NOTICE of PUBLIC MEETING/AGENDA
of the
DOUGLAS COUNTY LAW LIBRARY BOARD
NOVEMBER 18, 2026

A regular meeting of the Douglas County Law Library Board will be held on **November 18, 2026,** beginning at **8:30 A.M.** The meeting will be held in a hybrid format to include in person at the Douglas County Judicial Law Enforcement Center, Department 2 Courtroom, 1038 Buckeye Road, Minden, Nevada and via Zoom by accessing the website: https://us06web.zoom.us/j/81334596390?pwd=JPtba6HGwcGebpPF0GZy5SJyl3zlvg.1

Meeting ID: **813 3459 6390, Password: 332594.** The public may also call in live by using telephone number: (**669) 900 6833, Meeting ID: 81334596390#, Password: 332594#**

The Law Library Board reserves the right to take items in a different order; to combine two or more agenda items for consideration; and to remove items from the agenda or delay discussion relating to an item on the agenda at any time.

The Board, through its president, may prohibit a comment if the comment is on a topic that is not relevant to, or within the authority of the public body or if the comment is repetitious or willfully disruptive of the meeting. Written materials filed with the Board are part of the record and do not need to be read aloud. Citizens are encouraged to submit written materials well in advance of the scheduled meeting so the Board of Trustees will have time to review them before the public hearings begin. Members of the public body may submit written material or request supporting material for the meeting by contacting Erin C. Plante by email at eplante@douglas.nv.gov, telephone at 775-782-9951, by mail at P.O. Box 218 Minden, Nevada 89423, or by physical address at 1038 Buckeye Road, Minden, Nevada 89423.

Persons desiring an opportunity to address the Law Library Board who are not able to attend the meeting are requested to send an email to eplante@douglas.nv.gov at the Douglas County District Court at least 24 hours prior to the convening of the Law Library Board Meeting.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notifying Erin C. Plante at 775-782-9951 or eplante@douglas.nv.gov at least 20 hours in advance.

*Copies of this notice and agenda have been posted on or before 9 a.m. on the third working day before the meeting at the Douglas County Judicial and Law Enforcement

Center, the State of Nevada's official website http://notice.nv.gov and the Douglas County District Court's official website https://douglasdistrictcourt.com/law-library/. Copies of this notice and agenda, as well as supplemental/support material have been posted to the Douglas County's website https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1. However, this Board does not maintain the listed website and therefore timely posting of agendas on the website cannot be guaranteed.

Douglas County Law Library Board

Judicial Law Enforcement Center
Department 2
1038 Buckeye Road
Minden, Nevada 89423
http://www.douglascountynv.gov/

Regular Meeting Agenda

Erin C. Plante
Judicial Executive Assistant

Wednesday, November 18, 2026, 8:30 a.m. **In Person/Zoom – Instructions Provided in Notice**

CALL TO ORDER AND DETERMINATION OF QUORUM

PUBLIC COMMENT

At this time, public comment will be taken on those items and matters within the jurisdiction and control of the Law Library Board. No action may be taken on a matter raised under public comment until the matter has been included specifically on an agenda as an item upon which action will be taken. Public Comment is limited to 3 minutes per speaker.

MINUTES APPROVAL

Wednesday, September 23, 2026 – Regular Meeting

AGENDA ITEMS

1. **For Discussion Only.** Discussion of the Law Librarian's quarterly report of the financial status of the Law Library. NRS 380.065.
2. **For Discussion Only.** Discussion of the Law Library's kiosk usage by patrons.
3. **For Possible Action.** Discussion of the adoption of quarterly meetings for 2027.

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ADJOURNMENT

Douglas County Law Library Board
Meetings & Minutes
Douglas County Judicial Law Enforcement Center
1038 Buckeye Road, Minden, Nevada 89423

Phone: 775-782-9951
FAX: 775-782-9878

UNAPPROVED

The regular meeting of the **DOUGLAS COUNTY LAW LIBRARY BOARD** was held on Wednesday, September 23, 2026, in Department 2 of the Douglas County Judicial Law Enforcement Center, 1038 Buckeye Road, Minden, Nevada 89423, and via Zoom.

