/20/2023	09/30/2023		10/20/2023	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN305386	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/20/2023	10/20/2023	10/20/2023		10/20/2023	660.00
31103 - Silver State Analytical Laboratories Inc	RN305405	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/21/2023	10/20/2023	09/30/2023		10/20/2023	(64.00)
31103 - Silver State Analytical Laboratories Inc	RN305405	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/21/2023	10/20/2023	10/20/2023		10/20/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN305545	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/27/2023	10/20/2023	09/30/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305545	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/27/2023	10/20/2023	10/20/2023		10/20/2023	28.00

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31103 - Silver State Analytical Laboratories Inc	RN305550	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/27/2023	10/20/2023	09/30/2023		10/20/2023	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN305550	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/27/2023	10/20/2023	10/20/2023		10/20/2023	16.00
31103 - Silver State Analytical Laboratories Inc	RN305653	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	09/30/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305653	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	10/20/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	09/30/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	10/20/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305711	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	09/30/2023		10/20/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN305711	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	10/20/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305745	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305745	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305746	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305746	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305747	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305747	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305748	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305748	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305749	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305749	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305750	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305750	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305751	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305751	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	900.00

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31103 - Silver State Analytical Laboratories Inc	RN305752	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	(900.00)
31103 - Silver State Analytical Laboratories Inc	RN305752	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	11/09/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305980	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	10/31/2023		11/09/2023	(32.00)
31103 - Silver State Analytical Laboratories Inc	RN305980	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	11/09/2023		11/09/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN305981	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	10/31/2023		11/09/2023	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN305981	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	11/09/2023		11/09/2023	16.00
31103 - Silver State Analytical Laboratories Inc	RN306012	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	10/31/2023		11/09/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN306012	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	11/09/2023		11/09/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN306209	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	10/31/2023		11/09/2023	(485.00)
31103 - Silver State Analytical Laboratories Inc	RN306209	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	11/09/2023		11/09/2023	485.00
31103 - Silver State Analytical Laboratories Inc	RN306217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	10/31/2023		11/09/2023	(36.00)
31103 - Silver State Analytical Laboratories Inc	RN306217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	11/09/2023		11/09/2023	36.00
31103 - Silver State Analytical Laboratories Inc	RN306218	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	10/31/2023		11/09/2023	(200.00)
31103 - Silver State Analytical Laboratories Inc	RN306218	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	11/09/2023		11/09/2023	200.00
31103 - Silver State Analytical Laboratories Inc	RN306477	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(80.00)
31103 - Silver State Analytical Laboratories Inc	RN306477	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	80.00
31103 - Silver State Analytical Laboratories Inc	RN306478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306479	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN306479	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN306482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	20.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN306483	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306483	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306503	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306503	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306527	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306527	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306528	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN306528	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306529	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN306529	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN306533	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN306533	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	11/09/2023		11/09/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN306589	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/17/2023	11/09/2023	10/31/2023		11/09/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN306589	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/17/2023	11/09/2023	11/09/2023		11/09/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN306637	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/18/2023	11/17/2023	10/31/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN306637	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/18/2023	11/17/2023	11/17/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN306788	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/24/2023	11/17/2023	10/31/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN306788	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/24/2023	11/17/2023	11/17/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN306855	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/25/2023	11/17/2023	10/31/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN306855	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/25/2023	11/17/2023	11/17/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307141	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	10/31/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307141	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	11/17/2023		11/17/2023	28.00

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Fund **328 - Douglas County Water Utility**										
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31103 - Silver State Analytical Laboratories Inc	RN307150	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	10/31/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307150	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	11/17/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307160	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	10/31/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307160	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	11/17/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307175	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	10/31/2023		11/17/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307175	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	11/17/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307383	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	.00
31103 - Silver State Analytical Laboratories Inc	RN307382	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	10/31/2023		11/17/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307382	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307381	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	.00
31103 - Silver State Analytical Laboratories Inc	RN307380	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	.00
31103 - Silver State Analytical Laboratories Inc	RN307379	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	.00
31103 - Silver State Analytical Laboratories Inc	RN307378	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	.00
31103 - Silver State Analytical Laboratories Inc	RN307434	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745414		11/07/2023	12/08/2023	11/30/2023		12/08/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307434	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745414		11/07/2023	12/08/2023	12/08/2023		12/08/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307442	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745414		11/07/2023	12/08/2023	11/30/2023		12/08/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307442	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745414		11/07/2023	12/08/2023	12/08/2023		12/08/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307671	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307671	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307670	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307670	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307688	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	(20.00)

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31103 - Silver State Analytical Laboratories Inc	RN307688	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307690	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN307690	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN307673	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307673	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN307676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	12/22/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307692	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		11/15/2023	01/05/2024	12/31/2023		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307692	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		11/15/2023	01/05/2024	01/05/2024		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN307665	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	(218.00)
31103 - Silver State Analytical Laboratories Inc	RN307665	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	218.00
31103 - Silver State Analytical Laboratories Inc	RN307666	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	(140.00)
31103 - Silver State Analytical Laboratories Inc	RN307666	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	140.00
31103 - Silver State Analytical Laboratories Inc	RN307667	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN307667	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	660.00
31103 - Silver State Analytical Laboratories Inc	RN307668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	(18.00)
31103 - Silver State Analytical Laboratories Inc	RN307668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	18.00
31103 - Silver State Analytical Laboratories Inc	RN307669	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	(18.00)
31103 - Silver State Analytical Laboratories Inc	RN307669	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	02/02/2024		02/02/2024	18.00
31103 - Silver State Analytical Laboratories Inc	RN307738	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/17/2023	12/15/2023	11/30/2023		12/15/2023	(1,108.00)
31103 - Silver State Analytical Laboratories Inc	RN307738	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/17/2023	12/15/2023	12/15/2023		12/15/2023	1,108.00
31103 - Silver State Analytical Laboratories Inc	RN307815	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	11/30/2023		12/15/2023	(40.00)

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31103 - Silver State Analytical Laboratories Inc	RN307815	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	12/15/2023		12/15/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN307816	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	11/30/2023		12/15/2023	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN307816	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	12/15/2023		12/15/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN307779	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	11/30/2023		12/15/2023	(575.00)
31103 - Silver State Analytical Laboratories Inc	RN307779	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	12/15/2023		12/15/2023	575.00
31103 - Silver State Analytical Laboratories Inc	RN307807	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	11/30/2023		12/15/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307807	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	12/15/2023		12/15/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307833	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/21/2023	12/15/2023	11/30/2023		12/15/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN307833	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/21/2023	12/15/2023	12/15/2023		12/15/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307971	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/28/2023	12/15/2023	11/30/2023		12/15/2023	(130.00)
31103 - Silver State Analytical Laboratories Inc	RN307971	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/28/2023	12/15/2023	12/15/2023		12/15/2023	130.00
31103 - Silver State Analytical Laboratories Inc	RN308017	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/28/2023	12/15/2023	11/30/2023		12/15/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308017	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/28/2023	12/15/2023	12/15/2023		12/15/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN308071	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/29/2023	12/15/2023	11/30/2023		12/15/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308071	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/29/2023	12/15/2023	12/15/2023		12/15/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN308463	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	12/31/2023		01/05/2024	(269.00)
31103 - Silver State Analytical Laboratories Inc	RN308463	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	01/05/2024		01/05/2024	269.00
31103 - Silver State Analytical Laboratories Inc	RN308487	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	12/31/2023		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308487	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	01/05/2024		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN308480	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	12/31/2023		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308480	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	01/05/2024		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN308572	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/07/2023	12/22/2023	11/30/2023		12/22/2023	(1,573.00)

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31103 - Silver State Analytical Laboratories Inc	RN308572	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/07/2023	12/22/2023	12/22/2023		12/22/2023	1,573.00
31103 - Silver State Analytical Laboratories Inc	RN308673	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/08/2023	12/22/2023	11/30/2023		12/22/2023	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308673	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/08/2023	12/22/2023	12/22/2023		12/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN308688	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/08/2023	12/22/2023	12/22/2023		12/22/2023	.00
31103 - Silver State Analytical Laboratories Inc	RN308689	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		12/08/2023	02/02/2024	12/31/2023		02/02/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308689	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		12/08/2023	02/02/2024	02/02/2024		02/02/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308752	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN308752	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN308753	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308753	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308757	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308757	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308758	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308758	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308764	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	(80.00)
31103 - Silver State Analytical Laboratories Inc	RN308764	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	80.00
31103 - Silver State Analytical Laboratories Inc	RN308761	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308761	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN308751	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN308751	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	01/05/2024		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN308929	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	12/31/2023		01/05/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN308929	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	01/05/2024		01/05/2024	40.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN308927	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	12/31/2023		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308927	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	01/05/2024		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308928	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	12/31/2023		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN308928	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	01/05/2024		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308981	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/15/2023	01/05/2024	12/31/2023		01/05/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN308981	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/15/2023	01/05/2024	01/05/2024		01/05/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN308995	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	12/31/2023		01/12/2024	(660.00)
31103 - Silver State Analytical Laboratories Inc	RN308995	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	01/12/2024		01/12/2024	660.00
31103 - Silver State Analytical Laboratories Inc	RN308993	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	12/31/2023		01/12/2024	(54.00)
31103 - Silver State Analytical Laboratories Inc	RN308993	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	01/12/2024		01/12/2024	54.00
31103 - Silver State Analytical Laboratories Inc	RN309014	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	12/31/2023		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309014	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	01/12/2024		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309185	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/22/2023	01/05/2024	12/31/2023		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309185	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/22/2023	01/05/2024	01/05/2024		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309176	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/22/2023	01/05/2024	12/31/2023		01/05/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309176	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/22/2023	01/05/2024	01/05/2024		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309147	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	12/31/2023		01/12/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN309147	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	01/12/2024		01/12/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN309150	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	12/31/2023		01/12/2024	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN309150	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	01/12/2024		01/12/2024	60.00
31103 - Silver State Analytical Laboratories Inc	RN309149	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	12/31/2023		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309149	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	01/12/2024		01/12/2024	28.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	66286	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/26/2023	01/05/2024	12/31/2023		01/05/2024	(55.00)
31103 - Silver State Analytical Laboratories Inc	66286	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/26/2023	01/05/2024	01/05/2024		01/05/2024	55.00
31103 - Silver State Analytical Laboratories Inc	RN309207	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	(200.00)
31103 - Silver State Analytical Laboratories Inc	RN309207	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	200.00
31103 - Silver State Analytical Laboratories Inc	RN309215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN309215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	16.00
31103 - Silver State Analytical Laboratories Inc	RN309275	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309275	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309261	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309261	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309274	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309274	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	01/12/2024		01/12/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309437	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/29/2023	01/12/2024	12/31/2023		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309437	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/29/2023	01/12/2024	01/12/2024		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309443	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/29/2023	01/12/2024	12/31/2023		01/12/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309443	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/29/2023	01/12/2024	01/12/2024		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309615	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/02/2024	01/26/2024	01/26/2024		01/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN309661	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/03/2024	01/26/2024	01/26/2024		01/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN309802	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN309803	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN309804	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN309810	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	.00

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Fund **328 - Douglas County Water Utility**										
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31103 - Silver State Analytical Laboratories Inc	RN309811	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN309812	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN309794	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN309809	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN309941	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	01/31/2024		02/02/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309941	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	02/02/2024		02/02/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309947	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	01/31/2024		02/02/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN309947	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	02/02/2024		02/02/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309948	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	01/31/2024		02/02/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN309948	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	02/02/2024		02/02/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310046	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/16/2024	02/02/2024	01/31/2024		02/02/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310046	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/16/2024	02/02/2024	02/02/2024		02/02/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310123	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/18/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310123	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/18/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310175	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	03/31/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN310175	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	04/26/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN310176	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310176	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310177	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	03/31/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN310177	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	04/26/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN310328	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/26/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310328	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/26/2024	04/26/2024	04/26/2024		04/26/2024	20.00

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31103 - Silver State Analytical Laboratories Inc	RN310331	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/26/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310331	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/26/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310697	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310697	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310758	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310758	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310743	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310743	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310524	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310524	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310809	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/02/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN310809	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/02/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310869	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/05/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310869	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/05/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310845	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/05/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN310845	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/05/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310974	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/07/2024	04/26/2024	03/31/2024		04/26/2024	(16.00)
31103 - Silver State Analytical Laboratories Inc	RN310974	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/07/2024	04/26/2024	04/26/2024		04/26/2024	16.00
31103 - Silver State Analytical Laboratories Inc	RN311237	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311237	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311229	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311229	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	20.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN311224	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311224	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311200	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311200	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311219	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN311219	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN311218	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN311218	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN311201	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311201	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN311217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN311216	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311216	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311199	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311199	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311226	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311226	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311221	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN311221	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	40.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN311220	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311220	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311281	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/15/2024	04/26/2024	03/31/2024		04/26/2024	(130.00)
31103 - Silver State Analytical Laboratories Inc	RN311281	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/15/2024	04/26/2024	04/26/2024		04/26/2024	130.00
31103 - Silver State Analytical Laboratories Inc	RN311428	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311428	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311413	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311413	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311411	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311411	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311412	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311412	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311432	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311432	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311431	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311431	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311553	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/23/2024	04/26/2024	03/31/2024		04/26/2024	(680.00)
31103 - Silver State Analytical Laboratories Inc	RN311553	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/23/2024	04/26/2024	04/26/2024		04/26/2024	680.00
31103 - Silver State Analytical Laboratories Inc	RN311681	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311681	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN311676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	04/26/2024		04/26/2024	20.00

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Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN311656	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN311656	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312052	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/05/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312052	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/05/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312075	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/05/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312075	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/05/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312371	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(40.00)
31103 - Silver State Analytical Laboratories Inc	RN312371	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN312370	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(60.00)
31103 - Silver State Analytical Laboratories Inc	RN312370	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	60.00
31103 - Silver State Analytical Laboratories Inc	RN312369	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312369	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312368	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312368	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312342	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312342	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312300	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(17.00)
31103 - Silver State Analytical Laboratories Inc	RN312300	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	17.00
31103 - Silver State Analytical Laboratories Inc	RN312283	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(17.00)
31103 - Silver State Analytical Laboratories Inc	RN312283	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	17.00
31103 - Silver State Analytical Laboratories Inc	RN312374	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312374	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	20.00

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Fund **328 - Douglas County Water Utility**										
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31103 - Silver State Analytical Laboratories Inc	RN312376	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312376	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312377	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312377	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312375	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312375	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	04/26/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312497	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN312497	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN312496	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	(84.00)
31103 - Silver State Analytical Laboratories Inc	RN312496	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	84.00
31103 - Silver State Analytical Laboratories Inc	RN312495	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN312495	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN312494	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	(42.00)
31103 - Silver State Analytical Laboratories Inc	RN312494	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	42.00
31103 - Silver State Analytical Laboratories Inc	RN312493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN312493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN312492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN312492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN312569	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	03/31/2024		04/19/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN312569	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	04/19/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN312557	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	03/31/2024		04/19/2024	(28.00)
31103 - Silver State Analytical Laboratories Inc	RN312557	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	04/19/2024		04/19/2024	28.00

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31103 - Silver State Analytical Laboratories Inc	RN312558	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	03/31/2024		04/19/2024	(20.00)
31103 - Silver State Analytical Laboratories Inc	RN312558	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	04/19/2024		04/19/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312665	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/21/2024	04/19/2024	03/31/2024		04/19/2024	(17.00)
31103 - Silver State Analytical Laboratories Inc	RN312665	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/21/2024	04/19/2024	04/19/2024		04/19/2024	17.00
31103 - Silver State Analytical Laboratories Inc	RN312810	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/25/2024	04/19/2024	03/31/2024		04/19/2024	(200.00)
31103 - Silver State Analytical Laboratories Inc	RN312810	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/25/2024	04/19/2024	04/19/2024		04/19/2024	200.00
31103 - Silver State Analytical Laboratories Inc	RN312904	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	03/31/2024		04/19/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN312904	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	04/19/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN312867	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	03/31/2024		04/19/2024	(34.00)
31103 - Silver State Analytical Laboratories Inc	RN312867	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	04/19/2024		04/19/2024	34.00
31103 - Silver State Analytical Laboratories Inc	RN312898	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	03/31/2024		04/19/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN312898	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	04/19/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN312861	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	03/31/2024		04/19/2024	(55.00)
31103 - Silver State Analytical Laboratories Inc	RN312861	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	04/19/2024		04/19/2024	55.00
31103 - Silver State Analytical Laboratories Inc	RN313111	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/29/2024	04/19/2024	03/31/2024		04/19/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313111	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/29/2024	04/19/2024	04/19/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313120	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/29/2024	04/19/2024	03/31/2024		04/19/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313120	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/29/2024	04/19/2024	04/19/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313431	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313471	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313470	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN313493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313491	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313489	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313483	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313481	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313476	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313479	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313474	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313511	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/10/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313510	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/10/2024	04/26/2024	04/26/2024		04/26/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN313731	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	04/30/2024		05/03/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313731	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	05/03/2024		05/03/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313732	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	04/30/2024		05/03/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313732	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	05/03/2024		05/03/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313733	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	04/30/2024		05/03/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313733	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	05/03/2024		05/03/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313775	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	04/30/2024		05/10/2024	(63.00)
31103 - Silver State Analytical Laboratories Inc	RN313775	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	05/10/2024		05/10/2024	63.00
31103 - Silver State Analytical Laboratories Inc	RN313776	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	04/30/2024		05/10/2024	(21.00)
31103 - Silver State Analytical Laboratories Inc	RN313776	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	05/10/2024		05/10/2024	21.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN313778	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	04/30/2024		05/10/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313778	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	05/10/2024		05/10/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313982	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/22/2024	05/10/2024	04/30/2024		05/10/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313982	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/22/2024	05/10/2024	05/10/2024		05/10/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313996	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/22/2024	05/10/2024	04/30/2024		05/10/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN313996	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/22/2024	05/10/2024	05/10/2024		05/10/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN314126	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/25/2024	05/24/2024	04/30/2024		05/24/2024	(164.00)
31103 - Silver State Analytical Laboratories Inc	RN314126	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/25/2024	05/24/2024	05/24/2024		05/24/2024	164.00
31103 - Silver State Analytical Laboratories Inc	RN314318	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/30/2024	05/24/2024	04/30/2024		05/24/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN314318	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/30/2024	05/24/2024	05/24/2024		05/24/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN314306	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/30/2024	05/24/2024	04/30/2024		05/24/2024	(29.00)
31103 - Silver State Analytical Laboratories Inc	RN314306	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/30/2024	05/24/2024	05/24/2024		05/24/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN314490	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314529	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314539	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314540	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314541	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314542	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314543	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314544	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314545	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314546	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
31103 - Silver State Analytical Laboratories Inc	RN314547	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314548	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314612	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314613	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314621	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314786	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/09/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314787	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/09/2024	05/24/2024	05/24/2024		05/24/2024	.00
31103 - Silver State Analytical Laboratories Inc	RN314788	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/09/2024	05/24/2024	05/24/2024		05/24/2024	.00
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	599	$0.00
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN302236	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	16.00
31103 - Silver State Analytical Laboratories Inc	RN302235	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	16.00
31103 - Silver State Analytical Laboratories Inc	RN302234	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN302269	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN302268	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	660.00
31103 - Silver State Analytical Laboratories Inc	RN302288	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	200.00
31103 - Silver State Analytical Laboratories Inc	RN302293	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/05/2023	08/18/2023	06/30/2023		08/18/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN302447	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/12/2023	08/18/2023	06/30/2023		08/18/2023	160.00
31103 - Silver State Analytical Laboratories Inc	RN302474	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302488	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN302477	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	20.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN302478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN302476	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302475	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302473	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302472	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/12/2023	08/25/2023	07/31/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/19/2023	08/18/2023	06/30/2023		08/18/2023	1,141.33
31103 - Silver State Analytical Laboratories Inc	RN302692	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/19/2023	08/25/2023	07/31/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN302767	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 741894		07/20/2023	08/18/2023	06/30/2023		08/18/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN302777	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/20/2023	08/25/2023	07/31/2023		08/25/2023	130.00
31103 - Silver State Analytical Laboratories Inc	RN302940	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	07/31/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302939	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	07/31/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN302936	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/25/2023	08/25/2023	07/31/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303051	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	443.00
31103 - Silver State Analytical Laboratories Inc	RN303084	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303089	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN303088	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN303087	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/27/2023	08/25/2023	07/31/2023		08/25/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN303191	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN303192	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	128.00
31103 - Silver State Analytical Laboratories Inc	RN303332	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303273	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303268	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	28.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN303312	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303253	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303267	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742045		07/28/2023	08/25/2023	07/31/2023		08/25/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303487	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303488	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	96.00
31103 - Silver State Analytical Laboratories Inc	RN303489	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	128.00
31103 - Silver State Analytical Laboratories Inc	RN303490	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN303491	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN303493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303494	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303495	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/03/2023	09/22/2023	08/31/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303583	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	08/31/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303584	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	08/31/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303585	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	08/31/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303586	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/04/2023	09/22/2023	08/31/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN303625	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	08/31/2023		09/22/2023	96.00
31103 - Silver State Analytical Laboratories Inc	RN303626	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	08/31/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303627	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	08/31/2023		09/22/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN303628	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/07/2023	09/22/2023	08/31/2023		09/22/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN303793	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/11/2023	09/22/2023	08/31/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN303912	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/16/2023	09/22/2023	08/31/2023		09/22/2023	32.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN304098	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	08/31/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN304099	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	08/31/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304100	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	08/31/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN304107	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/22/2023	09/22/2023	08/31/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304166	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN304167	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN304168	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN304169	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN304171	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304233	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN304234	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/23/2023	09/22/2023	08/31/2023		09/22/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN304394	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/29/2023	09/22/2023	08/31/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		08/30/2023	09/22/2023	08/31/2023		09/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304734	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	660.00
31103 - Silver State Analytical Laboratories Inc	RN304735	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304736	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304737	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304742	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	330.00
31103 - Silver State Analytical Laboratories Inc	RN304743	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 742720		09/01/2023	09/22/2023	08/31/2023		09/22/2023	660.00
31103 - Silver State Analytical Laboratories Inc	RN304780	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/05/2023	10/13/2023	09/30/2023		10/13/2023	96.00
31103 - Silver State Analytical Laboratories Inc	RN304839	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	96.00
31103 - Silver State Analytical Laboratories Inc	RN304840	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	64.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN304855	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304837	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304829	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN304863	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 743934		09/06/2023	10/13/2023	09/30/2023		10/13/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305185	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305213	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	80.00
31103 - Silver State Analytical Laboratories Inc	RN305214	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN305216	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN305217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN305221	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305225	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305226	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305228	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305276	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305277	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305278	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/15/2023	10/20/2023	09/30/2023		10/20/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN305386	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/20/2023	10/20/2023	09/30/2023		10/20/2023	660.00
31103 - Silver State Analytical Laboratories Inc	RN305405	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/21/2023	10/20/2023	09/30/2023		10/20/2023	64.00
31103 - Silver State Analytical Laboratories Inc	RN305545	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/27/2023	10/20/2023	09/30/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305550	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/27/2023	10/20/2023	09/30/2023		10/20/2023	16.00
31103 - Silver State Analytical Laboratories Inc	RN305653	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	09/30/2023		10/20/2023	28.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN305668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	09/30/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305711	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744138		09/28/2023	10/20/2023	09/30/2023		10/20/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN305980	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	10/31/2023		11/09/2023	32.00
31103 - Silver State Analytical Laboratories Inc	RN305981	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	10/31/2023		11/09/2023	16.00
31103 - Silver State Analytical Laboratories Inc	RN306012	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/03/2023	11/09/2023	10/31/2023		11/09/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN306209	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	10/31/2023		11/09/2023	485.00
31103 - Silver State Analytical Laboratories Inc	RN306217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	10/31/2023		11/09/2023	36.00
31103 - Silver State Analytical Laboratories Inc	RN306218	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/11/2023	11/09/2023	10/31/2023		11/09/2023	200.00
31103 - Silver State Analytical Laboratories Inc	RN306477	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	80.00
31103 - Silver State Analytical Laboratories Inc	RN306478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306479	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN306482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306483	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306503	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306527	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306528	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN306529	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN306533	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/16/2023	11/09/2023	10/31/2023		11/09/2023	60.00
31103 - Silver State Analytical Laboratories Inc	RN306589	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		10/17/2023	11/09/2023	10/31/2023		11/09/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN306637	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/18/2023	11/17/2023	10/31/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN306788	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/24/2023	11/17/2023	10/31/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN306855	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/25/2023	11/17/2023	10/31/2023		11/17/2023	28.00

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Fund **328 - Douglas County Water Utility**										
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Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN307141	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	10/31/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307150	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	10/31/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307160	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	10/31/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307175	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		10/31/2023	11/17/2023	10/31/2023		11/17/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307383	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307382	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	10/31/2023		11/17/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307381	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307380	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307379	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN307378	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745035		11/06/2023	11/17/2023	11/17/2023		11/17/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN307434	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745414		11/07/2023	12/08/2023	11/30/2023		12/08/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307442	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745414		11/07/2023	12/08/2023	11/30/2023		12/08/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307671	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307670	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307688	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307690	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN307673	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		11/15/2023	12/22/2023	11/30/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN307692	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		11/15/2023	01/05/2024	12/31/2023		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN307665	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	218.00
31103 - Silver State Analytical Laboratories Inc	RN307666	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	140.00
31103 - Silver State Analytical Laboratories Inc	RN307667	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	660.00

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Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN307668	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	18.00
31103 - Silver State Analytical Laboratories Inc	RN307669	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		11/15/2023	02/02/2024	12/31/2023		02/02/2024	18.00
31103 - Silver State Analytical Laboratories Inc	RN307738	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/17/2023	12/15/2023	11/30/2023		12/15/2023	1,108.00
31103 - Silver State Analytical Laboratories Inc	RN307815	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	11/30/2023		12/15/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN307816	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	11/30/2023		12/15/2023	40.00
31103 - Silver State Analytical Laboratories Inc	RN307779	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	11/30/2023		12/15/2023	575.00
31103 - Silver State Analytical Laboratories Inc	RN307807	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/20/2023	12/15/2023	11/30/2023		12/15/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307833	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/21/2023	12/15/2023	11/30/2023		12/15/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN307971	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/28/2023	12/15/2023	11/30/2023		12/15/2023	130.00
31103 - Silver State Analytical Laboratories Inc	RN308017	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/28/2023	12/15/2023	11/30/2023		12/15/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN308071	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745628		11/29/2023	12/15/2023	11/30/2023		12/15/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN308463	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	12/31/2023		01/05/2024	269.00
31103 - Silver State Analytical Laboratories Inc	RN308487	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	12/31/2023		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN308480	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/01/2023	01/05/2024	12/31/2023		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN308572	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/07/2023	12/22/2023	11/30/2023		12/22/2023	1,573.00
31103 - Silver State Analytical Laboratories Inc	RN308673	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/08/2023	12/22/2023	11/30/2023		12/22/2023	28.00
31103 - Silver State Analytical Laboratories Inc	RN308688	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 745804		12/08/2023	12/22/2023	12/22/2023		12/22/2023	20.00
31103 - Silver State Analytical Laboratories Inc	RN308689	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		12/08/2023	02/02/2024	12/31/2023		02/02/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308752	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN308753	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308757	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308758	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	20.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN308764	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	80.00
31103 - Silver State Analytical Laboratories Inc	RN308761	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN308751	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/11/2023	01/05/2024	12/31/2023		01/05/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN308929	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	12/31/2023		01/05/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN308927	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	12/31/2023		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308928	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/13/2023	01/05/2024	12/31/2023		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN308981	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/15/2023	01/05/2024	12/31/2023		01/05/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN308995	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	12/31/2023		01/12/2024	660.00
31103 - Silver State Analytical Laboratories Inc	RN308993	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	12/31/2023		01/12/2024	54.00
31103 - Silver State Analytical Laboratories Inc	RN309014	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/18/2023	01/12/2024	12/31/2023		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309185	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/22/2023	01/05/2024	12/31/2023		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309176	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/22/2023	01/05/2024	12/31/2023		01/05/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309147	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	12/31/2023		01/12/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN309150	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	12/31/2023		01/12/2024	60.00
31103 - Silver State Analytical Laboratories Inc	RN309149	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/22/2023	01/12/2024	12/31/2023		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	66286	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746070		12/26/2023	01/05/2024	12/31/2023		01/05/2024	55.00
31103 - Silver State Analytical Laboratories Inc	RN309207	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	200.00
31103 - Silver State Analytical Laboratories Inc	RN309215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	16.00
31103 - Silver State Analytical Laboratories Inc	RN309275	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309261	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309274	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/27/2023	01/12/2024	12/31/2023		01/12/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309437	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/29/2023	01/12/2024	12/31/2023		01/12/2024	28.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN309443	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746252		12/29/2023	01/12/2024	12/31/2023		01/12/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309615	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/02/2024	01/26/2024	01/26/2024		01/26/2024	32.00
31103 - Silver State Analytical Laboratories Inc	RN309661	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/03/2024	01/26/2024	01/26/2024		01/26/2024	414.00
31103 - Silver State Analytical Laboratories Inc	RN309802	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN309803	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN309804	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	60.00
31103 - Silver State Analytical Laboratories Inc	RN309810	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309811	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309812	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309794	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309809	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746622		01/09/2024	01/26/2024	01/26/2024		01/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309941	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	01/31/2024		02/02/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN309947	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	01/31/2024		02/02/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN309948	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/12/2024	02/02/2024	01/31/2024		02/02/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310046	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 746822		01/16/2024	02/02/2024	01/31/2024		02/02/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310123	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/18/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310175	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	03/31/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN310176	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310177	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/19/2024	04/26/2024	03/31/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN310328	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/26/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310331	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/26/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310697	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	03/31/2024		04/26/2024	20.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN310758	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310743	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310524	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		01/31/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310809	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/02/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN310869	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/05/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310845	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/05/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN310974	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/07/2024	04/26/2024	03/31/2024		04/26/2024	16.00
31103 - Silver State Analytical Laboratories Inc	RN311237	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311229	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311224	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311200	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311219	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN311218	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN311201	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311217	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN311216	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311215	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311199	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311226	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311221	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN311220	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/14/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311281	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/15/2024	04/26/2024	03/31/2024		04/26/2024	130.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN311428	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311413	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311411	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311412	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311432	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311431	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/20/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311553	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/23/2024	04/26/2024	03/31/2024		04/26/2024	680.00
31103 - Silver State Analytical Laboratories Inc	RN311681	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN311676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN311656	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		02/27/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312052	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/05/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312075	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/05/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312371	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	40.00
31103 - Silver State Analytical Laboratories Inc	RN312370	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	60.00
31103 - Silver State Analytical Laboratories Inc	RN312369	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312368	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312342	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312300	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	17.00
31103 - Silver State Analytical Laboratories Inc	RN312283	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	17.00
31103 - Silver State Analytical Laboratories Inc	RN312374	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312376	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312377	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	20.00

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN312375	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/13/2024	04/26/2024	03/31/2024		04/26/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312497	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN312496	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	84.00
31103 - Silver State Analytical Laboratories Inc	RN312495	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN312494	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	42.00
31103 - Silver State Analytical Laboratories Inc	RN312493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN312492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		03/18/2024	04/26/2024	03/31/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN312569	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	03/31/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN312557	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	03/31/2024		04/19/2024	28.00
31103 - Silver State Analytical Laboratories Inc	RN312558	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/19/2024	04/19/2024	03/31/2024		04/19/2024	20.00
31103 - Silver State Analytical Laboratories Inc	RN312665	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/21/2024	04/19/2024	03/31/2024		04/19/2024	17.00
31103 - Silver State Analytical Laboratories Inc	RN312810	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/25/2024	04/19/2024	03/31/2024		04/19/2024	200.00
31103 - Silver State Analytical Laboratories Inc	RN312904	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	03/31/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN312867	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	03/31/2024		04/19/2024	34.00
31103 - Silver State Analytical Laboratories Inc	RN312898	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	03/31/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN312861	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/26/2024	04/19/2024	03/31/2024		04/19/2024	55.00
31103 - Silver State Analytical Laboratories Inc	RN313111	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/29/2024	04/19/2024	03/31/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313120	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749200		03/29/2024	04/19/2024	03/31/2024		04/19/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313431	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313471	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	42.00
31103 - Silver State Analytical Laboratories Inc	RN313470	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313492	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	21.00

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN313493	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313491	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313489	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313483	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313482	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313481	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313476	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	63.00
31103 - Silver State Analytical Laboratories Inc	RN313479	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313478	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313474	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/09/2024	04/26/2024	04/26/2024		04/26/2024	42.00
31103 - Silver State Analytical Laboratories Inc	RN313511	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/10/2024	04/26/2024	04/26/2024		04/26/2024	680.00
31103 - Silver State Analytical Laboratories Inc	RN313510	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749344		04/10/2024	04/26/2024	04/26/2024		04/26/2024	181.00
31103 - Silver State Analytical Laboratories Inc	RN313731	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	04/30/2024		05/03/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313732	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	04/30/2024		05/03/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313733	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749518		04/15/2024	05/03/2024	04/30/2024		05/03/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313775	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	04/30/2024		05/10/2024	63.00
31103 - Silver State Analytical Laboratories Inc	RN313776	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	04/30/2024		05/10/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN313778	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/16/2024	05/10/2024	04/30/2024		05/10/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313982	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/22/2024	05/10/2024	04/30/2024		05/10/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN313996	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 749726		04/22/2024	05/10/2024	04/30/2024		05/10/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN314126	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/25/2024	05/24/2024	04/30/2024		05/24/2024	164.00
31103 - Silver State Analytical Laboratories Inc	RN314318	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/30/2024	05/24/2024	04/30/2024		05/24/2024	29.00

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **520.120 - Lab Testing**										
31103 - Silver State Analytical Laboratories Inc	RN314306	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		04/30/2024	05/24/2024	04/30/2024		05/24/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN314490	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	571.00
31103 - Silver State Analytical Laboratories Inc	RN314529	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN314539	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN314540	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	63.00
31103 - Silver State Analytical Laboratories Inc	RN314541	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN314542	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	42.00
31103 - Silver State Analytical Laboratories Inc	RN314543	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	42.00
31103 - Silver State Analytical Laboratories Inc	RN314544	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN314545	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	29.00
31103 - Silver State Analytical Laboratories Inc	RN314546	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN314547	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN314548	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/03/2024	05/24/2024	05/24/2024		05/24/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN314612	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	285.00
31103 - Silver State Analytical Laboratories Inc	RN314613	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	597.00
31103 - Silver State Analytical Laboratories Inc	RN314621	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	17.00
31103 - Silver State Analytical Laboratories Inc	RN314676	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/08/2024	05/24/2024	05/24/2024		05/24/2024	17.00
31103 - Silver State Analytical Laboratories Inc	RN314786	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/09/2024	05/24/2024	05/24/2024		05/24/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN314787	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/09/2024	05/24/2024	05/24/2024		05/24/2024	21.00
31103 - Silver State Analytical Laboratories Inc	RN314788	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 750089		05/09/2024	05/24/2024	05/24/2024		05/24/2024	29.00
				Account **520.120 - Lab Testing** Totals			Invoice Transactions	317		$25,286.33

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **521.100 - Professional Services**										
31103 - Silver State Analytical Laboratories Inc	RN305745	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305746	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305747	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305748	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305749	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305750	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305751	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	900.00
31103 - Silver State Analytical Laboratories Inc	RN305752	DOUGLAS COUNTY WATER UTILITIES	Paid by Check # 744835		09/28/2023	11/09/2023	10/31/2023		11/09/2023	900.00
			Account **521.100 - Professional Services** Totals					Invoice Transactions	8	$7,200.00
			Department **849 - Douglas County Water Utility** Totals					Invoice Transactions	325	$32,486.33
			Fund **328 - Douglas County Water Utility** Totals					Invoice Transactions	1249	$0.00
			Grand Totals					Invoice Transactions	1289	$0.00

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☐ YES ☒ NO ORIGINAL PO#: _____

ORIGINAL AMOUNT:_____CHANGE ORDER %:_____NEW AMOUNT: _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: Thatcher Company of Nevada Inc VENDOR NUMBER: 36047

REMIT ADDRESS: STREET LB1106 PO Box 35146 CITY Seattle ST WA ZIP 98124

QUANTITY: 1 DOLLAR AMOUNT: 124,000.00 PROJECT #: _____

G/L ACCOUNT(S): 325-865-531-006 AMOUNT: 96,000.00

G/L ACCOUNT(S): 328-849-531-006 AMOUNT: 28,000.00

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

FY 24-25 - estimate for purchase of chemicals. National purchasing contract - Ommi Partners 212528

CONTRACT ATTACHED: ○ YES ◉ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☐ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☑ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE:_____ PO NUMBER:_____

Revised 8/02/2022

From: Robillard, Richard
To: Hubbard, Nicole R
Cc: Johnson, Adrian K
Subject: Thatcher PO 2025
Date: Thursday, May 30, 2024 11:25:03 AM

Nicole,

For the Blanket PO for wastewater for Thatcher FY25 lets make the blanket purchase order $96,000. We are see a burn rate of approximately $4,000/ 2 weeks for the plant. Flows are up currently to 450K/ day which increases the demand of sodium hypochlorite.

Thanks,

Rick Robillard, PE
Deputy Director
Douglas County Public Works
1120 Airport Road #F-2
Minden, NV 89423
O – (775) 782-6274
C – (775) 781-6860
***Due to IT security, if you are having issues sending me an email please call me**

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Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113260	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/06/2023	09/29/2023	09/29/2023		09/29/2023	(2,561.63)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113840	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/18/2023	09/29/2023	09/29/2023		09/29/2023	(1,927.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113839	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/20/2023	09/29/2023	09/29/2023		09/29/2023	(3,108.89)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902796	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/26/2023	09/29/2023	09/29/2023		09/29/2023	230.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114109	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	(1,579.25)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114116	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	(3,209.77)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114156	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	(1,007.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114115	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	(1,107.25)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114155	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	1,107.25
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114523	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	09/29/2023		09/29/2023	(3,041.76)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114524	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	09/29/2023		09/29/2023	(1,007.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902911	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	09/29/2023		09/29/2023	320.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114658	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/22/2023	09/29/2023	09/29/2023		09/29/2023	(4,157.86)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902933	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/23/2023	09/29/2023	09/29/2023		09/29/2023	120.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114816	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	09/29/2023		09/29/2023	(3,309.90)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114817	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	09/29/2023		09/29/2023	(1,013.63)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902964	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	09/29/2023		09/29/2023	100.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902997	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	12/22/2023		12/22/2023	240.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115087	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	12/22/2023		12/22/2023	(3,146.94)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115085	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	12/22/2023		12/22/2023	(1,927.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903017	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/20/2023	12/22/2023	12/22/2023		12/22/2023	120.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115479	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	12/22/2023		12/22/2023	(1,378.33)

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Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115480	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	12/22/2023		12/22/2023	(1,850.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903047	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	12/22/2023		12/22/2023	310.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115772	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		10/11/2023	01/12/2024	01/12/2024		01/12/2024	(930.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115763	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		10/11/2023	01/12/2024	01/12/2024		01/12/2024	(2,770.26)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903098	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/12/2023	12/22/2023	12/22/2023		12/22/2023	230.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116042	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/24/2023	12/22/2023	12/22/2023		12/22/2023	(931.38)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116043	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/26/2023	12/22/2023	12/22/2023		12/22/2023	(3,047.12)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903144	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/26/2023	12/22/2023	12/22/2023		12/22/2023	200.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116363	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/08/2023	12/22/2023	12/22/2023		12/22/2023	(1,851.38)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116364	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/08/2023	12/22/2023	12/22/2023		12/22/2023	(2,978.68)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903201	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/10/2023	12/22/2023	12/22/2023		12/22/2023	160.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116605	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/22/2023	12/22/2023	12/22/2023		12/22/2023	(354.92)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400117144	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		12/06/2023	02/23/2024	02/23/2024		02/23/2024	(2,944.75)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400117067	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		12/21/2023	02/23/2024	02/23/2024		02/23/2024	(2,960.25)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116663	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		12/27/2023	01/12/2024	01/12/2024		01/12/2024	(1,840.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100022	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/03/2024	02/23/2024	02/23/2024		02/23/2024	(1,030.70)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100073	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/03/2024	02/23/2024	02/23/2024		02/23/2024	(2,940.43)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100226	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 116012		01/17/2024	03/15/2024	03/15/2024		03/15/2024	(3,132.72)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100434	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		01/30/2024	04/26/2024	04/26/2024		04/26/2024	(1,109.38)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100433	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/01/2024	04/26/2024	04/26/2024		04/26/2024	(3,060.65)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900079	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/01/2024	04/26/2024	04/26/2024		04/26/2024	160.00
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100870	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/27/2024	04/26/2024	04/26/2024		04/26/2024	(1,104.75)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900140	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/29/2024	04/26/2024	04/26/2024		04/26/2024	150.00
					Account **101.000 - Cash** Totals			Invoice Transactions	45	($64,876.33)
Account **202.000 - Accounts Payable**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113260	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/06/2023	09/29/2023	08/31/2023		09/29/2023	(2,561.63)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113260	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/06/2023	09/29/2023	09/29/2023		09/29/2023	2,561.63
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113840	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/18/2023	09/29/2023	08/31/2023		09/29/2023	(1,927.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113840	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/18/2023	09/29/2023	09/29/2023		09/29/2023	1,927.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113839	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/20/2023	09/29/2023	08/31/2023		09/29/2023	(3,108.89)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113839	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/20/2023	09/29/2023	09/29/2023		09/29/2023	3,108.89
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902796	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/26/2023	09/29/2023	09/29/2023		09/29/2023	(230.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902796	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/26/2023	09/29/2023	08/31/2023		09/29/2023	230.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114109	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	(1,579.25)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114109	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	1,579.25
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114116	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	(3,209.77)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114116	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	3,209.77
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114156	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	(1,007.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114156	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	1,007.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114115	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	(1,107.25)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114115	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	1,107.25
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114155	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	(1,107.25)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114155	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	1,107.25
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114523	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	08/31/2023		09/29/2023	(3,041.76)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114523	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	09/29/2023		09/29/2023	3,041.76

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Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114524	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	08/31/2023		09/29/2023	(1,007.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114524	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	09/29/2023		09/29/2023	1,007.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902911	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	09/29/2023		09/29/2023	(320.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902911	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	08/31/2023		09/29/2023	320.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114658	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/22/2023	09/29/2023	08/31/2023		09/29/2023	(4,157.86)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114658	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/22/2023	09/29/2023	09/29/2023		09/29/2023	4,157.86
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902933	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/23/2023	09/29/2023	09/29/2023		09/29/2023	(120.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902933	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/23/2023	09/29/2023	08/31/2023		09/29/2023	120.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114816	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	08/31/2023		09/29/2023	(3,309.90)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114816	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	09/29/2023		09/29/2023	3,309.90
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114817	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	08/31/2023		09/29/2023	(1,013.63)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114817	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	09/29/2023		09/29/2023	1,013.63
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902964	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	09/29/2023		09/29/2023	(100.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902964	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	08/31/2023		09/29/2023	100.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902997	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	12/22/2023		12/22/2023	(240.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902997	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	10/31/2023		12/22/2023	240.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115087	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	10/31/2023		12/22/2023	(3,146.94)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115087	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	12/22/2023		12/22/2023	3,146.94
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115085	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	10/31/2023		12/22/2023	(1,927.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115085	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	12/22/2023		12/22/2023	1,927.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903017	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/20/2023	12/22/2023	12/22/2023		12/22/2023	(120.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903017	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/20/2023	12/22/2023	10/31/2023		12/22/2023	120.00

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Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115479	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	10/31/2023		12/22/2023	(1,378.33)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115479	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	12/22/2023		12/22/2023	1,378.33
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115480	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	10/31/2023		12/22/2023	(1,850.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115480	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	12/22/2023		12/22/2023	1,850.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903047	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	12/22/2023		12/22/2023	(310.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903047	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	10/31/2023		12/22/2023	310.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115772	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		10/11/2023	01/12/2024	12/31/2023		01/12/2024	(930.50)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115772	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		10/11/2023	01/12/2024	01/12/2024		01/12/2024	930.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115763	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		10/11/2023	01/12/2024	12/31/2023		01/12/2024	(2,770.26)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115763	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		10/11/2023	01/12/2024	01/12/2024		01/12/2024	2,770.26
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903098	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/12/2023	12/22/2023	12/22/2023		12/22/2023	(230.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903098	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/12/2023	12/22/2023	10/31/2023		12/22/2023	230.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116042	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/24/2023	12/22/2023	10/31/2023		12/22/2023	(931.38)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116042	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/24/2023	12/22/2023	12/22/2023		12/22/2023	931.38
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116043	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/26/2023	12/22/2023	10/31/2023		12/22/2023	(3,047.12)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116043	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/26/2023	12/22/2023	12/22/2023		12/22/2023	3,047.12
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903144	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/26/2023	12/22/2023	12/22/2023		12/22/2023	(200.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903144	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/26/2023	12/22/2023	10/31/2023		12/22/2023	200.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116363	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/08/2023	12/22/2023	11/30/2023		12/22/2023	(1,851.38)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116363	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/08/2023	12/22/2023	12/22/2023		12/22/2023	1,851.38
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116364	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/08/2023	12/22/2023	11/30/2023		12/22/2023	(2,978.68)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116364	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/08/2023	12/22/2023	12/22/2023		12/22/2023	2,978.68

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903201	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/10/2023	12/22/2023	12/22/2023		12/22/2023	(160.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903201	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/10/2023	12/22/2023	11/30/2023		12/22/2023	160.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116605	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/22/2023	12/22/2023	11/30/2023		12/22/2023	(354.92)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116605	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/22/2023	12/22/2023	12/22/2023		12/22/2023	354.92
36047 - Thatcher Company of Nevada Inc (ACH)	2023400117144	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		12/06/2023	02/23/2024	01/31/2024		02/23/2024	(2,944.75)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400117144	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		12/06/2023	02/23/2024	02/23/2024		02/23/2024	2,944.75
36047 - Thatcher Company of Nevada Inc (ACH)	2023400117067	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		12/21/2023	02/23/2024	01/31/2024		02/23/2024	(2,960.25)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400117067	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		12/21/2023	02/23/2024	02/23/2024		02/23/2024	2,960.25
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116663	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		12/27/2023	01/12/2024	12/31/2023		01/12/2024	(1,840.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116663	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		12/27/2023	01/12/2024	01/12/2024		01/12/2024	1,840.00
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100022	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/03/2024	02/23/2024	01/31/2024		02/23/2024	(1,030.70)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100022	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/03/2024	02/23/2024	02/23/2024		02/23/2024	1,030.70
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100073	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/03/2024	02/23/2024	01/31/2024		02/23/2024	(2,940.43)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100073	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/03/2024	02/23/2024	02/23/2024		02/23/2024	2,940.43
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100226	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 116012		01/17/2024	03/15/2024	02/29/2024		03/15/2024	(3,132.72)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100226	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 116012		01/17/2024	03/15/2024	03/15/2024		03/15/2024	3,132.72
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100434	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		01/30/2024	04/26/2024	03/31/2024		04/26/2024	(1,109.38)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100434	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		01/30/2024	04/26/2024	04/26/2024		04/26/2024	1,109.38
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100433	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/01/2024	04/26/2024	03/31/2024		04/26/2024	(3,060.65)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100433	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/01/2024	04/26/2024	04/26/2024		04/26/2024	3,060.65
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900079	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/01/2024	04/26/2024	04/26/2024		04/26/2024	(160.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900079	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/01/2024	04/26/2024	03/31/2024		04/26/2024	160.00

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Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100870	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/27/2024	04/26/2024	03/31/2024		04/26/2024	(1,104.75)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100870	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/27/2024	04/26/2024	04/26/2024		04/26/2024	1,104.75
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900140	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/29/2024	04/26/2024	04/26/2024		04/26/2024	(150.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900140	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/29/2024	04/26/2024	03/31/2024		04/26/2024	150.00
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	90	$0.00
Department **865 - North Valley Sewer Syst.**										
Account **531.006 - Chemicals**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113260	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/06/2023	09/29/2023	08/31/2023		09/29/2023	2,561.63
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113840	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/18/2023	09/29/2023	08/31/2023		09/29/2023	1,927.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113839	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/20/2023	09/29/2023	08/31/2023		09/29/2023	3,108.89
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902796	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/26/2023	09/29/2023	08/31/2023		09/29/2023	(230.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114109	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	1,579.25
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114116	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	3,209.77
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114156	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	1,007.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114115	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	1,107.25
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114155	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	(1,107.25)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114523	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	08/31/2023		09/29/2023	3,041.76
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114524	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	08/31/2023		09/29/2023	1,007.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902911	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/16/2023	09/29/2023	08/31/2023		09/29/2023	(320.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114658	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/22/2023	09/29/2023	08/31/2023		09/29/2023	4,157.86
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902933	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/23/2023	09/29/2023	08/31/2023		09/29/2023	(120.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114816	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	08/31/2023		09/29/2023	3,309.90
36047 - Thatcher Company of Nevada Inc (ACH)	2023400114817	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	08/31/2023		09/29/2023	1,013.63

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Fund **325 - Sewer Utility**										
Department **865 - North Valley Sewer Syst.**										
Account **531.006 - Chemicals**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902964	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/30/2023	09/29/2023	08/31/2023		09/29/2023	(100.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902997	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	10/31/2023		12/22/2023	(240.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115087	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	10/31/2023		12/22/2023	3,146.94
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115085	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/13/2023	12/22/2023	10/31/2023		12/22/2023	1,927.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903017	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/20/2023	12/22/2023	10/31/2023		12/22/2023	(120.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115479	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	10/31/2023		12/22/2023	1,378.33
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115480	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	10/31/2023		12/22/2023	1,850.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903047	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/27/2023	12/22/2023	10/31/2023		12/22/2023	(310.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115772	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		10/11/2023	01/12/2024	12/31/2023		01/12/2024	930.50
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115763	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		10/11/2023	01/12/2024	12/31/2023		01/12/2024	2,770.26
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903098	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/12/2023	12/22/2023	10/31/2023		12/22/2023	(230.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116042	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/24/2023	12/22/2023	10/31/2023		12/22/2023	931.38
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116043	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/26/2023	12/22/2023	10/31/2023		12/22/2023	3,047.12
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903144	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		10/26/2023	12/22/2023	10/31/2023		12/22/2023	(200.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116363	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/08/2023	12/22/2023	11/30/2023		12/22/2023	1,851.38
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116364	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/08/2023	12/22/2023	11/30/2023		12/22/2023	2,978.68
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903201	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/10/2023	12/22/2023	11/30/2023		12/22/2023	(160.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116605	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/22/2023	12/22/2023	11/30/2023		12/22/2023	354.92
36047 - Thatcher Company of Nevada Inc (ACH)	2023400117144	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		12/06/2023	02/23/2024	01/31/2024		02/23/2024	2,944.75
36047 - Thatcher Company of Nevada Inc (ACH)	2023400117067	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		12/21/2023	02/23/2024	01/31/2024		02/23/2024	2,960.25
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116663	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 113073		12/27/2023	01/12/2024	12/31/2023		01/12/2024	1,840.00
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100022	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/03/2024	02/23/2024	01/31/2024		02/23/2024	1,030.70

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Fund **325 - Sewer Utility**										
Department **865 - North Valley Sewer Syst.**										
Account **531.006 - Chemicals**										
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100073	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/03/2024	02/23/2024	01/31/2024		02/23/2024	2,940.43
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100226	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 116012		01/17/2024	03/15/2024	02/29/2024		03/15/2024	3,132.72
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100434	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		01/30/2024	04/26/2024	03/31/2024		04/26/2024	1,109.38
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100433	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/01/2024	04/26/2024	03/31/2024		04/26/2024	3,060.65
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900079	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/01/2024	04/26/2024	03/31/2024		04/26/2024	(160.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100870	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/27/2024	04/26/2024	03/31/2024		04/26/2024	1,104.75
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900140	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		02/29/2024	04/26/2024	03/31/2024		04/26/2024	(150.00)
				Account **531.006 - Chemicals** Totals			Invoice Transactions	45		$64,876.33
				Department **865 - North Valley Sewer Syst.** Totals			Invoice Transactions	45		$64,876.33
				Fund **325 - Sewer Utility** Totals			Invoice Transactions	180		$0.00
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902734	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/10/2023	09/29/2023	09/29/2023		09/29/2023	280.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113573	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/11/2023	09/29/2023	09/29/2023		09/29/2023	(1,210.37)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902770	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/17/2023	09/29/2023	09/29/2023		09/29/2023	320.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113837	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/20/2023	09/29/2023	09/29/2023		09/29/2023	(3,598.74)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902844	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	120.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902849	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	240.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115030	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		09/06/2023	09/29/2023	09/29/2023		09/29/2023	(3,607.49)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115293	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/20/2023	12/22/2023	12/22/2023		12/22/2023	(1,124.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115768	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		10/11/2023	04/26/2024	04/26/2024		04/26/2024	(1,414.75)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903097	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		10/12/2023	04/26/2024	04/26/2024		04/26/2024	120.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116513	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/16/2023	12/22/2023	12/22/2023		12/22/2023	(3,399.07)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100131	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/10/2024	02/23/2024	02/23/2024		02/23/2024	(887.35)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900018	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/11/2024	02/23/2024	02/23/2024		02/23/2024	160.00
				Account **101.000 - Cash** Totals			Invoice Transactions	13		($14,001.77)
Account **202.000 - Accounts Payable**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902734	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/10/2023	09/29/2023	09/29/2023		09/29/2023	(280.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902734	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/10/2023	09/29/2023	08/31/2023		09/29/2023	280.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113573	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/11/2023	09/29/2023	08/31/2023		09/29/2023	(1,210.37)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113573	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/11/2023	09/29/2023	09/29/2023		09/29/2023	1,210.37
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902770	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/17/2023	09/29/2023	09/29/2023		09/29/2023	(320.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902770	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/17/2023	09/29/2023	08/31/2023		09/29/2023	320.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113837	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/20/2023	09/29/2023	08/31/2023		09/29/2023	(3,598.74)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113837	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/20/2023	09/29/2023	09/29/2023		09/29/2023	3,598.74
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902844	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	(120.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902844	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	120.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902849	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	09/29/2023		09/29/2023	(240.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902849	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	240.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115030	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		09/06/2023	09/29/2023	09/29/2023		09/29/2023	.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115293	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/20/2023	12/22/2023	10/31/2023		12/22/2023	(1,124.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115293	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/20/2023	12/22/2023	12/22/2023		12/22/2023	1,124.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115768	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		10/11/2023	04/26/2024	03/31/2024		04/26/2024	(1,414.75)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115768	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		10/11/2023	04/26/2024	04/26/2024		04/26/2024	1,414.75
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903097	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		10/12/2023	04/26/2024	04/26/2024		04/26/2024	(120.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903097	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		10/12/2023	04/26/2024	03/31/2024		04/26/2024	120.00

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116513	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/16/2023	12/22/2023	11/30/2023		12/22/2023	(3,399.07)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116513	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/16/2023	12/22/2023	12/22/2023		12/22/2023	3,399.07
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100131	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/10/2024	02/23/2024	01/31/2024		02/23/2024	(887.35)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100131	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/10/2024	02/23/2024	02/23/2024		02/23/2024	887.35
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900018	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/11/2024	02/23/2024	02/23/2024		02/23/2024	(160.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900018	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/11/2024	02/23/2024	01/31/2024		02/23/2024	160.00
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	25	$0.00
Department **849 - Douglas County Water Utility**										
Account **531.006 - Chemicals**										
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902734	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/10/2023	09/29/2023	08/31/2023		09/29/2023	(280.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113573	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/11/2023	09/29/2023	08/31/2023		09/29/2023	1,210.37
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902770	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/17/2023	09/29/2023	08/31/2023		09/29/2023	(320.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400113837	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		07/20/2023	09/29/2023	08/31/2023		09/29/2023	3,598.74
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902844	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	(120.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400902849	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		08/02/2023	09/29/2023	08/31/2023		09/29/2023	(240.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115030	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 107501		09/06/2023	09/29/2023	09/29/2023		09/29/2023	3,607.49
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115293	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		09/20/2023	12/22/2023	10/31/2023		12/22/2023	1,124.00
36047 - Thatcher Company of Nevada Inc (ACH)	2023400115768	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		10/11/2023	04/26/2024	03/31/2024		04/26/2024	1,414.75
36047 - Thatcher Company of Nevada Inc (ACH)	2023400903097	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 118185		10/12/2023	04/26/2024	03/31/2024		04/26/2024	(120.00)
36047 - Thatcher Company of Nevada Inc (ACH)	2023400116513	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 111715		11/16/2023	12/22/2023	11/30/2023		12/22/2023	3,399.07
36047 - Thatcher Company of Nevada Inc (ACH)	2024400100131	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/10/2024	02/23/2024	01/31/2024		02/23/2024	887.35
36047 - Thatcher Company of Nevada Inc (ACH)	2024400900018	C1602, DOUGLAS COUNTY UTILITIES	Paid by EFT # 115230		01/11/2024	02/23/2024	01/31/2024		02/23/2024	(160.00)
				Account **531.006 - Chemicals** Totals				Invoice Transactions	13	$14,001.77
				Department **849 - Douglas County Water Utility** Totals				Invoice Transactions	13	$14,001.77

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
					Fund **328 - Douglas County Water Utility** Totals			Invoice Transactions	51	$0.00
					Grand Totals			Invoice Transactions	231	$0.00

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☐ YES ☒ NO ORIGINAL PO#: _____

ORIGINAL AMOUNT:_____CHANGE ORDER %:_____NEW AMOUNT: _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: USABluebook VENDOR NUMBER: 10643

REMIT ADDRESS: STREET PO Box 9004 CITY Gurnee ST IL ZIP 60031

QUANTITY: 1 DOLLAR AMOUNT: 61,300.00 PROJECT #: _____

G/L ACCOUNT(S): See attached sheet AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

FY 24-25 - estimated of annual purchase of supplies. Under the threshold for competitive bidding.

CONTRACT ATTACHED: ○ YES ◉ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☐ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☑ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE:_____ PO NUMBER:_____

Revised 8/02/2022

USABlueBook

Fund	Amount
325-865-531-006	$2,060.00
325-865-532-001	$7,200.00
325-865-532-015	$6,200.00
328-849-531-006	$1,040.00
328-849-532-001	$3,100.00
328-849-532-015	$41,700.00
Total	$61,300.00

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
10643 - USABluebook	INV00102820	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746852		08/11/2023	02/02/2024	02/02/2024		02/02/2024	(743.98)
10643 - USABluebook	INV00134661	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	(392.98)
10643 - USABluebook	INV00141983	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/22/2023	11/09/2023	11/09/2023		11/09/2023	(434.14)
10643 - USABluebook	INV00146057	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/27/2023	11/09/2023	11/09/2023		11/09/2023	(3,260.83)
10643 - USABluebook	INV00156274	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		10/06/2023	11/17/2023	11/17/2023		11/17/2023	(114.67)
10643 - USABluebook	INV00207885	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746283		11/29/2023	01/12/2024	01/12/2024		01/12/2024	(265.02)
10643 - USABluebook	INV00207768	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746283		11/29/2023	01/12/2024	01/12/2024		01/12/2024	(276.56)
10643 - USABluebook	INV00223353	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 747419		12/15/2023	02/23/2024	02/23/2024		02/23/2024	(401.66)
10643 - USABluebook	INV00229496	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 747419		12/22/2023	02/23/2024	02/23/2024		02/23/2024	(1,348.42)
10643 - USABluebook	INV00260278	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	03/15/2024		03/15/2024	(28.95)
10643 - USABluebook	INV00271069	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		02/08/2024	03/15/2024	03/15/2024		03/15/2024	(473.30)
10643 - USABluebook	INV00300554	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749547		03/08/2024	05/03/2024	05/03/2024		05/03/2024	(299.00)
10643 - USABluebook	INV00301954	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749368		03/11/2024	04/26/2024	04/26/2024		04/26/2024	(1,112.55)
10643 - USABluebook	INV00343360	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		04/23/2024	05/24/2024	05/24/2024		05/24/2024	(78.54)
10643 - USABluebook	INV00348884	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		04/29/2024	05/24/2024	05/24/2024		05/24/2024	(50.00)
					Account **101.000 - Cash** Totals			Invoice Transactions	15	($9,280.60)
Account **202.000 - Accounts Payable**										
10643 - USABluebook	INV00102820	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746852		08/11/2023	02/02/2024	12/31/2023		02/02/2024	(743.98)
10643 - USABluebook	INV00102820	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746852		08/11/2023	02/02/2024	02/02/2024		02/02/2024	743.98
10643 - USABluebook	INV00134661	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	(392.98)
10643 - USABluebook	INV00134661	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	392.98
10643 - USABluebook	INV00141983	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/22/2023	11/09/2023	10/31/2023		11/09/2023	(434.14)
10643 - USABluebook	INV00141983	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/22/2023	11/09/2023	11/09/2023		11/09/2023	434.14

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
10643 - USABluebook	INV00146057	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/27/2023	11/09/2023	10/31/2023		11/09/2023	(3,260.83)
10643 - USABluebook	INV00146057	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/27/2023	11/09/2023	11/09/2023		11/09/2023	3,260.83
10643 - USABluebook	INV00156274	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		10/06/2023	11/17/2023	10/31/2023		11/17/2023	(114.67)
10643 - USABluebook	INV00156274	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		10/06/2023	11/17/2023	11/17/2023		11/17/2023	114.67
10643 - USABluebook	INV00207885	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746283		11/29/2023	01/12/2024	12/31/2023		01/12/2024	(265.02)
10643 - USABluebook	INV00207885	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746283		11/29/2023	01/12/2024	01/12/2024		01/12/2024	265.02
10643 - USABluebook	INV00207768	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746283		11/29/2023	01/12/2024	12/31/2023		01/12/2024	(276.56)
10643 - USABluebook	INV00207768	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746283		11/29/2023	01/12/2024	01/12/2024		01/12/2024	276.56
10643 - USABluebook	INV00223353	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 747419		12/15/2023	02/23/2024	01/31/2024		02/23/2024	(401.66)
10643 - USABluebook	INV00223353	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 747419		12/15/2023	02/23/2024	02/23/2024		02/23/2024	401.66
10643 - USABluebook	INV00229496	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 747419		12/22/2023	02/23/2024	01/31/2024		02/23/2024	(1,348.42)
10643 - USABluebook	INV00229496	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 747419		12/22/2023	02/23/2024	02/23/2024		02/23/2024	1,348.42
10643 - USABluebook	INV00260278	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	02/29/2024		03/15/2024	(28.95)
10643 - USABluebook	INV00260278	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	03/15/2024		03/15/2024	28.95
10643 - USABluebook	INV00271069	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		02/08/2024	03/15/2024	02/29/2024		03/15/2024	(473.30)
10643 - USABluebook	INV00271069	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		02/08/2024	03/15/2024	03/15/2024		03/15/2024	473.30
10643 - USABluebook	INV00300554	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749547		03/08/2024	05/03/2024	03/31/2024		05/03/2024	(299.00)
10643 - USABluebook	INV00300554	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749547		03/08/2024	05/03/2024	05/03/2024		05/03/2024	299.00
10643 - USABluebook	INV00301954	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749368		03/11/2024	04/26/2024	03/31/2024		04/26/2024	(1,112.55)
10643 - USABluebook	INV00301954	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749368		03/11/2024	04/26/2024	04/26/2024		04/26/2024	1,112.55
10643 - USABluebook	INV00343360	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		04/23/2024	05/24/2024	04/30/2024		05/24/2024	(78.54)
10643 - USABluebook	INV00343360	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		04/23/2024	05/24/2024	05/24/2024		05/24/2024	78.54

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
10643 - USABluebook	INV00348884	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		04/29/2024	05/24/2024	04/30/2024		05/24/2024	(50.00)
10643 - USABluebook	INV00348884	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		04/29/2024	05/24/2024	05/24/2024		05/24/2024	50.00
				Account **202.000 - Accounts Payable** Totals			Invoice Transactions		30	$0.00
Department **865 - North Valley Sewer Syst.**										
Account **531.006 - Chemicals**										
10643 - USABluebook	INV00102820	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746852		08/11/2023	02/02/2024	12/31/2023		02/02/2024	216.93
10643 - USABluebook	INV00134661	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	392.98
10643 - USABluebook	INV00207885	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746283		11/29/2023	01/12/2024	12/31/2023		01/12/2024	265.02
10643 - USABluebook	INV00271069	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		02/08/2024	03/15/2024	02/29/2024		03/15/2024	473.30
				Account **531.006 - Chemicals** Totals			Invoice Transactions		4	$1,348.23
Account **532.001 - Op.Supplies**										
10643 - USABluebook	INV00102820	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746852		08/11/2023	02/02/2024	12/31/2023		02/02/2024	527.05
10643 - USABluebook	INV00141983	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/22/2023	11/09/2023	10/31/2023		11/09/2023	434.14
10643 - USABluebook	INV00156274	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		10/06/2023	11/17/2023	10/31/2023		11/17/2023	114.67
10643 - USABluebook	INV00223353	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 747419		12/15/2023	02/23/2024	01/31/2024		02/23/2024	401.66
10643 - USABluebook	INV00229496	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 747419		12/22/2023	02/23/2024	01/31/2024		02/23/2024	1,348.42
10643 - USABluebook	INV00260278	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	02/29/2024		03/15/2024	28.95
10643 - USABluebook	INV00300554	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749547		03/08/2024	05/03/2024	03/31/2024		05/03/2024	299.00
10643 - USABluebook	INV00301954	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749368		03/11/2024	04/26/2024	03/31/2024		04/26/2024	1,112.55
10643 - USABluebook	INV00343360	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		04/23/2024	05/24/2024	04/30/2024		05/24/2024	78.54
10643 - USABluebook	INV00348884	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		04/29/2024	05/24/2024	04/30/2024		05/24/2024	50.00
				Account **532.001 - Op.Supplies** Totals			Invoice Transactions		10	$4,394.98
Account **532.015 - Maint & Repair**										
10643 - USABluebook	INV00146057	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/27/2023	11/09/2023	10/31/2023		11/09/2023	3,260.83

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **325 - Sewer Utility**										
Department **865 - North Valley Sewer Syst.**										
Account **532.015 - Maint & Repair**										
10643 - USABluebook	INV00207768	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 746283		11/29/2023	01/12/2024	12/31/2023		01/12/2024	276.56
				Account **532.015 - Maint & Repair** Totals			Invoice Transactions	2		$3,537.39
				Department **865 - North Valley Sewer Syst.** Totals			Invoice Transactions	16		$9,280.60
				Fund **325 - Sewer Utility** Totals			Invoice Transactions	61		$0.00
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
10643 - USABluebook	INV00089304	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		07/28/2023	09/29/2023	09/29/2023		09/29/2023	(1,957.80)
10643 - USABluebook	INV00089845	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		07/31/2023	09/29/2023	09/29/2023		09/29/2023	(4,604.81)
10643 - USABluebook	INV00098763	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/09/2023	09/29/2023	09/29/2023		09/29/2023	(9.56)
10643 - USABluebook	INV00100442	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/10/2023	09/29/2023	09/29/2023		09/29/2023	(944.85)
10643 - USABluebook	INV00101621	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/11/2023	09/29/2023	09/29/2023		09/29/2023	(2,159.95)
10643 - USABluebook	INV00103065	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/14/2023	09/29/2023	09/29/2023		09/29/2023	(314.95)
10643 - USABluebook	INV00134631	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	(1,179.19)
10643 - USABluebook	INV00134603	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	(167.90)
10643 - USABluebook	INV00134678	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	(2,207.75)
10643 - USABluebook	INV00134653	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	(263.38)
10643 - USABluebook	INV00136960	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/18/2023	11/09/2023	11/09/2023		11/09/2023	(1,828.17)
10643 - USABluebook	INV00137474	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/19/2023	11/09/2023	11/09/2023		11/09/2023	(32.40)
10643 - USABluebook	INV00140002	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/21/2023	11/09/2023	11/09/2023		11/09/2023	(2,159.95)
10643 - USABluebook	INV00141378	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/21/2023	11/09/2023	11/09/2023		11/09/2023	(1,418.35)
10643 - USABluebook	INV00140237	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		09/21/2023	05/24/2024	05/24/2024		05/24/2024	(1,399.95)
10643 - USABluebook	INV00143170	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		09/25/2023	11/17/2023	11/17/2023		11/17/2023	(2,159.95)
10643 - USABluebook	INV00145767	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		09/27/2023	11/17/2023	11/17/2023		11/17/2023	(4,319.90)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
10643 - USABluebook	INV00185240	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		11/02/2023	05/24/2024	05/24/2024		05/24/2024	(134.17)
10643 - USABluebook	INV00249901	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/18/2024	03/15/2024	03/15/2024		03/15/2024	(312.67)
10643 - USABluebook	INV00260755	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	03/15/2024		03/15/2024	(283.87)
10643 - USABluebook	INV00260433	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	03/15/2024		03/15/2024	(450.88)
10643 - USABluebook	INV00275157	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749227		02/13/2024	04/19/2024	04/19/2024		04/19/2024	(1,217.71)
10643 - USABluebook	INV00313498	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749227		03/22/2024	04/19/2024	04/19/2024		04/19/2024	(21.00)
10643 - USABluebook	INV00352807	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		05/01/2024	05/24/2024	05/24/2024		05/24/2024	(282.50)
					Account **101.000 - Cash** Totals			Invoice Transactions	24	($29,831.61)
Account **202.000 - Accounts Payable**										
10643 - USABluebook	INV00089304	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		07/28/2023	09/29/2023	08/31/2023		09/29/2023	(1,957.80)
10643 - USABluebook	INV00089304	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		07/28/2023	09/29/2023	09/29/2023		09/29/2023	1,957.80
10643 - USABluebook	INV00089845	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		07/31/2023	09/29/2023	08/31/2023		09/29/2023	(4,604.81)
10643 - USABluebook	INV00089845	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		07/31/2023	09/29/2023	09/29/2023		09/29/2023	4,604.81
10643 - USABluebook	INV00098763	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/09/2023	09/29/2023	08/31/2023		09/29/2023	(9.56)
10643 - USABluebook	INV00098763	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/09/2023	09/29/2023	09/29/2023		09/29/2023	9.56
10643 - USABluebook	INV00100442	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/10/2023	09/29/2023	08/31/2023		09/29/2023	(944.85)
10643 - USABluebook	INV00100442	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/10/2023	09/29/2023	09/29/2023		09/29/2023	944.85
10643 - USABluebook	INV00101621	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/11/2023	09/29/2023	08/31/2023		09/29/2023	(2,159.95)
10643 - USABluebook	INV00101621	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/11/2023	09/29/2023	09/29/2023		09/29/2023	2,159.95
10643 - USABluebook	INV00103065	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/14/2023	09/29/2023	08/31/2023		09/29/2023	(314.95)
10643 - USABluebook	INV00103065	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/14/2023	09/29/2023	09/29/2023		09/29/2023	314.95
10643 - USABluebook	INV00134631	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	(1,179.19)
10643 - USABluebook	INV00134631	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	1,179.19

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
10643 - USABluebook	INV00134603	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	(167.90)
10643 - USABluebook	INV00134603	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	167.90
10643 - USABluebook	INV00134678	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	(2,207.75)
10643 - USABluebook	INV00134678	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	2,207.75
10643 - USABluebook	INV00134653	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	(263.38)
10643 - USABluebook	INV00134653	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	11/09/2023		11/09/2023	263.38
10643 - USABluebook	INV00136960	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/18/2023	11/09/2023	10/31/2023		11/09/2023	(1,828.17)
10643 - USABluebook	INV00136960	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/18/2023	11/09/2023	11/09/2023		11/09/2023	1,828.17
10643 - USABluebook	INV00137474	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/19/2023	11/09/2023	10/31/2023		11/09/2023	(32.40)
10643 - USABluebook	INV00137474	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/19/2023	11/09/2023	11/09/2023		11/09/2023	32.40
10643 - USABluebook	INV00140002	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/21/2023	11/09/2023	10/31/2023		11/09/2023	(2,159.95)
10643 - USABluebook	INV00140002	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/21/2023	11/09/2023	11/09/2023		11/09/2023	2,159.95
10643 - USABluebook	INV00141378	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/21/2023	11/09/2023	10/31/2023		11/09/2023	(1,418.35)
10643 - USABluebook	INV00141378	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/21/2023	11/09/2023	11/09/2023		11/09/2023	1,418.35
10643 - USABluebook	INV00140237	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		09/21/2023	05/24/2024	04/30/2024		05/24/2024	(1,399.95)
10643 - USABluebook	INV00140237	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		09/21/2023	05/24/2024	05/24/2024		05/24/2024	1,399.95
10643 - USABluebook	INV00143170	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		09/25/2023	11/17/2023	10/31/2023		11/17/2023	(2,159.95)
10643 - USABluebook	INV00143170	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		09/25/2023	11/17/2023	11/17/2023		11/17/2023	2,159.95
10643 - USABluebook	INV00145767	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		09/27/2023	11/17/2023	10/31/2023		11/17/2023	(4,319.90)
10643 - USABluebook	INV00145767	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		09/27/2023	11/17/2023	11/17/2023		11/17/2023	4,319.90
10643 - USABluebook	INV00185240	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		11/02/2023	05/24/2024	04/30/2024		05/24/2024	(134.17)
10643 - USABluebook	INV00185240	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		11/02/2023	05/24/2024	05/24/2024		05/24/2024	134.17

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
10643 - USABluebook	INV00249901	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/18/2024	03/15/2024	02/29/2024		03/15/2024	(312.67)
10643 - USABluebook	INV00249901	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/18/2024	03/15/2024	03/15/2024		03/15/2024	312.67
10643 - USABluebook	INV00260755	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	02/29/2024		03/15/2024	(283.87)
10643 - USABluebook	INV00260755	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	03/15/2024		03/15/2024	283.87
10643 - USABluebook	INV00260433	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	02/29/2024		03/15/2024	(450.88)
10643 - USABluebook	INV00260433	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	03/15/2024		03/15/2024	450.88
10643 - USABluebook	INV00275157	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749227		02/13/2024	04/19/2024	03/31/2024		04/19/2024	(1,217.71)
10643 - USABluebook	INV00275157	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749227		02/13/2024	04/19/2024	04/19/2024		04/19/2024	1,217.71
10643 - USABluebook	INV00313498	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749227		03/22/2024	04/19/2024	03/31/2024		04/19/2024	(21.00)
10643 - USABluebook	INV00313498	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749227		03/22/2024	04/19/2024	04/19/2024		04/19/2024	21.00
10643 - USABluebook	INV00352807	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		05/01/2024	05/24/2024	05/24/2024		05/24/2024	.00
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	47	$0.00
Department **849 - Douglas County Water Utility**										
Account **531.006 - Chemicals**										
10643 - USABluebook	INV00137474	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/19/2023	11/09/2023	10/31/2023		11/09/2023	32.40
10643 - USABluebook	INV00185240	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		11/02/2023	05/24/2024	04/30/2024		05/24/2024	134.17
10643 - USABluebook	INV00249901	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/18/2024	03/15/2024	02/29/2024		03/15/2024	312.67
				Account **531.006 - Chemicals** Totals				Invoice Transactions	3	$479.24
Account **532.001 - Op.Supplies**										
10643 - USABluebook	INV00352807	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		05/01/2024	05/24/2024	05/24/2024		05/24/2024	282.50
				Account **532.001 - Op.Supplies** Totals				Invoice Transactions	1	$282.50
Account **532.015 - Maint & Repair**										
10643 - USABluebook	INV00089304	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		07/28/2023	09/29/2023	08/31/2023		09/29/2023	1,957.80
10643 - USABluebook	INV00089845	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		07/31/2023	09/29/2023	08/31/2023		09/29/2023	4,604.81
10643 - USABluebook	INV00098763	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/09/2023	09/29/2023	08/31/2023		09/29/2023	9.56

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
10643 - USABluebook	INV00100442	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/10/2023	09/29/2023	08/31/2023		09/29/2023	944.85
10643 - USABluebook	INV00101621	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/11/2023	09/29/2023	08/31/2023		09/29/2023	2,159.95
10643 - USABluebook	INV00103065	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 742932		08/14/2023	09/29/2023	08/31/2023		09/29/2023	314.95
10643 - USABluebook	INV00134631	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	1,179.19
10643 - USABluebook	INV00134603	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	167.90
10643 - USABluebook	INV00134678	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	2,207.75
10643 - USABluebook	INV00134653	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/15/2023	11/09/2023	10/31/2023		11/09/2023	263.38
10643 - USABluebook	INV00136960	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/18/2023	11/09/2023	10/31/2023		11/09/2023	1,828.17
10643 - USABluebook	INV00140002	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/21/2023	11/09/2023	10/31/2023		11/09/2023	2,159.95
10643 - USABluebook	INV00141378	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 744860		09/21/2023	11/09/2023	10/31/2023		11/09/2023	1,418.35
10643 - USABluebook	INV00140237	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 750113		09/21/2023	05/24/2024	04/30/2024		05/24/2024	1,399.95
10643 - USABluebook	INV00143170	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		09/25/2023	11/17/2023	10/31/2023		11/17/2023	2,159.95
10643 - USABluebook	INV00145767	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 745062		09/27/2023	11/17/2023	10/31/2023		11/17/2023	4,319.90
10643 - USABluebook	INV00260755	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	02/29/2024		03/15/2024	283.87
10643 - USABluebook	INV00260433	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 748016		01/29/2024	03/15/2024	02/29/2024		03/15/2024	450.88
10643 - USABluebook	INV00275157	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749227		02/13/2024	04/19/2024	03/31/2024		04/19/2024	1,217.71
10643 - USABluebook	INV00313498	727269, DOUGLAS COUNTY UTILITIES	Paid by Check # 749227		03/22/2024	04/19/2024	03/31/2024		04/19/2024	21.00
				Account **532.015 - Maint & Repair** Totals			Invoice Transactions	20		$29,069.87
				Department **849 - Douglas County Water Utility** Totals			Invoice Transactions	24		$29,831.61
				Fund **328 - Douglas County Water Utility** Totals			Invoice Transactions	95		$0.00
				Grand Totals			Invoice Transactions	156		$0.00

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☐ YES ☒ NO ORIGINAL PO#: _____

ORIGINAL AMOUNT:_____CHANGE ORDER %:_____NEW AMOUNT: _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: Western Nevada Supply VENDOR NUMBER: 3457

REMIT ADDRESS: STREET 950 S Rock Blvd CITY Sparks ST NV ZIP 89431

QUANTITY: 1 DOLLAR AMOUNT: 118,000.00 PROJECT #: _____

G/L ACCOUNT(S): 328-849-532-118 AMOUNT: 60,000.00

G/L ACCOUNT(S): 328-849-532-007 AMOUNT: 58,000.00

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

FY 24-25 Estimated purchase of meters for replacements and new meter sets.

CONTRACT ATTACHED: ○ YES ◉ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☑ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☐ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE:_____ PO NUMBER:_____

Revised 8/02/2022

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	19832351	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/06/2023	10/06/2023	10/06/2023		10/06/2023	(823.01)
3457 - Western Nevada Supply Co	19820954	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/13/2023	10/06/2023	10/06/2023		10/06/2023	(4,427.82)
3457 - Western Nevada Supply Co	19832351-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/18/2023	10/06/2023	10/06/2023		10/06/2023	(308.87)
3457 - Western Nevada Supply Co	49859084	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/21/2023	10/06/2023	10/06/2023		10/06/2023	(61.15)
3457 - Western Nevada Supply Co	49863688	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/25/2023	10/06/2023	10/06/2023		10/06/2023	(5.24)
3457 - Western Nevada Supply Co	19866621	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/28/2023	10/06/2023	10/06/2023		10/06/2023	(1,324.14)
3457 - Western Nevada Supply Co	19820953	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	10/06/2023		10/06/2023	(176.96)
3457 - Western Nevada Supply Co	19866623	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	10/06/2023		10/06/2023	(86.10)
3457 - Western Nevada Supply Co	19872821	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/01/2023	10/06/2023	10/06/2023		10/06/2023	(482.36)
3457 - Western Nevada Supply Co	19866621-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(544.30)
3457 - Western Nevada Supply Co	49874770	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(90.76)
3457 - Western Nevada Supply Co	49876322	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(833.88)
3457 - Western Nevada Supply Co	49876539	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(142.36)
3457 - Western Nevada Supply Co	49876551	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(298.58)
3457 - Western Nevada Supply Co	19879630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	10/06/2023		10/06/2023	(433.86)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	10/06/2023		10/06/2023	(240.07)
3457 - Western Nevada Supply Co	19880412	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	(5,666.64)
3457 - Western Nevada Supply Co	49882484	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	(62.86)
3457 - Western Nevada Supply Co	49883314	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	(49.25)
3457 - Western Nevada Supply Co	19870542	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	(2,376.32)
3457 - Western Nevada Supply Co	49885471	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	10/06/2023		10/06/2023	(18.30)
3457 - Western Nevada Supply Co	CM49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	10/06/2023		10/06/2023	13.00
3457 - Western Nevada Supply Co	19872203	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	10/06/2023		10/06/2023	(9,302.46)
3457 - Western Nevada Supply Co	49891943	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	10/06/2023		10/06/2023	(113.07)
3457 - Western Nevada Supply Co	19866630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(3,786.58)
3457 - Western Nevada Supply Co	19866653	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(6,307.86)
3457 - Western Nevada Supply Co	19866657	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(7,921.13)
3457 - Western Nevada Supply Co	19866661	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(2,589.28)
3457 - Western Nevada Supply Co	19866664	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(346.27)
3457 - Western Nevada Supply Co	19870542-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	10/06/2023		10/06/2023	(2,010.52)

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3457 - Western Nevada Supply Co	49883967	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	10/06/2023		10/06/2023	(522.83)
3457 - Western Nevada Supply Co	19907059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/23/2023	10/06/2023	10/06/2023		10/06/2023	(96.00)
3457 - Western Nevada Supply Co	19905823	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/24/2023	10/06/2023	10/06/2023		10/06/2023	(14,276.00)
3457 - Western Nevada Supply Co	49919055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/30/2023	10/06/2023	10/06/2023		10/06/2023	(147.70)
3457 - Western Nevada Supply Co	49925040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/06/2023	05/03/2024	05/03/2024		05/03/2024	(147.70)
3457 - Western Nevada Supply Co	49931159	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/08/2023	05/03/2024	05/03/2024		05/03/2024	(20.28)
3457 - Western Nevada Supply Co	49925155	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	11/17/2023		11/17/2023	(142.04)
3457 - Western Nevada Supply Co	19915643	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	11/17/2023		11/17/2023	(264.58)
3457 - Western Nevada Supply Co	19870542-2	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		09/11/2023	03/15/2024	03/15/2024		03/15/2024	(61.20)
3457 - Western Nevada Supply Co	49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	11/17/2023		11/17/2023	(204.60)
3457 - Western Nevada Supply Co	19935327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/13/2023	11/17/2023	11/17/2023		11/17/2023	(146.60)
3457 - Western Nevada Supply Co	19938347	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/14/2023	05/03/2024	05/03/2024		05/03/2024	(293.20)
3457 - Western Nevada Supply Co	19940210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/15/2023	05/03/2024	05/03/2024		05/03/2024	(69.95)
3457 - Western Nevada Supply Co	49946196	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	11/17/2023		11/17/2023	(27.90)
3457 - Western Nevada Supply Co	49947752	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	11/17/2023		11/17/2023	(61.48)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	49947868	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		09/20/2023	04/19/2024	04/19/2024		04/19/2024	(12.75)
3457 - Western Nevada Supply Co	19935738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/28/2023	11/17/2023	11/17/2023		11/17/2023	(2,100.00)
3457 - Western Nevada Supply Co	19954344	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/29/2023	11/17/2023	11/17/2023		11/17/2023	(2,503.91)
3457 - Western Nevada Supply Co	49965591	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/04/2023	02/16/2024	02/16/2024		02/16/2024	(10.71)
3457 - Western Nevada Supply Co	49967358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		10/04/2023	04/19/2024	04/19/2024		04/19/2024	(19.09)
3457 - Western Nevada Supply Co	49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/05/2023	02/16/2024	02/16/2024		02/16/2024	(21.44)
3457 - Western Nevada Supply Co	19968701	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/05/2023	03/08/2024	03/08/2024		03/08/2024	(9,842.00)
3457 - Western Nevada Supply Co	19954343	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	02/16/2024		02/16/2024	(127.16)
3457 - Western Nevada Supply Co	19970503	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	02/16/2024		02/16/2024	(4,293.24)
3457 - Western Nevada Supply Co	19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	02/16/2024		02/16/2024	(700.00)
3457 - Western Nevada Supply Co	CM49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	02/16/2024		02/16/2024	21.44
3457 - Western Nevada Supply Co	19972596	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		10/10/2023	11/17/2023	11/17/2023		11/17/2023	(17,573.28)
3457 - Western Nevada Supply Co	19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	02/16/2024		02/16/2024	(364.56)
3457 - Western Nevada Supply Co	19974824	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	02/16/2024		02/16/2024	(66.24)
3457 - Western Nevada Supply Co	CM19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/12/2023	02/16/2024	02/16/2024		02/16/2024	364.56

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	19954343-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	02/16/2024		02/16/2024	(123.04)
3457 - Western Nevada Supply Co	19883999	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	02/16/2024		02/16/2024	(295.60)
3457 - Western Nevada Supply Co	CM19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/18/2023	02/16/2024	02/16/2024		02/16/2024	560.00
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	03/08/2024		03/08/2024	(52,113.44)
3457 - Western Nevada Supply Co	49994358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/27/2023	02/16/2024	02/16/2024		02/16/2024	(285.88)
3457 - Western Nevada Supply Co	41012240	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/30/2023	02/16/2024	02/16/2024		02/16/2024	(113.09)
3457 - Western Nevada Supply Co	19970035	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	02/16/2024		02/16/2024	(9,310.02)
3457 - Western Nevada Supply Co	19990934	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	02/16/2024		02/16/2024	(1,266.00)
3457 - Western Nevada Supply Co	41024267	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/06/2023	02/16/2024	02/16/2024		02/16/2024	(26.00)
3457 - Western Nevada Supply Co	11028327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/09/2023	02/16/2024	02/16/2024		02/16/2024	(33.78)
3457 - Western Nevada Supply Co	19975472	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 746293		11/14/2023	01/12/2024	01/12/2024		01/12/2024	(998.32)
3457 - Western Nevada Supply Co	41032217	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/20/2023	02/16/2024	02/16/2024		02/16/2024	(129.92)
3457 - Western Nevada Supply Co	11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/22/2023	02/16/2024	02/16/2024		02/16/2024	(2,722.54)
3457 - Western Nevada Supply Co	11028608	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/04/2023	02/16/2024	02/16/2024		02/16/2024	(1,170.41)
3457 - Western Nevada Supply Co	41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/08/2023	02/16/2024	02/16/2024		02/16/2024	(107.76)

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3457 - Western Nevada Supply Co	41064922	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/08/2023	03/08/2024	03/08/2024		03/08/2024	(435.40)
3457 - Western Nevada Supply Co	11072182	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/15/2023	03/08/2024	03/08/2024		03/08/2024	(600.00)
3457 - Western Nevada Supply Co	41065795	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		12/15/2023	03/15/2024	03/15/2024		03/15/2024	(92.67)
3457 - Western Nevada Supply Co	11045907	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		12/15/2023	05/03/2024	05/03/2024		05/03/2024	(968.45)
3457 - Western Nevada Supply Co	11079543	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/26/2023	03/08/2024	03/08/2024		03/08/2024	(376.76)
3457 - Western Nevada Supply Co	11082068	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		01/02/2024	05/03/2024	05/03/2024		05/03/2024	(115.62)
3457 - Western Nevada Supply Co	19828982	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	03/08/2024		03/08/2024	(695.39)
3457 - Western Nevada Supply Co	11091764	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	03/08/2024		03/08/2024	(862.07)
3457 - Western Nevada Supply Co	11072313	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		01/05/2024	04/19/2024	04/19/2024		04/19/2024	(5,043.21)
3457 - Western Nevada Supply Co	11095533	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/08/2024	03/08/2024	03/08/2024		03/08/2024	(576.00)
3457 - Western Nevada Supply Co	CM11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	03/08/2024		03/08/2024	732.60
3457 - Western Nevada Supply Co	41096233	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	03/08/2024		03/08/2024	(322.10)
3457 - Western Nevada Supply Co	41098052	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	(108.80)
3457 - Western Nevada Supply Co	41098786	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	(157.68)
3457 - Western Nevada Supply Co	41098785	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	(20.76)

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3457 - Western Nevada Supply Co	41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	(281.12)
3457 - Western Nevada Supply Co	CM41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/11/2024	03/08/2024	03/08/2024		03/08/2024	281.12
3457 - Western Nevada Supply Co	41106040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/17/2024	03/08/2024	03/08/2024		03/08/2024	(5.31)
3457 - Western Nevada Supply Co	41116153	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	03/15/2024		03/15/2024	(25.82)
3457 - Western Nevada Supply Co	41115738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	03/15/2024		03/15/2024	(151.66)
3457 - Western Nevada Supply Co	41111566	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/26/2024	03/15/2024	03/15/2024		03/15/2024	(408.34)
3457 - Western Nevada Supply Co	11122285	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/31/2024	03/08/2024	03/08/2024		03/08/2024	(107.40)
3457 - Western Nevada Supply Co	41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/08/2024	03/15/2024	03/15/2024		03/15/2024	(175.40)
3457 - Western Nevada Supply Co	41133332	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	03/15/2024		03/15/2024	(110.65)
3457 - Western Nevada Supply Co	CM41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	03/15/2024		03/15/2024	31.09
3457 - Western Nevada Supply Co	19975472-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/13/2024	03/15/2024	03/15/2024		03/15/2024	(24,136.92)
3457 - Western Nevada Supply Co	41139082	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	03/15/2024		03/15/2024	(114.88)
3457 - Western Nevada Supply Co	41137276	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	03/15/2024		03/15/2024	(188.74)
3457 - Western Nevada Supply Co	11139169	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/15/2024	03/15/2024	03/15/2024		03/15/2024	(731.19)
3457 - Western Nevada Supply Co	41159410	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/06/2024	04/19/2024	04/19/2024		04/19/2024	(80.10)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	11119838	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/13/2024	05/03/2024	05/03/2024		05/03/2024	(593.74)
3457 - Western Nevada Supply Co	11108210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/19/2024	04/19/2024	04/19/2024		04/19/2024	(23,474.04)
3457 - Western Nevada Supply Co	11157545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/26/2024	05/03/2024	05/03/2024		05/03/2024	(1,314.20)
3457 - Western Nevada Supply Co	11181310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/01/2024	05/03/2024	05/03/2024		05/03/2024	(2,166.58)
3457 - Western Nevada Supply Co	11183199	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/02/2024	05/03/2024	05/03/2024		05/03/2024	(40,094.70)
3457 - Western Nevada Supply Co	41192920	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/02/2024	05/10/2024	05/10/2024		05/10/2024	(99.99)
3457 - Western Nevada Supply Co	41195055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/03/2024	05/10/2024	05/10/2024		05/10/2024	(309.75)
3457 - Western Nevada Supply Co	11192138	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/05/2024	05/03/2024	05/03/2024		05/03/2024	(107.40)
3457 - Western Nevada Supply Co	41198030	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/05/2024	05/10/2024	05/10/2024		05/10/2024	(11.40)
3457 - Western Nevada Supply Co	41196011	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	05/03/2024		05/03/2024	(22.72)
3457 - Western Nevada Supply Co	41196010	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	05/03/2024		05/03/2024	(127.06)
3457 - Western Nevada Supply Co	41198019	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/10/2024	05/10/2024	05/10/2024		05/10/2024	(100.15)
3457 - Western Nevada Supply Co	41205346	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/11/2024	05/10/2024	05/10/2024		05/10/2024	(138.19)
3457 - Western Nevada Supply Co	41206545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	05/10/2024		05/10/2024	(80.76)
3457 - Western Nevada Supply Co	41205899	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	05/10/2024		05/10/2024	(22.88)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	41220936	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	05/10/2024		05/10/2024	(14.91)
					Account **101.000 - Cash** Totals		Invoice Transactions	121		($277,209.34)
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19832351	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/06/2023	10/06/2023	09/30/2023		10/06/2023	(823.01)
3457 - Western Nevada Supply Co	19832351	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/06/2023	10/06/2023	10/06/2023		10/06/2023	823.01
3457 - Western Nevada Supply Co	19820954	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/13/2023	10/06/2023	09/30/2023		10/06/2023	(4,427.82)
3457 - Western Nevada Supply Co	19820954	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/13/2023	10/06/2023	10/06/2023		10/06/2023	4,427.82
3457 - Western Nevada Supply Co	19832351-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/18/2023	10/06/2023	09/30/2023		10/06/2023	(308.87)
3457 - Western Nevada Supply Co	19832351-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/18/2023	10/06/2023	10/06/2023		10/06/2023	308.87
3457 - Western Nevada Supply Co	49859084	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/21/2023	10/06/2023	09/30/2023		10/06/2023	(61.15)
3457 - Western Nevada Supply Co	49859084	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/21/2023	10/06/2023	10/06/2023		10/06/2023	61.15
3457 - Western Nevada Supply Co	49863688	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/25/2023	10/06/2023	09/30/2023		10/06/2023	(5.24)
3457 - Western Nevada Supply Co	49863688	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/25/2023	10/06/2023	10/06/2023		10/06/2023	5.24
3457 - Western Nevada Supply Co	19866621	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/28/2023	10/06/2023	09/30/2023		10/06/2023	(1,324.14)
3457 - Western Nevada Supply Co	19866621	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/28/2023	10/06/2023	10/06/2023		10/06/2023	1,324.14
3457 - Western Nevada Supply Co	19820953	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	09/30/2023		10/06/2023	(176.96)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19820953	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	10/06/2023		10/06/2023	176.96
3457 - Western Nevada Supply Co	19866623	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	09/30/2023		10/06/2023	(86.10)
3457 - Western Nevada Supply Co	19866623	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	10/06/2023		10/06/2023	86.10
3457 - Western Nevada Supply Co	19872821	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/01/2023	10/06/2023	09/30/2023		10/06/2023	(482.36)
3457 - Western Nevada Supply Co	19872821	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/01/2023	10/06/2023	10/06/2023		10/06/2023	482.36
3457 - Western Nevada Supply Co	19866621-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(544.30)
3457 - Western Nevada Supply Co	19866621-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	544.30
3457 - Western Nevada Supply Co	49874770	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(90.76)
3457 - Western Nevada Supply Co	49874770	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	90.76
3457 - Western Nevada Supply Co	49876322	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(833.88)
3457 - Western Nevada Supply Co	49876322	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	833.88
3457 - Western Nevada Supply Co	49876539	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(142.36)
3457 - Western Nevada Supply Co	49876539	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	142.36
3457 - Western Nevada Supply Co	49876551	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(298.58)
3457 - Western Nevada Supply Co	49876551	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	298.58

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19879630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	09/30/2023		10/06/2023	(433.86)
3457 - Western Nevada Supply Co	19879630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	10/06/2023		10/06/2023	433.86
3457 - Western Nevada Supply Co	49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	09/30/2023		10/06/2023	(240.07)
3457 - Western Nevada Supply Co	49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	10/06/2023		10/06/2023	240.07
3457 - Western Nevada Supply Co	19880412	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	(5,666.64)
3457 - Western Nevada Supply Co	19880412	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	5,666.64
3457 - Western Nevada Supply Co	49882484	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	(62.86)
3457 - Western Nevada Supply Co	49882484	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	62.86
3457 - Western Nevada Supply Co	49883314	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	(49.25)
3457 - Western Nevada Supply Co	49883314	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	49.25
3457 - Western Nevada Supply Co	19870542	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	(2,376.32)
3457 - Western Nevada Supply Co	19870542	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	2,376.32
3457 - Western Nevada Supply Co	49885471	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	09/30/2023		10/06/2023	(18.30)
3457 - Western Nevada Supply Co	49885471	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	10/06/2023		10/06/2023	18.30
3457 - Western Nevada Supply Co	CM49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	10/06/2023		10/06/2023	(13.00)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	CM49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	09/30/2023		10/06/2023	13.00
3457 - Western Nevada Supply Co	19872203	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	09/30/2023		10/06/2023	(9,302.46)
3457 - Western Nevada Supply Co	19872203	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	10/06/2023		10/06/2023	9,302.46
3457 - Western Nevada Supply Co	49891943	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	09/30/2023		10/06/2023	(113.07)
3457 - Western Nevada Supply Co	49891943	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	10/06/2023		10/06/2023	113.07
3457 - Western Nevada Supply Co	19866630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(3,786.58)
3457 - Western Nevada Supply Co	19866630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	3,786.58
3457 - Western Nevada Supply Co	19866653	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(6,307.86)
3457 - Western Nevada Supply Co	19866653	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	6,307.86
3457 - Western Nevada Supply Co	19866657	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(7,921.13)
3457 - Western Nevada Supply Co	19866657	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	7,921.13
3457 - Western Nevada Supply Co	19866661	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(2,589.28)
3457 - Western Nevada Supply Co	19866661	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	2,589.28
3457 - Western Nevada Supply Co	19866664	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(346.27)
3457 - Western Nevada Supply Co	19866664	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	346.27

