

COUNCILMEMBERS
Dr. Sherry Hu, Mayor
Jean Josey, Vice Mayor
Michael McCorriston, Councilmember
Kashef Qaadri, Councilmember
John Morada, Councilmember



Peter W. Snyder Council Chamber
Dublin Civic Center
100 Civic Plaza
Dublin, CA 94568
www.dublin.ca.gov

Regular Meeting of the **DUBLIN CITY COUNCIL**

Tuesday, May 5, 2026

**Location: Peter W. Snyder
City Council Chamber
100 Civic Plaza
Dublin, CA 94568**

Pursuant to Government Code §54953(b), this meeting will include the following teleconference location:

- *Councilmember Qaadri will be attending the Regular Meeting via teleconference from Hilton Garden Inn Leiden, Lobby, Willem Einthovenstraat 3, Oegstgeest, 2342 BH, The Netherlands.*

The public shall have the opportunity to address the City Council at this teleconference location pursuant to Government Code Section §54954.3. All votes during the teleconference session will be conducted by roll call vote. The teleconference location is accessible to the public and the agenda will be posted at the teleconference location 72 hours before the meeting.

CLOSED SESSION 5:30 PM
REGULAR MEETING 7:00 PM

Additional Meeting Procedures

This City Council meeting will be broadcast live on Comcast T.V. channel 28 beginning at 7:00 p.m. This meeting will also be livestreamed at tv28live.org and on the City's website at: <https://dublin.ca.gov/watchmeetings>

For the convenience of the City and as a courtesy to the public, members of the public who wish to offer comments electronically have the option of giving public comment via Zoom, subject to the following procedures:

- Fill out an online speaker slip available at www.dublin.ca.gov. The speaker slip will be made available at 10:00 a.m. on Tuesday, May 5, 2026. Upon submission, you will receive Zoom link information from the City Clerk. Speakers slips will be accepted until the staff presentation ends, or until the public comment period on non-agenda items is closed.
- Once connected to the Zoom platform using the Zoom link information from the City Clerk, the public speaker will be added to the Zoom webinar as an

attendee and muted. The speaker will be able to observe the meeting from the Zoom platform.

- When the agenda item upon which the individual would like to comment is addressed, the City Clerk will announce the speaker in the meeting when it is their time to give public comment. The speaker will then be unmuted to give public comment via Zoom.
- Technical difficulties may occur that make the option unavailable, and, in such event, the meeting will continue despite the inability to provide the option.

CLOSED SESSION

I. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Portions of Dublin Place Shopping Center (Assessor's Parcel Nos. 941-305-43, 941-305-44, 941-305-38, 941-305-39, and 941-305-40)

Agency negotiator: City Manager

Negotiating parties: ASVRF Dublin Place LP

Under negotiation: Price and terms of payment

REGULAR MEETING

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. REPORT ON CLOSED SESSION

3. PRESENTATIONS AND PROCLAMATIONS

3.1 Job's Daughters International Day Proclamation

The City Council will present a proclamation for Job's Daughters International Day.

STAFF RECOMMENDATION:

Present the proclamation.

[Staff Report](#)

[Attachment 1 - Jobs Daughters International Day Proclamation](#)

3.2 Affordable Housing Month Proclamation

The City Council will present a proclamation for Affordable Housing Month.

STAFF RECOMMENDATION:

Present the proclamation.

[Staff Report](#)

[Attachment 1 - Affordable Housing Month Proclamation](#)

3.3 Jewish American Heritage Month Proclamation

The City Council will present a proclamation for Jewish American Heritage Month.

STAFF RECOMMENDATION:

Present the proclamation.

[Staff Report](#)

[Attachment 1 - Jewish American Heritage Month Proclamation](#)

4. PUBLIC COMMENT

At this time, the public is permitted to address the City Council on non-agendized items. Please step to the podium and clearly state your name for the record. COMMENTS SHOULD NOT EXCEED THREE (3) MINUTES. In accordance with State Law, no action or discussion may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the City Clerk's Office related to the proper procedure to place an item on a future City Council agenda. The exceptions under which the City Council MAY discuss and/or take action on items not appearing on the agenda are contained in Government Code Section 54954.2(b)(1)(2)(3).

5. CONSENT CALENDAR

Consent Calendar items are typically non-controversial in nature and are considered for approval by the City Council with one single action. Members of the audience, Staff or the City Council who would like an item removed from the Consent Calendar for purposes of public input may request the Mayor to remove the item.

5.1 Approval of April 21, 2026 Regular City Council Meeting Minutes

The City Council will consider approving the minutes of the April 21, 2026 Regular City Council Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the April 21, 2026 Regular City Council Meeting.

[Staff Report](#)

[Attachment 1 - April 21, 2026 Regular City Council Meeting Minutes](#)

5.2 Update of Dublin City Council Norms

The City Council will consider updates to its norms following a discussion at the March 6, 2026 Special City Council Meeting.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving the Update of the Dublin City Council Norms.

[Staff Report](#)

[Attachment 1 - Resolution Approving the Update of the Dublin City Council Norms](#)

[Attachment 2 - Exhibit A to the Resolution - Dublin City Council Norms](#)

[Attachment 3 - Dublin City Council Norms - Redlined](#)

5.3 Senate Bill 1, Road Repair and Accountability Act of 2017 – Fiscal Year 2026-27 Project List

The City Council will consider adopting a list of projects funded in Fiscal Year 2026-27 by Senate Bill 1, the Road Repair and Accountability Act of 2017.

STAFF RECOMMENDATION:

Adopt the **Resolution** Adopting a List of Projects for Fiscal Year 2026-27 Funded by Senate Bill 1, The Road Repair and Accountability Act of 2017.

[Staff Report](#)

[Attachment 1 - Resolution Adopting a List of Projects For Fiscal Year 2026-27 Funded by Senate Bill 1, The Road Repair and Accountability Act of 2017](#)

[Attachment 2 - Exhibit A to the Resolution - Curb Ramp Locations Map](#)

5.4 Metropolitan Transportation Commission Transportation Development Act Article 3 Pedestrian and Bicycle Project Funding for Fiscal Year 2026-27

The City Council will consider approving a request to the Metropolitan Transportation Commission for use of Transportation Development Act Article 3 Pedestrian and Bicycle Project Funding for the construction of the pedestrian and accessibility improvements as part of the Annual Street Resurfacing Project, CIP No. ST0117, which includes curb ramp upgrades, curb extensions, and related work at various locations throughout the City.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving a Request to the Metropolitan Transportation Commission for the Allocation of the Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding for Fiscal Year 2026-27.

[Staff Report](#)

[Attachment 1 - Resolution Approving a Request to the Metropolitan Transportation Commission for the Allocation of Transportation Development Act Article 3](#)

[Pedestrian/Bicycle Project Funding for Fiscal Year 2026-27, and Exhibits A and B](#)

[Attachment 2 - Attachment 1 to Exhibit B to the Resolution - Curb Ramp Locations Map](#)

[Attachment 3 - MTC Resolution No. 4108 TDA Article 3 Policies and Procedures](#)

[Attachment 4 - Annual Street Resurfacing Project, CIP No. ST0117](#)

5.5 Approval of Plans and Specifications, Award of Contract to Pavement Coatings Company for the Annual Street Resurfacing Project, CIP No. ST0117 and the Facilities Parking Lot Resurfacing Project, CIP Project No. GI0325, and Approval of the Budget Change for the Annual Street Resurfacing Project, CIP No. ST0117

The City Council will consider approving the plans and specifications, awarding a construction contract to Pavement Coatings Company for the Annual Street Resurfacing Project, CIP No. ST0117 and Facilities Parking Lot Resurfacing Project, CIP No. GI0325 (Projects), and approving a budget change to advance funding to begin work in the current fiscal year. The Projects will resurface multiple street segments using a slurry seal treatment to extend the service life of the existing pavement, and complete pavement resurfacing of the parking lots at Alamo Creek Park and Emerald Glen Park.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving the Plans and Specifications and Awarding a Contract to Pavement Coatings Company for the Annual Street Resurfacing Project, CIP No. ST0117 and Facilities Parking Lot Resurfacing Project, CIP No. GI0325; and approve the budget change.

[Staff Report](#)

[Attachment 1 - Resolution Approving the Plans and Specifications and Awarding a Contract to Pavement Coatings Company for the Annual Street Resurfacing Project, CIP No. ST0117 and Facilities Parking Lot Resurfacing Project, CIP No. GI0325](#)

[Attachment 2 - Exhibit A to the Resolution - Agreement with Pavement Coatings Company](#)

[Attachment 3 - Exhibit B to the Resolution - Annual Street Resurfacing and Facilities Parking Lot Resurfacing Plans and Specifications](#)

[Attachment 4 - CIP No. ST0117](#)

[Attachment 5 - CIP No. GI0325](#)

[Attachment 6 - Annual Street Resurfacing and Facilities Parking Lot Resurfacing Project Location Map](#)

[Attachment 7 - Annual Street Resurfacing and Facilities Parking Lot Resurfacing Project Bid Results](#)

[Attachment 8 - Budget Change - ST0117](#)

5.6 Small Business Assistance Program Guidelines Updates

The City Council will consider proposed updates to the Small Business Assistance (SBA) Program Guidelines. The updates are intended to modernize the SBA Program, improve administrative flexibility, and expand support available to Dublin's small business community. Key updates include the addition of relocation assistance, enhanced technical assistance offerings, alignment of the funding structure with the annual budget process, and clarification of eligibility and other program requirements.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving Updates to the Small Business Assistance Program Guidelines.

[Staff Report](#)

[Attachment 1 - Resolution Approving Updates to the Small Business Assistance Program Guidelines](#)

[Attachment 2 - Exhibit A to the Resolution - Small Business Assistance Program Guidelines](#)

[Attachment 3 - Small Business Assistance Program Guidelines \(with redlines\)](#)

6. PUBLIC HEARING – None.

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS

8.1 City Council Facility Naming Policy and Naming a Site in Honor of Former Mayor Janet Lockhart

The City Council will consider approving a City Council Facility Naming Policy and provide direction on the renaming of a site in honor of former Mayor Janet Lockhart.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving the City Council Facility Naming Policy and provide direction on the renaming of a site in honor of former Mayor Janet Lockhart.

[Staff Report](#)

[Attachment 1 - Resolution Approving the City Council Facility Naming Policy](#)

[Attachment 2 - Exhibit A to the Resolution - City Council Facility Naming Policy](#)

[Attachment 3 - Administrative Policy - 1.8 - Park Naming Protocol](#)

[Attachment 4 - Public Correspondence](#)

[8.1 - PowerPoint Presentation](#)

8.2 Updates to the Conduct of City Council Meetings as Required by the Brown Act

The City Council will receive a report regarding updates to the Brown Act, consider adopting a Technology Disruption Policy and approving updates to the Rules for the Conduct of Meetings of the City Council, and provide direction regarding efforts to make a reasonable effort to

invite groups that do not traditionally participate in public meetings to attend City Council meetings.

STAFF RECOMMENDATION:

Receive the report and take the following actions: 1) adopt the **Resolution** Approving a Technology Disruption Policy to Establish Procedures for Responding to a Disruption in the Telephonic or Internet Services That Provide Two-Way Remote Public Access to Meetings of the City of Dublin City Council; 2) adopt the **Resolution** Amending and Restating the Rules for the Conduct of Meetings of the City Council; and 3) authorize the City Clerk to create and carry out a plan to make a reasonable effort to invite groups that do not traditionally participate in public meetings to attend the City Council meetings.

[Staff Report](#)

[Attachment 1 - Resolution Approving a Technology Disruption Policy to Establish Procedures for Responding to a Disruption in the Telephonic or Internet Services That Provide Two- Way Remote Public Access to Meetings of the City of Dublin City Council](#)

[Attachment 2 - Exhibit A to the Resolution - Technology Disruption Policy](#)

[Attachment 3 - Resolution Amending and Restating the Rules for the Conduct of Meetings of the City Council](#)

[Attachment 4 - Rules for the Conduct of Meetings of the City Council - Redline Version 8.2 - PowerPoint Presentation](#)

9. CITY MANAGER AND CITY COUNCIL REPORTS

Brief information only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expense (AB1234).

10. ADJOURNMENT

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) (ADA), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the City Clerk's Office (925) 833-6650 at least 72 hours in advance of the meeting. Upon receiving a request, the City will swiftly resolve requests for reasonable accommodation for individuals with disabilities, consistent with the federal ADA, and resolve any doubt in favor of accessibility.

Agenda materials that become available within 72 hours in advance of the meeting, and after publishing of the agenda, will be available at Civic Center, 100 Civic Plaza, and will be posted on the City's website at www.dublin.ca.gov/ccmeetings.

Mission

The City of Dublin promotes and supports a high quality of life, ensures a safe, secure, and sustainable environment, fosters new opportunities, and champions a culture of equity, diversity, and inclusion.



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Job's Daughters International Day Proclamation
Prepared by: Vanessa Rosales, CMC, Deputy City Clerk

EXECUTIVE SUMMARY:

The City Council will present a proclamation for Job's Daughters International Day.

STAFF RECOMMENDATION:

Present the proclamation.

FINANCIAL IMPACT:

None.

DESCRIPTION:

Job's Daughters International (JDI) is an organization for young women between the ages of 10 and 20 that provides a safe space for girls to learn leadership skills and be an active part of their communities. JDI Bethel No. 1 Dublin has participated in numerous community volunteer events, including but not limited to the City of Dublin's St. Patrick's Day festivities and Eggstravaganza, as well as various school clean-up projects.

Job's Daughters International Day is observed on May 27.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

- 1) Job's Daughters International Day Proclamation

**A PROCLAMATION OF THE CITY COUNCIL
CITY OF DUBLIN, CALIFORNIA**

“Job’s Daughters International Day”

WHEREAS, Job’s Daughters International (JDI) is an organization for young women between the ages of 10 and 20, with over one million members and alumni worldwide over the course of the last 100 years. JDI provides a safe place for girls to have fun, learn leadership skills, and be an active part of their community. JDI also offers its members with a life-long community of support to help them succeed in society, and through local gatherings and service projects, provides a place for girls to become confident women; and

WHEREAS, JDI was founded by Ethel T. Wead Mick in Nebraska and expanded to California by Elsie Bonneville Daskam with the first Bethel receiving their charter signed on June 9, 1923, in Oakland, CA. Bethel No. 1 moved from Oakland to Dublin in 1983 and is one of 70 Bethels in the State of California; and

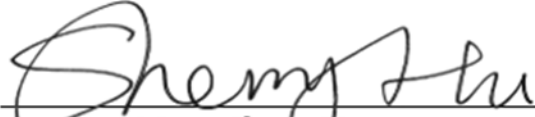
WHEREAS, JDI Bethel No. 1 Dublin has played a vital role in the community through generous charitable contributions, including volunteering and providing support during the City of Dublin’s St. Patrick’s Day festivities and Eggstravaganza, as well as helping with various school clean-up projects; and

WHEREAS, JDI of California, in partnership with the California Masonic Families, offers tens of thousands of dollars annually in scholarships and grants to its members and in support of local, regional, and international charities; and


WHEREAS, the City of Dublin encourages youth to get involved in organizations such as JDI who, through business meetings, leadership camps, and organizing events and fundraisers, helps young women develop the skills needed to be outstanding leaders.

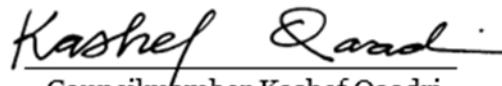
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby proclaim May 27, 2026 as “Job’s Daughters International Day” in the City of Dublin, and encourages the support of the Job’s Daughters International program and its participants, and the work they do to enable youth to realize their full potential.

DATED: May 5, 2026


Mayor Sherry Hu


Vice Mayor Jean Josey


Councilmember Michael McCorrison


Councilmember Kashef Qaadri


Councilmember John Morada



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Affordable Housing Month Proclamation
Prepared by: Vanessa Rosales, CMC, Deputy City Clerk

EXECUTIVE SUMMARY:

The City Council will present a proclamation for Affordable Housing Month.

STAFF RECOMMENDATION:

Present the proclamation.

FINANCIAL IMPACT:

None.

DESCRIPTION:

Affordable Housing Month is an annual observance in May dedicated to raising awareness, celebrating progress, and driving action to address housing affordability challenges and to educate the community on how affordable housing benefits us all. Stable and affordable homes are vital to healthy, safe, vibrant and diverse communities.

On the heels of issuing this proclamation, this year the City of Dublin is working with the cities of Pleasanton and Livermore to offer affordable housing resources at the first annual Tri-Valley Affordable Housing Fair scheduled on May 7, 2026, from 2:00 p.m. to 7:00 p.m. at The Wave Community Room.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

- 1) Affordable Housing Month Proclamation

**A PROCLAMATION OF THE CITY COUNCIL
CITY OF DUBLIN, CALIFORNIA**

“Affordable Housing Month”

WHEREAS, May is recognized as Affordable Housing Month across the Bay Area in joint acknowledgement of the coordinated, regional work necessary to ensure that everyone has an affordable and stable home; and

WHEREAS, quality affordable homes are vital to healthy, safe, and vibrant and diverse communities; and

WHEREAS, stable affordable homes are part of the solution to homelessness, and support seniors, families, youth, veterans, people with disabilities or special needs, and our whole community; and

WHEREAS, the rising cost of housing threatens our regions’ diversity and economic prosperity; and

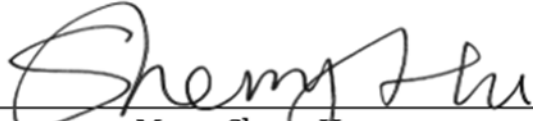
WHEREAS, the role of local governments and non-profit organizations are critical in maintaining support for producing, preserving, and protecting affordable housing opportunities for low-income communities.; and

WHEREAS, after 42 years East Bay Housing Organizations continues to champion affordable housing in the East Bay and will feature events acknowledging the need for and benefits of affordable housing; and

WHEREAS, local jurisdictions like the City of Dublin can play an important role by supporting investments in affordable housing.

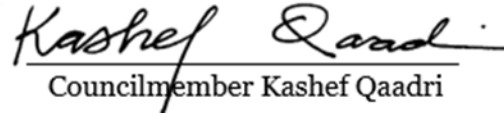
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby proclaim May as Affordable Housing Month in the City of Dublin and works to support affordable and stable housing at the local, regional, state, and federal levels.

DATED: May 5, 2026


Mayor Sherry Hu


Vice Mayor Jean Josey


Councilmember Michael McCorrison


Councilmember Kashef Qaadri


Councilmember John Morada



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Jewish American Heritage Month Proclamation
Prepared by: Vanessa Rosales, CMC, Deputy City Clerk

EXECUTIVE SUMMARY:

The City Council will present a proclamation for Jewish American Heritage Month.

STAFF RECOMMENDATION:

Present the proclamation.

FINANCIAL IMPACT:

None.

DESCRIPTION:

In 2006, President George W. Bush established and proclaimed May as Jewish American Heritage Month. Jewish Americans have been an important part of American history since our nation's earliest days and have contributed to all areas of American life and culture. Notable contributors include Albert Einstein, Henry Kissinger, Marcus Loew, and Louis Rose.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

- 1) Jewish American Heritage Month Proclamation

**A PROCLAMATION OF THE CITY COUNCIL
CITY OF DUBLIN, CALIFORNIA**

“Jewish American Heritage Month”

WHEREAS, Jewish Americans have been an important part of the American story and have greatly contributed to all areas of American life and culture since our nation’s earliest days; and

WHEREAS, on April 20, 2006, the Federal Government proclaimed May as Jewish American Heritage Month, stating “As a nation of immigrants, the United States is better and stronger because Jewish people from all over the world have chosen to become American citizens;” and

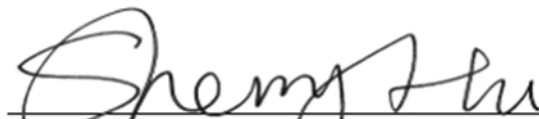
WHEREAS, Jewish people, in the midst of persecution, played a significant role in American History, and California’s history, making important contributions to the arts, sciences, technology, and more. These include Albert Einstein and his contributions to physics, Henry Kissinger and his work in U.S. foreign policy, Marcus Loew, Californian and founder of MGM Studios, and Louis Rose, one of San Diego’s earliest settlers; and

WHEREAS, we celebrate the rich and diverse heritage of the Jewish American Community, including those who live, work and play in the City of Dublin; and

WHEREAS, the City of Dublin is committed to vigorously condemning and combatting antisemitism wherever it exists and to standing with the Jewish American community against hatred and bigotry.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby proclaim May as Jewish American Heritage Month in the City of Dublin in appreciation of the achievements and contributions made by members of the Jewish community.

DATED: May 5, 2026




Mayor Sherry Hu



Vice Mayor Jean Josey



Councilmember Michael McCarriston



Councilmember Kashef Qaadri



Councilmember John Morada



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Approval of April 21, 2026 Regular City Council Meeting Minutes
Prepared by: Vanessa Rosales, CMC, Deputy City Clerk

EXECUTIVE SUMMARY:

The City Council will consider approving the minutes of the April 21, 2026 Regular City Council Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the April 21, 2026 Regular City Council Meeting.

FINANCIAL IMPACT:

None.

DESCRIPTION:

The City Council will consider approving the minutes of the April 21, 2026 Regular City Council Meeting.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

- 1) April 21, 2026 Regular City Council Meeting Minutes



MINUTES OF THE CITY COUNCIL OF THE CITY OF DUBLIN

Regular Meeting: April 21, 2026

The following are minutes of the actions taken by the City of Dublin City Council. A full video recording of the meeting with the agenda items indexed and time stamped is available on the City’s website at: <https://dublin.ca.gov/watchmeetings>.

CLOSED SESSION 6:51 PM

I. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

In re: National Prescription Opiate Litigation (N.D. Ohio) Case No. 1:17-md-2804

REGULAR MEETING 7:00 PM

A Regular Meeting of the Dublin City Council was held on **Tuesday, April 21, 2026**, in the Peter W. Snyder Council Chamber, located at 100 Civic Plaza, Dublin, CA 94568. The meeting was called to order at 7:00 PM, by Mayor Hu.

1) CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Attendee Name	Status
Dr. Sherry Hu, Mayor	Present
Jean Josey, Vice Mayor	Present
Michael McCorriston, Councilmember	Absent
Kashef Qaadri, Councilmember	Present
John Morada, Councilmember	Present

2) REPORT ON CLOSED SESSION

City Attorney John Bakker reported that the City Council approved a settlement with the six remnant defendants in the nationwide opioid litigation.

3) PRESENTATIONS AND PROCLAMATIONS

3.1) American Muslim Appreciation and Awareness Month Proclamation

The City Council presented the American Muslim Appreciation and Awareness Month proclamation.

3.2) Arts, Culture, and Creativity Month Proclamation

The City Council presented the Arts, Culture, and Creativity Month proclamation.

3.3) Employee Introduction

New City of Dublin employee Andrew Powell, Assistant City Engineer with the Public Works Department, was introduced.

4) PUBLIC COMMENT

Mike Grant provided public comment.

Brent Songey provided public comment.

Jyoti Sharma provided public comment.

Pahi Chopra provided public comment.

Melissa Picache provided public comment.

Chuck Patton provided public comment.

5) CONSENT CALENDAR

5.1) Approved the April 7, 2026 Regular City Council Meeting Minutes.

5.2) Adopted Resolution No. 26-26 titled, "Approving Contract Change Orders with CLS/Cervantes Landscape Services, Inc. and Authorizing the Purchase of Additional Irrigation Controllers From SiteOne Landscape Supply, LLC for the Irrigation System Upgrades Project, CIP NO. GI0224."

5.3) Adopted Resolution No. 27-26 titled, "Approving a Contract Change Order with Suarez & Munoz Construction, Inc. and Authorizing the City Manager to Accept the Forest Park Project, CIP No. PK0322, Upon Completion."

5.4) Received the report of payments issued from March 1, 2026 – March 31, 2026 totaling \$4,590,646.01.

On a motion by Vice Mayor Josey, seconded by Councilmember Qaadri, and by unanimous vote, the City Council adopted the Consent Calendar, except for items 5.5 and 5.6.

RESULT:	ADOPTED [UNANIMOUS]
MOVED BY:	Jean Josey, Vice Mayor
SECOND:	Kashef Qaadri, Councilmember
AYES:	Hu, Josey, Qaadri, Morada
ABSENT:	McCorriston

5.5) *Adopted Resolution No. 28-26 titled, “Approving the Consulting Services Agreement with EN Engineering, LLC (DBA Entrust Solutions Group) for the Fiber Optics Network Master Plan.”*

This item was pulled from the Consent Calendar by Councilmember Qaadri for clarifying questions.

5.6) *Fiscal Years 2024-25 and 2025-26 Quarterly Strategic Plan Update*

This item was pulled from the Consent Calendar by Councilmember Morada for clarifying questions.

On a motion by Councilmember Qaadri and seconded by Vice Mayor Josey, and by unanimous vote, the City Council adopted Consent Calendar items 5.5 and 5.6.

RESULT:	ADOPTED [UNANIMOUS]
MOVED BY:	Kashef Qaadri, Councilmember
SECOND:	Jean Josey, Vice Mayor
AYES:	Hu, Josey, Qaadri, Morada
ABSENT:	McCorriston

6) **PUBLIC HEARING** – None.

7) **UNFINISHED BUSINESS** – None.

8) **NEW BUSINESS**

8.1) **Preliminary Budget for Fiscal Years 2026-27 and 2027-28**

The City Council received a presentation on the preliminary two-year General Fund budget, as well as an update on the City’s 10-year Financial Forecast.

Mike Grant provided public comment.

8.2) **Proposed Five-Year Capital Improvement Program 2026-2031**

The City Council received a presentation regarding the proposed Five-Year Capital

Improvement Program 2026-2031 and the budget amendment for the Green Stormwater Infrastructure Project (CIP No. ST0121).

Mayor Hu opened the public comment period. Upon receiving no public comment, Mayor Hu closed the public comment period.

On a motion by Vice Mayor Josey and seconded by Councilmember Qaadri and by unanimous vote, the City Council approved the budget change advancing funding for the Green Stormwater Infrastructure Project, CIP No. ST0121.

RESULT:	ADOPTED [UNANIMOUS]
MOVED BY:	Jean Josey, Vice Mayor
SECOND:	Kashef Qaadri, Councilmember
AYES:	Hu, Josey, Qaadri, Morada
ABSENT:	McCorriston

9) CITY MANAGER AND CITY COUNCIL REPORTS

The City Council and Staff provided brief information-only reports, including committee reports and reports related to meetings attended at City expense (AB1234).

10) ADJOURNMENT

Mayor Hu adjourned the meeting at 9:26 PM.

Mayor

ATTEST:

City Clerk



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Update of Dublin City Council Norms
Prepared by: Vanessa Rosales, CMC, Deputy City Clerk

EXECUTIVE SUMMARY:

The City Council will consider updates to its norms following a discussion at the March 6, 2026 Special City Council Meeting.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving the Update of the Dublin City Council Norms.

FINANCIAL IMPACT:

None.

DESCRIPTION:

In 2017, the City Council adopted Resolution No. 69-17, establishing the Dublin City Council Norms. The Norms were then updated in 2019 with Resolution No. 17-19 and in 2025 with Resolution No. 29-25.

At the Special City Council Meeting of March 6, 2026, the City Council discussed the Norms and directed Staff to bring the following revisions back for formal adoption (where underlined text is proposed to be added and text with a ~~striketrough~~ is proposed to be deleted):

We will ~~come~~ attend and be prepared to ~~for~~ Council meetings, having read the staff report prior to the meeting.

We accept the majority position once a decision is made and will support it moving forward, without being disparaging.

A Resolution approving the updated City Council Norms is included as Attachment 1, with the updated Norms included as Attachment 2.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

- 1) Resolution Approving the Update of the Dublin City Council Norms
- 2) Exhibit A to the Resolution – Dublin City Council Norms
- 3) Dublin City Council Norms – Redlined

RESOLUTION NO. XX – 26

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN**

APPROVING THE UPDATE OF THE DUBLIN CITY COUNCIL NORMS

WHEREAS, the Dublin City Council Norms serve to augment the City Council Rules for the Conduct of Meetings of the City Council and any related policy documents to provide a more specific “Code of Conduct”; and

WHEREAS, on March 6, 2026, the City Council held a Special Meeting and discussed the City Council Norms; and

WHEREAS, from that discussion, proposed changes were made to the previously approved Norms.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby approve the update of the Dublin City Council Norms, attached hereto as **Exhibit A** to this Resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Dublin this 5th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Mayor

City Clerk



DUBLIN CITY COUNCIL NORMS 2026

- We trust each other.
- We show respect and fairness to each other.
- We lead by positive example.
- We respect the different roles of Council and staff.
- We will attend and be prepared for Council meetings, having read the staff report prior to the meeting.
- We communicate well and practice active listening with each other.
- We will not access the Internet or use any form of technology during Council meetings for research or communication.
- We strive to be collaborative and seek consensus as our preferred decision-making method.
- We make decisions based on principles and values.
- We advocate for our decisions and communicate our reasoning.
- We accept the majority position once a decision is made and will support it moving forward, without being disparaging.



DUBLIN CITY COUNCIL NORMS 2026

- We trust each other.
- We show respect and fairness to each other.
- We lead by positive example.
- We respect the different roles of Council and staff.
- We will **attend and be come** prepared **for to** Council meetings, having read the staff report prior to the meeting.
- We communicate well and practice active listening with each other.
- We will not access the Internet or use any form of technology during Council meetings for research or communication.
- We strive to be collaborative and seek consensus as our preferred decision-making method.
- We make decisions based on principles and values.
- We advocate for our decisions and communicate our reasoning.
- We accept the majority position once a decision is made and will support it moving forward, **without being disparaging**.



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Senate Bill 1, Road Repair and Accountability Act of 2017 – Fiscal Year 2026-27 Project List
Prepared by: Sai Midididdi, Transportation and Operations Manager

EXECUTIVE SUMMARY:

The City Council will consider adopting a list of projects funded in Fiscal Year 2026-27 by Senate Bill 1, the Road Repair and Accountability Act of 2017.

STAFF RECOMMENDATION:

Adopt the **Resolution** Adopting a List of Projects for Fiscal Year 2026-27 Funded by Senate Bill 1, the Road Repair and Accountability Act of 2017.

FINANCIAL IMPACT:

The City will receive an estimated \$2,095,719 in funding from the Road Maintenance and Rehabilitation Account in Fiscal Year 2026-27. This is in addition to the state gas tax funds the City receives, which are anticipated to be \$2,154,909 in Fiscal Year 2026-27. Any unspent or unallocated funds will be carried forward for use in future years.

DESCRIPTION:

In April 2017 the State Legislature passed, and Governor Brown approved Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017, creating the Road Maintenance and Rehabilitation Program to address deferred maintenance on the state highway system and the local street and road system through increased fuel taxes. It also established a significant, stable, and ongoing increase in state transportation funding. Funds for the program are deposited into the State Transportation Fund, Road Maintenance and Rehabilitation Account (RMRA). SB 1 is generating approximately \$5.4 billion annually for improvements in state and local transportation.

The following lists the transportation taxes allocated to cities and counties by SB 1 with the

estimated Fiscal Year 2026-27 tax rate. The initial 2017 rate is shown in parentheses. Annual rate adjustments to these taxes began July 1, 2020 (July 1, 2021 for the ZEV fee), for the change in the California Consumer Price Index .

- Gasoline excise tax of \$0.161 per gallon (\$0.120 per gallon)
- Diesel excise tax of \$0.268 per gallon (\$0.200 per gallon) - Half of this tax is allocated to RMRA and the other half is allocated to the Trade Corridors Enhancement Account.
- Vehicle registration tax called the “Transportation Improvement Fee,” based on the market value of the vehicle
- Vehicle registration tax of \$121 on zero-emission vehicles (ZEV) of model year 2020 and later (started at \$100 effective July 1, 2020)

RMRA funds are in addition to the traditional state gas tax funds, which have been in place for decades and are allocated by the State of California through the Highway Users Tax Account (HUTA). The rules associated with the use of RMRA funds are similar, but not identical to the rules associated with HUTA funds. RMRA funds must be used for projects that include, but are not limited to, the following:

- Road maintenance and rehabilitation
- Safety improvements
- Railroad grade separations
- Traffic control devices
- Complete streets improvements

Additionally, if a city or county has an average Pavement Condition Index of 80 or more (very good to excellent), then the city or county may spend its RMRA funds on transportation priorities other than those listed above. The City currently has a three-year moving average Pavement Condition Index of 78.

Maintenance of Effort

SB 1 requires that RMRA funds do not supplant existing general revenues that the City is using on streets and roads. This is referred to as the maintenance of effort (MOE) requirement. The MOE is calculated by the State Controller based upon the City’s average spending for street and road purposes for Fiscal Years 2009-10, 2010-11, and 2011-12. Based on that calculation, the City’s MOE is \$1,229,320. The City’s planned expenditures exceed this required level for Fiscal Year 2026-27.

Reporting Requirements

For the City to receive RMRA funds, SB 1 requires the annual submission of a List of Projects to the California Transportation Commission. The List of Projects must be adopted by the City Council by July 1 in the form of a resolution adhering to the reporting guidelines. Dublin’s SB 1 project list for Fiscal Year 2026-27 includes one project, the Annual Street Resurfacing Project, CIP No. ST0117, described below.

Annual Street Resurfacing Project, CIP No. ST0117

Project Description

The Project consists of reconstructing and upgrading existing curb ramps to meet the latest Americans with Disabilities Act (ADA) standards. Associated improvements include sidewalks, concrete and drainage improvements needed to support the curb ramp upgrades, as well as detectable warning surfaces and targeted curb extensions.

This Project is a phased pavement preservation program, where ADA improvements are constructed in advance of planned roadway maintenance treatments, including cape seal. This ensures compliance with accessibility requirements and avoids rework during subsequent pavement rehabilitation.

Project Locations

Curb ramp upgrades are along Brighton Drive, Castilian Road, Penn Drive, Amador Valley Boulevard, Hacienda Drive, Gleason Drive, York Drive, Silvergate Drive, and Newcastle Lane, included as Attachment 2.

Estimated Project Schedule

The components being funded with RMRA funds are anticipated to begin in June 2026 and conclude in December 2026.

Estimated Project Useful Life

The ADA upgrades done as part of this Project will have a useful life of approximately 20 years.