OPENING

Call to order at 8:31 a.m. and roll call:

Board Members Present:

Judge Thomas Gregory – Trustee
Cynthia Mohiuddin - Trustee

No Quorum

Public Comment: None

1. **For Discussion Only.** Discussion of the Law Librarian's quarterly report of the financial status of the Law Library. NRS 380.065

Judge Gregory speaks:

Looks like everything is as expected. No issues, but I will open it up for discussion. Any discussion on the Law Librarian's quarterly report?

Cynthia Mohiuddin speaks:

I do not have anything.

Judge Gregory speaks:

Thank you. So we will then move into public comment. I will go ahead and make some public comment here, this is Tom Gregory, last time we met Judge Young and I brought up the fact that we have a lot of books in our offices that most likely will not be making the move to the new building. I am hearing the new building is still on track and we might be in it as soon as April, so Corona just wanted to plant that

bug in your ear again. Last time, and looking at the minutes, I was reminded that we had the discussion, and you reminded us of what little space the library has. I am aware of that, but probably just another thing that we will want to have a discussion with you and Mr. DeGhelder, at some point, whether you have any interest or not in any of those books. It may be that you have an interest, but do not have any room for them, and we understand that too. At some point we will just invite you over, see what we have and you can take what you can and what you want, and we will probably need to figure out what we're going to do with the books you're not going to be using, and we're not going to be taking to the new building. Anyways, just thought I would bring that up again. That's the only other comment I had. Any other public comment?

Cynthia Mohiuddin speaks:

I just want to ask how it is going with the law library kiosk from the State? I wanted to ask Corona how it is going and are people using it and is it a utilized resource?

Judge Gregory speaks:

Thank you. Corona how's that going?

Corona McAfee speaks:

It is going well. We do direct people to use it every so often when someone comes in looking for that sort of information. We are starting to look at setting up programs. I have a contact with Nevada Legal Services who are the organization behind the kiosk and he came by a while ago and he said he could potentially do some programing if there was anything we knew we needed, or could have set-up. So we could keep track of any specific tangible requests from the public for legal information or legal education or resources that they need. So far the specific things we heard brought up are estate planning, and someone else was looking for specific information regarding real estate, so we are keeping track of that. So if anyone here hears of that, I would love to hear that as well because we are complying it based on what we hear, but we only have access to the patrons that come to the library for that certain information. So if anyone hears of education needs anywhere else, it would be wonderful to hear about that as well, but that is all I currently have.

At 8:35 a.m. Peter Handy joins the meeting by Zoom.

Cynthia Mohiuddin speaks:

I think estate planning would be great.

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Judge Gregory speaks:

I was just going to ask you for next time that as a Board, we are interested in how much use that kiosk is getting, and it sounds like it is getting some use, and that is great. It would be nice to have some statistic next time, and I don't know if the kiosk captures that information, but if you could give us, or come in with some of those statistics about it, just giving us an idea of how much use it does get, that would be helpful. I do not expect you to sit there and manually keep the statistic, but if the kiosk could do that for us and produce those, that would be great.

Corona McAfee speaks:

That would be something I would need to look into and figure out who has access to that and if they could give me access. It is something that is on my radar.

Judge Gregory speaks:

I appreciate that. Thank you. Ms. Mohiuddin I cut you off, is there something you wanted to add to that?

Cynthia Mohiuddin speaks:

No worries. I actually love that idea about the statistics and I would agree that I would like to see that as well and I also said that estate planning would be a great topic and I think landlord/tenant is something that generally is very common, so definitely keep us in the loop about the legal services planning. I think that is a fantastic idea. I would put landlord/tenant on your radar, since there are lots of landlords and tenants in the County.

Corona McAfee speaks:

Thank you I will make note of that and put that on our list.