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19870542-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	09/30/2023		10/06/2023	(2,010.52)
3457 - Western Nevada Supply Co	19870542-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	10/06/2023		10/06/2023	2,010.52
3457 - Western Nevada Supply Co	49883967	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	09/30/2023		10/06/2023	(522.83)
3457 - Western Nevada Supply Co	49883967	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	10/06/2023		10/06/2023	522.83
3457 - Western Nevada Supply Co	19907059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/23/2023	10/06/2023	09/30/2023		10/06/2023	(96.00)
3457 - Western Nevada Supply Co	19907059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/23/2023	10/06/2023	10/06/2023		10/06/2023	96.00
3457 - Western Nevada Supply Co	19905823	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/24/2023	10/06/2023	09/30/2023		10/06/2023	(14,276.00)
3457 - Western Nevada Supply Co	19905823	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/24/2023	10/06/2023	10/06/2023		10/06/2023	14,276.00
3457 - Western Nevada Supply Co	49919055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/30/2023	10/06/2023	09/30/2023		10/06/2023	(147.70)
3457 - Western Nevada Supply Co	49919055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/30/2023	10/06/2023	10/06/2023		10/06/2023	147.70
3457 - Western Nevada Supply Co	49925040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/06/2023	05/03/2024	03/31/2024		05/03/2024	(147.70)
3457 - Western Nevada Supply Co	49925040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/06/2023	05/03/2024	05/03/2024		05/03/2024	147.70
3457 - Western Nevada Supply Co	49931159	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/08/2023	05/03/2024	03/31/2024		05/03/2024	(20.28)
3457 - Western Nevada Supply Co	49931159	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/08/2023	05/03/2024	05/03/2024		05/03/2024	20.28
3457 - Western Nevada Supply Co	49925155	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	10/31/2023		11/17/2023	(142.04)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	49925155	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	11/17/2023		11/17/2023	142.04
3457 - Western Nevada Supply Co	19915643	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	10/31/2023		11/17/2023	(264.58)
3457 - Western Nevada Supply Co	19915643	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	11/17/2023		11/17/2023	264.58
3457 - Western Nevada Supply Co	19870542-2	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		09/11/2023	03/15/2024	02/29/2024		03/15/2024	(61.20)
3457 - Western Nevada Supply Co	19870542-2	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		09/11/2023	03/15/2024	03/15/2024		03/15/2024	61.20
3457 - Western Nevada Supply Co	49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	10/31/2023		11/17/2023	(204.60)
3457 - Western Nevada Supply Co	49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	11/17/2023		11/17/2023	204.60
3457 - Western Nevada Supply Co	19935327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/13/2023	11/17/2023	10/31/2023		11/17/2023	(146.60)
3457 - Western Nevada Supply Co	19935327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/13/2023	11/17/2023	11/17/2023		11/17/2023	146.60
3457 - Western Nevada Supply Co	19938347	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/14/2023	05/03/2024	03/31/2024		05/03/2024	(293.20)
3457 - Western Nevada Supply Co	19938347	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/14/2023	05/03/2024	05/03/2024		05/03/2024	293.20
3457 - Western Nevada Supply Co	19940210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/15/2023	05/03/2024	03/31/2024		05/03/2024	(69.95)
3457 - Western Nevada Supply Co	19940210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/15/2023	05/03/2024	05/03/2024		05/03/2024	69.95
3457 - Western Nevada Supply Co	49946196	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	10/31/2023		11/17/2023	(27.90)
3457 - Western Nevada Supply Co	49946196	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	11/17/2023		11/17/2023	27.90

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	49947752	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	10/31/2023		11/17/2023	(61.48)
3457 - Western Nevada Supply Co	49947752	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	11/17/2023		11/17/2023	61.48
3457 - Western Nevada Supply Co	49947868	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		09/20/2023	04/19/2024	03/31/2024		04/19/2024	(12.75)
3457 - Western Nevada Supply Co	49947868	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		09/20/2023	04/19/2024	04/19/2024		04/19/2024	12.75
3457 - Western Nevada Supply Co	19935738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/28/2023	11/17/2023	10/31/2023		11/17/2023	(2,100.00)
3457 - Western Nevada Supply Co	19935738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/28/2023	11/17/2023	11/17/2023		11/17/2023	2,100.00
3457 - Western Nevada Supply Co	19954344	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/29/2023	11/17/2023	10/31/2023		11/17/2023	(2,503.91)
3457 - Western Nevada Supply Co	19954344	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/29/2023	11/17/2023	11/17/2023		11/17/2023	2,503.91
3457 - Western Nevada Supply Co	49965591	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/04/2023	02/16/2024	01/31/2024		02/16/2024	(10.71)
3457 - Western Nevada Supply Co	49965591	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/04/2023	02/16/2024	02/16/2024		02/16/2024	10.71
3457 - Western Nevada Supply Co	49967358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		10/04/2023	04/19/2024	03/31/2024		04/19/2024	(19.09)
3457 - Western Nevada Supply Co	49967358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		10/04/2023	04/19/2024	04/19/2024		04/19/2024	19.09
3457 - Western Nevada Supply Co	49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/05/2023	02/16/2024	01/31/2024		02/16/2024	(21.44)
3457 - Western Nevada Supply Co	49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/05/2023	02/16/2024	02/16/2024		02/16/2024	21.44
3457 - Western Nevada Supply Co	19968701	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/05/2023	03/08/2024	01/31/2024		03/08/2024	(9,842.00)

Accounts Payable by G/L Distribution Report

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19968701	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/05/2023	03/08/2024	03/08/2024		03/08/2024	9,842.00
3457 - Western Nevada Supply Co	19954343	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	01/31/2024		02/16/2024	(127.16)
3457 - Western Nevada Supply Co	19954343	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	02/16/2024		02/16/2024	127.16
3457 - Western Nevada Supply Co	19970503	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	01/31/2024		02/16/2024	(4,293.24)
3457 - Western Nevada Supply Co	19970503	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	02/16/2024		02/16/2024	4,293.24
3457 - Western Nevada Supply Co	19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	01/31/2024		02/16/2024	(700.00)
3457 - Western Nevada Supply Co	19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	02/16/2024		02/16/2024	700.00
3457 - Western Nevada Supply Co	CM49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	02/16/2024		02/16/2024	(21.44)
3457 - Western Nevada Supply Co	CM49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	01/31/2024		02/16/2024	21.44
3457 - Western Nevada Supply Co	19972596	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		10/10/2023	11/17/2023	10/31/2023		11/17/2023	(17,573.28)
3457 - Western Nevada Supply Co	19972596	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		10/10/2023	11/17/2023	11/17/2023		11/17/2023	17,573.28
3457 - Western Nevada Supply Co	19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	01/31/2024		02/16/2024	(364.56)
3457 - Western Nevada Supply Co	19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	02/16/2024		02/16/2024	364.56
3457 - Western Nevada Supply Co	19974824	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	01/31/2024		02/16/2024	(66.24)
3457 - Western Nevada Supply Co	19974824	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	02/16/2024		02/16/2024	66.24

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Invoice Date Range 07/01/23 - 05/31/24

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	CM19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/12/2023	02/16/2024	02/16/2024		02/16/2024	(364.56)
3457 - Western Nevada Supply Co	CM19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/12/2023	02/16/2024	01/31/2024		02/16/2024	364.56
3457 - Western Nevada Supply Co	19954343-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	01/31/2024		02/16/2024	(123.04)
3457 - Western Nevada Supply Co	19954343-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	02/16/2024		02/16/2024	123.04
3457 - Western Nevada Supply Co	19883999	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	01/31/2024		02/16/2024	(295.60)
3457 - Western Nevada Supply Co	19883999	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	02/16/2024		02/16/2024	295.60
3457 - Western Nevada Supply Co	CM19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/18/2023	02/16/2024	02/16/2024		02/16/2024	(560.00)
3457 - Western Nevada Supply Co	CM19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/18/2023	02/16/2024	01/31/2024		02/16/2024	560.00
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	01/31/2024		03/08/2024	(52,113.44)
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	03/08/2024		03/08/2024	52,113.44
3457 - Western Nevada Supply Co	49994358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/27/2023	02/16/2024	01/31/2024		02/16/2024	(285.88)
3457 - Western Nevada Supply Co	49994358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/27/2023	02/16/2024	02/16/2024		02/16/2024	285.88
3457 - Western Nevada Supply Co	41012240	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/30/2023	02/16/2024	01/31/2024		02/16/2024	(113.09)
3457 - Western Nevada Supply Co	41012240	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/30/2023	02/16/2024	02/16/2024		02/16/2024	113.09
3457 - Western Nevada Supply Co	19970035	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	01/31/2024		02/16/2024	(9,310.02)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19970035	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	02/16/2024		02/16/2024	9,310.02
3457 - Western Nevada Supply Co	19990934	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	01/31/2024		02/16/2024	(1,266.00)
3457 - Western Nevada Supply Co	19990934	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	02/16/2024		02/16/2024	1,266.00
3457 - Western Nevada Supply Co	41024267	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/06/2023	02/16/2024	01/31/2024		02/16/2024	(26.00)
3457 - Western Nevada Supply Co	41024267	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/06/2023	02/16/2024	02/16/2024		02/16/2024	26.00
3457 - Western Nevada Supply Co	11028327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/09/2023	02/16/2024	01/31/2024		02/16/2024	(33.78)
3457 - Western Nevada Supply Co	11028327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/09/2023	02/16/2024	02/16/2024		02/16/2024	33.78
3457 - Western Nevada Supply Co	19975472	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 746293		11/14/2023	01/12/2024	12/31/2023		01/12/2024	(998.32)
3457 - Western Nevada Supply Co	19975472	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 746293		11/14/2023	01/12/2024	01/12/2024		01/12/2024	998.32
3457 - Western Nevada Supply Co	41032217	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/20/2023	02/16/2024	01/31/2024		02/16/2024	(129.92)
3457 - Western Nevada Supply Co	41032217	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/20/2023	02/16/2024	02/16/2024		02/16/2024	129.92
3457 - Western Nevada Supply Co	11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/22/2023	02/16/2024	01/31/2024		02/16/2024	(2,722.54)
3457 - Western Nevada Supply Co	11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/22/2023	02/16/2024	02/16/2024		02/16/2024	2,722.54
3457 - Western Nevada Supply Co	11028608	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/04/2023	02/16/2024	01/31/2024		02/16/2024	(1,170.41)
3457 - Western Nevada Supply Co	11028608	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/04/2023	02/16/2024	02/16/2024		02/16/2024	1,170.41

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/08/2023	02/16/2024	01/31/2024		02/16/2024	(107.76)
3457 - Western Nevada Supply Co	41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/08/2023	02/16/2024	02/16/2024		02/16/2024	107.76
3457 - Western Nevada Supply Co	41064922	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/08/2023	03/08/2024	01/31/2024		03/08/2024	(435.40)
3457 - Western Nevada Supply Co	41064922	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/08/2023	03/08/2024	03/08/2024		03/08/2024	435.40
3457 - Western Nevada Supply Co	11072182	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/15/2023	03/08/2024	01/31/2024		03/08/2024	(600.00)
3457 - Western Nevada Supply Co	11072182	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/15/2023	03/08/2024	03/08/2024		03/08/2024	600.00
3457 - Western Nevada Supply Co	41065795	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		12/15/2023	03/15/2024	02/29/2024		03/15/2024	(92.67)
3457 - Western Nevada Supply Co	41065795	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		12/15/2023	03/15/2024	03/15/2024		03/15/2024	92.67
3457 - Western Nevada Supply Co	11045907	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		12/15/2023	05/03/2024	03/31/2024		05/03/2024	(968.45)
3457 - Western Nevada Supply Co	11045907	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		12/15/2023	05/03/2024	05/03/2024		05/03/2024	968.45
3457 - Western Nevada Supply Co	11079543	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/26/2023	03/08/2024	01/31/2024		03/08/2024	(376.76)
3457 - Western Nevada Supply Co	11079543	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/26/2023	03/08/2024	03/08/2024		03/08/2024	376.76
3457 - Western Nevada Supply Co	11082068	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		01/02/2024	05/03/2024	03/31/2024		05/03/2024	(115.62)
3457 - Western Nevada Supply Co	11082068	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		01/02/2024	05/03/2024	05/03/2024		05/03/2024	115.62
3457 - Western Nevada Supply Co	19828982	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	01/31/2024		03/08/2024	(695.39)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19828982	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	03/08/2024		03/08/2024	695.39
3457 - Western Nevada Supply Co	11091764	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	01/31/2024		03/08/2024	(862.07)
3457 - Western Nevada Supply Co	11091764	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	03/08/2024		03/08/2024	862.07
3457 - Western Nevada Supply Co	11072313	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		01/05/2024	04/19/2024	03/31/2024		04/19/2024	(5,043.21)
3457 - Western Nevada Supply Co	11072313	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		01/05/2024	04/19/2024	04/19/2024		04/19/2024	5,043.21
3457 - Western Nevada Supply Co	11095533	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/08/2024	03/08/2024	01/31/2024		03/08/2024	(576.00)
3457 - Western Nevada Supply Co	11095533	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/08/2024	03/08/2024	03/08/2024		03/08/2024	576.00
3457 - Western Nevada Supply Co	CM11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	03/08/2024		03/08/2024	(732.60)
3457 - Western Nevada Supply Co	CM11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	01/31/2024		03/08/2024	732.60
3457 - Western Nevada Supply Co	41096233	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	01/31/2024		03/08/2024	(322.10)
3457 - Western Nevada Supply Co	41096233	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	03/08/2024		03/08/2024	322.10
3457 - Western Nevada Supply Co	41098052	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	(108.80)
3457 - Western Nevada Supply Co	41098052	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	108.80
3457 - Western Nevada Supply Co	41098786	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	(157.68)
3457 - Western Nevada Supply Co	41098786	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	157.68

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	41098785	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	(20.76)
3457 - Western Nevada Supply Co	41098785	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	20.76
3457 - Western Nevada Supply Co	41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	(281.12)
3457 - Western Nevada Supply Co	41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	281.12
3457 - Western Nevada Supply Co	CM41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/11/2024	03/08/2024	03/08/2024		03/08/2024	(281.12)
3457 - Western Nevada Supply Co	CM41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/11/2024	03/08/2024	01/31/2024		03/08/2024	281.12
3457 - Western Nevada Supply Co	41106040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/17/2024	03/08/2024	01/31/2024		03/08/2024	(5.31)
3457 - Western Nevada Supply Co	41106040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/17/2024	03/08/2024	03/08/2024		03/08/2024	5.31
3457 - Western Nevada Supply Co	41116153	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	02/29/2024		03/15/2024	(25.82)
3457 - Western Nevada Supply Co	41116153	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	03/15/2024		03/15/2024	25.82
3457 - Western Nevada Supply Co	41115738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	02/29/2024		03/15/2024	(151.66)
3457 - Western Nevada Supply Co	41115738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	03/15/2024		03/15/2024	151.66
3457 - Western Nevada Supply Co	41111566	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/26/2024	03/15/2024	02/29/2024		03/15/2024	(408.34)
3457 - Western Nevada Supply Co	41111566	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/26/2024	03/15/2024	03/15/2024		03/15/2024	408.34
3457 - Western Nevada Supply Co	11122285	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/31/2024	03/08/2024	01/31/2024		03/08/2024	(107.40)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	11122285	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/31/2024	03/08/2024	03/08/2024		03/08/2024	107.40
3457 - Western Nevada Supply Co	41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/08/2024	03/15/2024	02/29/2024		03/15/2024	(175.40)
3457 - Western Nevada Supply Co	41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/08/2024	03/15/2024	03/15/2024		03/15/2024	175.40
3457 - Western Nevada Supply Co	41133332	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	02/29/2024		03/15/2024	(110.65)
3457 - Western Nevada Supply Co	41133332	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	03/15/2024		03/15/2024	110.65
3457 - Western Nevada Supply Co	CM41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	03/15/2024		03/15/2024	(31.09)
3457 - Western Nevada Supply Co	CM41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	02/29/2024		03/15/2024	31.09
3457 - Western Nevada Supply Co	19975472-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/13/2024	03/15/2024	02/29/2024		03/15/2024	(24,136.92)
3457 - Western Nevada Supply Co	19975472-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/13/2024	03/15/2024	03/15/2024		03/15/2024	24,136.92
3457 - Western Nevada Supply Co	41139082	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	02/29/2024		03/15/2024	(114.88)
3457 - Western Nevada Supply Co	41139082	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	03/15/2024		03/15/2024	114.88
3457 - Western Nevada Supply Co	41137276	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	02/29/2024		03/15/2024	(188.74)
3457 - Western Nevada Supply Co	41137276	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	03/15/2024		03/15/2024	188.74
3457 - Western Nevada Supply Co	11139169	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/15/2024	03/15/2024	02/29/2024		03/15/2024	(731.19)
3457 - Western Nevada Supply Co	11139169	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/15/2024	03/15/2024	03/15/2024		03/15/2024	731.19

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	41159410	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/06/2024	04/19/2024	03/31/2024		04/19/2024	(80.10)
3457 - Western Nevada Supply Co	41159410	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/06/2024	04/19/2024	04/19/2024		04/19/2024	80.10
3457 - Western Nevada Supply Co	11119838	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/13/2024	05/03/2024	03/31/2024		05/03/2024	(593.74)
3457 - Western Nevada Supply Co	11119838	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/13/2024	05/03/2024	05/03/2024		05/03/2024	593.74
3457 - Western Nevada Supply Co	11108210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/19/2024	04/19/2024	03/31/2024		04/19/2024	(23,474.04)
3457 - Western Nevada Supply Co	11108210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/19/2024	04/19/2024	04/19/2024		04/19/2024	23,474.04
3457 - Western Nevada Supply Co	11157545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/26/2024	05/03/2024	03/31/2024		05/03/2024	(1,314.20)
3457 - Western Nevada Supply Co	11157545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/26/2024	05/03/2024	05/03/2024		05/03/2024	1,314.20
3457 - Western Nevada Supply Co	11181310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/01/2024	05/03/2024	03/31/2024		05/03/2024	(2,166.58)
3457 - Western Nevada Supply Co	11181310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/01/2024	05/03/2024	05/03/2024		05/03/2024	2,166.58
3457 - Western Nevada Supply Co	11183199	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/02/2024	05/03/2024	04/30/2024		05/03/2024	(40,094.70)
3457 - Western Nevada Supply Co	11183199	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/02/2024	05/03/2024	05/03/2024		05/03/2024	40,094.70
3457 - Western Nevada Supply Co	41192920	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/02/2024	05/10/2024	04/30/2024		05/10/2024	(99.99)
3457 - Western Nevada Supply Co	41192920	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/02/2024	05/10/2024	05/10/2024		05/10/2024	99.99
3457 - Western Nevada Supply Co	41195055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/03/2024	05/10/2024	04/30/2024		05/10/2024	(309.75)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	41195055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/03/2024	05/10/2024	05/10/2024		05/10/2024	309.75
3457 - Western Nevada Supply Co	11192138	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/05/2024	05/03/2024	03/31/2024		05/03/2024	(107.40)
3457 - Western Nevada Supply Co	11192138	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/05/2024	05/03/2024	05/03/2024		05/03/2024	107.40
3457 - Western Nevada Supply Co	41198030	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/05/2024	05/10/2024	04/30/2024		05/10/2024	(11.40)
3457 - Western Nevada Supply Co	41198030	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/05/2024	05/10/2024	05/10/2024		05/10/2024	11.40
3457 - Western Nevada Supply Co	41196011	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	03/31/2024		05/03/2024	(22.72)
3457 - Western Nevada Supply Co	41196011	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	05/03/2024		05/03/2024	22.72
3457 - Western Nevada Supply Co	41196010	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	03/31/2024		05/03/2024	(127.06)
3457 - Western Nevada Supply Co	41196010	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	05/03/2024		05/03/2024	127.06
3457 - Western Nevada Supply Co	41198019	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/10/2024	05/10/2024	04/30/2024		05/10/2024	(100.15)
3457 - Western Nevada Supply Co	41198019	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/10/2024	05/10/2024	05/10/2024		05/10/2024	100.15
3457 - Western Nevada Supply Co	41205346	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/11/2024	05/10/2024	04/30/2024		05/10/2024	(138.19)
3457 - Western Nevada Supply Co	41205346	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/11/2024	05/10/2024	05/10/2024		05/10/2024	138.19
3457 - Western Nevada Supply Co	41206545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	04/30/2024		05/10/2024	(80.76)
3457 - Western Nevada Supply Co	41206545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	05/10/2024		05/10/2024	80.76

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	41205899	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	04/30/2024		05/10/2024	(22.88)
3457 - Western Nevada Supply Co	41205899	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	05/10/2024		05/10/2024	22.88
3457 - Western Nevada Supply Co	41220936	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	04/30/2024		05/10/2024	(14.91)
3457 - Western Nevada Supply Co	41220936	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	05/10/2024		05/10/2024	14.91
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	242	$0.00
Department **849 - Douglas County Water Utility**										
Account **532.001 - Op.Supplies**										
3457 - Western Nevada Supply Co	19832351	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/06/2023	10/06/2023	09/30/2023		10/06/2023	823.01
3457 - Western Nevada Supply Co	19832351-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/18/2023	10/06/2023	09/30/2023		10/06/2023	308.87
3457 - Western Nevada Supply Co	49876322	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	833.88
3457 - Western Nevada Supply Co	19870542	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	2,376.32
3457 - Western Nevada Supply Co	19870542-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	09/30/2023		10/06/2023	2,010.52
3457 - Western Nevada Supply Co	49883967	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	09/30/2023		10/06/2023	522.83
3457 - Western Nevada Supply Co	49925155	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	10/31/2023		11/17/2023	142.04
3457 - Western Nevada Supply Co	19915643	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	10/31/2023		11/17/2023	264.58
3457 - Western Nevada Supply Co	19870542-2	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		09/11/2023	03/15/2024	02/29/2024		03/15/2024	61.20

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.001 - Op.Supplies**										
3457 - Western Nevada Supply Co	49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	10/31/2023		11/17/2023	204.60
3457 - Western Nevada Supply Co	49946196	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	10/31/2023		11/17/2023	27.90
3457 - Western Nevada Supply Co	19954344	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/29/2023	11/17/2023	10/31/2023		11/17/2023	2,503.91
3457 - Western Nevada Supply Co	19954343	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	01/31/2024		02/16/2024	127.16
3457 - Western Nevada Supply Co	19954343-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	01/31/2024		02/16/2024	123.04
3457 - Western Nevada Supply Co	19883999	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	01/31/2024		02/16/2024	295.60
3457 - Western Nevada Supply Co	49994358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/27/2023	02/16/2024	01/31/2024		02/16/2024	285.88
3457 - Western Nevada Supply Co	41012240	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/30/2023	02/16/2024	01/31/2024		02/16/2024	113.09
3457 - Western Nevada Supply Co	41032217	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/20/2023	02/16/2024	01/31/2024		02/16/2024	129.92
3457 - Western Nevada Supply Co	11028608	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/04/2023	02/16/2024	01/31/2024		02/16/2024	1,170.41
3457 - Western Nevada Supply Co	41065795	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		12/15/2023	03/15/2024	02/29/2024		03/15/2024	92.67
3457 - Western Nevada Supply Co	41111566	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/26/2024	03/15/2024	02/29/2024		03/15/2024	408.34
3457 - Western Nevada Supply Co	41196011	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	03/31/2024		05/03/2024	22.72
				Account **532.001 - Op.Supplies** Totals		Invoice Transactions 22				$12,848.49

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.007 - Water Meters**										
3457 - Western Nevada Supply Co	19820954	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/13/2023	10/06/2023	09/30/2023		10/06/2023	4,427.82
3457 - Western Nevada Supply Co	19880412	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	5,666.64
3457 - Western Nevada Supply Co	19872203	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	09/30/2023		10/06/2023	9,302.46
3457 - Western Nevada Supply Co	19905823	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/24/2023	10/06/2023	09/30/2023		10/06/2023	14,276.00
3457 - Western Nevada Supply Co	19968701	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/05/2023	03/08/2024	01/31/2024		03/08/2024	9,842.00
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	01/31/2024		03/08/2024	5,113.44
				Account **532.007 - Water Meters** Totals				Invoice Transactions 6		$48,628.36
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	49859084	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/21/2023	10/06/2023	09/30/2023		10/06/2023	61.15
3457 - Western Nevada Supply Co	49863688	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/25/2023	10/06/2023	09/30/2023		10/06/2023	5.24
3457 - Western Nevada Supply Co	19866621	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/28/2023	10/06/2023	09/30/2023		10/06/2023	1,324.14
3457 - Western Nevada Supply Co	19820953	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	09/30/2023		10/06/2023	176.96
3457 - Western Nevada Supply Co	19866623	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	09/30/2023		10/06/2023	86.10
3457 - Western Nevada Supply Co	19872821	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/01/2023	10/06/2023	09/30/2023		10/06/2023	482.36
3457 - Western Nevada Supply Co	19866621-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	544.30

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	49874770	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	90.76
3457 - Western Nevada Supply Co	49876539	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	142.36
3457 - Western Nevada Supply Co	49876551	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	298.58
3457 - Western Nevada Supply Co	19879630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	09/30/2023		10/06/2023	433.86
3457 - Western Nevada Supply Co	49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	09/30/2023		10/06/2023	240.07
3457 - Western Nevada Supply Co	49882484	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	62.86
3457 - Western Nevada Supply Co	49883314	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	49.25
3457 - Western Nevada Supply Co	49885471	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	09/30/2023		10/06/2023	18.30
3457 - Western Nevada Supply Co	CM49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	09/30/2023		10/06/2023	(13.00)
3457 - Western Nevada Supply Co	49891943	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	09/30/2023		10/06/2023	113.07
3457 - Western Nevada Supply Co	19866630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	3,786.58
3457 - Western Nevada Supply Co	19866653	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	6,307.86
3457 - Western Nevada Supply Co	19866657	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	7,921.13
3457 - Western Nevada Supply Co	19866661	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	2,589.28

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	19866664	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	346.27
3457 - Western Nevada Supply Co	19907059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/23/2023	10/06/2023	09/30/2023		10/06/2023	96.00
3457 - Western Nevada Supply Co	49919055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/30/2023	10/06/2023	09/30/2023		10/06/2023	147.70
3457 - Western Nevada Supply Co	49925040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/06/2023	05/03/2024	03/31/2024		05/03/2024	147.70
3457 - Western Nevada Supply Co	49931159	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/08/2023	05/03/2024	03/31/2024		05/03/2024	20.28
3457 - Western Nevada Supply Co	19935327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/13/2023	11/17/2023	10/31/2023		11/17/2023	146.60
3457 - Western Nevada Supply Co	19938347	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/14/2023	05/03/2024	03/31/2024		05/03/2024	293.20
3457 - Western Nevada Supply Co	19940210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/15/2023	05/03/2024	03/31/2024		05/03/2024	69.95
3457 - Western Nevada Supply Co	49947752	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	10/31/2023		11/17/2023	61.48
3457 - Western Nevada Supply Co	49947868	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		09/20/2023	04/19/2024	03/31/2024		04/19/2024	12.75
3457 - Western Nevada Supply Co	19935738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/28/2023	11/17/2023	10/31/2023		11/17/2023	2,100.00
3457 - Western Nevada Supply Co	49965591	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/04/2023	02/16/2024	01/31/2024		02/16/2024	10.71
3457 - Western Nevada Supply Co	49967358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		10/04/2023	04/19/2024	03/31/2024		04/19/2024	19.09
3457 - Western Nevada Supply Co	49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/05/2023	02/16/2024	01/31/2024		02/16/2024	21.44

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	19970503	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	01/31/2024		02/16/2024	4,293.24
3457 - Western Nevada Supply Co	19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	01/31/2024		02/16/2024	700.00
3457 - Western Nevada Supply Co	CM49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	01/31/2024		02/16/2024	(21.44)
3457 - Western Nevada Supply Co	19972596	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		10/10/2023	11/17/2023	10/31/2023		11/17/2023	17,573.28
3457 - Western Nevada Supply Co	19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	01/31/2024		02/16/2024	364.56
3457 - Western Nevada Supply Co	19974824	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	01/31/2024		02/16/2024	66.24
3457 - Western Nevada Supply Co	CM19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/12/2023	02/16/2024	01/31/2024		02/16/2024	(364.56)
3457 - Western Nevada Supply Co	CM19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/18/2023	02/16/2024	01/31/2024		02/16/2024	(560.00)
3457 - Western Nevada Supply Co	19970035	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	01/31/2024		02/16/2024	9,310.02
3457 - Western Nevada Supply Co	19990934	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	01/31/2024		02/16/2024	1,266.00
3457 - Western Nevada Supply Co	41024267	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/06/2023	02/16/2024	01/31/2024		02/16/2024	26.00
3457 - Western Nevada Supply Co	11028327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/09/2023	02/16/2024	01/31/2024		02/16/2024	33.78
3457 - Western Nevada Supply Co	19975472	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 746293		11/14/2023	01/12/2024	12/31/2023		01/12/2024	998.32
3457 - Western Nevada Supply Co	11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/22/2023	02/16/2024	01/31/2024		02/16/2024	2,722.54

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/08/2023	02/16/2024	01/31/2024		02/16/2024	107.76
3457 - Western Nevada Supply Co	41064922	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/08/2023	03/08/2024	01/31/2024		03/08/2024	435.40
3457 - Western Nevada Supply Co	11072182	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/15/2023	03/08/2024	01/31/2024		03/08/2024	600.00
3457 - Western Nevada Supply Co	11045907	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		12/15/2023	05/03/2024	03/31/2024		05/03/2024	968.45
3457 - Western Nevada Supply Co	11079543	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/26/2023	03/08/2024	01/31/2024		03/08/2024	376.76
3457 - Western Nevada Supply Co	11082068	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		01/02/2024	05/03/2024	03/31/2024		05/03/2024	115.62
3457 - Western Nevada Supply Co	19828982	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	01/31/2024		03/08/2024	695.39
3457 - Western Nevada Supply Co	11091764	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	01/31/2024		03/08/2024	862.07
3457 - Western Nevada Supply Co	11072313	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		01/05/2024	04/19/2024	03/31/2024		04/19/2024	5,043.21
3457 - Western Nevada Supply Co	11095533	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/08/2024	03/08/2024	01/31/2024		03/08/2024	576.00
3457 - Western Nevada Supply Co	CM11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	01/31/2024		03/08/2024	(732.60)
3457 - Western Nevada Supply Co	41096233	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	01/31/2024		03/08/2024	322.10
3457 - Western Nevada Supply Co	41098052	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	108.80
3457 - Western Nevada Supply Co	41098786	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	157.68

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	41098785	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	20.76
3457 - Western Nevada Supply Co	41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	281.12
3457 - Western Nevada Supply Co	CM41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/11/2024	03/08/2024	01/31/2024		03/08/2024	(281.12)
3457 - Western Nevada Supply Co	41106040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/17/2024	03/08/2024	01/31/2024		03/08/2024	5.31
3457 - Western Nevada Supply Co	41116153	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	02/29/2024		03/15/2024	25.82
3457 - Western Nevada Supply Co	41115738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	02/29/2024		03/15/2024	151.66
3457 - Western Nevada Supply Co	11122285	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/31/2024	03/08/2024	01/31/2024		03/08/2024	107.40
3457 - Western Nevada Supply Co	41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/08/2024	03/15/2024	02/29/2024		03/15/2024	175.40
3457 - Western Nevada Supply Co	41133332	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	02/29/2024		03/15/2024	110.65
3457 - Western Nevada Supply Co	CM41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	02/29/2024		03/15/2024	(31.09)
3457 - Western Nevada Supply Co	19975472-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/13/2024	03/15/2024	02/29/2024		03/15/2024	24,136.92
3457 - Western Nevada Supply Co	41139082	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	02/29/2024		03/15/2024	114.88
3457 - Western Nevada Supply Co	41137276	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	02/29/2024		03/15/2024	188.74
3457 - Western Nevada Supply Co	11139169	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/15/2024	03/15/2024	02/29/2024		03/15/2024	731.19

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	41159410	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/06/2024	04/19/2024	03/31/2024		04/19/2024	80.10
3457 - Western Nevada Supply Co	11119838	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/13/2024	05/03/2024	03/31/2024		05/03/2024	593.74
3457 - Western Nevada Supply Co	11108210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/19/2024	04/19/2024	03/31/2024		04/19/2024	23,474.04
3457 - Western Nevada Supply Co	11157545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/26/2024	05/03/2024	03/31/2024		05/03/2024	1,314.20
3457 - Western Nevada Supply Co	11183199	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/02/2024	05/03/2024	04/30/2024		05/03/2024	40,094.70
3457 - Western Nevada Supply Co	41192920	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/02/2024	05/10/2024	04/30/2024		05/10/2024	99.99
3457 - Western Nevada Supply Co	41195055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/03/2024	05/10/2024	04/30/2024		05/10/2024	309.75
3457 - Western Nevada Supply Co	11192138	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/05/2024	05/03/2024	03/31/2024		05/03/2024	107.40
3457 - Western Nevada Supply Co	41198030	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/05/2024	05/10/2024	04/30/2024		05/10/2024	11.40
3457 - Western Nevada Supply Co	41196010	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	03/31/2024		05/03/2024	127.06
3457 - Western Nevada Supply Co	41198019	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/10/2024	05/10/2024	04/30/2024		05/10/2024	100.15
3457 - Western Nevada Supply Co	41205346	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/11/2024	05/10/2024	04/30/2024		05/10/2024	138.19
3457 - Western Nevada Supply Co	41206545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	04/30/2024		05/10/2024	80.76
3457 - Western Nevada Supply Co	41205899	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	04/30/2024		05/10/2024	22.88

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	41220936	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	04/30/2024		05/10/2024	14.91
				Account **532.015 - Maint & Repair** Totals			Invoice Transactions	92		$166,565.91
Account **532.118 - Major Repair and Maintenance**										
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	01/31/2024		03/08/2024	47,000.00
				Account **532.118 - Major Repair and Maintenance** Totals			Invoice Transactions	1		$47,000.00
Account **533.806 - Software**										
3457 - Western Nevada Supply Co	11181310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/01/2024	05/03/2024	03/31/2024		05/03/2024	2,166.58
				Account **533.806 - Software** Totals			Invoice Transactions	1		$2,166.58
				Department **849 - Douglas County Water Utility** Totals			Invoice Transactions	122		$277,209.34
				Fund **328 - Douglas County Water Utility** Totals			Invoice Transactions	485		$0.00
				Grand Totals			Invoice Transactions	485		$0.00

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☐ YES ☒ NO ORIGINAL PO#: _____

ORIGINAL AMOUNT:_____CHANGE ORDER %:_____NEW AMOUNT: _____

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: Western Nevada Supply VENDOR NUMBER: 3457

REMIT ADDRESS: STREET 950 S Rock Blvd CITY Sparks ST NV ZIP 89431

QUANTITY: 1 DOLLAR AMOUNT: 117,100.00 PROJECT #: _____

G/L ACCOUNT(S): See attached sheet AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

FY 24-25 Estimate of supplies.

CONTRACT ATTACHED: ○ YES ◉ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☐ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☐ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE:_____ PO NUMBER:_____

Revised 8/02/2022

Western Nevada Supply Co

Fund	Amount
101-521-532-092	$5,500.00
245-820-533-819	$2,300.00
325-865-532-015	$16,000.00
328-849-532-001	$17,000.00
328-849-532-015	$73,700.00
328-849-533-806	$2,600.00
Total	$117,100.00

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Fund **101 - General Fund**										
Department **521 - Public Works-Building Services**										
Account **532.092 - Building Supplies**										
3457 - Western Nevada Supply Co	49849691	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 743743		07/18/2023	10/06/2023	09/30/2023		10/06/2023	72.38
3457 - Western Nevada Supply Co	19906494	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 743743		08/22/2023	10/06/2023	09/30/2023		10/06/2023	45.78
3457 - Western Nevada Supply Co	49849736	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 745072		09/11/2023	11/17/2023	10/31/2023		11/17/2023	273.71
3457 - Western Nevada Supply Co	49947331	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 745072		09/21/2023	11/17/2023	10/31/2023		11/17/2023	6.28
3457 - Western Nevada Supply Co	19960060	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 745072		09/28/2023	11/17/2023	10/31/2023		11/17/2023	84.14
3457 - Western Nevada Supply Co	49949310	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 747184		10/25/2023	02/16/2024	01/31/2024		02/16/2024	313.95
3457 - Western Nevada Supply Co	19997986	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 747184		10/25/2023	02/16/2024	01/31/2024		02/16/2024	2,111.46
3457 - Western Nevada Supply Co	41117297	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 748023		01/29/2024	03/15/2024	02/29/2024		03/15/2024	263.00
3457 - Western Nevada Supply Co	41215346	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 749761		04/18/2024	05/10/2024	04/30/2024		05/10/2024	4.83
3457 - Western Nevada Supply Co	41215128	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 749967		04/18/2024	05/17/2024	04/30/2024		05/17/2024	1,259.25
3457 - Western Nevada Supply Co	11215133	46235M, DOUGLAS COUNTY FACILITIES	Paid by Check # 749967		04/19/2024	05/17/2024	04/30/2024		05/17/2024	280.00
				Account **532.092 - Building Supplies** Totals			Invoice Transactions	11		$4,714.78
				Department **521 - Public Works-Building Services** Totals			Invoice Transactions	11		$4,714.78
				Fund **101 - General Fund** Totals			Invoice Transactions	11		$4,714.78
Fund **245 - Stormwater Management**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	49934576	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 747185		09/12/2023	02/16/2024	02/16/2024		02/16/2024	(841.67)
3457 - Western Nevada Supply Co	49990520	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 747185		10/19/2023	02/16/2024	02/16/2024		02/16/2024	(54.42)
3457 - Western Nevada Supply Co	41053241	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 749551		11/29/2023	05/03/2024	05/03/2024		05/03/2024	(841.67)
				Account **101.000 - Cash** Totals			Invoice Transactions	3		($1,737.76)
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	49934576	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 747185		09/12/2023	02/16/2024	01/31/2024		02/16/2024	(841.67)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **245 - Stormwater Management**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	49934576	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 747185		09/12/2023	02/16/2024	02/16/2024		02/16/2024	841.67
3457 - Western Nevada Supply Co	49990520	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 747185		10/19/2023	02/16/2024	01/31/2024		02/16/2024	(54.42)
3457 - Western Nevada Supply Co	49990520	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 747185		10/19/2023	02/16/2024	02/16/2024		02/16/2024	54.42
3457 - Western Nevada Supply Co	41053241	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 749551		11/29/2023	05/03/2024	03/31/2024		05/03/2024	(841.67)
3457 - Western Nevada Supply Co	41053241	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 749551		11/29/2023	05/03/2024	05/03/2024		05/03/2024	841.67
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	6	$0.00
Department **820 - Stormwater**										
Account **533.817 - Small Projects**										
3457 - Western Nevada Supply Co	49934576	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 747185		09/12/2023	02/16/2024	01/31/2024		02/16/2024	841.67
3457 - Western Nevada Supply Co	49990520	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 747185		10/19/2023	02/16/2024	01/31/2024		02/16/2024	54.42
3457 - Western Nevada Supply Co	41053241	46240M, DOUGLAS COUNTY ROAD DEPT-STORMWATER	Paid by Check # 749551		11/29/2023	05/03/2024	03/31/2024		05/03/2024	841.67
				Account **533.817 - Small Projects** Totals				Invoice Transactions	3	$1,737.76
				Department **820 - Stormwater** Totals				Invoice Transactions	3	$1,737.76
				Fund **245 - Stormwater Management** Totals				Invoice Transactions	12	$0.00
Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	19897059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	10/06/2023		10/06/2023	(103.84)
3457 - Western Nevada Supply Co	49904529	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	10/06/2023		10/06/2023	(613.72)
3457 - Western Nevada Supply Co	49906411	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	10/06/2023		10/06/2023	(90.84)
3457 - Western Nevada Supply Co	49912016	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/25/2023	10/06/2023	10/06/2023		10/06/2023	(23.45)

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Fund **325 - Sewer Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	49931277	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/11/2023	05/03/2024	05/03/2024		05/03/2024	(203.06)
3457 - Western Nevada Supply Co	CM41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/12/2023	03/08/2024	03/08/2024		03/08/2024	74.64
3457 - Western Nevada Supply Co	41221130	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	05/10/2024		05/10/2024	(190.39)
					Account **101.000 - Cash** Totals		Invoice Transactions 7			($1,150.66)
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19897059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	09/30/2023		10/06/2023	(103.84)
3457 - Western Nevada Supply Co	19897059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	10/06/2023		10/06/2023	103.84
3457 - Western Nevada Supply Co	49904529	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	09/30/2023		10/06/2023	(613.72)
3457 - Western Nevada Supply Co	49904529	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	10/06/2023		10/06/2023	613.72
3457 - Western Nevada Supply Co	49906411	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	09/30/2023		10/06/2023	(90.84)
3457 - Western Nevada Supply Co	49906411	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	10/06/2023		10/06/2023	90.84
3457 - Western Nevada Supply Co	49912016	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/25/2023	10/06/2023	09/30/2023		10/06/2023	(23.45)
3457 - Western Nevada Supply Co	49912016	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/25/2023	10/06/2023	10/06/2023		10/06/2023	23.45
3457 - Western Nevada Supply Co	49931277	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/11/2023	05/03/2024	03/31/2024		05/03/2024	(203.06)
3457 - Western Nevada Supply Co	49931277	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/11/2023	05/03/2024	05/03/2024		05/03/2024	203.06
3457 - Western Nevada Supply Co	CM41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/12/2023	03/08/2024	03/08/2024		03/08/2024	(74.64)

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Fund **325 - Sewer Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	CM41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/12/2023	03/08/2024	01/31/2024		03/08/2024	74.64
3457 - Western Nevada Supply Co	41221130	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	04/30/2024		05/10/2024	(190.39)
3457 - Western Nevada Supply Co	41221130	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	05/10/2024		05/10/2024	190.39
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	14	$0.00
Department **865 - North Valley Sewer Syst.**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	19897059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	09/30/2023		10/06/2023	103.84
3457 - Western Nevada Supply Co	49904529	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	09/30/2023		10/06/2023	613.72
3457 - Western Nevada Supply Co	49906411	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/22/2023	10/06/2023	09/30/2023		10/06/2023	90.84
3457 - Western Nevada Supply Co	49912016	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/25/2023	10/06/2023	09/30/2023		10/06/2023	23.45
3457 - Western Nevada Supply Co	49931277	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/11/2023	05/03/2024	03/31/2024		05/03/2024	203.06
3457 - Western Nevada Supply Co	CM41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/12/2023	03/08/2024	01/31/2024		03/08/2024	(74.64)
3457 - Western Nevada Supply Co	41221130	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	04/30/2024		05/10/2024	190.39
				Account **532.015 - Maint & Repair** Totals				Invoice Transactions	7	$1,150.66
				Department **865 - North Valley Sewer Syst.** Totals				Invoice Transactions	7	$1,150.66
				Fund **325 - Sewer Utility** Totals				Invoice Transactions	28	$0.00
Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	19832351	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/06/2023	10/06/2023	10/06/2023		10/06/2023	(823.01)
3457 - Western Nevada Supply Co	19820954	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/13/2023	10/06/2023	10/06/2023		10/06/2023	(4,427.82)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	19832351-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/18/2023	10/06/2023	10/06/2023		10/06/2023	(308.87)
3457 - Western Nevada Supply Co	49859084	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/21/2023	10/06/2023	10/06/2023		10/06/2023	(61.15)
3457 - Western Nevada Supply Co	49863688	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/25/2023	10/06/2023	10/06/2023		10/06/2023	(5.24)
3457 - Western Nevada Supply Co	19866621	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/28/2023	10/06/2023	10/06/2023		10/06/2023	(1,324.14)
3457 - Western Nevada Supply Co	19820953	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	10/06/2023		10/06/2023	(176.96)
3457 - Western Nevada Supply Co	19866623	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	10/06/2023		10/06/2023	(86.10)
3457 - Western Nevada Supply Co	19872821	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/01/2023	10/06/2023	10/06/2023		10/06/2023	(482.36)
3457 - Western Nevada Supply Co	19866621-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(544.30)
3457 - Western Nevada Supply Co	49874770	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(90.76)
3457 - Western Nevada Supply Co	49876322	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(833.88)
3457 - Western Nevada Supply Co	49876539	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(142.36)
3457 - Western Nevada Supply Co	49876551	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	(298.58)
3457 - Western Nevada Supply Co	19879630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	10/06/2023		10/06/2023	(433.86)
3457 - Western Nevada Supply Co	49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	10/06/2023		10/06/2023	(240.07)
3457 - Western Nevada Supply Co	19880412	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	(5,666.64)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	49882484	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	(62.86)
3457 - Western Nevada Supply Co	49883314	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	(49.25)
3457 - Western Nevada Supply Co	19870542	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	(2,376.32)
3457 - Western Nevada Supply Co	49885471	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	10/06/2023		10/06/2023	(18.30)
3457 - Western Nevada Supply Co	CM49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	10/06/2023		10/06/2023	13.00
3457 - Western Nevada Supply Co	19872203	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	10/06/2023		10/06/2023	(9,302.46)
3457 - Western Nevada Supply Co	49891943	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	10/06/2023		10/06/2023	(113.07)
3457 - Western Nevada Supply Co	19866630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(3,786.58)
3457 - Western Nevada Supply Co	19866653	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(6,307.86)
3457 - Western Nevada Supply Co	19866657	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(7,921.13)
3457 - Western Nevada Supply Co	19866661	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(2,589.28)
3457 - Western Nevada Supply Co	19866664	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	(346.27)
3457 - Western Nevada Supply Co	19870542-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	10/06/2023		10/06/2023	(2,010.52)
3457 - Western Nevada Supply Co	49883967	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	10/06/2023		10/06/2023	(522.83)
3457 - Western Nevada Supply Co	19907059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/23/2023	10/06/2023	10/06/2023		10/06/2023	(96.00)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	19905823	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/24/2023	10/06/2023	10/06/2023		10/06/2023	(14,276.00)
3457 - Western Nevada Supply Co	49919055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/30/2023	10/06/2023	10/06/2023		10/06/2023	(147.70)
3457 - Western Nevada Supply Co	49925040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/06/2023	05/03/2024	05/03/2024		05/03/2024	(147.70)
3457 - Western Nevada Supply Co	49931159	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/08/2023	05/03/2024	05/03/2024		05/03/2024	(20.28)
3457 - Western Nevada Supply Co	49925155	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	11/17/2023		11/17/2023	(142.04)
3457 - Western Nevada Supply Co	19915643	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	11/17/2023		11/17/2023	(264.58)
3457 - Western Nevada Supply Co	19870542-2	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		09/11/2023	03/15/2024	03/15/2024		03/15/2024	(61.20)
3457 - Western Nevada Supply Co	CM49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	11/17/2023		11/17/2023	204.60
3457 - Western Nevada Supply Co	49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	11/17/2023		11/17/2023	(204.60)
3457 - Western Nevada Supply Co	19935327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/13/2023	11/17/2023	11/17/2023		11/17/2023	(146.60)
3457 - Western Nevada Supply Co	19938347	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/14/2023	05/03/2024	05/03/2024		05/03/2024	(293.20)
3457 - Western Nevada Supply Co	19940210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/15/2023	05/03/2024	05/03/2024		05/03/2024	(69.95)
3457 - Western Nevada Supply Co	49946196	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	11/17/2023		11/17/2023	(27.90)
3457 - Western Nevada Supply Co	49947752	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	11/17/2023		11/17/2023	(61.48)
3457 - Western Nevada Supply Co	49947868	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		09/20/2023	04/19/2024	04/19/2024		04/19/2024	(12.75)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	19935738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/28/2023	11/17/2023	11/17/2023		11/17/2023	(2,100.00)
3457 - Western Nevada Supply Co	19954344	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/29/2023	11/17/2023	11/17/2023		11/17/2023	(2,503.91)
3457 - Western Nevada Supply Co	49965591	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/04/2023	02/16/2024	02/16/2024		02/16/2024	(10.71)
3457 - Western Nevada Supply Co	49967358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		10/04/2023	04/19/2024	04/19/2024		04/19/2024	(19.09)
3457 - Western Nevada Supply Co	49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/05/2023	02/16/2024	02/16/2024		02/16/2024	(21.44)
3457 - Western Nevada Supply Co	19968701	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/05/2023	03/08/2024	03/08/2024		03/08/2024	(9,842.00)
3457 - Western Nevada Supply Co	19954343	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	02/16/2024		02/16/2024	(127.16)
3457 - Western Nevada Supply Co	19970503	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	02/16/2024		02/16/2024	(4,293.24)
3457 - Western Nevada Supply Co	19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	02/16/2024		02/16/2024	(700.00)
3457 - Western Nevada Supply Co	CM49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	02/16/2024		02/16/2024	21.44
3457 - Western Nevada Supply Co	19972596	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		10/10/2023	11/17/2023	11/17/2023		11/17/2023	(17,573.28)
3457 - Western Nevada Supply Co	19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	02/16/2024		02/16/2024	(364.56)
3457 - Western Nevada Supply Co	19974824	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	02/16/2024		02/16/2024	(66.24)
3457 - Western Nevada Supply Co	CM19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/12/2023	02/16/2024	02/16/2024		02/16/2024	364.56
3457 - Western Nevada Supply Co	19954343-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	02/16/2024		02/16/2024	(123.04)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	19883999	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	02/16/2024		02/16/2024	(295.60)
3457 - Western Nevada Supply Co	CM19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/18/2023	02/16/2024	02/16/2024		02/16/2024	560.00
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	03/08/2024		03/08/2024	(52,113.44)
3457 - Western Nevada Supply Co	49994358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/27/2023	02/16/2024	02/16/2024		02/16/2024	(285.88)
3457 - Western Nevada Supply Co	41012240	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/30/2023	02/16/2024	02/16/2024		02/16/2024	(113.09)
3457 - Western Nevada Supply Co	19970035	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	02/16/2024		02/16/2024	(9,310.02)
3457 - Western Nevada Supply Co	19990934	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	02/16/2024		02/16/2024	(1,266.00)
3457 - Western Nevada Supply Co	41024267	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/06/2023	02/16/2024	02/16/2024		02/16/2024	(26.00)
3457 - Western Nevada Supply Co	11028327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/09/2023	02/16/2024	02/16/2024		02/16/2024	(33.78)
3457 - Western Nevada Supply Co	19975472	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 746293		11/14/2023	01/12/2024	01/12/2024		01/12/2024	(998.32)
3457 - Western Nevada Supply Co	41032217	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/20/2023	02/16/2024	02/16/2024		02/16/2024	(129.92)
3457 - Western Nevada Supply Co	11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/22/2023	02/16/2024	02/16/2024		02/16/2024	(2,722.54)
3457 - Western Nevada Supply Co	11028608	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/04/2023	02/16/2024	02/16/2024		02/16/2024	(1,170.41)
3457 - Western Nevada Supply Co	41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/08/2023	02/16/2024	02/16/2024		02/16/2024	(107.76)
3457 - Western Nevada Supply Co	41064922	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/08/2023	03/08/2024	03/08/2024		03/08/2024	(435.40)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	11072182	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/15/2023	03/08/2024	03/08/2024		03/08/2024	(600.00)
3457 - Western Nevada Supply Co	41065795	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		12/15/2023	03/15/2024	03/15/2024		03/15/2024	(92.67)
3457 - Western Nevada Supply Co	11045907	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		12/15/2023	05/03/2024	05/03/2024		05/03/2024	(968.45)
3457 - Western Nevada Supply Co	11079543	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/26/2023	03/08/2024	03/08/2024		03/08/2024	(376.76)
3457 - Western Nevada Supply Co	11082068	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		01/02/2024	05/03/2024	05/03/2024		05/03/2024	(115.62)
3457 - Western Nevada Supply Co	19828982	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	03/08/2024		03/08/2024	(695.39)
3457 - Western Nevada Supply Co	11091764	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	03/08/2024		03/08/2024	(862.07)
3457 - Western Nevada Supply Co	11072313	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		01/05/2024	04/19/2024	04/19/2024		04/19/2024	(5,043.21)
3457 - Western Nevada Supply Co	11095533	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/08/2024	03/08/2024	03/08/2024		03/08/2024	(576.00)
3457 - Western Nevada Supply Co	CM11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	03/08/2024		03/08/2024	732.60
3457 - Western Nevada Supply Co	41096233	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	03/08/2024		03/08/2024	(322.10)
3457 - Western Nevada Supply Co	41098052	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	(108.80)
3457 - Western Nevada Supply Co	41098786	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	(157.68)
3457 - Western Nevada Supply Co	41098785	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	(20.76)
3457 - Western Nevada Supply Co	41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	(281.12)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	CM41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/11/2024	03/08/2024	03/08/2024		03/08/2024	281.12
3457 - Western Nevada Supply Co	41106040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/17/2024	03/08/2024	03/08/2024		03/08/2024	(5.31)
3457 - Western Nevada Supply Co	41116153	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	03/15/2024		03/15/2024	(25.82)
3457 - Western Nevada Supply Co	41115738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	03/15/2024		03/15/2024	(151.66)
3457 - Western Nevada Supply Co	41111566	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/26/2024	03/15/2024	03/15/2024		03/15/2024	(408.34)
3457 - Western Nevada Supply Co	11122285	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/31/2024	03/08/2024	03/08/2024		03/08/2024	(107.40)
3457 - Western Nevada Supply Co	41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/08/2024	03/15/2024	03/15/2024		03/15/2024	(175.40)
3457 - Western Nevada Supply Co	41133332	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	03/15/2024		03/15/2024	(110.65)
3457 - Western Nevada Supply Co	CM41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	03/15/2024		03/15/2024	31.09
3457 - Western Nevada Supply Co	19975472-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/13/2024	03/15/2024	03/15/2024		03/15/2024	(24,136.92)
3457 - Western Nevada Supply Co	41139082	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	03/15/2024		03/15/2024	(114.88)
3457 - Western Nevada Supply Co	41137276	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	03/15/2024		03/15/2024	(188.74)
3457 - Western Nevada Supply Co	11139169	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/15/2024	03/15/2024	03/15/2024		03/15/2024	(731.19)
3457 - Western Nevada Supply Co	41159410	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/06/2024	04/19/2024	04/19/2024		04/19/2024	(80.10)
3457 - Western Nevada Supply Co	11119838	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/13/2024	05/03/2024	05/03/2024		05/03/2024	(593.74)

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Fund **328 - Douglas County Water Utility**										
Account **101.000 - Cash**										
3457 - Western Nevada Supply Co	11108210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/19/2024	04/19/2024	04/19/2024		04/19/2024	(23,474.04)
3457 - Western Nevada Supply Co	11157545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/26/2024	05/03/2024	05/03/2024		05/03/2024	(1,314.20)
3457 - Western Nevada Supply Co	11181310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/01/2024	05/03/2024	05/03/2024		05/03/2024	(2,166.58)
3457 - Western Nevada Supply Co	11183199	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/02/2024	05/03/2024	05/03/2024		05/03/2024	(40,094.70)
3457 - Western Nevada Supply Co	41192920	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/02/2024	05/10/2024	05/10/2024		05/10/2024	(99.99)
3457 - Western Nevada Supply Co	41195055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/03/2024	05/10/2024	05/10/2024		05/10/2024	(309.75)
3457 - Western Nevada Supply Co	11192138	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/05/2024	05/03/2024	05/03/2024		05/03/2024	(107.40)
3457 - Western Nevada Supply Co	41198030	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/05/2024	05/10/2024	05/10/2024		05/10/2024	(11.40)
3457 - Western Nevada Supply Co	41196011	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	05/03/2024		05/03/2024	(22.72)
3457 - Western Nevada Supply Co	41196010	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	05/03/2024		05/03/2024	(127.06)
3457 - Western Nevada Supply Co	41198019	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/10/2024	05/10/2024	05/10/2024		05/10/2024	(100.15)
3457 - Western Nevada Supply Co	41205346	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/11/2024	05/10/2024	05/10/2024		05/10/2024	(138.19)
3457 - Western Nevada Supply Co	41206545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	05/10/2024		05/10/2024	(80.76)
3457 - Western Nevada Supply Co	41205899	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	05/10/2024		05/10/2024	(22.88)
3457 - Western Nevada Supply Co	41220936	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	05/10/2024		05/10/2024	(14.91)

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Fund **328 - Douglas County Water Utility**										
					Account **101.000 - Cash** Totals			Invoice Transactions	122	($277,004.74)
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19832351	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/06/2023	10/06/2023	09/30/2023		10/06/2023	(823.01)
3457 - Western Nevada Supply Co	19832351	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/06/2023	10/06/2023	10/06/2023		10/06/2023	823.01
3457 - Western Nevada Supply Co	19820954	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/13/2023	10/06/2023	09/30/2023		10/06/2023	(4,427.82)
3457 - Western Nevada Supply Co	19820954	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/13/2023	10/06/2023	10/06/2023		10/06/2023	4,427.82
3457 - Western Nevada Supply Co	19832351-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/18/2023	10/06/2023	09/30/2023		10/06/2023	(308.87)
3457 - Western Nevada Supply Co	19832351-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/18/2023	10/06/2023	10/06/2023		10/06/2023	308.87
3457 - Western Nevada Supply Co	49859084	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/21/2023	10/06/2023	09/30/2023		10/06/2023	(61.15)
3457 - Western Nevada Supply Co	49859084	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/21/2023	10/06/2023	10/06/2023		10/06/2023	61.15
3457 - Western Nevada Supply Co	49863688	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/25/2023	10/06/2023	09/30/2023		10/06/2023	(5.24)
3457 - Western Nevada Supply Co	49863688	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/25/2023	10/06/2023	10/06/2023		10/06/2023	5.24
3457 - Western Nevada Supply Co	19866621	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/28/2023	10/06/2023	09/30/2023		10/06/2023	(1,324.14)
3457 - Western Nevada Supply Co	19866621	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/28/2023	10/06/2023	10/06/2023		10/06/2023	1,324.14
3457 - Western Nevada Supply Co	19820953	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	09/30/2023		10/06/2023	(176.96)
3457 - Western Nevada Supply Co	19820953	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	10/06/2023		10/06/2023	176.96

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19866623	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	09/30/2023		10/06/2023	(86.10)
3457 - Western Nevada Supply Co	19866623	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	10/06/2023		10/06/2023	86.10
3457 - Western Nevada Supply Co	19872821	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/01/2023	10/06/2023	09/30/2023		10/06/2023	(482.36)
3457 - Western Nevada Supply Co	19872821	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/01/2023	10/06/2023	10/06/2023		10/06/2023	482.36
3457 - Western Nevada Supply Co	19866621-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(544.30)
3457 - Western Nevada Supply Co	19866621-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	544.30
3457 - Western Nevada Supply Co	49874770	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(90.76)
3457 - Western Nevada Supply Co	49874770	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	90.76
3457 - Western Nevada Supply Co	49876322	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(833.88)
3457 - Western Nevada Supply Co	49876322	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	833.88
3457 - Western Nevada Supply Co	49876539	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(142.36)
3457 - Western Nevada Supply Co	49876539	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	142.36
3457 - Western Nevada Supply Co	49876551	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	(298.58)
3457 - Western Nevada Supply Co	49876551	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	10/06/2023		10/06/2023	298.58
3457 - Western Nevada Supply Co	19879630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	09/30/2023		10/06/2023	(433.86)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19879630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	10/06/2023		10/06/2023	433.86
3457 - Western Nevada Supply Co	49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	09/30/2023		10/06/2023	(240.07)
3457 - Western Nevada Supply Co	49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	10/06/2023		10/06/2023	240.07
3457 - Western Nevada Supply Co	19880412	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	(5,666.64)
3457 - Western Nevada Supply Co	19880412	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	5,666.64
3457 - Western Nevada Supply Co	49882484	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	(62.86)
3457 - Western Nevada Supply Co	49882484	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	62.86
3457 - Western Nevada Supply Co	49883314	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	(49.25)
3457 - Western Nevada Supply Co	49883314	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	49.25
3457 - Western Nevada Supply Co	19870542	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	(2,376.32)
3457 - Western Nevada Supply Co	19870542	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	10/06/2023		10/06/2023	2,376.32
3457 - Western Nevada Supply Co	49885471	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	09/30/2023		10/06/2023	(18.30)
3457 - Western Nevada Supply Co	49885471	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	10/06/2023		10/06/2023	18.30
3457 - Western Nevada Supply Co	CM49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	10/06/2023		10/06/2023	(13.00)
3457 - Western Nevada Supply Co	CM49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	09/30/2023		10/06/2023	13.00

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19872203	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	09/30/2023		10/06/2023	(9,302.46)
3457 - Western Nevada Supply Co	19872203	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	10/06/2023		10/06/2023	9,302.46
3457 - Western Nevada Supply Co	49891943	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	09/30/2023		10/06/2023	(113.07)
3457 - Western Nevada Supply Co	49891943	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	10/06/2023		10/06/2023	113.07
3457 - Western Nevada Supply Co	19866630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(3,786.58)
3457 - Western Nevada Supply Co	19866630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	3,786.58
3457 - Western Nevada Supply Co	19866653	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(6,307.86)
3457 - Western Nevada Supply Co	19866653	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	6,307.86
3457 - Western Nevada Supply Co	19866657	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(7,921.13)
3457 - Western Nevada Supply Co	19866657	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	7,921.13
3457 - Western Nevada Supply Co	19866661	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(2,589.28)
3457 - Western Nevada Supply Co	19866661	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	2,589.28
3457 - Western Nevada Supply Co	19866664	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	(346.27)
3457 - Western Nevada Supply Co	19866664	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	10/06/2023		10/06/2023	346.27
3457 - Western Nevada Supply Co	19870542-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	09/30/2023		10/06/2023	(2,010.52)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19870542-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	10/06/2023		10/06/2023	2,010.52
3457 - Western Nevada Supply Co	49883967	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	09/30/2023		10/06/2023	(522.83)
3457 - Western Nevada Supply Co	49883967	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	10/06/2023		10/06/2023	522.83
3457 - Western Nevada Supply Co	19907059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/23/2023	10/06/2023	09/30/2023		10/06/2023	(96.00)
3457 - Western Nevada Supply Co	19907059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/23/2023	10/06/2023	10/06/2023		10/06/2023	96.00
3457 - Western Nevada Supply Co	19905823	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/24/2023	10/06/2023	09/30/2023		10/06/2023	(14,276.00)
3457 - Western Nevada Supply Co	19905823	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/24/2023	10/06/2023	10/06/2023		10/06/2023	14,276.00
3457 - Western Nevada Supply Co	49919055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/30/2023	10/06/2023	09/30/2023		10/06/2023	(147.70)
3457 - Western Nevada Supply Co	49919055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/30/2023	10/06/2023	10/06/2023		10/06/2023	147.70
3457 - Western Nevada Supply Co	49925040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/06/2023	05/03/2024	03/31/2024		05/03/2024	(147.70)
3457 - Western Nevada Supply Co	49925040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/06/2023	05/03/2024	05/03/2024		05/03/2024	147.70
3457 - Western Nevada Supply Co	49931159	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/08/2023	05/03/2024	03/31/2024		05/03/2024	(20.28)
3457 - Western Nevada Supply Co	49931159	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/08/2023	05/03/2024	05/03/2024		05/03/2024	20.28
3457 - Western Nevada Supply Co	49925155	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	10/31/2023		11/17/2023	(142.04)
3457 - Western Nevada Supply Co	49925155	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	11/17/2023		11/17/2023	142.04

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19915643	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	10/31/2023		11/17/2023	(264.58)
3457 - Western Nevada Supply Co	19915643	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	11/17/2023		11/17/2023	264.58
3457 - Western Nevada Supply Co	19870542-2	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		09/11/2023	03/15/2024	02/29/2024		03/15/2024	(61.20)
3457 - Western Nevada Supply Co	19870542-2	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		09/11/2023	03/15/2024	03/15/2024		03/15/2024	61.20
3457 - Western Nevada Supply Co	CM49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	11/17/2023		11/17/2023	(204.60)
3457 - Western Nevada Supply Co	CM49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	10/31/2023		11/17/2023	204.60
3457 - Western Nevada Supply Co	49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	10/31/2023		11/17/2023	(204.60)
3457 - Western Nevada Supply Co	49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	11/17/2023		11/17/2023	204.60
3457 - Western Nevada Supply Co	19935327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/13/2023	11/17/2023	10/31/2023		11/17/2023	(146.60)
3457 - Western Nevada Supply Co	19935327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/13/2023	11/17/2023	11/17/2023		11/17/2023	146.60
3457 - Western Nevada Supply Co	19938347	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/14/2023	05/03/2024	03/31/2024		05/03/2024	(293.20)
3457 - Western Nevada Supply Co	19938347	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/14/2023	05/03/2024	05/03/2024		05/03/2024	293.20
3457 - Western Nevada Supply Co	19940210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/15/2023	05/03/2024	03/31/2024		05/03/2024	(69.95)
3457 - Western Nevada Supply Co	19940210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/15/2023	05/03/2024	05/03/2024		05/03/2024	69.95
3457 - Western Nevada Supply Co	49946196	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	10/31/2023		11/17/2023	(27.90)

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	49946196	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	11/17/2023		11/17/2023	27.90
3457 - Western Nevada Supply Co	49947752	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	10/31/2023		11/17/2023	(61.48)
3457 - Western Nevada Supply Co	49947752	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	11/17/2023		11/17/2023	61.48
3457 - Western Nevada Supply Co	49947868	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		09/20/2023	04/19/2024	03/31/2024		04/19/2024	(12.75)
3457 - Western Nevada Supply Co	49947868	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		09/20/2023	04/19/2024	04/19/2024		04/19/2024	12.75
3457 - Western Nevada Supply Co	19935738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/28/2023	11/17/2023	10/31/2023		11/17/2023	(2,100.00)
3457 - Western Nevada Supply Co	19935738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/28/2023	11/17/2023	11/17/2023		11/17/2023	2,100.00
3457 - Western Nevada Supply Co	19954344	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/29/2023	11/17/2023	10/31/2023		11/17/2023	(2,503.91)
3457 - Western Nevada Supply Co	19954344	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/29/2023	11/17/2023	11/17/2023		11/17/2023	2,503.91
3457 - Western Nevada Supply Co	49965591	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/04/2023	02/16/2024	01/31/2024		02/16/2024	(10.71)
3457 - Western Nevada Supply Co	49965591	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/04/2023	02/16/2024	02/16/2024		02/16/2024	10.71
3457 - Western Nevada Supply Co	49967358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		10/04/2023	04/19/2024	03/31/2024		04/19/2024	(19.09)
3457 - Western Nevada Supply Co	49967358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		10/04/2023	04/19/2024	04/19/2024		04/19/2024	19.09
3457 - Western Nevada Supply Co	49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/05/2023	02/16/2024	01/31/2024		02/16/2024	(21.44)
3457 - Western Nevada Supply Co	49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/05/2023	02/16/2024	02/16/2024		02/16/2024	21.44

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19968701	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/05/2023	03/08/2024	01/31/2024		03/08/2024	(9,842.00)
3457 - Western Nevada Supply Co	19968701	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/05/2023	03/08/2024	03/08/2024		03/08/2024	9,842.00
3457 - Western Nevada Supply Co	19954343	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	01/31/2024		02/16/2024	(127.16)
3457 - Western Nevada Supply Co	19954343	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	02/16/2024		02/16/2024	127.16
3457 - Western Nevada Supply Co	19970503	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	01/31/2024		02/16/2024	(4,293.24)
3457 - Western Nevada Supply Co	19970503	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	02/16/2024		02/16/2024	4,293.24
3457 - Western Nevada Supply Co	19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	01/31/2024		02/16/2024	(700.00)
3457 - Western Nevada Supply Co	19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	02/16/2024		02/16/2024	700.00
3457 - Western Nevada Supply Co	CM49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	02/16/2024		02/16/2024	(21.44)
3457 - Western Nevada Supply Co	CM49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	01/31/2024		02/16/2024	21.44
3457 - Western Nevada Supply Co	19972596	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		10/10/2023	11/17/2023	10/31/2023		11/17/2023	(17,573.28)
3457 - Western Nevada Supply Co	19972596	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		10/10/2023	11/17/2023	11/17/2023		11/17/2023	17,573.28
3457 - Western Nevada Supply Co	19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	01/31/2024		02/16/2024	(364.56)
3457 - Western Nevada Supply Co	19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	02/16/2024		02/16/2024	364.56
3457 - Western Nevada Supply Co	19974824	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	01/31/2024		02/16/2024	(66.24)

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Fund **328 - Douglas County Water Utility**										
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3457 - Western Nevada Supply Co	19974824	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	02/16/2024		02/16/2024	66.24
3457 - Western Nevada Supply Co	CM19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/12/2023	02/16/2024	02/16/2024		02/16/2024	(364.56)
3457 - Western Nevada Supply Co	CM19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/12/2023	02/16/2024	01/31/2024		02/16/2024	364.56
3457 - Western Nevada Supply Co	19954343-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	01/31/2024		02/16/2024	(123.04)
3457 - Western Nevada Supply Co	19954343-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	02/16/2024		02/16/2024	123.04
3457 - Western Nevada Supply Co	19883999	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	01/31/2024		02/16/2024	(295.60)
3457 - Western Nevada Supply Co	19883999	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	02/16/2024		02/16/2024	295.60
3457 - Western Nevada Supply Co	CM19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/18/2023	02/16/2024	02/16/2024		02/16/2024	(560.00)
3457 - Western Nevada Supply Co	CM19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/18/2023	02/16/2024	01/31/2024		02/16/2024	560.00
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	01/31/2024		03/08/2024	(52,113.44)
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	03/08/2024		03/08/2024	52,113.44
3457 - Western Nevada Supply Co	49994358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/27/2023	02/16/2024	01/31/2024		02/16/2024	(285.88)
3457 - Western Nevada Supply Co	49994358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/27/2023	02/16/2024	02/16/2024		02/16/2024	285.88
3457 - Western Nevada Supply Co	41012240	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/30/2023	02/16/2024	01/31/2024		02/16/2024	(113.09)
3457 - Western Nevada Supply Co	41012240	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/30/2023	02/16/2024	02/16/2024		02/16/2024	113.09

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19970035	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	01/31/2024		02/16/2024	(9,310.02)
3457 - Western Nevada Supply Co	19970035	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	02/16/2024		02/16/2024	9,310.02
3457 - Western Nevada Supply Co	19990934	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	01/31/2024		02/16/2024	(1,266.00)
3457 - Western Nevada Supply Co	19990934	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	02/16/2024		02/16/2024	1,266.00
3457 - Western Nevada Supply Co	41024267	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/06/2023	02/16/2024	01/31/2024		02/16/2024	(26.00)
3457 - Western Nevada Supply Co	41024267	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/06/2023	02/16/2024	02/16/2024		02/16/2024	26.00
3457 - Western Nevada Supply Co	11028327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/09/2023	02/16/2024	01/31/2024		02/16/2024	(33.78)
3457 - Western Nevada Supply Co	11028327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/09/2023	02/16/2024	02/16/2024		02/16/2024	33.78
3457 - Western Nevada Supply Co	19975472	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 746293		11/14/2023	01/12/2024	12/31/2023		01/12/2024	(998.32)
3457 - Western Nevada Supply Co	19975472	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 746293		11/14/2023	01/12/2024	01/12/2024		01/12/2024	998.32
3457 - Western Nevada Supply Co	41032217	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/20/2023	02/16/2024	01/31/2024		02/16/2024	(129.92)
3457 - Western Nevada Supply Co	41032217	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/20/2023	02/16/2024	02/16/2024		02/16/2024	129.92
3457 - Western Nevada Supply Co	11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/22/2023	02/16/2024	01/31/2024		02/16/2024	(2,722.54)
3457 - Western Nevada Supply Co	11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/22/2023	02/16/2024	02/16/2024		02/16/2024	2,722.54
3457 - Western Nevada Supply Co	11028608	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/04/2023	02/16/2024	01/31/2024		02/16/2024	(1,170.41)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	11028608	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/04/2023	02/16/2024	02/16/2024		02/16/2024	1,170.41
3457 - Western Nevada Supply Co	41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/08/2023	02/16/2024	01/31/2024		02/16/2024	(107.76)
3457 - Western Nevada Supply Co	41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/08/2023	02/16/2024	02/16/2024		02/16/2024	107.76
3457 - Western Nevada Supply Co	41064922	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/08/2023	03/08/2024	01/31/2024		03/08/2024	(435.40)
3457 - Western Nevada Supply Co	41064922	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/08/2023	03/08/2024	03/08/2024		03/08/2024	435.40
3457 - Western Nevada Supply Co	11072182	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/15/2023	03/08/2024	01/31/2024		03/08/2024	(600.00)
3457 - Western Nevada Supply Co	11072182	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/15/2023	03/08/2024	03/08/2024		03/08/2024	600.00
3457 - Western Nevada Supply Co	41065795	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		12/15/2023	03/15/2024	02/29/2024		03/15/2024	(92.67)
3457 - Western Nevada Supply Co	41065795	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		12/15/2023	03/15/2024	03/15/2024		03/15/2024	92.67
3457 - Western Nevada Supply Co	11045907	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		12/15/2023	05/03/2024	03/31/2024		05/03/2024	(968.45)
3457 - Western Nevada Supply Co	11045907	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		12/15/2023	05/03/2024	05/03/2024		05/03/2024	968.45
3457 - Western Nevada Supply Co	11079543	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/26/2023	03/08/2024	01/31/2024		03/08/2024	(376.76)
3457 - Western Nevada Supply Co	11079543	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/26/2023	03/08/2024	03/08/2024		03/08/2024	376.76
3457 - Western Nevada Supply Co	11082068	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		01/02/2024	05/03/2024	03/31/2024		05/03/2024	(115.62)
3457 - Western Nevada Supply Co	11082068	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		01/02/2024	05/03/2024	05/03/2024		05/03/2024	115.62

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Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	19828982	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	01/31/2024		03/08/2024	(695.39)
3457 - Western Nevada Supply Co	19828982	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	03/08/2024		03/08/2024	695.39
3457 - Western Nevada Supply Co	11091764	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	01/31/2024		03/08/2024	(862.07)
3457 - Western Nevada Supply Co	11091764	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	03/08/2024		03/08/2024	862.07
3457 - Western Nevada Supply Co	11072313	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		01/05/2024	04/19/2024	03/31/2024		04/19/2024	(5,043.21)
3457 - Western Nevada Supply Co	11072313	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		01/05/2024	04/19/2024	04/19/2024		04/19/2024	5,043.21
3457 - Western Nevada Supply Co	11095533	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/08/2024	03/08/2024	01/31/2024		03/08/2024	(576.00)
3457 - Western Nevada Supply Co	11095533	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/08/2024	03/08/2024	03/08/2024		03/08/2024	576.00
3457 - Western Nevada Supply Co	CM11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	03/08/2024		03/08/2024	(732.60)
3457 - Western Nevada Supply Co	CM11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	01/31/2024		03/08/2024	732.60
3457 - Western Nevada Supply Co	41096233	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	01/31/2024		03/08/2024	(322.10)
3457 - Western Nevada Supply Co	41096233	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	03/08/2024		03/08/2024	322.10
3457 - Western Nevada Supply Co	41098052	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	(108.80)
3457 - Western Nevada Supply Co	41098052	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	108.80
3457 - Western Nevada Supply Co	41098786	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	(157.68)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	41098786	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	157.68
3457 - Western Nevada Supply Co	41098785	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	(20.76)
3457 - Western Nevada Supply Co	41098785	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	20.76
3457 - Western Nevada Supply Co	41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	(281.12)
3457 - Western Nevada Supply Co	41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	03/08/2024		03/08/2024	281.12
3457 - Western Nevada Supply Co	CM41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/11/2024	03/08/2024	03/08/2024		03/08/2024	(281.12)
3457 - Western Nevada Supply Co	CM41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/11/2024	03/08/2024	01/31/2024		03/08/2024	281.12
3457 - Western Nevada Supply Co	41106040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/17/2024	03/08/2024	01/31/2024		03/08/2024	(5.31)
3457 - Western Nevada Supply Co	41106040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/17/2024	03/08/2024	03/08/2024		03/08/2024	5.31
3457 - Western Nevada Supply Co	41116153	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	02/29/2024		03/15/2024	(25.82)
3457 - Western Nevada Supply Co	41116153	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	03/15/2024		03/15/2024	25.82
3457 - Western Nevada Supply Co	41115738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	02/29/2024		03/15/2024	(151.66)
3457 - Western Nevada Supply Co	41115738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	03/15/2024		03/15/2024	151.66
3457 - Western Nevada Supply Co	41111566	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/26/2024	03/15/2024	02/29/2024		03/15/2024	(408.34)
3457 - Western Nevada Supply Co	41111566	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/26/2024	03/15/2024	03/15/2024		03/15/2024	408.34

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	11122285	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/31/2024	03/08/2024	01/31/2024		03/08/2024	(107.40)
3457 - Western Nevada Supply Co	11122285	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/31/2024	03/08/2024	03/08/2024		03/08/2024	107.40
3457 - Western Nevada Supply Co	41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/08/2024	03/15/2024	02/29/2024		03/15/2024	(175.40)
3457 - Western Nevada Supply Co	41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/08/2024	03/15/2024	03/15/2024		03/15/2024	175.40
3457 - Western Nevada Supply Co	41133332	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	02/29/2024		03/15/2024	(110.65)
3457 - Western Nevada Supply Co	41133332	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	03/15/2024		03/15/2024	110.65
3457 - Western Nevada Supply Co	CM41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	03/15/2024		03/15/2024	(31.09)
3457 - Western Nevada Supply Co	CM41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	02/29/2024		03/15/2024	31.09
3457 - Western Nevada Supply Co	19975472-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/13/2024	03/15/2024	02/29/2024		03/15/2024	(24,136.92)
3457 - Western Nevada Supply Co	19975472-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/13/2024	03/15/2024	03/15/2024		03/15/2024	24,136.92
3457 - Western Nevada Supply Co	41139082	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	02/29/2024		03/15/2024	(114.88)
3457 - Western Nevada Supply Co	41139082	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	03/15/2024		03/15/2024	114.88
3457 - Western Nevada Supply Co	41137276	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	02/29/2024		03/15/2024	(188.74)
3457 - Western Nevada Supply Co	41137276	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	03/15/2024		03/15/2024	188.74
3457 - Western Nevada Supply Co	11139169	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/15/2024	03/15/2024	02/29/2024		03/15/2024	(731.19)

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	11139169	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/15/2024	03/15/2024	03/15/2024		03/15/2024	731.19
3457 - Western Nevada Supply Co	41159410	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/06/2024	04/19/2024	03/31/2024		04/19/2024	(80.10)
3457 - Western Nevada Supply Co	41159410	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/06/2024	04/19/2024	04/19/2024		04/19/2024	80.10
3457 - Western Nevada Supply Co	11119838	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/13/2024	05/03/2024	03/31/2024		05/03/2024	(593.74)
3457 - Western Nevada Supply Co	11119838	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/13/2024	05/03/2024	05/03/2024		05/03/2024	593.74
3457 - Western Nevada Supply Co	11108210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/19/2024	04/19/2024	03/31/2024		04/19/2024	(23,474.04)
3457 - Western Nevada Supply Co	11108210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/19/2024	04/19/2024	04/19/2024		04/19/2024	23,474.04
3457 - Western Nevada Supply Co	11157545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/26/2024	05/03/2024	03/31/2024		05/03/2024	(1,314.20)
3457 - Western Nevada Supply Co	11157545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/26/2024	05/03/2024	05/03/2024		05/03/2024	1,314.20
3457 - Western Nevada Supply Co	11181310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/01/2024	05/03/2024	03/31/2024		05/03/2024	(2,166.58)
3457 - Western Nevada Supply Co	11181310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/01/2024	05/03/2024	05/03/2024		05/03/2024	2,166.58
3457 - Western Nevada Supply Co	11183199	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/02/2024	05/03/2024	04/30/2024		05/03/2024	(40,094.70)
3457 - Western Nevada Supply Co	11183199	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/02/2024	05/03/2024	05/03/2024		05/03/2024	40,094.70
3457 - Western Nevada Supply Co	41192920	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/02/2024	05/10/2024	04/30/2024		05/10/2024	(99.99)
3457 - Western Nevada Supply Co	41192920	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/02/2024	05/10/2024	05/10/2024		05/10/2024	99.99

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Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	41195055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/03/2024	05/10/2024	04/30/2024		05/10/2024	(309.75)
3457 - Western Nevada Supply Co	41195055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/03/2024	05/10/2024	05/10/2024		05/10/2024	309.75
3457 - Western Nevada Supply Co	11192138	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/05/2024	05/03/2024	03/31/2024		05/03/2024	(107.40)
3457 - Western Nevada Supply Co	11192138	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/05/2024	05/03/2024	05/03/2024		05/03/2024	107.40
3457 - Western Nevada Supply Co	41198030	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/05/2024	05/10/2024	04/30/2024		05/10/2024	(11.40)
3457 - Western Nevada Supply Co	41198030	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/05/2024	05/10/2024	05/10/2024		05/10/2024	11.40
3457 - Western Nevada Supply Co	41196011	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	03/31/2024		05/03/2024	(22.72)
3457 - Western Nevada Supply Co	41196011	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	05/03/2024		05/03/2024	22.72
3457 - Western Nevada Supply Co	41196010	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	03/31/2024		05/03/2024	(127.06)
3457 - Western Nevada Supply Co	41196010	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	05/03/2024		05/03/2024	127.06
3457 - Western Nevada Supply Co	41198019	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/10/2024	05/10/2024	04/30/2024		05/10/2024	(100.15)
3457 - Western Nevada Supply Co	41198019	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/10/2024	05/10/2024	05/10/2024		05/10/2024	100.15
3457 - Western Nevada Supply Co	41205346	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/11/2024	05/10/2024	04/30/2024		05/10/2024	(138.19)
3457 - Western Nevada Supply Co	41205346	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/11/2024	05/10/2024	05/10/2024		05/10/2024	138.19
3457 - Western Nevada Supply Co	41206545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	04/30/2024		05/10/2024	(80.76)

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Account **202.000 - Accounts Payable**										
3457 - Western Nevada Supply Co	41206545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	05/10/2024		05/10/2024	80.76
3457 - Western Nevada Supply Co	41205899	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	04/30/2024		05/10/2024	(22.88)
3457 - Western Nevada Supply Co	41205899	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	05/10/2024		05/10/2024	22.88
3457 - Western Nevada Supply Co	41220936	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	04/30/2024		05/10/2024	(14.91)
3457 - Western Nevada Supply Co	41220936	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	05/10/2024		05/10/2024	14.91
				Account **202.000 - Accounts Payable** Totals				Invoice Transactions	244	$0.00
Department **849 - Douglas County Water Utility**										
Account **532.001 - Op.Supplies**										
3457 - Western Nevada Supply Co	19832351	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/06/2023	10/06/2023	09/30/2023		10/06/2023	823.01
3457 - Western Nevada Supply Co	19832351-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/18/2023	10/06/2023	09/30/2023		10/06/2023	308.87
3457 - Western Nevada Supply Co	49876322	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	833.88
3457 - Western Nevada Supply Co	19870542	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	2,376.32
3457 - Western Nevada Supply Co	19870542-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	09/30/2023		10/06/2023	2,010.52
3457 - Western Nevada Supply Co	49883967	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/21/2023	10/06/2023	09/30/2023		10/06/2023	522.83
3457 - Western Nevada Supply Co	49925155	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	10/31/2023		11/17/2023	142.04
3457 - Western Nevada Supply Co	19915643	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/11/2023	11/17/2023	10/31/2023		11/17/2023	264.58

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.001 - Op.Supplies**										
3457 - Western Nevada Supply Co	19870542-2	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		09/11/2023	03/15/2024	02/29/2024		03/15/2024	61.20
3457 - Western Nevada Supply Co	CM49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	10/31/2023		11/17/2023	(204.60)
3457 - Western Nevada Supply Co	49933926	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/12/2023	11/17/2023	10/31/2023		11/17/2023	204.60
3457 - Western Nevada Supply Co	49946196	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	10/31/2023		11/17/2023	27.90
3457 - Western Nevada Supply Co	19954344	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/29/2023	11/17/2023	10/31/2023		11/17/2023	2,503.91
3457 - Western Nevada Supply Co	19954343	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	01/31/2024		02/16/2024	127.16
3457 - Western Nevada Supply Co	19954343-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	01/31/2024		02/16/2024	123.04
3457 - Western Nevada Supply Co	19883999	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/14/2023	02/16/2024	01/31/2024		02/16/2024	295.60
3457 - Western Nevada Supply Co	49994358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/27/2023	02/16/2024	01/31/2024		02/16/2024	285.88
3457 - Western Nevada Supply Co	41012240	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/30/2023	02/16/2024	01/31/2024		02/16/2024	113.09
3457 - Western Nevada Supply Co	41032217	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/20/2023	02/16/2024	01/31/2024		02/16/2024	129.92
3457 - Western Nevada Supply Co	11028608	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/04/2023	02/16/2024	01/31/2024		02/16/2024	1,170.41
3457 - Western Nevada Supply Co	41065795	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		12/15/2023	03/15/2024	02/29/2024		03/15/2024	92.67
3457 - Western Nevada Supply Co	41111566	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/26/2024	03/15/2024	02/29/2024		03/15/2024	408.34

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.001 - Op.Supplies**										
3457 - Western Nevada Supply Co	41196011	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	03/31/2024		05/03/2024	22.72
				Account **532.001 - Op.Supplies** Totals			Invoice Transactions	23		$12,643.89
Account **532.007 - Water Meters**										
3457 - Western Nevada Supply Co	19820954	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/13/2023	10/06/2023	09/30/2023		10/06/2023	4,427.82
3457 - Western Nevada Supply Co	19880412	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	5,666.64
3457 - Western Nevada Supply Co	19872203	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	09/30/2023		10/06/2023	9,302.46
3457 - Western Nevada Supply Co	19905823	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/24/2023	10/06/2023	09/30/2023		10/06/2023	14,276.00
3457 - Western Nevada Supply Co	19968701	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/05/2023	03/08/2024	01/31/2024		03/08/2024	9,842.00
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	01/31/2024		03/08/2024	5,113.44
				Account **532.007 - Water Meters** Totals			Invoice Transactions	6		$48,628.36
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	49859084	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/21/2023	10/06/2023	09/30/2023		10/06/2023	61.15
3457 - Western Nevada Supply Co	49863688	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/25/2023	10/06/2023	09/30/2023		10/06/2023	5.24
3457 - Western Nevada Supply Co	19866621	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/28/2023	10/06/2023	09/30/2023		10/06/2023	1,324.14
3457 - Western Nevada Supply Co	19820953	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	09/30/2023		10/06/2023	176.96
3457 - Western Nevada Supply Co	19866623	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		07/31/2023	10/06/2023	09/30/2023		10/06/2023	86.10
3457 - Western Nevada Supply Co	19872821	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/01/2023	10/06/2023	09/30/2023		10/06/2023	482.36

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	19866621-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	544.30
3457 - Western Nevada Supply Co	49874770	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	90.76
3457 - Western Nevada Supply Co	49876539	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	142.36
3457 - Western Nevada Supply Co	49876551	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/02/2023	10/06/2023	09/30/2023		10/06/2023	298.58
3457 - Western Nevada Supply Co	19879630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	09/30/2023		10/06/2023	433.86
3457 - Western Nevada Supply Co	49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/04/2023	10/06/2023	09/30/2023		10/06/2023	240.07
3457 - Western Nevada Supply Co	49882484	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	62.86
3457 - Western Nevada Supply Co	49883314	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/07/2023	10/06/2023	09/30/2023		10/06/2023	49.25
3457 - Western Nevada Supply Co	49885471	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	09/30/2023		10/06/2023	18.30
3457 - Western Nevada Supply Co	CM49880572	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/08/2023	10/06/2023	09/30/2023		10/06/2023	(13.00)
3457 - Western Nevada Supply Co	49891943	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/11/2023	10/06/2023	09/30/2023		10/06/2023	113.07
3457 - Western Nevada Supply Co	19866630	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	3,786.58
3457 - Western Nevada Supply Co	19866653	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	6,307.86
3457 - Western Nevada Supply Co	19866657	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	7,921.13

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	19866661	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	2,589.28
3457 - Western Nevada Supply Co	19866664	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/16/2023	10/06/2023	09/30/2023		10/06/2023	346.27
3457 - Western Nevada Supply Co	19907059	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/23/2023	10/06/2023	09/30/2023		10/06/2023	96.00
3457 - Western Nevada Supply Co	49919055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 743744		08/30/2023	10/06/2023	09/30/2023		10/06/2023	147.70
3457 - Western Nevada Supply Co	49925040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/06/2023	05/03/2024	03/31/2024		05/03/2024	147.70
3457 - Western Nevada Supply Co	49931159	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/08/2023	05/03/2024	03/31/2024		05/03/2024	20.28
3457 - Western Nevada Supply Co	19935327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/13/2023	11/17/2023	10/31/2023		11/17/2023	146.60
3457 - Western Nevada Supply Co	19938347	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/14/2023	05/03/2024	03/31/2024		05/03/2024	293.20
3457 - Western Nevada Supply Co	19940210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		09/15/2023	05/03/2024	03/31/2024		05/03/2024	69.95
3457 - Western Nevada Supply Co	49947752	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/20/2023	11/17/2023	10/31/2023		11/17/2023	61.48
3457 - Western Nevada Supply Co	49947868	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		09/20/2023	04/19/2024	03/31/2024		04/19/2024	12.75
3457 - Western Nevada Supply Co	19935738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		09/28/2023	11/17/2023	10/31/2023		11/17/2023	2,100.00
3457 - Western Nevada Supply Co	49965591	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/04/2023	02/16/2024	01/31/2024		02/16/2024	10.71
3457 - Western Nevada Supply Co	49967358	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		10/04/2023	04/19/2024	03/31/2024		04/19/2024	19.09

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/05/2023	02/16/2024	01/31/2024		02/16/2024	21.44
3457 - Western Nevada Supply Co	19970503	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/06/2023	02/16/2024	01/31/2024		02/16/2024	4,293.24
3457 - Western Nevada Supply Co	19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	01/31/2024		02/16/2024	700.00
3457 - Western Nevada Supply Co	CM49967359	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/09/2023	02/16/2024	01/31/2024		02/16/2024	(21.44)
3457 - Western Nevada Supply Co	19972596	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 745073		10/10/2023	11/17/2023	10/31/2023		11/17/2023	17,573.28
3457 - Western Nevada Supply Co	19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	01/31/2024		02/16/2024	364.56
3457 - Western Nevada Supply Co	19974824	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/10/2023	02/16/2024	01/31/2024		02/16/2024	66.24
3457 - Western Nevada Supply Co	CM19974310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/12/2023	02/16/2024	01/31/2024		02/16/2024	(364.56)
3457 - Western Nevada Supply Co	CM19972626	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/18/2023	02/16/2024	01/31/2024		02/16/2024	(560.00)
3457 - Western Nevada Supply Co	19970035	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	01/31/2024		02/16/2024	9,310.02
3457 - Western Nevada Supply Co	19990934	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		10/31/2023	02/16/2024	01/31/2024		02/16/2024	1,266.00
3457 - Western Nevada Supply Co	41024267	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/06/2023	02/16/2024	01/31/2024		02/16/2024	26.00
3457 - Western Nevada Supply Co	11028327	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/09/2023	02/16/2024	01/31/2024		02/16/2024	33.78
3457 - Western Nevada Supply Co	19975472	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 746293		11/14/2023	01/12/2024	12/31/2023		01/12/2024	998.32

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		11/22/2023	02/16/2024	01/31/2024		02/16/2024	2,722.54
3457 - Western Nevada Supply Co	41065798	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747186		12/08/2023	02/16/2024	01/31/2024		02/16/2024	107.76
3457 - Western Nevada Supply Co	41064922	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/08/2023	03/08/2024	01/31/2024		03/08/2024	435.40
3457 - Western Nevada Supply Co	11072182	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/15/2023	03/08/2024	01/31/2024		03/08/2024	600.00
3457 - Western Nevada Supply Co	11045907	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		12/15/2023	05/03/2024	03/31/2024		05/03/2024	968.45
3457 - Western Nevada Supply Co	11079543	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		12/26/2023	03/08/2024	01/31/2024		03/08/2024	376.76
3457 - Western Nevada Supply Co	11082068	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		01/02/2024	05/03/2024	03/31/2024		05/03/2024	115.62
3457 - Western Nevada Supply Co	19828982	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	01/31/2024		03/08/2024	695.39
3457 - Western Nevada Supply Co	11091764	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/04/2024	03/08/2024	01/31/2024		03/08/2024	862.07
3457 - Western Nevada Supply Co	11072313	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		01/05/2024	04/19/2024	03/31/2024		04/19/2024	5,043.21
3457 - Western Nevada Supply Co	11095533	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/08/2024	03/08/2024	01/31/2024		03/08/2024	576.00
3457 - Western Nevada Supply Co	CM11045885	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	01/31/2024		03/08/2024	(732.60)
3457 - Western Nevada Supply Co	41096233	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/09/2024	03/08/2024	01/31/2024		03/08/2024	322.10
3457 - Western Nevada Supply Co	41098052	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	108.80

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Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	41098786	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	157.68
3457 - Western Nevada Supply Co	41098785	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	20.76
3457 - Western Nevada Supply Co	41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/10/2024	03/08/2024	01/31/2024		03/08/2024	281.12
3457 - Western Nevada Supply Co	CM41098114	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/11/2024	03/08/2024	01/31/2024		03/08/2024	(281.12)
3457 - Western Nevada Supply Co	41106040	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/17/2024	03/08/2024	01/31/2024		03/08/2024	5.31
3457 - Western Nevada Supply Co	41116153	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	02/29/2024		03/15/2024	25.82
3457 - Western Nevada Supply Co	41115738	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		01/25/2024	03/15/2024	02/29/2024		03/15/2024	151.66
3457 - Western Nevada Supply Co	11122285	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		01/31/2024	03/08/2024	01/31/2024		03/08/2024	107.40
3457 - Western Nevada Supply Co	41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/08/2024	03/15/2024	02/29/2024		03/15/2024	175.40
3457 - Western Nevada Supply Co	41133332	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	02/29/2024		03/15/2024	110.65
3457 - Western Nevada Supply Co	CM41132352	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/09/2024	03/15/2024	02/29/2024		03/15/2024	(31.09)
3457 - Western Nevada Supply Co	19975472-1	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/13/2024	03/15/2024	02/29/2024		03/15/2024	24,136.92
3457 - Western Nevada Supply Co	41139082	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	02/29/2024		03/15/2024	114.88
3457 - Western Nevada Supply Co	41137276	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/14/2024	03/15/2024	02/29/2024		03/15/2024	188.74

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	11139169	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 748024		02/15/2024	03/15/2024	02/29/2024		03/15/2024	731.19
3457 - Western Nevada Supply Co	41159410	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/06/2024	04/19/2024	03/31/2024		04/19/2024	80.10
3457 - Western Nevada Supply Co	11119838	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/13/2024	05/03/2024	03/31/2024		05/03/2024	593.74
3457 - Western Nevada Supply Co	11108210	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749236		03/19/2024	04/19/2024	03/31/2024		04/19/2024	23,474.04
3457 - Western Nevada Supply Co	11157545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		03/26/2024	05/03/2024	03/31/2024		05/03/2024	1,314.20
3457 - Western Nevada Supply Co	11183199	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/02/2024	05/03/2024	04/30/2024		05/03/2024	40,094.70
3457 - Western Nevada Supply Co	41192920	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/02/2024	05/10/2024	04/30/2024		05/10/2024	99.99
3457 - Western Nevada Supply Co	41195055	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/03/2024	05/10/2024	04/30/2024		05/10/2024	309.75
3457 - Western Nevada Supply Co	11192138	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/05/2024	05/03/2024	03/31/2024		05/03/2024	107.40
3457 - Western Nevada Supply Co	41198030	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/05/2024	05/10/2024	04/30/2024		05/10/2024	11.40
3457 - Western Nevada Supply Co	41196010	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/09/2024	05/03/2024	03/31/2024		05/03/2024	127.06
3457 - Western Nevada Supply Co	41198019	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/10/2024	05/10/2024	04/30/2024		05/10/2024	100.15
3457 - Western Nevada Supply Co	41205346	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/11/2024	05/10/2024	04/30/2024		05/10/2024	138.19
3457 - Western Nevada Supply Co	41206545	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	04/30/2024		05/10/2024	80.76

Accounts Payable by G/L Distribution Report

Invoice Date Range 07/01/23 - 05/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **328 - Douglas County Water Utility**										
Department **849 - Douglas County Water Utility**										
Account **532.015 - Maint & Repair**										
3457 - Western Nevada Supply Co	41205899	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/12/2024	05/10/2024	04/30/2024		05/10/2024	22.88
3457 - Western Nevada Supply Co	41220936	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749764		04/23/2024	05/10/2024	04/30/2024		05/10/2024	14.91
				Account **532.015 - Maint & Repair** Totals				Invoice Transactions	92	$166,565.91
Account **532.118 - Major Repair and Maintenance**										
3457 - Western Nevada Supply Co	19994712	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 747794		10/24/2023	03/08/2024	01/31/2024		03/08/2024	47,000.00
				Account **532.118 - Major Repair and Maintenance** Totals				Invoice Transactions	1	$47,000.00
Account **533.806 - Software**										
3457 - Western Nevada Supply Co	11181310	46275M, DOUGLAS COUNTY WATER UTILITY	Paid by Check # 749552		04/01/2024	05/03/2024	03/31/2024		05/03/2024	2,166.58
				Account **533.806 - Software** Totals				Invoice Transactions	1	$2,166.58
				Department **849 - Douglas County Water Utility** Totals				Invoice Transactions	123	$277,004.74
				Fund **328 - Douglas County Water Utility** Totals				Invoice Transactions	489	$0.00
				Grand Totals				Invoice Transactions	540	$4,714.78

AGENDA ITEM NO. AE.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on an increase to the Cummins, Inc. purchase order from $45,500 to $63,000 (an increase of $17,500) in order to perform maintenance service on all of Douglas County's generators. (Jeff MacDonnell, Philip Ritger)

RECOMMENDED MOTION:
Authorize an increase to the Cummins, Inc. purchase order from $45,500 to $63,000.