STRATEGIC PLAN INITIATIVE:

Strategy 5: Long-Term Infrastructure and Sustainability Investments

Objective A: Continue to explore funding mechanisms for capital and ongoing maintenance needs.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted. The project was also presented to the Alameda Countywide Bicycle and Pedestrian Advisory Committee on April 30, 2026.

ATTACHMENTS:

- 1) Resolution Adopting a List of Projects for Fiscal Year 2026-27 Funded by Senate Bill 1, the Road Repair and Accountability Act of 2017
- 2) Exhibit A to the Resolution - Curb Ramp Locations Map

RESOLUTION NO. XX – 26**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN****ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY
SENATE BILL 1, THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$2,095,719 in RMRA funding in Fiscal Year 2026-27 from SB 1; and

WHEREAS, this is the tenth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used the Capital Improvement Program and a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities' priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate streets, add active transportation infrastructure throughout the City this year and into the future; and

WHEREAS, the 2024 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in a "good" condition and this revenue will help increase the overall quality of the road system, enhance pedestrian and bicycle safety, and over the next decade maintain the streets and roads in a "good" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby approve the following project to be funded in Fiscal Year 2026-27 with the Road Maintenance and Rehabilitation Account Revenues:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2026-27 Road Maintenance and Rehabilitation Account revenues:

Project Title: Pedestrian and Americans with Disability Act (ADA) Infrastructure Improvements for the Annual Street Resurfacing, CIP No. ST0117 for Fiscal Year 2026–27.

Project Description: The project consists of the reconstruction and upgrade of existing curb ramps to meet the latest Americans with Disabilities Act (ADA) standards. Associated improvements include sidewalks, concrete and drainage improvements needed to support the curb ramp upgrades, as well as detectable warning surfaces and targeted curb extensions.

This project is part of a phased pavement preservation program, where ADA improvements are constructed in advance of planned roadway maintenance treatments, including future cape seal applications, to ensure compliance with accessibility requirements and avoid rework during subsequent pavement rehabilitation.

Project Locations: As shown in **Exhibit A**, curb ramp upgrades along Brighton Drive, Castilian Road, Penn Drive, Amador Valley Boulevard, Hacienda Drive, Gleason Drive, and within residential neighborhoods near York Drive, Silvergate Drive, and Newcastle Lane.

Estimated Project Schedule: June 2026 – December 2026 based on the component being funded with RMRA funds.

Estimated Project Useful Life: The ADA upgrades done as part of this project will have a useful life of approximately 20 years.

{Signatures on the following page}

PASSED, APPROVED AND ADOPTED BY the City Council of the City of Dublin, on this 5th day of May, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

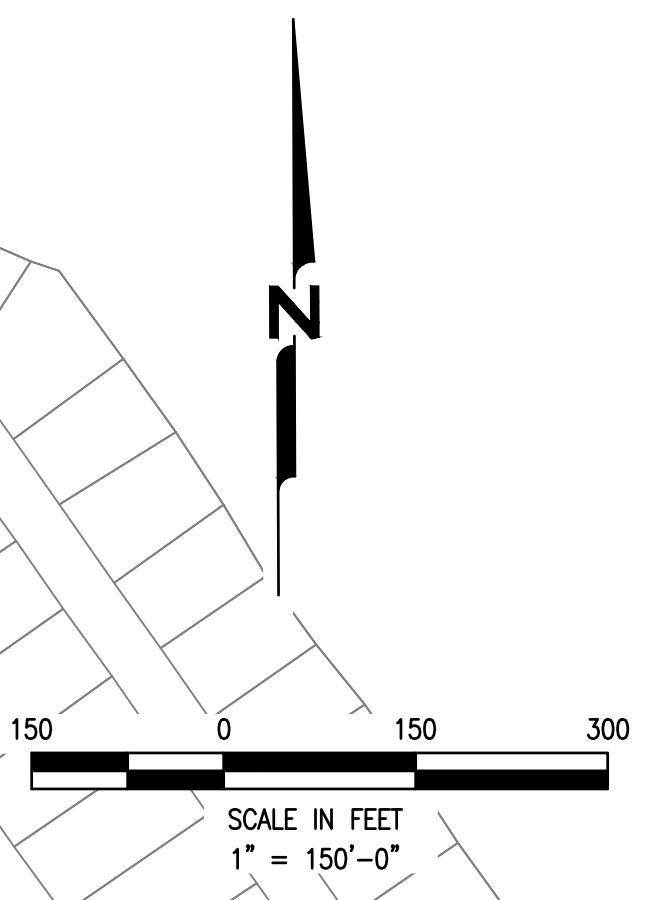
ATTEST:

City Clerk

File: P:\Active Projects\Dublin - 891\901\09.56 - 2025 and 2026 Annual Street Resurfacing Project Design\CAD\Sheet\2026 ST0117 C1 - VICINITY MAP 1 - WGNITY MAP 1 - Revised for CVD.dwg | Layout: C1 (2) | Printed Mar 24, 2026 @ 3:42pm | 10.mxd, 24.3 (LMS Tech)

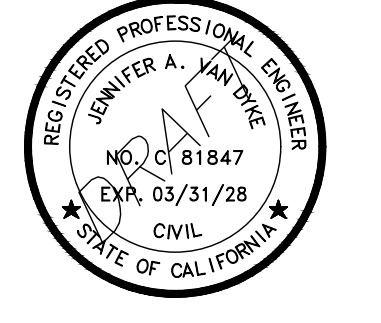


LEGEND
 CURB RAMP LOCATION



1144 65th Street, Suite B
 Oakland, CA 94608
 (510) 250-9189

Drawn By: MAD Date: 03/17/2026
 Checked By: FH Date: 03/13/2026
 Designed By: JV Date: 03/17/2026



CITY OF DUBLIN
 PUBLIC WORKS DEPARTMENT

ANNUAL STREET RESURFACING
 "2026 CONCRETE IMPROVEMENTS" PROJECT NO. ST0117
 VICINITY MAP 1

RECOMMENDED FOR BIDDING BY:
 Robert Magno, Project Manager



CITY OF DUBLIN
 100 CIVIC PLAZA
 DUBLIN, CA 94568
 (925) 833-6630

Revisions		Num.	Description	Engr. Appr.	Date

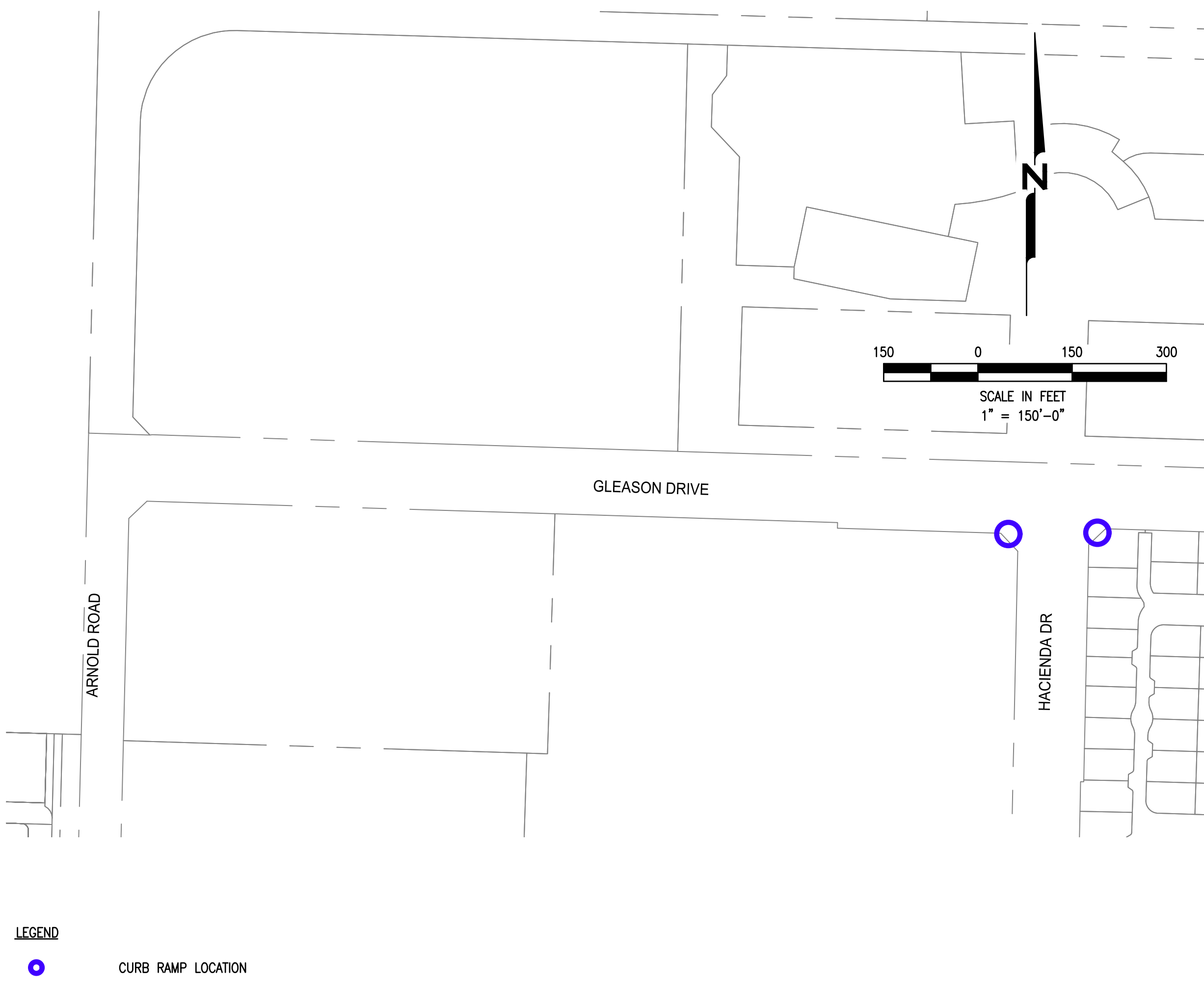
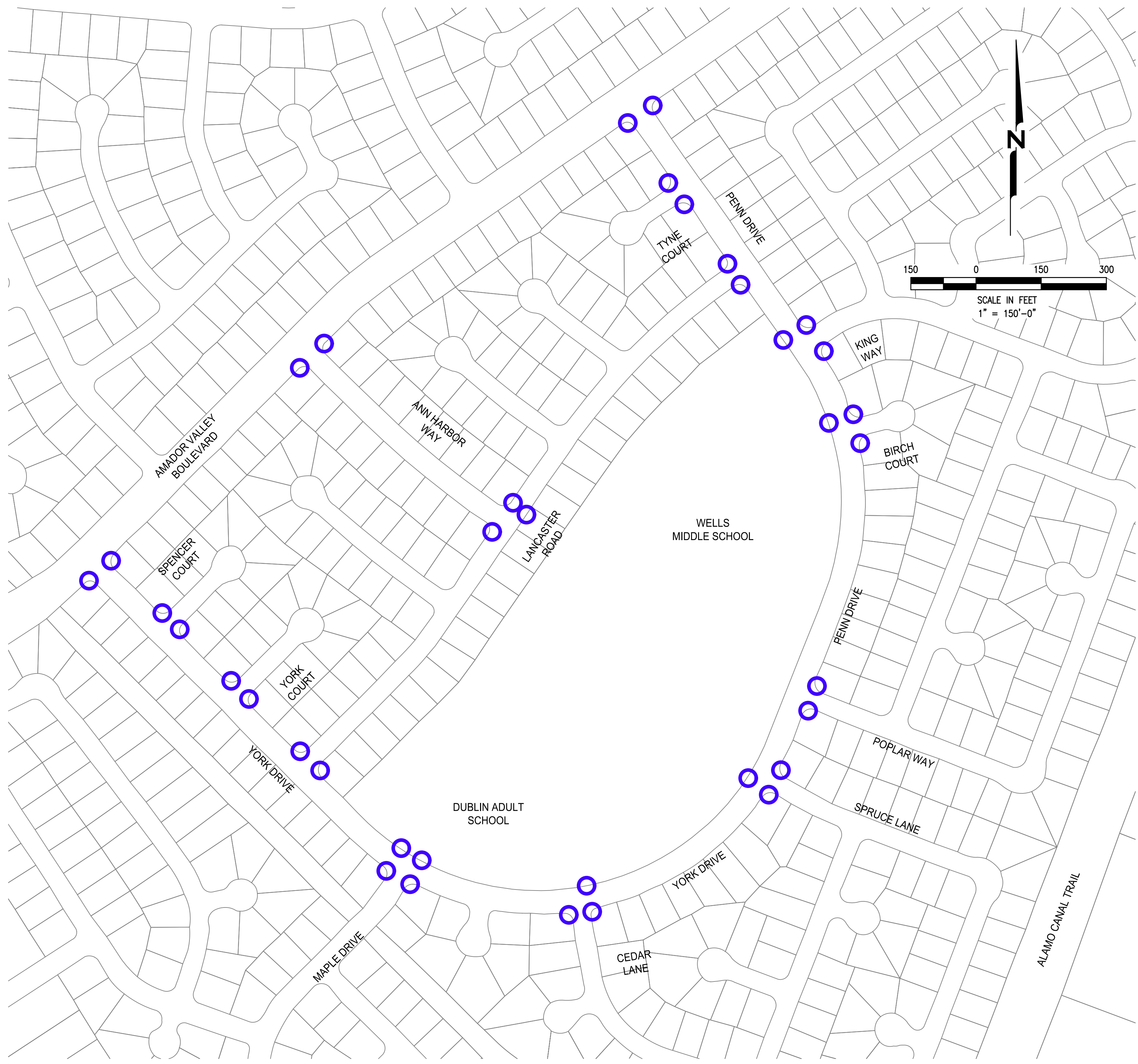
Record Drawings
 Designer: _____ Date: _____
 Public Works Inspector: _____ Date: _____
 Project Engineer: _____ Date: _____
 Public Improvements Initially Accepted by the City Council on: _____ Res. No. _____

PROJECT NO. ST0117 DRAWING NO. C1
 SCALE: AS SHOWN SHEET 5 OF 56

90% SUBMITTAL
PRELIMINARY
 FOR REVIEW
 NOT FOR CONSTRUCTION
 DATE: 03/17/2026

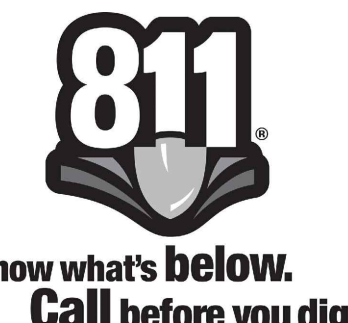


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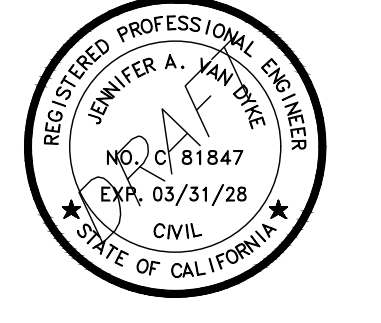
LEGEND
 ● CURB RAMP LOCATION

90% SUBMITTAL
PRELIMINARY
 FOR REVIEW
 NOT FOR CONSTRUCTION
 DATE: 03/17/2026



NCE
 1144 65th Street, Suite B
 Oakland, CA 94608
 (510) 250-9189

Drawn By: MAO, Date: 03/17/2026
 Checked By: FH, Date: 03/13/2026
 Designed By: JV, Date: 03/17/2026



CITY OF DUBLIN

PUBLIC WORKS DEPARTMENT
 ANNUAL STREET RESURFACING
 "2026 CONCRETE IMPROVEMENTS" PROJECT NO. ST0117
 VICINITY MAP 2
 RECOMMENDED FOR BIDDING BY:
 Robert Magno, Project Manager



CITY OF DUBLIN
 100 CIVIC PLAZA
 DUBLIN, CA 94568
 (925) 833-6630

Revisions	Description		Date
	Num.	Engr. Appr.	

Designer: _____ Date: _____ Public Works Inspector: _____ Date: _____ Project Engineer: _____ Date: _____ Public Improvements Initially Accepted by the City Council on: _____ Res. No. _____			
PROJECT NO. ST0117	DRAWING NO. C2	SCALE: AS SHOWN	SHEET <u>6</u> OF <u>56</u>



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Metropolitan Transportation Commission Transportation Development Act Article 3 Pedestrian and Bicycle Project Funding for Fiscal Year 2026-27
Prepared by: Sai Midididdi, Transportation and Operations Program Manager

EXECUTIVE SUMMARY:

The City Council will consider approving a request to the Metropolitan Transportation Commission for use of Transportation Development Act Article 3 Pedestrian and Bicycle Project Funding for the construction of the pedestrian and accessibility improvements as part of the Annual Street Resurfacing Project, CIP No. ST0117, which includes curb ramp upgrades, curb extensions, and related work at various locations throughout the City.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving a Request to the Metropolitan Transportation Commission for the Allocation of the Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding for Fiscal Year 2026-27.

FINANCIAL IMPACT:

Metropolitan Transportation Commission (MTC) Transportation Development Act (TDA) Article 3 funds totaling \$227,170 are available to the City for Fiscal Year 2026-27. Staff proposes to use these funds to partially cover construction costs for pedestrian improvements and those related to the Americans with Disabilities Act included in the Annual Street Resurfacing Project, CIP Project No. ST0117.

The Project has an estimated cost of \$2,100,000. TDA Article 3 funds do not require matching funds, and sufficient funding is available to complete the remaining Project improvements. Upon MTC approval, Staff will reflect the funds in the Project budget.

DESCRIPTION:

Background

The Mills-Alquist-Deddeh Act, Senate Bill 325, enacted by the California Legislature, established the Transportation Development Act of 1971 (TDA), to improve public transportation services and encourage regional transportation coordination. The TDA provides funding for transit and non-transit projects including planning activities, pedestrian and bicycle facilities, community transit services, public transportation, and bus and rail projects.

TDA Article 3 funds are distributed annually by the Metropolitan Transportation Commission (MTC) based on the population of each local jurisdiction. MTC determines the regional share of anticipated TDA funding and allocates funds to local agencies for eligible bicycle and pedestrian projects. Payment is made based on allocation instructions issued by MTC.

MTC requires the City Council to adopt a resolution requesting allocation of TDA Article 3 funds that have been apportioned to the City. The resolution must include required findings and the completed TDA Article 3 Project Application Form, included as Attachment 1 to this report.

Annual Street Resurfacing Project, CIP No. ST0117

For Fiscal Year 2026-27, Staff proposes to use the City's apportioned TDA Article 3 funds for pedestrian and Americans with Disabilities Act (ADA) improvements at various locations throughout the City as part of the Annual Street Resurfacing Project, CIP Project No. ST0117.

Project Description

The Project consists of pedestrian and ADA improvements including 106 curb ramps to meet the latest accessibility standards. Associated improvements include, sidewalk, concrete, and drainage improvements needed to support the curb ramp upgrades, as well as detectable warning surfaces and targeted curb extensions.

Project Locations

Project locations include corridors and within residential neighborhoods on Brighton Drive, Castilian Road, Penn Drive, Amador Valley Boulevard, Hacienda Drive, Gleason Drive, York Drive, Silvergate Drive, and Newcastle Lane, included as Attachment 2 to this report.

Project locations were selected to align with areas planned for the Fiscal Year 2027-28 Annual Street Resurfacing Project, allowing the City to use funding efficiently and coordinate improvements. Within those project areas, improvements such as curb extensions were identified through Safe Routes to School assessments and recommendations in the City's Bicycle and Pedestrian Plan.

STRATEGIC PLAN INITIATIVE:

Strategy 5: Long-Term Infrastructure and Sustainability Investments

Objective A: Continue to explore funding mechanisms for capital and ongoing maintenance needs.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted. The proposed use of the TDA Article 3 funding for the Pedestrian and ADA Improvements for the Annual Street Resurfacing Project, CIP No. ST0117 was presented to the Alameda Countywide Bicycle and Pedestrian Advisory Committee on April 30, 2026.

ATTACHMENTS:

- 1) Resolution Approving a Request to the Metropolitan Transportation Commission for the Allocation Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding for Fiscal Year 2026-27, and Exhibits A and B
- 2) Attachment 1 to Exhibit B to the Resolution– Curb Ramp Locations Map
- 3) MTC Resolution No. 4108 TDA Article 3 Policies and Procedures
- 4) Annual Street Resurfacing Project, CIP No. ST0117

RESOLUTION NO. XX – 26**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN****APPROVING A REQUEST TO THE METROPOLITAN TRANSPORTATION COMMISSION FOR
THE ALLOCATION OF THE TRANSPORTATION DEVELOPMENT ACT ARTICLE 3
PEDESTRIAN/BICYCLE PROJECT FUNDING FOR FISCAL YEAR 2026-27**

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 4108, Revised, entitled “Transportation Development Act, Article 3, Pedestrian/Bicycle Projects,” which delineates procedures and criteria for submission of requests for the allocation of “TDA Article 3” funding; and

WHEREAS, MTC Resolution No. 4108, Revised, requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the City of Dublin desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in **Exhibit B** to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code.

BE IT FURTHER RESOLVED, that there is no pending or threatened litigation that might adversely affect the project or projects described in **Exhibit B** to this resolution, or that might impair the ability of the City of Dublin to carry out the project.

BE IT FURTHER RESOLVED, that the City of Dublin attests to the accuracy of and approves the statements in **Exhibit A** to this resolution.

BE IT FURTHER RESOLVED, that a certified copy of this resolution and its exhibits, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of City of Dublin for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

BE IT FURTHER RESOLVED that the City Manager or designee is authorized to approve a budget change to add TDA Article 3 funds to the Capital Improvement Program, Annual Street Resurfacing, CIP No. ST0117 upon MTC’s approval of the allocation of TDA Article 3 funds and make any necessary, non-substantive changes to carry out the intent of this Resolution.

PASSED, APPROVED AND ADOPTED BY the City Council of the City of Dublin, on this 5th day of May, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

Exhibit A

Re: Approving Request to the Metropolitan Transportation Commission for the Allocation of Fiscal year 2026-27 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding

Findings

1. That the City of Dublin is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the City of Dublin legally impeded from undertaking the project(s) described in “Exhibit B” of this resolution.
2. That the City of Dublin has committed adequate staffing resources to complete the project(s) described in Exhibit B.
3. A review of the project(s) described in Exhibit B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Exhibit B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Exhibit B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Exhibit B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Exhibit B are for capital construction and/or final design and engineering or quick build project; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic and/or Class IV separated bikeway; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the City of Dublin within the prior five fiscal years.
8. That the project(s) described in Exhibit B which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370 et seq.) or responds to an immediate community need, such as a quick-build project.
9. That any project described in Exhibit B bicycle project meets the mandatory minimum safety design criteria published in the California Highway Design Manual or is in a National Association of City and Transportation Officials (NACTO) guidance or similar best practices document.
10. That the project(s) described in Exhibit B will be completed in the allocated time (fiscal year of allocation plus two additional fiscal years).
11. That the City of Dublin agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Exhibit B, for the benefit of and use by the public.

Exhibit B
TDA Article 3 Project Application Form

1. Agency	City of Dublin		
2. Primary Contact	Sai Midididdi		
3. Mailing Address	100 Civic Plaza, Dublin, CA 94568		
4. Email Address	sai.midididdi@dublin.ca.gov	5. Phone Number	925-833-6630
6. Secondary Contact (in the event primary is not available)	Vatsal Patel		
7. Mailing address (if different) N/A <input checked="" type="checkbox"/>			
8. Email Address	Vatsal.patel@dublin.ca.gov	9. Phone Number	925-833-6630
10. Send allocation instructions to (if different from above):	N/A		
11. Project Title	Pedestrian and ADA Improvements for the Annual Street Resurfacing Project CIP No. ST0117		
12. Amount requested	\$227,170	13. Fiscal Year of Claim	2026-27

14. Description of Overall Project:

The City of Dublin is seeking FY 2026-27 TDA Article 3 funding for the Pedestrian and ADA Improvements for the Annual Street Resurfacing Project CIP No. ST0117. The project will construct and upgrade approximately 106 curb ramps and implement targeted curb extensions at locations identified through Safe Routes to School assessments, along with associated pedestrian improvements throughout the City. The project is intended to enhance accessibility, improve pedestrian safety, and support safer walking routes for residents, students, and visitors.

15. Project Scope Proposed for Funding: (Project level environmental, preliminary planning, and ROW are ineligible uses of TDA funds.)

The project consists of the reconstruction and upgrade of existing curb ramps, sidewalks, and related concrete infrastructure to bring facilities into compliance with current ADA standards. Improvements include installation of ADA compliant curb ramps, detectable warning surfaces, and associated concrete and drainage work at intersections along corridors including Brighton Drive, Castilian Road, Penn Drive, Amador Valley Boulevard, Hacienda Drive, Gleason Drive, and within residential neighborhoods near York Drive, Silvergate Drive, and Newcastle Lane (Attachment 1 to Exhibit B).

This project is part of a phased pavement preservation program, where ADA improvements are constructed in advance of planned roadway maintenance treatments, including future cape seal applications, to ensure compliance with accessibility requirements and avoid rework during subsequent pavement rehabilitation

16. Project Location: A map of the project location is attached or a link to a online map of the project location is provided below:

Project location is along Brighton Drive, Castilian Road, Penn Drive, Amador Valley Boulevard, Hacienda Drive, Gleason Drive, and within residential neighborhoods near York Drive, Silvergate Drive, and Newcastle Lane. See Attachment 1 to Exhibit B.

Project Relation to Regional Policies (for information only)

17. Is the project in an Equity Priority Community? Yes No

18. Is this project in a Priority Development Area or a Transit-Oriented Community? Yes No

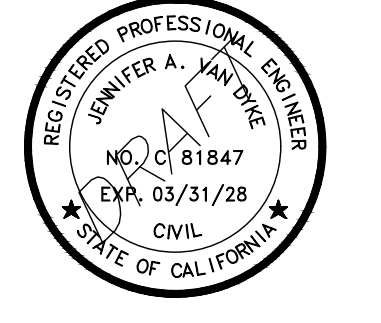
Project Budget and Schedule

Project Phase	TDA 3	Other Funds	Total Cost	Estimated (Month/Year)	Completion
Bike/Ped Plan					
ENV					
PA&ED					
PS&E					
ROW					
CON	\$227,170	\$1,872,830	\$2,100,000	11/2026	
Total Cost	\$227,170	\$1,872,830	\$2,100,000	11/2026	

Project Eligibility

- A.** Has the project been reviewed by the Bicycle and Pedestrian Advisory Committee? Yes No
If "YES," identify the date and provide a copy or link to the agenda.
If "NO," provide an explanation).
Date of BPAC Meeting: April 30,2026
Agenda:
- B.** Has the project been approved by the claimant's governing body? Yes No
If "NO," provide expected date: _____
- C.** Has this project previously received TDA Article 3 funding? Yes No
(If "YES," provide an explanation on a separate page)
- D.** For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? Yes No
- E. 1.** Is the project categorically exempt from CEQA, pursuant to CCR Section 15301(c), Existing Facility? Yes No
- 2.** If "NO" above, is the project is exempt from CEQA for another reason? Yes No
Cite the basis for the exemption. _____ N/A
If the project is not exempt, please check "NO," and provide environmental documentation, as appropriate.
- F.** Estimated Completion Date of project (month and year): November 2026
- G.** Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility, please identify below and provide the agreement. Yes No
- H.** Is a Complete Streets Checklist required for this project ? Yes No
If the amount requested is over \$250,000 or if the total project phase or construction phase is over \$250,000, a Complete Streets checklist is likely required. Please attach the Complete Streets checklist or record of review, as applicable. More information and the form may be found here: <https://mtc.ca.gov/planning/transportation/complete-streets>

Drawn By: MAO, Date: 03/17/2026
Checked By: FH, Date: 03/13/2026
Designed By: JV, Date: 03/17/2026



CITY OF DUBLIN
PUBLIC WORKS DEPARTMENT

ANNUAL STREET RESURFACING
"2026 CONCRETE IMPROVEMENTS" PROJECT NO. ST0117
VICINITY MAP 1

RECOMMENDED FOR BIDDING BY:
Robert Magno, Project Manager

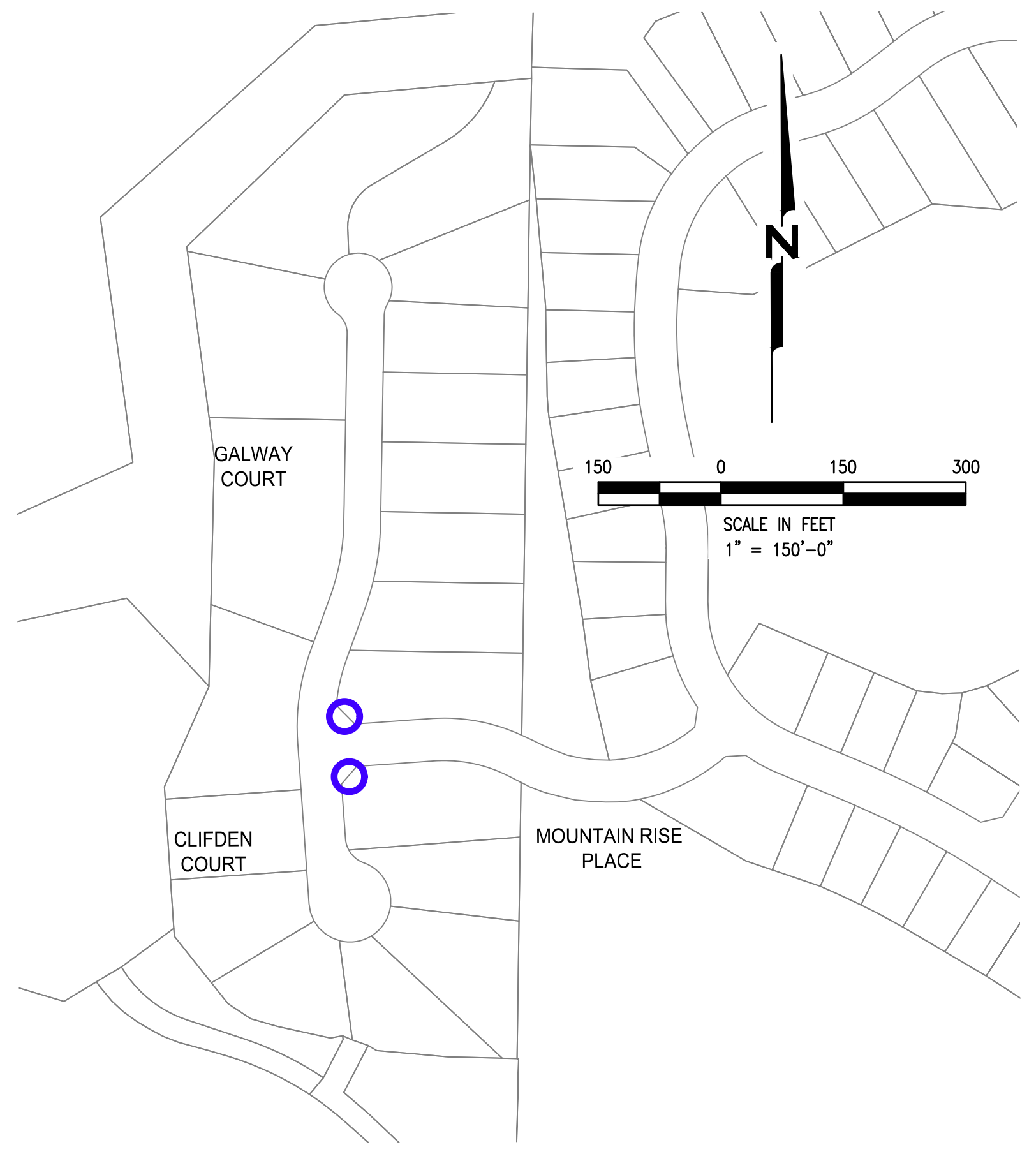


CITY OF DUBLIN
100 CIVIC PLAZA
DUBLIN, CA 94568
(925) 833-6630

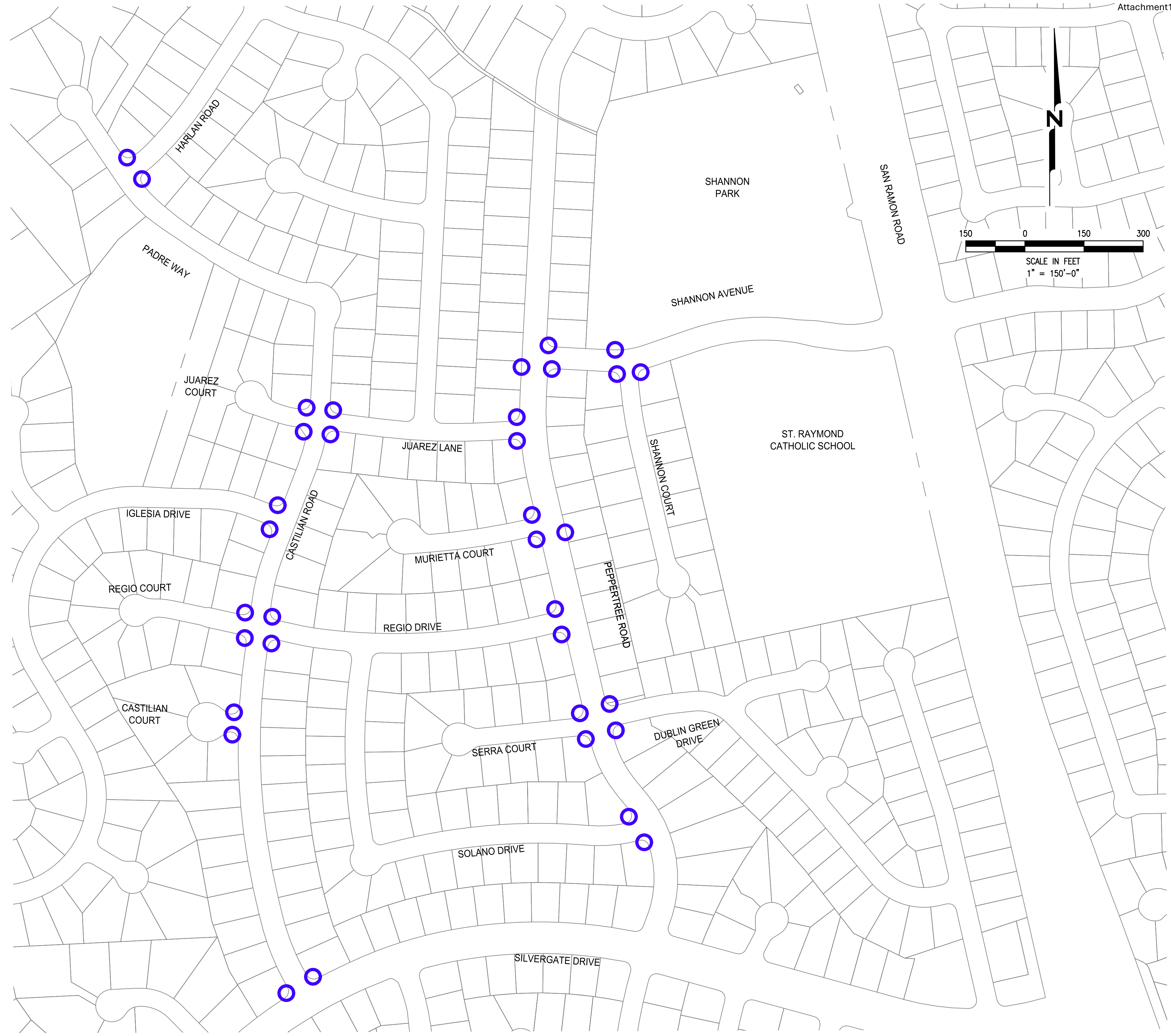
Revisions	Num.	Description	Engr. Appr.	Date