Judge Gregory speaks:

I think that makes a lot of sense.

Cynthia Mohiuddin speaks:

I am actually surprised we do not have family law too.

Judge Gregory speaks:

Yes, family law, you bet. I now see that Board Member Peter Handy has signed in. Mr. Handy, thanks for joining us. We now actually have a quorum and so even though we are at the end of the meeting here, I am going to revisit the agenda to see if we can accomplish something here today. There really wasn't much that wasn't

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just for discussion, other than minute approval, so Mr. Handy good morning and thanks for joining in. I am looking for a motion to approve the minutes from Wednesday, May 20, 2026 Regular Meeting.

Quorum

Minute Approval from Wednesday, May 20, 2026 – Regular Meetings

MOTION:	Peter Handy made a motion to approve the meeting minutes from the May 20, 2026 Regular Board.
SECOND:	Cynthia Mohiuddin
AYES:	Gregory, Handy, Mohiuddin
RESULTS:	APPROVED

Judge Gregory speaks:

Mr. Handy we only have one agenda item our quarterly report and we did have discussion on that if you have anything else you would like to add to the discussion you are welcome to do so.

Peter Handy speaks:

I have nothing to add this morning, sorry I was a few minutes late.

Judge Gregory speaks:

Hey, no worries. We are all busy and we appreciate everyone being here and getting us a quorum. All right and Mr. Handy and where we are at, we were just making some public comment at the end of the calendar if you have any public comment you are welcome to make it, otherwise I think we are about done here. Ok, looks like none. I will open it up for Public comment from anybody else. Ms. Plante has anyone else signed in on Zoom?

Erin Plante speaks:

We have no one else by Zoom.

Public Comment: None

Judge Gregory speaks:

We have no one else by Zoom, so we will wrap this up for today. As a reminder the next meeting is November 18, 2026, at 8:30 a.m., so we will see you folks all then at that time and thank you again for your participation here today, and Corona as always, thanks for jumping in and answering our questions for us. Ok, thank you have a good day everybody.

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Adjournment – 8:41 a.m.

UNAPPROVED

Law Library Budget Performance Report

Fiscal Year to Date 10/31/26
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund **222 - Law Library**										
REVENUE										
Department **000 - Revenue**										
Beg.Fund Bal./Reserves										
301.000	Opening Fund Balance (Unassigned)	72,549.00	.00	72,549.00	.00	.00	.00	72,549.00	0	.00
301.100	Opening Fund Reserves	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Beg.Fund Bal./Reserves Totals	$72,549.00	$0.00	$72,549.00	$0.00	$0.00	$0.00	$72,549.00	0%	$0.00
Charges For Service										
341.601	Clerks Fees	19,000.00	.00	19,000.00	1,780.00	.00	5,020.00	13,980.00	26	5,780.00
	Charges For Service Totals	$19,000.00	$0.00	$19,000.00	$1,780.00	$0.00	$5,020.00	$13,980.00	26%	$5,780.00
Miscellaneous Revenue										
360.800	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	.00
361.200	Interest On Investment	.00	.00	.00	.00	.00	.00	.00	+++	.00
361.205	Investment-FMV Adjust	.00	.00	.00	.00	.00	.00	.00	+++	.00
361.211	Invest. Earnings-LGIP	436.00	.00	436.00	.00	.00	.00	436.00	0	263.83
361.212	Invest. Earnings-BNY Mellon	1,234.00	.00	1,234.00	.00	.00	.00	1,234.00	0	605.82
361.250	Inv Service Fees (Contra)	(34.00)	.00	(34.00)	.00	.00	(11.97)	(22.03)	35	(9.36)
361.251	Bank Fees (Contra)	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Miscellaneous Revenue Totals	$1,636.00	$0.00	$1,636.00	$0.00	$0.00	($11.97)	$1,647.97	-1%	$860.29
Other Financing Sources										
392.050	Transfers In-General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Other Financing Sources Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.00
	Department **000 - Revenue** Totals	$93,185.00	$0.00	$93,185.00	$1,780.00	$0.00	$5,008.03	$88,176.97	5%	$6,640.29
	REVENUE TOTALS	$93,185.00	$0.00	$93,185.00	$1,780.00	$0.00	$5,008.03	$88,176.97	5%	$6,640.29
EXPENSE										
Department **391 - Law Library**										
Salaries & Wages										
511.165	Holiday Overtime	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.166	Sick Buyback	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.167	Vacation Payout	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.168	Vacation Buyback	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.169	Comp Payout	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.999	Salaries-Offset	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Salaries & Wages Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.00
Employee Benefits										
511.190	Pact Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Employee Benefits Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.00
Services & Supplies										
520.139	Rents/Leases Copy Machine	.00	.00	.00	.00	.00	.00	.00	+++	.00
521.500	Central Svcs Cost Allocation	331.00	.00	331.00	82.75	.00	165.50	165.50	50	202.00
532.055	Books & Periodicals	947.00	.00	947.00	.00	.00	.00	947.00	0	.00