FINANCIAL IMPACT:
Funds affected are: Facilities (101-521-520-097), Water Utilities (328-849-532-015) and Waste Water (325-865-532-015).

BACKGROUND:
Cummins Inc. currently services all of Douglas County's generators. This purchase order covers various departments, including Facilities, Waste Water, Water Utilities and Regional Water. In the current fiscal year, staff has completed more than $40,000 of recommended repairs on the County's aging generators that had not previously been done in several years. This invoice was not brought forward sooner as it took Cummins almost eight months to present the invoice to the County. Staff are currently seeking bids for next fiscal year's preventative maintenance contract.

ATTACHMENTS:
PO Request Cummins Inc Change Order.pdf
Cummins PM Invoice.pdf
Cummins Invoice Breakdown.xlsx

PURCHASE ORDER REQUISITION FORM

CHANGE ORDER: ☒ YES ☐ NO ORIGINAL PO#: 2024-00000100

ORIGINAL AMOUNT: 45,500.00 CHANGE ORDER %: _____ NEW AMOUNT: 63,000.00

County Manager Signature(Required): _____

PERSON REQUESTING PO: _____ DATE REQUESTED: _____

REQUESTING DEPARTMENT: Public Works

VENDOR NAME: Cummins Inc VENDOR NUMBER: 4324

REMIT ADDRESS: STREET PO Box 772639 CITY Detroit ST MI ZIP 48277

QUANTITY: _____ DOLLAR AMOUNT: 17,500.00 PROJECT #: _____

G/L ACCOUNT(S): 101-521-520-097 AMOUNT: 2,600.00

G/L ACCOUNT(S): 328-849-532-015 AMOUNT: 9,500.00

G/L ACCOUNT(S): 325-865-532-015 AMOUNT: 5,400.00

G/L ACCOUNT(S): _____ AMOUNT: _____

Description of Items Purchased and Compliance with Purchasing Policy:

To cover the preventative maintenance inspections for all of the County's generators.

CONTRACT ATTACHED: ○ YES ◉ NO

Authorized Department Signature (Required): _____

☐ UNDER $10,000: DEPARTMENT HEAD SIGNATURE REQUIRED

☑ UNDER $50,000: COUNTY MANAGER APPROVAL REQUIRED AT IRC

IRC APPROVAL DATE: _____

☐ IF OVER $50,000: BOCC APPROVAL REQUIRED AT BOCC MEETING

BOCC DATE AND AGENDA ITEM #: _____

FINANCE DEPT USE ONLY

CFO APPROVAL:

PO ISSUED BY: _____

PO ISSUE DATE: _____ PO NUMBER: _____

Revised 8/02/2022

Sales and Service
Credit Administration
1939 Deere Ave.
Irvine, CA 92606-4818

Seq#: 000066 0 Acct# 464793
Douglas County
PO Box 218
Minden, NV 89423-0218

Go Green with Us

With the introduction of the Cummins Sales and Service Electronic Invoice Presentment and Payment (EIPP) Portal in 2021, we enabled our customers to gain 24/7 access to their account, retrieve invoices and statements, make online payments, contact us, and more. ***Your response and usage of the portal have been nothing short of amazing, and we thank you!***

As we continue our journey to optimize the customer experience, we want to also be mindful of the great strides our company and our customers are making in going green. ***We would ask, if you have not already signed up to have invoices delivered electronically, that you do so today.*** It is a quick and straightforward process.



Simply use the ***"Contact Us"*** button within the portal to request a switch to email delivery and provide the following details:

1. Email address for invoice delivery
2. PDF preference (choose one option below)
   - One email / multiple invoices / individual PDF files
   - One email / multiple invoices / zip file with multiple PDF files
   - 1/1 correlation of email to invoice PDF file

If you have not already registered as a user, we encourage you to do so today.
Please visit us online at ***customerpayment.cummins.com***.

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-68364
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
26-FEB-2024	SIGNED AGREEMENT				
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793					
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292					

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

Sub Ref No.	Unit No.	Equipment Make	Equipment Model	Product Serial No	Product Model	Sub Total Amount
430292/7874	911 CALL CENTER	OTHER	GEN SET	375169	80DS60	406.00
430292/7875	CAVE ROCK	CATERPILLAR	GEN SET	9NR01228	3306	438.01
430292/7876	CLEAR CREEK LS1	CUMMINS	GEN SET	L160125123	80 DSFAE-1660129	595.23
430292/7877	CLEAR CREEK LS4	CUMMINS	GEN SET	L160125124	80 DSFAE-1660129	595.23
430292/7878	CLEARWATER LS	OLYMPIAN	GEN SET	OLY00000CNPF00293	D60P3	438.01
430292/7879	CLR CRK BOOSTR1	CUMMINS	GEN SET	J160112791	300DQHAB A056E291	875.10
430292/7880	CLR CRK BOOSTR2	CUMMINS	GEN SET	C170163526	275DQDAB-1711091	896.83
430292/7881	CLUBHOUSE LS	DETROIT	GEN SET	336166	DETROIT 6V92	438.01
430292/7882	EAGLE RIDGE	CUMMINS	GEN SET	B060883943	40DGHD	438.00
430292/7883	FAIRGROUNDS	DMT	GEN SET	92598-1	125JD3	438.01
430292/7884	FAIRGROUNDS #2	DMT	GEN SET	203219-1	DMT-200JB3	438.00
430292/7885	GENOA LAKES	DETROIT	GEN SET	336715	KOHLER	438.01
430292/7887	JOBS PEAK	ONAN	GEN SET	K100172224	150DSGAC	438.01
430292/7888	MERIDIAN LIFT	CUMMINS	GEN SET	F200778524	C25D6	509.06
430292/7889	MINDEN INN-GEN	SPECTRUM	GEN SET	0731269	200DSEJ	406.00
430292/7890	MONTANA BOOSTER	OLYMPIAN	GEN SET	OLY00000TNAT00721	D125P1	438.01
430292/7891	MONTANA LS #5	CUMMINS	GEN SET	B050743075	200DGFC-5703353	438.00
430292/7892	MONTANA WELL 3	DMT	GEN SET	203217-1	DMT-80C	438.00
430292/7893	MTA AIRPORT LS6	CUMMINS	GEN SET	E180364344	C30 D6 GD03C-1856995	544.94
430292/7894	N CNTY LS TOPSY	CUMMINS	GEN SET	I090031810	35DSFAA-	438.00

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
26-FEB-2024	SIGNED AGREEMENT				
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793					
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292					

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION		PRODUCT CODE	UNIT PRICE	AMOUNT
						1038055		
430292/7895		N CTY SUNRIDGE	CUMMINS	GEN SET	L050869186	200DGFC-5746811		438.00
430292/7896		N VLY WW TRTMT	KOHLER	GEN SET	GM68621-GA1	600REOZVB		1,419.71
430292/7897		NORTH CO WELL 2	NEWAGE	GEN SET	E050781169	100DGDB- / M05E077096001		438.01
430292/7898		OLD COURTHOUSE	CUMMINS	GEN SET	J090037466	DSGAA-1229111		406.01
430292/7899		PORTABLE	CUMMINS	GEN SET	G030523997	100DGDB-3753		438.01
430292/7900		PUBLIC WORKS	OLYMPIAN	GENSET	OLY0000ENAT00358	D125P1		438.00
430292/7901		S. CLAMPHAM	ONAN	GEN SET	C980715379	80GGHC		438.00
430292/7902		SHERIDAN WELL	ONAN	GEN SET	D060914351	50DGCA		438.00
430292/7903		SHERIFF SUBSTN	CUMMINS	GEN SET	H950585260	35EK		396.00
430292/7904		SIERRA COUNTRY	GENERAC	GEN SET	3001385978	SD0100KG176.7D 18HPSY3		406.01
430292/7905		SKYLINE	KATOLIGHT	GEN SET	LM239093-73683	D105FRJ4		438.01
430292/7906		SO. AIRPORT	CATERPILLAR	GEN SET	47RO4800	3406		438.00
430292/7907		SUNRIDGEBOOSTER	CATERPILLAR	GEN SET	DWB03531	G27		1,226.00
430292/7908		TAHOE SHERIFF	CUMMINS	GEN SET	F100128742	250DQDAA-4725077		939.86
430292/7910		WALLYS HOT SPGS	OLYMPIAN	GEN SET	E0293K/002	D100P1		438.00
430292/7911		ZEPHYR COVE WTR	CUMMINS	GEN SET	C9707633243	200DFAA-86973-F		438.00
430292/7909		UPPAWAY WELL	KATOLIGHT	GEN SET	644973-68404	D105FRJ4 100KW		438.01
430292/7886		JLEC #3	MTU	GEN SET	MT-0053607-1017	573RSL4033		1,010.01

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
26-FEB-2024	SIGNED AGREEMENT				
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793					
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292					

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	20,706.10
TOTAL TAX:	0.00
TOTAL AMOUNT: US $	**20,706.10**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
911 CALL CENTER
1615 E EIGHTH ST
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		80DS60		OTHER
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			375169		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7874	SN597		/ 616		911 CALL CENTER

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 375169

COMPLAINT FULL SERVICE

APPT 9/13/2023
TIME 8:30 AM
SITE 1615 E EIGHTH ST
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA.. UNIT BATTERY IS MORE THAN 3 YRS OLD. CURRANT BATTERY IS AN INTERSTATE MAP 27 [GROUP 27] TOP POST. BLOCK HEATER AND A BATTERY CHARGER ARE FUNCTIONING PROPERLY. ADDED, COOLANT RADIATOR. RAN UNIT TO OPERATING TEMPERATURE AND PREPARED FOR SERVICE. CHANGED OIL AND OIL FILTERS. CHANGED FUEL FILTERS. CHECKED AIR FILTER AND AIR FILTER IS READY FOR REPLACEMENT. CURRENT AIR FILTER IS NAPA GOLD 6603. RAN UNIT AFTER SERVICE AND RECORDED ALL THE READINGS. ALL READINGS ARE NORMAL. FINISH TEST RUN AND RETURN UNIT TO AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO

PARTS:		69.30
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**69.30**	
SURCHARGE TOTAL:		**0.00**
LABOR:		277.20
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**277.20**	
MISC.:		59.50

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

911 CALL CENTER
1615 E EIGHTH ST
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		80DS60		OTHER
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			375169		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7874	SN597		/ 616		911 CALL CENTER

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		375169					

MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	406.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**406.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins **Sales and Service**

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
CAVE ROCK WATER TREATME
1309 HIGHWAY 50
MINDEN, NV 89429-
NICK CHARLES - 775 782-6239

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		3306		CATERPILLAR
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			9NR01228		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7875	SN597		/ 516		CAVE ROCK

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 118-8452

COMPLAINT FULL SERVICE

APPT 9/13/2023
TIME 11:30 AM
SITE 1309 HIGHWAY 50
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA . LOAD TESTED BATTERIES. BOTH LOADTEST GOOD BUT ARE DUE REPLACEMENT. CUSTOMER WILL REPLACE THEIR OWN BATTERIES. CHECKED OIL AND COOLANT LEVELS. ADDED COOLANT. CHECKED COOLANT HEATER AND BATTERY CHARGER. ALL OK. TRANSFER SWITCH NEEDS NEW POSITION INDICATING LIGHTS. RAN UNIT TO OPERATING TEMPERATURE. ALL OK. SERVICE ENGINE. CHANGED OIL AND OIL FILTER. AIR FILTER IS DIRTY AND NEEDS TO BE CHANGED PERIOD. CHANGE FUEL FILTER. RAN UNIT TO OPERATING TEMPERATURE AND REPORTED ALL READINGS. ALL READINGS ARE NORMAL. RETURN UNIT TO AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO	

PARTS:		78.44
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**78.44**	
SURCHARGE TOTAL:		**0.00**
LABOR:		295.07
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**295.07**	
MISC.:		64.50
MISC. COVERAGE CREDIT:		0.00 CR

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

CAVE ROCK WATER TREATME
1309 HIGHWAY 50
MINDEN, NV 89429-
NICK CHARLES - 775 782-6239

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		3306		CATERPILLAR
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			9NR01228		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7875	SN597		/ 516		CAVE ROCK

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		118-8452					
				TOTAL MISC.:			**64.50**
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

CLEAR CREEK LIFT STATIO
3544-U SWIFTS STATION
CARSEN CITY, NV 89705-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		80 DSFAE-1660129		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			L160125123		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7876	SN597		/ 183.8		CLEAR CREEK LS1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN L160125123

COMPLAINT FULL SERVICE

APPT 9/14/2023
TIME 8:30 AM
SITE 3544-U SWIFTS STATION
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. CHECKED BATTERY CHARGER AND BLOCK HEATER. BOTH ARE FUNCTIONING PROPERLY. LOAD TESTED BATTERY. ALL OK. CHECKED COOLING AND OIL LEVELS. BOTH ARE FULL. NO LEAKS. RAN UNIT TO OPERATING TEMPERATURE. ALL OK. STOPPED AND SERVICED ENGINE. CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTERS. CHECKED AIR FILTER AND CLEANED AIR FILTER DUST TRAP. AIR FILTER IS CLEAN. RAN UNIT AFTER SERVICE. TESTED WITH LOAD FROM ATS TEST BUTTON. ALL OK. LEFT EVERYTHING IN AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		94.73
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**94.73**	
SURCHARGE TOTAL:		**0.00**
LABOR:		378.90
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**378.90**	
MISC.:		121.60
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**121.60**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

CLEAR CREEK LIFT STATIO
3544-U SWIFTS STATION
CARSEN CITY, NV 89705-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		80 DSFAE-1660129		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			L160125123		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7876	SN597		/ 183.8		CLEAR CREEK LS1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		L160125123					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	595.23
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**595.23**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

CLEAR CREEK LIFT STATIO
3653 CLUBHOUSE RD
ROUND HILL VILLAGE, NV 89448-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		80 DSFAE-1660129		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			L160125124		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7877	SN597		/ 188.8		CLEAR CREEK LS4

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN L160125124

COMPLAINT FULL SERVICE

APPT 9/14/2023
TIME 11:30 AM
SITE 3653 CLUBHOUSE RD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION COMPLETED JSA. CHECKED ENGINE FLUID LEVELS. COOLANT AND OIL ARE FULL. LOAD TESTED BATTERY. BATTERY LOAD TESTS GOOD. CHECKED BLOCK HEATER AND BATTERY CHARGER. BOTH FUNCTIONING NORMAL. RAN UNIT TO OPERATING TEMPERATURE. PREPARED FOR SERVICE. CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTER. CHECKED AIR FILTER. AIR FILTER IS CLEAN. RAN UNIT AFTER SERVICE. RETURNED UNIT TO AUTO. TESTED GENERATOR FROM TRANSFER SWITCH TEST BUTTON. ALL OK. LEFT ALL IN AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO

PARTS:		94.73
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**94.73**	
SURCHARGE TOTAL:		**0.00**
LABOR:		378.90
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**378.90**	
MISC.:		121.60
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**121.60**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

CLEAR CREEK LIFT STATIO
3653 CLUBHOUSE RD
ROUND HILL VILLAGE, NV 89448-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		80 DSFAE-1660129		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			L160125124		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7877	SN597		/ 188.8		CLEAR CREEK LS4

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		L160125124					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	595.23
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**595.23**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

CLEARWATER LIFT STATION
2554 CLEARWATER LANE
GENOA LAKES, NV 89411-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D60P3		OLYMPIAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			OLY00000CNPF00293		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7878	SN597		/ 444		CLEARWATER LS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN OLY00000CNPF00293

COMPLAINT FULL SERVICE

APPT 9/21/2023
TIME 8:30 AM
SITE 2554 CLEARWATER LANE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION PM FULL SERVICE - DROVE TO SIGHT. DID JSA. DID FULL SERVICE CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTER. BATTERY TEST GOOD BUT IS DUE BY TIME. EVERYTHING ELSE LOOKS GOOD. BATTERY IS A GROUP 31.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1		PM PAY AS YOU GO	PM PAY AS YOU GO				

PARTS:		56.78
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**56.78**	
SURCHARGE TOTAL:		**0.00**
LABOR:		321.73
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**321.73**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

CLEARWATER LIFT STATION
2554 CLEARWATER LANE
GENOA LAKES, NV 89411-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D60P3		OLYMPIAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			OLY00000CNPF00293		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7878	SN597		/ 444		CLEARWATER LS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		OLY00000CNPF00293					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
CLEAR CREEK ZONE #1 BOO
700 JACKS VALLEY RD
CARSON CITY, NV 89705-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		300DQHAB A056E291		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			J160112791		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7879	SN597		/ 34.7		CLR CRK BOOSTR1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN J160112791

COMPLAINT FULL SERVICE

APPT 9/21/2023
TIME 11:30 AM
SITE 700 JACKS VALLEY RD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION PM FULL SERVICE - DROVE TO SIGHT. DID JSA. DID FULL SERVICE. CHANGED OIL AND OIL FILTER CHANGED COOLANT FILTER AND TOPPED OFF COOLANT. LOOKS LIKE WATER PUMP WEEP HOLE WAS LEAKING AT 1 TIME BUT HAS SINCE DRIED UP. CHANGED FUEL FILTERS. EVERYTHING ELSE LOOKS GOOD.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		195.10
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**195.10**	
SURCHARGE TOTAL:		**0.00**
LABOR:		555.30
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**555.30**	
MISC.:		124.70
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**124.70**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

CLEAR CREEK ZONE #1 BOO
700 JACKS VALLEY RD
CARSON CITY, NV 89705-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		300DQHAB A056E291		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			J160112791		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7879	SN597		/ 34.7		CLR CRK BOOSTR1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		J160112791					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	875.10
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**875.10**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

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BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
CLEAR CREEK ZONE 2 BOOS
300 BAVARIAN DR
MINDEN, NV 89423-
NICK CHARLES - 775 782-6239

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		275DQDAB-1711091		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			C170163526		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7880	SN597		/ 102.7		CLR CRK BOOSTR2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN C170163526

COMPLAINT FULL SERVICE

APPT 9/19/2023
TIME 8:30 AM
SITE 300 BAVARIAN DR
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. CHECKED OVER BATTERY CHARGER AND BLOCK HEATER. BOTH ARE FUNCTIONING NORMAL. CHECKED ENGINE, COOLANT, AND OIL LEVEL. BOTH ARE FULL. RAN UNIT TO OPERATING TEMPERATURE. HAVE ON SITE LOAD BANK. USED LOAD BANK TO GET OIL WARMED UP AND TEST UNIT. ALL OK. SERVICE ENGINE. DRAIN OIL. REMOVED OIL FILTER AND HAVE THE WRONG OIL FILTER TO REPLACE IT WITH. RETURN OLD OIL FILTER TO OIL FILTER ASSEMBLY. ENGINE REQUIRES LF9009. CHANGE WATER FILTER. CHANGED FUEL FILTERS. CHECKED AIR FILTER AND AIR FILTER IS CLEAN. LOW TESTED BATTERIES AND BATTERIES BOTH LOAD TEST GOOD BUT ARE OVERDUE TO BE REMOVED ON TIME. RAN UNIT TO OPERATING TEMPERATURE. RECORD OF ALL READINGS. TESTED COMPLETE SYSTEM FROM TRANSFER SWITCH TEST BUTTON. RAN WITH LOAD BANK OF ABOUT 50% LOAD. ALL OK. LEFT UNIT AND AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1			PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		167.34
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**167.34**	
SURCHARGE TOTAL:		**0.00**
LABOR:		593.29
LABOR COVERAGE CREDIT:		0.00 CR

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

CLEAR CREEK ZONE 2 BOOS
300 BAVARIAN DR
MINDEN, NV 89423-
NICK CHARLES - 775 782-6239

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		275DQDAB-1711091		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			C170163526		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7880	SN597		/ 102.7		CLR CRK BOOSTR2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		C170163526					

TOTAL LABOR:	**593.29**	
MISC.:		136.20
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**136.20**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL:	896.83
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**896.83**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

GENOA CLUBHOUSE LIFT ST
250 GENOA LAKES DRIVE
GENOA, NV 89411-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		DETROIT 6V92		DETROIT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		04-MAR-2019	336166		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7881	SN597		/ 601		CLUBHOUSE LS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 336166

COMPLAINT FULL SERVICE

APPT 9/19/2023
TIME 12:30 AM
SITE 250 GENOA LAKES DRIVE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. CHECKED COOLANT AND OIL LEVELS. BOTH ARE FULL. AIR FILTER IS CLEAN. BATTERY CHARGER AND COOLANT HEATER ARE BOTH FUNCTIONING NORMAL. LOAD TESTED FOR BATTERIES. ALL BATTERIES LOW TEST GOOD. ALL BATTERIES ARE OVER THREE YEARS OLD. BATTERIES ARE GROUP 31. TOP POST. CUSTOMER WILL REPLACE THEIR OWN BATTERIES. RAN UNIT TO OPERATING TEMPERATURE. UNIT HAS ON BOARD LOAD BANK. TESTED LOAD BANK. ALL OK. STOP UNIT IN SERVICE CHANGING. CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTERS. CHECK FOR LEAKS. UNIT HAS NO LEAKS. RAN UNIT AFTER SERVICE AND RECORDED ALL THE READINGS. ALL READINGS ARE NORMAL. FINISH TEST RUN AND RETURN THE UNIT TO AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		79.49
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**79.49**	
SURCHARGE TOTAL:		**0.00**
LABOR:		299.02
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**299.02**	
MISC.:		59.50

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

GENOA CLUBHOUSE LIFT ST
250 GENOA LAKES DRIVE
GENOA, NV 89411-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		DETROIT 6V92		DETROIT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		04-MAR-2019	336166		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7881	SN597		/ 601		CLUBHOUSE LS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		336166					

MISC. COVERAGE CREDIT:	0.00 CR
TOTAL MISC.:	**59.50**
LOCAL	**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

EAGLE RIDGE BOOSTER
2494 EAGLE RIDGE ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		40DGHD		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			B060883943		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7882	SN597		/ 362.2		EAGLE RIDGE

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN B060883943

COMPLAINT FULL SERVICE

APPT 9/20/2023
TIME 8:30 PM
SITE 2494 EAGLE RIDGE ROAD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. CHECK BATTERY CHARGER. ALL OK. CHECKED COOLANT HEATER. NO LEAKS AND COOLANT HEATER IS FUNCTIONING NORMAL. CHECKED OIL AND COOLANT LEVELS. ADD COOLANT TO RESERVOIR. TESTED COMPLETE SYSTEM FROM TRANSFER SWITCH TEST BUTTON UNDER LOAD. ALL OK. STOPPED AND SERVICED ENGINE. CHANGE THE OIL AND FUEL FILTERS. CHECKED AIR FILTER. AIR FILTER IS CLEAN. LOE TESTED BATTERY. BATTERY LOW TEST GOOD BUT DATE IS THREE 2017. BATTERY IS DUE FOR REPLACEMENT. RAN UNIT AFTER SERVICE. RECORDED ALL READINGS. ALL READINGS ARE NORMAL. RETURNED UNIT TO AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		75.70
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**75.70**	
SURCHARGE TOTAL:		**0.00**
LABOR:		302.80
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**302.80**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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SPARKS, NV 89431-
(775)331-4983

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BILL TO

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PO BOX 218
MINDEN, NV 89423-0218

OWNER

EAGLE RIDGE BOOSTER
2494 EAGLE RIDGE ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		40DGHD		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			B060883943		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7882	SN597		/ 362.2		EAGLE RIDGE

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		B060883943					
				TOTAL MISC.:			**59.50**
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
FAIRGROUNDS BOOSTER
920 DUMP ROAD
MINDEN, NV 89429-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		125JD3		DMT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		02-SEP-2021	92598-1		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7883	SN597		/ 385		FAIRGROUNDS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 92598-1

COMPLAINT FULL SERVICE

APPT 9/20/2023
TIME 10:30 PM
SITE 920 DUMP ROAD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. CHECKED OIL AND COOLANT LEVELS. BOTH ARE FULL. BLOCK HEATER IS FUNCTIONING NORMAL AND SO IS BATTERY CHARGER. BATTERIES ARE LESS THAN ONE YEAR OLD. BOTH BATTERIES LOAD TEST NORMAL. RAN UNIT TO OPERATING TEMPERATURE. SERVICED ENGINE. CHANGED OIL AND OIL FILTER. CHANGE FUEL FILTER. AIR FILTER IS READY FOR REPLACEMENT. SEE PHOTOS FOR PROPER AIR FILTER NUMBERS. UPPER AND LOWER RADIATOR HOSES NEED REPLACEMENT ALSO. ALSO, THERMOSTAT SHOULD BE CHANGED IN ENGINE IF WE CAN LOCATE ONE FOR JOHN DEERE ENGINE. SEE PHOTOS FOR JOHN DEERE NUMBERS. RAN UNIT AFTER SERVICE AND RECORD IT ALL NUMBERS. ALL READINGS ARE NORMAL. RETURN UNIT TO AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		79.49
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**79.49**	
SURCHARGE TOTAL:		**0.00**
LABOR:		299.02
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**299.02**	
MISC.:		59.50

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

FAIRGROUNDS BOOSTER
920 DUMP ROAD
MINDEN, NV 89429-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		125JD3		DMT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		02-SEP-2021	92598-1		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7883	SN597		/ 385		FAIRGROUNDS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		92598-1					

MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
FAIRGROUNDS WELL NO.2
1801 CROCKETT LANE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		DMT-200JB3		DMT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			203219-1		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7884	SN597		/ 734		FAIRGROUNDS #2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 203219-1

COMPLAINT FULL SERVICE

APPT 9/21/2023
TIME 8:30 AM
SITE 1801 CROCKETT LANE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. UNIT NEEDS A NEW 120 1500WATT BELL STYLE BLOCK HEATER CHECKED COOLANT IN OIL LEVELS. BOTH ARE FULL. UNIT ALSO NEEDS NEW AIR FILTER. RAN UNIT TO OPERATING TEMPERATURE. STOPPED AND SERVICED ENGINE. CHANGE THE OIL AND FILTER. CHANGE FUEL FILTER. LOAD TESTED BATTERY AND MAINTAINED BATTERY. BATTERY LOAD TESTS GOOD. RAN UNIT AFTER SERVICE AND RECORDED ALL READINGS. ALL READINGS ARE NORMAL. RETURNED UNIT TO AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		81.07
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**81.07**	
SURCHARGE TOTAL:		**0.00**
LABOR:		287.43
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**287.43**	
MISC.:		69.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**69.50**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

FAIRGROUNDS WELL NO.2
1801 CROCKETT LANE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		DMT-200JB3		DMT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			203219-1		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7884	SN597		/ 734		FAIRGROUNDS #2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		203219-1					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

GENOA LAKES BOOSTER
2420 GENOA HIGHLAND
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		KOHLER		DETROIT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		09-SEP-2021	336715		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7885	SN597		/ 450		GENOA LAKES

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 336715

COMPLAINT FULL SERVICE

APPT 9/21/2023
TIME 12:30 PM
SITE 2420 GENOA HIGHLAND
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. UNIT CONTROL HAS AUXILIARY FAULT LIT UP. CHECKED OIL AND COOLANT LEVELS. COOLANT LEVEL IS A LITTLE LOW AND RADIATOR HAS. A LOW COOLANT LEVEL SWITCH. ADDED ABOUT 1 GALLON TO RADIATOR. RAN UNIT TO TEMP. FAULT DIDN?T COME BACK ON. FINISHED RUN AND LOAD TESTED BATTERIES. ALL OK. SERVICED ENGINE. AIR FILTER IS CLEAN. CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTERS. RAN UNIT AFTER SERVICE AND USED ONBOARD LOAD TO TEST LOAD BANK AND TO HEAT UP ENGINE. RECORDED ALL READINGS. ALL READINGS ARE NORMAL. RETURNED UNIT TO AUTO. RETURNED TO SHOP.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		132.48
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**132.48**	
SURCHARGE TOTAL:		**0.00**
LABOR:		246.03
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**246.03**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

GENOA LAKES BOOSTER
2420 GENOA HIGHLAND
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		KOHLER		DETROIT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		09-SEP-2021	336715		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7885	SN597		/ 450		GENOA LAKES

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		336715					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
JOBS PEAK TREATMENT PLA
148 SUMMIT RIDGE WAY
GARDNERVILLE, NV 89410-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		150DSGAC		ONAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			K100172224		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7887	SN597		/ 255.9		JOBS PEAK

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN K100172224

COMPLAINT FULL SERVICE

APPT 9/22/2023
TIME 12:30 PM
SITE 148 SUMMIT RIDGE WAY
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. INSPECTED UNIT. PLACED THE FROG THAT WAS ON FUEL GAUGE NEAR POND ON SITE. CHECK BLOCK HEATER AND BATTERY CHARGER. BOTH ARE FUNCTIONING NORMAL. CHECKED OIL AND COOLANT LEVELS. ADDED COOLANT TO COOLANT RESERVOIR. RAN UNIT TO OPERATING TEMPERATURE. REPAIRED FOR SERVICE. SERVICED ENGINE. CHANGE ROYLEN OIL FILTER. CHANGE FUEL FILTERS. CHECKED AIR FILTER, AIR FILTER IS CLEAN. RAN UNIT AFTER SERVICE AND RECORDED ALL READINGS. ALL READINGS ARE NORMAL. CHECK TRANSFER. SWITCH IN BUILDING AND TESTED UNIT FROM TRANSFER SWITCH TEST BUTTON. ALL OK. RETURN UNIT TO AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO

PARTS:		79.49
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**79.49**	
SURCHARGE TOTAL:		**0.00**
LABOR:		299.02
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**299.02**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

JOBS PEAK TREATMENT PLA
148 SUMMIT RIDGE WAY
GARDNERVILLE, NV 89410-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		150DSGAC		ONAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			K100172224		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7887	SN597		/ 255.9		JOBS PEAK

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		K100172224					

MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MERIDIAN LIFT STATION #
2246 AIRPORT ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		C25D6		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		13-APR-2023	F200778524		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7888	SN597		/ 30		MERIDIAN LIFT

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN F200778524

COMPLAINT FULL SERVICE

APPT 9/25/2023
TIME 8:30 AM
SITE 2246 AIRPORT ROAD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. DID FULL SERVICE. CHANGED OIL AND OIL FILTER CHANGED FUEL FILTER. UNIT HAS A MICE PROBLEM HAD A NEST INSIDE OF UNIT IT WAS REMOVED BUT NEED TO CALL EXTERMINATOR AND SET UP TRAPS.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO

PARTS:		92.31
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**92.31**	
SURCHARGE TOTAL:		**0.00**
LABOR:		369.25
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**369.25**	
MISC.:		47.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**47.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MERIDIAN LIFT STATION #
2246 AIRPORT ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		C25D6		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		13-APR-2023	F200778524		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7888	SN597		/ 30		MERIDIAN LIFT

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		F200778524					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	509.06
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**509.06**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MINDEN INN
1594 ESMERALDA AVE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		200DSEJ		SPECTRUM
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			0731269		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7889	SN597		/ 363		MINDEN INN-GEN

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 0731269

COMPLAINT FULL SERVICE

APPT 9/25/2023
TIME 10:30 AM
SITE 1594 ESMERALDA AVE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. DID FULL SERVICE. CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTER. UNIT HAS OIL LEAK AT FRONT GEAR HOUSING. UNITS COOLANT HEATER HOSES ARE SWELLED AND SOME COOLANT HOSES ARE ORIGINAL AND SHOULD BE CHANGED. UNITS BATTERIES ARE OLD AND ARE DUE TO BE CHANGED.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		68.97
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**68.97**	
SURCHARGE TOTAL:		**0.00**
LABOR:		244.53
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**244.53**	
MISC.:		92.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**92.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MINDEN INN
1594 ESMERALDA AVE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		200DSEJ		SPECTRUM
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			0731269		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7889	SN597		/ 363		MINDEN INN-GEN

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		0731269					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	406.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**406.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MONTANA BOOSTER
260 JAMES CANYON LOOP
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D125P1		OLYMPIAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			OLY00000TNAT00721		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7890	SN597		/ 864.1		MONTANA BOOSTER

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN OLY00000TNAT00721

COMPLAINT FULL SERVICE

APPT 9/26/2023
TIME 8:30 AM
SITE 260 JAMES CANYON LOOP
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION PM FULL SERVICE - DROVE TO SIGHT. DID JSA. DID FULL SERVICE. CHANGED OIL AND OIL FILTERS. CHANGED FUEL FILTERS. UNIT WAS A GALLON LOW ON COOLANT. NO COOLANT LEAK?S FOUND BUT SOME HOSES ARE ORIGINAL MAY BE TIME TO DO HOSES AND BELTS AND THERMOSTAT SEEMS TO BE STUCK OPEN AS UNIT DOES NOT GET UP TO OPERATING TEMP. BATTERY TEST GOOD BUT WILL BE DUE BY TIME NEXT YEAR.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1		PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		79.49
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**79.49**	
SURCHARGE TOTAL:		**0.00**
LABOR:		299.02
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**299.02**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MONTANA BOOSTER
260 JAMES CANYON LOOP
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D125P1		OLYMPIAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			OLY00000TNAT00721		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7890	SN597		/ 864.1		MONTANA BOOSTER

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		OLY00000TNAT00721					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MONTANA LIFT STATION
2901 CLOUDBURST CANYON
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		200DGFC-5703353		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			B050743075		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7891	SN597		/ 310		MONTANA LS #5

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN B050743075

COMPLAINT FULL SERVICE

APPT 9/26/2023
TIME 11:30 AM
SITE 2901 CLOUDBURST CANYON
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION PM FULL SERVICE - DROVE TO SIGHT. DID JSA. FOUND THAT THE BLOCK HEATER IS NOT WORKING AND UNIT IS COLD. NEED TO REPLACE BLOCK HEATER. UNIT IS ALSO DUE TO HAVE THE HOSES AND BELT CHANGED THE BATTERY IS ALSO 5 YEARS OLD AND SHOULD BE CHANGED.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO	

PARTS:		81.07
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**81.07**	
SURCHARGE TOTAL:		**0.00**
LABOR:		287.43
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**287.43**	
MISC.:		69.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**69.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MONTANA LIFT STATION
2901 CLOUDBURST CANYON
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		200DGFC-5703353		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			B050743075		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7891	SN597		/ 310		MONTANA LS #5

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		B050743075					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MONTANA WELL #3
2901 JACK'S VALLEY ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		DMT-80C		DMT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		20-JUN-2019	203217-1		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7892	SN597		/ 355		MONTANA WELL 3

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 203217-1

COMPLAINT FULL SERVICE

APPT 9/27/2023
TIME 8:30 AM
SITE 2901 JACK'S VALLEY ROAD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. DID SERVICE CHANGED OIL AND OIL FILTER.
CHANGED FUEL FILTERS. UNIT HAS A FRESH BATTERY AND IS IN GOOD SHAPE
NOTHINGS IS NEEDED AT THIS TIME

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		75.70
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**75.70**	
SURCHARGE TOTAL:		**0.00**
LABOR:		302.80
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**302.80**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MONTANA WELL #3
2901 JACK'S VALLEY ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		DMT-80C		DMT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		20-JUN-2019	203217-1		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7892	SN597		/ 355		MONTANA WELL 3

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		203217-1					

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins **Sales and Service**

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Cummins Sales and Service
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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

MTA AIRPORT LIFT STATIO
2570 BLISS RD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		C30 D6 GD03C-1856995		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			E180364344		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7893	SN597		/ 4.6		MTA AIRPORT LS6

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN E180364344

COMPLAINT FULL SERVICE

APPT 9/27/2023
TIME 11:30 AM
SITE 2570 BLISS RD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. UNIT HAS A NICE PROBLEM AND NEEDS TO HAVE TRAPS SET UP. CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTER. BATTERY IS TESTING LOW AND HAS NO DATE ON IT RECOMMENDED REPLACING IT.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1			PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		84.77
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**84.77**	
SURCHARGE TOTAL:		**0.00**
LABOR:		339.07
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**339.07**	
MISC.:		121.10
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**121.10**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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BILL TO

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PO BOX 218
MINDEN, NV 89423-0218

OWNER

MTA AIRPORT LIFT STATIO
2570 BLISS RD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		C30 D6 GD03C-1856995		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			E180364344		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7893	SN597		/ 4.6		MTA AIRPORT LS6

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		E180364344					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	544.94
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**544.94**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

NORTH COUNTY LIFT STATI
3790 HIGHWAY 395
MINDEN, NV 89423-
NICK CHARLES - 775 782-6239

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		35DSFAA-1038055		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		02-SEP-2021	I090031810		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7894	SN597		/ 250		N CNTY LS TOPSY

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN I090031810

COMPLAINT FULL SERVICE

APPT 9/28/2023
TIME 8:30 AM
SITE 3790 HIGHWAY 305
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. DID FULL SERVICE CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTERS. BATTERY TEST GOOD BUT DOES NOT HAVE DATE STAMP ON IT. EVERYTHING LOOKS GOOD NOTHING NEEDED FOR THIS UNIT AT THE MOMENT. THE UNIT INFO ON THIS WORK ORDER IS NOT CORRECT AND IT NEEDS TO BE UPDATED.

1		PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		78.10
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**78.10**	
SURCHARGE TOTAL:		**0.00**
LABOR:		312.40
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**312.40**	
MISC.:		47.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**47.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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BILL TO

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PO BOX 218
MINDEN, NV 89423-0218

OWNER

NORTH COUNTY LIFT STATI
3790 HIGHWAY 395
MINDEN, NV 89423-
NICK CHARLES - 775 782-6239

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		35DSFAA-1038055		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		02-SEP-2021	I090031810		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7894	SN597		/ 250		N CNTY LS TOPSY

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		I090031810					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
NORTH COUNTY LIFT STATI
3603 LONG DRIVE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		200DGFC-5746811		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			L050869186		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7895	SN597		/ 523		N CTY SUNRIDGE

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN L050869186

COMPLAINT FULL SERVICE

APPT 9/28/2023
TIME 10:30 AM
SITE 3603 LONG DRIVE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. DID FULL SERVICE. UNIT WAS LEAKING COOLANT AND BLOCK HEATER HOSE AND UNIT LOOKS LIKE IT?S DUE TO CHANGE ALL THE HOSES. UNIT ALSO HAS A FUEL LEAK AT THE FUEL FILTER HEAD AND NEED THE O-RING CHANGED OUT. BATTERY IS ALSO DUE BY TIME. CHANGED OIL AND OIL FILTER. CHANGED ONE OF THE 2 FUEL FILTERS AS WE DID NOT HAVE THE SECOND FUEL FILTER ON HAND NEED TO COME BACK AND CHANGE THE FILTER THAT WAS MISSING AND PREFERABLY FIX THE FUEL LEAK AT THE SAME TIME.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		81.07
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**81.07**	
SURCHARGE TOTAL:		**0.00**
LABOR:		287.43
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**287.43**	
MISC.:		69.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**69.50**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

NORTH COUNTY LIFT STATI
3603 LONG DRIVE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		200DGFC-5746811		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			L050869186		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7895	SN597		/ 523		N CTY SUNRIDGE

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		L050869186					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Sales and Service

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RENO NV BRANCH
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SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
NORTH VALLEY WASTE WATE
3001 HEYBOURNE RD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		600REOZVB		KOHLER
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			GM68621-GA1		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7896	SN597		/ 53.8		N VLY WW TRTMT

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN GM68621-GA1

COMPLAINT FULL SERVICE

APPT 9/29/2023
TIME 8:30 AM
SITE 3001 HEYBOURNE RD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. DID FULL SERVICE. CHANGED OIL AND OIL FILTERS. CHANGED FUEL FILTERS. DID INSPECTION ON UNIT EVERY THING LOOKS GOOD NOTHING NEEDED AT THIS TIME.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1			PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		449.23
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**449.23**	
SURCHARGE TOTAL:		**0.00**
LABOR:		834.28
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**834.28**	
MISC.:		136.20
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**136.20**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	1,419.71
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**1,419.71**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

NORTH COUNTY WELL #2
3766 CENTER DRIVE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		100DGDB- / M05E07Z006001		NEWAGE
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			E050781169		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7897	SN597		/ 300		NORTH CO WELL 2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN E050781169

COMPLAINT FULL SERVICE

APPT 9/29/2023
TIME 12:30 AM
SITE 3766 CENTER DRIVE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. DID FULL SERVICE. CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTER. BATTERY TEST GOOD BUT HAS NO DATE STAMP. EVERYTHING ELSE LOOKS GOOD NOTHING NEEDED AT THIS TIME

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1		PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		79.49
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**79.49**	
SURCHARGE TOTAL:		**0.00**
LABOR:		299.02
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**299.02**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

NORTH COUNTY WELL #2
3766 CENTER DRIVE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		100DGDB- / M05E077006001		NEWAGE
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			E050781169		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7897	SN597		/ 300		NORTH CO WELL 2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		E050781169					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins **Sales and Service**

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
OLD COURTHOUSE
1616 8TH ST
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		DSGAA-1229111		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			J090037466		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7898	SN597		/ 205		OLD COURTHOUSE

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN DSGAA-1229111

COMPLAINT FULL SERVICE

APPT 9/18/2023
TIME 1:30 PM
SITE 1616 8TH ST
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. BLOCK HEATER IS NOT WORKING. TESTED FOR VOLTAGE AT OUTLET. 120 V AC. BLOCK HEATER IS IN OP. LOE TESTED BATTERY. BATTERY LOW TESTS GOOD. CHECKED OIL AND COOLANT LEVELS. BOTH ARE FULL. CHECK TRANSFER SWITCH ADJACENT TO GENERATOR. ALL OK. RAN UNIT TO OPERATING TEMPERATURE. STOPPED AND SERVICE ENGINE. CHANGE OIL AND OIL FILTER. CHANGED FUEL FILTERS. AIR FILTER IS READY FOR REPLACEMENT. RAN UNIT AFTER SERVICE. RECORDED ALL READINGS. ALL READINGS ARE NORMAL. RETURN UNIT TO AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		67.94
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**67.94**	
SURCHARGE TOTAL:		**0.00**
LABOR:		255.57
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**255.57**	
MISC.:		82.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**82.50**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins **Sales and Service**

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PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

OLD COURTHOUSE
1616 8TH ST
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		DSGAA-1229111		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			J090037466		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7898	SN597		/ 205		OLD COURTHOUSE

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		DSGAA-1229111					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	406.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**406.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

PORTABLE GENERATOR
1120 AIRPORT ROAD #F2
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		100DGDB-3753		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			G030523997		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7899	SN597		/ 3194		PORTABLE

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN G030523997

COMPLAINT FULL SERVICE

APPT 9/26/2023
TIME 9 AM
SITE 1120 AIRPORT ROAD #F2
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION PM FULL SERVICE - 09/26/23

DROVE TO THE SITE. PERFORMED A COMPLETE PM 2 AS PER SHEET. NO PROBLEMS FOUND. CLEANED UP AND CAME BACK TO THE SHOP.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO	

PARTS:		87.06
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**87.06**	
SURCHARGE TOTAL:		**0.00**
LABOR:		291.45
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**291.45**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

PORTABLE GENERATOR
1120 AIRPORT ROAD #F2
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		100DGDB-3753		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			G030523997		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7899	SN597		/ 3194		PORTABLE

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		G030523997					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

PUBLIC WORKS
1120 AIRPORT RD
BLDG F2
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D125P1		OLYMPIAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			OLY0000ENAT00358		GENSET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7900	SN597		/ 302		PUBLIC WORKS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN OLY0000ENAT00358

COMPLAINT FULL SERVICE

APPT 9/26/2023
TIME 12:30 PM
SITE 1120 AIRPORT ROAD BLDG F2
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION PM FULL SERVICE - 09/26/23

DROVE TO THE SITE. PERFORMED A COMPLETE PM 2 AS PER SHEET. FOUND THAT THE COOLANT HOSE ARE OLD AND STARTING TO CRACK. ALSO FOUND THAT THE FUEL LEVEL IS AT 5/8 AND SHOULD BE TOPPED OFF AND THE OIL DRAIN LINE IS COMING APART AND STARTING TO SEEP OIL. CLEANED UP

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO

PARTS:		121.12
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**121.12**	
SURCHARGE TOTAL:		**0.00**
LABOR:		257.38
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**257.38**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	

Billing Inquiries? Call (877)480-6970

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RENO NV BRANCH
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SPARKS, NV 89431-
(775)331-4983

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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

PUBLIC WORKS
1120 AIRPORT RD
BLDG F2
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D125P1		OLYMPIAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			OLY0000ENAT00358		GENSET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7900	SN597		/ 302		PUBLIC WORKS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		OLY0000ENAT00358					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
SOUTH CLAPHAM BOOSTER
2714 CLAPHAM LANE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		80GGHC		ONAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			C980715379		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7901	SN597		/ 545		S. CLAMPHAM

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN C980715379

COMPLAINT FULL SERVICE

APPT 9/20/2023
TIME 12:30 PM
SITE 2714 CLAMPHAM LANE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION PM FULL SERVICE - DROVE TO SIGHT. DID JSA. UNIT HAS A OIL LEAK AT OIL PAN AND WAS VERY VERY LOW ON OIL. CLEANED UP OIL PAN UNDER UNIT AND FILLED WITH OIL ALSO LOVERS WERE TURNED OFF AT THE BREAKER AND WHEN THEY ARE TUNED ON THEY STAY OPEN ALL THE TIME. THIS NEEDS TO BE RESOLVED ASAP AS WHEN UNIT STARTS AUTOMATICALLY THERE WILL BE NO AIR FLOW WITH LOVERS OFF. OIL PAN ALSO NEEDS TO BE REPLACED ASAP AS IF UNIT RUNS OUT OF OIL AT COIL LOCK THE ENGINE UP.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		37.85
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**37.85**	
SURCHARGE TOTAL:		**0.00**
LABOR:		340.65
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**340.65**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SOUTH CLAPHAM BOOSTER
2714 CLAPHAM LANE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		80GGHC		ONAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			C980715379		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7901	SN597		/ 545		S. CLAMPHAM

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		C980715379					
						LOCAL	**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SHERIDAN ACRES TREATMEN
405 CENTERVILLE LANE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT	10-MAY-2006	50DGCA		ONAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			D060914351		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7902	SN597		/ 207.2		SHERIDAN WELL

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN D060914351

COMPLAINT FULL SERVICE

APPT 9/8/2023
TIME 8:30 AM
SITE 405 CENTERVILLE LANE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE. COMPLETED JSA. CHECKED OVER BATTERY, CHARGER AND COOLANT HEATER. BOTH ARE FUNCTIONING, NORMAL, BUT COOLANT HEATER SYSTEM HAS COOLANT LEAK. RECOMMEND HOSES BEING REPLACED. LOAD TESTED BATTERIES. ALL OK. BATTERY IS MORE THAN THREE YEARS OLD. RECOMMEND REPLACEMENT. CHECKED UNIT TRANSFER SWITCH. SYSTEM IS CURRENTLY UNDER LOAD SO I DID NOT TEST TRANSFER SWITCH. STARTED GENERATOR AND RAN TO OPERATING TEMPERATURE. STOPPED AND SERVICE ENGINE. CHANGED OIL AND FILTER. CHECKED AIR FILTER. AND FILTER IS CLEAN. CLEANED AIR FILTER. DUST TRAP. CHANGED FUEL FILTER. RAN UNIT AFTER SERVICE AND RECORDED ALL READINGS. ALL READINGS ARE NORMAL. THERMOSTAT OPENED AT 175°. RETURN UNIT TO AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		75.70
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**75.70**	
SURCHARGE TOTAL:		**0.00**
LABOR:		302.80
LABOR COVERAGE CREDIT:		0.00 CR

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

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PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SHERIDAN ACRES TREATMEN
405 CENTERVILLE LANE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT	10-MAY-2006	50DGCA		ONAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			D060914351		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7902	SN597		/ 207.2		SHERIDAN WELL

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		D060914351					

TOTAL LABOR:	**302.80**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

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BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
SHERIFF SUBSTATION
3587 NORTH SUNRIDGE DR
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		35EK		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		01-DEC-2022	H950585260		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7903	SN597		/ 141		SHERIFF SUBSTN

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN H950585260

COMPLAINT FULL SERVICE

APPT 9/8/2023
TIME 10:30 AM
SITE 3587 NORTH SUNRIDGE DR
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE.COMPLETED JSA. CHECK OVER COOLANT HEATER AND BLOCK HEATER. BOTH ARE WORKING GOOD. UNIT IS DOWN ON COOLANT ADDED 1 GALLON OF COOLANT. TEST RAN COMPLETE SYSTEM FROM TRANSFER SWITCH TEST KEY. UNIT CAME UP TO TEMP AND OVERHEATED AND SHUT DOWN. ENGINE THERMOSTAT DID NOT OPEN AND UNIT OVERHEATED AND SHUT DOWN. CHANGED OIL AND OIL FILTER. LISTED PARTS NEEDED FOR REPAIR. UNIT NEEDS NEW THERMOSTAT AND THERMOSTAT GASKET. ALSO UPPER AND LOWER RADIATOR HOSES. ALSO, 58 INCH COOLANT HEATER HOSES. STARTING BATTERY TEST GOOD, BUT IS DUE FOR REPLACEMENT BECAUSE OF AGE. LEFT UNIT AND OFF.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO

PARTS:		65.10
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**65.10**	
SURCHARGE TOTAL:		**0.00**
LABOR:		260.40
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**260.40**	
MISC.:		70.50

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SHERIFF SUBSTATION
3587 NORTH SUNRIDGE DR
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		35EK		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		01-DEC-2022	H950585260		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7903	SN597		/ 141		SHERIFF SUBSTN

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		H950585260					

MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**70.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	396.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**396.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SIERRA COUNTRY ESTATES
201 SIERRA COUNTRY CIR
GARDNERVILLE, NV 89460-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		SD0100KG176.7D18HPSY		GENERAC
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			3001385978		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7904	SN597		/ 80.8		SIERRA COUNTRY

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 3001385978

COMPLAINT FULL SERVICE

APPT 9/8/2023
TIME 8:30 AM
SITE 201 SIERRA COUNTRY CIR
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID SERVICE CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTER. UNITS BATTERIES ARE FROM 2016 AND RECOMMEND REPLACING THEM. EVERYTHING ELSE LOOKS GOOD PUT UNIT IN AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO	

PARTS:		67.94
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**67.94**	
SURCHARGE TOTAL:		**0.00**
LABOR:		255.57
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**255.57**	
MISC.:		82.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**82.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SIERRA COUNTRY ESTATES
201 SIERRA COUNTRY CIR
GARDNERVILLE, NV 89460-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		SD0100KG176.7D18HPSY		GENERAC
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			3001385978		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7904	SN597		/ 80.8		SIERRA COUNTRY

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		3001385978					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	406.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**406.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SKYLINE BOOSTER
1549 JOHNSON LANE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D105FRJ4		KATOLIGHT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			LM239093-73683		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7905	SN597		/ 105		SKYLINE BOOSTER

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN LM239093-73683

COMPLAINT FULL SERVICE

APPT 9/8/2023
TIME 11:30 AM
SITE 1549 JOHNSON LANE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID FULL SERVICE. CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTER. BATTERY TEST GOOD BUT NEEDS TO BE REPLACED DUE TO AGE. EVERYTHING ELSE LOOKS GOOD.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1		PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		79.49
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**79.49**	
SURCHARGE TOTAL:		**0.00**
LABOR:		299.02
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**299.02**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
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BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SOUTH AIRPORT WELL NO.4
2105 HEYBOURNE ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		3406		CATERPILLAR
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		15-NOV-2019	47RO4800		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7906	SN597		/ 473		SO. AIRPORT

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 47R04800

COMPLAINT FULL SERVICE

APPT 9/13/2023
TIME 8:30 AM
SITE 2105 HEYBOURNE ROAD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. CHECKED IN AND DID JSA. DID FULL SERVICE. CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTER. HOSES AND BELTS ARE ORIGINAL AND DEFINITELY DUE TO BE CHANGED. ALSO THE FUEL IS GETTING TO HALF A TANK AND SHOULD BE TOPPED OFF. BATTERIES TEST GOOD BUT HAVE NO DATE ON THEM.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO

PARTS:		169.51
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**169.51**	
SURCHARGE TOTAL:		**0.00**
LABOR:		198.99
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**198.99**	
MISC.:		69.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**69.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SOUTH AIRPORT WELL NO.4
2105 HEYBOURNE ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		3406		CATERPILLAR
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		15-NOV-2019	47RO4800		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7906	SN597		/ 473		SO. AIRPORT

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		47R04800					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
SUNRIDGE BOOSTER
3605 LONG DRIVE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		G27		CATERPILLAR
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			DWB03531		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7907	SN597		/ 255.4		SUNRIDGEBOOSTER

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN DWB03531

COMPLAINT FULL SERVICE

APPT 9/13/2023
TIME 12:30 AM
SITE 3605 LONG DRIVE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT GOT CHECKED IN. DID JSA. STARTED SERVICE WE WERE SHORT 1 OIL FILTER. HAD A OIL FILTER FROM MY NEXT JOB I ROBBED TO GET THIS ONE DONE. CHANGED OIL AND OIL FILTERS. CHANGED FUEL FILTERS. DID INSPECTION. LEFT UNIT IN AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1		PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		416.34
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**416.34**	
SURCHARGE TOTAL:		**0.00**
LABOR:		740.16
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**740.16**	
MISC.:		69.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**69.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

SUNRIDGE BOOSTER
3605 LONG DRIVE
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		G27		CATERPILLAR
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			DWB03531		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7907	SN597		/ 255.4		SUNRIDGEBOOSTER

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		DWB03531					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	1,226.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**1,226.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

LAKE TAHOE SHERIFF SUBS
175 US-50
GARDNERSVILLE, NV 89410-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		250DQDAA-4725077		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			F100128742		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7908	SN597		/ 219		TAHOE SHERIFF

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN F100128742

COMPLAINT FULL SERVICE

APPT 9/14/2023
TIME 8:30 AM
SITE 175 US-50
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. DID FULL SERVICE. CHANGED OIL AND OIL FILTER CHANGED COOLING FILTER AND TOPPED OFF COOLING. CHANGED FUEL FILTERS. BATTERIES TEST GOOD BUT HAVE NO DATE ON THEM. EVERYTHING ELSE LOOKS GOOD.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO	

PARTS:		169.72
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**169.72**	
SURCHARGE TOTAL:		**0.00**
LABOR:		601.74
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**601.74**	
MISC.:		168.40
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**168.40**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Sales and Service

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PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

LAKE TAHOE SHERIFF SUBS
175 US-50
GARDNERSVILLE, NV 89410-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		250DQDAA-4725077		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			F100128742		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7908	SN597		/ 219		TAHOE SHERIFF

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		F100128742					

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL:	939.86
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**939.86**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

WALLEY'S LIFT STATION #
2001 FOOTHILL ROAD
MINDEN, NV 89429-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D100P1		OLYMPIAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		06-NOV-2019	E0293K/002		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7910	SN597		/ 433		WALLYS HOT SPGS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN E0293K/002

COMPLAINT FULL SERVICE

APPT 9/15/2023
TIME 8:30 AM
SITE 2001 FOOT HILL ROAD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. FOUND SEVERAL COOLANT LEAKS ON UNIT MANLY AT THE OIL COOLER GASKET AND THERMOSTAT HOUSING. TOPPED UNIT OFF BUT IS IT DUE TO HAVE THE COOLANT HOSES AND GASKETS AND BELTS REPLACED. WROTE UP A QUOTE TO GET IT DONE. CHANGED OIL AND OIL FILTERS. CHANGED FUEL FILTER WAS MISSING A FUEL FILTER FS19530 WILL HAVE TO DO A SWING BY AND REPLACE IT AT A LATTER DATE. LEFT UNIT IN AUTO.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO

PARTS:		121.12
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**121.12**	
SURCHARGE TOTAL:		**0.00**
LABOR:		257.38
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**257.38**	
MISC.:		59.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**59.50**	

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

WALLEY'S LIFT STATION #
2001 FOOTHILL ROAD
MINDEN, NV 89429-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D100P1		OLYMPIAN
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793		06-NOV-2019	E0293K/002		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7910	SN597		/ 433		WALLYS HOT SPGS

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		E0293K/002					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins **Sales and Service**

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
ZEPHYR COVE WATER TREAT
645 PHARRIS LANE
ZEPHYR COVE, NV 89448-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		200DFAA-86973-F		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			C9707633243		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7911	SN597		/ 173		ZEPHYR COVE WTR

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN C9707633243

COMPLAINT FULL SERVICE

APPT 10/9/2023
TIME 10:30 AM
SITE 645 PHARRIS LANE
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS
TOM WHITE (775) 431-0995

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. UNIT WOULD NOT START HAD A SHORTED BATTERY. DID SERVICE CHANGED OIL AND OIL FILTER. CHANGED FUEL FILTER. JUMPED UNIT WITH SERVICE TRUCK SO I COULD RUN AND FINISH INSPECTION. EVERYTHING ELSE LOOKS GOOD BUT UNIT IS DOWN UNTIL WE GET BATTERIES REPLACED.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1 PM PAY AS YOU GO PM PAY AS YOU GO

PARTS:		81.07
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**81.07**	
SURCHARGE TOTAL:		**0.00**
LABOR:		287.43
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**287.43**	
MISC.:		69.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**69.50**	

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

ZEPHYR COVE WATER TREAT
645 PHARRIS LANE
ZEPHYR COVE, NV 89448-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		200DFAA-86973-F		CUMMINS
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			C9707633243		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7911	SN597		/ 173		ZEPHYR COVE WTR

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		C9707633243					
					LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.00
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.00**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

UPPAWAY WELL # 1 & # 2
LAKE FRONT DR
MINDEN, NV 89429-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D105FRJ4 100KW		KATOLIGHT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			644973-68404		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7909	SN597		/ 397		UPPAWAY WELL

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 644973-68404

COMPLAINT FULL SERVICE

APPT 9/14/2023
TIME 12:30 AM
SITE LAKE FRONT DR
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SIGHT. DID JSA. DID INSPECTION AND FULL SERVICE. BATTERY IS DUE TO BE CHANGED BY TIME. EVERYTHING ELSE LOOKS GOOD. CHANGED OIL AND OIL FILTER AND CHANGED FUEL FILTER.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1			PM PAY AS YOU GO	PM PAY AS YOU GO			

PARTS:		79.49
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**79.49**	
SURCHARGE TOTAL:		**0.00**
LABOR:		324.02
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**324.02**	
MISC.:		34.50
MISC. COVERAGE CREDIT:		0.00 CR
TOTAL MISC.:	**34.50**	
LOCAL		**0.00**

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

UPPAWAY WELL # 1 & # 2
LAKE FRONT DR
MINDEN, NV 89429-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		D105FRJ4 100KW		KATOLIGHT
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			644973-68404		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7909	SN597		/ 397		UPPAWAY WELL

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		644973-68404					

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	438.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**438.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO
DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER
JUDICIAL LAW ENFORCEMEN
1038 BUCKEYE ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		573RSL4033		MTU
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			MT-0053607-1017		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7886	SN597		/ 88.2		JLEC #3

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN MT-0053607-1017

COMPLAINT FULL SERVICE

APPT 9/22/2023
TIME 8:30 AM
SITE 1038 BUCKEYE ROAD
POC JEFF MACDONNELL (775) 790-7443
CONTACT CUSTOMER PRIOR TO ARRIVING ON SITE TO GAIN ACCESS

CAUSE PLANNED MAINTENANCE

CORRECTION DROVE TO SITE.GAINED ACCESS TO UNIT. COMPLETED JSA. CHECKED OVER UNIT. OIL AND COOLANT ARE FULL. COOLANT HEATER AND BATTERY CHARGER ARE BOTH FUNCTIONING NORMALLY. RAN UNIT TO OPERATING TEMP. CONTROL HAS FUEL TANK OVERFILL ALARM AND IS TRUE. FUEL TANK IS NOT SEALING BUT IS 100% FULL. PREPPED FOR SERVICE. CHANGED OIL AND OIL FILTERS. SHORT 1 OIL CARTRIDGE. CHANGED FUEL FILTER. 1 FUEL FILTER EXTRA. AIR FILTERS ARE CLEAN. LOAD TESTED BATTERY?S. ALL OK. RAN UNIT AFTER SERVICE AND RECORDED ALL READINGS. ALL READINGS ARE NORMAL. RETURNED UNIT TO AUTO. RETURNED TO SHOP.

COVERAGE CUSTOMER BILLABLE FOR SERVICE EVENT

1	PM PAY AS YOU GO	PM PAY AS YOU GO		

PARTS:		509.86
PARTS COVERAGE CREDIT:		0.00 CR
TOTAL PARTS:	**509.86**	
SURCHARGE TOTAL:		**0.00**
LABOR:		444.95
LABOR COVERAGE CREDIT:		0.00 CR
TOTAL LABOR:	**444.95**	
MISC.:		55.20
MISC. COVERAGE CREDIT:		0.00 CR

Billing Inquiries? Call (877)480-6970

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AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

Cummins Sales and Service

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Cummins Sales and Service
PO Box 772639
Detroit, MI 48277-2639

RENO NV BRANCH
150 GLENDALE AVENUE
SPARKS, NV 89431-
(775)331-4983

INVOICE NO
58-65143
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

DOUGLAS COUNTY
PO BOX 218
MINDEN, NV 89423-0218

OWNER

JUDICIAL LAW ENFORCEMEN
1038 BUCKEYE ROAD
MINDEN, NV 89423-
GLEN RADTKE - 775 783-6437

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
30-OCT-2023	SIGNED AGREEMENT		573RSL4033		MTU
CUSTOMER NO.	**SHIP VIA**	**FAIL DATE**	**ENGINE SERIAL NO.**	**CPL NO.**	**EQUIPMENT MODEL**
464793			MT-0053607-1017		GEN SET
REF. NO.	**SALES PERSON**	**PARTS DISP.**	**MILEAGE/HOURS**	**PUMP CODE**	**UNIT NO.**
430292 / 7886	SN597		/ 88.2		JLEC #3

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		MT-0053607-1017					
				TOTAL MISC.:			**55.20**
						LOCAL	**0.00**

Billing Inquiries? Call (877)480-6970

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SUB TOTAL:	1,010.01
TAX:	0.00
SUB TOTAL WITH TAXES: US $	**1,010.01**

AUTHORIZED BY (print name)_____ **SIGNATURE**_____ **DATE**_____

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. Customer shall be deemed to have made an unqualified acceptance of these Terms and Conditions and it shall become a binding agreement between the parties on the earliest of the following to occur: (i) Cummins' receipt of Customer's purchase order or purchase order number; (ii) Customer's signing or acknowledgment of this Agreement; (iii) Cummins' release of Products to production pursuant to Customer's oral or written instruction or direction; (iv) Customer's payment of any amounts due to Cummins; or (v) any other event constituting acceptance under applicable law. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto: (i) shall be null and void and of no legal effect on Cummins, and (ii) this Agreement shall remain the governing terms of the transaction.

SCOPE OF SERVICES; PERFORMANCE OF SERVICES Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) (**Goods**) and/or perform the maintenance and/or repair (**Services**) on the equipment identified in the Quote and/or Invoice (**Equipment**), if applicable, in accordance with the specifications in the Quote and/or Invoice. No additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as applicable.

CUSTOMER OBLIGATIONS If necessary, Customer shall provide Cummins safe and free access to Customer's site and arrange for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to injury to facility occupants, customers, invitees, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

INVOICING AND PAYMENT Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Goods and/or Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins.

TAXES; EXEMPTIONS The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

DELIVERY; TITLE AND RISK OF LOSS Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. All shipments are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier or to Customer at pickup at Cummins' facility.

DELAYS Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes. AS A RESULT OF THE OUTBREAK OF THE DISEASE COVID-19 ARISING FROM THE NOVEL CORONAVIRUS, TEMPORARY DELAYS IN DELIVERY, LABOUR OR SERVICES FROM CUMMINS AND ITS SUB-SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. AMONG OTHER FACTORS, CUMMINS' DELIVERY OBLIGATIONS ARE SUBJECT TO CORRECT AND PUNCTUAL SUPPLY FROM OUR SUB-SUPPLIERS OR SUBCONTRACTORS, AND CUMMINS RESERVES THE RIGHT TO MAKE PARTIAL DELIVERIES OR MODIFY ITS LABOUR OR SERVICE. WHILE CUMMINS SHALL MAKE EVERY COMMERCIALLY REASONABLE EFFORT TO MEET THE DELIVERY, SERVICE OR COMPLETION OBLIGATIONS SET FORTH HEREIN, SUCH DATES ARE SUBJECT TO CHANGE.

LIMITED WARRANTIES

New Goods: New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.

Cummins Exchange Components, Other Exchange Components, and Recon: Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Recon Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply.

HHP Exchange Engine: HHP Exchange Engines remanufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for HHP exchange Engines supplied under this Agreement is provided under this Agreement.

General Service Work: All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement (**Warrantable Defect**), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.

Used Goods: Used Goods are sold **as is, where is** unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase.

THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.

INDEMNIFICATION Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the **Claims**), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

LIMITATION OF LIABILITY NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

GOVERNING LAW AND JURISDICTION This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

ASSIGNMENT This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

CANCELLATION. Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non- recoverable costs incurred by Cummins.

REFUNDS/CREDITS Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/restocking charge and are limited to eligible items purchased from Cummins.

INTELLECTUAL PROPERTY Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins? property. Nothing in this Agreement shall be deemed to have given Customer a licence or any other rights to use any of the intellectual property rights of Cummins.

COMPLIANCE WITH LAWS Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

CONFIDENTIALITY Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

PRICING To the extent allowed by law, actual prices may vary from the price at the time of order placement, as the same will be based on prices prevailing on the date of shipment. Subject to local laws, Cummins reserves the right to adjust pricing on goods and services due to input and labor cost changes and other unforeseen circumstances beyond Cummins' control.

MISCELLANEOUS All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.

To the extent applicable, this contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A, are hereby incorporated by reference into this contract.

101	328	325	324
$ 406.00	$ 438.01	$ 595.23	$ 1,226.00
$ 406.00	$ 875.10	$ 595.23	
$ 406.01	$ 896.83	$ 438.01	
$ 438.00	$ 438.00	$ 438.01	
$ 396.00	$ 438.01	$ 509.06	
$ 939.86	$ 438.00	$ 438.00	
$ 1,010.01	$ 438.01	$ 544.94	
	$ 438.01	$ 438.00	
	$ 438.01	$ 1,419.71	
	$ 438.00	$ 438.00	
	$ 438.00		
	$ 438.01		
	$ 438.01		
	$ 438.00		
	$ 438.00		
	$ 406.01		
	$ 438.01		
	$ 438.00		
	$ 438.00		
	$ 438.01		
$ 4,001.88	$ 9,624.03	$ 5,854.19	$ 1,226.00

$ 20,706.10

AGENDA ITEM NO. AF.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on an increase to purchase order 2024-00000154 for Thatcher Company of Nevada, Inc. in the amount of $30,302.66 for a new total purchase order of $139,302.66. Thatcher Company of Nevada, Inc. provides water treatment chemicals for both the Water and Sewer Utility. (Rick Robillard)

RECOMMENDED MOTION:
Approve an increase to purchase order 2024-00000154 for Thatcher Company of Nevada, Inc. in the amount of $30,302.66 for a new total purchase order of $139,302.66. Thatcher Company of Nevada, Inc. provides water treatment chemicals for both the Water and Sewer Utility.

FINANCIAL IMPACT:
Funds are Available in G/L account 328-840-531-006.

BACKGROUND:
Thatcher Company of Nevada, Inc. provides sodium hypochlorite, sodium hydroxide, citric acid, and sulfuric acid for water treatment processes within the Water and Sewer Utility. The purchase order includes by Water (G/L 328) and Sewer (G/L 325) expenditures. This item increase the Purchase Order for Water Utility G/L. This increase is required due to the increase demand of sodium hydroxide, citric acid, and sulfuric acid for the new treatment process at the Cave Rock Water Treatment Plant. Prior to the Cave Rock Water System Improvement Project, the treatment plant did not utilize these chemicals for the treatment process.

ATTACHMENTS:

AGENDA ITEM NO. AG.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on an agreement with Tyler Technologies to process credit card payments for Douglas County utility customers; associated costs are dependent on credit card transaction amounts and volume, which will be paid from the water and sewer utility enterprise funds and authorize the County Manager to execute the agreement. (Philip Ritger)

RECOMMENDED MOTION:
Approve an agreement with Tyler Technologies to process credit card payments for Douglas County utility customers; associated costs are dependent on credit card transaction amounts and volume, which will be paid from the water and sewer utility enterprise funds and authorize the County Manager to execute the agreement.

FINANCIAL IMPACT:
The cost will increase by approximately $7,500 per year, for a total estimated cost of $21,600 per year. This will be substantially offset by the elimination of Tyler Technologies' eBilling software module with the implementation of its new utility portal. These costs are charged to the Water and Sewer Utilities.

BACKGROUND:
Tyler Technologies informed staff that it will no longer support the County's current utility credit card processor (BridgePay/AMS) after December 31, 2024. Public Works and Finance have been in discussions with Tyler Technologies on its proposed internal credit card processing solution. Through negotiations, staff were able to bring the estimated cost to about $625 per month more than what the County is currently paying. In addition, Public Works will be able to transition to Tyler's new utility portal software. When that transition is complete, the County will save $6,500 by discontinuing the old platform.

Technology services was involved in the County's initial conversations with Tyler Technologies. Public Works will again work with IT staff with the signing of this Agreement. Staff would like to start the

transition as soon as possible to ensure the County is not using the unsupported processor by December 31, 2024.

ATTACHMENTS:
Payments.Utility Access _ Douglas County NV _ updated 05.2024.pdf

Quoted By:	Summer Zwarun
Quote Expiration:	10/16/24
Quote Name:	Douglas County NV _ Tyler Payments, Utility Access (NWERP)

Sales Quotation For:
Douglas County
PO Box 218
Minden NV 89423-0218

Payments

	Use Case	List Price	Service%	Min	Basis Points	Rate	Cap	POS	Online	IVR
Payments - Client Card Cost - Interchange Plus										
Tyler One										
New World Payments	Miscellaneous				0.40%	$ 0.40			X	
New World Payments	Utility Billing				0.40%	$ 0.40			X	X
Payments - Other Fees										
Tyler One										
Client eCheck Cost		$ 1.95								
eCheck Rejects		$ 5.00								
Credit Card Chargebacks		$ 15.00								

Client Card Cost - Interchange Plus Per card transaction with Visa, MasterCard, Discover, and American Express for all transactions on top of industry-driven rates for bank fees, card brand fees, interchange fees, dues, assessments, and other processing fees.

New World Payments IVR Cost - Additional $0.50 per transaction on top of Card and eCheck fee.

Client eCheck Cost Per electronic check transaction.

eCheck Rejects	When an eCheck transaction comes back as declined (e.g bounced check)
Credit Card Chargebacks	If a card payer disputes a transaction at the card issuing bank (e.g. stolen card)

Tyler Fees per Transaction

Description	Unit Price	Discount	Net Unit Price
New World ERP			
Utilities			
UtilityAccess	$ 1.25	$ 1.25	$ 0.00

Summary	**One Time Fees**	**Recurring Fees**
Total Tyler Software	$ 0	$ 0
Total SaaS	$ 0	$ 0
Total Tyler Services	$ 0	$ 0
Total Third-Party Hardware, Software, Services	$ 0	$ 0
Summary Total	**$ 0**	**$ 0**
Contract Total	**$ 0**	

Comment

Your use of Payments and any related items included on this order is subject to the terms found at: https://www.tylertech.com/terms/payment-card-processing-agreement. By signing this order or the agreement in which it is included, you agree you have read, understand, and agree to such terms. Please

see attached Payments fee schedule.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

• License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.

• Fees for hardware are invoiced upon delivery.

• Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.

• Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software accessible to the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the Agreement.

• Fees for services included in this sales quotation shall be invoiced as indicated below.

o Implementation and other professional services fees shall be invoiced as delivered.

o Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.

o Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and material basis. "

o Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where Project Planning Services are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.

o If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.

o Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

• Expenses associated with onsite services are invoiced as incurred.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler’s SaaS Services terms found here: https://www.tylertech.com/terms/tyler-saas-services.

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held
For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

AGENDA ITEM NO. AH.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion to accept the County Recorder's report on the use of the Recorder's Technology Funds for Fiscal Year 23-24 as required pursuant to NRS 247.306. (Shawnyne Garren)

RECOMMENDED MOTION:
Accept the County Recorder's report on the use of the Recorder's Technology Funds for Fiscal Year 23-24 as required pursuant to NRS 247.306.

FINANCIAL IMPACT:
None

BACKGROUND:
Pursuant to NRS 247.306, the county recorder is submitting an annual report to the board of county commissioners containing estimated proceeds imposed and collected pursuant to NRS 247.305 and a proposal for expenditures of the proceeds for costs related to the technology required by the office of the county recorder.

ATTACHMENTS:
FY23-24 Recorder Tech Fund Report.pdf

REPORT OF RECORDER'S TECHNOLOGY FUND - NRS 247.306
FISCAL YEAR 2023-2024

Ending Balance 2022-2023	$	472,072
Projected Revenue FY23-24	$	50,000
Sub Total - Revenue	**$**	**522,072**

Expenditures:

Product or Service - Description	**Total**	
Annual Support & Maintenance - Helion Recording Suite	$	12,000
ActiveDox License & Installation - County Mgr - Helion Software	$	3,500
Property Recording Alert Service - License - Helion Software	$	5,000
Annual Support & Maintenance - ActiveDox CM - Helion	$	625
Annual Support & Maintenance - Prop Recording Alert Serv - Helion	$	150
Ricoh Desktop Scanners - replace 10year old scanners	$	4,300
Sub Total - Expenditures	**$**	**25,575**
FY23-24 Projected Balance	**$**	**496,497**

AGENDA ITEM NO. AI.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **CONSENT CALENDAR**

TITLE:
For possible action. Discussion on a $68,304.22 Managed Services Agreement with Naviant, Inc. to provide an upgrade, ongoing administration, and support of the OnBase document management system for year one with automatic renewals thereafter until the agreement is canceled; and authorize the County Manager to sign all related documents. (Peace Ruggia)

RECOMMENDED MOTION:
Approve a $68,304.22 Managed Services Agreement with Naviant, Inc. to provide an upgrade, ongoing administration, and support of the OnBase document management system as presented; and authorize the County Manager to sign all related documents.

FINANCIAL IMPACT:
The funds have already been budgeted to come from 101-192-533-806 Software.

BACKGROUND:
This agreement will provide for the upgrade and maintenance of the OnBase document management system used by the Sheriff's Office, Assessor's Office, Records Department, and Community Development Department. This contract is exempt from competitive bidding pursuant to Nevada Revised Statute 332.115(1)(i)(1) & (2), contracts which by their nature are not adapted to award by competitive solicitation include contracts for maintenance and support for hardware and associated peripheral equipment and devices for computers and software.

ATTACHMENTS:
Naviant Statement of Work.pdf
DOUGLAS COUNTY - MASTER TERMS AND CONDITIONS - 5_4_2023 Naviant.pdf

Statement of Work

Managed Services Agreement – Operate OnBase Upgrade

Prepared For

Peace Ruggia, Chief Technology Officer
Mike Avila, Acting IT Manager

Douglas County, Nevada

Prepared By

Matt Hofhenke, Sales Executive
Shannon Olsen, Client Success Advisor - Team Lead
Greg Albert, Chief Operating Officer
Jeff Luker, Director of Managed Services

16 May 2024

201 Prairie Heights Drive | Verona, WI 53593 · 888.686.4624 · naviant.com

naviant.com/blog · Naviant Inc. · @NaviantInc · Naviant Inc · Naviant Inc.

PROJECT SCOPE

Project Objectives

Naviant, Inc. ("Naviant") will provide Douglas County, Nevada ("Customer") with the managed services outlined in this Statement of Work (sometimes referred to as "SOW" or "Agreement").

Naviant Managed Services allows customers to transition internal IT operations to Naviant's Managed Service Team. As an enhanced service offering to a Naviant Support Level Agreement ("SLA") for Customer-initiated requests or assistance, Naviant Managed Services will provide proactive, ongoing responsibility for monitoring, managing, and/or problem resolution, as applicable, for Naviant-supported software solutions. Naviant Managed Services provides expert technical knowledge, industry experience, and thought leadership to assure a preventative approach to solution stability, scalability, and reliability.

Naviant Managed Services is provided in addition to the services and benefits provided under the Naviant Support Level Agreement (SLA). Naviant SLA is required as a foundational support service for Managed Services.

1. This Managed Services Agreement is for a 12 month term that will commence on a mutually agreed upon date following the execution of this Agreement ("Initial Term").
2. This Agreement provides for 5 hours of Managed Services per week. Any Managed Services Agreement hours not used during a given week shall not carry over to subsequent weeks. Naviant will be available beyond the 5 hours per week to support any critical or system-down issues.

Project Scope

This Agreement provides for Naviant Managed Service Operate offering for Hyland OnBase. The Naviant Managed Services team will perform the following listed below from a remote site using secure VPN access provided by Customer. This Agreement also includes Professional Services hours for allocated to a separate OnBase Upgrade project.

Managed Services - Operate

This offering will focus on ongoing administration and support of Customer's OnBase Production environment.

Activities

- Systems Support
  - **Hands-on Production Break/Fix Support** for User-reported issues, including triage, prioritization, technical support, and internal & external communication
  - **Proactive Monitoring and Mitigation of Issues** via Daily System Health Checks on Services, Processes, and Alerts
  - **Training and Education for End Users** through remote-hosted working sessions and Naviant-provided refence documentation, as needed
  - **Integration Support**, including monitoring integration log files for issues identified by or impacting upstream or downstream systems
  - **Code reviews and production deployment support** that aligns with your existing Change Control policies and procedures
  - **24/7/365 access to Naviant's On-Call resources** for critical after-hours issue support
- Additional Administrative Support from Naviant
  - Serve as your liaison with Hyland Tier 2 and Tier 3 support for bugs and/or issues requiring development
  - Regular communication on key metrics, accomplishments, and issues requiring escalation
  - Hyland licensing & maintenance schedule tracking

Execution

- Required Access
  - Point of contact/ relationships with integrated solutions teams as well as Database Team
    - Firewalls
    - Servers
    - Database
    - File Share Access
    - Other Integrated Platforms Not Explicitly Named
  - Names and Passwords of all OnBase and Windows Service Accounts
    - Dev, Test and Prod
  - Database Access
  - User Group Access for OnBase and Internal Form Creation
  - Direct access to Production issue/ticketing system(s)
  - Administrator Access to All Environments
    - Dev, Test and Prod
  - Visual Studio License

Measurement of Success

- Proposed KPIs and Metrics
  - Average Response Time on Production Issues
  - Open Ticket Count Trend week-over-week

OnBase Upgrade

Customer has requested the Naviant provide professional services assistance for the upgrade of the existing OnBase, on new servers. Naviant provides the upgrade software at no additional charge as part of Customer's up-to-date payment of Manufacturer Software Maintenance. Naviant Professional services will provide remote assistance to upgrade two environments. Customer **has not** requested a refresh of Test environment from Production environment as part of this upgrade project's tasks.

Services Included

- **Upgrade of Test**
  - Create/Verify ODBC Connections
  - Install OnBase Version 23 (24) Configuration Client and database Utility
  - Execute upgrade of DB to Version 23 (24)
  - Install OnBase Version 23 (24) Application Server
  - Install OnBase Version 23 (24) Web Server
  - Configuration for Authentication of AppServer and Web Servers
  - Install Clients on Server
  - Run Basic Test (import, retrieve, view)
  - Install OnBase Version 23 (24) of Unity Scheduler
  - Install OnBase Version 23 (24) Diagnostics Service
  - Assistance during Testing

- **Upgrade of PROD**
  - Create/Verify ODBC Connections
  - Install OnBase Version 23 (24) Configuration Client and database Utility
  - Execute upgrade of DB to Version 23 (24)
  - Install OnBase Version 23 (24) Application Server
  - Install OnBase Version 23 (24) Web Server
  - Configuration for Authentication of AppServer and Web Servers
  - Install Clients on Server
  - Run Basic Test (import, retrieve, view)
  - Install OnBase Version 23 (24) of Unity Scheduler

- Install OnBase Version 23 (24) Diagnostics Service Project Management

Services Not Included

- Naviant will provide server-side upgrades and installs, and Customer will be responsible for all user/client/workstation upgrades, configuration changes, and/or installations as appropriate.
- Upgrade tasks do not include installation on new servers, nor the database being moved to a new server.
- Updates to custom/legacy HTML Forms, Scripts, Custom Web Services, Complex 3rd party integrations and configuration not specifically identified in the upgrade SOW.
- Upgrade to Brainware Solution and any other solution not outlined in the Services Included section.
- Refresh of configuration or data to Test from Production is not included in this agreement.

Customer Upgrade Responsibilities

The installation of this solution may require assistance from the Customer's IT staff to obtain access to the servers and network devices the solution may reside on; and thus, it is required that the Customer schedule their IT resource and customer personnel assigned to this project to be available within 30 minutes of Naviant being onsite for installation. If Naviant personnel need to wait for longer than 30 minutes for an IT resource to be available for assistance with the installation, the Customer will be charged in ¼ hour increments at the prevailing rate for the time lost. Customer will be responsible for additional equipment cabling, except as specifically set forth to be provided by Naviant. In the event Customer will be required to provide specific additional equipment prior to installation, it is the responsibility of Customer to provide the necessary versions of network OS, server software, database, hardware, browsers, and desktop OS to work with the proposed solutions prior to the scheduled Project milestone or task requiring additional equipment, or costs may be incurred by the Customer. Customer will be responsible for the actual results with hardware operations (including among other aspects, network, server or scanner speeds; personnel requirements; and costs) and results may vary from those indicated due to overall network environment, volume estimates, personnel and other factors

Renewal

Unless Customer notifies Naviant of intent to terminate this Managed Services Agreement in within thirty (30) days prior to expiration of the Initial Term, this Agreement shall automatically renew for an additional term of the same length as the Initial Term ("Renewal Term") and shall thereafter renew for additional terms until canceled by either party in writing via electronic mail, certified mail or registered mail within thirty (30) days prior to the anniversary date of the then current Renewal Term. Naviant shall have the right to change the rates in the Managed Services Agreement for any Renewal Terms upon written notice to Customer at least forty-five (45) days prior to any anniversary date of this Managed Services Agreement.

Professional Services

Customer shall pay Naviant the monthly fees for the performance of Naviant Managed Services as set forth in the Project Pricing below and in accordance with the Master Terms. If Customer determines that additional or fewer hours are required under this Agreement, then a Change Order Authorization shall be prepared and approved by both parties prior to any change in the Project Pricing. If On-Site Services are requested, Travel & Expenses in accordance with this Agreement shall be invoiced at actual cost.

After hours or weekend work is billed at a multiplier of 1.5 hours per hour worked (outside of standard Monday to Friday, 7:00 AM to 7:00 PM CT), and these non-standard hours of work must be scheduled in advance and agreed to by Naviant.

Change Orders

This SOW has been prepared in accordance with Naviant's understanding of Customer requirements and the "Services Scope" based on the information provided by Customer to Naviant at this time. Although Naviant makes reasonable attempts to provide accurate estimates, estimates may change as further details of the solution are identified. In the event that additional products and/or services beyond those outlined in this SOW are required, a "Change Order Authorization" will be generated outlining the details, as well as time and cost estimates, of the

modifications to this SOW. A Change Order Authorization must be authorized, approved, and executed by Naviant and Customer in order for the modifications to be incorporated.

In order to ensure that assignments are carried out in a timely manner so as not to impact the project schedule, Customer is responsible for directing the work assigned to its staff and 3rd party service providers. In the event that the SOW project schedule is delayed or needs to be extended due to a failure of Customer's staff and/or 3rd party service providers to complete assigned work in a timely manner, Naviant shall be entitled to an extension of time and/or cost impact as set forth in a Change Order Authorization.

PROJECT PRICING

Managed Services				
Description	**Term**	**Hours / Week**	**Total Month**	**Total Annual**
Managed Services (Standard Hours)	12	5	$5,000	$60,000
Subtotal (Invoiced Monthly)				$60,000

Software Level Agreement	
Description	**Total**
Software Support Level Agreement (SLA)	$6,115.22
Subtotal (Annual Recurring)	**$6,115.22**

OnBase Upgrade Professional Services		
Description	**Days**	**Total**
Professional Services	7	$9,889.00
Naviant SLA 35 Hours Discount		($7,700.00)
Subtotal (One time cost)		**$2,189.00**

Total Cost	
Total	**$68,304.22**

1. Managed Services Professional services are incurred on a Fixed Fee basis, billed monthly on or around the first day of each month for the month of service. Travel time will be billed to Customer at the rate of $110 per hour. Related expenses (mileage, transportation, lodging, meals, etc.) will be billed in arrears on a monthly basis at the actual cost incurred.
2. Upgrade Professional services are incurred on a Fixed Fee basis and will use milestone billing. Related expenses (mileage, transportation, lodging, meals, etc.) will be billed on a monthly basis at the actual cost incurred. Professional services will be invoiced based on the following milestones:
    a. 50% will be invoiced upon receipt of Customer-executed SOW, and if applicable Customer-required Purchase Order.
    b. 50% will be invoiced upon the earlier of 30 days after project Go-Live (move to production) or completion of the project deliverables.
3. Please note, subtotals do not include applicable sales tax. If applicable, sales tax will be assessed during the course of the project and/or on the final invoice.
4. Customer agrees to abide by the provisions set forth in the SLA Provisions. These provisions are available at www.naviant.com/customer-support.

SIGNATURE PAGE

CUSTOMER NAME Douglas County, Nevada	
PROJECT CONTACT Peace Ruggia	
BILLING ADDRESS (only required for New Customers)	SHIPPING ADDRESS
ATTENTION	ATTENTION
SPECIAL INSTRUCTIONS	
PURCHASE ORDER (PO) REQUIREMENT Is a PO Required by Customer? ☐ Yes ☒ No Purchase Order #	

This Agreement is entered into pursuant to and incorporates the foregoing, including Appendices, Exhibit and Schedules, if any, and the Master Terms & Conditions ("Terms") dated 5/4/2023. This Agreement represents the final description and scope of the Agreement between the parties. Any previous drafts of this Agreement or previous documents used to evaluate this project are not part of this Agreement. Naviant will not be obligated to accept any agreement which has not been signed and returned by Customer to Naviant within thirty (30) days from the date on this Agreement.

This Agreement has been prepared in accordance with Naviant's understanding of Customer requirements based on the information provided by Customer to Naviant. Therefore, it is understood and agreed that any additional hardware, software, professional services, and maintenance requests above and beyond the original scope of this Agreement will be billed in addition to those listed in this Agreement.

If a PO is required, the PO number must be inserted above upon Customer's execution of this Agreement. Any terms and conditions appearing in any PO shall have no effect unless agreed to in writing by both parties hereof.

Upon signed acceptance, please return the entire document to "Attention: Naviant Sales Support" via email or fax at purchasing@naviant.com or 608-848-0901. Acceptance creates a binding contract.

CUSTOMER	NAVIANT, INC.
NAME:	NAME:
TITLE:	TITLE:
SIGNATURE:	SIGNATURE:
DATE:	DATE:

DocuSign Envelope ID: C4929577-D3EC-4967-B327-EF08B49E61B7

MASTER TERMS AND CONDITIONS ("TERMS")

THESE MASTER TERMS AND CONDITIONS, INCLUDING ANY EXHIBITS, SCHEDULES AND ATTACHMENTS, SET FORTH THE TERMS AND CONDITIONS UNDER WHICH COMPANY AGREES TO PROVIDE SOFTWARE AND SERVICES AND ARE MADE A PART OF ALL STATEMENTS OF WORK ("SOW") COLLECTIVELY, THE "AGREEMENT".

1. TERMS. These Terms shall remain in effect for the full term of the Agreement. Any counteroffer, proposed addition to, or supplement of the Terms is hereby expressly rejected unless in writing and agreed to by the Company.

2. SOFTWARE AND SERVICES. Customer agrees to buy and/or license (as applicable), and Company agrees to deliver (as applicable) (a) the professional consulting services ("Services"), (b) software ("Software"), including any documentation thereto, (c) Software Support Level Agreement ("SLA"), and (d) Cloud Service Agreement, if applicable, as described in the separate Statements of Work, Contracts, Change Orders, or other such documents signed by authorized representatives of both parties (collectively the "Software and Services").

3. SOFTWARE LICENSE. Customer accepts license of Software in accordance with the terms of the applicable Licensor End User License Agreement ("EULA"). Ownership of intellectual property rights in the Software is set forth in the applicable EULA. As between said Licensor and Customer, Licensor shall retain all right, title and interest, including all intellectual property rights, in and to all documentation, code and data. Except as expressly set forth in these Terms, any warranties, obligations and liabilities of Licensor in relation to Software are set forth in the applicable EULA.

4. SERVICES. Services provided by Naviant, Inc. ("Company") shall be as described in the Agreement. Any work product that is a result of Services provided by Company remains the intellectual property of Company. Customer will have a perpetual, non-exclusive, revocable right to use said work product for the period of time that the work product is in use by Customer, but shall have no right to resell, transfer or assign the same. Company warrants to Customer that it possesses the necessary expertise, capability, equipment and personnel to properly and professionally perform the Services hereunder, that it is properly and legally licensed (if applicable) to perform the Services, and that it shall at all times in the performance of the Services comply with all applicable laws, ordinances and regulations and shall perform all Services in a good, workmanlike, professional and efficient manner.

5. MAINTENANCE AND SUPPORT. Customer agrees to abide by the provisions set forth in the SLA Provisions located at www.naviant.com/services/tech-support-onbase.

6. PRICE. Customer shall pay the agreed upon amounts for the Software and Services without setoff or deduction in accordance with the payment terms set forth in the Statement of Work. Such Prices generally exclude any excise, sales, use or like taxes, and therefore such prices are subject to increase in the amount of any such tax (excluding tax on net income) that Company may be required to collect or pay upon the sale of Software or performance of Services. Prices are, and all payments shall be made, in U. S. dollars. Customer shall pay Company's reasonable travel expenses associated with the performance of Services.

7. PAYMENT TERMS. Unless stated differently in the SOW, the Company follows the billing cycle and service period of the Software Licensor for Subscription Software, Manufacturer Software Maintenance, Cloud Hosting, and other recuring billings. This includes billings for the initial order and any subsequent add-on orders. Payments are due within twenty (20) days of date of invoice. Past due amounts bear interest at a rate of one and one-half percent (1 ½%) per month or at the maximum rate allowed by law, whichever is less. Company reserves the right to cancel or reschedule performance of Services if Customer fails to make any payment when due. Customer shall be liable for all expenses attendant to collection of past due amounts due Company, including actual attorney's fees.

8. PERFORMANCE. Company shall use commercially reasonable efforts to deliver the Software and perform the Services in accordance with any agreed upon performance date(s). However, Company does not guarantee compliance with any such date(s) and Customer agrees that Company shall not be liable for any damages as a result of any delay in delivery or performance for any reason. If Services are to be performed on Customer's premises, Customer shall keep such premises safe and accessible to Company during business hours, and Customer warrants that each such premises is in compliance with all applicable health and safety regulations and other applicable laws and regulations. Customer shall indemnify and hold Company harmless from any claims arising from Customer's failure to comply with such laws and regulations or due to breach of the warranty set forth in the preceding sentence.

9. LIMITED WARRANTIES–SERVICES. COMPANY WARRANTS TO CUSTOMER THAT ALL SERVICES PERFORMED BY COMPANY SHALL BE PERFORMED IN A WORKMANLIKE MANNER. COMPANY WARRANTS FOR A PERIOD OF THIRTY (30) DAYS AFTER PROJECT COMPLETION THAT THE SERVICES ARE IN COMPLIANCE WITH THE AGREEMENT. CUSTOMER'S EXCLUSIVE REMEDY AND COMPANY'S SOLE LIABILITY FOR ANY BREACH OF THE FOREGOING SERVICE WARRANTY SHALL BE THE RE-PERFORMANCE OF THE APPLICABLE SERVICES, FAILING WHICH, AT COMPANY'S OPTION, COMPANY SHALL REFUND THE PORTION OF FEES PAID WHICH RELATE TO THE SPECIFIC NON-CONFORMING SERVICES. **THE EXPRESS WARRANTIES IN THIS SECTION ARE IN LIEU OF, AND COMPANY HEREBY EXPRESSLY DISCLAIMS, ALL OTHER WARRANTIES IN RELATION TO THE SERVICES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE WARRANTIES OF MERCHANTABILITY, NONINFRINGEMENT, PROFITABILITY AND FITNESS FOR A PARTICULAR PURPOSE**.

10. LIMITED WARRANTY-SOFTWARE. COMPANY PASSES ON TO CUSTOMER, IF POSSIBLE, ANY WARRANTY OFFERED BY THE SOFTWARE LICENSOR. SHOULD THE SOFTWARE NOT OPERATE, YOUR EXCLUSIVE REMEDY SHALL BE AS PROVIDED BY THE SOFTWARE LICENSOR'S WARRANTY. EXCEPT AS EXPLICITLY PROVIDED HEREIN, THE SOFTWARE IS PROVIDED **"AS IS"** AND, TO THE MAXIMUM EXTENT PERMITTED BY LAW, **WITHOUT WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF NON-INFRINGEMENT, PERFORMANCE, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE**. COMPANY DOES NOT WARRANT THAT THE SOFTWARE OR ITS FUNCTIONS WILL MEET CUSTOMER'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION OR BE ERROR FREE. CUSTOMER BEARS ALL RISK RELATING TO CUSTOMER'S USE OF THE SOFTWARE.

11. LIMITATION OF LIABILITY. **COMPANY SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE CAUSED BY DELAY IN FURNISHING THE SERVICES OR THE SOFTWARE. COMPANY SHALL NOT BE LIABLE FOR ANY LOSS, DESTRUCTION, OR DAMAGE TO ANY DOCUMENTS OR DATA OF CUSTOMER, HOWEVER CAUSED. IT IS UNDERSTOOD AND AGREED BY THE CUSTOMER THAT COMPANY IS NOT AN INSURER. COMPANY STRONGLY ENCOURAGES CUSTOMER TO INSURE FOR THE RECOVERY OF THE INFORMATION CONTAINED WITHIN THEIR DOCUMENTS AND DATA VIA**

 DS JB Initials

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AVAILABLE MEANS, SUCH AS VALUABLE PAPERS INSURANCE AND CYBER LIABILITY INSURANCE. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS SECTION, IN NO EVENT SHALL COMPANY BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY SPECIAL, CONSEQUENTIAL, INCIDENTAL, PUNITIVE, INDIRECT OR SIMILAR DAMAGES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOSS OF USE, LOSS OF REVENUE, DATA LOSS OR OTHER LOSSES ARISING FROM VIRUSES, RANSOMWARE, CYBERATTACKS OR FAILURES OR INTERRUPTIONS TO NETWORK SYSTEMS) ARISING OUT OF THIS AGREEMENT (WHETHER FOR BREACH OF AGREEMENT, TORT, NEGLIGENCE OR OTHER FORM OF ACTION), OR ITS CANCELLATION, IRRESPECTIVE OF WHETHER COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL COMPANY'S AGGREGATE LIABILITY UNDER THIS AGREEMENT EXCEED THE AMOUNT PAID BY CUSTOMER DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE OCCURRENCE OF THE EVENT DIRECTLY GIVING RISE TO THE LIABILITY. THE PARTIES AGREE THAT THE LIMITATIONS ON LIABILITY SET FORTH IN THE TERMS ARE INDEPENDENT OF ANY EXCLUSIVE OR LIMITED REMEDIES AND SHALL SURVIVE AND APPLY EVEN IF SUCH REMEDIES ARE FOUND TO HAVE FAILED OF THEIR ESSENTIAL PURPOSE. NO ACTION ARISING OUT OF OR RELATED TO THE AGREEMENT MAY BE BROUGHT BY CUSTOMER MORE THAN ONE (1) YEAR AFTER SUCH CAUSE OF ACTION HAS ARISEN.