Record Drawings	Date	By	Check	Res. No.
Designer:				
Public Works Inspector:				
Project Engineer:				
Public Improvements Initially Accepted by the City Council on:				

PROJECT NO. ST0117	DRAWING NO. C1
SCALE: AS SHOWN	SHEET <u>5</u> OF <u>56</u>



LEGEND
● CURB RAMP LOCATION




90% SUBMITTAL
PRELIMINARY
FOR REVIEW
NOT FOR CONSTRUCTION
DATE: 03/17/2026



File: P:\Active Projects\Dublin - 891\8910935 - 2025_and_2026_Annual_Street_Resurfacing_Project_Design\CAD\Sheet\2026_P2\05_C1 - VICINITY MAP 1 - Revised for C1.dwg | Layout: C1 | Printed Mar 24, 2026 @ 3:42pm | 10mm, 24.3, (MS, True)

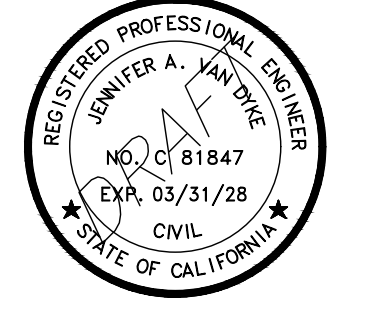
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LEGEND
 CURB RAMP LOCATION

NCE
 1144 65th Street, Suite B
 Oakland, CA 94608
 (510) 250-9189

Drawn By: MAO Date: 03/17/2026
 Checked By: FH Date: 03/13/2026
 Designed By: JV Date: 03/17/2026



CITY OF DUBLIN
 PUBLIC WORKS DEPARTMENT

ANNUAL STREET RESURFACING
 "2026 CONCRETE IMPROVEMENTS" PROJECT NO. ST0117
 VICINITY MAP 1

RECOMMENDED FOR BIDDING BY: _____ DATE: _____
 Robert Magno, Project Manager



CITY OF DUBLIN
 100 CIVIC PLAZA
 DUBLIN, CA 94568
 (925) 833-6630

Revisions		Num.	Description	Engr. Appr.	Date

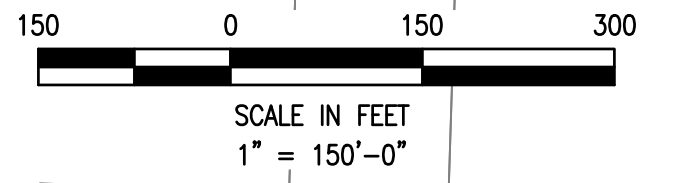
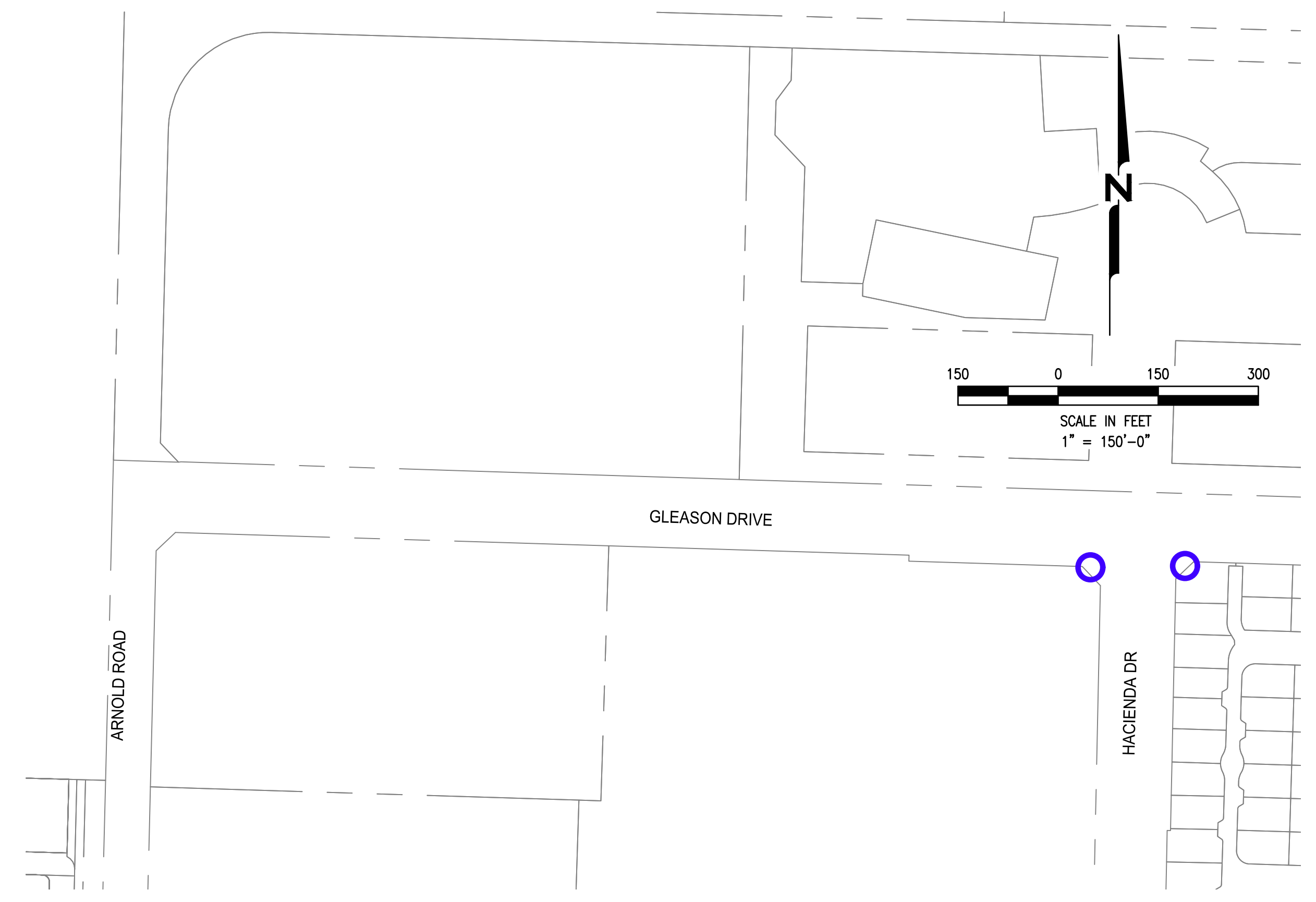
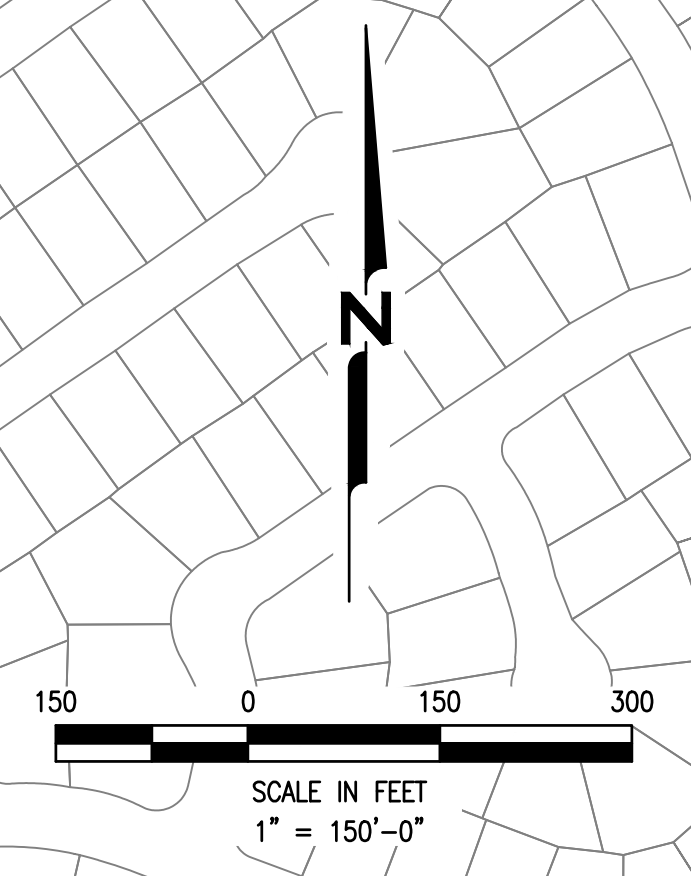
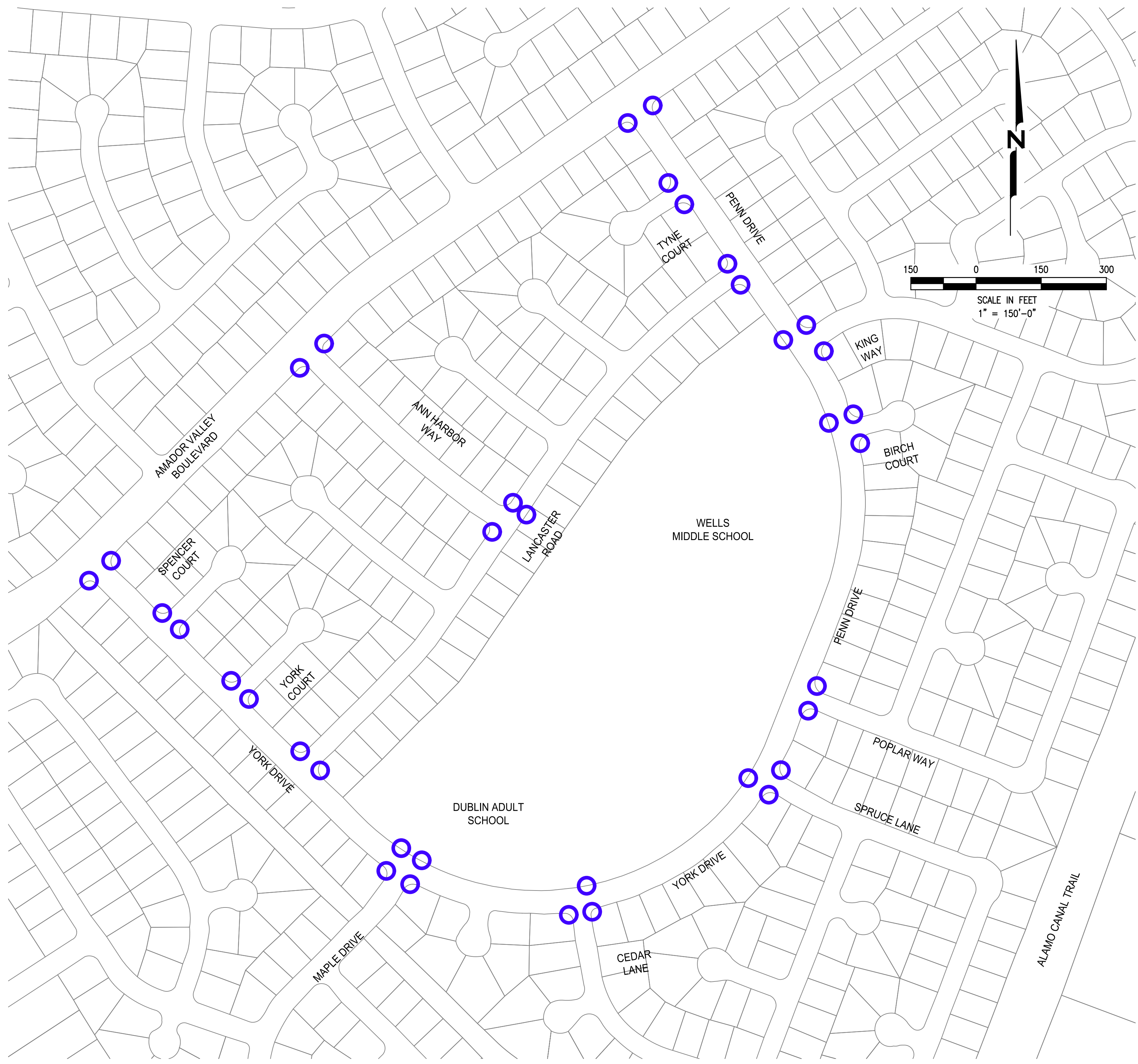
Record Drawings
 Designer: _____ Date: _____
 Public Works Inspector: _____ Date: _____
 Project Engineer: _____ Date: _____
 Public Improvements Initially Accepted by the City Council on: _____ Res. No. _____

PROJECT NO. ST0117 DRAWING NO. C1
 SCALE: AS SHOWN SHEET 5 OF 56

90% SUBMITTAL
PRELIMINARY
 FOR REVIEW
 NOT FOR CONSTRUCTION
 DATE: 03/17/2026



File: P:\Active Projects\Dublin - 811\811\09.56 - 2025.mxd Annual Street Resurfacing Project Design\CAD\Sheet\2026_P2\05_C1 - VICINITY MAP 1 - Revised for CVD\Map 1.dwg | Printed: Mar 24, 2026 @ 3:48pm | 10mm, 24.31 (US, True)



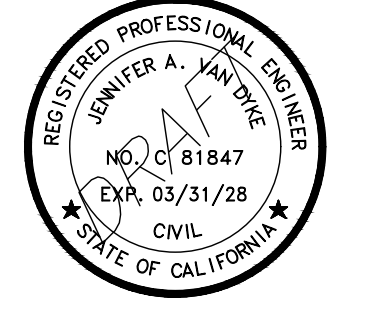
LEGEND
 ● CURB RAMP LOCATION

90% SUBMITTAL
PRELIMINARY
 FOR REVIEW
 NOT FOR CONSTRUCTION
 DATE: 03/17/2026



NCE
 1144 65th Street, Suite B
 Oakland, CA 94608
 (510) 250-9189

Drawn By: MAO, Date: 03/17/2026
 Checked By: FH, Date: 03/13/2026
 Designed By: JV, Date: 03/17/2026



CITY OF DUBLIN
 PUBLIC WORKS DEPARTMENT

ANNUAL STREET RESURFACING
 "2026 CONCRETE IMPROVEMENTS" PROJECT NO. ST0117
 VICINITY MAP 2

RECOMMENDED FOR BIDDING BY:
 Robert Magno, Project Manager



CITY OF DUBLIN
 100 CIVIC PLAZA
 DUBLIN, CA 94568
 (925) 833-6630

Revisions	Num.	Description	Engr. Appr.	Date

Record Drawings

Designer: _____ Date: _____
 Public Works Inspector: _____ Date: _____
 Project Engineer: _____ Date: _____
 Public Improvements Initially Accepted by the City Council on: _____ Res. No. _____

PROJECT NO. ST0117 DRAWING NO. C2
 SCALE: AS SHOWN SHEET 6 OF 56

Date: June 26, 2013
W.I.: 1514
Referred By: PAC
Revised: 02/24/16-C
12/16/20-C
03/27/24-C

ABSTRACT

Resolution No. 4108, Revised

This resolution establishes policies and procedures for the submission of claims for Article 3 funding for pedestrian and bicycle facilities as required by the Transportation Development Act in Public Utilities Code (PUC) Section 99401.(a). Funding for pedestrian and bicycle projects is established by PUC Section 99233.3.

This resolution supersedes MTC Resolution No. 875, Revised commencing with the FY2014-15 funding cycle.

This resolution was revised on February 24, 2016 to make pedestrian safety education projects eligible for funding, in accordance with recent state law changes.

This resolution was revised on December 16, 2020 to add quick builds and separated bikeways as eligible project types and make other minor updates.

This resolution was revised on March 27, 2024 to add maintenance equipment capital purchases as an eligible project type, include the procedure for time extension on projects, and other minor updates.

Further discussion of these procedures and criteria are contained in the Programming and Allocations Summary Sheet dated June 12, 2013, February 10, 2016, December 9, 2020, and March 13, 2024.

Date: June 26, 2013
 W.I.: 1514
 Referred By: PAC

RE: Transportation Development Act, Article 3. Pedestrian and Bicycle Projects.

METROPOLITAN TRANSPORTATION COMMISSION

RESOLUTION NO. 4108

WHEREAS, the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., requires the Transportation Planning Agency to adopt rules and regulations delineating procedures for the submission of claims for funding for pedestrian and bicycle facilities (Article 3, PUC Section 99233.3); state criteria by which the claims will be analyzed and evaluated (PUC Section 99401(a); and to prepare a priority list for funding the construction of pedestrian and bicycle facilities (PUC Section 99234(b)); and

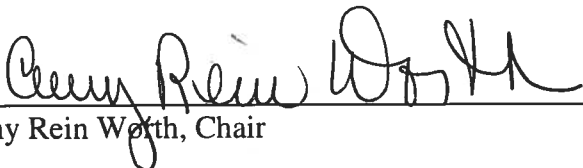
WHEREAS, the Metropolitan Transportation Commission (MTC), as the Transportation Planning Agency for the San Francisco Bay Region, adopted MTC Resolution No. 875 entitled "Transportation Development Act, Article 3, Pedestrian/Bicycle Projects", that delineates procedures and criteria for submission of claims for Article 3 funding for pedestrian and bicycle facilities; and

WHEREAS, MTC desires to update these procedures and criteria commencing with the FY2014-15 funding cycle, now therefore be it

RESOLVED, that MTC adopts its policies and procedures for TDA funding for pedestrian and bicycle facilities described in Attachment A ; and be it further

RESOLVED, that the prior policy governing allocation of funds contained in Resolution No. 875 is superseded by this resolution, effective with the FY 2014-15 funding cycle.

METROPOLITAN TRANSPORTATION COMMISSION



 Amy Rein Worth, Chair

The above resolution was approved by the Metropolitan Transportation Commission at a regular meeting of the Commission held in Oakland, California, on June 26, 2013.

Date: June 26, 2013
W.I.: 1514
Referred By: PAC
Revised: 02/24/16-C 12/16/20-C
03/27/24-C

Attachment A
Resolution No. 4108
Page 1 of 7

TRANSPORTATION DEVELOPMENT ACT, ARTICLE 3,
PEDESTRIAN/BICYCLE PROJECTS
Policies and Procedures

Eligible Claimants

The Transportation Development Act (TDA), Public Utilities Code Sections 99233.3 and 99234, makes funds available in the nine-county Metropolitan Transportation Commission (MTC) Region for the exclusive use of pedestrian and bicycle projects. MTC makes annual allocations of TDA Article 3 funds to eligible claimants after review of applications submitted by county coordinator which may be the county, County Transportation Agency (CTA) or Congestion Management Agency (CMA) of the county.

All cities and counties in the nine counties in the MTC region are eligible to claim funds under TDA Article 3. Joint powers agencies composed of cities and/or counties are also eligible provided their JPA agreement allows it to claim TDA funds.

Application

1. The county coordinator will be responsible for developing a program of projects not more than annually, which they initiate by contacting the county and all cities and joint powers agencies within their jurisdiction and encouraging submission of project applications.
2. Claimants will send one or more copies of project applications to the county coordinator (see "Priority Setting" below).
3. A project is eligible for funding if:
 - a. The project sponsor submits a resolution of its governing board that addresses the following six points:
 1. There are no legal impediments regarding the project.
 2. Jurisdictional or agency staffing resources are adequate to complete the project.
 3. There is no pending or threatened litigation that might adversely affect the project or the ability of the project sponsor to carry out the project.
 4. Environmental and right-of-way issues have been reviewed and found to be in such a state that fund obligation deadlines will not be jeopardized.

5. Adequate local funding is available to complete the project.
 6. The project has been conceptually reviewed to the point that all contingent issues have been considered.
- b. The funding requested is for one or more of the following purposes:
1. Construction and/or engineering of a bicycle or pedestrian capital or quick build projects.
 2. Maintenance of a Class I shared-use path and Class IV separated bikeways.
 3. Bicycle and/or pedestrian safety education program (no more than 5% of county total).
 4. Development of a comprehensive bicycle or pedestrian facilities plan(s) (allocations to a claimant for this purpose may not be made more than once every five years).
 5. Restriping Class II bicycle lanes and buffered bicycle lanes.
 6. Purchase of maintenance equipment for exclusive use on Class I and/or Class IV facilities.
- Refer to Appendix A for examples of eligible projects.
- c. The claimant is eligible to claim TDA Article 3 funds under Sections 99233.3 or 99234 of the Public Utilities Code.
- d. If it is a Class I, II, III, or IV bikeway project, it must meet the mandatory minimum safety design criteria published in [Chapter 1000 of the California Highway Design Manual](#) (Available via Caltrans website); or if it is a pedestrian facility, it must meet the mandatory minimum safety design criteria published in [Chapter 100 of the California Highway Design Manual](#). Funds may not be used for Class III projects on arterials or streets with posted speed limits above 25 mph.
- e. The project is ready to implement and can be completed within the three-year eligibility period.
- f. If the project includes construction, that it meets the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.) and project sponsor submits an environmental document that has been stamped by the County Clerk within the past three years.
- g. A jurisdiction agrees to maintain the facility. If the project is a quick build project, the jurisdiction agrees to maintain the project until permanent improvements are implemented. If the project is removed before such time, justification shall be provided to MTC.
- h. The project is included in a locally approved bicycle, pedestrian, transit, multimodal, complete streets, or other relevant plan.

Priority Setting

1. The county coordinator shall create a process for establishing project priorities in order to prepare an annual list of projects being recommended for funding.
2. Each county and city is required to have a Bicycle and Pedestrian Advisory Committee (BPAC) or equivalent body review and prioritize TDA Article 3 bicycle and pedestrian projects and to participate in the development and review of comprehensive bicycle pedestrian, or active transportation plans. BPACs should be composed of both bicyclists and pedestrians.

A city BPAC shall be composed of at least 3 members who live or work in the city. More members may be added as desired. They will be appointed by the City Council. The City or Town Manager will designate staff to provide administrative and technical support to the Committee.

An agency can apply to MTC for exemption from the city BPAC requirement if they can demonstrate that the countywide BPAC provides for expanded city representation.

A countywide BPAC shall be composed of at least 5 members who live or work in the county. More members may be added as desired. The countywide agency will appoint BPAC members. The county or congestion management agency executive/administrator will designate staff to provide administration and technical support to the Committee.

3. All proposed projects shall be submitted to the county coordinator for evaluation/prioritization. Consistent with the county process, the Board of the county coordinator will adopt the countywide list and forward it to MTC for approval, along with the record of BPAC review.
4. The county coordinator will forward to MTC a copy of the following:
 - a) Applications for the recommended projects, including a governing body resolution, stamped environmental document, and map for each, as well as a cover letter stating the total amount of money being claimed; and confirmation that each project meets Caltrans' minimum safety design criteria and can be completed before the allocation expires.
 - b) The complete priority list of projects with an electronic version to facilitate grant processing.
 - c) A resolution of the county coordinator approving the priority list and authorizing the claim.

MTC Staff Evaluation

MTC Staff will review the list of projects submitted by each county. If a recommended project is eligible for funding, falls within the overall TDA Article 3 fund estimate level for that county, and has a completed application, staff will recommend that funds be allocated to the project.

Allocation

The Commission will approve the allocation of funds for the recommended projects. The County Auditor will be notified by allocation instructions to reserve funds for the approved projects. Claimants will be sent copies of the allocation instructions and funds should be invoiced in accordance with the “Disbursement” section below.

Eligible Expenditures

Eligible expenditures may be incurred from the start of the fiscal year of award plus two additional fiscal years. Allocations expire at the end of third fiscal year following allocation. For example, if funds are allocated to a project in October 2021, a claimant may be reimbursed for eligible expenses that were incurred on or after July 1, 2021. The allocation expires on June 30, 2024 and all eligible expenses must be incurred before this date. All disbursement requests should be submitted by August 31, 2024.

Disbursement

1. The claimant shall submit to MTC the following, no later than two months after the grant expiration date:
 - a) A copy of the allocation instructions along with a dated cover letter referring to the project by name, dollar amount and allocation instruction number and the request for a disbursement of funds;
 - b) Documents showing that costs have been incurred during the period of time covered by the allocation.
 - c) With the final invoice, the claimant shall submit a one paragraph summary of work completed with the allocated funds and photos of the project before and after completion. This information may be included in the cover letter identified in bullet “a” above and is required before final disbursement is made.

Reimbursement requests should be emailed to acctpay@bayareametro.gov.

2. MTC will approve the disbursement and, if the disbursement request was received in a timely fashion and the allocation instruction has not expired, been totally drawn down nor been rescinded, issue an authorization to the County Auditor to disburse funds to the claimant.

Rescissions and Expired Allocations

Funds will be allocated to claimants for specific projects, so transfers of funds to other projects sponsored by the same claimant may not be made. If a claimant has to abandon a project or cannot complete it within the time allowed, it should ask the county or congestion management agency to request that MTC rescind the allocation. Rescission requests may be submitted to and acted upon by MTC at any time during the year. Rescinded funds will be returned to the county's apportionment.

Allocations that expire without being fully disbursed will be disencumbered in the fiscal year following expiration. The funds will be returned to county's apportionment and will be available for allocation.

Time Extensions

If a project cannot be completed within the time allowed, a claimant may request an extension through the county coordinator. County coordinators will coordinate time extensions with claimants by requesting a written status update of the given project and a summary of all expenditures to date. County coordinators will submit a list of extension requests with status update and summary materials to MTC no later than March 31th of the given year. MTC staff will review the list of extension requests and recommend extensions for the project.

Fiscal Audit

All claimants that have received a disbursement of TDA funds are required to submit an annual certified fiscal and compliance audit for that fiscal year to MTC and to the Secretary of Business and Transportation Agency within 180 days after the close of the fiscal year, in accordance with PUC Section 99245. Article 3 applicants need not file a fiscal audit if TDA funds were not disbursed (that is, reimbursed by MTC) during a given fiscal year. Reimbursement may cover eligible expenditures from a previous fiscal year. Failure to submit the required audit for any TDA article will preclude MTC from making a new Article 3 allocation. For example, a delinquent Article 4.5 fiscal audit will delay any other TDA allocation to the city/county with an outstanding audit. Until the audit requirement is met, no new Article 3 allocations will be made.

TDA Article 3 funds may be used to pay for the fiscal audit required for this funding.

Appendix A: Examples of Eligible Projects

Below are some examples of eligible projects. If you have questions about whether a proposed project is eligible for funding, please contact the MTC Program Coordinator.

1. Projects that eliminate or improve an identified problem area (specific safety hazards such as high-traffic narrow roadways or barriers to travel) on routes that would otherwise provide relatively safe and direct bicycle or pedestrian travel use. For example, restriping or parking removal to provide space for bicycles; a bicycle/pedestrian bridge across a stream or railroad tracks on an otherwise useful route; a segment of multi-purpose path to divert young bicyclists from a high traffic arterial; a multi-purpose path to provide safe access to a school or other activity center; replacement of substandard grates or culverts; adjustment of traffic-actuated signals to make them bicycle sensitive. Projects based on NACTO (National Association of City Transportation Officials) guidance or similar best practices guidance.
2. Roadway improvements or construction of a continuous interconnected route to provide reasonably direct access to activity centers (employment, educational, cultural, recreational) where access did not previously exist or was hazardous. For example, development of multi-purpose paths on continuous rights-of-way with few intersections (such as abandoned railroad rights-of-way) which lead to activity centers; an appropriate combination of shared-use paths (Class I), bike lanes (Class II), Class III, or separated bikeways (Class IV)
3. Secure bicycle parking facilities, especially in high use activity areas, at transit terminals, and at park-and-ride lots. Desirable facilities include lockers, sheltered and guarded check-in areas; self-locking sheltered racks that eliminate the need to carry a chain and racks that accept U-shaped locks.
4. Other provisions that facilitate bicycle/transit trips and walk/transit. For example, bike racks on buses, paratransit/trailer combinations, and bicycle loan or check-in facilities at transit terminals, bus stop improvements, wayfinding signage.
5. Maintenance of multiple purpose pathways that are closed to motorized traffic or for the purposes of restriping Class II bicycle lanes (provided that the total amount for Class II bicycle lane restriping does not exceed twenty percent of the county's total TDA Article 3 allocation).
6. Funds may be used for construction and plans, specification, and estimates (PS&E) phases of work. Funds may be used for quick build projects. Quick build projects are interim capital improvements that are built with durable, low to moderate cost material to immediately address pedestrian and bicycle needs until capital upgrades are possible. Project level environmental, planning, and right-of-way phases are not eligible uses of funds.

7. Projects that enhance or encourage bicycle or pedestrian commutes, including Safe Routes to Schools projects.
8. Projects that address bicycle and pedestrian safety such as those in the [Local Roadway Safety Manual](#). Intersection safety improvements including protected intersections, bulb-outs/curb extensions, transit stop extensions, installation of pedestrian countdown or accessible pedestrian signals, or pedestrian signal timing adjustments. Striping high-visibility crosswalks or advanced stop-back lines, where warranted.
9. Purchase and installation of pedestrian traffic control devices, such as High-intensity Activated crossWalk (HAWK) beacons, rectangular rapid flashing beacons (RRFB), or pedestrian safety “refuge” islands, where warranted.
10. The project may be part of a larger roadway improvement project as long as the funds are used only for the bicycle and/or pedestrian component of the larger project.
11. Bicycle and Pedestrian Safety Education Programs. Up to five percent of a county's Article 3 fund may be expended to supplement monies from other sources to fund public bicycle and pedestrian safety education programs and staffing.
12. Comprehensive Bicycle and Pedestrian Facilities Plan. Funds may be allocated for these plans (emphasis should be for accommodation of bicycle and walking commuters rather than recreational uses). A city or county may not receive allocations for these plans more than once every five years. Environmental documentation and approval necessary for plan adoption is an eligible expense.

Annual Street Resurfacing

Overview

Project Number ST0117

Description

This project provides for the design and construction of a variety of pavement resurfacing treatments, from slurry seal to major rehabilitation and reconstruction of streets and resurfacing of bridge decks. The project also includes installation of new or upgrades of existing ADA curb ramps on roads that are reconstructed or receive an asphalt concrete overlay. Streets are selected for improvements based on the City's Pavement Management System to optimize the pavement condition in relation to the available budget. The City owns and maintains approximately 148 centerline miles of streets.

The Metropolitan Transportation Commission groups Pavement Condition Index (PCI) ratings into the following categories: 80-100 Very Good-Excellent, 70-79 Good, 60-69 Fair, 50-59 At Risk, 25-49 Poor, and 0-24 Failed. The City of Dublin is rated very good with a three-year moving average PCI of 79.

Capital Cost

Historical	FY2025 Budget	Total Budget (all years)	Project Total (to date)
\$15.5M	\$4.6M	\$22.6M	\$38.1M

Detailed Breakdown

Category	Historical	FY2025	FY2026	FY2027	FY2028	FY2029 Future	Total
9400 - Improvements	\$12,737,648	\$3,653,324	\$3,550,000	\$3,550,000	\$3,550,000	\$3,550,000	\$0 \$30,590,972
9200 - Contract Services	\$2,509,344	\$775,000	\$775,000	\$775,000	\$775,000	\$775,000	\$0 \$6,384,344
9100 - Salaries & Benefits	\$227,235	\$167,500	\$167,500	\$167,500	\$167,500	\$167,500	\$0 \$1,064,735
9500 - Miscellaneous	\$56,311	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$0 \$93,811
Total	\$15,530,538	\$4,603,324	\$4,500,000	\$4,500,000	\$4,500,000	\$4,500,000	\$0 \$38,133,862

Funding Sources

Historical	FY2025 Budget	Total Budget (all years)	Project Total (to date)
\$15.5M	\$4.6M	\$22.6M	\$38.1M

Detailed Breakdown

Category	Historical	FY2025	FY2026	FY2027	FY2028	FY2029Future	Total	
2220 - Road Maint. & Rehab Account (RMRA)	\$4,263,599	\$2,350,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$0	\$14,613,599
1001 - General Fund	\$467,999	\$1,250,000	\$2,086,900	\$1,750,000	\$1,850,000	\$1,850,000	\$0	\$9,254,899
2201 - State Gas Tax	\$5,289,941	\$700,000	\$413,100	\$750,000	\$650,000	\$650,000	\$0	\$8,453,041
2214 - Measure BB Sales Tax - Local Streets Fund (Alameda CTC)	\$2,831,020	\$200,000	\$0	\$0	\$0	\$0	\$0	\$3,031,020
2204 - Measure B Sales Tax - Local Streets Fund (Alameda CTC)	\$1,784,999	\$0	\$0	\$0	\$0	\$0	\$0	\$1,784,999
2215 - Measure BB Sales Tax - Bike & Ped. Fund (Alameda CTC)	\$304,500	\$0	\$0	\$0	\$0	\$0	\$0	\$304,500
2205 - Measure B Sales Tax - Bike & Ped. Fund (Alameda CTC)	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
2304 - Local Recycling Programs	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000
9997 - Other	\$0	\$103,324	\$0	\$0	\$0	\$0	\$0	\$103,324
2216 - Measure B Grants	\$82,500	\$0	\$0	\$0	\$0	\$0	\$0	\$82,500
4309 - Mitigation Contributions	\$45,980	\$0	\$0	\$0	\$0	\$0	\$0	\$45,980
Total	\$15,530,538	\$4,603,324	\$4,500,000	\$4,500,000	\$4,500,000	\$4,500,000	\$0	\$38,133,862

Operational Costs

FY2025 Budget	Total Budget (all years)	Project Total
\$0	\$0	\$0

Project Timeline

- 04/1/2025**

The City was awarded grant funding from the Department of Resources Recycling and Recovery (CalRecycle) Rubberized Pavement Grant Program in the amount of \$103,324 and will be used for a rubberized cape seal treatment that will be constructed in 2026.

