Douglas County Revitalizing Independence and Self-Empowerment by Uprooting Poverty ("RISE UP") Tripartite Advisory Board Meeting Notice and Agenda

Jodi Martinez, Manager Social Services | Lisa Torres, Administrative Services Manager

Thursday, November 12, 2026 **9:00 AM**

The Douglas County Revitalizing Independence and Self-Empowerment by Uprooting Poverty (RISE UP) Tripartite Advisory Board will conduct a public meeting on **November 12, 2026,** beginning at **9:00 a.m.** at the following location:

Douglas County Social Services
2300 Meadow Lane, Gardnerville, NV 89410

Copies of this finalized notice and agenda were posted at the following locations no later than 9:00 a.m. on the third working day prior to the meeting: Online at https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1 and https://notice.nv.gov; and in hard copy at Douglas County Social Services (2300 Meadow Lane, Gardnerville, NV 89410) and Minden Inn (1594 Esmeralda, Minden, NV 89423). Questions concerning the agenda should be referred to Douglas County Social Services at 775-782-9825.

Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, "no action," or continue the item.

It is the intent of the Douglas County RISE UP Tripartite Advisory Board ("Board") to protect the dignity of citizens who wish to comment before the Board. It is also the Board's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Persons desiring an opportunity to address the RISE UP Tripartite Advisory Board and are not able to attend the meeting are requested to send an email to ltorres@douglasnv.us at Douglas County Social Services at least 24 hours prior to the convening of the RISE UP Tripartite Advisory Board meeting. During the meeting, public comment is limited to three (3) minutes per speaker. When public comment is announced by the Board, persons desiring to make a comment should unmute themselves and state their name. The Board will recognize speakers one-at-a-time in the order that they observe the person expressing an interest in providing comments. The Board will continue to call for public comment until no response is heard or each person desiring to make a comment has had such opportunity.

Copies of supporting material can be requested in person from the Douglas County Social Services Office, 2300 Meadow Ln, Gardnerville, Nevada or by calling 775-782-9825. Supporting material can also be found at https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Social Services Office in writing at PO Box 218, Minden, NV or by calling 775-782-9825 at least 24 hours in advance of the meeting.

DOUGLAS COUNTY
Revitalizing Independence and
Self-Empowerment by Uprooting Poverty ("RISE UP") Tripartite Advisory Board

FINAL AGENDA

November 12, 2026

CALL TO ORDER

ROLL CALL

OPENING PUBLIC COMMENT (NO ACTION)

At this time, public comment will be taken on those items that are within the jurisdiction and control of RISE UP Tripartite Advisory Board or items designated for possible action or discussion on the agenda. In addition to opening public comment, public comment will be taken before adjournment.

Public comment is limited to three minutes per speaker to ensure that everyone has an opportunity to speak.

To offer public comment before the Board meeting, members of the public may submit public comments via email to ltorres@douglasnv.us.

APPROVAL OF AGENDA

For possible action: Approval of the proposed agenda. The RISE UP Tripartite Advisory Board reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

APPROVAL OF MINUTES

For possible action. Discussion to approve the draft minutes from the August 20, 2026 meeting of the RISE UP Tripartite Advisory Board.

PUBLIC HEARINGS

1. For presentation only. Discussion and update on the Community Services Block Grant (CSBG) funding status. (Lisa Torres)

2. For presentation only. Discussion and update on the new database CAP60 for Social Services as required by Community Services Block Grant funding. (Jodi Martinez)

3. For presentation only. Update to increase RISE UP Tripartite board by three members representing an elected official (or designee), community member, and low-income representative. (Jodi Martinez)

4. For presentation only. Social Services agency and program updates. (Social Services Staff)

5. For presentation only. Discussion on Social Services Community Needs Assessment as required with Community Block Grant funding and focused questions for board member participation. (Jodi Martinez)

6. For presentation only. Discussion to recognize Tripartite Advisory Board training which occurred since the August 20, 2026, RISE UP meeting. (Lisa Torres)

7. For possible action. Discussion and possible action to determine RISE UP Tripartite Advisory Board meeting for 1st quarter 2027 (January - March). (Lisa Torres)

CLOSING PUBLIC COMMENT (NO ACTION)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the RISE UP Tripartite Advisory Board. No action will be taken on a matter raised under this item of the agenda.

Public comment is limited to three minutes per speaker to ensure that everyone has an opportunity to speak.

ADJOURNMENT

RISE UP Tri-partite Board

Regular

~ Minutes ~

2300 Meadow Ln.
Gardnerville, NV 89410
http://www.douglascountynv.gov/

Jodi Martinez, Social Services Manager
775-782-9825

Thursday, August 20, 2026 **9:00 AM** **Douglas County Social Services**

Call to Order and Roll Call

The meeting was called to order by Captain Rick Koontz at 9:02 am.