12. CONFIDENTIAL INFORMATION. The separate Nondisclosure Agreement between the parties and which is part of the Agreement shall govern the protection of any confidential information disclosed by either party hereunder. If there is no Nondisclosure Agreement, all information disclosed by either party regardless of the form in which it is disclosed, is, and shall remain the confidential information of disclosing party ("Confidential Information"). The information contained in this and other Agreements between the parties is confidential and shall not be disclosed by either party without the prior written consent of the other party. Both parties shall protect such Confidential Information from disclosure to others with at least the same degree of care it exercises in protecting its own Confidential Information, but in no event less than a reasonable degree of care. The parties shall not duplicate or reproduce any Confidential Information without the express prior written consent of disclosing party. The parties shall not use any Confidential Information except as is contemplated by the Agreement. The parties shall enforce against its employees and agents these obligations of confidentiality. Notwithstanding the foregoing, information disclosed shall not be deemed to be Confidential Information if (a) receiving party establishes that the information was already known to receiving party, without any obligation to keep it confidential, at the time of its receipt from disclosing party, as evidenced by documents in the possession of receiving party prepared prior to disclosing party's disclosure, or (b) receiving party establishes that the information was publicly known at the time of its receipt by receiving party from disclosing party or has become publicly known other than by a breach of the Terms or other action or omission by receiving party. The Terms shall not prevent either party from disclosing Confidential Information to the extent required by law, provided that receiving party promptly notifies disclosing party to allow intervention and cooperates with disclosing party to contest or minimize the scope of the disclosure.

13. NON-SOLICITATION. During the term of the Agreement and for a period of two (2) years after the termination of the Agreement on any basis, neither party shall, directly or indirectly, solicit or induce, or attempt to solicit or induce, any employee or consultant of the other party to terminate their employment with or services to their employer. Each party recognizes and agrees that compliance with the preceding sentence is reasonable and necessary for the protection of each party's interest in their respective employees and consultants. In the event of a breach or any threatened breach, the parties acknowledge and agree that no adequate remedy at law exists for, and such provisions may be enforced by, any equitable remedy, including injunction, without bond and without limiting right to proceed to remedy at law. If the period of time or scope should be judged unreasonable in any court proceeding, then the parties agree that the court shall enforce such requirements and the period of time or scope shall be reduced by such time or scope that is deemed unreasonable, so that such non-solicitation provision may be enforced using such period of time or scope as is judged to be reasonable.

14. USE OF NAME. Unless otherwise authorized under the Agreement, neither party may represent that it is associated with the other party for its own promotional purposes without prior written permission of such other party.

15. CANCELLATION. Company may cancel the Agreement by written notice to Customer due to (a) Customer's material breach of, or failure to comply with, the Agreement or any of the Terms or any subsequent agreements between the parties; or (b) Customer filing a petition of any type as to its bankruptcy, being declared bankrupt, becoming insolvent, making an assignment for the benefit of creditors or going into liquidation or receivership. If Company cancels the Agreement as set forth above, Customer agrees to pay to Company all amounts due for Software ordered and Services performed prior to the effective date of termination and to indemnify and hold Company harmless from any amounts due by Company to third parties as a result of the cancellation. This Section and Sections 3, 4, 6, 8, 9, 10, 11, 12, 13, 14, and 19 shall survive any cancellation of this Agreement.

16. SOFTWARE AND SERVICES. Customer may only use the Software expressly permitted by the license granted in the applicable EULA. Without limiting the generality of the foregoing, the Software may not be resold, leased, sublicensed, distributed, or transferred in any way except as expressly permitted under the applicable EULA. Company may make any changes to the Software or Services or discontinue any of the Services at Company's sole discretion. The parties acknowledge and agree that Company, in the course of performing Services, may use or incorporate its pre-existing materials and other intellectual property developed or otherwise owned by Company ("Pre-Existing Intellectual Property"). Company shall at all times retain all rights to such Pre-Existing Intellectual Property and any Customer specific by-product of the utilization of Pre-Existing Intellectual Property for purposes of completing Services shall be considered intellectual property of Company and Customer is granted a perpetual license to utilize any by-product that is derived as a result of the requirements of the Agreement.

17. INDEPENDENT CONTRACTOR. In performance of all Services, Company shall be deemed to be an "independent contractor" and as such, shall not be entitled to any benefits applicable to the employees of the Customer. Company declares that it is engaged in an independent business and that similar services are provided for other customers and the Customer is not Company's sole and only customer. Neither party shall in any way be deemed to be an agent or representative of the other party. Neither party shall have any authority to bind or speak for the other party except as may be specifically given to such party in writing from time to time.

18. INSURANCE. Company shall maintain the following insurance coverages:

General Liability
- Each Occurrence - $2,000,000
- General Aggregate - $4,000,000
- Products/Completed Operations Aggregate - $2,000,000
- Personal/Advertising Injury - $1,000,000
- Professional/Cyber Liability - $5,000,000

Automobile Liability (Combined Single Limit - $1,000,000

Umbrella Liability
Each Occurrence - $10,000,000
General Aggregate - $10,000,000
Workers Compensation and Employers' liability
Each Accident - $500,000
Disease Policy Limit - $500,000

19. INDEMNIFICATION. Subject to this Agreement, each party agrees to indemnify and hold harmless the other party, its officers, directors, agents and employees with respect to third party claims for any loss, including actual, reasonable attorney's fees, costs or damages for any death, injury, or damage to tangible personal property or real property in connection with the Agreement or arising from the performance of Services to the extent caused by the negligent acts or omissions or willful misconduct of its employees or its agents.

20. ASSIGNMENT. The Agreement may not be assigned by Customer without prior written permission from Company. Any attempt to assign any rights or delegate any duties or obligations, which arise under the Agreement without such permission, shall be void

21. DISPUTES. Each party consents to the forum, jurisdiction, and venue of the state courts of the State of Wisconsin and federal courts located therein in any actions, disputes or controversies under the Agreement. The rights and obligations of a party shall survive completion of performance in accordance with the provisions of the Agreement and any Change Orders issued thereunder.

22. SEVERABILITY. Any provision or part thereof of the Agreement held to be void or unenforceable by any court shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the parties. The court may reform or replace such stricken provision or part thereof with a valid and enforceable provision, which expresses the intent of the stricken provision.

23. GOVERNING LAW. The Agreement shall be governed by and interpreted in accordance with the laws of the State of Wisconsin, without regard to conflicts of laws principles.

24. ENTIRE AGREEMENT. The Agreement, including all Change Orders issued thereunder, constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties. The Agreement may be amended only by a writing signed by the duly authorized representative of each party. The terms and conditions of any purchase order, acknowledgement, invoice, or other commercial form issued by Customer to Company are specifically excluded and shall not be deemed a part of or to modify or amend the Agreement, unless such other party expressly agrees in writing to be bound by such commercial form.

25. FORCE MAJEURE. Neither party shall be responsible or liable for delays or failure to perform related to any cause or contingency beyond its reasonable control including, without limitation, acts of God, floods, fires, explosions, extreme heat or cold, earthquakes, storms or other adverse weather; power shortages, epidemic or pandemic, transportation difficulties, strikes, lockouts or other industrial disturbances, wars, acts of terrorism or sabotage, or any law, rule, order or action of any court or instrumentality of the federal, state or local government.

26. NOTICES. Any notice provided for or concerning the Agreement shall be in writing and shall be deemed sufficiently given when sent by certified mail to the address as set forth in the Agreement.

Any notice provided for or concerning these Master Terms and Conditions shall be in writing and shall be deemed sufficiently given when sent by certified mail to the address as set forth below.

NAVIANT, INC.
201 Prairie Heights Drive
Verona, WI 53593

DocuSigned by:
Jason Bruner
Authorized Signature

Jason Bruner VP of Finance
Print Name and Title

5/4/2023
Date

CUSTOMER

Mark Bedrosian
Customer Name

1616 8th Street
Street Address

Minden NV 89423
City, State Zip Code

Authorized Signature

Mark Bedrosian IT Mnaager
Print Name and Title

5/4/23
Date

AGENDA ITEM NO. 1.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For possible action. Discussion on conditional approval of an Outdoor Festival Permit application for the Beer Garden-4th of July Celebration-Zephyr Cove, to be held July 4-6, 2024, from 9:00 AM to 6:00 PM at Zephyr Cove Resort, 760 Highway 50, Zephyr Cove, Nevada, submitted by Mark McDonald on behalf of Aramark, subject to the stated conditions/comments by the reviewing departments. (Amy Burgans)

RECOMMENDED MOTION:
Conditionally approve the Outdoor Festival Permit application for the Beer Garden-4th of July Celebration-Zephyr Cove submitted by Mark McDonald on behalf of Aramark subject to the stated conditions/comments by the reviewing departments, including but not limited to, the installation of temporary fence line that runs along the entire Eastern boundary starting at the Southeast point of the Skyland neighborhood and ending at the Warrior Way intersection shall be installed prior to the July 4th weekend and remain in place on till Labor Day 2024.

FINANCIAL IMPACT:
None

BACKGROUND:
Attached is the Outdoor Festival Permit for the Beer Garden-4th of July Celebration-Zephyr Cove to be held July 4-6, 2024, from 9:00 AM to 6:00 PM at Zephyr Cove Resort, 760 Highway 50, Zephyr Cove, Nevada submitted by Mark McDonald on behalf of Aramark. Department comments and conditions, if any, are attached and incorporated herein.

***Including the installation of temporary fence line that runs along the entire Eastern boundary starting at the Southeast point of the Skyland neighborhood and ending at the Warrior Way intersection shall be installed prior to the July 4th weekend and remain in place until Labor Day 2024.

ATTACHMENTS:

Application Packet.pdf
Approval Packet.pdf

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

1. **APPLICATION AND FEES.** This application is for outdoor events with attendance of 500 or more persons on any one day of the event. There is a $100.00 **nonrefundable** application fee. No application fee is required when the applicant is a Douglas County based charitable or nonprofit organization in good standing or when the applicant is an agency or department of the County. **INFORMATION GIVEN IN THIS APPLICATION WILL BE MADE AVAILABLE TO THE PUBLIC**.

2. **DEADLINE.** All applications must be submitted at least **sixty (60) days** in advance of the event. With good cause shown and approval from the Clerk/Treasurer, in cases of emergency or extenuating circumstances, applications may be submitted not less than twenty-five (25) days in advance of the event. For special approval, email boardclerk@douglasnv.us prior to submitting application.

3. **INSURANCE.** The Outdoor Festival application will not be accepted unless the applicant has furnished proof of insurance coverage that identifies County, it's officers, agendas, employees and volunteers as additional insured in an amount of not less than one million dollars for normal events or two million dollars for high risk events as determined by the County.

4. **CONDITIONS.** All conditions for approval imposed under Douglas County Code § 5.12 must be met before issuance of the Outdoor Festival license.

5. **APPROVAL AND AGENCY SIGN-OFFS.** The application will be reviewed by appropriate county agencies who shall investigate the application and report to the clerk with appropriate concerns. The completed application and agency approvals or concerns must be heard by the Board of County Commissioners for approval or denial. It is the responsibility of the applicant to reach out to county agencies for clarification on any issues identified.

6. **ISSUANCE OF LICENSE.** It is the responsibility of the applicant to ensure that the event was approved by the Board of County Commissioners and to follow up on any conditions set by the various agencies within the county that were submitted to the Board of County Commissioners.

OUTDOOR FESTIVAL EVENT LICENSE CHECKLIST

Materials required for submittal:

☑ $100 non-refundable application fee – check(s) made payable to "Douglas County"

-OR-

☐ Articles of Incorporation if waiver of application fee due to being a Douglas County Nonprofit

-OR-

☐ Applicant is a Douglas County agency or department

AND:

☑ Completed application

☐ Financial statement of the licensee (if applicable)

☑ Proof of Insurance

☐ Permits required by other governmental agencies (if applicable)

☑ Plot plan showing arrangement of facilities and parking, egress and ingress

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: 5/16/24

Name of Event: Beer Garden - 4th of July Celebration - Zephyr Cove

Location of Event: 760 HWY 50, Zephyr Cove, NV 89448
(Address or Legal Description)

Applicant's name: Mark McDonald

Mailing address: PO Box 12309 (Street or P.O. Box) Zephyr Cove (City) NV (State) 89448 (Zip Code)

Email Address: schiesz-kevin@aramark.com, mcdonald.mark1zcr@gmail.com

Phone #(s): 775-3391524 (Business) 510.449.8683 (Cell)

Is the applicant a(n): ☑ Corporation ☐ Partnership ☐ Individual ☐ Other

If corporation or partnership, please list corporate officers or partners:

Name	Address	Title
Travel Systems LLC d/b/a Zephyr Cove Resort		
	760 Highway 50, Zephyr Cove, NV 89448	

Description of Event: Beer Garden for 4th of July Celebration

Date(s) of Event: 7/4/2024,7/5/24,7/6/24 Hours of operation: 9am to 6pm

Will an admission fee be charged for your event? ☐ Yes; $ Amount: _____ ☑ No

Number of tickets and/or passes available: 2000

1003

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

List approximate number of participants: 2000

List approximate number of spectators: n/a

List expected peak number of spectators: n/a

Will alcoholic beverages be served? ☑ Yes ☐ No
(all liquor vendors must be individually licensed with Douglas County Sheriff's Office)

Will food and/or beverages be served? ☑ Yes ☐ No
(all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)

Will there be live music? ☑ Yes ☐ No
- If Yes, Name of Performer(s) Ideal Entertainment Type of Music DJ

INSURANCE:

Name of Insurer: See COI attached

Limits of liability: _____

Address of Insurer: _____
Street City State Zip code

Policy number: _____

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.

FE FE
Signature of Applicant

5/16/24
Date

Mark McDonald
Name of Applicant

mcdonald.mark1zcr@gmail.com
Contact Email Address

1004

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

FESTIVAL PLANS:

(MUST BE COMPLETED - ATTACH ADDITIONAL PAGES IF NECESSARY)

Detailed explanation of the applicant's plans to provide law enforcement protection; water facilities; food concessions; toilet facilities; trash cans and litter; medical facilities; fire protection; parking areas, access and parking control; maintenance of a headquarters or providing contact information; if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities; and what provisions shall be made for numbers of spectators in excess of the estimate. Applicant may submit a plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.040)

Describe law enforcement protection plan (§ 5.12.120(A))

We will have 30 to 40 contracted security and Zephyr Cove security employees, 6 to 8 DCSO officers, and 4 to 6 USFS law enforcement officers.

* See security plan attached.

Describe plan for location and supply of water facilities (§ 5.12.120(B))

Beer garden will be set-up at volleyball courts/south beach at Zephyr Cove Resort.

Supply of water will be drawn from Beach Bar and Grill building next to volleyball courts.

Describe food concessions plan (§ 5.12.120(C))

Food will be available to purchase at regular food operation - Beach Grill

The beach grill offers concession style food.

Describe toilet facilities plan (§ 5.12.120(D))

We will have 3 permanent facilities with 10 restrooms. In addition, we will have 30 portable restrooms as well as 4 ADA portable restrooms available.

Describe trash cans and litter plan (§ 5.12.120(E))

We have the following bear-proof trash receptacles: 6, 2-cubic-yard dumpsters; 3, 20-yard dumpsters; 6, 64-gallon boxes; 54, 32-gallon trash cans.

In addition, we will have 32 regular trash cans that will be emptied and removed after the event.

Describe medical facilities plan (§ 5.12.120(F))

We will have an ambulance on site and/or a first aid tent based on Tahoe Douglas ambulance availability.

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

Describe fire protection plan (§ 5.12.120(G))

A special event & operational permit from Tahoe Douglas Fire Protection District will be obtained. We have submitted a site plan reflecting venue dimensions, exists, fire extinguisher locations, fire rated tents, booths and parking locations. Canopies will meet flame propagation performance criteria of NFPA 701.

Describe parking areas, access and parking control plan (§ 5.12.120(H))

We have 7 parking lots throughout the property with a capacity of 450 cars, including 12 ADA accessible spots. Crowd control staff will be monitoring each parking lot during the event.

*See security plan for parking management details.

Describe location of on-site headquarters or contact information (§ 5.12.120(J))

Second floor of main lodge. Operations manager office direct line: (775) 589-4935.

Describe illumination plan (§ 5.12.120(K))

N/A (daytime event only)

Describe overnight camping facilities plan (§ 5.12.120(L))

N/A (daytime event only)

Describe communication system plan (§ 5.12.120(Q))

All event security (resort & contracted) will have 2-way radios on a private channel. All emergency calls will be executed by the Director of Operations to ensure clear communication. The resort is divided into different checkpoints & zones for faster tracking in case of emergency. Local authorities have been given maps and locations. All event staff will be informed of the event security plan and protocols. Contracted security will meet with DCSO prior to the event. * See security plan for details.

What provisions will be made for numbers of spectators in excess of the estimate (§ 5.12.040)

We will have counters at both access points of the beer garden to stay within capacity.

Attach a plot plan showing arrangement of the facilities including those for parking, egress and ingress. (§ 5.12.040)

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

CONTRIBUTORS & INVESTORS LIST

Please list anyone who has contributed, invested or who has a financial interest greater than $500.
Use additional sheets if necessary.

Investor's name: None

Mailing address: _____
Street or P.O. Box City State Zip Code

Email Address: _____

Phone #(s): _____ (Business) _____ (Cell)

Investor's name: _____

Mailing address: _____
Street or P.O. Box City State Zip Code

Email Address: _____

Phone #(s): _____ (Business) _____ (Cell)

Investor's name: _____

Mailing address: _____
Street or P.O. Box City State Zip Code

Email Address: _____

Phone #(s): _____ (Business) _____ (Cell)

Investor's name: _____

Mailing address: _____
Street or P.O. Box City State Zip Code

Email Address: _____

Phone #(s): _____ (Business) _____ (Cell)

1007

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

PROPERTY OWNER AFFIDAVIT

STATE OF NEVADA)
) ss:
COUNTY OF DOUGLAS)

I, Mark McDonald being duly sworn, depose, and say that I am an owner* of property involved in this application, that the applicant has my full permission to use the property and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects complete, true and correct to the best of my knowledge and belief.

Location of Event: 760 Highway 50, Zephyr Cove NV 89448
Address or Legal Description

Signed _____

Subscribed and sworn to before me this 20 day of May, 2024.

*Owner refers to the following. Please mark the appropriate box.

☐ OWNER/JOINT OWNER

■ CORPORATE OFFICER/PARTNER

☐ POWER OF ATTORNEY (Provide copy of Power of Attorney)

☐ AGENT (Notarized letter from property owner giving legal authority to agent)

☐ LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

_____
Douglas County Clerk's Office

~OR~

X Notary Public in and for said county and state CA/ El Dorado

05-20-2024
My commission expires

SEE ATTACHED NOTARY
EJ. 5.20.24

1008

CALIFORNIA JURAT WITH AFFIANT STATEMENT **GOVERNMENT CODE § 8202**

☒ See Attached Document (Notary to cross out lines 1–6 below)
☐ See Statement Below (Lines 1–6 to be completed only by document signer[s], *not* Notary)

2 FESTIVAL LLC. Douglas Co NV.

X _____ _____

Signature of Document Signer No. 1 *Signature of Document Signer No. 2 (if any)*

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of ELDORADO

Subscribed and sworn to (or affirmed) before me on this 20 (Date) day of May (Month), 2024 (Year)
by (1) MARK MCDONALD
(and (2) _____),
Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

KEVIN P. JAMIESON
COMM. # 2404214
NOTARY PUBLIC - CALIFORNIA
EL DORADO COUNTY
MY COMM. EXP. MAY 13, 2026

Signature Kevin P. Jamieson
Signature of Notary Public

Seal
Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ **Document Date:** 5/20/24

Number of Pages: _____ **Signer(s) Other Than Named Above:** _____

©2014 National Notary Association • www.NationalNotary.org • 1-800-US NOTARY (1-800-876-6827) Item #5910

1009

CALIFORNIA ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of ELDORADO }

On 05th, 2024 before me, Kevin P. Jamieson Notary Public
Date *Here Insert Name and Title of the Officer*

personally appeared MARK McDONALD
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

KEVIN P. JAMIESON
COMM. # 2404214
NOTARY PUBLIC - CALIFORNIA
EL DORADO COUNTY
MY COMM. EXP. MAY 13, 2026

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Kevin P. Jamieson
Signature of Notary Public

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: Douglas Co. Festival Lic. App.
Document Date: 5/20/24 Number of Pages:
Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer(s)

Signer's Name:	Signer's Name:
☐ Corporate Officer – Title(s):	☐ Corporate Officer – Title(s):
☐ Partner – ☐ Limited ☐ General	☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other:	☐ Other:
Signer is Representing:	Signer is Representing:

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1010

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION

INSURANCE, HOLD HARMLESS & INDEMNIFICATION REQUIREMENTS FOR AN OUTDOOR FESTIVAL LICENSE APPLICATION

Pursuant to Douglas County Code §5.12, any applicant for a Douglas County Outdoor Festival license must ensure the following requirements are met to the satisfaction of Douglas County before the Outdoor Festival license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY. APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT. APPLICANT shall maintain coverage and limits of not less than $1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage and not less than $2,000,000 for events determined to be high risk by Douglas County. APPLICANT is required to post an indemnity bond or a performance bond in favor of the county in connection with the operation of outdoor festival for not less than $100,000. Any Douglas County department or agency required to perform an duty during the outdoor festival that results in it incurring extraordinary costs may request the clerk of the board to invoice the licensee or proceed against a bond posted.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured.

I hereby agree to the all of the provisions stated above and have attached a copy of the Certificate of Liability Insurance:

Beer Garden-4th of July Cel	7/4/24
Name of Event	Date of Event
Mark McDonald	
Applicant's name (printed)	
	5/16/24
Applicant's signature	Date

1011

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY): 05/06/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Central, Inc.
Philadelphia PA Office
100 North 18th Street
15th Floor
Philadelphia PA 19103 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 **FAX (A/C. No.):** (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	ACE American Insurance Company	22667
INSURER B:	ACE Property & Casualty Insurance Co.	20699
INSURER C:	Indemnity Insurance Co of North America	43575
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
Aramark Sports and Entertainment Services, LLC
Global Risk Management, 6th Floor
2400 Market Street
Philadelphia PA 19103 USA

COVERAGES **CERTIFICATE NUMBER:** 570105614282 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR X Liquor Liability X Vendor Liability GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / PRO-JECT / LOC OTHER:			HDOG47304945	10/01/2023	10/01/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$5,000,000 $5,000,000 $5,000 $5,000,000 Unlimited Unlimited
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			ISA H10711228	10/01/2023	10/01/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$2,000,000
B	X UMBRELLA LIAB / X OCCUR EXCESS LIAB / CLAIMS-MADE DED / X RETENTION			XEUG71174499006 SIR applies per policy terms & conditions	10/01/2023	10/01/2024	EACH OCCURRENCE AGGREGATE	$2,000,000 $2,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N: N ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WLRC70315646 Workers Comp AOS	10/01/2023	10/01/2024	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	 $2,000,000 $2,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Products/Completed Operations and Contractual Liability policy are included under General Liability policy. General Liability policy Includes Liquor Liability policy. Named Insured is Self-Insured for Auto Physical Damage. RE: Event Name: 4th of July Celebration, Event Location: Zephyr Cove Resort, Event Date: 7/4/2024. General Liability and Automobile Liability policies are Non-Cancelable.

CERTIFICATE HOLDER

Tahoe Douglas Fire Protection District
PO Box 919
Zephyr Cove NV 89448 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Central, Inc.

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Holder Identifier : 650866200

Certificate No : 570105614282

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 05/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Central, Inc.
Philadelphia PA Office
100 North 18th Street
15th Floor
Philadelphia PA 19103 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 **FAX (A/C. No.):** (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	ACE American Insurance Company	22667
INSURER B:	ACE Property & Casualty Insurance Co.	20699
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
Aramark Sports and Entertainment Services, LLC
Global Risk Management, 6th Floor
2400 Market Street
Philadelphia PA 19103 USA

COVERAGES **CERTIFICATE NUMBER:** 570105814706 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE / X OCCUR X Liquor Liability X Vendor Liability GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / PRO-JECT / LOC OTHER:			HDOG47304945	10/01/2023	10/01/2024	EACH OCCURRENCE	$5,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$5,000,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$5,000,000
							GENERAL AGGREGATE	Unlimited
							PRODUCTS - COMP/OP AGG	Unlimited
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY			ISA H10711228	10/01/2023	10/01/2024	COMBINED SINGLE LIMIT (Ea accident)	$2,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
B	X **UMBRELLA LIAB** / X OCCUR **EXCESS LIAB** / CLAIMS-MADE DED / X RETENTION			XEUG71174499006 SIR applies per policy terms & conditions	10/01/2023	10/01/2024	EACH OCCURRENCE	$2,000,000
							AGGREGATE	$2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER **(Mandatory in NH)** Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	
							E.L. DISEASE-EA EMPLOYEE	
							E.L. DISEASE-POLICY LIMIT	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Products/Completed Operations and Contractual Liability policy are included under General Liability policy. General Liability policy Includes Liquor Liability policy. Named Insured is Self-Insured for Auto Physical Damage. RE: Event Name: 4th of July Celebration Event, Event Location: 760 US Hwy. 50, Zephyr Cove, NV 89448, Event Date: 7/4/2024. General Liability and Automobile Liability policies are Non-Cancelable.

CERTIFICATE HOLDER

Douglas County
PO Box 218
Minden NV 89423 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Central, Inc.

Holder Identifier : 650866200

Certificate No : 570105814706

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Zephyr Cove Resort: 4th of July Security Plan

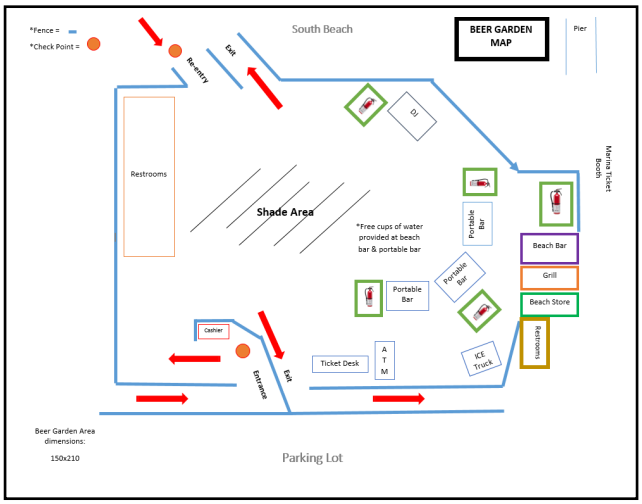
Contracted Security Expectations

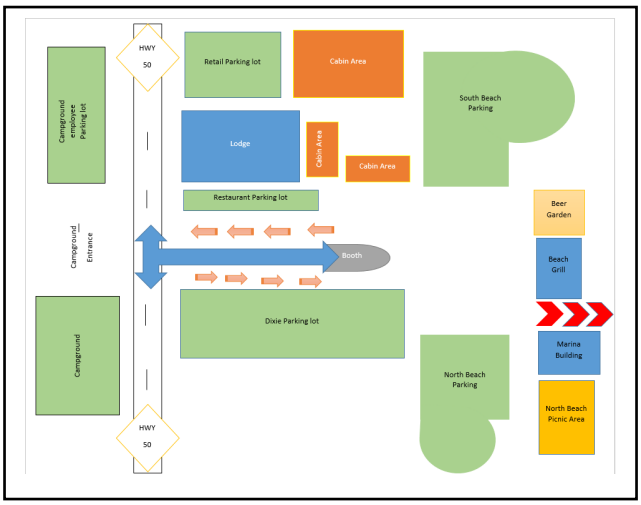
1. Security Team will be responsible for securing The Resort's Assets, ensure all participants are safe, and enforce the Forest Service Order for Alcohol Prohibition on July 4th.
2. Conduct Screenings to enforce Aramark's alcohol policy and ensure underage participants are kept safe as well as ensuring the legal drinking age for alcohol is being followed.
3. Guard posts will be held throughout the event unless otherwise instructed by the Operations Manager or Zephyr Cove's General Manager. Please see guard distribution maps for specific expectations.
4. Detain individuals in possession of illegal drugs/etc. and summon Douglas County Sheriff's Office to properly and lawfully determine the proper course of action.
5. Alcohol confiscated by all security personnel will be disposed immediately. No exception to all alcohol found and collected during the event.
6. Security Staff will be trained and informed of the Event's plan and the expectations prior to the event's starting time.
7. Security Staff is expected to follow directions from Operations Manager and Zephyr Cove's General Manger.
8. Security team will be proficient in proper operation of their radios and wear their issues uniform when on duty.
9. Event security Staff shirts and equipment shall be kept neat, clean, and in good repair. Hair and all other grooming styles shall be neat and conservative in appearance.
10. Any styling or accessories (i.e. body piercings, etc.) that detract from a "professional image" will be prohibited.
11. Event security staff must follow Zephyr Cove's Parking rules no exceptions. They must park in the employee parking located in the campground area in the sun lot. Event staff will be informed to plan ahead and encourage to carpool. Event staff will be allowed to park on retail lot, restaurant lot or cabin areas. They may not park in the Resort's main parking for south, or north beach.
12. Event staff will have a 30-minute lunch break during the event but must be conscious of their posts and ensure posts are covered at all times.

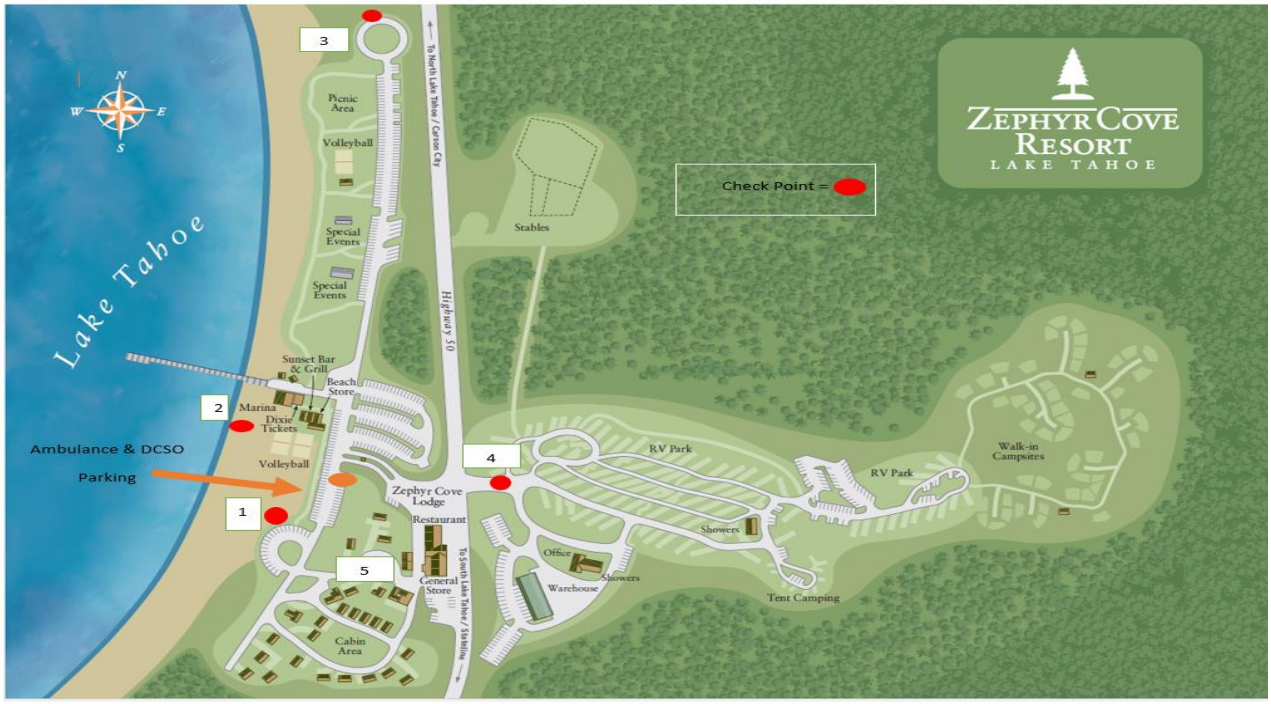
Check Points and Post Operations

1. Contracted Security will utilize the maps listed below and will follow the same check points numbering to ensure clear communication with Zephyr Cove Resort's staff and local authorities. A copy of these maps will be submitted to DCSO & USFS law enforcement.

Authorized Maps







Guards Distribution Details

-Radios & uniforms will be available for pick-up the day before the event.
-Security team is expected to search entire property at the beginning of the shift and throughout the event.
-Twenty-five staff members will arrive at 6am and will conduct thorough checks for people already at Zephyr Cove Beach. At 8am all guards should be at their designated posts and ready to work.

Thorough checks these items will not be allowed on property:

-Weapons
-Drugs
-Unsealed containers
-DJ equipment, stages, grills, generators, open fires
-Sport equipment can only use in North Beach Picnic Area
-Animals allowed on leash only in North beach picnic area.

Guards Distribution

Location	Total Guards
Beer Garden	12
Parking	8
South Beach	6
North Beach	4
TOTAL	30

Radio Details

Radio Protocol

-All 911 calls to be reported to the Director of Operations.

-We will assign a specific team member for incident reporting.

-Only the Director of Operations will communicate with contracted Security Team

-Cash runners will communicate with secret codes before picking up money to alert security team.

-Please refer to maps when reporting an incident, make sure you wait for a response before making a report. State the situation and be clear about location details.

Radio Codes

Code Red: Fire
Code Orange: Weapon
Code Yellow: Fight or disturbance
Code Green: Money Pick up
Code Blue: Medical Emergency
Code Black: Lost dependent (child, elder, or pet)

Radio Channels

ZCR Radios

1. Transportation
2. Dixie
3. Lodging, HSKP, Maintenance
4. Zephyr Cove Security

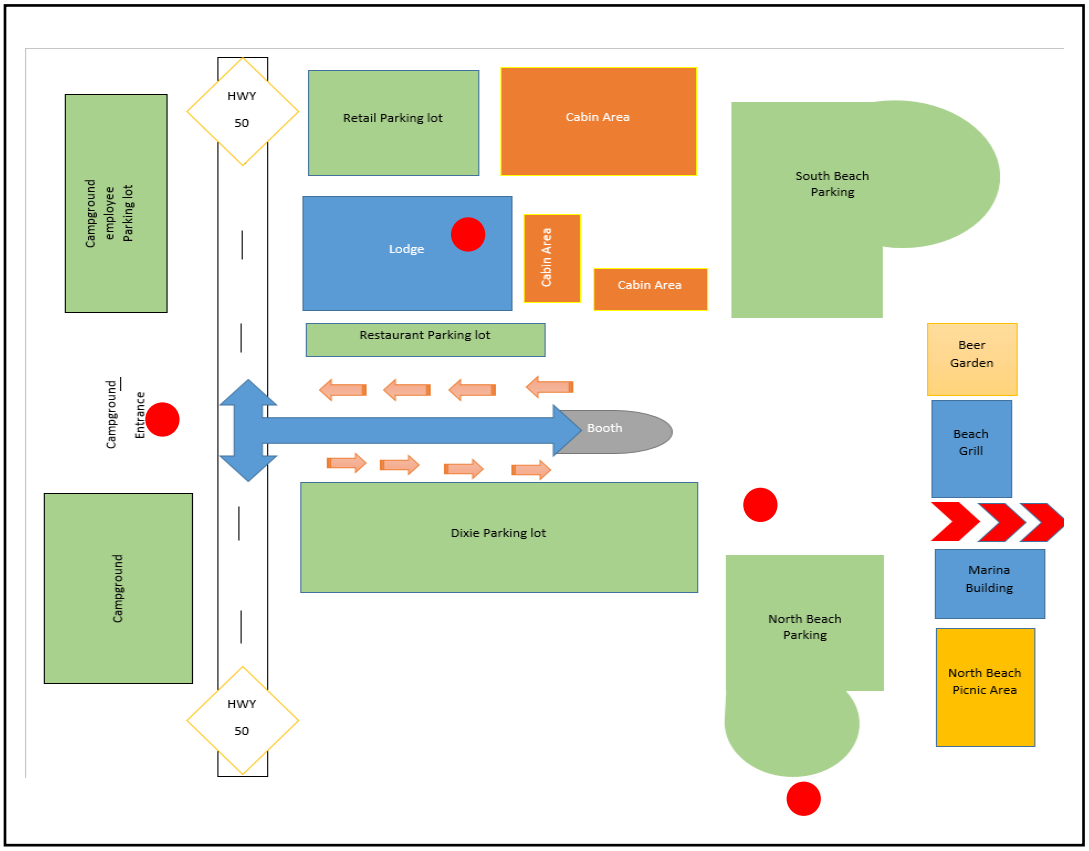
Rented Radios

1. Zephyr Cove Marina
2. Security South Beach
3. Security North Beach
4. Security Parking Lots

Operations Manager will be on Channel 4 of the ZCR Radio, please contact me for ALL money drops / various needs

Parking Posts Details

-Guards are expected to help control traffic, work with Zephyr Cove's internal security team to patrol all parking lot areas marked above. Guards need to ensure constant sweeps are being done to prevent event's participants drinking in their cars or any parking lot area.



Guards Post Details

Location	Total Guards
Campground Lot	2
Retail Lot	2
South Beach & Dixie Lot	2
North Beach Lot	2
Total	8

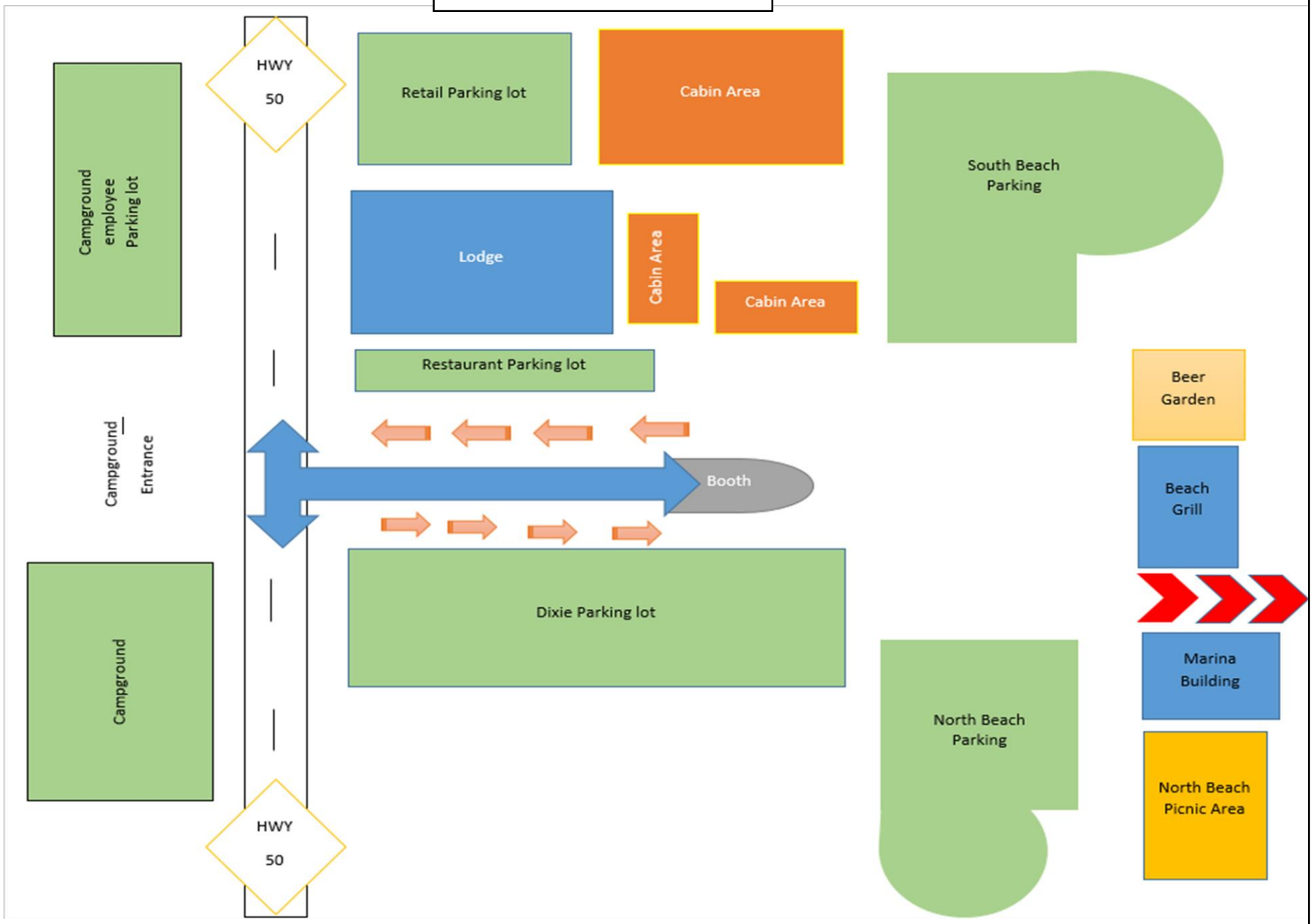
Parking lot details:

-Parking booth opens at 7 am on July 4th
-Restaurant lot is for restaurant patrons only.
-Entire retail lot is for pickups. (Uber, Lyft and taxi companies will be notified in advanced.)
-Four parking spaces will be reserved for DCSO.

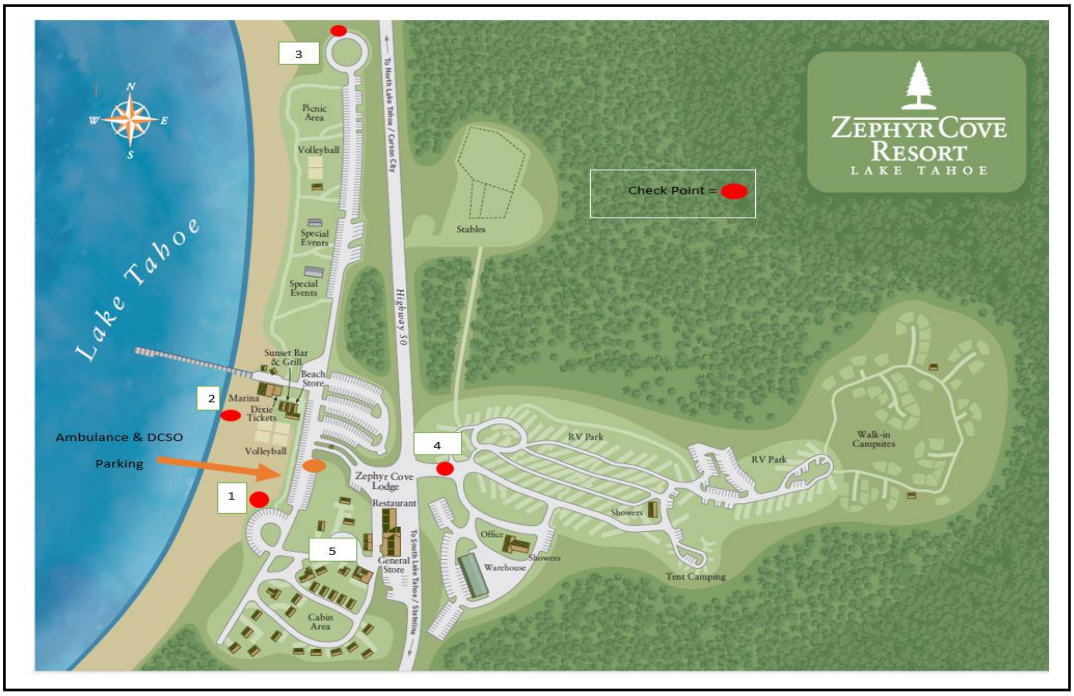
NOTE:

Zephyr Cove Resort's internal security team will monitor Cabins and Campgrounds areas. If ZCR security need additional support from security consulting team during the event the south beach Lot team will support cabin area.

Parking Map


HWY
50
Retail Parking lot
Cabin Area
South Beach
Parking
Campground
employee
Parking lot
Lodge
Cabin Area
Cabin Area
Restaurant Parking lot
Beer
Garden
Campground
Entrance
Booth
Beach
Grill
Dixie Parking lot
Campground
Marina
Building
North Beach
Parking
North Beach
Picnic Area
HWY
50

South & North Beach Posts Details



South Beach Guards Post Details

-South Beach will have 31 total guards distributed among the six posts marked on the map above. Entire south beach will be fenced to control traffic flow, the fence will start from property line by HOA to the pier.

Location	Total Guards
Post 1	2
Post 2	2
Beach Patrol	2
TOTAL	6

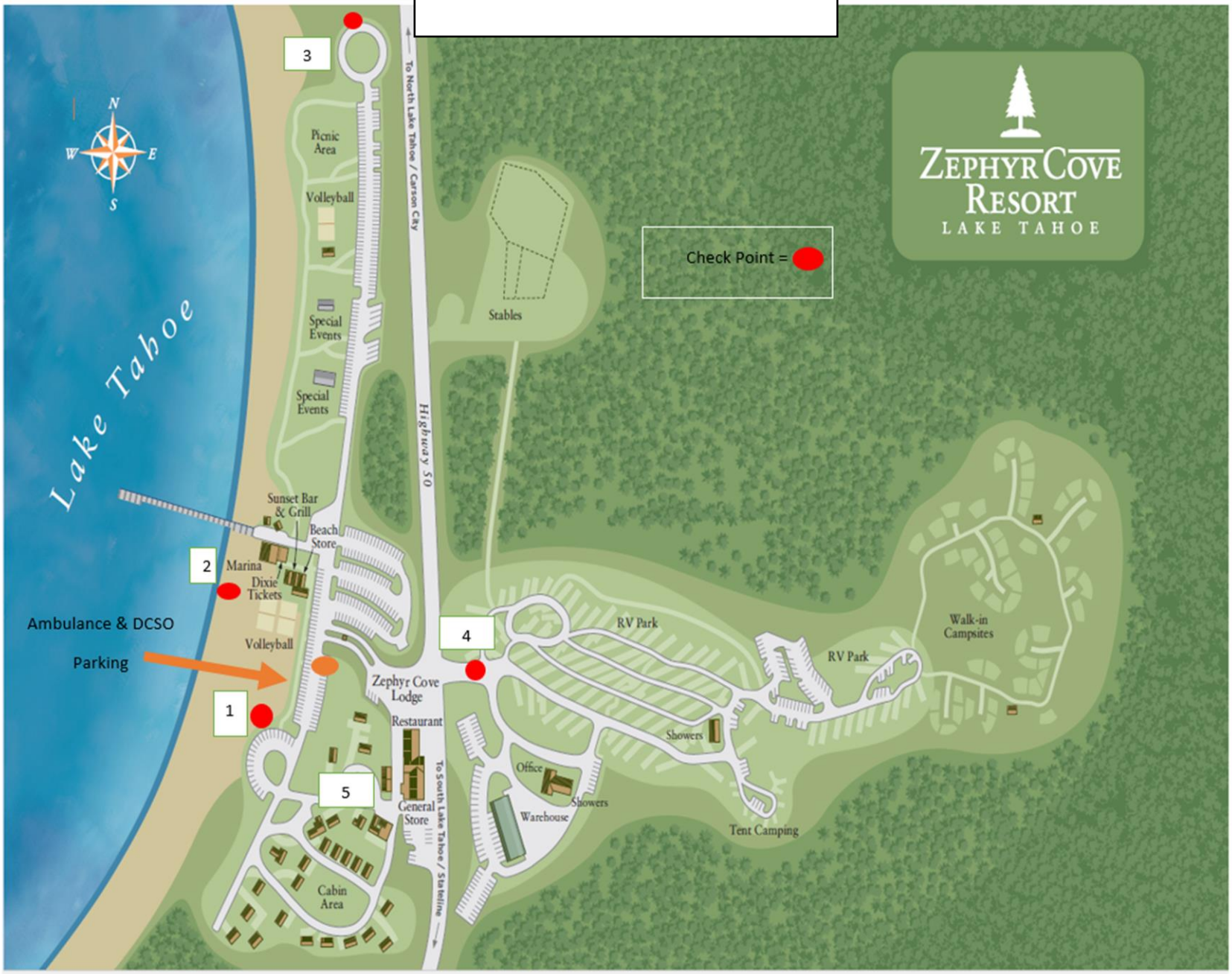
Posts 1 &2 will have a table and tent set up as a stationary check point.

North Beach Guards Post Details

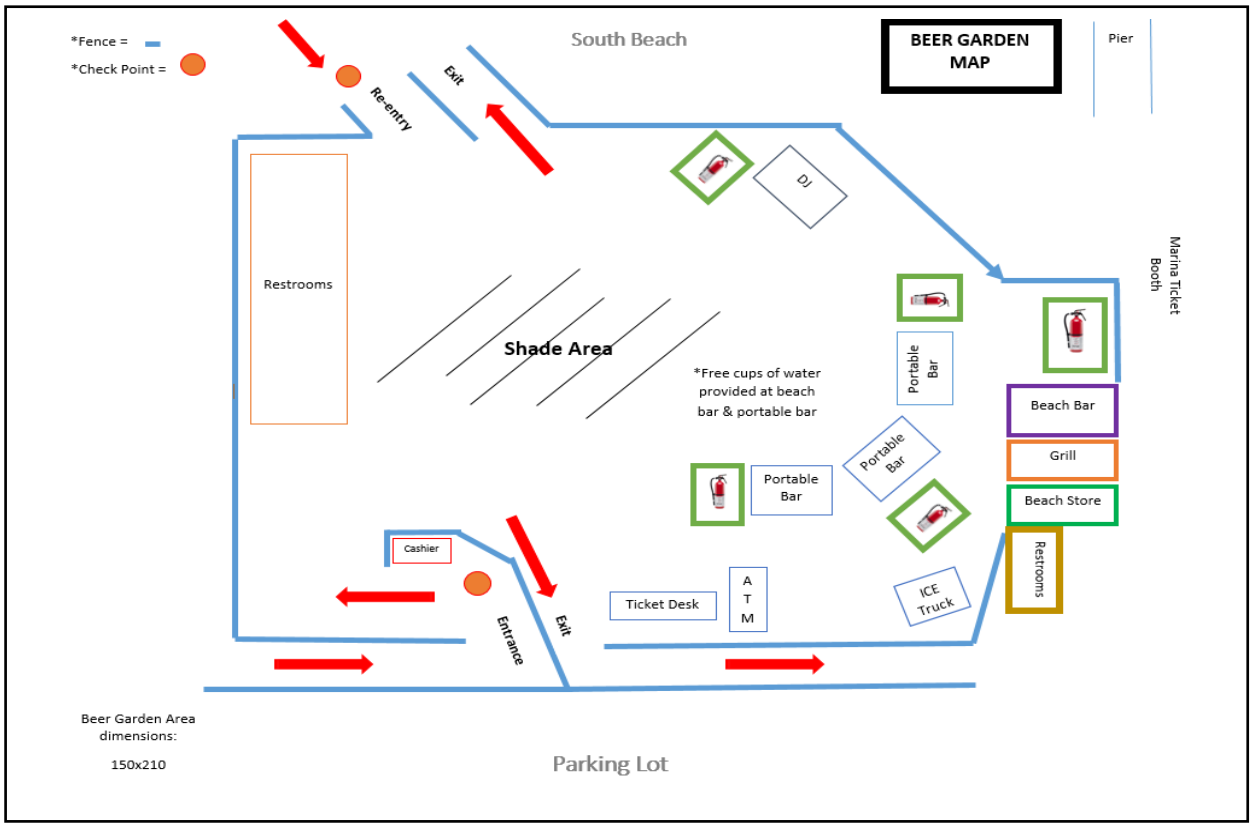
Location	Total Guards
Post 3	2
Beach Patrol	2
TOTAL	4

These posts will actually have a table and tent set up as a stationary check point.

South & North Beach Map



Beer Garden Posts Details



Guards Post Details

-Beer Garden will have 12 total guards distributed among the marked areas on the map above. The entire area will be fenced to control traffic.

- 4 guards on each main entrance, 2 rovers guarding portable bars and DJ station, 2 guards securing the exit of the Sunset Bar.

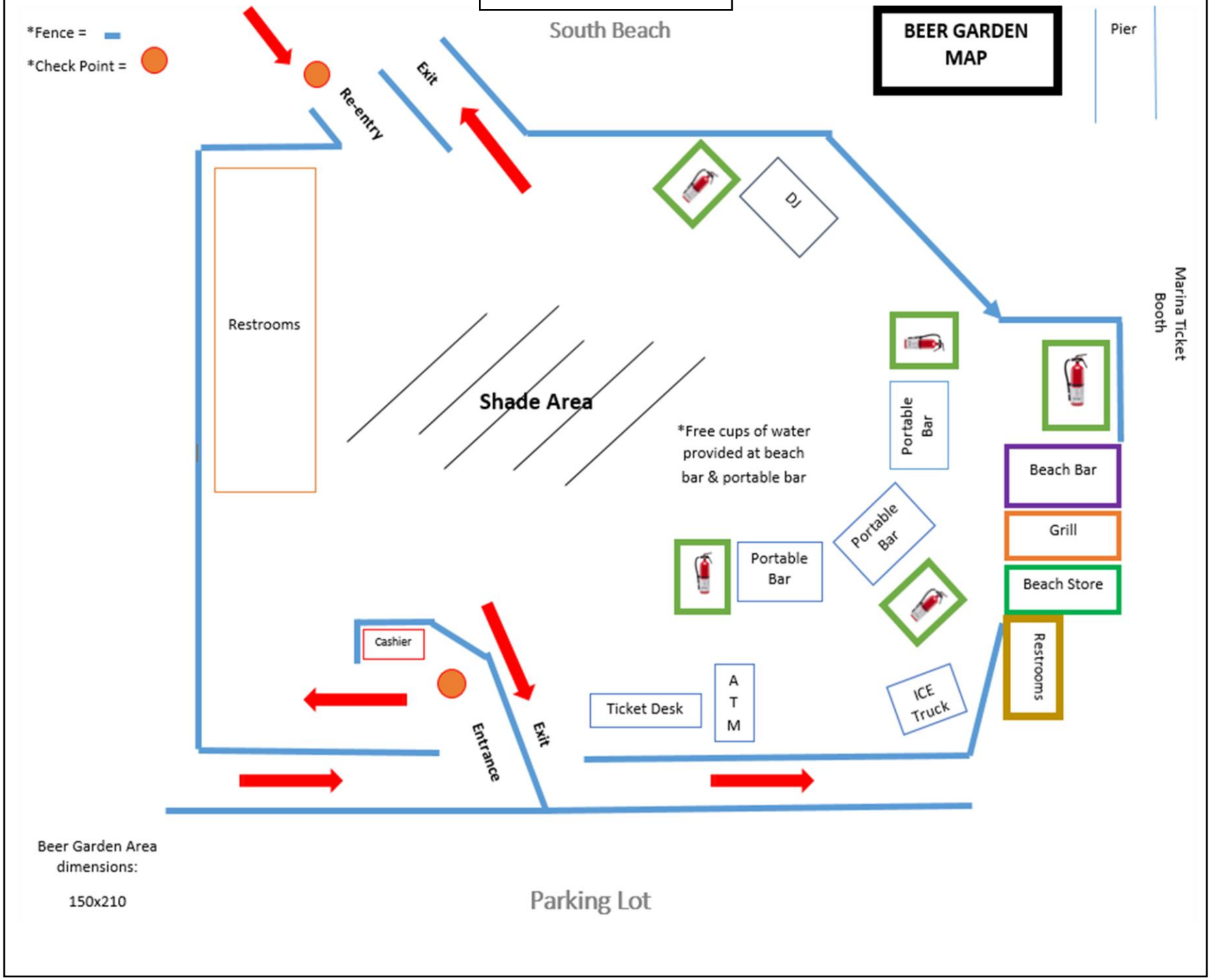
Beer Garden Guidelines:

-All guests will be asked for identification to verify their age. Guests 21 years of age or older will receive a wristband to let bartenders know age. Minors will receive a different color wristband. All wrist bands are tamper evident.
-No outside drinks allowed
-Water will be available at the bars.
*Guests will not be denied of water if asked.

Beer Garden Hours

Open	9am
Stop Ticket Sales	4pm
Last Call for Alcohol	4:30pm
Close Beer Garden	5:00pm

Beer Garden Map



Closing Procedures

1. Beer Garden last call 4pm
2. South Beach Sweep will begin at 4:30pm
3. Last call for alcohol at beer garden 4:30pm
4. North beach team total of 6 guards will join Retail Parking Lot team to assist Event's participant exit the resort, they will help monitor traffic and secure Lodge Building and Zephyr Cove Restaurant.
5. Campground Lot security will patrol entrance parking lot team and will monitor guests exiting the campground parking lot.
6. South beach parking lot & guards from check point 2 will assist with beach sweeps and closing down beer garden.
7. Radios & uniforms must be returned to Operations manager no later than July 5th by 6pm.

Additional Notes

-All staff will support Retail lot at 4:30 pm. This is when we will start closing the beach.
-Be aware several guests will be headed to the retail lot and we will need all the support on that area.
-All managers and staff must report to retail lot by 4:45pm. We will divide the team to have some people manage flow for pick-up at retail lot, direct traffic and guests at restaurant lot and we will need assistance at the main entrance of the lodge and restaurant.
-Lodge will only have one door open until most beach goers have exited the premises.

Beach Clean-up

-We will partner will local non-profit groups to assist with our beach clean-up.

-Starting at 6pm we will have two groups come in on July 4th to assist with beach clean. Group one will focused on Beer Garden & south beach areas. Group two will cover north beach and picnic areas.

-An additional group will come in on July 3rd and 5th to assist with additional beach cleaning. The groups will arrive at 8am and will focused both areas south and north beach.

-Zephyr Cove resort will provide protective equipment for the volunteers involved in beach clean-up.

2023 Special Operating Notes

7/4/24

Parking lots open at 7:00 AM

Parking Fee: $40

Outside alcohol is allowed on property.

DJ will play music from 10:00 AM- 5:00 PM

Hours of operation will be cut short if crowd becomes unruly. Beach sweeps will be conducted immediately, and all occupants will be cleared from the beach in under 1.5 hours.

Due to the prior years and extreme number of attendees in the recreation areas, the Sheriff is requiring 2 Sergeants and 18 Deputies during the timeline of the event.

Zephyr Shoals Fourth of July Site Plan

Security

Zephyr Shoals will be open to the general public on 7/4/24 and will enforce an alcohol prohibition along with Zephyr Cove Resort. ETA Executive Services has been contracted by the authorized concessionaire to provide security for the Fourth of July. The scope of work will include:

- Crowd management
- Alcoholic beverage confiscation
- Conduct a routine fire watch throughout the Zephyr Shoals area to ensure the safety of the public and infrastructure
- Maintain high visibility posts and patrols to detour criminal activity
- Advise groups and individuals with trespass warnings if they are deemed undesirable by management
- Completely evacuate area in case of emergency
- Act as liaison with local first responders
- Escort movements of cash from event area to main vault and vice versa
- ID checks
- Reporting all safety issues to resort management
- Assist in traffic control
- Detain individuals in possession of illegal drugs/etc. and summon Douglas County Sheriff's Office to properly and lawfully determine the proper course of action.

The security team will consist of 8 trained and authorized personnel. The will be 1 area supervisor, 6 patrollers and responders, and one drone operator to provide intel to those patrollers. The property will have an access control point on the South end of the property between Warrior Way and the very most Southwest point of the Zephyr Shoals property. The chokepoint will be created with the installation of temporary fence line that runs along the entire Eastern boundary starting at the Southeast point of the Skyland neighborhood and ending at the Warrior Way intersection.

Douglas County Sheriff's Office will be onsite throughout the timeline of the 4th of July event. The Sherriff is requiring 2 Sergeants and 18 Deputies to assist at Zephyr Cove Resort and Zephyr Shoals recreation areas.

The map below shows the proposed fence line in yellow. It also shows main areas of concern in red that provide an environment to give the public a reason to congregate or make an impromptu party.


Willow Dr
Lincoln Hwy
Zephyr Cove
Elementary Schools
Warrior Way

Traffic Control Plan

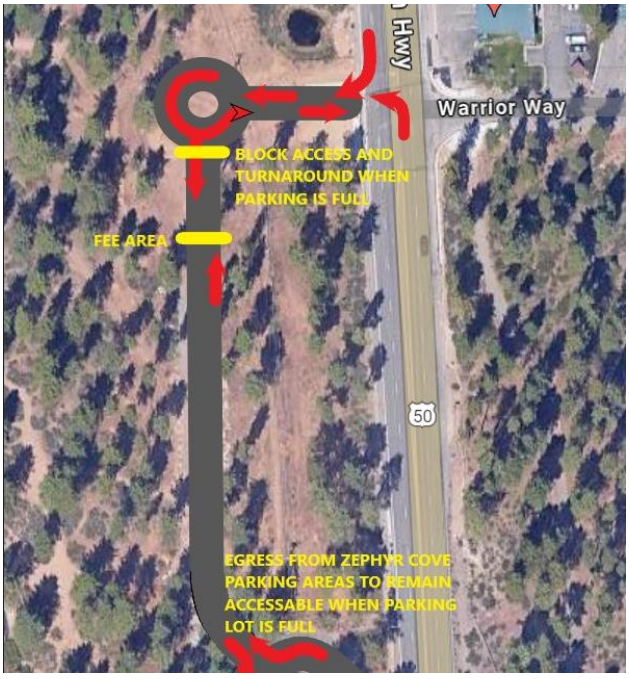
The Zephyr Cove Resort day use parking area will be accessible via the Zepher Shoals entrance at the Warrior Way intersection. Traffic can enter the property from both eastbound and westbound Highway 50. Traffic can also leave from Zephyr Shoals by leaving either westbound or eastbound.

When traffic enters the Zephyr Shoals entrance, vehicles will proceed ¾'s of the way around the traffic circle and turn right towards the fee area and parking lot. There is 400 feet of space from the entrance to the fee area which will provide enough space for cars to line up and not block the intersection between changes in traffic signals. In addition, there will also be two traffic control personnel that will direct traffic at the entrance to help mitigate traffic blocking the intersection between signal changes.

Vehicles will also have the option to completely drive around the traffic circle and exit the property if they make an incorrect turn, decide not to pay the entrance fee, or if the parking lot is full. If the parking lot becomes full, no traffic will be allowed to drive towards the fee area and will be directed to the exit by two traffic control personnel.

The entrance, traffic circles, and fee area will be deemed as a "NO DROP OFF" area to ensure proper traffic flow to help eliminate congestion. Those wanting to drop off guests from their vehicles will be directed toward the Southeast parking area by Zephyr Cove Resort's main lodge along Highway 50.

When the parking area becomes full, traffic may still leave via the Zephyr Shoals entrance at Warrior Way. Traffic Control personnel will allow those who want to exit at the Zephyr Shoals traffic circle but will not allow traffic in unless there are parking spaces available.



Fire and EMS

Tahoe Douglas Fire Protection District (TDFD) will be stationed with an ambulance and paramedics on the property South of Zephyr Shoals near the South Beach parking area. They will be available throughout the event and will be dispatched to Zephyr Shoals area for all medical emergencies.

In addition to TDFD, Zephyr Cove Resort will have a first aid area located at the gazebo in the North Beach special event area. The first aid area will have a certified EMT stationed there from 10:00 AM to 6:00 PM on the Fourth of July.

The fence along the east boundary of Zephyr Shoals will have emergency access areas determined by the fire inspector and may be indicated in any way that the inspector sees fit before the start of the event.

Two fire extinguishers will be mounted to the groundskeepers structure in case of fire. In addition, there will be two fire extinguishers available at the fee area.

Facilities

Twelve portable toilets, one ADA portable toilet, and two handwashing stations will be placed North of the Zephyr Shoals traffic circle and serviced in the mornings throughout the weekend.

16 large trash can will be distributed along primary walking trails and will scheduled to be emptied as needed throughout the Fourth of July Weekend.

One 20-yard dumpster will be placed temporarily just North of the Zephyr Shoals traffic circle.



AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Beer Garden-4th of July Celebration-Zephyr Cove

EVENT DATE: July 4-6, 2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS:_____

_____

_____

_____

_____.

NAME & TITLE OF APPROVER: Brent Finster, Emergency Communications Manager

DEPARTMENT: Dept. of Emergency Management/Emergency Communications

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Beer Garden-4th of July Celebration-Zephyr Cove

EVENT DATE: July 4-6, 2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS: Noise levels per TRPA code

NAME & TITLE OF APPROVER: Kate Moroles-O'Neil, Planning Manager

DEPARTMENT: DC Community Development

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Beer Garden-4th of July Celebration-Zephyr Cove

EVENT DATE: July 4-6, 2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS: none

NAME & TITLE OF APPROVER: Ryan Stanton, Parks Superintendent

DEPARTMENT: Community Services

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Beer Garden-4th of July Celebration-Zephyr Cove

EVENT DATE: July 4-6, 2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS: Deputy/Sergeant rates:
Deputy $80.00 per hour
Sergeant $100.00 per hour

NAME & TITLE OF APPROVER: Ron Elges/Undersheriff

DEPARTMENT: Sheriff's Office

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Beer Garden-4th of July Celebration-Zephyr Cove

EVENT DATE: July 4-6, 2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS: Certificate of Liability Insurance was reviewed, and the applicant meets the minimum requirements. Risk Management recommends approval.

NAME & TITLE OF APPROVER: Megan Everett- HR Analyst

DEPARTMENT: Human Resources/ Douglas County Risk Management

AMY BURGANS, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014

SUBJ: Beer Garden-4th of July Celebration-Zephyr Cove

EVENT DATE: July 4-6, 2024

APPROVE: YES_☑_ NO_☐_

DEPOSIT RECOMMENDED: YES_☐_ NO_☑_; if yes, amount $_____

COMMENTS/CONDITIONS: Premitee is responsible to obtian an operational permit from TDFPD. Premitee is responsible to pay all associated standby fee's.

NAME & TITLE OF APPROVER: Kris Rowlett Fire Inspector II

DEPARTMENT: Tahoe Douglas Fire Protection District

AGENDA ITEM NO. 2.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For possible action. Discussion on one appointment to the Library Board of Trustee to serve the remaining unexpired term of a Trustee who resigned (June 20, 2024 through December 31, 2027) in adherence with NRS Chapter 379. (Scott Morgan)

RECOMMENDED MOTION:
Appoint _____ to the Library Board of Trustees to serve the remaining unexpired term of Trustee Doughty from June 20, 2024, through December 31, 2027, as presented.

FINANCIAL IMPACT:
None

BACKGROUND:
There is one vacancy on the Library Board of Trustees as Trustee Starla Doughty resigned.

Staff has announced the vacancy and solicited for applications to be discussed at a regular Board of County Commissioners meeting on June 20, 2024. The vacancy was announced using the County's website, social media, and advertised in the *The Record-Courier*.

One application was received by 5:00 p.m. on Friday, June 7, 2024.

NRS 379.020 Trustees of county library: Appointment; terms; vacancies; compensation; expenses; removal.

1. The board of county commissioners shall appoint five competent persons who are residents of the county to serve as county library trustees. Three trustees shall hold office for the terms of 1, 2 and 3 years respectively, and two trustees shall hold office for terms of 4 years. Annually thereafter, the board of county commissioners shall appoint one trustee who shall hold office for a term of 4 years, except

that in those years in which the terms of two trustees expire, the board of county commissioners shall appoint two trustees for terms of 4 years. County library trustees shall hold office until their successors are appointed and qualified.

2. No trustee may be appointed to hold office for more than two consecutive 4-year terms.

3. All vacancies which may occur at any time in the office of county library trustee must be filled by appointment by the board of county commissioners.

4. County library trustees serve without compensation, except that the board of county commissioners may provide for compensation in an amount of not more than $40 per meeting, with a total of not more than $80 per month, and may provide travel expenses and subsistence allowance for the members in the same amounts as are allowed for employees of the county library.

5. The board of county commissioners may remove any trustee who fails, without cause, to attend three successive meetings of the trustees.

ATTACHMENTS:
Library Board of Trustee Bylaws 3.22.22.pdf
Library Board of Trustee Coversheet.docx
Martha Betcher.pdf

BOARD OF TRUSTEES BYLAWS
DOUGLAS COUNTY PUBLIC LIBRARY

I. NAME

The name of the organization shall be the Douglas County Public Library Board of Trustees. The term "Library Board" or "Board" will be used in these Bylaws interchangeably with the official name. As a governing board under Nevada Revised Statutes ("NRS") 379.025, the Library Board establishes bylaws for the management of the Library and the Library Board.

II. PURPOSE

The purpose of the Douglas County Public Library Board of Trustees shall be to carry out the powers and duties set forth for library trustees under Nevada law (NRS Chapter 379).

III. APPOINTMENT/TERM/VACANCIES/REMOVAL/COMPENSATION

1. The Library Board shall consist of five Trustees who are residents of Douglas County and are appointed by the Board of County Commissioners in accordance with Nevada law. Applications are available from the County Manager's office.

2. Trustees are appointed for a four-year term expiring December 31 of the fourth year.

3. Vacancies in the office of library trustee must be filled by appointment by the Board of County Commissioners. A Trustee appointed to fulfill an unexpired term shall serve the remainder of that term.

4. Trustees may not be appointed to hold office for more than two consecutive four-year terms.

5. The Board of County Commissioners may remove any trustee who fails, without a valid reason, to attend three successive meetings of the Library Board. A recommendation for such removal will be acted upon by the Library Board at a regularly scheduled meeting and shall be forwarded to the Board of County Commissioners for appropriate action immediately after the public meeting where such recommendation was approved by the Library Board.

6. Pursuant to Douglas County policy on Boards, Committees and Commissions, former employees of Douglas County, including former Douglas County Public Library employees, are not eligible for appointment to the Library Board until one (1) year after their separation of employment.

7. The Library Board shall serve without compensation unless such compensation is set by the Board of County Commissioners pursuant to NRS 379.020.

IV. ABSENCES

Regular attendance at meetings is expected of all Trustees. If possible, any Trustee unable to attend a regularly scheduled meeting of the Library Board should notify the Board Chair or the Library Director in advance of the meeting. The Library Board may recommend to the Board of County Commissioners the removal of a trustee who fails to meet attendance requirements set forth in Article III, Part 5 of these Bylaws.

V. PARLIAMENTARY AUTHORITY

1. Business shall be conducted in accordance with Nevada law, these Bylaws, the Nevada Open Meeting Law (NRS 241.020) and Robert's Rules of Order.

2. A quorum of at least three Trustees must be present for business to be conducted at a meeting.

3. A majority vote of the quorum present shall be necessary for any act of the Library Board. A tie vote shall result in a failed motion without any action being taken by the Library Board.

4. When necessary, it is permissible for Trustees to participate remotely via communication technologies. Any Trustee appearing via technology remotely shall be counted in the quorum count.

VI. OFFICERS

1. Annually, in January, the Library Board shall elect a Chairperson from among the appointed Trustees to preside over all meetings.

2. The Library Board shall elect any other officers deemed necessary by the Board of Trustees, such as a Vice Chairperson to substitute for the Chairperson.

3. No Board member shall be eligible to serve more than two consecutive terms in the same office. A vacancy in an office shall be filled by a vote of the Trustees at the next regularly scheduled meeting of the Library Board after the vacancy occurs. An officer shall serve a term of one year from the date of the first meeting of the year at which he or she is elected and until a successor is elected. If a trustee is elected to fulfill an officer vacancy, he or she may only serve until the end of that term.

4. The Library Board may appoint committees as the need arises. Each committee shall be chaired by a member of the Library Board and shall report all findings and recommendations to the Library Board. Meetings are to be held consistent with NRS Chapter 241 as applicable.

5. Ad Hoc committees for the study of special issues may be appointed by the Chairperson, with the approval of the Library Board, to serve until the final report of the work for which the committee was created has been filed. These committees may also include staff and public representatives, as well as outside experts. Meetings are to be held consistent with NRS Chapter 241 as applicable.

6. The clerk to the Library Board, usually the Library administrative manager, shall be appointed by the Library Director to take minutes of Library Board meetings.

VII. MEETINGS AND RECORDS

All Library Board meetings shall be conducted in accordance with the Nevada Open Meeting Law (NRS 241.020).

1. Regular meetings of the Library Board shall be held monthly, excluding the month of December. A calendar of meeting times, dates, and locations shall be adopted no later than the January meeting of each year.

2. Special meetings may be called by the Chairperson or, upon the written request of at least two Trustees, must be called by the Chairperson to conduct the business for which the special meeting was specifically called. Except in cases of emergency, at least three (3) business days of advance notice must be given by the Chairperson to the Trustees. In no case may a meeting of the Library Board be called with less than two hours' advance notice to the Trustees.

3. Any Trustee may cause any relevant topic to be placed on the agenda of an upcoming meeting of the Library Board if the agenda material is provided to the Library Director before the deadline required under the Nevada Open Meeting Law for the next meeting of the Library Board.

4. Notices of meetings and agendas shall be posted in three public places, the Library's website, at the location of the scheduled meeting, and each library branch as outlined in the Nevada Open Meeting Law (NRS 241.020). The location of each meeting of the Library Board shall be indicated on the agenda for each meeting.

5. The Library Director shall be responsible for maintaining an official record of all meetings and Board actions. Records will be retained as specified by the Nevada Open Meeting Law (NRS 241.020) and Nevada Records Retention Schedule (NRS 239.121-125).

VIII. POWERS AND DUTIES OF TRUSTEES

As set forth in NRS 379.025, the Library Board shall:
1. Establish, supervise, and maintain a County Library.
2. Appoint, evaluate the performance of and, if necessary, dismiss a Librarian (Douglas County Public Library Director.)
3. Hold and possess the property and effects of the Library in trust for the public.

4. Submit annual budgets to the Board of County Commissioners containing detailed estimates of the amount of money necessary for the operation and management of the library for the next succeeding fiscal year.
5. Establish bylaws and regulations for the management of the Library and the conduct of the Trustees.
6. Manage all the real and personal property held by the Library in trust for the public.
7. Acquire and hold real and personal property by gift, purchase, or bequest, for the Library.
8. Administer any trust declared or created for the Library.
9. Maintain or defend any action in reference to the property or affairs of the Library.
10. Cooperate with other public officials and boards and maintain vital public relations.
11. Each Trustee must complete the training recommended by the Nevada State Library within six (6) months of appointment to the Library Board.
12. Regularly review the physical and building needs of the Library to ensure that they meet the requirements of the programs offered by the Library.
13. Approve and submit any required report to the State Library or other state agency.

The Library Board may:

1. Make purchases and secure rooms.
2. Authorize the merger or consolidation of a city library with a county library district in accordance with NRS Title 31.
3. Invest the money in the appropriate library fund in accordance with the provisions of NRS Title 31.
4. Do all acts necessary for the orderly and efficient management and control of the Library.

IX. TRUSTEE CODE OF CONDUCT

1. Trustees shall treat everyone with courtesy and respect.
2. Inappropriate behavior is derogatory and damages the perception of the Douglas County Public Library.
3. Trustees will practice civility and decorum in discussions and debate.
4. During public meetings, Trustees shall allow staff to respond to questions from the Trustee without interruption and shall not be argumentative with staff. Trustees may always ask for the factual basis for any recommendation staff has made to the Trustees.
5. Trustees shall respect and adhere to the Library's form government, which is a Public Library operating under a Board-Director form of government, with the Trustees acting as the legislative body of the Library. The Board is the visionary policy maker and staff is responsible for implementation of Board policies. Trustees shall not get involved in administrative functions.
6. Trustees should always feel free to speak with the Director on matters of interest or concern to them. When possible, Trustees shall seek answers to questions on an item on the agenda from the Library Director prior to the meeting.
7. Trustees shall treat staff professionally and be respectful of their time. Trustees are encouraged to talk with staff, ask questions, and receive information, but will neither direct staff nor advocate that staff support the goals of individual trustees.

8. Trustees will make the public feel welcome.
9. Trustees should not make snappy or sarcastic comments to the public, staff or each other.
10. Trustees will listen courteously and attentively to all public comments before the Library Board and the information presented by staff.
11. The Chair and the Trustees have the responsibility to intervene when the actions of any Trustee is in violation of these Bylaws or may be an ethical violation.

X. COMPLIANCE WITH DOUGLAS COUNTY FINANCE DEPARTMENT POLICIES AND PROCEDURES

1. The Library Board, with the assistance of the Library Director, will prepare, develop and submit annual budgets to the Board of County Commissioners containing detailed estimates of the amount of money necessary for the operation and management of the library for the next fiscal year.
2. The Library Board shall have overall control of the expenditure of all monies collected, donated or appropriated for the library fund and shall audit and approve all library expenditures, as well as approve all grant submissions by the Library.
3. Budget transfer requests of more than $10,000 must be submitted to the Library Board for review and approval prior to, or contemporaneously with, the request's submission to the Douglas County Finance Department.
4. Any budget transfer request must be accompanied by supporting documentation. Budget transfers include: transfers within functions, between functions, funds or contingency accounts that do not increase the total appropriation for any fiscal year, transfers from reserves, and transfers between capital projects.
5. All budget augmentations must be submitted to the Board of Trustees for review and approval prior to any change. Budget transfers and augmentation requests must be processed consistent with the Douglas County Finance Department's policies and procedures.

XI. RELATIONSHIP WITH THE LIBRARY DIRECTOR

The Library Director shall be appointed by the Library Board and shall be responsible to the Library Board. The Library Director shall be the Executive Director of the Library and subject to the policies and goals adopted by the Library Board. The Director shall act as the technical advisor to the Library Board. The Director shall be invited to all Library Board meetings but may be excluded from closed sessions at the request of any Trustee and shall not vote on the business of the Library Board.

The Library Director shall study and support legislation that will bring about the greatest good to the greatest number of library users. The Board of Trustees shall be updated by the Library Director, at a minimum, semi-annually (January and July) during years the Nevada State Legislature is not in session and, at a minimum, quarterly during years the Nevada State Legislature is in session regarding legislation or pending legislative issues, including interim committees and bill draft requests, which may impact the Douglas County Library and as may deemed appropriate by the Library Board.

XII. EMAIL COMMUNICATION

Communication with and availability to the public is an essential element to the role of each Trustee. Therefore, the Library website shall have an email address or other electronic avenue which directs public comments and messages directly to the Chairperson of the Library Board. Emails may be discussed at a Library Board meeting. As of 2021, the email address is libraryboardoftrustees@douglas.lib.nv.us.

XIII. CALENDAR

1. Every January new Trustees shall be appointed by the Board of County Commissioners.

2. Every August the Library Board will start the process of establishing objectives for the achievement of the long range goals.

3. Every September the Library Board will start the development of the upcoming fiscal year's budget in consultation with the Library Director.

4. The Library Board shall, by October of each year, discuss, update, review, and approve:

    i. Five-year long range plan annual objectives and results;
    ii. Goals and milestones for the upcoming calendar year;
    iii. Specific expectations and objectives for the Library Director for the upcoming calendar year.

5. Complete the annual evaluation of the Library Director prior to the annual anniversary of the Director's date of employment.

XIV. CONFLICT OF INTEREST

1. Trustees may not, in their private capacity, negotiate, bid for, or enter into a contract with Douglas County or the Douglas County Public Library in which they have a direct or indirect financial interest.
2. A Trustee shall withdraw from any Board discussion, deliberation, and must not vote on any matter in which the Trustee is associated or has a substantial financial interest.
3. A Trustee may not receive anything of value that could reasonably be expected to influence his or her vote or other official action as a Trustee.

XV. AMENDMENT

These Bylaws may be amended at any regular meeting of the Library Board by a majority vote of all members of the Library Board, provided written notice of the proposed amendment shall have been mailed to all members at least ten days prior to the meeting at which such action is proposed to be taken.

EFFECTIVE THIS 22 day of March, 2022.

By: _____
Library Board Chairperson

LIBRARY BOARD OF TRUSTEES

APPROVED 1997, 2004, 2008

ADOPTED March 24, 2021

ADOPTED March 22, 2022

Library Board of Trustee Vacancies

Library Board of Trustee Resignation	
Starla Doughty	Unexpired Term Ends December 31, 2027

Library Board of Trustee Applications Received	Applicant Availability for BOCC Meeting
Martha Betcher	Yes

Application Form

Profile

Martha
First Name

Betcher
Last Name

Home Address

Minden
City

NV
State

89423
Postal Code

Do you reside in Douglas County? *

☑ Yes

If yes, for how many years?

30

Mobile:
Primary Phone

Alternate Phone

m_betcher@yahoo.com
Email Address

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Are you available to attend, in person, the Board of County Commissioners meeting on Thursday, June 20, 2024 to answer any questions the Board of County Commissioners may have regarding your application and/or qualifications? Attendance is not mandatory, but recommended.

◉ Yes ○ No

Boards, Committees, and Commissions Policies and Procedures states: Criteria for Appointment, section D. Conflicts. Except as specifically required or allowed by law, County employees (including elected officials), persons who have been a County employee and/or an elected official during the previous twelve months, and persons who have a contract for services and/or goods with the County are not eligible for appointment to any County board, committee, or commission that has authority over the contract. Are you currently an Elected Official, a Douglas County Employee and/or have been an elected official or a Douglas County employee in the previous twelve months?

No

Question applies to Library Board of Trustees

What qualifications do you have that make you a candidate to sit on the Library Board of Trustees?

I have worked at the Minden Library about 20 years ago. I also was honored to serve for 17 years as middle school librarian between 2000-2017 at Carson Valley Middle School. I attended courses at UNR to be credentialed as a school librarian at that time. I am familiar with our community, love to read, and want to help maintain what I believe to be an excellent small town library system.

Question applies to Library Board of Trustees

The Library Board of Trustees meets on the fourth Tuesday of each month. Trustees are expected to become familiar with agenda items and topics before these meetings. Can you meet this time commitment?

(•) Yes ( ) No

Question applies to Library Board of Trustees

Given what you know about the Library Board of Trustees, what is the most important thing we do for the community?

Work with the Board and the Library Director to keep our local Library vibrant and strong for a community that has many who deserve our unique services. Our Library offers amazing programing that benefits so many different members of our community, from Reading Paws, to the Summer Reading program, to the Crafting offerings, Japanese Club, book mobile and much more that I need to learn about.

Background and Education:

Occupation:

Retired middle school teacher/librarian

Qualifications:

I worked 17 years as a school librarian at Carson Valley Middle School. I completed a library certification program through UNR and Idaho State University, as well as an Internship before accepting my position at CVMS.

Experience in Community Service:

I have worked as an ESL instructor in Carson City with non-English speakers, I worked in Incline Village as a docent at the Tahoe Environmental Resource Center that is a UC Davis sponsored place for people to learn about our beautiful Lake Tahoe. I have helped our school librarians with subbing and volunteering in DCSD elementary and Carson Valley Middle School.

Affiliation with Technical / Professional Societies:

None currently. Previously a member of American Library Association

Education Background and Degrees held, if any:

BS Microbiology, minor in Chemistry Licensed as Medical Laboratory Technologist Teaching Credential Science and Secondary Library Science

Do you anticipate any potential conflicts of interest?

○ Yes ◉ No

Additional Comments:

I am a long-time member of 2 local book clubs.

Attachments

Review and Acknowledgement

I authorize the release and do not request redaction of any information.

◉ Yes ○ No

If you selected no please list what you would like to be redacted prior to public release:

phone number/ address

e-signature

Martha Betcher 6/7/2024

AGENDA ITEM NO. 3.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For possible action. Discussion to accept the donation of a scoreboard for Field #1 at Lampe Park with a value of $17,560 from Carson Valley Little League. (Ryan Stanton)

RECOMMENDED MOTION:
Accept a donation of a scoreboard for Field #1 at Lampe Park with a value of $17,560 from Carson Valley Little League.

FINANCIAL IMPACT:
This donation will result in a fixed asset for the County, with a book value of $17,560.00.

BACKGROUND:
Carson Valley Little League has generously agreed to donate to Douglas County a scoreboard for Field #1 at Lampe Park with a value of $17,560. The donation is greatly appreciated and will be installed on Field #1 at Lampe Park. The old scoreboard was 30+ years old and not operational.

ATTACHMENTS:
Donation Acceptance Form - Little League Scoreboard.pdf

DOUGLAS COUNTY
Tax ID# 88-6000031

DONATION ACCEPTANCE FORM

Name of Donor: Carson Valley Little League

Address: PO Box 1064 **City:** Gardnerville **State:** NV **Zip:** 89410

Description of donation: Baseball Scoreboard

Donor estimate of current value: $17,560.00

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost:

None

Intended use: Scoreboard for Little League baseball games at Lampe Park

Note that any current fiscal year spending of donated funds must be authorized via BOCC resolution

Conditions of acceptance or donor designation: None

Remarks: **No Goods or Services were provided by the County in exchange for the donation**

County Department receiving donation: Parks

County Representative receiving donation: Ryan Stanton

Deposit GL Account: _____ **GL Account Description:** _____

Resolution # _____
(to augment budget and authorize expenditure of donated funds)

BOCC Date _____
(required if donation >$10,000 or submitting a resolution)

APPROVED / DISAPPROVED

Date — Department Head/Elected Official Signature

Date — Chief Financial Officer Signature (if needed)

Date Submitted to BOCC — Date Approved by BOCC (if needed)

Note: Douglas County cannot guarantee future funding for repair, maintenance, use or replacement of donated items.
Form Routing: Original to Records Management
cc: Board of County Commissioners (if over $10,000), Finance Department, Receiving Department

AGENDA ITEM NO. 4.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For presentation only. Presentation from the Carson Water Subconservancy District's (CWSD) update on the 30-Year Carson River Watershed Regional Drought & Water Sustainability Plan. (Ed James, Carson Water Subconservancy District General Manager)

RECOMMENDED MOTION:
Presentation only.

FINANCIAL IMPACT:
None

BACKGROUND:
For the past nine months, Lumos & Associates has gathered future water demands from the various water purveyors in the Carson River Watershed. This data will soon be passed on to the USGS to be incorporated into the Upper and Middle Carson River Models. CWSD staff will present an update on the 30-Year Carson River Watershed Regional Drought & Water Sustainability Plan.

ATTACHMENTS:
Douglas Regional Water Plan Update 2024.pdf

CARSON RIVER WATERSHED 30-YEAR REGIONAL DROUGHT AND WATER SUSTAINABLITY PLAN

Presented By: Edwin James, CWSD

Background

Plan Overview:

To meet the needs of the watershed in the next 30 years, CWSD has partnered with Lumos & Associates and USGS to do a deep dive in to water demand, water rights, and water production - pertaining to the 13 water purveyors in the watershed.

Process

Lumos & Assoc. gathers information and data to estimate M&I demand for each purveyor in the watershed.

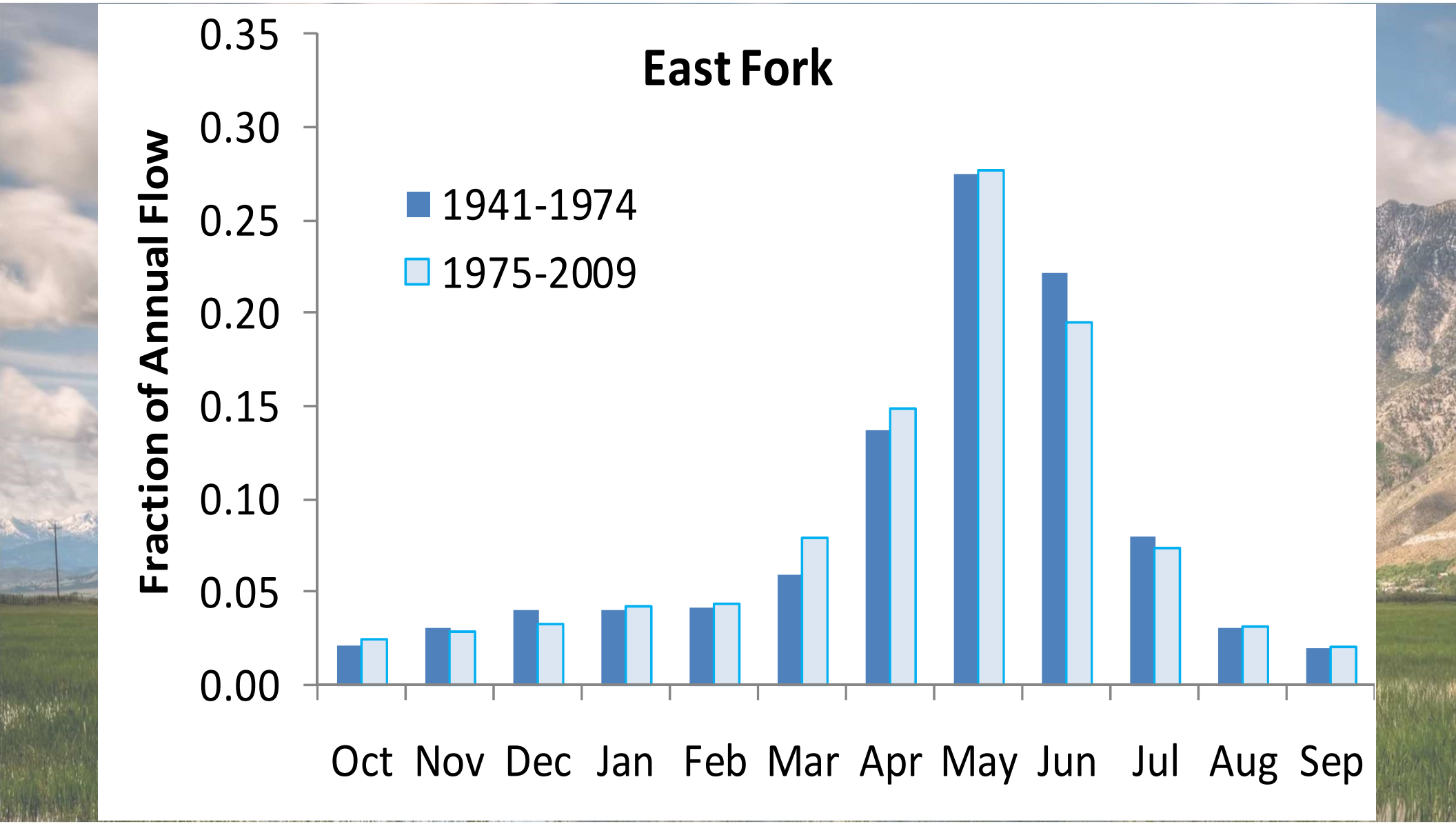
Accumulated data will be given to USGS to be inserted into their model. USGS will cultivate model and run a multitude of scenarios.

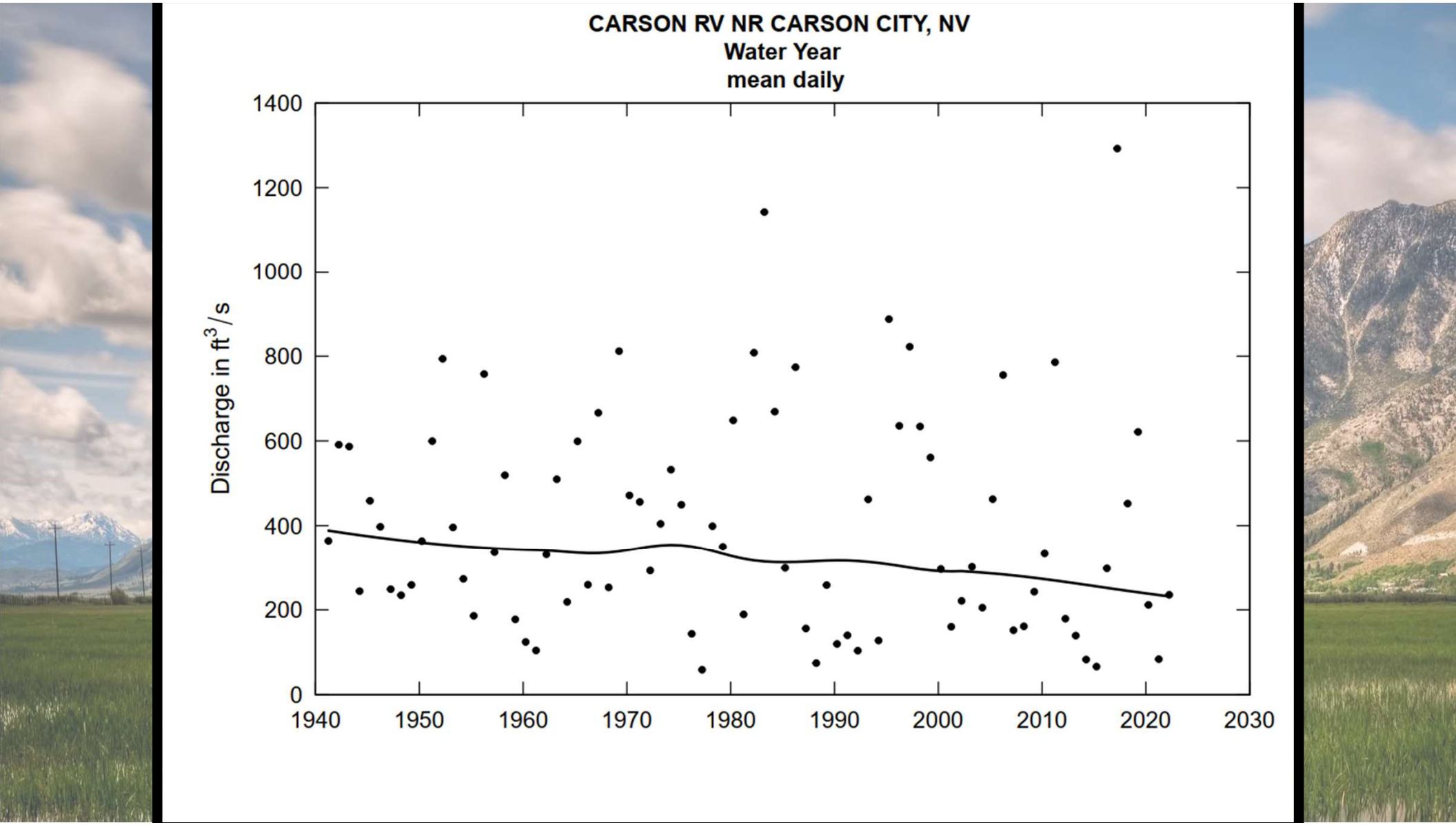
Results will be assed to provide mitigation plans that can potentially circumvent issues based on the findings of USGS model.