Law Library Budget Performance Report

Fiscal Year to Date 10/31/26
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund **222 - Law Library**										
EXPENSE										
Department **391 - Law Library**										
Services & Supplies										
533.800	Office Supplies	392.00	.00	392.00	.00	.00	.00	392.00	0	.00
533.806	Software	10,156.00	.00	10,156.00	.00	.00	2,538.78	7,617.22	25	3,223.84
550.102	Bank Fees-Checking	18.00	.00	18.00	.00	.00	.00	18.00	0	.00
565.755	Investment Service Fees	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Services & Supplies Totals	$11,844.00	$0.00	$11,844.00	$82.75	$0.00	$2,704.28	$9,139.72	23%	$3,425.84
Capital Outlay/Projects										
563.900	Board Designated	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.500	Machinery & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.603	New Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Capital Outlay/Projects Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.00
Other Financing Uses										
619.000	Contingency	178.00	.00	178.00	.00	.00	.00	178.00	0	.00
	Other Financing Uses Totals	$178.00	$0.00	$178.00	$0.00	$0.00	$0.00	$178.00	0%	$0.00
Ending Fund Bal/Reserves										
625.103	Appropriated Reserve	.00	.00	.00	.00	.00	.00	.00	+++	.00
699.000	Ending Fund Balance	81,349.00	.00	81,349.00	.00	.00	.00	81,349.00	0	.00
	Ending Fund Bal/Reserves Totals	$81,349.00	$0.00	$81,349.00	$0.00	$0.00	$0.00	$81,349.00	0%	$0.00
	Department **391 - Law Library** Totals	$93,371.00	$0.00	$93,371.00	$82.75	$0.00	$2,704.28	$90,666.72	3%	$3,425.84
	EXPENSE TOTALS	$93,371.00	$0.00	$93,371.00	$82.75	$0.00	$2,704.28	$90,666.72	3%	$3,425.84
	Fund **222 - Law Library** Totals									
	REVENUE TOTALS	93,185.00	.00	93,185.00	1,780.00	.00	5,008.03	88,176.97	5%	6,640.29
	EXPENSE TOTALS	93,371.00	.00	93,371.00	82.75	.00	2,704.28	90,666.72	3%	3,425.84
	Fund **222 - Law Library** Totals	($186.00)	$0.00	($186.00)	$1,697.25	$0.00	$2,303.75	($2,489.75)		$3,214.45
	Grand Totals									
	REVENUE TOTALS	93,185.00	.00	93,185.00	1,780.00	.00	5,008.03	88,176.97	5%	6,640.29
	EXPENSE TOTALS	93,371.00	.00	93,371.00	82.75	.00	2,704.28	90,666.72	3%	3,425.84
	Grand Totals	($186.00)	$0.00	($186.00)	$1,697.25	$0.00	$2,303.75	($2,489.75)		$3,214.45