Minden-Tahoe Airport

HISTORIC COURTHOUSE
1616 EIGHTH STREET
MINDEN, NV 89423
Office (775) 782-9871 * Fax (775) 782-9872
www.mindentahoeairport.com

AIRPORT ADVISORY COMMITTEE MEETING NOTICE & AGENDA

Committee Members	Representing
Linda Mae Hivert	Community at Large
Steve Sliwa	Airport Commercial Community
Jim Lee	Business Community
Michael Bradford	Airport Powered Aircraft Community
Brian Dempsey	Business Community
Robert Trumbly	Airport Soaring Community
Tim Gardner	Community at Large

Date: **November 3, 2026**
Time: **6:00 PM**
Place: Historic Courthouse
1616 Eighth Street
Minden, NV 89423

Copies of the finalized agenda and supporting material are online and can be obtained from the following locations: https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1 and https://notice.nv.gov. Copies of supporting material for the agenda can be requested in person from Heather MacDonnell at 1146 Airport Road, Minden, Nevada or by calling 775-782-9871. The Notice and Agenda have also been posted at the Airport Administration Office, 1146 Airport Road, Minden, NV 89423.

Electronic copies of the agenda and supporting materials are also available at the following websites:

Douglas County Meeting website: https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1 and State of Nevada Public Notices Website: https://notice.nv.gov/

Questions concerning the agenda should be referred to Heather MacDonnell at the Minden-Tahoe Airport at 775-782-9871.

The Airport Advisory Committee reserves the right to take agenda items out of order, to combine multiple agenda items for consideration, or to remove agenda items or delay discussions relating to an agenda item at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, take "no action," or continue the item.

It is the intent of the Airport Advisory Committee (the "Committee") to protect the dignity of citizens who wish to comment before the Committee. It is also the Committee's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Committee for action without interference.

If members of the public believe that their comments will exceed the three minutes offered during the meeting, they are

encouraged to submit written public comments to supplement their verbal public comments. Written Public Comments may be submitted via email to: mindentahoeairport@douglasnv.us with the Subject Line of "AAC Public Comment." Written public comments that are received prior to 1:00 PM the first working day before the meeting will be compiled and will be added as supplemental material for the Committee and the public to review prior to the meeting.

Notice to Persons with Disabilities: We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please contact Heather MacDonnell by calling 775-782-9871 at least 1 business day in advance of the meeting; alternatively, requests may be made in writing, addressed to the Minden Tahoe Airport, Post Office Box 218, Minden, Nevada 89423.

DOUGLAS COUNTY AIRPORT ADVISORY COMMITTEE

FINAL AGENDA

November 3, 2026

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Public Comment (No Action)**
   At this time, public comment will be taken on those items that are within the jurisdiction and control of the Committee. Public comment is limited to three minutes per speaker. Public comment will be taken at the beginning and end of the meeting and on the following items that are listed For Possible Action.

4. **For Possible Action. Approval of Agenda.**

5. **For Possible Action. Approval of Previous Minutes.**

6. **For Presentation only. Airport staff update. (Heather MacDonnell)**

7. **For Possible Action. Minden-Tahoe Skyfest Summary**

   For presentation only. Summary review of the Minden-Tahoe SkyFest held October 16–18, 2026, at Minden-Tahoe Airport. Discussion will include event attendance, financial performance, community engagement, sponsor and volunteer contributions, public safety, operational successes and challenges, and feedback received from attendees and performers. The review will identify lessons learned and opportunities for improvement to support planning for future events.
   (Heather MacDonnell, Airport Manager)

8. **For Possible Action. Possible Future Agenda Items**

   For possible action. Review the current task list, discuss and prioritize future agenda items, and indicate preferences regarding scheduling and workplan development for upcoming Airport Advisory Committee meetings. (Steve Sliwa)

9. **For Presentation Only. Airport Advisory Committee Update.**
   For Presentation Only. Under this item committee members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the Airport. No action will be taken on any of these items.

10. **Final Public Comment (No Action)**
    At this time, public comment will be taken on those items that are within the jurisdiction and control of the Committee. Public comment is limited to three minutes per speaker.

11. **Adjourn**

AIRPORT ADVISORY COMMITTEE

Future Agenda Items - Parking Lot

Requested By	Subject	Future Meeting Month / Year
	REVENUE SOURCES	
Steve Sliwa	Brainstorm on potential revenue sources	
Tim Gardner	Landing fees as a possible revenue source	
Steve Sliwa	Have a couple of committee members collect revenue data, do brainstorming and work with Heather MacDonnell over several months	
Steve Sliwa	Work on rates for tie-downs, trailer parking, and vehicle parking. User fees as a possible revenue source	
Steve Sliwa	County-owned fuel source	
Jim Lee	Continue researching PALS money or property tax revenue	
	NOISE NOTIFICATIONS	
Steve Sliwa	Deed disclosure language for properties near the Airport	
Steve Sliwa	Review and edit proposed airport noise notifications for new housing developments	
Linda Mae Hivert	Suggest disclosure language for upcoming housing contracts	
	MASTER PLAN	
Jim Lee	Discuss one project on the Master Plan at each meeting	
	AIRPORT DEVELOPMENT	
Robert Trumbly	Discussion regarding development of glider-specific hangars	
Michael Bradford	Presentation by JUB about the economics of hangar development	
Steve Sliwa	Land lease vs building county hangars; look at Carson City and Reno-Stead airports	
Steve Sliwa	Possible sail plane tie-down spaces on the east side	

Requested By	Subject	Future Meeting Month / Year
	SAFETY	
Jim Lee	Continuing education on landing patterns	
Steve Sliwa	Inform flight schools at Carson City regarding landing patterns	
Tim Gardner	Attend Carson City monthly safety meeting to explain landing patterns at Minden-Tahoe Airport, skydive operations, and glider operations	
	SKYFEST	
Steve Sliwa	Skyfest self-assessment; what went well and what can be improved	November 2026
	MISCELLANEOUS	
Tim Gardner	Discussion regarding the Airport capital improvement plan	
Steve Sliwa	Stormwater process / stormwater utility issue; gather more data and do analysis to support County's decision	
Heather MacDonnell	Review and update Rules & Regulations as needed	