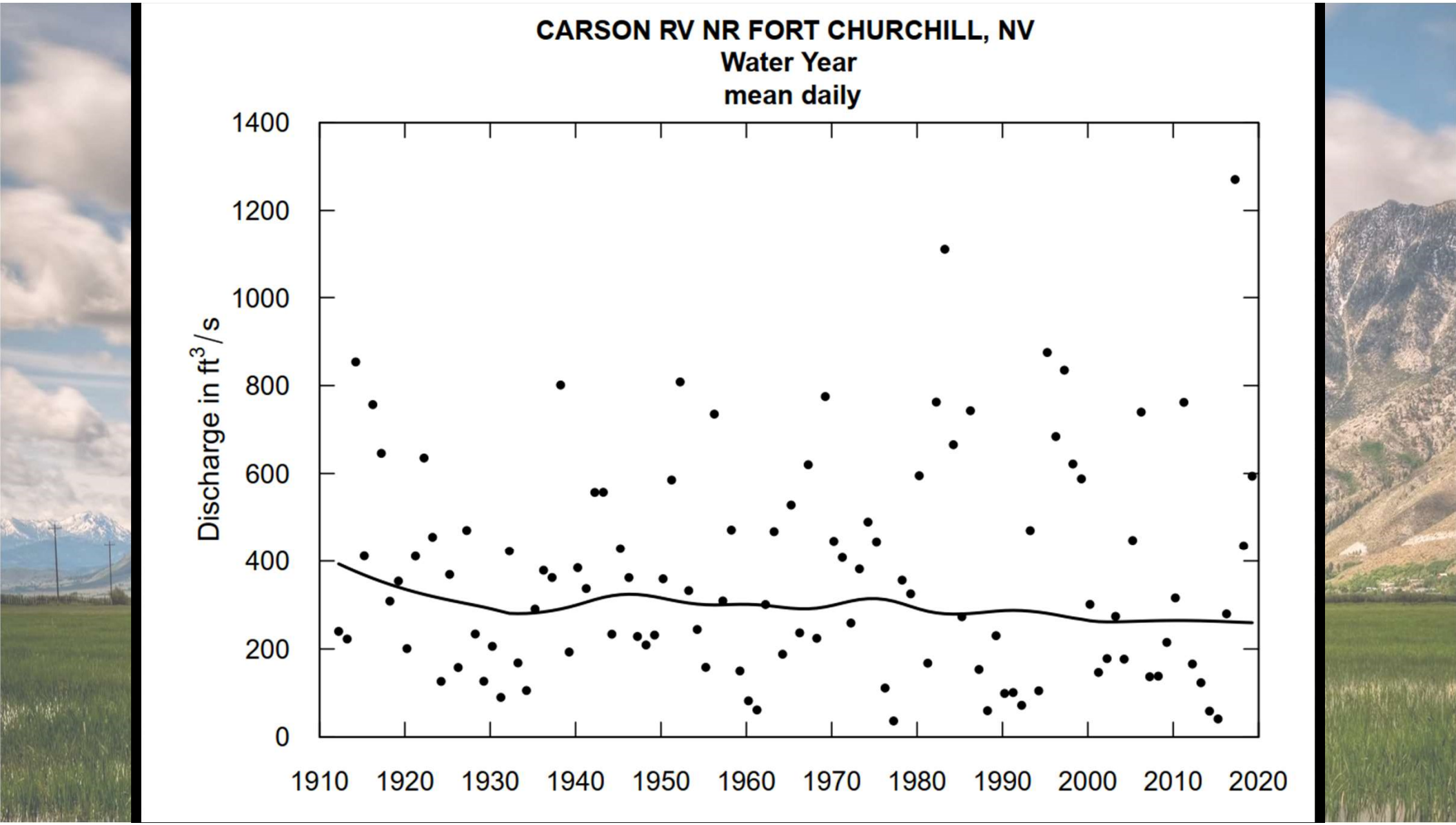
Data Collection

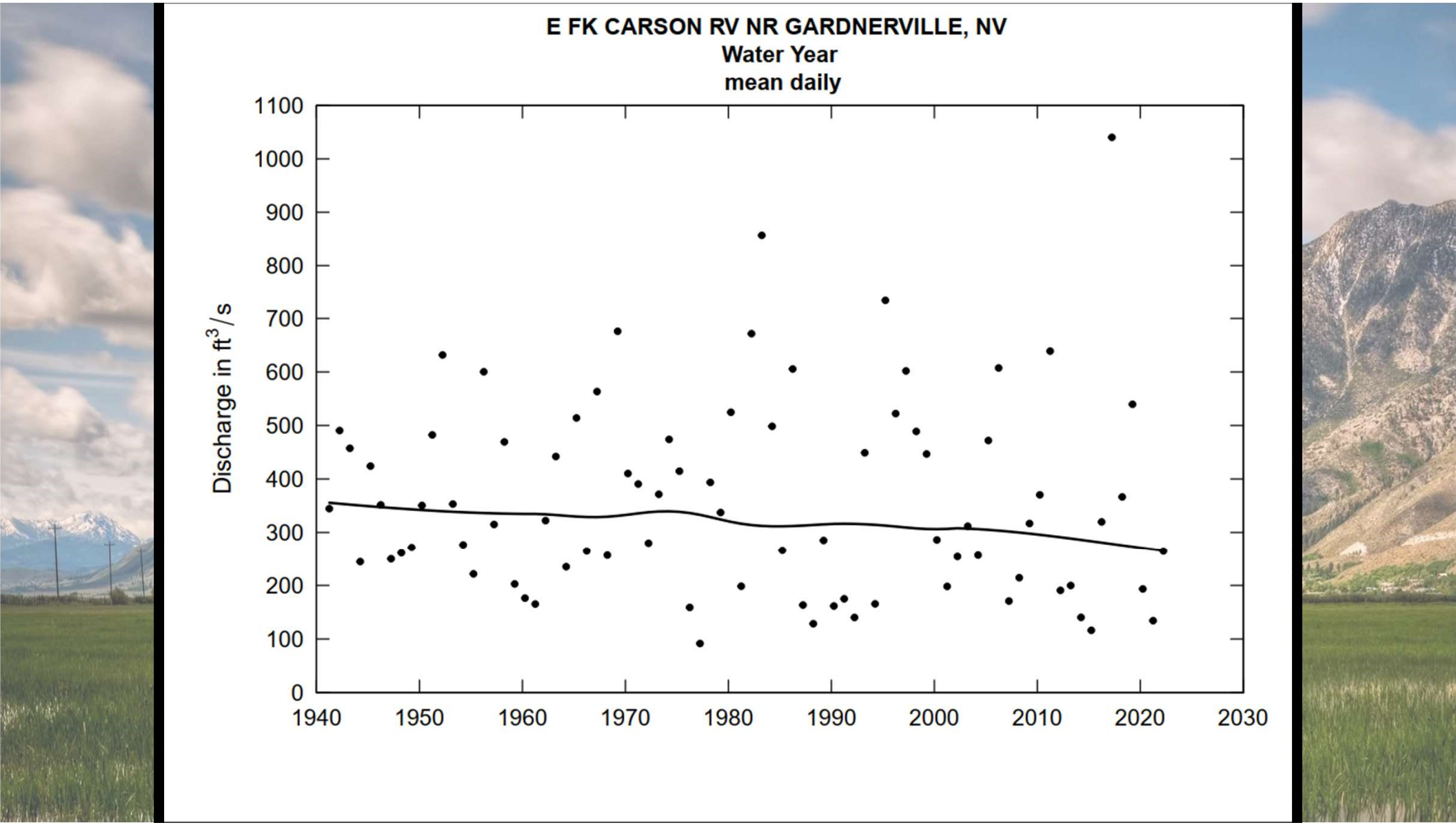
What the 30-Year Regional Water Plan Will Not Do

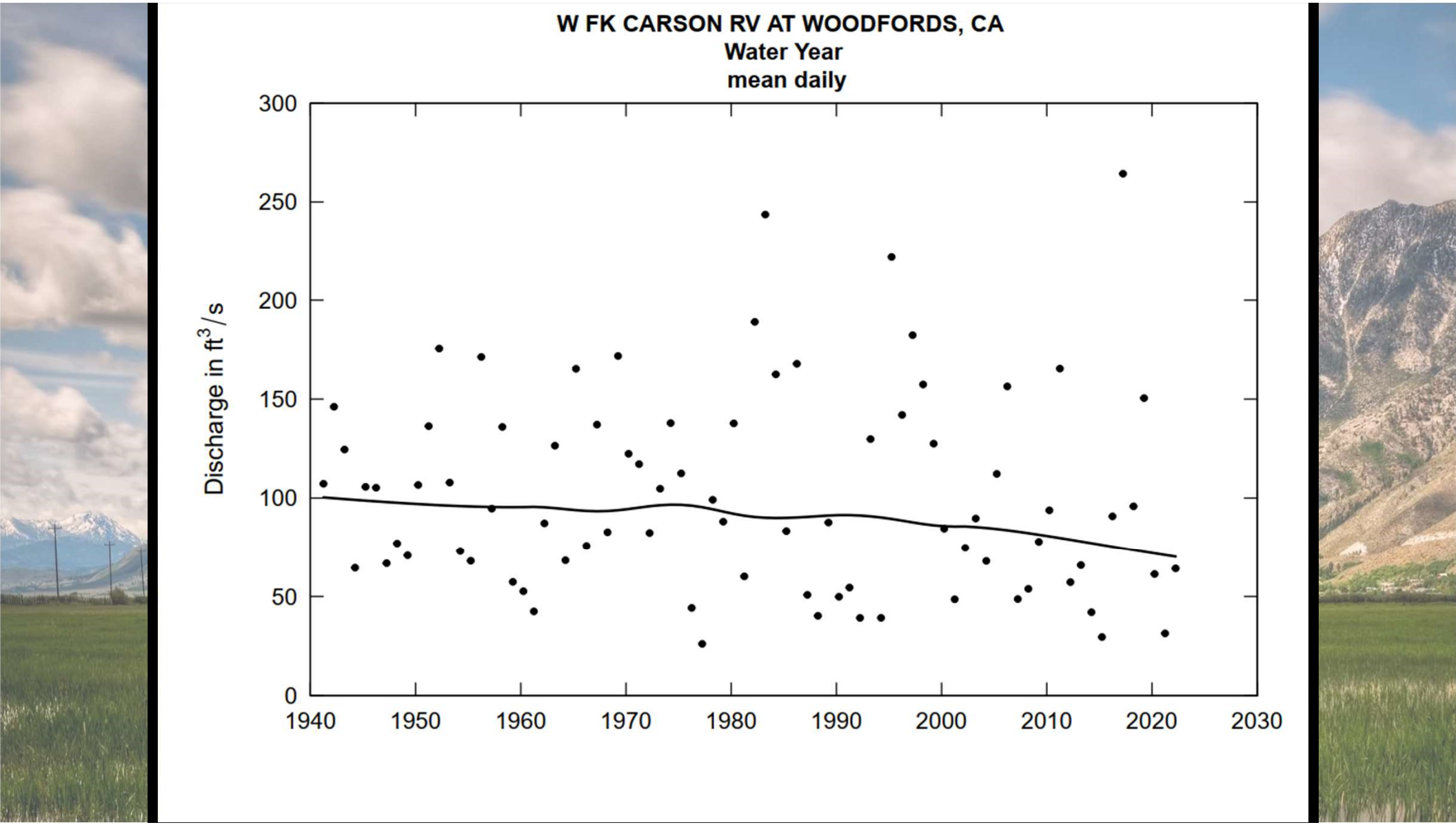
- It Will Not take away anyone's water rights
- It Will Not propose any changes to the Alpine Decree or Nevada Water Law
- It Will Not change any water purveyor's water master plan


East Fork
Fraction of Annual Flow
0.35
0.30
0.25
0.20
0.15
0.10
0.05
0.00
1941-1974
1975-2009
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep


CARSON RV NR CARSON CITY, NV
Water Year
mean daily
Discharge in ft3/s
1400
1200
1000
800
600
400
200
0
1940
1950
1960
1970
1980
1990
2000
2010
2020
2030

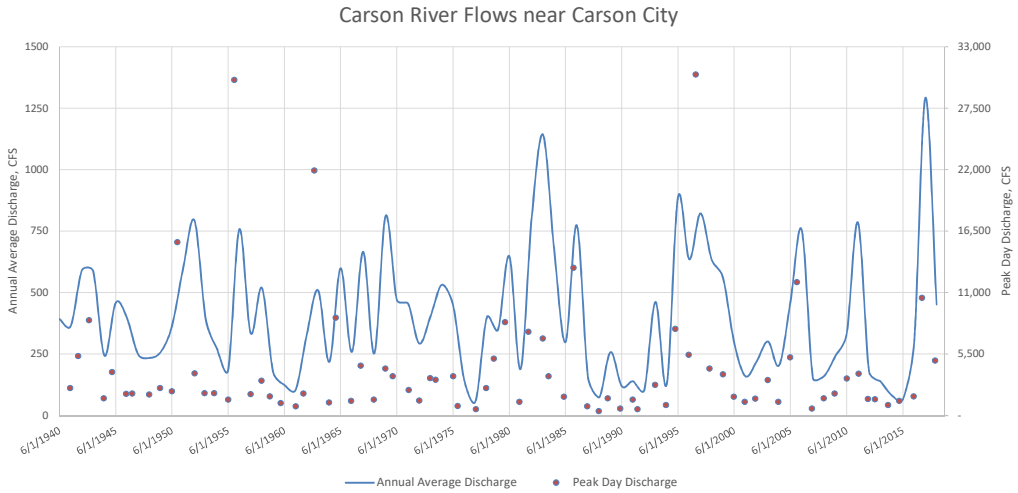

CARSON RV NR FORT CHURCHILL, NV
Water Year
mean daily
Discharge in ft3/s
0
200
400
600
800
1000
1200
1400
1910
1920
1930
1940
1950
1960
1970
1980
1990
2000
2010
2020


E FK CARSON RV NR GARDNERVILLE, NV
Water Year
mean daily
Discharge in ft3/s
1100
1000
900
800
700
600
500
400
300
200
100
0
1940
1950
1960
1970
1980
1990
2000
2010
2020
2030


W FK CARSON RV AT WOODFORDS, CA
Water Year
mean daily
Discharge in ft3/s
300
250
200
150
100
50
0
1940
1950
1960
1970
1980
1990
2000
2010
2020
2030

Instream Flows - 1940 to 2018

- Flows are highly variable
- On average, flows are slowly decreasing in each river stretch

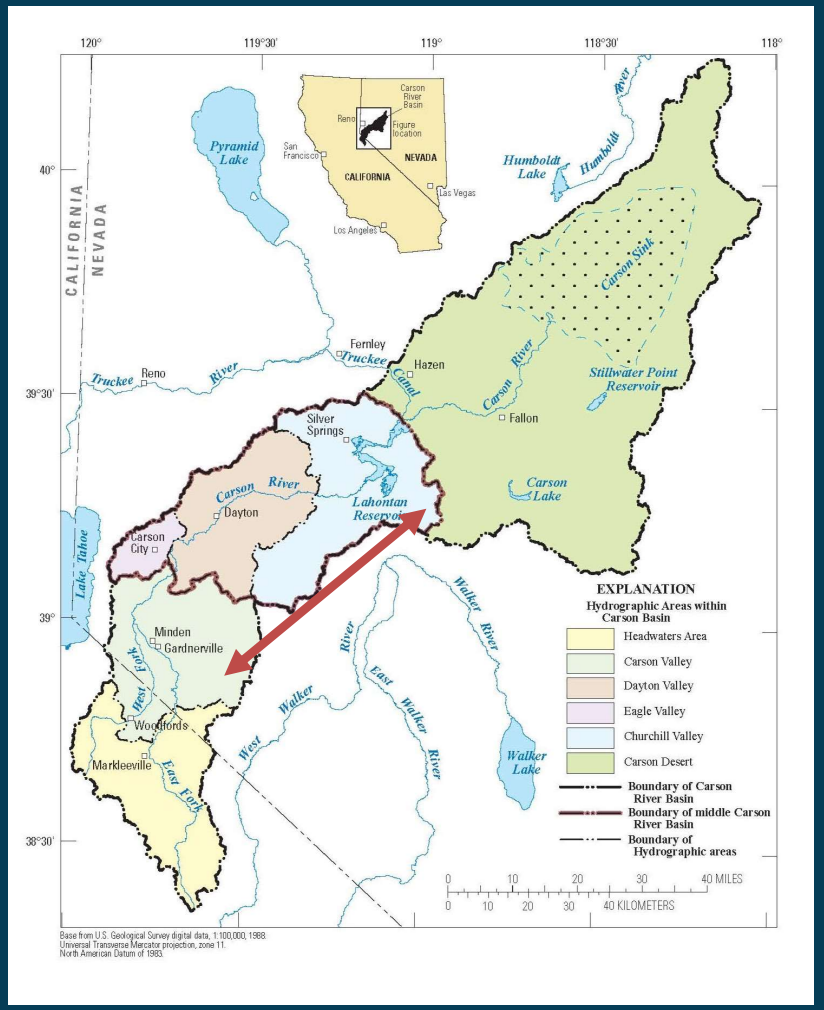


Location	WF at Woodfords	EF near Gardnerville	EF +WF	CR near Carson City	CR near Fort Churchill*
USGS Station #	10310000	10309000		10311000	10312000
Annual Average Flow, CFS	103.0	365.4	468.3	401.1	377.4
Annual Flow Standard Deviation, CFS	50.2	181.3		256.4	258.4
Average Peak Day Flow, CFS	1,150.7	3,599.5		4,178.8	3,278.8
Peak Day Flow Standard Deviation, CFS	1,253.8	3,579.0		5,544.0	3,700.5
% Average Annual Change in Flow	-0.10%	-0.05%	-0.06%	-0.12%	-0.05%
% Average Change in Flow between 1940 and 2018	**-7.91%**	**-4.03%**	**-4.88%**	**-8.99%**	**-3.74%**

*Data trends from Ft Churchill gauge are not statistically significant and should be interpreted as such

Upper Watershed & Lower Watershed





Purveyors

- Markleeville Water Company
- Town of Minden
- Lyon Counties Utility - Dayton/Moundhouse
- Indian Hills General Improvement District
- Gardnerville Water Company
- Gardnerville Rancheros General Improvement District
- City of Fallon
- Douglas County Public Works
- Churchill County Public Works
- Carson City Public Works
- Silver Springs Mutual Water Company
- Stagecoach General Improvement District
- Storey County Public Works



Range of population growth

0.1-0.95%

Historical Trends In River Discharge and Preliminary Projections


CARSON VALLEY

Douglas County Service Area

Brief overview Douglas County:

- Douglas County has four separate water systems (Foothills, Sierra County Estates, North Valley, and Fairgrounds)
- Douglas County current water demands are approximately 2,160 AF.
- Growth rate for Foothills, Sierra County Estates and Fairgrounds over the next 30 years is estimated to be an additional 11 AF.
- Projected growth rate for North Valley is 0.54 % over the next 30 years or an additional 336 AF.
- This analysis does not include GRGID, Town of Minden, or IHGID growth. They are calculated in their own separate reports.
- Estimated future 30-year water demand for M&I in Carson Valley is 1,760 AF

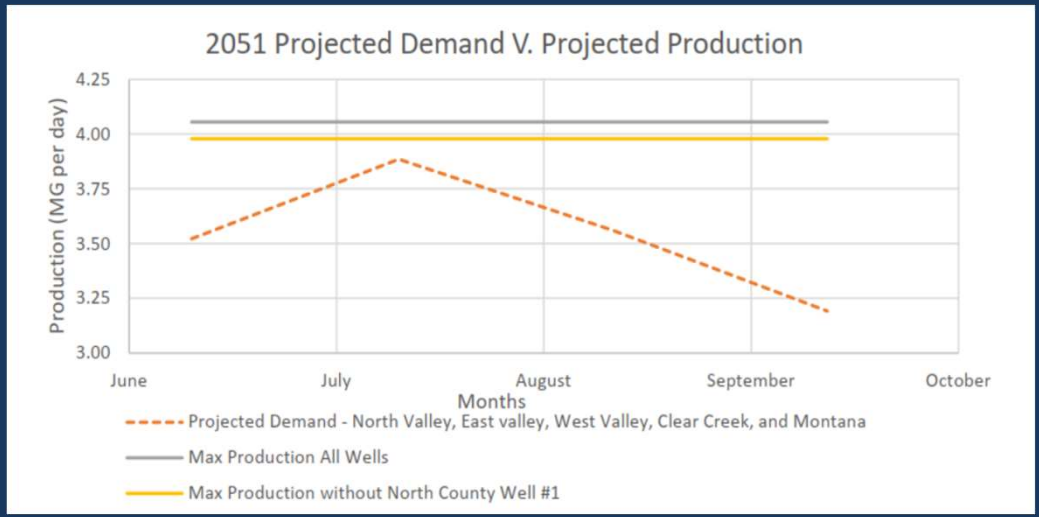
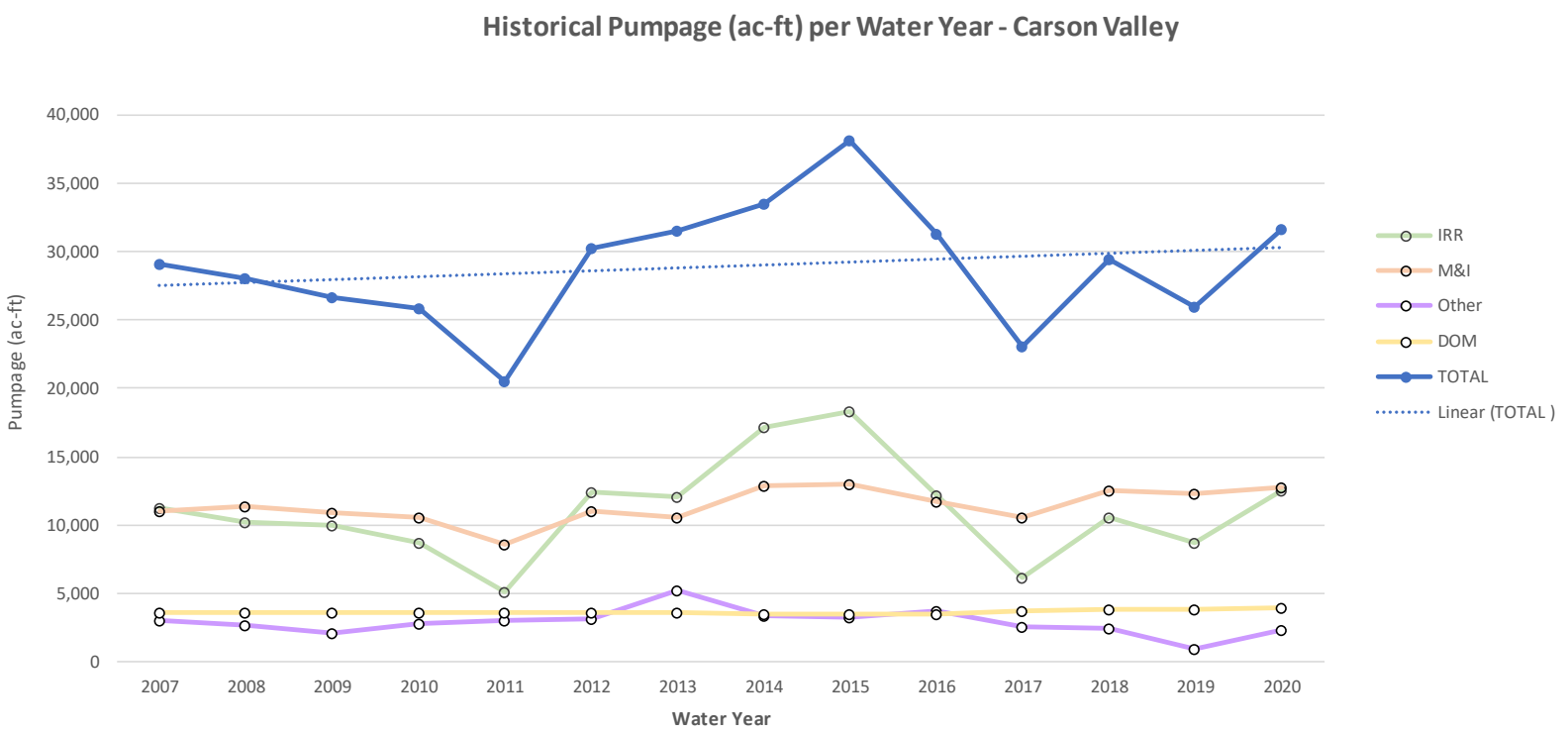


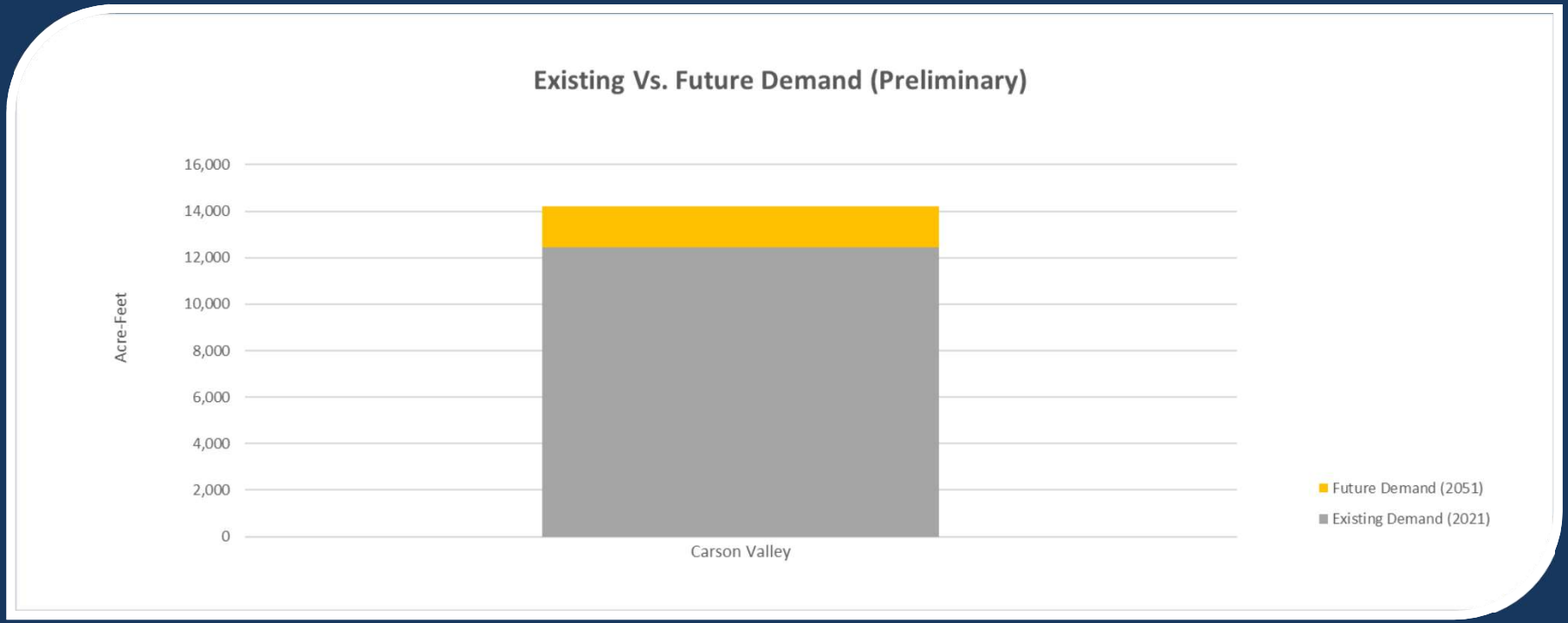
Table 4: Summarized Existing & Future Production – Municipal Supply and Demands

	Mgal/day	gal/min
Existing (2021) Water Supply Capacity [1]	2.45	2,550
Existing (2021) Water Supply Demand[2]	0.77	810
Existing (2021) Water Supply Deficit/Surplus[4]	1.68	1,750
Future (2051) Water Demand [2&3]	0.95	990
Future (2051) Water Supply Deficit/Surplus [4]	1.50	1,570

Historical Pumping

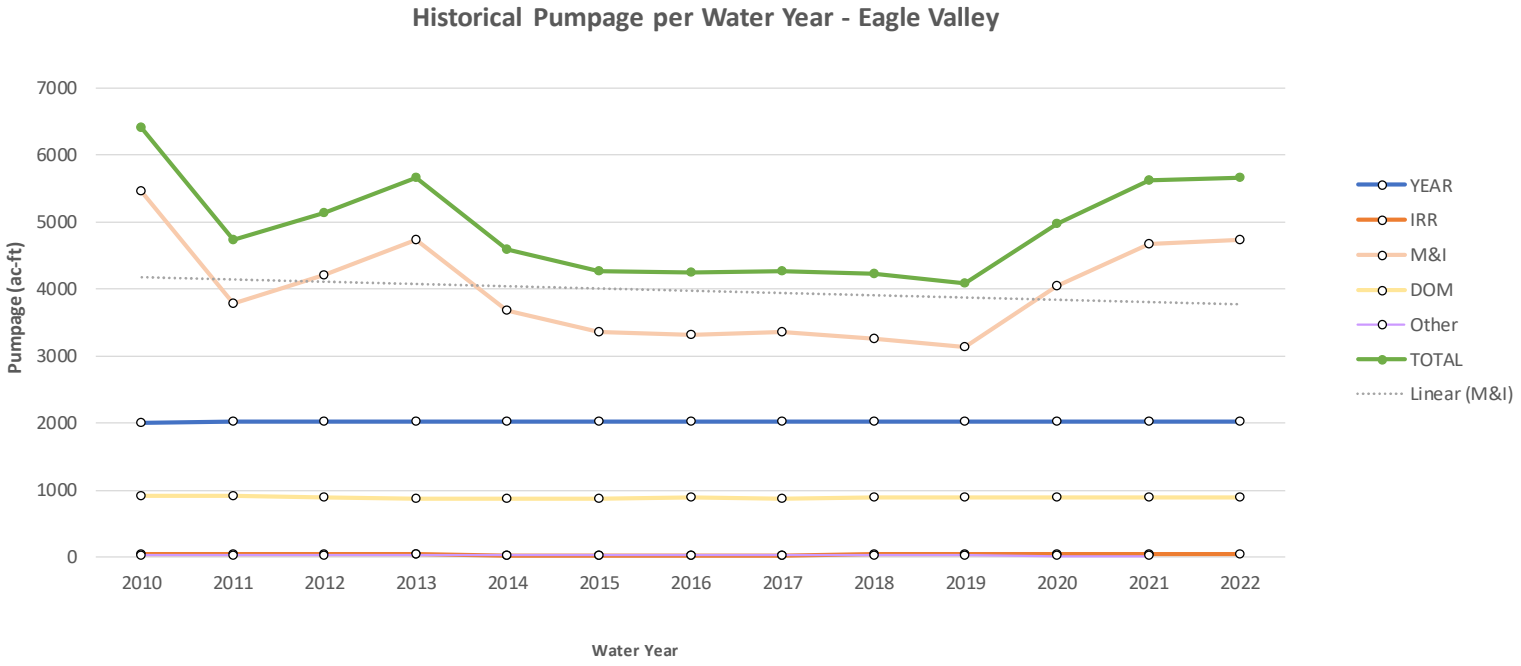


Preliminary Projection – Carson Valley

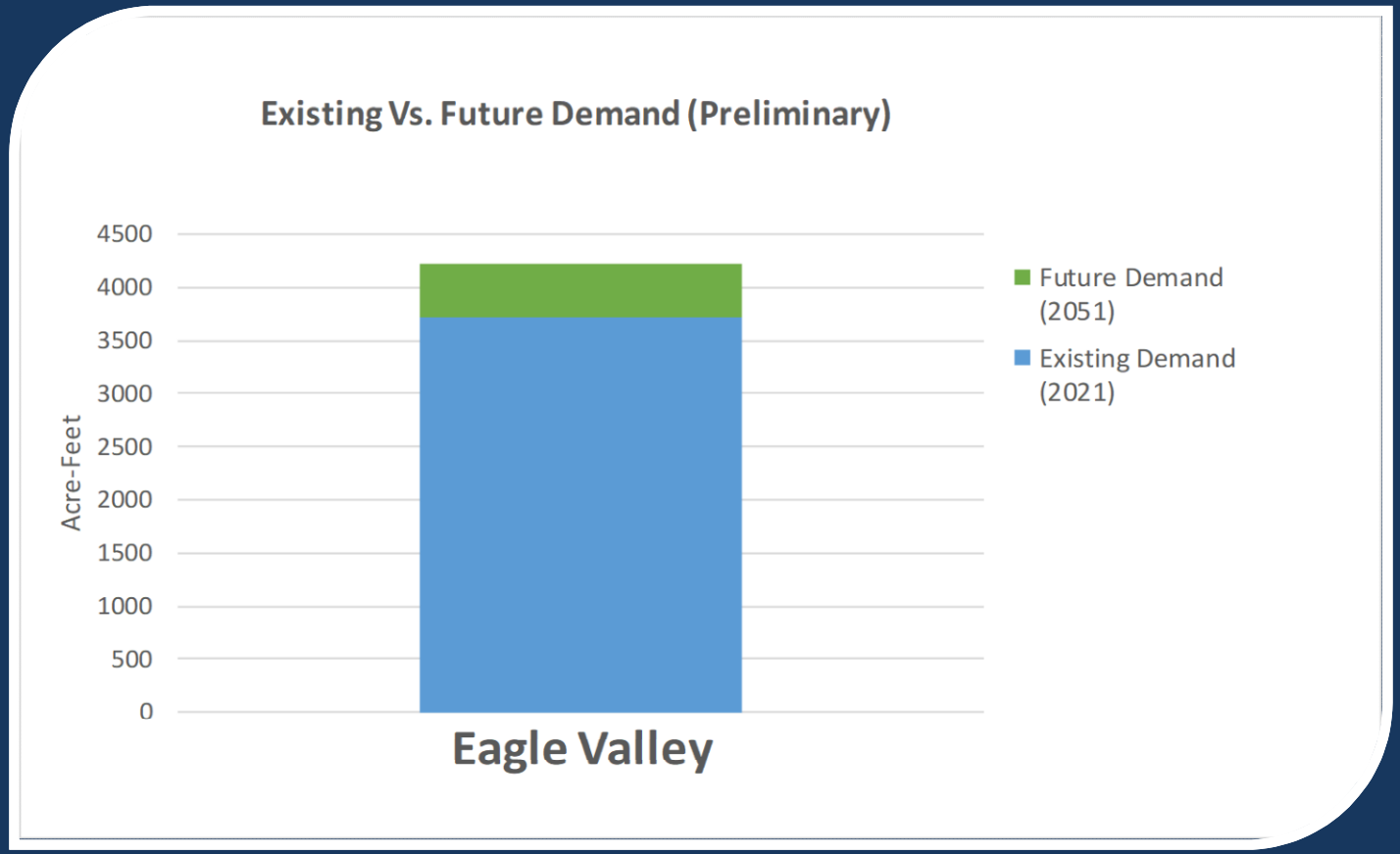



EAGLE VALLEY

Historical Pumping

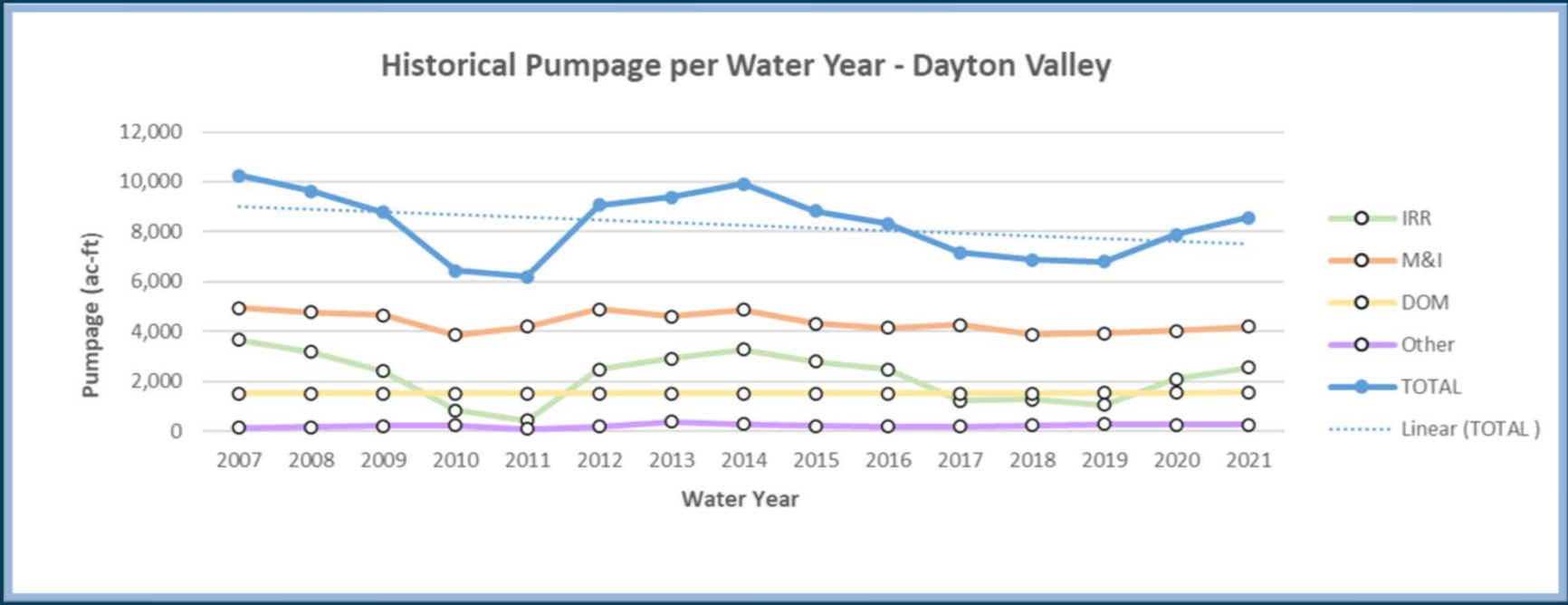


Preliminary Projection – Eagle Valley

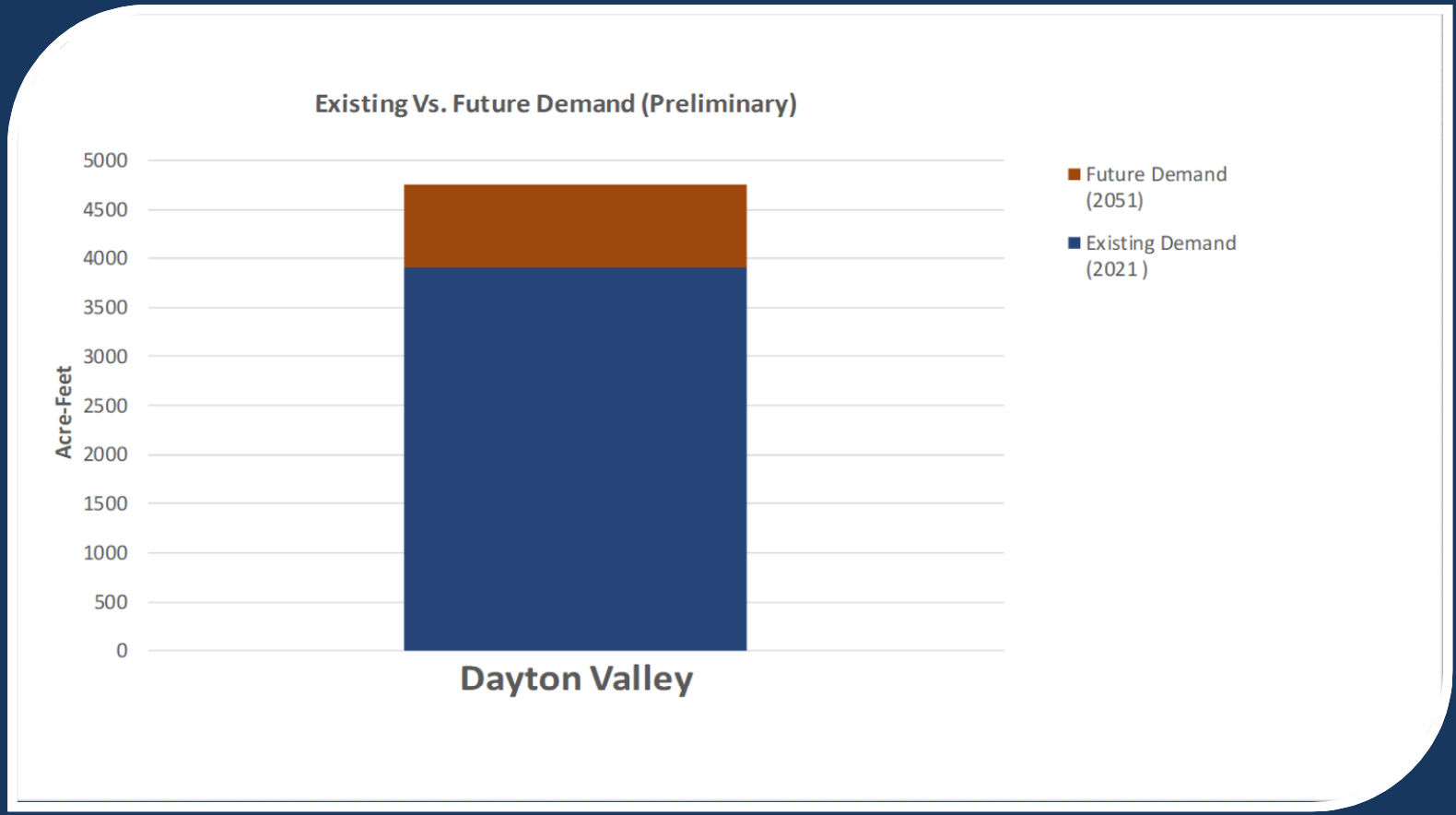



DAYTON
VALLEY

Historical Pumping

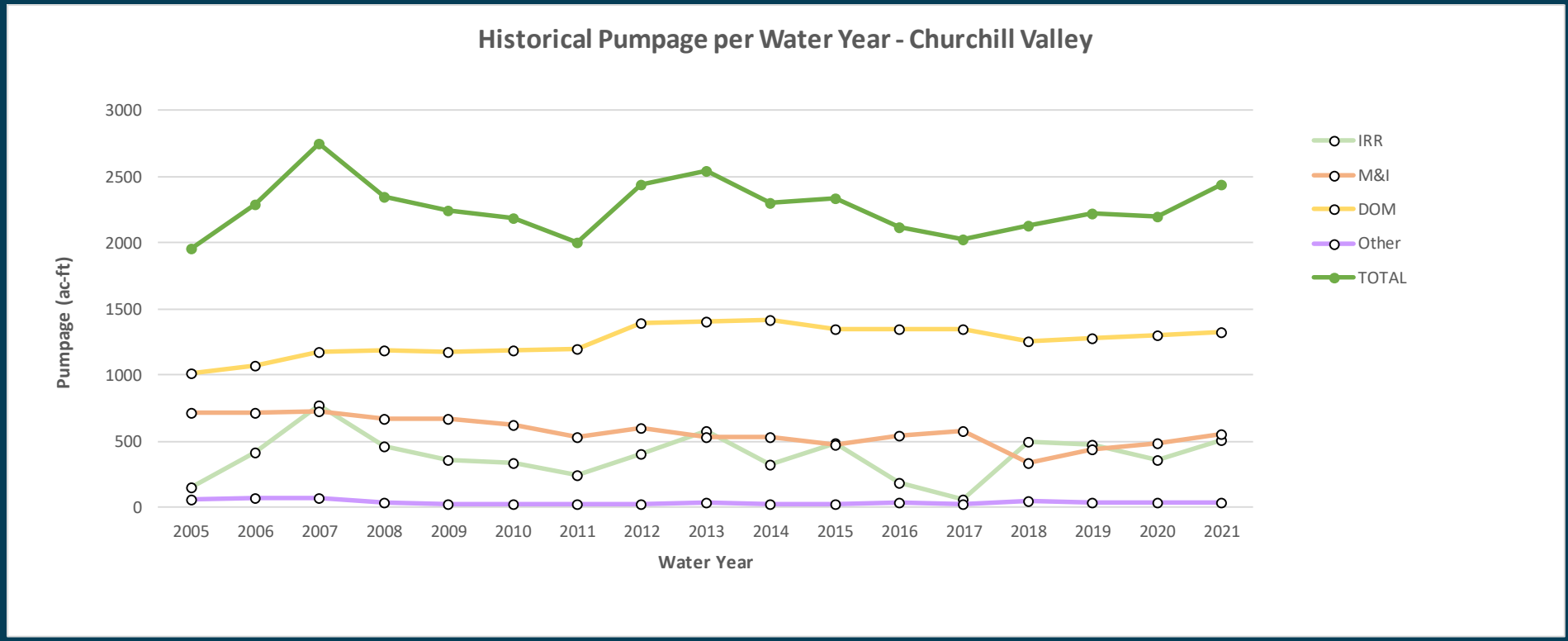


Preliminary Projection – Dayton Valley

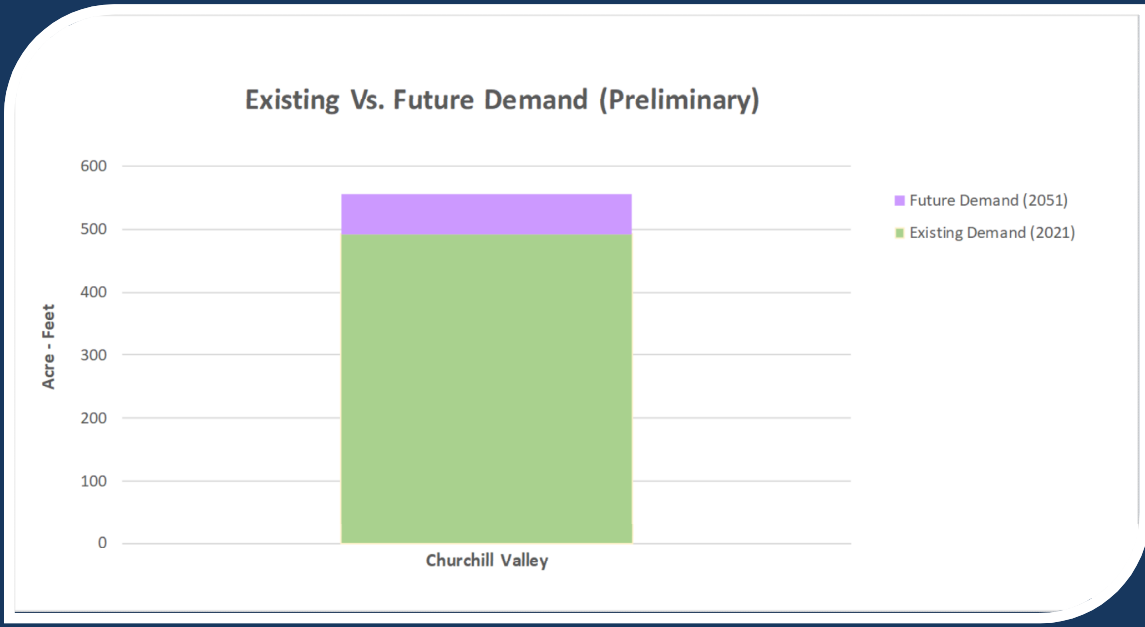



Churchill
Valley

Historical Pumping



Preliminary Projection – Churchill Valley



- There is little (63ac-ft) predicted growth that will come from the service area in Silver Springs.
- Domestic wells are predicted to increase following current trends (undetermined amount)
- A new water source will have to be considered in order to see growth in Churchill Valley

OTHER CONSIDERATIONS

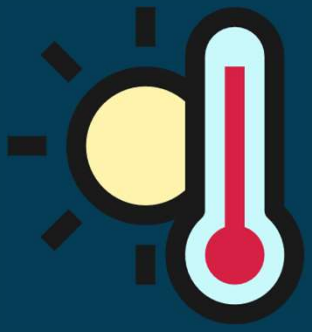
AGRICUTURE

- Changes in agriculture and agriculture management.



WEATHER TRENDS

- Consecutive dry years
- Abundant changes in the seasonal mean



Alpine Decree

- River Regulations and Irrigation Timing

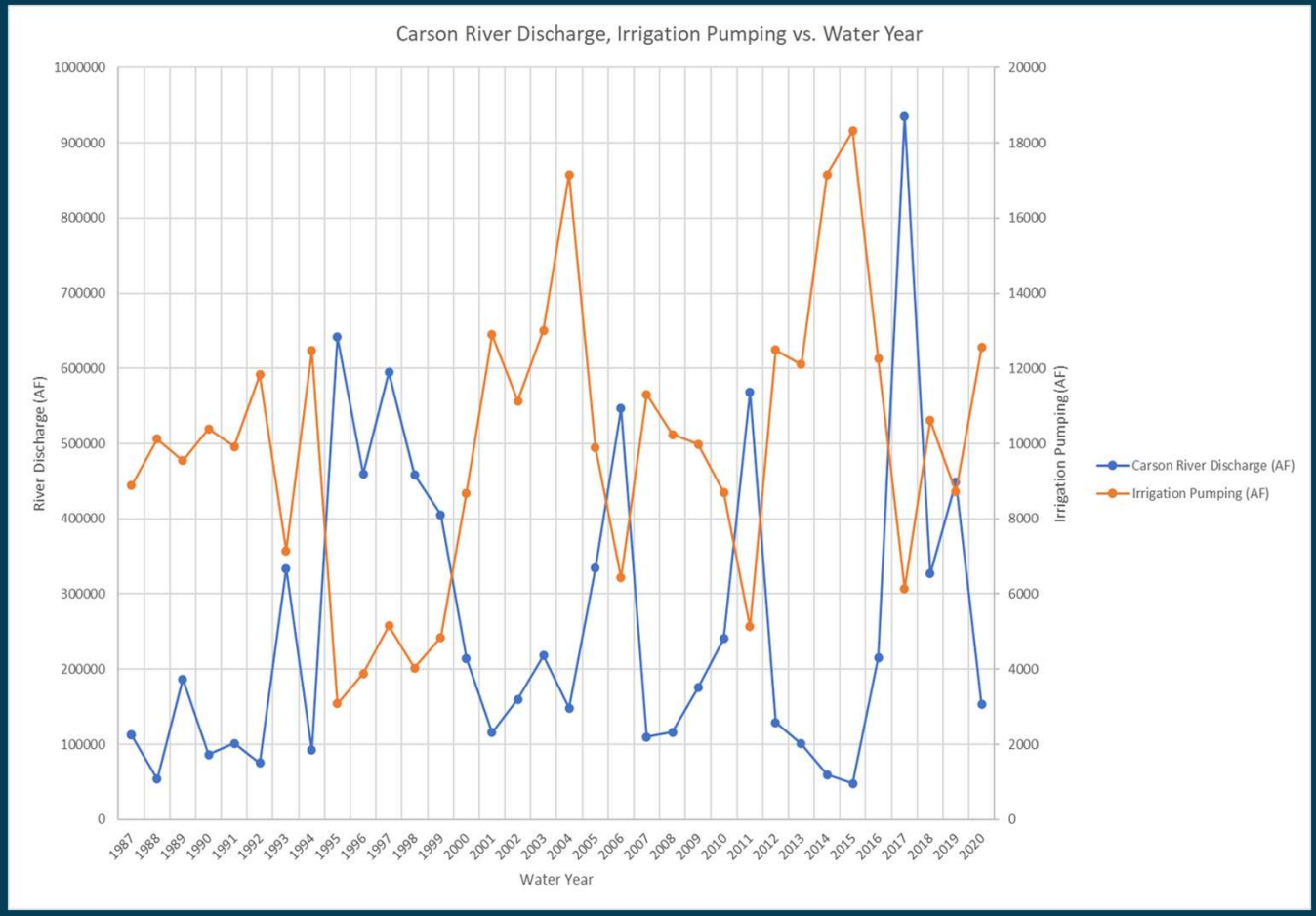


Model Accuracy

- This is an estimation – needs will have to be revisited frequently and updated

Irrigation Pumping in Carson Valley

1987-2020



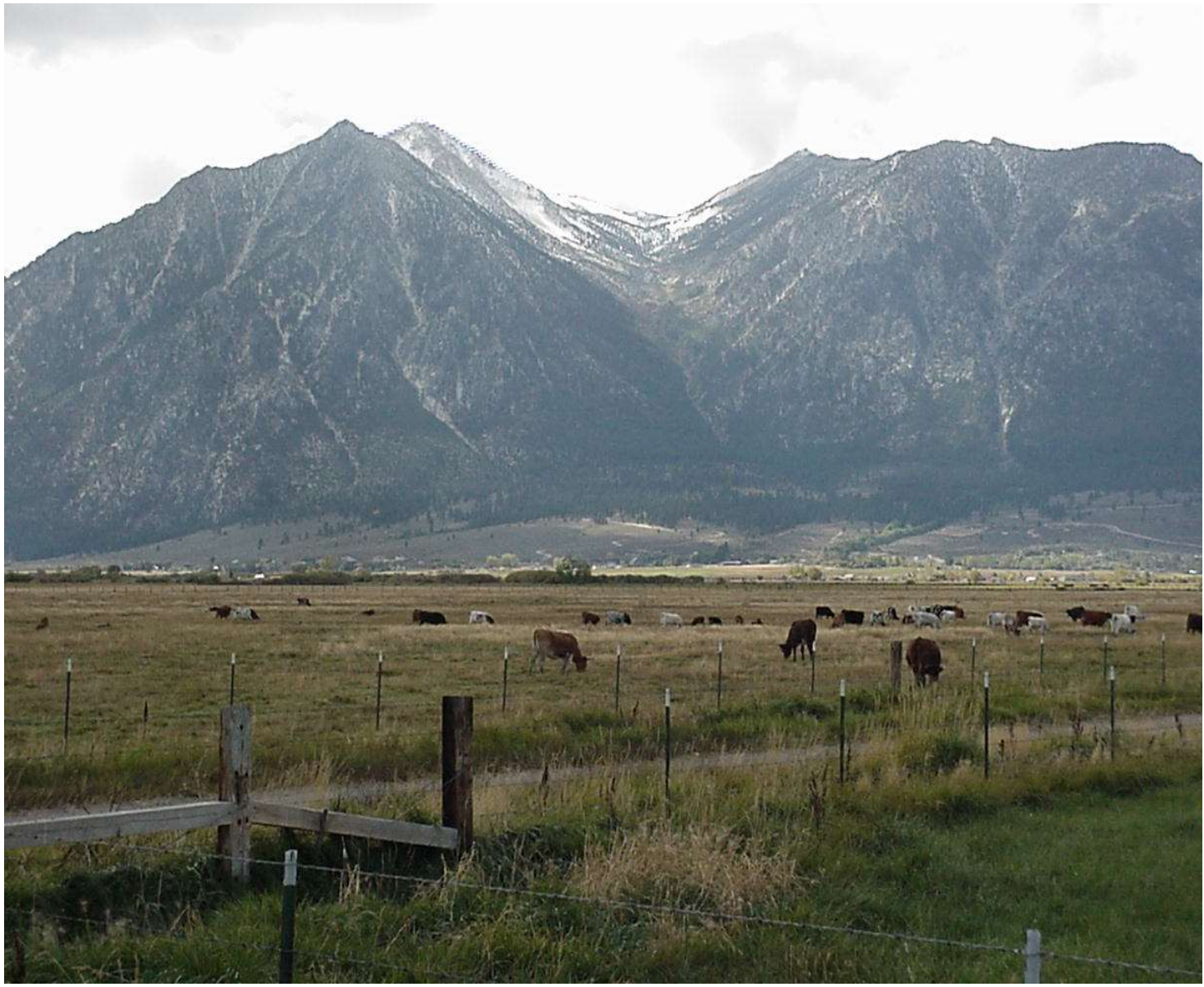
Plan Goals

- Determine if there are sufficient water rights and infrastructure in place.
- Understand the effects of future demand and river discharge
- Recommend possible mitigation on related to future water demands



Questions?

Contact: Ed James
edjames@cwsd.org



Website:
www.cwsd.org

AGENDA ITEM NO. 5.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For possible action. Discussion to approve a labor agreement between Douglas County and the Douglas County Sheriff's Administrative Protective Association (DCSAPA) from July 1, 2024, through June 30, 2027. (Wendy Lang)

RECOMMENDED MOTION:
Approve a labor agreement between Douglas County and DCSAPA from July 1, 2024, through June 30, 2027, as presented.

FINANCIAL IMPACT:
The total estimated financial impact of the proposed labor agreement is $1,050,999 in Fiscal Year 2024-25 and is an estimated financial impact of $3,348,514 over the duration of the agreement.

BACKGROUND:
This will be the first labor agreement between Douglas County and the Douglas County Sheriff's Administrative Protective Association (DCSAPA). Productive negotiations between the parties took place over the last few months which has culminated in a labor agreement for a term of three years. This newly formed Association represents four employees who are subject to the terms and conditions of this labor agreement. In compliance with NRS 288.153(2), the proposed labor contract was published on the Douglas County website at least three days before June 20, 2024. The agreement is attached for review. Some of the highlights of the terms and conditions include the implementation of steps within the pay grade, the application of a cost of living adjustment in years 2 and 3 of the agreement based upon a selected consumer price index, the addition of longevity pay, revisions to sick leave accruals and payout maximums, and revisions to incentive pays.

ATTACHMENTS:
DCSAPA Agreement.pdf

Agreement

between

Douglas County, Nevada

and the

Douglas County Sheriff's Administration Protective Association

July 1, 2024 - June 30, 2027

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Agreement

between

Douglas County

and the

Douglas County Sheriff's Administration Protective Association

ARTICLE 1. PARTIES

This agreement is entered into this 1st day of July, 2024, (the "Agreement") by and between the County of Douglas ("County" or "Management"), and the Douglas County Sheriff's Administration Protective Association ("Association" or "DCSAPA").

ARTICLE 2. TERM OF AGREEMENT

A. The term of this Agreement will commence effective July 1, 2024 and end on June 30, 2027.
B. This Agreement will remain in full force and effect during any subsequent labor negotiations between the Association and the County.
C. Notwithstanding any other provision of this Agreement and Article 2, after June 30, 2027, no increase in salaries, wages, or other monetary benefits, except step movement and longevity will occur or be paid by the County to any employee represented by the Association until a successor labor agreement is executed by the Association and the County. However the County, as an employer paying on behalf of an employee, is required by Nevada's Public Employees' Retirement System ("PERS") to pay contribution rates per NRS 286.421 which may result in reductions in employees' salaries.

ARTICLE 3. AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this Agreement, the following agents have been designated:

A. County's Principal Authorized Agent Shall Be:
County Manager
Douglas County
P.O. Box 218
Minden, Nevada 89423

B. Association Principal Authorized Agent Shall Be:
President Douglas County Sheriff's Administration Protective Association
C/O DCSAPA
P.O. Box 1153
Minden, Nevada 89423

ARTICLE 4. RECOGNITION

A. Collective Bargaining Agent
The County recognizes the Association as the sole collective bargaining agent for all regularly budgeted employees of the County within job classifications covered by this Agreement who are presently employed and subsequently hired by the County at its location in Nevada.

B. Negotiating Team
The size of the respective bargaining teams for contract negotiations shall be no more than four (4) members. The four (4) members shall not include the chief negotiator for either party or any professionals hired by either the County or the Association. In addition, either party may, with prior notice to the other party, bring an additional member with special skills or information to the negotiation session.

ARTICLE 5. ASSOCIATION RIGHTS

A. Bulletin Boards.
The County will furnish bulletin board space where currently available. Only areas designated by the Sheriff or his designee may be used for the posting of notices. Bulletin boards shall only be used for the following notices:

1. Scheduled DCSAPA meeting, agenda, and minutes.
2. Information on DCSAPA elections and the results.
3. Information regarding DCSAPA social, recreational, and related news bulletins.
4. Reports of official business of DCSAPA, including reports of committees or the Board of Directors.

Posted notices shall not be obscene, defamatory, or relate to political office, ballot issues or proposed ballot issues or the ballot process, nor shall they pertain to public issues which do not include the County or its relations with members of the Association. All notices to be posted must be dated and signed by an authorized representative of DCSAPA. County equipment, materials, supplies, or interdepartmental mail systems shall not be used for the preparation, reproduction, or distribution of notices, except as specifically allowed below.

B. Interdepartmental Mail System.
County agrees to allow limited use of the County's interdepartmental mail system and the County's e-mail system to the Association. Such use shall not include mass mailings of materials not suitable for posting under Section A. All use of the County e-mail system is subject to the County's internet and e-mail policy, including the provision that there is no reasonable expectation of privacy for messages placed on the system, and that all messages are subject to applicable provisions under the Nevada Public Records Law.

C. Use of County Copy Machines.

County agrees the Association may use County copy machines providing the following conditions are met:

1. DCSAPA will promptly notify the County of the number of copies made and reimburse County for the cost of the copies.
2. All copying will not be done during the employee's work hours (i.e., not during County time when the employee is receiving compensation).
3. DCSAPA use of copying facilities must not interfere with use of such facilities for County business.

D. Dues Deductions.

The parties agree that the County will provide payroll deduction to the Association on the following terms:

1. *Authorization.*

   The County shall deduct dues from the salaries of Association members and remit the total deductions to the designated Association officer(s) on a monthly basis. However, no deductions shall be made except in accordance with a deduction authorization form individually and voluntarily executed by the employee for whom the deduction is made. Regardless of when the authorization form is executed, it is understood and agreed the County will not deduct dues for any period of time prior to the employee's first day of employment with the County. The deduction authorization form must specify any Association restriction on the employee's right to terminate his/her dues deduction authorization. The stated restriction must not require the employee to remain a member or continue dues deductions beyond the end of the calendar month of the employee's action to terminate such status.

2. *Amount of Dues.*

   The Association shall certify to the County in writing the current rate of membership dues. The Association will notify the County of any change in the rate of membership dues at least sixty (60) days prior to the effective date of such change.

3. *Indemnification.*

   The Association shall indemnify and hold the County harmless against any and all claims, demands, suits and all other forms of liability or costs which shall arise out of or by reason of any action taken, or not taken, by the County under the provisions of this Article or through the proper execution of this Article.

ARTICLE 6. MANAGEMENT RIGHTS AND RESPONSIBILITIES

County retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Agreement, except as expressly limited by specific provision of this Agreement. It is the ultimate right and responsibility of the County to manage its operations in the most efficient manner consistent with the best interests of all its citizens, taxpayers, and employees. Without limiting the generality of the foregoing, the rights, powers, and authority retained solely and exclusively by County and not abridged herein, include, but are not limited to, the following:

1. To manage and direct its business and personnel;
2. To manage, control, and determine the mission of its departments, building facilities, and operations;
3. To create, change, combine or abolish jobs, departments and facilities in whole or in part;
4. To direct the work force;
5. To increase or decrease the work force and determine the number of employees needed;
6. To hire, transfer, promote, and maintain the discipline and efficiency of its employees;
7. To establish work standards, schedules of operation and reasonable work load;
8. To specify or assign work requirements and require overtime;
9. To schedule work, working hours and shifts;
10. To adopt rules of conduct;
11. To determine the type and scope of work to be performed by County employees and the services to be provided;
12. To classify positions;
13. To establish initial salaries of new classifications;
14. To determine the methods, processes, means and places of providing services; and
15. To take whatever action necessary to prepare for and operate in an emergency.

Should the County desire to make a substantial change on an item within the mandatory scope of bargaining causing a major impact on unit employees, it shall first offer to meet and consult with the Association in an effort to reach a mutually agreeable course of action.

ARTICLE 7. SALARIES

A. Salary.

The salary schedules for the rank of Captain are set forth in Appendix "A" to this Agreement. Effective the first pay period following approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153(1) or 288.215(12), each employee will be placed in the salary steps as follows:

Employee Number	Initial Step Placement
1088	Step 5
3035	Step 10
3404	Step 3
3407	Step 5

The salary schedules are subject to change during the term of the Agreement as a result of the changes to the Cost of Living Adjustment as described in section B and the retirement contribution rate described in section D.

B. Cost of Living Adjustment

1. A cost of living adjustment ("COLA") will be made to each employee's pay rate and salary range the first pay period of each fiscal year, beginning in July 2025.
2. The COLA will be equal to the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID CUUR0400AA0) from December to December of each calendar year. This cost of living adjustment will be no less than 0% and no more than 5%, regardless of whether the actual change in the CPI is lower or higher than these caps.
3. A new Appendix A will be issued including the COLA for the fiscal year when the information becomes available.

C. Annual Performance Evaluations and Step Progression

1. All employees covered by this Agreement will receive annual performance evaluations. A copy of this written annual performance evaluation will be kept in the employee's personnel file in the County's Human Resources Department. The performance evaluation may be used when considering any employment action. The County establishes work performance standards which incorporate applicable safety standards, and the content of the work performance standards. The establishment of those work performance standards and the individual performance evaluation ratings assigned to individual employees are reserved to the County and are not subject to the grievance and arbitration provisions of this Agreement.
2. If an employee receives a "meets expectations" or better performance evaluation rating, an employee shall receive an increase of one-step on the first day of the pay period in which the anniversary of the date the employee was hired or received a promotion, whichever is later, occurs. If the employee receives a score below "meets expectation" on their performance evaluation, the employee will not receive a step increase. A rating which results in a denial of step increase will be appealable up the employee's chain of command up to the rank of Sheriff. An employee who is already at the highest salary step will not receive a step increase, regardless of performance evaluation rating.

D. Public Employment Retirement (PERS) Contributions

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee's salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee's salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee's salary.
2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee's salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the

employee's salary, as well as the salary range, by one percent (1%) on the effective date of the reduction.

ARTICLE 8. INCENTIVE PAY

All incentive pay amounts will be paid in addition to the employee's base wage. To the extent permitted, all incentive pays will be reported to PERS as pensionable compensation. Effective July 1 of each fiscal year, all incentive payments listed below, with the exception of longevity will increase by the amount of the COLA which is implemented on July 1 of that year.

A. Police Officer Standard Training Incentive.

1. Employees will be paid Police Officer Standard Training ("P.O.S.T.") incentive pay to recognize the following listed training achievements, whichever is higher:
    a. **Supervisor Level.** Employees who possess a Nevada P.O.S.T. Supervisor Certificate shall be paid the rate of pay outlined in the labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit.
    b. **Management Level.** Employees who possess a Nevada P.O.S.T. Management Certificate shall be paid the rate of pay outlined in the labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit.
    c. **Executive Level.** Employees who possess a Nevada P.O.S.T. Executive Certificate shall be paid a rate which is 25% greater than the rate established for Management Level P.O.S.T. incentive as outlined in subsection b.
2. The applicable P.O.S.T. incentive payment will become payable beginning the next pay period after notice of the employee's receiving the applicable P.O.S.T. certificate is provided to the Undersheriff.
3. Any elimination or reduction in Police Officer Standard Training Incentive in the labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit will be grounds for either party of this agreement to open Article 8(A) for negotiation.

B. Education Incentive Pay.

1. Employees will be paid an educational incentive pay to recognize the following listed educational achievements, whichever is higher, from an accredited college or university:
    a. **Associate's Degree:** A qualifying employee will receive an incentive payment at the rate outlined in the labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit.
    b. **Bachelor's or Higher Degree:** A qualifying employee will receive an incentive payment at the rate outlined in the labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit.
2. An employee must submit a letter of request with a college transcript to the Human Resources Department before being eligible to receive Education Incentive Pay.

3. Education Incentive Pay will be paid beginning the next pay period after the Human Resources Department receives the required letter of request and college transcript.
4. Any elimination or reduction in Education Incentive in the labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit will be grounds for either party of this agreement to open Article 8(B) for negotiation.
5. Any employee who has received tuition reimbursement or aid under Douglas County's policy after July 1, 2024, is ineligible to receive Education Incentive Pay.

C. Longevity.

An employee who has completed at least five (5) full years of continuous full-time employment with the Douglas County Sheriff's Office as of July 1 of each year of subsequent continuous employment, will be eligible for longevity pay at the rate outlined in the labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit. Upon any break in employment the employee's service prior to the break in employment shall not count for the purpose of eligibility for longevity pay or the amount of longevity pay.

A. Any elimination or reduction in Longevity in the labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit will be grounds for either party of this agreement to open Article 8(C) for negotiation.

D. Working Above Class Pay.

An employee who is designated by the Sheriff, to serve in an acting capacity to perform the full scope of duties of a higher classification shall be compensated consistent with Douglas County Policy 200.11. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

ARTICLE 9. MEDICAL AND DENTAL INSURANCE

A. Health Insurance.

1. The County will provide access to health insurance and will allow employees to choose benefits based on their individual needs.
2. The County will provide eligible employees with core medical, dental, vision and individual life insurance coverage, and provide premium contributions that will vary depending on the plan and coverage levels selected by each employee.
3. Medical insurance may be optional for employees that can provide acceptable proof of similar insurance coverage through another source. Approval for the waiver of medical insurance will be at the County's sole discretion.

B. County Contribution To Health Benefit Package.

A traditional medical plan and, if available, a High Deductible Plan will be offered to employees. One of these must be purchased unless waived pursuant to A(3) above.

The County's contributions shall be as follows:

1. 100% of the employee only premium cost of the lowest premium plan offered or 90% of the employee only premium of any other plan offered.

2. If the employee chooses any insurance coverage other than employee only (employee plus spouse, children, or family) the County will pay 75% of the premium cost of the lowest premium plan offered or 65% of the premium cost of any other plan offered.

C. Monthly Contribution in Lieu of Medical Package

Any employee who obtains a waiver of medical insurance pursuant to A(3) above will receive a monthly stipend of $350 from the County. Dental and vision insurance coverage is mandatory, the cost of which is the sole responsibility of the employee.

D. County Contribution To Dental, Vision and Life Insurance.

For the term of this Agreement, the County will provide the following insurance benefits to covered employees:

1. Dental
    a. The County will cover 100% of employee-only coverage.
    b. 0% of dependent coverage.
2. Vision
    a. The County will cover 100% of employee-only coverage.
    b. 0% of dependent coverage.
3. Basic Life Insurance Coverage
    a. The County will cover 100% of employee-only coverage of $50,000.
    b. 0% of dependent coverage.

E. Payments and Benefits Upon Death

1. In accordance with NRS 281.155, the beneficiary of any employee who becomes deceased while actively employed by the County will be entitled to all wages, reimbursements, and leave payouts the employee would be entitled to had the employee separated for any other reason.
2. Additionally, if an employee is killed in the line of duty, the County will provide the following additional benefits:
    a. $20,000 in addition to life insurance, to the beneficiary of the employee to assist in memorial, funeral, internment, or cremation expenses.
    b. 100% of the medical premiums of the least expensive plan offered for the dependents of the deceased employee for a period of five years from the date of the employee's death.

ARTICLE 10. HOURS.

A. Work Hours

The County designates a 14-day work period ("full pay period") for purposes of compliance with the Fair Labor Standards Act ("FLSA"). Sheriff operations are a 24-hours a day, seven days a week and therefore a variable work schedule is necessary. To the extent the Sheriff determines it is efficient, serves the best interests of the County, and is practicable, a pay period shall normally consist of eighty (80) hours. Variable work schedules may include a combination of eight (8), nine (9), ten (10) hour workday or other workday as is more beneficial to the operations of the Sheriff's Office.

The classifications covered by this Agreement are exempt from the provisions of the FLSA and are ineligible for overtime compensation.

ARTICLE 11. ADMINISTRATIVE LEAVE

Employees shall be granted forty (40) hours of administrative leave each year as compensation for salary employees extra work hours responding to call outs, extra details, emergency responses that extend the employee's work hours.

ARTICLE 12. PROFESSIONAL CONSULTATION

Professional Consultation is defined as that circumstance which requires the employee so assigned to:

1. Be ready to respond in a reasonable time to calls for her/his service,
2. Be readily available at all hours by telephone, or other communication devices, and
3. Refrain from activities which might impair her/his performance of assigned duties upon call.

Professional Consultation shall be assigned in writing and will be compensated at the stated rate of $100 per day and classified on the timesheet as "Professional Consultation Status".

ARTICLE 13. LEGAL HOLIDAYS

Employees covered by this Agreement shall receive eight (8) hours at their normal rate of pay regardless of hours worked or not work on the holiday. Legal holidays are defined as being those days provided for in NRS 236.015. If a holiday falls during an employee's leave, holiday time will not be charged as leave.

ARTICLE 14. ANNUAL LEAVE

A. Basis of Accrual.
Employees covered by this Agreement and employed on a continuous, full-time basis shall accrue annual leave credits on the basis of the schedule below.

B. Schedule of Accrual.
The following schedule of accrual of annual leave shall apply to employees based on full-time employment:

YEARS OF SERVICE	HOURS EARNED/ HOURS PAID	MAXIMUM HOURS/YEAR
Hiring date through 4th years	.0577	120
5th through 9th years	.0750	156
10th through 14th years	.0813	169
15th through 19th years	.0860	179

20th years and after	.0962	200

C. Payment on Separation.
Employees who leave County service shall be paid for accrued annual leave.

D. Payment on Death.
If an employee dies who was entitled to accumulated annual leave under the provisions of this Article, the heirs of such deceased employee shall be paid an amount of money equal to the number of hours of annual leave earned or accrued multiplied by the hourly rate of such deceased employee.

E. Carry-over of Annual Leave to Following Year.
1. All annual leave not taken in excess of 240 hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.
2. A ninety (90) day extension of up to an additional eighty (80) hours may be granted by the Sheriff in the event the employee was unable to utilize the employee's hours due to management requirements. Carry-over authorization does not extend to any payment on separation under Section C.

F. Approval for Use of Annual Leave.
All annual leave will be taken at a time mutually agreeable to the employee and his/her supervisor. Requests for annual leave shall be submitted to the employee's supervisor for approval with the resulting vacation schedule based upon DCSO's legitimate operating needs. Requests for annual leave shall not be unreasonably denied. Conflicts between annual leave requests submitted in accordance with this section shall be resolved by: A) granting leave on a first-come, first-served basis and B) if two employees submit leave requests on the same day and those request conflict, then the more senior employee will be granted the leave.

ARTICLE 15. SICK LEAVE

A. Entitlement.
All Association employees who are employed on a continuous full-time basis shall be credited with sick leave according to the schedule below.

B. Sick Leave Accrual.
Eligible employees shall accrue sick leave at the rate of .0462 hours for each hour worked up to a maximum of ninety-six (96) hours per year.

C. Maximum Accrual Cap Provisions.
1. An employee may not carry over more than the annual maximum hours per year. A total of no more than nine hundred and sixty (960) hours of sick leave may be credited to an employee. (Maximum Accrual Cap).
2. Employees whose sick leave bank balance is at the Maximum Accrual Cap shall continue to accrue hours at the normal rate for utilization only during that calendar year. All sick leave not taken in excess of these hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

D. Authorization for Usage.
Employees are entitled to use sick leave in the event of a bona fide illness of an employee or member of the employee's immediate family upon the authorization of the Sheriff or his designee.

1. "Immediate Family" Defined.
   Immediate family is defined as the spouse, parent, brother, sister, child, adopted child, step-child, grandparent, grandchild, or corresponding relation by affinity of the employee. In the case of any other relative of the employee, the Sheriff or designee may authorize such sick leave and notify Human Resources in writing. Employees must exhaust sick leave concurrently with any leave they are granted under the Family Medical Leave Act ("FMLA"). Annual leave may be used concurrently with FMLA upon the approval of the Sheriff.

2. Reporting Requirements.
   Whenever possible, employees are expected to report any absence and the reason therefore to the employee's supervisor at least two (2) hours prior to when the employee's normal work shift commences. Failure to do so may cause the absence to be deemed an unexcused absence and will be unpaid leave. If the employee's supervisor is unavailable, the employee should notify the next supervisor in the chain of command.

3. Certificate of Illness. Physician certificates may be required by the County when there is an absence in excess of three (3) consecutive days or whenever there is reason to believe that sick leave is being abused or the absence is questionable. An employee may be required to be examined by a physician selected by the County for verification purposes. In the event of family/personal medical leave, the employee will complete the appropriate authorization form supplied by Human Resources in accordance with County policy. If an employee becomes ill or injured during a vacation leave of three (3) or more consecutive work shifts, the time will be recorded as sick leave only if it is substantiated by a written certification issued by the employee's treating physician.

4. Bereavement. In the event of death of an immediate family member as defined in Paragraph D of this Article, the employee shall be entitled to take twenty-four hours of leave for the purpose of attending a funeral or other last rites. Such leave shall be charged to sick leave, or to any other appropriate leave of absence, including leave without pay if no paid leave is accrued.

5. Maternity/Paternity. The parties agree to abide by all state and federal laws applicable to leave for maternity/paternity, including the FMLA.

E. Excess to Worker's Compensation.
Any Association employee who suffers an industrial injury during the course and scope of the employee's employment for the County and who is being compensated for total temporary disability ("TTD") benefits for an accepted workers' compensation claim, shall be entitled to excess workers' compensation until the employee is released from TTD or 90 calendar days pass, whichever is first. Excess workers' compensation shall be defined as the difference between the employee's base wage and the calculated TTD wage pursuant to NRS Chapters 616A-D. The employee's TTD wage and County excess workers' compensation will not exceed the employee's base wage. If the period of

TTD exceeds 90 calendar days or otherwise falls outside of this time period, the employee, at his or her option, may continue to supplement TTD payments by utilizing accrued sick, annual or CTO leave. Once such accrued sick, annual and CTO leave time is exhausted, the employee will only receive the employee's workers' compensation salary entitlement pursuant to NRS Chapters 616A-D.

During any period of time while the employee is receiving TTD, the employee shall continue to accumulate sick leave and annual leave at the same rate and in the same amounts as if the employee had been working.

The employee must follow all prescribed written safety policies and procedures to qualify for excess workers' compensation (e.g., wearing full protective clothing and equipment when necessary, using tools and equipment properly, and exercising prudent care while performing assigned functions). The acceptance or denial of excess workers' compensation benefits is not subject to the grievance procedure.

F. Sick Leave Payoff.

1. Upon an employee's death or retirement, if the employee has a minimum of 400 hours in his or her sick leave bank the employee is eligible to receive payment for any accrued sick leave hours.
2. Employees shall be compensated based on the employee's years of continuous service to Douglas County, up to a maximum of 960 hours, as a percentage of their sick leave balance as follows:

Years of Continuous Service	Percentage of Sick Leave Balance Paid
0-14	-0-
15-19	50%
20	75%
21	80%
22	85%
23	90%
24	95%
25 or more years	100%

G. Leave Donation.

Employees covered by this contract who require additional leave time due to a catastrophic illness or injury may request additional leave time through notification to the DCSAPA executive board. All donations to the requesting employee will only be donated from the donor's annual leave at the donating employee's current base rate of pay then recalculated based on the requesting employee's base rate of pay in order to determine the number of hours the donor's time represents to the requesting employee. Any unused donated time will be returned to all donors on a prorated basis after being recalculated. No employee will receive more than 480 donated hours in a calendar year.

ARTICLE 16. LEAVES OF ABSENCE

A. Eligibility.
Leave without pay may be granted only to an employee who desires to return to County service after the period of leave and does not have annual leave available.

B. Short-Term Leave Without Pay.
Leave without pay (LWOP) of less than thirty (30) days may be granted by the Sheriff or his designee.

C. Procedure for Short-Term LWOP.
Leave without pay of thirty (30) days or less may be granted by the Sheriff or his designee. When short-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

D. Long-Term LWOP.
For a period of thirty (30) days or more, leave without pay may be granted by the Sheriff or his designee. The employee shall retain his/her status as a public employee and the pay, leave and benefits accrued prior to the leave. LWOP may not extend for a period exceeding twenty-six (26) consecutive pay periods. When long-term LWOP is granted, the Sheriff or his designee will formally notify Human Resources of such action in writing.

E. Elected Benefits.
Arrangements regarding an employee's payment of dependent medical/dental insurance premiums and/or other voluntary deductions, if continuity is desired, must be made by the employee with the Human Resources Department prior to starting any unpaid leave of absence.

F. Military Leave.

1. An employee who is an active member of the National Guard or reserve component of the United States Armed Forces must notify the County of their active status upon their hire date or immediately upon activation. An employee who is an active member of the National Guard or any reserve component of the United States Armed Forces shall, upon request, be relieved from his or her duties to serve orders for military duty, without loss of pay or accrued leave for a period not to exceed fifteen (15) workdays in any calendar year. The duration of the workday will be dependent upon the orders received, and the employee's ability to return to work.

2. The employee must make their reserve status known to the County yearly and must provide as much advance notice as the employee can regarding any known reserve obligations to those responsible for staffing. Employees will provide a minimum of thirty (30) days' advance notice except during times of military conflict or other emergency activations when such notice is impossible or unreasonable based on the guidelines set forth through the Uniformed Services Employment and Reemployment Rights Act, as amended.

3. The County will comply with all applicable federal and state laws regarding the granting of military leave to effected employees and any compensation due to those employees.

ARTICLE 17. PROBATIONARY PERIOD

A. Promotional Probation.
Upon promotion to a classification with a higher salary scale, a County employee represented by the Association must serve the equivalent of twenty-six (26) full pay periods of full-time service as a probationary period, during which time the employee may be returned to the employee's previous job classification without cause or right of appeal at the sole discretion of the Sheriff.

ARTICLE 18. EFFECTS OF LAY-OFF

A. Identification of Positions.
If, due to lack of funds, lack of work, for enhanced efficiency, or curtailment of operations, it is necessary to reduce the County work force, the Sheriff or his designee will determine the classes and number of positions to be reduced. All non-permanent employees of the DCSO shall be laid off before any non-probationary, full-time employees. After the County has notified the employees who are to be laid off, the County will provide a list of such employees to the Association along with the applicable seniority list(s). The Association may request to meet and discuss the layoffs with the County.

B. Seniority Determination.
Seniority for the purpose of a layoff is defined as length of continuous employment within DCSO.

C. Layoff Order.
Employees will be laid off in reverse order of seniority except the Sheriff has the sole discretion to retain up to one (1) employee who would otherwise be subject to layoff or bumping as described in subsection E and lay off the next one (1) employee with greater seniority.

D. Notice.
All regular, non-probationary employees due to be laid off shall be given written notice of such layoff at least thirty (30) calendar days prior to the effective date.

E. Posting.
The names of all employees laid off shall be placed on the reemployment list within the DCSO for the job classification involved in reverse order of layoff. Employees shall be recalled in the order in which their names are listed on the reemployment list.

F. Reemployment.
An employee who is re-employed within one calendar year after the employee was laid off will be entitled to the reinstatement of any accrued and unused sick leave the employee had at the time the layoff occurred.

ARTICLE 19. GRIEVANCE PROCEDURE

A. Definitions.
1. ***Grievance.*** A grievance is a claimed violation, misapplication, or misinterpretation of a specific provision of this Agreement, which adversely affects the grievant. The exercise or lack of exercise of

County Rights (Article 6) is not grievable by a grievant. Grievances arising out of disciplinary actions are covered by Article 20, Employee Disciplinary Procedures.

2. ***Grievant.*** A grievant is an employee in a classification represented by the Association who is filing a grievance as defined above. Alleged violations, misapplications, or misinterpretations of the Agreement which affect more than one employee in a substantially similar manner, may be consolidated at the discretion of management or the Association as a group grievance and will be represented by a single grievant or the Association. The Association may assert a grievance on behalf of an employee or group of employees in cases limited to alleged violations of sections which provide specific benefits to the Association under Articles 5, 9, and 23 subject to the specific provisions of Article 20.

3. ***Day.*** Day means a calendar day.

B. General Provisions.

1. If a grievant fails to carry the grievance forward to the next level within the prescribed time period, the grievance must be considered settled based upon the decision rendered at the most recent step utilized.
2. If a supervisor or manager, or Human Resources Director as appropriate, fails to respond with an answer within the given time period, the grievant may appeal the grievance to the next higher level as if the employee had received a negative answer on the final day of the period available for the management response.
3. The grievant may be represented by a person of his/her choice at any level of this procedure.
4. Time limits and formal levels may be waived by mutual written consent of the parties.
5. Any service must be by certified mail or personal service.
6. A copy of all grievances filed at the Sheriff's level of this grievance procedure, not being processed by the Association, will be sent to the Association.

C. Process.

1. Informal Level.

Within ten (10) days from the event giving rise to a potential grievance or from the date the employee could reasonably have been expected to have had knowledge of the event, the employee may orally discuss the problem with his/her immediate supervisor, or Human Resources Director as appropriate. A supervisor, or the Human Resources Director, has seven (7) days to give an answer to the employee. Said answer shall be in written form.

2. Formal Levels.

Level 1: If the grievant is not satisfied with the resolution proposed at the informal level, the employee may, within ten (10) days of receipt of an answer, file a formal written grievance with the Sheriff (or designee), or Human Resources Director as appropriate, containing a statement describing the grievance, the section of this Agreement allegedly violated, and remedy requested. The Sheriff (or designee), or Human Resources Director as appropriate, will, within ten (10) days, have a meeting with the grievant and within ten (10) days give a written answer to the grievant.

Level 2: The answer from the Sheriff (or designee) is final and binding unless, within fourteen (14) days, the grievant, notifies the County Manager of the grievant' s intention to appeal the matter to the External Hearing Officer (EHO) as provided for in Article 21.

ARTICLE 20. EMPLOYEE DISCIPLINARY PROCEDURES

A. Internal Investigations.
Investigations of an Association employee who is the subject of an investigation in response to a complaint or allegation the employee has engaged in activities which could result in punitive action will be conducted in accordance with Rights of Peace Officers 289.020-289.120, except as set forth herein. Association employees may be suspended without pay during or pursuant to an investigation. Additionally, an Association employee who is the subject of an investigation may upon request have two representatives present with the Association employee during any phase of an interrogation or hearing relating to the investigation, including without limitation a lawyer, a representative of the Association or another peace officer who is not a member of another Douglas County peace officer's labor union.

B. Basis for Disciplinary Action.
The tenure and status of every Association employee is conditioned on reasonable standards of personal conduct and job performance. Failure to meet these standards will be grounds for appropriate disciplinary action. Disciplinary action is for just cause and may, in addition to the causes set forth in the Personnel ordinances and policies, rules or regulations, be based upon any of the following grounds: Failure to fully perform required duties, insubordination, failure to comply with or abuse of County and DCSO policies or rules, unexcused absences, misuse or abuse of County property or equipment, substandard job performance, commission of a misdemeanor, gross misdemeanor, or felony and the commission of other acts which are incompatible with service to the public.

C. Types of Discipline.
Two (2) types of discipline are recognized for the purpose of applying one of the procedures under this article. They are:

1. ***Written Reprimands.*** A written reprimand placed in the employee's personnel file by the Sheriff or his designee.
2. ***Severe Disciplinary Action.*** Includes discharge, demotion, or disciplinary suspension without pay for a full work week.

D. Response to a Written Reprimand.
An employee shall be personally served with a written reprimand. After receiving a written reprimand, the employee may, within fourteen (14) calendar days, submit a written response to the written reprimand. The employee's written response shall be added to the employee's personnel file. The matter is then closed.

E. Notice of Severe Disciplinary Action.
For severe disciplinary action, the Undersheriff is designated by the Sheriff to advise the employee in writing of the proposed disciplinary action.

The written statement of proposed discipline must contain:

1. A description of the factual circumstances supporting the proposed disciplinary action.
2. A description of the employee's misconduct.
3. A statement of the proposed disciplinary action.
4. Notification that the employee may review or make copies of available investigation materials supporting the proposed disciplinary action.
5. Notification that the employee may submit a written response to the proposed disciplinary action and request a meeting with the Undersheriff within fourteen (14) calendar days of being personally served with a copy of the written statement of proposed discipline. If requested by the employee, the meeting with the Undersheriff will be held at a mutually agreed upon time and place.
6. A statement of the employee's right to representation.

F. Undersheriff's Decision.

1. If an employee does not submit a written response and request a meeting with the Undersheriff within fourteen (14) calendar days after being personally served with a copy of the written statement of the proposed discipline, then the Undersheriff may impose the proposed disciplinary action. The employee has no further appeal rights.
2. If the employee submits a written response to the proposed discipline and requests a meeting with the Undersheriff, the Undersheriff shall meet with the employee and review the basis of the proposed discipline. Following the meeting and a review of the proposed disciplinary action by the Undersheriff the Undersheriff will make a decision in the form of a signed statement indicating, if applicable, the decision based on the employee's response and, if the proposed action is to be implemented, the specific charges against the employee and the effective date of the action. The decision will be served on the employee by certified mail or personal delivery. The limited nature of this response does not change Management's authority to initiate further investigation if the employee's version of the facts raises doubts as to the accuracy of the supervisor's information leading the proposed discipline.

G. Appeal from Severe Disciplinary Action.
The Undersheriff's decision outlined in paragraph E may be appealed by submitting a written request to the Sheriff within ten (10) calendar days of receipt of the notice of the Undersheriff's decision. The Sheriff will determine the appropriate individual(s) to hear the appeal and render a final determination.

If within the ten (10) calendar day appeal period, an appeal is not submitted, the decision of the Undersheriff is conclusive, and the matter shall be closed with no further appeal rights.

ARTICLE 21. EXTERNAL HEARING OFFICER

A. Designation.
The External Hearing Officer (EHO) shall be selected from a list maintained by the Federal Mediation and Conciliation Service and the parties will use that service.

B. Costs.
The fees and expenses of the EHO and of a court reporter, if used, shall be shared equally by the Association and County. Each party shall bear the cost of its own presentation including preparation and post-hearing briefs, if any. If either party rejects the EHO's decision as evidenced by overturning it or unsuccessfully seeking relief in Court to have it vacated or modified, the parties understand and agree that the party rejecting the EHO's decision is required to pay all costs incurred through the EHO process.

C. Effect of Decision.
The decisions of an EHO on matters properly before him/her shall be advisory to the Board of County Commissioners. Within sixty (60) days of receipt of the EHO's recommendation, the Board shall make a final decision on the advisory report of the EHO.

D. Authority of the EHO.
No EHO shall entertain, hear, decide, or make recommendations on any dispute unless such dispute involves an eligible employee in the Association and such dispute also falls within the definition of a grievance as set forth in Article 19, Section A(1) (Grievance Procedure), and has been processed in accordance with all provision thereof and herein.

No EHO shall have the power to amend or modify a negotiated agreement or addenda supplementary thereto or to establish any new terms or conditions of employment. The EHO's authority shall be limited only to the application and interpretation of the provisions of the Agreement. No EHO shall have the power to alter, amend or modify any County or DCSO policy, procedure or regulation.

E. Matters Subject to EHO Procedure.
Proposals to create, add to, or change this written Agreement or addenda supplementary hereto shall not be grievable nor submitted to an EHO and no proposal to modify, amend, or terminate a negotiated agreement, nor any matter or subject arising out of or in connection with such proposal, may be referred to this process.

F. Rules of Evidence.
Strict rules of evidence shall not apply. However, rules of evidence and procedures for conduct of hearings shall be guided by the standards in the American Arbitration Association voluntary arbitration rules.

ARTICLE 22. SAFETY

A. Safety Committee.
The County, as required by NRS Chapter 618, has a Safety Committee to review complaints regarding unsafe working conditions and equipment. One (1) member of the Association shall serve

on the County Safety Committee. Meetings shall be held as required, but regular meetings shall not be scheduled more often than once a month.

B. Safety Complaints.
Complaints regarding unsafe working conditions and equipment may be submitted in writing to the Committee by any Association member. The complainant shall state the problem, propose what the complainant believes is a reasonable solution, and be signed by the complainant.

C. Committee Action.
The Committee shall review and discuss the written complaint at a regular meeting. The complainant may be asked to appear and offer further explanation. After reviewing the complaint, the Committee shall make a written recommendation to the Sheriff.

D. Sheriff's Review.
The Sheriff shall review all committee recommendations and make a decision to approve, modify or reject such recommendation within thirty (30) days.

E. Appeal to Commission.
Should the Safety Committee's recommendation not be approved, the Committee may request that the Risk Manager meet with the Committee in an attempt to resolve the difference or present the recommendation to the Board of County Commissioners. The action taken by the Board of County Commissioners after reviewing the matter shall be final and binding. Safety complaints shall not be subject to the grievance procedure.

ARTICLE 23. UNIFORMS AND SAFETY EQUIPMENT

A. Uniforms.
The County agrees to provide an annual uniform allowance of $1,200 per employee. A Six Hundred Dollar ($600.00) uniform allowance will be paid with the employee's first paycheck in June and December.

B. Ballistic Vests.
1. Replacement Vest. The County will replace an employee's Vest, if purchased on or after January 2012, by no later than the expiration date of the Vest's warranty according to the manufacturer's specifications, up to the IIIA threat level. Employees must obtain their replacement Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.
2. Standards. The County and Association mutually agree that the recognized guideline for Vests is the U.S. Department of Justice/NIC Selection and Application Guide to Personal Body Armor (NIJ Guide 100-01, as amended) and that the current rating standard for threat level protection for the term of this Agreement is NIJ Standard – 01.01.04.
3. Duty of Care. Each employee is solely responsible for the inspection, care and maintenance of his or her Vest. If any employee reasonably believes his or her Vest should be replaced sooner than the warranty date indicated by the Vest's manufacturer, the employee will surrender the Vest

to the County for inspection. If the County or the manufacturer's inspection determines that the employee did not properly care and maintain the Vest according to the manufacturer's specifications, the employee will be responsible for the full replacement cost of the Vest.

4. Vest Threat Level. It is the sole responsibility of each employee to review the applicable standards and manufacturer's specifications to determine which threat level of Vest will be appropriate for the employee's specific work duties and circumstances and to replace worn or failed Vests.

C. Uniform Requirement Changes.

If the Sheriff changes the uniform requirements which necessitates the purchase of additional equipment or uniform articles by the employees, the County agrees to provide the initial piece of equipment or uniform article to each employee.

D. Replacement of Destroyed or Damaged Uniforms and Safety Equipment.

If an employee's uniform or safety equipment is destroyed or damaged beyond repair during an on-duty action, the County will replace that uniform or equipment provided that the employee has prepared a report and pulled a case number documenting the destruction.

ARTICLE 24. REPLACEMENT OF PERSONAL PROPERTY

A. Replacement Cost Limits.

The County and the Association agree that reasonable replacement cost limits may be placed upon certain items. The employee shall, to the extent practicable, provide receipts or other document justifying the loss and verifying the purchase. Following is a list of items and replacement cost limits. Reasonable replacement cost limits for items not listed but approved for reimbursement, will be determined by the Sheriff and shall be determined on a case-by-case basis.

ITEMS	MAXIMUM AMOUNT PER YEAR
1. Prescription Eyeglasses	$200
2. Contact Lenses	$200
3. Watches	$50
4. Cellular Phone	$500

An Incident Report must be filed with Douglas County Sheriff's Office Administration before payment will be made.

ARTICLE 25. DRUG TESTING

The County's drug and alcohol testing policy shall be in effect. The parties will meet and confer if substantial changes regarding discipline are proposed by the County. However, if state or federal law requires the County to make those changes, they will be implemented as required and within applicable time frames, with notification to the Association. Nothing in this article shall preclude an employee or the Association from appealing disciplinary action pursuant to Article 20.

ARTICLE 26. PEACEFUL PERFORMANCE / NO STRIKE CLAUSE

The parties to this Agreement recognize and acknowledge that the services performed by the County employees covered by this Agreement are essential to the public health, safety, and general welfare of the residents of the County of Douglas. The Association agrees that under no circumstances will the Association recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the Association take part in, any strike, sit-down, stay-in, sickout, slowdown, or picketing in connection with a labor dispute (hereinafter collectively referred to as work-stoppage), in any office or department of the County, nor to curtail any work or restrict any production, or interfere with any operation of the County. In the event of any such work-stoppage by any member of the Association, the County shall not be required to negotiate on the merits of any disputes which may have given rise to such work-stoppage until said work-stoppage has ceased.

In the event of any work-stoppage, during the term of this Agreement, whether by the Association or by any member of the Association, the Association by its officers, shall immediately declare in writing and publicize that such work-stoppage is in violation of this Agreement and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the County. In the event of any work stoppage the Association promptly and in good faith performs the obligations of this paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work-stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the County shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to, any work-stoppage activity herein prohibited, and the County shall have the right to seek full legal redress, including damages, as against any such employee.

ARTICLE 27. LABOR MANAGEMENT COMMITTEE

A. Representatives and Function.
A Labor-Management Committee of a minimum of three (3) representatives of the Employer and two (2) representatives of the Association will meet upon the request of either party. The meetings will be held at mutually agreed times and places and are for the purpose of:

1. Discussing the administration of this Agreement.
2. Exchange of general information of interest to both parties.
3. Giving the Association representatives the opportunity to share the views of their members or make suggestions on subject of interest to their members.
4. To meet and confer on health insurance when required by this Agreement.
5. Market comparisons at the end of this Agreement.
6. The Pay for Performance Plan.

B. Notice of Issues.
Any issues to be discussed must be in writing and delivered by the requesting party to the other party at least seventy-two (72) hours before the scheduled meeting.

C. Recommendations.
Any conclusions or mutual recommendations of this Committee must be reduced to writing.

D. Advisory Function.
The Labor Management Committee is advisory only and may not engage in collective bargaining or reach any agreements to amend the contract.

E. Chairperson.
The initial Chairperson will be an Association representative and at six (6) month intervals the position will alternate between the Association and County.

F. Attendance by Other Persons.
Additional persons may attend a meeting of the Labor-Management Committee to present information to the Labor-Management Committee at the request of either party provided at least twenty-four (24) hours' advance written notice is provided to the other party.

ARTICLE 28. COUNTY CODE AND POLICIES

Except as expressly modified by this Agreement as a subject of mandatory bargaining pursuant to NRS 288.150(2), the Association understands and agrees that all County employees, including those employees represented by the Association, are subject to the personnel regulations of the Douglas County Code and the Douglas County Policies and Procedures.

ARTICLE 29. SAVINGS PROVISION

Should any provision of this Agreement be found to be in contravention of any Federal or State law, or by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of the Agreement shall remain in full force and effect until otherwise canceled or amended. In the event that any provision shall be held unlawful and unenforceable by any court of competent jurisdiction, the parties agree to meet for the purpose of renegotiating such invalid provision of the Agreement in an attempt to reach a fully valid Agreement.

In the event that Section A above is applicable or Chapter 288 of the Nevada Revised Statutes is amended, at the request of either party the County and Association negotiating teams will meet to discuss the ramification(s) of the changes in the law on the current Agreement.

ARTICLE 30. FULL UNDERSTANDING, MODIFICATION AND WAIVER

A. Full Understanding.
All matters within the scope of bargaining have been negotiated and agreed upon by County and the Association. Notwithstanding past agreements and practices, it is intended that this Agreement set forth the full and complete understanding and commitments between County and the Association.

B. Alteration of Economic Benefits.
During the term of this Agreement specific economic benefits which are listed as a subject of mandatory bargaining in NRS 288.150.2 shall not be changed, except by mutual agreement.

C. Modification Requirements.
Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in this Agreement shall not be binding on the parties unless made and signed in writing by all of the parties to this Agreement, and if required, approved and implemented by the Board of County Commissioners.

D. Waiver.
The waiver of any breach, term, or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

E. Compliance with ADA.
The parties recognize that the County may be required to make certain accommodations to carry out its obligations under the Americans with Disabilities Act (ADA). Some of these accommodations may require actions which are contrary to the language or intent of existing provisions of the Agreement. The parties agree that such accommodation shall not constitute a past practice or waiver by either party to its right to fully enforce such provision in the future with regard to persons not subject to the protections of the ADA.

Recognizing that circumstances surrounding ADA compliance in individual cases necessarily involve matters which are personal and require the utmost confidentiality, specifics of an individual case shall not be divulged by the County. This section shall not be grievable nor subject to arbitration.

F. Departmental Policies.
Any departmental policy adopted by the Office of the Sheriff will not supersede the language of this Agreement and will have no bearing on the interpretation of the terms and conditions herein.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Fiscal Year 2022-2024 to be signed and intend to be legally bound thereby.