Introductions were conducted starting with Lisa Torres, Social Services, Karen Stage, Social Services, Rick Koontz, Sherriff's Office, Jodi Martinez, Social Services, Len Frueh, Carson Valley United Methodist and Phyllis Duffy, Low-income Representative.

Public Comment (no action)

None

For possible action. Approval of the proposed agenda.

Len made a motion to approve the agenda as presented. Seconded by Phyllis.

For possible action. Approval of the draft minutes from June 4, 2026, meeting of the RISE UP Tripartite Advisory Board.

Len made a motion to approve the minutes as presented. Seconded by Phyllis.

Public Hearings:

1. For possible action. Discussion and possible action to approve the Community Services Block Grant (CSBG) budget and Community Action Plan for fiscal year 2026/2027 funding. (Lisa Torres)

Lisa advised that we received notice from the state that our next program year of CSBG funding will be $114,839. We didn't deviate too much from last year's budget. We always put in for travel for the two conferences that are put on with this grant funding. This is a good opportunity for Jodi and I to hear what's going on legislatively as well as new programs ideas.

The "other" category is where all our direct services fall into, which is 92% of the budget. We also have Homelessness Prevention, Work Force Development, this includes the two Job Fairs that we team with the Chamber to put on each year.

UNAPPROVED

This year we moved some funds around and added a pilot program for Senior Home Safety. This will include grab bars, railings, ramps and things of this nature to help seniors stay in their homes. Lisa advised the budget was due on Monday, and we can make changes if the board feels the need to. Swim passes and the database are under this category. We have sent the tentative budget however we can move money around as weeded.

Phyllis asked if we see the need to adjust the Senior Home Safety budget, can we do so. Lisa advised that we will be able to move money around as needed.

Capt. Koontz made a motion to approve the amended budget. Seconded by Phyllis. All in favor with three ayes.

2. For presentation only. Discussion and update on the new database for Social Services as required by Community Services Block Grant funding. (Jodi Martinez)

Jodi confirmed that Social Services will be moving forward with the CAP60 as our new database. The first initial payment of $9,900 will be paid for out of different Social Services funding sources. CSBG has agreed to pay 50% of the cost moving forward.

The initial set-up and implementation charges include $4500 that will be paid for out of Public Health funds. We are hopeful CSBG picking up half the cost in the upcoming years.

We are working with CAP 60 to build our program. Our go live date is set for October 1st.

Len asked if our current system could migrate into the new systems. Jodi stated that it is difficult to obtain the data right now.

3. For presentation only. Discussion to increase RISE UP Tripartite board by three members representing an elected official (or designee), community member, and low-income representative. (Jodi Martinez)

Jodi advised we are still seeking to fill the elected official position. At this point all suggestions welcome and maybe take it to the BOCC for recommendations. Perhaps one of the BOCC members would like to sit on the board.

UNAPPROVED

Len asked if a school board member has been contacted. Jodi agreed to reach out to the School Board members.

Jodi advised we do have two Community Members and one low-income candidate. Lisa advised we may have the three candidates attend our next RISE-UP meeting, if possible.

4. For presentation only. Social Services agency and program updates. (Social Services Staff)

Jodi provided an update on our programs are going so far. Jodi advised we still have money in our homelessness prevention. We have been trying to provide services to reduce it a bit. Jodi stated we do have our Job Fair/Volunteer Expo coming up on Monday, September 14th, from 3:00pm - 5:30pm.

Len asked where we promote the job fair and asked that our flyer be emailed to him for his lobby. Lisa explained that we partner with the Chamber and put our signs around town.

Lisa stated that we do have extra money due to the state's delay in releasing the funds. If we have any leftover funds, it may be added to next year's grant funds. We need to spend these funds by September 30th. We have had lot of clients looking for assistance with rent and anticipate more need for utility assistance in the upcoming cooler months. We have seen a lot more homeless people looking for services. We do partner with the 20-30 Club to provide school clothes for the kids. Captain Koontz wasn't aware of all the services we provide.

5. For presentation only. Discussion to recognize Tripartite Advisory Board training which occurred since the June 4, 2026, RISE UP meeting. (Lisa Torres)

No training was reported by the board.

6. For possible action. Discussion and possible action to determine RISE UP Tripartite Advisory Board meeting for 4th quarter 2026 (October – December). (Lisa Torres)

Captain Koontz stated Thursdays at 9am are best. Len requested early November. Captain Kootz is available November 12th and there is not a BOCC meeting that day. Len and Phyllis are available also.

UNAPPROVED

Closing Public Comment

None

ADJOURNMENT. For Possible action to adjourn the RISE UP Tripartite Advisory Board meeting

Captain Rick Koontz adjourned the meeting at 9:32 am.

UNAPPROVED