- 07/1/2025**

Construction of the 2024 Overlay, and 2024 Cape Seal projects are complete. Construction began in May 2025 for the 2025 Slurry Seal project. Design is currently underway for the 2026 Street Resurfacing project and the preliminary engineering began for the 2027 Street Resurfacing project. Improvements are typically constructed each year between spring and fall.



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Approval of Plans and Specifications, Award of Contract to Pavement Coatings Company for the Annual Street Resurfacing Project, CIP No. ST0117 and the Facilities Parking Lot Resurfacing Project, CIP Project No. GI0325, and Approval of the Budget Change for the Annual Street Resurfacing Project, CIP No. ST0117
Prepared by: Robert Magno, Assistant Civil Engineer

EXECUTIVE SUMMARY:

The City Council will consider approving the plans and specifications, awarding a construction contract to Pavement Coatings Company for the Annual Street Resurfacing Project, CIP No. ST0117 and Facilities Parking Lot Resurfacing Project, CIP No. GI0325 (Projects), and approving a budget change to advance funding to begin work in the current fiscal year. The Projects will resurface multiple street segments using a slurry seal treatment to extend the service life of the existing pavement, and complete pavement resurfacing of the parking lots at Alamo Creek Park and Emerald Glen Park.

STAFF RECOMMENDATION:

Adopt the Resolution Approving the Plans and Specifications and Awarding a Contract to Pavement Coatings Company for the Annual Street Resurfacing Project, CIP No. ST0117 and Facilities Parking Lot Resurfacing Project, CIP No. GI0325; and approve the budget change.

FINANCIAL IMPACT:

The bid submitted by Pavement Coatings Company is \$2,150,148.08. Staff recommends a construction contingency of \$220,000 (approximately 10%) to facilitate change orders for unforeseen construction issues, bringing the total potential construction cost to \$2,370,148.08.

As proposed in the 2026-2031 Capital Improvement Program (CIP), \$4,500,000 is programmed in Fiscal Year 2026-27 for the Annual Street Resurfacing Project, CIP No. ST0117. Staff is requesting to advance \$1,400,000 of this funding to the current Fiscal Year 2025-26 to allow Staff to begin street resurfacing work before June 30. There are sufficient

funds in the approved budget for the Facilities Parking Lot Resurfacing Project, and the proposed budget for the Annual Street Resurfacing Projects to cover these costs.

DESCRIPTION:

The 2024-2029 Capital Improvement Program (CIP) includes funding for the Annual Street Resurfacing Project, CIP No. ST0117 and the Facilities Parking Lot Resurfacing Project, CIP No. GI0325 (Projects). Together, these Projects address a range of pavement improvement needs, including asphalt overlays, major roadway rehabilitation, and pavement rehabilitation at City facilities.

The Projects include resurfacing 54 street segments with approximately 1.2 million square feet of slurry seal. Slurry seal is a preventive maintenance treatment used to extend the service life of asphalt concrete pavement. As streets begin to exhibit wear and stress cracking, sealing the pavement surface is essential to prevent water intrusion and further deterioration. Slurry seal consists of a sand and emulsion mixture that fills surface cracks and provides a new, uniform wearing surface.

In addition, pavement resurfacing will be completed at the Alamo Creek Park and Emerald Glen Park parking lots to bring the facilities into conformance with current Americans with Disabilities Act requirements and parking lot design standards.

Bid Process and Results

The City issued a bid package for the Projects on March 25, 2026. The bid package consisted of 67 base bid items. Three sealed bids were received on April 15, 2026, with the lowest submitted by Pavement Coatings Company. The bids received are listed in the table below, and a summary of the bids is included as Attachment 7.

Contractor	Bid Amount
Pavement Coating Company	\$2,150,148.08
Rapid Grading Services	\$2,213,965.95
O'Grady Paving Inc.	\$2,476,366.75

Staff reviewed the bids, checked references and necessary licenses, and recommends that the City Council award the construction contract to Pavement Coatings Company as the lowest responsive and responsible bidder.

To facilitate the approval of contract change orders and avoid construction delays, it is requested that the City Manager be authorized to approve change orders up to the contingency amount of \$220,000.

Staff anticipates the Projects to begin in June and be completed by the end of 2026.

Community Workforce Agreement

On January 11, 2022 the City Council approved a Community Workforce Agreement (CWA)

with the Building and Construction Trades Council of Alameda County and its Affiliated Local Unions. The CWA is applicable to public works projects valued at over \$1,000,000 and ensures that there are no labor issues related to said projects and bolsters local efforts to connect residents with careers in the building and construction trades. The CWA includes a Local Hire Goal where 20 percent of all hours on a project are worked by Local Residents, who are defined as individuals that reside within Alameda County or within a 15-mile radius of the City limits. The CWA also requires contractors to hire one new apprentice for the first \$1,000,000 of construction costs, and an additional new apprentice for every \$5,000,000 in construction costs, based on the engineer's estimate. Apprentices must work a minimum of 10% of the total craft's work hours, but the CWA allows apprentices to be deployed to another project to ensure the minimum number of hours are met.

Staff worked with its consultant, Workforce Integrity and Training Solutions, to prepare bid documents and solicit bids for the Projects that comply with the provisions of the CWA. The provisions include the requirement that responsive bidders include an Agreement to be Bound to and by the CWA, and that all subcontractors of the successful bidder execute the Agreement to be Bound within 14 days after Notice of Award.

California Environmental Quality Act (CEQA)

These Projects are exempt under Section 15301 (Existing Facilities) of the CEQA Guidelines.

STRATEGIC PLAN INITIATIVE:

Strategy 5. Long-Term Infrastructure and Sustainability Investments

Objective 5D. Evaluate options for a sustainable pavement management program.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted. A copy of this report was provided to Pavement Coatings Company and to the Alameda County Transportation Commission's Independent Watchdog Committee.

ATTACHMENTS:

- 1) Resolution Approving the Plans and Specifications and Awarding a Contract to Pavement Coatings Company for the Annual Street Resurfacing Project, CIP No. ST0117 and Facilities Parking Lot Resurfacing Project, CIP No. GI0325
- 2) Exhibit A to the Resolution – Agreement with Pavement Coatings Company for the Annual Street Resurfacing Project, CIP No. ST0117 and Facilities Parking Lot Resurfacing Project, CIP No. GI0325
- 3) Exhibit B to the Resolution – Annual Street Resurfacing Project, CIP No. ST0117 and Facilities Parking Lot Resurfacing Project, CIP No. GI0325 [2026 Slurry Seal Plans](#) and [2026 Slurry Seal Specifications](#)
- 4) CIP No. ST0117
- 5) CIP No. GI0325

- 6) Annual Street Resurfacing Project and Facilities Parking Lot Resurfacing Project Location Map
- 7) Annual Street Resurfacing Project and Facilities Parking Lot Resurfacing Project Bid Results
- 8) Budget Change Form

RESOLUTION NO. XX - 26

A RESOLUTION OF THE CITY COUNCIL

OF THE CITY OF DUBLIN

APPROVING THE PLANS AND SPECIFICATIONS AND AWARDING A CONTRACT TO PAVEMENT COATINGS COMPANY FOR THE ANNUAL STREET RESURFACING PROJECT, CIP NO. ST0117 AND FACILITIES PARKING LOT RESURFACING PROJECT, CIP NO. GI0325

WHEREAS, the design team has completed the plans and specifications for the Annual Street Resurfacing Projects, CIP No. ST0117 and Facilities Parking Lot Resurfacing Project, CIP No. GI0325 (Projects), which includes the roadway resurfacing of 54 street segments using crack filling, pavement repairs, slurry seal application, and pavement delineation, as well as pavement resurfacing of the parking lots at Alamo Creek Park and Emerald Glen Park; and

WHEREAS, the City did, on April 15, 2026, publicly open, examine, and declare all sealed bids for doing the work described in the approved plans and specifications for the Projects, which plans and specifications are hereby expressly referred to for a description of said work and for all particulars relative to the proceedings under the request for bids; and

WHEREAS, said bids were submitted to the City and Pavement Coatings Company was determined to be the lowest responsive and responsible bidder for doing said work.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby approve the Plans and Specifications for the Projects, attached hereto as **Exhibit B** to this Resolution.

BE IT FURTHER RESOLVED that the City Council of the City of Dublin does hereby award the Contract for the Projects to the lowest, responsive, and responsible bidder, Pavement Coatings Company, at a bid of two million one hundred fifty thousand one hundred forty-eight dollars and eight cents (\$2,150,148.08), the particulars of which bids are on file in the Office of the Public Works Director.

BE IT FURTHER RESOLVED that the City Council of the City of Dublin does hereby authorize the City Manager or designee to approve contract change orders based on the appropriated funds designated for the Projects up to the contingency amount of two hundred twenty thousand dollars and zero cents (\$220,000.00).

BE IT FURTHER RESOLVED that the City Council of the City of Dublin does hereby approve the contract with Pavement Coatings Company, attached hereto as **Exhibit A** to this Resolution.

BE IT FURTHER RESOLVED that the City Manager, or designee, is authorized to execute **Exhibit A** and make any necessary, non-substantive changes to **Exhibit A** to carry out the intent of this Resolution.

{Signatures on the following page}

PASSED, APPROVED AND ADOPTED by the City Council of the City of Dublin this 5th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

CITY OF DUBLIN
 City Hall, 100 Civic Plaza
 Dublin, California 94568

CONSTRUCTION AGREEMENT

The City of Dublin, ("City") enters into this agreement, dated for reference purposes only, with **Pavement Coatings Company**, ("Contractor").

RECITALS

A. NOTICE INVITING BIDS. The City gave notice inviting bids to be submitted by **2:00 p.m., April 15, 2026**, for the **Annual Street Resurfacing "2026 Slurry Seal", CIP No. ST0117 and Parking Lot Improvements Project, CIP No. GI0325** by published notice and/or posting pursuant to California Public Contract Code Section 20164 and other applicable law.

B. BID OPENING. On **April 15, 2026**, City representatives opened the bids for the **Annual Street Resurfacing "2026 Slurry Seal", CIP No. ST0117 and Parking Lot Improvements Project, CIP No. GI0325** and read the bids aloud.

C. PROJECT AWARD. On **May 5, 2026**, the City Council awarded the **Annual Street Resurfacing "2026 Slurry Seal", CIP No. ST0117 and Parking Lot Improvements Project, CIP No. GI0325** to the Contractor and directed City staff to send the Contractor written notice of award of the project. The City Council conditioned award of the project on the Contractor's providing executed copies of all documents specified in the contract check list included in the bid package within fifteen (15) calendar days of receiving written notice of award of the project.

D. REQUIRED DOCUMENTS. The Contractor has provided the City executed copies of all documents specified in the contract check list included in the bid package within fifteen (15) calendar days of receiving written notice of award.

AGREEMENT TERMS

The City and the Contractor agree as follows:

1. THE WORK. The Contractor shall furnish all equipment, tools, apparatus, facilities, material labor, and skill necessary to perform and complete in a good and workmanlike manner the (Title of Project) ("Work") as shown in the Technical Specifications and Project Plans in accordance with the Contract Documents and applicable law.
2. LOCATION OF WORK. The Work will be performed at the following locations: **Citywide** in Dublin, California.
3. TIME FOR COMPLETION. The Contractor must complete the Work in accordance with the Contract Documents within **sixty (60) working days** from the date specified in the City's Notice to Proceed ("Time for Completion").

4. REMEDIES FOR FAILURE TO TIMELY COMPLETE THE WORK. If the Contractor fails to fully perform the Work in accordance with the Contract Documents by the Time for Completion, as such time may be amended by change order or other modification to this agreement in accordance with its terms, and/or if the Contractor fails, by the Time for Completion, to fully perform all of the Contractor's obligations under this agreement that have accrued by the Time for Completion, the Contractor will become liable to the City for all resulting loss and damage in accordance with the Contract Documents and applicable law. The City's remedies for the Contractor's failure to perform include, but are not limited to, assessment of liquidated damages of **\$2,000 per day** pursuant to California Government Code Section 53069.85 and section SC-03 of the Special Conditions, and/or obtaining or providing for substitute performance in accordance with the Contract Documents.

5. CONTRACT PRICE AND PAYMENT. As full compensation in consideration of completion of the Work in accordance with the Contract Documents and in consideration of the fulfillment of all of the Contractor's obligations under the Contract Documents, the City will pay the Contractor in lawful money of the United States the total price of **\$2,150,148.08** the "Contract Price") as specified in the Contractor's completed Bid Schedule dated **April 15, 2026**, and attached to and incorporated in this agreement. Payment to the Contractor under this agreement will be for Work actually performed in accordance with the Contract Documents and will be made in accordance with the requirements of the Contract Documents and applicable law. The City will have no obligation to pay the Contractor any amount in excess of the Contract Price unless this agreement is first modified in accordance with its terms. The City's obligation to pay the Contractor under this agreement is subject to and may be offset by charges that may apply to the Contractor under this agreement. Such charges include but are not limited to, charges for liquidated damages and/or substitute performance in accordance with the Contract Documents.

6. PREVAILING WAGES. Pursuant to California Labor Code Section 1771, not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the Work is to be performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the California Labor Code must be paid to all workers engaged in performing the Work. Pursuant to California Labor Code Section 1770 and following, the Director of Industrial Relations has determined the general prevailing wage per diem rates for the locality in which the Work is to be performed. Pursuant to California Labor Code Section 1773, the City has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in the locality in which the Work is to be performed for each craft, classification or type of worker needed to perform the project. Pursuant to California Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at the City Public Works Department and will be made available on request. Throughout the performance of the Work the Contractor must comply with all provisions of the Contract Documents and all applicable laws and regulations that apply to wages earned in performance of the Work. The Contractor is subject to prevailing wage rate compliance monitoring and enforcement by the California Department of Industrial Relations.
The contractor or subcontractor(s) shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to California Labor Code Section 1725.5. It is not a violation of this section for an unregistered

contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to California Labor Code Section 1725.5 at the time the contract is awarded.

7. THE CONTRACT DOCUMENTS. This agreement consists of the following documents (“Contract Documents” The Contract documents consist of the Plans as signed by the City Engineer and issued for the project, and the entire set of Specifications incorporating Sections P, IB, GC, SC, TP, including the appendices, all addendums and change orders issued.), all of which are incorporated into and made a part of this agreement as if set forth in full. See section GC-14 general for document precedence in the event there is a conflict that arises from section GC-14 “*Document Precedence*”, shall be per the following provisions. Written numbers and notes on a drawing govern over graphics, a detail drawing governs over a general drawing, a detail specification governs over a general specification, and a specification in a section governs over a specification referenced by that section. In the event of a conflict between or among the Contract Documents, precedence will be in the following order:
 - 7.1 This agreement and change orders and other amendments to this agreement signed by authorized representatives of the City and the Contractor.
 - 7.2 The Technical Provisions and change orders and other amendments to the Special Conditions signed by authorized representatives of the City and the Contractor.
 - 7.3 The Special Provisions, addenda to the General Conditions signed by authorized representatives of the City and issued prior to bid opening, Equal Product Proposals accepted by the City and signed by authorized City representatives prior to bid opening, and change orders and other amendments to the Technical Specifications signed by authorized representatives of the City and the Contractor.
 - 7.4 The Project Plans, addenda to the Project Plans signed by authorized representatives of the City and issued prior to bid opening, Equal Product Proposals accepted by the City and signed by authorized City representatives prior to bid opening, and change orders and other amendments to the Project Plans signed by authorized representatives of the City and the Contractor.
 - 7.5 The General Provisions
 - 7.6 The Project Specifications.
 - 7.7 The Revised Standard Specifications.
 - 7.8 The Standard Specifications.
 - 7.9 The City’s standard plans.
 - 7.10 Revised Caltrans standard plans.
 - 7.11 Caltrans standard plans.
 - 7.12 Notice Inviting Bids.
 - 7.13 Instructions to Bidders.
 - 7.14 The successful bidder’s completed Proposal Form and Bidder’s Sheet.
 - 7.15 The successful bidder’s completed Contractor License Information.
 - 7.16 The successful bidder’s completed List of Proposed Subcontractors.
 - 7.17 The successful bidder’s Insurance Certifications.
 - 7.18 The successful bidder’s completed Non-collusion Affidavit.
 - 7.19 The successful bidder’s Debarment Certification.
 - 7.20 The successful bidder’s completed Certificates of Insurance and Endorsements.
 - 7.21 The successful bidder’s executed Performance Bond.
 - 7.22 The successful bidder’s executed Payment Bond.
 - 7.23 Executed Escrow for Deposit Agreement, if applicable.

- 7.24 Change Order Form.
 - 7.25 The Maintenance Bond form included in the bid package that the Contractor must execute prior to release of final payment under the Contract.
 - 7.26 The successful bidder's Qualification Statement, if any.
 - 7.27 The successful bidder's signed Signature Form.
 - 7.28 (If Required) The successful bidder's and all its subcontractors signed CWA (Community Workforce Agreement) – Addendum A – Agreement to be bound forms
8. AMENDMENTS. This Agreement may be amended from time to time as necessary by formal and written amendment executed by the City Manager or his designee and principal acting on behalf of the Contractor.
9. PROVISIONS INCORPORATED BY REFERENCE. Provisions or parts of provisions that are incorporated by reference and not set forth at length in any of the Contract Documents will only form a part of this Agreement to the extent the Contract Documents expressly make such provisions or parts of provisions a part of this Agreement. For example, published public works agreement provisions, such as those of the State of California Department of Transportation Standard Specifications (known as the Standard Specifications) are only a part of this Agreement to the extent expressly incorporated in this Agreement by section number, and references in the Standard Specifications incorporated by reference to other Standard Specifications do not make such other Standard Specifications a part of this Agreement. When such published provisions are made a part of this Agreement, references in the published provisions to other entities, such as the State, the Agency, or similar references, will be deemed references to the City as the context of this Agreement may require.
10. INTERPRETATION OF CONTRACT DOCUMENTS. Any question concerning the intent or meaning of any provision of the Contract Documents, including, but not limited to, the Technical Specifications or Project Plans, must be submitted to the Public Works Department, for issuance of an interpretation and/or decision by an authorized Public Works Department representative in accordance with the requirements of the Contract Documents. Interpretations or decisions by any other person concerning the Contract Documents will not be binding on the City. The decision of an authorized Public Works Department representative shall be final.
11. ASSIGNMENT PROHIBITED. The Contractor may not assign part or all of this agreement, or any moneys due or to become under this agreement, or any other right or interest of the Contractor under this agreement, or delegate any obligation or duty of the Contractor under this agreement without the prior written approval of an official authorized to bind the City and an authorized representative of Contractor's surety or sureties. Any such purported assignment or delegation without such written approval on behalf of the City and the Contractor's sureties will be void and a material breach of this agreement subject to all available remedies under this agreement and at law and equity.
12. CERTIFICATION OF CONTRACTOR'S LICENSE. By signing this Agreement the Contractor certifies that the Contractor holds a valid Type A license issued by the California State Contractors Licensing Board, and that the Contractor understands that failure to maintain its license in good standing throughout the performance of the Work may result in discipline and/or other penalties pursuant to the California Business and

Professions Code, and may constitute a material breach of this agreement subject to all available remedies under this agreement and at law and equity.

13. SEVERABILITY. If any term or provision or portion of a term or provision of this Agreement is declared invalid or unenforceable by any court of lawful jurisdiction, then the remaining terms and provisions or portions of terms or provisions will not be affected thereby and will remain in full force and effect.
14. INSURANCE. Contractor Agrees to have and maintain the insurance coverages and policies set forth in Exhibit A to this Agreement, "Insurance Requirements", which is incorporated by this reference. All policies, endorsements, certificates, and/or binders shall be subject to approval by the City as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by the City. A lapse in any required insurance coverage during this agreement shall constitute a material breach of this Agreement. The cost of such insurance shall be included in the Contractor's bid.
 - a. Contractor agrees to maintain in force at all times during the performance of the Scope of Work under this Agreement, workers' compensation insurance as required by law.
 - b. Contractor agrees to include with all subcontractors in their subcontract the same requirements and provisions of this Agreement including the indemnity and insurance requirements to the extent they apply to the scope of the subcontractor's work. Subcontractors hired by the Contractor agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement and any other applicable contract documents. Subcontractors further agree to include these same provisions with any sub-subcontractor. A copy of the Indemnity and Insurance provisions in this Agreement will be furnished to the subcontractor upon request. The General Contractor shall require all subcontractors to provide a valid certificate of insurance and the required endorsements included in the Agreement prior to commencement of any work and will provide proof of compliance to the City.
 - c. The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California.
 - d. Contractor agrees that if it does not keep the aforesaid insurance in full force and effect, City may terminate this Agreement.
 - e. At all times during the term of this Agreement, Contractor shall maintain on file with the City a certificate or certificates of the required insurance as set forth in the Exhibit A Insurance Requirements showing that the required insurance policies are in effect in the required amounts.
 - f. It is requirement under this Agreement that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be available to the additional insured. Furthermore, the requirements for coverage for coverage and limits shall be (1) the minimum coverage and limits of coverage and the limits specified in this Agreement; or (2) the broader coverage and

maximum limits of coverage of an insurance policy or proceeds available to the named Insured; whichever is greater.

15. INDEMNIFICATION. To the fullest extent permitted by law Contractor agrees to defend (with legal counsel selected by the City), including the cost to defend, indemnify and hold harmless the City, its elected and appointed officials, officers, attorneys, agents, employees, consultants, and volunteers, and each of them from and against any and all claims, damages, losses and expenses, including attorney's fees, and from any and all suits, actions or claims filed or brought by and all person or persons arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the City.
- a. General. This obligation to indemnify and defend City as set forth herein is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this Agreement or this section. By execution of this Agreement, Contractor acknowledges and agrees that it has read and understands the provisions hereof and that this section is a material element of consideration. The parties agree that if any part of this Indemnification is found to conflict with applicable laws, such part shall be unenforceable only insofar as it conflicts with said laws, and that this indemnification shall be judicially interpreted and rewritten to provide the broadest possible indemnification legally allowed and shall be legally binding upon Contractor.
 - b. Survival. Contractor and any subcontractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law.
 - c. No Limitation by Insurance Obligations. The defense and indemnification obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement
 - d. Scope. This section shall in no event be construed to require indemnification by Contractor to a greater extent than permitted under the public policy of the State of California. The Contractor will take all responsibility for the Work, and will bear all losses and damages directly or indirectly resulting to the Contractor, any subcontractors engaged in performance of the Work, the City, its officials, officers, employees, agents, and volunteers, and to third parties on account of the performance or character of the Work, unforeseen difficulties, accidents, or occurrences of other causes predicated on active or passive negligence of the Contractor or of any subcontractor engaged in performance of the Work. The Contractor assumes all liability for any accident or accidents resulting to any person or property as a result of inadequate protective devices for the prevention of accidents in connection with the performance of the Work. The Contractor will indemnify, defend, and hold harmless the City and its officials, officers, employees, and volunteers from such liability. The Contractor will indemnify, defend and hold harmless the City, the City's officials, officers, employees and volunteers for all liability on account of any patent rights, copyrights, trade names or other intellectual property rights that may apply to the

Contractor's performance of the Work. The Contractor will pay all royalties or other charges as a result of intellectual property rights that may apply to methods, types of construction, processes, materials, or equipment used in the performance of the Work, and will furnish written assurance satisfactory to the City that any such charges have been paid.

16. BONDING REQUIREMENT. The Contractor agrees to post a Faithful Performance Bond and payment bond for Labor and Materials, or other guarantees, in the required amounts upon bond forms provided by the City, guarantying the performance of the terms of this Agreement.
17. MAINTENANCE AND GUARANTY. The Contractor shall promptly repair, replace, restore, or rebuild, as the CITY may determine, any finished product in which defects of materials or workmanship may appear or to which damage may occur because of such defects, during a one (1) year period after the date of the City Council's acceptance of the project. This Article does not in any way limit the guaranty on any items for which a longer guaranty is specified or on any items which a manufacturer gives a guaranty for a longer period, nor does it limit the other remedies of the City in respect to a latent defect, fraud or implied warranties. Contractor shall furnish the City all appropriate guaranties or warranty certificates upon completion of the project.
18. MAINTENANCE BOND. The Contractor further agrees to post a maintenance bond in the amount equal to at least 10 percent (10%) of the total value of the entire work prior to CITY's acceptance of the project. The maintenance bond shall remain in effect for a period of one (1) year after the City Council's acceptance of the work to guarantee the repair and/or replacement of the defective materials provided and/or workmanship performed under this contract.
19. NOTICE OF THIRD-PARTY CLAIMS. Pursuant to Public Contracts Code section 9201, the City Shall provide the Contractor with notice of Claims relating to this Contract filed by third parties no later than ten (10) business days from the date of receipt of the claim. The Contractor shall be responsible for reimbursing the City for its reasonable costs in providing the notification.
20. SHORING FOR TRENCHES. The Contractor shall provide adequate sheeting, shoring, and bracing for all trenching and excavations in accordance to applicable Safety Regulations, and the California Labor Code.
Attention is directed to Sections 6423, 6424, 6705, and 6707 of the Labor Code of the State of California, OSHA 29 CFR Part 1926 Federal Regulations, Standards-Excavation, and elsewhere within these Contract Documents.
The Contractor shall not commence with any excavation with a depth of five feet or deeper without first complying with all applicable Labor Code and Safety Regulations. The Contractor shall designate a competent person who is responsible for trench and structure excavation, shall obtain a Cal/OSHA Safety Permit for excavation, and shall submit to the City a detailed plan showing the design of shoring, bracing, sloping, or other provisions to

be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches.

- 21. CHANGES OR EXTRA WORK. The Contractor acknowledges that in conformance with the Contract Documents, any changes or extra work must be authorized in writing by the City prior to the Contractor performing said work. Contractor further acknowledges that it is solely responsible for obtaining written authorization from the City and that it shall not be compensated for any additional work performed without said written authorization. Oral authorization shall not be sufficient to bind the City absent specific written authorization.

- 22. MEDIATION. All claims for \$375,000 and less shall be subject to the provisions of Public Contract Code Section 20104 et seq.

- 23. COMMUNITY WORKFORCE AGREEMENT. Contractor and all its subcontractors at any tier, shall each execute the Community Workforce Agreement (CWA), as a condition of award of this contract.

Executed on _____, _____, by

CONTRACTOR
Pavement Coatings Company

CITY OF DUBLIN

By: _____

By: _____

Title: _____

Title: _____

[Attach Notary Page]

Attest:

By: _____

EXHIBIT A - INSURANCE REQUIREMENTS

1. Insurance Requirements. Before commencing any Work under the Contract Documents, Contractor shall furnish to the City satisfactory proof that Contractor has in force continuously for the entire period covered by this Contract the following classes of insurance in the form and with limits specified below.

1.1 Commercial General Liability Insurance covering claims for personal injury, bodily injury and property damage arising out of the Work and in a form providing coverage no less broad than that of the current ISO Commercial General Liability policy (Occurrence Form, number CG 00 01). Such insurance shall provide for all operations and include independent contractors, products liability, completed operations, contractual liability, personal and advertising injury. Contractor shall keep the commercial general liability insurance in place for 10 years following completion of the work. The commercial general liability insurance limits shall be dedicated solely to the specific Project described in the Contract Documents, and shall have limits not less than:

1.1.1 \$1 million each Occurrence;

1.1.2 \$1 million each Occurrence for personal injury and advertising injury;

1.1.3 \$2 million aggregate for products and completed operations;

1.1.4 \$2 million general aggregate limit, which shall apply separately and be reinstated annually.

Except for any exclusions relating to EIFS, lead and asbestos risks, the policy shall not contain any exclusions directed toward any types of projects, materials, or processes involved in the Work. Coverage shall include but not be limited to the following and shall not include any endorsements restricting these coverages:

1.1.5 Contractual liability to cover liability assumed under the Contract Documents;

1.1.6 Products/Completed Operations Liability Insurance;

1.1.7 Broad Form Property Damage;

1.1.8 Explosion, collapse and underground hazards, if such exposure exists;

1.1.9 Independent subcontractors;

1.1.10 Severability of interests;

1.1.11 Cross liability;

1.1.12 Limited Professional Liability - contractor means and methods - CG 2279.

Any self-insured retention shall be selected by the City pursuant to these requirements.

1.2 Business Auto Insurance covering all owned, non-owned, and hired vehicles on and off-site. Such insurance shall provide coverage not less than the standard ISO Comprehensive Automobile Liability policy (CA 00 01, CA 00 05, CA 00 12,

CA 00 20), with limits not less than \$2 million each accident, and \$2 million each occurrence for claims subject to the Motor Carrier Act of 1980. If the Work involves transportation of hazardous or regulated substances, hazardous or regulated wastes and/or hazardous or regulated materials, Contractor shall provide pollution auto coverage equivalent to that provided under the ISO pollution liability-broaden coverage for covered autos endorsement (CA 99 48) shall be provided, and the Motor Carrier Act endorsement (MCS 90) shall be attached. Any statutorily required "No-Fault" benefits and uninsured/underinsured motorists coverage should be included.

1.3 **Worker's Compensation and Employers Liability Insurance** for all persons whom the Contractor may employ carrying out Work contemplated under the Contract Documents, in accordance with the Act of Legislature of State of California, known as "Worker's Compensation Insurance and Safety Act," approved May 26, 1913, and all acts amendatory or supplemental thereto, in the statutory amount. Coverages and limits shall include:

1.3.1 Worker's Compensation – statutory limit;

1.3.2 Employer's liability;

(a) \$1 million bodily injury for each accident;

(b) \$1 million bodily injury by disease for each employee;

(c) \$1 million bodily injury disease aggregate;

1.3.3 Voluntary Compensation;

1.3.4 If there is an exposure or injury to Contractor's employees under the US Longshoremen's and Harbor Worker's Compensation Act, the Jones Act, or under laws, regulations or statutes applicable to maritime employees, coverage shall be included for all such injuries or claims.

1.4 **Umbrella/Excess Liability Insurance** on an Occurrence basis in excess of the underlying insurance identified in paragraphs 1.1, 1.2, and 1.3.2 above, and which is at least as broad as each and every one of the underlying policies. The umbrella/excess liability policy shall be written on a "drop-down-following form" basis, with only such exceptions as the City shall expressly approved in writing. The amounts of insurance required in paragraphs 1.1, 1.2, and 1.3.2 and this Section may be satisfied by Contractor purchasing coverage for the limits specified or by any combination of underlying and umbrella limits, so long as the total amount of insurance is not less than the limits specified below for these types when added to the limit for this section. The umbrella/excess liability insurance limits shall be dedicated solely to the specific Project described in this Contract Documents, and shall have limits of not less than the following amounts:

1.4.1 \$5 million any one occurrence and annually reinstating General Aggregate; and

1.4.2 \$5 million any one occurrence and Aggregate Products/Completed Operations.

The umbrella/excess liability insurance shall be kept in place for 10 years following completion of the work. Any self-insured retention shall be selected by the City pursuant to these requirements.

- 1.5 **Contractor's equipment.** Contractor will maintain All Risk Equipment Insurance covering all risk of physical damage to equipment provided for use at the Project site by the Contractor, whether owned, leased, rented, borrowed or used at the Project site. Contractor agrees to waive and does hereby waive its rights of recovery against the City and each of its officers, employees, consultants and agents including, but not limited to the City's council members and each City representative, as to any damage or loss which may occur to its equipment to the extent covered by insurance. Contractor will have the insurance company specifically agree to this waiver. If uninsured, Contractor will hold harmless the City and each of its officers, employees, consultants and agents including, but not limited to the City's Board of Trustees and each City representative, for loss or damage to its tools and equipment.
- 1.6 **Contractors Pollution Legal Liability Insurance** covering claims for bodily injury, property damage, including mold and loss of use of damage property or of property that has not been physically injured or destroyed; cleanup costs; and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims; all in connection with any pollution conditions arising from Contractor's operations or completed operations, performed by or on behalf of Contractor. Completed operations coverage will remain in effect for no less than 5 years after substantial completion of the work. Such coverage shall be written on an occurrence basis and shall apply to sudden and non-sudden pollution conditions and shall be placed with an insurer and in a form acceptable to the City. If any pollution liability coverages cannot be obtained on an occurrence form, after using best efforts to do so, such coverages may be provided on a claims-made basis. The pollution legal liability policy shall be dedicated solely to the specific Project described in the Contract Documents, and shall have limits not less than \$5 million per occurrence and in the aggregate. Any self-insured retention shall be selected by the City pursuant to these requirements.
- 1.7 **Builder's Risk.** The Contractor must, at the Contractor's own expense, maintain a builder's risk policy covering "all risks", including special form including extended coverage and vandalism, and malicious mischief endorsements. The policy must name the City and the Contractor as insureds. Such insurance must be carried in the amount of 100% of the Contract Price. In the event of a partial or total destruction of any or all of the Work at any time prior to the completion and acceptance thereof, the Contractor shall promptly reconstruct all Work so destroyed or injured at the Contractor's own cost and expense and at no cost to the City.
- 1.8 If any aircraft are to be used in the performance of the work, Contractor shall provide **Aircraft Liability Insurance** (including owned and non-owned) with the following minimum limits: Bodily Injury – \$10 million each occurrence, \$2 million each person; Property Damage – \$10 million each occurrence.
- 1.9 All policies of insurance shall be placed with insurers acceptable to the City. The insurance underwriter(s) must be duly licensed to do business in the State of California and (other than for Worker's Compensation) must have a rating of A XV or better in the most recent edition of Best's Insurance Reports or otherwise

satisfactory to the City. Required minimum amounts of insurance may be increased should conditions of Work, in the sole opinion of the City, warrant such increase. Contractor shall increase required insurance amounts upon direction by the City.

2. Certificates of Insurance.

- 2.1 Contractor shall furnish the City with certificates of insurance completed by a duly authorized representative evidencing coverage required under Section 1 of these requirements. Such certificates shall be delivered to the City before any Work hereunder is commenced by Contractor and annually thereafter on or before the policy effective dates of Contractor's general liability insurance policy, and shall provide that no coverage under the policy shall be terminated, canceled or materially modified unless and until at least thirty (30) days prior written notice has been given to the City. Contractor shall inform the City in writing thirty (30) days prior to terminating or materially modifying coverage required in these requirements.
- 2.2 Failure of the City to demand such certificate or other evidence of full compliance with these insurance requirements, or failure of the City to identify a deficiency from evidence provided will not be construed as a waiver of the Contractor's obligation to maintain such insurance.
- 2.3 The City's acceptance of delivery of any certificate of insurance evidencing the required coverages and limits does not constitute approval or agreement by the City that the insurance requirements have been met or that the insurance policy shown in the certificates of insurance are in compliance with the requirements.
- 2.4 The City has the right, but not the obligation, of prohibiting Contractor or any subcontractor from entering the Project site until the City receives all certificates or other evidence that insurance has been placed in complete compliance with these requirements.
- 2.5 If any of the coverages are required to remain in force after Substantial Completion, Contractor shall submit an additional certificate evidencing continuation of such coverage with its final billing and at each subsequent renewal of Contractor's insurance.

3. Required Endorsements. Except as provided below, the policies required under Section 1 of these requirements shall be endorsed, in a form and manner acceptable to the City, providing as follows:

- 3.1 Except with regard to the Worker's Compensation and Employer's Liability Insurance, the City, its parent, subsidiary and affiliated organizations, and its City council, employees, representatives, consultants, and agents, shall be named as additional insureds, but only with respect to liability arising out of the activities of the named insured. Such additional insured endorsement for Commercial General Liability and excess/umbrella coverages shall be equivalent to ISO from GC 20 10 07 04, together with ISO from GC 20 37 07 04. The additional insured requirement for Commercial General Liability and excess/umbrella coverages is for the duration of this Agreement and an additional ten (10) years following Substantial Completion of the Work.

- 3.2 Except with regard to the Worker's Compensation and Employer's Liability insurance, each policy, including additional insured coverages, shall be primary and no other insurance or self-insured retention carried or held by the City shall be called upon to contribute to a loss covered by insurance for the named insured.
- 3.3 The insurance carriers waive their rights of subrogation against the City and all additional insureds, as well as other insurance carriers for the Work.
- 3.4 Declarations pages required. Contractor or its insurance broker shall submit a copy of the declarations page for each policy. The page shall include the name of the carrier, policy number, the types of coverages and limits, the effective dates of the policy, and the broker's name and license number.
4. Certificates of Insurance and Endorsements shall have clearly typed thereon the City's name and title of the Contract Documents. Written notice of cancellation, non-renewal, or reduction in coverage of any policy shall be mailed to the City Manager at 100 Civic Plaza, Dublin, CA, 94568, 30 days in advance of the effective date of the cancellation, non-renewal, or reduction in coverage. Contractor shall maintain insurance in full force and effect during entire period of performance of this Agreement, and such additional periods as required in these requirements. At the time of making an application for extension of the Time for Completion, and during all periods exceeding the Time for Completion resulting from any cause, Contractor shall submit evidence that insurance policies will be in effect during the requested additional period of time. Upon the City's request, Contractor shall submit to the City, within 10 days, copies of the actual insurance policies or renewals or replacements.
5. **Insurance Primary.** All limits and coverage is required of the Contractor in these requirements shall be primary over any insurance or self-insurance program carried by the City and the additional insureds.
6. **Joint ventures.** If the Contractor is a joint venture involving two or more entities, each independent entity will satisfy the limits and coverage is specified in these requirements or the joint venture will be named insured under each policy specified.
7. **Waiver of Right to Recovery Including Subrogation.** Contractor hereby waives all its rights of recovery and shall require all insurance policies in any way related to the Work secured and maintained by the Contractor to include clauses stating each insurer will waive all rights of recovery, under subrogation or otherwise, against the City and all tiers of contractors or consultants engaged directly by the City. Contractor will require all tiers of subcontractors, vendors and suppliers, by appropriate written agreements, to provide similar waivers each in favor of all parties enumerated in this paragraph.
8. **Cooperation.** Contractor shall fully cooperate, participate, and comply with all reasonable requirements and recommendations of the insurers and insurance brokers issuing or arranging for issuance of the required policies, in all areas of safety, insurance program administration, claim reporting and investigating, and audit procedures.
9. If injury occurs to any employee of Contractor, subcontractor, or sub-subcontractor for which the employee, or the employee's dependents in the event of the employee's death, is entitled to compensation from the City under provisions of the Worker's Compensation Insurance and Safety Act, as amended, or for which compensation of any kind is claimed from the City, the City may retain out of sums due Contractor under the Contract Documents, an amount sufficient to cover such compensation, as fixed by the Act, as

amended, until such compensation is paid, or until it is determined that no compensation is due. If the City is compelled to pay compensation, the City may, in its discretion, either deduct and retain from the Contract Price the amount so paid, or require Contractor to reimburse the City.

10. Nothing in these requirements shall be construed as limiting in any way the extent to which Contractor or any subcontractor may be held responsible for payment damages resulting from their operations. Contractor's obligations to procure insurance are separate and independent of, and shall not limit Contractor's contractual indemnity and defense obligations. The City does not represent that coverages and limits required in this contract will necessarily be adequate to protect the Contractor.
11. Except for Worker's Compensation coverages, Contractor shall by appropriate written agreements flow-down the additional insured coverage, certificate, endorsement, waiver of subrogation, and all other requirements of these requirements to all tiers of subcontractors for all insurance required of such subcontractors by Contractor for the work.
12. Contractor shall pay all insurance premiums including any charges for required waivers of subrogation or the endorsement of additional insured. If Contractor fails to maintain insurance, the City may take out comparable insurance and deduct and retain amount of premium from any sums due Contractor under the Contract Documents. If the aggregate limits on any Contractor's insurance policy are no longer available, Contractor must notify the City and immediately, at Contractor's expense, purchase replacement coverage to meet the insurance requirements as specified in these requirements. Alternatively, the Contractor's failure to maintain the required insurance shall be grounds for a termination for default in accordance with the Contract Documents.

END OF INSURANCE REQUIREMENTS

Exhibit B

Annual Street Resurfacing and Facility Parking Lot Resurfacing Plans and Specifications

Plans : <https://www.dublinplanroom.com/projects/2192/plans/annual-street-resurfacing-2026-slurry-seal-project-no-st0117-parking-lot-imp-no-gi0325>

Specifications : <https://www.dublinplanroom.com/projects/2192/specs/annual-street-resurfacing-2026-slurry-seal-project-no-st0117-parking-lot-imp-no-gi0325>

Annual Street Resurfacing

Attachment 4

Overview

Project Number ST0117

Description

This project provides for the design and construction of a variety of pavement resurfacing treatments, from slurry seal to major rehabilitation and reconstruction of streets and resurfacing of bridge decks. The project also includes installation of new or upgrades of existing ADA curb ramps on roads that are reconstructed or receive an asphalt concrete overlay. Streets are selected for improvements based on the City's Pavement Management System to optimize the pavement condition in relation to the available budget. The City owns and maintains approximately 148 centerline miles of streets.

The Metropolitan Transportation Commission groups Pavement Condition Index (PCI) ratings into the following categories: 80-100 Very Good-Excellent, 70-79 Good, 60-69 Fair, 50-59 At Risk, 25-49 Poor, and 0-24 Failed. The City of Dublin is rated very good with a three-year moving average PCI of 79.

Capital Cost

Historical	FY2025 Budget	Total Budget (all years)	Project Total (to date)
\$15.5M	\$4.6M	\$22.6M	\$38.1M

Detailed Breakdown

Category	Historical	FY2025	FY2026	FY2027	FY2028	FY2029 Future	Total	
9400 - Improvements	\$12,737,648	\$3,653,324	\$3,550,000	\$3,550,000	\$3,550,000	\$3,550,000	\$0	\$30,590,972
9200 - Contract Services	\$2,509,344	\$775,000	\$775,000	\$775,000	\$775,000	\$775,000	\$0	\$6,384,344
9100 - Salaries & Benefits	\$227,235	\$167,500	\$167,500	\$167,500	\$167,500	\$167,500	\$0	\$1,064,735
9500 - Miscellaneous	\$56,311	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$0	\$93,811
Total	\$15,530,538	\$4,603,324	\$4,500,000	\$4,500,000	\$4,500,000	\$4,500,000	\$0	\$38,133,862

Funding Sources

Historical	FY2025 Budget	Total Budget (all years)	Project Total (to date)
\$15.5M	\$4.6M	\$22.6M	\$38.1M

Detailed Breakdown

Category	Historical	FY2025	FY2026	FY2027	FY2028	FY2029Future	Total	
2220 - Road Maint. & Rehab Account (RMRA)	\$4,263,599	\$2,350,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$0	\$14,613,599
1001 - General Fund	\$467,999	\$1,250,000	\$2,086,900	\$1,750,000	\$1,850,000	\$1,850,000	\$0	\$9,254,899
2201 - State Gas Tax	\$5,289,941	\$700,000	\$413,100	\$750,000	\$650,000	\$650,000	\$0	\$8,453,041
2214 - Measure BB Sales Tax - Local Streets Fund (Alameda CTC)	\$2,831,020	\$200,000	\$0	\$0	\$0	\$0	\$0	\$3,031,020
2204 - Measure B Sales Tax - Local Streets Fund (Alameda CTC)	\$1,784,999	\$0	\$0	\$0	\$0	\$0	\$0	\$1,784,999
2215 - Measure BB Sales Tax - Bike & Ped. Fund (Alameda CTC)	\$304,500	\$0	\$0	\$0	\$0	\$0	\$0	\$304,500
2205 - Measure B Sales Tax - Bike & Ped. Fund (Alameda CTC)	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
2304 - Local Recycling Programs	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000
9997 - Other	\$0	\$103,324	\$0	\$0	\$0	\$0	\$0	\$103,324
2216 - Measure B Grants	\$82,500	\$0	\$0	\$0	\$0	\$0	\$0	\$82,500
4309 - Mitigation Contributions	\$45,980	\$0	\$0	\$0	\$0	\$0	\$0	\$45,980
Total	\$15,530,538	\$4,603,324	\$4,500,000	\$4,500,000	\$4,500,000	\$4,500,000	\$0	\$38,133,862

Operational Costs

FY2025 Budget	Total Budget (all years)	Project Total
\$0	\$0	\$0

Project Timeline

- **04/1/2025**

The City was awarded grant funding from the Department of Resources Recycling and Recovery (CalRecycle) Rubberized Pavement Grant Program in the amount of \$103,324 and will be used for a rubberized cape seal treatment that will be constructed in 2026.

- **07/1/2025**

Construction of the 2024 Overlay, and 2024 Cape Seal projects are complete. Construction began in May 2025 for the 2025 Slurry Seal project. Design is currently underway for the 2026 Street Resurfacing project and the preliminary engineering began for the 2027 Street Resurfacing project. Improvements are typically constructed each year between spring and fall.

Facilities Parking Lot Resurfacing

Overview

Project Number GI0325

Description

This project provides for the design and construction to resurface parking lots at various City facilities and make renovations to accommodate the newest ADA and parking lot standards. This project will include work at the following locations: Alamo Creek Park, Emerald Glen Park, Senior Center, and Shannon Community Center.

Capital Cost

FY2025 Budget	Total Budget (all years)	Project Total
\$500K	\$1M	\$1M

Detailed Breakdown

Category	Historical	FY2025	FY2026	FY2027	FY2028	FY2029	Future	Total
9400 - Repairs/Improvements	\$0	\$340,000	\$340,000	\$0	\$0	\$0	\$0	\$680,000
9200 - Contract Services	\$0	\$140,000	\$140,000	\$0	\$0	\$0	\$0	\$280,000
9100 - Salaries & Benefits	\$0	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$40,000
Total	\$0	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$1,000,000

Funding Sources

FY2025 Budget	Total Budget (all years)	Project Total
\$500K	\$1M	\$1M

Detailed Breakdown

Category	Historical	FY2025	FY2026	FY2027	FY2028	FY2029	Future	Total
1001 - General Fund	\$0	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$1,000,000
Total	\$0	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$1,000,000

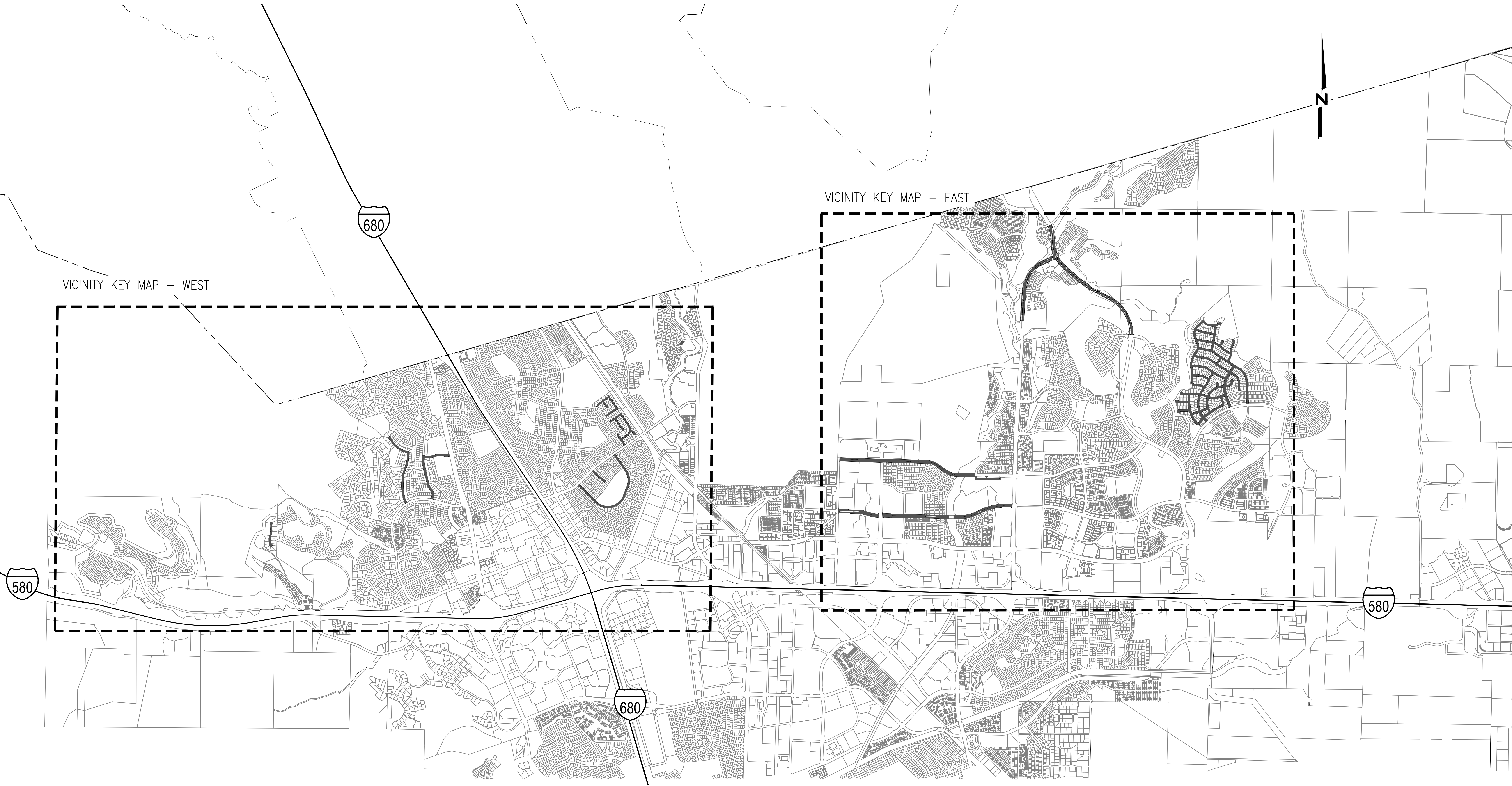
Operational Costs

FY2025 Budget	Total Budget (all years)	Project Total
\$0	\$0	\$0

Project Timeline

- **07/1/2025**

The project started design in 2024 and will be incorporated into the 2026 Annual Street Resurfacing project for Alamo Creek Park and Emerald Glen Park. The parking lots at Senior Center and Shannon Community Center will be evaluated and preliminary engineering is anticipated to begin in 2026.



VICINITY MAP
NTS



CITY OF DUBLIN
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
BID SUMMARY

Project Name: Annual Street Resurfacing "2026 Slurry Seal" and Parking Lot Improvements
Project No. : ST0117 and GI0325
Bid Opening Date: Wednesday, April 15, 2026 2:00 PM

BASED BID				Pavement Coatings Co.		Rapid Grading Services		O'Grady Paving Inc.	
ITEM	DESCRIPTION - SCHEDULE A	Qty.	UNIT	Unit Cost	Extension	Unit Cost	Extension	Unit Cost	Extension
1	Mobilization	1	LS	\$80,000.00	\$80,000.00	\$58,045.84	\$58,045.84	\$190,000.00	\$190,000.00
2	Traffic Control and Construction Area Signs	1	LS	\$205,000.00	\$205,000.00	\$89,705.54	\$89,705.54	\$200,000.00	\$200,000.00
3	Water Pollution Control	1	LS	\$20,000.00	\$20,000.00	\$2,282.79	\$2,282.79	\$20,000.00	\$20,000.00
4	Remove Thermoplastic or Paint Markings, Striping, Lane Markers and Separators	1	LS	\$83,500.00	\$83,500.00	\$80,151.42	\$80,151.42	\$80,000.00	\$80,000.00
5	Adjust Utility Manhole Frame & Cover to Finish Grade	3	EA	\$1,850.00	\$5,550.00	\$1,415.58	\$4,246.74	\$1,500.00	\$4,500.00
6	Adjust Water Valve Box to Finish Grade (DSRSD)	16	EA	\$1,250.00	\$20,000.00	\$1,415.58	\$22,649.28	\$1,000.00	\$16,000.00
7	Adjust Sanitary Sewer Manhole to Finish Grade (DSRSD)	3	EA	\$1,250.00	\$3,750.00	\$1,415.58	\$4,246.74	\$1,500.00	\$4,500.00
8	Remove Concrete Sidewalk, Curb and Gutter	42	SF	\$63.91	\$2,684.22	\$14.26	\$598.92	\$20.00	\$840.00
9	Concrete Curb and Gutter	21	LF	\$205.00	\$4,305.00	\$135.66	\$2,848.86	\$150.00	\$3,150.00
10	HMA Skin Patch (2 Inches)	40,000	SF	\$4.90	\$196,000.00	\$4.49	\$179,600.00	\$5.00	\$200,000.00
11	Full Depth Base Repair (4 Inches)	5,999	SF	\$8.42	\$50,511.58	\$9.01	\$54,050.99	\$8.00	\$47,992.00
12	Full Depth Base Repair (6 Inches)	45,000	SF	\$9.05	\$407,250.00	\$13.55	\$609,750.00	\$10.00	\$450,000.00
13	Base Repair Over-excavation (Revocable Bid Item)	2,180	SF	\$8.25	\$17,985.00	\$13.95	\$30,411.00	\$10.00	\$21,800.00
14	Crack Sealing	1	LS	\$155,000.00	\$155,000.00	\$175,536.03	\$175,536.03	\$225,000.00	\$225,000.00
15	Polymer Modified Type II Slurry Seal	1	LS	\$335,000.00	\$335,000.00	\$393,629.69	\$393,629.69	\$426,000.00	\$426,000.00
16	Thermoplastic Traffic Stripe - Detail 9	661	LF	\$1.33	\$879.13	\$1.32	\$872.52	\$1.30	\$859.30
17	Thermoplastic Traffic Stripe - Detail 21	352	LF	\$2.82	\$992.64	\$2.79	\$982.08	\$2.75	\$968.00
18	Thermoplastic Traffic Stripe - Detail 22	2,767	LF	\$3.07	\$8,494.69	\$3.04	\$8,411.68	\$3.00	\$8,301.00
19	Thermoplastic Traffic Stripe - Detail 24	10,357	LF	\$1.38	\$14,292.66	\$1.37	\$14,189.09	\$1.35	\$13,981.95
20	Thermoplastic Traffic Stripe - Detail 38	3,422	LF	\$2.05	\$7,015.10	\$2.03	\$6,946.66	\$2.00	\$6,844.00
21	Thermoplastic Traffic Stripe - Detail 38A	1,581	LF	\$1.84	\$2,909.04	\$1.83	\$2,893.23	\$1.80	\$2,845.80
22	Thermoplastic Traffic Stripe - Detail 39	7,388	LF	\$1.38	\$10,195.44	\$1.37	\$10,121.56	\$1.35	\$9,973.80
23	Thermoplastic Traffic Stripe - Detail 39A	1,094	LF	\$1.38	\$1,509.72	\$1.37	\$1,498.78	\$1.35	\$1,476.90
24	Thermoplastic Limit Line	693	LF	\$9.22	\$6,389.46	\$9.13	\$6,327.09	\$9.00	\$6,237.00
25	Thermoplastic Dashed Green Bike Lane	1,613	LF	\$33.31	\$53,729.03	\$32.97	\$53,180.61	\$33.00	\$53,229.00
26	Thermoplastic Green Marking	780	SF	\$12.30	\$9,594.00	\$12.17	\$9,492.60	\$12.00	\$9,360.00
27	Thermoplastic Basic Crosswalk (White or Yellow)	3,641	LF	\$9.22	\$33,570.02	\$9.13	\$33,242.33	\$9.00	\$32,769.00
28	Thermoplastic Ladder Crosswalk (Yellow)	327	LF	\$56.37	\$18,432.99	\$55.80	\$18,246.60	\$55.00	\$17,985.00
29	Thermoplastic Bike Lane Buffer (White)	4,156	LF	\$3.84	\$15,959.04	\$3.80	\$15,792.80	\$4.00	\$16,624.00
30	Thermoplastic Bike Lane Buffer with On-Street Parking (White)	2,013	LF	\$3.84	\$7,729.92	\$3.80	\$7,649.40	\$4.00	\$8,052.00
31	Surface Mount Flexible Channelizer	14	EA	\$123.00	\$1,722.00	\$121.75	\$1,704.50	\$130.00	\$1,820.00
32	Thermoplastic 4" Line (White)	111	LF	\$3.07	\$340.77	\$3.04	\$337.44	\$3.00	\$333.00
33	Thermoplastic 6" Line (White)	801	LF	\$4.61	\$3,692.61	\$4.57	\$3,660.57	\$5.00	\$4,005.00
34	Thermoplastic Yield Line	36	LF	\$9.22	\$331.92	\$9.13	\$328.68	\$9.00	\$324.00
35	Yellow Curb Paint (Two Coats)	465	LF	\$6.15	\$2,859.75	\$6.09	\$2,831.85	\$6.00	\$2,790.00
36	Thermoplastic Pavement Markings	4,776	SF	\$10.25	\$48,954.00	\$10.15	\$48,476.40	\$10.00	\$47,760.00
37	Two-way Retroreflective Blue Fire Hydrant Pavement Marker	108	EA	\$20.50	\$2,214.00	\$20.29	\$2,191.32	\$20.00	\$2,160.00
38	Furnish and Install Sign Post and Salvaged Sign	1	EA	\$395.00	\$395.00	\$390.61	\$390.61	\$400.00	\$400.00
39	Furnish and Install Sign on Salvaged Sign Post	1	EA	\$660.00	\$660.00	\$654.40	\$654.40	\$700.00	\$700.00
40	Furnish and Install Sign and Post	24	EA	\$550.00	\$13,200.00	\$547.87	\$13,148.88	\$600.00	\$14,400.00
DESCRIPTION - SCHEDULE B									
41	Mobilization	1	LS	\$10,000.00	\$10,000.00	\$4,743.14	\$4,743.14	\$10,000.00	\$10,000.00
42	Traffic Control and Construction Area Signs	1	LS	\$9,000.00	\$9,000.00	\$4,743.14	\$4,743.14	\$20,000.00	\$20,000.00
43	Water Pollution Control	1	LS	\$2,000.00	\$2,000.00	\$304.37	\$304.37	\$2,000.00	\$2,000.00
44	Remove Thermoplastic or Paint Markings, Striping, Lane Markers and	1	LS	\$13,500.00	\$13,500.00	\$12,666.97	\$12,666.97	\$13,000.00	\$13,000.00
45	Remove Concrete Sidewalk, Curb and Gutter	439	SF	\$6.40	\$2,809.60	\$4.57	\$2,006.23	\$20.00	\$8,780.00
46	Concrete Curb and Gutter	20	LF	\$200.00	\$4,000.00	\$142.45	\$2,849.00	\$150.00	\$3,000.00
47	Concrete Curb Ramp and Sidewalk Transition Panels	409	SF	\$27.70	\$11,329.30	\$28.97	\$11,848.73	\$50.00	\$20,450.00
48	Remove Surfacing and Base	103	CY	\$70.30	\$7,240.90	\$147.36	\$15,178.08	\$150.00	\$15,450.00
49	Subgrade Preparation	1,136	SY	\$44.00	\$49,984.00	\$1.89	\$2,147.04	\$7.00	\$7,952.00
50	Subgrade Over-excavation (Revocable Bid Item)	19	CY	\$160.00	\$3,040.00	\$232.17	\$4,411.23	\$200.00	\$3,800.00
51	Crack Sealing	1	LS	\$20,000.00	\$20,000.00	\$28,408.10	\$28,408.10	\$38,000.00	\$38,000.00
52	Polymer Modified Type II Slurry Seal	1	LS	\$28,500.00	\$28,500.00	\$27,900.81	\$27,900.81	\$35,000.00	\$35,000.00
53	HMA Pavement	161	TON	\$215.00	\$34,615.00	\$189.39	\$30,491.79	\$250.00	\$40,250.00
54	Concrete Parking Pad	2,061	SF	\$37.00	\$76,257.00	\$30.72	\$63,313.92	\$35.00	\$72,135.00
55	Thermoplastic Traffic Stripe - Detail 21	151	LF	\$2.80	\$422.80	\$2.79	\$421.29	\$3.00	\$453.00
56	Thermoplastic Traffic Stripe - Detail 22	51	LF	\$3.05	\$155.55	\$3.04	\$155.04	\$3.00	\$153.00
57	Thermoplastic Traffic Stripe - Detail 38A	28	LF	\$2.05	\$57.40	\$2.03	\$56.84	\$2.00	\$56.00
58	Thermoplastic Limit Line	28	LF	\$9.20	\$257.60	\$9.13	\$255.64	\$9.00	\$252.00
59	Thermoplastic Basic Crosswalk (White or Yellow)	121	LF	\$9.20	\$1,113.20	\$9.13	\$1,104.73	\$9.00	\$1,089.00
60	Traffic Paint 4" Line (White or Blue)	4,502	LF	\$3.05	\$13,731.10	\$3.04	\$13,686.08	\$3.00	\$13,506.00
61	Paint Pavement Markings	304	SF	\$5.10	\$1,550.40	\$5.07	\$1,541.28	\$5.00	\$1,520.00
62	Remove and Reset Concrete Parking Bumper	4	EA	\$205.00	\$820.00	\$202.92	\$811.68	\$200.00	\$800.00
63	Concrete Parking Bumper	2	EA	\$175.25	\$350.50	\$172.48	\$344.96	\$170.00	\$340.00
64	Remove and Replace Traffic Loop Detector - Type E or F (Revocable Bid Item)	4	EA	\$1,125.00	\$4,500.00	\$2,739.35	\$10,957.40	\$3,000.00	\$12,000.00
65	Furnish and Install Sign Post and Salvaged Sign	2	EA	\$395.00	\$790.00	\$390.61	\$781.22	\$400.00	\$800.00
66	Furnish and Install Sign and Post	1	EA	\$550.00	\$550.00	\$547.87	\$547.87	\$600.00	\$600.00
67	Furnish and Install Sign	5	EA	\$195.00	\$975.00	\$192.77	\$963.85	\$200.00	\$1,000.00
TOTAL					\$2,150,148.08		\$2,213,965.95		\$2,476,366.75
				APPARENT LOW BIDDER					

List of Sub-Contractors

Description	Pavement Coatings Co.	Rapid Grading Services	O'Grady Paving Inc.
Striping	Chrisp Co.	Chrisp Co.	Chrisp Co.
Paving, Utility Adjustments, Concrete	Apena Engineering		
Electrical Loops	Columbia Electric Inc.	Bear Electric Solutions	Columbia Electric Inc.
Crack Seal		Graham Contractors Inc.	
Concrete			Spenco
Trucking		Amijot Trucking	
Slurry		Graham Contractors Inc.	Graham Contractors Inc.

**CITY OF DUBLIN
FISCAL YEAR 2025-26
BUDGET CHANGE FORM**

Budget Change Reference #: _____

City Council's Approval Required

From Un-Appropriated Reserves _____ x _____ Budget Transfer Between Funds _____
 From Designated Reserves _____ Other _____

DECREASE BUDGET AMOUNT		INCREASE BUDGET AMOUNT	
Account	Amount	Account	Amount

		ST0117 - Annual Street Resurfacing- General Fund	
		ST0117.1001	\$1,400,000
		ST0117 - Annual Street Resurfacing - Improvements	
		ST0117.9400.9401	\$1,100,000
		ST0117 - Annual Street Resurfacing - Contract Services	
		ST0117.9200.9201	\$250,000
		ST0117 - Annual Street Resurfacing- Salaries & Benefits	
		ST0117.9100.9101	\$50,000

REASON FOR BUDGET CHANGE
 To advance \$1,400,000 for the Annual Street Resurfacing project, ST0117, that was originally budgeted in Fiscal Year 2026-27 to the current Fiscal Year, 2025-26. This advance will allow for the project to begin in the current fiscal year and which will allow the work to be completed by the end of 2026. These costs are funded through the General Fund, which has available funding to allow the advance.

As Presented at the City Council Meeting 5/5/2026

*******Finance Use Only*******

Posted By: _____

Date: _____



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Small Business Assistance Program Guidelines Updates
Prepared by: Felicia Escover, Economic Development Manager

EXECUTIVE SUMMARY:

The City Council will consider proposed updates to the Small Business Assistance (SBA) Program Guidelines. The updates are intended to modernize the SBA Program, improve administrative flexibility, and expand support available to Dublin’s small business community. Key updates include the addition of relocation assistance, enhanced technical assistance offerings, alignment of the funding structure with the annual budget process, and clarification of eligibility and other program requirements.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving Updates to the Small Business Assistance Program Guidelines.

FINANCIAL IMPACT:

Funding for the Small Business Assistance Program is appropriated annually through the City’s budget process and supported by an economic benefit payment from Amador Valley Industries. Approval of the updated guidelines does not increase the current funding allocation but provides flexibility in how funds may be utilized.

DESCRIPTION:

The Small Business Assistance (SBA) Program was established by the City Council in 2013 through Resolution No. 131-13. As part of the City’s agreement with Amador Valley Industries (AVI) to bring construction and demolition collection services under an exclusive agreement, AVI agreed to provide an annual economic benefit payment in the amount of \$100,000 annually to be used to establish the SBA Program. The SBA Program includes two primary components: (1) a reimbursable grant to support businesses with regulatory compliance and (2) small business support to provide funding for one-on-one business advising,

technical assistance, and special events that support the local business community.

At its Regular Meeting on April 21, 2026 the Economic Development Committee received a report on proposed updates to the Small Business Assistance (SBA) Program Guidelines. Following discussion, the Committee unanimously moved to recommend that the City Council approve the updated Guidelines which are included as Attachment 2. A redline version of the Guidelines is included at Attachment 3, in which underlined text is proposed to be added and text with a ~~strike through~~ is proposed to be deleted. The following is a summary of the proposed changes.

Reimbursable Grants

Small Business Regulatory Compliance Grant

The compliance grant is designed to help Dublin-based businesses offset the costs of complying with federal, state, and local requirements. These requirements may include disability access, trash and recycling enclosures, wastewater connections, and other mandates that can create financial challenges for small businesses.

The grant is available to commercial, industrial, and retail businesses located within the city limits, as well as property owners of eligible sites. The grant provides reimbursement for costs associated with regulatory compliance after the applicant has completed the improvements.

Application process. The Economic Development Committee reviews applications and recommends funding allocations to the City Council for consideration. Following City Council approval and execution of a grant agreement, funds are disbursed on a reimbursement basis after Staff verifies project completion and receives appropriate documentation. Grant funds are awarded on a first-come, first-served basis.

Guidelines and proposed updates. The SBA Program documents and related materials were last updated in June 2019 to improve clarity and usability. While the core intent of the grant is to support small business attraction, investment, and retention, and has remained consistent, Staff recommends updating and formalizing the Guidelines to enhance transparency and better align with the City's current economic development priorities.

Relocation Assistance Grant (new)

In addition to the Compliance Grant, Staff are proposing the addition of a new reimbursable grant to assist with the costs associated with relocation due to code compliance issues, site redevelopment, or other circumstances that impact continued operation at a business's current location. Relocation assistance is intended to support business continuity within Dublin. The addition of this grant will not increase funding of the SBA Program; both grants will draw from the existing \$75,000 annual grant allocation on a first-come, first-served basis.

Small Business Support Services

The Small Business Support Services component is being enhanced to include the expansion and formalization of the technical assistance element, which provides an opportunity to codify the City's Small Business Navigator Program within the SBA Program. The Navigator Program was established in April 2023 using American Rescue Plan Act (ARPA) funding and has demonstrated value in supporting local businesses. To date, the Navigator Program has assisted 30 unique businesses across 92 distinct projects, resulting in more than \$125,000 in direct technical assistance support.

As ARPA funding will be fully expended by the end of 2026, incorporating technical assistance into the Small Business Support component ensures continuity of these services and allows the City to maintain a structured, sustainable approach to providing hands-on business support.

The proposed updates reflect a comprehensive modernization of both the grant and small business support services components and include:

- Expanded eligibility to clearly include both businesses and commercial / industrial property owners, while clarifying that the grant is intended to support brick-and-mortar businesses
- Introduction of a relocation assistance grant to support business continuity in cases of displacement or redevelopment
- Enhanced Small Business Support Services, with clearer definition of technical assistance (e.g., business planning, marketing, design, and project-based consulting)
- Flexibility to use carryover funds accumulated from prior fiscal years beyond the \$100,000 annual allocation
- Non-substantive edits to improve overall clarity and organization of the guidelines

STRATEGIC PLAN INITIATIVE:

Strategy 8: Enhanced Customer Experience

Objective C: Continue offering programs that provide financial assistance, business development, and support services to small businesses.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

- 1) Resolution Approving Updates to the Small Business Assistance Program Guidelines
- 2) Exhibit A to the Resolution – Small Business Assistance Program Guidelines
- 3) Small Business Assistance Program Guidelines (with redlines)

RESOLUTION NO. XX – 26

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN**

**APPROVING UPDATES TO THE
SMALL BUSINESS ASSISTANCE PROGRAM GUIDELINES**

WHEREAS, the City Council established the Small Business Assistance (SBA) Program in 2013 to support local businesses and promote economic development; and

WHEREAS, the SBA Program provides financial and technical assistance to help businesses comply with regulatory requirements and enhance their operations; and

WHEREAS, the existing SBA Program Guidelines were last updated in 2019 and Staff has identified the need to update the Guidelines to improve clarity, expand eligibility, and align the SBA Program with current economic development priorities; and

WHEREAS, the proposed updates include the addition of relocation assistance, expanded technical assistance offerings, alignment with the annual budget process, and administrative improvements to enhance program flexibility; and

WHEREAS, the City Council finds that the updated Guidelines will better support Dublin’s small business community and improve program effectiveness.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby approve the updated Small Business Assistance Program Guidelines, attached hereto as **Exhibit A**.

PASSED, APPROVED AND ADOPTED BY the City Council of the City of Dublin, on this 5th day of May, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk



Small Business Assistance Program Guidelines

I. PROGRAM OVERVIEW

The Small Business Assistance Program (“Program”) is an endeavor of the City of Dublin to assist Dublin-based brick-and-mortar businesses as well as owners of commercial or industrial property located in Dublin. The Program includes two primary components: (1) a reimbursable grant to support businesses with regulatory compliance and (2) small business support to provide funding for one-on-one business advising, technical assistance, and special events that support the local business community.

II. ELIGIBILITY

The Program is available to:

- Dublin-based brick-and-mortar businesses operating from a physical location within the city, including retail, restaurant, office, industrial, and service businesses; and
- Owners of commercial or industrial property located in Dublin.

Applicants must demonstrate a need for assistance and meet all applicable program requirements as determined by the City.

III. PROGRAM COMPONENTS

A. Grants

Grants are offered per fiscal year (July 1- June 30) with a combined funding allocation of \$75,000 annually. Eligible applicants may apply for one grant type per fiscal year, with reimbursement of up to \$75,000. Please refer to Section IV. Funding for more information.

i. Small Business Regulatory Compliance Grant

The Small Business Regulatory Compliance Grant is available to eligible applicants for reimbursement of costs associated with bringing a property or business into compliance with applicable federal, state, and local requirements.

Eligible improvements may include, but are not limited to:

- Disability access improvements (ADA compliance)
- Trash enclosure construction or upgrades
- Wastewater connections and related infrastructure
- Upgrades pursuant to the California Building Standards Code (Cal. Code Regs., Title 24)
- Other required code or regulatory improvements

ii. Relocation Assistance Grant

The Relocation Assistance Grant is available to eligible applicants for reimbursement of costs associated with relocation due to code compliance issues, site redevelopment, or other circumstances that impact continued operation at their current location. Relocation assistance is intended to support business continuity within Dublin.

Eligible relocation-related expenses may include, but are not limited to:

- Moving and equipment relocation costs
- Tenant improvements required at a new location to meet code requirements
- Utility connections and infrastructure upgrades
- Permitting and plan check fees associated with relocation

All relocation-related expenses must be directly tied to regulatory compliance or operational necessity and are subject to review and approval by the City.

Additional improvements and requests that are deemed to be consistent with the intent of the program will be reviewed and approved or denied by the City.

Awarded grant funds must be used within one year of approval or funds will be forfeited. Disbursement of grant proceeds to approved applicants will be in a reimbursement payment issued after City deems the project complete, and upon the submission of invoices and proof of payment and subject to approval of those invoices and proofs of payment by Staff.

B. Small Business Support Services

Small Business Support Services shall be utilized for one-on-one business advising and technical assistance targeted at Dublin-based businesses with a demonstrated need as well as for special events designed to support and assist small business.

Technical assistance may include project-based assistance from subject matter experts, in areas including, but not limited to:

- Business planning and development
- Marketing and advertising
- Architecture and space design

The assistance available through the Support Services component is limited to project-based items with a narrow, defined scope and timeframe and may not cover hardware, software, or ongoing costs.

IV. FUNDING

One hundred thousand dollars (\$100,000) is available annually to fund the Program. Funding is appropriated through the City's annual budget process and may vary from year to year based on available resources. Of the \$100,000 annual allocation, \$75,000 is reserved for grants and \$25,000 for Support Services.

While \$75,000 is the maximum grant award per fiscal year, additional funds may be considered on a case-by-case basis, subject to the availability of funds and a demonstrated need as determined by the City. Unused funds shall carry over from year to year.

Funds are distributed on a first-come, first-served basis. If funds are exhausted at the time of application submittal, Staff will retain the application. If additional funds become available, Staff will contact applicants in the order applications were received.

V. APPLICATION AND REVIEW PROCESS

Applicants seeking grant assistance must submit an application. Applications will be reviewed by Staff for completeness and eligibility. Eligible applications may be forwarded to the Economic Development Committee for recommendation and, where required, to the City Council for final approval.

The City reserves the right to approve, conditionally approve, or deny grant applications based on program requirements, funding availability, and alignment with program goals.

VI. GENERAL PROVISIONS

Grant Applicants

- A. Staff will administer the Program and may establish administrative procedures, application materials, and program priorities consistent with these guidelines.
- B. All improvements completed through the grants component are considered to be “public works” as that term is used in Section 1720 of the California Labor Code. In accordance with Labor Code section 1720 et seq., prevailing wages shall be paid for all improvements. All estimates and payments for construction and installation of improvements shall include prevailing wages, and shall otherwise comply with the provisions of the California Labor Code and all other applicable laws and regulations with respect to prevailing wages. All contractors awarded a work contract under this program will be required to provide certified payroll documents to Staff.
- C. Participation in the Program does not guarantee funding.
- D. Applicants are responsible for complying with all applicable laws, codes, and permitting requirements.
- E. The City may modify, suspend, or terminate the Program at any time.
- F. The City retains discretion in the interpretation and administration of these guidelines.
- G. Applicants receiving funding through the Program may be required to acknowledge the City of Dublin’s support in project materials or participate in program-related outreach efforts, as determined by the City.
- H. These guidelines shall become effective upon approval by the City Council and may be amended from time to time.
- I. Eligible Dublin-based property owners and/or business owners can apply for the grants component. Disbursement of grant proceeds to approved applicants will be in a reimbursement payment issued after City deems the project complete. All reimbursement requests must include proof of payment and other supporting documentation, as deemed necessary by the City (i.e. invoices, cancelled checks, etc.), sufficient to demonstrate to the City’s satisfaction that all improvement costs have been paid. Grant funds must be used within one year of approval or funds will be forfeited.

By initialing below, the applicant acknowledges that they have read and agree to the General Provisions outlined above for grant awards.

_____ Initial

VII. IMPLEMENTATION WORK

All improvements shall conform to the City of Dublin Building Codes, Zoning Ordinance, and applicable Design Guidelines. Improvements initiated prior to formal approval may not be eligible for reimbursement.

Staff will be available to work with approved applicants to assist in the coordination of the project and will conduct periodic inspections.

I, _____ have read and received a copy of these guidelines.

(Printed Name)

Date: _____

Signature: _____

Small Business Assistance Program Guidelines

I. PROGRAM OVERVIEW

The Small Business Assistance Program (“Program”) is an endeavor of the City of Dublin to assist Dublin-based brick-and-mortar businesses as well as owners of commercial or industrial property located in Dublin. The Program includes two primary components: (1) a reimbursable grant to support businesses with regulatory compliance and (2) small business support to provide funding for one-on-one business advising, technical assistance, and special events that support the local business community.

~~The Program is intended to help with the cost of complying with federal, state and local laws relating to disability access requirements, trash enclosures, sewer connections and other such obligations imposed on small businesses.~~

~~One hundred thousand dollars (\$100,000) is available annually to fund the Program.~~

~~II. GRANT AND SUPPORT PROGRAM~~

~~II. ELIGIBILITY~~

~~The Program is available to:~~

- ~~• Dublin-based brick-and-mortar businesses operating from a physical location within the city, including retail, restaurant, office, industrial, and service businesses; and~~
- ~~• Owners of commercial or industrial property located in Dublin.~~

~~Applicants must demonstrate a need for assistance and meet all applicable program requirements as determined by the City.~~

III. PROGRAM COMPONENTS

A. Grants

Grants are offered per fiscal year (July 1- June 30) with a combined funding allocation of \$75,000 annually. Eligible applicants may apply for one grant type per fiscal year, with reimbursement of up to \$75,000. Please refer to Section IV. Funding for more information.

i. **Program for Small Business Regulatory Compliance Grant**

~~The Grant Program for Small Business Regulatory Compliance Grant (“Grant Program”) shall be utilized to support Dublin-based businesses seeking to comply with various requirements including, but not limited to the Solid Waste and Recycling Enclosure Standards contained in Chapter 7.98 of the City’s Municipal Code. This grant provides for reimbursement of up to Seventy Five Thousand dollars (\$75,000) per fiscal year (July 1— June 30). Grant funds must be used within one year of approval or funds will be forfeited.~~

~~Disbursement of grant proceeds to approved applicants will be in a reimbursement payment issued after City deems the project complete, and upon the submission of invoices and proof of payment and subject to approval of those invoices and proofs of payment by City staff. Dublin~~

~~based~~ is available to eligible applicants for reimbursement of costs associated with bringing a property or business into compliance with applicable federal, state, and local requirements.

Eligible improvements may include, but are not limited to:

- Disability access improvements (ADA compliance)
- Trash enclosure construction or upgrades
- Wastewater connections and related infrastructure
- Upgrades pursuant to the California Building Standards Code (Cal. Code Regs., Title 24)
- Other required code or regulatory improvements

ii. **Relocation Assistance Grant**

The Relocation Assistance Grant is available to eligible applicants for reimbursement of costs associated with relocation due to code compliance issues, site redevelopment, or other circumstances that impact continued operation at their current location. Relocation assistance is intended to support business continuity within Dublin.

Eligible relocation-related expenses may include, but are not limited to:

- Moving and equipment relocation costs
- Tenant improvements required at a new location to meet code requirements
- Utility connections and infrastructure upgrades
- Permitting and plan check fees associated with relocation

All relocation-related expenses must be directly tied to regulatory compliance or operational necessity and are subject to review and approval by the City.

Additional improvements and requests that are deemed to be consistent with the intent of the program will be reviewed and approved or denied by the City.

Awarded grant funds must be used within one year of approval or funds will be forfeited. Disbursement of grant proceeds to approved applicants will be in a reimbursement payment issued after City deems the project complete, and upon the submission of invoices and proof of payment and subject to approval of those invoices and proofs of payment by Staff.

B. Small Business Support Services Program

~~The~~ Small Business Support Services Program (“Support Program”) shall be utilized for ~~One-on-One~~ Business advising and technical assistance targeted at Dublin-based businesses with a demonstrated need as well as for special events designed to support and assist small business.

Technical assistance may include project-based assistance from subject matter experts, in areas including, but not limited to:

- Business planning and development
- Marketing and advertising

- Architecture and space design

The assistance available through the Support Services component is limited to project-based items with a narrow, defined scope and timeframe and may not cover hardware, software, or ongoing costs.

III. ELIGIBILITY

A. Eligible Applicants

~~The Grant Program and Support Program are available to commercial, industrial and retail businesses located in the City of Dublin, as well as owners of property located in Dublin.~~

B. Eligible Types of Improvements

~~Eligible improvements include, but are not limited to:~~

- ~~• Solid Waste and Recycling Enclosure Standards contained in Chapter 7.98 of the City's Municipal Code (including Trash Enclosures)~~
- ~~• Federal, state and local laws relating to disability access requirements~~
- ~~• Title 24 upgrades~~
- ~~• Sewer Connections~~

~~Additional improvements that are deemed to be consistent with the intent of the program will be reviewed and approved/disapproved on a case-by-case basis by the Economic Development Division.~~

C. Prevailing Wage Requirements

~~All improvements completed through the Grant Program are considered to be "public works" as that term is used in Section 1720 of the California Labor Code. In accordance with Labor Code section 1720 et seq., prevailing wages shall be paid for all improvements. All estimates and payments for construction and installation of improvements shall include prevailing wages, and shall otherwise comply with the provisions of the California Labor Code and all other applicable laws and regulations with respect to prevailing wages. All contractors awarded a work contract under this program will be required to provide certified payroll documents to City staff.~~

D. Review Process

~~All applications for the Grant Program and/or the Support Program will be reviewed by City staff and the Economic Development Committee prior to being considered for approval by the City Council.~~

IV. FUNDING

One hundred thousand dollars (\$100,000) is available annually to fund the Program.

~~Funding for this Program~~ is appropriated through the City's annual budget process and may vary from year to year based on available resources. Of the \$100,000 annual allocation, \$75,000 is reserved for grants and \$25,000 for Support Services.

While \$75,000 is the maximum grant award per fiscal year, additional funds may be considered on a case-by-case basis, subject to the availability of funds and a demonstrated need as determined by the City. Unused funds shall carry over from year to year.

~~Funds for the Program are available are distributed on a first-come, first-served basis. If funds are exhausted at the time of application submittal, Staff will retain the application. If additional funds become available, Staff will contact applicants in the order applications were received. The City of Dublin reserves the right to cancel or modify this Program at any time prior to grant approval, without notice. Continuation of the Program is subject to sufficient funding as appropriated.~~

A. Grant Amounts

~~Eligible Dublin-based property owners and/or business owners can apply for the Grant Program. Disbursement of grant proceeds to approved applicants will be in a reimbursement payment issued after City deems the project complete. All reimbursement requests must include proof of payment and other supporting documentation, as deemed necessary by the City (i.e. invoices, cancelled checks, etc.), sufficient to demonstrate to the City's satisfaction that all improvement costs have been paid. Grant funds must be used within one year of approval or funds will be forfeited.~~

V. APPLICATION AND REVIEW PROCESS

Applicants seeking grant assistance must submit an application. Applications will be reviewed by Staff for completeness and eligibility. Eligible applications may be forwarded to the Economic Development Committee for recommendation and, where required, to the City Council for final approval.

The City reserves the right to approve, conditionally approve, or deny grant applications based on program requirements, funding availability, and alignment with program goals.

VI. GENERAL PROVISIONS

Grant Applicants

- E. Staff will administer the Program and may establish administrative procedures, application materials, and program priorities consistent with these guidelines.
- F. All improvements completed through the grants component are considered to be "public works" as that term is used in Section 1720 of the California Labor Code. In accordance with Labor Code section 1720 et seq., prevailing wages shall be paid for all improvements. All estimates and payments for construction and installation of improvements shall include prevailing wages, and shall otherwise comply with the provisions of the California Labor Code and all other applicable laws and regulations with respect to prevailing wages. All contractors awarded a work contract under this program will be required to provide certified payroll documents to Staff.
- G. Participation in the Program does not guarantee funding.
- H. Applicants are responsible for complying with all applicable laws, codes, and permitting requirements.

- I. The City may modify, suspend, or terminate the Program at any time.
- J. The City retains discretion in the interpretation and administration of these guidelines.
- K. Applicants receiving funding through the Program may be required to acknowledge the City of Dublin's support in project materials or participate in program-related outreach efforts, as determined by the City.
- L. These guidelines shall become effective upon approval by the City Council and may be amended from time to time.
- M. Eligible Dublin-based property owners and/or business owners can apply for the grants component. Disbursement of grant proceeds to approved applicants will be in a reimbursement payment issued after City deems the project complete. All reimbursement requests must include proof of payment and other supporting documentation, as deemed necessary by the City (i.e. invoices, cancelled checks, etc.), sufficient to demonstrate to the City's satisfaction that all improvement costs have been paid. Grant funds must be used within one year of approval or funds will be forfeited.

By initialing below, the applicant acknowledges that they have read and agree to the General Provisions outlined above for grant awards.

_____ Initial

VII. IMPLEMENTATION WORK

All improvements shall conform to the City of Dublin Building Codes, Zoning Ordinance, and applicable Design Guidelines. ~~Proposed projects are required to comply with Chapter 8.104 of the Site Development Review Chapter of the Zoning Ordinance. Project improvements commenced prior to the City's issuance of a Notice to Proceed are not eligible for this Program.~~ Improvements initiated prior to formal approval may not be eligible for reimbursement.

~~City sStaff~~ will be available to work with approved applicants to assist in the coordination of the project. ~~City staff will carry out~~ and will conduct periodic inspections.

I, _____ have read and received a copy of these guidelines.

(Printed Name)

Date: _____

Signature: _____



STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: City Council Facility Naming Policy and Naming a Site in Honor of Former Mayor Janet Lockhart
Prepared by: Jordan Foss, Senior Management Analyst

EXECUTIVE SUMMARY:

The City Council will consider approving a City Council Facility Naming Policy and provide direction on the renaming of a site in honor of former Mayor Janet Lockhart.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving the City Council Facility Naming Policy and provide direction on the renaming of a site in honor of former Mayor Janet Lockhart.

FINANCIAL IMPACT:

None.

DESCRIPTION:

On February 17, 2026, under Item 9, the City Council requested that Staff bring back recommendations regarding the naming of a site in honor of former Mayor Janet Lockhart, who passed away in early February 2026. Staff recognized that while the City has followed an administrative protocol for park naming since 2016, no formal City Council policy has ever existed that governs park and facility naming and renaming in Dublin.

This Staff Report provides a comprehensive review of past and current facility naming practices, proposes a new naming policy for City Council consideration, and provides options for the naming of a facility after Janet Lockhart.

City Facility Naming Practices in Dublin

Background

With the City's incorporation in 1983, Dublin acquired a handful of parks facilities that were already named for the community's heritage and original family names (e.g., Shannon, Kolb, Dolan, and Mape parks). The City built its first park in 1986 in the Amador Lakes/Stagecoach area, and at the June 23, 1986 meeting, the City Council selected the name of Stagecoach Park, as recommended by the then-titled Parks and Recreation Commission and utilizing the following naming criteria that were identified by Staff:

- 1) Geographic Location
 - a) Major streets
 - b) Water bodies
 - c) Hills/ridgelines
 - d) Subdivision name
- 2) Landscaping
 - a) Indigenous Trees or plantings
 - b) Topography
- 3) Historic significance
- 4) Name of people – living vs. deceased
- 5) Traditionally known as...

While never formalized into a City Council policy, these criteria have generally been utilized since that time, with some modifications, in the naming of new City facilities. However, specific procedures, which include a protocol for gathering community and Parks and Community Services Commission (PCSC) input, were not put in place until the City Manager adopted Administrative Policy 1.8 — Park Naming Protocol (Attachment 3) in 2016.

The 2016 Park Naming Protocol has provided a consistent and community-focused process for naming new parks, outlining the steps Staff follows to ensure naming decisions are transparent, inclusive, and aligned with City Council direction. Specifically, the 2016 Park Naming Protocol does the following:

- Initiates the naming process following City Council approval of a park's conceptual design.
- Directs Parks and Community Services Staff to collaboratively develop an initial list of candidate names based on established naming criteria.
- Requires a citywide community survey to gather input, including Staff-recommended names, opportunities for public suggestions, and information about the park design.
- Ensures equitable community outreach through multiple communication channels, including the City website, email lists, public events, and school district communications.
- Provides a defined survey period (generally two to four weeks) to allow for meaningful public participation.
- Allows multiple parks to be included in a single survey when appropriate.
- Requires Staff to compile and present survey results, including community feedback, at a publicly noticed PCSC meeting.

- Directs the PCSC to evaluate naming options and forward up to three ranked recommendations to the City Council.
- Establishes that the City Council considers the PCSC’s recommendation at a public meeting and retains full authority to approve the recommendation, select a different name, or request additional options.
- Confirms that the name approved by City Council resolution becomes the official and permanent name of the park.

The 2016 Park Naming Protocol also maintains most of the original naming criteria considered by the City Council in 1986, with a few additions: 1) Design amenities or features; 2) Honoring an individual or organization who has significantly contributed to the advancement of the City; 3) Person who donated park land; and 4) An adjoining neighborhood, area or street.

Despite there being no formal naming procedures until the 2016, for newly built neighborhood and nature parks the City has always generally collected public feedback and then relied on the PCSC for final recommendations to the City Council. This process has resulted in the naming of Bray Commons, Butterfly Knoll Park, Clover and Sunrise Parks, Devany Square, Forest Park, Jordan Ranch Park, Passatempo Park, Piazza Sorrento, Positano Hills Park, Schaefer Ranch Park, Sean Diamond Park, Ted Fairfield Park, Poppy Meadow Park, and Wild Wind Park.

For larger community parks and facilities, the process over the years has been less consistent. Some names were proposed by Staff or City Council before moving directly to the City Council approval level, others originated through task forces and/or the PCSC before going to the City Council, and one followed the 2016 Park Naming Protocol:

Table 1. Community Parks and Major Facilities Named

Facility	Reason for Name Selection	Naming Process
Dublin Arts Center	New facility. Named to reflect functionality.	Proposed by Staff.
Don Biddle Community Park	New park. Named after Vice Mayor Don Biddle after his passing.	Proposed by City Council.
Dublin Heritage Park and Museums	To consolidate the operations of the Heritage Center with the buildings at the Dublin Historic Park.	Names solicited from the Dublin Historical Preservation Association, the Dublin/San Ramon Women's Club, volunteer docents, and attendees at the St. Patrick's Day Tea Room. These were provided directly to City Council for consideration.
Emerald Glen Park	New park.	Proposed by PCSC and a special Task Force
Fallon Sports Park	New park. Named for its location in Fallon Village area; after historic Fallon family.	Proposed by Staff.
The Wave	New facility. Named after the facility design selected.	Proposed by City Council.
Wallis Ranch Community Park	New park. Named after neighboring development.	Followed 2016 Park Naming Protocol.

There have also been a handful of amenities within facilities that previously had functional

names (e.g., the Dublin Council Chambers) that have been renamed over the years for specific reasons, primarily to honor figures that made significant contributions to the community. As shown in the table below, most of these commemorative facility names originated by Staff or City Council request.

Table 2. Amenities Renamed

Facility	Reason for Name Selection	Naming Process
Paul McCreary Sports Pool	Named after long-serving Parks Director McCreary after his passing.	Proposed by Staff.
McCormick Rose Garden	To honor long-time residents Tom and Claudia McCormick for their service to the community.	Proposed by City Council.
Pete Snyder Council Chambers	Named after Dublin’s first Mayor after his passing.	Proposed by Staff.
Virginia Bennett Room (Library)	Named after the Library’s first Children’s Librarian and Branch Manager after her passing.	Proposed by City Council at the Request of the Alameda County Library.
Ambrose Hall (Shannon Center)	Renamed after Dublin’s first City Manager (still living).	Proposed by City Council.
Alamilla Springs Ballroom (Senior Center)	Renamed to provide better marketing of the facility.	Proposed by Staff. Community and PCSC input solicited.
Bray Community Room	Renamed to honor the Sister City relationship with Bray/Wicklow.	Proposed by Staff.

Proposed Policy – City Council Facility Naming Policy

Research of Other Agencies

In response to the City Council’s comments during the February 16, 2026 meeting, Staff researched surrounding cities and other communities in California to assist with developing a formal policy for the naming of parks and facilities in Dublin. Staff focused in particular on agencies that allow for commemorative naming. The results, summarized in Table 3, include the governing and advisory bodies involved, naming criteria, and whether there is a requirement that an honored individual be deceased.

Table 3. Summary of Agency Naming Policies

Agency	Governing Body	Advisory Body	Commemorative Naming Criteria	Deceased Requirement
Dublin Unified School District	Board of Trustees	Advisory Committee, if directed by Board	For entities or deceased individuals: outstanding contributions, including financial contributions, to the school community; contributions of statewide, national, or worldwide significance. For living individuals: distinguishable and enduring contributions to the specific school or to the Dublin Unified School District as a whole.	No
East Bay Regional Park District (EBRPD)	Board of Directors	None	Substantial or outstanding contributions to EBRPD, the East Bay region, Bay Area, state, or nation.	Yes; for at least 5 years

Fremont	City Council	None	Individual should have impacted the facility/park; unless land donated, will not name after living person; must be most fitting memorial for individual or organization.	Yes
Hollister	City Council	Parks and Recreation Commission	Significant contribution to economic vitality, protection of natural resources, or betterment of specific facility or feature.	Yes; for at least 1 year
Pasadena	City Council	Recreation and Parks Commission	Significant contribution to the community, country, state, or field of parks and recreation.	No
San Ramon	City Council	Parks and Community Services Commission	Significant contribution to City; involvement with community of 10+ years; volunteer within community.	Yes; for at least 3 years
Santa Clara	City Council	Parks and Recreation Commission	Outstanding achievements, contributions, and/or enrichment of the community; Contributions must be documented historically; direct and long-term association with feature or facility.	No
Seaside	City Council	Parks and Recreation Commission; Historical Commission	Significant contributions to protection of natural resources, betterment of facility/park, advancement of recreational opportunities, and volunteered 10+ years in the community.	Yes; for at least 3 years

Based on the above research, and maintaining many of the elements of the 2016 Park Naming Protocol, Staff has put together a City Council Facility Naming Policy (Attachment 2) that establishes a clear, consistent, and transparent framework for the naming and renaming of City-owned facilities. The primary provisions of the new Policy include:

- 1) Naming a new, whole facility (not amenities within a facility) requires a public input process and recommendation by the PCSC, with some flexibility for the City Council to directly select a name that reflects the functionality of the facility.
- 2) Renaming existing, whole facilities (e.g., an entire park) would *generally* require public and PCSC input before City Council approval.
- 3) Renaming sub-facility features, or amenities, within a larger facility (e.g., the courtyard of a public facility or a building situated on park property) can be approved directly by the City Council.
- 4) All names must adhere to criteria defined in the Policy (which are generally in place now).
- 5) Commemorative naming must be for a deceased person, unless the City Council finds that the individual's contribution is so extraordinary and uniquely tied to the Facility as to justify an exception, and that no other available recognition is adequate.
- 6) The City Council retains the ultimate decision-making authority for the naming of all community assets.

Site Naming in Honor of Janet Lockhart

Background

Janet Lockhart served the community in her role on the City Council for 11 years. Elected in 1996, she served as a councilmember until 2001, when she was appointed as Mayor. She became the first elected female Mayor in 2002, serving until 2007, during which time she oversaw the significant growth and development of Dublin, including major projects such as Phase 3 of Emerald Glen Park, the expansion of the Heritage Park site, and the opening of the Dublin Senior Center, the Dublin Ranch development, Hacienda Crossings, and the West Dublin-Pleasanton BART station. She also played a significant role in the development and ongoing success of the School of Imagination. Janet passed away in early February 2026.

At the February 17, 2026 meeting, the City Council received multiple public comments requesting that Dublin Heritage Park and Museums be renamed to honor former Mayor Lockhart posthumously and ultimately directed Staff to bring back options for naming a facility (without specification) after her. The City has also received correspondence (Attachment 4) from community members voicing their support for the public request, and for naming an individual asset at Heritage Park after the former Mayor.

Staff-Identified Options

In alignment with the proposed Facility Naming Policy, Staff identified projects that Mayor Lockhart was involved with during her tenure on the City Council, or that reflect her community service and areas of focus, that could serve as appropriate locations for facility renaming at this time. These locations include:

- Heritage Park and Museums
 - Entire park
 - Sunday School Barn
 - Hay Barn
 - Lawn area

- Dublin Senior Center
 - Entire facility
 - Outside patio area
 - Library / lounge
 - Meeting room or fitness center

- Emerald Glen Park
 - Picnic Area
 - Children's playground

- Civic Center
 - Civic Center Courtyard

City Council Direction Needed

Staff is seeking direction on renaming a site or feature in honor of former Mayor Janet

Lockhart. If the proposed Facility Naming Policy is approved, any facility or amenity renaming would require adoption of a resolution that describes how the naming criteria have been met. Staff would bring that resolution to the City Council at the next meeting.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

- 1) Resolution Approving the City Council Facility Naming Policy
- 2) Exhibit A to the Resolution – City Council Facility Naming Policy
- 3) Administrative Policy 1.8 – Park Naming Protocol
- 4) Public Correspondence

RESOLUTION NO. XX – 26**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN****APPROVING THE CITY COUNCIL FACILITY NAMING POLICY**

WHEREAS, the City of Dublin owns and operates parks, recreation areas, community centers, sports facilities, trails, and other public amenities that serve the community; and

WHEREAS, the naming and renaming of such Facilities reflects the City's history, geography, cultural identity, and community values; and

WHEREAS, the City has utilized Administrative Policy 1.8 — Park Naming Protocol since 2016 to guide the naming of park facilities only through a consistent and community-focused process; and

WHEREAS, the City Council desires to formalize and expand upon this existing protocol by adopting a comprehensive City Council Facility Naming Policy to provide clear criteria, roles, and procedures for naming and renaming Facilities; and

WHEREAS, the proposed Policy establishes a transparent and equitable framework, including community engagement, advisory review by the Parks and Community Services Commission, and final approval by the City Council; and

WHEREAS, the Policy includes criteria for commemorative naming, procedures for renaming Facilities and Sub-Facility Features, and provisions to preserve the integrity and historical significance of existing Facility names; and

WHEREAS, the City Council finds that adoption of the Facility Naming Policy will ensure consistency, transparency, and community engagement in all future naming and renaming decisions.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin hereby approves the City Council Facility Naming Policy, attached hereto as **Exhibit A**.

{Signatures on the following page}

PASSED, APPROVED AND ADOPTED BY the City Council of the City of Dublin, on this 5th day of May, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

City of Dublin City Council Policy

POLICY NAME: Facility Naming Policy	ADOPTED YEAR: 2026	DEPARTMENT: CMO
	REVISION YEAR: N/A	DEPARTMENT NUMBER: 1100
	RESOLUTION #: TBD	POLICY NUMBER: 104

A. PURPOSE:

This Policy establishes a comprehensive, consistent, and transparent framework governing the official naming and renaming of City-owned facilities. It is intended to:

- Honor the City’s history, geography, cultural identity, and community values.
- Recognize individuals and organizations whose extraordinary contributions have shaped the City of Dublin.
- Ensure meaningful community engagement and participation.
- Provide clear and equitable criteria for renaming requests.
- Preserve the integrity and longevity of established facility names.

B. DEFINITIONS:

For the purposes of this Policy, the following terms shall have the meanings set forth below:

- **Facility** means any City-owned park, recreation area, community center, sports facility, trail, or other public amenity subject to official naming or renaming under this Policy.
- **Sub-Facility Feature** means a sole and discrete element within a larger Facility, such as a park building, meeting room, lounge, lawn area, picnic area, field, court, or plaza, which may be named separately from the parent Facility.
- **Commemorative Naming** means the naming or renaming of a Facility or Sub-Facility Feature in honor of a specific individual or organization, subject to the criteria set forth in this Policy.
- **Initial Naming** means the process of assigning an official name to a newly developed, newly acquired, or previously unnamed Facility for the first time.
- **Renaming** means the process of replacing the existing official name of a Facility or Sub-Facility Feature with a new name, subject to the grounds and criteria set forth in this Policy.

C. AUTHORITY:

1. **City Council.** The City Council has final authority to approve or amend all Facility naming and renaming actions by resolution. An approved name shall constitute the official name of the Facility.
2. **Parks and Community Services Commission.** The Parks and Community Services Commission (“Commission”) serves as the principal advisory body to the City Council on Facility naming matters. Unless otherwise provided for in this Policy, the

Commission reviews community input on proposed Facility names, evaluates proposals against the criteria in the General Naming Criteria section, and forwards a prioritized recommendation to the City Council.

3. **City Manager.** The City Manager or their designee, such as the Parks and Community Services Director (“Director”), administers this Policy, manages the community survey process, and prepares staff reports to the Commission and City Council. The City Manager has the authority to prepare and amend internal administrative procedures to carry out the intent of this Policy.

D. POLICY PROCEDURES AND DESCRIPTION:

General Naming Criteria

All Facility and Sub-Facility Feature names — whether for initial naming or renaming — shall be evaluated against the following criteria. No single criterion is decisive, and names should be dignified and appropriate for a public facility serving all residents.

Preferred Name Categories / Criteria

- Geographic location, landmarks, or natural characteristics of the site.
- Landscaping, topography, natural features, or ecological significance.
- Historical significance to the City of Dublin.
- Honoring an individual or organization whose contributions meet the criteria in the Commemorative Naming section.
- Recognition of a person who donated the parkland or provided major funding for its development.
- Functional names in line with the purpose of the Facility (e.g., the Dublin Senior Center).
- Names that a reasonable community member would not find offensive, divisive, or contrary to the City’s values of inclusion and equity.

Criteria for Commemorative Naming After an Individual

When a naming proposal involves honoring a specific individual, whether as a standalone name or as part of a broader descriptive name, all of the following criteria must be satisfied.

Required Criteria — All Must Be Met

- Deceased. The individual must be deceased. Facilities shall not be named for living persons. **See exception below.*
- Connection to the Facility. The individual must have had a meaningful, direct connection to the specific Facility. The connection should be evident and articulable to the public.
- Significant Community Contribution. The individual must have made a sustained and significant contribution to the welfare of the Dublin community through civic leadership, volunteerism, philanthropy, public service, or other demonstrated commitment to the City. Length and quality of contribution shall be both considered.
- Not Previously Honored. The individual should not have already been honored in a comparable and meaningful way by the City (e.g., an existing named

facility or comparable public memorial). The purpose is to extend recognition broadly, not to accumulate honors for a single individual.

** Exception: The City Council may, by a simple majority vote, waive the deceased requirement set forth above upon a finding that the individual's contribution is so extraordinary and uniquely tied to the Facility as to justify an exception, and that no other available recognition is adequate.*

Initial Naming of New Facilities

Initial naming applies to newly developed, newly acquired, or previously unnamed Facilities receiving an official name for the first time. The process is designed to be collaborative, transparent, and community driven. The following summarizes the key steps and requirements.

1. **Trigger.** The naming process shall commence once the conceptual design for the Facility has been approved by the City Council, and the City Council directs Staff to begin the naming process. Staff from the Parks and Community Services Department and Facilities Development Division shall begin the process promptly following design approval. *

** Note – the City Council retains authority to approve, without collecting public and Commission input, a name that is functional in nature (e.g., the Dublin Center).*

2. **Candidate Name Development.** Department Staff shall develop an initial list of candidate names aligned with the General Naming Criteria section. Candidate names shall reflect geographic, historical, design, and community characteristics of the site. Purely commemorative or individual-name candidates may be included only if the criteria in the Commemorative Naming section have been met.
3. **Community Survey.** Staff shall prepare and distribute an electronic survey to Dublin residents citywide. The survey shall:
 - Include the top candidate names identified by Staff.
 - Provide space for community suggestions.
 - Include an image and description of the approved conceptual design.
 - Remain open for a minimum of two (2) weeks and no more than four (4) weeks.
 - Be distributed broadly using all available City channels, including: press release, City website, Parks and Community Services Commission notification, City email distribution lists, Farmers' Market and City event postings, and Dublin Unified School District communications.
 - Target the entire Dublin community. No sub-community or neighborhood shall be preferentially targeted.
 - Provide for requests for multiple Facilities simultaneously, if necessary. The Commission recommendation and City Council action may likewise address multiple Facilities in a single proceeding.

4. **Commission Review.** Staff shall present survey results at a regularly scheduled meeting of the Commission. The Commission shall review results, evaluate candidate names in alignment with the General Naming Criteria section, and, by motion, recommend up to three names to the City Council, listed in order of preference.
5. **City Council Approval.** Staff shall present the Commission's recommendation to the City Council at a regularly scheduled meeting. The City Council shall approve one name by resolution, or may direct Staff to return with alternate options. The name approved by the City Council shall be the official name of the Facility. The resolution will include a description of how the naming criteria are met.

Renaming Existing Facilities

Renaming of an existing Facility is a significant action that affects the historical record of the City and the expectations of the community. It shall be undertaken with careful deliberation and is discouraged unless there is a compelling justification. The City Council retains full discretion to approve, deny, or defer any renaming request.

1. **Trigger.** A renaming request may be initiated in either of the following ways:
 - a) Public Request via Public Comment
A member of the public, organization, or community group wishing to request a Facility or Sub-Facility renaming must present the request at a regularly scheduled City Council meeting during the Public Comment period. The City Council is not required to act immediately on a renaming request raised during Public Comment. The Council may, by consensus or simple majority vote, direct Staff to (1) initiate renaming procedures, (2) prepare a staff report for a future agenda to make a decision on whether to initiate naming procedures; or (3) take no further action. The following requirements apply:
 - The public request must be made in person during the Public Comment period of a regular City Council meeting.
 - The requester must identify: (1) the specific Facility or Sub-Facility proposed for renaming, (2) the proposed new name, and (3) the basis for the request, including how the request satisfies the requirements in the General Naming Criteria section.
 - Written materials supporting the request (e.g., biographical information, petition, letters of support) may be submitted to the City Clerk prior to or at the time of the request and will be included in the City Council record.
 - b) City Council-Initiated Renaming
The City Council may, by simple majority at a public meeting, initiate the process to rename a Facility or Sub-Facility Feature without the requirement of a public comment request.
2. **Procedure for Renaming a Facility.** When the City Council directs staff to proceed with renaming a Facility, the following steps apply:
 - Staff shall conduct public outreach via an electronic survey to gather public feedback on the proposed name. The City Council may find that public

- communication that it has already received (via comment at a public meeting or in written form) may satisfy this requirement.
- The Commission (if so directed by the City Council) shall evaluate the proposed name at a public meeting and provide an advisory recommendation to the City Council.
 - Staff shall present the Commission's recommendation (if needed) and staff analysis to the City Council at a regularly scheduled meeting.
 - The City Council shall act by resolution, which shall include a description of how the Naming Criteria are met.
- 3. Procedure for Renaming a Sub-Facility Feature.** Sub-Facility Features may be renamed separately from their parent Facility, subject to the following provisions.
- Sub-Facility Feature names can be approved directly by a simple majority of the City Council without community or Commission input.
 - Sub-Facility Feature naming does not alter or replace the official name of the parent Facility.
 - The City Council shall act by resolution, which shall include a description of how the Naming Criteria are met.
- 4. Note on Subsequent Renaming.** If the existing Facility or Sub-Facility Feature name already honors an individual, the prior honoree's name shall be memorialized on a permanent recognition plaque installed at the Facility, unless the individual's name is being removed due to character or conduct contrary to the City's values and interests.

SUMMARY OF REVISIONS:

1.8—Park Naming Protocol

1. **Purpose:** This policy provides a systematic and consistent approach for the official naming or renaming of the City's park facilities.
2. **Policy:**
 - a. The City shall strive to make the approach to park naming a collaborative effort with the Community.
 - b. The City Council has final authority to approve, amend, or deny any park naming recommendations. Park names approved by the City Council shall be deemed the permanent name of the park.
3. **Procedures**
 - a. The park naming process should begin once the conceptual design for the park has been approved by City Council.
 - b. Brainstorm park names with the Parks and Community Services Department Staff and Facilities Development Division Staff.
 - c. Prepare and distribute an electronic survey to public distribution lists that consists of Dublin residents to solicit input from community. Allow two to three weeks for responses.
 - i. Survey should include the top names suggested by Staff, space for additional suggestions by the survey responders, and an image and description of the approved conceptual design.
 - ii. Include entire Dublin community rather than targeting a community closest to the park as targeting the closest community could encourage the assumption of "first rights" by that community.
 - iii. Publicize the survey via:
 1. Press release
 2. Email notification to the Parks and Community Services Commission
 3. Email via electronic distribution lists (i.e. Vertical Response, Constant Contact)
 4. City Website (News Flashes)
 5. Flyers at public counters, Farmers' Market, and other City events
 6. Promote on activity registration receipts
 7. Dublin Unified School District mailing lists (i.e. PeachJar), as available
 8. Other mediums as appropriate
 - iv. As appropriate, a single survey can include a request for multiple parks.
 - v. At a regularly scheduled meeting of the Parks and Community Services Commission, Staff will preset survey results to P&CS Commission and recommend the Commission select or suggest three names to recommend to City Council, in order of preference.

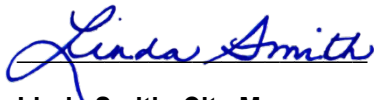
Original Effective Date: July 1, 2016

Revised Date: September 2021

Page 1 of 2

- vi. At a regularly scheduled meeting of the City Council, Staff will present the Parks and Community Services Commission's recommendation to City Council. Staff would recommend that the City Council approve one of the names, or suggest and approve an alternate name.
- d. Considerations for suggesting park names could include:
 - i. Geographic location and characteristics
 - ii. Landscaping, topography, natural features
 - iii. Design amenities or features
 - iv. Historical significance
 - v. Honoring an individual or organization who has significantly contributed to the advancement of the City
 - vi. Person who donated park land
 - vii. Land or area is traditionally known as...
 - viii. An adjoining neighborhood, area or street

Approved:



Linda Smith, City Manager

Summary of Revisions

July 1, 2016—Adopted

September 2021—Renumbered and Reformatted



Fw: Letter of Support for Renaming Heritage Park to Janet Lockhart Park

From Marsha Moore <Marsha.Moore@dublin.ca.gov>

Date Wed 4/1/2026 1:41 PM

To Jordan Foss <Jordan.Foss@dublin.ca.gov>

Cc Colleen Tribby <Colleen.Tribby@dublin.ca.gov>; Hazel Wetherford <Hazel.Wetherford@dublin.ca.gov>; Jeff Baker <Jeff.Baker@dublin.ca.gov>; City Clerk <City.Clerk@dublin.ca.gov>

Hi Jordan,

I believe you are doing this report. We should attach correspondence as an attachment.

Thank you.



Marsha Moore, MMC

City Clerk

City of Dublin

100 Civic Plaza, Dublin, CA 94568

(925) 833-6644 | (925) 833-6651 FAX

marsha.moore@dublin.ca.gov | www.dublin.ca.gov

Mission Statement: *The City of Dublin promotes and supports a high quality of life, ensures a safe, secure, and sustainable environment, fosters new opportunities, and champions a culture of equity, diversity, and inclusion.*

From: INGE HOUSTON <inge@dublinchamberofcommerce.org>

Sent: Monday, March 30, 2026 4:53 PM

To: City Clerk <City.Clerk@dublin.ca.gov>

Subject: Letter of Support for Renaming Heritage Park to Janet Lockhart Park

You don't often get email from inge@dublinchamberofcommerce.org. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Marsha,

Letter for the May 5th council meeting regarding Heritage Park renaming.

Inge

I am writing to express my strong support for renaming the Heritage Center Park to **Janet Lockhart Park** in honor of Janet's extraordinary years of service, leadership, and devotion to the City of Dublin.

Janet's impact on this community is profound. Among her many accomplishments, her leadership in advocating for the purchase, preservation, and construction of the Heritage Center stands as one of her most meaningful contributions. She understood the importance of protecting Dublin's history while creating a place where future generations could learn, gather, and feel connected to the city's roots. Naming this park in her honor would be a fitting and deeply deserved recognition of that vision.

Janet's service to Dublin was broad, sustained, and deeply influential. She was elected to the **Dublin City Council in 1996**, serving as a **Councilmember from 1997 to 2001**. She was appointed **Mayor in 2001**, then elected in 2002, and continued to serve as **Mayor through 2007**. Across those 11 years of civic leadership, she guided Dublin through a period of tremendous growth with steadiness, humility, and a genuine love for the community.

Her leadership extended well beyond City Hall. Janet was a dedicated and highly respected member of the **Dublin Chamber of Commerce**, serving on the Board of Directors and ultimately as **Chair of the Board**. In these roles, she championed small businesses, strengthened partnerships between the business community and the city, and consistently advocated for policies and programs that supported Dublin's economic vitality. Her belief in the power of local enterprise helped shape the thriving business environment Dublin enjoys today.

Janet was also deeply involved in the **Dublin Historical Preservation Association**, where she worked to protect and celebrate the city's heritage. Her commitment to community life was equally evident in her support of **youth sports, fine arts programs, and local cultural initiatives**. She believed in building a city where families could thrive, where history was honored, and where every resident felt a sense of belonging.

Renaming Heritage Park in her memory would not only honor Janet's legacy—it would reflect the very values she championed: community, preservation, service, and pride in Dublin's story. It would ensure that future generations know the name of a leader who helped shape the city they call home.

I respectfully urge you to recognize Mayor Lockhart with this meaningful and appropriate tribute to her tireless work on behalf of the Dublin community.

Sincerely,
Inge

Inge Houston

President/CEO

Dublin Chamber of Commerce

Dublin Chamber of Commerce

6300 Village Parkway, Suite 100

Catalyst | Convener | Champion

925.828.6200 office

925.895.6899 cell

[Make an appointment with Inge](#)

From: patcjr1@comcast.net <patcjr1@comcast.net>

Sent: Monday, March 23, 2026 2:19 PM

To: [REDACTED]; Sherry Hu
<Sherry.Hu@dublin.ca.gov>; Jean Josey <Jean.Josey@dublin.ca.gov>;

[REDACTED] Michael McCorriston
<Michael.McCorriston@dublin.ca.gov>; [REDACTED]

John Morada <John.Morada@dublin.ca.gov>; [REDACTED] Kashef
Qaadri <Kashef.Qaadri@dublin.ca.gov>

Cc: patcjr1@comcast.net <patcjr1@comcast.net>; Colleen Tribby
<Colleen.Tribby@dublin.ca.gov>

Subject: Renaming the Heritage Center (Dublin) Park to Janet Lockhart Park

You don't often get email from patcjr1@comcast.net. [Learn why this is important](#)

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Honorable Mayor and Council Members

I would like to request your support in renaming the Heritage Center (Dublin) Park to Janet Lockhart Park to honor her years of service and leadership in the City of Dublin.

I worked closely with Janet on numerous communities in town and on the Valley Children Museum's Board and experienced first hand her passion for making Dublin a better place and her leadership throughout the City of Dublin. Of all of her accomplishments, being the leader who advocated for the purchase and construction of the Heritage Center is among her richest accomplishments. Please recognize Mayor Lockhart with this fitting recognition of her tireless work on behalf of the Dublin community.

Best regards

Patrick Costanzo, Jr.

PCJ Real Estate Advisors, LLC

[REDACTED]

[linkedin.com/in/patrick-costanzo-jr](https://www.linkedin.com/in/patrick-costanzo-jr)

Fw: Dublin Heritage Park - Janet Lockhart

From John Morada <John.Morada@dublin.ca.gov>
Date Tue 2/17/2026 3:04 PM
To Colleen Tribby <Colleen.Tribby@dublin.ca.gov>

Hi Ms Tribby. Forwarding to you for consideration.

John Morada

Councilmember

City of Dublin

100 Civic Plaza, Dublin, CA 94568

(925) 833-6663 | (925) 833-6651 FAX

John.Morada@dublin.ca.gov | www.dublin.ca.gov

Mission Statement: *The City of Dublin promotes and supports a high quality of life, ensures a safe, secure, and sustainable environment, fosters new opportunities, and champions a culture of equity, diversity, and inclusion.*

From: Claudia McCormick <chindidub@aol.com>
Sent: Tuesday, February 17, 2026 2:59:50 PM
To: City Council <council@dublin.ca.gov>
Subject: Dublin Heritage Park - Janet Lockhart

Some people who received this message don't often get email from chindidub@aol.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Honorable Mayor Hu and Members of the City Council:

My name is Claudia McCormick. I am a former Dublin City Council Member and Vice Mayor.

On February 03, 2026 former Mayor Janet Lockhart passed. Janet was a committed Mother, dedicated Community leader and my dearest friend for over 40 years.

Janet served on the Dublin City Council from 1997-2001 and she served as Dublin Mayor from 2001-2007. During these years Janet championed many projects for the City of Dublin. She was a Business woman and Mother focusing her on the importance of being pro-growth and pro-education for the city. As I look around this city today, the impact of her leadership remains evident and continues to benefit our community. Her accomplishments are far too many to include.

The purpose of this missive is to focus on one specific project, The Dublin Heritage Center.

I can assure you that the Dublin Heritage Center would not exist today were it not for the courageous, determined effort of Mayor Lockhart. The land was privately owned and destined for a commercial development. It was Janet's perseverance & commitment to preserving the history of Dublin. Her dedication to this property next to the beautiful Old Saint Raymond Church culminated into the land's protection and becoming part of Dublin Heritage Center.

To acknowledge this gift to the City of Dublin, I am proposing that the property be renamed: Janet Lockhart Park at The Dublin Heritage Center

Thank you, in advance for your careful consideration in this matter. Hoping you can join me in this celebration & recognition of Mayor Lockhart's efforts.

Sincerely,

Claudia McCormick

A large black rectangular redaction box covering the signature area, obscuring the name and any handwritten notes or dates.

Fw: Honoring Janet and Steve Lockhart

From Colleen Tribby <Colleen.Tribby@dublin.ca.gov>

Date Fri 5/1/2026 10:21 AM

To Colleen Tribby <Colleen.Tribby@dublin.ca.gov>

From: Steve Minniear <minniear@comcast.net>

Sent: Friday, April 17, 2026 11:42:38 AM

To: City Council <council@dublin.ca.gov>

Subject: Honoring Janet and Steve Lockhart

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Dear Mayor and Councilmembers,

The City has had a practice of naming some facilities or locations after prominent Dublin residents.

I would like to support a proposal that the City recognize the accomplishments and impact of former Mayor Janet and Steve Lockhart. I think it would be nice that **one of the buildings** at the Dublin Heritage Park & Museums be named in their honor, given their long association with the collection and preservation of Dublin's history. The schoolhouse museum would be an ideal candidate for that honor. Both Janet and Steve were instrumental in acquiring that historic building, and the artifacts inside, for the park.

I would not recommend renaming the Dublin Heritage Park & Museums. It already has an identity and name recognition that invites the broader Tri-Valley area and Alameda County to visit. It would be unhelpful to confuse the visiting public who enjoy the park by changing the name at this point.

Also, renaming a park could set a precedent that could cause the City difficulties in the future, especially as past mayors and councilmembers age. There are too few parks to honor them all. To date the City has named **parts** of parks or **rooms** within City property for notable elected officials. Recently the Civic Center Council Chamber was named in honor of past Mayor Pete Snyder. Another example is the McCormick Family Rose Garden at Emerald Glen Park. It honors former Councilmember Claudia McCormick and her family. Continuing the practice of naming parts of parks and similar civic spaces seems a reasonable and sustainable practice.

If you have any questions, I would be happy to talk with you.

Steve Minniear

Dublin Historian

From: Ari Abramson <ari1822@gmail.com>

Sent: Tuesday, March 24, 2026 9:13 AM

To: Sherry Hu <Sherry.Hu@dublin.ca.gov>; Jean Josey <Jean.Josey@dublin.ca.gov>; Michael McCorriston <Michael.McCorriston@dublin.ca.gov>; John Morada <John.Morada@dublin.ca.gov>; Kashef Qaadri <Kashef.Qaadri@dublin.ca.gov>; Colleen Tribby <Colleen.Tribby@dublin.ca.gov>

Subject: Support for Naming the Heritage Center Park "Janet Lockhart Park"

You don't often get email from ari1822@gmail.com. [Learn why this is important](#)

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Dear Dublin City Council Members and City Manager,

My name is Ari Abramson and I am writing to express my wholehearted support for naming the park at the Dublin Heritage Center after former Mayor Janet Lockhart.

I serve on the Board of Directors of the School of Imagination, and I had the privilege of meeting Janet when I began pro bono consulting for the organization in 2019. Even then, her legacy was palpable — she was spoken of with deep admiration and gratitude by everyone connected to SOI. Her early involvement was instrumental in getting the School of Imagination off the ground, and the thousands of young people whose lives have been transformed by that organization are a living testament to her vision and generosity.

Janet's impact did not end with her tenure as Mayor. It lives on in every child who walks through SOI's doors. Naming this park in her honor would be a fitting and lasting tribute to a woman who gave so much to the Dublin community.

I respectfully urge you to vote in favor of naming the park "Janet Lockhart Park" at your May 5th meeting.

Sincerely,

Ari

From: kelly knabe <kellyknabe@sbcglobal.net>

Sent: Monday, March 23, 2026 3:44 PM

To: [REDACTED] Sherry Hu
<Sherry.Hu@dublin.ca.gov>; Jean Josey <Jean.Josey@dublin.ca.gov>;
[REDACTED]; Michael McCorriston
<Michael.McCorriston@dublin.ca.gov>; [REDACTED]
John Morada <John.Morada@dublin.ca.gov>; [REDACTED] Kashef
Qaadri <Kashef.Qaadri@dublin.ca.gov>; Colleen Tribby <Colleen.Tribby@dublin.ca.gov>
Cc: Mitch Sigman <mitch@schoolofimagination.org>
Subject: Rename the Heritage Center Park

You don't often get email from kellyknabe@sbcglobal.net. [Learn why this is important](#)

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Hello,

This serves as my letter of support to rename the Heritage Center (Dublin) Park to Janet Lockhart Park to honor her years of service and leadership in the City of Dublin.

Janet Lockhart was a lifelong champion of Dublin and always worked to create a better community for the families who live here. Naming a park in her honor would be a forever tribute for her service to our community. Mrs. Lockhart dedicated thousands of hours thru her volunteerism for organizations that served children and families- Dublin Partners In Education and School of Imagination, were just two of the many organizations she supported, she never tired of forging partnerships between business and community for the betterment of Dublin families.

Janet Lockhart was first elected to the Dublin City Council in 1996, in 2001 she became the 6th Mayor of Dublin (2nd woman Mayor) before entering local politics she was a DUSD parent volunteer and Dublin School librarian. During her time as Mayor (2001-2008) she focused on making Dublin a safe place for residents to live and thrive; at home, at work and

at play in our community. She served our city tirelessly, as an elected official, for 12 years. I am so proud to have voted for her, worked with her and called her my friend.

Janet Lockhart never wavered in her support and commitment to Dublin. A park bearing her name would be a true honor for an amazing woman who worked tirelessly for our community.

Sincerely,

Kelly Knabe

Dublin Resident

Sent from my iPhone

From: Becca Ayala <becca.ayala272@gmail.com>

Sent: Tuesday, March 24, 2026 6:40 PM

To: [REDACTED]; Sherry Hu
<Sherry.Hu@dublin.ca.gov>; Jean Josey <Jean.Josey@dublin.ca.gov>;
[REDACTED]; Michael McCorriston
<Michael.McCorriston@dublin.ca.gov>; [REDACTED];
John Morada <John.Morada@dublin.ca.gov>; [REDACTED]; Kashef
Qaadri <Kashef.Qaadri@dublin.ca.gov>; Colleen Tribby <Colleen.Tribby@dublin.ca.gov>
Subject: Renaming of Heritage Park in Honor of Janet Lockhart

You don't often get email from becca.ayala272@gmail.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Dublin City Council Folks!!

This serves as my letter of support to rename the Heritage Center (Dublin) Park to Janet Lockhart Park to honor her years of service and leadership in the City of Dublin.

Although I did not have the privilege of knowing Mrs. Lockhart - the impact that she left on the School of Imagination and Happy Talkers in Dublin, California has impacted so many families with neurodiverse children. One of those families was mine. If it was not for her generosity, time, and determination, the School of Imagination would look very different.

Let us honor a woman who truly understood what civil service meant for her community.

Thank you kindly,

Becca Ayala

School of Imagination & Happy Talkers

Development Committee Member

Alumni Parent Volunteer

From: Mitch Sigman <mitch@schoolofimagination.org>
Sent: Monday, March 23, 2026 2:11 PM
To: Colleen Tribby <Colleen.Tribby@dublin.ca.gov>
Subject: Janet Lockhart Park

You don't often get email from mitch@schoolofimagination.org. [Learn why this is important](#)

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Dear Ms. Tribby,

I'm writing to express my strong support for naming the Heritage Center Park in honor of former Mayor Janet Lockhart.

When we left our rented home in Pleasanton, we knocked on doors in every city, searching for a place where our program could grow. It was Dublin—and Janet Lockhart—who had the compassion, integrity, and leadership to say yes to our nonprofit.

Because of that decision, the School of Imagination exists today, serving hundreds of children and families each week—many of whom would not otherwise have access to early intervention, therapy, and inclusive education.

Her leadership helped create something lasting for this community, and we see that impact every day in the children and families we serve.

Recognizing her in this way would reflect the values the City of Dublin continues to uphold—opportunity, inclusion, and support for all families.

Thank you for your time and for all that you do for the Dublin community.

Sincerely,
Mitch Sigman
Co-Founder
School of Imagination & Happy Talkers

Mitch Sigman

Co-Founder, School Of Imagination & Happy Talkers

9801 Dublin Blvd. Dublin, CA 94568

t: 925-829-9555 Ext 718

e: mitch@schoolofimagination.org | w: www.schoolofimagination.org

Bringing Out the Extraordinary in Every Child

facebook.com/soi4kids | twitter.com/soi4kids | vimeo.com/soi4kids

From: Guy Houston <guyhouston@sbcglobal.net>
Sent: Tuesday, February 17, 2026 5:56 PM
To: Colleen Tribby <Colleen.Tribby@dublin.ca.gov>
Subject: Janet Lockhart Park at the Dublin Heritage Center

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Colleen,

Wanted to touch bases with you prior to the City Council meeting this evening regarding the idea to name the park at the Heritage Center after former Mayor Janey Lockhart.

As someone who served with Janet, I know how valuable she was to the City of Dublin. Of all of her accomplishments, being the leader who advocated for the purchase and construction of the Heritage Center is among her richest accomplishments. There were applications into the City by the owner of the property, Berkeley Farms, to turn the Romley's Retail Shopping Center into an office complex. Janet stood up against the plan and successfully lobbied the City Council with a vision for the Heritage Center that we see today. If not for Mayor Lockhart, there would not be the Heritage Center.

Many people and organizations in Dublin's short history have had a part in keeping the rich history alive. The Lion's Club, DHPA, the Clampers, Rowell Ranch Rodeo, the Dublin Chamber of Commerce, Dublin Sister City Association, Dublin Historical Society, DSRSD and the City of Dublin (even before we were an official City) all have kept the spirit alive. But the leadership of Mayor Janet Lockhart stands above them all. She was in the right place and right time to make it happen, such service should be recognized.

Please consider this a request to add this item to the agenda at the next available City Council meeting to name the park portion of the Heritage Center, "Janet Lockhart Park" to honor a great friend and a great public servant.

Thank you for your consideration,

Guy Houston



From: Tim Sbranti <tsbranti@gmail.com>
Sent: Tuesday, February 17, 2026 4:53 PM
To: Sherry Hu <Sherry.Hu@dublin.ca.gov>; Jean Josey <Jean.Josey@dublin.ca.gov>;
Michael McCorriston <Michael.McCorriston@dublin.ca.gov>; Kashef Qaadri
<Kashef.Qaadri@dublin.ca.gov>; John Morada <John.Morada@dublin.ca.gov>
Cc: Colleen Tribby <Colleen.Tribby@dublin.ca.gov>
Subject: Item for Consideration at a Future Meeting - Janet Lockhart Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Honorable Mayor and Council Members:

I wanted to quickly touch base before tonight's meeting to respectfully request that under Item 9 one of you bring up for consideration at a future meeting the naming of "Janet Lockhart Park" at the Dublin Heritage Center.

Simply put, nobody played even a remotely comparable role in the creation of the park as Janet Lockhart. There were many of us who proudly played supporting roles towards Janet's vision in the early-mid 2000s (myself included). This included Councilmembers, leaders of the Dublin Historical Preservation Association, and other pioneer family descendants and interested residents from the broader community. However, due to her leadership as Mayor, Janet Lockhart was the guiding force who thwarted other development efforts and spearheaded all negotiations with the the property owners as well as the Kolb family to secure both the land and structures for the City of Dublin.

Mayor Lockhart had many other contributions as well to the City during multiple eras in a variety of roles, so there is that to factor in as well making the naming of a facility an appropriate tribute. However, her signature and lasting contribution and legacy to the City was the completion of the Dublin Heritage Center anchored by the Park. Other facilities within the Dublin Heritage Center all have names (Kolb House, Sunday School Barn, Murray School, St. Raymond's Church, Pioneer Cemetary, etc.) It would be perfectly appropriate to

name the park after a modern-day pioneer and visionary leader who brought all of this together.

Thank you in advance for your consideration. As someone who had a front row seat to Janet's work on the Dublin Heritage Center and so many other projects, I am happy to answer any questions or share any details to all who were interested.

Best Wishes,

Tim Sbranti

Former Dublin Mayor



City Council Facility Naming Policy and Naming a Site in Honor of Former Mayor Janet Lockhart

May 5, 2026



Background

- Public comment made during February 17 meeting re: facility renaming to commemorate Janet Lockhart
- February 17 Item 9 City Council Request to bring back option
- No existing Council policy regarding the naming and renaming all City facilities
- Staff researched Dublin's practices as well as policies of other agencies
- Staff seeking two things:
 - Approval of City Council Facility Naming Policy
 - Direction on Commemorative naming for Mayor Lockhart



Dublin Naming Practices

- 1983 – Dublin acquired parks with heritage names (Shannon, Kolb, Dolan, Mape).
- 1986 – The City built its first park, and the Council selected the name Stagecoach Park, as recommended by Commission, using naming criteria.
- 1987 on – For newly built neighborhood and nature parks, the City has always collected public feedback and relied on the PCSC for final recommendations to the Council.
- 2016 – Parks Naming Protocol (City Administrative Policy) was approved.
 - Generally mirrored the practice for newly built parks
 - Established staff procedures for generating initial list of names, gathering public feedback, and taking to PCSC
 - Added some naming criteria
- City buildings have *generally* been named for their functional purpose.



Dublin Naming Practices

- Naming process of community parks and new facilities has been less consistent

Facility	Reason for Name Selection	Naming Process
Dublin Arts Center	New facility. Named to reflect functionality.	Proposed by Staff.
Don Biddle Community Park	New park. Named after Vice Mayor Don Biddle after his passing.	Proposed by City Council.
Dublin Heritage Park and Museums	To consolidate the operations of the Heritage Center with the buildings at the Dublin Historic Park.	Names solicited from the DHPA, Women's Club, volunteer docents, attendees at the St. Patrick's Day Tea Room. Name provided directly to City Council for consideration.
Emerald Glen Park	New park.	Proposed by PCSC and a special Task Force
Fallon Sports Park	New park. Named for its location in Fallon Village area; after historic Fallon family.	Proposed by Staff.
The Wave	New facility. Named after the facility design selected.	Proposed by City Council.
Wallis Ranch Community Park	New park. Named after neighboring development.	Followed 2016 Park Naming Protocol.



Dublin Naming Practices

- Renaming has only occurred for facility amenities and the process has not been consistent.

Facility	Reason for Name Selection	Naming Process
Paul McCreary Sports Pool	Named after long-serving Parks Director McCreary after his passing.	Proposed by Staff.
McCormick Rose Garden	To honor long-time residents Tom and Claudia McCormick for their service to the community.	Proposed by City Council.
Pete Snyder Council Chambers	Named after Dublin's first Mayor after his passing.	Proposed by Staff.
Virginia Bennett Room (Library)	Named after the Library's first Children's Librarian and Branch Manager after her passing.	Proposed by City Council at the Request of the Alameda County Library.
Ambrose Hall (Shannon Center)	Renamed after Dublin's first City Manager (still living).	Proposed by City Council.
Alamilla Springs Ballroom (Senior Center)	Renamed to provide better marketing of the facility.	Proposed by Staff. Community and PCSC input solicited.
Bray Community Room	Renamed to honor the Sister City relationship with Bray/Wicklow.	Proposed by Staff.



Research of Other Agencies

Agency	Governing Body	Advisory Body	Commemorative Naming Criteria	Deceased Requirement
DUSD	Board	Advisory Committee, if directed by Board	For entities or deceased individuals: outstanding contributions, including financial contributions, to the school community; contributions of statewide, national, or worldwide significance. For living individuals: distinguishable and enduring contributions to the specific school or to the Dublin Unified School District as a whole.	No
EBRPD	Board	None	Substantial or outstanding contributions to EBRPD, the East Bay region, Bay Area, state, or nation.	Yes; at least 5 yrs
Fremont	Council	None	Individual should have impacted the facility/park; unless land donated, will not name after living person; must be most fitting memorial for individual or organization.	Yes
Hollister	Council	Parks and Recreation Commission	Significant contribution to economic vitality, protection of natural resources, or betterment of specific facility or feature.	Yes; at least 1 yr
Pasadena	Council	Recreation and Parks Commission	Significant contribution to the community, country, state, or field of parks and recreation.	No
San Ramon	Council	Parks and Community Services Commission	Significant contribution to City; involvement with community of 10+ years; volunteer within community.	Yes; at least 3 yrs
Santa Clara	Council	Parks and Recreation Commission	Outstanding achievements, contributions, and/or enrichment of the community; Contributions must be documented historically; direct and long-term association with feature or facility.	No
Seaside	Council	Parks and Recreation Commission; Historical Commission	Significant contributions to protection of natural resources, betterment of facility/park, advancement of recreational opportunities, and volunteered 10+ years in the community.	Yes; at least 3 yrs



Proposed Policy

- Naming a new, whole facility requires a public input process and recommendation by the PCSC, with some flexibility for Council to directly select a name that reflects the functionality of the facility.
- Renaming existing, whole facilities (e.g., an entire park) would *generally* require public and PCSC input before City Council approval.
- Renaming sub-facility features, or amenities, within a larger facility can be approved directly by the City Council.
- All names must adhere to criteria defined in the Policy.
- Commemorative naming must be for a deceased person, unless the City Council finds an exception.
- The City Council retains the ultimate decision-making authority for the naming of all community assets.



Options for Lockhart Commemoration

- Heritage Park and Museums
 - Entire park
 - Sunday School Barn
 - Hay Barn
 - Lawn area
- Dublin Senior Center
 - Entire facility
 - Outside patio area
 - Library / lounge
 - Meeting room or fitness center
- Emerald Glen Park
 - Picnic Area
 - Children's playground
- Civic Center
 - Civic Center Courtyard



Recommendation

- Adopt the Resolution Approving the City Council Facility Naming Policy.
- Provide direction on the naming of a site in honor of Janet Lockhart.





STAFF REPORT

CITY COUNCIL

DATE: May 5, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Colleen Tribby, City Manager

SUBJECT: Updates to the Conduct of City Council Meetings as Required by the Brown Act
Prepared by: Marsha Moore, MMC, City Clerk

EXECUTIVE SUMMARY:

The City Council will receive a report regarding updates to the Brown Act, consider adopting a Technology Disruption Policy and approving updates to the Rules for the Conduct of Meetings of the City Council, and provide direction regarding efforts to make a reasonable effort to invite groups that do not traditionally participate in public meetings to attend City Council meetings.

STAFF RECOMMENDATION:

Receive the report and take the following actions: 1) adopt the **Resolution** Approving a Technology Disruption Policy to Establish Procedures for Responding to a Disruption in the Telephonic or Internet Services That Provide Two-Way Remote Public Access to Meetings of the City of Dublin City Council; 2) adopt the **Resolution** Amending and Restating the Rules for the Conduct of Meetings of the City Council; and 3) authorize the City Clerk to create and carry out a plan to make a reasonable effort to invite groups that do not traditionally participate in public meetings to attend the City Council meetings.

FINANCIAL IMPACT:

There is no immediate impact on the General Fund budget. If the City determines the remote participation requirements cannot be met at meeting locations outside of the Council Chamber or Bray Community Room, the purchase of additional equipment might be necessary.

DESCRIPTION:

Senate Bill (SB) 707, which made many changes to the Ralph M. Brown Act, became law on January 1, 2026. This report focuses on the items that will have an impact on City Council meetings beginning on July 1, when they become effective. Staff will need to make some changes in meeting practice to satisfy the new requirements, some of which require action by the City Council.

Teleconference and Remote Participation Requirements

By virtue of its size, the City Council is an 'eligible legislative body' that is subject to certain heightened requirements under SB 707. Among other things, eligible legislative bodies must provide a means by which the public may remotely hear and visually observe the meeting and address the legislative body. (City commissions or committees are not 'eligible legislative bodies.')

The City already provides those means. For most City Council meetings, the City has provided a two-way audiovisual platform, Zoom, as a convenience for public comments from the onset of COVID-19 and intends to continue doing so.

Even though the City already complies, the new requirements impose some procedural requirements that the City will need to implement. Those changes are outlined below.

City Council Meeting Rules

The Rules for the Conduct of Meetings of the City Council include procedures related to addressing the City Council. Under the current rules, members of the public must submit a speaker slip on items on the agenda before Staff finishes their presentation, and for those speaking on Zoom, a link to the Zoom is provided after a speaker slip is submitted.

SB 707 requires the Zoom link to be published, and a speaker slip will no longer be required to request to speak via Zoom. Staff is working on an internal procedure to manage the requests to speak via Zoom, using a combination of a speaker slip and allowing participants to raise their hand to speak. In addition, the Mayor will make a statement before each item starts, informing those present in person and on Zoom that they will have until the end of the Staff presentation to indicate their desire to make public comment on the item.

For public comments on items not on the agenda, the public will be able to indicate their desire to speak up until the end of the public comment period.

The updated Rules for the Conduct of Meetings is included as Attachment 3 for the City Council's consideration and includes minor language updates to what must be required on the agenda regarding remote participation and how public comment will be handled. A redline version of the Rules for the Conduct of Meetings is included as Attachment 4 where underlined text is proposed to be added and text with a ~~strikethrough~~ is proposed to be deleted.

Technology Disruption Policy

The City Council must adopt a Technology Disruption Policy before July 1, 2026. SB 707 requires that the policy be approved at a noticed public meeting on the regular calendar. The policy must “address the procedures for recessing and reconvening a meeting in the event of disruption and the efforts that the eligible legislative body shall make to attempt to restore the service.” The City Council can, after making attempts to restore service, continue the meeting during the disruption after a period of at least one hour.

The Policy (Attachment 2) provides for recessing in the case of a technology disruption impacting the remote participation platform and includes documentation of the efforts made to attempt to restore the meeting and reconvening the meeting after the recess.

Meetings Not in the Council Chamber

Changes to the Brown Act require the two-way audiovisual or two-way telephonic platform be made available in any space that has internet or telephone access. The City Council has held meetings in the Bray Community Room, Shannon Community Center, the Senior Center, and other City facilities, most if not all of which have internet access. If meetings are held in those locations, Staff will be required to have a solution to provide a platform for remote public comment. The Bray Community Room can readily accommodate two-way audiovisual participation, while spaces such as the Shannon Community Center or Senior Center may require additional investments. Staff are researching alternatives to Zoom for City meeting rooms, including the possibility of offering a audio-only (telephonic) option.

Additional Public Engagement

Website Updates

SB 707 requires updates to the City’s website and additional outreach to encourage public participation in City Council meetings. A single webpage will be created that will provide the following:

- Instructions on how to make public comment
- A general explanation of the public meeting process
- A calendar of all public meetings with dates/times/locations
- A link to published agendas
- Instructions on how to subscribe to receive the agendas via email

Assistance in Translation Services

While the City is not obligated to provide translations or interpretations, it is required to provide a space and to reasonably assist members of the public who wish to translate a meeting or receive interpretation. The new webpage will include instructions on how a member of the public can request assistance to arrange space for interpreters.

Other Outreach Requirements

The City must make a reasonable effort, as determined by the legislative body, to invite groups that do not traditionally participate in public meetings to attend the City Council meetings.

Examples of such groups include the following:

- Media organizations providing news coverage within the City or region, including ethnic and language-specific outlets serving non-English-speaking communities
- Civil-rights, civic-engagement, neighborhood, and community-based organizations, particularly those active in or serving multilingual or historically marginalized communities

Staff requests that the City Council authorize the City Clerk to create and implement a plan fulfilling this requirement.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

- 1) Resolution Approving a Technology Disruption Policy to Establish Procedures for Responding to a Disruption in the Telephonic or Internet Services That Provide Two-Way Remote Public Access to Meetings of the City of Dublin City Council
- 2) Exhibit A to the Resolution – Technology Disruption Policy
- 3) Resolution Amending and Restating the Rules for the Conduct of Meetings of the City Council
- 4) Rules for the Conduct of Meetings of the City Council – Redline Version

RESOLUTION NO. XX – 26

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN**

**APPROVING A TECHNOLOGY DISRUPTION POLICY TO ESTABLISH PROCEDURES FOR
RESPONDING TO A DISRUPTION IN THE TELEPHONIC OR INTERNET SERVICES THAT
PROVIDE TWO-WAY REMOTE PUBLIC ACCESS TO MEETINGS OF THE CITY OF DUBLIN CITY
COUNCIL**

WHEREAS, on October 3, 2025, Governor Newsom signed into law Senate Bill 707 (SB 707), which amended the Brown Act to diversify and increase public engagement in meetings of local legislative bodies. Among the various new requirements under SB 707, all qualified legislative bodies must now offer hybrid meetings (through a two-way phone or video platform); and

WHEREAS, the City Council currently holds its meetings in a hybrid format via Zoom and will continue to do so; and

WHEREAS, SB 707 requires the City to formally adopt a policy, on or before July 1, 2026, that establishes the procedure for recessing and reconvening a meeting in the event of a disruption of remote participation and the efforts that the City Council and Staff shall make to attempt to restore service.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin approves the Technology Disruption Policy, attached hereto as **Exhibit A**.

PASSED, APPROVED AND ADOPTED BY the City Council of the City of Dublin, on this 5th day of May, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

City of Dublin City Council Policy

POLICY NAME: Technology Disruption Policy	ADOPTED YEAR: 2026	DEPARTMENT: CC
	REVISION YEAR:	DEPARTMENT NUMBER: 1200
	RESOLUTION #: XX-26	POLICY NUMBER: 1200-110

PURPOSE:

The purpose of this policy is to create procedures for responding to a disruption in the telephonic or internet services that provide two-way remote public access to meetings of the City of Dublin City Council as required by the Brown Act (Gov. Code § 54953.4). The policy ensures transparency, public participation, and continuity of government during technology disruptions.

POLICY MANDATE:

Senate Bill 707 (2025) amended the Brown Act to require eligible legislative bodies to adopt, on or before July 1, 2026, a policy addressing how the agency will respond to disruptions in telephonic or internet service that prevent members of the public from attending or observing a meeting remotely. This policy is adopted to comply with that requirement and to ensure continuity of public participation during technical disruptions.

POLICY PROCEDURES AND DESCRIPTION:

I. Definitions

For purposes of this policy:

1. "Disruption" means any failure, outage, or other interruption that prevents members of the public from attending or observing the meeting via these remote access services.
2. "Remote access services" means the two-way telephonic service and/or two-way audiovisual platform used to provide real-time remote public attendance and observation of meetings.

II. Applicability

This policy applies to all open and public meetings of the City of Dublin City Council at which remote public participation is offered or required under the Brown Act.

III. Procedures in the Event of a Service Disruption

Response to Service Disruption

If the City becomes aware of a disruption to the agency's remote access services that prevents members of the public from attending or observing the meeting remotely:

1. The Mayor or City Clerk shall immediately announce the disruption to the public.
2. The Mayor may then call for a recess of the open session or convene the legislative body in closed session, consistent with the Brown Act.
3. Staff shall begin efforts to diagnose and restore the disrupted service.
4. The meeting shall remain in recess for at least one hour or until service is restored, whichever is sooner. The recess period may be extended if restoration efforts are ongoing.

Efforts to Restore Service

The agency shall make good faith efforts to restore remote access services, which may include:

- Troubleshooting platform or teleconferencing software.
- Resetting or replacing audiovisual equipment.
- Attempting alternative connection methods.
- Contacting necessary support staff or service providers.
- Switching to back-up equipment or platforms, if available.

The City Clerk shall document the restoration efforts undertaken.

Reconvening the Open Session

Timing. The open session may be reconvened after at least one hour has elapsed from the time of disruption or as soon as service is restored, whichever occurs earlier.

If service is restored. If the remote access service is restored before or at the time the meeting reconvenes, the meeting shall continue as normal.

If service is *not* restored. If service has not been restored after one hour, the City Council may reconvene and:

1. Adjourn the meeting; or
2. Continue the meeting in open session by adopting, by roll call vote, the following, or a substantially similar, finding:

“The City of Dublin has made good faith efforts to restore telephonic or internet service in accordance with its adopted policy, and the public interest in continuing the meeting outweighs the public interest in remote public access.”

Upon adoption of the finding, the legislative body may continue the open session despite the fact that remote access services have not been restored.

IV. Recordkeeping

The City Clerk shall enter a brief statement into the meeting minutes, including the following:

- The nature and time of the disruption
- The restoration efforts undertaken
- The time the meeting was reconvened (if applicable)
- Any finding adopted pursuant to this policy

V. Review and Updates

This policy may be amended by the City Council at a noticed public meeting in open session, not on the consent calendar.

APPROVED BY:

The City Council, Resolution No. XX-26

SUMMARY OF REVISIONS:

May 5, 2026: Adopted by the Dublin City Council

RESOLUTION NO. xx-26**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN****AMENDING AND RESTATING THE RULES FOR THE CONDUCT OF
MEETINGS OF THE CITY COUNCIL**

WHEREAS, from time to time the City Council amends and restates the Rules of Conduct of Meetings of the City Council, and the Rules were last restated by Resolution No. 131-23; and

WHEREAS, the City Council wishes to amend and restate the Rules in order to comply with changes to the Brown Act.

NOW, THEREFORE, BE IT RESOLVED that the Rules for the Conduct of Meetings of the City Council are amended to read as follows in their entirety:

1. REGULAR MEETINGS

a. **Time** Regular meetings of the City Council shall be held on the first and third Tuesday of each month at the hour of 7:00 p.m., except that Closed Session Items shall be held at 6:30 p.m. Whenever the day fixed for any regular meeting of the City Council falls upon a day designated as a holiday, such meeting will be held at the same hour on the next succeeding day not a holiday.

b. **Place** All regular meetings of the City Council shall be held at the Civic Center, as designated by Ordinance.

c. **Public** All meetings of the City Council shall be open to the public; provided, however, the City Council may hold closed sessions as provided by the laws of the State of California.

2. SPECIAL MEETINGS

A special meeting may be ordered at any time by the Mayor whenever in his/her opinion the public business may require it or upon the written request of any three members of the City Council. Whenever a special meeting shall be called, written notice of such meeting shall be delivered personally or by any other means by the City Clerk to each member of the City Council and to each local newspaper of general circulation and radio/television station requesting notice in writing. Such notice must be delivered at least 24 hours before the time of such meeting as specified in the notice. The notice shall specify the time and place of the special meeting and the business to be transacted or discussed. No other business shall be considered at such meetings by the City Council.

The agenda for special meetings shall contain the information set forth in Section 3.a. - f. below. At least 24 hours before each special meeting, the City Clerk shall post a copy of the agenda, including the call and notice of the special meeting at the same location identified in Section 3 below.

3. AGENDA

The City Clerk shall, in consultation with the City Manager, arrange an agenda of matters according to the order of business and furnish each member of the City Council, the City Manager, City Attorney, and City Department Heads with a copy of the agenda packet prior to the City Council meeting at least 72 hours in advance of a regular meeting, and 24 hours in advance of a special meeting, as time for preparation will permit.

The agenda prepared by the City Clerk shall, at a minimum, include:

- a. The date of the meeting
- b. The time of the meeting
- c. The location of the meeting
- d. A brief general description of each item of business to be transacted or discussed at the meeting
- e. Specified period of time for members of the public to address the City Council on items of interest to the public that are within the jurisdiction of the City Council, including a statement that no person may speak longer than three minutes, and including language that the City Council can only briefly respond with questions, refer to Staff, or place on a future agenda
- f. A specified section under which City Councilmembers and Staff may present informational-only reports

At least 72 hours before each regular meeting, the City Clerk shall post a copy of the agenda in the Kiosk in front of the Civic Center located at 100 Civic Plaza, Dublin, California.

The City Clerk shall execute a declaration of posting which shall be filed in the Office of the City Clerk.

The City Clerk shall so mark or denote "Consent Calendar" items on the agenda to identify those items on the agenda which can reasonably be expected to generate no discussion by members of the City Council, City Staff or interested persons in the audience. The City Council shall consider all of the items on the Consent Calendar portion of the agenda at one time by a vote after a motion has been duly made and seconded. If any member of the City Council, City Staff or interested person in the audience requests that a consent item be removed from the list, such item shall be taken up for consideration and disposition in the order listed on the agenda.

Where state law requires that the City provide a means by which the public may remotely hear and visually observe the meeting, the agenda shall include a description of how members of the public may, in addition to attending in person, access the meeting and offer public comment. (Reference: Gov. Code, § 54953.8(b)(2).)

4. PRESIDING OFFICER

The Mayor shall preside at all City Council meetings and perform such other duties consistent with his/her office as may be imposed by the City Council. The Mayor shall be

entitled to vote, but shall possess no veto power. The Mayor shall be recognized as the official head of the City for all ceremonial purposes.

The Mayor shall preserve strict order and decorum at all regular and special meetings of the City Council. The Mayor shall state every question coming before the City Council, call for the vote, announce the decision of the City Council on all subjects and decide all questions of order, subject however, to an appeal of the City Council, in which event a majority vote of the City Council shall govern and conclusively determine such question of order. The Mayor shall sign all Ordinances adopted by the City Council during his/her presence. In the event of the absence of the Mayor, the Mayor Pro Tempore shall sign Ordinances and Resolutions as then adopted.

5. CALL TO ORDER

The Mayor, or in his/her absence, the Mayor Pro Tempore, shall take the chair precisely at the hour appointed for the meeting, and shall immediately call the City Council to order. In the absence of the Mayor or Mayor Pro Tempore, the City Clerk shall call the City Council to order, whereupon a temporary chair shall be elected by the members of the City Council present. Upon the arrival of the Mayor or Mayor Pro Tempore, the temporary chair shall immediately relinquish the chair upon the conclusion of the business immediately before the City Council.

6. ATTENDANCE

Before proceeding with the business of the City Council, the City Clerk shall enter into the minutes, the names of the members present or absent. No formal roll call need be taken.

7. QUORUM

A majority of the members of the City Council shall constitute a quorum for the transaction of business, but a lesser number than a quorum may adjourn from time to time. The City Council may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. If all members are absent from any regular or adjourned regular meeting, the City Clerk may declare the meeting adjourned to a stated time and place. If the City Clerk does, the City Clerk shall cause written notice of the adjournment to be given in the same manner as provided for special meetings. A copy of the order or notice of adjournment shall be posted in the Civic Center Kiosk and other places designated by the City Council within 24 hours after the time of adjournment. Whenever a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjournment meeting shall be held, it shall be held at the hour specified for regular meetings.

8. REMOTE COUNCILMEMBER ATTENDANCE

In rare cases and exceptional circumstances, the City Council permits remote attendance by City Councilmembers at regular and special City Council meetings. Only two Councilmembers are permitted to attend remotely per meeting. The first two

Councilmembers who notify the City Clerk of his or her intention to do so will be permitted to attend remotely. Video and audio remote attendance are permitted, video is preferred.

9. ORDER OF BUSINESS

Promptly at the hour set on the day of each regular meeting, the members of the City Council, City Clerk (or Designee) and City Manager (or Designee) shall take their regular stations in the City Council Chambers and the business of the City Council shall be taken up for consideration and disposition in the following order except that, with the unanimous consent of the City Council, matters may be taken up out of order:

- Call to Order (Closed Session)
- Call to Order & Pledge of Allegiance to the Flag
- Report on Closed Session Action
- Presentations and Proclamations
- Public Comment
- Consent Calendar
- Public Hearings
- Unfinished Business
- New Business
- City Manager and City Council Reports (City Council/Staff Informational Only Reports/Matters Too Late for the Agenda)
- Adjournment

10. MATTERS TOO LATE FOR THE AGENDA

a. No action or discussion shall take place on any item not appearing on the agenda for a regular meeting as posted, unless one of the three items below, occurs:

(1) The City Council determines by majority vote that an emergency situation exists, as defined in Government Code Section 54956.5; or

(2) The City Council determines by vote of two-thirds of the members present (i.e. four votes if five members are present and three votes if four members are present), or by a unanimous vote of the members of the City Council if only three members are present, that there is a need to take immediate action and that the need for action came to the City Council's attention after the agenda was posted; or

(3) The item was included in a posted agenda for a prior meeting held not more than five calendar days prior to the meeting at which the item is acted upon and at the prior meeting the item was continued to the meeting at which the action is being taken.

b. When an item not on the agenda is raised by a member of the public, the City Council may briefly respond, may ask questions for clarification, provide a reference to Staff or other resources, or request Staff to report back at a subsequent meeting. Furthermore, a member of the City Council may request that the City Council, and the City Council may, direct staff to place a matter of business on a future agenda.

11. READING OF MINUTES

Unless the reading of the minutes of a City Council meeting is requested by a majority vote of the City Council, such minutes may be approved without reading if the City Clerk has previously furnished each member with a copy thereof.

12. RULES OF DEBATE

a. Presiding Officer may debate The Mayor or such other member of the City Council as may be presiding may move, second and debate from the chair, subject only to such limitations of debate as are by these rules imposed upon all members. He/she shall not be deprived of any of the rights and privileges of a City Councilmember by reason of his /her acting as the Presiding Officer.

b. Getting the floor Every member desiring to speak shall address the Mayor, and upon recognition by the Mayor, shall confine himself/herself to the question under debate.

c. Interruptions A member, once recognized, shall not be interrupted when speaking unless it be to call him/her to order, or as herein otherwise provided. If a member, while speaking, be called to order, he/she shall cease speaking until the question of order is determined, and if in order, he/she shall be permitted to proceed.

d. Privilege of closing debate The City Councilmember moving the adoption of an Ordinance or Resolution shall have the privilege of closing the debate.

e. Motion to reconsider A motion to reconsider any action taken by the City Council may be made at any time. Such a motion must be made by one of the prevailing side, but may be seconded by any member, and may be made at any time and have precedence over all other motions or while a member has the floor; it shall be debatable. Nothing herein shall be construed to prevent any member of the City Council from making or remarking the same or other motion at a subsequent meeting of the City Council.

f. Remarks of City Councilmember A City Councilmember may request, through the Mayor, the privilege of having an abstract of his /her statement on any subject under consideration by the City Council entered in the minutes. If the City Council consents thereto, such statement shall be entered in the minutes.

g. Synopsis of Debate The City Clerk may be directed by the Mayor, with the consent of the City Council, to enter in the minutes a synopsis of the discussion of any question coming regularly before the City Council.

h. Rules of Order Except as otherwise provided in this Resolution, the current edition of "Rosenberg's Rules of Order" shall govern the conduct of the meetings of the City Council.

13. ADDRESSING THE CITY COUNCIL

Any person desiring to address the City Council at a meeting shall first secure the permission of the Mayor to do so; provided, however, that under the following headings of business, members of the public shall have the right to address the City Council upon obtaining recognition by the Mayor.

a. Addressing the City Council in Writing Interested persons or their authorized representative may request to address the City Council by written communication on any matters concerning the City's business, or any matters over which the City Council has control. Such written communication shall be provided to the City Clerk.

b. Public Comment on Agenda Items The City Council shall provide members of the public an opportunity to address the City Council before or during its consideration of the item. Although members of the public may submit comments in writing, the City Council is not required to read written comments into the record. Such written communications shall be provided to the City Clerk.

c. Public Comment – Items Not on the Agenda The City Council shall provide members of the public an opportunity during the “Public Comment” portion of the agenda to address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council. Although members of the public may submit comments in writing, the City Council is not required to read written comments into the record. Such written communications shall be provided to the City Clerk.

14. MANNER OF ADDRESSING CITY COUNCIL

City Council meetings are business meetings, and persons addressing the City Council are expected to conduct themselves accordingly. Each person addressing the City Council in person shall stand at the podium and should give, in an audible tone of voice for the record, his/her name, although providing one’s name is not required. Persons desiring to address the City Council shall submit a speaker slip or indicate on the remote platform their desire to speak, the purpose of which is to allow the Mayor to manage the meeting and the City Clerk to produce the minutes, although the person need not provide his or her name in order to speak. The City Council expects that remarks will be addressed to the City Council as a body and not to individuals or the public. No person, other than the City Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the City Council, without the permission of the Mayor. No question shall be asked of a City Councilmember except through the Mayor.

On each agenda item, each member of the public shall be given a specified amount of time to address the City Council during the public comment period, and the time limits shall be reasonably and uniformly applied to all speakers, so far as is possible, with the exception of formal applicants for approvals from the City who will be allotted additional time. The time limit shall be no more than three minutes for each speaker.

Any member of the public who wishes to speak shall submit a speaker slip prior to the conclusion of the oral staff report on the agenda item. The Mayor, Vice Mayor or a member of Staff will make a statement at the beginning of the meeting reminding the public of this policy.

15. VOTING

a. Members of the City Council shall vote by a “voice vote” on all Ordinances, Resolutions and other matters, unless a roll call vote is required by law or is requested by a City Councilmember. Silence shall be recorded as an affirmative vote. The Mayor shall announce the result of the vote. As required by Government Code section 54953(c)(2), the City Clerk shall record in the minutes the vote or abstention of each City Councilmember present for the action.

b. The vote on any matter being considered by the City Council may be delayed by the Mayor until all members of the City Council present for a meeting, and not excused as herein provided, are present at the City Council dais.

c. A member of the City Council who has a conflict of interest regarding any matter being considered by the City Council shall declare the conflict and excuse himself/herself from participating in the City Council's deliberations and decisions regarding that matter.

16. ORDER AND DECORUM

a. By City Councilmembers While the City Council is in session, the members must preserve order and decorum, and a member shall neither by conversation or otherwise, delay or interrupt the proceedings or the peace of the City Council nor disturb any member while speaking or refuse to obey the orders of the City Council or Mayor, except as otherwise herein provided.

b. By Persons Any person making remarks or engaging in conduct which actually disrupts, disturbs, or impedes the proceedings or the peace of the City Council or disturbs any member while speaking or refuses to obey the orders of the City Council or the Mayor shall be forthwith, by the Mayor, barred from further audience before the City Council, unless permission to continue is granted by a majority vote of the City Council. In order to maintain the appropriate level of civility in the City Council's business meetings, persons are expected to refrain from making personal, impertinent, or slanderous remarks and from becoming boisterous.

c. Enforcement of Order and Decorum A law enforcement officer shall be designated as Sergeant-at-Arms of the City Council meetings when requested by the Mayor. He/she shall carry out all orders and instructions given at the City Council meeting. Upon instruction of the Mayor, it shall be the duty of the Sergeant-at-Arms to remove and bar such person from the City Council meeting who violates the order and decorum of the meeting. Violation of the order and decorum of a City Council meeting is a misdemeanor.

d. Smoking Smoking is prohibited at all times in all City-owned facilities.

17. PROHIBITION ON POLITICAL ACTIVITIES

Members of the City Council shall not engage in political activities related to local, state, or federal elections during Council meetings. For the purposes of this section, the term "political activity" shall mean an activity directed toward the success or failure of a political party, a candidate for elected office, a ballot measure, or a political group. Nothing in this section shall prevent the City Council from considering whether or not to support or oppose a ballot measure or state or federal legislation.

18. SPECIAL COMMITTEES/TASK FORCES

All special committees/task forces shall be appointed by the Mayor, subject to approval of the City Council.

19. CITY COUNCILMEMBER VACANCIES

When a vacancy occurs on the City Council, in the office of City Councilmember or Mayor, and the City Council determines to consider filling the vacancy by appointment, the City Council will make such appointment only at a meeting at which all remaining City Councilmembers (including the Mayor) are present. This rule shall not preclude the City Council from calling a special election to fill the vacancy or from adopting an ordinance to fill the vacancy pursuant to Government Code Section 36512 at a meeting at which one of the remaining City Councilmembers (including the Mayor) is absent.

20. PROTESTS

Any City Councilmember shall have the right to have the reasons for his/her dissent from, or protest against, any action of the City Council entered in the minutes.

21. ADJOURNMENT

A motion to adjourn shall always be in order and decided without debate.

22. RULES AVAILABLE FOR PUBLIC REVIEW

A copy of these Rules shall be available at all meetings of the City Council for review by the public.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Dublin this 5th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

RESOLUTION NO. xx-26**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN****AMENDING AND RESTATING THE RULES FOR THE CONDUCT OF
MEETINGS OF THE CITY COUNCIL**

WHEREAS, from time to time the City Council amends and restates the Rules of Conduct of Meetings of the City Council, and the Rules were last restated by Resolution No. 131-23; and

WHEREAS, the City Council wishes to amend and restate the Rules in order to comply with changes to the Brown Act.

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The agenda for special meetings shall contain the information set forth in Section 3.a. - f. below. At least 24 hours before each special meeting, the City Clerk shall post a copy of the agenda, including the call and notice of the special meeting at the same location identified in Section 3 below.

3. AGENDA

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The agenda prepared by the City Clerk shall, at a minimum, include:

- a. The date of the meeting
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Councilmembers who notify the City Clerk of his or her intention to do so will be permitted to attend remotely. Video and audio remote attendance are permitted, video is preferred.

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10. MATTERS TOO LATE FOR THE AGENDA

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(2) The City Council determines by vote of two-thirds of the members present (i.e. four votes if five members are present and three votes if four members are present), or by a unanimous vote of the members of the City Council if only three members are present, that there is a need to take immediate action and that the need for action came to the City Council's attention after the agenda was posted; or

(3) The item was included in a posted agenda for a prior meeting held not more than five calendar days prior to the meeting at which the item is acted upon and at the prior meeting the item was continued to the meeting at which the action is being taken.

b. When an item not on the agenda is raised by a member of the public, the City Council may briefly respond, may ask questions for clarification, provide a reference to Staff or other resources, or request Staff to report back at a subsequent meeting. Furthermore, a member of the City Council may request that the City Council, and the City Council may, direct staff to place a matter of business on a future agenda.

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c. Interruptions A member, once recognized, shall not be interrupted when speaking unless it be to call him/her to order, or as herein otherwise provided. If a member, while speaking, be called to order, he/she shall cease speaking until the question of order is determined, and if in order, he/she shall be permitted to proceed.

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e. Motion to reconsider A motion to reconsider any action taken by the City Council may be made at any time. Such a motion must be made by one of the prevailing side, but may be seconded by any member, and may be made at any time and have precedence over all other motions or while a member has the floor; it shall be debatable. Nothing herein shall be construed to prevent any member of the City Council from making or remarking the same or other motion at a subsequent meeting of the City Council.

f. Remarks of City Councilmember A City Councilmember may request, through the Mayor, the privilege of having an abstract of his /her statement on any subject under consideration by the City Council entered in the minutes. If the City Council consents thereto, such statement shall be entered in the minutes.

g. Synopsis of Debate The City Clerk may be directed by the Mayor, with the consent of the City Council, to enter in the minutes a synopsis of the discussion of any question coming regularly before the City Council.

h. Rules of Order Except as otherwise provided in this Resolution, the current edition of "Rosenberg's Rules of Order" shall govern the conduct of the meetings of the City Council.

13. ADDRESSING THE CITY COUNCIL

Any person desiring to address the City Council at a meeting shall first secure the permission of the Mayor to do so; provided, however, that under the following headings of business, members of the public shall have the right to address the City Council upon obtaining recognition by the Mayor.

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b. Public Comment on Agenda Items The City Council shall provide members of the public an opportunity to address the City Council before or during its consideration of the item. Although members of the public may submit comments in writing, the City Council is not required to read written comments into the record. Such written communications shall be provided to the City Clerk.

c. Public Comment – Items Not on the Agenda The City Council shall provide members of the public an opportunity during the “Public Comment” portion of the agenda to address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council. Although members of the public may submit comments in writing, the City Council is not required to read written comments into the record. Such written communications shall be provided to the City Clerk.

14. MANNER OF ADDRESSING CITY COUNCIL

City Council meetings are business meetings, and persons addressing the City Council are expected to conduct themselves accordingly. Each person addressing the City Council in person shall stand at the podium and should give, in an audible tone of voice for the record, his/her name ~~and his/her address~~, although providing one’s name ~~and address~~ is not required. Persons desiring to address the City Council shall submit a speaker slip or indicate on the remote platform their desire to speak, the purpose of which is to allow the Mayor to manage the meeting and the City Clerk to produce the minutes, although the person need not provide his or her name in order to speak. The City Council expects that remarks will be addressed to the City Council as a body and not to individuals or the public. No person, other than the City Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the City Council, without the permission of the Mayor. No question shall be asked of a City Councilmember except through the Mayor.

On each agenda item, each member of the public shall be given a specified amount of time to address the City Council during the public comment period, and the time limits shall be reasonably and uniformly applied to all speakers, so far as is possible, with the exception of formal applicants for approvals from the City who will be allotted additional time. The time limit shall be no more than three minutes for each speaker.

Any member of the public who wishes to speak shall submit a speaker slip prior to the conclusion of the oral staff report on the agenda item. The Mayor, Vice Mayor or a member of Staff will make a statement at the beginning of the meeting reminding the public of this policy.

15. VOTING

a. Members of the City Council shall vote by a “voice vote” on all Ordinances, Resolutions and other matters, unless a roll call vote is required by law or is requested by a City Councilmember. Silence shall be recorded as an affirmative vote. The Mayor shall announce the result of the vote. As required by Government Code section 54953(c)(2), the City Clerk shall record in the minutes the vote or abstention of each City Councilmember present for the action.

b. The vote on any matter being considered by the City Council may be delayed by the Mayor until all members of the City Council present for a meeting, and not excused as herein provided, are present at the City Council dais.

c. A member of the City Council who has a conflict of interest regarding any matter being considered by the City Council shall declare the conflict and excuse himself/herself from participating in the City Council's deliberations and decisions regarding that matter.

16. ORDER AND DECORUM

a. By City Councilmembers While the City Council is in session, the members must preserve order and decorum, and a member shall neither by conversation or otherwise, delay or interrupt the proceedings or the peace of the City Council nor disturb any member while speaking or refuse to obey the orders of the City Council or Mayor, except as otherwise herein provided.

b. By Persons Any person making remarks or engaging in conduct which actually disrupts, disturbs, or impedes the proceedings or the peace of the City Council or disturbs any member while speaking or refuses to obey the orders of the City Council or the Mayor shall be forthwith, by the Mayor, barred from further audience before the City Council, unless permission to continue is granted by a majority vote of the City Council. In order to maintain the appropriate level of civility in the City Council's business meetings, persons are expected to refrain from making personal, impertinent, or slanderous remarks and from becoming boisterous.

c. Enforcement of Order and Decorum A law enforcement officer shall be designated as Sergeant-at-Arms of the City Council meetings when requested by the Mayor. He/she shall carry out all orders and instructions given at the City Council meeting. Upon instruction of the Mayor, it shall be the duty of the Sergeant-at-Arms to remove and bar such person from the City Council meeting who violates the order and decorum of the meeting. Violation of the order and decorum of a City Council meeting is a misdemeanor.

d. Smoking Smoking is prohibited at all times in all City-owned facilities.

17. PROHIBITION ON POLITICAL ACTIVITIES

Members of the City Council shall not engage in political activities related to local, state, or federal elections during Council meetings. For the purposes of this section, the term "political activity" shall mean an activity directed toward the success or failure of a political party, a candidate for elected office, a ballot measure, or a political group. Nothing in this section shall prevent the City Council from considering whether or not to support or oppose a ballot measure or state or federal legislation.

18. SPECIAL COMMITTEES/TASK FORCES

All special committees/task forces shall be appointed by the Mayor, subject to approval of the City Council.

19. CITY COUNCILMEMBER VACANCIES

When a vacancy occurs on the City Council, in the office of City Councilmember or Mayor, and the City Council determines to consider filling the vacancy by appointment, the City Council will make such appointment only at a meeting at which all remaining City Councilmembers (including the Mayor) are present. This rule shall not preclude the City Council from calling a special election to fill the vacancy or from adopting an ordinance to fill the vacancy pursuant to Government Code Section 36512 at a meeting at which one of the remaining City Councilmembers (including the Mayor) is absent.

20. PROTESTS

Any City Councilmember shall have the right to have the reasons for his/her dissent from, or protest against, any action of the City Council entered in the minutes.

21. ADJOURNMENT

A motion to adjourn shall always be in order and decided without debate.

22. RULES AVAILABLE FOR PUBLIC REVIEW

A copy of these Rules shall be available at all meetings of the City Council for review by the public.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Dublin this 5th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

Updates to the Conduct of City Council Meetings as Required by the Brown Act

May 5, 2026



Background

- Senate Bill 707
 - Became law on January 1, 2026
 - Some sections become effective on July 1, 2026
 - Eligible legislative bodies
 - City Council is an eligible legislative body
 - The City's commissions are not



Teleconference and Remote Participation

- New requirements impacting City Council meetings
 - Must provide means for public to remotely address the body
 - Agenda must provide instructions on how to remotely participate
 - Technology Disruption Policy must be adopted by July 1, 2026



Updates to Rules for the Conduct of Meetings

- Section 3 – Agenda
- Section 8 – Remote Councilmember Attendance
- Section 14 – Manner of Addressing City Council



Updates to Rules for the Conduct of Meetings, 2

Staff's Recommended Amendments:

- Section 1.a – Time
 - Clean up language regarding the scheduling of Closed Session to read:
 - Regular meetings of the City Council shall be held on the first and third Tuesday of each month at the hour of 7:00 p.m., except that Closed Session Items shall occasionally be held prior to 7:00 p.m. and the start time would be prominently noted on the agenda.



Updates to Rules for the Conduct of Meetings, 3

Staff's Recommended Amendments (continued):

- Section 2 – Special Meetings
 - Start of the first paragraph to read:
 - In conformity with Government Code section 54956, the Mayor or a majority of the members of the City Council may, at any time, call a special meeting. To ensure that the meeting can be properly noticed, any such call must be made in writing and delivered to the City Clerk.



Technology Disruption Policy

- Brown Act Requirements:
 - Adopt policy on the regular calendar before July 1, 2026
 - Policy requirement – address how the City will respond to disruptions
 - Recess requirement of at least one hour
 - Effort to restore service
 - Adopt a finding



Technology Disruption Policy, 2

- Proposed Policy
 - Meets Brown Act Requirements
 - Guidelines on initial response
 - Suggested good faith efforts
 - Documentation of good faith efforts and outcome



Additional Public Engagement

- Website updates
- Assistance in translation services
- Other outreach requirements



Recommendation

- Adopt the **Resolution** Approving a Technology Disruption Policy to Establish Procedures for Responding to a Disruption in the Telephonic or Internet Services That Provide Two-Way Remote Public Access to Meetings of the City of Dublin City Council.
- Adopt the **Resolution** Amending and Restating the Rules for the Conduct of Meetings of the City Council, including Staff's recommended amendments.
- Authorize the City Clerk to create and carry out a plan to make a reasonable effort to invite groups that do not traditionally participate in public meetings to attend the City Council meetings.