FOR THE COUNTY

Wendy Lang 6/7/24

Wendy Lang, (Date)
Chief Negotiator

Wesley Rice, Chairman (Date)
Douglas County
Board of Commissioners

FOR THE ASSOCIATION

DH420 6-6-24

David Stanley, (Date)
Chief Negotiator

Daniel R. Britton 6-6-24

Daniel Britton, President (Date)
Douglas County Sheriff's Administration
Protective Association

APPENDIX "A"

DOUGLAS COUNTY PAY PLAN - DCSAPA Positions
Effective 07/01/2024

Captain	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Annual	$131,361.54	$135,438.23	$139,641.44	$143,975.09	$148,443.23	$153,050.03	$157,799.81	$162,696.99	$167,746.14	$172,952.00
Hourly	$ 63.15	$ 65.11	$ 67.14	$ 69.22	$ 71.37	$ 73.58	$ 75.87	$ 78.22	$ 80.65	$ 83.15

AGENDA ITEM NO. 6.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For possible action. Discussion to approve a labor agreement between Douglas County and the Douglas County Sheriff's Protective Association (DCSPA) from July 1, 2024, through June 30, 2025. (Wendy Lang)

RECOMMENDED MOTION:
Approve a labor agreement between Douglas County and DCSPA from July 1, 2024, through June 30, 2025, as presented.

FINANCIAL IMPACT:
The total estimated financial impact of the proposed labor agreement is $13,477,356 as budgeted in Fiscal Year 2024-25.

BACKGROUND:
The current labor agreement between Douglas County and the Douglas County Sheriff's Protective Association (DCSPA) is set to expire June 30, 2024. Productive negotiations between the parties took place over the last few months which has culminated in a labor agreement for a term of one year. Approximately 88 deputies and investigators are represented by DCSPA and are subject to the terms and conditions of this labor agreement. In compliance with NRS 288.153(2), the proposed labor contract, with a copy of the prior agreement reflecting any modifications, was published on the Douglas County website at least three days before June 20, 2024. These items are attached for review.

This agreement provides for a 3.6% Cost of Living Adjustment and step increases of 3%, with the elimination of the lowest step in the Investigator classification. Cost of living adjustments will continue to apply to all incentive pays with the exception of longevity, which will increase as noted in the attached agreement at the end of the term. Additional changes include parameters around representation during disciplinary investigations, options for selling annual leave at a reduced rate of pay in certain conditions, and the elimination of language which is no longer relevant regarding the implementation and payment of various benefits specific to the terms of the prior agreement.

ATTACHMENTS:
DCSPA 2024-2025 redline.pdf
DCSPA 2024-2025 clean.pdf

Agreement

between

Douglas County, Nevada

and the

Douglas County Sheriff's Protective Association

July 1, ~~2022~~ 2024 - June 30, ~~2024~~2025

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Agreement

between

Douglas County

and the

Douglas County Sheriff's Protective Association

~~2022~~ 2024 - ~~2024~~2025

ARTICLE 1. PARTIES

This agreement is entered into this 1st day of July, ~~2022~~2024, (the "Agreement") by and between the County of Douglas ("County" or "Management"), and the Douglas County Sheriff's Protective Association ("Association" or "DCSPA").

ARTICLE 2. TERM OF AGREEMENT

A. The term of this Agreement will commence effective July 1, ~~2022~~ 2024 and end on June 30, ~~2024~~2025.
B. This Agreement will remain in full force and effect during any subsequent labor negotiations between the Association and the County.
C. Notwithstanding any other provision of this Agreement and Article 2, after June 30, ~~2024~~2025, no increase in salaries, wages, or other monetary benefits, except step movement and longevity will occur or be paid by the County to any employee represented by the Association until a successor labor agreement is executed by the Association and the County. However, the County, as an employer paying on behalf of an employee, is required by Nevada's Public Employees' Retirement System ("PERS") to pay contribution rates per NRS 286.421 which may result in reductions in employee's salaries.

ARTICLE 3. AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this Agreement, the following agents have been designated:

A. County's Principal Authorized Agent Shall Be:
County Manager

Douglas County
P.O. Box 218
Minden, Nevada 89423

B. Association Principal Authorized Agent Shall Be:
President
Douglas County Sheriffs' Protective Association
P.O. Box 1153
Minden, Nevada 89423

ARTICLE 4. RECOGNITION

A. Collective Bargaining Agent
The County recognizes the Association as the sole collective bargaining agent for all regularly budgeted employees of the County within job classifications covered by this Agreement who are presently employed and subsequently hired by the County at its location in Nevada.

B. Negotiating Team
The size of the respective bargaining teams for contract negotiations shall be no more than seven (7) members. The seven (7) members shall not include the chief negotiator for either party or any professionals hired by either the County or the Association. In addition, either party may, with prior notice to the other party, bring an additional member with special skills or information to the negotiation session.

ARTICLE 5. ASSOCIATION RIGHTS

A. Bulletin Boards.
The County will furnish bulletin board space where currently available. Only areas designated by the Sheriff or his designee may be used for the posting of notices. Bulletin boards shall only be used for the following notices:

1. Scheduled DCSPA meeting, agenda, and minutes.
2. Information on DCSPA elections and the results.
3. Information regarding DCSPA social, recreational, and related news bulletins.
4. Reports of official business of DCSPA, including reports of committees or the Board of Directors.

Posted notices shall not be obscene, defamatory, or relate to political office, ballot issues or proposed ballot issues or the ballot process, nor shall they pertain to public issues which do not include the County or its relations with members of the Association. All notices to be posted must be dated and signed by an authorized representative of DCSPA. County equipment, materials, supplies, or interdepartmental mail systems shall

not be used for the preparation, reproduction, or distribution of notices, except as specifically allowed below, nor shall such notices be prepared by County employees during their regular working time.

B. Interdepartmental Mail System.

County agrees to allow limited use of the County's interdepartmental mail system and the County's e-mail system to the Association. Such use shall not include mass mailings of materials not suitable for posting under Section A. All use of the County e-mail system is subject to the County's internet and e-mail policy, including the provision that there is no reasonable expectation of privacy for messages placed on the system, and that all messages are subject to applicable provisions under the Nevada Public Records Law.

C. Use of County Copy Machines.

County agrees the Association may use County copy machines provided the following conditions are met:

1. DCSPA will promptly notify the County of the number of copies made and reimburse County for the cost of the copies.
2. All copying will not be done during the employee's work hours (i.e., not during County time when the employee is receiving compensation).
3. DCSPA use of copying facilities must not interfere with use of such facilities for County business.

D. Dues Deductions.

The parties agree that the County will provide payroll deduction to the Association on the following terms:

1. *Authorization.*

The County shall deduct dues from the salaries of Association members and remit the total deductions to the designated Association officer(s) on a monthly basis. However, no deductions shall be made except in accordance with a deduction authorization form individually and voluntarily executed by the employee for whom the deduction is made. Regardless of when the authorization form is executed, it is understood and agreed the County will not deduct dues for any period of time prior to the employee's first day of employment with the County. The deduction authorization form must specify any Association restriction on the employee's right to terminate his/her dues deduction authorization. The stated restriction must not require the employee to remain a member or continue dues deductions beyond the end of the calendar month of the employee's action to terminate such status.

2. *Amount of Dues.*

The Association shall certify to the County in writing the current rate of membership dues. The Association will notify the County of any change in the rate of membership dues at least sixty (60) days prior to the effective date of such change.

3. *Indemnification.*

The Association shall indemnify and hold the County harmless against any and all claims, demands, suits and all other forms of liability or costs which shall arise out of or by reason of any action taken, or not taken, by the County under the provisions of this Article or through the proper execution of this Article.

4. *Paid Release Time.*

The County will create an "Hours Code" in the County's eSuite HR Portal or time sheet for Association Representatives to account for any Paid Release Time utilized by an Association Representative to perform duties for, or providing services to, the Association ("Association Business").

a. An accurate time entry must be used by each employee in the eSuite HR Portal or time sheet for any time used for Association Business. The Association agrees to reimburse the County for any compensation paid by the County to an Association Representative to conduct Association Business. Paid release time will only be used in place of regularly scheduled hours and not in addition to an employee's regular work schedule.

b. At the Association's request, the County agrees to promptly provide a summary of all Association Business reported on time sheets to the Association. The Association promises and agrees to pay the required reimbursement amount to the County within 30 days of receiving any summary of Paid Release Time from the County and requesting payment.

c. Instead of making a reimbursement to the County, the Association may request that the County deduct the amount due to the County from an existing credit granted to the Association by the County. Any unused credit at the end of the fiscal year will be rolled over to the next fiscal year.

ARTICLE 6. MANAGEMENT RIGHTS AND RESPONSIBILITIES

County retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Agreement, except as expressly limited by specific provision of this

Agreement. It is the ultimate right and responsibility of the County to manage its operation in the most efficient manner consistent with the best interests of all its citizens, its taxpayers and its employees. Without limiting the generality of the foregoing, the rights, powers, and authority retained solely and exclusively by County and not abridged herein, include, but are not limited to, the following:

1. To manage and direct its business and personnel;
2. To manage, control, and determine the mission of its departments, building facilities, and operations;
3. To create, change, combine or abolish jobs, departments and facilities in whole or in part;
4. To direct the work force;
5. To increase or decrease the work force and determine the number of employees needed;
6. To hire, transfer, promote, and maintain the discipline and efficiency of its employees;
7. To establish work standards, schedules of operation and reasonable work load;
8. To specify or assign work requirements and require overtime;
9. To schedule work, working hours and shifts;
10. To adopt rules of conduct;
11. To determine the type and scope of work to be performed by County employees and the services to be provided;
12. To classify positions;
13. To establish initial salaries of new classifications;
14. To determine the methods, processes, means and places of providing services; and
15. To take whatever action necessary to prepare for and operate in an emergency.

Should the County desire to make a substantial change on an item within the mandatory scope of bargaining causing a major impact on unit employees, it shall first offer to meet and consult with the Association in an effort to reach a mutually agreeable course of action.

ARTICLE 7. SALARIES

A. Salary.

1. The salary schedules for the represented classifications are set forth in Appendix "A" to this Agreement. ~~Effective the first full pay period following approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153(1), each employee will be placed in the lowest salary step which is at least five percent (5%) above the employee's current base rate. The new wage must not exceed the highest step of the employee's classification.~~ The salary schedules are subject to change during the term

of the Agreement as a result of the changes to the Cost-of-Living Adjustment as described in section B and the retirement contribution rate described in section D.

2. The County's job classification plan contains Association positions that fall within job "bands." Job band for the Association is Deputy Sheriff I to Deputy Sheriff II. Employees may advance from Deputy Sheriff I to Deputy Sheriff II at any time if the employee's supervisor has determined that the employee has acquired the necessary skills and abilities of Deputy Sheriff II. Each position's required skills and abilities are detailed in the County's job descriptions.

3. Upon progression from Deputy Sheriff I, the employee shall be placed at the lowest step of Deputy Sheriff II which is at least 5% above the employee's current wage. The new wage must not exceed the maximum salary step for Deputy Sheriff II.

4. If the progression to Deputy Sheriff II occurs at the time of the employee's annual performance evaluation, then the increase associated with the job progression will occur after the step adjustment.

5. Progression within a job band is not subject to the rules for probation under Article 18.

B. Cost of Living Adjustment

1. A cost-of-living adjustment will be made to each employee's pay rate and salary range the first pay period of each fiscal year ("COLA").

2. The COLA will be equal to the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December to December of each calendar year. This cost-of-living adjustment will be no less than 0% and no more than ~~6~~5%, regardless of whether the actual change in the CPI is lower or higher than these caps.

3. For fiscal year ~~2022~~2024-~~2023~~ 2025 the COLA is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.

~~4. For fiscal year 2023-2024 the COLA is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.~~

C. Annual Performance Evaluations and Step Progression.

1. All employees covered by this Agreement will receive annual performance evaluations. A copy of this written annual performance evaluation will be kept in the employee's personnel file in the County's Human Resources Department. The performance evaluation may be used when considering any employment action. The County establishes work performance standards which incorporate applicable safety standards, and the content of the work performance standards. The establishment of those work performance standards and the individual performance evaluation ratings

assigned to individual employees are reserved to the County and are not subject to the grievance and arbitration provisions of this Agreement.

2. If an employee receives a "meets expectations" or better performance evaluation rating, an employee shall receive an increase of one-step on the first day of the pay period in which the anniversary of the date the employee was hired or received a promotion, whichever is later, occurs. If the employee receives a score below "meets expectation" on their performance evaluation, the employee will not receive a step increase. A rating which results in a denial of step increase will be appealable up the employee's chain of command up to the rank of Undersheriff. An employee who is already at the highest salary step will not receive a step increase, regardless of performance evaluation rating. ~~Effective the first full pay period following approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153 (1) or 288.215 (12), employees whose anniversary occurred during fiscal year 2022-23 but prior to approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153 (1) or 288.215 (12), and who would have otherwise progressed one step on their anniversary, will be placed in the steps in accordance with section A, and then will receive the step increase effective on his or her anniversary date. This action will not revise the employee's anniversary date.~~

~~3. In addition to the salary step progression under section 2, above, each employee will be advanced one salary step effective the first full pay period of July 1, 2023, as an equity adjustment.~~

D. Public Employment Retirement (PERS) Contributions

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee's salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee's salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee's salary.

2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee's salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the employee's salary, as well as the salary range, by one percent (1%) on the effective date of the reduction.

~~3. The County agrees to pay the entire amount of any increase in the contribution rate effective July 1, 2023. If employee wages and/or the salary schedule must be decreased to pay for any portion of the contribution rate increased effective July 1,~~

2023, the County will increase the employee's salary, as well as the salary range, by the same amount.

ARTICLE 8. INCENTIVE PAY

All incentive pay amounts will be paid in addition to the employee's base wage. To the extent permitted, all incentive pays will be reported to PERS as pensionable compensation. Effective July 1 of each fiscal year after 2023/2024, all iIncentive payments listed belowexcept longevity will increase by the amount of the COLA which is implemented on July 1 of thateach year. For fiscal year 2024-2025 the COLA is already incorporated and no additional COLA will be made for that fiscal year.

A. Police Officer Standard Training Incentive.

1. Employees will be paid Police Officer Standard Training ("P.O.S.T.") incentive pay to recognize the following listed training achievements, whichever is higher:

a. *Intermediate Level.* Employees who possess a Nevada P.O.S.T. Intermediate Certificate shall be paid Twenty-Seven Dollars and Thirty-Five Cents ($26.4027.35) per full pay period; or

b. *Advanced Level.* Employees who possess a Nevada P.O.S.T. Advanced Certificate shall be paid Forty-One Dollars and Forty-Four Cents ($40.0041.44) per full pay period.

2. The applicable P.O.S.T. incentive payment will become payable beginning the next pay period after notice of the employee's receiving the applicable P.O.S.T. certificate is provided to the Undersheriff.

B. Field Training Officer Incentive Pay.

1. The Sheriff may designate qualified individuals as a Field Training Officer ("FTO").

2. Upon assignment to train an individual "trainee officer," the FTO will receive an incentive increase of One Dollar and Eighty-Six Cents ($1.801.86) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs FTO duties pursuant to such assignment.

3. The FTO incentive pay applies to all FTOs regardless of the Division they are assigned to.

4. The Sheriff shall have the sole and full discretion to make an FTO assignment and to remove someone from such assignment.

C. Hazardous Duty Incentive Pay.

1. An employee who has applied for and been appointed by the Sheriff as a regular member of the interagency bomb squad, regular member of the special weapons and tactics (SWAT) team, regular member of the dive team, or is on motorcycle duty, will receive Seventy-~~Five~~ Seven Dollars and Seventy-~~-~~ Cents ($~~75~~77.70) per full pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to more than one hazardous duty, the employee will receive only one hazardous duty incentive payment each pay period.

~~2. Employees who are receiving hazardous duty bomb squad pay will continue to receive hazardous duty incentive pay as identified below, provided those employees remain appointed to the bomb squad by the Sheriff. After June 30, 2024, the hazardous duty incentive pay for being a member of the bomb squad will not exceed the Seventy-Five Dollars per full pay period as provided in paragraph 1 above.~~

~~Employee Number~~	~~Rate of Pay~~
~~4105~~	~~$303.33 per month~~
~~3295~~	~~$367.03 per month~~

D. Night Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as the Graveyard Shift, an employee will receive an incentive payment of One Dollar and ~~Eighty-Six~~Eighty-Six Cents ($~~1.80~~1.86) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Graveyard Shift. The Sheriff shall have full discretion to make or not make such assignment or to remove someone from such assignment.

E. Swing Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as the Swing Shift, an employee will receive an incentive payment of One Dollar and ~~Ten~~ Fourteen Cents ($~~1.10~~1.14) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Swing Shift. The Sheriff shall have full discretion to make or not make such assignment or to remove someone from such assignment.

F. Canine Assignment Incentive Pay.

Canine handlers that provide for the care and maintenance of the canine will be paid no more than Four Hundred Thirty-Five Dollars and Twelve Cents ($~~420~~ 435.12)

per month for providing this service. Such pay shall continue for the duration of the assignment. The Sheriff shall have full discretion to make the assignment or remove someone from such assignment.

G. Extra Duty Incentive Pay.

An employee will receive Thirty-~~Five~~ Six Dollars and Twenty-Six Cents ($~~35.00~~36.26) per full pay period as Extra Duty Incentive Pay for any extra duty which they have applied for and been appointed to by the Sheriff. The Sheriff shall have full discretion to make the extra duty appointment or remove someone from such appointment. If an employee volunteers and is appointed to more than one extra duty, the employee will only receive one extra duty incentive payment each pay period. Examples of such extra duties include, but are not limited to crisis negotiations team, polygraph examiner, coroner III, range master, trainers, bilingual proficiency, and honor guard.

H. Watch Commander Incentive Pay.

A Deputy Sheriff or Investigator who is either designated by a Sergeant or higher officer to serve as a Watch Commander (acting supervisor) for 50% or more of a shift or who actually serves as an acting supervisor for 50% or more of a shift shall receive an incentive increase of One Dollar and Eighty-Six Cents ($~~1.80~~1.86) per hour in addition to the employee's base hourly rate of pay while serving as the Watch Commander. Management shall have full discretion to assign an employee as an acting supervisor.

I. Special Incentive Pay/Working Above Class Pay.

An employee who is designated by the Sheriff, Undersheriff, or Captain to serve in an acting capacity to perform the full scope of duties of a higher classification shall be compensated consistent with Douglas County Policy 200.11. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

J. Education Incentive Pay.

1. Employees will be paid an educational incentive pay to recognize the following listed educational achievements, whichever is higher, from an accredited college or university:

   a. Associate's Degree: A qualifying employee will receive an incentive payment of Sixty Two Dollars and Sixteen Cents ($~~60~~ 62.16) per full pay period.

   b. Bachelor's or Higher Degree: A qualifying employee will receive an incentive payment of One Hundred Twenty-Four Dollars and Thirty-Two Cents ($~~120~~ 124.32) per full pay period.

2. An employee must submit a letter of request with a college transcript to the Human Resources Department before being eligible to receive Education Incentive Pay.

3. Any employee who has received tuition reimbursement or aid under Douglas County's policy after July 1, 2017, is ineligible to receive Education Incentive Pay.

4. Education Incentive Pay will be paid beginning the next pay period after the Human Resources Department receives the required letter of request and college transcript.

K. Longevity.

~~Effective July 1, 2023, a~~An employee who has completed at least five (5) full years of continuous full-time employment with the Douglas County Sheriff's Office as of July 1 of each year of subsequent continuous employment, will be eligible for longevity pay. Upon any break in employment the employee's service prior to the break in employment shall not count for the purpose of eligibility for longevity pay or the amount of longevity pay. The payment to which an employee is entitled must be calculated on July 1 of each year as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5-9	$30
10-14	$60
15-19	$90
20 or more	$100

Effective June 21, 2025, the payment to which an employee is entitled must be calculated on July 1 of each year as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$105
12	$115
13	$125
14	$135
15	$145
16	$155
17	$165

18	$175
19	$185
20 or more	$200

L. Information Technology Assignment Pay.
An employee who is temporarily assigned to a perform specialized functions related to information technology as deemed necessary by the Sheriff, shall receive compensation up to five percent (5%) of the employee's base hourly wage for the duration of that assignment. Special assignments under this provision do not include special assignments otherwise provided for in this Agreement. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

ARTICLE 9. MEDICAL AND DENTAL INSURANCE

A. Health Insurance.

1. The County will provide access to health insurance and will allow employees to choose benefits based on their individual needs.

2. The County will provide eligible employees with core medical, dental, vision and individual life insurance coverage, and provide premium contributions that will vary depending on the plan and coverage levels selected by each employee.

3. Medical insurance may be optional for employees that can provide acceptable proof of similar insurance coverage through another source. Approval for the waiver of medical insurance will be at the County's sole discretion.

B. County Contribution To Health Benefit Package.
A traditional medical plan and, if available, a High Deductible Plan will be offered to employees. One of these must be purchased unless waived pursuant to A(3) above.

Prior to January 2024, County contributions will remain at the amounts in place for calendar year 2023. Effective January 2024, the County contribution will be as follows:

1. 100% of the employee only premium cost of the lowest premium plan offered or 90% of the employee only premium of any other plan offered.

2. If the employee chooses any insurance coverage other than employee only (employee plus spouse, children, or family) the County will pay 75% of the premium cost of the lowest premium plan offered or 65% of the premium cost of any other plan offered.

C. Monthly Contribution in Lieu of Medical Package

Any employee who obtains a waiver of medical insurance pursuant to A(3) above will receive a monthly stipend of $350 from the County. Dental and vision insurance coverage is mandatory, the cost of which is the sole responsibility of the employee.

D. County Contribution To Dental, Vision and Life Insurance.

For the term of this Agreement, the County will provide the following insurance benefits to covered employees:

1. Dental
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

2. Vision
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

3. Basic Life Insurance Coverage
   a. The County will cover 100% of employee-only coverage of $50,000.
   b. 0% of dependent coverage.

E. County Benefits Committee

Two representatives from DCSPA will serve as members of the Advisory Employee Benefit Committee ("Benefits Committee") in accordance with the established bylaws.

F. Payments and Benefits Upon Death

1. In accordance with NRS 281.155, the beneficiary of any employee who becomes deceased while actively employed by the County will be entitled to all wages, reimbursements, and leave payouts the employee would be entitled to had the employee separated for any other reason.
2. Additionally, if an employee is killed in the line of duty, the County will provide the following additional benefits:
   a. $20,000 in addition to life insurance, to the beneficiary of the employee to assist in memorial, funeral, internment, or cremation expenses.
   b. 100% of the medical premiums of the least expensive plan offered for the dependents of the deceased employee for a period of five years from the date of the employee's death.

ARTICLE 10. HOURS.

A. Work Hours.

The County designates a 14-day work period ("full pay period") for purposes of compliance with the Federal Labor Standards Act ("FLSA") purposes. Sheriff operations are a 24-hours a day, seven days a week and therefore a variable work schedule is necessary. To the extent the Sheriff determines it is efficient, serves the best interests of the County, and is practicable, a pay period shall normally consist of eighty (80) hours. Variable work schedules may include a combination of eight (8), nine (9), ten (10) hour workday or other workday as is more beneficial to the operations of the Sheriff's Office. Each employee will be assigned regular starting and quitting times, which shall not be changed without a reasonable attempt to give twenty-four (24) hour prior notice. Should an employee be required to work during his/her lunch hour, the length of such interruption shall be counted as time worked unless other arrangements are made with his/her supervisor.

B. Rest Periods.

When practical, employees shall be granted a fifteen (15) minute rest period during each half work shift of four (4) hours or longer. Such breaks shall not be taken within one (1) hour of the employee's starting time, quitting time or meal break and shall not be accumulated or used to supplement meal breaks, arrive at work late or leave work early. Such rest periods shall be taken without loss of pay and the employee shall not be required to make up such time.

ARTICLE 11. OVERTIME

A. Definitions.

1. *Overtime.* That time worked as authorized and directed by management, which exceeds eighty (80) hours worked in the pay period.

2. *Hours Worked.* Overtime is that time actually worked by an employee, as authorized and directed by management, that exceeds eighty (80) hours during the full pay period. For the purpose of this Article 11, Annual Leave, or Sick Leave taken by an employee will be considered as time actually worked.

B. Overtime Compensation.

1. Compensatory Time Off. Employees who have worked over eighty (80) hours in a biweekly pay period/full pay period, shall have the option to receive Compensating Time Off (CTO) or pay for that time over eighty (80) hours on a time and one-half (1.5X) basis. The employee's choice must be made prior to the point that time sheets are turned into DCSO's administration. There shall be no restriction to the number of hours an employee can accumulate in the employee's CTO bank during a full pay period.

2. *CTO Bank.* An employee may not accrue more than 200 hours of CTO. The County may pay off an employee's CTO bank in its sole discretion.

C. Rescheduling.

Nothing in this Agreement or Article 11 shall prohibit Management's ability to schedule or reschedule an employee's work in order to operate within the confines of budgetary constraints. To the extent possible, however, Management will reschedule additional time off to extend the employee's normal weekend. Except in cases of emergency, Management will also give at least twenty-four (24) hours advance notice of the schedule change for purposes of this paragraph.

D. Compliance with FLSA.

Management shall make such changes in this article and any others as well as in practice in order to fully comply with requirements of the FLSA. The County shall notify the Association of any proposed changes prior to their implementation. Upon the Association's request, the County agrees to meet with Association representatives to discuss the proposed changes.

ARTICLE 12. STANDBY DUTY AND CALL BACK

A. Standby.

1. Standby duty is defined as that circumstance which requires the employee so assigned to:

   a. Be ready to respond in a reasonable time to calls for her/his service,
   b. Be readily available at all hours by telephone, or other communication devices, and
   c. Refrain from activities which might impair her/his performance of assigned duties upon call.

2. Standby duty shall be assigned in writing and will be compensated at the rate of $4.50 per hour in addition to the employee's base hourly wage.

3. An employee shall not receive standby pay for hours actually worked or for hours reimbursed by a call-back minimum.

B. Call Back.

1. *Definition*. Except as it may conflict with NAC 284.214, "Callback Pay" is defined as compensation earned for returning to duty after an employee has completed his/her regular shift and is requested to return to duty with less than 12 hours' notice to respond to an emergency, except for any employee who is:

(1) Called into work while on standby status, *or*

(2) Not required to leave the premises where he/she is residing or located at the time of notification in order to respond, *or*

(3) Called back to work if the employee's work begins one (1) hour or less before or after his/her scheduled work shift.

2. *Minimum.* All employees Called Back to work shall receive credit for a minimum of two (2) hours at time and one-half or for time actually worked, whichever is greater. There will be no overlapping minimums. No minimum will apply to any overtime calculation of time worked.

ARTICLE 13. COURT TIME

Officers required to appear in criminal court, as a result of their employment duties with County shall have all hours required to be in court credited as hours worked, with a minimum of two (2) hours credit. Court appearances are considered to be prescheduled duty and not subject to the call back provisions of this Agreement. An employee is required to immediately remit to the County Clerk/Treasurer any reimbursement received for duty-related court appearances.

ARTICLE 14. LEGAL HOLIDAYS

Employees covered by this Agreement shall receive a payment equivalent to 5.1 hours per pay period of straight time wages in lieu of working holidays as scheduled.

ARTICLE 15. ANNUAL LEAVE

A. Basis of Accrual.

Employees covered by this Agreement and employed on a continuous, full-time basis shall accrue annual leave credits on the basis of the schedule below. Part-time employees who work at least thirty (30) hours per week shall earn annual leave on a prorated basis based on the number of hours worked in the pay period. Only regular hours paid shall affect annual leave accrual.

B. Schedule of Accrual.
The following schedule of accrual of annual leave shall apply to employees based on full-time employment:

CONTINUOUS SERVICE	HOURS EARNED/ HOURS PAID	MAXIMUM HOURS/YEAR
Hiring date through 4th years	.0539	112
5th through 9th years	.0750	156
10th through 14th years	.0813	169
15th through 19th years	.0860	179
20th years and after	.0962	200

C. Accrual during Probation.
Each employee shall accrue annual leave during his/her probationary period but shall not be granted annual leave during said period until the employee has been employed continuously for at least six (6) months.

D. Payment on Separation.
Employees who have completed at least six (6) months of continuous service and leave County service shall be paid for accrued annual leave.

E. Payment on Death.
If an employee dies who was entitled to accumulated annual leave under the provisions of this Article, the heirs of such deceased employee shall be paid an amount of money equal to the number of hours of annual leave earned or accrued multiplied by the hourly rate of such deceased employee.

F. Carry-over of Annual Leave to Following Year.

1. All annual leave not taken in excess of 240 hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

2. Up to eighty (80) hours which would be forfeited because the employee was unable to use the hours, may be eligible for cash out or carry over for a period of time not to extend past March 31st of the year in which the eighty (80) hours is carried over to upon written request by an employee and approval of the County Manager. Such requests must be submitted before December 15th each calendar year for the following calendar year. Hours which are approved to be carried over and which are still unable to be used may subsequently be requested for cash out, not later than March 15th. Hours approved to be cashed out will be paid in the month following the request, at a rate of 50% of the employee's base rate of pay as of the first full pay period of the calendar year.

3. The written request must be submitted to the appointing authority and include an explanation of the reasons the leave was not utilized during the course of the calendar year. If the appointing authority agrees with the request, the request will be routed to the County Manager for review and approval, partial approval, or denial. ~~A ninety (90) day extension of up to an~~

~~additional eighty (80) hours may be granted by the Sheriff in the event the employee was unable to utilize the employee's hours due to management requirements.~~

~~3.~~4. Carry-over authorization does not extend to any payment on separation under Section D.

G. Approval for Use of Annual Leave.

All annual leave will be taken at a time mutually agreeable to the employee and his/her supervisor. Requests for annual leave shall be submitted to the employee's supervisor for approval with the resulting vacation schedule based upon DCSO's legitimate operating needs. Requests for annual leave shall not be unreasonably denied. Conflicts between annual leave requests submitted in accordance with this section shall be resolved by: A) granting leave on a first-come, first-served basis and B) if two employees submit leave requests on the same day and those request conflict, then the more senior employee will be granted the leave.

Notwithstanding the above, annual leave requests submitted later than the conclusion of the annual shift bidding process shall be granted or not granted based on legitimate operating needs and not unreasonably denied. If such request conflicts with that of a request scheduled in accordance with the above paragraph, no seniority privilege to resolve the conflict shall apply and the request scheduled in accordance with the above paragraph shall stand.

ARTICLE 16. SICK LEAVE

A. Entitlement.

All Association employees who are employed on a continuous full-time basis shall be credited with sick leave according to the schedule below. Part-time employees who work at least twenty (20) hours per week shall earn sick leave credits on a prorated basis, based on hours worked in the pay period. Employees working less than twenty (20) hours per week will not accrue sick leave credits.

B. Sick Leave Accrual.

Eligible employees shall accrue sick leave at the rate of .0462 hours for each hour worked up to a maximum of ninety-six (96) hours per year. Only regular hours worked shall affect sick leave accrual.

C. Maximum Accrual Cap Provisions.

1. An employee may not carry over more than the annual maximum hours per year. A total of no more than nine hundred and sixty hours (960) of sick leave may be credited to an employee. (Maximum Accrual Cap).
2. Employees whose sick leave bank balance is at the Maximum Accrual Cap shall continue to accrue hours at the normal rate for utilization only during that calendar

year. All sick leave not taken in excess of these hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

D. Authorization for Usage.

Employees are entitled to use sick leave in the event of a bona fide illness of an employee or member of the employee's immediate family upon authorization of the Sheriff or his designee.

1. "Immediate Family" Defined.

Immediate family is defined as spouse, parent, brother, sister, child, adopted child, step-child, grandparent, grandchild, or corresponding relation by affinity of the employee. In the case of any other relative of the employee, the Sheriff or designee may authorize such sick leave and notify Human Resources in writing. Employees must exhaust sick and CTO concurrently with any leave they are granted under the Family Medical Leave Act ("FMLA"). Annual leave may be used concurrently with FMLA upon approval of the Sheriff.

2. Reporting Requirements.

Whenever possible, employees are expected to report any absence and the reason therefore to the employee's supervisor two (2) hours prior to when the employee's normal work shift commences. Failure to do so may cause the absence to be deemed an unexcused absence and will be unpaid leave. If the employee's supervisor is unavailable, the employee should notify the next supervisor in the chain of command.

3. Certificate of Illness.

Physician certificates may be required by the County when there is an absence in excess of three (3) consecutive days or whenever there is reason to believe that sick leave is being abused or the absence is questionable. An employee may be required to be examined by a physician selected by the County for verification purposes. In the event of family/personal medical leave, the employee will complete the appropriate authorization form supplied by Human Resources in accordance with County policy. If an employee becomes ill or injured during a vacation leave of three (3) or more consecutive work shifts, the time will be recorded as sick leave only if it is substantiated by a written certification issued by the employee's treating physician.

4. Bereavement.

In the event of death of an immediate family member as defined in Paragraph D of this Article, the employee shall be entitled to take twenty-four (24) hours of leave for the purpose of attending a funeral or other last rites. Such leave shall be charged to sick

leave, or to any other appropriate leave absence, including leave without pay if no paid leave is accrued.

5. Maternity/Paternity.

The parties agree to abide by all state and/or federal laws applicable to leave for maternity/paternity, including the FMLA.

E. Excess to Workers' Compensation.

Any Association employee who suffers an industrial injury during the course and scope of the employee's employment for the County and who is being compensated for total temporary disability benefits (TTD) for an accepted workers' compensation claim, shall be entitled to excess workers' compensation until said employee is released from TTD or 90 total calendar days pass, whichever is first. Excess workers' compensation shall be defined as the difference between the employee's base wage and the calculated TTD wage pursuant to NRS Chapters 616A-D. The employee's TTD wage and County excess workers' compensation will not exceed the employee's base wage. If the period of TTD exceed 90 calendar days or otherwise falls outside of this time period, the employee, at his or her option, may continue to supplement TTD payments by utilizing accrued sick, annual or CTO leave. Once such accrued sick, annual and CTO leave time is exhausted, the employee will only receive the employee's workers' compensation salary entitlement pursuant to NRS Chapters 616A-D.

During any period of time while the employee is receiving TTD, the employee shall continue to accumulate sick leave and annual leave at the same rate and in the same amounts as if the employee had been working.

The employee must follow all prescribed written safety policies and procedures to qualify for excess workers' compensation (e.g., wearing full protective clothing and equipment when necessary, using tools and equipment properly, and exercising prudent care while performing an assigned functions). The acceptance or denial of excess workers' compensation benefits is not subject to the grievance procedure.

F. Sick Leave Payoff.

1. Upon an employee's death or retirement, if the employee has a minimum of 400 hours in his or her sick leave bank the employee is eligible to receive payment for any accrued sick leave hours.

2. Employees shall be compensated based on the employee's years of continuous service to Douglas County, up to a maximum of 960 hours, as a percentage of their sick leave balance as follows:

Continuous Years of Service	Percentage of Sick Leave Balance Paid
0-14	-0-
15-19	50%
20	75%
21	80%
22	85%
23	90%
24	95%
25 or more years	100%

G. Leave Donation.

Employees covered by this contract who require additional leave time due to a catastrophic illness or injury may request additional leave time through notification to the DCSPA executive board. All donations to the requesting employee will only be donated from the donor's annual leave or comp time bank at the donating employee's current base rate of pay then recalculated based on the requesting employee's base rate of pay in order to determine the number of hours the donor's time represents to the requesting employee. Any unused donated time will be returned to all donors on a prorated basis after being recalculated. No employee will receive more than 480 donated hours in a calendar year.

H. Sick Leave Buyback.

Association employees shall have the option of participating in the County's annual sick leave buyback program. If any such employee has in excess of 300 hours accrued as of the first paycheck issued in November of each calendar year, the employee shall have the option to cash in up to a maximum of sixteen (16) hours less any sick leave hours used during the year (e.g. 16 hours less 8 hours of used sick leave would equal 8 hours eligible for buyback). After utilizing the buyback provisions, the employee must have no less than 300 hours of sick leave remaining in his/her sick leave account. The employee may apply for this buyback by submitting their request to Human Resources between November 1st and December 1st of each year using the form in Appendix "C."

ARTICLE 17. LEAVES OF ABSENCE

A. Eligibility.

Leave without pay may be granted only to an employee who desires to return to County service after the period of leave and does not have annual leave or compensatory time off available.

B. Short-Term Leave Without Pay.

Leave without pay (LWOP) of less than thirty (30) days may be granted by the Sheriff or his designee.

C. Procedure for Short-Term LWOP.

Leave without pay of thirty (30) days or less may be granted by the Sheriff or his designee. When short-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

D. Long-Term LWOP.

For a period of thirty (30) days or more, leave without pay may be granted by the Sheriff or his designee. The employee shall retain his/her status as a public employee and the pay, leave and benefits accrued prior to the leave. LWOP may not extend for a period exceeding twenty-six (26) consecutive pay periods. When long-term LWOP is granted, the Sheriff or designee will formally notify Human Resources of such action in writing.

E. Elected Benefits.

Arrangements regarding an employee's payment of dependent medical/dental insurance premiums and/or other voluntary deductions, if continuity is desired, must be made by the employee with the Human Resources Department prior to starting any unpaid leave of absence.

F. Military Leave.

1. An employee who is an active member of the National Guard or reserve component of the United States Armed Forces must notify the County of their active status upon their hire date or immediately upon activation. An employee who is an active member of the National Guard or any reserve component of the United States Armed Forces shall, upon request, be relieved from his or her duties to serve orders for military duty, without loss of pay or accrued leave for a period not to exceed fifteen (15) workdays in any calendar year. The duration of the workday will be dependent upon the orders received, and the employee's ability to return to work.
2. The employee must make their reserve status known to the County yearly and must provide as much advance notice as the employee can regarding any known reserve obligations to those responsible for staffing. Employees will provide a minimum of thirty (30)

days' advance notice except during times of military conflict or other emergency activations when such notice is impossible or unreasonable based on the guidelines set forth through the Uniformed Services Employment and Reemployment Rights Act, as amended.

3. The County will comply with all applicable federal and state laws regarding the granting of military leave to effected employees and any compensation due to those employees.

ARTICLE 18. PROBATIONARY PERIOD

A. Initial Probation.

Upon initial appointment, all Association employees shall serve the equivalent of twenty-six (26) full pay periods of full-time service as probationary period, during which time the employee may be dismissed without cause or right of appeal.

B. Promotional Probation.

Upon promotion to a classification with a higher pay grade, a County employee represented by the Association must serve the equivalent of twenty-six (26) biweekly full pay periods of full-time service as a probationary period, during which time the employee may be returned to the employee's previous job classification without cause or right of appeal, at the sole discretion of the Sheriff, if a vacancy in said classification exists. An employee who has not successfully completed an initial probationary period in the lower job classification shall not have a right to return to the employee's previous job classification.

ARTICLE 19. EFFECTS OF LAY-OFF

A. Identification of Positions.

If, due to lack of funds, lack of work, for enhanced efficiency, or curtailment of operations, it is necessary to reduce the County work force, the Sheriff or his designee will determine the classes and number of positions to be reduced. All nonpermanent employees of the DCSO shall be laid off before any non-probationary, full-time employees. After the County has notified the employees who are to be laid off, the County will provide a list of such employees to the Association along with the applicable seniority list(s). The Association may request to meet and discuss the layoffs with the County.

B. Seniority Determination.

Seniority for the purpose of a layoff is defined as length of continuous employment within DCSO.

C. Layoff Order.

Employees will be laid off in reverse order of seniority, except the Sheriff has the sole discretion to retain up to two (2) employees who would otherwise be subject to layoff, or

bumping as described in subsection E, and lay off the next two (2) employees with greater seniority.

D. Notice.

All regular, non-probationary employees due to be laid off shall be given written notice of such layoff at least thirty (30) calendar days prior to the effective date.

E. Bumping Rights.

In lieu of being laid off, an employee may elect to demote to any pay grade of a lower maximum salary within the job classification represented by the Association as long as the employee demoting has a longer period of continuous employment than an incumbent in the lower job classification with the shortest period of continuous employment with DCSO . An employee being bumped shall be treated as if laid off. An employee retained at the Sheriff's discretion pursuant to subsection C may not be bumped.

F. Posting.

The names of all employees laid off shall be placed on the reemployment list within the DCSO for the job classification involved in reverse order of layoff. Employees shall be recalled in the order in which their names are listed on the reemployment list.

G. Re-employment.

An employee who is re-employed within one calendar year after the employee was laid off will be entitled to the reinstatement of any accrued and unused sick leave the employee had at the time the layoff occurred.

ARTICLE 20. GRIEVANCE PROCEDURE

A. Definitions.

1. *"Grievance."* A grievance is a claimed violation, misapplication, or misinterpretation of a specific provision of this Agreement, which adversely affects the grievant. The exercise or lack of exercise of County Rights (Article 6) is not grievable by a grievant. Grievances arising out of disciplinary actions are covered by Article 21, Employee Disciplinary Procedures.

2. "Grievant." A grievant is an employee in a classification represented by the Association who is filing a grievance as defined above. Alleged violations, misapplications, or misinterpretations of the Agreement which affect more than one employee in a substantially similar manner, may be consolidated at the discretion of management or the Association as a group grievance and will be represented by a single grievant or the Association. The Association may assert a grievance on behalf of an employee or group of employees in cases limited to alleged violations of sections which provide specific benefits to the Association under Articles 5, 10, and 27 subject to the specific provisions of Article 20.

3. *"Day."* Day means a calendar day.

B. General Provisions.

1. If a grievant fails to carry the grievance forward to the next level within the prescribed time period, the grievance must be considered settled based upon the decision rendered at the most recent step utilized.

2. If a supervisor or manager, or Human Resources Director as appropriate, fails to respond with an answer within the given time period, the grievant may appeal the grievance to the next higher level as if the employee had received a negative answer on the final day of the period available for the management response.

3. The grievant may be represented by a person of his/her choice at any level of this procedure.

4. Time limits and formal levels may be waived by mutual written consent of the parties.

5. Any service must be by certified mail or personal service.

6. A copy of all grievances filed at the Sheriff's level of this grievance procedure, not being processed by the Association, will be sent to the Association.

C. Process.

1. *Informal Level.*

Within ten (10) days from the event giving rise to a potential grievance or from the date the employee could reasonably have been expected to have had knowledge of the event, the employee may orally discuss the problem with his/her immediate supervisor, or Human Resources Director as appropriate. A supervisor, or the Human Resources Director, has seven (7) days to give an answer to the employee.

2. F*ormal Levels.*

Level 1: If the grievant is not satisfied with the resolution proposed at the informal level, the employee may, within ten (10) days of receipt of an answer, file a formal written grievance with his/her Division Captain (or designee), or Human Resources Director as appropriate, containing a statement describing the grievance, the section of this Agreement allegedly violated, and remedy requested. The Division Captain (or designee), or Human Resources Director as appropriate, will, within ten (10) days, have a meeting with the grievant and within ten (10) days give a written answer to the grievant.

Level 2: If the grievant is not satisfied with the written answer from the Division Captain (or designee) or Human Resources Director as appropriate, the grievant may, within ten (10) days from the receipt of the answer, file a written appeal to the Undersheriff. Within ten (10) days of receipt of the written appeal, the Undersheriff (or designee) will investigate the grievance, which may include a meeting with the concerned parties, and give written answer

to the grievant within ten (10) days. Both parties may agree to waive Level 2 and proceed to Level 3.

Level 3: If the grievant is not satisfied with the written answer from the Undersheriff (or designee), the grievant may, within ten (10) days from the receipt of the answer, file a written appeal to the Sheriff. Within twenty-one (21) days of receipt of the written appeal, the Sheriff, or his/her designee, must investigate the grievance, which may include a meeting with the concerned parties, and give a written answer to the grievant within ten (10) days. The answer is final and binding unless, within fourteen (14) days, the grievant notifies the County Manager of the grievant's intention to appeal the matter to the External Hearing Officer (EHO) as provided for in Article 22.

ARTICLE 21. EMPLOYEE DISCIPLINARY PROCEDURES

A. Internal Investigations.

Investigations of an Association employee who is the subject of an investigation in response to a complaint or allegation the employee has engaged in activities which could result in punitive action will be conducted in accordance with Rights of Peace Officers NRS 289.020-289.120, except as set forth herein. Additionally, an Association employee who is the subject of an investigation may have up to two representatives present with him or her during any phase of an interrogation or hearing relating to the investigation, who is: 1) not a subject of the investigation and 2) not a witness or participant in the investigation and 3) not a Sergeant or Captain, employed with the Douglas County Sheriff's Office.

~~A.~~**B.** **Basis for Disciplinary Action.**

The tenure and status of every Association employee is conditioned on reasonable standards of personal conduct and job performance. Failure to meet these standards will be grounds for appropriate disciplinary action. Disciplinary action is for just cause and may, in addition to the causes set forth in the Personnel ordinances and policies, rules or regulations, be based upon any of the following grounds: Failure to fully perform required duties, insubordination, failure to comply with or abuse of County and DCSO policies or rules, unexcused absences, misuse or abuse of County property or equipment, substandard job performance, commission of a misdemeanor, gross misdemeanor, or felony, and the commission of other acts which are incompatible with service to the public.

C~~B~~. Types of Discipline.

Three (3) types of discipline are recognized for purposes of applying one of the procedures under this article. They are:

1. *Written Reprimands.* A written reprimand placed in the employee's personnel file by a Division Captain.

2. Short Suspensions. Includes any disciplinary suspensions without pay which, when accumulated with previous disciplinary suspensions within the prior twelve (12) month period, if any, does not exceed four (4) shifts.

3. Severe Disciplinary Action. Includes discharge, demotion or disciplinary suspensions without pay for more than four (4) shifts within a twelve (12) month prior period.

DC. Response to a Written Reprimand.

An employee shall be personally served with a written reprimand. After receiving a written reprimand, the employee may, within fourteen (14) calendar days, submit a written response to the written reprimand. The employee's written response shall be added to the employee's personnel file. The matter is then closed.

ED. Notice of Discipline Other than Written Reprimands.

For discipline other than written reprimands, the Division Captain (or designee) is designated by the Sheriff to advise the employee in writing of the proposed disciplinary action.

The written statement of proposed discipline must contain:

1. A description of the factual circumstances supporting the proposed disciplinary action.
2. A description of the employee's misconduct.
3. A statement of the proposed disciplinary action.
4. Notification that the employee may review or make copies of available investigation materials supporting the proposed disciplinary action.
5. Notification that the employee may submit a written response to the proposed disciplinary action and request a meeting with the Division Captain within fourteen (14) calendar days of being personally served with a copy of the written statement of proposed discipline. If requested by the employee, the meeting with the Division Captain will be held at a mutually agreed upon time and place.
6. A statement of the employee's right to representation.

FE. Division Captain's (or Designee) Decision.

1. If an employee does not submit a written response and requests a meeting with the Division Captain within fourteen (14) calendar days after being personally served with a copy of the written statement of proposed discipline, then the Captain may impose the proposed disciplinary action. The employee has no further appeal rights.

2. If the employee submits a written response and requests a meeting with the Division Captain, the Division Captain shall meet with the employee and review the basis of the proposed discipline. Following the meeting and a review of the proposed disciplinary action by the Division Captain (or designee), the Division Captain (or designee) will forward the recommendation to the management representative to make a decision in the form of a signed statement indicating, if applicable, the decision based on the employee's response

and, if the proposed action is to be implemented, the specific charges against the employee and the effective date of the action. The decision will be served on the employee by certified mail or personal delivery. The limited nature of this response does not change Management's authority to initiate further investigation if the employee's version of the facts raises doubts as to the accuracy of the supervisor's information leading the proposed discipline.

GF. Appeal from a Short Suspension.

An employee receiving a short suspension, as defined in Paragraph BC.2 above, can appeal the short suspension to the Sheriff by filing a written appeal. The written appeal must be filed with the Sheriff within fourteen (14) calendar days of being personally served with the Division Captain's final written decision pursuant to Paragraph EF.2 above. The Sheriff shall hear the appeal and issue a final and binding decision promptly in the normal course of business. The employee has no further appeal rights.

Nothing in this Agreement prevents the DCSO from instituting the proposed discipline prior to the date of the meeting contemplated in Paragraph EF.2 above, but if the discipline is overturned or reduced, the employee must be made whole for any time actually suspended beyond that which is approved by the Division Captain (or designee) or the Sheriff.

HG. Appeal from a Severe Disciplinary Action.

An employee receiving a proposed Severe Disciplinary Action as defined in Paragraph BC.3 above has the opportunity to appeal that disciplinary action as described below.

1. If the employee submits a written response and requests a meeting with the Division Captain in accordance with Paragraph EF.2 above, the Division Captain's final written decision imposing a Severe Disciplinary Action shall be forwarded to the Douglas County Disciplinary Review Board ("DRB") for review pursuant to DCSO Policy Chapter 4.400 – Personnel Complaints and Investigations. The Undersheriff (or designee of the Sheriff) will personally serve on the employee a Notice of Disciplinary Action issued by the DRB signed by the Undersheriff (or designee) indicating the DRB's decision. If a Severe Disciplinary Action is imposed, the DRB notice must clearly inform the employee that the employee, through the Association, has the right, within ten (10) calendar days after receipt of the notice, to request in writing an appeal hearing before the Sheriff or his/her designee. The appeal request must be filed by the Association with the Human Resources Director.
2. If, within the ten (10) calendar day appeal period the Association does not file the appeal, the decision of the DRB is conclusive, and the matter shall be closed with no further appeal rights.
3. If, within the ten (10) calendar day appeal period, the Association files a notice of appeal by giving to the Human Resources Director written notice of appeal, then the Human Resources Director will set a time for an appeal hearing before the Sheriff or his/her designee. The hearing must be held within ten (10) calendar days of the date of filing the notice of appeal, or other time mutually agreed to by the parties, and a written decision must

be made by the Sheriff or designee within ten (10) calendar days after the hearing and personally served on the employee.

4. If the Association files a notice of appeal within ten (10) calendar days of service of the decision of the Sheriff or his/her designee by giving to the Human Resources Director written notice of appeal, an External Hearing Officer (EHO) must be mutually selected by the parties. The EHO must be selected no more than sixty (60) calendar days from the date of the filing of the appeal. The hearing before the EHO must occur at a date and time mutually selected by the parties.

5. All EHO hearings are private. However, the appellant may request that a hearing be opened to the public.

6. The EHO hearing must be conducted in a manner most conducive to determinations of the truth and NRS 233B.123 will be used by the EHO as a guide in ruling on evidentiary matters.

7. Each party has these rights in the EHO hearing: to be represented by legal counsel or other person of his/her choice; to call and examine witnesses on any matter relevant to the issues, to introduce exhibits, to cross-examine opposing witnesses on any matter relevant to the issues even though the matter was not covered on direct examination; to impeach any witness regardless of which party first called the witness to testify; and to rebut the evidence against the party. If the respondent does not testify on the respondent's own behalf, the respondent may be called and examined by the Sheriff's representative as if under cross-examination. Every witness shall declare by oath or affirmation that the witness will testify truthfully.

8. During the examination of a witness, all other witnesses, except the parties, will be excluded from the hearing upon motion of either party.

9. The EHO shall determine whether to sustain, reject, or modify the action demoting, suspending, or discharging the employee. The determination of the EHO is final.

10. The mutually incurred costs for the EHO procedure will be divided equally between the County and the Association.

ARTICLE 22. EXTERNAL HEARING OFFICER

A. Designation.

The External Hearing Officer (EHO) shall be selected from a list maintained by the Federal Mediation and Conciliation Service and the parties will use that service.

B. Costs.

The fees and expenses of the EHO and of a court reporter, if used, shall be shared equally by the Association and County. Each party shall bear the cost of its own presentation including preparation and post-hearing briefs, if any. If either party rejects the EHO's decision as evidenced by overturning it or unsuccessfully seeking relief in Court to have it vacated or

modified, the parties understand and agree that the party rejecting the EHO's decision is required to pay all neutral costs incurred through the EHO process.

C. Effect of Decision.

Except as provided in Article 21, Section G(9), the decisions of an EHO on matters properly before him/her shall be advisory to the Board of County Commissioners. Within sixty (60) days of receipt of the EHO's recommendation, the Board shall make a final decision on the advisory report of the EHO.

D. Authority of the EHO.

No EHO shall entertain, hear, decide, or make recommendations on any dispute unless such dispute involves an eligible employee in the Association and such dispute also falls within the definition of a grievance as set forth in Article 20, Section A(1) (Grievance Procedure), and has been processed in accordance with all provision thereof and herein.

No EHO shall have the power to amend or modify a negotiated agreement or addenda supplementary thereto or to establish any new terms or conditions of employment. The EHO's authority shall be limited only to the application and interpretation of the provisions of the Agreement. No EHO shall have the power to alter, amend or modify any County or DCSO policy, procedure or regulation.

E. Matters Subject to EHO Procedure.

Proposals to create, add to, or change this written Agreement or addenda supplementary hereto shall not be grievable nor submitted to an EHO and no proposal to modify, amend, or terminate a negotiated agreement, nor any matter or subject arising out of or in connection with such proposal, may be referred to this process.

F. Rules of Evidence

Strict rules of evidence shall not apply. However, rules of evidence and procedures for conduct of hearings shall be guided by the standards in the American Arbitration Association voluntary arbitration rules.

ARTICLE 23. SAFETY

A. Safety Committee.

The County, as required by NRS Chapter 618, has a Safety Committee to review complaints regarding unsafe working conditions and equipment. Two (2) members of the Association shall serve on the County Safety Committee. Meetings shall be held as required, but regular meetings shall not be scheduled more often than once a month.

B. Safety Complaints.

Complaints regarding unsafe working conditions and equipment may be submitted in writing to the Committee by any Association member. The complainant shall state the problem,

propose what the complainant believes is a reasonable solution, and be signed by the complainant.

C. Committee Action.
The Committee shall review and discuss the written complaint at a regular meeting. The complainant may be asked to appear and offer further explanation. After reviewing the complaint, the Committee shall make a written recommendation to the Sheriff.

D. Sheriff's Review.
The Sheriff shall review all committee recommendations and make a decision to approve, modify or reject such recommendation within thirty (30) days.

E. Appeal to Commission.
Should the Safety Committee's recommendation not be approved, the Committee may request that the Risk Manager meet with the Committee in an attempt to resolve the difference or present the recommendation to the Board of County Commissioners. The action taken by the Board of County Commissioners after reviewing the matter shall be final and binding. Safety complaints shall not be subject to the grievance procedure.

ARTICLE 24. UNIFORMS AND SAFETY EQUIPMENT

A. Uniforms.
1. The County agrees to provide an annual uniform allowance as of $1,200 per employee. A Six Hundred Dollar ($600) uniform allowances will be paid with the employee's first pay check in June and December.
2. A new hire employee will not receive a uniform allowance the first year of their employment with the County.

B. Safety Equipment.
Upon initial employment, the County shall provide each new employee with any safety equipment required by the Sheriff.

C. Ballistic Vests.
1. Initial Hire. Upon initial employment, the County will provide each new employee with a ballistic protective vest ("Vest"), up to the IIIA threat level, at a cost not to exceed $1,000. Employees must obtain their Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.
2. Replacement Vest. The County will replace an employee's Vest, if purchased on or after January 2012, by no later than the expiration date of the Vest's warranty according to the manufacturer's specifications, up to the IIIA threat level. Employees must obtain their replacement Vest from a vendor selected by the County. If an employee chooses a Vest

with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

3. Standards. The County and Association mutually agree that the recognized guideline for Vests is the U.S. Department of Justice/NIC Selection and Application Guide to Personal Body Armor (NIJ Guide 100-01, as amended) and that the current rating standard for threat level protection for the term of this Agreement is NIJ Standard – 01.01.04.

4. Duty of Care. Each employee is solely responsible for the inspection, care and maintenance of his or her Vest. If any employee reasonably believes his or her Vest should be replaced sooner than the warranty date indicated by the Vest's manufacturer, the employee will surrender the Vest to the County for inspection. If the County or the manufacturer's inspection determines that the employee did not properly care and maintain the Vest according to the manufacturer's specifications, the employee will be responsible for the full replacement cost of the Vest.

5. Vest Threat Level. It is the sole responsibility of each employee to review the applicable standards and manufacturer's specifications to determine which threat level of Vest will be appropriate for the employee's specific work duties and circumstances and to replace worn or failed Vests.

D. Initial Allowance.

The County will provide each new hire with a full uniform and equipment, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County. Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. Attached as Appendix "B" to this Agreement is a list of what uniforms the County will supply to a new hire. The County will meet and confer with the Association prior to making any significant changes in what it will provide in Appendix "B."

E. Return of Equipment and Uniforms.

An employee who fails to pass initial probation shall turn in all equipment or uniforms issued or purchased through the provision of this article. Original purchase uniforms/equipment lost or damaged shall be reimbursed to the DCSO by the departing employee. The County may require probationary employees to sign an agreement that allows the County to deduct the costs of unreturned equipment or uniforms from a separating employee's check or provide for other relief. The County is solely responsible for any such program that it chooses to create and implement.

No used equipment or uniforms shall be reissued to an employee unless properly cleaned or reconditioned as necessary. The Undersheriff shall administer the provisions of this paragraph.

F. Uniform Requirement Changes.

If the Sheriff changes the uniform requirements which necessitates the purchase of additional equipment or uniform articles by the employees, the County agrees to provide the initial piece of equipment or uniform article to each employee.

G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment.

If an employee's uniform or safety equipment is destroyed or damaged beyond repair during an on-duty enforcement action, the County will replace that uniform or equipment provided that the employee has prepared a report and pulled a case number documenting the destruction.

ARTICLE 25. REPLACEMENT OF PERSONAL PROPERTY

Replacement Cost Limits.

The County and the Association agree that reasonable replacement cost limits may be placed upon certain items. The employee shall, to the extent practicable, provide receipts or other document justifying the loss and verifying the purchase. Following is a list of items and replacement cost limits. Reasonable replacement cost limits for items not listed but approved for reimbursement, will be determined by the Sheriff and shall be determined on a case-by-case basis.

ITEMS	MAXIMUM AMOUNT PER YEAR
1. Prescription Eyeglasses	$200
2. Contact Lenses	$200
3. Watches	$50
4. Cellular Phone	$500

An Incident Report must be filed with Douglas County Sheriff's Office Administration before payment will be made.

ARTICLE 26. DRUG TESTING

The County's drug and alcohol testing policy shall be in effect. The parties will meet and confer if substantial changes regarding discipline are proposed by the County. However, if state or federal law requires the County to make those changes, they will be implemented as required and within applicable time frames, with notification to the Association. Nothing in this article shall preclude an employee or the Association from appealing disciplinary action pursuant to Article 21.

ARTICLE 27. PEACEFUL PERFORMANCE

The parties to this Agreement recognize and acknowledge that the services performed by the County employees covered by this Agreement are essential to the public health, safety, and general welfare of the residents of the County of Douglas. The Association agrees that under no circumstances will the Association recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the Association take part in, any strike, sit-down, stay-in, sickout, slowdown, or picketing in connection with a labor dispute (hereinafter collectively referred to as work-stoppage), in any office or department of the County, nor to curtail any work or restrict any production, or interfere with any operation of the County. In the event of any such work-stoppage by any member of the Association, the County shall not be required to negotiate on the merits of any disputes which may have given rise to such work-stoppage until said work-stoppage has ceased.

In the event of any work-stoppage, during the term of this Agreement, whether by the Association or by any member of the Association, the Association by its officers, shall immediately declare in writing and publicize that such work-stoppage is in violation of this Agreement and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the County. In the event of any work stoppage the Association promptly and in good faith performs the obligations of this paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work-stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the County shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to, any work-stoppage activity herein prohibited, and the County shall have the right to seek full legal redress, including damages, as against any such employee.

ARTICLE 28. LABOR MANAGEMENT COMMITTEE

A. Representatives and Function.

A Labor-Management Committee of a minimum of three (3) representatives of the Employer and three (3) representatives of the Association will meet upon the request of either party. The meetings will be held at mutually agreed times and places and are for the purpose of:

1. Discussing the administration of this Agreement.
2. Exchange of general information of interest to both parties.
3. Giving the Association representatives the opportunity to share the views of their members or make suggestions on subject of interest to their members.
4. To meet and confer on health insurance when required by this Agreement.

5. Market comparisons at the end of this Agreement.
6. The Pay for Performance Plan.

B. Notice of Issues.
Any issues to be discussed must be in writing and delivered by the requesting party to the other party at least seventy-two (72) hours before the scheduled meeting.

C. Recommendations.
Any conclusions or mutual recommendations of this Committee must be reduced to writing.

D. Advisory Function.
The Labor Management Committee is advisory only and may not engage in collective bargaining or reach any agreements to amend the contract.

E. Chairperson.
The initial Chairperson will be an Association representative and at six (6) month intervals the position will alternate between the Association and County.

F. Attendance by Other Persons.
Additional persons may attend a meeting of the Labor-Management Committee to present information to the Labor-Management Committee at the request of either party provided at least twenty-four (24) hours' advance written notice is provided to the other party.

ARTICLE 29. COUNTY CODE AND POLICIES

Except as expressly modified by this Agreement as a subject of mandatory bargaining pursuant to NRS 288.150(2), the Association understands and agrees that all County employees, including those employees represented by the Association, are subject to the personnel regulations of the Douglas County Code and the Douglas County Policies and Procedures.

ARTICLE 30. SAVINGS PROVISION

A. Should any provision of this Agreement be found to be in contravention of any Federal or State law, or by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of the Agreement shall remain in full force and effect until otherwise canceled or amended. In the event that any provision shall be held unlawful and unenforceable by any court of competent jurisdiction, the parties agree to meet for the purpose of renegotiating such invalid provision of the Agreement in an attempt to reach a fully valid Agreement.

B. In the event that Section A above is applicable or Chapter 288 of the Nevada Revised Statutes is amended, at the request of either party the County and Association negotiating teams will meet to discuss the ramification(s) of the changes in the law on the current Agreement.

ARTICLE 31. FULL UNDERSTANDING, MODIFICATION AND WAIVER

A. Full Understanding.
All matters within the scope of bargaining have been negotiated and agreed upon by County and the Association. Notwithstanding past agreements and practices, it is intended that this Agreement set forth the full and complete understanding and commitments between County and the Association.

B. Alteration of Economic Benefits.
During the term of this Agreement specific economic benefits which are listed as a subject of mandatory bargaining in NRS 288.150(2) shall not be changed, except by mutual agreement.

C. Modification Requirements.
Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in this Agreement shall not be binding on the parties unless made and signed in writing by all of the parties to this Agreement, and if required, approved and implemented by the Board of County Commissioners.

D. Waiver.
The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

E. Compliance with ADA.
The parties recognize that the County may be required to make certain accommodations to carry out its obligations under the Americans with Disabilities Act (ADA). Some of these accommodations may require actions which are contrary to the language or intent of existing provisions of the Agreement. The parties agree that such accommodation shall not constitute a past practice or waiver by either party to its right to fully enforce such provision in the future with regard to persons not subject to the protections of the ADA.

Recognizing that circumstances surrounding ADA compliance in individual cases necessarily involve matters which are personal and require the utmost confidentiality, specifics of an individual case shall not be divulged by the County. This section shall not be grievable nor subject to arbitration.

F. Departmental Policies.

Any departmental policy adopted by the Office of the Sheriff will not supersede the language of this Agreement and will have no bearing on the interpretation of the terms and conditions herein.

~~ARTICLE 32. EFFECTIVE DATES AND APPLICATION OF CERTAIN WAGE AND BENEFIT PROVISIONS~~

~~B. Effective the first pay period of the month of July or January (whichever occurs first) following approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153(1),revisions to job family progression under Article 7, incentive payments in Article 8, as well as Holiday payments in Article 14, will become payable as outlined in this Agreement.~~

~~C. Effective the first January which is at least 60 calendar days following approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153 (1) or 288.215 (12), revisions to insurance premiums in Article 9 will become payable as outlined in this Agreement.~~

~~D. For periods prior to the effective dates as described in section A above, incentive payments (Article 8), insurance payments (Article 9) and job family progressions (Article 7) will be made based upon the prior labor agreement (2017-2022).~~

~~E. Each employee covered by this Agreement and actively employed in a covered position as of the effective date as described in A, above will receive a one-time, lump sum payment of $6000.00 in the first full pay period following the effective date as described in A. above.~~

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Fiscal Year ~~2022~~2024-~~2024~~ 2025 to be signed and intend to be legally bound thereby.

_____	_____
Wesley Rice, Chairman (Date)	Justin Fricke, President (Date)
Douglas County	Douglas County Sheriff's Protective
Board of Commissioners	Association

APPENDIX "A"

~~Deputy I~~	~~Step 1~~	~~Step 2~~	~~Step 3~~	~~Step 4~~	~~Step 5~~	~~Step 6~~	~~Step 7~~	~~Step 8~~	~~Step 9~~	~~Step 10~~	~~Step 11~~
~~Year 1, July 2022~~	~~$ 26.76~~	~~$ 27.59~~	~~$ 28.44~~	~~$ 29.32~~	~~$ 30.23~~	~~$ 31.16~~	~~$ 32.13~~	~~$ 33.12~~	~~$ 34.15~~	~~$ 35.20~~	~~$ 36.29~~
~~Year 2, July 2023~~	~~$ 28.37~~	~~$ 29.25~~	~~$ 30.15~~	~~$ 31.08~~	~~$ 32.04~~	~~$ 33.03~~	~~$ 34.06~~	~~$ 35.11~~	~~$ 36.20~~	~~$ 37.31~~	~~$ 38.47~~

~~Deputy II~~	~~Step 1~~	~~Step 2~~	~~Step 3~~	~~Step 4~~	~~Step 5~~	~~Step 6~~	~~Step 7~~	~~Step 8~~	~~Step 9~~	~~Step 10~~	~~Step 11~~
~~Year 1, July 2022~~	~~$ 28.17~~	~~$ 29.04~~	~~$ 29.94~~	~~$ 30.86~~	~~$ 31.82~~	~~$ 32.80~~	~~$ 33.82~~	~~$ 34.86~~	~~$ 35.94~~	~~$ 37.05~~	~~$ 38.20~~
~~Year 2, July 2023~~	~~$ 29.86~~	~~$ 30.78~~	~~$ 31.74~~	~~$ 32.71~~	~~$ 33.73~~	~~$ 34.77~~	~~$ 35.85~~	~~$ 36.95~~	~~$ 38.10~~	~~$ 39.27~~	~~$ 40.49~~

~~Investigator~~	~~Step 1~~	~~Step 2~~	~~Step 3~~	~~Step 4~~	~~Step 5~~	~~Step 6~~	~~Step 7~~	~~Step 8~~	~~Step 9~~	~~Step 10~~	~~Step 11~~	~~Step 12~~
~~Year 1, July 2022~~	~~$ 32.07~~	~~$ 33.06~~	~~$ 34.08~~	~~$ 35.14~~	~~$ 36.22~~	~~$ 37.34~~	~~$ 38.50~~	~~$ 39.69~~	~~$ 40.92~~	~~$ 42.18~~	~~$ 43.49~~	~~$ 44.83~~
~~Year 2, July 2023~~	~~$ 33.99~~	~~$ 35.04~~	~~$ 36.12~~	~~$ 37.25~~	~~$ 38.39~~	~~$ 39.58~~	~~$ 40.81~~	~~$ 42.07~~	~~$ 43.38~~	~~$ 44.71~~	~~$ 46.10~~	~~$47.52~~

Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Deputy Sheriff I	$29.39	$30.30	$31.24	$32.20	$33.19	$34.22	$35.29	$36.37	$37.50	$38.65	$39.85
Deputy Sheriff II	$30.93	$31.89	$32.88	$33.89	$34.94	$36.02	$37.14	$38.28	$39.47	$40.68	$41.95
Investigator	$36.30	$37.42	$38.59	$39.77	$41.00	$42.28	$43.58	$44.94	$46.32	$47.76	$49.23

APPENDIX "B"

The County will provide the following to each new hire, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County:

Item Description	Quantity
BDU Pants	3
BDU Shirt (short-sleeve)	3
BDU Shirt (long-sleeve)	3
Boots (Agency will pay up to $150.00)	1
Class-A Dress Jacket (Ike Jacket)	1
Class-A Dress Pant	1
Class-A Dress Long Sleeve Shirt	1
Blue Clip-on Tie	1
Silver Tie Bar	1
Class-A Dress Shoes	1
Jacket (Agency will pay up to $150.00)	1
Pant Belt	1
Duty Belt	1

Item Description	Quantity
Silver Nametag with Blue Lettering	1
Ballistic Vest Allowance - Article 24	1
ASP 26"	1
Radio Earpiece	1
Holster	1
Belt Keepers	4
Radio Holder	1
Handcuff Case	1
Magazine Case	1
Flashlight Holder	1
Asp Holder (26")	1
Key Keeper	1
Handcuffs	2
Stinger Flashlight	1
Gun Light	1

Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. There will be no allowance given to a new hire that chooses not to acquire any portion of the County-provided uniforms or equipment.

The County will meet and confer with the Association prior to making any significant changes in what items it will provide to each new hire as identified in this Appendix "B."

APPENDIX “C”
SICK LEAVE BUYBACK FORM

Douglas County
Sick Leave Buy Back Form
DCSPA Employees Only

Form MUST be submit to Human Resources between November 1st and December 1st

SECTION I:

Date: _____

Requesting Employee: _____

Fund: _____ Dept: _____

Division: _____

Phone: _____ Title: _____

I request a buy back of the following hours:_____ Hours of Sick Leave

DCSPA EMPLOYEES: I have read and understand the DCSPA Sick Leave Buy Back Program as stated in the labor contract*: "Association employees shall have the option of participating in the County's annual sick leave buyback program. If any such employee has in excess of 300 hours accrued as of the first paycheck issued in November of each calendar year, the employee shall have the option to cash in up to a maximum of sixteen (16) hours less any sick leave hours used during the year (e.g., 16 hours less 8 hours of used sick leave would equal 8 hours eligible for buyback). After utilizing the buyback provisions, the employee must have no less than 300 hours of sick leave remaining in his/her sick leave account."*

Employee's Signature: _____ Date: _____

_____

SECTION II: To be completed by Human Resources and Finance

☐ Approved ☐ Denied

Reviewed by Human Resources: _____ Date: _____

Reviewed by Finance: _____ __Date: _____

Notes: _____

_____

Agreement

between

Douglas County, Nevada

and the

Douglas County Sheriff's Protective Association

July 1, 2024 - June 30, 2025

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Agreement

between

Douglas County

and the

Douglas County Sheriff's Protective Association

2024 - 2025

ARTICLE 1. PARTIES

This agreement is entered into this 1st day of July, 2024, (the "Agreement") by and between the County of Douglas ("County" or "Management"), and the Douglas County Sheriff's Protective Association ("Association" or "DCSPA").

ARTICLE 2. TERM OF AGREEMENT

A. The term of this Agreement will commence effective July 1, 2024 and end on June 30, 2025.
B. This Agreement will remain in full force and effect during any subsequent labor negotiations between the Association and the County.
C. Notwithstanding any other provision of this Agreement and Article 2, after June 30, 2025, no increase in salaries, wages, or other monetary benefits, except step movement and longevity will occur or be paid by the County to any employee represented by the Association until a successor labor agreement is executed by the Association and the County. However, the County, as an employer paying on behalf of an employee, is required by Nevada's Public Employees' Retirement System ("PERS") to pay contribution rates per NRS 286.421 which may result in reductions in employee's salaries.

ARTICLE 3. AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this Agreement, the following agents have been designated:

A. County's Principal Authorized Agent Shall Be:
County Manager
Douglas County
P.O. Box 218
Minden, Nevada 89423

B. Association Principal Authorized Agent Shall Be:
President
Douglas County Sheriffs' Protective Association
P.O. Box 1153
Minden, Nevada 89423

ARTICLE 4. RECOGNITION

A. Collective Bargaining Agent
The County recognizes the Association as the sole collective bargaining agent for all regularly budgeted employees of the County within job classifications covered by this Agreement who are presently employed and subsequently hired by the County at its location in Nevada.

B. Negotiating Team
The size of the respective bargaining teams for contract negotiations shall be no more than seven (7) members. The seven (7) members shall not include the chief negotiator for either party or any professionals hired by either the County or the Association. In addition, either party may, with prior notice to the other party, bring an additional member with special skills or information to the negotiation session.

ARTICLE 5. ASSOCIATION RIGHTS

A. Bulletin Boards.
The County will furnish bulletin board space where currently available. Only areas designated by the Sheriff or his designee may be used for the posting of notices. Bulletin boards shall only be used for the following notices:

1. Scheduled DCSPA meeting, agenda, and minutes.
2. Information on DCSPA elections and the results.
3. Information regarding DCSPA social, recreational, and related news bulletins.
4. Reports of official business of DCSPA, including reports of committees or the Board of Directors.

Posted notices shall not be obscene, defamatory, or relate to political office, ballot issues or proposed ballot issues or the ballot process, nor shall they pertain to public issues which do not include the County or its relations with members of the Association. All notices to be posted must be dated and signed by an authorized representative of DCSPA. County equipment, materials, supplies, or interdepartmental mail systems shall not be used for the preparation, reproduction, or distribution of notices, except as specifically allowed below, nor shall such notices be prepared by County employees during their regular working time.

B. Interdepartmental Mail System.

County agrees to allow limited use of the County's interdepartmental mail system and the County's e-mail system to the Association. Such use shall not include mass mailings of materials not suitable for posting under Section A. All use of the County e-mail system is subject to the County's internet and e-mail policy, including the provision that there is no reasonable expectation of privacy for messages placed on the system, and that all messages are subject to applicable provisions under the Nevada Public Records Law.

C. Use of County Copy Machines.

County agrees the Association may use County copy machines provided the following conditions are met:

1. DCSPA will promptly notify the County of the number of copies made and reimburse County for the cost of the copies.
2. All copying will not be done during the employee's work hours (i.e., not during County time when the employee is receiving compensation).
3. DCSPA use of copying facilities must not interfere with use of such facilities for County business.

D. Dues Deductions.

The parties agree that the County will provide payroll deduction to the Association on the following terms:

1. *Authorization.*

The County shall deduct dues from the salaries of Association members and remit the total deductions to the designated Association officer(s) on a monthly basis. However, no deductions shall be made except in accordance with a deduction authorization form individually and voluntarily executed by the employee for whom the deduction is made. Regardless of when the authorization form is executed, it is understood and agreed the County will not deduct dues for any period of time prior to the employee's first day of employment with the County. The deduction authorization form must specify any Association restriction on the employee's right to terminate his/her dues deduction authorization. The stated restriction must not require the employee to remain a member or continue dues deductions beyond the end of the calendar month of the employee's action to terminate such status.

2. *Amount of Dues.*

The Association shall certify to the County in writing the current rate of membership dues. The Association will notify the County of any change in the rate of membership dues at least sixty (60) days prior to the effective date of such change.

3. *Indemnification.*

The Association shall indemnify and hold the County harmless against any and all claims, demands, suits and all other forms of liability or costs which shall arise out of or by reason of any action taken, or not taken, by the County under the provisions of this Article or through the proper execution of this Article.

4. *Paid Release Time.*

The County will create an "Hours Code" in the County's eSuite HR Portal or time sheet for Association Representatives to account for any Paid Release Time utilized by an Association Representative to perform duties for, or providing services to, the Association ("Association Business").

a. An accurate time entry must be used by each employee in the eSuite HR Portal or time sheet for any time used for Association Business. The Association agrees to reimburse the County for any compensation paid by the County to an Association Representative to conduct Association Business. Paid release time will only be used in place of regularly scheduled hours and not in addition to an employee's regular work schedule.

b. At the Association's request, the County agrees to promptly provide a summary of all Association Business reported on time sheets to the Association. The Association promises and agrees to pay the required reimbursement amount to the County within 30 days of receiving any summary of Paid Release Time from the County and requesting payment.

c. Instead of making a reimbursement to the County, the Association may request that the County deduct the amount due to the County from an existing credit granted to the Association by the County. Any unused credit at the end of the fiscal year will be rolled over to the next fiscal year.

ARTICLE 6. MANAGEMENT RIGHTS AND RESPONSIBILITIES

County retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Agreement, except as expressly limited by specific provision of this Agreement. It is the ultimate right and responsibility of the County to manage its operation in the most efficient manner consistent with the best interests of all its citizens, its taxpayers and its employees. Without limiting the generality of the foregoing, the rights, powers, and authority retained solely and exclusively by County and not abridged herein, include, but are not limited to, the following:

1. To manage and direct its business and personnel;

2. To manage, control, and determine the mission of its departments, building facilities, and operations;
3. To create, change, combine or abolish jobs, departments and facilities in whole or in part;
4. To direct the work force;
5. To increase or decrease the work force and determine the number of employees needed;
6. To hire, transfer, promote, and maintain the discipline and efficiency of its employees;
7. To establish work standards, schedules of operation and reasonable work load;
8. To specify or assign work requirements and require overtime;
9. To schedule work, working hours and shifts;
10. To adopt rules of conduct;
11. To determine the type and scope of work to be performed by County employees and the services to be provided;
12. To classify positions;
13. To establish initial salaries of new classifications;
14. To determine the methods, processes, means and places of providing services; and
15. To take whatever action necessary to prepare for and operate in an emergency.

Should the County desire to make a substantial change on an item within the mandatory scope of bargaining causing a major impact on unit employees, it shall first offer to meet and consult with the Association in an effort to reach a mutually agreeable course of action.

ARTICLE 7. SALARIES

A. Salary.

1. The salary schedules for the represented classifications are set forth in Appendix "A" to this Agreement. The salary schedules are subject to change during the term of the Agreement as a result of the changes to the Cost-of-Living Adjustment as described in section B and the retirement contribution rate described in section D.

2. The County's job classification plan contains Association positions that fall within job "bands." Job band for the Association is Deputy Sheriff I to Deputy Sheriff II. Employees may advance from Deputy Sheriff I to Deputy Sheriff II at any time if the employee's supervisor has determined that the employee has acquired the necessary skills and abilities of Deputy Sheriff II. Each position's required skills and abilities are detailed in the County's job descriptions.

3. Upon progression from Deputy Sheriff I, the employee shall be placed at the lowest step of Deputy Sheriff II which is at least 5% above the employee's current wage. The new wage must not exceed the maximum salary step for Deputy Sheriff II.

4. If the progression to Deputy Sheriff II occurs at the time of the employee's annual performance evaluation, then the increase associated with the job progression will occur after the step adjustment.

5. Progression within a job band is not subject to the rules for probation under Article 18.

B. Cost of Living Adjustment

1. A cost-of-living adjustment will be made to each employee's pay rate and salary range the first pay period of each fiscal year ("COLA").

2. The COLA will be equal to the annual change in CPI (Consumer Price Index) for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, (Series ID: CUUR0400AA0), from December to December of each calendar year. This cost-of-living adjustment will be no less than 0% and no more than 5%, regardless of whether the actual change in the CPI is lower or higher than these caps.

3. For fiscal year 2024-2025 the COLA is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.

C. Annual Performance Evaluations and Step Progression.

1. All employees covered by this Agreement will receive annual performance evaluations. A copy of this written annual performance evaluation will be kept in the employee's personnel file in the County's Human Resources Department. The performance evaluation may be used when considering any employment action. The County establishes work performance standards which incorporate applicable safety standards, and the content of the work performance standards. The establishment of those work performance standards and the individual performance evaluation ratings assigned to individual employees are reserved to the County and are not subject to the grievance and arbitration provisions of this Agreement.

2. If an employee receives a "meets expectations" or better performance evaluation rating, an employee shall receive an increase of one-step on the first day of the pay period in which the anniversary of the date the employee was hired or received a promotion, whichever is later, occurs. If the employee receives a score below "meets expectation" on their performance evaluation, the employee will not receive a step increase. A rating which results in a denial of step increase will be appealable up the employee's chain of command up to the rank of Undersheriff. An employee who is already at the highest salary step will not receive a step increase, regardless of performance evaluation rating.

D. Public Employment Retirement (PERS) Contributions

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee's salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee's salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee's salary.

2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee's salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the employee's salary, as well as the salary range, by one percent (1%) on the effective date of the reduction.

ARTICLE 8. INCENTIVE PAY

All incentive pay amounts will be paid in addition to the employee's base wage. To the extent permitted, all incentive pays will be reported to PERS as pensionable compensation. Incentive payments except longevity will increase by the amount of the COLA each year. For fiscal year 2024-2025 the COLA is already incorporated and no additional COLA will be made for that fiscal year.

A. Police Officer Standard Training Incentive.

1. Employees will be paid Police Officer Standard Training ("P.O.S.T.") incentive pay to recognize the following listed training achievements, whichever is higher:

a. *Intermediate Level.* Employees who possess a Nevada P.O.S.T. Intermediate Certificate shall be paid Twenty-Seven Dollars and Thirty-Five Cents ($27.35) per full pay period; or

b. *Advanced Level.* Employees who possess a Nevada P.O.S.T. Advanced Certificate shall be paid Forty-One Dollars and Forty-Four Cents ($41.44) per full pay period.

2. The applicable P.O.S.T. incentive payment will become payable beginning the next pay period after notice of the employee's receiving the applicable P.O.S.T. certificate is provided to the Undersheriff.

B. Field Training Officer Incentive Pay.

1. The Sheriff may designate qualified individuals as a Field Training Officer ("FTO").

2. Upon assignment to train an individual "trainee officer," the FTO will receive an incentive increase of One Dollar and Eighty-Six Cents ($1.86) per hour in addition to the

FTO's normal base hourly rate of pay for each hour the employee performs FTO duties pursuant to such assignment.

3. The FTO incentive pay applies to all FTOs regardless of the Division they are assigned to.

4. The Sheriff shall have the sole and full discretion to make an FTO assignment and to remove someone from such assignment.

C. Hazardous Duty Incentive Pay.

1. An employee who has applied for and been appointed by the Sheriff as a regular member of the interagency bomb squad, regular member of the special weapons and tactics (SWAT) team, regular member of the dive team, or is on motorcycle duty, will receive Seventy-Seven Dollars and Seventy-Cents ($77.70) per full pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to more than one hazardous duty, the employee will receive only one hazardous duty incentive payment each pay period.

D. Night Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as the Graveyard Shift, an employee will receive an incentive payment of One Dollar and Eighty-Six Cents ($1.86) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Graveyard Shift. The Sheriff shall have full discretion to make or not make such assignment or to remove someone from such assignment.

E. Swing Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as the Swing Shift, an employee will receive an incentive payment of One Dollar and Fourteen Cents ($1.14) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Swing Shift. The Sheriff shall have full discretion to make or not make such assignment or to remove someone from such assignment.

F. Canine Assignment Incentive Pay.

Canine handlers that provide for the care and maintenance of the canine will be paid no more than Four Hundred Thirty-Five Dollars and Twelve Cents ($435.12)
per month for providing this service. Such pay shall continue for the duration of the assignment. The Sheriff shall have full discretion to make the assignment or remove someone from such assignment.

G. Extra Duty Incentive Pay.
An employee will receive Thirty-Six Dollars and Twenty-Six Cents ($36.26) per full pay period as Extra Duty Incentive Pay for any extra duty which they have applied for and been appointed to by the Sheriff. The Sheriff shall have full discretion to make the extra duty appointment or remove someone from such appointment. If an employee volunteers and is appointed to more than one extra duty, the employee will only receive one extra duty incentive payment each pay period. Examples of such extra duties include, but are not limited to crisis negotiations team, polygraph examiner, coroner III, range master, trainers, bilingual proficiency, and honor guard.

H. Watch Commander Incentive Pay.
A Deputy Sheriff or Investigator who is either designated by a Sergeant or higher officer to serve as a Watch Commander (acting supervisor) for 50% or more of a shift or who actually serves as an acting supervisor for 50% or more of a shift shall receive an incentive increase of One Dollar and Eighty-Six Cents ($1.86) per hour in addition to the employee's base hourly rate of pay while serving as the Watch Commander. Management shall have full discretion to assign an employee as an acting supervisor.

I. Special Incentive Pay/Working Above Class Pay.
An employee who is designated by the Sheriff, Undersheriff, or Captain to serve in an acting capacity to perform the full scope of duties of a higher classification shall be compensated consistent with Douglas County Policy 200.11. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

J. Education Incentive Pay.

1. Employees will be paid an educational incentive pay to recognize the following listed educational achievements, whichever is higher, from an accredited college or university:

    a. Associate's Degree: A qualifying employee will receive an incentive payment of Sixty Two Dollars and Sixteen Cents ($62.16) per full pay period.

    b. Bachelor's or Higher Degree: A qualifying employee will receive an incentive payment of One Hundred Twenty-Four Dollars and Thirty-Two Cents ($124.32) per full pay period.

2. An employee must submit a letter of request with a college transcript to the Human Resources Department before being eligible to receive Education Incentive Pay.

3. Any employee who has received tuition reimbursement or aid under Douglas County's policy after July 1, 2017, is ineligible to receive Education Incentive Pay.

4. Education Incentive Pay will be paid beginning the next pay period after the Human Resources Department receives the required letter of request and college transcript.

K. Longevity.

An employee who has completed at least five (5) full years of continuous full-time employment with the Douglas County Sheriff's Office as of July 1 of each year of subsequent continuous employment, will be eligible for longevity pay. Upon any break in employment the employee's service prior to the break in employment shall not count for the purpose of eligibility for longevity pay or the amount of longevity pay. The payment to which an employee is entitled must be calculated on July 1 of each year as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5-9	$30
10-14	$60
15-19	$90
20 or more	$100

Effective June 21, 2025, the payment to which an employee is entitled must be calculated on July 1 of each year as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$105
12	$115
13	$125
14	$135
15	$145
16	$155
17	$165
18	$175
19	$185
20 or more	$200

L. Information Technology Assignment Pay.
An employee who is temporarily assigned to a perform specialized functions related to information technology as deemed necessary by the Sheriff, shall receive compensation up to five percent (5%) of the employee's base hourly wage for the duration of that assignment. Special assignments under this provision do not include special assignments otherwise provided for in this Agreement. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

ARTICLE 9. MEDICAL AND DENTAL INSURANCE

A. Health Insurance.

1. The County will provide access to health insurance and will allow employees to choose benefits based on their individual needs.

2. The County will provide eligible employees with core medical, dental, vision and individual life insurance coverage, and provide premium contributions that will vary depending on the plan and coverage levels selected by each employee.

3. Medical insurance may be optional for employees that can provide acceptable proof of similar insurance coverage through another source. Approval for the waiver of medical insurance will be at the County's sole discretion.

B. County Contribution To Health Benefit Package.
A traditional medical plan and, if available, a High Deductible Plan will be offered to employees. One of these must be purchased unless waived pursuant to A(3) above.

Prior to January 2024, County contributions will remain at the amounts in place for calendar year 2023. Effective January 2024, the County contribution will be as follows:

1. 100% of the employee only premium cost of the lowest premium plan offered or 90% of the employee only premium of any other plan offered.

2. If the employee chooses any insurance coverage other than employee only (employee plus spouse, children, or family) the County will pay 75% of the premium cost of the lowest premium plan offered or 65% of the premium cost of any other plan offered.

C. Monthly Contribution in Lieu of Medical Package.
Any employee who obtains a waiver of medical insurance pursuant to A(3) above will receive a monthly stipend of $350 from the County. Dental and vision insurance coverage is mandatory, the cost of which is the sole responsibility of the employee.

D. County Contribution To Dental, Vision and Life Insurance.

For the term of this Agreement, the County will provide the following insurance benefits to covered employees:

1. Dental
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

2. Vision
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

3. Basic Life Insurance Coverage
   a. The County will cover 100% of employee-only coverage of $50,000.
   b. 0% of dependent coverage.

E. County Benefits Committee.

Two representatives from DCSPA will serve as members of the Advisory Employee Benefit Committee ("Benefits Committee") in accordance with the established bylaws.

F. Payments and Benefits Upon Death.

1. In accordance with NRS 281.155, the beneficiary of any employee who becomes deceased while actively employed by the County will be entitled to all wages, reimbursements, and leave payouts the employee would be entitled to had the employee separated for any other reason.
2. Additionally, if an employee is killed in the line of duty, the County will provide the following additional benefits:
   a. $20,000 in addition to life insurance, to the beneficiary of the employee to assist in memorial, funeral, internment, or cremation expenses.
   b. 100% of the medical premiums of the least expensive plan offered for the dependents of the deceased employee for a period of five years from the date of the employee's death.

ARTICLE 10. HOURS.

A. Work Hours.

The County designates a 14-day work period ("full pay period") for purposes of compliance with the Federal Labor Standards Act ("FLSA") purposes. Sheriff operations are a 24-hours a day, seven days a week and therefore a variable work schedule is necessary. To the extent

the Sheriff determines it is efficient, serves the best interests of the County, and is practicable, a pay period shall normally consist of eighty (80) hours. Variable work schedules may include a combination of eight (8), nine (9), ten (10) hour workday or other workday as is more beneficial to the operations of the Sheriff's Office. Each employee will be assigned regular starting and quitting times, which shall not be changed without a reasonable attempt to give twenty-four (24) hour prior notice. Should an employee be required to work during his/her lunch hour, the length of such interruption shall be counted as time worked unless other arrangements are made with his/her supervisor.

B. Rest Periods.

When practical, employees shall be granted a fifteen (15) minute rest period during each half work shift of four (4) hours or longer. Such breaks shall not be taken within one (1) hour of the employee's starting time, quitting time or meal break and shall not be accumulated or used to supplement meal breaks, arrive at work late or leave work early. Such rest periods shall be taken without loss of pay and the employee shall not be required to make up such time.

ARTICLE 11. OVERTIME

A. Definitions.

1. *Overtime.* That time worked as authorized and directed by management, which exceeds eighty (80) hours worked in the pay period.

2. *Hours Worked.* Overtime is that time actually worked by an employee, as authorized and directed by management, that exceeds eighty (80) hours during the full pay period. For the purpose of this Article 11, Annual Leave, or Sick Leave taken by an employee will be considered as time actually worked.

B. Overtime Compensation.

1. Compensatory Time Off. Employees who have worked over eighty (80) hours in a biweekly pay period/full pay period, shall have the option to receive Compensating Time Off (CTO) or pay for that time over eighty (80) hours on a time and one-half (1.5X) basis. The employee's choice must be made prior to the point that time sheets are turned into DCSO's administration. There shall be no restriction to the number of hours an employee can accumulate in the employee's CTO bank during a full pay period.

2. *CTO Bank.* An employee may not accrue more than 200 hours of CTO. The County may pay off an employee's CTO bank in its sole discretion.

C. Rescheduling.

Nothing in this Agreement or Article 11 shall prohibit Management's ability to schedule or reschedule an employee's work in order to operate within the confines of budgetary

constraints. To the extent possible, however, Management will reschedule additional time off to extend the employee's normal weekend. Except in cases of emergency, Management will also give at least twenty-four (24) hours advance notice of the schedule change for purposes of this paragraph.

D. Compliance with FLSA.

Management shall make such changes in this article and any others as well as in practice in order to fully comply with requirements of the FLSA. The County shall notify the Association of any proposed changes prior to their implementation. Upon the Association's request, the County agrees to meet with Association representatives to discuss the proposed changes.

ARTICLE 12. STANDBY DUTY AND CALL BACK

A. Standby.

1. Standby duty is defined as that circumstance which requires the employee so assigned to:

a. Be ready to respond in a reasonable time to calls for her/his service,

b. Be readily available at all hours by telephone, or other communication devices, and

c. Refrain from activities which might impair her/his performance of assigned duties upon call.

2. Standby duty shall be assigned in writing and will be compensated at the rate of $4.50 per hour in addition to the employee's base hourly wage.

3. An employee shall not receive standby pay for hours actually worked or for hours reimbursed by a call-back minimum.

B. Call Back.

1. *Definition*. Except as it may conflict with NAC 284.214, "Callback Pay" is defined as compensation earned for returning to duty after an employee has completed his/her regular shift and is requested to return to duty with less than 12 hours' notice to respond to an emergency, except for any employee who is:

(1) Called into work while on standby status, *or*

(2) Not required to leave the premises where he/she is residing or located at the time of notification in order to respond, *or*

(3) Called back to work if the employee's work begins one (1) hour or less before or after his/her scheduled work shift.

2. *Minimum.* All employees Called Back to work shall receive credit for a minimum of two (2) hours at time and one-half or for time actually worked, whichever is greater. There will be no overlapping minimums. No minimum will apply to any overtime calculation of time worked.

ARTICLE 13. COURT TIME

Officers required to appear in criminal court, as a result of their employment duties with County shall have all hours required to be in court credited as hours worked, with a minimum of two (2) hours credit. Court appearances are considered to be prescheduled duty and not subject to the call back provisions of this Agreement. An employee is required to immediately remit to the County Clerk/Treasurer any reimbursement received for duty-related court appearances.

ARTICLE 14. LEGAL HOLIDAYS

Employees covered by this Agreement shall receive a payment equivalent to 5.1 hours per pay period of straight time wages in lieu of working holidays as scheduled.

ARTICLE 15. ANNUAL LEAVE

A. Basis of Accrual.
Employees covered by this Agreement and employed on a continuous, full-time basis shall accrue annual leave credits on the basis of the schedule below. Part-time employees who work at least thirty (30) hours per week shall earn annual leave on a prorated basis based on the number of hours worked in the pay period. Only regular hours paid shall affect annual leave accrual.

B. Schedule of Accrual.
The following schedule of accrual of annual leave shall apply to employees based on full-time employment:

CONTINUOUS SERVICE	HOURS EARNED/ HOURS PAID	MAXIMUM HOURS/YEAR
Hiring date through 4th years	.0539	112
5th through 9th years	.0750	156
10th through 14th years	.0813	169
15th through 19th years	.0860	179
20th years and after	.0962	200

C. Accrual during Probation.
Each employee shall accrue annual leave during his/her probationary period but shall not be granted annual leave during said period until the employee has been employed continuously for at least six (6) months.

D. Payment on Separation.
Employees who have completed at least six (6) months of continuous service and leave County service shall be paid for accrued annual leave.

E. Payment on Death.
If an employee dies who was entitled to accumulated annual leave under the provisions of this Article, the heirs of such deceased employee shall be paid an amount of money equal to the number of hours of annual leave earned or accrued multiplied by the hourly rate of such deceased employee.

F. Carry-over of Annual Leave to Following Year.

1. All annual leave not taken in excess of 240 hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

2. Up to eighty (80) hours which would be forfeited because the employee was unable to use the hours, may be eligible for cash out or carry over for a period of time not to extend past March 31st of the year in which the eighty (80) hours is carried over to upon written request by an employee and approval of the County Manager. Such requests must be submitted before December 15th each calendar year for the following calendar year. Hours which are approved to be carried over and which are still unable to be used may subsequently be requested for cash out, not later than March 15th. Hours approved to be cashed out will be paid in the month following the request, at a rate of 50% of the employee's base rate of pay as of the first full pay period of the calendar year.

3. The written request must be submitted to the appointing authority and include an explanation of the reasons the leave was not utilized during the course of the calendar year. If the appointing authority agrees with the request, the request will be routed to the County Manager for review and approval, partial approval, or denial.

4. Carry-over authorization does not extend to any payment on separation under Section D.

G. Approval for Use of Annual Leave.
All annual leave will be taken at a time mutually agreeable to the employee and his/her supervisor. Requests for annual leave shall be submitted to the employee's supervisor for approval with the resulting vacation schedule based upon DCSO's legitimate operating needs. Requests for annual leave shall not be unreasonably denied. Conflicts between annual leave requests submitted in accordance with this section shall be resolved by: A) granting leave on a first-come, first-served basis and B) if two employees submit leave requests on the same day and those request conflict, then the more senior employee will be granted the leave.

Notwithstanding the above, annual leave requests submitted later than the conclusion of the annual shift bidding process shall be granted or not granted based on legitimate operating needs and not unreasonably denied. If such request conflicts with that of a request scheduled in accordance with the above paragraph, no seniority privilege to resolve the conflict shall apply and the request scheduled in accordance with the above paragraph shall stand.

ARTICLE 16. SICK LEAVE

A. Entitlement.
All Association employees who are employed on a continuous full-time basis shall be credited with sick leave according to the schedule below. Part-time employees who work at least twenty (20) hours per week shall earn sick leave credits on a prorated basis, based on hours worked in the pay period. Employees working less than twenty (20) hours per week will not accrue sick leave credits.

B. Sick Leave Accrual.
Eligible employees shall accrue sick leave at the rate of .0462 hours for each hour worked up to a maximum of ninety-six (96) hours per year. Only regular hours worked shall affect sick leave accrual.

C. Maximum Accrual Cap Provisions.

1. An employee may not carry over more than the annual maximum hours per year. A total of no more than nine hundred and sixty hours (960) of sick leave may be credited to an employee. (Maximum Accrual Cap).
2. Employees whose sick leave bank balance is at the Maximum Accrual Cap shall continue to accrue hours at the normal rate for utilization only during that calendar year. All sick leave not taken in excess of these hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

D. Authorization for Usage.

Employees are entitled to use sick leave in the event of a bona fide illness of an employee or member of the employee's immediate family upon authorization of the Sheriff or his designee.

1. "Immediate Family" Defined.

Immediate family is defined as spouse, parent, brother, sister, child, adopted child, step-child, grandparent, grandchild, or corresponding relation by affinity of the employee. In the case of any other relative of the employee, the Sheriff or designee may authorize such sick leave and notify Human Resources in writing. Employees must exhaust sick and CTO concurrently with any leave they are granted under the Family Medical Leave Act ("FMLA"). Annual leave may be used concurrently with FMLA upon approval of the Sheriff.

2. Reporting Requirements.

Whenever possible, employees are expected to report any absence and the reason therefore to the employee's supervisor two (2) hours prior to when the employee's normal work shift commences. Failure to do so may cause the absence to be deemed an unexcused absence and will be unpaid leave. If the employee's supervisor is unavailable, the employee should notify the next supervisor in the chain of command.

3. Certificate of Illness.

Physician certificates may be required by the County when there is an absence in excess of three (3) consecutive days or whenever there is reason to believe that sick leave is being abused or the absence is questionable. An employee may be required to be examined by a physician selected by the County for verification purposes. In the event of family/personal medical leave, the employee will complete the appropriate authorization form supplied by Human Resources in accordance with County policy. If an employee becomes ill or injured during a vacation leave of three (3) or more consecutive work shifts, the time will be recorded as sick leave only if it is substantiated by a written certification issued by the employee's treating physician.

4. Bereavement.

In the event of death of an immediate family member as defined in Paragraph D of this Article, the employee shall be entitled to take twenty-four (24) hours of leave for the purpose of attending a funeral or other last rites. Such leave shall be charged to sick leave, or to any other appropriate leave absence, including leave without pay if no paid leave is accrued.

5. Maternity/Paternity.

The parties agree to abide by all state and/or federal laws applicable to leave for maternity/paternity, including the FMLA.

E. Excess to Workers' Compensation.

Any Association employee who suffers an industrial injury during the course and scope of the employee's employment for the County and who is being compensated for total temporary disability benefits (TTD) for an accepted workers' compensation claim, shall be entitled to excess workers' compensation until said employee is released from TTD or 90 total calendar days pass, whichever is first. Excess workers' compensation shall be defined as the difference between the employee's base wage and the calculated TTD wage pursuant to NRS Chapters 616A-D. The employee's TTD wage and County excess workers' compensation will not exceed the employee's base wage. If the period of TTD exceed 90 calendar days or otherwise falls outside of this time period, the employee, at his or her option, may continue to supplement TTD payments by utilizing accrued sick, annual or CTO leave. Once such accrued sick, annual and CTO leave time is exhausted, the employee will only receive the employee's workers' compensation salary entitlement pursuant to NRS Chapters 616A-D.

During any period of time while the employee is receiving TTD, the employee shall continue to accumulate sick leave and annual leave at the same rate and in the same amounts as if the employee had been working.

The employee must follow all prescribed written safety policies and procedures to qualify for excess workers' compensation (e.g., wearing full protective clothing and equipment when necessary, using tools and equipment properly, and exercising prudent care while performing an assigned functions). The acceptance or denial of excess workers' compensation benefits is not subject to the grievance procedure.

F. Sick Leave Payoff.

1. Upon an employee's death or retirement, if the employee has a minimum of 400 hours in his or her sick leave bank the employee is eligible to receive payment for any accrued sick leave hours.

2. Employees shall be compensated based on the employee's years of continuous service to Douglas County, up to a maximum of 960 hours, as a percentage of their sick leave balance as follows:

Continuous Years of Service	Percentage of Sick Leave Balance Paid
0-14	-0-
15-19	50%
20	75%
21	80%
22	85%
23	90%
24	95%
25 or more years	100%

G. Leave Donation.

Employees covered by this contract who require additional leave time due to a catastrophic illness or injury may request additional leave time through notification to the DCSPA executive board. All donations to the requesting employee will only be donated from the donor's annual leave or comp time bank at the donating employee's current base rate of pay then recalculated based on the requesting employee's base rate of pay in order to determine the number of hours the donor's time represents to the requesting employee. Any unused donated time will be returned to all donors on a prorated basis after being recalculated. No employee will receive more than 480 donated hours in a calendar year.

H. Sick Leave Buyback.

Association employees shall have the option of participating in the County's annual sick leave buyback program. If any such employee has in excess of 300 hours accrued as of the first paycheck issued in November of each calendar year, the employee shall have the option to cash in up to a maximum of sixteen (16) hours less any sick leave hours used during the year (e.g. 16 hours less 8 hours of used sick leave would equal 8 hours eligible for buyback). After utilizing the buyback provisions, the employee must have no less than 300 hours of sick leave remaining in his/her sick leave account. The employee may apply for this buyback by submitting their request to Human Resources between November 1st and December 1st of each year using the form in Appendix "C."

ARTICLE 17. LEAVES OF ABSENCE

A. Eligibility.

Leave without pay may be granted only to an employee who desires to return to County service after the period of leave and does not have annual leave or compensatory time off available.

B. Short-Term Leave Without Pay.
Leave without pay (LWOP) of less than thirty (30) days may be granted by the Sheriff or his designee.

C. Procedure for Short-Term LWOP.
Leave without pay of thirty (30) days or less may be granted by the Sheriff or his designee. When short-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

D. Long-Term LWOP.
For a period of thirty (30) days or more, leave without pay may be granted by the Sheriff or his designee. The employee shall retain his/her status as a public employee and the pay, leave and benefits accrued prior to the leave. LWOP may not extend for a period exceeding twenty-six (26) consecutive pay periods. When long-term LWOP is granted, the Sheriff or designee will formally notify Human Resources of such action in writing.

E. Elected Benefits.
Arrangements regarding an employee's payment of dependent medical/dental insurance premiums and/or other voluntary deductions, if continuity is desired, must be made by the employee with the Human Resources Department prior to starting any unpaid leave of absence.

F. Military Leave.
1. An employee who is an active member of the National Guard or reserve component of the United States Armed Forces must notify the County of their active status upon their hire date or immediately upon activation. An employee who is an active member of the National Guard or any reserve component of the United States Armed Forces shall, upon request, be relieved from his or her duties to serve orders for military duty, without loss of pay or accrued leave for a period not to exceed fifteen (15) workdays in any calendar year. The duration of the workday will be dependent upon the orders received, and the employee's ability to return to work.
2. The employee must make their reserve status known to the County yearly and must provide as much advance notice as the employee can regarding any known reserve obligations to those responsible for staffing. Employees will provide a minimum of thirty (30) days' advance notice except during times of military conflict or other emergency activations when such notice is impossible or unreasonable based on the guidelines set forth through the Uniformed Services Employment and Reemployment Rights Act, as amended.
3. The County will comply with all applicable federal and state laws regarding the granting of military leave to effected employees and any compensation due to those employees.

ARTICLE 18. PROBATIONARY PERIOD

A. Initial Probation.

Upon initial appointment, all Association employees shall serve the equivalent of twenty-six (26) full pay periods of full-time service as probationary period, during which time the employee may be dismissed without cause or right of appeal.

B. Promotional Probation.

Upon promotion to a classification with a higher pay grade, a County employee represented by the Association must serve the equivalent of twenty-six (26) biweekly full pay periods of full-time service as a probationary period, during which time the employee may be returned to the employee's previous job classification without cause or right of appeal, at the sole discretion of the Sheriff, if a vacancy in said classification exists. An employee who has not successfully completed an initial probationary period in the lower job classification shall not have a right to return to the employee's previous job classification.

ARTICLE 19. EFFECTS OF LAY-OFF

A. Identification of Positions.

If, due to lack of funds, lack of work, for enhanced efficiency, or curtailment of operations, it is necessary to reduce the County work force, the Sheriff or his designee will determine the classes and number of positions to be reduced. All nonpermanent employees of the DCSO shall be laid off before any non-probationary, full-time employees. After the County has notified the employees who are to be laid off, the County will provide a list of such employees to the Association along with the applicable seniority list(s). The Association may request to meet and discuss the layoffs with the County.

B. Seniority Determination.

Seniority for the purpose of a layoff is defined as length of continuous employment within DCSO.

C. Layoff Order.

Employees will be laid off in reverse order of seniority, except the Sheriff has the sole discretion to retain up to two (2) employees who would otherwise be subject to layoff, or bumping as described in subsection E, and lay off the next two (2) employees with greater seniority.

D. Notice.

All regular, non-probationary employees due to be laid off shall be given written notice of such layoff at least thirty (30) calendar days prior to the effective date.

E. Bumping Rights.

In lieu of being laid off, an employee may elect to demote to any pay grade of a lower maximum salary within the job classification represented by the Association as long as the employee demoting has a longer period of continuous employment than an incumbent in the lower job classification with the shortest period of continuous employment with DCSO. An employee being bumped shall be treated as if laid off. An employee retained at the Sheriff's discretion pursuant to subsection C may not be bumped.

F. Posting.

The names of all employees laid off shall be placed on the reemployment list within the DCSO for the job classification involved in reverse order of layoff. Employees shall be recalled in the order in which their names are listed on the reemployment list.

G. Re-employment.

An employee who is re-employed within one calendar year after the employee was laid off will be entitled to the reinstatement of any accrued and unused sick leave the employee had at the time the layoff occurred.

ARTICLE 20. GRIEVANCE PROCEDURE

A. Definitions.

1. *"Grievance."* A grievance is a claimed violation, misapplication, or misinterpretation of a specific provision of this Agreement, which adversely affects the grievant. The exercise or lack of exercise of County Rights (Article 6) is not grievable by a grievant. Grievances arising out of disciplinary actions are covered by Article 21, Employee Disciplinary Procedures.

2. "Grievant." A grievant is an employee in a classification represented by the Association who is filing a grievance as defined above. Alleged violations, misapplications, or misinterpretations of the Agreement which affect more than one employee in a substantially similar manner, may be consolidated at the discretion of management or the Association as a group grievance and will be represented by a single grievant or the Association. The Association may assert a grievance on behalf of an employee or group of employees in cases limited to alleged violations of sections which provide specific benefits to the Association under Articles 5, 10, and 27 subject to the specific provisions of Article 20.

3. *"Day."* Day means a calendar day.

B. General Provisions.

1. If a grievant fails to carry the grievance forward to the next level within the prescribed time period, the grievance must be considered settled based upon the decision rendered at the most recent step utilized.

2. If a supervisor or manager, or Human Resources Director as appropriate, fails to respond with an answer within the given time period, the grievant may appeal the grievance to the

next higher level as if the employee had received a negative answer on the final day of the period available for the management response.

3. The grievant may be represented by a person of his/her choice at any level of this procedure.

4. Time limits and formal levels may be waived by mutual written consent of the parties.

5. Any service must be by certified mail or personal service.

6. A copy of all grievances filed at the Sheriff's level of this grievance procedure, not being processed by the Association, will be sent to the Association.

C. Process.

1. *Informal Level.*

Within ten (10) days from the event giving rise to a potential grievance or from the date the employee could reasonably have been expected to have had knowledge of the event, the employee may orally discuss the problem with his/her immediate supervisor, or Human Resources Director as appropriate. A supervisor, or the Human Resources Director, has seven (7) days to give an answer to the employee.

2. F*ormal Levels.*

Level 1: If the grievant is not satisfied with the resolution proposed at the informal level, the employee may, within ten (10) days of receipt of an answer, file a formal written grievance with his/her Division Captain (or designee), or Human Resources Director as appropriate, containing a statement describing the grievance, the section of this Agreement allegedly violated, and remedy requested. The Division Captain (or designee), or Human Resources Director as appropriate, will, within ten (10) days, have a meeting with the grievant and within ten (10) days give a written answer to the grievant.

Level 2: If the grievant is not satisfied with the written answer from the Division Captain (or designee) or Human Resources Director as appropriate, the grievant may, within ten (10) days from the receipt of the answer, file a written appeal to the Undersheriff. Within ten (10) days of receipt of the written appeal, the Undersheriff (or designee) will investigate the grievance, which may include a meeting with the concerned parties, and give written answer to the grievant within ten (10) days. Both parties may agree to waive Level 2 and proceed to Level 3.

Level 3: If the grievant is not satisfied with the written answer from the Undersheriff (or designee), the grievant may, within ten (10) days from the receipt of the answer, file a written appeal to the Sheriff. Within twenty-one (21) days of receipt of the written appeal, the Sheriff, or his/her designee, must investigate the grievance, which may include a meeting with the

concerned parties, and give a written answer to the grievant within ten (10) days. The answer is final and binding unless, within fourteen (14) days, the grievant notifies the County Manager of the grievant's intention to appeal the matter to the External Hearing Officer (EHO) as provided for in Article 22.

ARTICLE 21. EMPLOYEE DISCIPLINARY PROCEDURES

A. Internal Investigations.

Investigations of an Association employee who is the subject of an investigation in response to a complaint or allegation the employee has engaged in activities which could result in punitive action will be conducted in accordance with Rights of Peace Officers NRS 289.020-289.120, except as set forth herein. Additionally, an Association employee who is the subject of an investigation may have up to two representatives present with him or her during any phase of an interrogation or hearing relating to the investigation, who is: 1) not a subject of the investigation and 2) not a witness or participant in the investigation and 3) not a Sergeant or Captain, employed with the Douglas County Sheriff's Office.

B. Basis for Disciplinary Action.

The tenure and status of every Association employee is conditioned on reasonable standards of personal conduct and job performance. Failure to meet these standards will be grounds for appropriate disciplinary action. Disciplinary action is for just cause and may, in addition to the causes set forth in the Personnel ordinances and policies, rules or regulations, be based upon any of the following grounds: Failure to fully perform required duties, insubordination, failure to comply with or abuse of County and DCSO policies or rules, unexcused absences, misuse or abuse of County property or equipment, substandard job performance, commission of a misdemeanor, gross misdemeanor, or felony, and the commission of other acts which are incompatible with service to the public.

C. Types of Discipline.

Three (3) types of discipline are recognized for purposes of applying one of the procedures under this article. They are:

1. *Written Reprimands.* A written reprimand placed in the employee's personnel file by a Division Captain.

2. Short Suspensions. Includes any disciplinary suspensions without pay which, when accumulated with previous disciplinary suspensions within the prior twelve (12) month period, if any, does not exceed four (4) shifts.

3. Severe Disciplinary Action. Includes discharge, demotion or disciplinary suspensions without pay for more than four (4) shifts within a twelve (12) month prior period.

D. Response to a Written Reprimand.

An employee shall be personally served with a written reprimand. After receiving a written reprimand, the employee may, within fourteen (14) calendar days, submit a written response to the written reprimand. The employee's written response shall be added to the employee's personnel file. The matter is then closed.

E. Notice of Discipline Other than Written Reprimands.

For discipline other than written reprimands, the Division Captain (or designee) is designated by the Sheriff to advise the employee in writing of the proposed disciplinary action.

The written statement of proposed discipline must contain:

1. A description of the factual circumstances supporting the proposed disciplinary action.
2. A description of the employee's misconduct.
3. A statement of the proposed disciplinary action.
4. Notification that the employee may review or make copies of available investigation materials supporting the proposed disciplinary action.
5. Notification that the employee may submit a written response to the proposed disciplinary action and request a meeting with the Division Captain within fourteen (14) calendar days of being personally served with a copy of the written statement of proposed discipline. If requested by the employee, the meeting with the Division Captain will be held at a mutually agreed upon time and place.
6. A statement of the employee's right to representation.

F. Division Captain's (or Designee) Decision.

1. If an employee does not submit a written response and requests a meeting with the Division Captain within fourteen (14) calendar days after being personally served with a copy of the written statement of proposed discipline, then the Captain may impose the proposed disciplinary action. The employee has no further appeal rights.

2. If the employee submits a written response and requests a meeting with the Division Captain, the Division Captain shall meet with the employee and review the basis of the proposed discipline. Following the meeting and a review of the proposed disciplinary action by the Division Captain (or designee), the Division Captain (or designee) will forward the recommendation to the management representative to make a decision in the form of a signed statement indicating, if applicable, the decision based on the employee's response and, if the proposed action is to be implemented, the specific charges against the employee and the effective date of the action. The decision will be served on the employee by certified mail or personal delivery. The limited nature of this response does not change Management's authority to initiate further investigation if the employee's version of the facts raises doubts as to the accuracy of the supervisor's information leading the proposed discipline.

G. Appeal from a Short Suspension.

An employee receiving a short suspension, as defined in Paragraph C.2 above, can appeal the short suspension to the Sheriff by filing a written appeal. The written appeal must be filed with the Sheriff within fourteen (14) calendar days of being personally served with the Division Captain's final written decision pursuant to Paragraph F.2 above. The Sheriff shall hear the appeal and issue a final and binding decision promptly in the normal course of business. The employee has no further appeal rights.

Nothing in this Agreement prevents the DCSO from instituting the proposed discipline prior to the date of the meeting contemplated in Paragraph F.2 above, but if the discipline is overturned or reduced, the employee must be made whole for any time actually suspended beyond that which is approved by the Division Captain (or designee) or the Sheriff.

H. Appeal from a Severe Disciplinary Action.

An employee receiving a proposed Severe Disciplinary Action as defined in Paragraph C.3 above has the opportunity to appeal that disciplinary action as described below.

1. If the employee submits a written response and requests a meeting with the Division Captain in accordance with Paragraph F.2 above, the Division Captain's final written decision imposing a Severe Disciplinary Action shall be forwarded to the Douglas County Disciplinary Review Board ("DRB") for review pursuant to DCSO Policy Chapter 4.400 – Personnel Complaints and Investigations. The Undersheriff (or designee of the Sheriff) will personally serve on the employee a Notice of Disciplinary Action issued by the DRB signed by the Undersheriff (or designee) indicating the DRB's decision. If a Severe Disciplinary Action is imposed, the DRB notice must clearly inform the employee that the employee, through the Association, has the right, within ten (10) calendar days after receipt of the notice, to request in writing an appeal hearing before the Sheriff or his/her designee. The appeal request must be filed by the Association with the Human Resources Director.
2. If, within the ten (10) calendar day appeal period the Association does not file the appeal, the decision of the DRB is conclusive, and the matter shall be closed with no further appeal rights.
3. If, within the ten (10) calendar day appeal period, the Association files a notice of appeal by giving to the Human Resources Director written notice of appeal, then the Human Resources Director will set a time for an appeal hearing before the Sheriff or his/her designee. The hearing must be held within ten (10) calendar days of the date of filing the notice of appeal, or other time mutually agreed to by the parties, and a written decision must be made by the Sheriff or designee within ten (10) calendar days after the hearing and personally served on the employee.
4. If the Association files a notice of appeal within ten (10) calendar days of service of the decision of the Sheriff or his/her designee by giving to the Human Resources Director written notice of appeal, an External Hearing Officer (EHO) must be mutually selected by the parties. The EHO must be selected no more than sixty (60) calendar days from the date of the filing

of the appeal. The hearing before the EHO must occur at a date and time mutually selected by the parties.

5. All EHO hearings are private. However, the appellant may request that a hearing be opened to the public.

6. The EHO hearing must be conducted in a manner most conducive to determinations of the truth and NRS 233B.123 will be used by the EHO as a guide in ruling on evidentiary matters.

7. Each party has these rights in the EHO hearing: to be represented by legal counsel or other person of his/her choice; to call and examine witnesses on any matter relevant to the issues, to introduce exhibits, to cross-examine opposing witnesses on any matter relevant to the issues even though the matter was not covered on direct examination; to impeach any witness regardless of which party first called the witness to testify; and to rebut the evidence against the party. If the respondent does not testify on the respondent's own behalf, the respondent may be called and examined by the Sheriff's representative as if under cross-examination. Every witness shall declare by oath or affirmation that the witness will testify truthfully.

8. During the examination of a witness, all other witnesses, except the parties, will be excluded from the hearing upon motion of either party.

9. The EHO shall determine whether to sustain, reject, or modify the action demoting, suspending, or discharging the employee. The determination of the EHO is final.

10. The mutually incurred costs for the EHO procedure will be divided equally between the County and the Association.

ARTICLE 22. EXTERNAL HEARING OFFICER

A. Designation.

The External Hearing Officer (EHO) shall be selected from a list maintained by the Federal Mediation and Conciliation Service and the parties will use that service.

B. Costs.

The fees and expenses of the EHO and of a court reporter, if used, shall be shared equally by the Association and County. Each party shall bear the cost of its own presentation including preparation and post-hearing briefs, if any. If either party rejects the EHO's decision as evidenced by overturning it or unsuccessfully seeking relief in Court to have it vacated or modified, the parties understand and agree that the party rejecting the EHO's decision is required to pay all neutral costs incurred through the EHO process.

C. Effect of Decision.

Except as provided in Article 21, Section G(9), the decisions of an EHO on matters properly before him/her shall be advisory to the Board of County Commissioners. Within sixty (60)

days of receipt of the EHO's recommendation, the Board shall make a final decision on the advisory report of the EHO.

D. Authority of the EHO.

No EHO shall entertain, hear, decide, or make recommendations on any dispute unless such dispute involves an eligible employee in the Association and such dispute also falls within the definition of a grievance as set forth in Article 20, Section A(1) (Grievance Procedure), and has been processed in accordance with all provision thereof and herein.

No EHO shall have the power to amend or modify a negotiated agreement or addenda supplementary thereto or to establish any new terms or conditions of employment. The EHO's authority shall be limited only to the application and interpretation of the provisions of the Agreement. No EHO shall have the power to alter, amend or modify any County or DCSO policy, procedure or regulation.

E. Matters Subject to EHO Procedure.

Proposals to create, add to, or change this written Agreement or addenda supplementary hereto shall not be grievable nor submitted to an EHO and no proposal to modify, amend, or terminate a negotiated agreement, nor any matter or subject arising out of or in connection with such proposal, may be referred to this process.

F. Rules of Evidence

Strict rules of evidence shall not apply. However, rules of evidence and procedures for conduct of hearings shall be guided by the standards in the American Arbitration Association voluntary arbitration rules.

ARTICLE 23. SAFETY

A. Safety Committee.

The County, as required by NRS Chapter 618, has a Safety Committee to review complaints regarding unsafe working conditions and equipment. Two (2) members of the Association shall serve on the County Safety Committee. Meetings shall be held as required, but regular meetings shall not be scheduled more often than once a month.

B. Safety Complaints.

Complaints regarding unsafe working conditions and equipment may be submitted in writing to the Committee by any Association member. The complainant shall state the problem, propose what the complainant believes is a reasonable solution, and be signed by the complainant.

C. Committee Action.

The Committee shall review and discuss the written complaint at a regular meeting. The complainant may be asked to appear and offer further explanation. After reviewing the complaint, the Committee shall make a written recommendation to the Sheriff.

D. Sheriff's Review.

The Sheriff shall review all committee recommendations and make a decision to approve, modify or reject such recommendation within thirty (30) days.

E. Appeal to Commission.

Should the Safety Committee's recommendation not be approved, the Committee may request that the Risk Manager meet with the Committee in an attempt to resolve the difference or present the recommendation to the Board of County Commissioners. The action taken by the Board of County Commissioners after reviewing the matter shall be final and binding. Safety complaints shall not be subject to the grievance procedure.

ARTICLE 24. UNIFORMS AND SAFETY EQUIPMENT

A. Uniforms.

1. The County agrees to provide an annual uniform allowance as of $1,200 per employee. A Six Hundred Dollar ($600) uniform allowances will be paid with the employee's first pay check in June and December.

2. A new hire employee will not receive a uniform allowance the first year of their employment with the County.

B. Safety Equipment.

Upon initial employment, the County shall provide each new employee with any safety equipment required by the Sheriff.

C. Ballistic Vests.

1. Initial Hire. Upon initial employment, the County will provide each new employee with a ballistic protective vest ("Vest"), up to the IIIA threat level, at a cost not to exceed $1,000. Employees must obtain their Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

2. Replacement Vest. The County will replace an employee's Vest, if purchased on or after January 2012, by no later than the expiration date of the Vest's warranty according to the manufacturer's specifications, up to the IIIA threat level. Employees must obtain their replacement Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

3. Standards. The County and Association mutually agree that the recognized guideline for Vests is the U.S. Department of Justice/NIC Selection and Application Guide to Personal

Body Armor (NIJ Guide 100-01, as amended) and that the current rating standard for threat level protection for the term of this Agreement is NIJ Standard – 01.01.04.

4. Duty of Care. Each employee is solely responsible for the inspection, care and maintenance of his or her Vest. If any employee reasonably believes his or her Vest should be replaced sooner than the warranty date indicated by the Vest's manufacturer, the employee will surrender the Vest to the County for inspection. If the County or the manufacturer's inspection determines that the employee did not properly care and maintain the Vest according to the manufacturer's specifications, the employee will be responsible for the full replacement cost of the Vest.

5. Vest Threat Level. It is the sole responsibility of each employee to review the applicable standards and manufacturer's specifications to determine which threat level of Vest will be appropriate for the employee's specific work duties and circumstances and to replace worn or failed Vests.

D. Initial Allowance.

The County will provide each new hire with a full uniform and equipment, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County. Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. Attached as Appendix "B" to this Agreement is a list of what uniforms the County will supply to a new hire. The County will meet and confer with the Association prior to making any significant changes in what it will provide in Appendix "B."

E. Return of Equipment and Uniforms.

An employee who fails to pass initial probation shall turn in all equipment or uniforms issued or purchased through the provision of this article. Original purchase uniforms/equipment lost or damaged shall be reimbursed to the DCSO by the departing employee. The County may require probationary employees to sign an agreement that allows the County to deduct the costs of unreturned equipment or uniforms from a separating employee's check or provide for other relief. The County is solely responsible for any such program that it chooses to create and implement.

No used equipment or uniforms shall be reissued to an employee unless properly cleaned or reconditioned as necessary. The Undersheriff shall administer the provisions of this paragraph.

F. Uniform Requirement Changes.

If the Sheriff changes the uniform requirements which necessitates the purchase of additional equipment or uniform articles by the employees, the County agrees to provide the initial piece of equipment or uniform article to each employee.

G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment.

If an employee's uniform or safety equipment is destroyed or damaged beyond repair during an on-duty enforcement action, the County will replace that uniform or equipment provided that the employee has prepared a report and pulled a case number documenting the destruction.

ARTICLE 25. REPLACEMENT OF PERSONAL PROPERTY

Replacement Cost Limits.

The County and the Association agree that reasonable replacement cost limits may be placed upon certain items. The employee shall, to the extent practicable, provide receipts or other document justifying the loss and verifying the purchase. Following is a list of items and replacement cost limits. Reasonable replacement cost limits for items not listed but approved for reimbursement, will be determined by the Sheriff and shall be determined on a case-by-case basis.

ITEMS	MAXIMUM AMOUNT PER YEAR
1. Prescription Eyeglasses	$200
2. Contact Lenses	$200
3. Watches	$50
4. Cellular Phone	$500

An Incident Report must be filed with Douglas County Sheriff's Office Administration before payment will be made.

ARTICLE 26. DRUG TESTING

The County's drug and alcohol testing policy shall be in effect. The parties will meet and confer if substantial changes regarding discipline are proposed by the County. However, if state or federal law requires the County to make those changes, they will be implemented as required and within applicable time frames, with notification to the Association. Nothing in this article shall preclude an employee or the Association from appealing disciplinary action pursuant to Article 21.

ARTICLE 27. PEACEFUL PERFORMANCE

The parties to this Agreement recognize and acknowledge that the services performed by the County employees covered by this Agreement are essential to the public health, safety, and general welfare of the residents of the County of Douglas. The Association agrees that

under no circumstances will the Association recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the Association take part in, any strike, sit-down, stay-in, sickout, slowdown, or picketing in connection with a labor dispute (hereinafter collectively referred to as work-stoppage), in any office or department of the County, nor to curtail any work or restrict any production, or interfere with any operation of the County. In the event of any such work-stoppage by any member of the Association, the County shall not be required to negotiate on the merits of any disputes which may have given rise to such work-stoppage until said work-stoppage has ceased.

In the event of any work-stoppage, during the term of this Agreement, whether by the Association or by any member of the Association, the Association by its officers, shall immediately declare in writing and publicize that such work-stoppage is in violation of this Agreement and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the County. In the event of any work stoppage the Association promptly and in good faith performs the obligations of this paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work-stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the County shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to, any work-stoppage activity herein prohibited, and the County shall have the right to seek full legal redress, including damages, as against any such employee.

ARTICLE 28. LABOR MANAGEMENT COMMITTEE

A. Representatives and Function.

A Labor-Management Committee of a minimum of three (3) representatives of the Employer and three (3) representatives of the Association will meet upon the request of either party. The meetings will be held at mutually agreed times and places and are for the purpose of:

1. Discussing the administration of this Agreement.
2. Exchange of general information of interest to both parties.
3. Giving the Association representatives the opportunity to share the views of their members or make suggestions on subject of interest to their members.
4. To meet and confer on health insurance when required by this Agreement.
5. Market comparisons at the end of this Agreement.
6. The Pay for Performance Plan.

B. Notice of Issues.

Any issues to be discussed must be in writing and delivered by the requesting party to the other party at least seventy-two (72) hours before the scheduled meeting.

C. Recommendations.
Any conclusions or mutual recommendations of this Committee must be reduced to writing.

D. Advisory Function.
The Labor Management Committee is advisory only and may not engage in collective bargaining or reach any agreements to amend the contract.

E. Chairperson.
The initial Chairperson will be an Association representative and at six (6) month intervals the position will alternate between the Association and County.

F. Attendance by Other Persons.
Additional persons may attend a meeting of the Labor-Management Committee to present information to the Labor-Management Committee at the request of either party provided at least twenty-four (24) hours' advance written notice is provided to the other party.

ARTICLE 29. COUNTY CODE AND POLICIES

Except as expressly modified by this Agreement as a subject of mandatory bargaining pursuant to NRS 288.150(2), the Association understands and agrees that all County employees, including those employees represented by the Association, are subject to the personnel regulations of the Douglas County Code and the Douglas County Policies and Procedures.

ARTICLE 30. SAVINGS PROVISION

A. Should any provision of this Agreement be found to be in contravention of any Federal or State law, or by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of the Agreement shall remain in full force and effect until otherwise canceled or amended. In the event that any provision shall be held unlawful and unenforceable by any court of competent jurisdiction, the parties agree to meet for the purpose of renegotiating such invalid provision of the Agreement in an attempt to reach a fully valid Agreement.

B. In the event that Section A above is applicable or Chapter 288 of the Nevada Revised Statutes is amended, at the request of either party the County and Association negotiating

teams will meet to discuss the ramification(s) of the changes in the law on the current Agreement.

ARTICLE 31. FULL UNDERSTANDING, MODIFICATION AND WAIVER

A. Full Understanding.
All matters within the scope of bargaining have been negotiated and agreed upon by County and the Association. Notwithstanding past agreements and practices, it is intended that this Agreement set forth the full and complete understanding and commitments between County and the Association.

B. Alteration of Economic Benefits.
During the term of this Agreement specific economic benefits which are listed as a subject of mandatory bargaining in NRS 288.150(2) shall not be changed, except by mutual agreement.

C. Modification Requirements.
Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in this Agreement shall not be binding on the parties unless made and signed in writing by all of the parties to this Agreement, and if required, approved and implemented by the Board of County Commissioners.

D. Waiver.
The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

E. Compliance with ADA.
The parties recognize that the County may be required to make certain accommodations to carry out its obligations under the Americans with Disabilities Act (ADA). Some of these accommodations may require actions which are contrary to the language or intent of existing provisions of the Agreement. The parties agree that such accommodation shall not constitute a past practice or waiver by either party to its right to fully enforce such provision in the future with regard to persons not subject to the protections of the ADA.

Recognizing that circumstances surrounding ADA compliance in individual cases necessarily involve matters which are personal and require the utmost confidentiality, specifics of an individual case shall not be divulged by the County. This section shall not be grievable nor subject to arbitration.

F. Departmental Policies.

Any departmental policy adopted by the Office of the Sheriff will not supersede the language of this Agreement and will have no bearing on the interpretation of the terms and conditions herein.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Fiscal Year 2024-2025 to be signed and intend to be legally bound thereby.

_____	_____
Wesley Rice, Chairman (Date)	Justin Fricke, President (Date)
Douglas County	Douglas County Sheriff's Protective
Board of Commissioners	Association

APPENDIX "A"

Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Deputy Sheriff I	$29.39	$30.30	$31.24	$32.20	$33.19	$34.22	$35.29	$36.37	$37.50	$38.65	$39.85
Deputy Sheriff II	$30.93	$31.89	$32.88	$33.89	$34.94	$36.02	$37.14	$38.28	$39.47	$40.68	$41.95
Investigator	$36.30	$37.42	$38.59	$39.77	$41.00	$42.28	$43.58	$44.94	$46.32	$47.76	$49.23

APPENDIX "B"

The County will provide the following to each new hire, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County:

Item Description	Quantity
BDU Pants	3
BDU Shirt (short-sleeve)	3
BDU Shirt (long-sleeve)	3
Boots (Agency will pay up to $150.00)	1
Class-A Dress Jacket (Ike Jacket)	1
Class-A Dress Pant	1
Class-A Dress Long Sleeve Shirt	1
Blue Clip-on Tie	1
Silver Tie Bar	1
Class-A Dress Shoes	1
Jacket (Agency will pay up to $150.00)	1
Pant Belt	1
Duty Belt	1

Item Description	Quantity
Silver Nametag with Blue Lettering	1
Ballistic Vest Allowance - Article 24	1
ASP 26"	1
Radio Earpiece	1
Holster	1
Belt Keepers	4
Radio Holder	1
Handcuff Case	1
Magazine Case	1
Flashlight Holder	1
Asp Holder (26")	1
Key Keeper	1
Handcuffs	2
Stinger Flashlight	1
Gun Light	1

Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. There will be no allowance given to a new hire that chooses not to acquire any portion of the County-provided uniforms or equipment.

The County will meet and confer with the Association prior to making any significant changes in what items it will provide to each new hire as identified in this Appendix "B."

APPENDIX “C”
SICK LEAVE BUYBACK FORM

Douglas County
Sick Leave Buy Back Form
DCSPA Employees Only

Form MUST be submit to Human Resources between November 1st and December 1st

SECTION I:

Date: _____

Requesting Employee: _____

Fund: _____ Dept: _____

Division: _____

Phone: _____ Title: _____

I request a buy back of the following hours:_____ Hours of Sick Leave

DCSPA EMPLOYEES: I have read and understand the DCSPA Sick Leave Buy Back Program as stated in the labor contract*: "Association employees shall have the option of participating in the County's annual sick leave buyback program. If any such employee has in excess of 300 hours accrued as of the first paycheck issued in November of each calendar year, the employee shall have the option to cash in up to a maximum of sixteen (16) hours less any sick leave hours used during the year (e.g., 16 hours less 8 hours of used sick leave would equal 8 hours eligible for buyback). After utilizing the buyback provisions, the employee must have no less than 300 hours of sick leave remaining in his/her sick leave account."*

Employee's Signature: _____ Date: _____

_____

SECTION II: To be completed by Human Resources and Finance

☐ Approved ☐ Denied

Reviewed by Human Resources: _____ Date: _____

Reviewed by Finance: _____ __Date: _____

Notes: _____

_____

AGENDA ITEM NO. 7.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For possible action. Discussion on a labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit (DCSPA-SBU) from July 1, 2024 through June 30, 2025. (Wendy Lang)

RECOMMENDED MOTION:
Approve a labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit (DCSPA-SBU) from July 1, 2024 through June 30, 2025 as presented.

FINANCIAL IMPACT:
The total estimated financial impact of the proposed labor agreement is $3,465,982 as budgeted in Fiscal Year 2024-25.

BACKGROUND:
The current labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeant's Bargaining Unit (DCSPA-SBU) is set to expire June 30, 2024. Productive negotiations between the parties took place over the last few months which has culminated in a labor agreement for a term of one year. 16 employees are represented by DCSPA-SBU and are subject to the terms and conditions of this labor agreement. In compliance with NRS 288.153(2), the proposed labor contract, with a copy of the prior agreement reflecting any modifications, was published on the Douglas County website at least three days before June 20, 2024. These items are attached for review.

This labor agreement provides for a 3.6% Cost of Living Adjustment (COLA) and step increases of 3% per step. COLAs will continue to apply to all incentive pays with the exception of longevity, which will increase as noted in the attached agreement at the end of the term (June 30, 2025). Additional changes include parameters around union representation of accused members during disciplinary investigations, options for selling annual leave at a reduced rate of pay in certain conditions, and the elimination of language which is no longer relevant regarding the implementation and payment of various benefits

specific to the terms of the prior agreement.

ATTACHMENTS:
DCSPA SBU 2024-2025 redline.pdf
DCSPA SBU 2024-2025 clean.pdf

Agreement

Between

Douglas County, Nevada

And the

Douglas County Sheriff's Protective Association – Sergeant's Bargaining Unit

For the period

July 1, ~~2022~~ 2024 – June 30, ~~2024~~2025

~~Agreement~~
~~Between~~
~~Douglas County, Nevada~~
~~And the~~
~~Douglas County Sheriff's Protective Association~~
~~Sergeant's Bargaining Unit~~
~~For the period~~
~~2022 – 2024~~

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Agreement
Between
Douglas County, Nevada
and the
Douglas County Sheriff's Protective Association
Sergeant's Bargaining Unit
For the period
~~2022~~ 2024 – ~~2024~~2025

ARTICLE 1 PARTIES

This agreement is entered into this 1st day of July 2024, (the "Agreement") by and between the County of Douglas ("County" or "Management"), and the Douglas County Sheriff's Protective Association - Sergeant's Bargaining Unit ("SBU" or "Association").

ARTICLE 2 TERM OF AGREEMENT

A. The term of this Agreement will commence effective July 1, ~~2022~~2024, and end on June 30, ~~2024~~2025.

B. This Agreement will remain in full force and effect during any subsequent labor negotiations between SBU and the County.

C. Notwithstanding any other provision of this Agreement and Article 2, after June 30, ~~2024~~2025, no increase in salaries, wages, or other monetary benefits, except step movement and longevity, will occur or be paid by the County to any employee represented by the Association until a successor labor agreement is executed by SBU and the County. However, the County as an employer paying on behalf of an employee, is required by Nevada's Public Employees' Retirement System ("PERS") to pay contribution rates per NRS 286.421 which may result in reductions in employee's salaries.

ARTICLE 3 AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this agreement, the following agents have been designated:

A. County's Principal Authorized Agent Shall Be:

County Manager
Douglas County
P.O. Box 218
Minden, Nevada 89423

B. SBU Principal Authorized Agent Shall Be:

Sergeant's Bargaining Unit
c/o DCSPA
P.O. Box 1153
Minden, Nevada 89423

ARTICLE 4 RECOGNITION

A. **Collective Bargaining Agent.**
The County recognizes the SBU as the sole collective bargaining agent for all regularly budgeted employees of the County within job classifications covered by this Agreement who are presently employed and subsequently hired by the County at its location in Nevada.

B. Negotiating Team.
The size of the respective bargaining teams for contract negotiations shall be no more than four (4) members. The four (4) members shall not include the chief negotiator for either party or any professionals hired by either the County or the SBU. In addition, either party may, with prior notice to the other party, bring an additional member with special skills or information to the negotiation session.

ARTICLE 5 SBU RIGHTS

A. Bulletin Boards.
The County will furnish bulletin board space where currently available. Only areas designated by the Sheriff or his designee may be used for posting of notices. Bulletin boards shall only be used for the following notices:

1. Scheduled SBU meeting, agenda, and minutes.
2. Information on SBU elections and the results.
3. Information regarding SBU social, recreational, and related news bulletins.
4. Reports of official business of SBU, including reports of committees or the Board of Directors.

Posted notices shall not be obscene, defamatory, or relate to political office, ballot issues or proposed ballot issues or the ballot process, nor shall they pertain to public issues which do not include the County or its relations with County

employees. All notices to be posted must be dated and signed by an authorized representative of SBU. County equipment, materials, supplies, or interdepartmental mail systems shall not be used for the preparation, reproduction, or distribution of notices, except as specifically allowed below, nor shall such notices be prepared by County employees during their regular working time.

B. Interdepartmental Mail System.

County agrees to allow limited use of the County's interdepartmental mail system and the County e-mail system to the SBU. Such use shall not include mass mailings of materials not suitable for posting under Section A. All use of the County e-mail system is subject to the County's internet and e-mail policy, including the provision that there is no reasonable expectation of privacy for messages placed on the system, and that all messages are subject to applicable provisions under the Nevada Public Records Law.

C. Use of County Copy Machines.

County agrees the SBU may use County copy machines providing the following conditions are met.

1. SBU will promptly notify the County of the number of copies made and reimburse County for the cost of the copies.
2. All copying will not be done during the employee's work hours (i.e. not during County time when the employee is receiving compensation).
3. SBU use of copying facilities must not interfere with use of such facilities for County business.

D. Dues Deductions.

The parties agree that the County will provide payroll deduction to the SBU on the following terms:

1. **Authorization.**

   The County shall deduct dues from the salaries of SBU members and remit the total deductions to the designated SBU officer(s) on a monthly basis. However, no deductions shall be made except in accordance with a deduction authorization form individually and voluntarily executed by the employee for whom the deduction is made. Regardless of when the authorization form is executed, it is understood and agreed the County will not deduct dues for any period of time prior to the employee's first day of employment with the County. The deduction authorization form must specify any SBU restriction on the employee's right to terminate his/her dues deduction authorization. The stated restriction must not require the employee to remain a member or continue dues deductions beyond the end of the calendar month of the employee's action to terminate such status.

2. **Amount of Dues.**
The SBU shall certify to the County in writing the current rate of membership dues. The SBU will notify the County of any change in the rate of membership dues at least sixty (60) days prior to the effective date of such change.

3. **Indemnification.**
The SBU shall indemnify and hold the County harmless against any and all claims, demands, suites and all other forms of liability or costs which shall arise out of or by reason of any action taken, or not taken, by the County under the provisions of this Article or through the proper execution of this Article.

4. **Paid Release Time.**
The County will create an "Hours Code" in the County's eSuite HR Portal or time sheet for Association Representatives to account for any Paid Release Time utilized by an Association Representative to perform duties for, or providing services to, the Association ("Association Business").

a. An accurate time entry must be used by each employee in the eSuite HR Portal or time sheet for any time used for Association Business. The Association agrees to reimburse the County for any compensation paid by the County to an Association Representative to conduct Association Business. Paid release time will only be used in place of regularly scheduled hours and not in addition to an employee's work schedule.

b. At the Association's request, the County agrees to promptly provide a summary of all Association Business reported on time sheets to the Association. The Association promises and agrees to pay the required reimbursement amount to the County within 30 days of receiving any summary of Paid Release Time from the County and requesting payment.

c. Instead of making a reimbursement to the County, the Association may request that the County deduct the amount due to the County from an existing credit granted to the Association by the County.

ARTICLE 6 MANAGEMENT RIGHTS AND RESPONSIBILITIES

County retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Agreement, except as expressly limited by specific provisions of this Agreement. It is the ultimate right and responsibility of the County to manage its operations in the most efficient manner consistent with the best interests of all its citizens, taxpayers, and employees. Without limiting the generality of the foregoing, the rights, powers, and authority retained solely and exclusively by County and not abridged herein, include, but are not limited to the following:

1. To manage and direct its business and personnel;

2. To manage, control, and determine the mission of its departments, building facilities, and operations;
3. To create, change, combine or abolish jobs, departments and facilities in whole or in part;
4. To direct the work force;
5. To increase or decrease the work force and determine the number of employees needed;
6. To hire, transfer, promote, and maintain the discipline and efficiency of its employees;
7. To establish work standards, schedules of operation and reasonable work load;
8. To specify or assign work requirements and require overtime;
9. To schedule work, working hours and shifts;
10. To adopt rules of conduct;
11. To determine the type and scope of work to be performed by County employees and the services to be provided;
12. To classify positions;
13. To establish initial salaries of new classifications;
14. To determine the methods, processes, means and places of providing services; and
15. To take whatever action necessary to prepare for and operate in an emergency.

Should the County desire to make a substantial change on an item within the mandatory scope of bargaining causing a major impact on unit employees, it shall first offer to meet and consult with the SBU in an effort to reach a mutually agreeable course of action.

ARTICLE 7 SALARIES

A. Salary.

The salary schedule for the rank of Sergeant is set forth in Appendix "A" to this Agreement. ~~Effective the first full pay period following approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153(1), each employee will be placed in the lowest salary step which is at least five percent (5%) above the employee's current base rate. The new wage must not exceed the highest salary step of the employee's classification.~~ The salary schedules are subject to change during the term of the Agreement as a result of the changes to the Cost-of-Living Adjustment as described in Section B and the retirement contribution rate described in Section D.

B. Cost of Living Adjustment.

1. A cost of living, a cost-of-living adjustment will be made to each employee's pay rate and salary range the first pay period of each fiscal year ("COLA").

2. The COLA will be equal to the annual change in Consumer Price Index for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, Series ID: CUUR0400AA0), from December to December of each calendar year. This cost-of-living adjustment will be no less than 0% and no more than ~~6~~5%, regardless of whether the actual change in the CPI is lower or higher than these caps.

3. For fiscal year ~~2022~~2024-~~2023~~ 2025 the COLA is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.

~~4. For fiscal year 2023-2024 the COLA is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.~~

C. Annual Performance Evaluations and Step Progression.

1. All employees covered by this Agreement will receive annual performance evaluations. A copy of this written annual performance evaluation will be kept in the employee's personnel file in the County's Human Resources Department. The performance evaluation may be used when considering any employment action. The County establishes work performance standards which incorporate applicable safety standard, and the content of the work performance standards. The establishment of those work performance standards and the individual performance evaluation ratings assigned to individual employees are reserved to the County and are not subject to the grievance and arbitration provisions of this Agreement.

2. If an employee receives a "meets expectations" or better performance evaluation rating, an employee shall receive a one-step increase on the first day of the pay period in which the anniversary of the date the employee was hired or received a promotion, whichever is later, occurs. If the employee receives a score below "meets expectation" on their performance evaluation, the employee will not receive a step increase. A rating which results in a denial of a step increase will be appealable up the employee's chain of command up to the rank of Undersheriff. An employee who is already at the highest salary step will not receive a step increase, regardless of performance rating. ~~Effective the first full pay period following approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153(1) or 288.215(12), employees whose anniversary occurs during fiscal year 2022-23 but prior to approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153(1) or 288.215(12), and who would have otherwise progressed one step on their anniversary, will be placed in the steps in accordance with~~

~~Section A, and then will receive the step increase effective on his or her anniversary date. This action will not revise the employee's anniversary date.~~

~~3. In addition to any salary step progression under the above, each employee will be advanced one salary step effective the first full pay period of July 1, 2023 as an equity adjustment.~~

D. Public Employment Retirement (PERS) Contributions.

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee's salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee's salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee's salary.

2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee's salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the employee's salary, as well as the salary range, by one percent (1%) on the effective date of the reduction.

~~3. The County agrees to pay the entire amount of any increase in the PERS contribution rate effective July 1, 2023. If employee wages and/or the salary schedule must be decreased to pay for any portion of the contribution rate increased effective July 1, 2023, the County will increase the employee's salary, as well as the salary range by the same amount.~~

ARTICLE 8. INCENTIVE PAY

All incentive pay amounts will be paid in addition to the employee's base wage. To the extent permitted, all incentive pays will be reported to PERS as pensionable compensation. ~~Effective July 1 of each fiscal year after 2023/2024, all i~~Incentive payments listed below, with the exception of longevity will increase by the amount of the COLA ~~which is implemented on July 1 of that~~each year. For fiscal year 2024-2025 the COLA is already incorporated and no additional COLA will be made for that fiscal year.

A. Police Officer Standard Training Incentive.

1. Sergeants will receive Police Officer Standard Training ("P.O.S.T.") incentive pay to recognize the following training achievements, whichever is higher:

a. *Advanced Level*. Employees who possess a Nevada P.O.S.T. Advanced Certificate shall be paid sixty dollars and nine cents ~~$58.00~~60.09 per full pay period; or

b. *Supervisor Level*. Employees who possess a Nevada P.O.S.T. Supervisor Certificate shall be paid seventy dollars and forty-five cents ~~$68.00~~70.45 per full pay period; or

c. *Management Level*. Employees who possess a Nevada P.O.S.T. Management Certificate shall be paid seventy-nine dollars and sixty-nine cents ~~$76.92~~79.69 per full pay period.

2. The applicable P.O.S.T. incentive pay will become payable beginning the next pay period after notice of the employee's receiving the applicable P.O.S.T. certificate is provided to the Undersheriff.

B. Field Training Officer Incentive Pay.

1. The Sheriff may designate qualified individuals as a Field Training Officer ("FTO").

2. Upon assignment to train or supervise the training of an individual "trainee officer," the FTO will receive an incentive increase of ~~T~~two ~~D~~dollars and ~~F~~fifty-nine ~~C~~cents (~~$2.50~~2.59) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs actual FTO duties pursuant to such assignment.

3. The FTO incentive pay applies to all FTOs regardless of the Division they are assigned.

4. The Sheriff shall have the sole and full discretion to make an FTO assignment and to remove someone from such assignment.

C. Hazardous Duty Incentive Pay.

1. An employee who has applied for and been appointed by the Sheriff as a regular member of the interagency bomb squad, regular member of the special weapons and tactics (SWAT) team, regular member of the dive team, or is on motorcycle duty, will receive ~~S~~seventy-~~Five~~ seven ~~D~~dollars and seventy cents (~~$75~~77.70) per full pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to more than one hazardous duty, the employee will receive only one hazardous duty incentive payment each pay period.

2. Employees who are receiving hazardous duty bomb squad pay will continue to receive hazardous duty incentive pay as identified below, provided those employees remain appointed to the bomb squad by the Sheriff. ~~After June 20, 2024, the hazardous duty incentive pay for being a member of the bomb squad will not exceed the Seventy-Five Dollars per full pay period as provided in paragraph 1 above.~~

Employee Number	Rate of Pay
3282	$428.39 per month
4105	303.33 per month

D. Night Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as Graveyard Shift, an employee will receive an incentive payment of two dollars and fifty-nine cents ($~~2.50~~2.59) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Graveyard Shift. The Sheriff shall have full discretion to make or not make such assignment or remove someone from such assignment.

E. Swing Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as Swing Shift, an employee will receive an incentive payment of one dollar and fifty-five cents ($~~1.50~~1.55) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Swing Shift. The Sheriff shall have full discretion to make or not make such assignment or remove someone from such assignment.

F. Canine Assignment Incentive Pay.

Canine handlers that provide for the care and maintenance of the canine will be paid no more than four hundred thirty-five dollars and twelve cents ($~~420~~ 435.12) per month for providing this service. ~~N~~ Such pay shall continue for the duration of the assignment. The Sheriff shall have full discretion to make the assignment or remove someone from such assignment.

G. Extra Duty Incentive Pay.

Sergeants will receive forty-~~five~~ six dollars ($~~45.00~~46.62) per full pay period as Extra Duty Incentive Pay any extra duty which they applied for and been appointed to by the Sheriff. If an employee volunteers and is appointed to more than one extra duty, the employee will only receive one extra duty incentive payment each pay period. Examples of such duties include but are not limited to crisis negotiations team, polygraph examiner, coroner III, range master, trainers, bilingual

proficiency, and honor guard. The Sheriff shall have full discretion to make the extra duty assignment or remove someone from such assignment.

H. Working Above Class Pay.

A Sergeant who is designated by the Sheriff or Undersheriff to serve in an acting capacity to perform the full scope of duties of a higher classification shall be compensated consistent with Douglas County Policy 200.11. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

I. Education Incentive Pay.

1. Employees will be paid an education incentive pay to recognize the following listed educational achievements, whichever is higher, from an accredited college or university:

   a. Associate's Degree: A qualifying employee will receive an incentive payment of sixty-two dollars and sixteen cents ($~~60~~62.16) per full pay period.
   b. Bachelor's or Higher Degree: A qualifying employee will receive an incentive payment of one hundred twenty-four dollars and thirty-two cents ($~~120~~124.32) per full pay period.

2. An employee must submit a letter of request with a college transcript to the Human Resources Department before being eligible to receive Education Incentive Pay.

3. Any employee who has received tuition reimbursement or aid under Douglas County's policy after July 1, 2017, is ineligible to receive Education Incentive Pay.

4. Education Incentive Pay will be paid beginning the next pay period after the Human Resources Department receives the required letter of request and college transcript.

J. Longevity.

~~Effective July 1, 2023, a~~An employee who has completed at least five (5) full years of continuous full-time employment with the Douglas County Sheriff's Office as of July 1 of each year of subsequent continuous employment, will be eligible for longevity pay. Upon any break in employment the employee's service prior to the break in employment shall not count for the purpose of eligibility for longevity pay or the amount of longevity pay. The payment to which an employee is entitled must be calculated on July 1 of each year as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5-9	$40
10-14	$65
15-19	$115
20 or more	$175

Effective June 21, 2025, the payment to which an employee is entitled must be calculated on July 1 of each year as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$105
12	$115
13	$125
14	$135
15	$145
16	$155
17	$165
18	$175
19	$185
20 or more	$200

ARTICLE 9 MEDICAL AND DENTAL INSURANCE

A. Health Insurance.

1. The County will provide access to health insurance and will allow employees to choose benefits based on their individual needs.

2. The County will provide eligible employees with medical, dental, vision and individual life insurance coverage, and provide premium contributions that will vary depending on the plan and coverage levels selected by each employee.

3. Medical insurance may be optional for employees that can provide acceptable proof of similar insurance coverage through another source. Approval for the waiver of medical insurance will be at the County's sole discretion.

B. County Contribution To Health Insurance as of January 1, 2022.

A traditional medical plan and, if available, a High Deductible Plan will be offered to employees. One of these must be purchased unless waived pursuant to A(3) above.

Prior to January 2024, County contributions will remain at the amounts in place for calendar year 2023. Effective January 2024, the County contribution will be as follows:

1. 100% of the employee only premium cost of the lowest premium plan offered or 90% of the employee only premium of any other plan offered.

2. If the employee chooses any insurance coverage other than employee only (employee plus spouse, children, or family) the County will pay 75% of the premium cost of the lowest premium plan offered or 65% of the premium cost of any other plan offered.

C. Monthly Contribution in Lieu of Medical Package

Any employee who obtains a waiver of medical insurance pursuant to A(3) above will receive a monthly stipend of $350 from the County. Dental and vision insurance coverage is mandatory, the cost of which is the sole responsibility of the employee.

D. County Contribution to Dental, Vision and Life Insurance.

For the term of this Agreement, the County will provide the following insurance benefits to covered employees:

1. Dental
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.
2. Vision
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.
3. Basic Life Insurance Coverage
   a. The County will cover 100% of employee-only coverage of $50,000.
   b. 0% of dependent coverage.

E. County Benefits Committee

One representative from SBU will serve as a member of the Advisory Employee Benefit Committee ("Benefits Committee") in accordance with the established Benefits Committee bylaws.

F. Payments and Benefits Upon Death.

1. In accordance with NRS 281.155, the beneficiary of any employee who becomes deceased while actively employed by the County will be entitled to all wages, reimbursements, and leave payouts the employee would be entitled to had the employee separated for any other reason.

2. Additionally, if an employee becomes deceased while acting in the course and scope of their employment, the County will provide the following additional benefits:

a. $20,000 in addition to life insurance, to the beneficiary of the employee to assist in memorial, funeral, internment, or cremation expenses.
b. 100% of the medical premiums of the least expensive plan offered for the dependents of the deceased employee for a period of five years from the date of the employee's death.

ARTICLE 10 HOURS

A. Work Hours.

The County designates a 14-day work period ("full pay period") for purposes of compliance with the Federal Labor Standards Act ("FLSA"). Sheriff operations are a 24-hours a day, seven days a week and therefore a variable work schedule is necessary. To the extent the Sheriff determines it is efficient, serves the best interests of the County, and is practicable, a pay period shall normally consist of eighty (80) hours. Variable work schedules may include a combination of eight (8), nine (9), ten (10) hour workday or other workday as is more beneficial to the operations of the Sheriff's Office. Each employee will be assigned regular starting and quitting times, which shall not be changed without a reasonable attempt to give twenty-four (24) hour prior notice. Should an employee be required to work during his/her lunch hour, the length of such interruption shall be counted as time worked unless other arrangements are made with his/her supervisor.

B. Rest Periods.

When practical, employees shall be granted a fifteen (15) minute rest period during each half work shift of four (4) hours or longer. Such breaks shall not be taken within one (1) hour of the employee's starting time, quitting time or meal break and shall not be accumulated or used to supplement meal breaks, arrive at work late or leave work early. Such rest periods shall be taken without loss of pay and the employee shall not be required to make up such time.

ARTICLE 11 OVERTIME

A. Definitions.

1. *Overtime.*

That time worked as authorized and directed by management, which exceeds eighty (80) hours worked in the pay period.

2. *Hours Worked.*
Overtime is that time worked, as authorized and directed by management, that exceeds eighty (80) hours during the full pay period. For the purpose of this Article 11, Annual Leave, or Sick Leave taken by an employee shall be considered as time actually worked.

B. Overtime Compensation.

1. *Compensation Time Off.* Employees who have worked over eighty (80) hours in a biweekly pay period/full pay period, shall have the option to receive Compensating Time Off (CTO) or pay for that time over eighty (80) hours on a one and a half times (1.5x) basis. The employee's choice must be made prior to the point that time sheets are turned into DCSO's administration. There shall be no restriction to the number of hours an employee can accumulate in the employee's CTO bank during a full pay period.

2. *CTO Bank*. An employee may not accrue more than 200 hours of CTO. The County may pay off an employee's CTO bank in its sole discretion.

C. Rescheduling.

Nothing in this Agreement or Article 11 shall prohibit Management's ability to schedule or reschedule an employee's work in order to operate within the confines of budgetary constraints. To the extent possible, however, the Department will reschedule additional time off to extend the employee's normal weekend. Management will also give at least twenty-four (24) hours' notice of the schedule change to the employee for purposes of this paragraph.

D. Compliance with FLSA.

Management shall make such changes in this article and any others as well as in practice in order to fully comply with the requirements of the FLSA. The County shall notify the Association of any proposed changes prior to their implementation. Upon the Association's request, the County agrees to meet with Association representatives to discuss the proposed changes.

ARTICLE 12 STANDBY DUTY AND CALL BACK

A. Standby.

Standby duty is defined as that circumstance which requires the employee so assigned to:

1. Be ready to respond in a reasonable time to calls for her/his service,

2. Be readily available at all hours by telephone, or other communication devices, and
3. Refrain from activities which might impair her/his performance of assigned duties upon call.

   a. Standby duty shall be assigned in writing and will be compensated at the rate of $4.50 per hour in addition to the employee's base hourly wage.
   b. An employee shall not receive standby pay for hours actually worked or for hours reimbursed by a call-back minimum.

B. **Call Back.**

1. *Definition.* Except as it may conflict with NAC 284.214, "Callback Pay" is defined as compensation earned for returning to duty after an employee has completed his/her regular shift and is requested to return to duty with less than 12 hours' notice to respond to an emergency, except for any employee who is: (1) called into work while on standby status, (2) not required to leave the premises where he/she is residing or located at the time of notification in order to respond, or (3) called back to work if the employee's work begins one (1) hour or less before or after his/her scheduled work shift.

2. *Minimum.* All employees Called Back shall receive credit for a minimum of two (2) hours at time and one-half or for time actually worked, whichever is greater. There will be no overlapping minimums. No minimum will apply to any overtime calculation of time worked.

ARTICLE 13 COURT TIME

Officers required to appear in criminal court as a result of their employment duties with the County, shall have all hours required to be in court credited as hours worked, with a minimum of two (2) hours credit. Court appearances are considered to be prescheduled duty and are not subject to the Call Back provisions of this Agreement. An employee is required to immediately remit to the County Clerk/Treasurer any reimbursement received for duty-related court appearances.

ARTICLE 14 LEGAL HOLIDAYS

Employees covered by this Agreement shall receive a payment equivalent to 5.1 hours per pay period of straight time wages in lieu of working holidays as scheduled.

ARTICLE 15 ANNUAL LEAVE

A. Basis of Accrual.

Employees covered by this Agreement and who are employed on a continuous full-time basis shall accrue annual leave credits on the basis of the schedule below. Part-time employees who work at least thirty (30) hours per week shall earn annual leave on a prorated basis based on the number of hours worked in the pay period. Only regular hours paid shall affect leave accrual.

B. Schedule of Accrual.

The following schedule of accrual of annual leave shall apply to employees based on full-time employment:

CONTINUOUS SERVICE	HOURS EARNED/ HOURS PAID	MAXIMUM HOURS/YEAR
Hiring date through 4th years	.0539	120
5th through 9th years	.0750	156
10th through 14th years	.0813	169
15th through 19th years	.0860	179
20th years and after	.0962	200

C. Accrual During Probation.

Each employee shall accrue annual leave during his/her probationary period but shall not be granted annual leave during said period until the employee has been employed continuously for at least six (6) months.

D. Payment on Separation.

Employees who have completed at least six (6) months of continuous service and leave the County service shall be paid for accrued annual leave.

E. Payment on Death.

If an employee dies who was entitled to accumulated annual leave under the provisions of this Article, the heirs of such deceased employee shall be paid an amount of money equal to the number of hours of annual leave earned or accrued multiplied by the hourly rate of such deceased employee.

F. Carry-over of Annual Leave to Following Year.

1. All annual leave not taken in excess of 240 hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

2. Up to eighty (80) hours which would be forfeited because the employee was unable to use the hours, may be eligible for cash out or carry over for a period of time not to extend past March 31st of the year in which the eighty (80) hours is carried over to upon written request by an employee and approval of the County Manager. Such requests must be submitted before December 15th each calendar year for the following calendar year. Hours which are approved to be carried over and which are

still unable to be used may subsequently be requested for cash out, not later than March 15th. Hours approved to be cashed out will be paid in the month following the request, at a rate of 50% of the employee's base rate of pay as of the first full pay period of the calendar year.

3. The written request must be submitted to the appointing authority and include an explanation of the reasons the leave was not utilized during the course of the calendar year. If the appointing authority agrees with the request, the request will be routed to the County Manager for review and approval, partial approval, or denial. ~~A ninety (90) day extension of up to an additional eighty (80) hours may be granted by the Sheriff in the event the employee was unable to utilize the employee's hours due to management requirements.~~

4. Carry-over authorization does not extend to any payment on separation under section D.

G. Approval for Use of Annual Leave.

All annual leave will be taken at a time mutually agreeable to the employee and his/her supervisor. Requests for annual leave shall be submitted to the employee's supervisor for approval with the resulting vacation schedule based upon DCSO's legitimate operating needs. Requests for annual leave shall not be unreasonably denied. Conflicts between annual leave requests submitted in accordance with this section shall be resolved by: A) granting leave on a first-come, first-served basis and B) if two employees submit leave requests on the same day and those request conflict, then the more senior employee will be granted the leave.

Notwithstanding the above, annual leave requests submitted later than the conclusion of the annual shift bidding process shall be granted or not granted based on legitimate operating needs and not unreasonably denied. If such request conflicts with that of a request scheduled in accordance with the above paragraph, no seniority privilege to resolve the conflict shall apply and the request scheduled in accordance with the above paragraph shall stand.

ARTICLE 16 SICK LEAVE

A. Entitlement.

All SBU employees who are employed on a continuous full-time basis shall be credited with sick leave according to the schedule below. Part-time employees who work at least twenty (20) hours per week shall earn sick leave credits on a prorated basis, based on hours worked in the pay period. Employees working less than twenty (20) hours per week will not accrue sick leave credits.

B. Sick Leave Accrual.
Eligible employees shall accrue sick leave at the rate of .0462 hours for each hour worked up to a maximum of ninety-six (96) hours per year. Only regular hours worked shall affect sick leave accrual.

C. Maximum Accrual Cap Provisions.
A total of no more than nine hundred sixty hours (960) of sick leave may be credited to an employee. Employees whose sick leave bank balance is at the Maximum Accrual Cap of each year shall continue to accrue hours at the normal rate for utilization only during that year. All sick leave not taken in excess of these hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

D. Authorization for Usage.
Employees are entitled to use sick leave in the event of a bona fide illness or necessary medical or dental service by an employee or member of the employee's immediate family upon authorization of the Sheriff or his designee.

1. "Immediate Family" Defined.
Immediate family is defined as the spouse, parent, brother, sister, child, adopted child, step-child, grandparent, grandchild, or corresponding relation by affinity of the employee. In the case of any other relative of the employee, the Sheriff or designee may authorize sick leave and notify Human Resources in writing. Employees must exhaust sick leave and CTO concurrently with any leave they are granted under the Family Medical Leave Act ("FMLA"). Annual leave may be used concurrently with FMLA upon the approval of the Sheriff.

2. Reporting Requirements.
Whenever possible, employees are expected to report any absence and the reason therefore to the employee's supervisor at least two (2) hours prior to when the employee's normal work shift commences. Failure to do so may cause the absence to be deemed an unexcused absence and will be unpaid leave. If the employee's supervisor is unavailable, the employee should notify the next supervisor in the chain of command.

E. Certificate of Illness.
Physician certificates may be required by the County when there is an absence in excess of three (3) consecutive days or whenever there is reason to believe that sick leave is being abused or the absence is questionable. An employee may be required to be examined by a physician selected by the County for verification purposes. In the event of family/personal medical leave, the employee will complete the appropriate authorization form supplied by Human Resources in accordance with County policy. If an employee becomes ill or injured during a vacation leave of three (3) or more consecutive work shifts, the time will be recorded as sick leave only if it is substantiated by a written certification issued by the employee's treating physician.

F. Bereavement.
In the event of the death of an immediate family member as defined in paragraph D of this article, the employee shall be entitled to take 24 hours of leave for the purpose of attending a funeral or other last rites. Such leave shall be charged to sick leave, or to any other appropriate leave of absence, including leave without pay if no paid leave is accrued.

G. Maternity/Paternity.
The parties agree to abide by all state and federal laws applicable to leave for maternity/paternity, including the FMLA.

H. Excess to Worker's Compensation.
Any employee who suffers an industrial injury during the course and scope of the employee's employment for the County and who is being compensated for total temporary disability ("TTD") benefits for an accepted workers' compensation claim, shall be entitled to excess workers' compensation until the employee is released from TTD or 90 calendar days pass, whichever is first. Excess workers' compensation shall be defined as the difference between the employee's base wage and the calculated TTD wage pursuant to NRS Chapters 616A-D. The employee's TTD wage and County excess workers' compensation will not exceed the employee's base wage. If the period of TTD exceed 90 calendar days or otherwise falls outside of this time period, the employee, at his or her option, may continue to supplement TTD payments by utilizing accrued sick, annual or CTO leave. Once such accrued sick, annual and CTO leave time is exhausted, the employee will only receive the employee's workers' compensation salary entitlement pursuant to NRS Chapters 616A-D.

During any period of time while the employee is receiving TTD, the employee shall continue to accumulate sick leave and annual leave at the same rate and in the same amounts as if the employee had been working.

The employee must follow all prescribed written safety policies and procedures to qualify for excess workers' compensation (e.g. wearing full protective clothing and equipment when necessary, using tools and equipment properly, and exercising prudent care while performing assigned functions). The acceptance or denial of excess workers' compensation benefits is not subject to the grievance procedure.

I. Sick Leave Payoff.

1. Upon the employee's death or retirement, if an employee has a minimum of 400 hours in his or her sick leave bank, the employee is eligible to receive payment for any accrued sick leave hours.
2. Employees shall be compensated based on the employee's years of continuous service to Douglas County, up to a maximum of 960 hours, as a percentage of their sick leave balance as follows:

Continuous Years of Service	**Percentage of Sick Leave Balance Paid**

0-14	- 0 -
15-19	50%
20	75%
21	80%
22	85%
23	90%
24	95%
25 or more years	100%

3. At the employee's option, instead of receiving a sick leave payoff as provided above, the County will convert compensable sick leave to a monetary value that will be transferred to the employee's Deferred Compensation account or PERS retirement credits.

4. Employee numbers 3405 will receive payout based upon this schedule as though his breaks in service prior to June 7, 2018 did not occur and such years will be treated as continuous service, less the actual time of the break in service.

J. Leave Donation.

Employees covered by this contract who require additional paid leave during an approved FMLA leave may request additional paid leave through notification to the SBU executive board. All requests must be reviewed by Human Resources for confirmation of qualification. All donations to the requesting employee will only be donated from the donor's annual leave or comp time bank at the donating employee's current base rate of pay then recalculated based on the requesting employee's base rate of pay in order to determine the number of hours the donor's time represents to the requesting employee. Any unused donated time will be returned to all donors on a prorated basis after being recalculated. No employee will receive more than 480 donated hours in a calendar year.

ARTICLE 17 LEAVES OF ABSENCE

A. Eligibility.

Leave without pay may be granted only to an employee who desires to return to County service after the period of leave and does not have annual leave or compensatory time off available.

B. Short-Term Leave Without Pay.

Leave without pay (LWOP) of less than thirty (30) days may be granted by the Sheriff or his designee.

C. Procedure for Short-Term LWOP.

Leave without pay of thirty (30) days or less may be granted by the Sheriff or his designee. When short-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

D. Long-Term LWOP.

For a period of thirty (30) days or more, leave without pay may be granted by the Sheriff or his designee. The employee shall retain his/her status as a public employee and the pay, leave and benefits accrued prior to the leave. LWOP may not extend for a period exceeding twenty-six (26) consecutive pay periods. When long-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

E. Elected Benefits.

Arrangements regarding an employee's payment of dependent medical/dental insurance premiums and/or other voluntary deductions, if continuity is desired, must be made by the employee with the Human Resources Department prior to starting any unpaid leave of absence.

F. Military Leave.

1. An employee who is an active member of the National Guard or reserve component of the United States Armed Forces must notify the County of their active status upon their hire date or immediately upon activation. An employee who is an active member of the National Guard or any reserve component of the United States Armed Forces shall, upon request, be relieved from his or her duties to serve orders for military duty, without loss of pay or accrued leave for a period not to exceed fifteen (15) workdays in any calendar year. The duration of the workday will be dependent upon the orders received, and the employee's ability to return to work.

2. The employee must make their reserve status known to the County yearly and must provide as much advance notice as the employee can regarding any known reserve obligations to those responsible for staffing. Employees will provide a minimum of thirty (30) days' advance notice except during times of military conflict or other emergency activations when such notice is impossible or unreasonable based on the guidelines set forth through the Uniformed Services Employment and Reemployment Rights Act, as amended.

3. The County will comply with all applicable federal and state laws regarding the granting of military leave to effected employees and any compensation due to those employees.

ARTICLE 18 PROBATIONARY PERIOD

Upon promotion to a classification with a higher salary schedule, an employee shall serve the equivalent of twenty-six (26) full payroll periods of full-time service as a probationary period, during which time the employee may be returned to his/her previous classification without cause or right of appeal. An employee who has not successfully completed an initial probationary period in the lower classification shall not have a right to return to his/her previous classification.

ARTICLE 19 EFFECTS OF LAY-OFF

A. Identification of Positions.

If, due to lack of funds, lack of work, for enhanced efficiency, or curtailment of operations, it is necessary to reduce the County work force, the Sheriff or his designee will determine the classes and number of positions to be reduced. All nonpermanent employees of the DCSO shall be laid off before any non-probationary, full-time employees. After the County has notified the employees who are to be laid off, the County will provide a list of such employees to the Association along with the applicable seniority list(s). The Association may request to meet and discuss the layoffs with the County.

B. Seniority Determination.

Seniority for the purpose of a layoff is defined as length of continuous employment within the DCSO.

C. Layoff Order.

Employees will be laid off in reverse order of seniority except the Sheriff has the sole discrete to retain up to two (2) employees who would otherwise be subject to layoff or bumping as described in section E and layoff the next two (2) employees with greater seniority.

D. Notice.

All regular, non-probationary employees due to be laid off shall be given written notice of such layoff at least thirty (30) calendar days prior to the effective date.

E. Bumping Rights.

In lieu of being laid off, an employee may elect to demote to any pay grade of a lower maximum salary within the job classification represented by the Association as long as the employee demoting has a longer period of continuous employment than an incumbent in the lower job classification with the shortest period of continuous employment with DCSO. An employee being bumped shall be treated as if laid off. An employee retained at the Sheriff's discretion pursuant to subsection C may not be bumped.

F. Posting.

The names of all employees laid off shall be placed on the reemployment list with DCSO for the job classification involved in reverse order of layoff. Employees shall be recalled in the order in which their names are listed on the reemployment list.

G. Reemployment.

An employees who is re-employed within one calendar year after the employee was laid off will be entitled to the reinstatement of any accrued and unused sick leave the employee had remaining to their credit at the time the layoff occurred.

ARTICLE 20 GRIEVANCE PROCEDURE

A. Definitions.

1. **Grievance.** A grievance is a claimed violation, misapplication, or misinterpretation of a specific provision of this Agreement, which adversely affects the grievant. The exercise or lack of exercise of County Rights (Article 6) is not grievable by a grievant. Grievances arising out of disciplinary actions are covered by Article 21, Employee Disciplinary Procedures.

2. **Grievant.** A grievant is an employee in a classification represented by the Association who is filing a grievance as defined above. Alleged violations, misapplications, or misinterpretations of the Agreement which affect more than one employee in a substantially similar manner, may be consolidated at the discretion of management or the Association as a group grievance and will be represented by a single grievant or the Association. The Association may assert a grievance on behalf of an employee or a group of employees in cases limited to alleged violations of sections which provide specific benefits to the Association under Articles 5, 9, and 23 subject to the specific provisions of Article 20.

3. **Day.** Day means calendar day.

B. General Provisions.

1. If a grievant fails to carry the grievance forward to the next level within the prescribed time period, the grievance must be considered settle based upon the decision rendered at the most recent step utilized.
2. If a supervisor or manager, or Human Resources Director as appropriate, fails to respond with an answer within the given time period, the grievant may appeal the grievance to the next higher level as if the employee had received a negative answer on the final day of the period available for the management response.
3. The grievant may be represented by a person of his/her choice at any level of this procedure.

4. Time limits and formal levels may be waived by mutual written consent of the parties.
5. Any service must be by certified mail or personal service.
6. A copy of all grievances filed at the Sheriff's level of this grievance procedure, not being processed by the SBU, will be sent to the SBU.

C. Process.

1. Informal Level.

Within ten (10) days from the event giving rise to a potential grievance or from the date the employee could reasonably have been expected to have had knowledge of the event, the employee may orally discuss the problem with his/her Division Commander, or Human Resources Director as appropriate. A Division Commander, or Human Resources Director as appropriate, has seven (7) days to give an answer to the employee, said answer shall be in written form.

2. Formal Level.

Level 1: If the grievant is not satisfied with the resolution proposed at the informal level, the employee may, within ten (10) days of receipt of an answer, file a formal written grievance with the Undersheriff (or designee), or Human Resources Director as appropriate, containing a statement describing the grievance, the section of this Agreement allegedly violated, and remedy requested. The Undersheriff (or designee), or Human Resources Director as appropriate, will, within ten (10) days, have a meeting with the grievant and within ten (10) days give a written answer to the grievant.

Level 2: If the grievant is not satisfied with the written answer from the Undersheriff (or designee), or Human Resources Director as appropriate, the grievant may, within ten (10) days from the receipt of the answer, file a written appeal to the Undersheriff, or Human Resources Director as appropriate. Within ten (10) days of receipt of the written appeal, the Undersheriff (or designee), or Human Resources Director as appropriate, will investigate the grievance, which may include a meeting with the concerned parties, and give written answer to the grievant within ten (10) days. Both parties may agree to waive Level 2 and proceed to Level 3.

Level 3: If the grievant is not satisfied with the written answer from the Undersheriff (or designee), or Human Resources Director as appropriate, the grievant may, within ten (10) days from the receipt of the answer, file a written appeal to the Sheriff or County Manager. Within twenty-one (21) days of receipt of the written appeal, the Sheriff or County Manager, or his/her designee, must investigate the grievance. Which may include a meeting with the concerned parties, and give a written answer to the grievant within ten (10) days. The answer is final and binding unless, within fourteen (14) days, the SBU notifies the County Manager of its intention to appeal the matter to the External Hearing Officer (EHO) as provided for in Article 22.

ARTICLE 21 EMPLOYEE DISCIPLINARY PROCEDURES

A. Internal Investigations.

Investigations of an Association employee who is the subject of an investigation in response to a complaint or allegation the employee has engaged in activities which could result in punitive action will be conducted in accordance with Rights of Peace Officers NRS 289.020-289.120, except as set forth herein. Additionally, an Association employee who is the subject of an investigation may have up to two representatives present with him or her during any phase of an interrogation or hearing relating to the investigation, who is: 1) not a subject of the investigation and 2) not a witness or participant in the investigation and 3) not a Captain, employed with the Douglas County Sheriff's Office.

~~A.~~B. Basis for Disciplinary Action.

The tenure and status of every employee is conditioned on reasonable standards of personal conduct and job performance. Failure to meet these standards will be grounds for appropriate disciplinary action. Disciplinary action is for just cause and may, in addition to the causes set forth in the Personnel ordinances and policies, rules or regulations, be based upon any of the following grounds: Failure to fully perform required duties, insubordination, failure to comply with or abuse of County and DCSO policies or rules, unexcused absences, misuse or abuse of County property or equipment, substandard job performance, commission of a misdemeanor, gross misdemeanor, felony and the commission of other acts which are incompatible with service to the public.

~~B.~~C. Types of Discipline.

Three (3) types of discipline are recognized for purposes of applying one of the procedures under this Article. They are:

1. **Written Reprimands.** A written reprimand, placed in the employee's personnel file by a Division Captain.

2. **Short Suspensions.** Includes any disciplinary suspensions without pay which, when accumulated with previous disciplinary suspensions within the prior twelve (12) month period, if any, does not exceed four (4) shifts.

3. **Severe Disciplinary Action.** This includes discharge, demotion, or disciplinary suspensions without pay for more than four (4) shifts within the prior twelve (12) month period.

~~C.~~D. Response to a Written Reprimand.

An employee shall be personally served with a written reprimand. After receiving a written reprimand, the employee may, within fourteen (14) calendar days, submit a written response to the written reprimand. The employee's written response shall be added to the employee's personnel file. The matter is then closed.

~~D.~~E. Notice of Discipline Other Than Written Reprimands.

For discipline other than written reprimands, the Division Captain (or designee) is designated by the Sheriff to advise the employee in writing of the proposed disciplinary action. The written statement of proposed discipline must contain:

1. A description of factual circumstances supporting the proposed disciplinary action.
2. A description of the employee's misconduct.
3. A statement of the proposed disciplinary action.
4. Notification that the employee may review or make copies of available investigation materials supporting the suspension.
5. Notification that the employee may submit a written response to the proposed disciplinary action and request a meeting with the Division Captain within fourteen (14) calendar days of being personally served with a copy of the written statement of proposed discipline. If requested by the employee, the meeting with the Division Captain will be held at a mutually agreed upon time and place.

6. A statement of the employee's right to representation.

~~E.~~F. Division Captain's (or Designee) Decision.

a. If an employee does not submit a written response and requests a meeting with the Division Captain within fourteen (14) calendar days after being personally served with a copy of the written statement of the proposed discipline, then the Captain may impose the proposed disciplinary action. The employee has no further appeal rights.

b. If the employee submits a written response to the proposed discipline and requests a meeting with the Division Captain, the Division Captain shall meet with the employee and review the basis of the proposed discipline. Following the meeting and a review of the proposed disciplinary action by the Division Captain (or designee), the Division Captain (or designee) will forward the recommendation to the management representative to make a decision in the form of a signed statement indicating, if applicable, the decision based on the employee's response and, if the proposed action is to be implemented, the specific charges against the employee and the effective date of the action. The decision will be served on the employee by certified mail or personal delivery. The limited nature of this response does not change Management's authority to initiate further investigation if the employee's version of the facts raises doubts as to the accuracy of the supervisor's information leading the proposed discipline.

~~F.~~G. Appeal from a Short Suspension.

An employee receiving a short suspension, as defined in paragraph ~~B~~C.2 above, can appeal the short suspension to the Sheriff by filing a written appeal. The written appeal must be filed with the Sheriff within fourteen (14) calendar days of being personally served with the Division Captain's final written decision pursuant to paragraph ~~E.2~~F above. The Sheriff shall hear the appeal and issue a final and binding decision promptly in the normal course of business. The employee has no further appeal rights.

Nothing in this Agreement prevents the DCSO from instituting the proposed discipline prior to the date of the meeting contemplated in paragraph ~~E.2~~F above, but if the discipline is overturned or reduced, the employee must be made whole for any time actually suspended beyond that which is approved by the Division Captain(or designee) or the Sheriff.

~~G.~~H. Appeal from a Severe Disciplinary Action.

An employee receiving a proposed Severe Disciplinary Action as defined in paragraph B.3 above has the opportunity to appeal that disciplinary action as described below.

1. If the employee submits a written response and requests a meeting with the Division Captain in accordance with paragraph ~~E.2~~F above, the Division Captain's final written decision imposing a Severe Disciplinary Action shall be forwarded to the Douglas County Disciplinary Review Board ("DRB") for review pursuant to DCSO Policy Chapter 4.400—Personnel Complaints and Investigations. The Undersheriff (or designee of the Sheriff) will personally serve on the employee a Notice of Disciplinary Action issued by the DRB signed by the Undersheriff (or designee) indicating the DRB's decision. If a Severe Disciplinary Action is imposed, the DRB must clearly inform the employee that the employee, through the SBU, has the right, within ten (10) calendar days after receipt of the notice, to request in writing an appeal hearing before the Sheriff or his/her designee. The appeal request must be filed by the SBU with the Human Resources Director.

2. If, within the ten (10) calendar day appeal period the Association does not file the appeal, the decision of the DRB is conclusive, and the matter shall be closed with no further appeal rights.

3. If, within the ten (10) calendar day appeal period, the Association files a notice of appeal by giving to the Human Resources Director written notice of appeal, then the Human Resources Director will set a time for an appeal hearing before the Sheriff or his/her designee. The hearing must be held within ten (10) calendar days of the date of the filing of the notice of appeal, or other time mutually agreed to by the parties, and a written decision must be made by the Sheriff or his designee within ten (10) calendar days after the hearing and personally served on the employee.

4. If the Association files a notice of appeal within ten (10) calendar days of service of the decision of the Sheriff or his designee by giving to the Human Resources Director written notice of appeal, an External Hearing Officer (EHO) must be mutually selected by the parties. The EHO must be selected, nomore than sixty (60) calendar days from the date of the filing of the appeal. The hearing before the EHO must occur at a date and time mutually selected by the parties.

5. All EHO hearings are private; however, the appellant may request a hearing to open to the public.

6. The EHO hearings must be conducted in a manner most conducive to determinations of the truth and NRS 233B.123 will be used by the EHO as a guide in ruling on evidentiary matters.

7. Each party has these rights in the EHO hearing: to be represented by legal counsel or other person of his/her choice; to call and examine witnesses on any matter relevant to the issues; to introduce exhibits, to cross-examine opposing witnesses on any matter relevant to the issues even though the matter was not covered on direct examination; to impeach any witness regardless of which party first called the witness to testify; and to rebut the evidence against the party. If the respondent does not testify in his/her own behalf, the respondent may be called and examined by the Sheriff's representative as if under cross-examination. Every witness shall declare by oath or affirmation that the witness will testify truthfully.

8. During the examination of a witness, all other witnesses, except the parties, will be excluded from the hearing upon motion of either party.

9. The EHO shall determine whether to sustain, reject, or modify the action demoting, suspending, or discharging the employee; the determination is final.

10. The mutually incurred costs for the EHO procedure will be divided equally between the County and the SBU.

ARTICLE 22 EXTERNAL HEARING OFFICER

A. Designation.

The External Hearing Officer (EHO) shall be selected from a list maintained by the Federal Mediation and Conciliation Service and the parties will use that service.

B. Costs.
The fees and expenses of the EHO and of a court reporter, if used, shall be shared equally by the Association and County. Each party shall bear the cost of its own presentation including preparation and post-hearing briefs, if any. If either party rejects the EHO's decision as evidenced by overturning it or unsuccessfully seeking relief in Court to have it vacated or modified, the parties understand and agree that the party rejecting the EHO's decision is required to pay all neutral costs incurred through the EHO process.

C. Effect of Decision.
Except as provided in Article 21, Section G(9), the decisions of an EHO on matters properly before him/her shall be advisory to the Board of County Commissioners. Within sixty (60) days of receipt of the EHO's recommendation, the Board shall make a final decision based on the advisory report of the EHO.

D. Authority of the EHO.
No EHO shall entertain, hear, decide, or make recommendations on any dispute unless such dispute involves an eligible employee in the Association and such dispute also falls within the definition of a grievance as set forth in Article 20, Section A(1), (Grievance Procedure), and has been processed in accordance with all provision thereof and herein.

No EHO shall have the power to amend or modify a negotiated agreement or addenda supplementary thereto or to establish any new terms or conditions of employment. The EHO's authority shall be limited only to the application and interpretation of the provisions of the Agreement. No EHO shall have the power to alter, amend or modify any County or Department policy, procedure or regulation.

E. Matters Subject to EHO Procedure.
Proposals to create, add to, or change this written Agreement or addenda supplementary hereto shall not be grievable nor submitted to an EHO and no proposal to modify, amend, or terminate a negotiated agreement, nor any matter or subject arising out of or in connection with such proposal, may be referred to this process.

F. Rules of Evidence.
Strict rules of evidence shall not apply. However, rules of evidence and procedures for conduct of hearings shall be guided by the standards in the American Arbitration Association voluntary arbitration rules.

ARTICLE 23 SAFETY

A. Safety Committee.
The County, as required by NRS Chapter 618, has a Safety Committee to review complaints regarding unsafe working conditions and equipment. Two (2)

members of the Association shall serve on the County Safety Committee. Meetings shall be held as required, but regular meetings shall not be scheduled more often than once a month.

B. Safety Complaints.
Complaints regarding unsafe working conditions and equipment may be submitted in writing to the Committee by any Association member. The complainant shall state the problem, propose what the complainant believes is a reasonable solution, and be signed by the complainant.

C. Committee Action.
The committee shall review and discuss the written complaint at a regular meeting. The complainant may be asked to appear and offer further explanation. After reviewing the complaint, the Committee shall make a written recommendation to the Sheriff.

D. Sheriff's Review.
The Sheriff shall review all committee recommendations and make a decision to approve, modify or reject such recommendation within thirty (30) days.

E. Appeal to Commission.
Should the Safety Committee's recommendations not be approved, the Committee may request that the Risk Manager meet with the Committee in an attempt to resolve the difference or present the recommendation to the Board of County Commissioners. The action taken by the Board of County Commissioners after reviewing the matter shall be final and binding. Safety complaints shall not be subject to the grievance procedure.

ARTICLE 24 UNIFORMS AND SAFETY EQUIPMENT

A. Uniforms.

1. The County agrees to provide an annual uniform allowance of $1,200 per employee. A $600 uniform allowance will be paid with the employee's first paycheck in June and December.

2. A new hire employee will not receive a uniform allowance the first year of their employment with the County.

B. Safety Equipment.
Upon initial employment, the County shall provide each new employee with any safety equipment required by the Sheriff.

C. Ballistic Vests.

1. Initial Hire. Upon initial employment, the County will provide each new employee with a ballistic protective vest ("Vest"), up to the IIIA threat level, at a cost not to exceed $1,000. Employees must obtain their Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

2. Replacement Vest. The County will replace an employee's Vest, if purchased on or after January 2012, by no later than the expiration date of the Vest's warranty according to the manufacturer's specifications, up to the IIIA threat level. Employees must obtain their replacement Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

3. Standards. The County and Association mutually agree that the recognized guideline for Vests is the U.S. Department of Justice/NIC Selection and Application Guide to Personal Body Armor (NIJ Guide 100-01, as amended) and that the current rating standard for threat level protection for the term of this Agreement is NIJ Standard – 01.01.04.

4. Duty of Care. Each employee is solely responsible for the inspection, care and maintenance of his or her Vest. If any employee reasonably believes his or her Vest should be replaced sooner than the warranty date indicated by the Vest's manufacturer, the employee will surrender the Vest to the County for inspection. If the County or the manufacturer's inspection determines that the employee did not properly care and maintain the Vest according to the manufacturer's specifications, the employee will be responsible for the full replacement cost of the Vest.

5. Vest Threat Level. It is the sole responsibility of each employee to review the applicable standards and manufacturer's specifications to determine which threat level of Vest will be appropriate for the employee's specific work duties and circumstances and to replace worn or failed Vests.

D. Initial Allowance.

The County will provide each new hire with a full uniform and equipment, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County. Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. Attached as Appendix "B" to this Agreement is a list

of what uniforms the County will supply to a new hire. The County will meet and confer with the Association prior to making any significant changes in what it will provide in Appendix "B."

E. Return of Equipment and Uniforms.

An employee who fails to pass initial probation shall turn in all equipment or uniforms issued or purchased through the provision of this article. Original purchase uniforms/equipment lost or damaged shall be reimbursed to the DCSO by the departing employee. The county may require probationary employees to sign an agreement that allows the County to deduct the costs of unreturned equipment or uniforms from a separating employee's check or provide for other relief. The County is solely responsible for any such program that it chooses to create and implement. No used equipment or uniforms shall be reissued to an employee unless properly cleaned or reconditions as necessary. The Undersheriff shall administer the provision of this paragraph.

F. Uniform Requirement Changes.

If the Sheriff changes the uniform requirements which necessitates the purchase of additional equipment or uniform articles by the employees, the County agrees to provide the initial piece of equipment or uniform article to each employee.

G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment.

If an employee's uniform or safety equipment is destroyed or damaged beyond repair during an on-duty enforcement action, the County will replace that uniform or equipment at the County's sole cost provided, however, that the employee has prepared a report and pulled a case number documenting the destruction and has returned the damaged uniform or equipment to the County.

ARTICLE 25 REPLACEMENT OF PERSONAL PROPERTY

Replacement Cost Limits.

The County and the Association agree that reasonable replacement cost limits may be placed upon certain items. The employee shall, to the extent practicable, provide receipts or other document justifying the loss and verifying the purchase. Following is a list of items and replacement cost limits. Reasonable replacement cost limits for items not listed but approved for reimbursement, will be determined by the Sheriff and shall be determined on a case-by-case basis.

ITEMS	MAXIMUM AMOUNT
1. Prescription Eyeglasses	$200
2. Contact Lenses	$200
3. Watches	$ 50
4. Cellular Telephones Destroyed or Damaged	$500

An Incident Report must be filed with Douglas County Sheriff's Office Administration before payment will be made.

ARTICLE 26 DRUG TESTING

The County's drug and alcohol testing policy shall be in effect. The parties will meet and confer if substantial changes regarding discipline are proposed by the County. However, if state or federal law requires the County to make those changes, they will be implemented as required and within applicable time frames, with notification to Association. Nothing in this Article shall preclude an employee or the Association from appealing disciplinary action pursuant to Article 21.

ARTICLE 27 PEACEFUL PERFORMANCE

The parties to this Agreement recognize and acknowledge that the services performed by the County employees covered by this Agreement are essential to the public health, safety, and general welfare of the residents of the County of Douglas. The Association agrees that under no circumstances will the Association recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the Association take part in, any strike, sit-down, stay-in, sickout, slowdown, or picketing in connection with a labor dispute (hereinafter collectively referred to as work-stoppage), in any office or department of the County, nor to curtail any work or restrict any production, or interfere with any operation of the County. In the event of any such work-stoppage by any member of the Association, the County shall not be required to negotiate on the merits of any disputes which may have given rise to such work-stoppage until said work-stoppage has ceased.

In the event of any work-stoppage, during the term of this Agreement, whether by the Association or by any member of the Association, the Association by its officers, shall immediately declare in writing and publicize that such work-stoppage is in violation of this Agreement and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the County. In the event of any work-stoppage the Association promptly said in good faith performs the obligations of this paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work-stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the County shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to, any work-stoppage activity herein

prohibited, and the County shall have the right to seek full legal redress, including damages, as against any such employee.

ARTICLE 28 LABOR MANAGEMENT COMMITTEE

A. Representatives and Function.
A Labor-Management Committee of a minimum of three (3) representatives of the Employer and three (3) representatives of the SBU will meet upon the request of either party. The meetings will be held at mutually agreed times and places and are for the purpose of:

A. Discussing the administration of this Agreement.
B. Exchange of general information of interest to both parties.
C. Giving the SBU representatives the opportunity to share the views of their members or make suggestions on subject of interest to their members.
D. To meet and confer on health insurance when required by this Agreement.
E. Market comparisons at the end of this Agreement.
F. The Pay for Performance Plan.

B. Notice of Issues.
Any issues to be discussed must be in writing and delivered by the requesting party to the other party at least seventy-two (72) hours before the scheduled meeting.

C. Recommendations.
Any conclusions or mutual recommendations of this Committee must be reduced to writing.

D. Advisory Function.
The Labor Management Committee is advisory only and may not engage in collective bargaining or reach any agreements to amend the contract.

E. Chairperson.
The initial Chairperson will be an SBU representative and at six (6) month intervals the position will alternate between the SBU and County.

F.Attendance by Other Persons.
Additional persons may attend a meeting of the Labor-Management Committee to present information to the Committee at the request of either party provided at least twenty-four (24) hours' advance written notice is provided to the other party.

ARTICLE 29 COUNTY CODE AND POLICIES

Except as expressly modified by this Agreement as a subject of mandatory bargaining pursuant to NRS 288.150(2), the Association understands and agrees that all County employees, including those employees represented by the Association, are subject to the personnel regulations of the Douglas County Code and the Douglas County Policies and Procedures.

ARTICLE 30 SAVINGS PROVISION

1. Should any provision of this Agreement be found to be in contravention of any Federal or State law, or by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of the Agreement shall remain in full force and effect until otherwise canceled or amended. In the event that any provision shall be held unlawful and unenforceable by any court of competent jurisdiction, the parties agree to meet for the purpose of renegotiating such invalid provision of the Agreement in an attempt to reach a fully valid Agreement.

2. In the event that Section A above is applicable or Chapter 288 of the Nevada Revised Statutes is amended, at the request of either party the County and SBU negotiating teams will meet to discuss the ramification(s) of the changes in the law on the current Agreement.

ARTICLE 31 FULL UNDERSTANDING, MODIFICATION AND WAIVER

A. Full Understanding.
All matters within the scope of bargaining have been negotiated and agreed upon by the County and the Association. Notwithstanding past agreements and practices, it is intended that this Agreement set forth the full and complete understanding and commitments between the County and the Association.

B. Alteration of Economic Benefits.
During the term of this Agreement specific economic benefits which are listed as a subject of mandatory bargaining in NRS 288.150(2) shall not be changed, except by mutual agreement.

C. Modification Requirements.
Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in this Agreement shall not be binding on the parties unless made and signed in writing by all of the parties to this Agreement, and if required, approved and implemented by the Board of County Commissioners.

D. Waiver.
The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

E. Compliance with ADA.

The parties recognize that the County may be required to make certain accommodations to carry out its obligations under the Americans with Disabilities Act (ADA). Some of these accommodations may require actions which are contrary to the language or intent of existing provisions of the Agreement. The parties agree that such accommodation shall not constitute a past practice or waiver by either party to its right to fully enforce such provision in the future with regard to persons not subject to the protections of the ADA.

Recognizing that circumstances surrounding ADA compliance in individual cases necessarily involve matters which are personal and require the utmost confidentiality, specifics of an individual case shall not be divulged by the County. This section shall not be grievable or subject to arbitration.

F. Departmental Policies.

Any departmental policy adopted by the Office of the Sheriff will not supersede the language of this CBA and will have no bearing on the interpretation of the terms and conditions herein.

~~ARTICLE 32. EFFECTIVE DATES AND APPLICATION OF CERTAIN WAGE AND BENEFIT PROVISIONS~~

~~A. Effective the first pay period of the month of July or January (whichever occurs first) following approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153(1), incentive payments in Article 8, as well as Holiday payments in Article 14, will become payable as outlined in this Agreement.~~

~~B. Effective the first January which is at least 60 calendar days following approval of this Agreement by the Board of County Commissioners pursuant to NRS 288.153 (1) or 288.215 (12), revisions to insurance premiums in Article 9 will become payable as outlined in this Agreement.~~

~~C. For periods prior to the effective dates as described in section A and B above, incentive payments (Article 8), insurance payments (Article 9) and job family progressions (Article 7) will be made based upon the prior labor agreement (2017-2022).~~

~~D. Each employee covered by this Agreement and actively employed in a covered position as of the effective date as described in A, above will receive a one-time, lump sum payment in the amount set forth below in the first full pay period following the effective date as described in A. above.~~

~~1. For those employees who will go into steps 1-4 of the salary schedule: $16,000.~~

~~2. For those employees who will go into steps 5-8 of the salary schedule: $8,000.~~

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for the DCSPA-Sergeant's Bargaining Unit, for Fiscal Years ~~2022-2024~~2024-2025, to be signed and intend to be legally bound thereby.

FOR THE COUNTY

_____

Wesley Rice, Chairman (Date)
Douglas County
Board of Commissioners

FOR THE ASSOCIATION-SBU

_____

Justin Fricke, President (Date)
Douglas County Sheriff's Protective Association

_____

DCSPA-Sergeants' Bargaining Unit (Date)

APPENDIX "A"

DOUGLAS COUNTY PAY PLAN - DCSPA SBU Positions

~~Sergeant~~	~~Step 1~~	~~2~~	~~3~~	~~4~~	~~5~~	~~6~~	~~7~~	~~8~~
~~Effective following approval~~	~~$42.28~~	~~$43.59~~	~~$44.94~~	~~$46.33~~	~~$47.76~~	~~$49.24~~	~~$50.76~~	~~52.33~~
~~July 2023~~		~~46.21~~	~~47.64~~	~~49.11~~	~~50.63~~	~~52.19~~	~~53.81~~	~~55.47~~

Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	$47.87	$49.36	$50.88	$52.45	$54.07	$55.75	$57.47

APPENDIX "B"

The County will provide the following to each new hire, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County:

Item Description	Quantity
BDU Pants	3
BDU Shirt (short-sleeve)	3
BDU Shirt (long-sleeve)	3
Boots (Agency will pay up to $150.00)	1
Class-A Dress Jacket (Ike Jacket)	1
Class-A Dress Pant	1
Class-A Dress Long Sleeve Shirt	1
Blue Clip-on Tie	1
Silver Tie Bar	1
Class-A Dress Shoes	1
Jacket (Agency will pay up to $150.00)	1
Pant Belt	1
Duty Belt	1

Item Description	Quantity
Silver Nametag with Blue Lettering	1
Ballistic Vest Allowance - Article 24	1
ASP 26"	1
Radio Earpiece	1
Holster	1
Belt Keepers	4
Radio Holder	1
Handcuff Case	1
Magazine Case	1
Flashlight Holder	1
Asp Holder (26")	1
Key Keeper	1
Handcuffs	2
Stinger Flashlight	1
Gun Light	1

Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. There will be no allowance given to a new hire that chooses not to acquire any portion of the County-provided uniforms or equipment.

The County will meet and confer with the Association prior to making any significant changes in what items it will provide to each new hire as identified in this Appendix "B."

Agreement

Between

Douglas County, Nevada

And the

Douglas County Sheriff's Protective Association – Sergeant's Bargaining Unit

For the period

July 1, 2024 – June 30, 2025

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Agreement
Between
Douglas County, Nevada
and the
Douglas County Sheriff's Protective Association
Sergeant's Bargaining Unit
For the period
2024 – 2025

ARTICLE 1 PARTIES

This agreement is entered into this 1st day of July 2024, (the "Agreement") by and between the County of Douglas ("County" or "Management"), and the Douglas County Sheriff's Protective Association - Sergeant's Bargaining Unit ("SBU" or "Association").

ARTICLE 2 TERM OF AGREEMENT

A. The term of this Agreement will commence effective July 1, 2024, and end on June 30, 2025.

B. This Agreement will remain in full force and effect during any subsequent labor negotiations between SBU and the County.

C. Notwithstanding any other provision of this Agreement and Article 2, after June 30, 2025, no increase in salaries, wages, or other monetary benefits, except step movement and longevity, will occur or be paid by the County to any employee represented by the Association until a successor labor agreement is executed by SBU and the County. However, the County as an employer paying on behalf of an employee, is required by Nevada's Public Employees' Retirement System ("PERS") to pay contribution rates per NRS 286.421 which may result in reductions in employee's salaries.

ARTICLE 3 AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this agreement, the following agents have been designated:

A. County's Principal Authorized Agent Shall Be:

County Manager
Douglas County
P.O. Box 218
Minden, Nevada 89423

B. SBU Principal Authorized Agent Shall Be:

Sergeant's Bargaining Unit
c/o DCSPA
P.O. Box 1153
Minden, Nevada 89423

ARTICLE 4 RECOGNITION

A. **Collective Bargaining Agent.**
The County recognizes the SBU as the sole collective bargaining agent for all regularly budgeted employees of the County within job classifications covered by this Agreement who are presently employed and subsequently hired by the County at its location in Nevada.

B. Negotiating Team.
The size of the respective bargaining teams for contract negotiations shall be no more than four (4) members. The four (4) members shall not include the chief negotiator for either party or any professionals hired by either the County or the SBU. In addition, either party may, with prior notice to the other party, bring an additional member with special skills or information to the negotiation session.

ARTICLE 5 SBU RIGHTS

A. Bulletin Boards.
The County will furnish bulletin board space where currently available. Only areas designated by the Sheriff or his designee may be used for posting of notices. Bulletin boards shall only be used for the following notices:

1. Scheduled SBU meeting, agenda, and minutes.
2. Information on SBU elections and the results.
3. Information regarding SBU social, recreational, and related news bulletins.
4. Reports of official business of SBU, including reports of committees or the Board of Directors.

Posted notices shall not be obscene, defamatory, or relate to political office, ballot issues or proposed ballot issues or the ballot process, nor shall they pertain to public issues which do not include the County or its relations with County employees. All notices to be posted must be dated and signed by an authorized representative of SBU. County equipment, materials, supplies, or interdepartmental mail systems shall not be used for the preparation, reproduction, or distribution of notices, except as specifically allowed below, nor shall such notices be prepared by County employees during their regular working time.

B. Interdepartmental Mail System.

County agrees to allow limited use of the County's interdepartmental mail system and the County e-mail system to the SBU. Such use shall not include mass mailings of materials not suitable for posting under Section A. All use of the County e-mail system is subject to the County's internet and e-mail policy, including the provision that there is no reasonable expectation of privacy for messages placed on the system, and that all messages are subject to applicable provisions under the Nevada Public Records Law.

C. Use of County Copy Machines.

County agrees the SBU may use County copy machines providing the following conditions are met.

1. SBU will promptly notify the County of the number of copies made and reimburse County for the cost of the copies.
2. All copying will not be done during the employee's work hours (i.e. not during County time when the employee is receiving compensation).
3. SBU use of copying facilities must not interfere with use of such facilities for County business.

D. Dues Deductions.

The parties agree that the County will provide payroll deduction to the SBU on the following terms:

1. **Authorization.**

   The County shall deduct dues from the salaries of SBU members and remit the total deductions to the designated SBU officer(s) on a monthly basis. However, no deductions shall be made except in accordance with a deduction authorization form individually and voluntarily executed by the employee for whom the deduction is made. Regardless of when the authorization form is executed, it is understood and agreed the County will not deduct dues for any period of time prior to the employee's first day of employment with the County. The deduction authorization form must specify any SBU restriction on the employee's right to terminate his/her dues deduction authorization. The stated restriction must not require the employee to remain a member or continue dues deductions beyond the end of the calendar month of the employee's action to terminate such status.

2. **Amount of Dues.**
The SBU shall certify to the County in writing the current rate of membership dues. The SBU will notify the County of any change in the rate of membership dues at least sixty (60) days prior to the effective date of such change.

3. **Indemnification.**
The SBU shall indemnify and hold the County harmless against any and all claims, demands, suites and all other forms of liability or costs which shall arise out of or by reason of any action taken, or not taken, by the County under the provisions of this Article or through the proper execution of this Article.

4. **Paid Release Time.**
The County will create an "Hours Code" in the County's eSuite HR Portal or time sheet for Association Representatives to account for any Paid Release Time utilized by an Association Representative to perform duties for, or providing services to, the Association ("Association Business").

a. An accurate time entry must be used by each employee in the eSuite HR Portal or time sheet for any time used for Association Business. The Association agrees to reimburse the County for any compensation paid by the County to an Association Representative to conduct Association Business. Paid release time will only be used in place of regularly scheduled hours and not in addition to an employee's work schedule.

b. At the Association's request, the County agrees to promptly provide a summary of all Association Business reported on time sheets to the Association. The Association promises and agrees to pay the required reimbursement amount to the County within 30 days of receiving any summary of Paid Release Time from the County and requesting payment.

c. Instead of making a reimbursement to the County, the Association may request that the County deduct the amount due to the County from an existing credit granted to the Association by the County.

ARTICLE 6 MANAGEMENT RIGHTS AND RESPONSIBILITIES

County retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Agreement, except as expressly limited by specific provisions of this Agreement. It is the ultimate right and responsibility of the County to manage its operations in the most efficient manner consistent with the best interests of all its citizens, taxpayers, and employees. Without limiting the generality of the foregoing, the rights, powers, and authority

retained solely and exclusively by County and not abridged herein, include, but are not limited to the following:

1. To manage and direct its business and personnel;
2. To manage, control, and determine the mission of its departments, building facilities, and operations;
3. To create, change, combine or abolish jobs, departments and facilities in whole or in part;
4. To direct the work force;
5. To increase or decrease the work force and determine the number of employees needed;
6. To hire, transfer, promote, and maintain the discipline and efficiency of its employees;
7. To establish work standards, schedules of operation and reasonable work load;
8. To specify or assign work requirements and require overtime;
9. To schedule work, working hours and shifts;
10. To adopt rules of conduct;
11. To determine the type and scope of work to be performed by County employees and the services to be provided;
12. To classify positions;
13. To establish initial salaries of new classifications;
14. To determine the methods, processes, means and places of providing services; and
15. To take whatever action necessary to prepare for and operate in an emergency.

Should the County desire to make a substantial change on an item within the mandatory scope of bargaining causing a major impact on unit employees, it shall first offer to meet and consult with the SBU in an effort to reach a mutually agreeable course of action.

ARTICLE 7 SALARIES

A. Salary.

The salary schedule for the rank of Sergeant is set forth in Appendix "A" to this Agreement. The salary schedules are subject to change during the term of the Agreement as a result of the changes to the Cost-of-Living Adjustment as described in Section B and the retirement contribution rate described in Section D.

B. Cost of Living Adjustment.

1. A cost of living, a cost-of-living adjustment will be made to each employee's pay rate and salary range the first pay period of each fiscal year ("COLA").

2. The COLA will be equal to the annual change in Consumer Price Index for All Urban Consumers (CPI-U) according to the Bureau of Labor Statistics, Series ID: CUUR0400AA0), from December to December of each calendar year. This cost-of-living adjustment will be no less than 0% and no more than 5%, regardless of whether the actual change in the CPI is lower or higher than these caps.

3. For fiscal year 2024-2025 the COLA is already incorporated into Appendix "A" attached hereto and no additional COLA will be made for that fiscal year.

C. Annual Performance Evaluations and Step Progression.

1. All employees covered by this Agreement will receive annual performance evaluations. A copy of this written annual performance evaluation will be kept in the employee's personnel file in the County's Human Resources Department. The performance evaluation may be used when considering any employment action. The County establishes work performance standards which incorporate applicable safety standard, and the content of the work performance standards. The establishment of those work performance standards and the individual performance evaluation ratings assigned to individual employees are reserved to the County and are not subject to the grievance and arbitration provisions of this Agreement.

2. If an employee receives a "meets expectations" or better performance evaluation rating, an employee shall receive a one-step increase on the first day of the pay period in which the anniversary of the date the employee was hired or received a promotion, whichever is later, occurs. If the employee receives a score below "meets expectation" on their performance evaluation, the employee will not receive a step increase. A rating which results in a denial of a step increase will be appealable up the employee's chain of command up to the rank of Undersheriff. An employee who is already at the highest salary step will not receive a step increase, regardless of performance rating.

D. Public Employment Retirement (PERS) Contributions.

1. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount of two percent (2%) or less during the term of this Agreement, the County will pay one-half of the increase, up to one percent (1%), and the employee's salary will be reduced by one-half of the increase, up to one percent (1%). However, the County will increase the employee's salary on the effective date of the reduction in salary in an amount equal to the reduction made to the employee's salary.

2. If PERS or the Nevada State Legislature takes any action to increase the total contribution rate in any single year in an amount that exceeds two percent (2%) during the term of this Agreement, the County will pay one-half of the increase, and the employee's salary, as well as the salary range, will be reduced by one-half of the increase. However, the County will increase the employee's salary, as well as the salary range, by one percent (1%) on the effective date of the reduction.

ARTICLE 8. INCENTIVE PAY

All incentive pay amounts will be paid in addition to the employee's base wage. To the extent permitted, all incentive pays will be reported to PERS as pensionable compensation. Incentive payments listed below, with the exception of longevity will increase by the amount of the COLA each year. For fiscal year 2024-2025 the COLA is already incorporated and no additional COLA will be made for that fiscal year.

A. Police Officer Standard Training Incentive.

1. Sergeants will receive Police Officer Standard Training ("P.O.S.T.") incentive pay to recognize the following training achievements, whichever is higher:

a. *Advanced Level*. Employees who possess a Nevada P.O.S.T. Advanced Certificate shall be paid sixty dollars and nine cents $60.09 per full pay period; or

b. *Supervisor Level*. Employees who possess a Nevada P.O.S.T. Supervisor Certificate shall be paid seventy dollars and forty-five cents $70.45 per full pay period; or

c. *Management Level*. Employees who possess a Nevada P.O.S.T. Management Certificate shall be paid seventy-nine dollars and sixty-nine cents $79.69 per full pay period.

2. The applicable P.O.S.T. incentive pay will become payable beginning the next pay period after notice of the employee's receiving the applicable P.O.S.T. certificate is provided to the Undersheriff.

B. Field Training Officer Incentive Pay.

1. The Sheriff may designate qualified individuals as a Field Training Officer ("FTO").

2. Upon assignment to train or supervise the training of an individual "trainee officer," the FTO will receive an incentive increase of two dollars and fifty-nine cents ($2.59) per hour in addition to the FTO's normal base hourly rate of pay for each hour the employee performs actual FTO duties pursuant to such assignment.

3. The FTO incentive pay applies to all FTOs regardless of the Division they are assigned.

4. The Sheriff shall have the sole and full discretion to make an FTO assignment and to remove someone from such assignment.

C. Hazardous Duty Incentive Pay.

1. An employee who has applied for and been appointed by the Sheriff as a regular member of the interagency bomb squad, regular member of the special weapons and tactics (SWAT) team, regular member of the dive team, or is on motorcycle duty, will receive seventy-seven dollars and seventy cents ($77.70) per full pay period. Incentive pay will continue for the duration of the appointment. The Sheriff shall have the sole and full discretion to make appointments and to remove an employee from any such appointment. If an employee volunteers and is appointed to more than one hazardous duty, the employee will receive only one hazardous duty incentive payment each pay period.

2. Employees who are receiving hazardous duty bomb squad pay will continue to receive hazardous duty incentive pay as identified below, provided those employees remain appointed to the bomb squad by the Sheriff.

Employee Number	Rate of Pay
3282	$428.39 per month
4105	303.33 per month

D. Night Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as Graveyard Shift, an employee will receive an incentive payment of two dollars and fifty-nine cents ($2.59) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Graveyard Shift. The Sheriff shall have full discretion to make or not make such assignment or remove someone from such assignment.

E. Swing Shift Differential Incentive Pay.

For actually working any assigned shift at least half of which includes the hours designated by the Sheriff as Swing Shift, an employee will receive an incentive payment of one dollar and fifty-five cents ($1.55) per hour in addition to the employee's base hourly wage as incentive shift differential pay. To qualify, the employee must work at least one-half (½) of the qualifying Swing Shift. The Sheriff shall have full discretion to make or not make such assignment or remove someone from such assignment.

F. Canine Assignment Incentive Pay.

Canine handlers that provide for the care and maintenance of the canine will be paid no more than four hundred thirty-five dollars and twelve cents ($435.12) per month for providing this service. Such pay shall continue for the duration of the assignment. The Sheriff shall have full discretion to make the assignment or remove someone from such assignment.

G. Extra Duty Incentive Pay.

Sergeants will receive forty-six dollars ($46.62) per full pay period as Extra Duty Incentive Pay any extra duty which they applied for and been appointed to by the Sheriff. If an employee volunteers and is appointed to more than one extra duty, the employee will only receive one extra duty incentive payment each pay period. Examples of such duties include but are not limited to crisis negotiations team, polygraph examiner, coroner III, range master, trainers, bilingual proficiency, and honor guard. The Sheriff shall have full discretion to make the extra duty assignment or remove someone from such assignment.

H. Working Above Class Pay.

A Sergeant who is designated by the Sheriff or Undersheriff to serve in an acting capacity to perform the full scope of duties of a higher classification shall be compensated consistent with Douglas County Policy 200.11. The Sheriff shall have full discretion to make a special assignment to an employee or to remove someone from such assignment.

I. Education Incentive Pay.

1. Employees will be paid an education incentive pay to recognize the following listed educational achievements, whichever is higher, from an accredited college or university:

    a. Associate's Degree: A qualifying employee will receive an incentive payment of sixty-two dollars and sixteen cents ($62.16) per full pay period.
    b. Bachelor's or Higher Degree: A qualifying employee will receive an incentive payment of one hundred twenty-four dollars and thirty-two cents ($124.32) per full pay period.

2. An employee must submit a letter of request with a college transcript to the Human Resources Department before being eligible to receive Education Incentive Pay.

3. Any employee who has received tuition reimbursement or aid under Douglas County's policy after July 1, 2017, is ineligible to receive Education Incentive Pay.

4. Education Incentive Pay will be paid beginning the next pay period after the Human Resources Department receives the required letter of request and college transcript.

J. Longevity.

An employee who has completed at least five (5) full years of continuous full-time employment with the Douglas County Sheriff's Office as of July 1 of each year of subsequent continuous employment, will be eligible for longevity pay. Upon any break in employment the employee's service prior to the break in employment shall not count for the purpose of eligibility for longevity pay or the amount of longevity pay. The payment to which an employee is entitled must be calculated on July 1 of each year as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5-9	$40
10-14	$65
15-19	$115
20 or more	$175

Effective June 21, 2025, the payment to which an employee is entitled must be calculated on July 1 of each year as follows:

Completed Years of Full Time Employment with DCSO	Incentive Pay Per Paycheck
5	$45
6	$55
7	$65
8	$75
9	$85
10	$95
11	$105
12	$115
13	$125
14	$135
15	$145
16	$155
17	$165
18	$175
19	$185
20 or more	$200

ARTICLE 9 MEDICAL AND DENTAL INSURANCE

A. Health Insurance.

1. The County will provide access to health insurance and will allow employees to choose benefits based on their individual needs.

2. The County will provide eligible employees with medical, dental, vision and individual life insurance coverage, and provide premium contributions that will vary depending on the plan and coverage levels selected by each employee.

3. Medical insurance may be optional for employees that can provide acceptable proof of similar insurance coverage through another source. Approval for the waiver of medical insurance will be at the County's sole discretion.

B. County Contribution To Health Insurance as of January 1, 2022.

A traditional medical plan and, if available, a High Deductible Plan will be offered to employees. One of these must be purchased unless waived pursuant to A(3) above.

Prior to January 2024, County contributions will remain at the amounts in place for calendar year 2023. Effective January 2024, the County contribution will be as follows:

1. 100% of the employee only premium cost of the lowest premium plan offered or 90% of the employee only premium of any other plan offered.

2. If the employee chooses any insurance coverage other than employee only (employee plus spouse, children, or family) the County will pay 75% of the premium cost of the lowest premium plan offered or 65% of the premium cost of any other plan offered.

C. Monthly Contribution in Lieu of Medical Package.

Any employee who obtains a waiver of medical insurance pursuant to A(3) above will receive a monthly stipend of $350 from the County. Dental and vision insurance coverage is mandatory, the cost of which is the sole responsibility of the employee.

D. County Contribution to Dental, Vision and Life Insurance.

For the term of this Agreement, the County will provide the following insurance benefits to covered employees:

1. Dental
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.
2. Vision
   a. The County will cover 100% of employee-only coverage.
   b. 0% of dependent coverage.

3. Basic Life Insurance Coverage
   a. The County will cover 100% of employee-only coverage of $50,000.
   b. 0% of dependent coverage.

E. County Benefits Committee.
One representative from SBU will serve as a member of the Advisory Employee Benefit Committee ("Benefits Committee") in accordance with the established Benefits Committee bylaws.

F. Payments and Benefits Upon Death.
1. In accordance with NRS 281.155, the beneficiary of any employee who becomes deceased while actively employed by the County will be entitled to all wages, reimbursements, and leave payouts the employee would be entitled to had the employee separated for any other reason.

2. Additionally, if an employee becomes deceased while acting in the course and scope of their employment, the County will provide the following additional benefits:

   a. $20,000 in addition to life insurance, to the beneficiary of the employee to assist in memorial, funeral, internment, or cremation expenses.
   b. 100% of the medical premiums of the least expensive plan offered for the dependents of the deceased employee for a period of five years from the date of the employee's death.

ARTICLE 10 HOURS

A. Work Hours.
The County designates a 14-day work period ("full pay period") for purposes of compliance with the Federal Labor Standards Act ("FLSA"). Sheriff operations are a 24-hours a day, seven days a week and therefore a variable work schedule is necessary. To the extent the Sheriff determines it is efficient, serves the best interests of the County, and is practicable, a pay period shall normally consist of eighty (80) hours. Variable work schedules may include a combination of eight (8), nine (9), ten (10) hour workday or other workday as is more beneficial to the operations of the Sheriff's Office. Each employee will be assigned regular starting and quitting times, which shall not be changed without a reasonable attempt to give twenty-four (24) hour prior notice. Should an employee be required to work during his/her lunch hour, the length of such interruption shall be counted as time worked unless other arrangements are made with his/her supervisor.

B. Rest Periods.
When practical, employees shall be granted a fifteen (15) minute rest period during each half work shift of four (4) hours or longer. Such breaks shall not be taken within one (1) hour of the employee's starting time, quitting time or meal break and shall not be accumulated or used to supplement meal breaks, arrive at

work late or leave work early. Such rest periods shall be taken without loss of pay and the employee shall not be required to make up such time.

ARTICLE 11 OVERTIME

A. Definitions.

1. *Overtime.*
That time worked as authorized and directed by management, which exceeds eighty (80) hours worked in the pay period.

2. *Hours Worked.*
Overtime is that time worked, as authorized and directed by management, that exceeds eighty (80) hours during the full pay period. For the purpose of this Article 11, Annual Leave, or Sick Leave taken by an employee shall be considered as time actually worked.

B. Overtime Compensation.

1. *Compensation Time Off.* Employees who have worked over eighty (80) hours in a biweekly pay period/full pay period, shall have the option to receive Compensating Time Off (CTO) or pay for that time over eighty (80) hours on a one and a half times (1.5x) basis. The employee's choice must be made prior to the point that time sheets are turned into DCSO's administration. There shall be no restriction to the number of hours an employee can accumulate in the employee's CTO bank during a full pay period.

2. *CTO Bank*. An employee may not accrue more than 200 hours of CTO. The County may pay off an employee's CTO bank in its sole discretion.

C. Rescheduling.

Nothing in this Agreement or Article 11 shall prohibit Management's ability to schedule or reschedule an employee's work in order to operate within the confines of budgetary constraints. To the extent possible, however, the Department will reschedule additional time off to extend the employee's normal weekend. Management will also give at least twenty-four (24) hours' notice of the schedule change to the employee for purposes of this paragraph.

D. Compliance with FLSA.

Management shall make such changes in this article and any others as well as in practice in order to fully comply with the requirements of the FLSA. The County shall notify the Association of any proposed changes prior to their implementation. Upon the Association's request, the County agrees to meet with Association representatives to discuss the proposed changes.

ARTICLE 12 STANDBY DUTY AND CALL BACK

A. Standby.

Standby duty is defined as that circumstance which requires the employee so assigned to:

1. Be ready to respond in a reasonable time to calls for her/his service,
2. Be readily available at all hours by telephone, or other communication devices, and
3. Refrain from activities which might impair her/his performance of assigned duties upon call.

a. Standby duty shall be assigned in writing and will be compensated at the rate of $4.50 per hour in addition to the employee's base hourly wage.
b. An employee shall not receive standby pay for hours actually worked or for hours reimbursed by a call-back minimum.

B. **Call Back.**

1. *Definition.* Except as it may conflict with NAC 284.214, "Callback Pay" is defined as compensation earned for returning to duty after an employee has completed his/her regular shift and is requested to return to duty with less than 12 hours' notice to respond to an emergency, except for any employee who is: (1) called into work while on standby status, (2) not required to leave the premises where he/she is residing or located at the time of notification in order to respond, or (3) called back to work if the employee's work begins one (1) hour or less before or after his/her scheduled work shift.

2. *Minimum.* All employees Called Back shall receive credit for a minimum of two (2) hours at time and one-half or for time actually worked, whichever is greater. There will be no overlapping minimums. No minimum will apply to any overtime calculation of time worked.

ARTICLE 13 COURT TIME

Officers required to appear in criminal court as a result of their employment duties with the County, shall have all hours required to be in court credited as hours worked, with a minimum of two (2) hours credit. Court appearances are considered to be prescheduled duty and are not subject to the Call Back provisions of this Agreement. An employee is required to immediately remit to the County Clerk/Treasurer any reimbursement received for duty-related court appearances.

ARTICLE 14 LEGAL HOLIDAYS

Employees covered by this Agreement shall receive a payment equivalent to 5.1 hours per pay period of straight time wages in lieu of working holidays as scheduled.

ARTICLE 15 ANNUAL LEAVE

A. Basis of Accrual.

Employees covered by this Agreement and who are employed on a continuous full-time basis shall accrue annual leave credits on the basis of the schedule below. Part-time employees who work at least thirty (30) hours per week shall earn annual leave on a prorated basis based on the number of hours worked in the pay period. Only regular hours paid shall affect leave accrual.

B. Schedule of Accrual.

The following schedule of accrual of annual leave shall apply to employees based on full-time employment:

CONTINUOUS SERVICE	HOURS EARNED/ HOURS PAID	MAXIMUM HOURS/YEAR
Hiring date through 4th years	.0539	120
5th through 9th years	.0750	156
10th through 14th years	.0813	169
15th through 19th years	.0860	179
20th years and after	.0962	200

C. Accrual During Probation.

Each employee shall accrue annual leave during his/her probationary period but shall not be granted annual leave during said period until the employee has been employed continuously for at least six (6) months.

D. Payment on Separation.

Employees who have completed at least six (6) months of continuous service and leave the County service shall be paid for accrued annual leave.

E. Payment on Death.

If an employee dies who was entitled to accumulated annual leave under the provisions of this Article, the heirs of such deceased employee shall be paid an amount of money equal to the number of hours of annual leave earned or accrued multiplied by the hourly rate of such deceased employee.

F. Carry-over of Annual Leave to Following Year.

1. All annual leave not taken in excess of 240 hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

2. Up to eighty (80) hours which would be forfeited because the employee was unable to use the hours, may be eligible for cash out or carry over for a period of time not to extend past March 31st of the year in which the eighty (80) hours is carried over to upon written request by an employee and approval of the County Manager. Such requests must be submitted before December 15th each calendar year for the following calendar year. Hours which are approved to be carried over and which are still unable to be used may subsequently be requested for cash out, not later than March 15th. Hours approved to be cashed out will be paid in the month following the request, at a rate of 50% of the employee's base rate of pay as of the first full pay period of the calendar year.

3. The written request must be submitted to the appointing authority and include an explanation of the reasons the leave was not utilized during the course of the calendar year. If the appointing authority agrees with the request, the request will be routed to the County Manager for review and approval, partial approval, or denial.

4. Carry-over authorization does not extend to any payment on separation under section D.

G. Approval for Use of Annual Leave.

All annual leave will be taken at a time mutually agreeable to the employee and his/her supervisor. Requests for annual leave shall be submitted to the employee's supervisor for approval with the resulting vacation schedule based upon DCSO's legitimate operating needs. Requests for annual leave shall not be unreasonably denied. Conflicts between annual leave requests submitted in accordance with this section shall be resolved by: A) granting leave on a first-come, first-served basis and B) if two employees submit leave requests on the same day and those request conflict, then the more senior employee will be granted the leave.

Notwithstanding the above, annual leave requests submitted later than the conclusion of the annual shift bidding process shall be granted or not granted based on legitimate operating needs and not unreasonably denied. If such request conflicts with that of a request scheduled in accordance with the above paragraph, no seniority privilege to resolve the conflict shall apply and the request scheduled in accordance with the above paragraph shall stand.

ARTICLE 16 SICK LEAVE

A. Entitlement.
All SBU employees who are employed on a continuous full-time basis shall be credited with sick leave according to the schedule below. Part-time employees who work at least twenty (20) hours per week shall earn sick leave credits on a prorated basis, based on hours worked in the pay period. Employees working less than twenty (20) hours per week will not accrue sick leave credits.

B. Sick Leave Accrual.
Eligible employees shall accrue sick leave at the rate of .0462 hours for each hour worked up to a maximum of ninety-six (96) hours per year. Only regular hours worked shall affect sick leave accrual.

C. Maximum Accrual Cap Provisions.
A total of no more than nine hundred sixty hours (960) of sick leave may be credited to an employee. Employees whose sick leave bank balance is at the Maximum Accrual Cap of each year shall continue to accrue hours at the normal rate for utilization only during that year. All sick leave not taken in excess of these hours will be forfeited at the beginning of the first full pay period of the subsequent calendar year.

D. Authorization for Usage.
Employees are entitled to use sick leave in the event of a bona fide illness or necessary medical or dental service by an employee or member of the employee's immediate family upon authorization of the Sheriff or his designee.

1. "Immediate Family" Defined.
Immediate family is defined as the spouse, parent, brother, sister, child, adopted child, step-child, grandparent, grandchild, or corresponding relation by affinity of the employee. In the case of any other relative of the employee, the Sheriff or designee may authorize sick leave and notify Human Resources in writing. Employees must exhaust sick leave and CTO concurrently with any leave they are granted under the Family Medical Leave Act ("FMLA"). Annual leave may be used concurrently with FMLA upon the approval of the Sheriff.

2. Reporting Requirements.
Whenever possible, employees are expected to report any absence and the reason therefore to the employee's supervisor at least two (2) hours prior to when the employee's normal work shift commences. Failure to do so may cause the absence to be deemed an unexcused absence and will be unpaid leave. If the employee's supervisor is unavailable, the employee should notify the next supervisor in the chain of command.

E. Certificate of Illness.
Physician certificates may be required by the County when there is an absence in excess of three (3) consecutive days or whenever there is reason to believe that sick leave is being abused or the absence is questionable. An employee may be required to be examined by a physician selected by the County for verification purposes. In the event of family/personal medical leave, the employee will complete the appropriate authorization form supplied by Human Resources in accordance with County policy. If an employee becomes ill or injured during a vacation leave of three (3) or more consecutive work shifts, the time will be recorded as sick leave only if it is substantiated by a written certification issued by the employee's treating physician.

F. Bereavement.
In the event of the death of an immediate family member as defined in paragraph D of this article, the employee shall be entitled to take 24 hours of leave for the purpose of attending a funeral or other last rites. Such leave shall be charged to sick leave, or to any other appropriate leave of absence, including leave without pay if no paid leave is accrued.

G. Maternity/Paternity.
The parties agree to abide by all state and federal laws applicable to leave for maternity/paternity, including the FMLA.

H. Excess to Worker's Compensation.
Any employee who suffers an industrial injury during the course and scope of the employee's employment for the County and who is being compensated for total temporary disability ("TTD") benefits for an accepted workers' compensation claim, shall be entitled to excess workers' compensation until the employee is released from TTD or 90 calendar days pass, whichever is first. Excess workers' compensation shall be defined as the difference between the employee's base wage and the calculated TTD wage pursuant to NRS Chapters 616A-D. The employee's TTD wage and County excess workers' compensation will not exceed the employee's base wage. If the period of TTD exceed 90 calendar days or otherwise falls outside of this time period, the employee, at his or her option, may continue to supplement TTD payments by utilizing accrued sick, annual or CTO leave. Once such accrued sick, annual and CTO leave time is exhausted, the employee will only receive the employee's workers' compensation salary entitlement pursuant to NRS Chapters 616A-D.

During any period of time while the employee is receiving TTD, the employee shall continue to accumulate sick leave and annual leave at the same rate and in the same amounts as if the employee had been working.

The employee must follow all prescribed written safety policies and procedures to qualify for excess workers' compensation (e.g. wearing full protective clothing and equipment when necessary, using tools and equipment properly, and exercising

prudent care while performing assigned functions). The acceptance or denial of excess workers' compensation benefits is not subject to the grievance procedure.

I. Sick Leave Payoff.

1. Upon the employee's death or retirement, if an employee has a minimum of 400 hours in his or her sick leave bank, the employee is eligible to receive payment for any accrued sick leave hours.
2. Employees shall be compensated based on the employee's years of continuous service to Douglas County, up to a maximum of 960 hours, as a percentage of their sick leave balance as follows:

Continuous Years of Service	Percentage of Sick Leave Balance Paid
0-14	- 0 -
15-19	50%
20	75%
21	80%
22	85%
23	90%
24	95%
25 or more years	100%

3. At the employee's option, instead of receiving a sick leave payoff as provided above, the County will convert compensable sick leave to a monetary value that will be transferred to the employee's Deferred Compensation account or PERS retirement credits.

4. Employee numbers 3405 will receive payout based upon this schedule as though his breaks in service prior to June 7, 2018 did not occur and such years will be treated as continuous service, less the actual time of the break in service.

J. Leave Donation.

Employees covered by this contract who require additional paid leave during an approved FMLA leave may request additional paid leave through notification to the SBU executive board. All requests must be reviewed by Human Resources for confirmation of qualification. All donations to the requesting employee will only be donated from the donor's annual leave or comp time bank at the donating employee's current base rate of pay then recalculated based on the requesting employee's base rate of pay in order to determine the number of hours the donor's time represents to the requesting employee. Any unused donated time will be returned to all donors on a prorated basis after being recalculated. No employee will receive more than 480 donated hours in a calendar year.

ARTICLE 17 LEAVES OF ABSENCE

A. Eligibility.

Leave without pay may be granted only to an employee who desires to return to County service after the period of leave and does not have annual leave or compensatory time off available.

B. Short-Term Leave Without Pay.

Leave without pay (LWOP) of less than thirty (30) days may be granted by the Sheriff or his designee.

C. Procedure for Short-Term LWOP.

Leave without pay of thirty (30) days or less may be granted by the Sheriff or his designee. When short-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

D. Long-Term LWOP.

For a period of thirty (30) days or more, leave without pay may be granted by the Sheriff or his designee. The employee shall retain his/her status as a public employee and the pay, leave and benefits accrued prior to the leave. LWOP may not extend for a period exceeding twenty-six (26) consecutive pay periods. When long-term LWOP is granted, the Sheriff or his designee will notify Human Resources of such action in writing.

E. Elected Benefits.

Arrangements regarding an employee's payment of dependent medical/dental insurance premiums and/or other voluntary deductions, if continuity is desired, must be made by the employee with the Human Resources Department prior to starting any unpaid leave of absence.

F. Military Leave.

1. An employee who is an active member of the National Guard or reserve component of the United States Armed Forces must notify the County of their active status upon their hire date or immediately upon activation. An employee who is an active member of the National Guard or any reserve component of the United States Armed Forces shall, upon request, be relieved from his or her duties to serve orders for military duty, without loss of pay or accrued leave for a period not to exceed fifteen (15) workdays in any calendar year. The duration of the workday will be dependent upon the orders received, and the employee's ability to return to work.

2. The employee must make their reserve status known to the County yearly and must provide as much advance notice as the employee can regarding any known reserve obligations to those responsible for staffing. Employees will provide a minimum of thirty (30) days' advance notice except during times of military conflict or other emergency activations when such notice is impossible

or unreasonable based on the guidelines set forth through the Uniformed Services Employment and Reemployment Rights Act, as amended.

3. The County will comply with all applicable federal and state laws regarding the granting of military leave to effected employees and any compensation due to those employees.

ARTICLE 18 PROBATIONARY PERIOD

Upon promotion to a classification with a higher salary schedule, an employee shall serve the equivalent of twenty-six (26) full payroll periods of full-time service as a probationary period, during which time the employee may be returned to his/her previous classification without cause or right of appeal. An employee who has not successfully completed an initial probationary period in the lower classification shall not have a right to return to his/her previous classification.

ARTICLE 19 EFFECTS OF LAY-OFF

A. Identification of Positions.

If, due to lack of funds, lack of work, for enhanced efficiency, or curtailment of operations, it is necessary to reduce the County work force, the Sheriff or his designee will determine the classes and number of positions to be reduced. All nonpermanent employees of the DCSO shall be laid off before any non-probationary, full-time employees. After the County has notified the employees who are to be laid off, the County will provide a list of such employees to the Association along with the applicable seniority list(s). The Association may request to meet and discuss the layoffs with the County.

B. Seniority Determination.

Seniority for the purpose of a layoff is defined as length of continuous employment within the DCSO.

C. Layoff Order.

Employees will be laid off in reverse order of seniority except the Sheriff has the sole discrete to retain up to two (2) employees who would otherwise be subject to layoff or bumping as described in section E and layoff the next two (2) employees with greater seniority.

D. Notice.

All regular, non-probationary employees due to be laid off shall be given written notice of such layoff at least thirty (30) calendar days prior to the effective date.

E. Bumping Rights.

In lieu of being laid off, an employee may elect to demote to any pay grade of a lower maximum salary within the job classification represented by the Association as long as the employee demoting has a longer period of continuous employment than an incumbent in the lower job classification with the shortest period of continuous employment with DCSO. An employee being bumped shall be treated as if laid off. An employee retained at the Sheriff's discretion pursuant to subsection C may not be bumped.

F. Posting.

The names of all employees laid off shall be placed on the reemployment list with DCSO for the job classification involved in reverse order of layoff. Employees shall be recalled in the order in which their names are listed on the reemployment list.

G. Reemployment.

An employees who is re-employed within one calendar year after the employee was laid off will be entitled to the reinstatement of any accrued and unused sick leave the employee had remaining to their credit at the time the layoff occurred.

ARTICLE 20 GRIEVANCE PROCEDURE

A. Definitions.

1. **Grievance.** A grievance is a claimed violation, misapplication, or misinterpretation of a specific provision of this Agreement, which adversely affects the grievant. The exercise or lack of exercise of County Rights (Article 6) is not grievable by a grievant. Grievances arising out of disciplinary actions are covered by Article 21, Employee Disciplinary Procedures.

2. **Grievant.** A grievant is an employee in a classification represented by the Association who is filing a grievance as defined above. Alleged violations, misapplications, or misinterpretations of the Agreement which affect more than one employee in a substantially similar manner, may be consolidated at the discretion of management or the Association as a group grievance and will be represented by a single grievant or the Association. The Association may assert a grievance on behalf of an employee or a group of employees in cases limited to alleged violations of sections which provide specific benefits to the Association under Articles 5, 9, and 23 subject to the specific provisions of Article 20.

3. **Day.** Day means calendar day.

B. General Provisions.

1. If a grievant fails to carry the grievance forward to the next level within the prescribed time period, the grievance must be considered settle based upon the decision rendered at the most recent step utilized.

2. If a supervisor or manager, or Human Resources Director as appropriate, fails to respond with an answer within the given time period, the grievant may appeal the grievance to the next higher level as if the employee had received a negative answer on the final day of the period available for the management response.
3. The grievant may be represented by a person of his/her choice at any level of this procedure.
4. Time limits and formal levels may be waived by mutual written consent of the parties.
5. Any service must be by certified mail or personal service.
6. A copy of all grievances filed at the Sheriff's level of this grievance procedure, not being processed by the SBU, will be sent to the SBU.

C. Process.

1. **Informal Level.**
   Within ten (10) days from the event giving rise to a potential grievance or from the date the employee could reasonably have been expected to have had knowledge of the event, the employee may orally discuss the problem with his/her Division Commander, or Human Resources Director as appropriate. A Division Commander, or Human Resources Director as appropriate, has seven (7) days to give an answer to the employee, said answer shall be in written form.

2. **Formal Level.**
   Level 1: If the grievant is not satisfied with the resolution proposed at the informal level, the employee may, within ten (10) days of receipt of an answer, file a formal written grievance with the Undersheriff (or designee), or Human Resources Director as appropriate, containing a statement describing the grievance, the section of this Agreement allegedly violated, and remedy requested. The Undersheriff (or designee), or Human Resources Director as appropriate, will, within ten (10) days, have a meeting with the grievant and within ten (10) days give a written answer to the grievant.

   Level 2: If the grievant is not satisfied with the written answer from the Undersheriff (or designee), or Human Resources Director as appropriate, the grievant may, within ten (10) days from the receipt of the answer, file a written appeal to the Undersheriff, or Human Resources Director as appropriate. Within ten (10) days of receipt of the written appeal, the Undersheriff (or designee), or Human Resources Director as appropriate, will investigate the grievance, which may include a meeting with the concerned parties, and give written answer to the grievant within ten (10) days. Both parties may agree to waive Level 2 and proceed to Level 3.

   Level 3: If the grievant is not satisfied with the written answer from the Undersheriff (or designee), or Human Resources Director as appropriate, the grievant may, within ten (10) days from the receipt of the answer, file a written

appeal to the Sheriff or County Manager. Within twenty-one (21) days of receipt of the written appeal, the Sheriff or County Manager, or his/her designee, must investigate the grievance. Which may include a meeting with the concerned parties, and give a written answer to the grievant within ten (10) days. The answer is final and binding unless, within fourteen (14) days, the SBU notifies the County Manager of its intention to appeal the matter to the External Hearing Officer (EHO) as provided for in Article 22.

ARTICLE 21 EMPLOYEE DISCIPLINARY PROCEDURES

A. Internal Investigations.

Investigations of an Association employee who is the subject of an investigation in response to a complaint or allegation the employee has engaged in activities which could result in punitive action will be conducted in accordance with Rights of Peace Officers NRS 289.020-289.120, except as set forth herein. Additionally, an Association employee who is the subject of an investigation may have up to two representatives present with him or her during any phase of an interrogation or hearing relating to the investigation, who is: 1) not a subject of the investigation and 2) not a witness or participant in the investigation and 3) not a Captain, employed with the Douglas County Sheriff's Office.

B. Basis for Disciplinary Action.

The tenure and status of every employee is conditioned on reasonable standards of personal conduct and job performance. Failure to meet these standards will be grounds for appropriate disciplinary action. Disciplinary action is for just cause and may, in addition to the causes set forth in the Personnel ordinances and policies, rules or regulations, be based upon any of the following grounds: Failure to fully perform required duties, insubordination, failure to comply with or abuse of County and DCSO policies or rules, unexcused absences, misuse or abuse of County property or equipment, substandard job performance, commission of a misdemeanor, gross misdemeanor, felony and the commission of other acts which are incompatible with service to the public.

C. Types of Discipline.

Three (3) types of discipline are recognized for purposes of applying one of the procedures under this Article. They are:

1. **Written Reprimands.** A written reprimand, placed in the employee's personnel file by a Division Captain.

2. **Short Suspensions.** Includes any disciplinary suspensions without pay which, when accumulated with previous disciplinary suspensions within the prior twelve (12) month period, if any, does not exceed four (4) shifts.

3. **Severe Disciplinary Action.** This includes discharge, demotion, or disciplinary suspensions without pay for more than four (4) shifts within the prior twelve (12) month period.

D. Response to a Written Reprimand.

An employee shall be personally served with a written reprimand. After receiving a written reprimand, the employee may, within fourteen (14) calendar days, submit a written response to the written reprimand. The employee's written response shall be added to the employee's personnel file. The matter is then closed.

E. Notice of Discipline Other Than Written Reprimands.

For discipline other than written reprimands, the Division Captain (or designee) is designated by the Sheriff to advise the employee in writing of the proposed disciplinary action. The written statement of proposed discipline must contain:

1. A description of factual circumstances supporting the proposed disciplinary action.
2. A description of the employee's misconduct.
3. A statement of the proposed disciplinary action.
4. Notification that the employee may review or make copies of available investigation materials supporting the suspension.
5. Notification that the employee may submit a written response to the proposed disciplinary action and request a meeting with the Division Captain within fourteen (14) calendar days of being personally served with a copy of the written statement of proposed discipline. If requested by the employee, the meeting with the Division Captain will be held at a mutually agreed upon time and place.

6. A statement of the employee's right to representation.

F. Division Captain's (or Designee) Decision.

a. If an employee does not submit a written response and requests a meeting with the Division Captain within fourteen (14) calendar days after being personally served with a copy of the written statement of the proposed discipline, then the Captain may impose the proposed disciplinary action. The employee has no further appeal rights.

b. If the employee submits a written response to the proposed discipline and requests a meeting with the Division Captain, the Division Captain shall meet with the employee and review the basis of the proposed discipline. Following the meeting and a review of the proposed disciplinary action by the Division Captain (or designee), the Division Captain (or designee) will forward the recommendation to the management representative to make a decision in the form of a signed statement indicating, if applicable, the decision based on the employee's response and, if the proposed action is to be implemented, the specific charges against the employee and the effective date of the action. The decision will be served on the employee by certified mail or personal delivery. The limited nature of this response

does not change Management's authority to initiate further investigation if the employee's version of the facts raises doubts as to the accuracy of the supervisor's information leading the proposed discipline.

G. Appeal from a Short Suspension.

An employee receiving a short suspension, as defined in paragraph C.2 above, can appeal the short suspension to the Sheriff by filing a written appeal. The written appeal must be filed with the Sheriff within fourteen (14) calendar days of being personally served with the Division Captain's final written decision pursuant to paragraph F above. The Sheriff shall hear the appeal and issue a final and binding decision promptly in the normal course of business. The employee has no further appeal rights.

Nothing in this Agreement prevents the DCSO from instituting the proposed discipline prior to the date of the meeting contemplated in paragraph F above, but if the discipline is overturned or reduced, the employee must be made whole for any time actually suspended beyond that which is approved by the Division Captain(or designee) or the Sheriff.

H. Appeal from a Severe Disciplinary Action.

An employee receiving a proposed Severe Disciplinary Action as defined in paragraph B.3 above has the opportunity to appeal that disciplinary action as described below.

1. If the employee submits a written response and requests a meeting with the Division Captain in accordance with paragraph F above, the Division Captain's final written decision imposing a Severe Disciplinary Action shall be forwarded to the Douglas County Disciplinary Review Board ("DRB") for review pursuant to DCSO Policy Chapter 4.400—Personnel Complaints and Investigations. The Undersheriff (or designee of the Sheriff) will personally serve on the employee a Notice of Disciplinary Action issued by the DRB signed by the Undersheriff (or designee) indicating the DRB's decision. If a Severe Disciplinary Action is imposed, the DRB must clearly inform the employee that the employee, through the SBU, has the right, within ten (10) calendar days after receipt of the notice, to request in writing an appeal hearing before the Sheriff or his/her designee. The appeal request must be filed by the SBU with the Human Resources Director.

2. If, within the ten (10) calendar day appeal period the Association does not file the appeal, the decision of the DRB is conclusive, and the matter shall be closed with no further appeal rights.

3. If, within the ten (10) calendar day appeal period, the Association files a notice of appeal by giving to the Human Resources Director written notice of appeal, then the Human Resources Director will set a time for an appeal hearing before the Sheriff or his/her designee. The hearing must be held within ten (10) calendar days of the date of the filing of the notice of appeal, or other time mutually agreed to by the parties, and a written decision must be made by the

Sheriff or his designee within ten (10) calendar days after the hearing and personally served on the employee.

4. If the Association files a notice of appeal within ten (10) calendar days of service of the decision of the Sheriff or his designee by giving to the Human Resources Director written notice of appeal, an External Hearing Officer (EHO) must be mutually selected by the parties. The EHO must be selected, nomore than sixty (60) calendar days from the date of the filing of the appeal. The hearing before the EHO must occur at a date and time mutually selected by the parties.

5. All EHO hearings are private; however, the appellant may request a hearing to open to the public.

6. The EHO hearings must be conducted in a manner most conducive to determinations of the truth and NRS 233B.123 will be used by the EHO as a guide in ruling on evidentiary matters.

7. Each party has these rights in the EHO hearing: to be represented by legal counsel or other person of his/her choice; to call and examine witnesses on any matter relevant to the issues; to introduce exhibits, to cross-examine opposing witnesses on any matter relevant to the issues even though the matter was not covered on direct examination; to impeach any witness regardless of which party first called the witness to testify; and to rebut the evidence against the party. If the respondent does not testify in his/her own behalf, the respondent may be called and examined by the Sheriff's representative as if under cross-examination. Every witness shall declare by oath or affirmation that the witness will testify truthfully.

8. During the examination of a witness, all other witnesses, except the parties, will be excluded from the hearing upon motion of either party.

9. The EHO shall determine whether to sustain, reject, or modify the action demoting, suspending, or discharging the employee; the determination is final.

10. The mutually incurred costs for the EHO procedure will be divided equally between the County and the SBU.

ARTICLE 22 EXTERNAL HEARING OFFICER

A. Designation.

The External Hearing Officer (EHO) shall be selected from a list maintained by the Federal Mediation and Conciliation Service and the parties will use that service.

B. Costs.
The fees and expenses of the EHO and of a court reporter, if used, shall be shared equally by the Association and County. Each party shall bear the cost of its own presentation including preparation and post-hearing briefs, if any. If either party rejects the EHO's decision as evidenced by overturning it or unsuccessfully seeking relief in Court to have it vacated or modified, the parties understand and agree that the party rejecting the EHO's decision is required to pay all neutral costs incurred through the EHO process.

C. Effect of Decision.
Except as provided in Article 21, Section G(9), the decisions of an EHO on matters properly before him/her shall be advisory to the Board of County Commissioners. Within sixty (60) days of receipt of the EHO's recommendation, the Board shall make a final decision based on the advisory report of the EHO.

D. Authority of the EHO.
No EHO shall entertain, hear, decide, or make recommendations on any dispute unless such dispute involves an eligible employee in the Association and such dispute also falls within the definition of a grievance as set forth in Article 20, Section A(1), (Grievance Procedure), and has been processed in accordance with all provision thereof and herein.

No EHO shall have the power to amend or modify a negotiated agreement or addenda supplementary thereto or to establish any new terms or conditions of employment. The EHO's authority shall be limited only to the application and interpretation of the provisions of the Agreement. No EHO shall have the power to alter, amend or modify any County or Department policy, procedure or regulation.

E. Matters Subject to EHO Procedure.
Proposals to create, add to, or change this written Agreement or addenda supplementary hereto shall not be grievable nor submitted to an EHO and no proposal to modify, amend, or terminate a negotiated agreement, nor any matter or subject arising out of or in connection with such proposal, may be referred to this process.

F. Rules of Evidence.
Strict rules of evidence shall not apply. However, rules of evidence and procedures for conduct of hearings shall be guided by the standards in the American Arbitration Association voluntary arbitration rules.

ARTICLE 23 SAFETY

A. Safety Committee.

The County, as required by NRS Chapter 618, has a Safety Committee to review complaints regarding unsafe working conditions and equipment. Two (2) members of the Association shall serve on the County Safety Committee. Meetings shall be held as required, but regular meetings shall not be scheduled more often than once a month.

B. Safety Complaints.
Complaints regarding unsafe working conditions and equipment may be submitted in writing to the Committee by any Association member. The complainant shall state the problem, propose what the complainant believes is a reasonable solution, and be signed by the complainant.

C. Committee Action.
The committee shall review and discuss the written complaint at a regular meeting. The complainant may be asked to appear and offer further explanation. After reviewing the complaint, the Committee shall make a written recommendation to the Sheriff.

D. Sheriff's Review.
The Sheriff shall review all committee recommendations and make a decision to approve, modify or reject such recommendation within thirty (30) days.

E. Appeal to Commission.
Should the Safety Committee's recommendations not be approved, the Committee may request that the Risk Manager meet with the Committee in an attempt to resolve the difference or present the recommendation to the Board of County Commissioners. The action taken by the Board of County Commissioners after reviewing the matter shall be final and binding. Safety complaints shall not be subject to the grievance procedure.

ARTICLE 24 UNIFORMS AND SAFETY EQUIPMENT

A. Uniforms.

1. The County agrees to provide an annual uniform allowance of $1,200 per employee. A $600 uniform allowance will be paid with the employee's first paycheck in June and December.

2. A new hire employee will not receive a uniform allowance the first year of their employment with the County.

B. Safety Equipment.
Upon initial employment, the County shall provide each new employee with any safety equipment required by the Sheriff.

C. Ballistic Vests.

1. Initial Hire. Upon initial employment, the County will provide each new employee with a ballistic protective vest ("Vest"), up to the IIIA threat level, at a cost not to exceed $1,000. Employees must obtain their Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

2. Replacement Vest. The County will replace an employee's Vest, if purchased on or after January 2012, by no later than the expiration date of the Vest's warranty according to the manufacturer's specifications, up to the IIIA threat level. Employees must obtain their replacement Vest from a vendor selected by the County. If an employee chooses a Vest with a cost in excess of the County's contribution of $1,000, the additional cost will be paid by the employee.

3. Standards. The County and Association mutually agree that the recognized guideline for Vests is the U.S. Department of Justice/NIC Selection and Application Guide to Personal Body Armor (NIJ Guide 100-01, as amended) and that the current rating standard for threat level protection for the term of this Agreement is NIJ Standard – 01.01.04.

4. Duty of Care. Each employee is solely responsible for the inspection, care and maintenance of his or her Vest. If any employee reasonably believes his or her Vest should be replaced sooner than the warranty date indicated by the Vest's manufacturer, the employee will surrender the Vest to the County for inspection. If the County or the manufacturer's inspection determines that the employee did not properly care and maintain the Vest according to the manufacturer's specifications, the employee will be responsible for the full replacement cost of the Vest.

5. Vest Threat Level. It is the sole responsibility of each employee to review the applicable standards and manufacturer's specifications to determine which threat level of Vest will be appropriate for the employee's specific work duties and circumstances and to replace worn or failed Vests.

D. Initial Allowance.

The County will provide each new hire with a full uniform and equipment, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County. Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. Attached as Appendix "B" to this Agreement is a list

of what uniforms the County will supply to a new hire. The County will meet and confer with the Association prior to making any significant changes in what it will provide in Appendix "B."

E. Return of Equipment and Uniforms.

An employee who fails to pass initial probation shall turn in all equipment or uniforms issued or purchased through the provision of this article. Original purchase uniforms/equipment lost or damaged shall be reimbursed to the DCSO by the departing employee. The county may require probationary employees to sign an agreement that allows the County to deduct the costs of unreturned equipment or uniforms from a separating employee's check or provide for other relief. The County is solely responsible for any such program that it chooses to create and implement. No used equipment or uniforms shall be reissued to an employee unless properly cleaned or reconditions as necessary. The Undersheriff shall administer the provision of this paragraph.

F. Uniform Requirement Changes.

If the Sheriff changes the uniform requirements which necessitates the purchase of additional equipment or uniform articles by the employees, the County agrees to provide the initial piece of equipment or uniform article to each employee.

G. Replacement of Destroyed or Damaged Uniforms and Safety Equipment.

If an employee's uniform or safety equipment is destroyed or damaged beyond repair during an on-duty enforcement action, the County will replace that uniform or equipment at the County's sole cost provided, however, that the employee has prepared a report and pulled a case number documenting the destruction and has returned the damaged uniform or equipment to the County.

ARTICLE 25 REPLACEMENT OF PERSONAL PROPERTY

Replacement Cost Limits.

The County and the Association agree that reasonable replacement cost limits may be placed upon certain items. The employee shall, to the extent practicable, provide receipts or other document justifying the loss and verifying the purchase. Following is a list of items and replacement cost limits. Reasonable replacement cost limits for items not listed but approved for reimbursement, will be determined by the Sheriff and shall be determined on a case-by-case basis.

ITEMS	MAXIMUM AMOUNT
1. Prescription Eyeglasses	$200
2. Contact Lenses	$200
3. Watches	$ 50
4. Cellular Telephones Destroyed or Damaged	$500

An Incident Report must be filed with Douglas County Sheriff's Office Administration before payment will be made.

ARTICLE 26 DRUG TESTING

The County's drug and alcohol testing policy shall be in effect. The parties will meet and confer if substantial changes regarding discipline are proposed by the County. However, if state or federal law requires the County to make those changes, they will be implemented as required and within applicable time frames, with notification to Association. Nothing in this Article shall preclude an employee or the Association from appealing disciplinary action pursuant to Article 21.

ARTICLE 27 PEACEFUL PERFORMANCE

The parties to this Agreement recognize and acknowledge that the services performed by the County employees covered by this Agreement are essential to the public health, safety, and general welfare of the residents of the County of Douglas. The Association agrees that under no circumstances will the Association recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the Association take part in, any strike, sit-down, stay-in, sickout, slowdown, or picketing in connection with a labor dispute (hereinafter collectively referred to as work-stoppage), in any office or department of the County, nor to curtail any work or restrict any production, or interfere with any operation of the County. In the event of any such work-stoppage by any member of the Association, the County shall not be required to negotiate on the merits of any disputes which may have given rise to such work-stoppage until said work-stoppage has ceased.

In the event of any work-stoppage, during the term of this Agreement, whether by the Association or by any member of the Association, the Association by its officers, shall immediately declare in writing and publicize that such work-stoppage is in violation of this Agreement and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the County. In the event of any work-stoppage the Association promptly said in good faith performs the obligations of this paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work-stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the County shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to, any work-stoppage activity herein prohibited, and the County shall have the right to seek full legal redress, including damages, as against any such employee.

ARTICLE 28 LABOR MANAGEMENT COMMITTEE

A. Representatives and Function.
A Labor-Management Committee of a minimum of three (3) representatives of the Employer and three (3) representatives of the SBU will meet upon the request of either party. The meetings will be held at mutually agreed times and places and are for the purpose of:

A. Discussing the administration of this Agreement.
B. Exchange of general information of interest to both parties.
C. Giving the SBU representatives the opportunity to share the views of their members or make suggestions on subject of interest to their members.
D. To meet and confer on health insurance when required by this Agreement.
E. Market comparisons at the end of this Agreement.
F. The Pay for Performance Plan.

B. Notice of Issues.
Any issues to be discussed must be in writing and delivered by the requesting party to the other party at least seventy-two (72) hours before the scheduled meeting.

C. Recommendations.
Any conclusions or mutual recommendations of this Committee must be reduced to writing.

D. Advisory Function.
The Labor Management Committee is advisory only and may not engage in collective bargaining or reach any agreements to amend the contract.

E. Chairperson.
The initial Chairperson will be an SBU representative and at six (6) month intervals the position will alternate between the SBU and County.

F.Attendance by Other Persons.
Additional persons may attend a meeting of the Labor-Management Committee to present information to the Committee at the request of either party provided at least twenty-four (24) hours' advance written notice is provided to the other party.

ARTICLE 29 COUNTY CODE AND POLICIES

Except as expressly modified by this Agreement as a subject of mandatory bargaining pursuant to NRS 288.150(2), the Association understands and agrees that all County employees, including those employees represented by the Association, are subject to the personnel regulations of the Douglas County Code and the Douglas County Policies and Procedures.

ARTICLE 30 SAVINGS PROVISION

1. Should any provision of this Agreement be found to be in contravention of any Federal or State law, or by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of the Agreement shall remain in full force and effect until otherwise canceled or amended. In the event that any provision shall be held unlawful and unenforceable by any court of competent jurisdiction, the parties agree to meet for the purpose of renegotiating such invalid provision of the Agreement in an attempt to reach a fully valid Agreement.

2. In the event that Section A above is applicable or Chapter 288 of the Nevada Revised Statutes is amended, at the request of either party the County and SBU negotiating teams will meet to discuss the ramification(s) of the changes in the law on the current Agreement.

ARTICLE 31 FULL UNDERSTANDING, MODIFICATION AND WAIVER

A. Full Understanding.

All matters within the scope of bargaining have been negotiated and agreed upon by the County and the Association. Notwithstanding past agreements and practices, it is intended that this Agreement set forth the full and complete understanding and commitments between the County and the Association.

B. Alteration of Economic Benefits.

During the term of this Agreement specific economic benefits which are listed as a subject of mandatory bargaining in NRS 288.150(2) shall not be changed, except by mutual agreement.

C. Modification Requirements.

Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in this Agreement shall not be binding on the parties unless made and signed in writing by all of the parties to this Agreement, and if required, approved and implemented by the Board of County Commissioners.

D. Waiver.

The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

E. Compliance with ADA.

The parties recognize that the County may be required to make certain accommodations to carry out its obligations under the Americans with Disabilities Act (ADA). Some of these accommodations may require actions which are contrary to the language or intent of existing provisions of the Agreement. The parties agree that such accommodation shall not constitute a past practice or

waiver by either party to its right to fully enforce such provision in the future with regard to persons not subject to the protections of the ADA.

Recognizing that circumstances surrounding ADA compliance in individual cases necessarily involve matters which are personal and require the utmost confidentiality, specifics of an individual case shall not be divulged by the County. This section shall not be grievable or subject to arbitration.

F. Departmental Policies.

Any departmental policy adopted by the Office of the Sheriff will not supersede the language of this CBA and will have no bearing on the interpretation of the terms and conditions herein.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for the DCSPA-Sergeant's Bargaining Unit, for Fiscal Years 2024-2025, to be signed and intend to be legally bound thereby.

FOR THE COUNTY

_____

Wesley Rice, Chairman (Date)
Douglas County
Board of Commissioners

FOR THE ASSOCIATION-SBU

_____

Justin Fricke, President (Date)
Douglas County Sheriff's Protective
Association

_____

DCSPA-Sergeants' Bargaining Unit (Date)

APPENDIX "A"

DOUGLAS COUNTY PAY PLAN - DCSPA SBU Positions

Pay Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Sergeant	$47.87	$49.36	$50.88	$52.45	$54.07	$55.75	$57.47

APPENDIX "B"

The County will provide the following to each new hire, to be obtained from a vendor the County has chosen, with the style, make and manufacture of the uniforms and equipment to be determined by the County:

Item Description	Quantity
BDU Pants	3
BDU Shirt (short-sleeve)	3
BDU Shirt (long-sleeve)	3
Boots (Agency will pay up to $150.00)	1
Class-A Dress Jacket (Ike Jacket)	1
Class-A Dress Pant	1
Class-A Dress Long Sleeve Shirt	1
Blue Clip-on Tie	1
Silver Tie Bar	1
Class-A Dress Shoes	1
Jacket (Agency will pay up to $150.00)	1
Pant Belt	1
Duty Belt	1

Item Description	Quantity
Silver Nametag with Blue Lettering	1
Ballistic Vest Allowance - Article 24	1
ASP 26"	1
Radio Earpiece	1
Holster	1
Belt Keepers	4
Radio Holder	1
Handcuff Case	1
Magazine Case	1
Flashlight Holder	1
Asp Holder (26")	1
Key Keeper	1
Handcuffs	2
Stinger Flashlight	1
Gun Light	1

Any additional equipment, upgrades or substitutions to the equipment will be at the new hire's own cost. There will be no allowance given to a new hire that chooses not to acquire any portion of the County-provided uniforms or equipment.

The County will meet and confer with the Association prior to making any significant changes in what items it will provide to each new hire as identified in this Appendix "B."

AGENDA ITEM NO. 8.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For possible action. Discussion and evaluation of County Manager, Jenifer Davidson's, annual performance including, the potential granting of a salary adjustment, merit increase and/or reward for exemplary job performance; and time permitting the setting of goals, expectations, and objectives for Ms. Davidson's 2025 evaluation. Notice requirements consistent with NRS Chapter 241 regarding discussion of character have been provided to Mrs. Davidson. (Christine Vido)

RECOMMENDED MOTION:
Approve the annual performance evaluation of Jenifer Davidson, Douglas County Manager including (Optional: a salary adjustment, merit increase and/or reward for exemplary job performance) in the amount of _____effective retroactively to June 8, 2024.

Time permitting:
Approve the following goals, expectations and objectives for County Manager Davidson for her 2025 annual evaluation as follows:
1._____
2._____
3._____

FINANCIAL IMPACT:
Average Merits for County Employees for Fiscal Year 2024/25 have been budgeted.

BACKGROUND:
Douglas County Manager Jenifer Davidson will complete her first year serving as Douglas County Manager on June 10, 2024. In accordance with the employment contract between Douglas County and Jenifer Davidson, Section 8(B), her performance as the County Manager must be reviewed and evaluated by the County Commissioners annually.
In accordance with Section 7(C) of the contract, a salary adjustment, merit pay increases and

recognition of excellence reward may be awarded consistent with amounts allowed for other exempt management employees.
The current policy addressing merit pay increases (attached in full for reference) provides for merit increases up to 3% which would equate to a $6,614.00. Additionally, Administrative Policy 200.16 addressing Recognition of Excellence allows for a one-time lump sum bonus up to $3,000 and/or 1-3 days paid administrative leave to reward and recognize superior performance. Policy 200.16 is attached.
The annual salary currently paid to Mrs. Davidson is $220,646.

The employment contract is attached in full for reference, with the relevant language (Section 7C) included here:
In addition to the base salary set forth above, COUNTY may award EMPLOYEE merit pay increases consistent with the amounts allowed other exempt management employees. Any merit pay shall be based upon EMPLOYEE's specific job performance in meeting mutually agreed upon priorities, goals, and expectations for the previous year pursuant to Section 8 below.

In accordance with Section 10 of the employment contract, the Board will set priorities, goals and expectations for the current year within two months of this evaluation. These priorities and goals will be the basis for the County Manager's evaluation next June 2025.

ATTACHMENTS:
County Manager Contract.pdf
200.23 Performance Evaluations.doc
Open Meeting Character Notice - J Davidson (signed).pdf
200.16 Recognition of Excellence.pdf
County Manager Job Description.pdf
County Manager Evaluation Form.pdf

FILED
NO. 2023-123
6/28/23
DATE
DOUGLAS COUNTY CLERK
MINDEN, NV
BY AL DEPUTY

EMPLOYMENT CONTRACT

BETWEEN

DOUGLAS COUNTY, NEVADA

AND

JENIFER DAVIDSON

WHEREAS, Douglas County (hereinafter "COUNTY") is a political subdivision of the State of Nevada and may, pursuant to NRS 244.125, appoint a County Manager and fix the compensation for the County Manager; and

WHEREAS, Jenifer Davidson (hereinafter "EMPLOYEE") represents that she has the education, training, experience, ethics and desire to act as the County Manager for Douglas County; and

WHEREAS, it is the desire of COUNTY to retain the services of EMPLOYEE as County Manager, to provide proper and legal inducement for her to remain in such employment and to provide, if necessary, a just means for terminating EMPLOYEE's services in accordance with NRS 244.125(2).

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. DUTIES.

COUNTY hereby agrees to employ EMPLOYEE as the County Manager to perform the functions and duties of the County Manager of Douglas County as set forth by law and policy and as specified in the Job Description for the Douglas County Manager, and to perform other legally permissible and proper duties and functions as COUNTY shall assign.

2. TERM.

This Contract will become effective June 10, 2023, and will expire on June 30, 2028. Thereafter, the Contract will automatically be extended for successive one-year periods provided that neither party provides notice to the other party that they do not wish to extend this Contract. Said notice of intent to let this Employment Contract expire shall be given not less than 90 days prior to the date of expiration of this Contract. The decision by COUNTY not to extend Contract shall require an affirmative vote of a majority of the members of the entire Douglas County Board of Commissioners (the "Board") at a regular or special meeting.

3. CONDITIONS OF EMPLOYMENT.

A. EMPLOYEE agrees to remain in the exclusive employ of COUNTY during the term of this Contract and will not accept any other employment by any other person or entity until the Contract is terminated, including self-employed activities for compensation.

B. The term "employed" shall not be construed to include occasional teaching, writing, or consulting performed on EMPLOYEE's time off. EMPLOYEE shall notify the Chair of the Board to request approval of such occasional work at least five working days prior to performing any teaching, consulting, or writing assignment for compensation. Approval by the Chair shall not be unreasonably refused. If the Chair refuses the request, EMPLOYEE may have the request heard at the next regular or special meeting of the Board.

C. Nothing in this Contract shall prevent, limit or otherwise interfere with the right of COUNTY to terminate the services of EMPLOYEE at any time, subject only to the provisions set forth in Section 4 of this Contract.

D. Nothing in this Contract shall prevent, limit or otherwise interfere with the right of the EMPLOYEE to resign at any time from her position with COUNTY, subject only to the provisions set forth in Section 4(B) of this Contract.

E. COUNTY may suspend the EMPLOYEE with full pay and benefits at any time during the term of this Contract pending any investigation or other disciplinary proceeding.

F. EMPLOYEE's physical attendance at meetings of the Board of County Commissioners and EMPLOYEE's availability to the County Commissioners and the department heads that report directly to EMPLOYEE are critical components to the duties as the County Manager. Therefore, EMPLOYEE must attend all meetings of the Board and personnel from the County Manager's Office must be available from 8:00 a.m. to 5:00 p.m. during regular workdays unless EMPLOYEE is absent due to approved annual or sick leave, or qualifying Family and Medical Leave Act (FMLA). COUNTY has the right to terminate this Contract, subject to the severance pay requirements of Section 4(A), if the EMPLOYEE fails to meet this condition of employment.

4. TERMINATION AND SEVERANCE PAY.

A. At any time during the term of this Contract, COUNTY may terminate the Contract by providing at least thirty (30) days' advance written notice to the EMPLOYEE. Notice shall be in accordance with the provisions of Section 5 below.

B. At any time during the term of this Contract, EMPLOYEE may terminate this Contract by providing at least thirty (30) days' advance written notice to the COUNTY. Notice shall be in accordance with Section 5 below.

C. Unless terminated for cause as described in Section E below, if EMPLOYEE is terminated by COUNTY, after COUNTY has given notice in accord with Paragraph A above, and during such time EMPLOYEE is willing and able to perform her duties under this Contract, COUNTY agrees to pay EMPLOYEE a lump sum cash severance payment equal to six (6) months' aggregate salary of EMPLOYEE's then current annual base salary ("Severance Pay").

D. Severance Pay shall be in addition to any other payment due to EMPLOYEE for unused annual leave or other benefits that may be payable to other exempt and unrepresented management employees of Douglas County with service credit equal to that of EMPLOYEE.

EMPLOYEE and any of her legal dependents will be entitled to exercise her rights under the Consolidated Omnibus Budget Reconciliation Act ("COBRA") which shall commence on the first day insurance eligibility with Douglas County ceases.

E. For purposes of this Contract, termination for cause is defined as conduct that constitutes a crime, except for traffic citations; or conduct that constitutes a knowing and willful violation of a law; or violation of COUNTY policy governing the conduct of public officers or employees, including Douglas County Code 2.02. In such event, COUNTY shall give written notice of its desire to terminate EMPLOYEE for cause and the effective date of the termination shall be fifteen (15) days after notice is given in accordance with Section 5 below. If EMPLOYEE is terminated for cause, EMPLOYEE shall not be entitled to receive Severance Pay.

F. In the event EMPLOYEE voluntarily resigns her position with COUNTY before the expiration date of the then-current term of her employment, then EMPLOYEE shall give COUNTY notice in accordance with Paragraph B above. The parties may subsequently agree to a different notice period. EMPLOYEE shall receive her current salary during the notice period and COUNTY is not obligated to pay Severance Pay to EMPLOYEE.

5. NOTICES.

When required by this Contract, any notice shall be in writing and shall be by personal service to the Douglas County Clerk for the COUNTY, or to the EMPLOYEE by personal service.

6. KEY EMPLOYEE.

EMPLOYEE understands and agrees that EMPLOYEE qualifies as a key employee as defined under FLMA, including 29 C.F.R. Part 825, and that reinstatement to the position of County Manager following or during FMLA leave may be denied upon the COUNTY's good faith determination, based on the facts and circumstances then available, that substantial and grievous economic injury to the COUNTY's operations will result to the COUNTY due to the restoration of your position as the COUNTY MANAGER.

7. COMPENSATION AND BENEFITS.

A. COUNTY agrees to pay EMPLOYEE an annual base salary of Two Hundred and Eight Thousand ($208,000.00) for her services rendered to the COUNTY together with any salary adjustments as provided for herein. The annual base salary is payable in installments in the same manner as other exempt employees of COUNTY. COUNTY may make an annual adjustment to EMPLOYEE's base salary, as mutually agreed upon with EMPLOYEE, without amending this Contract.

B. The annual base salary of the EMPLOYEE shall be adjusted consistent with the salary adjustments provided to all other exempt management employees of Douglas County including the award of any Cost of Living Adjustment awarded to other exempt management employees.

C. In addition to the base salary set forth above, COUNTY may award EMPLOYEE merit pay increases consistent with the amounts allowed other exempt management employees. Any merit pay shall be based upon EMPLOYEE's specific job performance in meeting mutually agreed upon priorities, goals, and expectations for the previous year pursuant to Section 8 below.

D. COUNTY agrees to pay contributions to the Nevada Public Employees Retirement System (PERS) on behalf of EMPLOYEE during her employment with COUNTY consistent with the contributions made on behalf of other exempt management positions in the COUNTY and as permitted by Nevada law.

E. COUNTY shall provide EMPLOYEE health, vision, dental and life insurance consistent with what other exempt management positions qualify to receive.

F. For the purposes of this Contract only, EMPLOYEE shall be entitled to accrue all paid leave at the same accrual rate provided to other exempt management employees in the COUNTY. EMPLOYEE shall provide advance notice of any intended use of annual leave to the Chair of the Board.

G. COUNTY shall provide a vehicle for use by the EMPLOYEE for travel related to her job duties and cover any expenses necessary for its operation. The vehicle shall be used in accordance with all COUNTY policies.

H. COUNTY shall provide EMPLOYEE with all necessary equipment (i.e. computer, software, cell phone, etc.) necessary to perform the essential functions of the position including an iPhone or other smart phone to conduct COUNTY business. EMPLOYEE agrees to comply with all COUNTY policies related to the use of such equipment.

8. PERFORMANCE EVALUATION.

A. The COUNTY, with input from the EMPLOYEE, agrees to adopt priorities, goals, and expectations for EMPLOYEE in each year of this Contract in accordance with the COUNTY's goals and priorities established in the COUNTY's strategic plan and Section 10 of this Contract. The COUNTY's adoption of priorities, goals, and expectations for the EMPLOYEE will coincide, as set forth in Section 10(c), with EMPLOYEE's annual evaluation as provided in Paragraph B below. The priorities, goals, and expectations that are established may be added to or deleted as COUNTY may determine to be appropriate, in consultation with EMPLOYEE.

B. Each year prior to, or as near as possible to the anniversary date of EMPLOYEE's appointment as the County Manager, COUNTY will review and evaluate EMPLOYEE's performance in accordance with the provisions of Chapter 241 of the Nevada Revised Statutes. EMPLOYEE is required to contact the Chair of the Board at least thirty (30) days prior to the anniversary date of her hire as County Manager in order to schedule EMPLOYEE's annual evaluation. The EMPLOYEE's evaluation shall be based on the priorities, goals, and expectations developed as provided in Paragraph A above. If a workshop is not held by the Board, as set forth in Section 10(c), then the EMPLOYEE will be evaluated based on the

COUNTY's established strategic plan, including adopted priorities and goals. The evaluation process will be based upon the discretion of the Board of County Commissioners.

9. PROFESSIONAL DEVELOPMENT.

A. COUNTY agrees to budget and pay for all necessary travel and subsistence expenses incurred by EMPLOYEE to travel to meetings and conferences, that will assist EMPLOYEE to continue her professional development, and to adequately pursue other required functions as the County Manager including, but not limited to, the annual conference of the National Association of Counties, and such other national, regional, state and local government groups and committees that EMPLOYEE serves as a member, not to exceed the amount budgeted by the Board each fiscal year in the appropriate County Manager accounts.

B. COUNTY agrees to budget and pay for the travel and subsistence expenses of EMPLOYEE for short courses, institutes and seminars that are necessary for her professional development and for the good of COUNTY. EMPLOYEE must obtain prior written approval from the Chair of the Board for any course or seminar that is longer than five working days or whose total costs exceed Two Thousand Dollars ($2,000).

C. COUNTY agrees to budget and pay for the professional dues and subscriptions of EMPLOYEE necessary for her continuation and full participation in national, regional, state, and local associations and organizations necessary and desirable for her continued professional participation, growth, and advancement, and for the good of COUNTY.

10. STRATEGIC PLANNING.

EMPLOYEE agrees that, at least annually, EMPLOYEE will schedule and participate in the following:

(a) A team building workshop for the Board;

(b) A goals setting session to review and develop strategic objectives for Douglas County; and

(c) A workshop to develop specific criteria for the priorities and expectations to serve as the basis for EMPLOYEE's annual evaluation as set forth in Section 8 of this Contract. This session must be held within two (2) months of the date of EMPLOYEE's annual evaluation.

11. GENERAL PROVISIONS.

A. This Employment Contract shall be construed and interpreted according to the laws of the State of Nevada. Any dispute regarding this Contract shall be resolved by binding arbitration, with an arbiter selected from a list maintained by the Nevada Supreme Court of senior District Court judges, with both parties to pay their own attorney's fees and to share equally in the cost of the arbitration. There shall be no presumption for or against the drafter in interpreting or enforcing this Contract. COUNTY shall select a senior District Court judge if both parties cannot mutually agree to an arbiter.

B. This Contract constitutes the entire agreement between the parties and may only be modified by a written amendment signed by both parties. This Contract may be executed in any number of counterparts, each of which shall be deemed an original and all of which, when taken together, will constitute one agreement. Any counterpart may be delivered by any party by

transmission of the signature page to the other party and shall be complete upon the completion of such transmission; however, manually signed copies of the signature page shall nonetheless be delivered promptly after any such facsimile delivery. Any changes in EMPLOYEE's base salary as provided herein shall not require a written amendment to this Contract.

C. If any term or provision, or any portion thereof, contained in this Contract is held unconstitutional, invalid or unenforceable, the remainder of this Contract, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS THEREOF, the Douglas County Board of Commissioners has caused this Employment Contract for Jenifer Davidson to be signed and executed this 15 day of June, 2023.

EMPLOYEE:

Jenifer Davidson

DOUGLAS COUNTY:

Mark Gardner, Chairman
Douglas County Board of Commissioners

ATTEST:

By: Amy Burgans
Amy Burgans, Douglas County Clerk

Douglas County State of Nevada

CERTIFIED COPY

I certify that the document to which this certificate is attached is a full and correct copy of the original record on file in the Clerk-Treasurer's Office on this 28 day of June, 2023

By Amber Kane Deputy

DOUGLAS COUNTY ADMINISTRATIVE POLICIES AND PROCEDURES

NUMBER: 200.23
EFFECTIVE DATE: 10/28/91
REVISED: 09/00, 09/02, 06/05/03 03/01/06, 09/18/08, 10/05/17
AUTHORITY: BOC
COUNTY MANAGER: _____

SUBJECT: EMPLOYEE PERFORMANCE EVALUATIONS AND MERIT INCREASES

I. PURPOSE: To establish a policy regarding the evaluation of an employee's on-the-job performance and to financially recognize an employee's level of performance through a merit increase system.

II. POLICY:

A. Each employee's performance will be reviewed and appraised six months from date of hire, upon completion of the probationary period at 12 months, and annually thereafter. The annual anniversary date of hire or promotion will serve as the basis for the appraisal period. The employee's immediate supervisor is responsible for conducting the review, which will consist of a written evaluation, according to standard County format, and a discussion of the evaluation with the employee. If the immediate supervisor has supervised an employee for less than 6 months, the supervisor may obtain input regarding the employee's performance from the former supervisor, if available. The purpose of the appraisal is to help the supervisor evaluate each employee's performance in an objective, consistent, and standard manner.

B. The appraisal is intended to be used as a tool to encourage open communication between the employee and the supervisor. Supervisors are responsible for being objective in judging and rating performance according to established standards. Additionally, the evaluation discussion should be used to discuss career development potential and advancement goals with the employee. In turn, the evaluation should provide the employee with an understanding of the employee's position in terms of County performance standards.

C. There will be a direct link between salary and wage increases and annual performance evaluations through a merit increase. A regular employee that has not reached the maximum pay rate within the salary range will be eligible for a merit pay increase of 0-3%. Merit pay increases will not exceed the top of the pay range of the employee.

Employees who are at the top of their pay range or would exceed the top of their pay range with the implementation of the merit increase, will be eligible for a lump sum payment equal to the remainder of the merit increase they would have received if they were not at the top of their pay range.

III. PROCEDURE:

A. INITIAL PERFORMANCE EVALUATION: An evaluation will be completed for each new employee 6 months after date of hire, and again at approximately 12 months from date of hire to assist in determining if the employee will be retained and placed on regular employment status. Failure to pass probation decisions must be determined prior to the end of the 12-month period. An employee who has completed 12 consecutive months of employment, unless there are extenuating circumstances, will be assumed to have performed satisfactorily and to have passed probation.

B. ANNUAL PERFORMANCE EVALUATION: The annual appraisal period is an employee's annual anniversary date of hire or promotion date. All employees (excluding those within a probationary period, on-call and temporary employees) will receive an evaluation and, if warranted, a merit salary increase of 0-3% not to exceed the top of the pay range of the employee, depending upon their evaluation under the pay for performance system. Merit salary increases will be effective on the first day of the pay period that the employee's anniversary date falls within. A merit increase for an employee who is on a leave of absence of six months or more during an annual performance period will be prorated to reflect time actually worked during the leave of absence.

C. PROCESS:

1. The evaluation must be completed in accordance with the standard county format, be reviewed and signed by the department head, be discussed with and signed by the employee, and be forwarded to the Human Resources office with, if applicable, a signed Personnel Action Form (PAF) indicating the amount of the merit increase. The PAF and evaluation should be submitted to Human Resources no later than the pay period preceding the effective date, which is the first day of the pay period in which the anniversary date falls.
2. Any late evaluations with a PAF recommending a merit increase must be submitted directly to the County Manager with a memo of explanation as to why the documents are late. If the documents are delayed solely because of a supervisory, administrative or clerical error or oversight, the increase must be retroactive and made effective as of the date it was due. If the documents are delayed, due to a lack of cooperation by the employee during the process, the increase may not be retroactive.

D. EVALUATION MEETINGS:

1. Immediate supervisors should meet with each employee being evaluated at the beginning and conclusion of the appraisal period, and periodically throughout

the evaluation period as appropriate.

2. The meeting held at the beginning of the period should include a review of the performance standards expected, and goals upon which the employee's work will be evaluated for the current appraisal period. The employee should be encouraged to participate in the establishment and/or revision of goals and action plans as appropriate.
3. The meeting held at the conclusion of the appraisal period should be used to review performance accomplishments and deficiencies for the past appraisal period, as well as any areas needing improvement, discuss the annual evaluation document, and establish goals and action plans for the next period as appropriate.
4. Both 2 and 3 may be conducted during the same meeting. The discussion should include two distinct topics: past performance and future requirements, goals and/or expectations.
5. The performance appraisal process may also be utilized for performance coaching sessions and for monitoring development plan progress.

E. COMPLETION OF EVALUATION:

1. The employee will receive a copy of the completed evaluation and a copy of the document will be included in the employee's personnel file. Each employee must acknowledge that the performance appraisal was reviewed, made available, and discussed by signing in the appropriate space on the appraisal document. This does not indicate that the employee agrees or disagrees with the content of the appraisal, but merely that the document has been reviewed and discussed.

   2. Each employee has the opportunity to respond orally or in writing, or both, to the employee's appraisal. Any written comments will become part of the employee's personnel record. Any further action must be in accordance with applicable bargaining unit agreements.

IV. RESPONSIBILITY FOR REVIEW: The Human Resources Director will review this policy as needed or at least once every 3 years.

HUMAN RESOURCES

P. O. Box 218
Minden, NV 89423
(775) 782-9860 * Fax (775) 782-9083

Jenifer Davidson
1594 Esmeralda Ave.
Minden, NV 89423

RE: NOTICE OF OPEN MEETING

Dear Jenifer:

You are hereby notified that on June 20, 2024, the Board of County Commissioners will conduct an open meeting in which they may consider your character, professional competence, or physical or mental health in accordance with NRS 241.033.

The item listed on the agenda is:

> For possible action. Discussion and review of the performance of the County Manager, Jenifer Davidson, based on the priorities, goals and expectations set by the Board; and the granting of a merit increase between 0 and 3% in accordance with the contract between Douglas County and Jenifer Davidson.

This open meeting will take place at 10:00 a.m. at the Douglas County Historic Courthouse, 1616 Eighth Street, Minden, NV 89423.

You may request a copy of the record of the meeting in accordance with NRS 241.035(2), (4) and (5). NRS 241.033(2)(a)(1) requires that written notice be given to you by personal delivery 7 calendar days or sent certified mail at least 14 calendar days in advance of the meeting. By your signature below, please indicate receipt of this notification.

Sincerely,

Christine Vido
Acting Human Resources Director

I, Jenifer Davidson, acknowledge that I have received written notice in accordance with Nevada Revised Statutes as set forth herein, of the Board of County Commissioners meeting where my character, alleged misconduct, professional competence, or physical or mental health may be considered as identified in this letter.

Jenifer Davidson, County Manager

6/3/24
Date

PROOF OF SERVICE

I, Christine Vido, state the following to be true and accurate:

I am an employee of Douglas County and more than 18 years of age.

On the 3rd day of June, 2024, I personally served Notice of Open Meeting to Jenifer Davidson at 1594 Esmeralda Avenue in Minden, NV.

Dated this 3rd day of June, 2024.

Christine Vido

Christine Vido

6/3/24

Date

SUBSCRIBED AND SWORN TO BEFORE ME

This 3rd day of June, 2024.

NOTARY PUBLIC

Tiffini Drew
Notary Public-State of Nevada
Appointment No. 22-5913-05
My Appointment Expires 03-14-2026

State of Nevada
County of Douglas

SUBJECT: RECOGNITION OF EXCELLENCE

I. PURPOSE: To establish policy and procedures to recognize and reward exemplary job performance.

II. POLICY: A Department Head or Elected Official may nominate an employee for a one-time lump sum bonus up to $3,000 and/or 1-3 days paid administrative leave, to reward and recognize superior performance.

The employee shall not be notified of his/her consideration unless he/she is selected to receive the award. The Recognition of Excellence Award program and policy is an employee benefit and management right, and therefore may be revised or discontinued at any time. This benefit may be provided as follows:

a. The Internal Review Committee shall determine if such performance meets the criteria and the program standards outlined in this policy, or
b. The Board of County Commissioners may provide this benefit to staff reporting directly to them.

III. PROCEDURE: Any individual not classified as a bargaining unit employee, or a bargaining unit employee if the provisions of the current applicable bargaining unit agreement specifically provide for this benefit, presently working for the County and meets the established criteria may be nominated by the employee's supervisor.

a. The nomination should be a memorandum addressed to the County Manager outlining the achievements of the employee in accordance with the criteria identified in this policy.
b. The County Manager shall have the nomination reviewed by the Internal Review Committee.
c. The County Manager will be the final authority for approval or disapproval of any selection, and may modify the recommended award.
d. Nominations and selections shall be made on the basis of an employee meeting a minimum of two of the following specifications which contributed to the mission of the County:
    i. Specific accomplishments that contributed to the increased efficiency, economy, and/or quality of County operations.
    ii. Superior performance, which achieved results and accomplishments that clearly go beyond what, is expected of the position.
    iii. Initiated and implemented a project or program that resulted in significant ongoing savings to the County, or generated new or significantly increased, ongoing revenue for the County.
    iv. Individual efforts that generated lasting or significant positive public relations for the County as demonstrated through citizen or County

employee feedback and compliments by way of telephone, letter, etc. This may also be demonstrated by employee's exceptional judgment, communication skills, and strong rapport in dealing with the public or other County departments under adverse pressure situations.

v. Provided suggestions or proposals that resulted in significant cost savings for the County through staff efficiency, effectiveness, or equipment/materials purchase or usage. Consistently maintained the County's best interests related to quality, cost and usage.

vi. Demonstrated outstanding individual effort while responding to an emergency that threatened life or property.

vii. Provided and/or implemented suggestions or proposals that significantly reduced the potential for employee or citizen injury or lawsuit through the elimination of a safety hazard or risk exposure.

viii. Ensured the mission of a work unit is accomplished during a difficult period by successfully completing additional work on a project assignment while maintaining the employee's own workload.

e. Employees selected to receive an award for excellence will receive a one-time lump sum payment up to $3,000and/or a reward of 1-3 days of paid administrative leave.

f. Paid administrative leave granted as an Excellence Award must be scheduled and authorized by the supervisor, and taken within six months after the date the award is made. If the time is not taken off within this time period, it is lost and may not be restored.

JOB DESCRIPTION

JOB TITLE:	County Manager	**FLSA:**	Exempt
DEPARTMENT:	County Manager	**JOB CODE:**	1710
REPORTS TO:	Board of County Commissioners	**DATE:**	11/20/2018
		PAY GRADE:	D4

POSITION SUMMARY:

Under policy direction of the Board of County Commissioners (BOCC), acts as the chief administrative officer of the County; responsible for handling the overall operations and administration of the County government; and performs other work as required by the BOCC. Provides policy guidance, strategic planning, and program evaluation to appointed department heads; makes decisions and recommendations regarding the overall operations of the County; fosters cooperative working relationships with the BOCC and represents the County in dealings with public officials from other jurisdictions, representatives of private industry, and members of the general public.

ESSENTIAL FUNCTIONS:

- Provides effective leadership to a large, diverse organization.
- Directs, supervises, and evaluates the work of multiple County departments and functions; evaluates program activity reports and the status of program workloads, assessing program accomplishments and needs; identifies County needs to the BOCC, prepares alternative courses of action for Board review, and makes recommendations.
- Represents the County in meetings with representatives from other jurisdictions, private industry, and members of the general public to resolve problems, negotiate agreements, and study potential changes which impact the County; responds to citizen complaints directly, by gathering pertinent information and input for possible solutions, or referring to appropriate staff for corrective action.
- Provides leadership to departments assigned to the County Manager; evaluates operational performance, reviews work methods and procedures, and develops and implements changes in work processes to enhance efficiency.
- Assist the BOCC in determining County operational goals, strategic plans, and objectives; implements the policies and actions taken by the BOCC in administering County business and developing policies and programs; explains policies, procedures, ordinances, and regulations to County employees and the general public.
- Oversees preparation of annual budget, submits it to the BOCC, and oversees the administration after approval; prepares budget recommendations and monitors expenditure control during the fiscal year, justifying and approving expenditures for purchasing and staff travel, including approval of purchase orders and requisitions.
- Prepares necessary financial reports, policy reviews, and studies, as required, and makes presentations regarding the County's financial status, goals, objectives, operation, and successes.
- Directs the recruitment of assigned staff, is authorized to hire, discipline, and terminate staff.

- Manages and evaluates department heads by reviewing and analyzing department issues, recommends and implements solutions, prioritizes and assigns tasks and projects, reviews the work of assigned staff to assure the work quality and timely accomplishment of assigned duties and responsibilities; listens and responds to employee problems, concerns, and complaints and suggests solutions that may rectify the situation; prepares performance evaluations, discusses performance with assigned staff, and counsels employees concerning performance improvements.
- Maintain cooperative working relationships with BOCC, elected and appointed officials, department heads, employees, members of the public, and representatives from other agencies and departments.
- Represents the County with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public.

QUALIFICATIONS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:
A Bachelor's degree, preferably in public administration or a related field required is required, Master's degree in Public Administration preferred, and a minimum of eight (8) years management experience leading a diverse organization, preferably in the public sector; or an equivalent combination of experience and education that would provide the required knowledge, skills, and abilities. Experience with economic development/vitality, financing, governmental budgeting, and working with redevelopment agencies is desirable.

Required Knowledge and Skills
Knowledge of:

- Principles and practices of public administration.
- Building strong customer relationships and effective teams.
- Gaining trust through honesty, integrity, and authenticity.
- Holding self and others accountable to meet commitments.
- Concepts of administrative relationships with local government.
- Principles and practices of budget preparation and accounting principles.
- Principles of supervision, training, and performance evaluation.
- Principles of ethics in government.

Skill in:

- Providing effective leadership to a large, diverse organization.
- Developing collaborative partnerships to advance organizational goals and balancing the needs of multiple stakeholders.
- Addressing difficult situations and navigating uncertainty, adapting to shifting demands and adversity.

- Developing policies and goals consistent with board directives.
- Reading, analyzing, and interpreting financial reports and legal documents.
- Interpreting, applying and explaining applicable laws, codes, and regulations.
- Defining problems, collecting data, establishing facts, and drawing valid conclusions from complex, high quantity, and sometimes contradictory information.
- Using initiative and independent judgment within established procedural guidelines.
- Communicating, presenting to, and relating with diverse groups of people in a dynamic way to address the unique needs of different audiences.
- Contributing to the accomplishment of team or work unit goals, objectives and activities.

REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:

- Valid Driver's License.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting and use standard office equipment; stamina to sit for extended periods of time; strength and agility to lift and carry up to 25 pounds; vision to read from printed materials and on a computer screen, and hearing and speech to communicate over the telephone and in person.

This position primarily resides in a standard office environment where the noise level is usually quiet; will be required to attend meetings outside of normal working hours; may be exposed to outside weather conditions while performing the duties of this job.

CONDITIONS OF EMPLOYMENT:

1. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*

2. *Employment is contingent upon successful completion of background/screening.*

3. *Douglas County participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made.*

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

Rater Name: _____

Based on these core values, Douglas County employees are dedicated to providing essential and cost-effective public services fostering a safe, healthy, scenic, and vibrant community for the enjoyment of our residents and visitors. Employees are evaluated on their performance based on these core values.

Integrity: The employee demonstrates honest and ethical conduct through their actions at all times.

Accountability: The employee accepts responsibility for their actions.

Customer Service: The employee delivers efficient and effective service with an attitude of respect and fairness.

Leadership: The employee establishes the tone and direction for success; motivating and inspiring others to accomplish a shared vision.

Communication: The employee ensures open dialogue through proactive listening and sharing of information throughout the organization and the community.

Teamwork: The employee works together with others to achieve shared goals.

Respect: The employee treats all citizens, employees, and visitors with respect.

Goals for FY24-25

1)

2)

3)

AGENDA ITEM NO. 9.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For possible action. Discussion and canvass of returns from the June 11, 2024, Primary Election including, entering an abstract of the results in the Board's records, ordering the County Clerk to certify the abstract and transmit a report of the abstract to the Nevada Secretary of State in compliance with NRS 293.387. (Amy Burgans)

RECOMMENDED MOTION:
Approve and canvass the returns from the June 11, 2024, Primary Election, including entering the abstract of the results upon the Board's records, ordering the County Clerk to to certify the abstract and transmit a report of the abstract to the Secretary of State in compliance with NRS 293.387.

FINANCIAL IMPACT:
None

BACKGROUND:
NRS 293.387 Canvass of returns; abstract of votes.

1. As soon as the returns from all the precincts and districts in any county have been received by the board of county commissioners, the board shall meet and canvass the returns. The canvass must be completed on or before the 10th day following the election.

2. In making its canvass, the board shall:

(a) Note separately any clerical errors discovered; and

(b) Take account of the changes resulting from the discovery, so that the result declared represents the true vote cast.

3. The county clerk shall, as soon as the result is declared, enter upon the records of the board an abstract of the result, which must contain the number of votes cast for each candidate. The board, after making the abstract, shall cause the county clerk to certify the abstract and, by an order made and entered in the minutes of its proceedings, to make:

(a) A copy of the certified abstract; and

(b) A mechanized report of the abstract in compliance with regulations adopted by the Secretary of

State, and transmit them to the Secretary of State on or before the 10th day following the election.

4. The Secretary of State shall, immediately after any primary election, compile the returns for all candidates voted for in more than one county. The Secretary of State shall make out and file in his or her office an abstract thereof, and shall certify to the county clerk of each county the name of each person nominated, and the name of the office for which the person is nominated.

ATTACHMENTS:

AGENDA ITEM NO. 10.

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM COVER PAGE

MEETING DATE: June 20, 2024

TIME REQUIRED:

AGENDA: **ADMINISTRATIVE AGENDA**

TITLE:
For presentation only. Announcements/reports/updates from County Commission members including updates on the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended and any request by a Commissioner for discussion of a future agenda item. (Chairman Rice)

RECOMMENDED MOTION:
For presentation only.

FINANCIAL IMPACT:
None

BACKGROUND:
This is an opportunity for Commission members to update the other Commissioners about what is occurring on the various boards to which they have been appointed. These boards/commissions/meetings include but are not limited to the following:

Commissioner Mark Gardner:

- Carson Valley Chamber of Commerce
- Carson Valley Visitors Authority
- Carson Water Subconservancy District
- Douglas County Parks and Recreation Advisory Board
- Nevada Association of Counties (NACO)
- Northern Nevada Development Authority (NNDA) (Alternate)
- Quad County Coalition

Vice Chairwoman Sharla Hales:

- Carson Valley Arts Council
- Carson Water Subconservancy District

- China Spring Youth Camp and the Aurora Pines Girls Facility Advisory Committee
- Nevada Works (Alternate)
- Northern Nevada Development Authority (NNDA)
- South Shore Transportation Management Association
- Tahoe Regional Planning Agency (TRPA) (Alternate)
- Tahoe Transportation District (Alternate)

Commissioner Walt Nowosad:

- Audit Committee
- Debt Management Commission
- Law Library
- Lake Tahoe South Shore Chambers (Alternate)
- Nevada Works
- Regional Transportation Commission (RTC)

Chairman Wesley Rice:

- Carson-Truckee Water Conservation District
- Douglas County Lake Tahoe Sewer Authority
- Joint Powers/Waste Management
- Lake Tahoe Visitors Authority (LTVA)
- Lake Tahoe South Shore Chambers
- Quad County Coalition (Alternate)
- Regional Transportation Commission (RTC)
- Stateline Storm Water Association
- Tahoe Douglas Visitors Authority (TDVA)
- Tahoe Regional Planning Agency (TRPA)
- Tahoe Transportation District

Commissioner Danny Tarkanian:

- Carson Valley Visitors Authority (Alternate)
- Nevada Association of Counties (NACO) (Alternate)
- Nevada Tahoe Conservation District
- Western Nevada Development Authority (WNDD)
- Joint Powers/Waste Management (Alternate)

There will be no discussion or action taken on these reports/updates.

ATTACHMENTS: