COUNCILMEMBERS
Melissa Hernandez, Mayor
Jean Josey, Vice Mayor
Shawn Kumagai, Councilmember
Dr. Sherry Hu, Councilmember
Michael McCorriston, Councilmember

City Council Chamber
Dublin Civic Center
100 Civic Plaza
Dublin, CA 94568
www.dublin.ca.gov

Regular Meeting of the

DUBLIN CITY COUNCIL

Tuesday, June 7, 2022

Location: City Council Chamber
100 Civic Plaza
Dublin, CA 94568

CLOSED SESSION 5:00 PM
REGULAR MEETING 5:30 PM

Pursuant to AB 361, the City is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public, without making available any physical location for the public.

Additional Meeting Procedures Available During the COVID-19 Pandemic

This City Council meeting will be broadcast live on Comcast T.V. channel 28 beginning at 7:00 p.m. This meeting will also be livestreamed at www.tv30.org and on the City's website at: https://dublin.ca.gov/ccmeetings

Members of the public who wish to participate in the meeting electronically have the option of giving public comment via Zoom, subject to the following procedures:

• Fill out an online speaker slip available at www.dublin.ca.gov. The speaker slip will be made available at 10:00 a.m. on Tuesday, June 7, 2022. Upon submission, you will receive Zoom link information from the City Clerk. Speakers slips will be accepted until the staff presentation on an agenda item ends, or until the public comment period on non-agenda items is closed.

• Once connected to the Zoom platform using the Zoom link information from the City Clerk, the public speaker will be added to the Zoom webinar as an attendee and muted. The speaker will be able to observe the meeting from the Zoom platform.

• When the agenda item upon which the individual would like to comment is addressed, the City Clerk will announce the speaker in the meeting when it is their time to give public comment. The speaker will then be unmuted to give public comment via Zoom.

CLOSED SESSION 5:00 PM

1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9: 1 case.

REGULAR MEETING 5:30 PM

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. REPORT OUT OF CLOSED SESSION

3. ORAL COMMUNICATIONS

3.1 Employee Introduction
New City of Dublin Staff member, Jackie Dwyer, Parks and Community Services Director, will be introduced.
STAFF RECOMMENDATION:
Welcome the new City of Dublin Staff member.
Staff Report

3.2 Youth Advisory Committee Annual Presentation
The City Council will receive a presentation from the Youth Advisory Committee on its activities and accomplishments during the 2021-22 term.
STAFF RECOMMENDATION:
Receive the presentation.
Staff Report
Attachment 1 - 2022 Youth Advisory Committee Annual Presentation

3.3 Public Comment
At this time, the public is permitted to address the City Council on non-agendized items. Please step to the podium and clearly state your name for the record. COMMENTS SHOULD NOT EXCEED THREE (3) MINUTES. In accordance with State Law, no action or discussion may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the City Clerk's Office related to the proper procedure to place an item on a future City Council agenda. The exceptions under which the City Council MAY discuss and/or take action on items not appearing on the agenda are contained in Government Code Section 54954.2(b)(1)(2)(3).

4. CONSENT CALENDAR
Consent Calendar items are typically non-controversial in nature and are considered for approval by the City Council with one single action. Members of the audience, Staff or the City Council who would like an item removed from the Consent Calendar for purposes of public input may request the Mayor to remove the item.

4.1 Approval of the May 17, 2022 Special and Regular City Council Meeting Minutes

The City Council will consider approval of the minutes of the May 17, 2022 Special and Regular City Council Meetings.

STAFF RECOMMENDATION:

Approve the minutes of the May 17, 2022 Special and Regular City Council Meetings.

Staff Report

Attachment 1 - May 17, 2022 Special City Council Meeting Minutes

Attachment 2 - May 17, 2022 Regular City Council Meeting Minutes

4.2 The Road Repair and Accountability Act of 2017, Senate Bill (SB) 1 - Fiscal Year 2022-23 Project List

The City Council will consider approving a list of projects funded in Fiscal Year 2022-23 by Senate Bill 1, the Road Repair and Accountability Act of 2017.

STAFF RECOMMENDATION:

Adopt the **Resolution** Adopting a List of Projects Funded in Fiscal Year 2022-23 by Senate Bill 1, the Road Repair and Accountability Act of 2017.

Staff Report

Attachment 1 - Resolution Adopting a List of Projects Funded in Fiscal Year 2022-23 by Senate Bill 1, the Road Repair and Accountability Act of 2017

Attachment 2 - Exhibit A to the Resolution - Dublin Boulevard from Scarlett Drive to Hacienda Drive

4.3 Adoption of an Appropriations Limit for Fiscal Year 2022-23

The City Council will consider adoption of the annual Appropriations Limit in accordance with State law. The City of Dublin's Limit for Fiscal Year 2022-23 is $450,080,278, which exceeds the City's related appropriations by $363,692,486.

STAFF RECOMMENDATION:

Adopt the **Resolution** Adopting an Appropriations Limit for Fiscal Year 2022-23.

Staff Report

Attachment 1 - Resolution Adopting an Appropriations Limit for Fiscal Year 2022-23

Attachment 2 - Exhibit A to the Resolution - Calculation of Fiscal Year 2022-23 Appropriations Limit

4.4 Contractor Services Agreements for Parks and Community Services Department Special Events

The City Council will consider approving contractor services agreements with various vendors to provide as-needed services including electrical, lighting, sound, tenting, and staging rental services for events produced by the Parks and Community Services Department.

STAFF RECOMMENDATION:

Take the following actions: 1) Adopt the **Resolution** Approving an Agreement with HERC Rentals for Electrical Equipment Rental for City-Produced Events; 2) Adopt the **Resolution** Approving an Agreement with Prime Time Entertainment for Lighting and Sound Services for City-Produced Events; and 3) Adopt the **Resolution** Approving an Agreement with Special Events Rentals for Tents, Stages, and Other Event Furniture Rentals for City-Produced Events.

Staff Report

Attachment 1 - Resolution Approving an Agreement with HERC Rentals for Electrical Equipment Rental for City-Produced Events
Attachment 2 - Exhibit A to the Resolution - Contractor Services Agreement Between the City of Dublin and HERC Rentals
Attachment 3 - Resolution Approving an Agreement with Prime Time Entertainment for Lighting and Sound Services for City-Produced Events
Attachment 4 - Exhibit A to the Resolution - Contractor Services Agreement Between the City of Dublin and Primetime Entertainment
Attachment 5 - Resolution Approving an Agreement with Special Events Rentals for Tents, Stages, and Other Event Furniture Rentals for City-Produced Events
Attachment 6 - Exhibit A to the Resolution - Contractor Services Agreement Between the City of Dublin and Special Events Rentals
Attachment 7 - Requests for Proposals

4.5 2022 Utility Box Art Selection

The City Council will consider a recommendation from the Heritage and Cultural Arts Commission for artwork to be painted on 10 utility boxes in summer 2022.

STAFF RECOMMENDATION:

Approve the Heritage and Cultural Arts Commission's recommendations for the 2022 Utility Box Art Program.

Staff Report
Attachment 1 - Design Proposals
Attachment 2 - Call for Artists - Utility Box Art 2022

4.6 Budget Adjustment for the Purchase of Two Dual-Purpose Police Motorcycles

The City Council will consider a budget adjustment in the Abandoned Vehicle Abatement Fund for the purchase of two all-electric Zero FXP dual-purpose police motorcycles from Elk Grove Power Sports.

STAFF RECOMMENDATION:

Approve the budget change.

Staff Report
Attachment 1 - Budget Change Form

4.7 Inspiration Drive Memory Care Project (PLPA-2020-00044)

On May 17, 2022, the City Council held a Public Hearing to consider the Inspiration Drive Memory Care project consisting of a 55-bed memory care facility on Parcel 2 of the Valley Christian Center property. Requested approvals included a Planned Development Rezone with a Stage 1 and Stage 2 Development Plan, an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center, a Site Development Review Permit, a Street Vacation, and a Purchase and Sale Agreement for the unused street right-of-way. The City Council waived the first reading and introduced the Planned Development Ordinances and adopted Resolutions approving the Site Development Review Permit, a Street Vacation, and a Purchase and Sale Agreement. The City Council will hold a second reading of Ordinances approving the Planned Development Rezone for the project and amending Planned Development Ordinance No. 07-03 for the Valley Christian Center.

STAFF RECOMMENDATION:
Waive the reading and: 1) adopt the **Ordinance** Amending the Zoning Map and Approving a Planned Development Zoning District With a Related Stage 1 and Stage 2 Development Plan for the Inspiration Drive Memory Care Project; and 2) adopt the **Ordinance** Approving an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center.
Staff Report
Attachment 1 - Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District With a Related Stage 1 and Stage 2 Development Plan for the Inspiration Drive Memory Care Project
Attachment 2 - Ordinance Approving an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center
Attachment 3 - City Council Staff Report Dated May 17 2022 without Attachments

4.8 Inspiration Drive Assisted Living Project (PLPA-2020-00045)
On May 17, 2022, the City Council held a Public Hearing to consider the Inspiration Drive Assisted Living Project consisting of an 84-bed assisted living facility on Parcel 3 of the Valley Christian Center property. Requested approval include a Planned Development Rezone with a Stage 1 and Stage 2 Development Plan, a Site Development Review Permit and Tentative Parcel Map No. 11241. The City Council waived the first reading and introduced the Planned Development Ordinance and adopted a Resolution approving the Site Development Review Permit and Tentative Parcel Map. The City Council will hold a second reading of the Ordinance approving the Planned Development Rezone for the project.
STAFF RECOMMENDATION:
Waive the reading and adopt the **Ordinance** Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Assisted Living Project.
Staff Report
Attachment 1 - Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Assisted Living Project
Attachment 2 - City Council Staff Report May 17 2022 without Attachments

4.9 Agreement with the County of Alameda for Fiscal Year 2022-23 Additional Library Services
The City Council will consider approving an agreement with the County of Alameda to provide 23 hours of library services per week at the Dublin Public Library for Fiscal Year 2022-23. These hours are in addition to the County's base service level of 28 hours per week. There is no change in the number of hours from the Fiscal Year 2021-22 Agreement.
STAFF RECOMMENDATION:
Adopt the **Resolution** Approving an Agreement with the County of Alameda for Additional Library Services for Fiscal Year 2022-23.
Staff Report
Attachment 1 - Resolution Approving an Agreement with the County of Alameda for Additional Library Services for Fiscal Year 2022-23

Attachment 2 - Exhibit A to the Resolution - Agreement with County of Alameda for Additional Library Services for Fiscal Year 2022-23

4.10 Amendment to the Agreement with the County of Alameda for Traffic Signal Maintenance, Street Lighting Maintenance, and Real Estate Services

The City Council will consider amending the agreement with the County of Alameda Public Works for traffic signal maintenance, street lighting maintenance, and real estate services to extend the term through June 30, 2025 and expand the list of maintenance locations.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving an Amendment to the Agreement Between the City of Dublin and County of Alameda for Traffic Signal and Street Lighting Maintenance, and Real Estate Services.

Staff Report

Attachment 1 - Resolution Approving an Amendment to the Agreement Between the City of Dublin and County of Alameda for Traffic Signal and Street Lighting Maintenance, and Real Estate Services

Attachment 2 - Exhibit A to Resolution - Amendment No. 6 to Agreement Between the City of Dublin and County of Alameda for Traffic Signal and Street Lighting Maintenance, and Real Estate Services

Attachment 3 - 1998 Agreement between Alameda County and the City of Dublin

Attachment 4 - Prior Amendments to the 1998 Agreement between Alameda County and the City of Dublin

4.11 Agreement with Recyclist Software-as-a-Service for Senate Bill 1383 Recordkeeping

The City Council will consider approving an agreement with Recyclist software-as-a-service for recordkeeping related to Senate Bill 1383. The agreement includes the Recyclist Program Tracker and Route Review Fieldwork Tool.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving a Software-as-a-Service (SAAS) Agreement with Recyclist for Senate Bill 1383 Recordkeeping.

Staff Report

Attachment 1 - Resolution Approving a Software-as-a-Service (SAAS) Agreement with Recyclist for SB 1383 Recordkeeping

Attachment 2 - Exhibit A to the Resolution - Recyclist Software as a Service (SAAS) Agreement

Attachment 3 - Database Tracking Management Options Report

4.12 Commercial Façade Improvement Grant Program Agreement for Box World

The City Council will consider approving a Commercial Façade Improvement Grant Program Agreement for Box World. The business has requested participation in the program to assist with improvements to the building's exterior signage.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving a Commercial Façade Improvement Grant Program Agreement Between the City of Dublin, Dublin Plaza, and Box World.

Staff Report

Attachment 1 - Resolution Approving Commercial Facade Improvement Grant Program Agreement Between the City of Dublin, Dublin Plaza, and Box World
Attachment 2 - Exhibit A to the Resolution - Commercial Facade Improvement Grant Program Agreement Between the City of Dublin, Dublin Plaza, and Box World

4.13 Authorizing Remote Meetings of City Council and City Commissions Due to Increase in COVID-19 Cases

From March 2020 through September 2021, the City conducted meetings of its legislative bodies remotely pursuant to various executive orders that suspended certain Brown Act provisions. In October, the City returned to in- person meetings and at the same time state law changed to require certain findings to be made for an agency to meet remotely. Under the new law, AB 361, the City can conduct virtual meetings where the Governor has proclaimed a State of Emergency and state or local health officials have imposed or recommended social distancing or where the City Council has declared the need to meet remotely due to imminent risks to the health or safety of attendees. On January 11, 2022, the City Council adopted a resolution pursuant to AB 361 authorizing remote teleconferenced meetings for a 30 day period ending February 10, 2022. Due to the current increase in cases resulting from the Omicron variants, it would be prudent for the City Council and City Commissions to have the ability to attend meetings virtually for at least the next 30 days. The City Council will consider adopting a resolution that would allow for virtual attendance for the next 30 days.

STAFF RECOMMENDATION:

Adopt the **Resolution** Finding That There is a Proclaimed State of Emergency; Finding That Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Remote Teleconferenced Meetings of the Legislative Bodies of the City of Dublin Pursuant to AB 361.

Staff Report
Attachment 1 - Resolution Finding That There is a Proclaimed State of Emergency; Finding That Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency

4.14 Notice of Review of Conflict of Interest Code

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if the Code needs amending. The City Council is the code reviewing body for City agencies, and the City Council must direct Staff to review the City's Conflict of Interest Code and make a determination by October 1, 2022, if there is a need to amend the Conflict of Interest Code.

STAFF RECOMMENDATION:

Direct Staff to review the City's Conflict of Interest Code and take the appropriate action.

Staff Report
Attachment 1 - California Government Code Sections 82011 and 87306.5
Attachment 2 - Dublin Municipal Code Chapter 2.24

4.15 Agreement with ECS Imaging, Inc. for Imaging and Scanning Services Related to City Records

The City Council will consider an agreement with ECS Imaging, Inc. for imaging and scanning services related to City records.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving the Agreement with ECS Imaging, Inc. for Scanning and Imaging Services Related to City Records.

Staff Report

Attachment 1 - Resolution Approving the Agreement with ECS Imaging, Inc. for Scanning and Imaging Services Related to City Records

Attachment 2 - Exhibit A to the Resolution - Agreement with ECS Imaging, Inc.

4.16 Agreement with All City Management Services, Inc. for Crossing Guard Services

The City Council will consider an agreement with All City Management Services for crossing guard services.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving the Agreement with All City Management Services, Inc. for the Provision of Crossing Guard Services for Fiscal Year 2022-23.

Staff Report

Attachment 1 - Resolution Approving the Agreement with All City Management Services Inc. for the Provision of Crossing Guard Services for Fiscal Year 2022-23

Attachment 2 - Exhibit A to the Resolution - Contractor Services Agreement Between the City of Dublin and All City Management Services, Inc.

4.17 Agreement with Brightly Software, Inc. for Asset Management Software

The City Council will consider approving an agreement with Brightly Software, Inc. (formerly DSI) for continued use of asset management and maintenance management software.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving a Software User Agreement with Brightly Software, Inc.

Staff Report

Attachment 1 - Resolution Approving a Software User Agreement with Brightly Software, Inc.

Attachment 2 - Exhibit A to the Resolution - Software User Agreement with Brightly Software, Inc.

4.18 Agreements for On-Call Audio Visual Technology Engineering and Design Services

The City Council will consider approving agreements for on-call audio visual technology engineering and design consultants for the Public Works Department.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving Agreements for On-Call Audio Visual Technology Engineering Design Services.

Staff Report

Attachment 1 - Resolution Approving Agreements for On-Call Audio Visual Technology Engineering and Design Services

Attachment 2 - Exhibit A to the Resolution - Consulting Services Agreements Between the City of Dublin and Guidepost Solutions, LLC and The Shalleck Collaborative Inc. for On-Call Audio Visual Technology Engineering and Design Services
Attachment 3 - Request for Qualifications for Audio Visual Technology Engineering and Design Services
Attachment 4 - Statements of Qualifications for Audio Visual Technology Engineering and Design Services

4.19 Appointments to the Youth Advisory Committee and Student Representative to the Parks and Community Services Commission

The City Council will consider confirmation of the Mayor's appointments of three middle school and 10 high school youths, along with three alternates, to the Youth Advisory Committee for the term of June 1, 2022, through May 31, 2023. The City Council will also consider confirmation of the Mayor's appointment of Advaith Anoop Krishna as the Student Representative to the Parks and Community Services Commission for the term of July 1, 2022, to June 30, 2023.

STAFF RECOMMENDATION:

Confirm the Mayor's appointments to the Youth Advisory Committee and the Student Representative to the Parks and Community Services Commission for the 2022-2023 term.

Staff Report
Attachment 1 - Youth Advisory Committee 2022-23 Applications
Attachment 2 - Parks and Community Services Commission 2022-23 Student Representative Applications

5. WRITTEN COMMUNICATION – None.

6. PUBLIC HEARING

6.1 Dublin Senior Living Project (PLPA-2021-00042)

The Applicant, South Bay Partners, LLC., proposes to develop a community care facility located at 5751 Arnold Road. The proposed project consists of a two-story, 155,517-square-foot building with 152 units, including 114 assisted living units, 38 memory care units and a total of 174 beds. Common space amenity areas and associated site, frontage, and landscape improvements are also proposed. Requested approvals include a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan and a Site Development Review Permit. The City Council will consider the Dublin Senior Living project, including an Addendum to the General Plan Amendment and Eastern Dublin Specific Plan Environmental Impact Report.

STAFF RECOMMENDATION:

Conduct the public hearing, deliberate and: 1) waive the reading and INTRODUCE the **Ordinance** Considering the CEQA Addendum, Amending the Zoning Map and Approving a Planned Development Zoning District with a Related Stage 1 and Stage 2 Development Plan for the Dublin Senior Living Project; and 2) adopt the **Resolution** Approving a Site Development Review Permit for the Dublin Senior Living Project.

Staff Report

Attachment 1 - Ordinance Considering the CEQA Addendum, Amending the Zoning Map and Approving a Planned Development Zoning District with a Related Stage 1 and Stage 2 Development Plan for the Dublin Senior Living Project.
Attachment 2 - Resolution Approving a Site Development Review Permit for the Dublin Senior Living Project
Attachment 3 - Exhibit A to the Resolution - Dublin Senior Living Project Plans
Attachment 4 - Arborist Report
Attachment 5 - CEQA Addendum
Attachment 6 - Errata Memorandum on CEQA Addendum
Attachment 7 - Mitigation Monitoring and Reporting Program
Attachment 8 - Resolution No. 22-07 Recommending City Council Approval of the Dublin Senior Living Project
Item 6.1 - PowerPoint Presentation

6.2 Proposed Budget for Fiscal Years 2022-23 and 2023-24

The City Council will consider approval of the Proposed Budget for Fiscal Years 2022-23 and 2023-24 and related salary plans.

STAFF RECOMMENDATION:

Conduct the public hearing, deliberate, and adopt the following: 1) **Resolution** Adopting a Budget for the City of Dublin for Fiscal Year 2022-23; 2) **Resolution** Establishing a Salary Plan for Full-Time Personnel in Accordance with the Personnel Rules; 3) **Resolution** Establishing a Salary Plan for Management Positions Exempt from Competitive Services.

Staff Report
Attachment 1 - City Manager Transmittal Letter
Attachment 2 - Proposed Budget Fiscal Years 2022-23 and 2023-24
Attachment 3 - Resolution Adopting a Budget for the City of Dublin for Fiscal Year 2022-23
Attachment 4 - Resolution Establishing a Salary Plan for Full-Time Personnel in Accordance with the Personnel Rules
Attachment 5 - Resolution Establishing a Salary Plan for Management Positions Exempt from Competitive Service
Item 6.2 - PowerPoint Presentation

6.3 Adopting the Five-Year Capital Improvement Program 2022-2027

The City Council will conduct a public hearing and consider adopting the Five-Year Capital Improvement Program which contains public capital projects proposed for completion from Fiscal Year 2022-23 through Fiscal Year 2026-27.

STAFF RECOMMENDATION:

Conduct the public hearing, deliberate, and adopt the **Resolution** Adopting the Five-Year Capital Improvement Program 2022-2027.

Staff Report
Attachment 1 - Resolution Adopting the Five-Year Capital Improvement Program 2022-2027
Attachment 2 - Proposed Five-Year Capital Improvement Program 2022-2027
Attachment 3 - Planning Commission Resolution 22-08 Finding Conformity with the General Plan for the Fiscal Year 2022-23 and Fiscal Year 2023-24 Projects in the City of Dublin Five-Year Capital Improvement Program 2022-2027
Item 6.3 - PowerPoint Presentation

7. **UNFINISHED BUSINESS – None.**

8. **NEW BUSINESS – None.**

9. **OTHER BUSINESS**
   Brief information only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expense (AB1234).

10. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability- related modification or accommodation, please contact the City Clerk's Office (925) 833-6650 at least 72 hours in advance of the meeting.

Mission

The City of Dublin promotes and supports a high quality of life, ensures a safe and secure environment, fosters new opportunities, provides equity across all programs, and champions a culture of diversity and inclusion.

Agenda Item 3.1

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Employee Introduction
Prepared by: Sarah Monnastes, Human Resources Director

EXECUTIVE SUMMARY:

New City of Dublin Staff member, Jackie Dwyer, Parks and Community Services Director, will be introduced.

STAFF RECOMMENDATION:

Welcome the new City of Dublin Staff member.

FINANCIAL IMPACT:

None.

DESCRIPTION:

New City of Dublin Staff member, Jackie Dwyer, Parks and Community Services Director, will be introduced.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

None.

Agenda Item 3.2

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Youth Advisory Committee Annual Presentation
Prepared by: Liz Elliott, Recreation Supervisor

EXECUTIVE SUMMARY:

The City Council will receive a presentation from the Youth Advisory Committee on its activities and accomplishments during the 2021-22 term.

STAFF RECOMMENDATION:

Receive the presentation.

FINANCIAL IMPACT:

None.

DESCRIPTION:

The Youth Advisory Committee (YAC) consists of students appointed to an annual term by the Mayor and confirmed by the City Council. The current term ended May 31, 2022.

The general responsibilities of the YAC, as outlined in the Bylaws and Rules of Procedure, are to:

- Provide input on youth services and programming to the City Council, Parks and Community Services Commission, and City Staff.
- Address issues that affect youth in the community.
- Assist with the promotion and implementation of youth activities.
- Generate and present an annual report on the accomplishments of the Committee.

Each year, YAC members present to the City Council a report highlighting the Committee's accomplishments during the current term. The YAC's 2021-22 accomplishments include the following:

- Awarded five youth organizations in Dublin with Youth Mini-Grants totaling $2,500 (Dublin High School Chess Club, Gardeners of the Galaxy, Helping Hands for All, Teens

Unite for Education, and Youth Coding Workshops).

- Hosted and participated in the Fall Tri-Valley Virtual Roundtable on Wednesday, November 3, 2021, held via Zoom.
- Planned, implemented, and hosted the first Youth Mental Health Forum on Wednesday, November 10, 2021, at the Shannon Community Center.
- Volunteered at the City's Splatter, Harvest Fair, Ghosts of Dublin, Floating Pumpkin Patch, St. Patrick's Day Festival, Spring Eggstravaganza, and the Holiday Tree Lighting events.
- Volunteered at the Teen Job Fair on Saturday, March 5, 2022, at the Dublin Senior Center.
- Collaborated with the Senior Center Advisory Committee to host the Dublin Benefit Concert on April 7, 2022.
- Hosted and participated in the Spring Tri-Valley Youth Committees event on Saturday, April 23, 2022.
- Hosted the first Youth Hackathon & Start-Up Pitch event on Saturday, May 14, 2022, at the Dublin Senior Center.

The Annual Report will be presented by Chair Logan Lin and Vice-Chair Brandon Maskey.

PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted, and a copy of the Staff Report was distributed to the members of the Youth Advisory Committee.

ATTACHMENTS:

1) Youth Advisory Committee Annual Presentation

Attachment 1

DUBLIN
CALIFORNIA

2021-22 Youth Advisory Committee Annual Report

City Council
Regular Meeting
June 7, 2022

2021-2022
Youth Advisory Committee

Chair, Logan Lin

Vice-Chair, Brandon Maskey

PCS Student Representative, Pratyush Rallapally

Committee Members
Kavin Berry
Mihika Bhatnagar
Aditi Bongu
Saiesha Goel
Advaith Krishna Anoop Krishna
Matthew Mendes
Deepika Puli
Krittika Senthilkumar
Esha Shenoy
Mahidhara Sudeendra
Aarav Surapaneni

Alternate Member, Anika Kolan

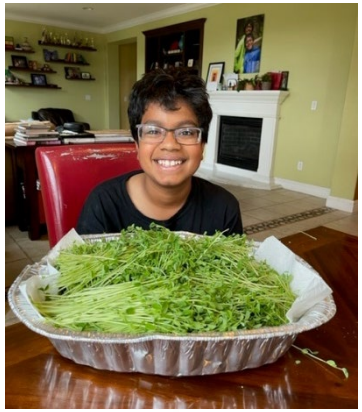
2021-22 Accomplishments

- Developed Committee Workplan
- Awarded Youth Mini-Grants
- Hosted first Youth Mental Health Forum
- Hosted Tri-Valley Round Table Events
- Volunteered at City Special Events
- Revitalized the Dublin Benefit Concert
- Hosted first Youth Hackathon and Start-Up Pitch Event

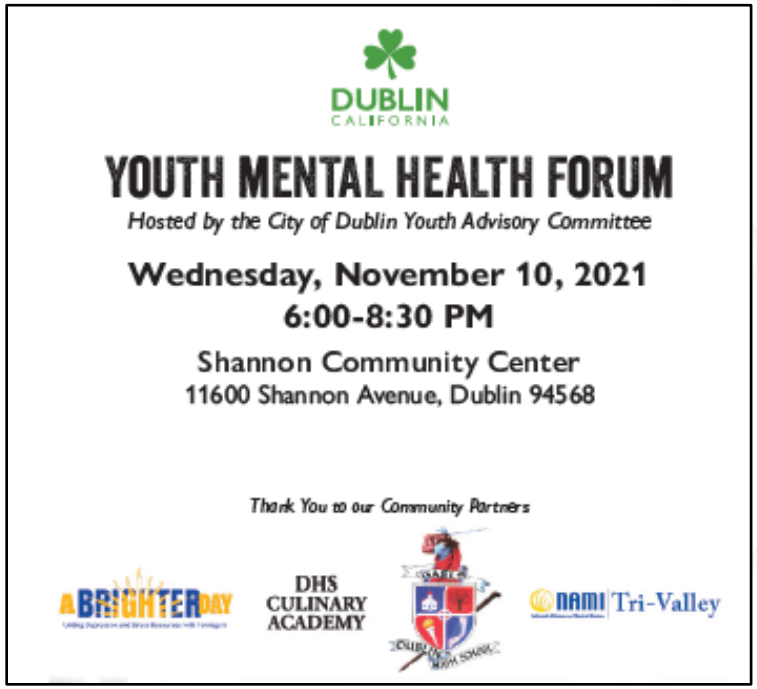
Youth Mini Grants

Followed established Youth Mini-Grant process and rating criteria

1) Impacted 1,748 Dublin youth
2) Awarded $2,500 to five organizations
   a) Dublin High School Chess Club
   b) Gardeners of the Galaxy
   c) Helping Hands for All
   d) Teens Unite for Education
   e) Youth Coding Workshops (YCW)



Youth Mental Health Forum



- New event
- Approximately 50 participants
- 6 panelists

Tri-Valley Round Table Events

- Fall Virtual Round Table November 3, 2021, via Zoom
- Spring Round Table April 23, 2022 at The Wave
- 21 participants from local agencies including Danville, Dublin, Livermore, Pleasanton, and San Ramon

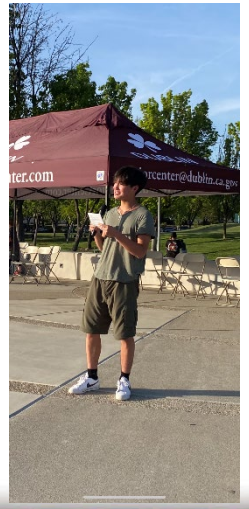
City Special Events

- Splatter
- Harvest Fair
- Ghosts of Dublin
- Floating Pumpkin Patch
- St. Patrick's Day Festival
- Teen Job Fair
- Holiday Tree Lighting
- Spring Eggstravaganza

- Members volunteered at multiple City events
- Members worked at the Information and Parks & Community Services Booths
- Advertised Youth Advisory Committee events
- Assisted with set up, crafts, and clean up

Dublin Benefit Concert

- Thursday, April 7, 2022 at Emerald Glen Park Amphitheatre
- Collaborated with the Dublin Senior Center Advisory Committee
- Moved event to first Farmers' Market
- Included dancing, comedy and other acts for a total of 11 performances
- Raised $1,700 from sponsors
- Proceeds benefit the Dublin Fee Assistance Program



Youth Hackathon & Start-Up Pitch Event

- New Event: Saturday, May 14 at the Dublin Senior Center
- Ages 11-14
- 64 registered participants
- 18 teams
- 13 judges

Thank you!

Agenda Item 4.1

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Approval of the May 17, 2022 Special and Regular City Council Meeting Minutes
Prepared by: Marsha Moore, MMC, City Clerk

EXECUTIVE SUMMARY:

The City Council will consider approval of the minutes of the May 17, 2022 Special and Regular City Council Meetings.

STAFF RECOMMENDATION:

Approve the minutes of the May 17, 2022 Special and Regular City Council Meetings.

FINANCIAL IMPACT:

None.

DESCRIPTION:

The City Council will consider approval of the minutes of the May 17, 2022 Special and Regular City Council Meetings.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) May 17, 2022 Special City Council Meeting Minutes
2) May 17, 2022 Regular City Council Meeting Minutes

MINUTES OF THE CITY OF DUBLIN CITY COUNCIL

Special Meeting: May 17, 2022

A Special Meeting of the Dublin City Council was held on **Tuesday, May 17, 2022** in the Regional Meeting Room at the Civic Center. The meeting was called to order at 6:00 PM., by Mayor Hernandez.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Attendees Present	Title
Melissa Hernandez	Mayor
Jean Josey	Vice Mayor
Shawn Kumagai	Councilmember
Michael McCorriston	Councilmember
Dr. Sherry Hu	Councilmember

2. PUBLIC COMMENT

Matthew Aini provided public comment.

3. STUDY SESSION

3.1 Study Session: Nissan Commercial Car Wash (PLPA-2022-00003)

The City Council received a presentation on an application for a proposed commercial self-service car wash consisting of a 3,574-square-foot building housing a drive-through, automatic car wash tunnel, a parking area with 18 vacuum stations servicing 16 parking spaces plus four additional parking spaces, and related site improvements.

The City Council asked clarifying questions and provided direction regarding processing this application and the design.

4. ADJOURNMENT

The meeting was adjourned by Mayor Hernandez at 6:58 p.m.

_____
Mayor

ATTEST:

_____
City Clerk

DRAFT

MINUTES OF THE CITY COUNCIL OF THE CITY OF DUBLIN

Regular Meeting: May 17, 2022

The following are minutes of the actions taken by the City of Dublin City Council. A full video recording of the meeting with the agenda items indexed and time stamped is available on the City's website at: https://dublin.ca.gov/ccmeetings

A Regular Meeting of the Dublin City Council was held on Tuesday, May 17, 2022, in the City Council Chamber. The meeting was called to order at 7:00 PM., by Mayor Hernandez.

1) CALL TO ORDER

Attendee Name	Status
Melissa Hernandez, Mayor	Present
Jean Josey, Vice Mayor	Present
Shawn Kumagai, Councilmember	Present
Michael McCorriston, Councilmember	Present
Dr. Sherry Hu, Councilmember	Present

2) PLEDGE OF ALLEGIANCE

3) ORAL COMMUNICATIONS

3.1) Recognition of 2022 Dublin Pride Week Contest Winners

The City Council recognized the winners of the 2022 Dublin Pride Week Photography, Poster, and Essay Contests.

3.2) Elder Abuse Awareness Month Proclamation

The City Council presented the Elder Abuse Awareness Month Proclamation to the Alameda County District Attorney's Office - Elder Protection Unit and Alameda County Adult Protective Services.

3.3) Presentation of the Gun Violence Awareness Day and Month Proclamation

The City Council presented the Gun Violence Awareness Day and Month Proclamation to the Moms Demand Action for Gun Sense in America - Livermore Valley Chapter.

3.4) Employee Introduction

DRAFT

The City Council welcomed new City of Dublin Staff members, Sandra Allen and Baylee Hill, Office Assistant II's with the Dublin Police Department.

3.5) Public Comment

Shawn Costello provided public comment.

Harry, Aarush, Ashton, and Danica provided public comment.

Sawsan Wolski provided public comment.

Vanessa Thomas provided public comment.

Tom Evans provided public comment.

4) CONSENT CALENDAR

4.1) Approved the May 3, 2022 Regular City Council Meeting Minutes.

4.2) Adopted Resolution No. 41-22 titled, "Approving a Contract Instructor Services Agreement with Squad Estates DBA Skyhawks Tri Valley East Bay for Recreation Services."

4.3) Adopted Resolution No. 42-22 titled, "Directing Preparation of Annual Engineer's Reports for Street Lighting Maintenance District 1983-1, Landscape and Lighting District 1983-2, Landscape and Lighting District 1986-1, Landscape and Lighting District 1997-1, and Street Lighting Maintenance District 1999-1," and Resolution No. 43-22 titled, "Approving the Preliminary Engineer's Reports and Appointing a Time and Place for Hearing Protests for Street Lighting Maintenance District 1983-1, Landscape and Lighting District 1983-2, Landscape and Lighting District 1986-1, Landscape and Lighting District 1997-1, and Street Lighting Maintenance District 1999-1."

4.4) Adopted Resolution No. 44-22 titled, "Approving a Second Amendment to the Agreement with Lanlogic, Inc. for Ongoing Support of the City's Network and Special Project Work Related to Technological Upgrades."

4.5) Adopted Resolution No. 45-22, "Approving Amendments to the Consulting Services Agreements with BKF Engineers and Nichols Consulting Engineers, Chtd. for On-Call Civil Engineering and Surveying Services."

4.6) Adopted Resolution No. 46-22 titled, "Approving the Consulting Services Agreement Between the City of Dublin and Willdan Energy Solutions, Inc. for Building Electrification, Electric Vehicle Charger, and Low Carbon Concrete Code Assistance."

4.7) Received a report of payments issued from April 1, 2022 - April 30, 2022 totaling $13,403,784.56.

4.8) Adopted Resolution No. 47-22 titled, “Authorizing Application for, and Receipt of, Local Housing Trust Fund Program Funds.”

4.9) Received the City Treasurer’s Informational Report of Investments for the Quarter Ending March 31, 2022.

4.10) LGBTQ+ Pride Month Proclamation

Item was pulled from the Consent Calendar.

Ingrid Register provided public comment.

Motion by Councilmember Kumagai, seconded by Councilmember McCorriston, and by unanimous vote, the City Council proclaimed June 2022 as LGBTQ+ Pride Month in Dublin and approve the flying of the Progress Pride Flag at City Hall during the month of June.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVED BY:	Shawn Kumagai, Councilmember
SECOND:	Michael McCorriston, Councilmember
AYES:	Hernandez, Josey, Kumagai, McCorriston, Hu

4.11) Approved the following proclamations for the month of June in the City of Dublin: Flag Day and National Flag Week, African American Music Appreciation Month, Caribbean American Heritage Month, Great Outdoors Month, Homeownership Month, Juneteenth, and Ocean Month.

4.12) Adopted Resolution No. 48-22 titled, “Finding That There is a Proclaimed State of Emergency; Finding That Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Remote Teleconferenced Meetings of the Legislative Bodies of the City of Dublin Pursuant to AB 361.”

4.13) Approved sending a letter of support to Governor Newsom regarding constitutional protections for women’s reproductive rights.

4.14) Confirmed the Mayor’s recommendation to appoint Christy Li to the Senior Center Advisory Committee for the remainder of a term ending December 2022 and Steve Kau for the remainder of a term ending December 2024.

4.15) Adopted Resolution No. 49-22 titled, “Declaring Its Intention to Transition From an At-Large Election System to a District-Based Election System.”

4.16) Confirmed the Mayor's recommendation to appoint Matthew Aini as an alternate to the Planning Commission for the remainder of a term ending December 2022.

Item was pulled from the Consent Calendar.

Matthew Aini provided public comment.

Motion by Vice Mayor Josey, seconded by Councilmember Kumagai, and by unanimous vote, the City Council confirmed the Mayor's recommendation to appoint Matthew Aini as an alternate to the Planning Commission for the remainder of a term ending December 2022.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVED BY:	Jean Josey, Vice Mayor
SECOND:	Shawn Kumagai, Councilmember
AYES:	Hernandez, Josey, Kumagai, McCorriston, Hu

4.17) Approved a change to the June 7, 2022 Regular City Council Meeting start time from 7:00 p.m. to 5:30 p.m.

Motion by Vice Mayor Josey and seconded by Councilmember Kumagai, and by unanimous vote, the City Council adopted the Consent Calendar items, except items 4.10 and 4.16.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVED BY:	Jean Josey, Vice Mayor
SECOND:	Shawn Kumagai, Councilmember
AYES:	Hernandez, Josey, Kumagai, McCorriston, Hu

5) WRITTEN COMMUNICATION - None.

6) PUBLIC HEARING

6.1) Inspiration Drive Memory Care and Assisted Living Projects (PLPA-2020-00044 and PLPA-2020-00045)

The City Council received a presentation on two projects, a 55-bed memory care facility and an 84-bed assisted living facility, on Parcels 2 and 3, respectively, of the Valley Christian Center property.

The City Council asked clarifying questions of Staff and the applicant.

Mayor Hernandez called for a recess at 9:12 p.m.

Mayor Hernandez reconvened the meeting at 9:26 p.m.

Mayor Hernandez opened the Public Hearing.

Shawn Costello provided public comment.

Matthew Aini provided public comment.

Roger Valci provided public comment.

Roger Davis provided public comment.

Richard Lietz provided public comment.

Connor Smith provided public comment.

Martha Walker provided public comment.

Joe Brado provided public comment.

Brandon Evans provided public comment.

Gary Bonetti provided public comment.

Eddie Jo Mack provided public comment.

Bill Bai provided public comment.

Robert Downs provided public comment.

Janae Valci provided public comment.

Harry Napier provided public comment.

Sally Schell provided public comment.

Larry Lopez provided public comment.

Raman Narayanan provided public comment.

James Johnson provided public comment.

Bill Brunson provided public comment.

Josh Wood provided public comment.

Christine Sevier provided public comment.

Tara Adams provided public comment.

Chris Connolly provided public comment.

Daniel Lee provided public comment.

Bill Adams provided public comment.

Jon Reimer provided public comment.

Enrique Aleman provided public comment.

Kelilah Federman provided public comment.

Mayor Hernandez closed the Public Hearing.

Motion by Vice Mayor Josey, seconded by Councilmember Kumagai, and by unanimous vote the City Council adopted Resolution No. 50-22, titled, "Adopting a Supplemental Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Inspiration Drive Memory Care and Assisted Living Projects," Resolution No. 51-22 titled, "Approving a Site Development Review Permit for the Inspiration Drive Memory Care Project," Resolution No. 52-22 titled, "Summarily Vacating Unused Right-of-Way on Dublin Boulevard and Reservation of a Public Service Easement," Resolution No. 53-22 titled, "Approving a Purchase and Sale Agreement with Valley Christian Center," and waived the reading and introduced the Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Memory Care Project.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVED BY:	Jean Josey, Vice Mayor
SECOND:	Shawn Kumagai, Councilmember
AYES:	Hernandez, Josey, Kumagai, McCorriston, Hu

Motion by Councilmember Kumagai, seconded by Councilmember McCorriston, and by a three-to-two vote the City Council waived the reading and introduced the Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Assisted Living Project.

RESULT:	**INTRODUCED [Three to Two Vote]**
MOVED BY:	Shawn Kumagai, Councilmember
SECOND:	Michael McCorriston, Councilmember
AYES:	Kumagai, McCorriston, Hu
NOES:	Hernandez, Josey

Motion by Councilmember Kumagai, seconded by Councilmember Hu, and by unanimous vote the City Council waived the reading and introduced the Ordinance Amending Planned Development Ordinance No. 07-03 for the Valley Christian Center.

RESULT:	**INTRODUCED [UNANIMOUS]**
MOVED BY:	Shawn Kumagai, Councilmember
SECOND:	Dr. Sherry Hu, Councilmember
AYES:	Hernandez, Josey, Kumagai, McCorriston, Hu

Motion by Councilmember Kumagai, seconded by Councilmember McCorriston, and by a three-to-two vote, the City Council adopted Resolution No. 54-22 titled, "Approving a Site Development Review Permit and Tentative Parcel Map No. 11241 for the Inspiration Drive Assisted Living Project."

RESULT:	**ADOPTED [Three to Two Vote]**
MOVED BY:	Shawn Kumagai, Councilmember
SECOND:	Michael McCorriston, Councilmember
AYES:	Kumagai, McCorriston, Hu
NOES:	Hernandez, Josey

6.2) Dublin Districts—Public Hearing 2: Program Update and Community Feedback Opportunity

The City Council held the second public hearing required for the transition to district-based elections. Representatives from National Demographics Corporation provided a presentation regarding the map drawing and community outreach process for potential boundaries and district composition.

Mayor Hernandez opened the Public Hearing.

Matthew Aini provided public comment.

Mayor Hernandez closed the Public Hearing.

7) UNFINISHED BUSINESS

7.1) Draft 2023 – 2031 Housing Element

The City Council received a presentation regarding the Draft 2023 – 2031 Housing Element.

Mayor Hernandez opened the Public Hearing.

Matthew Aini provided public comment.

Daniel Gregg provided public comment.

Mayor Hernandez closed the Public Hearing.

Motion by Councilmember Kumagai, seconded by Vice Mayor Josey, and by unanimous vote the City Council adopted Resolution No. 55-22 titled, "Directing Staff to Submit the Draft 2023 – 2031 Housing Element to the California Department of Housing and Community Development for Review."

RESULT:	**ADOPTED [UNANIMOUS]**
MOVED BY:	Shawn Kumagai, Councilmember
SECOND:	Jean Josey, Vice Mayor
AYES:	Hernandez, Josey, Kumagai, McCorriston, Hu

8) NEW BUSINESS - None.

9) OTHER BUSINESS

Councilmember Kumagai requested to adjourn the meeting in memory of Quartermaster Senior Chief Michael "Mickey" Ganitch, United States Navy (Retired) and asked that Staff mail a letter to his wife.

By consensus, the City Council directed Staff to prepare a certificate from the City Council for Colonel Johnston on her promotion and departure from Camp Parks.

10) ADJOURNMENT

Mayor Hernandez adjourned the meeting at 11:53 p.m. in memory of Quartermaster Senior Chief Michael "Mickey" Ganitch, United States Navy (Retired).

Mayor

ATTEST:

City Clerk

Agenda Item 4.2

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: The Road Repair and Accountability Act of 2017, Senate Bill (SB) 1 - Fiscal Year 2022-23 Project List
Prepared by: Sai Midididdi, Associate Civil Engineer (Traffic)

EXECUTIVE SUMMARY:

The City Council will consider approving a list of projects funded in Fiscal Year 2022-23 by Senate Bill 1, the Road Repair and Accountability Act of 2017.

STAFF RECOMMENDATION:

Adopt the **Resolution** Adopting a List of Projects Funded in Fiscal Year 2022-23 by Senate Bill 1, the Road Repair and Accountability Act of 2017.

FINANCIAL IMPACT:

The City is projected to receive $1,432,614 in funding from the Road Maintenance and Rehabilitation Account for Fiscal Year 2022-23. This is in addition to the state gas tax funds the City receives annually, which is anticipated to be $1,769,467 in Fiscal Year 2022-23. The amount of SB1 funds allocated to the capital improvement program (CIP) projects are based on previous projections. Any unspent or unallocated funds will be rolled over to future years.

DESCRIPTION:

In April 2017, the State Legislature passed, and Governor Brown approved Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Beall, Chapter 5, Statues of 2017), creating the Road Maintenance and Rehabilitation Program to address deferred maintenance on the state highway and local street and road system. It also established a significant, stable, and ongoing increase in state transportation funding. Funds for the program are deposited into the State Transportation Fund, Road Maintenance and Rehabilitation Account (RMRA).

SB 1 is projected to generate over $5 billion annually for state and local transportation improvements. Cities and counties are slated to receive $1.5 billion for repairs to local streets and

roads at full implementation of SB 1. According to analysis by the League of California Cities, SB 1 will double the amount of revenue cities receive from the state for local street maintenance and rehabilitation needs, with allocations to cities based on population.

The RMRA receives funds from the following taxes imposed under SB 1:

- A 12-cent-per-gallon increase to the gasoline excise tax.
- A 20-cent-per-gallon increase to the diesel fuel excise tax, half of which will be allocated to Trade Corridors Enhancement Account (TCEA) with the remaining half to the RMRA.
- A vehicle registration tax called the "Transportation Improvement Fee," based on the market value of the vehicle.
- A $100 vehicle registration tax on zero-emission vehicles (ZEV) of model year 2020 and later effective July 1, 2020.
- Annual rate increases to these taxes beginning July 1, 2020 (July 1, 2021 for the ZEV fee), and every July 1 thereafter for the change in the California Consumer Price Index (CPI). The first adjustment was made on July 1, 2020 covering CPI change for two years: November 1, 2017 through November 12, 2019.

RMRA funds are in addition to the traditional state gas tax funds which have been in place for decades and are allocated by the state through the Highway Users Tax Account (HUTA). The rules associated with the use of RMRA funds are similar but not identical to the rules associated with HUTA funds. RMRA funds must be used for projects that include, but are not limited to, the following:

- Road maintenance and rehabilitation
- Safety projects
- Railroad grade separations
- Traffic control devices
- Complete streets components, which include active transportation projects, pedestrian and bicycle safety projects, transit facilities, and drainage and storm-water capture projects in conjunction with other allowable projects.

Additionally, if a city or county has an average Pavement Condition Index of 80 or more (very good to excellent), then the city or county may spend its RMRA funds on transportation priorities other than those listed above. The City of Dublin currently has a three-year average Pavement Condition Index of 82.

Maintenance of Effort

SB 1 requires that RMRA funds not supplant existing general revenues that the City of Dublin is using on streets and roads. This is referred to as the maintenance of effort (MOE) requirement. The MOE is calculated by the State Controller based upon the City's average spending for street and road purposes for Fiscal Years 2009-10, 2010-11, and 2011-12. The City of Dublin's MOE was calculated at $1,229,320. For Fiscal Year's 2021-22 through 2026-27, the City's adopted Capital Improvement Program includes annual budgets of $2,200,000 to $2,700,000, which include a minimum of $1,230,000 in funds other than RMRA.

Reporting Requirements

For the City to receive RMRA funds, SB 1 requires the annual submission of a project list to the California Transportation Commission. The project list must be adopted by the City Council by July 1 in the form of a resolution adhering to the reporting guidelines. For Fiscal Year 2022-23, Staff recommends that the City Council approve the project list to include the Annual Street Resurfacing (CIP No. ST0117) and Citywide Signal Communications Upgrade (CIP No. ST0713) projects, each of which are multi-year projects and have been approved by the City Council to use RMRA funds in prior fiscal years.

The following new project is proposed to be funded in part with Fiscal Year 2022-23 RMRA revenue.

- Annual Street Resurfacing (CIP No. ST0117) for Fiscal Year 2022-23

  RMRA Funding: $1,123,961

  This project provides for a variety of pavement surface treatments and repairs to existing City streets. The project is budgeted annually to help maintain the significant investment the City has in the street system. The project locations vary each year; in Fiscal Year 2022-23, the project will provide for the pavement rehabilitation of Dublin Boulevard between Scarlett Drive and Hacienda Drive. Rehabilitation will include removal and replacement of existing failed pavement, resurfacing with new asphalt concrete, and installation of new pavement striping. The project will also include the installation of new curb ramps or upgrade of existing curb ramps to comply with Americans with Disabilities Act standards. Additional locations may be added if funding permits. This project is also partially funded by the One Bay Area Grant.

  Construction will start in summer 2022 and be complete by the end of the calendar year. Surface treatments and repairs completed with this project will have a useful life of between seven and 20 years.

The following project was previously adopted to use Fiscal Year 2021-22 RMRA revenue and is being proposed to be relisted and funded in part with Fiscal Year 2022-23 RMRA revenue.

- Citywide Signal Communications Upgrade (CIP No. ST0713)

RMRA Funding: $200,000

This project provides for the continued upgrade of the citywide traffic signal communications system, including expansion of the traffic communication network, which will improve traffic signal operations and safety. In Fiscal Year 2022-23, the project will install communication network improvements along Dublin Boulevard and Tassajara Road. The project includes an additional scope of work to install a three-inch conduit for accommodating a new communication network. These improvements are currently in the design phase and construction is anticipated to start in late 2022 and be complete by mid-2023. The useful life of improvements varies based on the upgrades and the expansion components, which are expected to have a minimum useful life of approximately 10 years.

In addition to the submittal of a project list, SB 1 also requires the City to submit an annual report to the California Transportation Commission updating the status of projects for which RMRA funds were expended. Dublin's next expenditure report is due on October 1, 2022.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Adopting a List of Projects Funded in Fiscal Year 2022-23 by Senate Bill 1, the Road Repair and Accountability Act of 2017
2) Exhibit A to the Resolution – Dublin Boulevard from Scarlett Drive to Hacienda Drive

RESOLUTION NO. XX – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

ADOPTING A LIST OF PROJECTS FUNDED IN FISCAL YEAR 2022-23 BY SENATE BILL 1, THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017), was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of all projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated $1,432,614 in RMRA funding in Fiscal Year 2022-23 from SB 1; and

WHEREAS, this is the sixth year in which the City is receiving SB 1 funding and the funding will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities; and

WHEREAS, the City used the Capital Improvement Program and a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate streets, sidewalks, traffic control devices, and help add active transportation infrastructure throughout the City this year and into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in a "very good" condition and this revenue will help us increase or maintain the overall quality of our road system and enhance pedestrian and bicycle safety and mobility within the City; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive benefits to the lifespan of our local streets and enhance pedestrian and bicycle mobility and safety with co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby approve the following project to be funded in Fiscal Year 2022-23 with Road Maintenance and Rehabilitation Account revenues:

Project Title: Annual Street Resurfacing (CIP No. ST0117) for Fiscal Year 2022-23

Project Description: This project provides for a variety of pavement surface treatments and repairs to existing City streets. The project is budgeted annually to help maintain the significant investment the City has in the street system.

Project Location: This project provides for pavement rehabilitation of Dublin Boulevard between Scarlett Drive and Hacienda Drive. Rehabilitation will include removal and replacement of existing failed pavement, resurfacing with new asphalt concrete, and installation of new pavement striping. The project will also include the installation of new curb ramps or upgrade of existing curb ramps to comply with Americans with Disabilities Act standards. The project location is attached hereto, as **Exhibit A**.

Estimated Project Schedule: Construction starts 07/2022 – completion 12/2022

Estimated Project Useful Life: Surface treatments and repairs that will be completed as part of this project will have a useful life of between 7 and 20 years.

BE IT FURTHER RESOLVED that the City Council of the City of Dublin does hereby approve the following project, which was previously approved to be funded in Fiscal Year 2021-22, to also be funded in Fiscal Year 2022-23 with Fiscal Year 2022-23 Road Maintenance and Rehabilitation Account revenues:

Project Title: Citywide Signal Communications Upgrade (CIP No. ST0713)

Project Description: This project provides for the continued upgrade of the citywide traffic signal communications system, including expansion of the traffic communication network, which will improve traffic signal operations and safety. The project includes an additional scope of work to install 3-inch conduit for accommodating a new communication network.

Project Location: The project locations for FY 2022-23 are along Dublin Boulevard and Tassajara Road.

Estimated Project Schedule: Preconstruction started 12/2019 – completion 09/2022, Construction starts 11/2022 – completion 06/2023.

Estimated Project Useful Life: The useful life of improvements varies based on the upgrades needed and the expansion components, which are expected to have a minimum useful life of approximately 10 years.

{Signatures on the following page}

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

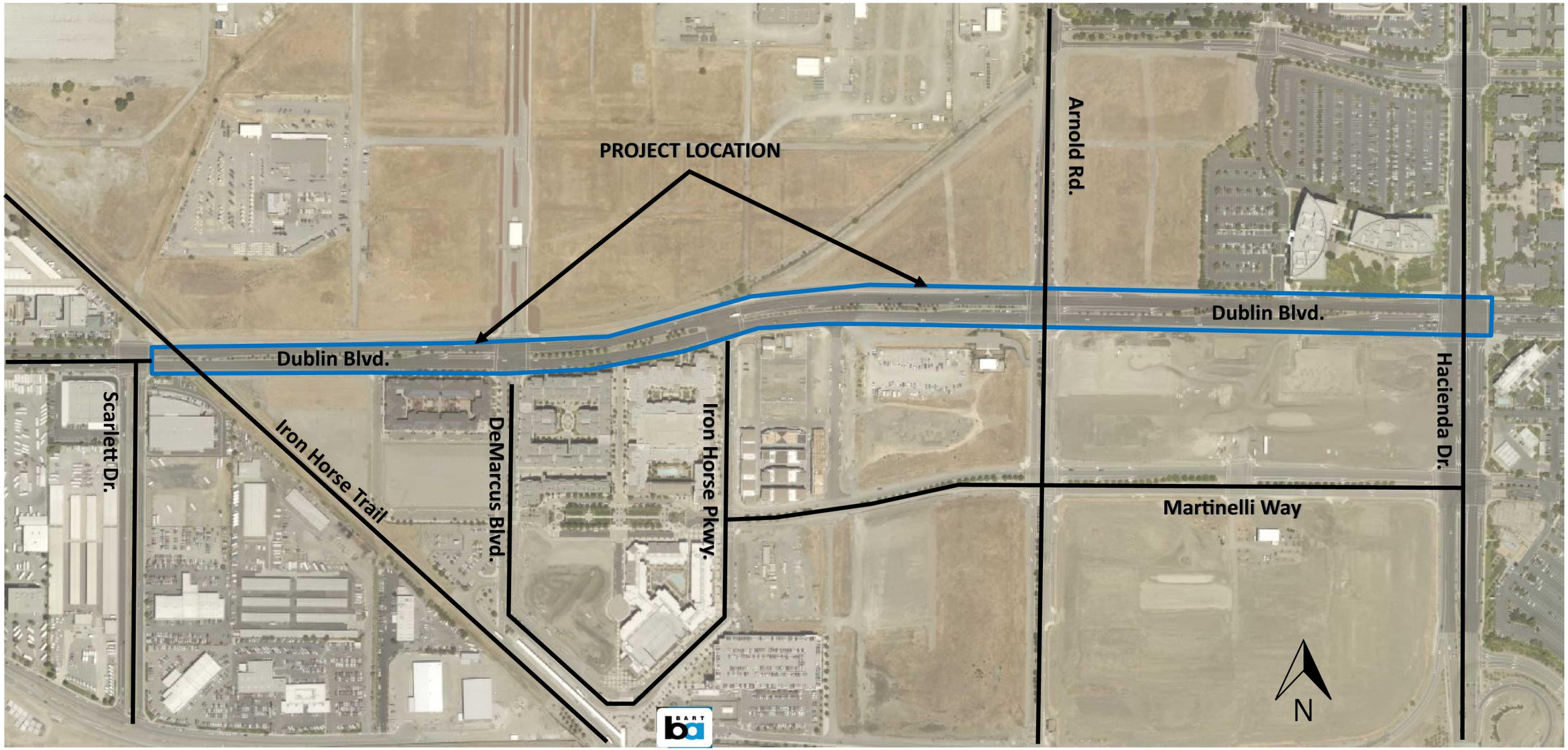
_____
Mayor

ATTEST:

_____
City Clerk

DUBLIN
CALIFORNIA

Dublin Boulevard Street Rehabilitation
Scarlett Drive to Hacienda Drive



Agenda Item 4.3

STAFF REPORT
CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Adoption of an Appropriations Limit for Fiscal Year 2022-23
Prepared by: Lisa Hisatomi, Director of Administrative Services

EXECUTIVE SUMMARY:

The City Council will consider adoption of the annual Appropriations Limit in accordance with State law. The City of Dublin's Limit for Fiscal Year 2022-23 is $450,080,278, which exceeds the City's related appropriations by $363,692,486.

STAFF RECOMMENDATION:

Adopt the **Resolution** Adopting an Appropriations Limit for Fiscal Year 2022-23.

FINANCIAL IMPACT:

None.

DESCRIPTION:

Background
Each year the City Council is required by State law to adopt an Appropriations Limit, also known as the Gann Limit or Proposition 4 Limit, in conjunction with the annual budget process. The Limit is calculated by multiplying the adopted Limit for the prior year by factors reflecting economic changes over the prior year.

The laws regulating the application of the Limit forbid an agency from appropriating specific funds that would exceed the Limit. The restriction applies to appropriating monies categorized as "Proceeds of Taxes." The Limit carries forward each year and is subject to an adjustment in accordance with a specified formula that includes the following factors (the City has the discretion to choose one factor from each category below):

1. Change in the City population or change in Almeda County population.
2. Change in State per capita personal income or change in the "Non-residential New Construction."

Fiscal Year 2022-23 Proposed Appropriations Limit

Staff has prepared the calculations necessary to adopt the Limit for Fiscal Year 2022-23 in accordance with State law and with the Uniform Guidelines of the League of California Cities. The discretionary factors selected in calculating the 2022-23 Limit are: (1) Change in the City population; and (2) Change in State per capita income.

The new Fiscal Year 2022-23 Appropriations Limit as calculated and attached to the Resolution is $450,080,278, based upon an increased adjustment factor of 1.0722 applied to the Fiscal Year 2021-22 Limit. The Proposed Fiscal Year 2022-23 Budget includes appropriations subject to the Limit totaling $86,387,792 that would be categorized as "Proceeds of Taxes". Therefore, the appropriations subject to the Appropriations Limit are below the allowed amount by $363,692,486.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

A Public Notice was posted on May 23, 2022 stating that the factors used in calculating the Appropriations Limit were available for public review. The notice was also displayed on the City website and the information is contained in the Proposed Budget for Fiscal Year 2022-23 and 2023-24. The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Adopting an Appropriations Limit for Fiscal Year 2022-23
2) Exhibit A to the Resolution – Calculation of Fiscal Year 2022-23 Appropriations Limit

RESOLUTION NO. xx-22

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN**

ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-23

WHEREAS, State law requires that an Appropriations Limit be adopted by the City Council in conjunction with the Annual Budget process; and

WHEREAS, Article XIII B of the California Constitution places certain restrictions on appropriations made by cities; and

WHEREAS, the restrictions are applicable to appropriations, which meet the definition of a "Proceeds of Taxes"; and

WHEREAS, the law allows the option to select the factors to be used in the calculation of the Appropriations Limit; and

WHEREAS, for one of the adjustment factors the City must select between: (A) the change in City population, or (B) Countywide population, and the City has selected the change in City population; and

WHEREAS, for the second adjustment factor the City must select between: (1) the change in the State per capita income, or, (2) the change in the assessed valuation of local non-residential construction, and the City has selected the change in the State per capita income; and

WHEREAS, the calculation of the Appropriations Limit for Fiscal Year 2022-23 is described in Exhibit A, attached hereto and by reference made a part hereof.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby adopt the Fiscal Year 2022-23 City of Dublin Appropriations Limit as $450,080,278.

BE IT FURTHER RESOLVED that the limit has been calculated in accordance with State Law and is shown in **Exhibit A,** attached hereto.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

_____
Mayor

_____
City Clerk

EXHIBIT A

CALCULATION OF FISCAL YEAR 2022-23 APPROPRIATIONS LIMIT
(Based on Fiscal Year 2021-22 Limit)

A. Selection of Optional Factors

1. Change in population – City vs. County.

Factors	1/1/2022	1/1/2021	% Increase
a. City of Dublin	71,706	71,930	**-0.31%**
b. County of Alameda	1,649,285	1,659,616	-0.62%

The City selected Factor 1a. City of Dublin population change -0.31%

2. Change in State per capita personal income vs. City non-residential building construction.

Factors	% Change
a. Change in State per capita personal income	**7.55%**
b. Change in non-residential assessed valuation	0.01%

The City selected Factor 2a. Change in State per capita personal income 7.55%.

B. Fiscal Year 2022-23 Growth Adjustment Factor

Calculation of factor for Fiscal Year 2022-23 = X*Y = 0.9969*1.0755 = **1.0722**

$$X = \frac{\text{Selected Factor \#1} + 100}{100} = \frac{-0.31+100}{100} = 0.9969$$

$$Y = \frac{\text{Selected Factor \#2} + 100}{100} = \frac{7.55+100}{100} = 1.0755$$

C. Calculation of Appropriations Limit

Fiscal Year 2021-22 Appropriations Limit		$419,772,690
Fiscal Year 2022-23 Adjustment Factor	x	**1.0722**
Fiscal Year 2022-23 Appropriations Limit		$450,080,278

Agenda Item 4.4

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Contractor Services Agreements for Parks and Community Services Department Special Events

Prepared by: Shaun Chilkotowsky, Heritage & Cultural Arts Manager

EXECUTIVE SUMMARY:

The City Council will consider approving contractor services agreements with various vendors to provide as-needed services including electrical, lighting, sound, tenting, and staging rental services for events produced by the Parks and Community Services Department.

STAFF RECOMMENDATION:

Take the following actions: 1) Adopt the **Resolution** Approving an Agreement with HERC Rentals for Electrical Equipment Rental for City-Produced Events; 2) Adopt the **Resolution** Approving an Agreement with Prime Time Entertainment for Lighting and Sound Services for City-Produced Events; and 3) Adopt the **Resolution** Approving an Agreement with Special Events Rentals for Tents, Stages, and Other Event Furniture Rentals for City-Produced Events.

FINANCIAL IMPACT:

Funding for the agreements is included in the proposed Fiscal Years 2022-23 and 2023-24 Budget. The agreement with HERC Rentals has a not-to-exceed amount of $62,995, the agreement with Primetime Entertainment has a not-to-exceed amount of $61,167, and the agreement with Special Events Rentals has a not-to-exceed amount of $124,738. The City will only pay for services rendered.

Additionally, the resolutions approving these agreements authorize the City Manager to increase each agreement by an additional $20,000 for unforeseen circumstances, such as new, unplanned, or modifications to existing events, that require additional equipment.

DESCRIPTION:

The City of Dublin routinely rents equipment for outdoor events coordinated by the Parks and Community Services Department. This includes the Summer Concert Series, Splatter, St. Patrick's Day, and the Holiday Tree Lighting. Additionally, anticipated park and facility dedications in the next two fiscal years include the Cultural Arts Center, Fallon Sports Park Phase III, Don Biddle Community Park, Wallis Ranch Community Park, and others.

Per the City's purchasing policy, Staff conducted a formal bid process, with a Request for Proposals (RFPs) published on April 5, 2022 and open through April 19, 2022 (Attachment 7). The RFPs were published on the City's website, with direct emails to known vendors that previously provided services or similar services to other organizations.

One qualified response to the RFP for electrical services was received for Staff to review. A second bid was received but was incomplete as the vendor could not provide all necessary services. The bid from HERC Rentals is within the budget for Fiscal Years 2022-23 and 2023-24. HERC Rentals has provided similar equipment to the City for several years with an excellent customer service track record; therefore, Staff recommends the City Council adopt a resolution approving an agreement with HERC Rentals for the contract period of July 1, 2022 - June 30, 2024 (Attachment 1).

One response to the RFP for lighting and sound services was received for Staff to review. The bid from Primetime Entertainment is within the budget for Fiscal Years 2022-23 and 2023-24. Primetime Entertainment has provided services for the City in recent years with a demonstrated ability to perform services as expected; therefore, Staff recommends the City Council adopt a resolution approving an agreement with Primetime Entertainment for the contract period of July 1, 2022 - June 30, 2024 (Attachment 3).

Two responses to the RFP for staging, tenting, and other event furniture rentals were received. The two responding vendors were Special Events and Stuart Rentals. Staff reviewed and evaluated each proposal and determined that both vendors are qualified and capable of performing the requested services, resulting in a recommendation to use the vendor with the lowest cost. The RFP requested pricing for a wide range of items, including tables, stages, tents, etc., which all have varying costs. It was determined that Special Events had the overall lowest bid, resulting in a lower impact on the City's General Fund over the agreement term.

Special Events has provided similar equipment to the City for several years with an excellent customer service track record. Additionally, Special Events has proven to be flexible in working with Staff to help keep costs within budget while meeting event needs. Staff recommends City Council adopt a resolution approving an agreement with Special Events for the contract period of July 1, 2022 - June 30, 2024 (Attachment 5).

As the compensation not-to-exceed amounts exceed the City Manager's purchasing authority limit of $45,000, these agreements require City Council approval.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Approving an Agreement with HERC Rentals for Electrical Equipment Rental for City-Produced Events
2) Exhibit A to the Resolution – Contractor Services Agreement Between the City of Dublin and HERC Rentals
3) Resolution Approving an Agreement with Primetime Entertainment for Lighting and Sound Services for City-Produced Events
4) Exhibit A to the Resolution – Contractor Services Agreement Between the City of Dublin and Primetime Entertainment
5) Resolution Approving an Agreement with Special Events for Tents, Stages, and Other Event Furniture Rentals for City Produced Events
6) Exhibit A to the Resolution – Contractor Services Agreement Between the City of Dublin and Special Events Rentals
7) Requests for Proposals

RESOLUTION NO. XX – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

APPROVING AN AGREEMENT WITH HERC RENTALS FOR ELECTRICAL EQUIPMENT RENTAL FOR CITY-PRODUCED EVENTS

WHEREAS, Parks and Community Services Department special events require additional electrical equipment beyond what is owned by the City of Dublin; and

WHEREAS, the Parks and Community Services Department sought quotations for electrical equipment rental services; and

WHEREAS, HERC Rentals was identified as the low, qualified bidder, of two companies that submitted bids, has provided similar services for the City of Dublin in the past, and is capable of providing services as specified.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does herby approve the Contract Services Agreement between the City of Dublin an HERC Rentals attached hereto as **Exhibit A** and authorizes the City manager to execute the Agreement and make any necessary, non-substantive changes that carry out the intent of this Resolution.

BE IT FURTHER RESOLVED that the City Manager has the authority to increase the compensation not-to-exceed amount for services provided up to $20,000, should the City need to host any unforeseen events or modifications are made to existing events, provided funding is budgeted and available to cover the expense.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

CONTRACTOR SERVICES AGREEMENT BETWEEN THE CITY OF DUBLIN AND HERC RENTALS

THIS AGREEMENT for electrical equipment rentals is made by and between the City of Dublin ("City") and Herc Rentals. ("Contractor") (together sometimes referred to as the "Parties") as of July 1, 2022 (the "Effective Date").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Contractor shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 Term of Services. The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2024, and Contractor shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Contractor to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8. Notwithstanding the foregoing this Agreement may be extended on a month to month basis for up to 6 months upon the written consent of the Contractor and the City Manager, provided that: a) sufficient funds have been appropriated for such purchase, b) the price charged by the Contractor for the provision of the serves described in Exhibit A does not increase. None of the foregoing shall affect the City's right to terminate the Agreement as provided for in Section 8.

1.2 Standard of Performance. Contractor shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Contractor is engaged.

1.3 Assignment of Personnel. Contractor shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Contractor shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 Time. Contractor shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Contractor's obligations hereunder.

1.5 [Intentionally Deleted].

1.6 [Intentionally Deleted].

Section 2. COMPENSATION. City hereby agrees to pay Contractor a sum not to exceed $62,995 notwithstanding any contrary indications that may be contained in Contractor's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this

Agreement and Contractor's proposal, regarding the amount of compensation, the Agreement shall prevail. City shall pay Contractor for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Contractor for services rendered pursuant to this Agreement. Contractor shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Contractor shall not bill City for duplicate services performed by more than one person.

Contractor and City acknowledge and agree that compensation paid by City to Contractor under this Agreement is based upon Contractor's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Contractor. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Contractor and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Contractor shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. No individual performing work under this Agreement shall bill more than 2,000 hours in a fiscal year unless approved, in writing, by the City Manager or his/her designee. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- The total number of hours of work performed under the Agreement by Contractor and each employee, agent, and subcontractor of Contractor performing services hereunder;
- Contractor shall give separate notice to the City when the total number of hours worked by Contractor and any individual employee, agent, or subcontractor of Contractor reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Contractor and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Contractor and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Contractor.

2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 **Total Payment.** City shall pay for the services to be rendered by Contractor pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Contractor in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Contractor submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **[Intentionally Deleted].**

2.6 **[Intentionally Deleted].**

2.7 **[Intentionally Deleted].**

2.8 **Payment upon Termination.** In the event that the City or Contractor terminates this Agreement pursuant to Section 8, the City shall compensate the Contractor for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Contractor shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Contractor is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

2.10 **[Intentionally Deleted]**.

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Contractor shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Contractor only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein. Contractor shall make a written request to City to use facilities or equipment not otherwise listed herein.

3.0 **List of Available Resources.**

- Any public park or facility as defined in Exhibit A

3.1 **Safety Requirements.** In accordance with generally accepted construction practices and state law, Contractor shall be solely and completely responsible for conditions on the jobsite, including safety of all persons and property during performance of the work. This requirement shall apply continuously and not be limited to normal working hours.

Contractor shall take all necessary precautions and provide all necessary safeguards to prevent personal injury and property damage. Contractor shall provide protection for all persons including, but not limited to, its employees and employees of its subcontractors;

members of the public; and employees, agents, and representatives of the City and regulatory agencies that may be on or about the work.

The services of the City in conducting review and inspection of Contractor's performance is not intended to include review of the adequacy of Contractor's work methods, equipment, bracing or scaffolding, or safety measures, in, on, or near any Contractor jobsite.

All work and materials shall be in strict accordance with all applicable state, city, county, and federal rules, regulations and codes, with specific attention to the United States Department of Labor Occupational Health and Safety Administration (OSHA) requirements. Contractor shall be solely responsible for compliance with all city, county, and state explosive transport, storage, and blasting requirements and for any damages caused by such operations.

Contractor is hereby informed that work on City property could be hazardous. Contractor shall carefully instruct all personnel working on City property that all conditions of the property are potentially hazardous work areas as to potential dangers and shall provide such necessary safety equipment and instructions as are necessary to prevent injury to personnel and damage to property. Special care shall be exercised relative to work underground.

In addition to complying with all other safety regulations, Contractor shall abide by any and all other City requirements contained in any specifications, special conditions or manuals, which shall be made available by City upon request.

Contractor shall provide and maintain all necessary safety equipment such as fences, barriers, signs, lights, walkways, guards, and fire prevention and fire-fighting equipment and shall take such other action as is required to fulfill its obligations under this section. It is the intent of the City to provide a safe working environment under normal conditions. CONTRACTOR IS ADVISED THAT CITY'S OPERATIONS AND PROPERTY ARE INHERENTLY HAZARDOUS BECAUSE OF CONDITIONS SUCH AS CONFINED SPACES, POTENTIALLY EXPLOSIVE ATMOSPHERES, AND POSSIBLE EXPOSURE TO PATHOGENS.

Contractor shall maintain all portions of the jobsite in a neat, clean, and sanitary condition at all times. If required by the City, toilets shall be furnished by Contractor where needed for use of its employees and their use shall be strictly enforced. Contractor shall not use the City's existing sanitary facilities, unless previously authorized by the City.

Contractor shall keep adequate first aid facilities and supplies available and instruction in first aid for its employees shall be given.

City reserves the right to require that Contractor bring onto the project or engage the services of a licensed safety engineer at any time during the term of this Agreement. If Contractor does not have a licensed safety engineer on staff, then City may require that

Contractor engage a subcontractor or subconsultant as the project's safety engineer. Contractor shall bear all costs in connection with meeting the requirements of this section.

Section 4. INSURANCE REQUIREMENTS. Before fully executing this Agreement, Contractor, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Contractor shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Contractor shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Contractor's bid. Contractor shall not allow any subcontractor to commence work on any subcontract until Contractor has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Contractor shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 Workers' Compensation.

4.1.1 General Requirements. Contractor shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Contractor. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, Contractor may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents, and subcontractors.

4.1.2 Submittal Requirements. To comply with Subsection 4.1, Contractor shall submit the following:

a. Certificate of Workers' Compensation Insurance in the amounts specified in the section; and

b. Waiver of Subrogation Endorsement as required by the section.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 General Requirements. Contractor, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount

not less than $2,000,000 and automobile liability insurance for the term of this Agreement in an amount not less than $2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including without limitation, blanket contractual liability and the use of owned and non-owned automobiles.

4.2.2 **Minimum Scope of Coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 **Additional Requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor.

c. Contractor hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Contractor agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

d. For any claims related to this Agreement or the work hereunder, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

4.2.4 **Submittal Requirements.** To comply with Subsection 4.2, Contractor shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section;

b. Additional Insured Endorsement as required by the section;

c. Waiver of Subrogation Endorsement as required by the section; and

d. Primary Insurance Endorsement as required by the section.

4.3 All Policies Requirements.

4.3.1 Acceptability of Insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.3.2 Verification of Coverage. Prior to beginning any work under this Agreement, Contractor shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Contractor by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Contractor beginning work, it shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.3.3 Deductibles and Self-Insured Retentions. Contractor shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.3.4 Wasting Policies. No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.3.5 Endorsement Requirements. Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.3.6 Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4 Remedies. In addition to any other remedies City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time

herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both stop work and withhold any payment, until Contractor demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. INDEMNIFICATION AND CONTRACTOR'S RESPONSIBILITIES. Contractor shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Contractor's performance of the Services or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of City.

The Contractor's obligation to defend and indemnify shall not be excused because of the Contractor's inability to evaluate Liability or because the Contractor evaluates Liability and determines that the Contractor is not liable to the claimant. The Contractor must respond within 30 days, to the tender of any claim for defense and indemnity by the City, unless this time has been extended by the City. If the Contractor fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Contractor under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Contractor accepts or rejects the tender of defense, whichever occurs first.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of Contractor to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Section 6. STATUS OF CONTRACTOR.

6.1 **Independent Contractor.** At all times during the term of this Agreement, Contractor shall be an independent contractor and shall not be an employee of City. This Agreement shall not be construed as an agreement for employment. City shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Contractor accomplishes services rendered pursuant to this Agreement. Contractor further acknowledges that Contractor performs Services outside the usual course of the City's business; and is customarily engaged in an independently established trade, occupation, or business of the same nature as the Contractor performs for the City, and has the option to perform such work for other entities. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Contractor Not an Agent.** Except as City may specify in writing, Contractor shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Contractor and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Contractor represents and warrants to City that Contractor and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Contractor represents and warrants to City that Contractor and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Contractor and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Contractor shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Contractor under this Agreement.

Contractor shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Contractor.

Contractor may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Contractor shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Contractor delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Contractor or prepared by or for Contractor or the City in connection with this Agreement.

8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Contractor understands and agrees that, if City grants such an extension, City shall have no obligation to provide Contractor with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Contractor for any otherwise reimbursable expenses incurred during the extension period.

8.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.

8.4 **Assignment and Subcontracting.** City and Contractor recognize and agree that this Agreement contemplates personal performance by Contractor and is based upon a determination of Contractor's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Contractor. Contractor may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Contractor shall not subcontract any portion of the

performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Contractor shall survive the termination of this Agreement.

8.6 **Options upon Breach by Contractor.** If Contractor materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Contractor pursuant to this Agreement;

8.6.3 Retain a different contractor to complete the work described in Exhibit A not finished by Contractor; or

8.6.4 Charge Contractor the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Contractor pursuant to Section 2 if Contractor had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Contractor's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Contractor prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Contractor hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Contractor agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both Parties.

9.2 **Contractor's Books and Records.** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Contractor to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Contractor to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of

the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 Attorneys' Fees. If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 Venue. In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.

10.3 Severability. If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 No Implied Waiver of Breach. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 Successors and Assigns. The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.6 Conflict of Interest. Contractor may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Contractor in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Contractor shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Contractor hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Contractor was an employee, agent, appointee, or official of the City in the previous 12 months, Contractor warrants that it did not participate in any manner in the forming of this Agreement. Contractor understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Contractor will not be entitled to any compensation

for services performed pursuant to this Agreement, including reimbursement of expenses, and Contractor will be required to reimburse the City for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.,* and, if applicable, will be disqualified from holding public office in the State of California.

10.7 **Solicitation.** Contractor agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.8 **Contract Administration.** This Agreement shall be administered by the City Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.9 **Notices.** Any written notice to Contractor shall be sent to:

HERC Rentals
27500 Riverview Center Blvd
Bonita Springs, FL 34134

Any written notice to City shall be sent to:

City of Dublin
Attn: City Manager
100 Civic Plaza
Dublin, CA 94568

10.10 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A and B, represents the entire and integrated agreement between City and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A	Scope of Services
Exhibit B	Compensation Schedule

10.11 **Counterparts and Electronic Signatures**. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement. Counterparts delivered and/or signatures executed by City-approved electronic or digital means shall have the same force and effect as the use of a manual signature. Both Parties desire this Agreement to be electronically signed in accordance with applicable federal and California law. Either Party may revoke its agreement to use electronic signatures at any time by giving notice to the other Party.

10.12 **Certification per Iran Contracting Act of 2010.** In the event that this contract is for one million dollars ($1,000,000.00) or more, by Contractor's signature below Contractor certifies that Contractor, and any parent entities, subsidiaries, successors or subunits of Contractor are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF DUBLIN

Linda Smith, City Manager

Attest:

Marsha Moore, City Clerk

Approved as to Form:

City Attorney

HERC RENTALS

DocuSigned by:
Jason Oosterbeek
00739FDAF70D4EC...

Jason Oosterbeek, HERC Rentals Inc.

3070365.1

EXHIBIT A

SCOPE OF SERVICES

Vendor will provide rental, delivery, set-up, and teardown of electrical equipment. Vendor is expected to have multiple units of each size generator to meet the needs of the community evets. The following is a schedule of the City of Dublin events and festivals for Fiscal Years 2022-2024:

General requirements and services for all City of Dublin events and festivals:

- Event dates and times are subject to change at sole discretion of City.
- Confirm all logistics with City staff one month prior to the event dates.
- Assist City staff in identifying all event electrical needs.
- This agreement does not confirm the City's exact needs as event details and layout may change. Exact orders and equipment need's will be confirmed 10 days prior to each event.
- Ensure all equipment meets City and Alameda County Fire Department requirements for placement, fire suppression, etc.
- Provide on-site event supervisor during event set-up. The supervisor will remain on-site until City staff approves equipment placement and proper functionality.
- Provide an on-site equipment technician on the event date(s).

SCHEDULE OF EVENTS

Event	Date	General Overview of Services Required
St. Patrick's Day Celebration Dublin Civic Center 100 Civic Plaza	March 18-19, 2023 March 16-17, 2024	- Ability to power without interruption: ○ three stages of entertainment ○ 24 hour power to two beverage bars, ice trailer and food court for two days
Splatter Emerald Glen Park 4201 Central Parkway	September 10, 2022 September 9, 2023	- Ability to power without interruption: ○ three stages of entertainment ○ 24 hour power to one beverage bar, ice trailer and food court for one day
Tree Lighting Dublin Civic Center 100 Civic Plaza	December 1, 2022 November 30, 2023	- Ability to power: ○ One stage of entertainment ○ Holiday light displays
Park Openings as Needed	Dates/Locations TBD	Needs dependent upon the event

EXHIBIT B

COMPENSATION SCHEDULE & REIMBURSABLE EXPENSES

GENERATORS/ELECTRICAL DISRIBUTION		
Description	**Notes**	**Cost per day**
70 KW generator		$450
55 KW generator		$332
25 KW generator		$191
LED Light tower generator		$145
400-amp Distro Panel		$67
Spider Box		$17
Spider Box Cables (100 ft)		$33
Extension Cord (50 ft)		$3.50
Cable Ramps		$7.50
2/5 Banded Cable 50 Feet Cam Lock		$18
One On – Site Technician	Per hour	$95/hr
Fuel cost (as needed, to be billed after event)	Per gallon	$7.00 or market price
Labor – Installation	(if not included)	$3,850
Delivery		$2,970

RESOLUTION NO. XX – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

APPROVING AN AGREEMENT WITH PRIMETIME ENTERTAINMENT FOR LIGHTING AND SOUND SERVICES FOR CITY-PRODUCED EVENTS

WHEREAS, Parks and Community Services Department special events require additional lighting and sound equipment beyond what is owned by the City of Dublin; and

WHEREAS, the Parks and Community Services Department sought quotations for lighting and sound services; and

WHEREAS, Primetime Entertainment, the sole bidder, has provided similar services for the City of Dublin in the past, and is capable of providing services as specified.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does herby approve the Contract Services Agreement between the City of Dublin and Primetime Entertainment attached hereto as **Exhibit A** and authorizes the City Manager to execute the Agreement and make any necessary, non-substantive changes that carry out the intent of this Resolution.

BE IT FURTHER RESOLVED that the City Manager has the authority to increase the compensation not-to-exceed amount for services provided up to $20,000, should the City need to host any unforeseen events or modifications are made to existing events, provided funding is budgeted and available to cover the expense.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

CONTRACTOR SERVICES AGREEMENT BETWEEN THE CITY OF DUBLIN AND PRIME TIME ENTERTAINMENT, INC.

THIS AGREEMENT for Sound and Lighting Services is made by and between the City of Dublin ("City") and Prime Time Entertainment, Inc. ("Contractor") (together sometimes referred to as the "Parties") as of July 1, 2022 (the "Effective Date").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Contractor shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 Term of Services. The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2024, and Contractor shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Contractor to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8. Notwithstanding the foregoing this Agreement may be extended on a month to month basis for up to 6 months upon the written consent of the Contractor and the City Manager, provided that: a) sufficient funds have been appropriated for such purchase, b) the price charged by the Contractor for the provision of the serves described in Exhibit A does not increase. None of the foregoing shall affect the City's right to terminate the Agreement as provided for in Section 8.

1.2 Standard of Performance. Contractor shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Contractor is engaged.

1.3 Assignment of Personnel. Contractor shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Contractor shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 Time. Contractor shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Contractor's obligations hereunder.

1.5 [Intentionally Deleted].

1.6 [Intentionally Deleted].

Section 2. COMPENSATION. City hereby agrees to pay Contractor a sum not to exceed $61,167 notwithstanding any contrary indications that may be contained in Contractor's proposal, for services to be

performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Contractor's proposal, regarding the amount of compensation, the Agreement shall prevail. City shall pay Contractor for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Contractor for services rendered pursuant to this Agreement. Contractor shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Contractor shall not bill City for duplicate services performed by more than one person.

Contractor and City acknowledge and agree that compensation paid by City to Contractor under this Agreement is based upon Contractor's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Contractor. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Contractor and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Contractor shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. No individual performing work under this Agreement shall bill more than 2,000 hours in a fiscal year unless approved, in writing, by the City Manager or his/her designee. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- The total number of hours of work performed under the Agreement by Contractor and each employee, agent, and subcontractor of Contractor performing services hereunder;
- Contractor shall give separate notice to the City when the total number of hours worked by Contractor and any individual employee, agent, or subcontractor of Contractor reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Contractor and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Contractor and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Contractor.

2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 **Total Payment.** City shall pay for the services to be rendered by Contractor pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Contractor in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Contractor submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **[Intentionally Deleted].**

2.6 **[Intentionally Deleted].**

2.7 **[Intentionally Deleted].**

2.8 **Payment upon Termination.** In the event that the City or Contractor terminates this Agreement pursuant to Section 8, the City shall compensate the Contractor for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Contractor shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Contractor is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

2.10 **[Intentionally Deleted]**.

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Contractor shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Contractor only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein. Contractor shall make a written request to City to use facilities or equipment not otherwise listed herein.

3.0 **List of Available Resources.**

- Any public park or facility as defined in Exhibit A

3.1 **Safety Requirements.** In accordance with generally accepted construction practices and state law, Contractor shall be solely and completely responsible for conditions on the jobsite, including safety of all persons and property during performance of the work. This requirement shall apply continuously and not be limited to normal working hours.

Contractor shall take all necessary precautions and provide all necessary safeguards to prevent personal injury and property damage. Contractor shall provide protection for all persons including, but not limited to, its employees and employees of its subcontractors; members of the public; and employees, agents, and representatives of the City and regulatory agencies that may be on or about the work.

The services of the City in conducting review and inspection of Contractor's performance is not intended to include review of the adequacy of Contractor's work methods, equipment, bracing or scaffolding, or safety measures, in, on, or near any Contractor jobsite.

All work and materials shall be in strict accordance with all applicable state, city, county, and federal rules, regulations and codes, with specific attention to the United States Department of Labor Occupational Health and Safety Administration (OSHA) requirements. Contractor shall be solely responsible for compliance with all city, county, and state explosive transport, storage, and blasting requirements and for any damages caused by such operations.

Contractor is hereby informed that work on City property could be hazardous. Contractor shall carefully instruct all personnel working on City property that all conditions of the property are potentially hazardous work areas as to potential dangers and shall provide such necessary safety equipment and instructions as are necessary to prevent injury to personnel and damage to property. Special care shall be exercised relative to work underground.

In addition to complying with all other safety regulations, Contractor shall abide by any and all other City requirements contained in any specifications, special conditions or manuals, which shall be made available by City upon request.

Contractor shall provide and maintain all necessary safety equipment such as fences, barriers, signs, lights, walkways, guards, and fire prevention and fire-fighting equipment and shall take such other action as is required to fulfill its obligations under this section. It is the intent of the City to provide a safe working environment under normal conditions. CONTRACTOR IS ADVISED THAT CITY'S OPERATIONS AND PROPERTY ARE INHERENTLY HAZARDOUS BECAUSE OF CONDITIONS SUCH AS CONFINED SPACES, POTENTIALLY EXPLOSIVE ATMOSPHERES, AND POSSIBLE EXPOSURE TO PATHOGENS.

Contractor shall maintain all portions of the jobsite in a neat, clean, and sanitary condition at all times. If required by the City, toilets shall be furnished by Contractor where needed for use of its employees and their use shall be strictly enforced. Contractor shall not use the City's existing sanitary facilities, unless previously authorized by the City.

Contractor shall keep adequate first aid facilities and supplies available and instruction in first aid for its employees shall be given.

City reserves the right to require that Contractor bring onto the project or engage the services of a licensed safety engineer at any time during the term of this Agreement. If Contractor does not have a licensed safety engineer on staff, then City may require that Contractor engage a subcontractor or subconsultant as the project's safety engineer. Contractor shall bear all costs in connection with meeting the requirements of this section.

Section 4. INSURANCE REQUIREMENTS. Before fully executing this Agreement, Contractor, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Contractor shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Contractor shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Contractor's bid. Contractor shall not allow any subcontractor to commence work on any subcontract until Contractor has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Contractor shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 Workers' Compensation.

4.1.1 General Requirements. Contractor shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Contractor. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, Contractor may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents, and subcontractors.

4.1.2 Submittal Requirements. To comply with Subsection 4.1, Contractor shall submit the following:

a. Certificate of Workers' Compensation Insurance in the amounts specified in the section; and

b. Waiver of Subrogation Endorsement as required by the section.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 **General Requirements.** Contractor, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than $2,000,000 and automobile liability insurance for the term of this Agreement in an amount not less than $2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including without limitation, blanket contractual liability and the use of owned and non-owned automobiles.

4.2.2 **Minimum Scope of Coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 **Additional Requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor.

c. Contractor hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Contractor agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

d. For any claims related to this Agreement or the work hereunder, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

4.2.4 **Submittal Requirements.** To comply with Subsection 4.2, Contractor shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section;

b. Additional Insured Endorsement as required by the section;

c. Waiver of Subrogation Endorsement as required by the section; and

d. Primary Insurance Endorsement as required by the section.

4.3 **All Policies Requirements.**

4.3.1 **Acceptability of Insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.3.2 **Verification of Coverage.** Prior to beginning any work under this Agreement, Contractor shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Contractor by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Contractor beginning work, it shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.3.3 **Deductibles and Self-Insured Retentions.** Contractor shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.3.4 **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.3.5 **Endorsement Requirements.** Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.3.6 **Subcontractors.** Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4 **Remedies.** In addition to any other remedies City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both stop work and withhold any payment, until Contractor demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. **INDEMNIFICATION AND CONTRACTOR'S RESPONSIBILITIES.** Contractor shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Contractor's performance of the Services or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of City.

The Contractor's obligation to defend and indemnify shall not be excused because of the Contractor's inability to evaluate Liability or because the Contractor evaluates Liability and determines that the Contractor is not liable to the claimant. The Contractor must respond within 30 days, to the tender of any claim for defense and indemnity by the City, unless this time has been extended by the City. If the Contractor fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Contractor under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Contractor accepts or rejects the tender of defense, whichever occurs first.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of Contractor to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Section 6. STATUS OF CONTRACTOR.

6.1 **Independent Contractor.** At all times during the term of this Agreement, Contractor shall be an independent contractor and shall not be an employee of City. This Agreement shall not be construed as an agreement for employment. City shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Contractor accomplishes services rendered pursuant to this Agreement. Contractor further acknowledges that Contractor performs Services outside the usual course of the City's business; and is customarily engaged in an independently established trade, occupation, or business of the same nature as the Contractor performs for the City, and has the option to perform such work for other entities. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Contractor Not an Agent.** Except as City may specify in writing, Contractor shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Contractor and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Contractor represents and warrants to City that Contractor and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Contractor represents and warrants to City that Contractor and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing,

Contractor and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Contractor shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Contractor under this Agreement.

Contractor shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Contractor.

Contractor may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Contractor shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Contractor delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Contractor or prepared by or for Contractor or the City in connection with this Agreement.

8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Contractor understands and agrees that, if City grants such an extension, City shall have no obligation to provide Contractor with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Contractor for any otherwise reimbursable expenses incurred during the extension period.

8.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.

8.4 **Assignment and Subcontracting.** City and Contractor recognize and agree that this Agreement contemplates personal performance by Contractor and is based upon a determination of Contractor's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this

Agreement was and is the professional reputation and competence of Contractor. Contractor may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Contractor shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Contractor shall survive the termination of this Agreement.

8.6 **Options upon Breach by Contractor.** If Contractor materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Contractor pursuant to this Agreement;

8.6.3 Retain a different contractor to complete the work described in Exhibit A not finished by Contractor; or

8.6.4 Charge Contractor the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Contractor pursuant to Section 2 if Contractor had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Contractor's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Contractor prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Contractor hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Contractor agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both Parties.

9.2 **Contractor's Books and Records.** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Contractor to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Contractor to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.

10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.6 **Conflict of Interest.** Contractor may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Contractor in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Contractor shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Contractor hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Contractor was an employee, agent, appointee, or official of the City in the previous 12 months, Contractor warrants that it did

not participate in any manner in the forming of this Agreement. Contractor understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Contractor will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Contractor will be required to reimburse the City for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.,* and, if applicable, will be disqualified from holding public office in the State of California.

10.7 **Solicitation.** Contractor agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.8 **Contract Administration.** This Agreement shall be administered by the City Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.9 **Notices.** Any written notice to Contractor shall be sent to:

Prime Time Entertainment
2430 Research Drive
Livermore, CA 94550

Any written notice to City shall be sent to:

City of Dublin
Attn: City Manager
100 Civic Plaza
Dublin, CA 94568

10.10 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, represents the entire and integrated agreement between City and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A Scope of Services & Compensation Schedule

10.11 **Counterparts and Electronic Signatures**. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement. Counterparts delivered and/or signatures executed by City-approved electronic or digital means shall have the same force and effect as the use of a manual signature. Both Parties desire this Agreement to be electronically signed in accordance with applicable federal and California law. Either Party may revoke its agreement to use electronic signatures at any time by giving notice to the other Party.

10.12 **Certification per Iran Contracting Act of 2010.** In the event that this contract is for one million dollars ($1,000,000.00) or more, by Contractor's signature below Contractor certifies that Contractor, and any parent entities, subsidiaries, successors or subunits of Contractor are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF DUBLIN

Linda Smith, City Manager

Attest:

Marsha Moore, City Clerk

Approved as to Form:

City Attorney

Prime Time Entertainment, Inc.

DocuSigned by:
Jim Douglas
2AA3420BE70A4A2...

Jim Douglas, Owner

3070365.1

EXHIBIT A

SCOPE OF SERVICES & COMPENSATION SCHEDULE

Primetime Entertainment will provide sound and lighting services for the following City of Dublin events and festivals for Fiscal Years 2022-23 and 2023-24:

General requirements and services for all City of Dublin events and festivals:

- Event dates and times are subject to change at sole discretion of City.
- Electrical service will be provided by City. Contractor shall confirm electrical capacity is adequate for the equipment being used for City events and festivals.
- Complete all setup of all sound and lighting equipment at least two hours prior to the scheduled sound check.

Event	Dates of Service/Event Dates	Scope of Services	Cost
Summer Concert Series (8-10 Concerts) Emerald Glen Park 4201 Central Parkway	- Select Thursdays as specified by the City	- Connect with the entertainment at least two weeks prior to their scheduled concert night to receive sound needs and stage plot. - Provide all front-line equipment as needed, including but not limited to, speakers, cords, microphones, stands, etc. - Provide up-lighting for onstage entertainment. - Provide an on-site sound technician for a 120 minute set and sound check. - Provide DJ/emcee services and crowd friendly music between sets.	$1,650.00 (per event cost)
Splatter Emerald Glen Park 4201 Central Parkway	September 10, 2022 September 9, 2023	- Connect with the entertainment for three performance stages at least one month prior to the event date to receive sound needs and stage plot - Provide all front-line equipment as needed, including but not limited to, speakers, cords, microphones, stands, etc. for three stages - Provide up-lighting for the entertainment for all three stages. - Provide an on-site sound technician for a 120 minute set and sound	$4,600.00 (yearly cost per event)

		check for all three stages. - Provide DJ/emcee services, crowd friendly music between sets for all three stages.	
Harvest Fair Heritage Park & Museum 6600 Donlon Way	October 8, 2022 October 14, 2023	- Connect with the entertainment at least two weeks prior to their scheduled concert night to receive sound needs and stage plot - Provide all front-line equipment as needed, including but not limited to, speakers, cords, microphones, stands, etc. - Provide up-lighting for the entertainment - Provide an on-site sound technician for four 60 minutes sets and sound check - Provide DJ/emcee services, crowd friendly music between sets	$1,500.00 (yearly cost per event)
Tree Lighting Dublin Civic Center 100 Civic Plaza	- December 1, 2022 November 30, 2023	- Connect with the entertainment at least two weeks prior to their scheduled concert night to receive sound needs and stage plot. - Provide all front-line equipment as needed, including but not limited to, speakers, cords, microphones, stands, emcee microphone and podium stand, etc. - Provide up-lighting for the entertainment. - Provide an on-site sound technician for two 30-60 minute sets. - Provide DJ/emcee services, crowd friendly music between sets.	$1,500.00 (yearly cost per event)
St. Patrick's Day Festival Center 100 Civic Plaza	- March 18-19, 2023 - - March 16-17, 2024	- Connect with the entertainment for three stages at least one month prior to the event date to receive sound needs and stage plot. - Provide all front-line equipment as needed, including but not limited to, speakers, cords, microphones, stands, etc. for three stages. - Provide up-lighting for the entertainment for three stages. - Provide an on-site sound technician and sound check for three stages.	$6,400.00 (yearly cost per event)

		- Provide DJ/emcee services and crowd friendly music between sets three stages.	
Spring Eggstravaganza	- April 8, 2023 - March 30, 2024	- Confirm event needs with City of Dublin staff at least two weeks prior to the event date. - Provide DJ/emcee services and crowd friendly music.	$600.00 (yearly cost per event)
Park Openings and other Dedication Events as Needed (Per Event)	Dates and times are to be determined and all locations will be within the City of Dublin.	- Connect with the entertainment at least two weeks prior to their scheduled performance date to receive sound needs and stage plot. - Provide all front-line equipment as needed, including but not limited to, speakers, cords, microphones, stands, etc. - Provide up-lighting for the entertainment. - Provide an on-site sound technician for four 60-minute sets and sound check. - Provide DJ/emcee services and crowd friendly music between sets.	$600.00 (per event cost)

RESOLUTION NO. XX – 22

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN**

APPROVING AN AGREEMENT WITH SPECIAL EVENTS RENTALS FOR TENTS, STAGES, AND OTHER EVENT FURNITURE RENTALS FOR CITY-PRODUCED EVENTS

WHEREAS, Parks and Community Services Department special events require additional event furnishings beyond what is owned by the City of Dublin; and

WHEREAS, the Parks and Community Services Department sought quotations for event equipment and furnishings; and

WHEREAS, Special Events Rentals was identified as the low bidder of two companies that submitted bids, has provided similar services for the City of Dublin in the past, and is capable of providing services as specified.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does herby approve the Contract Services Agreement between the City of Dublin and Special Events Rentals attached hereto as **Exhibit A** and authorizes the City Manager to execute the Agreement and make any necessary, non-substantive changes that carry out the intent of this Resolution.

BE IT FURTHER RESOLVED that the City Manager has the authority to increase the compensation not-to-exceed amount for services provide up to $20,000, should the City need to host any unforeseen events or modifications are made to existing events, provided funding is budgeted and available to cover the expense.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

CONTRACTOR SERVICES AGREEMENT BETWEEN THE CITY OF DUBLIN AND SPECIAL EVENTS

THIS AGREEMENT for special event tents, stages and other event furniture rentals is made by and between the City of Dublin ("City") and Special Events. ("Contractor") (together sometimes referred to as the "Parties") as of July 1, 2022 (the "Effective Date").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Contractor shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 Term of Services. The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2024, and Contractor shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Contractor to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8. Notwithstanding the foregoing this Agreement may be extended on a month-to-month basis for up to 6 months upon the written consent of the Contractor and the City Manager, provided that: a) sufficient funds have been appropriated for such purchase, b) the price charged by the Contractor for the provision of the services described in Exhibit A does not increase. None of the foregoing shall affect the City's right to terminate the Agreement as provided for in Section 8.

1.2 Standard of Performance. Contractor shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Contractor is engaged.

1.3 Assignment of Personnel. Contractor shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Contractor shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 Time. Contractor shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Contractor's obligations hereunder.

1.5 [Intentionally Deleted].

1.6 [Intentionally Deleted].

Section 2. COMPENSATION. City hereby agrees to pay Contractor a sum not to exceed $124,738 notwithstanding any contrary indications that may be contained in Contractor's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this

Agreement and Contractor's proposal, regarding the amount of compensation, the Agreement shall prevail. City shall pay Contractor for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Contractor for services rendered pursuant to this Agreement. Contractor shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Contractor shall not bill City for duplicate services performed by more than one person.

Contractor and City acknowledge and agree that compensation paid by City to Contractor under this Agreement is based upon Contractor's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Contractor. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Contractor and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Contractor shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. No individual performing work under this Agreement shall bill more than 2,000 hours in a fiscal year unless approved, in writing, by the City Manager or his/her designee. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- The total number of hours of work performed under the Agreement by Contractor and each employee, agent, and subcontractor of Contractor performing services hereunder;
- Contractor shall give separate notice to the City when the total number of hours worked by Contractor and any individual employee, agent, or subcontractor of Contractor reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Contractor and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Contractor and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Contractor.

2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 **Total Payment.** City shall pay for the services to be rendered by Contractor pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Contractor in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Contractor submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **[Intentionally Deleted].**

2.6 **[Intentionally Deleted].**

2.7 **[Intentionally Deleted].**

2.8 **Payment upon Termination.** In the event that the City or Contractor terminates this Agreement pursuant to Section 8, the City shall compensate the Contractor for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Contractor shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Contractor is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

2.10 **[Intentionally Deleted].**

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Contractor shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Contractor only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein. Contractor shall make a written request to City to use facilities or equipment not otherwise listed herein.

3.0 **List of Available Resources.**

- Any public park or facility as defined in Exhibit A

3.1 **Safety Requirements.** In accordance with generally accepted construction practices and state law, Contractor shall be solely and completely responsible for conditions on the jobsite, including safety of all persons and property during performance of the work. This requirement shall apply continuously and not be limited to normal working hours.

Contractor shall take all necessary precautions and provide all necessary safeguards to prevent personal injury and property damage. Contractor shall provide protection for all persons including, but not limited to, its employees and employees of its subcontractors; members of the public; and employees, agents, and representatives of the City and regulatory agencies that may be on or about the work.

The services of the City in conducting review and inspection of Contractor's performance is not intended to include review of the adequacy of Contractor's work methods, equipment, bracing or scaffolding, or safety measures, in, on, or near any Contractor jobsite.

All work and materials shall be in strict accordance with all applicable state, city, county, and federal rules, regulations and codes, with specific attention to the United States Department of Labor Occupational Health and Safety Administration (OSHA) requirements. Contractor shall be solely responsible for compliance with all city, county, and state explosive transport, storage, and blasting requirements and for any damages caused by such operations.

Contractor is hereby informed that work on City property could be hazardous. Contractor shall carefully instruct all personnel working on City property that all conditions of the property are potentially hazardous work areas as to potential dangers and shall provide such necessary safety equipment and instructions as are necessary to prevent injury to personnel and damage to property. Special care shall be exercised relative to work underground.

In addition to complying with all other safety regulations, Contractor shall abide by any and all other City requirements contained in any specifications, special conditions or manuals, which shall be made available by City upon request.

Contractor shall provide and maintain all necessary safety equipment such as fences, barriers, signs, lights, walkways, guards, and fire prevention and fire-fighting equipment and shall take such other action as is required to fulfill its obligations under this section. It is the intent of the City to provide a safe working environment under normal conditions. CONTRACTOR IS ADVISED THAT CITY'S OPERATIONS AND PROPERTY ARE INHERENTLY HAZARDOUS BECAUSE OF CONDITIONS SUCH AS CONFINED SPACES, POTENTIALLY EXPLOSIVE ATMOSPHERES, AND POSSIBLE EXPOSURE TO PATHOGENS.

Contractor shall maintain all portions of the jobsite in a neat, clean, and sanitary condition at all times. If required by the City, toilets shall be furnished by Contractor where needed for use of its employees and their use shall be strictly enforced. Contractor shall not use the City's existing sanitary facilities, unless previously authorized by the City.

Contractor shall keep adequate first aid facilities and supplies available and instruction in first aid for its employees shall be given.

City reserves the right to require that Contractor bring onto the project or engage the services of a licensed safety engineer at any time during the term of this Agreement. If Contractor does not have a licensed safety engineer on staff, then City may require that Contractor engage a subcontractor or subconsultant as the project's safety engineer. Contractor shall bear all costs in connection with meeting the requirements of this section.

Section 4. INSURANCE REQUIREMENTS. Before fully executing this Agreement, Contractor, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Contractor shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Contractor shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Contractor's bid. Contractor shall not allow any subcontractor to commence work on any subcontract until Contractor has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Contractor shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 Workers' Compensation.

4.1.1 General Requirements. Contractor shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Contractor. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, Contractor may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents, and subcontractors.

4.1.2 Submittal Requirements. To comply with Subsection 4.1, Contractor shall submit the following:

a. Certificate of Workers' Compensation Insurance in the amounts specified in the section; and

b. Waiver of Subrogation Endorsement as required by the section.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 **General Requirements.** Contractor, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than $2,000,000 and automobile liability insurance for the term of this Agreement in an amount not less than $2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including without limitation, blanket contractual liability and the use of owned and non-owned automobiles.

4.2.2 **Minimum Scope of Coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 **Additional Requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor.

c. Contractor hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Contractor agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

d. For any claims related to this Agreement or the work hereunder, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

4.2.4 **Submittal Requirements.** To comply with Subsection 4.2, Contractor shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section;

b. Additional Insured Endorsement as required by the section;

c. Waiver of Subrogation Endorsement as required by the section; and

d. Primary Insurance Endorsement as required by the section.

4.3 **All Policies Requirements.**

4.3.1 **Acceptability of Insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.3.2 **Verification of Coverage.** Prior to beginning any work under this Agreement, Contractor shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Contractor by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Contractor beginning work, it shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.3.3 **Deductibles and Self-Insured Retentions.** Contractor shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.3.4 **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.3.5 **Endorsement Requirements.** Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.3.6 **Subcontractors.** Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4 **Remedies.** In addition to any other remedies City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both stop work and withhold any payment, until Contractor demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. **INDEMNIFICATION AND CONTRACTOR'S RESPONSIBILITIES.** Contractor shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Contractor's performance of the Services or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of City.

The Contractor's obligation to defend and indemnify shall not be excused because of the Contractor's inability to evaluate Liability or because the Contractor evaluates Liability and determines that the Contractor is not liable to the claimant. The Contractor must respond within 30 days, to the tender of any claim for defense and indemnity by the City, unless this time has been extended by the City. If the Contractor fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Contractor under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Contractor accepts or rejects the tender of defense, whichever occurs first.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of Contractor to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Section 6. STATUS OF CONTRACTOR.

6.1 **Independent Contractor.** At all times during the term of this Agreement, Contractor shall be an independent contractor and shall not be an employee of City. This Agreement shall not be construed as an agreement for employment. City shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Contractor accomplishes services rendered pursuant to this Agreement. Contractor further acknowledges that Contractor performs Services outside the usual course of the City's business; and is customarily engaged in an independently established trade, occupation, or business of the same nature as the Contractor performs for the City, and has the option to perform such work for other entities. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Contractor Not an Agent.** Except as City may specify in writing, Contractor shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Contractor and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Contractor represents and warrants to City that Contractor and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Contractor represents and warrants to City that Contractor and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing,

Contractor and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Contractor shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Contractor under this Agreement.

Contractor shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Contractor.

Contractor may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Contractor shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Contractor delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Contractor or prepared by or for Contractor or the City in connection with this Agreement.

8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Contractor understands and agrees that, if City grants such an extension, City shall have no obligation to provide Contractor with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Contractor for any otherwise reimbursable expenses incurred during the extension period.

8.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.

8.4 **Assignment and Subcontracting.** City and Contractor recognize and agree that this Agreement contemplates personal performance by Contractor and is based upon a determination of Contractor's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this

Agreement was and is the professional reputation and competence of Contractor. Contractor may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Contractor shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Contractor shall survive the termination of this Agreement.

8.6 **Options upon Breach by Contractor.** If Contractor materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Contractor pursuant to this Agreement;

8.6.3 Retain a different contractor to complete the work described in Exhibit A not finished by Contractor; or

8.6.4 Charge Contractor the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Contractor pursuant to Section 2 if Contractor had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Contractor's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Contractor prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Contractor hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Contractor agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both Parties.

9.2 **Contractor's Books and Records.** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Contractor to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Contractor to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.

10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.6 **Conflict of Interest.** Contractor may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Contractor in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Contractor shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Contractor hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Contractor was an employee, agent, appointee, or official of the City in the previous 12 months, Contractor warrants that it did

not participate in any manner in the forming of this Agreement. Contractor understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Contractor will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Contractor will be required to reimburse the City for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.,* and, if applicable, will be disqualified from holding public office in the State of California.

10.7 **Solicitation.** Contractor agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.8 **Contract Administration.** This Agreement shall be administered by the City Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.9 **Notices.** Any written notice to Contractor shall be sent to:

Special Events
174 Lawrence Drive, Suite A
Livermore, CA 94551

Any written notice to City shall be sent to:

City of Dublin
Attn: City Manager
100 Civic Plaza
Dublin, CA 94568

10.10 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A and B, represents the entire and integrated agreement between City and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A	Scope of Services
Exhibit B	Compensation Schedule

10.11 **Counterparts and Electronic Signatures**. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement. Counterparts delivered and/or signatures executed by City-approved electronic or digital means shall have the same force and effect as the use of a manual signature. Both Parties desire this Agreement to be electronically signed in accordance with applicable federal and California law. Either Party may revoke its agreement to use electronic signatures at any time by giving notice to the other Party.

10.12 **Certification per Iran Contracting Act of 2010.** In the event that this contract is for one million dollars ($1,000,000.00) or more, by Contractor's signature below Contractor certifies that Contractor, and any parent entities, subsidiaries, successors or subunits of Contractor are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF DUBLIN

Linda Smith, City Manager

Attest:

Marsha Moore, City Clerk

Approved as to Form:

City Attorney

SPECIAL EVENTS

DocuSigned by:
Archille Cuyle
8512060A9CB7485...

Archille Cuyle, Sales Director

3070365.1

EXHIBIT A

SCOPE OF SERVICES

Vendor will provide rental, delivery, set-up, and teardown of event related rental furnishing, such as furniture, tenting and staging for the following City of Dublin events and festivals for Fiscal Years 2022-2024:

General requirements and services for all City of Dublin events and festivals:

- Event dates and times are subject to change at sole discretion of City.
- Confirm all event logistics with City staff one month prior to the event dates.
- Assist City staff in identifying all event needs.

Event	Date	General Overview of Services Required
St. Patrick's Day Celebration 100 Civic Plaza	March 18-19, 2023 March 16-17, 2024	- Use of equipment for a two-day festival - Expect load-in to span over two select days as specified by City Staff - Three stages for entertainment - 20 Festival Tents (10x10) and (10x20) - 10 Quick Tops 10x10 - Tables and Chairs
Summer Concert Series – 8 Concert Series 4201 Central Parkway	Select Thursdays June-August	- Bandshell to cover existing outdoor Amphitheater Stage
Splatter 4201 Central Parkway	September 10, 2022 September 9, 2023	- Use of equipment for a one-day festival - Expect load-in to span over two select days as specified by City Staff - Three stages for entertainment - 20 Festival Tents (10x10) and (10x20) - 10 Quick Tops 10x10 - Tables and Folding Chairs
Tree Lighting 100 Civic Plaza	December 1, 2022 November 30, 2023	- Riser to hold up to 100 performers - Tent with lighting to cover riser - Folding Chairs

Park Openings as Needed	Dates TBD	- Determined by the nature of the event but anticipated needs include: o Staging o Festival Tenting o Folding Chairs

- Ensure all tenting and other equipment meets City and Alameda County Fire Department requirements for ingress, egress, fire suppression, total occupancy, etc.
- Provide staff to be onsite during inspections by City staff and Alameda County Fire.
- This agreement does not confirm the City's exact needs as event details and layout may change. Exact orders and equipment need's will be confirmed 10 days prior to each event.
- Provide on-site event supervisor during event set-up. The supervisor will remain on-site until City staff approves equipment setup and placement.

EXHIBIT B

COMPENSATION SCHEDULE & REIMBURSABLE EXPENSES

STAGES		
Description	**Location/Notes**	**COST**
20”x32”x3 stage w/ accompanying equipment	Main Stage St. Pats	$2728
20”x32”x24” stage w/ accompanying equipment	Dance Stage St. Pats	$2792
20”x20”x24” stage w/ accompanying equipment	Pub Stage St. Pats	$1760
20”x20”x6’ stage w/ accompanying equipment	Side Yard Stage Splatter	$1540
20”x32”x36” stage w/ accompanying equipment	Main Stage Splatter	$2728
8’x28”x16” stage w/ accompanying equipment	Performance Stage Tree Lighting	$1024.90
4’x4’x2’ stage w/ accompanying equipment	TV 30 Stage/Riser Tree Lighting	$150
Lighting Packages for Stages	Various	$.50 per sq ft
Fire Extinguisher Package	Per Fire Code	$71.50 / 124
Delivery Fees		$ Varies

TENTING		
Description	**Location/Notes**	**COST**
10’x10’x8’ Quick Top One Piece	Green Rooms, Bike Valets, Sound Tech	$165
Festival tent 10’x20’x8’	Vendor/sponsors	$250
Festival tent 20’x20’x10’	Vendor/sponsors	$380
Festival tent 20’x40’x10’	Shaded Seating Area	$760
Festival tent 40’x40’x10’	Shaded Seating Area	$1600
20’x20’x10 White Fastrack Bandshell Tent	Outdoor Concert – Emerald Glen Amp	$440
30’x20’x10 White Fastrack Bandshell Tent	Amphitheater/Main Stage St Pats	$1010
Side Wall Package for 10’x10’	Green Rooms/City Booths	$38.50
Side Wall Package for 10’x20’	Performance area/sponsor tents	$77
Half Wall Package for 10’x10’	For Sponsor Tents	$30
Half Wall Package for 10’x20’	For Sponsor Tents	$60
Set of 4 Barrels 30 gallons	Water Provided	$72
Set of 4 Barrels 55 gallons	Water Provided	$96
Barrel covers for 30 gallon	Water Provided	$40
Barrel covers for 55 gallon	Water Provided	$48
Festival Flags (multiple color options)		$0

Fire Extinguisher Package	Per Fire Code	$71.50 /124
Delivery Fees		$Varies

TABLES/CHAIRS		
Description	**Location/Notes**	**COST**
Ivory Folding Chairs	Cost per chair	$1.55 / 1.88
Table, 48” rounds	Cost per Table	$11
Table, 60” rounds	Cost per Table	$11.25
Table, 6’x30” banquet table	Cost per Table	$9.75
Table, 8’x30” banquet table	Cost per Table	$10.85
Table, 8’x18” narrow table	Cost per Table	$15.50
Delivery Fees		$Varies

*All rates subject to annual increase as approved by the City Manager, or their designee. Contractor must submit all rate increases by June 1st of each year. Rate increases shall not exceed 3% annually.

REQUEST FOR PROPOSALS

FOR ELECTRICAL SERVICES

July 1, 2022-June 30, 2024

City of Dublin

Posted: April 5, 2022

Proposals must be received by: April 19, 2022 by 10:00 AM (Pacific Time)

Contact: City of Dublin Parks and Community Services
Attn: Special Events/Lauren Marriott
Lauren.Marriott@Dublin.Ca.Gov
100 Civic Plaza, Dublin, CA 94568
925-833-6645

BACKGROUND

This Request for Proposal is for rental, delivery, set-up and tear-down of event-related electrical equipment. Please submit a proposal, using the included fee worksheet, that includes all associated costs that meets and/or exceeds the following specifications for electrical equipment rentals for City of Dublin Special Events.

SCOPE OF WORK

Bidding company will provide rental, delivery, set-up, and teardown of electrical equipment. Bidding company is expected to have multiple units of each size generator to meet the needs of the community evets. The following is a schedule of the City of Dublin events and festivals for Fiscal Years 2022-2024:

General requirements and services for all City of Dublin events and festivals:

- Event dates and times are subject to change at sole discretion of City.
- Confirm all logistics with City staff one month prior to the event dates.
- Assist City staff in identifying all event electrical needs.
- This agreement does not confirm the City's exact needs as event details and layout may change. Exact orders and equipment need's will be confirmed 10 days prior to each event.
- Ensure all equipment meets City and Alameda County Fire Department requirements for placement, fire suppression, etc.
- Provide on-site event supervisor during event set-up. The supervisor will remain on-site until City staff approves equipment placement and proper functionality.
- Provide an on-site equipment technician on the event date(s).

SCHEDULE OF EVENTS

Event	Date	General Overview of Services Required
St. Patrick's Day Celebration	March 11-12, 2023 March 16-17, 2024	- Ability to power without interruption: o three stages of entertainment o 24 hour power to two beverage bars, ice trailer and food court for two days
Splatter	September 10, 2022 September 9, 2023	- Ability to power without interruption: o three stages of entertainment o 24 hour power to one beverage bar, ice trailer and food court for one day

Tree Lighting	December 1, 2022 November 30, 2023	- Ability to power: ○ One stage of entertainment ○ Holiday light displays
Park Openings as Needed	Dates TBD	Needs dependent upon the

SELECTION PROCESS

After reviewing the proposals, the City may conduct interviews with qualified businesses. If the City chooses to conduct interviews, it will notify selected contractors after the proposal submittal date to arrange an interview time. Determination of the best quote(s) shall be based upon, but not limited to, the following:

- Cost;
- Ability, capacity and skill of the contractor to deliver all requested rental equipment promptly, or at the time specified;
- Reputation and experience of the contractor;
- Previous experience of the contractor with the City;
- Previous and existing compliance by the contractor with laws and ordinances;
- The quality, availability and adaptability of supplies

KEY DATES & RFP SCHEDULE

Milestone	**Date**
RFP Issued	April 5, 2022
Proposals Due	10:00 AM, April 19, 2022
Interviews (as deemed necessary)	April 21, 2022
Selection	April 22, 2022
City Council Consideration/ Approval of Agreement (if required)	May 17, 2022
Agreement Begins	July 1, 2022

*All dates are tentative and subject to change.

PROPOSAL SUBMISSION DIRECTIONS AND REQUIREMENTS

- All submissions must be submitted electronically to lauren.marriott@dublin.ca.gov. It is the responsibility of the submitting vendor to verify the proposal was received.
- Submission must include a completed signature page with a point of contact that is qualified to submit on behalf of the contact's company.
- Submission must include a complete fee worksheet. If the specific item is not available, please list NA in the cost column.

GENERAL INFORMATION ABOUT PROPOSAL SUBMISSION, EVALUATION, AND SELECTION

The City of Dublin reserves and may exercise the following rights and options with respect to the proposal submission, evaluation, and selection process.

The right to:

- Reject any or all proposals and re-issue the RFP at any time prior to execution of a final contract, if, in the City's sole discretion, it is in the City's best interest to do so;

- Waive any informalities, defects, non-responsiveness or irregularities that, in the City's sole judgment, is not material to the proposal;

- Reject any proposal that does not address the requirements or scope of work of the RFP, or that is incomplete or not in conformity or compliance with applicable laws;

- Supplement, amend, substitute, or otherwise modify the RFP at any time prior to selection of one or more contractors for negotiation, and to cancel the RFP with or without issuing another RFP;

- Accept or reject any or all items in any proposal and award the contract(s) in whole, or in part, if it is deemed in the City's best interest to do so;

- Request that some or all contractors modify proposals based upon the City's review and evaluation;

- Conduct such investigations with respect to the financial, technical, and other qualifications of each contractor as the City, in its sole discretion, deems necessary or appropriate.

GENERAL INFORMATION

- Selected contractor will directly operate the equipment rentals that they are awarded.

- This RFP does not constitute a contract or an offer of employment and does not commit the City to award a contract. The City may enter into negotiations for an agreement, on terms and conditions satisfactory to the City, with one or more selected contractors; however, the City reserves the right to terminate any negotiations at any time.

- Any cost incurred by contractor in preparing and providing a response to the RFP is solely the responsibility of the contractor.

- When a contractor has been selected by the City, the City and contractor shall negotiate a contract. A draft template contract is attached; however, the City reserves the right to

modify the template at any time prior to final contract execution. If the terms of the contract cannot be agreed upon for any reason, another contractor may be selected.

- After successful negotiation of a contract with a contractor, City may bring forth a staff report to the City Council for consideration. Once the contract has been approved, the contractor will be notified by phone and email. Contractors will be required to obtain, and during the term of the contract maintain, insurance policies as detailed in the attached Contractor Services Agreement.

- The successful contractor shall commence work on the date specified in the fully executed contract, which will be transmitted to the contractor after City Council approval of the contract (if applicable).

INSURANCE REQUIREMENTS

The Contractor shall provide insurance coverage as follows in conformance with the City of Dublin's requirements as outlined below and I the City standard agreement:

General Liability Insurance	$1,000,000
Automobile Liability Insurance	$1,000,000
Workers' Compensation Insurance	$1,000,000

STANDARD CONSULTING AGREEMENT

It is anticipated that the services covered by the Agreement resulting from this solicitation will be performed on an agreed upon fee for the specified scope of work. A sample of the City's Standard Contact Services Agreement, including insurance requirements, is provided as **Attachment 1**.

If the interested vendor desires to take exception to the Agreement and/or insurance requirements, the interested firm shall clearly identify proposed changes to the Agreement and furnish the reason for these changes, which shall be included in the qualification.

Exceptions will be taken into consideration in evaluating Proposals. Otherwise, the interested vendor is to state in the proposal that the Agreement and insurance requirements are acceptable. Consideration for exceptions will not be considered if not included in the submitted proposal.

CONFLICT OF INTEREST

Proposer agrees that, for the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within Alameda County or member or delegate to the Congress of the United States, during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

EQUAL OPPORTUNITY EMPLOYER

Proposer shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement.

GOVERNING LAW

This RFP summarizes the applicable laws and governance, when in conflict applicable State/Federal guidelines shall apply. The contract and legal relations between the parties hereto shall be governed and construed in accordance with the laws of the State of California.

FEE WORKSHEET

ELECTRICAL ITEMS

GENERATORS/ELECTRICAL DISRIBUTION		
Description	**Notes**	**Cost per day**
70 KW generator		$
55 KW generator		$
25 KW generator		$
LED Light tower generator		$
400-amp Distro Panel		
Spider Box		$
Spider Box Cables (100 ft)		$
Extension Cord (50 ft)		$
Cable Ramps		$
One On – Site Technician	Per hour	$
Fuel cost (as needed, to be billed after event)	Per gallon	$
Labor – Installation	(if not included)	$
Delivery		$

ATTACHMENTS

- Standard Contractor Services Agreement Template

SIGNATURE AND POINT OF CONTACT

The undersigned offers and agrees to furnish the above articles and/or services at the prices and terms stated subject to the general conditions of this quote.

Signature: _____Date: _____

Name of Contact Person: _____

Name of Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____ Website_____

REQUEST FOR PROPOSALS

FOR LIGHTING & SOUND SERVICES

July 1, 2022-June 30, 2024

City of Dublin

Posted: April 5, 2022

Proposals must be received by: April 19, 2022 by 10:00 AM (Pacific Time)

Contact: City of Dublin Parks and Community Services
Attn: Special Events/Lauren Marriott
Lauren.Marriott@Dublin.Ca.Gov
100 Civic Plaza, Dublin, CA 94568
925-833-6645

BACKGROUND

This Request for Proposal is for rental, delivery, set-up and tear-down of event-related sound and lighting equipment. Please submit a quote that includes all associated costs that meets and/or exceeds the following quote specifications for sound and lighting equipment for City of Dublin Special Events.

SCOPE OF WORK

Bidding company will provide sound and lighting services for the following City of Dublin events and festivals for Fiscal Years 2022-2024:

- General requirements and services for all City of Dublin events and festivals:
- Event dates and times are subject to change at sole discretion of City.
- Electrical service will be provided by City. Contractor shall confirm electrical capacity is adequate the needs of the equipment requests for City events and festivals.
- Complete all setup and tear down of all sound and lighting equipment at least two hours prior to the scheduled sound check.

SCHEDULE OF EVENTS

Event	Date	General Overview of Services Required
St. Patrick's Day Celebration	March 11-12, 2023 March 16-17, 2024	- Front line equipment for three stages of outdoor entertainment
Summer Concert Series – 8 Concert Series	Select Thursdays June-August	- Front line equipment for an outdoor performance on one stage - Performance Group size will range week to week
Splatter	September 10, 2022 September 9, 2023	- Front line equipment for three stages of outdoor entertainment - Main Stage to feature higher end tribute / dance bands ranging in performance size
Holiday Tree Lighting	December 1, 2022 November 30, 2023	- Front line equipment for an outdoor performance on one stage
Park Openings as Needed	Dates TBD	

SELECTION PROCESS

After reviewing the proposals, the City may conduct interviews with qualified businesses. If the City chooses to conduct interviews, it will notify selected contractors after the proposal submittal date to arrange an interview time. Determination of the best quote(s) shall be based upon, but not limited to, the following:

- Cost;
- Ability, capacity and skill of the contractor to deliver all requested rental equipment promptly, or at the time specified;
- Reputation and experience of the contractor;
- Previous experience of the contractor with the City;
- Previous and existing compliance by the contractor with laws and ordinances;
- The quality, availability and adaptability of supplies

KEY DATES & RFQ SCHEDULE

Milestone	Date
RFP Issued	April 5, 2022
Proposals Due	10:00 AM, April 19, 2022
Interviews (as deemed necessary)	April 21, 2022
Selection	April 22, 2022
City Council Consideration/ Approval of Agreement (if required)	May 17, 2022
Agreement Begins	July 1, 2022

*All dates are tentative and subject to change.

PROPOSAL SUBMISSION DIRECTIONS AND REQUIREMENTS

- All submissions must be submitted electronically to lauren.marriott@dublin.ca.gov. It is the responsibility of the submitting vendor to verify the proposal was received.
- Submission must include a completed signature page with a point of contact that is qualified to submit on behalf of the contacts company.
- Submission must include a complete fee worksheet. If the specific item is not available, please list NA in the cost column.

GENERAL INFORMATION ABOUT PROPOSAL SUBMISSION, EVALUATION, AND SELECTION

The City of Dublin reserves and may exercise the following rights and options with respect to the proposal submission, evaluation, and selection process.

The right to:

- Reject any or all proposals and re-issue the RFP at any time prior to execution of a final contract, if, in the City's sole discretion, it is in the City's best interest to do so;

- Waive any informalities, defects, non-responsiveness or irregularities that, in the City's sole judgment, is not material to the proposal;

- Reject any proposal that does not address the requirements or scope of work of the RFP, or that is incomplete or not in conformity or compliance with applicable laws;

- Supplement, amend, substitute, or otherwise modify the RFP at any time prior to selection of one or more contractors for negotiation, and to cancel the RFP with or without issuing another RFP;

- Accept or reject any or all items in any proposal and award the contract(s) in whole, or in part, if it is deemed in the City's best interest to do so;

- Request that some or all contractors modify proposals based upon the City's review and evaluation;

- Conduct such investigations with respect to the financial, technical, and other qualifications of each contractor as the City, in its sole discretion, deems necessary or appropriate.

GENERAL INFORMATION

- Selected contractor will directly operate the equipment rentals that they are awarded.

- This RFP does not constitute a contract or an offer of employment and does not commit the City to award a contract. The City may enter into negotiations for an agreement, on terms and conditions satisfactory to the City, with one or more selected contractors; however, the City reserves the right to terminate any negotiations at any time.

- Any cost incurred by contractor in preparing and providing a response to the RFP is solely the responsibility of the contractor.

- When a contractor has been selected by the City, the City and contractor shall negotiate a contract. A draft template contract is attached; however, the City reserves the right to modify the template at any time prior to final contract execution. If the terms of the contract cannot be agreed upon for any reason, another contractor may be selected.

- After successful negotiation of a contract with a contractor, City may bring forth a staff report to the City Council for consideration. Once the contract has been approved, the contractor will be notified by phone and email. Contractors will be required to obtain, and during the term of the contract maintain, insurance policies as detailed in the attached Contractor Services Agreement.

- The successful contractor shall commence work on the date specified in the fully executed contract, which will be transmitted to the contractor after City Council approval of the contract (if applicable).

INSURANCE REQUIREMENTS

The Contractor shall provide insurance coverage as follows in conformance with the City of Dublin's requirements as outlined below and I the City standard agreement:

General Liability Insurance	$1,000,000
Automobile Liability Insurance	$1,000,000
Workers' Compensation Insurance	$1,000,000

STANDARD CONSULTING AGREEMENT

It is anticipated that the services covered by the Agreement resulting from this solicitation will be performed on an agreed upon fee for the specified scope of work. A sample of the City's Standard Contact Services Agreement, including insurance requirements, is provided as **Attachment 1**.

If the interested vendor desires to take exception to the Agreement and/or insurance requirements, the interested firm shall clearly identify proposed changes to the Agreement and furnish the reason for these changes, which shall be included in the qualification.

Exceptions will be taken into consideration in evaluating Proposals. Otherwise, the interested vendor is to state in the proposal that the Agreement and insurance requirements are acceptable. Consideration for exceptions will not be considered if not included in the submitted proposal.

CONFLICT OF INTEREST

Proposer agrees that, for the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within Alameda County or member or delegate to the Congress of the United States, during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

EQUAL OPPORTUNITY EMPLOYER

Proposer shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement.

GOVERNING LAW

This RFP summarizes the applicable laws and governance, when in conflict applicable State/Federal guidelines shall apply. The contract and legal relations between the parties hereto shall be governed and construed in accordance with the laws of the State of California.

ATTACHMENTS

- Standard Contractor Services Agreement Template

FEE WORKSHEET

SUMMER CONCERT SERIES

Qty	***Description***	***COST***
	Provide all front-line equipment	
	- Speakers, cords, microphones, stands, etc.	
	Light Package	
	- Up-lighting for musicians	
	On Site Sound Technician	
	- One 120-minute set	
	- Provide DJ/ emcee services, crowd-friendly music between sets	
	Per Concert Cost	$
	(please describe) Other Fees	$
	TOTAL	**$**

SPLATTER

Qty	***Description***	***Cost***
1	**Main Stage Performances**	$
	- 4 to 10- piece bands	City provided
	- 32’ x 20’ covered performance area - Raised 36” stage	City provided
	Provide all front-line equipment	
	- Speakers, cords, microphones, stands, etc.	
	Light Package	City provided

	On Site Sound Technician	
	- Provide DJ/ emcee services, crowd-friendly music between sets	
1	**Side yard Stage Performances**	$
	- 1 – 4-piece bands	City provided
	- 12’ x 12’ covered performance area - Raised 18” stage	City provided
	Provide all front-line equipment	
	- Speakers, cords, microphones, stands, etc.	
	Light Package	
	- Up-lighting for musicians	
	On Site Sound Technician	
	- Provide DJ/ emcee services, crowd-friendly music between sets	
1	**Outdoor Amphitheater Performances**	$
	- 4 to 10- piece dance or musical groups	City provided
	- 30’ x 20’ covered performance area (no raised stage)	City provided
	Provide all front-line equipment	
	- Speakers, cords, microphones, stands, etc.	
	Light Package	
	- Up-lighting for performers	
	On Site Sound Technician	
	- Provide DJ/ emcee services, crowd-friendly music between sets	
	(please describe) Other Fees	**$**
	TOTAL	**$**

HOLIDAY TREE LIGHTING CEREMONY

Qty	**Description**	**COST**
	Outdoor Amphitheater Performance	$
	- Up to 12-piece band	City provided
	- Children’s choir of 25 – 35	City provided
	- 16’ x 28’ stage (stepped risers are 16” and 32” high)	City provided
	Provide all front-line equipment	
	- Speakers, cords, microphones, stands, etc.	
	- Emcee microphone and podium stand	
	Light Package	
	- Up-lighting for performers	

	On Site Sound Technician	
	- Two 30 – 60 minute sets	
	- Provide DJ/ emcee services, crowd-friendly music between sets	
	(please describe) Other Fees	$
	TOTAL	**$**

ST. PATRICK'S DAY FESTIVAL

Qty	***Description***	***Cost***
1	**Main Stage Performances**	$
	- 4 to 10- piece bands	City provided
	- 32' x 20' covered performance area, raised 36" stage	City provided
	Provide all front-line equipment	
	- Speakers, cords, microphones, stands, etc.	
	Light Package	
	- Up-lighting for musicians	
	On Site Sound Technician	
	- Provide DJ/ emcee services, crowd-friendly music between sets	
1	**Pub Stage Performances**	$
	- 3 – 7 piece bands	City provided
	- 20' x 20' covered performance area, raised 24" stage	City provided
	Provide all front-line equipment	
	- Speakers, cords, microphones, stands, etc.	
	Light Package	
	- Up-lighting for musicians	
	On Site Sound Technician	
	- Provide DJ/ emcee services, crowd-friendly music between sets	
1	**Irish Dance Stage**	$
	- Up to 20 dancers at a time	City provided
	- 30' x 20' covered performance area, raised 36" stage	City provided
	Provide all front-line equipment	
	- Speakers, CD/aux input capabilities, microphone	
	On Site Sound Technician	
	- Provide DJ/ emcee services, crowd-friendly music between sets	
1	**Field Demonstrations**	$
	- Such as gaelic football, hurling, sheepdog exhibition	City provided
	- Speakers and Microphone for announcements	

	(please describe) Other Fees	**$**
	TOTAL	**$**

PARK DEDICATIONS AS NEEDED

Qty	Description	COST
	Outdoor Band Performance	
	- Up to 6-piece band	City provided
	Provide all front-line equipment	$
	- Speakers, cords, microphones, stands, etc.	
	On Site Sound Technician	
	- Four 60 minute sets	$
	- Provide DJ/ emcee services, crowd-friendly music between sets	
	(please describe) Other Fees	$
	TOTAL (per event)	**$**
	TOTAL (4 events)	**$**

SIGNATURE AND POINT OF CONTACT

The undersigned offers and agrees to furnish the above articles and/or services at the prices and terms stated subject to the general conditions of this proposal.

Signature: _____Date: _____

Name of Contact Person: _____

Name of Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____ Website_____

REQUEST FOR PROPOSALS

TENTING AND STAGING – CITY OF DUBLIN COMMUNITY WIDE SPECIAL EVENTS

July 1, 2022 - June 30, 2024

City of Dublin

Posted: April 5, 2022

Proposals must be received by: April 19, 2022 by 10:00 AM (Pacific Time)

Contact: City of Dublin Parks and Community Services
Attn: Special Events/Lauren Marriott
Lauren.Marriott@Dublin.Ca.Gov
100 Civic Plaza, Dublin, CA 94568
925-833-6645

BACKGROUND

This Request for Proposals is for rental, delivery, set-up and tear-down of event-related rental furnishings, such as tenting and staging. Please submit a proposal that includes all associated costs that meets and/or exceeds the following proposal specifications for rental equipment for City of Dublin Special Events.

SCOPE OF WORK

Vendor will provide rental, delivery, set-up, and teardown of event related rental furnishing, such as furniture, tenting and staging for the following City of Dublin events and festivals for Fiscal Years 2022-2024:

General requirements and services for all City of Dublin events and festivals:

- Event dates and times are subject to change at sole discretion of City.
- Confirm all event logistics with City staff one month prior to the event dates.
- Assist City staff in identifying all event needs.
- Ensure all tenting and other equipment meets City and Alameda County Fire Department requirements for ingress, egress, fire suppression, total occupancy, etc.
- Provide staff to be onsite during inspections by City staff and Alameda County Fire.
- This RFP does not confirm the City's exact needs as event details and layout may change. Exact orders and equipment need's will be confirmed 10 days prior to each event.
- Provide on-site event supervisor during event set-up. The supervisor will remain on-site until City staff approves equipment setup and placement.

SCHEDULE OF EVENTS AND GENERAL DESCRIPTION

Event	Date	General Overview of Services Required
St. Patrick's Day Celebration 100 Civic Plaza	March 11-12, 2023 March 16-17, 2024	- Use of equipment for a two-day festival - Expect load-in to span over two select days as specified by City Staff - Three stages for entertainment - 20 Festival Tents (10x10) and (10x20) - 10 Quick Tops 10x10 - Tables and Chairs
Summer Concert Series – 8 Concert Series 4201 Central Parkway	Select Thursdays June-August	- Bandshell to cover existing outdoor Amphitheater Stage

Splatter 4201 Central Parkway	September 10, 2022 September 9, 2023	- Use of equipment for a one-day festival - Expect load-in to span over two select days as specified by City Staff - Three stages for entertainment - 20 Festival Tents (10x10) and (10x20) - 10 Quick Tops 10x10 - Tables and Folding Chairs
Tree Lighting 100 Civic Plaza	December 1, 2022 November 30, 2023	- Riser to hold up to 100 performers - Tent with lighting to cover riser - Folding Chairs
Park Openings as Needed	Dates TBD	- Determined by the nature of the event but anticipated needs include: o Staging o Festival Tenting o Folding Chairs

SELECTION PROCESS

After reviewing the proposals, the City may conduct interviews with qualified businesses. If the City chooses to conduct interviews, it will notify selected contractors after the proposal submittal date to arrange an interview time. Determination of the best quote(s) shall be based upon, but not limited to, the following:

- Cost;
- Ability, capacity and skill of the contractor to deliver all requested rental equipment promptly, or at the time specified;
- Reputation and experience of the contractor;
- Previous experience of the contractor with the City;
- Previous and existing compliance by the contractor with laws and ordinances;
- The quality, availability, and adaptability of supplies

KEY DATES & RFP SCHEDULE

Milestone	Date
RFP Issued	April 5, 2022
Proposals Due	10:00 AM, April 19
Interviews (as deemed necessary)	April 21, 2022
Selection	April 22, 2022
City Council Consideration/ Approval of Agreement (if required)	May 17, 2022
Agreement Begins	July 1, 2022

*All Dates are tentative and subject to change.

PROPOSAL SUBMISSION DIRECTIONS AND REQUIREMENTS

- All submissions must be submitted electronically to lauren.marriott@dublin.ca.gov. It is the responsibility of the submitting vendor to verify the proposal was received.
- Submission must include a completed signature page with a point of contact that is qualified to submit on behalf of the contacts company.
- Submission must include a complete fee worksheet. If the specific item is not available, please list NA in the cost column.

GENERAL INFORMATION ABOUT PROPOSAL SUBMISSION, EVALUATION, AND SELECTION

The City of Dublin reserves and may exercise the following rights and options with respect to the proposal submission, evaluation, and selection process.

The right to:

- Reject any or all proposals and re-issue the RFP at any time prior to execution of a final contract, if, in the City's sole discretion, it is in the City's best interest to do so;

- Waive any informalities, defects, non-responsiveness or irregularities that, in the City's sole judgment, is not material to the proposal;

- Reject any quotation that does not address the requirements or scope of work of the RFP, or that is incomplete or not in conformity or compliance with applicable laws;

- Supplement, amend, substitute, or otherwise modify the RFP at any time prior to selection of one or more contractors for negotiation, and to cancel the RFP with or without issuing another RFP;

- Accept or reject any or all items in any proposal and award the contract(s) in whole, or in part, if it is deemed in the City's best interest to do so;

- Request that some or all contractors modify proposals based upon the City's review and evaluation;

- Conduct such investigations with respect to the financial, technical, and other qualifications of each contractor as the City, in its sole discretion, deems necessary or appropriate.

GENERAL INFORMATION

- Selected contractor will directly operate the equipment rentals that they are awarded.

- This RFP does not constitute a contract or an offer of employment and does not commit the City to award a contract. The City may enter into negotiations for an agreement, on terms and conditions satisfactory to the City, with one or more selected contractors; however, the City reserves the right to terminate any negotiations at any time.

- Any cost incurred by contractor in preparing and providing a response to the RFP is solely the responsibility of the contractor.

- After successful negotiation of a contract with a contractor, City may bring forth a staff report to the City Council for consideration. Once the contract has been approved, the contractor will be notified by phone and email. Contractors will be required to obtain, and during the term of the contract maintain, insurance policies as detailed in the attached Contractor Services Agreement.

- The successful contractor shall commence work on the date specified in the fully executed contract, which will be transmitted to the contractor after City Council approval of the contract (if applicable).

INSURANCE REQUIREMENTS

The Contractor shall provide insurance coverage as follows in conformance with the City of Dublin's requirements as outlined below and I the City standard agreement:

General Liability Insurance	$1,000,000
Automobile Liability Insurance	$1,000,000
Workers' Compensation Insurance	$1,000,000

STANDARD CONSULTING AGREEMENT

It is anticipated that the services covered by the Agreement resulting from this solicitation will be performed on an agreed upon fee for the specified scope of work. A sample of the City's Standard Contact Services Agreement, including insurance requirements, is provided as **Attachment 1**.

If the interested vendor desires to take exception to the Agreement and/or insurance requirements, the interested firm shall clearly identify proposed changes to the Agreement and furnish the reason for these changes, which shall be included in the qualification.

Exceptions will be taken into consideration in evaluating Proposals. Otherwise, the interested vendor is to state in the proposal that the Agreement and insurance requirements are acceptable. Consideration for exceptions will not be considered if not included in the submitted proposal.

CONFLICT OF INTEREST

Proposer agrees that, for the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within Alameda County or member or delegate to the Congress of the United States, during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

EQUAL OPPORTUNITY EMPLOYER

Proposer shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement.

GOVERNING LAW

This RFP summarizes the applicable laws and governance, when in conflict applicable State/Federal guidelines shall apply. The contract and legal relations between the parties hereto shall be governed and construed in accordance with the laws of the State of California.

Fee Worksheet

STAGES		
Description	**Location/Notes**	**COST**
20’x32’x3’ stage w/ accompanying equipment	Main Stage St. Pats	$
20’x32’x24’ stage w/ accompanying equipment	Dance Stage St. Pats	$
20’x20’x24’ stage w/ accompanying equipment	Pub Stage St. Pats	$
20’x20’x6’ stage w/ accompanying equipment	Garden Stage Splatter	$
20’x32’x36’ stage w/ accompanying equipment	Main Stage Splatter	$
8’x28’x16’ stage w/ accompanying equipment	Performance Stage Tree Lighting	$
4’x4’x2’ stage w/ accompanying equipment	TV 30 Stage/Riser Tree Lighting	$
Lighting Packages for Stages	Please list lighting options	$
Fire Extinguisher Package	Per Fire Code	$
Delivery Fees		$

TENTING		
Description	**Location/Notes**	**COST**
10’x10’x8’ Quick Top One Piece	Green Rooms, Bike Valets, Sound Tech	$
Festival tent 10’x20’x8’	Vendor/sponsors	$
Festival tent 20’x20’x10’	Vendor/sponsors	$
Festival tent 20’x40’x10’	Shaded Seating Area	$
Festival tent 40’x40’x10’	Shaded Seating Area	$
20’x20’x10 White Fastrack Bandshell Tent	Outdoor Concert – Emerald Glen Amp	$
30’x20’x10 White Fastrack Bandshell Tent	Amphitheater/Main Stage St Pats	$
Side Wall Package for 10’x10’	Green Rooms/City Booths	$
Side Wall Package for 10’x20’	Performance area/sponsor tents	$
Half Wall Package for 10’x10’	For Sponsor Tents	$
Half Wall Package for 10’x20’	For Sponsor Tents	
Set of 4 Barrels 30 gallons	Water Provided	$
Set of 4 Barrels 55 gallons	Water Provided	$
Barrel covers for 30 gallon	Water Provided	$
Barrel covers for 55 gallon	Water Provided	$
Festival Flags (multiple color options)		$
Fire Extinguisher Package	Per Fire Code	$
Delivery Fees		$

Fee Worksheet Continued

TABLES/CHAIRS		
Description	**Location/Notes**	**COST**
Ivory Folding Chairs	Cost per chair	$
Table, 48” rounds	Cost per Table	$
Table, 60” rounds	Cost per Table	$
Table, 6’x30” banquet table	Cost per Table	$
Table, 8’x30” banquet table	Cost per Table	$
Table, 8’x18” narrow table	Cost per Table	$
Delivery Fees		$

ATTACHMENTS

- Standard Contractor Services Agreement Template

SIGNATURE AND POINT OF CONTACT

The undersigned offers and agrees to furnish the above articles and/or services at the prices and terms stated subject to the general conditions of this quote.

Signature: _____Date: _____

Name of Contact Person: _____

Name of Vendor: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____ Website_____

Agenda Item 4.5

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: 2022 Utility Box Art Selection
Prepared by: Tyler Phillips, Heritage & Cultural Arts Supervisor

EXECUTIVE SUMMARY:

The City Council will consider a recommendation from the Heritage and Cultural Arts Commission for artwork to be painted on 10 utility boxes in summer 2022.

STAFF RECOMMENDATION:

Approve the Heritage and Cultural Arts Commission's recommendations for the 2022 Utility Box Art Program.

FINANCIAL IMPACT:

The cost of 10 utility boxes, including artist payments and miscellaneous supplies, is estimated at $10,350. This project is funded by the Public Art Fund and is included in the Fiscal Year 2022-23 Budget.

DESCRIPTION:

The 2022 Utility Box Art Program will include the painting of 10 utility boxes located throughout Dublin. Artwork themes should align with the City's values, which are a part of the adopted mission and vision statements, including safety, inclusivity, diversity, equality, and history. Artwork must also be suitable for all ages. Additionally, as Dublin is celebrating its 40th anniversary in 2022, artists were asked to incorporate this theme into their artwork and illustrate events, milestones, and/or landmarks since its incorporation.

Staff issued a Call for Artists on February 14, 2022, (Attachment 2), publicizing the opportunity through normal City channels (website, social media, etc.), as well as via email to a list of interested artists, past Dublin utility box artists, registrants in the cultural arts database, nearby cities with successful utility box art programs, and the California Cultural Arts Council website.

The City received a total of 53 design proposals submitted by 31 individual artists by the April 22, 2022 deadline.

On May 12, 2022, the Heritage and Cultural Arts Commission reviewed the artists' proposals and deliberated before recommending 10 artist proposals for City Council consideration and approval. The recommended artists' resumes, statements, and design proposals are included with this Staff Report (Attachment 1). Below is a table showing the utility box locations with the recommended artist and title of the artists proposal.

TABLE 1: UTILITY BOX LOCATIONS AND ARTISTS ASSIGNMENTS

Box	*Box location*	*Artist*	*Proposal Title*
Box 1	San Ramon Road & Silvergate Drive	Chloe Rong*	Crossroads
Box 2	San Ramon Road & Vomac Road	Angel Qian*	The Crossroads
Box 3	Amador Valley Blvd & Donohue Drive	Sophia Lee	Breeze of Summer Flowers
Box 4	Dublin Blvd & Inspiration Drive	Ryan Zhang*	Dublin Under the Sunset
Box 5	Fallon Road & Turnberry Drive	Alison Thomas	Dublin Sky's the Limit
Box 6	Fallon Road & Cydonia Court	Ekaterina Bazlakova	Dublin is the Holiday
Box 7	Tassajara Road & Palisades Drive	Joy Marie Hallare	Path to Dublin
Box 8	Tassajara Road & Wallis Ranch Drive	Iris Shen*	Creeks through Dublin
Box 9	Tassajara Road & Rutherford Drive	Malachi Diaz	Geometric Wilderness
Box 10	Central Parkway & Chancery Lane	Rob Corder	Celtic Knot

*Student Artists

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted, and a copy of the Staff Report has been provided to the recommended artists.

ATTACHMENTS:

1) Design Proposals from Recommended Artists
2) Call for Artists – Utility Box Art 2022

PROPOSAL COVERSHEET:

Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM.

Please indicate experience level:

☒ Professional Artist(s) ☐ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☐	1	☐	4	☐	7		
☐	2	☐	5	☐	8	☐	10
☐	3	☐	6	☐	9	☒	Any

Artist: Alison Thomas alisonclairethomasartwork.com

Co-Artist, if applicable Malachi Diaz malachidiaz.com

Co-Artist, if applicable Kelsey Thomas kelseyraethomasart.com

[redacted]

E-mail Address: _____ Website alisonclairethomasartwork.com

Signature of Artist: _____ Date: 4/20/22

Signature of Co-Artist, if applicable: _____ Date: 4/20/22

Signature of Co-Artist, if applicable: _____ Date: 4/20/22

Supervising Art Professional, if applicable: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____ Website _____

Signature of Supervising Art Professional: _____ Date: _____

Alison Thomas

[redacted]

CURRICULUM VITAE

EDUCATION

California State University, Monterey Bay — Graduated 2021
B.A. in Visual and Public Art

DeAnza Community College, Cupertino — Graduated 2018
General Education Degree

EXHIBITIONS, EXPERIENCE AND PROJECTS

CSUMB Biennial Alumni Exhibition - CSUMB, 2022

First Fridays Art Expo - Santa Cruz, CA, 2022

Gilroy Art Walk - Gilroy, CA, 2022

Gilroy Unified School District Substitute Teacher - Gilroy, CA, 2022

California Endangered Species Mural - Gilroy, CA, 2021

Old Monterey Farmers Market - Monterey, CA 2021

Dublin Electric Box Mural- Dublin, CA 2021

Capstone Festival Final Presentation - CSUMB, 2021

Social Justice Colloquium - CSUMB, 2021

Trauma & Healing Roundtable Talk - CSUMB, 2021

University of Utah Journal Art Publication - UT, 2021

Environmental Affairs Committee Member & Journalist - CSUMB, 2019 - 2021

Environmental Awareness Article Published in “Lutrinae” Newspaper - CSUMB, 2020

Capstone Proposal Presentation - CSUMB, 2020

“Emergence” Virtual Gallery - CSUMB, 2020

“The Offices Of…” Art Show - CSUMB, 2019

“OK, Boomer” Live Workshop - CSUMB, 2019

Site 7 Exhibit - CSUMB, 2019

Site 6 Exhibit - CSUMB, 2018

Site 6 Fashion Show - CSUMB, 2018

Annual Vocal Production - Monterey Peninsula College, 2017

Early Childhood Development Program - DeAnza College, 2016 - 2018

Children’s Art Workshop - DeAnza College, 2016 - 2018

Volunteer Adult English Second Language Mentor - Evergreen School District, 2016 - 2018

REFERENCES

- Angelica Muro amuro@csumb.edu
  VPA Head of Department
  CSUMB

- Doctor Stephanie Johnson stepjohnson@csumb.edu
  Capstone Advisor
  CSUMB

- Luis Sahagun lsahagun@csumb.edu
  Capstone Teacher
  CSUMB

Utility Box Art Template

Please use this diagram or similar format of a utility box to show the image you would like to paint on the four sides and top of the box. Keep in mind that the City's utility boxes vary in dimensions and size and will also have additional cabinets and meters on them. This is a generic diagram to better illustrate how the design will appear on the utility box and will be provided to those reviewing the proposals.

Art Title: Alison Thomas "Dublin Sky's the Limit"

Top of Box

Back **Left Side** **Front** **Right Side**

PROPOSAL COVERSHEET:

Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM.

Please indicate experience level:

☒ Professional Artist(s) ☐ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☐	1	☐	4	☐	7	☐	10
☐	2	☐	5	☐	8	☒	Any
☐	3	☐	6	☐	9		

Artist: Ekaterina Bazlakova

Co-Artist, if applicable _____

[redacted] 94546

Signature of Artist: [redacted] Date: 4/17/22

Signature of Co-Artist, if applicable: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Supervising Art Professional, if applicable: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____ Website _____

Signature of Supervising Art Professional: _____ Date: _____

ARTIST'S STATEMENT.

The World is beautiful and amazing, but people are in a hurry and they can't see it. I show them a lyric perception of the World. I delight and surprise people and reveal to them our Wonderful World.

My inspiration is our majestic surroundings - Nature, people, community and animals. When I created the series of artworks "California Dreams" during the pandemic, it was my way to communicate with the World. It is not a copy of nature, but my own conceptual vision of the World. My landscapes are Dreamscapes. When I create compositions, I imagine I am a Bird flying above the Ocean, I am an Animal hiding in the Dark, or I am living in a different Time. What does it look like from that point of view? My composition and color palette means to capture Nature's Spirit. I use the color arbitrarily to express my feelings. That's what makes my style unique.

Art for me is everything - my lifestyle, my work, my passion, my way of communication with World. I am continuously amazed by the World around me. I'm fascinated by the process of painting: searching for the colors, and creating the composition. When I paint, I fall out of time and space and feel absolutely happy. I live another life. I have so many ideas I will be painting forever. The ideas appear randomly. My favorite painting techniques are oil and acrylic on canvas. I also love to work with watercolor, color pencils and oil pastel on paper. It is my dream to exhibit my body of work to the public. This would be my romantic message to the people.

TITLE AND ARTIST STATEMENT FOR DUBLIN UTILITY BOX ART PROJECT

I am Ekaterina Bazlakova, an established bay- area based artist.

I called my artwork “Dublin is a holiday that is always with you”. Unique and beautiful, modern and comfortable, hospitable and welcoming - here are my feelings about Dublin. I think this place is very cozy for life. My artwork reflects landmarks, landscapes, and the natural beauty of Dublin. I painted the old St. Raymond’s Church house in Dublin Heritage Park and Murray Schoolhouse Museum in my project, because they are symbols of Dublin. These houses are of great importance - they tell the history of Dublin.

Beautiful old bildings seem to be framed by patterns of blooming magnolia. My composition is done with acrylic in a unique decorative style, it is a dreamscape. The main idea is - peace, safety, beauty and enjoying life.

Art Title:

Top of Box

Back **Left Side** **Front** **Right Side**

PROPOSAL COVERSHEET: Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM

Please indicate experience level:

☒ Professional Artist(s) ☐ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☒ 1	☐ 4	☐ 7	
☐ 2	☐ 5	☐ 8	☐ 10
☐ 3	☐ 6	☐ 9	☒ Any

Artist: Joy Marie Hallare

Co-Artist, if applicable_____

Co-Artist, if applicable_____

[redacted]

[redacted]

[redacted]

[redacted]om

Signature of Artist: _____ Date: _____
Signature of Co-Artist, if applicable: _____ Date: _____
Signature of Co-Artist, if applicable: _____ Date: _____

Supervising Art Professional, if applicable: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____Website_____

Signature of Supervising Art Professional: _____Date: _____

RESUME

QUALIFICATIONS

Programs

Adobe Creative Suite	Illustrator, Indesign, Photoshop
Office 365	Word, Powerpoint, Excel
Autodesk	AutoCAD, Revit, Fusion
Paint	Paint for Residential and Commercial Properties
Responsibilities	Multitask, manage budget, and meet deadlines on a timely manner

COMMISSIONS

2021	"The Lost Treasure"	Santa Monica, CA
	"The Endless Summer"	Marina del Rey, CA
2020	"Bubbles"	Comfort Inn, Santa Monica, CA
	"Venice Beach"	Venice, CA
	"Yosemite"	Walmart, Fresno, CA

AWARDS

2020	"Untitled"	Editors' Pick at Colorism Healing Contest
	"Wildfire"	Curators' Pick at Artrepreneur
2012	"Wine Ad"	Semifinalist at Adobe Achievement Awards
2007	"At Night"	First Place at Emerging Artists Awards

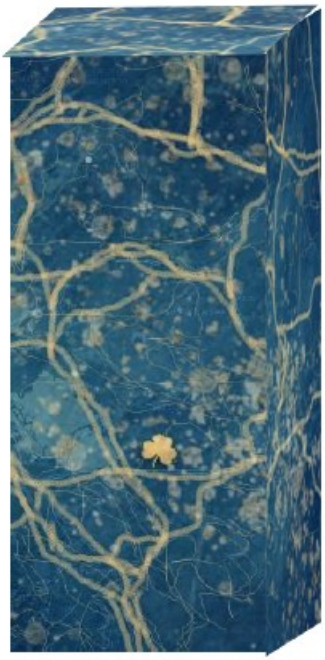
EDUCATION

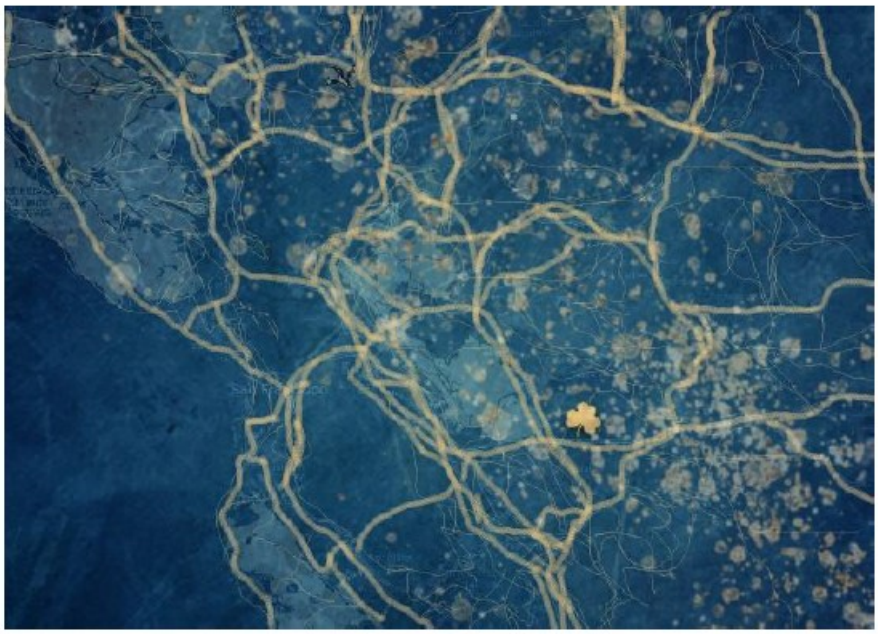
2020-2022	Certificate	Computer Aided Drafting and Design	Fresno City College
2009-2012	BFA	Graphic Design-Illustation	CSU Fresno
2007-2009	AA	Art-Graphic Design	College of Sequoias
2003-2007	Diploma		Redwood High School

ARTIST STATEMENT

The City of Dublin is a town filled with abundance and life. It bears a rich history of settlement, farming, war, and infrastructure. My piece is based on the city at the center of all neighboring cities by the San Francisco Bay. I think of Dublin as the treasure. It attracted people to settle and expand. I used the map for the marble texture. When people pass by to see my work, I want them to see not just a map but the central focus on the thriving city and the path that leads to the clover, Dublin's signature landmark.

Attachment 1





JOY MARIE HALLARE
Illustrator & Graphic Design

City of Dublin
Utility Art Box Project 2022

Coversheet
Resume
Art Proposal
Artist Statement

PROPOSAL COVERSHEET:

Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM.

Please indicate experience level:

☒ Professional Artist(s) ☐ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☐	1	☐	4	☐	7		
☐	2	☐	5	☐	8	☐	10
☐	3	☐	6	☐	9	☒	Any

Artist: Malachi Diaz [redacted]

Co-Artist, if applicable Alison Thomas [redacted]

Co-Artist, if applicable Kelsey Thomas [redacted]

Address: [redacted]

City: [redacted]

Phone: [redacted]

E-mail Ad[redacted]

Signature of Artist: _____ Date: 4/20/22

Signature of Co-Artist, if applicable: _____ Date: 4/20/22

Signature of Co-Artist, if applicable: KR _____ Date: 4/20/22

Supervising Art Professional, if applicable: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____ Website _____

Signature of Supervising Art Professional: _____ Date: _____

MALACHI DIAZ

[redacted]

EDUCATION

California State University, Monterey Bay — May 2021
Bachelor of Arts Degree in Humanities & Communication*
GPA: 3.3

Monterey Peninsula College — May 2019
Associates of Arts in Communication Studies
Graduated with Honors

EXPERIENCE

Substitute Teacher, Gilroy Unified School District, Gilroy, CA — Nov 2021 - Present
- Adapted quickly to a variety of subjects, grade levels, and teaching styles to present information effectively to students without interrupting the lesson plan schedule

Speaker Support Team, TEDMonterey, Monterey, CA — Aug 2021
- Assisted VIP speakers prepare and executing their talks, guided them through the conference

Customer Service Agent, Main Event Inc., Monterey, CA — June ‘15 - April ‘19
- Managed VIP client accounts and provided a personalized experience

Local Outfitter, Trumaker & Co., Sacramento, CA — Feb ‘15 - July ‘15
- Built lasting relationships with clients resulting in personal referrals

Administrative Assistant, The Management Trust, Rocklin, CA — Aug ‘14 - June ‘15
- Maintained a trouble-free environment for homeowners

News Reporter Intern, Press-Tribune, Roseville, CA — June ‘14 - Dec ‘14
- Authored front-page stories with the oversight of the editor-in-chief Scott Thomas Anderson

EXHIBITIONS, HONORS, AWARDS and PROJECTS

- California State University at Monterey Bay Alumni Biennial Exhibition — 2022
- Gilroy Art Walk — 2021
- City of Dublin Electric Box Mural — 2021
- California Endangered Species Mural in Gilroy, CA — 2021
- Capstone Festival Final Presentation - CSUMB — 2021
- Lobby Corps member and Newsletter Editor — ‘20 - ‘21

Malachi Diaz

“Save The Dublin Bees”
“Breathe in Dublin”
“Geometric Wilderness”

In “Save The Dublin Bees” I want to remind the community of the importance of these integral insects. They are responsible for much of the pollination of our beautiful wildflowers and other plants. My design features a close up look at a bee and it’s honeycomb home inside a hive. We will also label parts of the bee’s anatomy and other facts about a bee’s life and their role in our community on different panels of the box.

“Breathe in Dublin” is an ode to our miraculous lungs and the work that they do. I am encouraging healthy breathing habits such as breathing in through the nose and breathe exercises, benefits of slow breathing, and information regarding Dublin’s consistently great air quality rating. The lungs will be made up of painted flowers to become the structure of lungs. The other side will have multicolored bronchial passageways in the lungs.

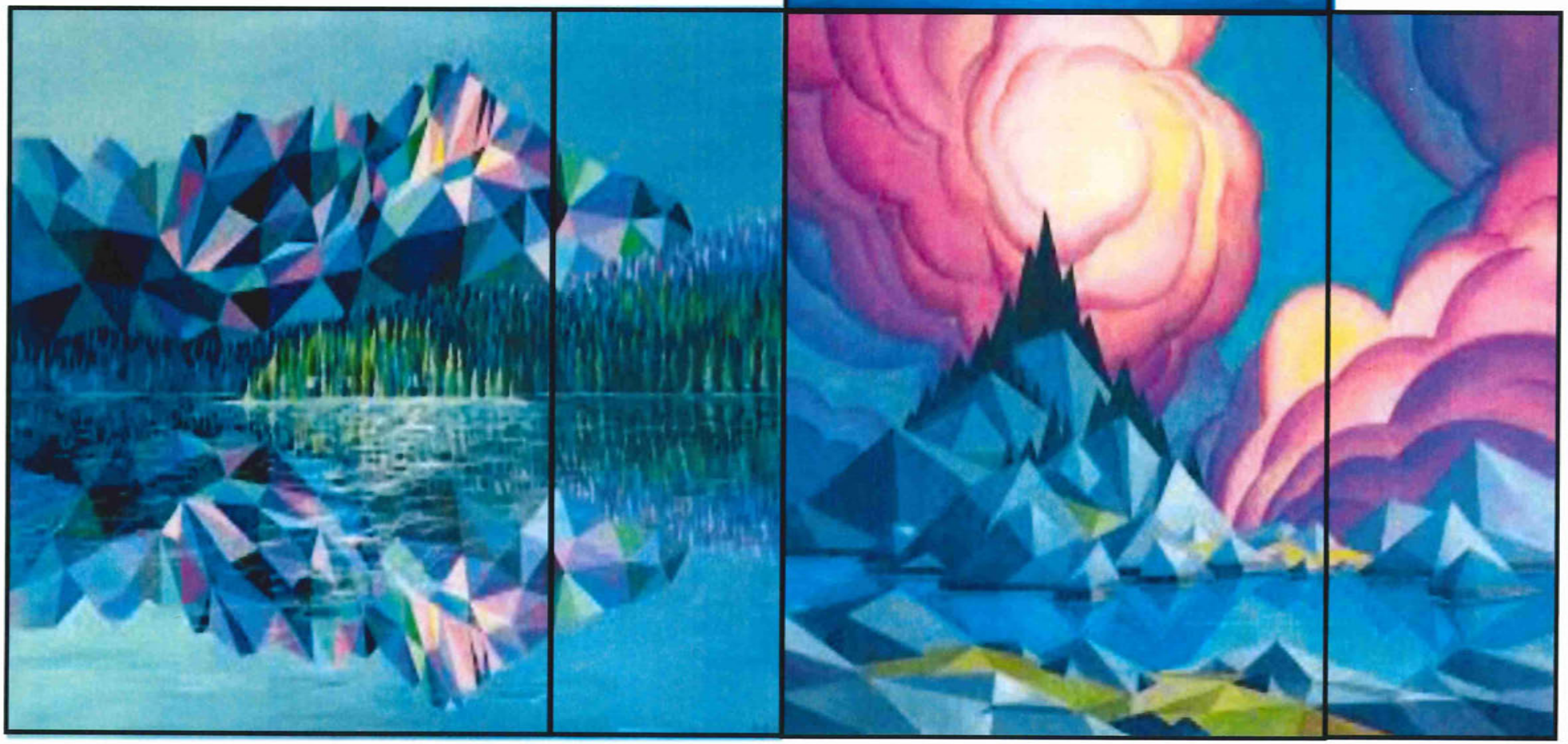
The inspiration for “Geometric Wilderness” comes from many camping trips in California,, especially in the Sierra National Forest. I encourage the Dublin community to reconnect with nature and see the world differently. The forest and animals will be formed with shape templates in a bright earth-based color palette.

Utility Box Art Template

Please use this diagram or similar format of a utility box to show the image you would like to paint on the four sides and top of the box. Keep in mind that the City's utility boxes vary in dimensions and size and will also have additional cabinets and meters on them. This is a generic diagram to better illustrate how the design will appear on the utility box and will be provided to those reviewing the proposals.

Art Title: Malachi Diaz
"Geometric Wilderness"

Top of Box



Back **Left Side** **Front** **Right Side**

PROPOSAL COVERSHEET:

Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM.

Please indicate experience level:

☒ Professional Artist(s) ☐ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☐	1	☐	4	☐	7		
☐	2	☐	5	☐	8	☒	10 First Choice
☐	3	☐	6	☒	9	☐	Any

Artist: Rob Corder

Co-Artist, if applicable _____

Co-Artist, if applicable _____

Address: [redacted]

City: [redacted] State: CA Zip: [redacted]

Phone: [redacted] Fax: _____

E-mail Address: [redacted] Website [redacted]

Signature of Artist: _____ Date: 4/12/22

Signature of Co-Artist, if applicable: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Supervising Art Professional, if applicable: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____ Website _____

Signature of Supervising Art Professional: _____ Date: _____

DEADLINE:
April 22, 2022, 4:00 pm

BOX 10_1st choice
BOX 9_2nd choice

Rob Corder
[redacted]

ARTIST STATEMENT:
I have painted birds, bees and trees on Dublin electrical boxes in the past.

I wanted to design a Celtic knot motif that would be subtle, intersting and graphic to associate with the heritage of Dublin (Ireland). I made it in shades of green to complement the surrounding colors of nature.

I have been a painter for many years, teaching and practicing.
I have worked for the past 6 years at the SFMOMA.

Utility Box Art Template

Please use this diagram or similar format of a utility box to show the image you would like to paint on the four sides and top of the box. Keep in mind that the City's utility boxes vary in dimensions and size and will also have additional cabinets and meters on them. This is a generic diagram to better illustrate how the design will appear on the utility box and will be provided to those reviewing the proposals.

Art Title: Celtic Knot

Rob Corder, 2022

Top of Box

Back **Left Side** **Front** **Right Side**

PROPOSAL COVERSHEET:

Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM.

Please indicate experience level:

☐ Professional Artist(s) ☐ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☐	1	☐	4	☐	7		
☐	2	☐	5	☐	8	☐	10
☐	3	☐	6	☐	9	☐	Any

Artist: Sophia Lee

Co-Artist, if applicable_____

Co-Artist, if applicable_____

[redacted]

E-mail Address: [redacted]

Signature of Artist: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Supervising Art Professional, if applicable: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____Website_____

Signature of Supervising Art Professional: _____ Date: _____

SOPHIA LEE
ARTIST CV

[redacted]

Education
Art Center College of Design — B.A. 1995
F.I.D.M – A.A.1991
UCIrvine –1991

Residency/ Competition

Journal Building Artist Residency by Artspan, San Francisco, CA, 2016-2019.

Raghurajpur International Art/ Craft Exchange, India

Coloring Outside the Lines (finalist), Art Scene Today, online.

Hundred Valley Exhibit (finalist), Roseburg, OR

FIDM-Designer of Tomorrow award, 1988

In Print...

ArtSpan Open Studio Catalogue, 2020, spotlight artist

Alive magazine, December 2018, interview
feature **on SFMOMA Instagram**
Submissions Friday, story
Diablo magazine, 2018, interview.
MFA Never, 2016 and 2020 Root Division Gallery printed catalogue
SFOS 2020 feature artist

Solo/ Duo Exhibitions

- 2022: Reassessing Values with Soad at SF City Hall
- 2021: Organic Unease with Lexie Bouwsma at Sky Cafe, South San Francisco, CA

Group Exhibitions

2022:

- Tides of Change, Drawing Room Gallery, SF, CA
- Women Rising, Drawing Room Gallery, SF, CA

2021:

- Power As Art, Blind Insect Gallery, Portland, OR
- The Ties that Bind, Drawing Room Gallery, SF, CA

2020:

- Dec, Silver Stripe, Bg Gallery, Santa Monica, CA
- November: Future Tense, (Ashen Bloom Mural installation) at Drawing Room Annex, SF, CA
- March: Women Rising, Drawing Room Annex, San Francisco, CA
- January members art show at the Berkeley Art Center, Berkeley, CA

2019

- East on West, Senator Scott Wiener office, State Building, SF, CA
- White Cube, The Space Gallery, Alameda, CA
- 12x12, Gallery at Workwell, Irvine, CA

Past exhibitions 2016-2019

Various group exhibitions in California. A detailed list is provided upon request. Since joining Journal Building Residency Program in 2016, I've participated in the annual SF Open Studios.

Art In Public Places and Commissions

Completed projects:

- 2022: Hilton Garden Inn, commissioned art for hotel rooms, entry way & lobby wall triptych and other public spaces in Temecula, CA
- 2021: Garden Kaleidescope, utility art mural in Dublin, CA
- Palo Alto Artlift Microgrant Project, "Little Fish" community activated installation
- Stairwell banner and door design at the Science, Technology, Engineering and Math (STEM) building at American River College, Sacramento, CA
- Commission of a mural on heart sculpture for a garden in Danville, CA
- Tustin old town planter mural project, Tustin, CA
- Heart around Hartz, Danville, CA
- A pair of painted Adirondack chairs for New American Backyard, Dublin, CA
- Fog over the Hills, 2019, 28 feet mural in lobby of The Century Building, SF, CA
- Dog of Danville, 2019, painted dog sculpture, Danville, CA
- Peripheral Beauty 2019- Light and Coffee lid Installation (temp) in Alameda, CA
- 2019 & 2020 Hearts in SF, mini heart sculpture, SFGH, CA
- 2017 Utility box mural, San Ramon, CA
- 2018 Utility box mural, Redwood City, CA
- 2014 "Arabesque" mural for private home, Newport Coast, CA

Sophia Lee

[redacted] [redacted]

Artist Statement

I have been drawing to connect my inner-self to the world around me for as long as I can remember. I transcribe and reveal the beauty of nature through intuitive calligraphy.
My mother's love of flowers and whimsical things is a source of constant inspiration and the force behind one of my series, *The Secret Garden*. All of my murals connect to the theme of the Garden, introducing, throughout the years, various characters that reside within this fantastical, carefree world.
I introduced the Dog & the Cat guardians of the Garden for the Adirondack chair project in Dublin. I painted Rosa the Otter on the Heart Sculpture for Danville's Heart on Hartz. For another mural by commission, the butterflies found sanctuary in the Garden. Last summer, I painted the Garden Kaleidoscope in Dublin on a utility box. Through the lease of the kaleidoscope, we see a fractal view of colors and patterns of this safe haven. I aim to provide the community with a sense of joy and uplift our spirits in troubled times.

Design Proposal 1: The Breeze of Summer Flowers

Mt Diablo sits here in the East Bay. Each afternoon, Each afternoon, it brings strong currents that blows the blossoms into the air. The flowers float in the wind like elegant dancers in concert.

Exhibit A

Utility Box Art Template

Please use this diagram or similar format of a utility box to show the image you would like to paint on the four sides and top of the box. Keep in mind that the City's utility boxes vary in dimensions and size and will also have additional cabinets and meters on them. This is a generic diagram to better illustrate how the design will appear on the utility box and will be provided to those reviewing the proposals.

Art Title:

The Breeze of Summer Flowers

PROPOSAL COVERSHEET:

Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM.

Please indicate experience level:

☐ Professional Artist(s) ☐ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☐	1	☐	4	☐	7		
☐	2	☐	5	☐	8	☐	10
☐	3	☐	6	☐	9	☐	Any

Artist: Angel Qian

Co-Artist, if applicable_____

Co-Artist, if applicable_____

[redacted]

Signature of Artist: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Supervising Art Professional, if applicable: Yinghua Wang

Address: [redacted]

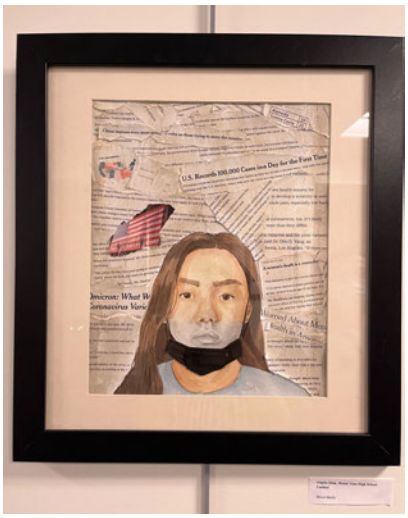
Fax: _____

E-mail Address: sarah@happyvalleyartschool.com Website_____

Signature of Supervising Art Professional: _____ Date: 04/21/2022

My name is Angela Qian and I am a ninth grader attending Monte Vista High School. I started drawing at three and a half years old and it's a hobby that I have kept going for more than a decade because I enjoy it greatly. Throughout the years I have placed in a few art competitions. In 2019 my painting won third in the International Talent Competition and in 2021 I won an honorable mention in the PAL's virtual competition. I had an amazing time making the paintings that I submitted and I love going through the creative process. Another incredible opportunity I had in 2021 was painting a mural at Fertile Groundworks; I worked with my art club and it took one month to finish. Furthermore, this project was featured in a few local newspapers like the *Independent.* Finally in 2022 my painting was put into the SRVUSD High School Art exhibit that was featured in San Ramon City Hall. Here are some of my paintings.

2021 PALs



2022 SRVUSD

2019 International

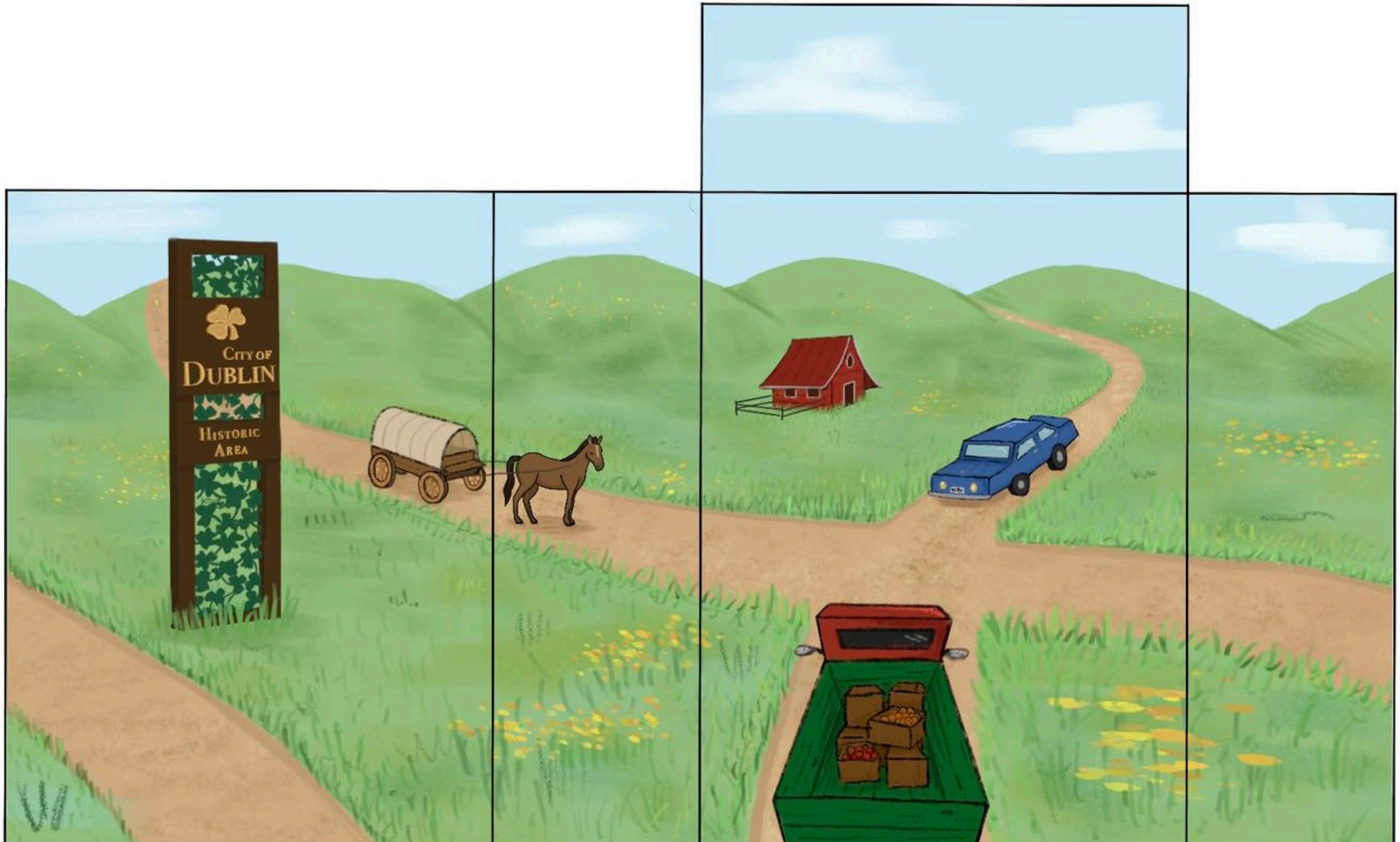
2021 Mural

Ms. Wang got her PhD in Art Education from the Ohio State University (the Art Education program in OSU ranked #1 in USA). Her research focuses on critical art education pedagogy and creative thinking. As a member of the National Art Education Association, she presents frequently on the NAEA conferences. Ms. Wang comes from a family of visual artists. Inspired and influenced by her father, Ms. Wang began her training in painting and drawing when she was four years old. Her artwork won various awards in the national and international art competitions. Then she studied artistic design in Shanghai Jiao Tong University for undergraduate and Master's degree.

Ms. Wang has over 10 years teaching experiences. She started teaching studio art to students of all ages when she was 19 years old at her father's art school. She was awarded the "Best Art Teacher" in China by the Art Education Committee, the Ministry of Education. Then she continued to pursue her PhD degree in Art Education because she loves teaching art. During her PhD study, she taught college level contemporary art and digital art courses for four years. Ms. Wang founded Happy Valley Art School in 2014 and she also teaches digital art in Ohlone College.

The Crossroad

Throughout history, Dublin has always been known as a crossroads of the Bay Area due to it being located at the intersection of Highway 580 and 680. This dates all the way back to the Native Americans who had trading routes going through the area. This crossroad became more important as time went on carrying Spanish explorers, gold rush miners, and early ranchers and farmers. I attempted to capture this in my design by drawing vehicles from different time periods driving along the road. Additionally, I added the City of Dublin sign onto my drawing to symbolize the birth of this city and celebrate its anniversary.


City of
Dublin
Historic
Area

PROPOSAL COVERSHEET:

Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM.

Please indicate experience level:

☐ Professional Artist(s) ☑ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☐	1	☐	4	☐	7		
☐	2	☐	5	☐	8	☐	10
☐	3	☐	6	☐	9	☑	Any

Artist: Chloe Rong

Co-Artist, if applicable_____

Co-Artist, if applicable_____

Address: [redacted]

City: [redacted] State: [redacted] Zip: [redacted]

Phone: [redacted] Fax: NA

E-mail Address: [redacted] Website NA

Signature of Artist: _____ Date: April 21, 2022

Signature of Co-Artist, if applicable: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Supervising Art Professional, if applicable: Yinghua Wang

Address: [redacted]

City: [redacted]

Phone [redacted]

E-mail Address: sarah@happyvalleyartschool.com Website_____

Signature of Supervising Art Professional: _____ Date: 04/21/2022

Chloe Rong

[redacted]

My name is Chloe Rong, and I am currently a 9th-grade student at Dougherty Valley High School in San Ramon. Ever since I was young, I have had a great interest in art, and I would love to use my skills to benefit the community. The painted utility boxes around the Tri-Valley area have brightened up the neighborhoods that they are in, and I enjoy spotting them as I drive or walk by. The Tri-Valley area has been my home for many years, and painting a utility box would allow me to give back to the community that has supported me so much. I am a member of the Lapis Lazuli Art Club: a nonprofit Tri-Valley art club that aims to empower kids with a passion for art and allow them to contribute to their communities. Below you can find a list of my art-related achievements.

2022

- Taught several art classes at a local after school

2021

- Received three Scholastic regional silver keys
- Painted a mural for the farm nonprofit Fertile Groundworks in Livermore
- Four art pieces were selected to be displayed at the SRVUSD Gallery
- Participated in the Dublin Art Collective's art display at Paxti's Pizza
- Taught several online art classes

2020

- Received one Scholastic regional silver key and one scholastic regional honorable mention

Crossroads

For Dublin's 40th anniversary, I wanted to celebrate the connection between Dublin's land and rich history. Dublin is famously known as a crossroads in the bay area, always in the middle of important connections to other locations. Dublin is also a crossroads between nature and humanity: a connection that has been going on for 40 years. My design, *crossroads*, aims to celebrate Dublin's history and natural land. The design features two prominent historic buildings in Dublin: Green's General Store and the Murray Schoolhouse to represent Dublin's history. The landscape is a view from Dublin Hills, and shows the beautiful landscape of Dublin. The cows show how the people of Dublin have utilized the land while the flying native birds in the sky display the beauty of our native wildlife. The kites flying alongside the birds show how Dublin as a city exists with the land, and fly along with them to new heights.

GREENS

Artist: Iris Shen

Iris is a fifteen-year-old student artist and is currently a freshman at Dublin High School. She has been taking weekly art lessons at Michelle Meng's Art Studio for almost seven years. She works in many mediums of art, but mostly enjoys sketching and painting.

In addition to visual arts, Iris has also been trained in performing arts, such as dance and music. Because of this, her art usually takes a more whimsical approach when it comes to landscapes. She has lived all of her life in a suburban landscape but often takes outdoor hikes with her mother, which she finds to be inspiring for her art.

Iris has competed in the Junior Duck Stamp Contest, the Dublin Arts Collective logo contest, and the Alameda County Fair, in which she has won the title of Best in Class and Best in Show. Iris views art as a very relaxing hobby and often finds herself drawing in her free time.

Supervising Profesional Artist: Chunhui Meng (Michelle Meng)

Michelle has taught art lessons for 20 years and counting. Prior to teaching, she completed her years of education at Tianjin Academy of Fine Arts in China, majored in Fine Arts Education, and Wilfred Laurier University in Canada, majored in Fine Arts. Michelle fuses the western and eastern traditions and techniques in her teaching and in her art works. Between her teaching years, she also worked as a graphic designer and Jewelry designer for a few years. She's also a local Artist and serves as judge for art competitions.

Summary of Piece

My piece is called "Creeks Through Dublin." I've always felt like creeks are an underappreciated part of Dublin. Most people acknowledge their existence, but not many take time to appreciate the beauty surrounding them. They have also been in Dublin since the city was formed– they are everlasting, a permanent staple. They also hold somewhat of a sentimental value to me, as I often went on walks near these creeks when I was younger. The world seems much more vibrant when you're a child, and I brought that childlike feeling out through the vibrant colors and whimsical mood within my piece.

Any
Iris Shen

Art Title: Creeks Through Dublin

Top of Box

Back **Left Side** **Front** **Right Side**

PROPOSAL COVERSHEET:

Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM.

Please indicate experience level:

☐ Professional Artist(s) ☑ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☐	1	☐	4	☐	7		
☐	2	☐	5	☐	8	☐	10
☐	3	☐	6	☐	9	☑	Any

Artist: Ryan Zhang

Co-Artist, if applicable Kara Liu

Co-Artist, if applicable Kate Zhang

[redacted]

Signature of Artist: Ryan Zhang Date: 04/21/2022

Signature of Co-Artist, if applicable: Kara Liu Date: 04/21/2022

Signature of Co-Artist, if applicable: Kate Zhang Date: 04/21/2022

Supervising Art Professional, if applicable: Lulu Zhang

[redacted]

Signature of Supervising Art Professional: Lulu Zhang Date: 04/21/2022

Artist Qualification

Ryan Zhang (student)

I am currently a sophomore at American High School in Fremont. I enjoy drawing traditionally and digitally in my free time. I have taken a variety of classes in art, such as sketching, acrylic painting, digital illustration and digital art. I enjoy exploring different art forms and work hard to build solid foundation skills. Recently I received a Golden Key award (digital art) in the 2022 Scholastic Writing & Art contest. I plan to go into the art field in the future.

Kara Liu (student)

Kara is a 5th grade student at Warwick Elementary School in Fremont. Kara enjoys writing, drawing and playing musical instruments. Kara likes to get her friends together to participate in the school talent show.

Kate Zhang (student)

Kate is a 5th grade student at Warwick Elementary School in Fremont. Kate enjoys drawing, math, travel and music. Kate wishes to go to Paris after the pandemic is over.

Lulu Zhang (supervisor)

Lulu graduated from the Arts Education Department of South China Normal University in China. She is currently working in the Internet advertising media industry in the Bay Area, specializing in graphic design and typography for media advertisement. She loves art and loves traveling. She and her team are motivated to participate in community activities and support each other to make our community a better place.

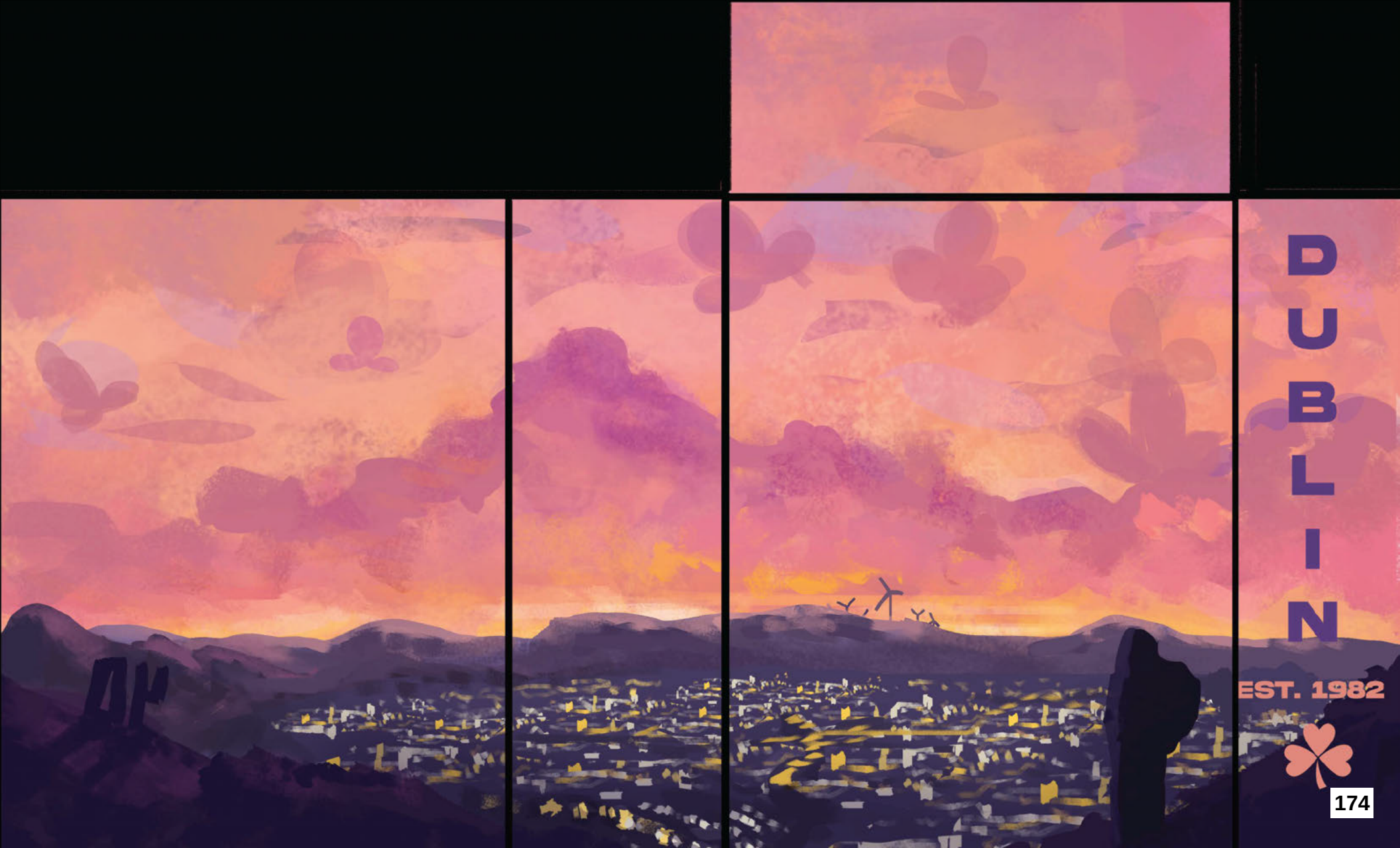
Design Rendering

See attached image file.

Title & Artist Statement

Dublin under the Sunset

The design shows a hiker overlooking the city of Dublin from a nearby hill. The city lights start to illuminate under the golden sunset. It is a beautiful and peaceful scene, yet full of liveliness.
The design is inspired by my hiking experience on the hillside trails around Dublin.


DUBLIN
EST. 1982

DUBLIN
CALIFORNIA
THE NEW AMERICAN BACKYARD

CALL FOR ARTISTS

Utility Box Art Project

CALL ISSUE DATE: February 14, 2022
CALL DEADLINE: April 22, 2022, 4:00 p.m. PST

The City of Dublin invites qualified professional artists and student artists working under the supervision of a professional artist or art teacher to submit designs for painted utility boxes.

Utility Box Art is popular throughout the Bay Area as a cost-effective way to bring public art to City streets, define neighborhoods and deter graffiti. All the boxes are traffic signal cabinets owned by the City of Dublin. Boxes will be awarded to up to ten different artists based on design.

The City will pay a stipend of $1,000 to each artist or, if the artist is a student or student team, to the supervising professional artist or art teacher. The stipend is intended as an artist design fee as well as cover the cost of materials that will be necessary to paint the utility box.

Artists are responsible for preparing, painting, and sealing the utility boxes. The City will provide the materials to clean, primer and seal the utility box, while artists are required to provide all necessary painting materials.

Artwork created under this program is considered temporary artwork and the property of the City of Dublin. As such, the City retains the right and sole discretion to remove, modify or replace the artwork. Situations in which the City may exercise this right include if the image or utility box is damaged, if the artist fails to complete the painting as shown on the approved design rendering or if the artist fails to complete the painting in a timely fashion.

The artist's name, artwork title, and photo of the artwork may be featured on the City of Dublin website and other promotional materials.

DESIGN THEME:

- Dublin is celebrating its 40th anniversary since its incorporation in 1982. The City is seeking proposals that illustrate events, milestones, landmarks, and/or Dublin's diversity since its incorporation.
- In addition to the theme proposing artists are encouraged to review existing utility box art collection and develop proposals that are unique and unlike anything the City already has. To view the current utility box art collection please visit https://dublin.ca.gov/1928/Utility-Box-Art

ARTWORK LOCATION:

The City of Dublin, incorporated in 1982, is one of the fastest growing communities in California. Dublin is in the Tri-Valley region, about 30 miles east of San Francisco, and is bordered by the cities of Pleasanton, Livermore and San Ramon.

All utility boxes are located at intersections within the City of Dublin. Please see Exhibit B for utility box locations, and photos.

Artists may specify which utility box they would like to paint, or if they have no preference. However, the City reserves the right to assign utility boxes at its discretion.

DESIGN SPECIFICATIONS:

- Artwork should align with the design them as stated above.
- Artwork should follow the City's Values, which are part of the adopted Mission and Vision statements. Values include safety, inclusivity, diversity, equality, and history. To view the City's full Mission and Vision statements please visit www.dublin.ca.gov/72/Mission-Vision.
- Artwork must be suitable for all ages and in keeping with community values.
- Artwork must be an original design and the artwork of the applicant.
- Artwork must be painted in fade-resistant acrylic paint.
- Artwork may include the artist's signature, no larger than 5"x 7."

ART SELECTION PROCESS:

Staff will review applications for completeness. The Heritage and Cultural Arts Commission will review designs at its May 12, 2022, meeting and make recommendations to the City Council. The City Council will review recommended designs and select artists at its regular meeting June 21, 2022. These dates are tentative and subject to change.

Selected artists will be asked to sign a Public Art Agreement, including standard liability waiver and release. In the case of underage artists, the City will enter into the agreement with the supervising professional artist or art teacher. Underage artists and underage painting assistants will be required to have a parent sign the liability waiver and release.

PROCESS:

City Staff will coordinate with the artist, other City departments and neighboring businesses or homeowners to select a mutually agreeable three-week painting period between July 1, 2022, and September 30, 2022.

Artists are responsible for prepping the utility box, painting the design, and sealing with a clear anti-graffiti coating. The City will provide supplies for the artist to prep and seal the utility boxes. Artists are responsible for purchasing their own painting supplies.

Artists are expected to clean and primer the utility box, paint the entire utility box including the side boxes and pipes, and for sealing the utility box when the painting is complete. Artists may not paint over key holes, meters or numbers.

Artists may enlist painting assistants. All painting assistants must sign a liability waiver and release. Underage painting assistants must have a parent sign the liability waiver and release.

Student artists must be supervised by a professional artist, who is ultimately responsible for the artwork of the student. Student artists must provide their professional artist's qualifications with their application. Student artists and their teacher/professional artist will be required to meet with Staff prior to starting the project, to ensure they understand the City's expectations.

Upon completion of the utility box, City Staff will meet with the artist at the site to inspect/approve the artwork and take a publicity photo of the artist with their completed utility box.

PROPOSAL SPECIFICATIONS:

The proposal must be submitted as a digital file by email. Provide one digital copy (pdf or jpeg). A complete proposal will include the four elements listed below:

a. **Completed Coversheet:** Use form provided at the end of this application.

b. **Artist Qualifications:** One page resume of each artist involved. Student artists should include their own biographies/resumes, no longer than one page, as well as that of the professional artist or art teacher who serves as the team's supervisor.

c. **Design Rendering:** The provided template must be used for color renderings of your proposed design for the box (Exhibit A), showing all four sides and the top of the utility box. Artists may submit up to **three** separate designs. However, each proposed design must have its own separate color renderings page. If you wish to be considered for a specific box location or locations, please label the rendering with the utility box number. If you have no preference, label the rendering "Any." Label each rendering with your name.

d. **Title & Artist Statement:** Provide a brief statement and title (100 words or less) about your proposed artwork. This could include your source of inspiration, the significance of the image(s) or a comment on the style or technique you have proposed. Each proposed design must have its own artist statement.

SUBMISSION DEADLINE:

All proposals must be received by Tyler Phillips, Heritage and Cultural Arts Supervisor by **Friday, April 22, 2022, 4:00 PM.** It is the responsibility of the applicant to verify the receipt of the electronic proposal by the scheduled deadline.

DIRECTIONS FOR SUBMITTAL:

Submit one digital copy (pdf or jpeg) by email to : tyler.phillips@dublin.ca.gov subject: "Dublin Utility Box Project 2022."

a) Completed Proposal Coversheet
b) One page resume
c) Design rendering using the provided utility box template (limit 3 designs)
d) Title of the art and Artist Statement describing the design(s)

COSTS INCURRED IN RESPONDING TO THE PROPOSAL:

The City of Dublin shall not be liable for any costs incurred by the artist(s) in responding to this request for a design proposal.

SUBMIT YOUR DIGITAL PROPOSAL PACKET AND COVERSHEET TO:

Staff:	Tyler Phillips, Heritage & Cultural Arts Supervisor City of Dublin, Parks and Community Services
Phone:	(925) 556-4558
Email:	tyler.phillips@dublin.ca.gov

PROPOSAL COVERSHEET:

Dublin 2022 Utility Box Art Project
Proposals will not be accepted after Friday, April 22, 2022, 4:00 PM.

Please indicate experience level:

☐ Professional Artist(s) ☐ Student Artist(s), working under supervision of Art Professional

Please indicate any specific box(es) you have proposed a design for, or check 'No Preference' if you would be willing to adapt your design(s) to fit any assigned location:

☐	1	☐	4	☐	7		
☐	2	☐	5	☐	8	☐	10
☐	3	☐	6	☐	9	☐	Any

Artist: _____

Co-Artist, if applicable_____

Co-Artist, if applicable_____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____Website_____

Signature of Artist: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Supervising Art Professional, if applicable: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

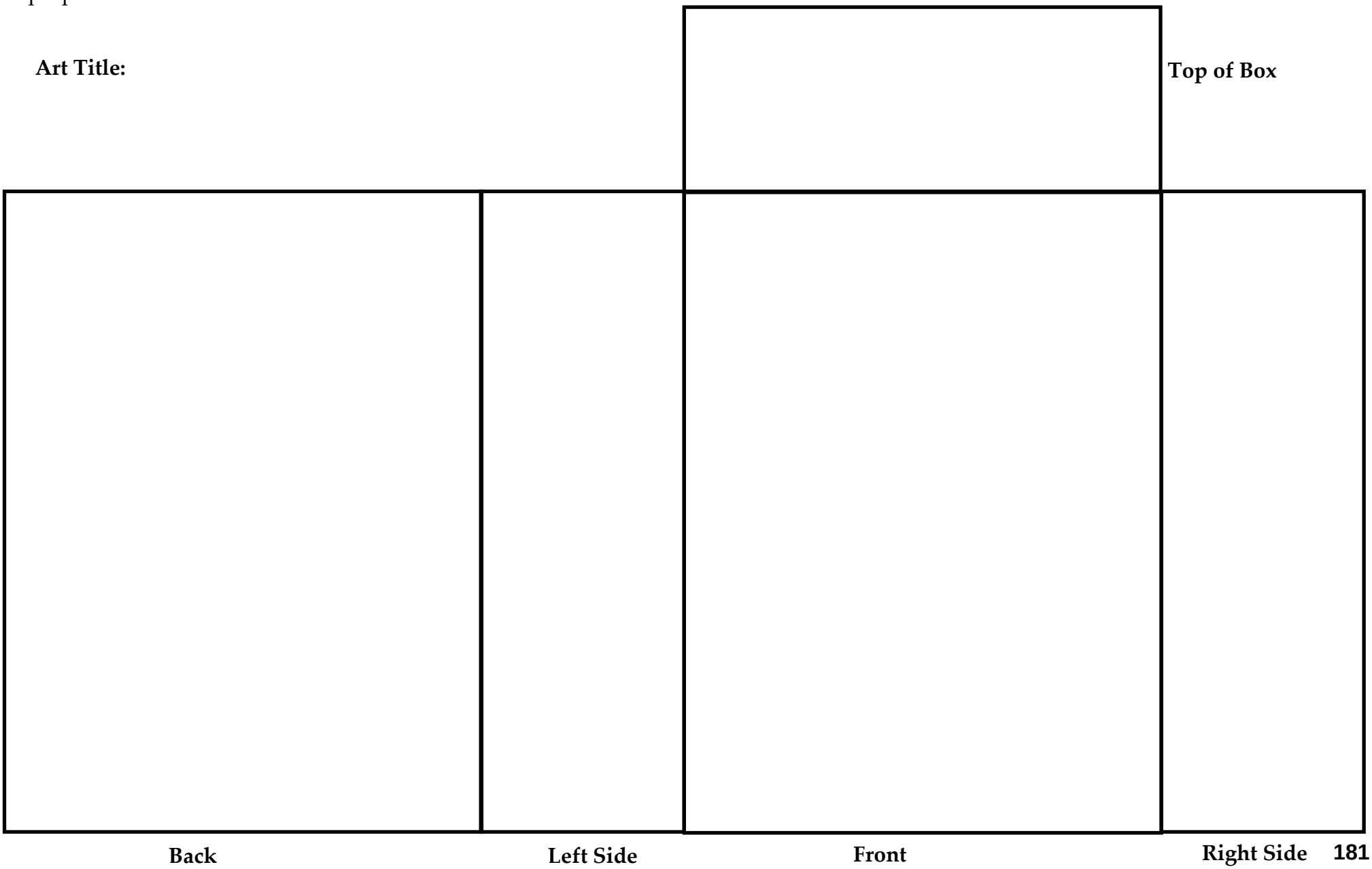
E-mail Address: _____Website_____

Signature of Supervising Art Professional: _____ Date: _____

Utility Box Art Template

Please use this diagram or similar format of a utility box to show the image you would like to paint on the four sides and top of the box. Keep in mind that the City's utility boxes vary in dimensions and size and will also have additional cabinets and meters on them. This is a generic diagram to better illustrate how the design will appear on the utility box and will be provided to those reviewing the proposals.

Art Title:



City of Dublin Utility Box Art Program 2022

Exhibit B

All boxes are located at intersections within the City of Dublin, Ca.

BOX 1

San Ramon Rd & Silvergate Dr.

BOX 2

San Ramon Rd & Vomac Rd.

BOX 3

Amador Valley Blvd & Donohue Dr

Next to the Dublin Senior Center.

BOX 4

Dublin Blvd & Inspiration Dr.

In front of Valley Christian Center

BOX 5

Fallon Rd & Turnberry Dr

BOX 6

Fallon Rd & Cydonia Ct

BOX 7

Tassajara Rd & Palisades Dr.

BOX 8

Tassajara Rd & Wallis Ranch Dr

BOX 9

Tassajara Rd & Rutherford Dr.

BOX 10

Central Pkway & Chancery Ln.

Agenda Item 4.6

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Budget Adjustment for the Purchase of Two Dual-Purpose Police Motorcycles
Prepared by: Nate Schmidt, Captain Dublin Police Services

EXECUTIVE SUMMARY:

The City Council will consider a budget adjustment in the Vehicle Abatement Fund for the purchase of two all-electric Zero FXP dual-purpose police motorcycles from Elk Grove Power Sports.

STAFF RECOMMENDATION:

Approve the budget change.

FINANCIAL IMPACT:

Two all-electric Zero FXP dual-purpose police motorcycles will cost $35,720.66. There is sufficient fund balance in the Vehicle Abatement fund to make this purchase. There is no impact to the General Fund.

DESCRIPTION:

Dublin Police Services staff have conducted research into the use of dual-purpose police motorcycle for enforcement services, particularly with its ability to work areas not easily accessible to other response vehicles. This increased mobility decreases response times and provides additional options on how resources can be deployed. Dual-purpose motorcycles support a variety of law enforcement duties including vehicle abatement and traffic enforcement throughout congested streets, school campuses, parks, and unpaved rural areas.

Staff has found the all-electric Zero FXP dual-purpose motorcycle to best meet the needs of the Dublin Police Services. The Zero FXP was selected because of its capability, versatility, and durability. This motorcycle was also selected due to its 'all-electric' drivetrain, providing a cleaner environmental carbon footprint along with zero noise pollution. The Zero FXP has a battery range

between 46 to 91 miles and a full battery charge can be completed in just over an hour. The motorcycle is equipped with a modular battery system allowing batteries to be removed from the body and charged conveniently from a 110v outlet or 220v outlet.

Staff conducted extensive research and the lowest cost presented for two 2022 Zero FXP dual-purpose motorcycles is Elk Grove Power Sports. The competitive pricing obtained is shown in the Tables below:

COMPARISON PRICING – TWO 2022 ZERO FXP DUAL-PURPOSE MOTORCYCLES
(Includes Purchase Price, Sales Tax, and Documentation Fee)

DEALER	TOTAL COST
Elk Grove Power Sport	$35,720.66
SF Moto	$37,432.46
San Jose BMW/Vespa	$38,000.00

Staff has obtained written approval from the Alameda County Abandoned Vehicle Abatement Authority to utilize funds in this account for the purchase of these motorcycles, however the purchase requires the City Council to adjust the budget accordingly. Once in service, the motorcycles will be placed on the internal service budgeting schedule for future replacement.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Budget Change Form

CITY OF DUBLIN
FISCAL YEAR 2021-22
BUDGET CHANGE FORM

Budget Change Reference #: _____

City Council's Approval Required

From Un-Appropriated Reserves X

Budget Transfer Between Funds _____

From Designated Reserves _____

Other _____

DECREASE BUDGET AMOUNT		INCREASE BUDGET AMOUNT	
Account	**Amount**	**Account**	**Amount**
		EXP: Vehicle Abatement Fund - Police - Police Vehicles	
		2102.2111.72108	$35,720.66

REASON FOR BUDGET CHANGE
Utilization of Alameda County Vehicle Abatement Fund to purchase two electric Zero motorcycles

As Presented at the City Council Meeting **6/7/2022**

************Finance Use Only************

Posted By: _____

Date: _____

Agenda Item 4.7

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Inspiration Drive Memory Care Project (PLPA-2020-00044)
Prepared by: Amy Million, Principal Planner

EXECUTIVE SUMMARY:

On May 17, 2022, the City Council held a Public Hearing to consider the Inspiration Drive Memory Care project consisting of a 55-bed memory care facility on Parcel 2 of the Valley Christian Center property. Requested approvals included a Planned Development Rezone with a Stage 1 and Stage 2 Development Plan, an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center, a Site Development Review Permit, a Street Vacation, and a Purchase and Sale Agreement for the unused street right-of-way. The City Council waived the first reading and introduced the Planned Development Ordinances and adopted Resolutions approving the Site Development Review Permit, a Street Vacation, and a Purchase and Sale Agreement. The City Council will hold a second reading of Ordinances approving the Planned Development Rezone for the project and amending Planned Development Ordinance No. 07-03 for the Valley Christian Center.

STAFF RECOMMENDATION:

Waive the reading and: 1) adopt the **Ordinance** Amending the Zoning Map and Approving a Planned Development Zoning District With a Related Stage 1 and Stage 2 Development Plan for the Inspiration Drive Memory Care Project; and 2) adopt the **Ordinance** Approving an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center.

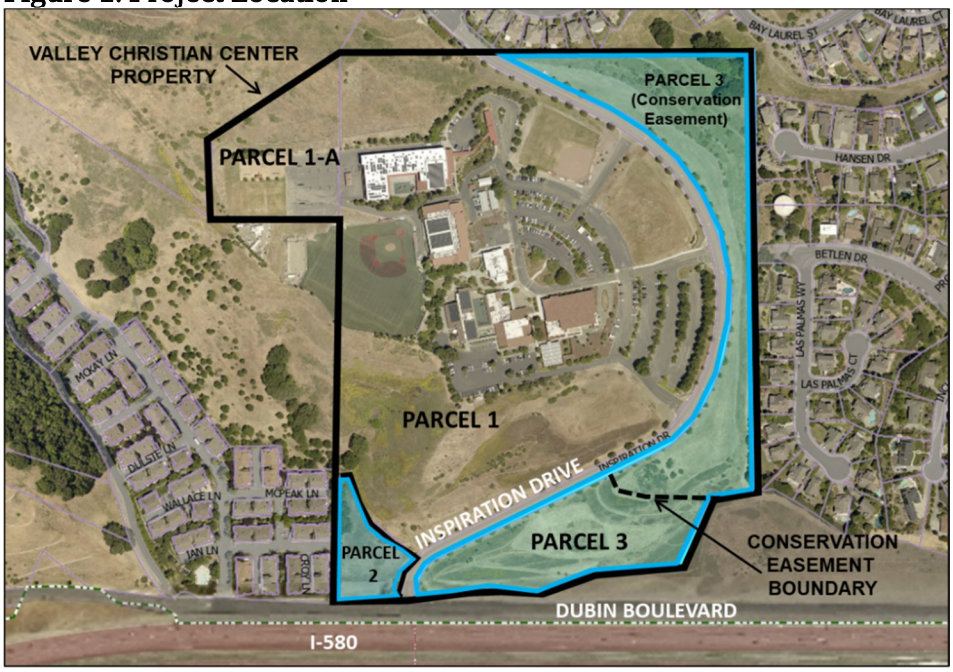
FINANCIAL IMPACT:

The costs associated with processing the proposed projects are borne by the Applicant.

DESCRIPTION:

The project site is part of the Valley Christian Center property. The Valley Christian Center is located on approximately 51 acres at 7500 Inspiration Drive in the westerly portion of Dublin. The Valley Christian Center property includes four separate parcels as shown in Figure 1. The property has a General Plan land use designation of Public/Semi-Public. The property is subject to Planned Development (PD) Zoning (Ordinance No. 07-03), which was approved as part of the original Valley Christian expansion program in 2003. The PD has been amended over time to reflect the changing needs for church facilities.

Figure 1. Project Location



The Applicant proposes to construct the Inspiration Drive Memory Care project, consisting of a 55-bed memory care facility, on Parcel 2 of the Valley Christian Center property. Requested approval include a Planned Development Rezone with a Stage 1 and Stage 2 Development Plan, an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center, a Site Development Review Permit, a Street Vacation, and a Purchase and Sale Agreement for the unused street right-of-way.

On May 17, 2022, the City Council waived the first reading and introduced the Ordinances amending the zoning map and approving the Planned Development Zoning District with the Stage 1 and Stage 2 Development Plan for the project and amending Planned Development Ordinance No. 07-03 for the Valley Christian Center. The City Council also adopted Resolutions approving the Site Development Review Permit, a Street Vacation, and a Purchase and Sale Agreement. A copy of the staff report for the May 17, 2022 meeting, without attachments, is included as Attachment 3.

The City Council is being asked to hold a second reading and adopt the Ordinances. The Ordinance for the Inspiration Drive Memory Care project is included as Attachment 1 and the Ordinance

amending Planned Development Ordinance No. 07-03 for the Valley Christian Center is included as Attachment 2.

ENVIRONMENTAL DETERMINATION:

Development on the project site was previously addressed in the Environmental Impact Report (EIR) for the Valley Christian Center Expansion Program (State Clearinghouse No. 200212070). On May 20, 2003, the Dublin City Council adopted Resolution No. 92-03, certifying an EIR for the Valley Christian Center.

In 2018, the City adopted a Supplemental Mitigated Negative Declaration supported by an Initial Study (2018 Supplemental IS/MND) to evaluate proposed changes to the Valley Christian Center Expansion Program, including conversion of the softball field to a football athletic field, expansion of an existing athletic field to accommodate the relocated softball field, construction of a central plaza, and associated parking and landscape improvements.

Consistent with the requirements of the California Environmental Quality Act (CEQA), including Section 21166 and related CEQA Guidelines Sections 15162 and 15163, the City prepared an Initial Study to determine whether additional environmental review was required for the proposed Inspiration Drive Memory Care and Assisted Living projects, which determined that there were new potentially significant impacts associated with the project related to aesthetics, air quality, biological resources, cultural resources, geology and soils, hydrology and water quality, and noise; therefore, a Supplemental Mitigated Negative Declaration (State Clearinghouse No. 2021110251) was prepared to analyze the impacts and identify mitigation measures for those impacts.

The project is subject to mitigation measures identified in the Supplemental Mitigated Negative Declaration and the previously adopted EIR, as applicable. The City will monitor the Applicant's compliance with mitigation measures as the project is constructed and operated under the Mitigation Monitoring and Reporting Program adopted in conjunction with the project approvals.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District With a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Memory Care Project
2) Ordinance Approving an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center
3) City Council May 17, 2022 Staff Report, without attachments

ORDINANCE NO. XX – 22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUBLIN

AMENDING THE ZONING MAP AND APPROVING A PLANNED DEVELOPMENT ZONING DISTRICT WITH A STAGE 1 AND STAGE 2 DEVELOPMENT PLAN FOR THE INSPIRATION DRIVE MEMORY CARE PROJECT (PLPA-2020-00044) (APN 941-0022-005-00)

The Dublin City Council does ordain as follows:

SECTION 1. RECITALS

A. The Applicant, Steve Ring of Fulcrum Development, is proposing to develop a 55-bed memory care facility on Parcel 2 of the Valley Christian Center Property located at 7500 Inspiration Drive. Requested approvals include a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan, Site Development Review Permit, and Street Vacation. These planning and implementing actions are collectively known as the "Inspiration Drive Memory Care Project" or the "Project."

B. The Project site is approximately 1.6 acres located on the northwest corner of Inspiration Drive and Dublin Boulevard (APN 941-0022-005-00).

C. The existing General Plan land use designation for the project site is Public/Semi-Public.

D. The Project site is located within the A (Agricultural) zoning district as stated in Planned Development Ordinance No. 07-03.

E. The California Environmental Quality Act (CEQA), together with the CEQA Guidelines and City of Dublin CEQA Guidelines and Procedures require that certain projects be reviewed for environmental impacts and that environmental documents be prepared.

F. In 2003, the City Council adopted a Resolution certifying an Environmental Impact Report (EIR) and adopted findings and a Mitigation Monitoring and Reporting Program for the Valley Christian Center Expansion/Master Plan project (Resolution No. 92-03, incorporated herein by reference).

G. In 2018, the City adopted a Supplemental Mitigated Negative Declaration supported by an Initial Study (2018 Supplemental IS/MND) to evaluate proposed changes to the Valley Christian Center Expansion Program, including conversion of the softball field to a football athletic field, expansion of an existing athletic field to accommodate the relocated softball field, construction of a central plaza, and associated parking and landscape improvements.

H. The City prepared an Initial Study to determine whether supplemental environmental review was required for the proposed Project under CEQA standards. The Initial Study examined whether there were substantial changes to the proposed development, substantial changes in circumstances, or new information, any of which would result in new or more severe significant impacts than analyzed in the prior Valley Christian Center EIR

and 2018 Supplemental IS/MND or whether any other standards for supplemental environmental review were met.

I. Upon completion of the Initial Study it was determined that there were new potentially significant impacts associated with the project related to aesthetics, air quality, biological resources, cultural resources, geology and soils, hydrology and water quality, and noise and, therefore, a Supplemental Mitigated Negative Declaration was prepared to analyze those impacts and identify mitigation measures to reduce the impacts to less than significant.

J. The Supplemental Mitigated Negative Declaration/Initial Study was circulated for public review from November 18, 2021 - December 17, 2021.

K. The City of Dublin received no comment letters during the public review period.

L. The Planning Commission held a properly noticed public hearing on the Project, on April 26, 2022, at which time all interested parties had the opportunity to be heard.

M. On April 26, 2022, the Planning Commission adopted Resolution No. 22-04 recommending that the City Council adopt the Supplemental Mitigated Negative Declaration and approve amendments to the Zoning Map, a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan, a Site Development Review Permit, and a Street Vacation for the Inspiration Drive Memory Care Project, which resolution is incorporated herein by reference and available for review at City Hall during normal business hours.

N. On May 17, 2022, the City Council held a properly noticed public hearing on the project and the Supplemental Mitigated Negative Declaration at which time all interested parties had the opportunity to be heard.

O. A Staff Report dated May 17, 2022, and incorporated herein by reference, described and analyzed the project, including the amendment to the Planned Development Zoning District, Site Development Review Permit, and Supplemental Mitigated Negative Declaration for the City Council.

P. The City Council considered the Supplemental Mitigated Negative Declaration, as well as the prior Valley Christian Center EIR, the 2018 Supplemental IS/MND to the Valley Christian Center EIR and all above-referenced reports, recommendations, and testimony before taking any action on the Project.

Q. The City Council did hear and use independent judgment and considered all said reports, recommendations, and testimony hereinabove set forth.

SECTION 2: FINDINGS

A. Pursuant to Section 8.32.070 of the Dublin Municipal Code, the City Council finds as follows.

1. The Memory Care Project ("the Project") Planned Development zoning meets the purpose and intent of Chapter 8.32 in that it provides a comprehensive development plan that is consistent with the General Plan and protects the integrity and character of the area by creating a desirable use of land that is sensitive to surrounding land uses

by virtue of the layout and design of the site plan. The Project is planned comprehensively and will follow development standards tailored to the specific needs of the site. These standards will address issues such as building setbacks, architecture, landscaping and grading. The proposed development will blend with the natural features unique to the site through the use of design and planning.

2. Development of the Project under the Planned Development zoning will be harmonious and compatible with existing residential and semi-public development in the surrounding area in that the site will provide a residential care facility for the senior population from Dublin and surrounding areas.

B. Pursuant to Sections 8.120.050.A and B of the Dublin Municipal Code, the City Council finds as follows.

1. The Planned Development zoning for the Project will be harmonious and compatible with existing and potential development in the surrounding area in that the proposed site plan has taken into account adjacent land uses and will provide a wide range of amenities to and for the community within the development and the surrounding neighborhoods. The Project is consistent with the surrounding land uses and has been approved for development in the Stage I Planned Development.

2. The Project site conditions were documented in the VCC EIR and Supplemental Mitigated Negative Declaration that have been prepared, and the environmental impacts that have been identified will be mitigated to the greatest degree possible. The area of the site proposed for development was previously graded and there are no site challenges that were identified in the EIR, which could not be mitigated, that will present an impediment to utilization of the site for the intended purposes.

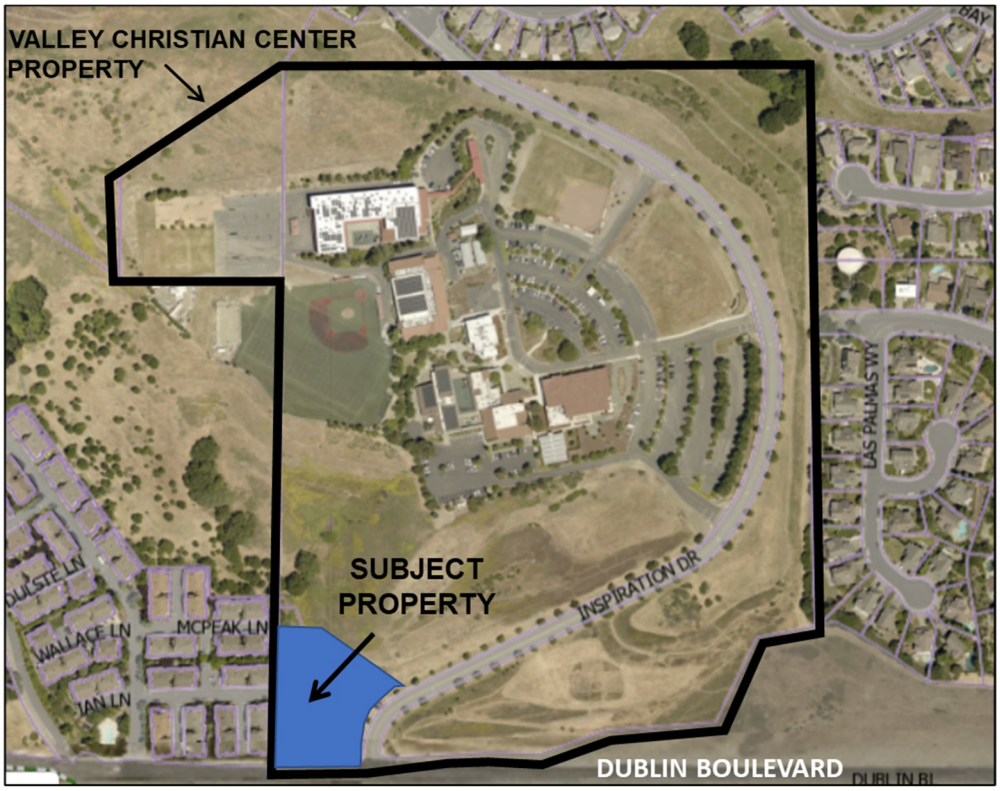
3. The Planned Development zoning is consistent with the General Plan policies and the City's Zoning Ordinances enacted for the public health, safety and welfare. The Project will not adversely affect the health or safety of persons residing or working in the vicinity or will it be detrimental to public health, safety or welfare. The Project will comply with all applicable development regulations and standards and will implement all adopted mitigation measures. Additionally, no noxious odors, hazardous materials, or excessive noises will be produced.

4. The Planned Development zoning is consistent with and in conformance with the Dublin General Plan land use designation of Public/Semi-Public, which allows for quasi-public uses such as senior centers, special needs program facilities and other similar services and benefit to the community.

SECTION 3: ZONING MAP AMENDMENT

Pursuant to Chapter 8.32, Title 8 of the City of Dublin Municipal Code the City of Dublin Zoning Map is amended to Rezone the property described below to a Planned Development zoning district and supersedes and replaces the previously adopted A (Agricultural) zoning district as stated in Planned Development Ordinance No. 07-03:

1.6 acres at Inspiration Drive and Dublin Boulevard; APN 941-0022-005 ("the Property"). A map of the rezoned area is shown below:



SECTION 4. APPROVAL OF STAGE 1 AND STAGE 2 DEVELOPMENT PLAN

The regulations for the use, development, improvement, and maintenance of the Property are set forth in the following Stage 1 and Stage 2 Development Plan for the 1.6-acre property, which is hereby approved. Any amendments to the Stage 1 and Stage 2 Development Plan shall be in accordance with Section 8.32.080 of the Dublin Municipal Code (DMC) or its successors.

Stage 1 and Stage 2 Development Plan

This is a Stage 1 and Stage 2 Development Plan pursuant to DMC Chapter 8.32. This Development Plan meets all the requirements for both a Stage 1 and Stage 2 Development Plan and is adopted as part of the Planned Development Rezone for the Inspiration Drive Memory Care Project (PLPA-2020-00044).

The Planned Development zoning district and this Stage 1 and Stage 2 Development Plan provides flexibility to encourage innovative development while ensuring that the goals, policies, and action programs of the General Plan and provisions of DMC Chapter 8.32 are satisfied.

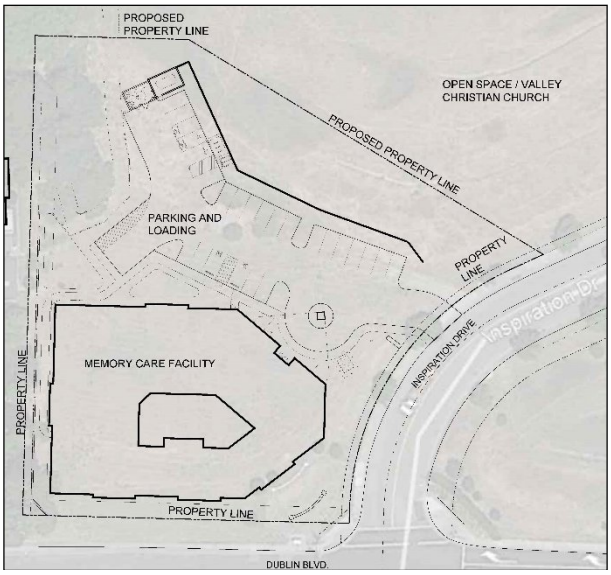
1. **Statement of Uses.**

   Permitted Uses (as defined by the Zoning Ordinance):
   Community Care Facility/Large
   Similar and related uses as determined by the Director of Community Development

   Conditional Uses:
   None

Accessory Uses:
Uses which are necessarily and customarily associated with, and are appropriate, incidental, and subordinate to the principal uses as determined by the Director of Community Development

2. Stage 1 and Stage 2 Site Plan.
The site plan is shown below.



3. Site area, proposed densities, and development regulations.

Maximum Beds	55
Maximum Faculty and Staff	18 (on-site at one time)
Maximum Floor Area Ratio	.50
Maximum Building Height:	35 feet
Maximum Lot Coverage	50 %
Parking Spaces	1 per 3 employees on largest shift, plus 1 per 3 beds
Parking Stall Dimensions Standards	Per Chapter 8.76 Off-Street Parking and Loading Regulations of the Dublin Zoning Ordinance
Minimum Setbacks	20’ front yard 10’ street side yard 10’ Interior side yard 15’ rear yard (building) 5’ rear yard (fence)
Signage	Pursuant to an approved Master Sign Program

4. Phasing Plan.
The project site will be graded, improved, and constructed as a whole in one phase.

5. General Plan Consistency.

The project is consistent with the General Plan land use designation of Public/Semi-Public, which includes senior centers, special needs program facilities and other similar services that provide benefits to the community. The Public/Semi-Public land use designation also permits a floor area ratio of .50.

6. **Inclusionary Zoning Regulations.**
   The project is not subject to the Inclusionary Zoning Regulations (Chapter 8.68) for the provision of affordable housing because the regulations apply only to residential development projects of 20 units or more.

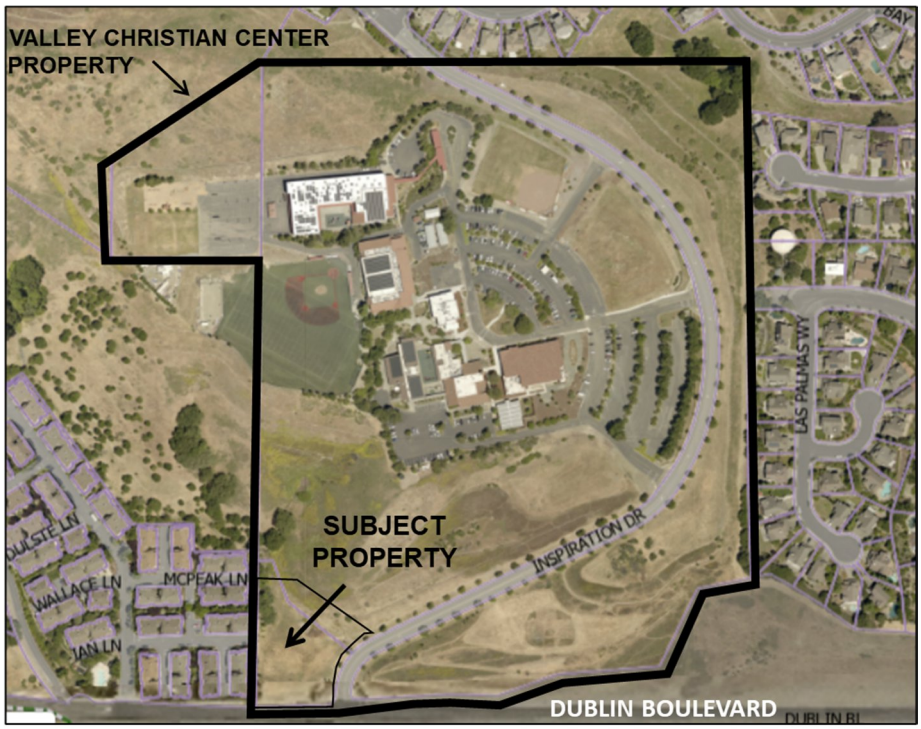
7. **Preliminary Landscape Plan**.
   The landscape design of the project shall reflect the following standards:

   - Utilizing the Dublin Streetscape Master Plan Plant Selections, utilize plants recommended and that are suitable to the Dublin climate for drought resistance and fire safety.
   - The plant selection should be considered low and moderate use of water based upon the WUCOLS IV list for this region.
   - Sufficient landscape screening should be utilized to create natural space between building structures when possible.
   - Streets trees should be selected from the Streetscape Master Plan plant palette and considered moderate or low water use. Trees should match existing street trees whenever possible.

8. **Architectural Standards**.
   The design of future buildings on the project site shall be compatible with the development patterns of the area and complement surrounding uses. Scale and massing shall be compatible to the surrounding area and human-scale elements shall be implemented where appropriate. Long, monotonous wall planes shall be avoided, and massing breaks shall be implemented to provide depth and visual interest. Horizontal changes in plane are encouraged. Building roof forms shall provide undulation and implement gable roof forms or similar. The form of the roof should relate to the form of the building and mechanical equipment screened from the public, when feasible.

   Architectural style shall draw inspiration from nearby examples in the area. Building designs shall implement a transitional style between residential and commercial development. In general, high-quality commercial-grade materials shall be used and the use of stucco, stone, brock, fiber cement siding, composition shingles or tile is encouraged. Colors chosen shall be neutral in nature and avoid bright, harsh primary colors.

9. Aerial Photo.



10. Applicable Requirements of Dublin Zoning Ordinance.
Except as specifically provided in this Stage 1 and Stage 2 Development Plan, the use, development, improvement and maintenance of the property shall be governed by the R-M (Multi-Family Residential) zoning district provisions pursuant to DMC Section 8.32.060.C. No development shall occur on this property until a Site Development Review Permit has been approved.

SECTION 5: SEVERABILITY

The provisions of this Ordinance are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the ordinance or their applicability to other persons or circumstances.

SECTION 6. POSTING OF ORDINANCE

The City Clerk of the City of Dublin shall cause this Ordinance to be posted in at least three public spaces in the City of Dublin in accordance with Section 36933 of the Government Code of the State of California.

SECTION 7. EFFECTIVE DATE

This Ordinance shall take effect 30 days following its adoption.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

ORDINANCE NO. XX – 22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUBLIN

APPROVING AN AMENDMENT TO PLANNED DEVELOPMENT ORDINANCE NO. 07-03 FOR THE VALLEY CHRISTIAN CENTER PLPA 2020-00044 and PLPA-2020-00045 (APNs 941-0022-005-000, 941-0022-006-00 and 941-0022-004-00)

The Dublin City Council does ordain as follows:

SECTION 1. RECITALS

A. The Applicant, Steve Ring of Fulcrum Development, is proposing to develop a 55-bed memory care facility on Parcel 2 and an 81-bed assisted living facility on Parcel 3 of the Valley Christian Center Property located at 7500 Inspiration Drive. Requested approvals include a Planned Development Rezone with Stage 1 and Stage 2 Development Plans, Site Development Review Permits, a Street Vacation, and Tentative Parcel Map No. 11241. These planning and implementing actions are collectively known as the "Inspiration Drive Memory Care Project and Inspiration Drive Assisted Living Project" or the "Projects."

B. The Project sites are approximately 1.6 acres located on the northwest corner of Inspiration Drive and Dublin Boulevard (Parcel 2; APN 941-0022-005-00) and approximately 4.68 acres located on the northwest corner of Inspiration Drive and Dublin Boulevard (Parcel 3; APN 941-0022-006-00).

C. The existing General Plan land use designation for the project site is Public/Semi-Public.

D. Parcels 1 and 3 of the Valley Christian Center are located within Planned Development Zoning District Ordinance No. 07-03 and Parcel 2 is located within the A (Agricultural) zoning district as stated in Planned Development Zoning District Ordinance No. 07-03.

E. The Inspiration Drive Memory Care and Inspiration Drive Assisted Living projects on Parcel 2 and Parcel 3, respectively, include Planned Development Rezones that will supersede their respective existing zoning designations.

F. Minor amendments to Planned Development Zoning District Ordinance No. 07-03 to remove reference to Parcel 2 and modify the reference to Parcel 3, is necessary for consistency and ease of implementation.

G. The California Environmental Quality Act (CEQA), together with the CEQA Guidelines and City of Dublin CEQA Guidelines and Procedures require that certain projects be reviewed for environmental impacts and that environmental documents be prepared.

H. In 2003, the City Council adopted a Resolution certifying an Environmental Impact Report (EIR) and adopted findings and a Mitigation Monitoring and Reporting Program for the Valley Christian Center Expansion/Master Plan project (Resolution No. 92-03, incorporated herein by reference).

I. In 2018, the City adopted a Supplemental Mitigated Negative Declaration supported by an Initial Study (2018 Supplemental IS/MND) to evaluate proposed changes to the Valley Christian Center Expansion Program, including conversion of the softball field to a football athletic field, expansion of an existing athletic field to accommodate the relocated softball field, construction of a central plaza, and associated parking and landscape improvements.

J. The City prepared a Initial Study to determine whether supplemental environmental review was required for the proposed Project under CEQA standards. The Initial Study examined whether there were substantial changes to the proposed development, substantial changes in circumstances, or new information, any of which would result in new or more severe significant impacts than analyzed in the prior Valley Christian Center EIR and 2018 Supplemental MND or whether any other standards for supplemental environmental review were met.

K. Upon completion of the Initial Study, it was determined that there were new potentially significant impacts associated with the project related to aesthetics, air quality, biological resources, cultural resources, geology and soils, hydrology and water quality, and noise and, therefore, a Supplemental Mitigated Negative Declaration was prepared to analyze those impacts and identify mitigation measures to reduce the impacts to less than significant.

L. The Supplemental Mitigated Negative Declaration/Initial Study was circulated for public review from November 18, 2021 - December 17, 2021.

M. The City of Dublin received no comment letters during the public review period.

N. The Planning Commission held a properly noticed public hearing on the Project, on April 26, 2022, at which time all interested parties had the opportunity to be heard.

O. On April 26, 2022, the Planning Commission adopted Resolution No. 22-04 recommending that the City Council adopt the Supplemental Mitigated Negative Declaration and approve amendments to the Zoning Map, a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan, a Site Development Review Permit, and a Street Vacation for the Inspiration Drive Memory Care Project, which resolution is incorporated herein by reference and available for review at City Hall during normal business hours.

P. On April 26, 2022, the Planning Commission adopted Resolution No. 22-05 recommending that the City Council adopt the Supplemental Mitigated Negative Declaration and approve amendments to the Zoning Map, an amendment to Planned Development Zoning Ordinance No. 07-03, a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan, a Site Development Review Permit, and Tentative Parcel Map No. 11241 for the Inspiration Drive Assisted Living Project, which resolution is incorporated herein by reference and available for review at City Hall during normal business hours.

Q. On May 17, 2022, the City Council held a properly noticed public hearing on the Project, including the Supplemental Mitigated Negative Declaration at which time all interested parties had the opportunity to be heard.

R. A Staff Report dated May 17, 2022, and incorporated herein by reference, described and analyzed the Project, including the amendment to Planned Development Zoning District Ordinance No. 07-03, Planned Development Rezone with related Stage 1 and Stage 2 Development Plan, Site Development Review Permit, Tentative Parcel Map No. 11241 and Supplemental Mitigated Negative Declaration, for the City Council.

S. On May 17, 2022, the City Council adopted Resolution No. 50-22 adopting the Supplemental Mitigated Negative Declaration and Mitigation and Monitoring Reporting Program for the project, and the City Council considered the Supplemental Mitigated Negative Declaration as well as the prior Valley Christian Center EIR, 2018 Supplemental Mitigated Negative Declaration to the Valley Christian Center EIR and all above-referenced reports, recommendations, and testimony to evaluate the Project.

T. The City Council did hear and use independent judgment and considered all said reports, recommendations, and testimony hereinabove set forth.

SECTION 2. AMENDMENTS TO EXISTING STAGE 1 DEVELOPMENT PLAN

Amendments to the PD Stage 1 Development Plan are provided in redline below with text to be removed in ~~strikeout~~ and text to be added underlined. Sections and subsections of the Stage 1 Development Plan with no amendments are excluded from this Ordinance and remained unchanged. There are no changes to the Stage 2 Development Plan.

The Development Plan consists of:

1. A Stage 1 Development Plan for a portion of Parcel 3.
2. A Stage 1 and 2 Development Plan for Parcel 1.
~~3. Parcel 2, as shown on the Project plans, is not subject to this Planned Development Rezoning and Development Plan, and will remain zoned as A Agricultural District.~~

STAGE 1 DEVELOPMENT PLAN

1. Zoning

A. Parcel 1 shall be zoned PD - Community Facility.
~~B. Parcel 2 shall remain zoned A Agricultural District, and not subject to the Stage 1 Rezoning and Development Plan.~~
C. Parcel 3 shall be zoned PD - ~~Future Development Area~~ Conservation Easement.
D. Except as specifically modified by the provisions of this PD District/Development Plan, the use, development, improvement and maintenance of property within this PD District/Development Plan shall be subject to the provisions of the A-Agricultural Zoning District for Parcels 1 and 3 and all applicable general requirements and procedures of the Dublin Zoning Ordinance shall be applied to the land uses designated in this PD District Rezone.

2. Statement of proposed uses:

Parcel 2. A- Agricultural District is deleted in its entirety

Parcel 3. PD – Future Study Area is amended as follows:

Parcel 3. PD – Conversation Easement
~~Permitted Uses:~~

~~No uses shall be permitted until established by a future Stage 2 Planned Development Rezoning approved by the City Council.~~

Conservation Easement: ~~A portion of~~ The property shall be maintained as open space under a Conservation Easement, or other deed restriction acceptable to the Community Development Director, City Engineer and City Attorney that precludes development on the northern and eastern portion of Parcel 3 adjacent to the homes on Las Palmas Way. The deed restriction shall not preclude landscaping.

~~Conditional Uses:~~

~~No conditional uses shall be permitted until established by a future Stage 2 Planned Development Rezoning approved by the City Council.~~

~~Accessory Uses:~~

~~No accessory uses shall be permitted until established by a future Stage 2 Planned Development Rezoning approved by the City Council.~~

3. Stage 1 Site Plan

The Stage 1 Site Plan consists of Sheet 1 and S-1 of the project plans dated February 5, 2003, and "received April 16, 2003" (hereafter, project plans) ~~and amended to exclude the residential units and~~ excluding all references to ~~residential type uses on~~ Parcel 2 and the Future Study Area on Parcel 3.

4. Site area, proposed densities, size and new area, Phase Plan

Parcel 2 (1.4 acres) is deleted in its entirety

Parcel 3 (12.71 acres) is amended as follows:

Parcel 3 (8.03 acres)

Phase Number	Use	Number of Dwelling Units	Acres	Maximum Density
3	Conservation Easement	N/A	8.03	N/A

Conservation Easement: A portion of the property shall be maintained as open space under a Conservation Easement, or other deed restriction acceptable to the Community Development Director, City Engineer and City Attorney, that precludes development on the northern and eastern portion of Parcel 3 adjacent to the homes on Las Palmas Way (see project plans). The deed restriction shall not preclude landscaping.

6. General Plan consistency

Parcel 1. The proposed PD- Community Facility development of Parcel 1 is consistent with the Public/Semi-Public designation of the Dublin General Plan.

~~Parcel 2. The existing zoning of A Agricultural District for Parcel 2 is consistent with the Public/Semi-Public designation of the Dublin General Plan. No development plans are proposed.~~

Parcel 3. ~~Future Development Area. No development plans are proposed; therefore, General Plan consistency is not an issue.~~ A Conservation or Open Space Easement will cover ~~a portion of~~ the parcel as shown on the project plans.

SECTION 3. SEVERABILITY

The provisions of this Ordinance are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the ordinance or their applicability to other persons or circumstances.

SECTION 4. POSTING OF ORDINANCE

The City Clerk of the City of Dublin shall cause this Ordinance to be posted in at least three public spaces in the City of Dublin in accordance with Section 36933 of the Government Code of the State of California.

SECTION 5. EFFECTIVE DATE

This Ordinance shall take effect 30 days following its adoption.

PASSED AND ADOPTED BY the City Council of the City of Dublin, on this 7th day of June 2022, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

Agenda Item 6.1

STAFF REPORT
CITY COUNCIL

DATE: **May 17, 2022**

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Inspiration Drive Memory Care and Assisted Living Projects (PLPA-2020-00044 and PLPA-2020-00045)
Prepared by: Amy Million, Principal Planner

EXECUTIVE SUMMARY:

The Applicant, Steve Ring of Fulcrum Development, is proposing to develop two projects, a 55-bed memory care facility and an 84-bed assisted living facility, on Parcels 2 and 3, respectively, of the Valley Christian Center property. Requested approvals include Planned Development Rezoning with related Stage 1 and Stage 2 Development Plans, Site Development Review Permits, a Street Vacation and Tentative Parcel Map. The City Council will consider the Inspiration Drive Memory Care and Assisted Living projects, including a Supplemental Mitigated Negative Declaration to the Valley Christian Center Environmental Impact Report.

STAFF RECOMMENDATION:

Conduct the public hearing, deliberate and: 1) adopt the **Resolution** Adopting a Supplemental Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Inspiration Drive Memory Care and Assisted Living Projects; 2) waive the reading and INTRODUCE the **Ordinance** Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Memory Care Project; 3) adopt the **Resolution** Approving a Site Development Review Permit for the Inspiration Drive Memory Care Project; 4) adopt the **Resolution** Summarily Vacating Unused Right-of-Way on Dublin Boulevard and Reservation of a Public Service Easement; 5) adopt the **Resolution** Approving a Purchase and Sale Agreement with Valley Christian Center for Exempt Surplus Former Right-of-Way on Dublin Boulevard; 6) waive the reading and INTRODUCE the **Ordinance** Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Assisted Living Project; 7) waive the reading and INTRODUCE the **Ordinance** Approving an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center;

and 8) adopt the **Resolution** Approving a Site Development Review Permit and Tentative Parcel Map No. 11241 for the Inspiration Drive Assisted Living Project.

FINANCIAL IMPACT:

The costs associated with processing the proposed projects are borne by the Applicant. As part of the Inspiration Drive Memory Care project, a summary vacation of unused right-of-way on Dublin Boulevard is requested. Staff is recommending a sale price of $14.83/square foot for a total of $120,390. The recommended sale price was based on a comparable sale of a vacant property zoned for commercial use with similar improvements, and the proposed Memory Care Facility at 5751 Arnold Road property's 2021-22 assessed value.

DESCRIPTION:

The two project sites are part of the Valley Christian Center property. The Valley Christian Center is located on approximately 51 acres at 7500 Inspiration Drive in the westerly portion of Dublin. The Valley Christian Center property includes four separate parcels as shown in Figure 1 and Table 1. The property has a General Plan land use designation of Public/Semi-Public. The property is subject to Planned Development (PD) Zoning (Ordinance No. 07-03), which was approved as part of the original Valley Christian expansion program in 2003. The PD has been amended over time to reflect the changing needs for church facilities. The project sites are surrounded by the Valley Christian Center, open space, and residential land uses as shown in Table 2 and Table 3.

Figure 1. Project Location

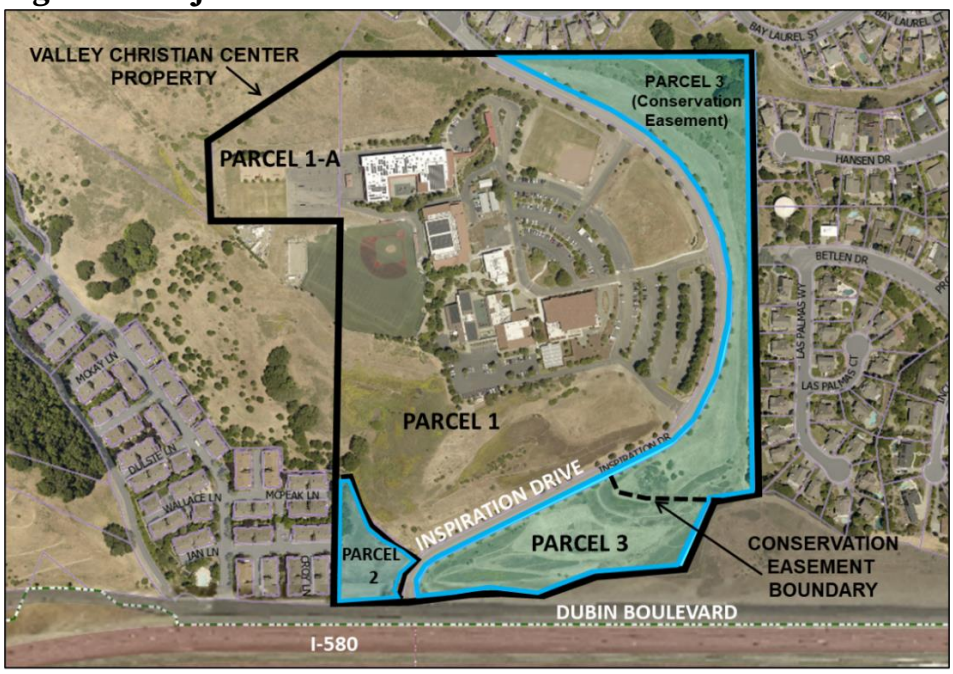


Table 1: Valley Christian Center Parcel Sizes and Land Uses

Parcel No.	Current Use of the Property	Proposed Use of the Property	Parcel Size	Existing General Plan Land Use
1	Valley Christian Center Campus	No change – Church/School	33.3	Public/Semi-Public
1A	Valley Christian Center Campus	No change – Church/School	3.7	Public/Semi-Public
2	Vacant	Memory Care Facility	1.6	Public/Semi-Public
3	Vacant / Conservation Easement (northern 8 acres)	Assisted Living Facility /Conservation Easement	12.7	Public Semi-Public

Table 2: Memory Care Facility Surrounding Land Uses

Location	Zoning	General Plan Land Use	Current Use of the Property
North	PD (Planned Development)	Public/Semi-Public	Valley Christian Center Campus
South	N/A	N/A	Dublin Boulevard / I-580
East	PD (Planned Development)	Public/Semi-Public	Vacant
West	PD (Planned Development)	Medium/High Density Residential	Condominiums

Table 3: Assisted Living Facility Surrounding Land Uses

Location	Zoning	General Plan Land Use	Current Use of the Property
North	PD (Planned Development)	Public/Semi-Pubic & Low-Density Single Family	Valley Christian Center Campus and Single-Family Homes
South	N/A	N/A	Dublin Boulevard / I-580
East	R-1 (Single Family Residential)	Single Family Residential	Single Family Homes
West	PD (Planned Development)	Public/Semi-Public	Vacant

<u>Proposed Projects</u>

The Applicant, Fulcrum Development, has submitted applications for two separate projects that are being processed concurrently. Collectively, the proposed projects would result in development of a 55-bed memory care facility on Parcel 2 (PLPA-2020-00044) and an 84-bed assisted living facility on Parcel 3 (PLPA-2020-00045). Both projects include associated landscaping, parking, utility improvements and frontage improvements. The two proposed projects are described separately below. The City Council is requested to approve the two proposed projects.

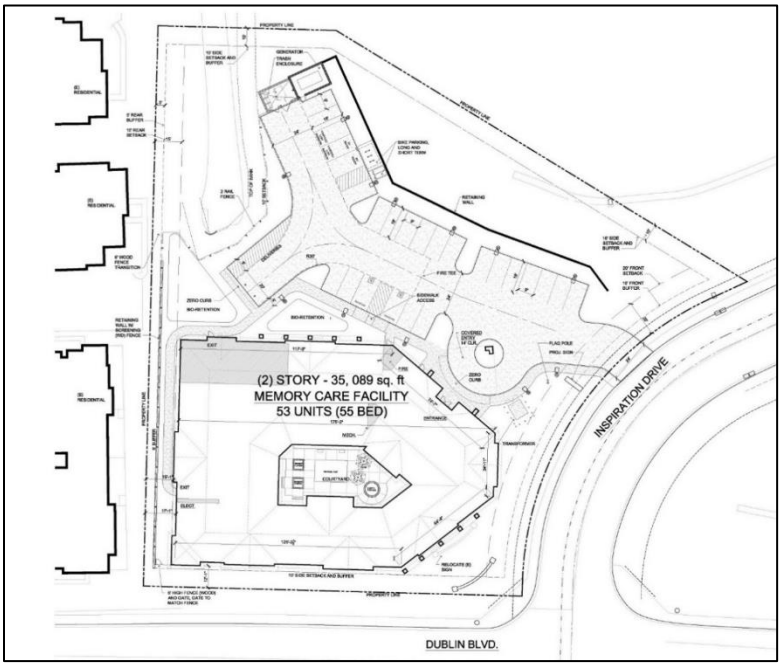
Analysis

Memory Care Facility (PLPA-2020-00044)
The requested entitlements associated with the proposed memory care facility include a: 1) a Planned Development Rezone with a related Stage 1 and 2 Development Plan; 2) Site Development Review Permit; and 3) Street Vacation.

The proposed memory care facility is a two-story, approximately 35,000-square-foot building. A total of 51 private units and two shared units (a total of 55 beds) would be provided. In addition to the memory care units, the first and second floor of the facility would provide a range of amenities and support facilities for residents and staff, including a courtyard, kitchen, lobby area, offices, medical facilities, living area, TV room, activity area, dining room and reception. The proposed memory care facility is anticipated to require 36 staff, who would be present throughout the day spread over six employee shifts. The proposed use is consistent with the existing General Plan land use designation of Public/Semi-Public.

The request also includes an adjustment to the northern and southern property lines. The northern property line between Parcel 1 and Parcel 2 would be adjusted to create a parcel boundary between the memory care facility and a small area of riparian woodland associated with an ephemeral stream near the northwestern corner of the property. The adjustment to the southern property line is for the incorporation of an unused portion of the Dublin Boulevard right-of-way. Figure 2 shows the proposed site plan, with the property line adjustments incorporated. Lot Line Adjustment and Parcel Merger applications for Staff approval will be submitted subsequent to project approval.

Figure 2. Memory Care Facility Site Plan



Planned Development Rezone
The site has existing Planned Development Zoning (Ordinance No. 07-03), which allows agricultural uses. To accommodate the proposed project, the application includes a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan. The proposed PD will establish a detailed Development Plan, which specifies the overall development density and intensity (e.g., FAR, building heights, setbacks) for the site, and design guidelines. A "Community Care Facility, Large" as defined by the Dublin Zoning Ordinance, would be the only use allowed by the PD. The proposed memory care facility is consistent with this use type. Table 4 provides an overview of the development standards for the memory care facility.

Table 4. Development Standards – Memory Care Facility

Maximum Beds	55
Maximum Faculty and Staff	18 at one time
Maximum Floor Area Ratio	.50
Maximum Building Height:	35 feet
Maximum Lot Coverage	50%
Parking Spaces	1 per 3 employees on largest shift, plus 1 per 3 beds
Parking Stall Dimensions Standards	Per Chapter 8.76 Off-Street Parking and Loading Regulations of the Dublin Zoning Ordinance
Minimum Setbacks	20' front yard 10' street side yard 10' Interior side yard 15' rear yard (building) 5' rear yard (fence)
Signage	Pursuant to an approved Master Sign Program

The draft Ordinance providing the details of the proposed zoning is included as Attachment 3.

Site Development Review Permit
In 2016, Valley Christian Center and California Highlands entered into a private settlement agreement, which set terms for development of Parcel 2, including setbacks and design considerations. The following is a summary of the key components of the project associated with the Site Development Review Permit, including those aspects which are driven by the settlement agreement.

<u>Site Design and Access</u>: The project site is accessed from a new driveway and sidewalk off Inspiration Drive. The driveway leads to the parking area, which is situated along the north side of the building terminating in the northwest area of the property at the location of the trash enclosure. The proposed building is located on the southern portion of the property along Dublin Boulevard in line with the adjacent residential buildings of California Highlands. Adjacent to the building's front entry near Inspiration Drive is a large, covered canopy. This

canopy allows for resident and guest pickup and drop-off without the need to navigate the length of the parking area. At the western end of the parking area, just north of the building near the rear entrance, is a loading area for deliveries separating commercial vehicle loading from guest and employee parking areas.

An existing sidewalk extends along the property frontage on both Dublin Boulevard and Inspirative Drive. As part of the project, the existing curb ramps at the corner of Inspiration Drive and Dublin Boulevard will be reconstructed to meet current standards.

Architecture: The architecture of the building is guided by the architecture of the adjacent California Highlands residential development. Per the 2016 settlement agreement between the Valley Christian Center and California Highlands, development of the subject property should "be of a quality and a standard that is consistent with the California Highlands development."

The two-story building is accented with changes in exterior cladding and colors, multi-pane windows, and a series of front gables with decorative brackets. The main entry is highlighted through a large canopy providing cover for vehicle pickup and drop-off. The building is finished with a variety of materials including stone veneer, fiber cement Hardie board, stucco and a tile roof. The proposed paint colors are a range of grey with blue and white trim to provide a neutral backdrop for the finish materials. The color and materials are shown in the Project Plans on Sheet A5.3 and A5.4.

Landscaping: The memory care facility would provide approximately 35,911 square feet of private open space on Parcel 2, including preservation of the riparian area associated with the ephemeral stream area in the northwestern portion of the project site. A landscape buffer would be provided around the perimeter of the project site (minimum of five feet wide at the rear and 10 feet wide on all other sides).

Per the 2016 settlement agreement between the Valley Christian Center and California Highlands, the purpose of the landscape buffer at the rear (western property line) is to provide landscape screening between the development on Parcel 2 and the California Highlands property.

The proposed landscaping includes various evergreen and ornamental trees, shrubs, grasses, perennials, ground cover, and vines. Existing street trees and perennials along Inspiration Drive would be retained. In addition, the proposed project would include two landscaped detention basins located on the north side of the building adjacent to the parking/loading area. A total of approximately 34 trees would be planted as part of the proposed project. The proposed landscape plan is shown in the Project Plans on Sheet L-1.

A three-foot tall retaining wall with a six-foot-high wood screening fence would be installed along the western boundary of the project site. Additionally, a three-foot-tall retaining wall would be installed along the northern boundary of the proposed parking area. A rail fence

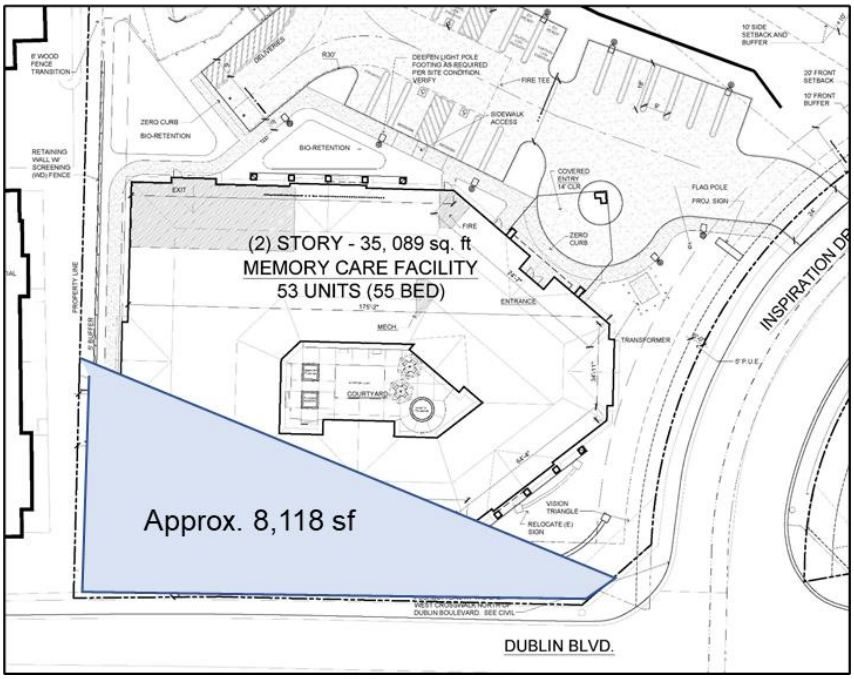
would be provided to prevent intrusion into the riparian area associated with the ephemeral stream in the northwestern portion of the project site.

Public Art Compliance: The applicant intends to satisfy the requirements of the City's Public Art Ordinance through the payment of in lieu fees. Condition of Approval No. 17 in the Resolution approving the Site Development Review Permit captures this requirement (Attachment 4).

The draft Resolution approving the Site Development Review Permit is included as Attachment 4. The Project Plans are included as Attachment 5.

Street Vacation of Dublin Boulevard
As part of the proposed project, the property owner, Valley Christian Center, in concert with the Applicant, has requested a summary vacation of approximately 8,118 square feet of unused Dublin Boulevard right-of-way as generally shown by the blue area in Figure 3 below. A plat and legal description of the subject right-of-way is included as Exhibits A and B to Attachment 6. Once vacated as right-of-way, the City will continue to own the underlying fee parcel.

Figure 3. Dublin Boulevard Right-of-Way Vacation Area



Section 8331 of the California Streets and Highways Code et seq. provides the procedures for vacating street right-of-way and allows for a summary vacation if:

a. Right-of-way is in excess of a street not required for street purposes.
b. For a period of five consecutive years, the street or highway has been impassable for vehicular traffic.

c. No public money was expended for maintenance on the street during such period.

The subject right-of-way is part of the I-580 freeway frontage road that was relinquished from the State of California to Alameda County in 1981 prior to the City's incorporation. The frontage road was annexed into the City of Dublin in 1990 and later improved as an extension of Dublin Boulevard. The final roadway alignment of the Dublin Boulevard extension left remnants of the annexed frontage road undeveloped. The subject right-of-way is currently undeveloped, has been impassable to vehicular traffic, and no public money was expended for its maintenance.

Through the years as development adjacent to Dublin Boulevard has occurred, portions of the unimproved area of the right-of-way beyond the limits of the improved Dublin Boulevard have been vacated to accommodate development.

On April 26, 2022, in accordance with Government Code Section 65402, the Planning Commission made a finding of conformance with an adopted General Plan for a street vacation and disposition of real property. The General Plan designation for the subject right-of-way is Public/Semi-Public. The vacation of the property conforms with the Land Use and Circulation Element (Chapter 5) of the General Plan in that the proposed use of the property is community serving by providing supportive housing for the senior community with special needs. The finding of conformance with the Land Use and Circulation Element of the General Plan is included in the Planning Commission's Resolution, Attachment 9.

Subsection (a) of Section 8355 of the California Streets Highways Code allows the City to sell the subject right-of-way in conjunction with its vacation. The City has prepared a Purchase and Sale Agreement, which outlines the terms and conditions of the sale of the remnant parcel to Valley Christian Center. Upon the City Council's approval of the street vacation and Purchase and Sale Agreement, Valley Christian Center will merge the remnant parcel with Parcel 2 to accommodate the development of the memory care facility.

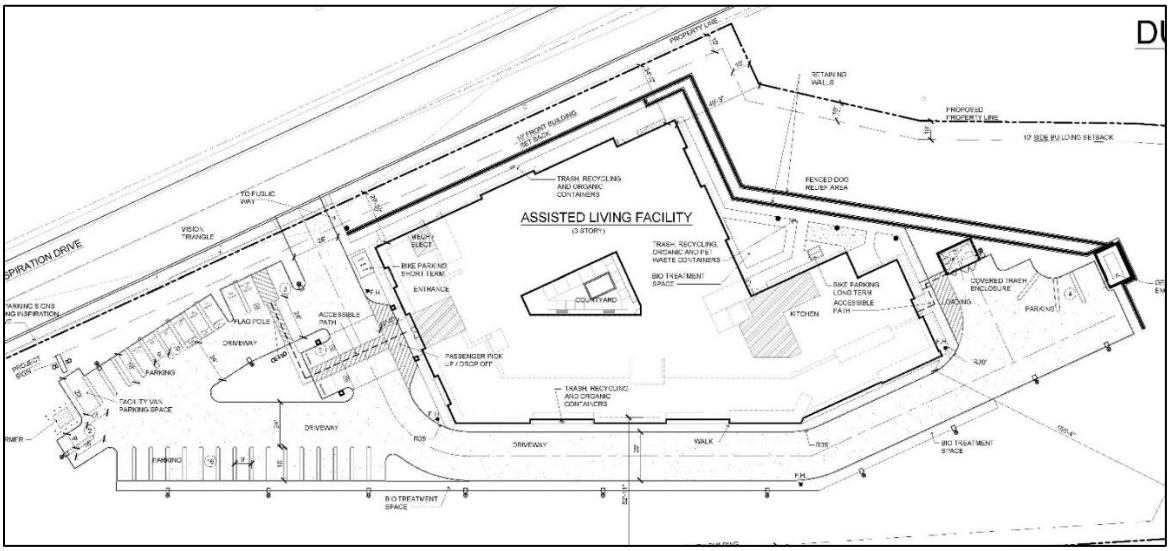
The Resolution approving the vacation of unused right-of-way on Dublin Boulevard is included as Attachment 6. The Resolution approving a Purchase and Sale Agreement with the property owner, Valley Christian Center, with the draft Purchase and Sale Agreement are included as Attachments 7 and 8, respectively.

Assisted Living Facility (PLPA-2020-00045)
The requested entitlements associated with the proposed assisted living facility include a: 1) Planned Development Rezone with a related Stage 1 and 2 Development Plan; 2) Planned Development Zoning Amendment; 3) Site Development Review Permit; and 4) Tentative Parcel Map.

The proposed assisted living facility is three-stories, approximately 40 feet tall and approximately 75,112 square feet in size. The facility includes 84 beds consisting of studios,

and one-bedroom units. Like the memory care facility, the assisted living facility would also provide communal spaces for the use of residents and staff, including a courtyard, kitchen, lobby area, offices, medical facilities, living area, dining room, activity area, café, theater and wellness spa/salon. Figure 4 shows the proposed site plan. In addition to the 84 residents, the proposed assisted living facility is anticipated to require up to 43 staff, who would be present at the site throughout the day spread over six employee shifts.

Figure 4. Assisted Living Facility Site Plan



Planned Development Rezone

Pursuant to the Valley Christian Planned Development Zoning (Ordinance No. 07-03), Parcel 3 was designated as a "Future Study Area." The PD states that "no uses shall be permitted until established by a future Stage 2 Planned Development Rezone approved by the City Council."

Similar to the proposed Planned Development Rezoning for the memory care facility, the assisted living facility proposes a Stage 1 and 2 Development Plan, which would supersede existing Planned Development Zoning Ordinance No. 07-03 for 4.68-acres of Parcel 3. The applicant is proposing the PD zoning district allow for a "Community Care Facility, Large" land use and similar uses as determined by the Community Development Director. Table 5 provides an overview of the development standards for the assisted living facility.

Table 5. Development Standards – Assisted Living Project

Maximum Beds	84
Maximum Faculty and Staff	26 at one time
Maximum Floor Area Ratio	.50
Maximum Building Height:	40 feet
Maximum lot coverage	35%
Parking Spaces	1 per 3 employees on largest shift, plus 1 per 3 beds

Parking Stall Dimensions Standards	Per Chapter 8.76 Off-Street Parking and Loading Regulations of the Dublin Zoning Ordinance
Minimum Setbacks	10' front yard 10' side yard 15' rear yard
Signage	Pursuant to an approved Master Sign Program

The draft Ordinance providing the details of the proposed zoning is included as Attachment 10.

Planned Development Zoning Amendment
Amendments to Planned Development Ordinance No. 07-03 for the Valley Christian Center are necessary for consistency and ease of implementation. An amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center is included with the proposed project to remove Parcel 2 and the southern portion of Parcel 3 as they would no longer be a part of the Valley Christian Center Planned Development.

No other changes to this Planned Development are proposed. The amendment to Planned Development Ordinance No. 07-03 is included as Attachment 11.

Site Development Review
The following is a summary of the key components of the project associated with the Site Development Review Permit.

Site Design and Access: The project site is accessed from a new single driveway and sidewalk off Inspiration Drive. Inspiration Drive is a steep two-lane road that wraps the west and north sides of the subject site. The driveway, which slopes down from Inspiration Drive into the property, leads directly to the building's front entrance and the parking area located to the west of the building. The site has a significant grade change from Inspiration Drive, which is addressed through a series of 12-foot-tall, terraced retaining walls along the north side of the building to retain the existing slope. As Inspiration Drive ascends the hill, the proposed building nestles into the hillside and becomes less visible from Inspiration Drive.

Adjacent to the building's front entry is a large, covered canopy, which allows for resident and guest pickup and drop-off without the need to navigate the length of the parking area. At the eastern end of the parking area, near the building's rear entrance, is a loading area for deliveries, the trash enclosure, generator enclosure and four additional parking spaces.

There is currently no sidewalk along the east side of Inspiration Drive. As part of the project, a new sidewalk will be installed from the project driveway to Dublin Boulevard. In addition, the existing curb ramps at the corner of Inspiration Drive and Dublin Boulevard will be reconstructed to meet current standards and match up with the improvements made as part of the memory care project.

Architecture: The architecture of the building is residential in nature and uses varying planes, materials and colors to break up the mass. The three-story building is accented with changes in exterior cladding and colors, multi-pane windows, awnings and a multiple level flat roof. The third story is set back to reduce the building mass as viewed from I-580 and to provide a large open patio with unobstructed views to the south of the Tri-Valley. The main entry is highlighted through a large canopy providing cover for vehicle pickup and drop-off. The building is finished with a variety of materials including stone veneer, fiber cement Hardie board, stucco and a tile roof. The proposed paint colors are a range of grey with blue and white trim to provide a neutral backdrop for the finish materials. The color and materials are shown in the Project Plans on Sheet A3.1, A5.3 and A5.5.

Landscaping: The assisted living facility would provide approximately 118,087 square feet of private open space on Parcel 3. A bioretention landscape buffer is located along the south side of the parking area and driveway/fire lane.

The proposed landscaping includes various evergreen and ornamental trees, shrubs, grasses, perennials, ground cover, and vines. A new sidewalk and street trees are proposed along Inspiration Drive down to Dublin Boulevard.

A series of retaining walls is located along the north side of the building. The walls are bordered with landscape along the bottom edge and along the top between the wall and Inspiration Drive. The project site is surrounding by the natural hillside on the south, east and north. The proposed landscape plan is shown in the Project Plans on Sheets L-1.1 and L1.2

The draft Resolution approving the Site Development Review Permit is included as Attachment 12. The Project Plans are included as Attachment 13.

Tentative Parcel Map

The proposed assisted living facility includes a request for Tentative Parcel Map No. 11241 to create two parcels: 1) the northern parcel (8.02 acres) consistent with the boundaries of the existing conservation easement; and 2) the southern parcel (4.68 acres) for the proposed project site. It is anticipated that the northern parcel will continue to be owned by the Valley Christian Center and the southern parcel will be sold to and owned by the Applicant.

The Dublin Municipal Code (DMC) requires that all existing and proposed utility distribution facilities within a subdivision and along project streets be placed underground. DMC Section 9.32.040 provides for relief through a request for exception. The request for the exception is reviewed and considered by the City Engineer and based on balancing the requirements of the public health, safety, and general welfare with the feasibility of meeting by reason of economic feasibility, soil, topography, compatibility of surrounding area, and future potential number of building sites affected. The Applicant submitted an exception request to not underground the existing utilities along Dublin Boulevard, which was reviewed by and is

supported by the City Engineer.

The draft Resolution approving the Site Development Review Permit and Tentative Parcel Map No. 11241 is included as Attachment 12. The Project Plans are included as Attachment 13 and Tentative Parcel Map No. 11241 is included as Attachment 14.

Public Art Compliance
The applicant intends to satisfy the requirements of the City's Public Art Ordinance for both projects through the payment of in lieu fees. Condition of Approval No. 18 in the Resolution approving the Site Development Review Permit captures this requirement (Attachment 12).

CONSISTENCY WITH THE GENERAL PLAN AND ZONING ORDINANCE:

The proposed memory care facility and assisted living facility and their respective site improvements are consistent with the General Plan land use designation of Public/Semi-Public, which allows quasi-public uses such as senior centers, special needs program facilities and other similar services and benefit to the community. These uses and improvements are consistent with the proposed Planned Development Zoning.

REVIEW BY APPLICABLE DEPARTMENT AND AGENCIES:

The Building and Safety Division, Fire Prevention Bureau, Public Works Department, and Dublin San Ramon Services District reviewed the project and provided Conditions of Approval where appropriate to ensure that the project is established in compliance with all local ordinances and regulations. Conditions of approval from these departments and agencies have been included in the attached Resolution pertaining to the Site Development Review Permit for the Memory Care Facility (Attachment 4) and the attached Resolution pertaining to the Site Development Review Permit and Tentative Parcel Map for the Assisted Living Facility (Attachment 12).

ENVIRONMENTAL DETERMINATION:

Development on the project site was previously addressed in the Environmental Impact Report (EIR) for the Valley Christian Center Expansion Program (State Clearinghouse No. 200212070). On May 20, 2003, the Dublin City Council adopted Resolution No. 92-03, certifying an EIR for the Valley Christian Center.

In 2018, the City adopted a Supplemental Mitigated Negative Declaration supported by an Initial Study[1] (2018 Supplemental IS/MND) to evaluate proposed changes to the Valley Christian Center Expansion Program, including conversion of the softball field to a football

[1] City of Dublin. 2018. Valley Christian Center Supplemental Mitigated Negative Declaration / Initial Study, Planning Application Number: PLPA-2014-00052.

athletic field, expansion of an existing athletic field to accommodate the relocated softball field, construction of a central plaza, and associated parking and landscape improvements.

Consistent with the requirements of the California Environmental Quality Act (CEQA), including Section 21166 and related CEQA Guidelines Sections 15162 and 15163, the City prepared an Initial Study to determine whether additional environmental review was required for the proposed Inspiration Drive Memory Care and Assisted Living projects, which determined that there were new potentially significant impacts associated with the project related to aesthetics, air quality, biological resources, cultural resources, geology and soils, hydrology and water quality, and noise; therefore, a Supplemental Mitigated Negative Declaration (State Clearinghouse No. 2021110251) was prepared to analyze the impacts and identify mitigation measures for those impacts. The environmental effects of the project are discussed in detail in the Supplemental Mitigated Negative Declaration for the project.

The project is subject to mitigation measures identified in the Supplemental Mitigated Negative Declaration and the previously adopted EIR, as applicable. The City will monitor the Applicant's compliance with mitigation measures as the project is constructed and operated under the Mitigation Monitoring and Reporting Program adopted in conjunction with the project approvals.

The Supplemental Mitigated Negative Declaration/Initial Study was circulated for a public review period from November 18, 2021, to December 17, 2021. No comments were provided.

At the time the environmental review was completed, it was assumed that a General Plan Amendment was necessary for the Assisted Living project and was, therefore, included in the analysis. The change to the project description to not include a General Plan Amendment does not impact this analysis. No impacts associated with the General Plan Amendment were identified and, therefore, no new analysis is required.

The Resolution adopting the Supplemental Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program is included as Attachment 1. The Initial Study/Supplemental Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program are included as Attachment 2.

PLANNING COMMISSION REVIEW:

On April 12, 2022, the Planning Commission held a study session on the proposed projects. Staff and the Applicant provided presentations. The Planning Commission asked various questions and made comments regarding emergency vehicle access, parking lot design and grading, retaining walls, architectural features and articulation of the building facades, landscaping and the potential for additional oak trees, and the layout of the interior spaces. One member of the public addressed the Planning Commission and spoke in opposition to the project.

On April 26, 2022, the Planning Commission held a public hearing on the proposed projects. As part of the public hearing, 19 members of the public provided comments regarding the project. The public expressed concerns regarding short-term health impacts related to construction, increase in traffic, impacts to views, and biological resources on the property.

The Planning Commission adopted Resolution No. 22-04 and Resolution No. 22-05 recommending approval of the Inspiration Drive Memory Care and Assisted Living Projects, respectively (refer to Attachments 9 and 15).

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

Two City-led Community Meetings were held on December 8 and 9, 2021, to provide Dublin residents with information about the proposed Inspiration Drive Memory Care and Assisted Living projects. In addition to Staff and the Applicant, four community members attended the first meeting, and eight members attended the second meeting. Questions were asked about accessing project information, project timing and the City's role in the infrastructure improvements.

In addition, the Applicant team held their own community outreach meetings. A total of six meetings were held with various parties including the Las Palmas Homeowner's Association, Hansen Hills Neighborhood, California Highlands, Valley Christian Church members, and other adjacent residents. A copy of a community engagement summary provided by the Applicant is attached as Attachment 16.

In response to the City Council's request during the General Plan Amendment Study Initiation, the Applicant installed story poles showing the mass and scale of the proposed projects. Story poles were erected in early December 2021.

In addition, the City Council held a Study Session on April 5, 2022, and the Planning Commission held a Study Session on April 12, 2022.

On April 26, 2022, a comment letter on behalf of East Bay Residents for Responsible Development was submitted challenging the Supplemental Mitigated Negative Declaration. Though not required by CEQA, the City prepared a response to the comment. A copy of this letter along with all other written public comments received on the proposed project until the publication of this report is included as Attachment 17. A copy of the City's response is included as Attachment 18.

In accordance with State law, a public notice was mailed to all property owners and occupants within 300 feet of the proposed project to advertise the project and the upcoming public hearing. A public notice also was published in the *East Bay Times* and posted at several locations throughout the City. A Planning Application sign was posted on the project site and the project was also included on the City's development projects webpage. A copy of this Staff Report has been provided to the Applicant.

ATTACHMENTS:

1) Resolution Adopting a Supplemental Mitigated Negative Declaration and Mitigation and Monitoring Reporting Program for the Inspiration Drive Memory Care and Assisted Living Projects (PLPA-2020-00044 and PLPA-2020-00045)
2) Exhibit A to the Resolution - Initial Study / Supplemental Mitigated Negative Declaration
3) Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Memory Care Project
4) Resolution Approving a Site Development Review Permit for the Inspiration Drive Memory Care Project
5) Exhibit A to the Resolution - Memory Care Project Plans
6) Resolution Summarily Vacating Unused Right-of-Way on Dublin Boulevard and Reservation of a Public Service Easement
7) Resolution Approving a Purchase and Sale Agreement with Valley Christian Center for Exempt Surplus Former Right-of-Way on Dublin Boulevard
8) Exhibit A to the Resolution – Draft Purchase and Sale Agreement
9) Planning Commission Resolution No. 22-04
10) Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Assisted Living Project
11) Ordinance Approving an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center
12) Resolution Approving a Site Development Review Permit and Tentative Parcel Map No. 11241 for the Inspiration Drive Assisted Living Project
13) Exhibit A to the Resolution - Assisted Living Project Plans
14) Exhibit B to the Resolution - Tentative Parcel Map No. 11241
15) Planning Commission Resolution No. 22-05
16) Community Engagement Summary by Fulcrum Development
17) Public Comments
18) Response to Environmental Review Comments – May 2022

Agenda Item 4.8

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Inspiration Drive Assisted Living Project (PLPA-2020-00045)
Prepared by: Amy Million, Principal Planner

EXECUTIVE SUMMARY:

On May 17, 2022, the City Council held a Public Hearing to consider the Inspiration Drive Assisted Living Project consisting of an 84-bed assisted living facility on Parcel 3 of the Valley Christian Center property. Requested approvals include a Planned Development Rezone with a Stage 1 and Stage 2 Development Plan, a Site Development Review Permit and Tentative Parcel Map No. 11241. The City Council waived the first reading and introduced the Planned Development Ordinance and adopted a Resolution approving the Site Development Review Permit and Tentative Parcel Map. The City Council will hold a second reading of the Ordinance approving the Planned Development Rezone for the project.

STAFF RECOMMENDATION:

Waive the reading and adopt the **Ordinance** Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Assisted Living Project.

FINANCIAL IMPACT:

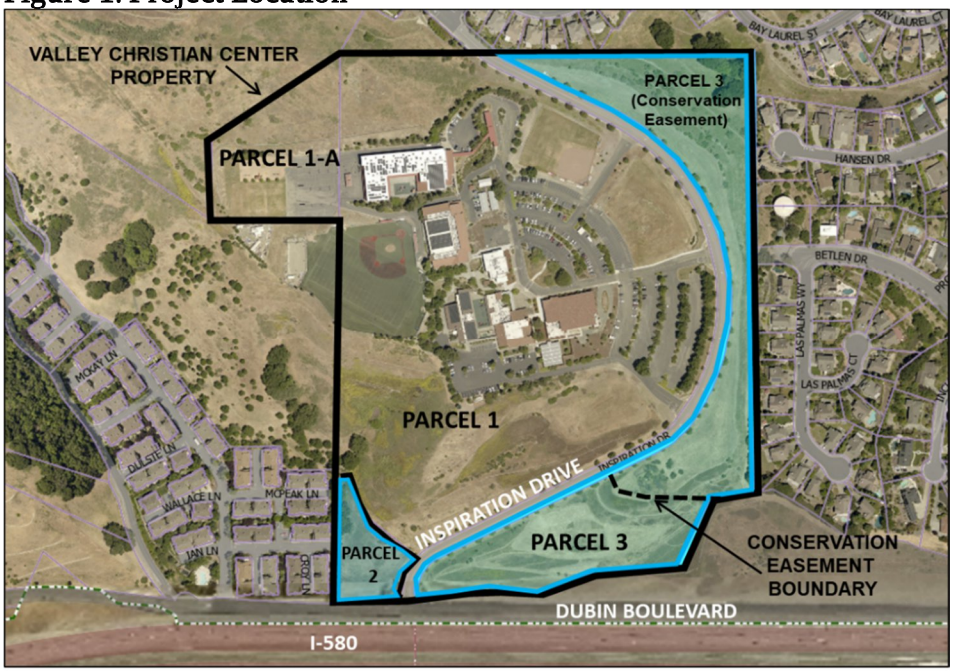
The costs associated with processing the proposed projects are borne by the Applicant.

DESCRIPTION:

The project site is part of the Valley Christian Center property. The Valley Christian Center is located on approximately 51 acres at 7500 Inspiration Drive in the westerly portion of Dublin. The Valley Christian Center property includes four separate parcels as shown in Figure 1. The property has a General Plan land use designation of Public/Semi-Public. The property is subject to Planned Development (PD) Zoning (Ordinance No. 07-03), which was approved as part of the original

Valley Christian expansion program in 2003. The PD has been amended over time to reflect the changing needs for church facilities.

Figure 1. Project Location



The Applicant proposes to construct the Inspiration Drive Assisted Living Project, consisting of an 84-bed assisted living facility, on Parcel 3 of the Valley Christian Center property. Requested approval include a Planned Development Rezone with a Stage 1 and Stage 2 Development Plan, Site Development Review Permit and Tentative Parcel Map No. 11241.

On May 17, 2022, the City Council waived the first reading and introduced the Ordinance amending the zoning map and approving the Planned Development Zoning District with the Stage 1 and Stage 2 Development Plan for the project. The City Council also adopted a Resolution approving the Site Development Review Permit and Tentative Parcel Map.
A copy of the staff report for the May 17, 2022 meeting, without attachments, is included as Attachment 2.

The City Council is being asked to hold a second reading and adopt the Ordinance, included as Attachment 1.

ENVIRONMENTAL DETERMINATION:

Development on the project site was previously addressed in the Environmental Impact Report (EIR) for the Valley Christian Center Expansion Program (State Clearinghouse No. 200212070). On May 20, 2003, the Dublin City Council adopted Resolution No. 92-03, certifying an EIR for the Valley Christian Center.

In 2018, the City adopted a Supplemental Mitigated Negative Declaration supported by an Initial

Study (2018 Supplemental IS/MND) to evaluate proposed changes to the Valley Christian Center Expansion Program, including conversion of the softball field to a football athletic field, expansion of an existing athletic field to accommodate the relocated softball field, construction of a central plaza, and associated parking and landscape improvements.

Consistent with the requirements of the California Environmental Quality Act (CEQA), including Section 21166 and related CEQA Guidelines Sections 15162 and 15163, the City prepared an Initial Study to determine whether additional environmental review was required for the proposed Inspiration Drive Memory Care and Assisted Living projects, which determined that there were new potentially significant impacts associated with the project related to aesthetics, air quality, biological resources, cultural resources, geology and soils, hydrology and water quality, and noise; therefore, a Supplemental Mitigated Negative Declaration (State Clearinghouse No. 2021110251) was prepared to analyze the impacts and identify mitigation measures for those impacts.

The project is subject to mitigation measures identified in the Supplemental Mitigated Negative Declaration and the previously adopted EIR, as applicable. The City will monitor the Applicant's compliance with mitigation measures as the project is constructed and operated under the Mitigation Monitoring and Reporting Program adopted in conjunction with the project approvals.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Assisted Living Project
2) City Council May 17, 2022 Staff Report, without attachments

ORDINANCE NO. XX – 22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUBLIN

AMENDING THE ZONING MAP AND APPROVING A PLANNED DEVELOPMENT ZONING DISTRICT WITH A STAGE 1 AND STAGE 2 DEVELOPMENT PLAN FOR THE INSPIRATION DRIVE ASSISTED LIVING PROJECT PLPA 2020-00045 (APNs 941-0022-006-00)

The Dublin City Council does ordain as follows:

SECTION 1. RECITALS

A. The Applicant, Steve Ring of Fulcrum Development, is proposing to develop an 84-bed assisted living facility on Parcel 3 of the Valley Christian Center Property located at 7500 Inspiration Drive. Requested approvals include a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan, Site Development Review Permit, and Tentative Parcel Map. These planning and implementing actions are collectively known as the "Inspiration Drive Assisted Living Project" or the "Project."

B. The Project site is 4.68 acres located on the northwest corner of Inspiration Drive and Dublin Boulevard, which is a portion of the larger 12.7-acre parcel located on the east side of Inspiration Drive (Parcel 3; APN 941-0022-006-00).

C. The existing General Plan land use designation for the project site is Public/Semi-Public.

D. The Project site is located within Planned Development Zoning District Ordinance No. 07-03.

E. The California Environmental Quality Act (CEQA), together with the CEQA Guidelines and City of Dublin CEQA Guidelines and Procedures require that certain projects be reviewed for environmental impacts and that environmental documents be prepared.

F. In 2003, the City Council adopted a Resolution certifying an Environmental Impact Report (EIR) and adopted findings and a Mitigation Monitoring and Reporting Program for the Valley Christian Center Expansion/Master Plan project (Resolution No. 92-03, incorporated herein by reference).

G. In 2018, the City adopted a Supplemental Mitigated Negative Declaration supported by an Initial Study (2018 Supplemental IS/MND) to evaluate proposed changes to the Valley Christian Center Expansion Program, including conversion of the softball field to a football athletic field, expansion of an existing athletic field to accommodate the relocated softball field, construction of a central plaza, and associated parking and landscape improvements.

H. The City prepared a Initial Study to determine whether supplemental environmental review was required for the proposed Project under CEQA standards. The Initial Study examined whether there were substantial changes to the proposed development, substantial

changes in circumstances, or new information, any of which would result in new or more severe significant impacts than analyzed in the prior Valley Christian Center EIR and 2018 Supplemental MND or whether any other standards for supplemental environmental review were met.

I. Upon completion of the Initial Study it was determined that there were new potentially significant impacts associated with the project related to aesthetics, air quality, biological resources, cultural resources, geology and soils, hydrology and water quality, and noise and, therefore, a Supplemental Mitigated Negative Declaration was prepared to analyze those impacts and identify mitigation measures to reduce the impacts to less than significant.

J. The Supplemental Mitigated Negative Declaration/Initial Study was circulated for public review from November 18, 2021 - December 17, 2021.

K. The City of Dublin received no comment letters during the public review period.

L. On April 26, 2022, the Planning Commission adopted Resolution No. 22-05 recommending that the City Council adopt the Supplemental Mitigated Negative Declaration and approve amendments to the Zoning Map, an amendment to Planned Development Zoning Ordinance No. 07-03, a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan, a Site Development Review Permit, and Tentative Parcel Map No. 11241 for the Project, which resolution is incorporated herein by reference and available for review at City Hall during normal business hours.

M. On May 17, 2022, the City Council held a properly noticed public hearing on the Project, including the Supplemental Mitigated Negative Declaration at which time all interested parties had the opportunity to be heard.

N. A Staff Report, dated May 17, 2022, and incorporated herein by reference, described and analyzed the Project, including the Amendment to Planned Development Zoning District Ordinance No. 07-03, Planned Development Rezone and related Stage 1 and Stage 2 Development Plan, Site Development Review, Tentative Parcel Map No. 11241 and Supplemental Mitigated Negative Declaration, for the City Council.

O. On May 17, 2022, the City Council adopted Resolution No. 50-22 adopting the Supplemental Mitigated Negative Declaration and Mitigation and Monitoring Reporting Program for the project, and the City Council considered the Supplemental Mitigated Negative Declaration as well as the prior Valley Christian Center EIR, 2018 Supplemental MND to the Valley Christian Center EIR and all above-referenced reports, recommendations, and testimony before taking any action on the Project.

P. The City Council did hear and use independent judgment and considered all said reports, recommendations, and testimony hereinabove set forth.

SECTION 2: FINDINGS

A. Pursuant to Section 8.32.070 of the Dublin Municipal Code, the City Council finds as follows.

1. The Assisted Living Project ("the Project") Planned Development zoning meets the purpose and intent of Chapter 8.32 in that it provides a comprehensive development plan that is consistent with the General Plan and protects the integrity and character of the area by creating a desirable use of land that is sensitive to surrounding land uses by virtue of the layout and design of the site plan. The Project is planned comprehensively and will follow development standards tailored to the specific needs of the site. These standards will address issues such as building setbacks, architecture, landscaping and grading. The proposed development will blend with the natural features unique to the site through the use of design and planning.

2. Development of the Project under the Planned Development zoning will be harmonious and compatible with existing residential and semi-public development in the surrounding area in that the site will provide a residential care facility for the senior population from Dublin and surrounding areas.

B. Pursuant to Sections 8.120.050.A and B of the Dublin Municipal Code, the City Council finds as follows.

1. The Planned Development zoning for the Project will be harmonious and compatible with existing and potential development in the surrounding area in that the proposed site plan has taken into account adjacent land uses and will provide a wide range of amenities to and for the community within the development and the surrounding neighborhoods. The Project is consistent with the surrounding land uses and has been approved for development in the Stage I Planned Development.

2. The Project site conditions were documented in the VCC EIR and Supplemental Mitigated Negative Declaration that have been prepared, and the environmental impacts that have been identified will be mitigated to the greatest degree possible. The area of the site proposed for development was previously graded and there are no site challenges that were identified in the EIR, which could not be mitigated, that will present an impediment to utilization of the site for the intended purposes.

3. The Planned Development zoning is consistent with the General Plan policies and the City's Zoning Ordinances enacted for the public health, safety and welfare. The Project will not adversely affect the health or safety of persons residing or working in the vicinity or will it be detrimental to public health, safety or welfare. The Project will comply with all applicable development regulations and standards and will implement all adopted mitigation measures. Additionally, no noxious odors, hazardous materials, or excessive noises will be produced.

4. The Planned Development zoning is consistent with and in conformance with the Dublin General Plan land use designation of Public/Semi-Public, which allows for quasi-public uses such as senior centers, special needs program facilities and other similar services and benefit to the community.

SECTION 3: ZONING MAP AMENDMENT

Pursuant to Chapter 8.32, Title 8 of the City of Dublin Municipal Code the City of Dublin Zoning Map is amended to Rezone the property described below to a Planned Development zoning

district and supersedes and replaces the previously adopted Planned Development zoning district (Ordinance No. 07-03):

4.68 acres at Inspiration Drive and Dublin Boulevard; a portion of APN 941-0022-006 ("the Property"). A map of the rezoned area is shown below:

SECTION 4. APPROVAL OF STAGE 1 AND STAGE 2 DEVELOPMENT PLAN

The regulations for the use, development, improvement, and maintenance of the Property are set forth in the following Stage 1 and Stage 2 Development Plan for the 4.68-acre property, which is hereby approved. Any amendments to the Stage 1 and Stage 2 Development Plan shall be in accordance with Section 8.32.080 of the Dublin Municipal Code DMC) or its successors.

Stage 1 and Stage 2 Development Plan

This is a Stage 1 and Stage 2 Development Plan pursuant to DMC Chapter 8.32. This Development Plan meets all the requirements for both a Stage 1 and Stage 2 Development Plan and is adopted as part of the PD-Planned Development rezone for the Inspiration Drive Assisted Living Project (PLPA-2020-00045).

The Planned Development zoning district and this Stage 1 and Stage 2 Development Plan provides flexibility to encourage innovative development while ensuring that the goals, policies, and action programs of the General Plan and provisions of DMC Chapter 8.32 are satisfied.

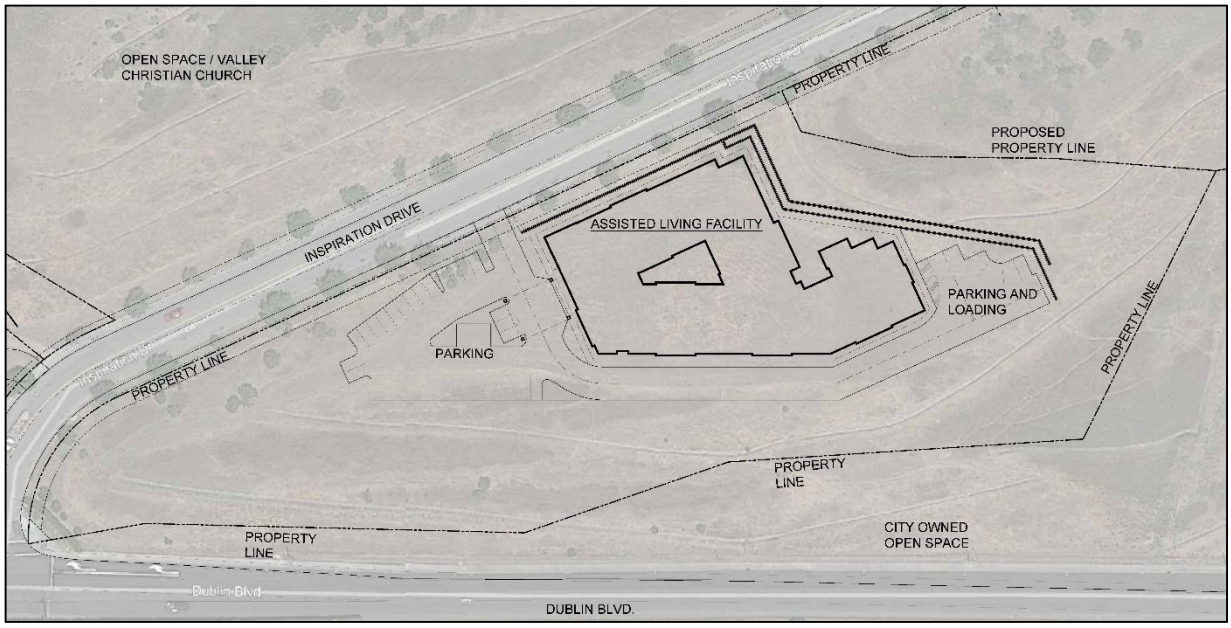
1. **Statement of Uses.**

   Permitted Uses (as defined by the Zoning Ordinance):
   Community Care Facility/Large
   Similar and related uses as determined by the Director of Community Development

Conditional Uses:
None

Accessory Uses:
As provided for in the regulations and procedures of the Zoning Ordinance

2. Stage 1 and Stage 2 Site Plan.
The site plan is shown below.



3. Site area, proposed densities, and development regulations.

Maximum Beds	84
Maximum Faculty and Staff	26 (on-site at one time)
Maximum Floor Area Ratio	.50
Maximum Building Height:	40 feet
Maximum lot coverage	35%
Parking Spaces	1 per 3 employees on largest shift, plus 1 per 3 beds
Parking Stall Dimensions Standards	Per Chapter 8.76 Off-Street Parking and Loading Regulations of the Dublin Zoning Ordinance
Minimum Setbacks	10’ front yard 10’ side yard 15’ rear yard
Signage	Pursuant to an approved Master Sign Program

4. Phasing Plan.
The project site will be graded, improved, and constructed as a whole in one phase.

5. **General Plan Consistency.**
The project is consistent with the General Plan land use designation of Public/Semi-Public, which includes senior centers, special needs program facilities and other similar services that provide benefits to the community. The Public/Semi-Public land use designation also permits a floor area ratio of .50.

6. **Inclusionary Zoning Regulations.**
The project is not subject to the Inclusionary Zoning Regulations (Chapter 8.68) for the provision of affordable housing because the regulations apply only to residential development projects of 20 units or more.

7. **Preliminary Landscape Plan**.
The landscape design of the project shall reflect the following standards:

- Utilizing the Dublin Streetscape Master Plan Plant Selections, utilize plants recommended and that are suitable to the Dublin climate for drought resistance and fire safety.
- The plant selection should be considered low and moderate use of water based upon the WUCOLS IV list for this region.
- Sufficient landscape screening should be utilized to create natural space between building structures when possible.
- Streets trees should be selected from a plant palette and considered moderate or low water use. Trees should match existing street trees whenever possible.

8. **Architectural Standards**.
The design of future buildings on the project site shall be compatible with the development patterns of the area and complement surrounding uses. Scale and massing shall be compatible to the surrounding area and human-scale elements shall be implemented where appropriate. Long, monotonous wall planes shall be avoided, and massing breaks shall be implemented to provide depth and visual interest. Horizontal changes in plane are encouraged. Building roof forms shall consist of lower height or flat roof construction to confirm with the hillside topography and using a stepped approach to height to create a sense of hillside integration shall be used whenever possible. The form of the roof should relate to the form of the building and mechanical equipment screened from the public, when feasible.

Architectural style shall draw inspiration from nearby examples in the area but have a modern form that is complementary. Building designs shall implement a transitional style between residential and commercial development. In general, high-quality commercial-grade materials shall be used and the use of stucco, stone, brick, fiber cement siding, metal seam is encouraged. Colors chosen shall be neutral in nature and avoid bright, harsh primary colors.

9. Aerial Photo.

10. Applicable Requirements of Dublin Zoning Ordinance.

Except as specifically provided in this Stage 1 and Stage 2 Development Plan, the use, development, improvement, and maintenance of the property shall be governed by the R-M (Multi-Family Residential) zoning district DMC Section 8.32.060.C. No development shall occur on this property until a Site Development Review Permit has been approved.

SECTION 5: SEVERABILITY

The provisions of this Ordinance are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the ordinance or their applicability to other persons or circumstances.

SECTION 6. POSTING OF ORDINANCE

The City Clerk of the City of Dublin shall cause this Ordinance to be posted in at least three public spaces in the City of Dublin in accordance with Section 36933 of the Government Code of the State of California.

SECTION 7. EFFECTIVE DATE

This Ordinance shall take effect 30 days following its adoption.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

Agenda Item 6.1

STAFF REPORT
CITY COUNCIL

DATE: **May 17, 2022**

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Inspiration Drive Memory Care and Assisted Living Projects (PLPA-2020-00044 and PLPA-2020-00045)
Prepared by: Amy Million, Principal Planner

EXECUTIVE SUMMARY:

The Applicant, Steve Ring of Fulcrum Development, is proposing to develop two projects, a 55-bed memory care facility and an 84-bed assisted living facility, on Parcels 2 and 3, respectively, of the Valley Christian Center property. Requested approvals include Planned Development Rezoning with related Stage 1 and Stage 2 Development Plans, Site Development Review Permits, a Street Vacation and Tentative Parcel Map. The City Council will consider the Inspiration Drive Memory Care and Assisted Living projects, including a Supplemental Mitigated Negative Declaration to the Valley Christian Center Environmental Impact Report.

STAFF RECOMMENDATION:

Conduct the public hearing, deliberate and: 1) adopt the **Resolution** Adopting a Supplemental Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Inspiration Drive Memory Care and Assisted Living Projects; 2) waive the reading and INTRODUCE the **Ordinance** Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Memory Care Project; 3) adopt the **Resolution** Approving a Site Development Review Permit for the Inspiration Drive Memory Care Project; 4) adopt the **Resolution** Summarily Vacating Unused Right-of-Way on Dublin Boulevard and Reservation of a Public Service Easement; 5) adopt the **Resolution** Approving a Purchase and Sale Agreement with Valley Christian Center for Exempt Surplus Former Right-of-Way on Dublin Boulevard; 6) waive the reading and INTRODUCE the **Ordinance** Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Assisted Living Project; 7) waive the reading and INTRODUCE the **Ordinance** Approving an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center;

and 8) adopt the **Resolution** Approving a Site Development Review Permit and Tentative Parcel Map No. 11241 for the Inspiration Drive Assisted Living Project.

FINANCIAL IMPACT:

The costs associated with processing the proposed projects are borne by the Applicant. As part of the Inspiration Drive Memory Care project, a summary vacation of unused right-of-way on Dublin Boulevard is requested. Staff is recommending a sale price of $14.83/square foot for a total of $120,390. The recommended sale price was based on a comparable sale of a vacant property zoned for commercial use with similar improvements, and the proposed Memory Care Facility at 5751 Arnold Road property's 2021-22 assessed value.

DESCRIPTION:

The two project sites are part of the Valley Christian Center property. The Valley Christian Center is located on approximately 51 acres at 7500 Inspiration Drive in the westerly portion of Dublin. The Valley Christian Center property includes four separate parcels as shown in Figure 1 and Table 1. The property has a General Plan land use designation of Public/Semi-Public. The property is subject to Planned Development (PD) Zoning (Ordinance No. 07-03), which was approved as part of the original Valley Christian expansion program in 2003. The PD has been amended over time to reflect the changing needs for church facilities. The project sites are surrounded by the Valley Christian Center, open space, and residential land uses as shown in Table 2 and Table 3.

Figure 1. Project Location

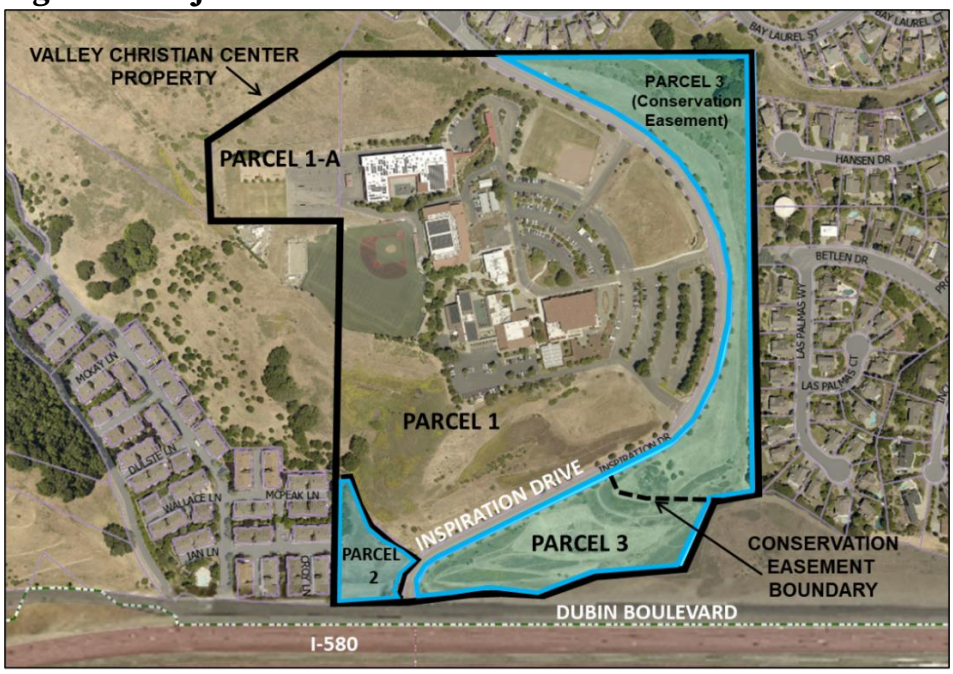


Table 1: Valley Christian Center Parcel Sizes and Land Uses

Parcel No.	Current Use of the Property	Proposed Use of the Property	Parcel Size	Existing General Plan Land Use
1	Valley Christian Center Campus	No change – Church/School	33.3	Public/Semi-Public
1A	Valley Christian Center Campus	No change – Church/School	3.7	Public/Semi-Public
2	Vacant	Memory Care Facility	1.6	Public/Semi-Public
3	Vacant / Conservation Easement (northern 8 acres)	Assisted Living Facility /Conservation Easement	12.7	Public Semi-Public

Table 2: Memory Care Facility Surrounding Land Uses

Location	Zoning	General Plan Land Use	Current Use of the Property
North	PD (Planned Development)	Public/Semi-Public	Valley Christian Center Campus
South	N/A	N/A	Dublin Boulevard / I-580
East	PD (Planned Development)	Public/Semi-Public	Vacant
West	PD (Planned Development)	Medium/High Density Residential	Condominiums

Table 3: Assisted Living Facility Surrounding Land Uses

Location	Zoning	General Plan Land Use	Current Use of the Property
North	PD (Planned Development)	Public/Semi-Pubic & Low-Density Single Family	Valley Christian Center Campus and Single-Family Homes
South	N/A	N/A	Dublin Boulevard / I-580
East	R-1 (Single Family Residential)	Single Family Residential	Single Family Homes
West	PD (Planned Development)	Public/Semi-Public	Vacant

<u>Proposed Projects</u>

The Applicant, Fulcrum Development, has submitted applications for two separate projects that are being processed concurrently. Collectively, the proposed projects would result in development of a 55-bed memory care facility on Parcel 2 (PLPA-2020-00044) and an 84-bed assisted living facility on Parcel 3 (PLPA-2020-00045). Both projects include associated landscaping, parking, utility improvements and frontage improvements. The two proposed projects are described separately below. The City Council is requested to approve the two proposed projects.

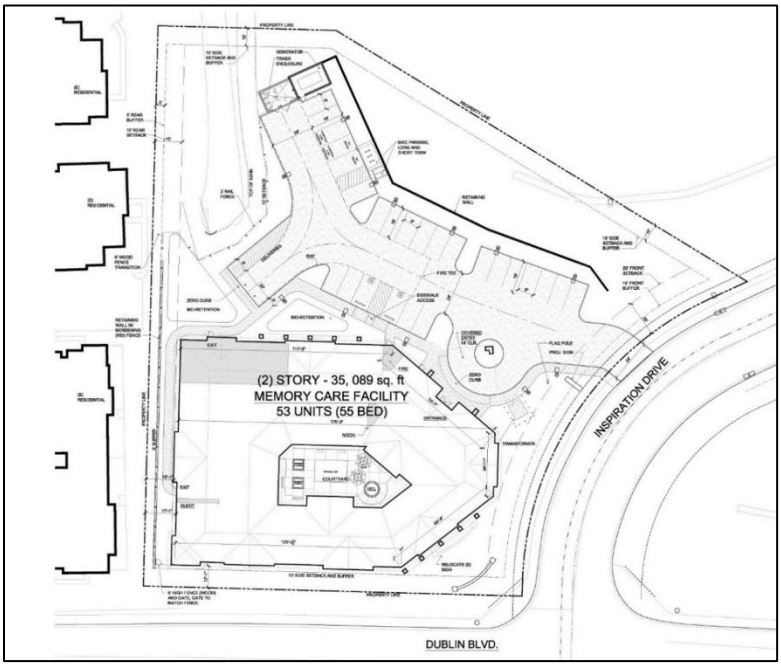
Analysis

Memory Care Facility (PLPA-2020-00044)
The requested entitlements associated with the proposed memory care facility include a: 1) a Planned Development Rezone with a related Stage 1 and 2 Development Plan; 2) Site Development Review Permit; and 3) Street Vacation.

The proposed memory care facility is a two-story, approximately 35,000-square-foot building. A total of 51 private units and two shared units (a total of 55 beds) would be provided. In addition to the memory care units, the first and second floor of the facility would provide a range of amenities and support facilities for residents and staff, including a courtyard, kitchen, lobby area, offices, medical facilities, living area, TV room, activity area, dining room and reception. The proposed memory care facility is anticipated to require 36 staff, who would be present throughout the day spread over six employee shifts. The proposed use is consistent with the existing General Plan land use designation of Public/Semi-Public.

The request also includes an adjustment to the northern and southern property lines. The northern property line between Parcel 1 and Parcel 2 would be adjusted to create a parcel boundary between the memory care facility and a small area of riparian woodland associated with an ephemeral stream near the northwestern corner of the property. The adjustment to the southern property line is for the incorporation of an unused portion of the Dublin Boulevard right-of-way. Figure 2 shows the proposed site plan, with the property line adjustments incorporated. Lot Line Adjustment and Parcel Merger applications for Staff approval will be submitted subsequent to project approval.

Figure 2. Memory Care Facility Site Plan



Planned Development Rezone
The site has existing Planned Development Zoning (Ordinance No. 07-03), which allows agricultural uses. To accommodate the proposed project, the application includes a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan. The proposed PD will establish a detailed Development Plan, which specifies the overall development density and intensity (e.g., FAR, building heights, setbacks) for the site, and design guidelines. A "Community Care Facility, Large" as defined by the Dublin Zoning Ordinance, would be the only use allowed by the PD. The proposed memory care facility is consistent with this use type. Table 4 provides an overview of the development standards for the memory care facility.

Table 4. Development Standards – Memory Care Facility

Maximum Beds	55
Maximum Faculty and Staff	18 at one time
Maximum Floor Area Ratio	.50
Maximum Building Height:	35 feet
Maximum Lot Coverage	50%
Parking Spaces	1 per 3 employees on largest shift, plus 1 per 3 beds
Parking Stall Dimensions Standards	Per Chapter 8.76 Off-Street Parking and Loading Regulations of the Dublin Zoning Ordinance
Minimum Setbacks	20' front yard 10' street side yard 10' Interior side yard 15' rear yard (building) 5' rear yard (fence)
Signage	Pursuant to an approved Master Sign Program

The draft Ordinance providing the details of the proposed zoning is included as Attachment 3.

Site Development Review Permit
In 2016, Valley Christian Center and California Highlands entered into a private settlement agreement, which set terms for development of Parcel 2, including setbacks and design considerations. The following is a summary of the key components of the project associated with the Site Development Review Permit, including those aspects which are driven by the settlement agreement.

<u>Site Design and Access</u>: The project site is accessed from a new driveway and sidewalk off Inspiration Drive. The driveway leads to the parking area, which is situated along the north side of the building terminating in the northwest area of the property at the location of the trash enclosure. The proposed building is located on the southern portion of the property along Dublin Boulevard in line with the adjacent residential buildings of California Highlands. Adjacent to the building's front entry near Inspiration Drive is a large, covered canopy. This

canopy allows for resident and guest pickup and drop-off without the need to navigate the length of the parking area. At the western end of the parking area, just north of the building near the rear entrance, is a loading area for deliveries separating commercial vehicle loading from guest and employee parking areas.

An existing sidewalk extends along the property frontage on both Dublin Boulevard and Inspirative Drive. As part of the project, the existing curb ramps at the corner of Inspiration Drive and Dublin Boulevard will be reconstructed to meet current standards.

Architecture: The architecture of the building is guided by the architecture of the adjacent California Highlands residential development. Per the 2016 settlement agreement between the Valley Christian Center and California Highlands, development of the subject property should "be of a quality and a standard that is consistent with the California Highlands development."

The two-story building is accented with changes in exterior cladding and colors, multi-pane windows, and a series of front gables with decorative brackets. The main entry is highlighted through a large canopy providing cover for vehicle pickup and drop-off. The building is finished with a variety of materials including stone veneer, fiber cement Hardie board, stucco and a tile roof. The proposed paint colors are a range of grey with blue and white trim to provide a neutral backdrop for the finish materials. The color and materials are shown in the Project Plans on Sheet A5.3 and A5.4.

Landscaping: The memory care facility would provide approximately 35,911 square feet of private open space on Parcel 2, including preservation of the riparian area associated with the ephemeral stream area in the northwestern portion of the project site. A landscape buffer would be provided around the perimeter of the project site (minimum of five feet wide at the rear and 10 feet wide on all other sides).

Per the 2016 settlement agreement between the Valley Christian Center and California Highlands, the purpose of the landscape buffer at the rear (western property line) is to provide landscape screening between the development on Parcel 2 and the California Highlands property.

The proposed landscaping includes various evergreen and ornamental trees, shrubs, grasses, perennials, ground cover, and vines. Existing street trees and perennials along Inspiration Drive would be retained. In addition, the proposed project would include two landscaped detention basins located on the north side of the building adjacent to the parking/loading area. A total of approximately 34 trees would be planted as part of the proposed project. The proposed landscape plan is shown in the Project Plans on Sheet L-1.

A three-foot tall retaining wall with a six-foot-high wood screening fence would be installed along the western boundary of the project site. Additionally, a three-foot-tall retaining wall would be installed along the northern boundary of the proposed parking area. A rail fence

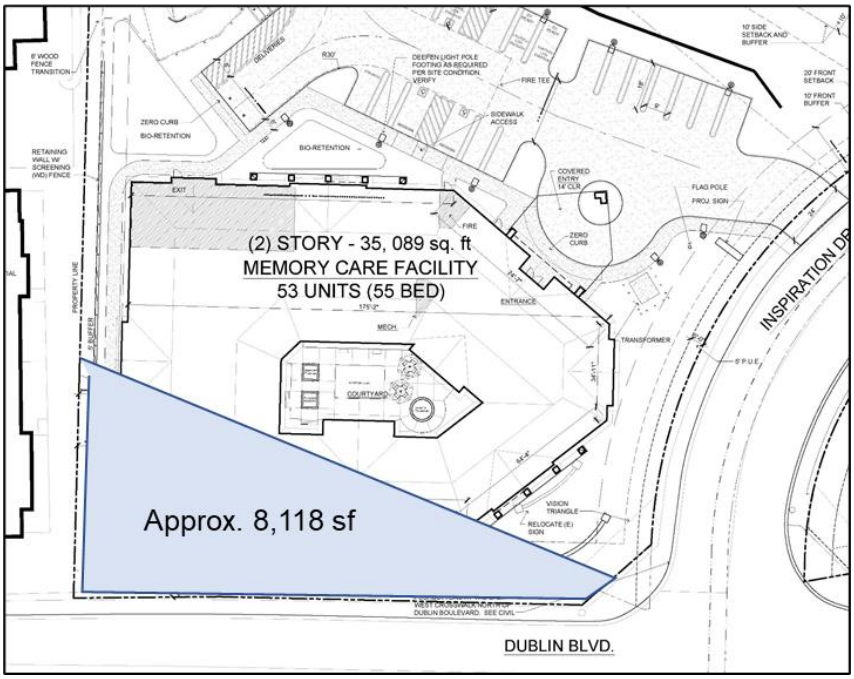
would be provided to prevent intrusion into the riparian area associated with the ephemeral stream in the northwestern portion of the project site.

Public Art Compliance: The applicant intends to satisfy the requirements of the City's Public Art Ordinance through the payment of in lieu fees. Condition of Approval No. 17 in the Resolution approving the Site Development Review Permit captures this requirement (Attachment 4).

The draft Resolution approving the Site Development Review Permit is included as Attachment 4. The Project Plans are included as Attachment 5.

Street Vacation of Dublin Boulevard
As part of the proposed project, the property owner, Valley Christian Center, in concert with the Applicant, has requested a summary vacation of approximately 8,118 square feet of unused Dublin Boulevard right-of-way as generally shown by the blue area in Figure 3 below. A plat and legal description of the subject right-of-way is included as Exhibits A and B to Attachment 6. Once vacated as right-of-way, the City will continue to own the underlying fee parcel.

Figure 3. Dublin Boulevard Right-of-Way Vacation Area



Section 8331 of the California Streets and Highways Code et seq. provides the procedures for vacating street right-of-way and allows for a summary vacation if:

a. Right-of-way is in excess of a street not required for street purposes.
b. For a period of five consecutive years, the street or highway has been impassable for vehicular traffic.

c. No public money was expended for maintenance on the street during such period.

The subject right-of-way is part of the I-580 freeway frontage road that was relinquished from the State of California to Alameda County in 1981 prior to the City's incorporation. The frontage road was annexed into the City of Dublin in 1990 and later improved as an extension of Dublin Boulevard. The final roadway alignment of the Dublin Boulevard extension left remnants of the annexed frontage road undeveloped. The subject right-of-way is currently undeveloped, has been impassable to vehicular traffic, and no public money was expended for its maintenance.

Through the years as development adjacent to Dublin Boulevard has occurred, portions of the unimproved area of the right-of-way beyond the limits of the improved Dublin Boulevard have been vacated to accommodate development.

On April 26, 2022, in accordance with Government Code Section 65402, the Planning Commission made a finding of conformance with an adopted General Plan for a street vacation and disposition of real property. The General Plan designation for the subject right-of-way is Public/Semi-Public. The vacation of the property conforms with the Land Use and Circulation Element (Chapter 5) of the General Plan in that the proposed use of the property is community serving by providing supportive housing for the senior community with special needs. The finding of conformance with the Land Use and Circulation Element of the General Plan is included in the Planning Commission's Resolution, Attachment 9.

Subsection (a) of Section 8355 of the California Streets Highways Code allows the City to sell the subject right-of-way in conjunction with its vacation. The City has prepared a Purchase and Sale Agreement, which outlines the terms and conditions of the sale of the remnant parcel to Valley Christian Center. Upon the City Council's approval of the street vacation and Purchase and Sale Agreement, Valley Christian Center will merge the remnant parcel with Parcel 2 to accommodate the development of the memory care facility.

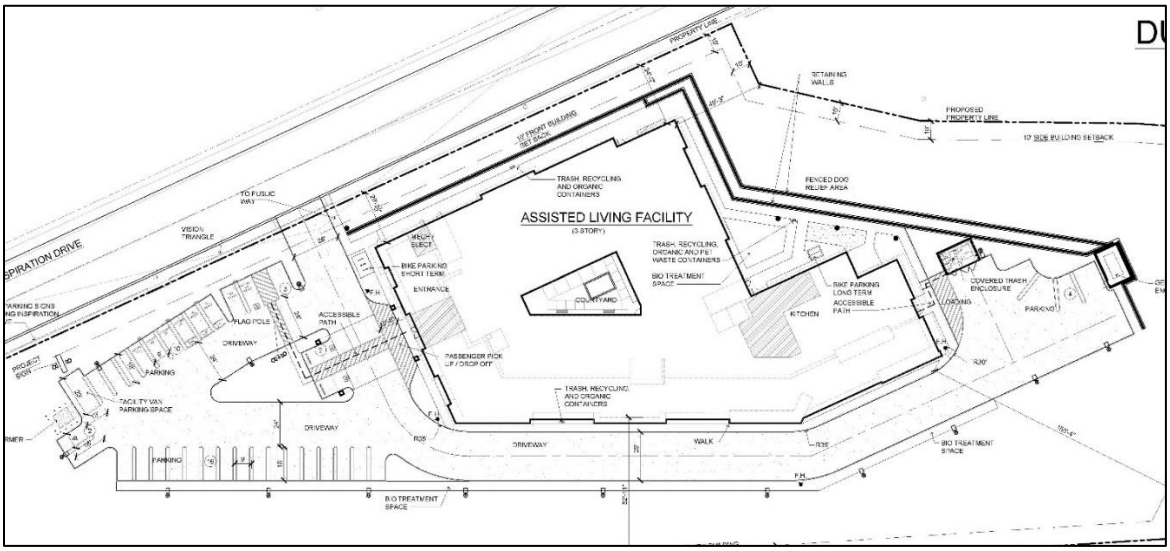
The Resolution approving the vacation of unused right-of-way on Dublin Boulevard is included as Attachment 6. The Resolution approving a Purchase and Sale Agreement with the property owner, Valley Christian Center, with the draft Purchase and Sale Agreement are included as Attachments 7 and 8, respectively.

Assisted Living Facility (PLPA-2020-00045)
The requested entitlements associated with the proposed assisted living facility include a: 1) Planned Development Rezone with a related Stage 1 and 2 Development Plan; 2) Planned Development Zoning Amendment; 3) Site Development Review Permit; and 4) Tentative Parcel Map.

The proposed assisted living facility is three-stories, approximately 40 feet tall and approximately 75,112 square feet in size. The facility includes 84 beds consisting of studios,

and one-bedroom units. Like the memory care facility, the assisted living facility would also provide communal spaces for the use of residents and staff, including a courtyard, kitchen, lobby area, offices, medical facilities, living area, dining room, activity area, café, theater and wellness spa/salon. Figure 4 shows the proposed site plan. In addition to the 84 residents, the proposed assisted living facility is anticipated to require up to 43 staff, who would be present at the site throughout the day spread over six employee shifts.

Figure 4. Assisted Living Facility Site Plan



Planned Development Rezone

Pursuant to the Valley Christian Planned Development Zoning (Ordinance No. 07-03), Parcel 3 was designated as a "Future Study Area." The PD states that "no uses shall be permitted until established by a future Stage 2 Planned Development Rezone approved by the City Council."

Similar to the proposed Planned Development Rezoning for the memory care facility, the assisted living facility proposes a Stage 1 and 2 Development Plan, which would supersede existing Planned Development Zoning Ordinance No. 07-03 for 4.68-acres of Parcel 3. The applicant is proposing the PD zoning district allow for a "Community Care Facility, Large" land use and similar uses as determined by the Community Development Director. Table 5 provides an overview of the development standards for the assisted living facility.

Table 5. Development Standards – Assisted Living Project

Maximum Beds	84
Maximum Faculty and Staff	26 at one time
Maximum Floor Area Ratio	.50
Maximum Building Height:	40 feet
Maximum lot coverage	35%
Parking Spaces	1 per 3 employees on largest shift, plus 1 per 3 beds

Parking Stall Dimensions Standards	Per Chapter 8.76 Off-Street Parking and Loading Regulations of the Dublin Zoning Ordinance
Minimum Setbacks	10' front yard 10' side yard 15' rear yard
Signage	Pursuant to an approved Master Sign Program

The draft Ordinance providing the details of the proposed zoning is included as Attachment 10.

Planned Development Zoning Amendment
Amendments to Planned Development Ordinance No. 07-03 for the Valley Christian Center are necessary for consistency and ease of implementation. An amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center is included with the proposed project to remove Parcel 2 and the southern portion of Parcel 3 as they would no longer be a part of the Valley Christian Center Planned Development.

No other changes to this Planned Development are proposed. The amendment to Planned Development Ordinance No. 07-03 is included as Attachment 11.

Site Development Review
The following is a summary of the key components of the project associated with the Site Development Review Permit.

Site Design and Access: The project site is accessed from a new single driveway and sidewalk off Inspiration Drive. Inspiration Drive is a steep two-lane road that wraps the west and north sides of the subject site. The driveway, which slopes down from Inspiration Drive into the property, leads directly to the building's front entrance and the parking area located to the west of the building. The site has a significant grade change from Inspiration Drive, which is addressed through a series of 12-foot-tall, terraced retaining walls along the north side of the building to retain the existing slope. As Inspiration Drive ascends the hill, the proposed building nestles into the hillside and becomes less visible from Inspiration Drive.

Adjacent to the building's front entry is a large, covered canopy, which allows for resident and guest pickup and drop-off without the need to navigate the length of the parking area. At the eastern end of the parking area, near the building's rear entrance, is a loading area for deliveries, the trash enclosure, generator enclosure and four additional parking spaces.

There is currently no sidewalk along the east side of Inspiration Drive. As part of the project, a new sidewalk will be installed from the project driveway to Dublin Boulevard. In addition, the existing curb ramps at the corner of Inspiration Drive and Dublin Boulevard will be reconstructed to meet current standards and match up with the improvements made as part of the memory care project.

Architecture: The architecture of the building is residential in nature and uses varying planes, materials and colors to break up the mass. The three-story building is accented with changes in exterior cladding and colors, multi-pane windows, awnings and a multiple level flat roof. The third story is set back to reduce the building mass as viewed from I-580 and to provide a large open patio with unobstructed views to the south of the Tri-Valley. The main entry is highlighted through a large canopy providing cover for vehicle pickup and drop-off. The building is finished with a variety of materials including stone veneer, fiber cement Hardie board, stucco and a tile roof. The proposed paint colors are a range of grey with blue and white trim to provide a neutral backdrop for the finish materials. The color and materials are shown in the Project Plans on Sheet A3.1, A5.3 and A5.5.

Landscaping: The assisted living facility would provide approximately 118,087 square feet of private open space on Parcel 3. A bioretention landscape buffer is located along the south side of the parking area and driveway/fire lane.

The proposed landscaping includes various evergreen and ornamental trees, shrubs, grasses, perennials, ground cover, and vines. A new sidewalk and street trees are proposed along Inspiration Drive down to Dublin Boulevard.

A series of retaining walls is located along the north side of the building. The walls are bordered with landscape along the bottom edge and along the top between the wall and Inspiration Drive. The project site is surrounding by the natural hillside on the south, east and north. The proposed landscape plan is shown in the Project Plans on Sheets L-1.1 and L1.2

The draft Resolution approving the Site Development Review Permit is included as Attachment 12. The Project Plans are included as Attachment 13.

Tentative Parcel Map

The proposed assisted living facility includes a request for Tentative Parcel Map No. 11241 to create two parcels: 1) the northern parcel (8.02 acres) consistent with the boundaries of the existing conservation easement; and 2) the southern parcel (4.68 acres) for the proposed project site. It is anticipated that the northern parcel will continue to be owned by the Valley Christian Center and the southern parcel will be sold to and owned by the Applicant.

The Dublin Municipal Code (DMC) requires that all existing and proposed utility distribution facilities within a subdivision and along project streets be placed underground. DMC Section 9.32.040 provides for relief through a request for exception. The request for the exception is reviewed and considered by the City Engineer and based on balancing the requirements of the public health, safety, and general welfare with the feasibility of meeting by reason of economic feasibility, soil, topography, compatibility of surrounding area, and future potential number of building sites affected. The Applicant submitted an exception request to not underground the existing utilities along Dublin Boulevard, which was reviewed by and is

supported by the City Engineer.

The draft Resolution approving the Site Development Review Permit and Tentative Parcel Map No. 11241 is included as Attachment 12. The Project Plans are included as Attachment 13 and Tentative Parcel Map No. 11241 is included as Attachment 14.

Public Art Compliance
The applicant intends to satisfy the requirements of the City's Public Art Ordinance for both projects through the payment of in lieu fees. Condition of Approval No. 18 in the Resolution approving the Site Development Review Permit captures this requirement (Attachment 12).

CONSISTENCY WITH THE GENERAL PLAN AND ZONING ORDINANCE:

The proposed memory care facility and assisted living facility and their respective site improvements are consistent with the General Plan land use designation of Public/Semi-Public, which allows quasi-public uses such as senior centers, special needs program facilities and other similar services and benefit to the community. These uses and improvements are consistent with the proposed Planned Development Zoning.

REVIEW BY APPLICABLE DEPARTMENT AND AGENCIES:

The Building and Safety Division, Fire Prevention Bureau, Public Works Department, and Dublin San Ramon Services District reviewed the project and provided Conditions of Approval where appropriate to ensure that the project is established in compliance with all local ordinances and regulations. Conditions of approval from these departments and agencies have been included in the attached Resolution pertaining to the Site Development Review Permit for the Memory Care Facility (Attachment 4) and the attached Resolution pertaining to the Site Development Review Permit and Tentative Parcel Map for the Assisted Living Facility (Attachment 12).

ENVIRONMENTAL DETERMINATION:

Development on the project site was previously addressed in the Environmental Impact Report (EIR) for the Valley Christian Center Expansion Program (State Clearinghouse No. 200212070). On May 20, 2003, the Dublin City Council adopted Resolution No. 92-03, certifying an EIR for the Valley Christian Center.

In 2018, the City adopted a Supplemental Mitigated Negative Declaration supported by an Initial Study[1] (2018 Supplemental IS/MND) to evaluate proposed changes to the Valley Christian Center Expansion Program, including conversion of the softball field to a football

[1] City of Dublin. 2018. Valley Christian Center Supplemental Mitigated Negative Declaration / Initial Study, Planning Application Number: PLPA-2014-00052.

athletic field, expansion of an existing athletic field to accommodate the relocated softball field, construction of a central plaza, and associated parking and landscape improvements.

Consistent with the requirements of the California Environmental Quality Act (CEQA), including Section 21166 and related CEQA Guidelines Sections 15162 and 15163, the City prepared an Initial Study to determine whether additional environmental review was required for the proposed Inspiration Drive Memory Care and Assisted Living projects, which determined that there were new potentially significant impacts associated with the project related to aesthetics, air quality, biological resources, cultural resources, geology and soils, hydrology and water quality, and noise; therefore, a Supplemental Mitigated Negative Declaration (State Clearinghouse No. 2021110251) was prepared to analyze the impacts and identify mitigation measures for those impacts. The environmental effects of the project are discussed in detail in the Supplemental Mitigated Negative Declaration for the project.

The project is subject to mitigation measures identified in the Supplemental Mitigated Negative Declaration and the previously adopted EIR, as applicable. The City will monitor the Applicant's compliance with mitigation measures as the project is constructed and operated under the Mitigation Monitoring and Reporting Program adopted in conjunction with the project approvals.

The Supplemental Mitigated Negative Declaration/Initial Study was circulated for a public review period from November 18, 2021, to December 17, 2021. No comments were provided.

At the time the environmental review was completed, it was assumed that a General Plan Amendment was necessary for the Assisted Living project and was, therefore, included in the analysis. The change to the project description to not include a General Plan Amendment does not impact this analysis. No impacts associated with the General Plan Amendment were identified and, therefore, no new analysis is required.

The Resolution adopting the Supplemental Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program is included as Attachment 1. The Initial Study/Supplemental Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program are included as Attachment 2.

PLANNING COMMISSION REVIEW:

On April 12, 2022, the Planning Commission held a study session on the proposed projects. Staff and the Applicant provided presentations. The Planning Commission asked various questions and made comments regarding emergency vehicle access, parking lot design and grading, retaining walls, architectural features and articulation of the building facades, landscaping and the potential for additional oak trees, and the layout of the interior spaces. One member of the public addressed the Planning Commission and spoke in opposition to the project.

On April 26, 2022, the Planning Commission held a public hearing on the proposed projects. As part of the public hearing, 19 members of the public provided comments regarding the project. The public expressed concerns regarding short-term health impacts related to construction, increase in traffic, impacts to views, and biological resources on the property.

The Planning Commission adopted Resolution No. 22-04 and Resolution No. 22-05 recommending approval of the Inspiration Drive Memory Care and Assisted Living Projects, respectively (refer to Attachments 9 and 15).

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

Two City-led Community Meetings were held on December 8 and 9, 2021, to provide Dublin residents with information about the proposed Inspiration Drive Memory Care and Assisted Living projects. In addition to Staff and the Applicant, four community members attended the first meeting, and eight members attended the second meeting. Questions were asked about accessing project information, project timing and the City's role in the infrastructure improvements.

In addition, the Applicant team held their own community outreach meetings. A total of six meetings were held with various parties including the Las Palmas Homeowner's Association, Hansen Hills Neighborhood, California Highlands, Valley Christian Church members, and other adjacent residents. A copy of a community engagement summary provided by the Applicant is attached as Attachment 16.

In response to the City Council's request during the General Plan Amendment Study Initiation, the Applicant installed story poles showing the mass and scale of the proposed projects. Story poles were erected in early December 2021.

In addition, the City Council held a Study Session on April 5, 2022, and the Planning Commission held a Study Session on April 12, 2022.

On April 26, 2022, a comment letter on behalf of East Bay Residents for Responsible Development was submitted challenging the Supplemental Mitigated Negative Declaration. Though not required by CEQA, the City prepared a response to the comment. A copy of this letter along with all other written public comments received on the proposed project until the publication of this report is included as Attachment 17. A copy of the City's response is included as Attachment 18.

In accordance with State law, a public notice was mailed to all property owners and occupants within 300 feet of the proposed project to advertise the project and the upcoming public hearing. A public notice also was published in the *East Bay Times* and posted at several locations throughout the City. A Planning Application sign was posted on the project site and the project was also included on the City's development projects webpage. A copy of this Staff Report has been provided to the Applicant.

ATTACHMENTS:

1) Resolution Adopting a Supplemental Mitigated Negative Declaration and Mitigation and Monitoring Reporting Program for the Inspiration Drive Memory Care and Assisted Living Projects (PLPA-2020-00044 and PLPA-2020-00045)
2) Exhibit A to the Resolution - Initial Study / Supplemental Mitigated Negative Declaration
3) Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Memory Care Project
4) Resolution Approving a Site Development Review Permit for the Inspiration Drive Memory Care Project
5) Exhibit A to the Resolution - Memory Care Project Plans
6) Resolution Summarily Vacating Unused Right-of-Way on Dublin Boulevard and Reservation of a Public Service Easement
7) Resolution Approving a Purchase and Sale Agreement with Valley Christian Center for Exempt Surplus Former Right-of-Way on Dublin Boulevard
8) Exhibit A to the Resolution – Draft Purchase and Sale Agreement
9) Planning Commission Resolution No. 22-04
10) Ordinance Amending the Zoning Map and Approving a Planned Development Zoning District with a Stage 1 and Stage 2 Development Plan for the Inspiration Drive Assisted Living Project
11) Ordinance Approving an Amendment to Planned Development Ordinance No. 07-03 for the Valley Christian Center
12) Resolution Approving a Site Development Review Permit and Tentative Parcel Map No. 11241 for the Inspiration Drive Assisted Living Project
13) Exhibit A to the Resolution - Assisted Living Project Plans
14) Exhibit B to the Resolution - Tentative Parcel Map No. 11241
15) Planning Commission Resolution No. 22-05
16) Community Engagement Summary by Fulcrum Development
17) Public Comments
18) Response to Environmental Review Comments – May 2022

Agenda Item 4.9

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Agreement with the County of Alameda for Fiscal Year 2022-23 Additional Library Services
Prepared by: Judy A Miller, Management Analyst II

EXECUTIVE SUMMARY:

The City Council will consider approving an agreement with the County of Alameda to provide 23 hours of library services per week at the Dublin Public Library for Fiscal Year 2022-23. These hours are in addition to the County's base service level of 28 hours per week. There is no change in the number of hours from the Fiscal Year 2021-22 Agreement.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving an Agreement with the County of Alameda for Additional Library Services for Fiscal Year 2022-23.

FINANCIAL IMPACT:

The City's cost to fund 23 additional operating hours of library services during Fiscal Year 2022-23 is $638,400, which is included in the proposed Fiscal Year 2022-23 Budget.

DESCRIPTION:

Through an operational agreement executed in October 2002, the County of Alameda operates library-related activities in the Dublin Library building. It also provides equipment related to the general operation of the Library, while the City owns and maintains the building. On an annual basis, the City and County enter into an agreement for operational hours.

The County of Alameda provides a base service level of 28 operating hours per week. The City of Dublin has consistently provided funding to the County of Alameda to extend the number of hours the Library is open to the public. As proposed, the City would continue to provide funding for an additional 23 operating hours per week, excluding County-observed holidays, for a total of 51

operating hours per week. This number of hours has remained the same since Fiscal Year 2016-17.

During Fiscal Years 2019-20 and 2020-21, the City's actual costs were reduced in proportion to the reduction of operating hours available to the public due to the COVID-19 pandemic, and the County of Alameda opted to waive the typical annual increase of 5%. The Library returned to its regular operating hours on September 19, 2021 and has operated at 51 hours per week since then. The Library adjusts its funding request as needed to account for changes related to staffing and operational costs. The table below provides a five-year history of City funding levels for additional Library services.

Table 1: FIVE-YEAR HISTORY OF ADDITIONAL HOURS AND FUNDING LEVELS

Fiscal Year	Contracted # of Additional Hours	Contracted Funding Level	Actual Funding Level
2022-2023	23 (proposed)	$638,400 (proposed)	$638,400 (anticipated)
2021-2022	23	$608,932	$570,874
2020-2021	23	$608,932	$494,757
2019-2020	23	$608,932	$456,699
2018-2019	23	$579,936	$579,936
2017-2018	23	$552,320	$552,320

STRATEGIC PLAN INITIATIVE:

None

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Approving an Agreement with the County of Alameda for Additional Library Services for Fiscal Year 2022-23
2) Exhibit A to the Resolution – Agreement Between the City of Dublin and the County of Alameda for Additional Library Services for Fiscal Year 2022-23

RESOLUTION NO. XX – 22

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN**

APPROVING AN AGREEMENT WITH THE COUNTY OF ALAMEDA FOR ADDITIONAL LIBRARY SERVICES FOR FISCAL YEAR 2022-23

WHEREAS, the County of Alameda provides funding for a base level of 28 hours of service per week for Library Services, excluding County-observed holidays, at the Dublin branch of the Alameda County Library system; and

WHEREAS, the City of Dublin proposes to fund an additional 23 hours of service a week in the amount of $638,400 for Fiscal Year 2022-23, excluding County-observed holidays, for a total of 51 open hours per week; and

WHEREAS, funding will be appropriated in the Fiscal Year 2022-23 Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin hereby approves the Agreement with the County of Alameda for Additional Library Services for Fiscal Year 2022-23, attached hereto as **Exhibit A.**

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

**AGREEMENT BETWEEN THE
CITY OF DUBLIN
AND THE
COUNTY OF ALAMEDA
FOR
ADDITIONAL LIBRARY SERVICES
FOR FISCAL YEAR 2022-23**

The County of Alameda and the City of Dublin enter into this Agreement as Follows:

WHEREAS, current funding levels for County Library services limit the number of open hours per week at the Dublin Branch of the Alameda County Library system; and

WHEREAS, the citizens of Dublin wish to have the Dublin Branch Library open more than the County-funded hours per week; and

WHEREAS, the Dublin City Council has authorized funding for the increases in staffing and utility costs required to open the Dublin Branch an average of 23 additional hours per week for a total of 51 open hours per week: therefore,

The City of Dublin and the County of Alameda agree to provide an average of 23 additional hours per week of Library services at the Dublin Branch of the Alameda County Library system, subject to the following terms and conditions.

TERMS AND CONDITIONS

1) Time Period: This agreement will be in effect from July 1, 2022, to June 30, 2023.

2) Services Described: During the period specified above, the County agrees to provide 23 additional open hours per week of library service at the Dublin Branch Library, excluding County observed holidays, in order to maintain a total weekly schedule of open hours at the Dublin Branch Library at 51 hours per week.

3) Payments: The City of Dublin agrees to pay the County of Alameda $638,400 in four (4) quarterly installments as follows:

September 30, 2022,	$159,600.00
December 31, 2022,	$159,600.00
March 31, 2023,	$159,600.00
June 30, 2023,	$159,600.00

In the event the County provides fewer than 23 additional hours per week, quarterly payments for that period shall be reduced proportionately. Payments shall be due and payable upon receipt of quarterly billing statements in conjunction with the dates stated above. In addition to the amounts stated above, interest of 5 percent / month shall be

payable, for any payment which is more than 30 days overdue.

4) Extension: All terms and conditions of this agreement may be extended, by mutual written agreement, on a year-to-year basis or as otherwise agreed to by the parties, provided the amount paid by the City of Dublin to the County of Alameda is adjusted annually to reflect increases/decreases to the costs connected with providing the services.

5) Periodic Activity Reports: Activity reports will be provided by the County Librarian to the designated City Staff on a quarterly basis to coincide with the issuance of quarterly billing statements. Dublin City Council or City Staff may request additional reports or presentations at any time.

6) Option to Terminate or Renegotiate Agreement: In the event that either party determines that it no longer has sufficient funding or staffing to meet the obligations of this agreement, that party may terminate or renegotiate this Agreement by giving at least thirty (30) days written notice.

7) Liability:

a) No persons engaged in the performance of services and functions under this Agreement shall be considered City employees or gain rights to City pension, Civil service, or other City employment status or right by way of this Agreement.

b) The City shall not be called upon to assume any liability for the direct payment of any salary, wage, or other compensation to any County personnel performing services hereunder for the City, or any liability other than that provided for in this Agreement.

Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of his/her employment.

c) The County will assume liability and pay cost of defense and hold the City harmless from loss, costs, or expenses caused by the negligent or wrongful act or omission of County officers, agents, and employees occurring in the performance of agreements between the parties hereto to the extent that such liability is imposed on the City by the provisions of Section 895.2 of the Government Code of the State of California.

d) The County will, at its own cost and expense, procure insurance for its Library events held in the Dublin Library Parking Lot area in entirety in connection with this agreement. The County will furnish insurance certificates to City prior to the event date.

e) The City will assume liability and pay costs of defense and hold the County harmless from loss, costs, or expenses caused by the negligent or wrongful act or omission of City officers, agents, and employees occurring in the performance of agreements between the parties hereto to the extent that such liability is imposed on the County by the provisions of Section 895.2 of the Government Code of the State of California.

f) The provisions of this paragraph shall apply only to liability arising out of the performance by the Parties of their obligations under this Agreement.

8) Notices: Notices pertaining to this agreement shall be sent to the following:

CITY:

City Manager
CITY OF DUBLIN
100 Civic Plaza
Dublin, CA 94568

COUNTY:

President, Board of Supervisors
COUNTY OF ALAMEDA
Administration Building
1221 Oak Street
Oakland, CA 94612

County Librarian
ALAMEDA COUNTY LIBRARY
2450 Stevenson Boulevard
Fremont, CA 94538

IN WITNESS WHEREOF:

The parties hereto have executed this Agreement the day and year first above written, and County has hereunto caused its corporate name to be signed by its President of the Board of Supervisors, who is hereunto duly authorized the day and year first above written.

CITY OF DUBLIN	COUNTY OF ALAMEDA
By: _____	By: _____
Mayor City of Dublin State of California	President of the Board of Supervisors County of Alameda State of California
Date: _____	Date: _____

ATTEST:

By: _____	By: _____
City Clerk	Clerk of the Board of Supervisors
APPROVED AS TO FORM	APPROVED AS TO FORM
By: _____	By: _____
City Attorney	Deputy County Counsel

DUBLIN LIBRARY
FY 2022-23 Projected Budget

EXPENSES:

Branch Personnel (18.65 FTE)	$1,875,422
Services & Supplies	$475,000
*All other Direct Cost	$1,883,512
Total Direct Costs (Sub Total)	$4,233,934
**Admin. Cost	$1,147,136
GRAND TOTAL	**$5,381,070**

*Direct Cost include share of Material costs, ITD cost and cost of Learning Group Services (Bookmobile: Literacy: Senior Services and Services to those with Disability)
**System Wide Support includes the shared cost of Administration.

REVENUE:

County Library Property Tax (Collection in Dublin)	$4,729,512	(28 Base Hours)
City Contract	$638,400	(23 Add. Hours)
Other County Library Funds	$13,158	
GRAND TOTAL	**$5,381,070**	

Agenda Item 4.10

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Amendment to the Agreement with the County of Alameda for Traffic Signal Maintenance, Street Lighting Maintenance, and Real Estate Services
Prepared by: Sai Midididdi, Associate Civil Engineer (Traffic)

EXECUTIVE SUMMARY:

The City Council will consider amending the agreement with the County of Alameda Public Works for traffic signal maintenance, street lighting maintenance, and real estate services to extend the term through June 30, 2025 and expand the list of maintenance locations.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving an Amendment to the Agreement Between the City of Dublin and County of Alameda for Traffic Signal and Street Lighting Maintenance, and Real Estate Services.

FINANCIAL IMPACT:

Included in the Fiscal Year 2022-23 Budget is $225,000 for traffic signal maintenance funded by the General Fund, and $177,572 for street light maintenance ($88,786 from the Citywide Street Lighting District 1983-1, and $88,786 from the Dublin Ranch Street Lighting District 1999-1).

DESCRIPTION:

Background
The City has contracted with Alameda County for traffic signal maintenance services since the City's incorporation in 1982. Street lighting maintenance and real estate services were added to the contract in 1993. The City Council last considered this agreement with Alameda County on June 20, 2017 and extended the term of services for five years. The current agreement is set to expire on June 30, 2022.

Services Provided
Under the terms of the agreement, services are provided on both a routine and as-needed basis

and charged on a time-and-materials basis. The City receives a detailed monthly bill showing the hours spent, costs, and materials used at each intersection and for street lighting maintenance. There is no markup on materials.

The services typically provided under traffic signal maintenance include the following:

- A quarterly visit to each signalized intersection for the purpose of routine maintenance. Routine maintenance includes the activities as outlined in the agreement. The maintenance interval between subsequent cycles has been increased from 90 days to 120 days (quarterly) to accommodate rising costs and to spread the maintenance activity evenly throughout the year.

- 24-hour callout service for non-routine activities such as complaint investigation, repairs, or Underground Service Alert (USA) marking.

- Traffic signal repairs, either at the City's request or in response to a condition noted by a County technician.

The services typically provided under street lighting maintenance are:

- Routine maintenance or repair of streetlights, including artwork lighting. Street lighting maintenance also includes 24-hour callout service for pole knockdowns or other situations that may create a safety concern.

Staff consults with County personnel for the review of signal and lighting construction plans. The County also provides as-needed signal and street lighting inspection services for City and private development projects. Staff uses County personnel to provide these services because of the level of expertise required and to identify deficiencies that might become future maintenance issues.

Real Estate Services typically include appraisals, negotiations, and/or legal documentation, such as deeds or rights of entry related to acquisitions for road improvements or other projects. These services are billed on a time-and-materials basis and are utilized only as needed by the City for specific projects.

<u>Performance Review</u>
The number of traffic signals in the City has increased from 95 to 96 since the last contract review was completed in 2017. The City expects that the number of traffic signals will increase to approximately 100 within the next few years. The proposed amendment also adds the five Rectangular Rapid Flashing Beacon and Speed Radar Feedback Signs to the list of maintenance locations. Routine maintenance has continued according to a pre-set schedule and the response time for callouts has not increased. The traffic signal and street light crew consist of a working supervisor and two technicians.

Exhibit A to the amendment identifies a specific maintenance schedule and services. The liability exposure related to traffic control devices is high, and it is important to note that the agreement

indemnifies the City for any incidents which may occur related to the maintenance of traffic signals.

The City currently owns 4,535 street lights. The City's performance standard for street light repairs provides that the repair will occur within five business days unless the repair is of an extraordinary nature. This standard is written into the agreement and the response has typically been within a shorter time frame. A more typical response time is 48 hours from the submittal of the repair work order.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Approving an Amendment to the Agreement Between the City of Dublin and County of Alameda for Traffic Signal and Street Lighting Maintenance, and Real Estate Services
2) Exhibit A to the Resolution - Amendment No. 6 to Agreement Between the City of Dublin and County of Alameda for Traffic Signal and Street Lighting Maintenance, and Real Estate Services
3) Attachment 3 – 1998 Agreement between Alameda County and the City of Dublin
4) Attachment 4 - Prior Amendments to the 1998 Agreement between Alameda County and the City of Dublin

RESOLUTION NO. XX – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

APPROVING AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF DUBLIN AND COUNTY OF ALAMEDA FOR TRAFFIC SIGNAL AND STREET LIGHTING MAINTENANCE, AND REAL ESTATE SERVICES

WHEREAS, the City of Dublin and County of Alameda entered into an agreement dated July 1, 1998, for the provision of Traffic Signal Maintenance, Street Lighting Maintenance, and Real Estate Services; and

WHEREAS, the City of Dublin and County of Alameda entered into an amendment to the agreement dated July 1, 2003, to extend services for an additional five years; and

WHEREAS, the City of Dublin and County of Alameda entered into an amendment to the agreement dated July 1, 2008, to extend services for an additional three years; and

WHEREAS, the City of Dublin and County of Alameda entered into an amendment to the agreement dated July 1, 2011, to extend services for an additional three years; and

WHEREAS, the City of Dublin and County of Alameda entered into an amendment to the agreement dated July 1, 2014, to extend services for an additional three years; and

WHEREAS, the City of Dublin and County of Alameda entered into an amendment to the agreement dated July 1, 2017, to extend services for an additional five years; and

WHEREAS, said amended agreement expires on June 30, 2022; and

WHEREAS, the City desires to extend the agreement for an additional three years, expiring on June 30, 2025, and to expand the list of maintenance locations; and

WHEREAS, the services provided by the County of Alameda have been appropriate and acceptable.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin approves Amendment No. 6 to Agreement with the County of Alameda for Traffic Signal and Street Lighting Maintenance, and Real Estate Services, attached hereto as **Exhibit A** to this Resolution.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute the Amendment to the Agreement, attached hereto as **Exhibit A,** and make any necessary, non-substantive changes to carry out the intent of this Resolution.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

AMENDMENT NO. 6 TO AGREEMENT BETWEEN CITY OF DUBLIN AND COUNTY OF ALAMEDA FOR TRAFFIC SIGNAL AND STREET LIGHTING MAINTENANCE, AND REAL ESTATE SERVICES

This Amendment to Agreement ("Amendment") is made by the County of Alameda (COUNTY) and the City of Dublin (CITY) with respect to that certain agreement entered by them on July 1, 1998 (referred to herein as the "Agreement").

WHEREAS, the CITY and COUNTY entered into an Agreement dated July 1, 1998, for provision of Traffic Signal Maintenance, Street Lighting Maintenance, Crossing Guards, and Real Estate Services; and

WHEREAS, the CITY and COUNTY entered into an amendment to the Agreement dated July 1, 2003, to extend services for an additional five years, remove crossing guard services, modify the schedule of maintenance frequency, and expand the list of maintenance locations; and

WHEREAS, the CITY and COUNTY entered into an amendment to the Agreement dated July 1, 2008, to extend services for an additional three years, expanding the list of maintenance locations; and

WHEREAS, the CITY and COUNTY entered into an Amendment to the agreement dated July 1, 2011, to extend services for an additional three years, expanding the list of maintenance locations; and

WHEREAS, the CITY and COUNTY entered into an Amendment to the agreement dated July 1, 2014, to extend services for an additional three years, expanding the list of maintenance locations; and

WHEREAS, the CITY and COUNTY entered into an Amendment to the agreement dated July 1, 2017, to extend services for an additional five years, expanding the list of maintenance locations; and

WHEREAS, said Agreement expires on June 30, 2022; and

WHEREAS, the CITY desires to extend the Agreement for an additional three years and expand the list of maintenance locations; and

WHEREAS, the CITY desires to add services provided by the COUNTY for new or upgraded facilities and equipment since the execution of the last Amendment.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Extension of Term: The Agreement is amended to extend the termination date to June 30, 2025.

2. Revised Exhibit A: Exhibit A (Signal Maintenance) of the Agreement is replaced in its entirety with the Revised Exhibit A, attached hereto, to modify the bi-monthly to a quarterly maintenance schedule and to add electronic sign maintenance to the list of installations covered by the agreement.

3. Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement, as previously amended, are and remain in full force and effect.

CITY OF DUBLIN

_____
Linda Smith, City Manager

ATTEST:

_____
Marsha Moore, City Clerk

APPROVED AS TO FORM:

_____
John Bakker, City Attorney

COUNTY OF ALAMEDA

_____
President, Board of Supervisors

APPROVED AS TO FORM:
County Counsel

_____
By: Kathy Lee, Deputy

By signing above, signatory warrants and represents that he/she executed this Amendment in his/her authorized capacity and that by his/her signature on this Amendment, he/she or the entity upon behalf of which he/she acted, executed this Amendment

I hereby certify under penalty of perjury that the President of the Board of Supervisors has been duly authorized to execute this document on behalf of the County of Alameda by a majority vote of the Board on _____; and that a copy has been delivered to the President as provided by Government Code Section 25103.

Dated: .....

_____
Clerk, Board of Supervisors
County of Alameda, State of California

REVISED EXHIBIT "A" TO THE AGREEMENT TRAFFIC SIGNAL MAINTENANCE SERVICES

1. The COUNTY shall construct, reconstruct, operate, maintain, and repair all traffic signals within CITY with the same power with reference thereto as if said traffic signals were in the unincorporated area of COUNTY; the City Council of CITY exercising the same authority with reference to said work on said streets as the Board of Supervisors would exercise if said traffic signals were in the unincorporated territory of COUNTY.

2. Nothing herein contained shall be construed as in any way divesting CITY of any of its powers with respect to supervision, management, and control of traffic signals within its boundaries.

3. COUNTY shall provide for the maintenance of certain approved traffic signal systems at intersections (as defined in Section 364 of the Vehicle Code) which are under the jurisdiction of CITY and to arrange herein for the particular maintenance functions to be performed and to specify the cost of such maintenance as follows:

1. Services

A. COUNTY will furnish and perform all routine maintenance and inspection services necessary to keep the facilities covered by the terms of this Agreement in satisfactory working condition. A general guideline for said services is included in this Exhibit. Such services shall include the following: patrolling, emergency service, relamping, necessary minor repairs and adjustments, replacement of controller, equipment, detectors, poles, signal heads, and lamps. Installation of additional facilities is not a routine maintenance function under provisions of this paragraph.

B. COUNTY shall perform all extraordinary maintenance services which shall include replacement and/or addition of major equipment and signal interconnect due to obsolescence, wear, or inadequacy and repair due to extensive damage from any cause.

C. COUNTY shall perform all necessary vandalism and collision repairs.

D. At CITY's written direction, COUNTY shall perform new construction inspection services for traffic signal installations and provide reports of any deficiencies, irregularities, or deviations from CITY's approved plans and specifications.

2. Costs and Repairs

A. Labor, equipment, and material costs for routine maintenance, including relamping, shall be assessed directly against the installation involved. Such costs shall be the actual costs for labor, parts, and equipment used and/or actually expended in each particular instance.

B. Extraordinary maintenance costs and costs for vandalism and collision repair shall be assessed directly against the installations involved. Such costs shall be the actual costs of labor, parts, and equipment used and/or actually expended in each particular instance. In order to ensure budget control, the COUNTY Deputy Director - Maintenance and Operations shall approve all extraordinary repairs prior to the beginning of work and, except for emergency situations, shall consult with CITY before proceeding.

3. Installations Covered

The number and location of all signal installations covered by the terms of this agreement are amended as follows:

1. Amador Valley Boulevard/ Regional Street
2. Amador Valley Boulevard / Donohue Drive/ Starward Drive
3. Amador Valley Boulevard / Amador Plaza Road
4. Amador Valley Boulevard / Village Parkway.
5. Amador Valley Boulevard / Stagecoach
6. Amador Valley Boulevard / Dougherty Road
7. Dublin Boulevard / Dougherty Road
8. Dublin Boulevard / Dublin Court.
9. Dublin Boulevard / Sierra Court
10. Dublin Boulevard / Clark Road
11. Dublin Boulevard / Village Parkway.
12. Dublin Boulevard / Amador Plaza Road
13. Dublin Boulevard / Golden Gate Drive
14. Dublin Boulevard / Regional Street
15. Dublin Boulevard / San Ramon Road
16. Amador Valley/ San Ramon Road
17. San Ramon Road/ Silvergate Drive
18. San Ramon Road/ Shannon Avenue
19. San Ramon Road/ Vomac Road
20. Village Parkway/ Lewis Avenue
21. Dougherty Road/ Sierra Court
22. Dublin Boulevard / DeMarcus Boulevard
23. Dublin Boulevard / Iron Horse Parkway
24. Dublin Boulevard / Hacienda Drive
25. Dublin Boulevard / Hibernia Drive
26. Dublin Boulevard / Myrtle Street
27. Dublin Boulevard / Tassajara Road
28. Dublin Boulevard / Hansen Drive
29. Dougherty Road/ Scarlett Drive
30. Hacienda Drive/ Central Parkway.
31. Hacienda Drive/ Summer Glen Drive
32. Hacienda Drive / Hacienda Crossings-Martinelli Way
33. Tassajara Road / Gleason Drive

34. Gleason Drive/ Creekview Drive
35. Tassajara Road / South Dublin Ranch Drive
36. Tassajara Road / North Dublin Ranch Drive
37. Tassajara Road / Central Parkway
38. Tassajara Road / The Shops (Waterford)
39. Tassajara Road / Dublin Corporate Way
40. Dublin Boulevard / John Monego Court
41. Dublin Boulevard / Glynnis Rose Drive
42. Dublin Boulevard / Park Place / Persimmons Place
43. Dublin Boulevard / Arnold Road
44. Dublin Boulevard / Scarlett Drive
45. Amador Valley / Iron Horse Trail
46. Village Parkway/ Tamarack Drive
47. Village Parkway / Brighton Drive
48. Village Parkway / Davona Drive
49. Central Parkway/ Arnold Road
50. Hacienda Drive Drive/ Gleason Drive
51. Central Parkway/ Hibernia Drive
52. Dougherty Road / Willow Creek Road
53. Dublin Boulevard / Brannigan Street
54. Central Parkway / Brannigan Street
55. Fallon Road / Antone Way
56. Fallon Road / Bent Tree Drive
57. Fallon Road/ Kingsmill Terrace-Signal Hill Drive
58. Fallon Road / Turnberry Drive
59. Central Parkway/ Glynnis Rose Drive
60. Central Parkway/ Tassajara Road Creek Trail
61. Central Parkway/ Kelton Street
62. Dublin Boulevard / Grafton Street
63. Dublin Boulevard / Carnmore Place
64. Dublin Boulevard / Keegan Street
65. Central Parkway/ Keegan Street
66. Fallon Road/ Gleason Drive
67. Tassajara Road / Quarry Lane School
68. Tassajara Road / Silvera Ranch Drive
69. Tassajara Road / Fallon Road
70. Central Parkway/ Lockhart Street
71. Gleason Drive/ Lockhart Street
72. Martinelli Way/ Arnold Road
73. Martinelli Way/ Persimmon Place
74. Gleason Drive/ Brannigan Street
75. Gleason Drive/ Grafton Street
76. Dublin Boulevard / Inspiration Drive
77. Central Parkway Grafton Street
78. Central Parkway/ Montalcino-Chancery Streets
79. Dublin Boulevard / Schaefer Ranch Road

80. Fallon Road/ Positano Parkway
81. Positano Parkway/ West Cantara Drive
82. Dublin Boulevard / Lockhart Street
83. Dublin Boulevard / Fallon Road
84. Fallon Road/ Central Parkway
85. Fallon Road / Silvera Ranch Drive
86. Fallon Road / Cydonia Court
87. Dublin Boulevard / Silvergate
88. Amador Valley Boulevard/ Brighton Drive
89. Dublin Boulevard /Fallon Gateway
90. Fallon Road/Fallon Gateway
91. Positano Parkway / La Strada Drive
92. Positano Parkway/ Vinton Avenue
93. Dougherty Road Road/ South Mariposa Circle
94. Central / Sunset View Drive
95. Tassajara Road/Palisades Drive
96. Arnold Road/Horizon Parkway
97. Scarlett Drive/Horizon Parkway (Future)
98. Scarlett Drive/Houston Place (Future)
99. Central Parkway/Park Place (Future)

At CITY's option, the above locations may be amended to adjust the number and/or location of signal installations to be so covered. Said changes shall be in the form of a written notice from CITY Public Works Director or his/her designee.

4. Maintenance Guidelines

COUNTY shall make every reasonable effort to maintain CITY's traffic signals in accordance with the listed guidelines. With City's Approval, the maintenance schedule may vary due to lack of personnel or other unforeseen circumstances. Timing and programming functions shall be CITY's responsibility.

QUARTERLY SERVICE

1. Check cycling.
2. Visual check of controller for extension, detection, and normal operation.
3. Check cabinet ventilation fan for thermal control and operation.
4. Check all vehicle detector units for tuning and operation.
5. Check all vehicle and pedestrian heads for operation and alignment.
6. Check all pedestrian buttons and pedestrian instruction signs check condition of pull box lids within walkway of intersection.
7. Visual check of the cabinet and vacuum cabinet and check air filter.
8. Check for presence of all prints and maintenance record card.

9. Visual check of roadway for asphalt failure or unapproved road construction which affects vehicle detection operation.
10. Perform any repairs needed for optimum function of traffic signal.
11. Clean all camera lenses

ANNUAL SERVICE

Clean all signal lenses, microwave detection devices, and EVP (emergency vehicle pre-emption) units.

RELAMP AS-NEEDED

On-going LED indicators to be relamped on an as-needed basis rather than all at once. Location list provided by CITY.

ELECTRONIC SIGN MAINTENANCE AS-NEEDED

Electronic signs include, but are not limited to, Rectangular Rapid Flashing Beacons (RRFB) and Speed Radar feedback signs to be maintained and serviced as-needed. The location of existing RRFB is provided below. Location of Speed Radar feedback signs is presented attached here as Exhibit I to Exhibit A.

Locations of RRFB:

1. Golden Gate Drive at West Dublin/Pleasanton BART Station
2. Amador Valley Boulevard at Ranch 99
3. Amador Valley Boulevard at Wildwood Road
4. Willowcreek Drive
5. Rutherford Drive.

At CITY's option, the above locations may be amended to adjust the number and/or location of RRFB and Speed Radar feedback sign installations to be so covered. Said changes shall be in the form of a written notice from CITY Public Works Director or his/her designee.

Exhibit 1 to Exhibit A – Location of Speed Feedback Signs.

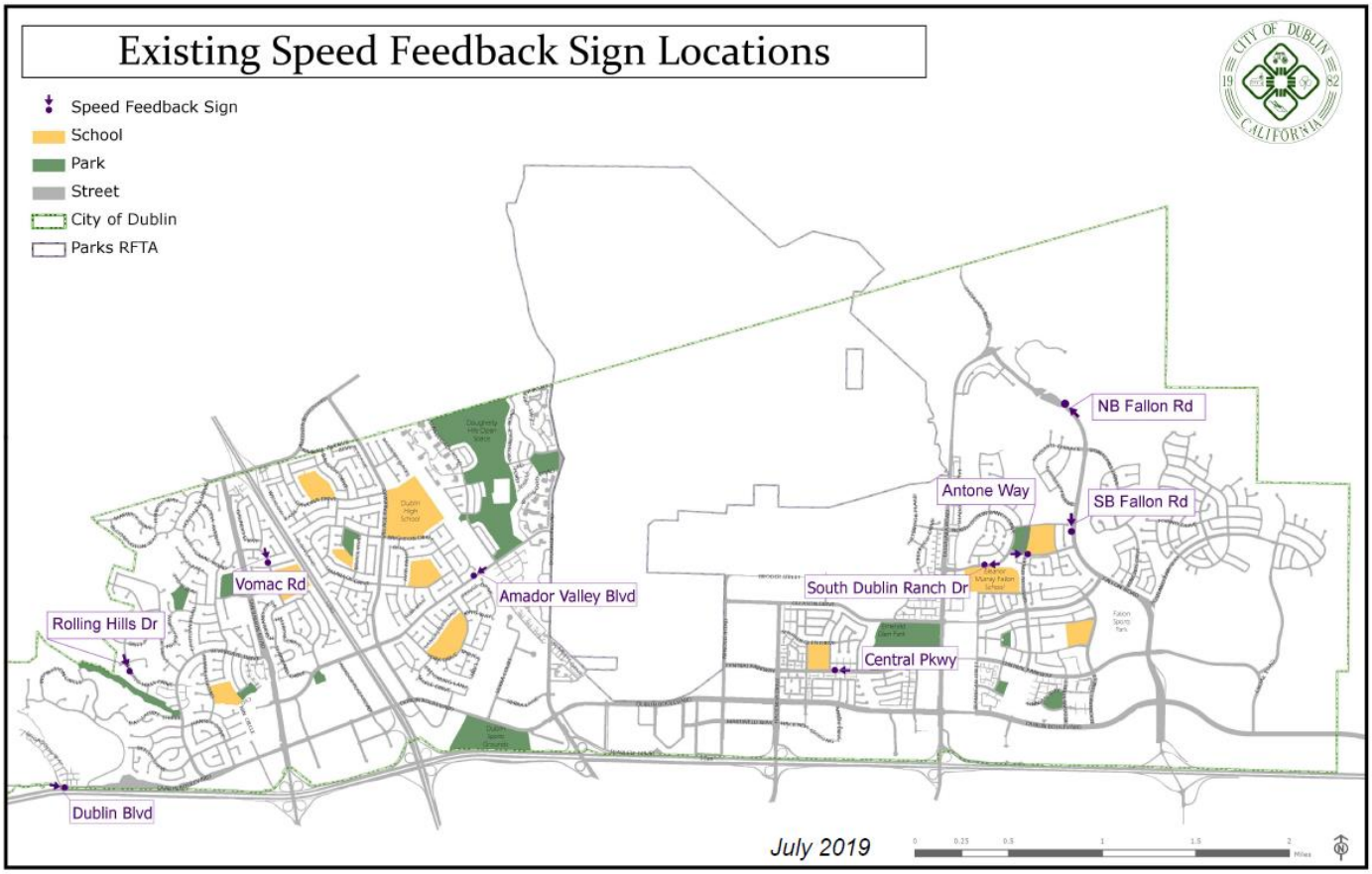


EXHIBIT "A" OF RESOLUTION 78-98

AGREEMENT BETWEEN CITY OF DUBLIN AND COUNTY OF ALAMEDA PUBLIC WORKS AGENCY FOR TRAFFIC SIGNAL AND STREETLIGHTING MAINTENANCE, REAL ESTATE SERVICES, AND CROSSING GUARD SERVICES

C-99-15

THIS AGREEMENT, made and entered into this 1st day of July, 1998, by and between the COUNTY OF ALAMEDA PUBLIC WORKS AGENCY, hereinafter referred to as "COUNTY," and the CITY OF DUBLIN, hereinafter referred to as "CITY."

RECITALS:

a) CITY is desirous of contracting with COUNTY for the performance of Traffic Signal and Streetlighting Maintenance, Real Estate Services, and Crossing Guard Services by COUNTY.

b) COUNTY is agreeable to rendering such services on the terms and conditions hereinafter set forth.

c) Such contracts are authorized by Section 51300, et. seq., of the Government Code.

THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

I. SERVICES TO BE PROVIDED

a) COUNTY agrees to provide Traffic Signal and Streetlighting Maintenance, Real Estate Services, and Crossing Guard Services within the corporate limits of the CITY to the extent and in the manner hereinafter set forth. Such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the COUNTY Public Works Agency. Services to be provided and the locations of said services are appended to this agreement as Traffic Signal Maintenance Services, Exhibit A, Crossing Guard Services Exhibit B, Streetlight Maintenance, Exhibit C, and Real Estate Services, Exhibit D, and incorporated by reference.

The rendition of such services, the standard of performance and other matters incidental to the performance of such services, and the control of personnel so employed shall remain within the control of COUNTY unless otherwise described in this agreement. In the event of dispute between the parties as to the extent of the duties and functions to be rendered hereunder or the level and manner of performance of such service, COUNTY's determination thereof shall be final and conclusive as between the parties hereto.

b) CITY shall have the ability to eliminate services described in Exhibits A, B, C, and D in accordance with Section III of this agreement. CITY shall have the ability, on an annual basis, to modify Exhibits A, B, C, and D, provided that to the County Deputy Director, Maintenance and Operations, or his/her designee, said modification(s) will not be detrimental to the provision of such services.

c) To facilitate the performance of said functions, it is hereby agreed that COUNTY shall have full cooperation and assistance from CITY, its officers, agents, and employees, who shall remain CITY employees for the purpose of this agreement.

d) For the purposes of performing said functions, COUNTY shall furnish and supply all necessary labor, supervision, machinery, equipment, and supplies necessary to maintain the level of service to be rendered hereunder.

e) No extraordinary function or service shall be performed pursuant to this agreement by any COUNTY officer or department unless such function or service has been requested in writing by CITY and authorized by the Public Works Director of CITY or his/her designee. CITY shall submit a written service request to the Deputy Director, Maintenance and Operations of COUNTY, or his/her designee, specifying those function and services to be performed by COUNTY. In an emergency situation, services may be requested by CITY and provided by COUNTY pursuant to verbal agreement between the Public Works Director of CITY or his/her designee and the Deputy Director, Maintenance and Operations of COUNTY, or his/her designee. All functions and services provided by COUNTY to CITY shall be performed at the times and under circumstances which do not interfere with the performance of regular COUNTY operations except for CITY emergencies.

f) CITY and COUNTY shall mutually agree on any workload data to be maintained by COUNTY for CITY. COUNTY may provide CITY with supplemental workload or cost data requested by CITY subject to availability of information and staff time. CITY will pay COUNTY for the full cost of staff time including overhead required to provide CITY with supplemental information.

g) To assist COUNTY in performance of its duties hereunder and to safeguard CITY's streets, it is agreed that CITY shall enact and maintain during the duration of this agreement an ordinance similar to Chapter 1, Title 5 of the Alameda County Ordinance Code (encroachment ordinance). This agreement shall sooner terminate at any time CITY fails to maintain said ordinance.

II. PREPARATION OF PLANS/USE OF PRIVATE CONTRACTOR

a) If, pursuant to this agreement, COUNTY prepares plans at the written request of CITY, for any project to be constructed by a private contractor, CITY shall have the option of either becoming a part of a COUNTY overall contract for such services, should one be available for advertising on a timely basis, or of entering into a separate contract with such private contractor.

b) CITY shall be provided with an opportunity to review said plans prior to their release. If CITY elects to join in a COUNTY overall contract, CITY work shall be bid as an alternate, which CITY shall have the right to reject after bids are received.

c) In either case, all plans, profiles, and the specifications therefor, together with the terms of the contract and the accompanying bonds, when prepared by COUNTY, shall be submitted to CITY

Public Works Director. If inspections necessary to ascertain the compliance by the contractor with the plans, profiles, and specifications are made by COUNTY, a report thereon shall be submitted to CITY. It shall be COUNTY's responsibility to ultimately determine the adequacy of such performance and to finally certify the work as completed.

III. TERMINATION OF SERVICES

CITY or COUNTY may terminate those services provided by COUNTY to CITY at any time during the term of the contract upon providing the other party with ninety (90) days' advance written notice unless a shorter time frame is agreed to in writing by the parties. Such notice shall be delivered by certified mail. Upon termination, COUNTY shall provide CITY with all pertinent records.

IV. LIABILITY

a) All persons employed by COUNTY in the performance of the services and functions for CITY pursuant to this agreement shall be and shall remain COUNTY employees. No person employed hereunder shall have any CITY pension, civil service, or other status or right.

b) CITY shall not be called upon to assume any liability for the direct payment of any salary, wages, or other compensation to any COUNTY personnel performing services hereunder for CITY, or any liability other than that expressly provided for in this agreement.

CITY shall not be liable for compensation or indemnity to any COUNTY employee for any injury or sickness arising out of his/her employment.

c) CITY shall assume liability and shall pay cost of defense and hold the COUNTY harmless from loss, costs, or expenses to the extent caused by the negligent or wrongful act or omission of CITY officers, agents, and employees occurring in the performance of this agreement. In addition, when liability arises pursuant to Section 830, et. seq., of the Government Code, by reason of a dangerous condition of public property of the CITY, CITY shall assume liability and pay cost of defense and hold the COUNTY harmless from loss, costs, or expenses caused by the negligent or wrongful act or omission of CITY officers, agents, and employees arising in the performance of this agreement.

d) COUNTY will assume liability and pay cost of defense and hold the CITY harmless from loss, costs, or expenses to the extent caused by negligent or wrongful act or omission by COUNTY officers, agents, and employees occurring in the performance of this agreement. In addition, when liability arises pursuant to Section 830, et. seq., of the Government Code, by reason of a dangerous condition of the public property of the COUNTY, the COUNTY shall assume liability and pay cost of defense and hold the CITY harmless from loss, costs, or expenses caused by the negligent or wrongful act or omission of COUNTY officers, agents, and employees arising in the performance of this agreement.

V. INSURANCE

That insurance agreement between CITY and COUNTY entitled "Addendum to Service Agreements Between County of Alameda and City of Dublin and Insurance Agreement" which is in effect during the term of this agreement shall apply hereto and is fully incorporated herein by reference.

VI. COST AND BILLING PROCEDURES

a) CITY shall pay COUNTY the actual cost to the COUNTY in performing services hereunder. "Actual cost" shall be the County's direct and indirect costs of providing the services specified in the Exhibits attached to this agreement. "Actual costs" shall not include general overhead costs as defined in and determined by the Board of Supervisors pursuant to Government Code Section 51350.

b) COUNTY shall keep reasonably itemized and detailed work or job records covering the cost of all services performed, including salary, wages, and other compensation of labor; supervision and planning , plus overhead, the reasonable rental value of all COUNTY owned machinery equipment, rental paid for all rented machinery or equipment, together with the cost of an operator thereof when furnished with said machinery and supplies furnished by COUNTY, reasonable handling charges, and all additional items of expense incidental to the performance of such function or service.

c) On or before March 1st of each year, COUNTY shall provide CITY with projections for service cost during the upcoming fiscal year. CITY shall advise COUNTY of any program changes for the forthcoming fiscal year.

d) COUNTY shall bill CITY for services monthly. CITY shall pay COUNTY within thirty (30) days from the date of billing. If such payment is not received by COUNTY at the office which is described on said billing within thirty (30) days after the date of delivery of said billing, COUNTY is entitled to recover interest thereon. Said interest shall be at the rate of one (1) percent simple interest per calendar month or any portion thereof calculated from the date of delivery of said billing.

e) Notwithstanding anything hereinabove to the contrary, COUNTY may bill CITY for the entire cost of any specific project at the completion thereof, and such cost will be paid within a reasonable time thereafter. The words "specific project" as used herein shall include, but shall not be limited to, all construction, reconstruction, relocation, and other similar capital signal projects.

f) If, at the termination of this agreement, COUNTY has on hand any unexpended and unencumbered portion of any funds from any source allocated or apportioned to CITY, which is in excess of any obligation of CITY to COUNTY for the performance of such functions by COUNTY, any such excess shall thereupon be paid to CITY by COUNTY, in the same manner and for the same purposes as other like funds are paid to other cities in the COUNTY.

VII. COMPLIANCE WITH APPLICABLE LAWS

In performing the services to be provided pursuant to this agreement, COUNTY shall comply with all

applicable State and Federal laws and regulations, including but not limited to laws and regulations relating to discrimination and laws requiring injury and illness prevention programs.

VIII. TERM

This agreement shall commence on July 1, 1998, and shall continue in effect until June 30, 2003 unless terminated according to the provisions of Section III.

VI. MODIFICATION

This agreement may be modified in writing by mutual agreement of the parties hereto at any time.

For CITY OF DUBLIN

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

For COUNTY OF ALAMEDA

President, Board of Supervisors

Approved as to form:

County Counsel

I hereby certify under penalty of perjury that the Chairperson of the Board of Supervisors has been duly authorized to execute this document on behalf of the County of Alameda by a majority vote of the Board on JUL 14 1998 *; and that a copy has been delivered to the Chairperson as provided by Government Code Section 25103.*

Dated: JUL 14 1998

CRYSTAL K. HISHIDA
Clerk, Board of Supervisors
County of Alameda, State of California

a:\signals\agrement

Rosalinda K. Caballero
Deputy Clerk

BOARD OF SUPERVISORS · ALAMEDA COUNTY, CAL.

EXHIBIT "A"
TRAFFIC SIGNAL MAINTENANCE SERVICES

1. The COUNTY Public Works Agency shall construct, reconstruct, operate, maintain and repair all traffic signals within CITY with the same power with reference thereto as if said traffic signals were in the unincorporated area of COUNTY; the City Council of CITY exercising the same authority with reference to said work on said streets as the Board of Supervisors would exercise if said traffic signals were in the unincorporated territory of COUNTY.

2. Nothing herein contained shall be construed as in any way divesting CITY of any of its powers with respect to supervision, management, and control of traffic signals within its boundaries.

3. COUNTY shall provide for the maintenance of certain approved traffic signal systems at intersections (as defined in Section 364 of the Vehicle Code) which are under the jurisdiction of CITY and to arrange herein for the particular maintenance functions to be performed and to specify the cost of such maintenance as follows:

1. Services

A. COUNTY will furnish and perform all routine maintenance and inspection services necessary to keep the facilities covered by the terms of this Agreement in satisfactory working condition. A general guideline for said services is included in this Exhibit. Such services shall include the following: patrolling, emergency service, relamping, necessary minor repairs and adjustments, replacement of controller, equipment, detectors, poles, heads, and lamps. Installation of additional facilities is not a routine maintenance function under provisions of this paragraph.

B. COUNTY shall perform all extraordinary maintenance services which shall include replacement and/or addition of major equipment due to obsolescense, wear, or inadequacy and repair due to extensive damage from any cause.

C. COUNTY shall perform all necessary vandalism and collision repairs.

D. At CITY's written direction, COUNTY shall perform new construction inspection services for traffic signal installations and provide reports of any deficiencies, irregularities, or deviations from CITY's approved plans and specifications.

2. Costs and Repairs

A. Labor, equipment, and material costs for routine maintenance, including relamping, shall be assessed directly against the installation involved. Such costs shall be the actual costs for labor, parts, and equipment used and/or actually expended in each particular instance.

B. Extraordinary maintenance costs and costs for vandalism and collision repair shall be

assessed directly against the installations involved. Such costs shall be the actual costs of labor, parts, and equipment used and/or actually expended in each particular instance. In order to insure budget control, the Deputy Director - Maintenance and Operations shall approve all extraordinary repairs prior to the beginning of work and, except for emergency situations, shall consult with CITY before proceeding.

3. Installations Covered

The number and location of all signal installations covered by the terms of this agreement are as follows:

1. Amador Valley Boulevard/Regional Street
2. Amador Valley Boulevard/Donohue Drive
3. Amador Valley Boulevard/Amador Plaza Road
4. Amador Valley Boulevard/Village Parkway
5. Amador Valley Boulevard/Stagecoach Road
6. Amador Valley Boulevard/Dougherty Road
7. Dublin Boulevard/Dougherty Road
8. Dublin Boulevard/Dublin Court
9. Dublin Boulevard/Sierra Court
10. Dublin Boulevard/Clark Avenue
11. Dublin Boulevard/Village Parkway
12. Dublin Boulevard/Amador Plaza Road
13. Dublin Boulevard/Golden Gate Drive
14. Dublin Boulevard/Regional Street
15. San Ramon Road/Dublin Boulevard
16. San Ramon Road/Amador Valley Boulevard
17. San Ramon Road/Silvergate Drive
18. San Ramon Road/Shannon Avenue
19. San Ramon Road/Vomac Road
20. Village Parkway/Lewis Avenue
21. Dougherty Road/Sierra Lane
22. Dublin Boulevard and DeMarcus Blvd.
23. Dublin Boulevard and Iron Horse Parkway
24. Dublin Boulevard and Hacienda Drive
25. Dublin Boulevard and Hibernia Drive
26. Dublin Boulevard and Myrtle Drive
27. Dublin Boulevard and Tassajara Road

The following intersections to become effective upon completion of construction:

28. Dublin Boulevard and Hansen Drive
29. Dougherty Road and Scarlett Drive
30. Hacienda Drive and Summerglen Drive
31. Hacienda Drive and Mall Entrance 3 (street name to be determined)
32. Gleason Drive and Arnold Road
33. Hacienda Drive and Central Parkway

At CITY's option, the above locations may be amended to adjust the number and/or location of signal installations to be so covered. Said changes shall be in the form of a written notice from CITY Public Works Director or his/her designee.

4. Maintenance Guidelines

COUNTY shall make every reasonable effort to maintain CITY's traffic signals in accordance with the listed guidelines. The maintenance schedule may vary due to lack of personnel or other unforeseen circumstances. Timing and programming functions shall be CITY's responsibility.

WEEKLY SERVICE

1. Patrol system check (vandalism).
2. Alignment of traffic and pedestrian heads.
3. Check cycling of system.

BI-MONTHLY SERVICE

1. Check cycling.
2. Visual check of controller for extension, detection, and normal operation.
3. Check cabinet ventilation fan for thermal control and operation.
4. Check all vehicle detector units for tuning and operation.
5. Check operation and adjustment of all external relays.
6. Check all vehicle and pedestrian heads for operation and alignment.
7. Check all pedestrian buttons and pedestrian instruction signs.
8. Vacuum cabinet and check air filter.
9. Check for presence of all prints and maintenance record card.
10. Check cabinet fan for thermal control and operation.

ANNUAL RELAMP

EXHIBIT "B"
CROSSING GUARD SERVICES

1. General

COUNTY shall provide adult Crossing Guards for the conduct of school age children across designated intersections and/or thoroughfares on their passage to and from school.

2. Scope

The scope of services provided shall include COUNTY's cost of: recruitment; training; supervision; employee salaries; benefits, taxes and supplies; and other associated responsibilities of having COUNTY personnel provide services pursuant to this agreement.

3. Designation of Times/Dates of Service

CITY Public Works Director shall coordinate with Dublin Unified School District for the provision to COUNTY, on an annual basis, a school calendar. Said calendar shall designate school holidays for elementary school students as well as school days. Prior to the beginning of the school year, COUNTY shall submit to CITY for its approval the proposed regular schedule for Crossing Guards at each location.

4. Costs

Costs shall be billed in accordance with this agreement at an hourly rate which is all-inclusive. This shall include, but not be limited to, direct costs, overhead, supervision, etc. By March 1st of each year, COUNTY shall provide CITY with the estimated cost of service for the upcoming Fiscal Year.

5. Location of Crossing Guards

Crossing guards shall be provided at the following locations: (none at this time)

6. Adjustment of Crossing Guard Locations

At CITY's option, the listed locations may be amended to adjust the number and/or locations of the intersections to be so covered. Said changes shall be in the form of a written notice from CITY Public Works Director or his/her designee.

EXHIBIT "C"
STREET LIGHTING MAINTENANCE

1. This exhibit shall pertain to all street lights and street lighting facilities which are owned by the City of Dublin.

2. Street lighting repair and maintenance shall be conducted on an on-call basis as requested by City. Service to be performed may include, but is not limited to, replacement of bulbs, photoelectric controls, lenses, fuses, ballasts, luminaires, breakers, wiring, and other components. City may request service on an emergency basis if a hazard is perceived to exist.

3. Replacement of street light knockdowns (collision repair) shall be performed by County, either by County personnel or by contract, as mutually agreed upon by City's Director of Public Works and County's Deputy Director of Maintenance and Operations.

4. County agrees to stock replacement parts as needed.

5. County shall perform construction inspection of new street lighting systems upon City's written request.

6. Billing for street lighting repairs and maintenance may be included with the monthly billing for traffic signal maintenance but must be identified as a separate item or account. The billing need not reflect specific street light locations.

EXHIBIT "D"
REAL ESTATE SERVICES

1. County agrees to perform real estate services upon written request of City. Services may include appraisals and/or acquisition and relocation services.

2. Billing for real estate services may be included with the monthly billing for traffic signal and street lighting maintenance but must be identified as a separate item or account. Real estate service billing shall be charged to the "general" account number 74100 and not charged to a specific intersection or location.

3. If a contract appraiser is to be utilized, City reserves the right to review qualifications and approve the proposed contractor. Billing for a contract appraiser shall be accompanied by a copy of the contract appraiser's invoice to County.

EXHIBIT "A" OF RESOLUTION 118 -03

AMENDMENT TO AGREEMENT WITH ALAMEDA COUNTY FOR TRAFFIC SIGNAL MAINTENANCE, STREET LIGHTING MAINTENANCE, AND REAL ESTATE SERVICES

WHEREAS, the City and Alameda County entered into an agreement dated July 1, 1998, for provision of Traffic Signal Maintenance, Street Lighting Maintenance, Crossing Guards, and Real Estate Services; and

WHEREAS, said agreement expires on June 30, 2003; and

WHEREAS, the City desires to extend the agreement an additional five years and to modify the agreement scope of work; and

WHEREAS, the services provided by the County have been appropriate and acceptable;

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Extension of Term: The agreement with Alameda County is amended to extend the termination date to June 30, 2008.

2. Deletion of Crossing Guard Services: Exhibit B Crossing Guard Services is deleted from the agreement, as these services are no longer required.

3. Revised Exhibit A: Exhibit A (Signal Maintenance) is amended as per the attached to add new facilities and revise the maintenance frequency schedule.

CITY OF DUBLIN

Janet Lockhart
Mayor

ATTEST:

Fawn Hohn, Deputy
City Clerk

COUNTY OF ALAMEDA

Gail Steele
President, Board of Supervisors

I hereby certify under penalty of perjury that the Chairperson of the Board of Supervisors has been duly authorized to execute this document on behalf of the County of Alameda by a majority vote of the Board on JUL - 8 2003*; and that a copy has been delivered to the Chairperson as provided by Government Code Section 25103.*

JUL - 8 2003

Rosalinda G. Cabaccang for
Clerk, Board of Supervisors
County of Alameda, State of California

Approved as to Form
RICHARD E. WINNIE, County Counsel
By

C-2004-47

EXHIBIT "A"
TRAFFIC SIGNAL MAINTENANCE SERVICES

1. The COUNTY Public Works Agency shall construct, reconstruct, operate, maintain and repair all traffic signals within CITY with the same power with reference thereto as if said traffic signals were in the unincorporated area of COUNTY; the City Council of CITY exercising the same authority with reference to said work on said streets as the Board of Supervisors would exercise if said traffic signals were in the unincorporated territory of COUNTY.

2. Nothing herein contained shall be construed as in any way divesting CITY of any of its powers with respect to supervision, management, and control of traffic signals within its boundaries.

3. COUNTY shall provide for the maintenance of certain approved traffic signal systems at intersections (as defined in Section 364 of the Vehicle Code) which are under the jurisdiction of CITY and to arrange herein for the particular maintenance functions to be performed and to specify the cost of such maintenance as follows:

1. Services

A. COUNTY will furnish and perform all routine maintenance and inspection services necessary to keep the facilities covered by the terms of this Agreement in satisfactory working condition. A general guideline for said services is included in this Exhibit. Such services shall include the following: patrolling, emergency service, relamping, necessary minor repairs and adjustments, replacement of controller, equipment, detectors, poles, heads, and lamps. Installation of additional facilities is not a routine maintenance function under provisions of this paragraph.

B. COUNTY shall perform all extraordinary maintenance services which shall include replacement and/or addition of major equipment due to obsolescense, wear, or inadequacy and repair due to extensive damage from any cause.

C. COUNTY shall perform all necessary vandalism and collision repairs.

D. At CITY's written direction, COUNTY shall perform new construction inspection services for traffic signal installations and provide reports of any deficiencies, irregularities, or deviations from CITY's approved plans and specifications.

2. Costs and Repairs

A. Labor, equipment, and material costs for routine maintenance, including relamping, shall be assessed directly against the installation involved. Such costs shall be the actual costs for labor, parts, and equipment used and/or actually expended in each particular instance.

B. Extraordinary maintenance costs and costs for vandalism and collision repair shall be assessed directly against the installations involved. Such costs shall be the actual costs of labor, parts, and equipment used and/or actually expended in each particular instance. In order to insure budget control, the Deputy Director - Maintenance and Operations shall approve all extraordinary repairs prior to the beginning of work and, except for emergency situations, shall consult with CITY before proceeding.

3. Installations Covered

The number and location of all signal installations covered by the terms of this agreement are as follows:

1. Amador Valley Boulevard/Regional Street
2. Amador Valley Boulevard/Donohue Drive
3. Amador Valley Boulevard/Amador Plaza Road
4. Amador Valley Boulevard/Village Parkway
5. Amador Valley Boulevard/Stagecoach Road
6. Amador Valley Boulevard/Dougherty Road
7. Dublin Boulevard/Dougherty Road
8. Dublin Boulevard/Dublin Court
9. Dublin Boulevard/Sierra Court
10. Dublin Boulevard/Clark Avenue
11. Dublin Boulevard/Village Parkway
12. Dublin Boulevard/Amador Plaza Road
13. Dublin Boulevard/Golden Gate Drive
14. Dublin Boulevard/Regional Street
15. San Ramon Road/Dublin Boulevard
16. San Ramon Road/Amador Valley Boulevard
17. San Ramon Road/Silvergate Drive
18. San Ramon Road/Shannon Avenue
19. San Ramon Road/Vomac Road
20. Village Parkway/Lewis Avenue
21. Dougherty Road/Sierra Lane
22. Dublin Boulevard and DeMarcus Blvd.
23. Dublin Boulevard and Iron Horse Parkway
24. Dublin Boulevard and Hacienda Drive
25. Dublin Boulevard and Hibernia Drive
26. Dublin Boulevard and Myrtle Drive
27. Dublin Boulevard and Tassajara Road
28. Dublin Boulevard and Hansen Drive
29. Dougherty Road and Scarlett Drive
30. Hacienda Drive and Central Parkway
31. Hacienda Drive and Summerglen Drive
32. Hacienda Drive and Hacienda Crossings
33. Tassajara Road and Gleason Drive
34. Gleason Drive and Creekview Drive
35. Tassajara Road and South Dublin Ranch Drive
36. Tassajara Road and North Dublin Ranch Drive
37. Tassajara Road and Central Parkway
38. Tassajara Road and "The Shops" Driveway Entrance
39. Tassajara Road and Koll Center
40. Dublin Boulevard and John Monego Court
41. Dublin Boulevard and Glynnis Rose Drive
42. Dublin Boulevard and Sybase Drive
43. Dublin Boulevard and Arnold Road
44. Dublin Boulevard and Scarlett Drive
45. Amador Valley Boulevard and Iron Horse Trail Crossing
46. Village Parkway and Tamarack Drive

47. Village Parkway and Brighton Drive
48. Village Parkway and Davona Drive
49. Central Parkway and Arnold Road
50. Gleason Drive and Hacienda Drive
51. Central Parkway and Hibernia Drive
52. Dougherty Road and Willow Creek Drive
53. Dublin Boulevard and Brannigan Street
54. Central Parkway and Brannigan Street
55. Fallon Road and Antone Way
56. Fallon Road and Bent Tree Drive
57. Fallon Road and Kingsmill Terrace
58. Fallon Road and Turnberry Drive
59. Central Parkway and Glynnis Rose Drive (future)
60. Central Parkway and Tassajara Creek Trail Crossing (future)
61. San Ramon Road and I-580 W/B Offramp (future)

At CITY's option, the above locations may be amended to adjust the number and/or location of signal installations to be so covered. Said changes shall be in the form of a written notice from CITY Public Works Director or his/her designee.

4. Maintenance Guidelines

COUNTY shall make every reasonable effort to maintain CITY's traffic signals in accordance with the listed guidelines. The maintenance schedule may vary due to lack of personnel or other unforeseen circumstances. Timing and programming functions shall be CITY's responsibility.

BI-MONTHLY SERVICE

1. Check cycling.
2. Visual check of controller for extension, detection, and normal operation.
3. Check cabinet ventilation fan for thermal control and operation.
4. Check all vehicle detector units for tuning and operation.
5. Check operation and adjustment of all external relays.
6. Check all vehicle and pedestrian heads for operation and alignment.
7. Check all pedestrian buttons and pedestrian instruction signs check condition of pull box lids within walkway of intersection..
8. Vacuum cabinet and check air filter.
9. Check for presence of all prints and maintenance record card.
10. Visual check of roadway for asphalt failure or unapproved road construction which affects vehicle detection operation.
11. Perform any repairs needed for optimum function of traffic signal.

ANNUAL SERVICE

Clean all lenses and EVP (emergency vehicle pre-emption) units.

BI-ANNUAL RELAMP

Incandescent yellow indications to be relamped every two years.

z:\contract\signals\2003 amendment

EXHIBIT "A" OF RESOLUTION 79 - 08

AMENDMENT TO AGREEMENT BETWEEN CITY OF DUBLIN AND COUNTY OF ALAMEDA PUBLIC WORKS AGENCY FOR TRAFFIC SIGNAL AND STREETLIGHTING MAINTENANCE, AND REAL ESTATE SERVICES

WHEREAS, the City and Alameda County entered into an agreement dated July 1, 1998, for provision of Traffic Signal Maintenance, Street Lighting Maintenance, Crossing Guards, and Real Estate Services; and

WHEREAS, the City of Dublin and Alameda County entered into an amendment to the agreement dated July 1, 2003, to extend services for an additional five years, remove crossing guard services, modify the schedule of maintenance frequency, and expand the list of maintenance locations; and

WHEREAS, said agreement expires on June 30, 2008; and

WHEREAS, the City desires to extend the agreement an additional three years and to expand the list of maintenance locations; and

WHEREAS, the services provided by the County have been appropriate and acceptable;

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Extension of Term: The agreement with Alameda County is amended to extend the termination date to June 30, 2011.

2. Revised Exhibit A: Exhibit A (Signal Maintenance) of the agreement is amended as per the attached to add new signal installations to the list of installations covered by the agreement.

CITY OF DUBLIN

Janet Lockhart
Mayor

ATTEST:

Carol L. Pratt
City Clerk, Deputy

Gregory Beaman

COUNTY OF ALAMEDA

Scott Haggerty
President, Board of Supervisors

I hereby certify under penalty of perjury that the Chairperson of the Board of Supervisors has been duly authorized to execute this document on behalf of the County of Alameda by a majority vote of the Board on 7/1/08 *; and that a copy has been delivered to the Chairperson as provided by Government Code Section 25103.*

Dated: 7/1/08

R. Caballero, Deputy
Clerk, Board of Supervisors
County of Alameda, State of California

EXHIBIT "A"
TRAFFIC SIGNAL MAINTENANCE SERVICES

1. The COUNTY Public Works Agency shall construct, reconstruct, operate, maintain and repair all traffic signals within CITY with the same power with reference thereto as if said traffic signals were in the unincorporated area of COUNTY; the City Council of CITY exercising the same authority with reference to said work on said streets as the Board of Supervisors would exercise if said traffic signals were in the unincorporated territory of COUNTY.

2. Nothing herein contained shall be construed as in any way divesting CITY of any of its powers with respect to supervision, management, and control of traffic signals within its boundaries.

3. COUNTY shall provide for the maintenance of certain approved traffic signal systems at intersections (as defined in Section 364 of the Vehicle Code) which are under the jurisdiction of CITY and to arrange herein for the particular maintenance functions to be performed and to specify the cost of such maintenance as follows:

1. Services

A. COUNTY will furnish and perform all routine maintenance and inspection services necessary to keep the facilities covered by the terms of this Agreement in satisfactory working condition. A general guideline for said services is included in this Exhibit. Such services shall include the following: patrolling, emergency service, relamping, necessary minor repairs and adjustments, replacement of controller, equipment, detectors, poles, heads, and lamps. Installation of additional facilities is not a routine maintenance function under provisions of this paragraph.

B. COUNTY shall perform all extraordinary maintenance services which shall include replacement and/or addition of major equipment due to obsolescence, wear, or inadequacy and repair due to extensive damage from any cause.

C. COUNTY shall perform all necessary vandalism and collision repairs.

D. At CITY's written direction, COUNTY shall perform new construction inspection services for traffic signal installations and provide reports of any deficiencies, irregularities, or deviations from CITY's approved plans and specifications.

2. Costs and Repairs

A. Labor, equipment, and material costs for routine maintenance, including relamping, shall be assessed directly against the installation involved. Such costs shall be the actual costs for labor, parts, and equipment used and/or actually expended in each particular instance.

B. Extraordinary maintenance costs and costs for vandalism and collision repair shall be assessed directly against the installations involved. Such costs shall be the actual costs of labor, parts, and equipment used and/or actually expended in each particular instance. In order to insure budget control, the Deputy Director - Maintenance and Operations shall approve all extraordinary repairs prior to the beginning of work and, except for emergency situations, shall consult with CITY before proceeding.

3. Installations Covered

The number and location of all signal installations covered by the terms of this agreement are as follows:

1. Amador Valley Boulevard/Regional Street
2. Amador Valley Boulevard/Donohue Drive
3. Amador Valley Boulevard/Amador Plaza Road
4. Amador Valley Boulevard/Village Parkway
5. Amador Valley Boulevard/Stagecoach Road
6. Amador Valley Boulevard/Dougherty Road
7. Dublin Boulevard/Dougherty Road
8. Dublin Boulevard/Dublin Court
9. Dublin Boulevard/Sierra Court
10. Dublin Boulevard/Clark Avenue
11. Dublin Boulevard/Village Parkway
12. Dublin Boulevard/Amador Plaza Road
13. Dublin Boulevard/Golden Gate Drive
14. Dublin Boulevard/Regional Street
15. San Ramon Road/Dublin Boulevard
16. San Ramon Road/Amador Valley Boulevard
17. San Ramon Road/Silvergate Drive
18. San Ramon Road/Shannon Avenue
19. San Ramon Road/Vomac Road
20. Village Parkway/Lewis Avenue
21. Dougherty Road/Sierra Lane
22. Dublin Boulevard and DeMarcus Blvd.
23. Dublin Boulevard and Iron Horse Parkway
24. Dublin Boulevard and Hacienda Drive
25. Dublin Boulevard and Hibernia Drive
26. Dublin Boulevard and Myrtle Drive
27. Dublin Boulevard and Tassajara Road
28. Dublin Boulevard and Hansen Drive
29. Dougherty Road and Scarlett Drive
30. Hacienda Drive and Central Parkway
31. Hacienda Drive and Summerglen Drive
32. Hacienda Drive and Hacienda Crossings
33. Tassajara Road and Gleason Drive
34. Gleason Drive and Creekview Drive
35. Tassajara Road and South Dublin Ranch Drive
36. Tassajara Road and North Dublin Ranch Drive
37. Tassajara Road and Central Parkway
38. Tassajara Road and "The Shops" Driveway Entrance
39. Tassajara Road and Koll Center
40. Dublin Boulevard and John Monego Court
41. Dublin Boulevard and Glynnis Rose Drive
42. Dublin Boulevard and Sybase Drive
43. Dublin Boulevard and Arnold Road
44. Dublin Boulevard and Scarlett Drive
45. Amador Valley Boulevard and Iron Horse Trail Crossing

46. Village Parkway and Tamarack Drive
47. Village Parkway and Brighton Drive
48. Village Parkway and Davona Drive
49. Central Parkway and Arnold Road
50. Gleason Drive and Hacienda Drive
51. Central Parkway and Hibernia Drive
52. Dougherty Road and Willow Creek Drive
53. Dublin Boulevard and Brannigan Street
54. Central Parkway and Brannigan Street
55. Fallon Road and Antone Way
56. Fallon Road and Bent Tree Drive
57. Fallon Road and Kingsmill Terrace
58. Fallon Road and Turnberry Drive
59. Central Parkway and Glynnis Rose Drive
60. Central Parkway and Tassajara Creek Trail Crossing
61. San Ramon Road and I-580 W/B Offramp
62. Dublin Boulevard and Grafton Drive
63. Dublin Boulevard and Carnmore Place
64. Dublin Boulevard and Keegan Street
65. Central Parkway and Keegan Street
66. Fallon Road and Gleason Drive
67. Tassajara Road and Quarry Lane School
68. Tassajara Road and Silvera Ranch Drive
69. Tassajara Road and Fallon Road
70. Central Parkway and Lockhart Drive
71. Gleason Drive and Lockhart Drive
72. Martinelli Way and Arnold Road
73. Martinelli Way and Center (IKEA) Drive
74. Gleason Drive and Brannigan Street
75. Gleason Drive and Grafton Drive
76. Dublin Boulevard and Inspiration Circle
77. Central Parkway and Montalcino Street-Chancery Lane
78. Central Parkway and Grafton Drive
79. Fallon Road and Silvera Ranch Drive (future)
80. Fallon Road and Cydonia Drive (future)
81. Dublin Boulevard and Lockhart Drive (future)
82. Dublin Boulevard and Fallon Road (future)
83. Dublin Boulevard and Schaefer Ranch Road (future)
84. Dublin Boulevard and Silvergate Drive (future)
85. Fallon Road and Central Parkway (future)
86. Fallon Road and Positano Parkway (future)
87. Positano Parkway and West Cantara Drive (future)
88. Positano Parkway and Baroncelli Drive (future)

At CITY's option, the above locations may be amended to adjust the number and/or location of signal installations to be so covered. Said changes shall be in the form of a written notice from CITY Public Works Director or his/her designee.

4. Maintenance Guidelines

COUNTY shall make every reasonable effort to maintain CITY's traffic signals in accordance with the listed guidelines. The maintenance schedule may vary due to lack of personnel or other unforeseen circumstances. Timing and programming functions shall be CITY's responsibility.

BIMONTHLY SERVICE

1. Check cycling.
2. Visual check of controller for extension, detection, and normal operation.
3. Check cabinet ventilation fan for thermal control and operation.
4. Check all vehicle detector units for tuning and operation.
5. Check operation and adjustment of all external relays.
6. Check all vehicle and pedestrian heads for operation and alignment.
7. Check all pedestrian buttons and pedestrian instruction signs check condition of pull box lids within walkway of intersection..
8. Vacuum cabinet and check air filter.
9. Check for presence of all prints and maintenance record card.
10. Visual check of roadway for asphalt failure or unapproved road construction which affects vehicle detection operation.
11. Perform any repairs needed for optimum function of traffic signal.

ANNUAL SERVICE

Clean all lenses and EVP (emergency vehicle pre-emption) units.

BI-ANNUAL RELAMP

Incandescent yellow indications to be relamped every two years.

1101328.1

AMENDMENT TO AGREEMENT BETWEEN CITY OF DUBLIN AND COUNTY OF ALAMEDA PUBLIC WORKS AGENCY FOR TRAFFIC SIGNAL AND STREETLIGHTING MAINTENANCE, AND REAL ESTATE SERVICES

WHEREAS, the City and Alameda County entered into an agreement dated July 1, 1998, for provision of Traffic Signal Maintenance, Street Lighting Maintenance, Crossing Guards, and Real Estate Services; and

WHEREAS, the City of Dublin and Alameda County entered into an amendment to the agreement dated July 1, 2003, to extend services for an additional five years, remove crossing guard services, modify the schedule of maintenance frequency, and expand the list of maintenance locations; and

WHEREAS, the City of Dublin and Alameda County entered into an amendment to the agreement date July 1, 2008, to extend services for an additional three years, expanding the list of maintenance locations; and

WHEREAS, said agreement expires on June 30, 2011; and

WHEREAS, the City desires to extend the agreement an additional three years and to expand the list of maintenance locations; and

WHEREAS, the services provided by the County have been appropriate and acceptable;

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Extension of Term: The agreement with Alameda County is amended to extend the termination date to June 30, 2014.

2. Revised Exhibit A: Exhibit A (Signal Maintenance) of the agreement is amended per the attached to add new signal installations to the list of installations covered by the agreement.

CITY OF DUBLIN

City Manager

ATTEST:

DEPUTY City Clerk

COUNTY OF ALAMEDA

President, Board of Supervisors

I hereby certify under penalty of perjury that the Chairperson of the Board of Supervisors has been duly authorized to execute this document on behalf of the County of Alameda by a majority vote of the Board on June 28, 2011; and that a copy has been delivered to the Chairperson as provided by Government Code Section 25103.

Dated: June 28, 2011

R. Caballero, Deputy
Clerk, Board of Supervisors
County of Alameda, State of California

Approved as to Form
RICHARD R. KARLSSON, Interim County Counsel

By

C-2011-84

EXHIBIT "A" TO THE AGREEMENT
TRAFFIC SIGNAL MAINTENANCE SERVICES

1. The COUNTY Public Works Agency shall construct, reconstruct, operate, maintain and repair all traffic signals within CITY with the same power with reference thereto as if said traffic signals were in the unincorporated area of COUNTY; the City Council of CITY exercising the same authority with reference to said work on said streets as the Board of Supervisors would exercise if said traffic signals were in the unincorporated territory of COUNTY.

2. Nothing herein contained shall be construed as in any way divesting CITY of any of its powers with respect to supervision, management, and control of traffic signals within its boundaries.

3. COUNTY shall provide for the maintenance of certain approved traffic signal systems at intersections (as defined in Section 364 of the Vehicle Code) which are under the jurisdiction of CITY and to arrange herein for the particular maintenance functions to be performed and to specify the cost of such maintenance as follows:

1. Services

A. COUNTY will furnish and perform all routine maintenance and inspection services necessary to keep the facilities covered by the terms of this Agreement in satisfactory working condition. A general guideline for said services is included in this Exhibit. Such services shall include the following: patrolling, emergency service, relamping, necessary minor repairs and adjustments, replacement of controller, equipment, detectors, poles, heads, and lamps. Installation of additional facilities is not a routine maintenance function under provisions of this paragraph.

B. COUNTY shall perform all extraordinary maintenance services which shall include replacement and/or addition of major equipment due to obsolescence, wear, or inadequacy and repair due to extensive damage from any cause.

C. COUNTY shall perform all necessary vandalism and collision repairs.

D. At CITY's written direction, COUNTY shall perform new construction inspection services for traffic signal installations and provide reports of any deficiencies, irregularities, or deviations from CITY's approved plans and specifications.

2. Costs and Repairs

A. Labor, equipment, and material costs for routine maintenance, including relamping, shall be assessed directly against the installation involved. Such costs shall be the actual costs for labor, parts, and equipment used and/or actually expended in each particular instance.

B. Extraordinary maintenance costs and costs for vandalism and collision repair shall be assessed directly against the installations involved. Such costs shall be the actual costs of labor, parts, and equipment used and/or actually expended in each particular instance. In order to insure budget control, the Deputy Director - Maintenance and Operations shall approve all

extraordinary repairs prior to the beginning of work and, except for emergency situations, shall consult with CITY before proceeding.

3. Installations Covered

The number and location of all signal installations covered by the terms of this agreement are amended as follows:

1. Amador Valley / Regional
2. Amador Valley / Donohue / Starward
3. Amador Valley / Amador Plaza
4. Amador Valley / Village Pkwy.
5. Amador Valley / Stagecoach
6. Amador Valley / Dougherty
7. Dublin / Dougherty
8. Dublin / Dublin Ct.
9. Dublin / Sierra
10. Dublin / Clark
11. Dublin / Village Pkwy.
12. Dublin / Amador Plaza
13. Dublin / Golden Gate
14. Dublin / Regional
15. Dublin / San Ramon
16. Amador Valley / San Ramon Rd
17. San Ramon / Silvergate
18. San Ramon / Shannon
19. San Ramon / Vomac
20. Village Parkway / Lewis
21. Dougherty / Sierra
22. Dublin / DeMarcus
23. Dublin / Iron Horse
24. Dublin / Hacienda
25. Dublin / Hibernia
26. Dublin / Myrtle
27. Dublin / Tassajara
28. Dublin / Hansen
29. Dougherty / Scarlett
30. Hacienda / Central Pkwy.
31. Hacienda / Summerglen
32. Hacienda / Hacienda Crossings-Martinelli
33. Tassajara / Gleason
34. Gleason / Creekview
35. Tassajara / South Dublin Ranch
36. Tassajara / North Dublin Ranch
37. Tassajara Road / Central Parkway
38. Tassajara Road / The Shops (Waterford)
39. Tassajara / Koll Center
40. Dublin / John Monego
41. Dublin / Glynnis Rose
42. Dublin / Sybase
43. Dublin / Arnold

44. Dublin / Scarlett
45. Amador Valley / Iron Horse Trail
46. Village Parkway / Tamarack
47. Village Parkway / Brighton
48. Village Parkway / Davona
49. Central Parkway / Arnold
50. Hacienda Drive / Gleason Drive
51. Central Parkway / Hibernia
52. Dougherty / Willow Creek
53. Dublin / Brannigan Street
54. Central Parkway / Brannigan
55. Fallon Road / Antone
56. Fallon Road / Bent Tree
57. Fallon Road / Kingsmill-Signal Hill
58. Fallon Road / Turnberry
59. Central Parkway / Glynnis Rose
60. Central Parkway / Tassajara Creek Trail
61. San Ramon Road & I-580 (2 cabinets)
62. Dublin / Grafton
63. Dublin / Carnmore
64. Dublin / Keegan
65. Central / Keegan
66. Fallon / Gleason
67. Tassajara / Quarry Lane School
68. Tassajara / Silvera Ranch
69. Tassajara / Fallon
70. Central / Lockhart
71. Gleason / Lockhart
72. Martinelli / Arnold
73. Martinelli / Center (IKEA)
74. Gleason / Brannigan
75. Gleason / Grafton
76. Dublin / Inspiration
77. Central / Grafton
78. Central / Montalcino-Chancery
79. Dublin / Schaefer Ranch
80. Fallon / Positano
81. Positano / West Cantara
82. Dublin / Lockhart
83. Dublin / Fallon
84. Fallon / Central
85. Fallon / Silvera Ranch (Future)
86. Fallon / Cydonia (Future)
87. Dublin / Silvergate (Future)
88. Amador Valley / Brighton (Future)
89. Dublin/Fallon (Target development) (Future)
90. Fallon/Fallon Gateway (Target development) (Future)
91. Dougherty / Arroyo Vista development (Future)
92. Martinelli / Campus (Future)
93. Positano / Jordan Ranch development (Future)
94. Central / Jordan Ranch development (Future)

At CITY's option, the above locations may be amended to adjust the number and/or location of signal installations to be so covered. Said changes shall be in the form of a written notice from CITY Public Works Director or his/her designee.

4. Maintenance Guidelines

COUNTY shall make every reasonable effort to maintain CITY's traffic signals in accordance with the listed guidelines. The maintenance schedule may vary due to lack of personnel or other unforeseen circumstances. Timing and programming functions shall be CITY's responsibility.

BIMONTHLY SERVICE

1. Check cycling.
2. Visual check of controller for extension, detection, and normal operation.
3. Check cabinet ventilation fan for thermal control and operation.
4. Check all vehicle detector units for tuning and operation.
5. Check operation and adjustment of all external relays.
6. Check all vehicle and pedestrian heads for operation and alignment.
7. Check all pedestrian buttons and pedestrian instruction signs check condition of pull box lids within walkway of intersection.
8. Vacuum cabinet and check air filter.
9. Check for presence of all prints and maintenance record card.
10. Visual check of roadway for asphalt failure or unapproved road construction which affects vehicle detection operation.
11. Perform any repairs needed for optimum function of traffic signal.

ANNUAL SERVICE

Clean all lenses and EVP (emergency vehicle pre-emption) units.

ANNUAL RELAMP

On-going LED indicators to be relamped annually on a cycle rather than all at once. Location list provided by City staff.

AMENDMENT TO AGREEMENT BETWEEN CITY OF DUBLIN AND COUNTY OF ALAMEDA FOR TRAFFIC SIGNAL AND STREETLIGHTING MAINTENANCE, AND REAL ESTATE SERVICES

WHEREAS, the City of Dublin (CITY) and County of Alameda (COUNTY) entered into an agreement dated July 1, 1998, for provision of Traffic Signal Maintenance, Street Lighting Maintenance, Crossing Guards, and Real Estate Services; and

WHEREAS, the CITY and COUNTY entered into an amendment to the agreement dated July 1, 2003, to extend services for an additional five years, remove crossing guard services, modify the schedule of maintenance frequency, and expand the list of maintenance locations; and

WHEREAS, the CITY and COUNTY entered into an amendment to the agreement dated July 1, 2008, to extend services for an additional three years, expanding the list of maintenance locations; and

WHEREAS, the CITY and COUNTY entered into an amendment to the agreement dated July 1, 2011, to extend services for an additional three years, expanding the list of maintenance locations; and

WHEREAS, said agreement expires on June 30, 2014; and

WHEREAS, the CITY desires to extend the agreement an additional three years and to expand the list of maintenance locations; and

WHEREAS, the services provided by the COUNTY have been appropriate and acceptable;

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Extension of Term: The agreement with COUNTY is amended to extend the termination date to June 30, 2017. Should a new agreement or amendment to agreement to extend the contract not be entered into by June 30, 2017, then this agreement will automatically extend until a new agreement or amendment to agreement is entered into, or, CITY or COUNTY gives written notice of termination.

2. Revised Exhibit A: Exhibit A (Signal Maintenance) of the agreement is amended per the attached to add new signal installations to the list of installations covered by the agreement.

CITY OF DUBLIN

City Manager

ATTEST:

City Clerk

COUNTY OF ALAMEDA

Chairperson, Board of Supervisors

I hereby certify under penalty of perjury that the Chairperson of the Board of Supervisors has been duly authorized to execute this document on behalf of the County of Alameda by a majority vote of the Board on May 27, 2014; and that a copy has been delivered to the Chairperson as provided by Government Code Section 25103.

Dated: May 27, 2014

Clerk, Board of Supervisors
County of Alameda, State of California

Approved as to Form
DONNA R. ZIEGLER, County Counsel
By
Print Name Andrew J. Massey

EXHIBIT "A" TO THE AGREEMENT
TRAFFIC SIGNAL MAINTENANCE SERVICES

1. The COUNTY shall construct, reconstruct, operate, maintain and repair all traffic signals within CITY with the same power with reference thereto as if said traffic signals were in the unincorporated area of COUNTY; the City Council of CITY exercising the same authority with reference to said work on said streets as the Board of Supervisors would exercise if said traffic signals were in the unincorporated territory of COUNTY.

2. Nothing herein contained shall be construed as in any way divesting CITY of any of its powers with respect to supervision, management, and control of traffic signals within its boundaries.

3. COUNTY shall provide for the maintenance of certain approved traffic signal systems at intersections (as defined in Section 364 of the Vehicle Code) which are under the jurisdiction of CITY and to arrange herein for the particular maintenance functions to be performed and to specify the cost of such maintenance as follows:

1. <u>Services</u>

A. COUNTY will furnish and perform all routine maintenance and inspection services necessary to keep the facilities covered by the terms of this Agreement in satisfactory working condition. A general guideline for said services is included in this Exhibit. Such services shall include the following: patrolling, emergency service, relamping, necessary minor repairs and adjustments, replacement of controller, equipment, detectors, poles, signal heads, and lamps. Installation of additional facilities is not a routine maintenance function under provisions of this paragraph.

B. COUNTY shall perform all extraordinary maintenance services which shall include replacement and/or addition of major equipment due to obsolescence, wear, or inadequacy and repair due to extensive damage from any cause.

C. COUNTY shall perform all necessary vandalism and collision repairs.

D. At CITY's written direction, COUNTY shall perform new construction inspection services for traffic signal installations and provide reports of any deficiencies, irregularities, or deviations from CITY's approved plans and specifications.

2. <u>Costs and Repairs</u>

A. Labor, equipment, and material costs for routine maintenance, including relamping, shall be assessed directly against the installation involved. Such costs shall be the actual costs for labor, parts, and equipment used and/or actually expended in each particular instance.

B. Extraordinary maintenance costs and costs for vandalism and collision repair shall be assessed directly against the installations involved. Such costs shall be the actual costs of labor, parts, and equipment used and/or actually expended in each particular instance. In order to insure budget control, the COUNTY Deputy Director - Maintenance and

Operations shall approve all extraordinary repairs prior to the beginning of work and, except for emergency situations, shall consult with CITY before proceeding.

3. Installations Covered

The number and location of all signal installations covered by the terms of this agreement are amended as follows:

1. Amador Valley / Regional
2. Amador Valley / Donohue / Starward
3. Amador Valley / Amador Plaza
4. Amador Valley / Village Pkwy.
5. Amador Valley / Stagecoach
6. Amador Valley / Dougherty
7. Dublin / Dougherty
8. Dublin / Dublin Ct.
9. Dublin / Sierra
10. Dublin / Clark
11. Dublin / Village Pkwy.
12. Dublin / Amador Plaza
13. Dublin / Golden Gate
14. Dublin / Regional
15. Dublin / San Ramon
16. Amador Valley / San Ramon Rd
17. San Ramon / Silvergate
18. San Ramon / Shannon
19. San Ramon / Vomac
20. Village Parkway / Lewis
21. Dougherty / Sierra
22. Dublin / DeMarcus
23. Dublin / Iron Horse
24. Dublin / Hacienda
25. Dublin / Hibernia
26. Dublin / Myrtle
27. Dublin / Tassajara
28. Dublin / Hansen
29. Dougherty / Scarlett
30. Hacienda / Central Pkwy.
31. Hacienda / Summerglen
32. Hacienda / Hacienda Crossings-Martinelli
33. Tassajara / Gleason
34. Gleason / Creekview
35. Tassajara / South Dublin Ranch
36. Tassajara / North Dublin Ranch
37. Tassajara Road / Central Parkway
38. Tassajara Road / The Shops (Waterford)
39. Tassajara / Dublin Corporate Way
40. Dublin / John Monego
41. Dublin / Glynnis Rose
42. Dublin / Sybase-Whole Foods
43. Dublin / Arnold

44. Dublin / Scarlett
45. Amador Valley / Iron Horse Trail
46. Village Parkway / Tamarack
47. Village Parkway / Brighton
48. Village Parkway / Davona
49. Central Parkway / Arnold
50. Hacienda Drive / Gleason Drive
51. Central Parkway / Hibernia
52. Dougherty / Willow Creek
53. Dublin / Brannigan Street
54. Central Parkway / Brannigan
55. Fallon Road / Antone
56. Fallon Road / Bent Tree
57. Fallon Road / Kingsmill-Signal Hill
58. Fallon Road / Turnberry
59. Central Parkway / Glynnis Rose
60. Central Parkway / Tassajara Creek Trail
61. San Ramon Road & I-580 (2 cabinets)
62. Dublin / Grafton
63. Dublin / Carnmore
64. Dublin / Keegan
65. Central / Keegan
66. Fallon / Gleason
67. Tassajara / Quarry Lane School
68. Tassajara / Silvera Ranch
69. Tassajara / Fallon
70. Central / Lockhart
71. Gleason / Lockhart
72. Martinelli / Arnold
73. Martinelli / Future Whole Foods
74. Gleason / Brannigan
75. Gleason / Grafton
76. Dublin / Inspiration
77. Central / Grafton
78. Central / Montalcino-Chancery
79. Dublin / Schaefer Ranch
80. Fallon / Positano
81. Positano / West Cantara
82. Dublin / Lockhart
83. Dublin / Fallon
84. Fallon / Central
85. Fallon / Silvera Ranch
86. Fallon / Cydonia
87. Dublin / Silvergate
88. Amador Valley / Brighton
89. Dublin/Fallon Gateway
90. Fallon/Fallon Gateway
91. Positano / La Strada
92. Positano / Vinton
93. Dougherty / South Mariposa Circle (Future)
94. Central / Sunset View Drive (Future)
95. Central / Panorama Drive (Future)

At CITY's option, the above locations may be amended to adjust the number and/or location of signal installations to be so covered. Said changes shall be in the form of a written notice from CITY Public Works Director or his/her designee.

4. Maintenance Guidelines

COUNTY shall make every reasonable effort to maintain CITY's traffic signals in accordance with the listed guidelines. The maintenance schedule may vary due to lack of personnel or other unforeseen circumstances. Timing and programming functions shall be CITY's responsibility.

BIMONTHLY SERVICE

1. Check cycling.
2. Visual check of controller for extension, detection, and normal operation.
3. Check cabinet ventilation fan for thermal control and operation.
4. Check all vehicle detector units for tuning and operation.
5. Check operation and adjustment of all external relays.
6. Check all vehicle and pedestrian heads for operation and alignment.
7. Check all pedestrian buttons and pedestrian instruction signs check condition of pull box lids within walkway of intersection.
8. Vacuum cabinet and check air filter.
9. Check for presence of all prints and maintenance record card.
10. Visual check of roadway for asphalt failure or unapproved road construction which affects vehicle detection operation.
11. Perform any repairs needed for optimum function of traffic signal.
12. Clean all camera lenses

ANNUAL SERVICE

Clean all signal lenses and EVP (emergency vehicle pre-emption) units.

RELAMP AS-NEEDED

On-going LED indicators to be relamped on an as-needed basis rather than all at once. Location list provided by CITY.

9/12/17, #71
File 30008

AMENDMENT NO. 5 TO AGREEMENT BETWEEN CITY OF DUBLIN AND COUNTY OF ALAMEDA FOR TRAFFIC SIGNAL AND STREETLIGHTING MAINTENANCE, AND REAL ESTATE SERVICES

This Amendment to Agreement ("Amendment") is made by the County of Alameda (COUNTY) and the City of Dublin (CITY) with respect to that certain agreement entered by them on July 1, 1998 (referred to herein as the "Agreement").

WHEREAS, the CITY and COUNTY entered into an Agreement dated July 1, 1998, for provision of Traffic Signal Maintenance, Street Lighting Maintenance, Crossing Guards, and Real Estate Services; and

WHEREAS, the CITY and COUNTY entered into an amendment to the Agreement dated July 1, 2003, to extend services for an additional five years, remove crossing guard services, modify the schedule of maintenance frequency, and expand the list of maintenance locations; and

WHEREAS, the CITY and COUNTY entered into an amendment to the Agreement dated July 1, 2008, to extend services for an additional three years, expanding the list of maintenance locations; and

WHEREAS, the CITY and COUNTY entered into an Amendment to the agreement dated July 1, 2011, to extend services for an additional three years, expanding the list of maintenance locations; and

WHEREAS, the CITY and COUNTY entered into an Amendment to the agreement dated July 1, 2014, to extend services for an additional three years, expanding the list of maintenance locations; and

WHEREAS, said Agreement expires on June 30, 2017; and

WHEREAS, the CITY desires to extend the Agreement an additional five years and to expand the list of maintenance locations; and

WHEREAS, the services provided by the COUNTY have been appropriate and acceptable;

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Extension of Term: The Agreement is amended to extend the termination date to June 30, 2022.

2. Revised Exhibit A: Exhibit A (Signal Maintenance) of the Agreement is amended per the attached to add new signal installations to the list of installations covered by the agreement.

C-2017-98

3. Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement, as previously amended, are and remain in full force and effect.

CITY OF DUBLIN

Christopher L. Foss, City Manager

ATTEST:

Caroline Soto, City Clerk

APPROVED AS TO FORM:

For John Bakker, City Attorney

COUNTY OF ALAMEDA

President, Board of Supervisors

APPROVED AS TO FORM:
County Counsel

By: Kathy Lee, Deputy

By signing above, signatory warrants and represents that he/she executed this Amendment in his/her authorized capacity and that by his/her signature on this Amendment, he/she or the entity upon behalf of which he/she acted, executed this Amendment

I hereby certify under penalty of perjury that the President of the Board of Supervisors has been duly authorized to execute this document on behalf of the County of Alameda by a majority vote of the Board on September 12, 2017; and that a copy has been delivered to the President as provided by Government Code Section 25103.

Dated: SEP 20 2017

Deputy

Clerk, Board of Supervisors
County of Alameda, State of California

EXHIBIT "A" TO THE AGREEMENT
TRAFFIC SIGNAL MAINTENANCE SERVICES

1. The COUNTY shall construct, reconstruct, operate, maintain and repair all traffic signals within CITY with the same power with reference thereto as if said traffic signals were in the unincorporated area of COUNTY; the City Council of CITY exercising the same authority with reference to said work on said streets as the Board of Supervisors would exercise if said traffic signals were in the unincorporated territory of COUNTY.

2. Nothing herein contained shall be construed as in any way divesting CITY of any of its powers with respect to supervision, management, and control of traffic signals within its boundaries.

3. COUNTY shall provide for the maintenance of certain approved traffic signal systems at intersections (as defined in Section 364 of the Vehicle Code) which are under the jurisdiction of CITY and to arrange herein for the particular maintenance functions to be performed and to specify the cost of such maintenance as follows:

1. <u>Services</u>

A. COUNTY will furnish and perform all routine maintenance and inspection services necessary to keep the facilities covered by the terms of this Agreement in satisfactory working condition. A general guideline for said services is included in this Exhibit. Such services shall include the following: patrolling, emergency service, relamping, necessary minor repairs and adjustments, replacement of controller, equipment, detectors, poles, signal heads, and lamps. Installation of additional facilities is not a routine maintenance function under provisions of this paragraph.

B. COUNTY shall perform all extraordinary maintenance services which shall include replacement and/or addition of major equipment and signal interconnect due to obsolescence, wear, or inadequacy and repair due to extensive damage from any cause.

C. COUNTY shall perform all necessary vandalism and collision repairs.

D. At CITY's written direction, COUNTY shall perform new construction inspection services for traffic signal installations and provide reports of any deficiencies, irregularities, or deviations from CITY's approved plans and specifications.

2. <u>Costs and Repairs</u>

A. Labor, equipment, and material costs for routine maintenance, including relamping, shall be assessed directly against the installation involved. Such costs shall be the actual costs for labor, parts, and equipment used and/or actually expended in each particular instance.

B. Extraordinary maintenance costs and costs for vandalism and collision repair shall be assessed directly against the installations involved. Such costs shall be the actual costs of labor, parts, and equipment used and/or actually expended in each particular instance. In order to insure budget control, the COUNTY Deputy Director - Maintenance and Operations shall approve all extraordinary repairs prior to the beginning of work and, except for emergency situations, shall consult with CITY before proceeding.

3. Installations Covered

The number and location of all signal installations covered by the terms of this agreement are amended as follows:

1. Amador Valley / Regional
2. Amador Valley / Donohue / Starward
3. Amador Valley / Amador Plaza
4. Amador Valley / Village Pkwy.
5. Amador Valley / Stagecoach
6. Amador Valley / Dougherty
7. Dublin / Dougherty
8. Dublin / Dublin Ct.
9. Dublin / Sierra
10. Dublin / Clark
11. Dublin / Village Pkwy.
12. Dublin / Amador Plaza
13. Dublin / Golden Gate
14. Dublin / Regional
15. Dublin / San Ramon
16. Amador Valley / San Ramon Rd
17. San Ramon / Silvergate
18. San Ramon / Shannon
19. San Ramon / Vomac
20. Village Parkway / Lewis
21. Dougherty / Sierra
22. Dublin / DeMarcus
23. Dublin / Iron Horse
24. Dublin / Hacienda
25. Dublin / Hibernia
26. Dublin / Myrtle
27. Dublin / Tassajara
28. Dublin / Hansen
29. Dougherty / Scarlett
30. Hacienda / Central Pkwy.
31. Hacienda / Summerglen
32. Hacienda / Hacienda Crossings-Martinelli
33. Tassajara / Gleason

34. Gleason / Creekview
35. Tassajara / South Dublin Ranch
36. Tassajara / North Dublin Ranch
37. Tassajara Road / Central Parkway
38. Tassajara Road / The Shops (Waterford)
39. Tassajara / Dublin Corporate Way
40. Dublin / John Monego
41. Dublin / Glynnis Rose
42. Dublin / Sybase-Whole Foods
43. Dublin / Arnold
44. Dublin / Scarlett
45. Amador Valley / Iron Horse Trail
46. Village Parkway / Tamarack
47. Village Parkway / Brighton
48. Village Parkway / Davona
49. Central Parkway / Arnold
50. Hacienda Drive / Gleason Drive
51. Central Parkway / Hibernia
52. Dougherty / Willow Creek
53. Dublin / Brannigan Street
54. Central Parkway / Brannigan
55. Fallon Road / Antone
56. Fallon Road / Bent Tree
57. Fallon Road / Kingsmill-Signal Hill
58. Fallon Road / Turnberry
59. Central Parkway / Glynnis Rose
60. Central Parkway / Tassajara Creek Trail
61. Central / Kelton Street
62. Dublin / Grafton
63. Dublin / Cammore
64. Dublin / Keegan
65. Central / Keegan
66. Fallon / Gleason
67. Tassajara / Quarry Lane School
68. Tassajara / Silvera Ranch
69. Tassajara / Fallon
70. Central / Lockhart
71. Gleason / Lockhart
72. Martinelli / Arnold
73. Martinelli / Persimmon Place
74. Gleason / Brannigan
75. Gleason / Grafton
76. Dublin / Inspiration
77. Central / Grafton
78. Central / Montalcino-Chancery
79. Dublin / Schaefer Ranch

80. Fallon / Positano
81. Positano / West Cantara
82. Dublin / Lockhart
83. Dublin / Fallon
84. Fallon / Central
85. Fallon / Silvera Ranch
86. Fallon / Cydonia
87. Dublin / Silvergate
88. Amador Valley / Brighton
89. Dublin/Fallon Gateway
90. Fallon/Fallon Gateway
91. Positano / La Strada
92. Positano / Vinton
93. Dougherty / South Mariposa Circle
94. Central / Sunset View Drive
95. Tassajara/Palisades
96. Central/Park Place (Future)
97. Arnold/Horizon (Future)
98. Scarlett/Horizon (Future)
99. Scarlett/Houston (Future)

At CITY's option, the above locations may be amended to adjust the number and/or location of signal installations to be so covered. Said changes shall be in the form of a written notice from CITY Public Works Director or his/her designee.

4. Maintenance Guidelines

COUNTY shall make every reasonable effort to maintain CITY's traffic signals in accordance with the listed guidelines. The maintenance schedule may vary due to lack of personnel or other unforeseen circumstances. Timing and programming functions shall be CITY's responsibility.

BIMONTHLY SERVICE

1. Check cycling.
2. Visual check of controller for extension, detection, and normal operation.
3. Check cabinet ventilation fan for thermal control and operation.
4. Check all vehicle detector units for tuning and operation.
5. Check operation and adjustment of all external relays.
6. Check all vehicle and pedestrian heads for operation and alignment.
7. Check all pedestrian buttons and pedestrian instruction signs check condition of pull box lids within walkway of intersection.
8. Vacuum cabinet and check air filter.
9. Check for presence of all prints and maintenance record card.

10. Visual check of roadway for asphalt failure or unapproved road construction which affects vehicle detection operation.
11. Perform any repairs needed for optimum function of traffic signal.
12. Clean all camera lenses

ANNUAL SERVICE

Clean all signal lenses, microwave detection devices, and EVP (emergency vehicle pre-emption) units.

RELAMP AS-NEEDED

On-going LED indicators to be relamped on an as-needed basis rather than all at once. Location list provided by CITY.

Agenda Item 4.11

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Agreement with Recyclist Software-as-a-Service for Senate Bill 1383 Recordkeeping
Prepared by: Michelle Sung, Environmental Technician

EXECUTIVE SUMMARY:

The City Council will consider approving an agreement with Recyclist software-as-a-service for recordkeeping related to Senate Bill 1383. The agreement includes the Recyclist Program Tracker and Route Review Fieldwork Tool.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving a Software-as-a-Service (SAAS) Agreement with Recyclist for Senate Bill 1383 Recordkeeping.

FINANCIAL IMPACT:

The three-year cost of the Recyclist software is $96,530, comprising $30,510 in annual base fees for the Recyclist Program Tracker, projected data imports, and Route Review Fieldwork Tool, plus a one-time implementation service fee of $5,000. Staff is recommending an additional 10% contingency ($9,653) be included in case additional data set imports are needed or for reasonable, City-approved increases in data import fees over the agreement term. This puts the total not-to-exceed amount for the three-year contract at $106,183, funded by the Alameda County Waste Reduction and Recycling Initiative (Measure D) Fund. There is sufficient appropriation in Fiscal Year 2021-22 to cover the current year cost. Future year costs will be incorporated in each respective fiscal year budget requests. There is no impact to the General Fund.

DESCRIPTION:

Senate Bill 1383, Short-Lived Climate Pollutants (SB 1383), was signed into law in September 2016 and establishes methane reductions targets to help the State of California meet its climate goals. Targets in SB 1383 include a requirement to achieve by 2025, a 75% reduction in the level

of statewide disposal of organic waste from the 2014 level and a requirement that not less than 20% of currently disposed edible food is diverted from landfill to food recovery organizations. SB 1383 includes recordkeeping requirements for the following:

- Compliance with organic waste collection services
- Container contamination minimization
- Waivers and exemptions
- Education and outreach
- Compliance with jurisdiction hauler program
- Edible food recovery program
- Recovered organic waste procurement target
- Recycled content paper procurement

All documents supporting compliance with the requirements above must be maintained in an Implementation Record stored in one central location that must be available to the California Department of Resources, Recovery, and Recycling (CalRecycle) within 10 business days of request.

The Recyclist Program Tracker is a cloud-based compliance and outreach database platform that provides jurisdictions with full customization and collaborative recordkeeping capabilities necessary to meet the SB 1383 recordkeeping requirements. The Recyclist Program Tracker has been in continuous development since August 2015, and Recyclist has communicated with CalRecycle to ensure correct compliance reporting. Recyclist is unique in providing this niche software product and has no known competitors providing comparable services. Recyclist's platform is a software-as-a-service product, which includes ongoing support and customizations. Since the platform is in continual development, new features and improvements are released on a regular basis as regulations and reporting requirements are developed by the State. Recyclist has many customers in California, including the cities of Pleasanton, Livermore, and San Ramon, and others in Alameda County.

Chapter 2.36 of the Dublin Municipal Code (DMC) requires contracts or purchases of general services, supplies, or equipment to go through a competitive bidding process. However, the Municipal Code provides the City Council with authority to waive the competitive bidding process, as stated in DMC 2.36.100(B)(4) when a contract or purchase involves goods of a technical nature, where it would be difficult for a vendor to bid on a standard set of specifications, and the Purchasing Agent undertakes a thorough review of known products and a comparison of features which would most closely meet the city's needs at the lowest cost. As part of the City's SB 1383 Implementation Assistance Agreement with Cascadia Consulting Group, Inc., SB 1383 recordkeeping database options were researched, compared, and presented in a Database Tracking and Management Options Report (Attachment 3). After reviewing the report, Staff found Recyclist to be the most comprehensive platform to meet the City's SB 1383 recordkeeping requirements. Specifically, the Recyclist Program Tracker is the only available database that includes recordkeeping for route reviews, recordkeeping for procurement of recovered organic materials, and built-in data analysis and trends required for CalRecycle's Electronic Annual Reports.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Approving a Software as a Service (SAAS) Agreement with Recyclist for Senate Bill 1383 Recordkeeping
2) Exhibit A to the Resolution – Recyclist Software as a Service (SAAS) Agreement
3) Database Tracking Management Options Report

RESOLUTION NO. XX – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

APPROVING A SOFTWARE-AS-A-SERVICE (SAAS) AGREEMENT WITH RECYCLIST FOR SENATE BILL 1383 RECORDKEEPING

WHEREAS, in September 2016 the California legislature enacted Senate Bill (SB) 1383, Short-Lived Climate Pollutants, with the goal to reduce emissions of short-lived climate pollutants such as methane by mandating a reduction in disposal of organic waste in landfills, among other requirements on dairies and waste haulers; and

WHEREAS, the California Department of Resources, Recycling, and Recovery (CalRecycle) was given the regulatory authority to achieve the desired organic waste reduction targets; and

WHEREAS, CalRecycle developed final rulemaking for SB 1383 with an implementation date of January 1, 2022; and

WHEREAS, SB 1383 requires each jurisdiction to maintain an Implementation Record; and

WHEREAS, the City seeks a software system that would assist with tracking SB 1383 compliance and outreach and fulfill the City's SB 1383 recordkeeping requirements; and

WHEREAS, Chapter 2.36 of the Dublin Municipal Code establishes the procedures for contracts and purchasing, which require City Council approval for procurement of goods and services in excess of $45,000 via a competitive bidding process; and

WHEREAS, Section 2.36.100(B)(4) of the Dublin Municipal Code allows for an exception to the competitive bid process when a contract or purchase of goods of a technical nature, where it would be difficult for a vendor to bid on a standard set of specifications, and the Purchasing Agent undertakes a thorough review of known products and a comparison of features which would most closely meet the city's needs at the lowest cost; and

WHEREAS, As part of the City's SB 1383 Implementation Assistance Agreement with Cascadia Consulting Group, Inc., a report was produced on the available recordkeeping and database options; and

WHEREAS, Staff reviewed the report and found Recyclist to be the only comprehensive platform to meet the City's SB 1383 recordkeeping requirements; and

WHEREAS, Staff recommends that the City enter into an agreement with Recyclist for a three-year term with a total not-to-exceed amount of $106,183 which includes a contingency amount of $9,653.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby authorize the City Manager to execute the SAAS Agreement with Recyclist, attached hereto as **Exhibit A.**

BE IT FURTHER RESOLVED that the City Manager is authorized to approve the use of the contingency funding of $9,653 in the event additional services are necessary.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute future SAAS agreement renewals after the three-year agreement term as long as the City continues utilizing the software and adequate budget is available.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

SAAS SERVICES ORDER FORM

Customer: City of Dublin	Contact: Michelle Sung
Address: 100 Civic Plaza	Phone: (925) 833-6630
Dublin, CA 94568	Email: michelle.sung@dublin.ca.gov
Services: Recyclist Program Tracker (the "Service(s)").	**Initial Service Term:** 36 months, commencing upon completion of implementation.
Service Capacity: Management of regulatory compliance and outreach for commercial and multi-family waste generators within the City of Dublin service area.	**Implementation Services:** Company will use commercially reasonable efforts to provide Customer the services described in the Statement of Work ("SOW") attached as Exhibit A hereto ("Implementation Services"), and Customer shall pay Company the Implementation Fee in accordance with the terms herein.
Service Fees: Base Annual Subscription Fee billed upon completion of Implementation Services, subject to the terms of Section 4 herein. Data Import Fees billed upon receipt of each data set, subject to the terms of Section 4 herein.	**Implementation Fees (one-time):** Payable upon execution of the Agreement, subject to the terms of Section 4 herein.

SERVICE FEES	PRICE	QTY	3-YEAR DISCOUNT	SUBTOTAL
Program Tracker - Base Subscription (standard)	$24,900.00	1	-$2,490.00	$22,410.00
Projected Data Set Imports (per data set)	$1,000.00	4	-$400.00	$3,600.00
Add-On: Route Review Fieldwork Tool	$5,000.00	1	-$500.00	$4,500.00

Total Projected Annual Fees **$30,510.00**

ONE-TIME FEES	PRICE	QTY	SUBTOTAL
Program Tracker Implementation Fee	$5,000.00	1	$5,000.00

Total One-Time Fees **$5,000.00**

SAAS SERVICES AGREEMENT

This SaaS Services Agreement ("Agreement") is entered into on this 8th day of June 2022 (the "Effective Date") between Citizen Communications, LLC dba Recyclist with a place of business at 12313 Soaring Way, Suite 1D, Truckee CA 96161 ("Company"), and the Customer listed above ("Customer"). This Agreement includes and incorporates the above Order Form, as well as the attached Terms and Conditions and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form unless expressly identifying this Agreement, specifically referencing the provisions of this Agreement to be altered or superseded and signed by the parties after the date hereof.

Citizen Communications, LLC dba Recyclist	**City of Dublin**
DocuSigned by: Emily Coven DA58BD2E4C6A4C3...	
Name: Emily Coven	**Name: Linda Smith**
Title: Managing Member	**Title: City Manager**
Date: 5/31/2022	**Date:**

TERMS AND CONDITIONS

1. SAAS SERVICES AND SUPPORT

1.1 Subject to the terms of this Agreement, Company will use commercially reasonable efforts to provide Customer the Services. As part of the registration process, Customer will identify an administrative user name and password for Customer's Company account. Company reserves the right to refuse registration of, or cancel passwords it deems inappropriate.

1.2 Subject to the terms hereof, Company will provide Customer with reasonable technical support services in accordance with Company's standard practice.

2. RESTRICTIONS AND RESPONSIBILITIES

2.1 Customer will not, directly or indirectly: reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services or any software, documentation or data related to the Services ("Software"); modify, translate, or create derivative works based on the Services or any Software (except to the extent expressly permitted by Company or authorized within the Services); use the Services or any Software for timesharing or service bureau purposes or otherwise for the benefit of a third; or remove any proprietary notices or labels. With respect to any Software that is distributed or provided to Customer for use on Customer premises or devices, Company hereby grants Customer a non-exclusive, non-transferable, non-sublicensable license to use such Software during the Term only in connection with the Services.

2.2 Further, Customer may not remove or export from the United States or allow the export or re-export of the Services, Software or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Software and documentation are "commercial items" and according to DFAR section 252.227-7014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

2.3 Customer represents, covenants, and warrants that Customer will use the Services only in compliance with its intended functionality and all applicable laws and regulations. Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like (collectively, "Equipment"). Customer is responsible for maintaining the confidentiality of the passwords assigned to Customer and its users. Customer will immediately notify Company if it becomes aware that a password is lost, stolen, disclosed to an unauthorized third party, or otherwise compromised. Company will be responsible for any and all activities made pursuant to the licenses granted to Customer's hereunder and any of its users' or Equipment or the access credentials to the Services. Customer shall, and shall ensure its users, use commercially reasonable efforts to prevent unauthorized access to, or use of, the Services, and notify Company promptly of any unauthorized access or use. Although Company has no obligation to monitor Customer's use of the Services, Company may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

3. CONFIDENTIALITY; PROPRIETARY RIGHTS

3.1 Each party (the "Receiving Party") understands that the other party (the "Disclosing Party") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "Proprietary Information" of the Disclosing Party). Proprietary Information of Company includes non-public information regarding features, functionality and performance of the Service. Proprietary Information of Customer includes non-public data provided by Customer to Company to enable the provision of the Services ("Customer Data"). The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party or (e) is required to be disclosed by law.

3.2 Customer shall own all right, title and interest in and to the Customer Data. Company shall own and retain all right, title and interest in and to (a) the Services and Software, all improvements, enhancements or modifications thereto, (b) any software, applications, inventions or other technology developed in connection with Implementation Services or support, and (c) all intellectual property rights related to any of the foregoing.

3.3 Notwithstanding anything to the contrary, Company shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and Company will be free (during and after the term hereof) to (a) use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the

Services and other Company offerings, and (b) disclose such data solely in aggregate or other de-identified form in connection with its business. No rights or licenses are granted except as expressly set forth herein.

4. PAYMENT OF FEES

4.1 Customer will pay Company the then applicable fees described in the Order Form for the Services and Implementation Services in accordance with the terms therein (the "Fees"). If Customer's use of the Services exceeds the Service Capacity set forth on the Order Form or otherwise requires the payment of additional fees (per the terms of this Agreement), Recyclist shall notify Customer in advance of any additional fees. Upon acceptance of additional fees by Customer, Customer shall be billed for such usage and Customer agrees to pay the additional fees in the manner provided herein. Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Service Term or then-current renewal term, upon thirty (30) days prior notice to Customer (which may be sent by email). Notwithstanding the foregoing, all Data Import Fees set forth in the Order Form are, at any time during the Term, subject to reasonable increases based on then-current Company fees for Data Set Imports. If Customer believes that Company has billed Customer incorrectly, Customer must contact Company no later than 60 days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Company's customer support department.

4.2 Company may choose to bill through an invoice, in which case, full payment for invoices issued in any given month must be received by Company thirty (30) days after the mailing date of the invoice. Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection and may result in immediate termination of Service. Customer shall be responsible for all taxes associated with Services other than U.S. taxes based on Company's net income.

4.3 Following the Initial Service Term, the annual subscription fee shall automatically increase (and annually thereafter) by an amount equal to the greater of five percent (5%) or one hundred percent (100%) of the percentage increase in the Consumer Price Index, Urban Consumers, All Cities Average 1982-84 Equals 100, (CPI-U) during the prior calendar year as published by the U.S. Department of Labor or any successor index, compounded annually from the Effective Date.

5. TERM AND TERMINATION

5.1 Subject to earlier termination as provided below, this Agreement is for the Initial Service Term as specified in the Order Form, and shall be automatically renewed for additional periods of the same duration as the Initial Service Term (collectively, the "Term"), unless either party requests termination at least thirty (30) days prior to the end of the then-current term.

5.2 In addition to any other remedies it may have, either party may also terminate this Agreement upon thirty (30) days' notice (or without notice in the case of nonpayment), if the other party materially breaches any of the terms or conditions of this Agreement. Customer will pay in full for the Services up to and including the last day on which the Services are provided. Upon any termination, Company will make all Customer Data available to Customer for electronic retrieval for a period of thirty (30) days, but thereafter Company may, but is not obligated to, delete stored Customer Data. All sections of this Agreement which by their nature should survive termination will survive termination, including, without limitation, accrued rights to payment, confidentiality obligations, warranty disclaimers, and limitations of liability.

6. WARRANTY AND DISCLAIMER

Company shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Implementation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. However, Company does not warrant that the Services will be uninterrupted or error free; nor does it make any warranty as to the results that may be obtained from use of the Services. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND IMPLEMENTATION SERVICES ARE PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.

7. INDEMNITY

Company shall indemnify Customer from liability to third parties resulting from infringement by the Service of any United States patent or any copyright or misappropriation of any trade secret, provided Company is promptly notified of any and all threats, claims and proceedings related thereto and given reasonable assistance and the opportunity to assume sole control over defense and settlement; Company will not be responsible for any settlement it does not approve in writing. The foregoing obligations do not apply with respect to portions or components of the Service (a) not supplied by Company, (b) made in whole or in part in accordance with Customer specifications, (c) that are modified after delivery by Company, (d) combined with other products, processes or materials where the alleged infringement relates to such combination, (e) where Customer continues allegedly infringing activity after being notified thereof or after being informed of modifications that would have avoided the alleged infringement, or (f) where Customer's use of the Service is not strictly in accordance with this Agreement. If, due to a claim of infringement, the Services are held by a court of competent jurisdiction to be or are believed by Company to be infringing, Company may, at its option and expense (i) replace or modify the Service to be non-infringing provided that such modification or replacement contains substantially similar features and functionality, (ii) obtain for Customer a license to continue using the Service, or (iii) if neither of the foregoing is commercially practicable, terminate this Agreement and Customer's rights hereunder and provide Customer a refund of any prepaid, unused fees for the Service.

Company shall procure and maintain insurance during the term of this Agreement in the amounts and under the terms set forth in Exhibit "B" against claims that may arise from or in connection with the Agreement and performance of the Services.

8. LIMITATION OF LIABILITY

8.1 Customer acknowledges, understands and agrees that Company utilizes third party hardware, software and hosting solutions in connection with the Services ("Third Party Solutions") in order to economically provide the Services to Customer. Customer recognizes that the quality of the Services is dependent upon such Third Party Solutions and that Company does not have nor exercise significant bargaining power with such Third Party Solutions so as to reasonably control the Customer's experience resulting from such Third Party Solutions, and therefore notwithstanding any other provision of this Agreement to the contrary, agrees that Company shall not be liable or in breach of this Agreement to the extent such liability or breach is the result of the acts or omissions of Third Party Solutions or their providers. The location of Third Party Solutions Data Centers is California (primary), New York (secondary), and an undisclosed location in the United States (backup). In the event that Company changes Third Party Solutions resulting in a movement of Data Centers, Company shall provide Customer with prior written notice of said change and disclose the name and location of new Third Party Solutions and Data Centers. The replacement of Third Party Solutions shall be reputable compared to current, and the Data Centers shall be located within the United States.

8.2 NOTWITHSTANDING ANYTHING TO THE CONTRARY, EXCEPT FOR BODILY INJURY OF A PERSON, COMPANY AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL EQUIPMENT AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OR CORRUPTION OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND COMPANY'S REASONABLE CONTROL; OR (D) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID BY CUSTOMER TO COMPANY FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND WHETHER OR NOT SUBJECT TO THE INDEMNIFICATION OBLIGATIONS OF COMPANY HEREUNDER.

9. MISCELLANEOUS

If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. This Agreement is not assignable, transferable or sublicensable by Customer except with Company's prior written consent. Company may transfer and assign any of its rights and obligations under this Agreement without consent. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Customer does not have any authority of any kind to bind Company in any respect whatsoever. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested. This Agreement shall be governed by the laws of the State of California without regard to its conflict of laws provisions.

EXHIBIT A
Statement of Work

Implementation of the Recyclist Program Tracker includes:

- Configuring data import process to align with Customer's data and programmatic objectives
- Importing initial compliance records
- Setting up user accounts and permissions
- Customizing database fields to meet reasonable customer needs
- Customizing reports to meet reasonable customer needs

Base subscription includes:

- Commercial and multi-family generator database for tracking:
    - Service levels
    - Contact information
    - AB 1826 & AB 341 compliance
    - SB 1383 compliance (rolling out in phases)

- Log of all outreach activities

- CRM features to schedule and track outreach to commercial generators, including:
    - Site Visits
    - Phone Calls
    - Emails
    - Photos taken
    - Task lists and calendars
    - Task reminders and summaries

- Customization of standard forms and reports to meet reasonable customer needs, such as:
    - Tracking local programs and pilot projects
    - Tracking compliance with state, regional and/or local ordinances
    - Complex customization projects necessitating new forms and/or reports may require additional professional services. Any additional consulting, training, development, configuration, development and/or integration services may be out of scope and subject to Company agreeing to provide such services pursuant to a change order to this SOW.

- Reports in list and/or graph format, with ability to search, sort and filter, and to export to Excel, PDF, or image file
- Cloud-based database that syncs data across all users in real time
- Web-based application, with mobile app for iOS and Android (requires internet connection)
- Secure web hosting with weekly backups
- Support via email, Monday-Friday 9am-5pm PT
- Support via phone by appointment
- Unlimited users

Data Import includes:

- Processing and importing a single-tab Excel worksheet or CSV file
- For service record data imports:
    - Importing new accounts, identifying possibly closed accounts and service-level changes
    - Updating generator compliance statuses to align with new data
- Custom Data Template Surcharge applicable to any Data Imports not delivered in the standard Recyclist Service Record Template

13090458_v7

EXHIBIT B

Insurance Requirements

Minimum Scope and Limits of Insurance

1. **Commercial General Liability Insurance.** Contractor, at its own cost and expense, shall maintain commercial general liability insurance including operations, products, and completed operations, as applicable for the term of this Agreement in an amount not less than $1,000,000 per occurrence/$2,000,000 aggregate for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be at least twice the required occurrence limit.

2. **Cyber and Professional Liability/Errors and Omissions.** Contractor, at its own cost and expense, shall maintain cyber and professional liability/errors and emissions insurance for the term of this Agreement in an amount no less than $1,000,000 per claim. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark ,trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

Deductibles and Self-Insured Retention

All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide, or be endorsed to provide, that the SIR may be satisfied by either the named insured or the City of Dublin. The City of Dublin reserves the right to obtain a full certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

Acceptability of Insurers

All insurance required by this exhibit is to be placed with insurers with a current A.M. Bests' rating of no less than A:VII and accepted to do business in the State of California, unless otherwise acceptable to the City of Dublin.

Other Insurance Provisions

The general liability policy is to contain, or be endorsed to contain, the following provisions:

1. The City of Dublin, its officers, employees, and designated volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor.

18482604_v2

Attachment 3

Database Tracking and Management

OPTIONS REPORT

AUGUST 2021

CASCADIA CONSULTING GROUP, INC.
Tel (206) 343-9759
www.cascadiaconsulting.com

DATABASE TRACKING AND MANAGEMENT OPTIONS REPORT

INTRODUCTION

This report details Cascadia's findings from researching different database tracking and management platforms. These findings will help inform the City of Dublin on available database tracking and management platforms to track compliance progress as required by Senate Bill 1383 (SB 1383). Cascadia researched five data tracking and management platforms: Recyclist, Minerva, Salesforce, Fulcrum, Spotio, and Green Halo.

METHODOLOGY

The five platforms listed above were selected for the following reasons:

- Recyclist and Minerva are designed for solid waste program management and have built in features for SB 1383 compliance and reporting.
- Salesforce is a universally known data management platform. From prior experience using the platform, Salesforce is very customizable and compatible with various other applications.
- Cascadia often uses Fulcrum and Spotio for short term outreach and technical assistance tracking. These platforms are more affordable than the larger platforms such as Salesforce and have worked well for short term projects. We are interested in better understanding their capabilities for long-term data tracking and management.
- The Green Halo platform, typically used for construction waste management, is currently developing a new feature for SB 1383 required procurement tracking.

Cascadia began by conducting desktop research to answer the list of questions below. After the initial desktop research, Cascadia scheduled and participated in calls and demonstrations with sales representatives at each platform to better understand platform features and fill in any missing information not readily available online.

Cascadia asked sales representatives of each platform the following questions:

- What is the cost per year or quarter?
- What is the baseline cost and any additional costs?
- What are the various ways users can access the platform (web, desktop app, phone/tablet app)?
- How many users can access on one platform subscription? Can multiple organizations use the platform under the same subscription?
- Can different users have different levels of access (privacy)?
- How long will it take for the platform to go live after signing the contract?
- What is the available technical support? Is there phone or chat support available? What are the hours of support?
- Are there features available for account activities tracking (site visits, calls, emails)?
- Ability to document outreach provided: date, time, type of material provided to account holder?
- Ability to tag other users to follow up with an account? To-dos or adding to a person's activity queue?
- Ability to upload attachments such as letters, photos, etc.?
- Ability to easily use tracking capabilities in the field on a tablet?
- Ability to link related accounts? i.e. main account with hauler data linked to tenant accounts.

- Activity/account mapping available?
- Form fill-ins available?
- Any built-in data analysis features? Trends?
- Able to export information to excel?
- Compatibility with other platforms?

The following questions specific to SB 1383 compliance features were asked to Recyclist and Minerva.

- Ability to view service levels and accounts that are SB 1383 compliant/non-compliant based on service levels?
- Ability to document which accounts have waivers, when it was granted, and reason for waiver?
- Ability to document which accounts are sharing or backhauling and upload documentation?
- Ability to document which accounts are subject to food recovery requirements, which have food recovery agreements, pounds of food rescued, etc?
- Ability to document/track type and amount of recovered organic material procured, where it was procured from, and where it was applied?
  Ability to document route reviews (for container contamination minimization): able to log results of lid flipping assessments, outreach provided, and which routes reviewed-including residential?

Attachment A includes a comparison matrix that presents information collected during desktop research and calls.

SUMMARY AND FINDINGS

Below are summaries of Cascadia's research of the five platforms.

Recyclist

Pros

- Company is familiar with California waste laws and the compliance requirements
- Platform has been operating since 2015 and many juristictions are subscribed to the platform and use it.
- Has features specifically for SB 1383 compliance
  - Has built-in reporting abilities for CalRecycle Electronic Annual Reports
- Unlimited users can access platform under one subscription
- Ability to grant different permission levels for users
- Tech support available via email and phone Monday through Fridays 9AM – 5PM PST
- Available on web and phone/tablet app on Android and iOS

Cons

- Long turnaround time from signing the contract to platform going live. Takes approximately 2-3 months to setup platform but timeline could be shortened if Recyclist receives initial import data quickly
  - Actual onboarding once received data is 1.5 months but cannot guarantee quick turnaround if they receive a lot of new customers in the next 6 months
- More costly than all other platforms except Salesforce

Cost

If signing a 1-year contract: $33,900 for the first year and $28,900 annually thereafter

- Cost includes base subscription, estimated data imports, and one-time implementation fee of $5,000

If signing a 3-year contract: $31,010 for the first year and $26,010 annually thereafter

- Cost reflects 10% discount for 3-year term and one-time implementation fee of $5,000

Minerva

Pros

- Company is familiar with California waste laws and the compliance requirements
- Has features specifically for SB 1383 compliance
- Unlimited users can access platform under one subscription
- Ability to grant different permission levels for users
- Can generate letters to send to recipients, such as notifications regarding compliance requirements
- Tech support available via phone and chat feature Monday through Friday 9AM – 5PM
- Company is very open to developing custom features relevant for the City's specific needs (currently working with many local government and waste haulers)
- Less costly than Recyclist
- Turnaround time after signing contract to platform going live is 30-45 days

Cons

- Less available features than Recyclist
- Many desired features are currently still under development and many will likely be ready in September 2021
    - Currently developing the following features:
        - Ability to document which accounts are subject to food recovery requirements, which have food recovery agreements, pounds of food rescued, etc.
        - Ability to assign users to follow-up with specific accounts
        - Ability to view accounts on a map
        - Ability to link parent account to related accounts
- Relatively new platform (could be more prone to startup issues).
- Currently only available on Android and not on iOS

Cost

If paying annually:

- $3500/quarter
    - Annual cost is $14,000

If paid quarterly:

- $3900/quarter
    - Annual cost is $15,600

Salesforce

Pros

- Ability to grant different permission levels for users
- Ability to assign users to follow-up with specific accounts
- Greatest number of functions and features available
- Able to integrate data from various apps and platforms
- Many built-in data analysis features

- Tech support available 24/7
- Available on web and phone/tablet app on Android and iOS

Cons

- Most expensive platform
- In addition to the baseline cost of the platform, the City would also need to pay for an implementation partner to setup Salesforce platform.
- Does not have features specifically for SB 1383 compliance

Cost

- Professional plan: $900/user/year
    - Cost for 50 users: $45,000/year
- Executive plan: $1800/user/year
    - Cost for 50 users: $90,000/year

Fulcrum

Pros

- Highly customizable features
- Ability to grant different permission levels for users
- Ability to create PDF forms
    - Ability to email the form to recipient directly from platform
- Tech support available through chat feature on web browser or email Monday through Friday 9AM – 5PM EST
    - Typical response time is 10 minutes
- Quick turnaround from signing contract with platform going live (about 20 minutes)
    - See con below about self-setup
- Available on web and phone/tablet app on Android and iOS

Cons

- Requires self-setup: import data and customize
- Does not have features specifically for SB 1383 compliance

Cost

If paying annually:

- Essentials plan - $22/user/month
    - Cost for 50 users: $13,200/year
- Professional plan - $30/user/month
    - Cost for 50 users: $18,000/year

Spotio

Pros

- Highly customizable platform

- Ability to grant different permission levels for users
- Many built-in data analysis features
- Tech support available via phone, chat feature, or email
    - Chat support is available Monday - Friday 8AM - 5PM CST, and Saturday 12PM - 4PM CST
    - Will be assigned a specific account manager that can answer any questions if there are more than 20 users
    - Typical response time is 1 minute
- Spotio staff will train all users subscribed to the platform
- Available on web and phone/tablet app on Android and iOS

Cons

- Platform is more suitable for companies that need to make sales or profits
- More costly than Minerva or Fulcrum but offers less relevant features
- Cascadia team previously used Spotio to track outreach efforts on a different project and found the platform did not suit their needs due to changes in user access, pricing structure, and limited features such as only one status option and less flexibility for the type of data that could be collected
- Does not have features specifically for SB 1383 compliance

Cost

Team plan pricing for more than 20 users:

- $34/user/month
    - Cost for 50 users: $20,400/year

Green Halo

Pros

- Company is familiar with California waste laws and the compliance requirements
- Currently working closely with local jurisdictions to develop this new procurement tool to fit the needs of SB 1383
- Tech support available via phone or chat feature Monday through Friday 7AM – 7PM PST
- Once the tool launches, turnaround time from signing contract to platform going live is 1-2 weeks

Cons

- Tools and features not yet available
- This will be the first year in operation for this feature (more prone to issues)

Cost

Not currently available.

Attachment A: Database Tracking and Management Platform Comparison Matrix

Functionality	Recyclist	Minerva	Salesforce	Fulcrum	Spotio	Green Halo Systems
Cost per year or quarter						TBD
What is the baseline cost and additional cost for add-on features, if needed (see list of features below)	Pricing for Dublin: Base year subscription: $24,900 Estimated Data Imports: $4,000 Discount for 3-year term: ($2,890) **Total Annual Cost (if a 3-year-term): $26,010** + Implementation Fee (one-time cost): $5,000	Paid Annually: $3,500 per quarter ($14,000/year) Paid Quarterly: $3,900 per quarter ($15,600)	Professional - $900/user/year (Cost for 50 users: $45,000) Enterprise - $1800/user/year (Cost for 50 users: $90,000) This does not include the fee for an implementation partner that helps to set up the Salesforce platform for us to use for our use-case.	Annually payment pricing: Essentials - $22/user/month (For 50 users, would equal $13,200/year) Professional - $30/user/month (For 50 users, would equal $18,000/year) Monthly payment pricing: Essentials - $28/user/month (For 50 users, would equal $16,800/year) Professional - $38/user/month (For 50 users, would equal $22,800/year) Both pricing have an Enterprise option that has more media storage and more features but need to contact Fulcrum to determine the pricing. Varying pricing for add-on features	4 plan levels (Team, Business, Pro, and Enterprise), and prices were provided for a Team plan. If less than 10 users $39/user/month More than 20 users, price drops to $34/user/month (Cost for 50 users: $20,400/year) If less than 10 users, must be billed annually. If more than 10 users, can be billed monthly.	TBD
Platforms available (web, desktop app, phone/tablet app)	Web Phone/Tablet app	Web (can be accessed on the web and on tablet/phone browser) Phone/Tablet (Only available on Android at the moment. Have an Apple app created but Apple doesn't have it in the App Store because it's not a general use app but can work with a client to get it available)	Web Phone/Tablet app	Web Phone/Tablet app	Web Phone/Tablet app (slightly more capabilities on tablet app, but all features on phone vs. tablet are the same)	Web only but can be accessed via mobile browser.
How many users can access?	Unlimited users	Unlimited users	As many as we pay for (cost is per/user)	As many as we pay for (cost is per/user)	As many as we pay for (cost is per/user)	Unlimited users
Privacy features? Able to have different levels of access for different users? (Can multiple organizations use it under the same subscription)	Yes, 3 standard permission levels and can create custom permission levels.	Yes, can make sure that different users have different access. Minerva uses this when a city has different haulers so each hauler only sees their own accounts.	Yes, can set different privacy levels for if have Salesforce Classic or Lightning Experience. Multi-Org configuration is also an Enterprise 2.0 account configuration and is upon request.	Yes, can have an account that can edit details in the account but cannot export the information.	Yes, permission levels are Sales, Manager, and Account Admin. There are custom settings for each level that the admin can make as well like not allowing people in a certain level to delete a lead, or hiding leads in a certain area. Sales - Sales Reps are able to create new leads, change assigned leads, and see all leads within their assigned territory. Manager - Managers have full access to all leads and users within their assigned territory. Account Admin - Admins can change company settings, including billing.	Yes, there will be at least 2 levels of access: Admin Users and Normal Users. Similar to our Green Halo tool where Admin Users can make settings changes, access the system, and use the functions and Normal Users can access and use the functions, but cannot make Settings changes.
Are any features available to specifically track SB 1383 compliance?						
Able to view service levels and accounts that are SB 1383 compliant and which are not compliant based on service levels?	Yes	Yes		Yes, can put in service levels to accounts, and likely can customize the platform to show that they're not compliant if service levels meet some requirement.		
Able to document which accounts have waivers, when it was granted, and reason for waiver?	Yes	Yes		Yes, can customize a field to do this		
Able to document which accounts are sharing or backhauling & upload documentation?	Yes, able to documenting backhauling	Yes		Yes, can customize a field to do this		
Able to document which accounts are subject to food recovery requirements, which have food recovery agreements, pounds of food rescued, etc.	Yes	Yes, able to document food recovery requirements. Food recovery agreements and pounds of food rescued are in development.		Yes, can customize a field to do this		
Able to document/track type & amount of recovered organic material procured, where it was procured from, where it was applied	Yes, for procurement they're approaching it depending on our Customers' specific situations. Recyclist should be able to track all 4 pieces of information but will need to check on that with the Product team.	Under development and will likely ready by end of September		Yes, can customize a field to do this		Yes
Able to document route reviews (for container contamination minimization): able to log results of lid flipping assessments, outreach provided, which routes reviewed-including residential	Yes	No		Likely yes		
How long will it take from signing the contract to have the platform live?	2-3 months process but can be shortened if Recyclist receives initial data import quickly. Actual onboarding once data is received is 1.5 months, but cannot guarantee quick turnaround if they receive a lot of new customers in the next 6 months.	30-45 days	Procuring Salesforce will go through Carasoft paper. Carasoft will be able to process within 24-48 hours assuming there's a signed order with PO.	User should be available to start building the platform within 20 minutes after signing up.	Would have a kick-off call 2 days after signing contract. Spotio will build the platform and will make sure that all the features needed are there. Then Spotio would train users to use the platform, which would take about a week but depends on how many people need to be trained.	Generally 1-2 weeks (assuming the tool is ready to launch)
Technical support availability			Yes, have a third party implementation system		Spotio trains everyone that needs to use Spotio.	
Phone support? Hours?	Yes, tech support via email and phone, Monday - Friday 9AM - 5PM PST	Yes, Monday - Friday 9AM - 5PM	Yes, 24/7 availability	No	Direct phone line or email for 90 days; but if there's about 20 (or more) users there will be an account manager that will be assigned to answer questions with them. Typically will respond in 1 minute.	Yes. Hours: Monday - Friday 7AM - 7PM PST Phone: 1-888-525-1301

Appendix A: Database Tracking and Management Platform Comparison Matrix

Functionality	Recyclist	Minerva	Salesforce	Fulcrum	Spotio	Green Halo Systems
Chat feature? Hours?	No chat feature	Yes, Monday - Friday 9AM - 5PM	Yes, 24/7 availability	Chat feature on web browser or email Monday - Friday 9-5AM EST, 10 minute response time.	Yes, chat feature available on web browser and in app and can email the support. Available Monday - Friday 8AM - 5PM CST, and Saturday 12PM - 4PM CST. Support email: Support@spotio.com	Yes, and email. Hours: Monday - Friday 7AM - 7PM PST
Desired features						
Account activities tracking (site visits, calls, emails)	Yes	Yes	Yes	Yes	Yes, can note if a site visit, call, or email was made	
Able to document outreach provided: date, time, type of material provided to account holder	Yes	Yes	Yes	Yes	Yes, there's a notes section to note these or can make it a dropdown to select what material was provided.	
Able to tag other users to follow up? To-dos or adding to a person's queue?	Yes, tasks can be delegated using the task schedule	Under development, likely done by end of September	Yes	Yes	Yes, can reassign a lead, or create an event and reassign to a different.	
Able to upload attachments such as letters, photos, etc?	Yes	Yes	Yes	Yes	Yes	
Able to easily use tracking capabilities in the field on a tablet?	Yes	Yes	Yes	Yes	Yes, the app is easy to use	
Able to link parent account to related accounts?	Yes, have a system to identify multi-tenant properties (strip malls) and tracking individual tenants.	Under development and will likely done by the end of September	Yes, can be customized through Lightning Experience.	Maybe/yes. It could be possible through customizing the fields so by putting a question about location type and then having another field pop-up if it says landlord (or another term for consistency).	Yes, can create a field to note that outreach was done at the same property if going to an apartment complex, townhome community, business plaza, etc.	
Activity/account mapping available?	Yes	Under development and will likely done by the end of September	Yes, through Salesforce Maps	Yes, can see it in the map if you input the coordinates.	Yes, can view a map and tags of all leads.	
Form fill-ins (for waivers) available?	Yes	Yes, but primarily for Call-To-Actions letters.	Docusign or Nintex app exchange products can do this.	Yes, they have a feature where you can create a pdf and be able to fill it out either on the web or on the phone/tablet app (rep called this "workflow"). Can create a setting so that once the pdf is filled out, it can be sent to an email via the app. There is also an option to include signatures on the PDF if needed. Then can filter the accounts on Fulcrum to see which ones have the form.	Able to put a question that says "compliant", "exempt", etc. and filter to see those individual lists of the accounts that are compliant, exempt or etc.	
Any built-in data analysis features? Trends?	Yes, has built-in reporting for CalRecycle Electronic Annual Reports	No, the system is not meant to have many graphs, but for outreach tracking purposes, the map feature (which is under development) will likely be useful. At the moment, users would need to download the spreadsheets to do an analysis if desired.	Yes, with the Einstein Tool. The tool that uses artificial intelligence to analyze past behavior to find trends and make predictions to know which ones need attentions, which leads are more likely etc.	Yes, some analysis, but they mostly show counts	Yes, they have built-in analysis features that can show you how many flyers/brochures were distributed, how many site visits were made, etc.	
Able to export information to excel?	Yes, as well as PDF or image file	Yes	Yes, can also customize what information gets exported in a spreadsheet. Anyone with access to the database can run a report anytime they want. If there's one particular report that you repeatedly want to keep track of, you can schedule it to be sent to you daily, weekly, monthly, etc.	Yes, and can customize the information a user wants to export.	Yes, and can customize the information a user wants to export.	
Compatibility with other platforms?	No. They do not do this because of errors and inconsistencies not caught by API.	Yes, compatible with hauler billing systems: - A.M. Disposal - AAA Rubbish - American Reclamation - Athens Disposal Company - Calmet Services - CR&R - G-B Rubbish - Haul-Away- Rubbish Service - Key Disposal - NASA Services - Quality Waste Service - Republic Services - Serv-wel Disposal - Universal Waste Systems - Waste & Recycling Services - Waste Management	Yes, compatible with many different apps.	Likely no	Yes, can be integrated with over 2000 other apps including the user's email so that you can see a person's calendar within the platform. This feature is useful if you are assigning a task to a user and need to see their availability to schedule meeting.	
Other notes		- Working to ensure security by making sure Samal security level is met - The approach on Minerva is to focus on reporting (the company is mostly accountants that like excel spreadsheets or PDFs) - Use AI to try help automate things for haulers - They can do custom development and are flexible with their clients to create features that may be useful for all their clients	- Database is very customizable and they like to work with clients to accommodate for their budgets - Salesforce is good if we have to do a lot of integration with different platforms	- Can customize how we want. There is a team at Fulcrum that's available to help but the platform is designed for users to customize to fit needs. - Suggested to do a free trial to try out the platform and app	- When tagging a location or residence on the map, their platform may already have resident information listed. - The app also has GPS tracking to ensure that the field rep actually visited the site. This is a feature that's helpful for customers that have canvassers because they need to be within 10 feet of the location they marked that they canvassed at.	

Notes:
A few of the platforms provided pricing based on users per month, so cost comparisons between the five platforms used the assumption of 50 users per year.
Saleforce features above are based on the Executive Plan
Fulcrum features above are based on the Professional Plan

Agenda Item 4.12

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Commercial Façade Improvement Grant Program Agreement for Box World
Prepared by: Rhonda Franklin, Management Analyst II

EXECUTIVE SUMMARY:

The City Council will consider approving a Commercial Façade Improvement Grant Program Agreement for Box World. The business has requested participation in the program to assist with improvements to the building's exterior signage.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving a Commercial Façade Improvement Grant Program Agreement Between the City of Dublin, Dublin Plaza, and Box World.

FINANCIAL IMPACT:

There is sufficient funding available in the Fiscal Year 2021-22 Budget for this reimbursement.

DESCRIPTION:

In December 2011, the City Council adopted the Commercial Façade Improvement Grant Program to improve the physical appearance of the Downtown Dublin Specific Plan (DDSP) area and the segment of Dublin Boulevard between Village Parkway and Dougherty Road (Program Area), encourage the retention of existing businesses, and increase property values, tenant stability, and lease rates in the area. The Program leverages public funds and private investment to enhance the physical appearance and economic vitality of commercial businesses in the Program Area.

In June 2016, the City Council adopted changes to the Program to:

- expand the allowance of architectural assistance;
- encourage timely results;
- prioritize selection of projects which promote downtown activation (such as outside

gathering and dining spaces);
- promote project competitiveness;
- clarify applicant preparedness; and
- make the requirements of the Program more understandable to applicants.

Under the Program, commercial property owners or tenants with long-term leases (five years or more) within the Program Area can apply for one of two façade improvement grants:

- Mini-Grant – provides reimbursement of up to $5,000 for commercial building façade improvements with no match requirement.
- Matching Grant – provides a reimbursable matching grant of two-thirds (66%) of eligible project costs, up to a maximum of $70,000. The total cost of the improvement work must be greater than $5,000. Receipt of a matching grant requires the approved applicant to contribute a minimum of one-third of the total cost of the façade improvement costs.

In January 2022, Staff received an application for a Mini-Grant from Box World (7007 Dublin Boulevard). The business leases retail space in the Dublin Plaza shopping center where there are other retail, restaurant, and personal services establishments, such as Athens Burger, Dublin Cyclery, Hair Emporium, and CosmoProf. The shopping center recently underwent façade improvements and was approved for a Master Sign Program (MSP). As a result, updated exterior signage was required for all the tenants to conform to the new MSP requirements.

The applicant is requesting a Mini-Grant in an amount not to exceed $5,000 to help offset the costs of installing new signage, including but not limited to fabrication and installation.

The applicant's proposed signage has been reviewed and approved by the Community Development Department – Planning Division to ensure the signage meets the approved MSP requirements. The new signage matches the existing façade and provides a clean and uniform look for the shopping center.

Economic Development Committee Consideration

On March 15, 2022, the City Council's Economic Development Committee considered the application and by consensus, recommended City Council approval of the application. This recommendation falls under the Committee's purview to provide policy guidance and direction on economic development activities.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted, and a copy of this Staff Report was sent to the applicant.

ATTACHMENTS:

1) Resolution Approving Commercial Façade Improvement Grant Program Agreement Between the City of Dublin, Dublin Plaza, and Box World
2) Exhibit A to the Resolution – Commercial Façade Improvement Grant Program Agreement Between the City of Dublin, Dublin Plaza, and Box World

RESOLUTION NO. XX – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

APPROVING A COMMERCIAL FAÇADE IMPROVEMENT GRANT PROGRAM AGREEMENT BETWEEN THE CITY OF DUBLIN, DUBLIN PLAZA, AND BOX WORLD

WHEREAS, for decades, state and local governments have used economic development incentives to attract or retain jobs and/or improve the local tax base; and

WHEREAS, the City Council of the City of Dublin adopted Resolution No. 216-11 on December 20, 2011, which established a Commercial Façade Improvement Grant Program ("Program") intended to improve the physical appearance of the Downtown Dublin Specific Plan area and the segment of Dublin Boulevard between Village Parkway and Dougherty Road, encouraging the retention of existing businesses, as well as increase property values, tenant stability, and lease rates for the property; and

WHEREAS, the Program authorizes the City of Dublin to enter into agreements with commercial property owners, or tenants with long-term leases (five or more years remaining on the lease at the time a Program application is submitted) to apply for either 1) a mini-grant for reimbursement of up to $5,000; or 2) a matching grant, that provides a reimbursable matching grant of two-thirds (66%) of eligible project costs, up to a maximum of $70,000; and

WHEREAS, Box World (applicant) leases from Property Owner certain real property located at 7007 Dublin Boulevard (APN 941-0210-027-02), located in the Program area within the City; and

WHEREAS, the Applicant intends to improve the façade of the building on the property identified in this Resolution; and

WHEREAS, the City Council finds that the Agreement serves a public purpose in that it will help improve the physical appearance of Dublin Boulevard in the Program area, encourage the retention of existing businesses, and increase property values and tenant stability, thus benefitting the City and its residents.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby approve a Commercial Façade Improvement Grant Program Agreement between the City of Dublin, Dublin Plaza, and Box World, attached hereto as **Exhibit A**; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute the Agreement, in substantially the form attached, and to make any minor modifications to the Agreement as necessary to carry out the intent of this Resolution.

{Signatures on the following page}

PASSED, APPROVED AND ADOPTED this 7th day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

DocuSign Envelope ID: 7F968FDD-2550-494A-8FB0-FAB4604E7256

City Grant Amount up to: $5,000
Estimated Project Costs: $4,535

COMMERCIAL FAÇADE IMPROVEMENT GRANT PROGRAM
AGREEMENT BETWEEN THE CITY OF DUBLIN, PETER (FRED) N. DELANOY, TRUSTEE, AND BOX WORLD INC.

THIS COMMERCIAL FAÇADE IMPROVEMENT GRANT PROGRAM AGREEMENT ("Agreement") dated June 7, 2022**,** the date of execution by the City (the "Effective Date") is entered into by and between the City of Dublin, a public body corporate and politic ("City"), Peter (Fred) N. Delanoy, Trustee ("Owner"), and Box World Inc.("Tenant"). Owner and Tenant shall be collectively referred to as "Applicant".

R E C I T A L S

A. The City has adopted a Commercial Façade Improvement Grant Program ("Program") in order to provide grants to certain owners or tenants of eligible buildings who design and construct improvements to the facades of their buildings.

B. Applicant is the tenant/owner of that certain real property located at 7007 Dublin Boulevard (A.P.N. 941-0210-027-02), in Dublin, California (the "Site"), and within the boundaries outlined by the Commercial Façade Improvement Grant Program Guidelines ("Program Guidelines").

C. Applicant has submitted an application to the City pursuant to the Program Guidelines for a grant for certain improvements to the Site, and City has determined that Applicant and the Site meet the eligibility criteria for the Program.

D. City desires to enter into this Agreement because improvement of the Site will enhance the physical appearance and economic vitality of commercial businesses, encourage full occupancy of storefronts, generate additional tax revenue and assist in providing an environment for the social, psychological and economic growth and well-being in the boundaries outlined by the Program Guidelines and the citizens of the City.

E. Applicant desires to enter into this Agreement with City to receive assistance in making certain improvements to the Site, and City is willing to do so on the terms and conditions set forth in this Agreement.

A G R E E M E N T

NOW, THEREFORE, City and Applicant hereby agree as follows:

Section 1. GENERAL.

1.1 Term. This Agreement shall begin on the Effective Date and expire five (5) years following the Applicant's approval of contractor's notice of completion ("Term").

Section 2. IMPROVEMENT OF THE SITE.

2.1 Scope of Work. Applicant shall complete the proposed project in accordance with the Scope of Work attached hereto as Exhibit A (the "Project").

2.2 Commercial Façade Improvement Grant Funds. The City agrees to reimburse to the Applicant a sum not to exceed five thousand dollars ($5,000) (the "Grant Amount"), for certain eligible improvements (the "Eligible Improvements") as set forth below:

a. The Grant Amount may be used only to fund those Eligible Improvements identified in Exhibit B attached hereto.

b. All services to be performed by a third-party contractor shall be the subject of agreement between Applicant and the third-party contractors. The City shall not assume any liability for such agreements. The Applicant shall submit to the City all invoices from the contractor or contractors for work performed on the Eligible Improvements in order to receive reimbursement.

c. A representative of the City shall inspect the completed Project after a notice of completion has been submitted to the City.

d. The City will only issue the Grant Amount after the Project has been completed. Upon determination by the City's representative that Project has been completed in conformance with the Scope of Work (Exhibit A) and the City approvals, the City shall issue a check made payable to the Applicant in an amount equal to the lesser of the Grant Amount or the actual amount of the invoices submitted to the City by the Applicant. The City Manager in his or her sole discretion may issue the Grant Amount at an earlier time than set forth in this Section 2.2(d), if the Applicant can demonstrate good cause.

e. Any and all costs of the Project including, but not limited to the Eligible Improvements, which are in excess of the Grant Amount, shall be the sole responsibility of, and be borne by, the Applicant.

2.3 Permits and Approvals. Before commencement of the Project, Applicant shall secure or cause to be secured any and all permits which may be required by the City and any other governmental agency affected by such construction or work.

2.4 Commencement of the Project. Within 60 days after the Effective Date, Applicant shall have selected and authorized one or more contractors to complete the Project, and shall have provided notice to the City of such selection and authorization. In the event the Applicant fails to select and authorize a contractor or contractors to complete the Project within such 60-day period, the City may, at its option, terminate this Agreement upon written notice to the Applicant. In such event, neither party shall have any further rights against or liability to the other in connection to this Agreement. All contractors performing work on the Project must be licensed in the State of California.

2.5 Building Permit. A Building Permit must be obtained within six months of the Effective Date. In the event the Applicant fails to obtain a Building Permit within such six-month period, the City may, at its option, terminate this Agreement upon written notice to the Applicant. In such event, neither party

shall have any further rights against or liability to the other in connection to this Agreement. An additional six-month extension may be approved with the City's prior written consent. Notwithstanding the foregoing, no work shall be performed prior to both 1) issuance of the Building Permit and 2) approval of this Agreement by the Dublin City Council. Any work performed prior to both building permit issuance and City Council approval will not be eligible for reimbursement.

2.6 Completion of the Project. Applicant shall complete the Project and satisfy all other obligations and conditions of this Agreement within 120 days of building permit issuance. This completion date is subject to revision from time to time as mutually agreed upon in writing between Applicant and the City Manager, or their designee. Upon completion, Applicant shall require contractors' completion notice signed by the contractor. When the Project is completed as set forth in this Agreement, a notice of completion shall be delivered to and approved by the Applicant. Notice of completion shall then be delivered to the City as set forth in this Section 2.6.

Section 3. INSURANCE REQUIREMENTS.

Before fully executing this Agreement, Applicant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Applicant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Applicant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Applicant shall maintain the insurance policies required by this section throughout the term of this Agreement. Applicant shall not allow any contractor to commence work on any subcontract until Contractor has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Applicant shall maintain all required insurance listed herein for the duration of this Agreement.

3.1 Workers' Compensation.

3.1.1 General Requirements. Before beginning any work under this Agreement, Applicant and its contractor(s) shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by contractor. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, contractor may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents, and subcontractors.

3.1.2 Submittal Requirements. To comply with Subsection 3.1, Applicant shall submit the following:

a. Certificate of Workers' Compensation Insurance in the amounts specified in the section for all contractor(s) performing work related to the Project; and

b. Waiver of Subrogation Endorsement as required by the section for all contractor(s) performing work related to the Project.

3.2 Commercial General and Automobile Liability Insurance Requirements. Before beginning any work under this Agreement, Applicant and its contractor(s) shall procure "occurrence coverage" insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Applicant or its contractor and its agents, representatives, employees, and subcontractors. Applicant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Applicant shall maintain the insurance policies required by this section throughout the term of this Agreement. Applicant shall not allow any contractor or subcontractor to commence work on until Applicant has obtained all insurance required herein for the contractor or subcontractor(s) and provided evidence thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution.

It shall be a requirement under this Agreement that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be available to City as an additional insured. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this Agreement; or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured; whichever is greater. The additional insured coverage under the Applicant's policy shall be "primary and non-contributory" and will not seek contribution from City's insurance or self-insurance and shall be at least as broad as CG 20 10. In the event Applicant fails to maintain coverage as required by this Agreement, City at its sole discretion may purchase the coverage required and the cost will be paid by Applicant. Failure to exercise this right shall not constitute a waiver of right to exercise later.

3.2.1 Commercial General and Automobile Liability Insurance.

3.2.1.1 General requirements. Applicant and all contractors and subcontractors, at their own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than TWO MILLION DOLLARS ($2,000,000.00) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

3.2.1.2 Minimum scope of coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 Code 1 ("any auto"). No endorsement shall be attached limiting the coverage.

3.2.1.3 Acceptability of Insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

3.2.1.4 Additional requirements. Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor.

c. Contractor hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Contractor agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

d. For any claims related to this Agreement or the work hereunder, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Any failure of Applicant to comply with reporting provisions of the policy shall not affect coverage provided to City and its officers, employees, agents, and volunteers.

3.2.1.4.1 An endorsement shall state that coverage shall not be canceled except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City. Applicant shall notify City within 14 days of notification from Applicant's insurer if such coverage is suspended, voided or reduced in coverage or in limits.

3.2.1.4.2 For Applicant's contractors and subcontractors, an endorsement for completed operations for the construction project, such as the CG 20 37 "Additional Insured—Owners, Lessees or Contractors—Completed Operations" endorsement form,

shall be submitted by Applicant to the City no later than 30 days after completion of the Project.

3.2.1.5 Submittal Requirements and Verification of coverage. Applicant shall furnish City with certificates of insurance and with original endorsements effecting coverage required herein. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City reserves the right to require complete, certified copies of all required insurance policies and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

a. Prior to execution of this Agreement, Applicant shall submit:

i. Certificate(s) of Commercial General Insurance and Automobile Liability Insurance; and
ii. Additional Insured Endorsement such as CG 20 10 "Designated Person Or Organization Endorsement".

b. Prior to commencement of the Project as described in Section 2.4., Applicant shall furnish City with contractor's certificates of insurance and with original endorsements effecting coverage required herein.

3.2.1.6 Contractors and Subcontractors. Applicant agrees to include with all contractors or subcontracts the same requirements and provisions of this Agreement including the Indemnification and Insurance requirements to the extent they apply to the scope of the Subcontractor's work. Contractors or subcontractors hired by Applicant agree to be bound to Applicant and the City in the same manner and to the same extent as Applicant is bound to the City under the Contract Documents.

3.2.1.7 Variation. The City may approve a variation in the foregoing insurance requirements, upon a determination that the coverages, scope, limits, and forms of such insurance are either not commercially available, or that the City's interests are otherwise fully protected.

3.2.1.8 Deductibles and Self-Insured Retentions. Applicant and its contractor(s) shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

3.2.1.9 Wasting Policies. No policy required by this Section 3 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

3.2.1.10 Endorsement Requirements. Each insurance policy required by this Section 3 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

3.2.1.11 Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City (if agreed to in a written contract or agreement) before City's own insurance or self-insurance shall be called upon to protect City as a named insured.

3.2.1.12 Notice of Reduction in Coverage. In the event that any coverage required by this section is reduced, limited, or materially affected in any other manner, Applicant shall provide written notice to City at Applicant's earliest possible opportunity and in no case later than five days after Applicant is notified of the change in coverage.

3.2.2 Term of Coverage. Applicant, at its own cost and expense, shall maintain all insurance policies required by this Agreement for the duration of the Agreement's Term. Applicant shall require that all contractors and subcontractors, at their own cost and expense, maintain the insurance policies required by this Agreement until the Project is complete and the Applicant accepts contractor's completion notice.

3.2.3. Remedies. In addition to any other remedies City may have if Applicant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Applicant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Applicant to stop work under this Agreement or withhold any payment that becomes due to Applicant hereunder, or both stop work and withhold any payment, until Applicant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 4. PREVAILING WAGES.

Applicant shall require any contractors performing work under this Agreement to pay prevailing wages pursuant to the requirements of the California Labor Code, Section 1771, et seq. For the purpose of this Agreement, prevailing wages are the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in this locality for each craft, classification, or type of worker needed to execute this Agreement as ascertained by the Director of the Department of Industrial Relations of the State of California. The holidays upon which such rates shall be paid shall be all holidays recognized in the collective bargaining agreement applicable to the particular craft, classification, or type of worker employed on the project.

The Contractors and each subcontractor shall keep an accurate payroll record showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed by the Contractors or subcontractors in connection with the Project. The payroll records shall be kept in accordance with the provisions of Section 1776 of the California Labor Code, and Contractor and each subcontractor shall otherwise comply with requirements of such Section 1776.

Section 5. MAINTENANCE COVENANTS.

The Applicant covenants and agrees, for itself, its successors, its assigns and every successor in interest to the Site or any part thereof, that the Applicant will maintain, at Applicant's own cost and expense, the improvements on the Site in a clean and orderly condition, free of graffiti, and in good condition and repair, and will keep the Site free from any accumulation of debris and waste materials. Any damage to the building visible from the street is to be repaired immediately. The Applicant shall promptly touch up painted areas and perform any other repairs needed to maintain an attractive building appearance, including cleaning all awnings, if any, at least once a year.

The foregoing covenants shall remain in effect for a period of 60 months from the completion of the Project. During this 60-month period, Applicant agrees, for itself, its successors, its assigns and every successor in interest, that it will not materially alter the improvements made with City funds, without the prior written consent of City which consent may be conditioned by City to preserve those features to the extent necessary to achieve the objectives of City for entering into this Agreement. Any violation of this section not cured within 60 days shall entitle City to reimbursement of the funds granted by City from the person or entity responsible for the violation.

5.1 Improvements Cannot Be Removed by Applicant Without City's Consent. All Eligible Improvements will become permanent fixtures of the property and cannot be removed by Owner upon expiry or termination of the lease of current tenant at the Site or sale of the property. Exceptions can be made with the prior written consent of the City. Any violation of this section not cured within 60 days shall entitle City to reimbursement of the funds granted by City from the person or entity responsible for the violation.

Section 6. LEGAL REQUIREMENTS.

6.1 Governing Law. The laws of the State of California shall govern this Agreement.

6.2 Compliance with Applicable Laws. Applicant and its Contractor and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

6.3 Other Governmental Regulations. To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Applicant shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

6.4 Licenses and Permits. Applicant represents and warrants to City that its Contractor and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Applicant represents and warrants to City that its Contractor and its employees, agents, any subcontractors shall, at their sole

cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Applicant shall obtain and maintain during the term of this Agreement valid Business Licenses from City and Applicant's Contractor and any subcontractors shall obtain and maintain a valid Business Licenses from City during the construction phase of the project.

6.5 Nondiscrimination and Equal Opportunity. Applicant and its Contractor and any subcontractors shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Applicant under this Agreement.

Section 7. GENERAL PROVISIONS.

7.1 Rights of Access. Representatives of the City shall have the reasonable right to access the Site, without charges or fees, for the purpose of inspecting the Project, including the Eligible Improvements. City (or its representatives) shall, except in emergency situations, give Applicant reasonable advance notice prior to exercising its rights herein. Nothing herein shall be deemed to limit the ability of the City to conduct code enforcement and other administrative inspections of the Site in accordance with applicable law.

7.2 Compliance with Laws. Applicant shall carry out the Project in conformity with all applicable federal, state and local laws, including Labor Code requirements; City zoning and development standards; building, plumbing, mechanical and electrical codes; all other provisions of the City's Municipal Code; and all applicable disabled and handicapped access requirements, including the Americans with Disabilities Act, 42 U.S.C. Section 12101, et seq., Government Code Section 4450, et seq., Government Code Section 11135, et seq., and the Unruh Civil Rights Act, Civil Code Section 51, et seq.

7.3 Assignment. Applicant shall have the right to assign all of its rights and obligations under this Agreement, provided however that any such assignment shall be effective only upon receipt by City of written notice of the assignment.

7.4 Notices, Demands and Communications between the Parties. Any approval, disapproval, demand, document or other notice ("Notice") which either party may desire to give to the other party under this Agreement must be in writing and shall be given by certified mail, return receipt requested and postage prepaid, personal delivery, or reputable overnight courier (but not by facsimile or email), to the party to whom the Notice is directed at the address of the party as set forth below, or at any other address as that party may later designate by Notice.

To City:
City of Dublin
100 Civic Plaza

Dublin, CA 94568
Attention: City Manager
Phone: (925) 833-6650
Email: city.manager@dublin.ca.gov

To Applicant:

Owner
Dublin Plaza
373 Village Square
Orinda, CA 94563
Attention: Fred Delanoy

And

Tenant
Box World Inc.
7007 Dublin Boulevard
Dublin, CA 94568
Attention: Rommel Guevara
Phone: (925) 833-0738
Email: boxworlddublin@gmail.com

Any Notice shall be deemed received on the date of delivery if delivered by personal service, on the date of delivery or refused delivery as shown by the return receipt if sent certified mail, and on the date of delivery or refused delivery as shown by the records of the overnight courier if sent via nationally recognized overnight courier. Notices sent by a party's attorney on behalf of such party shall be deemed delivered by such party.

7.5 Relationship between City and Applicant. It is hereby acknowledged that the relationship between City and Applicant is not that of a partnership or joint venture and that City and Applicant shall not be deemed or construed for any purpose to be the agent of the other. Accordingly, except as expressly provided herein or in the Attachments hereto, City shall have no rights, powers, duties or obligations with respect to the development, operation, maintenance or management of the Site or the Eligible Improvements. Applicant agrees to indemnify, hold harmless and defend City from any claim made against City arising from a claimed relationship of partnership or joint venture between City and Applicant with respect to the development, operation, maintenance or management of the Site or the Eligible Improvements.

7.6 Integration. This Agreement, including the scope of work attached hereto and incorporated herein as Exhibit A, contains the entire understanding between the parties relating to the transactions contemplated by this Agreement. All prior or contemporaneous agreements, understandings, representations and statements, oral or written, are merged in this Agreement and shall be of no further force or effect.

7.7 Modifications. Any alteration, change or modification of or to this Agreement, in order to become effective, shall be made in writing and in each instance signed on behalf of each party.

7.8 Conflicts of Interest. No member, official or employee of City shall have any personal interest, direct or indirect, in this Agreement, nor shall any such member, official or employee participate in any decision relating to the Agreement which affects his or her personal interests or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested.

7.9 Applicant's Indemnity; Waiver. Applicant shall indemnify, defend (with counsel reasonably acceptable to City), protect and hold City, and its officers, employees, agents and representatives, harmless from, any and all Claims of any kind or nature arising out of the Project or this Agreement or the implementation hereof, including, but not limited to, any damages to property, injuries to persons or accidental death (including reasonable attorneys' fees and costs), which may be caused by the work performed under this Agreement or any activities associated with the Project, whether such activities or work is performed by Applicant or by anyone directly or indirectly employed or contracted with by Applicant. Applicant's indemnity obligations under this section shall survive termination of this Agreement. Applicant's indemnity obligations under this section shall not extend to claims, demands, damages, defense costs or liability for property damage, bodily injury or death occasioned by the active negligence or willful misconduct of the City, or its officers, employees, agents or representatives.

Applicant hereby waives, releases and discharges forever the City, and its employees, officers, volunteers, agents and representatives, from any and all present and future Claims arising out of or in any way connected with this Agreement, the performance of the work, or Applicant's obligation to comply with all laws with respect to the work.

7.10 Non-liability of Officials and Employees of City. No member, official or employee of the City shall be personally liable to Applicant, or any successor in interest, in the event of any default or breach by City or for any amount which may become due to Applicant or its successors, or on any obligations under the terms of this Agreement.

7.11 Applicable Law. The laws of the State of California, without regard to conflict of laws principles, shall govern the interpretation and enforcement of this Agreement.

7.12 No Third Party Rights. This Agreement is made and entered into solely for the benefit of the City and Applicant and no other third party shall have any right of action under this Agreement.

7.13 Disclosure of Documents. Applicant acknowledges that the City is subject to the provisions of the California Public Records Act and that any information submitted to the City may be disclosed to the extent required by law.

7.14 Liability. Owner is wholly liable for any Claims arising out of this Agreement.

7.15 Termination. In addition to City's right to terminate under Section 2.4 and 2.5, City or Applicant may terminate this Agreement upon written Notice to the other in the event that the other party fails to comply with its obligations under this Agreement.

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY:

CITY OF DUBLIN, a municipal corporation

By:

_____

Linda Smith, City Manager

Attest:

_____

Marsha Moore, City Clerk

Approved as to form

_____

John D. Bakker, City Attorney

PROPERTY OWNER:

Dublin Plaza

By:

DocuSigned by:

Fred Delanoy

E32CC3CD7646478...

Peter (Fred) N. Delanoy, Trustee, Owner

TENANT:

Box World Inc., a California sole proprietorship

By:

DocuSigned by:

Rommel Guevara

7BBE3A6CBC75409...

Rommel Guevara, Owner

EXHIBIT A

SCOPE OF WORK

1 ILLUMINATED CHANNEL LETTERS
Scale:3/8" = 1"

2 ILLUMINATED CHANNEL LETTERS AT NIGHT APPEARANCE
Scale:3/8" = 1"

3 ELEVATION
Scale:3/16" = 1"

DocuSign Envelope ID: 7F968FDD-2550-494A-8FB0-FAB4604E7256

EXHIBIT B

ELIGIBLE IMPROVEMENTS

Applicant is the property/business owner of Box World located at 7007 Dublin Boulevard (A.P.N. 941-0210-027-02) in Dublin, California and shall construct and install the façade improvements including, but not limited to the following:

Box World exterior signage, 3" deep, face-lit illuminated metal channel letters with translucent white acrylic faces and vinyl overlays, returns are painted white.

Agenda Item 4.13

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Authorizing Remote Meetings of City Council and City Commissions Due to Increase in COVID-19 Cases
Prepared by: John Bakker, City Attorney

EXECUTIVE SUMMARY:

From March 2020 through September 2021, the City conducted meetings of its legislative bodies remotely pursuant to various executive orders that suspended certain Brown Act provisions. In October, the City returned to in-person meetings and at the same time state law changed to require certain findings to be made for an agency to meet remotely. Under the new law, AB 361, the City can conduct virtual meetings where the Governor has proclaimed a State of Emergency and state or local health officials have imposed or recommended social distancing or where the City Council has declared the need to meet remotely due to imminent risks to the health or safety of attendees. On January 11, 2022, the City Council adopted a resolution pursuant to AB 361 authorizing remote teleconferenced meetings for a 30-day period ending February 10, 2022. Due to the current increase in cases resulting from the Omicron variants, it would be prudent for the City Council and City Commissions to have the ability to attend meetings virtually for at least the next 30 days. The City Council will consider adopting a resolution that would allow for virtual attendance for the next 30 days.

STAFF RECOMMENDATION:

Adopt the **Resolution** Finding That There is a Proclaimed State of Emergency; Finding That Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Remote Teleconferenced Meetings of the Legislative Bodies of the City of Dublin Pursuant to AB 361.

FINANCIAL IMPACT:

None.

DESCRIPTION:

On March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State address the broader spread of COVID-19.

On March 18, 2020, the City Council adopted a resolution ratifying the proclamation of a local state of emergency by the Director of Emergency Services due to COVID-19.

On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means. Additionally, the State implemented a shelter-in-place order, requiring all non-essential personnel to work from home.

At that time and through September 2021, the City's legislative bodies met by teleconference. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which among other things, rescinded certain clauses of Executive Order N-29-20 after September 30, 2021, including clauses that suspended certain provisions of the Brown Act. Thus, effective October 1, 2021, agencies would have had to transition back to public meetings held in full compliance with the Brown Act. The City of Dublin began meeting in person beginning in October 2021.

Since the Governor issued Executive Order N-08-21, the highly contagious Delta variant has emerged, causing a spike in cases throughout the state and within the Alameda County. Additionally, since then, the Omicron variants have emerged and been designed as a variant of concern by the United States, and the number of cases in the City have increased over the last month.

On September 16, 2021, the Governor signed AB 361 (2021) which allows for local legislative and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the Council make specified findings. AB 361 took effect immediately.

AB 361 allows local legislative bodies to continue to meet remotely after the expiration of the clauses of Executive Order N-29-20. Under AB 361, the City and its legislative bodies may meet remotely when:

- The local agency holds a meeting during a declared state of emergency;
- State or local health officials have imposed or recommended measures to promote social distancing;
- Legislative bodies declare the need to meet remotely due to present imminent risks to the health or safety of attendees.

On January 11, 2022, the City Council adopted a resolution authorizing remote teleconferenced meetings for a period of 30 days pursuant to AB 361. That resolution expired on February 10, 2022.

At its April 19, 2022 meeting, the City Council directed Staff to bring a resolution to the May 3, 2022 meeting to allow the City Council and the City's legislative bodies to meet virtually, including hybrid meetings, pursuant to AB 361. At its May 3, 2022 and May 17, 2022 meetings, the City Council adopted Resolution Nos. 39-22 and 48-22, that included the necessary findings pursuant to AB 361 to allow the City Council and the City's legislative bodies to meet remotely or in a hybrid format for 30 days.

The City meets the requirements to hold meetings remotely in order to ensure the health and safety of the public:

- The Governor has declared a State of Emergency, and the City Council has ratified the proclamation of a local emergency by the Director of Emergency Services;
- The CDC recommends social distancing of at least six feet due to COVID-19;
- There's been an increase of COVID-19 cases within the state and throughout Alameda County;
- Meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies, and staff.

The proposed resolution includes the necessary findings pursuant to AB 361 to allow the City Council and the City's legislative bodies to meet remotely or in a hybrid format for the next 30 days. The City Council would need to adopt a subsequent resolution declaring the need to continue to meet remotely to allow for such meetings after that 30-day period.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Finding That There is a Proclaimed State of Emergency; Finding That Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Remote Teleconferenced Meetings of the Legislative Bodies of the City of Dublin Pursuant to AB 361

RESOLUTION NO. xx-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

FINDING THAT THERE IS A PROCLAIMED STATE OF EMERGENCY; FINDING THAT MEETING IN PERSON WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES AS A RESULT OF THE STATE OF EMERGENCY; AND AUTHORIZING REMOTE TELECONFERENCED MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF DUBLIN PURSUANT TO AB 361

WHEREAS, all meetings of the City of Dublin's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code sections 54950 – 54963), so that any member of the public may attend, participate, and watch the City's legislative bodies conduct their business; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of the novel coronavirus disease 2019 ("COVID-19"); and

WHEREAS, on March 18, 2020, the City Council adopted a resolution ratifying the proclamation of a local emergency by the Director of Emergency Services due to COVID-19; and

WHEREAS, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, as a result of the COVID-19 pandemic, and pursuant to Executive Order N-29-20 and its successors, the City Council met primarily virtually through September 2021; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, ended the provisions of Executive Order N-29-20 that allows local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (2021) which allows for local legislative bodies and advisory bodies to conduct meetings via teleconferencing under specified conditions and includes a requirement that the City Council make specified findings. AB 361 (2021) took effect immediately; and

WHEREAS, under AB 361 (2021), an agency meeting virtually requires that the Governor declare a State of Emergency pursuant to Government Code section 8625; and

WHEREAS, AB 361 (2021) further requires that state or local officials have imposed or recommended measures to promote social distancing, or, requires that the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the City, specifically, Governor Newsom has

declared a State of Emergency due to COVID-19; and

WHEREAS, since the issuance of Executive Order N-08-21, the highly contagious Delta variant of COVID-19 has emerged, causing an increase in COVID-19 cases throughout the State and Alameda County; and

WHEREAS, on November 30, 2021, the Omicron variant was designated as a variant of concern by the United States; and

WHEREAS, cases of the highly contagious Omicron variant, including a subvariant called BA.2, have caused surges of COVID-19 and there has been an increase in cases during the last month in Alameda County; and

WHEREAS, the Centers for Disease Control and Prevention ("CDC") continues to recommend physical distancing of at least 6 feet from others outside of the household; and

WHEREAS, because of the recent rise in COVID-19 cases due in part to the highly contagious Omicron variants of COVID-19, the City is concerned about the health and safety of all individuals who intend to attend City Council and meetings of the City's other legislative bodies; and

WHEREAS, the City Council finds that the imminent risks of the City's legislative bodies holding in person meetings to the health or safety of attendees exists due in part to the Omicron variants of COVID-19; and

WHEREAS, the City Council finds, acting as a legislative body pursuant to Government Code section 54952(a) and for the benefit of all legislative bodies created by the City Council pursuant to Government Code section 54952(b), that the presence of COVID-19 and the Delta and Omicron variants would present imminent risks to the health or safety of attendees, staff, and members; and

WHEREAS, teleconference meetings may include hybrid meetings, in which all or some members of the legislative body meet in person while others attend by teleconference, and members of the public are either allowed to participate only by teleconference or both in person and by teleconference ("hybrid meetings"). The purpose of hybrid meetings is to allow for multiple modes of attending meetings while reducing the risks of COVID-19, including the Delta and Omicron variants; and

WHEREAS, the City shall ensure that its meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dublin as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.

2. In compliance with AB 361 (2021), and in order to continue to conduct teleconference meetings without complying with the usual teleconference meeting requirements of the Brown Act, the City Council makes the following findings:

   a) The City Council has considered the circumstances of the state of emergency; and

   b) The state of emergency, as declared by the Governor and City Council, and as specifically related to the current increase in cases apparently resulting from the

Omicron variant, directly impacts the ability of the City Council and the City's legislative bodies, as well as staff and members of the public, to meet safely in person; and

c) The CDC continues to recommend physical distancing of at least six feet due to COVID-19 and as a result of the presence of COVID-19 and the increase of cases due to the Omicron variant, meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies and staff.

3. City staff is directed to facilitate any teleconference meetings, including hybrid meetings, of the City Council and City's legislative bodies in compliance with AB 361, in order to better ensure the health and safety of the public for a period of thirty days following the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 7th day of June 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

Mayor

ATTEST:

_____

City Clerk

Agenda Item 4.14

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Notice of Review of Conflict of Interest Code
Prepared by: Marsha Moore, MMC, City Clerk

EXECUTIVE SUMMARY:

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if the Code needs amending. The City Council is the code reviewing body for City agencies, and the City Council must direct Staff to review the City's Conflict of Interest Code and make a determination by October 1, 2022, if there is a need to amend the Conflict of Interest Code.

STAFF RECOMMENDATION:

Direct Staff to review the City's Conflict of Interest Code and take the appropriate action.

FINANCIAL IMPACT:

None.

DESCRIPTION:

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if the Code needs amending. The last biennial revision to the City's Code was approved on October 6, 2020, and an additional revision was approved on May 18, 2021.

The City Council is the code reviewing body for City agencies, and the City Council must notify Staff to review the City's Conflict of Interest Code (Attachment 2) and make a determination, by October 1, 2022, if there is a need to amend the Code. (See Cal Gov't Code §§ 82011(c), 87306.5). Staff has included those sections as Attachment 1.

This Staff Report serves as the City Council's notice to the City Attorney to consult with Staff and

determine, by October 1, 2022, if there is a need to update the City's Code. If, after consultation with Staff, the City Attorney determines that no changes need to be made, the City shall submit a written statement to that effect to the City Council no later than October 1 of the same year. If a notice is filed by October 1, 2022 indicating an amendment is necessary, the amendment must by heard and approved by the City Council within 90 days. The City's amended Code will not be effective until it has been approved by the City Council.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) California Government Code Sections 82011 and 87306.5
2) Dublin Municipal Code Chapter 2.24

STATE OF CALIFORNIA
AUTHENTICATED
ELECTRONIC LEGAL MATERIAL

State of California

GOVERNMENT CODE

Section 82011

82011. "Code reviewing body" means all of the following:

(a) The commission, with respect to the conflict of interest code of a state agency other than an agency in the judicial branch of government, or any local government agency with jurisdiction in more than one county.

(b) The board of supervisors, with respect to the conflict of interest code of any county agency other than the board of supervisors, or any agency of the judicial branch of government, and of any local government agency, other than a city agency, with jurisdiction wholly within the county.

(c) The city council, with respect to the conflict of interest code of any city agency other than the city council.

(d) The Attorney General, with respect to the conflict of interest code of the commission.

(e) The Chief Justice of California or the Chief Justice's designee, with respect to the conflict of interest code of the members of the Judicial Council, Commission on Judicial Performance, and Board of Governors of the State Bar of California.

(f) The Board of Governors of the State Bar of California with respect to the conflict of interest code of the State Bar of California.

(g) The Chief Justice of California, the administrative presiding judges of the courts of appeal, and the presiding judges of superior courts, or their designees, with respect to the conflict of interest code of any agency of the judicial branch of government subject to the immediate administrative supervision of that court.

(h) The Judicial Council of California, with respect to the conflict of interest code of any state agency within the judicial branch of government not included under subdivisions (e), (f), and (g).

(Amended by Stats. 2021, Ch. 50, Sec. 134. (AB 378) Effective January 1, 2022. Note: This section was added on June 4, 1974, by initiative Prop. 9.)

STATE OF CALIFORNIA
AUTHENTICATED
ELECTRONIC LEGAL MATERIAL

State of California

GOVERNMENT CODE

Section 87306.5

87306.5. (a) No later than July 1 of each even-numbered year, the code reviewing body shall direct every local agency which has adopted a Conflict of Interest Code in accordance with this title to review its Conflict of Interest Code and, if a change in its code is necessitated by changed circumstances, submit an amended Conflict of Interest Code in accordance with subdivision (a) of Section 87302 and Section 87303 to the code reviewing body.

(b) Upon review of its code, if no change in the code is required, the local agency head shall submit a written statement to that effect to the code reviewing body no later than October 1 of the same year.

(Added by Stats. 1990, Ch. 1075, Sec. 5.)

Chapter 2.24
CONFLICT OF INTEREST CODE

Sections:

2.24.010 Purpose.

2.24.015 Incorporation of model code.

2.24.020 Designated positions.

2.24.030 Disclosure statements.

2.24.010 Purpose.

Pursuant to the provisions of Government Code Section 87300, et seq., the following provisions constitute the conflict of interest code for the city of Dublin. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974, as amended (Government Code Section 81000 et seq.). The provisions of this code are additional to Government Code Section 87100 et seq., and other laws pertaining to conflicts of interest. (Ord. 14-16 § 1 (part))

2.24.015 Incorporation of model code.

The terms and provisions of 2 California Code of Regulations Section 18730 and any amendments to it, duly adopted by the Fair Political Practices Commission, are hereby incorporated herein by reference. (Ord. 14-16 § 1 (part))

2.24.020 Designated positions.

For local officials specified in Government Code Section 87200 (including the Mayor, City Councilmembers, Planning Commissioners, City Manager, and City Attorney), no disclosure is required by this conflict of interest code as full disclosure is required by Government Code Section 87200 et seq.

The positions listed in this section are designated positions, and this section is hereby deemed the Appendix referenced in the provisions incorporated by Section 2.24.015. Officers and employees holding those positions are designated public officials, and are deemed to make, or participate in the making of, decisions which may foreseeably have a material financial effect on a financial interest of the designated public official. Each designated public official shall file an annual statement disclosing that public official's interests as required by the disclosure category applicable to that public official.

Designated Position	Disclosure Category
Administrative Services	

Director/Director of Finance	3
Assistant City Attorney	1
Assistant City Manager	1
Assistant to the City Manager	1
Assistant Director of Administrative Services/Budget	3
Assistant Director of Community Development	1
Assistant Director of Parks and Community Services	2, 3
Associate Civil Engineer	1
Capital Improvement Program (CIP) Manager	1
Chief Building Official	1
Chief Information Security Officer	1
City Clerk	3
City Clerk/Records Manager	3
City Engineer	1
Code Enforcement Officer	1
Communications Manager	1

Community Development Director	1
"Consultant"* as defined in FPPC Reg. sect. 18700.3	1
Deputy City Clerk	3
Economic Development Director	1
Economic Development Director/Public Information Officer	1
Environmental Coordinator	1
Finance Analyst	1
Heritage and Cultural Arts Manager	1
Housing Specialist	1
Human Resources Director	3
Human Resources Manager	3
Information Services Manager	3
Parks and Community Services Director	1
Plan Check Engineer	1
Principal Planner	1

Public Works Director/Assistant City Engineer	1
Public Works Manager	1
Public Works Maintenance Superintendent	1
Public Works Transportation and Operations Manager	1
Recreation Manager	3
Recreation Supervisor	2, 3
Senior Civil Engineer	1
Senior Code Enforcement Officer	1
Senior Planner	1
Special Projects Manager	1
Senior Public Works Inspector	1
Designated Boards and Commissions	**Disclosure Category**
Human Services Commission	1
Heritage and Cultural Arts Commission	1
Parks and Community Services Commission	1

* Consultants/new positions shall be included in the list of designated employees and shall disclose pursuant to the terms of the Disclosure Category 1, subject to the following limitation:

The City Manager may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this chapter. Such a written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of the disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008.)

(Ord. 3-21 § 1; Ord. 16-20 § 1; Ord. 9-18 § 1; Ord. 14-16 § 1 (part))

2.24.030 Disclosure statements.

Designated positions shall be assigned to one (1) or more disclosure categories set forth in this section. The disclosure categories shall be specifically described as set forth in this section. Each employee or officer holding a designated position shall file statements disclosing that employee's or officer's interests in investments, real property, income and positions of management designated as reportable under the category to which the employee's or officer's position is assigned at the time, place and in the manner as hereinafter provided.

A. Disclosure Category 1. Interests in real property located within the city or within two (2) miles of the boundaries of the city or within two (2) miles of any land owned or used by the city; and investments and business positions in business entities, and income, including loans, gifts, and travel payments.

B. Disclosure Category 2. Interests in real property located within the city or within two (2) miles of the boundaries of the city or within two (2) miles of any land owned or used by the city.

C. Disclosure Category 3. Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources that provide services, supplies, materials, machinery, or equipment of the type utilized by the city. (Ord. 14-16 § 1 (part))

Agenda Item 4.15

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Agreement with ECS Imaging, Inc. for Imaging and Scanning Services Related to City Records
Prepared by: Marsha Moore, MMC, City Clerk

EXECUTIVE SUMMARY:

The City Council will consider an agreement with ECS Imaging, Inc. for imaging and scanning services related to City records.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving the Agreement with ECS Imaging, Inc. for Scanning and Imaging Services Related to City Records.

FINANCIAL IMPACT:

Sufficient funds to cover these services have been budgeted for Fiscal Year 2022-23.

DESCRIPTION:

The City Manager approved an agreement with ECS Imaging, Inc. for imaging and scanning services related to City records for Fiscal Year 2021-22 in the amount of $44,000. That agreement expires June 30, 2022.

ECS Imaging, Inc. provides scanning and imaging services that are compatible with the City's records management system, Laserfiche. Staff has been working with ECS Imaging to generate images of City records that meet the standards required to consider an electronic record the City's official record; accordingly, ECS Imaging knows and is familiar with the City's records and indexing system. In addition to scanning services, ECS Imaging provides professional services to update the City's metadata templates under a separate agreement. It is advantageous to the City to have the same vendor provide both services.

The proposed agreement provides for a not-to-exceed amount of $70,000 for Fiscal Year 2022-23 to incorporate an increase in the scanning of Public Works and Planning documents. The agreement will have a term ending on June 30, 2023.

STRATEGIC PLAN INITIATIVE:

Strategy 4: Become a 24/7 City Hall to Enhance Resident and Business Engagement
Objective A: Reduce/eliminate the need for paper transactions where feasible

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Approving the Agreement with ECS Imaging, Inc. for Scanning and Imaging Services Related to City Records
2) Exhibit A to the Resolution – Agreement with ECS Imaging, Inc.

RESOLUTION NO. XX – 22

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN**

APPROVING AN AGREEMENT WITH ECS IMAGING, INC. FOR SCANNING AND IMAGING SERVICES RELATED TO CITY RECORDS

WHEREAS, the City has a Laserfiche electronic document management system for centralized electronic record storage; and

WHEREAS, ECS Imaging, Inc. is the City's authorized Laserfiche reseller and support firm, and is solely authorized to implement solutions that integrate with the City's Laserfiche system; and

WHEREAS, the City has worked with ECS Imaging, Inc. to scan and index the City's records since 2017, while also providing professional services under a separate agreement to clean up the Laserfiche templates and metadata fields; and

WHEREAS, the City Manager approved an agreement for scanning services in Fiscal Year 2021-22 in the amount of $44,000; and

WHEREAS, the City is in the midst of a scanning project and anticipates an increase in scanning and imaging services for Fiscal Year 2022-23.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin approves the agreement with ECS Imaging, Inc. for scanning and imaging services in an amount not to exceed $70,000, attached hereto as **Exhibit A**.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute amendments to extend the agreement, attached hereto as **Exhibit A,** and make any necessary, non-substantive changes to carry out the intent of this Resolution.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

CONTRACTOR SERVICES AGREEMENT BETWEEN THE CITY OF DUBLIN AND ECS IMAGING, INC.

THIS AGREEMENT for imaging and scanning services related to City records is made by and between the City of Dublin ("City") and ECS Imaging, Inc. ("Contractor") (together sometimes referred to as the "Parties") as of July 1, 2022 (the "Effective Date").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Contractor shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 Term of Services. The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2023, and Contractor shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Contractor to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8. Notwithstanding the foregoing this Agreement may be extended on a month to month basis for up to 6 months upon the written consent of the Contractor and the City Manager, provided that: a) sufficient funds have been appropriated for such purchase, b) the price charged by the Contractor for the provision of the serves described in Exhibit A does not increase. None of the foregoing shall affect the City's right to terminate the Agreement as provided for in Section 8.

1.2 Standard of Performance. Contractor shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Contractor is engaged.

1.3 Assignment of Personnel. Contractor shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Contractor shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 Time. Contractor shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Contractor's obligations hereunder.

1.5 [Intentionally Deleted].

1.6 [Intentionally Deleted].

Section 2. COMPENSATION. City hereby agrees to pay Contractor a sum not to exceed $70,000, notwithstanding any contrary indications that may be contained in Contractor's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this

Agreement and Contractor's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Contractor for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Contractor for services rendered pursuant to this Agreement. Contractor shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Contractor shall not bill City for duplicate services performed by more than one person.

Contractor and City acknowledge and agree that compensation paid by City to Contractor under this Agreement is based upon Contractor's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Contractor. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Contractor and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Contractor shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. No individual performing work under this Agreement shall bill more than 2,000 hours in a fiscal year unless approved, in writing, by the City Manager or his/her designee. Invoices shall contain the following information:

- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- Number of pages scanned, by size and color, prep charge per hour; indexing fee per hour, quality check fee per hour, and any other costs associated with scanning, indexing, and prepping.
- Contractor shall give separate notice to the City when the total number of hours worked by Contractor and any individual employee, agent, or subcontractor of Contractor reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Contractor and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Contractor and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Contractor.

2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 **Total Payment.** City shall pay for the services to be rendered by Contractor pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Contractor in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Contractor submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **Hourly Fees.** Fees for work performed by Contractor on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit A.

2.6 **[Intentionally Deleted].**

2.7 **Payment of Taxes.** Contractor is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.8 **Payment upon Termination.** In the event that the City or Contractor terminates this Agreement pursuant to Section 8, the City shall compensate the Contractor for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Contractor shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Contractor is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

2.10 **[Intentionally Deleted].**

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Contractor shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Contractor only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein. Contractor shall make a written request to City to use facilities or equipment not otherwise listed herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Contractor's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including by not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

3.1 **Safety Requirements.** In accordance with generally accepted construction practices and state law, Contractor shall be solely and completely responsible for conditions on the

DocuSign Envelope ID: BEE72333-B7B9-4844-9D46-C0B2E352DF41

jobsite, including safety of all persons and property during performance of the work. This requirement shall apply continuously and not be limited to normal working hours.

Contractor shall take all necessary precautions and provide all necessary safeguards to prevent personal injury and property damage. Contractor shall provide protection for all persons including, but not limited to, its employees and employees of its subcontractors; members of the public; and employees, agents, and representatives of the City and regulatory agencies that may be on or about the work.

The services of the City in conducting review and inspection of Contractor's performance is not intended to include review of the adequacy of Contractor's work methods, equipment, bracing or scaffolding, or safety measures, in, on, or near any Contractor jobsite.

All work and materials shall be in strict accordance with all applicable state, city, county, and federal rules, regulations and codes, with specific attention to the United States Department of Labor Occupational Health and Safety Administration (OSHA) requirements. Contractor shall be solely responsible for compliance with all city, county, and state explosive transport, storage, and blasting requirements and for any damages caused by such operations.

Contractor is hereby informed that work on City property could be hazardous. Contractor shall carefully instruct all personnel working on City property that all conditions of the property are potentially hazardous work areas as to potential dangers and shall provide such necessary safety equipment and instructions as are necessary to prevent injury to personnel and damage to property. Special care shall be exercised relative to work underground.

In addition to complying with all other safety regulations, Contractor shall abide by any and all other City requirements contained in any specifications, special conditions or manuals, which shall be made available by City upon request.

Contractor shall provide and maintain all necessary safety equipment such as fences, barriers, signs, lights, walkways, guards, and fire prevention and fire-fighting equipment and shall take such other action as is required to fulfill its obligations under this section. It is the intent of the City to provide a safe working environment under normal conditions. CONTRACTOR IS ADVISED THAT CITY'S OPERATIONS AND PROPERTY ARE INHERENTLY HAZARDOUS BECAUSE OF CONDITIONS SUCH AS CONFINED SPACES, POTENTIALLY EXPLOSIVE ATMOSPHERES, AND POSSIBLE EXPOSURE TO PATHOGENS.

Contractor shall maintain all portions of the jobsite in a neat, clean, and sanitary condition at all times. If required by the City, toilets shall be furnished by Contractor where needed for use of its employees and their use shall be strictly enforced. Contractor shall not use the City's existing sanitary facilities, unless previously authorized by the City.

Contractor shall keep adequate first aid facilities and supplies available and instruction in first aid for its employees shall be given.

City reserves the right to require that Contractor bring onto the project or engage the services of a licensed safety engineer at any time during the term of this Agreement. If Contractor does not have a licensed safety engineer on staff, then City may require that Contractor engage a subcontractor or subconsultant as the project's safety engineer. Contractor shall bear all costs in connection with meeting the requirements of this section.

Section 4. INSURANCE REQUIREMENTS. Before fully executing this Agreement, Contractor, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Contractor shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Contractor shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Contractor's bid. Contractor shall not allow any subcontractor to commence work on any subcontract until Contractor has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Contractor shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 Workers' Compensation.

4.1.1 General Requirements. Contractor shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Contractor. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, Contractor may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents, and subcontractors.

4.1.2 Submittal Requirements. To comply with Subsection 4.1, Contractor shall submit the following:

a. Certificate of Workers' Compensation Insurance in the amounts specified in the section; and

b. Waiver of Subrogation Endorsement as required by the section.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 General Requirements. Contractor, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than $2,000,000 and automobile liability insurance for the term of this Agreement in an amount not less than $2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 Minimum Scope of Coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 Additional Requirements. Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor.

c. Contractor hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Contractor agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

d. For any claims related to this Agreement or the work hereunder, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees,

or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

4.2.4 **Submittal Requirements.** To comply with Subsection 4.2, Contractor shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section;

b. Additional Insured Endorsement as required by the section;

c. Waiver of Subrogation Endorsement as required by the section; and

d. Primary Insurance Endorsement as required by the section.

4.3 **All Policies Requirements.**

4.3.1 **Acceptability of Insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.3.2 **Verification of Coverage.** Prior to beginning any work under this Agreement, Contractor shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Contractor by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Contractor beginning work, it shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.3.3 **Deductibles and Self-Insured Retentions.** Contractor shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.3.4 **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.3.5 **Endorsement Requirements.** Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.3.6 **Subcontractors.** Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4 **Remedies.** In addition to any other remedies City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both stop work and withhold any payment, until Contractor demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. **INDEMNIFICATION AND CONTRACTOR'S RESPONSIBILITIES.** Contractor shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Contractor's performance of the Services or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of City.

The Contractor's obligation to defend and indemnify shall not be excused because of the Contractor's inability to evaluate Liability or because the Contractor evaluates Liability and determines that the Contractor is not liable to the claimant. The Contractor must respond within 30 days, to the tender of any claim for defense and indemnity by the City, unless this time has been extended by the City. If the Contractor fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Contractor under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Contractor accepts or rejects the tender of defense, whichever occurs first.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of Contractor to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions

for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Section 6. STATUS OF CONTRACTOR.

6.1 Independent Contractor. At all times during the term of this Agreement, Contractor shall be an independent contractor and shall not be an employee of City. This Agreement shall not be construed as an agreement for employment. City shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Contractor accomplishes services rendered pursuant to this Agreement. Contractor further acknowledges that Contractor performs Services outside the usual course of the City's business; and is customarily engaged in an independently established trade, occupation, or business of the same nature as the Contractor performs for the City, and has the option to perform such work for other entities. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 Contractor Not an Agent. Except as City may specify in writing, Contractor shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 Governing Law. The laws of the State of California shall govern this Agreement.

7.2 Compliance with Applicable Laws. Contractor and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

7.3 Other Governmental Regulations. To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 Licenses and Permits. Contractor represents and warrants to City that Contractor and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Contractor represents and warrants to City that Contractor and its

employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Contractor and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Contractor shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Contractor under this Agreement.

Contractor shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Contractor.

Contractor may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Contractor shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Contractor delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Contractor or prepared by or for Contractor or the City in connection with this Agreement.

8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Contractor understands and agrees that, if City grants such an extension, City shall have no obligation to provide Contractor with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Contractor for any otherwise reimbursable expenses incurred during the extension period.

8.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.

8.4 **Assignment and Subcontracting.** City and Contractor recognize and agree that this Agreement contemplates personal performance by Contractor and is based upon a determination of Contractor's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Contractor. Contractor may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Contractor shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Contractor shall survive the termination of this Agreement.

8.6 **Options upon Breach by Contractor.** If Contractor materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Contractor pursuant to this Agreement;

8.6.3 Retain a different contractor to complete the work described in Exhibit A not finished by Contractor; or

8.6.4 Charge Contractor the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Contractor pursuant to Section 2 if Contractor had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Contractor's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Contractor prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Contractor hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Contractor agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both Parties.

9.2 **Contractor's Books and Records.** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents

evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Contractor to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Contractor to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.

10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.6 **Conflict of Interest.** Contractor may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Contractor in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Contractor shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Contractor hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Contractor was an employee, agent, appointee, or official of the City in the previous 12 months, Contractor warrants that it did not participate in any manner in the forming of this Agreement. Contractor understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Contractor will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Contractor will be required to reimburse the City for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.,* and, if applicable, will be disqualified from holding public office in the State of California.

10.7 **Solicitation.** Contractor agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.8 **Contract Administration.** This Agreement shall be administered by the City Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.9 **Notices.** Any written notice to Contractor shall be sent to:
ECS Imaging, Inc.
Att: Pete Herschelman, V.P. Sales
6905 Brockton Avenue, Suite C
Riverside, CA 92506

Any written notice to City shall be sent to:

City of Dublin
Att: Marsha Moore, City Clerk
100 Civic Plaza
Dublin, CA 94568

10.10 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A represents the entire and integrated agreement between City and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A Scope of Services and Compensation

10.11 **Counterparts and Electronic Signatures**. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement. Counterparts delivered and/or signatures executed by City-approved electronic or digital means shall have the same force and effect as the use of a manual signature. Both Parties desire this Agreement to be electronically signed in accordance

DocuSign Envelope ID: BEE72333-B7B9-4844-9D46-C0B2E352DF41

with applicable federal and California law. Either Party may revoke its agreement to use electronic signatures at any time by giving notice to the other Party.

10.12 **Certification per Iran Contracting Act of 2010.** In the event that this contract is for one million dollars ($1,000,000.00) or more, by Contractor's signature below Contractor certifies that Contractor, and any parent entities, subsidiaries, successors or subunits of Contractor are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

SIGNATURES ON FOLLOWING PAGE

DocuSign Envelope ID: BEE72333-B7B9-4844-9D46-C0B2E352DF41

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF DUBLIN

Linda Smith, City Manager

Attest:

Marsha Moore, City Clerk

Approved as to Form:

City Attorney

ECS IMAGING, INC.

DocuSigned by:
William Wolfe
D29A3B5CAF30403...

William Wolfe, President

Contractor's DIR Registration Number
(if applicable)

3070365.1

ECS IMAGING, INC.
WORLD-CLASS SOLUTION PROVIDER

877-790-1600
5905 Brockton Ave. Ste. C
Riverside, CA 92506
www.ECSImaging.com

Quote
Scanning

Quotation For

Name:	Marsha Moore
Company:	City of Dublin
Phone:	
E-mail:	

Quote Info *Q3 2021v2*

Date:	4/26/2022
Quote Number:	42622
Valid Through	6/30/2022
Terms:	net 15
Account Manager:	Pete H
Phone:	925 586 7549
E-mail:	

Description of Product and Services

Scanning Services as needed, Prices are per page & per hour as required by City & project specifications. ECS will perform "page by page" quality control services at a rate of $35/hr.

Scanning Services

SKU	Description	Unit Price	Quantity	Line Total
ECSS-REG-B&W	ECS Black & White Document Scanning Services up to legal size	$ 0.110		
ECSS-REG-COLOR	ECS Color Document Scanning Services up to legal size	$ 0.140		
ECSS-REG-GRAYSCALE	ECS Grayscale Document Scanning Services up to 11" x 17" size	$ 0.150		
ECSS-ESIZE-B&W	ECS Black & White Map Scanning Services up to esize	$ 1.150		
ECSS-ESIZE-COLOR	ECS Color Map Scanning Services up to e-size	$ 2.000		
ECSS-ESIZE-GRAYSCALE	ECS Grayscale Map Scanning Services up to e-size	$ 2.000		
ECSS-16MM-FICHE	ECS Conversion Services for 16mm Microfiche images	$ 0.110		
ECSS-35MM-FICHE	ECS Conversion Services for 35mm Microfiche images	$ 0.450		
ECSS-MICROFILM-ROLL	ECS Conversion Services for Microfilm Roll 16mm/35mm per roll	$ 65.000		
ECSS-HD	ECS Portable Drive Transfer Fee - Per Volume	$ 65.000		
ECSS-PREP	ECS Prep Charge Per Hour	$ 35.000		
ECSS-INDEX	ECS Indexing Fee Per Hour	$ 35.000		
ECSS-PICKUP	ECS Pick Up Fee	$ 300.000		
ECSShred	ECS Shredding by box	$ 6.000		

Scanning Subtotal $ -

Special Terms

			Subtotal	$ -
Tax Rate	Software Only (Download Only)	0.00%	**Tax**	$ -
			Total	$ -

Terms & Conditions:

o Payment Terms: Net 20 after each batch returned.
o Laserfiche Tiffs in portable volumes to be attached to your Laserfiche system
o ECS will train customer on how to load data onto LF Server during first delivery, if needed
o Consulting of folder template and volume set ups included in project set up fee
o Items will be placed back into original carrier (folder, sleeve, etc.)
o Items will be delivered free of charge after being scanned
o Items are scanned in order received. Any additional requests are subject to a charge
o Scanning in Tiff images is 200-300dpi depending on need
o Paper/Plans: Indexing included is 2 fields, up to 20 characters and Unique Document Name up to 20 characters each
o Microfiche: Indexing included is the name on the Sleeve
o Microfilm: Indexing included is the name on the Cartridge
o Images that have been fiched/filmed reverse have additional charge
o All prices listed above are for estimating purposes only. Actual prices may vary
o Any upload fee is for 5GB per volume maximum
o Pick up / Delivery charges (pricing varies, based on location and quantity
o Change orders after files have been returned are subject to restructuring/reindexing fee
o OCRing can be done during scan process at no charge. Any verification time is $30.00 Per Hour
o DVD Set = 1 Data DVD, 1 Plus Viewer DVD - Plus DVD has retrieval engine on DVD. Regular size documents fit approximately 90,000 images
o CD Set = 1 Data CD, 1 Plus Viewer CD - Plus CD has retrieval engine on CD. Regular size rolls fit approximately 10,000 images
o Boxes may be destroyed at the customer's request at a cost of $16.00 a box. A Destruction Certificate will be provided
o While documents are at ECS, we can provide an electronic copy for up to 4 per batch at no charge. Additional special handling requests are subject to charge of $30/per hour
o IMPORTANT: Once the imaged data has been delivered you will have 90 days to review all images. After 90 days all original documents will be destroyed or a storage box fee will apply
o ECS may choose to utilize a scanning partner to perform these services as quoted and ECS would remain the billing agent.
o Standard processing fee added to credit card payments

Box/Doc Type	Box Count	Image Count	Total Images
			-
			-
			-
			-
			-
		Total Image Count	-

Total Boxes

Agenda Item 4.16

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Agreement with All City Management Services, Inc. for Crossing Guard Services
Prepared by: Matt Farruggia, Lieutenant Dublin Police Services

EXECUTIVE SUMMARY:

The City Council will consider an agreement with All City Management Services, Inc. for crossing guard services.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving the Agreement with All City Management Services, Inc. for the Provision of Crossing Guard Services for Fiscal Year 2022-23.

FINANCIAL IMPACT:

The cost to fund crossing guard services in Fiscal Year 2022-23 is $307,732.48, an increase of $32,489.84 over Fiscal Year 2021-22. This allows for up to 15 crossing guard locations, as well as summer school coverage at one school site. Sufficient funding for these services is included in the Fiscal Year 2022-23 Budget. The City will be reimbursed by the Dublin Unified School District for two of these crossing guards estimated at $49,000.

DESCRIPTION:

All City Management Services, Inc. (ACMS) provides a variety of traffic and safety related services including crossing guards, parking enforcement, and traffic control to public agencies. The City of Dublin has contracted with ACMS since July 1, 1995. ACMS is headquartered in Los Angeles and serves numerous cities in northern and southern California. In response to the increased demand for crossing guard services in northern California, ACMS has assigned additional personnel to the area. The City of Dublin is currently assigned one Area Supervisor and one Field Supervisor who monitor the activities of crossing guards.

ACMS has submitted a proposal to continue to provide crossing guard services to Dublin in Fiscal Year 2022-23 (Attachment 2). The proposal includes the direct provision of crossing

guards along with administrative support for the program including personnel recruitment, training, supervision, and payroll functions. Included in Exhibit B of Attachment 2 are the calculations of ACMS's new hourly rate and proposed service hours for Fiscal Year 2022-23. The increase in hours is due to Fallon Elementary School and John Green Elementary School having staggered dismissal times two days a week requiring an extra hour of coverage. The following table summarizes the changes as compared to the prior year:

	FY 2021-22	FY 2022-23	Change
Service Hours	11,008	11,264	256
Hourly Rate	$25.26	$27.32	$2.06
Total	**$278,062.08**	**$307,732.48**	$29,670.40

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Approving the Agreement with All City Management Services Inc. for the Provision of Crossing Guard Services for Fiscal Year 2022-23
2) Exhibit A to the Resolution – Contractor Services Agreement Between the City of Dublin and All City Management Services, Inc.

RESOLUTION NO. XX - 22

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUBLIN**

**APPROVING THE AGREEMENT WITH ALL CITY MANAGEMENT SERVICES, INC. FOR THE PROVISION OF CROSSING GUARD SERVICES
FOR FISCAL YEAR 2022-23**

WHEREAS, the City of Dublin uses adult crossing guards though the firm All City Management Services, Inc. to ensure the safety of schoolchildren crossing streets; and

WHEREAS, the City of Dublin wishes to continue to contract with All City Management Services, Inc. to provide crossing guard services for Fiscal Year 2022-23.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin hereby approves the Agreement, attached hereto as **Exhibit A**, with All City Management Services, Inc.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute the Agreement and make any minor adjustments necessary to reflect the intent of this Resolution.

PASSED, APPROVED AND ADOPTED this 7th day of June, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

**CONTRACTOR SERVICES AGREEMENT BETWEEN
THE CITY OF DUBLIN AND
ALL CITY MANAGEMENT SERVICES INC.**

THIS AGREEMENT for cross guard services is made by and between the City of Dublin ("City") and All City Management ("Contractor") (together sometimes referred to as the "Parties") as of July 1, 2022 (the "Effective Date").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Contractor shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 Term of Services. The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2023, and Contractor shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Contractor to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8. Notwithstanding the foregoing this Agreement may be extended on a month to month basis for up to 6 months upon the written consent of the Contractor and the City Manager, provided that: a) sufficient funds have been appropriated for such purchase, b) the price charged by the Contractor for the provision of the serves described in Exhibit A does not increase. None of the foregoing shall affect the City's right to terminate the Agreement as provided for in Section 8.

1.2 Standard of Performance. Contractor shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Contractor is engaged.

1.3 Assignment of Personnel. Contractor shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Contractor shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 Time. Contractor shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Contractor's obligations hereunder.

1.5 [Intentionally deleted].

1.6 [Intentionally deleted].

Section 2. COMPENSATION. City hereby agrees to pay Contractor a sum not to exceed $307,732.48, notwithstanding any contrary indications that may be contained in Contractor's proposal, for

services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Contractor's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Contractor for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Contractor for services rendered pursuant to this Agreement. Contractor shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Contractor shall not bill City for duplicate services performed by more than one person.

Contractor and City acknowledge and agree that compensation paid by City to Contractor under this Agreement is based upon Contractor's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Contractor. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Contractor and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Contractor shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. No individual performing work under this Agreement shall bill more than 2,000 hours in a fiscal year unless approved, in writing, by the City Manager or his/her designee. Invoices shall contain the following information:

- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- A copy of the applicable time entries or time sheets shall be submitted showing the following:
    - Daily logs of total hours worked by each individual performing work under this Agreement
    - Hours must be logged in increments of tenths of an hour or quarter hour
    - If this Agreement covers multiple projects, all hours must also be logged by project assignment
    - A brief description of the work, and each reimbursable expense
- The total number of hours of work performed under the Agreement by Contractor and each employee, agent, and subcontractor of Contractor performing services hereunder;
- ;
- Contractor shall give separate notice to the City when the total number of hours worked by Contractor and any individual employee, agent, or subcontractor of Contractor reaches or exceeds 800 hours within a 12-month period under this

Agreement and any other agreement between Contractor and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Contractor and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Contractor.

2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 **Total Payment.** City shall pay for the services to be rendered by Contractor pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Contractor in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Contractor submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **Hourly Fees.** Fees for work performed by Contractor on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit B.

2.6 **[Intentionally deleted].**

2.7 **Payment of Taxes.** Contractor is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.8 **Payment upon Termination.** In the event that the City or Contractor terminates this Agreement pursuant to Section 8, the City shall compensate the Contractor for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Contractor shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Contractor is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

2.10 **[Intentionally Deleted]**.

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Contractor shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services

required by this Agreement. City shall make available to Contractor only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein. Contractor shall make a written request to City to use facilities or equipment not otherwise listed herein.

3.1 **Safety Requirements.** In accordance with generally accepted construction practices and state law, Contractor shall be solely and completely responsible for conditions on the jobsite, including safety of all persons and property during performance of the work. This requirement shall apply continuously and not be limited to normal working hours.

Contractor shall take all necessary precautions and provide all necessary safeguards to prevent personal injury and property damage. Contractor shall provide protection for all persons including, but not limited to, its employees and employees of its subcontractors; members of the public; and employees, agents, and representatives of the City and regulatory agencies that may be on or about the work.

The services of the City in conducting review and inspection of Contractor's performance is not intended to include review of the adequacy of Contractor's work methods, equipment, bracing or scaffolding, or safety measures, in, on, or near any Contractor jobsite.

All work and materials shall be in strict accordance with all applicable state, city, county, and federal rules, regulations and codes, with specific attention to the United States Department of Labor Occupational Health and Safety Administration (OSHA) requirements. Contractor shall be solely responsible for compliance with all city, county, and state explosive transport, storage, and blasting requirements and for any damages caused by such operations.

Contractor is hereby informed that work on City property could be hazardous. Contractor shall carefully instruct all personnel working on City property that all conditions of the property are potentially hazardous work areas as to potential dangers and shall provide such necessary safety equipment and instructions as are necessary to prevent injury to personnel and damage to property. Special care shall be exercised relative to work underground.

In addition to complying with all other safety regulations, Contractor shall abide by any and all other City requirements contained in any specifications, special conditions or manuals, which shall be made available by City upon request.

Contractor shall provide and maintain all necessary safety equipment such as fences, barriers, signs, lights, walkways, guards, and fire prevention and fire-fighting equipment and shall take such other action as is required to fulfill its obligations under this section. It is the intent of the City to provide a safe working environment under normal conditions. CONTRACTOR IS ADVISED THAT CITY'S OPERATIONS AND PROPERTY ARE INHERENTLY HAZARDOUS BECAUSE OF CONDITIONS SUCH AS CONFINED SPACES, POTENTIALLY EXPLOSIVE ATMOSPHERES, AND POSSIBLE EXPOSURE TO PATHOGENS.

Contractor shall maintain all portions of the jobsite in a neat, clean, and sanitary condition at all times. If required by the City, toilets shall be furnished by Contractor where needed for use of its employees and their use shall be strictly enforced. Contractor shall not use the City's existing sanitary facilities, unless previously authorized by the City.

Contractor shall keep adequate first aid facilities and supplies available and instruction in first aid for its employees shall be given.

City reserves the right to require that Contractor bring onto the project or engage the services of a licensed safety engineer at any time during the term of this Agreement. If Contractor does not have a licensed safety engineer on staff, then City may require that Contractor engage a subcontractor or subconsultant as the project's safety engineer. Contractor shall bear all costs in connection with meeting the requirements of this section.

Section 4. INSURANCE REQUIREMENTS. Before fully executing this Agreement, Contractor, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Contractor shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Contractor shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Contractor's bid. Contractor shall not allow any subcontractor to commence work on any subcontract until Contractor has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Contractor shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 Workers' Compensation.

4.1.1 General Requirements. Contractor shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Contractor. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, Contractor may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents, and subcontractors.

4.1.2 **Submittal Requirements.** To comply with Subsection 4.1, Contractor shall submit the following:

a. Certificate of Workers' Compensation Insurance in the amounts specified in the section; and

b. Waiver of Subrogation Endorsement as required by the section.

4.2 **Commercial General and Automobile Liability Insurance.**

4.2.1 **General Requirements.** Contractor, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than $2,000,000 and automobile liability insurance for the term of this Agreement in an amount not less than $2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including without limitation, blanket contractual liability and the use of owned and non-owned automobiles.

4.2.2 **Minimum Scope of Coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 **Additional Requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor.

c. Contractor hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss.

Contractor agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

d. For any claims related to this Agreement or the work hereunder, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

4.2.4 **Submittal Requirements.** To comply with Subsection 4.2, Contractor shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section;

b. Additional Insured Endorsement as required by the section;

c. Waiver of Subrogation Endorsement as required by the section; and

d. Primary Insurance Endorsement as required by the section.

4.3 **All Policies Requirements.**

4.3.1 **Acceptability of Insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.3.2 **Verification of Coverage.** Prior to beginning any work under this Agreement, Contractor shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Contractor by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Contractor beginning work, it shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.3.3 **Deductibles and Self-Insured Retentions.** Contractor shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.3.4 **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.3.5 **Endorsement Requirements.** Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.3.6 **Subcontractors.** Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4 **Remedies.** In addition to any other remedies City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both stop work and withhold any payment, until Contractor demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. **INDEMNIFICATION AND CONTRACTOR'S RESPONSIBILITIES.** Contractor shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Contractor's performance of the Services or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of City.

The Contractor's obligation to defend and indemnify shall not be excused because of the Contractor's inability to evaluate Liability or because the Contractor evaluates Liability and determines that the Contractor is not liable to the claimant. The Contractor must respond within 30 days, to the tender of any claim for defense and indemnity by the City, unless this time has been extended by the City. If the Contractor fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Contractor under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Contractor accepts or rejects the tender of defense, whichever occurs first.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of Contractor to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Section 6. STATUS OF CONTRACTOR.

6.1 **Independent Contractor.** At all times during the term of this Agreement, Contractor shall be an independent contractor and shall not be an employee of City. This Agreement shall not be construed as an agreement for employment. City shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Contractor accomplishes services rendered pursuant to this Agreement. Contractor further acknowledges that Contractor performs Services outside the usual course of the City's business; and is customarily engaged in an independently established trade, occupation, or business of the same nature as the Contractor performs for the City, and has the option to perform such work for other entities. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Contractor Not an Agent.** Except as City may specify in writing, Contractor shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Contractor and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Contractor represents and warrants to City that Contractor and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Contractor represents and warrants to City that Contractor and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Contractor and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Contractor shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Contractor under this Agreement.

Contractor shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Contractor.

Contractor may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Contractor shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Contractor delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Contractor or prepared by or for Contractor or the City in connection with this Agreement.

8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Contractor understands and agrees that, if City grants such an extension, City shall have no obligation to provide

Contractor with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Contractor for any otherwise reimbursable expenses incurred during the extension period.

8.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.

8.4 **Assignment and Subcontracting.** City and Contractor recognize and agree that this Agreement contemplates personal performance by Contractor and is based upon a determination of Contractor's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Contractor. Contractor may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Contractor shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Contractor shall survive the termination of this Agreement.

8.6 **Options upon Breach by Contractor.** If Contractor materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Contractor pursuant to this Agreement;

8.6.3 Retain a different contractor to complete the work described in Exhibit A not finished by Contractor; or

8.6.4 Charge Contractor the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Contractor pursuant to Section 2 if Contractor had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Contractor's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Contractor prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Contractor hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described

above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Contractor agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both Parties.

9.2 **Contractor's Books and Records.** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Contractor to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Contractor to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.

10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.6 **Conflict of Interest.** Contractor may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Contractor in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Contractor shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Contractor hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Contractor was an employee, agent, appointee, or official of the City in the previous 12 months, Contractor warrants that it did not participate in any manner in the forming of this Agreement. Contractor understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Contractor will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Contractor will be required to reimburse the City for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.,* and, if applicable, will be disqualified from holding public office in the State of California.

10.7 **Solicitation.** Contractor agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.8 **Contract Administration.** This Agreement shall be administered by the City Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.9 **Notices.** Any written notice to Contractor shall be sent to:

Any written notice to City shall be sent to:
All City Management Services Inc.
Att; Demetra Farwell, Corporate Security
10440 Pioneer Blvd., Suite 5
Santa Fe Springs, CA, 90670

City of Dublin
Att: Lieutenant Matthew Farruggia
100 Civic Plaza
Dublin, CA 94568

10.10 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A and B represents the entire and integrated agreement between City and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A Scope of Services
Exhibit B Compensation Schedule & Reimbursable Expenses

10.11 **Counterparts and Electronic Signatures**. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement. Counterparts delivered and/or signatures executed by City-approved electronic or digital means shall have the same force and effect as the use of a manual signature. Both Parties desire this Agreement to be electronically signed in accordance with applicable federal and California law. Either Party may revoke its agreement to use electronic signatures at any time by giving notice to the other Party.

10.12 **Certification per Iran Contracting Act of 2010.** In the event that this contract is for one million dollars ($1,000,000.00) or more, by Contractor's signature below Contractor certifies that Contractor, and any parent entities, subsidiaries, successors or subunits of Contractor are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF DUBLIN

Linda Smith, City Manager

Attest:

Marsha Moore, City Clerk

Approved as to Form:

City Attorney

All City Management Inc.

DocuSigned by:
Demetra Farwell
937937EA8C0740A...

Demetra Farwell, Corporate Security

Contractor's DIR Registration Number
(if applicable)

3070365.1

EXHIBIT A

SCOPE OF SERVICES

1. The Contractor will provide personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a Crossing Guard. The Contractor is an independent Contractor and the Crossing Guards to be furnished by it shall at all times be its employees and not those of the City.

2. The City shall determine the locations where Crossing Guards shall be furnished by the Contractor. The Contractor shall provide at each designated location personnel properly trained as herein specified for the performance of duties as a Crossing Guard. The Contractor shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with the terms of this agreement.

3. The Contractor shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location and agrees to provide immediate replacement.

4. In the performance of its duties the Contractor and all employees of the Contractor shall conduct themselves in accordance with the conditions of this agreement and all applicable laws of the state in which services are to be performed.

5. Persons provided by the Contractor as Crossing Guards shall be trained in all applicable laws of the state in which services are to be performed pertaining to general pedestrian safety in school crossing areas.

6. Crossing Guard Services shall be provided by the Contractor at the designated locations on all days in which school is in session in the area under the City's jurisdiction. The Contractor also agrees to maintain communication with the designated schools to maintain proper scheduling

7. The Contractor shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. The Contractor shall also provide all Crossing Guards with hand held Stop signs and any other safety equipment which may be necessary.

EXHIBIT B

COMPENSATION SCHEDULE & REIMBURSABLE EXPENSES

Client Worksheet 2022-2023

Department: **3701**

Billing Rate for 2022/2023: $27.32

City of Dublin
100 Civic Plaza
Dublin, CA 94568

KEY:
Traditional Calendar:
For sites with no regularly scheduled early release days, use 180 regular days

Summer School
For schools with Summer School sessions use 19 days

Sites with traditional calendar:

		40		180		$27.32	=	$196,704.00
10	Sites at 4.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

		20		108		$27.32	=	$59,011.20
5	Sites at 4.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

Sites: #7 - #11 Fallon ES/MS and Green ES

		25		72		$27.32	=	$49,176.00
5	Sites at 5.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

Sites: #7 - #11 Fallon ES/MS and Green ES

Summer School Sites:
Estimate based on Summer School June 14, 2021 - July 21, 2021

		4		26		$27.32	=	$2,841.28
1	Site at 4.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

TOTAL PROJECTED HOURS **11264** **TOTAL ANNUAL PROJECTED COST** **$307,732.48**

Agenda Item 4.17

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Agreement with Brightly Software, Inc. for Asset Management Software
Prepared by: Jordan Foss, Management Analyst II

EXECUTIVE SUMMARY:

The City Council will consider approving an agreement with Brightly Software, Inc. (formerly DSI) for continued use of asset management and maintenance management software.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving a Software User Agreement with Brightly Software, Inc.

FINANCIAL IMPACT:

The agreement is for an annual not-to-exceed amount of $47,628. There are sufficient funds in the Fiscal Year 2022-23 Operating budget for this agreement. Future year annual costs will be incorporated in each respective fiscal year budget request.

DESCRIPTION:

On June 18, 2019, the City Council approved Resolution 57-19, authorizing the City Manager to enter into a three-year agreement with Dude Solutions Incorporated (DSI) to complete a condition assessment of City assets, create a preventative maintenance program, and implement a cloud-based computerized maintenance management system (CMMS). Recently DSI rebranded to Brightly Software, Inc. (Brightly). The Public Works Department has been utilizing the Brightly CMMS to track workorders, preventative maintenance, and existing and new facility assets. Continued use of Brightly's cloud-based CMMS software requires an annual software user agreement and associated fee. The annual fee for Fiscal Year 2022-23 is $47,628.

Staff is satisfied with Brightly's services and recommends entering into an annual Software User Agreement for continued use of the CMMS software. Staff also recommends that City Council authorize the City Manager to amend the agreement to increase the not-to-exceed amount by up to $10,000 for contingency services and staff trainings during Fiscal Year 2022-23 and that the

City Manager be authorized to execute future agreement renewals as long as the City continues utilizing the software and adequate budget is incorporated in respective fiscal year budget requests.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Approving a Software User Agreement with Brightly Software, Inc.
2) Exhibit A to the Resolution – Software User Agreement with Brightly Software, Inc.

RESOLUTION NO. XX – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

APPROVING A SOFTWARE USER AGREEMENT WITH BRIGHTLY SOFTWARE, INC.

WHEREAS, Staff researched available options to establish a True Cost of Ownership (TCO) program; and

WHEREAS, the City Council approved Resolution 57-19 authorizing the City Manager to execute an agreement with Dude Solutions Incorporated (DSI) for a three-year term to complete the TCO program; and

WHEREAS, DSI has rebranded to Brightly Software, Inc. and services will remain intact; and

WHEREAS, Staff recommends that the City enter into a Software User Agreement with Brightly Software, Inc. for a one-year term, for a not-to-exceed amount of $47,628.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby authorize the City Manager to execute a Software User Agreement with Brightly Software, Inc., attached hereto as **Exhibit A.**

BE IT FURTHER RESOLVED that the City Manager is authorized to amend the agreement for an additional $10,000 in the event additional services or staff training are necessary.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute future Software User Agreement renewals as long as the City continues utilizing the software and adequate budget is incorporated in respective fiscal year budget requests.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

PREPARED FOR
City Of Dublin ("Subscriber")

PREPARED BY
Brightly Software Inc ("Company")

11000 Regency Parkway, Suite 400

Cary, NC 27518

Dude Solutions is now Brightly. Same world-class software, new look and feel.

Meet Brightly at brightlysoftware.com

PUBLISHED ON
May 26, 2022

May 26, 2022
City Of Dublin

Thank you for your continued support of our market leading solutions for improving efficiency in operations. We are excited about providing you with online tools that will help you save money, increase efficiency and improve services. Dude Solutions, Inc. is dedicated to providing best in class solutions, including the following for City Of Dublin.

Service Term: 12 months (07/01/2022 - 06/30/2023)

Item	Investment
Asset Essentials	$9,565.50
Facilities/Physical Plant Module	$4,252.50
Streets/Signs/Sidewalks Module	$4,252.50
Parks, Recreation and Forestry Module	$4,252.50
Asset Essentials Inventory	$3,192.00
Asset Essentials Capital Forecast	$8,505.00
Asset Essentials Connector Toolkit	$5,103.00
TechnologyEssentials Help Desk	$4,357.50
TechnologyEssentials - Insight	$4,147.50
ConnectAuthenticate	$0.00
Annual Renewal:	**$47,628.00 USD**

Order Form terms

- By accepting this Order Form, and notwithstanding anything to the contrary in any other purchasing agreement, Subscriber agrees to pay all relevant Fees for the full Services Term defined above.
- The "Effective Date" of the Agreement between Subscriber and Company is the date Subscriber accepts this Order Form.
- This Order Form and its Services are governed by the terms of the Brightly Software, Inc. Master Subscription Agreement found at http://brightlysoftware.com/terms (http://brightlysoftware.com/terms) ("Terms"), unless Subscriber has a separate written agreement executed by Brightly Software, Inc. ("Company") for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.
- To the extent professional services are included in the Professional Services section of this Order Form, the Professional Services Addendum found at http://brightlysoftware.com/terms (http://brightlysoftware.com/terms) is expressly incorporated into the Terms by reference.
- During the Term, Company shall, as part of Subscriber's Subscription Fees, provide telephone and email support ("Support Services") during the hours of 8:00 AM and 6:00 PM EST, (8:00 am – 8:00 pm EST for Community Development Services) Monday through Friday ("Business Hours"), excluding Company Holidays.
- Unless otherwise specified on this Order Form, Company maintains the right to increase Subscription Fees within the Services Term by an amount not to exceed the greater of 6% or the applicable CPI and other applicable fees and charges every 12 months. Any additional or renewal Service Terms will be charged at the then-current rate.
- Acceptance of this Order Form on behalf of a company or legal entity represents that you have authority to bind such entity and its affiliates to the order, terms and conditions herein. If you do not have such authority, or you do not agree with the Terms set forth herein, you must not accept this Order Form and may not use the Service.
- Proposal expires in sixty (60) days.

- Subscriber shall use reasonable efforts to obtain appropriation in the full amount required under this Order Form annually. If the Subscriber fails to appropriate funds sufficient to maintain the Service(s) described in this Order Form, then the Subscriber may terminate the Service(s) at no additional cost or penalty by giving prior written notice documenting such non-appropriation. Subscriber shall use reasonable efforts to provide at least thirty (30) days prior written notice of non-appropriation. Subscriber agrees non-appropriation is not a substitute for termination for convenience, and further agrees Service(s) terminated for non-appropriation may not be replaced with functionally similar products or services prior to the expiration of the Services Term set forth in this Order Form. Subscriber will not be entitled to a refund or offset of previously paid, but unused Fees.

Additional information

- Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Subscriber. This is not an invoice. For customers based in the United States, any applicable taxes will be

determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Subscriber. Tax exemption certifications can be sent to accountsreceivable@brightlysoftware.com (mailto:accountsreceivable@brightlysoftware.com).

- Billing frequency other than annual is subject to additional processing fees.
- Please reference Q-271834 on any applicable purchase order and email to accountsreceivable@brightlysoftware.com (mailto:accountsreceivable@brightlysoftware.com)
- Brightly Software, Inc. maintains the necessary liability coverage for its products and professional services. Proof of insurance can be provided upon request.

Signature

Presented to:

Q-271834
May 26, 2022, 5:29:17 PM

Accepted by:

Printed Name

Signed Name

Title

Date

Agenda Item 4.18

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Agreements for On-Call Audio Visual Technology Engineering and Design Services
Prepared by: Jordan Foss, Management Analyst II

EXECUTIVE SUMMARY:

The City Council will consider approving agreements for on-call audio visual technology engineering and design consultants for the Public Works Department.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving Agreements for On-Call Audio Visual Technology Engineering and Design Services.

FINANCIAL IMPACT:

The cost for these on-call services will be charged to the Public Works Department in accordance with the adopted annual budget and/or associated capital improvement project budgets.

DESCRIPTION:

The Public Works Department utilizes consultants on Capital Improvement Program (CIP) projects and private development projects, and for on-call, as needed services. Services provided assist Staff in specific areas of technical and professional expertise. Consultants are solicited through an open and competitive request for qualifications (RFQ) process to identify consulting firms with the necessary background and experience and to ensure that the cost for services is competitive.

Staff recently issued an RFQ for Audio Visual (AV) Technology Engineering and Design Services related to several projects being planned, including the AV modernization of Ambrose Hall at the Shannon Community Center, the Shannon Center conference room, and the Library Program Room. The RFQ was sent to firms that had expressed interest in receiving RFQs and was posted on

the City's website.

Four submissions were received in response to the RFQ and, after reviewing all qualifications, Staff recommends two firms to provide on-call services for a three-year term, as shown in the table below. Each of the two firms have provided similar services to various municipalities around the Bay Area.

On-Call Services	
Consultant	**Proposed Compensation Limit**
Guidepost Solutions, LLC	$350,000
The Shalleck Collaborative, Inc.	$350,000

The two other responsive firms, EIDIM AV Technology and IMEG Corporation, were determined to be qualified and will be placed on the City's Managed Qualified Bid List. Staff recommends that the City Council authorize the City Manager to enter into agreements with these two vendors at a later date, with terms equal to the agreements with Guidepost Solutions, LLC, and The Shalleck Collaborative, Inc., should the need arise for their services. The use of all four consultants would be subject to available budget in the General Fund and/or capital improvement project funds.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted.

ATTACHMENTS:

1) Resolution Approving Agreements for On-call Audio Visual Technology Engineering and Design Services
2) Exhibit A to the Resolution – Consulting Services Agreements with Guidepost Solutions, LLC and The Shalleck Collaborative Inc. for On-call Audio Visual Technology Engineering and Design Services
3) Requests for Qualifications for Audio Visual Technology Engineering and Design Services
4) Statements of Qualifications for Audio Visual Technology Engineering and Design Services

RESOLUTION NO. XX – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

APPROVING AGREEMENTS FOR ON-CALL AUDIO VISUAL TECHNOLOGY ENGINEERING AND DESIGN SERVICES

WHEREAS, on January 26, 2022, Staff issued a Request for Qualifications (RFQ) for on-call audio visual technology engineering and design services; and

WHEREAS, the City received four responses to the RFQ; and

WHEREAS, Staff reviewed and evaluated the statements of qualifications in accordance with the RFQ rating criteria; and

WHEREAS, the City desires to enter into agreements with Guidepost Solutions, LLC and The Shalleck Collaborative, Inc. each for a not-to-exceed amount of $350,000 over a three year term beginning June 7, 2022 and ending June 30, 2025; and

WHEREAS, the City also wishes to enter into agreements at a later date, with the same terms and compensation as the Guidepost Solutions, LLC and The Shalleck Collaborative, Inc. agreements, for any of the following firms which were reviewed and deemed qualified as part of the RFQ solicitation process: EIDIM AV Technology and IMEG Corporation.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby approve agreements with Guidepost Solutions, LLC and The Shalleck Collaborative, Inc., attached hereto as **Exhibit A.**

BE IT FURTHER RESOLVED that the City Manager is authorized to execute the agreements, and make any necessary, non-substantive changes to carry out the intention of this Resolution.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute amendments to the agreements, to extend the terms for a maximum of two years beyond the initial three-year term.

BE IT FURTHER RESOLVED that the City Council of the City of Dublin does hereby deem qualified EIDIM AV Technology and IMEG Corporation and authorizes the City Manager to execute agreements at a later date, with EIDIM AV Technology and IMEG Corporation, for a total not-to-exceed amount of $350,000 and an agreement term of up to five years.

{Signatures on the following page}

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

**CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF DUBLIN AND
GUIDEPOST SOLUTIONS, LLC
FOR
ON-CALL AUDIO VISUAL (AV) TECHNOLOGY ENGINEERING DESIGN SERVICES**

THIS AGREEMENT for consulting services is made by and between the City of Dublin ("City") and Guidepost Solutions, LLC ("Consultant") (together sometimes referred to as the "Parties") as of June 7, 2022 (the "Effective Date").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2025, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8. Notwithstanding the foregoing this Agreement may be extended on a month to month basis for up to 6 months upon the written consent of the Consultant and the City Manager, provided that: a) sufficient funds have been appropriated for such purchase, b) the price charged by the Consultant for the provision of the serves described in Exhibit A does not increase. None of the foregoing shall affect the City's right to terminate the Agreement as provided for in Section 8.

1.2 **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

1.3 **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Consultant's obligations hereunder.

1.5 **Public Works Requirements.** Because the services described in Exhibit A include "work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work," the services constitute a public works within the definition of Section 1720(a)(1) of the California Labor Code. As a result,

Consultant is required to comply with the provisions of the California Labor Code applicable to public works, to the extent set forth in Exhibit D.

1.6 **Public Works Contractor Registration**. Consultant agrees, in accordance with Section 1771.1 of the California Labor Code, that Consultant or any subconsultant shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in Chapter 1 of Part 7 of Division 2 of the California Labor Code, unless currently registered and qualified to perform public work pursuant to California Labor Code section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to California Labor Code section 1725.5. Consultant agrees, in accordance with Section 1771.4 of the California Labor Code, that if the work under this Agreement qualifies as public work, it is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Section 2. **COMPENSATION.** City hereby agrees to pay Consultant a sum not to exceed $350,000.00, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. No individual performing work under this Agreement shall bill more than 2,000 hours in a fiscal year unless approved, in writing, by the City Manager or his/her designee. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;

- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;

- A copy of the applicable time entries or time sheets shall be submitted showing the following:
    - Daily logs of total hours worked by each individual performing work under this Agreement
    - Hours must be logged in increments of tenths of an hour or quarter hour
    - If this Agreement covers multiple projects, all hours must also be logged by project assignment
    - A brief description of the work, and each reimbursable expense

- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;

- The Consultant's signature;

- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit B.

2.6 **Reimbursable Expenses.** Reimbursable expenses are specified in Exhibit B. Expenses not listed in Exhibit B are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

2.7 **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.8 **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. **INSURANCE REQUIREMENTS.** Before fully executing this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid or proposal. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF

THIS AGREEMENT PRIOR TO EXECUTION. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 Workers' Compensation.

4.1.1 General Requirements. Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the Consultant, its employees, agents, and subcontractors.

4.1.2 Submittal Requirements. To comply with Subsection 4.1, Consultant shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section; and

b. Waiver of Subrogation Endorsement as required by the section.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 General Requirements. Consultant, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than $1,000,000 and automobile liability insurance for the term of this Agreement in an amount not less than $1,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including without limitation, blanket contractual liability and the use of owned and non-owned automobiles.

4.2.2 **Minimum Scope of Coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 **Additional Requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant.

c. Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to effect this waiver of subrogation.

d. For any claims related to this Agreement or the work hereunder, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

4.2.4 **Submittal Requirements.** To comply with Subsection 4.2, Consultant shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section;

b. Additional Insured Endorsement as required by the section;

c. Waiver of Subrogation Endorsement as required by the section; and

d. Primary Insurance Endorsement as required by the section.

4.3 **Professional Liability Insurance.**

4.3.1 **General Requirements.** Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount

not less than $2,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

4.3.2 **Claims-Made Limitations.** The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained and evidence of insurance must be provided for at least 3 years after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant shall purchase an extended period coverage for a minimum of 3 years after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

4.3.3 **Submittal Requirements.** To comply with Subsection 4.3, Consultant shall submit the Certificate of Liability Insurance in the amounts specified in the section.

4.4 **All Policies Requirements.**

4.4.1 **Acceptability of Insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.2 **Verification of Coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Consultant by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.4.3 **Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Consultant shall provide a financial guarantee

satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.4.4 **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.4.5 **Endorsement Requirements.** Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.4.6 **Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.5 **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES. Refer to the attached Exhibit C, which is incorporated herein and made a part of this Agreement.

Section 6. STATUS OF CONSULTANT.

6.1 **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. This Agreement shall not be construed as an agreement for employment. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Consultant further acknowledges that Consultant performs Services outside the usual course of the City's business; and is customarily engaged in an independently established trade, occupation, or business of the same nature as the Consultant performs for the City and has the option to perform such work for other entities. Notwithstanding any other City, state, or federal policy, rule,

regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Consultant's failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant

for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

8.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.

8.4 **Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

8.6 **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but are not limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

8.6.3 Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or

8.6.4 Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both Parties.

9.2 **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.

10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.6 **Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

10.7 **Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous 12 months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any

sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.,* and, if applicable, will be disqualified from holding public office in the State of California.

At City's sole discretion, Consultant may be required to file with the City a Form 700 to identify and document Consultant's economic interests, as defined and regulated by the California Fair Political Practices Commission. If Consultant is required to file a Form 700, Consultant is hereby advised to contact the Dublin City Clerk for the Form 700 and directions on how to prepare it.

10.8 **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.9 **Contract Administration.** This Agreement shall be administered by the City Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 **Notices.** Any written notice to Consultant shall be sent to:
Guidepost Solutions, LLC
Nick Heywood, PMP, Associate Vice President
2121 N. California Blvd., Suite 800
Walnut Creek, CA 94596

Any written notice to City shall be sent to:

City of Dublin
Attn: City Engineer
100 Civic Plaza
Dublin, CA 94568

10.11 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, B, C and D represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A	Scope of Services
Exhibit B	Compensation Schedule & Reimbursable Expenses
Exhibit C	Indemnification
Exhibit D	California Labor Code Section 1720 Information

10.12 **Counterparts and Electronic Signatures.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement. Counterparts delivered and/or signatures executed by City-approved electronic or digital means shall have the same force and effect as the use of a manual signature. Both Parties desire this Agreement to be electronically signed in accordance

with applicable federal and California law. Either Party may revoke its agreement to use electronic signatures at any time by giving notice to the other Party.

10.13 **Certification per Iran Contracting Act of 2010.** In the event that this contract is for one million dollars ($1,000,000.00) or more, by Consultant's signature below Consultant certifies that Consultant, and any parent entities, subsidiaries, successors or subunits of Consultant are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF DUBLIN

Linda Smith, City Manager

Attest:

Marsha Moore, City Clerk

Approved as to Form:

City Attorney

GUIDEPOST SOLUTIONS, LLC

DocuSigned by:
Nick Heywood
CBCD95F9FC314E2...

Nick Heywood, PMP, Associate Vice President

Consultant's DIR Registration Number
(if applicable)

3070368.1

EXHIBIT A
SCOPE OF SERVICES

Audio Visual (AV) Technology Engineering and Design Services

Provide audio visual (AV) technology engineering and design services for a variety of CIP projects, ranging from large facilities to tenant improvements. These services could range from technical assistance to full design development of PS&E packages with design support services for CIP projects.

- **Communication**: Consultant will need to be available to meet in person at the begin of each project. Additionally, Consultant will need to provide status updates at the frequency and in the format agreed to at each project's kickoff meeting. Each project will be approved by Task Order, and will require a Scope of Work Letter, including a project budget and be signed by an authorized representative of the selected firm.

- **Scheduling of Tasks**: Consultant shall meet with Staff in the initial stages of the project to jointly establish preliminary dates for any scheduled public meeting and/or required public hearing. Consultant and City Staff shall verify that the schedule will meet required steps necessary to complete the process within the timelines required by law.

- **Attendance at Public Meetings**: Consultant shall be prepared to attend any requested City Council or Planning Commission meetings to answer questions related to assigned projects. (OPTIONAL TASK – at City discretion)

- **Field Investigations**: Consultant maybe asked to evaluate existing facilities or spaces to determine feasibility and functionality of how technology can be incorporated into the space.

- **Cost Estimating**: Consultant shall be able to provide detailed cost estimating at various levels of design documentation in the CSI format for public contracts code compliant projects.

- **Standards:** Consultant maybe asked to assist the City in developing standards or guidelines for technology to be incorporated into various spaces for example: conference rooms, meeting rooms, outdoor event gathering spaces, instruction/multi use spaces, digital signage, marque signage, specialty spaces/EOC, and portable systems.

- **Design Development:** Consultant shall be able to prepare design documents (Plans, Specifications) and incorporating the City's frontend document suitable for the construction of public improvements compliant with public contracts code. The design development may include providing review packages of the following:
    - Conceptual Design
    - Preliminary Design
    - Integration Drawings (One-lines) illustrating: Devices, Device Connections, Cable Types
    - 35%, 60%, 95%, 100%
    - Building Department Review
    - Operations and Maintenance (O&M) narratives

    - Bill of Materials

- **Design Support Service During Bidding & Construction**: Consultant shall be able to assist the City during the construction phase of the project these services could include but are not limited to:
    - Issue addendum(s)
    - Respond to bidder inquiries
    - Responding to RFIs
    - Submittal review
    - Field observation
    - Attending meeting and generating minutes
    - Drafting field directives
    - Issuing ASI's
    - Closeout documentation
    - As-builts

EXHIBIT B

COMPENSATION SCHEDULE & REIMBURSABLE EXPENSES

Position Title	Rate for Year One*
Principal-in-Charge	$250.00
Senior Project Manager	$225.00
Subject Matter Expert	$225.00
Technology Designer	$185.00
Engineer	$185.00

EXHIBIT C

INDEMNIFICATION

A. Consultant shall, to the extent permitted by law, including without limitation California Civil Code 2782 and 2782.8, indemnify, hold harmless and assume the defense of, in any actions at law or in equity, the City, its employees, agents, volunteers, and elective and appointive boards, from all claims, losses, and damages, including property damage, personal injury, death, and liability of every kind, nature and description, arising out of, pertaining to or related to the negligence, recklessness or willful misconduct of Consultant or any person directly or indirectly employed by, or acting as agent for, Consultant, during and after completion of Consultant's work under this Agreement.

B. With respect to those claims arising from a professional error or omission, Consultant shall defend, indemnify and hold harmless the City (including its elected officials, officers, employees, and volunteers) from all claims, losses, and damages arising from the professionally negligent acts, errors or omissions of Consultant, however, the cost to defend charged to Consultant shall not exceed Consultant's proportionate percentage fault.

C. Consultant's obligation under this section does not extend to that portion of a claim caused in whole or in part by the sole negligence or willful misconduct of the City.

D. Consultant shall also indemnify, defend and hold harmless the City from all suits or claims for infringement of any patent rights, copyrights, trade secrets, trade names, trademarks, service marks, or any other proprietary rights of any person or persons because of the City or any of its officers, employees, volunteers, or agents use of articles, products things, or services supplied in the performance of Consultant's services under this Agreement, however, the cost to defend charged to Consultant shall not exceed Consultant's proportionate percentage fault.

EXHIBIT D

PROVISIONS REQUIRED FOR PUBLIC WORKS CONTRACTS PURSUANT TO CALIFORNIA LABOR CODE SECTION 1720 *ET SEQ.*

HOURS OF WORK:

A. In accordance with California Labor Code Section 1810, 8 hours of labor in performance of the services described in Exhibit A shall constitute a legal day's work under this contract.

B. In accordance with California Labor Code Section 1811, the time of service of any worker employed in performance of the services described in Exhibit A is limited to 8 hours during any one calendar day, and 40 hours during any one calendar week, except in accordance with California Labor Code Section 1815, which provides that work in excess of 8 hours during any one calendar day and 40 hours during any one calendar week is permitted upon compensation for all hours worked in excess of 8 hours during any one calendar day and 40 hours during any one calendar week at not less than one-and-one-half times the basic rate of pay.

C. The Consultant and its subcontractors shall forfeit as a penalty to the City $25 for each worker employed in the performance of the services described in Exhibit A for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day, or more than 40 hours in any one calendar week, in violation of the provisions of California Labor Code Section 1810 and following.

WAGES:

A. In accordance with California Labor Code Section 1773.2, the City has determined the general prevailing wages in the locality in which the services described in Exhibit A are to be performed for each craft or type of work needed to be as published by the State of California Department of Industrial Relations, Division of Labor Statistics and Research, a copy of which is on file in the City Public Works Office and shall be made available on request. The Consultant and subcontractors engaged in the performance of the services described in Exhibit A shall pay no less than these rates to all persons engaged in performance of the services described in Exhibit A.

B. In accordance with California Labor Code Section 1775, the Consultant and any subcontractors engaged in performance of the services described in Exhibit A shall comply with California Labor Code Section 1775, which establishes a penalty for each worker engaged in the performance of the services described in Exhibit A that the Consultant or any subcontractor pays less than the specified prevailing wage. The amount of such penalty shall be determined by the Labor Commissioner and shall be based on consideration of the mistake, inadvertence, or neglect of the Consultant or subcontractor in failing to pay the correct rate of prevailing wages, or the previous record of the Consultant or subcontractor in meeting applicable prevailing wage obligations, or the willful failure by the Consultant or subcontractor to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rate of

prevailing wages is not excusable if the Consultant or subcontractor had knowledge of their obligations under the California Labor Code. The Consultant or subcontractor shall pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate. If a subcontractor worker engaged in performance of the services described in Exhibit A is not paid the general prevailing per diem wages by the subcontractor, the Consultant is not liable for any penalties therefore unless the Consultant had knowledge of that failure or unless the Consultant fails to comply with all of the following requirements:

1. The contract executed between the Consultant and the subcontractor for the performance of part of the services described in Exhibit A shall include a copy of the provisions of California Labor Code Sections 1771, 1775, 1776, 1777.5, 1813, and 1815.

2. The Consultant shall monitor payment of the specified general prevailing rate of per diem wages by the subcontractor by periodic review of the subcontractor's certified payroll records.

3. Upon becoming aware of a subcontractor's failure to pay the specified prevailing rate of wages, the Consultant shall diligently take corrective action to halt or rectify the failure, including, but not limited to, retaining sufficient funds due the subcontractor for performance of the services described in Exhibit A.

4. Prior to making final payment to the subcontractor, the Consultant shall obtain an affidavit signed under penalty of perjury from the subcontractor that the subcontractor has paid the specified general prevailing rate of per diem wages for employees engaged in the performance of the services described in Exhibit A and any amounts due pursuant to California Labor Code Section 1813.

C. In accordance with California Labor Code Section 1776, the Consultant and each subcontractor engaged in performance of the services described in Exhibit A shall keep accurate payroll records showing the name, address, social security number, work, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed in performance of the services described in Exhibit A. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following:

1. The information contained in the payroll record is true and correct.

2. The employer has complied with the requirements of California Labor Code Sections 1771, 1811, and 1815 for any work performed by the employer's employees on the public works project.

The payroll records required pursuant to California Labor Code Section 1776 shall be certified and shall be submitted directly to the Labor Commission, and available for inspection by the Owner and its authorized representatives, the Division of Labor Standards Enforcement, the

Division of Apprenticeship Standards of the Department of Industrial Relations and shall otherwise be available for inspection in accordance with California Labor Code Section 1776.

D. In accordance with California Labor Code Section 1777.5, the Consultant, on behalf of the Consultant and any subcontractors engaged in performance of the services described in Exhibit A, shall be responsible for ensuring compliance with California Labor Code Section 1777.5 governing employment and payment of apprentices on public works contracts.

E. In case it becomes necessary for the Consultant or any subcontractor engaged in performance of the services described in Exhibit A to employ for the services described in Exhibit A any person in a trade or occupation (except executive, supervisory, administrative, clerical, or other non-manual workers as such) for which no minimum wage rate has been determined by the Director of the Department of Industrial Relations, the Consultant or subcontractor shall pay the minimum rate of wages specified therein for the classification which most nearly corresponds to services described in Exhibit A to be performed by that person. The minimum rate thus furnished shall be applicable as a minimum for such trade or occupation from the time of the initial employment of the person affected and during the continuance of such employment.

3070368.1

CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF DUBLIN AND
THE SHALLECK COLLABORATIVE, INC.
FOR
ON-CALL AUDIO VISUAL (AV) TECHNOLOGY ENGINEERING DESIGN SERVICES

THIS AGREEMENT for consulting services is made by and between the City of Dublin ("City") and The Shalleck Collaborative, Inc. ("Consultant") (together sometimes referred to as the "Parties") as of June 7, 2022 (the "Effective Date").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2025, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8. Notwithstanding the foregoing this Agreement may be extended on a month to month basis for up to 6 months upon the written consent of the Consultant and the City Manager, provided that: a) sufficient funds have been appropriated for such purchase, b) the price charged by the Consultant for the provision of the serves described in Exhibit A does not increase. None of the foregoing shall affect the City's right to terminate the Agreement as provided for in Section 8.

1.2 **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

1.3 **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Consultant's obligations hereunder.

1.5 **Public Works Requirements.** Because the services described in Exhibit A include "work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work," the services constitute a public works within the definition of Section 1720(a)(1) of the California Labor Code. As a result,

Consultant is required to comply with the provisions of the California Labor Code applicable to public works, to the extent set forth in Exhibit D.

1.6 **Public Works Contractor Registration**. Consultant agrees, in accordance with Section 1771.1 of the California Labor Code, that Consultant or any subconsultant shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in Chapter 1 of Part 7 of Division 2 of the California Labor Code, unless currently registered and qualified to perform public work pursuant to California Labor Code section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to California Labor Code section 1725.5. Consultant agrees, in accordance with Section 1771.4 of the California Labor Code, that if the work under this Agreement qualifies as public work, it is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Section 2. **COMPENSATION.** City hereby agrees to pay Consultant a sum not to exceed $350,000.00, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. No individual performing work under this Agreement shall bill more than 2,000 hours in a fiscal year unless approved, in writing, by the City Manager or his/her designee. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;

- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;

- A copy of the applicable time entries or time sheets shall be submitted showing the following:
    - Daily logs of total hours worked by each individual performing work under this Agreement
    - Hours must be logged in increments of tenths of an hour or quarter hour
    - If this Agreement covers multiple projects, all hours must also be logged by project assignment
    - A brief description of the work, and each reimbursable expense

- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;

- The Consultant's signature;

- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit B.

2.6 **Reimbursable Expenses.** Reimbursable expenses are specified in Exhibit B. Expenses not listed in Exhibit B are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

2.7 **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.8 **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. **INSURANCE REQUIREMENTS.** Before fully executing this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid or proposal. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF

THIS AGREEMENT PRIOR TO EXECUTION. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 Workers' Compensation.

4.1.1 General Requirements. Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the Consultant, its employees, agents, and subcontractors.

4.1.2 Submittal Requirements. To comply with Subsection 4.1, Consultant shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section; and

b. Waiver of Subrogation Endorsement as required by the section.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 General Requirements. Consultant, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than $1,000,000 and automobile liability insurance for the term of this Agreement in an amount not less than $1,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including without limitation, blanket contractual liability and the use of owned and non-owned automobiles.

4.2.2 **Minimum Scope of Coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 **Additional Requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant.

c. Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to effect this waiver of subrogation.

d. For any claims related to this Agreement or the work hereunder, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

4.2.4 **Submittal Requirements.** To comply with Subsection 4.2, Consultant shall submit the following:

a. Certificate of Liability Insurance in the amounts specified in the section;

b. Additional Insured Endorsement as required by the section;

c. Waiver of Subrogation Endorsement as required by the section; and

d. Primary Insurance Endorsement as required by the section.

4.3 **Professional Liability Insurance.**

4.3.1 **General Requirements.** Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount

not less than $2,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

4.3.2 **Claims-Made Limitations.** The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained and evidence of insurance must be provided for at least 3 years after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant shall purchase an extended period coverage for a minimum of 3 years after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

4.3.3 **Submittal Requirements.** To comply with Subsection 4.3, Consultant shall submit the Certificate of Liability Insurance in the amounts specified in the section.

4.4 **All Policies Requirements.**

4.4.1 **Acceptability of Insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.2 **Verification of Coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Consultant by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.4.3 **Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Consultant shall provide a financial guarantee

satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.4.4 **Wasting Policies.** No policy required by this Section 4, except for professional liability, shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.4.5 **Endorsement Requirements.** Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.4.6 **Subcontractors.** Consultant shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.5 **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. **INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.** Refer to the attached Exhibit C, which is incorporated herein and made a part of this Agreement.

Section 6. **STATUS OF CONSULTANT.**

6.1 **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. This Agreement shall not be construed as an agreement for employment. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Consultant further acknowledges that Consultant performs Services outside the usual course of the City's business; and is customarily engaged in an independently established trade, occupation, or business of the same nature as the Consultant performs for the City and has the option to perform such work for other entities. Notwithstanding any other City, state, or federal policy, rule,

regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Consultant's failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant

for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

8.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.

8.4 **Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

8.6 **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but are not limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

8.6.3 Retain a different consultant to complete the work described in Exhibit A not finished by Consultant. If another consultant is retained to complete the work, The Shalleck Collaborative would be released from liability for changes made to their completed work by the different consultant, but would still be liable for any unchanged completed work; or

8.6.4 Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to the agreed upon Task Order if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both Parties.

9.2 **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to

the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 Attorneys' Fees. If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 Venue. In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.

10.3 Severability. If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 No Implied Waiver of Breach. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 Successors and Assigns. The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.6 Use of Recycled Products. Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

10.7 Conflict of Interest. Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous 12 months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant

understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.,* and, if applicable, will be disqualified from holding public office in the State of California.

At City's sole discretion, Consultant may be required to file with the City a Form 700 to identify and document Consultant's economic interests, as defined and regulated by the California Fair Political Practices Commission. If Consultant is required to file a Form 700, Consultant is hereby advised to contact the Dublin City Clerk for the Form 700 and directions on how to prepare it.

10.8 **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.9 **Contract Administration.** This Agreement shall be administered by the City Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 **Notices.** Any written notice to Consultant shall be sent to:
The Shalleck Collaborative, Inc.
Ian Hunter, CTS-D, Principal
1553 Martin Luther King Jr. Way
Berkeley, CA 94709

Any written notice to City shall be sent to:

City of Dublin
Att:City Engineer
100 Civic Plaza
Dublin, CA 94568

10.11 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, B, C and D represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A	Scope of Services
Exhibit B	Compensation Schedule & Reimbursable Expenses
Exhibit C	Indemnification
Exhibit D	California Labor Code Section 1720 Information

10.12 **Counterparts and Electronic Signatures.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement. Counterparts delivered and/or signatures executed by City-approved electronic or digital means shall have the same force and effect as the use of a manual signature. Both Parties desire this Agreement to be electronically signed in accordance with applicable federal and California law. Either Party may revoke its agreement to use electronic signatures at any time by giving notice to the other Party.

10.13 **Certification per Iran Contracting Act of 2010.** In the event that this contract is for one million dollars ($1,000,000.00) or more, by Consultant's signature below Consultant certifies that Consultant, and any parent entities, subsidiaries, successors or subunits of Consultant are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF DUBLIN

Linda Smith, City Manager

Attest:

Marsha Moore, City Clerk

Approved as to Form:

City Attorney

THE SHALLECK COLLABORATIVE, INC.

DocuSigned by:
Adam Shalleck
9922A9CE85F14F2...

Adam Shalleck, President

Consultant's DIR Registration Number
(if applicable)

3070368.1

EXHIBIT A
SCOPE OF SERVICES

Audio Visual (AV) Technology Engineering and Design Services

Provide audio visual (AV) technology engineering and design services for a variety of CIP projects, ranging from large facilities to tenant improvements. These services could range from technical assistance to full design development of PS&E packages with design support services for CIP projects.

- **Communication**: Consultant will need to be available to meet in person at the begin of each project. Additionally, Consultant will need to provide status updates at the frequency and in the format agreed to at each project's kickoff meeting. Each project will be approved by Task Order, and will require a Scope of Work Letter, including a project budget and be signed by an authorized representative of the selected firm.

- **Scheduling of Tasks**: Consultant shall meet with Staff in the initial stages of the project to jointly establish preliminary dates for any scheduled public meeting and/or required public hearing. Consultant and City Staff shall verify that the schedule will meet required steps necessary to complete the process within the timelines required by law.

- **Attendance at Public Meetings**: Consultant shall be prepared to attend any requested City Council or Planning Commission meetings to answer questions related to assigned projects. (OPTIONAL TASK – at City discretion)

- **Field Investigations**: Consultant maybe asked to evaluate existing facilities or spaces to determine feasibility and functionality of how technology can be incorporated into the space.

- **Cost Estimating**: Consultant shall be able to provide detailed cost estimating at various levels of design documentation in the CSI format for public contracts code compliant projects.

- **Standards:** Consultant maybe asked to assist the City in developing standards or guidelines for technology to be incorporated into various spaces for example: conference rooms, meeting rooms, outdoor event gathering spaces, instruction/multi use spaces, digital signage, marque signage, specialty spaces/EOC, and portable systems.

- **Design Development:** Consultant shall be able to prepare design documents (Plans, Specifications) and incorporating the City's frontend document suitable for the construction of public improvements compliant with public contracts code. The design development may include providing review packages of the following:
    - Conceptual Design
    - Preliminary Design
    - Integration Drawings (One-lines) illustrating: Devices, Device Connections, Cable Types
    - 35%, 60%, 95%, 100%
    - Building Department Review
    - Operations and Maintenance (O&M) narratives

    - Bill of Materials

- **Design Support Service During Bidding & Construction**: Consultant shall be able to assist the City during the construction phase of the project these services could include but are not limited to:
    - Issue addendum(s)
    - Respond to bidder inquiries
    - Responding to RFIs
    - Submittal review
    - Field observation
    - Attending meeting and generating minutes
    - Drafting field directives
    - Issuing ASI's
    - Closeout documentation
    - As-builts

EXHIBIT B

COMPENSATION SCHEDULE & REIMBURSABLE EXPENSES

The Shalleck Collaborative	
Position Title	**Rate for Year One**
Founding Principal	$275
Principal	$195
Project Manager	$170
Draftsperson	$150

co+ed Architecture	
Position Title	**Rate for Year One**
Principal	$175
Senior Project Manager	$140
Project Manager	$125
Drafter	$95
Administrative	$70

O'Mahony & Myer Engineering	
Position Title	**Rate for Year One**
Founding Principal	$250
Principal	$225
Project Electrical Engineer	$155
Project Lighting Designer	$155
Electrical/Lighting Designer	$135
CAD Supervisor	$115
CAD Technician	$105
Administrative	$100

EXHIBIT C

INDEMNIFICATION

A. Consultant shall, to the extent permitted by law, including without limitation California Civil Code 2782 and 2782.8, indemnify, hold harmless and assume the defense of, in any actions at law or in equity, the City, its employees, agents, volunteers, and elective and appointive boards, from all claims, losses, and damages, including property damage, personal injury, death, and liability of every kind, nature and description, arising out of, pertaining to or related to the negligence, recklessness or willful misconduct of Consultant or any person directly or indirectly employed by, or acting as agent for, Consultant, during and after completion of Consultant's work under this Agreement.

B. With respect to those claims arising from a professional error or omission, Consultant shall defend, indemnify and hold harmless the City (including its elected officials, officers, employees, and volunteers) from all claims, losses, and damages arising from the professionally negligent acts, errors or omissions of Consultant, however, the cost to defend charged to Consultant shall not exceed Consultant's proportionate percentage fault.

C. Consultant's obligation under this section does not extend to that portion of a claim caused in whole or in part by the sole negligence or willful misconduct of the City.

D. Consultant shall also indemnify, defend and hold harmless the City from all suits or claims for infringement of any patent rights, copyrights, trade secrets, trade names, trademarks, service marks, or any other proprietary rights of any person or persons because of the City or any of its officers, employees, volunteers, or agents use of articles, products things, or services supplied in the performance of Consultant's services under this Agreement, however, the cost to defend charged to Consultant shall not exceed Consultant's proportionate percentage fault.

EXHIBIT D

PROVISIONS REQUIRED FOR PUBLIC WORKS CONTRACTS PURSUANT TO CALIFORNIA LABOR CODE SECTION 1720 *ET SEQ.*

HOURS OF WORK:

A. In accordance with California Labor Code Section 1810, 8 hours of labor in performance of the services described in Exhibit A shall constitute a legal day's work under this contract.

B. In accordance with California Labor Code Section 1811, the time of service of any worker employed in performance of the services described in Exhibit A is limited to 8 hours during any one calendar day, and 40 hours during any one calendar week, except in accordance with California Labor Code Section 1815, which provides that work in excess of 8 hours during any one calendar day and 40 hours during any one calendar week is permitted upon compensation for all hours worked in excess of 8 hours during any one calendar day and 40 hours during any one calendar week at not less than one-and-one-half times the basic rate of pay.

C. The Consultant and its subcontractors shall forfeit as a penalty to the City $25 for each worker employed in the performance of the services described in Exhibit A for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day, or more than 40 hours in any one calendar week, in violation of the provisions of California Labor Code Section 1810 and following.

WAGES:

A. In accordance with California Labor Code Section 1773.2, the City has determined the general prevailing wages in the locality in which the services described in Exhibit A are to be performed for each craft or type of work needed to be as published by the State of California Department of Industrial Relations, Division of Labor Statistics and Research, a copy of which is on file in the City Public Works Office and shall be made available on request. The Consultant and subcontractors engaged in the performance of the services described in Exhibit A shall pay no less than these rates to all persons engaged in performance of the services described in Exhibit A.

B. In accordance with California Labor Code Section 1775, the Consultant and any subcontractors engaged in performance of the services described in Exhibit A shall comply with California Labor Code Section 1775, which establishes a penalty for each worker engaged in the performance of the services described in Exhibit A that the Consultant or any subcontractor pays less than the specified prevailing wage. The amount of such penalty shall be determined by the Labor Commissioner and shall be based on consideration of the mistake, inadvertence, or neglect of the Consultant or subcontractor in failing to pay the correct rate of prevailing wages, or the previous record of the Consultant or subcontractor in meeting applicable prevailing wage obligations, or the willful failure by the Consultant or subcontractor to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rate of

prevailing wages is not excusable if the Consultant or subcontractor had knowledge of their obligations under the California Labor Code. The Consultant or subcontractor shall pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate. If a subcontractor worker engaged in performance of the services described in Exhibit A is not paid the general prevailing per diem wages by the subcontractor, the Consultant is not liable for any penalties therefore unless the Consultant had knowledge of that failure or unless the Consultant fails to comply with all of the following requirements:

1. The contract executed between the Consultant and the subcontractor for the performance of part of the services described in Exhibit A shall include a copy of the provisions of California Labor Code Sections 1771, 1775, 1776, 1777.5, 1813, and 1815.

2. The Consultant shall monitor payment of the specified general prevailing rate of per diem wages by the subcontractor by periodic review of the subcontractor's certified payroll records.

3. Upon becoming aware of a subcontractor's failure to pay the specified prevailing rate of wages, the Consultant shall diligently take corrective action to halt or rectify the failure, including, but not limited to, retaining sufficient funds due the subcontractor for performance of the services described in Exhibit A.

4. Prior to making final payment to the subcontractor, the Consultant shall obtain an affidavit signed under penalty of perjury from the subcontractor that the subcontractor has paid the specified general prevailing rate of per diem wages for employees engaged in the performance of the services described in Exhibit A and any amounts due pursuant to California Labor Code Section 1813.

C. In accordance with California Labor Code Section 1776, the Consultant and each subcontractor engaged in performance of the services described in Exhibit A shall keep accurate payroll records showing the name, address, social security number, work, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed in performance of the services described in Exhibit A. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following:

1. The information contained in the payroll record is true and correct.

2. The employer has complied with the requirements of California Labor Code Sections 1771, 1811, and 1815 for any work performed by the employer's employees on the public works project.

The payroll records required pursuant to California Labor Code Section 1776 shall be certified and shall be submitted directly to the Labor Commission, and available for inspection by the Owner and its authorized representatives, the Division of Labor Standards Enforcement, the

Division of Apprenticeship Standards of the Department of Industrial Relations and shall otherwise be available for inspection in accordance with California Labor Code Section 1776.

D. In accordance with California Labor Code Section 1777.5, the Consultant, on behalf of the Consultant and any subcontractors engaged in performance of the services described in Exhibit A, shall be responsible for ensuring compliance with California Labor Code Section 1777.5 governing employment and payment of apprentices on public works contracts.

E. In case it becomes necessary for the Consultant or any subcontractor engaged in performance of the services described in Exhibit A to employ for the services described in Exhibit A any person in a trade or occupation (except executive, supervisory, administrative, clerical, or other non-manual workers as such) for which no minimum wage rate has been determined by the Director of the Department of Industrial Relations, the Consultant or subcontractor shall pay the minimum rate of wages specified therein for the classification which most nearly corresponds to services described in Exhibit A to be performed by that person. The minimum rate thus furnished shall be applicable as a minimum for such trade or occupation from the time of the initial employment of the person affected and during the continuance of such employment.

3070368.1

REQUEST FOR QUALIFICATIONS

Audio Visual (AV) Technology Engineering and Design Services

City of Dublin

Jordan Foss, Management Analyst II
(925) 833-6630

See Notice of RFQ/RFP Opportunities for FY 2021-2022, posted to City of Dublin's Bid Postings webpage

Request for Qualifications
For
On-Call Audio Visual (AV) Technology Engineering and Design Services

Introduction

The City of Dublin was incorporated in 1982 and is approximately 14.59 square miles in area. In 2011, Dublin was named an "All-American City" by the National Civic League, one of the nation's oldest and most prestigious civic organizations. In 2018, Dublin was ranked No. 7 on the list of *Best Places to Live in America*, and No. 1 in California, by Money Magazine. The current population of the City is approximately 63,000.

Purpose

The City of Dublin (City) is seeking qualified firms to provide Audio Visual (AV) technology on-call professional services. The City is a contract city, utilizing numerous consultants to conduct engineering and design work in support of various CIP projects, as well as support of Information Services and Public Works Divisions. The Public Works Department enters into on-call agreements for multiple categories of service types and may issue multiple agreements. Note firms and sub-consultants need to be able to provide the services requested in all the categories listed below.

The City desires to refurbish and modernize multiple spaces within their facilities with Audio Visual (AV) technology that best supports the current use cases. The City is looking for a design professional to provide professional services for this effort by designing these AV systems. Further, the City is seeking to develop conference room standards as well as develop designs for various specialty spaces. The chosen design professional firm will provide complete design documents that can be used to generate an integration RFP/Bid documents suitable for public contracts code procurement.

Project Description:

The City is undertaking a capital improvement project centered around three existing facilities:

- Shannon Center Ambrose Hall
- Shannon Center Conference Room
- Library Program Room

The chosen design professional will work closely with the Information Services and Public Works Departments to establish technology requirements for each room. All three facilities are currently configured with AV technology. The City wishes to reuse what technology can be reused. New equipment should be

recommended whenever necessary to meet the use requirements that are approved by the Information Services Department.

The City reserves the right to extend contract services in the future to include additional professional services including, but not limited to:

- Emergency Operations Center
- Meeting room standards
- Video Conferencing Suites
- Multi-use facilities
- Recreation facilities
- Portable AV systems for indoor or outdoor use
- Regional Meeting Room
- Marque Signs
- Digital Signage

The chosen design firm will provide the following documents:

- Register of design requirements for each space
- Narrative of design including functionality and user experience
- Record Drawings (where needed) highlighting
    - Power and data requirements
    - Device Layout with dimensions
- Integration Drawings (One-lines) illustrating
    - Devices
    - Device connections
    - Cable types
- Bill of Materials
- Operations and Maintenance narrative and schedule
- Bid package subject to requirements of public contracts code along with licensed stamp, using City standard bid/FRQ document framework.

Assume there are no As-Built drawings of the existing spaces. The City will be holding a pre-proposal site visit for all interested participants. It is encouraged that firms attend the pre-proposal meeting with City Staff on **Friday February 4, 2022**, to view the two facilities to be upgraded.

Locations and Times:

Shannon Center, 11600 Shannon Ave, Dublin CA 94568 at 10:00AM
Dublin Library, 200 Civic Plaza, Dublin CA 94568 at 10:45AM

Considerations

The proposers should be design certificated for any equipment proposed in the Bill of Materials. Control and input devices should be either be manufactured by Crestron or Extron.

The proposal team should include a California licensed architect and electrical engineer.

The chosen design professional shall provide documentation on the following:

- Minimum of five (5) years designing complex AV systems
- Relevant certifications
- Have completed projects similar in size and scope within the last 18 months and provide references on these projects.
- Key employees that will be involved in this project

Schedule for RFP Process

January 26, 2022	RFQs posted on City webpage and emailed to Interested Parties*
February 4, 2022	Pre-proposal site visit • Shannon Center, 11600 Shannon Ave, Dublin CA 94568 at 10:00AM • Dublin Library, 200 Civic Plaza, Dublin CA 94568 at 10:45AM
February 8, 2022	Deadline to submit questions to City of Dublin
February 11, 2022	Addendum posted, if required
February 18, 2022	Proposals are due no later than 4:00 PM. Late submittals will not be accepted.
February/March of 2022	Interview firms (optional)

(Tentative dates, subject to change)

***Consultants are encouraged to sign up on the City's website for updates on addendums, notifications, and for all future contracting opportunities: https://www.cityofdublin.gov/bids**

RFQ Submittal Requirements

Please prepare and organize your Statement of Qualification based on the requirements provided below. Any other information you would like to include should be placed in a separated section at the back of your Statement of Qualification. Please note however that the RFQ submittal is limited to **15 pages maximum** (excluding resumes, project case studies, and a signed conflict of interest statement).

Considerations:

The proposers should be design certificated for any equipment proposed in the Bill of Materials. Control and input devices should be either be manufactured by Crestron or Extron.

The proposal team should include a California licensed architect and electrical engineer.

The chosen design professional shall provide documentation on the following:

- Minimum of five (5) years designing complex AV systems
- Relevant certifications
- Have completed projects similar in size and scope within the last 18 months and provide references on these projects.
- Key employees that will be involved in this project

Process and General Conditions:

1. All Interested Parties shall notify jordan.foss@dublin.ca.gov with a cc: to emily.determan@dublin.ca.gov and tim.eisler@dublin.ca.gov of their interest in submitting a proposal.
2. Proposers shall submit electronic copies by emailed PDF attachment only. Please do not submit via Cloud-based systems or links.
3. The City will not pay for any costs incurred in preparation and submission of the proposals or in anticipation of a contract.

Checklist:

1. Title Page shall include the legal name of the firm, as well as any DBA name; designated project manager; their title, direct phone number, and email address.

2. Enclose a cover letter not to exceed one page, describing the firm's interest and commitment to perform work necessary to provide consulting services. The person authorized by the firm to negotiate a contract with the City of Dublin shall sign the cover letter.

3. State the qualifications and experience of the firm/individual(s). Please emphasize the specific qualifications and experience with engagements of applicable to the scope of work.

4. List key staff members, including identification of the Principal-in-Charge and Project Manager/primary point-of-contact. Include each team member's availability, including all existing committed hours, and the ability of being able to complete the project in time and budget.

5. Provide at least three references (names and current phone numbers) from recent work (previous five years) similar to the services outlined in this request for qualification. Please include a brief description of the work performed and the role your firm performed. References from the City of Dublin staff shall not count as one of the three required references.

6. Provide a rate schedule, completed as seen in **Attachment B**. Please be prepared to submit this as a separate Word or Excel document if selected for contract.

7. Provide confirmation of your firm's ability to meet the City's Standard Consulting Agreement and insurance requirements. Exceptions to the Agreement and insurance requirements shall be specifically noted in the Proposal.

8. Provide confirmation of your firm's ability to meet the City's Conflict of Interest requirements by submitting **Attachment C** in the appendix of your proposal. Consultant shall provide a list of all clients served in either San Francisco or the East Bay area. This list is subject to Public Records requests.

Submittals should be addressed to the following:

To: jordan.foss@dublin.ca.gov
Cc: emily.determan@dublin.ca.gov tim.eisler@dublin.ca.gov

Any submittal emailed after the stated deadline will not be accepted for consideration.

Standard Consulting Agreement:

It is anticipated that the services covered by the Agreement resulting from this solicitation will be performed on a time and materials fee basis for a specified scope of work. The anticipated term of agreements is set to begin March 15, 2022 but may begin earlier if deemed necessary.

A sample of the City's Standard Consulting Agreement (Agreement), including insurance requirements, is provided as **Attachment A**.

If the interested firm desires to take exception to the Agreement and/or insurance requirements, the interested firm shall clearly identify proposed changes to the Agreement and furnish the reason for these changes, which shall be included in the qualification. Exceptions will be taken into consideration in evaluating Proposals. Otherwise, the interested firm is to state in the proposal that the Agreement and insurance requirements are acceptable.

Consideration for exceptions will not be considered if not included in the submitted proposal.

Equal Employment Opportunity

Proposer shall not, on the grounds of race, color, sex, age, religion, national origin, ancestry, physical handicap, medical condition, or marital status either discriminate or permit discrimination against any employee or applicant for employment in any manner prohibited by Federal, State or local laws. In the event of Proposer non-compliance, the City of Dublin may cancel, terminate or suspend the Contract in whole or in part. Proposer may also be declared ineligible for further contracts with the City of Dublin.

Proposer shall take affirmative action to ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Proposer and its sub-consultants shall post in conspicuous places, available to all employees and applicants for employment, a notice setting forth the following provisions [29 U.S.C. § 623, 42 U.S.C. § 2000, 42 U.S.C. § 6102, 42 U.S.C. § 12112, 42 U.S.C. § 12132, 49 U.S.C. § 5332, 29 CFR Part 1630, 41 CFR Parts 60 et seq.].

Governing Law

This RFP summarizes the applicable laws and governance; when in conflict applicable State/Federal guidelines shall apply. The contract and legal relations between the parties hereto shall be governed and construed in accordance with the laws of the State of California.

Insurance Requirements

The Contractor shall provide insurance coverage as follows in conformance with the City of Dublin's requirements:

General Liability Insurance	$1,000,000
Automobile Liability Insurance	$1,000,000
Professional Liability Insurance	$2,000,000
Workers' Compensation Insurance	$1,000,000 (Statutory)

Rate Sheet:

Travel time, mileage, vehicles, meals, etc. will not be allowed and should be incorporated into your hourly rates provided. Consultant may request hourly rates be updated annually, on the City's fiscal year calendar. Rate increases shall not exceed 3% and shall be based on the San Francisco Bay Area Consumer Price Index CPI for that period of time and this shall be submitted to the Public Works Management Analyst, or their designee, for approval prior to taking effect. Please see **Attachment B** for the required format.

Conflict of Interest

Please include **Attachment C,** signed by the same person who will be designated as signatory to an agreement. Include this page in the Appendix of your submission as this will be incorporated into agreements for firms selected. The language requires the following:

1) Proposers must provide a list of any potential conflicts of interest in working for the City of Dublin. This must include, but is not limited to, a list of your firm's clients who are the following: Private clients located or operating within the City of Dublin limits, Dublin San Ramon Service District, US Army Camp Parks and/or the County of Alameda, and a brief description of work for these clients. Proposers must also identify any other clients (including public entities), that may pose a potential conflict of interest, as well as a brief description of work you provide to these clients.

2) Principals and those performing work for City of Dublin may be required to submit a California Fair Political Practices Commission (FPPC) Form 700: Statement of Economic Interests documenting potential financial conflicts of interest. For additional information, proposers should refer to the FPPC website at **http://www.fppc.ca.gov/Form700.html**.

Public Projects

Consultants are advised that some projects serviced under an agreement may be considered a "public work" for purposes of the California Labor Code, which requires payment of no less than prevailing wages. This requirement pertains solely to that portion of the scope of services related to the inspection of public projects. The Consultant with whom an Agreement is entered must pay the prevailing rates, provide copies of certified payrolls upon request, and otherwise comply with the applicable provisions of State law. The Consultant is subject to prevailing wage rate compliance monitoring and enforcement by the California Department of Industrial Relations. The City has obtained from the Director of Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work. These rates will be on file at the Owner's office at 100 Civic Plaza, Dublin, CA 94568 or online at

http://www.dir.ca.gov/OPRL/PWD/index.htm and they will be made available to any interested party upon request.

The Consultant shall may be qualified to submit a response to this RFQ, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5.

Public Contract Code

In accordance with Public Contract Code Section 10162, the Proposer shall complete a Public Contract Code Statement and Questionnaire and include this in RFQ submittal. See **Attachment D** (Public Contract Code).

The scope of services may include construction inspection of Capital Improvement Program projects and/or improvements associated with public land development. Under the California Labor Code, inspection of a "public work" will require payment of no less than prevailing wages for this classification and in addition, require firm(s) be registered with the Department of Industrial Relations.

Review and Selection Process

The City reserves the right to make the selection based on its sole discretion. A subcommittee selected by City Staff will evaluate proposals provided in response to this RFP. The subcommittee will use a forced ranking process (see example in **Attachment E**). Informal interviews may be conducted by City staff and may include more than one firm that has submitted a Proposal.

Based on input from this review process, a recommendation will be made to the City Manager. The City Manager will make a recommendation to the City Council for award of contract services.

The City reserves the right to award a contract to the firm(s) that the City feels best meets the requirements of the RFP. The City reserves the right to reject any and all Proposals prior to execution of the Agreement, with no penalty to the City.

Overview of On-Call Projects Process

When requesting services for work under an on-call contract, a City project manager will request services on a "Time and Material" basis. Selected firm's services will be negotiated on a per project basis and have a budget and specific work scope, submitted on letterhead and signed by the designated project manager. The notice to proceed for work will be issued by Task Order (see **Attachment F**).

Selection of Consultant

Submitted Proposals will be evaluated and scored using the following criteria:

- Qualifications and specific experience of key project team members.
- Quality and completeness of the proposal.
- Experience with engagement of similar scope and complexity.

- Satisfaction of previous clients.
- Cost of providing the consultant services for this project.

Attachments removed for June 7 Staff Report.

Guidepost

Nick Heywood, PMP
Associate Vice President
Guidepost Solutions LLC
2121 N. California Blvd., Suite 800
Walnut Creek, CA 94596
510.648.5903 (M)
nheywood@guidepostsolutions.com
guidepostsolutions.com

Request for Qualifications (RFQ)

CITY OF DUBLIN AUDIOVISUAL TECHNOLOGY ENGINEERING AND DESIGN SERVICES

February 18, 2022

Proposed to:
Jordan Foss
Management Analyst II
City of Dublin
925.833.6630

February 18, 2022

Jordan Foss
Management Analyst II
City of Dublin
925.833.6630

RE: Request for Qualifications – City of Dublin Audiovisual Technology Engineering and Design Services

We understand that the City of Dublin (City) is seeking qualifications from firms to provide on-call audiovisual technology engineering and design services in support of various Capital Improvement Projects (CIP), and Information Services and Public Works Divisions. The City will undertake the modernization of three (3) existing facilities – 1) Shannon Center Ambrose Hall, 2) Shannon Center Conference Room, and 3) Library Program Room, that will include repurposed used technology, if appropriate. Guidepost Solutions' (Guidepost) proven team of consultants, designers, and engineers are ready to work with the City to create technology designs that are scalable, innovative, reliable, and provide an infrastructure capable of supporting an array of technology options both today and in the future.

To augment our services, Guidepost has partnered with Indigo Hammond+Playle Architects who has provided more than 30 years of design expertise to city and public works clients. We are also partnering with M. Niels Engineering to provide electrical design services. Guidepost, Indigo and M. Niels worked in collaboration on the Police and Public Safety Building for the City that was successful in delivering a functional facility.

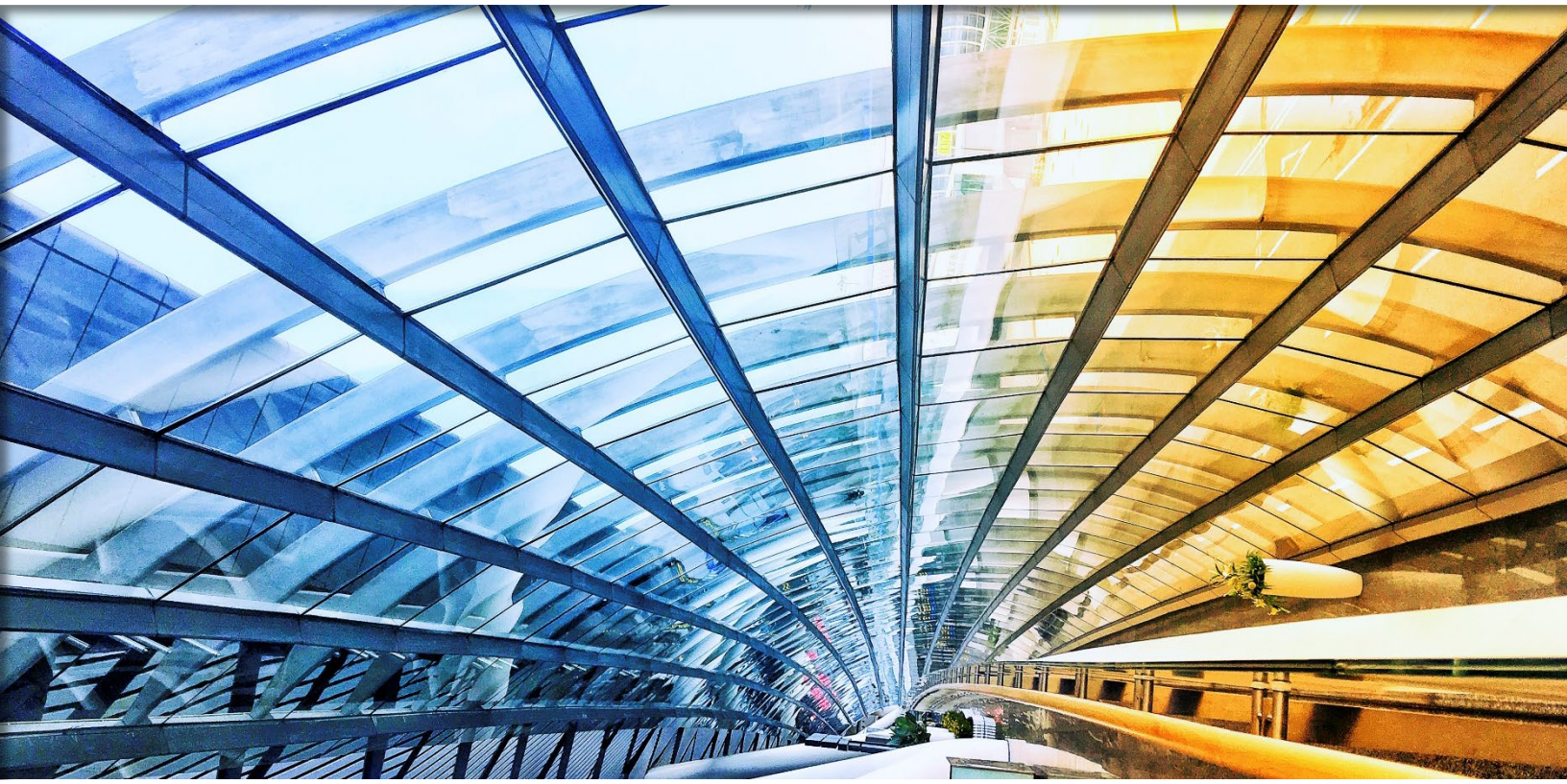
As the City's audiovisual on-call provider, the Guidepost team will bring the following to your projects:

- **Proven Experience -** Guidepost has 30 years of experience designing complex, state-of-the-art audiovisual technology systems for numerous city, county and other municipal clients including San Leandro Police Department, City of Fairfield Council Chambers, and the County of Alameda Emergency Operations Center, among many others. Our team includes project leaders and subject matter experts with significant experience in the latest audiovisual systems design, planning, and implementation. Our experience in these areas provides integrated results that balance our client's business needs with industry-best, cost-effective solutions.
- **Collaborative Process** - We know that communication and collaboration is key, and we will utilize various technologies and in-person meetings to engage and inform the key stakeholders throughout the project.
- **Holistic Approach that Starts with Listening -** We begin all of our projects by listening to our client's needs, desires for improvement, and lessons-learned. We'll take a holistic approach to ensure that we provide the City with an integrated plan for audiovisual technology engineering and design that supports the operational needs of the organization both now and into the future.

Thank you for the opportunity to provide our qualifications, we look forward to working with the entire project team moving forward.

Sincerely,

Nick Heywood, PMP
Associate Vice President
510.648.5903
nheywood@guidepostsolutions.com



A.	Qualifications and Experience	1
B.	Key Staff Members	6
C.	Project Experience + Client Reference	18
D.	Attachment B: Rate Schedule	26
E.	Consultant Agreement and Insurance	28
F.	Attachment C: Conflict of Interest	30
G.	Attachment D and Public Contract Code	33

Guidepost

QUALIFICATIONS + EXPERIENCE

GUIDEPOST SOLUTIONS OVERVIEW

Guidepost is a global team of experienced security and technology consultants, investigators, and compliance and monitoring experts. We provide guidance and support to help you address critical needs and make strategic decisions. We have built our brand on the collective strength of our team, based on the experience and reputation of individuals who serve as a source of protection, strategic guidance, and leadership.

Guidepost has partnered with global organizations to create technology solutions that embrace the unique culture of each building to provide a first-in-class technology experience for employees and guests. We provide innovative consulting, design, and managed services that balance realistic business needs with industry-best, cost-effective solutions. We serve as a trusted partner for our notable clients, helping to secure critical and high-value assets, contributing to efficient organizational operations, and engaging strategies that are in-line with their corporate values and unique needs.

Guidepost has worked with more than 60+ municipal clients across the country. In recent years, we have worked with the City of Dublin, City of Fairfield, County of Alameda, County of Merced, County of San Mateo, City of San Leandro, County of Sacramento, and the County of Marin, among others.

SUBCONSULTANT OVERVIEW - ARCHITECTURE

Indigo Hammond & Playle Architects, LLP is a California Limited Liability Partnership founded in 1999 with Jonathan Hammond and Arthur Bruce Playle comprising the two principals of the firm. Both principals have been with the firm since its inception. Their goal is to bring climate-adapted, bio-regional design into the mainstream of architectural practice, creating spaces that are responsive to both the people who use them and to local environments. The firm's principal architects have over 80 years of combined design experience. Indigo offers complete architectural services for design, bidding, construction administration, move-in, and commissioning of site and building facilities.

Their experience in both the public and private sectors has given insight into the complex regulatory and political environments which surround many projects. As architects with extensive construction experience, they understand the importance of communication between owners, designers, and contractors. Indigo has extensive successful experience in planning and deploying building projects for civic clients.

SUBCONSULTANT OVERVIEW – ELECTRICAL ENGINEERING

M. Niels Engineering, Inc. technical capabilities include extensive expertise in power systems, lighting, system controls, audiovisual systems, security access control and surveillance systems, fire and life safety systems, voice, data and video communication systems and production of CADD drawings. M. Neils' staff is well versed in performing field investigations, electrical troubleshooting, research and preparation of planning documents and schematics as well as preparation of drawings and specifications from preliminary design through contract documents. The firm invests heavily in professional development and technology, allowing M. Neils to remain on the leading edge of design.

M. Neils has managed the design of electrical infrastructure for numerous audiovisual and other low-voltage systems projects throughout California. Serving multiple clients, M. Neils has provided electrical engineering scoping studies, planning, design and construction administration services on projects involving new construction, building renovations, additions, ADA improvements, and equipment upgrades. Relevant projects include:

- City of Dublin Public Safety Center Renovation (with Guidepost and Indigo)
- City of Stockton City Hall Relocation (with Guidepost and Indigo)
- City of Fairfield City Council Chambers Modernization (with Guidepost and Indigo)
- Kaiser Sacramento Medical Center Emergency Department Expansion (with Guidepost)
- Kaiser Sacramento Medical Center Emergency Department Intake (with Guidepost)
- Kaiser South Sacramento Medical Center Utility Building Security Operations Center Remodel (with Guidepost)
- Cal Fire South Operations Headquarters (with Guidepost)
- Yuba County Sheriff's Department Remodel

AUDIOVISUAL SERVICE OVERVIEW

Guidepost offers over 65 years of combined experience in the design and integration of audiovisual technology-based systems across a vast array of applications and environments. In addition to the conference rooms, collaboration spaces, and training/teaching venues that are common to almost every facility, Guidepost has provided consulting and design services for new and tenant improvement projects in almost every sector for clients across the US.

Guidepost has experience designing courtroom, adult and juvenile detention, and law enforcement facilities. We've designed mass notification and public information systems for large public spaces like the Santa Monica Pier and transportation hubs including the James R. Herman Cruise Ship Terminal in San Francisco. We have designed dozens of mission critical facilities, including Emergency Operations Centers for several counties and municipalities, as well as Global Security Operations Centers for multiple Fortune 500 companies, including Dolby Labs, AirBnB, PayPal, Salesforce, Oracle and Robinhood. Guidepost has designed hospitals, medical simulation, and tele-teaching environments for healthcare. We've designed aquatic centers for UC Berkeley and USC, medical schools for UCLA and UC Riverside, a telemedicine training and medical simulation center for UCSF, and visual arts studios for Diablo Valley College.

Guidepost believes that modern audiovisual systems should be fully integrated into a facility's interiors and architecture. Technology should seamlessly serve the user's needs. We are committed to understanding and delivering on operational requirements, aspirations and goals, and ourur project teams conduct a thorough schematic design process centered on user culture and needs. Audiovisual is a uniquely "high-touch" technology - desgining effective audiovisual systems requires a seamless collaboration with the user.

BENEFITS OF WORKING WITH OUR TEAM

Our team can provide the following distinguishing benefits to the City:

- Audiovisual Technology design experts with additional technology designers (cybersecurity, security, telecommunications) readily available.
- Experience providing specialized audiovisual technology design and engineering services to municipal clients with limited-to-no interruptions to daily operations.
- Experienced collaborators with owners, property management, architects, engineers, Authorities Having Jurisdictions (city, county, state officials, police, and fire departments), key stakeholders, and the general public.
- Collaborative Team approach - utilizing current real-time communication tools (Microsoft Teams, Cisco, Smartsheet, Bluebeam Revu, SharePoint)
- Development of thoughtful, tailored solutions for our clients that address their needs, budget, and future goals. We do not provide cookie-cutter solutions.

CERTIFICATIONS + MEMBERSHIPS

Highlighted below are certifications and memberships held by team members within our firm.

Guidepost

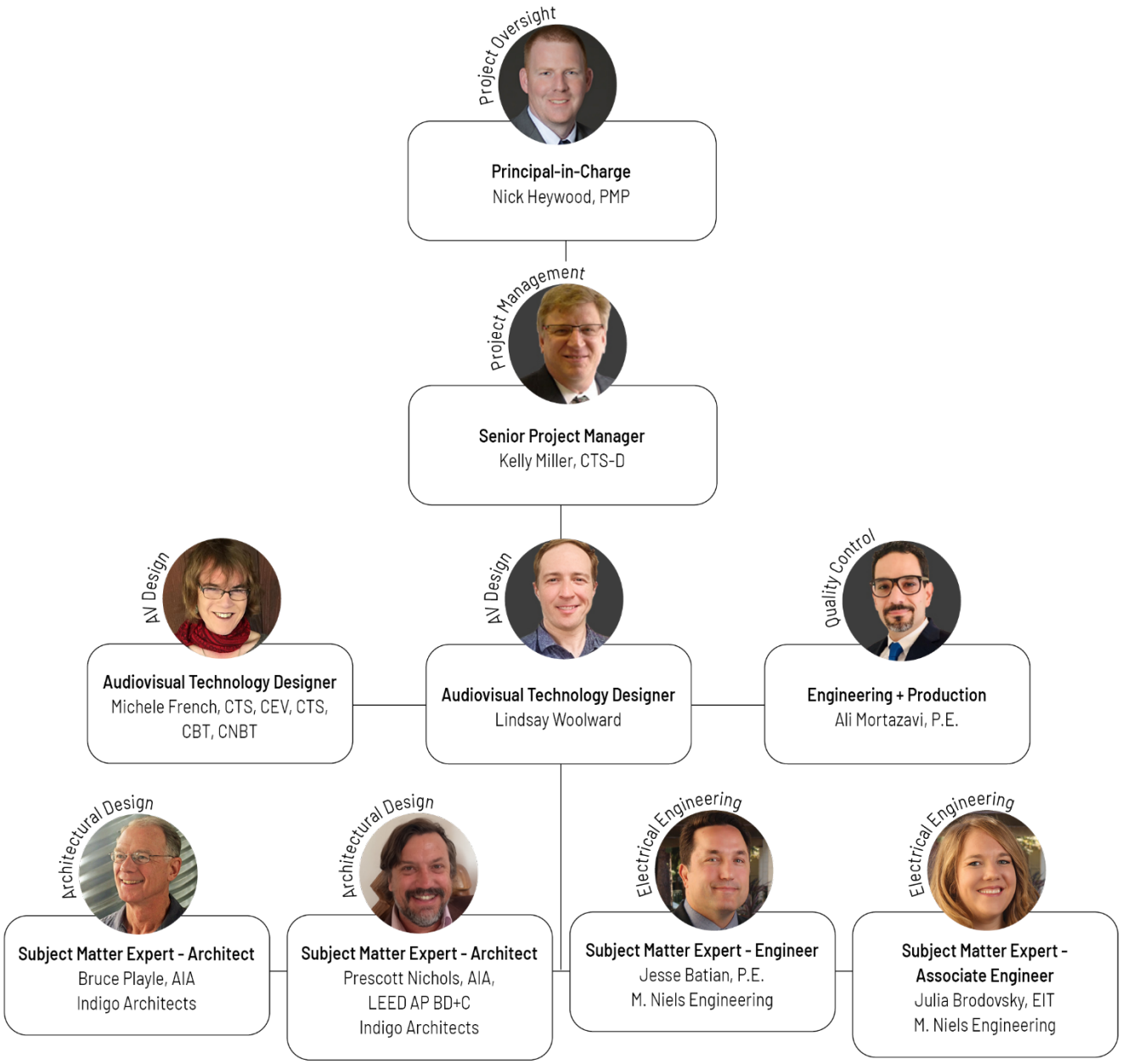
KEY STAFF MEMBERS

KEY STAFF OVERVIEW

Our team members possess the technical qualifications, availability, and required resources to deliver any project within this contract on time, within budget, and to your satisfaction. Our proposed team members have the expert skills and relevant experience that we believe are necessary to successfully complete each project. Our team members are as follows:

- **Principal-in-Charge, Nick Heywood, PMP:** To ensure the effective management of this engagement, Guidepost provides a senior executive of the firm, to oversee and monitor the overall timing and effective performance of the project. Primarily, his role is to coordinate all the consulting and engineering resources to ensure availability and to continuously review the overall progress and quality control of the engagement. He will consult with the Senior Project Manager regarding progress on a weekly basis. He will participate in the project regularly to ensure its ultimate success.
- **Senior Project Manager, Kelly Miller, CTS-D:** This key management position will serve as the main point of contact for the project design work, will be responsible for the day-to-day conduct of the project and the timely execution of all defined deliverables, will attend planning and design meetings, and will provide vision for all aspects of the engagement. Mr. Miller is currently providing audiovisual design and consulting oversight for multiple projects, including CalSTRS, and San Leandro Police Department, among others. He is certified in both Crestron and Extron systems.
- **Subject Matter Experts and Designers:** These roles will provide specialized audiovisual design expertise and assist in conducting research, developing design documentation, and other tasks stated in the RFQ. They will be assigned by the Senior Project Manager to specific tasks/engagements and will participate in all conference calls and project meetings, as well as in the execution of project deliverables. These SMEs and Designers will be:
    - **Michele French, CTS, CEV, CTS, CBT, CNBT** – Audiovisual Technology Designer
    - **Lindsay Woolward** – Audiovisual Technology Designer
    - **Bruce Playle, AIA** (Indigo, Hammond, Playle Architects) - Architectural Design
    - **Prescott Nichols, AIA, LEED AP BD+C** (Indigo, Hammond, Playle Architects) - Architectural Design
    - **Jesse Batian, P.E.** (M. Niels Engineering) - Electrical Engineering
    - **Julia Brodovsky, EIT** (M. Niels Engineering) – Electrical Engineering
- **Quality Control, Ali Mortazavi, P.E.** – The quality control and production team, led by Mr. Mortazavi, who is a licensed engineer in 23 states including California (#7500E-20334) will provide documentation control and review for the team. Mr. Mortazavi and his team will perform QA/QC control on documentation.

KEY STAFF ORGANIZATION CHART



NICK HEYWOOD, PMP

Principal-in-Charge

Nick Heywood is the Associate Vice President for the Western Region. Mr. Heywood is an experienced and versatile professional project manager (PMP) with a proven track-record of successfully delivering complex multi-discipline projects on-time and within budget.

As a trusted advisor, he maintains transparent open communication between the client and the project team, ensuring that the client's vision and needs are understood and expectations delivered. Mr. Heywood's consulting career encompasses multiple vertical sectors including experience in the education, healthcare, corporate, and detention sectors. As a senior consultant, he brings solutions to problems with a focus on improving safety and security, enhancing operational safety and security measures and scalability and sustainability to clients' security programs. Mr. Heywood has the availability and is committed to working the hours needed in order to deliver a successful project to the City.

EDUCATION

- Bachelor of Arts, (Honors) Business Administration, University of Huddersfield, England

CERTIFICATIONS

- Project Management Professional (PMP)

AFFILIATIONS

- Project Management Institute (PMI)
- ASIS InternationalAssociation

AREAS OF EXPERTISE

- Project Management
- Physical Security & Safety Assessments
- Operational Policy & Procedure Protocol Development
- Security Technology Systems Standards
- Security Technology Systems Design
- Systems Commissioning and Owners Representative

RELEVANT EXPERIENCE

- Santa Clarita Sheriff's Station | Santa Clarita, California
- Stanford University Public Services Building | Stanford, California
- Rancho Cucamonga Superior Courthouse | Rancho Cucamonga, California
- Marin Juvenile Detention Center | Marin, California
- County of San Diego CCA/CMAR Correctional Facility | East Mesa, California
- Sonoma County Main Adult Detention Facility | Santa Rosa, California

KELLY MILLER, CTS-D

Senior Project Manager, Audiovisual

Kelly Miller brings 30 years of specialized experience in the design, engineering, and management of complex audiovisual systems, supporting hundreds of projects across broadcast, corporate, public sector and healthcare. For 13 years, Mr. Miller managed the deployment of all audiovisual and teleconferencing technology for Kaiser Permanente, overseeing system design, user support and network operations. Among his recent projects are the modernization of the City of Fairfield's council chambers, including all audiovisual and new broadcast cameras. He is designing the technology renovation of the Emergency Operations Center for the city of Corona in Southern California. He is also currently designing all audiovisual systems for CalSTRS new 275,00 sq. ft. headquarters. As a Senior Project Manager and audiovisual practice lead, Mr. Miller is currently providing leadership and audiovisual subject matter expertise on more than a dozen ongoing projects across the nation.

EDUCATION

- Bachelor of Arts, California State University at Fullerton

CERTIFICATIONS

- Certified Technology Specialist - Design (CTS-D)
- SynAudCon- Audio System Design
- Crestron DM Design
- Blonder Tongue SD/HD Video Delivery Design
- Harman Network Video Design
- Dante Audio Levels 1 & 2 Design

AFFILIATIONS

- BICSI
- Project Management Institute
- Society of Motion Picture and Television Engineers
- Audio Engineering Society (AES)
- AVIXA (formerly Infocomm)

AREAS OF EXPERTISE

- Audiovisual Systems
- Media distribution networks
- Videoconferencing
- Sound Masking
- Mass Notification

RELEVANT EXPERIENCE

- Alameda County Emergency Operations Center | Dublin, CA
- Alameda County Board of Supervisors Chambers | Oakland, CA
- California State Teachers Retirement System HQ | Sacramento, CA
- Los Angeles County Sheriff's Station | Santa Clarita, CA
- Fairfield Council Chambers Modernization | Fairfield, CA
- San Leandro Police Department | San Leandro, CA
- City of Stockton City Hall Relocation | Stockton, CA
- California Governor's Mansion | Sacramento, CA
- Stanford University Public Safety Building | Palo Alto, California
- Marin County Emergency Operations Center | San Rafael, CA
- Merced County Emergency Operations Center | Modesto, CA
- Solano County Justice Detention Center | Fairfield, CA
- Santa Monica Pier Mass Notification | Santa Monica, CA
- Genentech Building 35 | South San Francisco, CA
- Facebook Headquarters | Menlo Park, CA
- Kaiser Permanente Medical Offices and Cancer Center | Dublin, CA
- Diablo Valley College Physical Education/Kinesiology Complex | Pleasant Hill, CA
- Dolby Laboratories HQ | San Francisco, CA
- PayPal | Multiple Facilities Globally

MICHELE FRENCH, CTS, CEV, CTS, CBT, CNBT

Audiovisual Technology Designer

Michele French is a highly trained senior engineer. She has extensive experience in the design, engineering and project management of complex systems integrating audiovisual and network technology across a wide array of applications and facilities. Her experience includes the design and engineering of large integrated technology projects including audiovisual technology, IP networking, copper and fiber backbone cabling, pathways, and equipment spaces. She uses technology system CAD design to create construction drawing packages for plans, risers, elevations, details, and schematics. Prior to joining Guidepost Solutions, Ms. French was a senior audiovisual designer and a television system engineer. She oversaw the ongoing design, engineering, installation and maintenance of television production facilities, networked media systems, satellite downlinks, product design, and AV system design for commercial facilities. Ms. French has the availability and is committed to working the hours needed in order to deliver a successful project to the City.

EDUCATION

- Bachelor of Arts, Broadcast Communications, San Francisco State University
- Associate of Science, Broadcast Technology, Napa Valley College

CERTIFICATIONS

- Certified Video Engineer (CEV)
- Certified Broadcast Technician (CBT)
- Certified Broadcast Networking Technologist (CBNT)
- FCC Amateur Radio Service General-Class License K6FRE
- Crestron DM Design
- Dante Audio Levels 1 & 2 Design

AFFILIATIONS

- Society of Motion Picture Television Engineers (SMPTE)
- The Society of Broadcast Engineers (SBE)

AREAS OF EXPERTISE

- Systems Engineer
- Construction Drawing
- Technology Integration Design

RELEVANT EXPERIENCE

- PayPal | Multiple Facilities Globally
- Airbnb | San Francisco, CA
- California State Teachers Retirement System HQ | Sacramento, CA
- City of Stockton City Hall Relocation | Stockton, CA
- Fairfield Council Chambers Modernization | Fairfield, CA
- UC Berkeley Legends Aquatic Center | Berkeley, CA
- Los Angeles County Sheriff's Station | Santa Clarita, CA
- San Francisco State University Broadcast and Communication Arts | San Francisco, CA
- Genentech | South San Francisco, CA
- Facebook | Menlo Park, CA
- Oceanwide Center | San Francisco, CA
- Robinhood | Denver, CO
- Oracle | Austin, TX
- SF Jazz Center | San Francisco, CA
- Dropbox Headquarters | San Francisco, CA
- Santa Monica Pier Mass Notification | Santa Monica, CA

LINDSAY WOOLWARD

Audiovisual Technology Designer

EDUCATION

- Master of Bachelor of Arts, Theater, Macalester College

AFFILIATIONS

- ASIS International

AREAS OF EXPERTISE

- Performing Arts Audiovisual Design
- Educational Audiovisual Design
- Conference Audiovisual Design
- Security Risk Assessment
- Security Systems Design

Lindsay Woolward is an audiovisual and security consultant specializing in audiovisual systems design, security technology design, and security risk consulting.

Mr. Woolward has advised a wide variety of clients everywhere from Seattle, Washington to Fort Lauderdale, Florida, including city, county, and state governments, K-12 school districts, universities, corporations, and transportation authorities. Projects for clients have included audiovisual systems design, security technology systems design, comprehensive security risk assessment, and master planning.

Mr. Woolward brings two decades of audiovisual systems experience, having started as a technical director for theater and dance before transitioning to audiovisual systems design. He has designed audiovisual systems for K-12 classrooms and gyms, high school performing arts centers, university classroom and nurse training simulation systems, corporate conferencing, hospital patient rooms, flexible event systems, courts, and municipal government training facilities.

Before joining Guidepost, Mr. Woolward founded Quill Security Technology to build first-in-the-world security risk models and data dashboards for universities, national manufacturers, and multinational corporations, providing both a wealth of security data and a straight-forward way to manage physical security programs based on consistent ROI analysis. Mr. Woolward has the availability and is committed to working the hours needed in order to deliver a successful project to the City.

RELEVANT EXPERIENCE

- Minneapolis Public Schools Auditorium Modernization | Minneapolis, MN
- Milpitas High School Performing Art Center | Milpitas, CA
- North Hollywood High School Expansion + Modernization | North Hollywood, CA
- Metro State University Classroom Audiovisual Technology Upgrade | St. Paul, MN
- Metro State University Nurse Simulation Center Audiovisual | St. Paul, MN
- California Northstate University Hospital Audiovisual | Elk Grove, CA
- Santa Rosa Criminal Courthouse Audiovisual | Santa Rosa, CA

ALI MORTAZAVI, P.E.

Quality Control and Production

Ali Mortazavi brings over 13 years of experience in quality control, production, electrical engineering and technology industry experience to the team. Throughout his career, he has been responsible for the design of electrical and low voltage systems for commercial, industrial, and institutional projects including office buildings, educational, religious, assisted living/nursing facilities, libraries, fire stations, retail spaces, multi-family units, hospitals, medical offices, and high rises.

Additionally, Mr. Mortazavi's experience includes further involvement in the design of standard and emergency lighting systems; performing circuiting fault current and voltage drop calculations; and analyses and moderate power distribution design. Mr. Mortazavi's expertise in the creation of professional design documents assists in the design layout of the low voltage systems during all phases of document development throughout the project. During implementation, his expertise will prove invaluable in the coordination of design documents with systems in varying degrees of implementation.

As a Senior Director of Production + Engineering, Mr. Mortazavi provides leadership and oversight on all design projects for telecommunications, audiovisual, security, and fire alarm projects for the company. Mr. Mortazavi has the availability and is committed to working the hours needed in order to deliver a successful project to the City.

EDUCATION

- Master of Science, Electrical Engineering, Southern Methodist University
- Bachelor of Science, Electrical Engineering, Azad University, Tehran, Iran

LICENSES

- Professional Engineer-licensed in 23 states

AREAS OF EXPERTISE

- Security Consulting
- Security Design
- BIM
- AutoCAD

RELEVANT EXPERIENCE

- Apache Energy Headquarters | Calgary, Canada
- Airbnb | San Francisco, CA
- California State Teachers Retirement System Headquarters | West Sacramento, CA
- NVIDIA Headquarters Campus | Santa Clara, CA
- Genentech Hilltop | South San Francisco, CA
- Facebook | Menlo Park, CA
- Dolby Laboratories | San Francisco, CA
- Dallas Police Department | Texas
- Willis Tower | Chicago, Illinois
- S.C. Johnson West Campus | Racine, Wisconsin
- The Old Post Office Renovation | Chicago, Illinois
- Haymarket Center | Chicago, Illinois

JESSE BATIAN, P.E.

Electrical Engineer – M. Neils Engineering, Inc.

Jesse Bastian has over 16 years of experience in electrical engineering and lighting design, including 10 years as a licensed electrical engineer. He has significant expertise in working with public agencies on civic, municipal, and public safety projects. He will serve as Electrical Engineer of Record for all projects under this on-call contract, and will review all electrical construction documents prior to final plan signing. Mr. Batian has the availability and is committed to working the hours needed in order to deliver a successful project to the City.

EDUCATION

- Bachelor of Science, Electrical and Electronic Engineering, California State University, Sacramento

REGISTRATION

- Electrical Engineer, California #E20229, 2012

CERTIFICATIONS

- Power Engineering Certificate, Electric Power Educational Institute, California State University, Sacramento

AFFILIATIONS

- Illuminating Engineering Society
- Institute of Electrical and Electronics Engineers

RELEVANT EXPERIENCE

Kaiser Sacramento Medical Center Emergency Department Expansion | Sacramento, CA

Principal Electrical Engineer for an emergency room expansion. The electrical system includes four branches of power; uninterruptible power system; lighting; telecom infrastructure; and fire alarm, nurse call, security, audiovisual, and public address systems. The A/V scope included electrical connections to displayss at nurse stations and telemetry system monitors.

City Of Stockton City Hall Relocation | Stockton, CA

Principal Electrical Engineer for the 130,000 sq. ft. renovation of two existing buildings to house the City's relocated City Hall functions. The electrical engineering scope includes power, data/telecommunications, fire alarm, site lighting, interior lighting, and Title 24 lighting energy compliance documentation. A/V scope includes connections to private office TV's and public information boards. This project is currently under construction.

Fairfield City Council Chambers Modernization | Fairfield, CA

Principal Electrical Engineer for modernization of the existing City Council chambers, including ADA upgrades and tenant improvements. The project scope included lighting replacement, information technology upgrades, and audiovisual improvements. The A/V scope included electrical connections to information boards within the Council Chambers.

Cal Fire South Operations Headquarters | Riverside County, CA

Senior Electrical Engineer for a new regional office headquarters replacement facility that includes an operations center, administrative and training buildings, engineering office, shop buildings, generator/storage building, photovoltaic power, site work and utilities. The A/V scope included electrical connections to TV's, information boards, and monitors.

JULIA BRODOVSKY, EIT

Associate Electrical Engineer – M. Neils Engineering, Inc.

Julia is a Certified Engineer-in-Training with recent experience in electrical design to support audiovisual systems. She is an experienced project lead and is skilled in coordination with all project stakeholders to develop well-coordinated electrical designs. Her project experience inclus.Ms. Brodovsky the availability and is committed to working the hours needed in order to deliver a successful project to the City.

EDUCATION

- Bachelor Of Science, Electrical Engineering, Ohio Northern University, 2011

CERTIFICATION

- EIT - Certified Engineer-in-Training #168276

AREAS OF EXPERTISE

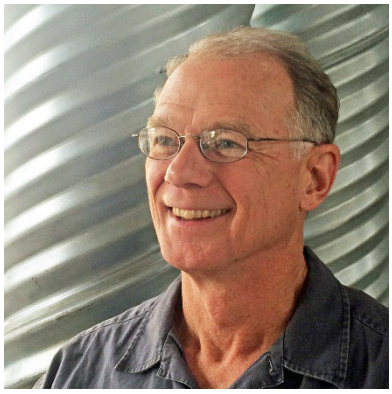
- IInstitute of Electrical and Electronics Engineers
- Society of Women Engineers

RELEVANT EXPERIENCE

City of Stockton City Hall Relocation | Stockton, CA
Assistant Engineer for this 130,000 sq. ft. renovation of two existing buildings to house the City's relocated City Hall functions. The electrical engineering scope includes power, data/telecommunications, fire alarm, site lighting, interior lighting, and Title 24 lighting energy compliance documentation. A/V scope includes electrical connections to private office TV's and public information boards. This project is currently under construction.

Sacramento International Airport Operations Building and ARFF Electrical Service | Sacramento, CA
Assistant Engineer and project lead for replacement of the existing electrical service equipment and emergency generators at the Airport Operations Building and ARFF. The project scope includes design for a new Sacramento Municipal Utility District electrical service to backfeed existing electrical distribution system, new site lighting, and low-voltage cabling.

Sacramento International Airport FAA Bus EV Chargers | Sacramento, CA
Assistant Engineer for design of installation of electric bus chargers at two locations within the facility, including both fast chargers and overnight chargers, with additional infrastructure for future installations. The project includes a tie-in to the existing 12kV electrical system with a sectionalizing switch, with installation of a medium voltage transformer and switchboard to provide 480 volt power to the chargers. Additionally, the project will provide 120/208 volt power for convenience receptacles as well as lighting for the bus parking areas.



BRUCE PLAYLE, AIA

Architecture – Indigo, Hammond + Playle Architects, LLP

With a professional design and planning background and over 41 years of experience in municipal, educational, and commercial facilities, Bruce Playle is well prepared to serve your project needs. Mr. Playle has the availability and is committed to working the hours needed in order to deliver a successful project to the City. He has been at the forefront of the development of alternate project delivery methods such as design-build, in both the public and private sectors. His special abilities in facilitation of large user groups and committees is an especially useful tool in reaching project design consensus. Mr. Playle believes strongly that every successful project begins with a concept statement that is implemented with a well managed design and construction process.

EDUCATION

- Bachelor of Architecture, cum laude, Auburn University, Alabama, 1979

REGISTRATION

- Architect, California C15459

AFFILIATIONS

- American Institute of Architects

SPEAKING ENGAGEMENTS

- Invited Keynote Speaker; Bioregional design — Toward Zero Carbon Future, Naturally; 4th International Conference on Bio-Based Building Materials; Barcelona; 2021
- Invited Speaker, Extending the Survivability of Buildings, CALBO Annual Business Meeting, Monterey 2015
- Invited Speaker, Resiliency: Extending the Survivability of Buildings, AIA National Convention, Chicago 2014
- Session Speaker, Bioregional Design: Creating Region-specific Vernacular by Designing

RELEVANT EXPERIENCE

- City of Fairfield Council Chambers | California
- City of Dublin Police & Fire Public Safety Complex | California
- Stockton City Hall Waterfront Towers Assessment & Remodel | California
- City of Stockton Police Building Assessment & Remodel | California
- Los Banos Police Space Use Assessment & Planning Study | California
- Davis City Hall Remodel | California
- City of San Leandro Police Department Expansion | California
- East Bay Regional Park District Public Safety HQ | Castro Valley, California
- City of San Ramon Police Department | California
- Yuba County Sheriff's Facility | Marysville | California
- City of Fairfield Police Department | California
- City of Tracy Public Facilities and Public Safety Master Plans | California
- City of Vacaville Police Headquarters | California
- City of Davis Police Headquarters | California
- City of Visalia Police Substations | California
- City of Woodland Police Headquarters | California

PRESCOTT NICHOLS, AIA, LEED AP BD+C

Architecture – Indigo, Hammond + Playle Architects, LLP

EDUCATION

- Master of Architecture, University of Oregon, Eugene
- B.A. Linguistics, University of California, Santa Cruz

REGISTRATION

- Architect, California C29107
- LEED Associated Professional Building Design and Construction

AFFILIATIONS

- American Institute of Architects
- US Green Building Council

SPEAKING ENGAGEMENTS

- Invited Keynote Speaker; Bioregional design — Toward Zero Carbon Future, Naturally; 4th International Conference on Bio-Based Building Materials; Barcelona; 2021
- Invited Speaker, Extending the Survivability of Buildings, CALBO Annual Business Meeting, Monterey 2015
- Invited Speaker, Resiliency: Extending the Survivability of Buildings, AIA National Convention, Chicago 2014

Prescott Prescott is Indigo's most senior project architect, having overseen $40M in civic construction in the last five years. He monitors the design process and construction from conception through construction to ensure delivery of client needs. He works independently and teams with colleagues and consultants to deliver projects with flexible, thoughtful and innovative solutions in a very high-energy and fast paced design and construction environment. He is proficient in office analysis, scheduling, and page layout software in addition to SpecLink-E technical database and ArchiCAD BIM 3D modeling and promotes a fully realized 3D modeling approach to design development. He drafted LEED performance requirements for a design-build police headquarters, resulting in an award-winning LEED-certified facility for the client. Mr. Nichols has also developed a three-part technical specification for a straw bale insulation and finish system (SIFS) - the first of its kind. Mr. Nichols has the availability and is committed to working the hours needed in order to deliver a successful project to the City.

RELEVANT EXPERIENCE

- City of Dublin Police & Fire Public Safety Complex | California
- City of San Leandro Police Department Expansion | California
- Yuba County Sheriff's Facility | California
- City of West Sacramento Fire Station #41 | California
- Live Oak Mini Public Facilities Master Plan | Berkeley, California
- City of Tracy Public Facilities Master Plan | California
- City of Tracy Public Safety Master Plan | California
- City of Hayfork Public Safety Facility | California
- City of Vacaville Transportation Center | California
- City of Vacaville Police Headquarters | California
- City of Davis Police Headquarters | California
- City of Visalia Police Substations | California
- City of Woodland Police Headquarters | California
- Orland Police Headquarters | California
- Colusa Civic Facilities Master Plan | California

Guidepost

PROJECT EXPERIENCE + CLIENT REFERENCES

EXPERIENCE + REFERENCE

We have provided examples of audiovisual technology clients with references for your review.

Photo Courtesy of Indigo Architects

CITY OF SAN LEANDRO POLICE DEPARTMENT SAN LEANDRO, CALIFORNIA

Guidepost provided audiovisual and security technology systems design for the renovation and expansion of the $9.4 million The project involves renovating 3,750 SF of a 1967 two-story San Leandro P.D. building and 7,500 SF of the South Offices Building. The South Offices Building will house the Traffic, Records and several sections of the Criminal Investigations Division. The vacated areas of the existing P.D. will be reconfigured for an expanded communications center and supporting spaces. This project features the new community meeting space including smart screen and projection.

PROJECT TEAM

- Guidepost Solutions
- Indigo Architects
- M. Niels Engineering

PROJECT SIMILARITIES

- Audiovisual Design
- Security Design
- Architectural Design
- Electrical Engineering
- City Municipality Client

DATES OF SERVICE

- 2021 - Ongoing

CLIENT CONTACT

- Kyle K. Lei
  Associate Engineer
  City of San Leandro
  510.577.3302
  klei@sanleandro.org

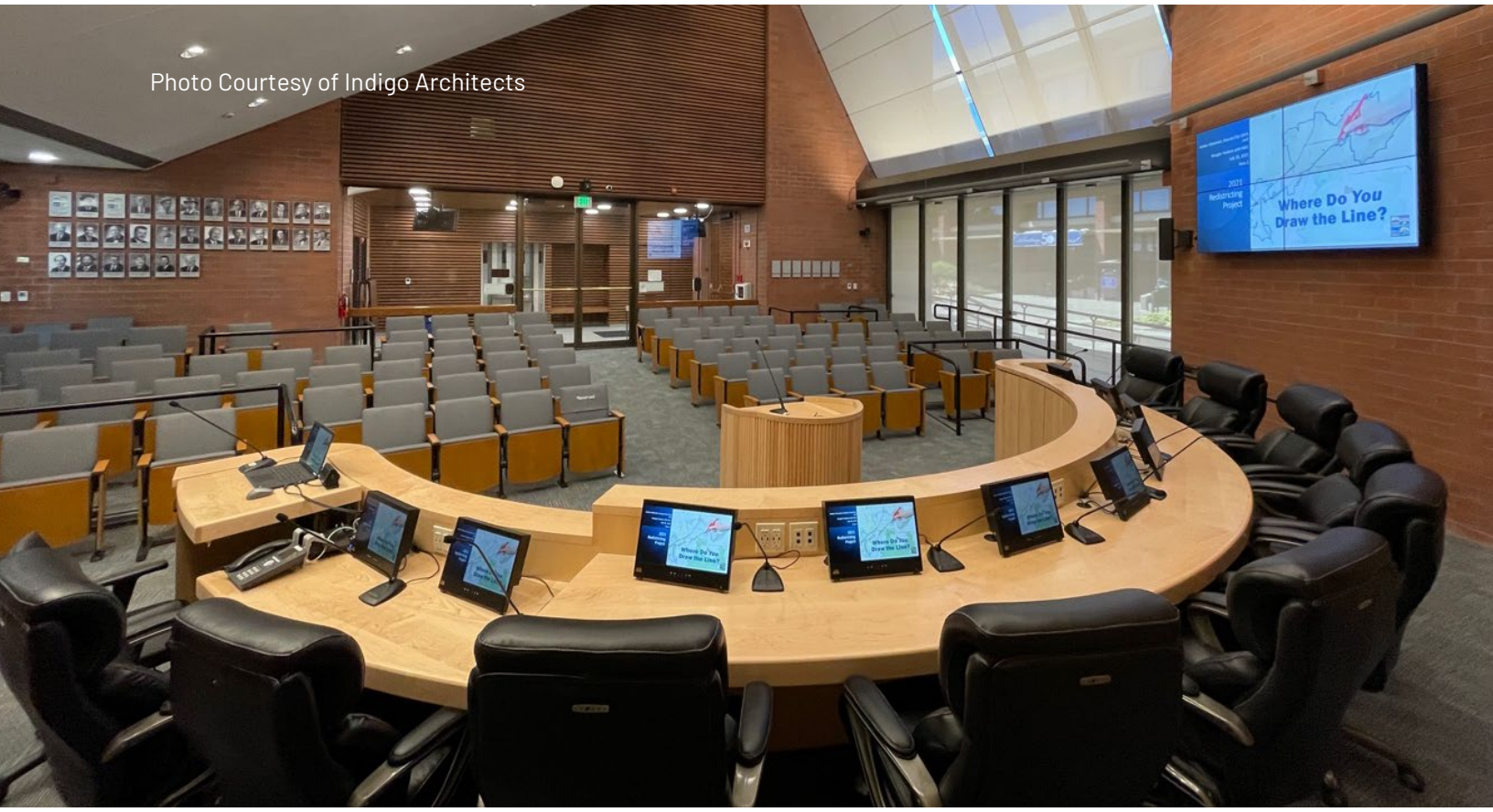


Photo Courtesy of Indigo Architects

CITY OF FAIRFIELD COUNCIL CHAMBERS FAIRFIELD, CALIFORNIA

This project provided state-of-the-art audiovisual communications, presentation monitors, cablecast facility, broadcast lighting, and facilities for the hearing impaired. Upgrades included providing physical and electronic security to Council Chambers, as well as for ballistics and an emergency escape route, in case of incident. Guidepost served as a consultant to Indigo Architects and ensured that audiovisual, telecast, and lighting capabilities in Council Chambers were state-of-the-art. Temporary Council operations were accommodated off-site during construction to minimize disruption of Council meetings.

PROJECT TEAM

- Guidepost Solutions
- Indigo Architects
- M. Niels Engineers

PROJECT SIMILARITIES

- Audiovisual Design
- Security Design
- Architectural Design
- Electrical Engineering
- City Municipality

DATES OF SERVICE

- 2019 - 2021

CLIENT CONTACT

- Caroline Vedder
  Public Works Engineering
  Project Manager
  707.428.7484
  cvedder@fairfield.ca.gov

CITY OF STOCKTON
CITY HALL
STOCKTON, CALIFORNIA

The City of Stockton is relocating their City Hall to the newly acquired "Waterfront Towers" consisting of two Class "A" office buildings totaling approximately 123,000 S.F. Previously, the building was used as an office and a bank. Indigo was commissioned to space-plan and design interior spaces to best suit the City's needs, now and in the future. Resilient features and security upgrades are being added to the design. Guidepost and M. Niels are providing modernizations to audiovisual and security systems, and electrical engineering. Indigo designed a new state of the art Council Chamber addition to fit seamlessly into the new City Hall complex. Work on this Project is ongoing.

PROJECT TEAM

- Guidepost Solutions
- Indigo Architects
- M. Niels Engineers

PROJECT SIMILARITIES

- Audiovisual Design
- Security Design
- Architectural Design
- Electrical Engineering
- City Municipality

DATES OF SERVICE

- 2019 - Ongoing

CLIENT CONTACT

- John Chang, P.E
  Senior Civil Engineer
  City of Stockton
  209.937.8111
  john.chang@stocktonca.gov

Photo Courtesy of Indigo Architects

CITY OF DUBLIN, LEED PLATINUM PUBLIC SAFETY COMPLEX DUBLIN, CALIFORNIA

The first LEED Platinum renovation project in the state of California, this $17 million remodel brought an existing of a 30,000 SF building up to essential services building code. The project received the national American Public Works Association's 2021 Project of the Year award. In this combined police and fire public safety complex, a new 24,000 SF addition was added at the entrance. The facility includes new admin offices for fire & police, a public lobby and information counter, new locker rooms, evidence storage, and an armory. Resiliency was made a priority, with seismic and code upgrades including an emergency power system. Guidepost delivered a low-voltage system design for video surveillance, access control, alarm monitoring, interview room recordings, and intercoms. Our work also included an assessment of the communication path to the alarm monitoring center and coordination of the access control and alarm monitoring components with the project's door hardware provider.

PROJECT TEAM
- Guidepost Solutions
- Indigo Architects

PROJECT SIMILARITIES
- Security Design
- Architectural Design
- City Municipality

DATES OF SERVICE
- 2018 - 2019

CLIENT CONTACT
- Garret Holmes
  Police Chief
  City of Dublin
  925.833.6670
  police.chief@dublin.ca.gov

SANTA CLARITA SHERIFF'S STATION SANTA CLARITA, CALIFORNIA

Guidepost provided all low voltage systems design services for the construction of the $68 million, Santa Clarita Sheriff's Station, located in Santa Clarita, CA. The project involves the construction of approximately 50,000 sq. ft. of space to house the Los Angeles County Sheriff's staff and detention area. Guidepost provided audiovisual systems, public address, Emergency Operations Center, radio monitoring, telecommunications infrastructure, distributed antenna system (DAS), electronic security systems including access control, alarm monitoring, and detention door monitoring systems.

PROJECT TEAM

- Guidepost Solutions

PROJECT SIMILARITIES

- Audiovisual Design
- Telecommunications Design
- Security Design
- City Municipality

DATES OF SERVICE

- 2018 - 2021

CLIENT CONTACT

- Lisa Campos
  Engineering Technician
  City of Santa Clarita
  661.857.2066
  Lcampos@santa-clarita.com

CALIFORNIA STATE TEACHERS' RETIREMENT SYSTEM SACRAMENTO, CALIFORNIA

Guidepost is providing all low voltage systems design for CalSTRS new 275,000 sq. ft., ten-story, high-rise headquarters. Design services include audiovisual systems, cable television distribution, physical security systems, structured cabling and engineering for backbone and horizontal cable plant, Distributed Antenna System (DAS), and Fire Alarm to accommodate future growth and ongoing administration. This $300 million project will feature 80% onsite renewable energy, clearing a path for Zero Net Energy designation. The project includes 15 new intermediate distribution frames (IDF's) one new Minimum Point of Entry, (MPOE), one new Building Distribution Frame (BDF), Category 6A cabling, under floor basket tray and multi-tier j-hook assemblies. Construction will continue through 2022 with a projected opening in the Spring of 2023.

PROJECT TEAM

- Guidepost Solutions

PROJECT SIMILARITIES

- Audiovisual Design
- Telecommunications Design
- Security Design
- State Municipality

DATES OF SERVICE

- 2018 - Ongoing

CLIENT CONTACT

- Steven Mitchell, AIA,
  LEED AP BD+C
  Associate Principal
  ZGF Architects
  503.224.3860
  steven.mitchell@zgf.com

PROJECT EXPERIENCE

Below is a listing of projects that we have completed for various municipal clients, that include audiovisual, security, telecommunications, or fire alarm services. Our scope of services range from pre-design to systems commissioning. Our augmented team also provides award winning architectural design and electrical systems.

- California Dept of Corrections & Rehabilitation
- California State Library and Courts
- Capital Area Development Authority
- City of Dallas Police Department
- City of Dublin Public Services Building
- City of Fairfield Police Department
- City of Hermosa Beach CPTED
- City of Los Angeles Civic Center
- City of Palm Springs
- City of Redding Police Department
- City of Sacramento Department of Utilities
- City of San Francisco Police Department
- City of San Jose Police Department
- City of San Leandro Police Department
- City of University Park Police Station
- City of Winters Police-Fire Station
- Cook County Courthouses
- County of Alameda Board of Supervisors Chambers
- County of Alameda Emergency Operations
- County of Dallas Records Building
- County of Denton Courthouses
- County of Los Angeles Office of Education
- County of Merced Emergency Operations
- County of Merced Main Administration Building
- County of Riverside Regional Medical Center
- County of Sacramento
- County of San Bernardino
- County of San Diego Operations Center
- County of Santa Clara Family Justice Center
- County of Santa Cruz
- Department of Veterans Affairs
- Federal Reserve Bank of Cleveland
- Federal Reserve Bank of Dallas
- Harris County Sheriff's Annex
- Indio Family Law Courthouse
- Lake County Courthouse
- Lawrence Berkeley National Laboratory
- Los Angeles Police Department Metro/Rampart
- Marin County Emergency Operations
- New York Metropolitan Transit Authority (MTA)
- Northern State Correctional Facility
- Oklahoma City Police Department & Courthouse
- Orange County Sanitation District
- Port of Long Beach Headquarters & Civic Center
- Port of Oakland Domain Awareness Center
- Port of San Francisco Pier 27
- San Benito County Jail
- San Mateo County Youth Services
- Santa Rosa City Chambers
- Seacoast Utility Authority
- Shasta County - Redding Courthouse
- Snohomish County Courthouse
- State Compensation Insurance Fund
- Tehama County Courthouse
- Tuolumne County Juvenile Detention Center
- US Navy Coastal Campus
- West County Re-Entry Treatment
- Whatcom County Public Services Building
- Utah Transit Authority

Guidepost

ATTACHMENT B: RATE SCHEDULE

Attachment B

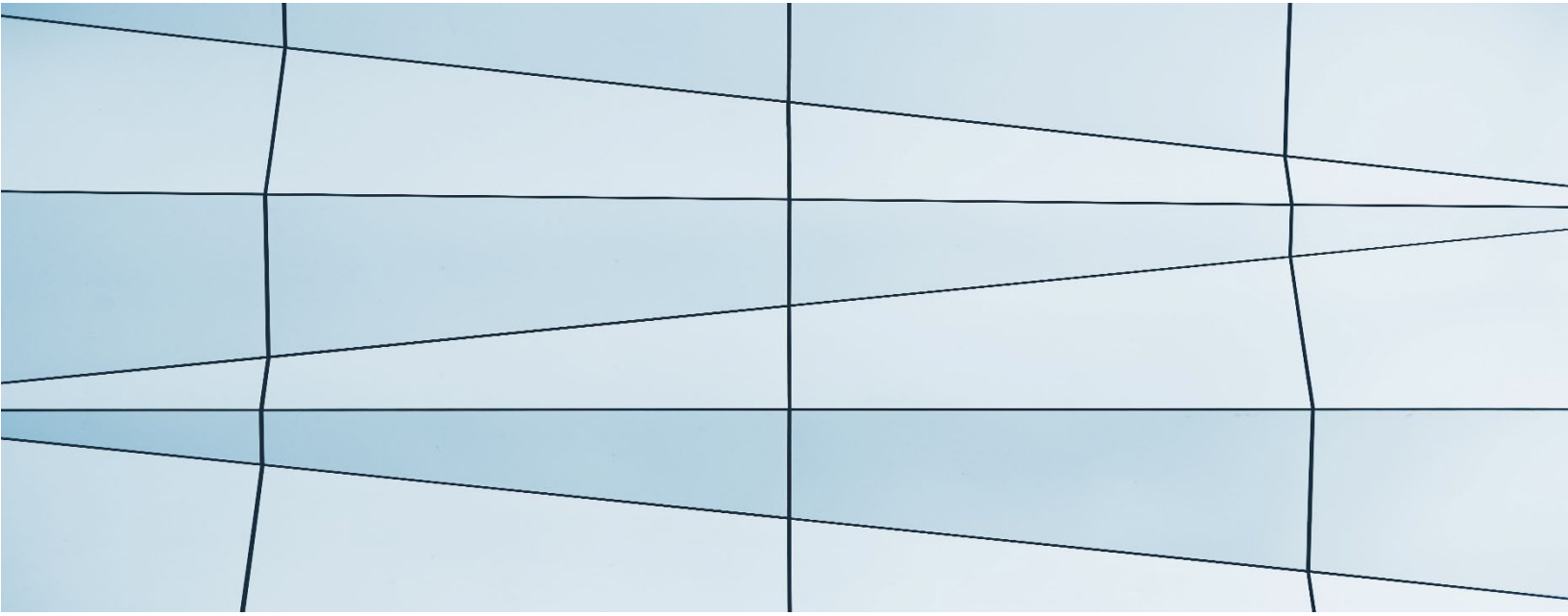
RATE SCHEDULE

Please complete in the following format and be advised of the invoicing requirements, below:

POSITION TITLE	RATE FOR YEAR ONE*
Principal-in-Charge	$250.00
Senior Project Manager	$225.00
Subject Matter Expert	$225.00
Technology Designer	$185.00
Engineer	$185.00

Be advised of the following Invoicing requirements which will supplement Rate Schedules for firms selectedfor contract:

- Please do not use position names as staff will change over time.
- Please do not include rate ranges.
- Please do not include reimbursables as these should be included in rates.
- All subconsultant rates shall be approved by City designee and shall not exceed 10% above cost.
- All CPI increases shall be calculated by Consultant and requested for adjustment each May, effective each July 1st. Rate increases shall not exceed 3% and shall be based on the San Francisco Bay Area Consumer Price Index CPI for that period of time and this shall be submitted to the Public Works Management Analyst, or their designee, for approval prior to taking effect.
- Invoices shall cover a period of time from the beginning of each month, through the end of the month.
- Consultant shall invoice City no more than once monthly for work hours completed during the previous month.
- Invoices shall include the following level of detail: contract number; invoice period; detailed description of work completed; hours worked by employee; name of consultant's staff and their respective rate; invoicetotal for period as well as subtotal and contract remaining balance.
- City shall have the right to reject an invoice if it is not submitted correctly.
- City shall have the right to withhold payment if City determines that the quantity or quality of work performed is unacceptable.
- Remit Invoice to: PWInvoices@dublin.ca.gov and not to City project managers.
- Be advised, the City has strict Year End deadlines. All invoices for each year, including work for June services, will be due mid-July. Exact dates will be communicated out by City staff.
- Consultant shall adhere to the following requirements:
    - Consultant shall attach to each invoice a breakdown of hours worked, both by project as well as hours completed by each employee per day.



Guidepost

CONSULTANT AGREEMENT + INSURANCE

Guidepost has reviewed the Consultant Agreement provided in the Request for Qualifications and has no notations or exceptions. We can provide the required insuranc coverage for this proect. A copy of our Sample Certificate of Insurance is included for your review.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Hub International Northeast Limited
777 Commerce Drive
Fairfield CT 06825

CONTACT NAME:
PHONE (A/C, No, Ext): 203-337-1815 FAX (A/C, No):
E-MAIL ADDRESS: salvatore.sorce@Hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Massachusetts Bay Insurance Company	22306
INSURER B : Lexington Insurance Company	19437
INSURER C : Fireman's Fund Insurance Company	21873
INSURER D : National Union Fire Insurance Company of Pittsburg	19445
INSURER E : Citizens Insurance Company of America	31534
INSURER F : Endurance American Specialty Insurance Company	41718

INSURED
SolutionPoint International, Inc.
Guidepost Solutions, LLC
260 Madison Avenue, 3rd Floor
New York NY 10016

COVERAGES CERTIFICATE NUMBER: 257603506 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			ZDY A810495 05	1/1/2021	1/1/2022	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ Incl Section D
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$ 1,000,000
	OTHER:							$
E	AUTOMOBILE LIABILITY			ABY D888970 01	4/16/2020	4/16/2021	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
C	X UMBRELLA LIAB X OCCUR			USL00431821U	1/1/2021	1/1/2022	EACH OCCURRENCE	$ 25,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 25,000,000
	DED X RETENTION $ 10,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A		WDY A810854 05	1/1/2021	1/1/2022	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N (Mandatory in NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
B D F	A&E Prof. Claims Made Prof. incl Cyber - Claims Made Excess A&E Umbrella			020720888 039857472 DPX30001472000	1/1/2021 1/31/2021 1/1/2021	1/1/2022 1/1/2022 1/1/2022		3,000,000 10,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
EVIDENCE ONLY

CERTIFICATE HOLDER

EVIDENCE ONLY

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD

Guidepost

ATTACHMENT C: CONFLICT OF INTEREST

Attachment C

CONFLICT OF INTEREST STATEMENT

For the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within AlamedaCounty or member or delegate to the Congress of the United States, during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

Consultant must provide a list of any potential conflicts of interest in working for the City of Dublin. This must include, but is not limited to, a list Consultant's clients who are the following: Private clients located or operating within the City of Dublin limits, Dublin San Ramon Service District, US Army Camp Parks and/or the County of Alameda, and a brief description of work for these clients. Proposers must also identify any other clients (including public entities), that may pose a potential conflict of interest, as well as a brief description of work you provide to these clients.

This list must include all potential conflicts of interest within the year prior to the release of this RFQ as well as current and future commitments to other projects.

Principals and those performing work for City of Dublin may be required to submit a California Fair Political Practices Commission (FPPC) Form 700: Statement of Economic Interests documenting potential financial conflicts of interest. For additional information, proposers should refer to the FPPC website at http://www.fppc.ca.gov/Form700.html.

N. Heywood Nick Heywood, PMP – Associate Vice President

SIGNATORY NAME, TITLEFIRM

LISTING OF EAST BAY AND SAN FRANCISCO CLIENTS SERVED

- California State University, East Bay
- City of Berkeley Unified School District
- City of Dublin
- City of Fairfield
- City of San Francisco
- City of South San Francisco
- County of Alameda
- County of Alameda Health System
- Diablo Valley College | Pleasant Hill
- East Bay Peralta Oaks Public Safety + Administration Headquarters
- Fremont Unified School District
- Kentfield School District
- New Haven Unified School District
- Northbrook School District
- Novato Unified School District
- Peralta Community College District
- Pleasanton Unified School District
- San Leandro Police Department
- San Mateo Union High School District
- Stanislaus County Recorder Remodel
- Walnut Creek Transit Center

Guidepost

ATTACHMENT D + PUBLIC CONTRACT CODE

Attachment D

Public Contract Code

*****PRIME PROPOSER AND SUBCONSULTANTS MUST SUBMIT A SIGNED**

PUBLIC CONTRACT CODE STATEMENT***

Public Contract Code Section 10285.1 Statement

In accordance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the proposer hereby declares under penalty of perjury under the laws of the State of California that the proposer

has ____ , has not __X__ (mark one)

been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "proposer" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The proposer must place a check mark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

Public Contract Code Section 10162 Questionnaire

In accordance with Public Contract Code Section 10162, the Proposer shall complete, under penalty of perjury, the following questionnaire:

Has the proposer, any officer of the proposer, or any employee of the proposer who has a proprietary interest in the proposer, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No __X__

If the answer is yes, explain the circumstances in the following space.

Public Contract Code 10232 Statement

In accordance with Public Contract Code Section 10232, the PROPOSER, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the PROPOSER within the immediately preceding two year period because of the PROPOSER's failure to comply with an order of a federal court which orders the PROPOSER to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

By my signature on this proposal I certify, under penalty of perjury under the laws of the State of California, that the foregoing questionnaire and statements of the Public Contract Code Sections 10162, 10232 and 10285.1 are true and correct and that the proposer has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code.) By my signature on this proposal I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Non-collusion Affidavit required under Title 23 United States Code, Section 112 and Public Contract Code Section 7106; and the Title 49 Code of Federal Regulations, Part 29 Debarment and Suspension Certification are true and correct.

February 15, 2022
DATE

N. Heywood
(AUTHORIZED SIGNATURE)

Nick Heywood, PMP - Associate Vice President
(NAME AND TITLE)

Guidepost Solutions LLC
(COMPANY NAME)

2121 N. California Blvd., Suite 800, Walnut Creek, CA 94596
(COMPANY ADDRESS)

Guidepost

Bogotá
Boston
Chicago
Dallas
Honolulu
London
Los Angeles
Miami
New York
Palm Beach
Philadelphia
Phoenix
San Francisco
Seattle
Singapore
Walnut Creek
Washington, DC

WE ARE YOUR GUIDEPOST.

Guidepost Solutions offers global investigations, compliance, monitoring, and security and technology consulting solutions that keep you moving forward. Whether you are facing a challenge or pursuing an opportunity, our team of experts provides leadership and strategic guidance to address your needs.

NICK HEYWOOD, PMP
Associate Vice President
nheywood@guidepostsolutions.com
510.648.5903

guidepostsolutions.com
guidepost-solutions
GuidepostGlobal

FEBRUARY 18, 2022

Qualifications

Audio Visual (AV) Technology Engineering and Design Services City of Dublin

Image: University of Oregon Straub Hall, Eugene, OR

The Shalleck Collaborative Inc.

1553 Martin Luther King Jr. Way
Berkeley CA 94709
415.956.4100
shalleck.com

Table of Contents

1. Title Page	3
2. Cover Letter	4
3. Qualifications & Experience	5
4. Key Staff	6
5. Project References	9
6. Rate Schedule	12
7. Standard Agreement & Insurance Requirements	13
8. Attachment C	14
9. Attachment D	17

1 | Title Page

Conceptualization, design, specification and coordination of state-of-the-art of AV Systems for public and private venues.

Since 2003, The Shalleck Collaborative has been providing comprehensive consulting services in the planning and design of AV (Audio/Visual) systems. By engaging with broad perspective, we provide vision and guidance in all areas that involve AV system design and operation. From the global aspects of project conception to the specific issues of assembly, our approach focuses on the architectural design and technical operation to design and build successful AV presentation facilities.

We believe that our own enthusiasm and commitment fosters a cooperative environment, and our expertise in production systems design provides value in selecting the most appropriate systems approach for each project. From the simple to the complex, we are equally interested in the planning of architecturally rich spaces and technical infrastructure capable of supporting multiple creative concepts over time.

Located in Berkeley, CA and Portland, OR, we are an agile group of 12 consultants and 2 admin staff, and we pride ourselves in our ability to respond quickly with thoughtful and considered solutions to design problems. We offer our services to the technology and entertainment industry, architects, municipalities, professional organizations and educational institutions. With insightful planning, design excellence and dexterity with developing elegant technical solutions, **we look forward to combining our talents with yours.**

AV SERVICES

- Building-wide AV implementation, integration, and infrastructure
- Control system design, programming, and user interfaces and systems control
- Broadcast, streaming, live event systems
- Sound and video systems for presentation, information, and immersive environments
- Digital signage, interactive signage, and wayfinding
- Assistive listening systems

AV DESIGN CONSULTANT (PRIME)
The Shalleck Collaborative, Inc.
1553 Martin Luther King Jr. Way
Berkeley, CA 94709
(415) 956-4100

PROJECT MANAGER
Ian Hunter, CTS-D
Principal
(415) 814-1564
ian@shalleck.com

ARCHITECT
Co+Ed Architecture
1205 Happy Valley Avenue
San Jose, CA 95129
(408)761-3851

ELECTRICAL ENGINEER
O'Mahony & Myer
4340 Redwood Hwy., Suite 245
San Rafael, CA. 94903
415-492-0420

February 18, 2022

Jordan Foss
Management Analyst II
100 Civic Plaza
Dublin, CA 94568
925-833-6630
jordan.foss@dublin.ca.gov

cc: Emily Determan; Tim Eisler
emily.determan@dublin.ca.gov; tim.eisler@dublin.ca.gov

Dear Mr. Foss:

We are pleased to offer our response to the RFQ for the City of Dublin Audio Visual (AV) Technology Engineering and Design Services project. This submission includes our qualifications as well as our fee proposal. We have partnered with co+ed Architecture and O'Mahony + Myer Electrical Engineers. This team has worked together on many projects over the years, the most current being a renovation of the Los Altos City Council Chambers (currently under construction). Our proposed electrical engineer, O'Mahony & Myer, was the original electrical engineer for both the Shannon Center and the Dublin Library.

Since 2005, The Shalleck Collaborative has offered comprehensive consulting services in the planning and design of AV systems. I will highlight a few of our recent and relevant projects, but we have planned and aided in the AV design of over 100 multi-use, meeting, conferencing, and recreation facilities for municipalities, corporations, and related organizations throughout the Bay Area and the western United States. We are a California Corporation based in Berkeley, CA.

What I hope to convey in the pages that follow is our commitment to provide the City of Dublin with personal and diligent attention to service, drawn from our depth of experience and motivation. From the global aspects of project conception to the specific issues of how buildings go together, our work will focus on the technical operation, architectural design, and what it takes to deliver an on-point, on-budget project.

By all means, don't take my word for it. Please call our references and ask us further questions. I believe our success is measured by your success. We look forward to combining our talents with yours.

Sincerely,

Ian Hunter, CTS-D
Principal
The Shalleck Collaborative, Inc.
(415) 814-1564

Select Experience

CITY COUNCIL / AUDIO VISUAL

City of Milpitas Council Chambers
City of Santa Rosa Council Chambers
Novato City Council Chambers
City of Turlock Council Chambers
City of Los Altos Council Chambers
City of Vallejo Council Chambers
City of Palo Alto Council Chambers
West Berkeley Unified Council Chambers
Watsonville City Council
Rohnert Park City Council
Brentwood City Council

CORPORATE/ NONPROFIT

Airbnb Corporate Headquarters, San Francisco, CA
Crocker Art Museum Auditorium, Sacramento, CA
Ionis Pharmaceuticals, Carlsbad, CA
Kanbar Forum at the Exploratorium, San Francisco, CA
Oakland Housing Authority Board Room
Network Appliance, Sunnyvale, CA
PG&E, San Francisco, CA
Rublic Policy Institute of California, San Francisco, CA
Sufism Reoriented Walnut Creek, CA
Veterans Memorial Senior Center and YMCA Redwood City, CA

TEACHING & LEARNING SPACES

CSU Chico Digital Recording Studio, Recital Hall & Rehearsal Spaces, Chico, CA
Cañada College Kinesiology and Wellness Center, Redwood City, CA
Oregon State University Learning Innovation Center (LINC) Corvallis, OR
Sacred Heart Schools Homer Science and Student Life Center, Atherton, CA
Texas A&M University 21st Century Classroom Building, College Station, TX
University of California, Davis, Cruess Hall
University of Oregon Straub Hall, Eugene, OR

Airbnb Headquarters
San Francisco, CA

Key Staff

PRIME

Ian Hunter, CTS-D, Principal-In-Charge & Project Manager
Ian is a Principal with The Shalleck Collaborative, and leads our AV services. Coming from a family legacy in the AV business, Ian has been involved with various forms of theatre and live production for more than 20 years, including extensive work in live events and with professional AV rental/production companies. Ian's education includes a BA in Theatre Production from Brigham Young University, and an MFA in Sound System Design from Purdue University.
ian@shalleck.com

Scott Krenzke, CTS, Assistant Project Manager
Scott joined The Shalleck Collaborative in 2007 after graduating from Purdue University with a Bachelor of Science in Engineering degree, specializing in acoustics. Theatre Design & Technology was his minor course of study at Purdue, providing a strong technical background in all aspects of the theatre. While working towards his degree at Purdue, he spent his summers employed with a professional AV production company where he engineered and worked live events ranging from corporate gatherings to large tour productions.
scott@shalleck.com

Existing committed hours: We have the staff capacity to handle this project without any issue. Our office provides design services for approximately 40-50 AV projects at any given time. Our staff time commitment is roughly 75-85%.

Ability to complete the project in time and on budget: In our nearly 20 years of business, and through the completion of hundreds of projects, we have a proven track record of on-time and on-budget delivery. Because we provide installed-cost budgets for systems in our scope(rather than relying on a 3rd party cost estimator), we have a constantly updated cost knowledge base, which is very important especially given our current supply chain and inflation situation. No project has been delayed because of our doing. We pride ourselves on delivering well-designed projects on-time and on-budget.

ARCHITECT

Stephanie de Raynal, AIA, Principal
Co+Ed Architecture
(408) 761-3851
stephanie@coedarchitecture.com
License #: C30087

ELECTRICAL ENGINEER

Pieter Colenbrander, PE
O'Mahony & Myer
(415) 492-0420
pcolenbrander@ommconsulting.com
License #: E14738

Ian Hunter, CTS-D

Principal Consultant & AV Specialist

Coming from a family legacy in the broadcast business, Ian has been involved with various forms of production for over 20 years. Since joining The Shalleck Collaborative in June 2005, Ian has designed AV systems and provided general project management of over a hundred facilities. He is dedicated to working with clients and contractors to provide AV systems that meet a client's needs and, most importantly, sound great. Ian's education includes a BA in Theatre Production from Brigham Young University, and an MFA in Sound System Design from Purdue University. Ian's master's thesis was written on show control for live entertainment, culminating in creation of a hands-on show control curriculum still in use today.

Ian's work in the live production sector is extensive and includes both live and recorded entertainment work. He has provided large-scale event production for many national touring live music acts, and has designed and mixed over 100 theatrical productions, in venues ranging from 50-seat cabarets to 2,000-seat outdoor amphitheatres. He worked as the resident sound designer for the Lorraine Hansberry Theatre in San Francisco from 2003 – 2009. Ian continues to work in live theatre, providing sound design and engineering for live music and theatre productions around the Bay Area. This is an important factor in keeping abreast of the continually changing face of live production.

EDUCATION

- BA in Theatre Production, Brigham Young University
- M.F.A. in Sound System Design, Purdue University

CERTIFICATION

- Certified Technology Specialist/Design (CTS-D), as administered by the Audiovisual and Integrated Experience Association
- Crestron DMC-D and DMC-S Certified and Extron Certified

MEMBERSHIP

United States Institute for Theatre Technology

SELECTED RELEVANT EXPERIENCE

City of Los Altos Council Chambers

City of Milpitas Council Chambers

City of Palo Alto Council Chambers

City of Santa Rosa Council Chambers

City of Turlock Council Chambers

City of Vallejo Council Chambers

Brentwood City Council

Novato City Council

Rohnert Park City Council

Watsonville City Council

West Berkeley Unified Council Chambers

Ionis Pharmaceuticals
Carlsbad, CA

Airbnb, San Francisco, CA
All-hands space with broadcast and streaming capabilities

Crocker Art Museum Teel Family Auditorium, Sacramento, CA

Network Appliance, Sunnyvale, CA
Corporate Meeting/ Broadcast Facility

Oakland Housing Authority Board Room, Oakland, CA

PG&E, San Francisco, CA
500-seat auditorium a with broadcast capability

Public Policy Institute of California
San Francisco, CA

The Kanbar Forum, Exploratorium
San Francisco, CA

Chico State University, Arts & Humanities Building, Chico, CA

Sacred Heart Schools Homer Science & Student Life Center
Atherton, CA

University of California, Davis, Cruess Hall

University of Oregon Straub Hall
Eugene, OR

Scott Krenzke, CTS

Senior Consultant and AV Project Manager

Scott joined the Shalleck Collaborative in 2007 after graduating from Purdue University with a Bachelor of Science in Engineering degree specializing in acoustics. Theatre Design & Technology was his minor course of study at Purdue, providing a strong technical background in all aspects of the theatre.

While working towards his degree at Purdue, he spent his summers employed with a professional AV production company where he engineered and worked live events ranging from corporate gatherings to large tour productions.

SELECTED RELEVANT EXPERIENCE

Cañada College Kinesiology & Wellness Center, San Mateo, CA
85,000 SF Center for wellness including gyms, pool and supporting facilities

Cal Maritime Recreation & Aquatic Center, Vallejo, CA

Redwood High School
Larkspur, CA
Gymnasium/ multi-purpose room, digital arts classroom and culinary lab

Fremont High School, Oakland, CA
Academic buildings, gym and wellness center

Bishop O'Dowd High School
Oakland, CA
Music, drama, lecture hall, gym and athletic facilities

Making Waves Academy
Richmond, CA
Theatre, black box theatre, gymnasium, and dining commons

American Canyon High School Performing Arts Center & Gymnasium , American Canyon, CA

Antioch High School New Stadium
Antioch, CA

San Mateo High School Stadium
San Mateo, CA

Healdsburg High School Gym
Healdsburg, CA

Los Altos High School Gym
Los Altos, CA

Hillview Middle School Gym
Menlo Park, CA

Ross Elementary School Gym
Ross, CA

San Francisco School Gym
San Francisco, CA

Town School for Boys, Dolby Family Center for the Performing Arts
San Francisco, CA
Gymnasium to be used as performing arts facility

The Primary School Gym
East Palo Alto, CA

EDUCATION

- BS Engineering, Purdue University

CERTIFICATION

- Certified Technology Specialist/Design (CTS-D), as administered by the Audiovisual and Integrated Experience Association
- Crestron DMC-D and DMC-S Certified and Extron Certified

Ionis Pharmaceuticals

CARLSBAD, CA

The new Ionis Phamaceuticals project in Carlsbad included a wide range of meeting and conferencing spaces, including over 20 Zoom/ Teams equipped conference rooms, several large multi-purpose meeting and instructional spaces, and a complete broadcast/ streaming system.

Completion: 2021
Architect: DGA Architecture
Scope: AV Design Consultant

Reference: Ayisha Oatman
Project Architect
DGA Architecture
619-685-3990 x408
aoatman@dga-sd.com

Cañada College Kinesiology and Wellness Center

REDWOOD CITY, CA

This project included a wide range of meeting, instruction and fitness facilities for students and community use in Redwood City, CA. Our work included classroom AV systems, gymnasium/fitness area & pool AV systems, conferencing systems, digital signage, and building-wide paging and background music systems.

Completion: 2021
Architect: ELS Architecture + Urban Design
Scope: AV Design Consultant

Reference: Susan Vutz AIA, LEED AP, Assoc. DBIA
Associate Principal
ELS Architecture
510.549.2929 x 423
svutz@elsarch.com

Vallejo City Council

VALLEJO, CA

This project included a design and contractor oversight for upgrades to the in-room AV and discussion systems, including a motorized projection screen, electronic name plates, ceiling loudspeakers, and large flat panel displays distributed through the room.

Completion: 2019
Scope: AV Design Consultant

Reference: Naveed Ashraf
Chief Innovation Officer
City of Vallejo
707-648-4468
naveed.ashraf@cityofvallejo.net

Rate Schedule

POSITION TITLE	RATE FOR YEAR ONE
The Shalleck Collaborative	
Founding Principal	$275
Principal	$195
Project Manager	$170
Draftsperson	$150
co+ed Architecture	
Principal	$175
Senior Project Manager	$140
Project Manager	$125
Drafter	$95
Administrative	$70
O'Mahony & Myer Engineering	
Founding Principal	$250
Principal	$225
Project Electrical Engineer	$155
Project Lighting Designer	$155
Electrical/Lighting Designer	$135
CAD Supervisor	$115
CAD Technician	$105
Administrative	$100

City's Standard Agreement & Insurance Requirements

The Shalleck Collaborative has reviewed the City's Standard Consulting Agreement and insurance requirements. We take the following exception to the consulting agreement:

Section 8.6.4: In the event of breach of contract by consultant, we do not agree to be held liable for work/cost needed to complete the project. Normally, we would be released from liability if another consultant were retained to finish the work, noting that we are not responsible for changes made after termination. As written, it appears we would owe the City all fees to complete the project, which we cannot agree to. We're happy to discuss alternate language to satisfy both parties in the event of breach.

We take no exception to the insurance requirements.

Attachment C

CONFLICT OF INTEREST STATEMENT

For the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within Alameda County or member or delegate to the Congress of the United States, during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

Consultant must provide a list of any potential conflicts of interest in working for the City of Dublin. This must include, but is not limited to, a list Consultant's clients who are the following: Private clients located or operating within the City of Dublin limits, Dublin San Ramon Service District, US Army Camp Parks and/or the County of Alameda, and a brief description of work for these clients. Proposers must also identify any other clients (including public entities), that may pose a potential conflict of interest, as well as a brief description of work you provide to these clients.

This list must include all potential conflicts of interest within the year prior to the release of this RFQ as well as current and future commitments to other projects.

Principals and those performing work for City of Dublin may be required to submit a California Fair Political Practices Commission (FPPC) Form 700: Statement of Economic Interests documenting potential financial conflicts of interest. For additional information, proposers should refer to the FPPC website at http://www.fppc.ca.gov/Form700.html.

SIGNATORY NAME, TITLE
FIRM

Ian Hunter, Principal
The Shalleck Collaborative

We have no conflicts of interest, as outlined above.

Attachment C

CONFLICT OF INTEREST STATEMENT

For the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within Alameda County or member or delegate to the Congress of the United States, during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

Consultant must provide a list of any potential conflicts of interest in working for the City of Dublin. This must include, but is not limited to, a list Consultant's clients who are the following: Private clients located or operating within the City of Dublin limits, Dublin San Ramon Service District, US Army Camp Parks and/or the County of Alameda, and a brief description of work for these clients. Proposers must also identify any other clients (including public entities), that may pose a potential conflict of interest, as well as a brief description of work you provide to these clients.

This list must include all potential conflicts of interest within the year prior to the release of this RFQ as well as current and future commitments to other projects.

Principals and those performing work for City of Dublin may be required to submit a California Fair Political Practices Commission (FPPC) Form 700: Statement of Economic Interests documenting potential financial conflicts of interest. For additional information, proposers should refer to the FPPC website at http://www.fppc.ca.gov/Form700.html.

Stephanie Chaudru de Raynal, Principal
Co+Ed Architecture

SIGNATORY NAME, TITLE
FIRM

Attachment C

CONFLICT OF INTEREST STATEMENT

For the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within Alameda County or member or delegate to the Congress of the United States, during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

Consultant must provide a list of any potential conflicts of interest in working for the City of Dublin. This must include, but is not limited to, a list Consultant's clients who are the following: Private clients located or operating within the City of Dublin limits, Dublin San Ramon Service District, US Army Camp Parks and/or the County of Alameda, and a brief description of work for these clients. Proposers must also identify any other clients (including public entities), that may pose a potential conflict of interest, as well as a brief description of work you provide to these clients.

This list must include all potential conflicts of interest within the year prior to the release of this RFQ as well as current and future commitments to other projects.

Principals and those performing work for City of Dublin may be required to submit a California Fair Political Practices Commission (FPPC) Form 700: Statement of Economic Interests documenting potential financial conflicts of interest. For additional information, proposers should refer to the FPPC website at http://www.fppc.ca.gov/Form700.html.

P. Colenbrander Principal

SIGNATORY NAME, TITLE

FIRM

O'Mahony & Myer, Inc.

Attachment D

Public Contract Code

*****PRIME PROPOSER AND SUBCONSULTANTS MUST SUBMIT A SIGNED**

PUBLIC CONTRACT CODE STATEMENT***

Public Contract Code Section 10285.1 Statement

In accordance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the proposer hereby declares under penalty of perjury under the laws of the State of California that the proposer

has ____ , has not _X_ (mark one)

been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "proposer" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The proposer must place a check mark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

Public Contract Code Section 10162 Questionnaire

In accordance with Public Contract Code Section 10162, the Proposer shall complete, under penalty of perjury, the following questionnaire:

Has the proposer, any officer of the proposer, or any employee of the proposer who has a proprietary interest in the proposer, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No _X_

If the answer is yes, explain the circumstances in the following space.

Public Contract Code 10232 Statement

In accordance with Public Contract Code Section 10232, the PROPOSER, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the PROPOSER within the immediately preceding two year period because of the PROPOSER's failure to comply with an order of a federal court which orders the PROPOSER to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

By my signature on this proposal I certify, under penalty of perjury under the laws of the State of California, that the foregoing questionnaire and statements of the Public Contract Code Sections 10162, 10232 and 10285.1 are true and correct and that the proposer has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code.) By my signature on this proposal I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Non-collusion Affidavit required under Title 23 United States Code, Section 112 and Public Contract Code Section 7106; and the Title 49 Code of Federal Regulations, Part 29 Debarment and Suspension Certification are true and correct.

2/18/2022

DATE

(AUTHORIZED SIGNATURE)

Ian Hunter, Principal

(NAME AND TITLE)

The Shalleck Collaborative

(COMPANY NAME)

1553 MLK Jr. Way, Berkeley, CA 94709

(COMPANY ADDRESS)

Attachment D

Public Contract Code

*****PRIME PROPOSER AND SUBCONSULTANTS MUST SUBMIT A SIGNED**

PUBLIC CONTRACT CODE STATEMENT***

Public Contract Code Section 10285.1 Statement

In accordance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the proposer hereby declares under penalty of perjury under the laws of the State of California that the proposer

has ____ , has not _X_ (mark one)

been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "proposer" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The proposer must place a check mark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

Public Contract Code Section 10162 Questionnaire

In accordance with Public Contract Code Section 10162, the Proposer shall complete, under penalty of perjury, the following questionnaire:

Has the proposer, any officer of the proposer, or any employee of the proposer who has a proprietary interest in the proposer, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No _X_

If the answer is yes, explain the circumstances in the following space.

Public Contract Code 10232 Statement

In accordance with Public Contract Code Section 10232, the PROPOSER, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the PROPOSER within the immediately preceding two year period because of the PROPOSER's failure to comply with an order of a federal court which orders the PROPOSER to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

By my signature on this proposal I certify, under penalty of perjury under the laws of the State of California, that the foregoing questionnaire and statements of the Public Contract Code Sections 10162, 10232 and 10285.1 are true and correct and that the proposer has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code.) By my signature on this proposal I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Non-collusion Affidavit required under Title 23 United States Code, Section 112 and Public Contract Code Section 7106; and the Title 49 Code of Federal Regulations, Part 29 Debarment and Suspension Certification are true and correct.

2/17/22
DATE

(AUTHORIZED SIGNATURE)

Stephanie Chaudru de Raynal, Principal
(NAME AND TITLE)

Co+Ed Architecture
(COMPANY NAME)

1205 Happy Valley Avenue, San Jose, CA 95129
(COMPANY ADDRESS)

Attachment D

Public Contract Code

*****PRIME PROPOSER AND SUBCONSULTANTS MUST SUBMIT A SIGNED**

PUBLIC CONTRACT CODE STATEMENT***

Public Contract Code Section 10285.1 Statement

In accordance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the proposer hereby declares under penalty of perjury under the laws of the State of California that the proposer

has ____ , has not __X__ (mark one)

been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "proposer" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The proposer must place a check mark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

Public Contract Code Section 10162 Questionnaire

In accordance with Public Contract Code Section 10162, the Proposer shall complete, under penalty of perjury, the following questionnaire:

Has the proposer, any officer of the proposer, or any employee of the proposer who has a proprietary interest in the proposer, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No __X__

If the answer is yes, explain the circumstances in the following space.

Public Contract Code 10232 Statement

In accordance with Public Contract Code Section 10232, the PROPOSER, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the PROPOSER within the immediately preceding two year period because of the PROPOSER's failure to comply with an order of a federal court which orders the PROPOSER to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

By my signature on this proposal I certify, under penalty of perjury under the laws of the State of California, that the foregoing questionnaire and statements of the Public Contract Code Sections 10162, 10232 and 10285.1 are true and correct and that the proposer has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code.) By my signature on this proposal I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Non-collusion Affidavit required under Title 23 United States Code, Section 112 and Public Contract Code Section 7106; and the Title 49 Code of Federal Regulations, Part 29 Debarment and Suspension Certification are true and correct.

2/17/22

DATE

P. Colenbrander

(AUTHORIZED SIGNATURE)

Pieter Colenbrander, Principal

(NAME AND TITLE)

O'Mahony & Myer, Inc.

(COMPANY NAME)

4340 Redwood Hwy., Suite 245,
San Rafael, CA 94903

(COMPANY ADDRESS)

The Shalleck Collaborative Inc.
1553 Martin Luther King Jr. Way
Berkeley, CA 94709
shalleck.com
415.956.4100

EIDIM AV TECHNOLOGY

PROPOSAL FOR CITY OF DUBLIN

Audio Visual (AV) Technology Engineering and Design Services

February 18, 2022 4:00 PM

Jordan Foss
Management Analyst II
(925) 833-6630

jordan.foss@dublin.ca.gov
emily.determan@dublin.ca.gov
tim.eisler@dublin.ca.gov

EIDIM GROUP, INC dba
EIDIM AV TECHNOLOGY

649 Dromana Ct.
San Ramon, CA 94582
(925) 777 - 6272

"We help, tell us your needs."

We provide Customized, Cost-effective, and Up-To-Date Audiovisual Solutions.

Fax: 562 - 777 - 9120
www.eidim.com

1. Title Page

- **Legal Name of the Firm**
  - EIDIM Group, Inc. dba EIDIM AV Technology
- **Project Manager**
  - **Name:** Andrew Bang, President/CEO
  - **Phone Number:** 562-777-1009
  - **Email Address:** estimate@eidim.com

2. Cover Letter

To the Contracting Officer,

EIDIM Group, Inc. ("EIDIM") acknowledges the opportunity to respond to **CITY OF DUBLIN** request for proposal for **Audio Visual (AV) Technology Engineering and Design Services.**

EIDIM has a great deal of experience in providing solutions to a wide range of Audio-Visual consultation and design: federal, state and local government, education, houses of worship and private/commercial entities. We provide customized services responding to the needs and requirements of the customer.

EIDIM offers expert advice and consultations for proper audiovisual systems and acoustics. To fully understand customer's expectation, consultants discuss the audiovisual needs and objectives, investigate the building's structure, and thorough research of the latest technologies and products. EIDIM offers the following services: Planning-project Analysis, Conceptual Development, Noise and Vibration Control, Sound Isolation, Architectural Acoustics, and Pre-design consultations.

EIDIM is a corporation that continually strives to maintain a strong and independent identity for the company. We keep an active and enthusiastic style of management offering a friendly, fast, efficient, and flexible services that places EIDIM in a class of its own. Our goal is to creatively introduce new concepts and ideas without compromising the specific preferences of our client; attentiveness to the client's needs is essential to a successful collaboration. We are undeniably dedicated to serving our customers with the latest state-of-the-art equipment with efficiency, effectiveness, and punctuality.

This proposal contains all the information requested by the **CITY OF DUBLIN**, which will serve as an assistance for the client to make an informed award decision. This proposal serves as our acknowledgment that we read and understand the project requirement. The proposal is valid for 90 days from the bid due date. However, should you desire further details or clarification, please contact Carla Sodsod at estimate@eidim.com or via phone 562-821-8524 & Fax 562-777-9120 any time and we will be pleased to address any issues you might have. We look forward to hearing from you and gladly answer any questions that you may have.

Sincerely,

Andrew W. Bang,
President/CEO
562-777-1009

Table of Contents

1. Title Page 1
2. Cover Letter 2
3. Qualifications and Experience 4
4. Key Staff Members 7
5. References 9
6. Rate Schedule 12
7. City's Standard Consulting Agreement & Insurance Requirements 13
8. City's Conflict of Interest 14

3. Qualifications and Experience

For over 20 years, one of our missions is to provide solutions in all areas of Audio-visual Consultation and Design as well as complete customer satisfaction through our other types of services. It is our goal to prepare and provide design and consultation services necessary to furnish adequate supervision, labor, materials, supplies and equipment necessary to perform all the services required in an orderly, timely and efficient manner. We provide sufficient drawings, specifications or notes, and calculations to prepare for the next phase of a project.

The company initially started as a consulting group for lighting, sound, and multimedia, serving at the local community churches. In 2001, EIDIM was incorporated and continued to progress every year and had begun undertaking projects in Local, State & Federal Government, Corporate, and educational institutions. Our employees are skilled, well-trained and Certified Technology Specialists who are keen in perfection and offering the best of services. They make it a point to abide by the public and government codes. Mr. Andrew Bang, the founder of EIDIM, who is also the President and Chief Executive Officer of the company has been in consulting and designing practice for 28 years. His expertise in this field has been remarkable which provides the best support to our team and our company. He is the responsible managing manager of our company professional licenses and certification to perform construction and AV projects. Mr. Bang holds a Certified Technology Specialist - Design (CTS D) certification since 2011.

Additionally, EIDIM worked on projects of a similar nature such as GSA, SSA, Oakland – AV Consulting Services wherein we upgrade the current Social Security Administration's A/V system. To prepare and provide design consultation services necessary to furnish adequate supervision, labor, materials, supplies and equipment necessary to perform all the services required under this contract. The services we provided are: Plans, Specifications Conceptual Design, Equipment List and Project Estimated Costs. We also worked with the EPA- Region 7, KS – Consultation and Design wherein we performed AV system assessment and design services including the preparation of Performance work statement for EPA Laboratory of Region 7. And lastly, the San Diego Regional Planning Agency (SANDAG) – AV Design & Consultation project wherein we performed AV Design and consulting services for the Boardroom and two conference rooms. We carefully executed the projects to meet and exceed the specifications that our customer required. It is always our goal to satisfy the needs and wants of our customers.

a. **Company Location and Contact Numbers:**

EIDIM Group, Inc.
6905 Oslo Cir. #J
Buena Park, CA 90621
Tel: 562 - 777 – 1009
Toll-Free Number: 877.C77-EIDIM (34346)
Fax: 562 - 777 – 9120

EIDIM Group, Inc.
649 Dromana Ct.
San Ramon, CA 94582
Tel: 925-452-6272
Fax: 562 - 777 – 9120

b. **Emails & Phone Extensions:**
General questions: contact@eidim.com; 562-777-1009
Sales Related Transactions: order@eidim.com; 562-777-1009 Ext 101
Service Requests: support@eidim.com; 562-777-1009 Ext 102
Accounting Related transactions: accounting@eidim.com; 562-777-1009 Ext 106

c. **Company Designations:**
FEIN: 95-4837991
DUNS: 00-661-7604
Cage Code: 33EM0

GSA Schedule: GS-03F-105AA
CMAS #: 3-14-58-0247A
HUBZone Certified

NAICS Codes:
334112, 334220, 334290, 334310, 334515, 423410, 423430, 423610, 423620, 423690, 512131, 512290, 541330, 541990, 561492, 561621, 711130, 811211, 811213

SIC Codes:
3651, 1731, 3681

d. **Point of Contact:**
Carla Sodsod; estimate@eidim.com; Ext. 101

FEIN- 95-48379991; CA Contractor License - 824410; DIR-1000010711

Certifications

GSA Contract Holder
GS-03F-105AA

CERTIFIED TECHNOLOGY SPECIALIST
Design

Andrew Bang

has been examined and has demonstrated competence in all technical aspects of a Certified Technology Specialist™-Design, has met the requirements of the AVIXA independent Certification Committee necessary for professional competency, is in good standing in the Directory of Certified Technology Specialists, has agreed to abide by the CTS Code of Ethics and Conduct, and is therefore entitled to use the name Certified Technology Specialist-Design and the CTS®-D designation.

Effective Date
July 23, 2011
Date of Expiration
July 31, 2023
Certification Number
2322354

Luke Jordan, CTS-I
Chair, AVIXA independent
Certification Committee

AVIXA

The AVIXA Certified Technology Specialist certification is accredited by the American National Standards Institute (ANSI) under the International Standard ISO/IEC 17024:2012 Standard General Requirements for Bodies Operating Certification Schemes of Persons program.

CERTIFIED TECHNOLOGY SPECIALIST

Joseph Puti-an

has been examined and has demonstrated competence in all technical aspects of a Certified Technology Specialist™, has met the requirements of the AVIXA independent Certification Committee necessary for professional competency, is in good standing in the Directory of Certified Technology Specialists, has agreed to abide by the CTS Code of Ethics and Conduct, and is therefore entitled to use the name Certified Technology Specialist and the CTS® designation.

Effective Date
February 29, 2016
Date of Expiration
February 28, 2022
Certification Number
1335211

Jeremy Caldera, CTS-D, CTS-I
Chair, AVIXA independent
Certification Committee

AVIXA

The AVIXA Certified Technology Specialist certification is accredited by the American National Standards Institute (ANSI) under the International Standard ISO/IEC 17024:2012 Standard General Requirements for Bodies Operating Certification Schemes of Persons program.

4. Key Staff Members

- **Andrew Bang,** *Senior Consultant/Overall Project Manager*

Qualification: Broad experience in the design, integration, and management of large-scale professional AV systems. Experience comes from a diverse market of customers: Education, Federal & State/Public Government, Corporate Enterprise, Hospitality, and House of Worship AV systems. Andrew is the maintaining holder of EIDIM General B License with C7, C10, and C33. He's also a Certified Technology Specialist – Design (CTS-D) holder and plenty of manufacturer certification such as Crestron, Extron, Polycom, Shure, Yamaha, Planar, etc.

Professional Experience: Andrew has been serving the AV Industry for 28 years. His has expertise in design and consultation, procurement and development of AV system solution; And overall management of AV projects.

Education:
Bachelor of Science, Music Industry, University of Southern California, 1999.
Associate Degree, Recording Sound Reinforcement Techniques Long Beach CC, 1994.
Business to Government Mastery Program B2G Institute, 2007

Andrew is the Audio-Visual solution consultant and senior designer and the Team's over all decision maker and fully responsible for the project's success.

- **Allan Bang,** *Project Manager*

Qualification: Proficient with Project Planner and time and cost management Instruction in time and cost management for construction project. Project time management including scheduling, progress report, EOT claim. Project cost management including earned value analysis and variation claim. All phases of construction from foundation to finishes and landscaping

Professional Experience: Allan has been serving the AV Industry for 11 years. His has expertise in managing procurement and project teams; coordinating all aspects of technical installation crews; maintained top quality standards throughout installations.

He will be working with the client's Project management, in and out of the project site to make sure that the schedule is met as well as every phase process. He will be reporting to Andrew Bang the PM of this project.

- **Timothy Pak,** *AV Engineer*

Qualification: Timothy has worked on varieties of projects in many AV areas. He managed to work as Head Installer, AV Technician, Project Manager and Coordinator with his professional knowledge and experiences. He has certification in Crestron, Extron and Valid Forklift.

Professional Experience: Tim has been serving the AV Industry for 20 years. He is familiar with the most updated audio, lighting and video equipment to operate. Tim is skilled at CAD Draft and CAD Program.

He will be working with the client's Project management, in and out of the project site to make sure that the schedule is met as well as every phase process. He will be reporting to Andrew Bang the PM of this project.

- **Joseph Puti-An,** AV *Designer/Engineer*

Qualification: He has experiences for Audio and Video Systems of diverse market like, federal, education, church, and private sectors. From consultation, designing, engineering, all project processes are managed with his professional knowledge and experiences. He is a Certified Technology Specialist (CTS), a Crestron DM Certified, Extron Certified, etc.

Professional Experience: Joseph has been serving the AV Industry for 16 years. He has expertise in Designing and engineering activities. Development of new design system, existing system drawing and design verification, CAD drawing preparation, system upgrading and replacement development.

Education:
Electronics and Communication Engineer, AMA Computer College, 2004

He will be the initiator to design the Audio-Visual upgrade solution and will be working closely with Andrew, Senior Designer and Consultant.

If awarded this contract, we will allocate all of the resources and personnel required to ensure project success: on-time and on-budget services. This contract will be managed in a well-organized fashion, and EIDIM Group's Senior Management members will be actively involved in the management of this contract on a daily basis.

5. References

PROJECT NAME:

San Diego Regional Planning Agency (SANDAG)

PROJECT TITLE:

AV Design & Consultation

ADDRESS:

San Diego Association of Governments 401 B St #800, San Diego, CA 92101

CONTRACT NUMBER / DATE:

5005570 / 10- 25-2018

PERIOD OF PERFORMANCE:

October 25, 2018 - October 1, 2019

PROJECT AMOUNT:

$ 27,800

POINT OF CONTACT:

Arthur Tovar, 619-699-1978 Arthur.Tovar@sandag.org

ROLE OF THE FIRM:

PRIME CONTRACTOR

PROJECT DESCRIPTON:

EIDIM performed AV Design and consulting services for the Boardroom and two conference rooms.

PROJECT NAME:

GSA SSA, Oakland

PROJECT TITLE:

AV Consulting Services

ADDRESS:

East Bay Field Office, 9PFB, 1301 Clay Street, Ste 280N, Oakland, CA 94612-5217

CONTRACT NUMBER / DATE:

47PK1219Q0004 / 11/22/2019

PERIOD OF PERFORMANCE:

August 5, 2019 - November 31, 2019

PROJECT AMOUNT:

$20,500

POINT OF CONTACT:

Alayna Williams; 4155222748 alayna.williams@gsa.gov

ROLE OF THE FIRM:

PRIME CONTRACTOR

PROJECT DESCRIPTON:

To upgrade the current Social Security Administration's A/V system. EIDIM provide recommendations for more efficient AV equipment for the SSA Bay Bridge Training Center. We also provided a design layout for where new equipment should be placed in order for SSA to conduct more efficient meetings. The services we provided are: Plans, Specifications Conceptual Design, Equipment List and Project Estimated Costs.

PROJECT NAME:

EPA- Region 7

PROJECT TITLE:

Audio Visual Systems Assessment and Design Services

ADDRESS:

EPA, Region 7, 1120 Renner Blvd, Lenexa KS, 66219

CONTRACT NUMBER / DATE:

EP-G167-00292 / 06- 03-2016

PERIOD OF PERFORMANCE:

6/16/2016 – 12/31/2016

CONTRACT AMOUNT:

$ 17,490

ROLE OF THE FIRM:

PRIME CONTRACTOR

POINT OF CONTACT:

Michael Propst/913-551-7485/ propst.michael@epa.gov

PROJECT DESCRIPTON:

EIDIM performed AV system assessment and design services for the technical refresh of Audio/Video systems at region 7 STC. The assessment includes Audio and Video needs for 2 conference rooms. We also performed the preparation of Performance work statement for EPA Laboratory of Region 7.

6. Rate Schedule

Please see Attachment B.

7. City′ s Standard Consulting Agreement & Insurance Requirements

EIDIM Group, Inc. confirms that we are able to meet the City's Standard Consulting Agreement and Insurance Requirements. With regards the insurance Professional Liability Insurance, it will cost $250.80 for us to upgrade the Professional Liability Insurance to $2,000,000.

8. City's Conflict of Interest

Please see Attachment C.

Attachment B

RATE SCHEDULE

Please complete in the following format and be advised of the invoicing requirements, below:

POSITION TITLE	RATE FOR YEAR ONE*
Design/ AV Senior Consultant	$267.96
Engineering/ AV Engineer	$154.44
Admin/Administrator	$85.80
Engineering/ CAD Engineer	$102.96
Design/ AV Consultant	$205.92

Be advised of the following Invoicing requirements which will supplement Rate Schedules for firms selected for contract:

- Please do not use position names as staff will change over time.
- Please do not include rate ranges.
- Please do not include reimbursables as these should be included in rates.
- All subconsultant rates shall be approved by City designee and shall not exceed 10% above cost.
- All CPI increases shall be calculated by Consultant and requested for adjustment each May, effective each July 1st. Rate increases shall not exceed 3% and shall be based on the San Francisco Bay Area Consumer Price Index CPI for that period of time and this shall be submitted to the Public Works Management Analyst, or their designee, for approval prior to taking effect.
- Invoices shall cover a period of time from the beginning of each month, through the end of the month.
- Consultant shall invoice City no more than once monthly for work hours completed during the previous month.
- Invoices shall include the following level of detail: contract number; invoice period; detailed description of work completed; hours worked by employee; name of consultant's staff and their respective rate; invoice total for period as well as subtotal and contract remaining balance.
- City shall have the right to reject an invoice if it is not submitted correctly.
- City shall have the right to withhold payment if City determines that the quantity or quality of work performed is unacceptable.
- Remit Invoice to: PWInvoices@dublin.ca.gov and not to City project managers.
- Be advised, the City has strict Year End deadlines. All invoices for each year, including work for June services, will be due mid-July. Exact dates will be communicated out by City staff.
- Consultant shall adhere to the following requirements:
    - Consultant shall attach to each invoice a breakdown of hours worked, both by project as well as hours completed by each employee per day.

- Consultants who assist with Construction Management services may be deemed a “consultant” under the Political Reform Act and may be required to complete and file a Form 700. http://www.fppc.ca.gov/Form700.html
- Consultants shall work no more than 2,000 hours in one fiscal year. A Letter of Notification is required for each staff member of a firm once employees reach 1,000 hours, 1,500 hours and 2,000 hours.
- Consultant shall bill in quarter hour increments.

Attachment C

CONFLICT OF INTEREST STATEMENT

For the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within Alameda County or member or delegate to the Congress of the United States, during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

Consultant must provide a list of any potential conflicts of interest in working for the City of Dublin. This must include, but is not limited to, a list Consultant's clients who are the following: Private clients located or operating within the City of Dublin limits, Dublin San Ramon Service District, US Army Camp Parks and/or the County of Alameda, and a brief description of work for these clients. Proposers must also identify any other clients (including public entities), that may pose a potential conflict of interest, as well as a brief description of work you provide to these clients.

This list must include all potential conflicts of interest within the year prior to the release of this RFQ as well as current and future commitments to other projects.

Principals and those performing work for City of Dublin may be required to submit a California Fair Political Practices Commission (FPPC) Form 700: Statement of Economic Interests documenting potential financial conflicts of interest. For additional information, proposers should refer to the FPPC website at http://www.fppc.ca.gov/Form700.html.

Andrew Bang Andre . ang resident/CE E D M rou n. d a E D M AV e nolog

SIGNATORY NAME, TITLE
FIRM

Attachment D

Public Contract Code

*****PRIME PROPOSER AND SUBCONSULTANTS MUST SUBMIT A SIGNED**

PUBLIC CONTRACT CODE STATEMENT***

Public Contract Code Section 10285.1 Statement

In accordance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the proposer hereby declares under penalty of perjury under the laws of the State of California that the proposer

has ____ , has not __ü__ (mark one)

been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "proposer" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The proposer must place a check mark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

Public Contract Code Section 10162 Questionnaire

In accordance with Public Contract Code Section 10162, the Proposer shall complete, under penalty of perjury, the following questionnaire:

Has the proposer, any officer of the proposer, or any employee of the proposer who has a proprietary interest in the proposer, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No __ü__

If the answer is yes, explain the circumstances in the following space.

Public Contract Code 10232 Statement

In accordance with Public Contract Code Section 10232, the PROPOSER, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the PROPOSER within the immediately preceding two year period because of the PROPOSER's failure to comply with an order of a federal court which orders the PROPOSER to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

By my signature on this proposal I certify, under penalty of perjury under the laws of the State of California, that the foregoing questionnaire and statements of the Public Contract Code Sections 10162, 10232 and 10285.1 are true and correct and that the proposer has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code.) By my signature on this proposal I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Non-collusion Affidavit required under Title 23 United States Code, Section 112 and Public Contract Code Section 7106; and the Title 49 Code of Federal Regulations, Part 29 Debarment and Suspension Certification are true and correct.

02/16/2022
DATE

Andrew Bang
(AUTHORIZED SIGNATURE)

Andre□ □ . □ang□□resident/CE□
(NAME AND TITLE)

E□D□M □rou□□□h□. d□a E□D□M AV □e□□nolog□
(COMPANY NAME)

6905 □slo Cir. Suite □□□uena □ar□□CA 90621
(COMPANY ADDRESS)

IMEG
The FUTURE. Built Smarter.

DUBLIN
CALIFORNIA

City of Dublin - Request For Qualifications Audio Visual (AV) Technology Engineering and Design Services

February 18, 2022

Table of Contents

1. Cover Letter
2. Firm Qualificaitons
3. Key Personnel
4. References
5. Rate Schedule (Attachment B)
6. Insurance Requirements & Meeting Standards
7. Conflict of Interest (Attachment C)

1. Cover Letter

February 18, 2022

Jordan Foss
Management Analyst II
Dublin City Hall
100 Civic Plaza
Dublin, CA 94568
jordan.foss@dublin.ca.gov
(925) 833-6630
cc: emily.determan@dublin.ca.gov
tim.eisler@dublin.ca.gov

Top 10 Engineering Firm in the U.S.

Top 50 Greenest Firm in the U.S.

101+ Years of History in the making

60 Locations

1600 Employees

100% Employee-Owned

Dear Mr. Foss:

IMEG is honored for the opportunity to submit this qualifications submittal to provide AV services for City of Dublin.

We understand the City of Dublin (City) is looking to partner with a Full-Service Engineering and Consulting firm to provide"on-call" Audio Visual (AV) technology professional services to refurbish and modernize multiple spaces within their facilities with Audio Visual (AV) technology that best supports the current use cases and to develop system standards suitable for conference room and other specialty spaces. As you will see in the information provided below, IMEG is a full service consulting firm that provides full MEP, IT, AV, Security and Acoustical services and can support any project type requested.

IMEG feels particularly qualified for this project based on our experience with similar projects for a wide range of municipal clients. Through a collaborative project approach with the Owner and design team, we are confident in our ability to deliver an end result that will provide the Ownership group a rewarding facility that meets and exceeds their advanced technology and AV system's goals, needs, and expectations.

It is our sincere intention that this qualifications package be responsive to the City's needs, as we also strive to remain competitive within the marketplace. We look forward to your positive response and make ourselves available at your convenience to discuss any portion of this qualification or to answer any questions that may arise during your evaluation.

Respectfully,

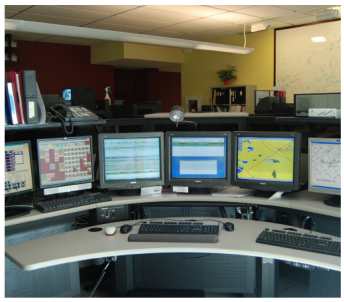
Darrin Harres, RCDD
Senior Technology Engineer
901 Via Piemonte, Suite 400
Ontario, CA 91764
T: 630.753.8508
M: 630.995.5771
F: 714.490.5560
Darrin.A.Harres@imegcorp.com

2.
Firm Qualifications

2. Firm Qualifications

About Us

WWW.IMEGCORP.COM



IMEG is a leading engineering design firm that delivers a rare combination — the broad expertise of a national leader with the personal relationships and deep collaboration of a local firm. But what really sets IMEG apart?

- Our **market-sector team structure** allows our engineers to specialize and become experts – providing data-driven solutions and innovation.
- We value a **culture of learning** and development – sharing our knowledge to help impact industry trends and solve complex design problems.
- Through organic and strategic acquired growth we have an extensive **breadth of expertise and deep bench of client knowledge** – helping transform environments and communities.
- We have been driving design innovation for decades delivering many "firsts" in sustainable design – helping clients become **energy stewards** and reduce impact.
- We bring extensive national, regional, and local knowledge to every client relationship – with a commitment to deliver high quality, cost-effective outcomes through a **collaborative and flexible project approach**.

CLICK HERE TO READ INDUSTRY INSIGHTS FROM IMEG EXPERTS.

We are employee-owned and results driven with a passion for transforming environments and communities through high-performance design and infrastructure.

AT-A-GLANCE

- 600 clients
- 1,500 projects
- $19 billion in construction value

TECHNOLOGY SERVICES

Audio-Visual
Theatrical AV
Digital Signage
Distance Learning
Sound Reinforcement
Technology Utility Infrastructure
Structured Cabling Systems
Telephony Systems
Wired & Wireless Networking
Distributed Antenna Systems
Security Surveillance
Pedestrian & Vehicular Access Control
Visitor Management
Infant Security & Patient Wandering
RFID / RTLS
Caregiver Communications
Patient Education / Entertainment
Clinical Workflow Management
Healthcare IT Systems

IMEG
The FUTURE. Built Smarter.

2. Firm Qualifications

Firm Services

Audio / Visual

IMEG understands the importance of effective communication to meet the demands of today's high-quality, instant-delivery audio-visual world. Our breadth and depth of relevant experience serves as a benchmark in assisting clients in determining the appropriate audio-video solution.

IMEG has no vendor alliances and is beholden to no one but our client. We are influenced by nothing more than exceeding the individual needs of our client. Our CTS team members have their pulse on today's marketplace and create customized audio-visual solutions to meet leading or bleeding edge needs. We assist our clients in making informed and intentional choices.

Our designs are engineered and presented in such detail that the competitive bidding marketplace can be leveraged while ensuring the original design intent is achieved.

A/V SERVICES

- Executive Boardrooms
- Teaming Spaces, Conference Rooms
- Distance Learning & Video Conferencing
- Showcase A/V
  - Video Walls
  - Public Display & Interaction
- Digital Signage, Wayfinding and Kiosks
- Conference Centers, Arenas & Public Auditoriums
- Sound, Paging and Intercom
- Architectural and A/V Acoustical Modeling & Consulting
- Instructional A/V
  - Classrooms, Lecture Spaces & Auditoriums
  - Student/Athlete and Coaching/Training Environments

Information Technology

IMEG's all-inclusive services provide a unique approach that addresses the challenges of converged technology systems with expertise in IT infrastructure. Blended with our engineering background, we offer licensed engineers to answer the power and HVAC challenges that technology presents. We provide strong consulting leadership with a clear vision to integrate technology into the A/E process.

Technology systems today have become the new "utility," much like mechanical and electrical, and requires early strategic planning and proper budget development. Our certified and credentialed Technology Designers include Registered Communications Distribution Designers (RCDD), Certified Network Infrastructure Design Professionals (CNIDP), and Certified Technology Specialists (CTS, CTS-D) who are instrumental in the design and implementation of complex technology solutions. Our specialized team provides solutions that are attractive, intuitive, scalable and functional.

IT SERVICES

- Strategic Planning for Project Methodology & Delivery
- Master Planning & Assessments
- Structured Cabling System & Outside Plant Design
- Telephone / Network Equipment Design & Procurement Assistance
- Software Systems Selection and Procurement Consulting
- Wireless Modeling and Design
- Distributed Antenna Systems
- Data Center Solutions, Including MEP Design
- Independent 3rd Party Testing & Commissioning

Security

Security systems have led other technology systems in converging to a common IT infrastructure by carrying video surveillance and security data. Security has also migrated from being a hardware-based solution to a software focused technology. These realities require a new approach. IMEG has developed a proven methodology for the design, selection and procurement of security management systems in an IP software-based world.

Our services are customized to assist our client's in reducing risk and increasing safety and security. Our wholistic expertise in all aspects of technology and engineering ensures comprehensive planning and design of complex, multi-system integrations at secured openings.

SECURITY SERVICES

- Executive Protection Threat Assessments
- Guidance with DHS Chemical Facility Anti-Terrorism Standards
- Master Planning
- Facility Security Assessments & Gap Analysis Surveys
- System Architecture Planning & Consulting
- Network and Storage Capacity Design
- Access Control, Including Biometrics
- Video Surveillance Systems
- Parking Control Solutions
- Control Center / Security Office Design
- High Capacity Entrance Solutions
- Visitor Management
- Intrusion Detection

2. Firm Qualifications

Services & Specialties

STRUCTURAL
- Conventional and Specialized Foundation Solutions
- High Seismic and Hurricane Expertise
- Critical Path Delivery Solutions
- Cost Optimization Strategies
- Long Span Expertise
- Single- and multi-span bridge design
- Dam design and inspections
- Forensic Investigations
- Historic Structure Rehabilitation

MECHANICAL
- HVAC
- Plumbing
- Fire Protection
- Central Plants
- Geothermal
- Chilled Beam
- Industrial Ventilation
- Lab Gases
- Energy Recovery
- Temperature Controls
- Building Automation Systems

ELECTRICAL
- PV/Energy Storage
- Arc Flash
- Fire Alarms
- Cogeneration
- Emergency Power
- Power Conditioning
- Primary & Secondary Power Distribution
- UPS (Uninterruptible Power Supply)
- Metering & Monitoring

ARCHITECTURAL LIGHTING
- Luminaire Selection & Design
- Custom Luminaire Design & Mounting Details
- Historic Fixture Restoration
- Interior & Exterior Lighting
- Daylight Harvesting & Analysis
- Photometric Point-by-Point Calculations
- 3D Models & Renderings
- Grant & Rebate Applications
- Smart Metering & Monitoring

ACOUSTICS
- Noise Control
- Speech Intelligibility
- Room Acoustics
- Computer Modeling
- Performance Sound Systems-Masking

CIVIL
- Site Plan Development
- Municipal Infrastructure
- Traffic and Transportation
- Bridges and Retaining Walls
- Sanitary Treatment and Collection
- Water Distribution and Treatment
- Storm Drainage & Flood Mitigation
- Water Quality and Resources
- Land Acquisition/Relocation Assistance
- Land Master Planning
- Regulatory Permitting
- Subsurface Utilities
- Erosion Control

SURVEY
- Easement and Right-Of-Way
- ALTA/NSPS Land Title
- Construction Layout
- Aerial Photo Control Surveys
- Topographic Surveys
- Hydraulic Surveys
- Volume/Quantity Surveys
- Drone-Digital Aerial Photography
- As-Built Surveys
- Laser Scanning
- Flood Elevation Surveys
- Letter of Map Amendment (LOMA) applications
- Global Positioning System (GPS) control surveys

GIS
- Municipal Government GIS
- GIS Implementation
- Database Development and Maintenance
- Asset Management
- GPS Data Collection & Update
- Spatial & Network Analysis
- Cartographic Map Production
- ESRI's ArcGIS Suite and Autodesk's AutoCAD Suite

TESTING/ENVIRONMENTAL
- Geotechnical Drilling and Engineering
- Concrete Coring
- Nuclear Density Testing
- Slope Stability Analysis
- Asphalt Extractions
- Sieve Analysis
- Concrete Air/Slump/ Compression Testing

TECHNOLOGY
- Audio-Visual
- Theatrical AV
- Digital Signage
- Distance Learning
- Sound Reinforcement
- Technology Utility Infrastructure
- Structured Cabling Systems
- Telephony Systems
- Wired & Wireless Networking
- Distributed Antenna Systems
- RFID / RTLS
- Caregiver Communications
- Patient Education / Entertainment
- Clinical Workflow Management

HEALTHCARE IT
- Strategic and Master Planning
- Pre-Design Current State Assessment, Planning, and Visioning
- Technology Program Design, Alignment, and Standardization
- Design Phase Support – SD, DD, CD, CA
- Technology Program Ownership/Management
- Technology Discovery, Selection, and/or Procurement
- New Technology and Connected Care Pilot
- Medical Device Convergence and Integration
- HIT Quality Assurance and Commissioning
- Activation and Quality Management

SECURITY
- Needs Assessments
- System Planning, Design & Engineering
- Pedestrian & Vehicular Access Control
- Visitor Management
- Infant Security & Patient Wandering
- System Procurement
- System Implementation
- Standards Development
- Vulnerability Assessments
- Threat Assessments
- Active Shooter Training
- Guidance with DHS Chemical Facility Anti-Terrorism Standards (CFATS) Top Screens, SVAs, and SSPs for Regulatory Compliance
- Policy & Procedure Development

PROCESS
- Scope Development
- Plant Code Reviews
- Process Flow Diagrams (PFD)
- Piping & Instrumentation Diagram (P&ID)
- Appropriation Estimates
- Plant Layout & Piping
- Chemical / Material Handling
- Complex Processes
- Pharmaceuticals
- Chemical Laboratories
- High Hazard Materials
- Flammables / Combustibles
- Area Classifications
- Dust Collection Systems
- Dust Hazard Analysis (DHA)
- Automation & Controls

COMMISSIONING
- System Peer Review
- LEED Fundamental and Enhanced
- Mission Critical
- Integrated Systems Testing
- Computerized Maintenance Management Systems Integration
- Well Building Standard
- Retro Commissioning
- Seed Process Commissioning

SUSTAINABILITY
- PV/Energy Storage
- Energy modeling
- Architectural massing and envelope optimization
- Post occupancy energy performance analysis
- Performance based design
- Daylighting analysis
- CFD
- LEED & WELL Certification
- Net Zero Design
- Green Globe Design
- Energy Star Certification
- Living Building Challenge

MEDICAL EQUIPMENT PLANNING
- Emerging Technology Studies & Planning
- Inventory Assessment
- Equipment Lists & Budget
- Architecturally Significant Equipment Documentation
- 3D Placement Models
- Procurement & Bid Assistance
- Equipment Replacement / Phasing
- Clinical Engineering Investigations
- Receiving, Storage and Installation Coordination

2. Firm Qualifications

Audio-Visual | California

Allan Hancock College, Santa Maria, CA
One Stop Student Services Center A/V System

Cedars Sinai Medical Center, Los Angeles, CA
Mark Goodson Building, 6th Floor, Orthopedic Lobby Audio System

County of LA Department of Public Works, Public Defender Office, Los Angeles, CA
Conference and Training Room Audio Video Systems as Part of Overall Remodel

Fresno City College, Fresno, CA
Classroom Audio Video for New Science Building

Inland Empire Health Plan, Rancho Cucamonga, CA
Atrium and Boardroom A/V Room Additions

Kaiser Permanente, Varios Locations, CA
Anaheim Medical Center, Replacement of OR Video System
Kaiser Permanente Bellflower Medical Center, Video Conference
Kaiser Permanente Riverside, Video Conferencing/Dividers

Riverside County IT Tech, Riverside, CA
PE Building Audio Visual System Design

UC Berkeley, Berkeley, CA
Minor Hall Addition, Optometry Pre-Clinic AV Rough-in Project

USC, Los Angeles, CA
Video Wall and Monitor Support in the Rooms at the Ralph and Goldy Lewis Hall

Walnut Valley Unified School District, Diamond Bar, CA
Chaparral Middle School, Technology Engineering Services for Audio Recording Systems for the Existing Band, Choir/Guitar and Orchestra Rooms

2. Firm Qualifications

Audio-Visual

GOVERNMENT

Argonne National Laboratory, Argonne, IL
15,000-sf Material for Energy Module (MEM) Addition: $8M
Building 201 Master Plan

Carnegie-Stout Public Library, Dubuque, IA
50,000-sf Library Historic Renovation, LEED Silver

City of Cedar Rapids, Cedar Rapids, IA
125,000-sf Event Center Expansion and 150,000-sf Renovation

City of Des Moines, Des Moines, IA
50,000-sf New Fire Station, LEED Silver

City of Madison, Madison, WI
Municipal & City County Building Renovation

City of Rock Island, Rock Island, IL
Schwiebert Riverfront Park Development

City of Westfield, Westfield, IN
10.5-Acre Grand Junction Plaza & Park

Iowa Army National Guard, Johnston, IA
3,300-sf New Classroom / Multipurpose Building
New Mass Notification System

Iowa Army National Guard, Davenport, IA
7,327-sf Readiness Center Expansion and 13,708-sf Renovation - Phase II

Iowa Department of Admin. Services, Des Moines, IA
44,500-sf New Iowa Utilities Board and Office of Consumer Advocate; Including Photovoltaics, LEED Platinum

Illinois Department of Veterans Affairs, Chicago, IL
184,000-sf New 200-Bed VA Skilled Nursing Facility, Pursuing LEED Silver

LaCrosse County, La Crosse, WI
137,400-sf County Law Enforcement Center Expansion 12,700-sf Renovation

Polk County, Des Moines, IA
300,000-sf Veterans Memorial Community Choice Credit Union Events Center Renovation

St. Charles County, St. Charles, MO
8,000-sf Courthouse and 340-sf Juvenile Center Remodel

St. Louis VAMC - Jefferson Barracks, St. Louis, MO
Master Plan and Multi-phase Transformation - Demo 19 Buildings, Relocate Site Utilities, and New Energy Plant, Clinic, Rehab, Tenant and Maintenance Buildings

U.S. Army Corps of Engineers, West Alton, MO
3,500-sf Riverlands Migratory Bird Sanctuary Visitor Center Expansion

U.S. Department of Agriculture, Walker, MN
22,400-sf New Forestry Service Walker District Administrative Office

U.S. Department of Agriculture, Toledo, OH
40,000-sf New Hydroponics Lab Facility - Part of IDIQ

U.S. Department of Veterans Affairs, Joliet, IL
60,000-sf Joliet Community Based Outpatient Clinic Renovation

U.S. Department of Veterans Affairs, St. Louis, MO
Central Region IDIQ with Oculus/Perkins & Will - 2012-2016

U.S. General Services Administration, Chicago, IL
11,854-sf FEMA Office Expansion - Part of IDIQ

U.S. General Services Administration, Des Moines, IA
390,000-sf Federal Office Building Energy Upgrades - Part of IDIQ
IDIQ for Engineering Services for Iowa w/Substance Architecture - 2012-2017

2. Firm Qualifications

Audio-Visual

U.S. General Services Administration, Chicago, IL
133,000-sf Renovation of Three Federal Buildings, LEED Gold

U.S. General Services Administration, St. Louis, MO
20,350-sf U.S. Coast Guard Centralized Desk Unit Renovation

U.S. Navy, Akron, OH
50,000-sf New Reserve Center - Design/Build, LEED Silver

VA Gulf Coast Veterans Health Care System, Biloxi, MS
Develop Level 1 RFP Documents for Design-Build Physical Medicine & Rehabilitative Services Facility - Part of VISN 15 IDIQ Contract

Village of Arlington Heights, Arlington Heights, IL
80,000-sf New Village Hall

Village of Montgomery, Montgomery, IL
20,000-sf New Village Hall

Wisconsin State Historical Society, Greenbush, WI
41,000-sf New Wade House Visitor Center and Wesley Jung Carriage Museum, Including Geothermal, LEED Certified

LIBRARIES

Bettendorf Public Library, Bettendorf, IA
Phase II Renovation

Carnegie-Stout Public Library, Dubuque, IA
50,000-sf Library Historic Renovation - LEED Silver

Davenport Public Library, Davenport, IA
26,000-sf New Branch Library

Des Moines Public Library, Des Moines, IA
36,800-sf Renovation of Three Branch Libraries: $3M
5,000-sf Expansion and 10,000-sf Renovation to East Side Branch Library

Garner Public Library, Garner, IA
6,000-sf Library Addition and 2,000-sf Renovation

Marshalltown Public Library, Marshalltown, IA
35,000-sf New Public Library w/Photovoltaics - LEED Gold

Byron Public Library, Byron, IL
24,000-sf New Library with Geothermal - LEED Gold

DeKalb Public Library, DeKalb, IL
52,000-sf Public Library Expansion and 16,000-sf Renovation - Pursuing LEED Silver

Fountaindale Public Library, Bolingbrook, IL
114,850-sf New Library - LEED Gold

Fountaindale Public Library, Bolingbrook, IL
8,000-sf Media Center Basement Build-out

Glenwood-Lynwood Public Library, Glenwood, IL
18,900-sf New Public Library

LaGrange Public Library, La Grange, IL
38,000-sf New Public Library

Markham Public Library, Markham, IL
13,700-sf New Public Library:

Northbrook Public Library, Northbrook, IL
13,100-sf Library Renovation

Pritzker Military Library, Chicago, IL
35,000-sf Library Build-out, Including 120-seat Auditorium

Somonauk Public Library, Somonauk, IL
14,500-sf New Public Library

Warren-Newport Public Library, Gurnee, IL
40,000-sf Library Renovation and 6,200-sf Addition

Wheaton Public Library, Wheaton, IL
50,000-sf Library Expansion and 60,655-sf Renovation

Wheaton Public Library, Wheaton, IL
New Telecommunications Systems

Kirkwood Public Library, Kirkwood, MO
21,000-sf Public Library Renovation & Addition

St. Charles Public Library, St Charles, IL
2013 MEP Upgrades

St. Louis County Library, St. Louis, MO
Daniel Boone Library 10,000-sf Expansion and 34,000-sf Renovation

St. Louis County Library, St. Louis, MO
20,000-sf New Thornhill Public Library

St. Louis County Library, St. Louis, MO
15,000-sf Meramec Valley New Public Library
20,200-sf Grand Glaize Library Renovation and 5,000-sf Addition
17,500-sf Bridgeton Trails Library Renovation

Mukwonago Community Library, Mukwonago, WI
15,000-sf Library Expansion

3.
Key Personnel

3. Key Personnel

Team

TEAM (IMEG)	ROLE
Jeff Carpenter, PE, CNDIP, RCDD	Principal-in-Charge
Darrin Harres, RCDD, CNIDP	Point-of-Contact
Brandon Miller, RCDD, RTPM	Project Manager
Brian Anding, RCDD, CTS	Technology Project Designer
Matt Grzovic, CTS-D	Sr. Technology Designer
Jayson Stickrod, CTS	Sr. Technology Designer
David Wright	Acoustics & AV Technology Systems Specialist
SUB-CONSULTANT (SVA ARCHITECTS)	**ROLE**
Nathan Herrero, AIA, LEED AP BD+C	Architect

TEAM MEMBER AVAILABILITY

ALL TEAM MEMBERS HAVE AVAILABLE CAPACITY

Each team leader has analyzed its current and projected workload. The commitment of assigned staff for this project will not adversely impact existing client commitments. Our assigned staff for this project will be committed to the City of Dublin through its successful completion.

Additionally, as a firm of 1,600+ employees, we have the resources to augment staff when necessary to accommodate any schedule need. Our capacity and resources allow us to perform design work on projects with a construction cost of $4 billion in one year. We strongly commit ourselves to all segments of the project to deliver the work on time with the quality and attention needed.

Approach to Timely Completion

Our team's responsiveness to our clients and our compliance with project schedules is paramount to us. We have extensive experience working with institutions of higher learning, and we understand the sensitivity involved in maintaining quick turnaround time and efficient scheduling. We will develop a schedule for each project with City of Dublin. This schedule shall include milestone dates and deliverables. In the event that our team identifies that a schedule begins to slide, our project management staff will inform the City Staff of the issue, its cause and our action to recover the schedule. This recovery plan may include additional meetings, mandatory design staff overtime, or issuing multiple packages to ensure larger construction milestones are met.

The first step in the process is to assure at the start of awarded projects that the available budget is in line with City's expectations. If they are not in balance at the start of project, it often times leads to painful scope and cost reductions later and may require costly redesigns and time delays to the project schedule.

We intend to work closely with the City, contractors and sub-contractors to confirm the overall project budget at the program validation phase.

Once the budget is established and validated by all team members, we will guide the project team through cost/value analysis for all systems, structures and sites at each phase of design.

This eliminates getting too far down a path and having to backtrack and revise design decisions.

The validation occurs through a benchmarking process for comparisons to recently completed projects of similar size and scope, upfront verification of equipment costs with vendors, and through analysis of available options.

Providing value analysis with multiple levels of system options in a "good, better, best" approach provides varying levels of cost structures, benefits, flexibility, redundancy levels, and energy efficiency.

Realization of cost saving entails multiple items including but not limited to:

- Thorough knowledge and understanding of applicable building codes
- Strong analytical skills
- Dedicated and highly proficient team of engineers
- Review of the problem at hand from various different perspectives
- Prior experience with similar projects

Considering client's money as our own, out-of-the-box thinking, and incessant and burning desire to strive for the best possible solution for the client.

IMEG's preferred budget tool is Target Value Design (TVD). The TVD process it is not a single entities responsibility to ensure budget adherence. TVD is a collaborative process where the owner, design, and construction team all share responsibility in managing the budget. Targets are established for all relevant components and then they are adjusted up or down collaboratively by cross-disciplinary teams as the design evolves.

3. Key Personnel

Team

Jeff Carpenter, PE, CNIDP, RCDD

Project Executive/Principal-in-Charge

Jeff, a Senior Principal with the firm, has spent his entire career with IMEG, where he leads some of the firm's largest, most complex projects. His expertise includes Fortune 500 corporate office complexes, mission critical data centers, greenfield hospitals, medical facilities, and higher education and government institutions. As a client executive, Jeff is responsible for client relations, staff development, project delivery and deliverables, and project cost and quality control. Jeff is a detailed thought leader who brings the latest technology advancements to assist in guiding the team through analysis, conceptual design, design and construction phases. Jeff is a licensed Professional Engineer and Registered Communications Distribution Designer. He brings 28 years of electrical engineering and technology design experience. Jeff is a frequent industry speaker with an expertise in converged technology in the built industry.

Project Highlights

- City of Manhattan Beach Public Works Department, Manhattan Beach, CA, 10,500-sf Manhattan Beach Fire Station No. 2
- Southwest Justice Center Juvenile Court, Murrieta, CA, 14,381-sf New Juvenile Courthouse Building, Southwest Justice Center
- Athene USA, Des Moines, IA, 373,000-sf New Corporate Headquarters with Data Center, Including 1300-ton, Chiller & 1500 kW Emergency Power, LEED Gold
- Byron Public Library, Byron, IL, 27,000-sf New Library with Geothermal, LEED Gold
- City of Johnston, Johnston, IA, 42,000-sf New Police Station, Security Management System
- Elmhurst Public Library, Elmhurst, IL, 90,000-sf Library Technology Upgrade
- McCormick Place, Chicago, IL, 1,200-Key New Headquarters and Convention Center Hotel
- National Park Service, St. Louis, MO, Museum of Westward Expansion at the St. Louis Arch
- Polk County, Des Moines, IA, 300,000-sf Veterans Memorial Community Choice Credit Union Events Center Renovation
- Quad City International Airport, Moline, IL, Phase 1: Security System Upgrade, Phase 2: Security Improvements, Infrastructure Security Assessment
- Tyson Event Center, Sioux City, IA, 10,000-Seat New Civic Center with Ice Hockey

Experience
28 Total, 28 with IMEG

Education
Iowa State University, BS Electrical Engineering

Registration
Professional Engineer
Iowa (P14628)

Accreditations
Registered Communications Distribution Designer (#130369)
Certified Network Infrastructure Design Professional

Affiliations
HIMSS
BICSI
AVIXA (Formerly InfoComm)

Presentations & Publications
Midwest Healthcare Engineering Conference
NFMT
Accelerate Live! AEC Innovation Conference
AIA Iowa Annual Meeting
Environments for Aging Annual Conference
Midwest Healthcare Engineering Conference
BICSI ICT Today
Midwest Healthcare Engineering - Indianapolis
AIA Iowa Annual Meeting
AIA Indiana/Kentucky
Healthcare Design Conference - San Diego
Healthcare Facilities Symposium

3. Key Personnel

Team

Darrin Harres, RCDD, CNIDP

Senior Technology Design Engineer II

Darrin serves as the lead technology designer for educational projects, overseeing project development, design aspects, and staff training and has experience in the technology field providing construction and design services. He is a Registered Communications Distribution Designer experienced in the design of structured cabling systems supporting voice, data, wireless, and audio/visual systems. Darrin's experience also includes the design and installation of fully automated and touchscreen-controlled environments, CATV building infrastructures and media distribution systems, and performance studio systems. He is experienced in the design of security management systems including intrusion detection, access control, and closed-circuit television (CCTV).

Project Highlights

- Boehringer Ingelheim Fremont, Inc., Fremont, CA, 28,000-sf Tenant Improvement of Building 4, and Technical Design of B4 Office Project
- City of Manhattan Beach Public Works Department, CA, 10,500-sf New Fire Station No. 2
- County of San Bernardino, Colton, CA, Low Voltage Building Technology Systems Assessment, Arrowhead Regional Medical Center
- County of San Diego, San Diego, CA, 315,000-sf County Administration Center Renovation (Historical Building)
- County of San Diego, San Diego, CA, 4,000-sf Boardroom Chambers Renovation
- County of San Diego, Santa Ysabel, CA, 6,000-sf New Santa Ysabel Nature Center
- Inland Empire Health Plan, Rancho Cucamonga, CA, 117,820-sf Three-Story Office Renovation
- LA County Department of Public Works, Los Angeles, California, Public Defenders Office Tenant Improvements Including Demolition of Existing Space
- San Diego County Psychiatric Hospital, San Diego, CA, 59,000-sf Renovation

Experience
31 Total, 18 with IMEG

Education
DeVry Institute of Technology, BS-EET
Electronic Engineering Technology

Accreditations
Registered Communications Distribution Designer 1997 (RCDD #113805)
Certified Network Infrastructure Design Professional (CNIDP #KD93369)

Affiliations
BICSI

3. Key Personnel

Team

Brandon Miller, RCDD, RTPM

Senior Technology Designer

Brandon is IMEG's Senior Technology Designer, a Registered Communications Distribution Designer, and Telecommunications Manager with over 26 years in the Low Voltage Industry. He specializes in the design integration of multiple complex systems focusing on interoperability, constructability, and current requirements. Brandon is cognoscente of the costs associated with his projects; he takes pride in managing design solutions while keeping in mind a project's budget.

Project Highlights

- Agua Caliente Cultural Center, Palm Springs, CA, 44,000-sf New Tribal Cultural Museum, 32,000-sf New Full Service Spa, New Outdoor Experiential Trail, Multiple Pools, and Entertainment Venue
- Area 15, Las Vegas, NV, Site-wide Infrastructure, Multiple Venues, including Meow Wolf, Omega Mart, and LIFTOFF
- Caesar's Casino Pompano Park, Pompano Beach, FL, 21,000-sf Casino Addition, 10,000-sf Exterior Gaming Terrace Remodel, 5,000-sf New Center Bar
- Caesars Harrah's New Orleans, New Orleans, LA, Casino & F&B Expansion
- Casino Hotel, Lake Charles, LA, New Casino and Hotel Renovation
- City of Las Vegas Municipal Courthouse, Las Vegas, NV, New 120,000-sf, 4-story Courthouse Building
- MGM CityCenter, Las Vegas, NV*
- Muckleshoot Casino, Auburn, WA, 60,000-sf New Casino, 400 Room, 19-Story New Hotel Tower, 360,000-sf Renovation of Existing Space, New 326,00-sf, 7-Story Parking Garage
- Rancharrah Event Center, Reno, NV, Provide Audio/Video engineering services for a New 11,500-sf Event Center
- Regional Transportation Commission, Las Vegas, NV, New 15,000-sf Mobility Training Center*
- Resort World Las Vegas, Las Vegas, NV, 220,000-sf, 6,500 Seat New Theater, 1,435,500-sf New East Tower, 3,700 Rooms
- SLS Las Vegas, Las Vegas, NV*
- The Summit, Las Vegas, NV, New Mixed-Use Development including Clubhouse, Residential Suites, and Event Spaces

Experience
27 Total, 2 with IMEG

Education
Central Michigan University, BS, Public Administration

Registrations
RCDD
RTPM

Affiliations
BICSI

** Indicates experience prior to joining IMEG*

3. Key Personnel

Team

Brian Anding RCDD, CTS

Technology Project Designer

Brian is IMEG's Technology Project Designer, a Registered Communications Designer, and Certified Technology Specialist with over 15 years in the Low Voltage Industry. He specializes in the design integration of multiple complex audio and visual platforms focusing on system integration, constructibility and current industry standards. Brian coordinates closely with all engineering disciplines to ensure his design is aligned with client's expectations and is implemented in the field.

Project Highlights

Leigh Junior and Senior High Schools, Leigh, NE*
- New Construction, Additions, and Renovations
- Classroom and Common area Intercom Systems
- Gymnasium Audio and Visual Systems
- Conference Room Audio and Visual Systems

Metropolitan Community College, Elkhorn, NE*
- New Campuses, Renovations, and Additions
- Classroom and Common area AV and Intercom Systems
- Conference Room, Office, and Multi-Purpose Room AV Systems

Papillion Landing, Papillion, NE*
- New Campus consisting of a Community Center and Field House
- Classroom and Common area AV and Intercom Systems
- Conference Room Audio and Visual Systems
- Field House Audio and Visual Systems

- Dial Properties New Facilities, Multiple Locations*, Multi-Purpose, Large/Small Conference Rooms, and Intercom Systems
- Omaha Public Schools, Omaha, NE*
- District 66 (Westside) Public Schools, Omaha, NE*
- Millard Public Schools, Millard, NE*
- Kearney Public Schools, Kearney, NE*
- University of Kearney, Kearney, NeE*
- Southeast Community College, Lincoln, NE*
- Northeast Community College, Norfolk, NE*

Experience
16 Total, 1 with IMEG

Education
Metropolitan Community College, AASD, Architectural Drafting & Design Technology

Registrations
Registered Communications Distribution Designer
Certified Technology Specialist

Affiliations
BICSI
AVIXA (Formerly InfoComm)

** Indicates experience prior to joining IMEG*

3. Key Personnel

Team

Matt Grzovic, CTS-D

Lead Technology Designer

Matt is a designer in technology, security, and system integration. He is experienced in design of telecommunications, wireless, CATV building infrastructures, data centers, security systems, and performance audio/video systems. He has designed technology systems for healthcare, educational, office, broadcast, and government projects. Matt has extensive knowledge of broadcast video systems and large venue production. Matt played an active role in the Nextel 2GHz BAS relocation project, conducting inventories and designing microwave system nycoils for the mobile units of television stations throughout the Midwestern and Southern states.

Project Highlights

- City of Brentwood, Brentwood, MO, 40,000-sf Brentwood Community Center Renovation, Including Ice Rink
- City of Clayton, Clayton, MO, 78,000-sf Conversion to Police Headquarters Including Data Center, LEED Platinum
- City of Collinsville, Collinsville, IL, 7,800-sf Collinsville Gateway Center Conference Rooms Renovations
- City of Kokomo, Kokomo, IN, 15,000-sf New Baseball Stadium, Including Pressbox, Concession Stands, Restrooms, and Player Locker Rooms
- City of University City, University City, MO, 48,000-sf Annex, Connector, and Trinity Buildings Renovation
- Columbia County, Portage, WI, 99,450-sf New HHS Building & County Administration Building, and 61,000-SF Courthouse Renovation
- Madison County Transit, Granite City, IL, 25,000-sf New Administration Building
- Pacers Sports & Entertainment, Indianapolis, IN, 130,000-sf New Basketball Practice Facility
- St. Charles County, St. Charles, MO, 8,000-sf Courthouse and 340-sf Juvenile Center Remodel
- St. Louis County Parks & Recreation, St. Louis, MO, 7,400-sf Laumeier Sculpture Park Gallery Addition and 5,500-sf Estate House Renovation
- Westwood Country Club, Westwood, MO, 1,000-sf Single Story Casual Lounge Addition

St. Louis County Library District, St. Louis, MO

- 15,000-sf New Eureka Hills Branch Library
- 17,500-sf Bridgeton Trails Library Renovation
- Daniel Boone Library 10,000-sf Expansion and 34,000-sf Renovation
- 38,200-sf New Florissant Valley Library Renovation
- 15,000-sf New Meramec Valley Public Library
- 20,000-sf New Thornhill Public Library
- 72,000-sf New Administration Library
- 80,000-sf New Library Headquarters and Genealogy Center

Experience
26 Total, 11 with IMEG

Education
Lindenwood University, BA Mass Communication

Accreditations
Certified Technology Specialist - Design
Certified Technology Specialist
Crestron DMC-D 4K
Crestron DMC-D
AMX Ace Installation

Affiliations
AVIXA (Formerly InfoComm)
Society of Motion Picture and Television Engineers

3. Key Personnel

Team

Jayson Stickrod, CTS

Senior Technology Designer

Before pursuing an education in technology engineering and joining IMEG, Jason's career began in 2000 working for an electrical contracting company. He joined IMEG in 2008, focusing on the design and development of system drawings, Division 27 and 28 specifications, client standards and architectural programming of low voltage systems such as IT, Networking, Audio/Video and Physical Security in the K-12 and higher education, health care, government, and commercial facilities. He has an understanding of industry level codes, best practices and standards including the NEC, NFPA, AVIXA, and ANSI/TIA.

Project Highlights

- 650 Main, Salt Lake City, UT, Office Building
- Beecher Walker Architecture, Salt Lake City, UT, Interior Build-Out Covering 89,600-sf on 3 levels of 10-story Class A Office Building in Salt Lake City, UT
- Boehringer Ingelheim Fremont, Inc., Fremont, CA, 28,000-sf Tenant Improvement of Building 4, and Technical Design of B4 Office Project
- Eastern Iowa Airport, Cedar Rapids, IA, EIA/Video Surveillance Upgrades/CA
- Kraft Foods, Deerfield, IL, 105,000-sf Office Renovation
- Marathon Oil Corporation, Houston, TX, 415,000-sf 15-Story Corporate High Rise
- Pearson Education Measurement, Iowa City, IA, 160,000-sf Office Building Remodel, Including Video Studio
- Practice Velocity, Machesney Park, IL, 65,000-sf Adaptive Re-use of Retail Space to Office Space
- Project Thunder, Houston, TX, 500,000-sf New Office Building with 1,780-Car Standalone Parking Garage
- Springfield-Branson National Airport, Branson, MO, 3,500-sf Customs Border Patrol Building Renovation
- Wellmark Blue Cross & Blue Shield of Iowa, Des Moines, IA, 650,000-sf New Headquarters with 2000-ton Chiller Plant, 2000-kW Emergency Power, Kitchen and Dining Room, Fitness Center, Data Center, Underground Parking, and Sky Bridge, LEED Platinum
- Willis Tower, Chicago, IL, Acoustics Consulting

Experience
22 Total, 14 with IMEG

Education
Morrison Institute of Technology,
AAS, Engineering Technology

Accreditations
Certified Technology Specialist (AVIXA)
A/V Associate (Extron)
Digital Media Certified Designer (Crestron)
HDBaseT Expert (HDBaseT Alliance)
Vocia Certified (Biamp)
Dante Certification (Audinate)

Affiliations
AVIXA (Formerly InfoComm)

Awards
F.I.E.R.O. Fire Station Design Symposium Bronze Design Award
People's Choice Award for Best Design City of Davenport Historic Central Fire Station

3. Key Personnel

Team

David Wright

Senior Acoustics and AV Technology Systems Specialist

David brings more than 33 years of experience in audio visual and acoustic designs. His project experience includes theatrical and fine arts centers, large athletic facilities, industrial, commercial, educational, religious, outdoor entertainment spaces, and broadcast and corporate conferencing. David's experience also includes live sound work for nationally recognized performers, and his recent efforts include a patent development project.

A core fundamental of acoustics is always to understand why a client may (or may not) need acoustics to begin with and translate their understanding into a building project. When a room design has appropriate acoustics, occupants learn faster and with deeper insight and are less distracted. Building acoustics into a project creatively and early always lowers budget impact and improves effective use of any space. David's experience is well versed for high impact, connected venues.

Project Highlights

- City of Carmel, IN, Carmel Public Library, Facility Assessment and Master Plan
- City of Westfield, IN, Grand Junction Park and Plaza, Professional AV, Sound and Acoustics System Design to Outdoor Pavilion For Symphony & Pop Music/ Concerts and Exterior Noise Control to Residents
- Francis W. Parker School, Chicago, IL, 10,000-sf Library Renovation
- Helen M. Plum Memorial Public library District, Chicago, IL, Public Library External Noise Measurement
- Indianapolis Public library, Indianapolis, IN, Acoustic Study
- Madison Public Library, Madison, WI, 20,000-sf Pinney Neighborhood Library Renovation, LEED Gold
- Monroe County Public Library, Bloomington, IN, Renovation of Public Media, Auditorium, and Additions of Public Recording Accessible Studios, Along with Stacks, Offices, and Primary Facility, Including Technology Updates
- Murphy Theatre, Wilmington, OH, Historic Renovation, Master Planning 15,000-sf for Theatre Audio, Acoustics and Concerts Renovation
- St. Vincent Center, Indiana Pacers Training Facility, Indianapolis, IN, Acoustical Study of the 4th Floor Office Area
- The Sonnentag Complex, Eau Clair, WI, 2-Story Event Center with Seating Up to 6,700; an Indoor Field House; a 2-Story Fitness Area for Students; Coaches Offices and Meeting Rooms; Support Areas such as Concessions and Locker Rooms

Experience
34 Total, 7 with IMEG

Education
Indiana University - Bloomington, BA
Audio Engineering ILP

Accreditations
Syn-Aud-Con (4) in Design for AV, Sound, and Electro-acoustics

Affiliations
Acoustical Society of America
Audio Engineering Society Chapter Secretary (15 years)

Publications & Presentations
Ball State University - "Acoustics for Interior Design", Guest Lecturer
Indiana U - Purdue U. (IUPUI) - "Business of Music", Guest Lecturer
ASHRAE - "Fundamentals of Acoustics"
ASHRAE, - "Acoustics for Rooms and Architects" Published December 2020 and January 2021

3. Key Personnel

Team

TITLE
Principal

YEARS WITH COMPANY
16

YEARS OF EXPERIENCE
18

EDUCATION
Bachelor of Architecture, with Honors, Yale University

PROFESSIONAL LICENSE
Registered Architect: C - 33048

PROFESSIONAL AFFILIATIONS
AIA
American Institute of Architects

SFPUR
San Francisco Planning & Urban Research

ULI
Urban Land Institute

USGBC
United States Green Building Council

SVA ARCHITECTS

NATHAN HERRERO, AIA, LEED AP BD+C

Principal-In-Charge / Senior Project Architect

Mr. Herrero brings a wide range of experience to the project team. His background in diverse project types and delivery methods makes him one of the firm's more versatile and valuable project architects/managers. As Principal-in-Charge and Sr. Project Architect, his responsibilities range from coordinating a project's design phase to managing the technical team's production of the project's contract documents and subsequent support of the construction phase.

- **County of Santa Clara On-Call Projects, San Jose, CA,** SVA is serving in an on-call capacity for various projects for the County of Santa Clara and its Parks and Recreation Department. As part of the County's projects, SVA was hired to provide upgrades to restrooms of three buildings, known respectively as "The Pavilion," "Exposition Hall," and "The Fiesta," at the County Fairground. The scope of the project covers numerous modernizations and safety upgrades including modified slope entrances, new ADA door and wall signage, new doors, frames, and hardware, tile repair, and new paint.

- **City of Mountain View Police and Fire Administrative Building, Mountain View, CA,** SVA is currently developing three design alternatives and their cost estimates; the scope of these range from a remodel that includes seismic retrofitting to the construction of a brand new building and parking structure either on the existing site or another City-owned lot.

- **City of Fremont Teen Center Feasibility Study, Fremont, CA,** SVA Architects was hired to provide feasibility studies to the City of Fremont for replacement options to the City's aging and deteriorating Teen Center. SVA will explore multiple options and provide preliminary layouts, budgetary estimates, and implementation timeframe for each, as well as a review of all offsite improvements such as parking and ADA requirements.

- **Palo Alto USD Various New and Modernization Projects, Palo Alto, CA,** SVA is currently providing new construction and modernization services at three schools in the Palo Alto Unified School District: Palo Verde Elementary School, JLS Middle School, and Fletcher Middle School.

- **Laney College Locker Room Renovation, Oakland, CA,** This project includes the installation of two locker rooms, three offices, three classrooms and two restroom stockpile relocatable buildings. These spaces will provide interim/temporary housing on the existing campus tennis courts while the existing locker room renovation takes place.

- **City of Cupertino Library Expansion, Cupertino, CA,** The Cupertino Library expansion involves the demolition of the existing single-story Children's Book Area and replacing it with a new two-story addition that will connect to the existing Library structure. A new multipurpose Program Room will house a presentation space with a minimum of 130 seats as well as additional spillover seating.

- **Lodi USD Maintenance & Operations Facility Complex, Lodi, CA,** SVA developed a criteria design for a new M&O facility on an undeveloped site that is being used as bidding documents for design/build teams. The design includes a new 37,000 sq. ft. maintenance building that will house offices for the entire department, as well as storage and work areas.

4.
References/Case Studies

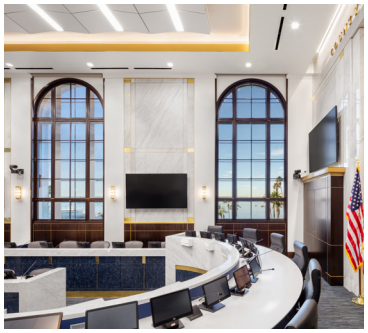
4. References

County of San Diego
County Administration Center (CAC)

San Diego, CA

BOARD CHAMBERS RENOVATION (Historical Building)

IMEG was the prime consultant for the recently completed County of San Diego Council Chambers renovation project.



Project Scope

IMEG provided design for replacement of existing air handling and air distribution system. Sound attenuators were provided in the main distribution ducts to achieve the required ambient noise level. Mechanical design also included a new Direct Digital Control (DDC) system for the HVAC units. The new DDC system is capable of connecting to the San Diego County centralized networked building automation system.

IMEG also provided electrical power distribution for the new A/V systems and designed the new lighting layout. The lighting was designed using high efficiency LED lights with programmable controls which are capable of adjusting the light level for a variety of scenarios such as broadcasting, board meetings, presentations, and more. The lighting controls have been integrated with the Crestron AV remote control system, which offers simple presets tailored for each user. This IMEG crafted software is the primary control for dozens of departments & non technical users.

IMEG's acoustic engineers provided design for low ambient noise in assembly public meeting areas and for recording needs. Coordination for optimized performance with A/V systems were integrated between the boardrooms' loudspeaker design for optimum speech reinforcement. This included speaker coverage clarity mapping.

Historic Preservation

IMEG was tasked with the protection of three significant art deco 18-foot tall murals that were painted on the interior walls of the Council Chambers, 80 years ago. Each mural is painted in egg tempera on muslin over a gesso surface and represents an aspect of life in San Diego County: *"Recreation, Agriculture, and Conservation."*

Occupied Space and Scheduling

As the chambers needed to remain operational throughout the project, field investigations and testing were completed after hours during all design phases. Construction was scheduled around the chambers pre-designated schedule with the commissioning of systems taking place during the holiday schedule.

Size	3,175-sf renovation
Cost	$2 million
Completion	2020
Services	Mechanical, Electrical, Plumbing, Technology, Acoustics
Services	Kathryn Moroz, CCM, LEED AP BD+C Project Manager County of San Diego | DGS 5560 Overland Avenue | Suite 410 | Floor 4 San Diego, CA 92123 T: (619) 541-0458 E: kathryn.moroz@sdcounty.ca.gov

Project Solutions

IMEG rose to the occasion when the installation of the audio/visual systems fell behind schedule. With only two weeks until the facility's first board meeting, IMEG's senior designers remained on site daily to coordinate the completion of the system's installation and provide hands-on training to facility staff training for the new systems. IMEG's diligence ensured the first meeting remained on schedule and was a success and an award was given to IMEGs team by the owner for outstanding service for two consecutive years

4. References

Rock Island County Justice Center Addition

Rock Island, IL

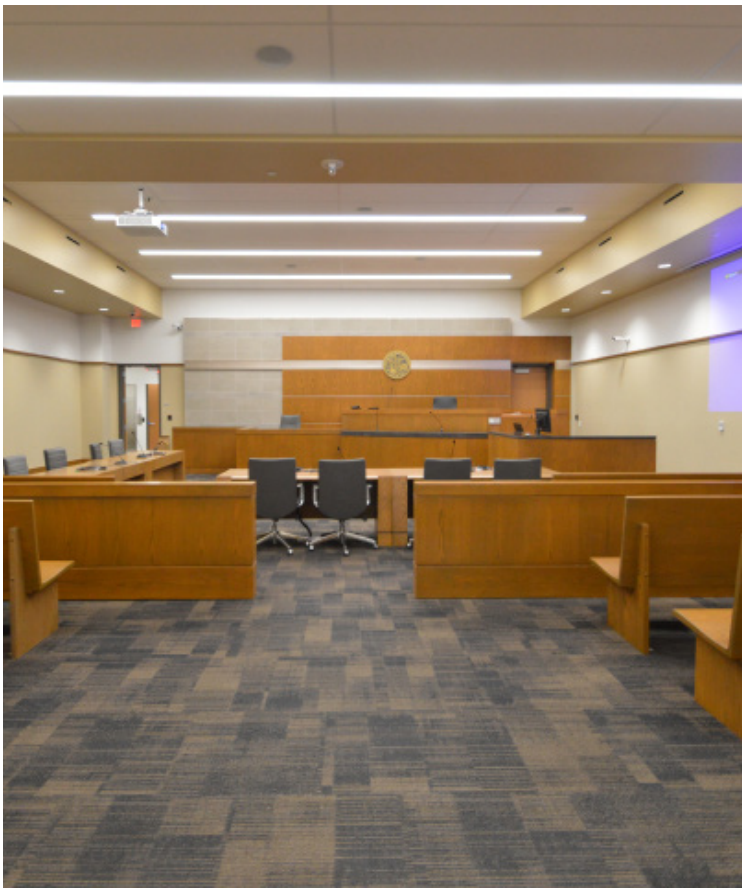
NEW BUILDING ANNEX

IMEG provided structural, civil, mechanical, electrical, technology, and acoustical design, along with energy modeling, land surveying, and commissioning services, for the new 47,954-sf annex building. The annex houses four new courtrooms and offices for the circuit clerk, state's attorney, and court administrator. The design also includes two new parking lots that replaced the lots where the annex was constructed, revisions to the Justice Center's existing site utilities, and audio/visual upgrades to five existing court rooms.

The structural design included drilled piers (caissons) and cast-in-place concrete grade beams. The main floor is comprised of composite still and concrete, with bar joist and metal deck roof construction. An elevated bridge designed to connect to the existing building will aid in prisoner transport.

The mechanical design included two roof-mounted, packaged RTU's with gas heating and DX cooling. Ductless split systems provide cooling in the IT areas, and high-efficiency hot water boilers were included for terminal heating equipment, runtal radiation, cabinet heaters, and unit heaters throughout the building. Distributed lighting controls, dimming daylighting controls, and a voice-based fire alarm system were included in the electrical design. Additionally, the main utility service for the existing jail was rerouted to make way for the new building, and the overhead utility for the existing courthouse was moved underground. A new backup generator supplies the entire building's demand load.

The technology design included new fiber routed around the site to upgrade connectivity to adjacent buildings and provide redundancy. New security cameras accommodate both the county and state requirements, and new courtroom audio/visual systems allow offsite monitoring and control.



Size	47,954-sf Addition
Cost	$28 million
Completion	2018
Services	Civil, Structural, Mechanical, Electrical, Technology, Land Surveying, Acoustics, Energy Modeling, Commissioning
Reference	Walter D. Braud, Chief Judge Rock Island County T: 309.558.3258

4. References

Projects

Rockford Public Library
Rockford, IL

This project included full AV programming using AV-Over_IP which was integrated with the facilities security system and the the library's internal room scheduling system. The complete system functions without any interaction (including locking/unlocking doors) from staff. System programming tied all systems together to operate seamlessly. Services also included final commissioning.

Size	Cost	Completion
68,000-sf	$25M	2023

Reference Jennifer Spencer
Studio GWA
815.963.1900
jspencer@studiogwa.com

Gerald Ford International Airport, Operations Center
Grand Rapids, MI

IMEG is providing technology engineering design services for the new 11,600-sf operations and communications center. The new facility will house the airport's emergency operations center and emergency response team area. IMEG worked with airport staff to identify applications and procedures required between each dispatch workstation and large video walls. Once the applications were identified, programming documents, vendor presentations, system demonstrations and REVIT 3D modeling were created and utilized to assist in identifying additional user requirements, features and overall user comfort level for the final system solution. This was a 4-workstation security operation center that included all equipment (including PC's) in the nearby MDF and all video was routed to either one of 4-workstations (each with 7 monitors) or a large video wall at the head of the room) and utilized the KVM capabilities of an AV-over-IP solution.

Size	Cost	Completion
11,600-sf	$7.7M	2022

Reference Jason Vetne
DLZ Architects
269.281.0744
jvetne@dlz.com

CHOC Children's, Command Center
Orange, CA

IMEG worked with Children's Hospital of Orange County (CHOC) to develop campus wide AV standards for the healthcare provider. The primary solution leverages AV-over-IP to allow seamless integration and support throughout all facilities. Design was/is being performed over multiple years to coordinate construction in multiple phases.

Size	Cost	Completion
N/A	N/A	2022/2023

Reference Adam Gold
CHOC Children's
IT Director
714.997.3000
Adam.Gold@choc.org

4. References

Projects

Agua Caliente
New Cultural Museum & Spa
Palm Springs, CA

Size	N/A
Cost	N/A
Completion	2022
Services	Mechanical, Electrical, Plumbing, Technology

IMEG designed all low voltage systems for museum, spa, and exterior spaces that include a gathering plaza/event area, interpretive trail, educational garden, resort-style pool with cabanas, and multiple private and themed pools. Included is a multi-zoned audio design to allow for experiential encounters throughout. IMEG Also provided mechanical, plumbing, and electrical engineering for the project.

Area 15
Meow Wolf / Omega Mart / LIFTOFF
Las Vegas, NV

Size	N/A
Cost	N/A
Completion	2022
Services	Mechanical, Electrical, Plumbing, Technology

IMEG coordinated directly with the developer's Infrastructure Department throughout the design and deployment process to provide a network system comprised of multiple components including the rack rooms, fiber core-distribution, field switches, speakers, projectors, digital displays, wireless access points, cameras and more. We also provided mechanical, plumbing, and electrical engineering for the project.

5.
Rate Schedule

4. References

Compensation & Reimbursables

IMEG STANDARD HOURLY RATES	
ROLE	RATE PER HOUR*
Project Executive/Principal-in-Charge	$265
Project Manager	$190
AV/Tech Consultant	$165
Technology Project Designer	$150
Virtual Design Coordinator	$115
Architect* Sub-Consultant	$225

*Adjusted annually. Rates are for U.S.-based staff. International staff may have different billing rates and are available upon request.

Reimbursable Expenses

- Invoiced with a 1.1 multiplier of actual cost, including:
- CAD plots, reproductions and delivery costs of drawings, specifications, and duplicate reports beyond one set provided at each normal stage of review
- Reproduction of drawings on Mylar media
- Plan review fees or imposed government agency fees
- Premium delivery charges
- Photographic supplies and developing
- Meals and lodging when required to travel overnight
- State filing and/or permit fees related to energy life-cycle costs
- Necessary consultants
- Travel expense: Automobile mileage will be invoiced at the IRS rate in effect at the time of travel. Travel expenses also include tolls, parking fees, taxi, train, airfare, rental cars (CD only), and other out of pocket expenses.

4. References

Compensation & Reimbursables

Attachment B

RATE SCHEDULE

Please complete in the following format and be advised of the invoicing requirements, below:

IMEG STANDARD HOURLY RATES	
ROLE	RATE PER YEAR ONE*
Project Executive/Principal-in-Charge	$265
Project Manager	$190
AV/Tech Consultant	$165
Technology Project Designer	$150
Virtual Design Coordinator	$115
Architect* Sub-Consultant	$225

Be advised of the following Invoicing requirements which will supplement Rate Schedules for firms selected for contract:

- Please do not use position names as staff will change over time.
- Please do not include rate ranges.
- Please do not include reimbursables as these should be included in rates.
- All subconsultant rates shall be approved by City designee and shall not exceed 10% above cost.
- All CPI increases shall be calculated by Consultant and requested for adjustment each May, effective each July 1st. Rate increases shall not exceed 3% and shall be based on the San Francisco Bay Area Consumer Price Index CPI for that period of time and this shall be submitted to the Public Works Management Analyst, or their designee, for approval prior to taking effect.
- Invoices shall cover a period of time from the beginning of each month, through the end of the month.
- Consultant shall invoice City no more than once monthly for work hours completed during the previous month.
- Invoices shall include the following level of detail: contract number; invoice period; detailed description of work completed; hours worked by employee; name of consultant's staff and their respective rate; invoice total for period as well as subtotal and contract remaining balance.
- City shall have the right to reject an invoice if it is not submitted correctly.
- City shall have the right to withhold payment if City determines that the quantity or quality of work performed is unacceptable.
- Remit Invoice to: PWInvoices@dublin.ca.gov and not to City project managers.
- Be advised, the City has strict Year End deadlines. All invoices for each year, including work for June services, will be due mid-July. Exact dates will be communicated out by City staff.
- Consultant shall adhere to the following requirements:
    - Consultant shall attach to each invoice a breakdown of hours worked, both by project as well as hours completed by each employee per day.
    - Consultants who assist with Construction Management services may be deemed a "consultant" under the Political Reform Act and may be required to complete and file a Form 700. http://www.fppc.ca.gov/Form700.html
    - Consultants shall work no more than 2,000 hours in one fiscal year. A Letter of Notification is required for each staff member of a firm once employees reach 1,000 hours, 1,500 hours and 2,000 hours.
    - Consultant shall bill in quarter hour increments.

5. Insurance Requirements & Meeting Standards

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

1/1/2023

DATE (MM/DD/YYYY): 12/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Lockton Companies
444 W. 47th Street, Suite 900
Kansas City MO 64112-1906
(816) 960-9000

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Liberty Insurance Corporation	42404
INSURER B : Travelers Property Casualty Co of America	25674
INSURER C : LM Insurance Corporation	33600
INSURER D : Continental Casualty Company	20443
INSURER E :	
INSURER F :	

INSURED
1457276
IMEG, CORP.
623 26TH AVENUE
ROCK ISLAND IL 61201

COVERAGES * **CERTIFICATE NUMBER:** 16132485 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY	N	N	TB5Z91469988	1/1/2022	1/1/2023	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY	N	N	AS7Z91469988	1/1/2022	1/1/2023	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$ XXXXXXX
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$ XXXXXXX
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$ XXXXXXX
								$ XXXXXXX
B	X UMBRELLA LIAB X OCCUR	N	N	CUP-0T461340	1/1/2022	1/1/2023	EACH OCCURRENCE	$ 10,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 10,000,000
	DED RETENTION $							$ XXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N / A	N	WC7Z91469988	1/1/2022	1/1/2023	X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
D	PROFESSIONAL LIABILITY	N	N	AEH591925819	1/18/2022	1/18/2023	EACH CLAIM $10,000,000 AGGREGATE $10,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

16132485
EVIDENCE OF INSURANCE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joyce M Agnello

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD

6.
Conflict of Interest (Attachment C)

Attachment C

CONFLICT OF INTEREST STATEMENT

For the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within Alameda County or member or delegate to the Congress of the United States, during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

Consultant must provide a list of any potential conflicts of interest in working for the City of Dublin. This must include, but is not limited to, a list Consultant's clients who are the following: Private clients located or operating within the City of Dublin limits, Dublin San Ramon Service District, US Army Camp Parks and/or the County of Alameda, and a brief description of work for these clients. Proposers must also identify any other clients (including public entities), that may pose a potential conflict of interest, as well as a brief description of work you provide to these clients.

This list must include all potential conflicts of interest within the year prior to the release of this RFQ as well as current and future commitments to other projects.

Principals and those performing work for City of Dublin may be required to submit a California Fair Political Practices Commission (FPPC) Form 700: Statement of Economic Interests documenting potential financial conflicts of interest. For additional information, proposers should refer to the FPPC website at http://www.fppc.ca.gov/Form700.html.

_____

SIGNATORY NAME, TITLE
FIRM

Attachment D

Public Contract Code

*****PRIME PROPOSER AND SUBCONSULTANTS MUST SUBMIT A SIGNED**

PUBLIC CONTRACT CODE STATEMENT***

Public Contract Code Section 10285.1 Statement

In accordance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the proposer hereby declares under penalty of perjury under the laws of the State of California that the proposer

has ____ , has not X (mark one)

been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "proposer" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The proposer must place a check mark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

Public Contract Code Section 10162 Questionnaire

In accordance with Public Contract Code Section 10162, the Proposer shall complete, under penalty of perjury, the following questionnaire:

Has the proposer, any officer of the proposer, or any employee of the proposer who has a proprietary interest in the proposer, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No X

If the answer is yes, explain the circumstances in the following space.

Public Contract Code 10232 Statement

In accordance with Public Contract Code Section 10232, the PROPOSER, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the PROPOSER within the immediately preceding two year period because of the PROPOSER's failure to comply with an order of a federal court which orders the PROPOSER to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

By my signature on this proposal I certify, under penalty of perjury under the laws of the State of California, that the foregoing questionnaire and statements of the Public Contract Code Sections 10162, 10232 and 10285.1 are true and correct and that the proposer has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code.) By my signature on this proposal I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Non-collusion Affidavit required under Title 23 United States Code, Section 112 and Public Contract Code Section 7106; and the Title 49 Code of Federal Regulations, Part 29 Debarment and Suspension Certification are true and correct.

02/18/2022

DATE

(AUTHORIZED SIGNATURE)

Darrin Harres, RCDD
Senior Technology Engineer

(NAME AND TITLE)

IMEG Corp.

(COMPANY NAME)

901 Via Piemonte, Suite 400
Ontario, CA 91764

(COMPANY ADDRESS)

Agenda Item 4.19

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Appointments to the Youth Advisory Committee and Student Representative to the Parks and Community Services Commission
Prepared by: Liz Elliott, Recreation Supervisor

EXECUTIVE SUMMARY:

The City Council will consider confirmation of the Mayor's appointments of three middle school and 10 high school youths, along with three alternates, to the Youth Advisory Committee for the term of June 1, 2022, through May 31, 2023. The City Council will also consider confirmation of the Mayor's appointment of Advaith Anoop Krishna as the Student Representative to the Parks and Community Services Commission for the term of July 1, 2022, to June 30, 2023.

STAFF RECOMMENDATION:

Confirm the Mayor's appointments to the Youth Advisory Committee and the Student Representative to the Parks and Community Services Commission for the 2022-2023 term.

FINANCIAL IMPACT:

None.

DESCRIPTION:

Youth Advisory Committee (YAC) Appointments

The term of office for the current YAC expires on May 31, 2022. During the months of February and March 2022, recruitment efforts took place to encourage middle school and high school students to apply for appointments for the upcoming term of office. The openings were advertised through a press release, emails to the principals at local middle and high schools, PeachJar, social media, and the City's website.

Per the Bylaws and Rules of Procedure, the YAC includes a minimum of nine and a maximum of 13 youth members, plus three alternates. At least three must be from middle school and six from high school. If there are insufficient applications to meet the middle school to high school ratio, the Mayor may make appointments from any of the grade levels.

With the confirmation of the City Council, the Mayor appoints the youth members and alternates. Twenty-eight applications were received for the YAC: 24 high school students and four middle school students.

Mayor Hernandez recommends the appointment of the following middle and high school students to the YAC:

Members	Grade in 2022-23	School
Kavin Berry	8th	Wells Middle School
Neel Karur Parekh	8th	Fallon Middle School
Ishita Prasad	8th	Wells Middle School
Mahidhara Sudeendra	9th	Dublin High School
Chloe Brandt	9th	Dublin High School
Yma Santos	9th	Dublin High School
Aakrisht Mehra	10th	Dublin High School
Esha Shenoy	11th	Dublin High School
Irene Chi	11th	Dublin High School
Anika Kolan	11th	Dublin High School
Krittika Senthilkumar	12th	Dublin High School
Brandon Maskey	12th	Dublin High School
Harsh Gupta	12th	Dublin High School

The Mayor also recommends the following alternates:

	Name	Grade in 2021-22	School
Alternate #1	Gabrielle Gazman	9th	Dublin High School
Alternate #2	Tanish Zutshi	10th	Dublin High School
Alternate #3	Braden Ou	11th	Quarry Lane School

<u>Student Representative to the Parks and Community Services Commission</u>
The current term of the Student Representative to the Parks and Community Services Commission expires on June 30, 2022. During the months of February and March 2022, recruitment efforts encouraged high school students to apply for the position for the upcoming term of office. Two applications were received by the deadline.

Mayor Hernandez recommends the appointment of Advaith Anoop Krishna as the Student Representative to the Parks and Community Services Commission for the term commencing July 1, 2022, and expiring June 30, 2023. Advaith Anoop Krishna will be a Junior at Dublin High School.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The City Council Agenda was posted, and a copy of the Staff Report was sent to the applicants being considered for appointment.

ATTACHMENTS:

1) Youth Advisory Committee 2022-23 Applications
2) Parks and Community Services Commission 2022-23 Student Representative Applications

Attachment 1

First Name*

Kavin

Last Name*

Berry

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Wells Middle School

What grade will you be in during the 2022-2023 school year?*

8

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to volunteer for my city and learn leadership qualities. I have been part of YAC this year 2021-22 and have been learning a lot. This opportunity has broadened my horizon and I am able to understand the challenges and the issues faced by the city. I appreciate our group where we brainstorm ideas and come up with informed decisions. If given a chance again I will definitely improve my skills and gain experience.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I am an honest and trustworthy person. I am willing to learn and am a good listener. I like to help out and volunteer in the community.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I think the pandemic has bought the issue of mental health to the forefront. Some teens who have lost family members or friends due to Covid are facing depression, anxiety, and agony. As YAC we can help build the teen community by organizing more teen-focused events like Hackathon, Youth Festival, etc.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I play basketball in AAU League. I will be able to attend all the meetings.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

Yes, I would like to propose more teen-focused events in our city. It can be a Teen Festival, hacakthon, gaming event, etc.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I attended the YAC meeting recently on 2/23/2022 and among other items we discussed about Hackathon.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

YAC referral.JPG

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

To whom so ever it may concern

Yahoo/Inbox

sonali mathur <[redacted]>

To: Namrata Berry

Fri, Mar 4 at 12:13 PM

To whom so ever it may concern

Hi there,

My name is Sonali Mathur. I live in Schaefer Ranch in Dublin. Kavin Berry is our neighbor since last ten years.

Kavin is a good kid who loves to play basketball. He is a happy child who always greets us with respect.

Kavin has good leadership qualities and I believe if he gets selected in Youth Advisory Committee. These qualities will get honed in the right direction.

If you have any questions I can be reached at [redacted] or email at [redacted]

Thank you.
Regards,
Sonali Mathur
Dated: 3/4/2022
--
i8iy6t8585

First Name*

Neel

Last Name*

KarurParekh

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Fallon Murray Middle School

What grade will you be in during the 2022-2023 school year?*

8th grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I really want to become part of the YAC because I think that I can make good decisions that impact my community in a positive way. I feel that I am qualified for this position and have many ideas. I am currently an active leader of a club called Gardeners of the Galaxy that my brother started 2 years ago. Our club grows and distributes pea shoot microgreens to Dublin High school, Tri-valley food pantry and Culinary angels. I manage communication, finance, and schedules. Throughout this project, I have learned to recognize the needs of our community better. And being on the YAC will really help me expand on that knowledge and contribute to my community in various sectors. I have also been packing food as a part of Kids Against Hunger, a non-profit organization that donates to countries in need. For example, most recently we have been packaging food for the citizens of Ukraine. In just 2 hours we were able to make 15,000 meals. In total over 200,000 meals are being donated to Ukraine. I am interested in politics and current affairs. After competing in Congressional debate, I have been able to learn about many problems around the world, and if I get into the YAC, this previous knowledge will help me make informed decisions that benefit our city.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I am a very good team player and have 5 years of experience being a team player. I have been on a team for 5 years and participated at the global level in a creative, problem-solving program called Destination Imagination. In my team, I have 7 teammates, and destination imagination requires a lot of teamwork. Collaboration is what has gotten us to the highest level of competition. Next, I persevere a lot. I will get things done if you give them to me. I am a reliable person and any job you give me I will complete. No matter how hard it is I will try my 100 percent best to get it in on time and have a good end result. I have done martial arts for 5 years, did baseball for 4, and have been enlisted for many other sports. When I start something I finish it and I don't give up. I am very committed to everything I do. Another important skill I possess is I do good work. I am a perfectionist when it comes to projects. Even if something small is out of line I will fix it. This skill helps with really cranking things up another notch. I have a lot of general knowledge about things, so when I try new things I can apply my knowledge to that activity and give it my best. Finally, I am a leader. For my club, I organize meetings, deliveries, communication, and schedules. I think that this makes me stand out as a collaborator and a person because not many other people do these things at my age and I think it makes me stand apart. For being a collaborator, we often include friends and family in this club. In the past, we have recruited many kids in our neighborhood to become part of our club, and have taught them gardening skills. Over the last few weeks, I have been in close communication with a non-profit organization called Culinary Angles (they give food to cancer patients) to expand the impact of our club. I have enjoyed thinking of new creative ways to reach out to a larger and more diverse group of people in need.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

There are a lot of issues teens are suffering from. One of the major problems in my opinion is malnutrition. Our schools in DUSD provide very unhealthily, cheap options for food. Especially after coming out of lockdown, many people have gained weight and are not healthy. The YAC can address the problems by trying to cut down on waste and allocate that extra money to buying healthier lunches. For example, every day during lunch I see kids getting lunch and not even taking one bite. In the end, they throw everything away. If the YAC can incorporate a program that cuts down on waste, so much money can be saved. If every school lunch costs 2 dollars/student, and Fallon Middle school has 1000 students and more than 50% of the food goes to waste, we could save up to 180,000 dollars per year !! This money can go towards other much-needed equipment in our school. This is only one school out of many in our district.! . Now, you might be wondering how we will get kids to stop wasting so much food. One idea is making some sort of incentive for kids not to waste, like a prize for the grade that wastes the least every month. Things like that could be really effective.

Another issue that is very prevalent is lack of exercise. The YAC could address this issue by encouraging parents to encourage their kids to get out more, start a run club and make exercise fun! Maybe they can do fun activities in a form of exercise and also really raise awareness about this issue.

Cyberbullying and mental health are also big issues and the YAC can play a large role in improving awareness amongst teens.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I have violin classes, Spanish classes, and I anticipate being involved with Speech and Debate, Ping Pong classes, the Gardeners of the Galaxy club, and CJSF (a scholarship club). All of these classes/projects help me build skills a lot of different skills and I am able to manage them all. If I get selected for this committee, I am confident I can give it my full attention and dedication

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I am involved with CJSF, a nationwide scholarship program at school. Regularly we plan fundraisers and other activities to raise money for our school or to donate to other organizations. To do these fundraisers we work with other companies. For example, most recently we made a plan with Panda Express, and anyone who bought from them and used a code, CJSF was making money to help donate to other organizations. Additionally, when we have community events (splatter, farmers markets, and St. Patrick's day), I can volunteer to be In the City Booth, use flyers to raise awareness, and encourage other teens to participate. We can also spread the message through podcasts, social media, and school events. . We can collaborate with boy scouts, because they are great at working on community projects. Finally, we can work with the library and its many resources that are freely available.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I have recently attended the YAC Youth Grant Application presentation. 5 different clubs presented to the YAC for youth grants for a club they were running. The date of the meeting was in the third week of November, and I was interested in all of the presentations. It was interesting to listen to all of the innovative projects.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

NeelKP Letter March 2022 (1).pdf

Upload 2nd Letter of Recommendation (optional)

Letter.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

March 18th 2022

To Whomever It May Concern:

It is with great pleasure that I write this letter to recommend Neel Karurparekh for membership in The Youth Advisory Committee of Dublin.

I have known Neel since August 2021 as a student in my Science class at Fallon Middle School. He is an exceptionally bright student who is in the top 5% of all my students. Academically, he is a very strong student who can work very well independently as well as in a team setting.

Neel is an exceptional and highly motivated student and wears a lot of feathers in his cap. He has been an active leader of a club called Gardeners of the Galaxy (grows and distributes microgreen) that provides community services to schools in the neighborhood. As part of this club, he manages communication, finance, and delivery schedules for the club and has learned to recognize the needs of our community better through his experiences. In order to expand the impact of their club and reach larger groups in need, Neel has been communicating with a non-profit organization called Culinary Angles (they give food to cancer patients) and this speaks to his collaboration skills and innovative thinking.

Neel is also currently part of CJSF, a scholarship club that fosters high standards of scholarship, service, and citizenship in the middle grades. He has also led his Destination Imagination team for 5 years all the way to global finals, and achieved 10th place in the competition. With all the experience, knowledge and, most importantly, enthusiasm he has to be a positive member of the community, Neel is capable of making informed decisions that will benefit the city and will be a good asset to this program.

In conclusion, I highly recommend Neel Karurparekh for the position of a member in The Youth Advisory Committee. I am confident that he would make an excellent addition to the Committee. Please feel free to contact me if you have any questions about Neel's qualifications for this position.

Sincerely,
Shobana Reddy
7th grade Science Teacher
Fallon Middle School

Michelle Elissiry
Fallon Middle School
3601 Kohnen Way
Dublin, CA 94568
[redacted]

March 23, 2022

To Whom it May Concern,

I am writing this letter to recommend Neel KarurParekh to the Youth Advisory Committee for the City of Dublin. Neel has been my student for a year, and I have found him to be a sincere and knowledgeable student. He is hardworking and never hesitates to volunteer input for discussions, while positively listening to others ideas as well. Neel is a well-rounded student who is always seeking clarification in areas where he can improve, while striving for optimum success.

Neel has proven to be a leader in and out of the school environment. At Fallon Neel is a member of our California Junior Scholarship Federation, and assists in planning and coordinating the activities they sponsor. He also participates in Destination Imagination, which challenges students to work together in teams to solve open-ended STEAM challenges designed to teach the creative process. Additionally, Neel is involved with competitive speech and debate through a program called Bridge, where he participates in congressional debate. This will assist in his knowledge of topics as he works with the Youth Advisory Committee, because he is aware of the process of the general working of the government and community works.

Outside of school Neel is an active leader in Gardeners of the Galaxy, a club that grows and distributes microgreen to local high schools in need. He assists in managing communication, finance, and scheduling, along with the actual gardening. Neel has recently contacted a non-profit that gives food to cancer patients, Culinary Angels, and is working to see how his club can work with their agency to increase the impact together. Neel also packs food as part of Kids Against Hunger, a non-profit organization that donates to countries in need, and recently helped pack over 15,000 meals that were sent to Ukraine.

On top of all of these amazing things Neel is doing, he still finds time to play the violin, play ping pong, and learn Spanish. Neel is indeed a very well rounded young man that I feel would be a strong addition to the Youth Advisory Committee.

Sincerely,

Michelle Elissiry

Michelle Elissiry

First Name*

Ishita

Last Name*

Prasad

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Wells Middle School

What grade will you be in during the 2022-2023 school year?*

8th Grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

a. I want to become a part of the City of Dublin Youth Advisory committee because I like helping, planning, and volunteering for different activities and this will allow me to plan the events that happen in Dublin. Some things I look forward to getting involved in are the Saint Patrick's Day parade, the Splatter festival, and helping out the seniors.

b. I am very creative and am good at arts and crafts. I also started a cake baking business with my friends, during the pandemic, which allowed me to be involved in activities like planning the ingredients, surveying the prices, defining the prices, making marketing brochures, business cards, and carrying out the marketing. This allowed me to learn how to organize and execute programs, which will be useful in my role as a member of the City of Dublin, Youth Advisory Committee.

c. I also want to be in the YAC because I want to spread positivity, take on leadership, and I want to help my community. Adding on, the YAC is a great opportunity to learn about my city Dublin, and it can help me do well in high school.

d. Finally, it will allow me to understand the Dublin City activities better and I will be able to get more friends and classmates involved in the advancement of the City of Dublin.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

a. I think I will be a strong candidate for the Youth Advisory committee because I am organized, I can plan well, I like volunteering and helping others, and I am good at communication.

b. Planning things is extremely important to do anything such as volunteering, helping out, and doing any activities. I am great at planning and I always plan according to what we are going to do.

c. Volunteering is an important skill because most of the stuff we will do in the YAC is volunteering. I love helping others and volunteering is a very good skill I have.

d. I am a great leader and communicator because whenever I have an idea, I take the lead and use that idea, I am also very friendly and approachable. I like taking input from others and incorporating their ideas into the activities I undertake.

e. I am a good student and have received a Principal's honor roll in each of my quarters in the 6th Grade and expect to get a Principal's honor roll in most of my 7th grade too.

f. I am also learning computer programming, which may be useful in my work as a committee member of the YAC.

g. I am very disciplined and complete all my work on time or before time. While many students gave up, I achieved my Taekwondo Black belt during the pandemic and continue to pursue Taekwondo every week, even when there are just 4 students in my class.

h. I was recently offered a part time job in Summer, teaching in a pre-school. I had taken some classes with this teacher over a couple of years back. She reached out to my mom to ask if I could work with her for 3 weeks in Summer as she found I was very dedicated, disciplined and organized.

So I believe I have various skills which will allow me to excel in my role as a member of YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

a. One of the main issues Dublin's Teens are dealing with is bullying, especially cyberbullying. Cyberbullying is one main problem because nowadays, almost every teen has a phone or electronics and many people bully by text or messages on the phone.

b. Another issue is anxiety or depression. There are different types, like social, where teens might be afraid to socialize or have a large fear of something. One main cause is stress from school because the school gives a lot of homework and some teens may be stressed from the amount of difficulty of the homework.

c. Adding on, some problems might be related to health. With almost all teens having a phone, they spend most of their time on a screen instead of going outdoors and exercising. Many teenagers also eat a lot of junk food, not knowing how bad it can be for their health.

d. Another issue that has become more common is online games / video games. Lots of teens and younger people have become addicted to games spending more than 2-3 hours of their time everyday playing games. This can affect the teens' other day to day activities as well as teens will have less and less time for social interactions and outdoor games.

YAC can help by bringing more awareness about these issues in teens using ways that teens will relate with. For example text messages linked to funny YouTube videos. This will capture the teens attention and provide knowledge to them.

YAC can also conduct some workshops to bring awareness about the issues and what teens can do to overcome them.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I am participating in Volleyball at school, school band, taekwondo, as well as learning computer programming. I complete all my tasks diligently and on time. Volleyball is coming to an end next week. With the activities that I am participating in today or expect to participate in in the future, I will be able to devote adequate time each month, for YAC meetings and activities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

a. Planning fun and exciting events are a useful way to get teens involved in the community. I would set up clubs that will interest teenagers, environmental clean-ups, and charity drives. All these activities are a great way to teach teenagers about caring for people and the environment.

b. Events like environmental cleanup are activities that can get teens, and other people of all ages involved. Environmental clean-ups can teach teens about keeping our world clean, about how trash lying around can harm our environment, and how to preserve nature.

c. Charity drives can help teens understand about helping people in need, and how to donate. It could teach them to not be greedy and to be happy with what they have because many people in the world have less than them.

d. Fun Clubs like art clubs, chess clubs, video game clubs, and sports clubs are some things that will both be exciting and will interest teens. They can get involved in the community while having fun and learning new things.

e. One other thing is about making the teens aware of the different teen events and city-sponsored activities that are happening in our city. Many teens are not even aware of these events and do not participate in these events.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

No, I haven't attended a YAC meeting yet. However, my friend is a YAC committee member and I have heard about the good things that are happening in the community and how YAC members can help the community.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

YAC Application recommendation - Ishita Prasad.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

March 10, 2022

To whom so ever it may concern

My name is Namrata Berry. I live in Schaefer Ranch in Dublin. I am writing this reference for Ishita Prasad. She has been my son Kavin Berry's classmate since 2016. Ishita loves to play volleyball and enjoys baking. She is a good girl who treats others with respect.

If given a chance in the Youth Leadership Academy, Ishita will acquire leadership skills that will help not only her but also the community she lives in and the city she calls her home.

If you have any questions I can be reached at [redacted] or email at [redacted]

Thank You.

Regards

Namrata Berry

First Name*

Mahidhara

Last Name*

Sudeendra

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

([redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

9th Grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to become a member of the City of Dublin Youth Advisory Committee, because I love giving back to my community and working with people, I love using my creativity and innovative thinking, and I have been on the Youth Advisory Committee for the 2021-2022 term. I volunteered as part of the Dublin Lead, for the summer of 2021, at the Dublin Wave Waterpark. I really enjoyed my experience there, meeting new people, and having fun at the same time. Whenever there is a situation at hand, I can come up with a logical, yet uncommon approach to a solution, and most of the time it ends up working out the way everyone wants it to. I was on the Youth Advisory Committee for the 21-22 term. There, I was on all three Ad-Hoc committees of the Youth Mental Health Forum, the upcoming Dublin Benefit Concert, and the Hackathon set in May. I also volunteered at the St. Patrick's day event, at the Committee's booth. At the Youth Mental Health forum, I helped make the questionnaire for the panelists, and invited one person to join the panel. The Youth Mental Health forum went really well. Through these experiences, I got to meet very exciting new people, and I really enjoyed working with the youth there. I learnt a lot from working with these people. I really enjoy doing new things, and put my best foot forward in everything. I participated in this year's science fair, and my project was nominated to go to the Alameda County Science and Engineering Fair(ACSEF). My project was on composting, and how it was beneficial to the environment. Through this project, I not only learnt about composting, but also learnt about how we can take care of our environment, and the people around us. I enjoyed doing a project like that, because it would help to improve the community around me.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

Skills I possess that I believe would make me a strong candidate for the YAC, are my creativity, my cooperation, and my positivity. Since finding a solution when there is a dilemma often includes trade-offs, most of the time I can find the best possible solution while also keeping in mind all the requirements. I cooperate very well with other people. I always listen to what everyone has to say, make sure everyone has participated, and that not one person is dominating the whole conversation. I also make sure to see where I should assert dominance in the conversation though. I always stay positive, even when things aren't going the way I want it to. Regardless of the situation, I always try encouraging everyone, and add a humorous joke every now and then to brighten up the mood. I am also currently a Logistics Officer in the Cottonwood Creek School Music Department's Executive Leadership team, in which I plan and carry out big events. I planned out the Winter Concert for CCS with minimal help from others, except for the band director Jasper Tran, who oversaw the planning and execution of the concert. I planned out social distancing techniques, while also making sure there was enough audience seating available for everyone who wanted to come watch. I am also carrying out logistics for our upcoming Disneyland/Anaheim 5 day trip. I am a bus leader, and also helped to track COVID testing, and Vaccination Card Proof. I believe that my ability to carry out logistics would make me a strong candidate for the YAC, as planning out some of the events that the YAC puts on requires a lot of logistics to make sure everything falls together. These four qualities are ones that I believe would be very important to the YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

One issue that's important to me, that I want to address in next year's term, is teens' mental health. A lot of my friends, and I myself, have experienced a lot of stress over things like the workload that we have, and how we deal with it. Not only is it stress, but also most of us are going to sleep at 11, and finding ourselves rarely over 7 hours of sleep. This is one of the biggest issues that youth that I know have, stress and sleep loss from an increased work load, and I know that it will only get worse in high school. I was part of the Ad-Hoc committee for the Youth Mental Health Forum in 2021, and it went really well. I believe that we should do that event again, and seek a bigger audience. That's why this is something I want to address in next year's committee, as this will help us find coping strategies for teens.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

During the 2022-2023 school year, I will be involved in extracurricular coding, singing, math, and probably volleyball too. I will be able to devote plenty of time each month for YAC meetings and activities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I would get other teens involved in the community, teen events, and City-sponsored activities by showing them what the event is, how it is beneficial to them, and also how it is beneficial to the community around them. Often, teens don't want to go to events because they believe they will be the only person there, however if I can get them involved one by one, they will all want to go together to participate in these events. I am very persuasive, and can easily support my point of view or claim. I make sure to be someone that people can rely on. One of my classmates saw me in a picture on the YAC application page, and thought to apply for the YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

Yes, I was on the YAC for the 2021-2022 term, and an item I was interested in was the Dublin Youth Mental Health Forum. I was on its Ad-Hoc committee, and I thought it went extremely well.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Mahi Letter of Rec CCS Letterhead - Sargent.pdf

Upload 2nd Letter of Recommendation (optional)

Mahidhara_Sudeendra.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

COTTONWOOD CREEK SCHOOL

DUBLIN UNIFIED SCHOOL DISTRICT

Lorianne R. Ventura, Ed.D.
Principal

Wednesday 9 March 2022

To Whom It May Concern:

This letter is intended to alert you to the talents of a bright, dedicated, and responsible young man. To provide context for this reference, I've taught secondary English in the public school system for over 20 years. I have had the pleasure of instructing Mahidhara (Mahi) Sudeendra for the past 7 months at Cottonwood Creek School.

The 4 C's (Cut, Color, Clarity and Carat) are the characteristics one looks for when selecting a diamond; the best consist of the highest of these qualities. These gems are rare and incredibly expensive. Mahi possesses the 4 C's of an exceptional individual, Collaborative, Critical-thinker, Character and Compassionate. I consider it a privilege to recommend Mahi for the 2022-2023 City of Dublin Youth Advisory Committee.

Dependable, motivated, caring, respected and well-liked by his peers and teachers are just a few of the many descriptors of Mahi. Another attribute is being a team player, but knowing when to assert himself if needed. This is exemplified through his participation in leadership class last year, where he had the opportunity to attend conferences and facilitate school spirit events in the virtual learning world. This year Mahi volunteered to be the CCS Music Department Logistics Manager. He was responsible for coordinating the entire CCS Winter Concert.

Other strong points are the level of maturity Mahi exhibits when taking constructive criticism and advocating for himself. If he needs to revise a task or doesn't understand a concept, he asks for clarification. He is confident, without being prideful; nor is he afraid to ask for support when tackling a new skill. He understands that growth happens through trial and error.

Mahi appreciates a challenge. So as to broaden his learning, he willingly went out of his comfort zone. This is why for his 8th grade year, he enrolled in two high school level courses, Spanish and Advanced Algebra, as well as a Zero period elective, Symphonic Band. Mahi has played clarinet for the past four years. Furthermore, he participated in this year's DUSD science fair. His composting project earned him an entry at the county level. In addition to his engagement in academia, Mahi is currently a member of Dublin's Youth Advisory Committee. He participated in the ad-hoc Youth Mental Health Forum, and is presently serving on both the Benefit Concert and Hackathon sub-committees. These are just a few testaments to his desire for self-improvement and his commitment to excellence to better himself and our community.

Mahi's goal for the Youth Advisory Committee, if he were to be chosen, is to address teens' mental health problems, by developing coping strategies for young people. It is evident that Mahi keeps his priorities in order. Thus, I can say unequivocally that Mahidhara Sudeendra should be honored with a position on the 2022-2023 Dublin Youth Advisory Committee. Mahi's internal drive to contribute to his community, in conjunction with his educational and social aptitudes would make him an outstanding representative for the city of Dublin.

Sincerely,

Laurie K. Sargent

Laurie K. Sargent
English Teacher

2400 Central Parkway • Dublin • California 94568 • (925) 833-3333 • Fax (925) 833-3711

Cottonwood Creek School
2400 Central Parkway
Dublin, CA 94568

Dear Selection Committee,

I am writing this letter of recommendation for Mahidhara Sudeendra. Without reservation, I **highly recommend** Mahidhara to be a part of the City of Dublin Youth Advisory Committee for the year of 2022-23. I have been a middle school Physical Education teacher and Athletic Director for four years, a baseball coach for 10 years and have been a volunteer for the Alameda Boys and Girls Club for 15 years.

Mahidhara **exemplifies** all of the Dublin Integrity in Action Character Traits. Mahidhara is responsible, respectful, giving, caring, cooperative, honest, does his best, is trustworthy, and has a positive attitude.I would say that Mahidhara's strengths are in his willingness to be a vocal leader, focus and kindness.

I have known Mahidhara for four years as a student, a leader in my classroom and as a school wide student leader. I would describe Mahidhara as bright, positive in nature, one who takes initiative, is honest, has a great sense of humor and is hardworking. Mahidhara consistently pursued to achieve high marks, produced work of the highest quality, was a dependable team player, and set an example for achievement and service during his tenure at Cottonwood Creek. Mahidhara is not only a high achiever academically but he also is on the Boys A Volleyball team and is a Music Department Logistics Officer.

Mahidhara is the kind of person that is not afraid to ask questions and will work hard to achieve a high result. During the years of knowing Mahidhara, I became very aware of Mahidhara and his ability to seek out challenges, his determination to conquer those challenges all while having an amazingly positive attitude. I believe Mahidara would be an asset to the City of Dublin Youth Advisory Committee.

Sincerely,

Jeff Sherratt
Middle School (6-8) PE Teacher
Co-Athletic Director
Cottonwood Creek School

First Name*

Chloe

Last Name*

Brandt

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

9th

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I think this is a great opportunity for me to get involved in my community. As a teenager, I don't feel there are many ways to make the voices of my peers heard, but this committee can change that. YAC is all about addressing the issues that youth face and finding ways to better them, which is exactly what I think we need. I want to bring about positive change and show my fellow teens that local government is a great way to do that.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I am a very very outspoken person. I enjoy public speaking and love discussing ideas with people who have different perspectives. Compromise is one of the skills I am working on, but I have been getting a lot better over the past school year, and have learned to admit my faults. I am also a very organized person. I plan ahead and am very thorough in my thought process, diligently thinking through every action. I am very responsible and manage my time well, making sure to delegate my time and enthusiasm to the things in my life that I find important.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I know I, personally, have struggled with bullying and mental health. This issue among teens has already been talked about within the Committee, but I think it is such a large and overarching topic, that it can be addressed again. The Mental Health Forum was a great starting point, but connecting with more teens, possibly in a school setting, may be beneficial. Also, sexual harrasment is something I and many of my peers face, even in a middle school setting. I think this is a very pressing issue that needs to be addressed at some level. I really don't want youth to be given lectures about these things, but rather, to be included in discussions and activities to bring awareness. Teens don't want to be talked at. They want their voices heard as well.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I am currently involved in my school's Leadership program. We plan and create events for the school such as dances, rallies, and fundraisers. I am also a part of a musical theater company. Both of these do take time from my schedule, but I am very organized and I have always been able to set aside time for important things. YAC is a very large responsibility, but one I will take wholeheartedly. So, in summary, yes, I will be able to devote my time to meetings and activities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I believe the Youth Advisory Committee has a social media page, which is a smart marketing strategy that my school's leadership class has done before. I think it would be great to promote that page more. In my school, we had posters and flyers up in a lot of spots that students frequently crossed. This led to students eventually recognizing the page and following it. The YAC social media page can, and should, be seen as a source for ways to stay informed about what events are happening in our city. If students see it as a fun page to check regularly, we can have greater participation in events, which subsequently betters our community.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

Unfortunately, I have not attended any meetings recently.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Chloe Brandt LOR.pdf

Upload 2nd Letter of Recommendation (optional)

Chloe Brandt Letter of Recommendation.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

March 2022

Dear the Dublin's Youth Advisory Committee:

I have taught Chloe Brandt for all 3 of her Middle School years, one year in Physical Education, and 2 years in the Leadership program. She would be a wonderful addition to your Committee.

Chloe is an intelligent young woman with a strong passion for being a leader. She is organized, motivated, and very mature for her age. She is very well-spoken and she feels comfortable speaking in front of small and large groups. Her classmates respect her and look up to her to get things done or to have good ideas. With a drive to make a positive difference in our school community, she volunteers her time when help is needed. She is able to balance many responsibilities and is always very reliable. She has an inner strength and will stand up for what is right in the world and for how people are being treated.

Chloe has also been the Wells Middle School Student Body President this year. I have seen her take this role seriously, and she is striving to be the best role model possible to all of our students here. This position definitely suits her and it is a joy to see her shine in it.

In conclusion, I wholeheartedly recommend Chloe Brandt for a position on the Committee. If you have any further questions, please feel free to contact me at [redacted]

Respectfully,

Denise Bunger

Wells Middle School
Leadership Advisor
Physical Education Teacher

To the Individuals Responsible for the City of Dublin Youth Advisory Committee Appointments,

I am extremely pleased to recommend Chloe Brandt for consideration on the City of Dublin Youth Advisory Committee. I have known Chloe for most of her life – since she was a toddler – as a close friend of her family. During this time, I have had the pleasure of witnessing Chloe grow into a kind and caring young person who strongly believes in community service and civic engagement.

When I asked Chloe about taking on this role, in addition to her other commitments and her dedication to scholastic excellence, she spoke of wanting to represent Dublin youth and of being a catalyst for positive change in the community. She cares deeply about issues affecting Dublin today, such as bullying and mental health awareness, and hopes to bring focus to these issues on a larger scale on YAC.

Chloe has worked to represent her peers in a variety of ways through the Dublin school system, including Student Council and Leadership class. She is an engaged and enthusiastic participant in this service and has remained dedicated to her work over several years. Chloe sees this appointment as an opportunity to serve the broader Dublin community – not only to represent Dublin youth, but also to help young people in Dublin recognize the number of pathways for community engagement available to them.

As someone who has devoted my life to public service, I know the dedication and initiative necessary for a selected representative to succeed in their role throughout their term. I've witnessed Chloe's dedication and initiative firsthand. When I was looking for a primary babysitter for my young family, I inquired into Chloe's interest for the position. She proactively acquired first aid and CPR certification – as well as completion of a baby-sitting course – then scheduled an initial interview with myself and my partner, where she asked a series of thorough and thought-provoking questions that left me confident we were entrusting our children's care to a responsible young person. In the months that have followed she has reaffirmed that conclusion, bringing a combination of responsibility and enthusiasm that make her a favorite of both the adults *and* the children of the house.

I can think of no one more worthy, or better suited, to fill this position. I strongly encourage you to consider appointing Chloe to the Youth Advisory Committee, where she can continue to utilize her passion for service on behalf of the Dublin community.

Sincerely,
Erin Steffen
Dublin Resident

First Name*

Yma

Last Name*

Santos

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

9

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to become a member of the City Dublin Youth Advisory Committee (YAC) since I want to have a significant impact and positive influence on my community. I want to be able to take part in making Dublin a better place and helping solve issues that are being faced by others. Also, I want to take this opportunity to challenge myself to reach greater heights and learn valuable lessons while being a member of the YAC. These skills will benefit me in the future in school, my career, and even in everyday life.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

Skills I possess that would make me a strong candidate for the YAC are organizing, planning events, and taking up leadership positions. I have been doing the Leadership program offered by Wells Middle School for 7th and 8th grade, and I even did student council during elementary school. I plan to continue being involved in Leadership at the high school. Throughout the years, I've been able to learn how to plan and execute events for these programs with success. I believe I can utilize these skills to make me a strong candidate for the YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I believe an issue teens in Dublin are currently dealing with is a lack of socialization out of school hours and activities. Due to the recent pandemic, it was difficult for teens to hang out with their peers, and events in Dublin were more limited. I think the YAC could address this issue by holding various events similar to the St. Patrick's Festival. I thought the outcome of the festival was extremely successful since I saw a lot of participation from my classmates and many people wanted to go. An additional contributor to the event's success was due to its in-person component. So, an event that requires and focuses on in-person student participation like this would certainly improve this issue.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

For the 2022-2023 school year, I will be involved in Dublin High's Leadership program. I hope to join some clubs as well to be active within the school's community. Outside of school, I will be doing karate around two times a week. However, I will still be able to devote time each month for YAC meetings and activities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I would get other teens involved in the community, teen events, and City-sponsored activities by utilizing my social media platforms to promote these events. Apps such as Instagram make it easy to inform others about these things. They would also be able to forward the details to their friends and classmates.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

No, I have not been able to attend a YAC meeting recently.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

YAC Application Mar 25, 2022.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

March 24, 2022

To Whom It May Concern:

I have known Yma Santos since the start of her 8th grade year at Wells Middle School in Dublin. I am her current English teacher. I believe Yma would be an excellent candidate for your program. Yma is a model student and exhibits the morals and creativity your program upholds.

Yma is a bright and attentive young woman. In class and in her work, she demonstrates that she is an intelligent and capable student with great potential. She has always been among the top students in her class. I am confident that she will thrive further in her high school academics.

I am convinced that Yma would make a more than valuable contribution to your program and has my highest recommendation. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Sara Quintero
8th grade English & History
Wells Middle School

First Name*

Aakrisht

Last Name*

Mehra

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

10

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to become a member of the City of Dublin's Youth Advisory Committee because this is a platform that represents the teen voices within Dublin. Primarily, the opinions of teenagers aren't considered when it comes to deciding upon important issues or problems within a city. However, the City of Dublin's Youth Advisory Committee provides the unique opportunity for the voices of teenagers within Dublin to be heard and represented. I want to become a member of the Youth Advisory Committee for three primary reasons which revolve around advocating, serving, and driving youth civic engagement.

The Youth Advisory Committee provides a platform for issues within Dublin's community to be resolved by a group of teenagers. Along with the preeminent ability to incorporate the voices of the Youth within the decisions made by the city, this platform also gives its members the chance to represent and advocate for different issues that may occur. As a member of the Youth Advisory Committee, you would have the special opportunity to bring attention to the problems that occur within society, while retaining the ability to alleviate the problems faced at a city-wide level. This unique and special opportunity offered to the members of the Youth Advisory Committee drives my interest in becoming a member of this committee. By becoming a member, I would have the ability to represent and address the issues faced by the communities and the people that I would represent at a city-wide level.

On top of the ability to represent the people within my community, I would have the opportunity to serve the community of Dublin. I believe that giving back to your community is an essential part of being a good citizen, which also influences a large number of the activities that I pursue outside of my academic life. For example, I created an organization called Elderly Care Everywhere, which was an organization that helped to alleviate loneliness and isolation for senior citizens within our community. This organization gave me the experience and the chance to give back to a specific part of my community, however, the Youth Advisory Committee presents the opportunity of taking this a step further. By being a part of the Youth Advisory Committee, you give back to the community and the people of Dublin, which is a special opportunity that contributes to my interest in becoming a member for the Youth Advisory Committee.

The final piece that influences my interest within the Youth Advisory Committee is civic engagement from teens in Dublin. As I stated earlier, a majority of cities don't offer the ability for teens to have a role within the government of a city. However, the city of Dublin provides the unique opportunity to boost teen civic engagement within the city's government. On top of teens having the chance to influence the decisions made at a city-wide level, they also have the ability to drive youth civic engagement. One essential fact that drives my interest in becoming a member within this committee is teens' influence. This means that the members who are elected onto the Youth Advisory Committee can influence their peers and drive youth civic engagement within the city of Dublin. By becoming a member of this committee, I would have the ability to boost youth civic engagement, give back to my community and best represent the people.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I believe I would be an excellent candidate for the Youth Advisory Committee for two primary reasons. As a student at Dublin High, my love of rigor and wanting to be academically challenged is evident in the course load I have charted to take in high school. I have academically challenged myself through pursuing courses such as Honors Chemistry, Precalculus, and AP Computer Science Principles as a freshman. Although being in these classes has come at the cost of missing out on the opportunity to interact with other freshmen, they have given me the experience of learning and collaborating with numerous upperclassmen. These classes have provided me with the unique experience of communicating and learning in unfamiliar environments, which is a necessary skill for the YAC. I believe that the YAC revolves around the ability to collaborate with others, getting a wide variety of opinions on the issues discussed, and allowing everybody to have their voices heard.

Communication and Collaboration are two essential skills needed to become a strong candidate for the YAC. These are two skills I have had the opportunity to develop a foundation within the numerous activities that I have pursued throughout my journey within Dublin. One instance of these skills within my life is seen through my journey within debate and the Dublin High Debate Team. My first experience with the debate was during middle school. However, the principles of debate have transformed my life over the last three years, while developing my foundation within analytical thinking, collaboration, and communication. These skills are essential within an ideal candidate for the Youth Advisory Committee because they create a stronger bond between the 16 members of the YAC. As a candidate for the Youth Advisory Committee, I bring my experience within communication and collaboration in unfamiliar environments, which allows for unity within the members that make up the committee. This allows for the youth of Dublin to stand as a united front and work towards the overall growth of the city of Dublin.

Outside of my educational life, I have taken a variety of leadership positions with Dublin, which would make me an ideal candidate for the Youth Advisory Committee. For instance, during the summer of 2020, I recognized that the senior citizens within our community were increasingly isolated, which began to affect our senior citizen's physical and mental health. To tackle this problem, I created an organization called Elderly Care Everywhere, whose mission was to help senior citizens connect with others within their community, while allowing them to partake in a variety of activities like online socialization meetings, bingo, and our pen pal program. This relates to why I would be the ideal candidate for the Youth Advisory Committee because this demonstrates the leadership and passion that I have displayed throughout the city of Dublin. The Youth Advisory Committee serves as a platform for teens to advocate for the people of Dublin and provides the opportunity to represent the different voices within Dublin. If I was a member of the Youth Advisory Committee, I would have the ability to take action upon the various problems that exist within Dublin, while contributing the perspective of a freshman in high school.

In 2021, I was able to host a Valentine's Day Card Drive, which allowed us to collect over 700 handmade valentine cards that were donated to essential workers during the peak of the Covid-19 pandemic. We had the opportunity to donate these cards to the Bay Area Community Health Center, the workers at Safeway and Trader Joe's, the Dublin Police Precinct, multiple fire stations across Dublin, and Mayor Hernandez. These activities demonstrate my passion and drive towards the city and people of Dublin, which would reinforce my candidacy for the YAC. As a result of the work, I conducted within the city of Dublin in 2020 and 2021, I was nominated for the Dublin Young Citizen of the Year Award in 2020 and 2021. This serves as a testament to my passion for the city of Dublin, which reflects in my candidacy for the Youth Advisory Committee.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

Unfortunately, the teens within Dublin are plagued with a plethora of issues that have been thrust into the spotlight after the implications of the Covid-19 pandemic. Although our community has begun to move past and heal after the drastic effects of the Covid-19 pandemic, the teens within Dublin were affected in a variety of ways, which is something that the YAC can alleviate. To begin, one of the toughest problems that teens face is the drastic change from distance learning to in-person learning. This sudden change invoked a strong emotional response from the teenagers within Dublin and created a large variety of problems for the teenagers of Dublin. The transition from school was undoubtedly rough and caused the teens in Dublin to struggle with their mental health, to struggle with all of their feelings and caused teens to struggle with the complication of in-person schooling. The decision to return to in-person learning was announced months ago, which prompted a considerable number of resources to be offered to the students at DHS. Although this effort was able to accomplish the first parts of recovery for the teens at DHS, the YAC has the ability to take this initiative a step further and offer these resources for teenagers across Dublin. If I was a member of the YAC, I would utilize the platform that we had the opportunity to use and promote different resources that the teens in Dublin can use. Even though a variety of resources are offered for teens, a large majority of teens aren't aware that these resources exist, which can be changed through action from the YAC.

Another prevalent problem that plagues teens within Dublin is the confusion that surrounds Emerald High School. The entire community is overjoyed for the arrival of Emerald High and can't wait for the new school to open. Amidst the joy and excitement the Dublin community feels, teenagers within our community feel confused and worried in regards to the arrival of the new school. Although, teens are overjoyed for the creation of the new high school, they are confused about transferring to Emerald High School if they are a student at Dublin High. Unfortunately, there are a large number of myths traversing around the community about what would happen to teens who would be going to Emerald High based on their location, but are currently students at Dublin High School. Principally, a large number of teens are confused about the creation of the Emerald high and transferring there, if they were originally a student at Dublin High.

Thankfully, the Youth Advisory Committee can assist these students by using their platform to advocate for these teens and alleviate their confusion. If I was selected to be a part of the Youth Advisory Committee, I would advocate for meetings with the Dublin Unified Board and the city council to help bring some clarity into this situation. Using the platform and resources at the disposal of the Youth Advisory Committee, the myths surrounding the arrival of the new high school can easily be dispelled and we can best assist any students who are confused about the addition of the new high school within our community.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

During the 2022-2023 school year, I'm taking a step back from the extracurriculars I have pursued throughout the 2021-2022 school year. This allows me to focus on the activities that mean the most to me and will allow me to be a better citizen within Dublin. Next year, I will be continuing my work with senior citizens through Elderly Care Everywhere, which is an organization dedicated to preventing senior isolation. Furthermore, I will maintain my presence with Dublin High School's Debate Team and will continue to be an avid participant of these activities.

I am choosing to pursue the two aforementioned activities in the 2022-2023 school year because these are two activities that allow me to contribute to my community and help me be the best citizen of Dublin that I can possibly be. By continuing my journey with Elderly Care Everywhere, I can take this platform to new heights and best assist the senior citizens within our community. Even as we recover from the Covid-19 pandemic, loneliness and isolation have always been prevalent problems for senior citizens. By continuing and expanding upon the mission of Elderly Care Everywhere, we can continue our work to prevent senior isolation and best benefit our community. Over the next year, we have the ability to revolutionize life for senior citizens within Dublin, which is why this is an activity that I will continue to pursue. Furthermore, I will continue my journey within Debate because this is a platform that gives me the opportunity to best assist incoming debaters with their journey through this event. When I first joined debate, I was assisted by multiple sophomores and juniors who helped guide my journey within the complex realm of debate. I want to give back to the community that helped me reach where I am today, by assisting the incoming debaters.

I don’t believe that these activities would take away from the work that I would be able to do at the YAC because these activities would only further my ability to assist the community of Dublin. The primary mission of the Youth Advisory Committee is to best offer their services to the community of Dublin and to boost youth civic engagement within Dublin. I believe that my experiences within debate and Elderly Care Everywhere would increase my contributions to the Youth Advisory Committee because I would be bringing the opinions of two very diverse demographics to the committee. This would allow for a wide array of opinions to be considered and included within the decision made regarding anything that this committee would discuss. Even though the activities I am attempting to pursue may become difficult at times, I know that I will have the time required for the events and meetings hosted by the Youth Advisory Committee. One of my key strengths that has allowed me to balance my social, academic and extracurricular life is organization. This means that I can plan ahead for the events that are hosted by the YAC, while managing the other aspects of my life. My organizational and time management skills will help me plan ahead for the meetings that occur, but also serve as a huge asset to the Youth Advisory Committee. These skills are important in a committee that represents the people because this would allow us to move forward in an efficient manner, while best serving the people of Dublin.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

If I was a part of the Youth Advisory Committee, I would increase youth engagement through appealing to their interests and capturing the latest trends within the methods we would utilize to promote these events. Fundamentally, the marketing that is primarily used to promote events is relatively outdated and doesn’t accurately reflect the interests of the individuals that we are trying to engage. Unfortunately, the marketing that tends to be used to promote these events seems unappealing or doesn’t generate as much youth interest as the city may like. If I was a member of the Youth Advisory Committee, I would bring on the perspective of a freshman in Dublin High School and would provide the perspective of a 14 year old within our marketing campaigns. Although the Youth Advisory Committee is composed from different areas of Dublin, the marketing campaigns fall short of generating youth civic interest within the events that are hosted. Along with the perspective of a 14 year old freshman in Dublin High School, I believe that we have to appeal to the interests of the teens in the community to best generate the response that we look for in terms of Youth Civic Engagement.

A few ideas that I have regarding the promotion of these events to the youth of Dublin include the incorporation of nft’s within the programs that we attempt to spread. Although, this may sound unconventional, the use of nft’s within marketing campaigns for the city would cause youth civic engagement rates to skyrocket because we would be appealing to the interests of teens. By giving every teen that participates in the events an NFT, we would incentivize the teens of Dublin to participate in the events and drive teen participation.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

Unfortunately, I haven't attended a Youth Advisory Committee meeting in the past. However, I hope that's something that will change over the course of the next year. I haven't attended the meetings of the Youth Advisory Committee in the past because I wasn't aware that a committee made out of teens had the opportunity to represent the people of Dublin. My interaction with this program was at the 2021 Young Citizen of the Year Ceremony, where I was introduced to the notion of a Youth Advisory Committee. As a result of this ceremony, I had the ability to explore the work of this committee and learn about the chance to become a member of the Youth Advisory Committee.

I was astounded to learn about the existence of a committee that allowed for the voices of teengers within Dublin to be heard and represented, which drove my decision to apply to this committee. I believe that this committee is an essential part to the city of Dublin, however, the general public is in the dark about the mission and existence of this committee. If I was selected to become a member of this committee, my first goal would be to bring this committee into the spotlight of Dublin because this would drastically increase Youth Civic Participation within Dublin and give everybody the chance to help their community.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

WhatsApp Image 2022-03-25 at 7.47.38 AM.jpeg

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

DUBLIN HIGH SCHOOL

2017 GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 925-833-3300FAX 925-833-3322

March 23rd, 2022
To Whom It May Concern:

I have had the distinct pleasure and honor of having Aakrisht Mehra as a student in my French 2 class since August 2021. Aakrisht has been more than the ideal student, a tremendous asset to Dublin High school and our community. I would like to take this opportunity to recommend him for your organization.

Aakrisht has a number of strengths to offer. He is always interested in supporting others, helping in any way, and furthering his education in French along with other subject areas. As a freshman, he currently holds a 4.14 A-G GPA. He is enrolled in AP Computer Science Principles, Honors Chemistry and Precalculus. But Aaakrisht is not just a promising scholar, he is also a strong advocate for humanitarian causes. He created an organization dedicated to prevention of senior isolation (Elderly Care Everywhere), was able to initiate a Fundraiser for the oxygen shortage that occurred in India during the height of the Delta Variant, and was nominated for the Dublin Young Citizen of The Year Award.

In addition, Aakrisht has been an avid debater for the past 4 years, attending competitions all around California. He excels as a leader, and with his dedication to constantly learn and better himself, it is my belief that he can make a tremendous positive contribution to your organization.

Much of my French classes involve class participation, group work and self motivation. Aakrisht is exceptional while working with others and keeping his group on task and focused. He struggled during first semester with the switch from French on zoom and French in person but with his perseverance and intelligent curiosity, he now has an A in my class. His ability to do extremely well academically while juggling a heavy extracurricular schedule shows that he is not only dedicated, but also extremely organized.

It is for these reasons that I offer the highest recommendation for Aakrisht without reservation. His drive, intelligence, dedication and abilities will truly be an asset to your organization. If you have any questions regarding this recommendation, please do not hesitate to contact me.

Sincerely,

Anne Marie Etesse
French Teacher, Dublin High
[redacted]

First Name*

Esha

Last Name*

Shenoy

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

11th

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to join the City of Dublin Youth Advisory Committee to make sure that my peers' views and voices are heard. As a high schooler, I have seen multiple problems that those my age are too afraid to share with adults such as problems with mental health. As a member for YAC during the 2021-2022 term, I learned that by being a part of this community, I would be able to make the voices of my peers heard through the events YAC puts on. Such as the first ever Mental Health forum where we addressed mental health issues and had professionals from a wide range of fields explain how they dealt with mental health issues. I understand how difficult it is for some to speak up in front of others and tell them how I feel about a subject and what their thoughts are and hope to further help my peers with these problems. One of my primary priorities as a member of the YAC will be to ensure that such voices are heard.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

Skills that make a strong candidate for YAC are my versatility, dedication, persistence and passion. As I have taken part in multiple extracurriculars, I have a wide variety of skills under my belt, including various soft-skills. Through my participation in teams such as my high school's JV Girls Basketball team, robotics team, and Orchestra for the past two years, I have developed the soft-skills of communication and teamwork as well as physical skills such as hand-eye coordination. As a previous YAC member, I have developed leadership skills. In addition to participating in these extracurriculars, I take advanced classes in school as well which puts my time management skills to the test. Persistence is an important trait which I have used to develop my daily skills and my strong work ethic. One of my hobbies is playing the piano, which has been a hobby since I was 5, and it has taught me valuable lessons in patience and dedication. When learning a new song, I have learned that I can not play perfectly on the first attempt. I know that accomplishments cannot be created immediately, that one needs to work hard at it. I started playing the violin in seventh grade, in my school's beginning orchestra where I was able to pick up the violin quite quickly and decided to audition for an advanced orchestra the next year, even though four years of experience was recommended. Yet, with persistence and my quick learning skills, I made it in. My versatility enhanced through my various experiences make me a strong candidate as I bring a wide array knowledge and skills to the table and will be able to apply this knowledge to help the voices of my peers be heard through YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

Teenagers in Dublin, I believe, are currently struggling with mental stress problems primarily due to daily life returning to a resemblance of pre-COVID. After two years of daily activities being restricted due to COVID, I know my peers are struggling to return to life that is not entirely behind a computer screen, school where questions about a topic could be answered through a quick Google search instead of actually speaking with a teacher. YAC could help solve this problem by raising awareness about it and organizing activities, an avenue for teenagers that will help them socialize more and regain the ability to speak with others more than just send emails or private questions in the messages of a Zoom meeting. Another problem I think teens face is that some of our voices and viewpoints are not being heard because we are uncomfortable expressing our thoughts to others and projecting our opinions is difficult. YAC can assist in resolving this issue by providing an easily accessible forum for teens to express their opinions, such as a blog or podcast where teens can submit their thoughts on a given subject or an in-person forum such as the 2021 Mental Health Forum where experts were brought in to talk about mental health issues and provide outlets for teens, places and ways they would be able to solve their problems or cope with them.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

Extracurricular athletics and school clubs are two things that I am currently active in. I'm a member of Dublin High's STEM Femme club's graphic design unit, where we learn about and
promote women in STEM fields. I am a part of the Gael Force Robotics Development Team as well. Piano, violin, and computer programming lessons, as well as basketball, are all extracurricular events that I engage in. Because of my time management skills, I will be able to prioritize my tasks in addition to my schoolwork, enabling me to devote as much time as possible to YAC meetings and activities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

Personally, I would use social media and group chats to encourage
other teens to be interested in the school, teen events, and City sponsored activities. I know other teenagers who would enjoy engaging in such activities as we are returning to our “normal” world, the one before COVID-19, and return to our previous activities with group gatherings. By spreading information to my peers, I will be able to get more youth interested as well as raise their awareness that such events are occurring as I know that these events are not very popular; I had not been aware that these events were taking place before I joined YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I have attended all the YAC meetings for the 2021-2022 term as a committee member where we mainly talked about the events we were hosting such as the Mental Health Forum, the Youth Hack-a-thon, and the Youth Benefit Concert. We also talked about volunteering at events like the Tri-Valley Youth Job Fair, the St. Patrick’s Day Festival, the Spring Eggstravaganza, and the Harvest Fair. The dates for these meetings were 08/25/2021, 09/22/2021, 10/27/2021, 11/17/2021, 12/15/2021, 01/26/2022, and 02/23/2022. I also attended the ad-hoc committee meeting for the Youth Benefit Concert on 02/09/2022 where we talked about how to spread the word about the event to gain performers. In these meetings, I was mainly interested in how I would be able to help my community by volunteering as well as how I would be of help in planning these events as well.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Esha Shenoy Letter.pdf

Upload 2nd Letter of Recommendation (optional)

Esha Shenoy Letter of Recommendation.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

DUBLIN HIGH SCHOOL

A GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 • 925-833-3300 • FAX 925-833-3322

March 16, 2022

To Whom It May Concern:

It is my privilege to have Esha Shenoy in my Sophomore Advanced English class this year. As a tenth-grader, she demonstrates exceptional social and intellectual maturity. She also has the social skills and discipline necessary to work well with other students in collaborative groups. On many occasions I noticed that her help was welcomed by other less sure students in these settings. She works effectively in groups, taking leadership roles, always insisting on sharing and completing thoughtful work -- skills and abilities that will serve her well in future academic and workplace settings.

Esha also has a kind heart and truly wants to help others. Just this week, a fellow classmate was having a difficult time and asked to go outside. Esha sprang into action and asked to go talk with the other student. She stayed with her friend even though it meant she would have to complete the in class assignment for homework. That is the type of person Esha is. She is willing to do more so that the people around her are taken care of.

Esha has many admirable goals, continuing her service as a member of the Youth Advisory Committee among them. With her combination of intellectual skills, motivation and social maturity, she will flourish in committee such as yours. You will not be disappointed. I give Esha Shenoy my highest recommendation.

Sara C Hollison

Sara C Hollison
English Department Co-Lead Teacher
Sophomore Advanced and Freshman English Teacher

DUBLIN HIGH SCHOOL

2017 GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 ♦925-833-3300♦ FAX 925-833-3322

All Dublin Students Will Become Lifelong Learners

PRINCIPAL

Maureen Byrne

ASSISTANT PRINCIPALS

Paul Faris

Whitney Dwyer

Krista Taylor

Lenni Velez

Diana Santamorena

March 21, 2022

To Whom It May Concern:

I had the pleasure of coaching Esha Shenoy on the Dublin High School JV Girls basketball team for the 2021-2022 season. And I highly recommend her for the Youth Advisory Committee.

Esha is a dynamic student and player. She maintained her extracurriculars while taking a challenging academic course load. She is a part of the school's orchestra and taking on AP European History, one of the tougher choices a sophomore can make at DHS. In addition to this, she contributed to the Youth Mental Health forum and is part of the planning for the Youth Hack-a-thon.

On the court, she showed determination and teamwork. No matter the game-time situation or who she was up against, Esha always gave it her all. The improvement I saw this season let me know that she was listening and processing every day at practice.

I fully believe Esha would be a wonderful addition to any community she belongs to, whether as a volunteer, student, or colleague.

Please do not hesitate to reach out with questions.

Best Regards,

Carter Stimson

Carter Stimson
Dublin High School Social Studies Teacher
[redacted]

First Name*

Irene

Last Name*

Chi

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

11th grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I would like to become a member because I believe that becoming a committee member of the YAC because I believe this is the perfect opportunity for me to give back to the community of Dublin; I've always had a passion for helping and making a difference, and being on the YAC committee will enable me to put this in action! Additionally, I would like to use the opportunity to improve all-around as being involved will allow me to utilize and refine essential skills for group settings; I see this as a great learning opportunity!

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

In general, I am hardworking, persistent, and persevering! I am a quick learner and I adapt readily to new environments; even though I am not yet too familiar with the procedures of YAC as it is my first year applying, once I become more familiar with the process, I will do my absolute best to excel in whatever I need to do! I am a quick learner, so it will not be difficult for me to get used to new processes. I work well by a schedule with planned dates in advance, but I am also flexible and can work without feeling pressured in spontaneity if needed, as I've now become used to working under fluctuating schedules from previous activities. I'm punctual and organized, and I will always show up a few minutes early to events! As mentioned earlier, I've had prior experience from other activities that I have been committed to which have required me to perform tasks such as attend regular meetings, collaborate with others to plan and brainstorm, arrange events, work under pressure and approaching deadlines, and more!

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

One issue that I had in mind was the lack of awareness of volunteering opportunities; many teens in Dublin are looking for ways to serve the community, but there is not a lot of promotion of these activities as far as I have witnessed. I believe this is a topic that YAC is able to address and discuss methods to improve publicity of events and activities going on in the community to benefit teens who are currently seeking out opportunities. In addition, I believe we may also be capable of discussing new, original ideas of activities to further benefit teens who want to get involved!

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

As of the 2021-2022 school year, I am currently a member in my school's Key Club and Drama Club, as well as the role of Stage Manager for our spring production. I also do piano and violin outside of school. For the 2022-2023 school year, I am continuing all of my current activities and serving as the new Project Chair for Key Club, and I will be a FMP (Freshman Mentor Program) mentor. Even though I will have several regular commitments after school, I should be able to attend all regularly scheduled meetings at the end of each month. I understand that there may be instances where additional events will occur; my schedule is generally flexible and I will be able to prioritize YAC meetings over any other conflicts given one day's notice in advance.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I have been involved in leadership, yearbook, and drama where I have had much familiarity with advertising in general! I am familiar with methods of promotion in terms of tactical use and appeal to the audience. That being said, I am able to incorporate basic knowledge of methods for this in general. To be more specific, I am able to help with promotion by through my school; Even if I will not be able to reach everyone in a school of more than 3,000 students, it will be easy for me to promote community-related events through several audiences in activities I am involved in! Casually speaking, I am also easily able to share information with peers and people that I am in contact with.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I have not yet attended a YAC meeting.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Letter of Recommendation - Irene Chi.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

DUBLIN HIGH SCHOOL

2017 GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 • 925-833-3300 • FAX 925-833-3322

March 18, 2022

To Whom It May Concern:

I am honored to be writing a letter of recommendation for Irene Chi. Over the last two academic years, she has made a very positive impression on me. Irene's commitment, leadership, and organization are commendable.

To begin, Irene is a leader in the classroom. Last year, in Drama 1, she took the initiative to keep her group on-task during our virtual scene performance rehearsals. I noted how she led by example, and, as a result, everyone in her group seemed positive and motivated. Moreover, they were ultimately able to put on an engaging performance that exceeded the assignment's expectations. This year, in Drama 2, Irene has had to work in many different group situations, such as: scene performance partnerships, monologue feedback groups, warm-up facilitation groups, and more. No matter the group that Irene is put in, she finds a way to navigate the dynamics gracefully. Irene always listens first before inserting her opinion, which makes her a great mediator and valued team player.

Additionally, Irene's commitment to DHS's Drama Department is exceptional! For our Fall Play, *Almost, Maine*, I hired Irene as one of two Assistant Stage Managers (ASMs). In this role, Irene was responsible for many important tasks, including but not limited to: writing down all of the play's blocking, sending the cast's parents weekly schedule updates, supporting Tech Team training, supervising backstage during performances, and assisting the Stage Manager (SM) in other miscellaneous ways. Irene's organization and attention to detail allowed her to excel in this role. In fact, she was so exceptional at being an ASM that I decided to promote her to SM for our Spring Show. I'm looking forward to seeing her shine in this role over the next couple months!

In sum, I believe Irene Chi would be an excellent addition to Dublin's Youth Advisory Committee. Her work ethic and dedication will most certainly benefit the group.

Sincerely,

Eva M. Masdeo Oliver

[redacted]

Drama Teacher
Dublin High School

First Name*

Anika

Last Name*

Kolan

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

11th Grade as a Junior.

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I have lived in Dublin for a decade, and the city has been a haven for me. It has served me in many ways by providing safety, a nurturing diversified community, and opportunities for growth and entertainment. As I served as a youth council member, it enabled me to build a network of like-minded peers. My hopes of having people's voices heard were implemented in the 2021-2022 year and having that carried forward would be an ongoing goal as a second-year council member. My volunteer experience within and outside of the Youth City Council would ensure that this would be the perfect role for me. As a resident and current member, it would be a privilege to give back to my loving city again.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

My main strengths of qualities would be my use of communication and enthusiasm. Being a part of the USA Women's Cricket Elite Team, participating in tournaments across many countries such as Mexico and Zimbabwe, observing and learning from players from different countries, captaining the U19 team, and winning the first-ever National Championship, I have grown my communication and adaptability traits. I am always willing to work with people and often find myself in leadership roles, which makes volunteering such a pleasurable act for me. I believe that using a voice is insignificant unless used to cause change. I have carried this belief during my 2021-2022 year, and it is the same mindset that I will continue to carry on if accepted into the council again.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

As a current sophomore and upcoming junior at Dublin High School, I have noticed how students have been affected by academic stress. The Youth Advisory Committee could be in contact with Dublin High School and help them arrange on and off-campus activities to help teens deal with their stress. This issue could also tie in volunteer events that would allow for a stress-free environment and teenagers participating in city-wide events. On-campus events such as having pets on campus to help deal with stress and YAC coordinating with DHS staff to ensure more "No Homework Nights." Off-campus activities would involve whatever city events are being planned, allowing students to take some time off from school, help their community, and gain volunteering credits they seek.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I spend most of my time playing cricket since I now represent the USA Women's Cricket Team as the youngest player. Not only that, but I have been a member of the Biomedical Academy for two years in Dublin High. I also spend 3 hours weekly volunteering at the San Ramon Medical Center, helping patients and staff members with their errands. Even with a busy schedule, I prioritize YAC events. As I enjoy and dedicate my time to preparing for committee events and ensuring that each meeting is productive. I always feel accomplished when I attend and learn from the YAC meetings.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

To get teens involved in community events, I observed the relevance of how, when, and where the occasions are publicized and marketed. For example, if YAC events were informed to students on the Dublin High campus during school announcements and emails to know about upcoming events, more teenagers would be involved. The city can post the events on social media to attract more teens to them. Interactive activities on occasions would allow for teenagers to be excited about volunteering, as well as them being rewarded with volunteering hours.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I, fortunately, had the opportunity to attend monthly YAC meetings to discuss issues we want to bring to light in our community. The meeting environment has always kept everyone involved in conversations, and my peers and I are free to get any discussion necessary to the table. The most recent meeting I have attended was on Wednesday, March 23rd of, 2022. This meeting covered many insightful topics about Dublin, and I was so thankful to take part in this educated group of people. We discussed and planned out future events in this meeting, including the Cultural Arts Center Business Plan. The outcome of this meeting was me being graciously voted into representing the Ad Hoc Committee to support the development of Cultural Arts in Dublin. This is an immense honor for me, and I am looking forward to holding all responsibility for further cultural awareness production in Dublin. Most recently, I have attended Dublin City council meetings for the Fallon sports park master plan as it activates and facilitates youth to participate in diversified sports activities that can one day allow them to represent the country, state, and their city. If reaccepted, I hope to further my impact on Dublin as a second-year Youth Council Member in the next term.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Anika Kolan - Dublin Youth Advisory Committee (2).pdf

Upload 2nd Letter of Recommendation (optional)

Anika-srrm-reco-letter (1).pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

Suite 7, 1 First Street.
Los Altos, CA 94022
USACRICKET.ORG

March 23, 2022

City of Dublin
11600 Shannon Ave.,
Dublin, CA 94568

To Whom it May Concern

Re: Ms. Anika Kolan's Re-application to Dublin's Youth Advisory Committee

Please accept this letter as an endorsement for Ms. Anika Kolan's re-application to the Dublin Youth Advisory Committee.

I have known Ms. Kolan since she was 10 years old as a keen and budding cricketer. At the time, I was representing the USA national cricket team and coaching at a local youth cricket academy – East Bay Youth Cricket Association. Since 2018, I have been serving as a board member of USA Cricket, the national governing body for the sport in the United States of America.

Ms. Kolan's passion for cricket stood out among the many local boys who also played cricket in her school and community. It was clear to me that her passion and dedication to being a student of the game would not only make her a successful cricketer but also a successful citizen in her community and wherever she goes.

Her strong communication skills and leadership qualities are just a couple of the reasons why she was chosen to be the Under 19 West Zone captain at the USA Cricket Under 19 National Championship in 2021. These skills would transfer into her role on the Youth Advisory Committee as I am confident she has already demonstrated, and put her in good stead to be an ambassador for the community and the constituents it serves.

Ms. Kolan is a diligent and high-performing student, and has unquestionable abilities to fundraise, champion community efforts and causes, and evaluate programs for effectiveness.

It goes without saying that as a young, USA national cricketer, Ms. Kolan is placed perfectly to create awareness and generate interests in Dublin, for cricket and other sports for girls.

I unreservedly support Ms. Kolan's re-application to the Youth Advisory Committee, to continue to build upon the great work she has done.

Kind regards,

Nadia T. Gruny
Board Director, USA Cricket
Chair, Women and Girls Committee
[redacted]

SAN RAMON
REGIONAL MEDICAL CENTER

JOHN MUIR HEALTH PARTNER

March 17, 2022

City of Dublin
100 Civic Plaza
Dublin, CA 94568

Dear Youth Advisory Committee Board,

I am writing to provide a recommendation for Anika Kolan who has been a volunteer with San Ramon Regional Medical Center since January, 2022. Anika is a volunteer at our front lobby desk and I am her direct supervisor. She volunteers every Monday from 4:30 pm to 7:30 pm.

Anika's duties include providing reception and information services to patients and visitors to the hospital, assisting various departments by performing errands and lab runs, delivering patient meals, and helping with other tasks as needed.

Anika has a very good work ethic. She learned her job duties quickly and is consistently punctual and dependable. Anika performs her duties accurately, efficiently and with minimal supervision. She has excellent communication and interpersonal skills and interacts effectively with her fellow volunteers and with the patients and visitors to the hospital. She is friendly, engaging and works hard to give good customer service by listening and following through.

In her volunteer experience at the hospital, Anika has been able to impact our community through her caring and compassionate interactions with patients and visitors, and by helping to enhance the care given by the clinical staff by supporting them in non-clinical duties.

Anika is an intelligent, motivated young woman who is passionate about community service. I have no doubt that she will have much to contribute as a member of the Youth Advisory Council for the City of Dublin. Please give her application strong consideration.

Susan Abalos

Susan Abalos
Director of Volunteer Services

[redacted]

First Name*

Krittika

Last Name*

Senthilkumar

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

12

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I would be honored to become a member of the Dublin Youth Advisory Committee in order to assist with youth activities and truly advocate for what the youth need in the city. This could include addressing issues that are going on in the city that affect the youth, brainstorming events that would bring the community together, and improving current services that teens are part of. Spending all my teen years in Dublin, I have witnessed the changes that have been going on that affect the youth and would like to be a part of this change. I love the city of Dublin and am proud to call this my home, and I believe this feeling should be instilled in all of the youth of Dublin by making them feel at home.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

During my current term as a Youth Advisory Committee member, I was able to utilize many of my skills such as leadership, time management, dedication, and commitment. As a member of YAC, I volunteered my time when a representative from YAC was needed, such as the youth mental health, attended the Fall Round Table Event, and volunteered at several events such as the St, Patrick's Day festival. I have never missed a shift unless I notify someone of my absence before, so I am reliable, dedicated, and committed to the Committee. Additionally, as a junior in high school, I have had to manage my time juggling academics and YAC as this year has been rigorous, but I have managed to allot time for YAC and not miss more than 2 meetings in the span of 8 months. All these skills make me a well-rounded candidate and will definitely assist the success of the Youth Advisory Committee if I am selected.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I believe that the two main issue teens in Dublin are currently dealing with is mental health and staying connected with the community. Factors such as school, extracurriculars, and pressures from adults greatly impact the youth today, especially in an academically driven city like Dublin. Many teens find these pressures overwhelming and may start to have depressive episodes or develop anxiety revolving around the stresses in their lives. YAC focuses on what the community of youth needs currently, so we could create events to destigmatize talking about mental health and reaching out for help, as well as provide a time for a teen to destress and forget about other worries in their lives. One event, in particular, would be another youth mental health forum. In November of 2021, the 5 ad hoc members of the Youth Mental Health Forum (including myself) put together a successful event that gave youth as well as adults to come to a safe place and learn more from panelists who work with youth regularly. We encouraged teens to speak up about their own personal experiences with mental health to simply provide support, and if needed, advice. This would also help address the issue of staying connected with the community, but there is more that could be done. Putting together events such as carnivals, fairs, and speaker events would be appealing to teens in Dublin and they would be able to further make interpersonal connections with other teens in the city through these bonding events.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

As a rising senior, I will have college applications in the fall but I will make sure to allot time for YAC meetings and will definitely participate in events that we host and have to volunteer for, as I would like to stay involved in the community while still applying to college. I am a volunteer as a teen advisor for a program called Teen Talk, and my role is to help out other teens take control of their social and emotional health by providing an easy way for them to get help from the group of people they trust most, their peers. We are trained to help users with anxiety, depression, family issues, and much more. However, this commitment will not interfere with YAC meetings as I have been sure to self-select my shifts so they won't overlap.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

School is the best place for teens to hear about events, as this is a communal environment. Being part of the ad-hoc team for the Youth Mental Health Forum, we were required to advertise and find ways to spread the word about the event. We made sure to talk to the high school and both middle schools as this was our target audience and put up flyers at the schools to encourage attendance at the event. I believe that the main way to get teens involved is to generate publicity and exposure, and this can be done through social media posts since it is a large part of teenager life.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

As a current member of YAC, I have attended almost all of the meetings. The most recent one was on Wednesday, March 23. I went into the meeting most interested in item 5.4 Cultural Arts Center Business Plan as this is something completely new to the city. Since the Chair and Vice-Chair were both absent, I volunteered to be the Chair for this day and was able to lead the meeting and get a sense of leadership. I was able to learn that the Cultural Arts Center will consist of a theater, dance and music studio, crafts room and much more! Additionally, I was elected to be the 1 commissioner chosen from the youth advisory committee to share opinions about the process during the summer of 2022.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

YAC 2022-2023.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

DUBLIN HIGH SCHOOL

2017 GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 • 925-833-3300 • FAX 925-833-3322

23 March 2022

To the Dublin Youth Advisory Committee,

It is my pleasure to recommend Krittika to be a part of this committee. I have known her for almost a year and have enjoyed my time as her teacher. Krittika is an excellent student who displays success in both her academic and personal life.

I have Krittika in my US History class this year and it has been a joy to have her in my class. She consistently participates and is engaged in the learning process. Additionally, she is a strong peer leader and demonstrates positive communication skills and maturity. Her GPA demonstrates her hard work and perseverance.

In addition to her academic ability, Krittika is heavily involved in the DHS community. She is a Vice President of the TEDx Club, President of the Mindful Living Club, and gives up her lunches to be an FMP mentor. Outside of school, Krittika volunteers throughout the Tri-Valley. I am impressed with her work both inside and outside of the classroom.

I recommend Krittika without hesitation. Please do not hesitate to contact me if you need any additional information.

Best regards,

Hannah Moreno

Hannah Moreno
English Teacher
Dublin High School

First Name*

Brandon

Last Name*

Maskey

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

12th

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

Hi there! My name is Brandon Maskey. As a member & current Vice Chair of the City's Youth Advisory Committee, I want to continue serving the youth of our city! I'll be honest, it's a fun experience helping other people in the community! I've been at the forefront of providing unique activities benefiting our Youth, often with support from volunteers across the community. I've had an amazing first year on the committee, and I believe that another year would be beneficial to the youth of Dublin. My top priority to being on the Youth Advisory Committee is to ensure that the mental and physical well-being of every child is heard, and more importantly, addressed. I also want to ensure that we allow ourselves to hear the grievances and the voices of our youth. For these topics, I believe that as a member, I can bring solutions to the table. I've led efforts to address the importance of mental health throughout my time on the committee, and I want to continue to do so. In my view, the Youth Advisory Committee has taught me to be a better person, it's taught me to be more involved in the decisions our government makes, and it's made me more passionate to help give back to the community. I pledge to make sure that on the Youth Advisory Committee I'll listen to everyone, I'll address the issues that concern our youth, and I'll represent Dublin's youth with dignity and respect.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I consider myself to be a team leader, a communicator that's open to speaking for the youth of our city. Look, I like talking about solutions to the problems we face, I like being a problem solver by leading others & taking the initiative. Earlier this year, I was entrusted to lead & monitor the discussion of our yearly Mini-Grant Program to the entire committee. When we learned that most of the organizations wouldn't receive the full amount they requested, we took time to discuss where we should disperse the funds. In the end, we gave away a total of $2500 to local nonprofits & organizations, with every applicant receiving at least some grant money. It was an effort of teamwork, a respectful discussion that allowed us to allocate the funds equitably for each project. I'm also involved within the community. For example, when it comes to public engagement events, I'm proud to show up, give my opinion, ask questions, and receive information that the city wants me to know. It ain't much, but it's honest work. I think that, for the Youth Advisory Committee, it's useful to be able to take in information & act upon it, especially with a group like this. I know that I'll be able to accomplish all of this on the Committee, and I'll gladly listen & work with other committee members to help form a more inclusive, respectful environment during our meetings.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

As we've returned to in-person learning for the 2021-2022 school year, there are still many issues affecting our youth due to the effects of the pandemic. Many of our youth are still suffering from signs of depression & anxiety, even to a point where our nation's Surgeon General has called it an "urgent public health crisis". The mental health crisis isn't a joke, and it's a serious problem that our public leaders must address. I've led the effort to solve this problem in the community, because when our school district publicly declares in their data report that more than a quarter of our students feel like they've "had feelings of hopelessness/ depression", "feeling unsafe in school", and an alarming 10% say that have "considered committing suicide" in the past year, we must be doing more the youth in our city. During my time as Vice Chair, I proposed the formation of a Youth Mental Health Forum to be held here in Dublin, allowing the ability for our youth to learn more about our mental health. It was a success, with many students across the Tri-Valley attending the event, asking questions, speaking out, and even sharing stories about their mental health. I've worked with other mental health clubs such as the Elephant in the Room Project, the OCD Truth, and the Bring Change to Mind Organization to inform our students of resources that can help bring them out of depression. I truly believe that, with support from the Youth Advisory Committee, we can continue to enact a meaningful discussion among mental health across the community, for all of Dublin's youth.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I am currently involved on Dublin High's Track & Field Team, and I will also be on the Cross Country team later this Fall. Late last year, I joined the Dublin Mayor's Council (DMC), a selective group of students interested in working with the Mayor to help promote community engagement across Dublin. Throughout the school year, I have been a proud member of amazing mental awareness clubs such as Dublin's Bring Change to Mind Club & The DMC's Elephant in the Project for the past three years, and I'll be continuing to help improve mental health conditions at DHS next year. I'm committed to holding myself to high academic standards, being a member of Dublin's California Scholarship Federation, National Honors Society, and Spanish Honors Society. I will commit to being a member in each of these clubs next, possibly in an executive position (if elected!). Despite all of these responsibilities, I will be fully committed and will devote time each month to the Youth Advisory Committee meetings and activities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

The best way to get other teens involved in our events is with volunteer opportunities. While volunteering is no longer a requirement for our diploma options at Dublin High, it is still nice for the city to provide our youth the opportunity to complete community service work through the events we put on as a committee. Volunteer service is still a requirement for many of our top clubs at Dublin High School, and many students are looking locally to fulfill that requirement. Understanding these situations, the Youth Advisory Committee has done exactly this with our projects in the past year. We've attracted dozens of youth volunteers across the city to help participate in ensuring our event's success. Another small thing we've done to promote outreach is by providing snacks, huge emphasis on snacks! It's a great way to reward our youth for showing up! We can also gain more involvement with social media advertisements personally/through the City, school PFC newsletters, and local media to inform not just the youth, but their parents as well. For example, the Youth Advisory Committee hosted a Mental Health Forum last November, having more than 75 teens & parents across the Tri-Valley attending the event after advertisements across the city. By providing these opportunities, we're more than likely to receive quality engagement from our youth.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

As the current Vice Chair of the Youth Advisory Committee, I have attended every meeting since my term started last Summer. I have also been an active viewer of every Planning Commission & City Council meeting since the start of the pandemic in 2020, usually listening to them as background noise while working on school work. It's a fun hobby at this point! I always like seeing what our local public servants are doing, since after all they are supposed to represent us! Earlier this February, I was interested in Item 7.1 about the Preferred Plan the City Council wanted to adopt. As a resident that lives close to the property, I was interested in seeing how our Council would accept the plan after months of dedicated outreach to stakeholders, residents (such as me!), and businesses in the community. After some public comment from residents, the item passed by a 3-1 vote from the Council.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Mrs. Kaplan - Letter of Rec 2022.pdf

Upload 2nd Letter of Recommendation (optional)

Ms. Ledford - Letter of Rec 2022 .pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

DUBLIN HIGH SCHOOL

2017 GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 925-833-3300FAX 925-833-3322

All Dublin Students Will Become Lifelong Learners

PRINCIPAL

Maureen Byrne

ASSISTANT PRINCIPALS

Whitney Dwyer

Paul Faris

Jennifer Nickl

Diane Santamorena

Lenni Velez

March 21st, 2022

To Whom It May Concern,:

It is with great pleasure that I am able to write this letter of recommendation for Brandon Maskey. I have known Brandon for eight months as a current student in my English 3 course. My goal for this letter is to highlight and expound on his attributes that will make her a valuable and successful addition to Dublin's Youth Advisory Committee

I believe that I am able to shed light on Brandon academically and socially because of the level of interactions we had throughout the past year. He is an incredibly driven individual and does not shy away from asking for help when necessary. Brandon shows empathy for others in collaborative work; his willingness to step up as a leader, and at the same time, his willingness to let others lead is readily apparent in class. Brandon was often the group leader in activities and helped his group engage in discussions. He consistently puts in effort in all that he does and the quality is evident in his grades and rapport with me and his peers.

From my time spent with Brandon, I learned that he is determined and engaged in his own learning and goals. What is noteworthy about Brandon, especially with juggling school work, publishing in the Dublin Shield, our school newspaper, and wanting to take this opportunity with the YAC, he is focused on staying organized and completing his tasks with a high level of insight. In this light, Brandon shows a tremendous amount of initiative and personal drive to succeed. He is self-driven and motivated to meet his goals and I believe this is a quality that will serve him well in the future.

Please feel free to contact me to shed more light on Brandon's academic potential and beyond.

Sincerely,

Ramany Sim Kaplan
English Teacher, The Shield & FMP Advisor
Dublin High School, Dublin Unified School District
[redacted]

DUBLIN HIGH SCHOOL

2017 GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 ♦925-833-3300♦ FAX 925-833-3322

All Dublin Students Will Become Lifelong Learners

March 21, 2022

To Whom It May Concern:

I have the pleasure of having Brandon Maskey as a student at Dublin High School this year in my Advanced Placement United States history class. He earned an A- grade first semester and so far is maintaining a high B+.

Academically Brandon genuinely shows an interest in learning, and he prioritizes it. Brandon asks questions when he is unclear and makes sure to follow up. He always thoughtfully completes his work, and makes an effort to say hello and goodbye every morning!

During cooperative instruction, Brandon works extremely well with his classmates and oftentimes he takes a leadership role during these group activities. Brandon's work is always completed on time and generally surpasses my expectations.

I am incredibly proud of Brandon as both a student and a person. I am so impressed by how he has managed to maintain his GPA while also participating in many extracurricular activities. It is with no hesitation that I recommend Brandon Maskey for your program, not only will this be a great experience for him but I think he will be a real asset to your program.

Please feel free to reach out if you have any further questions.

Sincerely,

Sarah Ledford
Social Studies Teacher
Dublin High School
[redacted]

First Name*

Harsh

Last Name*

Gupta

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin

What grade will you be in during the 2022-2023 school year?*

12

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to become a member of the Youth Advisory Committee for two main reasons. First of all, the committee allows me to make a real change by allowing me to implement my ideas. I love generating creative solutions and figuring out answers to difficult problems. Since my freshmen year, I have been in engineering and advanced math which both require me to solve difficult problems under certain constraints. I am constantly thinking of new ideas and plans but usually don't get to do much with them outside of school. The YAC would allow me to implement these things in real life in our city and try to make a real change in the community. The second reason why I want to join Youth Advisory Committee I because I really love and care about our city here at Dublin. I've been living here for most of my life, 9 years, and have to become really connected to our community here. I love going for walks in the parks, I love biking on trails with my family, I love going on the big water slides in the wave, I love relaxing during our city events like Splatter, and I love enjoying the movie nights that we have in the park. Dublin is such a great place because it has everything, different kinds of people, activities, places and everything mixes together in a great way.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I would be a strong candidate for the YAC because of my dedication, creativity, and leadership. I am dedicated because I am very persistent and will keep trying without giving up. I have been running distance track and cross country at DHS since my freshmen year and that has helped me by teaching me to stay dedicated and persist after long-term goals. I am creative because I am good at brainstorming and coming up with unique ideas. My approach to everything is analytical and this can be demonstrated through my experience in taking Engineering courses throughout high school. We are often given a certain task to complete and we have to come up with a solution that creatively solves the task better then our classmates while fitting into given constraints. This thought me to be creative and try to think outside box but still make sure to follow instructions. Lastly I have leadership skills which allows for me to be a leader to my peers and make important decisions. I have experience as a math tutor which has taught me how to take charge of a group and look at each individual to see how they approach things and their perspective.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

There are a variety of issues teens in Dublin are currently experiencing which I've noticed through personal experience or what I've seen. One major issue I've seen is a lack of motivation or a sense or apathy towards what goes on in the world and in their own future. A lot of the people I see that are unsuccessful in school aren't unsuccessful because they aren't smart enough or just can't do it. It's because they simply don't care about school, they don't do their homework at all or study for tests. Something we can do give this is people a more direct idea of what they want to do with their futures. We already have a career fair but I feel like it can be expanded on with more direct involvement for students such as internships or employment opportunities early on. This would give students more visible goals and things to work towards, providing encouragement to try harder school. Another way to increase student involvement is to actually display to students directly some of the things we have going on in the city. All of the volunteer opportunities or even this application all came across because I went out of my way to find out about it or I came across by chance. If we brought these opportunities like the youth advisory committee or volunteering directly to the students in school then there would be a lot more involvement. Another thing that I have seen among our teens is a decrease in a sense of community. I think this is mainly due to the pandemic and people staying at home, they are a lot more reserved in their own bubbles and don't look outwards. To fix this I think just having more events outside would help a lot. Splatter is great and I see a lot of people meeting up and things like the movie nights were also good. We could also host more events that are specifically oriented and certain age groups to increase interaction like one just for elementary kids or high schoolers.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

As I stated before I am involved in Track and Field and Cross Country. I also take courses outside of high school such as cyber security and plan to do economics in the future. During the summer I plan on starting a job as well. Next year I plan to continue involvement in various clubs throughout the school year such as Key Club, which involves volunteering around the community. Despite this I am confident I will have enough time to devote to YAC as it's something that is important to me and fits into my schedule.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I think the two main factors that will help get teens involved is visibility and incentives. For visibility, teens are often lazy won't take any opportunities unless they are presented directly to them. As stated before the best way to this is just at school where almost everyone spends a good part of their day. If announcements were made at school or flyers were handed out it would greatly increase visibility and therefore teen involvement. The next factor to get teens to want to get involved is incentives, often teens will volunteer just to get volunteer hours but other incentives can be added to greatly increase involvment. This can something as simple as adding little prizes likes a t-shirt, goodie bags, etc. Once some people start volunteering it encourages others to to volunteer as well. Teen specific events would also encourage involvment as people would want to hang out with kids their own age.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I haven't recently attended a YAC/Dublin City meeting.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Harsh Gupta Letter of Rec 2022.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

DUBLIN HIGH SCHOOL

2017 GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 925-833-3300FAX 925-833-3322

All Dublin Students Will Become Lifelong Learners

PRINCIPAL

Maureen Byrne

ASSISTANT PRINCIPALS

Whitney Dwyer

Paul Faris

Jennifer Nickl

Diane Santamorena

Lenni Velez

March 25th, 2022

To Dublin's Youth Advisory Committee:

It is with great pleasure that I am able to write this letter of recommendation for Harsh Gupta who is currently a student in my American Literature, English 3 course. My goal for this letter is to highlight and provide details on his attributes that will make him a valuable and impactful addition to Dublin's Youth Advisory Committee.

Harsh is a thoughtful student who puts in effort to complete his classwork. He is a driven individual and does not shy away from asking for clarification when needed. We often engage in collaborative problem solving while reading novels related to coming-of-age and identity formation, a topic that is very pertinent to young men of his age. His conversations in these activities with his peers result in very productive, thorough and reflective discussions. In this light, Harsh is an empathetic listener who values his peers' opinions and contributes well in group settings. He is currently balancing his Honors Chemistry class with track and field, and participation in the Key Club. I can always count on Harsh to show empathy for others in collaborative work;he is willing to step up as a leader, and at the same time, to let others lead.

Please feel free to contact me to shed more light on Harsh's academic potential and beyond.

Sincerely,

Ramany Sim Kaplan
English Teacher, The Shield & FMP Advisor
Dublin High School, Dublin Unified School District
[redacted]

First Name*

Gabriella

Last Name*

Gazman

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

Ninth grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to become a member of this committee because I feel like it is my job as a person in the Gen Z generation to make this city better for the people in the next generation. I want to make a difference where this town doesn't have hate speech, racism, or homophobia.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

The skills that I want to posses as a candidate in this committee is being a strong public speaker. Personally, I have trouble speaking up no matter if it is at school or in public. It gives me anxiety and I want make sure that to make a difference in this city, I become a good public speaker for our city.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I do believe that there are issues that teens have in Dublin such as dealing with mental health. At my school, there is a club that I am apart of called Students for Equality and in that club we talk about things such as mental health and we make presentations for people about anxiety and stress. It made me realize that I wasn't the only person who deals with things like anxiety, stress, and other mental health illnesses. I want to educate not only students but also others like adults to make sure that kids deal with this type of stuff as well.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I am in the Students for Equality club at my school where other seventh and eighth graders come together, if they'd like to talk about unity and equality for other students at other schools. I would also like to participate at the Dublin High School hip hop team my freshman year. I will be able to devote my time and effort in the Youth Advisory Committee meetings and activities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I could send out emails and talk to my friends about this community and I hope to see them there.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I have not attended a YAC meeting or City Council meetings at the moment but I hope to do so in the future.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Letter of Rec from Ms. Q.JPG

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application material mu t be ubmitted via thi online application form The application deadline i 5 00 p m on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

March 21, 2022

To Whom It May Concern:

I have known Gabby Gazman since the start of her 8th grade year at Wells Middle School in Dublin. I am her current English teacher. I believe Gabby would be an excellent candidate for your program. Gabby is a model student and exhibits the morals and creativity your program upholds.

Gabby is a bright and attentive young woman. In class and in her work, she demonstrates that she is an intelligent and capable student with great potential. She has always been among the top students in her class. I am confident that she will thrive further in her high school academics.

I am convinced that Gabby would make a more than valuable contribution to your program and has my highest recommendation. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Sara Quintero

Sara Quintero
8th grade English & History
Wells Middle School

First Name*

Tanish

Last Name*

Zutshi

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

10

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to be on the YAC because I want to help Dublin youth, and hopefully help solve their problems. Many of them don't know where to go with their suggestions and pain points, and I want to rectify that. I can listen to what the teens have to say, and help solve their problems with help from other YAC members. I have been living in Dublin city for a long time and I would like to give back to the community and contribute in whatever way possible.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I am in a speech and debate club, DECA, cross country/track and field, karate, and boy scouts. I have good social and communication skills. I don't find it hard to talk to new people, and I make connections very easily. I don't find it difficult to reach out to people if I have questions or concerns. This means that I could easily talk to people and find people interested in participating in events. Along with that I am a life rank in boy scouts. I have experience with leadership positions and participating in events and organizing them alike. I strongly believe in service to others, as that is one of the boy scout ideals.
This year marks my fifth year being in the Dublin 4-H speech and debate club. I have won gold at county, regional, and state competitions all 4 years. I am hoping to continue this trend this year with the regional speech competition coming up in April.
This is my first year in DECA since it is only available in high school, and I have attended one competition. The competition gave me a lot of valuable experience regarding pitching a company and using graphics. Me and my partner had to write an entire pitch following the performance indicators, with props, in just thirty minutes. We managed to pull together a good presentation despite it being our first competition. I am proud of how we performed and am excited for the next competition.
This was also my first year doing cross country, or even playing a sport for that matter. And yet, I was able to improve by a huge margin. I started the year with an 8:30 mile time, and a 24:30 3 mile time. I finished off the season with a 5:38 mile time, and an 18:57 5k (3.1 miles) time. This 5k time is better than 95% of 14 year old's, and is considered to need at least 5 years of training to achieve this level. However, I managed to do it in 1. One thing I learned from being part of the cross country team is that I am capable of things that I could have never imagined. If you would have told me how much I would improve by, and the times that I would get, I would have never believed you. Yet I managed to surprise myself and surpass my limits.
I have been doing karate for almost 7 years, and I am currently a 2nd degree black belt. I have not been active for a while, but I plan to start up again once the track season is over.
Another experience that I greatly benefited from was the Dublin leads program. It is a program in which you do everything an employee does, except you get volunteering hours instead of money. The Dublin city rec department will assign you to one of their camps or facilities. This summer was my first time ever doing it and it was very helpful. I was assigned to the wave and quite literally worked the front desk. I answered phone calls, questions, complaints, and checked in kids for swim lessons. This gave me an exact simulation of how a job would be. We even had our shifts posted on a calendar, and you could trade or swap shifts. This helped improve my time management skills, because I needed to coordinate my schedule with the leads schedule, and get my work done on time. All of this accumulated me around 70-80 hours of volunteering on top of that. It gave me experience in working with representatives from the city of Dublin as well as working with new people.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

One issue that kids are currently facing is obesity. More than 12.7 million children and adolescents suffer from obesity in the United States. Obesity, caused by lack of exercise and poor diet, is responsible for over 300,000 deaths every year. For many teens, it is hard to go to the gym to exercise, or hard to afford it. One simple yet effective solution to this is an outdoor gym. The gyms can be as simple as pull-up bars and horizontal bars, or as complex as air walkers and chest presses. Many of these kinds of gyms already exist in Japan, especially in Tokyo. With covid social distancing issues, these are the perfect solution. Kids can go here with their friends to work out, and since these are outside, the risk of covid transmission is reduced. I think that they would be a great addition here as well. They would also allow teens to socialize again after the pandemic, and create new ways for people to hang out and chill. These gyms can be put at Fallon Sports Park and Dublin Sports ground. Another place where they would be effective is Emerald Glen Park. This is because Emerald Glen is in the middle of Dublin, making it easily accessible for everyone. I'm sure that many teens will start to use these, as they are very helpful and don't take up that much space.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I am currently working on my Eagle rank for Boy Scouts and will most likely be finished by the time summer comes to an end. I plan to take part in the Alameda County science fair again next year. I did cross country this year and I am planning to do it again next year as well. I am very good with time management because I have been able to manage all my activities along with doing well in school and still manage to have free time. Hence I will definitely have time to devote to YAC every month.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I'm sure many of my fellow boy scouts will be happy to participate in community events. I can talk about it at our troop meetings and see if anyone is interested. Another way is to Simply reach out to everyone in my neighborhood. I know lots of teens here and I'm sure many of them will be happy to join. I could also ask people about it at school by putting up flyers or asking around, and see if anyone there is interested. I could bring it up during the 4-H speech and debate club meetings to see if anyone is interested.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

Yes, I attended the city council meeting on March 15th virtually, and I was interested in the water slide repair item. I used to volunteer at the wave and two of the water slides were closed due to safety issues. The water slide repair work was approved and I am looking forward to seeing how they turn out.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Recommendation letter for Tanish Zutshi.pdf

Upload 2nd Letter of Recommendation (optional)

Tanish Zutshi LOR.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

Joe Washington
Dublin Resident
[redacted]
3/16/2022

Dublin Youth Advisory Council Selection Committee
Dublin, CA

Dear Dublin Youth Advisory Council Selection Committee:

This letter is to recommend Tanish Zutshi as a member of the Dublin Youth Advisory Committee. I have worked with Tanish as a merit badge counselor for Scouting, and he has impressed me as a responsible, motivated young man.

He is well prepared, conscientious, and does good work. He has successfully completed Citizenship in the Community, Nation, and World, Personal Fitness, Family Life, and Emergency Preparedness merit badges with me as his counselor, and his work is thorough, well thought out, and he comes prepared.

I am encouraged by his pursuit for a leadership position here in the city, and look forward to what he could accomplish.

Sincerely,

Joe Washington

Merit Badge Counselor
Parks and Community Services Commission Member
Dublin Resident

Jessica Shipps
Dublin High School
8151 Village Parkway
Dublin, CA 94568

March 17th, 2022

Dublin Youth Advisory Council
Dublin City Hall
100 Civic Plaza
Dublin, CA 94568

To whom it may concern:

My name is Jessica Shipps and I am a Spanish teacher at Dublin High School. I have the pleasure of recommending my student Tanish Zutshi for the Dublin Youth Advisory Committee.

I know Tanish to be a hardworking, personable, level-headed student who would be a great asset to your team. As a student in my class, he always works hard and holds his fellow students accountable. In one instance, he happened to be outside when an incident occurred involving other students being disruptive; Tanish was able to give an unbiased and thorough report of what had happened, while still maintaining an empathetic mindset. The problem was resolved quickly and appropriately, thanks to the empathy he showed to his fellow students, and the honesty and responsibility he demonstrated by giving testimony.

Outside of my classroom, Tanish has also been an active member in multiple extracurricular activities, spending his time preparing for multiple gold-level speeches in county, regional, and state speech competitions, as well as pursuing his Eagle rank in Boy Scouts. As someone who has seen the climb to Eagle rank firsthand, I know how time consuming and challenging this can be. It requires a good handle of time management, fundraising, budgeting, correspondence, organization, and so much more. The ability to balance school work, speech competitions, and scouting responsibilities is a feat in and of itself. The kindness and charisma that Tanish brings to each of these activities is the extra icing on the cake.

I wholeheartedly recommend Tanish Zutshi for the Dublin Youth Advisory Committee; he will be a kind and responsible asset to any team he joins. If you have any further questions, feel free to call me at [redacted], or email me at [redacted]

Sincerely,

Jessica Shipps

Jessica Shipps

First Name*

Braden

Last Name*

Ou

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Quarry Lane School

What grade will you be in during the 2022-2023 school year?*

11th Grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

As a member of the City of Dublin Youth Advisory Committee, I hope to help the teens of Dublin destress from school. In our pandemic-filled, highly competitive era of high school, I realize that teens rarely get the chance to slow down and relax, see all they've done, and be happy about how far they've come. I think that it's essential for students to realize that it's ok to relax and that mental health is just as equally as important as your ambition.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

One of the most important skills I believe I possess to be a great candidate for the YAC is that I am a very patient person. In the face of animosity, I don't panic and try and rush things. I deductively reason what the best possible solution to an issue is, and this can only be done with a calm mind. That's why I believe that with my patient mind, I can help keep the committee calm and create calming activities with the YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

One of the most significant issues I believe teens in Dublin deal with is stress in their studies. I'm sure that if you are the parent of a teenager or know of someone who is the parent of a teenager, you'll understand what I'm talking about. Especially during our unique pandemic era, stress is at an all-time high, while mental health care is at an all-time low. I believe that to address this issue, we should incorporate COVID-friendly activities that both create a stress-free environment and help teens reconnect with each other. For example, we could host game nights or other in-school activities. YAC is the best committee to plan and execute these ideas as it is a committee for the teens, by the teens, meaning that it understands the audience it caters to the best out of all other committees.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

Currently, I'm involved as the president of Above and Beyond Leadership and Education, a non-profit organization dedicated to bringing education to humanity. As for hobbies, I also do golf, kung-fu, and chess, and I move towards coding as a possible career. Despite having these activities, I would be more than happy to devote time each month to help out for YAC meetings and activities. I believe that creating change from these events is far more essential than solely focusing on my hobbies.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

As a Generation Z kid myself, the most correct answer would, of course, be social media. Social media allows you to combine great articles and media with an easy and widespread delivery method. With social media, I can take great pictures and videos of our events, post articles of the plan for the day, and send it to all teenagers who use social media (which is basically all teenagers in Dublin) in an efficient manner. I would also be happy to take any other suggestions or unique events like fundraisers that can greater increase participation.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

Recently, I've attended the 2021 Volunteer Recognition Event of the City of Dublin, which was on March 3rd, 2022. As the president of ABLE, we were nominated for an Organization of the Year award. In the meeting, I was introduced to Brandon Maskey, who introduced me to the YAC committee. He explained that this committee was focused on helping the youth, and if you wanted to implement new activities or new changes, the YAC was the best committee to do so. This is one of the biggest reasons why I decided to apply for the YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

YAC recommendation Letter.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

To Whom This May Concern,

My name is Sherry Hu, a councilmember for the city of Dublin. It is with great enthusiasm that I recommend Braden Ou, a sophomore at the Quarry Lane School, for a position in the Youth Advisory Committee of Dublin.

I have personally known him for five years, and he has consistently demonstrated his courage and aptitude to challenge himself with these years. He was an essential component of my campaign for council.

Braden is also extremely selfless, willing to volunteer his time to make a better community for Dublin. He has donated clothes to the homeless, tutored low-income students, and helped to organize rallies to stop Asian hate. He is undoubtedly a positive force for our community.

With all of students I have been worked with, Braden Ou still stands out as one of the most diligent people I have met. I strongly encourage you to consider adding him to your committee as you consider your applicants. He has the tenacity and patience for any challenge he receives, and I have no doubt that he will be a valuable addition to your team.

Sincerely,

Sherry Hu

Sherry Hu

First Name*

Aadya

Last Name*

Penchala

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

11th (Junior)

First Name*

Gurbir

Last Name*

Hansra

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Fallon Middle School

What grade will you be in during the 2022-2023 school year?*

8th Grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I have lived in Dublin for last 8 years and love this City. The reasons I want to become a member of YAC are:

- I want Dublin to be a better, safer, more fun, and more accessible place for the youth of Dublin.
- I wish to make the youth aware of the things that can harm themselves and the community and how to protect themselves.
- I would like to increase the awareness amongst youth to follow the right path in life, and what they should do if they are faced with a difficult decision in life.
- I want to encourage more hands on activities for the youth of Dublin, so that they are exposed to more creative, interesting and fun activities in their lives,
- I love to bike and would love to bring active lifestyle awareness amongst the youth.

All in all, I wish to create more opportunities and support for the youth, to connect and build good connections, for a stronger and diverse community.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

Being a Boy Scout has enhanced my life skills. I possess the following skills:

- My family and teachers consider me humble, courteous, kind and respectful.
- My friends and cousins confide and trust in me.
- I am a strong team player and good listener.
- I keep calm in stressful situations.
- I enjoy volunteering, connecting to people and helping them out.
- I am hard working, organized and responsible.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

Teens face lot of issues. Some of them are listed below:

- Stress from multiple things like school performance, peer pressure, challenge to get into good college's are constant. As a YAC member, I would like to help youth by increasing awareness and promoting counseling.
- Sedentary lifestyle choices. With phone and computers, many kids spent too much time on social media. I would help in planning and promoting more FREE outdoor activities like weekly or monthly community running, biking, hiking etc.
- Family problems have increased during Covid and teens feel frustrated. I would like to promote more awareness towards it.
- Acceptance. The diversity sometimes makes kids insecure about being accepted. I would participate in celebrating and educating different communities and traditions.
- Bullying is a big challenge that kids feel. As a YAC member, I would advocate for more anti-bullying efforts.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

- Boy Scouts once a week on Tuesday.
- Boxing 2 times a week.
- Punjabi Khalsa school- learn Punjabi, Tabla, and Harmonium- Sunday.

Yes, I will be able to manage my time and contribute efficiently and effectively towards the YAC meetings and activities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

- By making the activities fun and not boring.
- Kids love food. Provide discounted or free food at these events.
- Have a variety of fairs: book fairs, job fair etc
- Increasing awareness through social media.
- Request sponsorship from local business to give prizes and free goodies.
- Host healthy competitions and challenges like BMX trail, skate boarding,
- Having a monthly shoutout - recognize youth for kindness, responsibility, anti-bullying
- Celebrate diverse events and festivities
- Have community projects like planting, community cleaning.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

No, due to Covid I have not attended any of the meetings, but have read the minutes (dated Feb 23rd) and guidelines. I like the hack-a-thon youth event planned by the City. Such events are very helpful in engaging youth.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Letter of recommendation.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

Gurbir Hansra is in my 7th grade science class at Fallon Middle School in Dublin. Gurbir has stood out among my students because of his friendliness, good cheer, and positive attitude. He gets along well with both teachers and other students. Because of these personal qualities I believe Gurbir is a natural leader.

Gurbir would be a great candidate for Dublin's Youth Advisory Committee. He's expressed a strong desire to serve his community and Dublin as a whole. He's involved in a wide variety of community activities, including basketball and boxing.

For these outstanding character traits, I highly recommend Gurbir for Dublin's Youth Advisory Committee.

Stephanie Louris

Stephanie Louris, PhD
7th Grade Science Teacher
Fallon Middle School
[redacted]

First Name*

Nithin

Last Name*

Aruswamy

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

9th Grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to become a member of the City of Dublin Youth Advisory Committee, mainly because I want to participate in helping other teens my age and solve some of the problems that are in our city. Throughout my time in Dublin, I've participated in many of the events, but never helped out behind the scenes. I also want to create my portfolio, as I'm going to high school next year. I want more experience in volunteering and non-profit organizations (organizations helping the community) to create my organization or club to help out others both in and out of Dublin.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I believe I am the best candidate for the YAC. First of all, I have excellent speech and debate skills, which would let me convince anyone easily. This would especially help in the YAC since I would be able to convince others to choose the best for our city. Next, I have experience being in the Student Council and have a good idea of how the entire system works. To add on, I have taken Speech and Debate classes and have a great understanding of how the tax system works, our government 'hierarchy' etc. Lastly, I would like to say that I'm the Historian in the Cottonwood Creek Music Department. I've been there from the start, as the school was only created 4 years ago. After Covid-19 this is one of our first years conducting our Music Association. This makes it especially fun and busy since we establish many of the things that our school would need for the future. For all these reasons I think I am the perfect candidate for the YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

The main issues, that teens in Dublin are facing right now are stress, due to school assignments and personal problems. By solving this problem, teens would be able to perform better in school while also being more positive. In order to solve this common but ‘menacing’ problem, the YAC could create programs throughout the schools in Dublin, promoting extra-curricular activities, so students have something to enjoy after school. The YAC could also support student electives, that students enjoy, by funding them more. This way students would be more supported and have less stress, and be more positive.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

Currently, I’m on a VEX Robotics team and a black belt in Kung Fu, and I still, take lessons in order to get higher degrees. I also will be volunteering in a Tamil School, which is a school for my mother tongue language. Lastly, I would also be on a few clubs in the next school year. I believe that I would be able to devote time to YAC meetings and activities every month.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I would use social media as a tool to spread word for help if ever needed. This way I would be able to get a large audience of teens aware of any event or activity. I would also let my friends know to help with the city. In order to convince them to help, I would show why contributing to your own city is helpful and is needed. I would mainly point out what all other people have done for us as a city.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

No I have not.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Tran.pdf

Upload 2nd Letter of Recommendation (optional)

Sherratt.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

COTTONWOOD CREEK SCHOOL

DUBLIN UNIFIED SCHOOL DISTRICT

Lorianne R. Ventura, Ed.D.
Principal

March 21st, 2022

To whom it may concern:

My name is Jasper Tran and I am the Music Director at Cottonwood Creek School in Dublin, CA. I am writing to recommend Nithin Aruswamy for the City of Dublin Youth Advisory Committee.

For the past four years, he has played in the bands at Cottonwood Creek School. This ranges from the Symphonic Band, Jazz Band, Marching Band, and Winter Percussion. Nithin started off as a clarinet player and switched to alto saxophone. Switching to a new instrument brings challenges that he overcame and worked hard to match the level of his peers. He learned how to play mallet percussion instruments so he could join Winter Percussion where he has won high ranks in multiple competitions.

Nithin is an officer of the Music Association which is our student run music club. As an officer, he has attended meetings regularly, provided operational support for events, and keeps our traditions alive. He is very good at communication and this is demonstrated by his messages to adults in our community as well as students at Cottonwood Creek. His main role is historian which includes capturing memories of our school year to present at the end of the year which will culminate into a music department yearbook.

Nithin is a positive role model for his peers and he actively contributes to the music department and our school. I firmly believe he will be an excellent candidate for the City of Dublin Youth Advisory Committee.

If you have further questions, please feel free to contact me at [redacted]

Sincerely,

Jasper Tran

Jasper Tran
Grade 4-8 Band/Orchestra Teacher
Cottonwood Creek School
Dublin Unified School District
https://linktr.ee/CCSCoyoteMusic
[redacted]

Cottonwood Creek School
2400 Central Parkway
Dublin, CA 94568

Dear Selection Committee,

I am writing this letter of recommendation for Nithin Aruswamy. Without reservation, I **highly recommend** Nithin to be a part of the City of Dublin Youth Advisory Committee for the year of 2022-23. I have been a Middle School Physical Education teacher and Athletic Director for four years, a baseball coach for 10 years and have been a volunteer for the Alameda Boys and Girls Club for 15 years.

Nithin **exemplifies** all of the Dublin Integrity in Action Character Traits. Nithin is responsible, respectful, giving, caring, cooperative, honest, does his best, is trustworthy, and has a positive attitude. I would say that Nithin's strengths are in his willingness to help other students and step up as a leader in my classroom. I have observed Nithin helping out other students by providing them with positive feedback on PE skills and team participation.

I have known Nithin for four years as a student, a leader in my classroom and as a school wide student leader. I would describe Nithin as bright, positive in nature, always has high expectations and consistently delivers high results. Nithin consistently pursued to achieve high marks, produced work of the highest quality, was a dependable team player, and set an example for achievement and service during his tenure at Cottonwood Creek. Nithin is not only a high achiever academically but he is also a Music Department Logistics Manager, Music Association Historian, participates in the VEX Robotics Team and is also a Black Belt in Kung Fu.

Nithin is the prime example of a well rounded student that I feel is so important for students to strive to achieve. I believe NIthin would be an asset to the City of Dublin Youth Advisory Committee and I have been proud to have been his teacher these past four years.

Sincerely,

Jeff Sherratt
Middle School (6-8) PE Teacher
Co-Athletic Director
Cottonwood Creek School

First Name*

Advaith

Last Name*

Krishna

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

11th Grade (Junior Year)

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

As a committee member of YAC, for the current year, it has been a great learning experience for me. I would like to continue as a member so that I can contribute to my peers and the Dublin community. Also, I would like to work with YAC to continue bringing positive changes to our community by using my voice and position to represent my peers. I believe that the youth are the future of Dublin, and by reaching out to them, we can make drastic changes in our city. I would also like to initiate and assist with different opportunities that are presented to me in the YAC. In the future, I would also like to continue with the projects which we have been doing this year.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I believe my public speaking, commitment, and leadership skills make me a good candidate for another term on the YAC. Another strong quality which I feel I've developed since my childhood is good listening skills, which helps me become socially responsible and observe the finer details. My first Public Speaking event was in 5th grade, when I gave a speech for the 5th grade graduation, and since then I've spoken in other events multiple times since then. As for my leadership skills, I believe I've exhibited them in various scenarios, whether it's my Martial Arts class, where I'm an assistant instructor working with small kids from 4-9 years of age. I've also had a lot of Cricket training camps and tournaments where I got the opportunity to represent my club at State level and lead the team as a Captain. Of course, this sport taught me the life lessons of success and failure several times. I believe that the opportunity I got to serve YAC as a committee member will be the strongest skill which I possess. I hope all these experiences which I've learned so far help me become a strong candidate for YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I believe that one of the major issues faced by teens in Dublin and other areas of California is stress and anxiety, as well as peer pressure, usually revolving around academics. Many students sacrifice their sleep and wellbeing for validation in the form of excellent grades, although some can spiral to depression with the pressure being put on them. Many others, on the other hand, are spending too much time on a wide plethora of electronic devices, which can hamper them from being socially and physically active. As part of the YAC, we can host specialized events for teens, such as bringing back the successful Youth Mental Health Forum which the Youth Advisory Committee helped organize this year.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I'm currently a sophomore at Dublin High School, although I'll become a Junior later next year. I'm currently the principal player for the viola section in the Dublin High Orchestra, and I will be continuing my membership in clubs such as Dublin High HOSA, CSF, and the National Honors Society, which have provided me with ample opportunities for community service this year. Next year, I'm applying to become a mentor for the Dublin High Freshman Mentor Program, where I'll get opportunities to mentor freshmen and provide them proper guidance during their transition period from middle school to high school. I'm also a committee member for the Dublin YAC, as well as a member of several ad hoc committees for the YAC. I've also been playing Cricket for local clubs for the last 5 years, and I've also represented various leagues, including the Northern California Cricket Club. I'm also the current captain of the Dublin Cricket League Under-17 age group, representing my club in various tournaments in LA, Dallas, and North Carolina, despite only being 15 myself. I'm also part of the Instructor Assistant Program at my Martial Arts dojo, Empower Martial Arts. In this program, I've had the opportunity to mentor young martial artists as young as 4 to 10 years of age. With my proper planning and organizational skills, I've managed to give my full focus and best to each and every activity which I am involved in so far, including my academics, and I'll definitely be able to attend the monthly meetings regularly.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I think the best way to get the teens involved in these activities is by providing awareness of various issues and the necessity of addressing these problems. We should develop passion in the community at an early age, which can motivate them to greater heights. The youth of Dublin should also feel involved through various events and activities that will help them develop new skills and help more in socializing with their peers. One thing I've noticed is that many teens, especially high school students, love helping out in different volunteer drives and other activities, but don't feel like they're given enough opportunities to do so. We should articulate and advertise through social media and digital fliers about these events more, and inform these students about the benefits of these events.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

The last city council meeting I attended was for promoting cricket for youth in Dublin, long before the pandemic started, in 2018. I was fortunate enough to attend that meeting on behalf of the Fallon Middle School cricket team, after we won our first Interschool Cricket Championship against Windemere Ranch Middle School. I was lucky enough to give a speech to the council that day to help advocate the idea of bringing more opportunities for the sport of cricket in Dublin. Our cause was a success, since the ground at Emerald Glen park is now being constantly cared for, and a plan to start a turf wicket ground near Fallon Sports Park is already underway. During the current year 2021-22, due to my role as a committee member, I have attended all the YAC monthly meetings, as well as any of the ad hoc committee meetings for planning events around Dublin.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Recommendation letter (1).pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

Whomever it may concern,

I am pleased to be writing this letter to recommend Advaith Krishna as a candidate for the Dublin Youth Advisory Committee.

My name is Leah Valencia, and I am a Chief Instructor at Empower Martial Arts in Dublin. I have known Advaith since he started practicing martial arts here five years ago. A few years into his training, Advaith joined our leadership program, where he began instructing as a class assistant directly under my supervision. As a class assistant, Advaith demonstrates his strong ability to interact with students of different backgrounds and abilities ages 3 ½ to 7 years old. His responsibilities have grown over time from being an assistant, to being an on-the-mat leader, to taking portions of classes as his initiatives. His leadership professionalism has become a staple of his self-expectations, and he continues to display courtesy and kindness, no matter the kind of student he is leading.

Even with the transition to online martial arts classes last year, Advaith has continued to put incredible effort into his leadership abilities and has faced virtual teaching challenges with great accomplishment. Advaith knows how to balance his life priorities, and he is determined to make every endeavor successful due to his meticulous efforts that he puts forth.

Advaith has consistently grown as a class assistant and as a martial artist. I can tell he is always hungry for further opportunities to develop himself as a martial artist and as a leader in his community. Advaith displays his strong communication skills whenever he leads class, and his interpersonal abilities whenever he connects with the students and their families.

Henceforth, I strongly recommend Advaith without reservation, and I believe that he will be an outstanding addition to the Dublin Youth Advisory Committee.

Sincerely,

Leah Valencia

Leah Valencia

First Name*

Poluk

Last Name*

Sharma

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

The Quarry Lane School

What grade will you be in during the 2022-2023 school year?*

11

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

My interest in the Dublin Youth Advisory Committee reflects how I envision the experience as an extension of my position as a student council member while broadening my input and influence from a high school campus to an entire community. In this particularly stressful time for teenagers who must deal with issues ranging from personal to global, the council would represent the opportunity for me to be a voice for my peers as well as a liaison between students and Dublin officials.The timing is also perfect, given Dublin's plans to soon open a new public high school, which would create an even more pressing need for students at all schools within the town to feel as though they are being represented by those who care about their interests. In that way, I could contribute to the committee for the benefit of others.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

My experiences within and beyond school have allowed me to develop my communication, leadership, and creativity skills that I believe are necessary to become an effective member of the committee. Through my various competitions with our school's Speech and Debate team, I have learned not only the value of having a voice but also the ability to look at both sides of all issues before making impactful arguments and counter arguments. As a three-year member of student council, I've had to live up to the obligation that I see as a representative of my fellow classmates. I've also been tested in many ways and forms to be an innovator as the Project Manager for my family's charitable organization The Village of Dreams, where I've recently produced online STEM courses for needy kids. I now see myself applying these skills within my role on the committee on behalf of the teenagers of Dublin.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

In addition to the normal set of issues that teems in Dublin and elsewhere always face, these days they must also deal with the challenges of reconnecting with themselves and their community after a period when they were disconnected due to the restrictions of the pandemic. The committee could contribute to helping teens get together by hosting events designed specifically for teens while spreading the word of such activities through social media platforms such as Instagram. For instance, we could promote a Teen Fair within the confines of the Alameda County Fair that would give students a specific time and place to congregate amongst themselves. My experience with student council has taught me the importance of posting information in places where teens often frequent instead of relying simply on emails or word of mouth. If we do our job of making teens aware of our events, we can also reach our goal of motivating teens to form their own communities while becoming active member of our larger one.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

The more I have been involved in various activities, the more I have been able to make connections among them while applying my organizational skills to accomplish my goals. As the founder of our school's chapter of our Village of Dreams non-profit organization, I rely on my experience in Student Council to take charge of groups of peers in order for them to share my passion as well as my knowledge. The same goes with my involvement in the outreach phase of our Robotics team, where we try to benefit our community while competing at the highest levels. The emphasis in Speech and Debate, of course, is on communication as we prepare and then perform our scripts on a local to a national level. My dancing and tutoring experience is on a more personal level. While I try to express my interests in classical to jazz on the stage, I try to reach as well as teach underprivileged kids in my one-on-one sessions. Just as I find time for all of those activities, I will find time to fulfill my commitment to the committee.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I envision part of my role on the committee as not only to inspire fellow teens to become involved in community activities but to also inspire City of Dublin leaders to support our efforts. The public officials are the ones who have the resources we need to turn our ideas into action, and I would use my experience with my clubs and on the council to make convincing arguments that what is good for teens in the Dublin community is also good for the community itself. In addition to the previously mentioned example of using social media to target teens to join specific events at venues such as Emerald Glen Park, the library, or the community center, I would also spread the word at my high school as well as using neighborhood posts to make an even more direct appeal for teenagers to take part in our activities. I have found that the more enthusiastic I am about whatever I am involved with, the more likely it will be that others will share my enthusiasm.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

No

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Poluk S Dublin Youth Rec.pdf

Upload 2nd Letter of Recommendation (optional)

Poluk Sharma Recommendation.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

The Quarry Lane School

Dublin Campus:
Jr. Kindergarten-12th Grade
6363 Tassajara Rd.
Dublin, CA 94568
P (925) 829-8000 **F** (925) 829-4928

Pleasanton Campus East:
Infant/Toddler, PreS and PreK
3750 Boulder St.
Pleasanton, CA 94566
P (925) 846-9400 **F** (925) 462-1066

Pleasanton Campus West:
Preschool and Pre-Kindergarten
4444B Black Ave.
Pleasanton, CA 94566
P (925) 462-6300 **F** (925) 462-1066

www.quarrylane.org

March 25, 2022

Dear Colleagues,

My name is Marcelo Aranda and I am the History and Social Science Department Chair at the Quarry Lane School (QLS) in Dublin, CA. I am writing to support Poluk Sharma's application to the City of Dublin Youth Advisory Committee.

QLS is an academically rigorous school that prepares students for university-level coursework. Therefore, in my history classes, I emphasize the close reading of primary and secondary sources and the craft of argumentative and analytical writing. Additionally, student assessments are not based on simple memorization, but instead on a student's understanding of historical causation and the differences and similarities between distinct historical contexts.

I first met Poluk as a tenth grader in my AP US History class during the year of 2021-2022. I have been struck by Poluk's curiosity, self-assurance, and natural aptitude for leadership.

We do much primary source analysis and seminar discussion in the class and as a result of her speech and debate and student council experience Poluk is always ready and willing to engage in an exchange of ideas with her peers. Over the course of the year, we have learned much about the historical roots of the American political system and of the problems we continue to grapple with. I believe both these experiences will be of great help on the Dublin Youth Advisory Committee.

In AP US and US History classes I run a Constitutional Convention scenario at the end of the Fall Semester in which students take the role of delegates at the Philadelphia Convention of 1787. Poluk played the role of Roger Sherman, a member of the Moderate Confederalist faction. By compromising and negotiating with the other three

Dublin Campus:
Jr. Kindergarten-12th Grade
6363 Tassajara Rd.
Dublin, CA 94568
P (925) 829-8000 **F** (925) 829-4928

Pleasanton Campus East:
Infant/Toddler, PreS and PreK
3750 Boulder St.
Pleasanton, CA 94566
P (925) 846-9400 **F** (925) 462-1066

Pleasanton Campus West:
Preschool and Pre-Kindergarten
4444B Black Ave.
Pleasanton, CA 94566
P (925) 462-6300 **F** (925) 462-1066

www.quarrylane.org

political factions, Poluk brokered a Constitution that reflected the consensus of all the factions. Her success in the Constitutional Convention was the result of the value she places on collaboration and problem-solving.

Finally, I have observed that other students see Poluk as a leader, often asking her to weigh in on collective matters and seeing her as a good decision-maker. I believe that the experience of working on the Youth Advisory Committee will help Poluk become accustomed to working with a diverse array of individuals working towards a common end, skills which will have much use as she gets older.

Once again, I whole-heartedly recommend Poluk Sharma for the Dublin Youth Advisory Committee.

Best regards,

Marcelo A. Aranda, Ph.D.

History and Social Science Department Chair

Quarry Lane School

[redacted]

The Quarry Lane School

Dublin Campus:
Jr. Kindergarten-12th Grade
6363 Tassajara Rd.
Dublin, CA 94568
P (925) 829-8000 **F** (925) 829-4928

Pleasanton Campus East:
Infant/Toddler, PreS and PreK
3750 Boulder St.
Pleasanton, CA 94566
P (925) 846-9400 **F** (925) 462-1066

Pleasanton Campus West:
Preschool and Pre-Kindergarten
4444B Black Ave.
Pleasanton, CA 94566
P (925) 462-6300 **F** (925) 462-1066

www.quarrylane.org

18 March 2022

To Whom It May Concern:

It is my very great pleasure to recommend Poluk Sharma for the Dublin Youth Advisory Committee. I have met with Poluk several times over the past two years, and I find her to be affable, articulate, confident, compassionate, uber-intelligent, and humble. Poluk is well-respected among her peers and our faculty.

Poluk is one of the shining academic stars of our sophomore class, and she has also been actively involved in a number of leadership activities within our school and in the community as well. Here at Quarry Lane, she served on our Student Council as Vice President of our Freshman class last year, and she is currently serving as Sophomore class President. Poluk has also been active in Programming leadership with FRC Robotics and The Village of Dreams Family Charity. She is a successful debate team member and has won awards in Duo Interpretation and Humorous Interpretation.

Poluk has been active in scientific research and other organizations as well, and I am continually impressed with how she seems to be able to juggle and achieve a balance with all of her academic work and her extracurricular activities. I think that Poluk will be a superb addition to the Dublin Youth Advisory Committee, and I am very happy to recommend her.

Please feel free to reach out if more information is needed.

Sincerely,

Sandra Toms, MA/PPS
Academic and College Counselor
[redacted]

"Education is a lifelong commitment"®

First Name*

Riva

Last Name*

Jadhav

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

11th Grade.

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I would love to become a member of the City of Dublin Youth Advisory Committee because I am invested in what happens to our community. This city holds the majority of my memories, and the people who surround me are ones who I have grown up with. Though I may not know everyone personally, I recognize them and have experienced them becoming the people they are, even if from afar. To me, being able to contribute to decisions that affect both them and myself is incredibly important. Over the years, my friends and I have also thoroughly enjoyed ourselves at multiple of the City's events and activities. I would love to assist in making those activities available and publicized to kids of all ages, including my peers. Doing so means providing them events to make memories as great as the ones I was able to.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

One skill I possess that would make me a strong candidate for the Youth Advisory Committee is a powerful ability to work with different types of people, and personality types. I approach both people and my work with a friendly and positive attitude which allows me greater productivity and better relationships with the people around me. While I greatly value enthusiasm and connecting with others, I also prioritize being responsible with my actions. Furthermore, I am a very organized person who values efficiency and accountability. I love organizing things, whether it be an activity or my planner, and my work is completed with my full attention on each detail. Finally, another skill I possess that would make me a strong candidate for the YAC, is an ability to think through problems and provide effective solutions.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

One issue the youth in Dublin are currently dealing with is the mass amounts of stress they receive from school. A large number of students are constantly on the verge of a breakdown and exhausted trying to keep up with the rigorous curriculum. The Youth Advisory Committee could propose the implementation and promotion of classes revolving around how to deal with stress as an activity that students can sign up for through the Dublin Recreation Guide. Furthermore, overcrowding in Dublin High School has been a problem for several years and the issue is only getting worse. While the city continues to build more homes, schools are being crammed with students in constant competition with each other and overworked teachers. The City is also negatively affected by this issue, as intense traffic plagues the streets both before and after school. Not only is it harming the quality of education we receive, but it is also damaging our mental health. YAC could collaborate with those on the school board and the people in charge of approving construction to find solutions for the overcrowding. As the new highschool will not be fully established until 2024, until that time it is imperative that any solution, even if temporary, is found to manage the surplus of students.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

Currently, I am involved in several clubs at Dublin High School including NHS, CSF, and Teen Tutors that I intend to remain in during the 2022 - 2023 school year. With these clubs I am given opportunities to volunteer and tutor elementary and middle school students. I also have a job in the fast food industry where I provide service to customers, and keep the workplace clean. Finally, during the 2022 - 2023 school year I have applied to become a freshman mentor at school, to uplift incoming freshman and give them someone they can turn to while navigating the confusion / terror that comes with entering highschool. I will be able to devote time each month for YAC meetings and activities, and would make it a priority in my schedule.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

Using social media as a source of publicization is the primary way I would get other teens involved in the community, teen events, and City-sponsored activities. At school, a majority of students barely glance at the flyers and posters plastered on the walls or listen to daily announcements. Instead, they turn to the internet and social media to gain news of upcoming events in the community. Therefore, I would create multiple posts or digital flyers to promote any of the City's activities. I would also partner with popular clubs on campus which are composed of a large number of students, such as Interact, CSF, or NHS, to publicize events and offer volunteer opportunities to the teenagers. Even if not everyone signs up to volunteer, the activity would still be broadcasted to a considerable number of students who, in turn, will notify their friends.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

Though I have been interested, I have not recently attended a YAC or any other Dublin Commision or City Council meeting. Despite this, in the past during the pandemic lockdown I regularly watched School Board meetings regarding the progress they had made in inviting students back to campus.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

recommendation for Riva Jadhav.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

HAVE FUN IN OUR
NEW AMERICAN BACKYARD

DUBLIN
CALIFORNIA

March 19, 2022

To Whom It May Concern,

It is my pleasure to write a letter of recommendation on behalf of Riva Jadhav. I highly recommend her as a candidate for the City of Dublin's Youth Advisory Council.

I am Camille Centeno, a recreation technician at the Dublin Senior Center, and have known Riva since May of 2021. During the Summer of 2021, and for a few events since, I acted as her supervisor while she volunteered at the Dublin Senior Center. Throughout this time, I had the pleasure of watching her interact with seniors, assist in special events, and help with administrative duties.

Riva is a mature teen with many traits that make her a qualified candidate. She has an unwavering positive attitude and an approachable nature. At the Senior Center, she created a good impression on those she interacted with through this attitude and a kind disposition. Consistently, she displayed a readiness to help others and did not fail to make herself available to complete any task asked of her. Once assigned something, Riva applied her best effort to complete the task in an efficient and deliberate manner. She is also organized and responsible, with a great attention to detail. Throughout her time volunteering at the Senior Center, Riva demonstrated both an ability to bond with different types of people, despite differences in age or personality, and patience with each patron.

One senior, in particular, had difficulties regarding his application to benefit from the senior fee assistance program and regularly inquired after the status of his application and his ability to participate in Senior Center activities. Weekly, Riva listened to and communicated with him in a gentle manner without growing irritated or showing signs of being agitated and distressed by the repetitive nature of his questions. Rather, she assisted him in any way she could and ensured to ease his concerns every week.

Overall, I found Riva an enthusiastic and caring individual from whom the Youth Advisory Council would benefit in having. She would be a fine contributor to the council and I am happy to recommend her for this position.

Sincerely,

Camille Centeno
Recreation Technician

[redacted]

Dublin Senior Center
7600 Amador Valley Blvd, Dublin, CA 94568 | seniorcenter@dublin.ca.gov | 925-556-4511

First Name*

Prisha

Last Name*

Ayachit

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

9th grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

The youth is the future and they are key to advancements that will happen in the world. To make these advancements, education is one of the most important levers. To get educated, today's youth needs to attend educational institutes like schools/colleges and should be enthusiastic to learn new skills.

I would like to become a member of YAC so that I can put forward my ideas and share them with others to work towards the betterment of our youth community. I want to try to keep the youth united and have a strong fabric as it will benefit them as well as larger society.

Also, it will be a win-win for me. A big part of my personality is being with people and participating in YAC will help me enhance my communication skills.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I think I would make a strong candidate for the YAC because of my leadership and execution qualities. I am able to handle a team well and can work with them collaboratively. It is important to arrive consensus while working together and I think that I can build the consensus for greater good. I am also very detail oriented which helps me in execution planning and delivering on those plans.

I have been fortunate to be part of few committees and teams in my education & social life.
In the year of 2018-19 I was selected to be part of a team which represented my school, Dougherty Elementary on the Dublin school district's student board advisory council.

I have also enriched my leaderships skills by leading dance troops in my neighborhood as well as in my social circle. I have also taken initiative and planned youth events such as musicals, speeches, and skits in my sphere of influence.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I think teens in Dublin is a very enthusiastic community but at the same time facing many problems related to education and future direction.

Many are very stressed about their academics, as I have seen with my own peers as well. I have also noticed issues with social interactions, especially after coming back from online school and people seem to have gotten reclusive.

In current times, it's becoming difficult to talk with others outside of close friends circle. I think for the future, it is important that people are able to reach out to everyone in different positions (like their peers, mentors, coaches, seniors and more) to get immediate support & guidance on current education gaps as well as to shape up the future.

To solve this, the YAC team, who have members of similar age group and understand these struggles, could plan events for everyone, in school campuses and in the city of Dublin. These can be attached to academics but also for fun and/or for support for the section of community who are in need.

Also I believe YAC should collaborate with the schools and can also plan events that can guarantee more participation from the today's youth.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

Outside of school, I learn hindustani classical music and practice kathak, a form of Indian classical dance. I have been doing both for more than 7 years and have given many performances.

I am also a proud girl scout and participate in many activities through that, including volunteering. I am currently about to start my journey to attain the silver award which is one of the highest awards in girl scouting.

In school, I am a part of CJSF where we do a lot of fundraisers for different charity services.

In the 22-23 school year I hope to join certain clubs that interest me. To be specific, I am looking forward to join the speech and debate club to further enhance my speaking skills as well as thought leadership.
I have also applied for the freshman leadership class which will align into many things with YAC.

I will be able to devote time to YAC meetings and activities because this is something I am passionate about. I would like to learn from the experiences and take whatever opportunities I get to better myself and the community.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

Over the years, I have opened up to different groups of people resulting in more connections and a bigger network. To spread the word, I would make sure to advertise in many different ways. Whether that be communicating with them personally, on school boards, or through social media.

From prior experiences, I have also noticed that most of the teens will go to events if their friends are going, so even if I am able to persuade 5, who in turn can persuade 5 more and the chain keeps getting bigger and we can see good participation.

Also if there are some innovative incentives (e.g. point system) that can be offered, to get more involvement, then that is also an option that can be explored.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I haven't been to any recent meetings; but I am hoping being part of YAC will accelerate my involvement to the community and youth activities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

RecommendationforPrisha.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

March 25, 2022

To Whom it May Concern,

It is with great pleasure that I recommend Prisha Ayachit for the Youth Advisory Committee. I have known Prisha for 1 year, as her 8th grade history teacher at Fallon Middle School. Passionate, leader, strong and poised are words that come immediately to mind when I think of this young woman.

Prisha made the transition from virtual learning in 7th grade back to in person learning for 8th grade seamlessly. She did not skip a beat, adjusting to new routines and a rigorous pace I set to catch students up on lost time.She is part of my first class of the day, which is a time that students are often still waking up. This is not Prisha; she is daily alert, engaged and is a powerhouse in class discussions. She is also an excellent public speaker and writer, and I have been so impressed with her commitment to take feedback and apply them to improve in these areas.

Prisha is very excited about the opportunities to bring student voices to the forefront in the Dublin community. Her reflective nature allowed her to ruminate on the effects COVID and distance learning had on her generation. She is ready to take those observations and engage in civic action to create solutions that will promote a lifestyle of wellness for teens across the city.

In addition to being an outstanding student leader in class, Prisha is excited to be part of the Leadership class at Dublin High School next year.She participates in cultural singing and dancing. I am impressed with her ability to balance academics with life outside of school, and still maintain a positive attitude, a smile and a heart that is open and accepting of others.

I have no doubt that Prisha will be a valuable addition to your committee and am thoroughly delighted to put forth my recommendation for her admittance. If you have any further questions please do not hesitate to contact me at the email provided.

Sincerely,
Dominique Bogue
Fallon Middle School
8th Grade Social Studies
[redacted]
D. Bogue

CamScanner

First Name*

Akhil

Last Name*

Venkatesh

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

9th Grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to become a member of the Dublin Youth Advisory Committee because I think that this role is a great fit for me. I'm energetic and positive and would be an asset to YAC. Today's youth are struggling with various problems right now, and the pandemic has only made the already existing problems worse. I want to help my peers in whatever way I can and also help support the broader youth community. I believe I can bring fresh ideas to the committee to fulfill my goal of helping the Dublin youth. I love brainstorming and planning activities, and therefore decided to apply to YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I believe I have a variety of unique skills that would make me a great candidate for the YAC. I am the captain of my cricket team because the coaches know my leadership potential. I work very well in teams and know how to interact with others. I often come up with creative ideas to solve problems. I have a good sense of humor, and I take my responsibilities seriously. Once I am committed to a cause, I make sure I spend enough time on the commitments. I am a competitive chess player who has won a lot of awards in chess, which involves strategic thinking and advanced planning. I can also play 4 different musical instruments, which involve multitasking. These are some of the skills that I think will help me be a great YAC member.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

Some of the problems that people I know at school, in sport teams, and other groups are experiencing are stress and anxiety. In fact, the surgeon general of the United States has called anxiety an epidemic. Anxiety can result from several things, namely academic pressure, social pressure, environment, etc. YAC can help create a safe space where teens who are depressed/anxious can feel comfortable to discuss their problems. Another problem teens are facing is drug use/vaping. This is a very serious and ongoing issue that needs to be addressed by customized programs that spread awareness and are led by the Dublin Youth. The presentations can be integrated in schools, as a part of after school clubs. Another problem is vandalism and destruction of public property that is affecting youth. This ongoing problem at different schools needs to be addressed and we need to come up with creative solutions.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

During the 2022-2023 school year, I will be involved only in sports, mainly cricket, the year-long sport I have been pursuing since I was 7 years old. I am currently part of the Fallon Marching band but I don't plan to be part of the marching band in high school which will free up a lot of my time. Therefore I will be able to devote sufficient time to YAC for the meetings and follow up activities that are planned.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

To get other teens involved in the community, I would first spread awareness about the committee everywhere I can, namely my school, enrichment/after school clubs, neighborhood groups, and sports teams. I would seek help from my coaches and teachers to help spread the word and make announcements. I would contact the editors of my high school's publication to write an article about how YAC is helping and how teens can be involved in the initiatives and finally do word of mouth to let them know about YAC led initiatives.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I have attended many city council meetings to request equitable options for use of park facility for Dublin youth. I also tuned in to meetings to hear about Dublin's endangered eagles and how we can protect them.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

MLCA Akhil YAC Recommendation Letter.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

Major League Cricket Academy
3130, 20th Street, Suite 311, San Francisco, CA 94110
(408) 667-6363
bayarea@majorleaguecricket.com

March 24, 2022,

To Dublin city staff,

This is a recommendation letter for Akhil Venkatesh, who is currently an 8th grader attending Fallon middle school in Dublin, CA. Akhil has been a member of our organization, Major League Cricket Academy (MLCA) since 2018 and has been playing cricket for the last 8 years. As the Managing Director of the Academy that currently has 250 youth playing in 7 cities across Northern California, I have known Akhil for several years as a very passionate, hardworking, and focused cricket player. Prior to MLCA, I was the head coach of East Bay Youth Cricket Association for 3 years, so I have had the opportunity to mentor and groom hundreds of youth players. I would highly recommend Akhil for the Youth Advisory Committee position within the city of Dublin for the following reasons.

His passion comes through clearly in the activities he chooses to participate in. He is a committed team player and has captained his team to several tournament victories. He takes his responsibilities seriously and is well liked by his teammates. Akhil's youth cricket team won the MLCA National championship in the u15 age group last year. Akhil has won several individual national awards consistently over the years and recognitions for fielding, wicket keeping and batting. Most recently he was part of the MLCA Chairman's Honors list which consists of the Top 5% batters in country out of 400+ players. He is routinely ranked among the top players in the country in his age category.

These national tournaments have brought the best of the best teams from all over the United States. Being a key member of these teams, making good decisions and acting on those decisions in a timely way play a role in success and this is one of the many reasons why I feel that he would make valuable contributions to the youth Advisory team and be an asset. Akhil has excellent ideas, is a good speaker and can have eloquent discussions with his team. He has shown a lot of interest in community service and has been contributing his time volunteering for several causes including participating in city council meetings to advocate for cricket facilities and equity for Dublin youth. If chosen to be a part of the youth advisory committee, I am confident that he will fulfill his duties and exceed expectations as a valuable member.

If you need more information, please don't hesitate to reach me by email at
[redacted]

Sincerely,

Prem Suri
Director, MLCA

First Name*

Summer

Last Name*

Shi

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

11

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

Having been a longtime citizen of Dublin, I have amassed a general idea of what changes can still be implemented to best support the youth of Dublin. It has always been one of my greatest aspirations to be able to represent my peers and bring adequate attention to the issues students are facing in the status quo. Additionally, I really admire the dedication of committee members to serving Dublin's community in any way they can and am incredibly eager to present my contributions and perspectives to such a proactive group of students. I hope that my ideas and views can build meaningful connections within our community and broaden the current scope of community engagement through collaboration with like-minded peers.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

In the past couple of years, I have actively engaged in all sorts of community events, in which I have gathered a series of necessary skills to run projects for the YAC. Having started my own non-profit, I am incredibly sensitive to the problems that need to be addressed in the community and how to get one step closer to solving such issues. Additionally, throughout my experience with running projects and hosting events, I've learned that organization is one of the critical elements to running any successful project. I can manage my time and complete all the tasks I have on hand to their fullest and go beyond what I typically ask. Though, I would say that my strongest trait is my resilient nature. I'm not one to give up on a small challenge or even what may be perceived as a larger struggle. Through difficult times, I can empower those around me to work through drawbacks together.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

One of the most prominent issues plaguing the youth of Dublin in the status quo is the negative influence of social media on mental health and the harsh reality of peer pressure in high school. Within the past year, many internet trends have arisen, leading to a negative influence on students' behavior at school. However, there are very few consequences and no real way to contain the spread of dangerous internet trends. Despite this fact, I believe we should still make a valiant attempt in which programs to educate students on their social media presence are put into place to try and explain the detriments of blindly following internet trends. Additionally, it is becoming more and more of a problem for students to succumb to peer pressure. Due to the competitive academic environment, many students are resorting to alcohol or drugs to relieve their stresses, and peer pressuring their friends to partake in such activities. To combat these issues, I think we should make mental health resources seem more accessible, whether that be working directly with the Wellness Center to encourage more student-on-student interaction or starting a new program altogether.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I know for sure that I will be able to devote time to monthly YAC meetings and activities. I am currently involved with the Dublin Shield Newspaper, the Breaking Bearriers Club, golf, art, and the Dublin Mayor's Council. These activities have taught me how to manage my time properly and arrange my schedule to be available for any important event while completing all of my tasks to the fullest.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

One of the most critical aspects of increasing civic engagement is making teens feel represented within the community. More often than not, teens feel isolated from the community and avoid civic engagement if they struggle to connect with projects on a personal level. Thus, it is vital to regularly host events designed to address specific problems common to all teens. Additionally, very few teenagers understand the actual value of community involvement, making it imperative to emphasize that everyone can make an impact no matter how 'small' the action seems. One of my biggest priorities- if selected to be a committee member- would be to pay extra care and attention to the problems teens face and present suitable solutions. Additionally, I would promote such events to those around me and host live streaming sessions where students can ask questions to learn more about the event.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I did not attend the full meeting, however, I have watched the full recording of the Dublin City Council meeting on March 15th, 2022. I was interested in Arts Education Month, and the Recognition of Janet Lockhart and Claudia McCormick. March was acknowledged as the month of art, and the huge role that art had within the City of Dublin was also brought forth.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Summer Shi Letter of Recommendation (1).pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

DUBLIN HIGH SCHOOL

GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 ♦925-833-3300♦ FAX 925-833-3322

All Dublin Students Will Become Lifelong Learners

PRINCIPAL

Maureen Byrne

ASSISTANT PRINCIPALS

Paul Faris

Dianne Santamorena

Krista Taylor

Lenni Velez

Jenn Nickl

Whitney Dwyer

To whom it may concern,

Since meeting Summer Shi in my AP European History course I have gotten to know her extremely well. Summer developed into a fine young person with great potential for personal growth and successes. From the moment I meet Summer to this point I have seen her establish the building blocks for their future and the successes she will obtain. At the outset of our first meeting I could tell she was a bit indecisive and shocked by the rigorous demands at the high school level. I am extremely proud of Summer's growth over the last semester. She has matured into an individual that has developed deep empathy and extreme perseverance as seen through their hardwork and dedication to become a better student and individual.

Summer developed the important trait of hard work since the moment I met her in AP European History and each moment after. She fostered a desire to become an active participant in their community and become even more hard working. It is their work in their extra curriculars such as the Breaking Barriers club, the Dublin Shield, and the Dublin High golf team that I see massive growth as an individual. I am truly in awe of the amount of maturity that occurred over the last semester; most of which I believe she acquired through a sense of community that she achieved while working with her peers to promote safe social events and instruct in the fundamentals of golf. It has not only been Summer's individual growth but their sense of community as a student that contributed to their maturity and individuality.

Summer shows continued resiliency as she overcomes academic obstacles which have greatly influenced their outlook in school and in life. Since I met her I have seen Summer overcome the challenges of taking rigorous courses post-pandemic such as AP European History, AP Biology, and AP Calculus and find success through time management, perseverance, and hard work. I am extremely proud of the perseverance shown by Summer since the first time we met until the present. It is truly gratifying to be able to see the individual growth and perseverance of Summer working through both her academics and extracurriculars. I am excited for Summer's future because I know she will be able to obtain personal success and use their future success not only to achieve their goals but to give back to their community.

It is with great pleasure that I write this letter of recommendation for Summer Shi. I know she has the ability to not only thrive and achieve at your institution, but repay this opportunity by tremendously adding her own hardwork and dedication to your institution.

Thank you for your time.

Gregory Rodriguez, M. Ed.

[redacted]

Dublin High School

Social Science Department - *AP European History, AP Human Geography*

First Name*

Shoumik

Last Name*

Manthana

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94658

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

9th grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to become a member of the Youth Advisory Committee because I believe joining this group would be an advantageous way to make a difference and spark change in the city of Dublin for the better. A student's perspective should be imperative to decisions in our community. Therefore, I know my love to serve and leadership skills would be extremely beneficial to the YAC and its role in community affairs. Furthermore. I hope to learn more about collaboration with others and work with my peers to become well-versed in a leadership-oriented environment. The committee's purpose is to serve the community of Dublin, and I know I would be a perfect fit with my ideas and work towards the YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

I possess various skills that make me a strong candidate and member of the YAC. A partial list of my skills and experience include:

Leadership/Communication skills
I contain leadership and communication skills that could immensely help the YAC in its path for change in our city. As a basketball player, I understand how important working with a team can be. If you don't share the ball the defenders have the ability to steal it. Whereas, if you pass the ball, you have the opportunity to score. Furthermore, I am a tutor and work with younger kids at my middle school with their studies, and plan to start a company of my own to teach music in my community. In the YAC,I know I can work with others to better achieve our goal and hone it to perfection.

Arts and Music
In addition to some of the various soft skills, I possess described above. I have been learning South Asian and Western vocal and instrumental music since the age of 5 and have participated and performed in various local and cultural events in and around Dublin. This has made me more aware of the cultural diversity present in our city and will help me understand the medley of needs of youth in our city while participating in the YAC. Also, music is a universal language, and with my knowledge, it can bring the community and city of Dublin together.

Service
I feel it is important to help others and to participate in my community.Therefore, whether it be serving at local homeless shelters or, or volunteering at nursing homes. I work to make every contribution I can to help people around me, and I aim to achieve a similar goal through helping people through the YAC. I have

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

A teen has a variety of problems to deal with, from homework and good grades to balancing to extracurriculars as well. According to data collected by the American Psychological Association for the Stress in America Survey, teen stress rivals that of adults. Results of the survey show that not only do teens identify that their stress levels are not healthy, but they also underestimate the impact stress has on their mental and physical health. And these causes of stress must be reduced, so with the efforts of the YAC, it can be made possible. These are a partial list of problems and solutions the YAC could implement in our city.

Depression/Social Anxiety
Social Anxiety is an issue that is left unaddressed in adolescence may lead to an increased risk of other mental health problems later in life such as depression and other serious consequences. The YAC could play a crucial role in helping teens with such problems. For example, the committee organized assemblies in schools to raise awareness and gauge different levels of anxiety both at schools and at home. By educating teens about this problem and its future impact, they could learn that there is nothing wrong with asking for help and overcoming their problems.

Self Image/Physical Activity
The CDC released results of a study that found that 22% of children and adolescents had obesity last August, up from 19% one year prior. The study showed that children with healthy weight were gaining an average of 3.4 lb per year before the pandemic but gained 5.4 lb per year during the pandemic. The YAC could conduct walks to counter this problem, while also gaining valuable fundraising for the school and community.

College Readiness
As many teens aim for colleges and furthering their learning. Many struggles to find activities and accomplishments to keep under their belt to enter these schools. In turn, the YAC could introduce activities in the community to help these students with volunteer hours and more. Not only would this benefit teens through academic success but also bring more participation in community-related activities or events.

So while a teen may have a seemingly endless list of problems, the YAC can easily improve and make a change in our city's teens' livelihood.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I am currently enrolled in CJSF and the competitive speech and debate forum, participating in NorCal tournaments. Outside of school, I continue to learn western and South Asian vocals and instrumentals. Furthermore, I play with a travel basketball team. I have been participating in food drives and have volunteered at various shelters and events in and out of Dublin. Any of my academic or extracurricular activities will not be a hindrance to my active participation in the YAC. My music classes are held early in the morning at 6 am on weekends, and basketball practice timings are very flexible at the moment, and will be in the future as well.

Given that, I am confident that I will be able to devote adequate time and effort to engaging in YAC meetings, managing other extracurriculars and activities. To conclude, I am very excited about the opportunity to work with YAC and look forward to actively engaging with the committee.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

Dublin has a plethora of fun activities for all of its inhabitants, like the farmers market, splatter, and much more (now mostly postponed due to the pandemic). But how can our community bring the fun and participation out of the teens of Dublin? In order to get other teens involved in the community, teen events, and City-sponsored activities. I would try to incorporate the interests of a teen into the various events.

Provide recognition for students
In high school, most kids are all doing activities in which they can get volunteer hours and other accomplishments they can put on college applications. Therefore, the YAC could provide recognition and multiple platforms in which these students could both serve their communities and gain valuable experience for their future.

Allow youth to conduct these events and play a role in leading them
Teens should be able to lead events and facilitate them as well because not only will it allow them to incorporate their interests. It would also teach teens valuable skills on how to stay organized and bring pieces together to create an end product with other teens. It would also cultivate leaders that will help our country as functioning members of society.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I have observed a Dublin Commission and City Council meeting online. During a regular meeting, the council began to talk about the dealing of the heritage trees in order to better upgrade parking routes and a residential area. While I was watching the broadcast, I was especially interested in the changes and decisions that were made during the meeting, and how it could change noticeable aspects of Dublin. In this instance, a decision to add an entirely new residential area was discussed and also, natural landmarks were discussed in the meeting as well. I think this was extremely important and had a few ideas myself while watching the meeting. For example, in my opinion, I would propose to just keep the heritage trees in their native positions and build accordingly to make the entry routes for the residential area. Redwood trees are milestones and are signs of the original land of Dublin, so they should not be compromised for a small amount of land. Even as the trees fit the requirements of the Heritage Tree Ordinance of 1999, they provided no set of harm to the community, and could be easily built around. Therefore, the destruction of the trees is not necessary. In the YAC, I hope to be able to discuss these same issues with my passion to help that could change our community for years to come. The YAC is meant to serve the city of Dublin, and I know I can do this job to the best of my abilities.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Recommendation letter-2.pdf

Upload 2nd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

March 23rd 2022

To whom it may concern:

It is with great pleasure that I am recommending Shoumik Manthana to the Dublin Youth Advisory Committee. I've known Shoumik for a few years now through the Sai organization our families are involved in and I am currently his teacher in the Sai Educare program.
Shoumik would be a great asset to YAC. He is talented, compassionate and demonstrates leadership skills in any activity he's involved in. He enjoys being involved in the community and has contributed in many ways by participating in food drives and volunteering at various shelters and events in and out of Dublin. As part of his school's CJSF program, he tutors young kids. He currently participates in competitive NorCal speech and debate tournaments and is part of the youth traveling basketball team. Apart from all these activities, Shoumik enjoys music, vocal and instrumental. He very enthusiastically participates in devotional programs in our Sai organization, playing tabla, a percussion instrument and as a lead singer.
I believe Shoumik will be an excellent fit in the YAC program. He is genuinely interested in helping youth and teens in the community. He has demonstrated leadership skills, dedication and strive for excellence through various activities he is involved in.
Sincerely,
Radhika Prabhala
(Educare teacher, Sri Satya Sai Baba center, Tri-valley)

First Name*

Anoushka

Last Name*

Malhotra

Street Address*

[redacted]

City*

Dublin

State*

CA

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High School

What grade will you be in during the 2022-2023 school year?*

9th

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to be a member of YAC as I want to be able to plan fun and exciting events for youth in Dublin. I want to contribute ideas and make recommendations that will improve Dublin not just for youth but as a whole. I would like to work with fellow committee members to host memorable events that help students connect with each other and relieve their stress.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

Skills I possess are communication, organization, as well as problem-solving. These skills would make me a strong candidate for YAC as they can help me make smart decisions as well as keep up with tasks and activities. I am also comfortable leading a group of people efficiently as I have been involved in my school's leadership committee since I was in 5th grade.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I believe some of the main issues teens are facing and are dealing with are anxiety, stress, and self-confidence. Countless teens suffer with or have suffered from self-esteem and self-confidence in themselves, which can sometimes lead to self-harm. I think YAC could address this issue by having fundraisers and ways to address and spread awareness about these issues so more teens can seek help if they need to. We could also make "Self Care Bags" with a few comforting items (encouraging notes, face masks, gum, etc.) and distribute them to the middle/high schools. Other issues teens are facing with are anxiety and stress. Although they are two different things they have similar ties, there are many causes of stress and can take a big toll on someone. We could host fun events like movie nights, Color Runs, or "yoga sunsets" to relieve stress. These events would be a low cost to YAC but extremely memorable for students.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

I am currently in leadership at my middle school and have applied to be part of the leadership at the high school next year. I am also involved on a volleyball team at and outside of school. Yes, I will be able to dedicate and commit to YAC meetings as well as activities each month during the 2022-2023 school year.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I would get other teens involved in the community by making and hosting fun events like fundraisers, movie nights, and season/holiday activities. We could also create a survey and send it out to students or ask teachers in schools to have everyone in their 5th or 6th period fill it out. This survey could include various poll questions about students' interest, events they would want to attend, and comments/concerns question at the end.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

I have not attended a YAC council meeting.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

letter of reccomendation- birge.pdf

Upload 2nd Letter of Recommendation (optional)

letter of reccomendation-waltner.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

WELLS MIDDLE SCHOOL

Mark E. Neal, Principal

Matt Britten, Asst. Principal **Erika Brown, Asst. Principal**

William Birge
Wells Middle School
6800 Penn Drive
Dublin, CA 94568

To Whom It May Concern,

It is my absolute pleasure to recommend Anoushka Malhotra to serve on the City of Dublin's Youth Advisory Committee.

I am both a resident of Dublin and a teacher at Wells Middle School and I have had the privilege and joy of having Anoushka as a student in my science class this year. Over my eighteen years of teaching I have had many excellent students. Anouska is the kind of student that raises the meaning of excellence and elevates a classroom. Anoushka achieves this through her character and her dedication.

When you meet Anoushka you will experience her respectfulness and genuine graciousness firsthand. She is just a wonderful person first and foremost.. She is always ready with a friendly greeting and gets along with everyone. She is respectful of, and respected by, her peers and teachers alike.

Whether it be as a member of Wells Student Leadership or as a member of class Anoushka is a leader that leads by example and models being an excellent student. She is always willing to help another student in need, is on task and organized, is an active participant in class discussions and activities, and is a great collaborator. Her membership in the Wells Leadership program demonstrates her willingness and dedication to give back to the Wells community while her actions in class give testimony to her dedication to her education and the education of her peers.

Therefore, as someone who knows Anoushka and is a Dublin parent with children that benefit from YAC activities, I am very confident that Anoushka has the qualities that Dublin's Youth Advisory Committee is searching for and her membership will elevate both the YAC and our community.

With deepest regards,
William Birge

Wells Middle School

[redacted]

Wednesday, March 16, 2022

To Whom It May Concern:

I am proud to recommend Anoushka Malhotra to the Dublin Youth Advisory Committee.
As Anoushka's U.S. History teacher at Wells Middle School, I have been impressed with her maturity and dedication to her schoolwork. I have watched her use her time wisely in class and she consistently produces outstanding work. I have no doubt that this will carry over into her dedication to the Dublin Youth Advisory Committee and her commitment to participate in making decisions that will help her community.

Anoushka has always exhibited excellent leadership qualities and a civic outlook. She consistently participates in class and helps other students when they need assistance with a calm and respectful demeanor. She is always courteous and patient with others. We have students in our class with special needs, and I know that I can count on Anoushka to lend a hand when necessary.

Anoushka is also part of our leadership team here at Wells Middle School. She takes leadership very seriously and works hard to promote social projects around campus. Anoushka organized this year's Dream Jean Drive. Anoushka was in charge of promoting and facilitating the collection of jeans throughout the school. The organization that the jeans went to is called the White Pony Express. They are a charity organization that helps people around the nation who are in poverty. Under Anoushka's leadership, Wells Middle School was able to contribute a considerable amount of jeans for this charity.

I strongly recommend Anoushka Malhortra to the Dublin Youth Advisory Committee. She will make the city and her peers proud. Thank you for your time and consideration. Please contact me directly if you have any questions.

Best Regards,

Kristin Waltner

8th Grade U.S. History Teacher

Wells Middle School

First Name*

Adi

Last Name*

Jain

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What school will you attend in the 2022-2023 school year?*

Dublin High school

What grade will you be in during the 2022-2023 school year?*

9th Grade

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I've spent most of my life in Dublin and I've grown to love this city for everything it's given me, from amazing friends, to huge parks, to super helpful teachers. I want to give back to Dublin and continue to connect with the Dublin community.

Last summer, I was a volunteer at the Dublin LEAD program, where I got to work at the Wave and do a bag check for all the people entering the waterpark. While doing the bag check, I got to talk to so many people from Dublin, all of whom came from different neighborhoods and backgrounds. I talked to Dublin residents who were adults, senior citizens, small kids, and teens, and hearing about how long they've lived in Dublin and how much they love the city made me feel so much more connected to Dublin.

I want to continue connecting with the Dublin community and helping out wherever I can while meeting new people.
I also want to continue empowering teenagers and young adults in Dublin and give them opportunities to contribute to the community and become more engaged with all of the events and activities. Joining the YAC would allow me to be the voice of the youth and represent them within the city government. I know that many teens want to be more involved with Dublin and take part in city events, but a lot of my friends have told me that they didn't know how to find volunteering opportunities. With the help of the YAC, I want to make it more accessible for teens to find such opportunities and encourage them to take part in everything that Dublin has to offer! One idea I have for this is to help teens in the community host their own events that the city could sponsor. Since teens can relate to one another, I believe that if they could host some city events, more teens and people their age would come to it. Many city events like Splatter or the Saint Patrick's Day Parade are organized by adults and I believe that if people my age could also help organize such events, much more youths would come to the city events.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

Some of my strongest skills are teamwork, leadership, and creativity, and I think they make me a strong candidate for the YAC!

First, I love working with others and collaborating through teams. I enjoy working together with friends and people from my community. This past Thanksgiving, my friend and I organized a toy drive collecting $300 in cash and 34 toys to a drive organized by Luso-American Financial in Dublin to bring holiday cheer to local families. When my friend and I first gave out flyers, we only got three toy donations the first week. We were very upset but we did not give up. Instead, we teamed up with some adults, went door to door to get donations and we were able to collect 34 toys in total!

I also believe I have strong leadership skills. Being part of the Student Council at Fallon Middle School, I'm in the Leadership class, where I've learned a lot about decision-making and planning events that make our school a better place. Every week, student council members like myself have to decide whether or not to approve certain expenses, like funding for a club or purchasing new items for the classroom, which has taught me how to make decisions based on the possible consequences. Organizing a school event, especially with COVID-19 restrictions, took a lot of planning and I take pride in working with other leadership students to set up the events and run them.

I'm also a super creative person and I love tinkering in my free time! I love making experimenting with my 3D printer and making things for everyday use, like a bag holder, adjustable wrench, organizer for USB drives, and more. I design and print things to assist my parents, and am working on building toys for kids with special needs. My 3D printer lets me create whatever I want to create and create items that can't be found in any store or shopping place. I also compete in CAD competitions to create models of an item that fit a certain theme, like a toy for disabled kids.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I believe that stress management is a really big issue within the youth and the teen community at Dublin, and I think that there are many ways that the YAC can support them! I know that many of my friends and my older sister's friends face a lot of stress, so organizing events and activities to help decrease stress would really help teens. Some examples of events could be movie nights, free yoga classes, meditation exercises, and workshops! These would give teens the opportunity to get together with their friends and spend some time relaxing before a stressful test. I've also noticed from my sister that many teens are especially stressed this time of the year (February-April) because of upcoming AP Exams and Finals, and the city could help them by organizing study sessions with tutors and other professionals such that students receive support and help with what they are struggling with.

Another problem that a lot of teens in Dublin face is mental health. Even though mental health is a more widely accepted concept right now than it used to be, I believe that the YAC can lead some initiatives to help teams navigate their mental health and control stress and anxiety. YAC can work with mental health clinics and professionals to create mental health workshops for teens and give them resources and connections to seek help if they ever need it.

Lastly, I've noticed from my friends and classmates that a lot of youth in Dublin want to become more involved with the city and volunteer, but they don't know where to find these opportunities. A lot of youth are also unaware of the smaller events happening around the city. I think that creating a platform or online bulletin board listing the volunteer opportunities and events happening through the City of Dublin and other Dublin-based organizations would encourage a lot more teens to become involved. For example, I know that the Youth Benefit Concert is an event that the YAC organizes to encourage youth to become involved with the city and community, but creating more volunteer opportunities and publicizing the event to larger youth crowds would tremendously increase audience turnout.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

One of my favorite things to do in my free time is play basketball! I used to play in my backyard with my dad until I was in fifth grade, which was when I began playing on a competition team. I used to play basketball through a team within the East Bay Bulldogs, but I decided to switch teams so that I could play more competitions during my weekends. I currently play for a team in Top Performance Basketball, and I get to play a couple of basketball games every weekend against other teams in the Bay Area! I love playing basketball because it's the perfect way for me to get active and play a sport while collaborating with my teammates and learning new strategies from my coach. I plan to continue playing basketball in 9th grade, and I'm excited to try out for the high school team.

I'm also planning to join the Robotics team in high school next year! I've always loved building things and tinkering around, and I participated in a couple of different robotics camps and programs in middle school. During quarantine, I spent a lot of time learning about VEX robotics and building my own mini robots, and also experimenting with writing code to program the robot and make it perform specific tasks. I want to put these skills to the test by building a robot with a robotics team!

Lastly, I've always been interested about organizing community events and initiatives. For the past two years, I've organized a Dublin drive to collect used and new toys, as well as canned food, for the Luso-American Financial, which would distribute the toys and food to families around the community. I've had a really fun time organizing this toy drive because I get to work with my friends to advertise the drive in my neighborhood and tell people about why they should donate. Last year, we collected 34 toys and $300 in cash, and the year before that, we collected over 180 pounds of food! I want to plan another drive with my team for this fall.

I'm confident that I'll be able to devote enough time towards YAC meetings and events alongside all of these other activities!

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

I know that Dublin already has a strong social media presence and posts about upcoming events and things happening around the city, but since teens are very tech-savvy, it would be really cool to introduce new social media challenges to get teens more involved. Dublin could post on the social media about doing a new scavenger hunt every month or creating a Dublin Wordle, which would make teens very interested in staying updated about the events happening in the city.

Through the YAC, I also want to open up more volunteer opportunities for youth and teens to volunteer at city-wide events. I know that a lot of my friends enjoy volunteering at events like the St. Patrick's Day festival, Splatter, and Dublin Pride Week, but they've often mentioned how the volunteer spots get filled up, or that they don't get to volunteer alongside their friends and classmates. Introducing more volunteer initiatives, like creek cleanups and beautification projects, would encourage more teens to get their volunteer hours signed while also having fun.

Lastly, I believe that Dublin can organize more teen-centered events to increase youth involvement. A lot of the Dublin events are made for everyone, including children, youth, adults, and senior citizens, but having some events be focussed just towards teens may get them more involved. Dublin's current teen events, like the Youth Job and Career Fair, are really awesome, but I believe that we can create even more youth events! Some ideas I have are creating a teen makeathon, doing a stress management class, and helping high school seniors with their college applications for free.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

Yes, I attended the YAC meeting on March 23rd, 2022. I listened to the YAC members discuss about a round table event for Tri-Valley youth committees where members from Dublin, San Ramon, Danville and Livermore come together, which sounded fun. They also spoke about the new Cultural Arts Center, how it came about and even appointed a YAC member to assist with the business plan.

An outcome from the meeting that got me very excited, was the teen hackathon. For the longest time I have done hackathons with my friends, we always go against high schoolers and even college graduates, which puts us at a disadvantage. This YAC meeting, the YAC members discussed about hosting a hackathon for my age group (11-13 years), which I am looking forward to participating with my friends this Spring!

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Adi Jain Letter of Recommendation.pdf

Upload 2nd Letter of Recommendation (optional)

Youth Advisory Committee-Letter of recommendation - Google Docs.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

Eleanor Murray Fallon Middle School

Dublin Unified School District

March 18th, 2022

To Whom It May Concern:

Thank you for taking the time to consider my student, Adi Jain, for a position on the Dublin Youth Advisory Committee. I have been Adi's science teacher for the current school year at Fallon Middle School. The students at this school are extremely hard-working and academically driven, and Adi Jain ranks among the finest of them.

As a student, Adi is all a teacher could ask for. In class, he is always very attentive and engaged with the lesson content. He needs very little redirection or even instruction, as he is very self-motivated and self-disciplined. He has the intelligence to work and learn autonomously, but is not too proud to ask for help when he doesn't understand the nuances of a topic. In my class Adi consistently scores well on assignments and tests while being an active participant in class discussions.

As a person, Adi is compassionate and wants to leave a positive imprint on the world around him. He cares about his peers. He cares about his community. He's a proactive individual who wants to put more good into the world. As part of our school leadership council, Adi has helped organize and execute countless events and activities including fundraisers, assemblies, and lunch-time games. Fallon Middle School is a better place because of Adi Jain, and I have no doubts that the city of Dublin and the Youth Advisory Committee will be as well.

What really sets Adi apart from his peers is that he is very conscientious, socially aware, and mature for his age. He is one of few students who takes the initiative to contact me when he has to miss school. If you are looking for ambitious, competent individuals who are invested in their community and want to make Dublin an even better place for people of all ages, I strongly recommend you accept Adi Jain's application.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Matt Gibson
Science Teacher
Fallon Middle School
[redacted]

Youth Advisory Committee

To whom it may concern:

As the lead teacher of the World Language Department at Fallon middle school, I am writing to you in support of Mr. Adi Jain and his desire to join the Youth Advisory Committee.

Adi has been my student for close to a year and he has shown academic aptitude and ambition that reaches above and beyond.
Adi is in my French class. He has often made critical points on class discussions that demonstrated his exceptional ability to analyze French literature and grammatical concepts. His written work is exemplary and often lauded by the class. He demonstrates a critical mind when discussing aspect of French culture and history.
Adi is an asset to any social interactions in class and provide support and critical feedback to her peers. Adi speaks in the target language any chance he gets and assists students in pursuing the same goal.

Adi's curiosity about the inner workings of language along with his drive for higher education is what makes him such an exceptional student. Without reservation, I highly recommend Adi for your program. Please do not hesitate to contact me to provide you with any further information regarding Mr. Adi Jain.

Best regards,

Jimmy Couris
Lead teacher
World Language Department
Fallon Middle School.

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?*

I want to become a member of the Dublin Youth Advisory Committee because I believe that, in a community, everyone deserves a chance to have their voice heard. When I first moved to Dublin in 2016, I was honestly surprised by the number of events there were. I remember being excited as a fifth-grader when I saw the number of activities there were for children to participate in. As a tenth-grader now, I look back on it and want to help create more experiences like that for youth. I would love to be able to be a part of the YAC to plan new activities to captivate Dublin's youth. My experiences as a student have opened my eyes to the amount of diversity within our community, most of which isn't very represented. For example, I find that my peers tend to stay quiet about things they may be struggling with, like mental health, sexuality, or gender. Since the YAC works on creating activities for the youth of our community, I thought this would be a great opportunity to bring up these topics. As someone who is a part of the LGBTQ+ community, I found that Dublin doesn't have any big events around this sub-community, or at least nothing that is very publicly advertised within schools. Regarding the mental health of students, I've found that most of my peers are hesitant to discuss the topic and their personal issues in an open setting due to the stigma surrounding such topics. Even though Dublin High has made fantastic strides forward regarding both of these groups (specifically with the implementation of a wellness center), it is important to promote these resources so students would actively utilize the support network this city has built for them. . If I were to become a YAC member, I would focus on bringing awareness to these groups, projecting their voices, and ensuring that they are aware of the resources available to them.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What skills do you possess that would make you a strong candidate for the YAC?*

Some skills that I have, that I believe make me a good candidate for the YAC, are that I am organized, punctual, and dedicated. I have spent my time in quite a few extra-curricular activities. Some of the long-term activities I have been involved in are Bharatanatyam (dance), art, martial arts, and orchestra. I have been a part of my high school's robotics team for the past two years, and I currently run my own Indian Arts Club. Being a part of a dance group for essentially my entire life, starting at age 4, I learned valuable skills like organization, teamwork, time management, punctuality, and so much more. Since I have been doing dance the longest, the skills I learned there translated into other clubs and extracurricular activities that helped me refine these skills, as well as develop others. Growing up, I always felt a strong sense of community and constantly was at social gatherings that related to my culture. I wanted to bring that feeling into my school by starting an Indian Arts Club since I always found myself drawn towards the arts of my culture. Starting my own club was a step into my own independent sense of leadership, which really needed me to be organized and punctual in order to smoothly run the meetings. I had to coordinate with the club board and our club supervisor to plan meeting, keep track of members, and recently we have been organizing a performance for Dubversity. I have been a part of Orchestra since 6th grade, and in 8th I was given the responsibility of being a section leader for the 2nd violins. It was my first real lunge into an important leadership role and also helped me with my communication skills. Martial arts and robotics helped me with my confidence to actually speak out about my opinions. Balancing these classes alongside normal schooling really tests my time management skills. As most people would be, I was not very good at a lot of these activities when I started, but, through my dedication for wanting to learn these topics that each class or activity covers, I persisted. By continuing them and not giving up, I was able to learn a variety of skills that other people have helped me refine.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What do you believe are issues teens in Dublin are currently dealing with, and how do you think YAC could address these issues?*

I think a big issue within teens that needs to be addressed is the diversity we have, which creates a want for belonging. Everyone is so different from one another, but we also seek comfort within our peers. From the people I have spoken to, teens are struggling with mental health issues that are rarely addressed, or if they are, they aren't properly advertised. Having to live through such an impactful part of world history, that being COVID-19, and suddenly having to change how you live your life is a lot for anyone, more so teenagers who are struggling with just finding themselves. I found that going back to in-person school created a whole new wave on anxiety around social situations and school in general. I did fairly well academically through the virtual school, but it took a toll on my social skills. Coming to an in-person school this year led to the exact opposite happening, where I felt very overwhelmed with school work but I found social interactions to be easier. I found that quite a few of my friends felt the same way. We could hold a public forum, whether physical or online so that people can talk about their experiences. If this forum were to be online, it could give more people a voice, since some students may not feel comfortable talking about experiences face-to-face with strangers. It would also be more accessible since some people have a hard time finding free slots to attend events, so it being online could allow more people to participate in their free time. If this forum were a physical, in-person, activity, people might have an easier time meeting people and becoming friends with others who can relate to their experiences. Similarly, I found that Dublin has no Pride events or at least none that have been advertised towards teens. Personally, a lot of my friends and classmates identify as members of that community, but I see barely any representation. I think it would be beneficial to our community that, as the YAC, an event is arranged so that members of the LGBTQ+ community feel more welcome. Since June is Pride month, it might be a good time to start the idea and arrange a Pride Parade for the members of our community and advertise towards teens. Apart from the one month of June, there are other important days that surround LGBTQ+ history, and we could plan for things to be arranged during those, or simply put out informational guides explaining why it is significant. The main issue surrounding teens is that we have a hard time finding a proper place to voice our opinions, so the YAC could help create a safe space for our youth to do that.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to devote time each month for YAC meetings and activities?*

Currently, I do dance, martial arts, and art outside of school. In connection to my school, I am part of our orchestra, robotics team, and run my own club. Apart from all of this, I also work a job at The Art Process on Fridays. Over the 2022-2023 school year, I plan to continue dance, martial arts, art, robotics, and my club. I will also continue to work, though my schedule for that may change. Overall, my workload would be about the same, the major difference being that I will not be a part of my school orchestra. I am, however, looking for out-of-school youth orchestras that I can join. Since I am already used to balancing these activities, I would be able to use my time management skills to devote time towards the YAC.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. How would you get other teens involved in the community, teen events, and City-sponsored activities?*

Since teens now use social media a lot, I think the main form of advertising would be through there. I would use different social media, like Instagram or Discord, in order to create communities and encourage teens to join the events and City-sponsored events. I have some experience with digital art and graphic design, so I feel that I would be able to put to use those skills when advertising. As mentioned before, I run a club in my school and I need to make advertisements for the promotion of meetings. I have been able to navigate apps like Discord, which a lot of teens use for communication, and successfully make servers designed for large groups. So far, I have ran two private servers for fairly large groups of friends, and I currently run one semi-public server with my friend that was designed for our school's PLTW Biomedical Academy. Though it is informal, a lot of student have joined and do discuss their class on there. I know a lot of teens feel a disconnect in social activities due to the break in "normal" events we had from COVID-19. By posting on different social platforms, I would get more youth interested in, as well as raise general awareness about, the events that we hold. Personally, I knew very little about these events until I had some friends tell me about them. The only things I knew were that the events happened, but I had a hard time finding exact dates, times, and locations for them. With proper advertising, we could increase awareness and interest in these events so that more teens participate.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?*

No

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

7. Provide at least one signed letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation should be submitted with the application and must be received by the application deadline; otherwise, the application will be incomplete.

8. A formal interview process for selected applicants may take place.

Upload Letter of Recommendation (required).*

Letter of Rec-Aadi.pdf

Upload 2nd Letter of Recommendation (optional)

Aadya Letter.pdf

Application materials must be submitted via this online application form. The application deadline is 5:00 p.m. on Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

March 18th, 2022
Dear Selection Committee,

I am pleased to recommend Aadya Penchala for admission to the Dublin Youth Advisory Council. I have the privilege of being Aadi's French 3 teacher this year and her club's supervisor at DHS.

From day one, Aadya has put nothing but her best effort into everything she does in class. Although a bit quiet at first, she truly blossomed later on, participating often and doing her best to speak and write in French. Her efforts in learning the French language and culture, her curiosity, and consistency served her well in class projects where she shined as a confident and a creative young lady who's always ready to collaborate with her classmates in an amicable and effective way.

In addition to her academic performance and creativity, Aadya is a leader who started an Indian/Desi Art Club to educate her friends about the different aspects of art in that region. She meets with her team every other week in my classroom. She organizes the meetings and prepares professional presentations to help the club explore the different Indian architecture, dance and music.

Aadya's respect for other cultures, artistic talents, and leadership skills make her a great candidate for the Dublin Youth Advisory Council and assure that she can do an excellent job in planning events that benefit the diverse youth community of Dublin.

Sincerely,
Claude Isaac
French teacher
DHS

Art Process
www.theArtprocess.net
[redacted]

March 15, 2022

To: Whom it May Concern

I have had a pleasure to Mentor Aadya Penchala in our Art studio.

Aadya Joined Art Process Art studio as a student in 2019. She is a consistent learner & creative thinker. Her progressive Art journey has shown strength, readiness to accept all challenges and to think creative.
Aadya works on projects as contributor in group learning, as well as on individual inputs.
She always participates in challenges at community-based art contests. Over the years her art has been published in National anthology, She has won awards at Alameda County art contests & exhibits.
Recently In 2021 November, Aadya participated as Highschool artist, for first Eastbay open studio event organized by TVSAT, which included many East bay art groups including PAL, DAC, LAA.

As a student, Aadya was a positive influence on younger artists at studio. Which lead us to offer her teacher assistant internship. She is working as a TA in studio since early this year, mentoring group of elementary age kids- who look forward to creating art with Aadya.

As a mentor, I can positively endorse Aadya's commitment, integrity, and strength to follow through.
She could manage varying tasks of being art instructor for young children with ease.

I look forward to see Aadya's newer explorations & wish her the best.

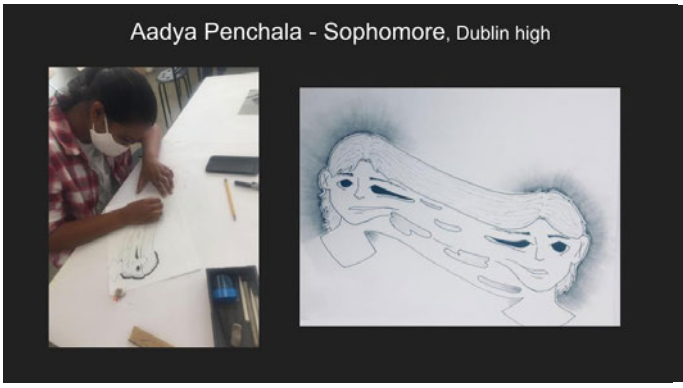
Thank you,

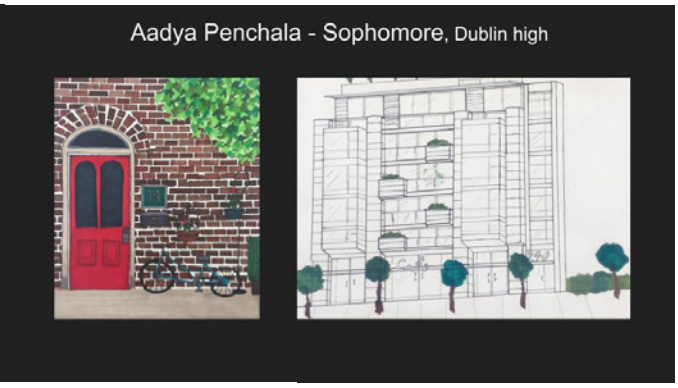
Sincerely,

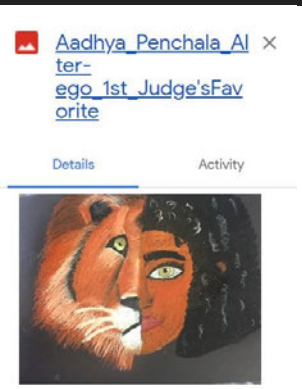
Chinar Desai

Art Mentor - Art Process www.theArtProcess.net
Architect - Process03 Designs www.Process03.com I www.dinarArch.com

Some of Aadya's exhibited work in recent TVSAT exhibit, with her Piece 'Alterego' winning 1st place+ judge's favorite award at Alameda county fair art contest in 2020.







Attachment 2

First Name*

Advaith

Last Name*

Anoop Krishna

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What high school are you currently attending?*

Dublin High School

What high school will you be attending in the 2022-2023 school year?*

Dublin High School

What grade (Junior or Senior only) will you be during the 2022-2023 school year?*

Junior (Class of 2024)

1. Why are you interested in serving on the Parks and Community Services Commission?*

I moved to Dublin when I was in 4th grade, and I have been living here for nearly 6 years now. I've practically grown up in this city, and I've been lucky enough to see the city provide myself and other community members with wonderful facilities such as excellent schools, a multitude of sports and recreation programs, excellent schools, and of course, our very own water park. More than anything, I admire the unity and harmony which I see throughout the Dublin community everyday. I'm interested in serving on the commission because I feel it will give me the opportunity to give back to the community I cherish so much. I would be able to represent all of the youth of Dublin as a student representative, and I hope my inputs will help the city develop and progress in years to come for the development and progress of my City.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What is the most important contribution you can make to the Commission?*

Being a student representative, I'd like to be the voice of the youth of Dublin and provide more opportunities which will be beneficial for them. By providing more enrichment, fitness, meditation, yoga and dance classes we can keep the student community physically and mentally fit and active, even if they aren't interested in joining a sport which requires more time commitment. I'll also try to work for the addition of more diverse summer camps for different activities which can bring the Youth community of Dublin together, and provide them the opportunity to communicate, socialize, and build relationships with each other. Also, I'd like to focus on preserving our city's parks by looking to keep them clean and free of debris. I will also try my best to encourage Dublin youth to participate more through volunteering in various city events.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What knowledge do you have of the parks and recreational facilities in Dublin?*

Being in Dublin for the past 6 years, I'm very familiar with a plethora of the activities which the city has to offer. As soon as the Dublin Wave opened, I started enrolling in swimming lessons there, along with visiting the water park every weekend. The cricket nets at Emerald Glen have always been a key part of my cricketing journey throughLw the years, as I've practiced there twice every week with the Dublin Cricket League based there, and then played games every weekend at the Emerald Glen Cricket Pitch. I also live near Fallon Sports Park, so I tend to go there and really enjoy just jogging lightly around the field. My brother is also currently taking Tennis Lessons through the city at Fallon Sports Park as well.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What knowledge do you have of the programs offered through the Parks and Community Services Department? Have you ever participated in a program (such as J.A.W.S., Dublin L.E.A.D., J.L.P., Youth Advisory Committee - YAC) or class offered by the Parks and Community Services Department? *

I'm currently a part of the Dublin Youth Advisory Committee, and I'm serving as a committee member for the current term. This year, I've gotten involved in the various programs conducted by the YAC, such as Dublin's First Youth Mental Health Forum, as well as the opportunity to volunteer as a YAC member for various city sponsored programs such as Splatter, the Harvest Fair, the Annual Tree Lighting, and the Saint Patrick's Day Festival. Currently, I'm also serving on the ad hoc committee for the Dublin Youth Benefit Concert, and the Dublin Youth Hack-a-Thon.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. What school and/or extracurricular activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to regularly attend the monthly meetings?*

I'm currently a sophomore at Dublin High School, although I'll become a Junior later next year. I'm currently the principal player for the viola section in the Dublin High Orchestra, and I will be continuing my membership in clubs such as Dublin High HOSA, CSF, and the National Honors Society, which have provided me with ample opportunities for community service this year. Next year, I'm applying to become a mentor for the Dublin High Freshman Mentor Program, where I'll get opportunities to mentor freshmen and provide them proper guidance during their transition period from middle school to high school. I'm also a committee member for the Dublin YAC, as well as a member of several ad hoc committees for the YAC. I've also been playing Cricket for local clubs for the last 5 years, and I've also represented various leagues, including the Northern California Cricket Club. I'm also the current captain of the Dublin Cricket League Under-17 age group, representing my club in various tournaments in LA, Dallas, and North Carolina, despite only being 15 myself. I'm also part of the Instructor Assistant Program at my Martial Arts dojo, Empower Martial Arts. In this program, I've had the opportunity to mentor young martial artists as young as 4 to 10 years of age. With my proper planning and organizational skills, I've managed to give my full focus and best to each and every activity which I am involved in so far, including my academics, and I'll definitely be able to attend the monthly meetings regularly.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?

The last city council meeting I attended was for promoting cricket for youth in Dublin, long before the pandemic started, in 2018. I was fortunate enough to attend that meeting on behalf of the Fallon Middle School cricket team, after we won our first Interschool Cricket Championship against Windemere Ranch Middle School. I was lucky enough to give a speech to the council that day to help advocate the idea of bringing more opportunities for the sport of cricket in Dublin. Our cause was a success, since the ground at Emerald Glen park is now being constantly cared for, and a plan to start a turf wicket ground near Fallon Sports Park is already underway. During the current year 2021-22, due to my role as a committee member, I have attended all the YAC monthly meetings, as well as any of the ad hoc committee meetings for planning events around Dublin!

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Provide at least two (2) Letters of Recommendation from non-family members (i.e. employer, counselor, teacher, coach, etc.). The Letters of Recommendation must be signed. You can upload your Letters of Recommendation using the file upload link below.

Upload 1st Letter of Recommendation (required)

Advaith Letter of Recommendation.pdf

Upload 2nd Letter of Recommendation (required)

Recommendation letter.pdf

Upload 3rd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 PM, Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

DUBLIN HIGH SCHOOL

A GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 • 925-833-3300 • FAX 925-833-3322

March 3, 2022

To Whom It May Concern:

It is with the sincerest pleasure that I am writing in recommendation of Advaith Anoop Krishna as a potential candidate for your Dublin Council Student Representative post for the 2022-2023 year. This school year, I have had the honor of being Advaith's English teacher in our 10th grade English class (2021-2022), and I am pleased to inform you that the qualities he has shown in my class speak volumes about his well-rounded character. I am confident that Advaith will provide significant contributions to his future endeavors to your council, as well as to our society as a whole. With regards to my observations of Advaith in our class, he always arrives to class with a mature, prepared, and highly-engaged mentality. What makes Advaith stand out from other students is his unfailing positivity and frequent participation, as well as his thoughtfulness and his methodical approach to whatever is being asked of him.

Additionally, each day, as we launch into the day's activities, Advaith demonstrates his careful preparation through his thoughtful responses. A persistent strength which Advaith possesses is his ability to provide high-quality ideas in both formal and informal class discussions. During these discussions, most recently class debates, Advaith has shared insights which elevated the conversations and encouraged his peers to think more critically about the books we are reading. He is also a fantastic active listener and does a great job responding authentically to his peers. Thus, he helps elicit a greater variety of responses from our class.

DUBLIN HIGH SCHOOL

A GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 • 925-833-3300 • FAX 925-833-3322

In addition to his impressive performance in our English class, Advaith possesses interpersonal skills which undoubtedly speak to his potential as a contributing member of the Dublin Council. With regards to collaborative work, Advaith has shown an openness and willingness to cooperate and communicate effectively with his classmates - pitching in his own ideas while also allowing others' voices to shine in their work, as well. His classmates regard him with trust and respect, appreciate his sense of humor, and are reassured by his willingness to offer them support or further clarification with whatever task they are given. Even when faced with a daunting task such as getting started with an essay, Advaith approaches the work with a steadfastness and dedication which sets everyone around him at ease. Due to these qualities of his, other students enjoy working with him and often seemed pleased to be paired with him.

With his strong academic and interpersonal skills, as well as his reliability as a trustworthy student, Advaith is an excellent candidate for your council. Overall, Advaith's character, which embodies the qualities of patience, kindness, wisdom, and devotion to helping others, which he has demonstrated in our English class, undoubtedly demonstrates his potential as a positive contributing member to our community and beyond.

Sincerely,

Carmen Chan

Dublin High School English Teacher

Whomever it may concern,

I am pleased to be writing this letter to recommend Advaith Krishna as a candidate for the Dublin Youth Advisory Committee.

My name is Leah Valencia, and I am a Chief Instructor at Empower Martial Arts in Dublin. I have known Advaith since he started practicing martial arts here five years ago. A few years into his training, Advaith joined our leadership program, where he began instructing as a class assistant directly under my supervision. As a class assistant, Advaith demonstrates his strong ability to interact with students of different backgrounds and abilities ages 3 ½ to 7 years old. His responsibilities have grown over time from being an assistant, to being an on-the-mat leader, to taking portions of classes as his initiatives. His leadership professionalism has become a staple of his self-expectations, and he continues to display courtesy and kindness, no matter the kind of student he is leading.

Even with the transition to online martial arts classes last year, Advaith has continued to put incredible effort into his leadership abilities and has faced virtual teaching challenges with great accomplishment. Advaith knows how to balance his life priorities, and he is determined to make every endeavor successful due to his meticulous efforts that he puts forth.

Advaith has consistently grown as a class assistant and as a martial artist. I can tell he is always hungry for further opportunities to develop himself as a martial artist and as a leader in his community. Advaith displays his strong communication skills whenever he leads class, and his interpersonal abilities whenever he connects with the students and their families.

Henceforth, I strongly recommend Advaith without reservation, and I believe that he will be an outstanding addition to the Dublin Youth Advisory Committee.

Sincerely,

Leah Valencia

Leah Valencia

First Name*

Esha

Last Name*

Shenoy

Street Address*

[redacted]

City*

Dublin

State*

California

Zip*

94568

Email Address*

[redacted]

Phone Number*

[redacted]

What high school are you currently attending?*

Dublin High School

What high school will you be attending in the 2022-2023 school year?*

Dublin High School

What grade (Junior or Senior only) will you be during the 2022-2023 school year?*

Junior

1. Why are you interested in serving on the Parks and Community Services Commission?*

I am interested in the Parks and Community Services Commission as I want to give back to my community as much as possible as the positive Dublin community has shaped me into who I am today. I have seen, through my experiences as a member of the Youth Advisory Council, that the Commission partakes and hosts in multiple city-related activities and is a large, unrecognized part of Dublin residents' lives. Having spent the latter part of my childhood in Dublin, I have been able to integrate myself more with my society by volunteering at events like the Harvest Fair and hanging out at the Farmer's Market with my friend. As the Dublin community has given me multiple memorable experiences, I hope to be part of the commission to fulfill my civic duty to my community by giving back and making a positive and beneficial impact on the town as well as the people.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

2. What is the most important contribution you can make to the Commission?*

The most important contribution I can make to the Commission would be bringing a student's, a teenager's view. By being the only student on the commission, I would represent my fellow peers as well as Dublin's youth and give them a voice in our government. I hope that, by being part of the commission, I can educate my peers about our government, which I have seen is not very well known about by the youth of Dublin. By interacting with those on the commission as well as my peers, I would be able to help communicate the ideas between generations much more clearly, allowing the ideas produced by the commission to become more impactful and beneficial to all Dublin residents.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

3. What knowledge do you have of the parks and recreational facilities in Dublin?*

From the five years, I have been a Dublin Resident, I have learned that the parks and recreational facilities are much more widespread than the common beliefs of maintaining the parks; such as managing programs at the Wave as well as planning the Farmer's Market every year.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

4. What knowledge do you have of the programs offered through the Parks and Community Services Department? Have you ever participated in a program (such as J.A.W.S., Dublin L.E.A.D., J.L.P., Youth Advisory Committee - YAC) or class offered by the Parks and Community Services Department? *

The majority of my knowledge of the programs offered through the Parks and Community Services department comes from my experience being a Youth Advisory Committee member for the 2021-2022 term. I know that the department hosts and volunteers at multiple events, some of which I have volunteered at like the Harvest Fair. I moved to Dublin when I was around 11 and I did not partake in any summer programs, but my brother has and from what I have seen, the department's programs are executed very well.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

5. What school and/or extracurricular activities are you currently involved in or will be involved in during the 2022-2023 school year, and will you be able to regularly attend the monthly meetings?*

Extracurricular athletics and school clubs are two things that I am currently active in. I'm a member of Dublin High's STEM Femme club's graphic design unit, where we learn about and promote women in STEM fields. I am a part of the Gael Force Robotics Development Team as well. Piano, violin, and computer programming lessons, as well as basketball, are all extracurricular events that I engage in. Because of my time management skills, I will be able to prioritize my tasks in addition to my schoolwork, enabling me to attend all monthly meetings and devote as much time as possible to the commission

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Have you recently attended a YAC or other Dublin Commission or City Council meeting? If yes, what was the meeting date and what was the outcome of the item(s) you were interested in?

I have attended all the YAC meetings for the 2021-2022 term as a committee member where we mainly talked about the events we were hosting such as the Mental Health Forum, the Youth Hack-a-thon, and the Youth Benefit Concert. We also talked about volunteering at events like the Tri-Valley Youth Job Fair, the St. Patrick's Day Festival, the Spring Eggstravaganza, and the Harvest Fair. The dates for these meetings were 08/25/2021, 09/22/2021, 10/27/2021, 11/17/2021, 12/15/2021, 01/26/2022, and 02/23/2022. I also attended the ad-hoc committee meeting for the Youth Benefit Concert on 02/09/2022 where we talked about how to spread the word about the event to gain performers. In these meetings, I was mainly interested in how I would be able to help my community by volunteering as well as how I would be of help in planning these events as well.

(This box can be expanded by expanding the lower right hand corner of this box. This option may not be available for the Internet Explorer browser.)

6. Provide at least two (2) Letters of Recommendation from non-family members (i.e. employer, counselor, teacher, coach, etc.). The Letters of Recommendation must be signed. You can upload your Letters of Recommendation using the file upload link below.

Upload 1st Letter of Recommendation (required)

Esha Shenoy Letter of Rec-2.pdf

Upload 2nd Letter of Recommendation (required)

Esha Shenoy Letter (1).pdf

Upload 3rd Letter of Recommendation (optional)

Choose File No file chosen

Application materials must be submitted via this online application form. The application deadline is 5:00 PM, Friday, March 25, 2022. Applications or letters of recommendation will not be accepted after the deadline.

DUBLIN HIGH SCHOOL

A GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 • 925-833-3300 • FAX 925-833-3322

To whom it may concern,

I am writing this letter to recommend Esha Shenoy for the Student Representative Position for the Dublin Parks and Recreation Department. Esha has been my student since August of 2020 in the Dublin High School Orchestra.

Esha is a kind, positive student who can be counted on to come on time to each rehearsal. She is a good listener and receives information well. She is kind to those around her and easily makes friends.

As a member of the Dublin High School Orchestra, Esha has seen the program and culture grow over her two years. As a member who has stayed committed to orchestra for two years, she has helped set a tone of commitment and an attitude that Orchestra is more than a class. This is an attitude that I'm sure she will bring elsewhere.

In conclusion, Esha is a respectful student, and is dedicated to the Orchestra program. If Esha were to join your committee, I know she would bring the same level of dedication and citizenship to your organization. For these reasons, I suggest that you accept her.

Sincerely,

Elliot Polot
Director of Orchestra
Dublin High School

DUBLIN HIGH SCHOOL

A GOLD RIBBON SCHOOL

8151 Village Parkway, Dublin, CA 94568 • 925-833-3300 • FAX 925-833-3322

March 16, 2022

To Whom It May Concern:

It is my privilege to have Esha Shenoy in my Sophomore Advanced English class this year. As a tenth-grader, she demonstrates exceptional social and intellectual maturity. She also has the social skills and discipline necessary to work well with other students in collaborative groups. On many occasions I noticed that her help was welcomed by other less sure students in these settings. She works effectively in groups, taking leadership roles, always insisting on sharing and completing thoughtful work -- skills and abilities that will serve her well in future academic and workplace settings.

Esha also has a kind heart and truly wants to help others. Just this week, a fellow classmate was having a difficult time and asked to go outside. Esha sprang into action and asked to go talk with the other student. She stayed with her friend even though it meant she would have to complete the in class assignment for homework. That is the type of person Esha is. She is willing to do more so that the people around her are taken care of.

Esha has many admirable goals, continuing her service as the Student Representative of the Parks and Recreations Committee among them. With her combination of intellectual skills, motivation and social maturity, she will flourish in committee such as yours. You will not be disappointed. I give Esha Shenoy my highest recommendation.

Sara C Hollison

Sara C Hollison
English Department Co-Lead Teacher
Sophomore Advanced and Freshman English Teacher

Agenda Item 6.1

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Dublin Senior Living Project (PLPA-2021-00042)
Prepared by: Gaspare Annibale, Associate Planner

EXECUTIVE SUMMARY:

The Applicant, South Bay Partners, LLC., proposes to develop a community care facility located at 5751 Arnold Road. The proposed project consists of a two-story, 155,517-square-foot building with 152 units, including 114 assisted living units, 38 memory care units and a total of 174 beds. Common space amenity areas and associated site, frontage, and landscape improvements are also proposed. Requested approvals include a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan and a Site Development Review Permit. The City Council will consider the Dublin Senior Living project, including an Addendum to the General Plan Amendment and Eastern Dublin Specific Plan Environmental Impact Report.

STAFF RECOMMENDATION:

Conduct the public hearing, deliberate and: 1) waive the reading and INTRODUCE the **Ordinance** Considering the CEQA Addendum, Amending the Zoning Map and Approving a Planned Development Zoning District with a Related Stage 1 and Stage 2 Development Plan for the Dublin Senior Living Project; and 2) adopt the **Resolution** Approving a Site Development Review Permit for the Dublin Senior Living project.

FINANCIAL IMPACT:

The cost associated with processing the proposed project is borne by the Applicant.

DESCRIPTION:

South Bay Partners, LLC. is proposing a community care facility on a vacant 5.74-acre site located within the Eastern Dublin Specific Plan (EDSP) area. Refer to Figure 1 for the project location and Table 1 for surrounding land uses. The property has a General Plan and EDSP land use designation of Campus Office and is currently developed with a parking lot, landscaping, and a

graded pad for what was to be a future office building. The property is subject to a Planned Development (PD) zoning district (Ordinance No. 30-98), which was approved as part of the Creekside Office Park Project in 1998.

Figure 1. Project Location

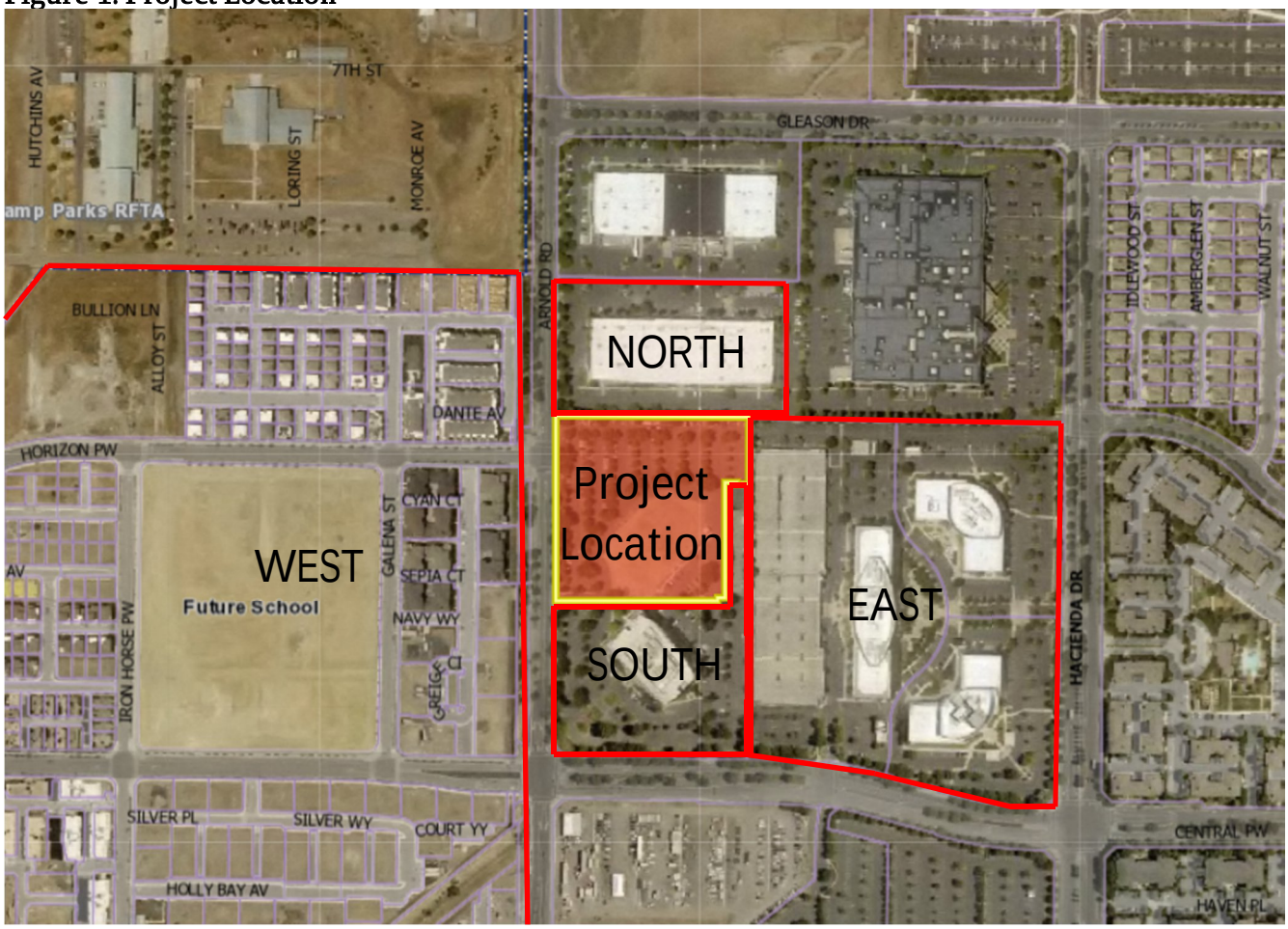


Table 1: Surrounding Land Uses

Location	Zoning	General Plan Land Use	Current Use of the Property
North	PD (Planned Development)	Campus Office	Creekside Business Park
South	PD (Planned Development)	Campus Office	Hites Plaza
East	PD (Planned Development)	Campus Office	Ross Stores Offices
West	DCZD (Dublin Crossing Zoning District)	Dublin Crossing	Boulevard (Dublin Crossing)

Background

On January 7, 1994, the City Council adopted a General Plan Amendment and the EDSP, which provides a comprehensive land use program for the planning area of roughly 3,300 acres, along with goals and policies to guide future public and private actions relating to the area's development.

On March 17, 1998, the City Council adopted a PD Rezone (Ordinance No. 30-98) for the Creekside Office Park Project, which includes the project site located at 5751 Arnold Road. The PD zoning district established general provisions, development regulations and design guidelines for a larger 31.2-acre area that includes Hites Plaza. The PD, as written, encourages a site layout and building design that creates the appearance of a singular workplace, rather than independent developments, to accommodate a mix of office, and research and development uses. Hites Plaza includes two development pads envisioned to accommodate a mix of office and research and development uses. One of those sites was constructed and fully occupied but the second site has remained undeveloped.

Proposed Project

The Applicant proposes to construct an assisted living and memory care facility on the undeveloped site. The proposed use is defined by the Zoning Ordinance as a "Community Care Facility, Large," which is considered a commercial use type. The proposed project is a two-story, approximately 155,517-square-foot community care facility. A total of 152 units are proposed, including 114 assisted living units, 38 memory care units and a total of 174 beds. In addition to the assisted living and memory care units, the first and second floor of the facility would provide a range of amenities and support facilities for residents and staff. These amenities include two courtyards, one for assisted living residents and the other for memory care residents, a kitchen, lobby area, offices, medical facilities, living areas, theatre, activity areas and dining rooms. Associated site, frontage, and landscape improvements are also proposed. Refer to Figure 2 for the proposed site plan. Requested approvals include a PD Rezone with a related Stage 1 and Stage 2 Development Plan and a Site Development Review (SDR) Permit.

Figure 2. Proposed Site Plan

Analysis

Planned Development Rezone

The project site has an existing PD zoning district (Ordinance No. 30-98), which allows business, administrative and professional office uses. To accommodate the proposed project, the application includes a PD Rezone. The proposed PD establishes a detailed Development Plan for the site, including permitted and conditionally permitted uses, the overall development density and intensity (e.g., floor area ratio, building heights, setbacks, etc.) and design guidelines. A "Community Care Facility, Large" as defined by the Zoning Ordinance, would be the only use allowed by the PD. Table 2 provides an overview of the proposed development standards for the proposed project.

Table 2. Development Standards

Maximum Beds	174
Maximum Faculty and Staff	42 (on site at one time)
Floor Area Ratio	0.62
Maximum Building Height:	2 stories/ 28 feet
Maximum lot coverage	32%
Parking Spaces	1 per 3 employees on largest shift, plus 1 per 3 beds
Parking Stall Dimensions Standards	Per Chapter 8.76 Off-Street Parking and Loading Regulations of the Dublin Zoning Ordinance
Minimum Setbacks	20' front (along Arnold Road) 10' side (along north and south property lines)

	10' rear (along east property line)
Signage	Pursuant to Chapter 8.84 Sign Regulations of the Dublin Zoning Ordinance

The draft Ordinance providing the details of the proposed zoning district is included as Attachment 1.

Site Development Review Permit
The following is a summary of the key components of the project associated with the SDR Permit. The draft Resolution approving the SDR Permit is included as Attachment 2 with the project plans included as Attachment 3.

Site Design and Access: The project site is accessed from a new single driveway off Arnold Road that leads directly to the building's front entrance and parking area located to the north of the building. This driveway aligns with the signalized intersection at Arnold Road and Horizon Parkway. The site is also accessed from adjacent properties through joint access easements that provide access to Central Parkway and Hacienda Drive. Adjacent to the building's front entry is a large, covered canopy, which allows for resident and guest pick-up and drop-off. Further east is a loading and receiving area, trash enclosure, and generator enclosure.

As part of the project, a new sidewalk will be installed along the project driveway from Arnold Road to the building entrance. In addition, new curb ramps will be installed at the intersection of Arnold Road and the new driveway. Refer to Sheet A1.0 in the project plans for the site plan.

Architecture: The project's architectural style utilizes a contemporary design approach that uses varying planes, materials, and colors to break up the mass and complement the architecture of the mix of surrounding residential and commercial uses. The two-story building is accented with changes in exterior cladding and colors, modern style windows that vary in size, awnings, and a multiple-level, flat roof. The main entry is highlighted through a large canopy providing cover for vehicle pick-up and drop-off. The building is finished with a variety of materials including engineered wood-look panel veneer, smooth stucco, and cultured stone veneer. The proposed paint colors are neutral in nature with white, grey, and taupe colors used on the varying wall planes as well as the brown wood panels, and tan color used to accentuate the canopy and front entrance of the building. The color and materials are shown in the project plans on Sheets A4.0–A4.4.

Landscaping: Landscaping will be provided throughout the parking lot, around the perimeter of the building, and around the perimeter of the site to provide a visual buffer and screening to surrounding uses. This includes a landscape buffer along Arnold Road that would help to soften the project frontage. Various evergreen and ornamental trees, shrubs, grasses, perennials, ground cover, and vines are provided. There are 118 existing trees on the project site, of which 86 trees are proposed to be removed within the existing parking lot to accommodate the building, and 32 trees would be preserved, including existing mature trees along Arnold Road. Two of the trees proposed for removal are dead, and none are considered heritage trees. A total of 87 trees would be planted as part of the proposed project.

The proposed project provides approximately 17,644 square feet of private open space, including 6,187 square feet for the memory care courtyard and 11,457 square feet for the assisted living courtyard. Landscaping would be provided within the memory care and assisted living courtyards, which would incorporate illuminated walkways, a seating area and activity space for residents.

The proposed landscape plan is shown in the project plans on Sheet L100. An arborist report evaluating the on-site trees in included as Attachment 4.

Public Art: The Applicant intends to satisfy the requirements of the City's Public Art Ordinance through the payment of in lieu fees. Condition of Approval No. 16 in the Resolution approving the SDR Permit captures this requirement.

CONSISTENCY WITH THE GENERAL PLAN AND ZONING ORDINANCE:

The proposed community care facility and its respective site improvements are consistent with the General Plan and EDSP land use designation of Campus Office, which allows commercial service uses, such as the proposed facility. In addition, the proposed use will provide for an attractive, campus-like setting for a non-retail commercial use that will not generate nuisances related to emissions, noise, odors, or glare. The proposed floor area ratio of 0.62 is consistent with the floor area ratio of the Campus Office land use designation of 0.25 to 0.80. The proposed use and improvements are also consistent with the proposed Planned Development zoning district.

REVIEW BY APPLICABLE DEPARTMENT AND AGENCIES:

The Building and Safety Division, Fire Prevention Bureau, Public Works Department, and Dublin San Ramon Services District reviewed the project and provided conditions of approval, where appropriate, to ensure that the project is established in compliance with all local ordinances and regulations. Conditions of approval from these departments and agencies have been included in the draft Resolution approving the Site Development Review Permit for the project (Attachment 2).

ENVIRONMENTAL DETERMINATION:

Development of the project site was previously addressed in the General Plan Amendment and Eastern Dublin Specific Plan Environmental Impact Report (1993 GPA/SP EIR) for which the City Council certified an Environmental Impact Report and an Addendum on August 22, 1994. Pursuant to Resolution No. 53-93, the City Council adopted a Mitigation Measures and Monitoring Program, which continues to apply to development in Eastern Dublin. The City Council also adopted a Statement of Overriding Considerations in connection with certification of the 1993 GPA/SP EIR.

Consistent with the requirements of the California Environmental Quality Act (CEQA) including Section 21166 and related CEQA Guidelines Sections 15162 and 15163, the City prepared an

Initial Study to determine whether additional environmental review was required for the proposed Dublin Senior Living project. Pursuant to CEQA Guidelines Section 15164, the City determined that no subsequent or supplemental EIR or Negative Declaration is required for the proposed project and an Addendum to the 1993 GPA/SP EIR is the appropriate CEQA review, as there were no new potentially significant impacts associated with the project (refer to Attachment 5). The City further determined that the 1993 GPA/SP EIR adequately addressed the potential environmental impacts of the Dublin Senior Living project as there are no significant project changes, new information, or change in circumstances that result in a new or substantial increase in severity of a significant impact from those identified in the 1993 GPA/SP EIR. Therefore, no standards for requiring supplemental environmental review or documentation under CEQA are met and none are required for the project. Since completion of the CEQA Addendum, minor revisions have been made to address the number of trees to be removed, preserved and planted as part of project implementation. No other revisions were made or required. As these revisions are editorial in nature, they do not affect the outcome of the environmental analysis conducted or increase related impacts that were evaluated in the CEQA Addendum. Refer to Attachment 6, Errata Memorandum on the CEQA Addendum. In addition, the Mitigation Monitoring and Reporting Program is provided as Attachment 7.

PLANNING COMMISSION REVIEW:

On May 10, 2022, the Planning Commission held a public hearing to consider the proposed project. One member of the public addressed the Commission regarding the project. After closing the public hearing and deliberating, the Planning Commission voted 3-2 to recommend approval of the Dublin Senior Living Project and adopted Resolution No. 22-07 (refer to Attachment 8). The dissenting Commissioners expressed concerns about compatibility with the surrounding uses. The concerns primarily focused on the design and materials of the proposed building and compatibility with that of the surrounding commercial buildings, and concern about the loss of a future jobs producing site.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

Two City-led Community Meetings were held on April 20 and 21, 2022, to provide Dublin residents with information about the proposed Dublin Senior Living project. Four community members attended the first meeting, with no community members attending the second meeting. At the first meeting a clarification question was asked about the type of residential care facility being proposed.

In accordance with State law, a public notice was mailed to all property owners and occupants within 300 feet of the proposed project to advertise the project and the upcoming public hearing. A public notice also was published in the *East Bay Times* and posted at several locations throughout the City. A Planning Application sign was posted on the project site and the project

was also included on the City's development projects webpage. The City Council Agenda was posted and a copy of this Staff Report has been provided to the Applicant.

ATTACHMENTS:

1) Ordinance Considering the CEQA Addendum, Amending the Zoning Map and Approving a Planned Development Zoning District with a Related Stage 1 and Stage 2 Development Plan for the Dublin Senior Living Project
2) Resolution Approving a Site Development Review Permit for the Dublin Senior Living Project
3) Exhibit A to the Resolution - Dublin Senior Living Project Plans
4) Arborist Report
5) CEQA Addendum
6) Errata Memorandum on CEQA Addendum
7) Mitigation Monitoring and Reporting Program
8) Planning Commission Resolution No. 22-07 Recommending the City Council Consider an Addendum to the Eastern Dublin General Plan Amendment and Specific Plan Environmental Impact Report and Approve an Amendment to the Zoning Map, a Planned Development Zoning District with a related Stage 1 and Stage 2 Development Plan and a Site Development Review Permit for the Dublin Senior Living Project.

ORDINANCE NO. XX – 22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUBLIN

CONSIDERING THE CEQA ADDENDUM, AMENDING THE ZONING MAP AND APPROVING A PLANNED DEVELOPMENT ZONING DISTRICT WITH A RELATED STAGE 1 AND STAGE 2 DEVELOPMENT PLAN FOR THE DUBLIN SENIOR LIVING PROJECT PLPA 2021-00042 (APN 986-0014-013-00)

The Dublin City Council does ordain as follows:

SECTION 1. RECITALS

A. The Applicant, South Bay Partners, LLC., proposes to develop a community care facility located at 5751 Arnold Road. The proposed project consists of a two-story, 155,517-square-foot building with 152 units, including 114 assisted living units, 38 memory care units and a total of 174 beds. Common space amenity areas, and associated site, frontage and landscape improvements are also proposed. Requested approvals include a Planned Development Rezoning with a related Stage 1 and Stage 2 Development Plan and Site Development Review Permit. These planning and implementing actions are collectively known as the "Dublin Senior Living Project" or the "Project".

B. The Project site is approximately 5.74 acres located on the east side of Arnold Road, north of Central Parkway (APN 986-0014-013-00).

C. The Project site has a General Plan land use designation of Campus Office and is located in a Planned Development Zoning District (Ordinance No. 30-98).

D. The community care facility is consistent with the Campus Office land use designation but requires amendments to the Planned Development Zoning District.

E. The California Environmental Quality Act (CEQA), together with the CEQA Guidelines and City of Dublin CEQA Guidelines and Procedures require that certain projects be reviewed for environmental impacts and that environmental documents be prepared.

F. The Project site is located in the Eastern Dublin Specific Plan area, for which the City Council certified an Environmental Impact Report and an addendum on August 22, 1994 (1993 GPA/SP EIR), which identified impacts from development of the Eastern Dublin Specific Plan area. The City Council adopted mitigation measures, a mitigation monitoring program and a Statement of Overriding Considerations (Resolution No. 53-93, incorporated herein by reference).

G. The City prepared an Initial Study to determine whether supplemental environmental review was required for the proposed Project under CEQA standards. The Initial Study examined whether there were substantial changes to the proposed development, substantial changes in circumstances, or new information, any of which would result in new or more severe significant impacts than previously analyzed in the 1993 GPA/SP EIR, or whether any standards for supplemental environmental review were met.

H. Upon completion of the Initial Study, it was determined that there were no new potentially significant impacts associated with the Project and, therefore, an Addendum to the 1993 GPA/SP EIR was prepared.

I. Following a properly noticed public hearing on May 10, 2022, the Planning Commission adopted Resolution No. 22-07 recommending that the City Council consider the CEQA Addendum, and approve of a Zoning Map Amendment, a Planned Development Rezone with a related Stage 1 and 2 Development Plan and a Site Development Review Permit for the Dublin Senior Living Project, which resolution is incorporated herein by reference and available at City Hall during normal business hours.

J. A Staff Report, dated June 7, 2022, and incorporated herein by reference, described and analyzed the Project, including the CEQA Addendum, Zoning Map Amendment, Planned Development Rezoning and Site Development Review Permit for the City Council.

K. On June 7, 2022, the City Council held a properly noticed public hearing on the Project, including the Zoning Map Amendment, Planned Development Rezoning and Site Development Review Permit at which time all interested parties had the opportunity to be heard.

L. The City Council considered the Addendum to the 1993 GPA/SP EIR, as well as the prior 1993 GPA/SP EIR and all above-referenced reports, recommendations, and testimony before taking any action on the Project.

M. The City Council did hear and use independent judgment and considered all said reports, recommendations, and testimony hereinabove set forth.

Section 2: Findings

A. Pursuant to Section 8.32.070 of the Dublin Municipal Code (DMC), the City Council finds as follows.

1. The Dublin Senior Living Project ("the Project") PD-Planned Development Zoning meets the purpose and intent of DMC Chapter 8.32 in that it provides a comprehensive development plan that creates a desirable use of land that is sensitive to surrounding land uses by virtue of the layout and design of the site plan. The Project is planned comprehensively and will follow development standards tailored to the specific needs of the site. These standards will address issues such as building setbacks, architecture, landscaping and grading. The proposed facility will blend with the natural features unique to the site through the use of design and planning. The Applicant proposes internal common space areas and landscape amenity areas around the building, which are consistent with the provisions and regulations for development set forth therein.

2. Development of the Project under the PD-Planned Development Zoning will be harmonious and compatible with existing and future development in the surrounding area in that the site will provide for a new community care facility, which as a commercial service use type will be similar to other nearby uses, which include a mix of commercial, office, residential (single-family and multifamily), institutional, and civic uses.

B. Pursuant to DMC Sections 8.120.050 A and B, the City Council finds as follows.

1. The PD-Planned Development Zoning for the Project will be harmonious and compatible with existing and potential development in the surrounding area in that the proposed site plan has taken into account adjacent land uses and will provide a wide range of amenities for residents of the facility. The Project will allow for elderly residents of surrounding neighborhoods to continue to reside in Dublin and will provide employment opportunities. The proposed site plan has considered a land use type and density that is compatible with the adjacent area and densities.

2. The Project site is physically suitable for the type and intensity of the zoning district being proposed in that the site is flat with access provided from Arnold Road and is served by existing public utilities. The Project site conditions are documented in the Addendum to the 1993 GPA/SP EIR and prior certified 1993 GPA/SP EIR, and the Project will implement all adopted mitigation measures, as applicable. There are no site conditions that have been identified that will present an impediment to development of the site for the proposed community care facility.

3. The PD-Planned Development Zoning will not adversely affect the health or safety of persons residing or working in the vicinity, or be detrimental to the public health, safety and welfare in that the Project will comply with all applicable development regulations and standards and will implement all adopted mitigation measures, as applicable. In order to ensure adequate emergency vehicle access to all portions of the site, access is provided to the site from Arnold Road.

4. The PD-Planned Development Zoning is consistent with and in conformance with the Dublin General Plan and the Eastern Dublin Specific Plan, in that the proposed use as a community care facility is consistent with the existing Campus Office land use designation for the site, which allows commercial service uses. The Project complies with this designation as it will provide for an attractive, campus-like setting for a non-retail commercial use that will not generate nuisances related to emissions, noise, odors, or glare.

Section 3: Zoning Map Amendment

Pursuant to Dublin Municipal Code Chapter 8.32, the City of Dublin Zoning Map is amended to rezone the property described below to a Planned Development Zoning District, and supersedes and replaces the previously adopted zoning (Resolution No. 30-98):

5.74 acres located on the east side of Arnold Road, north of Central Parkway (Assessor Parcel Number 986-0014-013-00) (“the Property”).

A map of the rezoning area is shown below:

Section 4. Approval of Stage 1 and Stage 2 Development Plan

The regulations for the use, development, improvement, and maintenance of the Property are set forth in the following Stage 1 and Stage 2 Development Plan for the 5.74-acre project area, which is hereby approved. Any amendments to the Stage 1 and Stage 2 Development Plan shall be in accordance with DMC Section 8.32.080 or its successors.

Stage 1 and Stage 2 Development Plan

This is a Stage 1 and Stage 2 Development Plan pursuant to DMC Chapter 8.32. This Development Plan meets all the requirements for both a Stage 1 and Stage 2 Development Plan and is adopted as part of the PD-Planned Development Zoning for the Dublin Senior Living Project (PLPA-2021-00042). The Planned Development zoning district and this Stage 1 and Stage 2 Development Plan provides flexibility to encourage innovative development while ensuring that the goals, policies, and action programs of the General Plan and provisions of DMC Chapter 8.32 are satisfied.

1. Statement of Proposed Uses

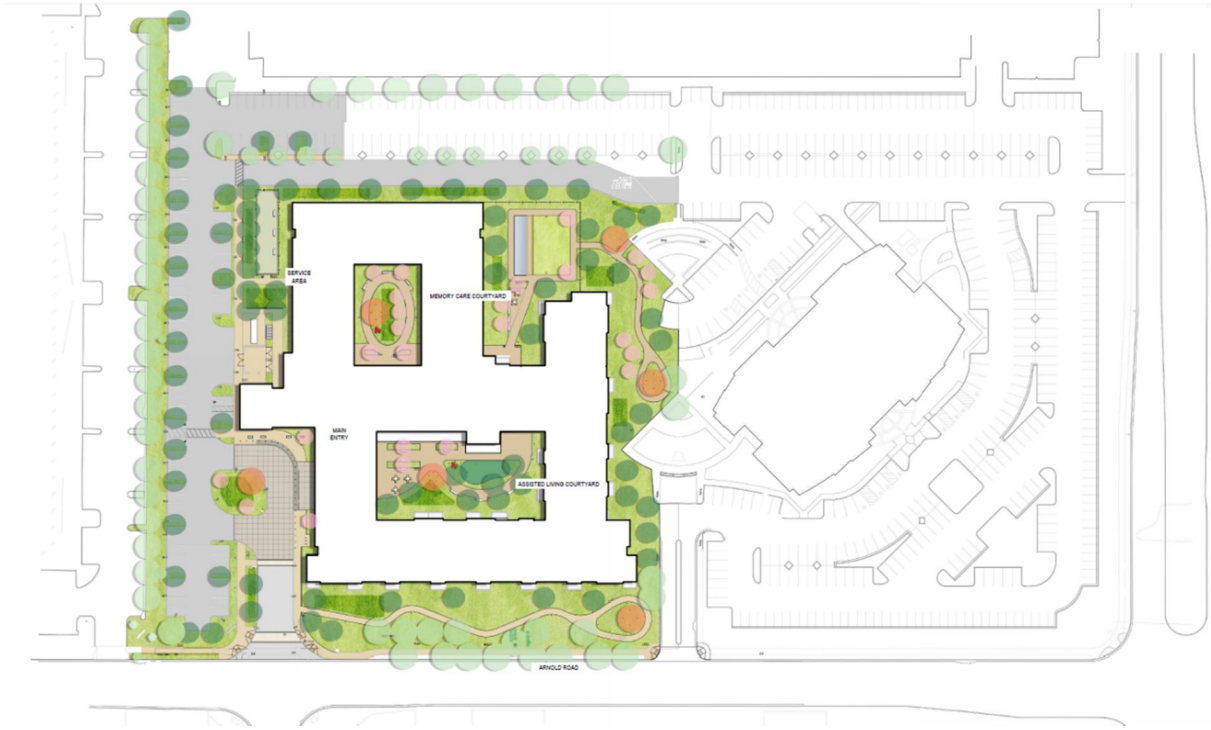
Permitted Uses (as defined by the Zoning Ordinance):
Community Care Facility/Large
Similar and related uses as determined by the Director of Community Development

Conditional Uses:
None

Accessory Uses:
Uses which are necessarily and customarily associated with, and are appropriate, incidental, and subordinate to the principal uses as determined by the Director of Community Development

2. Stage 1 and Stage 2 Site Plan

The Stage 1 and Stage 2 Site Plan is shown below.



3. Site Area, Proposed Densities and Development Regulations

Maximum Beds	174
Maximum Faculty and Staff	42 (on-site at one time)
Floor Area Ratio	0.62
Maximum Building Height:	2 stories/28 feet
Maximum lot coverage	32%
Parking Spaces	1 per 3 employees on largest shift, plus 1 per 3 beds
Parking Stall Dimensions Standards	Per Chapter 8.76 Off-Street Parking and Loading Regulations of the Dublin Zoning Ordinance
Minimum Setbacks	20’ front (along Arnold Road) 10’ side (along north and south property lines) 10’ rear (along east property line)
Signage	Pursuant to Chapter 8.84 Sign Regulations of the Dublin Zoning Ordinance

4. Phasing Plan.

The Project is not subject to a phasing plan as it will be built in one phase, first beginning with site preparation, and followed by grading, building construction, paving and architectural coating.

5. **General Plan and Specific Plan Consistency.**
The Project is consistent with the General Plan and Eastern Dublin Specific Plan land use designation of Campus Office, which allows commercial service uses, such as community care facilities. in addition, the proposed use will provide for an attractive, campus-like setting for a non-retail commercial use that will not generate nuisances related to emissions, noise, odors, or glare and is consistent with the floor area ratio of 0.25. to 0.80 allowed in the Campus Office land use designation.

6. **Inclusionary Zoning Regulations.**
The proposed project is a commercial use type and is not subject to the Inclusionary Zoning Regulations (DMC Chapter 8.68) for the provision of affordable housing because the regulations apply only to residential development projects of 20 units or more.

7. **Architectural Standards.**
The Project's architectural style utilizes a contemporary design approach, which has been designed to be complementary to the nearby residential development within the Dublin Crossing Specific Plan.

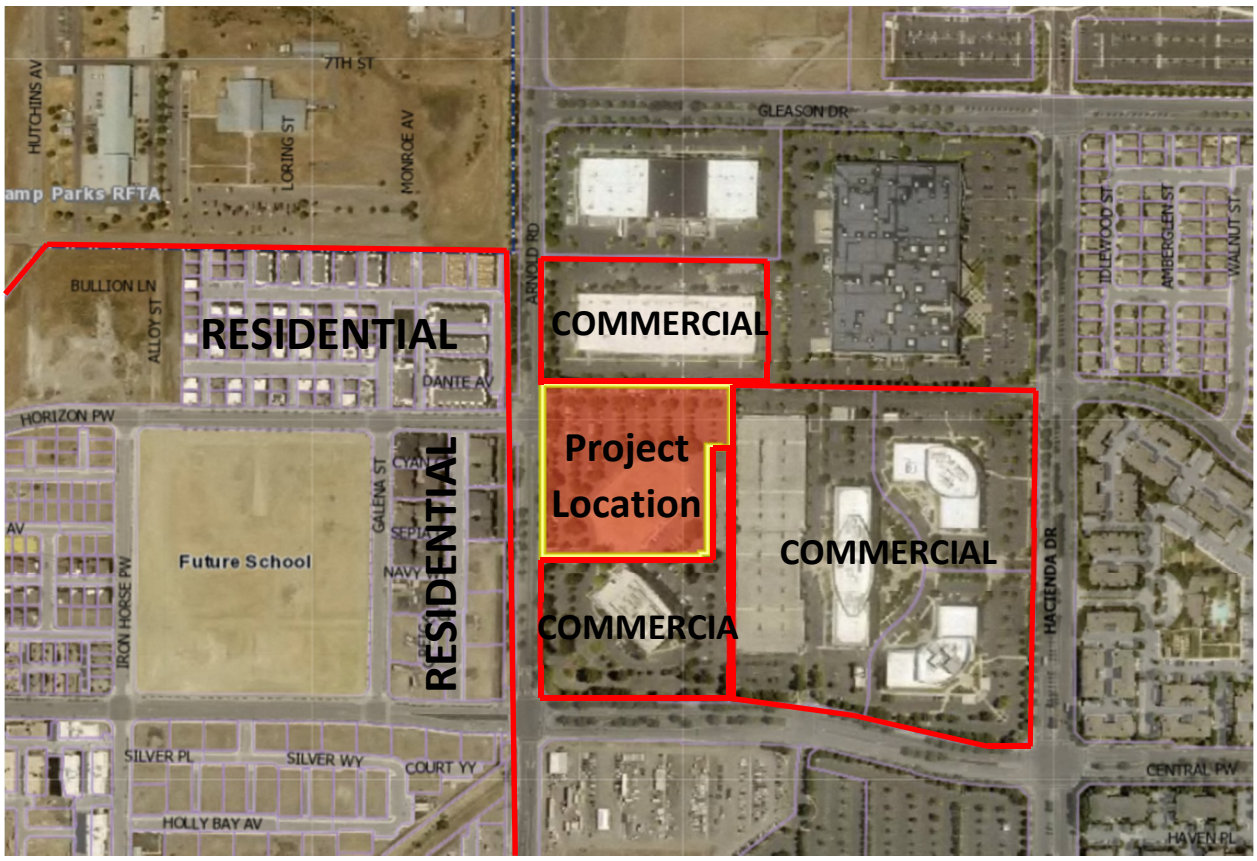
The architectural design of the Project shall reflect the following standards:

- Incorporate features such as different wall planes, heights, wall textures, low slope/flat roof construction, light fixtures, and landscaping to enhance the building detail at the pedestrian level.
- Use high quality modern materials including engineered wood-look panel veneer, smooth stucco finish, cultured stone veneer, and provide for stucco clad framed elements to break down the building form into more human scale volumes.
- Colors shall be neutral in nature, while bright/harsh primary colors shall be avoided.
- Windows shall provide for a modern style and vary in size and configuration, while being free of decorative mullions.
- Where appropriate, given the orientation of the building to the sun, modern metal canopies shall be provided above windows to employ shade to respective units.
- Provide functional outdoor spaces for residents, which allows for gathering and socializing, with landscaping, outdoor seating, enhanced paving treatment, and other features to provide an appropriate urban scale for the development.

8. **Preliminary Landscaping Plan.**
The conceptual landscape design of the Project shall reflect the following standards:

- Create a park-like environment that is utilized by the residents.
- Provide plentiful green space and natural habitat that utilizes a native and climate-adaptive planting palette to Dublin, and is considered moderate or low water use.
- Provide a generous landscape buffer along Arnold Road that softens the main street frontage.
- Preserve existing trees where possible along the site perimeter to further enhance the landscape buffer and better integrate the new development into the surrounding community.
- Utilize plants that provide a year-round vegetated landscape with seasonality, color, and interest for an attractive visual environment.

9. Aerial Photo.



10. Applicable Requirements of Dublin Zoning Ordinance.

Except as specifically provided in this Stage 1 and Stage 2 Development Plan, the use, development, improvement, and maintenance of the property shall be subject to the regulations of the closest comparable zoning district as determined by the Community Development Director and the Dublin Zoning Ordinance. No development shall occur on this property until a Site Development Review Permit has been approved.

Section 5. **Effective Date.** This Ordinance shall take effect and be enforced thirty (30) days following its final adoption.

Section 6. **Posting.** The City Clerk of the City of Dublin shall cause this Ordinance to be posted in at least three (3) public spaces in the City of Dublin in accordance with Section 36933 of the Government Code of the State of California.

{Signatures on following page}

PASSED, APPROVED AND ADOPTED BY this _____ day of _____ 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

RESOLUTION NO. xx – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

*** * * * * * * * * * * * * ****

APPROVING A SITE DEVELOPMENT REVIEW PERMIT FOR THE DUBLIN SENIOR LIVING PROJECT PLPA 2021-00042 (APN 986-0014-013-00)

WHEREAS, the Applicant, South Bay Partners, LLC., proposes to develop a community care facility located at 5751 Arnold Road. The proposed project consists of a two-story, 155,829-square-foot facility with 152 units, including 114 assisted living units, 38 memory care units and a total of 174 beds. Common space amenity areas, and associated site, frontage, and landscape improvements are also proposed. Requested approvals include a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan and Site Development Review Permit. These planning and implementing actions are collectively known as the "Dublin Senior Living Project" or the "Project;" and

WHEREAS, the Project site is approximately 5.74 acres located on the east side of Arnold Road, north of Central Parkway (APN 986-0014-013-00); and

WHEREAS, the existing General Plan land use designation for the project site is Campus Office; and

WHEREAS, the Project site is located within Planned Development Ordinance No. 30-98; and

WHEREAS, the Project is a departure from the original intent and vision of the previously adopted zoning (Resolution No. 30-98), and thus necessitates a Planned Development Rezoning; and

WHEREAS, the California Environmental Quality Act (CEQA), together with the CEQA Guidelines and City of Dublin CEQA Guidelines and Procedures require that certain projects be reviewed for environmental impacts and that environmental documents be prepared; and

WHEREAS, the Project site is located in the Eastern Dublin Specific Plan area, for which the City Council certified an Environmental Impact Report and an addendum on August 22, 1994 (1993 GPA/SP EIR), which identified impacts from development of the Eastern Dublin Specific Plan area. Upon approval of the Eastern Dublin General Plan Amendment and Specific Plan, the City Council adopted mitigation measures, a mitigation monitoring program and a Statement of Overriding Considerations (Resolution No. 53-93, incorporated herein by reference); and

WHEREAS, the City prepared an Initial Study to determine whether supplemental environmental review was required for the proposed Project under CEQA standards. The Initial Study examined whether there were substantial changes to the proposed development, substantial changes in circumstances, or new information, any of which would result in new or more severe significant impacts than analyzed in the prior 1993 GPA/SP EIR, or whether any standards for supplemental environmental review were met; and

WHEREAS, upon completion of the Initial Study, it was determined that there were no new potentially significant impacts associated with the Project and, therefore, an Addendum to the 1993 GPA/SP EIR was prepared; and

WHEREAS, following a properly noticed public hearing on May 10, 2022, the Planning Commission adopted Resolution No. 22-07 recommending that the City Council consider the CEQA Addendum, and approve a Zoning Map Amendment, a Planned Development Rezoning with a related Stage 1 and Stage 2 Development Plan, and a Site Development Review Permit for the Project; and

WHEREAS, a Staff Report, dated June 7, 2022,and incorporated herein by reference, described and analyzed the Project, including the CEQA Addendum, Zoning Map Amendment, Planned Development Rezone and Site Development Review Permit for the City Council; and

WHEREAS, on June 7, 2022, the City Council held a properly noticed public hearing on the project and the Addendum to the 1993 GPA/SP EIR at which time all interested parties had the opportunity to be heard; and

WHEREAS, the City Council held a properly noticed public hearing on the Project, including the Zoning Map Amendment, Planned Development Rezoning and Site Development Review Permit at which time all interested parties had an opportunity to be heard; and

WHEREAS, the City Council did review and consider the Initial Study and CEQA Addendum incorporated herein by reference; and

WHEREAS, the City Council did hear and use independent judgment and considered all said reports, recommendations, and testimony hereinabove set forth.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby make the following findings and determinations regarding the Site Development Review Permit for the Dublin Senior Living Project:

A. *The proposal is consistent with the purposes of Chapter 8.104 (Site Development Review) of the Zoning Ordinance, with the General Plan, and any applicable Specific Plans and design guidelines because*: 1) the proposed Project is consistent with the General Plan land use designation of Campus Office as it will provide for an attractive, campus-like setting for a non-retail commercial use that will not generate nuisances related to emissions, noise, odors, or glare; 2) the proposed Project gives thoughtful consideration to the adjacent residential development through setbacks, height and a consistent architectural design; and 3) the proposed Project will conform to the allowable uses and development standards as stated in the Stage 1 and Stage 2 Development Plan.

B. *The proposal is consistent with the provisions of Title 8, Zoning Ordinance because:* 1) the Planned Development Zoning provides a comprehensive development plan that creates a desirable use of land that is sensitive to surrounding land uses by virtue of the layout and design of the site plan; and 2) development of the Project under the Planned Development Zoning will be harmonious and compatible with existing and future development in the surrounding area, in that the site will provide new care facility for senior residents.

C. *The design of the Project is appropriate to the City, the vicinity, surrounding properties, and the lot(s) in which the Project is proposed because:* 1) the project site is adjacent to Medium-High Density Residential and Campus Office uses; 2) the proposed development will consist of a

community care facility for the senior population and will serve the Dublin community and surrounding areas; and 3) the design of the Project has taken into account sensitive adjacencies and will provide a community care facility for senior residents.

D. *The subject site is suitable for the type and intensity of the approved development because:* 1) the Project site is relatively flat with improved public streets and utilities; and 2) development intensity is similar to adjacent properties.

E. *Impacts to existing slopes and topographic features are addressed because*: 1) the Project site is relatively flat; 2) the roadway and utility infrastructure to serve the site already exist; and 3) future approval of grading and improvement plans will enable the site to be modified to suit the Project, which will be developed for the site in accordance with City policies and regulations.

F. *Architectural considerations including the character, scale and quality of the design, site layout, the architectural relationship with the site and other buildings, screening of unsightly uses, lighting, building materials and colors and similar elements result in a project that is harmonious with its surroundings and compatible with other developments in the vicinity because:* 1) the building has been designed to be consistent with the quality and standards of the adjacent residential community (The Boulevard); 2) the site layout provides for a re-aligned intersection at Arnold Road and Horizon Parkway that easily connects the Project to the adjacent community, and the Project will concentrate activity internally to the site with the front entrance adequately setback from the street and continued access provided to adjacent properties; and 3) the proposed Project includes a landscape buffer between the Project and Arnold Road that softens the main street frontage.

G. *Landscape considerations, including the location, type, size, color, texture and coverage of plant materials, and similar elements have been incorporated into the project to ensure visual relief, adequate screening and an attractive environment for the public because:* 1) the plant species will provide for plentiful green space and natural habitat that utilizes a native and climate-adaptive planting palette to Dublin, which is drought tolerant and compatible with the existing plant species in the area; 2) the Project includes internal courtyard gathering spaces as well as external walkways, seating area and activity space that surround the building, thereby creating a park-like environment for residents; and 3) Project landscaping conforms to the requirements of the City's Water Efficient Landscape Ordinance.

H. *The site has been adequately designed to ensure the proper circulation for bicyclist, pedestrians, and automobiles because:* 1) access to the site is provided from a singular driveway off Arnold Road; 2) all infrastructure including, pathways, sidewalks, and lighting have been reviewed for conformance with City policies, regulations, and best practices and have been designed with multi-modal travel in mind; and 3) the Project has been reviewed by the Public Works Department and Fire Department and adequate access and circulation has been provided on-site.

BE IT FURTHER RESOLVED that the Dublin City Council does hereby approve the Site Development Review Permit for the Dublin Senior Living Project subject to the conditions included below, and other plans, and text relating to this Site Development Review Permit.

CONDITIONS OF APPROVAL:

Unless stated otherwise, all Conditions of Approval shall be complied with prior to the issuance of building permits or establishment of use, and shall be subject to Planning Department review and

approval. The following codes represent those departments/agencies responsible for monitoring compliance of the conditions of approval. [PL.] Planning, [B] Building, [PO] Police, [PW] Public Works [P&CS] Parks & Community Services, [ADM] Administration/City Attorney, [FIN] Finance, [F] Alameda County Fire Department, [DSR] Dublin San Ramon Services District, [CO] Alameda County Department of Environmental Health, [Z7] Zone 7.

	CONDITION TEXT	RESPON. AGENCY	WHEN REQUIRED Prior to:
PLANNING – GENERAL			
1.	**Approval.** This approval is for the Dublin Senior Living Project (PLPA-2021-00042). This approval shall be as generally depicted and indicated on the Project Plans prepared by Smithgroup, dated March 25, 2022, attached as **Exhibit A** and other plans, text, and diagrams relating to this project, and as specified as the following Conditions of Approval for this project.	PL	On-going
2.	**Effective Date.** This Site Development Review Permit approval becomes effective once the Planned Development Rezone has been approved by City Council and is effective.	PL	On-going
3.	**Permit Expiration.** Construction or use shall commence within one (1) year of Permit approval or the Site Development Review Permit shall lapse and become null and void. If there is a dispute as to whether the Site Development Review Permit has expired, the City may hold a noticed public hearing to determine the matter. Such a determination may be processed concurrently with revocation proceedings in appropriate circumstances. If the Site Development Review Permit expires, a new application must be made and processed according to the requirements of the Zoning Ordinance.	PL	One Year After Effective Date
4.	**Time Extension.** The Director of Community Development may, upon the Applicant's written request for an extension of approval prior to expiration, and upon the determination that any Conditions of Approval remain adequate to assure that applicable findings of approval will continue to be met, grant a time extension of approval for a period not to exceed 12 months. The Director of Community Development may grant a maximum of two extensions of approval, and additional extensions may be granted by the original decision maker.	PL	Prior to Expiration Date
5.	**Compliance.** The Applicant/Property Owner shall operate this use in compliance with the Conditions of Approval of this Site Development Review Permit, the approved plans and the regulations established in the Zoning Ordinance. Any violation of the terms or conditions specified may be subject to enforcement action.	PL	On-going
6.	**Modifications.** Modifications or changes to this Site Development Review Permit approval may be considered	PL	On-going

	by the Community Development Director if the modifications or changes proposed comply with Dublin Municipal Code (DMC) Section 8.104.100.		
7.	**Revocation of Permit.** The Site Development Review Permit approval shall be revocable for cause in accordance with DMC Section 8.96.020.I. Any violation of the terms or conditions of this permit shall be subject to citation.	PL	On-going
8.	**Requirements and Standard Conditions.** The Applicant/Developer shall comply with applicable City of Dublin Fire Prevention Bureau, Dublin Public Works Department, Dublin Building Department, Dublin Police Services, Alameda County Flood Control District Zone 7, Livermore Amador Valley Transit Authority, Alameda County Public and Environmental Health, Dublin San Ramon Services District and the California Department of Health Services requirements and standard conditions. Prior to issuance of building permits or the installation of any improvements related to this project, the Applicant/Developer shall supply written statements from each such agency or department to the Planning Department, indicating that all applicable conditions required have been or will be met.	Various	Building Permit Issuance
9.	**Required Permits.** The Applicant/Developer shall obtain all permits required by other agencies including, but not limited to Alameda County Flood Control and Water Conservation District Zone 7, California Department of Fish and Wildlife, Army Corps of Engineers, Regional Water Quality Control Board, Caltrans and provide copies of the permits to the Public Works Department.	PW	Building Permit Issuance and Grading Permit Issuance
10.	**Fees.** The Applicant/Developer shall pay all applicable fees in effect at the time of building permit issuance, including, but not limited to, Planning fees, Building fees, Traffic Impact Fees, TVTC fees, Dublin San Ramon Services District fees, Public Facilities fees, Dublin Unified School District School Impact fees, Fire Facilities Impact fees, Alameda County Flood and Water Conservation District (Zone 7) Drainage and Water Connection fees; or any other fee that may be adopted and applicable.	Various	Building Permit Issuance
11.	**Indemnification.** The Applicant/Developer shall defend, indemnify, and hold harmless the City of Dublin and its agents, officers, and employees from any claim, action, or proceeding against the City of Dublin or its agents, officers, or employees to attack, set aside, void, or annul an approval of the City of Dublin or its advisory agency, appeal board, Planning Commission, City Council, Community Development Director, Zoning Administrator, or any other department, committee, or agency of the City to the extent such actions are brought within the time period required by Government Code Section 66499.37 or other applicable law; provided, however, that the Applicant's/Developer's	ADM	On-going

	duty to so defend, indemnify, and hold harmless shall be subject to the City's promptly notifying the Applicant/Developer of any said claim, action, or proceeding and the City's full cooperation in the defense of such actions or proceedings.		
12.	**Clarification of Conditions.** In the event that there needs to be clarification to the Conditions of Approval, the Director of Community Development and the City Engineer have the authority to clarify the intent of these Conditions of Approval to the Applicant/Developer without going to a public hearing. The Director of Community Development and the City Engineer also have the authority to make minor modifications to these conditions without going to a public hearing in order for the Applicant/Developer to fulfill needed improvements or mitigations resulting from impacts to this project.	PL, PW	On-going
13.	**Clean-up.** The Applicant/Developer shall be responsible for clean-up and disposal of project related trash to maintain a safe, clean and litter-free site.	PL	On-going
14.	**Construction Trailer.** The Applicant/Developer shall obtain a Temporary Use Permit prior to the establishment of any construction trailer, storage shed, or container units on the Project site.	PL	Establishment of the Temporary Use
15.	**Equipment Screening.** All electrical equipment, fire risers, and/or mechanical equipment shall be screened from public view by landscaping and/or architectural features and that electrical transformers are either underground or architecturally screened. Any roof-mounted equipment shall be completely screened from adjacent street view by materials architecturally compatible with the building and to the satisfaction of the Community Development Director. The Building Permit plans shall show the location of all equipment and screening for review and approval by the Community Development Director.	PL	Building Permit Issuance
PLANNING – PROJECT SPECIFIC CONDITIONS			
16.	**Public Art.** The project is required to comply with DMC Sections 8.58.05A and 8.58.05D of Chapter 8.58 (Public Art Program). The project will make a monetary contribution in-lieu of acquiring and installing a public art project on the property, as provided by the DMC Section 8.58.050D. The in-lieu contribution shall be as provided in the DMC Chapter 8.58.	PL	Building Permit Issuance
17.	**Mitigation Monitoring Program.** The Applicant/Developer shall comply with the applicable mitigation measures of the 1993 Eastern Dublin General Plan Amendment and Specific Plan Environmental Impact Report 1993 (1993 GPA/SP EIR) certified by Resolution No. 51-93, including any	PL	Ongoing

	applicable action programs and implementation measures contained in Resolution No. 53-93.		
18.	**Final Landscape and Irrigation Plan.** Plans shall comply with DMC Chapter 8.72 and be generally consistent with the project plans attached to this Resolution as **Exhibit A** Final Landscape and Irrigation Plan prepared and stamped by a State licensed landscape architect or registered engineer shall be submitted for review and approval by the Community Development Director.	PL	Building Permit Issuance
19.	**Water Efficient Landscaping Regulations.** The Applicant/Developer shall meet all requirements of the City of Dublin's Water-Efficient Landscaping Regulations contained in DMC Chapter 8.88 and submit written documentation to the Public Works Department (in the form of a Landscape Documentation Package and other required documents) that the development conforms to the City's Water Efficient Landscaping Ordinance.	PL	Building Permit Issuance
20.	**Landscape Edges.** Concrete curbs or bands shall be used at the edges of all planters and paving surfaces, unless otherwise defined differently. The design width and depth of the concrete edge shall be to the satisfaction of the Community Development Director and City Engineer.	PL	Building Permit Issuance
21.	**Backflow Prevention Devices.** The Landscape Plan shall show the location of all backflow prevention devises. The location and screening of the backflow prevention devices shall be reviewed and approved by City staff**.**	PL	Building Permit Issuance
22.	**Maintenance of Landscape.** All landscape areas on the site shall be enhanced and properly maintained at all times. Any proposed or modified landscaping to the site, including the removal or replacement of trees, shall require prior review and written approval from the Community Development Director.	PL	On-going
23.	**Arborist Report.** Plans submitted for a building permit shall include an updated arborist report and site plan with matching tree numbers.	PL	Building Permit Issuance
24.	**Distance Between Light Poles and Tree Trunks.** A minimum distance of 15 feet shall be provided between light poles and tree trunks.	PL	Building Permit Issuance
BUILDING AND SAFETY			
25.	**Building Codes and Ordinances.** All project construction shall conform to all building codes and ordinances in effect at the time of building permit.	B	Through Completion
26.	**Construction Drawings.** Construction plans shall be fully dimensioned (including building elevations) accurately drawn (depicting all existing and proposed conditions on site), and prepared and signed by a California licensed Architect or Engineer. All structural calculations shall be prepared and signed by a California licensed Architect or Engineer. The site plan, landscape plan and details shall be consistent with each other.	B	Issuance of Building Permits

27.	**Building Permits.** To apply for building permits, Applicant/Developer shall submit electronic drawings for plan check. An annotated copy of the Conditions of Approval shall be included with the submittal. The notations shall clearly indicate how all Conditions of Approval will or have been complied with. Construction plans will not be accepted without the annotated resolutions attached to each set of plans. Applicant/Developer will be responsible for obtaining the approvals of all participation non-City agencies prior to the issuance of building permits.	B	Issuance of Building Permits
28.	**As-Built Drawings.** All revisions made to the building plans during the project shall be incorporated into an "As Built" electronic file and submitted prior to the issuance of the final occupancy.	B	Occupancy
29.	**Addressing.** a. Provide a site plan with the City of Dublin's address grid overlaid on the plans (1 to 30 scale). Highlight all exterior door openings on plans (front, rear, garage, etc.). The site plan shall include a single large format page showing the entire project and individual sheets for each neighborhood. Application and required plans shall be submitted electronically. b. Address signage shall be provided as per the Dublin Commercial Security Code. c. Address will be required on all doors leading to the exterior of the building. Addresses shall be illuminated and be able to be seen from the street, four inches in height minimum.	B	Prior to Release of Addresses Prior to Permitting Prior to Occupancy
30.	**Engineer Observation.** The Engineer of Record shall be retained to provide observation services for all components of the lateral and vertical design of the building, including nailing, hold-downs, straps, shear, roof diaphragm and structural frame of building. A written report shall be submitted to the City Inspector prior to scheduling the final frame inspection.	B	Prior to Scheduling the Final Frame Inspection
31.	**60-Foot No Build Covenant.** Pursuant to DMC Section 7.32.130, the owner shall file with the Building Official a Covenant and Agreement Regarding Maintenance of Yards for an Oversized Building binding such owner, his heirs, and assignees, to set aside a 60-foot required yard as unobstructed space having no improvements. After execution by the owner and Building Official, such covenant shall be recorded in the Alameda County Recorder's Office, and shall continue in effect so long as an oversized building remains or unless otherwise released by authority of the Chief Building Official.	B	Prior to Permitting
32.	**Foundation.** Geotechnical Engineer for the soils report shall review and approve the foundation design. A letter shall be submitted to the Building Division on the approval.	B	Prior to Permit Issuance

33.	**CASp Reports.** The Applicant/Developer shall obtain the services of a Certified Access Specialist for the review of the construction drawings and inspections for the building interior and site exterior. A written report shall be submitted to the City prior to approval of the permit application. Additionally, a written report shall be submitted to the City Building Inspector prior to scheduling the final inspection.	B	Prior to Permitting and Occupancy
34.	**Air Conditioning Units**. Air conditioning units and ventilation ducts shall be screened from public view with materials compatible to the main building. Units shall be permanently installed on concrete pads or other non-movable materials approved by the Chief Building Official and Director of Community Development.	B	Occupancy of Building
35.	**Plumbing Fixture Count.** The plumbing fixture count (e.g., water closets, lavatories, urinals, drinking fountains) shall meet the minimum requirements for the use as regulated by the CA Plumbing Code.	B	Prior to Permitting
36.	**Solar Zone – CA Energy Code.** Show the location of the Solar Zone on the site plan. Detail the orientation of the Solar Zone. This condition of approval will be waived if the project meets the exceptions provided in the CA Energy Code.	B	Through Completion
37.	**Accessible Parking.** The required number of parking stalls, the design and location of the accessible parking stalls shall be as required by the CA Building Code, Chapter 11-B.	B	Through Completion
38.	**Green Parking.** The design and number of clean air/ EV ready stalls shall be as required by the CA Green Building Standards Code.	B	Through Completion
39.	**Accessory Structures.** Building permits are required for all trash enclosures and associated amenities / structures and are required to meet the accessibility and building codes.	B	Through Completion
40.	**Temporary Fencing.** Temporary construction fencing shall be installed along perimeter of all work under construction	B	Through Completion
41.	**Construction Trailer.** Due to size and nature of the development, the Applicant/Developer shall provide a construction trailer with all hook ups for use by City Inspection personnel during the time of construction as determined necessary by the Chief Building Official. In the event that the City has their own construction trailer, the Applicant/Developer shall provide a site with appropriate hook ups in close proximity to the project site to accommodate this trailer. The Applicant/Developer shall cause the trailer to be moved from its current location at the time necessary as determined by the Chief Building Official at the Applicant/Developer's expense.	B	Prior to Permit Issuance
42.	**Copies of Approved Plans. The** Applicant/Developer shall provide City with one reduced (1/2 size) copy of the City of Dublin stamped approved plan.	B	30 Days After Permit and

			Each Revision Issuance
43.	**Building Codes and Ordinances.** All project construction shall conform to all building codes and ordinances in effect at the time of building permit.	B	Through Completion
44.	**Construction Drawings.** Construction plans shall be fully dimensioned (including building elevations) accurately drawn (depicting all existing and proposed conditions on site), and prepared and signed by a California licensed Architect or Engineer. All structural calculations shall be prepared and signed by a California licensed Architect or Engineer. The site plan, landscape plan and details shall be consistent with each other.	B	Issuance of Building Permits
45.	**Building Permits.** To apply for building permits, Applicant/Developer shall submit electronic drawings for plan check. An annotated copy of the Conditions of Approval shall be included with the submittal. <u>The notations shall clearly indicate how all Conditions of Approval will or have been complied with</u>. Construction plans will not be accepted without the annotated resolutions attached to each set of plans. Applicant/Developer will be responsible for obtaining the approvals of all participation non-City agencies prior to the issuance of building permits.	B	Issuance of Building Permits
FIRE PREVENTION			
46.	No fire service lines shall pass beneath buildings.	F	Approval of Improvement Plans
47.	Final hydrant locations as required by CA Fire Code to be determined in the final improvement plans.	F	Approval of Improvement Plans
48.	Sheet C9.0 shows the emergency vehicle access (EVA) exiting through the adjacent parcel (Parcel Map No. 8502). An emergency vehicle access easement deed shall be filed and deeded to the subject parcel.	F	Approval of Improvement Plans
49.	Fire apparatus access roadways must extend to within 200 feet of the most remote first floor exterior wall of any building.	F	Occupancy
50.	**New Fire Sprinkler System and Monitoring Requirements.** In accordance with the Dublin Fire Code, fire sprinklers shall be installed in the building. The system shall be in accordance with the NFPA 13, the CA Fire Code and CA Building Code. Plans and specifications showing detailed mechanical design, cut sheets, listing sheets and hydraulic calculations shall be submitted to the Fire Department for approval and permit prior to installation. This may be a deferred submittal. a. **Sprinkler Plans. (Deferred Submittal Item).** Submit detailed mechanical drawings of all sprinkler modifications, including cut sheets, listing sheets and	F	Building Permit Issuance

	calculations to the Fire Department for approval and permit prior to installation. b. All sprinkler system components shall remain in compliance with the applicable N.F.P.A. 13 Standard, the CA Fire Code and the CA Building Code. c. **Underground Plans. (Deferred Submittal Item).** Submit detailed shop drawings for the fire water supply system, including cut sheets, listing sheets and calculations to the Fire Department for approval and permit prior to installation. All underground and fire water supply system components shall be in compliance with the applicable N.F.P.A. 13, 24, 20, 22 Standards, the CA Fire Code and the CA Building Code**.** The system shall be hydrostatically tested and inspected prior to being covered. Prior to the system being connected to any fire protection system, a system flush shall be witnessed by the Fire Department. d. **Central Station Monitoring.** Automatic fire extinguishing systems installed within buildings shall have all control valves and flow devices electrically supervised and maintained by an approved central alarm station. Zoning and annunciation of central station alarm signals shall be submitted to the Fire Department for approval. e. Fire Protection Equipment shall be identified with approved signs constructed of durable materials, permanently installed and readily visible.		
51.	**Fire Access During Construction.** a. **Fire Access.** Access roads, turnaround, pullouts, and fire operation areas are fire lanes and shall be maintained clear and free of obstructions, including the parking of vehicles. b. **Entrances.** Entrances to job sites shall not be blocked, including after hours, other than by approved gates/barriers that provide for emergency access. c. **Site Utilities.** Site utilities that would require the access road to be dug up or made impassible shall be installed prior to construction commencing. d. Entrance flare, angle of departure, width, turning radii, grades, turnaround, vertical clearances, road surface, bridges/crossings, gates/key-switch, within a 150-foot distance to Fire Lane shall be maintained. e. **Personnel Access.** Route width, slope, surface and obstructions must be considered for the approved route to furthermost portion of the exterior wall. f. **All-weather access**. Fire access is required to be all-weather access. Show on the plans the location of the all-weather access and a description of the construction. Access roads must be designed to support the imposed loads of fire apparatus.	F	During Construction

52.	**Fire Alarm (Detection) System Required.** A Fire Alarm-Detection System shall be installed throughout the building so as to provide full property protection, including combustible concealed spaces, as required by NFPA 72. The system shall be installed in accordance with NFPA 72, CA Fire, Building, Electrical, and Mechanical Codes. If the system is intended to serve as an evacuation system, compliance with the horn/strobe requirements for the entire building must also be met. All automatic fire extinguishing systems shall be interconnected to the fire alarm system so as to activate an alarm if activated and to monitor control valves. **Delayed egress locks** shall meet requirements of C.F.C. a. **Fire Alarm Plans. (Deferred Submittal Item).** Submit detailed drawings of the fire alarm system, including floor plan showing all rooms, device locations, ceiling height and construction, cut sheets, listing sheets and battery and voltage drop calculations to the Fire Department for review and permit prior to the installation. Where employee work area's have audible alarm coverage, circuits shall be initially designed with a minimum 20 percent spare capacity for adding appliances to accommodate hearing impaired employee's. b. **Central Station Monitored Account.** Automatic fire alarm systems shall be monitored by an approved central alarm station. Zoning and annunciation of central station alarm signals shall be approved by the Fire Department. c. **Qualified Personnel.** The system shall be installed, inspected, tested, and maintained in accordance with the provisions of NFPA 72. Only qualified and experienced persons shall perform this work. Examples of qualified individuals are those who have been factory trained and certified or are NICET Fire Alarm Certified. d. **Inspection and Testing Documentation.** Performance testing of all initiating and notification devices in the presence of the Fire Inspector shall occur prior to final of the system. Upon this inspection, proof that the specific account is UL Certificated must be provided to the Fire Inspector.	F	Occupancy
53.	**Fire Extinguishers**. Extinguishers shall be visible and unobstructed. Signage shall be provided to indicate fire extinguisher locations. The number and location of extinguishers shall be shown on the plans. Additional fire extinguishers maybe required by the fire inspector. Fire extinguisher shall meet a minimum classification of 2A 10BC. Extinguishers weighing 40 pounds or less shall be mounted no higher than five feet above the floor measured to the top of the extinguisher. Extinguishers shall be	F	Occupancy

	inspected monthly and serviced by a licensed concern annually.		
54.	**FD Building Key Box.** A Fire Department key box shall be installed at the main entrance to the building. Note these locations on the plans. The key box should be installed approximately 5.5 feet above grade. The box shall be sized to hold the master key to the facility as well as keys for rooms not accessible by the master key. Specialty keys, such as the fire alarm control box key and elevator control keys shall also be installed in the box. The key box door and necessary keys are to be provided to the Fire Inspector upon the final inspection. The inspector will then lock the keys into the box.	F	Occupancy
55.	**Means of Egress.** Exit signs shall be visible and illuminated with emergency lighting when building is occupied.	F	Occupancy
56.	**Main Entrance Hardware Exception.** It is recommended that all doors be provided with exit hardware that allows exiting from the egress side even when the door is in the locked condition. However, an exception for A-3, B, F, M, S occupancies and all churches does allow key-locking hardware (no thumb-turns) <u>on the main exit when the main exit consists of a single door or pair of doors</u>. When unlocked the single door or both leaves of a pair of doors must be free to swing without operation of any latching device. A readily visible, durable sign on or just above the door stating **"This door to remain unlocked whenever the building is occupied"** shall be provided. The sign shall be in letters not less than one inch high on a contrasting background. This use of this exception may be revoked for cause.	F	Occupancy
57.	**Maximum Occupant Load.** Posting of room capacity is required for any occupant load of 50 or more persons. Submittal of a seating plan on 8.5-inch by 11-inch paper is required prior to final occupancy**.**	F	Occupancy
58.	**Interior Finish.** Wall and ceiling interior finish material shall meet the requirements of Chapter 8 of the California Fire Code. Interior finishes will be field verified upon final inspection. If the product is not field marked and the marking visible for inspection, maintain the products cut-sheets and packaging that show proof of the products flammability and flame-spread ratings. Decorative materials shall be fire retardant.	F	Occupancy
59.	**General Inspection.** Upon inspection of the work for which this submittal was provided, a general inspection of the business and site will be conducted.	F	Occupancy
60.	**Addressing**. Addressing shall be illuminated or in an illuminated area. The address characters shall be contrasting to their background. If address is placed on glass, the numbers shall be on the exterior of the glass and a contrasting background placed behind the numbers.	F	Occupancy

	Building Address. The building shall be provided with all addresses or the assigned address range so as to be clearly visible from either direction of travel on the street the address references. The address characters shall not be less than five inches in height by one-inch stroke. Larger sizes may be necessary depending on the setbacks and visibility.		
61.	**Fire Safety During Construction and Demolition.** a. Clearance to combustibles from temporary heating devices shall be maintained. Devices shall be fixed in place and protected from damage, dislodgement or overturning in accordance with the manufacturer's instructions. b. Smoking shall be prohibited except in approved areas. Signs shall be posted "NO SMOKING" in a conspicuous location in each structure or location in which smoking is prohibited. c. Combustible debris, rubbish and waste material shall be removed from buildings at the end of each shift of work. d. Flammable and combustible liquid storage areas shall be maintained clear of combustible vegetation and waste materials.	F	Ongoing During Construction and Demolition
PUBLIC WORKS – GENERAL CONDITIONS			
62.	**Conditions of Approval.** The Applicant/Developer shall comply with the City of Dublin Public Works Standard Conditions of Approval contained below ("Standard Condition") unless specifically modified by Project Specific Conditions of Approval below.	PW	On-going
63.	**Compliance.** The Applicant/Developer shall comply with the City of Dublin Zoning Ordinances, City of Dublin Title 7 Public Works Ordinance, which includes the Grading Ordinance, the City of Dublin Public Works Standards and Policies, the most current requirements of the State Code Title 24 and the Americans with Disabilities Act with regard to accessibility, and all building and fire codes and ordinances in effect at the time of building permit.	PW	On-going
64.	**Clarifications and Changes to the Conditions.** In the event that there needs to be clarification to these Conditions of Approval, the City Engineer has the authority to clarify the intent of these Conditions of Approval to the Applicant/Developer without going to a public hearing. The City Engineer also has the authority to make minor modifications to these conditions without going to a public hearing in order for the Applicant/Developer to fulfill needed improvements or mitigations resulting from impacts of this project.	PW	On-going
65.	**Hold Harmless/Indemnification.** The Applicant/ Developer shall defend, indemnify, and hold harmless the City of Dublin and its agents, officers, and employees from	PW	On-going

	any claim, action, or proceeding against the City of Dublin or its advisory agency, appeal board, Planning Commission, City Council, Community Development Director, Zoning Administrator, or any other department, committee, or agency of the City to the extent such actions are brought within the time period required by Government Code Section 66499.37 or other applicable law: provided, however, that the Applicant/Developer's duty to so defend, indemnify, and hold harmless shall be submitted to the City's promptly notifying or proceeding and the City's full cooperation in the defense of such actions or proceedings.		
66.	**Fees.** The Applicant/Developer shall pay all applicable fees in effect at the time of building permit issuance, including, but not limited to, Planning fees, Building fees, Traffic Impact Fees, TVTC fees, Dublin San Ramon Services District fees, Public Facilities fees, Dublin Unified School District School Impact fees, Fire Facilities Impact fees, Alameda County Flood and Water Conservation District (Zone 7) Drainage and Water Connection fees; or any other fee that may be adopted and applicable. Approved Development Agreement supersedes where applicable.	Various Depts	Building Permit Issuance
67.	**Zone 7 Impervious Surface Fees.** The Applicant/Developer shall complete a "Zone 7 Impervious Surface Fee Application" and submit an accompanying exhibit for review by the Public Works Department. Fees generated by this application will be due at issuance of building permit.	PW	Grading Permit or Building Permit Issuance
PUBLIC WORKS – AGREEMENTS			
68.	**Stormwater Management Maintenance Agreement.** Property Owner shall enter into an Agreement with the City of Dublin that guarantees the property owner's perpetual maintenance obligation for all stormwater management measures installed as part of the project, including those on-site and within the public Rights of Way. In addition to stormwater management measures, drainage v-ditches, mitigation areas, and existing wetlands shall be included for reference, as applicable. Said Agreement is required pursuant to Provision C.3 and C.10 of the Municipal Regional Stormwater NPDES Permit, Order No. R2-2009-0074. Said permit requires the City to provide verification and assurance that all treatment devices will be properly operated and maintained. The Agreement shall be recorded against the property and shall run with the land.	PW	Grading/Site work Permit Issuance
PUBLIC WORKS – PERMITS AND BONDS			
69.	**Encroachment Permit.** The Applicant/Developer shall obtain an Encroachment Permit from the Public Works Department for all construction activity within the public right-of-way.	PW	Permit Issuance

70.	**Grading/Sitework Permit.** The Applicant/Developer shall obtain a Grading or Sitework Permit from the Public Works Department for all grading and site improvements.	PW	Permit Issuance
71.	**Security.** The Applicant/Developer shall provide faithful performance security to guarantee the improvements, as well as payment security, as determined by the City Engineer. (Note: The performance security shall remain in effect until one year after final inspection).	PW	Permit Issuance
72.	**Permits from Other Agencies.** The Applicant/Developer shall obtain all permits and/or approvals required by other agencies as may be applicable, including, but not limited to: • Army Corps of Engineers • US Fish and Wildlife • Regional Water Quality Control Board • Federal Emergency Management Agency • California Department of Fish and Wildlife • California Dept. of Transportation (Caltrans) • Bay Area Rapid Transit (BART) • Livermore-Amador Valley Transit Authority (LAVTA) • Tri-Valley-San Joaquin Valley Regional Rail Authority • Dublin San Ramon Services District (DSRSD) • Alameda County Flood Control and Water Conservation District Zone 7 (Zone 7)	PW	Permit Issuance
PUBLIC WORKS – SUBMITTALS			
73.	**Improvement Plan Submittal Requirements.** All submittals of plans shall comply with the requirements of the "City of Dublin Public Works Department Improvement Plan Submittal Requirements", the "City of Dublin Improvement Plan Review Check List," and current Public Works and industry standards. A complete submittal of improvement plans shall include all civil improvements, joint trench, street lighting and on-site safety lighting, landscape plans, and all associated documents as required. Applicant/Developer shall not piecemeal the submittal by submitting various components separately.	PW	Grading /Sitework Permit Issuance
74.	**Improvement Plan Requirements from Other Agencies.** The Applicant/Developer will be responsible for submittals and reviews to obtain the approvals of all participating non-City agencies, including but not limited to: the Alameda County Fire Department and the Dublin San Ramon Services District. These agencies shall approve and sign the Improvement Plans.	PW	Grading /Sitework Permit Issuance
75.	**Composite Exhibit.** Construction plan set shall include a Composite Exhibit showing all site improvements, utilities, landscaping improvements and trees, etc. to be constructed to ensure that there are no conflicts among the proposed and existing improvements.	PW	Grading /Sitework Permit Issuance
76.	**Geotechnical Report.** The Applicant/Developer shall submit a Design Level Geotechnical Report, which includes but are not limited to street pavement sections, grading and	PW	Grading /Sitework

	additional information and/or clarifications as determined by the City Engineer.		Permit Issuance
77.	**Building Pads, Slopes and Walls.** The Applicant/ Developer shall provide the Public Works Department with a letter from a registered civil engineer or surveyor stating that the building pads have been graded to within 0.1 feet of the grades shown on the approved Grading Plans, and that the top and toe of banks and retaining walls are at the locations shown on the approved Grading Plans.	PW	Certificate of Occupancy
78.	**Hydrology and Hydraulic Calculations.** Hydrology and Hydraulic calculations for the entire parcel including undeveloped areas shall be submitted for approval to the City Engineer. Alameda County published an updated version of the Alameda County Hydrology & Hydraulics Manual. The H&H Manual includes updates to calculating runoff and should be used as the basis for your hydrology and hydraulics design of flood control facilities in Alameda County. The manual is available for download at: acfloodcontrol.org/hh-manual.	PW	Grading/ Sitework Permit Issuance
79.	**Stormwater Management Plan.** A final Stormwater Management Plan shall be submitted for review and approval by the City Engineer. Approval is subject to the Applicant/Developer providing the necessary plans, details, and calculations that demonstrate the plan complies with the standards issued by the San Francisco Bay Regional Water Quality Control Board and Alameda Countywide Clean Water Program. Landscape Based Stormwater Management Measures shall be irrigated and meet WELO requirements.	PW	Grading/ Sitework Permit Issuance
80.	**Onsite and Offsite Signing and Striping Plan.** A Traffic Signing and Striping Plan showing all proposed signing and striping within on-site parking lots, drive aisles, along the public street, and the nearest intersection shall be submitted for review and approval by the City Engineer. Striping plans shall distinguish between existing striping to be removed and new striping to be installed. All striping in the public street shall be thermoplastic.	PW	Grading/ Sitework Permit Issuance
81.	**SB 1383 Compliance Reporting.** To comply with SB 1383, applicant shall provide to the Public Works Department records indicating where SB 1383 compliant mulch or compost was applied in the project, the source and type of product, quantity of each product, and invoices demonstrating procurement.	PW	Certificate of Occupancy
82.	**Photometric Plan.** The Applicant/Developer shall prepare a photometric plan for the site lighting to demonstrate that the minimum 1.0 foot candle lighting level is provided in accordance with the City of Dublin's requirements, or as otherwise approved by the City Engineer. The photometric plan shall show lighting levels which take into consideration poles, low walls and other obstructions. Exterior lighting	PW	Grading/ Sitework Permit Issuance

	shall be provided within the surface parking lots and on buildings and shall be of a design and placement so as not to cause glare onto adjoining properties, businesses or to vehicular traffic. Lighting used after daylight hours shall be adequate to provide for security needs. The parking lot lights shall be designed to eliminate any pockets of high and low illuminated areas.		
83.	**Photometrics.** The Applicant/Developer shall provide a complete photometrics plan for both onsite and frontage roadways. Include the complete data on photometrics, including the High, Average and Minimum values for illuminance and uniformity ratio.	PW	Grading/ Sitework Permit Issuance
84.	**Erosion Control Plan.** A detailed Erosion and Sediment Control Plan shall be included with the Grading Plan submittal. The plan shall include detailed design, location, and maintenance criteria of all erosion and sedimentation control measures. The plan shall also address site housekeeping best management practices.	PW	Grading/ Sitework Permit Issuance
85.	**Demolition Plan.** The Applicant/Developer's Civil Engineer shall prepare a demolition plan for the project, which shall be submitted concurrent with the improvement plan package. The demolition plan shall address the following: • Pavement demolition, including streetlights and landscaped median islands. • Landscaping and irrigation • Fencing to be removed and fencing to remain • Any items to be saved in place and or protected, such as trees, water meters, sewer cleanouts, drainage inlets or backflow prevention devices.	PW	Grading/ Sitework Permit Issuance
86.	**Approved Plan Files.** The Applicant/Developer shall provide the Public Works Department a PDF format file of approved site plans, including grading, improvement, landscaping and irrigation, joint trench and lighting.	PW	Grading/ Sitework Permit Issuance
87.	**Master Files.** The Applicant/Developer shall provide the Public Works Department a digital vectorized file of the "master" files for the project, in a format acceptable to the City Engineer. Digital raster copies are not acceptable. The digital vectorized files shall be in AutoCAD 14 or higher drawing format. All objects and entities in layers shall be colored by layer and named in English. All submitted drawings shall use the Global Coordinate System of USA, California, NAD 83 California State Plane, Zone III, and U.S. foot.	PW	Certificate of Occupancy
88.	**Environmental Services Files**. The Applicant/ Developer shall provide to the Public Works Department GIS shape files, provided in a format acceptable to the City, all MRP Provision C.3 stormwater features, trash capture devices, mitigation measures, wetlands, v-ditches and public waste containers.	PW	Certificate of Occupancy
PUBLIC WORKS – PARCEL MAP, EASEMENTS AND ACCESS RIGHTS			

89.	**Dedications.** All rights-of-way and easement dedications required by these conditions or determined necessary by the City Engineer shall be dedicated by separate instrument	PW	Sitework Permit or Building Permit Issuance
90.	**Emergency Vehicle Access Easements.** The Applicant/Developer shall dedicate Emergency Vehicle Access Easements (EVAE) over the clear pavement width of all drive aisles as required by the Alameda County Fire Department and City Engineer.	PW	Sitework Permit or Building Permit Issuance
91.	**Abandonment of Easements.** The Applicant/Developer shall obtain abandonment from all applicable public agencies of existing easements within the project site that will no longer be used. Prior to completion of abandonment, the improvement plans may be approved if the Applicant/Developer can demonstrate to the satisfaction of the City Engineer that the abandonment process has been initiated.	PW	Sitework Permit or Building Permit Issuance
92.	**Acquisition of Easements.** The Applicant/Developer shall be responsible for obtaining all onsite and offsite easements, and/or obtain rights-of-entry from the adjacent property owners for any improvements not located on their property. The Applicant/Developer shall prepare all required documentation for dedication of all easements on-site and off-site. The easements and/or rights-of-entry shall be in writing and copies furnished to the Public Works Department.	PW	Sitework Permit or Building Permit Issuance
93.	**Approval by Others.** The Applicant/Developer will be responsible for submittals and reviews to obtain the approvals of all applicable non-City agencies.	PW	Sitework Permit or Building Permit Issuance
94.	**Encroachment of Structures within Proposed and Existing Easements.** Project entry monument signs, lighting standards, walls, C.3 treatment facilities, or any other encroachments within a proposed or existing easement shall not be permitted unless otherwise approved by the City Engineer or easement holder. Any encroachment allowed to be located in an easement is subject to removal and replacement at the expense of the property owner when the easement rights are exercised by the easement holder.	PW	Grading/Sitework Permit Issuance

PUBLIC WORKS - GRADING			
95.	**Grading Plan.** The Grading Plan shall be in conformance with the recommendation of the Geotechnical Report, the approved Site Development Review Permit, and the City design standards and ordinances. In case of conflict between the soil engineer's recommendation and the City ordinances, the City Engineer shall determine which shall apply.	PW	Grading/ Sitework Permit Issuance
96.	**Geotechnical Engineer Review and Approval**. The Project Geotechnical Engineer shall be retained to review all final grading plans and specifications. The Project Geotechnical Engineer shall approve all grading plans prior to City approval.	PW	Grading/ Sitework Permit Issuance
97.	**Grading Off-Haul.** The disposal site and haul truck route for any off-haul dirt materials shall be subject to the review and approval by the City Engineer prior to the issuance of a Grading Permit. If the Appplicant/Developer does not own the parcel on which the proposed disposal site is located, the Applicant/Developer shall provide the City with a Letter of Consent signed by the current owner, approving the placement of off-haul material on their parcel. A Grading Plan may be required for the placement of the off-haul material.	PW	Grading/ Sitework Permit Issuance
PUBLIC WORKS – STORM DRAINAGE AND OTHER UTILITIES			
98.	**On-site Storm Drain System.** Storm drainage for the 10-year storm event shall be collected on-site and conveyed through storm drains to the public storm drain system. Show the size and location of existing and proposed storm drains and catch basins on the site plan. Show the size and location of public storm drain lines and the points of connection for the on-site storm drain system.	PW	Grading/ Sitework Permit Issuance
99.	**Overland Release.** Grading and drainage shall be designed so that surplus drainage (above and beyond that of the 10-year storm event) not collected in site catch basins, is directed overland so as not to cause flooding of existing or proposed buildings.	PW	Grading/ Sitework Permit Issuance
100.	**Storm Drain Easements.** Private storm drain easements and maintenance roads shall be provided for all private storm drains or ditches that are located on private property. The Applicant/Developer shall be responsible for the acquisition of all storm drain easements from offsite property owners which are required for the connection and maintenance of all offsite storm drainage improvements.	PW	Grading/ Sitework Permit Issuance
101.	**Storm Drain Inlet Markers.** All public and private storm drain inlets must be marked with storm drain markers that read: "No dumping, drains to creek," and a note shall be shown on the improvement plans. The markers may be purchased from the Public Work Department.	PW	Grading/ Sitework Permit Issuance

102.	**Fire Hydrants.** Fire hydrant locations shall be approved by the Alameda County Fire Department. A raised reflector blue traffic marker shall be installed in the street opposite each hydrant, and shown on the signing and striping plan.	PW	Certificate of Occupancy
103.	**Dry Utilities.** The Applicant/Developer shall construct gas, electric, telephone, cable TV, and communication improvements within the fronting streets and as necessary to serve the project and the future adjacent parcels as approved by the City Engineer and the various Public Utility agencies.	PW	Grading/ Sitework Permit Issuance
104.	**Dry Utility Locations.** All electric, telephone, cable TV, and communications utilities, shall be placed underground in accordance with the City policies and ordinances. All utilities shall be located and provided within public utility easements or public services easements and sized to meet utility company standards.	PW	Grading/ Sitework Permit Issuance
105.	**Utility Vaults and Boxes.** All utility vaults, boxes, and structures, unless specifically approved otherwise by the City Engineer, shall be underground and placed in landscaped areas and screened from public view. Landscape drawings shall be submitted to the City showing the location of all utility vaults, boxes, and structures and adjacent landscape features and plantings. The Joint Trench Plans shall be submitted along with the grading and/or improvement plans.	PW	Certificate of Occupancy
PUBLIC WORKS – STREET IMPROVEMENTS			
106.	**Public Improvements.** The public improvements shall be constructed generally as shown on the Site Development Review Permit. However, the approval of the Site Development Review is not an approval of the specific design of the drainage, traffic circulation, parking, stormwater treatment, sidewalks and street improvements.	PW	Grading/ Sitework Permit Issuance
107.	**Public Improvement Conformance.** All public improvements shall conform to the City of Dublin Standard Plans, current practices, and design requirements and as approved by the City Engineer.	PW	Grading/ Sitework Permit Issuance
108.	**Decorative Pavement.** Any decorative pavers/paving installed within City right-of-way shall be done to the satisfaction of the City Engineer. Where decorative paving is installed at signalized intersections, pre-formed traffic signal loops shall be put under the decorative pavement. Decorative pavements shall not interfere with the placement of traffic control devices, including pavement markings. All turn lane stripes, stop bars and crosswalks shall be delineated with concrete bands or colored pavers to the satisfaction of the City Engineer. Maintenance costs of the decorative paving shall be the responsibility of the Applicant/Developer or future property owner.	PW	Grading/ Sitework Permit Issuance
109.	**Curb, Gutter and Sidewalk.** The Applicant/Developer shall remove and replace damaged, hazardous, or	PW	Grading/

	nonstandard curb, gutter and sidewalk along the project frontage. Contact the Public Works Department to mark the existing curb, gutter and sidewalk that will need to be removed and replaced. Sidewalks shall be minimum five-foot-wide, ADA-compliant, unless existing is higher, otherwise maintain current sidewalk width.		Sitework Permit Issuance
	Curb Ramps. City standard curb ramps are required at all intersections. All curb ramps shall include truncated domes, and meet the most current City and ADA design standards. Show curb ramp locations on the plans. Please note that all curb returns on public streets shall have directional or dual ADA ramps – one for each crosswalk and oriented to align parallel with the crosswalk.	PW	Grading/ Sitework Permit Issuance
110.	**Traffic Signing and Striping.** The Applicant/Developer shall install all traffic signage, striping, and pavement markings as required by the City Engineer. Signing plans shall show street name and stop signs and any other regulatory signage appropriate for the project. Striping plans shall show stop bars, lane lines and channelization as necessary. Striping plans shall distinguish between existing striping to be removed and new striping to be installed. All striping shall be thermoplastic.	PW	Grading/ Sitework Permit Issuance
111.	**Street Restoration.** A pavement treatment, such as slurry seal or grind and overlay, will be required within the public streets fronting the site as determined by the Public Works Department. The type and limits of the pavement treatment shall be determined by the City Engineer based upon the number and proximity of trench cuts, extent of frontage and median improvements, extent of pavement striping and restriping, excessive wear and tear/damage due to construction traffic, etc.	PW	Grading/ Sitework Permit or Encroachment Permit Issuance
112.	**Street Lighting.** Street light standards and luminaries shall be designed and installed or relocated as determined by the City Engineer.	PW	Grading/ Sitework Permit Issuance
113.	**Public Improvements.** The public improvements shall be constructed generally as shown on the Site Development Review. However, the approval of the Site Development Review is not an approval of the specific design of the drainage, traffic circulation, parking, stormwater treatment, sidewalks and street improvements.	PW	Grading/ Sitework Permit Issuance
PUBLIC WORKS – CONSTRUCTION			
114.	**Erosion Control Implementation.** The Erosion and Sediment Control Plan shall be implemented between October 1st and April 30th unless otherwise allowed in writing by the City Engineer. The Applicant/Developer will be responsible for maintaining erosion and sediment control measures for one year following the City's acceptance of the improvements.	PW	Start of Construction and On-going

115.	**Archaeological Finds.** If archaeological materials are encountered during construction, construction within 100 ft of these materials shall be halted until a professional Archaeologist certified by the Society of Calif. Archaeology (SCA) or the Society of Professional Archaeology (SOPA) has had an opportunity to evaluate the significance of the find and suggest appropriate mitigation measures.	PW	Start of Construction and On-going
116.	**Construction Activities.** Construction activities, including the idling, maintenance, and warming up of equipment, shall be limited to Monday through Friday, and non-City holidays, between the hours of 7:30 a.m. and 6:00 p.m. except as otherwise approved by the City Engineer. Extended hours or Saturday work will be considered by the City Engineer on a case-by-case basis. Note that the construction hours of operation within the public right-of-way are more restrictive.	PW	Start of Construction and On-going
117.	**Temporary Fencing.** Temporary construction fencing shall be installed along the construction work perimeter to separate the construction area from the public. All construction activities shall be confined within the fenced area. Construction materials and/or equipment shall not be operated/stored outside of the fenced area or within the public right-of-way unless approved in advance by the City Engineer.	PW	Start of Construction and On-going
118.	**Construction Noise Management Plan.** The Applicant/Developer shall prepare a construction noise management plan that identifies measures to minimize construction noise on surrounding developed properties. The plan shall include hours of construction operation, use of mufflers on construction equipment, speed limit for construction traffic, haul routes and identify a noise monitor. Specific noise management measures shall be provided prior to project construction.	PW	Start of Construction Implementation, and On-going
119.	**Traffic Control Plan.** Closing of any existing pedestrian pathway and/or sidewalk during construction shall be implemented through a City-approved Traffic Control Plan and shall be done with the goal of minimizing the impact on pedestrian circulation.	PW	Start of Construction and On-going as needed
120.	**Construction Traffic Interface Plan.** The Applicant/Developer shall prepare a plan for construction traffic interface with public traffic on any existing public street. Construction traffic and parking may be subject to specific requirements by the City Engineer.	PW	Start of Construction; Implementation, and On-going
121.	**Pest Control.** The Applicant/Developer shall be responsible for controlling any rodent, mosquito, or other pest problem due to construction activities.	PW	On-going
122.	**Lighting Inspection.** Prior to occupancy, the Applicant/Developer shall request an inspection of the lighting levels throughout the site to determine if lighting is sufficient. If additional lights are required to be installed to meet the 1.0 foot-candle requirement, or for other safety or	PW	Certificate of Occupancy

	operational reasons, the Applicant/Developer shall do so prior to occupancy.		
123.	**Construction Traffic and Parking.** All construction-related parking shall be off-street in an area provided by the Applicant/Developer. Construction traffic and parking shall be provided in a manner approved by the City Engineer.	PW	Start of Construction and On-going
124.	**Dust Control/Street Sweeping.** The Applicant/Developer shall provide adequate dust control measures at all times during the grading and hauling operations. All trucks hauling export and import materials shall be provided with tarp cover at all times. Spillage of haul materials and mud-tracking on the haul routes shall be prevented at all times. The Applicant/Developer shall be responsible for sweeping of streets within, surrounding and adjacent to the project if it is determined that the tracking or accumulation of material on the streets is due to its construction activities.	PW	Start of Construction and On-going

PUBLIC WORKS – EROSION CONTROL AND STORMWATER QUALITY			
125.	**Stormwater Treatment.** Consistent with Provision C.3 of the Municipal Regional Stormwater NPDES Permit (MRP) Order No. R2-2015-0049, the Applicant/Developer shall submit documentation including construction drawings demonstrating all stormwater treatment measures and hydromodification requirements as applicable are met.	PW	Grading/ Sitework Permit Issuance
126.	**Stormwater Requirements Checklist.** The Applicant/Developer shall submit a "Stormwater Requirements Checklist for Development Projects (Major Projects)" and accompanying required documentation. The form can be downloaded from the following webpage, under Stormwater Design Submittal Forms; the applicable checklist should be filled out according to the project scope: http://dublin.ca.gov/1656/Development-Permits---Stormwater-Require	PW	Grading/ Sitework Permit Issuance
127.	**Stormwater Source Control.** All applicable structural and operational stormwater source controls shall be implemented.	PW	Grading/ Sitework Permit Issuance
128.	**Maintenance Access.** The Applicant/Developer shall design and construct maintenance access to all stormwater management measures and mitigation swales, as appropriate. Maintenance access for equipment and personnel to overflow risers, cleanouts and other structures is required. The final number, location, width, and surfacing of maintenance access points from public or private streets is subject to the approval of the City Engineer and GHAD Engineer, as applicable.	PW	Grading/ Sitework Permit Issuance
129.	**Green Stormwater Infrastructure.** The Applicant/ Developer shall incorporate Green Infrastructure facilities within the public rights-of-way of newly constructed or widened streets, subject to the review of the Public Works Department. Green Stormwater Infrastructure facilities include, but are not limited to: infiltration basins, bioretention facilities, pervious pavements, etc.	PW	Grading/ Sitework Permit or Encroachment Permit Issuance
130.	**NOI and SWPPP.** Prior to any clearing or grading, Applicant/Developer shall provide the City evidence that a Notice of Intent (NOI) has been sent to the California State Water Resources Control Board per the requirements of the NPDES. A copy of the Storm Water Pollution Prevention Plan (SWPPP) shall be provided to the Public Works Department and be kept at the construction site.	PW	Start of Any Construction Activities
131.	**SWPPP.** The Storm Water Pollution Prevention Plan (SWPPP) shall identify the Best Management Practices (BMPs) appropriate to the project construction activities. The SWPPP shall include the erosion and sediment control measures in accordance with the regulations outlined in the most current version of the Association of Bay Area Governments (ABAG) Erosion and Sediment Control Handbook or State Construction Best Management	PW	SWPPP to be Prepared Prior to Grading Permit Issuance; Implementation Prior to Start of Construction and

	Practices Handbook. The Applicant/Developer is responsible for ensuring that all contractors implement all storm water pollution prevention measures in the SWPPP.		On-going as needed
132.	**Stormwater Management Plan (SWMP).** The preliminary SWMP submitted for Site Development Review has been reviewed in concept. A final Stormwater Management Plan shall be submitted for review and approval by the City Engineer. Approval is subject to the Applicant/Developer providing the necessary plans, details, and calculations that demonstrate the plan complies with the standards issued by the San Francisco Bay Regional Water Quality Control Board and Alameda Countywide Clean Water Program. Landscape Based Stormwater Management Measures shall be irrigated and meet WELO requirements.	PW	Grading/ Sitework Permit Issuance
133.	**Trash Capture.** The project must include appropriate full trash capture devices for both private and public improvements. Specific details on the trash capture devices selected are required on the construction plan set demonstrating how MRP Provision C.10 (trash capture) requirements are met. A list of approved full trash capture devices may be found at the City's website at the following link: insert here. Please note that lead time for trash capture device delivery can be substantial. The Applicant/Contractor shall plan accordingly.	PW	Grading/ Sitework Permit Issuance
134.	**Phased Construction and Stormwater Management Measures.** Required stormwater treatment and trash capture devices shall be installed concurrent with construction of the phased improvements. Temporary facilities are not permitted.	PW	Grading/ Sitework Permit Issuance
135.	**Structures Located within Stormwater Facilities.** Structures such as light poles placed inside bio-retention areas, shall have deepened foundations. Note that the foundation located within the bio-retention area will reduce the effective bio-retention treatment area size.	PW	Grading/ Sitework Permit Issuance
136.	**ReScape Rated Landscape Design**. All publicly owned landscape (e.g., parks, right of way, etc.) shall be designed and rated to meet ReScape Landscape standards. The Applicant/Developer is encouraged to design all other landscape areas according to Bay Friendly Landscape standards.	PW	Grading/ Sitework Permit Issuance
137.	**Plants in Bio-retention Areas.** Plants within bio-retention areas shall be irrigated and selected from the pre-approved plant list provided in the Alameda County Clean Water Program C.3 Technical Guidance.	PW	Grading/ Sitework Permit Issuance
138.	**Clean Bay Blueprint.** The Applicant/Developer shall add the "Clean Bay Blueprint" to the building plans which can be found on the City website at the link below under Construction Stormwater Best Management Practices (BMPs): http://dublin.ca.gov/1656/Development-Permits---Stormwater-Require	PW	Grading/ Sitework Permit Issuance

139.	**Waste Enclosure**. The waste enclosure shall meet all of the requirements set forth within the DMC Section 7.98, including but not limited to providing sewer and water hook-ups as applicable. The improvement plans and/or building permit plans shall show additional information demonstrating these requirements are met. A standard plan for the waste enclosure can be downloaded at https://dublin.ca.gov/341/Standard-Plans in the "Stormwater Measures" section. A pedestrian accessible path of travel shall be provided for employees from the building to the waste enclosure in conformance with current accessibility requirements.	PW	Grading/ Sitework Permit Issuance
140.	**Garbage Truck Access**. The Applicant/Developer shall provide plans and details on anticipated garbage truck access and routes, in addition to example set-out diagrams for waste carts/bins placement on garbage day demonstrating adequate space available for carts/bins. Carts and bins shall not block street or driveway access.	PW	Grading/ Sitework Permit Issuance
141.	**SB 1383 Compliance.** To comply with SB 1383 procurement requirements, all mulch and compost used in stormwater management measures and general landscape areas shall meet SB 1383 procurement requirements. Specifically, compost must be produced at a permitted composting facility; digestate, biosolids, manure and mulch do not qualify as compost. Eligible mulch must be derived from organic materials and be produced at a permitted transfer station, landfill, or composting facility. Examples of allowed compost include arbor mulch and composted mulch.	PW	Grading/ Sitework Permit Issuance

PUBLIC WORKS – ONSITE IMPROVEMENTS			
142.	**Surface Slopes.** Pavement surface slopes in parking lots and drive aisles shall be a minimum of 0.5 percent and a maximum of five percent (unless otherwise required at parking spaces for the disabled and at ramps at the parking structure and loading dock). Exceptions may be considered by the City Engineer to account for unusual design conditions.	PW	Grading/ Sitework Permit Issuance
143.	**Drive Aisle Width.** The parking lot aisles shall be a minimum of 24 feet wide to allow for adequate onsite vehicle circulation for cars, trucks, and emergency vehicles.	PW	Grading/ Sitework Permit Issuance
144.	**Vehicle Parking.** All on-site vehicle parking spaces shall conform to the following: a. All parking spaces shall be double striped using four-inch white lines set two feet apart in accordance with City Standards and DMC 8.76.070.A.17. b. Standard Parking Stalls shall be nine feet by 20 feet. Compact stalls shall be eight feet be 17 feet and striped as “COMPACT” OR “C”. The size of the stencil for the letter “C” or “COMPACT” shall be eight-inch-tall and five-inch-wide letters. c. Twelve-inch-wide concrete step-out curbs shall be constructed at each parking space where one or both sides abut a landscaped area or planter. d. Where wheel stops are shown, individual six-foot-long wheel stops shall be provided within each parking space in accordance with City Standards. e. A minimum 20-foot radius shall be provided at curb returns and curb intersections where applicable. f. Parking stalls next to walls, fences and obstructions to vehicle door opening shall be an additional four feet in width per DMC 8.76.070.A.16. g. Landscaped strips adjacent to parking stalls shall be unobstructed in order to allow for a minimum two-foot vehicular overhang at front of vehicles.	PW	Grading/ Sitework Permit Issuance
145.	**Onsite Signing and Striping Plan.** A Traffic Signing and Striping Plan showing all proposed signing and striping within on-site parking lots and drive aisles, shall be submitted for review and approval by the City Engineer.	PW	Grading Permit or Encroachment Permit Issuance
146.	**Project Signs.** All proposed project monument signs shall be placed on private property. Signs should be located outside of any easement areas unless specifically approved by the City Engineer. Any signage allowed to be located in an easement is subject to removal and replacement at the expense of the Developer/property owner if required by the easement holder.	PW	Grading/ Sitework Permit Issuance
147.	**Solid Waste Requirements.** The project must comply with all requirements in DMC Chapter 7.98, including the following requirements:	PW	Grading/ Sitework Permit Issuance

	• Install trash, recycling and organics collection containers in parks and community congregation areas. • Install pet waste disposal stations within parks and along pedestrian trails. • Construct solid waste enclosures at parks and community congregation areas. A solid waste enclosure checklist is required to accompany the submission of enclosure drawings. • Install trash, recycling and organics collection containers along public and private sidewalks**.**		
148.	**Waste Enclosure**. The waste enclosure shall meet all of the requirements set forth within the DMC Section 7.98, including but not limited to providing sewer and water hook-ups as applicable. The improvement plans and/or building permit plans shall show additional information demonstrating these requirements are met. A standard plan for the waste enclosure can be downloaded at https://dublin.ca.gov/341/Standard-Plans in the "Stormwater Measures" section. A pedestrian accessible path of travel shall be provided for employees from the building to the waste enclosure in conformance with current accessibility requirements.	PW	Grading/ Sitework Permit Issuance
149.	**Garbage Truck Access**. The Applicant/Developer shall provide plans and details on anticipated garbage truck access and routes, in addition to example set-out diagrams for waste carts/bins placement on garbage day demonstrating adequate space available for carts/bins. Carts and bins shall not block street or driveway access.	PW	Grading/ Sitework Permit Issuance
150.	**Public Litter Cans and Cigarette Butt Receptacles.** Public litter cans are required on site to meet DMC 7.98.120. Cigarette butt receptacles and appropriate signage are required to be placed on-site for public and employee use.	PW	Grading/ Sitework Permit Issuance
151.	**Visibility Triangle.** All improvements within the sight visibility triangle at all intersections, including but not limited to walls and landscaping, shall be a maximum height of 30 inches from the roadway surface elevation at the nearest lane.	PW	Grading/ Sitework Permit Issuance
152.	**Bicycle Parking.** The Applicant/Developer shall install long term (bike lockers) and short term (bike racks) bicycle parking. Provide permanently anchored bicycle racks within 200 feet of the visitors' entrance, readily visible to passers-by, for five percent of new visitor motorized vehicle parking spaces being added, with a minimum of one two-bike capacity rack. Bicycle racks shall generate two points of contact on the frame of the bicycle. Provide secure long term bicycle parking for five percent of the vehicular parking spaces with a minimum of one bicycle	PW	Grading/ Sitework Permit Issuance

	parking facility. Locations of the bicycle parking shall be subject to the review and approval of the City Engineer.		
153.	**Circulation.** Signage (e.g., Do Not Enter, No Left-Turn, etc.) shall be provided near the drop-off island indicating that the drop-off zone area is one-way travel. These warning signs would be for vehicles travelling south in the drive aisle.	PW	Grading/ Sitework Permit Issuance
PUBLIC WORKS - SPECIAL CONDITIONS			
154.	**Sidewalk Easement.** A sidewalk easement shall be dedicated to the City by separate instrument for the proposed crosswalk created by the dual ramp crossing the project's main entrance. Applicant/Developer, at their own expense, shall provide the plat map and legal description of the proposed easement for the City's review and approval.	PW	Grading/ Sitework Permit Issuance
155.	**Traffic Signal Easement.** A traffic signal easement shall be dedicated to the City by separate instrument for the installation of traffic loops and traffic signal facilities. The Applicant/Developer, at their own expense, shall provide the plat map and legal description of the proposed easement for the City's review and approval.	PW	Grading/ Sitework Permit Issuance
156.	**Curb Ramps.** An ADA compliant dual curb ramp shall be provided at the north leg of the Arnold Road and Horizon Parkway intersection crossing the property's main entrance. Existing curb ramps shall be removed and replaced to meet ADA standards at the shared driveway to the south.	PW	Grading/ Sitework Permit Issuance
157.	**Existing Driveway Approach.** The Applicant/ Developer shall remove the existing driveway approach north of Horizon Parkway and replaced with the City Standard curb, gutter and sidewalk.	PW	Grading/ Sitework Permit Issuance
158.	**Private Easements.** The property owner shall be required to abide by and dedicate easements within the property that will facilitate reciprocal access of adjacent parcels and other rights consistent with the recorded Access Easement Agreement, Reciprocal Agreements, Declaration of Covenants and Grant of Easements for Hites Plaza and to quitclaim easements that will be abandoned. Recorded easements shall be amended and restated to accommodate the changes that result from this development.	PW	Grading/ Sitework Permit Issuance
159.	**On-site Lighting Standards.** Parking lot light poles/foundation shall be placed in-line with the parking stall stripe or 2' clear from the face of a curb to allow cars to overhang over the curb or install wheel stops to prevent vehicles from hitting the light poles. Be advised that installing wheel stops will shorten the length of the parking stall and consequently converting a standard stall to a compact stall.	PW	Grading/ Sitework Permit Issuance
160.	**Transportation Analysis.** Comply with the findings and recommendations of the traffic operational analysis.	PW	Grading/ Sitework Permit Issuance

161.	**Intersection Improvements.** The Applicant/Developer shall provide the following intersection modifications at Arnold Rd/Horizon Pkwy, including but not limited to: a. Traffic signal modifications: relocation of signal equipment at the northeast and southeast corners, as well as new equipment for the proposed driveway b. Lane geometry, including lane widths, as shown in the project plans dated January 2022 by Kier & Wright. c. Two new ADA compliant curb ramps for each of the northeast and southeast corners.	PW	Grading/ Sitework Permit Issuance
162.	**Vehicle Turning Templates.** The Applicant/Developer shall design the intersection of Arnold Road/Horizon Parkway to accommodate simultaneous turns with an SU-40 vehicle and a passenger vehicle on the eastbound and westbound approaches.	PW	Grading/ Sitework Permit Issuance
DUBLIN SAN RAMON SERVICES DISTRICT			
163.	The regulations that apply to development projects are codified in the Dublin San Ramon Services District (DSRSD) Code; the DSRSD "Standard Procedures, Specifications and Drawings for Design and Installation of Water and Wastewater Facilities" as amended from time to time; all applicable DSRSD Master Plans and all DSRSD policies. Prior to issuance of any building permit, complete improvement plans shall be submitted to DSRSD that conform to the pertinent documents.	DSRSD	Building Permit Issuance
164.	Planning and review fees, inspection fees, and fees associated with a wastewater discharge permit shall be paid to DSRSD in accordance with the rates and schedules and at time of payment as established in the DSRSD Code. Planning and review fees are due after the 1st submittal of plans. Construction Permit and Inspection Fees are due prior to the issuance of a Construction Permit. Capacity Reserve Fees are due before the water meter can be set or the connection to the sewer system.	DSRSD	Permit Submittal and Construction Permit Issuance
165.	Prior to issuance of any building permit by the City; or any Building Permit or Construction Permit by the Dublin San Ramon Services District, all improvement plans for DSRSD facilities shall be signed by the District Engineer. Each drawing of improvement plans for DSRSD facilities shall contain a signature block for the District Engineer indicating approval of the sanitary sewer and/or water facilities shown. Prior to approval by the District Engineer, the applicant shall pay all required DSRSD fees, and provide an engineer's estimate of construction costs for the sewer and water systems, a faithful performance bond, and a comprehensive general liability insurance policy in the amounts and forms that are acceptable to DSRSD. The applicant shall allow at least 15 working days for final improvement drawing review by DSRSD before signature by the District Engineer.	DSRSD	Building Permit Issuance or Construction Permit Issuance

166.	All easement dedications for DSRSD facilities shall be by separate instrument irrevocably offered to DSRSD or by offer of dedication on the Final Map. Prior to approval by the City for Recordation, the Final Map shall be submitted to and approved by DSRSD for easement locations, widths, and restrictions.	DSRSD	Building Permit Issuance or Construction Permit Issuance
167.	The Applicant/Developer will be required to enter into a Planning Services Agreement with DSRSD to conduct a Water and Sewer Services Analysis to adequately size the water and sewer facilities for the project.	DSRSD	Building Permit Issuance or Construction Permit Issuance
168.	Planned District major infrastructure is planned through this project area to provide sufficient service for this project. The location and size of the District's anticipated Major Infrastructure are shown in the District's Master Plans. To provide timely service and minimize construction conflicts, the Applicant/Developer shall enter into an Area Wide Facility Agreement (AWFA) with the District for the installation of the major infrastructure through the project.	DSRSD	Building Permit Issuance or Construction Permit Issuance
169.	Where the narrow width of a proposed alley or cul-de-sac is so restrictive that the standard separation requirements for water mains and sewer mains cannot be maintained, the water and sewer mains shall be installed within main thoroughfares, outside of alleyways or cul-de-sacs. Water and sewer mains may not be installed within courtyards. Water meters shall be installed around the outer perimeter of buildings. Installation of water lines from the meter to each unit shall be documented and submitted to the District.	DSRSD	Building Permit Issuance or Construction Permit Issuance
170.	All mains shall be sized to provide sufficient capacity to accommodate future flow demands in addition to each development project's demand. Layout and sizing of mains shall be in conformance with DSRSD utility master planning.	DSRSD	Approval of Improvement Plans
171.	Prior to approval by the City of a grading permit or a site development permit, the locations and widths of all proposed easement dedications for water and sewer lines shall be submitted to and approved by DSRSD.	DSRSD	Grading Permit Issuance
172.	Water and sewer mains shall be located in public streets rather than in off-street locations to the fullest extent possible. If unavoidable, then sewer or water easements must be established over the alignment of each sewer or water main in an off-street or private street location to provide access for future maintenance and/or replacement.	DSRSD	Approval of Improvement Plans
173.	Domestic and fire protection waterline systems for Tracts or Commercial Developments shall be designed to be looped or interconnected to avoid dead end sections in accordance with requirements of the DSRSD Standard Specifications and sound engineering practice.	DSRSD	Approval of Improvement Plans
174.	Sewers shall be designed to operate by gravity flow to DSRSD's existing sanitary sewer system. Pumping of sewage is discouraged and may only be allowed under extreme circumstances following a case by case review with	DSRSD	Approval of Improvement Plans

	DSRSD staff. Any pumping station will require specific review and approval by DSRSD of preliminary design reports, design criteria, and final plans and specifications. The DSRSD reserves the right to require payment of present worth 30 year operations and maintenance costs as well as other conditions within a separate agreement with the Applicant/Developer for any project that requires a pumping station.		
175.	The District employs Advanced Metering Infrastructure (AMI), a fixed water meter reading system. The system uses radio communication between the individual water meter boxes or vaults and Tower Gateway Base Stations (TGBs) to transmit data on water consumption and meter readings. Due to the high density and tall profile of the buildings in this project, the buildings themselves may hinder effective communication between the individual meter boxes and the TGBs. Applicant shall fund an AMI Propagation Study provided by the District to determine if supplementary AMI communication equipment is required. If findings show that additional communication equipment is required, the Applicant/Developer shall be responsible for providing site and installation off supplementary equipment specific to the District's AMI system, as approved by both the City of Dublin and the District.	DSRSD	Building Permit Issuance or Construction Permit Issuance
176.	This project will be analyzed by DSRSD to determine if it represents additional water and/or sewer capacity demands on the District. The Applicant/Developer will be required to pay all incremental capacity reserve fees for water and sewer services as required by the project demands. All capacity reserve fees must be paid prior to installation of a water meter for water. If a water meter is not required, the capacity reserve fee shall be paid prior to issuance of a building permit. The District may not approve the building permit until capacity reserve fees are paid.	DSRSD	Building Permit Issuance or Construction Permit Issuance
177.	No sewer line or waterline construction shall be permitted unless the proper utility construction permit has been issued by DSRSD. A construction permit will only be issued after all of the items in Condition No. 165 have been satisfied.	DSRSD	Building Permit Issuance or Construction Permit Issuance
178.	Above ground backflow prevention devices/double detector check valves shall be installed on fire protection systems connected to the DSRSD water main. The Applicant/Developer shall collaborate with the Fire Department and with DSRSD to size and configure its fire system.	DSRSD	Approval of Improvement Plans
179.	Any proposed irrigation for this project shall be designed for and connected to potable water. Unless explicitly stated otherwise by DSRSD, recycled water irrigation is unavailable for use for this project per DERWA recycled water moratorium Resolution No. 19-3 dated 3/24/2019.	DSRSD	Approval of Improvement Plans

180.	Development plans will not be approved until landscape plans are submitted and approved.	DSRSD	Approval of Improvement Plans
181.	Improvement plans shall include recycled water improvements as required by DSRSD. Services for landscape irrigation shall connect to recycled water mains. The Applicant/Developer must obtain a copy of the DSRSD Recycled Water Use Guidelines and conform to the requirements therein. Availability of Recycled Water to be determined by District.	DSRSD	Approval of Improvement Plans

- END –

PASSED, APPROVED, AND ADOPTED this 7th day of June, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

Mayor

ATTEST:

_____

City Clerk

DUBLIN SENIOR LIVING

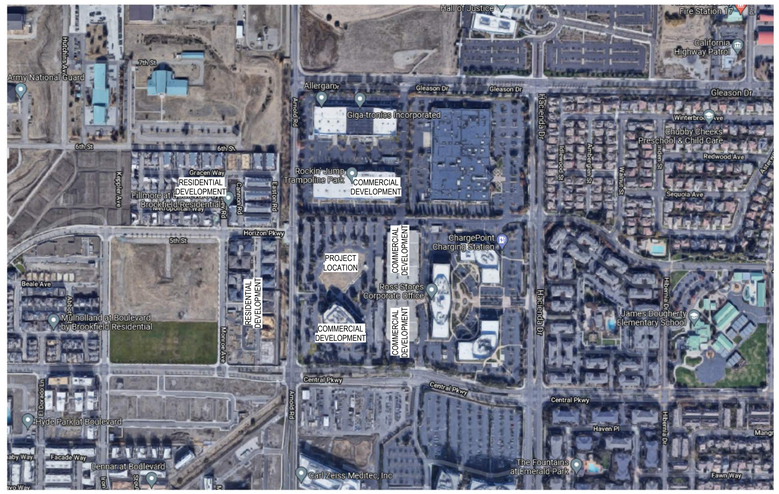
South Bay Partners
Dublin Senior Living

SOUTH BAY PARTNERS, LLC

4514 COLE AVENUE
SUITE 1500
DALLAS, TX 75205

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com



VICINITY MAP
SCALE: NOT TO SCALE

VOLUME I OF I

ISSUED FOR:
CITY OF DUBLIN, CA - PLANNING RESUBMITTAL

ISSUE DATE:
03/25/2022

13098

Plot Date: 3/25/2022 4:24:23 PM

ALLOWABLE AREA CALCULATIONS

[REFER TO AREA EQUATIONS ON THIS SHEET FOR EQUATIONS USED]

OCCUPANCY TYPE:	A-2/A-3	R-2.1
TABULAR ALLOWABLE AREA (At):	34,500 SF	31,500 SF
TABULAR ALLOWABLE AREA (NS):	11,500 SF	10,500 SF
AREA INCREASE FACTOR (If):	0.75	0.75
ALLOWABLE AREA PER STORY (Aa):	43,125 SF	39,375 SF
ALLOWABLE BUILDING HEIGHT:	50 FEET	50 FEET
ACTUAL BUILDING HEIGHT:	29.5 FEET	28 FEET
ALLOWABLE NUMBER OF STORIES:	2	3*
ACTUAL NUMBER OF STORIES:	2	2

**Nonambulatory persons shall be limited to the first 2 stories*

SEPERATED OCCUPANCY CALCULATION

	LEVEL 1			LEVEL 2		
BLDG I:	17,684 / 43,125 [A-3] +	12,850 / 39,375 [R-2.1]	= **0.74**	2,227 / 43,125 [A-3] +	23,536 / 39,375 [R-2.1]	= **0.65**
BLDG II:	390 / 43,125 [A-3] +	27,173 / 39,375 [R-2.1]	= **0.70**	27560 / 39,375 [R-2.1]		= **0.69**
BLDG III:	1,038 / 43,125 [A-3] +	19,797 / 39,375 [R-2.1]	= **0.52**	20,959 / 39,375 [R-2.1]		= **0.53**

AREA EQUATIONS

(EQUATION 5-3) MIXED-OCCUPANCY MULTISTORY BUILDING

Aa = [At + (Ns * If)]

Aa = ALLOWABLE AREA (SQUARE FEET)

At = TABULAR ALLOWABLE AREA FACTOR (NS, S1, OR S13R VALUE, AS APPLICABLE)

NS = TABULAR ALLOWABLE AREA FACTOR FOR NONSPRINKLERED BUILDING

IF = AREA FACTOR INCREASE DUE TO FRONTAGE (PERCENT) AS CALCULATED

AREA MODIFICATIONS:

(EQUATION 5-5)

If = [F / P - 0.25] W / 30

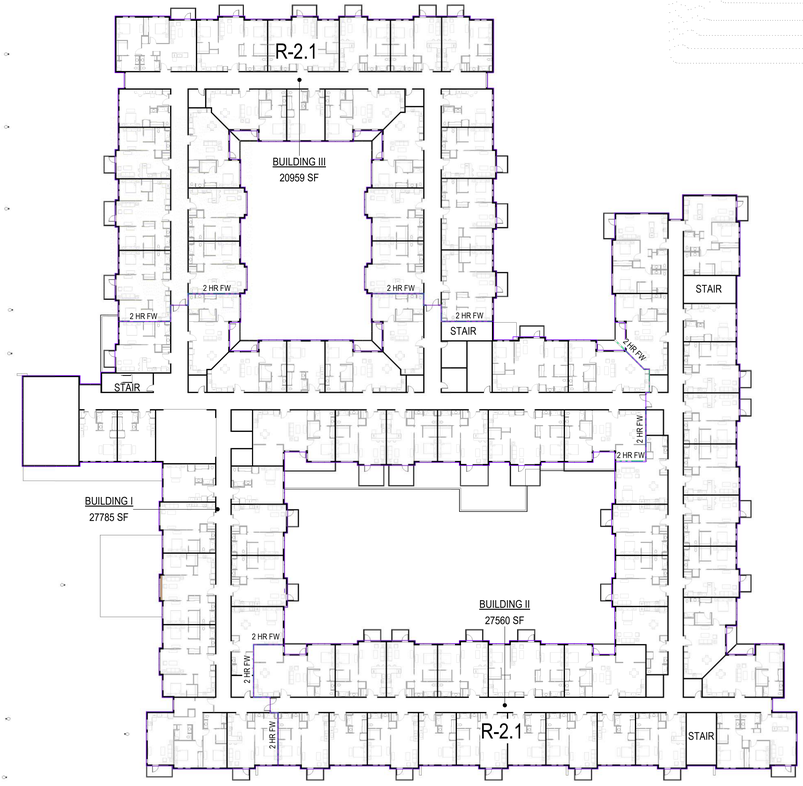
0.75 = [1877.3' / 1877.3' - 0.25] 30 / 30

If = AREA FACTOR INCREASE DUE TO FRONTAGE
F = BUILDING PERIMETER THAT FRONTS ON A PUBLIC WAY OR OPEN SPACE HAVING MINIMUM DISTANCE OF 20 FEET
P = PERIMETER OF ENTIRE BUILDING (FEET)
W = WIDTH OF PUBLIC WAY OR OPEN SPACE (FEET)

SEPERATED OCCUPANCY CALCULATION (PER STORY):

[PER CBC SECTION 508.4.2]

ACTUAL AREA OF OCCUPANCY / ALLOWABLE AREA OF OCCUPANCY + ACTUAL AREA OF OCCUPANCY / ALLOWABLE AREA OF OCCUPANCY + ... ≤ 1



BUILDING DIVISION DIAGRAM - LEVEL 2
SCALE: 1" = 30'-0"

BUILDING DIVSION DIAGRAM - LEVEL 1
SCALE: 1" = 30'-0"

ENTITLEMENT SHEET INDEX

GENERAL	
G0.0	PROJECT COVER SHEET
ARCHITECTURAL INFORMATION	
A0.0	PROJECT INFORMATION
ARCHITECTURAL	
A1.0	SITE PLAN
A1.1	PEDESTRIAN CIRCULATION PLAN
A1.2	ARCHITECTURAL AXON
A1.3	3D VIEW
A1.4	3D ENTRY VIEW
A2.1	LEVEL 1 PLAN
A2.2	LEVEL 2 PLAN
A2.3	ROOF PLAN
A4.0	EXTERIOR BUILDING ELEVATIONS
A4.1	AL COURTYARD ELEVATIONS
A4.2	MC COURTYARD ELEVATIONS
A4.3	ENLARGED ELEVATIONS
A4.4	ENLARGED ELEVATIONS
A7.1	ENLARGED PLANS
CIVIL	
C1.0	CIVIL COVER SHEET
C2.0	TOPOGRAPHIC SURVEY
C3.0	EXISTING EASEMENTS DIAGRAM
C4.0	SITE PLAN
C4.1	PROPOSED EASEMENTS DIAGRAM
C4.2	PRELIMINARY STRIPING PLAN
C5.0	PRELIMINARY GRADING AND DRAINAGE PLAN
C6.0	PRELIMINARY SECTIONS
C7.0	PRELIMINARY UTILITY PLAN
C8.0	PRELIMINARY STORM WATER QUALITY PLAN
C9.0	PRELIMINARY FIRE TRUCK ROUTING PLAN
C10.0	PRELIMINARY REFUSE TRUCK ROUTING PLAN
C11.0	CLEAN BAY BLUE PRINT
LANDSCAPE	
L000	TREE REMOVAL AND PROTECTION PLAN
L100	ILLUSTRATIVE PLAN
L101	LANDSCAPE SITE PLAN
L200	SITE MATERIALS AND FURNISHINGS
L300	PLANTING PLAN
L400	PLANTING SCHEDULE
L401	PLANTING IMAGES
L402	PLANTING IMAGES
L403	PLANTING IMAGES
L500	SITE LIGHTING PLAN
L501	PHOTOMETRIC PLAN

GROSS BUILDING AREA

NAME	AREA
LEVEL 1	
AL	
AL CIRC/UTILITY	10,534 SF
AL COMMON AREAS	17,041 SF
AL UNITS	25,609 SF
	53,184 SF
MC	
MC CIRC/UTILITY	4,520 SF
MC COMMON AREAS	6,135 SF
MC UNITS	14,898 SF
	25,553 SF
LEVEL 2	
AL	
AL CIRC/UTILITY	13,241 SF
AL COMMON AREAS	3,152 SF
AL UNITS	60,388 SF
	76,780 SF
TOTAL GFA	155,517 SF

NET FLOOR AREA

NAME	AREA
AL	
LEVEL 1	
BOH	197 SF
CIRCULATION	10,689 SF
COMMON SPACE	13,626 SF
STAFF	1,330 SF
UNIT	23,885 SF
	49,728 SF
LEVEL 2	
BOH	273 SF
CIRCULATION	1,305 SF
COMMON SPACE	2,970 SF
UNIT	56,125 SF
	60,672 SF
MEMORY CARE	
LEVEL 1	
CIRCULATION	2,854 SF
COMMON SPACE	4,805 SF
STAFF	989 SF
UNIT	13,642 SF
	22,290 SF
TOTAL NFA	132,690 SF

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

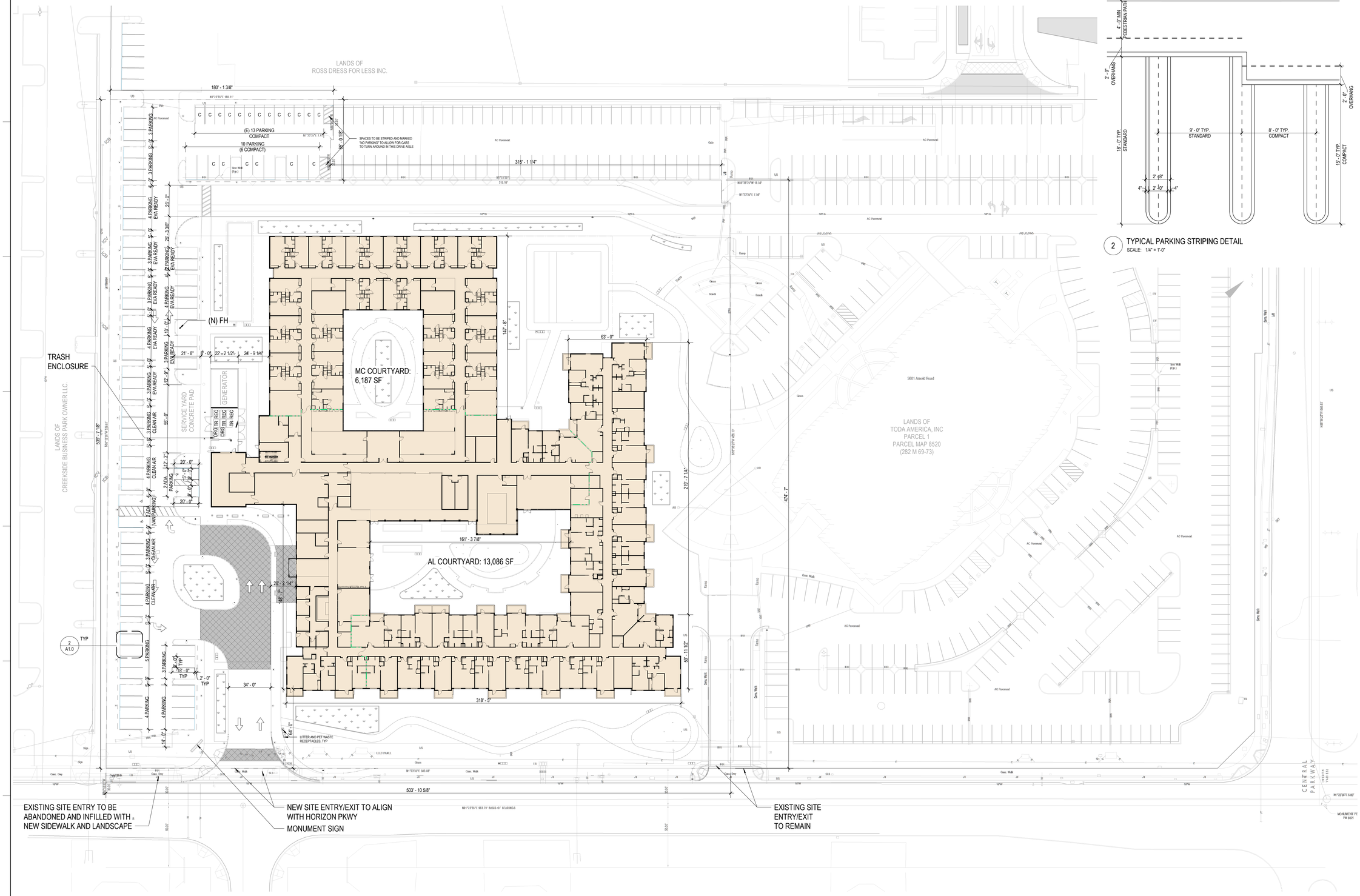
SHEET TITLE
PROJECT INFORMATION

PROJECT NUMBER 13098

SHEET NUMBER **A0.0**

Author

Plot Date: 3/25/2022 4:37:25 PM



2 TYPICAL PARKING STRIPING DETAIL
SCALE: 1/4" = 1'-0"

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

Author

4/6/2022 3:10:55 PM

Plot Date:

STAMPED COLORED CONCRETE (COLOR AND PATTERN TBD)

STANDARD PAVING

TRASH, RECYCLING, AND ORGANICS PUBLIC LITTER CONTAINERS

PWI PET WASTE PUBLIC LITTER CONTAINERS

SITE PLAN LEGEND
SCALE: 1/8" = 1'-0"

MC COURTYARD:	6,187 SF
AL COURTYARD:	13,099 SF
OPEN SPACE AREA:	152,224 SF
TOTAL OPEN SPACE:	171,497 SF (69%)
TOTAL PARCEL AREA:	249,898 SF
BUILDING AREA:	155,517 SF(FAR: 0.62)

EXISTING PARKING:	13 (COMPACT)
NEW PARKING:	72
NEW ADA PARKING:	4 (2 VAN ACCESSIBLE STALLS)
COMPACT PARKING:	19 (13 EXISTING, 6 NEW, 21% OF TOTAL PARKING)
TOTAL PARKING:	**89 (72 REQUIRED STALLS)**
CLEAN AIR PARKING:	12 WILL BE PROVIDED
EV READY PARKING:	24 WILL BE PROVIDED (27%)
EV CHARGER PARKING:	3 WILL BE PROVIDED (3%)
SHORT TERM BIKE:	5 RACKS TO BE LOCATED NEAR BUILDING ENTRANCES (5%)
LONG TERM BIKE:	5 LOCKERS TO BE LOCATED NEAR BUILDING ENTRANCES (5%)

COMMUNITY CARE FACILITY USE TYPE PARKING REQUIREMENT IS 1 PER 3 EMPLOYEES ON LARGEST SHIFT, PLUS 1 PER 3 BEDS.
AT PEAK TIMES AND FULL OCCUPANCY, THERE WILL BE 42 STAFF ON SITE (14 REQUIRED STALLS); THE PROPOSED FACILITY HAS 152 TOTAL UNITS INCLUDING 22 TWO-BEDROOM UNITS FOR A TOTAL OF 174 POSSIBLE BEDS (58 REQUIRED STALLS)

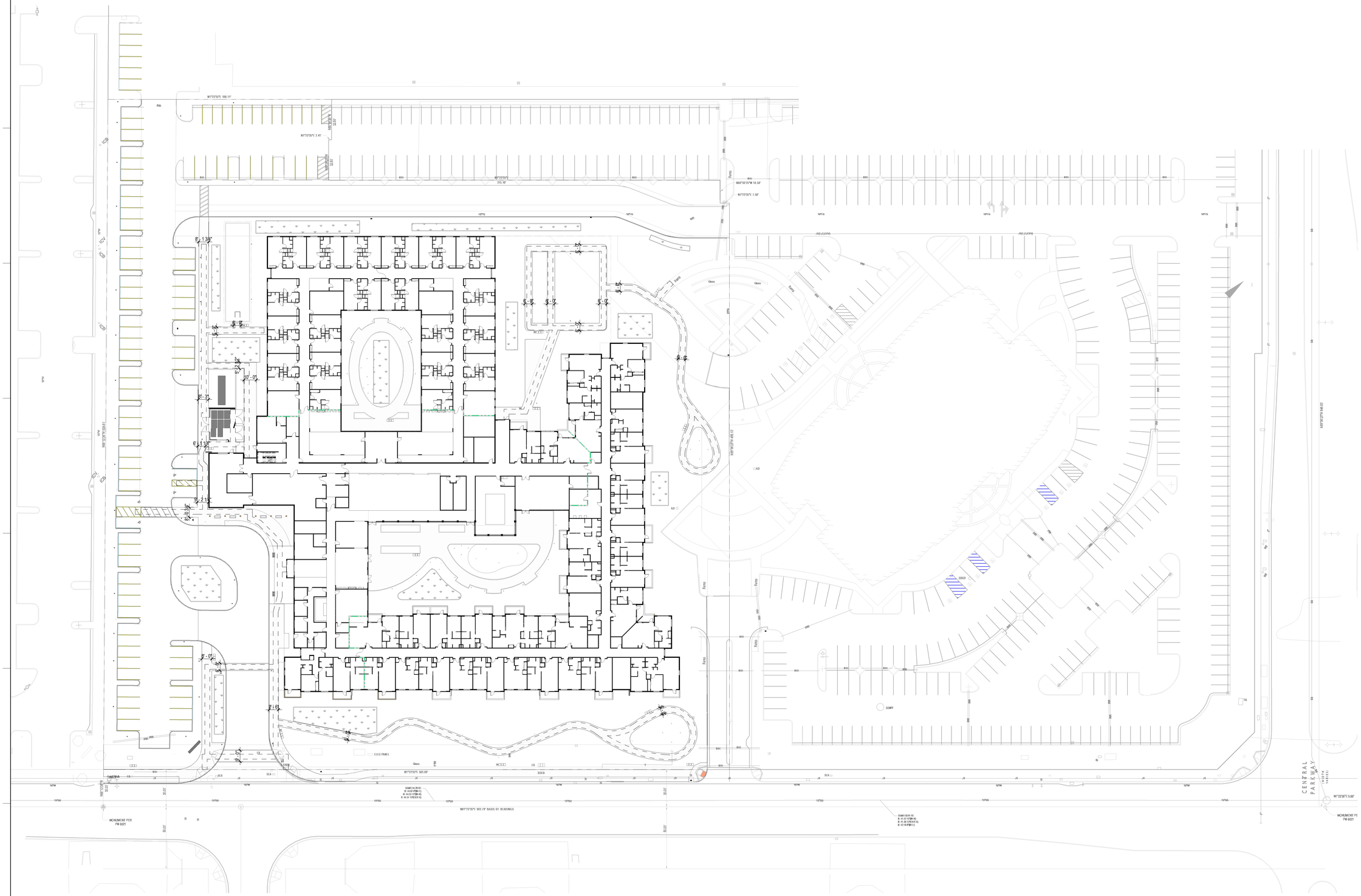
TRUE NORTH

0 20' 40' 60'
GRAPHIC SCALE: 1" = 20' - 0"

SHEET TITLE
SITE PLAN

PROJECT NUMBER
13098

SHEET NUMBER
A1.0



TRUE NORTH

ACCESSIBLE PATH OF TRAVEL

0 30' 60' 90'

GRAPHIC SCALE: 1" = 30' - 0"

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE

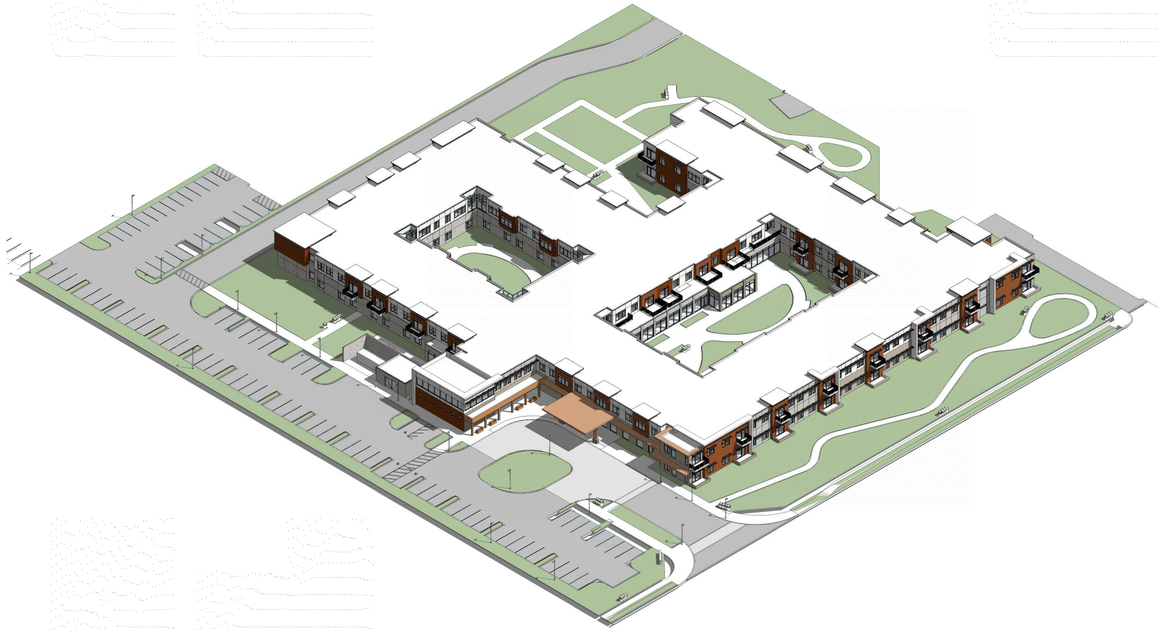
PEDESTRIAN CIRCULATION PLAN

PROJECT NUMBER 13098

SHEET NUMBER A1.1

Author

Plot Date: 3/25/2022 4:57:28 PM



2 NORTHWEST AXON 1
SCALE:

3 SOUTHEAST AXON 1
SCALE:

1 SOUTHWEST AXON 1
SCALE:

Author:

Plot Date: 3/25/2022 4:22:30 PM

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

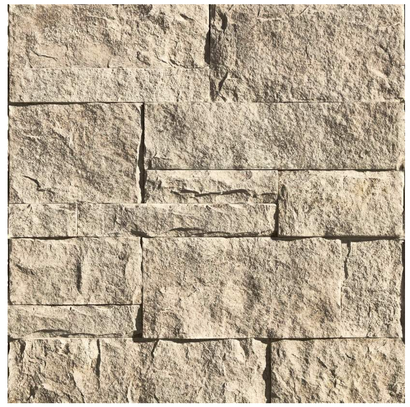
SHEET TITLE
ARCHITECTURAL AXON

PROJECT NUMBER
13098

SHEET NUMBER
A1.2

ENERGINEERED PANELS

CULTURED STONE



MAIN SITE ENTRY AT ARNOLD ROAD AND HORIZON PARKWAY INTERSECTION

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE

3D VIEW

PROJECT NUMBER 13098

SHEET NUMBER **A1.3**

Author

Plot Date: 3/25/2022 4:22:31 PM

BUILDING ENTRY AND RESIDENT DROP-OFF AREA

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE
3D ENTRY VIEW

PROJECT NUMBER
13098

SHEET NUMBER
A1.4

Author

Plot Date: 3/25/2022 4:22:32 PM

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE

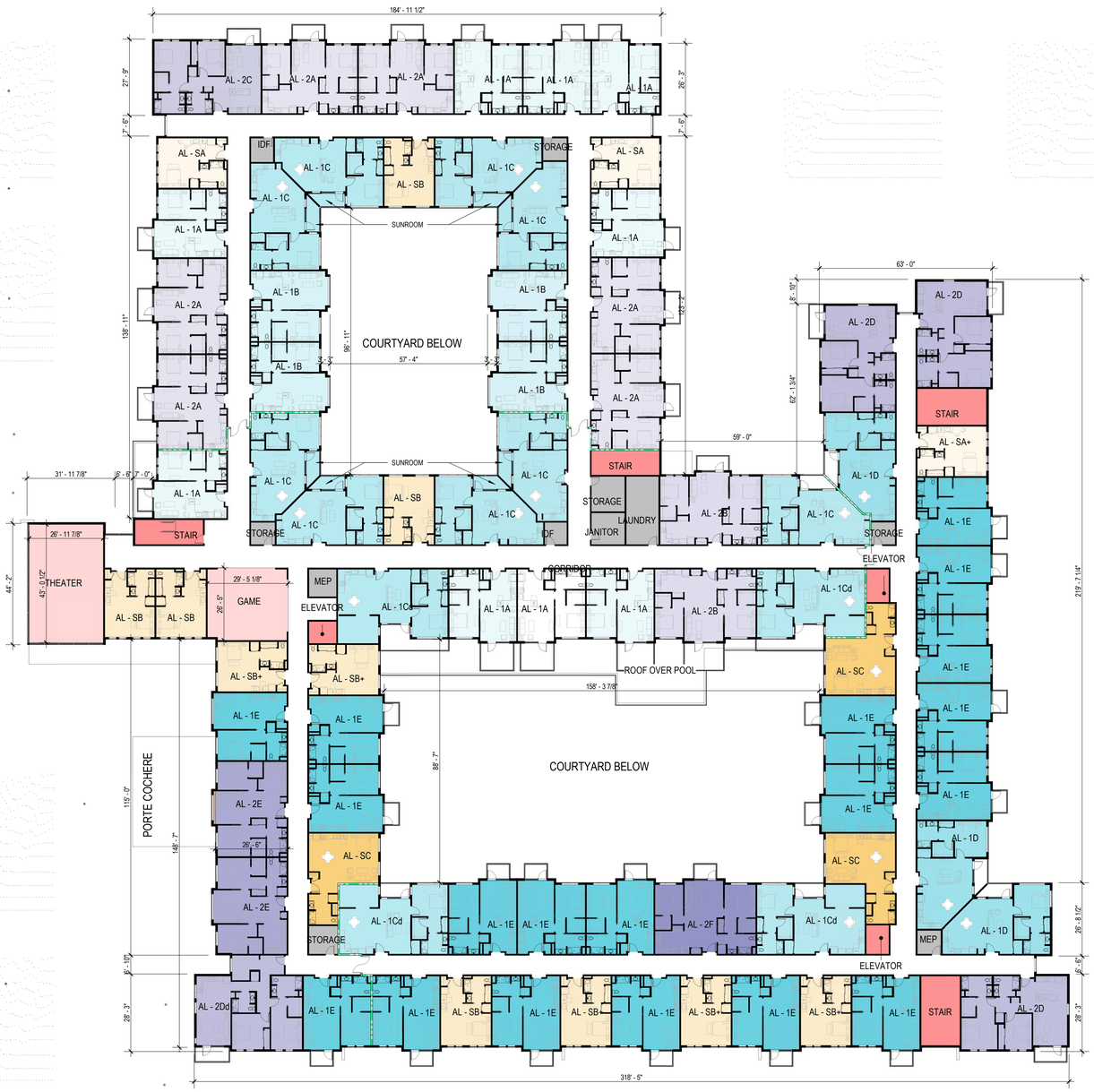
LEVEL 1 PLAN

PROJECT NUMBER 13098

SHEET NUMBER **A2.1**

Author

Plot Date: 3/25/2022 4:22:39 PM



TRUE NORTH

0 20' 40' 60'

GRAPHIC SCALE: 1" = 20' - 0"

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE

LEVEL 2 PLAN

PROJECT NUMBER 13098

SHEET NUMBER A2.2

Author

Plot Date: 3/25/2022 4:22:46 PM

TRUE NORTH

0 20' 40' 60'

GRAPHIC SCALE: 1" = 20' - 0"

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE

ROOF PLAN

PROJECT NUMBER 13098

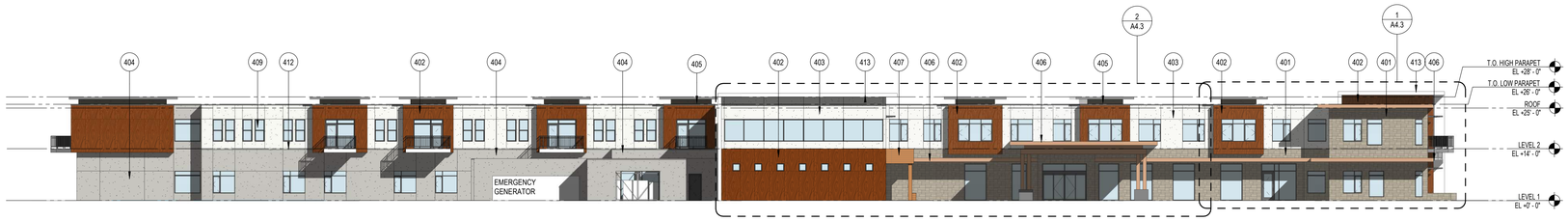
SHEET NUMBER A2.3

Plot Date: 3/25/2022 4:22:50 PM Author

1 EAST ELEVATION
SCALE: 1/16" = 1'-0"

2 SOUTH ELEVATION
SCALE: 1/16" = 1'-0"

3 WEST ELEVATION
SCALE: 1/16" = 1'-0"



4 NORTH ELEVATION
SCALE: 1/16" = 1'-0"

401	CULTURED STONE VENEER
402	ENGINEERED WOOD-LOOK PANEL VENEER
403	INTEGRAL COLOR STUCCO 1 - WHITE
404	INTEGRAL COLOR STUCCO 2 - GRAY
405	INTEGRAL COLOR STUCCO 3 - TAUPE
406	PAINTED METAL TRIM
407	PLANTED TRELLIS SCREEN WALL
408	ALUMINUM STOREFRONT
409	ALUMINUM WINDOWS
410	ALUMINUM AWNINGS
412	ALUMINUM REVEAL
413	METAL PANEL SIDING

EXTERIOR FINISH MATERIAL LEGEND

KEYNOTE NUMBER: 401
TYPE: CULTURED STONE VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 402
TYPE: ENGINEERED WOOD-LOOK PANEL VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 403
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: WHITE

KEYNOTE NUMBER: 404
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: GRAY

KEYNOTE NUMBER: 405
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: TAUPE

KEYNOTE NUMBER: 406
TYPE: PAINT
MANUFACTURER:
COLOR: TAN

Author

3/25/2022 4:23:16 PM

Plot Date:

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE
EXTERIOR BUILDING ELEVATIONS

PROJECT NUMBER
13098

SHEET NUMBER
A4.0

2 AL COURTYARD NORTH
SCALE: 3/16" = 1'-0"

3 AL COURTYARD SOUTH
SCALE: 3/16" = 1'-0"

1 AL COURTYARD EAST
SCALE: 3/16" = 1'-0"

4 AL COURTYARD WEST
SCALE: 3/16" = 1'-0"

401	CULTURED STONE VENEER
402	ENGINEERED WOOD-LOOK PANEL VENEER
403	INTEGRAL COLOR STUCCO 1 - WHITE
404	INTEGRAL COLOR STUCCO 2 - GRAY
406	PAINTED METAL TRIM
408	ALUMINUM STOREFRONT
409	ALUMINUM WINDOWS
410	ALUMINUM AWNINGS
412	ALUMINUM REVEAL

EXTERIOR FINISH MATERIAL LEGEND

KEYNOTE NUMBER: 401
TYPE: CULTURED STONE VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 402
TYPE: ENGINEERED WOOD-LOOK PANEL VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 403
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: WHITE

KEYNOTE NUMBER: 404
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: GRAY

KEYNOTE NUMBER: 405
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: TAUPE

KEYNOTE NUMBER: 406
TYPE: PAINT
MANUFACTURER:
COLOR: TAN

Author

3/25/2022 4:23:28 PM

Plot Date:

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

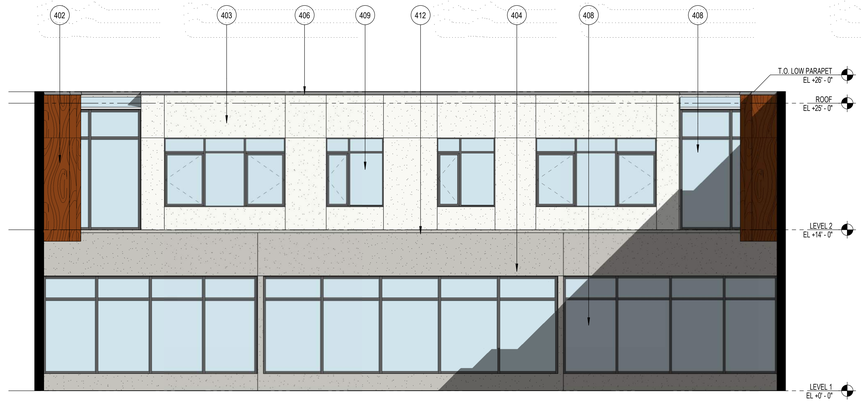
NOT FOR CONSTRUCTION

SHEET TITLE
AL COURTYARD ELEVATIONS

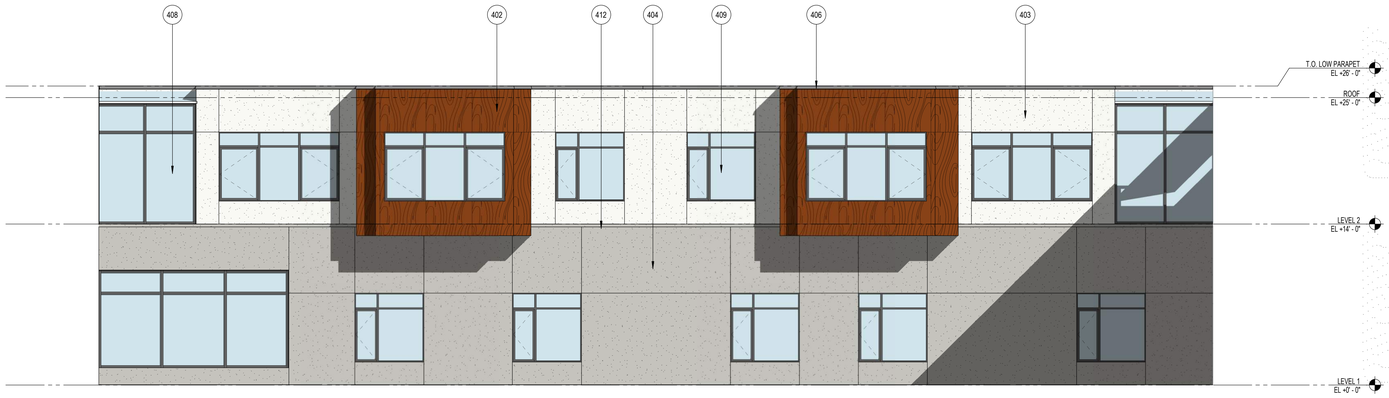
PROJECT NUMBER
13098

SHEET NUMBER
A4.1

1 MC COURTYARD EAST
SCALE: 3/16" = 1'-0"



4 MC COURTYARD WEST
SCALE: 3/16" = 1'-0"



2 MC COURTYARD NORTH
SCALE: 3/16" = 1'-0"

3 MC COURTYARD SOUTH
SCALE: 3/16" = 1'-0"

402	ENGINEERED WOOD-LOOK PANEL VENEER
403	INTEGRAL COLOR STUCCO 1 - WHITE
404	INTEGRAL COLOR STUCCO 2 - GRAY
406	PAINTED METAL TRIM
408	ALUMINUM STOREFRONT
409	ALUMINUM WINDOWS
412	ALUMINUM REVEAL

EXTERIOR FINISH MATERIAL LEGEND

KEYNOTE NUMBER: 401
TYPE: CULTURED STONE VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 402
TYPE: ENGINEERED WOOD-LOOK PANEL VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 403
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: WHITE

KEYNOTE NUMBER: 404
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: GRAY

KEYNOTE NUMBER: 405
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: TAUPE

KEYNOTE NUMBER: 406
TYPE: PAINT
MANUFACTURER:
COLOR: TAN

Author

3/25/2022 4:23:39 PM

Plot Date:

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE

MC COURTYARD ELEVATIONS

PROJECT NUMBER 13098

SHEET NUMBER A4.2

1 NORTH ELEVATION - ENLARGED 1
SCALE: 1/4" = 1'-0"

2 NORTH ELEVATION - ENLARGED 2
SCALE: 1/4" = 1'-0"

401	CULTURED STONE VENEER
402	ENGINEERED WOOD-LOOK PANEL VENEER
403	INTEGRAL COLOR STUCCO 1 - WHITE
405	INTEGRAL COLOR STUCCO 3 - TAUPE
406	PAINTED METAL TRIM
408	ALUMINUM STOREFRONT
409	ALUMINUM WINDOWS
410	ALUMINUM AWNINGS
413	METAL PANEL SIDING

EXTERIOR FINISH MATERIAL LEGEND

KEYNOTE NUMBER: 401
TYPE: CULTURED STONE VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 402
TYPE: ENGINEERED WOOD-LOOK PANEL VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 403
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: WHITE

KEYNOTE NUMBER: 404
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: GRAY

KEYNOTE NUMBER: 405
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: TAUPE

KEYNOTE NUMBER: 406
TYPE: PAINT
MANUFACTURER:
COLOR: TAN

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE
ENLARGED ELEVATIONS

PROJECT NUMBER
13098

SHEET NUMBER
A4.3

Author

3/25/2022 4:23:48 PM

Plot Date:

1 WEST ELEVATION - ENLARGED 1
SCALE: 1/4" = 1'-0"

2 WEST ELEVATION - ENLARGED 2
SCALE: 1/4" = 1'-0"

401	CULTURED STONE VENEER
402	ENGINEERED WOOD-LOOK PANEL VENEER
403	INTEGRAL COLOR STUCCO 1 - WHITE
404	INTEGRAL COLOR STUCCO 2 - GRAY
405	INTEGRAL COLOR STUCCO 3 - TAUPE
406	PAINTED METAL TRIM
409	ALUMINUM WINDOWS
410	ALUMINUM AWNINGS
413	METAL PANEL SIDING

EXTERIOR FINISH MATERIAL LEGEND

KEYNOTE NUMBER: 401
TYPE: CULTURED STONE VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 402
TYPE: ENGINEERED WOOD-LOOK PANEL VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 403
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: WHITE

KEYNOTE NUMBER: 404
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: GRAY

KEYNOTE NUMBER: 405
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: TAUPE

KEYNOTE NUMBER: 406
TYPE: PAINT
MANUFACTURER:
COLOR: TAN

Author

3/25/2022 4:24:09 PM

Plot Date:

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

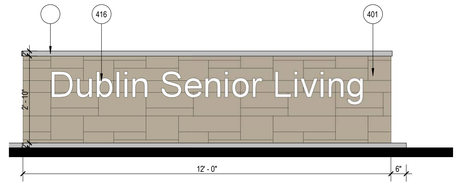
SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

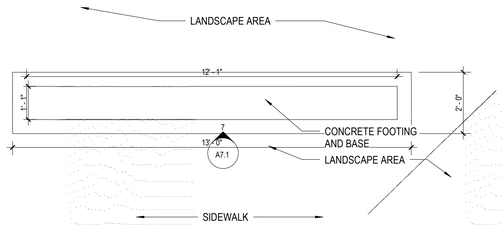
SHEET TITLE
ENLARGED ELEVATIONS

PROJECT NUMBER
13098

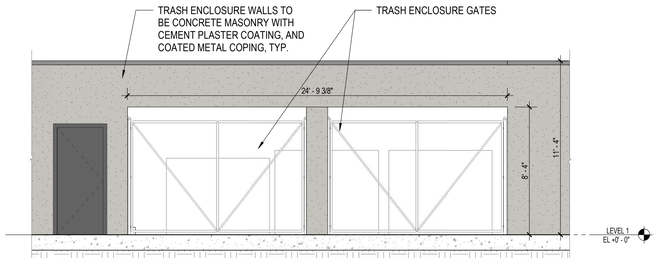
SHEET NUMBER
A4.4



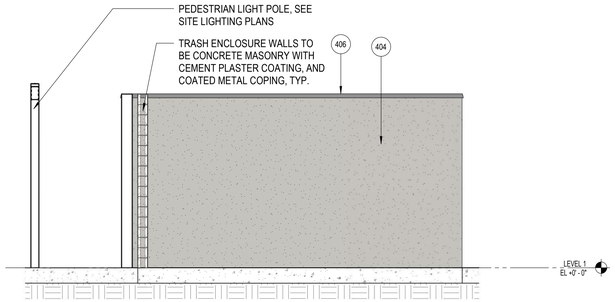
7 MONUMENT SIGN ELEVATION
SCALE: 1/2" = 1'-0"



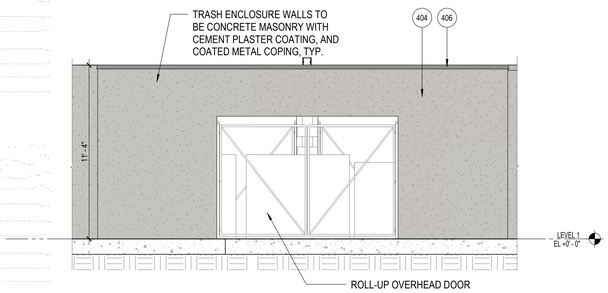
6 MONUMENT SIGN ENLARGED PLAN
SCALE: 1/2" = 1'-0"



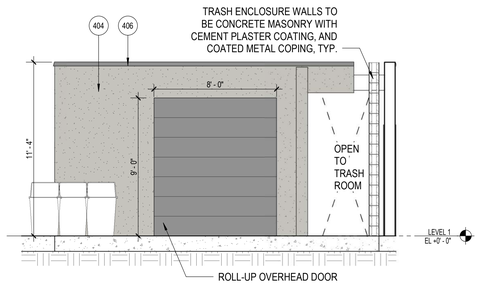
5 TRASH ENCLOSURE - SOUTH
SCALE: 1/4" = 1'-0"



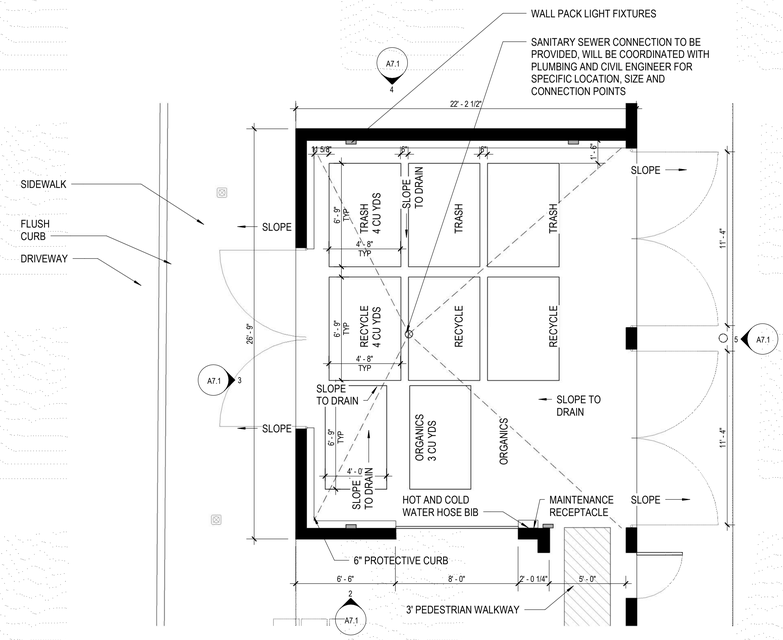
4 TRASH ENCLOSURE EAST
SCALE: 1/4" = 1'-0"



3 TRASH ENCLOSURE - NORTH
SCALE: 1/4" = 1'-0"



2 TRASH ENCLOSURE WEST
SCALE: 1/4" = 1'-0"



1 ENLARGED - TRASH ENCLOSURE
SCALE: 1/4" = 1'-0"

401	CULTURED STONE VENEER
404	INTEGRAL COLOR STUCCO 2 - GRAY
406	PAINTED METAL TRIM
416	ALUMINUM CHANNEL LETTERS, BUILDING NAME TBD

EXTERIOR FINISH MATERIAL LEGEND

KEYNOTE NUMBER: 401
TYPE: CULTURED STONE VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 402
TYPE: ENGINEERED WOOD-LOOK PANEL VENEER
MANUFACTURER:
COLOR:

KEYNOTE NUMBER: 403
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: WHITE

KEYNOTE NUMBER: 404
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: GRAY

KEYNOTE NUMBER: 405
TYPE: INTEGRAL COLOR STUCCO
FINISH: FINE TEXTURE
MANUFACTURER:
COLOR: TAUPE

KEYNOTE NUMBER: 406
TYPE: PAINT
MANUFACTURER:
COLOR: TAN

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE
ENLARGED PLANS

PROJECT NUMBER 13098

SHEET NUMBER A7.1

Author

Plot Date: 3/25/2022 4:24:18 PM

PRELIMINARY SITE IMPROVEMENT PLANS

OF

DUBLIN SENIOR LIVING

FOR

SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

LEGEND

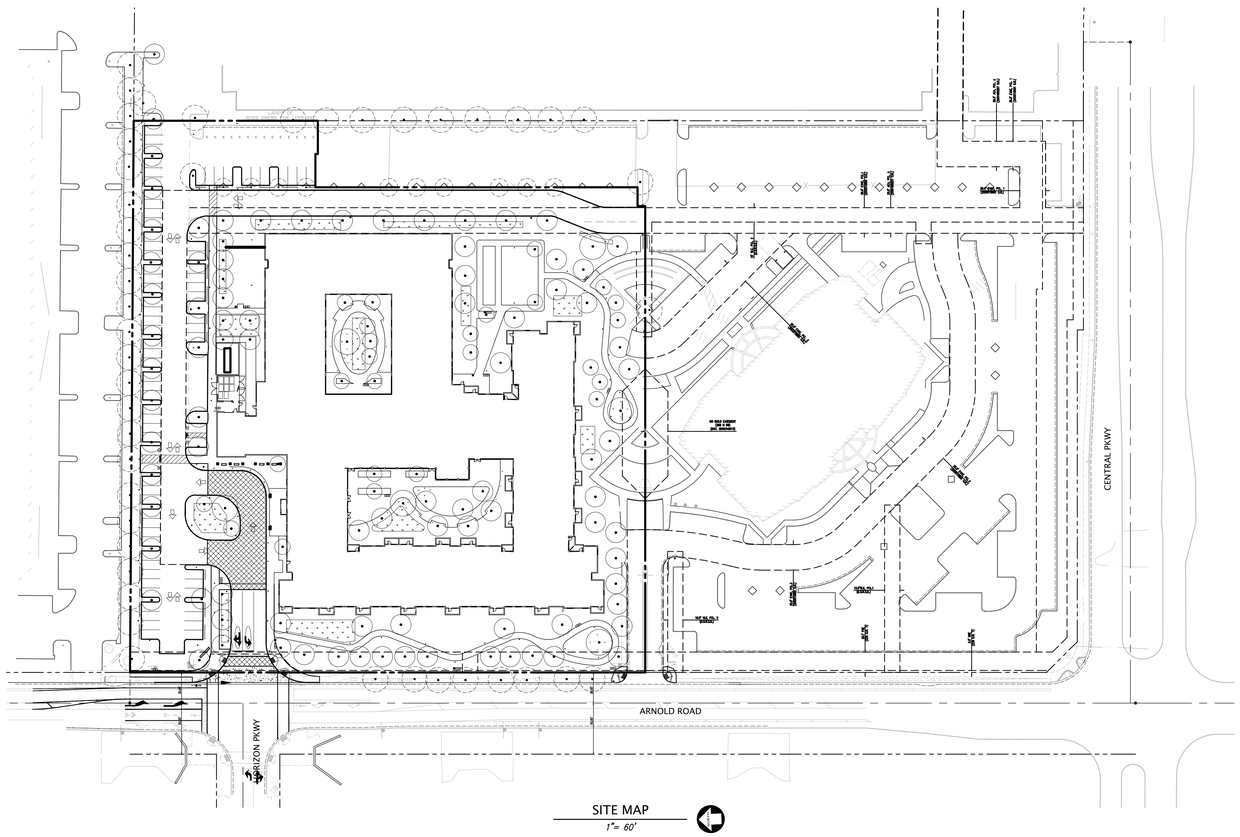
(MT)	MULTI TRUNK	I.P.	IRON PIPE
AC	ASPHALTIC CONCRETE	INV	INVERT ELEVATION
ADJ.	ADJUST	JT	JOINT TRENCH
AN	ANODE	L/P	LIP OF GUTTER
BC	BEGINNING OF CURVE	MON	MONUMENT
BFP	BACK FLOW PREVENTER	PED	PEDESTAL
BL	BUILDING	PV	PAVEMENT
BW	BACK OF WALK	RCP	REINFORCED CONCRETE PIPE
CB	CATCH BASIN	RIM	RIM ELEVATION
CIP	CAST IRON PIPE	RPBP	REDUCE PRESSURE BACKFLOW PREVENTER
CL	CENTERLINE	RPDA	REDUCE PRESSURE DETECTOR ASSEMBLY
COMM	COMMUNICATION	SD	STORM DRAIN
CONST.	CONSTRUCT	SDMH	STORM DRAIN MANHOLE
CTV	CABLE TELEVISION	SL	STREET LIGHT
DET	DETECTOR	SLB	STREET LIGHT BOX
DIP	DUCTILE IRON PIPE	SS	SANITARY SEWER
DTL.	DETAIL	SSMH	SANITARY SEWER MANHOLE
DWY	DRIVEWAY	STD.	STANDARD
EB	ELECTRIC BOX	TB	TELEPHONE BOX
EC	END OF CURVE	TC	TOP OF CURB
EM	ELECTRIC METER	TELE	TELEPHONE
EV	ELECTRIC VAULT	TMH	TELEPHONE MANHOLE
EX.	EXISTING	TOP	TOP OF SLOPE
FH	FIRE HYDRANT	TR	TOP OF RAMP
FL	FLOW LINE	TSB	TRAFFIC SIGNAL BOX
FNC	FENCE	UB	UTILITY BOX
FND	FOUND	VCP	VITRIFIED CLAY PIPE
FOMH	FIBER OPTIC MANHOLE	WB	WATER BOX
FS	FIRE SERVICE or FINISH SURFACE	WM	WATER METER
GB	GRADE BREAK	UNK	UNKNOWN
HP	HIGH POINT		
N.A.P.	NOT A PART		

BENCHMARK:

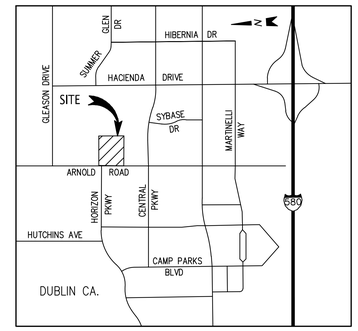
N.G.S. BRASS DISK STAMPED "L1257" LOCATED 13.5 FEET ± SOUTH OF FRONTAGE ROAD ALONG STATE HIGHWAY 580 (US 50) AT TASSAJARA CREEK CROSSING, SOUTHEAST CORNER OF BRIDGE.
ELEVATION: 353.51 FEET
ELEVATIONS SHOWN HEREON ARE BASED ON NGVD 29

BASIS OF BEARINGS:

THE BEARING OF NORTH 1° 23' 25" EAST TAKEN ON THE MONUMENT LINE OF ARNOLD ROAD AS SHOWN ON THAT CERTAIN PARCEL MAP NUMBER 8021 FILED FOR RECORD ON JULY 21, 2005, IN BOOK 282 OF MAPS AT PAGES 69 THRU 73, OFFICIAL RECORDS OF ALAMEDA COUNTY WAS TAKEN AS THE BASIS FOR ALL BEARINGS SHOWN HEREON.



SITE MAP
1"= 60'



VICINITY MAP
NOT TO SCALE

SHEET INDEX

SHEET	DESCRIPTION
CIVIL	
C1.0	COVER SHEET
C2.0	TOPOGRAPHIC SURVEY
C3.0	EXISTING EASMENTS DIAGRAM
C4.0	SITE PLAN
C4.1	PROPOSED EASEMENTS DIAGRAM
C4.2	PRELIMINARY STRIPING PLAN
C5.0	PRELIMINARY GRADING & DRAINAGE PLAN
C6.0	PRELIMINARY SECTIONS
C7.0	PRELIMINARY UTILITY PLAN
C8.0	PRELIMINARY STORM WATER QUALITY CONTROL PLAN
C9.0	PRELIMINARY FIRE TRUCK ROUTING PLAN
C10.0	PRELIMINARY REFUSE TRUCK ROUTING PLAN
C11.0	PRELIMINARY ARNOLD LEFT TURN PLAN
C12.0	CLEAN BAY BLUE PRINT

NOTE:
THE PRELIMINARY PLANS PROVIDE DESIGN INTENT. ALL PROPOSED CIVIL IMPROVEMENTS HEREIN WILL REQUIRE ADDITIONAL DETAILS, DURING THE DETAILED PHASE, I.E. CONSTRUCTION DOCUMENTS. IT'S EXPECTED AND UNDERSTOOD THAT DURING THE CONSTRUCTION DOCUMENT PHASE THE CIVIL ENGINEER WILL REVISE THE PLANS TO MEET AND SATISFY THE CITY'S COMMENTS/CONDITIONS OF APPROVALS.

811 Know what's below. Call before you dig.

NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

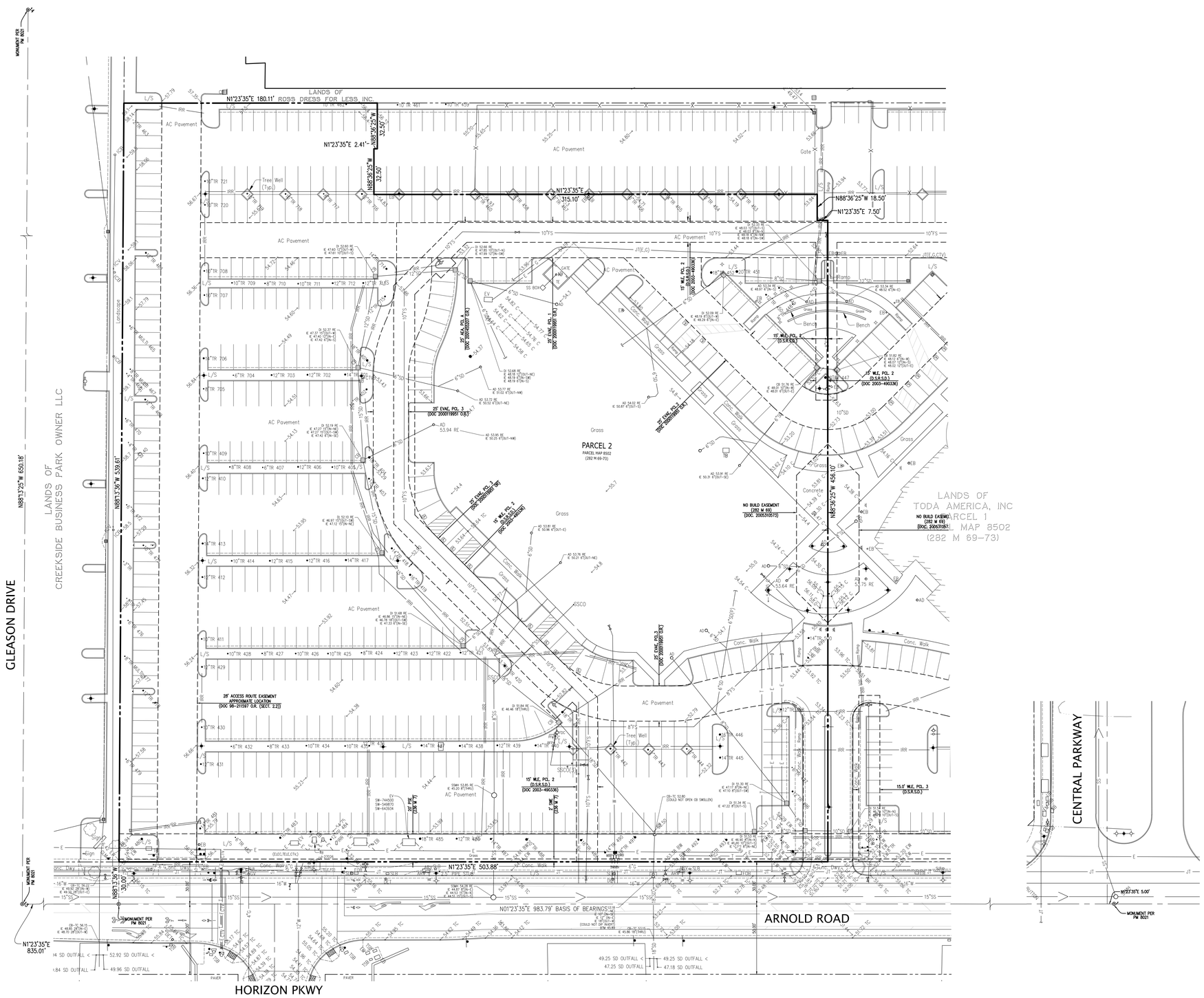
KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

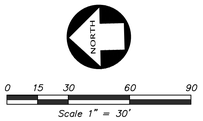
COVER SHEET
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C1.0
OF	SHEETS

Z:\2020\A20131-2\DWG\ENTITLEMENTS\PD\A20131-2-PC.dwg 3-22-22 11:22:09 AM shanvey





LEGEND

BUILDING LINE	ACCESSIBLE PARKING SYMBOL
CENTERLINE	AREA DRAIN
CONCRETE/BLOCK/RETAINING WALL	BACKFLOW PREVENTION DEVICE
CONCRETE CURB	BLOWOFF VALVE
CONCRETE CURB & GUTTER	ELECTROLIER
DRIVEWAY	FIRE DEPARTMENT CONNECTION
EASEMENT LINE	FIRE HYDRANT
FENCE LINE	POST INDICATOR VALVE
LOT LINE	TRANSFORMER
MONUMENT/MONUMENT LINE	TRAFFIC SIGNAL POLE
PROPERTY LINE	TRAFFIC SIGN
SANITARY SEWERMANHOLE & CLEANOUT	UTILITY BOX
SIDEWALK	WALK-BOLLARD LIGHT
STORM DRAIN MANHOLE & CATCH BASIN	WATER VALVE

ABBREVIATIONS

AD	AREA DRAIN	IB	IRRIGATION BOX
AEA	ACCESS EASEMENT AGREEMENT	L/S	LANDSCAPE
ARV	AIR RELEASE VALVE	N	NORTH
BFP	BACK FLOW PREVENTER	O.R.	OFFICIAL RECORD
BW	BACK OF WALK	PIV	POST INDICATOR VALVE
C.	CONCRETE	PL	PROPERTY LINE
CB	CATCH BASIN	PM	PARCEL MAP
CO	CLEAN OUT TO GRADE	PSE	PUBLIC SERVICE EASEMENT
CTVB	CABLE TELEVISION BOX	S	SOUTH
DET	DETECTOR	SDMH	STORM DRAIN MANHOLE
DI	DROP INLET	SL	STREET LIGHT
DWY	DRIVEWAY	SLB	STREET LIGHT BOX
E	EAST	SSCO	SANITARY SEWER CLEAN OUT
EB	ELECTRIC BOX	SSMH	SANITARY SEWER MANHOLE
ELEC	ELECTRICAL	SWE	SIDEWALK EASEMENT
EM	ELECTRIC METER	TB	TELEPHONE BOX
EMH	ELECTRICAL MANHOLE	TC	TOP OF CURB
EV	ELECTRIC VAULT	TE	TRASH ENCLOSURE
EVAE	EMERGENCY VEHICLE ACCESS EASEMENT	TSB	TRAFFIC SIGNAL BOX
EW	EDGE OF WALK	W	WEST
FDC	FIRE DEPARTMENT CONNECTION	WB	WATER BOX
FNC	FENCE	WLE	WATER LINE EASEMENT
FOB	FIBER OPTIC BOX	WM	WATER METER
GV	GAS VALVE	WV	WATER VALVE
JAE	JOINT ACCESS EASEMENT		

NOTES

1. THIS SURVEY WAS PREPARED FROM INFORMATION FURNISHED IN A PRELIMINARY TITLE REPORT, PREPARED BY FIRST AMERICAN TITLE INSURANCE COMPANY UPDATED AS OF APRIL 7, 2021, ORDER NUMBER NCS-1037300-SC, FURNISHED TO KIER & WRIGHT CIVIL ENGINEERS & SURVEYORS, INC BY FIRST AMERICAN TITLE INSURANCE COMPANY ON APRIL 8, 2021. NO LIABILITY IS ASSUMED FOR MATTERS OF RECORD NOT STATED IN SAID REPORT THAT MAY AFFECT THE TITLE LINES, OR EXCEPTIONS, OR EASEMENTS OF THE PROPERTY.

2. ALL DISTANCES AND ELEVATIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF.

3. THE TYPES, LOCATIONS, SIZES AND/OR DEPTHS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS TOPOGRAPHIC SURVEY WERE OBTAINED FROM SOURCES OF VARYING RELIABILITY. THE CONTRACTOR IS CAUTIONED THAT ONLY ACTUAL EXCAVATION WILL REVEAL THE TYPES, EXTENT, SIZES, LOCATIONS AND DEPTHS OF SUCH UNDERGROUND UTILITIES. (A REASONABLE EFFORT HAS BEEN MADE TO LOCATE AND DELINEATE ALL KNOWN UNDERGROUND UTILITIES). HOWEVER, THE ENGINEER CAN ASSUME NO RESPONSIBILITY FOR THE COMPLETENESS OR ACCURACY OF ITS DELINEATION OF SUCH UNDERGROUND UTILITIES WHICH MAY BE ENCOUNTERED, BUT WHICH ARE NOT SHOWN ON THESE DRAWINGS.

4. SUBJECT PROPERTY IS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM) FOR ALAMEDA COUNTY, CALIFORNIA, MAP NUMBER 06001C0309G FOR COMMUNITY NUMBER 06705 (CITY OF DUBLIN), WITH AN EFFECTIVE DATE OF AUGUST 3, 2009, AS BEING LOCATED IN FLOOD ZONE "X-UNSHADED". ACCORDING TO FEMA THE DEFINITION OF ZONE "X-UNSHADED" IS: AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.

   FEMA BASE FLOOD ELEVATIONS ARE BASED ON NAVD88 DATUM.

5. BENCHMARK: N.G.S. BRASS DISK STAMPED "L1257" LOCATED 13.5 FEET ± SOUTH OF FRONTAGE ROAD ALONG STATE HIGHWAY 580 (US 50) AT TASSAJARA CREEK CROSSING, SOUTHEAST CORNER OF BRIDGE.
   ELEVATION: 353.51 FEET
   ELEVATIONS SHOWN HEREON ARE BASED ON NGVD 29

6. BASIS OF BEARINGS:
   THE BEARING OF NORTH 1° 23' 25" EAST TAKEN ON THE MONUMENT LINE OF ARNOLD ROAD AS SHOWN ON THAT CERTAIN PARCEL MAP NUMBER 8021 FILED FOR RECORD ON JULY 21, 2005, IN BOOK 282 OF MAPS AT PAGES 69 THRU 73, OFFICIAL RECORDS OF ALAMEDA COUNTY WAS TAKEN AS THE BASIS FOR ALL BEARINGS SHOWN HEREON.

7. CORNER RECORD NOTE:
   THE DEVELOPER AND/OR CONTRACTOR SHALL BE RESPONSIBLE FOR THE PREPARATION AND FILING OF PRE-CONSTRUCTION AND POST-CONSTRUCTION CORNER RECORDS FOR ANY MONUMENTS OR PROPERTY CORNERS SHOWN HEREON THAT MAY BE DESTROYED DURING IMPROVEMENTS TO THE SUBJECT PROPERTY AS DEFINED IN SECTION 8771(B) OF THE PROFESSIONAL LAND SURVEYORS ACT.

TOPOGRAPHIC SURVEY CERTIFICATION

TO SOUTH BAY PARTNERS, LLC:

561 ARNOLD ROAD, DUBLIN, CA 94568

I HEREBY CERTIFY TO SOUTH BAY PARTNERS THAT THIS SURVEY HAS BEEN PREPARED BY ME OR UNDER MY DIRECT SUPERVISION IN ACCORDANCE WITH THE TOPOGRAPHIC REQUIREMENTS AS SET FORTH BY SOUTH BAY PARTNERS, AND THAT THE SURVEY WAS ACTUALLY MADE UPON THE GROUND.

RODNEY A. STEWART III, P.L.S. 9225
RSTEWART@KIERWRIGHT.COM

LICENSED LAND SURVEYOR
RODNEY A. STEWART III
No. 9225
STATE OF CALIFORNIA

5/03/2021
DATE

NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

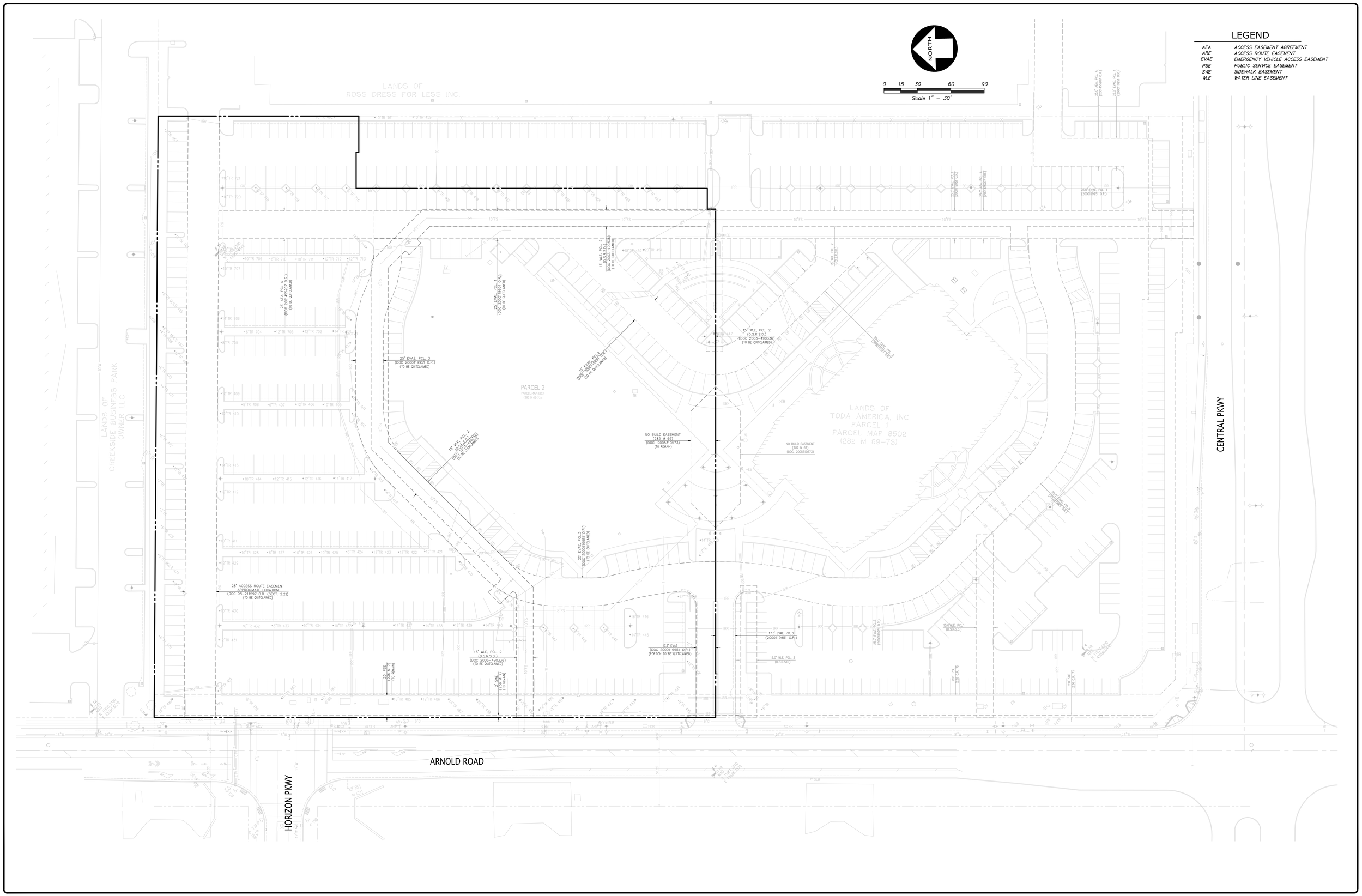
DUBLIN,

TOPOGRAPHIC SURVEY
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C2.0
OF	SHEETS

Z:\2020\A20131-2\DWG\ENTITLEMENTS\PG\A20131-2-PG-TS.dwg 3-22-22 11:22:25 AM sharvey



NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

EXISTING EASEMENTS DIAGRAM
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C3.0
OF	SHEETS

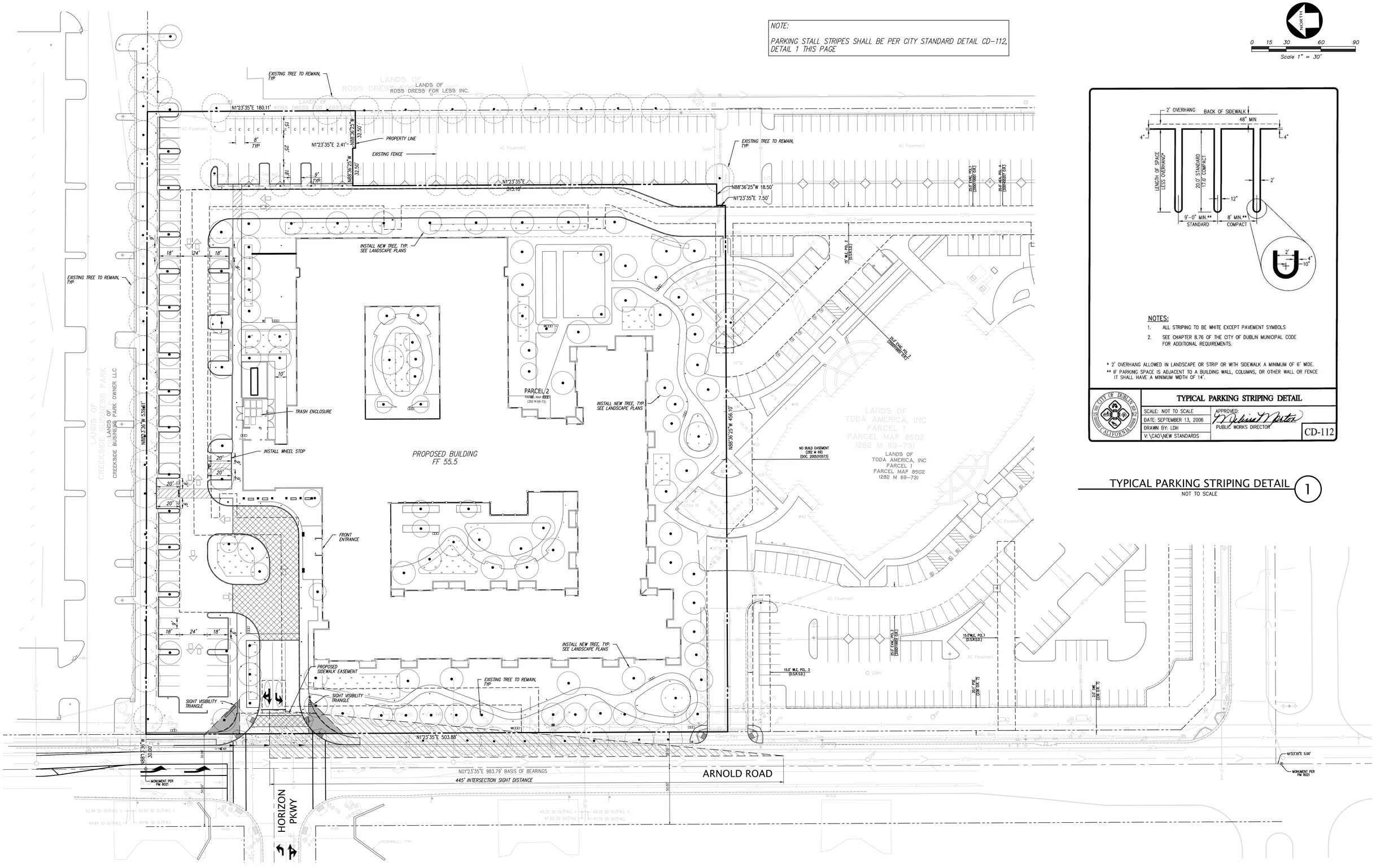
NOTE:

PARKING STALL STRIPES SHALL BE PER CITY STANDARD DETAIL CD-112, DETAIL 1 THIS PAGE

NORTH

0 15 30 60 90

Scale 1" = 30'



TYPICAL PARKING STRIPING DETAIL 1

NOT TO SCALE

NOTES:

1. ALL STRIPING TO BE WHITE EXCEPT PAVEMENT SYMBOLS
2. SEE CHAPTER 8.76 OF THE CITY OF DUBLIN MUNICIPAL CODE FOR ADDITIONAL REQUIREMENTS.

* 2' OVERHANG ALLOWED IN LANDSCAPE OR STRIP OR WITH SIDEWALK A MINIMUM OF 6' WIDE.

** IF PARKING SPACE IS ADJACENT TO A BUILDING WALL, COLUMNS, OR OTHER WALL OR FENCE IT SHALL HAVE A MINIMUM WIDTH OF 14'.

CITY OF DUBLIN CALIFORNIA	TYPICAL PARKING STRIPING DETAIL
SCALE: NOT TO SCALE	APPROVED:
DATE: SEPTEMBER 13, 2006	PUBLIC WORKS DIRECTOR
DRAWN BY: LDH	CD-112
V:\CAD\NEW STANDARDS	

NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

SITE PLAN
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C4.0
OF	SHEETS

Z:\2020\A20131-2\DWG\ENTITLEMENTS\PC\A20131-2-PC.dwg 3-22-22 11:22:43 AM shorney

LEGEND

AEA	ACCESS EASEMENT AGREEMENT
ARE	ACCESS ROUTE EASEMENT
EVAE	EMERGENCY VEHICLE ACCESS EASEMENT
PSE	PUBLIC SERVICE EASEMENT
SWE	SIDEWALK EASEMENT
WLE	WATER LINE EASEMENT

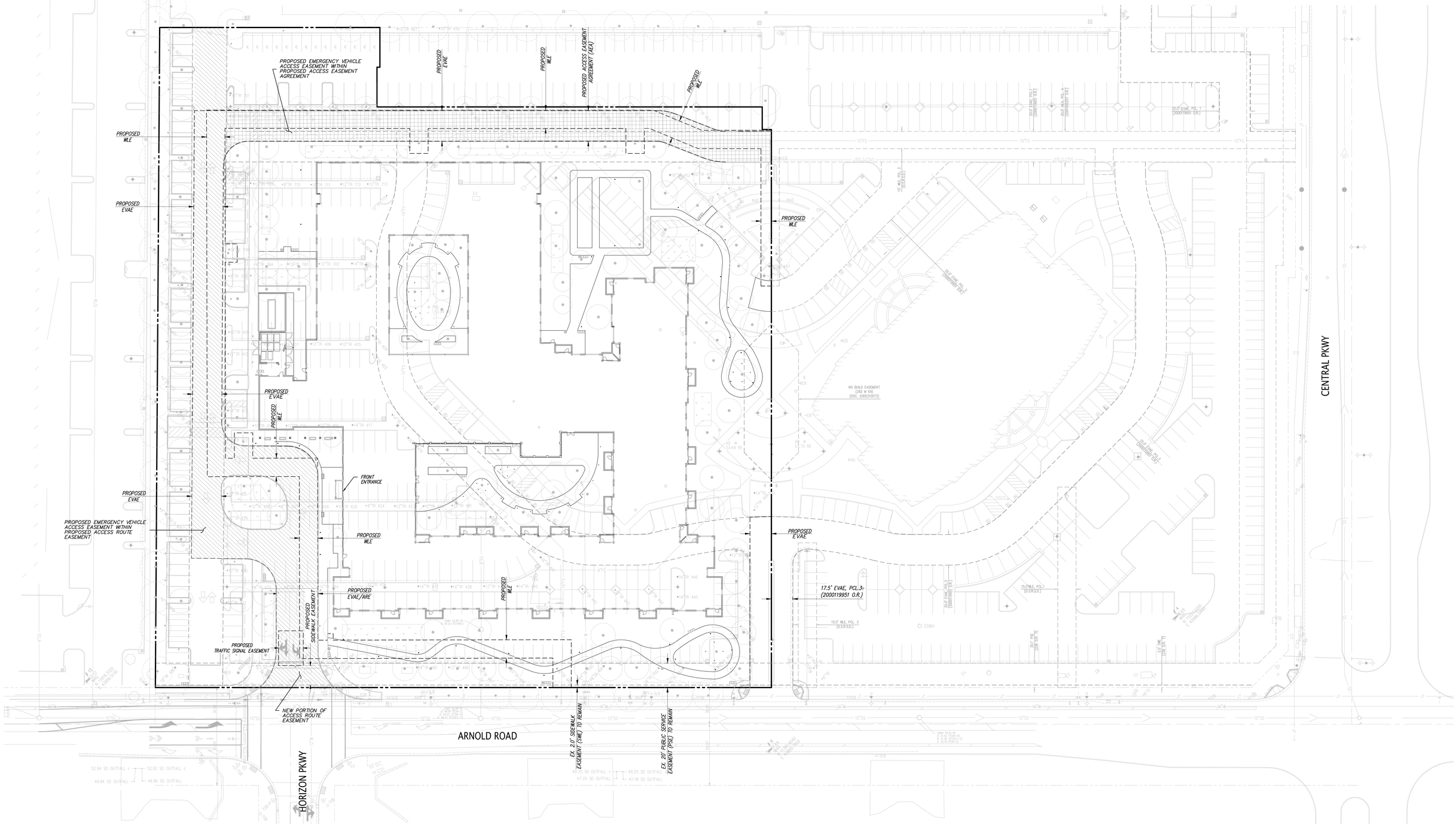
PROPOSED ACCESS ROUTE EASEMENT

PROPOSED ACCESS EASEMENT AGREEMENT (AEA)

NORTH

0 15 30 60 90

Scale 1" = 30'



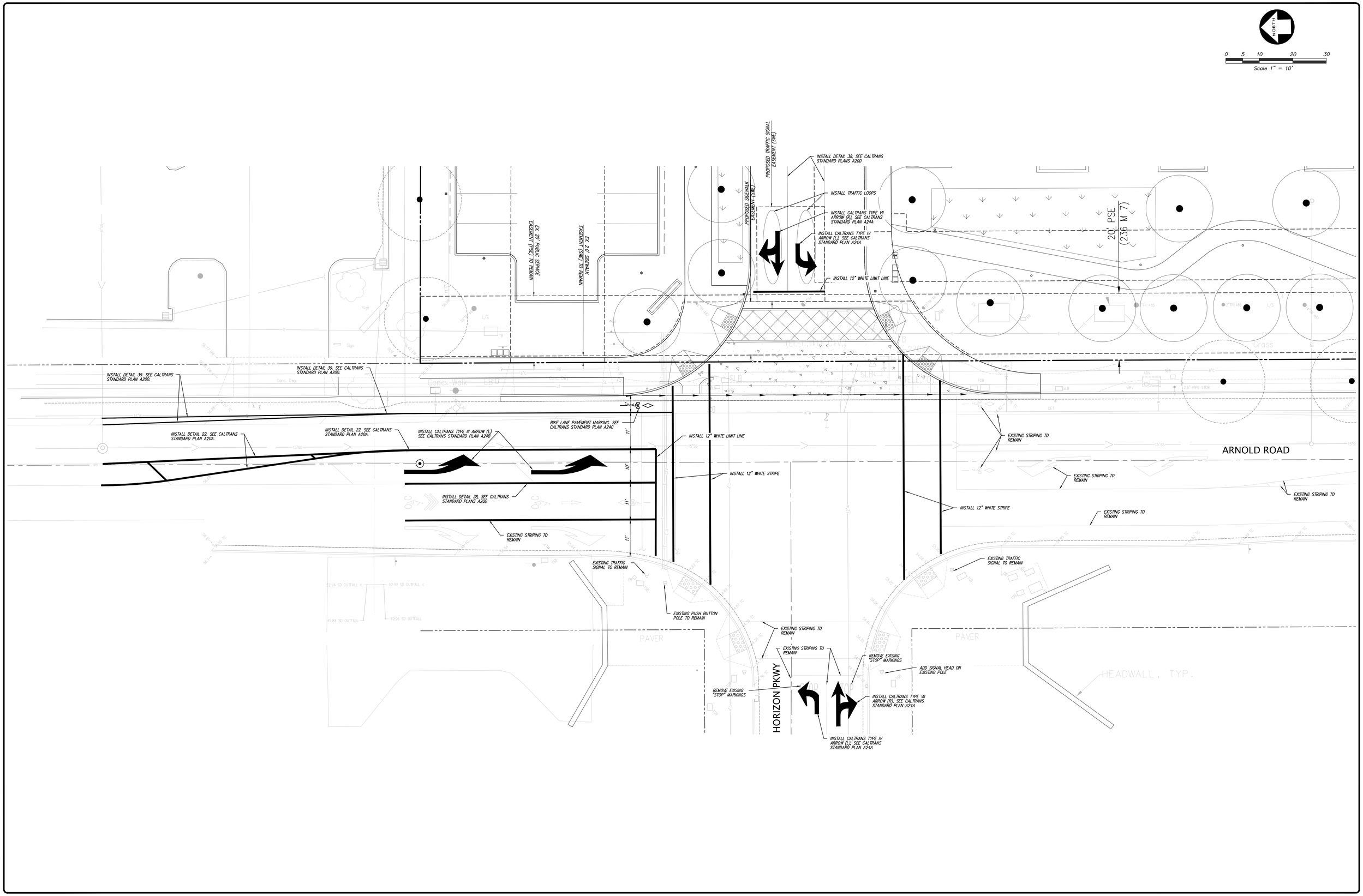
NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

PROPOSED EASEMENTS DIAGRAM
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C4.1
OF	_ SHEETS



NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

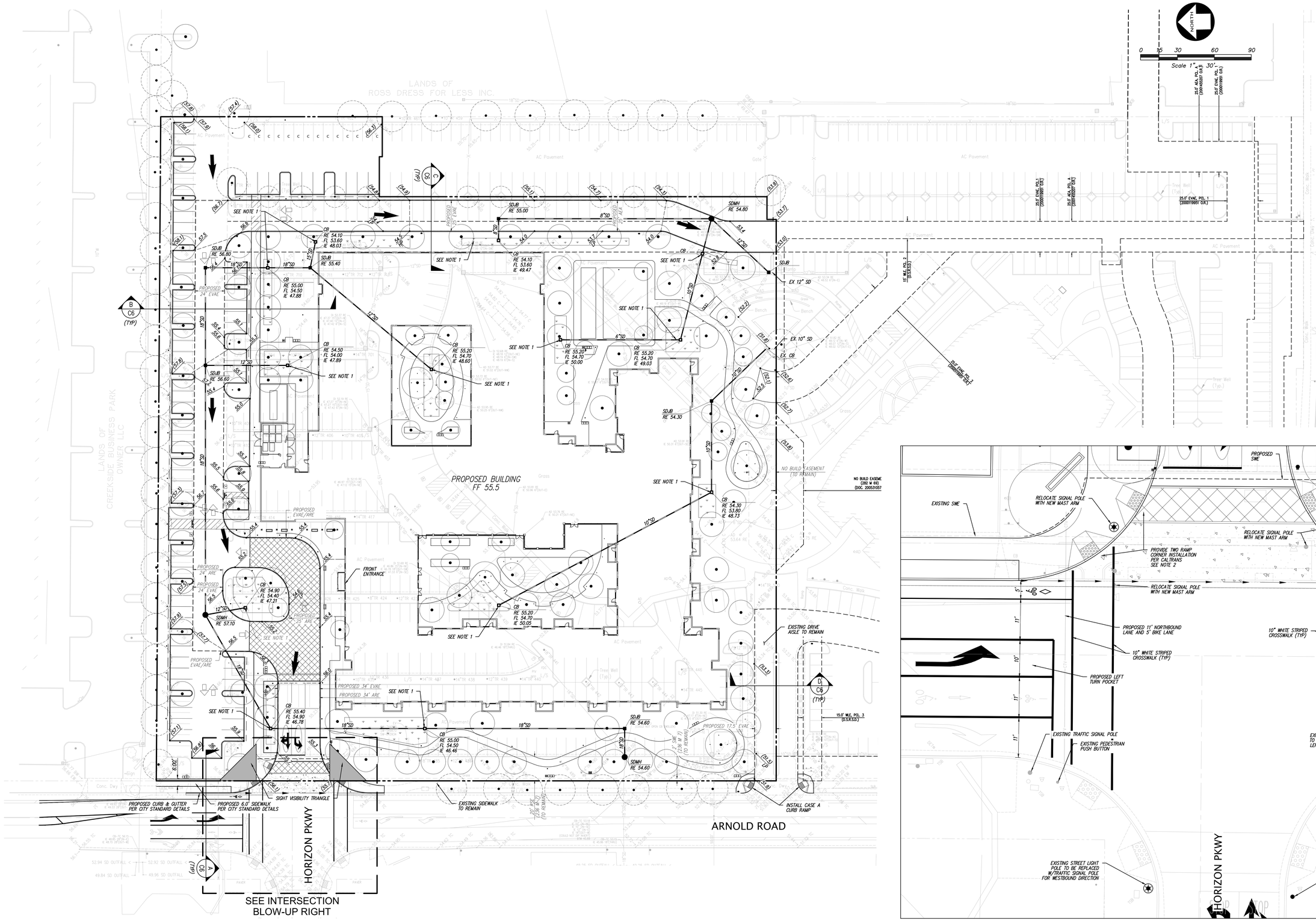
KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

PRELIMINARY STRIPING PLAN
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C4.2
OF	_ SHEETS

Z:\2020\A20131-2\DWG\ENTITLEMENTS\PS\A20131-2-PS.dwg 3-22-22 11:21:00 AM sharvey

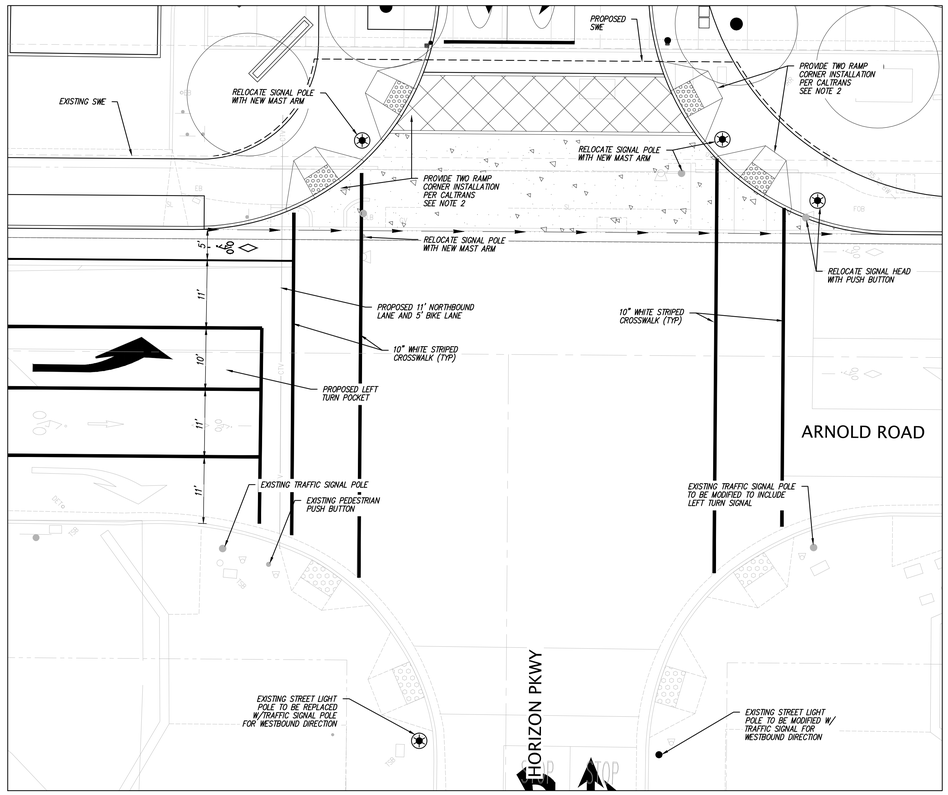


LEGEND

	STORM DRAIN CATCH BASIN
	STORM DRAIN JUNCTION BOX
	STORM DRAIN MANHOLE
AEA	ACCESS EASEMENT AGREEMENT
ARE	ACCESS ROUTE EASEMENT
EVAE	EMERGENCY VEHICLE ACCESS EASEMENT
FL	FLOW LINE
FF	FINISH FLOOR
HP	HIGH POINT
LP	LOW POINT
PSE	PUBLIC SERVICE EASEMENT
PV	PAVEMENT
RE	RIM ELEVATION
SWE	SIDEWALK EASEMENT
23.8	SPOT ELEVATION
X"SD	STORM DRAIN LINE
TC	TOP OF CURB
WLE	WATER LINE EASEMENT
	NEW TRAFFIC SIGNAL POLE
	OVERLAND RELEASE ARROW
	VEHICLE CONCRETE

NOTE

1. CONTRACTOR TO INSTALL FULL TRASH CAPTURE DEVICE IN ALL STORM DRAIN CATCH BASINS PER CITY OF DUBLIN APPROVED DEVICES LIST.
2. CURB RAMPS AND ACCESSIBLE PATH OF TRAVEL SHALL BE DESIGNED TO ENSURE THAT ADA SLOPE REQUIREMENTS ARE MET.



ARNOLD ROAD AND HORIZON PARKWAY INTERSECTION
SCALE: 1" = 10'

NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

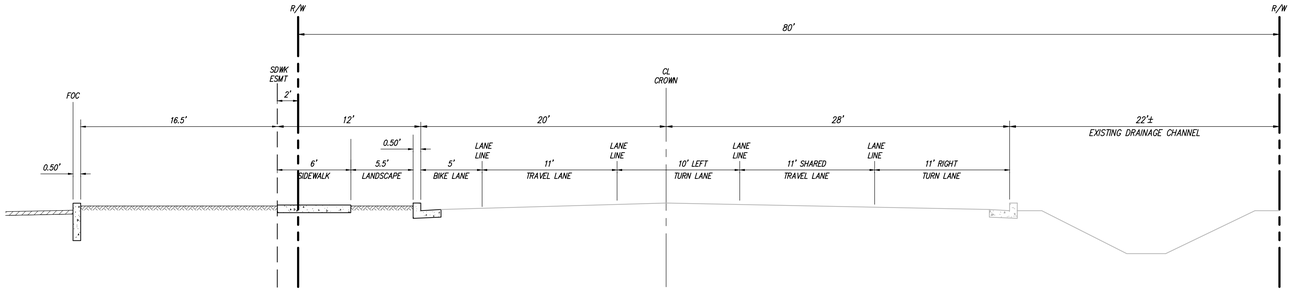
KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

PRELIMINARY GRADING AND DRAINAGE PLAN
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

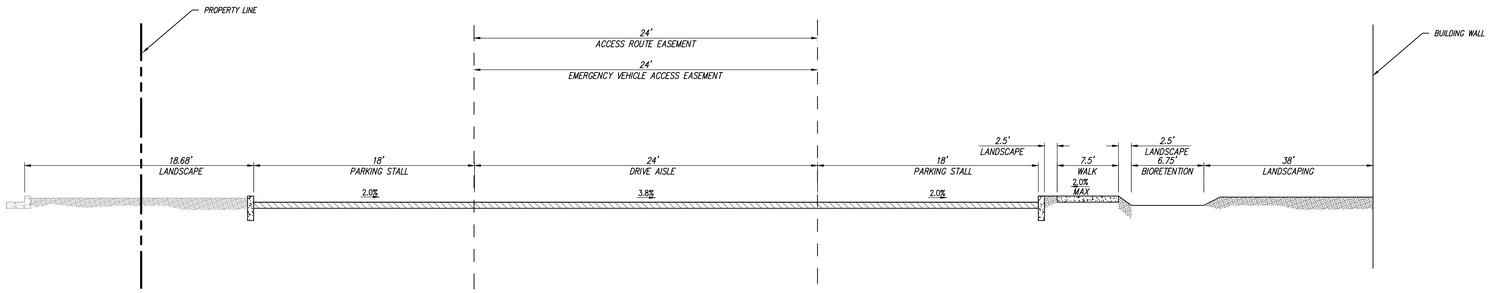
DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C5.0
OF	SHEETS

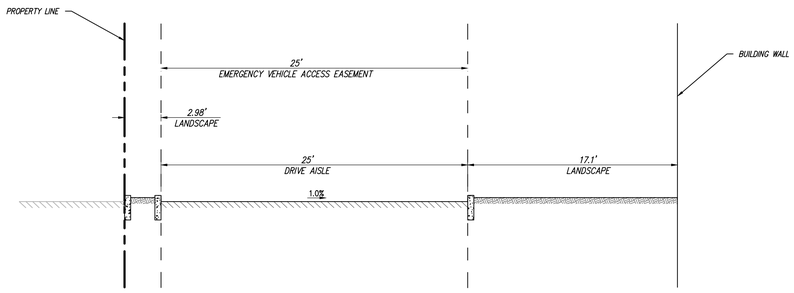
Z:\2020\A20131-2\DWG\ENTITLEMENTS\PD\A20131-2-PG-GP.dwg 3-25-22 11:37:00 AM shorvey



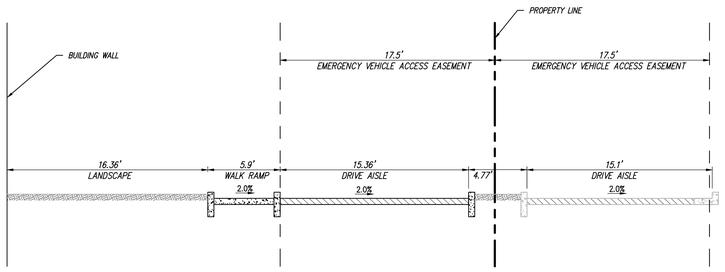
SECTION A
SCALE: 1" = 5'



SECTION B
SCALE: 1" = 5'



SECTION C
SCALE: 1" = 5'



SECTION D
SCALE: 1" = 5'

NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

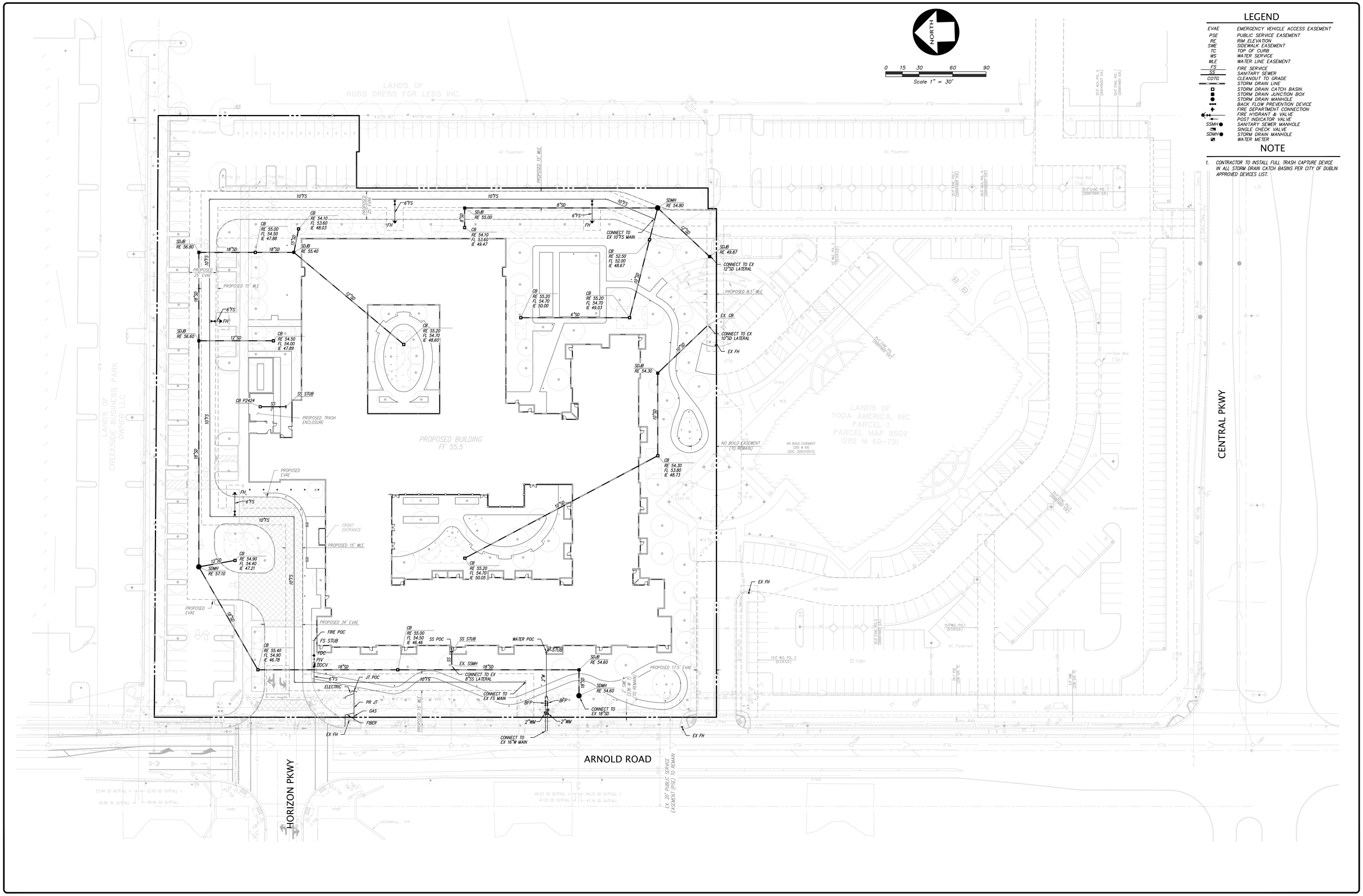
KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

PRELIMINARY SECTIONS
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C6.0
OF	_ SHEETS

Z:\2020\A20131-2\DWG\ENTITLEMENTS\PD\A20131-2-PG.dwg 3-22-22 11:23:29 AM shanvey



NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT

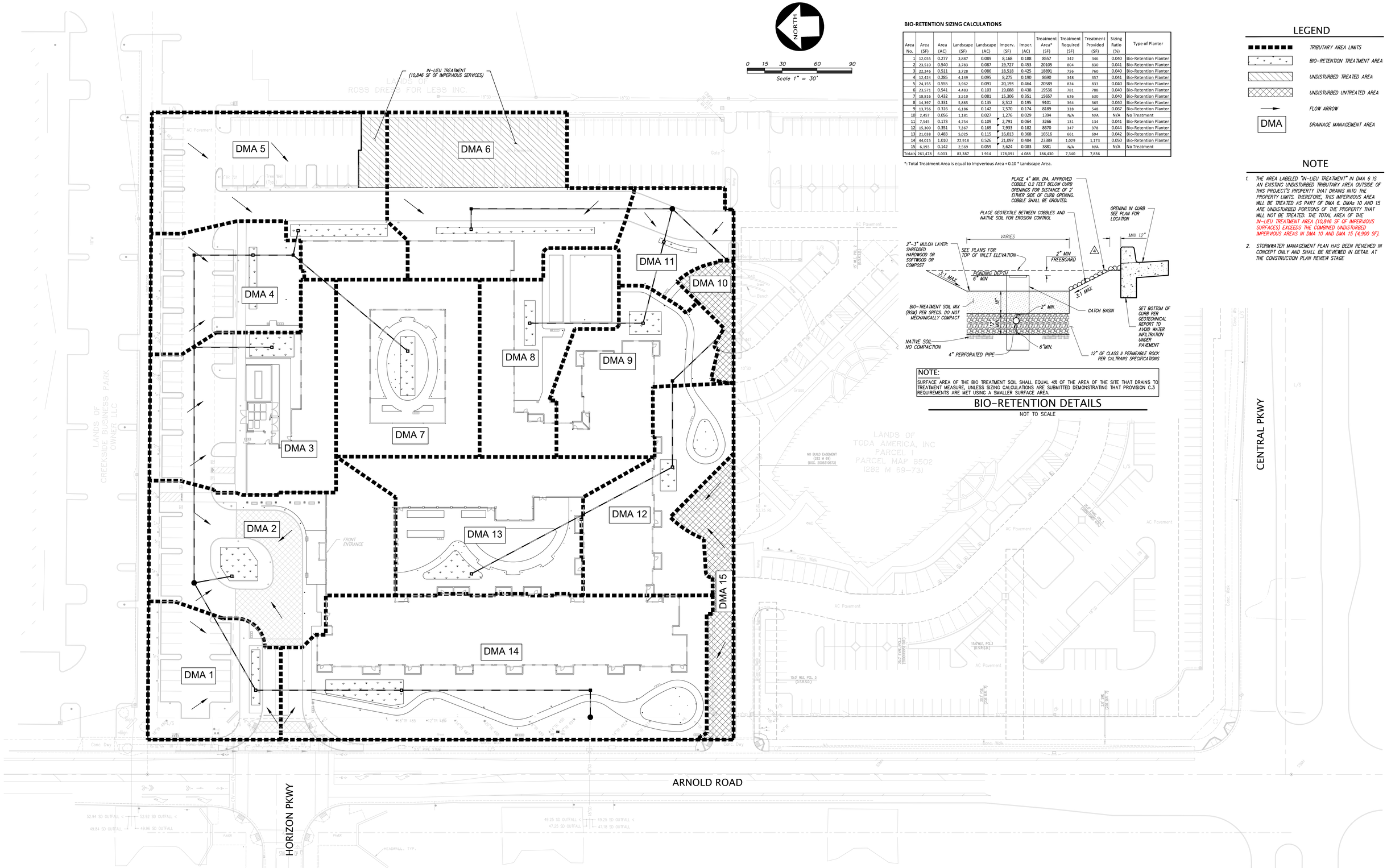
2850 Collier Canyon Road
Livermore, CA 94551

Phone: (925) 245-8788
www.kierwright.com

PRELIMINARY UTILITY PLAN
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C7.0
OF	SHEETS



BIO-RETENTION SIZING CALCULATIONS

Area No.	Area (SF)	Area (AC)	Landscape (SF)	Landscape (AC)	Imperv. (SF)	Imper. (AC)	Treatment Area* (SF)	Treatment Required (SF)	Treatment Provided (SF)	Sizing Ratio (%)	Type of Planter
1	12,055	0.277	3,887	0.089	8,168	0.188	8557	342	346	0.040	Bio-Retention Planter
2	23,510	0.540	3,783	0.087	19,727	0.453	20105	804	830	0.041	Bio-Retention Planter
3	22,246	0.511	3,728	0.086	18,518	0.425	18891	756	760	0.040	Bio-Retention Planter
4	12,424	0.285	4,149	0.095	8,275	0.190	8690	348	357	0.041	Bio-Retention Planter
5	24,155	0.555	3,962	0.091	20,193	0.464	20589	824	833	0.040	Bio-Retention Planter
6	23,571	0.541	4,483	0.103	19,088	0.438	19536	781	788	0.040	Bio-Retention Planter
7	18,816	0.432	3,510	0.081	15,306	0.351	15657	626	630	0.040	Bio-Retention Planter
8	14,397	0.331	5,885	0.135	8,512	0.195	9101	364	365	0.040	Bio-Retention Planter
9	13,756	0.316	6,186	0.142	7,570	0.174	8189	328	548	0.067	Bio-Retention Planter
10	2,457	0.056	1,181	0.027	1,276	0.029	1394	N/A	N/A	N/A	No Treatment
11	7,545	0.173	4,754	0.109	2,791	0.064	3266	131	134	0.041	Bio-Retention Planter
12	15,300	0.351	7,367	0.169	7,933	0.182	8670	347	378	0.044	Bio-Retention Planter
13	21,038	0.483	5,025	0.115	16,013	0.368	16516	661	694	0.042	Bio-Retention Planter
14	44,015	1.010	22,918	0.526	21,097	0.484	23389	1,029	1,173	0.050	Bio-Retention Planter
15	6,193	0.142	2,569	0.059	3,624	0.083	3881	N/A	N/A	N/A	No Treatment
Totals	261,478	6.003	83,387	1.914	178,091	4.088	186,430	7,340	7,836		

*: Total Treatment Area is equal to Impverious Area + 0.10 * Landscape Area.

NOTE:
SURFACE AREA OF THE BIO TREATMENT SOIL SHALL EQUAL 4% OF THE AREA OF THE SITE THAT DRAINS TO TREATMENT MEASURE, UNLESS SIZING CALCULATIONS ARE SUBMITTED DEMONSTRATING THAT PROVISION C.3 REQUIREMENTS ARE MET USING A SMALLER SURFACE AREA.

BIO-RETENTION DETAILS

NOT TO SCALE

LEGEND

- TRIBUTARY AREA LIMITS
- BIO-RETENTION TREATMENT AREA
- UNDISTURBED TREATED AREA
- UNDISTURBED UNTREATED AREA
- FLOW ARROW
- DMA — DRAINAGE MANAGEMENT AREA

NOTE

1. THE AREA LABELED "IN-LIEU TREATMENT" IN DMA 6 IS AN EXISTING UNDISTURBED TRIBUTARY AREA OUTSIDE OF THIS PROJECT'S PROPERTY THAT DRAINS INTO THE PROPERTY LIMITS. THEREFORE, THIS IMPERVIOUS AREA WILL BE TREATED AS PART OF DMA 6. DMAs 10 AND 15 ARE UNDISTURBED PORTIONS OF THE PROPERTY THAT WILL NOT BE TREATED. THE TOTAL AREA OF THE IN-LIEU TREATMENT AREA (10,846 SF OF IMPERVIOUS SURFACES) EXCEEDS THE COMBINED UNDISTURBED IMPERVIOUS AREAS IN DMA 10 AND DMA 15 (4,900 SF).
2. STORMWATER MANAGEMENT PLAN HAS BEEN REVIEWED IN CONCEPT ONLY AND SHALL BE REVIEWED IN DETAIL AT THE CONSTRUCTION PLAN REVIEW STAGE.

NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

PRELIMINARY STORM WATER QUALITY PLAN

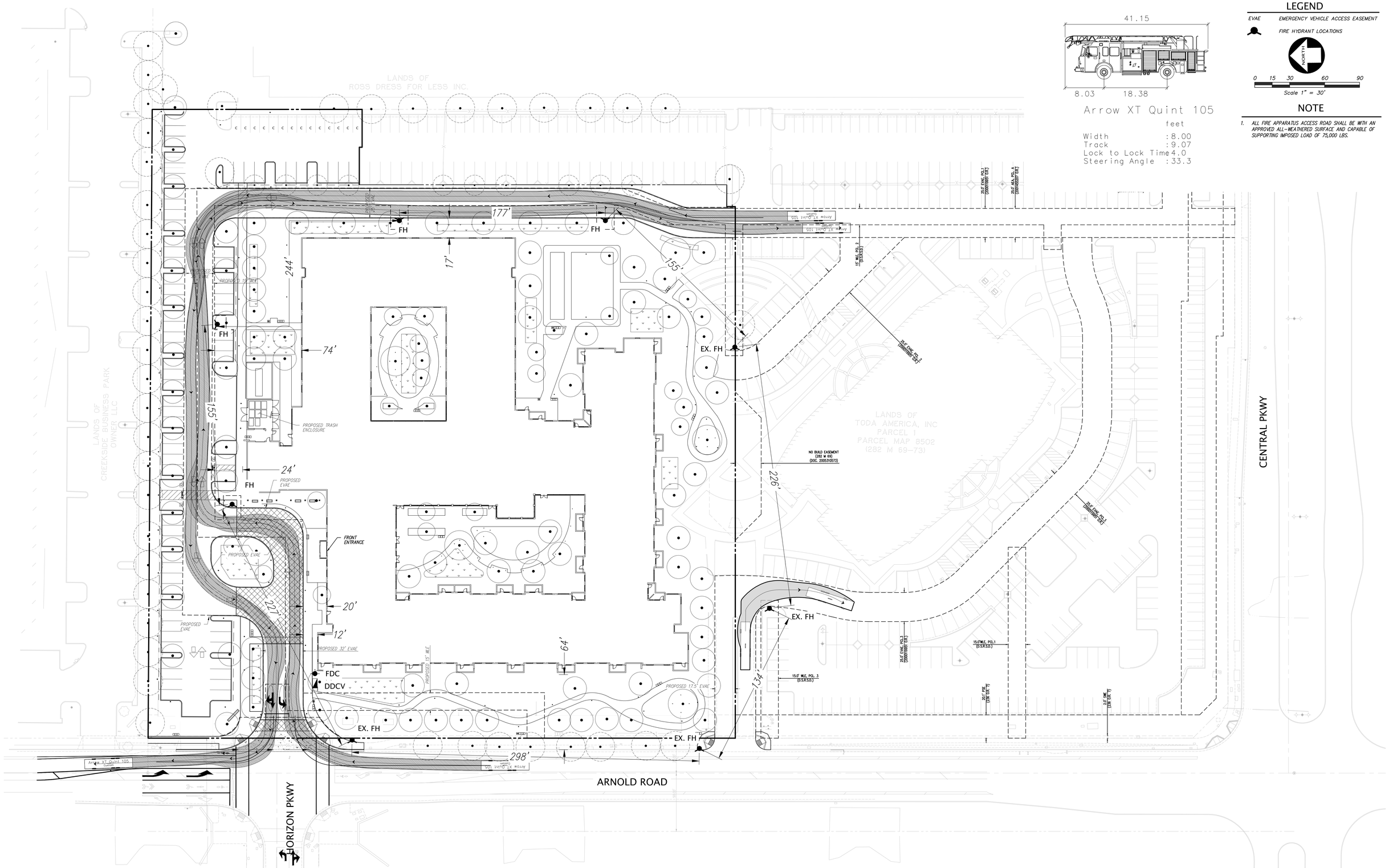
DUBLIN SENIOR LIVING

FOR

SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C8.0
OF	SHEETS



Arrow XT Quint 105

	feet
Width	:8.00
Track	:9.07
Lock to Lock Time	4.0
Steering Angle	:33.3

LEGEND

EVAE — EMERGENCY VEHICLE ACCESS EASEMENT

FIRE HYDRANT LOCATIONS

NORTH

0 15 30 60 90

Scale 1" = 30'

NOTE

1. ALL FIRE APPARATUS ACCESS ROAD SHALL BE WITH AN APPROVED ALL-WEATHERED SURFACE AND CAPABLE OF SUPPORTING IMPOSED LOAD OF 75,000 LBS.

NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT

2850 Collier Canyon Road
Livermore, CA 94551

Phone: (925) 245-8788
www.kierwright.com

PRELIMINARY FIRE TRUCK ROUTING PLAN

DUBLIN SENIOR LIVING

FOR

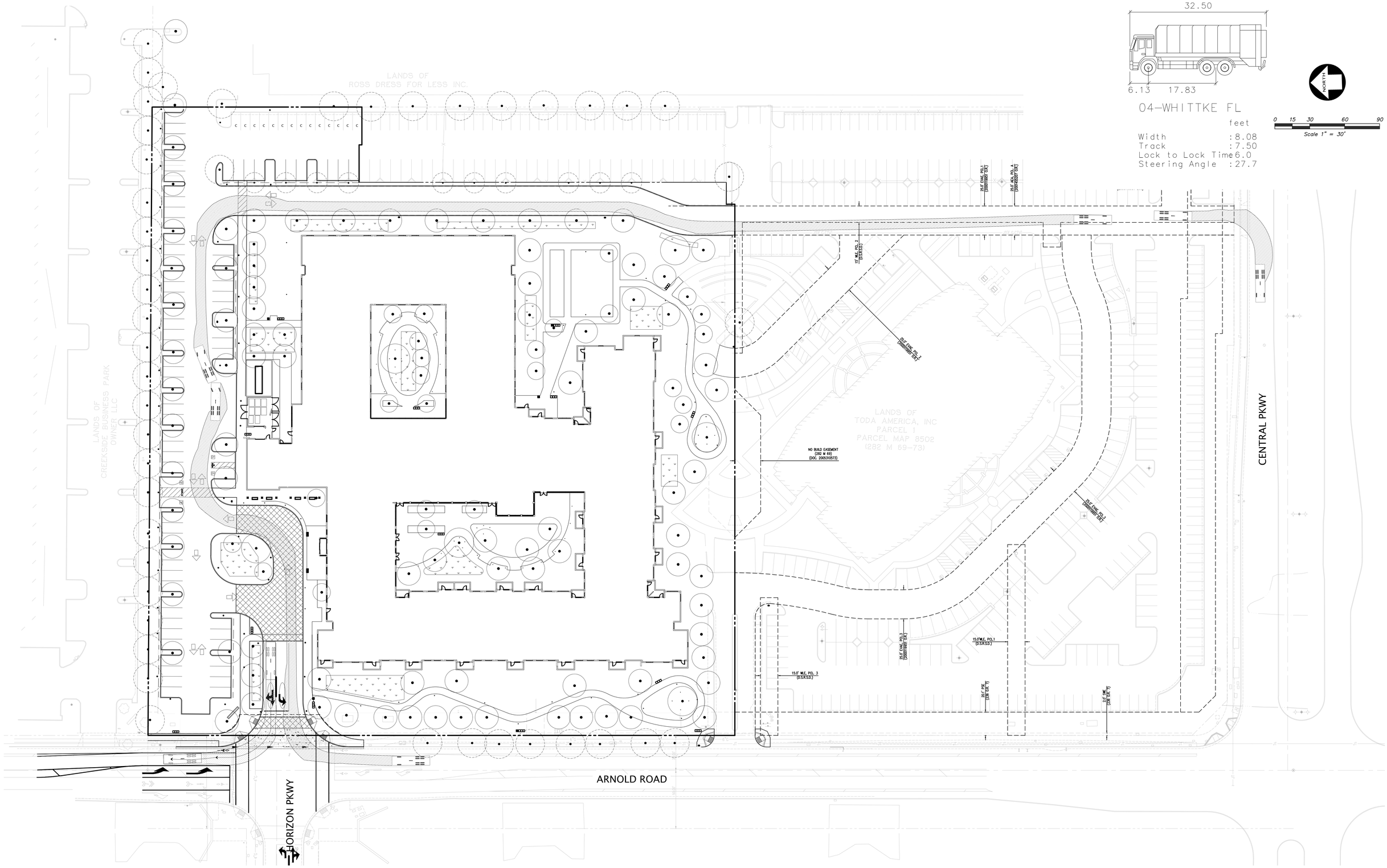
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C9.0
OF	SHEETS

Z:\2020\A20131-2\DWG\ENTITLEMENTS\PG\A20131-2-PG TRUCK.dwg 3-22-22 11:24:16 AM sharvey

803



NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT

2850 Collier Canyon Road
Livermore, CA 94551

Phone: (925) 245-8788
www.kierwright.com

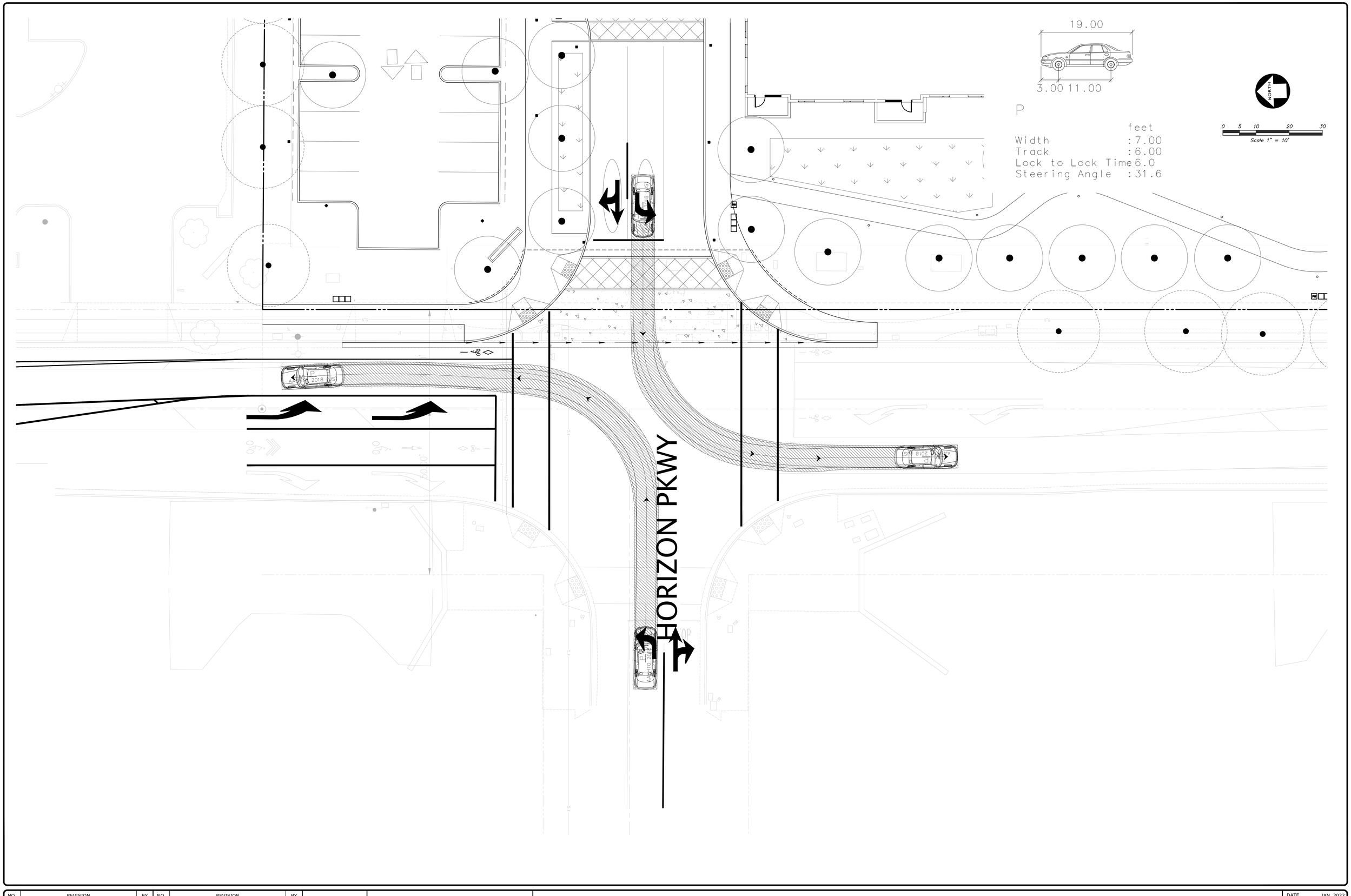
DUBLIN,

PRELIMINARY REFUSE TRUCK ROUTING PLAN
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C10.0
OF	_ SHEETS

Z:\2020\A2013I-2\DWG\ENTITLEMENTS\PD\A20131-2-PG TRUCK REFUSE.dwg 3-22-22 11:24:31 AM ghorney



NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

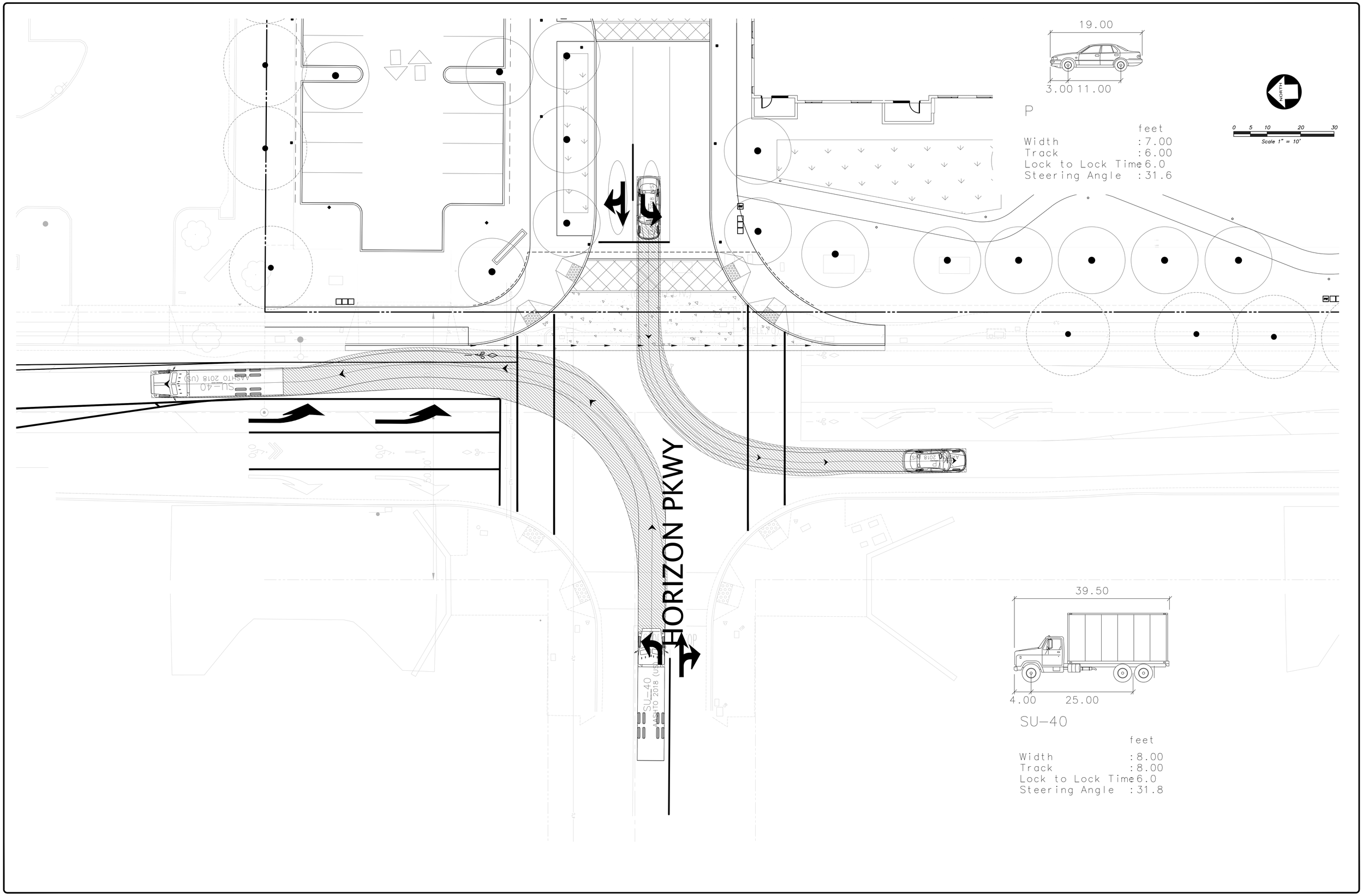
KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

PRELIMINARY ARNOLD LEFT TURN PLAN
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C11.0
OF	SHEETS

\\kierwright.local\Gridve\2\2020\A20131-2\DWG\ENTITLEMENTS\PV\A20131-2-PG TRUCK REFUSE.dwg 3-22-22 11:24:48 AM shorney



NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

PRELIMINARY ARNOLD LEFT TRUCK TURN PLAN

DUBLIN SENIOR LIVING

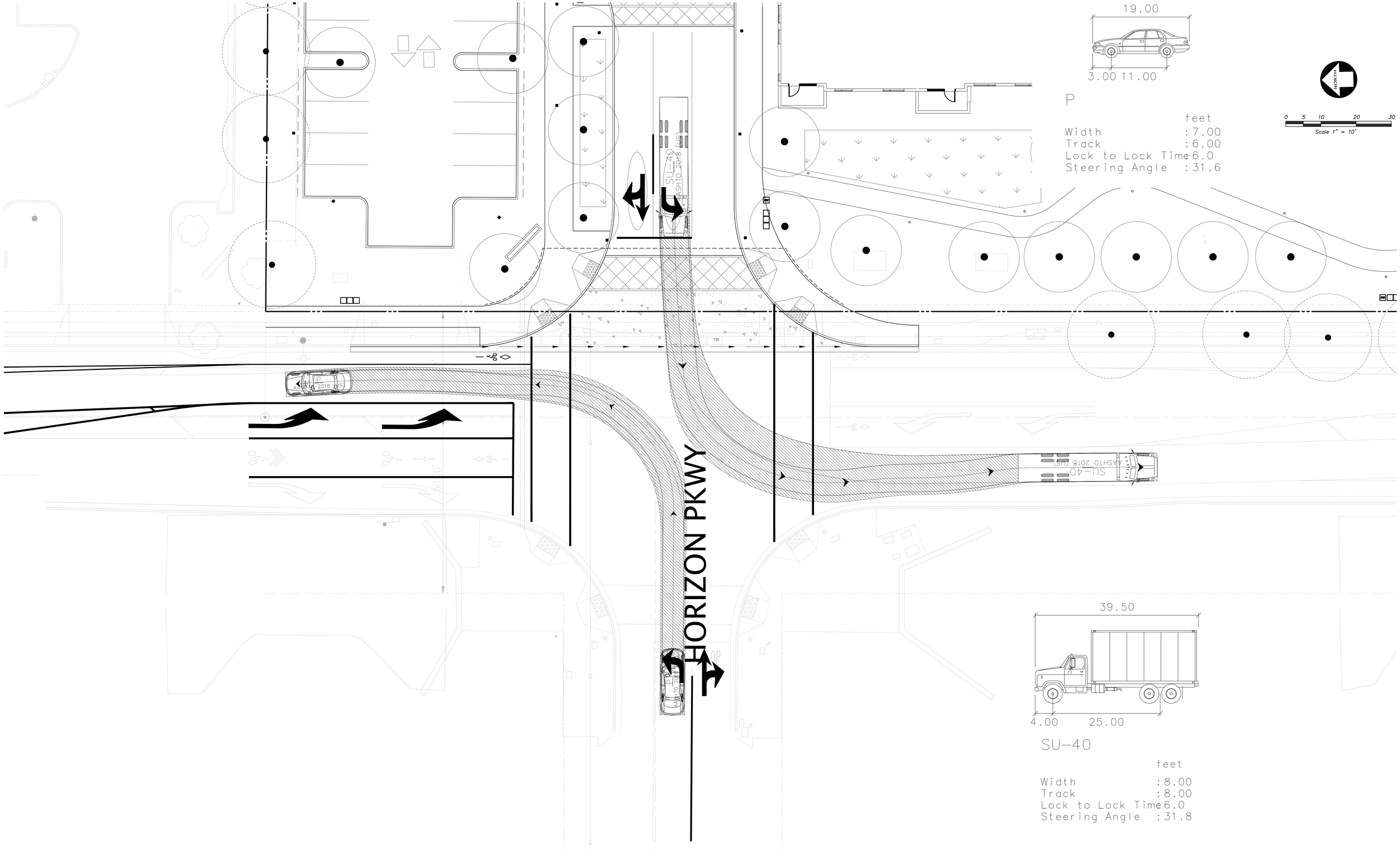
FOR

SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C12.0
OF	_ SHEETS

Z:\2020\A20131-2\DWG\ENTITLEMENTS\PD\A20131-2-PG TRUCK REFUSE.dwg 4-05-22 04:34:19 PM ahorvey



NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

PRELIMINARY ARNOLD LEFT TRUCK TURN PLAN

DUBLIN SENIOR LIVING

FOR

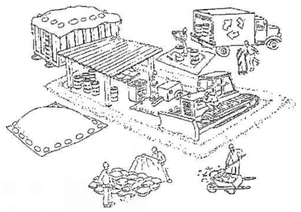
SOUTH BAY PARTNERS

DUBLIN, CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C13.0
OF	SHEETS

Z:\2020\A20131-2\DWG\ENTITLEMENTS\PS\A20131-2-PG TRUCK REFUSE.dwg 4-05-22 04:28:44 PM shorvey

Clean Bay Blue Print



Make sure your crews and subs do the job right!

Runoff from streets and other paved areas is a major source of pollution and damage to creeks and the San Francisco Bay. Construction activities can directly affect the health of creeks and the Bay unless contractors and crews plan ahead to keep dirt, debris, and other construction waste away from storm drains and local creeks. Following these guidelines and the project specifications will ensure your compliance with City of Dublin requirements.

Materials storage & spill cleanup

Non-hazardous materials management

- Sand, dirt, and similar materials must be stored at least 10 feet (3 meters) from catch basins. All construction material must be covered with a tarp and contained with a perimeter control during wet weather or when rain is forecasted or when not actively being used within 14 days.
- Use (but don't overuse) reclaimed water for dust control as needed.
- Sweep or vacuum streets and other paved areas daily. Do not wash down streets or work areas with water!
- Recycle all asphalt, concrete, and aggregate base material from demolition activities. Comply with City of Dublin Ordinances for recycling construction materials, wood, gyp board, pipe, etc.
- Check dumpsters regularly for leaks and to make sure they are not overfilled. Repair or replace leaking dumpsters promptly.
- Cover all dumpsters with a tarp at the end of every work day or during wet weather.

Hazardous materials management

- Label all hazardous materials and hazardous wastes (such as pesticides, paints, thinners, solvents, fuel, oil, and antifreeze) in accordance with city, county, state, and federal regulations.
- Store hazardous materials and wastes in water tight containers, store in appropriate secondary containment, and cover them at the end of every work day or during wet weather or when rain is forecasted.
- Follow manufacturer's application instructions for hazardous materials and be careful not to use more than necessary. Do not apply chemicals outdoors when rain is forecasted within 24 hours.
- Be sure to arrange for appropriate disposal of all hazardous wastes.

Spill prevention and control

- Keep a stockpile of spill cleanup materials (rags, absorbents, etc.) available at the construction site at all times.
- When spills or leaks occur, contain them immediately and be particularly careful to prevent leaks and spills from reaching the gutter, street, or storm drain. Never wash spilled material into a gutter, street, storm drain, or creek!
- Dispose of all containment and cleanup materials properly.
- Report any hazardous materials spills immediately! Dial 911

Construction Entrances and Perimeter

- Establish and maintain effective perimeter controls and stabilize all construction entrances and exits to sufficiently control erosion and sediment discharges from site and tracking off site.
- Sweep or vacuum any street tracking immediately and secure sediment source to prevent further tracking.

Vehicle and equipment maintenance & cleaning

- Inspect vehicles and equipment for leaks frequently. Use drip pans to catch leaks until repairs are made; repair leaks promptly.
- Fuel and maintain vehicles on site only in a bermed area or over a drip pan that is big enough to prevent runoff.
- If you must clean vehicles or equipment on site, clean with water only in a bermed area that will not allow rinse water to run into gutters, streets, storm drains, or creeks.
- Do not clean vehicles or equipment on-site using soaps, solvents, degreasers, steam cleaning equipment, etc.

Earthwork & contaminated soils

- Keep excavated soil on the site where it will not collect in the street.
- Transfer to dump trucks should take place on the site, not in the street.
- Use fiber rolls, silt fences, or other control measures to minimize the flow of silt off the site.

- Earth moving activities are only allowed during dry weather by permit and as approved by the City of Dublin inspector in the Field.
- Mature vegetation is the best form of erosion control. Minimize disturbance to existing vegetation whenever possible.
- If you disturb a slope during construction, prevent erosion by securing the soil with erosion control fabric, or seed with fast-growing grasses as soon as possible. Place fiber rolls down-slope until soil is secure.
- If you suspect contamination (from site history, discoloration, odor, texture, abandoned underground tanks or pipes, or buried debris), call the Engineer for help in determining what should be done, and manage disposal of cntaminated soil according to their instructions.

Dewatering operations

- Effectively manage all run-on, all runoff within the site, and all runoff that discharges from the site. Run-on from off site shall be directed away from all disturbed areas or shall collectively be in compliance.
- Reuse water for dust control, irrigation, or another on-site purpose to the greatest extent possible.

- Be sure to notify and obtain approval from the Engineer before discharging water to a street, gutter, or storm drain. Filtration or diversion through a basin, tank, or sediment trap may be required.
- In areas of known contamination, testing is required prior to reuse or discharge of groundwater. Consult with the Engineer to determine what testing is required and how to interpret results. Contaminated groundwater must be treated or hauled off-site for proper disposal.

Saw cutting

- Always completely cover and barricade storm drain inlets when saw cutting. Use plastic sheeting (Visqueen) to keep slurry out of the storm drain system.
- Shovel, absorb, or vacuum saw-cut slurry and pick up all waste as soon as you are finished in one location or at the end of each work day (whichever is sooner!).
- If saw cut slurry enters a catch basin, clean it up immediately.

Paving/asphalt work

- Always cover storm drain inlets and manholes when paving or applying seal coat, tack coat, slurry seal, or fog seal.
- Protect gutters, ditches, and drainage courses with sand/gravel bags, or earthen berms.
- Do not sweep or wash down excess sand from sand sealing into gutters, storm drains, or creeks. Collect sand and return it to the stockpile, or dispose of it as trash.
- Do not use water to wash down fresh asphalt concrete pavement.

Concrete, grout, and mortar storage & waste disposal

- Store concrete, grout, and mortar under cover, on pallets, and away from drainage areas. These materials must never reach a storm drain.
- Wash out concrete equipment/trucks off-site or into contained washout areas that will not allow discharge of wash water onto the underlying soil or onto the surrounding areas.

- Collect the wash water from washing exposed aggregate concrete and remove it for appropriate disposal off site.

Painting

- Never rinse paint brushes or materials in a gutter or street!
- Paint out excess water-based paint before rinsing brushes, rollers, or containers in a sink.
- Paint out excess oil-based paint before cleaning brushes in thinner.
- Filter paint thinners and solvents for reuse whenever possible. Dispose of oil-based paint sludge and unusable thinner as hazardous waste.

Landscape Materials

- Contain, cover, and store on pallets all stockpiled landscape materials (mulch, compost, fertilizers, etc.) during wet weather or when rain is forecasted or when not actively being used within 14 days.
- Discontinue the application of any erodible landscape material within 2 days of forecasted rain and during wet weather.

Storm drain polluters may be liable for fines of $10,000 or more per day!

For references and more detailed information:
www.cleanwaterprogram.org
www.cabmphandbooks.com

NO.	REVISION	BY	NO.	REVISION	BY
△			△		
△			△		
△			△		
△			△		
△			△		

KIER+WRIGHT
2850 Collier Canyon Road
Livermore, CA 94551
Phone: (925) 245-8788
www.kierwright.com

DUBLIN,

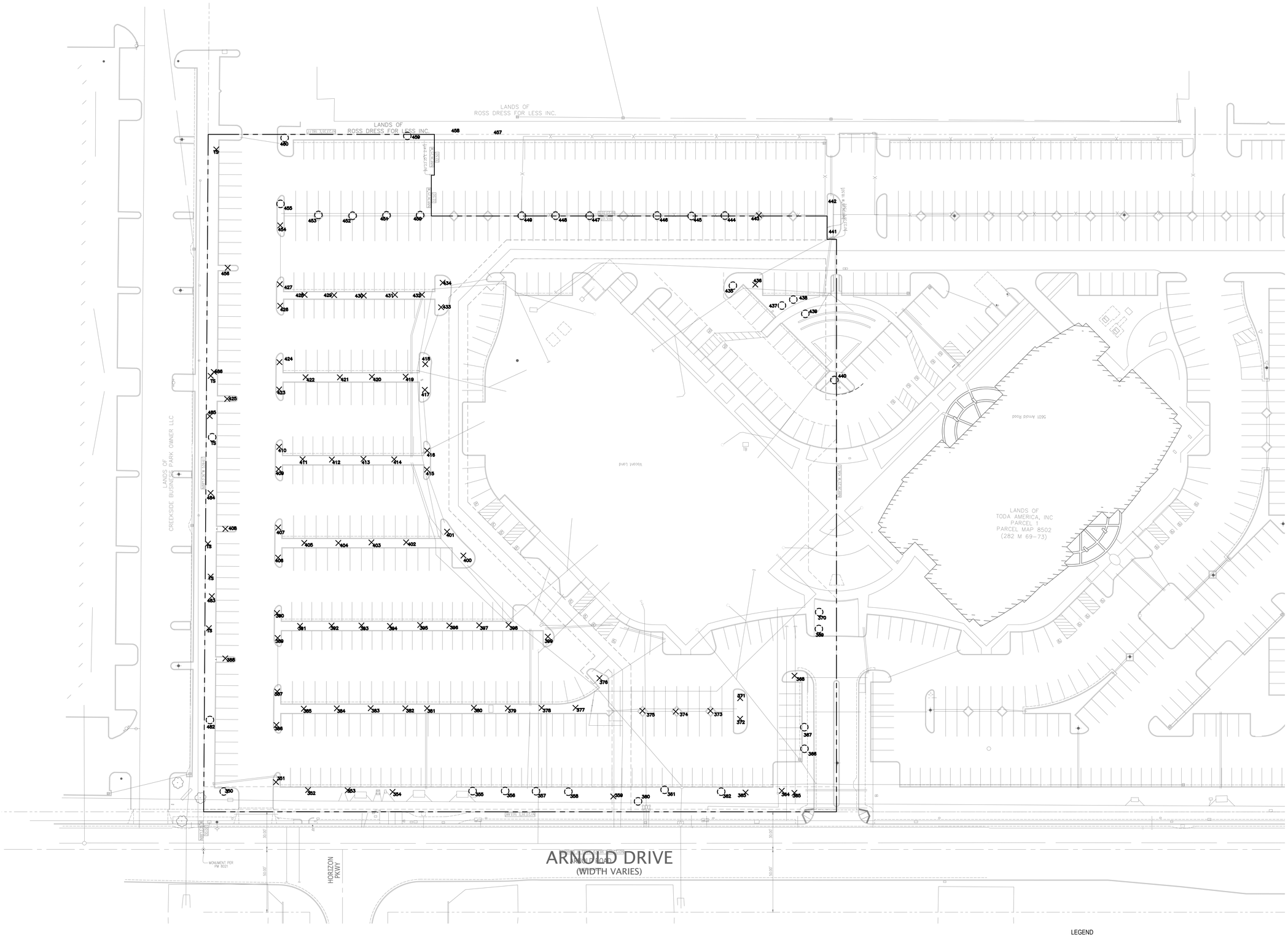
CLEAN BAY BLUE PRINT
DUBLIN SENIOR LIVING
FOR
SOUTH BAY PARTNERS

CALIFORNIA

DATE	JAN, 2022
SCALE	AS SHOWN
DESIGNER	AV
DRAWN BY	STAFF
JOB NO.	A20131-2
SHEET	C12.0
OF	SHEETS

Z:\2020\A20131-2\DWG\ENTITLEMENTS\PG\A20131-2-PG.dwg 3-22-22 11:25:01 AM shprvey

808



LEGEND

REMOVE TREE - 86 TOTAL

PROTECT TREE - 32 TOTAL

NOTE: PROTECT ANY EXISTING TREES ADJACENT TO PROPERTY LINE THAT MAY BE IMPACTED BY CONSTRUCTION.

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

TRUE NORTH PROJECT NORTH

SHEET TITLE

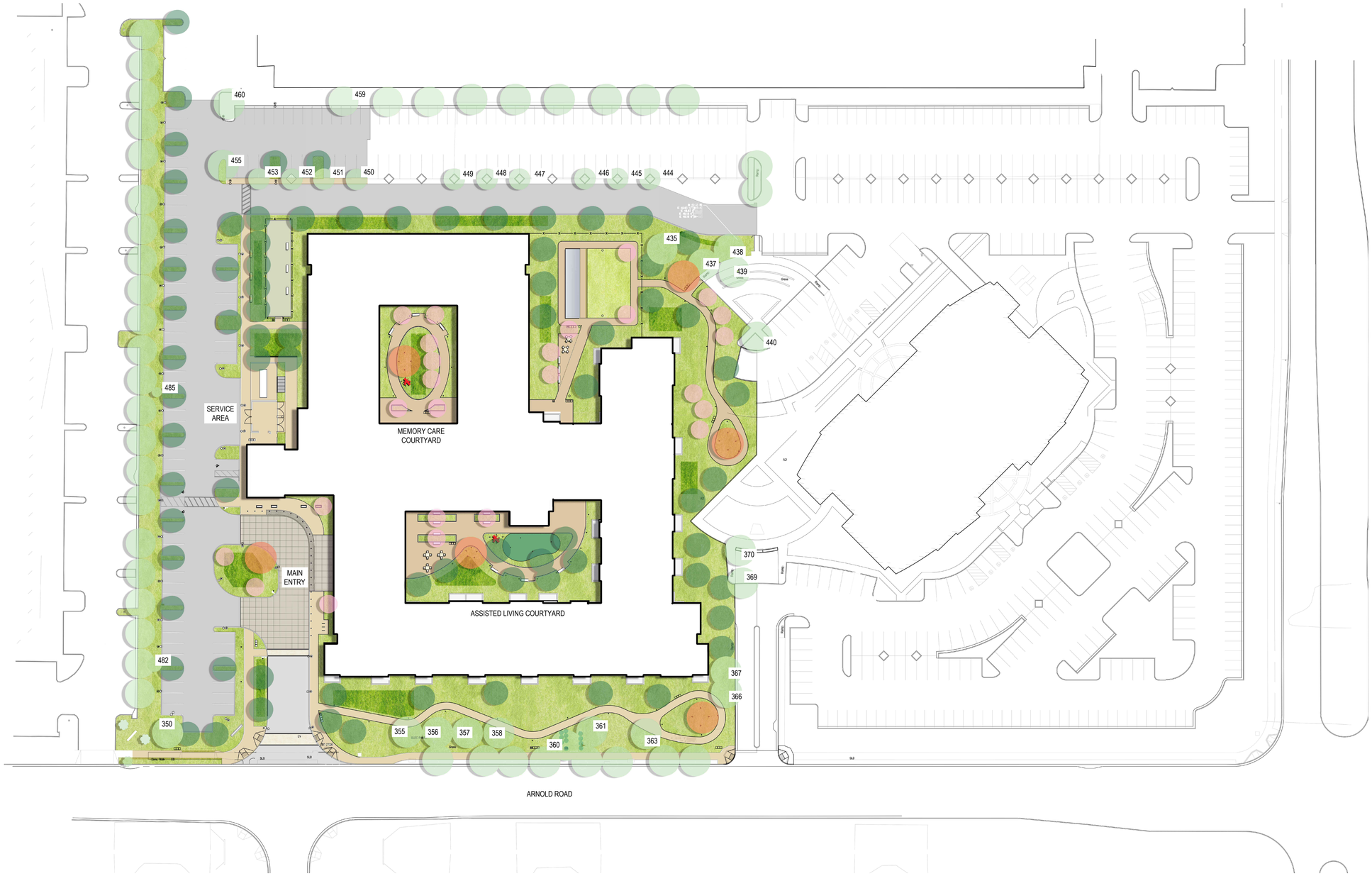
TREE REMOVAL AND PROTECTION PLAN

0' 15' 30' 60'
SCALE: 1" = 30'

PROJECT NUMBER 13098

SHEET NUMBER L000

Plot Date:



LEGEND - 32 TREES PRESERVED, 87 NEW TREES PLUS 19 IN COURTYARDS TBD

EXISTING TREE
32 TO BE PRESERVED

NEW SHADE TREE
67 EXTERIOR
8 IN COURTYARD

NEW FOCAL TREE
5 EXTERIOR
1 IN COURTYARD

NEW ORNAMENTAL TREE
15 EXTERIOR
10 IN COURTYARD

NEW SHRUB

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

TRUE NORTH PROJECT NORTH

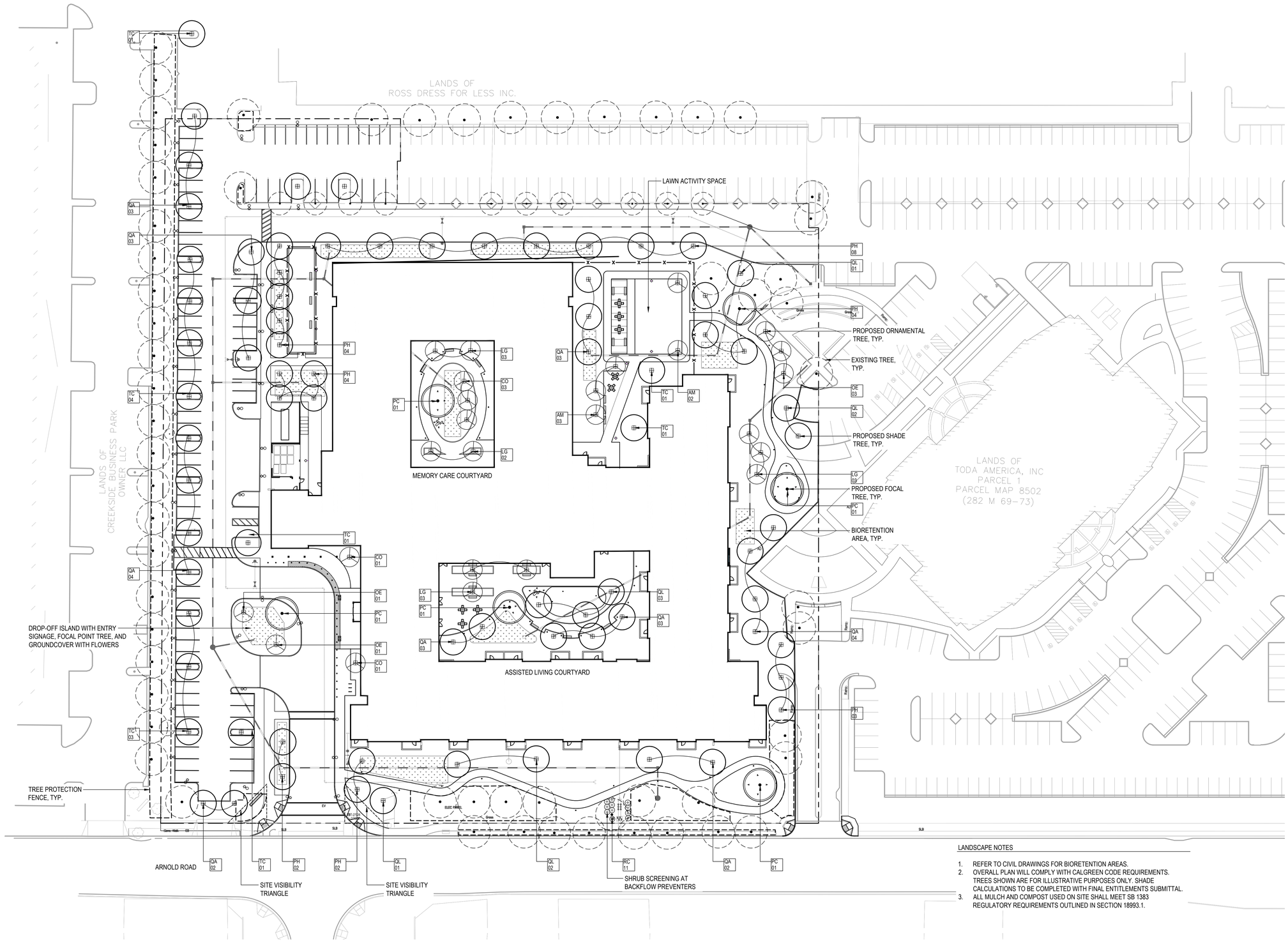
SHEET TITLE
ILLUSTRATIVE PLAN

0' 15' 30' 60'
SCALE: 1" = 30'

PROJECT NUMBER 13098

SHEET NUMBER L100

Plot Date:



LANDSCAPE NOTES

1. REFER TO CIVIL DRAWINGS FOR BIORETENTION AREAS.
2. OVERALL PLAN WILL COMPLY WITH CALGREEN CODE REQUIREMENTS. TREES SHOWN ARE FOR ILLUSTRATIVE PURPOSES ONLY. SHADE CALCULATIONS TO BE COMPLETED WITH FINAL ENTITLEMENTS SUBMITTAL.
3. ALL MULCH AND COMPOST USED ON SITE SHALL MEET SB 1383 REGULATORY REQUIREMENTS OUTLINED IN SECTION 18993.1.

LEGEND

EXISTING TREE
NEW FOCAL TREE
NEW SHADE TREE
NEW ORNAMENTAL TREE

Plot Date:

811

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

TRUE NORTH PROJECT NORTH

SHEET TITLE

PLANTING PLAN

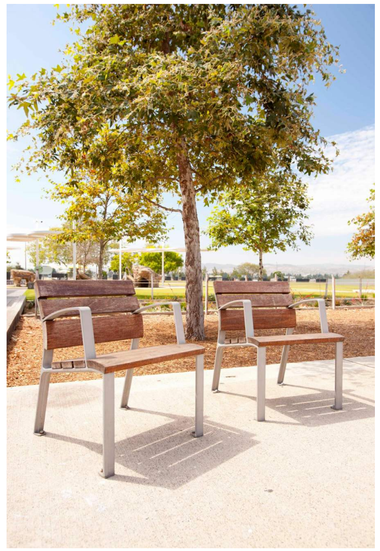
0' 15' 30' 60'
SCALE: 1" = 30'

PROJECT NUMBER 13098

SHEET NUMBER **L300**

MANUFACTURER: LANDSCAPE FORMS
PRODUCT NAME: NEOLIVIANO BENCH, BACKED, 69-IN. LENGTH

1 BENCH - FIXED - 69 IN. LENGTH



MANUFACTURER: LANDSCAPE FORMS
PRODUCT NAME: NEOLIVIANO BENCH, BACKED, 24-IN. LENGTH

2 BENCH - FIXED - 24 IN. LENGTH

MANUFACTURER: LANDSCAPE FORMS
PRODUCT NAME: LAKESIDE LITTER

3 LITTER AND RECYCLING RECEPTACLE

MANUFACTURER: LANDSCAPE FORMS
PRODUCT NAME: RIDE BIKE RACK

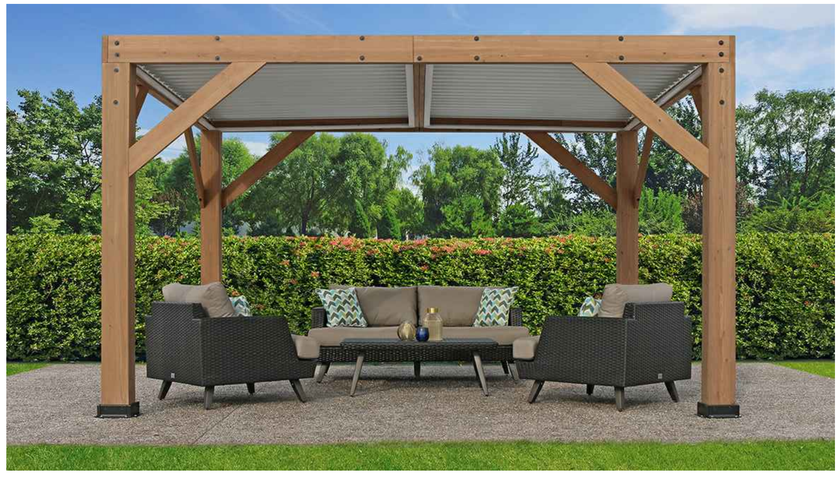
4 BIKE RACK

MANUFACTURER: JANUS ET CIE
PRODUCT NAME: KOKO II JANUSWOOD DINING TABLE

5 DINING TABLE

MANUFACTURER: JANUS ET CIE
PRODUCT NAME: KOKO II STACKABLE PADDED SLING ARM CHAIR

6 DINING CHAIR



7 SHADE STRUCTURE (BASIS OF DESIGN)

Plot Date:

812

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

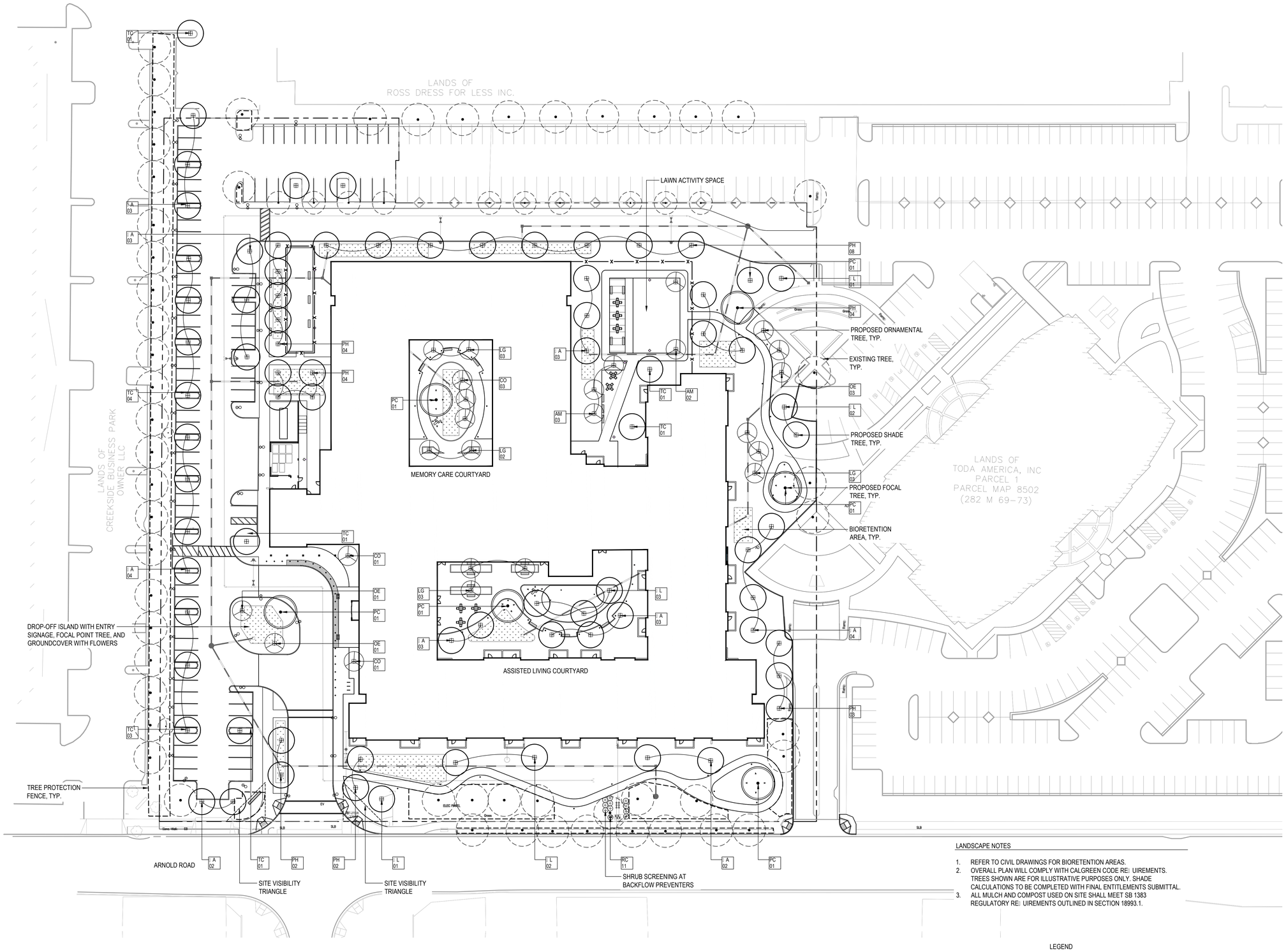
SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE
SITE MATERIALS AND FURNISHINGS

PROJECT NUMBER
13098

SHEET NUMBER
L200



LANDSCAPE NOTES

1. REFER TO CIVIL DRAWINGS FOR BIORETENTION AREAS.
2. OVERALL PLAN WILL COMPLY WITH CALGREEN CODE RE UIREMENTS. TREES SHOWN ARE FOR ILLUSTRATIVE PURPOSES ONLY. SHADE CALCULATIONS TO BE COMPLETED WITH FINAL ENTITLEMENTS SUBMITTAL.
3. ALL MULCH AND COMPOST USED ON SITE SHALL MEET SB 1383 REGULATORY RE UIREMENTS OUTLINED IN SECTION 18993.1.

LEGEND

EXISTING TREE
NEW FOCAL TREE
NEW SHADE TREE
NEW ORNAMENTAL TREE

Plot Date:

813

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

TRUE NORTH PROJECT NORTH

SHEET TITLE

PLANTING PLAN

0' 15' 30' 60'
SCALE: 1" = 30'

PROJECT NUMBER 13098

SHEET NUMBER L 00

Qty.	Key	Botanical Name	Common Name	Size	Spacing	Height	Width	Water Use	Comments
		SHADE TREES							
	PC	Pistacia chinensis 'Keith Davey'	Keith Davey Chinese Pistache	60" Box	as shown	30-40'	25-30'	L	well-matched
	PH	Platanus x hispanica 'Columbia'	London Plane Tree	36" Box	as shown	60-80'	50-60'	M	well-matched
	QA	Quercus agrifolia	Coast Live Oak	36" Box	as shown	40-60'	40-50'	VL	
	QL	Quercus lobata	Valley Oak	36" Box	as shown	40-70'	50'-90'	L	
	TC	Tilia cordata	Little Leaf Linden	36" Box	as shown	50'	30'	M	well-matched
		ORNAMENTAL TREES							
	AM	Arbutus 'Marina'	Marina Strawberry Tree	36" Box	as shown	20-30'	20-30'	L	single stem
	CO	Cercis occidentalis	Western Redbud	36" Box	as shown	5-15'	5-10'	VL	multi-stem
	LG	Lagerstroemia	Crape Myrtle	36" Box	as shown	15-20'	10-15'	L	single stem
	OE	Olea europaea 'Swan Hill'	Swan Hill Olive	36" Box	as shown	25-30'	25-30'	VL	multi-stem
		SHRUBS							
	PB	Perovskia 'Blue Spire'	Blue Spire Russian Sage	5 gal		3-4'	2-3'	L	
	PT	Pittosporum tenuifolium	Kohuhu	15 gal	48" OC	15-25'	10-15'	M	
	PA	Plumbago auriculata	Cape Plumbago	15 gal		6-8'	8-12'	L	
	PM	Podocarpus macrophyllus	Yew Plum Pine	15 gal	60" OC	15-20'	6-8'	M	
	RH	Rhamnus californica	Coffeeberry	15 gal	60" OC	6-8'	6-8'	L	
	RC	Rosa californica	Wild California Rose	5 gal		3-6'	3-6'	L	
	SL	Salvia leucantha	Mexican Bush Sage	5 gal		3-4'	4-6'	L	
		FLOW-THROUGH PLANTER AND BIORETENTION							
	ACM	Achillea millefolium	Common Yarrow	1 gal	18" OC	18"	1'	L	
	CAD	Carex divulsa	Berkeley Sedge	1 gal	24" OC	12-18"	2'	L	
	CHT	Chondropetalum tectorum	Cape Rush	5 gal	36" OC	2-3'	2-3'	L	
	IRD	Iris douglasiana	Douglas Iris	1 gal	18" OC	18"	2'	L	
	JUP	Juncus patens	California Gray Rush	5 gal	24' OC'	1-2'	1-2'	L	
	MUR	Muhlenbergia rigens	Deer Grass	5 gal	48" OC	4-5'	4-6'	L	
		PERENNIALS & GRASSES							
	ANB	Anigozanthos 'Bush Dawn'	Yellow Kangaroo Paw	5 gal	24" OC	2-6'	1-2'	L	
	AST	Asclepias tuberosa	Butterfly Weed	1 gal	18" OC	1-2'	12-18"	M	
	CAD	Carex divulsa	Berkeley Sedge	1 gal	24" OC	12-18"	2'	L	
	CHL	Chondropetalum elephantinum	Large Cape Rush	5 gal	48" OC	3-5'	4-6'	L	
	ECP	Echinacea purpurea	Purple Coneflower	1 gal	12" OC	2-3'	1-2'	L	
	ESC	Eschscholzia californica	California Poppy	1 gal	18" OC	12-18"	12-18"	VL	
	HES	Helictotrichon sempervirens	Blue Oat Grass	1 gal	24" OC	2-3'	2-3'	L	
	HPP	Heuchera x 'Plum Pudding'	Plum Pudding Heuchera	1 gal	24" OC	1-3'	1-2'	M	
	LAP	Lavandula x intermedia 'Provence'	Provence French Lavender	1 gal	24" OC	1-2'	1-2'	L	
	LOM	Lomandra longifolia 'Breeze'	Dwarf Mat Rush	1 gal	30" OC	2-3'	2-4'	L	
	LUA	Lupinus albifrons	Silver Bush Lupine	5 gal	36" OC	3-4'	3-4'	VL	
	TCL	Teucrium chamaedrys x lucidrys	Germander	1 gal	24" OC	1-2'	2-3'	L	
	THM	Thymus spp.	Thyme	1 gal	12" OC	6"-1'	6"-1'	L	

1 PLANTING SCHEDULE

Plot Date:

814

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE
PLANTING SCHEDULE

PROJECT NUMBER
13098

SHEET NUMBER
L400

SHADE TREES

Pistacia chinensis 'Keith Davey'
KEITH DAVEY CHINESE PISTACHE

Plantanus x hispanica 'Columbia'
LONDON PLANE TREE

Quercus agrifolia
COAST LIVE OAK

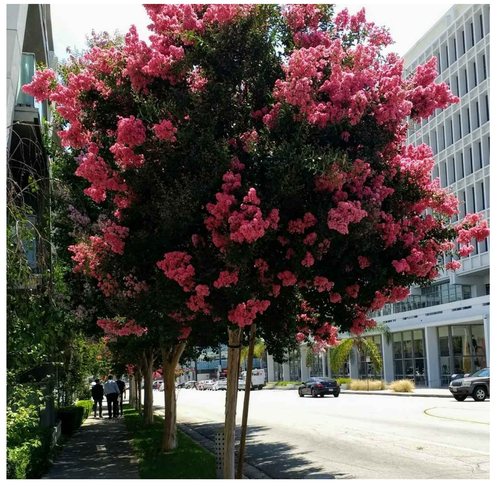
Quercus lobata
VALLEY OAK

Tilia cordata
LITTLE LEAF LINDEN

ORNAMENTAL TREES

Arbutus marina
MARINA STRAWBERRY TREE

Cercis occidentalis
WESTERN REDBUD



Lagerstroemia indica
CREPE MYRTLE

Olea europaea 'Swan Hill'
SWAN HILL OLIVE

Plot Date:

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE
PLANTING IMAGES

PROJECT NUMBER
13098

SHEET NUMBER
L401

SHRUBS

Pervoskia 'Blue Spire'
BLUE SPIRE RUSSIAN SAGE

Pittosporum tenuifolium
KOHUHU

Plumbago auriculata
CAPE PLUMBAGO

Podocarpus macrophyllus
YEW PLUM PINE

Rhamnus californica
COFFEEBERRY

Rosa californica
WILD CALIFORNIA ROSE

Salvia leucantha
MEXICAN BUSH SAGE

FLOW-THROUGH PLANTER AND BIORETENTION

Achillea millefolium
COMMON YARROW

Carex divulsa
BERKELEY SEDGE

Chondropetalum tectorum
CAPE RUSH

Iris douglasiana
DOUGLAS IRIS

Juncus patens
CALIFORNIA GRAY RUSH

Muhlenbergia rigens
DEER GRASS

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

SHEET TITLE
PLANTING IMAGES

PROJECT NUMBER
13098

SHEET NUMBER
L402

Plot Date:

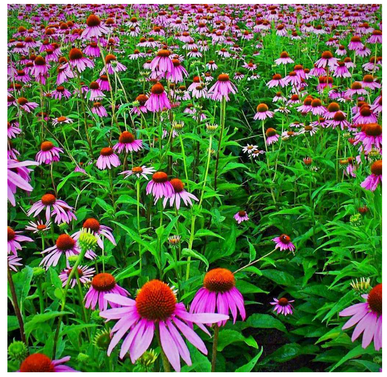
PERENNIALS AND GRASSES

Anigozanthos 'Bush Dawn'
KANGAROO PAW

Asclepias tuberosa
BUTTERFLY WEED

Carex divulsa
BERKELEY SEDGE

Chondropetalum elephantinum
LARGE CAPE RUSH



Echinacea purpurea
PURPLE CONEFLOWER

Eschscholzia californica
CALIFORNIA POPPY

Helictotrichon sempervirens
BLUE OAT GRASS

Heuchera x 'Plum Pudding'
CORAL BELLS

Lavandula x intermedia "Provence"
LAVENDER

Lomandra longifolia 'Breeze'
DWARF MAT RUSH

Lupinus albifrons
SILVER BUSH LUPINE

Teucrium chamaedrys x lucidrys
GERMANDER

Thymus spp.
THYME

Plot Date:

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

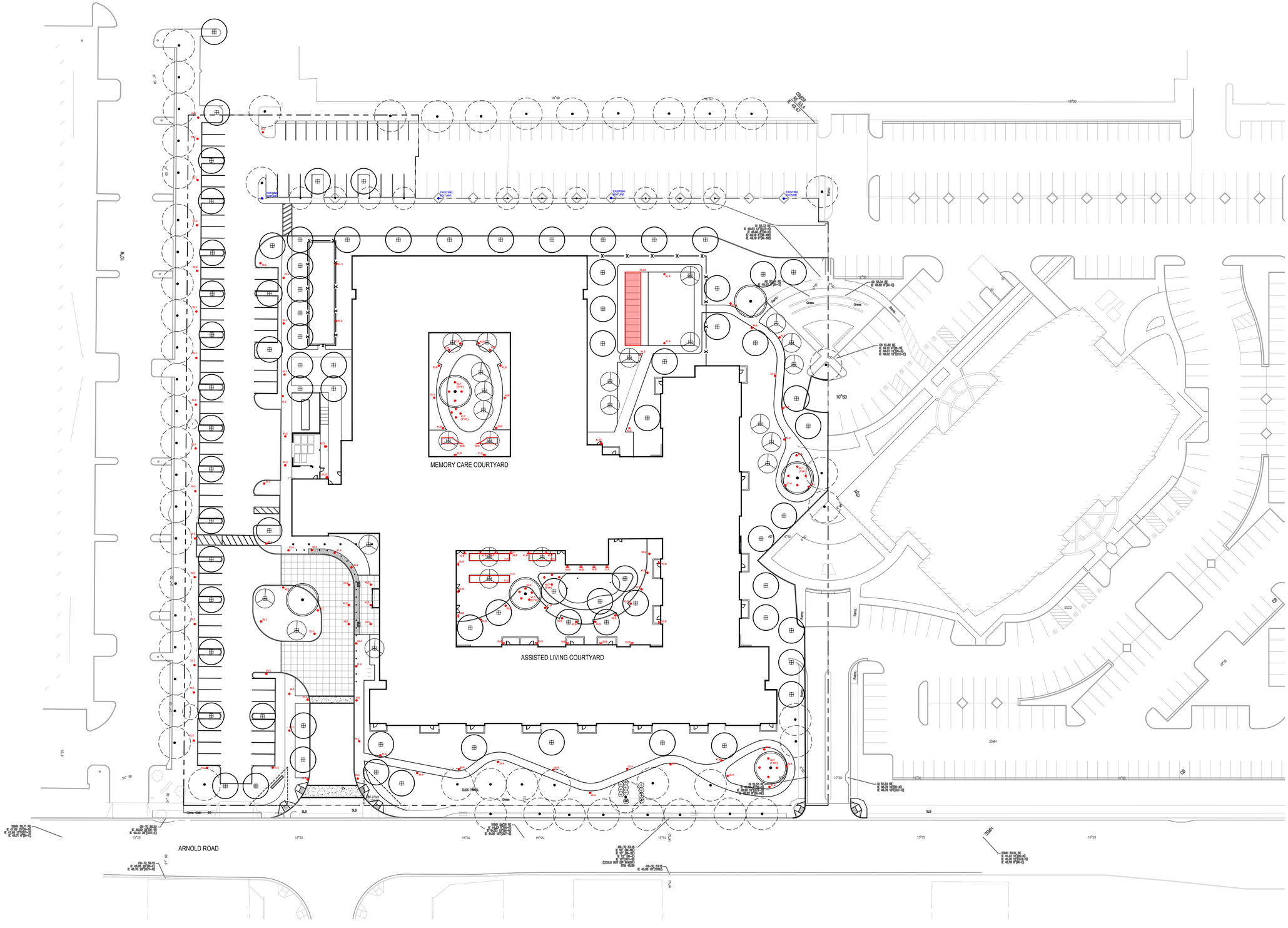
NOT FOR CONSTRUCTION

SHEET TITLE
PLANTING IMAGES

PROJECT NUMBER
13098

SHEET NUMBER
L403

817



Tag: XL1
Manufacturer: Signify
Product Name: PureForm LED Small Comfort POD T4
Mounting Height: 18ft

Tag: XL2
Manufacturer: Signify
Product Name: PureForm LED Small Comfort POD T4 Cobra
Mounting Height: 18ft

Tag: XL3
Manufacturer: Selux
Product Name: ELO Column
Mounting Height: 12ft

Tag: XL4
Manufacturer: Selux
Product Name: ELO Bollard
Mounting Height: 4ft

Tag: XL5
Manufacturer: USAI
Product Name: BeveLED 2.2 Basic
Mounting Height: 17ft

Tag: XL6
Manufacturer: Led Linear
Product Name: Venus TV IP67
Mounting Height: N/A

Tag: XL7
Manufacturer: BK Lighting
Product Name: Delta Star
Mounting Height: Ground

Tag: XL8
Manufacturer: BEGA
Product Name: 33514
Mounting Height: 8FT

Tag: XL9
Manufacturer: BEGA
Product Name: 77276
Mounting Height: Ground

Tag: XL10
Manufacturer: TBD
Product Name: Integrated Trellis Lighting
Mounting Height: Canopy

Tag: XL11
Manufacturer: GARDCO
Product Name: PUREFORM LED WALL SCONCE PWS
Mounting Height: 10FT

Tag: EXISTING FIXTURE
Manufacturer: N/A
Product Name: IN/A
Mounting Height: N/A

Plot Date:

SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

TRUE NORTH PROJECT NORTH

SHEET TITLE
SITE LIGHTING PLAN

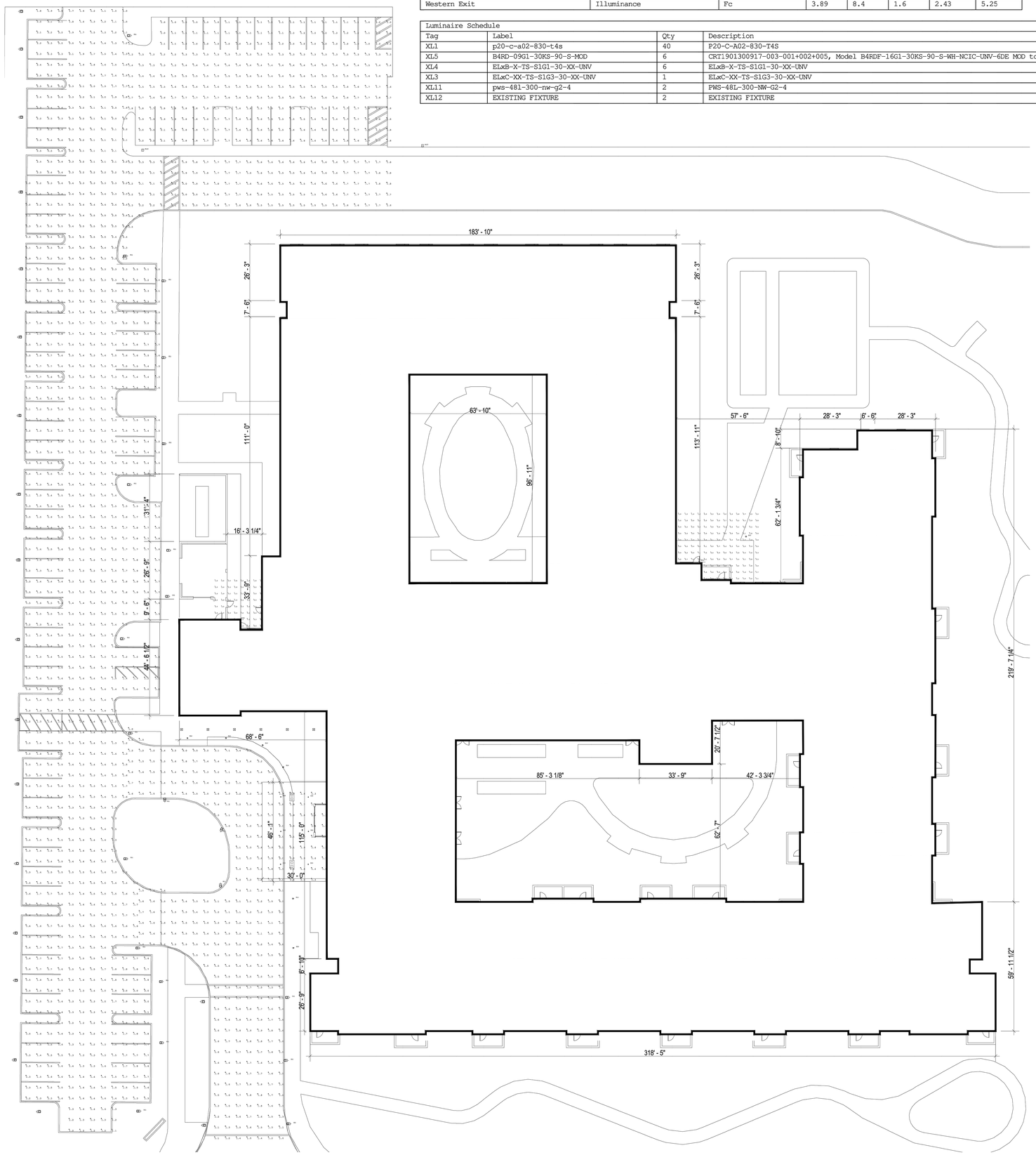
0' 15' 30' 60'
SCALE: 1" = 30'

PROJECT NUMBER 13098

SHEET NUMBER L00

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Additional Lot and EM Roadway	Illuminance	Fc	1.56	2.4	1.0	1.56	2.40
Eastern Exit	Illuminance	Fc	3.69	8.5	1.1	3.35	7.73
Entry Drive Way	Illuminance	Fc	1.58	7.1	1.0	1.58	7.10
Larger Parking Lot	Illuminance	Fc	1.63	2.6	1.0	1.63	2.60
Western Exit	Illuminance	Fc	3.89	8.4	1.6	2.43	5.25

Luminaire Schedule						
Tag	Label	Qty	Description	Total Lamp Lumens	LLF	Symbol
XL1	p20-c-a02-830-t4s	40	P20-C-A02-830-T4S	N.A.	0.700	
XL5	B4RD-09G1-30KS-90-S-MOD	6	CRT1901300917-003-001+002+005, Model B4RDF-16G1-30KS-90-S-WH-NCIC-UNV-6DE MOD to	N.A.	0.700	
XL4	ELxB-X-TS-S1G1-30-XX-UNV	6	ELxB-X-TS-S1G1-30-XX-UNV	N.A.	0.700	
XL3	ELxC-XX-TS-S1G3-30-XX-UNV	1	ELxC-XX-TS-S1G3-30-XX-UNV	N.A.	0.700	
XL11	pws-481-300-nw-g2-4	2	PWS-48L-300-NW-G2-4	N.A.	0.700	
XL12	EXISTING FIXTURE	2	EXISTING FIXTURE	N.A.	1.050	



SOUTH BAY PARTNERS

DUBLIN SENIOR LIVING

5751 Arnold Road
Dublin, California, 94568

SMITHGROUP

301 BATTERY STREET
7TH FLOOR
SAN FRANCISCO, CA 94111
415.227.0100
smithgroup.com

KIER + WRIGHT
CIVIL ENGINEERING
2850 Collier Canyon Road
Livermore, California 94551
(925) 245-8788

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

TRUE NORTH PROJECT NORTH

SHEET TITLE
PHOTOMETRIC PLAN

0' 10' 20' 40'
SCALE: 1" = 20'

13098
PROJECT NUMBER

L0
SHEET NUMBER

Plot Date:

819

Preliminary Arborist Report

Dublin Senior Living
Dublin, CA

Prepared for:
SmithGroup
301 Battery Street
San Francisco, CA 94111

Prepared by:
HortScience | Bartlett Consulting
325 Ray Street
Pleasanton, CA 94566

August 19, 2021

Tree Assessment Plan
Revised May 20, 2022

Preliminary Arborist Report

Dublin Senior Living
Dublin, CA

Table of Contents

	Page
Introduction and Overview	1
Tree Assessment Methods	1
Description of Trees	2
Suitability for Preservation	4
Preliminary Evaluation of Impacts & Recommendation for Action	5
Preliminary Tree Preservation Guidelines	13

List of Tables

Table 1. Species present and tree condition.	2
Table 2. Suitability for preservation.	5
Table 3. Tree disposition.	7

Exhibits

Tree Assessment Form

Tree Assessment Plan

Preliminary Arborist Report

Dublin Senior Living
Dublin, CA

Introduction and Overview

SmithGroup is preparing plans to re-develop the subject property located at 5751 Arnold Road in Dublin. HortScience | Bartlett Consulting, a Division of The F.A. Bartlett Tree Expert Company, was asked to prepare an **Arborist Report** for this project for submittal to the City of Dublin. The property consists of a vacant building pad surrounded by parking lots and landscaping, adjacent to other developed commercial lots.

This report provides the following information:

1. An assessment of the health, structural condition, and suitability for preservation of the trees located on and adjacent to the proposed project area based on a visual inspection from the ground.
2. An assessment of the trees that would be preserved and removed based on preliminary development plans.
3. Preliminary guidelines for tree preservation during the design, construction, and maintenance phases of development.

Tree Assessment Methods

Trees were assessed on July 29, 2021. The assessment included all trees measuring 5 inches and larger in diameter located within and adjacent to the project area. Tree tag numbers started at #350. The assessment procedure was a visual assessment from the ground, consisting of the following steps:

1. Identifying the tree species.
2. Attaching a numerically coded metal tag to the trunk of each tree.
3. Recording the tree's location on a map.
4. Measuring the trunk diameter at a point 54-inches above grade.
5. Evaluating the health and structural condition using a scale of 0 – 5:
   - ***5*** - A healthy, vigorous tree, reasonably free of signs and symptoms of disease, with good structure and form typical of the species.
   - ***4*** - Tree with slight decline in vigor, small amount of twig dieback, or minor structural defects that could be corrected.
   - ***3*** - Tree with moderate vigor, moderate twig and small branch dieback, thinning of crown, poor leaf color, moderate structural defects that might be mitigated with regular care.
   - ***2*** - Tree in decline, epicormic growth, extensive dieback of medium to large branches, significant structural defects that cannot be abated.
   - ***1*** - Tree in severe decline, dieback of scaffold branches and/or trunk; most of foliage from epicormic shoots (secondary shoots that arise along the trunk and branches); extensive structural defects that cannot be abated.
6. Commenting on the presence of defects in structure, insects or diseases and other aspects of development.
7. Evaluating suitability for preservation as low, moderate and high.

Description of Trees

One hundred thirty-seven (137) trees representing ten (10) species were evaluated (Table 1). The east side of the property was not consistently indicated by fences or other boundary markers. In these locations, trees may or may not be on the subject property. Overall, about three-quarters of the population (104 trees) were in fair condition and 25 trees (18%) were in poor condition; six redwoods were in good condition. Trees #352 and #365 were dead. Four species only had one tree present. Descriptions of each tree are found in the ***Tree Assessment***, and approximate locations are plotted on the ***Tree Assessment Plan*** (see Exhibits).

Table 1. Species present and tree condition. Dublin Senior Living. Dublin, CA.

Common Name	Scientific Name	Condition				Total
		Dead (0)	Poor (1-2)	Fair (3)	Good (4-5)	
River birch	*Betula nigra*	-	1	-	-	**1**
Chinese hackberry	*Celtis sinensis*	-	4	45	-	**49**
Raywood ash	*Fraxinus angustifolia* 'Raywood'	-	14	34	-	**48**
Thornless honey locust	*Gleditsia triacanthos* f. *inermis*	-	1	-	-	**1**
Chinese pistache	*Pistacia chinensis*	-	1	-	-	**1**
Purpleleaf plum	*Prunus cerasifera*	2	-	-	-	**2**
Callery pear	*Pyrus calleryana*	-	2	2	-	**4**
Valley oak	*Quercus lobata*	-	1	-	-	**1**
Coast redwood	*Sequoia sempervirens*	-	1	19	6	**26**
Sawleaf zelkova	*Zelkova serrata*	-	-	4	-	**4**
Total		**2**	**25**	**104**	**6**	**137**

Chinese hackberry and Raywood ash were the most frequently occurring species, each with about 35% of the population. Forty-nine (49) Chinese hackberries were planted throughout the parking lot in beds of various sizes (Photo 1). Almost all were in fair condition (45 trees): four trees were poor. None of the hackberries was in good condition. Diameters ranged from 6 to 16 inches. Most trees had multiple attachments and a history of limb removal.

Forty-eight (48) Raywood ashes were present, growing along the edges of the parking lot or in larger planting islands (Photo 2). Condition was predominantly fair (34 trees), with 14 trees in poor condition. None of the ashes were in good condition. Trees were mostly mature, with an average diameter of 17 inches. Raywood ashes #358 and 399 were the largest of the species at 23 inches. Several very young ashes with stems ranging from 2 to 6 inches had been recently planted among shrubs at the north end of the lot.

Twenty-six (26) coast redwoods were assessed, several growing just off-site. Most (19 trees) were in fair condition (Photo 3). Trees #463 – 467 and off-site tree #480 were in good condition with upright form typical of the species and good vigor. Redwood #362 was in poor condition with very sparse crown, crowded among shrubs. Age was semi-mature, with diameters ranging from 13 to 22 inches.

Photo 1. Several of the Chinese hackberries were growing in small square planters in the parking lot.

Photo 2. Raywood ashes #433 and 434 were growing in a larger end planter in the parking lot. More hackberries are visible in background on right.

Photo 3. Most of the redwoods were growing off-site on a property to the north.

Four Callery pears were present, young to semi-mature in development with diameters ranging from 6 to 11 inches. Two were in fair condition and two were in poor. All had multiple branch attachments that were narrow and crowded.

Four sawleaf zelkovas were assessed at the northeast corner of the property. All were possibly off-site. The zelkovas had wide, low crowns and rounded form. Zelkova #461 was in shrub form. Stem diameters ranged from 9 to 11 inches, and all were in fair condition.

Purpleleaf plums #352 and 365 were leaning and dead, located in a wide planting area among other trees along Arnold Road. They were small trees of 6 and 8 inches, respectively.

The remaining four species were represented by a single tree:

- River birch #364 was a young 9-inch diameter tree growing near the southwest corner of the parking lot. It had a strong lean northeast and was in poor condition.
- Thornless honey locust #439 was growing in a lawn area near a sidewalk and had a correcting lean east. It also had a diameter of 9 inches and was in poor condition with branch dieback.

- Off-site Chinese pistache #481 was growing on the property to the north along Arnold Road. It had a wide, thin crown and was in poor condition, suppressed by adjacent trees. The pistache was a young tree with a diameter of 6 inches.
- Valley oak #440 was the largest tree assessed, with a diameter of 24 inches (Photo 4). It was the only Heritage tree on the property, growing near a sidewalk and fire hydrant at the southern edge of the site. It was leaning to the southwest and had multiple attachments at about 10 feet. It was in poor condition due to the lean and some branch dieback.

Photo 4. Valley oak #440 was growing near utilities at the south edge of the site.

The City of Dublin Heritage Tree Ordinance No. 29-99 defines a *Heritage* tree as any species native to the Dublin area (oak, bay, cypress, maple, redwood, buckeye or sycamore), which has a trunk diameter of 24" or more at 4.5'. Based on this definition, valley oak #440 qualified as *Heritage*. *Heritage* designations are provided in the ***Tree Assessment Form*** (see attachments).

Suitability for Preservation

Trees that are preserved on sites where development or other improvements are planned, must be carefully selected to make sure that they may survive construction impacts, adapt to a new environment and perform well in the landscape. Our goal is to identify trees that have the potential for long-term health, structural stability and longevity. Evaluation of suitability for preservation considers several factors:

- **Tree health**
  Healthy, vigorous trees are better able to tolerate impacts such as root injury, demolition of existing structures, changes in soil grade and moisture, and soil compaction than are non-vigorous trees. Trees in good condition are in better health than those in poor condition.

- **Structural integrity**
  Trees with significant amounts of wood decay and other structural defects that cannot be corrected are likely to fail. Such trees should not be preserved in areas where damage to people or property is likely. Defects such as codominant or multiple stems, lean and other deviations from the vertical, heavy branches and decay are problematic and may increase the potential for a tree to fail. For example, although there were no signs of obvious decay in Heritage valley oak #440, it had a strong lean which would preclude any recommendation for preservation.

- **Species response**
  There is a wide variation in the response of individual species to construction impacts and changes in the environment. For instance, coast redwood and callery pear are tolerant of construction impacts, while Chinese hackberry are moderately tolerant. Raywood ash are intolerant of root severance.

- **Tree age and longevity**
  Old trees, while having significant emotional and aesthetic appeal, have limited physiological capacity to adjust to an altered environment. Young trees are better able to generate new tissue and respond to change.

- **Species invasiveness**
  Species which spread across a site and displace desired vegetation are not always appropriate for retention. This is particularly true when indigenous species are displaced. The California Invasive Plant Inventory Database (www.cal-ipc.org) lists species identified as being invasive. Bay Point is part of the Central West Floristic Province. Purpleleaf plum has limited invasive potential, and Callery pear is on the watch list.

Each tree was rated for suitability for preservation based upon its age, health, structural condition and ability to safely coexist within a development environment (Table 2).

Table 2. Tree suitability for preservation. Dublin Senior Living. Dublin, CA.

High	Trees with good health and structural stability that have the potential for longevity at the site. Six trees were rated as having high suitability for preservation: coast redwoods #463 – 467 and #480.
Moderate	Trees in fair health and/or possessing structural defects that may be abated with treatment. Trees in this category require more intense management and monitoring, and may have shorter life-spans than those in the "high" category. One hundred and four (104) trees were rated as having moderate suitability for preservation.
Low	Trees in poor health or possessing significant defects in structure that cannot be abated with treatment. These trees can be expected to decline regardless of management. The species or individual tree may possess either characteristics that are undesirable in landscape settings or be unsuited for use areas. Twenty-five (25) trees were rated as having low suitability for preservation.

Note: Table does not include purpleleaf plums #352 and 365. These trees were dead.

We consider trees with high suitability for preservation to be the best candidates for preservation during development. We do not generally recommend retention of trees with low suitability for preservation in areas where people or property will be present. Retention of trees with moderate suitability for preservation depends upon the intensity of proposed site changes.

Preliminary Evaluation of Impacts and Recommendations for Action

Appropriate tree retention develops a practical match between the location and intensity of construction activities and the quality and health of trees. The tree assessment was the reference point for tree condition and quality. Impacts from the proposed project were assessed using the Dublin Senior Living Planning Pre-Application drawing set (SmithGroup, 7/16/2021). Only preliminary site, grading, utility and landscape plans were reviewed.

The plans propose construction of a senior community care facility with surface parking and landscaped areas. The existing vehicular entrance to the north will be shifted south, retaining the shared southern entrance. An emergency vehicle access (EVA) lane will be constructed along the east side to connect with through the commercial parcel to the south. The existing parking bay at the far north side of the lot will be retained.

The interior area of the site will be demolished and redeveloped, with selected trees to remain along all sides of the project, concentrated at the north and west sides of the property. Potential impacts to trees will be moderate to severe. Eighty-two (82) trees are proposed to be removed for construction, two of which are dead and none of them Heritage (Table 3).

Trees #354 – 365 along Arnold Road can be preserved as a group. Edge trees #350 – 351, 366 – 367, 369 – 370, 388, 408, 425, 440, 441 and 456 may experience serious impacts to their canopies and root zones. Protective fencing will need to be installed around each of these trees.

Based on my assessment of the proposed plan and evaluation of the trees, I recommend preservation of fifty-five (55) trees. Twenty (20) off-site trees, while slightly overhanging the site, are at some distance from construction. Thirty-five (35) trees are near the edges of construction and noted as "Potentially Preserve." Five of these trees are located off-site, or possibly off-site, at the northeast edge of the property. Disposition and Protected status of individual trees are included in Table 3 (next page).

Successful retention of the trees to be preserved will require adherence to the **Tree Preservation Guidelines** (see page 13).

Table 3. Tree disposition. Dublin Senior Living - Dublin, CA.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Proposed Action	Notes
350	Raywood ash	22	No	3	Potentially preserve	Will need protection
351	Raywood ash	14	No	2	Potentially preserve	Will need protection
352	Purpleleaf plum	6	-	0	Remove	Within grading, dead
353	Raywood ash	21	No	3	Remove	Within grading
354	Raywood ash	14	No	3	Potentially preserve	Will need protection
355	Coast redwood	18	No	3	Potentially preserve	Will need protection
356	Coast redwood	15	No	3	Potentially preserve	Will need protection
357	Coast redwood	17	No	3	Potentially preserve	Will need protection
358	Raywood ash	23	No	3	Potentially preserve	Will need protection
359	Raywood ash	18	No	2	Potentially preserve	Will need protection
360	Raywood ash	17	No	3	Potentially preserve	Will need protection
361	Raywood ash	18	No	3	Potentially preserve	Will need protection
362	Coast redwood	15	No	2	Potentially preserve	Will need protection
363	Coast redwood	18	No	3	Potentially preserve	Will need protection
364	River birch	9	No	2	Potentially preserve	Will need protection
365	Purpleleaf plum	8	-	0	Remove	Dead
366	Callery pear	13	No	3	Potentially preserve	Will need protection
367	Callery pear	6	No	2	Potentially preserve	Will need protection
368	Raywood ash	12	No	3	Remove	Within grading
369	Callery pear	12	No	2	Potentially preserve	Will need protection
370	Callery pear	13	No	3	Potentially preserve	Will need protection
371	Raywood ash	17	No	2	Remove	Within grading
372	Raywood ash	14	No	3	Remove	Within grading
373	Chinese hackberry	10	No	3	Remove	Within grading

Table 3. Tree disposition and proposed action, cont'd. Dublin Senior Living - Dublin, CA.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Proposed Action	Notes
374	Chinese hackberry	12	No	3	Remove	Within grading
375	Chinese hackberry	16	No	3	Remove	Within grading
376	Raywood ash	19	No	2	Remove	Within grading
377	Chinese hackberry	14	No	3	Remove	Within grading
378	Chinese hackberry	14	No	3	Remove	Within grading
379	Chinese hackberry	14	No	3	Remove	Within grading
380	Chinese hackberry	14	No	3	Remove	Within grading
381	Chinese hackberry	13	No	3	Remove	Within grading
382	Chinese hackberry	10	No	3	Remove	Within grading
383	Chinese hackberry	11	No	3	Remove	Within grading
384	Chinese hackberry	8	No	3	Remove	Within grading
385	Chinese hackberry	7	No	2	Remove	Within grading
386	Raywood ash	15	No	3	Remove	Within grading
387	Raywood ash	11	No	2	Remove	Within grading
388	Raywood ash	13	No	3	Potentially preserve	Will need protection
389	Raywood ash	12	No	3	Remove	Within grading
390	Raywood ash	10	No	3	Remove	Within grading
391	Chinese hackberry	9	No	3	Remove	Within grading
392	Chinese hackberry	8	No	3	Remove	Within grading
393	Chinese hackberry	9	No	3	Remove	Within grading
394	Chinese hackberry	10	No	3	Remove	Within grading
395	Chinese hackberry	8	No	3	Remove	Within grading
396	Chinese hackberry	12	No	2	Remove	Within grading
397	Chinese hackberry	13	No	3	Remove	Within grading
398	Chinese hackberry	13	No	3	Remove	Within grading

Table 3. Tree disposition and proposed action, cont'd. Dublin Senior Living - Dublin, CA.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Proposed Action	Notes
399	Raywood ash	23	No	3	Remove	Within grading
400	Raywood ash	18	No	2	Remove	Within grading
401	Raywood ash	16	No	3	Remove	Within grading
402	Chinese hackberry	12	No	3	Remove	Within grading
403	Chinese hackberry	11	No	3	Remove	Within grading
404	Chinese hackberry	11	No	3	Remove	Within grading
405	Chinese hackberry	9	No	3	Remove	Within grading
406	Raywood ash	12	No	2	Remove	Within grading
407	Raywood ash	14	No	3	Remove	Within grading
408	Raywood ash	10	No	2	Potentially preserve	Will need protection
409	Raywood ash	12	No	3	Remove	Within grading
410	Raywood ash	12	No	3	Remove	Within grading
411	Chinese hackberry	8	No	3	Remove	Within grading
412	Chinese hackberry	7	No	3	Remove	Within grading
413	Chinese hackberry	11	No	3	Remove	Within grading
414	Chinese hackberry	10	No	3	Remove	Within grading
415	Raywood ash	14	No	3	Remove	Within grading
416	Raywood ash	17	No	3	Remove	Within grading
417	Raywood ash	14	No	2	Remove	Within grading
418	Raywood ash	17	No	3	Remove	Within grading
419	Chinese hackberry	12	No	3	Remove	Within grading
420	Chinese hackberry	12	No	3	Remove	Within grading
421	Chinese hackberry	13	No	3	Remove	Within grading
422	Chinese hackberry	6	No	3	Remove	Within grading
423	Raywood ash	9	No	3	Remove	Within grading
424	Raywood ash	15	No	3	Remove	Within grading

Table 3. Tree disposition and proposed action, cont'd. Dublin Senior Living - Dublin, CA.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Proposed Action	Notes
425	Raywood ash	13	No	3	Potentially preserve	Will need protection
426	Raywood ash	11	No	3	Remove	Within grading
427	Raywood ash	11	No	3	Remove	Within grading
428	Chinese hackberry	9	No	2	Remove	Within grading
429	Chinese hackberry	9	No	2	Remove	Within grading
430	Chinese hackberry	10	No	3	Remove	Within grading
431	Chinese hackberry	13	No	3	Remove	Within grading
432	Chinese hackberry	13	No	3	Remove	Within grading
433	Raywood ash	13	No	2	Remove	Within grading
434	Raywood ash	18	No	3	Remove	Within grading
435	Raywood ash	19	No	2	Remove	Within grading
436	Raywood ash	19	No	3	Remove	Within grading
437	Coast redwood	13	No	3	Remove	Within grading
438	Coast redwood	13	No	3	Remove	Within grading
439	Thornless honey locust	9	No	2	Remove	Within grading
440	Valley oak	24	Yes	2	Potentially preserve	Will need protection
441	Raywood ash	14	No	2	Potentially preserve	Will need protection
442	Raywood ash	13	No	3	Potentially preserve	Will need protection
443	Chinese hackberry	11	No	3	Remove	Within grading
444	Chinese hackberry	9	No	3	Remove	Within grading
445	Chinese hackberry	14	No	3	Remove	Within grading
446	Chinese hackberry	10	No	3	Remove	Within grading
447	Chinese hackberry	10	No	3	Remove	Within grading
448	Chinese hackberry	8	No	3	Remove	Within grading
449	Chinese hackberry	11	No	3	Remove	Within grading

Table 3. Tree disposition and proposed action, cont'd. Dublin Senior Living - Dublin, CA.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Proposed Action	Notes
450	Chinese hackberry	11	No	3	Remove	Within grading
451	Chinese hackberry	8	No	3	Remove	Within grading
452	Chinese hackberry	9	No	3	Remove	Within grading
453	Chinese hackberry	10	No	3	Remove	Within grading
454	Raywood ash	11	No	2	Remove	Within grading
455	Raywood ash	11	No	3	Potentially preserve	Will need protection
456	Raywood ash	11	No	3	Potentially preserve	Will need protection
457	Sawleaf zelkova	11	No	3	Potentially preserve	Off-site; will need protection
458	Sawleaf zelkova	11	No	3	Potentially preserve	Off-site; will need protection
459	Sawleaf zelkova	10	No	3	Potentially preserve	Possibly off-site; will need protection
460	Chinese hackberry	9	No	3	Potentially preserve	Off-site; will need protection
461	Sawleaf zelkova	9	No	3	Potentially preserve	Off-site; will need protection
462	Coast redwood	19	No	3	Preserve	Off-site
463	Coast redwood	19	No	4	Preserve	Off-site
464	Coast redwood	19	No	4	Preserve	Off-site
465	Coast redwood	22	No	4	Preserve	Off-site
466	Coast redwood	22	No	4	Preserve	Off-site
467	Coast redwood	21	No	4	Preserve	Off-site
468	Coast redwood	18	No	3	Preserve	Off-site
469	Coast redwood	18	No	3	Preserve	Off-site
470	Coast redwood	18	No	3	Preserve	Off-site
471	Coast redwood	18	No	3	Preserve	Off-site
472	Coast redwood	17	No	3	Preserve	Off-site
473	Coast redwood	20	No	3	Preserve	Off-site
474	Coast redwood	21	No	3	Preserve	Off-site
475	Coast redwood	17	No	3	Preserve	Off-site
476	Coast redwood	14	No	3	Preserve	Off-site

Table 3. Tree disposition and proposed action, cont'd. Dublin Senior Living - Dublin, CA.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Proposed Action	Notes
477	Coast redwood	13	No	3	Preserve	Off-site
478	Coast redwood	15	No	3	Preserve	Off-site
479	Coast redwood	17	No	3	Preserve	Off-site
480	Coast redwood	22	No	4	Preserve	Off-site
481	Chinese pistache	6	No	2	Preserve	Off-site
482	Raywood ash	6	No	3	Potentially preserve	Will need protection
483	Raywood ash	5,4	No	3	Potentially preserve	Will need protection
484	Raywood ash	5,4	No	3	Potentially preserve	Will need protection
485	Raywood ash	5,4,3	No	2	Potentially preserve	Will need protection
486	Raywood ash	5,4,2	No	3	Potentially preserve	Will need protection

Preliminary Tree Preservation Guidelines

The goal of tree preservation is not merely tree survival during development but maintenance of tree health and beauty for many years. Trees retained on sites that are either subject to extensive injury during construction or are inadequately maintained become a liability rather than an asset. The response of individual trees will depend on the amount of excavation and grading, the care with which demolition is undertaken, and the construction methods. Coordinating any construction activity inside the **TREE PROTECTION ZONE** can minimize these impacts.

The following recommendations will help reduce impacts to trees from development and maintain and improve their health and vitality through the clearing, grading and construction phases. Specific recommendations for tree protection will be prepared when project plans are available.

Tree Protection Zone

1. **A TREE PROTECTION ZONE** shall be identified for each tree to be preserved on the Tree Protection Plan prepared by the project arborist. The **TREE PROTECTION ZONE** shall be the dripline of each tree. Trees #354 – 356 may be fenced collectively.
   a. Tree protection fences shall be installed to encompass the **TREE PROTECTION ZONE.**
   b. Fence all trees to be retained to completely enclose the **TREE PROTECTION ZONE** prior to demolition, grubbing or grading. Fences shall be 6 ft. chain link with posts sunk into the ground or equivalent as approved by the City. Posts may be installed into concrete blocks on pavement where no soil is available.
   c. Fences must be installed prior to beginning demolition and must remain until construction is complete.
   d. No grading, excavation, construction or storage or dumping of materials shall occur within the **TREE PROTECTION ZONE**.
   e. No underground services including utilities, sub-drains, water or sewer shall be placed in the **TREE PROTECTION ZONE**.
   f. Fences shall posted with signs stating, “TREE PROTECTION FENCE – DO NOT MOVE OR REMOVE WITHOUT APPROVAL FROM CITY ARBORIST”.

Design recommendations

1. Plan for tree preservation by designing adequate space around trees to be preserved. This is the **TREE PROTECTION ZONE.** No grading, excavation, construction or storage of materials should occur within that zone. Route underground services including utilities, sub-drains, water or sewer around the **TREE PROTECTION ZONE**. For design purposes, the **TREE PROTECTION ZONE** is the site’s security fence at the property line.
2. Consider the vertical clearance requirements near trees during design. Avoid designs that would require pruning more than 20% of a tree’s canopy.
3. Irrigation systems must be designed so that no trenching severs roots larger than 2” in diameter within the **TREE PROTECTION ZONE**.
4. **Tree Preservation Guidelines** prepared by the Consulting Arborist, which include specifications for tree protection during demolition and construction, should be included on all plans.
5. Any herbicides placed under paving materials must be safe for use around trees and labeled for that use.

6. As trees withdraw water from the soil, expansive soils may shrink within the root area. Therefore, foundations, footings and pavements on expansive soils near trees should be designed to withstand differential displacement.
7. Ensure adequate but not excessive water is supplied to trees; in most cases occasional irrigation will be required. Avoid directing runoff toward trees.
8. Make all efforts to ensure that roots no larger than 2” in diameter are not severed.

Pre-demolition and pre-construction treatments and recommendations

1. The demolition and construction superintendents shall meet with the Consulting Arborist before beginning work to review all work procedures, access routes, storage areas, and tree protection measures.
2. Prune trees to be preserved to clean the crown of dead branches 1” and larger in diameter, raise canopies as needed for construction activities.
   a. All pruning shall be done by a State of California Licensed Tree Contractor (C61/D49). All pruning shall be done by Certified Arborist or Certified Tree Worker in accordance with the Best Management Practices for Pruning (International Society of Arboriculture, 2002) and adhere to the most recent editions of the American National Standard for Tree Care Operations (Z133.1) and Pruning (A300).
   b. The Consulting Arborist will provide pruning specifications prior to site demolition.
   c. Branches extending into the work area that can remain following demolition shall be tied back and protected from damage.
3. All tree work shall comply with the Migratory Bird Treaty Act as well as California Fish and Wildlife code 3503-3513 to not disturb nesting birds. To the extent feasible tree pruning and removal should be scheduled outside of the breeding season. Breeding bird surveys should be conducted prior to tree work. Qualified biologists should be involved in establishing work buffers for active nests.

Recommendations for tree protection during construction

1. Any approved grading, construction, demolition or other work within the **TREE PROTECTION ZONE** should be monitored by the Consulting Arborist.
2. All contractors shall conduct operations in a manner that will prevent damage to trees to be preserved.
3. Tree protection devices are to remain until all site work has been completed within the work area. Fences or other protection devices may not be relocated or removed without permission of the Consulting Arborist.
4. Construction trailers, traffic and storage areas must remain outside **TREE PROTECTION ZONE** at all times.
5. Any root pruning required for construction purposes shall receive the prior approval of and be supervised by the Consulting Arborist. Roots should be cut with a saw to provide a flat and smooth cut. Removal of roots larger than 2” in diameter should be avoided.
6. If roots 2” and greater in diameter are encountered during site work and must be cut to complete the construction, the Consulting Arborist must be consulted to evaluate effects on the health and stability of the tree and recommend treatment.
7. Trees to be removed shall be felled so as to fall away from **TREE PROTECTION ZONE** and avoid pulling and breaking of roots of trees to remain. If roots are entwined, the Consulting Arborist

may require first severing the major woody root mass before extracting the trees, or grinding the stump below ground.

8. Prior to grading or trenching, trees may require root pruning outside the **TREE PROTECTION ZONE.** Any root pruning required for construction purposes shall receive the prior approval of, and be supervised by, the Consulting Arborist.
9. Spoil from trench, footing, utility or other excavation shall not be placed within the **TREE PROTECTION ZONE**, neither temporarily nor permanently.
10. All grading within the dripline of trees shall be done using the smallest equipment possible. The equipment shall operate perpendicular to the tree and operate from outside the **TREE PROTECTION ZONE**. Any modifications must be approved and monitored by the Consulting Arborist.
11. All trees shall be irrigated on a schedule to be determined by the Consulting Arborist (every 3 to 6 weeks is typical). Each irrigation shall wet the soil within the **TREE PROTECTION ZONE** to a depth of 30”.
12. If injury should occur to any tree during construction, it should be evaluated as soon as possible by the Consulting Arborist so that appropriate treatments can be applied.
13. No excess soil, chemicals, debris, equipment or other materials shall be dumped or stored within the **TREE PROTECTION ZONE**.
14. Any additional tree pruning needed for clearance during construction must be performed by a Certified Arborist and not by construction personnel.
15. Trees that accumulate a sufficient quantity of dust on their leaves, limbs and trunk as judged by the Consulting Arborist shall be spray-washed at the direction of the Project Arborist.

Maintenance of impacted trees
Preserved trees will experience a physical environment different from that pre-development. As a result, tree health and structural stability should be monitored. Occasional pruning, fertilization, mulch, pest management, replanting and irrigation may be required. In addition, provisions for monitoring both tree health and structural stability following construction must be made a priority.

Our inspections represent the condition of the tree at the time of inspection. As trees age, the likelihood of failure of branches or entire trees increases. Annual tree inspections are recommended to identify changes to tree health and structure. In addition, trees should be inspected after storms of unusual severity to evaluate damage and structural changes. Initiating these inspections is the responsibility of the client and/or tree owner.

If you have any questions about my observations or recommendations, please contact me.

HortScience | Bartlett Consulting

Pam Nagle
Consulting Arborist and Urban Forester
Certified Arborist #WE-9617A
ISA Tree Risk Assessment Qualified

Exhibits

Tree Assessment Form

Tree Assessment Plan

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
350	Raywood ash	22	No	3	Moderate	2' from curb; multiple attachments at 8'; upright vase form; some branch dieback.
351	Raywood ash	14	No	2	Low	In 5' planting bed; displacing curb; codominant stems at 6,7'; history of limb removals; vase form; branch dieback.
352	Purpleleaf plum	6	-	0	-	Dead; leans E. over parking lot.
353	Raywood ash	21	No	3	Moderate	In ivy planting bed; 2' from curb; correcting lean E.; multiple attachments at 8'; large crown; branch dieback.
354	Raywood ash	14	No	3	Moderate	In ivy planting bed; multiple attachments at 8'; slight lean E.
355	Coast redwood	18	No	3	Moderate	In ivy planting bed with hedge; drought stressed; slightly sparse.
356	Coast redwood	15	No	3	Moderate	In ivy planting bed with hedge; raised base; trunk has correcting bow N.; raised crown; drought stressed.
357	Coast redwood	17	No	3	Moderate	In ivy planting bed with hedge; raised base; crowded by #358.
358	Raywood ash	23	No	3	Moderate	In 5' planting bed w/ shrubs; correcting lean E.; multiple attachments at 9'; vase form; branch dieback.
359	Raywood ash	18	No	2	Low	In 5' ivy planting bed; multiple attachments at 8'; narrow attachments; history of limb removals; sparse.
360	Raywood ash	17	No	3	Moderate	In lawn w/ surface roots; 3' from water meters; multiple attachments at 8'; vase form; branch dieback.
361	Raywood ash	18	No	3	Moderate	In 5' planting bed w/ shrubs; slight lean S.E.; multiple attachments at 6'; crowded by #360.
362	Coast redwood	15	No	2	Low	In 5' planting bed w/ shrubs; raised crown; very sparse; drought stressed.
363	Coast redwood	18	No	3	Moderate	In 5' planting bed w/ shrubs; slight correcting lean N.; raised crown; drought stressed.
364	River birch	9	No	2	Low	In lawn area; leans N.E.; codominant stems at 7'.
365	Purpleleaf plum	8	-	0	-	In lawn area; leans S.W.; dead.
366	Callery pear	13	No	3	Moderate	In 3' ivy/shrub planting bed; multiple attachments at 6'; narrow attachments.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
367	Callery pear	6	No	2	Low	In 3' ivy/shrub planting bed; crowded by #366; trunk wound at lost stem N.W. side; multiple attachments area 7'; slight lean E.
368	Raywood ash	12	No	3	Moderate	In lawn end planter; multiple attachments at 8'; vigorous tree.
369	Callery pear	12	No	2	Low	In lawn 3' from curb; multiple attachments at 6' w/ narrow attachments; sparse crown; crowded.
370	Callery pear	13	No	3	Moderate	In lawn 3' from curb; slight lean E; multiple attachments at 6'; narrow attachments; crowded.
371	Raywood ash	17	No	2	Low	In parking lot end planting bed; multiple attachments at 8'; narrow upright form; history of limb removals; sparse; crowded.
372	Raywood ash	14	No	3	Moderate	In parking lot end planting bed; multiple attachments at 8'; history of limb removals; branch dieback; crowded.
373	Chinese hackberry	10	No	3	Moderate	In 5x5' planter in lot w/ ivy; multiple attachments at 6'; vigorous.
374	Chinese hackberry	12	No	3	Moderate	In 5x5' planter in lot w/ ivy; multiple attachments at 7'; drought stressed; wilting foliage.
375	Chinese hackberry	16	No	3	Moderate	In 5x5' planter in lot w/ ivy; multiple attachments at 7'; largest of the 3 hackberries; some drought stress.
376	Raywood ash	19	No	2	Low	In lawn end planting bed 6' from fire hydrant; multiple attachments at 8'; narrow upright crown; sparse; branch dieback; No Dumping sign attached to trunk.
377	Chinese hackberry	14	No	3	Moderate	In widened 8' ivy planting bed; multiple attachments at 7'; vigorous.
378	Chinese hackberry	14	No	3	Moderate	In 7' ivy planting bed; multiple attachments at 7'; vigorous.
379	Chinese hackberry	14	No	3	Moderate	In 7' ivy planting bed; multiple attachments at 7'; vigorous.
380	Chinese hackberry	14	No	3	Moderate	In 7' ivy planting bed; multiple attachments at 7'; vigorous; recycled water irrigation boxes E. side.
381	Chinese hackberry	13	No	3	Moderate	In 7' ivy planting bed; multiple attachments at 7'; vigorous.
382	Chinese hackberry	10	No	3	Moderate	In 7' ivy planting bed; multiple attachments at 8'; vigorous.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
383	Chinese hackberry	11	No	3	Moderate	In 7' ivy planting bed; large surface roots; multiple attachments at 6'.
384	Chinese hackberry	8	No	3	Moderate	In 7' ivy planting bed; large surface roots; multiple attachments at 6'.
385	Chinese hackberry	7	No	2	Low	In 7' ivy planting bed; large surface roots; multiple attachments at 6'; wilting foliage; drought stressed.
386	Raywood ash	15	No	3	Moderate	In 5' ivy end planting bed; multiple attachments at 8'; large crown; No Dumping sign attached to trunk.
387	Raywood ash	11	No	2	Low	In 5' ivy end planting bed; multiple attachments at 8'; branch dieback; sparse.
388	Raywood ash	13	No	3	Moderate	In 4' planting bed; enlarged surface roots; large spreading crown; some branch dieback.
389	Raywood ash	12	No	3	Moderate	In 4' planting bed; multiple attachments at 8,9'; narrow upright crown; history of limb removals.
390	Raywood ash	10	No	3	Moderate	In 4' planting bed; multiple attachments at 9'; narrow upright crown; history of limb removals.
391	Chinese hackberry	9	No	3	Moderate	In 7' planting bed w/ dying ivy; multiple attachments at 8'; oval crown.
392	Chinese hackberry	8	No	3	Moderate	In 7' planting bed w/ dying ivy; multiple attachments at 8'; history of limb removals.
393	Chinese hackberry	9	No	3	Moderate	In 7' planting bed; multiple attachments at 7'; history of limb removals; ivy on trunk base.
394	Chinese hackberry	10	No	3	Moderate	In 7' planting bed; multiple attachments at 7'; history of limb removals; ivy on trunk base.
395	Chinese hackberry	8	No	3	Moderate	In 7' planting bed; multiple attachments at 7'; history of limb removals; ivy on trunk base.
396	Chinese hackberry	12	No	2	Low	In 7' planting bed; multiple attachments at 7'; sparse crown w/ branch dieback.
397	Chinese hackberry	13	No	3	Moderate	In 7' planting bed; multiple attachments at 6'; sparse crown; history of limb removals.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
398	Chinese hackberry	13	No	3	Moderate	In 7' planting bed; multiple attachments at 6'; slight lean E.; history of limb removals.
399	Raywood ash	23	No	3	Moderate	In end planting bed; extensive surface roots, some circling; multiple attachments at 8'; slight lean E.; history of limb removals; branch dieback.
400	Raywood ash	18	No	2	Low	In end planting bed; extensive surface roots; multiple attachments at 9'; narrow sparse crown w/ branch dieback; history of limb removals.
401	Raywood ash	16	No	3	Moderate	In end planting bed; extensive surface roots; multiple attachments at 9'; narrow sparse crow; history of limb removals; slightly better canopy.
402	Chinese hackberry	12	No	3	Moderate	In 7' planting bed w/ ivy; multiple attachments at 6.5'.
403	Chinese hackberry	11	No	3	Moderate	In 7' planting bed w/ ivy; multiple attachments at 6.5'; history of limb removals.
404	Chinese hackberry	11	No	3	Moderate	In 7' planting bed w/ ivy; multiple attachments at 7,9'; history of limb removals; slightly sparse.
405	Chinese hackberry	9	No	3	Moderate	In 7' planting bed w/ ivy; multiple attachments at 8'; history of limb removals; ivy up base.
406	Raywood ash	12	No	2	Low	In ivy end planting bed; multiple attachments at 7,8'; history of limb removals; sparse.
407	Raywood ash	14	No	3	Moderate	In ivy end planting bed; multiple attachments at 7,9'; wide crown; history of limb removals.
408	Raywood ash	10	No	2	Low	In 4' planting bed; multiple attachments at 7' w/ narrow attachments and reaction growth; upright form; branch dieback.
409	Raywood ash	12	No	3	Moderate	In ivy end planting bed; codominant stems at 8' w/ removed stem; upright vase form; history of limb removals.
410	Raywood ash	12	No	3	Moderate	In ivy end planting bed; multiple attachments at 8'; upright vase form; history of limb removals.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
411	Chinese hackberry	8	No	3	Moderate	In 7' planting bed; multiple attachments at 6'; history of limb removals; slightly sparse.
412	Chinese hackberry	7	No	3	Moderate	In 7' planting bed; extensive surface roots; multiple attachments at 7'; history of limb removals; sparse.
413	Chinese hackberry	11	No	3	Moderate	In 7' planting bed; multiple attachments at 6,7'; history of limb removals.
414	Chinese hackberry	10	No	3	Moderate	In 7' planting bed; multiple attachments at 6'; history of limb removals; some drought stress in top crown.
415	Raywood ash	14	No	3	Moderate	In narrow end lawn planting bed (5'); surface roots; displacing curb; codominant stems at 9'; history of limb removals; branch dieback; crowded by #416.
416	Raywood ash	17	No	3	Moderate	In narrow end lawn planting bed (5'); multiple attachments at 7' w/ narrow attachments; branch dieback.
417	Raywood ash	14	No	2	Low	In larger lawn end bed (~9'); multiple attachments at 8'; girdling root E. side; multiple attachments at 8'; upright narrow form; branch dieback.
418	Raywood ash	17	No	3	Moderate	In larger lawn end bed (~9'); surface rooting; multiple attachments at 8' w/ seams; narrow upright form.
419	Chinese hackberry	12	No	3	Moderate	In 7' planting bed; multiple attachments at 8' w/ history of limb removals; slight lean N.W.; base engulfed in ivy; history of limb removals.
420	Chinese hackberry	12	No	3	Moderate	In 7' planting bed; multiple attachments at 7'; base engulfed in ivy.
421	Chinese hackberry	13	No	3	Moderate	In 7' planting bed; multiple attachments at 8'; base engulfed in ivy.
422	Chinese hackberry	6	No	3	Moderate	In 7' planting bed; less ivy; codominant stems at7' w/ removed stem; thin crown.
423	Raywood ash	9	No	3	Moderate	In ivy end bed; multiple attachments at 8'; history of limb removals with reaction growth; small young tree.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
424	Raywood ash	15	No	3	Moderate	In ivy end bed; codominant stems at 9' w/ history of limb removals; some branch dieback; large crown.
425	Raywood ash	13	No	3	Moderate	In narrow 4' planting bed; multiple attachments at 8'; history of limb removals; oval crown.
426	Raywood ash	11	No	3	Moderate	In 5' ivy end bed; trunk wound S. side; multiple attachments at 7' w/ narrow attachments; history of limb removals; crowded by #427.
427	Raywood ash	11	No	3	Moderate	In 5' ivy end bed; slight lean E.; large surface roots; girdling root S. side; multiple attachments at 8'; vase form.
428	Chinese hackberry	9	No	2	Low	In 7' planting bed; surface roots; multiple attachments at 6.5' w/ decay; history of limb removals; drought-stressed.
429	Chinese hackberry	9	No	2	Low	In 7' planting bed; surface roots; multiple attachments at 7'; drought-stressed.
430	Chinese hackberry	10	No	3	Moderate	In 7' planting bed; multiple attachments at 6',8'; history of limb removals; some drought stress.
431	Chinese hackberry	13	No	3	Moderate	In 7' planting bed w/ ivy; multiple attachments at 7'; history of limb removals; slightly sparse.
432	Chinese hackberry	13	No	3	Moderate	In 7' planting bed w/ base engulfed in ivy; multiple attachments at 7'; crowded by #433 and 434.
433	Raywood ash	13	No	2	Low	In end lawn planting bed; slight lean E.; multiple attachments at 7'; history of limb removals; vase form; sparse.
434	Raywood ash	18	No	3	Moderate	In end lawn planting bed; extensive large surface roots; multiple attachments at 8'; history of limb removals; large crown; some branch dieback.
435	Raywood ash	19	No	2	Low	In large corner end planting bed/lawn; small girdling root W. side; multiple attachments at 8'; extensive branch dieback.
436	Raywood ash	19	No	3	Moderate	In large corner end planting bed/lawn; surface rooting; slight lean N.E.; multiple attachments at 8'; history of limb removals.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
437	Coast redwood	13	No	3	Moderate	In raised berm ivy planting bed; typical form and structure; drought stressed.
438	Coast redwood	13	No	3	Moderate	In raised berm ivy planting bed; typical form and structure; drought stressed.
439	Thornless honey locust	9	No	2	Low	In lawn area; correcting lean E.; some branch dieback.
440	Valley oak	24	Yes	2	Low	At sidewalk near fire hydrant, likely growing on top of water line; strong lean S.W.; multiple attachments at 10'; some branch dieback.
441	Raywood ash	14	No	2	Low	**Off-site; no tag.** In 5' lawn planting bed; multiple attachments at 7'; history of limb removals; sparse w/ branch dieback.
442	Raywood ash	13	No	3	Moderate	**Off-site; no tag.** 1' from curb; multiple attachments at 6,7'; history of limb removals; better crown than #441.
443	Chinese hackberry	11	No	3	Moderate	In 5x5' bed at steel property line fence; multiple attachments at 7'; history of limb removals.
444	Chinese hackberry	9	No	3	Moderate	In 5x5' bed at steel property line fence; enlarged base; trunk divides at 6 and 8'; history of limb removals.
445	Chinese hackberry	14	No	3	Moderate	In 5x5' bed at steel property line fence; enlarged base; trunk divides at 6 and 8'; history of limb removals.
446	Chinese hackberry	10	No	3	Moderate	In 5x5' bed at steel property line fence; multiple attachments at 6'; history of limb removals.
447	Chinese hackberry	10	No	3	Moderate	In 5x5' bed at steel property line fence; codominant stems at 7' w/ seam and history of limb removals; multiple attachments above.
448	Chinese hackberry	8	No	3	Moderate	In 5x5' bed at steel property line fence; raised crown; history of limb removals.
449	Chinese hackberry	11	No	3	Moderate	In 5x5' bed at steel property line fence; codominant stems at 6' w/ multiple attachments above; history of limb removals.
450	Chinese hackberry	11	No	3	Moderate	In 5x5' bed; multiple attachments at 6,7'; thin crown.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
451	Chinese hackberry	8	No	3	Moderate	In 5x5' bed; surface rooting w/ some ivy present; multiple attachments at 6'; history of limb removals.
452	Chinese hackberry	9	No	3	Moderate	In 5x5' bed; extensive surface roots; multiple attachments at 7'; history of limb removals.
453	Chinese hackberry	10	No	3	Moderate	In 5x5' bed; extensive surface roots; multiple attachments at 7'; history of limb removals.
454	Raywood ash	11	No	2	Low	In end 5' planting bed; multiple attachments at 8' w/ removed stems; sparse.
455	Raywood ash	11	No	3	Moderate	In end 5' planting bed; multiple attachments at 8' w/ removed stems; history of limb removals; vase form.
456	Raywood ash	11	No	3	Moderate	In narrow 4' planting bed; multiple attachments at 7'; branch dieback.
457	Sawleaf zelkova	11	No	3	Moderate	**Off-site; no tag.** Multiple attachments at 6' w/ embedded straps; buried root crown; surface roots; wide rounded canopy; drought-stressed.
458	Sawleaf zelkova	11	No	3	Moderate	**Off-site; no tag.** Buried root crown; multiple attachments at 7' w/ embedded straps and branching below the attachments; wide rounded canopy; drought stressed.
459	Sawleaf zelkova	10	No	3	Moderate	**Possibly offsite, tagged.** Buried root crown; surface roots; multiple attachments at 5'; wide rounded canopy; drought stressed.
460	Chinese hackberry	9	No	3	Moderate	**Off-site; no tag.** codominant stems at 6' w/ multiple attachments above; some branch dieback.
461	Sawleaf zelkova	9	No	3	Moderate	**Off-site; no tag.** Leans S.; multiple attachments at base and above; low, shrubby form; wide crown.
462	Coast redwood	19	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
463	Coast redwood	19	No	4	High	**Off-site, no tag.** Typical form and structure; slightly drought-stressed; extends 5-10' over site.

Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
464	Coast redwood	19	No	4	High	**Off-site, no tag.** Typical form and structure; slightly drought-stressed; extends 5-10' over site.
465	Coast redwood	22	No	4	High	**Off-site, no tag.** Typical form and structure; slightly drought-stressed; extends 5-10' over site.
466	Coast redwood	22	No	4	High	**Off-site, no tag.** Typical form and structure; slightly drought-stressed; extends 5-10' over site.
467	Coast redwood	21	No	4	High	**Off-site, no tag.** Typical form and structure; slightly drought-stressed; extends 5-10' over site.
468	Coast redwood	18	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
469	Coast redwood	18	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
470	Coast redwood	18	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
471	Coast redwood	18	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
472	Coast redwood	17	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
473	Coast redwood	20	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
474	Coast redwood	21	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
475	Coast redwood	17	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
476	Coast redwood	14	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
477	Coast redwood	13	No	3	Moderate	**Off-site, no tag.** Typical form and structure; raised crown; slightly sparse and drought-stressed; extends 5-10' over site.
478	Coast redwood	15	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.

Tree Assessment

Dublin Senior Living
Dublin, CA
July 2021

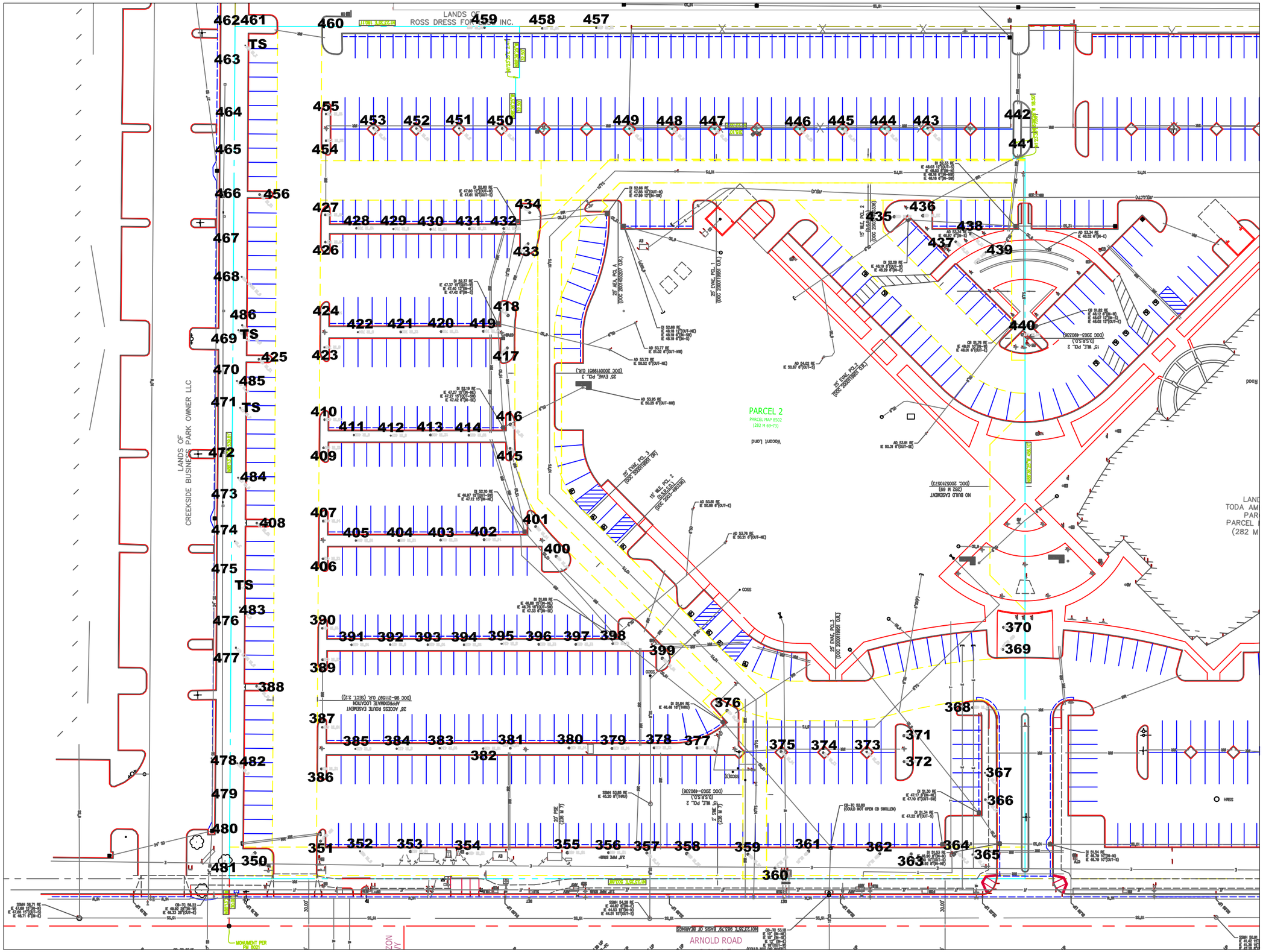
Tree No.	Species	Trunk Diameter (in.)	Heritage Tree?	Condition 0=dead 5=excellent	Suitability for Preservation	Comments
479	Coast redwood	17	No	3	Moderate	**Off-site, no tag.** Typical form and structure; slightly sparse and drought-stressed; extends 5-10' over site.
480	Coast redwood	22	No	4	High	**Off-site, no tag.** Typical form and structure; vigorous; extends 5-10' over site.
481	Chinese pistache	6	No	2	Low	**Off-site; no tag**. Suppressed by adjacent trees; wide thin crown.
482	Raywood ash	6	No	3	Moderate	4' from curb; engulfed in oleander; crowded by off-site redwoods; vigorous young tree.
483	Raywood ash	5,4	No	3	Moderate	3' from curb; crowded by oleander; codominant stems at 4' w/ removed stem; large surface root to S.W.; vigorous young tree.
484	Raywood ash	5,4	No	3	Moderate	5' from curb; codominant stems at base; crowded by oleander; vigorous young tree.
485	Raywood ash	5,4,3	No	2	Low	4' from curb; multiple attachments at base w/ embedded oleander stems; crowded by off-site redwoods and shrubs; slightly sparse.
486	Raywood ash	5,4,2	No	3	Moderate	4' from curb; multiple attachments at base; crowded by off-site redwoods and shrubs; vigorous young tree.

Tree Assessment Plan

Dublin Planned Development
5751 Arnold Road
Dublin, CA

Prepared for:
SmithGroup JJR
San Francisco, CA

August 2021
Updated May 2022



No Scale

Notes:
Base map provided by:
Kier & Wright
Santa Clara, CA

Numbered tree locations with no survey point were approximately located in the field.

TS = (too small) tree less than 6" in diameter and not included in this assessment.

HORT SCIENCE
BARTLETT CONSULTING
Divisions of The F.A. Bartlett Tree Expert Company

325 Ray Street
Pleasanton, CA 94566
Phone 925.484.0211
Fax 925.484.0596
www.hortscience.com

Dublin Senior Living Project

CEQA Addendum

April 28, 2022
Planning Application Number: PLPA-2021-00042

Dublin Senior Living Project
CEQA Addendum

April 28, 2022

Project Overview

The Dublin Senior Living Project (Project) site is located at 5751 Arnold Road (Assessor's Parcel Number [APN]: 986-14-13) and is an approximately 5.74-acre site in the City's Eastern Dublin Specific Plan (EDSP) area with commercial/office uses to the north, south and east, and residential uses to the west.

The Project proposes the construction and operation of a two-story, 155,517-square-foot (sf) licensed residential care facility for the elderly (RCFE) and would include the following components:

- One two-story structure, consisting of 155,517 sf
- 152 units consisting of 114 assisted living units and 38 memory care units, with a total of up to 174 beds and 100,895 sf
- Common areas for the use and enjoyment of Project residents, including a commercial kitchen, dining areas, fitness room, golf simulator, pool, salon, spa, various activity rooms, a café and small convenience store, theater and games room, and exterior amenities, for a total of 26,328 sf of common space
- Circulation and utility spaces account for the remaining 28,295 sf
- Outdoor open spaces, courtyards, and walkways, with landscaping and lighting
- 89 surface parking spaces for residents, employees, and visitors

Prior CEQA Analysis

Prior California Environmental Quality Act (CEQA) analysis includes the Eastern Dublin General Plan Amendment and Specific Plan Environmental Impact Report (EIR) (1993) (1993 GPA/SP EIR). This environmental review document is described below.

Eastern Dublin General Plan Amendment and Specific Plan EIR (1993)

The 1993 GPA/SP EIR and an addendum (1993) were certified by the City Council on August 22, 1994. This EIR analyzed General Plan Amendments affecting a 6,920-acre area and the adoption of the EDSP, which encompassed a 3,328-acre area and provides a comprehensive planning framework for future development in Eastern Dublin. The area considered in this EIR included the Project site.

The 1993 GPA/SP EIR identified the following significant and unavoidable impacts: cumulative loss of agriculture and open space land, cumulative traffic, extension of natural gas, electric, and telephone service community facilities, consumption of non-renewable natural resources, increases in energy uses through increased water treatment and disposal and through operation of the water distribution system, inducement of substantial growth and concentration of population, earthquake ground shaking, loss/degradation of botanically sensitive habitat, regional air quality, noise, and aesthetics.

Pursuant to Resolution No. 53-93, the City Council adopted a Mitigation Measures and Monitoring Program, which continues to apply to development in Eastern Dublin. The City Council also adopted a Statement of Overriding Considerations in connection with certification of the 1993 GPA/SP EIR.

Proposed CEQA Analysis in this Document

The City prepared a CEQA analysis for the proposed Project using the City's Initial Study Checklist, dated April 28, 2022, incorporated herein by reference, to assess whether any further environmental review is required. Pursuant to CEQA Guidelines Section 15164, the City determined that no subsequent or supplemental EIR or Negative Declaration is required for the proposed Project and an Addendum to the 1993 GPA/SP EIR is the appropriate CEQA review per the following:

No Subsequent Review is Required per CEQA Guidelines Section 15162

Public Resources Code Section 21166 and CEQA Guidelines Section 15162 identify the conditions that trigger the requirement of subsequent environmental review and documentation for a project. After a review of these conditions, the City determined that no subsequent EIR or Negative Declaration is required for this Project. This is based on the following analysis:

a) *Are there substantial changes to the project requiring major revisions to the 1993 GPA/SP EIR due to new or substantially more severe significant impacts than previously identified?*

   There are no substantial changes to the Project as analyzed in the 1993 GPA/SP EIR. The Project proposes to construct and operate a two-story RCFE in lieu of a planned office building in an existing commercial/office park. As demonstrated in the Initial Study, the Project does not constitute a substantial change to the 1993 GPA/SP EIR analysis, will not result in additional significant impacts, and no additional or different mitigation measures are required.

b) *Are there substantial changes in the conditions which the project is undertaken requiring major revisions to the 1993 GPA/SP EIR due to new or substantially more severe significant impacts than previously identified?*

There are no substantial changes in the conditions assumed in the 1993 GPA/SP EIR. The Project proposes to construct and operate a two-story RCFE in lieu of a planned office building in an existing commercial/office park. This is documented in the attached Initial Study.

c) *Is there new information of substantial importance, which was not known and could not have been known at the time of the previous EIR that shows the project will have a significant effect not addressed in the previous EIR; or previous effects are more severe; or, previously infeasible mitigation measures are now feasible but the applicant declined to adopt them; or mitigation measures considerably different from those in the previous EIR would substantially reduce significant effects but the applicant declines to adopt them?*

As documented in the attached Initial Study, there is no new information showing a new or more severe significant effect beyond those identified in the 1993 GPA/SP EIR. Similarly, the Initial Study documents that no new or different mitigation measures are required for the Project. All previously adopted mitigations continue to apply to the Project. The 1993 GPA/SP EIR adequately describes the impacts and mitigations associated with the proposed development on portions of the EDSP area.

d) *If no subsequent EIR-level review is required, should a subsequent negative declaration be prepared?*

No subsequent EIR or Negative Declaration is required because there are no significant impacts of the Project beyond those identified in the 1993 GPA/SP EIR and no other standards for supplemental review under CEQA are met, as documented in the attached Initial Study.

Conclusion

This Addendum is prepared pursuant to CEQA Guidelines Section 15164 based on the attached Initial Study. Through the adoption of this Addendum and related Initial Study, the City determines that the proposed Project does not require a subsequent or supplemental EIR or Negative Declaration under CEQA Section 21166 or CEQA Guidelines Sections 15162 and 15163. The City further determines that the 1993 GPA/SP EIR adequately addresses the potential environmental impacts of the Dublin Senior Living Project.

As provided in Section 15164 of the CEQA Guidelines, this Addendum need not be circulated for public review, but shall be considered with the prior environmental document before making a decision on this Project.

The Initial Study and 1993 GPA/SP EIR are incorporated herein by reference and are available for public review during normal business hours, Monday through Friday, from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m., in the Community Development Department, Dublin City Hall, 100 Civic Plaza, Dublin CA.

Dublin Senior Living Project

CEQA Initial Study

April 28, 2022
Planning Application Number: PLPA-2021-00042

Table of Contents

Project Overview 1

Prior CEQA Analysis 1

Eastern Dublin General Plan Amendment and Specific Plan EIR (1993) 1

Proposed CEQA Analysis in this Document 2

No Subsequent Review is Required per CEQA Guidelines Section 15162 2

Conclusion 3

Project Background 1

Project Title 1
Lead Agency 1
Contact 1
Project Location & Setting 1
Project Applicant 4
General Plan and Eastern Dublin Specific Plan Designation 4
Zoning 4

Project Background and Purpose 4

Project Description 4

Project Characteristics 4
Operational Characteristics 5
Open Space and Landscaping 5
Site Access and Internal Circulation 11
Utilities and Public Services 11
Sustainability Features 14
Demolition and Construction 14
Project Approvals 15
Other Public Agencies Whose Approval Is Required 15
Applicable General Plan and EDSP Land Use Designations 16

CEQA Analysis 17

Determination 18

Aesthetics 19
Agricultural and Forestry Resources 22
Air Quality 25
Biological Resources 32
Cultural Resources 35
Energy 37
Geology and Soils 43
Greenhouse Gas Emissions 48
Hazards and Hazardous Materials 49
Hydrology and Water Quality 52
Land Use and Planning 57
Mineral Resources 58
Noise 59
Population and Housing 64
Public Services 65
Recreation 69
Transportation 71
Tribal Cultural Resources 74
Utilities and Service Systems 76
Wildfires 82
Mandatory Findings of Significance 83

References 85

List of Preparers 87

Appendices

A Air Quality and Energy

B Transportation Analysis

List of Figures

Figure 1: Project Location 2
Figure 2: Project Site 3
Figure 3: Project Site Plan 6
Figure 4: Building Exterior and Primary Entry 7
Figure 5: Building Rendering and Dropoff 8
Figure 6: Building Elevations 9
Figure 7: Landscaping and Outdoor Amenities 10
Figure 8: Preliminary Utility Plan 12
Figure 9: Preliminary Stormwater Quality Plan 13

List of Tables

Table 1: Project Construction Schedule 14
Table 2: Construction Annual and Daily Average Emissions (Unmitigated Average Daily Rate) . 28
Table 3: Operational Annual Emissions (Unmitigated) 29
Table 4: Operational Average Daily Emissions (Unmitigated) 30
Table 5: Construction Energy Demand 39
Table 6: Long-Term Operational Vehicle Fuel Consumption 40
Table 7: Long-Term Electricity Usage 41
Table 8: Long-Term Natural Gas Usage 41
Table 9: Estimated Vibration Levels for Construction Equipment 63
Table 10: Project Trip Generation Summary 72

Acronyms and Abbreviations

AB	Assembly Bill
ADT	average daily trips
AF	acre-feet
AFY	acre-feet per year
APN	Assessor's Parcel Number
AQP	air quality plan
BAAQMD	Bay Area Air Quality Management District
Basin Plan	Water Quality Control Plan for the San Francisco Bay Basin
BMP	Best Management Practice
CALGreen	California Green Building Standards Code
Caltrans	California Department of Transportation
CBC	California Building Code
CO	carbon monoxide
CNEL	community noise equivalent level
dB	decibels
DOC	California Department of Conservation
DMC	Dublin Municipal Code
DPM	diesel particulate matter
DSRSD	Dublin-San Ramon Services District
DWR	Department of Water Resources
EDSP	Eastern Dublin Specific Plan
EDSPA	Eastern Dublin Specific Plan Amendment
EIR	Environmental Impact Report
FAR	Floor Area Ratio
FEMA	Federal Emergency Management Agency
FIRM	Flood Insurance Rate Map
FTA	Federal Transit Administration
GHG	greenhouse gas
GIS	geographic information system
gpd	gallons per day
gpm	gallons per minutes
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
GWMP	Groundwater Management Plan
KBTU	kilo British thermal unit
KWhr	kilowatt hour
ITE	Institute of Transportation Engineers
I-580	Interstate 580

I-680	Interstate 680
LAVWMA	Livermore-Amador Valley Water Management Agency
lbs	pounds
Ldn	day-night average sound level
LID	Low Impact Development
mgd	million gallons per day
MRP	Municipal Regional Permit
MRZ	Mineral Resource Zone
MTC/ABAG	Metropolitan Transportation Commission/Association of Bay Area Governments
NO_x	oxides of nitrogen
NPDES	National Pollutant Discharge Elimination System
PD	Planned Development
PG&E	Pacific Gas and Electric
$PM_{2.5}$	particulate matter 2.5 microns in diameter
PM_{10}	particulate matter 10 microns in diameter
POTW	publicly owned treatment works
PPV	peak particle velocity
Project	Dublin Senior Living Project
RCFE	residential care facility for the elderly
SDR	Site Development Review
sf	square-foot/square feet
SGMA	Sustainable Groundwater Management Act
SWPPP	Stormwater Pollution Prevention Plan
RCFE	residential care facility for the elderly
RFTA	Parks Reserve Forces Training Area
ROG	reactive organic gases
RWQCB	Regional Water Quality Control Board
UWMP	Urban Water Management Plan
VMT	vehicle miles traveled
WWTP	wastewater treatment plant
$\mu g/m^3$	micrograms per cubic meter

Dublin Senior Living Project
CEQA Initial Study

Project Background

Project Title

Dublin Senior Living
PLPA-2021-00042

Lead Agency

City of Dublin
Community Development Department
100 Civic Plaza
Dublin, CA 94568

Contact

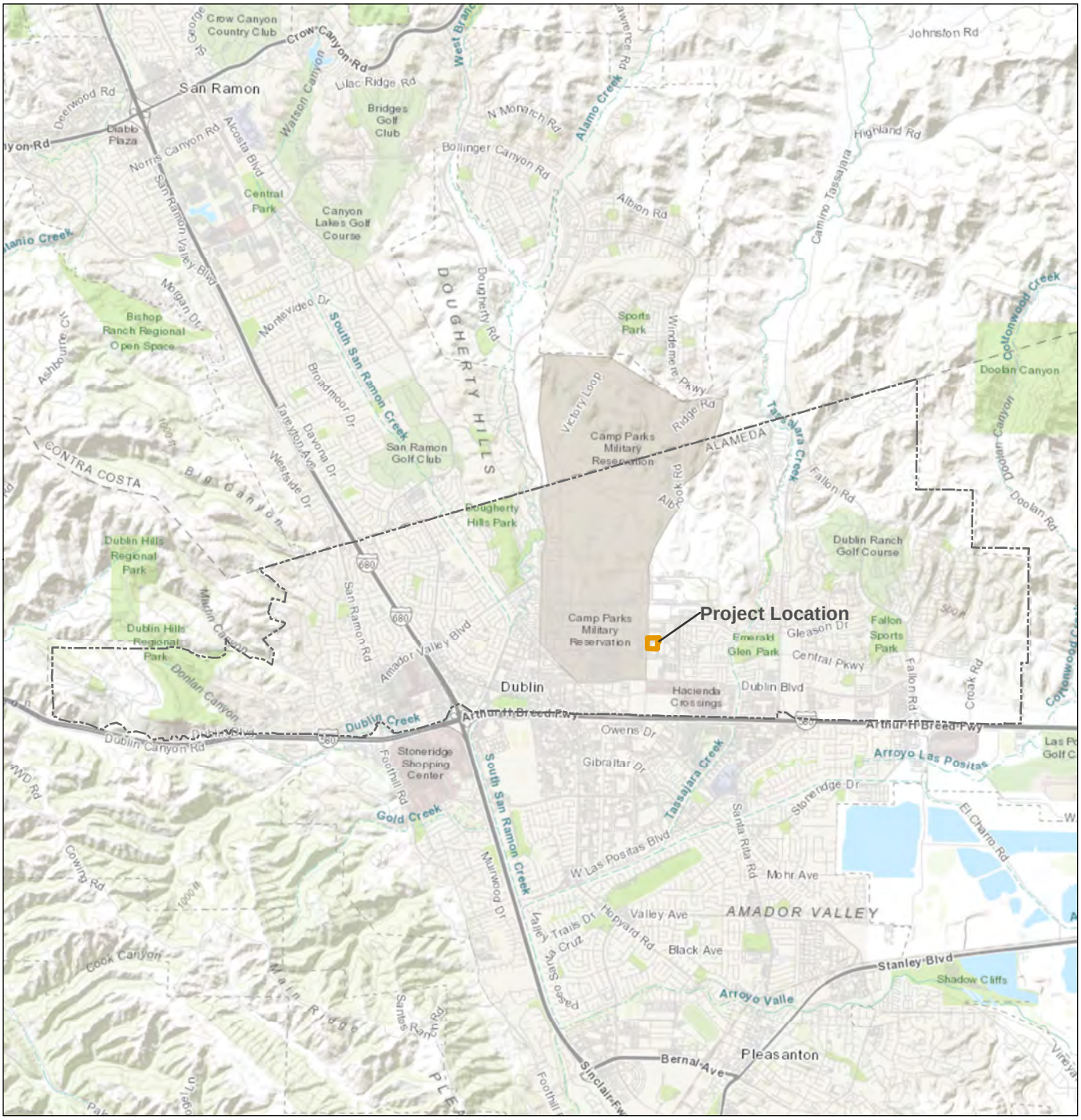
Gaspare Annibale
Associate Planner
Phone: 925-833-6610
gaspare.annibale@dublin.ca.gov

Project Location & Setting

The Project site is located at 5751 Arnold Road (Assessor's Parcel Number [APN]: 986-14-13. See **Figure 1: Project Location.**

As shown in **Figure 2: Project Site**, the Project site is approximately 5.74 acres located on the east side of Arnold Road in the City's Eastern Dublin Specific Plan (EDSP) area with commercial/office uses located to the north, south and east, and residential uses to the west.

The approximately 5.74-acre Project site is generally flat and is surrounded by existing development. The Project site is bordered to the south by an existing office building and Central Parkway. To the west is Arnold Road, with a residential neighborhood located farther to the west across Arnold Road. The Project site is bounded on the east by corporate office buildings, with Hacienda Drive bordering the commercial/office campus farther to the east. Other commercial and office uses are located north of the Project site, and Gleason Drive is located further to the north. The Project vicinity includes a mix of commercial, office, residential (single-family and multifamily), and institutional (correctional) and civic uses, such as Alameda County Superior Court, Emergency Services, Sheriff's Department, Fire Station 17, and a California Highway Patrol station.



Legend

- Project Site
- City of Dublin

0 0.5 1 Miles
(At original document size of 8.5x11)
1:84,858

N

Stantec

Project Location
Dublin, California

Client/Project
City of Dublin
Dublin Senior Living Project

Figure No.
1

Title
Project Location

Notes
1. Coordinate System: NAD 1983 StatePlane California III FIPS 0403 Feet
2. Data Sources:
3. Background: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and

V:\1857\Active\185705826\gis\mxd\fig_1_project_location.mxd Revised: 2022-03-18 By: KAEJOHNSON

Disclaimer: This document has been prepared based on information provided by others as cited in the Notes section. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result. Stantec assumes no responsibility for data supplied in electronic format, and the recipient accepts full responsibility for verifying the accuracy and completeness of the data.

Legend

Project Site

0 250 500 Feet
(At original document size of 8.5x11)
1:8,000

N

Stantec

Project Location
Dublin, California

Client/Project
City of Dublin
Dublin Senior Living Project

Figure No.
2

Title
Project Site

Notes
1. Coordinate System: NAD 1983 StatePlane California III FIPS 0403 Feet
2. Data Sources:
3. Background: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and

V:\1857\Active\185705826\gis\mxd\fig_2_project_site.mxd Revised: 2022-03-18 By: KAEJOHNSON

Disclaimer: This document has been prepared based on information provided by others as cited in the Notes section. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result. Stantec assumes no responsibility for data supplied in electronic format, and the recipient accepts full responsibility for verifying the accuracy and completeness of the data.

The majority of the Project site is paved and surrounded by existing surface parking areas. Additionally, the site includes landscape areas consisting of ornamental and non-native trees, shrubs, and bushes.

The General Plan and EDSP land use designation of the Project site is Campus/Office and the zoning is Planned Development (PD) (Resolution No. 30-98). Local access to the Project site would be via Arnold Road, Central Parkway, Hacienda Drive and Gleason Drive. Other major roadways in the Project vicinity include Dougherty Road, approximately 0.9 mile to the west of the Project site, Dublin Boulevard, approximately 0.3 mile to the south, and Tassajara Road, approximately 1.1 miles to the east. Regional access is provided by Interstate 580 (I-580), located approximately 0.6 mile to the south of the Project site and Interstate 680 (I-680), located approximately two miles to the west.

Project Applicant

South Bay Partners, LLC
4514 Cole Avenue, Suite 1500
Dallas, TX 72025

General Plan and Eastern Dublin Specific Plan Designation

Campus/Office

Zoning

Planned Development (Resolution No. 30-98)

Project Background and Purpose

The Eastern Dublin General Plan Amendment and Specific Plan Environmental Impact Report (EIR) (1993 GPA/SP EIR) and an addendum were certified by the City Council on August 22, 1994. This EIR analyzed General Plan Amendments affecting a 6,920-acre area and the adoption of the EDSP, which encompassed a 3,328-acre area and provides a comprehensive planning framework for future development in Eastern Dublin. The area considered in the 1993 GPA/SP EIR included the Project site. The Project purpose is provided below.

Project Description

Project Characteristics

The Project proposes the construction and operation of a two-story, 155,517-square-foot (sf) licensed residential care facility for the elderly (RCFE) and would include the following components, as seen in **Figure 3: Project Site Plan**:

- One two-story structure, consisting of 155,517 sf
- 152 units consisting of 114 assisted living units and 38 memory care units, with a total of

up to 174 beds and 100,895 sf Common areas for the use and enjoyment of Project residents, including a commercial kitchen, dining areas, fitness room, golf simulator, pool, salon, spa, various activity rooms, a café and small convenience store, theater and games room, and exterior amenities, for a total of 26,328 sf of common space.

- Circulation and utility spaces account for the remaining 28,295 sf
- Outdoor open spaces, courtyards, and walkways, with landscaping and lighting
- 89 surface parking spaces for residents, employees, and visitors

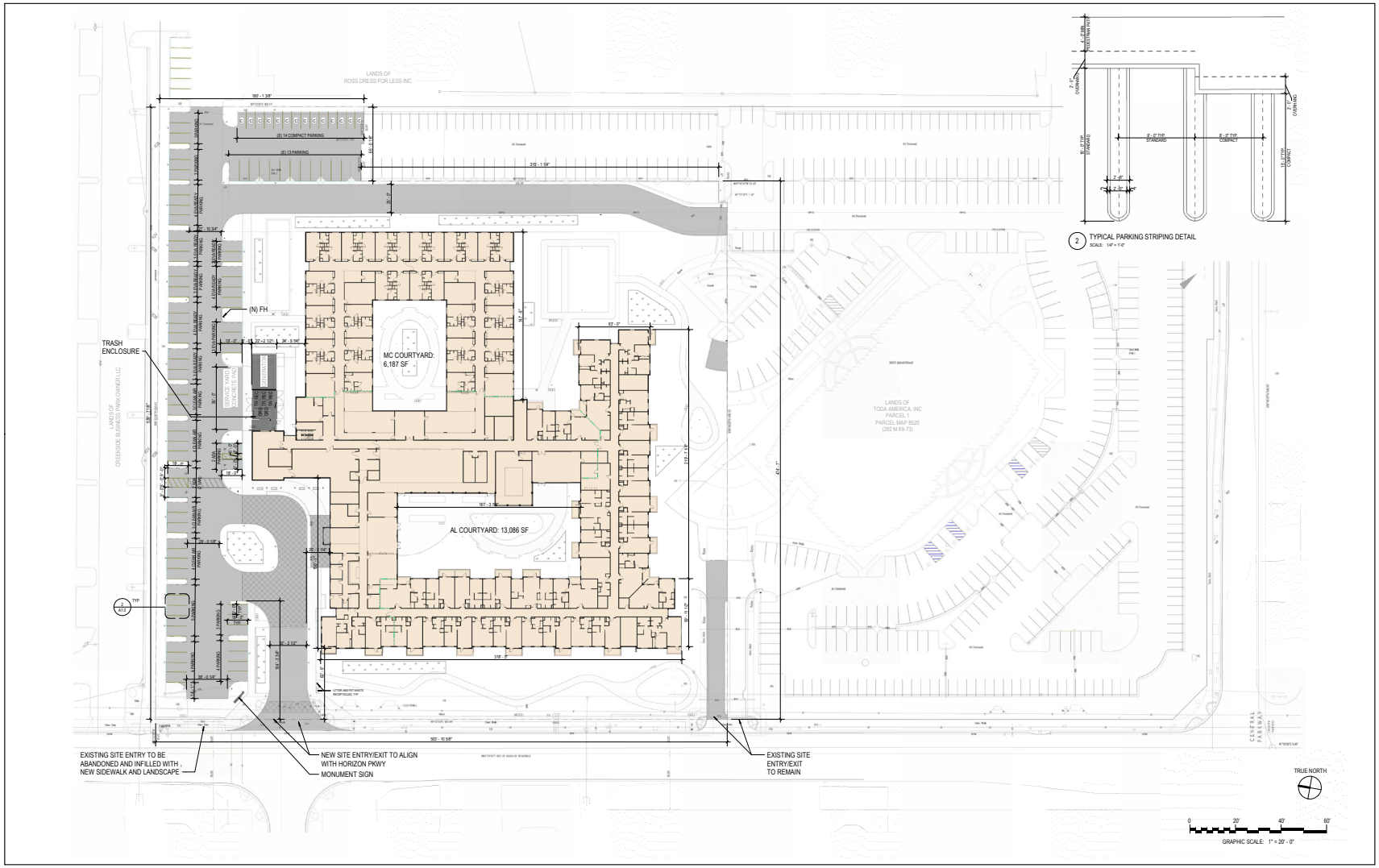
The Project would be designed in a contemporary style and would include cultured stone, painted metal, and engineered wood-looking veneer cladding, as shown in **Figure 4: Building Exterior and Primary Entry**, and the rendering provided in **Figure 5: Building Rendering and Dropoff**. To the top of the parapet, the building would be approximately 28 feet in height, as shown in **Figure 6: Building Elevations**.

Operational Characteristics

The Project would be operational 24 hours per day, seven days per week. It is estimated that approximately 80 full time and 40 part time jobs would be generated by the Project. Due to the nature of the full-time RCFE operation, employees would be required in various shifts, including approximately 42 employees from 6:30 a.m. to 2:30 p.m., 27 employees from 2:30 p.m. to 10:30 p.m., and 10 employees from 10:30 p.m. to 6:30 a.m.

Open Space and Landscaping

The Project proposes to include new landscaping, gardens, outdoor furniture, walkways, and other outdoor amenities, as shown in **Figure 7: Landscaping and Outdoor Amenities**. In addition to common open space, private open space would be provided consisting of balconies and patios. Exterior common space areas would include a memory care garden (6,187 sf), assisted living garden (11,457 sf), and landscape amenity areas around the building (66,897 sf) for a total of 84,541 sf of common open space. There would be a total of approximately 5,200 sf of private open space, consisting of first floor patios (2,050 sf) and second floor balconies (3,150 sf). Some exterior amenities would be secured for resident's safety. New lighting and signage would be placed throughout the Project site and parking areas to provide security and needed illumination for safety. Within the Project site, 82 trees are proposed to be removed, two of which are dead and none of which are protected or heritage trees. The Project would preserve 43 trees during construction and operation, one of which is a heritage tree, and plant 107 new trees.



Source: SmithGroup January 2022

Project Location
Dublin, California

Client/Project
City of Dublin
Dublin Senior Living Project

Figure No.
3

Title
Project Site Plan

Stantec

Source: SmithGroup January 2022

Stantec

Project Location
Dublin, California

Client/Project
City of Dublin
Dublin Senior Living Project

Figure No.
4

Title
Building Exterior and Primary Entry

Source: SmithGroup January 2022

Project Location
Dublin, California

Client/Project
City of Dublin
Dublin Senior Living Project

Figure No.
5

Title
Building Rendering and Dropoff

Stantec

Source: SmithGroup January 2022

Project Location
Dublin, California

Client/Project
City of Dublin
Dublin Senior Living Project

Figure No.
6

Title
Building Elevations

Stantec

Source: SmithGroup January 2022

Stantec

Project Location
Dublin, California

Client/Project
City of Dublin
Dublin Senior Living Project

Figure No.
7

Title
Landscaping and Outdoor Amenities

Site Access and Internal Circulation

As shown in Figure 3, primary site access would be from Arnold Road, which would include a 34-foot-wide main entry driveway leading to the building entrance. The interior drive aisle would be 24 feet wide. There would be a round-about at the front entrance for ease of traffic flow. An existing driveway providing access to the adjacent commercial/office park, located further to the south along Arnold Road, would be maintained. A main driveway flows around the Project site in an inverted "L" shape connecting the new site entrance to the existing surface parking areas.

Utilities and Public Services

Some of the existing utility services onsite would be utilized for the Project while others would be removed and replaced, as shown in **Figure 8: Preliminary Utility Plan**.

Water

The existing public water system would be improved. The Project would install a new 10-inch fire service line throughout the site, which would connect to a new six-inch line to connect with new fire hydrants. The new 10-inch fire service line would connect to an existing fire service main onsite. The existing irrigation and domestic water meters would be removed, and the Project would construct two-inch water meters onsite that would connect to the existing 16-inch water main located along the Project frontage on Arnold Road.

Wastewater

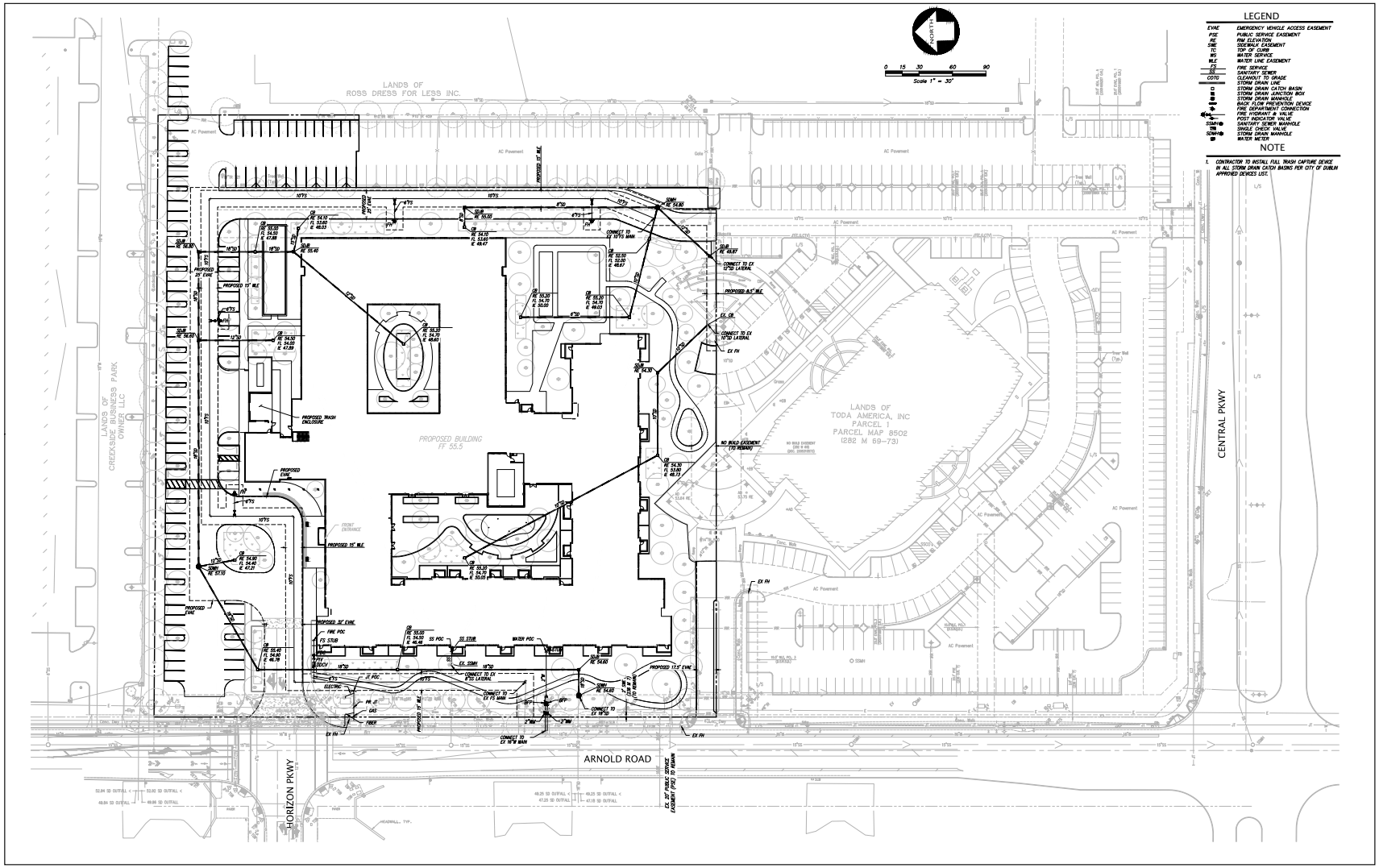
The Project would utilize the existing sewer lines onsite and would connect to the existing eight-inch sanitary sewer lateral onsite.

Stormwater

The existing storm drain system would be removed and replaced with a new drainage system, as shown in **Figure 9: Preliminary Stormwater Quality Plan**. The new storm drain system would include construction of storm drain lines onsite ranging from eight-inch to 18-inch and would connect to existing storm drain laterals onsite. Additionally, the Project would construct 7,836 sf of bio-retention treatment areas onsite.

Electricity and Gas

The Project would connect to and utilize the existing electric and gas facilities located in the vicinity of the Project site. Electricity and gas services in the City are provided by Pacific Gas and Electric (PG&E).



Source: SmithGroup January 2022

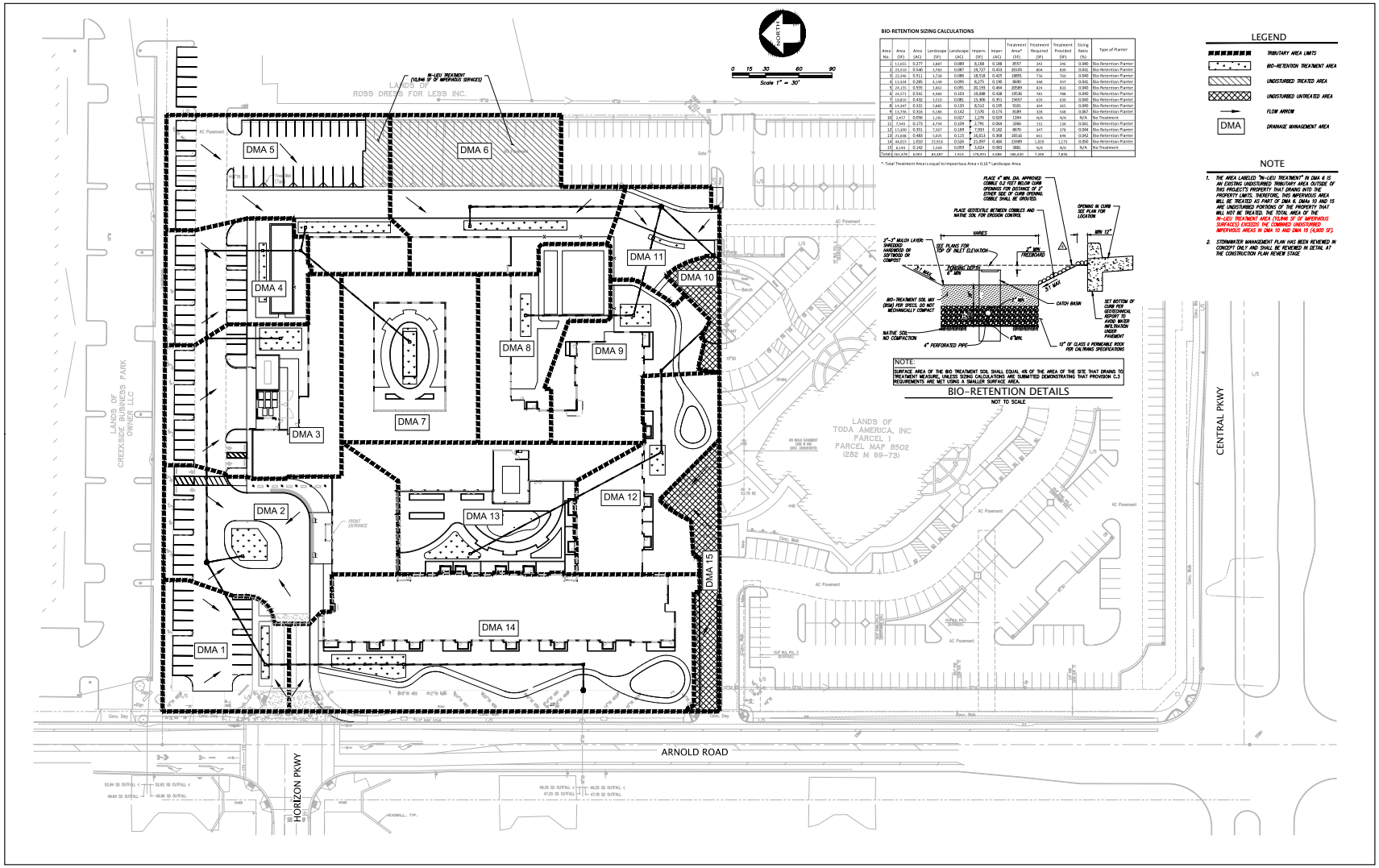
Project Location
Dublin, California

Client/Project
City of Dublin
Dublin Senior Living Project

Figure No.
8

Title
Preliminary Utility Plan

Stantec



BIO-RETENTION SIZING CALCULATIONS

Area No.	Area (SF)	Area (AC)	Landscape (SF)	Landscape (AC)	Impervi. (SF)	Impervi. (AC)	Treatment Area* (SF)	Treatment Required (SF)	Treatment Provided (SF)	Sizing Ratio (%)	Type of Planter
1	12,610	0.277	3,847	0.088	8,168	0.188	8577	343	346	0.040	Bio-Retention Planter
2	23,510	0.540	3,783	0.087	19,727	0.453	20105	804	830	0.041	Bio-Retention Planter
3	22,946	0.511	3,726	0.086	18,518	0.425	18891	756	760	0.040	Bio-Retention Planter
4	12,424	0.285	4,149	0.095	8,275	0.190	8690	348	357	0.041	Bio-Retention Planter
5	36,135	0.555	3,915	0.090	30,195	0.464	30609	824	833	0.040	Bio-Retention Planter
6	19,571	0.541	4,444	0.102	19,888	0.458	19536	781	788	0.040	Bio-Retention Planter
7	16,816	0.458	3,510	0.081	15,306	0.351	15657	626	630	0.040	Bio-Retention Planter
8	14,247	0.333	5,845	0.135	8,512	0.195	9181	364	365	0.040	Bio-Retention Planter
9	13,796	0.316	6,590	0.142	7,570	0.174	8189	328	348	0.042	Bio-Retention Planter
10	2,477	0.056	1,181	0.027	1,296	0.029	1394	N/A	N/A	N/A	No Treatment
11	7,545	0.173	4,754	0.109	2,791	0.064	3546	141	154	0.043	Bio-Retention Planter
12	15,200	0.351	7,347	0.169	7,853	0.182	8970	347	376	0.044	Bio-Retention Planter
13	21,606	0.496	5,205	0.119	16,013	0.368	16516	661	694	0.042	Bio-Retention Planter
14	46,653	1.071	23,816	0.547	22,837	0.524	23489	1,878	1,173	0.050	Bio-Retention Planter
15	6,154	0.142	2,149	0.049	3,924	0.090	3881	N/A	N/A	N/A	No Treatment
Total	314,179	7.211	83,287	1.914	230,892	5.300	240,430	7,248	7,816		

* Total Treatment Area is equal to Impervious Area + 0.10 * Landscape Area.

NOTE:
SURFACE AREA OF THE BIO TREATMENT SOIL SHALL EQUAL 4% OF THE AREA OF THE SITE THAT DRAINS TO TREATMENT MEASURE, UNLESS SIZING CALCULATIONS ARE SUBMITTED DEMONSTRATING THAT PROVISION C.3 REQUIREMENTS ARE MET USING A SMALLER SURFACE AREA.

BIO-RETENTION DETAILS
NOT TO SCALE

LEGEND

- TRIBUTARY AREA LIMITS
- BIO-RETENTION TREATMENT AREA
- UNDISTURBED TREATED AREA
- UNDISTURBED UNTREATED AREA
- FLOW ARROW
- DMA — DRAINAGE MANAGEMENT AREA

NOTE

1. THE AREA LABELED "IN-LIEU TREATMENT" IN DMA 6 IS AN EXISTING UNDISTURBED TRIBUTARY AREA OUTSIDE OF THIS PROJECT'S PROPERTY THAT DRAINS INTO THE PROPERTY LIMITS. THEREFORE, THIS IMPERVIOUS AREA WILL BE TREATED AS PART OF DMA 6. DMAs 10 AND 15 ARE UNDISTURBED PORTIONS OF THE PROPERTY THAT WILL NOT BE TREATED. THE TOTAL AREA OF THE IN-LIEU TREATMENT AREA (10,846 SF OF IMPERVIOUS SURFACES) EXCEEDS THE COMBINED UNDISTURBED IMPERVIOUS AREAS IN DMA 10 AND DMA 15 (4,900 SF).
2. STORMWATER MANAGEMENT PLAN HAS BEEN REVIEWED IN CONCEPT ONLY AND SHALL BE REVIEWED IN DETAIL AT THE CONSTRUCTION PLAN REVIEW STAGE

Source: SmithGroup January 2022

Stantec

Project Location
Dublin, California

Client/Project
City of Dublin
Dublin Senior Living Project

Figure No.
9

Title
Preliminary Stormwater Quality Plan

Sustainability Features

As noted above, the Project would include 7,836 sf of bio-retention areas onsite to treat stormwater runoff. In addition, the Project would include the use of electric vehicle charging stations and would be designed to meet the requirements of the California Title 24 Energy Code as well as California Green Building Standards Code (CalGreen) measures.

Demolition and Construction

Construction of the Project is estimated to begin in July 2023 and would conclude in September 2025, lasting for approximately 26 months. See **Table 1 Project Construction Schedule**, below. Construction materials would be stored onsite and worker access to the site would be through the existing site access drive entry at the northwest corner of Arnold Road near the future intersection with Horizon Parkway. Construction workers would be instructed to park onsite near the existing site access drive entry at the northwest corner of Arnold Road.

Table 1: Project Construction Schedule

Construction Task	Start Date	End Date	Workdays
Site Preparation	07/10/2023	08/18/2023	30
Grading	08/21/2023	09/29/2023	30
Building Construction	10/02/2023	07/04/2025	460
Paving	07/07/2025	08/15/2025	30
Architectural Coating	08/18/2023	09/26/2025	30

Notes: Based on CalEEMod defaults for 5.74-acre Project site with 152 congregate care (assisted living) units, 89 parking spaces, other asphalt surfaces (onsite access roads), and other non-asphalt surfaces (landscaping).

Assumes 5-day work week.

Construction of the Project would include the new senior living facility with related site improvements including landscaping, grading, utility installation, and related offsite improvements. The total area of disturbance would be 5.74 acres. As recommended in the soils report prepared for the Project, construction would require approximately 24 inches of import fill under the new building slab to create foundation support for the proposed structures. Depth of excavation required for the pavement section varies depending on the use and would range from 11 to 19 inches total depth. The storm drain system would require approximately eight feet of excavation. Construction is estimated to require 1,500 cubic yards of soil export and the Project would construct 162,345 sf of impervious surface and 83,387 sf of pervious surface onsite.

Offsite improvements would include, but not be limited to, the relocation of signal poles, the addition of dualized ramps, approximately 3,000 sf of driveway improvements, and 40 linear feet of curb and gutter replacement. Some road closures and establishment of alternate traffic and pedestrian routes may be required during construction activities.

Project Approvals

As the CEQA Lead Agency for the proposed Project, the City will consider the environmental impacts of the Project as part of the project approval process. The applicant has requested approval of a Planned Development Rezoning with a related Stage 1 and Stage 2 Development Plan and a Site Development Review (SDR) Permit. These requested approvals must be acted upon by City Council at a public hearing following a recommendation made at a public hearing by the Planning Commission.

Other Project-related approvals, agreements, permits and subsequent ministerial actions would be required for Project implementation, which include, but may not be limited to, the following:

- Grading Permit
- Encroachment Permit
- Traffic Control Plan

Other Public Agencies Whose Approval Is Required

None.

Applicable General Plan and EDSP Land Use Designations

For reference, the Dublin General Plan defines the relevant land use designations as follows:

Campus Office (FAR: .25 to .80; Employee Density: 260 square feet per employee)

This designation is intended to provide an attractive, campus-like setting for office and other non-retail commercial uses that do not generate nuisances related to emissions, noise, odors, or glare. Allowed uses include, but are not limited to, the following: professional and administrative offices; administrative headquarters; research and development; business and commercial services; and, limited light manufacturing, assembly and distribution activities. Ancillary uses which provide services to businesses and employees in the Campus Office area are permitted. These uses include restaurants, gas stations, convenience shopping, copying services, branch banks, and other such services. Under special circumstances (e.g., where a mixed-use development would decrease potential peak-hour traffic generation, meet a specific housing need, encourage pedestrian access to employment and shopping, or create an attractive, socially-interactive neighborhood environment), residential uses may be permitted as part of a master planned mixed use development. In such developments, the residential component would not be permitted to occupy more than 50% of the developed area.

For reference, the EDSP defines the relevant land use designations as follows:

Campus Office (.25 to .80 Floor Area Ratio)

Provides an attractive, campus-like setting or office and other non-retail commercial uses that do not generate nuisances related to emissions, noise, odors, or outdoor storage and operations. Ancillary uses which provide support services to businesses and employees are permitted. Under special circumstances (e.g., where a mixed-use development would decrease potential traffic generation and/or contribute to greater social interaction and more vital live/work environment), residential uses may be permitted as part of a master planned mixed use development. In such developments, the residential component would not be permitted to occupy more than 50% of the developed area. A floor area ratio of up to 1.2 may be granted at the discretion of the City Council for the 37-acre parcel adjacent to the eastern Dublin BART station in the southwest quadrant of Hacienda Drive and Dublin Boulevard. A 5-acre hotel site is anticipated within this 37-acre parcel. The precise location of the hotel site will be established through the planned development application process.

Note: There are several areas indicated on the land use map that could develop as either general commercial or campus office uses. This flexibility has been provided in these key areas to respond to changing market conditions that may occur in the future. The shift from campus office (the underlying land use designation) to general commercial would only be permitted if the established traffic levels of service are not exceeded. Appropriate traffic studies may need to be conducted in order for the City to make the proper determination regarding traffic levels of service.

CEQA Analysis

The discussion below analyzes the potential environmental impacts of the proposed Project per the criteria as described in Public Resources Code Section 21166 and CEQA Guidelines Section 15162. For convenience, this analysis uses Appendix G of the CEQA Guidelines as a framework. Different from the standard CEQA checklist included in Appendix G of the CEQA Guidelines are the impact options included in this analysis.

Prior CEQA analysis includes the Eastern Dublin General Plan Amendment and Specific Plan EIR. This environmental review document is referred to as the "1993 GPA/SP EIR" or "previous CEQA findings."

The impact check-boxes indicate that the Project would not result in a new impact, a substantial increase in the severity of an impact, or an equal to or less severe impact, than those identified in previous CEQA findings.

As such, no new environmental review is required because none of the standards under Public Resources Code Section 21166 and CEQA Guidelines Section 15162 are met which would trigger the need for additional CEQA documentation. There are no significant Project changes, new information, or change in circumstances that result in a new or substantial increase in severity of a significant impact from those identified in the 1993 GPA/SP EIR. Therefore, no standards for requiring supplemental environmental review or documentation under CEQA are met and none are required for the Project.

Determination

On the basis of this initial evaluation:

I find that the project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.	
I find that although the project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.	
I find that the project MAY have a significant effect on the environment and an ENVIRONMENTAL IMPACT REPORT is required.	
I find that the project MAY have a potentially significant or a potentially significant unless mitigated impact on the environment, but at least one effect (1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and (2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.	
I find that although the project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the project, nothing further is required.	**X**

CITY OF DUBLIN

Gaspare Annibale

Gaspare Annibale, Associate Planner

05/02/2022

Date

Aesthetics

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
1. AESTHETICS. Would the project:			
a) Have a substantial adverse effect on a scenic vista?			X
b) Substantially damage scenic resources, including but not limited to trees, rock outcroppings, and historic buildings within a state scenic highway?			X
c) Substantially degrade the existing visual character or quality of the site and its surroundings?			X
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigations for visual resources:

- Impact 3.8/A: Standardized "Tract" Development within the project area which did not respond to natural site conditions could cause a significant impact. Adherence to Mitigation Measure 3.8/1.0, which requires consistency with EDSP Goal 6.3.4, reduces this impact to an insignificant level.
- Impact 3.8/B: Alteration of Rural/Open Space Visual Character was identified as a significant and unavoidable impact even with adherence to Mitigation Measure 3.8/2.0, which would implement the EDSP with retention of predominant natural features and encourages a sense of place in Eastern Dublin.
- Impact 3.8/C: Obscuring Distinctive Natural Features identifies the potential of EDSP buildings and related improvements to obscure or alter existing features and reduce the visual uniqueness of the Eastern Dublin area. Implementation of Mitigation Measure 3.8/3.0, which would implement EDSP Policy 6-28, reduces this impact to an insignificant level.
- Impact 3.8/D: Alteration of Visual Quality of Hillsides notes that grading and excavation of building sites in hillside areas would compromise the visual quality of the EDSP area. Mitigation Measures 3.8/4.0 through 3.8/4.5 are included in the 1993 GPA/SP EIR to reduce Impact 3.8/D to an insignificant level. These mitigation measures require implementation of EDSP Policies 6-32 through 6-38.
- Impact 3.8/E: Alteration of Visual Quality of Ridges states that structures built in

proximity to ridges may obscure or fragment the profile of visually sensitive ridgelines. Implementation of Mitigation Measures 3.8/5.0 through 3.8/5.2 would reduce this impact to a less-than-significant level. These measures require the implementation of EDSP Policies 6-29 and 5-30 and General Plan Amendment Guiding Policy E.

- Impact 3.8/F: Alteration of Visual Character of Flatlands is identified as a significant and unavoidable impact. No mitigation measure has been identified which can either fully or partially reduce this impact.
- Impact 3.8/G: Alteration of the Visual Character of Watercourses which involves the potential for elimination of the visibility and function of watercourses would be mitigated to an insignificant level by adherence to Mitigation Measure 3.8/6.0, which required future development to implement EDSP Policy 6-39.
- Impact 3.8/H: Alteration of Dublin's Visual Identity as a Freestanding City is mitigated to a level of insignificance by implementation of the EDSP land use plan (Mitigation Measure 3.8/5.0).
- Impact 3.8/I: Scenic Vistas includes the alteration of the character of existing scenic vistas and important sightlines. With implementation of Mitigation Measures 3.8/7.0 and 3.8/7.1 this impact would be reduced to an insignificant level. Mitigation Measure 3.8/7.0 requires adherence to EDSP Policy 6-5 and Mitigation Measure 3.8/7.1 requires the City to conduct a visual survey of the EDSP site and to identify and map viewsheds of scenic vistas.
- Impact 3.8/J: Scenic Routes identifies that the urban development of the EDSP will significantly alter the visual experience of travelers on scenic routes in Eastern Dublin. Implementation of Mitigation Measures 3.8/8.0 and 8.1 will reduce this impact to an insignificant level. These two measures require implementation of EDSP Action Programs 6Q and 6R.

The 1993 GPA/SP EIR found significant and unavoidable aesthetic impacts (Impact 3.8/B and Impact 3.8/F) associated with the alteration of the visual character of rural/open space and flatlands. The City adopted a Statement of Overriding Considerations for these impacts, which includes the Project.

The proposed Project would be required to adhere to applicable mitigation measures as set forth in the 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Scenic vistas, views

The majority of the Project site is paved and surrounded by existing surface parking areas. Additionally, the site includes landscape areas consisting of ornamental and non-native trees, shrubs, and bushes. The Project site is classified by the 1993 GPA/SP EIR as “developed.” The

EDSP does identify certain ridgelands and ridgelines as visually sensitive and the City pursuant to Specific Plan Policy 6-5 and Action Program 6Q adopted the Eastern Dublin Scenic Corridor, Policies and Standards as means to preserve scenic vistas.

Previous CEQA findings found potentially significant impacts to scenic vistas and views. The impacts were addressed with implementation of Mitigation Measures 3.8/3.0, 3.8/4.0 through 4.5, 3.8/5.0 through 5.2, 3.8/6.0, 3.8/7.0 and 3.8/7.1.

Due to the developed nature of the Project site and surrounding areas, views of scenic resources from the site are extremely limited and screened due to existing intervening development in the area. The Project would construct a senior living facility at a Project site that is surrounded by existing development. The proposed buildings would be two-stories tall and would not have a height that exceeds the surrounding buildings. Since there are no scenic vistas or views to preserve at the Project site, the 1993 GPA/SP EIR mitigation measures identified to reduce potentially significant impacts to scenic vistas and views would not be applicable to the Project. Therefore, the Project would not have a substantial effect on a scenic vista and impacts would be less than significant. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(b) Scenic resources

The 1993 GPA/SP EIR found potentially significant impacts to scenic resources within a scenic route. The impacts were addressed with implementation of Mitigation Measures 3.8/8.0 and 3.8/8.1.

A section of I-680 located approximately two miles west of the Project site is a California Department of Transportation (Caltrans) officially designated state scenic highway, and I-580, located approximately 0.6 mile south of the Project site, is listed as eligible on the Caltrans State Scenic Highway System Map but is not an officially designated state scenic highway (Caltrans 2018). According to the City's General Plan, I-680, I-580, Tassajara Road (located approximately 1.1 mile east of the Project site), Dougherty Road (located approximately one mile west of the Project site), and San Ramon Road (located approximately 2.5 miles west of the Project site), are designated as scenic routes by Alameda County. There are no scenic resources located within the Project site, and no state scenic highways run through or directly adjacent to the Project site. Therefore, buildout of the Project would not substantially damage scenic resources within a state scenic highway, and there would be no impact. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(c) Substantially degrade the visual character of the site or surrounding area

The 1993 GPA/SP EIR found that development within the EDSP area would alter the existing visual character of rural/open space and flatlands. No mitigation measure could be identified to reduce these impacts, fully or partially, to a less than significant level. The City adopted a Statement of Overriding Consideration for these impacts; thus, no additional analysis was found necessary.

(d) Create a new source of substantial light or glare

The 1993 GPA/SP EIR did not analyze impacts of light and glare; however, these impacts are not new information that was not known or could not have been known at the time the 1993 GPA/SP EIR was certified. The issue of potential impacts related to the effects of new sources of lighting and glare was widely known prior to the certification of the 1993 GPA/SP EIR.

Therefore, the potential impacts related to light and glare were known at the time of the certification of the 1993 GPA/SP EIR. Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or Negative Declaration. No supplemental environmental analysis of the Project's impacts on this issue is required under CEQA.

Conclusion

The Project does not propose changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified aesthetic/visual impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR, there would not be any new or substantially more severe significant impacts to aesthetic resources beyond what has been analyzed in the 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Agricultural and Forestry Resources

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
2. AGRICULTURE RESOURCES. In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Department of Conservation as an optional model to use in assessing impacts on agriculture and farmland. Would the project:			
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?			X
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?			X

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))?			X
d) Result in the loss of forest land or conversion of forest land to non-forest use?			X
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigations for agricultural resources:

- Impact 3.1/C Discontinuation of Agricultural Uses states that agricultural uses within the area would be decreased as a result of the implementation of the EDSP. However, since most landowners at the time the 1993 GPA/SP EIR was written had filed non-renewal notices for their Williamson Act contracts it was assumed that agricultural uses would decline independent of the implementation of the EDSP, so the impact was insignificant, and no mitigation was required.
- Impact 3.1/D Loss of Farmland of Local Importance states that agricultural lands of local importance would be lost as a result of the EDSP. Since these agricultural lands of local importance were not classified as prime farmland; however, the impact was insignificant, and no mitigation was required.

The 1993 GPA/SP EIR evaluated if the soils were considered as “prime agricultural soils” through the adopted criteria established by the Cortese-Knox-Hertzberg Local Government Reorganization Act (Government Code Section 56064, referred to as Assembly Bill [AB] 2838). It was determined that no additional prime or agricultural lands beyond those identified in 1993 GPA/SP EIR were found.

Project Impacts and Mitigation Measures

(a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (farmland)

Previous CEQA findings found there were no significant impacts with respect to agricultural resources. The Project site is located in a developed area and is not used for agricultural production. The site is not designated as Prime Farmland, Unique Farmland, or Farmland of Statewide Important on the California Department of Conservation's (DOC) California Important Farmland Finder. The DOC designates the Project site and surrounding lands as Urban and Built-Up Land (DOC 2016). Therefore, the Project would not convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance to non-agricultural uses and there would be no impact. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(b) Conflict with existing zoning for agricultural use or a William Act contract

Previous CEQA findings found there were no significant impacts with respect to agricultural resources. The Project site is zoned Planned Development and is not designated for agricultural uses. As stated in the City's General Plan, all properties within the Eastern Extended Planning Area previously under Williamson Act contracts have expired (City of Dublin 2018). Therefore, the Project would not conflict with existing zoning or a Williamson Act contract and there would be no impact. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(c) Conflict with zoning for forest land or timberland

The 1993 GPA/SP EIR did not analyze impacts to forestry resources. The Project site is not currently developed and neither the Project site nor the surrounding area is zoned for forest land, timberland, or timberland production. Therefore, the Project would not result in a conflict with zoning for forest land or timberland and there would be no impact. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(d) Result in loss of forest land or conversion of forest

The 1993 GPA/SP EIR did not analyze impacts to forestry resources. The Project site is located in an urbanized area of the City, and no forest land exists on the Project site or surrounding areas. Therefore, the Project would not result in the loss of forest land or the conversion of forest land to non-forest uses and there would be no impact. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(e) Conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use

As stated previously, the Project site is located in an urbanized area and is developed with graded surfaces that provide surface parking for the adjacent developments. The Project site and surrounding areas is not used as Farmland or for forestry uses and is not zoned for those uses. Therefore, the Project would not result in the conversion of Farmland to non-agricultural uses or forest land to non-forest uses and there would be no impact. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

Conclusion

The Project does not propose changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified agricultural impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements, there would not be any new or substantially more severe significant impacts to agricultural resources beyond what has been analyzed in the 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Air Quality

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
3. AIR QUALITY. Would the project:			
a) Conflict with or obstruct implementation of the applicable air quality plan?			X
b) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard?			X
c) Expose sensitive receptors to substantial pollutant concentrations?			X
d) Result in other emissions (such as those leading to odors) adversely affecting a substantial number of people?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for air quality:

- Impact 3.11/A: Dust Deposition from Construction Activity states that project construction will generate respirable particulate matter that could potentially impact nearby areas significantly. Mitigation Measure 3.11/1.0 mitigates this impact to an insignificant level, but dust emissions remain a potentially significant cumulative impact.
- Impact 3.11/B: Construction Equipment/Vehicle Emissions acknowledges that operating construction equipment will generate exhaust pollutants. Since the build out of the EDSP is long-term the impact of these emissions is potentially significant. Mitigation Measures 3.11/2.0 through 3.11/4.0 do not sufficiently reduce the anticipated ozone precursor emission to within Bay Area Air Quality Management District (BAAQMD) standards so air quality impacts remain potentially significant and contribute to a potentially significant cumulative impact.
- Impact 3.11/C: Mobile Source Emissions reactive organic gases (ROG) or oxides of nitrogen (NO_x) states that as a result of vehicle trips generated by the full build out of the EDSP ROG and NO_x emissions will exceed the BAAQMD threshold causing a significant impact. Mitigation Measures 3.11/5.0 through 3.11/11.0 reduce this impact but not sufficiently to reduce it to an insignificant level.
- Impact 3.11/D: Mobile Source Emissions CO_2 notes that the EDSP will not cause any new CO_2 emission standard violations and, therefore, has an insignificant impact.
- Impact 3.11/E: Stationary Source Emissions notes that project related NO_x emissions from fuel consumption for energy demand exceeds BAAQMD's significance threshold causing a significant impact. Mitigation Measures 3.11/12.0 and 3.11/13.0 reduce this impact but not sufficiently to reduce it an insignificant level. This impact also contributes to a potentially significant cumulative impact for the area.

The 1993 GPA/SP EIR determined that future project development will have a potentially significant cumulative impact on air quality as a result of dust deposition, construction equipment emissions, mobile source emissions of ROG and NOx, and stationary source emissions. While some measures have been adopted to partially mitigate these impacts, the impacts remain potentially significant, particularly given the region's existing non-compliance with air quality standards. The City adopted a Statement of Overriding Considerations for these four impacts, which includes the Project.

The proposed Project would be required to adhere to applicable mitigation measures as set forth in the 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Consistent with air quality plans

BAAQMD's 2017 Clean Air Plan is the regional air quality plan (AQP) for the Air Basin. It identifies strategies to bring regional emissions into compliance with federal and State air

quality standards. The 2017 Plan incorporates new data and projections and updates the 2010 Clean Air Plan control strategy.

The proposed Project would not conflict with the Clean Air Plan adopted by BAAQMD since the Project site has been included in Dublin's planned growth as previously analyzed and is consistent with the City's General Plan, which is the basis of the Clean Air Plan. The proposed Project would result in less than significant impacts, and therefore, the proposed Project would not result in any new or more severe impacts compared to those identified in the 1993 GPA/SP EIR.

(b) Violate air quality standards or cause cumulatively considerable air pollutants

In developing thresholds of significance for air pollutants, BAAQMD considered the emission levels for which a project's individual emissions would be cumulatively considerable. If a project exceeds the identified significance thresholds, its emissions would be cumulatively considerable, resulting in significant adverse air quality impacts to the region's existing air quality conditions. BAAQMD has continued to refine its thresholds of significance with the most recent thresholds being updated in 2017. The updated thresholds of significance do not constitute new information in light of CEQA Guidelines Section 15162(a)(3) because the information used to develop the thresholds was known at the time of the 1993 GPA/SP EIR certification.

The 1993 GPA/SP EIR found several air quality impacts related to construction exhaust and fugitive dust emissions to be significant and unavoidable despite the implementation of mitigation measures. The 1993 GPA SP EIR also found operational mobile source and stationary source emissions to be significant and unavoidable because those emissions would exceed BAAQMD thresholds of significance despite implementation of mitigation measures. The City adopted a Statement of Overriding Considerations that addressed the significant and unavoidable air quality impacts.

Project construction and operational impacts are assessed separately below, in light of the previous disclosure of significant air quality impacts from the 1993 GPA/SP EIR.

Construction Emissions

Construction activities associated with development of the proposed Project would include site preparation, grading, building construction, paving and architectural coatings. Emissions from construction-related activities are generally short-term in duration but may still cause adverse air quality impacts. During construction, fugitive dust would be generated from earth-moving activities. Exhaust emissions would also be generated from off-road construction equipment and construction-related vehicle trips. Emissions associated with construction of the proposed Project are discussed below.

Construction Fugitive Dust (PM10 and PM2.5)

During construction (grading), fugitive dust (PM_{10}) would be generated from site grading and other earth-moving activities. Most of this fugitive dust will remain localized and will be deposited near the Project site.

BAAQMD does not have a quantitative threshold for fugitive dust. BAAQMD's CEQA Air Quality Guidelines recommend that projects determine the significance for fugitive dust through application of best management practices (BMPs). The 1993 GPA/SP EIR evaluated fugitive dust impacts in Impact 3.11/A and concluded the dust deposition was a potentially significant impact. Mitigation Measure 3.11/1.0 incorporates BAAQMD's BMPs for fugitive dust and reduced individual project-level impacts to a less than significant level, but cumulatively the 1993 GPA/SPE EIR found fugitive dust impacts to remain significant and unavoidable. The proposed Project would implement Mitigation Measure 3.11/1.0 to reduce project-level fugitive dust impacts to a less than significant level. The proposed Project does not include any unique characteristics that would generate more fugitive dust than the 1993 GPA/SP EIR considered and thus, with adherence to Mitigation Measure 3.11/1.0, the proposed Project would not result in any new or more severe impacts compared to those identified in the 1993 GPA/SP EIR.

Construction Emissions: ROG, NOX, PM10 (exhaust), PM2.5 (exhaust)

The 1993 GPA/SP EIR found that construction emissions would be significant. **Table 2** provides the construction emissions estimate for the proposed Project. Please refer to **Appendix A** for details regarding assumptions used to estimate construction emissions. The duration of construction activity and associated equipment represent a reasonable approximation of the expected construction fleet as required pursuant to the CEQA Guidelines. The construction emissions in each year are well below the recommended thresholds of significance. The Project would incorporate Mitigation Measures 3.11/1.0 to reduce fugitive dust impacts and Mitigation Measures 3.11/2.0 through 3.11/4.0 to reduce ozone precursors from construction equipment exhaust.

Table 2: Construction Annual and Daily Average Emissions (Unmitigated Average Daily Rate)

Parameter	Air Pollutants			
	ROG	NO_X	PM_{10} (Exhaust)	$PM_{2.5}$ (Exhaust)
2023 Construction Year (tons/year)	0.14	1.24	0.05	0.05
2024 Construction Year (tons/year)	0.26	2.06	0.08	0.08
2025 Construction Year (tons/year)	1.28	1.13	0.04	0.04
Total Emissions (tons/year)	*1.67*	*4.43*	*0.18*	*0.17*
Total Emissions (pounds/year)	3,342.40	8,863.80	368.80	338.20
Average Daily Emissions (pounds/day)[1]	**5.76**	**15.28**	**0.62**	**0.58**
Significance Threshold (pounds/day)	**54**	**54**	**82**	**54**

Parameter	Air Pollutants			
	ROG	NO_X	PM_{10} (Exhaust)	$PM_{2.5}$ (Exhaust)
Exceeds Significance Threshold?	**No**	**No**	**No**	**No**

Notes:
[1] Calculated by dividing the total number of pounds by the total 580 working days of construction for the entire construction period.
Calculations use unrounded numbers.
lbs = pounds; NO_X = oxides of nitrogen; PM_{10} = particulate matter 10 microns in diameter; $PM_{2.5}$ = particulate matter 2.5 microns in diameter; ROG = reactive organic gases
Source: Criteria Pollutants and Greenhouse Gas Emissions Estimation Summary (Appendix A)

As shown above, construction emissions would not exceed applicable BAAQMD thresholds for construction and the impact is less than significant. On a cumulative basis, with adherence to Mitigation Measures 3.11/1.0 through 3.11/4.0, the proposed Project would not result in any new or more severe impacts compared to those identified in the 1993 GPA/SP EIR.

Operational Emissions

Operational pollutants of concern include ROG, NO_X, PM_{10}, and $PM_{2.5}$. The buildout of the Project is anticipated to occur in 2025, immediately following the completion of construction. Emissions were assessed for full buildout operations in the 2026 operational year, the first full year of operations as summarized in **Table 3** and **Table 4.** BAAQMD Criteria Air Pollutant Significance thresholds were used to determine impacts.

Table 3: Operational Annual Emissions (Unmitigated)

Emissions Source	Tons per Year			
	ROG	NO_X	PM_{10}	$PM_{2.5}$
Area	0.77	0.01	0.01	0.01
Energy	0.01	0.07	0.01	0.01
Mobile (Motor Vehicles)	0.18	0.22	0.41	0.11
Stationary	0.08	0.37	0.01	0.01
Total Project Annual Emissions	**1.04**	**0.67**	**0.43**	**0.14**
Thresholds of Significance	**10**	**10**	**15**	**10**
Exceeds Significance Threshold?	**No**	**No**	**No**	**No**

Notes:
NO_X = oxides of nitrogen; $PM_{2.5}$ = particulate matter 2.5 microns or less in diameter; PM_{10} = particulate matter 10 microns or less in diameter; ROG = reactive organic gases
Source: Criteria Pollutants and Greenhouse Gas Emissions Estimation Summary (Appendix A)

Table 4: Operational Average Daily Emissions (Unmitigated)

Emissions Source	Tons per Year			
	ROG	NO_X	PM_{10}	$PM_{2.5}$
Total Project Annual Emissions[1] (tons/year)	1.04	0.67	0.43	0.14
Total Project Annual Emissions[2] (lbs/year)	2,080.12	1,345.80	863.20	270.40
Average Daily Emissions[3] (lbs/day)	**5.70**	**3.69**	**2.36**	**0.74**
BAAQMD Average Daily Emission Thresholds (lbs/day)	**54**	**54**	**82**	**54**
Exceeds Significance Threshold?	**No**	**No**	**No**	**No**

Notes:
[1] Tons per year are shown in Table 4.
[2] Pounds per year were calculated using the unrounded annual Project operational emissions.
[3] The average daily operational emissions were estimated based on the total annual emissions divided by 365 days.
lbs = pounds; NO_X = oxides of nitrogen; $PM_{2.5}$ = particulate matter 2.5 microns or less in diameter;
PM_{10} = particulate matter 10 microns or less in diameter; ROG = reactive organic gases
Source: Criteria Pollutants and Greenhouse Gas Emissions Estimation Summary (Appendix A)

As shown above, the Project would not exceed applicable BAAQMD thresholds for operations and the impact would be less than significant. On a cumulative basis, the Project would not worsen previously disclosed operational air quality impacts. The primary source of emissions during operations are mobile sources and as discussed in the 1993 GPA/SP EIR, mobile sources were found to be a significant impact on a project-level and a cumulative-level. As discussed in the Transportation section of this document, the Project would result in a lower trip generation than the previously contemplated land use for the Project site. Stationary source emissions were also determined by the 1993 GPA/SP EIR to be significant on a project-level and cumulative-level. The regulatory environment has become increasingly stringent about stationary source emissions, as such any future stationary sources would be subject to enhanced emissions control, such that future stationary emissions within the EDSP would be reduced compared to what was previously contemplated. Accordingly, the proposed Project would not result in any new or more severe Project or cumulative impacts compared to those identified in the 1993 GPA/SP EIR.

(c) Expose sensitive receptors to pollutant concentrations

This discussion addresses whether the proposed Project would expose sensitive receptors to substantial pollutant concentrations. The 1993 GPA/SP EIR evaluated the potential to expose offsite receptors to substantial fugitive dust concentrations. The 1993 GPA/SP EIR found that the potential project-level impacts from fugitive dust could be reduced with implementation of Mitigation Measure 3.11/1.0, but that on a cumulative level the impact would remain

significant and unavoidable. A Statement of Overriding Considerations was adopted by the City in recognition of this impact. As discussed above, the proposed Project would implement Mitigation Measure 3.11/1.0 and reduce the project-level fugitive dust impact to a less than significant level and would not worsen the cumulative impact from what was previously evaluated and disclosed.

The 1993 GPA/SP EIR did not evaluate the potential of the EDSP to expose sensitive receptors to toxic air pollutant concentrations. However, this impact is not new information of substantial importance that was not known or could not have been known at the time the previous EIR was certified as complete (Public Resources Code Section 21166 and the CEQA Guidelines Sections 15162 and 15163). Scientists started investigating the link between air pollution and health. States began passing legislation to reduce air pollution. And in 1970, a milestone year, Congress passed the Clean Air Act Amendments which led to the establishment of the nation's air quality standards. Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or Negative Declaration. Therefore, no supplemental environmental analysis of the Project's impacts on this issue is required under CEQA.

(d) Create objectionable odors

Land uses that are typically identified as sources of objectionable odors include landfills, transfer stations, sewage treatment plants, wastewater pump stations, composting facilities, feed lots, coffee roasters, asphalt batch plants, and rendering plants. The proposed Project would not engage in any of these activities. Therefore, the proposed Project would not be considered a generator of objectionable odors during operations.

During construction, the various diesel-powered vehicles and equipment in use onsite would create localized odors. These odors would be temporary and would not likely be noticeable for extended periods of time beyond the Project's site boundaries. The potential for diesel odor impacts would, therefore, be less than significant.

Project as a Receptor – Operation

With the California Building Industry Association v. BAAQMD ruling, analysis of odor impacts on receivers is not required for CEQA compliance. Therefore, the following analysis is provided for information only.

As a RCFE, the proposed Project has the potential to place sensitive receptors near existing odor sources. There are no major odor-generating sources (as listed in Table 3-3 in the BAAQMD CEQA Guidelines) within screening distance of the site. Therefore, the uses in the vicinity of the Project site would not result in substantial odor impacts to the proposed Project. Impacts would be less than significant.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase

the severity of the previously identified air quality impacts, nor result in new significant impacts.

There would not be any new or substantially more severe significant impacts to air quality resources beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Biological Resources

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
4. BIOLOGICAL RESOURCES. Would the project:			
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special-status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?			X
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?			X
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?			X
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?			X
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?			X
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for biological resources:

- Impact 3.7/A: Direct Habitat Loss found that the implementation of the EDSP would result in substantial reduction of habitat and range, a potentially significant impact. Mitigation Measures 3.7/1.0 through 3.7/4.0 reduce this impact to an insignificant level though the project does still contribute to a potentially significant cumulative impact and does result in a significant irreversible change.
- Impact 3.7/B: Indirect Impacts of Vegetation Removal recognizes that dust generation from construction, increased erosion, sedimentation, and potential for slope failure, and alteration of drainage patterns could cause a potentially significant impact. Mitigation Measures 3.7/5.0, 3.6/ 18.0, 3.6/22.0, 3.6/23.0, and 3.11/8 reduce this impact to an insignificant level.
- Impact 3.7/C: Loss or Degradation of Botanically Sensitive Habitat recognizes that habitat could be lost directly or indirectly as a result of the implementation of the EDSP resulting in potentially significant impacts. Mitigation Measures 3.7/6.0 through 3.7/17.0 reduce this impact to a level of insignificance.
- Impacts 3.7/D and 3.7/E pertain to threatened and endangered species. Mitigation Measures 3.7/18.0 and 3.7/19.0 reduce these impacts to an insignificant level.
- Impacts 3.7/F through 3.7/I pertain to species who are federal candidates for listing as endangered or threatened. Mitigation Measures 3.7/20.0 through 3.7/22.0 reduce these impacts to an insignificant level.
- Impacts 3.7/J through 3.7/R pertain to California species of special concern. Mitigation Measures 3.7/23.0 through 3.7/28.0, 3.4/42.0, 3.7/6.0 through 3.7/17, and 3.7/21.0 reduce all impacts to less than significant.

The 1993 GPA/SP EIR found a significant and unavoidable cumulative impact (Impact 3.7/A) associated with direct habitat loss. The City adopted a Statement of Overriding Considerations for this impact, which includes the Project.

The Project would be required to adhere to applicable mitigation measures as set forth in the 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Substantial adverse effect on candidate, sensitive, or special status species

The 1993 GPA/SP EIR included a comprehensive assessment of habitat and wildlife resources (i.e., riparian habitat, natural community, and wetlands). Potential impacts related to the general effect of development in Eastern Dublin, including direct habitat loss, indirect habitat

loss due to vegetation removal for construction and development activities, and loss or degradation of sensitive habitat were evaluated. Mitigation measures adopted upon approval of the 1993 GPA/SP EIR continue to apply to the proposed Project. No changes have occurred to the planned use of the Project site since certification of the 1993 GPA/SP EIR.

Even with mitigation, the City concluded that the cumulative loss or degradation of botanically sensitive habitat was significant and unavoidable (Impact 3.7/A). The City adopted a Statement of Overriding Considerations for this significant and unavoidable impact (Resolution No. 53-93).

The Project site is fully developed and surrounded by a developed commercial/office campus. Due to the lack of suitable habitat, the presence of candidate, sensitive or special status species are not anticipated. Therefore, mitigation measures identified in the 1993 GPA/SP EIR related to candidate, sensitive or special status species would not be required for the proposed Project. Ornamental trees and one heritage tree currently exist within the parking areas surrounding the Project site, and 82 trees are proposed to be removed, two of which are dead and none of which are protected or heritage trees. The Project would preserve 43 trees during construction and operation and plant 107 new trees, thereby providing more roosting/nesting opportunities in the future. Project activities would be undertaken in compliance will all regulatory requirements and permits related to tree removal and replacement/replanting. Additionally, the proposed Project would be required to implement Mitigation Measure 3.7/1.0 identified in the 1993 GPA/SP EIR related to tree removal. Therefore, Project related impacts related to candidate, sensitive or special status species would be equal or less severe than those evaluated in the 1993 GPA/SP EIR.

(b, c) Substantial adverse effect on any riparian habitat, natural community, or wetlands

As discussed above, the Project site is fully developed and does not contain any riparian habitat areas, natural communities, or wetlands. Any potential impacts have already been mitigated. As such, Project-related impacts would be equal or less severe than those identified in the 1993 GPA/SP EIR, and no further mitigation would be required to reduce potential impacts.

(d) Interfere or impede the movement of migratory fish or wildlife

The Project site is fully developed, with ornamental trees interspersed throughout the surrounding paved surface parking lots and is not considered suitable habitat for migratory species. While the removal of 82 ornamental trees may temporarily impede the movement of migratory birds, 43 trees would be preserved and 107 new trees would be planted, thereby affording more use opportunities in the future for migratory birds. There are no creeks or streams on the Project site that would allow for migration of fish species. Any potential impacts have already been mitigated. As such, Project-related impacts would be equal or less severe than those identified in the 1993 GPA/SP EIR, and no further mitigation would be required to reduce potential impacts.

(e) Conflict with local policies or ordinance include tree preservation or any adopted habitat conservation or natural community conservation plans.

The Preliminary Arborist Report prepared by HortScience/Bartlett Consulting, in August 2021, identified that there is one tree existing onsite that would qualify as a heritage tree under the City's heritage Tree Ordinance. The heritage tree onsite is not planned for removal and would remain onsite. All other trees on the Project site are ornamental and interspersed within a paved parking lot. The proposed Project would be required to implement Mitigation Measure 3.7/1.0 identified in the 1993 GPA/SP EIR related to the protection of existing trees during site preparation activities associated with construction of the Project. As the heritage tree protected under local ordinance is not planned for removal and would remain, there would be no Project-related impacts. Project implementation would be equal or less severe than those identified in the 1993 GPA/SP EIR, and no further mitigation would be required to reduce potential impacts.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified biological resources impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR, there would not be any new or substantially more severe significant impacts to biological resources beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Cultural Resources

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
5. CULTURAL RESOURCES. Would the project:			
a) Cause a substantial adverse change in the significance of a historical resource as defined in CEQA Guidelines section 15064.5?			X
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to section 15064.5?			X
c) Disturb any human remains, including those interred outside of dedicated cemeteries?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for cultural resources:

- Impact 3.9/A: Disruption or Destruction of Identified Prehistoric Resources recognized impacts associated with the disruption or destruction of identified prehistoric resources which would be reduced to an insignificant level by adherence to Mitigation Measures 3.9/1.0 through 4.0, which require a program of mechanical or hand subsurface testing for midden deposits, recordation of identified cultural resources on State of California site survey forms, preparing a plan testing of each resource and, if required, having the City retain the services of a qualified archeologist to develop a cultural resource protection program.
- Impact 3.9/B: Disruption or Destruction of Unidentified Pre-Historic Resources identified an impact related to the disruption or destruction of unidentified pre-historic resources. Mitigation Measures 3.9/5.0 and 6.0 would reduce this impact to an insignificant level by requiring a halt to development activities that could impact unidentified cultural resources and completion of follow-on site surveys within Eastern Dublin.
- Impact 3.9/C: Disruption or Destruction of Identified Historic Resources would be mitigated to an insignificant level by adherence to Mitigation Measures 3.9/7.0 through 3.9/12.0 that requires in-depth analysis of properties with cultural resources, encouragement of adaptive reuse of historic structures to the extent feasible, review of potential historic resources by an architectural historian and development of a preservation program for historic sites and disruption or destruction of unidentified historic resources.
- Impact 3.9/D: Disruption or Destruction of Unidentified Historic Resources would be reduced to an insignificant level by adherence to Mitigation Measures 3.9/5.0, 6.0, 7.0, 9.0, 10.0, and 12.0.

The Project would be required to adhere to applicable mitigation measures as set forth in the 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Historic resources

The Project site is a vacant lot situated in an existing commercial/office campus, and there are no historic resources on or in the vicinity of the Project site that could be affected by Project implementation. As such, there would be no impact.

(b) Archaeological resources

Project construction activities would include minimal ground-disturbing activities related to trenching for utility connections. The 1993 GPA/SP EIR included Mitigation Measures 3.9/5.0

and 6.0, which would identify protocols related to discovery of unknown historic or prehistoric resources. Implementation of 1993 GPA/SP EIR mitigation measures would reduce potential impacts to less than significant levels. As such, Project-related impacts would be equal or less severe than those identified in the 1993 GPA/SP EIR, and no further mitigation would be required to reduce potential impacts.

(c) Human remains

As stated above, Project construction would include minimal ground-disturbing activities related to trenching for utility connections. In the unlikely event that previously unknown human remains are discovered, 1993 GPA/SP EIR Mitigation Measures 3.9/5.0 and 6.0 would reduce potential impacts to less than significant levels. Furthermore, adherence to local regulations regarding the discovery of human remains would be adhered to. Implementation of 1993 GPA/SP EIR mitigation measures would reduce potential impacts to less than significant levels. As such, Project-related impacts would be equal or less severe than those identified in the 1993 GPA/SP EIR, and no further mitigation would be required to reduce potential impacts.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified cultural resources impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR, there would not be any new or substantially more severe significant impacts to cultural resources beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Energy

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
6. Energy. Would the project:			
a) Result in potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operation??			X
b) Conflict with or obstruct a state or local plan for renewable energy or energy efficiency?			X

Previous CEQA Document

The 1993 GPA/SP EIR did not specifically analyze impacts to energy as it was not a separate topic for analysis when the EIR was completed. However, the 1993 GPA/SP EIR evaluated energy use in Section 5.5 of the 1993 GPA/SP EIR under the section Significant Irreversible Changes and under Section 3.4, Community Services and Facilities, and Section 3.11, Air Quality, under Stationary Sources.

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for energy use:

- Impact 3.4/Q: Demand for Utilities Extensions notes that the build out of the GP/EDSP will significantly increase demand for gas, electric and telephone services. To supply adequate electrical service to the project, PG&E estimates that a new distribution system will have to be constructed. Extension of utility lines are necessary if the GP/EDSP is approved and built. There is no mitigation to this impact, and it remained a significant and unavoidable impact.
- Impact 3.4/S: Consumption of Non-Renewable Natural Resources noted that the provision of adequate natural gas and electrical service will require the consumption of non-renewable natural resources. This impact is considered significant and unavoidable. Mitigation Measures 3.4/45.0 and 3.4/46.0 would reduce the impact to the extent feasible.

The City adopted a Statement of Overriding Considerations for the significant and unavoidable impacts of the Eastern Dublin GPA/SP, which includes the Project.

The Project would be required to adhere to applicable mitigation measures as set forth in the 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Consumption of energy

The energy requirements for the proposed Project were determined using the construction and operational estimates generated from the Air Quality Analysis (refer to Appendix A). The calculation worksheets for diesel fuel consumption rates for off-road construction equipment and on-road vehicles are provided in Appendix A. Short-term construction and long-term operational energy consumption are discussed separately below.

Construction

As noted above, energy use was not specifically analyzed in the 1993 GPA/SP EIR, but operational energy use was addressed in Section 5.5, Section 3.4, and Section 3.11; construction energy was not addressed. However, construction energy impacts are not new information of substantial importance that was not known and could not have been known at the time the 1993 GPA/SP EIR was certified as complete (Public Resources Code Section 21166

and the CEQA Guidelines Sections 15162 and 15163). Consideration of energy efficiency as we know it began in the 1970s and 1980s and was called "conservation." Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or Negative Declaration. As such, the following information is presented for informational purposes only.

The proposed Project is anticipated to be constructed beginning in 2023 with completion anticipated for 2025. Off-road equipment used during construction would require the use of diesel fuel. On-road vehicles for construction workers, vendors, and haulers would require both diesel and gasoline fuel for travel to and from the site during construction. **Table 5** provides estimates of the Project's construction fuel consumption from off-road construction equipment and on-road vehicles. Approximately 21,467 gallons of fuel would be required for off-road equipment and 60,074 gallons would be required for on-road vehicles. There are no unusual Project characteristics that would necessitate the use of construction equipment or vehicles that would be less energy or fuel efficient than at comparable construction sites in other parts of the state. Therefore, it is expected that construction fuel consumption associated with the proposed Project would not be any more inefficient, wasteful, or unnecessary than at other construction sites in the region.

Table 5: Construction Energy Demand

Phase	Off-road Fuel Consumption (gallons)	On-road Fuel Consumption (gallons)	Total Fuel Consumption (gallons)
Site Preparation	703.78	219.46	923.24
Site Grading	3,880.36	784.62	4,664.98
Building Construction	15,923.33	58,411.49	74,334.82
Paving	843.63	195.07	1,038.70
Architectural Coating	116.02	463.30	579.32
Total	**21,467.12**	**60,073.94**	**81,541.06**

Source: Energy Consumption Summary (Appendix A)

Operations

Operational energy was discussed in the 1993 GPA/SP EIR, but the discussion was limited to natural gas and electricity use associated with water distribution, wastewater treatment and disposal, and building energy use.

Transportation Energy Demand

Energy use associated with mobile sources was not discussed in the 1993 GPA/SP EIR; however, energy use from mobile sources does not represent new information as fuel conservation through the Energy Policy and Conservation Act dates to 1975. Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or Negative Declaration. As such, the following information is presented for informational purposes only.

Table 6 provides an estimate of the daily and annual fuel consumed by vehicles traveling to and from the proposed Project. These estimates were derived using the same assumptions used in the operational air quality analysis for the proposed Project.

Table 6: Long-Term Operational Vehicle Fuel Consumption

Vehicle Type	Percent of Vehicle Trips[1]	Daily Vehicle Miles Traveled	Annual Vehicle Miles Traveled	Average Fuel Economy (miles/ gallon)[2]	Total Daily Fuel Consumption (gallons)	Total Annual Fuel Consumption (gallons)
Passenger Cars (LDA)	57%	1,715	626,013	30	57	20,665
Light Trucks and Medium Duty Vehicles (LDT1, LDT2, MDV)	35%	1,041	379,880	24	43	15,652
Light-Heavy to Heavy-Heavy Diesel Trucks (LHD1, LHD2, MHDT, HHDT)	5%	160	58,309	10	17	6,090
Motorcycles (MCY)	2%	73	26,720	41	2	649
Other[3] (OBUS, UBUS, SBUS, MH)	0%	12	4,466	7	2	604
Total	100%	3,001	1,095,387		120	43,660

Notes:
[1]Percent of Vehicle Trips and VMT provided by California Emissions Estimator Model.
[2]Average fuel economy from EMFAC2021.
[3]"Other" definitions are OBUS = other buses except school buses and urban buses; UBUS = Urban transit buses; SBUS = School bus; MH = Mobile Home
Source: Energy Consumption Summary (Appendix A)

As shown above, daily vehicular fuel consumption is estimated to be 120 gallons for both gasoline and diesel fuel. Annual consumption is estimated at 43,660 gallons.

In terms of land use planning decisions, the proposed Project would constitute development within an established community and would not be opening a new geographical area for development such that it would draw mostly new trips or substantially lengthen existing trips. The proposed Project would be well positioned to accommodate the existing population. For these reasons, it would be expected that vehicular fuel consumption associated with the proposed Project would not be any more inefficient, wasteful, or unnecessary than for any other similar land use activities in the region.

Building Energy Demand

As shown in **Table 7** and **Table 8**, the proposed Project is estimated to demand 685,779 KWhr (kilowatt hour) of electricity and 1,458,41 kilo British thermal units (KBTU) of natural gas, respectively on an annual basis. Based on Table 3.11-4 in the 1993 GPA/SP EIR and assuming the floor area ration (FAR) 0.8 for the Project site, the estimated energy use of the site would

have been 741,102 KWh of electricity and 4,379,547 KBTU of natural gas on annual basis. The proposed Project would use less energy than previously contemplated.

Table 7: Long-Term Electricity Usage

Land Use	Size	Title 24 Electricity Energy Intensity (KWhr/size/year)	Nontitle 24 Electricity Energy Intensity (KWhr/size/year)	Lighting Energy Intensity (KWhr/size/year)	Total Electricity Energy Demand (KWhr/size/year)	Total Electricity Demand (KWhr/year)
Congregate Care	174 beds	70.89	3,054.10	741.44	3,866	672,759
Parking Lot	89 spaces	0	0	0.35	140	13,020
Total						**685,779**

Notes:
KWhr= kilowatt hour
Source: Energy Consumption Summary (Appendix A)

Table 8: Long-Term Natural Gas Usage

Land Use	Size	Title 24 Natural Gas Energy Intensity (KBTU/size/year)	Nontitle 24 Natural Gas Energy Intensity (KBTU/size/year)	Total Natural Gas Energy Demand (KBTU/size/year)	Total Natural Gas Demand (KBTU/year)
Congregate Care	174 beds	5,226.68	3,155	8,382	1,458,410
Parking Lot	89 spaces	0	0	0	0
Total					**1,458,410**

Notes:
KBTU= kilo British thermal units
Source: Energy Consumption Summary (Appendix A)

It would be expected that building energy consumption associated with the proposed Project would not be any more inefficient, wasteful, or unnecessary than for any other similar buildings in the region. Current state regulatory requirements for new building construction contained in the 2019 CALGreen and Title 24 standards would increase energy efficiency and reduce energy demand in comparison to existing commercial structures and, therefore, would reduce actual environmental effects associated with energy use from the proposed Project. Additionally, the CALGreen and Title 24 standards have increased efficiency standards through each update.

Therefore, while the proposed Project would result in increased electricity and natural gas demand, compared to the existing setting, the electricity and natural gas would be consumed more efficiently and when compared with energy projections from the 1993 GPA/SP EIR. Compliance with future building code standards would result in increased energy efficiency.

Energy Demand Associated with Water and Wastewater

The 1993 GPA/SP EIR did not specifically quantify electricity and natural gas usage associated with water distribution and wastewater treatment and disposal but recognized that

development of the EDSP area would result in the consumption of non-renewable natural resources as water and wastewater lines were extended during construction and long-term operational energy was expended to supply and treat water and wastewater. The proposed Project would represent development consistent with the EDSP and would not be opening new service areas that were not previously contemplated. As such, the energy demand associated with provision of water and wastewater services to the Project site has already been fully evaluated and disclosed in the 1993 GPA/SP EIR.

Based on the above information, the proposed Project would not result in the inefficient or wasteful consumption of electricity or natural gas, and impacts would be less than significant. The proposed Project would not result in any new or more severe impacts compared to those previously identified in the 1993 GPA/SP EIR, and no new mitigation would be required.

(b) State or local plan for renewable energy or energy efficiency

The 1993 GPA/SP EIR did not include an evaluation of consistency with State or local plans for renewable energy or energy efficiency. However, the issues of renewable energy or energy efficiency are not new information of substantial importance that was not known and could not have been known at the time the 1993 GPA/SP EIR was certified as complete (Public Resources Code Section 21166 and the CEQA Guidelines Sections 15162 and 15163). Energy efficiency or conservation were of particular importance dating back to the 1970s when initial conservation regulations were adopted. Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or Negative Declaration. The following information is presented for informational purposes only.

The City of Dublin's General Plan includes energy goals and policies to reduce the reliance on nonrenewable energy sources in existing and new private and public facilities through implementation of energy resource policies to encourage energy conservation and the use of renewable energy. The City's Climate Action Plan also includes measures that encourage green building, renewable energy, and sustainable mobility and land use.

The proposed Project would not conflict with the energy policies of the General Plan nor the strategies in the Climate Action Plan. The proposed Project would constitute development within an established community and would not be opening up a new geographical area for development such that it would draw mostly new trips, or substantially lengthen existing trips. The proposed Project would be well positioned to accommodate the existing population and reduce vehicle miles traveled.

The proposed Project would comply with the current versions of CCR Titles 20 and 24, including CALGreen, that are applicable at the time that building permits are issued and with all applicable City measures.

For the above reasons, the proposed Project would not conflict with or obstruct a state or local plan for renewable energy or energy efficiency. The impact is less than significant. The proposed Project would not result in any new or more severe impacts compared to those previously identified in the 1993 GPA/SP EIR, and no new mitigation would be required.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified energy impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR, there would not be any new or substantially more severe significant impacts to energy beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Geology and Soils

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
7. GEOLOGY AND SOILS. Would the project:			
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:			X
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault?			X
ii) Strong seismic ground shaking?			X
iii) Seismic-related ground failure, including liquefaction?			X
iv) Landslides?			X
b) Result in substantial soil erosion or the loss of topsoil?			X
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?			X
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?			X

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?			X
f) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for geology and soils:

- Impact 3.6/A: Fault Ground Rupture was found to have insignificant impact since no known active or potentially active faults traverse the EDSP area and Alquist-Priolo Special Studies Zones are not located within the EDSP area.
- Impact 3.6/B: Earthquake Ground Shaking: Primary Effects identified potentially significant and unavoidable impacts from primary effects of seismic ground shaking that were insufficiently mitigated by Mitigation Measure 3.6/1.0.
- Impacts 3.6/C through 3.6/L were identified as potentially significant but mitigatable by Mitigation Measures 3.6/2.0 through 3.6/28.0 to a level of insignificance.
- Impact 3.9/A and 3.9/B were identified as potentially significant due to potential disruption or destruction of identified and unidentified prehistoric resources. The potentially significant impacts were able to be sufficiently mitigation by Mitigation Measures 3.9/1.0 through 3.9/6.0.

The City adopted a Statement of Overriding Considerations for the significant and unavoidable impacts of the Eastern Dublin GPA/SP, which includes the Project site.

The Project would be required to adhere to applicable mitigation measures as set forth in the 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Seismic hazards

Fault Rupture

As described in the 1993 GPA/SP EIR, the Project site is not located within or adjacent to an Alquist-Priolo Earthquake Fault Zone and, therefore, there would be no impact related to fault

rupture. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

Ground Shaking

The 1993 GPA/SP EIR analyzed and found potentially significant and unavoidable impacts associated with primary effects of seismic ground shaking. The 1993 GPA/SP EIR identified Mitigation Measure 3.6/1.0 to reduce potential primary effects of ground shaking to structures and infrastructures. However, the 1993 GPA/SP EIR determined that implementation of Mitigation Measure 3.6/1.0 would not completely eliminate the hazards associated with the primary effects of earthquake ground shaking impacts and the impact remained potentially significant.

The Project site and the San Francisco Bay Area is located in a seismically active region and, therefore, the Project would be expected to experience ground shaking from earthquakes within its lifetime. The risk of ground shaking impacts can be reduced through adherence to the design and materials standards set forth in the building codes. The Project would be required to be constructed in accordance with the most recent California Building Code (CBC)-adopted by the City, which provides for construction requirements on projects in areas of high seismic risk. The Project would be designed and constructed in accordance with earthquake resistant construction related to seismic design. Additionally, the Project would implement Mitigation Measures 3.6/1.0 and 3.6/7.0 identified in the 1993 GPA/SP EIR. Mitigation Measure 3.6/1.0 requires buildings to be designed and constructed in accordance with the Uniform Building Code and applicable County and City code requirements adopted to reduce the potential for structural failure. Mitigation Measure 3.6/7.0 requires the Project to conduct design-level geotechnical investigations and implement the recommendations included in the geotechnical report. A Geotechnical Investigation Report was prepared for the Project by Geocon Consultants, in June 2021. The Project would be required to implement all recommendations included in the geotechnical report related to site and building design, structural foundations, and any other applicable recommendations. With conformance with City building standards and implementation of mitigation measures identified in the 1993 GPA/SP EIR, the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

Ground Failure

The 1993 GPA/SP EIR identified potentially significant impacts resulting from secondary effects of earthquake ground shaking including seismically induced landslides, compaction, and settlement. These impacts were mitigated to a less than significant level with the implementation of Mitigation Measures 3.6/2.0 through 8.0.

The Geotechnical Report prepared for the Project identified that the Project site is located in a State of California Seismic Hazard Zone for liquefaction, and the Metropolitan Transportation Commission/Association of Bay Area Governments (MTC/ABAG) indicates the site has a moderate susceptibility to liquefaction. Additionally, Figure 8-1 in the City's General Plan

identifies liquefaction and landslide areas within the City limits. The Project site is located in the liquefaction areas identified by the City (City of Dublin 2018). The Project would incorporate all recommendations related to liquefaction and ground failure risks identified in the Geotechnical Report, as required by Mitigation Measure 3.6/7.0 identified in the 1993 GPA/SP EIR. Additionally, the Project would implement Mitigation Measure 3.6/2.0 and 3.6/4.0 through 6.0 to reduce potential impacts from ground failure. With the implementation of Mitigation Measures 3.6/2.0 and 3.6/4.0 through 7.0 identified in the 1993 GPA/SP EIR, the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

Landslide

The 1993 GPA/SP EIR identified potentially significant impacts resulting from secondary effects of earthquake ground shaking including seismically induced landslides, compaction, and settlement. These impacts were mitigated to a less than significant level with the implementation of Mitigation Measures 3.6/2.0 through 3.6/8.0.

As identified in the Geotechnical Report, the Project site is relatively flat with surface elevations of approximately 355 to 360 feet mean sea level (MSL). The site is not located in an area identified by the City's General Plan as being in a landslide hazard area (City of Dublin 2018). The Project site and surrounding areas are not located along hillsides and are steeply sloped; therefore, the likelihood of a landslide occurring at the site is limited. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(b) Erosion/topsoil loss

The 1993 GPA/SP EIR identified potentially significant short-term and long-term erosion and sedimentation impacts resulting from construction activities and operation of the Project. These impacts were mitigated to a less than significant level with the implementation of Mitigation Measures 3.6/27.0 through 28.0.

Construction activities associated with the Project would include ground disturbing activities, which could expose unprotected soils to stormwater runoff, causing erosion and loss of topsoil. As discussed under the Regulatory Settings of the Hydrology and Water Quality section, projects that disturb one or more acres of soil during construction are required to comply with the National Pollutant Discharge Elimination System (NPDES) permitting program and implement a Stormwater Pollution Prevention Plan (SWPPP) that identifies BMPs to control the discharge of sediment and other pollutants during construction. The Project would be required to comply with the NPDES permit and prepare an SWPPP to reduce impacts from erosion. Additionally, the Project would implement Mitigation Measure 3.6/27.0 identified in the 1993 GPA/SP EIR, which requires implementation of control measures to reduce construction-related erosion and sedimentation. The Project would also be required to implement Mitigation Measure 3.6/28.0 identified in the 1993 GPA/SP EIR, which calls for the implementation of appropriate design, construction, and maintenance measures to reduce potential impacts of long-term erosion and sedimentation. The Project would construct bioretention areas as part of

the Project's storm drainage system, which would provide treatment to site runoff and reduce potential polluted runoff such as erosion and sedimentation. Therefore, with the implementation of Mitigation Measures 3.6/27.0 through 28.0 identified in the 1993 GPA/SP EIR and compliance with regulatory requirements, the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(c, d) Soil stability

The 1993 GPA/SP EIR identified potentially significant impacts related to expansive soils and natural and cut-and-fill slope stability, which were reduced to a less than significant level with the implementation of Mitigation Measures 3.6/14.0 through 26.0.

The Project site is not in an area mapped as having a landslide risk; therefore, the Project would have no impact from landslides and slope instability. The Geotechnical Report identified that the site is underlain by Holocene-age alluvial deposits and soil borings conducted revealed deposits were observed as stiff to hard clays with variable amounts of sand and medium dense to very dense sands with variable amounts of clay and gravel. Laboratory tests conducted for site soils indicated that predominant clayey soils are highly plastic with a high expansion potential. The Project would be required to comply with Mitigation Measures 3.6/7.0 and 3.6/14.0, which calls for the formulation of appropriate design criteria and measures during the geotechnical investigation. Since the geotechnical investigation has already been conducted for the site, the Project would be required to implement all recommendations identified in the Geotechnical Report to reduce potential impacts from unstable soils. Additionally, the Project would implement Mitigation Measures 3.6/15.0 and 3.6/16.0 identified in the 1993 GPA/SP EIR, which would reduce potential impacts associated with unstable soils. With the implementation of Mitigation Measures 3.6/7.0 and 3.6/14.0 through 16.0 identified in the 1993 GPA/SP EIR and incorporation of recommendations included in the Geotechnical Report, the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(e) Soil capability to support wastewater disposal, including septic

The 1993 GPA/SP EIR did not analyze impacts related to the use of alternative waste disposal systems such as a septic tank. The Project would connect to the City's sewer system and would not require the use of alternative waste disposal systems. Therefore, there would be no impact.

(f) Unique paleontological resource or site or unique geologic feature

The 1993 GPA/SP EIR identified potentially significant impacts related to potential disruption or destruction of identified and unidentified pre-historic resources. Significant impacts to pre-historic resources were able to be reduced to a less than significant level with the incorporation of Mitigation Measures 3.9/1.0 through 6.0.

There are no identified paleontological or unique geologic resources located onsite. The discovery of previously unidentified paleontological resources is unlikely due to the already developed nature of the site. However, the Project would include ground disturbing activities,

which could reveal undiscovered paleontological resources. The Project would be required to implement Mitigation Measures 3.9/5.0 through 6.0, which outlines procedures for discovery of resources during construction and requires site reconnaissance as part of the development application process. The Project would be required to implement Mitigation Measures 3.9/5.0 through 6.0 identified in the 1993 GPA/SP EIR, which would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

Conclusion

The Project does not propose changes beyond what was previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified geology and soil impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR, there would not be any new or substantially more severe significant impacts to geology and soil beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Greenhouse Gas Emissions

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
8. GREENHOUSE GAS EMISSIONS. Would the project:			
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?			X
b) Conflict with applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?			X

Previous CEQA Document

Since the 1993 GPA/SP EIR was certified before greenhouse gas (GHG) emission analysis became a CEQA requirement in 2006. The determination of whether GHG emissions and climate change need to be analyzed for the proposed Project is governed by the law on supplemental or subsequent EIRs (Public Resources Code Section 21166 and CEQA Guidelines Sections 15162 and 15163). Greenhouse gas and climate change is not required to be analyzed under those standards unless it constitutes "new information of substantial importance, which

was not known and could not have been known at the time the previous EIRs were certified as complete" (CEQA Guidelines Sec. 15162 (a) (3)).

GHG emissions were not analyzed in the 1993 GPA/SP EIR. However, these impacts are not new information of substantial importance that was not known and could not have been known at the time the previous EIR was certified as complete (Public Resources Code Section 21166 and the CEQA Guidelines Sections 15162 and 15163). The issue of climate change and GHG emissions was widely known at the time of the certification of the 1993 GPA/SP EIR. The United Nations Framework Convention on Climate Change was established in 1992. The regulation of greenhouse gas emissions to reduce climate change impacts was extensively debated and analyzed throughout the early 1990s. Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or Negative Declaration. Therefore, no supplemental environmental analysis of the Project's impacts on this issue is required under CEQA.

Project Impacts and Mitigation Measures

(a, b) Generate greenhouse gas (GHG) emissions or conflict with GHG plans or regulations

As discussed above, no additional environmental analysis is required under CEQA Section 21166 and CEQA Guidelines Section 15162.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. The impact of GHG emissions on climate change was known at the time of the certification of the 1993 GPA/SP EIR. Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or Negative Declaration and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Hazards and Hazardous Materials

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
9. HAZARDS AND HAZARDOUS MATERIALS. Would the project:			
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?			X
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?			X

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within ¼ mile of an existing or proposed school?			X
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?			X
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?			X
f) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?			X
g) Expose people or structures, either directly or indirectly, to a significant risk of loss, injury or death involving wildland fires?			X

Previous CEQA Document

The 1993 GPA/SP EIR did not include an analysis of impacts to hazards and hazardous materials. However, these impacts are not required to be analyzed unless they constitute new information of substantial importance that was not known and could not have been known at the time the previous EIR was certified as complete (Public Resources Code Section 21166 and the CEQA Guidelines Sections 15162 and 15163). The potential impacts of hazards and hazardous materials were known at the time of the certification of the 1993 GPA/SP EIR. Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or negative declaration. Therefore, no supplemental environmental analysis of the Project's impacts on this issue is required under CEQA. Nevertheless, a brief evaluation of hazards is provided below.

Project Impacts and Mitigation Measures

(a) Transport, use or disposal of hazardous materials

To the extent potentially hazardous materials could be used during Project construction or operation, related impacts would be less than significant due to compliance with all applicable regulatory requirements.

(b) Potential release of hazardous materials into the environment

Implementation of the Project would not create a significant hazard to the pubic or environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment, as Project construction and operation would not utilize hazardous materials beyond normal cleaners, detergents and maintenance fluids. Such materials would be used in compliance with all applicable regulatory requirements. Therefore, there would be no impact.

(c) Emit hazardous materials within one-quarter mile of an existing or proposed school

The Project would not emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school. There is no school located within one-quarter mile of the Project site, and as such, there would be no impact.

(d) Listed as a hazardous materials site

The Project site is vacant and has not been listed as a hazardous materials site in the 1993 GPA/SP EIR and, therefore, there would be no impact.

(e) Proximity to a public or private airport

The Project site is located approximately 3.6 miles from the Livermore Municipal Airport, a general aviation airport. As such, the Project would not result in a safety hazard or excessive noise for people working in the Project area, and there would be no impact.

(f) Impair implementation of an emergency response plan or emergency evacuation plan

Project construction and operation would not result in the impairment of an emergency response or emergency evacuation plan. Should any roadways be temporarily affected by construction activities, these activities would be previously permitted and performed in accordance with all applicable regulations and requirements in order to minimize or avoid any potential impacts. Therefore, there would be no impact.

(g) Expose people or structures to wildland fires

As discussed in the Wildfire section below, the Project would not expose people or structures, either directly or indirectly, to a significant risk of loss, injury or death involving wildland fires, as the Project site is not located within a very high fire hazard severity zone or a California Department of Forestry and Fire Protection designated State Responsibility Area. Therefore, there would be no impact.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in this environmental analysis, the Project would result in less than significant or no impacts relating to hazards and hazardous materials. Furthermore, Project implementation would be required to comply with applicable regulatory requirements. There would not be any new or

substantially more severe significant impacts to hazards and hazardous materials beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Hydrology and Water Quality

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
10. HYDROLOGY AND WATER QUALITY. Would the project:			
a) Violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or ground water quality?			X
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that the project may impede sustainable groundwater management of the basin??			X
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river through the addition of impervious surfaces, in a manner which would:			X
i) Result in substantial erosion or siltation on- or off-site?			X
ii) Substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or offsite?			X
iii) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?			X
iv) Impede or redirect flood flows?			X
d) In flood hazard, tsunami, or seiche zones, risk release of pollutants due to project inundation?			X
e) Conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for hydrology and water quality:

- Impact 3.5/P identified significant impacts related to the supply of water to the Eastern Dublin area. Mitigation Measures 3.5/24.0 through 3.5/40.0 were adopted to prevent overdraft of ground water resources by requiring or encouraging annexation and connection to Dublin-San Ramon Services District (DSRSD), minimize the effect of additional demand for water by encouraging water recycling and conservation and by encouraging the development of new facilities and supplies, and to ensure the development of a water distribution system by generally preventing development until such facilities are constructed by developers.
- Impact 3.5/Q noted that the EDSP would increase demand to serve development at build-out under the then-applicable General Plan and required an additional 25,000 acre-feet (AF) annually. Mitigation Measures 3.5/26.0 through 3.5/31.0 reduced the impact to an insignificant level.
- Impact 3.5/V identified an impact due to flooding as a result of water storage reservoir failure but would be mitigated to an insignificant level by Mitigation Measure 3.5/41.0.
- Impact 3.5/Y: Potential Flooding was found to be potentially significant but was reduced to an insignificant level by Mitigation Measures 3.5/44.0 through 3.5/48.0.
- Impact 3.5/Z: Reduced Groundwater Recharge was a potentially significant impact but Mitigation Measures 3.5/49.0 and 3.5/50.0 reduced the impact to an insignificant level.
- Impact 3.5/AA: Non-Point Sources of Pollution was found to be a potentially significant impact but was reduced to an insignificant level by Mitigation Measures 3.5/51.0 and 3.5/52.0.
- Impact 3.6/K through 3.6/L identified potentially significant impacts due to potential construction-related and long-term erosion and sedimentation impacts. Mitigation Measures 3.6-27.0 through 3.6/28.0 reduced the impacts to an insignificant level.

The Project would be required to adhere to applicable mitigation measures as set forth in the 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Violate water quality or waste discharge requirements

Construction activities for the Project would include those that have the potential to generate stormwater runoff and to discharge pollutants, such as fuels, solvents, oil, paints, and trash into the City's storm drain system. The Project would be required to comply with the NPDES Construction General Permit and would prepare and implement a SWPPP which would include

BMPs to control sediment, erosion, and hazardous materials from being discharged from the site. Furthermore, the Project would also implement Mitigation Measure 3.6/27.0, identified in the 1993 GPA/SP EIR, which outlines short-term construction-related erosion and sedimentation reduction measures, including implementation of interim control measures designed to prevent concentration of runoff, control runoff velocity, and trap silt. Required Project-specific measures would be determined by the City, prior to issuance of a grading permit, which may include such measures as straw bale dikes, sediment traps, and/or silt fences. Compliance with the NPDES permit and implementation of mitigation measures identified in the 1993 GPA/SP EIR would reduce potential water quality impacts from construction to a less than significant level.

Post-construction impacts from development could affect drainage patterns and increase the overall amount of impervious surfaces at the site creating changes to stormwater flows and water quality. The Project is subject to conditions of the Municipal Regional Permit (MRP). Provision C.3 of the MRP requires all new development or redevelopment projects that create or replace 10,000 sf of impervious surfaces to include post-construction stormwater control. Provision C.3 requirements include implementation of site design measures, source control measures, and stormwater treatment measures to reduce stormwater pollution post-construction.

Development of the Project would result in 178,091 sf of impervious surfaces and 83,387 sf of pervious surfaces at the site. The Project would replace the existing private storm drainage system and construct a drainage system that works with the proposed development. The Project would install a Low Impact Development (LID) storm drain system, which would include new storm drain lines and 7,836 sf of bio-retention treatment areas onsite. LID systems refer to systems and practices that use or mimic natural processes that result in filtration, evapotranspiration, or use of stormwater in order to protect water quality and associated aquatic habitat (EPA 2022). The drainage system improvements would be designed and constructed in accordance with the City's requirements and Provision C.3 requirements. In addition, the Project would be required to prepare a Storm Drainage Master Plan as required by Mitigation Measure 3.5/46.0 identified in the 1993 GPA/SP EIR. Additionally, the Project would implement Mitigation Measures 3.5/44.0, 3.5/51.0, and 3.6/28.0 identified in the 1993 GPA/SP EIR. With adherence to mitigation measures identified in the 1993 GPA/SP EIR and compliance with City and Provision C.3 requirements for storm drain systems, the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(b) Substantially deplete or interfere with groundwater supplies

The 1993 GPA/SP EIR identified a potential significant impact related to overdraft of local groundwater resources and reduced groundwater recharge due to an increase in impervious surfaces, which were mitigated to an insignificant level with the implementation of Mitigation Measures 3.5/24.0 through 3.5/25.0 and 3.5/49.0 through 3.5/50.0.

The Project would result in an increase in impervious surface coverage at the site compared to existing conditions; however, the Project would include the use of LID features that would retain and treat stormwater onsite before discharging to the City's stormwater system, consistent with requirements of Provisions C.3. The Project would construct LID storm drain systems and pervious areas would include bioretention areas and landscaped areas, which would allow for infiltration of groundwater recharge.

The Project would connect to the City's water system and would not require the construction of new wells or the use of local groundwater resources. Due to the depth of groundwater and shallow excavations required for Project construction, dewatering is not anticipated during construction. Therefore, the Project would not substantially decrease groundwater supplies or interfere with groundwater recharge and there would be no impact. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(c) Substantially alter existing drainage patterns

The 1993 GPA/SP EIR identified potentially significant impacts resulting from development of the Project as it would result in an increase in runoff increasing the potential for flooding and increase in non-point sources of polluted runoff. Potential significant impacts were mitigated to a level of insignificance with the implementation of Mitigation Measures 3.5/44.0 through 3.5/47.0 and 3.5/51.0 through 3.5/52.0.

The Project would create new landscaped areas and impermeable surfaces, which could alter the existing drainage pattern of the site. As discussed above, the Project would be required to comply with Provision C.3 requirements, standard City development requirements related to stormwater, and Mitigation Measures 3.5/44.0, 3.5/46.0, 3.5/51.0, and 3.6/28.0 identified in the 1993 GPA/SP EIR, which would reduce impacts from polluted runoff. Additionally, the Project would be required comply with NPDES permit requirements and prepare and implement a SWPPP.

The Project would be required to implement Mitigation Measure 3.5/47.0 identified in the 1993 GPA/SP EIR, which requires development in the Planning Area to provide facilities to alleviate potential downstream flooding due to Project development. The Project would construct a LID storm drain system, which would include landscaped areas and bioretention areas where stormwater runoff would be directed before being discharged to the City's system.

With the implementation of mitigation measures identified in the 1993 GPA/SP EIR and construction of storm drainage systems according to City and Provision C.3 requirements, the Project would not substantially alter the existing drainage pattern of the site in a manner that would result in substantial increase in erosion and polluted runoff, substantial increase in the rate or amount of runoff, exceed capacity of storm drain system, or impede or redirect flood flows. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(d) Inundation by seiche, tsunami, or mudflow

The 1993 GPA/SP EIR did not analyze impacts resulting from being located in flood hazard, seiche, or tsunami zone. According to the City's General Plan, the Project site is not located in an area identified as having a flood hazard and Federal Emergency Management Agency's (FEMA) Flood Insurance Rate Map (FIRM) identified the Project site as being within Zone X, an area with minimal flood hazard (FEMA 2020). The City of Dublin is not located within an area mapped as being in a tsunami hazard area (DOC 2022). According to the City's General Plan EIR, the City is too far inland to be subject to tsunami risks (City of Dublin 1984). A seiche is a long wave set up on an enclosed body of water such as a lake or reservoir. According to the County of Alameda's General Plan Safety Element, the Bay Area has not been adversely affected by seiches during its history within the seismically active region of California. The County General Plan Safety Element identified that various lakes and reservoirs within the unincorporated areas may be at risk of a seiche in the event of an earthquake (County of Alameda 2013). The City and the Project site is not located within these unincorporated areas and, therefore, seiches do not pose a significant risk. The Project site would not be located in a flood hazard, seiche, or tsunami zone and would not risk the release of pollutants due to Project site inundation resulting from flooding, seiches, or tsunamis. There would be no impacts. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(e) Conflict with water quality control or groundwater management plan

The City is located within the Livermore Valley Groundwater Basin, which was identified by the Department of Water Resources (DWR) as a medium priority basin. Under the Sustainable Groundwater Management Act (SGMA), high- and medium-priority basins must establish Groundwater Sustainability Plans (GSP) and must establish Groundwater Sustainability Agencies (GSAs) that oversee the preparation and implementation of a local GSP. Zone 7 is the designated GSA for the Livermore Valley Groundwater Basin. Zone 7 adopted a Groundwater Management Plan (GWMP) in 2005, which documented ongoing policies and programs for managing the groundwater basin. The GWMP was amended in 2015 with the adoption of the Nutrient Management Plan. Zone 7 submitted the Alternative GSP for the Livermore Valley Groundwater Basin in 2016 to DWR in compliance with SGMA and the GSP was approved in 2019 (Zone 7 2021). The Project would comply with the GWMP and GSP prepared by Zone 7 for the Livermore Valley Groundwater Basin and would not conflict with or obstruct the implementation of a sustainable groundwater management plan.

The San Francisco Bay Regional Water Quality Control Board (RWQCB) adopted a Water Quality Control Plan for the San Francisco Bay Basin (Basin Plan) that designates beneficial uses, establishes water quality objectives, and contains implementation programs and policies to achieve those objectors for all waters addressed through the Bain Plan. The proposed Project would be constructed and operated in accordance with the Basin Plan. The Project would be constructed and operated in accordance with applicable water quality control plans and would not conflict with or obstruct the implementation of any plans, therefore, there would be no impact. The Project would not result in new or substantially more severe impacts than

identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified hydrology and water quality impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR., there would not be any new or substantially more severe significant impacts to hydrology and water quality beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Land Use and Planning

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
11. LAND USE AND PLANNING. Would the project:			
a) Physically divide an established community?			X
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impact for land use and planning:

- Impact 3.1/A found that there were significant and unavoidable impacts from the EDSP as a result of the loss of agricultural and open space lands. No mitigation measures were identified for those impacts.

The City adopted a Statement of Overriding Considerations for this significant and unavoidable impact, which includes the Project site.

Project Impacts and Mitigation Measures

(a) Physically divide an established community

The Project site is a commercial/office campus and does not include any residences; therefore, there is no established community that could be divided by Project implementation. As such, there would be no impact.

(b) Conflict with general plan

The Project site is located in the EDSP project boundary and would be consistent with environmental goals and policies contained in the City's General Plan.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in the 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified land use and planning impacts, nor result in new significant impacts.

There are not any new or substantially more severe significant impacts to land use and planning beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Mineral Resources

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
12. MINERAL RESOURCES. Would the project:			
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?			X
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan?			X

Previous CEQA Document

The 1993 GPA/SP EIR did not include an analysis of impacts to mineral resources.

Project Impacts and Mitigation Measures

(a, b) Loss of known or identified mineral resource

The City's General Plan states that there are no known mineral deposits in the City and the City does not contain any mineral extraction areas (City of Dublin 2018). Additionally, according to the Mineral Land Classification maps prepared by the California Department of Conservation (DOC) Division of Mines and Geology, the Project site is located in a Mineral Resources Zone (MRZ) -1 zone (DOC 1982). Areas classified as MRZ-1 are areas where adequate information indicated that no significant mineral deposits are present, or where it is judged that little likelihood exists of their presence. As the City does not have any mineral extraction areas, there would be no impacts related to the loss of mineral resources or loss of a mineral resource recovery site. The Project would not result in new or substantially more severe impacts to mineral resources than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

Conclusion

Because the City does not have any mineral extraction areas, there would be no impact, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Noise

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
13. NOISE. Would the project result in:			
a) Generation of a substantial temporary or permanent increase in ambient noise levels in the vicinity of the project in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?			X
b) Generation of excessive groundborne vibration or groundborne noise levels?			X
c) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for noise:

- Impact 3.10/A: Exposure of Proposed Housing to Future Roadway Noise identified future vehicular traffic associated with development proposed in Eastern Dublin as potentially significant to future residents. This impact would be mitigated to an insignificant level through adherence to Mitigation Measure 3.10/1.0 that requires acoustic studies for all future residential development in the Eastern Dublin area.
- Impact 3.10/B: Exposure of Existing Residences to Future Roadway Noise would be a potentially significant impact to existing residents in the Eastern Dublin area as development occurs in accord with the Eastern Dublin General Plan Amendment and Specific Plan. This impact would be reduced through adherence to Mitigation Measure 3.10/2.0, which requires future development projects to provide noise protection to existing residential uses in Eastern Dublin; however, noise impacts to existing residents along Fallon Road would remain significant and unavoidable.
- Impact 3.10/ C: Exposure of Existing and Proposed Development to Airport Noise was considered an insignificant impact and no mitigation was required.
- Impact 3.10/D: Exposure of Proposed Residential Development to Noise from Future Military Training Activities at Parks Reserve Forces Training Area (RFTA) and the County Jail identified potentially significant noise for future residents within 6,000 feet of Parks RFTA. This impact would be reduced through adherence to Mitigation Measure 3.10/3.0 that requires acoustic studies for development near Parks RFTA and the County Jail; however, reduction of noise from Parks RFTA may not be feasible, so this impact would be significant and unavoidable.
- Impact 3.10/E: Exposure of Existing and Proposed Residences to Construction Noise would be a potentially significant impact related to noise associated with construction of the EDSP, including but not limited to buildings, roads, and utilities. Adherence to Mitigation Measures 3.10/4.0 and 3.10/5.0 would reduce construction noise impacts to a level of insignificance through preparation and submittal of Construction Noise Management Plans and compliance with local noise standards.
- Impact 3.10/F: Noise Conflicts due to the Adjacency of Diverse Land Uses Permitted by Plan Policies Supporting Mixed-Use Development would result from close proximity of different land use types that may result in potentially significant impacts. Mitigation Measure 3.10/6.0 requires the preparation of noise management plans for all mixed-use developments within the Eastern Dublin area. This measure would reduce noise generated by mixed-use development to a level of insignificance.

The City adopted a Statement of Overriding Considerations for the significant and unavoidable impacts described above, which includes the Project.

The Project would be required to adhere to applicable mitigation measures as set forth in the 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Exposure to or generate noise exceeding standards

Exposure of Proposed Facility to Future Roadway Noise

Part 2, Title 24 of the California Code of Regulations California Noise Insulation Standards establishes minimum noise insulation standards to protect persons within new hotels, motels, dormitories, long-term care facilities, apartment houses, and dwellings other than single-family residences. Under Section 1207.11 "Exterior Sound Transmission Control", interior noise levels attributable to exterior noise sources cannot exceed 45 decibels (dB)(A) day-night average sound level (Ldn) in any habitable room. Where such buildings are in an environment where exterior noise is 60 dB(A) Ldn or greater, an acoustical analysis is required to ensure interior levels do not exceed the 45 dB(A) Ldn interior standard. If the interior allowable noise levels are met by requiring that windows be kept closed, the design for the building must also specify a ventilation or air conditioning system to provide a habitable interior environment.

Impact 3.10/A in the 1993 GPA/SP EIR states that noise generated from vehicular traffic on roadways is potentially significant to future buildings containing sleeping units, such as senior living facilities. Mitigation Measure 3.10/1.0 requires an acoustical study be submitted for buildings with sleeping units located within the future community noise equivalent level (CNEL) 60 contour. The goal of the acoustical study is to show how the interior noise level will be controlled to a CNEL/Ldn of 45 dB as required by California Building Code, Title 24, Part II.

Figure 9-2 "2035 Projected Noise Exposure Contours" in the City of Dublin General Plan shows the west edge of the Project site is contained within the 60 dB CNEL contour (City of Dublin 2018). Therefore, an acoustical study would be required for the Project with submittal of the building permit to ensure an interior noise level of 45 dB CNEL. Implementation of 1993 GPA/SP EIR Mitigation Measure 3.10/1.0 will reduce the impact of exterior traffic noise on the Project to less than significant levels. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR.

Exposure of Existing Residences to Future Roadway Noise

Impact 3.10/B in the 1993 GPA/SP EIR states that future project development will have the potential to impact existing residences due to increased noise on roadways. For example, it takes 25 percent more traffic volume to produce an increase of only 1 dB(A) in the ambient noise level. For roads already heavy with traffic volume, an increase in traffic numbers could even reduce noise because the heavier volumes could slow down the average speed of the vehicles. A doubling of traffic volume results in a 3 dB(A) increase in noise levels.

The Project site along Arnold Road is directly east of the Downing Boulevard multifamily residential complex. According to Table 10 in the Transportation section below, the proposed RCFE would generate 912 fewer daily trips, 159 fewer AM peak hour trips, and 140 fewer PM peak hour trips, which is significantly lower than the previously approved office use. As a result, the noise generated from traffic associated with the RCFE would also be lower than the

previously approved office use. Therefore, the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR.

Exposure of Existing Residences to Noise from Activities at Camp Parks RFTA and the County Jail

Impact 3.10/D in the 1993 GPA/SP EIR states that development on the Project site within 6,000 feet of Camp Parks Reserve Forces Training Area could be exposed to noise impacts from gunshots and helicopter overflights. The Project site is located approximately 1,970 feet from the south edge of the County Jail. Mitigation Measure 3.10/3.0 requires an acoustical study to determine if noise impacts from Camp Parks RFTA or the County Jail will be within acceptable limits for the Project. Even with implementation of Mitigation Measure 3.10/3.0, impacts may still be potentially significant since mitigation of Camp Parks and County Jail noise may not be feasible at all locations. Nevertheless, the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR.

Exposure of Existing and Proposed Residences to Construction Noise

Impact 3.10/E states the noise associated with construction activity is generated from truck traffic on local roads, heavy equipment used in grading and paving, and impact noises from barriers used in framing of structures. Construction impacts will be most severe for the proposed Project when it occurs near existing residential uses, such as the Downing community at The Boulevard.

Construction noise is considered a potentially significant impact. Although noise levels from construction could fall into the “Clearly Unacceptable” range as defined by Table 9.1, “Land Use Compatibility for Community Noise Environments Community Noise Exposure” in the City of Dublin General Plan, increases in noise levels from construction activities would be temporary and construction activities would be limited to the requirements listed in 1993 GPA/SP EIR Mitigation Measures 3.10/4.0 and 3.10/5.0. With the implementation of Mitigation Measures 3.10/4.0 and 3.10/5.0, the impact of construction noise on the community will be less than significant. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR.

(b) Exposure to ground borne vibration or ground borne noise

During construction of the proposed Project, equipment such as trucks, bulldozers, and rollers may be used as close as 68 feet from the nearest building at 5601 Arnold Road. Table 7-4 “Vibration Source Levels for Construction Equipment” in the 2018 Federal Transit Administration (FTA) Transit Noise and Vibration Impact Assessment Manual (FTA Report No. 0123 September 2018) lists vibration source levels for the construction equipment most likely to generate high levels of ground vibration. The equipment listed in the FTA table includes impact and sonic pile drivers, clam shovel drops, hydromills, vibratory rollers, hoe rams, large and small bulldozers, caisson drilling, loaded trucks, and jackhammers.

Equipment used for the Dublin Senior Living Project will likely include bulldozers, loaded trucks, and rollers. Equipment used during Project construction could generate vibration levels between 0.0007 peak particle velocity (PPV) and 0.0468 PPV at 68 feet, as shown below in

Table 9. All estimated vibration levels should be below the FTA vibration threshold at which human annoyance could occur and below the threshold for potential building damage as defined by the California Department of Transportation, Transportation and Construction Vibration Guidance Manual, April 2020 (Caltrans 2020). Therefore, impacts from construction vibration would be less than significant, and the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR.

Table 9: Estimated Vibration Levels for Construction Equipment

Type of Equipment	Reference PPV at 25 Feet	Calculated PPV at 68 Feet	Threshold at which Human Annoyance Could Occur	Potential for Proposed Project to Exceed Threshold
Large Bulldozer	0.089	0.0198	0.10	**No**
Loaded Trucks	0.076	0.0169	0.10	**No**
Small Bulldozer	0.003	0.0007	0.10	**No**
Vibratory Roller	0.21	0.0468	0.10	**No**

Source: Federal Transit Administration Transit Noise and Vibration Impact Assessment Manual, September 2018

(c) Excessive noise level near a public or private airport

The Dublin Senior Living Project site is located approximately 3.6 miles northwest of the Livermore Municipal Airport. According to the Airport Land Use Policy Plan for Alameda County, the CNEL 60 contour for the airport would not extend into the Project area. Although the area would be exposed to occasional single-event noise from aircraft flyovers, average noise levels (CNEL) would not exceed Title 24 nor the City's standards. Consequently, aircraft noise would be less than significant, and the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR.

Conclusion

The Project does not propose substantial changes to the land uses for the Project site than were previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIRs. Based on the information in the 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified noise impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR, there would not be any new or substantially more severe significant impacts to noise beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Population and Housing

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
14. POPULATION AND HOUSING. Would the project:			
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?			X
b) Displace substantial numbers of existing people or housing, necessitating the construction of replacement housing elsewhere?			X

Previous CEQA Document

The 1993 GPA/SP EIR did not identify any significant impacts or mitigation measures for population and housing.

Project Impacts and Mitigation Measures

(a) Population growth

The EDSP projected a total of 12,496 housing units and approximately 10.8 million square feet of new commercial space at buildout of the EDSP. Additionally, buildout of the EDSP projected approximately 241 acres of parkland, 399 acres of open space, and 1.37 million square feet of industrial park development. However, since 1993 when the EDSP was approved, subsequent amendments have increased the total commercial square footage and open space acreage projected at buildout.

The Project proposes to construct a commercial community care facility for seniors and is not a residential development. The Project proposes to construct 152 units consisting of 114 assisted living units and 38 memory care units, with a total of up to 174 beds. The Project would provide residential care for approximately 174 elderly individuals, which would represent approximately 0.24 percent of the City's 2020 population of 72,589. The estimated population served by the Project would represent approximately 0.21 percent of the City's projected 2040 population of 83,595, as identified in Plan Bay Area 2040. The population growth in the City anticipated between 2020 and 2040 is expected to be 11,006 and the population associated with the Project would represent approximately 1.6 percent of the anticipated growth. The Project is an assisted living and memory care facility, which would be considered a quasi-public facility and is not a residential development. The Project expects a majority of the residents to come from within a five- to seven-mile radius of the Project location. Therefore, the Project would not directly induce substantial unplanned population growth. The Project site is surrounded by existing developments and the Project would be served by existing roads and infrastructures in

the area. The Project does not include the extension of roads or infrastructure to an undeveloped area and, therefore, would not indirectly induce substantial population growth in the area. The Project's impacts on population would be less than significant. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(b) Housing and resident displacement

The majority of the Project site is developed with paved surfaces for parking and there are no structures onsite that provide residential uses. Therefore, the Project would not displace existing people or housing and there would be no impact. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified population and housing impacts, nor result in new significant impacts.

There are not any new or substantially more severe significant impacts to population and housing beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Public Services

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
15. PUBLIC SERVICES. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities or need for new or physical altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times, or other performance objectives for any of the public services:			
a) Fire protection?			X
b) Police protection?			X
c) Schools?			X
d) Parks?			X

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
e) Other public facilities?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for public services:

- Impacts 3.4/A and 3.4/B are related to the provision of police services. One notes that there would be a demand for increased police services with implementation of the EDSP and the other identifies an impact related to the hilly topography of the Eastern Dublin area that could present accessibility and crime-prevention issues. Adherence to Mitigation Measures 3.4/1.0 through 3.4/ 5.0 would reduce impacts to the Dublin Police Department to a less than significant level.
- Impacts 3.4/C through 3.4/E are related to the provision of fire services. The build out of the EDSP area would increase the demand for fire services and the outlying areas of the EDSP were beyond the fire response area at the time resulting in extended fire response times. The build out of the EDSP would also result in the settlement of population and construction of new communities in proximity to high fire hazard open space areas. This would pose an increasing wildfire hazard to people and property if open space areas are not maintained for fire safety. Mitigation Measures 3.4/6.0 through 3.4/13.0 reduce these impacts to a less than significant level.
- Impacts 3.4/F through 3.4/J are related to schools. The buildout of the EDSP will increase the demand for new classroom space and school facilities in proportion to the number of residential units constructed, far exceeding the current available capacity of either school district at the time. Overcrowding at existing schools could occur if insufficient new classroom space is provided. Development of Eastern Dublin under existing jurisdictional boundaries would result in the area being served by two different school districts. The division of the EDSP area by two different school districts would adversely affect financing of schools in Eastern Dublin and complicate provision of education to planning area students. The cost of providing new school facilities proposed in the EDSP area could adversely impact local school districts by creating an unwieldy financial burden unless some form of financing is identified. Mitigation Measures 3.4/13.0 through 3.4/19.0 reduce these impacts to a less than significant level.
- Impacts 3.4/K through 3.4/N are related to parks and public facilities. Without the addition of new parks and facilities, the increased demand for new park and recreation facilities resulting from buildout of the GP/EDSP would create potentially significant

impacts. Acquisition and improvement of new park and recreation facilities may place a financial strain on existing City revenue sources causing a potentially significant impact. Development of residential and commercial areas in Eastern Dublin without adequate provision of trail easements may thwart efforts to develop a regional trail system. Urban development along project stream corridors and ridgelines would adversely impact outdoor recreational opportunities for future Dublin residents and obstruct the formation of an interconnected open space system. Mitigation Measures 3.4/20.0 through 3.4/36.0 would reduce this impact to a less than significant level.

The Project would be required to adhere to applicable mitigation measures as set forth in the 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Fire

Project implementation would increase the demand for fire and emergency services by increasing the amount of daytime and nighttime population (i.e., employees and residents) on the Project site that could require services. However, such uses and increases in population were already considered and evaluated in the 1993 GPA/SP EIR, and mitigation measures were implemented to reduce impacts to less than significant levels. The Project would be designed and constructed in conformance with all applicable City ordinances and development requirements, which would further reduce potential impacts. The Project would include all required fire and life safety protection measures, such as fire sprinklers. Furthermore, there would be 24-hour per day nursing care onsite, thereby potentially reducing the need for emergency services. As part of the City's Development Fee Program, the Project would be required to pay an impact fee for fire facilities to serve new development in the City. This impact fee relates to funding new fire facilities in Eastern Dublin, ensuring adequate water supplies and pressure for fire suppression, and minimizing wildland fire hazards, thereby further mitigating potential impacts. In addition, application of 1993 GPA/SP EIR Mitigation Measures 3.4/9.0 and 12.0 would further reduce potential Project-related impacts to fire service, and the Project's impacts on fire service would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR, and the criteria for requiring further CEQA review are not met.

(b) Police

Project implementation would increase the demand for police services by increasing the amount of daytime and nighttime population (i.e., employees and residents) on the Project site that could require services. However, such uses and increases in population were already considered and evaluated in the 1993 GPA/SP EIR, and mitigation measures were implemented to reduce impacts to less than significant levels. In addition, application of 1993 GPA/SP EIR Mitigation Measures 3.4/1.0 through 5.0 would further reduce potential Project-related impacts to police service, and the Project's impacts on police service would not result in new or

substantially more severe impacts than identified in the 1993 GPA/SP EIR, and the criteria for requiring further CEQA review are not met.

(c) Schools

The Project is not anticipated to generate a student population, as the Project is an RCFE. In addition, no new impacts to school facilities are anticipated since payment of mandated statutory impact fees at the time of issuance of building permits would off-set any impacts of the Project pursuant to State law. The Project's impacts to schools would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR, and the criteria for requiring further CEQA review are not met.

(d, e) Parks and other public facilities

The Project is not anticipated to cause impacts to parks or other public facilities, beyond those anticipated and evaluated in the 1993 GPA/SP EIR. The Project would be required to comply with all prior mitigation measures and, if applicable, would pay the required Park Fee as part of the Public Facility fees.

Construction associated with the Project would incrementally increase the long-term maintenance demand for roads and other public facilities. However, such additional maintenance demands would be off-set by additional City fees and property tax revenues accruing to the City and, therefore, impacts would be less than significant.

Conclusion

The Project does not propose substantial changes to the Project site that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified public services impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR, there would not be any new or substantially more severe significant impacts to public services beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Recreation

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
16. RECREATION. Would the project:			
a) Increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?			X
b) Include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for recreation:

- Impact 3.4/K indicated that increased demand for parks as a result of buildout of the GP/EDSP would represent a significant impact on the ability of the City to provide park service for future residents. It would also be a potentially significant cumulative impact for the community due to lack of sufficient city-wide park facilities that would not meet a standard of five acres of parkland per 1,000 population. Mitigation Measures 3.4/20.0 through 28 would reduce this impact to an insignificant level.
- Impact 3.4/L identified a park facility fiscal impact on the City of Dublin. The fiscal strain of providing new park facilities would be a potentially significant impact. Mitigation Measures 3.4/ 29.0 through 31.0 would require that each new development in Eastern Dublin provide a fair share of parks and open space facilities. Development of a parks implementation plan was also called for. Finally, adoption of a park in-lieu fee program was required. These mitigation measures would reduce this impact to an insignificant level.
- Impacts 3.4/ M and N dealt with the regional trail system and open space connections. Development of residential and commercial areas in Eastern Dublin was anticipated to have a potentially significant impact to the construction of a regional trail system. Adherence to Mitigation Measure 3.4/ 32.0 would require the establishment of a trail system with connections to planned regional and sub-regional trails, which would reduce this impact to an insignificant level.
- Impact 3.4/N notes that urban development along stream corridors and ridgelines would adversely impact outdoor recreational opportunities for future Dublin residents and potentially obstruct the formation of an interconnected open space system.

Mitigation Measures 3.4/33.0 through 36.0 would reduce this impact to an insignificant level.

The Project would be required to adhere to applicable mitigation measures as set forth in 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a, b) Increase the use of existing recreation facilities causing deterioration or require new recreation facilities

The City's park and recreational facilities are composed of neighborhood facilities, community facilities, community parks and community center. The EDSP identified a total of 17 parks on 219 acres, which is consistent with the City of Dublin 2015 Parks and Recreation Master Plan ratio of 5.0 acres of parkland per 1,000 residents. Sufficient park land has been constructed and is being planned, and future development associated with the proposed Project is limited to development of the RCFE. The proposed Project would not increase the use of existing neighborhood and/or regional parks such that a substantial physical deterioration of the facility would occur or be accelerated; nor would it require the construction/expansion of a recreational facility elsewhere which would have an adverse physical effect on the environment.

Conclusion

The Project does not propose substantial changes to the Project site that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified recreation impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR, there would not be any new or substantially more severe significant impacts to recreation beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Transportation

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
17. TRANSPORTATION. Would the project:			
a) Conflict with a program, plan, ordinance, or policy addressing the circulation system, including transit, roadway, bicycle, and pedestrian facilities?			X
b) Conflict or be inconsistent with CEQA Guidelines section 15064.3, subdivision (b)??			X
c) Substantially increase hazards due to a geometric design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?			X
d) Result in inadequate emergency access?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for transportation and traffic:

- Impacts 3.3/A through 3.3/E identified significant, significant cumulative, and significant and unavoidable adverse impacts related to daily traffic volumes on I-580 for Year 2010 with and without build-out of the GP/EDSP and under a Year 2010 cumulative build-out scenario. Mitigation Measures 3.3/1.0 through 3.3/5.0 reduced these impacts but not sufficiently to avoid significant cumulative impacts.
- Impacts 3.3/F through 3.3/N identified impacts to levels of service and PM peak hour traffic volumes at 18 intersections and at I-580 ramps. Mitigation Measures 3.3/6.0 through 3.3/8.0 and 3.3/10.0 through 3.3/14.0 were adopted to reduce these impacts. Impacts 3.3/I, 3.3/M and 3.3/N were unable to be reduced to an insignificant level.
- Impacts 3.3/O and 3.3/P identified significant impacts related to transit service extensions and the provision of safe street crossings for pedestrians and bicycles. Mitigation Measures 3.3/15.0 through 15.3 and 3.3/16.0 through 16.1 were adopted, which reduced these impacts to a level of insignificance.

The City adopted a Statement of Overriding Considerations for the remaining significant and unavoidable cumulative impacts of Impacts 3.3/B, 3.3/E, 3.3/I, 3.3/M and 3.3/N, which apply to the Project.

The Project would be required to adhere to applicable mitigation measures as set forth in 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Conflict with applicable transportation circulations plans/standards

As described in **Appendix B**: Transportation Analysis of the Dublin Senior Living Project (Stantec, March 18, 2022), a trip generation evaluation was prepared to determine if the Project would potentially result in a transportation impact.

Trip Generation

Table 10 summarizes the anticipated trip generation of the proposed Project with a comparison to the previously evaluated Campus Office use. For this analysis, the previously evaluated Campus Office use is assumed to be of the same size as the existing office building just south of the Project site. Trip generation rates for the proposed RCFE use, Assisted Living (254) and previously evaluated Campus Office use, General Office Building (710) are standard Institute of Transportation Engineers (ITE) 11th Edition trip generation rates for uses of these types.

Table 10: Project Trip Generation Summary

			AM Peak Hour			PM Peak Hour			
Land Use	**Amount**	**Unit**	**In**	**Out**	**Total**	**In**	**Out**	**Total**	**ADT**
Trip Rates									
General Office Building (710)	-	TSF	1.34	0.18	1.52	0.24	1.20	1.44	10.84
Assisted Living (254)	-	Beds	0.11	0.07	0.18	0.09	0.15	0.24	2.60
Trip Generation									
Existing (evaluated use)									
Campus Office	125.847	TSF	168	23	191	31	150	181	1,364
Proposed									
Assisted Living	174	Beds	19	13	32	16	25	41	452
Net New Trips			**-149**	**-10**	**-159**	**-15**	**-125**	**-140**	**-912**

Note:
ADT - Average Daily Traffic
TSF - Thousand square feet
Trip Rate Source: Institute of Transportation Engineers (ITE), 11th Edition, 2021, with ITE code in parentheses

As shown in Table 10, the proposed Project is expected to generate approximately 452 average daily trips, with 32 trips occurring during the AM peak hour and 41 trips occurring during the PM peak hour. For comparison, the trip generation of the previously evaluated Campus Office use is also shown in Table 10. As shown, the proposed RCFE would generate 912 fewer daily trips, 159 fewer AM peak hour trips and 140 fewer PM peak hour trips, which is significantly lower than the previously approved Campus Office use. Therefore, the proposed Project is consistent with the previously evaluated Campus Office use, as it would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR, and the criteria for requiring further CEQA review are not met.

(b) Conflict with CEQA Guidelines Section 15064.3

Since certification of the 1993 GPA/SP EIR, the issue of vehicle miles traveled (VMT) has become a more prominent issue of concern as evidenced by passage of Senate Bill 743 in 2013. Previously, CEQA analysis was conducted using a level of service measurement that evaluated traffic delay. As specified under Senate Bill 743 and implemented under Section 15064.3 of the State CEQA Guidelines (effective December 28, 2018), VMT is the required metric to be used for identifying CEQA impacts and mitigation. In December 2018, OPR published a Technical Advisory on Evaluating Transportation Impacts, including guidance for VMT analysis. The Office of Administrative Law approved the updated CEQA Guidelines and lead agencies were given until July 1, 2020, to implement the updated guidelines for VMT analysis.

Upon certification of the 1993 GPA/SP EIR, the determination of whether VMT needs to be analyzed for this Project is governed by the law on supplemental or subsequent EIRs (Public Resources Code section 21166 and CEQA Guidelines, Sections 15162 and 15163). VMT is not required to be analyzed under those standards unless it constitutes "new information of substantial importance, which was not known and could not have been known at the time the previous EIRs were certified as complete” (CEQA Guidelines Sec. 15162 (a) (3)).

VMT impacts were not analyzed in the 1993 GPA/SP EIR; however, these impacts are not new information that was not known or could not have been known at the time these previous EIRs were certified. The issue of VMT as a metric for analyzing traffic was widely known prior to the certification of the 1993 GPA/SP EIR.

Therefore, the impact of VMT was known at the time of the certification of the 1993 GPA/SP EIR. Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or Negative Declaration. No supplemental environmental analysis of the Project's impacts on this issue is required under CEQA.

(c) Substantially increase hazards due to a design feature

The Project site would be designed in accordance with all current City engineering design standards and other safety standards to avoid hazardous geometric design features and incompatible uses. The proposed Project does not substantially increase hazards due to its design or incompatible uses. Therefore, the proposed Project is consistent with the previously

analyzed use, as it would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR, and the criteria for requiring further CEQA review are not met.

(d) Result in inadequate emergency access

The proposed Project would be designed to provide adequate emergency vehicle access throughout the Project site. The proposed driveway would be designed to meet emergency vehicle access requirements. Project access and emergency plans would require review and approval from the local fire department prior to Project approval in order to ensure that adequate emergency access is provided. Therefore, the proposed Project would not result in inadequate emergency access and would be consistent with the previously analyzed use, as it would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR. The criteria for requiring further CEQA review are not met.

Conclusion

The trips generated by the proposed Project are substantially lower than the trips generated by the anticipated land use for the Project site that was previously analyzed in the 1993 GPA/SP EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified transportation impacts, nor result in new significant impacts.

There would not be any new or substantially more severe significant impacts to transportation beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. No new mitigation measures would be required to reduce Project-related impacts. Therefore, no further environmental review is required.

Tribal Cultural Resources

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
18. TRIBAL CULTURAL RESOURCES. Would the project cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code section 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is:			
a) Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k), or			X
b) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code Section 5024.1. In applying the			X

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
criteria set forth in subdivision (c) of Public Resource Code Section 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe.			

Previous CEQA Document

The 1993 GPA/SP EIR did not specifically analyze impacts to tribal cultural resources as it was not a separate topic for analysis when the EIR was completed. Cultural resource impacts and mitigation measures, some of which could pertain to tribal resources, have already been satisfied, as discussed in the Cultural Resources section of this document.

Project Impacts and Mitigation Measures

(a, b) Listed or eligible for listing in the California Register of Historical Resources, or significant pursuant to criteria set forth in subdivision (c) of Public Resources Code Section 5024.1

AB 52 requires lead agencies to invite listed California Native America Tribes to consult with the lead agency regarding projects which may impact a tribal cultural resource, as defined by Public Resources Code Section 21074; however, preparation of an Addendum does not trigger the requirements of AB 52, as potential impacts to tribal cultural resources would have already been considered in the previous CEQA document. Potential impacts to cultural resources related to the buildout of the EDSP area were already evaluated in the 1993 GPA/SP EIR and were determined to be less than significant with mitigation incorporated.

Conclusion

As discussed above, no additional environmental analysis is required under CEQA Section 21166 and CEQA Guidelines Section 15162. Potential impacts to tribal cultural resources were known at the time of the certification of the 1993 GPA/SP EIR. Under CEQA standards, it is not new information that requires analysis in a supplemental EIR or Negative Declaration. No supplemental environmental analysis of the Project's impacts on this issue is required under CEQA.

Nevertheless, the Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on this environmental analysis, the Project would not result in new significant impacts to tribal cultural resources, and no new mitigation measures would be required. There would not be any new or substantially more severe significant impacts to tribal cultural resources beyond what has been analyzed in the 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Utilities and Service Systems

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
19. UTILITIES AND SERVICE SYSTEMS. Would the project:			
a) Require or result in the relocation or construction of new or expanded water, wastewater treatment or storm water drainage, electric power, natural gas, or telecommunications facilities, the construction or relocation of which could cause significant environmental effects?			X
b) Have sufficient water supplies available to serve the project and reasonably foreseeable future development during normal, dry and multiple dry years?			X
c) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project projected demand in addition to the provider's existing commitments?			X
d) Generate solid waste in excess of State or local standards, or in excess of the capacity of local infrastructure, or otherwise impair the attainment of solid waste reduction goals?			X
e) Comply with federal, state, and local statutes and regulations related to solid waste?			X

Previous CEQA Document

The 1993 GPA/SP EIR identified the following impacts and mitigation measures for utilities and service systems:

- Impact 3.4/O and 3.4/P identified potentially significant impacts resulting from increased solid waste generation on solid waste disposal facilities. Mitigation Measures 3.4/37.0 through 3.4/40.0 were adopted to mitigate these impacts to an insignificant level.
- Impact 3.4/Q identified an unavoidable adverse impact from the demand of utility extensions resulting in expansion of utilities onto undeveloped land. The 1993 GPA/SP EIR identified extension of utility lines are necessary for the buildout of the project and therefore, did not identify mitigation and the impact remain unavoidable adverse impact.

- Impact 3.5/B identified the lack of a collection system as a significant impact. Mitigation Measures 3.5/1.0 through 3.5/5.0, generally preventing development until such facilities are constructed by developers, were adopted to mitigate this impact to an insignificant level.
- Impact 3.5/C noted potential growth-inducing impacts of pipeline construction. These impacts were mitigated by Mitigation Measure 3.5/6.0, preventing the construction of facilities greater than those required for the GPA/EDSP, to an insignificant level.
- Impacts 3.5/D, 3.5/E and 3.5/G identified current and future inadequate treatment plant capacity in DSRSD's treatment plan and inadequate disposal capacity as significant impacts. All were mitigated to an insignificant level by Mitigation Measures 3.5/7.0 through 3.5/9.0 and 3.5/11.0 through 3.5/14.
- Impacts 3.5/F and 3.5/H relate to the increased energy usage as a result of Impacts 3.5/D, E, and G. Both were mitigated by Mitigation Measures 3.5/10.0, 3.5/15.0 and 3.5/16.0 but remained significant and unavoidable impacts.
- Impact 3.5/I noted that a failure of the export disposal system could have a potentially significant impact, but Mitigation Measure 3.5/17.0 reduce this impact to an insignificant level.
- Impact 3.5/L noted that the proposed recycled water system must be constructed and operated properly in order to prevent any potential contamination of or cross-connection with potable water supply systems. Mitigation Measure 3.5/20.0 reduced this impact to an insignificant level.
- Impact 3.5/P identified significant impacts related to the supply of water to the Eastern Dublin area. Mitigation Measures 3.5/24.0 through 3.5/40.0 were adopted to prevent overdraft of ground water resources by requiring or encouraging annexation and connection to DSRSD, minimize the effect of additional demand for water by encouraging water recycling and conservation and by encouraging the development of new facilities and supplies, and to ensure the development of a water distribution system by generally preventing development until such facilities are constructed by developers.
- Impact 3.5/Q noted that buildout of the GP/EDSP will increase water demand. Mitigation Measures 3.5/26.0 through 3.5/31.0 reduced this impact to an insignificant level.
- Impact 3.5/R noted that there would be a significant impact since the increase in water demands through development of the GP/EDSP will require an expansion of existing water treatment facilities in order to deliver safe and potable water. Mitigation Measures 3.5/32.0 and 33.0 reduced this impact to an insignificant level.
- Impact 3.5/S noted that at the time there was no water service in the area, with the exception of a Zone 7 water supply connection to Alameda County for the old Santa Rita

Jail. With development of the GP/EDSP, a water distribution system and storage system would be required. If a water distribution system was not constructed, this would be a significant impact. Mitigation Measures 3.5/34.0 through 3.5/38.0 reduced this impact to an insignificant level.

- Impact 3.5/U accounted for the increased energy requirement as a result of increased water demands requiring a water distribution system. Mitigation Measure 3.5/40.0 mitigated this impact but was insufficient to reduce the impact to a less than significant level.
- Impact 3.5/Z: Reduced Groundwater Recharge was a potentially significant impact but Mitigation Measures 3.5/49.0 and 3.5/50.0 reduced the impact to an insignificant level.

The City of Dublin adopted a Statement of Overriding Considerations for Impacts 3.3/F and H, which includes the Project.

The Project would be required to adhere to applicable mitigation measures as set forth in 1993 GPA/SP EIR.

Project Impacts and Mitigation Measures

(a) Require relocation or construction of new or expanded water, wastewater treatment or storm water drainage, electric power, natural gas or telecommunication facilities

The 1993 GPA/SP EIR identified potentially significant impacts to utility and service systems resulting from the lack of a wastewater collection and water distribution system in the area. These impacts were able to be mitigated to a less than significant level with the implementation of mitigation measures. Since the impacts were analyzed in 1993 GPA/SP EIR, the EDSP area has been significantly developed as part of the planned buildout of the EDSP area, and the area is now served by existing utility infrastructure that has been constructed since the preparation of the EIR.

Wastewater collection and treatment services for Dublin are provided by DSRSD, which owns and operates a wastewater treatment plant (WWTP) in Pleasanton that has a capacity of 17 million gallons per day (mgd) (DSRSD 2021). The Project would construct sanitary sewer lines and stubs that would connect to the existing eight-inch sanitary sewer lateral onsite. The Project plans to reuse the existing private sewer manhole onsite. The Project would be required to implement Mitigation Measure 3.5/4.0 identified in the 1993 GPA/SP EIR, which requires a “will-serve” letter for wastewater treatment from DSRSD prior to permit approval for grading. Additionally, the new sanitary sewer lines installed within the Project site would be constructed in accordance with City and DSRSD standards as required by Mitigation Measure 3.5/5.0 identified in the 1993 GPA/SP EIR. With the implementation of Mitigation Measure 3.5/5.0, impacts would be less than significant.

Water service in the City is provided by DSRSD who also provides recycled water service for irrigation and other non-potable uses. The existing public water system onsite would be improved. The Project would install a new 10-inch fire service line throughout the site, which would connect to a new six-inch line to connect with new fire hydrants. The new 10-inch fire service line would connect to an existing fire service main onsite. The existing irrigation and domestic water meters would be removed, and the Project would construct two-inch water meters onsite that would connect to the existing 16-inch water main located along the Project frontage on Arnold Road. The existing main has sufficient capacity to accommodate the Project. The Project is estimated to have an overall demand of 320 gallons per minute (gpm) for domestic water and 100 gpm for irrigation use. The Project would not substantially increase the demand for water and would not exceed the capacity of the existing water systems and facilities. The Project would be required to implement Mitigation Measures 3.5/37.0 and 3.5/38.0 identified in the 1993 GPA/SP EIR, which required waster system improvements be in accordance with DSRSD standards and require a “will-serve” letter from DSRSD prior to grading permit approval. Therefore, the Project would not require the construction or expansion of existing water facilities.

The existing storm drain system would be removed and replaced with a new drainage system. The new storm drain system would include construction of storm drain lines onsite ranging from eight-inch to 18-inch and would connect to existing storm drain manholes and laterals onsite. Additionally, the Project would construct 7,836 sf of bio-retention treatment areas onsite. The drainage system onsite would be designed to be consistent with the NPDES Provision C.3 requirements for LID. The Project’s onsite storm drain system would retain and treat stormwater runoff from the site before being conveyed to the City’s system, which would ensure that the City’s storm drain system does not become overwhelmed. Therefore, the Project would not require the construction or expansion of existing storm drain facilities.

The Project would connect to and be served by existing electric power, natural gas, and telecommunication facilities located within the vicinity of the Project site. The Project is not expected to require any construction or expansion of existing electric power, natural gas, or telecommunication facilities.

The Project would connect to and be served by existing utility infrastructure onsite or located within the vicinity of the Project site. The Project is not expected to require or result in the relocation or construction of new or expanded water, wastewater, stormwater, electric power, natural gas, or telecommunication facilities and impacts would be less than significant. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(b) Sufficient water supplies

The 1993 GPA/SP EIR identified potentially significant effects resulting from an increased demand for water which were mitigated to a level of insignificance with the implementation of mitigation measures. The Project site is located within the EDSP area, which is located within DSRSD’s service area. Because the demands of buildout of the Specific Plan have been factored

into the DSRSD's 2020 Urban Water Management Plan's (UWMP) demand analysis, development of the Project would not result in increased shortages beyond those already factored into DSRSD's planning under current and future conditions.

DSRSD's 2020 UWMP described the existing and planned sources of water available in the service area through the year 2040. The UWMP determined that water supplies will be adequate during normal year, single-dry year, and multiple-dry year scenarios through 2040 based on the development of the land uses within the DSRSD service area, which includes the City of Dublin. The Project is anticipated to demand approximately 320 gpm of domestic water and 100 gpm for irrigation use for a total of 420 gpm. Based on the estimated 420 gpm, the Project would demand approximately 604,088 gallons per day (gpd) or 677 acre-feet per year (AFY). The UWMP reported that DSRSD's available water supplies in 2020 was 10,966 AF for potable water and 2,888 AF for recycled water. The total gross water demand in 2020 as reported by the UWMP was 10,330 AF for potable, raw, and other non-potable water and 3,044 AF for recycled water. The UWMP estimates that total projected water supplies and demand in 2040 would be 13,820 AF for potable, raw, and other non-potable water and 3,044 for recycled water.

The Project's anticipated demand of 677 AFY would represent approximately 4.9 percent of the UWMP's projected water demand and supply for the DSRSD service area in the year 2040. The estimated water demand for the Project would be nominal compared to the projected supply and, therefore, DSRSD would have enough water supply to serve the Project. To ensure the Project does not have any significant impacts to water supply, the Project would be required to implement Mitigation Measures 3.5/26.0 and 3.5/27.0, which require implementation of water conservation and recycling measures. As required by Mitigation Measure 3.5/38.0, the Project would be required to obtain a "will-serve" letter from DSRSD confirming its availability to serve the new development. With the implementation of mitigation measures identified in the 1993 GPA/SP EIR, the Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(c) Sufficient wastewater capacity

The 1993 GPA/SP EIR identified a potentially significant impact resulting from future lack of wastewater treatment plant capacity. The impacts were mitigated to a level of insignificance with implementation of mitigation measures. Since certification of the 1993 GPA/SP EIR, improvements to the wastewater treatment plant have been completed to allow for more capacity to treat wastewater. Wastewater collection and treatment services for Dublin are provided by DSRSD, which owns and operates a WWTP in Pleasanton that has a capacity of 17 mgd (DSRSD 2021). Volume of wastewater collected from the UWMP service area in 2020 was approximately 10,909 AF or approximately 9.7 mgd. Wastewater that is not recycled is discharged into the San Francisco Bay through a pipeline owned by the Livermore-Amador Valley Water Management Agency (LAVWMA), a joint powers agency created by DSRSD, Livermore, and Pleasanton. The pipeline has a current design capacity of 41.2 mgd (DSRSD 2021).

The Project is estimated to produce 16,200 gpd of wastewater, which would represent approximately 0.1 percent of the WWTP's 17 mgd capacity. In 2020, the volume of wastewater collected and treated at the WWTP was approximately 10,909 AF or 9.7 mgd. With a capacity of 17 mgd, the WWTP has sufficient remaining capacity to serve new developments. Therefore, the Project would not result in a determination by the wastewater treatment provider that it would not be able to serve the demand of the Project and impacts would be less than significant. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

(d, e) Solid waste disposal and regulatory compliance

The 1993 GPA/SP EIR identified potentially significant impacts resulting from buildout of the Specific Plan as it would increase solid waste production in the area and would result in impacts on solid waste disposal facilities which incrementally accelerate the closing schedule for the landfill. These impacts were mitigated to a level of insignificance with the implementation of mitigation measures.

Solid waste generated within the City is deposited at the Altamont Landfill (City of Dublin 2018). The Altamont Landfill has a maximum permitted throughput of 11,150 tons per day and a maximum permit capacity of 124.4 million cubic yards. The Altamont Landfill is estimated to have a remaining capacity of 65.4 million cubic yards and is expected to cease operation in the year 2070 (CalRecycle 2022b). In the year 2020, the City had an estimated disposal amount of 30,221 tons and a disposal rate of 2.5 pounds per person per day for resident population and 6.4 pounds per person per day for employment-based waste (CalRecycle 2020). CalRecycle identified that the waste generation rate for a nursing/retirement home is approximately five pounds per person per day (CalRecycle 2022a). Therefore, at five pounds per person per day with 174 beds, the Project is anticipated to generate approximately 870 pounds per day. Waste generated by the Project would represent approximately 0.004 percent of the permitted throughput per day at the landfill, which is a negligible amount. Due to the substantial amount of available capacity remaining at the Altamont Landfill and negligible amount of waste anticipated to be generated by the Project, sufficient capacity would be available to accommodate the Project's solid waste disposal needs. The Project would implement the City's goals, policies, and standards for reducing waste and would implement all applicable statues and regulations related to solid waste. Therefore, the Project would not generate solid waste in excess of state or local standards and would comply with federal, state, and local statutes and regulations related to solid waste. Impacts would be less than significant. The Project would not result in new or substantially more severe impacts than identified in the 1993 GPA/SP EIR and the criteria for requiring further CEQA review are not met.

Conclusion

The Project does not propose substantial changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase

the severity of the previously identified utilities and service system impacts, nor result in new significant impacts.

With adherence to applicable regulatory requirements and mitigation measures identified in the 1993 GPA/SP EIR, there would not be any new or substantially more severe significant impacts to utilities and service systems beyond what has been analyzed in the previous 1993 GPA/SP EIR, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Wildfires

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
20. Wildfires. If located in or near state responsibility areas or lands classified as very high fire hazard severity zones, would the project:			
a) Substantially impair an adopted emergency response plan or emergency evacuation plan??			X
b) Due to slope, prevailing winds, and other factors, exacerbate wildfire risks, and thereby expose project occupants to, pollutant concentrations from a wildfire or the uncontrolled spread of a wildfire?			X
c) Require the installation or maintenance of associated infrastructure (such as roads, fuel breaks, emergency water sources, power lines or other utilities) that may exacerbate fire risk or that may result in temporary or ongoing impacts to the environment			X
d) Expose people or structures to significant risks, including downslope or downstream flooding or landslides, as a result of runoff, post-fire slope instability, or drainage changes?			X

Previous CEQA Document

The 1993 GPA/SP EIR did not specifically analyze impacts of wildfires as it was not a separate topic for analysis when the EIR were completed. Public services impacts and mitigation measures, some of which related to the provision of fire services pertain to wildfires, were identified, and are discussed in the Public Services section. However, since the Project is not located in or near a California Department of Forestry and Fire Protection designated State Responsibility Area or within a very high fire hazard severity zone, no further analysis is required.

Project Impacts and Mitigation Measures

(a, b, c, d) Impair emergency response plan, pollutants or uncontrolled spread, infrastructure, and slop instability resulting in post-fire slope instability

The Project is not located in or near a California Department of Forestry and Fire Protection designated State Responsibility Area, nor is it located within a very high fire hazard severity zone. Therefore, there would be no Project related impact to or from wildfire.

Conclusion

The Project does not propose changes that were not previously analyzed in the 1993 GPA/SP EIR that would require major changes to the EIR. Based on the information in 1993 GPA/SP EIR and this environmental analysis, the Project would not substantially increase the severity of the previously identified wildfire impacts, nor result in new significant impacts. The Project would be required to comply with applicable regulatory requirements related to fire protection. There would not be any new or substantially more severe significant impacts from wildfires, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required.

Mandatory Findings of Significance

ENVIRONMENTAL IMPACTS Issues	New Significant Impact	Substantial Increase in the Severity of an Impact Identified in 1993 GPA/SP EIR	Equal or Less Severe Impact than Identified in 1993 GPA/SP EIR
21. MANDATORY FINDINGS OF SIGNIFICANCE. Does the project:			
a) Have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?			X
b) Have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of the past projects, the effects of other current projects, and the effects of probable future projects.)			X
c) Have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?			X

(a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory?

As discussed, and analyzed in this document, the proposed Project would not degrade the quality of the environment. Additionally, for the reasons discussed in the Biological Resources section, the proposed Project, with mitigation, would not substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, or reduce the number or restrict the range of a rare or endangered plant or animal. Further, for the reasons identified in the Cultural Resources section, the Project site does not contain any significant cultural resources, and no impacts to such resources would occur. Therefore, implementation of the proposed Project would not result in any new impacts or increase the severity of a previously identified significant impact as previously analyzed, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required for this impact area.

(b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?

The proposed Project has the potential to result in incremental environmental impacts that are part of a series of approvals that were anticipated under the 1993 GPA/SP EIR. The 1993 GPA/SP EIR considered the Project's cumulatively considerable impacts where effects had the potential to degrade the quality of the environment as a result of build-out of the EDSP. Implementation of the proposed Project, with mitigation, would not result in any new cumulative impacts or increase the severity of a previously identified significant cumulative impact as previously analyzed, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required for this impact area.

(c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?

The proposed Project would not create adverse environmental effects that would cause substantial adverse effects on human beings, either directly or indirectly. The proposed Project would construct an RCFE, which is not a use or activity that would result in any substantial adverse effects on human beings, either directly or indirectly, as discussed throughout this document. Therefore, implementation of the proposed Project would not result in any new impacts or increase the severity of a previously identified significant impact as previously analyzed, and no other CEQA standards for supplemental review are met. Therefore, no further environmental review is required for this impact area.

References

Association of Bay Area Governments and Metropolitan Transportation Commission, 2018. Plan Bay Area Projections 2040 – A Companion to Plan Bay Area 2040. http://mtcmedia.s3.amazonaws.com/files/Projections_2040-ABAG-MTC-web.pdf. Accessed April 2022.

Bay Area Air Quality Management District (BAAQMD). 2016. Planning Healthy Places: A Guidebook for Addressing Local Sources of Air Pollutants in Community Planning. https://www.baaqmd.gov/~/media/files/planning-and-research/planning-healthy-places/php_may20_2016-pdf.pdf?la=en. Accessed February 17, 2022.

_____. California Environmental Quality Act Air Quality Guidelines. https://www.baaqmd.gov/~/media/files/planning-and-research/ceqa/ceqa_guidelines_may2017-pdf.pdf?la=en. Accessed February 17, 2022.

California Department of Conservation (DOC). 1982. Mineral Land Classification Map Dublin Quadrangle Special Report 146 Plate 2.9. https://maps.conservation.ca.gov/cgs/informationwarehouse/index.html?map=mlc. Accessed March 2022.

_____. 2016. California Important Farmland Finder. https://maps.conservation.ca.gov/dlrp/ciff/. Accessed February 2022.

_____. 2022. CGS Information Warehouse: Tsunami Hazard Area Map. https://maps.conservation.ca.gov/cgs/informationwarehouse/ts_evacuation/?extent=-13660824.1095%2C4512285.6761%2C-13543416.8341%2C4564415.7294%2C102100&utm_source=cgs+active&utm_content=alameda. Accessed March 2022.

California Department of Resources Recycling and Recovery (CalRecycle). 2020. Disposal Rate Calculator – Dublin 2020. https://www2.calrecycle.ca.gov/LGCentral/AnnualReporting/DisposalRateCalculator. Accessed March 2022.

_____. 2022a. Estimated Solid Waste Generation Rates. https://www2.calrecycle.ca.gov/wastecharacterization/general/rates. Accessed March 2022.

_____. 2022b. SWIS Facility/Site Activity Detail. Altamont Landfill and Resource Recovery (01-AA-0009). https://www2.calrecycle.ca.gov/SolidWaste/SiteActivity/Details/7?siteID=7. Accessed March 2022.

California Department of Transportation (Caltrans). 2018. California State Scenic Highway System Map.

https://www.arcgis.com/apps/webappviewer/index.html?id=465dfd3d807c46cc8e8057116f1aacaa. Accessed February 2022.

_____. 2020. Transportation and Construction Vibration Guidance Manual. https://dot.ca.gov/-/media/dot-media/programs/environmental-analysis/documents/env/tcvgm-apr2020-a11y.pdf. Accessed March 2022.

City of Dublin. 1984. City of Dublin General Plan Volume 2: Technical Supplement Draft Environmental Impact Report. https://www.dublin.ca.gov/DocumentCenter/View/5866/Dublin-General-Plan-EIR-Vol-2-Tech-Supplement?bidId=. Accessed March 2022.

_____. 2018. City of Dublin General Plan. https://www.dublin.ca.gov/DocumentCenter/View/17928/General-Plan-May-2020-web-version?bidId=. Accessed February 2022.

_____. 2020. Eastern Dublin Specific Plan. https://www.dublin.ca.gov/DocumentCenter/View/7776/EDSP-2020-Update-Full-PDF?bidId=. Accessed February 2022.

County of Alameda. 2017. County of Alameda General Plan Safety Element. https://www.acgov.org/cda/planning/generalplans/documents/SafetyElement.pdf. Accessed March 2022.

Dublin San Ramon Services District (DSRSD). 2021. 2020 Urban Water Management Plan. https://www.dsrsd.com/home/showpublisheddocument/7749/637607511715070000. Accessed March 2022.

Federal Emergency Management Act (FEMA). 2020. Flood Insurance Rate Map 06001C0309G. https://msc.fema.gov/arcgis/rest/directories/arcgisjobs/nfhl_print/mscprintb_gpserver/jb7062ab157aa4350ba8dc396cae863ce/scratch/FIRMETTE_f3767277-be42-4cd0-9f9d-f116aaae12cc.pdf. Accessed March 2022. \

United States Census Bureau (US Census). 2021. QuickFact Dublin city, California. https://www.census.gov/quickfacts/dublincitycalifornia#qf-flag-X. Accessed March 2022.

United States Environmental Protection Agency (EPA). 2022. Polluted Runoff: Nonpoint Source (NPS) Pollution - Urban Runoff: Low Impact Development. https://www.epa.gov/nps/urban-runoff-low-impact-development. Accessed April 2022.

Zone 7 Water Agency. 2021. Annual Report for the Sustainable Groundwater Management Program 2020 Water Year – Livermore Valley Groundwater Basin. https://www.zone7water.com/sites/main/files/file-attachments/gsp2020annrptfinal.pdf?1619988363. Accessed March 2022.

List of Preparers

Principal in Charge	Trevor Macenski
Project Manager	Anna Radonich
Deputy Project Manager/QA/QC	Christine Abraham
Environmental Planner	Jennifer Webster
Principal Air Quality Scientist	Elena Nuño
Air Quality Scientist	Kaitlyn Heck
Senior Environmental Noise Analyst	Tracie Ferguson
Principal Traffic Engineer	Daryl Zerfass
Senior Transportation Planner	Sandhya Perumalla
Graphics	Kaela Johnson

Appendix A

Air Quality and Energy

CalEEMod Output Sheets

Energy Calculations

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

Dublin Senior Living Project

Alameda County, Annual

1.0 Project Characteristics

1.1 Land Usage

Land Uses	Size	Metric	Lot Acreage	Floor Surface Area	Population
Other Asphalt Surfaces	1.00	Acre	1.00	43,560.00	0
Other Non-Asphalt Surfaces	2.30	Acre	2.30	100,188.00	0
Parking Lot	93.00	Space	0.84	37,200.00	0
Congregate Care (Assisted Living)	174.00	Dwelling Unit	1.60	155,829.00	498

1.2 Other Project Characteristics

Urbanization	Urban	**Wind Speed (m/s)**	2.2	**Precipitation Freq (Days)**	63
Climate Zone	4			**Operational Year**	2026
Utility Company	Pacific Gas and Electric Company				
CO2 Intensity (lb/MWhr)	203.98	**CH4 Intensity (lb/MWhr)**	0.033	**N2O Intensity (lb/MWhr)**	0.004

1.3 User Entered Comments & Non-Default Data

Project Characteristics -

Land Use - Project Description. Dwelling Units = # of beds

Construction Phase - Applicant provided schedule

Trips and VMT - even numbers

Grading -

Woodstoves - No fireplaces

Operational Off-Road Equipment -

Stationary Sources - Emergency Generators and Fire Pumps -

Construction Off-road Equipment Mitigation - Tier 4

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

Table Name	Column Name	Default Value	New Value
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	1.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	1.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	1.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	3.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	1.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	1.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	2.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	2.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	2.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	4.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	10.00
tblConstEquipMitigation	NumberOfEquipmentMitigated	0.00	1.00
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstEquipMitigation	Tier	No Change	Tier 4 Final
tblConstructionPhase	NumDays	20.00	30.00
tblConstructionPhase	NumDays	230.00	460.00
tblConstructionPhase	NumDays	20.00	30.00

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

tblConstructionPhase	NumDays	20.00	30.00
tblConstructionPhase	NumDays	10.00	30.00
tblFireplaces	NumberGas	26.10	0.00
tblFireplaces	NumberNoFireplace	6.96	152.00
tblFireplaces	NumberWood	29.58	0.00
tblGrading	MaterialExported	0.00	1,500.00
tblLandUse	LandUseSquareFeet	174,000.00	155,829.00
tblLandUse	LotAcreage	10.88	1.60
tblSolidWaste	SolidWasteGenerationRate	158.78	138.70
tblTripsAndVMT	VendorTripNumber	48.00	46.00
tblTripsAndVMT	WorkerTripNumber	15.00	16.00
tblTripsAndVMT	WorkerTripNumber	201.00	186.00
tblTripsAndVMT	WorkerTripNumber	15.00	16.00
tblTripsAndVMT	WorkerTripNumber	40.00	38.00
tblWater	IndoorWaterUseRate	11,336,800.46	9,903,411.89
tblWater	OutdoorWaterUseRate	7,147,113.33	6,243,455.32
tblWoodstoves	NumberCatalytic	3.48	0.00
tblWoodstoves	NumberNoncatalytic	3.48	0.00

2.0 Emissions Summary

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

2.1 Overall Construction

Unmitigated Construction

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Year	tons/yr										MT/yr					
2023	0.1355	1.2389	1.1912	2.6900e-003	0.4644	0.0541	0.5186	0.2200	0.0503	0.2703	0.0000	239.3562	239.3562	0.0485	6.3300e-003	242.4550
2024	0.2582	2.0647	2.7012	6.3000e-003	0.2322	0.0829	0.3151	0.0627	0.0780	0.1407	0.0000	563.6483	563.6483	0.0775	0.0211	571.8804
2025	1.2775	1.1283	1.6105	3.6000e-003	0.1243	0.0434	0.1677	0.0335	0.0408	0.0743	0.0000	321.1864	321.1864	0.0490	0.0106	325.5607
Maximum	**1.2775**	**2.0647**	**2.7012**	**6.3000e-003**	**0.4644**	**0.0829**	**0.5186**	**0.2200**	**0.0780**	**0.2703**	**0.0000**	**563.6483**	**563.6483**	**0.0775**	**0.0211**	**571.8804**

Mitigated Construction

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Year	tons/yr										MT/yr					
2023	0.0419	0.2160	1.3151	2.6900e-003	0.4644	3.7500e-003	0.4682	0.2200	3.7100e-003	0.2237	0.0000	239.3560	239.3560	0.0485	6.3300e-003	242.4548
2024	0.1084	0.5963	2.8707	6.3000e-003	0.2322	7.9000e-003	0.2401	0.0627	7.7500e-003	0.0705	0.0000	563.6480	563.6480	0.0775	0.0211	571.8800
2025	1.1967	0.3219	1.7431	3.6000e-003	0.1243	4.6400e-003	0.1289	0.0335	4.5600e-003	0.0381	0.0000	321.1861	321.1861	0.0490	0.0106	325.5604
Maximum	**1.1967**	**0.5963**	**2.8707**	**6.3000e-003**	**0.4644**	**7.9000e-003**	**0.4682**	**0.2200**	**7.7500e-003**	**0.2237**	**0.0000**	**563.6480**	**563.6480**	**0.0775**	**0.0211**	**571.8800**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio-CO2	Total CO2	CH4	N20	CO2e
Percent Reduction	**19.40**	**74.41**	**-7.74**	**0.00**	**0.00**	**90.97**	**16.39**	**0.00**	**90.52**	**31.53**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Quarter	Start Date	End Date	Maximum Unmitigated ROG + NOX (tons/quarter)	Maximum Mitigated ROG + NOX (tons/quarter)
1	**7-10-2023**	**10-9-2023**	0.7796	0.0926
2	**10-10-2023**	**1-9-2024**	0.6190	0.1823
3	**1-10-2024**	**4-9-2024**	0.5792	0.1777
4	**4-10-2024**	**7-9-2024**	0.5738	0.1723
5	**7-10-2024**	**10-9-2024**	0.5807	0.1748
6	**10-10-2024**	**1-9-2025**	0.5825	0.1801
7	**1-10-2025**	**4-9-2025**	0.5361	0.1737
8	**4-10-2025**	**7-9-2025**	0.5177	0.1628
9	**7-10-2025**	**9-30-2025**	1.2299	1.1076
		Highest	1.2299	1.1076

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

2.2 Overall Operational

Unmitigated Operational

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Area	0.7726	0.0149	1.2916	7.0000e-005		7.1700e-003	7.1700e-003		7.1700e-003	7.1700e-003	0.0000	2.1121	2.1121	2.0300e-003	0.0000	2.1628
Energy	7.8600e-003	0.0672	0.0286	4.3000e-004		5.4300e-003	5.4300e-003		5.4300e-003	5.4300e-003	0.0000	141.2773	141.2773	0.0118	2.6700e-003	142.3672
Mobile	0.1770	0.2217	1.6478	3.6200e-003	0.4042	2.6900e-003	0.4069	0.1080	2.5100e-003	0.1105	0.0000	334.1577	334.1577	0.0209	0.0175	339.8865
Stationary	0.0826	0.3691	0.2105	4.0000e-004		0.0121	0.0121		0.0121	0.0121	0.0000	38.3082	38.3082	5.3700e-003	0.0000	38.4425
Waste						0.0000	0.0000		0.0000	0.0000	28.1549	0.0000	28.1549	1.6639	0.0000	69.7524
Water						0.0000	0.0000		0.0000	0.0000	3.1419	6.9799	10.1218	0.3238	7.7600e-003	20.5291
Total	**1.0400**	**0.6729**	**3.1785**	**4.5200e-003**	**0.4042**	**0.0274**	**0.4317**	**0.1080**	**0.0273**	**0.1352**	**31.2968**	**522.8352**	**554.1320**	**2.0278**	**0.0279**	**613.1405**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

2.2 Overall Operational

Mitigated Operational

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Area	0.7726	0.0149	1.2916	7.0000e-005		7.1700e-003	7.1700e-003		7.1700e-003	7.1700e-003	0.0000	2.1121	2.1121	2.0300e-003	0.0000	2.1628
Energy	7.8600e-003	0.0672	0.0286	4.3000e-004		5.4300e-003	5.4300e-003		5.4300e-003	5.4300e-003	0.0000	141.2773	141.2773	0.0118	2.6700e-003	142.3672
Mobile	0.1770	0.2217	1.6478	3.6200e-003	0.4042	2.6900e-003	0.4069	0.1080	2.5100e-003	0.1105	0.0000	334.1577	334.1577	0.0209	0.0175	339.8865
Stationary	0.0826	0.3691	0.2105	4.0000e-004		0.0121	0.0121		0.0121	0.0121	0.0000	38.3082	38.3082	5.3700e-003	0.0000	38.4425
Waste						0.0000	0.0000		0.0000	0.0000	28.1549	0.0000	28.1549	1.6639	0.0000	69.7524
Water						0.0000	0.0000		0.0000	0.0000	3.1419	6.9799	10.1218	0.3238	7.7600e-003	20.5291
Total	**1.0400**	**0.6729**	**3.1785**	**4.5200e-003**	**0.4042**	**0.0274**	**0.4317**	**0.1080**	**0.0273**	**0.1352**	**31.2968**	**522.8352**	**554.1320**	**2.0278**	**0.0279**	**613.1405**

	ROG	**NOx**	**CO**	**SO2**	**Fugitive PM10**	**Exhaust PM10**	**PM10 Total**	**Fugitive PM2.5**	**Exhaust PM2.5**	**PM2.5 Total**	**Bio- CO2**	**NBio-CO2**	**Total CO2**	**CH4**	**N20**	**CO2e**
Percent Reduction	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

3.0 Construction Detail

Construction Phase

Phase Number	Phase Name	Phase Type	Start Date	End Date	Num Days Week	Num Days	Phase Description
1	Site Preparation	Site Preparation	7/10/2023	8/18/2023	5	30	
2	Grading	Grading	8/21/2023	9/29/2023	5	30	

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3	Building Construction	Building Construction	10/2/2023	7/4/2025	5	460	
4	Paving	Paving	7/7/2025	8/15/2025	5	30	
5	Architectural Coating	Architectural Coating	8/18/2025	9/26/2025	5	30	

Acres of Grading (Site Preparation Phase): 45

Acres of Grading (Grading Phase): 30

Acres of Paving: 4.14

Residential Indoor: 315,554; Residential Outdoor: 105,185; Non-Residential Indoor: 0; Non-Residential Outdoor: 0; Striped Parking Area: 10,857 (Architectural Coating – sqft)

OffRoad Equipment

Phase Name	Offroad Equipment Type	Amount	Usage Hours	Horse Power	Load Factor
Site Preparation	Rubber Tired Dozers	3	8.00	247	0.40
Site Preparation	Tractors/Loaders/Backhoes	4	8.00	97	0.37
Grading	Excavators	1	8.00	158	0.38
Grading	Graders	1	8.00	187	0.41
Grading	Rubber Tired Dozers	1	8.00	247	0.40
Grading	Tractors/Loaders/Backhoes	3	8.00	97	0.37
Building Construction	Cranes	1	7.00	231	0.29
Building Construction	Forklifts	3	8.00	89	0.20
Building Construction	Generator Sets	1	8.00	84	0.74
Building Construction	Tractors/Loaders/Backhoes	3	7.00	97	0.37
Building Construction	Welders	1	8.00	46	0.45
Paving	Pavers	2	8.00	130	0.42
Paving	Paving Equipment	2	8.00	132	0.36
Paving	Rollers	2	8.00	80	0.38
Architectural Coating	Air Compressors	1	6.00	78	0.48

Trips and VMT

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

Phase Name	Offroad Equipment Count	Worker Trip Number	Vendor Trip Number	Hauling Trip Number	Worker Trip Length	Vendor Trip Length	Hauling Trip Length	Worker Vehicle Class	Vendor Vehicle Class	Hauling Vehicle Class
Site Preparation	7	18.00	0.00	0.00	10.80	7.30	20.00	LD_Mix	HDT_Mix	HHDT
Grading	6	16.00	0.00	188.00	10.80	7.30	20.00	LD_Mix	HDT_Mix	HHDT
Building Construction	9	186.00	46.00	0.00	10.80	7.30	20.00	LD_Mix	HDT_Mix	HHDT
Paving	6	16.00	0.00	0.00	10.80	7.30	20.00	LD_Mix	HDT_Mix	HHDT
Architectural Coating	1	38.00	0.00	0.00	10.80	7.30	20.00	LD_Mix	HDT_Mix	HHDT

3.1 Mitigation Measures Construction

Use Cleaner Engines for Construction Equipment

3.2 Site Preparation - 2023

Unmitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Fugitive Dust					0.2949	0.0000	0.2949	0.1515	0.0000	0.1515	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Off-Road	0.0399	0.4129	0.2737	5.7000e-004		0.0190	0.0190		0.0175	0.0175	0.0000	50.1760	50.1760	0.0162	0.0000	50.5817
Total	**0.0399**	**0.4129**	**0.2737**	**5.7000e-004**	**0.2949**	**0.0190**	**0.3139**	**0.1515**	**0.0175**	**0.1690**	**0.0000**	**50.1760**	**50.1760**	**0.0162**	**0.0000**	**50.5817**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.2 Site Preparation - 2023

Unmitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Worker	7.1000e-004	4.8000e-004	6.0000e-003	2.0000e-005	2.1300e-003	1.0000e-005	2.1500e-003	5.7000e-004	1.0000e-005	5.8000e-004	0.0000	1.6623	1.6623	5.0000e-005	5.0000e-005	1.6774
Total	**7.1000e-004**	**4.8000e-004**	**6.0000e-003**	**2.0000e-005**	**2.1300e-003**	**1.0000e-005**	**2.1500e-003**	**5.7000e-004**	**1.0000e-005**	**5.8000e-004**	**0.0000**	**1.6623**	**1.6623**	**5.0000e-005**	**5.0000e-005**	**1.6774**

Mitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Fugitive Dust					0.2949	0.0000	0.2949	0.1515	0.0000	0.1515	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Off-Road	6.9800e-003	0.0303	0.3130	5.7000e-004		9.3000e-004	9.3000e-004		9.3000e-004	9.3000e-004	0.0000	50.1760	50.1760	0.0162	0.0000	50.5817
Total	**6.9800e-003**	**0.0303**	**0.3130**	**5.7000e-004**	**0.2949**	**9.3000e-004**	**0.2958**	**0.1515**	**9.3000e-004**	**0.1525**	**0.0000**	**50.1760**	**50.1760**	**0.0162**	**0.0000**	**50.5817**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.2 Site Preparation - 2023

Mitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Worker	7.1000e-004	4.8000e-004	6.0000e-003	2.0000e-005	2.1300e-003	1.0000e-005	2.1500e-003	5.7000e-004	1.0000e-005	5.8000e-004	0.0000	1.6623	1.6623	5.0000e-005	5.0000e-005	1.6774
Total	**7.1000e-004**	**4.8000e-004**	**6.0000e-003**	**2.0000e-005**	**2.1300e-003**	**1.0000e-005**	**2.1500e-003**	**5.7000e-004**	**1.0000e-005**	**5.8000e-004**	**0.0000**	**1.6623**	**1.6623**	**5.0000e-005**	**5.0000e-005**	**1.6774**

3.3 Grading - 2023

Unmitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Fugitive Dust					0.1063	0.0000	0.1063	0.0514	0.0000	0.0514	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Off-Road	0.0257	0.2690	0.2213	4.4000e-004		0.0116	0.0116		0.0107	0.0107	0.0000	39.0909	39.0909	0.0126	0.0000	39.4070
Total	**0.0257**	**0.2690**	**0.2213**	**4.4000e-004**	**0.1063**	**0.0116**	**0.1179**	**0.0514**	**0.0107**	**0.0621**	**0.0000**	**39.0909**	**39.0909**	**0.0126**	**0.0000**	**39.4070**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.3 Grading - 2023

Unmitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	1.9000e-004	0.0124	2.8000e-003	6.0000e-005	1.5900e-003	1.1000e-004	1.7000e-003	4.4000e-004	1.0000e-004	5.4000e-004	0.0000	5.4773	5.4773	1.2000e-004	8.7000e-004	5.7381
Vendor	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Worker	6.3000e-004	4.3000e-004	5.3400e-003	2.0000e-005	1.9000e-003	1.0000e-005	1.9100e-003	5.0000e-004	1.0000e-005	5.1000e-004	0.0000	1.4776	1.4776	4.0000e-005	4.0000e-005	1.4910
Total	**8.2000e-004**	**0.0128**	**8.1400e-003**	**8.0000e-005**	**3.4900e-003**	**1.2000e-004**	**3.6100e-003**	**9.4000e-004**	**1.1000e-004**	**1.0500e-003**	**0.0000**	**6.9549**	**6.9549**	**1.6000e-004**	**9.1000e-004**	**7.2292**

Mitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Fugitive Dust					0.1063	0.0000	0.1063	0.0514	0.0000	0.0514	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Off-Road	5.4500e-003	0.0236	0.2663	4.4000e-004		7.3000e-004	7.3000e-004		7.3000e-004	7.3000e-004	0.0000	39.0909	39.0909	0.0126	0.0000	39.4069
Total	**5.4500e-003**	**0.0236**	**0.2663**	**4.4000e-004**	**0.1063**	**7.3000e-004**	**0.1071**	**0.0514**	**7.3000e-004**	**0.0521**	**0.0000**	**39.0909**	**39.0909**	**0.0126**	**0.0000**	**39.4069**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.3 Grading - 2023

Mitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	1.9000e-004	0.0124	2.8000e-003	6.0000e-005	1.5900e-003	1.1000e-004	1.7000e-003	4.4000e-004	1.0000e-004	5.4000e-004	0.0000	5.4773	5.4773	1.2000e-004	8.7000e-004	5.7381
Vendor	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Worker	6.3000e-004	4.3000e-004	5.3400e-003	2.0000e-005	1.9000e-003	1.0000e-005	1.9100e-003	5.0000e-004	1.0000e-005	5.1000e-004	0.0000	1.4776	1.4776	4.0000e-005	4.0000e-005	1.4910
Total	**8.2000e-004**	**0.0128**	**8.1400e-003**	**8.0000e-005**	**3.4900e-003**	**1.2000e-004**	**3.6100e-003**	**9.4000e-004**	**1.1000e-004**	**1.0500e-003**	**0.0000**	**6.9549**	**6.9549**	**1.6000e-004**	**9.1000e-004**	**7.2292**

3.4 Building Construction - 2023

Unmitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Off-Road	0.0511	0.4675	0.5279	8.8000e-004		0.0227	0.0227		0.0214	0.0214	0.0000	75.3365	75.3365	0.0179	0.0000	75.7846
Total	**0.0511**	**0.4675**	**0.5279**	**8.8000e-004**		**0.0227**	**0.0227**		**0.0214**	**0.0214**	**0.0000**	**75.3365**	**75.3365**	**0.0179**	**0.0000**	**75.7846**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.4 Building Construction - 2023

Unmitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	1.5100e-003	0.0654	0.0198	3.0000e-004	9.8200e-003	3.9000e-004	0.0102	2.8400e-003	3.8000e-004	3.2200e-003	0.0000	28.9197	28.9197	3.9000e-004	4.3300e-003	30.2200
Worker	0.0158	0.0108	0.1344	4.1000e-004	0.0478	2.5000e-004	0.0480	0.0127	2.3000e-004	0.0129	0.0000	37.2159	37.2159	1.1100e-003	1.0500e-003	37.5552
Total	**0.0173**	**0.0762**	**0.1542**	**7.1000e-004**	**0.0576**	**6.4000e-004**	**0.0583**	**0.0156**	**6.1000e-004**	**0.0162**	**0.0000**	**66.1356**	**66.1356**	**1.5000e-003**	**5.3800e-003**	**67.7752**

Mitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Off-Road	0.0107	0.0726	0.5675	8.8000e-004		1.3300e-003	1.3300e-003		1.3300e-003	1.3300e-003	0.0000	75.3365	75.3365	0.0179	0.0000	75.7845
Total	**0.0107**	**0.0726**	**0.5675**	**8.8000e-004**		**1.3300e-003**	**1.3300e-003**		**1.3300e-003**	**1.3300e-003**	**0.0000**	**75.3365**	**75.3365**	**0.0179**	**0.0000**	**75.7845**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.4 Building Construction - 2023

Mitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	1.5100e-003	0.0654	0.0198	3.0000e-004	9.8200e-003	3.9000e-004	0.0102	2.8400e-003	3.8000e-004	3.2200e-003	0.0000	28.9197	28.9197	3.9000e-004	4.3300e-003	30.2200
Worker	0.0158	0.0108	0.1344	4.1000e-004	0.0478	2.5000e-004	0.0480	0.0127	2.3000e-004	0.0129	0.0000	37.2159	37.2159	1.1100e-003	1.0500e-003	37.5552
Total	**0.0173**	**0.0762**	**0.1542**	**7.1000e-004**	**0.0576**	**6.4000e-004**	**0.0583**	**0.0156**	**6.1000e-004**	**0.0162**	**0.0000**	**66.1356**	**66.1356**	**1.5000e-003**	**5.3800e-003**	**67.7752**

3.4 Building Construction - 2024

Unmitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Off-Road	0.1928	1.7611	2.1179	3.5300e-003		0.0803	0.0803		0.0756	0.0756	0.0000	303.7223	303.7223	0.0718	0.0000	305.5179
Total	**0.1928**	**1.7611**	**2.1179**	**3.5300e-003**		**0.0803**	**0.0803**		**0.0756**	**0.0756**	**0.0000**	**303.7223**	**303.7223**	**0.0718**	**0.0000**	**305.5179**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.4 Building Construction - 2024

Unmitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	5.9400e-003	0.2645	0.0782	1.1900e-003	0.0396	1.6100e-003	0.0412	0.0115	1.5400e-003	0.0130	0.0000	114.7702	114.7702	1.5900e-003	0.0172	119.9342
Worker	0.0595	0.0390	0.5052	1.5800e-003	0.1927	9.5000e-004	0.1936	0.0513	8.8000e-004	0.0521	0.0000	145.1558	145.1558	4.0600e-003	3.9300e-003	146.4283
Total	**0.0655**	**0.3035**	**0.5834**	**2.7700e-003**	**0.2322**	**2.5600e-003**	**0.2348**	**0.0627**	**2.4200e-003**	**0.0651**	**0.0000**	**259.9260**	**259.9260**	**5.6500e-003**	**0.0211**	**266.3625**

Mitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Off-Road	0.0429	0.2928	2.2873	3.5300e-003		5.3400e-003	5.3400e-003		5.3400e-003	5.3400e-003	0.0000	303.7220	303.7220	0.0718	0.0000	305.5175
Total	**0.0429**	**0.2928**	**2.2873**	**3.5300e-003**		**5.3400e-003**	**5.3400e-003**		**5.3400e-003**	**5.3400e-003**	**0.0000**	**303.7220**	**303.7220**	**0.0718**	**0.0000**	**305.5175**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.4 Building Construction - 2024

Mitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	5.9400e-003	0.2645	0.0782	1.1900e-003	0.0396	1.6100e-003	0.0412	0.0115	1.5400e-003	0.0130	0.0000	114.7702	114.7702	1.5900e-003	0.0172	119.9342
Worker	0.0595	0.0390	0.5052	1.5800e-003	0.1927	9.5000e-004	0.1936	0.0513	8.8000e-004	0.0521	0.0000	145.1558	145.1558	4.0600e-003	3.9300e-003	146.4283
Total	**0.0655**	**0.3035**	**0.5834**	**2.7700e-003**	**0.2322**	**2.5600e-003**	**0.2348**	**0.0627**	**2.4200e-003**	**0.0651**	**0.0000**	**259.9260**	**259.9260**	**5.6500e-003**	**0.0211**	**266.3625**

3.4 Building Construction - 2025

Unmitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Off-Road	0.0909	0.8292	1.0696	1.7900e-003		0.0351	0.0351		0.0330	0.0330	0.0000	154.2264	154.2264	0.0363	0.0000	155.1328
Total	**0.0909**	**0.8292**	**1.0696**	**1.7900e-003**		**0.0351**	**0.0351**		**0.0330**	**0.0330**	**0.0000**	**154.2264**	**154.2264**	**0.0363**	**0.0000**	**155.1328**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.4 Building Construction - 2025

Unmitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	2.9500e-003	0.1342	0.0390	5.9000e-004	0.0201	8.1000e-004	0.0209	5.8100e-003	7.8000e-004	6.5900e-003	0.0000	57.2232	57.2232	8.1000e-004	8.5800e-003	59.7992
Worker	0.0283	0.0178	0.2403	7.8000e-004	0.0978	4.6000e-004	0.0983	0.0260	4.2000e-004	0.0264	0.0000	71.2144	71.2144	1.8700e-003	1.8700e-003	71.8187
Total	**0.0313**	**0.1520**	**0.2793**	**1.3700e-003**	**0.1179**	**1.2700e-003**	**0.1192**	**0.0318**	**1.2000e-003**	**0.0330**	**0.0000**	**128.4376**	**128.4376**	**2.6800e-003**	**0.0105**	**131.6179**

Mitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Off-Road	0.0218	0.1486	1.1611	1.7900e-003		2.7100e-003	2.7100e-003		2.7100e-003	2.7100e-003	0.0000	154.2263	154.2263	0.0363	0.0000	155.1326
Total	**0.0218**	**0.1486**	**1.1611**	**1.7900e-003**		**2.7100e-003**	**2.7100e-003**		**2.7100e-003**	**2.7100e-003**	**0.0000**	**154.2263**	**154.2263**	**0.0363**	**0.0000**	**155.1326**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.4 Building Construction - 2025

Mitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	2.9500e-003	0.1342	0.0390	5.9000e-004	0.0201	8.1000e-004	0.0209	5.8100e-003	7.8000e-004	6.5900e-003	0.0000	57.2232	57.2232	8.1000e-004	8.5800e-003	59.7992
Worker	0.0283	0.0178	0.2403	7.8000e-004	0.0978	4.6000e-004	0.0983	0.0260	4.2000e-004	0.0264	0.0000	71.2144	71.2144	1.8700e-003	1.8700e-003	71.8187
Total	**0.0313**	**0.1520**	**0.2793**	**1.3700e-003**	**0.1179**	**1.2700e-003**	**0.1192**	**0.0318**	**1.2000e-003**	**0.0330**	**0.0000**	**128.4376**	**128.4376**	**2.6800e-003**	**0.0105**	**131.6179**

3.5 Paving - 2025

Unmitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Off-Road	0.0137	0.1287	0.2187	3.4000e-004		6.2800e-003	6.2800e-003		5.7800e-003	5.7800e-003	0.0000	30.0289	30.0289	9.7100e-003	0.0000	30.2717
Paving	2.4100e-003					0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Total	**0.0161**	**0.1287**	**0.2187**	**3.4000e-004**		**6.2800e-003**	**6.2800e-003**		**5.7800e-003**	**5.7800e-003**	**0.0000**	**30.0289**	**30.0289**	**9.7100e-003**	**0.0000**	**30.2717**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.5 Paving - 2025

Unmitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Worker	5.5000e-004	3.5000e-004	4.6600e-003	2.0000e-005	1.9000e-003	1.0000e-005	1.9100e-003	5.0000e-004	1.0000e-005	5.1000e-004	0.0000	1.3818	1.3818	4.0000e-005	4.0000e-005	1.3935
Total	**5.5000e-004**	**3.5000e-004**	**4.6600e-003**	**2.0000e-005**	**1.9000e-003**	**1.0000e-005**	**1.9100e-003**	**5.0000e-004**	**1.0000e-005**	**5.1000e-004**	**0.0000**	**1.3818**	**1.3818**	**4.0000e-005**	**4.0000e-005**	**1.3935**

Mitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Off-Road	4.2100e-003	0.0182	0.2594	3.4000e-004		5.6000e-004	5.6000e-004		5.6000e-004	5.6000e-004	0.0000	30.0289	30.0289	9.7100e-003	0.0000	30.2717
Paving	2.4100e-003					0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Total	**6.6200e-003**	**0.0182**	**0.2594**	**3.4000e-004**		**5.6000e-004**	**5.6000e-004**		**5.6000e-004**	**5.6000e-004**	**0.0000**	**30.0289**	**30.0289**	**9.7100e-003**	**0.0000**	**30.2717**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.5 Paving - 2025

Mitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Worker	5.5000e-004	3.5000e-004	4.6600e-003	2.0000e-005	1.9000e-003	1.0000e-005	1.9100e-003	5.0000e-004	1.0000e-005	5.1000e-004	0.0000	1.3818	1.3818	4.0000e-005	4.0000e-005	1.3935
Total	**5.5000e-004**	**3.5000e-004**	**4.6600e-003**	**2.0000e-005**	**1.9000e-003**	**1.0000e-005**	**1.9100e-003**	**5.0000e-004**	**1.0000e-005**	**5.1000e-004**	**0.0000**	**1.3818**	**1.3818**	**4.0000e-005**	**4.0000e-005**	**1.3935**

3.6 Architectural Coating - 2025

Unmitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Archit. Coating	1.1347					0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Off-Road	2.5600e-003	0.0172	0.0271	4.0000e-005		7.7000e-004	7.7000e-004		7.7000e-004	7.7000e-004	0.0000	3.8299	3.8299	2.1000e-004	0.0000	3.8351
Total	**1.1373**	**0.0172**	**0.0271**	**4.0000e-005**		**7.7000e-004**	**7.7000e-004**		**7.7000e-004**	**7.7000e-004**	**0.0000**	**3.8299**	**3.8299**	**2.1000e-004**	**0.0000**	**3.8351**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.6 Architectural Coating - 2025

Unmitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Worker	1.3100e-003	8.2000e-004	0.0111	4.0000e-005	4.5100e-003	2.0000e-005	4.5300e-003	1.2000e-003	2.0000e-005	1.2200e-003	0.0000	3.2818	3.2818	9.0000e-005	9.0000e-005	3.3096
Total	**1.3100e-003**	**8.2000e-004**	**0.0111**	**4.0000e-005**	**4.5100e-003**	**2.0000e-005**	**4.5300e-003**	**1.2000e-003**	**2.0000e-005**	**1.2200e-003**	**0.0000**	**3.2818**	**3.2818**	**9.0000e-005**	**9.0000e-005**	**3.3096**

Mitigated Construction On-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Archit. Coating	1.1347					0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Off-Road	4.5000e-004	1.9300e-003	0.0275	4.0000e-005		6.0000e-005	6.0000e-005		6.0000e-005	6.0000e-005	0.0000	3.8299	3.8299	2.1000e-004	0.0000	3.8351
Total	**1.1351**	**1.9300e-003**	**0.0275**	**4.0000e-005**		**6.0000e-005**	**6.0000e-005**		**6.0000e-005**	**6.0000e-005**	**0.0000**	**3.8299**	**3.8299**	**2.1000e-004**	**0.0000**	**3.8351**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

3.6 Architectural Coating - 2025

Mitigated Construction Off-Site

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Hauling	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Vendor	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Worker	1.3100e-003	8.2000e-004	0.0111	4.0000e-005	4.5100e-003	2.0000e-005	4.5300e-003	1.2000e-003	2.0000e-005	1.2200e-003	0.0000	3.2818	3.2818	9.0000e-005	9.0000e-005	3.3096
Total	**1.3100e-003**	**8.2000e-004**	**0.0111**	**4.0000e-005**	**4.5100e-003**	**2.0000e-005**	**4.5300e-003**	**1.2000e-003**	**2.0000e-005**	**1.2200e-003**	**0.0000**	**3.2818**	**3.2818**	**9.0000e-005**	**9.0000e-005**	**3.3096**

4.0 Operational Detail - Mobile

4.1 Mitigation Measures Mobile

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Mitigated	0.1770	0.2217	1.6478	3.6200e-003	0.4042	2.6900e-003	0.4069	0.1080	2.5100e-003	0.1105	0.0000	334.1577	334.1577	0.0209	0.0175	339.8865
Unmitigated	0.1770	0.2217	1.6478	3.6200e-003	0.4042	2.6900e-003	0.4069	0.1080	2.5100e-003	0.1105	0.0000	334.1577	334.1577	0.0209	0.0175	339.8865

4.2 Trip Summary Information

	Average Daily Trip Rate			Unmitigated	Mitigated
Land Use	Weekday	Saturday	Sunday	Annual VMT	Annual VMT
Congregate Care (Assisted Living)	452.40	509.82	548.10	1,095,387	1,095,387
Other Asphalt Surfaces	0.00	0.00	0.00		
Other Non-Asphalt Surfaces	0.00	0.00	0.00		
Parking Lot	0.00	0.00	0.00		
Total	452.40	509.82	548.10	1,095,387	1,095,387

4.3 Trip Type Information

	Miles			Trip %			Trip Purpose %		
Land Use	H-W or C-W	H-S or C-C	H-O or C-NW	H-W or C-W	H-S or C-C	H-O or C-NW	Primary	Diverted	Pass-by
Congregate Care (Assisted	10.80	4.80	5.70	31.00	15.00	54.00	86	11	3
Other Asphalt Surfaces	9.50	7.30	7.30	0.00	0.00	0.00	0	0	0
Other Non-Asphalt Surfaces	9.50	7.30	7.30	0.00	0.00	0.00	0	0	0
Parking Lot	9.50	7.30	7.30	0.00	0.00	0.00	0	0	0

4.4 Fleet Mix

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

Land Use	LDA	LDT1	LDT2	MDV	LHD1	LHD2	MHD	HHD	OBUS	UBUS	MCY	SBUS	MH
Congregate Care (Assisted Living)	0.571499	0.056472	0.178543	0.111785	0.020654	0.005249	0.014294	0.013034	0.000787	0.000550	0.024393	0.000348	0.002396
Other Asphalt Surfaces	0.571499	0.056472	0.178543	0.111785	0.020654	0.005249	0.014294	0.013034	0.000787	0.000550	0.024393	0.000348	0.002396
Other Non-Asphalt Surfaces	0.571499	0.056472	0.178543	0.111785	0.020654	0.005249	0.014294	0.013034	0.000787	0.000550	0.024393	0.000348	0.002396
Parking Lot	0.571499	0.056472	0.178543	0.111785	0.020654	0.005249	0.014294	0.013034	0.000787	0.000550	0.024393	0.000348	0.002396

5.0 Energy Detail

Historical Energy Use: N

5.1 Mitigation Measures Energy

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Electricity Mitigated						0.0000	0.0000		0.0000	0.0000	0.0000	63.4508	63.4508	0.0103	1.2400e-003	64.0783
Electricity Unmitigated						0.0000	0.0000		0.0000	0.0000	0.0000	63.4508	63.4508	0.0103	1.2400e-003	64.0783
NaturalGas Mitigated	7.8600e-003	0.0672	0.0286	4.3000e-004		5.4300e-003	5.4300e-003		5.4300e-003	5.4300e-003	0.0000	77.8264	77.8264	1.4900e-003	1.4300e-003	78.2889
NaturalGas Unmitigated	7.8600e-003	0.0672	0.0286	4.3000e-004		5.4300e-003	5.4300e-003		5.4300e-003	5.4300e-003	0.0000	77.8264	77.8264	1.4900e-003	1.4300e-003	78.2889

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

5.2 Energy by Land Use - NaturalGas

Unmitigated

	NaturalGas Use	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Land Use	kBTU/yr	tons/yr										MT/yr					
Congregate Care (Assisted Living)	1.45841e+006	7.8600e-003	0.0672	0.0286	4.3000e-004		5.4300e-003	5.4300e-003		5.4300e-003	5.4300e-003	0.0000	77.8264	77.8264	1.4900e-003	1.4300e-003	78.2889
Other Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000		0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Other Non-Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000		0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Parking Lot	0	0.0000	0.0000	0.0000	0.0000		0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Total		**7.8600e-003**	**0.0672**	**0.0286**	**4.3000e-004**		**5.4300e-003**	**5.4300e-003**		**5.4300e-003**	**5.4300e-003**	**0.0000**	**77.8264**	**77.8264**	**1.4900e-003**	**1.4300e-003**	**78.2889**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

5.2 Energy by Land Use - NaturalGas

Mitigated

	NaturalGas Use	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Land Use	kBTU/yr	tons/yr										MT/yr					
Congregate Care (Assisted Living)	1.45841e+006	7.8600e-003	0.0672	0.0286	4.3000e-004		5.4300e-003	5.4300e-003		5.4300e-003	5.4300e-003	0.0000	77.8264	77.8264	1.4900e-003	1.4300e-003	78.2889
Other Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000		0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Other Non-Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000		0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Parking Lot	0	0.0000	0.0000	0.0000	0.0000		0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Total		**7.8600e-003**	**0.0672**	**0.0286**	**4.3000e-004**		**5.4300e-003**	**5.4300e-003**		**5.4300e-003**	**5.4300e-003**	**0.0000**	**77.8264**	**77.8264**	**1.4900e-003**	**1.4300e-003**	**78.2889**

5.3 Energy by Land Use - Electricity

Unmitigated

	Electricity Use	Total CO2	CH4	N2O	CO2e
Land Use	kWh/yr	MT/yr			
Congregate Care (Assisted Living)	672759	62.2462	0.0101	1.2200e-003	62.8617
Other Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000
Other Non-Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000
Parking Lot	13020	1.2047	1.9000e-004	2.0000e-005	1.2166
Total		**63.4508**	**0.0103**	**1.2400e-003**	**64.0783**

5.3 Energy by Land Use - Electricity

Mitigated

	Electricity Use	Total CO2	CH4	N2O	CO2e
Land Use	kWh/yr	MT/yr			
Congregate Care (Assisted Living)	672759	62.2462	0.0101	1.2200e-003	62.8617
Other Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000
Other Non-Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000
Parking Lot	13020	1.2047	1.9000e-004	2.0000e-005	1.2166
Total		**63.4508**	**0.0103**	**1.2400e-003**	**64.0783**

6.0 Area Detail

6.1 Mitigation Measures Area

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Category	tons/yr										MT/yr					
Mitigated	0.7726	0.0149	1.2916	7.0000e-005		7.1700e-003	7.1700e-003		7.1700e-003	7.1700e-003	0.0000	2.1121	2.1121	2.0300e-003	0.0000	2.1628
Unmitigated	0.7726	0.0149	1.2916	7.0000e-005		7.1700e-003	7.1700e-003		7.1700e-003	7.1700e-003	0.0000	2.1121	2.1121	2.0300e-003	0.0000	2.1628

6.2 Area by SubCategory

Unmitigated

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
SubCategory	tons/yr										MT/yr					
Architectural Coating	0.1135					0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Consumer Products	0.6203					0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Hearth	0.0000	0.0000	0.0000	0.0000		0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Landscaping	0.0388	0.0149	1.2916	7.0000e-005		7.1700e-003	7.1700e-003		7.1700e-003	7.1700e-003	0.0000	2.1121	2.1121	2.0300e-003	0.0000	2.1628
Total	**0.7726**	**0.0149**	**1.2916**	**7.0000e-005**		**7.1700e-003**	**7.1700e-003**		**7.1700e-003**	**7.1700e-003**	**0.0000**	**2.1121**	**2.1121**	**2.0300e-003**	**0.0000**	**2.1628**

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

6.2 Area by SubCategory

Mitigated

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
SubCategory	tons/yr										MT/yr					
Architectural Coating	0.1135					0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Consumer Products	0.6203					0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Hearth	0.0000	0.0000	0.0000	0.0000		0.0000	0.0000		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Landscaping	0.0388	0.0149	1.2916	7.0000e-005		7.1700e-003	7.1700e-003		7.1700e-003	7.1700e-003	0.0000	2.1121	2.1121	2.0300e-003	0.0000	2.1628
Total	**0.7726**	**0.0149**	**1.2916**	**7.0000e-005**		**7.1700e-003**	**7.1700e-003**		**7.1700e-003**	**7.1700e-003**	**0.0000**	**2.1121**	**2.1121**	**2.0300e-003**	**0.0000**	**2.1628**

7.0 Water Detail

7.1 Mitigation Measures Water

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

	Total CO2	CH4	N2O	CO2e
Category	MT/yr			
Mitigated	10.1218	0.3238	7.7600e-003	20.5291
Unmitigated	10.1218	0.3238	7.7600e-003	20.5291

7.2 Water by Land Use

Unmitigated

	Indoor/Outdoor Use	Total CO2	CH4	N2O	CO2e
Land Use	Mgal	MT/yr			
Congregate Care (Assisted Living)	9.90341 / 6.24346	10.1218	0.3238	7.7600e-003	20.5291
Other Asphalt Surfaces	0 / 0	0.0000	0.0000	0.0000	0.0000
Other Non-Asphalt Surfaces	0 / 0	0.0000	0.0000	0.0000	0.0000
Parking Lot	0 / 0	0.0000	0.0000	0.0000	0.0000
Total		**10.1218**	**0.3238**	**7.7600e-003**	**20.5291**

7.2 Water by Land Use

Mitigated

	Indoor/Outdoor Use	Total CO2	CH4	N2O	CO2e
Land Use	Mgal	MT/yr			
Congregate Care (Assisted Living)	9.90341 / 6.24346	10.1218	0.3238	7.7600e-003	20.5291
Other Asphalt Surfaces	0 / 0	0.0000	0.0000	0.0000	0.0000
Other Non-Asphalt Surfaces	0 / 0	0.0000	0.0000	0.0000	0.0000
Parking Lot	0 / 0	0.0000	0.0000	0.0000	0.0000
Total		**10.1218**	**0.3238**	**7.7600e-003**	**20.5291**

8.0 Waste Detail

8.1 Mitigation Measures Waste

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

Category/Year

	Total CO2	CH4	N2O	CO2e
	MT/yr			
Mitigated	28.1549	1.6639	0.0000	69.7524
Unmitigated	28.1549	1.6639	0.0000	69.7524

8.2 Waste by Land Use

Unmitigated

	Waste Disposed	Total CO2	CH4	N2O	CO2e
Land Use	tons	MT/yr			
Congregate Care (Assisted Living)	138.7	28.1549	1.6639	0.0000	69.7524
Other Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000
Other Non-Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000
Parking Lot	0	0.0000	0.0000	0.0000	0.0000
Total		**28.1549**	**1.6639**	**0.0000**	**69.7524**

8.2 Waste by Land Use

Mitigated

	Waste Disposed	Total CO2	CH4	N2O	CO2e
Land Use	tons	MT/yr			
Congregate Care (Assisted Living)	138.7	28.1549	1.6639	0.0000	69.7524
Other Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000
Other Non-Asphalt Surfaces	0	0.0000	0.0000	0.0000	0.0000
Parking Lot	0	0.0000	0.0000	0.0000	0.0000
Total		**28.1549**	**1.6639**	**0.0000**	**69.7524**

9.0 Operational Offroad

Equipment Type	Number	Hours/Day	Days/Year	Horse Power	Load Factor	Fuel Type

10.0 Stationary Equipment

Fire Pumps and Emergency Generators

Equipment Type	Number	Hours/Day	Hours/Year	Horse Power	Load Factor	Fuel Type
Emergency Generator	1	0	100	1006	0.73	Diesel

Boilers

Equipment Type	Number	Heat Input/Day	Heat Input/Year	Boiler Rating	Fuel Type

User Defined Equipment

EMFAC Off-Model Adjustment Factors for Gasoline Light Duty Vehicle to Account for the SAFE Vehicle Rule Not Applied

Equipment Type	Number

10.1 Stationary Sources

Unmitigated/Mitigated

	ROG	NOx	CO	SO2	Fugitive PM10	Exhaust PM10	PM10 Total	Fugitive PM2.5	Exhaust PM2.5	PM2.5 Total	Bio- CO2	NBio- CO2	Total CO2	CH4	N2O	CO2e
Equipment Type	tons/yr										MT/yr					
Emergency Generator - Diesel (750 - 9999 HP)	0.0826	0.3691	0.2105	4.0000e-004		0.0121	0.0121		0.0121	0.0121	0.0000	38.3082	38.3082	5.3700e-003	0.0000	38.4425
Total	**0.0826**	**0.3691**	**0.2105**	**4.0000e-004**		**0.0121**	**0.0121**		**0.0121**	**0.0121**	**0.0000**	**38.3082**	**38.3082**	**5.3700e-003**	**0.0000**	**38.4425**

11.0 Vegetation

Phase Name	Phase Type	Phase Start Date	Phase End Date	Num Days/Week	Total Work Days
Site Preparation	Site Preparation	2023/07/10	2023/08/18	5	30
Grading	Grading	2023/08/21	2023/09/29	5	30
Building Construction	Building Construction	2023/10/02	2025/07/04	5	460
Paving	Paving	2025/07/07	2025/08/15	5	30
Architectural Coating	Architectural Coating	2025/08/18	2025/09/26	5	30

Phase Name	Trips per Day		Total Trips	Construction Trip Length (Miles)				Trips per Phase			VMT per Phase			Fuel Consumption gallons			
	Worker Trip Number	Vendor Trip Number	Hauling Trip Number	Worker Trip Length	Vendor Trip Length	Hauling Trip Length	Days per Phase	Worker Trip Number	Vendor Trip Number	Hauling Trip Number	Worker Trips	Vendor Trips	Hauling Trips	Worker Trips	Vendor Trips	Hauling Trips	Total
Site Preparation	18	0	0	10.8	7.3	20	30	540	0	0	5,832.00	0.00	0.00	219.46	0.00	0.00	219.46
Grading	16	0	188	10.8	7.3	20	30	480	0	188	5,184.00	0.00	3,760.00	195.07	0.00	589.55	784.62
Building Construction	186	46	0	10.8	7.3	20	460	85560	21160	0	924,048.00	154,468.00	0.00	34,771.57	23,639.92	0.00	58,411.49
Paving	16	0	0	10.8	7.3	20	30	480	0	0	5,184.00	0.00	0.00	195.07	0.00	0.00	195.07
Architectural Coating	38	0	0	10.8	7.3	20	30	1140	0	0	12,312.00	0.00	0.00	463.30	0.00	0.00	463.30
																	60,073.94

Construction

Project Component	Phase	Offroad Fuel Consumption (gallons)	Onroad Fuel Consumption (gallons)	Total Fuel Consumption (gallons)
Dublin Senior Living Facility	Site Preparation	703.78	219.46	923.24
	Site Grading	3,880.36	784.62	4,664.98
	Building Construction	15,923.33	58,411.49	74,334.82
	Paving	843.63	195.07	1,038.70
	Architectural Coating	116.02	463.30	579.32
	Total	**21,467.12**	**60,073.94**	**81,541.06**

Phase Name	Phase Type	Phase Start Date	Phase End Date	Num Days/Week	Total Work Days
Site Preparation	Site Preparation	2023/07/10	2023/08/18	5	30
Grading	Grading	2023/08/21	2023/09/29	5	30
Building Construction	Building Construction	2023/10/02	2025/07/04	5	460
Paving	Paving	2025/07/07	2025/08/15	5	30
Architectural Coating	Architectural Coating	2025/08/18	2025/09/26	5	30

Phase Name	Equipment Type	Amount	Hours per day	Horse Power (HP)	Load Factor	Number of Days	HP Hours	Fuel (gallons/HP-hour)	Diesel Fuel Usage	Total	
Site Preparation	Rubber Tired Dozers	3	8	247	0.4	30	71,136.00	0.02048249	1,457.04	2,116.06	
	Tractors/Loaders/ Backhoes	4	8	97	0.37	30	34,454.40	0.019127164	659.01		2,116.06
Grading	Excavators	1	8	158	0.38	30	14,409.60	0.019761453	284.75	1,655.23	
	Graders	1	8	187	0.41	30	18,400.80	0.021223655	390.53		
	Rubber Tired Dozers	1	8	247	0.4	30	23,712.00	0.02048249	485.68		
	Tractors/Loaders/ Backhoes	3	8	97	0.37	30	25,840.80	0.019127164	494.26		1,655.23
Building Construction	Cranes	1	7	231	0.29	460	215,707.80	0.014920585	3,218.49	17,836.23	
	Forklifts	3	8	89	0.2	460	196,512.00	0.010380794	2,039.95		
	Generator Sets	1	8	84	0.74	460	228,748.80	0.017395293	3,979.15		
	Tractors/Loaders/ Backhoes	3	7	97	0.37	460	346,697.40	0.019127164	6,631.34		
	Welders	1	8	46	0.45	460	76,176.00	0.025825776	1,967.30		17,836.23
Paving	Pavers	2	8	130	0.42	30	26,208.00	0.021528159	564.21	1,267.08	
	Paving Equipment	2	8	132	0.36	30	22,809.60	0.018396208	419.61		
	Rollers	2	8	80	0.38	30	14,592.00	0.019411734	283.26		1,267.08
Architectural Coatir	Air Compressors	1	6	78	0.48	30	6,739.20	0.027583337	185.89	185.89	185.89
									Grand Total	23,060.48	

Vehicle Type	Fleet Mix Percentage	Daily VMT Traveled	Annual VMT Traveled	Average Fuel Economy (miles/gallon)	Total Daily Fuel Consumption (gallons)	Total Annual Fuel Consumption (gallons)
Passegner Cars (LDA)	57%	1,715	626,013	30	57	20,665
Light Trucks and Medium Duty Vehicles (LDT1, LDT2, MDV)	35%	1,041	379,880	24	43	15,652
Light-Heavy to Heavy-Heavy Diesel Trucks (LHD1, LHD2, MHDT, HHDT)	5%	160	58,309	10	17	6,090
Motorcycle	2%	73	26,720	41	2	649
Other (OBUS, UBUS, SBUS, MH)	0%	12	4,466	7	2	604
Total	100%	3,001	1,095,387		120	43,660

Electricity

Land Use	Size (beds)	Title 24 Electricity Energy Intensity (KWhr/ size/ year)	Nontitle 24 Electricity Energy Intensity (KWhr/ size/ year)	Lighting Energy Intensity (KWhr/ size/ year)	Total Electricity Energy Demand (KWhr/ size/ year)	Total Electricity Demand (KWhr/ year)
Congregate Care (Assisted Living)	174	70.89	3,054.10	741.44	3,866	672,759
Parking Lot	93 spaces	0	0	0.35	140	13,020
						685,779

Natural Gas

Land Use	Size (beds)	Title 24 Natural Gas Energy Intensity (KBTU/size /year)	Nontitle 24 Natural Gas Energy Intensity (KBTU/size/year)	Total Natural Gas Energy Demand (KBTU/size/year)	Total Natural Gas Demand (KBTU/year)
Congregate Care (Assisted Living)	174	5,226.68	3,155	8,382	1,458,410.00
Parking Lot	93 spaces	0	0	0	0

Model Output: OFFROAD2021 (v1.0.1) Emissions Inventory
Region Type: County
Region: Alameda
Calendar Year: 2023
Scenario: All Adopted Rules - Exhaust
Vehicle Classification: OFFROAD2021 Equipment Types
Units: tons/day for Emissions, gallons/year for Fuel, hours/year for Activity, Horsepower-hours/year for Horsepower-hours

Region	Calendar Y	Vehicle Category	Horsepowe	Fuel	Fuel Consu	Total_Activ	Total_Popu	Horsepower_Hours_hhpy	Gallons/HP-hr
Alameda	2023	Construction and Mining - Cranes	100	Diesel	7955.485	6084.555	13.55138	535714.6788	0.01485
Alameda	2023	Construction and Mining - Cranes	175	Diesel	24391.06	11188.64	24.2118	1634725.385	0.014921
Alameda	2023	Construction and Mining - Cranes	300	Diesel	41833.82	12762.96	26.77753	2809691.34	0.014889
Alameda	2023	Construction and Mining - Excavators	175	Diesel	125011.2	43320.39	72.40401	6326012.22	0.019761
Alameda	2023	Construction and Mining - Graders	175	Diesel	75981.31	24080.21	50.57283	3580029.486	0.021224
Alameda	2023	Construction and Mining - Graders	300	Diesel	157578.3	34655.89	45.21198	7447959.682	0.021157
Alameda	2023	Construction and Mining - Pavers	100	Diesel	10430.89	6021.143	15.08496	487420.3115	0.0214
Alameda	2023	Construction and Mining - Pavers	175	Diesel	16521.65	4861.306	12.45058	767443.9424	0.021528
Alameda	2023	Construction and Mining - Paving Equipment	100	Diesel	6484.522	3956.916	8.485344	352492.3057	0.018396
Alameda	2023	Construction and Mining - Paving Equipment	175	Diesel	6991.246	2622.278	5.636022	381527.4763	0.018324
Alameda	2023	Construction and Mining - Rollers	100	Diesel	39873.79	23538.66	70.13184	2054107.728	0.019412
Alameda	2023	Construction and Mining - Rubber Tired Dozers	100	Diesel	3563.827	2047.869	2.332572	173025.1124	0.020597
Alameda	2023	Construction and Mining - Rubber Tired Dozers	175	Diesel	4946.659	1708.017	2.148421	241810.4849	0.020457
Alameda	2023	Construction and Mining - Rubber Tired Dozers	300	Diesel	5570.461	1246.099	1.749429	271962.0908	0.020482
Alameda	2023	Construction and Mining - Tractors/Loaders/Backhoes	100	Diesel	613242.4	385075.6	607.7834	32061335.46	0.019127
Alameda	2023	Industrial - Forklifts	100	Diesel	404016.2	472113.9	611.9807	38919590.88	0.010381
Alameda	2023	Portable Equipment - Rental Generator	50	Diesel	990.7755	1355.309	0.932487	56956.52564	0.017395
Alameda	2023	Light Commercial - Misc - Welders	50	Diesel	220952.8	185989.4	289.58	8555512.4	0.025826
Alameda	2023	Light Commercial - Misc - Air Compressors	50	Diesel	48139.85	47168.95	57.95	1745251.15	0.027583

Source: EMFAC2021 (v1.0.1) Emissions Inventory 1000
Region Type: County
Region: Alameda
Calendar Year: 2023
Season: Annual
Vehicle Classification: EMFAC202x Categories
Units: miles/year for CVMT and EVMT, trips/year for Trips, kWh/year for Energy Consumption, tons/year for Emissions, 1000 gallons/year for Fuel Consumption

Region	Calendar Y	Vehicle Cat	Model Year	Speed	Fuel	Population	Total VMT	Fuel Consu	Total Fuel Consumption	Fuel Efficiency Miles/Gallon	VMT*Fuel Efficiency
Alameda	2023	LDA	Aggregate	Aggregate	Gasoline	554013.6559	6952763722	236841.5	236841462.7	29.36	2.04107E+11
Alameda	2023	LDA	Aggregate	Aggregate	Diesel	2383.835981	23182397.92	548.2887	548288.6905	42.28	980183583.5
Alameda	2023	LDA	Aggregate	Aggregate	Plug-in Hybrid	13516.12352	212056459.4	3552.318	3552317.924	59.70	12658760543
Alameda	2023	LDT1	Aggregate	Aggregate	Gasoline	53163.53646	616546408.5	24867.39	24867393.47	24.79	15286261277
Alameda	2023	LDT1	Aggregate	Aggregate	Diesel	32.09604679	136099.9655	5.650852	5650.851512	24.08	3277948.567
Alameda	2023	LDT1	Aggregate	Aggregate	Plug-in Hybrid	36.5913159	663720.1595	10.09441	10094.41008	65.75	43640435.34
Alameda	2023	LDT2	Aggregate	Aggregate	Gasoline	246364.5187	3292647588	138943.1	138943126.2	23.70	78028531771
Alameda	2023	LDT2	Aggregate	Aggregate	Diesel	848.1394293	11844235.72	374.6452	374645.1686	31.61	374450097.1
Alameda	2023	LDT2	Aggregate	Aggregate	Plug-in Hybrid	1432.968339	24937142.39	396.8967	396896.6777	62.83	1566808456
Alameda	2023	LHD1	Aggregate	Aggregate	Gasoline	18928.50477	232090482.3	24465.94	24465944.11	9.49	2201672322
Alameda	2023	LHD1	Aggregate	Aggregate	Diesel	8925.7439	115368157.4	7274.712	7274712.107	15.86	1829599790
Alameda	2023	LHD2	Aggregate	Aggregate	Gasoline	2690.871471	32083518.75	3803.457	3803457.415	8.44	270635914.5
Alameda	2023	LHD2	Aggregate	Aggregate	Diesel	3758.314721	49940164.61	3777.594	3777593.988	13.22	660213895.3
Alameda	2023	MCY	Aggregate	Aggregate	Gasoline	26178.52112	52579446.09	1276.345	1276344.627	41.20	2166027961
Alameda	2023	MDV	Aggregate	Aggregate	Gasoline	132134.9696	1683451490	86193.31	86193312.49	19.53	32879684473
Alameda	2023	MDV	Aggregate	Aggregate	Diesel	1855.50252	25222998.73	1039.838	1039837.674	24.26	611825942.3
Alameda	2023	MDV	Aggregate	Aggregate	Plug-in Hybrid	813.1677445	13486793.84	223.6708	223670.8378	60.30	813220042
Alameda	2023	MH	Aggregate	Aggregate	Gasoline	1923.03689	5703713.265	1291.84	1291840.361	4.42	25182945.2
Alameda	2023	MH	Aggregate	Aggregate	Diesel	683.9458547	2258090.722	240.5537	240553.7111	9.39	21196819.97
Alameda	2023	OBUS	Aggregate	Aggregate	Gasoline	636.5060868	10615877	2227.55	2227549.502	4.77	50592296.3
Alameda	2023	SBUS	Aggregate	Aggregate	Gasoline	79.55036005	1384198.617	137.8335	137833.5477	10.04	13900866.98
Alameda	2023	SBUS	Aggregate	Aggregate	Diesel	400.8352809	3137341.357	387.8393	387839.3123	8.09	25378837.27
Alameda	2023	SBUS	Aggregate	Aggregate	Natural Gas	24.87981978	207213.2782	37.7349	37734.90276	5.49	1137868.115
Alameda	2023	T6 CAIRP C	Aggregate	Aggregate	Diesel	4.889398437	101216.5235	11.44484	11444.83628	8.84	895144.707
Alameda	2023	T6 CAIRP C	Aggregate	Aggregate	Diesel	6.563839349	138864.0511	15.68035	15680.34751	8.86	1229770.238
Alameda	2023	T6 CAIRP C	Aggregate	Aggregate	Diesel	20.66527462	362641.9437	40.38293	40382.92659	8.98	3256553.955
Alameda	2023	T6 CAIRP C	Aggregate	Aggregate	Diesel	35.70751246	2275978.214	237.9441	237944.0565	9.57	21770145.93
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	1037.818153	11006699.17	1350.425	1350424.804	8.15	89710605.37
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	2.880470739	33669.38339	5.008046	5008.045501	6.72	226361.2377
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	759.4191167	8253377.046	1008.564	1008564.011	8.18	67539820.85
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	1.548828596	18184.64435	2.639428	2639.427827	6.89	125285.2178
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	2706.309591	29486843.62	3614.239	3614239.121	8.16	240569015.3
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	4.499153957	51842.05274	7.547649	7547.649283	6.87	356084.1702
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	604.6256233	10498446.58	1269.639	1269639.368	8.27	86809989.81
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	15.43568634	271482.9183	39.57289	39572.88861	6.86	1862461.334
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	1052.120582	13514069.64	1591.845	1591844.583	8.49	114728586.1
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	2.093063282	30285.14567	4.095876	4095.875735	7.39	223930.1452
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	2248.902588	31003796.11	3666.603	3666603.018	8.46	262159652.5
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	4.784465251	65793.32252	8.578319	8578.319031	7.67	504616.4957
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	2314.669396	31184646.65	3660.957	3660956.762	8.52	265636075.5
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	4.109362782	55658.84215	7.254839	7254.839193	7.67	427012.4571
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	1231.38533	19018782.27	2192.791	2192790.596	8.67	164956051.8
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	30.34923813	500091.3806	64.50665	64506.65268	7.75	3876985.994
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	9.917334462	155285.5714	17.90496	17904.96098	8.67	1346755.724
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	0.01827918	327.9723048	0.04351	43.51045032	7.54	2472.183853
Alameda	2023	T6 Instate	Aggregate	Aggregate	Diesel	528.7189266	10575082.62	1154.691	1154690.974	9.16	96850477.75
Alameda	2023	T6 Instate	Aggregate	Aggregate	Natural Gas	12.69169844	265137.8211	33.4367	33436.70018	7.93	2102422.302
Alameda	2023	T6 OOS Cla	Aggregate	Aggregate	Diesel	2.643901143	54233.67778	6.128496	6128.495993	8.85	479936.9713
Alameda	2023	T6 OOS Cla	Aggregate	Aggregate	Diesel	3.534106623	74398.85341	8.398724	8398.723749	8.86	659051.2504
Alameda	2023	T6 OOS Cla	Aggregate	Aggregate	Diesel	11.16369083	194406.3325	21.62988	21629.88074	8.99	1747296.834
Alameda	2023	T6 OOS Cla	Aggregate	Aggregate	Diesel	18.14601325	1413575.78	146.9895	146989.4721	9.62	13594146.96
Alameda	2023	T6 Public C	Aggregate	Aggregate	Diesel	117.9446511	1206810.82	160.3947	160394.7088	7.52	9080052.375
Alameda	2023	T6 Public C	Aggregate	Aggregate	Natural Gas	2.18082717	29363.18628	4.337148	4337.147773	6.77	198793.4822
Alameda	2023	T6 Public C	Aggregate	Aggregate	Diesel	247.4262739	2874749.534	372.8538	372853.8378	7.71	22164677
Alameda	2023	T6 Public C	Aggregate	Aggregate	Natural Gas	18.68176372	243843.4426	37.49106	37491.05564	6.50	1585968.266
Alameda	2023	T6 Public C	Aggregate	Aggregate	Diesel	184.2901321	2039023.825	265.229	265229.0231	7.69	15675577.69
Alameda	2023	T6 Public C	Aggregate	Aggregate	Natural Gas	14.82977502	194584.1539	30.2248	30224.80259	6.44	1252712.663
Alameda	2023	T6 Public C	Aggregate	Aggregate	Diesel	430.4306417	6039357.048	777.7935	777793.5008	7.76	46893980.87
Alameda	2023	T6 Public C	Aggregate	Aggregate	Natural Gas	20.64329042	351402.3334	52.18109	52181.0889	6.73	2366443.524
Alameda	2023	T6 Utility C	Aggregate	Aggregate	Diesel	204.6294071	2600599.844	295.3229	295322.9152	8.81	22900761.17
Alameda	2023	T6 Utility C	Aggregate	Aggregate	Natural Gas	2.871697697	35418.42137	4.863059	4863.059078	7.28	257957.9133
Alameda	2023	T6 Utility C	Aggregate	Aggregate	Diesel	38.92168268	491127.2627	55.57534	55575.3369	8.84	4340162.41
Alameda	2023	T6 Utility C	Aggregate	Aggregate	Natural Gas	0.56868693	7026.829464	0.958059	958.0589724	7.33	51537.88414
Alameda	2023	T6 Utility C	Aggregate	Aggregate	Diesel	44.01771047	679537.7738	76.57954	76579.53978	8.87	6029960.318
Alameda	2023	T6 Utility C	Aggregate	Aggregate	Natural Gas	0.944461711	12918.47643	1.755231	1755.231045	7.36	95079.8095
Alameda	2023	T6TS	Aggregate	Aggregate	Gasoline	1683.243274	28331533.52	6087.749	6087748.685	4.65	131851006.6
Alameda	2023	T7 Single C	Aggregate	Aggregate	Diesel	154.0948435	3393221.382	577.8155	577815.5141	5.87	19926691.25
Alameda	2023	T7 Single C	Aggregate	Aggregate	Natural Gas	9.147650575	206700.7095	36.23284	36232.84475	5.70	1179183.793
Alameda	2023	T7 Single D	Aggregate	Aggregate	Diesel	744.9051091	14391037.4	2472.154	2472153.607	5.82	83773903.42
Alameda	2023	T7 Single D	Aggregate	Aggregate	Natural Gas	43.89060817	890193.0746	163.794	163793.9804	5.43	4838051.486
Alameda	2023	T7 Tractor	Aggregate	Aggregate	Diesel	4236.091115	104683861.3	17232.3	17232303.66	6.07	635939978.8
Alameda	2023	T7 Tractor	Aggregate	Aggregate	Natural Gas	562.6153484	14113245.5	2511.117	2511117.125	5.62	79320751.94
Alameda	2023	UBUS	Aggregate	Aggregate	Gasoline	254.2405543	6798312.773	804.6188	804618.7519	8.45	57439696.06
Alameda	2023	UBUS	Aggregate	Aggregate	Diesel	691.1833752	24855413.71	3148.185	3148185.128	7.90	196237376.6
Alameda	2023	UBUS	Aggregate	Aggregate	Natural Gas	91.10189943	2635140.167	383.5	383499.9621	6.87	18106817.17
							13750016501		593,660,070		

WORKER
Total VMT*Fuel Economy
Total VMT
Weighted Average Fuel Economy

VENDOR
Total VMT*Fuel Economy
Total VMT
Weighted Average Fuel Economy

HAUL
Total VMT*Fuel Economy
Total VMT
Weighted Average Fuel Economy

LDT1	
Total VMT*Fuel Economy	15333179661
Total VMT	617346228.6
Weighted Average Fuel Economy	24.83724521

LHD1	
34304730457	*Fuel Economy 4031272112
1722161282	Total VMT 347458640
19.91958059	ɔ Fuel Economy 11.602164

LHD2	
Total VMT*Fuel Economy	930849809.7
Total VMT	82023683.37
Weighted Average Fuel Economy	11.34854924

HHD	
Total VMT*Fuel Economy	2533369942
Total VMT	353420374
Weighted Average Fuel Economy	7.168149116

MCY	
271783889.8	*Fuel Economy 2166027961
34288866.65	Total VMT 52579446.1
7.926301344	ɔ Fuel Economy 41.1953362

SBUS	
Total VMT*Fuel Economy	40417572.36
Total VMT	4728753.253
Weighted Average Fuel Economy	8.547194198

MH	
Total VMT*Fuel Economy	21196819.97
Total VMT	2258090.722
Weighted Average Fuel Economy	9.38705419

LDA	
Total VMT*Fuel Economy	2.17746E+11
Total VMT	7188002580
Weighted Average Fuel Economy	30.29292441

LDT1, LDT2, MDV LHD1, LHD2, MHDT, HHDT	
Total VMT*Fuel Economy ɔl Economy	
Total VMT	Total VMT
Weighted Average Fuel Economy ɔl Economy	

Other	
Total VMT*Fuel Economy	383990578.4
Total VMT	51891587.62
Weighted Average Fuel Economy	7.399861829

FleetMixLa	LDA	LDT1	LDT2	MDV	LHD1	LHD2	MHD	HHD	OBUS	UBUS	MCY	SBUS	MH
Congregat	0.571499	0.056472	0.178543	0.111785	0.020654	0.005249	0.014294	0.013034	0.000787	0.00055	0.024393	0.000348	0.002396
Other Aspl	0.571499	0.056472	0.178543	0.111785	0.020654	0.005249	0.014294	0.013034	0.000787	0.00055	0.024393	0.000348	0.002396
Other Non-	0.571499	0.056472	0.178543	0.111785	0.020654	0.005249	0.014294	0.013034	0.000787	0.00055	0.024393	0.000348	0.002396
Parking Lo	0.571499	0.056472	0.178543	0.111785	0.020654	0.005249	0.014294	0.013034	0.000787	0.00055	0.024393	0.000348	0.002396

Appendix B

Transportation Analysis

Stantec

Memo

To:	Gaspare Annibale	From:	Sandhya Perumalla, and Daryl Zerfass PE, PTP
	City of Dublin		Stantec
File:	185705826	Date:	April 13, 2022

Reference: Transportation Analysis of the Dublin Senior Living Project in the City of Dublin, California

This memo presents the findings of a transportation analysis conducted to determine the potential effects of the proposed Dublin Senior Living development (Project) located at 5751 Arnold Road in the City of Dublin, California. The proposed Project consists of construction of a two-story residential care facility for the elderly (RCFE)—a licensed assisted living and a memory care facility of approximately 155,517 square feet with approximately 174 beds/rooms. The site is located east of the existing T-intersection of Arnold Road and Horizon Parkway. See Figure 1 for the Project location. Primary access to the project would be via two driveways on Arnold Road, one existing and one new driveway proposed as the new fourth leg of the Arnold Road/Horizon Parkway intersection. See Figure 2 for the Site Plan. The Project proposes to provide a total of 93 surface parking spaces.

Project Background

A traffic study for the Project area was previously approved by the City as part of the Environmental Impact Report (EIR)[1] prepared in December, 1992. The 5601 Arnold Road parcel, just south of the project site, was developed with a four-story office building (approximately 126,000 square feet), whereas the 5751 Arnold Road parcel remained undeveloped. The 5751 north parcel is now proposed to be developed to the Dublin Senior Living Project instead of the previously approved office use (see previously referenced Figure 2 for the proposed Site Plan). The purpose of this memo is to present the reassessment of the Project's new land use and access.

Trip Generation

Table 1 below summarizes the anticipated trip generation of the proposed Project with a comparison to the previously approved use. For this analysis, the previously approved office use is assumed to be of the same size as the existing office building just south of the Project site. Trip generation rate for the proposed use, Assisted Living (254) and previously approved use, General Office Building (710) are standard Institute of Transportation Engineers (ITE) 11th Edition trip generation rates for uses of these types.

As shown in Table 1, the proposed project is expected to generate approximately 452 average daily trips (ADT), with 32 trips occurring during the AM peak hour and 41 trips occurring during the PM peak hour. For comparison, the trip generation of the previously approved office use is also shown in the table. As shown, the proposed Senior Living use would generate 912 fewer daily trips, 159 fewer AM peak hour trips and 140 fewer PM peak hour trips, which is significantly lower than the previously approved office use.

The City's guidelines require a traffic analysis to be completed for any proposed project that would generate more than 50 peak hour trips. Since the proposed Project does not generate more than 50 peak hour trips, a traffic analysis is not required. However, a site access analysis at the Arnold Road and Horizon Parkway intersection is provided since the Project is proposing to alter the configuration of the intersection.

[1] Eastern Dublin General Plan Amendment and Specific Plan, EIR, December 1992.

Table 1 Project Trip Generation Summary

Land Use	Amount	Unit	AM Peak Hour			PM Peak Hour			ADT
			In	Out	Total	In	Out	Total	
Trip Rates									
General Office Building (710)	-	TSF	1.34	0.18	1.52	0.24	1.20	1.44	10.84
Assisted Living (254)	-	Beds	0.11	0.07	0.18	0.09	0.15	0.24	2.60
Trip Generation									
Existing (approved use)									
General Office	125.847	TSF	168	23	191	31	150	181	1,364
Proposed									
Assisted Living	174	Beds	19	13	32	16	25	41	452
Net New Trips			**-149**	**-10**	**-159**	**-15**	**-125**	**-140**	**-912**

Note:
ADT - Average Daily Traffic
TSF - Thousand square feet
Trip Rate Source: Institute of Transportation Engineers (ITE), 11th Edition, 2021, with ITE code in parentheses

Site Access Analysis

The intersection of Arnold Road and Horizon Parkway is currently a three-legged signalized intersection with a crosswalk on each of the three legs. See Figure 3 below for an aerial view of the existing intersection. Arnold Road is an approximately one-mile-long collector road that runs in the north-south direction. It begins north of Broder Boulevard at Alameda County Fire department and terminates at Altamirano Avenue, just north of I-580. It is a two-lane roadway north of Dublin Boulevard and is primarily a four-lane divided roadway, south of Dublin Boulevard. It has a Class 2 bike lane on both sides. On-street parking is not permitted. In the vicinity of the Project site a sidewalk is present only on the east side of the street, and the speed limit is 40 mph.

Horizon Parkway is a collector roadway that runs in the east-west direction. It intersects with Arnold Road and is the third leg of the T-intersection. It is approximately 0.8 miles in length and currently terminates just east of Scarlett Drive, where it is ultimately planned to connect. It is a two-lane roadway and has a painted median and left-turn pockets. Sidewalks are present on both sides and on-street parking is not allowed.

Access to the Project would be via two driveways on Arnold Road. The primary access would be via a new driveway that would align with Horizon Parkway as the fourth leg of the signalized intersection. Secondary access would be via an existing driveway approximately 320 feet south of the intersection, which would continue to operate with restricted right-turn-in/right-turn-out access only. Pedestrians can access the Project site via sidewalks on the east side of Arnold Street and on both sides of Horizon Parkway and crosswalks across the north and south legs of the Arnold Street/Horizon Parkway intersection. As mentioned above, there's an existing Class II bicycle lane on both sides of Arnold Road for bicyclists to access the Project site. Livermore Amador Valley Transit Authority (LAVTA) operates Tri-Valley Wheels bus service that provides fixed route bus services in the Cities of Dublin, Pleasanton, Livermore, and unincorporated portions of Alameda County. The nearest bus stop is within a quarter mile of the Project site on Gleason Drive, east of Arnold Road. The Dublin/Pleasanton Bay Area Rapid Transit (BART) station is the closest BART station in the Project vicinity.

Existing AM and PM Peak hour turning movement volumes at the Horizon Parkway and Arnold Road intersection were collected in February 2022. The traffic counts were utilized to determine peak hour delay values and level of service (LOS) for existing conditions using the HCM Sixth edition delay methodology for

signalized intersections, which is summarized in Table 2. The traffic count worksheets are provided in Attachment A. See Figure 4 for the existing intersection lane geometry and the corresponding AM and PM peak hour volumes for the intersection. As shown in Table 2, the intersection currently operates at an acceptable LOS A during AM and PM peak hour conditions.

Table 2 Intersection LOS Summary - Existing Conditions

Int #	Intersection Name	Control Type	Existing				Existing plus Project				Increase	
			AM Peak Hour		PM Peak Hour		AM Peak Hour		PM Peak Hour			
			Delay	LOS	Delay	LOS	Delay	LOS	Delay	LOS	AM	PM
1	Arnold Road & Horizon Parkway	Signal	6.4	A	5.6	A	7.4	A	7.7	A	1.0	2.1

Note:
Delay - Average vehicle delay (seconds)
LOS - Level of Service

The Project's anticipated trip distribution percentages were derived based on the Project site's location in relation to the surrounding uses while taking into account the proposed driveway location, lane geometry, existing traffic flow patterns, and engineering judgement. Approximately 80 percent of the Project trips are expected to be oriented towards the south on Arnold Road, 10 percent of the Project trips are expected to be oriented towards the north on Arnold Road and 10 percent of the project trips oriented towards west on Horizon Parkway. See previously referenced Figure 4 for the Project trip distribution, AM and PM peak hour project trips.

The total volume of trips generated by the proposed Project are added to the existing AM and PM peak hour traffic counts to obtain existing plus Project volumes. For the existing plus Project conditions analysis, a new driveway that would align with Horizon Parkway as a fourth (east) leg is included as proposed by the Project, which would include one lane into the project site and two-lanes—an exclusive left-turn lane and a shared through/right-turn lane—exiting the project site. The intersection's southbound approach is assumed to be restriped to add a left-turn lane. See previously referenced Figure 4 for the new intersection lane geometry and the corresponding AM and PM peak hour volumes under existing conditions without and with-Project.

Peak hour delay and LOS that correspond with the existing conditions without and with-Project traffic are summarized in Table 2, above, which provides a comparison between the without-Project and the with-Project conditions. As shown, the Project driveway is anticipated to operate at an acceptable LOS A during AM and PM peak hour for conditions with the Project. The evaluation of the intersection is based on HCM Sixth edition methodology using Synchro software. Queue analysis results of the existing plus Project conditions show that the proposed westbound left-turn (WBL) lane has a queue length of 31 feet and 41 feet during AM and PM peak hour, respectively. Detailed LOS and queue length calculation worksheets are provided in Attachments B and C, respectively.

Peak hour turning movement volumes for Project buildout conditions for the Project driveway under the cumulative conditions were derived and utilized to determine peak hour delay values and LOS for the new project driveway at Horizon Parkway and Arnold Road intersection. Estimates of long-range buildout condition traffic volumes were derived using traffic volume forecasts from the Dublin Crossing Specific Plan[2] to establish cumulative conditions without the Project. Based on the increase in traffic volumes on Arnold Road, the growth rate during AM and PM peak hour is 33 percent and 40 percent, respectively. Similarly, based on the increase

[2]Dublin Crossing Specific Plan, Draft EIR, June 2013

in traffic volumes on Horizon Parkway, the growth rate during AM and PM peak hour is 479 percent and 869 percent, respectively.

The total volume of trips generated by the proposed Project are added to the cumulative conditions AM and PM peak hour volumes to obtain cumulative with-Project volumes. For the cumulative with-Project conditions analysis, as mentioned for existing plus project conditions, a new driveway that would align with Horizon Parkway as a fourth (east) leg is included as proposed by the Project, which would include one lane into the project site and two-lanes—an exclusive left-turn lane and a shared through and right-turn lane—exiting the project site. The intersection's southbound approach is assumed to be restriped to add a left-turn lane. See previously referenced Figure 4 for the new intersection lane geometry and the corresponding AM and PM peak hour volumes under cumulative conditions without and with-Project.

Peak hour delay and LOS that correspond with the cumulative conditions without and with-Project traffic forecasts are summarized in Table 3, which provides a comparison between the without-Project and the with-Project conditions. As shown, the Project driveway is anticipated to operate at an acceptable LOS B during AM and PM peak hour for conditions with the Project. The evaluation of the intersection is based on HCM Sixth edition methodology using Synchro software. Detailed LOS and queue length calculation worksheets are provided in Attachments B and C, respectively.

Table 3 Intersection LOS Summary - Cumulative Conditions

Int #	Intersection Name	Control Type	Cumulative without Project				Cumulative with-Project				Increase	
			AM Peak Hour		PM Peak Hour		AM Peak Hour		PM Peak Hour			
			Delay	LOS	Delay	LOS	Delay	LOS	Delay	LOS	AM	PM
1	Arnold Road & Horizon Parkway	Signal	10.8	B	11.7	B	11.8	B	13.5	B	1.0	1.8

Note:
Delay - Average vehicle delay (seconds)
LOS - Level of Service

As noted above, the Project proposes adding a fourth (east) leg to the existing Arnold Road/Horizon Parkway intersection. The proposed site plan includes a driveway that is approximately 32 feet wide and, based on this analysis, the proposed driveway is recommended to be configured with a single lane inbound and an exclusive left-turn lane and a shared through/ right-turn lane outbound. Queue analysis results show that the WBL lane has a queue length of 36 feet and 46 feet during AM and PM peak hour, respectively.

To accommodate southbound left-turns from Arnold Road to the Project site, the addition of a left-turn lane is recommended. The north leg of the intersection is approximately 48 feet wide curb-to-curb and, as shown in Figure 3, is currently configured with a northbound bike lane, a narrow-painted buffer between the bike lane and the northbound through lane, a narrow-painted median, a southbound through lane and a southbound right-turn lane. The existing right-turn and through lanes vary between 10 to 11 feet in width. Adding a southbound left-turn lane would require elimination of the existing painted bike lane buffer and the painted median, resulting in an approximately 10-foot wide left-turn lane and 10-foot wide northbound through lane. The new southbound left-turn lane is recommended to be 75 feet in length, which is equivalent to the existing northbound left-turn lane length. Queue analysis results show that the southbound left-turn lane has a queue length of 11 feet during AM and PM peak hour, which is less than the recommended 75 feet. Preparation of a preliminary signing and striping plan is recommended to confirm the lane widths and intersection geometry.

Reference: **Transportation Analysis of the Dublin Senior Living Project in the City of Dublin, California**

Conclusion

This traffic memo was prepared to evaluate the proposed Project's effect on traffic conditions in accordance with the City's traffic analysis guidelines. As discussed above, the proposed Dublin Senior Living Project generates fewer trips than the previously approved office use and would generate fewer than 50 peak hour trips. Primary access to the project would be via two driveways on Arnold Road, one existing and one new driveway proposed as the new fourth (east) leg of the Arnold Road/Horizon Parkway intersection. The Project was evaluated under Existing conditions, long-range buildout cumulative conditions without the proposed Project, and existing and cumulative conditions with the Project.

Based on this analysis, the new east leg of the Arnold Road/Horizon Parkway intersection is recommended to consist of one inbound lane and an exclusive left-turn lane and a shared through/right-turn lane as an outbound lane. A new southbound left-turn lane is also recommended on the north leg of the intersection to allow for left-turns into the project site. The north leg of the intersection would need to be restriped to accommodate the new left-turn lane. Preparation of a preliminary signing and striping plan is recommended to confirm the lane widths and intersection geometry.

An LOS analysis that has been prepared based on the recommended configuration of the Arnold Road/Horizon Parkway intersection indicates that the intersection would operate at an acceptable LOS B during AM and PM peak hours.

Please feel free to contact Sandhya or Daryl if you have any questions or if you would like to discuss the above material.

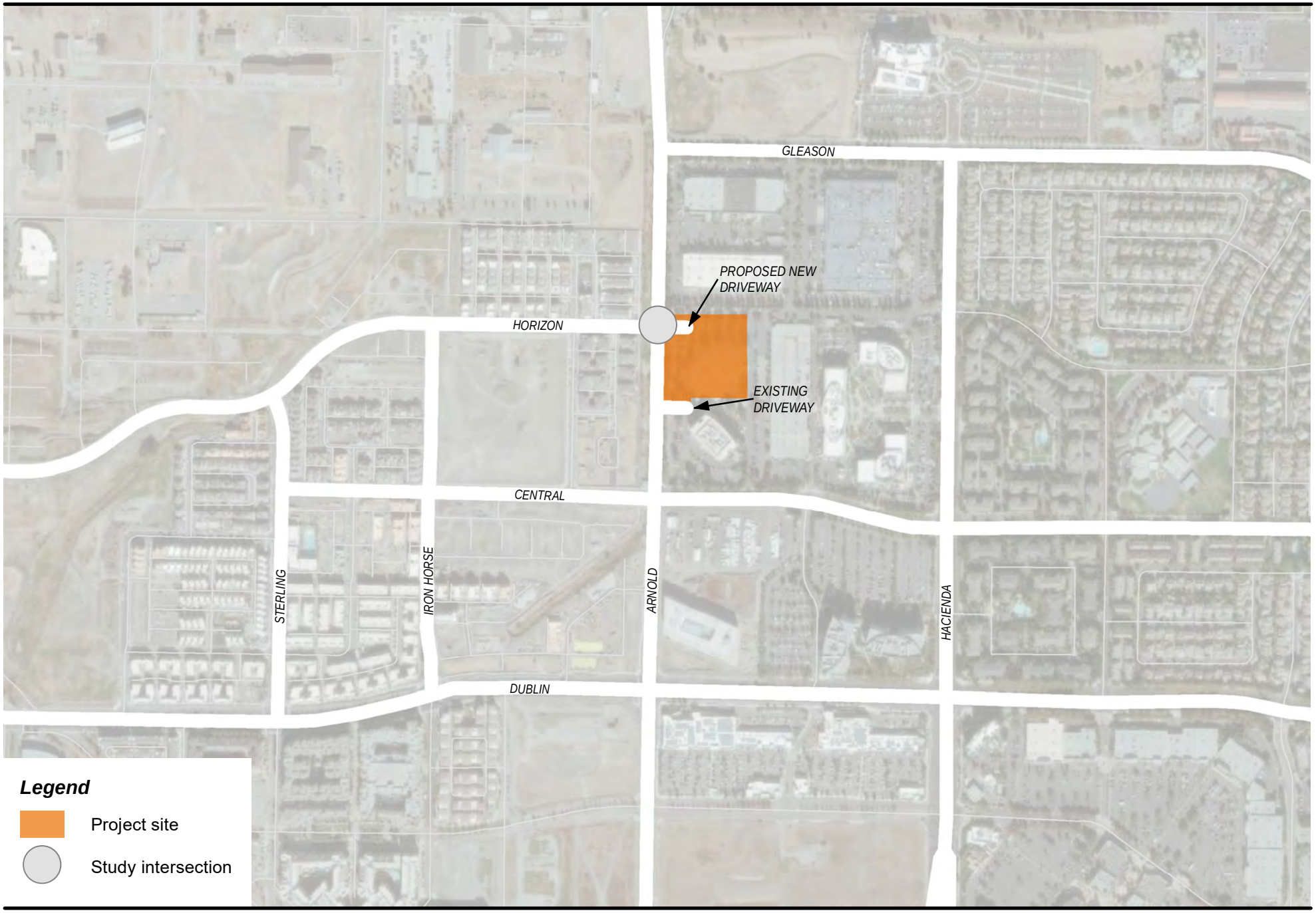
Sincerely,

Stantec Consulting Services Inc.

Daryl Zerfass PE, PTP
Principal, Transportation Planning & Traffic Engineering
Phone: 949 923 6058
Daryl.Zerfass@stantec.com

Sandhya Perumalla ENV SP
Senior Transportation Planner
Phone: 949 923 6074
Sandhya.Perumalla@stantec.com

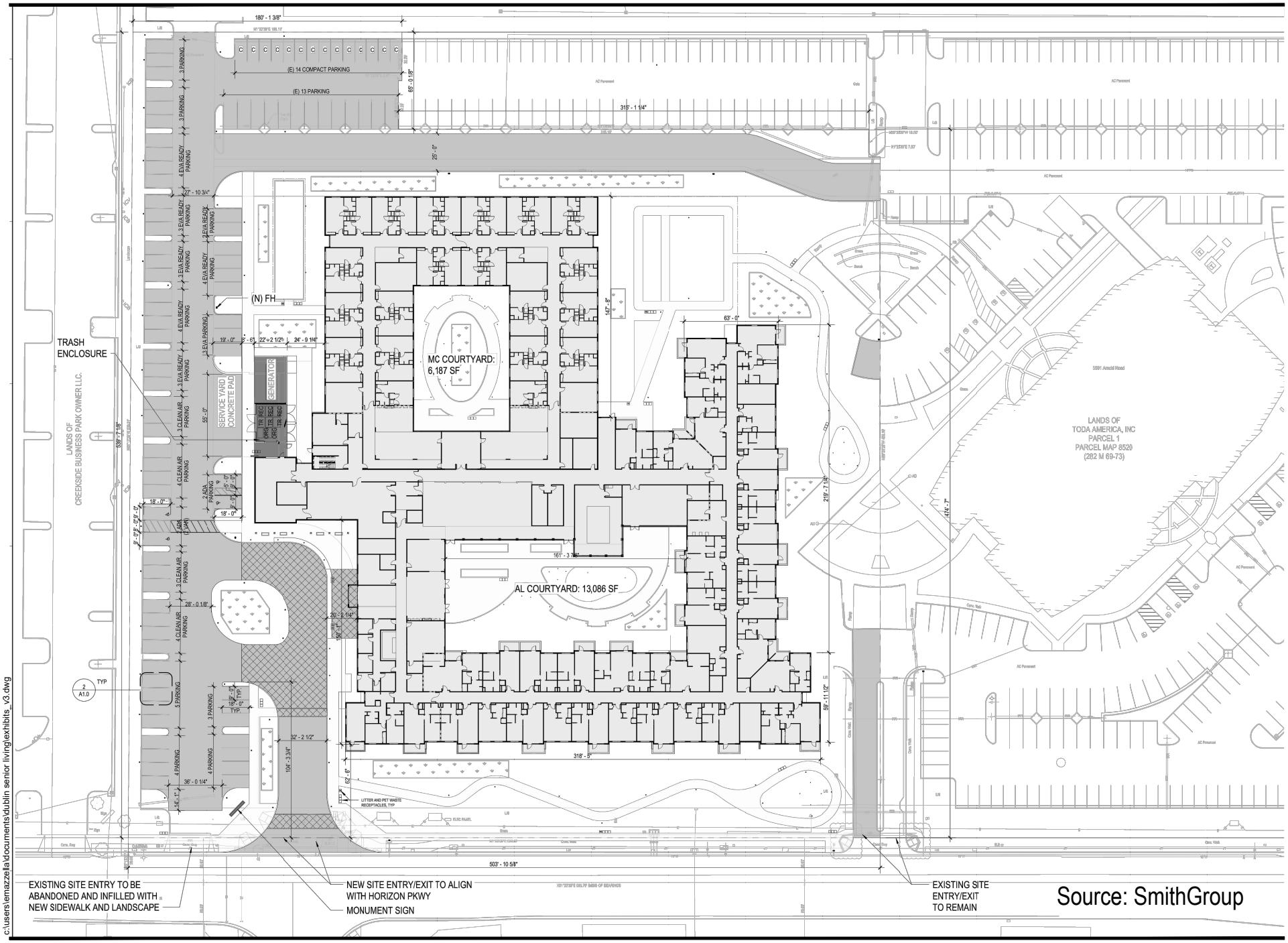
Attachment:
Figure 1 - Project Site Location
Figure 2 -Project Site Plan
Figure 3 - Aerial View of Arnold Road and Horizon Parkway Intersection
Figure 4 - Existing and Cumulative Conditions Lane Configuration, Existing Counts, Project trips, and Existing and Cumulative with Project Volumes
Attachment A- Traffic Count Worksheets
Attachment B - Synchro LOS Worksheets
Attachment C - Queue Worksheets



C:\Users\emazzella\Documents\dublin senior living\proposed_study_ints3.mxd

Figure 1

Project Location Map

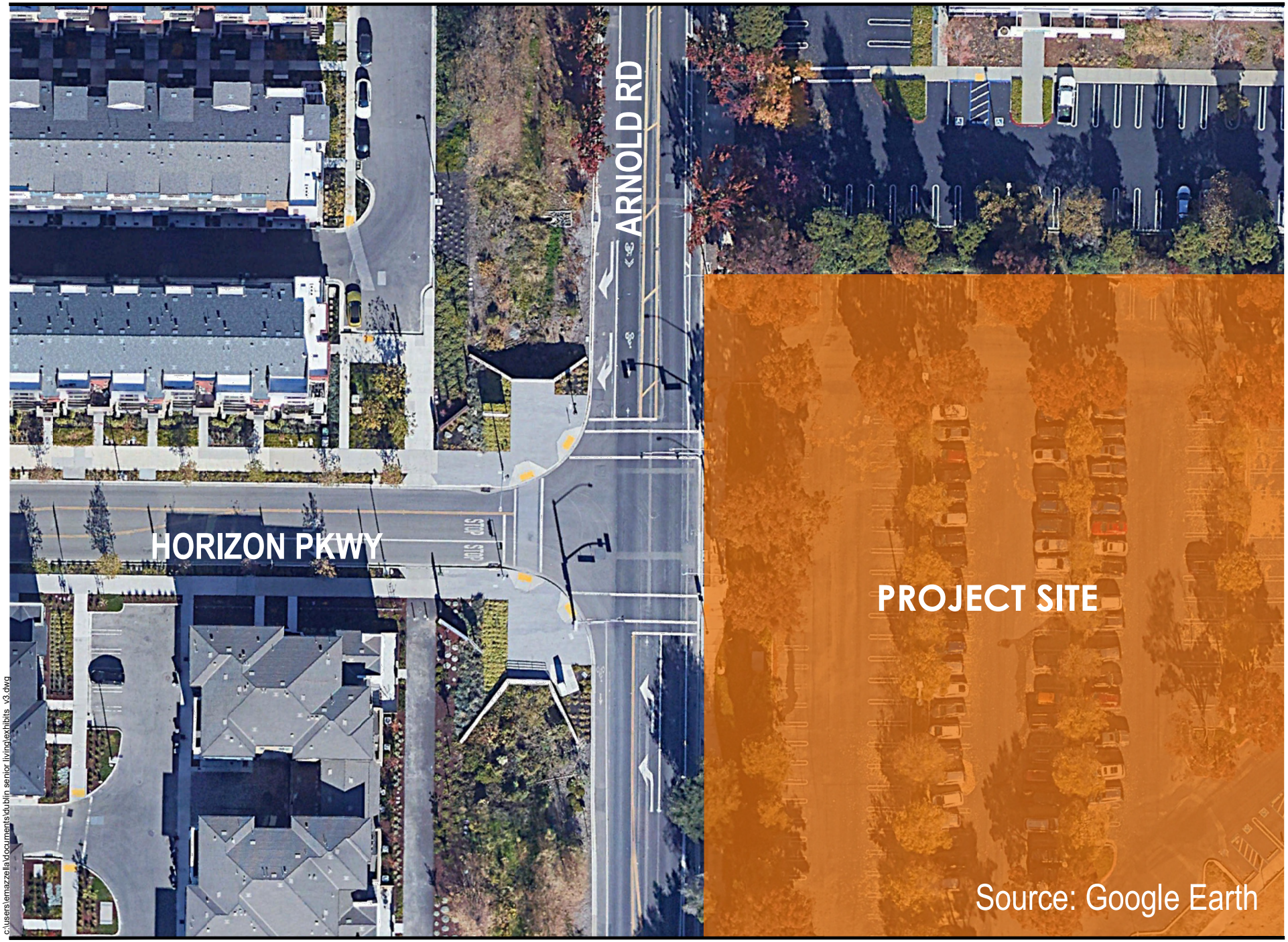


Source: SmithGroup

c:\users\emazzella\documents\dublin senior living\exhibits_v3.dwg

Figure 2

Project Site Plan

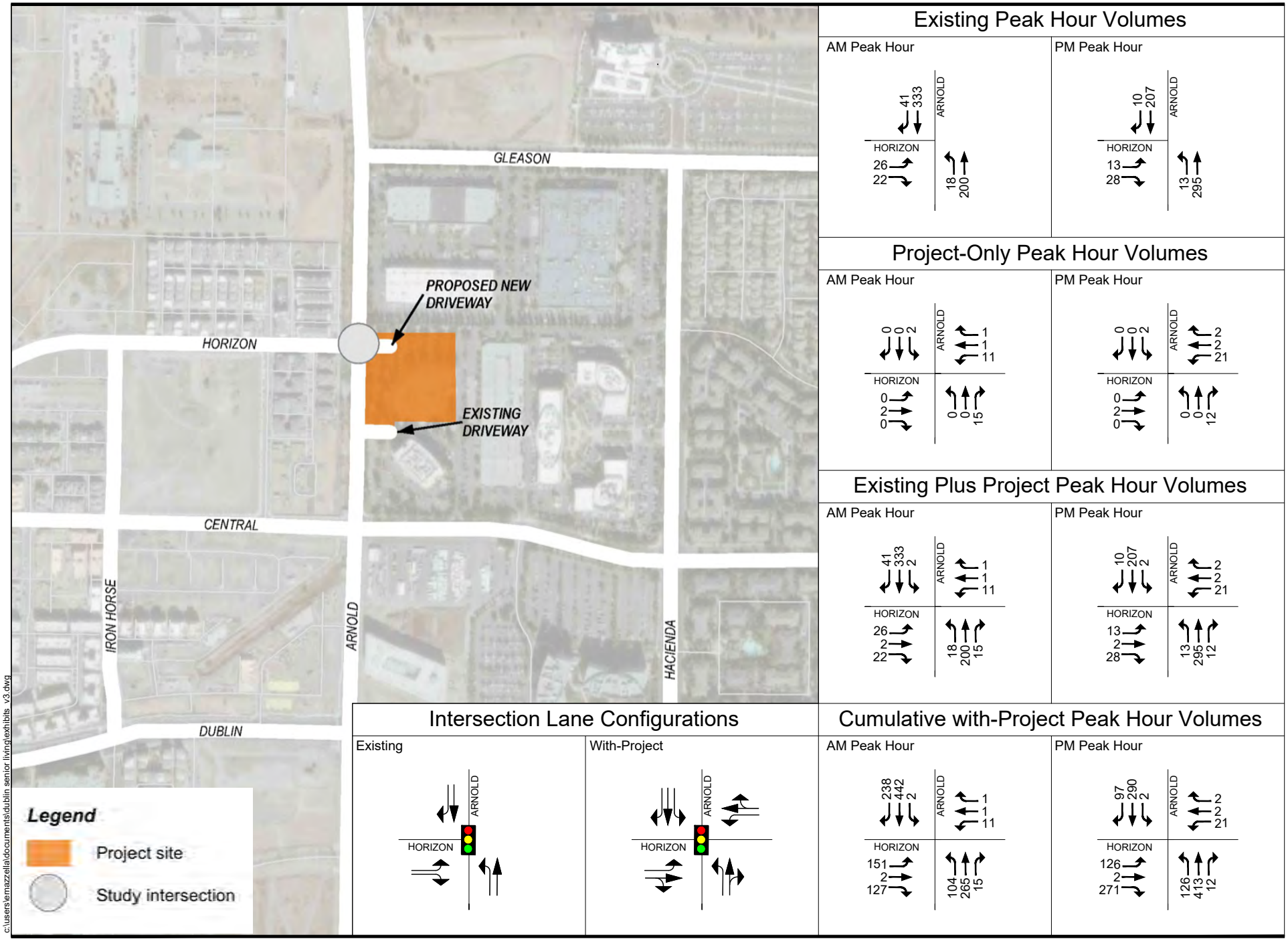


c:\users\emazzella\documents\dublin senior living\exhibits_v3.dwg

N

Figure 3

Aerial View of Arnold Road and Horizon Parkway Intersection



c:\users\emazzella\documents\dublin senior living\exhibits_v3.dwg

N

Figure 4

Intersection Lane Configurations and Peak Hour Volumes

x

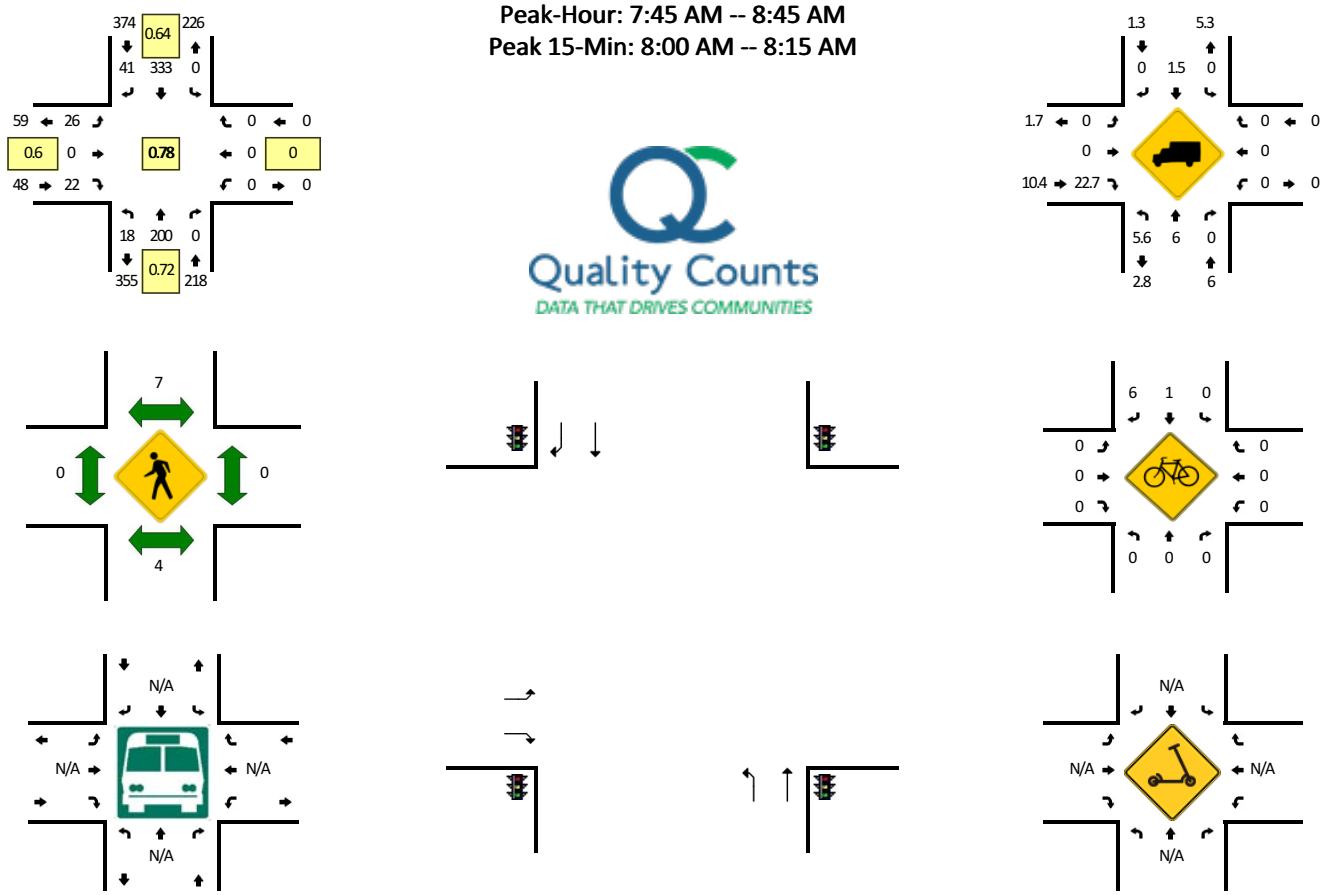
Type of peak hour being reported: Intersection Peak

Method for determining peak hour: Total Entering Volume

LOCATION: Arnold Rd -- Horizon Pkwy
CITY/STATE: Dublin, CA

QC JOB #: 15719501
DATE: Thu, Feb 24 2022

Peak-Hour: 7:45 AM -- 8:45 AM
Peak 15-Min: 8:00 AM -- 8:15 AM



15-Min Count Period Beginning At	Arnold Rd (Northbound)				Arnold Rd (Southbound)				Horizon Pkwy (Eastbound)				Horizon Pkwy (Westbound)				Total	Hourly Totals
	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		
7:00 AM	6	17	0	0	0	59	5	0	1	0	3	0	0	0	0	0	91	
7:15 AM	2	39	0	0	0	23	1	0	0	0	4	0	0	0	0	0	69	
7:30 AM	0	19	0	0	0	61	4	0	1	0	2	0	0	0	0	0	87	
7:45 AM	3	34	0	0	0	107	7	0	1	0	7	0	0	0	0	0	159	406
8:00 AM	2	37	0	0	0	124	22	0	17	0	3	0	0	0	0	0	205	520
8:15 AM	6	60	0	0	0	54	8	0	4	0	8	0	0	0	0	0	140	591
8:30 AM	7	69	0	0	0	48	4	0	4	0	4	0	0	0	0	0	136	640
8:45 AM	4	46	0	0	0	45	2	0	2	0	9	0	0	0	0	0	108	589

Peak 15-Min Flowrates	Northbound				Southbound				Eastbound				Westbound				Total
	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	
All Vehicles	8	148	0	0	0	496	88	0	68	0	12	0	0	0	0	0	820
Heavy Trucks	0	8	0		0	4	0		0	0	4		0	0	0		16
Buses																	
Pedestrians		8				8				0				0			16
Bicycles	0	0	0		0	4	12		0	0	0		0	0	0		16
Scooters																	

Comments:

Report generated on 3/2/2022 4:47 PM

SOURCE: Quality Counts, LLC (http://www.qualitycounts.net) 1-877-580-2212

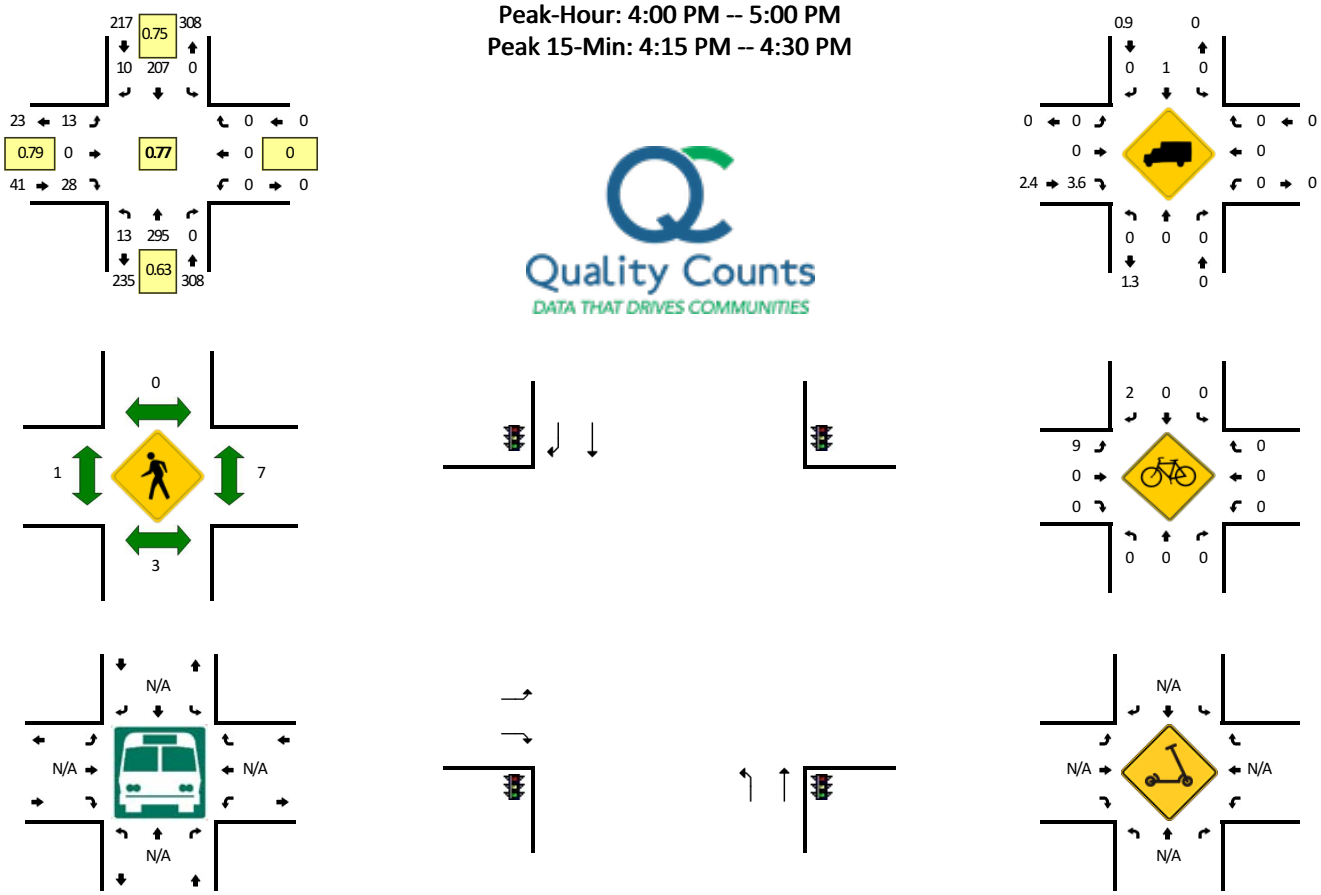
Type of peak hour being reported: Intersection Peak

Method for determining peak hour: Total Entering Volume

LOCATION: Arnold Rd -- Horizon Pkwy
CITY/STATE: Dublin, CA

QC JOB #: 15719502
DATE: Thu, Feb 24 2022

Peak-Hour: 4:00 PM -- 5:00 PM
Peak 15-Min: 4:15 PM -- 4:30 PM



15-Min Count Period Beginning At	Arnold Rd (Northbound)				Arnold Rd (Southbound)				Horizon Pkwy (Eastbound)				Horizon Pkwy (Westbound)				Total	Hourly Totals
	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U		
4:00 PM	2	66	0	0	0	57	2	0	5	0	7	0	0	0	0	0	139	
4:15 PM	3	120	0	0	0	46	2	0	5	0	8	0	0	0	0	0	184	
4:30 PM	3	74	0	0	0	35	3	0	1	0	8	0	0	0	0	0	124	
4:45 PM	5	35	0	0	0	69	3	0	2	0	5	0	0	0	0	0	119	566
5:00 PM	5	61	0	0	0	62	2	0	2	0	3	0	0	0	0	0	135	562
5:15 PM	3	53	0	0	0	67	7	0	7	0	10	0	0	0	0	0	147	525
5:30 PM	6	65	0	0	0	51	2	0	3	0	6	0	0	0	0	0	133	534
5:45 PM	6	69	0	0	0	55	4	0	2	0	4	0	0	0	0	0	140	555

Peak 15-Min Flowrates	Northbound				Southbound				Eastbound				Westbound				Total
	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	Left	Thru	Right	U	
All Vehicles	12	480	0	0	0	184	8	0	20	0	32	0	0	0	0	0	736
Heavy Trucks	0	0	0		0	4	0		0	0	0		0	0	0		4
Buses																	
Pedestrians		0				0				0				0			0
Bicycles	0	0	0		0	0	0		20	0	0		0	0	0		20
Scooters																	

Comments:

Report generated on 3/2/2022 4:47 PM

SOURCE: Quality Counts, LLC (http://www.qualitycounts.net) 1-877-580-2212

Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Volume (veh/h)	26	22	18	200	333	41
Future Volume (veh/h)	26	22	18	200	333	41
Initial Q (Qb), veh	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00	1.00	1.00			1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach	No			No	No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	28	24	20	217	362	45
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2
Cap, veh/h	109	97	46	1030	619	525
Arrive On Green	0.06	0.06	0.03	0.55	0.33	0.33
Sat Flow, veh/h	1781	1585	1781	1870	1870	1585
Grp Volume(v), veh/h	28	24	20	217	362	45
Grp Sat Flow(s),veh/h/ln	1781	1585	1781	1870	1870	1585
Q Serve(g_s), s	0.3	0.3	0.3	1.4	3.7	0.5
Cycle Q Clear(g_c), s	0.3	0.3	0.3	1.4	3.7	0.5
Prop In Lane	1.00	1.00	1.00			1.00
Lane Grp Cap(c), veh/h	109	97	46	1030	619	525
V/C Ratio(X)	0.26	0.25	0.43	0.21	0.58	0.09
Avail Cap(c_a), veh/h	1688	1502	384	2337	1571	1332
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	1.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	10.4	10.4	11.1	2.6	6.4	5.3
Incr Delay (d2), s/veh	1.2	1.3	6.2	0.1	0.9	0.1
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.1	0.0	0.1	0.0	0.8	0.1
Unsig. Movement Delay, s/veh						
LnGrp Delay(d),s/veh	11.6	11.7	17.3	2.7	7.3	5.4
LnGrp LOS	B	B	B	A	A	A
Approach Vol, veh/h	52			237	407	
Approach Delay, s/veh	11.6			4.0	7.1	
Approach LOS	B			A	A	

Timer - Assigned Phs		2		4	5	6
Phs Duration (G+Y+Rc), s		17.3		5.9	5.1	12.2
Change Period (Y+Rc), s		4.5		4.5	4.5	4.5
Max Green Setting (Gmax), s		29.0		22.0	5.0	19.5
Max Q Clear Time (g_c+I1), s		3.4		2.3	2.3	5.7
Green Ext Time (p_c), s		1.2		0.1	0.0	2.0

Intersection Summary	
HCM 6th Ctrl Delay	6.4
HCM 6th LOS	A

Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Volume (veh/h)	13	28	13	295	207	10
Future Volume (veh/h)	13	28	13	295	207	10
Initial Q (Qb), veh	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00	1.00	1.00			1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach	No			No	No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	14	30	14	321	225	11
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2
Cap, veh/h	97	86	33	932	478	405
Arrive On Green	0.05	0.05	0.02	0.50	0.26	0.26
Sat Flow, veh/h	1781	1585	1781	1870	1870	1585
Grp Volume(v), veh/h	14	30	14	321	225	11
Grp Sat Flow(s),veh/h/ln	1781	1585	1781	1870	1870	1585
Q Serve(g_s), s	0.2	0.4	0.2	2.1	2.0	0.1
Cycle Q Clear(g_c), s	0.2	0.4	0.2	2.1	2.0	0.1
Prop In Lane	1.00	1.00	1.00			1.00
Lane Grp Cap(c), veh/h	97	86	33	932	478	405
V/C Ratio(X)	0.15	0.35	0.42	0.34	0.47	0.03
Avail Cap(c_a), veh/h	1949	1734	443	2698	1814	1537
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	1.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	9.1	9.2	9.8	3.1	6.3	5.6
Incr Delay (d2), s/veh	0.7	2.4	8.2	0.2	0.7	0.0
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.1	0.1	0.1	0.1	0.4	0.0
Unsig. Movement Delay, s/veh						
LnGrp Delay(d),s/veh	9.7	11.6	18.0	3.3	7.1	5.6
LnGrp LOS	A	B	B	A	A	A
Approach Vol, veh/h	44			335	236	
Approach Delay, s/veh	11.0			3.9	7.0	
Approach LOS	B			A	A	

Timer - Assigned Phs		2		4	5	6
Phs Duration (G+Y+Rc), s		14.5		5.6	4.9	9.6
Change Period (Y+Rc), s		4.5		4.5	4.5	4.5
Max Green Setting (Gmax), s		29.0		22.0	5.0	19.5
Max Q Clear Time (g_c+I1), s		4.1		2.4	2.2	4.0
Green Ext Time (p_c), s		1.9		0.1	0.0	1.1

Intersection Summary	
HCM 6th Ctrl Delay	5.6
HCM 6th LOS	A

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	26	2	22	11	1	1	18	200	15	2	333	41
Future Volume (veh/h)	26	2	22	11	1	1	18	200	15	2	333	41
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach		No			No			No			No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	28	2	24	12	1	1	20	217	16	2	362	45
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	402	9	112	381	65	65	46	628	46	7	639	542
Arrive On Green	0.08	0.08	0.08	0.08	0.08	0.08	0.03	0.36	0.36	0.00	0.34	0.34
Sat Flow, veh/h	1415	123	1480	1385	858	858	1781	1721	127	1781	1870	1585
Grp Volume(v), veh/h	28	0	26	12	0	2	20	0	233	2	362	45
Grp Sat Flow(s),veh/h/ln	1415	0	1604	1385	0	1716	1781	0	1848	1781	1870	1585
Q Serve(g_s), s	0.5	0.0	0.4	0.2	0.0	0.0	0.3	0.0	2.2	0.0	3.8	0.5
Cycle Q Clear(g_c), s	0.5	0.0	0.4	0.6	0.0	0.0	0.3	0.0	2.2	0.0	3.8	0.5
Prop In Lane	1.00		0.92	1.00		0.50	1.00		0.07	1.00		1.00
Lane Grp Cap(c), veh/h	402	0	122	381	0	130	46	0	674	7	639	542
V/C Ratio(X)	0.07	0.00	0.21	0.03	0.00	0.02	0.43	0.00	0.35	0.27	0.57	0.08
Avail Cap(c_a), veh/h	1608	0	1488	1560	0	1592	404	0	1592	1329	2583	2189
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	10.6	0.0	10.5	10.8	0.0	10.4	11.6	0.0	5.6	12.1	6.5	5.4
Incr Delay (d2), s/veh	0.1	0.0	0.9	0.0	0.0	0.0	6.2	0.0	0.3	18.8	0.8	0.1
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.1	0.0	0.1	0.0	0.0	0.0	0.2	0.0	0.4	0.0	0.8	0.1
Unsig. Movement Delay, s/veh												
LnGrp Delay(d),s/veh	10.7	0.0	11.4	10.8	0.0	10.4	17.9	0.0	5.9	30.8	7.3	5.5
LnGrp LOS	B	A	B	B	A	B	B	A	A	C	A	A
Approach Vol, veh/h		54			14			253			409	
Approach Delay, s/veh		11.0			10.8			6.8			7.2	
Approach LOS		B			B			A			A	

Timer - Assigned Phs	1	2		4	5	6		8				
Phs Duration (G+Y+Rc), s	4.6	13.4		6.3	5.1	12.8		6.3				
Change Period (Y+Rc), s	4.5	4.5		4.5	4.5	4.5		4.5				
Max Green Setting (Gmax), s	18.1	20.9		22.5	5.5	33.5		22.5				
Max Q Clear Time (g_c+I1), s	2.0	4.2		2.5	2.3	5.8		2.6				
Green Ext Time (p_c), s	0.0	1.2		0.1	0.0	2.5		0.0				

Intersection Summary		
HCM 6th Ctrl Delay		7.4
HCM 6th LOS		A

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	13	2	28	21	2	2	13	295	12	2	207	10
Future Volume (veh/h)	13	2	28	21	2	2	13	295	12	2	207	10
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach		No			No			No			No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	14	2	30	23	2	2	14	321	13	2	225	11
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	431	8	122	406	70	70	33	566	23	8	563	477
Arrive On Green	0.08	0.08	0.08	0.08	0.08	0.08	0.02	0.32	0.32	0.00	0.30	0.30
Sat Flow, veh/h	1412	100	1500	1377	858	858	1781	1785	72	1781	1870	1585
Grp Volume(v), veh/h	14	0	32	23	0	4	14	0	334	2	225	11
Grp Sat Flow(s),veh/h/ln	1412	0	1600	1377	0	1716	1781	0	1857	1781	1870	1585
Q Serve(g_s), s	0.2	0.0	0.4	0.4	0.0	0.0	0.2	0.0	3.4	0.0	2.2	0.1
Cycle Q Clear(g_c), s	0.3	0.0	0.4	0.8	0.0	0.0	0.2	0.0	3.4	0.0	2.2	0.1
Prop In Lane	1.00		0.94	1.00		0.50	1.00		0.04	1.00		1.00
Lane Grp Cap(c), veh/h	431	0	130	406	0	140	33	0	589	8	563	477
V/C Ratio(X)	0.03	0.00	0.25	0.06	0.00	0.03	0.42	0.00	0.57	0.25	0.40	0.02
Avail Cap(c_a), veh/h	1695	0	1562	1638	0	1675	403	0	1771	1422	2854	2419
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	9.7	0.0	9.7	10.1	0.0	9.5	10.9	0.0	6.4	11.2	6.3	5.5
Incr Delay (d2), s/veh	0.0	0.0	1.0	0.1	0.0	0.1	8.3	0.0	0.9	15.9	0.5	0.0
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.0	0.0	0.1	0.1	0.0	0.0	0.1	0.0	0.7	0.0	0.5	0.0
Unsig. Movement Delay, s/veh												
LnGrp Delay(d),s/veh	9.7	0.0	10.7	10.1	0.0	9.6	19.2	0.0	7.3	27.1	6.7	5.6
LnGrp LOS	A	A	B	B	A	A	B	A	A	C	A	A
Approach Vol, veh/h		46			27			348			238	
Approach Delay, s/veh		10.4			10.1			7.8			6.8	
Approach LOS		B			B			A			A	

Timer - Assigned Phs	1	2		4	5	6		8				
Phs Duration (G+Y+Rc), s	4.6	11.6		6.3	4.9	11.3		6.3				
Change Period (Y+Rc), s	4.5	4.5		4.5	4.5	4.5		4.5				
Max Green Setting (Gmax), s	18.0	21.5		22.0	5.1	34.4		22.0				
Max Q Clear Time (g_c+I1), s	2.0	5.4		2.4	2.2	4.2		2.8				
Green Ext Time (p_c), s	0.0	1.8		0.1	0.0	1.4		0.0				

Intersection Summary			
HCM 6th Ctrl Delay			7.7
HCM 6th LOS			A

Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Volume (veh/h)	151	127	104	265	442	238
Future Volume (veh/h)	151	127	104	265	442	238
Initial Q (Qb), veh	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00	1.00	1.00			1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach	No			No	No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	164	138	113	288	480	259
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2
Cap, veh/h	281	250	170	1092	671	569
Arrive On Green	0.16	0.16	0.10	0.58	0.36	0.36
Sat Flow, veh/h	1781	1585	1781	1870	1870	1585
Grp Volume(v), veh/h	164	138	113	288	480	259
Grp Sat Flow(s),veh/h/ln	1781	1585	1781	1870	1870	1585
Q Serve(g_s), s	3.0	2.8	2.1	2.6	7.7	4.4
Cycle Q Clear(g_c), s	3.0	2.8	2.1	2.6	7.7	4.4
Prop In Lane	1.00	1.00	1.00			1.00
Lane Grp Cap(c), veh/h	281	250	170	1092	671	569
V/C Ratio(X)	0.58	0.55	0.66	0.26	0.72	0.46
Avail Cap(c_a), veh/h	1125	1001	281	1558	1021	865
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	1.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	13.6	13.5	15.2	3.6	9.6	8.6
Incr Delay (d2), s/veh	1.9	1.9	4.4	0.1	1.4	0.6
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	1.1	0.1	0.9	0.4	2.4	1.1
Unsig. Movement Delay, s/veh						
LnGrp Delay(d),s/veh	15.5	15.4	19.6	3.7	11.1	9.1
LnGrp LOS	B	B	B	A	B	A
Approach Vol, veh/h	302			401	739	
Approach Delay, s/veh	15.5			8.2	10.4	
Approach LOS	B			A	B	

Timer - Assigned Phs		2		4	5	6
Phs Duration (G+Y+Rc), s		24.8		10.0	7.8	17.0
Change Period (Y+Rc), s		4.5		4.5	4.5	4.5
Max Green Setting (Gmax), s		29.0		22.0	5.5	19.0
Max Q Clear Time (g_c+I1), s		4.6		5.0	4.1	9.7
Green Ext Time (p_c), s		1.7		0.8	0.0	2.8

Intersection Summary	
HCM 6th Ctrl Delay	10.8
HCM 6th LOS	B

Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Volume (veh/h)	126	271	126	413	290	97
Future Volume (veh/h)	126	271	126	413	290	97
Initial Q (Qb), veh	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00	1.00	1.00			1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach	No			No	No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	137	295	137	449	315	105
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2
Cap, veh/h	459	409	187	910	476	403
Arrive On Green	0.26	0.26	0.10	0.49	0.25	0.25
Sat Flow, veh/h	1781	1585	1781	1870	1870	1585
Grp Volume(v), veh/h	137	295	137	449	315	105
Grp Sat Flow(s),veh/h/ln	1781	1585	1781	1870	1870	1585
Q Serve(g_s), s	2.2	6.0	2.6	5.7	5.3	1.9
Cycle Q Clear(g_c), s	2.2	6.0	2.6	5.7	5.3	1.9
Prop In Lane	1.00	1.00	1.00			1.00
Lane Grp Cap(c), veh/h	459	409	187	910	476	403
V/C Ratio(X)	0.30	0.72	0.73	0.49	0.66	0.26
Avail Cap(c_a), veh/h	1112	989	328	1539	955	809
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	1.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	10.5	11.9	15.3	6.1	11.8	10.5
Incr Delay (d2), s/veh	0.4	2.4	5.5	0.4	1.6	0.3
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.7	5.3	1.2	1.4	1.9	0.5
Unsig. Movement Delay, s/veh						
LnGrp Delay(d),s/veh	10.9	14.3	20.8	6.5	13.4	10.8
LnGrp LOS	B	B	C	A	B	B
Approach Vol, veh/h	432			586	420	
Approach Delay, s/veh	13.2			9.9	12.7	
Approach LOS	B			A	B	

Timer - Assigned Phs		2		4	5	6
Phs Duration (G+Y+Rc), s		21.7		13.6	8.2	13.5
Change Period (Y+Rc), s		4.5		4.5	4.5	4.5
Max Green Setting (Gmax), s		29.0		22.0	6.5	18.0
Max Q Clear Time (g_c+I1), s		7.7		8.0	4.6	7.3
Green Ext Time (p_c), s		2.8		1.2	0.1	1.6

Intersection Summary	
HCM 6th Ctrl Delay	11.7
HCM 6th LOS	B

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	151	2	127	11	1	1	104	265	15	2	442	238
Future Volume (veh/h)	151	2	127	11	1	1	104	265	15	2	442	238
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach		No			No			No			No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	164	2	138	12	1	1	113	288	16	2	480	259
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	447	4	288	319	158	158	163	808	45	5	696	590
Arrive On Green	0.18	0.18	0.18	0.18	0.18	0.18	0.09	0.46	0.46	0.00	0.37	0.37
Sat Flow, veh/h	1415	23	1566	1249	858	858	1781	1755	98	1781	1870	1585
Grp Volume(v), veh/h	164	0	140	12	0	2	113	0	304	2	480	259
Grp Sat Flow(s),veh/h/ln	1415	0	1589	1249	0	1716	1781	0	1853	1781	1870	1585
Q Serve(g_s), s	4.1	0.0	3.0	0.3	0.0	0.0	2.4	0.0	4.1	0.0	8.3	4.7
Cycle Q Clear(g_c), s	4.1	0.0	3.0	3.4	0.0	0.0	2.4	0.0	4.1	0.0	8.3	4.7
Prop In Lane	1.00		0.99	1.00		0.50	1.00		0.05	1.00		1.00
Lane Grp Cap(c), veh/h	447	0	292	319	0	315	163	0	853	5	696	590
V/C Ratio(X)	0.37	0.00	0.48	0.04	0.00	0.01	0.69	0.00	0.36	0.41	0.69	0.44
Avail Cap(c_a), veh/h	1000	0	913	808	0	987	442	0	1041	838	1466	1243
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	14.4	0.0	14.0	15.5	0.0	12.8	16.9	0.0	6.7	19.0	10.2	9.0
Incr Delay (d2), s/veh	0.5	0.0	1.2	0.0	0.0	0.0	5.2	0.0	0.3	46.7	1.2	0.5
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	1.1	0.0	1.0	0.1	0.0	0.0	1.1	0.0	1.1	0.1	2.7	1.3
Unsig. Movement Delay, s/veh												
LnGrp Delay(d),s/veh	15.0	0.0	15.2	15.5	0.0	12.8	22.1	0.0	6.9	65.7	11.4	9.5
LnGrp LOS	B	A	B	B	A	B	C	A	A	E	B	A
Approach Vol, veh/h		304			14			417			741	
Approach Delay, s/veh		15.1			15.1			11.0			10.9	
Approach LOS		B			B			B			B	

Timer - Assigned Phs	1	2		4	5	6		8
Phs Duration (G+Y+Rc), s	4.6	22.1		11.5	8.0	18.7		11.5
Change Period (Y+Rc), s	4.5	4.5		4.5	4.5	4.5		4.5
Max Green Setting (Gmax), s	18.0	21.5		22.0	9.5	30.0		22.0
Max Q Clear Time (g_c+I1), s	2.0	6.1		6.1	4.4	10.3		5.4
Green Ext Time (p_c), s	0.0	1.5		1.1	0.1	3.9		0.0

Intersection Summary			
HCM 6th Ctrl Delay			11.8
HCM 6th LOS			B

Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	126	2	271	21	2	2	126	413	12	2	290	97
Future Volume (veh/h)	126	2	271	21	2	2	126	413	12	2	290	97
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach		No			No			No			No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	137	2	295	23	2	2	137	449	13	2	315	105
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	577	3	430	308	234	234	182	652	19	5	488	414
Arrive On Green	0.27	0.27	0.27	0.27	0.27	0.27	0.10	0.36	0.36	0.00	0.26	0.26
Sat Flow, veh/h	1412	11	1576	1082	858	858	1781	1809	52	1781	1870	1585
Grp Volume(v), veh/h	137	0	297	23	0	4	137	0	462	2	315	105
Grp Sat Flow(s),veh/h/ln	1412	0	1587	1082	0	1716	1781	0	1861	1781	1870	1585
Q Serve(g_s), s	2.9	0.0	6.2	0.7	0.0	0.1	2.8	0.0	7.8	0.0	5.5	1.9
Cycle Q Clear(g_c), s	3.0	0.0	6.2	6.9	0.0	0.1	2.8	0.0	7.8	0.0	5.5	1.9
Prop In Lane	1.00		0.99	1.00		0.50	1.00		0.03	1.00		1.00
Lane Grp Cap(c), veh/h	577	0	433	308	0	468	182	0	670	5	488	414
V/C Ratio(X)	0.24	0.00	0.69	0.07	0.00	0.01	0.75	0.00	0.69	0.41	0.65	0.25
Avail Cap(c_a), veh/h	1034	0	946	659	0	1023	601	0	1075	865	1358	1151
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	10.9	0.0	12.1	15.2	0.0	9.8	16.2	0.0	10.1	18.4	12.2	10.8
Incr Delay (d2), s/veh	0.2	0.0	1.9	0.1	0.0	0.0	6.2	0.0	1.3	46.6	1.4	0.3
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.7	0.0	1.9	0.2	0.0	0.0	1.3	0.0	2.5	0.1	2.0	0.6
Unsig. Movement Delay, s/veh												
LnGrp Delay(d),s/veh	11.1	0.0	14.0	15.3	0.0	9.8	22.4	0.0	11.4	65.1	13.6	11.2
LnGrp LOS	B	A	B	B	A	A	C	A	B	E	B	B
Approach Vol, veh/h		434			27			599			422	
Approach Delay, s/veh		13.1			14.5			13.9			13.2	
Approach LOS		B			B			B			B	

Timer - Assigned Phs	1	2		4	5	6		8
Phs Duration (G+Y+Rc), s	4.6	17.8		14.6	8.3	14.2		14.6
Change Period (Y+Rc), s	4.5	4.5		4.5	4.5	4.5		4.5
Max Green Setting (Gmax), s	18.0	21.4		22.1	12.5	26.9		22.1
Max Q Clear Time (g_c+I1), s	2.0	9.8		8.2	4.8	7.5		8.9
Green Ext Time (p_c), s	0.0	2.3		2.0	0.2	2.1		0.0

Intersection Summary		
HCM 6th Ctrl Delay		13.5
HCM 6th LOS		B

Intersection: 1: Arnold Road & Horizon Parkway

Movement	EB	EB	WB	NB	NB	SB	SB
Directions Served	L	TR	L	L	TR	T	R
Maximum Queue (ft)	36	21	25	30	45	94	12
Average Queue (ft)	19	12	9	16	24	57	5
95th Queue (ft)	43	28	31	41	70	107	22
Link Distance (ft)		338			334	311	
Upstream Blk Time (%)							
Queuing Penalty (veh)							
Storage Bay Dist (ft)	100		60	75			75
Storage Blk Time (%)					0	2	
Queuing Penalty (veh)					0	1	

Network Summary

Network wide Queuing Penalty: 1

Intersection: 1: Arnold Road & Horizon Parkway

Movement	EB	EB	WB	WB	NB	NB	SB	SB	SB
Directions Served	L	TR	L	TR	L	TR	L	T	R
Maximum Queue (ft)	20	24	34	17	18	83	6	58	6
Average Queue (ft)	9	12	14	3	4	33	1	26	1
95th Queue (ft)	29	30	41	19	20	87	10	66	10
Link Distance (ft)		338		134		334		311	
Upstream Blk Time (%)									
Queuing Penalty (veh)									
Storage Bay Dist (ft)	100		60		75		75		75
Storage Blk Time (%)			0			1		0	
Queuing Penalty (veh)			0			0		0	

Network Summary

Network wide Queuing Penalty: 0

Intersection: 1: Arnold Road & Horizon Parkway

Movement	EB	EB	WB	WB	NB	NB	SB	SB	SB
Directions Served	L	TR	L	TR	L	TR	L	T	R
Maximum Queue (ft)	81	66	33	6	83	107	6	234	99
Average Queue (ft)	56	32	10	2	57	71	1	141	67
95th Queue (ft)	100	70	36	15	91	125	11	274	113
Link Distance (ft)		338		132		334		312	
Upstream Blk Time (%)								1	
Queuing Penalty (veh)								0	
Storage Bay Dist (ft)	100		60		75		75		75
Storage Blk Time (%)	1	0	0		6	4		17	0
Queuing Penalty (veh)	1	0	0		17	4		41	2

Network Summary

Network wide Queuing Penalty: 65

Intersection: 1: Arnold Road & Horizon Parkway

Movement	EB	EB	WB	WB	NB	NB	SB	SB	SB
Directions Served	L	TR	L	TR	L	TR	L	T	R
Maximum Queue (ft)	78	86	38	12	85	156	6	147	62
Average Queue (ft)	44	55	17	2	64	96	1	98	34
95th Queue (ft)	85	99	46	16	96	166	11	165	80
Link Distance (ft)		338		127		334		311	
Upstream Blk Time (%)									
Queuing Penalty (veh)									
Storage Bay Dist (ft)	100		60		75		75		75
Storage Blk Time (%)	0	0	0		9	7		11	0
Queuing Penalty (veh)	0	1	0		38	9		11	0

Network Summary

Network wide Queuing Penalty: 59

Dublin Senior Living Project

Memorandum on CEQA Addendum

Planning Application Number: PLPA-2021-00042

May 13, 2022

This is a memorandum regarding the Dublin Senior Living Project (Project) Addendum to the Eastern Dublin General Plan Amendment and Specific Plan Environmental Impact Report (EIR) (1993) (1993 GPA/SP EIR). In accordance with the California Environmental Quality Act (CEQA), the Project Addendum was reviewed and approved by the City Planning Commission on May 10, 2022. During the course of the City Planning Commission's review and approval, several minor revisions to the Addendum were made. These revisions were made to the specific number of trees to be removed, preserved and planted as part of Project implementation. No other revisions were made or required. As these revisions are editorial in nature, they do not affect the outcome of the environmental analysis conducted or increase related impacts that were evaluated in the Addendum. No additional environmental analysis would be required as a result of these revisions. These revisions and their locations are presented as errata below.

Errata

The errata are listed by location in the Addendum, where new text is underlined and removed text is shown in ~~strike-out~~, as follows:

- Page 5, Open Space and Landscaping, last sentence: "Within the Project site, 86~~82~~ trees are proposed to be removed, two of which are dead and none of which are protected or heritage trees. The Project would preserve 32~~43~~ trees during construction and operation, one of which is a heritage tree, and plant 87~~107~~ new trees."

- Page 34, Biological Resources, second full paragraph, third and fourth sentences: "Ornamental trees and one heritage tree currently exist within the parking areas surrounding the Project site, and 86~~82~~ trees are proposed to be removed, two of which are dead and none of which are protected or heritage trees. The Project would preserve 32~~43~~ trees during construction and operation and plant 87~~107~~ new trees, thereby providing more roosting/nesting opportunities in the future."

- Page 34, Biological Resources, fourth full paragraph, second sentence: "While the removal of 86~~82~~ ornamental trees may temporarily impede the movement of migratory birds, 32~~43~~ trees would be preserved and 87~~107~~ new trees would be planted, thereby affording more use opportunities in the future for migratory birds."

DUBLIN
CALIFORNIA

Dublin Senior Living Project

Mitigation Monitoring or Reporting Program

Date	April 28, 2022
Project Name	**Dublin Senior Living Project (PLPA-2021-00042)**
Project Location	The project site is located at 5751 and 5601 Arnold Road (APN# 986-14-13) in the City of Dublin, CA.
Project Applicant	South Bay Partners, LLC
State Clearinghouse Number	n/a
Contact	Gaspare Annibale Associate Planner City of Dublin Community Development Department 100 Civic Plaza Dublin, CA 94568 Phone: 925/833-6610 gaspare.annibale@dublin.ca.gov

Mitigation Monitoring or Reporting Program

The California Environmental Quality Act (CEQA) requires that all public agencies establish monitoring and/or reporting procedures for mitigation measures (MMs) adopted as part of the project approval in order to mitigate or avoid significant project impacts.

The MMRP identifies the following for each MM:

***Timing*.** In each case, a timeframe for performance of the mitigation measure, or review of evidence that mitigation has taken place, is provided. The measures are designed to ensure that impact-related components of Project implementation do not proceed without establishing that the mitigation is implemented or assured. All activities are subject to the approval of all required permits from local, State, and federal agencies with permitting authority over the specific activity.

***Responsible Party or Designated Representative*.** In each case, unless otherwise indicated, the applicant is the Responsible Party for implementing the mitigation. The City or a Designated Representative will also monitor the performance and implementation of the mitigation measures. To guarantee that the mitigation measure will not be inadvertently overlooked, a supervising public official acting as the Designated Representative is the official who grants the permit or authorization called for in the performance. Where more than one official is identified, permits or authorization from all officials shall be required.

The numbering system corresponds with the numbering system used in the 1993 Eastern Dublin General Plan Amendment and Specific Plan Final EIR (1993 GPA/SP EIR). The last column of the MMRP table will be used by the parties responsible for documenting when implementation of the MM has been completed. The ongoing documentation and monitoring of mitigation compliance will be completed by the City of Dublin. The completed MMRP will be kept on file at the City of Dublin Community Development Department.

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
Air Quality				
During project construction	**Mitigation Measure 3.11/1.0 (fugitive dust):** The City of Dublin shall: ▪ Require watering in late morning and at the end of the day; the frequency of watering should increase if wind speeds exceed 15 mph. Watering should include all excavated and graded areas and material to be transported off-site. Use recycled or other non-potable water resources where feasible. ▪ Require daily cleanup of mud and dust carried onto street surfaces by construction vehicles. ▪ Require excavation haul trucks to use tarpaulins or other effective covers. ▪ Require that, upon completion of construction, measures shall be taken to reduce wind erosion. Replanting and repaving should be completed as soon as possible. ▪ Require that unnecessary idling of construction equipment is avoided. ▪ Require that, after grading is completed, fugitive dust on exposed soil surfaces shall be controlled using the following methods:	▪ Dublin Planning Division ▪ Dublin Public Works Department ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	• All inactive portions of the construction site should be seeded and watered until grass growth is evident. • Require that all portions of the site shall be sufficiently watered to prevent excessive amounts of dust. • Require that, at all times, the following procedures should be followed: ▪ On-site vehicle speed shall be limited to 15 mph. ▪ Use of petroleum-based palliative shall meet the road oil requirements of the Air Quality District. Non-petroleum-based tackifiers may be required by the Public Works Director. ▪ The Public Works Department will handle all dust complaints. The Public Works Director may require the services of an air quality consultant to advise the City on the severity of the dust problem and additional ways to mitigate impacts on residents, including temporarily halting project construction. Dust concerns in adjoining communities as well as			

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	the City of Dublin shall be controlled. Control measures shall be related to wind conditions. Air quality monitoring of PM levels shall be provided as directed by the Public Works Director in Dublin.			
During project construction	**Mitigation Measure 3.11/2.0 (construction traffic):** Minimize construction interference with regional non-project traffic movement by: ▪ Scheduling receipt of construction materials to non-peak travel periods. ▪ Routing construction traffic through areas of least impact sensitivity. ▪ Limiting lane closures and detours to off-peak travel periods. ▪ Providing ride-share incentives for contractor and subcontractor personnel.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
During project construction	**Mitigation Measure 3.11/3.0 (construction equipment):** Require emissions control from on-site equipment through a routine mandatory program of low-emissions tune-ups.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
Prior to and during project construction	**Mitigation Measure 3.11/4.0 (impact reduction plan):** Require preparation of a construction impact reduction plan that incorporates all proposed air quality mitigation strategies which clearly defined responsibilities for plan implementation and supervision.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Biological Resources				
During project construction	**Mitigation Measure 3.7/1.0 (tree removal):** Direct disturbance or removal of trees or native vegetation cover should be minimized and be restricted to those areas actually designated for the construction of improvements.	▪ Dublin Planning Division ▪ Qualified Biologist/Project Applicant/Project Contractor		
Cultural Resources				
During project construction	**Mitigation Measure 3.9/5.0 (archaeological resources):** The discovery of historic or prehistoric remains during grading and construction will result in the cessation of such activities until the significance and extent of those remains can be ascertained by a certified archaeologist.	▪ Dublin Planning Division ▪ Qualified Archaeologist/ Project Applicant/Project Contractor		
Prior to project construction	**Mitigation Measure 3.9/6.0 (archaeological resources):** The City of Dublin will require the following series of actions as part of the application process for development in eastern Dublin: Site sensitivity	▪ Dublin Planning Division		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	determination; detailed research and field reconnaissance by a certified archaeologist; development of a mitigation plan pursuant to the policies of the Eastern Dublin Specific Plan and current CEQA guidelines.	▪ Qualified Archaeologist/ Project Applicant/Project Contractor		
Geology and Soils				
Prior to and during project construction	**Mitigation Measure 3.6/1.0 (ground shaking):** The primary effects of ground shaking to structures and infrastructures can be reduced to a generally acceptable level below failure/loss-of-life by using modern seismic design for resistance to lateral forces in construction. Building in accordance with Uniform Building Code and applicable County and City code requirements should reduce the potential for structural failure, major structural damage, and loss-of-life. However, some structural damage may occur, and it is possible that some residences/structure and infrastructures will not be safe for occupation/use after a large earthquake.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Prior to and during project construction	**Mitigation Measure 3.6/2.0 (unstable soils):** In relatively flat areas which can be developed with minimal grading (the southern portion of the Project site and along Tassajara and Cottonwood Creeks): ▪ locate improvements off (setback from) unstable and potentially unstable landforms such as	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	landslides, colluvium-filled swales, creek banks, and steep hill slopes. ▪ remove, stabilize, or reconstruct potentially unstable landforms, or ▪ employ modern design, including appropriate foundation design, and applicable codes and policies, in the construction of improvements that must be located on potentially unstable landforms or in areas underlain by alluvium with shallow groundwater levels which could be locally susceptible to liquefaction.			
Prior to and during project construction	**Mitigation Measure 3.6/4.0 (soil stability):** Engineered retention structures and surface and subsurface drainage improvements should be used as appropriate to improve the stability of sidehill fills and potentially unstable materials, particularly colluvium, not entirely removed by grading.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Prior to and during project construction	**Mitigation Measure 3.6/5.0 (seismic settlement):** Seismically-induced fill settlement can be substantially reduced if fills are properly designed with keyways and subsurface drainage, and are adequately compacted (i.e. minimum 90% relative compaction as defined by the American Society for Testing and Materials (ASTM) test method Dl557).	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
Prior to and during project construction	**Mitigation Measure 3.6/6.0 (unstable soils):** Design roads, structural foundations, and underground utilities to accommodate estimated settlement without failure, especially across transitions between fills and cuts. Potentially unstable stock pond embankments should be removed in development areas, unless they are reconstructed to current earthquake design standards.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Prior to project construction	**Mitigation Measure 3.6/7.0 (geotechnical investigations):** Final design of improvements in the Project site should be made in conjunction with a design-level geotechnical investigations and the reports should be submitted to the City for review prior to issuing any permits. These investigations should incorporate stability analysis of both natural slopes that could impact planned improvements, and planned engineered (cut and fill) slopes, assuming saturated conditions and earthquake shaking. Significant slopes should achieve a minimum factor of safety against failure of 1.5 for static conditions (where 1.0 is failure) and 1.2 under design pseudo-static earthquake loading. A displacement analysis should be performed for critical slopes to confirm the effectiveness of mitigation measures.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Prior to and during project construction	**Mitigation Measure 3.6/14.0 (expansive soils):** The potential impact of expansive soils and rock with respect to Project improvements can be significantly reduced, or	▪ Dublin Planning Division		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	in many cases prevented by the recognition and characterization of site-specific conditions, and the formulation of appropriate design criteria and mitigation measures during detailed design-level geotechnical investigation, conducted for each specific proposed project.	▪ Project Applicant/Project Contractor		
Prior to and during project construction	**Mitigation Measure 3.6/15.0 (expansive soils):** The potential for shrink and swell of expansive soils and rock can be reduced by controlling moisture and by treatment through measures listed below. Subsurface drainage alone is not generally effective against the effects of regional wet/drought cycles. Required measures for a specific project should be based on the recommendation of the project geotechnical consultant and approved by the City and include: ▪ Moisture conditioning prior to construction; ▪ Construction of surface and subsurface drainage to control infiltration after construction; ▪ Lime treatment, which can be used to produce non-expansive fill.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Prior to and during project construction	**Mitigation Measure 3.6/16.0 (expansive soil):** The potential effects of expansive soil and rock can be reduced by appropriate foundation and pavement design, including those design elements listed below. Adjustable foundation systems are not generally effective against the effects of regional wet/drought	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	cycles and are considered undesirable because the systems require periodic maintenance, and their use should be discouraged. Appropriate design criteria should be developed by the project geotechnical consultant and approved by the City. ▪ Founding structural foundations below the zone of seasonal moisture change; ▪ Use of structurally supported floors; and ▪ Removal and replacement with non-expansive fill beneath structure slabs and asphaltic concrete.			
Prior to and during project construction	**Mitigation Measure 3.6/27.0 (erosion):** The potential impacts of short-term construction-related erosion and sedimentation can be reduced by timing grading activities to avoid the rainy season as much as possible, and by implementing one or more of the following interim control measures, which are designed to prevent concentration of runoff, control runoff velocity, and trap silt. Required measures for a specific project will be determined by the City and be a requirement of the grading permit. ▪ Water bars; ▪ Mulch-and-net blankets on exposed slopes; ▪ Straw bale dikes;	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	▪ Temporary culverts and swales; ▪ Sediment traps; and/or ▪ Silt fences.			
Prior to and during project construction	**Mitigation Measure 3.6/28.0 (erosion):** The potential impacts of long-term erosion and sedimentation can be reduced by the appropriate design, construction, and continued maintenance of surface and subsurface drainage of one or more of the following long-term control measures. Required measures for a specific project should be based on the recommendations of the project geotechnical consultants, and approved by the City. ▪ Construction of sediment catch basins at strategic locations to prevent of/site sedimentation from existing and/or potential onsite sources; ▪ Design and construction of storm sewer systems that incorporate the cumulative effects of project buildout; ▪ Creek bank stabilization and repair of existing gullies; ▪ Revegetation and continued maintenance of graded slopes; ▪ Construction of drainage ditches or cut and fill slopes and/or natural slopes above developed areas;	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	▪ Closed downspout collection systems for individual structures; ▪ Design of cut and fill slopes to minimize, as much as possible, natural low velocity sheet flow runoff; and ▪ Periodic homeowner/landowner maintenance (see MM 3.6/ 18)			
Prior to and during project construction	**Mitigation Measure 3.9/5.0 and 3.9/6.0 (paleontological resources):** Mitigation measures 3.9/5.0 and 3.9/6.0 described above would be required.	▪ Dublin Planning Division ▪ Qualified Paleontologist/Project Applicant/Project Contractor		
Hydrology and Water Quality				
Prior to and during project construction	**Mitigation Measures 3.6/27.0 and 3.6/28.0 (erosion):** Mitigation measures 3.6/27.0 and 3.6/28.0 described above would be required.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Prior to and during project construction	**Mitigation Measure 3.5/44.0 (drainage facilities):** Require drainage facilities that will minimize any increased potential for erosion or flooding.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
Prior to project construction	**Mitigation Measure 3.5/46.0 (storm drainage master plan):** Require a Master Drainage Plan be prepared for each development application prior to development approval. The plan shall include: ▪ Hydrologic studies of entire related upstream watersheds. ▪ Phase approaches and system modeling. ▪ Documentation of existing conditions. ▪ Design-level analysis of the impacts of proposed development on the existing creek channels and watershed areas. ▪ Detailed analysis of effects of development on water quality of surface runoff. ▪ Detailed drainage design plans for each phase of the proposed project. ▪ Design features to minimize runoff flows within existing creeks/ channels in order to alleviate potential erosion impacts and maintain riparian vegetation.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Prior to and during project construction	**Mitigation Measure 3.5/47.0 (flood control):** Require development in the Planning Area to provide facilities to alleviate potential downstream flooding due to project development. These facilities shall include: ▪ Retention/ detention facilities as appropriate to control peak runoff discharge rates.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	▪ Energy dissipators at discharge locations to prevent channel erosion, as per Zone 7 guidelines. Energy dissipators should be designed to minimize adverse effects on biological resources and the visual environment; in particular, widespread use of rip-rap should be avoided.			
Prior to project construction	**Mitigation Measure 3.5/51.0 (water quality investigation):** Require a specific water quality investigation be submitted with each development application to demonstrate existing water quality and impacts that urban runoff would have. The water quality investigation should address the quantity of runoff and the effects from discharged pollutants from surface runoff into creeks and detention facilities.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Noise and Vibration				
Prior to project construction	**Mitigation Measure 3.10/1.0 (noise study):** Require that an acoustical study be submitted with all residential development projects located within the future community noise equivalent level (CNEL) 60 contour. The goal of the acoustical study is to show how the interior noise level will be controlled to a CNEL of 45 dB as required by Title 24, Part II. The Title 24 goal of CNEL 45 should be applied to single- family housing.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
Prior to project construction	**Mitigation Measure 3.10/3.0 (noise study):** Require an acoustical study prior to future development in the Tassajara Foothill Residential, Tassajara Village Center, County Center and Hacienda Gateway sub-area to determine if future noise impact from Parks Reserve Forces Training Area (RFTA) or the County Jail will be within acceptable limits. The goal of the study will be to identify all potential noise-generating operations and determine if future noise levels will exceed the acceptable levels as defined by the City and Army.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Prior to project construction	**Mitigation Measure 3.10/4.0 (construction noise management plan):** Developers shall submit to the City a Construction Noise Management Program that identifies measures to be taken to minimize impacts on existing planning area residents. The program will include a schedule for grading and other major noise-generating activities that· will limit these activities to the shortest possible number of days. Hours of construction activities shall be limited in keeping with Dublin ordinances. The Program for construction vehicle access to the site shall minimize construction truck traffic through residential areas. If construction traffic must travel through residential areas, then a mitigation plan should be developed. The Program may include barriers, berms or restrictions on hours.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
During project construction	**Mitigation Measure 3.10/5.0 (noise minimization):** In order to minimize the impact of construction noise, all operations should comply with local noise standards relating to construction activities. When construction occurs near residential areas, then it should be limited to normal daytime hours to minimize the impact. Stationary equipment should be adequately muffled and located as far away from sensitive receptors as possible.	▪ Dublin Planning Division ▪ Project Applicant/Project Contractor		
Public Services				
During project operation	**Mitigation Measure 3.4/1.0 (police protection):** Provide additional personnel and facilities and revise "beats" as needed in order to establish and maintain City standards for police protection service in Eastern Dublin.	▪ Dublin Planning Division/Dublin Police Department ▪ Project Applicant/Project Contractor		
Prior to project construction	**Mitigation Measure 3.4/2.0. (police service planning):** Coordinate with the City Police Department regarding the timing of annexation and proposed development, so that the Department can adequately plan for the necessary expansion of services to the area.	▪ Dublin Planning Division/Dublin Police Department ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
Prior to project construction	**Mitigation Measure 3.4/3.0 (project design approval):** Incorporate into the requirements of project approval Police Department recommendations on project design that affect traffic safety and crime prevention.	▪ Dublin Planning Division/Dublin Police Department ▪ Project Applicant/Project Contractor		
Prior to project construction	**Mitigation Measure 3.4/4.0 (budgeting for police services):** Upon annexation of the Eastern Dublin Specific Plan and General Plan Amendment areas, police services would become the responsibility of the City of Dublin's Police Department. This will necessitate the City preparing a budget strategy to hire the required additional personnel and implement a "beat" system.	▪ Dublin Planning Division/Dublin Police Department ▪ Project Applicant/Project Contractor		
Prior to project construction	**Mitigation Measure 3.4/5.0. (police review of proposed projects)** As a part of the development approval process in Eastern Dublin, the City shall require the Police Department to review and respond to the planned development with respect to: ▪ Project design layout relating to visibility, security and safety. ▪ Project circulation system and access issues. ▪ Project implications for emergency response times.	▪ Dublin Planning Division/Dublin Police Department ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	Prior to final approval of non-residential development and improvement plans, the City Police Department shall review the proposed use, layout, design, and other project features for police surveillance/ access, security devices, such as alarms and lighting, visibility, and any other police issues or concerns.			
Prior to and during project construction	**Mitigation Measure 3.4/9.0 (design review for fire safety):** Incorporate Dougherty Regional Fire Authority (DRFA) recommendations on project design relating to access, water pressure, fire safety and prevention into the requirements for development approval. Require that the following DRFA design standards are incorporated where appropriate: ▪ Use of non-combustible roof materials in all new construction. ▪ Available capacity of 1,000 gallons per minute (GPM) at 20 PSI fire flow from project fire hydrants on public water mains. For groupings of one-family and small two-family dwellings not exceeding two stories in height, the fire flow requirements are a minimum of 1,000 GPM. Fire flow requirements for all other buildings will be calculated based on building size, type of construction, and location.	▪ Dublin Planning Division/Dublin Fire Prevention Bureau ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	▪ A buffer zone along the backs of homes which are contiguous with the wildland area. This buffer zone is to be landscaped with irrigated (wet banding) or equivalent fire-resistive vegetation. ▪ Automatic fire alarm systems and sprinklers in all nonresidential structures for human use. ▪ Compliance with DRFA minimum road widths, maximum street slopes, parking recommendations, and secondary access road requirements. ▪ Require residential structures outside the DRFA's established response time and zone to include fire alarm systems and sprinklers.			
Prior to and during project construction	**Mitigation Measure 3.4/12.0 (wildfire management plan):** The City, in consultation with DFRA and a qualified wildlife biologist, shall prepare a wildfire management plan for the project area. ▪ The plan objective should be to reduce the risk of open land wildfire to the lowest practical level consistent with reasonable protection of wildlife habitat and other open space values. ▪ The plan should define how the open lands of the project will be owned, used and maintained (consistent with the open space management plan), what wildfire hazard mitigation measures will be implemented, and how vegetation and	▪ Dublin Planning Division/Dublin Fire Prevention Bureau ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	wildlife habitat are likely to change over time as a result. ▪ The selection or formation of an entity responsible for maintenance of the open lands should be subject to the Fire Chief's approval, and any financial obligations of property owners to the maintenance entity should be disclosed to potential purchasers. ▪ Where open lands are to be removed from grazing use, one or a combination of brush control measures, such as mowing, discing, herbicide application or the removal of combustible materials, should be selected to achieve the objectives of the plan. ▪ Where new landscape planting is proposed, fire-resistant qualities should be a major consideration. New planting near structures should be irrigated. As a basic rule, a minimum of thirty feet shall be provided between new or existing homes and non-irrigated grassland. ▪ The plan should specify who will be responsible for its implementation, and how its implementation will be paid for. Since the scientific basis for wildland management is still inexact, it is also important that the plan provide for periodic monitoring of vegetation growth, wildlife habitat and fire risk, and for the adoption of			

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	amendments if necessary to achieve the objectives of the plan on an ongoing basis.			
Utilities and Service Systems				
Prior to project construction	**Mitigation Measure 3.5/4.0 (water service):** Require a "will-serve" letter from Dublin-San Ramon Services District (DSRSD) prior to permit approval for grading.	▪ Dublin Planning Division/Dublin San Ramon Services District ▪ Project Applicant/Project Contractor		
Prior to project construction	**Mitigation Measure 3.5/5.0. (wastewater system design standards):** Require that design and construction of all wastewater systems be in accordance with DSRSD standards.	▪ Dublin Planning Division/Dublin San Ramon Services District ▪ Project Applicant/Project Contractor		
Prior to and during project construction	**Mitigation Measure 3.5/26.0 (water conservation):** Require the following as conditions of project approval in eastern Dublin: ▪ Use of water-conserving devices such as low-flow shower heads, faucets, and toilets.	▪ Dublin Planning Division Dublin Planning Division/Dublin San Ramon Services District		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
	▪ Support implementation of the DSRSD Water Use Reduction Plan where appropriate. ▪ Water efficient irrigation systems within public rights-of-way, median islands, public parks, recreation areas and golf course areas (see Program 9B on Water Recycling). ▪ Drought resistant plant palettes within public rights-of-way, median islands, public parks, recreation areas and golf course areas.	▪ Project Applicant/Project Contractor		
Prior to and during project construction	**Mitigation Measure 3.5/27.0 (recycled water):** Require the following as conditions of project approval in eastern Dublin: ▪ Implementation of DSRSD and Zone 7 findings and recommendations on uses of recycled water to augment existing water supplies. ▪ Work with DSRSD to explore use of recycled water in eastern Dublin through potential construction of a recycled water distribution system. Construction of such a recycled water system will require approval of the use of recycled water for landscape irrigation by DSRSD, Zone 7 and the San Francisco Bay Regional Water Quality Control Board.	▪ Dublin Planning Division Dublin Planning Division/Dublin San Ramon Services District ▪ Project Applicant/Project Contractor		

Timing	Project Design Feature / Condition of Approval / Mitigation Measure	Responsible for Approval / Monitoring / Implementation	Completion	
			Date	Initials
Prior to and during project construction	**Mitigation Measure 3.5/37.0 (water infrastructure design standards):** Require that design and construction of all water system facility improvements be in accordance with DSRSD standards.	▪ Dublin Planning Division Dublin Planning Division/Dublin San Ramon Services District ▪ Project Applicant/Project Contractor		
Prior to project construction	**Mitigation Measure 3.5/38.0 (water distribution):** Require a "will-serve" letter from DSRSD prior to grading permit approval.	▪ Dublin Planning Division Dublin Planning Division/Dublin San Ramon Services District ▪ Project Applicant/Project Contractor		

RESOLUTION NO. 22-07

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF DUBLIN

RECOMMENDING THAT THE CITY COUNCIL CONSIDER AN ADDENDUM TO THE EASTERN DUBLIN GENERAL PLAN AMENDMENT AND SPECIFIC PLAN ENVIRONMENTAL IMPACT REPORT AND APPROVE AN AMENDMENT TO THE ZONING MAP, A PLANNED DEVELOPMENT ZONING DISTRICT WITH A RELATED STAGE 1 AND STAGE 2 DEVELOPMENT PLAN AND A SITE DEVELOPMENT REVIEW PERMIT FOR THE DUBLIN SENIOR LIVING PROJECT PLPA 2021-00042 (APN 986-0014-013-00)

WHEREAS, the Applicant, South Bay Partners, LLC., proposes to develop a community care facility located at 5751 Arnold Road. The proposed project consists of a two-story, 155,517-square-foot building with 152 units, including 114 assisted living units, 38 memory care units and a total of 174 beds. Common space amenity areas, and associated site, frontage and landscape improvements are also proposed. Requested approvals include a Planned Development Rezoning with a related Stage 1 and Stage 2 Development Plan and Site Development Review Permit. These planning and implementing actions are collectively known as the "Dublin Senior Living Project" or the "Project;" and

WHEREAS, the Project site is approximately 5.74 acres located on the east side of Arnold Road, north of Central Parkway; and

WHEREAS, the project site has a General Plan land use designation of Campus Office and is located in a Planned Development Zoning District (Ordinance No. 30-98); and

WHEREAS, the proposed community care facility is consistent with the Campus Office land use designation but requires amendments to the Planned Development Zoning; and

WHEREAS, the California Environmental Quality Act (CEQA), together with the CEQA Guidelines and City of Dublin CEQA Guidelines and Procedures require that certain projects be reviewed for environmental impacts and that environmental documents be prepared; and

WHEREAS, the Project site is located in the General Plan Eastern Extended Planning Area and the Eastern Dublin Specific Plan area, for which the City Council certified an Environmental Impact Report and an addendum on August 22, 1994 (1993 GPA/SP EIR), which identified impacts from development of the Eastern Dublin Specific

Plan. The City Council adopted mitigation measures, a mitigation monitoring program and a Statement of Overriding Considerations (Resolution No. 53-93, incorporated herein by reference); and

WHEREAS, the City prepared an Initial Study to determine whether supplemental environmental review was required for the proposed Project under CEQA standards. The Initial Study examined whether there were substantial changes to the proposed development, substantial changes in circumstances, or new information, any of which would result in new or more severe significant impacts than previously analyzed in the 1993 GPA/SP EIR, or whether any standards for supplemental environmental review were met; and

WHEREAS, upon completion of the Initial Study, it was determined that there were no new potentially significant impacts associated with the Project and, therefore, an Addendum to the 1993 EIR was prepared; and

WHEREAS, a Staff Report, dated May 10, 2022, and incorporated herein by reference, described and analyzed the Project, including the Planned Development Rezone with related Stage 1 and Stage 2 Development Plan, Site Development Review Permit, and Addendum to the 1993 GPA/SP EIR; and

WHEREAS, the Planning Commission held a properly noticed public hearing on the Project, on May 10, 2022, at which time all interested parties had the opportunity to be heard; and

NOW, THEREFORE, BE IT RESOLVED that the foregoing recitals are true and correct and made a part of this resolution.

BE IT FURTHER RESOLVED that the Planning Commission recommends that the City Council adopt an Ordinance attached as **Exhibit A** considering the CEQA Addendum and approving a Planned Development Zoning District with a related Stage 1 and Stage 2 Development Plan based on findings, as set forth in **Exhibit A**.

BE IT FURTHER RESOLVED that the Planning Commission recommends that the City Council approve the Resolution attached as **Exhibit B** approving the Site Development Review Permit, based on the findings and conditions of approval, as set forth in **Exhibit B**.

PASSED, APPROVED, AND ADOPTED this 10th day of May 2022 by the following vote:

AYES: Benson, Grier, Thalblum

NOES: Tyler, Wright

ABSENT:

ABSTAIN:

DocuSigned by:
Cathryn Grier
3EAC72E0ACF74BD...
Planning Commission Chair

ATTEST:

DocuSigned by:
Kristie Wheeler
9EDB9DB87254493...
Assistant Community Development Director

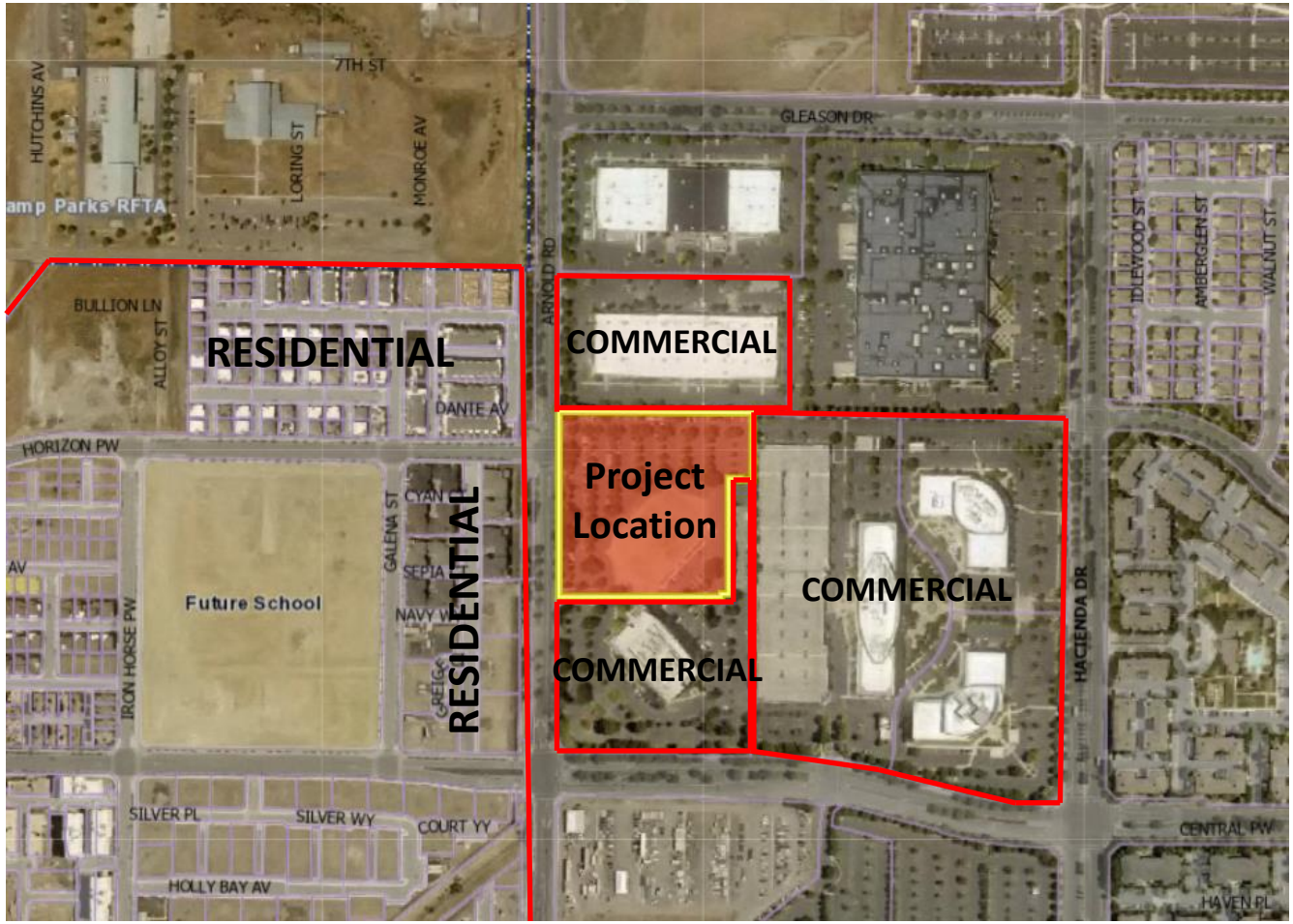
5101209.1

DUBLIN
CALIFORNIA

Dublin Senior Living Project
Planned Development Rezone & Site Development Review Permit

City Council Meeting
June 7, 2022

Project Location/Background



N

Proposed Project

- Licensed Residential Care Facility for Elderly
  - Two-story 155,517 s.f. facility
  - 152 units (174 beds total),
    - 114 assisted living units and
    - 38 memory care units
  - Amenities & support facilities

Project Entitlements

- Planned Development Rezone
- Site Development Review Permit

Planned Development Rezone

- Stage 1 and 2 Development Plan
  - Development Standards
  - Architectural Standards
  - Allowable Uses
  - Landscaping
  - Phasing

Site/Landscape Plan

Architectural Rendering

View from Arnold Road looking southeast

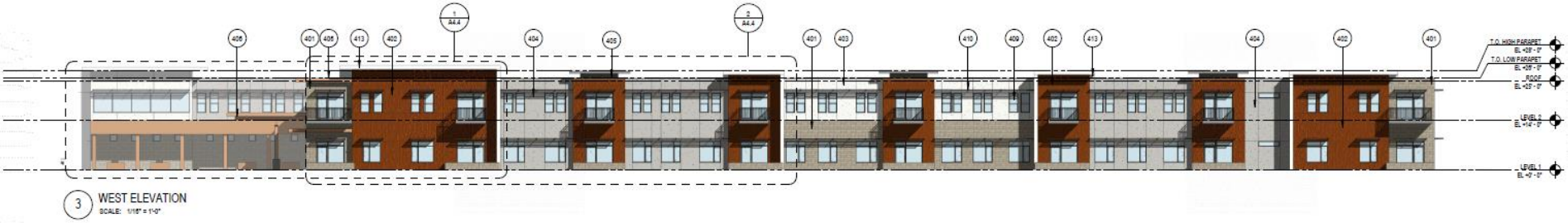
Architectural Rendering

View from project entrance off Arnold Road looking southeast

Architectural Rendering

View from Arnold Road looking northeast

West Elevation



West Elevations

2 WEST ELEVATION - ENLARGED 2

Environmental Review

- Initial Study
  - Determined that no subsequent or supplemental EIR or Negative Declaration is required
- Addendum to the Eastern Dublin GPA/SP EIR

Recommendation

- Disclose ex-parte contacts, conduct the public hearing, deliberate and:
  1) Waive the reading and INTRODUCE the **Ordinance** Amending the Zoning Map and Approving a Planned Development Rezone with a related Stage 1 and Stage 2 Development Plan for the Dublin Senior Living Project; and
  2) Adopt the **Resolution** Approving a Site Development Review Permit for the Dublin Senior Living project.

DUBLIN
CALIFORNIA

Agenda Item 6.2

STAFF REPORT
CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Proposed Budget for Fiscal Years 2022-23 and 2023-24
Prepared by: Lisa Hisatomi, Director of Administrative Services

EXECUTIVE SUMMARY:

The City Council will consider approval of the Proposed Budget for Fiscal Years 2022-23 and 2023-24 and related salary plans.

STAFF RECOMMENDATION:

Conduct the public hearing, deliberate, and adopt the following: 1) **Resolution** Adopting a Budget for the City of Dublin for Fiscal Year 2022-23; 2) **Resolution** Establishing a Salary Plan for Full-Time Personnel in Accordance with the Personnel Rules; 3) **Resolution** Establishing a Salary Plan for Management Positions Exempt from Competitive Services.

FINANCIAL IMPACT:

The Proposed Budget includes citywide revenues of $139.0 million in Fiscal Year 2022-23 and $140.6 million in Fiscal Year 2023-24 (in all funds, including internal service funds). Expenditure proposals total $141.6 million and $125.7 million in Fiscal Years 2022-23 and 2023-24, respectively (in all funds, including capital funds and internal service funds). The total citywide fund balance is projected at $324.4 million and $339.4 million in Fiscal Years 2022-23 and 2023-24, respectively.

The Proposed General Fund Budget is balanced in both years, with a projected addition to reserves of $3.7 million in the first year, and $11.6 million in the second year.

All fund balances are projected in the positive, except for grant funds, which are reimbursed after expenditures are incurred, and the Public Facility Fees Fund, due to the timing difference in the collection of fees and the construction of parks and facilities.

DESCRIPTION:

The attached Proposed Budget for Fiscal Years 2022-23 and 2023-24 includes a Transmittal Letter (Section B) from the City Manager, which provides a holistic discussion of the financial health of the City, the two-year budget, reserve changes, Capital Improvement Program appropriations, and factors used in the 10-Year Forecast. As such, the Transmittal Letter is attached here separately (Attachment 1) that it may serve to introduce and summarize the budget document itself.

The Proposed Budget includes the budget for one Maintenance Coordinator in Public Works Department, a new classification responsible for coordinating planned and preventative maintenance operations and activities, performing contractor field performance review, and managing customer service for maintenance issues. Staff will bring forward the job description to the City Council for consideration and approval at a later meeting.

The Proposed Budget document (Attachment 2) is organized as follows:

A. Table of Contents
B. Transmittal Letter - Discussion of the City's overall financial picture
C. Strategic Plan
D. Introductory - Community profile and description of budget process
E. Funds Summary - Definition of fund classifications; projection for all funds
F. General Fund Summary - General Fund revenues and expenses
G. Departments - Departmental projections, including accomplishments and goals
H. Capital Improvement Projects (CIP) - Summary of CIP appropriations for Fiscal Years 2022-23 and 2023-24, with funding sources
I. Proprietary Funds - Internal Service Fund projections
J. Fiduciary Funds - Projections in funds for which the City is a fiscal agent
K. Appendix - Historical revenue information, Human Services grants, and Position Allocation Plan

While the document contains Capital Improvement Program (CIP) appropriations for Fiscal Years 2022-23 and 2023-24, the full 2022-2027 CIP proposal is presented in a separate document and adopted by the City Council separately at a public hearing on tonight's agenda. Any changes made by the City Council during that public hearing will be incorporated into the final adopted budget.

STRATEGIC PLAN INITIATIVE:

The development of the Budget is directly associated with the Two-Year Strategic Plan for Fiscal Years 2022-23 and 2023 -24.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

A Budget Hearing Notice was posted on June 3, 2022 and the City Council Agenda was posted.

ATTACHMENTS:

1) City Manager's Transmittal Letter

2) Proposed Budget Fiscal Years 2022-23 and 2023-24
3) Resolution Adopting a Budget for the City of Dublin for Fiscal Year 2022-23
4) Resolution Establishing a Salary Plan for Full-Time Personnel in Accordance with the Personnel Rules
5) Resolution Establishing a Salary Plan for Management Positions Exempt from Competitive Service

City of Dublin

CITY MANAGER TRANSMITTAL LETTER

June 7, 2022

Honorable Mayor and City Council Members:

I hereby submit to you the City of Dublin's Fiscal Year 2022-23 and 2023-24 Budget, covering the beginning of a new two-year budget cycle.

As in previous years, the primary goals addressed in the budget cycle are: 1) fully fund current City operations; 2) fund future capital endeavors now through the setting aside of specific reserves; and 3) maintain adequate operating reserves over the long term. In addition, the Two-Year Strategic Plan includes a focus on infrastructure maintenance and reinvestment and organizational health, both of which have budget implications. The short-term action items detailed in this letter and planned for in the budget numbers support these goals.

This is a comprehensive document with fund summaries, revenue and expenditure summaries, position allocations, and illustrative charts and graphs that aim to present the City's financial position in a clear and transparent manner. Behind the data is the City's plan to both deliver services to the Dublin community in the short term, while remaining focused on the long-term financial health of the City.

Budget-In-Brief: Key Issues

Executive Summary

Economic Outlook

The COVID-19 pandemic created not only a public health crisis in 2020, but an economic crisis that continued into 2021 with falling employment levels fell and the steepest quarterly decline in Gross Domestic Product (GDP) on record. In mid-2021 the economy began to rebound, as could be seen with several key economic indicators: GDP rose, unemployment dropped, and consumer confidence rose. Throughout 2022, the economy is anticipated to remain strong, though there is a concern regarding soaring inflation, and uncertainty of the economy's reaction to the Russian invasion of Ukraine.

Budget Overview

The Budget includes citywide revenues[1] of $139.0 million in Fiscal Year 2022-23 and $140.6 million in Fiscal Year 2023-24. Expenditure[2] proposals total $141.6 million and $125.7 million in Fiscal Years 2022-23 and 2023-24, respectively. The total citywide fund balance is projected at $324.4 million, and $339.4 million in Fiscal Years 2022-23 and 2023-24, respectively. All fund balances are projected in the positive, except for grant funds, which are reimbursed after expenditures are incurred, and the Public Facility Fees Fund, due to the timing difference in the collection of fees and the construction of parks and facilities.

[1] Governmental Funds and Internal Service Funds. Excludes Transfers In and Fiduciary Funds.
[2] Governmental Funds and Internal Service Funds. Excludes Transfers Out and Fiduciary Funds

The General Fund Budget is balanced in both years, with a projected addition to reserves of $3.7 million in the first year, and $11.6 million in the second year.

Both Property Tax and Sales Tax continues to show moderate growth in both years. Charges for Services is projected with a double digit increase due to the resumption of recreation programs close to pre-COVID level and additional fields and courts available for rental. Development revenue is projected to be significantly lower based on development project timelines. On the expenditure side, personnel costs are projected to increase in Fiscal Year 2022-23 as the net result of increase in salaries and benefit costs, and a change in the allocation of staff time to capital improvement projects, which are housed in other funds. Contracted Services costs (Police, Fire and Maintenance) continue to rise, increasing a combined 4.9% and 2.7% in the first and second year, respectively.

The 10-Year Forecast and Strategic Planning

As discussed with the City Council at the Strategic Planning session on February 5, 2022, the 10-Year Forecast projects a General Fund deficit by Fiscal Year 2029-30, using conservative assumptions about the City's major revenue and expenditure categories.

The Two-Year Strategic Plan sets the overall direction for the City, guiding resources and setting specific objectives to drive City actions, and includes the City's Mission, Vision, and Values. In developing this plan, the City utilizes a consultant to facilitate the process with the City Council and the City's executive leadership. The consultant interviews each Councilmember to identify their individual priorities, which are then consolidated into draft goals and strategies by the consultant and executive leadership. Following this, the City Council reviews, prioritizes, and finalizes the consolidated goals and strategies at a Strategic Planning Workshop, which is typically held in early February. The Two-Year Strategic Plan is then adopted at a subsequent City Council meeting, prior to being incorporated into the City's budget. On April 19, 2022, the City Council adopted its Two-Year Strategic Plan for Fiscal Years 2022-23 and 2023-24. Each quarter, the City Council will receive an update on the progress being made towards the established goals.

Short-Term Priorities and Factors

The following is a summary of certain short-term priorities, driven by the Two-Year Strategic Plan, that have significant budgetary impacts, addressed in this two-year budget.

1. *Infrastructure Maintenance and Reinvestment*

As the City transitions to a built-out community, Staff is planning for the eventual replacement of a number of aging facility and equipment assets. Accordingly, the Fiscal Years 2022-23 and 2023-24 Budget includes funding for the following:

- $2.0 million set aside in Internal Service Funds for facility replacements. This includes park structures, equipment at The Wave, and structures and equipment at the Civic Center and Shannon Community Center.
- $10.0 million maintained in the General Fund Reserve for the rehabilitation of Village Parkway, as part of the City's reinvestment in pavement management.

2. *Organizational Health*

As it relates to the Fiscal Years 2022-23 and 2023-24 Budget, Organizational Health is addressed through the inclusion of funding for the early payoff of liabilities, the updating of fees, and the implementation of technology to create operational efficiencies. Examples include:

- $3.5 million set aside in the reserve for the Dougherty Regional Fire Authority (DRFA) unfunded pension liability, which increased to roughly $8.3 million due to a decline in CalPERS investment returns. This is a closed plan that the City shares with the City of San Ramon.
- Funding to complete an update to the City's Public Facility Fee program, which calculates the impact of development on the City's facilities needs and assesses fees on development accordingly, and an update to the City's User Fee Study, which calculates the direct and indirect costs of providing certain services and sets fees to cover those costs.
- Funding to complete a Municipal Fiber Master Plan that will inform the feasibility of connecting City facilities to a fiber network to improve the efficiency of City business.

Fiscal Year 2022-23 Budget: The Details

REVENUES

Citywide revenues total $139.0 million in Fiscal Year 2022-23 (including internal service funds, excluding transfers in and Fiduciary Funds), representing a decrease of $34.5 million from the Fiscal Year 2021-22 Amended Budget.

Total General Fund revenues are budgeted at $108.7 million, an increase of $3.6 million from the Fiscal Year 2021-22 Amended Budget.

Highlights:

- Property Taxes and Sales Taxes remain the City's largest ongoing revenue sources, accounting for 61% of total governmental fund revenues in Fiscal Year 2022-23.
- General Fund revenues are increasing $3.6 million, due to increase in Property Tax, Sales Tax, and Charges for Services.
- Development revenues in the General Fund will decline by $1.1 million due to the timing of development activities.
- Intergovernmental revenues are decreasing due to one-time grants for capital improvement projects, such as Measure RR - Safe Routes to BART, Measure BB Grants, and Transportation for Clean Air. American Rescue Plan Act (ARPA) fund is included in the category. The City is expected to receive the second tranche in the amount of $3.5 million in Fiscal Year 2022-23.
- Other Revenues include Impact Fees and other revenues. The decrease is primarily due to the slowdown of development activities that are subject to impact fees. In addition, there is a one-time repayment of $5.0 million in the Affordable Housing Fund for the acquisition cost for the Regional Street project.
- Other Financing Sources is from 2021 lease revenue bonds to finance energy efficiency capital improvements, payment of debt service of the Bonds is from the General Fund.

OPERATING EXPENDITURES

The Fiscal Year 2022-23 Budget totals $118.6 million in all funds (including internal service fund purchases, excluding transfers out and Fiduciary Funds). This is made up of operating appropriations of $113.7 million and $4.9 million is Internal Service Fund costs, which include equipment purchases and Information Technology costs. The Fiscal Year 2022-23 Budget also includes CIP appropriations totaling $23.0 million.

The Fiscal Year 2022-23 General Fund operating budget, excluding transfers to capital improvement projects, totals $94.0 million, and is in a surplus position, with ongoing revenues covering ongoing expenditures by $14.7 million. Most operational departmental expenditure budgets are adjusted each year in a relatively consistent manner, that is, they change with CPI adjustments, or are increased by another specific known factor.

Examples are:

- Personnel costs are driven by the provision of salaries and benefits as approved by the City Council. Pension and retiree health rates are set by CalPERS and actuaries. The Budget incorporates the City's most recently increased rates and includes an additional lump sum payment towards the pension liability, as discussed below.
- Supplies and Services remain generally static across departments. The increase in Fiscal Years 2022--23 is primarily due to insurance premiums.
- Capital Outlay budgets remain generally static across departments, unless there are one-time planned purchases, such as for new software or equipment. The Fiscal Year 2022-23 Budget contains a reduction of $227,000 in such purchases from the prior year Amended Budget.

Highlights:

Personnel

The two-year budget reflects an updated position allocation plan, with no net change, projected salaries, health rates, and retirement benefits. Total personnel costs are projected to increase $4.1 million in the first year and decrease $3.3 million in the second year. This is due primarily to the net impact of one-time additional payment of $3.5 million for the Dougherty Regional Fire Authority pension unfunded liability in the first year, and increase in salaries and benefits costs.

While pension costs continue to increase, retiree health payments are decreasing significantly, due to the City's capping of the benefit plan for new hires (after January 1, 2016). Staff had initially projected savings of $4.0 million over 15 years, but with nearly two-thirds of the City workforce being hired after January 1, 2016, the savings from the capped benefit are being realized earlier than anticipated. Staff now expects savings to double over the same 15-year period. The City's Other Post Employment Benefit Plan is currently in a super-funded status.

Contracted Services Costs

In Fiscal Years 2022-23 and 2023-24, total contract services make up 63% of the overall General Fund expenditure budget. Public Safety contract costs make up 42% of the total operating budget.

The following table shows changes to contracted services costs in the General Fund, with details shown in the General Fund Section of this document. Budget increases incorporate cost-of-living adjustments in Public Safety, and new inventory added to the service contract for maintenance.

Contracted Services	Actual 2020-21	Adopted 2021-22	Amended 2021-22	FY 22-23 Proposed	FY 23-24 Forecast
Police Services [1]	$20,731,301	$22,294,777	$21,788,548	23,985,730	24,835,923
Fire Services [1]	13,846,016	14,609,570	$14,609,570	15,311,310	16,097,301
Maintenance Services (MCE)	5,344,843	5,933,838	$5,933,838	7,220,710	7,547,102
Development	3,059,578	4,107,935	$4,646,552	4,390,093	4,192,611
Other Contracted Services	6,058,148	7,421,768	$9,935,389	8,787,376	8,655,617
Total Contracted Services	**$49,039,885**	**$54,367,888**	**$56,913,896**	**$59,695,219**	**$61,328,554**

(1) Police and Fire liability insurance amounts are not included above; they are included in Services & Supplies.

RESERVES

Total General Fund reserves are projected at $212.6 million at the end of Fiscal Year 2022-23, an increase of $3.7 million over Fiscal Year 2021-22 projected. The unassigned/available cash flow reserve is projected at $89.6 million, before any designation by the City Council to specific Committed reserves, and before Staff completes the necessary accounting adjustments to reserves at the end of the current Fiscal Year. The City Council will make reserve designations during the City Council meeting of June 21, 2022.

2022-2027 Capital Improvement Program

The 2022-2027 CIP totals $92.5 million over the five-year period. The General Fund contribution for the CIP period is $20.5 million, primarily for Village Parkway Reconstruction ($10.0 million), Kolb Park Renovation ($2.9 million), Green Stormwater Infrastructure ($1.8 million), Civic Center Rehabilitation ($1.1 million), Parks Playground Replacement ($1.1 million), Citywide Energy Improvements ($1.3 million), and other miscellaneous projects totaling $2.3 million.

The chart below illustrates total CIP expenses by funding source-type.

CIP Expenses, All Funds

FINANCING	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Five-Year Total
General Fund	$4,607,815	$2,891,070	$4,148,670	$8,740,000	$157,500	$20,545,055
Internal Service Funds	$1,610,000		$1,500,000	$600,000		$3,710,000
Public Art Fund	$150,000	$500,000	$300,000	$300,000	$250,000	$1,500,000
Public Facility Fees	$6,331,940	$2,279,875	$4,514,600			$13,126,415
Special Revenue Funds	$6,232,689	$3,448,689	$3,295,149	$3,208,961	$2,873,961	$19,059,449
Traffic Impact Fees	$4,071,440	$613,880	$816,320			$5,501,640
Other	$2,050,000	$17,300,000				$19,350,000
Unidentified			$2,218,500	$2,200,000	$5,300,000	$9,718,500
TOTAL FINANCING	**$25,053,884**	**$27,033,514**	**$16,793,239**	**$15,048,961**	**$8,581,461**	**$92,511,059**

Highlights:

Below is a list of projects over $1.0 million with new anticipated funding in the next five years, with the funding sources indicated. The cost listed does not include existing budgets in Fiscal Year 2021-22. Those details can be found in the separate CIP document.

General Improvements

- Citywide Energy Improvements: $1.3 million (General Fund)
- Civic Center Rehabilitation: $1.1 million (General Fund)
- Library Tenant Improvements: $1.7 million (Public Facility Fees - General Fund advance, ISF)

Public Art

- Downtown Dublin: $1.5 million (Public Art Fund)

Parks

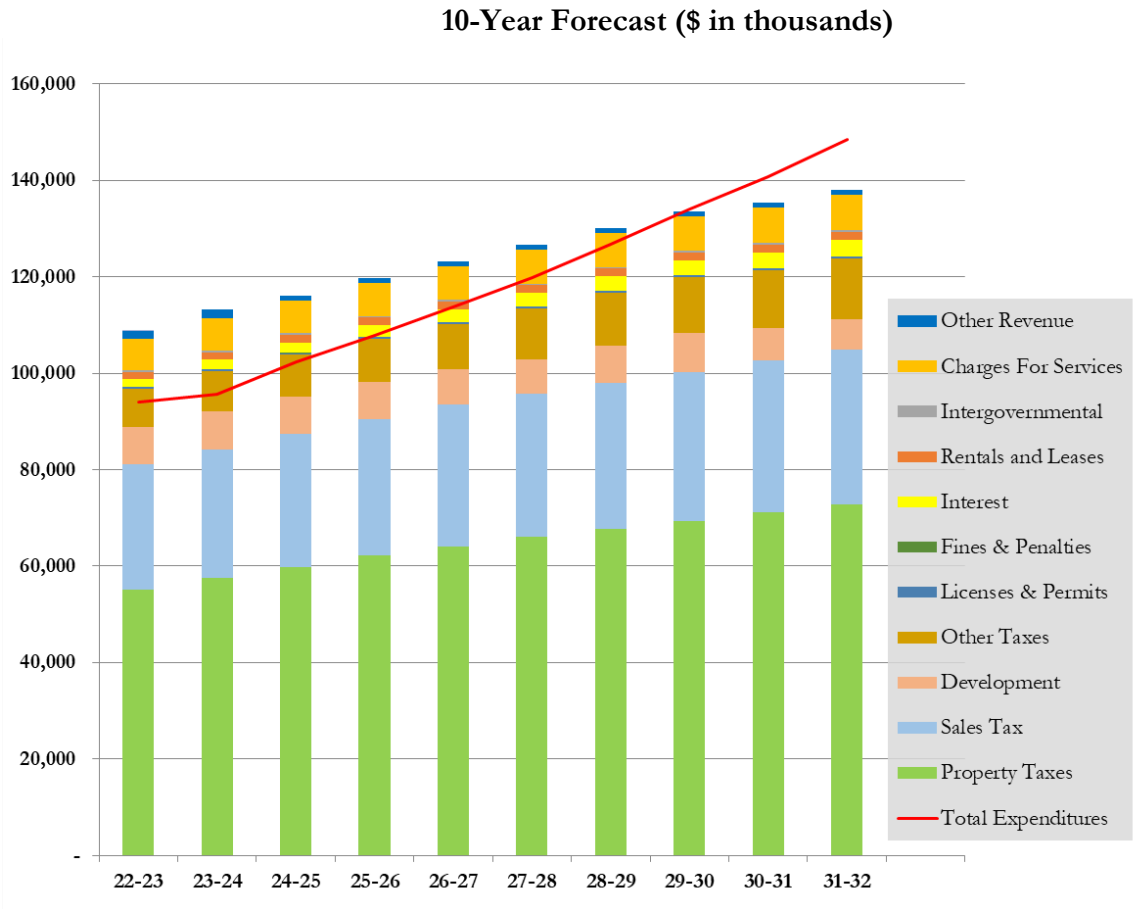
- Kolb Park Renovation: $2.9 million (General Fund)
- Iron Horse Nature Park and Open Space: $11.1 million (Public Facility Fees, State Grant, Unidentified)
- Jordan Ranch Neighborhood Square: $2.4 million (Public Facility Fees - General Fund advance)
- Parks Playground Replacement: $1.1 million (General Fund)
- Wallis Ranch Community Park: $2.5 million (Public Facility Fees - General Fund advance)

Streets

- Annual Street Resurfacing: $12.0 million (Special Revenue Funds)
- Citywide Bicycle and Pedestrian Improvements: $1.9 million (General Fund, Special Revenue Funds)
- Dublin Boulevard Extension - Fallon Road to North Canyon Parkway: $16.3 million (Special Revenue Funds, Traffic Impact Fees, Other, Unidentified)
- Green Stormwater Infrastructure: $1.8 million (General Fund)
- Tassajara Road Improvements - North Dublin Ranch Drive to Quarry Lane School: $7.0 million (Traffic Impact Fees, Other)
- Village Parkway Reconstruction: $18.3 million (General Fund, Special Revenue Funds, Unidentified)

10-Year General Fund Forecast

As discussed above, while the General Fund operating budget is balanced in the two-year budget period, the 10-Year Forecast shows a projected operating deficit of $0.5 million in Fiscal Year 2029-30, as illustrated in the chart below.



In developing the Forecast, Staff continued the practice of conservatively projecting revenues, and growing expenditures using historical information. While predicting economic health in the long term is challenging, we

believe that at this time, the forecast is a fair representation of the City's potential financial future. The following are the assumptions used in the Forecast, for Fiscal Years 2022-23 onward.

10-Year Revenues

Property Tax

- Growth factor: 4.0% growth in years 3-4, 2.5% - 3.0% growth in years 5-10, including CPI adjustment: 2% increase (out of a maximum of 2%) on all existing non-Prop 8 homes throughout Forecast.
- Transfer of ownerships: growth based on historical averages.
- Prop 8 recapture: minimal increase due to large Prop 8 recapture already occurring.

Sales Tax

- Growth factor: 3.0% growth in years 3-5, a "recessionary blip" in year 6, 2.0% growth in years 7-10.
- No new large sales tax generators included.
- All sharing agreements have been factored in.

Development Revenues

- Based on development project projections.
- Steady decline as the community nears build-out.

Charges for Services

- 1% increase per year as an inflationary factor.

Interest

- Moderate increase, with expectations of a rising interest rate environment

10-Year Expenditures

Personnel

- No new positions.
- COLA: up to 3.5% annually; Merit Pay: up to 3.0% annually
- Benefit increases according to actuarial estimates (increased PERS rates incorporated, along with decreased retiree health costs)
- $1 million per year funding for PERS unfunded liability and rate hike protection.

Contracted Services

- Annual increase to Police Services Costs: 6.0% - addition of a deputy in each year beginning Fiscal Year 2024-25.
- Annual increase to Fire Services: 5.0%
- Annual increase to Maintenance Services: 5.0%
- Annual increase to all other: 3.0%

Preventative Maintenance

- $2.0 million per year, an increase from $1.0 million in prior years.

Conclusion

Since the recession of 2009, the City has been fortunate to experience healthy growth in its major ongoing revenue categories. Even with the 2020 recession caused by COVID-19, City revenues have quicky and significantly rebounded, and major tax revenues have returned to pre-COVID levels. We have aided local

businesses, maintained City programs and services, made significant progress of major capital improvement projects, and kept our City a safe place in which to live. As we continually prepare for the future, we recognize the importance of being fiscally conservative and forward-thinking in the decisions we make today.

I want to offer my deep gratitude to the City of Dublin staff for their dedication to this community, and to the City Council for its leadership and support every day.

Respectfully,

Linda Smith
City Manager

City of Dublin
CALIFORNIA

PROPOSED BUDGET
Fiscal Years 2022-23 and 2023-24

Prepared By:

Lisa Hisatomi – Director of Administrative Services
Jay Baksa – Assistant Director of Administrative Services
Christopher Rhodes – Financial Analyst
Laura Borjon – Administrative Aide

Cover Picture Description: City of Dublin Capital Improvement Project, Imagination Playground opened March 2021.

City of Dublin
CALIFORNIA

Dublin
All-America City
2011

Proposed Budget
Fiscal Years 2022-23 and 2023-24
June 2022

Mayor – Melissa Hernandez
Vice Mayor – Jean Josey
Council Member – Shawn Kumagai
Council Member – Sherry Hu
Council Member – Michael McCorriston
City Manager – Linda Smith
Assistant City Manager – Colleen Tribby

CONTENTS

CONTENTS....iii
Table of Figures....v
Table of Organizational Charts....vii
CITY MANAGER TRANSMITTAL LETTER....B-1
STRATEGIC PLAN....C-1
City of Dublin Two-Year Strategic Plan....C-1
Strategies....C-2
INTRODUCTION....D-1
City of Dublin Profile....D-1
Organizational Chart....D-5
Budget Document and Process....D-6
FUNDS SUMMARY....E-1
Fund Definitions....E-1
Overview of Revenues....E-6
Overview of Expenditures....E-8
Summary by Fund Type....E-10
Overview of Fund Balances....E-11
Funds and Department Relationship Matrix....E-14
GENERAL FUND SUMMARY....F-1
General Fund Operating Summary....F-1
General Fund Reserves Summary....F-2
General Fund Reserve Details....F-3
General Fund Revenue Assumptions....F-4
General Fund Expenditure Assumptions....F-7
DEPARTMENTS....G-1
City Council....G-1
City Manager....G-4
City Attorney's Office....G-22
Administrative Services....G-24

Non-Departmental....G-27
Community Development....G-35
Fire Services....G-44
Police Services....G-50
Parks and Community Services....G-57
Public Works....G-69
CAPITAL IMPROVEMENT PROGRAM....H-1
Overview....H-1
General Improvements....H-3
Public Art....H-4
Parks....H-5
Streets....H-6
PROPRIETARY FUNDS....I-1
Internal Service Funds....I-1
FIDUCIARY FUNDS....J-1
Dublin Crossing CFD 2015-1....J-1
Geologic Hazard Abatement Districts (GHAD)....J-2
Fallon Village Geologic Hazard Abatement District....J-3
Schaefer Ranch Geologic Hazard Abatement District....J-4
Fallon Crossing (North Tassajara) Geologic Hazard Abatement District....J-5
California Employers' Retiree Benefit Trust (CERBT)....J-6
APPENDIX....K-1
Introduction....K-1
Historical Comparison of Revenue by Source....K-2
Human Services Grants Program....K-14
Position Allocation Plan....K-15
Fiscal Year 2022-23 Appropriations Limit....K-23
Fund Balance and Reserves Policy....K-26
Glossary/Index....K-32
Demographics....K-35
Legal Debt Limit....K-37
Budget Resolution....K-38

Table of Figures

FIGURE 1| FY 2022-23 AND 2023-24 REVENUES, GOVERNMENTAL AND PROPRIETARY FUNDS 6
FIGURE 2| FY 2022-23 AND 2023-24 EXPENDITURES, GOVERNMENTAL AND PROPRIETARY FUNDS 8
FIGURE 3| SUMMARY BY FUND TYPE 10
FIGURE 4| OVERVIEW OF FUND BALANCES FISCAL YEAR 2021-22 AMENDED BUDGET 11
FIGURE 5| OVERVIEW OF FUND BALANCES FISCAL YEAR 2022-23 12
FIGURE 6| OVERVIEW OF PROJECTED FUND BALANCES FISCAL YEAR 2023-24 13
FIGURE 7| CITY COUNCIL EXPENDITURES 3
FIGURE 8| CITY MANAGER EXPENDITURES 5
FIGURE 9| OFFICE OF THE CITY MANAGER EXPENDITURES 7
FIGURE 10| CITY CLERK'S OFFICE EXPENDITURES 10
FIGURE 11| COMMUNICATIONS EXPENDITURES 12
FIGURE 12| ECONOMIC DEVELOPMENT EXPENDITURES 14
FIGURE 13| HUMAN RESOURCES EXPENDITURES 16
FIGURE 14| INFORMATION SYSTEMS EXPENDITURES 18
FIGURE 15| ANIMAL CONTROL EXPENDITURES 20
FIGURE 16| COMMUNITY CABLE TELEVISION EXPENDITURES 20
FIGURE 17| DISASTER PREPAREDNESS EXPENDITURES 21
FIGURE 18| CITY ATTORNEY'S OFFICE EXPENDITURES 23
FIGURE 19| ADMINISTRATIVE SERVICES EXPENDITURES 26
FIGURE 20| NON-DEPARTMENTAL EXPENDITURES 29
FIGURE 21| DOUGHERTY REGIONAL FIRE AUTHORITY EXPENDITURES 31
FIGURE 22| HUMAN SERVICES EXPENDITURES 32
FIGURE 23| LIBRARY SERVICES EXPENDITURES 33
FIGURE 24| NON-DEPARTMENTAL OTHER EXPENDITURES 34
FIGURE 25| COMMUNITY DEVELOPMENT EXPENDITURES 38
FIGURE 26| PLANNING EXPENDITURES 41
FIGURE 27| BUILDING AND SAFETY EXPENDITURES 42
FIGURE 28| HOUSING EXPENDITURES 43
FIGURE 29| FIRE SERVICES EXPENDITURES 46
FIGURE 30| FIRE OPERATIONS EXPENDITURES 48
FIGURE 31| FIRE PREVENTION EXPENDITURES 49
FIGURE 32| POLICE SERVICES EXPENDITURES 52
FIGURE 33| POLICE OPERATIONS EXPENDITURES 54
FIGURE 34| POLICE OPERATIONS SUPPORT EXPENDITURES 55
FIGURE 35| POLICE – OTHER CONTRACTS EXPENDITURES 56
FIGURE 36| PARKS AND COMMUNITY SERVICES EXPENDITURES 60
FIGURE 37| PARKS AND COMMUNITY SERVICES ADMINISTRATION EXPENDITURES 62
FIGURE 38| CULTURAL ARTS AND SPECIAL EVENTS EXPENDITURES 63
FIGURE 39| HERITAGE CENTER EXPENDITURES 64
FIGURE 40| SENIOR CENTER EXPENDITURES 65
FIGURE 41| SHANNON CENTER EXPENDITURES 66
FIGURE 42| SPORTS, STAGER GYM AND OTHER FACILITIES EXPENDITURES 67

FIGURE 43| THE WAVE EXPENDITURES 68
FIGURE 44| PUBLIC WORKS EXPENDITURES 72
FIGURE 45| PUBLIC WORKS ADMINISTRATION EXPENDITURES 76
FIGURE 46| MAINTENANCE EXPENDITURES 77
FIGURE 47| SPECIAL DISTRICTS 78
FIGURE 48| ENGINEERING EXPENDITURES 79
FIGURE 49| ENVIRONMENT AND SUSTAINABILITY PROGRAMS EXPENDITURES 80
FIGURE 50| OVERALL CIP EXPENDITURES 1
FIGURE 51| GENERAL IMPROVEMENTS EXPENDITURES 3
FIGURE 52| PUBLIC ART EXPENDITURES 4
FIGURE 53| PARKS EXPENDITURES 5
FIGURE 54| STREETS EXPENDITURES 6
FIGURE 55| DUBLIN CROSSING BOND SERIES 2015-1 (5102) 1
FIGURE 56| FALLON VILLAGE GHAD (5301) 3
FIGURE 57| SCHAEFER RANCH GHAD (5302) 4
FIGURE 58| FALLON CROSSING GHAD (5321) 5
FIGURE 59| CERBT SUMMARY 6
FIGURE 60| HISTORICAL COMPARISON OF REVENUE BY SOURCE 2
FIGURE 61| GRANTS FOR FISCAL YEAR 2022-23 14
FIGURE 62| LEGAL DEBT LIMIT 37

Table of Organizational Charts

CHART 1 | CITY ORGANIZATIONAL CHART D-5
CHART 2 | CITY COUNCIL ORGANIZATIONAL CHART G-1
CHART 3 | CITY MANAGER ORGANIZATIONAL CHART G-4
CHART 4 | CITY ATTORNEY ORGANIZATIONAL CHART G-22
CHART 5 | ADMINISTRATIVE SERVICES ORGANIZATIONAL CHART G-24
CHART 6| NON-DEPARTMENTAL ORGANIZATIONAL CHART G-27
CHART 7|COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART G-35
CHART 8| FIRE SERVICES ORGANIZATIONAL CHART G-44
CHART 9| POLICE SERVICES ORGANIZATIONAL CHART G-50
CHART 10| PARKS AND COMMUNITY SERVICES ORGANIZATIONAL CHART G-57
CHART 11| PUBLIC WORKS ORGANIZATIONAL CHART G-69

City of Dublin

CITY MANAGER TRANSMITTAL LETTER

June 7, 2022

Honorable Mayor and City Council Members:

I hereby submit to you the City of Dublin's Fiscal Year 2022-23 and 2023-24 Budget, covering the beginning of a new two-year budget cycle.

As in previous years, the primary goals addressed in the budget cycle are: 1) fully fund current City operations; 2) fund future capital endeavors now through the setting aside of specific reserves; and 3) maintain adequate operating reserves over the long term. In addition, the Two-Year Strategic Plan includes a focus on infrastructure maintenance and reinvestment and organizational health, both of which have budget implications. The short-term action items detailed in this letter and planned for in the budget numbers support these goals.

This is a comprehensive document with fund summaries, revenue and expenditure summaries, position allocations, and illustrative charts and graphs that aim to present the City's financial position in a clear and transparent manner. Behind the data is the City's plan to both deliver services to the Dublin community in the short term, while remaining focused on the long-term financial health of the City.

Budget-In-Brief: Key Issues

Executive Summary

Economic Outlook

The COVID-19 pandemic created not only a public health crisis in 2020, but an economic crisis that continued into 2021 with falling employment levels fell and the steepest quarterly decline in Gross Domestic Product (GDP) on record. In mid-2021 the economy began to rebound, as could be seen with several key economic indicators: GDP rose, unemployment dropped, and consumer confidence rose. Throughout 2022, the economy is anticipated to remain strong, though there is a concern regarding soaring inflation, and uncertainty of the economy's reaction to the Russian invasion of Ukraine.

Budget Overview

The Budget includes citywide revenues[1] of $139.0 million in Fiscal Year 2022-23 and $140.6 million in Fiscal Year 2023-24. Expenditure[2] proposals total $141.6 million and $125.7 million in Fiscal Years 2022-23 and 2023-24, respectively. The total citywide fund balance is projected at $324.4 million, and $339.4 million in Fiscal Years 2022-23 and 2023-24, respectively. All fund balances are projected in the positive, except for grant funds, which are reimbursed after expenditures are incurred, and the Public Facility Fees Fund, due to the timing difference in the collection of fees and the construction of parks and facilities.

[1] Governmental Funds and Internal Service Funds. Excludes Transfers In and Fiduciary Funds.
[2] Governmental Funds and Internal Service Funds. Excludes Transfers Out and Fiduciary Funds

The General Fund Budget is balanced in both years, with a projected addition to reserves of $3.7 million in the first year, and $11.6 million in the second year.

Both Property Tax and Sales Tax continues to show moderate growth in both years. Charges for Services is projected with a double digit increase due to the resumption of recreation programs close to pre-COVID level and additional fields and courts available for rental. Development revenue is projected to be significantly lower based on development project timelines. On the expenditure side, personnel costs are projected to increase in Fiscal Year 2022-23 as the net result of increase in salaries and benefit costs, and a change in the allocation of staff time to capital improvement projects, which are housed in other funds. Contracted Services costs (Police, Fire and Maintenance) continue to rise, increasing a combined 4.9% and 2.7% in the first and second year, respectively.

The 10-Year Forecast and Strategic Planning

As discussed with the City Council at the Strategic Planning session on February 5, 2022, the 10-Year Forecast projects a General Fund deficit by Fiscal Year 2029-30, using conservative assumptions about the City's major revenue and expenditure categories.

The Two-Year Strategic Plan sets the overall direction for the City, guiding resources and setting specific objectives to drive City actions, and includes the City's Mission, Vision, and Values. In developing this plan, the City utilizes a consultant to facilitate the process with the City Council and the City's executive leadership. The consultant interviews each Councilmember to identify their individual priorities, which are then consolidated into draft goals and strategies by the consultant and executive leadership. Following this, the City Council reviews, prioritizes, and finalizes the consolidated goals and strategies at a Strategic Planning Workshop, which is typically held in early February. The Two-Year Strategic Plan is then adopted at a subsequent City Council meeting, prior to being incorporated into the City's budget. On April 19, 2022, the City Council adopted its Two-Year Strategic Plan for Fiscal Years 2022-23 and 2023-24. Each quarter, the City Council will receive an update on the progress being made towards the established goals.

Short-Term Priorities and Factors

The following is a summary of certain short-term priorities, driven by the Two-Year Strategic Plan, that have significant budgetary impacts, addressed in this two-year budget.

1. Infrastructure Maintenance and Reinvestment

As the City transitions to a built-out community, Staff is planning for the eventual replacement of a number of aging facility and equipment assets. Accordingly, the Fiscal Years 2022-23 and 2023-24 Budget includes funding for the following:

- $2.0 million set aside in Internal Service Funds for facility replacements. This includes park structures, equipment at The Wave, and structures and equipment at the Civic Center and Shannon Community Center.
- $10.0 million maintained in the General Fund Reserve for the rehabilitation of Village Parkway, as part of the City's reinvestment in pavement management.

2. Organizational Health

As it relates to the Fiscal Years 2022-23 and 2023-24 Budget, Organizational Health is addressed through the inclusion of funding for the early payoff of liabilities, the updating of fees, and the implementation of technology to create operational efficiencies. Examples include:

- $3.5 million set aside in the reserve for the Dougherty Regional Fire Authority (DRFA) unfunded pension liability, which increased to roughly $8.3 million due to a decline in CalPERS investment returns. This is a closed plan that the City shares with the City of San Ramon.
- Funding to complete an update to the City's Public Facility Fee program, which calculates the impact of development on the City's facilities needs and assesses fees on development accordingly, and an update to the City's User Fee Study, which calculates the direct and indirect costs of providing certain services and sets fees to cover those costs.
- Funding to complete a Municipal Fiber Master Plan that will inform the feasibility of connecting City facilities to a fiber network to improve the efficiency of City business.

Fiscal Year 2022-23 Budget: The Details

REVENUES

Citywide revenues total $139.0 million in Fiscal Year 2022-23 (including internal service funds, excluding transfers in and Fiduciary Funds), representing a decrease of $34.5 million from the Fiscal Year 2021-22 Amended Budget.

Total General Fund revenues are budgeted at $108.7 million, an increase of $3.6 million from the Fiscal Year 2021-22 Amended Budget.

Highlights:

- Property Taxes and Sales Taxes remain the City's largest ongoing revenue sources, accounting for 61% of total governmental fund revenues in Fiscal Year 2022-23.
- General Fund revenues are increasing $3.6 million, due to increase in Property Tax, Sales Tax, and Charges for Services.
- Development revenues in the General Fund will decline by $1.1 million due to the timing of development activities.
- Intergovernmental revenues are decreasing due to one-time grants for capital improvement projects, such as Measure RR - Safe Routes to BART, Measure BB Grants, and Transportation for Clean Air. American Rescue Plan Act (ARPA) fund is included in the category. The City is expected to receive the second tranche in the amount of $3.5 million in Fiscal Year 2022-23.
- Other Revenues include Impact Fees and other revenues. The decrease is primarily due to the slowdown of development activities that are subject to impact fees. In addition, there is a one-time repayment of $5.0 million in the Affordable Housing Fund for the acquisition cost for the Regional Street project.
- Other Financing Sources is from 2021 lease revenue bonds to finance energy efficiency capital improvements, payment of debt service of the Bonds is from the General Fund.

OPERATING EXPENDITURES

The Fiscal Year 2022-23 Budget totals $118.6 million in all funds (including internal service fund purchases, excluding transfers out and Fiduciary Funds). This is made up of operating appropriations of $113.7 million and $4.9 million is Internal Service Fund costs, which include equipment purchases and Information Technology costs. The Fiscal Year 2022-23 Budget also includes CIP appropriations totaling $23.0 million.

The Fiscal Year 2022-23 General Fund operating budget, excluding transfers to capital improvement projects, totals $94.0 million, and is in a surplus position, with ongoing revenues covering ongoing expenditures by $14.7 million. Most operational departmental expenditure budgets are adjusted each year in a relatively consistent manner, that is, they change with CPI adjustments, or are increased by another specific known factor.

Examples are:

- Personnel costs are driven by the provision of salaries and benefits as approved by the City Council. Pension and retiree health rates are set by CalPERS and actuaries. The Budget incorporates the City's most recently increased rates and includes an additional lump sum payment towards the pension liability, as discussed below.
- Supplies and Services remain generally static across departments. The increase in Fiscal Years 2022--23 is primarily due to insurance premiums.
- Capital Outlay budgets remain generally static across departments, unless there are one-time planned purchases, such as for new software or equipment. The Fiscal Year 2022-23 Budget contains a reduction of $227,000 in such purchases from the prior year Amended Budget.

Highlights:

Personnel

The two-year budget reflects an updated position allocation plan, with no net change, projected salaries, health rates, and retirement benefits. Total personnel costs are projected to increase $4.1 million in the first year and decrease $3.3 million in the second year. This is due primarily to the net impact of one-time additional payment of $3.5 million for the Dougherty Regional Fire Authority pension unfunded liability in the first year, and increase in salaries and benefits costs.

While pension costs continue to increase, retiree health payments are decreasing significantly, due to the City's capping of the benefit plan for new hires (after January 1, 2016). Staff had initially projected savings of $4.0 million over 15 years, but with nearly two-thirds of the City workforce being hired after January 1, 2016, the savings from the capped benefit are being realized earlier than anticipated. Staff now expects savings to double over the same 15-year period. The City's Other Post Employment Benefit Plan is currently in a super-funded status.

Contracted Services Costs

In Fiscal Years 2022-23 and 2023-24, total contract services make up 63% of the overall General Fund expenditure budget. Public Safety contract costs make up 42% of the total operating budget.

The following table shows changes to contracted services costs in the General Fund, with details shown in the General Fund Section of this document. Budget increases incorporate cost-of-living adjustments in Public Safety, and new inventory added to the service contract for maintenance.

Contracted Services	Actual 2020-21	Adopted 2021-22	Amended 2021-22	FY22-23 Proposed	FY23-24 Forecast
Police Services [1]	$20,731,301	$22,294,777	$21,788,548	23,985,730	24,835,923
Fire Services [1]	13,846,016	14,609,570	$14,609,570	15,311,310	16,097,301
Maintenance Services (MCE)	5,344,843	5,933,838	$5,933,838	7,220,710	7,547,102
Development	3,059,578	4,107,935	$4,646,552	4,390,093	4,192,611
Other Contracted Services	6,058,148	7,421,768	$9,935,389	8,787,376	8,655,617
Total Contracted Services	**$49,039,885**	**$54,367,888**	**$56,913,896**	**$59,695,219**	**$61,328,554**

(1) Police and Fire liability insurance amounts are not included above; they are included in Services & Supplies.

RESERVES

Total General Fund reserves are projected at $212.6 million at the end of Fiscal Year 2022-23, an increase of $3.7 million over Fiscal Year 2021-22 projected. The unassigned/available cash flow reserve is projected at $89.6 million, before any designation by the City Council to specific Committed reserves, and before Staff completes the necessary accounting adjustments to reserves at the end of the current Fiscal Year. The City Council will make reserve designations during the City Council meeting of June 21, 2022.

2022-2027 Capital Improvement Program

The 2022-2027 CIP totals $92.5 million over the five-year period. The General Fund contribution for the CIP period is $20.5 million, primarily for Village Parkway Reconstruction ($10.0 million), Kolb Park Renovation ($2.9 million), Green Stormwater Infrastructure ($1.8 million), Civic Center Rehabilitation ($1.1 million), Parks Playground Replacement ($1.1 million), Citywide Energy Improvements ($1.3 million), and other miscellaneous projects totaling $2.3 million.

The chart below illustrates total CIP expenses by funding source-type.

CIP Expenses, All Funds

FINANCING	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Five-Year Total
General Fund	$4,607,815	$2,891,070	$4,148,670	$8,740,000	$157,500	$20,545,055
Internal Service Funds	$1,610,000		$1,500,000	$600,000		$3,710,000
Public Art Fund	$150,000	$500,000	$300,000	$300,000	$250,000	$1,500,000
Public Facility Fees	$6,331,940	$2,279,875	$4,514,600			$13,126,415
Special Revenue Funds	$6,232,689	$3,448,689	$3,295,149	$3,208,961	$2,873,961	$19,059,449
Traffic Impact Fees	$4,071,440	$613,880	$816,320			$5,501,640
Other	$2,050,000	$17,300,000				$19,350,000
Unidentified			$2,218,500	$2,200,000	$5,300,000	$9,718,500
TOTAL FINANCING	$25,053,884	$27,033,514	$16,793,239	$15,048,961	$8,581,461	$92,511,059

Highlights:

Below is a list of projects over $1.0 million with new anticipated funding in the next five years, with the funding sources indicated. The cost listed does not include existing budgets in Fiscal Year 2021-22. Those details can be found in the separate CIP document.

<u>General Improvements</u>

- Citywide Energy Improvements: $1.3 million (General Fund)
- Civic Center Rehabilitation: $1.1 million (General Fund)
- Library Tenant Improvements: $1.7 million (Public Facility Fees - General Fund advance, ISF)

<u>Public Art</u>

- Downtown Dublin: $1.5 million (Public Art Fund)

<u>Parks</u>

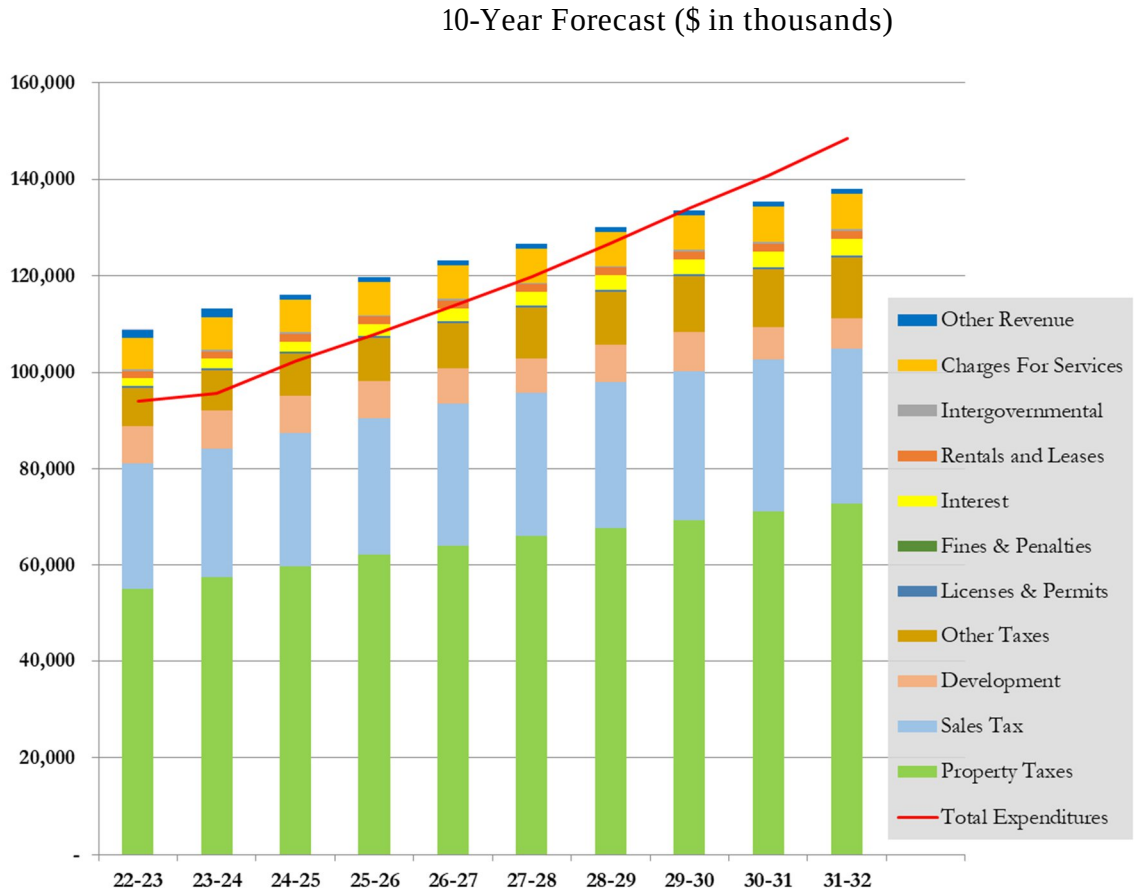
- Kolb Park Renovation: $2.9 million (General Fund)
- Iron Horse Nature Park and Open Space: $11.1 million (Public Facility Fees, State Grant, Unidentified)
- Jordan Ranch Neighborhood Square: $2.4 million (Public Facility Fees - General Fund advance)
- Parks Playground Replacement: $1.1 million (General Fund)
- Wallis Ranch Community Park: $2.5 million (Public Facility Fees - General Fund advance)

Streets

- Annual Street Resurfacing: $12.0 million (Special Revenue Funds)
- Citywide Bicycle and Pedestrian Improvements: $1.9 million (General Fund, Special Revenue Funds)
- Dublin Boulevard Extension - Fallon Road to North Canyon Parkway: $16.3 million (Special Revenue Funds, Traffic Impact Fees, Other, Unidentified)
- Green Stormwater Infrastructure: $1.8 million (General Fund)
- Tassajara Road Improvements - North Dublin Ranch Drive to Quarry Lane School: $7.0 million (Traffic Impact Fees, Other)
- Village Parkway Reconstruction: $18.3 million (General Fund, Special Revenue Funds, Unidentified)

10-Year General Fund Forecast

As discussed above, while the General Fund operating budget is balanced in the two-year budget period, the 10-Year Forecast shows a projected operating deficit of $0.5 million in Fiscal Year 2029-30, as illustrated in the chart below.



In developing the Forecast, Staff continued the practice of conservatively projecting revenues, and growing expenditures using historical information. While predicting economic health in the long term is challenging, we

believe that at this time, the forecast is a fair representation of the City's potential financial future. The following are the assumptions used in the Forecast, for Fiscal Years 2022-23 onward.

10-Year Revenues

Property Tax

- Growth factor: 4.0% growth in years 3-4, 2.5% - 3.0% growth in years 5-10, including CPI adjustment: 2% increase (out of a maximum of 2%) on all existing non-Prop 8 homes throughout Forecast.
- Transfer of ownerships: growth based on historical averages.
- Prop 8 recapture: minimal increase due to large Prop 8 recapture already occurring.

Sales Tax

- Growth factor: 3.0% growth in years 3-5, a "recessionary blip" in year 6, 2.0% growth in years 7-10.
- No new large sales tax generators included.
- All sharing agreements have been factored in.

Development Revenues

- Based on development project projections.
- Steady decline as the community nears build-out.

Charges for Services

- 1% increase per year as an inflationary factor.

Interest

- Moderate increase, with expectations of a rising interest rate environment

10-Year Expenditures

Personnel

- No new positions.
- COLA: up to 3.5% annually; Merit Pay: up to 3.0% annually
- Benefit increases according to actuarial estimates (increased PERS rates incorporated, along with decreased retiree health costs)
- $1 million per year funding for PERS unfunded liability and rate hike protection.

Contracted Services

- Annual increase to Police Services Costs: 6.0% - addition of a deputy in each year beginning Fiscal Year 2024-25.
- Annual increase to Fire Services: 5.0%
- Annual increase to Maintenance Services: 5.0%
- Annual increase to all other: 3.0%

Preventative Maintenance

- $2.0 million per year, an increase from $1.0 million in prior years.

Conclusion

Since the recession of 2009, the City has been fortunate to experience healthy growth in its major ongoing revenue categories. Even with the 2020 recession caused by COVID-19, City revenues have quicky and significantly rebounded, and major tax revenues have returned to pre-COVID levels. We have aided local

businesses, maintained City programs and services, made significant progress of major capital improvement projects, and kept our City a safe place in which to live. As we continually prepare for the future, we recognize the importance of being fiscally conservative and forward-thinking in the decisions we make today.

I want to offer my deep gratitude to the City of Dublin staff for their dedication to this community, and to the City Council for its leadership and support every day.

Respectfully,

Linda Smith
City Manager

City of Dublin Two-Year Strategic Plan

Adopted on April 4, 2022

Adopted for Fiscal Years 2022-23 & 2023-24 (updated every two years)

Mission

The City of Dublin promotes and supports a high quality of life, ensures a safe and secure environment, fosters new opportunities, provides equity across all programs, and champions a culture of diversity and inclusion.

Vision

Dublin is a great community to live, work, and raise a family. Dublin values:

- *Safety* – We are dedicated to excellent public safety resources, including police and fire.
- *Finances* – We will strive to be fiscally transparent and balance our budgets annually.
- *Inclusivity* – We will advocate for programs and policies that support inclusive access to housing, and cultural opportunities.
- *Diversity* – We will support a wide range of programs and events that reflect and cater to the diversity of our residents.
- *Equity* – We will deliver our services in a way that ensures equitable access to all.
- *Innovation* – We will continue to innovate in every aspect of government and promote innovation within the business community.
- *Customer Service* – We will provide welcoming, excellent customer services to our residents and businesses at all times.
- *Living an Active Lifestyle* – We will continuously promote an active lifestyle through our parks and facilities and encourage participation in local sports.
- *History* – We will honor our history through places and programs that remind people of our beginnings.
- *Business* – We will provide a full spectrum of opportunity by supporting current and prospective businesses through ongoing economic development efforts and helping them grow and thrive locally.
- *Environmental Sustainability* – We will continue to lead in building a well-planned sustainable community and protecting our natural resources.

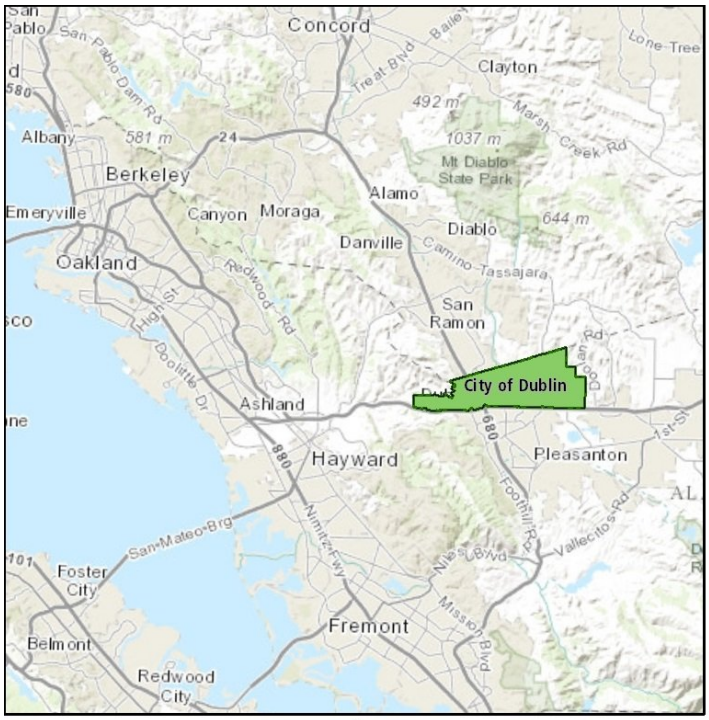
Strategies

Strategy	
1. Downtown Dublin and Economic Department.	
Strategic Objectives:	
1A.	Continue support of the Downtown Preferred Vision and Downtown Dublin Specific Plan including improving visual and environmental quality and evaluating specific business uses.
1B.	Pursue mixed-use projects to create economic vitality.
1C.	Grant conditional tax and/or development fee relief for new developments in the Downtown.
1D.	Support local businesses and new business attraction (ensure revenue-generating industries).
1E.	Continue the Fallon-East economic development strategy.
2. Housing Affordability.	
Strategic Objectives:	
2A.	Develop a Certified Housing Element that balances the location f housing options for all income types.
2B.	Ensure the City's inclusionary zoning regulations incentivize targeted housing production.
2C.	Prepare a nexus study to evaluate the affordable housing commercial linkage fee and affordable housing in-lieu fee for for-sale and rental housing.
2D.	Facilitate the production of affordable housing for lower income seniors, workforce, and special needs households.
2E.	Review the housing market analysis and establish a strategy to meet the "middle market" demand, if needed, to ensure right mix.
2F.	Review ownership programs for first-time buyers and explore alternative options.
3. Infrastructure Maintenance and Reinvestment.	
Strategic Objectives:	
3A.	Use surplus and lump sum funding to increase the City's internal service funds .
3B.	Provide on-going condition assessments of aging city facilities and assets .
3C.	Explore finance options for long-term pavement management needs .
3D.	Explore use of funding mechanisms like community facilities districts for capital and on-going maintenance needs .
3E.	Continue to implement measures identified in the Climate Action Plan .

4. Organizational Health.	
Strategic Objectives:	
4A.	Use existing reserves to address the unfunded Dougherty Regional Fire Authority pension liability.
4B.	Complete an update to the Public Facility Fee Program.
4C.	Make annual contributions to reserves for the early payoff of the energy efficiency bonds.
4D.	Conduct a feasibility study into the fiber connectivity between City facilities.
4E.	Complete an update to the User Fee Study.
5. Safe and Accessible Community.	
5A.	Evaluate the feasibility and strategies for a community-wide fiber network .
5B.	Continue to engage with the community using all appropriate methods to share and exchange information.
5C.	Provide more opportunities for residents to complete transactions with the City online, with appropriate security measures.
5D.	Ensure programs remain affordable and accessible to all members of the community, especially lower income families and seniors.
5E.	Support existing and innovative public safety efforts, like the DPS Behavioral Health Unit.
5F.	Support community awareness of protected and preserved open space in and around Dublin.

City of Dublin Profile

Overview



The City of Dublin is in the East Bay of the San Francisco Bay Area and is approximately 30 miles east of San Francisco and approximately 30 miles northeast of the Silicon Valley. According to the California Department of Finance, the population in the City of Dublin is 68,482 excluding group quarters (4,450), as of May 2022.

The City of Dublin was incorporated in 1982 and in 2011 was named an "All-America City" by the National Civic League.

Crossroads of the Bay Area

Dublin, California has long been known as the "crossroads" of the Bay Area. Dublin sits at the intersection of two major highways: Interstate 580 and Interstate 680. The significance of its location dates back more than 200 years when Dublin served as the crossroads of two important state routes – one from the Bay Area to Stockton, and the other from Martinez to San Jose. The Alamilla Spring, located in the Dublin area, provided a place for travelers to change horses and freshen up before continuing their journey.

Dublin has a rich history dating back to 1772 when Pedro Fages led an expedition of 16 mounted men on a journey in search of a land route to Drake's Bay, which at that time was called San Francisco Bay. Their return journey brought them through the Amador Valley.

Building a Community in 1835 and Beyond

It was not until 1835 when building began in the area. Jose Maria Amador had been paid in land for his years of service as a Mexican soldier and as administrator of Mission San Jose. He received a land grant of 16,517 acres in the Amador-Livermore Valley. He built many adobe homes and small buildings that were used as shops where his Indian workers made soap, blankets, shoes, farm tools and other products for use on his ranch.

In 1850, Michael Murray and Jeremiah Fallon came to this area from Ireland. They purchased 1,000 acres of land from Jose Amador and built homes for their families. The area began to grow as many people settled in the area. In 1867, Alameda County was created from parts of Contra Costa and Santa Clara counties. Both Murray and Fallon served on the Alameda County Board of Supervisors.

By 1877, the first schoolhouse in the Amador-Livermore Valley was constructed in Dublin, along with a church, two hotels, Green's Store, a wagon and blacksmith shop, and a shoemaker's shop. The Murray Schoolhouse, Green's Store, St. Raymond's Church, and the old Pioneer Cemetery (where members of the Donner Party Expedition are buried) have been preserved and are now located on Donlon Way. Back then, mail was delivered to the Dougherty Station Hotel. Thus, the area became known as Dougherty's Station. Subsequently, the area later became known as Dublin and in 1982, the City was incorporated.

Modern Day

The Tri-Valley area is made up of five cities and towns – Dublin, Livermore, and Pleasanton, along with San Ramon and the Town of Danville located in nearby Contra Costa County. During the past 20 years, the Tri-Valley area has become a place of prosperity, a center for internationally acclaimed business parks, home to some of the world's largest corporations, as well as known for its outstanding schools and variety of housing options.

Over the 40 years, Dublin has emerged as a dynamic, thoughtfully planned community. Home to a wide mix of quality housing and two pedestrian-oriented transit districts, Dublin is poised for continued prosperity. The community has continued to maintain its small-town character and has become increasingly diverse. Its strong business climate, new and high-performing schools, planned neighborhood developments, and award-winning parks and facilities, have contributed to a high quality of life for its residents and businesses.

Employment

There are an estimated 22,172 jobs in Dublin with seven industry sectors accounting for the majority of employment. The leading industries in Dublin are[3]:

Industry	%
Retail Trade	21%
Accommodation and Food Services	11%
Professional, Scientific, and Technical Services	10%
Health Care and Social Assistance	9%
Educational Services	9%
Other Services (Repair and Maintenance, Personal and Laundry, Professional, etc.)	5%
Manufacturing	5%

While the regional labor market continues to recover from the effects of COVID-19, according to the East Bay Economic Development Alliance's *East Bay Economic Outlook 2020,* there is more reason to be optimistic as major forecasting agencies continue to see a return to growth, although there remain many unknowns. The East Bay continued to experience low unemployment and steady growth in the labor market continued through February 2022. The EDA's East Bay Forward (*September 2021*) identified five "industries to watch" for generating substantial innovation, investment, business growth, and growth of high-quality jobs over the coming years. These industries include Manufacturing, Creative Technology and Design, Biomedical, CleanTech, and Goods Movement and Logistics.

According to the State Employment Development Department Labor Market Information Division, Dublin has a workforce of 33,900 people, and an unemployment rate of 2.7%, which is lower than Alameda County's

[3] Environics Analytics, Business Profiles Majors Sectors 2022

3.2% unemployment rate.[4] Eighty-three percent (83%) of the labor force are in white collar jobs. The most common civilian employment sectors for Dublin residents (regardless of the location where they work) are listed in the table below:

Top Workforce Sectors	%
Management	18%
Computer/Mathematical	16%
Business/Financial Operations	10%
Sales/Related	9%
Office/Administrative Support	8%

The jobs-housing balance in Dublin remains healthy at 1.04 jobs per household. According to Census QuickFacts, the median household income in 2020 in Dublin ($152,745) was similar to the Tri-Valley as a whole and higher than Alameda County ($104,888) and California overall ($78,672). A listing of top City employers may be found in the Appendix of the Budget document.

Schools

The Dublin community is served by the Dublin Unified School District (DUSD). DUSD has eight elementary schools, two middle schools, one traditional high school and one continuation high school, as well as an adult education program.

In addition to the K-12 public school system, Dublin has several private schools, including Valley Christian (K-12), St. Raymond's School (K-8), St. Philip Lutheran (K-8) and Quarry Lane School (K-12). The region is served by the Chabot-Las Positas Community College District and more specifically by Las Positas College just minutes east from Dublin in Livermore.

Parks and Community Services

The City of Dublin is renowned for its parks and recreation facilities. There are 24 neighborhood and community parks, and six community facilities that serve the variety of facility needs of the community. The City also boasts a significant open space and trail system for those that walk, run, hike and bike throughout the community. The community parks include amenities such as children's play equipment, sports fields and courts, picnic areas, dog parks, swimming pools, splash pads, bocce ball courts, trails, and large grass areas for informal play or sports activities. Community facilities offer opportunities for event space and adult and youth classes and activities. As the City continues to develop, additional parks and facilities will be built based on the needs of the Dublin community, guided by the Parks and Recreation Master Plan. Park and facility improvements in fiscal years 2022-23 and 2023-24 that will be in design or construction are, Wallis Ranch Community Park, Jordan Ranch Neighborhood Square, playground replacements at Ted Fairfield, Emerald Glen, and Kolb Parks, Iron Horse Trail and Nature Park (Phase 1), a Cultural Arts Center and completion of Don Biddle Community Park, Fallon Sports Park (Phase 3).

In addition to City parks, trails and facilities, the East Bay Regional Park District operates several parks/open spaces facilities in and around Dublin, including the Dublin Hills Regional Preserve and the Iron Horse Trail. The District has trails for hiking, horseback riding, water enjoyment, and multiple regional amenities.

[4] Monthly Labor Force Data for Cities and Census Designated Places (CDP) preliminary data for March, 2022.

Public Transportation

The Dublin community enjoys a variety of transportation options. Dublin has two BART stations that serve ridership in the Tri-Valley and commuters from the Central Valley. The City is served by the Livermore Amador Valley Transportation Authority (LAVTA) which provides *Wheels* bus transportation and connections to Bay Area Rapid Transit (BART), the Altamont Commuter Express (ACE) train, and to the Central Contra Costa Transportation Authority transportation lines.

Structure of Government

City Council – Five Members, Elected at-large

The City of Dublin is a general law city operating under a City Council-City Manager form of government. Council Members are currently elected at-large and serve the entire community rather than by district. The City Council will be adopting district-based elections for the 2024 election year for the City Council seats and continue with an at-large Mayoral election. The four Council Members are elected to four-year staggered terms; the Mayor is elected to a two-year term. The City Council establishes local law and policies through the enactment of ordinances and resolutions. The City Council also determines how the City shall obtain and spend funds, adopts a two-year budget process and a Two-Year Strategic Plan. The Mayor recommends and the City Council appoints community members to serve on commissions/boards and advisory committees and represents the City by serving on regional and county committees/boards whose policies may impact Dublin and the Tri-Valley area (e.g., Associated Bay Area Governments, League of California Cities, and Metropolitan Transportation Commission). T. City Council appoints the City Manager and City Attorney positions. A City Council position is a part-time and salaried position.

City Manager – Appointed by City Council

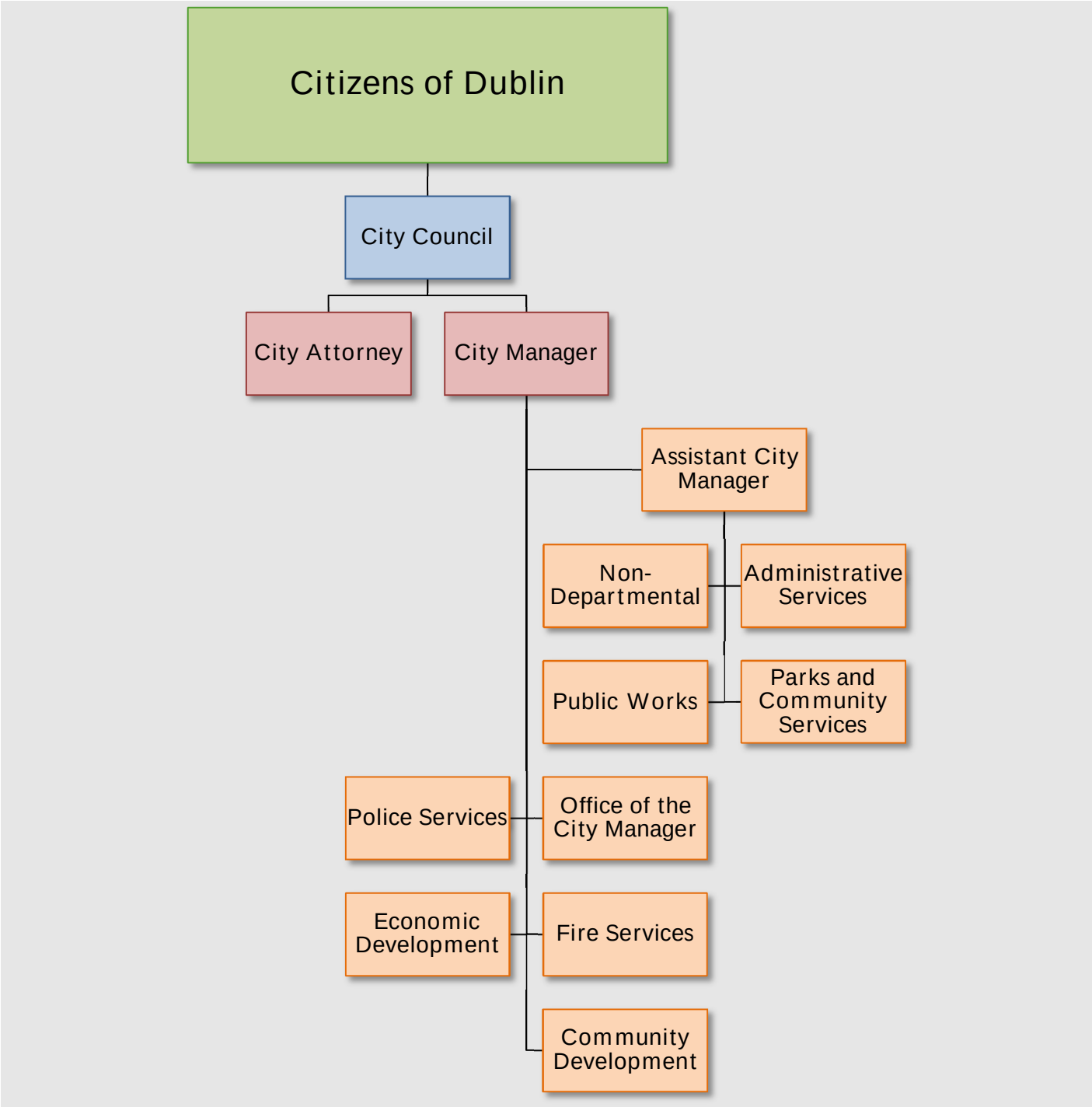
The City Manager is the Chief Executive Officer and is appointed by the City Council. The City Manager provides, in accordance with the City Council policies, overall administration and direction for the City organization and operations. In the event of an emergency, the position is designated to serve as the Director of Emergency Services. The City Manager position is a full-time, salaried position.

City Attorney – Appointed by City Council

The City Attorney serves as legal counsel for the City Council. This position is responsible for providing both formal and informal legal opinions, as well as advice to the City's officers, employees, boards and commissions. The duties of this position also include the review and/or preparation of all contracts, bonds, deeds, leases, and other documents of legal significance. This is a contract position.

Organizational Chart
FY 2022-23 and 2023-24

Chart 1 | City Organizational Chart



Budget Document and Process

Budget Accounting

In accordance with the Governmental Accounting Standards Board (GASB), the City's funds are grouped into three categories: governmental, proprietary, and fiduciary. Within each category, the funds are further classified into types such as general funds, special revenue funds, etc. Additionally, the funds are divided between major and non-major categories. For budgeting purposes, a major fund represents a fund or fund category that has revenues or expenditures that equals more than ten percent of the City's entire appropriated budget.

In governmental accounting, agencies report different kinds of information for different fund types, according to what and how financial resources are measured. The "current financial resources" method measures an entity's ability to pay obligations in the near-term, and focuses on cash and/or assets that are expected to be converted to cash within the accounting period, or shortly thereafter. The "economic resources" method measures all assets that are available to the entity, not only cash or soon to be cash.

Agencies also use different methods to recognize the timing of certain transactions. Under the "full accrual" accounting basis, all assets are considered available to the governmental unit for the purpose of providing goods and services. Therefore, transactions are recorded when the underlying action takes place, regardless of the actual cash flow timing. Under the "modified accrual" basis, income is recorded using the accrual basis, but expenditures are recorded when they actually occur.

The City of Dublin complies with the GASB requirements and thus budgets and accounts for transactions based on the following rules:

Fund Category	Measurement Focus	Accounting Basis
Governmental	Current financial resources	Modified accrual (60 days after year-end)
Proprietary	Economic resources	Full accrual
Fiduciary	Economic resources	Full accrual

Furthermore, the City's expenditure appropriations lapse at the fiscal year end (June 30th), but may be carried over for specific purposes when approved by the City Manager. Encumbrances are considered expenditures in the year of the issuance of the purchase order. If the encumbrance is unused at year end, it is re-appropriated the following fiscal year.

A two-year budget is presented to the City Council prior to the beginning of the budget cycle. The Operating Budget is adopted by the City Council on an annual basis. During mid-cycle, a review and update are prepared and presented to the City Council for the adoption of the second year's budget. The fiscal year begins on July 1 and ends June 30. Operating budgets are controlled at the department level and fund level. The City Council may amend the budget during the fiscal year.

The Capital Improvement Program (CIP) is adopted on a multi-year project basis, where funds for specific projects receive an annual appropriation and any unused appropriation may be re-appropriated the following year. The projects are budgeted and built in phases, so as to allow for future planning and budgeting. CIP project budgets are adopted and controlled at the project level and funding source level.

The Resolution to adopt the operating budget approved by the City Council may be found in the appendix of this document. Included in the Resolution are guidelines of how the budget may be amended without a City Council action. To summarize, the City Manager may increase expense and revenue budgets for both operating budgets where there is a zero net impact on the fund, appropriate funds from Committed and Assigned fund balances that have been approved by the City Council for specific purposes, and transfer between capital improvement projects where the funding source is the same. All other budgetary changes after budget adoption are subject to approval by the City Council.

In addition to budget amendments that may occur during the fiscal year, the Administrative Services Director prepares and presents a quarterly review of expenditures and revenues to the City Council. At that time, the Administrative Services Director may recommend budget amendments to the City Council for their consideration.

MAJOR BUDGET CATEGORIES

REVENUES

Taxes/Special Assessments – Revenue collected on property and sales, transient occupancy (hotel tax).

Franchise Fees – Fees paid by utility companies (i.e. cable, telephone, garbage) to operate within the City.

Licenses and Permits – Fees paid for building, planning and fire inspections and permits.

Fines and Forfeitures – The City's share of fines related to traffic, library, and alarms.

Intergovernmental – Includes grants from local, county, state and federal governmental agencies.

Charges for Service – Specific police service fees, charges for recreational classes, day care, and library programs, as well as the General Fund administration fee charge to other funds.

Use of Money and Property – Includes revenue from land rental and interest income.

Other Financing Sources / Uses – Accounts for transfers to and from funds, and proceeds of debt issuance.

Development Fees/Impact Fees – Fees which may be imposed on new construction to pay for improvements and facilities required to serve the new development and to reduce the impacts of new development on the community. For example, the development fees may pay fees for streets, parks and schools, but may not be used for day-to-day operating expenses.

Other Revenues – Includes donations to a variety of City programs and other revenue that cannot be categorized in distinct revenue category.

Transfers In – Internal transfers from another fund.

EXPENDITURES

Salaries and Benefits – Employee salaries, health benefits, retirement benefits, insurance and other miscellaneous benefits.

Service and Supplies – office supplies, program supplies, etc.

Utilities – Gas & electric, water & sewer, telephone charges.

Internal Service Fund Charges – Account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis and replacement cost charges for equipment, vehicle, building etc.

Contracted Services – Costs associated with contracting agencies that provide services to the City (ex. Police and Fire), consulting and professional services.

Capital Outlay – Reserved for the purchase of land, vehicles, and large equipment.

Debt Service – Accounts for the principal and interest on loans, bonds, leases, and other credit issued to the City.

Transfers Out –Internal transfers to another fund.

Two-Year Budget Process and Timeline

Year 1 Cycle

Month	Description
December	Budget Kickoff and distribution of budget calendar.
January	1. Departments prepare position allocations for the upcoming fiscal year. 2. Departments input CIP project information into budget worksheets. 3. City Council approves the budget calendar and receives information regarding the budget process.
January - February	Departments input expenditure and revenue data into budget worksheets for the upcoming fiscal year for City Manager's review.
February	City Manager reviews preliminary budget.
February-March	Update City's strategic plan, seeks input for any additional initiatives for the upcoming fiscal year and sets the overall direction for the City.
April-May	City Commissions review draft CIP budget for conformance and provide recommendation for City Council consideration.
June	City Council adopts year one of the two-year operating budget and five-year Capital Improvement Program through separate resolutions.

Year 2 Cycle

Month	Description
December	Mid-year financial review and Budget Update Kickoff.
January – February	Finance provides updated projections for Year 2.
March	City Manager reviews preliminary budget update information.
April	City Council holds budget study session for Year 2
May	City Council adopts the second year update to the Budget and Capital Improvement Program.

Fund Definitions

The funding received by public agencies generally has restrictions on how it may be utilized. For example, Gas Tax Revenue must be spent on certain street-related improvements. In accordance with government auditing practices, agencies establish separate funds to demonstrate compliance with the variety of restrictions.

There are three categories of Funds used in governmental accounting, which are classified further into Major and Non-Major Funds:

- Governmental Funds – Account for activities which are primarily tax-supported operations or other mandatory payments and are virtually unique to government. Fund types are:
  - General – primary operating fund; accounts for all financial resources of the City except those required to be accounted for in another fund. Use of these funds is discretionary in accordance with City Council policies, and State and local laws.
  - Capital Project – accounts for the improvement, construction or acquisition of fixed assets such as buildings, facilities, equipment and roads.
  - Debt Service – accounts for principal and interest of long-term debts.
  - Special Revenue – accounts for the use of revenues that are legally restricted to expenditures for specific purposes.
  - Permanent – accounts for funds in which only interest earnings, and not principal amounts, are expendable. The City does not use this type of fund.

- Proprietary Funds – Account for activities that are primarily funded by income from operations resulting from voluntary payments for goods and services provided to users. Fund types are:
  - Internal Service – used for operations serving other funds or departments within the government on a cost-reimbursement basis.
  - Enterprise – Accounts for operations financed and operated similar to business activities, and services rendered to the general public on a fee basis. The City does not use this type of fund.

- Fiduciary Funds – Account for resources held by a governmental entity in a trustee or agency capacity for the benefit of others, and which cannot be used to support the governmental entity. Fund Types are:
  - Agency – accounts for assets held by the City in a custodial capacity and paid to other individuals or organizations (ex. assessment districts).
  - Trust – accounts for assets held by other parties (i.e., Pension or Retiree Health Trust).

- Major Funds vs. Non-Major Funds – The General Fund is always a major fund. Other major funds have total assets, liabilities, revenues, or expenditures/expenses that are: 1) 10% or more of the corresponding element, excluding extraordinary items, for all funds of that type; and 2) at least 5% of the corresponding element total for all governmental and enterprise funds combined. All other funds are classified as non-major, unless the City deems a certain fund of interest or important to financial statements.

CITY OF DUBLIN MAJOR FUNDS

Governmental Funds

1. General Funds
   a. General Fund (1000) – This is the City's primary operating fund.

2. Capital Project Funds - The City's Capital Projects are divided into eight fund categories as listed below. Impact Fee Capital Project Funds account strictly for impact fees received from developers that can only be used for specific activities within the City.
   a. General Improvements Capital Projects (3300)
   b. Parks Capital Projects (3500)
   c. Streets Capital Projects (3600)
   d. Public Art Projects (3700)
   e. Public Facilities Impact Fees (4100) – only for new parks and facilities
   f. Fire Impact Fees (4201) – only for fire capital expansion projects
   g. Traffic Impact Fee Funds (4300) – only for street and highway projects
   h. Dublin Crossing Funds (4400)

3. Special Revenue Funds
   a. Affordable Housing Fund (2901) - Accounts for in-lieu fees received from developers of properties, which can only be used for the design, development, and construction of citywide affordable housing projects and/or support of affordable housing programs.

CITY OF DUBLIN NON-MAJOR FUNDS

Governmental Funds

1. Special Revenue Funds
   a. ACTC Vehicle Registration Fee Fund (2212) - Accounts for an Alameda County Transportation Commission (ACTC) voter approved increase in vehicle registration fees that is distributed by ACTC and designated to be used for street and road system maintenance.
   b. American Rescue Plan Act (ARPA) Fund (2907) – Accounts for federal funding to provide critical pandemic response and recovery programs.
   c. Box Culvert Maintenance Fund (2322) - Accounts for the funds designated for the maintenance and repairs of box culvert in East Dublin.
   d. Building Homes and Jobs Act (2911) – Accounts for funding from California Department of Housing and Community Development (HCD) to increase affordable housing stock in California.
   e. Community Facilities District No. 2017-1 (2710) – Accounts for revenues and expenditures of Dublin Community Facilities District 2017-1 for maintenance services, located in the Dublin Crossing development.
   f. Cable TV Facilities Fund (2811) - Accounts for Cable TV Facilities fees collected from Cable Television providers and passed through to the City for local cable television, as allowed under State and Federal franchising laws.

g. Community Development Block Grant (CDBG) Fund (2903) - Accounts for grants and expenditures related to the Federal Community Development Block Grants received.
h. Emergency Medical Services (EMS) Special Revenue Fund (2109) - Accounts for Supplemental Paramedic Special Assessment and First Responder Advanced Life Support (FRALS) reimbursements from the Alameda County to fund the costs of providing emergency medical services.
i. Enforcement Grants (2111) - Accounts for miscellaneous grants received for police expenditures not reported in other funds.
j. Federal Asset Seizure Fund (2107) - Accounts for the receipts and expenditures of the Federal asset seizure funds.
k. Federal COVID-19 Financial Assistance (2906) - Accounts for emergency funding from the federal awarding agencies with options for administrative relief to be used at the discretion of the federal awarding agency in response to the COVID-19 pandemic.
l. Federal Transportation Grant (2202) - Accounts for the revenue received from the U.S. Department of Transportation under the Safe, Accountable, Flexible, and Efficient Transportation Equity Act fund.
m. Garbage Service Fund (2303) - Accounts for the use of funds received which are levied by the County on behalf of the City for residential garbage and recycling services.
n. HCD Housing Related Park Grant (2904) – Accounts for the use of funds received from California Department of Housing and Community Development Housing-Related Parks (HRP) Program for parks and recreation facilities to cities that develop housing that is affordable to very low- and low-income households.
o. Landscape Districts Funds – Accounts for revenue and related expenditure of landscape districts within the City:
    - Stagecoach 1983-2 Fund (2702)
    - Dougherty Road 1986-1 Fund (2703)
    - Santa Rita Road 1997-1 Fund (2704)
p. Local Recycling Programs Fund (2304) - Accounts for locally derived funds collected for a commercial organic and recycling program, and retained by the City at the end of the franchise held by Waste Management Inc. These funds are independent of the funds distributed by StopWaste.org pursuant to the Alameda County Recycling Measure.
q. Measure B - Bike and Pedestrian (2205) - Accounts for an Alameda County Transportation Commission (ACTC) voter approved increase in sales tax use for bike and pedestrian related projects.
r. Measure B Grants (2216) – Accounts for Alameda County Transportation Commission (ACTC) discretionary funding from 2014 voter approved increase in sales tax used for improvements on streets and roads.
s. Measure B - Local Streets (2204) - Accounts for an Alameda County Transportation Commission (ACTC) voter approved sales tax used for improvements made to streets and roads.
t. Measure BB - Bike and Pedestrian (2215) – Accounts for a direct distribution of an Alameda County Transportation Commission (ACTC) 2014 voter-approved increase in sales tax used for improvements on bike and pedestrian projects.
u. Measure BB - Grants (2217) - Accounts for Alameda County Transportation Commission (ACTC) discretionary funding (versus direct funding) from 2014 voter-approved increase in sales tax used for improvements on bike and pedestrian projects.
v. Measure BB – Local Street (2214) – Accounts for a direct distribution of an Alameda County 2014 voter-approved increase in sales tax used for improvements on streets and roads.
w. Measure D Recycling Fund (2302) - Accounts for the use of funds received from the Alameda County Waste Management Authority (Stopwaste.org) pursuant to a voter approved

charter amendment and is provided for recycling and related activities. This fund also accounts for other locally derived funds for recycling related activities.

x. Measure RR – Safe Routes to BART (2218) – Accounts for a grant program sponsored by BART using voter-approved Measure RR capital funds. SR2B is designed to help local agencies improve access for BART customers traveling to BART stations by walking and biking.

y. Noise Mitigation Fund (2902) - Accounts for the fees received from developers of residential properties, which can only be used for noise mitigation measures.

z. Public Art Fund (2801) - Accounts for the fees received from developers of properties, which can only be used for the purchase of design, development, and construction of Public Art projects within the City of Dublin.

aa. Road Maintenance & Rehabilitation Account (2220) – Accounts for Senate Bill 1 that increases gasoline and diesel taxes and vehicle registration fees to fund for basic road maintenance, rehabilitation, and critical safety projects on local streets and roads.

bb. SLES/COPS Fund – CA (2103) – Supplemental Law Enforcement Services / Citizens' Option for Public Safety: Accounts for police expenditures funded by a State grant.

cc. Small Business Fund (2601) – Accounts for the economic benefit payments from Amador Valley Industries to support the operations of the City's Small Business Assistance Program.

dd. State Grant - Park (2403) - Accounts for Local Assistance Grant funding from the State for park constructions.

ee. State Gas Tax Fund (2201) - Accounts for the receipt of state gasoline taxes and expenditures.

ff. State Housing Grant (2912) – Accounts for the receipt of Local Early Action Planning (LEAP) funds and expenditures.

gg. State Seizure/Special Criminal Activity Fund (2101) - Accounts for receipt of funds derived from non-federal asset forfeitures.

hh. Street Light Assessment Districts Funds – Account for revenue and related expenditures of lighting districts. The City has established the following district funds:
- Street Light Assessment District 1983-1 Fund (2701)
- Street Light District East Dublin 1999-1 Fund (2705)

ii. Storm Water Management Funds - Accounts for the funds received from the State, which are designated specifically for the use of storm water related activities. These include:
- Storm Water Management Fund (2321)
- Dublin/Dougherty Storm Water Management Fund (2323)
- Village Parkway Storm Water Management Water (2324)

jj. Traffic Safety Fund (2106) - Accounts for the receipt of traffic fines and traffic safety expenditures.

kk. Transportation Development Act (2203) - Accounts for revenues received from the Metropolitan Transportation Commission for pedestrian and bicycle projects.

ll. Transportation for Clean Air (2207) - Accounts for local fund revenue received from the Bay Area Air Quality Management District, via the Alameda County Transportation Commission, for projects that result in reduction of motor vehicle emissions.

mm. Vehicle Abatement Fund (2102) - Accounts for the use of funds received from vehicle registration of Dublin residents for the towing of abandoned vehicles in city limits.

2. Proprietary Funds (Internal Service Funds)

a. Equipment Replacement (6305) – finances necessary equipment replacement such as computers and network infrastructure, solar equipment, and telephone systems.

b. Facilities Replacement Fund (6205) – finances future major building components such as Heating Ventilation Air Conditioning (HVAC), major electrical system components, and parks related replacements for all City-owned facilities.

c. Information Technology Fund (6605) – accounts for all Information Technology costs, including staffing.
d. Vehicle Replacement Fund (6105) – finances necessary vehicle replacements, primarily fire apparatus and police vehicles.
e. Retiree Health Fund (6901) – accounts for contributions made to the California Employers' Retiree Benefit Trust Fund (CERBT) for future retiree health care benefits.
f. Energy Improvement Lease Revenue Bond Fund (7102)– accounts for the funds received from the City's Lease Revenue Bond for Energy Improvements and expenditures

3. Fiduciary Funds

a. Agency Funds

i. Geologic Hazard Abatement District (GHAD) - The California Public Resource Code, Section 25670 provides for the establishment of a GHAD as an independent, state-level public agency that oversees geologic hazard prevention, mitigation, abatement and control. GHADs operate with a focus on the prevention of geologic hazards, with mitigation and abatement also being primary functions. A "geologic hazard" is broadly defined as an actual or threatened landslide, land subsidence, soil erosion, earthquake, fault movement or any other natural or unnatural movement of land or earth. Three GHADs have been established in the City of Dublin, with the City acting as trustee of GHAD funds collected and used to contractually provide or arrange for services. The City Council serves as the Board of Directors for the following GHADs:

- Fallon Village GHAD (Funds 5301 & 5311)
- Schaefer Ranch GHAD (Fund 5302)
- Fallon Crossings GHAD (Fund 5321)

ii. Community Facilities District No. 2015-1 (5102) – Accounts for special tax levy, expenditures, and bond proceeds of Dublin Community Facilities District 2015-1, located in the Dublin Crossing development.

RELATED FUNDS HELD BY OTHER AGENCIES

1. Trust Funds

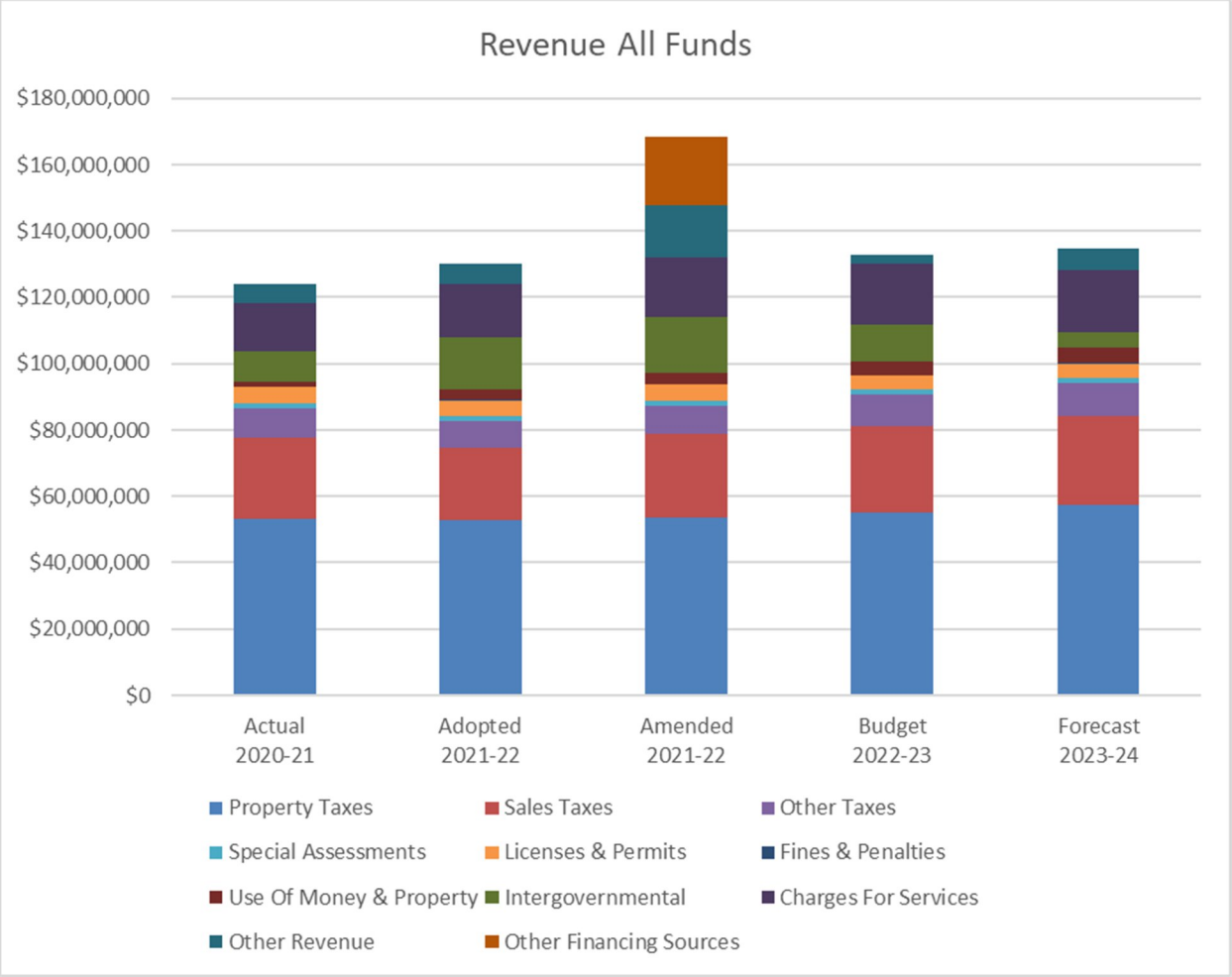
a. California Employers' Retiree Benefit Trust Fund (CERBT) Trust Fund (5171) – assets held in trust by CalPERS and used to pay retiree health obligations. Per Generally Accepted Accounting Principles (GASB 45), an agency only reports a trust fund in its financial statements if it has some managerial responsibility over the funds (i.e., investment responsibility). Therefore, the City does not show the CERBT Fund in its annual financial report. It is included in this document for informational purposes only.

Overview of Revenues

Figure 1| FY 2022-23 AND 2023-24 REVENUES, GOVERNMENTAL AND PROPRIETARY FUNDS

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Property Taxes	$53,010,596	$52,763,000	$53,763,000	$55,163,000	$57,543,000
Sales Taxes	$24,641,024	$21,918,000	$25,218,000	$25,994,445	$26,625,000
Other Taxes	$8,833,461	$8,001,706	$8,251,706	$9,474,000	$9,794,500
Special Assessments	$1,546,969	$1,629,096	$1,629,096	$1,644,799	$1,668,806
Licenses & Permits	$4,924,009	$4,499,006	$4,799,006	$4,024,891	$4,438,492
Fines & Penalties	$177,477	$247,432	$247,432	$185,000	$185,000
Use Of Money & Property	$1,391,947	$3,005,818	$3,441,883	$4,002,780	$4,587,311
Intergovernmental	$9,157,566	$15,925,967	$16,607,785	$11,357,650	$4,541,705
Charges For Services	$14,736,789	$15,849,853	$17,958,704	$18,350,795	$18,650,084
Other Revenue	$5,495,196	$6,455,003	$15,730,079	$2,514,440	$6,529,573
Other Financing Sources			$20,622,615		
TOTAL GOVERNMENTAL FUNDS	$123,915,034	$130,294,881	$168,269,306	$132,711,800	$134,563,471
INTERNAL SERVICE FUNDS					
Use Of Money & Property	$265,537	$158,000	$158,000	$195,000	$195,000
Internal Service Charges	$4,127,777	$4,041,760	$4,041,760	$5,026,703	$4,755,201
Other Revenue	$887,948	$1,025,000	$1,025,000	$1,048,320	$1,087,640
TOTAL INTERNAL SERVICE FUNDS	$5,281,262	$5,224,760	$5,224,760	$6,270,023	$6,037,841
Grand Total [1]	$129,196,296	$135,519,641	$173,494,066	$138,981,823	$140,601,312

[1] Excludes Transfers In and Fiduciary Funds.


Revenue All Funds
$180,000,000
$160,000,000
$140,000,000
$120,000,000
$100,000,000
$80,000,000
$60,000,000
$40,000,000
$20,000,000
$0
Actual 2020-21
Adopted 2021-22
Amended 2021-22
Budget 2022-23
Forecast 2023-24
Property Taxes
Sales Taxes
Other Taxes
Special Assessments
Licenses & Permits
Fines & Penalties
Use Of Money & Property
Intergovernmental
Charges For Services
Other Revenue
Other Financing Sources

Overview of Expenditures

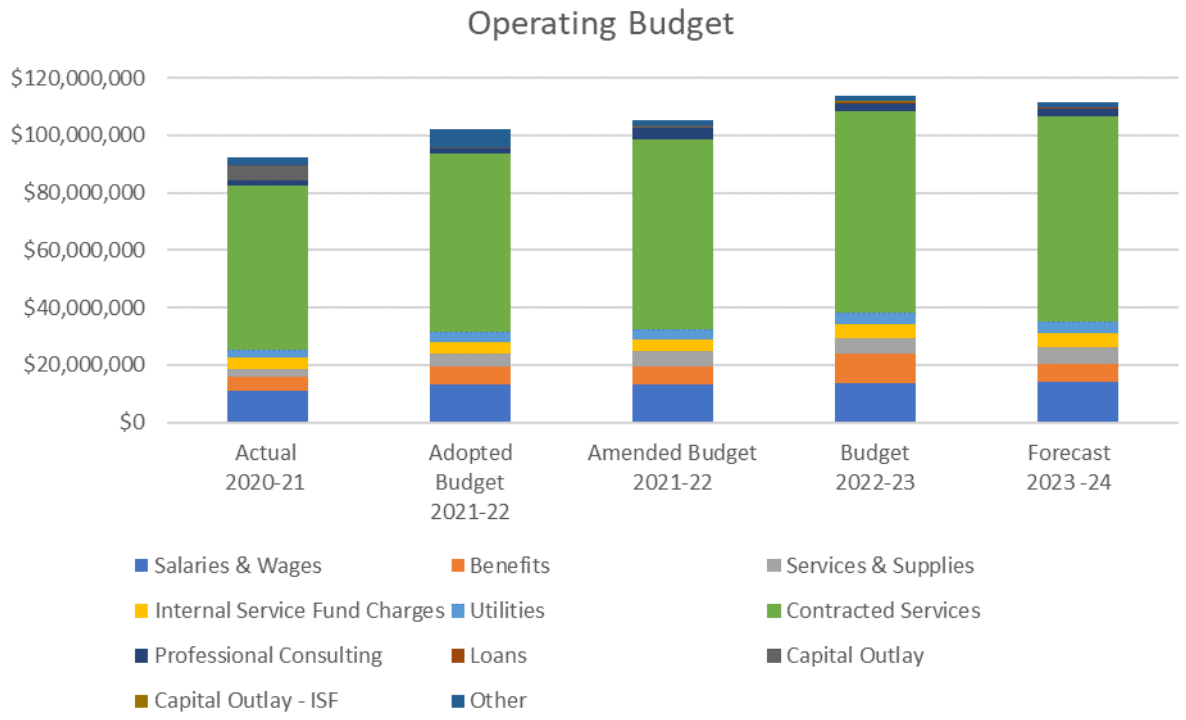
Figure 2| FY 2022-23 AND 2023-24 EXPENDITURES, GOVERNMENTAL AND PROPRIETARY FUNDS

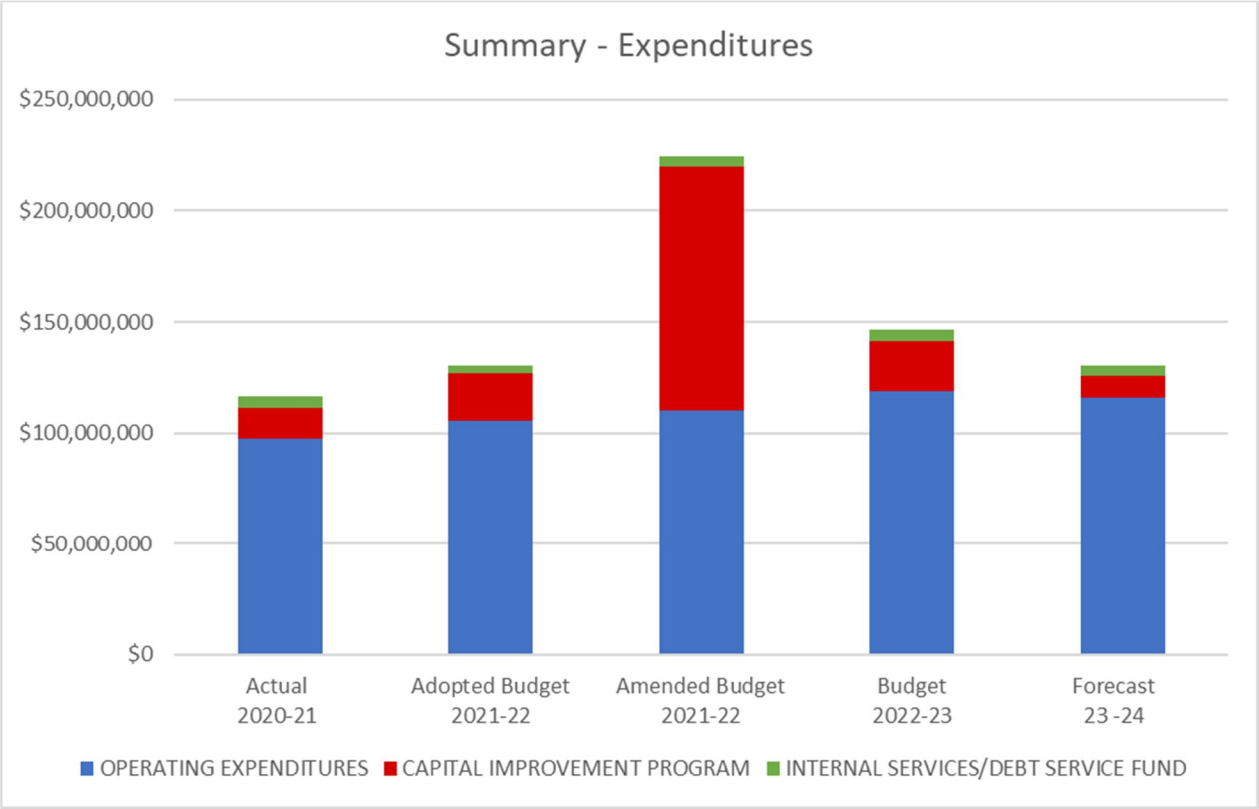
	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023 -24
OPERATING BUDGET (Governmental Funds)					
Salaries & Wages	$10,899,816	$13,010,601	$13,211,768	$13,651,710	$14,213,798
Benefits	$4,811,246	$6,434,641	$6,434,641	$10,120,578	$6,233,956
Services & Supplies	$3,059,182	$4,393,413	$5,008,395	$5,472,481	$5,887,744
Internal Service Fund Charges	$3,766,153	$3,968,591	$3,968,591	$4,979,168	$4,723,737
Utilities	$2,940,360	$3,700,750	$3,706,550	$4,007,497	$4,170,615
Contracted Services	$57,199,527	$62,265,824	$66,057,055	$70,109,412	$71,600,927
Professional Consulting	$1,461,838	$1,671,891	$4,142,593	$2,869,476	$2,555,604
Loans	$0	$160,000	$160,000	$160,000	$160,000
Capital Outlay	$5,614,958	$121,496	$621,143	$333,357	$122,229
Capital Outlay - ISF	$76,762	$8,200	$73,867	$134,380	$980
Other	$2,382,462	$6,580,023	$1,994,705	$1,856,490	$1,805,760
TOTAL OPERATING EXPENDITURES	$92,212,304	$102,315,430	$105,379,309	$113,694,548	$111,475,350
CAPITAL IMPROVEMENT PROGRAM					
General Improvements	$6,614,601	$6,991,969	$36,077,700	$5,660,495	$1,182,840
Public Art	$207,780	$544,700	$1,395,318	$150,000	$500,000
Parks	$3,962,763	$7,933,216	$30,834,557	$7,193,465	$3,844,115
Streets	$3,116,313	$5,687,686	$41,315,487	$9,999,924	$4,206,559
TOTAL CAPITAL IMPROVEMENT PROGRAM (1)	$13,901,457	$21,157,572	$109,623,062	$23,003,884	$9,733,514
TOTAL EXPENDITURES (2)	$106,113,761	$123,473,002	$215,002,371	$136,698,432	$121,208,864
INTERNAL SERVICE/DEBT SERVICE FUND					
Salaries & Wages	$558,691	$669,893	$669,893	$660,693	$683,738
Benefits	$1,022,134	$1,219,021	$1,219,021	$1,217,669	$1,266,148
Services & Supplies	$683,331	$780,105	$841,677	$1,389,894	$1,450,921
Internal Service Fund Charges	$145,037	$73,169	$73,169	$47,535	$34,284
Utilities	$97,406	$153,524	$153,524	$212,493	$229,275
Contracted Services	$267,086	$107,130	$107,130	$121,318	$116,788
Professional Consulting	$39,704	$211,400	$211,400	$315,496	$234,052
Capital Outlay	$21,658	$50,000	$50,000	$132,000	$0
Capital Outlay - ISF	$2,346,143	$224,951	$1,384,472	$787,400	$436,460
TOTAL INTERNAL SERVICE/DEBT SERVICE FUND (2) (3)	$5,181,189	$3,489,193	$4,710,286	$4,884,498	$4,451,666
GRAND TOTAL (2)	$111,294,950	$126,962,195	$219,712,656	$141,582,930	$125,660,530

(1) Excludes Developer Built and outside funding sources

(2) Excludes Fiduciary Funds and Transfers Out

(3) Excludes Depreciation Expenditures and Transfers Out


Operating Budget
$120,000,000
$100,000,000
$80,000,000
$60,000,000
$40,000,000
$20,000,000
$0
Actual 2020-21
Adopted Budget 2021-22
Amended Budget 2021-22
Budget 2022-23
Forecast 2023 -24
Salaries & Wages
Benefits
Services & Supplies
Internal Service Fund Charges
Utilities
Contracted Services
Professional Consulting
Loans
Capital Outlay
Capital Outlay - ISF
Other


Summary - Expenditures
$250,000,000
$200,000,000
$150,000,000
$100,000,000
$50,000,000
$0
Actual 2020-21
Adopted Budget 2021-22
Amended Budget 2021-22
Budget 2022-23
Forecast 23 -24
OPERATING EXPENDITURES
CAPITAL IMPROVEMENT PROGRAM
INTERNAL SERVICES/DEBT SERVICE FUND

Summary by Fund Type

Figure 3| SUMMARY BY FUND TYPE

	Governmental	Proprietary
FY 2021-22		
Beginning Balance	$312,051,125	$61,215,881
Revenues/Transfers In	$278,083,482	$6,224,760
Expenditures /Transfers Out	$323,848,110	$6,678,722
Ending Balance	$266,286,497	$60,761,919
FY 2022-23		
Beginning Balance	$266,286,497	$60,761,919
Revenues/Transfers In	$155,793,584	$8,270,023
Expenditures /Transfers Out	$160,170,216	$6,494,498
Ending Balance	$261,909,865	$62,537,444
FY 2023-24		
Beginning Balance	$261,909,865	$62,537,444
Revenues/Transfers In	$144,353,585	$8,037,841
Expenditures /Transfers Out	$132,998,978	$4,451,666
Ending Balance	$273,264,472	$66,123,619

Overview of Fund Balances

Figure 4| Overview Of Fund Balances Fiscal Year 2021-22 Amended Budget

Title	Beg. Fund Balance	Revenue	Transfer In	Expenditures	Transfer Out	End. Fund Balance
General Fund	$209,764,495	$105,071,047	$191,116	$89,314,127	$16,846,223	$208,866,308
State Seizure/Special Activity Fund	$24,727	$74,200		$35,000		$63,927
Vehicle Abatement	$276,428	$36,000		$9,738	$50,000	$252,691
SLES/COPS Fund - CA	$216,012	$101,000		$100,000		$217,012
Local Law Enforcement Block Grant - Fed		$50,000		$50,000		
Traffic Safety	($9,849)	$140,200		$176,735		($46,384)
Federal Asset Seizure Fund	$650			$650		
EMS Special Revenue	$217,945	$209,289		$183,030		$244,204
Enforcement Grants	$134,516	$330,090		$329,590	$134,516	$500
State Gas Tax	$3,075,486	$1,631,931		$704,638	$3,546,383	$456,397
Federal Transportation Grant		$661,000			$661,000	
Transportation Development Act	($0)				$17,317	($17,317)
Measure B Sales Tax-Local Streets	$895,197	$597,000			$1,186,161	$306,036
Measure B Sales Tax-Bike & Ped	$204,845	$217,500		$18,000	$403,117	$1,228
State Transportation Improvement		$72,000			$72,000	
TFAC/Transportation for Clean Air		$1,002,419			$1,002,419	
ACTC - Vehicle Registration Fee	$218,480	$269,867		$262,400	$123,896	$102,051
Measure BB Sales Tax - Local Streets Fund (ACTC)	$367,743	$537,000			$887,031	$17,713
Measure BB Sales Tax - Bike & Pedestrian Fund (ACTC)	$186,552	$177,000			$358,457	$5,095
Measure B Grants	$185,807					$185,807
Measure BB Grants	($110,846)	$4,751,000			$5,381,871	($741,717)
Measure RR - Safe Routes to BART		$1,500,000			$1,500,000	
Road Maint & Rehab Account (RMRA)	$1,917,898	$1,153,339			$2,815,249	$255,988
Measure D	$806,172	$233,000		$614,611	$106,448	$318,113
Garbage Service Fund	$236,151	$7,596,125		$7,594,125		$238,151
Local Recycling Programs	$106,044	$36,500		$38,350	$4,360	$99,834
AVI Eco Benefit / Business Asst Prog						
Storm Water Management	$239,069	$1,750		$12,000		$228,819
Box Culvert	$393,922	$3,000				$396,922
State Grant - Park		$271,600				$271,600
Small Business Assistance	$577,850	$100,000		$100,000		$577,850
Street Light District Funds	$1,765,374	$671,564		$532,030	$837,242	$1,067,666
Landscape District Funds	$1,977,313	$656,243		$576,814	$400,000	$1,656,742
CFD 2017-1	$257,346	$115,750		$31,096		$342,000
Public Art Fund	$4,004,099	$45,000		$100,000	$1,395,317	$2,553,781
Cable TV Facilities	$391,387	$184,500		$70,558		$505,329
Affordable Housing Fund (1)	$24,488,289	$5,199,816		$681,346		$29,006,759
Noise Mitigation Fund	$22,491	$814				$23,305
Community Development Block Grant	$6,600	$405,783		$399,183	$6,600	$6,600
Federal COVID-19 Financial Assistance	$359,140					$359,140
American Rescue Plan Act (ARPA)		$3,544,256		$2,778,232		$766,024
Building Homes and Jobs Act	($187,355)	$310,000		$122,645		
State Housing Grant	($18,825)			$281,175		($300,000)
Capital Improvement Project Funds			$109,623,060	$109,623,060		
Public Facility Fees	$22,347,412	$4,770,496			$30,483,139	($3,365,232)
Fire Impact Fees	$141,486	$45,750		$56,000		$131,236
Traffic Impact Fees	$27,502,354	$1,462,862		$207,237	$19,004,377	$9,753,601
Dublin Crossing Fund	$9,068,718	$3,410,000			$1,000,000	$11,478,718
ISF - Vehicles (2)	$3,967,351	$559,535		$1,039,021		$3,487,866
ISF - Facilities (2)	$46,588,565	$428,509	$1,000,000	$50,000	$1,543,638	$46,423,436
ISF - Equipment (2)	$8,415,460	$1,038,715		$369,692	$85,426	$8,999,058
ISF - IT Fund	$2,206,706	$2,172,001		$2,226,573	$339,373	$1,812,761
ISF - Retiree Health	$37,798	$1,026,000		$1,025,000		$38,798
Energy Improv Lease - Bond		$20,622,615			$20,622,615	
GRAND TOTAL (3)	$373,267,005	$173,494,066	$110,814,176	$219,712,656	$110,814,176	$327,048,416

(1) Beginning Fund Balance includes $14,725,227 in outstanding loans.
(2) Beginning Fund Balance includes $41,969,484 as Net Investment in Capital Assets.
(3) Excludes Fiduciary Funds.

Figure 5| OVERVIEW OF FUND BALANCES FISCAL YEAR 2022-23

Title	Beg. Fund Balance	Revenue	Transfer In	Expenditures	Transfer Out	End. Fund Balance
General Fund	$208,866,308	$108,709,762	$77,900	$98,478,847	$6,607,815	$212,567,308
State Seizure/Special Activity Fund	$63,927	$200		$35,000		$29,127
Vehicle Abatement	$252,691	$35,500			$50,000	$238,191
SLES/COPS Fund - CA	$217,012	$102,000		$100,000		$219,012
Local Law Enforcement Block Grant - Fed						
Traffic Safety	($46,384)	$100,100		$50,000		$3,716
Federal Asset Seizure Fund						$0
EMS Special Revenue	$244,204	$216,000		$177,937		$282,267
Enforcement Grants	$500	$321,584		$321,584		$500
State Gas Tax	$456,397	$1,898,231		$1,140,543	$744,460	$469,624
Federal Transportation Grant						
Transportation Development Act	($17,317)	$17,317				
Measure B Sales Tax-Local Streets	$306,036				$300,000	$6,036
Measure B Sales Tax-Bike & Ped	$1,228					$1,228
State Transportation Improvement						
TFAC/Transportation for Clean Air						
ACTC - Vehicle Registration Fee	$102,051	$270,367		$200,000	$165,040	$7,378
Measure BB Sales Tax - Local Streets Fund (ACTC)	$17,713	$1,142,000			$980,000	$179,713
Measure BB Sales Tax - Bike & Pedestrian Fund (ACTC)	$5,095	$377,000		$19,080	$188,228	$174,787
Measure B Grants	$185,807					$185,807
Measure BB Grants	($741,717)	$741,717				
Measure RR - Safe Routes to BART						
Road Maint & Rehab Account (RMRA)	$255,988	$1,277,424			$1,323,961	$209,451
Measure D	$318,113	$238,000		$162,555		$393,558
Garbage Service Fund	$238,151	$7,627,500		$7,620,000		$245,651
Local Recycling Programs	$99,834	$55,256		$36,256		$118,834
AVI Eco Benefit / Business Asst Prog						
Storm Water Management	$228,819	$2,000		$16,800		$214,019
Box Culvert	$396,922	$5,000				$401,922
State Grant - Park	$271,600	$2,022,400			$2,294,000	
Small Business Assistance	$577,850	$100,000		$100,000		$577,850
Street Light District Funds	$1,067,666	$657,332		$575,977	$42,000	$1,107,021
Landscape District Funds	$1,656,742	$693,465		$504,450	$195,000	$1,650,757
CFD 2017-1	$342,000	$117,000		$30,498		$428,502
Public Art Fund	$2,553,781	$45,000		$80,250	$150,000	$2,368,531
Cable TV Facilities	$505,329	$127,000		$70,000		$562,329
Affordable Housing Fund (1)	$29,006,759	$218,827		$868,279		$28,357,307
Noise Mitigation Fund	$23,305	$762				$24,067
Community Development Block Grant	$6,600	$305,600		$299,000	$6,600	$6,600
Federal COVID-19 Financial Assistance	$359,140					$359,140
American Rescue Plan Act (ARPA)	$766,024	$3,544,256		$2,507,492		$1,802,789
Building Homes and Jobs Act						
State Housing Grant	($300,000)	$300,000				
Capital Improvement Project Funds			$23,003,884	$23,003,884		
Public Facility Fees	($3,365,232)	$877,630			$6,353,240	($8,840,842
Fire Impact Fees	$131,236	$39,674				$170,910
Traffic Impact Fees	$9,753,601	$445,896		$300,000	$4,071,440	$5,828,057
Dublin Crossing Fund	$11,478,718	$80,000				$11,558,718
ISF - Vehicles (2)	$3,487,866	$766,088		$106,000		$4,147,954
ISF - Facilities (2)	$46,423,436	$514,278	$2,000,000	$132,000	$1,360,000	$47,445,714
ISF - Equipment (2)	$8,999,058	$1,024,559		$681,400		$9,342,217
ISF - IT Fund	$1,812,761	$2,916,778		$2,916,778	$250,000	$1,562,761
ISF - Retiree Health	$38,798	$1,048,320		$1,048,320		$38,798
Energy Improv Lease - Bond						
GRAND TOTAL (3)	$327,048,416	$138,981,823	$25,081,784	$141,582,930	$25,081,784	$324,447,309

(1) Beginning Fund Balance includes $14,725,227 in outstanding loans.
(2) Beginning Fund Balance includes $41,969,484 as Net Investment in Capital Assets.
(3) Excludes Fiduciary Funds.

Figure 6| Overview Of Projected Fund Balances Fiscal Year 2023-24

Title	Beg. Fund Balance	Revenue	Transfer In	Expenditures	Transfer Out	End. Fund Balance
General Fund	$212,567,308	$113,175,174	$56,600	$96,733,783	$4,891,070	$224,174,229
State Seizure/Special Activity Fund	$29,127	$420		$29,547		
Vehicle Abatement	$238,191	$37,150			$50,000	$225,341
SLES/COPS Fund - CA	$219,012	$104,200		$100,000		$223,212
Local Law Enforcement Block Grant - Fed						
Traffic Safety	$3,716	$100,200		$84,000		$19,916
Federal Asset Seizure Fund	$0					$0
EMS Special Revenue	$282,267	$222,200		$179,196		$325,271
Enforcement Grants	$500	$331,681		$331,681		$500
State Gas Tax	$469,624	$1,901,231		$1,395,809	$659,460	$315,586
Federal Transportation Grant						
Transportation Development Act						
Measure B Sales Tax-Local Streets	$6,036					$6,036
Measure B Sales Tax-Bike & Ped	$1,228					$1,228
State Transportation Improvement						
TFAC/Transportation for Clean Air						
ACTC - Vehicle Registration Fee	$7,378	$270,367		$100,000	$165,040	$12,705
Measure BB Sales Tax - Local Streets Fund (ACTC)	$179,713	$1,142,000			$1,110,000	$211,713
Measure BB Sales Tax - Bike & Pedestrian Fund (ACTC)	$174,787	$377,000		$20,225	$348,228	$183,334
Measure B Grants	$185,807					$185,807
Measure BB Grants						
Measure RR - Safe Routes to BART						
Road Maint & Rehab Account (RMRA)	$209,451	$1,278,924			$1,123,961	$364,414
Measure D	$393,558	$239,000		$367,935		$264,623
Garbage Service Fund	$245,651	$7,828,250		$7,820,000		$253,901
Local Recycling Programs	$118,834	$55,002		$35,902		$137,934
AVI Eco Benefit / Business Asst Prog						
Storm Water Management	$214,019	$2,200		$23,600		$192,619
Box Culvert	$401,922	$5,500				$407,422
State Grant - Park						
Small Business Assistance	$577,850	$100,000		$100,000		$577,850
Street Light District Funds	$1,107,021	$665,571		$593,322	$42,000	$1,137,270
Landscape District Funds	$1,650,757	$708,735		$518,455		$1,841,037
CFD 2017-1	$428,502	$117,200		$31,030		$514,672
Public Art Fund	$2,368,531	$45,000		$80,250	$500,000	$1,833,281
Cable TV Facilities	$562,329	$127,000		$35,000		$654,329
Affordable Housing Fund (1)	$28,357,307	$205,855		$743,827		$27,819,335
Noise Mitigation Fund	$24,067	$767				$24,834
Community Development Block Grant	$6,600	$105,600		$99,000	$6,600	$6,600
Federal COVID-19 Financial Assistance	$359,140					$359,140
American Rescue Plan Act (ARPA)	$1,802,789			$1,802,789		
Building Homes and Jobs Act						
State Housing Grant						
Capital Improvement Project Funds			$9,733,514	$9,733,514		
Public Facility Fees	($8,840,842)	$3,169,722			$2,279,875	($7,950,995)
Fire Impact Fees	$170,910	$68,033				$238,943
Traffic Impact Fees	$5,828,057	$2,099,489		$250,000	$613,880	$7,063,666
Dublin Crossing Fund	$11,558,718	$80,000				$11,638,718
ISF - Vehicles (2)	$4,147,954	$655,058		$207,000		$4,596,012
ISF - Facilities (2)	$47,445,714	$490,711	$2,000,000			$49,936,425
ISF - Equipment (2)	$9,342,217	$876,866		$229,460		$9,989,623
ISF - IT Fund	$1,562,761	$2,927,566		$2,927,566		$1,562,761
ISF - Retiree Health	$38,798	$1,087,640		$1,087,640		$38,798
Energy Improv Lease - Bond						
GRAND TOTAL (3)	$324,447,309	$140,601,312	$11,790,114	$125,660,530	$11,790,114	$339,388,091

(1) Beginning Fund Balance includes $14,725,227 in outstanding loans.
(2) Beginning Fund Balance includes $41,969,484 as Net Investment in Capital Assets.
(3) Excludes Fiduciary Funds.

Funds and Department Relationship Matrix

This table illustrates departmental oversight of City funds. The Office of the City Manager and the Administrative Service Department are not listed, as they provide oversight and assistance in managing all funds.

Fund Name	City Attorney	Comm. Dev.	Fire	Police	Parks & Comm. Services	Public Works	Non-Dept.
GOVERNMENTAL FUNDS - MAJOR FUNDS							
Affordable Housing Fund	X	X					
Capital Improvement Project Funds					X	X	
General Fund	X	X	X	X	X	X	X
Public Facility Fees					X		
Traffic Impact Fees						X	X
GOVERNMENTAL FUNDS - NON-MAJOR FUNDS							
ACTC - Vehicle Registration Fee						X	
American Rescue Plan Act		X		X	X	X	
Box Culvert						X	
Building Homes & Jobs Act		X					
Cable TV Facilities							X
Community Development Block Grant		X					X
Community Facilities District							X
Dublin Crossing Comm. Dev. Fee					X		
EMS Special Revenue			X				
Energy Improvement Lease Bond						X	
Federal Asset Seizure Fund				X			
Federal COVID-19 Financial Assistance		X			X	X	
Federal Transportation Grant						X	
Garbage Service Fund							X
HCD Housing Related Park Grant					X	X	
Landscape District Funds						X	
Local Recycling Programs						X	
Measure B Grant						X	
Measure B Sales Tax-Bike & Ped						X	
Measure B Sales Tax-Local Streets						X	
Measure BB Grant						X	
Measure BB Sales Tax-Bike & Ped						X	
Measure BB Sales Tax-Local Streets						X	
Measure D						X	
Measure RR - Safe Routes to BART						X	

Fund Name	City Attorney	Comm. Dev.	Fire	Police	Parks & Comm. Services	Public Works	Non-Dept.
Noise Mitigation Fund						X	
Parks Replacement Fund							X
Public Art Fund					X		
Road Maintenance and Rehabilitation Account						X	
SLES/COPS Fund - CA				X			
Small Business Fund							X
State Gas Tax				X			
State Grant - Park						X	
State Grant Housing		X					
State Seizure/Special Activity Fund				X			
Storm Water Management						X	
Street Light District Funds						X	
Traffic Safety						X	
Transportation Development Act						X	
Transportation for Clean Air						X	
Vehicle Abatement				X			
PROPRIETARY FUNDS							
ISF - Equipment							X
ISF - Facilities					X	X	X
ISF - Information Services							X
ISF - Retiree Health							X
ISF - Vehicle			X	X			X

General Fund Operating Summary

General Fund Operating Summary

	Actual 2020-21	Adopted 2021-22	Amended 2021-22	FY 22-23 Proposed	FY 23-24 Forecast
REVENUES BY CATEGORY					
Property Tax	$53,007,086	$52,763,000	$53,763,000	$55,163,000	$57,543,000
Sales Tax	$24,860,469	$22,528,000	$25,828,000	$26,400,000	$27,000,000
Sales Tax Reimbursements	($219,445)	($610,000)	($610,000)	($405,555)	($375,000)
Development Revenue	$7,391,926	$7,706,918	$8,816,883	$7,702,334	$7,934,482
Transient Occupancy Tax	$743,962	$750,000	$1,000,000	$1,400,000	$1,500,000
Other Taxes	$6,441,357	$5,732,706	$5,732,706	$6,560,000	$6,780,500
Licenses & Permits	$334,852	$313,434	$313,434	$351,373	$355,213
Fines & Penalties	$75,394	$107,432	$107,432	$85,000	$85,000
Interest Earnings	$2,809,671	$1,200,000	$1,200,000	$1,510,000	$2,010,000
Rentals and Leases	$822,841	$1,020,768	$1,456,833	$1,477,330	$1,544,741
Intergovernmental	$300,618	$285,000	$285,000	$290,000	$290,000
Charges for Services	$4,794,938	$5,283,291	$5,775,452	$6,496,124	$6,773,026
Other Revenue	$1,836,951	$1,317,231	$1,402,307	$1,680,156	$1,734,212
Subtotal Revenues - Operating	$103,200,620	$98,397,780	$105,071,047	$108,709,762	$113,175,174
Transfers In	$273,623	$56,600	$191,116	$77,900	$56,600
Unrealized Gains/Losses	($3,936,480)				
TOTAL REVENUES	$99,537,763	$98,454,380	$105,262,163	$108,787,662	$113,231,774
EXPENDITURES BY CATEGORY					
Salaries & Wages	$10,666,813	$12,772,606	$12,772,606	$13,249,383	$13,873,198
Benefits	$4,754,632	$5,372,420	$5,372,420	$5,488,704	$5,076,886
Services & Supplies	$2,782,316	$4,110,511	$4,568,304	$5,178,309	$5,520,535
Internal Service Fund Charges	$3,685,246	$3,907,323	$3,907,323	$4,932,571	$4,652,469
Utilities	$2,399,088	$3,045,467	$3,051,267	$3,485,435	$3,632,720
Contracted Services	$49,039,885	$54,367,888	$56,913,896	$59,695,219	$61,328,554
Capital Outlay	$639,176	$118,677	$529,605	$432,737	$93,662
Debt Service Payment			$975,720	$1,333,050	$1,331,850
Contingency & Miscellaneous	$154,622	$222,985	$222,985	$223,440	$223,910
Subtotal Expenditures - Operating	$74,121,779	$83,917,877	$88,314,127	$94,018,847	$95,733,783
OPERATING IMPACT	$29,078,842	$14,479,903	$16,756,920	$14,690,915	$17,441,391
Transfers Out & Contributions to Other Funds					
Transfers Out to CIPs	$5,300,714	$4,038,550	$15,846,223	$4,607,815	$2,891,070
Contribution to OPEB/PERS		$1,000,000	$1,000,000	$4,460,000	$1,000,000
Contribution to ISF	$1,000,000	$1,000,000	$1,000,000	$2,000,000	$2,000,000
Subtotal - Transfers Out & Other	$6,300,714	$6,038,550	$17,846,223	$11,067,815	$5,891,070
TOTAL EXPENDITURES	$80,422,492	$89,956,427	$106,160,350	$105,086,662	$101,624,853
IMPACT ON TOTAL RESERVES	$19,115,271	$8,497,953	($898,187)	$3,701,000	$11,606,921
TOTAL GENERAL FUND BALANCE	$209,764,495	$187,051,170	$208,866,308	$212,567,308	$224,174,229

General Fund Reserves Summary

Specific changes to all reserves are shown on the following page.

RESERVE BALANCES	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Non-Spendable	$13,266	$13,061	$13,266	$13,266	$13,266
Restricted	$4,493,314	$2,820,000	$4,493,314	$4,493,314	$4,493,314
Committed	$70,694,542	$39,722,291	$54,060,465	$51,277,097	$51,277,097
Assigned	$66,743,520	$58,593,750	$64,933,502	$62,641,857	$61,954,017
Unassigned	$67,819,852	$85,902,082	$85,365,761	$94,141,774	$106,436,535
TOTAL RESERVES	$209,764,495	$187,051,184	$208,866,308	$212,567,308	$224,174,229

Reserve Changes

The Fund Balance and Reserves Policy is included in the Appendix to this document. The policy was last updated in June 2015. The following are projected uses of reserves in the current year and in the Budget:

CIP Projects Funded by Reserves	Actual Prior Years	Amended 2021-22	Budget 2022-23	Forecast 2023-24
City Entrance Monument Signs		$200,000		
Citywide Signal Communications Upgrade	$79,852	$1,420,149		
Civic Center HVAC and Roof Replacement	$2,365,032	$22,602		
Civic Center Rehabilitation		$1,123,050	$220,840	$687,840
Cultural Arts Center		$4,364,197		
Don Biddle Community Park		$2,100,000		
Dublin Heritage Park Cemetery Improvements	$422,451	$1,173,549		
Electric Vehicle (EV) Charging Stations	$12,780	$137,220		
Green Stormwater Infrastructure		$382,570	$1,770,805	
IT Infrastructure Improvement		$93,600		
Maintenance Yard Facility Improvements	$6,925,290	$55,443		
Public Safety Complex - Police Services Building	$5,747,636	$152,363		
Village Parkway Reconstruction			$300,000	
	$15,553,040	$11,224,744	$2,291,645	$687,840

Specific changes to all reserves are shown on the following page. The changes in Fiscal Year 2021-22 are estimates at this point in time, based on the Amended Budget. The City Council will designate year-end reserves at the meeting of June 21, 2022.

General Fund Reserve Details

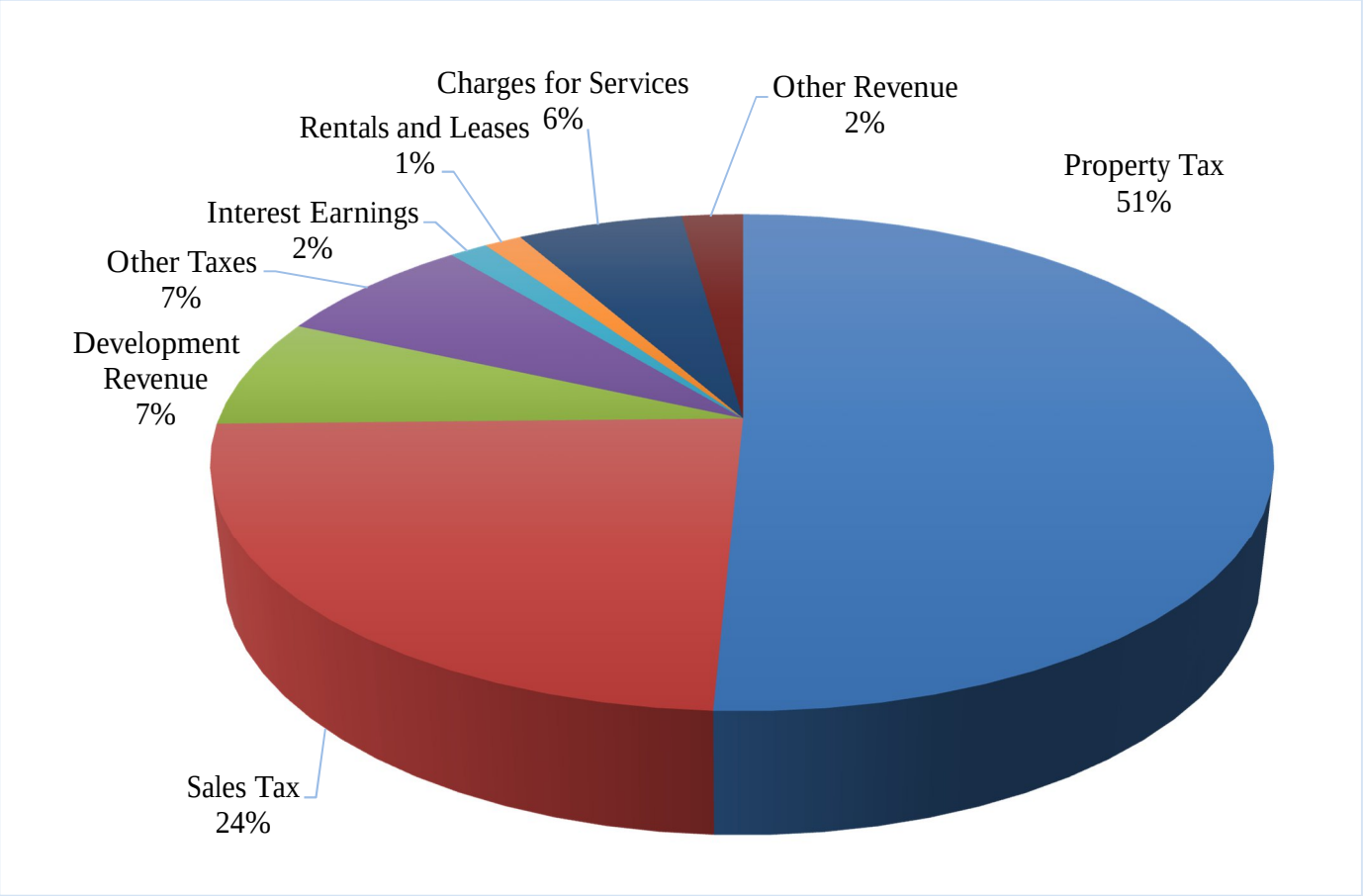
RESERVE DESCRIPTION	Actual 2020-21	Net Change	Projected 2021-22	Net Change	Projected 2022-23	Net Change	Projected 2023-24
Non-Spendable	**$13,266**		**$13,266**		**$13,266**		**$13,266**
Prepaid Expenses	**13,266**		**13,266**		**13,266**		**13,266**
Restricted	**$4,493,314**		**$4,493,314**		**$4,493,314**		**$4,493,314**
Cemetery Endowment	**60,000**		**60,000**		**60,000**		**60,000**
Developer Contr - Downtown	**1,490,000**		**1,490,000**		**1,490,000**		**1,490,000**
Developer Contr - Heritage Pk	**19,000**		**19,000**		**19,000**		**19,000**
Developer Contr - Nature Pk	**60,000**		**60,000**		**60,000**		**60,000**
Section 115 Trust - Pension	**2,114,314**		**2,114,314**		**2,114,314**		**2,114,314**
Heritage Park Maintenance	**750,000**		**750,000**		**750,000**		**750,000**
Committed	**$70,694,542**	**($16,634,077)**	**$54,060,465**	**($2,783,369)**	**$51,277,097**		**$51,277,097**
Advance to Public Facility Fee	**9,857,639**	(7,074,270)	**2,783,369**	(2,783,369)			
Downtown Public Impr	**13,000,000**	(200,000)	**12,800,000**		**12,800,000**		**12,800,000**
Economic Development	**53,319**	(53,319)					
Economic Stability	**8,000,000**		**8,000,000**		**8,000,000**		**8,000,000**
Emergency Communications	**532,113**		**532,113**		**532,113**		**532,113**
Fire Svcs Pension/OPEB	**5,671,094**		**5,671,094**		**5,671,094**		**5,671,094**
Innovations & New Opport	**1,031,719**	(137,220)	**894,498**		**894,498**		**894,498**
One-Time Initiative - Capital	**4,966,110**	(1,476,078)	**3,490,032**		**3,490,032**		**3,490,032**
One-Time Initiative - Operating	**503,860**		**503,860**		**503,860**		**503,860**
Public Safety Reserve	**2,600,000**		**2,600,000**		**2,600,000**		**2,600,000**
Specific Committed Reserves							
Cemetery Expansion (CIP)	**1,173,549**	(1,173,549)					
Contribution to Public Facility Fee	**6,000,000**		**6,000,000**		**6,000,000**		**6,000,000**
Cultural Arts Center	**4,539,197**	(4,364,197)	**175,000**		**175,000**		**175,000**
Don Biddle Park (CIP)	**2,100,000**	(2,100,000)					
Fallon Sports Park III Contingency	**3,110,500**		**3,110,500**		**3,110,500**		**3,110,500**
Lease Revenue Bond Payment	**4,000,000**		**4,000,000**		**4,000,000**		**4,000,000**
Maintenance Facility (CIP)	**55,443**	(55,443)					
Utility Undergrounding (CIP)	**3,500,000**		**3,500,000**		**3,500,000**		**3,500,000**
Assigned	**$66,743,520**	**($1,810,019)**	**$64,933,502**	**($2,291,645)**	**$62,641,857**	**($687,840)**	**$61,954,017**
Accrued Leave	**1,296,514**		**1,296,514**		**1,296,514**		**1,296,514**
Catastrophic Loss	**17,710,320**		**17,710,320**		**17,710,320**		**17,710,320**
CIP Carryovers	**2,735,111**		**2,735,111**		**2,735,111**		**2,735,111**
Fiscally Responsible Adj	**325,000**		**325,000**		**325,000**		**325,000**
Municipal Regional Permit	**2,212,931**	(418,403)	**1,794,528**	(1,770,805)	**23,723**		**23,723**
Non-Streets CIP Commitments	**2,366,100**	(93,600)	**2,272,500**		**2,272,500**		**2,272,500**
Operating Carryovers	**1,882,745**		**1,882,745**		**1,882,745**		**1,882,745**
Parks and Streets Contingency	**201,270**		**201,270**		**201,270**		**201,270**
Pension & OPEB	**16,000,000**		**16,000,000**		**16,000,000**		**16,000,000**
Relocate Parks Dept	**500,000**		**500,000**		**500,000**		**500,000**
Service Continuity	**3,150,000**		**3,150,000**		**3,150,000**		**3,150,000**
Specific Assigned Reserves							
Climate Action Plan	**3,000,000**		**3,000,000**		**3,000,000**		**3,000,000**
Contribution to ISF	**1,500,000**		**1,500,000**		**1,500,000**		**1,500,000**
Façade Improvement Grants	**374,157**		**374,157**		**374,157**		**374,157**
HVAC Replace. & Civic Ctr Improv. (CIP)	**3,337,009**	(1,145,652)	**2,191,357**	(220,840)	**1,970,517**	(687,840)	**1,282,677**
Public Safety Complex (CIP)	**152,363**	(152,363)					
Village Pkwy Pavemt Recon	**10,000,000**		**10,000,000**	(300,000)	**9,700,000**		**9,700,000**
Unassigned	**$67,819,852**	**$17,545,908**	**$85,365,761**	**$8,776,013**	**$94,141,774**	**$12,294,761**	**$106,436,535**
Unassigned-Unrealized Gains	**4,516,760**		**4,516,760**		**4,516,760**		**4,516,760**
Unassigned (Available)	**63,303,092**		**80,849,001**		**89,625,014**		**101,919,775**
TOTAL RESERVES	**$209,764,495**	**($898,187)**	**$208,866,308**	**$3,701,000**	**$212,567,308**	**$11,606,921**	**$224,174,229**

General Fund Revenue Assumptions

Total General Fund revenues, excluding transfers in, are budgeted at $108.7 million and $113.2 million, in Fiscal Years 2022-23 and 2023-24 respectively, an increase of $3.6 million or 3.5% in the first year and $4.5 million or 4.1% in the second year.

Dublin's two largest ongoing revenue sources in the General Fund, Property Taxes and Sales Tax, account for 75% of total revenues in Fiscal Year 2022-23.

General Fund Revenues



The following are the key assumptions used to construct the General Fund operating budget in Fiscal Years 2022-23 and 2023-24, and the variances from year to year (the two variance numbers represent the change in Fiscal Year 2022-23 from the Fiscal Year 2021-22 Amended Budget, and the change in Fiscal Year 2023-24 from the Fiscal Year 2022-23 Budget). Descriptions are provided for categories with variances of $150,000 or more.

Property Tax: +$1.4 million / +$2.4 million

The COVID19 pandemic while it delayed home and property sales in the 2020 calendar year, it did not impact the City's assessed valuation growth due to the transfer of ownership and increase in property value driven by fewer properties being offered for sale. Property Tax continues to show growth in both years.

Assumptions

- Total Property Tax revenue is projected to grow $1.4 million (2.6%) in FY 2022-23 and $2.4 million (4.3%) in FY 2023-24. This growth reflects an increase in assessed value due to the California Consumer Price Index (CCPI) increase of 2%, and increased valuation due to changes in ownership or new construction.
- Budgeted delinquency rate of 2.5% in both fiscal years.
- Loss of property tax revenue due to middle income rental housing program.

Sales Tax: +$572,000 / +$600,000

Sales & use tax is projected to continue moderately growing for the next two fiscal years. However, current and next year's impacting factors include high inflation, expected interest rate increases by the Federal Reserve. Further, hospitality industries struggle to find and retain employees; fuel prices impacted by Ukraine-Russia crisis. In addition, supply chain, raw material interruptions may disrupt some sales. Furthermore, COVID still remains a public health challenge.

Assumptions

- Total Sales Tax revenue is projected to increase $572,000 or 2.2% in Fiscal Year 2022-23 and $600,000 or 2.3% in Fiscal Year 2023-24.
- It is projected the sales tax revenue growth will slow down for the next two fiscal years, Auto and Transportation, and online pool categories are projected to flatten out

Transient Occupancy Tax (TOT): +$400,000 / +$100,000

The hotel industry is in the midst of recovering from the COVID-19 pandemic, specifically from leisure demand. The City has started to see the recovery of the revenue loss.

The Budget projects TOT revenue will increase $400,000 or 40% in Fiscal Year 2022-23 and an additional $100,000 in Fiscal Year 2023-24 due to rising room prices and occupancy rates, but still a 33% decline from the pre-pandemic level.

Other Taxes: +$827,294 / +$220,500

Other Taxes include Property Transfer Taxes, and multiple Franchise Taxes (electric, gas, garbage, cable). The Budget projects an increase of $300,000 in Property Transfer Tax and an increase of $527,294 in overall franchise taxes in Fiscal Year 2022-23, primarily due to a new garbage franchise agreement. The Budget projects an increase of $517,000 in Garbage Franchise Tax and all other franchise taxes were held relatively flat in the second year.

Development Revenue: -$1,114,549 / +$232,148

Development revenues include revenues from permits (primarily building permits), and from planning and engineering services provided by the City that are ultimately covered by developer deposit accounts. The updated projections include anticipated activity in existing projects and do not presume any new development during the 10-year period.

As the City Council is aware, development projects progress through various stages and the receipt of revenues and corresponding service (i.e., City cost) do not happen simultaneously. Plan check costs are typically incurred approximately 12 months after revenue has been received, meaning that as development decreases, the associated decrease in costs will lag. In anticipation of this, the City has maintained a reserve (currently at $3.2 million) to cover costs during that lag.

Assumptions

- The revenue estimate is based on Community Development project projections.
- Development revenues are projected to decrease $1.1 million or 12.6% in Fiscal Year 2022-23 from the Fiscal Year 2021-22 Amended Budget.
- Fiscal Year 2023-24 revenues are projected to increase $232,148 or 3.0%.

Interest Income: +$310,000 / +$500,000

Interest rates have been very low since the onset of the Coronavirus pandemic, but given the strength of the economic recovery, inflation last year burst higher by the most in almost 40 years, it is anticipated the Fed will move forward rates hikes, inflation will be the key variable in terms of how often and how much the Fed needs to raise rates. As a result, it is projected interest revenue will increase $310,000 in the first year and additional $500,000 for the second year.

Charges for Services (excluding development services): +$720,672 / +$276,902

Charges for services include revenue primarily from Parks and Community Services programs, as well as Waste Management Administrative Fees, collected from the City's contracted garbage and waste collector (Amador Valley Industries), and Santa Rita revenue, whereby the County reimburses the City for costs incurred when responding to non-emergency calls at the Santa Rita Jail.

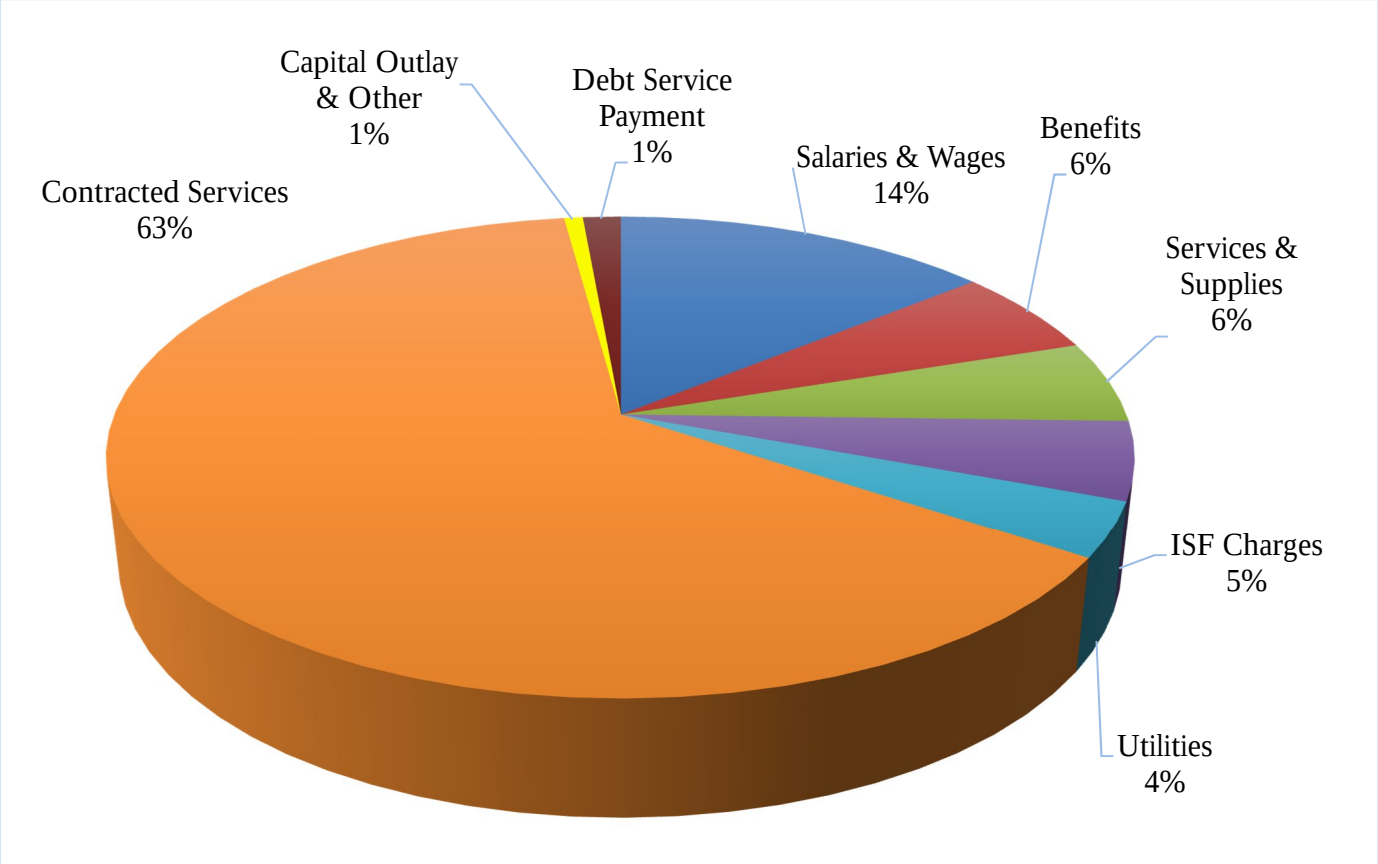
Assumptions

- Recreation program revenues are projected to increase $620,000 or 14.9% in Fiscal Year 2022-23 due to the resumption of recreation programs close to pre-COVID level and additional fields and courts available for rental. However, certain programs, such as family and aquatic programs, are still in recovery mode. It is projected an additional increase of $266,000 in Fiscal Year 2023-24 in anticipation all recreation programs are up running.

General Fund Expenditure Assumptions

The City's ongoing operating expenditures and long-term financial liabilities continue to grow, and as previously mentioned are projected to eventually outpace the City's ongoing revenue growth in Fiscal Year 2029-30, absent any significant additional revenues or significant cost cutting measures. The Budget reflects an increase in total operating expenditures of $5.7 million or 6.5% in Fiscal Year 2022-23 and an increase of $1.7 million or 1.8% in Fiscal Year 2023-24. The chart below presents the composition of operating expenditures by category for Fiscal Year 2022-23 and is followed by a discussion of the assumptions used in preparing the budget.

General Fund Expenditures



The following are the key assumptions used to construct the General Fund operating budget in Fiscal Years 2022-23 and 2023-24, and the variances from year to year (the two variance numbers represent the change in Fiscal Year 2022-23 from the Fiscal Year 2021-22 Amended Budget; and the change in Fiscal Year 2023-24 from the Fiscal Year 2022-23 Budget. Descriptions are provided for categories with variances of $150,000 or more.

Personnel Costs: +$593,061 / +$211,997

Personnel costs include three major components: salaries, retirement, and health benefits. The City has implemented cost sharing mechanisms with employees. Currently, employees are paying 100% of the employee portion of pension costs (8% of salary) and are also contributing to the employer portion of pension costs (an additional 7%, for a total of 15% of salary). In addition, The City's contribution to health benefits are capped, the City's share is 50% of the maximum increase up to $100 per month.

The two-year budget proposal reflects an updated position allocation plan, projected salaries, health rates, and retirement benefits. The increase in personnel costs is due primarily to the net result of increase in salaries and benefit costs, change in allocation of staff time to capital improvement projects (different funds), and the net impact of increasing pension costs and decreasing retiree health costs, as discussed below.

Position Changes

The Budget includes the following changes to the City's Position Allocation beginning in Fiscal Year 2022-23 (net cost shown is first year salary and benefits). There no net change in full time equivalent positions

- Addition of one Maintenance Coordinator in Public Works Department Maintenance Division
- Elimination of Management Analyst II (Limited Term) in City Manager Office, funded by American Rescue Plan Act (ARPA)

Full-Time Position Allocation Plan

2021-22	2022-23	2023-24
99.00	99.00	99.00

Benefits

The City is projected a slight increase in the retirement cost in Fiscal Year 2022-23 but a significant decrease in Fiscal Year 2023-24, due to the funding of one-time additional payment of $3.46 million towards the Dougherty Regional Fire Authority (DRFA) unfunded pension liability. DRFA provided fire services to the cities of Dublin and San Ramon prior to the City's contracting within Alameda County Fire Department. DRFA continues to exist as a Joint Powers Authority, only of the purposes of distributing the outstanding liabilities and assets to Dublin (57.51%) and San Ramon (42.49%).

As was discussed in the transmittal letter, retiree health payments are decreasing significantly, due to the City's capping of the benefit plan for new hires (after January 1, 2016). Staff had initially projected savings of $4.0 million over 15 years, but with nearly two-thirds of the City workforce being hired after January 1, 2016, the savings from the capped benefit are being realized earlier than anticipated. Staff now expects savings almost doubled over the same 15-year period.

Supplies and Services: +$610,005 / +$342,226

During the budget process, Staff were asked to hold the line in operating supplies and services expenditures. The net increase in Supplies and Services is primarily due to insurance premiums and claims.

Training and conferences expenditures are budgeted in this category, out of state travel is included in the budget and requires the approval of the City Manager.

Utilities: +$434,168 / +$147,285

The Budget includes an increase in utilities in Fiscal Year 2022-23 as the net result of bringing the sewer, electric, potable water, and recycled water costs in line with current year costs, and additional facilities.

Internal Service Charges: +$1,025,248 / -$280,102

Internal Service Charges include allocation of replacement cost of facilities, vehicles, and equipment, in addition, IT operating budget is also allocated to citywide departments based on a specified formula. The Fiscal Year 2022-23 Budget includes an increase of $1.0 million, of that amount, $206,553 is in vehicle replacement cost allocations due to the recent replacement of fire apparatus and police vehicles with higher costs; and $742,263 in IT service charges, primarily due to an increase in software costs, such as the new financial and budgeting system, preventative maintenance software, and programs to support the operations of the City.

Contract Services: +$2,781,323 / +$1,633,335

The City contracts for Public Safety (Police and Fire), maintenance, development and other miscellaneous services. In Fiscal Years 2022-23 and 2023-24, total contracted services make up 63% of the overall General Fund expenditure budget. Public Safety contracts costs make up approximately 42% of the total operating budget. The details of contract increases were included in the Transmittal Letter to this document, but are also included here for easy reference. Police and fire services contract amount in this section includes liability insurance, which is categorized in the Services and Supplies expenditure category.

Police Services

Increases are proposed for the Police Services contract with Alameda County Sheriff's Office (ACSO), as shown in the table below.

Police Services Contract Changes

	General Fund	All Funds		
FY	Contract $	Total Contract	Increase $	Increase %
2021-22	$22,437,777	$23,643,192		
2022-23	$24,739,469	$25,722,450	$2,079,258	8.8%
2023-24	$25,589,662	$26,599,445	$876,995	3.4%

The following factors are included:

- Additional two police officers in FY 2022-23.
- Budget assumes 4% COLA for sworn and 3.25% for non-sworn personnel.
- FY 2021-22 budget includes additional ARPA funding from Revenue Replacement designation, which reduces the budget for General Fund.

Fire Services

Fire Services Contract Changes

	General Fund	All Funds		
FY	Contract $	Total Contract	Increase $	Increase %
2021-22(1)	$14,700,590	$15,112,900		
2022-23	$15,421,020	$15,598,957	$486,057	3.2%
2023-24	$16,212,497	$16,391,693	$792,736	5.1%

(1) Total Contract includes a one-time capital outlay cost of $235,861

The following factors are included:

- Budget assumes 3% COLA for sworn and 3.13% for non-sworn personnel.
- No recommendation of capital asset replacement for both years.

Maintenance (MCE)

MCE Contract Changes

	General Fund		All Funds	
FY	Contract $	Total Contract	Increase $	Increase %
2021-22	$5,933,838	$6,690,885		
2022-23	$7,220,710	$8,251,561	$1,560,676	23.3%
2023-24	$7,547,102	$8,597,466	$345,905	4.2%

The following factors are included:

- Additional parks and street landscape: Don Biddle Community Park, Fallon Sports Park Phase 3.
- Increase in service levels for more frequent tree pruning, trimming, landscape clean up, and sidewalk repairs.
- Increase in labor rates.

The Budget also includes a lump sum amount for additional work beyond what is included in the contract scope. This has been historically budgeted for but not specifically called out in the contract. Staff has asked MCE to include this in the total contract amount, at a not-to-exceed amount of $250,000, for unanticipated expenditures.

Furthermore, to the extent that there are available budgeted contingency funds, the MCE contract is periodically amended during the City's quarterly financial reviews to use additional funding for unforeseen needs.

Other Contracts

Other Contract Changes

FY	Development	Other	Total	Change $	Change %
2021-22	$4,646,552	$9,935,389	$14,581,941		
2022-23	$4,390,093	$8,787,376	$13,177,469	($1,404,472)	-9.6%
2023-24	$4,192,611	$8,655,617	$12,848,228	($329,241)	-2.5%

Development-related and other general City contract costs are budgeted according to anticipated service levels for specific projects, Fiscal Year 20-21 Amended Budget includes $1.0 million budget carryover from prior fiscal year for specific projects.

Capital Outlay: -$96,868 / -$339,075

Capital Outlay are typically one-time expenditures. Fiscal Year 2022-23 Budget includes the purchase of two police vehicles for additional police officers, equipment and capital asset for Parks and Recreation special events and The Wave.

Debt Service Payment: +$357,330/-$1,200

The City issued 2021 lease revenue bonds to finance energy efficiency capital improvements, the City received S&P Global 'AAA' issuer credit rating (ICR) and 'AA+' long-term rating on Dublin Financing Authority, the entity issuing the revenue bonds. Payment of debt service of the Bonds is a liability of the General Fund. The increase in debt service payment in Fiscal Year 2022-23 is due to only one interest installment payment in Fiscal Year 2021-22 based on the timing of the issuance of bond.

2021 Lease Revenue Bonds Annual Payments

FY Ending	Principal	Interest	Total
6/30/2022	$505,000	$440,285	$945,285
6/30/2023	655,000	678,050	1,333,050
6/30/2024	680,000	651,850	1,331,850
6/30/2025	710,000	624,650	1,334,650
6/30/2026	735,000	596,250	1,331,250
6/30/2027	765,000	566,850	1,331,850
6/30/2028	795,000	536,250	1,331,250
6/30/2029	830,000	504,450	1,334,450
6/30/2030	860,000	471,250	1,331,250
6/30/2031	895,000	436,850	1,331,850
6/30/2032	930,000	401,050	1,331,050
6/30/2033	970,000	363,850	1,333,850
6/30/2034	1,005,000	325,050	1,330,050
6/30/2035	1,045,000	284,850	1,329,850
6/30/2036	1,090,000	243,050	1,333,050
6/30/2037	1,130,000	199,450	1,329,450
6/30/2038	1,180,000	154,250	1,334,250
6/30/2039	1,225,000	107,050	1,332,050
6/30/2040	1,260,000	70,300	1,330,300
6/30/2041	1,300,000	32,500	1,332,500
Totals	$18,565,000	$7,688,135	$26,253,135

Transfers Out:

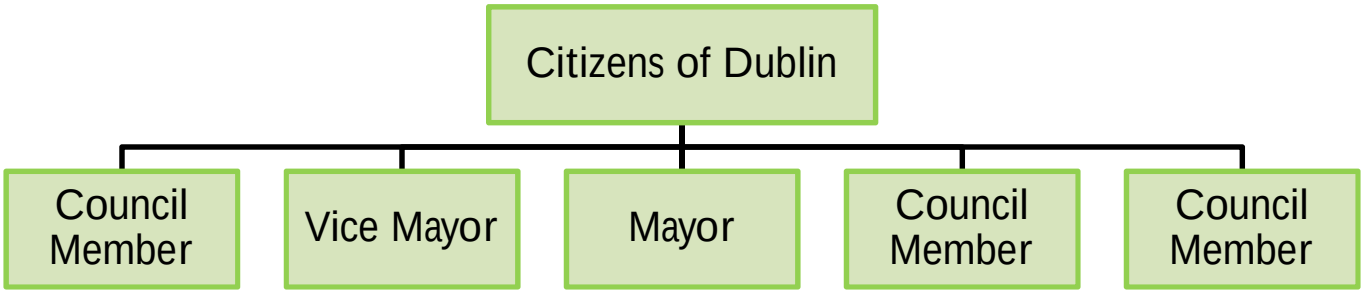
The Budget includes transfers out of $2,000,000 to the Internal Services Fund – Facilities for preventive maintenance, $4,607,815 and $2,891,070 to capital improvement projects for the next two fiscal years, of which $2,291,645 and $687,840 comes from Committed/Assigned reserves for the respective fiscal years. The following are capital improvement projects funded by the General Fund.

General Fund CIP

Project Description	Reserve Type	FY 22-23	FY 23-24
Audio Visual System Upgrade		$50,000	
Citywide Bicycle and Pedestrian Improve.		$105,000	$105,000
Citywide Energy Improvements		$1,280,000	
Citywide Storm Drain Improvements			$30,000
Civic Center Rehabilitation	Assigned	$220,840	$687,840
Downtown Dublin Street Grid Network		$8,990	$8,990
Downtown Dublin Town Square Park		$4,680	$4,680
Dublin Standard Plans & Details Update		$142,500	
Green Stormwater Infrastructure	Assigned	$1,770,805	
Kolb Park Renovation			$450,000
Marquee Signs			$495,000
Municipal Fiber		$140,000	
Parks Playground Replacement			$1,109,560
Situational Awareness Camera Program		$585,000	
Village Parkway Reconstruction	Assigned	$300,000	
Total		$4,607,815	$2,891,070

City Council

Chart 2 | City Council Organizational Chart



City Council

Description:

The City Council consists of the Mayor and four City Council members currently elected at large by the voters of Dublin. The City Council is responsible for enacting legislation, establishing policies, and providing guidance and direction for actions that affect the quality of life in the City. Local elected officials also represent the City at a variety of forums at the County, Regional, State and National levels, to make certain the interests of the City of Dublin, and cities in general, are represented. In 2024, the City Council elections will become district-based elections and the City will continue to elect the Mayor at large.

Accomplishments for 2020-21 and 2021-22:

- Participated in legislative outreach, in partnership with cities of Livermore, Pleasanton, San Ramon and the Town of Danville.
- Completed Dougherty Road Widening Project.
- Completed the Dublin Boulevard Widening Project.
- Completed the City's Public Safety Complex for Dublin Police Services.
- Approved and began implementing recommendations from the Diversity, Equity and Inclusion Taskforce.
- Approved the creation of the Behavioral Health Unit in Dublin Police Services.
- Established several programs to assist residents and businesses through the pandemic.

Objectives for Fiscal Year 2022-23 and 2023-24:

- Continue to participate in the legislative outreach, in partnership with cities of Livermore, Pleasanton, San Ramon and the Town of Danville.
- Continue implementation of the DEI Taskforce Recommendations.
- Continue implementation of efforts to assist businesses and residents in pandemic recovery efforts.
- Issue City of Dublin Annual Report on City Accomplishments and the City Report to share news of the year.

Budget Highlights:

- Funding for Dublin Pride Week Activities.
- Funding for Volunteer Recognition and Inside Dublin Programs.

City Council

Figure 7| CITY COUNCIL EXPENDITURES

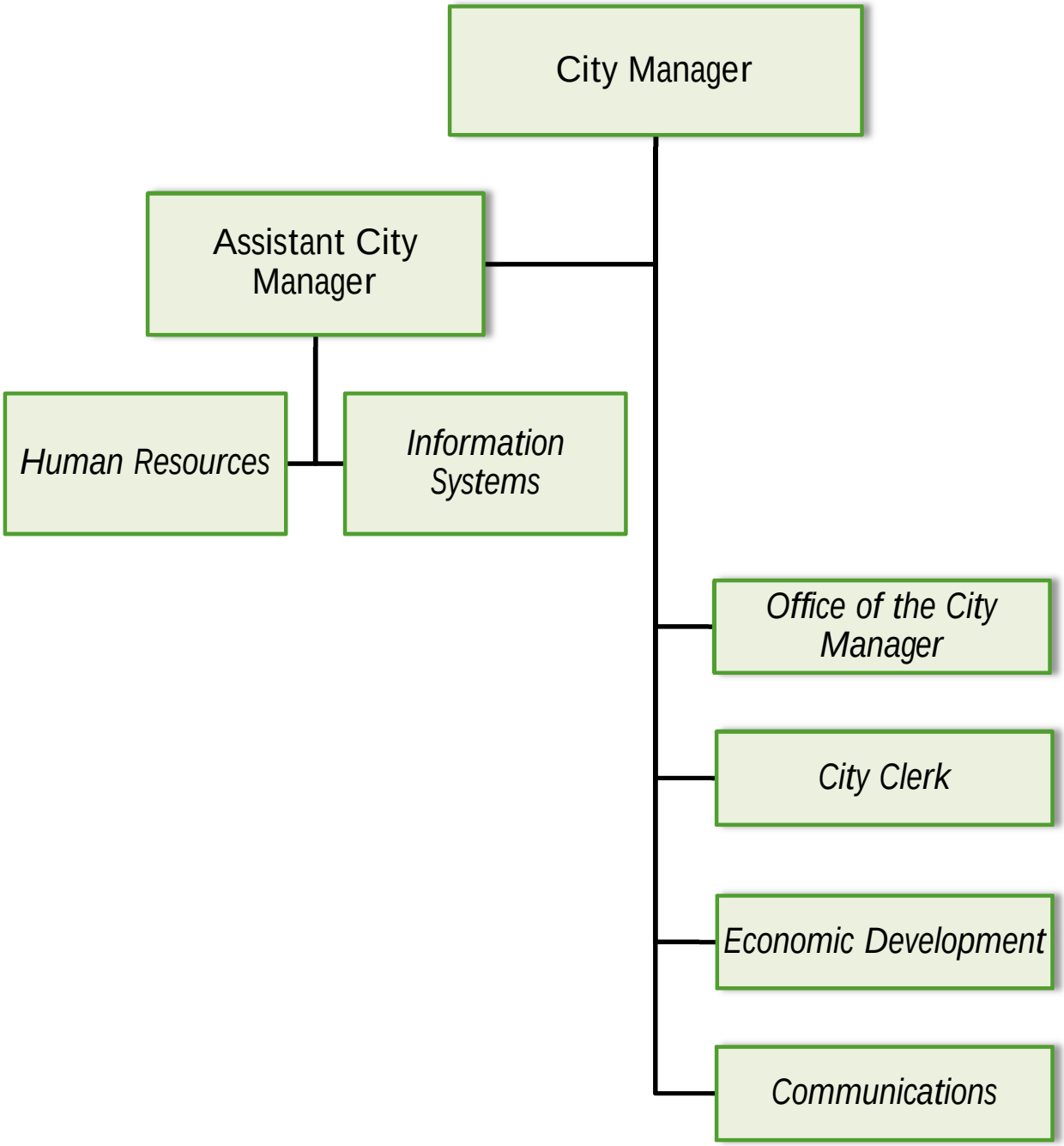
	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$76,277	$78,306	$78,306	$88,448	$93,528
Benefits	$100,682	$111,914	$111,914	$103,327	$109,576
Services & Supplies	$89,845	$147,415	$147,415	$158,663	$160,363
Internal Service Fund Charges	$51,064	$48,195	$48,195	$56,068	$52,946
Contracted Services	$2,967	$16,000	$16,000	$17,000	$17,000
Professional Consulting	$44,298	$120,000	$120,000	$120,000	$120,000
TOTAL EXPENDITURES	$365,132	$521,830	$521,830	$543,506	$553,413

FUNDING					
General Fund	$365,132	$521,830	$521,830	$543,506	$553,413
TOTAL FUNDING	$365,132	$521,830	$521,830	$543,506	$553,413

PERSONNEL ALLOCATION					
Mayor	1.00	1.00	1.00	1.00	1.00
City Council Member	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	5.00	5.00	5.00	5.00	5.00

City Manager

Chart 3 | City Manager Organizational Chart



City Manager

The City Manager's Office provides support to all areas of City operations including, supervision and evaluation of employees; evaluation of all contract services; the enforcement of City Ordinances; recommendations to the City Council on ordinances and policies that address the effective operation of the City; provision of advisory recommendations to the City Council; oversight of the preparation and administration of the City's Budget and Capital Improvement Program; and representation on behalf of the City before intergovernmental bodies and organizations. The department also provides support services to the City Council, Economic Development, Communications, Information Systems, City Clerk and Human Resources.

Figure 8| CITY MANAGER EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$3,053,103	$3,465,933	$3,570,100	$3,606,153	$3,656,018
Benefits	$904,090	$1,075,190	$1,075,190	$1,149,991	$1,194,707
Services & Supplies	$1,921,323	$2,316,609	$2,647,671	$3,498,482	$3,898,230
Internal Service Fund Charges	$512,000	$516,445	$516,445	$577,364	$557,302
Utilities	$97,406	$153,524	$153,524	$212,493	$229,275
Contract Services	$2,478,813	$1,132,183	$2,480,946	$2,801,297	$2,070,606
Professional Consulting	$112,882	$219,800	$219,800	$318,396	$236,452
Capital Outlay	$117,246	$61,037	$201,474	$76,037	$69,037
Other	$124,000	$6,101,038			
TOTAL EXPENDITURES	$9,320,864	$15,041,759	$10,865,150	$12,240,213	$11,911,627

FUNDING					
General Fund	$6,822,995	$6,605,162	$7,018,864	$7,548,341	$7,837,375
Small Business Assistance		$100,000	$100,000	$100,000	$100,000
Cable TV Facilities	$29,433	$70,558	$70,558	$70,000	$35,000
Community Development Block Grant	$96,607				
COVID-19 Grants	$50,500				
IT Fund	$588,591				
American Rescue Plan Act (ARPA)(1)		$6,101,038	$1,449,155	$1,605,095	$1,011,687
IT Fund	$1,732,738	$2,165,001	$2,226,573	$2,916,778	$2,927,566
TOTAL FUNDING	$9,320,864	$15,041,759	$10,865,150	$12,240,213	$11,911,627

(1) Final funding is significantly reduced from the estimate, first tranche is $3.5 million instaed of $6.1 million. Adopted Budget was a placeholder and Funds are allocated to respective programs by budget amendment per City Council's directions.

City Manager Personnel Allocations

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
PERSONNEL ALLOCATION					
City Manager	1.00	1.00	1.00	1.00	1.00
Administrative Technician	2.00	2.00	2.00	3.00	3.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Chief Information Security Officer	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Communications Manager	1.00	1.00	1.00	1.00	1.00
Economic Development Director	1.00	1.00	1.00	1.00	1.00
Executive Aide	1.00	1.00	1.00	1.00	1.00
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Specialist	1.00	1.00	1.00	1.00	1.00
Information Systems Technician I/II	1.00	1.00	1.00	1.00	1.00
Management Analyst II	2.00	2.00	2.00	2.00	2.00
Management Analyst II (Limited Term)			1.00		
Network Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Office Assistant II	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	2.00	2.00	1.00	1.00
Special Projects Manager			1.00	1.00	1.00
Special Projects Mgr (Limited Term)	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	22.00	23.00	25.00	24.00	24.00

Office of the City Manager

Description:

The Office of the City Manager includes other professional and administrative staff, including an Assistant City Manager with supervisory responsibility over certain departments. It also includes mid-level management staff involved in managing the City's contracting and legislative practices, among many other duties.

The Office of the City Manager includes personnel and functions that are integral to the professional and administrative management of the City of Dublin. The City Manager serves as the City's Chief Executive Officer and oversees all day-to-day operations of the City's operating departments, programs, and services, including public safety. The City Manager is appointed by the City Council and has the duty and responsibility to carry out policies adopted by the City Council.

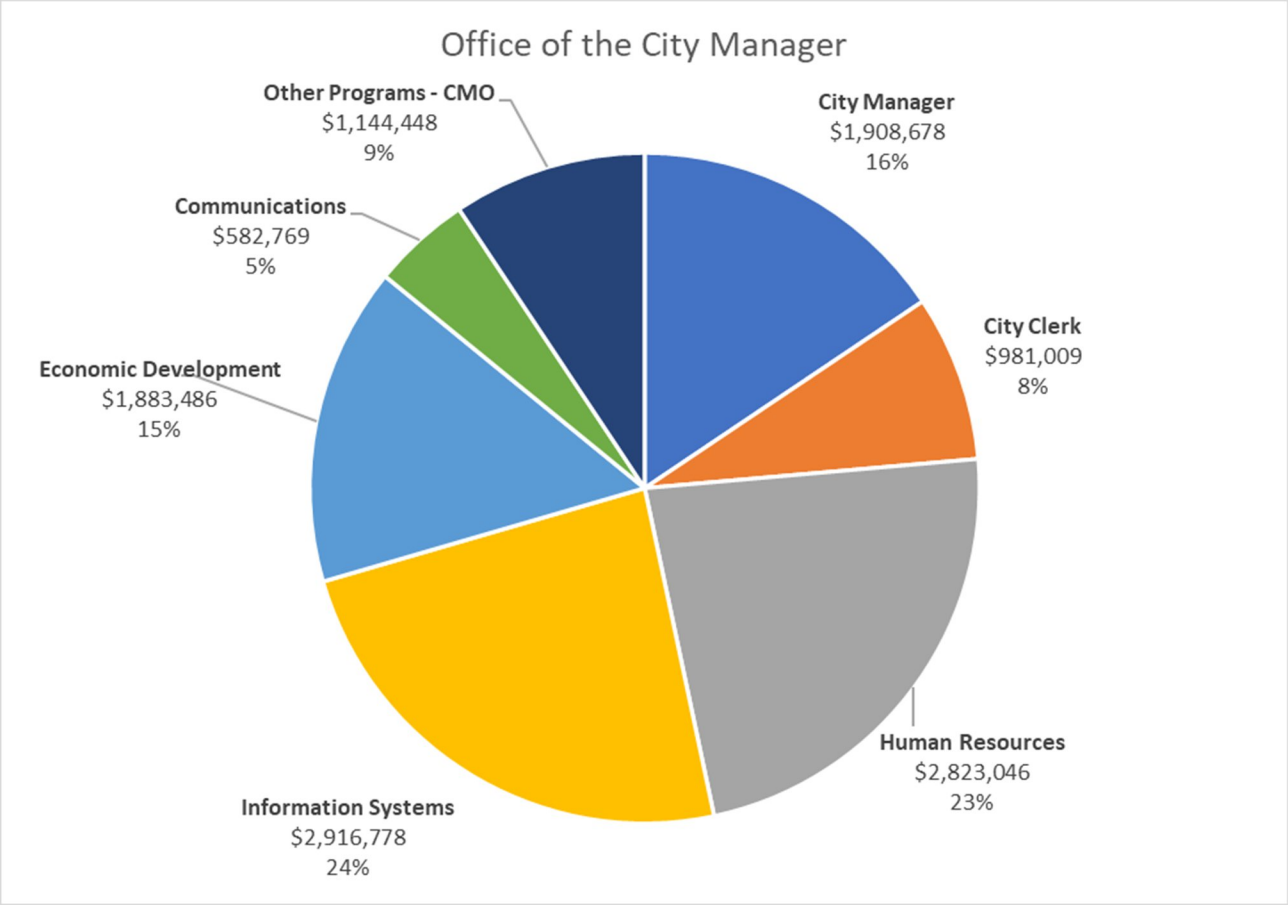
Figure 9| OFFICE OF THE CITY MANAGER EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$912,717	$1,095,907	$1,200,074	$1,182,646	$1,147,984
Benefits	$285,092	$380,629	$380,629	$415,121	$416,597
Services & Supplies	$17,784	$46,380	$46,380	$43,150	$44,570
Internal Service Fund Charges	$208,709	$267,424	$267,424	$254,761	$248,543
Contract Services	$323	$10,000	$10,000	$10,000	$10,000
Capital Outlay	$2,341	$7,500	$7,500	$3,000	$3,000
TOTAL EXPENDITURES	$1,426,965	$1,807,840	$1,912,007	$1,908,678	$1,870,694

FUNDING					
General Fund	$1,426,965	$1,807,840	$1,807,840	$1,709,892	$1,765,316
American Rescue Plan Act (ARPA)[1]			$104,167	$198,786	$105,378
TOTAL FUNDING	$1,426,965	$1,807,840	$1,912,007	$1,908,678	$1,870,694

[1] Adopted Budget was a placeholder and Funds are allocated to respective programs by budget amendment per City Council's directions.

Office of the City Manager



City Clerk's Office

Description:

The City Clerk's Office includes two functions: City Clerk/Records and Elections. The City Clerk's Office is responsible for administering municipal elections, maintaining official City records and financial statements, passport services, the preparation of agendas and minutes of City Council meetings, and coordinating Commission and Committee appointments.

Accomplishments for 2020-2021 and 2021-2022:

- Successful administration of 2020 General Municipal Election.
- Updated the Dublin Municipal Code to require online filing of campaign statements, without the need to file paper copies.
- Implemented passport services at Civic Center.
- Updated the Agenda Management System and online display of City Council and Commission and Committee meetings, also adding closed captioning to the City Council and Planning Commission videos.
- Upgraded Laserfiche to provide enhanced access for staff and electronic forms and workflows.
- Continued implementation of records management program to provide increased access to records electronically and decrease the amount of paper.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Prepare and administer the 2022 General Municipal Election.
- Finalize the transition to District-Based Elections and prepare for administering the first District-Based election in November 2024.
- Continue Records Management implementation and update documents to reflect the move to electronic records management.
- Increase public access to records through an online portal.

Budget Highlights:

- Funding to conduct Biennial General Municipal election.
- New revenue and reimbursable expenses related to passport services.

Figure 10| CITY CLERK'S OFFICE EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$288,021	$349,593	$349,593	$451,029	$466,815
Benefits	$116,673	$108,202	$108,202	$145,260	$152,487
Services & Supplies	$6,297	$11,522	$11,522	$23,045	$22,995
Internal Service Fund Charges	$38,166	$37,011	$37,011	$35,067	$35,523
Contracted Services	$174,115	$108,560	$163,967	$313,708	$107,560
Professional Consulting	$5,370	$8,400	$8,400	$2,900	$2,400
Capital Outlay	$7,689			$10,000	
TOTAL EXPENDITURES	$636,331	$623,288	$678,695	$981,009	$787,780

FUNDING					
General Fund	$636,331	$623,288	$678,695	$981,009	$787,780
TOTAL FUNDING	$636,331	$623,288	$678,695	$981,009	$787,780

Communications

Description:

The Communications Office conducts public information efforts, including media relations, the issuance of City press releases and media advisories; manages the City's website content; crafts the *City Report* newsletter and *Annual Report;* produces the Mayor's *State of the City* Address; and provides social media outreach efforts and emergency alert notifications. In addition, the division supports the Parks and Community Services Department in crafting outreach materials such the Activity Guides, Senior Newsletter, email campaigns, and supports a variety of citywide events in the form of promotion and advertising.

Accomplishments for 2020-2021 and 2021-2022:

- Creation of the "Backyard Brief" monthly newsletter.
- Development of the first Dublin Police Services Annual Report.
- Re-design of the City website, www.dublin.ca.gov.
- Production of virtual Volunteer Recognition Event.
- Expansion and consolidation of City social media platforms; added and populated a Dublin Police Instagram account.
- Public outreach to inform the community and obtain input on the City's move to district-based elections.
- Increased video content across social media platforms.
- Creation of a documentary celebrating the City of Dublin's 40th Anniversary.
- Creation of new logo and branding in support of City of Dublin's 40th Anniversary.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Incorporate a local connection with special days/proclamations when possible (e.g., School of Imagination video during Autism Acceptance Month).
- Establish a cross-departmental content brainstorming session for promotional purposes.
- Produce documents in a variety of languages in order to reach our diverse citizenry.
- Have a staff member become drone-licensed in order to capture aerial views of projects, parks, trails, etc., for promotional purposes.

Budget Highlights:

- Increased contracts for translation and website ADA services.

Figure 11| COMMUNICATIONS EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$270,218	$359,760	$359,760	$337,220	$348,988
Benefits	$56,497	$57,270	$57,270	$63,748	$67,310
Services & Supplies	$32,299	$69,140	$69,140	$75,315	$78,685
Internal Service Fund Charges	$33,930	$33,930	$33,930	$33,986	$36,264
Contracted Services	$26,006	$21,050	$21,050	$72,500	$72,500
Capital Outlay	$5,307				
TOTAL EXPENDITURES	$424,258	$541,150	$541,150	$582,769	$603,747

FUNDING					
General Fund	$424,258	$541,150	$541,150	$582,769	$603,747
TOTAL FUNDING	$424,258	$541,150	$541,150	$582,769	$603,747

Economic Development

Description:

The Office of Economic Development activities include economic development programs, such as targeted incentives to attract, retain and expand businesses; economic reports; development of various business marketing materials; and the implementation of the Business Concierge Program, Business Anniversary Recognition Program, and Citywide Street Banner Program including Military Banners. The Office participates in regional economic development efforts, including but not limited to, the East Bay Economic Development Alliance, iGATE, East Bay Leadership Council, Startup Tri-Valley, Innovation Tri-Valley Leadership Group, and Visit Tri-Valley. It partners with the East Bay Small Business Development Center, Bay Area Urban Manufacturing Initiative, East Bay SCORE, Tri-Valley Career Center and the Dublin Chamber of Commerce on small business support, as well as continues to participate in membership groups such as the California Association for Local Economic Development (CALED), International Council of Shopping Centers (ICSC), and the Urban Land Institute (ULI). As a result of the COVID-19 pandemic and its lingering effects, the Office continues to provide support to businesses negatively impacted by the pandemic through management and administration of past and current programs, including the Small Business Emergency Microloan, Recovery Boost Grant, Commercial Rent Relief Grant, and the Outdoor Operations Grant.

Accomplishments for 2020-2021 and 2021-2022:

- Formation of the Fallon East Economic Development Zone and associated incentives package.
- Closed escrow and successfully transferred ownership of the Regional Street Senior Affordable Housing Project to Eden Housing.
- Negotiated deal terms with Alameda County Surplus Property Authority for Site D-1 within the Dublin Transit Center.
- Negotiated deal terms and a Community Benefit Program Agreement with BRIDGE Housing for the Amador Station Affordable Housing Project.
- The construction of the Downtown Gateway Sign.
- Leveraged Federal and County funding to provide direct support to small businesses.
- Increased communications to provide real time information on assistance and grant programs related to COVI-19:
    - Business Impacts webpage
    - Business Resource Guide
    - COVID-19 Dublin Business Brief Newsletter
- Held multiple business sector roundtables to address industry concerns and provide solutions and best practices.
- #DublinEats Campaign to support local food and beverage establishments.
- Created and implemented the Small Business Emergency Microloan program to provide funding to small businesses negatively affected by COVID-19.
- Created and implemented the Recovery Boost Grant program to assist small businesses with COVID-19 operating supplies.
- Created and implemented the Commercial Rent Relief Grant program to provide rent-relief to small businesses in rent arrears.
- Created and began implementation of the Outdoor Operations Grant program to assist small businesses with conducting business outdoors.

Economic Development

- Created and began implementation of the Business Recovery Playbook (Post-Pandemic Strategic Action Plan).
- Provided financial assistance for façade improvement projects for small businesses.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Implement the Business Recovery Playbook (Post-Pandemic Strategic Action Plan) to help business recovery efforts from the negative effects of COVID-19.
- Complete the Parking Study for the Downtown Dublin Preferred Vision.
- Complete the Purchase and Sale Agreement for Alameda County Surplus Property Authority's Site D-1 within the Dublin Transit Center.
- Continue working with the property owners east of Fallon Road on the extension of Dublin Blvd. and the associated mitigation efforts and funding mechanisms.

Budget Highlights:

- Funding for the Business Recovery Playbook.
- Funding for the Downtown Preferred Vision.
- Funding for the Commercial Façade Improvement Grant Program.
- Funding for the Small Business Assistance Grant Program.
- Contribution towards Innovation Tri-Valley and i-GATE/Startup Tri-Valley.

Figure 12| ECONOMIC DEVELOPMENT EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$343,904	$367,013	$367,013	$374,875	$387,892
Benefits	$111,457	$127,824	$127,824	$151,474	$161,622
Services & Supplies	$35,231	$65,196	$65,196	$65,909	$65,909
Internal Service Fund Charges	$28,259	$28,043	$28,043	$32,988	$31,059
Contracted Services	$147,942	$258,000	$1,493,340	$1,258,240	$758,240
TOTAL EXPENDITURES	$666,793	$846,076	$2,081,416	$1,883,486	$1,404,722
FUNDING					
General Fund	$666,793	$746,076	$746,076	$783,486	$804,722
Small Business Assistance		$100,000	$100,000	$100,000	$100,000
American Rescue Plan Act (ARPA) (1)			$1,235,340	$1,000,000	$500,000
TOTAL FUNDING	$666,793	$846,076	$2,081,416	$1,883,486	$1,404,722

(1) Adopted Budget was a placeholder and Funds are allocated to respective programs by budget amendment per City Council's directions.

Human Resources

Description:

The Human Resources Office oversees such City programs as human resources (recruitment, selection, salary, and fringe benefits administration), risk management (general liability, claims management, property insurance, workers' compensation, and safety training), employee training and recognition programs and special projects.

Accomplishments for 2020-21 and 2021-22:

- Implemented policies and procedures related to ongoing changes to COVID-19 safety protocols in the workplace.
- Developed and administered the City's Telework Policy in response to the COVID-19 shelter-in-place orders.
- Administered the City's health and welfare benefit programs.
- Administered the City's recruitment efforts to attract, develop and retain top talent.
- Administered the City's risk management programs and management of the safety committee.
- Centralized human resources functions throughout City departments.
- Completed safety inspections per the City's injury illness prevention program & safety plan of action.
- Implemented organizational changes and succession planning efforts.
- Provided the Summer Internship Program.
- Implemented employee process benefits recommendations through June 30, 2021.
- Began implementation of new enterprise resource planning (ERP) software, Tyler Munis.

Objectives for Fiscal Year 2022-23 and 2023-24:

- Administer City's health and welfare benefit programs.
- Administer City's recruitment efforts to attract, develop and retain top talent.
- Administer City's risk management programs and manage the City's Safety Committee.
- Conduct workplace and safety trainings per City Illness Injury and Prevention Plan (IIPP).
- Complete City property inspections.
- Review and update administrative policies as statutory changes occur.
- Complete implementation of the City's new enterprise resource planning (ERP) software, Tyler Munis.
- Implement electronic filing system for all personnel files.
- Purge old files in accordance with revised records retention schedule.
- Implement new recruitment management software.
- Prepare for and implement FY2022-2023 employee process.
- Provide Summer Internship Program.

Budget Highlights:

- Funding for centralized human resources function.
- Funding for summer internship programs.
- Funding for employee succession planning efforts and specialized recruitment.
- Funding for risk exposure and City claims.

- Funding for statutory trainings.
- Funding for City employee events and Team Dublin activities.
- Funding for insurance increases in property and liability lines of coverage.

Figure 13| HUMAN RESOURCES EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$519,263	$539,422	$539,422	$512,421	$530,277
Benefits	$152,092	$182,476	$182,476	$181,006	$192,873
Services & Supplies	$986,080	$1,323,516	$1,583,006	$1,880,419	$2,214,400
Internal Service Fund Charges	$44,020	$55,113	$55,113	$124,339	$123,366
Contracted Services	$76,980	$98,861	$148,861	$104,861	$104,861
Professional Consulting	$49,077				
Capital Outlay	$1,449	$10,500	$10,592	$20,000	$23,000
TOTAL EXPENDITURES	$1,828,960	$2,209,888	$2,519,470	$2,823,046	$3,188,777

FUNDING					
General Fund	$1,828,960	$2,209,888	$2,519,470	$2,823,046	$3,188,777
TOTAL FUNDING	$1,828,960	$2,209,888	$2,519,470	$2,823,046	$3,188,777

Information Systems

Description:

The Information Systems Division (IT) oversees technology operations, infrastructure maintenance, and overall cyber security, securely delivering the City's technological systems, services, and data. Functions include support of computer systems, Network Infrastructure, Geographic Information Systems (GIS), the telecommunications phone system, and the overall system strategy for delivering technology services.

Accomplishments for 2020-2021 and 2021-2022:

- Transitioned all staff to remote work during pandemic.
- Successful conversion of most Staff to telework capability using laptops and SSLVPN remote access.
- Installed upgraded remote access hardware and software clients.
- Increased cybersecurity defenses via centralized logging, increased anti-virus and malware protection, and managed threat response service implementation.
- Upgraded all citywide network firewalls.
- Relocated all Civic Center staff technology between buildings to support new HVAC buildout.
- Centralized the procurement and billing of citywide software packages to the IT budget.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Assisting in design and implementation of the new Cultural Arts Center technology systems.
- Planning and installation of a new datacenter at the Civic Center to house all critical systems as well as Internet and remote facility connectivity.
- Installation of more reliable and faster Internet connectivity at all remote facilities, including Shannon Center, Senior Center, Heritage Center, Civic Center, and the Corp Yard.
- Upgrade the datacenter back office, virtual server farm with up-to-date VMWare hardware and software.
- Implementation of Mobile Device Management (MDM) software to improve security intrusion detection and prevention.
- Increase staff training and awareness of cybersecurity issues and prevention.
- Increase IT staff training on critical systems.
- Rebuild GIS Server stack and implement new ESRI software platform.
- Improve The Wave waterpark physical security intrusion prevention, detection, and notification technology systems, including a new alarm system, cameras, and motion sensors.
- Audio/video facilities improvements, including the upgraded hardware and software necessary to support increase Zoom, Teams, and hybrid City staff and public meetings.

Budget Highlights:

The overall IT budget is $2.34 million, driven in large part by the IT Software budget of $1.3 million. This represents a shift from decentralized, departmental software procurement and billing to a more centralized IT software purchasing model and strategy. (Departmental budgets have been reduced accordingly). This has also been driven by a shift in the software world to Software as a Service (SaaS) model, whereby software is a renewable, yearly subscription instead of a one-time cost.

Information Services

As IT takes on responsibility for more Citywide systems, software, and critical technology infrastructure, it needs to rely more heavily on outside contractors to keep pace with requirements. The largest outsourced functions are Network infrastructure architecture and design, and citywide Geographical Information Systems (GIS) requests and updates.

Figure 14| INFORMATION SYSTEMS EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$558,691	$669,893	$669,893	$660,693	$683,738
Benefits	$161,344	$194,021	$194,021	$169,349	$178,508
Services & Supplies	$683,331	$780,105	$841,677	$1,389,894	$1,450,921
Internal Service Fund Charges	$120,106	$48,928	$48,928	$47,535	$34,284
Utilities	$97,406	$153,524	$153,524	$212,493	$229,275
Contract Services	$50,499	$107,130	$107,130	$121,318	$116,788
Professional Consulting	$39,704	$211,400	$211,400	$315,496	$234,052
Capital Outlay	$21,658		$109,649		
TOTAL EXPENDITURES	$1,732,738	$2,165,001	$2,336,222	$2,916,778	$2,927,566

FUNDING					
IT Fund	$1,732,738	$2,165,001	$2,226,573	$2,916,778	$2,927,566
American Rescue Plan Act (ARPA)(1)			$109,649		
TOTAL FUNDING	$1,732,738	$2,165,001	$2,336,222	$2,916,778	$2,927,566

(1) Adopted Budget was a placeholder and Funds are allocated to respective programs by budget amendment per City Council's directions.

City Manager - Other Programs

Description:

This budget funds activities that are not allocated to a specific operating department. The following programs are included: Community Television, Disaster Preparedness, and Animal Control. Community Cable Television provides funding for, and oversight of, Tri-Valley Community Television, a non-profit corporation, which provides education and government cable television access to the Tri-Valley area, including the City of Dublin. Disaster Preparedness provides training and activities for the community and City to be prepared in the event of a disaster. Animal Control services are provided under contract for shelter and enforcement services.

Accomplishments for 2020-2021 and 2021-2022:

- Established two Community Emergency Response Team (CERT) Cohorts
- Implemented VEOCI (virtual emergency operations center) cloud-based software.
- Adopted the Cities of Dublin and Pleasanton Disaster Debris Management Plan.
- Negotiated agreement with PG&E for an outdoor PSPS Customer Resource Center at Shannon Community Center.
- Passed the Potentially Dangerous and Vicious Dog Ordinance Update.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Adopt the 2023 Tri-Valley Local Hazard Mitigation Plan.
- Conduct Disaster Preparedness Training: Emergency Operation Center Action Planning, Section Chiefs, VEOCI bootcamps, and others.
- Procure necessary supplies and materials for City operated facilities.
- Formalize and establish structure of Community Emergency Response Team.
- Complete upgrade to Council Chamber broadcast cameras.

Budget Highlights:

- Funding for consulting services to support City's disaster preparedness efforts.
- Funding for VEOCI virtual Emergency Operations Center cloud-based software licenses.
- Funding to support the Community Emergency Response Team.
- Funding for Council Chamber broadcast camera upgrades

FIGURE 15| ANIMAL CONTROL EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Contract Services	$220,916	$284,039	$284,039	$276,958	$289,676
Capital Outlay	$59,867	$43,037	$43,037	$43,037	$43,037
TOTAL EXPENDITURES	$280,784	$327,076	$327,076	$319,995	$332,713
FUNDING					
General Fund	$280,784	$327,076	$327,076	$319,995	$332,713
TOTAL FUNDING	$280,784	$327,076	$327,076	$319,995	$332,713

Figure 16| COMMUNITY CABLE TELEVISION EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Services & Supplies		$150	$150	$150	$150
Contract Services	$149,126	$214,543	$214,543	$203,439	$170,708
TOTAL EXPENDITURES	$149,126	$214,693	$214,693	$203,589	$170,858

FUNDING					
General Fund	$119,693	$144,135	$144,135	$133,589	$135,858
Cable TV Facilities	$29,433	$70,558	$70,558	$70,000	$35,000
TOTAL FUNDING	$149,126	$214,693	$214,693	$203,589	$170,858

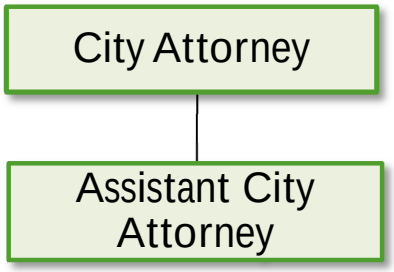
Figure 17| DISASTER PREPAREDNESS EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$160,290	$84,345	$84,345	$87,269	$90,324
Benefits	$20,935	$24,768	$24,768	$24,033	$25,310
Services & Supplies	$160,301	$20,600	$30,600	$20,600	$20,600
Internal Service Fund Charges	$38,810	$45,996	$45,996	$48,688	$48,263
Contract Services	$1,632,906	$30,000	$38,016	$440,274	$440,274
Professional Consulting	$18,731				
Capital Outlay	$18,934		$30,696		
Other	$124,000	$6,101,038			
TOTAL EXPENDITURES	$2,174,908	$6,306,747	$254,421	$620,864	$624,771
FUNDING					
General Fund	$1,439,210	$205,709	$254,421	$214,555	$218,462
Community Development Block Grant	$96,607				
COVID-19 Grants	$50,500				
Federal COVID-19 Financial Assistance	$588,591				
American Rescue Plan Act (ARPA) (1)		$6,101,038		$406,309	$406,309
TOTAL FUNDING	$2,174,908	$6,306,747	$254,421	$620,864	$624,771

(1) Final funding is significantly reduced from the estimate, first tranche is $3.5 million instaed of $6.1 million. Adopted Budget was a placeholder and Funds are allocated to respective programs by budget amendment per City Council's directions.

City Attorney's Office

Chart 4 | City Attorney Organizational Chart



Note: Not included in the Position Allocation Plan

City Attorney's Office

Description:

The City contracts with an outside firm, Meyers Nave, for legal services. In addition to having a partner specifically designated as City Attorney for legal services, the firm has a number of practicing attorneys specializing in various areas of municipal law who are utilized by the City on an as-needed basis. The City Attorney provides the following services to the City Council and staff: legal opinions related to City business; drafts and reviews proposed ordinances, resolutions, and contracts; represents the City in certain litigation; and provides legal counsel on development review issues.

Accomplishments for 2020-21 and 2021-22:

- Provided legal support for City Council initiatives.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Continue to provide legal support for City Council initiatives which involve new ordinances or resolutions.

Budget Highlights:

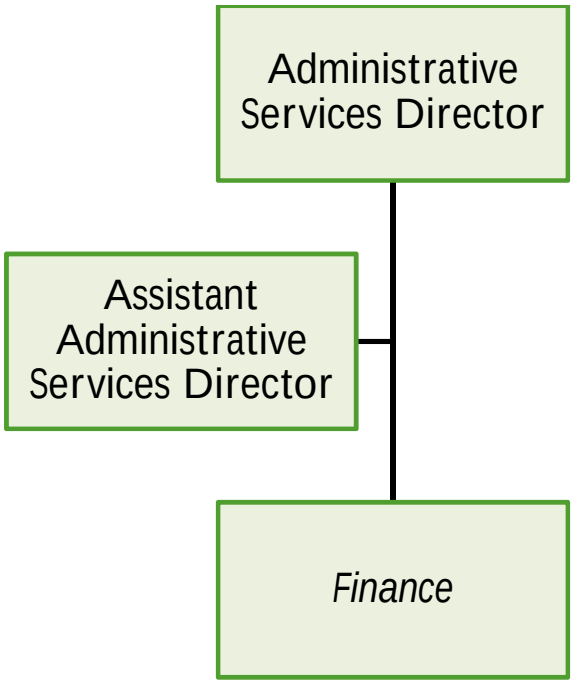
- Funding for providing legal services related to City business and development review issues.

Figure 18| CITY ATTORNEY'S OFFICE EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Professional Consulting	$598,302	$987,780	$987,780	$985,000	$985,000
TOTAL EXPENDITURES	$598,302	$987,780	$987,780	$985,000	$985,000
FUNDING					
General Fund	$518,270	$766,600	$766,600	$725,000	$725,000
Developer Deposit	$61,947	$161,180	$161,180	$200,000	$200,000
Affordable Housing Fund	$18,086	$60,000	$60,000	$60,000	$60,000
TOTAL FUNDING	$598,302	$987,780	$987,780	$985,000	$985,000

Administrative Services

Chart 5 | Administrative Services Organizational Chart



Administrative Services

Description:

The Administrative Services Department is responsible for budget, treasury, accounting, financial reporting, and payroll.

Accomplishments for 2020-2021 and 2021-2022:

- Selected and started the implement of a new financial system.
- Implemented OpenGov Transparency project.
- Completed Fiscal Year 2020-21 in a surplus position and budget for Fiscal Year 2021-22 is balanced for General Fund.
- Received Operating Budget Excellence Award from California Society of Municipal Finance Officers (CSFMO) and Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA).
- Received Certificate of Achievement for Excellence in Financial Reporting from Government Finance Officers Association (GFOA) for the City's Annual Comprehensive Financial Report.
- Received S&P Global AAA issuer credit rating (ICR).
- Issued lease revenue bonds for citywide energy efficient project.
- Implemented a paperless accounts payable process.
- Implemented an electronic contract routing /approval process.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Complete implementation of Enterprise Resource Planning (ERP) system.
- Propose a balanced General Fund budget for Fiscal Year 2022-23 and Fiscal Year 2023-24.
- Evaluate full maintenance and replacement costs for the City's infrastructure.
- Conduct a comprehensive user fee study.

Budget Highlights:

- Funding for professional services to conduct City's financial and sales tax audits, and investments.
- Funding for professional services to conduct a comprehensive user fee study.

Figure 19| ADMINISTRATIVE SERVICES EXPENDITURES

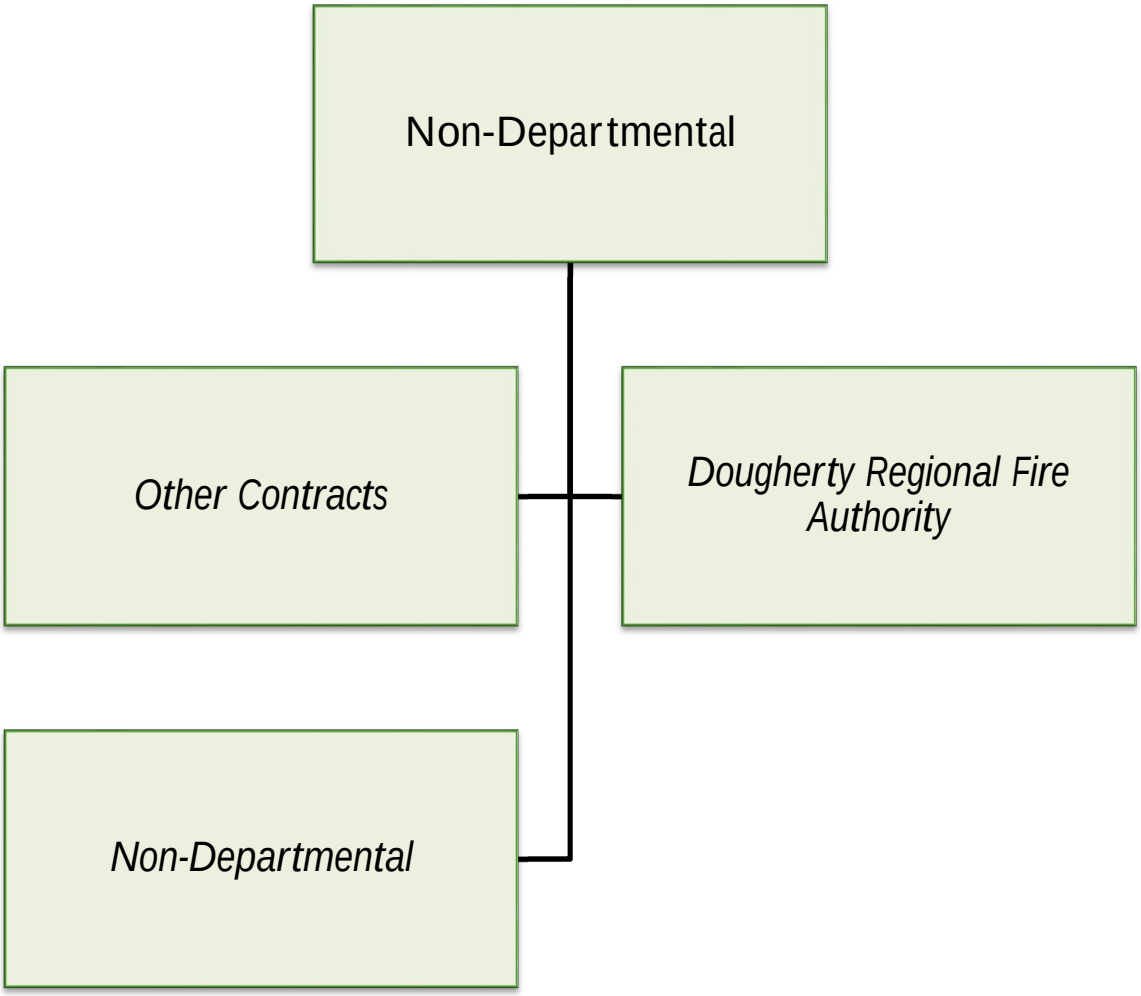
	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$1,071,215	$1,239,280	$1,239,280	$1,247,221	$1,290,721
Benefits	$353,679	$432,692	$432,692	$496,128	$527,139
Services & Supplies	$18,487	$43,555	$43,555	$51,890	$51,890
Internal Service Fund Charges	$139,278	$149,822	$149,822	$144,391	$139,883
Contracted Services	$199,066	$397,650	$397,650	$16,300	$16,550
Professional Consulting	$53,579	$65,100	$75,100	$442,500	$538,500
Capital Outlay		$1,400	$4,720	$10,000	$10,000
TOTAL EXPENDITURES	$1,835,304	$2,329,499	$2,342,819	$2,408,430	$2,574,683

FUNDING					
General Fund	$1,835,304	$2,329,499	$2,342,819	$2,408,430	$2,574,683
TOTAL FUNDING	$1,835,304	$2,329,499	$2,342,819	$2,408,430	$2,574,683

PERSONNEL ALLOCATION					
Administrative Services Director	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Asst. Admin Svcs Director	1.00	1.00	1.00	1.00	1.00
Finance Technician I/II	1.00	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00
Management Analyst I	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Finance Technician	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	9.00	9.00	9.00	9.00	9.00

Non-Departmental

Chart 6| Non-Departmental Organizational Chart



Non-Departmental

Description:

This budget funds activities that are not allocated to a specific operating department. The following programs are included: Non-Departmental, Other Contracts, Internal Services Funds, ,General Reserve Fund Projects and funding for, and oversight of Dougherty Regional Fire Authority, Library Services and Human Services program.

Accomplishments for 2020-2021 and 2021-2022:

- Continued to make additional payments towards the City's Unfunded Retirement Costs.
- Purchased replacement Fire Engine and advanced acquisition cost for the Regional Street project.
- Continued to provide American Rescue Plan Act (ARPA) funds to the community.
- Conducted actuarial update on the City's Other Post-Employment Benefit Plan.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Fund City's Unfunded Retirement Liabilities.
- Conduct Human Services Needs Assessment.
- Procure necessary supplies and materials for City operated facilities.

Budget Highlights:

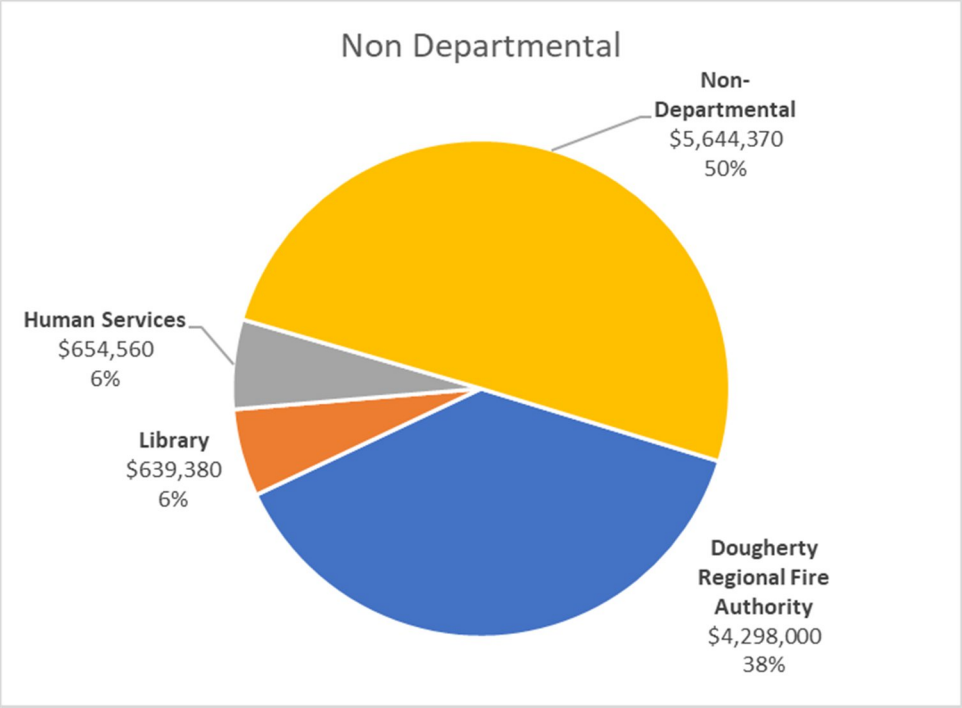
- Funding for an additional payment to reduce the City's share of the Dougherty Regional Fire Authority Unfunded Pension Liability.
- Funding for Human Services Needs Assessment.
- Funding to support continued additional hours of operation of the Dublin Library.
- Funding for additional payments to the City's Unfunded Pension Liability.
- Funding for replacement of police vehicles, information system infrastructure and equipment.

Figure 20| NON-DEPARTMENTAL EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$59,491	$21,173	$21,173	$6,000	$6,000
Benefits	$1,831,634	$3,035,297	$3,035,297	$6,482,000	$2,363,320
Services & Supplies	$68,569	$84,489	$124,437	$17,900	$17,900
Internal Service Fund Charges	$9,785	$6,985	$6,985		
Utilities	$93,800	$107,059	$107,059		
Contracted Services	$2,220,002	$2,159,690	$2,315,765	$1,804,520	$1,659,949
Professional Consulting	$140,291	$150,000	$1,057,474	$150,000	$150,000
Capital Outlay	$5,400,000	$50,000	$50,000	$132,000	
Capital Outlay - ISF	$2,387,038	$224,951	$1,204,540	$787,400	$436,460
Other	$2,251,407	$478,985	$1,754,705	$1,856,490	$1,805,760
TOTAL EXPENDITURES	$14,462,016	$6,318,629	$9,677,435	$11,236,310	$6,439,389

FUNDING					
General Fund	$3,702,946	$4,655,495	$6,627,390	$8,506,590	$4,395,289
Affordable Housing Fund	$5,008,000	$8,000	$8,000		$8,000
CDBG Fund	$429,710	$99,183	$399,183	$299,000	$99,000
American Rescue Plan Act (ARPA)			$163,251	$163,000	$163,000
Community Park Land	$1,368,186				
Fire Impact Fees	$85,000	$56,000	$56,000		
Eastern Dublin Transportation Impact Fee	$59,925	$200,000	$200,000	$300,000	$250,000
Dublin Crossing Fund	$384,728				
Vehicles Replacement	$2,130,843	$92,000	$1,039,021	$106,000	$207,000
Facilities Replacement		$50,000	$50,000	$132,000	
Equipment Replacement	$215,300	$132,951	$109,590	$681,400	$229,460
Retiree Health	$1,077,377	$1,025,000	$1,025,000	$1,048,320	$1,087,640
TOTAL FUNDING	$14,462,016	$6,318,629	$9,677,435	$11,236,310	$6,439,389

Non-Departmental



Dougherty Regional Fire Authority (DRFA)

The budget funds the City's estimated share of the Dougherty Regional Fire Authority (DRFA) liabilities. Prior to the City's contracting within Alameda County Fire Department in July 1997, the Dougherty Regional Fire Authority provided services to the cities of Dublin and San Ramon. DRFA continues to exist as a Joint Powers Authority, only of the purposes of distributing the outstanding liabilities and assets to the cities.

Figure 21| DOUGHERTY REGIONAL FIRE AUTHORITY EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Benefits	$885,687	$918,000	$918,000	$4,298,000	$130,000
Contracted Services	$3,866	$4,026	$4,026		
TOTAL EXPENDITURES	$889,553	$922,026	$922,026	$4,298,000	$130,000

FUNDING					
General Fund	$889,553	$922,026	$922,026	$4,298,000	$130,000
TOTAL FUNDING	$889,553	$922,026	$922,026	$4,298,000	$130,000

Human Services

The City of Dublin Human Services Grants Program provides financial support to local non-profit organizations serving Dublin residents through designated funding sources: 1) General Fund 2) Federal Community Development Block Grant program and 3) American Rescue Plan Act and 4) Housing In-Lieu Fund.

The Grants Program includes a competitive application process, mandatory participation in meetings and presentations, and strict financial reporting requirements. Funding is recommended annually by the Human Services Commission and awarded by the City Council to organizations that best meet the community's needs in keeping with the Grant Program guidelines.

Figure 22| HUMAN SERVICES EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$59,491	$21,173	$21,173	$6,000	$6,000
Benefits	$11,900	$6,797	$6,797	$180	$180
Services & Supplies		$2,400	$2,400	$2,400	$2,400
Internal Service Fund Charges	$4,500				
Contracted Services	$267,710	$268,183	$396,214	$632,540	$431,000
Other	$12,605	$12,985	$12,985	$13,440	$13,910
TOTAL EXPENDITURES	$356,207	$311,538	$439,569	$654,560	$453,490

FUNDING					
General Fund	$248,496	$204,355	$169,135	$192,560	$183,490
Affordable Housing Fund	$8,000	$8,000	$8,000		$8,000
CDBG Fund	$99,710	$99,183	$99,183	$299,000	$99,000
American Rescue Plan Act			$163,251	$163,000	$163,000
TOTAL FUNDING	$356,207	$311,538	$439,569	$654,560	$453,490

Library Services

The Dublin Public Library is owned by the City of Dublin and library services are provided through a contract agreement with the Alameda County Library System.

Figure 23 | LIBRARY SERVICES EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Services & Supplies	$4,425	$10,826	$10,826		
Internal Service Fund Charges	$5,285	$6,985	$6,985		
Utilities[1]	$78,724	$107,059	$107,059		
Contracted Services[1]	$622,093	$784,444	$784,444	$639,380	$671,349
TOTAL EXPENDITURES	$710,527	$909,314	$909,314	$639,380	$671,349
FUNDING					
General Fund	$710,527	$909,314	$909,314	$639,380	$671,349
TOTAL FUNDING	$710,527	$909,314	$909,314	$639,380	$671,349

[1] Utilities and building maintenance costs are budgeted in Public Works starting Fiscal Year 2022-23 due to program realignment

Non-Departmental Other

This budget funds items that are not allocated to another budget activity. For example, this includes costs associated with replacement of capital assets, credit card processing fees, administrative fees associated with part-time employee retirement system charges (PARS), the commute alternative incentive program for employees, funding to make additional contributions to CalPERS, administrative fees for property tax administration charges, banking fees and preventative maintenance funding. The budget also funds, capital replacement Internal Service Funds and costs associated with retiree health premiums.

Figure 24| NON-DEPARTMENTAL OTHER EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Benefits	$934,048	$2,110,500	$2,110,500	$2,183,820	$2,233,140
Services & Supplies	$64,144	$71,263	$111,211	$15,500	$15,500
Utilities	$15,076				
Contracted Services	$1,326,332	$1,103,037	$1,131,081	$532,600	$557,600
Professional Consulting	$140,291	$150,000	$1,057,474	$150,000	$150,000
Capital Outlay	$5,400,000	$50,000	$50,000	$132,000	
Capital Outlay - ISF	$2,387,038	$224,951	$1,204,540	$787,400	$436,460
Other	$2,238,802	$466,000	$1,741,720	$1,843,050	$1,791,850
TOTAL EXPENDITURES	$12,505,729	$4,175,751	$7,406,526	$5,644,370	$5,184,550

FUNDING					
General Fund	$1,854,370	$2,619,800	$4,626,915	$3,376,650	$3,410,450
Affordable Housing Fund	$5,000,000				
Community Development Block Grant	$330,000		$300,000		
Community Park Land	$1,368,186				
Fire Impact Fees	$85,000	$56,000	$56,000		
Eastern Dublin Transportation Impact Fee	$59,925	$200,000	$200,000	$300,000	$250,000
Dublin Crossing Fund	$384,728				
Vehicles Replacement	$2,130,843	$92,000	$1,039,021	$106,000	$207,000
Facilities Replacement		$50,000	$50,000	$132,000	
Equipment Replacement	$215,300	$132,951	$109,590	$681,400	$229,460
Retiree Health	$1,077,377	$1,025,000	$1,025,000	$1,048,320	$1,087,640
TOTAL FUNDING	$12,505,729	$4,175,751	$7,406,526	$5,644,370	$5,184,550

Community Development

Chart 7|Community Development Organizational Chart

Community Development

Description:

The Community Development Department includes three divisions: Building and Safety, Planning, and Housing. Oversight and coordination of the activities of the three divisions is the responsibility of the Community Development Director. The Department works to ensure that established land development policies are implemented and enforced in a manner that is consistent with the high standards set by the City Council and the community.

The Community Development Department also provides lead staff support to the Planning Commission. It is the mission of the Department to ensure that residential and commercial development projects are of the highest quality and design, and environmentally sustainable for a deserving community, that the buildings are safe, efficient, and constructed in accordance with internationally recognized standards, and that the housing needs of all residents are addressed.

Accomplishments for 2020-2021 and 2021-2022:

- Closely monitored changes in State housing policy to protect local land use authority and implemented new legislation.
- Prepared Multi-Family Objective Design Standards to maintain local control over land use authority, to the extent permissible, for projects that qualify for a streamlined ministerial approval process under State law (SB 35).
- Prepared Zoning Ordinance Amendments, as allowed by State law, to regulate development proposed under the Housing Opportunity and More Efficiency "HOME Act" (SB 9).
- Expanded the types online Planning and Building Division permits and plan checks, including the use of SolarApp+ to automate the processing of Building Permit applications for rooftop solar installations.
- Facilitated the site acquisition and entitlements to create 414 affordable housing units for lower income seniors and families.
- Secured over $3.6 million in grant funding for affordable housing and housing related policies.
- Facilitated the production of Accessory Dwelling Units by creating prototype plans and manual, establishing a website with resources, preparing relaxed development standards, and reduced of permit fees.
- Provided relief to businesses impacted by the Covid-19 pandemic through the waiver of certain Zoning requirements and creating a streamlined permitting process for outdoor operations.
- Implemented the Covid Emergency Rent Assistance Program which provided 40 grants totaling $176,277 to lower income households using money from the CARES Act Round 3 through the Community Development Block Grant program.
- Created and launched a grant program to assist lower income households with home rehabilitation projects.
- Created the Downtown Dublin Streetscape Master Plan.
- Prepared updates to the Sign Ordinance to ensure consistency with recent case law.
- Facilitated the creation of a Preferred Plan for the SCS property through an extensive community outreach process.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Complete the 2023-2031 Housing Element Update for adoption by the City Council and certification by the California Department of Housing and Community Development.
- Facilitate the acquisition of Transit Center Site D-1 for an affordable housing development.
- Prepare amendments to the City's policy documents to maintain local control while addressing changes in State law related to the production of housing.
- Revise the City's Down Payment Assistance Program to address program deficiencies and changing residential market, in conjunction with efforts at the County level.
- Consider additional revisions to the parking regulations in the Downtown Dublin Specific Plan area to further attract businesses and enhance walkability of the Downtown.
- Update the City's Construction and Fire Codes in accordance with State law and the 2022 Edition of the California Building and Standards Codes.

Budget Highlights:

- Funding for the General Plan Housing Element update.
- Projected increased in Contract Services in Fiscal Year 2022-23 resulting from pent-up demand because of Covid related construction delays during the pandemic.

Figure 25| COMMUNITY DEVELOPMENT EXPENDITURES

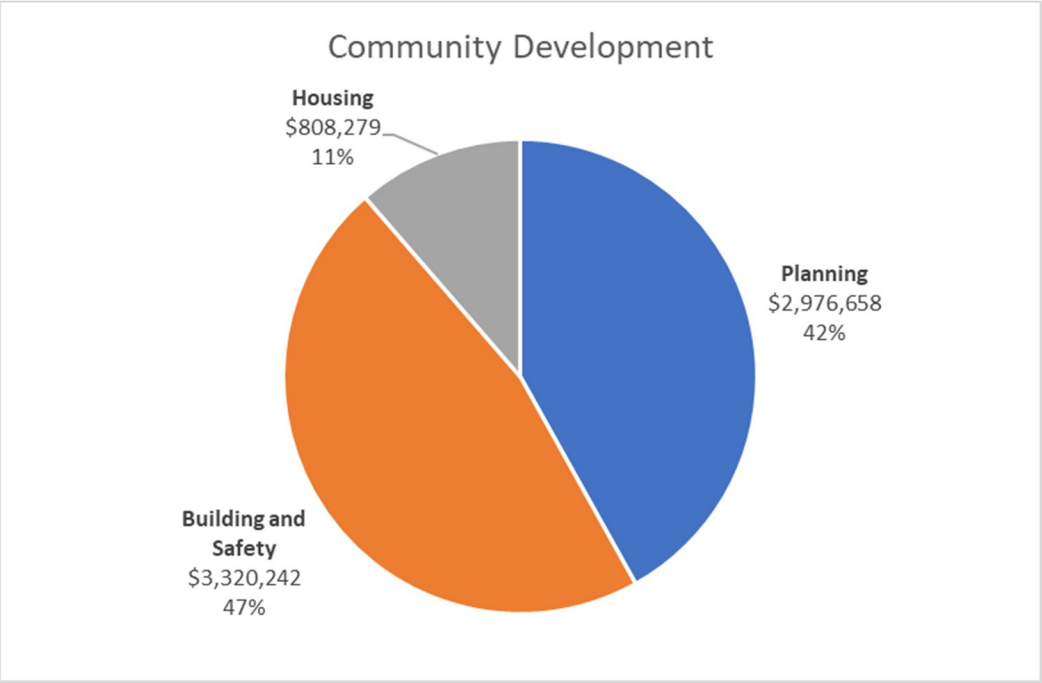
	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$2,270,609	$2,379,921	$2,476,921	$2,492,302	$2,579,259
Benefits	$749,114	$773,822	$773,822	$861,947	$916,355
Services & Supplies	$27,537	$94,052	$94,052	$89,874	$86,269
Internal Service Fund Charges	$350,077	$401,284	$401,284	$440,313	$430,530
Utilities	$3,621	$4,080	$4,080	$2,620	$4,620
Contracted Services	$1,068,330	$1,957,207	$1,964,425	$1,959,047	$1,753,806
Professional Consulting	$542,678	$287,098	$1,713,089	$1,099,076	$689,704
Loans		$160,000	$160,000	$160,000	$160,000
Capital Outlay	$21,934				$2,000
Other			$240,000		
TOTAL EXPENDITURES	$5,033,900	$6,057,464	$7,827,673	$7,105,179	$6,622,543
FUNDING					
General Fund	$4,068,808	$5,095,860	$5,103,078	$5,282,548	$5,191,736
Developer Deposit	$412,417	$348,258	$1,370,429	$886,352	$754,980
Affordable Housing Fund	$346,495	$613,346	$613,346	$808,279	$675,827
American Rescue Plan Act (ARPA) (1)			$337,000	$128,000	
Building Homes and Jobs Act	$187,355		$122,645		
State Housing Grant	$18,825		$281,175		
TOTAL FUNDING	$5,033,900	$6,057,464	$7,827,673	$7,105,179	$6,622,543

(1) Adopted Budget was a placeholder and Funds are allocated to respective programs by budget amendment per City Council's directions

Community Development Personnel Allocation

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
PERSONNEL ALLOCATION					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00		
Administrative Technician	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	2.00	2.00	2.00
Asst Dir. of Community Dev.	1.00	1.00	1.00	1.00	1.00
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer				1.00	1.00
Office Assistant II	2.00	2.00	2.00	2.00	2.00
Permit Technician	1.00	1.00	2.00	2.00	2.00
Permit Technician (Limited Term)	1.00	1.00			
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00	2.00
Senior Code Enforcement Officer	1.00	1.00	1.00		
Senior Management Analyst				1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	2.00	2.00
Senior Planner	1.00	1.00	1.00		
TOTAL POSITIONS	18.00	18.00	19.00	19.00	19.00

Community Development



Planning

The Planning Division is responsible for providing support to the City Council and the Planning Commission in the development of land use policy, and the review and regulation of land development. The Division processes and reviews development applications for new, renovated, and re-purposed residential, retail commercial, office, and industrial projects; prepares updates and amendments to the Dublin General Plan; administers the Zoning Code; ensures compliance with the California Environmental Quality Act (CEQA) for planning applications; and works in cooperation with local, regional, and state planning and permitting agencies. Code Enforcement staff is responsible for enforcement of the City's Zoning and Property Maintenance Ordinance.

Figure 26| PLANNING EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$1,135,174	$1,186,859	$1,283,859	$1,309,220	$1,354,931
Benefits	$364,510	$367,473	$367,473	$384,877	$408,426
Services & Supplies	$16,083	$56,140	$56,140	$53,172	$53,172
Internal Service Fund Charges	$172,786	$225,755	$225,755	$200,451	$195,155
Utilities	$2,398	$2,460	$2,460	$2,620	$2,820
Contracted Services	$89,375	$75,000	$82,218	$77,242	$77,242
Professional Consulting	$540,800	$287,098	$1,713,089	$949,076	$689,704
TOTAL EXPENDITURES	$2,321,126	$2,200,785	$3,730,994	$2,976,658	$2,781,450

FUNDING					
General Fund	$1,702,530	$1,852,527	$1,859,745	$1,962,306	$2,026,470
Developer Deposit	$412,417	$348,258	$1,370,429	$886,352	$754,980
American Rescue Plan Act (ARPA)[1]			$97,000	$128,000	
Building Homes and Jobs Act	$187,355		$122,645		
State Housing Grant	$18,825		$281,175		
TOTAL FUNDING	$2,321,126	$2,200,785	$3,730,994	$2,976,658	$2,781,450

[1] Adopted Budget was a placeholder and Funds are allocated to respective programs by budget amendment per City Council's directions

Building and Safety

The Building and Safety Division is responsible for construction plan review, the issuance of building permits and the inspection of construction work in the City of Dublin to safeguard the health, property, and public welfare of the community. The Chief Building Official is responsible for the administration and enforcement of the City's Building Codes, Housing Code, Universal Design and Green Building Ordinances; and the administration of the City's Waste Management Plan. The Division administers the Business Registration Program, and is responsible for the Federal Flood Plain Management program in coordination with the Federal Emergency Management Agency.

Figure 27| BUILDING AND SAFETY EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$923,355	$955,067	$955,067	$929,418	$961,793
Benefits	$322,966	$344,128	$344,128	$355,319	$378,172
Services & Supplies	$8,564	$31,400	$31,400	$29,785	$26,180
Internal Service Fund Charges	$141,384	$138,261	$138,261	$193,265	$188,107
Utilities	$1,223	$1,620	$1,620		$1,800
Contracted Services	$946,848	$1,772,857	$1,772,857	$1,812,455	$1,607,214
Capital Outlay	$21,934				$2,000
TOTAL EXPENDITURES	$2,366,273	$3,243,333	$3,243,333	$3,320,242	$3,165,266

FUNDING					
General Fund	$2,366,273	$3,243,333	$3,243,333	$3,320,242	$3,165,266
TOTAL FUNDING	$2,366,273	$3,243,333	$3,243,333	$3,320,242	$3,165,266

Housing

The Housing Division helps provide safe, decent, and suitable living environments for low-and moderate-income Dublin residents. The Division implements the Inclusionary Zoning Ordinance and other housing programs such as the First-Time Home Buyer Loan Program; coordinates with current and future residential developers to develop Affordable Housing Agreements, marketing, and management plans for inclusionary units; and qualifying applicants for the ownership of new and resale Below Market Rate Units. The Division works with non-profit housing developers in planning and financing the construction of new and renovated affordable housing in Dublin. The division is also responsible for administering the Community Development Block Grant Program.

Figure 28| HOUSING EXPENDITURES

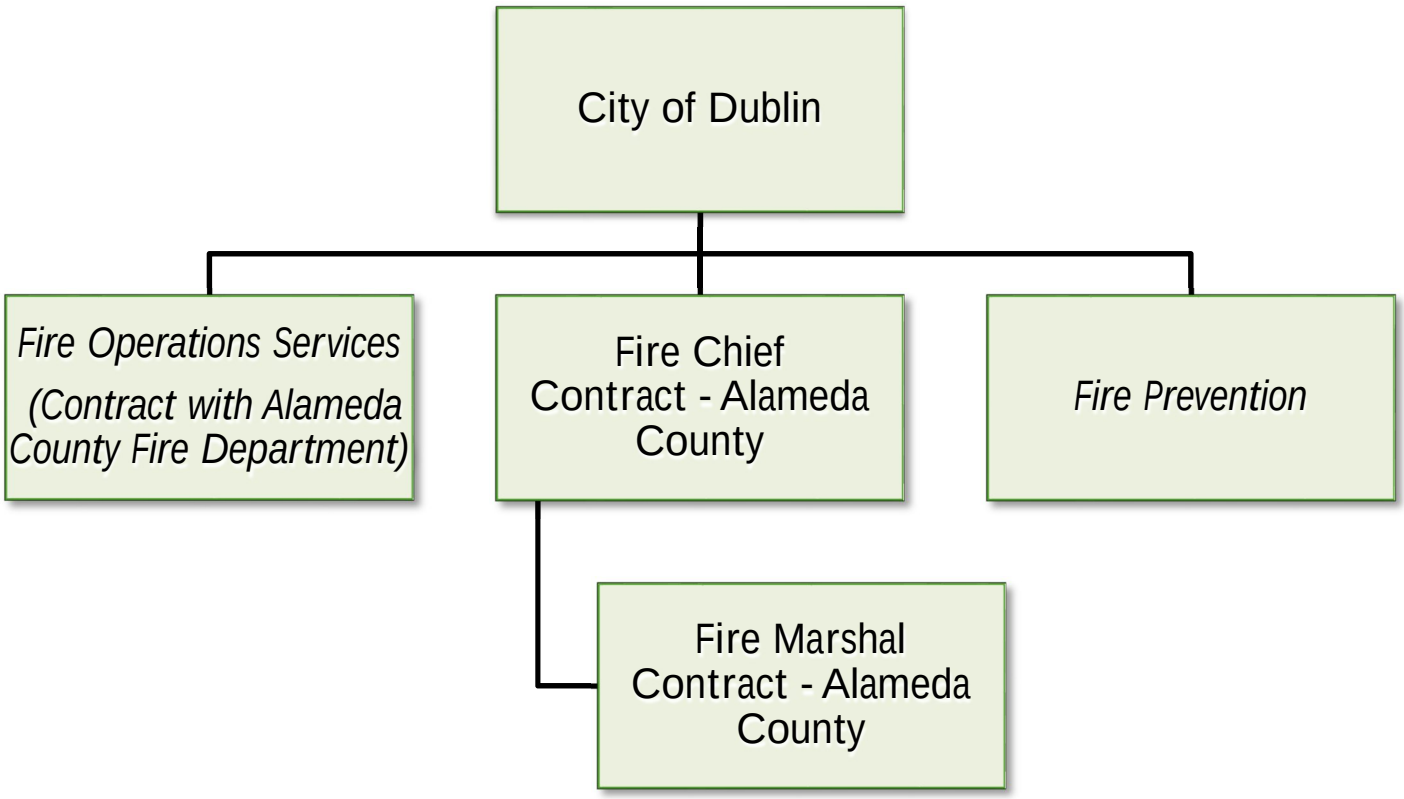
	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$212,080	$237,995	$237,995	$253,664	$262,535
Benefits	$61,638	$62,221	$62,221	$121,751	$129,757
Services & Supplies	$2,890	$6,512	$6,512	$6,917	$6,917
Internal Service Fund Charges	$35,907	$37,268	$37,268	$46,597	$47,268
Contracted Services	$32,107	$109,350	$109,350	$69,350	$69,350
Professional Consulting	$1,878			$150,000	
Loans		$160,000	$160,000	$160,000	$160,000
Other			$240,000		
TOTAL EXPENDITURES	$346,500	$613,346	$853,346	$808,279	$675,827

FUNDING					
General Fund	$5				
Affordable Housing Fund	$346,495	$613,346	$613,346	$808,279	$675,827
American Rescue Plan Act (ARPA)[1]			$240,000		
TOTAL FUNDING	$346,500	$613,346	$853,346	$808,279	$675,827

[1] Adopted Budget was a placeholder and Funds are allocated to respective programs by budget amendment per City Council's directions

Fire Services

Chart 8| Fire Services Organizational Chart



Fire Services

Description:

Fire Services in the City of Dublin includes Fire Operations and Fire Prevention. Fire Operations services are provided under a contract with the Alameda County Fire Department (ACFD) and include three fire stations (Stations 16, 17, and 18). The Fire Operations personnel provide fire suppression, advance life support emergency medical response, special operations response, and hazardous materials responses. Fire Prevention services include plan check review, inspections, annual weed abatement activities, management of firework sales in the community, among other duties.

Accomplishments for 2020-2021 and 2021-2022:

- Implemented the Zone Haven Emergency Evacuation System.
- First GPS Enabled Traffic Preemption devices went online.
- Adapted to the changed demands and needs that have resulted from the COVID 19 Pandemic.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Expand the network of GPS Enabled Traffic Preemption devices.
- Enhance mental health crisis response capabilities for emergency medical response.

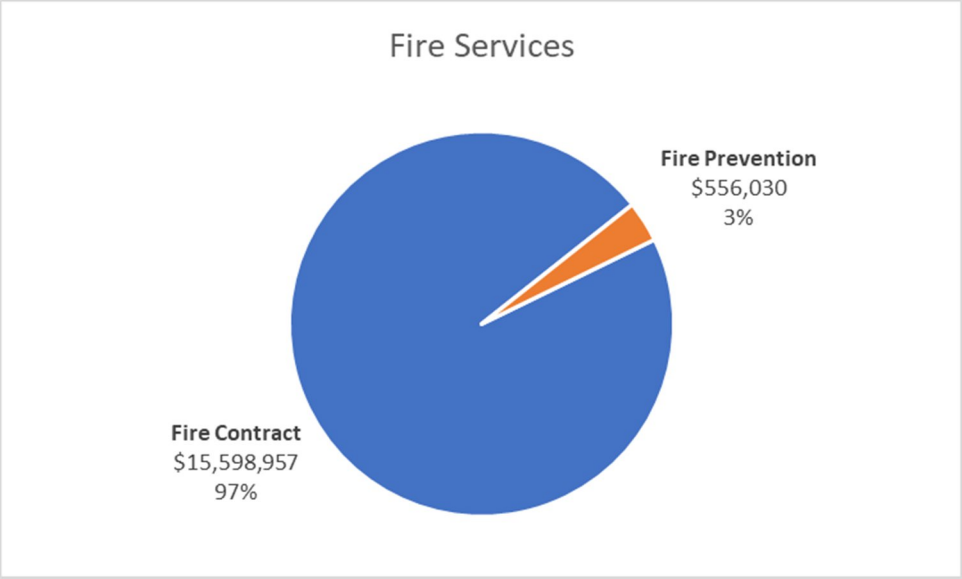
Budget Highlights:

- Funding for the contract with Alameda County Fire Department and Fire Prevention.

Figure 29| FIRE SERVICES EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$75,746	$80,972	$80,972	$82,431	$85,316
Benefits	$33,208	$33,149	$33,149	$33,712	$35,305
Services & Supplies	$75,381	$95,409	$95,409	$115,580	$121,966
Internal Service Fund Charges	$347,257	$337,066	$337,066	$429,017	$427,764
Contracted Services	$14,020,215	$14,797,600	$14,797,600	$15,494,247	$16,281,497
Capital Outlay - ISF			$235,861		
TOTAL EXPENDITURES	$14,551,807	$15,344,196	$15,580,057	$16,154,987	$16,951,848
FUNDING					
General Fund	$14,377,608	$15,161,166	$15,161,166	$15,977,050	$16,772,652
EMS Special Revenue	$174,199	$183,030	$183,030	$177,937	$179,196
Equipment Replacement			$235,861		
TOTAL FUNDING	$14,551,807	$15,344,196	$15,580,057	$16,154,987	$16,951,848
PERSONNEL ALLOCATION					
Office Assistant II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00

Fire Services



Fire Operations

The City of Dublin contracts with the Alameda County Fire Department to provide fire services to the Dublin community. Services include fire suppression, emergency medical, hazardous materials, and special operations response. ACFD then provides line personnel to the City's three fire stations; these personnel provide fires responder/paramedic services on three engines and one truck company.

Figure 30| FIRE OPERATIONS EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Services & Supplies	$74,483	$90,939	$90,939	$109,710	$115,196
Contracted Services	$14,013,881	$14,786,100	$14,786,100	$15,489,247	$16,276,497
Capital Outlay			$235,861		
TOTAL EXPENDITURES	$14,088,364	$14,877,039	$15,112,900	$15,598,957	$16,391,693

FUNDING					
General Fund	$13,920,499	$14,700,509	$14,700,509	$15,421,020	$16,212,497
EMS Special Revenue	$167,865	$176,530	$176,530	$177,937	$179,196
Equipment Replacement			$235,861		
TOTAL FUNDING	$14,088,364	$14,877,039	$15,112,900	$15,598,957	$16,391,693

Fire Prevention

The Alameda County Fire Department provides Fire Prevention services to the City of Dublin, providing plan check and inspection services at City Hall. The Fire Prevention Division ensures that new and existing businesses, and construction, meet the safety standards adopted by the City Council and the State of California.

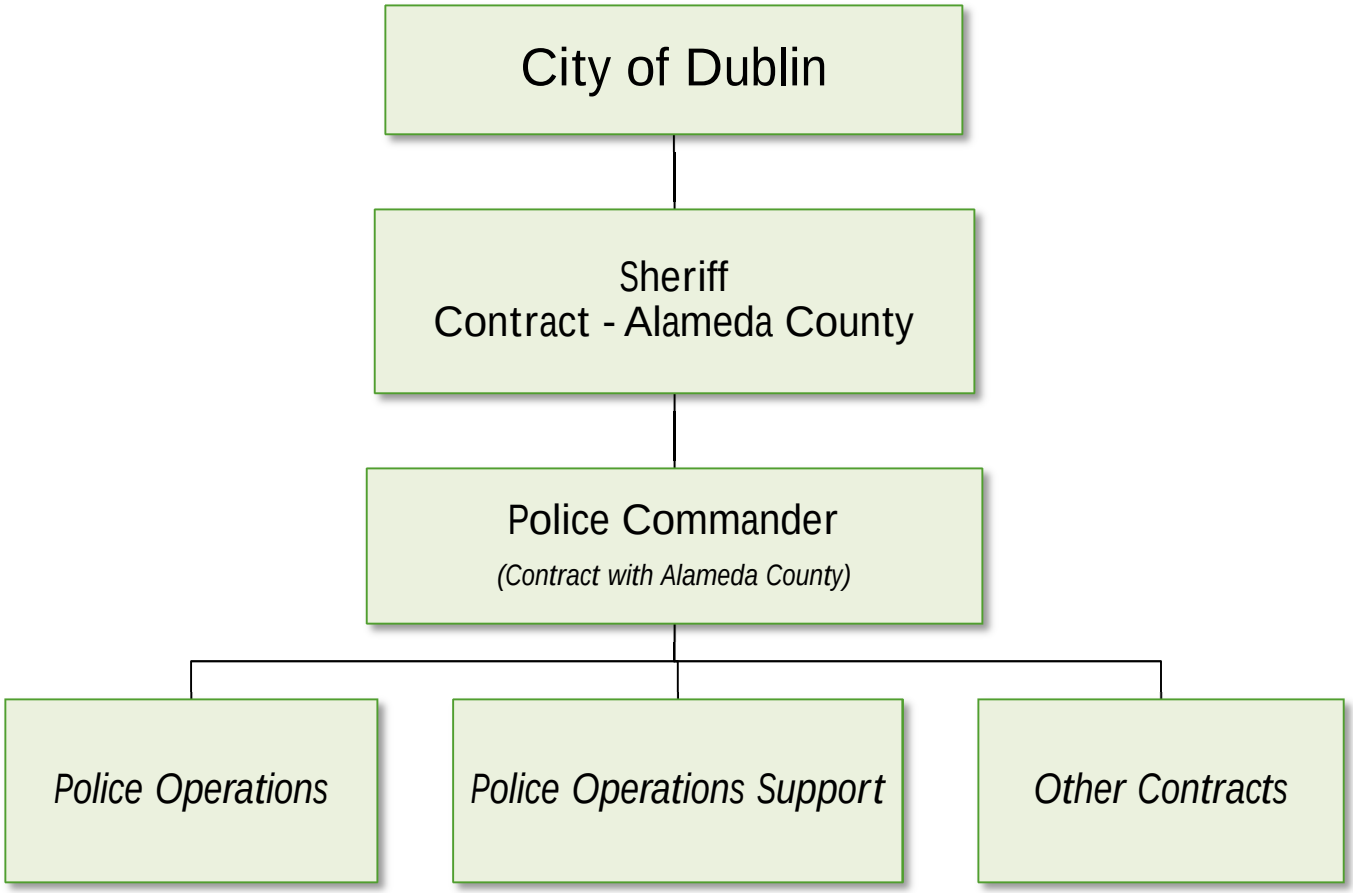
Figure 31| FIRE PREVENTION EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$75,746	$80,972	$80,972	$82,431	$85,316
Benefits	$33,208	$33,149	$33,149	$33,712	$35,305
Services & Supplies	$898	$4,470	$4,470	$5,870	$6,770
Internal Service Fund Charges	$347,257	$337,066	$337,066	$429,017	$427,764
Contracted Services	$6,334	$11,500	$11,500	$5,000	$5,000
TOTAL EXPENDITURES	$463,443	$467,157	$467,157	$556,030	$560,155

FUNDING					
General Fund	$457,109	$460,657	$460,657	$556,030	$560,155
EMS Special Revenue	$6,334	$6,500	$6,500		
TOTAL FUNDING	$463,443	$467,157	$467,157	$556,030	$560,155

Police Services

Chart 9| Police Services Organizational Chart



Police Services

Description:

Dublin Police Services is composed of the Operations Division, Operations Support Division, and the Crime Prevention Unit. Dublin Police Services consists of 62 sworn officers, 7 non-sworn personnel and four City personnel. The Department provides the following services to the community: Crime Prevention, Investigations, Special Investigations, Patrol, Traffic Enforcement, and Mental and Behavioral Health. Police Services are provided to the City under a contract with Alameda County Sheriff's Office. The County Sheriff, under consultation with the City, designates the Commanding Officer who functions and is empowered to act as the City's Police Chief. Patrol, criminal investigation, traffic, crime prevention and office management functions are currently performed from the Public Safety Building located at 6361 Clark Avenue. Dispatch and additional data processing functions are handled at the Alameda County Sheriff's Office.

Accomplishments for 2020-21 and 2021-22:

- Purchased 30 license plate reader cameras and 30 situational awareness cameras which were deployed to fixed locations throughout the city.
- Awarded a $50,000 grant from the California Office of Traffic Safety (OTS) for a year-long program of special enforcement and public awareness efforts to prevent traffic related deaths and injuries.
- Facilitated the Drug Abuse Resistance Education (DARE) program to Dublin fifth graders with approximately 1000 graduates.
- Operated a successful Holiday Crime Suppression Unit (HCSU) during the holiday season.
- Conducted the annual Independence Day Special Operation with the goal of controlling the use of illegal fireworks and the protection of public safety with a reduction in calls from the previous year.
- Participated in the Semi-Annual Drug Take-Back, Shredding & E-Waste Recycling Event. The event yielded 22 boxes of medications totaling 383 pounds, six pallets of electronic waste, and 40 bins of shredded documents.
- Hosted the annual National Night Out. Members of Dublin Police met with members of 23 different neighborhoods with approximately 800 attendees.
- Facilitated the 'Stuff the Cruiser' event at Target. The public was asked to donate a toy which would later be donated to UCSF Benioff Children's Hospital for kids currently residing at the facility. The event resulted in over 400 toys being collected and delivered to Children's Hospital.
- City Council approved a five-year contract extension with an additional five-year option with the Alameda County Sheriff's Office for police services.

Objectives for Fiscal Year 2022-23 and 2023-24:

- Continue evaluating the feasibility of enhancing and increasing technology by moving the current Situational Awareness cameras from wireless to hard wired fiber.
- Begin operations of the Behavioral Health Unit.
- Continue working closely with the City Manager to evaluate and plan for current and future staffing needs for the police department.
- Evaluate any additional operational needs at the new Public Safety Building to ensure police services sustains maximum efficiency.
- Enhance coordination with the City of Dublin to address emergency preparedness utilizing the new City of Dublin Emergency Operation Center.

Police Services

Budget Highlights:

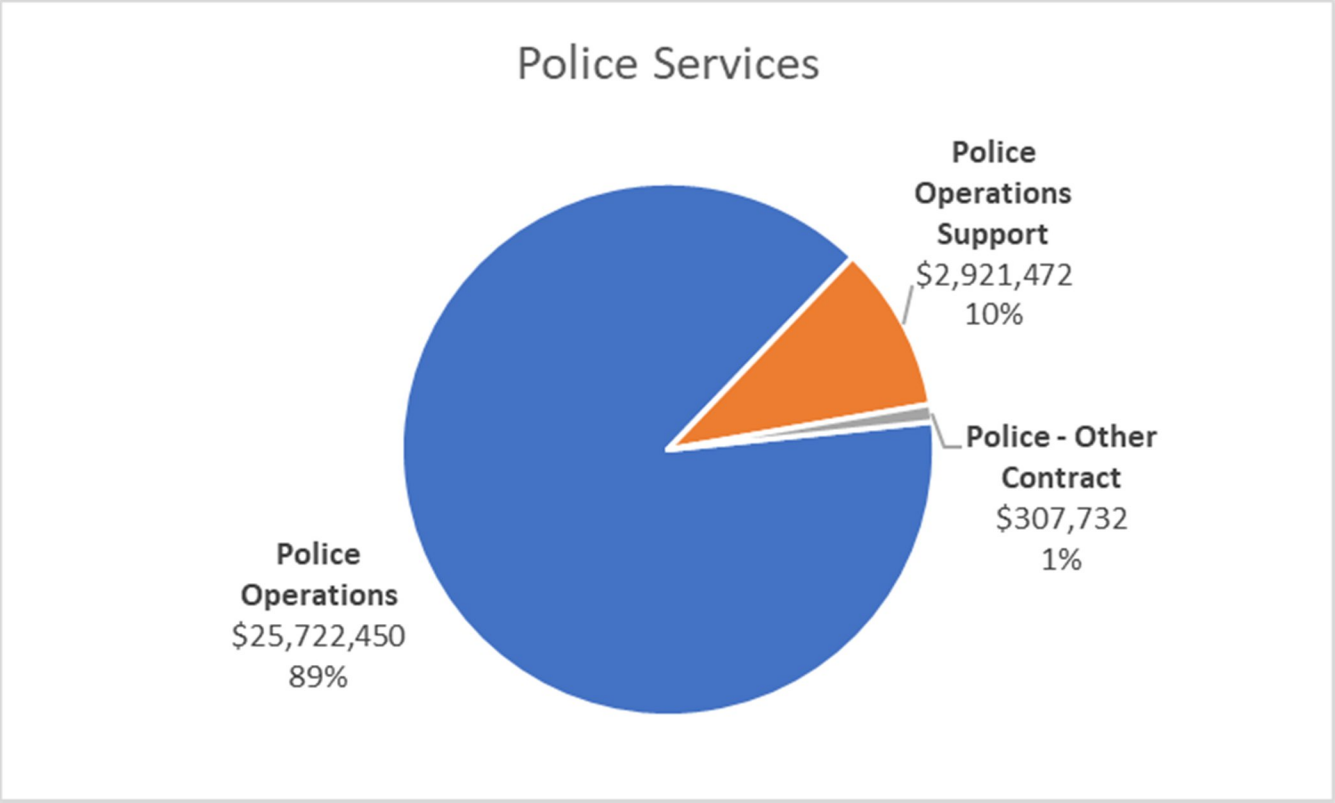
- Funding for sixty-two (62) contract sworn staff and seven (7) non-sworn staff, which include three (3) mental and behavioral clinicians.

Figure 32| POLICE SERVICES EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$302,439	$350,699	$350,699	$362,150	$374,825
Benefits	$147,201	$187,237	$187,237	$198,083	$210,560
Services & Supplies	$1,093,399	$1,241,086	$1,383,536	$1,437,089	$1,437,089
Internal Service Fund Charges	$972,181	$843,719	$843,719	$1,213,776	$1,048,784
Utilities	$14,217	$23,763	$23,763	$29,263	$29,263
Contracted Services	$21,222,293	$23,359,685	$23,703,370	$25,527,293	$26,404,288
Capital Outlay	$24,219	$3,000	$38,000	$67,000	$29,547
Capital Outlay – ISF	$35,867		$9,738	$117,000	
Other	$7,055				
TOTAL EXPENDITURES	$23,818,871	$26,009,189	$26,540,062	$28,951,654	$29,534,356

FUNDING					
General Fund	$23,628,014	$25,579,599	$25,186,259	$27,883,673	$28,445,026
State Seizure/Special Activity Fund	$17,717		$35,000	$35,000	$29,547
Vehicle Abatement	$35,867		$9,738		
SLES/COPS Fund - CA	$100,000	$100,000	$100,000	$100,000	$100,000
Local Law Enforcement Block Grant - Fed			$50,000		
Federal Asset Seizure Fund			$650		
Enforcement Grants	$37,274	$329,590	$329,590	$321,584	$331,681
American Rescue Plan Act (ARPA)			$828,825	$611,397	$628,102
TOTAL FUNDING	$23,818,871	$26,009,189	$26,540,062	$28,951,654	$29,534,356

PERSONNEL ALLOCATION					
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00
Office Assistant II	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	4.00	4.00	4.00	4.00	4.00


Police Services
Police Operations Support
$2,921,472
10%
Police - Other Contract
$307,732
1%
Police Operations
$25,722,450
89%

Police Operations

The Police Services Operations Division is composed of Administration, Investigations, Patrol, Traffic Unit, Dispatch, and Behavioral Health.

Figure 33| POLICE OPERATIONS EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Services & Supplies	$624,259	$649,229	$649,229	$753,739	$753,739
Contracted Services	$20,866,524	$22,671,367	$22,993,963	$24,968,711	$25,845,706
TOTAL EXPENDITURES	$21,490,783	$23,320,596	$23,643,192	$25,722,450	$26,599,445

FUNDING					
General Fund	$21,355,560	$22,944,006	$22,437,777	$24,739,469	$25,589,662
SLES/COPS Fund - CA	$100,000	$100,000	$100,000	$100,000	$100,000
Enforcement Grants	$35,223	$276,590	$276,590	$271,584	$281,681
American Rescue Plan Act (ARPA)[1]			$828,825	$611,397	$628,102
TOTAL FUNDING	$21,490,783	$23,320,596	$23,643,192	$25,722,450	$26,599,445

[1] Adopted Budget was a placeholder and Funds are allocated to respective programs by budget amendment per City Council's directions

Police Operations Support

The Police Services Operations Support Division is composed of the Records Unit and the Evidence Unit. The Records Unit provides assistance to the general public regarding various procedures such as release of reports, impounded vehicles/releases, and filing of police reports. The Evidence Unit is responsible for the processing of evidence collected by patrol and investigations, preparing evidence for court, and releasing back to owners.

Figure 34| POLICE OPERATIONS SUPPORT EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$302,439	$350,699	$350,699	$362,150	$374,825
Benefits	$147,201	$187,237	$187,237	$198,083	$210,560
Services & Supplies	$469,140	$591,857	$734,307	$683,350	$683,350
Internal Service Fund Charges	$972,181	$843,719	$843,719	$1,213,776	$1,048,784
Utilities	$14,217	$23,763	$23,763	$29,263	$29,263
Contracted Services	$292,250	$433,710	$433,710	$250,850	$250,850
Capital Outlay	$24,219	$3,000	$38,000	$67,000	$29,547
Capital Outlay - ISF	$35,867		$9,738	$117,000	
Other	$7,055				
TOTAL EXPENDITURES	$2,264,570	$2,433,985	$2,621,173	$2,921,472	$2,627,179

FUNDING					
General Fund	$2,208,935	$2,380,985	$2,472,785	$2,836,472	$2,547,632
State Seizure/Special Activity Fund	$17,717		$35,000	$35,000	$29,547
Vehicle Abatement	$35,867		$9,738		
Local Law Enforcement Block Grant - Fed			$50,000		
Federal Asset Seizure Fund			$650		
Enforcement Grants	$2,051	$53,000	$53,000	$50,000	$50,000
TOTAL FUNDING	$2,264,570	$2,433,985	$2,621,173	$2,921,472	$2,627,179

Police - Other Contracts

Currently, crossing guard services are provided to Dublin Unified School District schools at 15 crossing sites throughout the City. The crossing guards assist elementary students in crossing heavily traveled streets on their way to and from school. Services are provided at these locations for four hours per day, in accordance with the Dublin Unified School District regular school schedule. Crossing guard services are provided to the City under private contract. The contractor provides the recruitment, training, supervision, and substitute personnel associated with the program management.

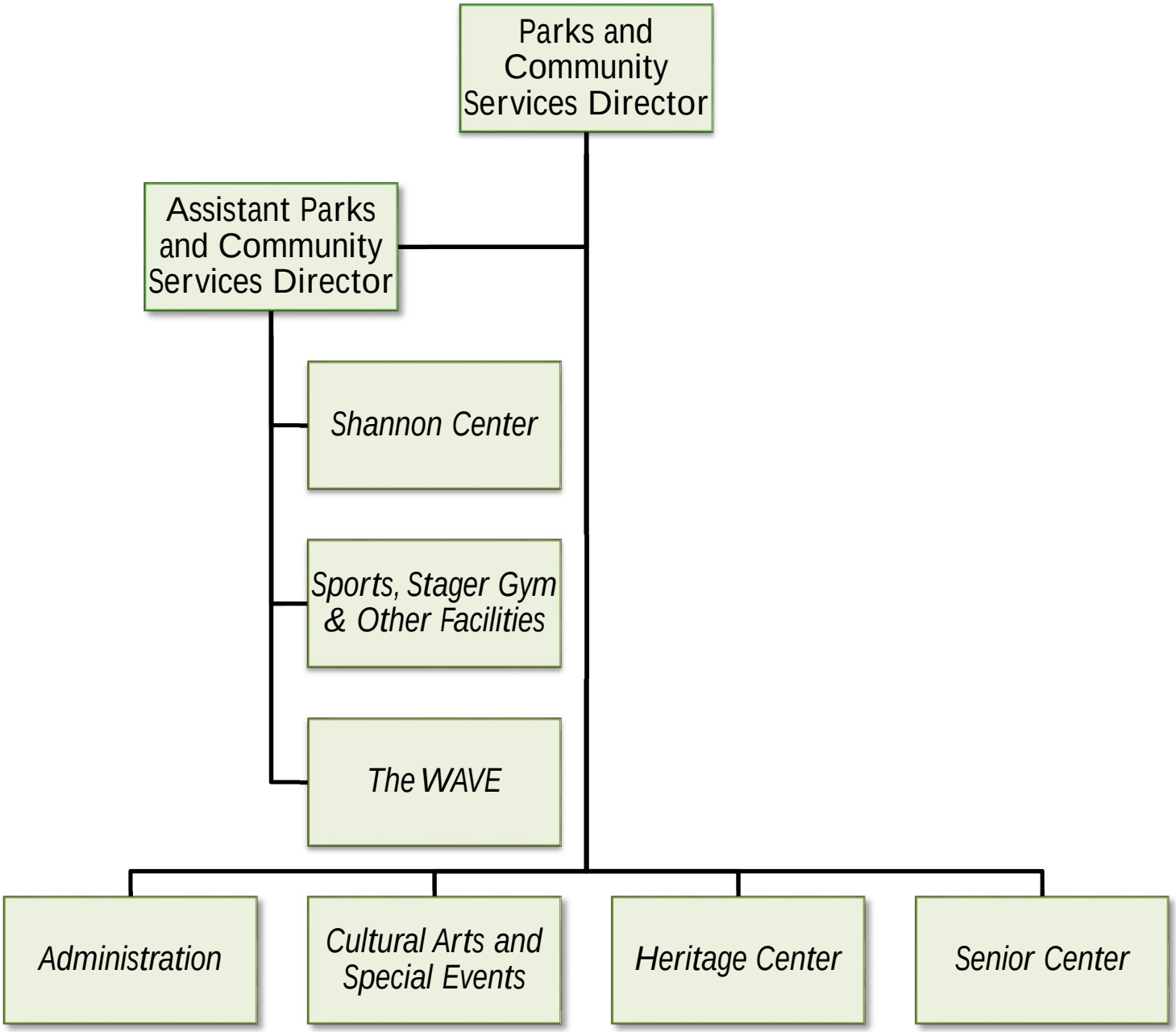
Figure 35| POLICE – OTHER CONTRACTS EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Contracted Services	$63,519	$254,608	$275,697	$307,732	$307,732
TOTAL EXPENDITURES	$63,519	$254,608	$275,697	$307,732	$307,732

FUNDING					
General Fund	$63,519	$254,608	$275,697	$307,732	$307,732
TOTAL FUNDING	$63,519	$254,608	$275,697	$307,732	$307,732

Parks and Community Services

Chart 10| Parks and Community Services Organizational Chart



Parks and Community Services

Description:

The Parks and Community Services (PCS) Department develops and implements quality programs that encourage healthy lifestyles, preserves the City's heritage, provide recreational experiences, and strengthens the community image. The Department budget is broken down into two functional areas (Administration, and Cultural and Special Events), and five facilities (Heritage Center, Senior Center, Shannon Center, Stager Gymnasium, and The Wave). Each facility budget includes expenditures associated with recreational programs housed at that facility, as well as facility rentals and operations.

Accomplishments for 2020-21 and 2021-2022:

- Completed Public Art projects at Jordan Ranch Park, Clover Park, Dougherty Hills Dog Park, Butterfly Knoll Park, Imagination Playground, and Sean Diamond Park.
- Continued the Utility Box Painting Public Art Project which included ten utility boxes painted each year.
- Implemented two temporary Public Art programs: A 40th Anniversary Lawn Display to be unveiled in the Summer of 2022 and a Recovered Wood Art Project to be unveiled in Spring of 2022.
- Initiated the Heritage Park Public Art project that includes a monumental sculpture and artistic park features. Selection and approval took place in Fiscal Year 2021-22 and will be completed in Fiscal Year 2022-23.
- Completed an inventory of all City-owned and privately-owned Public Art and developed a website to highlight the Public Art collections.
- Raised over $50,000 in financial and in-kind sponsorships to support Citywide Special Events and Programs.
- Completed Senior Center improvements, including replacement of furniture, walk-off mats, window shades, and the ballroom floor.
- Named the Ballroom at the Senior Center the "Alamilla Springs" Ballroom and designed new marketing materials.
- Implemented the Heritage Park Memorial Program that includes memorial benches, boulders, pavers, and plaques for sale.
- Implemented all Facility Rental Applications to be taken online including banquet rooms, classrooms, and basketball and tennis court rentals.
- Collaborated with East Bay City agencies to offer joint virtual contracted classes to increase participation and decrease cancellations resulting from the Covid-19 pandemic.
- Implemented the Park Monitor Program to facilitate park patrons, facility user groups, and encourage adherence to established rules, regulations, and the Dublin municipal code.
- Developed an amenities-based pricing strategy for facility rentals for the use of additional items such as linens and cocktail tables, creating a "one-stop-shop."
- In accordance with County and State Guidelines, The Wave Waterpark successfully reopened to the public for programming including recreation swim, fitness swimming and water play.
- Implemented ePACT, a health and safety software that provides secure, digital, contactless check-in and check-out, for recreation programs.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Complete Public Art projects that are currently in progress, including Heritage Park, Don Biddle Park, and Downtown Dublin.
- With coordination from the US Army, complete the restoration and relocation of the historic Camp Parks sign.
- Complete the design of the Cultural Arts Center, located in the vacated Police Services wing of Civic Center.
- Continue to implement the Utility Box Painting Public Art project and other Temporary Art projects.
- Implement the recently approved Adopt-A-Bench Program.
- Work with the Public Works Department in the completion of construction for Fallon Sports Park Phase 3 and implement new adult cricket and volleyball leagues
- Work with the Public Works Department for the completion of construction for the First Phase of the Iron Horse Nature Park and Trail by December 31, 2023.
- Work with the Public Works Department to complete the design and construction documents for the opening of Wallis Ranch Community Park.

Budget Highlights:

- Implemented cost recovery goals by aligning fees with cost recovery objectives.

Figure 36| PARKS AND COMMUNITY SERVICES EXPENDITURES

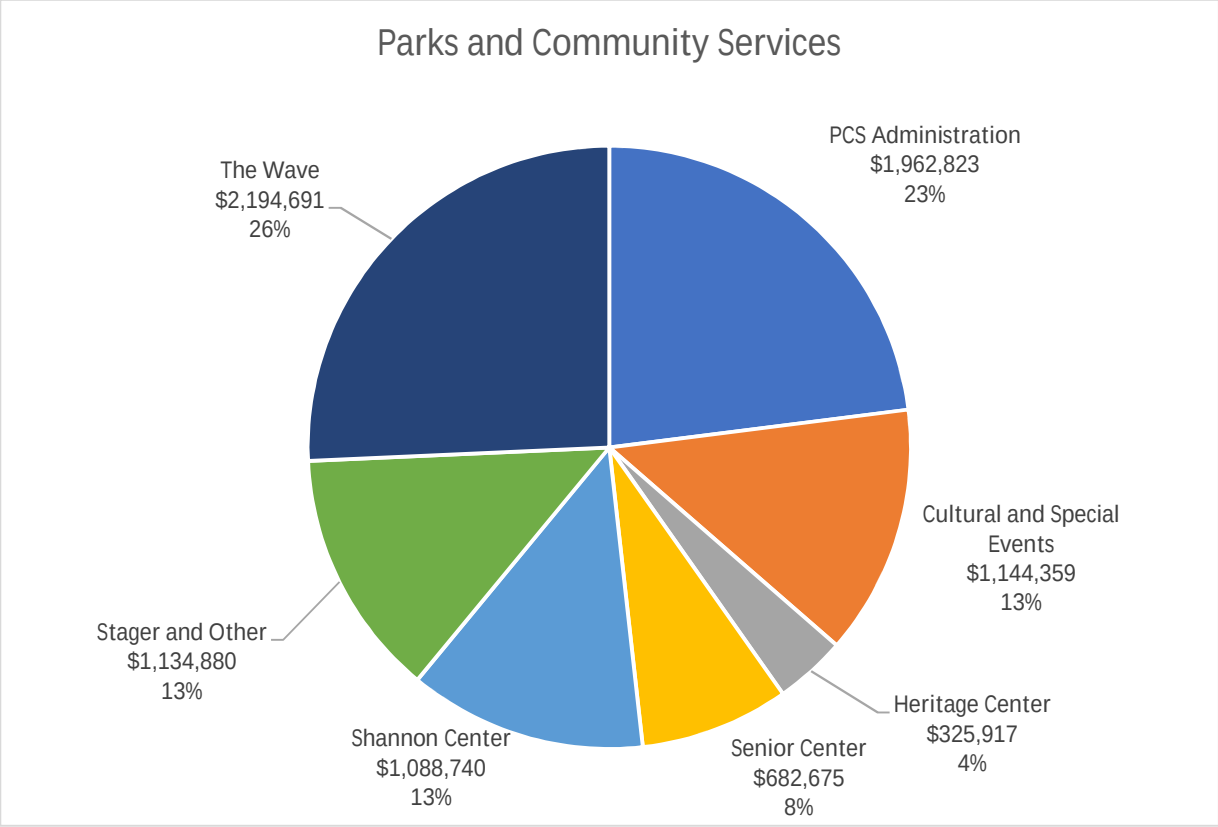
	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$2,787,866	$3,881,338	$3,881,338	$4,195,737	$4,384,688
Benefits	$973,135	$1,017,325	$1,017,325	$1,010,322	$1,076,041
Services & Supplies	$227,215	$687,616	$737,171	$821,588	$813,669
Internal Service Fund Charges	$617,342	$688,693	$688,693	$809,285	$803,397
Utilities(1)	$466,138	$519,821	$525,621	$43,526	$48,845
Contracted Services(1)	$965,272	$1,513,190	$2,126,765	$1,446,427	$1,468,426
Professional Consulting		$3,513	$23,513	$20,000	$20,000
Capital Outlay	$73,216	$33,040	$113,930	$169,820	$620
Capital Outlay - ISF		$8,200	$8,200	$17,380	$980
TOTAL EXPENDITURES	$6,110,183	$8,352,736	$9,122,556	$8,534,085	$8,616,666

FUNDING					
General Fund	$6,034,954	$8,248,495	$8,998,315	$8,453,835	$8,536,416
Public Art Fund	$50,298	$80,000	$100,000	$80,250	$80,250
ISF – Equipment	$24,931	$24,241	$24,241		
TOTAL FUNDING	$6,110,183	$8,352,736	$9,122,556	$8,534,085	$8,616,666

(1) Utilities, except cellular phone and utilities cost reimbusement to Dublin Unified School District, and buiilding maintenance costs are budgted in Public Works starting Fiscal Year 2022-23 due to program realignment

Parks and Community Services Personnel Allocation

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
PERSONNEL ALLOCATION					
Parks & Comm. Services Director	1.00	1.00	1.00	1.00	1.00
Asst. Parks & Comm. Svcs. Dir.	1.00	1.00	1.00	1.00	1.00
Graphic Design & Comm. Coordinator	1.00	1.00	1.00	1.00	1.00
Heritage & Cultural Arts Manager	1.00	1.00	1.00	1.00	1.00
Management Analyst I/II	2.00	2.00	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	6.00	7.00	7.00	7.00	7.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	3.00	3.00	3.00	3.00	3.00
Recreation Technician	3.00	3.00	2.00	2.00	2.00
Senior Office Assistant	2.00	2.00	3.00	3.00	3.00
TOTAL POSITIONS	22.00	23.00	23.00	23.00	23.00



Parks and Community Services Administration

This division manages the Department's accounts payable function, contract management, and policy review and development. Additionally, the division provides oversight of the City's Parks and Community Services Commission, Heritage and Cultural Arts Commission, Human Services Commission, Senior Center Advisory Committee, Youth Advisory Committee, registration software, and supports the public's interface with online services. The division also identifies sponsorship and grant opportunities to support programs and events and adjusts procedures to meet business needs.

Figure 37| PARKS AND COMMUNITY SERVICES ADMINISTRATION EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$676,409	$716,622	$716,622	$877,168	$907,522
Benefits	$244,204	$255,607	$255,607	$328,745	$350,681
Services & Supplies	$42,464	$117,093	$117,093	$96,250	$96,250
Internal Service Fund Charges	$315,736	$416,285	$416,285	$417,660	$412,646
Contracted Services	$149,313	$172,187	$190,187	$223,000	$239,050
Professional Consulting		$3,513	$3,513	$20,000	$20,000
TOTAL EXPENDITURES	$1,428,125	$1,681,307	$1,699,307	$1,962,823	$2,026,149

FUNDING					
General Fund	$1,428,125	$1,681,307	$1,699,307	$1,962,823	$2,026,149
TOTAL FUNDING	$1,428,125	$1,681,307	$1,699,307	$1,962,823	$2,026,149

Cultural Arts and Special Events

The Cultural Arts budget includes performing and visual arts classes; public art projects that are not associated with a current Capital Improvement Project (for example, utility boxes, temporary art projects, or repairs); and City-presented performances. This budget also includes the Arts Space Grant program, which provides City support of performances and arts programs sponsored by outside organizations on City property for the benefit of the public. The Special Events budget includes the St. Patrick's Day Festival, Splatter, the Shamrock Run, Concerts; smaller seasonal events, such as the Farmers' Market, Harvest Fair, Holiday Tree Lighting, Eggstravaganza; outdoor movies and campouts; and one-time special events, such as groundbreakings and ribbon cuttings for new City parks and facilities. All special events and programs are expected to be held as budgeted during the upcoming fiscal year. Decisions regarding special events will be made on a case-by-case basis as the current conditions call for at the time.

Figure 38| CULTURAL ARTS AND SPECIAL EVENTS EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$304,788	$347,425	$347,425	$342,914	$372,681
Benefits	$121,300	$133,545	$133,545	$119,317	$126,979
Services & Supplies	$54,703	$160,772	$160,772	$233,727	$223,188
Utilities	$61				
Contracted Services	$87,403	$244,900	$310,900	$368,401	$370,030
Professional Consulting			$20,000		
Capital Outlay	$4,755			$80,000	
TOTAL EXPENDITURES	$573,011	$886,642	$972,642	$1,144,359	$1,092,878

FUNDING					
General Fund	$522,713	$806,642	$872,642	$1,064,109	$1,012,628
Public Art Fund	$50,298	$80,000	$100,000	$80,250	$80,250
TOTAL FUNDING	$573,011	$886,642	$972,642	$1,144,359	$1,092,878

Heritage Center

The Heritage Center budget funds operations and programming for Dublin's historical facilities – Heritage Park and Museums, the Dublin Pioneer Cemetery, and the Dublin Camp Parks Military History Center. In addition to building-related costs, this budget funds temporary exhibits; care for museum collections; historical vehicles and support for rentals of Old St. Raymond Church and the Sunday School Barn and burials in the Cemetery.

Figure 39| HERITAGE CENTER EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$146,174	$121,848	$121,848	$163,852	$170,933
Benefits	$85,997	$49,766	$49,766	$49,634	$52,811
Services & Supplies	$17,923	$30,952	$30,952	$27,411	$23,111
Internal Service Fund Charges	$18,057	$24,306	$24,306	$30,650	$30,582
Utilities(1)	$35,812	$38,959	$38,959	$3,000	$3,300
Contracted Services(1)	$48,784	$106,575	$106,575	$51,370	$51,370
TOTAL EXPENDITURES	$352,746	$372,406	$372,406	$325,917	$332,107

FUNDING					
General Fund	$352,746	$372,406	$372,406	$325,917	$332,107
TOTAL FUNDING	$352,746	$372,406	$372,406	$325,917	$332,107

(1) Utilities, except cellular phone, and building maintenance costs are budgeted in Public Works starting Fiscal Year 2022-23 due to program realignment

Senior Center

The Dublin Senior Center offers a variety of senior classes, activities, events, and programs that engage the mind, body, and spirit. It also provides a daily lunch program and a variety of free health and informational services to seniors throughout the year. The facility has its own library, with computers and wi-fi access. Additionally, the ballroom, which can seat approximately 250 guests, can be rented to host a wedding, fundraiser, or any other event. The budget includes expenditures related to facility operations and rentals, as well as senior program activities. All Senior Center programs are operating as budgeted and slowly recovering from the impacts of COVID-19.

Figure 40| SENIOR CENTER EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$247,960	$281,230	$281,230	$398,956	$415,284
Benefits	$91,602	$89,156	$89,156	$141,130	$151,168
Services & Supplies	$6,830	$22,791	$25,828	$24,530	$24,380
Internal Service Fund Charges	$122,822	$87,815	$87,815	$60,597	$60,462
Utilities[1]	$34,765	$49,099	$49,099	$6,600	$7,300
Contracted Services[1]	$87,982	$117,470	$131,121	$50,862	$52,818
Capital Outlay	$65,691		$80,890		
TOTAL EXPENDITURES	$657,652	$647,561	$745,139	$682,675	$711,412

FUNDING					
General Fund	$657,652	$647,561	$745,139	$682,675	$711,412
TOTAL FUNDING	$657,652	$647,561	$745,139	$682,675	$711,412

[1] Utilities, except cellular phone, and building maintenance costs are budgeted in Public Works starting Fiscal Year 2022-23 due to program realignment

Shannon Center

The Shannon Community Center is 19,700 square feet and provides a banquet hall for 300 people, a teaching kitchen, two preschool classrooms, flexible meeting rooms, and staff offices. The budget includes expenditures related to facility operations and rentals, as well as a variety of recreational and program activities such as Dublin Preschool, Youth/Adult Contract Instructional Classes, and Camps. The budget provides After-School Recreation and After-School LEAD (Leadership Experience and Development) programs at all public elementary and middle schools in Dublin. In addition, Dublin LEAD is offered to teens so they may receive training in various job-related skills. Programs are being offered as budgeted this fiscal year.

Figure 41| SHANNON CENTER EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$607,873	$702,100	$702,100	$710,588	$743,926
Benefits	$121,071	$115,687	$115,687	$98,816	$105,165
Services & Supplies	$22,071	$56,995	$53,345	$73,099	$81,699
Internal Service Fund Charges	$135,796	$136,046	$136,046	$117,380	$117,118
Utilities[1]	$49,100	$47,583	$47,583	$9,420	$9,620
Contracted Services[1]	$103,907	$185,599	$271,430	$79,438	$81,202
Capital Outlay	$2,769	$4,360	$4,360	$0	$0
TOTAL EXPENDITURES	$1,042,588	$1,248,370	$1,330,551	$1,088,740	$1,138,729

FUNDING					
General Fund	$1,042,588	$1,248,370	$1,330,551	$1,088,740	$1,138,729
TOTAL FUNDING	$1,042,588	$1,248,370	$1,330,551	$1,088,740	$1,138,729

[1] Utilities, except cellular phone, and building maintenance costs are budgeted in Public Works starting Fiscal Year 2022-23 due to program realignment

Sports, Stager Gym, and Other Facilities

Dublin residents of all ages actively use recreation facilities to participate in sports and fitness programs. The Sports, Stager Gymnasium and Other Facilities Division comprises youth and adult sports, contracted sport programs, operations, rentals, and programming at Stager Gym, the Civic Center (Regional Meeting Room and City Council Chambers), the Library (Community Room and Program Room), and citywide sports fields, tennis courts, parks, and picnic areas. The budget includes expenditures related to facility operations and rentals, as well as programing held at various locations. Recovery from COVID-19 is well underway and expected to continue during this fiscal year.

Figure 42| SPORTS, STAGER GYM AND OTHER FACILITIES EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$204,050	$482,405	$482,405	$445,496	$465,318
Benefits	$101,555	$145,635	$145,635	$96,728	$102,341
Services & Supplies	$23,761	$62,704	$66,072	$92,794	$93,734
Utilities(1)	$15,967	$18,720	$24,520	$24,506	$28,625
Contracted Services(1)	$184,839	$286,110	$506,362	$473,756	$474,356
Capital Outlay		$1,180	$1,180	$620	$620
Capital Outlay - ISF				$980	$980
TOTAL EXPENDITURES	$530,172	$996,754	$1,226,174	$1,134,880	$1,165,975
FUNDING					
General Fund	$530,172	$996,754	$1,226,174	$1,134,880	$1,165,975
TOTAL FUNDING	$530,172	$996,754	$1,226,174	$1,134,880	$1,165,975

(1) Utilities, except cellular phone and utilities cost reimbursement to Dublin Unified School District, and building maintenance costs are budgeted in Public Works starting Fiscal Year 2022-23 due to program realignment

The Wave

The Wave is the City of Dublin's state-of-the-art, 31,000-square foot aquatics facility anchored by a natatorium (indoor pool), outdoor sports pool, waterslide tower, splash zone with water play features, concessions building, and community room. The budget includes expenditures related to aquatics programming (swim lessons, recreational and competitive swimming, and fitness classes), waterpark operations including concessions, facility rentals, and general operations. Swim Lessons continue to recover from the impacts of COVID-19. In this two-year budget cycle, swim lessons are budgeted at 75% for year one, and 90% for year two, of a normal operational year. This budget also includes facility preventative and ongoing maintenance, as equipment and pool parts begin to reach the end of their life cycle . Additionally, revenue generating expenses are included in this budget, such as the purchase of three new cabanas which are the most popular rentable feature during waterpark season. Other purchases include bleachers to accommodate additional seating, which will make the Paul McCreery Sports Pool a more attractive hosting location for swim meet and water polo matches.

Figure 43| THE WAVE EXPENDITURES

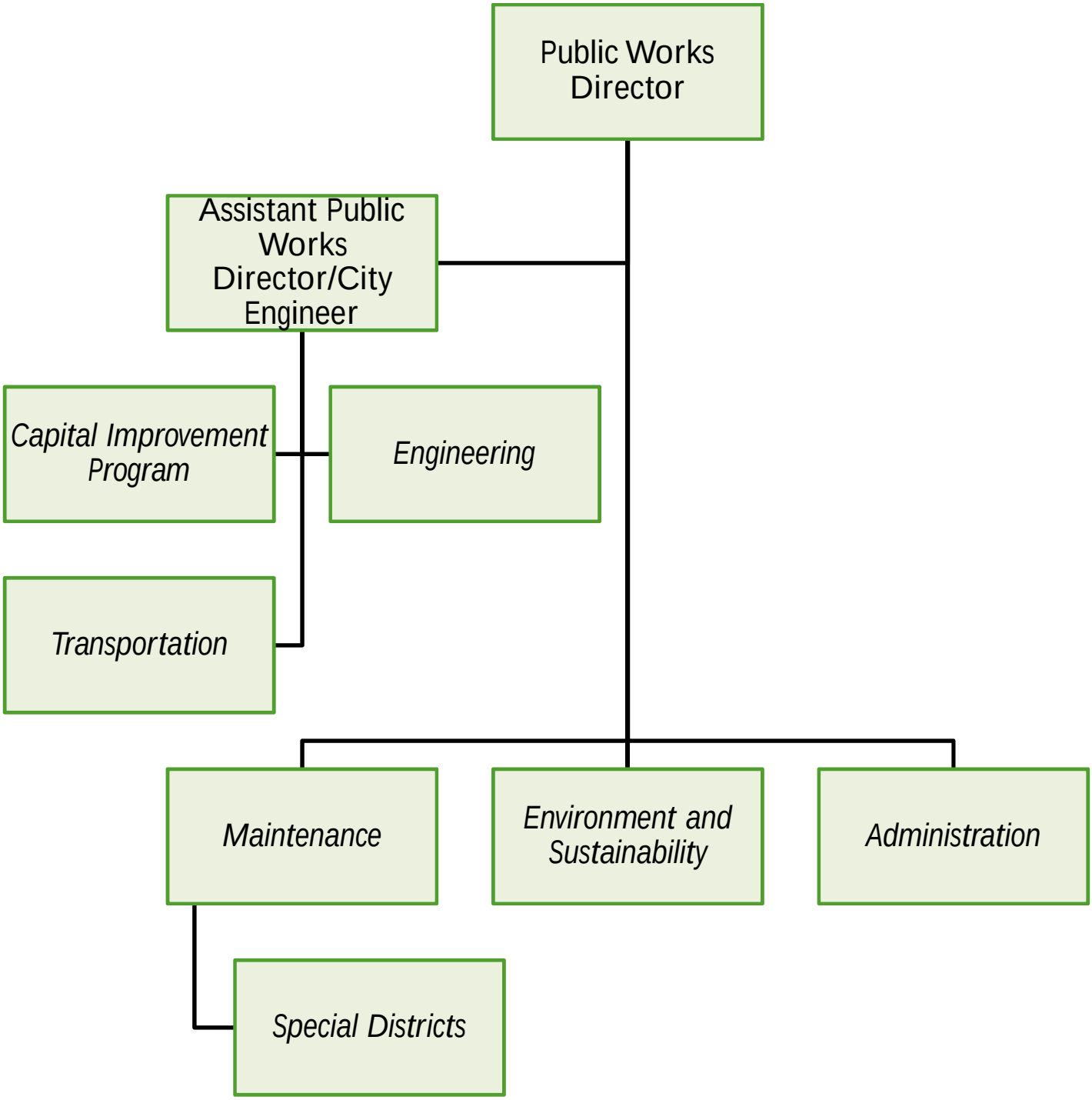
	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$600,612	$1,229,708	$1,229,708	$1,256,764	$1,309,024
Benefits	$207,405	$227,929	$227,929	$175,952	$186,896
Services & Supplies	$59,463	$236,309	$283,109	$273,777	$271,307
Internal Service Fund Charges	$24,931	$24,241	$24,241	$182,998	$182,589
Utilities(1)	$330,433	$365,460	$365,460		
Contracted Services(1)	$303,045	$400,349	$610,190	$199,600	$199,600
Capital Outlay		$27,500	$27,500	$89,200	
Capital Outlay - ISF		$8,200	$8,200	$16,400	
TOTAL EXPENDITURES	$1,525,888	$2,519,696	$2,776,337	$2,194,691	$2,149,416

FUNDING					
General Fund	$1,500,957	$2,495,455	$2,752,096	$2,194,691	$2,149,416
ISF - Equipment	$24,931	$24,241	$24,241		
TOTAL FUNDING	$1,525,888	$2,519,696	$2,776,337	$2,194,691	$2,149,416

(1) Utilities and building maintenance costs are budgeted in Public Works starting Fiscal Year 2022-23 due to program realignment

Public Works

Chart 11| Public Works Organizational Chart



Public Works

Description:

The Public Works Department is responsible for developing, operating, and maintaining City infrastructure. The Department includes Administration, Engineering, Environment and Sustainability, Maintenance, and Special Districts.

Accomplishments for 2020-2021 and 2021-2022:

- Completed the City of Dublin Climate Action Plan 2030 and Beyond, establishing strategies and specific activities that will reduce greenhouse gas (GHG) emissions with the goal of reducing GHG emissions to 40% below 1990 levels by 2030 and of being carbon neutral by 2045.
- The Public Safety Complex – Police Services Building won the National American Public Works Association "Project of the Year" for Structure $ 5 Million but less than $25 Million category.
- Received the award for 2022 Project of the Year, Structures $5M to $25M for the Imagine Playground from the Northern California Chapter of the American Public Works Association.
- Received the award for 2021 Project of the Year, Structures Less than $5M for Clover Park from the Northern California Chapter of the American Public Works Association.
- Received the award for 2021 Project of the Year, Structures $5M to $25M for the Public Safety Complex – Police Services Building from the Northern California Chapter of the American Public Works Association.
- The Public Safety Complex was certified Platinum in the U.S. Green Building Council Leadership in Energy and Environmental Design (LEED) rating system.
- The City of Dublin has the second highest Pavement Condition Index at 84 in the Bay Area.
- Initiated the Residential Default to East Bay Community Energy's Renewable 100 Electric Power.
- Updated the Discarded Materials Management (formerly Solid Waste Management) Code, including opting into the Alameda County Waste Management Authority Organics Reduction and Recycling Ordinance, to establish consistent countywide standards to meet SB 1383 requirements.
- Prepared the Idle-Free City program, which encourages residents, visitors, employees, and other individuals with City limits not to exceed 30 seconds of idling time in their vehicles.
- Initiated a contract with Willdan Energy Solutions for Energy Efficiency and Infrastructure Improvement Projects (CC 7/20/21).
- Provided support for COVID, such as purchasing of sanitizer, cleaning materials, electrostatic cleaning services, additional janitorial staff to provide for daily cleanings of high touch point areas and implemented weekly park playground sanitizing operation.
- Maintained approximately 176 acres of street, park, and special district landscaping, including mowing of approximately 124 acres of turf.
- Continue the Public-Public Partnership with Parks Reserve Forces Training Area (Camp Parks) through the Intergovernmental Support Agreement (IGSA).
- Utilized SeeClickFix as the City of Dublin's customer request management tool for approximately 1,900 requests in Fiscal Year 2020-2021 and 2,800 in Fiscal Year 2021-2022.

- Completed construction of the following projects: Imagine Playground at the Dublin Sports Grounds, Civic Center HVAC and Roof Replacement, Butterfly Knoll Park, Dublin Heritage Park Cemetery Improvements, San Ramon Road Trail LED Light Conversion, Annual Street Resurfacing.
- Completed design and began construction on the following projects: Iron Horse Trail Bridge at Dublin Boulevard, Dublin Boulevard Pavement Rehabilitation, and Cultural Arts Center.
- Completed the Concept Plan for Wallis Ranch Community Park.
- Grants received by the Department:
    - Received a $1.5M Measure RR: Safe Routes to BART Grant from BART for the Iron Horse Trail Bridge over Dublin Boulevard and a $72,000 grant from the State of California for the Local Roadway Safety Plan.
    - Received a $75,000 Measure B Rapid Response Grant for Regional Street Improvements as part of the 2020 Slurry Seal Project.
    - Received a $26,000 Grant from Bay Area Air Quality Management District (BAAMQD) for the installation of EV Chargers in the City.
    - Received a $500,000 Grant for the Safe Routes to School Improvements Program.
    - Received a $267,000 Grant for the Dublin Downtown Streetscape Plan for installation of a mid-block crosswalk on Regional Street.
    - Received a $94,000 Mini Grant for the Safe Routes to School program.
- Revised the Eastern Dublin Transportation Impact Fee Program.

Objectives for Fiscal Year 2022-2023 and 2023-2024:

- Increase maintenance efforts throughout the City.
- Continue to implement Climate Action Plan efforts.
- Continue work on the extension of Dublin Blvd. with the Alameda County Transportation Commission.
- Complete the construction of:
    - Don Biddle Community Park
    - Fallon Sports Park Phase 3
    - Citywide Energy Efficiency and Infrastructure Improvements
    - Phase 1 of Iron Horse Nature Park and Open Space.

Figure 44| PUBLIC WORKS EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$1,761,761	$2,182,872	$2,182,872	$2,231,961	$2,427,181
Benefits	$740,637	$987,036	$987,036	$1,002,737	$1,067,101
Services & Supplies	$220,757	$463,287	$576,826	$671,309	$751,289
Internal Service Fund Charges	$912,206	$1,049,551	$1,049,551	$1,356,489	$1,297,415
Utilities	$2,362,586	$3,046,027	$3,046,027	$3,932,088	$4,087,887
Contracted Services	$15,289,656	$17,039,749	$18,361,665	$21,164,598	$22,045,592
Professional Consulting	$9,512	$50,000	$157,237	$50,000	$50,000
Capital Outlay		$23,019	$263,019	$10,500	$11,025
TOTAL EXPENDITURES(1)(2)	$21,297,114	$24,841,541	$26,624,233	$30,419,682	$31,737,490

(1) Utilities and building maintenance costs for all facilties are budgeted in Public Works starting Fiscal Year 2022-23 due to program realignment

(2) Excludes GHADs

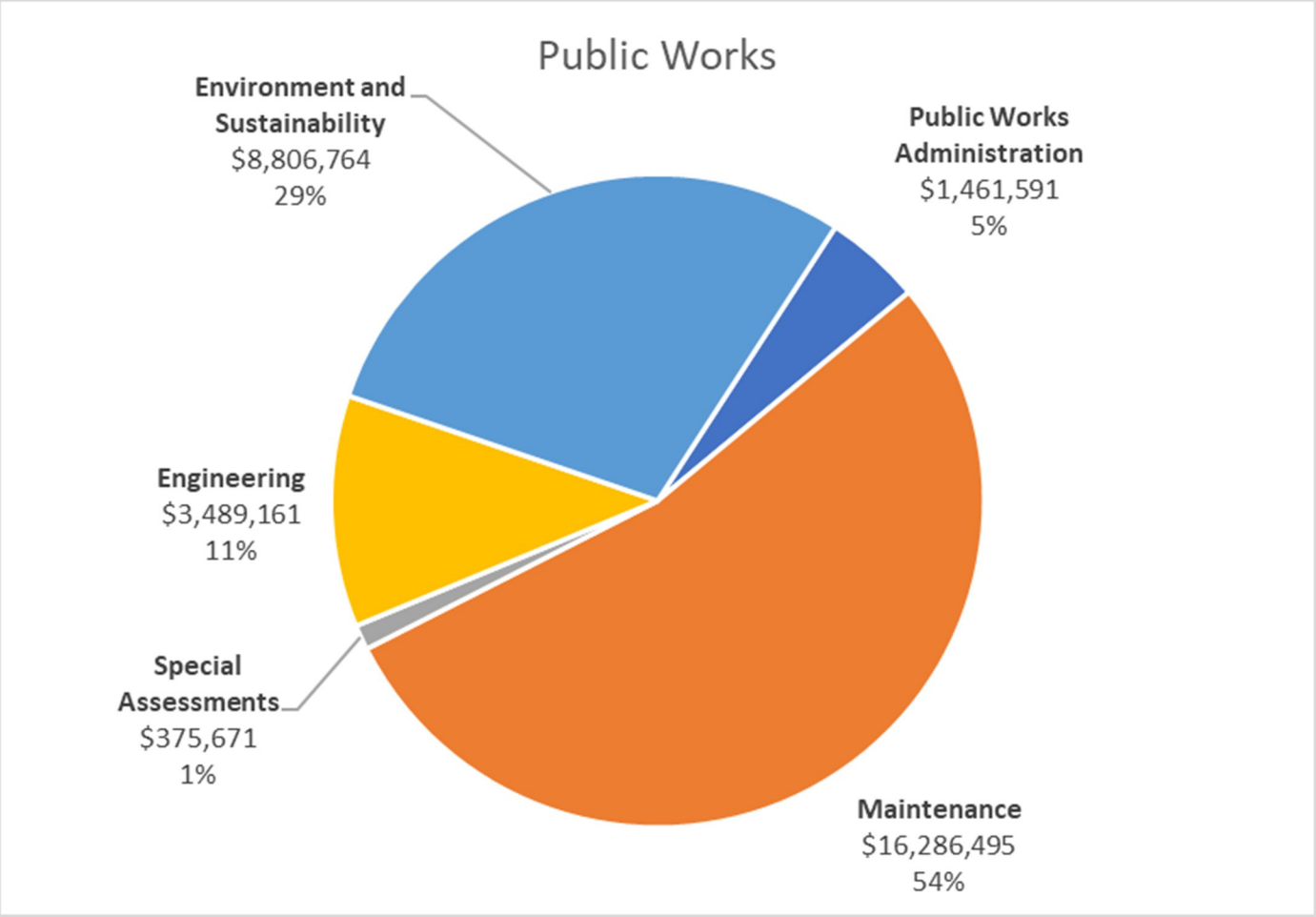
Public Works Funding

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
FUNDING					
General Fund	$11,316,088	$13,819,948	$14,422,912	$18,461,455	$19,081,966
Developer Deposit	$977,297	$1,624,785	$1,633,285	$1,422,067	$1,425,247
GF Designated Reserves				$180,000	$240,000
Traffic Safety	$173,338	$123,600	$176,735	$50,000	$84,000
State Gas Tax	$678,314	$666,248	$704,638	$1,140,543	$1,395,809
Measure B-Bike & Ped	$2,500	$18,000	$18,000		
ACTC - Vehicle Registration Fee	$262,400	$262,400	$262,400	$200,000	$100,000
Measure BB-Bike & Ped				$19,080	$20,225
Measure D	$69,779	$348,870	$614,611	$162,555	$367,935
Garbage Service Fund	$6,912,804	$6,787,400	$7,594,125	$7,620,000	$7,820,000
Local Recycling Programs	$32,282	$38,350	$38,350	$36,256	$35,902
Storm Water Management		$2,000	$2,000		
Dublin / Dougherty	$2,990	$5,000	$5,000	$8,400	$11,800
Village Parkway	$2,990	$5,000	$5,000	$8,400	$11,800
Street Light District 1983-1	$245,099	$280,130	$280,130	$306,816	$319,422
Landscape District Stagecoach 1983-2	$40,536	$78,138	$78,138	$68,008	$70,186
Landscape District Dougherty 1986-1	$92,519	$135,512	$135,512	$104,414	$107,423
Landscape District Santa Rita 1997-1	$225,562	$363,164	$363,164	$332,028	$340,846
Street Light District East Dublin 1999-1	$244,969	$251,900	$251,900	$269,161	$273,900
Dublin Crossing CFD Series 2017-1	$8,800	$31,096	$31,096	$30,498	$31,030
Eastern Dublin Transportation Impact Fee	$8,847		$7,237		
TOTAL FUNDING	$21,297,114	$24,841,541	$26,624,233	$30,419,682	$31,737,490

Public Works Personnel Allocation

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
PERSONNEL ALLOCATION					
Public Works Director/Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer			1.00	1.00	1.00
Assistant Civil Engineer (Limited Term)	1.00	1.00			
Assistant Public Works Dir./City Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	3.00	3.00	3.00	3.00	3.00
Capital Improvements Program Manager	1.00	1.00	1.00	1.00	1.00
Environmental & Sustain. Manager	1.00	1.00	1.00	1.00	1.00
Environmental Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Coordinator				1.00	1.00
Management Analyst II	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Parks & Facilities Dev. Coordinator	1.00	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00	1.00
Public Works Manager (Maintenance)				1.00	1.00
Public Works Maintenance Superintendent	1.00	1.00	1.00		
Public Works Trans/Ops Manager	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Senior Public Works Inspector	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	18.00	18.00	18.00	19.00	19.00

Public Works



Public Works Administration

Public Works Administration is responsible for administrative oversight of the Public Works Department. The administrative functions include budgeting, revenue and expense management, customer service, and records maintenance.

Figure 45| PUBLIC WORKS ADMINISTRATION EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$721,709	$693,172	$693,172	$551,855	$573,243
Benefits	$261,628	$264,512	$264,512	$197,342	$209,510
Services & Supplies	$15,260	$43,820	$43,820	$43,280	$43,280
Internal Service Fund Charges	$398,740	$440,451	$440,451	$539,114	$531,087
Contracted Services		$5,000	$6,500	$130,000	$105,000
Capital Outlay			$240,000		
TOTAL EXPENDITURES	$1,397,338	$1,446,955	$1,688,455	$1,461,591	$1,462,120

FUNDING					
General Fund	$1,313,984	$1,446,955	$1,688,455	$1,461,591	$1,462,120
Developer Deposit	$83,354				
TOTAL FUNDING	$1,397,338	$1,446,955	$1,688,455	$1,461,591	$1,462,120

Maintenance

The Maintenance Division is responsible for maintaining City buildings, parks, and streets. The Division provides these services through contracts with private companies. The Division also manages the Intergovernmental Support Agreement with Parks Reserve Forces Training Area (Camp Parks) and the Tree City USA program.

Figure 46| MAINTENANCE EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages				$304,466	$316,119
Benefits				$142,173	$151,066
Services & Supplies	$103,445	$166,782	$232,332	$390,554	$454,162
Internal Service Fund Charges	$513,466	$609,100	$609,100	$817,375	$766,328
Utilities(1)	$2,362,232	$3,045,477	$3,045,477	$3,931,538	$4,087,337
Contracted Services(1)	$6,894,474	$7,790,859	$7,816,834	$10,689,889	$11,090,500
Capital Outlay		$23,019	$23,019	$10,500	$11,025
TOTAL EXPENDITURES	$9,873,618	$11,635,237	$11,726,762	$16,286,495	$16,876,537

FUNDING					
General Fund	$7,943,594	$9,490,389	$9,490,389	$14,212,682	$14,640,768
Traffic Safety	$173,338	$123,600	$176,735	$50,000	$84,000
State Gas Tax	$678,314	$656,248	$694,638	$1,078,558	$1,281,803
ACTC - Vehicle Registration Fee	$262,400	$262,400	$262,400	$200,000	$100,000
Storm Water Management		$2,000	$2,000		
Dublin / Dougherty	$2,990	$5,000	$5,000	$5,000	$5,000
Village Parkway	$2,990	$5,000	$5,000	$5,000	$5,000
Street Light District 1983-1	$234,620	$267,680	$267,680	$293,586	$305,795
Landscape District Stagecoach 1983-2	$36,157	$72,688	$72,688	$19,488	$20,462
Landscape District Dougherty 1986-1	$86,500	$129,062	$129,062	$51,811	$54,402
Landscape District Santa Rita 1997-1	$216,562	$352,714	$352,714	$97,290	$101,455
Street Light District East Dublin 1999-1	$236,153	$242,200	$242,200	$259,186	$263,625
Dublin Crossing CFD Series 2017-1		$26,256	$26,256	$13,893	$14,226
TOTAL FUNDING	$9,873,618	$11,635,237	$11,726,762	$16,286,495	$16,876,537

(1) Utilities and building maintenance costs are budgeted in Public Works starting Fiscal Year 2022-23 due to program realignment

Special (Assessment) Districts

The Public Works Department manages Special Districts, which include two Community Facilities Districts and five Landscaping and Lighting Maintenance Districts. The Community Facilities Districts fund the construction and maintenance of certain public infrastructure improvements within the Dublin Crossing (Boulevard) development project. The five Landscaping and Lighting Maintenance Districts, which include one Citywide district and four area-specific districts, fund the ownership and maintenance of landscaping and street lighting within the public street right-of-way of each district.

Figure 47| SPECIAL DISTRICTS

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Services & Supplies	$979	$3,250	$3,250	$3,425	$3,528
Contracted Services	$46,515	$46,090	$46,090	$372,246	$379,313
TOTAL EXPENDITURES	$47,494	$49,340	$49,340	$375,671	$382,840

FUNDING					
Street Light District 1983-1	$10,479	$12,450	$12,450	$13,230	$13,627
Landscape District Stagecoach 1983-2	$4,379	$5,450	$5,450	$48,520	$49,723
Landscape District Dougherty 1986-1	$6,020	$6,450	$6,450	$52,603	$53,021
Landscape District Santa Rita 1997-1	$9,000	$10,450	$10,450	$234,738	$239,392
Street Light District East Dublin 1999-1	$8,816	$9,700	$9,700	$9,975	$10,274
Dublin Crossing CFD Series 2017-1	$8,800	$4,840	$4,840	$16,605	$16,803
TOTAL FUNDING	$47,494	$49,340	$49,340	$375,671	$382,840

Engineering

The Engineering Division manages the planning, design, and construction of Capital Improvement Program (CIP) projects including projects for streets, parks, and buildings. These projects include new construction, major capital maintenance, and facility renovation projects. The Division is also responsible for the review, approval, permitting, and inspection of subdivisions, other private development projects, and encroachments within the public street right-of-way or within City property.

The Engineering Division is also responsible for maintaining safety and circulation of all modes of transportation on City streets. The Division represents the City at regional and State transportation agencies and advocates for regional funding for City projects. The Division collects and evaluates traffic data, works with Dublin Police Services to enhance traffic law enforcement, and coordinates with Livermore Amador Valley Transportation Authority, Bay Area Rapid Transit, and neighboring cities on transit planning and operations.

Figure 48| ENGINEERING EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$788,450	$1,225,736	$1,225,736	$1,124,390	$1,267,019
Benefits	$400,731	$618,089	$618,089	$581,431	$619,412
Services & Supplies	$45,027	$96,340	$96,340	$110,450	$114,485
Utilities	$353	$550	$550	$550	$550
Contracted Services	$1,191,843	$1,835,800	$2,074,128	$1,622,340	$1,631,180
Professional Consulting	$9,512	$50,000	$157,237	$50,000	$50,000
TOTAL EXPENDITURES	$2,435,916	$3,826,515	$4,172,081	$3,489,161	$3,682,646

FUNDING					
General Fund	$1,537,650	$2,174,989	$2,504,817	$2,038,607	$2,227,131
Developer Deposit	$886,919	$1,623,526	$1,632,026	$1,420,874	$1,424,054
State Gas Tax		$10,000	$10,000	$10,600	$11,236
Measure B - Bike & Pedestrian	$2,500	$18,000	$18,000		
Measure BB - Bike & Pedestrian				$19,080	$20,225
Eastern Dublin Transportation Impact Fee	$8,847		$7,237		
TOTAL FUNDING	$2,435,916	$3,826,515	$4,172,081	$3,489,161	$3,682,646

Environment and Sustainability

The Environment and Sustainability Division is responsible for the management and development of environmental programs related to implementation of the City's Climate Action Plan, the Municipal Regional Stormwater National Pollutant Discharge Elimination System Permit, and solid waste related legislation such as Senate Bill 1383, Short Lived Climate Pollutants. Specific Division program areas include renewable and carbon-free electricity; building efficiency and electrification; sustainable mobility and land use; materials and waste management; green stormwater infrastructure; litter reduction and management; and stormwater pollution prevention.

Figure 49| ENVIRONMENT AND SUSTAINABILITY PROGRAMS EXPENDITURES

	Actual 2020-21	Adopted Budget 2021-22	Amended Budget 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
Salaries & Wages	$251,601	$263,964	$263,964	$251,250	$270,800
Benefits	$78,277	$104,435	$104,435	$81,791	$87,113
Services & Supplies	$56,046	$153,095	$201,084	$123,600	$135,835
Contracted Services	$7,156,823	$7,362,000	$8,418,112	$8,350,123	$8,839,599
TOTAL EXPENDITURES	$7,542,748	$7,883,494	$8,987,595	$8,806,764	$9,333,347

FUNDING					
General Fund	$520,859	$707,615	$739,251	$748,575	$751,947
Developer Deposit	$7,024	$1,259	$1,259	$1,193	$1,193
GF Designated Reserves				$180,000	$240,000
State Gas Tax				$51,385	$102,770
Measure D	$69,779	$348,870	$614,611	$162,555	$367,935
Garbage Service Fund	$6,912,804	$6,787,400	$7,594,125	$7,620,000	$7,820,000
Local Recycling Programs	$32,282	$38,350	$38,350	$36,256	$35,902
Dublin / Dougherty				$3,400	$6,800
Village Parkway				$3,400	$6,800
TOTAL FUNDING	$7,542,748	$7,883,494	$8,987,595	$8,806,764	$9,333,347

Overview

The 2022-27 Five-Year Capital Improvement Program (CIP) includes 39 projects within the CIP time frame with a funding allocation for 27 of the projects in Fiscal Year 2022-23 and 18 of the projects in Fiscal Year 2023-24.

The City's Capital Projects are divided into four Capital Funds: General Improvements, Public Arts, Parks, and Streets projects. The Fund accumulates resources for capital expenditures, and utilizes those resources to support projects that promote or enhance redevelopment, revitalization, or beautification of the City's infrastructure; projects that would construct, improve or enhance the City's parks and facilities; and projects that would construct, improve, or enhance the City's trails, highways, streets, roads, bridges, street lighting, and storm drain systems.

Figure 50| OVERALL CIP EXPENDITURES

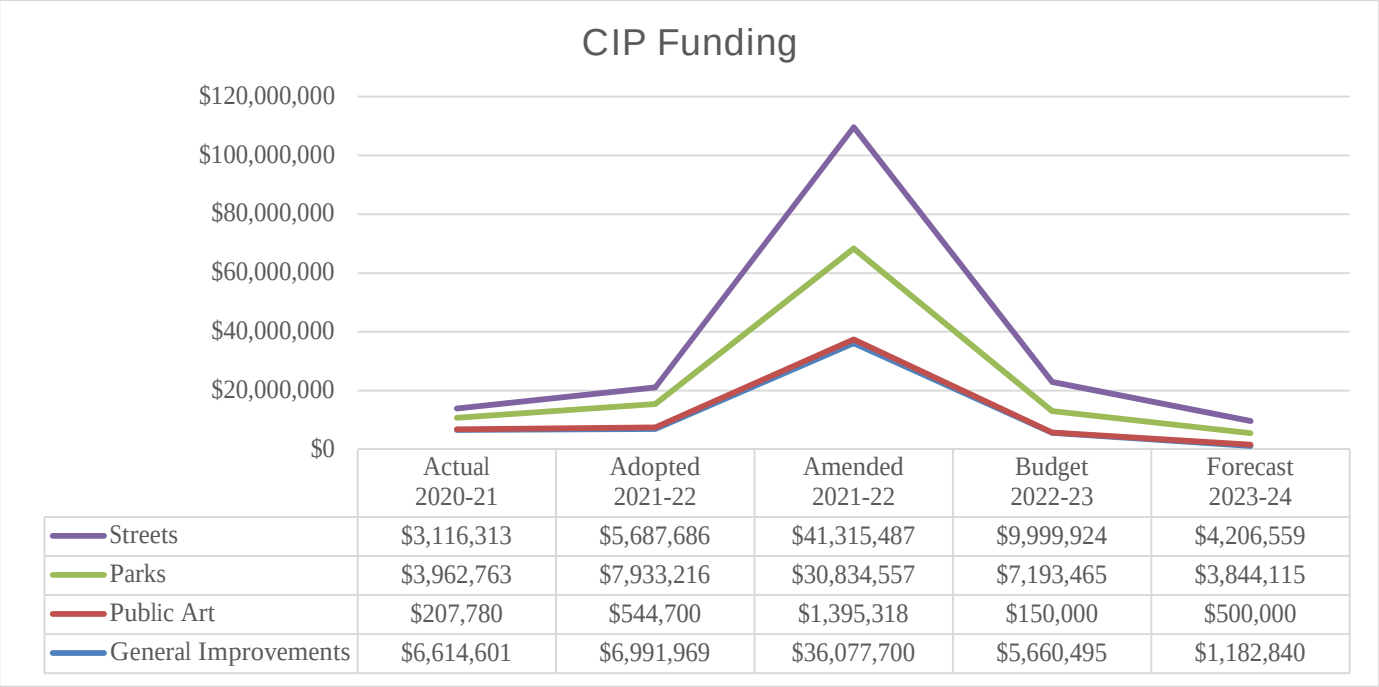
	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
EXPENDITURES BY CATEGORY					
General Improvements	$6,614,601	$6,991,969	$36,077,700	$5,660,495	$1,182,840
Public Art	$207,780	$544,700	$1,395,318	$150,000	$500,000
Parks	$3,962,763	$7,933,216	$30,834,557	$7,193,465	$3,844,115
Streets	$3,116,313	$5,687,686	$41,315,487	$9,999,924	$4,206,559
TOTAL COSTS(1)	$13,901,457	$21,157,572	$109,623,062	$23,003,884	$9,733,514

FINANCING					
General Fund	$5,300,713	$4,038,550	$15,846,222	$4,607,815	$2,891,070
Special Revenue Funds	$2,312,978	$3,477,545	$19,302,954	$6,232,689	$3,448,689
Public Art Fund	$207,780	$544,700	$1,395,318	$150,000	$500,000
Traffic Impact Fees	$273,542	$1,911,076	$19,004,378	$4,071,440	$613,880
Public Facility Fees	$2,708,956	$11,165,701	$30,483,139	$6,331,940	$2,279,875
Dublin Crossing Fund			$1,000,000		
Internal Service Funds	$3,097,488	$20,000	$1,968,437	$1,610,000	
Energy Improve. Lease Bond			$20,622,615		
TOTAL FINANCING (1)	$13,901,457	$21,157,572	$109,623,062	$23,003,884	$9,733,514

(1) Costs and Financing sources exclude project improvement to be constructed by developers and other agencies.

Capital Improvement Program

The following pages contain a summary of these projects and associated funding sources by category. Detailed information about each of these projects is contained in the 2022-2027 Five-Year Capital Improvement Program.



Capital Improvement Program Operating Impact

Project # & Project Description	2022-23	2023-24
PK0115 – Don Biddle Community Park	$330,000	$660,000
PK0119 – Fallon Sports Park – Phase 3	$195,000	$260,000
Total [1]	$525,000	$920,000

[1] Facility operating cost only

General Improvements

Figure 51| GENERAL IMPROVEMENTS EXPENDITURES

Project Number & Description		Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
GI0421	Audio Visual System Upgrade	$257	$44,020	$108,783	$50,000	
GI0121	Citywide Energy Improvements		$115,780	$21,646,390	$1,280,000	
GI0119	Civic Center HVAC and Roof Replacement	$4,847,553		$222,602		
GINEW07	Civic Center Elevator Modernization					
GINEW08	Civic Center Exterior Sealing & Painting					
GI0122	Civic Center Rehabilitation		$1,123,050	$1,123,050	$220,840	$687,840
GI0120	Cultural Arts Center	$670,176	$4,949,904	$10,878,553		
GINEW01	Dublin Standard Plans & Details Update				$142,500	
GI0219	Electric Vehicle (EV) Charging Stations	$4,821		$137,220		
GINEW06	Exterior Painting at Various City Facilities				$665,000	
GI0319	Financial System Replacement	$973,168		$1,479,831		
GI0117	IT Infrastructure Improvement	$6,969		$125,705	$250,000	
GI0521	Library Tenant Improvements		$78,205	$113,510	$1,722,155	
GI0509	Maintenance Yard Facility Improvements	$2,907		$55,443		
GINEW04	Marquee Signs					$495,000
GINEW03	Municipal Fiber				$140,000	
GI0116	Public Safety Complex - Police Services Building	$106,561		$186,613		
GI0221	Resiliency and Disaster Preparedness Improvements		$681,010			
GI0221	Resiliency and Disaster Preparedness Improvements	$2,189				
GINEW05	Roof Replacement at Various City Facilities				$605,000	
GINEW02	Situational Awareness Camera Program				$585,000	
TOTAL COSTS		$6,614,601	$6,991,969	$36,077,700	$5,660,495	$1,182,840

FINANCING						
1001	General Fund	$2,846,937	$1,963,860	$7,754,509	$2,418,340	$1,182,840
2302	Measure D			$34,250		
2705	Street Light District East Dublin 1999-1			$806,355		
4100	Public Facility Fees	$670,176	$5,028,109	$5,084,228	$1,632,155	
6205	Internal Service Fund - Facilities	$2,482,521		$1,543,638	$1,360,000	
6305	Internal Service Fund - Equipment	$607,999				
6605	IT Fund	$6,969		$232,105	$250,000	
7102	Energy Improve. Lease Bond			$20,622,615		
TOTAL FINANCING		$6,614,601	$6,991,969	$36,077,700	$5,660,495	$1,182,840

Public Art

Figure 52| PUBLIC ART EXPENDITURES

Project Number & Description		Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
PK0218	Butterfly Knoll Park			$17,104		
PA0121	Camp Parks Sign		$400,000	$500,450		
PA0317	Clover Park & Sunrise Park	$15,688				
PA0217	Don Biddle Community Park	$309		$266,690		
PANEW01	Downtown Dublin				$150,000	$500,000
PK0419	Dublin Sports Grounds	$138,406		$6,263		
PA0222	Heritage Park		$144,700	$594,700		
PA0318	Jordan Ranch Neighborhood Park	$15,125				
PK0418	Sean Diamond Park	$38,252		$10,110		
TOTAL COSTS		$207,780	$544,700	$1,395,318	$150,000	$500,000

FINANCING						
2801	Public Art Fund	$207,780	$544,700	$1,395,318	$150,000	$500,000
TOTAL FINANCING		$207,780	$544,700	$1,395,318	$150,000	$500,000

Parks

Figure 53| PARKS EXPENDITURES

Project Number & Description		Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
PK0122	Alamo Creek Park and Assessment District - Fence Replacement		$850,000	$850,000		
PK0118	Butterfly Knoll Park					
PK0117	Clover Park & Sunrise Park					
PK0115	Don Biddle Community Park	$194,514		$11,396,254		
PK0221	Downtown Dublin Town Square Park		$29,505	$97,525	$4,680	$4,680
PK0215	Dublin Heritage Park Cemetery Improvements	$370,215		$1,173,549		
PKNEW03	Dublin Sports Grounds Rehabilitation					
PK0105	Emerald Glen Recreation & Aquatic Complex - Phase 1	$14,224		$303,882		
PK0119	Fallon Sports Park - Phase 3	$1,688,681		$8,518,740		
PK0518	Imagine Playground at Dublin Sports Grounds	$1,553,768		$72,198		
PK0422	Iron Horse Nature Park and Open Space			$461,650	$3,147,650	$1,251,100
PK0322	Jordan Ranch Neighborhood Square		$403,121	$403,121	$1,367,051	$1,028,775
PKNEW02	Kolb Park Renovation					$450,000
PK0003	Parks Playground Replacement					$1,109,560
PKNEW01	Persimmon Dr. Asphalt Path Rehabilitation				$195,000	
PK0321	Restrooms Replacement		$916,120	$1,000,000		
PKNEW04	Sunday School Barn Improvements					
PK0421	Wallis Ranch Community Park	$141,361	$5,734,470	$6,557,638	$2,479,084	
TOTAL COSTS		$3,962,763	$7,933,216	$30,834,557	$7,193,465	$3,844,115

FINANCING						
1001	General Fund	$1,872,886	$1,395,625	$4,821,074	$4,680	$1,564,240
2212	Vehicle Registration Fee (ACTC)			$35,106		
2302	Measure D	$27,802		$72,198		
2403	State Park Grant	$23,296			$2,294,000	
2703	Landscape District Dougherty 1986-1		$400,000	$400,000		
2704	Landscape District Santa Rita 1997-1				$195,000	
4100	Public Facility Fees	$2,038,780	$6,137,591	$25,398,911	$4,699,785	$2,279,875
6605	IT Fund			$107,268		
TOTAL FINANCING [1]		$3,962,763	$7,933,216	$30,834,557	$7,193,465	$3,844,115

[1]Costs and Financing sources exclude project improvement to be constructed by developers and other agencies.

Streets

Figure 54| STREETS EXPENDITURES

Project Number & Description		Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
ST0815	Amador Plaza Road Bicycle and Pedestrian Improvements			$860,498		
ST0317	Amador Valley Blvd - Wildwood Road & Stagecoach Intersections Improvements	$872				
ST0117	Annual Street Resurfacing	$1,920,643	$2,303,961	$2,790,862	$2,399,881	$2,299,881
ST0319	City Entrance Monument Signs		$200,000	$485,000		
ST0517	Citywide Bicycle and Pedestrian Improvements	$564,871	$389,158	$696,985	$493,228	$653,228
ST0713	Citywide Signal Communications Upgrade	$208,504	$400,320	$2,499,656	$435,040	$235,040
STNEW02	Citywide Storm Drain Improvements					$30,000
ST0911	Dougherty Road Improvements - Sierra Lane to North City Limit	$710				
ST0221	Downtown Dublin Street Grid Network	$2,500	$60,210	$198,550	$8,990	$8,990
ST0216	Dublin Blvd. Extension - Fallon Rd. to N. Canyons Pkwy	$27,886		$729,824		
ST1012	Dublin Boulevard Improvements - Sierra Court to Dublin Court	$6,665				
ST0120	Dublin Boulevard Pavement Rehabilitation			$737,000		
ST0417	Dublin Ranch Street Light Improvements	$2,459	$40,106	$30,887	$42,000	$42,000
ST0002	Golden Gate Dr. Intersection Improve. at Dublin Blvd. and St. Patrick Way				$21,440	$113,880
ST0121	Green Stormwater Infrastructure		$310,855	$382,570	$1,770,805	
ST0519	Intelligent Transportation System Upgrade – Connected/Autonomous Vehicle and Safety Improvements	$30,720		$248,902	$100,000	
ST0118	Iron Horse Trail Bridge at Dublin Boulevard	$209,996		$12,358,315		
ST0122	Local Roadway Safety Plan		$117,980	$117,980	$20,000	
ST0218	San Ramon Road Landscape Renovation			$238,660		
ST0514	San Ramon Road Trail Lighting	$8,223		$91,113		
ST0222	St. Patrick Way Extension					
ST0119	Tassajara Road Improvements - North Dublin Ranch Drive to Quarry Lane School	$126,352		$7,331,369	$4,050,000	$500,000
ST0116	Tassajara Road Realignment and Widening - Fallon Road to North City Limit	$5,912	$1,865,096	$11,517,316		
STNEW03	Traffic Signal and Roadway Safety Improvements				$60,000	$110,000
ST0001	Traffic Signal Re-Lamping				$298,540	$213,540
STNEW01	Village Parkway Reconstruction				$300,000	
TOTAL COSTS [1]		$3,116,313	$5,687,686	$41,315,487	$9,999,924	$4,206,559

[1]Costs and Financing sources exclude project improvement to be constructed by developers and other agencies.

Streets CIP Financing

		Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
FINANCING						
1001	General Fund	$580,890	$679,065	$3,270,639	$2,184,795	$143,990
2201	State Gas Tax	$228,726	$784,000	$3,546,384	$744,460	$659,460
2202	Federal Transportation Grant			$661,000		
2203	Transportation Development Act	$120,910		$17,317		
2204	Measure B Sales Tax - Local Streets Fund	$63,397	$572,000	$1,186,162	$300,000	
2205	Measure B Sales Tax - Bike & Pedestrian Fund	$231,580	$18,400	$403,117		
2206	State Transportation Improvement		$72,000	$72,000		
2207	Transportation for Clean Air			$1,002,419		
2212	Vehicle Registration Fee	$107,110	$8,000	$88,790	$165,040	$165,040
2214	Measure BB Sales Tax - Local Streets Fund	$692,411	$374,000	$887,031	$980,000	$1,110,000
2215	Measure BB Sales Tax - Bike & Pedestrian Fund	$205,679	$38,758	$358,457	$188,228	$348,228
2216	Measure B Grants	$75,710				
2217	Measure BB Grants	$148,899		$5,381,871		
2218	Measure RR		$1,170,281	$1,500,000		
2220	Road Maint. & Rehab Account (RMRA)	$385,000		$2,815,249	$1,323,961	$1,123,961
2304	Local Recycling Programs			$4,360		
2705	Street Light District East Dublin 1999-1	$2,459	$40,106	$30,887	$42,000	$42,000
4301	Eastern Dublin Transportation Impact Fee	$141,277	$1,865,096	$9,696,713	$550,000	$500,000
4303	Traffic Impact Fee - Category 3	$5,913		$403,350		
4304	Western Dublin Transportation Impact Fee			$1,059,498	$21,440	$113,880
4305	Traffic Impact Fee - Dougherty Valley			$3,964,338	$1,500,000	
4306	Tri-Valley Transportation Development Fee	$126,352		$3,834,498	$2,000,000	
4309	Mitigation Contributions		$45,980	$45,980		
4401	Dublin Crossing Development Fee			$1,000,000		
6305	Internal Service Fund - Equipment		$20,000	$85,426		
TOTAL FINANCING [1]		$3,116,313	$5,687,686	$41,315,487	$9,999,924	$4,206,559

[1] Costs and Financing sources exclude project improvement costs to be constructed by developers and other agencies.

Internal Service Funds

The Internal Service Fund provides funding to support the following areas: 1) Replacement of vehicles and fire apparatus; 2) Replacement of major building system components such as heating and air conditioning systems, pumps, boilers, etc. at City owned facilities; 3) replacement of office equipment, computers, network infrastructure, solar equipment, telephone systems, etc.; 4) IT operational costs; and 5) City employees Other Post-Employment Benefits (OPEB)

Each City operating department budget includes charges for equipment usage and City employees' post-employment benefits. The Internal Service Fund charges in departments translate to revenue in the Internal Services Funds. Department charges are established at a level to sufficiently accumulate funds over time for the replacement of the equipment, funding for IT costs, and funding for future employee obligations.

The total Internal Service Funds budget for Fiscal Year 2022-23 is $4,884,498, and the projected budget for Fiscal Year 2023-24 is $4,451,666 (excludes depreciation expense and transfers). Planned Internal Service Fund purchases are related to building maintenance, replacement of network servers and computers, replacement of police patrol cars, and retiree health costs.

Proprietary Funds

The following are the fund summaries for Internal Service Funds:

Internal Service Fund – Equipment

The fund is maintained to finance necessary equipment replacement such as copiers, network infrastructure, traffic system, etc. The costs of these equipment are allocated based on the estimated life of the equipment on a predetermined schedule that is reviewed and evaluated on an annual basis.

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	$7,647,470	$8,415,460	$8,415,460	$8,999,058	$9,342,217
REVENUES					
Use of Money & Property	$93,808	$50,000	$50,000	$75,000	$75,000
Internal Service Charges	$1,006,158	$988,715	$988,715	$949,559	$801,866
TOTAL REVENUES	$1,099,966	$1,038,715	$1,038,715	$1,024,559	$876,866
EXPENDITURES BY CATEGORY					
Capital Outlay - ISF	$215,300	$132,951	$345,451	$681,400	$229,460
Capital Outlay - Depreciation	($516,253)				
Internal Service Fund Charge	$24,931	$24,241	$24,241		
Transfer Out	$607,999	$20,000	$85,426		
TOTAL EXPENDITURES	$331,976	$177,192	$455,117	$681,400	$229,460
ENDING FUND BALANCE [1]	$8,415,460	$9,276,983	$8,999,058	$9,342,217	$9,989,623

[1] FY 2020-21 Fund balance includes $1,558,901 as Net Investment in Capital Assets

Internal Service Fund – Facilities

The fund is maintained to account for future replacement of major building/facilities components. Costs are allocated based on the estimated life of the components and charged directly to the user departments based on facility.

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	$47,386,034	$46,588,565	$46,588,565	$46,423,436	$47,445,714
REVENUES					
Use of Money & Property	$127,379	$80,000	$80,000	$100,000	$100,000
Internal Service Charges	$216,237	$348,509	$348,509	$414,278	$390,711
Transfer In	$1,000,000	$1,000,000	$1,000,000	$2,000,000	$2,000,000
TOTAL REVENUES	$1,343,616	$1,428,509	$1,428,509	$2,514,278	$2,490,711
EXPENDITURES BY CATEGORY					
Capital Outlay		$50,000	$50,000	$132,000	
Capital Outlay - Depreciation	($341,436)				
Transfer Out	$2,482,521		$1,543,638	$1,360,000	
TOTAL EXPENDITURES	$2,141,085	$50,000	$1,593,638	$1,492,000	$0
ENDING FUND BALANCE [1]	$46,588,565	$47,967,074	$46,423,436	$47,445,714	$49,936,425

[1] FY 2020-21 Fund balance includes $37,824,686 as Net Investment in Capital Assets

Internal Service Fund – IT

The fund is maintained to finance all Information Technology costs, including staffing.

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	$1,920,438	$2,206,706	$2,206,706	$1,812,761	$1,562,761
REVENUES					
Use of Money & Property	$13,721	$7,000	$7,000		
Internal Service Charges	$2,015,545	$2,165,001	$2,165,001	$2,916,778	$2,927,566
TOTAL REVENUES	$2,029,266	$2,172,001	$2,172,001	$2,916,778	$2,927,566
EXPENDITURES BY CATEGORY					
Benefits	$161,344	$194,021	$194,021	$169,349	$178,508
Capital Outlay	$21,658				
Capital Outlay - Depreciation	$3,292				
Contract Services	$50,499	$107,130	$107,130	$121,318	$116,788
Internal Service Fund Charge	$120,106	$48,928	$48,928	$47,535	$34,284
Professional Consulting	$39,704	$211,400	$211,400	$315,496	$234,052
Salaries & Wages	$558,691	$669,893	$669,893	$660,693	$683,738
Services & Supplies	$683,331	$780,105	$841,677	$1,389,894	$1,450,921
Transfer Out	$6,969		$339,373	$250,000	
Utilities	$97,406	$153,524	$153,524	$212,493	$229,275
TOTAL EXPENDITURES	$1,742,999	$2,165,001	$2,565,946	$3,166,778	$2,927,566
ENDING FUND BALANCE [1]	$2,206,706	$2,213,706	$1,812,761	$1,562,761	$1,562,761

[1] FY 2020-21 Fund balance includes $780,900 as Net Investment in Capital Assets

Internal Service Fund – Retiree Health

The fund is maintained to finance future retiree health care benefit costs.

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	$36,857	$37,798	$37,798	$38,798	$38,798
REVENUES					
Use of Money & Property	$942	$1,000	$1,000		
Internal Service Charges	$216,587				
Other Revenue	$860,790	$1,025,000	$1,025,000	$1,048,320	$1,087,640
TOTAL REVENUES	$1,078,319	$1,026,000	$1,026,000	$1,048,320	$1,087,640
EXPENDITURES BY CATEGORY					
Benefits	$860,790	$1,025,000	$1,025,000	$1,048,320	$1,087,640
Contract Services	$216,587				
TOTAL EXPENDITURES	$1,077,377	$1,025,000	$1,025,000	$1,048,320	$1,087,640
ENDING FUND BALANCE	$37,798	$38,798	$38,798	$38,798	$38,798

Internal Service Fund – Vehicles

All City's vehicles that are due for replacement, based on a predetermined schedule, are annually evaluated, and recommended for replacement or extended life. The annual replacement cost was calculated based on the annual vehicles' depreciation over their estimated useful life.

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	$5,545,565	$3,967,351	$3,967,351	$3,487,865	$4,147,953
REVENUES					
Use of Money & Property	$29,687	$20,000	$20,000	$20,000	$20,000
Internal Service Charges	$673,250	$539,535	$539,535	$746,088	$638,058
Other Reveue	$27,158				
TOTAL REVENUES	$730,095	$559,535	$559,535	$766,088	$658,058
EXPENDITURES BY CATEGORY					
Capital Outlay - ISF	$2,130,843	$92,000	$1,039,021	$106,000	$207,000
Capital Outlay - Depreciation	$177,466				
TOTAL EXPENDITURES	$2,308,309	$92,000	$1,039,021	$106,000	$207,000
ENDING FUND BALANCE [1]	$3,967,351	$4,434,886	$3,487,865	$4,147,953	$4,599,011

[1] FY 2020-21 Fund balance includes $1,8045,998 as Net Investment in Capital Assets

Dublin Crossing CFD 2015-1

In November 2013, the City Council adopted the Dublin Crossing Specific Plan (DCSP) relating to the private development of approximately 189 acres on a portion of the Parks Reserve Forces Training Area (Camp Parks) in the City of Dublin. The DCSP includes provisions for the demolition of existing buildings and other improvements on the site and construction of a residential mixed- use project with up to 1,995 single- and multi-family residential units; a 30-acre Community Park; and a 12-acre school site.

The City Council also approved a development agreement with the Developer which outlined their intention to propose the formation of a Community Facilities District (CFD) by the City pursuant to the Mello-Roos Community Facilities Act of 1982. A CFD is a defined geographic area in which the City is authorized to levy annual special taxes to either finance directly the costs of specified public improvements, or to pay debt service on bonds issued to finance the public improvements, as well as to pay costs of administering the CFD.

On June 2, 2015, the City Council adopted the Resolution of Formation (Reso 96-15), establishing Community Facilities District No. 2015-1 (Dublin Crossing). In August 2017, the City issued $32.7 million in bonds on behalf of the CFD. In July 2019, the City issued $37.7 million in bonds on behalf of the CFD. In August 2021, the City issued $26 million in bonds on behalf of the CFD.

Figure 55| DUBLIN CROSSING BOND SERIES 2015-1 (5102)

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	(49,526,619)	(65,819,641)	(65,819,641)	(65,871,780)	(65,951,780)
REVENUES					
Use of Money & Property	1,056	24,000	24,000		
Other Reveue		75,000	75,000		
Special Assessments	4,272,725	3,909,561	3,909,561	5,441,838	5,561,238
TOTAL REVENUES	4,273,781	4,008,561	4,008,561	5,441,838	5,561,238
EXPENDITURES BY CATEGORY					
Contract Services	105,005	197,500	197,500	319,400	336,200
Reimbursement To Others	17,100,947				
Interest Payments	3,232,311	3,863,200	3,863,200	5,122,438	5,225,038
Professional Consulting				80,000	84,000
Transfer Out	128,540				
TOTAL EXPENDITURES [1]	20,566,803	4,060,700	4,060,700	5,521,838	5,645,238
ENDING FUND BALANCE	(65,819,641)	(65,871,780)	(65,871,780)	(65,951,780)	(66,035,780)

[1] Does not include CFD reimbursement request from Developer in FY 2021-22, FY 2022-23, and FY 2023-24

Geologic Hazard Abatement Districts (GHAD)

A Geologic Hazard Abatement District (District) is a state-level entity which is established separate from the City of Dublin and applies to a specific defined area within the City. The District is formed under provisions in the California Public Resources Code which establishes in Section 26500 that a District is a political subdivision of the State and is not an agency or instrumentality of a local agency.

The City's role is limited to providing support to the District, coordinating activities undertaken for the District, administering the District funds, and coordinating the payment of expenses associated with the District. GHAD funding is collected as part of property tax bills. The District can perform maintenance on defined areas and can also accumulate reserves to address major or extraordinary work such as a landslide repair.

The Public Resources Code defines a "geologic hazard" as an actual or threatened landslide, land subsidence, soil erosion, earthquake, fault movement, or any other natural or unnatural movement of land or earth. A District may be formed for the following purposes: (a) Prevention, mitigation, abatement, or control of a geologic hazard; or (b) Mitigation or abatement of structural hazards that are partly or wholly caused by geologic hazards (Public Resources Code 26525).

The City of Dublin has established three separate Districts: Fallon Village Geologic Hazard Abatement District, Schaefer Ranch Geologic Hazard Abatement District, and Fallon Crossing Geologic Hazard Abatement District. These Districts are managed by a Board of Directors, which is composed of members of the City Council. Assessments are levied in accordance with an Engineer's Report prepared for each District and adopted at a public meeting.

Information in this section is presented for informational purposes since these activities are not a direct obligation of the City of Dublin.

Fallon Village Geologic Hazard Abatement District

The Fallon Village Geologic Hazard Abatement District (GHAD) was established in accordance with a condition of approval for the Fallon Village development project. On December 4, 2007, the City Council approved Resolution No. 216-07 which created the Fallon Village GHAD. The GHAD was formed to provide a mechanism for the prevention, mitigation, abatement, and control of identified or potential geologic hazards within the District's boundary. The boundary of this assessment district encompasses approximately 175 acres of land, located generally east of Fallon Road.

On May 3, 2011, the City Council approved Resolution 52-11 approving the annexation of the Jordan Ranch development into the Fallon Village GHAD. The boundary of the District encompasses a total of approximately 674 acres of land, located generally east of Fallon Road.

For Fiscal Year 2021-22, a total of 1,950 parcels were subject to the levy of an assessment which represents all the planned residential units within the Positano and Jordan Ranch developments. No additional residential parcels are estimated to be subject to the levy of an assessment in Fiscal Year 2022-23 or Fiscal Year 2023-24.

Figure 56| FALLON VILLAGE GHAD (5301)

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	$6,121,570	$6,973,791	$6,973,791	$7,531,286	$8,332,701
REVENUES					
Special Assessments	$1,120,105	$1,133,283	$1,133,283	$1,180,881	$1,216,307
Use of Money & Property	$88,381	$40,000	$40,000	$75,000	$75,000
TOTAL REVENUES	$1,208,486	$1,173,283	$1,173,283	$1,255,881	$1,291,307
EXPENDITURES BY CATEGORY					
Salaries & Wages	$15,325	$21,183	$21,183	$21,561	$22,309
Benefits	$5,326	$6,605	$6,605	$7,405	$7,951
Contract Services	$319,576	$466,500	$466,500	$265,500	$273,465
Professional Consulting	$16,038	$121,500	$121,500	$160,000	$164,800
TOTAL EXPENDITURES	$356,265	$615,788	$615,788	$454,466	$468,525
ENDING FUND BALANCE	$6,973,791	$7,531,286	$7,531,286	$8,332,701	$9,155,483

Schaefer Ranch Geologic Hazard Abatement District

The Schaefer Ranch Geologic Hazard Abatement District (GHAD) was established in accordance with a condition of approval for the Schaefer Ranch development project. On December 5, 2006, the GHAD was formed to provide a mechanism for the prevention, mitigation, abatement, and control of identified or potential geologic hazards within the District's boundary. The boundary of the District encompasses approximately 500 acres of land located at the westerly boundary of the City limits.

For Fiscal Year 2021-22, a total of 399 parcels were subject to the levy of an assessment. It is estimated that in Fiscal Year 2022-23, there will be an additional 20 parcels that will be subject to the special assessment, which represents all the planned residential units within the Schaefer Ranch development.

Figure 57| SCHAEFER RANCH GHAD (5302)

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	$4,861,612	$5,371,894	$5,371,894	$5,617,144	$5,804,376
REVENUES					
Special Assessments	$543,805	$568,538	$568,538	$519,498	$535,083
Use of Money & Property	$69,151	$40,000	$40,000	$60,000	$60,000
TOTAL REVENUES	$612,956	$608,538	$608,538	$579,498	$595,083
EXPENDITURES BY CATEGORY					
Salaries & Wages	$15,325	$21,183	$21,183	$21,561	$22,309
Benefits	$5,326	$6,605	$6,605	$7,405	$7,951
Contract Services	$81,366	$231,500	$231,500	$215,700	$222,171
Professional Consulting	$656	$104,000	$104,000	$147,600	$152,028
TOTAL EXPENDITURES	$102,674	$363,288	$363,288	$392,266	$404,459
ENDING FUND BALANCE	$5,371,894	$5,617,144	$5,617,144	$5,804,376	$5,995,000

Fallon Crossing (North Tassajara) Geologic Hazard Abatement District

The Fallon Crossing Geologic Hazard Abatement District was established in accordance with a condition of approval for the Fallon Crossings development project. On August 16, 2011, the City Council approved Resolution No. 147-11 which created the Fallon Crossing Geologic Hazard Abatement District. The GHAD was formed to provide a mechanism for the prevention, mitigation, abatement, and control of identified or potential geologic hazards within the District's boundary. The boundary of the District encompasses approximately 68 acres of land located on the northeast side of Tassajara Road.

On June 6, 2017, the City Council approved Resolution 66-17 approving the annexation of the Tassajara Hills development into the Fallon Crossing GHAD. The boundary of the District encompasses a total of approximately 293 acres of land in the northeast corner of the City.

For Fiscal Year 2021-22, a total of 476 parcels were subject to the levy of an assessment which represents all of the planned residential units within both The Chateau and Tassajara Hills developments. No additional residential parcels are estimated to be subject to the levy of an assessment in Fiscal Year 2022-23 or Fiscal Year 2023-24.

Figure 58| FALLON CROSSING GHAD (5321)

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	$1,177,326	$1,719,809	$1,719,809	$2,127,843	$2,508,739
REVENUES					
Special Assessments	$569,435	$665,428	$665,428	$693,376	$714,177
Use of Money & Property	$19,362	$10,000	$10,000	$15,000	$15,000
TOTAL REVENUES	$588,797	$675,428	$675,428	$708,376	$729,177
EXPENDITURES BY CATEGORY					
Salaries & Wages	$7,663	$10,592	$10,592	$10,781	$11,154
Benefits	$2,663	$3,302	$3,302	$3,699	$3,971
Contract Services	$35,989	$167,000	$167,000	$190,000	$195,700
Professional Consulting	$0	$86,500	$86,500	$123,000	$126,690
TOTAL EXPENDITURES	$46,314	$267,394	$267,394	$327,480	$337,515
ENDING FUND BALANCE	$1,719,809	$2,127,843	$2,127,843	$2,508,739	$2,900,401

California Employers' Retiree Benefit Trust (CERBT)

The State of California Public Employees Retirement System (CALPERS) developed the CERBT to allow public agencies to invest money in a trust mechanism to fund other post-employment benefits (OPEB), otherwise known as retiree health care.

The City of Dublin Retiree Health Plan is a single-employer defined benefit health care plan administered by CalPERS. The plan provides medical insurance benefits to eligible retiree and their eligible dependents in accordance with the State Public Employee Retirement Law.

During the Fiscal Year 2006-07, the City made arrangements with CALPERS for the initial establishment of the trust, and transferred $5.5 million into the trust. The City has established a policy to make annual contribution for the purpose of funding the Annual Required Contribution (ARC) when there are no budget constraints. The ARC amount is determined by an Actuarial Study which is required to be updated biennially. The City's OPEB is currently super-funded, there is no ARC budget included in the next two fiscal years. It is important to note that the CERBT funds are not controlled by the City, as they are assets held by and distributed by CalPERS. This page is included in the budget document for informational purposes only.

Figure 59| CERBT SUMMARY

	Actual 2020-2021	Adopted Budget 2021-2022	Amended Budget 2021-2022	Budget 2022-2023	Forecast 2023-2024
BEGINNING FUND BALANCE	$21,736,107	$25,489,330	$25,489,330	$24,447,330	$23,374,010
REVENUES					
Use of Money & Property	$4,414,005				
Other Reveue	$216,587				
TOTAL REVENUES	$4,630,592	$0	$0	$0	$0
EXPENDITURES BY CATEGORY					
Benefits	$860,790	$1,025,000	$1,025,000	$1,048,320	$1,087,640
Contract Services	$16,580	$17,000	$17,000	$25,000	$50,000
TOTAL EXPENDITURES	$877,370	$1,042,000	$1,042,000	$1,073,320	$1,137,640
ENDING FUND BALANCE	$25,489,330	$24,447,330	$24,447,330	$23,374,010	$22,236,370

City of Dublin
APPENDIX

Introduction

The City of Dublin adopts a Biennial Budget which incorporates the estimated Revenue and Expenditures for the City each of the two Fiscal Years. The Fiscal Year begins July 1st and ends on June 30th.

The schedules included in the Appendix are intended to provide additional summary and comparison information related to both Revenues and Expenditures. The Appendix also includes a glossary of terms, and detailed demographic information about the City of Dublin. Upon adoption by the City Council, a copy of the resolution will be placed in the Appendix as well. Questions about the presentation of the information can be directed to Administrative Services Department at (925) 833-6640.

The following are the sections included in the Appendix:

#1 – Historical Comparison of Revenues by Source

#2 – Human Services Grants Program

#3 – Position Allocation Plan

#4 – Fiscal Year 2022-23 Appropriations Limit

#5 – Fund Balance Reserves Policy

#6 – Glossary / Index

#7 – Demographics

#8 – Legal Debt Limit

#9 – Budget Resolution

Historical Comparison of Revenue by Source

Figure 60| HISTORICAL COMPARISON OF REVENUE BY SOURCE

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
General Fund (1000s)					
Property Taxes					
Current Secured	$41,073,406	$41,591,000	$42,591,000	$43,600,000	$45,630,000
Current Unsecured	$2,084,371	$2,230,000	$2,230,000	$2,317,000	$2,417,000
Motor Vehicle In Lieu	$7,846,594	$8,092,000	$8,092,000	$8,146,000	$8,396,000
Supplemental	$1,337,239	$500,000	$500,000	$750,000	$750,000
Prior Secured	$445,964	$350,000	$350,000	$350,000	$350,000
Prior Unsecured	$74,226				
Property Tax Penalties	$145,286				
Sub-total	$53,007,086	$52,763,000	$53,763,000	$55,163,000	$57,543,000
Sales Taxes					
Sales and Use Tax	$24,860,469	$22,528,000	$25,828,000	$26,400,000	$27,000,000
Sales Tax Reimbursements	($219,445)	($610,000)	($610,000)	($405,555)	($375,000)
Sub-total	$24,641,024	$21,918,000	$25,218,000	$25,994,445	$26,625,000
Other Taxes					
Property Transfer Tax	$983,998	$500,000	$500,000	$800,000	$800,000
Transient Occupancy Tax (Hotel)	$743,962	$750,000	$1,000,000	$1,400,000	$1,500,000
Sub-total	$1,727,960	$1,250,000	$1,500,000	$2,200,000	$2,300,000
Franchise Taxes					
Electric	$615,195	$550,000	$550,000	$550,000	$550,000
Gas	$174,805	$140,000	$140,000	$150,000	$150,000
Garbage	$4,011,811	$3,892,706	$3,892,706	$4,410,000	$4,630,500
Cable	$655,548	$650,000	$650,000	$650,000	$650,000
Sub-total	$5,457,359	$5,232,706	$5,232,706	$5,760,000	$5,980,500

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Licenses & Permits					
Business Licenses	$154,375	$145,000	$145,000	$150,000	$150,000
Pole License Fee	$17,640			$11,000	$11,000
Taxi - Company	$1,936	$2,500	$2,500	$2,000	$2,000
Taxi - Driver	$1,936	$3,300	$3,300	$2,000	$2,000
Tobacco Retailing License	$3,291	$4,000	$4,000	$10,000	$10,000
Massage - Establishment	$3,478	$1,740	$1,740	$1,800	$1,800
Peddler	$968	$1,797	$1,797	$1,000	$1,000
Animal License	$6,898	$7,000	$7,000	$6,000	$6,000
Fire Permits - Self Inspected	$24,405	$15,120	$15,120	$12,996	$12,996
Fire Permits - Annual	$11,382	$28,400	$28,400	$22,000	$22,000
Planning Permits	$24,217	$46,462	$46,462	$29,255	$29,255
Building Referral Plan Check	$28,533	$25,344	$25,344	$28,775	$28,775
Building Permits	$4,134,402	$3,692,066	$3,992,066	$3,196,989	$3,595,760
Construction and Demo Permits	$17,862	$16,700	$16,700	$13,499	$12,339
Encroachment / Transportation	$384,143	$405,000	$405,000	$405,000	$417,150
Grading	$102,216	$100,000	$100,000	$128,000	$131,840
Miscellaneous Permits	$6,327	$4,577	$4,577	$4,577	$4,577
Sub-total	$4,924,009	$4,499,006	$4,799,006	$4,024,891	$4,438,492
Fines & Penalties					
Other Court Fines	$16,296	$35,000	$35,000	$20,000	$20,000
Parking Citations	$59,098	$72,432	$72,432	$65,000	$65,000
Sub-total	$75,394	$107,432	$107,432	$85,000	$85,000
Use Of Money & Property					
Interest	$2,689,216	$1,200,000	$1,200,000	$1,510,000	$2,010,000
Interest Designated	$6,141				
Interest Restricted	$114,314				
Investment Fair Market Value Adjustment	($3,936,480)				
Leased Property	$495,683	$502,471	$502,471	$522,987	$532,026
Sub-total	($631,126)	$1,702,471	$1,702,471	$2,032,987	$2,542,026

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Intergovernmental					
Vehicle License Fee	$48,198	$35,000	$35,000	$45,000	$45,000
Mandated Costs Reimbursement	$15,348	$10,000	$10,000	$10,000	$10,000
Property Tax Relief (HOPTR)	$237,072	$240,000	$240,000	$235,000	$235,000
Sub-total	$300,618	$285,000	$285,000	$290,000	$290,000
Charges For Services					
General & Administrative					
Sale of Documents	$24	$200	$200		
Bldg Use Insurance	$524	$17,550	$17,550	$27,000	$27,000
General & Administrative	$548	$17,750	$17,750	$27,000	$27,000
Police Services					
Police Reports	$2,870	$2,380	$2,380	$3,000	$3,000
Background Letter	$1,035	$1,300	$1,300	$1,100	$1,100
ABC Letter		$620	$620		
Livescan	$192	$500	$500	$500	$500
Fingerprints		$500	$500	$500	$500
Vehicle Release	$17,400	$20,000	$20,000	$12,000	$12,000
Fix It Tickets	$420	$310	$310	$350	$350
Repo Releases	$645	$600	$600	$600	$600
DUI Response Costs Recovery	$2,260	$2,110	$2,110	$2,100	$2,100
Miscellaneous Police Services	$73	$820	$820	$600	$600
Police Services	$24,895	$29,140	$29,140	$20,750	$20,750
Fire Services					
Fire Alarm	$34,373	$8,488	$8,488	$11,319	$10,212
Sprinkler / Underground	$243,374	$83,791	$83,791	$98,694	$88,180
Fixed System	$2,578				
Fire Plan Check	$93,084	$40,950	$40,950	$50,700	$51,700
Miscellaneous Fire Services	$3,315				
Santa Rita Services	$1,684,632	$955,200	$955,200	$1,000,000	$1,000,000
Fire Services	$2,061,356	$1,088,429	$1,088,429	$1,160,713	$1,150,092
Environmental Services					
EV Charging Stations	$4,808	$2,000	$2,000	$2,000	$2,000
Stormwater Facility Inspection	$14,486	$15,000	$15,000	$16,000	$16,000
Waste Mgt Admin Fee	$1,530,649	$1,507,971	$1,507,971	$1,600,000	$1,680,000
Local Share Permit Surcharge-Green Building	$987	$600	$600	$571	$678
Environmental Services	$1,550,930	$1,525,571	$1,525,571	$1,618,571	$1,698,678

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Parks & Community Services					
Cultural & Special Events	$62,311	$210,453	$210,453	$440,705	$440,785
Heritage Center	$91,773	$94,290	$125,116	$133,804	$134,164
Parks & Community Services Admin	$762	$500	$500	$1,200	$1,200
Shannon Center	$510,923	$899,241	$1,101,397	$1,338,737	$1,475,047
Stager & Other Facilities	$503,366	$909,188	$1,452,742	$1,334,113	$1,369,063
Senior Center	$5,980	$42,398	$100,690	$154,460	$175,120
The Wave	$333,876	$1,048,285	$1,159,000	$1,366,535	$1,439,963
Parks & Community Services	$1,508,991	$3,204,355	$4,149,898	$4,769,554	$5,035,342
Development Services					
Zoning	$827,579	$631,157	$1,426,722	$1,354,179	$1,137,510
Plan Checking	$1,544,186	$2,884,038	$2,884,038	$2,656,000	$2,695,990
Local Share Permit Surcharge-Zone 7	$9,763	$5,030	$5,030	$2,057	$2,708
Local Share Permit Surcharge-SMIP	$1,815	$1,121	$1,121	$1,100	$1,254
Business License City Admin CASp fee	$15,477	$14,400	$14,400	$15,480	$13,741
PFD Development Services	$403,948				
Development Services	$2,802,768	$3,535,746	$4,331,311	$4,028,816	$3,851,203
Sub-total	$7,949,488	$9,400,991	$11,142,099	$11,625,404	$11,783,065
General Revenue					
Sale of Property	$53,283				
Contribution/Donations/Sponsorships	$3,760				
Miscellaneous Revenue	$158,492	$122,532	$122,532	$224,983	$227,198
Reimbursement, General	$1,136,837	$1,086,642	$1,118,801	$1,284,053	$1,335,894
Reimbursement, Damage	$14,883	$30,000	$30,000	$25,000	$25,000
Community Benefit Payments	$441,000		$50,000		
Developer Contribution - Project	$4,072				
Sub-total	$1,812,327	$1,239,174	$1,321,333	$1,534,036	$1,588,092
Total – General Fund [1]	$99,264,139	$98,397,780	$105,071,047	$108,709,763	$113,175,175

[1] Excludes Transfers In

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
State Seizure/Special Activity Fund (2101)					
Interest	$275	$200	$200	$200	$420
General Revenue	$13,783		$74,000		
Total	$14,058	$200	$74,200	$200	$420
Vehicle Abatement (2102)					
Interest	$3,546	$2,000	$2,000	$1,500	$3,150
Intergovernmental-County	$113,848	$34,000	$34,000	$34,000	$34,000
Total	$117,394	$36,000	$36,000	$35,500	$37,150
SLES/COPS Fund - CA (2103)					
Interest	$3,494	$1,000	$1,000	$2,000	$4,200
Intergovernmental-State	$156,727	$100,000	$100,000	$100,000	$100,000
Total	$160,221	$101,000	$101,000	$102,000	$104,200
Local Law Enforcement Block Grant (2104)					
Interest					
Intergovernmental-State			$50,000		
Total			$50,000		
Traffic Safety (2106)					
Fines & Penalties	$102,083	$140,000	$140,000	$100,000	$100,000
Interest	$135	$200	$200	$100	$200
Total	$102,218	$140,200	$140,200	$100,100	$100,200
Federal Asset Seizure Fund (2107)					
Interest	$9				
Total	$9				
EMS Special Revenue (2109)					
Special Assessments - Current	$208,584	$206,289	$206,289	$213,000	$217,000
Special Assessments - Prior Year & Penalties	$1,897	$1,500	$1,500	$1,000	$1,000
Interest	$3,441	$1,500	$1,500	$2,000	$4,200
Total	$213,922	$209,289	$209,289	$216,000	$222,200

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Enforcement Grants (2111)					
Interest		$500	$500		
Intergovernmental-Federal		$50,000	$50,000	$50,000	$50,000
Intergovernmental-State	$38,797	$279,590	$279,590	$271,584	$281,681
Total	$38,797	$330,090	$330,090	$321,584	$331,681
State Gas Tax (2201)					
Interest	$41,560	$20,000	$20,000	$30,000	$33,000
Intergovernmental-State	$1,428,095	$1,611,931	$1,611,931	$1,868,231	$1,868,231
Total	$1,469,655	$1,631,931	$1,631,931	$1,898,231	$1,901,231
Federal Transportation Grant (2202)					
Intergovernmental-Federal			$661,000		
Total			$661,000		
Transportation Development Act (2203)					
Intergovernmental-State				$17,317	
Total				$17,317	
Measure B-Local Streets (2204)					
Sales Tax	$643,740	$594,000	$594,000		
Interest	$7,486	$3,000	$3,000		
Total	$651,226	$597,000	$597,000		
Measure B-Bike & Ped (2205)					
Sales Tax	$234,185	$216,000	$216,000		
Interest	$2,084	$1,500	$1,500		
Total	$236,269	$217,500	$217,500		
Transportation for Clean Air (2207)					
Intergovernmental-County		$856,419	$1,002,419		
Total		$856,419	$1,002,419		

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Vehicle Registration Fee (2212)					
Interest	$3,264	$2,000	$2,000	$2,500	$2,500
Intergovernmental-County	$300,170	$267,867	$267,867	$267,867	$267,867
Total	$303,434	$269,867	$269,867	$270,367	$270,367
Measure BB-Local Streets (2214)					
Sales Tax	$578,781	$533,000	$533,000	$1,138,000	$1,138,000
Interest	$4,277	$4,000	$4,000	$4,000	$4,000
Total	$583,058	$537,000	$537,000	$1,142,000	$1,142,000
Measure BB-Bike & Ped (2215)					
Sales Tax	$191,436	$176,000	$176,000	$376,000	$376,000
Interest	$2,704	$1,000	$1,000	$1,000	$1,000
Total	$194,140	$177,000	$177,000	$377,000	$377,000
Measure B Grants (2216)					
Interest	$1,931				
Intergovernmental-County	$75,000				
Total	$76,931				
Measure BB Grants (2217)					
Interest	$4,905				
Intergovernmental-County	$3,051,000	$4,751,000	$4,751,000	$741,717	
Total	$3,055,905	$4,751,000	$4,751,000	$741,717	
Measure RR Safe Routes to BART (2218)					
Intergovernmental-Other Agency Grant			$1,500,000		
Total			$1,500,000		
Road Maintenance & Rehab Account (RMRA) (2220)					
Interest	$18,137	$5,000	$5,000	$15,000	$16,500
Intergovernmental-State	$1,218,279	$1,148,339	$1,148,339	$1,262,424	$1,262,424
Total	$1,236,416	$1,153,339	$1,153,339	$1,277,424	$1,278,924

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Measure D (2302)					
Interest	$10,312	$5,000	$5,000	$10,000	$11,000
Intergovernmental-County	$195,722	$228,000	$228,000	$228,000	$228,000
Total	$206,034	$233,000	$233,000	$238,000	$239,000
Garbage Service Fund (2303)					
Interest	$7,534	$2,000	$2,000	$7,500	$8,250
Environmental Services	$6,897,159	$6,787,400	$7,594,125	$7,620,000	$7,820,000
Total	$6,904,693	$6,789,400	$7,596,125	$7,627,500	$7,828,250
Local Recycling Programs (2304)					
Interest	$1,484	$500	$500	$1,000	$1,100
Intergovernmental-State	$16,423	$35,000	$35,000	$29,256	$28,902
Intergovernmental-County				$25,000	$25,000
General Revenue		$1,000	$1,000		
Total	$17,907	$36,500	$36,500	$55,256	$55,002
Storm Water Management (2321, 2323, 2324)					
Interest	$3,261	$1,750	$1,750	$2,000	$2,200
Total	$3,261	$1,750	$1,750	$2,000	$2,200
Box Culvert (2322)					
Interest	$5,298	$3,000	$3,000	$5,000	$5,500
Total	$5,298	$3,000	$3,000	$5,000	$5,500
Small Business Assistance (2601)					
Interest	$186				
General Revenue	$100,000	$100,000	$100,000	$100,000	$100,000
Total	$100,186	$100,000	$100,000	$100,000	$100,000
State Grant - Park (2403)					
Intergovernmental - State	$377,466		$271,600	$2,022,400	
Total	$377,466		$271,600	$2,022,400	

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Street Light Districts (2701, 2705)					
Special Assessments - Current	$617,691	$661,064	$661,064	$639,832	$646,321
Special Assessments - Prior Year & Penalties	$6,680				
Interest	$22,995	$10,500	$10,500	$17,500	$19,250
Total	$647,366	$671,564	$671,564	$657,332	$665,571

Landscape Districts (2702, 2703, 2704)					
Special Assessments - Current	$607,362	$645,243	$645,243	$675,965	$689,485
Special Assessments - Prior Year & Penalties	$11,789				
Interest	$24,497	$11,000	$11,000	$17,500	$19,250
Total	$643,648	$656,243	$656,243	$693,465	$708,735

Dublin Crossing CFD (2710)					
Special Assessments - Current	$96,262	$115,000	$115,000	$115,000	$115,000
Special Assessments – Prior Year & Penalties	$214				
Interest	$2,773	$750	$750	$2,000	$2,200
Total	$99,249	$115,750	$115,750	$117,000	$117,200

Public Art Fund (2801)					
Interest	$55,665	$45,000	$45,000	$45,000	$45,000
Developer Contribution	$47,481				
General Revenue	$4,900				
Total	$108,046	$45,000	$45,000	$45,000	$45,000

Cable TV Facilities (2811)					
Interest	$4,154	$1,500	$1,500	$2,000	$2,000
Cable TV Support	$131,499	$183,000	$183,000	$125,000	$125,000
Total	$135,653	$184,500	$184,500	$127,000	$127,000

Affordable Housing Fund (2901)					
Interest	$165,172	$125,000	$125,000	$125,000	$125,000
Loan Repayments	$385,898				
Development Services	$105,524	$74,816	$74,816	$80,855	$80,855
Developer Contribution	$83,128			$12,972	
Total			$5,000,000		

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Noise Mitigation Fund (2902)					
Interest	$288	$100	$100	$100	$100
Developer Contribution	$2,016	$714	$714	$662	$667
Total	$2,304	$814	$814	$762	$767
Community Development Block Grant (2903)					
Intergovernmental-Federal	$532,917	$105,783	$405,783	$305,600	$105,600
Total	$532,917	$105,783	$405,783	$305,600	$105,600
COVID-19 Grants (2905)					
Intergovernmental-State	$50,500				
Total	$50,500				
Federal COVID-19 Financial Assistance (2906)					
Intergovernmental-Federal	$1,109,321				
Total	$1,109,321				
American Rescue Plan Act (ARPA) (2907)					
Intergovernmental-Federal		$6,101,038	$3,544,256	$3,544,256	
Total		$6,101,038	$3,544,256	$3,544,256	
Building Homes and Jobs Act (2911)					
Intergovernmental-State			$310,000		
Total			$310,000		
State Housing Grant (2912)					
Intergovernmental-State				$300,000	
Total				$300,000	
Public Facilities Fee (4100s)					
Interest	$437,320	$295,550	$295,550	$342,550	$342,550
Developer Contribution	$815,478	$4,735,946	$4,474,946	$535,080	$2,827,172
Total	$1,252,798	$5,031,496	$4,770,496	$877,630	$3,169,722

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Traffic Impact Fee (4300s)					
Interest	$366,642	$180,000	$180,000	$298,000	$298,000
Developer Contribution	$826,383	$255,862	$1,282,862	$147,896	$1,801,489
Total	$1,193,025	$435,862	$1,462,862	$445,896	$2,099,489
Fire Impact Fee (4201)					
Interest	$2,446	$1,500	$1,500	$2,000	$2,000
Developer Contribution	$74,307	$44,250	$44,250	$37,674	$66,033
Total	$76,753	$45,750	$45,750	$39,674	$68,033
Dublin Crossing Fund (4401)					
Interest	$102,742	$60,000	$60,000	$80,000	$80,000
Community Benefit Payments	$1,695,670		$3,350,000		
Total	$1,798,412	$60,000	$3,410,000	$80,000	$80,000
Vehicles Replacement (6105)					
Interest	$29,687	$20,000	$20,000	$20,000	$20,000
Internal Service Charges	$673,250	$539,535	$539,535	$746,088	$635,058
General Revenue	$27,158				
Total	$730,095	$559,535	$559,535	$766,088	$655,058
Facilities Replacement (6205)					
Interest	$127,379	$80,000	$80,000	$100,000	$100,000
Internal Service Charges	$216,237	$348,509	$348,509	$414,278	$390,711
Total	$343,616	$428,509	$428,509	$514,278	$490,711
Equipment Replacement (6305)					
Interest	$93,808	$50,000	$50,000	$75,000	$75,000
Internal Service Charges	$1,006,158	$988,715	$988,715	$949,559	$801,866
Total	$1,099,966	$1,038,715	$1,038,715	$1,024,559	$876,866
IT Fund (6605)					
Interest	$13,721	$7,000	$7,000		
Internal Service Charges	$2,015,545	$2,165,001	$2,165,001	$2,916,777	$2,927,565
Total	$2,029,266	$2,172,001	$2,172,001	$2,916,777	$2,927,565

Revenue Comparison

Category	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24
Retiree Health (6901)					
Interest	$942	$1,000	$1,000		
Internal Service Charges	$216,587				
Reimbursement	$860,790	$1,025,000	$1,025,000	$1,048,320	$1,087,640
Total	$1,078,319	$1,026,000	$1,026,000	$1,048,320	$1,087,640
Energy Improvement Lease - Bond (7102)					
Other Financing Source			$20,622,615		
Total			$20,622,615		
Grand Total (1)	$129,196,296	$135,519,641	$173,494,066	$138,981,823	$140,601,312

(1)) Excludes Transfers In and Fiduciary Funds

Human Services Grants Program

Human Services Grants include $261,000 from General Fund and ARPA Fund, and $299,000 from CDBG Grant Fund, of that amount, $200,000 is Capital Project fund allocation to Axis Community Health for a new service site.

Figure 61| GRANTS FOR FISCAL YEAR 2022-23

Organization	Amount	Source
Chabot-Las Positas Community College District – Job Support Expansion	$16,230	ARPA
Chabot-Las Positas Community College District – EITC Support Program	$15,950	ARPA
CityServe of the Tri-Valley – Homelessness Prevention/Family Stabilization	$25,000	ARPA
Easter Seals Bay Area – Kaleidoscope Community Adult Program	$15,250	General Fund
Goodness Village – Tiny Home Community	$10,000	General Fund(2)
Hively – Busy Bees Learning Lab	$11,000	General Fund
Hively – Community Engagement Coordinator	$23,150	ARPA
Hively – Family Resource Center	$23,225	ARPA/General Fund
Hope Hospice – Grief Support Center and Hospice Volunteer Program	$17,670	General Fund
Open Heart Kitchen – Dublin Senior Meal Program	$23,900	ARPA
Senior Support Program of the Tri-Valley – Case Management	$16,150	ARPA
Sunflower Hill - Program Support for Adults with Developmental Disabilities	$15,400	General Fund
Tri-Valley Haven - Domestic Violence Services Program	$23,350	General Fund
Tr-Valley Haven – Homeless Services Program	$24,000	ARPA
Axis Community Health - Loan Obligation	$15,300	CDBG
CALICO Center - Dublin Child Abuse Intervention	$14,425	CDBG
Centro Legal de la Raza – Fair and Secure Housing Project	$22,575	CDBG
Community Resources for Independent Living – Housing and Independent Living Skills	$14,100	CDBG
Legal Assistance for Seniors – Legal Services, Medicare Counseling and Education	$9,100	CDBG
Axis Community Health – New Service Site	$200,000(1)	CDBG Capital
Spectrum Community Services - Meals on Wheels for Dublin's Homebound Elderly	$24,225	CDBG/General Fund
Grand Total	$560,000	

(1)CDBG Capital Project Funds
(2)Eligible for Federal Funding, which if received will offset part of the General Fund cost

Position Allocation Plan

Summary by Department

Department	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24	Budget vs Amended
City Manager Office						
City Positions	22.00	23.00	25.00	24.00	24.00	(1.00)
Total	22.00	23.00	25.00	24.00	24.00	(1.00)
Administrative Services						
City Positions	9.00	9.00	9.00	9.00	9.00	
Total	9.00	9.00	9.00	9.00	9.00	
Community Development						
City Positions	18.00	18.00	19.00	19.00	19.00	
Contract Positions	7.67	7.40	7.40	6.90	5.85	(0.50)
Total	25.67	25.40	26.40	25.90	24.85	(0.50)
Fire Department						
City Positions	1.00	1.00	1.00	1.00	1.00	
Contract Positions	38.56	38.56	38.56	38.56	38.56	
Total	39.56	39.56	39.56	39.56	39.56	
Police Department						
City Positions	4.00	4.00	4.00	4.00	4.00	
Contract Positions	63.00	64.00	67.00	69.00	69.00	2.00
Total	67.00	68.00	71.00	73.00	73.00	2.00
Parks & Community Services						
City Positions	22.00	23.00	23.00	23.00	23.00	
Total	22.00	23.00	23.00	23.00	23.00	

Position Allocation Plan

Summary by Department

Department	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24	Budget vs Amended
Public Works						
City Positions	18.00	18.00	18.00	19.00	19.00	1.00
Contract Positions	36.27	36.49	37.52	45.00	46.00	7.48
Total	54.27	54.49	55.52	64.00	65.00	8.48
City Employees	94.00	96.00	99.00	99.00	99.00	
Contract Employees	145.50	146.45	150.48	159.46	159.41	8.98
TOTAL CITY & CONTRACT[1]	239.50	242.45	249.48	258.46	258.41	8.98

[1] Full Time Equivalent

NOTE: All of the designated personnel perform duties directly from City facilities. The Position Allocation Plan does not account for the temporary/seasonal Staff in the Parks & Community Services Department which varies between 50-100 additional employees. It also does not include all the contract personnel who perform work under contract to the City of Dublin at offsite locations. Examples of these contract personnel include Contract Engineering, some MCE Corporation (Public Works); Alameda County employees performing some Police, Fire, and traffic signal maintenance services; or legal services provided by Meyers, Nave, Riback, Silver & Wilson.

Position Allocation Plan

City Positions

Department / Classification	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24	Budget vs Amended
City Manager Office						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	2.00	2.00	2.00	3.00	3.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00	
Chief Information Security Officer	1.00	1.00	1.00	1.00	1.00	
City Clerk	1.00	1.00	1.00	1.00	1.00	
Communications Manager	1.00	1.00	1.00	1.00	1.00	
Economic Development Director	1.00	1.00	1.00	1.00	1.00	
Executive Aide	1.00	1.00	1.00	1.00	1.00	
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	
Human Resources Director	1.00	1.00	1.00	1.00	1.00	
Information Systems Manager	1.00	1.00	1.00	1.00	1.00	
Information Systems Specialist	1.00	1.00	1.00	1.00	1.00	
Information Systems Technician I/II	1.00	1.00	1.00	1.00	1.00	
Management Analyst II	2.00	2.00	2.00	2.00	2.00	
Management Analyst II (Limited Term)			1.00			(1.00)
Network Systems Coordinator	1.00	1.00	1.00	1.00	1.00	
Office Assistant II	2.00	2.00	2.00	2.00	2.00	
Senior Office Assistant	1.00	2.00	2.00	1.00	1.00	(1.00)
Special Projects Manager			1.00	1.00	1.00	
Special Projects Manager (Limited Term)	1.00	1.00	1.00	1.00	1.00	
Total - City Manager Office	22.00	23.00	25.00	24.00	24.00	(1.00)

Position Allocation Plan

City Positions

Department / Classification	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24	Budget vs Amended
Administrative Services						
Administrative Services Director	1.00	1.00	1.00	1.00	1.00	
Accountant	1.00	1.00	1.00	1.00	1.00	
Administrative Aide	1.00	1.00	1.00	1.00	1.00	
Asst. Admin. Services Director	1.00	1.00	1.00	1.00	1.00	
Finance Technician I/II	1.00	1.00	1.00	1.00	1.00	
Financial Analyst	1.00	1.00	1.00	1.00	1.00	
Management Analyst I	1.00	1.00	1.00	1.00	1.00	
Senior Accountant	1.00	1.00	1.00	1.00	1.00	
Senior Finance Technician	1.00	1.00	1.00	1.00	1.00	
Total - Administrative Services	9.00	9.00	9.00	9.00	9.00	

Community Development						
Community Development Director	1.00	1.00	1.00	1.00	1.00	
Administrative Aide	1.00	1.00	1.00			(1.00)
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Assistant Planner	1.00	1.00	1.00	1.00	1.00	
Associate Planner	1.00	1.00	2.00	2.00	2.00	
Asst. Director of Community Dev.	1.00	1.00	1.00	1.00	1.00	
Chief Building Official	1.00	1.00	1.00	1.00	1.00	
Code Enforcement Officer				1.00	1.00	1.00
Office Assistant II	2.00	2.00	2.00	2.00	2.00	
Permit Technician	1.00	1.00	2.00	2.00	2.00	
Permit Technician (Limited Term)	1.00	1.00				
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00	
Plans Examiner	1.00	1.00	1.00	1.00	1.00	
Principal Planner	2.00	2.00	2.00	2.00	2.00	
Senior Code Enforcement Officer	1.00	1.00	1.00			(1.00)
Senior Management Analyst				1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	2.00	2.00	1.00
Senior Planner	1.00	1.00	1.00			(1.00)
Total - Community Development	18.00	18.00	19.00	19.00	19.00	

Position Allocation Plan

City Positions

Department / Classification	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24	Budget vs Amended
Fire Department						
Office Assistant II	1.00	1.00	1.00	1.00	1.00	
Total - Fire Department	1.00	1.00	1.00	1.00	1.00	
Police Department						
Administrative Aide	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Office Assistant II	2.00	2.00	2.00	2.00	2.00	
Total - Police Department	4.00	4.00	4.00	4.00	4.00	
Parks & Community Services						
Parks & Community Svcs Director	1.00	1.00	1.00	1.00	1.00	
Asst. Parks & Comm Services Dir.	1.00	1.00	1.00	1.00	1.00	
Heritage & Cultural Arts Manager	1.00	1.00	1.00	1.00	1.00	
Graphic Design & Comm Coord.	1.00	1.00	1.00	1.00	1.00	
Management Analyst I	1.00	1.00	1.00	1.00	1.00	
Management Analyst II	1.00	1.00	1.00	1.00	1.00	
Office Assistant II	1.00	1.00	1.00	1.00	1.00	
Recreation Coordinator	6.00	7.00	7.00	7.00	7.00	
Recreation Manager	1.00	1.00	1.00	1.00	1.00	
Recreation Supervisor	3.00	3.00	3.00	3.00	3.00	
Recreation Technician	3.00	3.00	2.00	2.00	2.00	
Senior Office Assistant	2.00	2.00	3.00	3.00	3.00	
Total - Parks & Community Services	22.00	23.00	23.00	23.00	23.00	

Position Allocation Plan

City Positions

Department / Classification	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24	Budget vs Amended
Public Works						
Public Works Director/Asst. City Engineer	1.00	1.00	1.00	1.00	1.00	
Administrative Aide	1.00	1.00	1.00	1.00	1.00	
Assistant Civil Engineer			1.00	1.00	1.00	
Assistant Civil Engineer (Limited Term)	1.00	1.00				
Assistant Public Works Dir/City Engineer	1.00	1.00	1.00	1.00	1.00	
Associate Civil Engineer	3.00	3.00	3.00	3.00	3.00	
Capital Improvement Program Manager	1.00	1.00	1.00	1.00	1.00	
Environmental & Sustain. Manager	1.00	1.00	1.00	1.00	1.00	
Environmental Technician	1.00	1.00	1.00	1.00	1.00	
Maintenance Coordinator				1.00	1.00	1.00
Management Analyst II	1.00	1.00	1.00	1.00	1.00	
Office Assistant II	1.00	1.00	1.00	1.00	1.00	
Parks & Facilities Dev. Coordinator	1.00	1.00	1.00	1.00	1.00	
Permit Technician	1.00	1.00	1.00	1.00	1.00	
Public Works Manager (Maintenance)				1.00	1.00	1.00
Public Works Maintenance Superintendent	1.00	1.00	1.00			(1.00)
Public Works Trans/Ops Manager	1.00	1.00	1.00	1.00	1.00	
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Senior Public Works Inspector	1.00	1.00	1.00	1.00	1.00	
Total - Public Works	18.00	18.00	18.00	19.00	19.00	1.00

GRAND TOTAL – CITY POSITIONS	94.00	96.00	99.00	99.00	99.00	

Position Allocation Plan

Contract Positions

Department / Classification	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24	Budget vs Amended
Community Development						
Building Inspector	6.50	6.50	6.50	6.00	5.00	(0.50)
Plan Checker	1.17	0.90	0.90	0.90	0.85	
Total - Community Development	7.67	7.40	7.40	6.90	5.85	(0.50)
Fire Department (Alameda County)						
CERT Coordinator	0.14	0.14	0.14	0.14	0.14	
Code Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Deputy Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Emergency Prepared. Manager	0.14	0.14	0.14	0.14	0.14	
Fire Captain	12.00	12.00	12.00	12.00	12.00	
Fire Engineer	12.00	12.00	12.00	12.00	12.00	
Fire Marshal	0.14	0.14	0.14	0.14	0.14	
Firefighter/Paramedic	12.00	12.00	12.00	12.00	12.00	
Plans Checker	0.14	0.14	0.14	0.14	0.14	
Total- Fire Department	38.56	38.56	38.56	38.56	38.56	
Police Department (Alameda County)						
Commander	1.00	1.00	1.00	1.00	1.00	
Captain	1.00	1.00	1.00	1.00	1.00	
Lieutenant	2.00	2.00	2.00	2.00	2.00	
Sergeant	10.00	10.00	10.00	10.00	10.00	
Officer	45.00	46.00	46.00	48.00	48.00	2.00
Clinician Supervisor			1.00	1.00	1.00	
Clinician			2.00	2.00	2.00	
Sheriff's Technician	4.00	4.00	4.00	4.00	4.00	
Total - Police Department	63.00	64.00	67.00	69.00	69.00	2.00

Position Allocation Plan

Contract Positions

Department / Classification	Actual 2020-21	Adopted 2021-22	Amended 2021-22	Budget 2022-23	Forecast 2023-24	Budget vs Amended
Public Works (MCE)						
Maintenance Superintendent	1.00	1.00	1.00	1.00	1.00	
Maintenance Supervisor			1.00	1.00	1.00	
Landscape Foreman	4.00	4.00	4.00	4.00	4.00	
Landscape Laborer I	7.00	7.00	7.00	10.00	11.00	3.00
Landscape Laborer II	6.00	6.00	6.00	7.00	7.00	1.00
Landscape Laborer III	18.27	18.49	18.52	22.00	22.00	3.48
Total - Public Works	36.27	36.49	37.52	45.00	46.00	7.48
TOTAL - CONTRACT POSITIONS	145.50	146.45	150.48	159.46	159.41	8.98

Fiscal Year 2022-23 Appropriations Limit

(Based on Fiscal Year 2021-22 Limit Adopted by City Council Resolution No. 52-21)

The Gann Limit, or Proposition 4 Limit, was a 1979 amendment to the California constitution sponsored by political activist Paul Gann in 1979 on the heels of his property tax-reducing Proposition 13 initiative passed the prior year. The Gann Limit was designed to regulate state and local spending by linking the rate of appropriation growth to a statewide index.

In accordance with Chapter 1025 of the statutes of 1987, as amended, each government entity is required to include the Appropriations Limit in the annual budget. The City of Dublin has calculated a Fiscal Year 2022-23 limit in accordance with Article XIII B of the California Constitution and the recognized methodology for calculating adjustments. The details of this calculation are shown on the following page.

The Appropriations Limit does not apply to all funds appropriated by the City Council. State law limits only the appropriations that are funded by "proceeds of taxes," which are narrowly defined. The law also establishes a formula to be used to calculate annual adjustments to the limit using a combination of two factors selected by the agency.

The first factor is based on changes in population. Agencies may either select the change in the city population or the change in county population. For Fiscal Year 2022-23 the City of Dublin population change is a decrease of 0.31% which is smaller than the Alameda County population decrease of 0.62% (based on the Price and Population Information provided by the California Department of Finance). Therefore, the adjustment calculation uses the City of Dublin population change.

The second factor allows the City to use either 1) the increase in the State per capita personal Income, or 2) the change in local assessed valuation based on changes in the "Non-residential New Construction." The change in the per capita personal income as provided by the Department of Finance is 7.55%. The change in the assessed valuation compares the total change in assessed valuation to the amount related strictly to non-residential improvements, in April 2022, the Alameda County Assessor provided data related to Fiscal Year 2021-22 changes in assessed valuation attributable to Non-residential New Construction, The amount of the increase was $104,000, or 0.01%. Therefore, the City of Dublin elected to use the change in the State per capita personal Income.

The two factors discussed above are combined to arrive at a growth rate for appropriations, which is then applied to the prior year to arrive at a limit for the new budget year. The City of Dublin's Fiscal Year 2022-23 Appropriations Limit is $450,080,278, as shown on the following page, while the Fiscal Year 2022-23 Budget contains appropriations of $86,387,792 that would be categorized as funded by proceeds of taxes. Therefore, the City's appropriations subject to the Gann Limit are $363,692,486 below the allowed amount calculated for Fiscal Year 2022-23

CALCULATION OF FISCAL YEAR 2022-23 APPROPRIATIONS LIMIT
(Based on Fiscal Year 2021-22 Limit)

A. Selection of Optional Factors

1. Change in Population – City vs. County.

Factors	1/1/2022	1/1/2021	% Decrease
a. City of Dublin	71,706	71,930	-0.31%
b. County of Alameda	1,649,285	1,659,616	-0.62%

The City selected Factor 1a. City of Dublin population growth -0.31%

2. Change in State per Capita Personal Income vs. City Non Residential Building Construction.

Factors	% Change
a. Change in State per Capita Personal Income	7.55%
b. Change in Non Residential Assessed Valuation	0.01%

The City selected Factor 2a. Change in Non-Residential Assessed Valuation 7.55%

B. Fiscal Year2022-23 Growth Adjustment Factor

Calculation of factor for Fiscal Year 2022-23 = X*Y = 0.9969*1.0755 = 1.0722

$$X = \frac{\text{Selected Factor \#1} + 100}{100} = \frac{-0.31+100}{100} = 0.9969$$

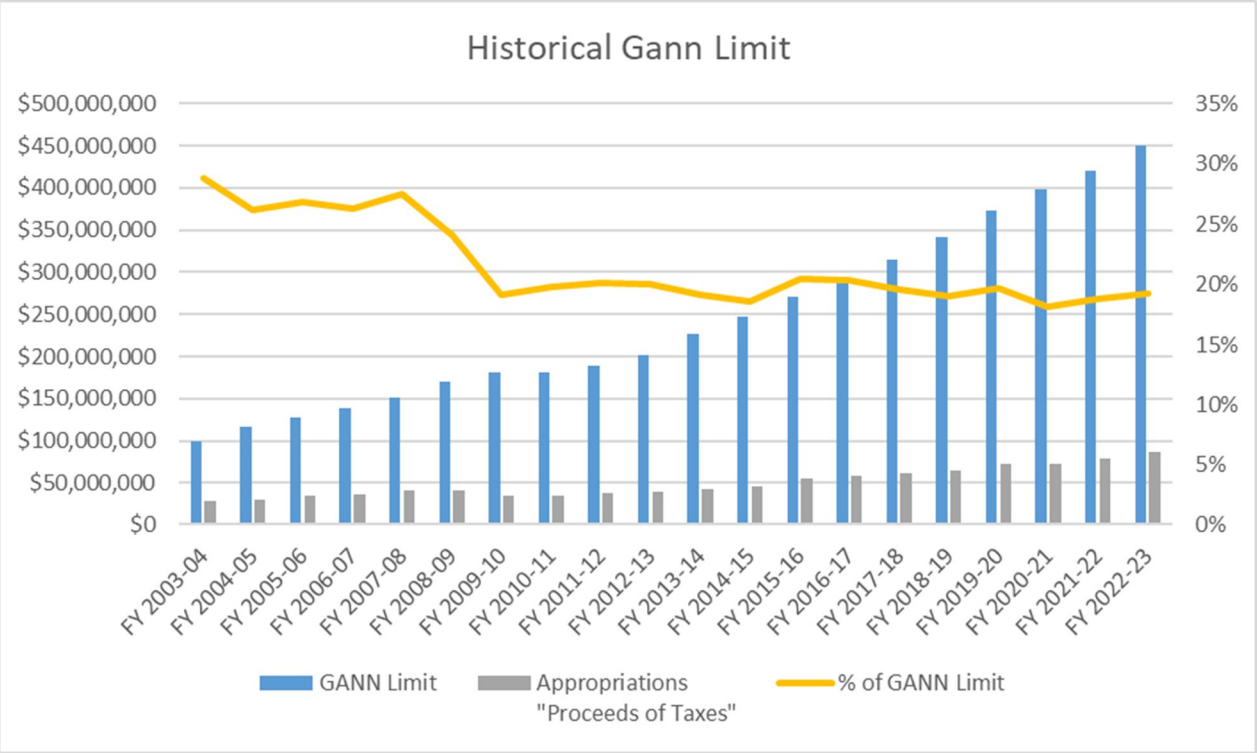
$$Y = \frac{\text{Selected Factor \#2} + 100}{100} = \frac{7.55+100}{100} = 1.0755$$

C. Calculation of Appropriations Limit

Fiscal Year 2021-22 Appropriations Limit		$419,772,690
Fiscal Year 2022-23 Adjustment Factor	x	1.0722
Fiscal Year 2022-23 Appropriations Limit		$450,080,278

GANN LIMIT TRENDS

TRENDS



Fund Balance and Reserves Policy

General Fund and Other Governmental Funds

(Updated June 2015)

This document shall establish the foundation for the components of fund balance and provide requirements for maintaining reasonable levels of reserves in governmental funds, with a focus on the General Fund. The presentation of fund balances is also presented in the Comprehensive Annual Financial Report (CAFR) and the official City financial records. This document is intended to comply with Governmental Accounting Standards Board (GASB) Statement No. 54. In the event of a conflict between this policy and the provisions of GASB Statement No. 54 the accounting statement shall prevail.

In accordance with the requirements of GASB, the City Council also confirms as part of this policy the order of expenditures from resources available. The City considers "Restricted" amounts to have been spent prior to "unrestricted" amounts when an expenditure is incurred for purposes for which both are available ("unrestricted" would include Committed, Assigned, and Unassigned). Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers "Committed" amounts to be reduced first, followed by assigned amounts and then the unassigned amounts.

A. POLICY OBJECTIVES

The City of Dublin's Fund Balance and Reserves Policy has four primary objectives:

- Determine available liquid resources;
- Classify fund balances in accordance with GASB 54;
- Define the methodology of allocating net resources; and
- Provide information needed to make informed financial decisions.

Periodically the City Manager may recommend to the City Council a review of this policy based on overall City initiatives and current balances. Any adjustments to the policy shall be adopted by the City Council.

B. CLASSIFICATION OF FUND BALANCES

In accordance with GASB Statement No. 54 and as reported in the City's financial statements, fund balances are identified by the following five fund balance classifications:

I. Non-spendable Fund Balance

Non-spendable fund balances are amounts in a form that cannot be spent because they are either (a) in a non-spendable form such as pre-paid items, inventories, or loans receivable; or (b) they have external restrictions imposed by creditors, grantors, contributors, laws, regulations, etc. However, if the use of the proceeds from the collection of those receivables or from the sale of those properties is restricted, committed, or assigned, then they should be included in the appropriate fund balance classification (restricted, committed, or assigned), rather than non-spendable fund balance.

The following are items that are expected to be recorded as "Non-spendable":

Prepaid Expenditures: The portion of fund balance that represents the asset amount of prepaid expenditures, held by a given fund.

Endowments: The portion of fund balance established as an endowment by the donor and in which the principal balance is not intended for expenditure.

Advances To Other Funds: The portion of the fund balance that represents the asset amount of cash advanced to other funds, held by a given fund.

Notes / Loans Receivable: The portion of fund balance that represents the asset amount of notes or loans receivable, held by a given fund.

II. Restricted Fund Balance

Restricted Fund Balance shall reflect that portion of fund balance that reflects constraints placed on the use of resources (other than nonspendable items) that are either: (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) Imposed by law through constitutional provisions or enabling legislation.
The following are items that are expected to be recorded as "Restricted":

Public Safety Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Public Safety related activities.

Transportation Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Transportation related activities.

Environmental Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Environmental related activities.

Parks Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Parks related activities.

Assessment District Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Public Safety and Transportation related activities, consistent with the purpose under which the fee is collected.

Cultural & Arts Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Cultural & Arts related activities.

Health & Welfare Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Social Services and Housing related activities.

Impact & Mitigation Capital Project Funds: The portion of fund balances derived from funds collected to be used for parks, public facilities, fire and transportation related activities, consistent with the purpose under which the fee is collected.

Other Restricted: The portion of fund balance in any governmental fund (except the General Fund) that is restricted under the "Restricted Fund Balance" definition as otherwise prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise described in this category above.

III. Committed Fund Balance

Committed Fund Balance shall be composed of amounts in which the City Council has taken action to commit the funds before the end of fiscal year. The decision to modify the amount or use of funds designated as committed can only be changed by action of the City Council.

Economic Stability: The portion of General Fund Balance committed for the purpose of stabilizing the delivery of City services during periods of severe operational deficits and to mitigate the effects of uncertainties from unforeseen change in revenues and / or expenditures. City Council approval shall be required before expending any portion of this fund balance. Reserve shall be used only if: a) Sudden and unexpected decline in ongoing revenues greater than 5% of General Fund operating revenues; and/or b) Elimination or reduction of State revenue source(s) received consistently for municipal purposes, resulting in a decrease of $1,000,000 in General Fund revenues; and/or c) Reduction in projected or actual property tax or sales tax of $1 million or more; and/or d) An increase in contracted Police or Fire Services in excess of 10 percent more than the previous year.

Downtown Public Improvements Seed Funding: The portion of General Fund Balance established by the City Council for public improvements in the downtown. The use of this balance is intended to address public improvements within the Downtown Specific Plan Area. The expenditure is to be identified as a specific appropriation made by the City Council. The appropriation shall be a minimum of $50,000.

Open Space Funding: The portion of General Fund Balance established by the City Council for the acquisition and long term protection of open space in the City. The acquisition may be in cooperation with other agencies. The expenditure is to be identified as a specific appropriation made by the City Council.

Affordable Housing Funding: The portion of General Fund Balance established by the City Council to support the construction, acquisition, or creation of affordable housing in the City. The acquisition may be in cooperation with other public and private entities. The expenditure is to be identified as a specific appropriation made by the City Council.

Emergency Communications System: The portion of General Fund Balance established by the City Council to fund the purchase of emergency radio system equipment. This includes a pro-rata share of regional radio infrastructure as well as City owned radios for Police, Fire, and Public Works. Further the reserve may be used to fund the upgrade of centralized City telephone and communication systems. The expenditure is to be identified as a specific appropriation made by the City Council.

Fire Retiree Other Post-Employment Benefits (OPEB): The portion of General Fund Balance established by the City Council for the future liability related to retiree medical benefits offered to the inactive Dougherty Regional Fire Authority Staff, as well as the City share of obligations with the OPEB benefits for Alameda County Fire Department. The expenditure is to be identified as a specific appropriation made by the City Council.

Innovations & New Opportunities: The portion of General Fund Balance established by the City Council to fund potential projects which require up-front costs, but would provide longer term benefits and / or potential operating cost reductions. The expenditure is to be identified as a specific appropriation made by the City Council.

One Time Initiatives: The City Council recognizes that there may be fluctuations in revenues and expenditures over time. Periodically the Council may determine that funds are best set-aside to address certain one-time initiatives within the operating and/or capital budget. The expenditure is to be identified as a specific appropriation made by the City Council.

Joint City / School Projects This commitment shall be used to fund projects undertaken via a joint effort of the City and the Dublin Unified School District. The expenditure is to be identified as a specific appropriation made by the City Council.

Fund Balance-Committed: The portion of Fund Balance that is in any non-general fund governmental fund that is committed under the "Committed Fund Balance" definition as otherwise prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise described in this category above. The portion of Fund Balance that was restricted but later found to be unrestricted shall be designated as a "Committed" balance.

Committed for Specific Projects: The portion of fund balance that is established annually by the City Council to fund design, improvements, and equipment required for a variety of capital improvement projects. Specific project designations will be identified with the Resolution Authorizing Special Designations of General Fund Reserves, to be considered for adoption by the City Council prior to the end of each fiscal year. This reserve category replaces all subcategories for specific projects, except for the reserves listed here separately, which are more long term in nature and/or are considered contingency reserves to be used in the case of specific fiscal necessity.

IV. Assigned Fund Balance

Assigned fund balances are amounts constrained by the City's intent to be used for a specific purpose, but are neither restricted nor committed.

The City Council has authorized the City Manager or his/her designee to make assignments in accordance with this policy and in conformance with any formal direction provided by the City Council.

Accrued Leave Subject To Year End Calculations: Certain fund balances are calculated based on the financial performance of the reporting period including accrued Leave. These amounts fluctuate each year and are reflected as part of the year-end financial statements.

Carry-Over Items (Operating Budget & Capital Improvement Projects): Fund balance may be assigned for operating expenditures (excluding personnel costs) which were not expended in the current year and the expense will occur in the following year, i.e. encumbrances. Similarly, a Capital Improvement Project may have funds allocated in a specific year and the project remains incomplete at year end. The City Manager or his/her designee may assign fund balance representing the unexpended funds. These funds are available for authorized appropriations in the subsequent year.

Non-Streets Capital Improvement Projects (CIP) Reserve: The portion of General Fund Balance intended to fund future non-streets capital projects, where total funding may not currently be known, and for which lump sum amounts will be set aside over time. These funds are available for authorized appropriations in the subsequent year.

Carry-Over Fiscally Responsible Adjustment: In any year that an appropriation was made to the contingency For Fiscally Responsible Adjustment the unused fund balance may be assigned as a carry-over for personnel costs. The City Manager or his/her designee may assign fund balance representing the unexpended funds. These funds are available for authorized appropriations in the subsequent year in conformance with personnel policies and procedures.

Catastrophic Facility / Infrastructure Loss & City Business Recovery: The City Council recognizes the importance to maintain funds to recover from a catastrophic loss which are unexpected and incur more than $500,000 in

expenses to public facilities and infrastructure. This may also be used for short-term recovery and business operations following a catastrophic loss pending the reimbursement from insurance or grants to the extent that they are available. The balance is established in the General Fund and the expenditure shall be made only by City Council appropriation, which shall include a special emergency appropriation. The target established for the maximum balance in this category is an amount equal to 15% of the reported book value of the City owned Buildings and Improvements recorded as Capital assets.

Service Continuity Obligations: The City Council recognizes the importance to maintain funds for continued obligations to provide Building and Safety inspections in the event that program supporting fees are collected in one year and the expenditures occur in a subsequent year. The City Council hereby establishes as policy that the assigned funds shall not exceed 125% of the budgeted Building and Safety Division operating cost.

Pension and Other Post-Employment Benefits: The City Council recognizes that investment earnings can fluctuate from year to year and they are an important component of the funding of retiree benefits. Investment performance impacts annual contributions and expenditures made towards retiree obligations. The intent of the City Council is to establish a fund balance that can provide supplemental financing to lessen the impacts from decreases in investment performance on retiree obligations. The City Manager or designee may allocate from what would otherwise be "Unassigned" fund balance to increase the fund balance. The use of funds from this fund balance may be used: (a) if the City Employer share of the Public Employee Retirement System (PERS) rate increases by 3 percent; and / or (b) If the City Annual Required Contribution (ARC) for retiree medical benefits increases by 3 percent or more; and / or (c) If the City Council by majority vote authorizes a lump sum use of the fund balance to reduce pension or OPEB liabilities.

Assigned for Specific Projects: The portion of fund balance that is intended to be used to fund design, improvements, and equipment required for a variety of capital improvement projects, via recommendation of either the City Council or the City Manager. Specific assigned reserves will be identified with the Resolution Authorizing Special Designations of General Fund Reserves, to be considered for adoption by the City Council prior to the end of each fiscal year. This reserve category replaces all subcategories for specific projects, except for the reserves listed here separately, which are more long term in nature and/or are considered contingency reserves to be used in the case of specific fiscal necessity.

IV. Unassigned Fund Balance (General Fund Only)

Unassigned fund balance represents amounts that have not been restricted, committed, or assigned and is available for any purpose. The City Council at its discretion may modify unassigned fund balance, and designate in the future an intended "Commitment" or "Assignment".

Unrealized Gain on Investments: Used to account for that portion of fund balance that is the result of unrealized investment gains that have been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

Unassigned For Cash Flow Purposes: The City Council recognizes the importance to maintain funds for cash flow purposes to balance the fact that the receipt of major revenues and major expenditure disbursements are not evenly distributed throughout the year. The City Council establishes as policy that this fund balance shall be at a minimum equal to two months of budgeted operating expenditures with a goal to achieve a maximum of four months. As part of the annual budget appropriation the City Council may also appropriate as a source of funding "Unrestricted – Capital Contribution" from this source. This shall typically be done only for high priority one-time capital expenditures, provided the minimum fund balance would remain.

C. CHANGES IN GENERAL FUND RESOURCES

In accordance with the requirements of GASB the City Council also confirms as part of this policy how General Fund resources shall impact changes in balances.

Revenue Sources Allocated to Fire OPEB: The entire amount of the General Fund resources derived from the repayment of funds advanced to the PERS Side Fund, shall be assigned to the Fire OPEB Committed Balance, until such time that either there are no longer any repayments made, or the balance equals $8.6 million, whichever occurs first.

Revenue Sources Allocated to Service Continuity: If the "Assigned" balance is below the target maximum of 125% of Building & Safety Expenditures, the following criteria shall be used for calculating an adjustment. The Administrative Services Director shall complete an analysis of major building permits issued in the period April – June and shall assign an allocation of the portion of revenue that is expected to be related to expenditures occurring in the subsequent year. The amount derived shall be recommended to the City Manager. If annual building permit revenue is less than the annual Building and Safety expenditures, the City Manager is authorized to reduce the assigned amount by the amount necessary to balance revenues and expenditures.

Allocation of Residual Resources: When there are net resources in excess of what is classified as Non-spendable, Restricted, Committed, and/or Assigned, and after maintaining the minimum level of unassigned cash-flow funding, those resources shall be allocated as follows: a) 50% to Pension and Other Post Employment Benefits; and b) 50% to Non-Streets CIP Reserve.

Glossary/Index

Term	Description	Page#
Amended Budget	The increase or decrease of the amount budgeted for a program or account code.	B-5
Appropriation	The amount of money that has been designated for specific purposes and approved by the City Council. A legal authorization granted by the City Council to expend monies, and incur obligations for specific purposes.	B-5
Appropriations Limit	Local agencies are subject to annual spending limits. The limit applies only to tax revenues.	K-23
Annual Required Contribution (ARC)	The annual amount that is needed to pay for retiree benefits.	J-6
Assessment District	A defined area of land that will be benefitted by the acquisition, construction, or maintenance of a public improvement; it is not a separate governmental entity.	J-3
Budget	The plan of expenditures and revenues for a specific period.	B-1
Deficit	The gap between revenue and expenditures; a deficit occurs when expenditures are greater than revenues.	B-2
Capital Expenditures	Expenditures that are used to improve the infrastructure of the City.	H-1
Capital Outlay	One-time expenditures for the purchase of furniture, equipment, or vehicles.	B-4
Capital Improvement Program (CIP)	Program used for City infrastructure improvement projects. The CIP appropriations are approved by the City Council in a separate document.	B-5
Charges for Services	These are fees and charges that are imposed for services and facilities provided, such as recreational classes or plan checking. Use of the revenue is limited to paying for the service for which the fees are collected, but may include overhead, capital improvements, or debt service.	B-2
Community Development Block Grant (CDBG)	This is a grant from the Federal Department of Housing and Urban Development (HUD). The funds are used to support programs such as housing programs, and grants to nonprofit agencies providing social services.	E-3
Equipment Replacement	An internal service fund that is used to set aside funds for future equipment purchases. Charges are made to the department and the money is placed into the equipment replacement fund.	E-4
Fiduciary Fund	This is a fund where the City acts as a trustee of impact fees received from developers of properties. All the funds used in the Fiduciary Fund are set aside for specific types of projects or purposes.	E-1
Fiscal Year (FY)	This is the year used for accounting purposes that begins July 1 and ends June 30.	B-1
Franchise Fees	These fees are collected in lieu of rent for use of city streets from refuse collectors, cable television companies and utilities. Some franchise fees are limited by statute.	D-2

Term	Description	Page#
Funds	Different accounts that are used to separate expenses and revenues used for specific purposes.	B-1
Full Time Equivalent (FTE)	Some positions are part-time and are budgeted based on the hours and are then converted to a full-time equivalent of a position. One FTE is equivalent to 2080 hours of work per year.	F-8
GASB 45	Accounting guidelines issued by the Governmental Accounting Standard Board (GASB) on how and when to account for expenditures and liabilities relating to Other Post-Employment Benefits (OPEB).	E-5
GASB 54	Accounting guidelines issued by the Governmental Accounting Standard Board (GASB) on fund balance reporting and classification of Governmental Funds.	K-26
Gas Tax	This tax is an 18 cent per gallon tax on fuel used in vehicles and aircraft. The use of gasoline tax revenue is restricted to research, planning, construction, improvements, maintenance, and operation of public streets and highways, or public mass transit guide ways.	E-1
General Fund	The main governmental operating fund for the City. The General Fund is the largest of the City funds and the majority of government activities are in this fund.	B-2
General Revenue	Revenues that cannot be associated with a specific expenditure, such as property taxes, sales tax, and business license tax.	K-5
Internal Service Fund Charges	Charges that are made to departments to support internal operations, for example IT, phone service and vehicle repair.	D-8
Modified Accrual Basis	The basis for budgeting and accounting in the governmental funds where the revenues are recognized as they are measurable and available, when the invoice for payment is issued. The expenditures are recognized as they occur, and not as the check clears.	D-6
Operating Budget	This is the budget that is used to plan for City operational expenditures and revenues each fiscal year.	B-4
OPEB – Other Post-Employment Benefits	These are the costs related to benefits paid to employees who have retired from the City.	I-1
CalPERS – The California Public Employee Retirement System	The City is part of the State's PERS retirement system. Employees contribute to PERS for employee defined benefit pension costs. Each year, CalPERS sends the City the required contribution information, based on age and number of employees.	B-3
Projected	The projected amount of expenditures or revenues for the City, before the account books have been closed out for the fiscal year and an audit of expenses and revenues has been conducted.	B-1
Property Tax	This tax is imposed on real property and tangible personal property and is based on the value of the property. It is collected by Alameda County and allocated to cities, counties, special districts and school districts	B-2
Proprietary Funds	These are the funds that receive the majority of revenue from user fees and not through taxes. Proprietary Funds are considered business-related because of the nature of activity that takes place within the fund such as sewer charges.	E1

Term	Description	Page#
Resolution	The legal document that is approved or rejected by the City Council for a specific action regarding City government. A resolution is often prepared in conjunction with a staff report which is present to the City Council for consideration and vote.	D-4
Reserves	Money that is set aside for future expenditures and emergencies. The City Council approves a reserve policy for the General Fund.	B-1
Sales and Use Tax	Sales and use tax revenue received by cities is general purpose revenue and is deposited into a city's General Fund. A sales tax is collected by the state Board of Equalization and imposed on retailer for the privilege of selling tangible personal property in California. A use tax is imposed on purchasers for transactions in which the sales tax is not collected, such as for goods purchase out of state for use in California.	K-2
Special Revenue Funds	These are funds used to account for activities paid for by taxes or other designated revenue sources that have specific limitations on their use according to law.	B-5
Transient Occupancy Tax (TOT)	This tax may be levied by a city under the police powers granted to cities in the state Constitution. It is a tax imposed on people staying for 30 days or less in a hotel, inn or other lodging facility.	F-5
Vehicle License Fee (VLF)	This is a tax on ownership of a registered vehicle. The tax rate is based on the value of the vehicle, and paid to the Department of Motor Vehicles.	K-4

Demographics

Since the City of Dublin's incorporation in 1982, the City's population has progressively increased as both residents and businesses found the benefits of calling Dublin home.

The U.S. Census Bureau is continually releasing additional data from the 2020 U.S. Census. The full 2020 Census Population Demographics Report may be found on the City's website under the Community and Economic Profile Section. Below is a snapshot of demographic estimates for 2022 developed by U.S. Census Bureau.

Area Population and Population Density	Population	%
Land Area in Square Miles	14.59	
2022 Population per Square Mile (Land Area)	4,913	
Estimated Growth 2022-2027*		+4.67%

Population, Age, and Sex Characteristics	Population	%
Total Population (Include Group Quarters)	71,674	
Male	35,335	49.3%
Female	36,339	50.7%
Persons under 5 years	5,447	7.6%
Persons under 18 years	18,994	26.5%
Persons 65 years and older	6,594	9.2%

Racial Detail Population by Single Race	Population	%
Total Population	71,674	100%
White	25,229	35.2%
Black or African American	2,652	3.7%
American Indian and Alaska Native	358	0.5%
Asian	36,984	51.6%
Native Hawaiian and Other Pacific Islander	287	0.4%
Other	1,577	2.2%
Two or More Races	4,587	6.4%
Not Hispanic or Latino	21,431	29.9%
Hispanic or Latino	7,311	10.2%

**It should be noted that the population numbers included in this section vary slightly from some of the numbers included earlier in the report. The source of the formal population numbers is the California Department of Finance as of May 2022 (front section of the Budget Document). The number listed here are either form 2020 Census or 2022 estimates developed by Claritas.*

Education*	Population (over age 25)	%
Less than High School Diploma	3,239	7%
High School Graduate (or GED)	5,546	13%
Some College, no Degree	5,567	13%
Associate Degree	2,528	6 %
Bachelor's Degree	15,534	35%
Master's Degree	8,835	20%
Professional School Degree	1,331	3%
Doctorate Degree	1,491	3%

**Estimate provided by Claritas*

Households*	$	#	%
2022 Estimate		21,346	
Estimated Growth 2022-2027			5.6%
Family Households		15,161	71%
Population living in Group Quarters		5,748	9%
Average Household Size		2.68	
Average Household Income	$231,493		
Median Household Income	$174,761		
Per Capita Income**	$62,303		

**Estimate provided by Claritas*

** Estimate provided by U.S. Census Bureau*

Top Ten Employers (2021)	
Alameda County	Ross Stores Headquarters
City of Dublin	Target Stores
Dublin Unified School District	TriNet
Kaiser Permanente	United States Government & Federal Correction Institute
Patelco Credit Union	Zeiss Meditec

Note: The Census defines a household as all persons who occupy a housing unit. This definition includes single persons living alone, families related through marriage or blood, and unrelated individuals living together. Persons living in retirement or convalescent homes, dormitories, or other group living situations are not considered households. Examples of large group quarters in Dublin include the Santa Rita Jail and Federal Correctional Institution, Dublin ("FCI Dublin"), both located near the Camp Parks Reserve Forces Training Area.

Legal Debt Limit

The City of Dublin does not currently have any bonded indebtedness, and does not intend to issue any such debt in the foreseeable future.

The following table illustrates the City's most recent debt limit over a five-year period, as presented in the Fiscal Year 2020-2021 Annual Comprehensive Financial Report. The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based on 25% of market value. Effective with FY 1981-82, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown below reflect a conversion of assessed valuation data for each fiscal year from the current full valuation to the 25% level that was in effect at the time that the legal debt margin for local governments was enacted by the State.

Figure 62| LEGAL DEBT LIMIT

Fiscal Year	2017	2018	2019	2020	2021
Assessed valuation	$13,674,116,459.00	$14,801,095,582.00	$16,146,558,014.00	$17,829,440,594.00	$19,169,937,969.00
Add back exempted real property	$151,208,054.00	$91,891,868.00	$181,733,659.00	$181,569,809.00	$240,382,905.00
Total assessed valuation	$13,825,324,513.00	$14,892,987,450.00	$16,328,291,673.00	$18,011,010,403.00	$19,410,320,874.00
Conversion Ratio	25%	25%	25%	25%	25%
Converted assessed valuation	$3,456,331,128.25	$3,723,246,862.50	$4,082,072,918.25	$4,502,752,600.75	$4,852,580,218.50
Debt limit percentage	15%	15%	15%	15%	15%
Debt limit	$512,779,367.00	$555,041,084.00	$605,495,926.00	$668,604,022.00	$718,872,674.00
Total net debt applicable to the limit as a percentage of debt limit	0	0	0	0	0
Legal debt margin	$512,779,367.00	$555,041,084.00	$605,495,926.00	$668,604,022.00	$718,872,674.00
Total debt applicable to the limit as a percentage of debt limit	0.0%	0.0%	0.0%	0.0%	0.0%

Budget Resolution

RESOLUTION NO. XX -22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

ADOPTING A BUDGET FOR THE CITY OF DUBLIN FOR FISCAL YEAR 2022-23

WHEREAS, the City Council of the City of Dublin desires to establish a Budget for Fiscal Year 2022-23; and

WHEREAS, the City Council has reviewed and considered the Budget documents and has received input from the public; and

WHEREAS, the City Manager has prepared a balanced budget which provides for organizational adjustments and allocation of resources in a manner which aligns with available resources and the Strategic Plan elements; and

WHEREAS, the General Fund Operating Budget is balanced without the need to draw from the Reserve for Economic Stability in order to balance funding with planned expenditures; and

WHEREAS, the City Council is required to adopt a budget and financial plan before the Fiscal Year begins on July 1, 2022; and

WHEREAS, the Summary of Appropriations (Exhibit A) attached hereto and made part of this Resolution, reflects the Fiscal Year 2022-23 Budget for Governmental and Proprietary Funds for the City of Dublin; and

WHEREAS, the City Council desires to confirm adjustments made administratively to the Capital Improvement Project balances during the preparation of the Proposed Budget and accommodate the carryover of unspent Fiscal Year 2021-22 Capital Improvement Project appropriations, for those projects where work and expenditures will continue in Fiscal Year 2022-23; and

WHEREAS, the City Council desires to carry over unspent Fiscal Year 2021-22 operating expenditures, both encumbered and unencumbered, excluding personnel costs, for activities where work and expenditures will continue in Fiscal Year 2022-23; and

WHEREAS, the City Council desires to delegate the authority to appropriate Internal Service fund balances that have been set aside for facilities, vehicle, and equipment replacement purposes to the City Manager in Fiscal Year 2022-23.

WHEREAS, the City Council also desires to delegate the authority to appropriate Committed and Assigned fund balances that have been approved by the City Council for specific purposes to the City Manager in Fiscal Year 2022-23.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby:

1. Adopt the Fiscal Year 2022-23 Budget Appropriation for the City of Dublin, as outlined in Exhibit A;

2. Authorize the City Manager to make expenditures appropriations in accordance with the Budget as adopted, with the exception of those expenditures which require prior City Council approval, in accordance with the adopted City ordinances, rules and regulations;

3. Authorize the City Manager to transfer budgeted amounts between line items, provided that the transfer is within the same fund, regardless of the specific department activity. This includes the authority to transfer from the General Fund budgeted contingency amounts that are approved by the City Council during the budget adoption. A full accounting of any such transfers will be provided to the City Council during the quarterly financial reviews;

4. Recognize that the Budget as presented also includes a Contingency for Fiscally Responsible Adjustments, the utilization of which will be determined by fiscal outcomes of June 30, 2022;

5. Authorize the City Manager to increase revenue and expenditure budget for various departmental functions, when corresponding revenues comes in over budget: this would apply to developmental activity, inspection activity, recreation program activity, and any other departmental activity which generates correlating revenues, as verified by the Administrative Services Director. Increased appropriations shall continue to be documented in the financial records and conveyed to the City Council as part of the quarterly financial reviews;

6. Authorize the City Manager to increase revenues and expenditures related to the award of grants, where there is no net impact to the City, as verified by the Administrative Services Director. Increased appropriations shall continue to be documented in the financial records and conveyed to the City Council as part of the quarterly financial reviews;

7. Authorize the City Manager to make transfers among the various funds, consistent with the "Fund Balances FY 2022-23" as presented in the Proposed Budget. Fund transfers are reported as part of the regular financial reports provided to the City Council;

8. Authorize the City Manager to increase the appropriations for Fiscal Year 2022-23 expenditures in an amount not to exceed the amount of funds encumbered or designated by the City Manager as needed for expenses that did not occur prior to the year-end, but are expected to be expended in Fiscal Year 2022-23 consistent with the original purpose. This ability to carry-over funding shall not apply to savings from personnel costs and shall only occur if the Department Activity total for non-personnel expenditures was less than the amount budgeted for the same. This must also be evaluated on a fund-by-fund basis. The actual amount of the increased appropriation shall be reported to the City Council, and the City Manager may assign the fund balance in an amount sufficient to account for the increase;

9. Authorize the City Manager to adjust the Fiscal Year 2022-23 appropriations to account for the carryover of unspent Capital Improvement Project appropriations from Fiscal Year 2021-22. All such adjustments shall be clearly recorded in the City financial records and shall only be for projects that remain incomplete as of June 30, 2022;

10. Authorize the City Manager to transfer funds between capital projects, within the same funding source. Any revisions, which alter the project's budget by adding a new funding source, except new grants, are to be approved by the City Council;

11. Authorize the City Manager to appropriate funds from Committed and Assigned fund balances that have been approved by the City Council for specific purposes; and

12. Authorize the City Manager to appropriate funds from Internal Service Funds that have been set aside for facilities, vehicle, and equipment replacement purposes.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

EXHIBIT A

FISCAL YEAR 2022-23 SUMMARY OF APPROPRIATIONS
(Governmental and Proprietary Funds)

OPERATING PROGRAMS	APPROPRIATIONS
Governmental Funds	
Administrative Services	$2,408,430
City Attorney	$985,000
City Council	$543,506
City Manager	$9,323,435
Community Development	$7,105,179
Fire Department	$16,154,987
Non-Departmental	$9,268,590
Police Department	$28,951,654
Parks & Community Services	$8,534,085
Public Works	$30,419,682
Total Governmental Funds	**$113,694,548**
Proprietary Funds	
Information Services	$2,916,778
Non-Departmental	$1,967,720
Total Proprietary Funds	**$4,884,498**
Total Operating Programs	**$118,579,046**

CAPITAL IMPROVEMENT PROGRAMS	
General	$5,660,495
Public Art	$150,000
Parks	$7,193,465
Streets	$9,999,924
Total Capital Improvement Programs [(1)]	**$23,003,884**

(1) Includes City funded project costs only

RESOLUTION NO. XXX - 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

ESTABLISHING A SALARY PLAN FOR FULL-TIME PERSONNEL IN ACCORDANCE WITH THE PERSONNEL RULES

WHEREAS, the City Council has adopted a Salary & Benefit Plan pursuant to the Personnel System Rules; and

WHEREAS, the City Council adopted Resolution No. 66-21 and subsequent amendments which establish a Salary Plan for full-time personnel in accordance with the Personnel System Rules; and

NOW, THEREFORE, BE IT RESOLVED that the following salary provisions shall be established in accordance with City's Personnel System Rules.

BE IT FURTHER RESOLVED that any previous enacted salary provisions contained in Resolution No. 66-21 and subsequent amendments shall be superseded by this Resolution.

ARTICLE I: SALARY PROVISIONS

SECTION A: REGULAR EMPLOYEES EXEMPT FROM FAIR LABOR STANDARDS ACT (FLSA) OVERTIME PROVISIONS

Employees covered under this Section shall be paid a monthly salary within the following ranges with the exclusion of any Performance Pay Adjustment granted in accordance with the Personnel System Rules. In the event that it is deemed by the City Manager to be in the best interest of the City, temporary appointments of no more than 6 months, where the work assignments are such that they can be completed with less than a 40-hour week, may be approved based upon hourly rates. The total salary paid for such work shall not be less than the "salary test" required for an exemption under the FLSA.

	Monthly Minimum	Monthly Maximum
Accountant	$9,039	$11,300
Assistant Civil Engineer	$9,196	$11,495
Associate Civil Engineer	$10,696	$13,370
Associate Planner	$9,039	$11,300
Budget Analyst	$9,952	$12,440
City Clerk	$11,444	$14,305
Deputy City Clerk	$7,798	$9,747
Environmental Coordinator	$8,653	$10,818
Executive Aide	$7,798	$9,747
Financial Analyst	$9,952	$12,440
Housing Specialist	$9,952	$12,440
Management Analyst II	$8,653	$10,818
Network Systems Coordinator	$8,653	$10,818

Parks & Facilities Development Coordinator	$9,039	$11,300
Plans Examiner II	$8,653	$10,818
Recreation Supervisor	$8,825	$11,030
Senior Accountant	$9,952	$12,440
Senior Civil Engineer	$11,983	$14,979
Senior Management Analyst	$9,952	$12,440
Senior Planner	$10,300	$12,876

SECTION B: REGULAR EMPLOYEES COVERED BY OVERTIME PROVISIONS OF THE FLSA.

Employees covered under this Section shall be paid hourly wages within the following ranges with the exclusion of any Performance Pay Adjustment granted in accordance with the Personnel System Rules. The monthly salaries are shown for informational purposes only.

	Hourly Minimum	Hourly Maximum	Monthly Minimum	Monthly Maximum
Administrative Aide	$42.8334	$53.5522	$7,424	$9,282
Administrative Technician	$38.9452	$48.6762	$6,751	$8,437
Assistant Planner	$46.1822	$57.7137	$8,005	$10,004
Code Enforcement Officer	$41.5584	$51.9479	$7,203	$9,004
Environmental Technician	$43.2537	$54.0917	$7,497	$9,376
Finance Technician I	$32.7309	$40.9138	$5,673	$7,092
Finance Technician II	$36.3811	$45.4605	$6,306	$7,880
Graphic Design and Com Coordinator	$43.2537	$54.0917	$7,497	$9,376
Heritage Center Director	$43.2537	$54.0917	$7,497	$9,376
Information Systems Specialist	$45.2714	$56.5787	$7,847	$9,807
Information System Technician I	$37.3618	$46.7076	$6,476	$8,096
Information System Technician II	$41.5163	$51.8989	$7,196	$8,996
Management Analyst I	$44.9350	$56.1585	$7,788	$9,734
Office Assistant I	$27.7008	$34.6295	$4,801	$6,002
Office Assistant II	$30.7834	$38.4758	$5,336	$6,669
Permit Technician	$38.9452	$48.6762	$6,751	$8,437
Plans Examiner I	$45.2714	$56.5788	$7,847	$9,807
Public Works Inspector	$47.5483	$59.4301	$8,242	$10,301
Public Works Technician I	$41.1520	$51.4365	$7,133	$8,916
Public Works Technician II	$45.2714	$56.5787	$7,847	$9,807
Recreation Coordinator	$43.2537	$54.0917	$7,497	$9,376
Recreation Technician	$38.9452	$48.6762	$6,751	$8,437
Senior Code Enforcement Officer	$46.1822	$57.7137	$8,005	$10,004
Senior Finance Technician	$41.5163	$51.8989	$7,196	$8,996
Senior Office Assistant	$33.8590	$42.3220	$5,869	$7,336
Senior Public Works Inspector	$52.3032	$65.3731	$9,066	$11,331

BE IT FURTHER RESOLVED that the changes contained herein shall be effective July 01, 2022.

PASSED, APPROVED AND ADOPTED this 7th day of June, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

RESOLUTION NO. XX- 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

ESTABLISHING A SALARY PLAN FOR MANAGEMENT POSITIONS EXEMPT FROM COMPETITIVE SERVICE

WHEREAS, the City Council has adopted a Salary & Benefit Plan pursuant to the Personnel System Rules; and

WHEREAS, the City Council adopted Resolution No. 67-21 and subsequent amendments which establish a Salary Plan for full-time management positions exempt from competitive service in accordance with the City's Personnel System Rules; and

NOW, THEREFORE, BE IT RESOLVED that the following salary provisions shall be established in accordance with City's Personnel System Rules.

BE IT FURTHER RESOLVED that any previous enacted salary provisions contained in Resolution No. 67-21 and subsequent amendments shall be superseded by this Resolution.

ARTICLE I: SALARY PROVISIONS

A. REGULAR EMPLOYEES EXEMPT FROM FAIR LABOR STANDARDS ACT (FLSA) OVERTIME PROVISIONS

	Monthly Minimum	Monthly Maximum
Administrative Services Director	$16,274	$20,344
Assistant City Manager	$17,512	$21,887
Assistant Director Administrative Services	$12,776	$15,970
Assistant Director Community Development	$12,776	$15,970
Assistant Director Parks and Community Services	$12,776	$15,970
Assistant Public Works Director/City Engineer	$13,604	$17,006
Assistant to the City Manager	$11,663	$14,580
Capital Improvement Program Manager	$12,636	$15,795
Chief Building Official	$12,636	$15,795
Chief Information and Security Officer	$12,776	$15,970
City Clerk/Records Manager	$11,663	$14,580
City Manager		$26,305
Communications Manager	$11,663	$14,580
Community Development Director	$15,782	$19,728
Economic Development Director	$14,667	$18,334
Environmental Sustainability Manager	$11,663	$14,580
Heritage and Cultural Arts Manager	$11,663	$14,580
Human Resources Director	$14,667	$18,334
Human Resources Manager	$11,663	$14,580
Information Systems Manager	$11,663	$14,580

Parks and Community Services Business Manager	$11,663	$14,580
Parks and Community Services Director	$16,024	$20,028
Plan Check Engineer	$11,663	$14,580
Planning Manager	$12,374	$15,469
Principal Planner	$11,663	$14,580
Public Works Director/Assistant City Engineer	$15,663	$19,579
Public Works Maintenance Superintendent	$11,663	$14,580
Public Works Manager	$11,663	$14,580
Public Works Transportation and Ops Manager	$12,636	$15,795
Recreation Manager	$11,663	$14,580
Special Projects Manager	$11,663	$14,580

BE IT FURTHER RESOLVED that the changes contained herein shall be effective July 1, 2022.

PASSED, APPROVED AND ADOPTED this 7th day of June, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

ITEM 6.2

DUBLIN
CALIFORNIA

Proposed Budget, Fiscal Year 2022-23 and Fiscal Year 2023-24

City Council
June 7, 2022

Presentation Overview

- Citywide Funds
- General Fund
- 10-Year Forecast
- Recommendations

Citywide Summary

	FY 22-23	FY 23-24
Revenues		
Governmental Funds	**$132,711,800**	**$134,563,471**
General Fund	$108,709,762	$113,175,174
Capital Project Funds	$1,443,200	$5,417,244
Other Funds	$22,558,838	$15,971,053
Internal Service Funds	**$6,270,023**	**$6,037,841**
Total	**$138,981,823**	**$140,601,312**
Expenditures		
Governmental Funds	**$113,694,548**	**$111,475,350**
General Fund	$98,478,847	$96,733,783
Capital Project Funds	$300,000	$250,000
Other Funds	$14,915,701	$14,491,567
CIP	**$23,003,884**	**$9,733,514**
Internal Service Funds	**$4,884,498**	**$4,451,666**
Total	**$141,582,930**	**$125,660,530**

Citywide Summary

	FY 22-23	FY 23-24
Ending Fund Balance		
Governmental Funds	**$261,909,865**	**$273,264,472**
General Fund	$212,567,308	$224,174,229
Capital Project Funds	$8,716,844	$10,990,333
Other Funds	$40,625,713	$38,099,910
Internal Service Funds	**$62,537,444**	**$66,123,619**
Total	**$324,447,309**	**$339,388,091**

- All fund balances are projected in the positive with the exception of
  - Grant funds - reimbursement
  - Public Facility Fees Fund – timing of revenue collections

General Fund Revenues

FY23: $108.7M – Increase $3.6M (3.5%)
FY24: $113.2M – Increase $4.5M (4.1%)

- Property Tax (51% of budget)
  - FY23: $55.2M - Increase $1.4M (2.6%)
  - FY24: $57.5M - Increase $2.4M (4.3%)
- Sales Tax (24% of budget)
  - FY23: $26.4M - Increase $572K (2.2%)
  - FY24: $27.0M - Increase $600K (2.3%)

General Fund Revenues

- TOT(1% of budget)
  - FY23: $1.4M - Increase $400K (40.0%)
  - FY24: $1.5M - Increase $100K (7.1%)
- Other Taxes (6% of budget)
  - FY23: $6.6M - Increase $827K (14.4%)
  - FY24: $6.8M - Increase $221K (3.4%)
- Development Revenue (7% of budget)
  - FY23: $7.7M - Decrease $1.1M (-12.6%)
  - FY24: $7.9M - Increase $232K (3.0%)

General Fund Revenues

- Charges for Services (6% of budget)
  - FY23: $6.5M - Increase $721K (12.5%)
  - FY24: $6.8M - Increase $277K (4.3%)
- Interest Earnings (1% of budget)
  - FY23: $1.5M - Increase $310K (25.8%)
  - FY24: $2.0M - Increase $500K (33.1%)

General Fund Expenditures

FY23: $94.0M – Increase $5.7M (6.5%)
FY24: $95.7M – Increase $1.7M (1.8%)

- Personnel (20% of budget)
  - FY23: $18.7M - Increase $593K (3.3%)
  - FY24: $19.0M – Increase $212K (1.1%)
  - No net change in position
- Contract Services (65% of budget)
  - FY23: $59.7M - Increase $2.8M (4.9%)
  - FY24: $61.3M – Increase $1.6M (2.7%)
  - Increase in Police and Fire contract costs
  - Two additional officers in FY22-23

General Fund Expenditures

- Other Expenditures (16% of budget)
  - Services & Supplies – Increase $610K FY23
  - ISF Charges – Increase $1.0M FY23
  - Utilities – Increase $434K FY23
  - Debt Service Payment – Increase $357K

Transfers Out

Transfers Out

	Budget FY 22-23	Forecast FY 23-24
PERS Unfunded Liability	$4,460,000	$1,000,000
Internal Service Fund - Facilities	$2,000,000	$2,000,000
CIPs:		
Committed/Assigned	$2,291,645	$687,840
Undesignated	$2,316,170	$2,203,230
Total	**$11,067,815**	**$5,891,070**

- One-time additional lump sum payment for DRFA unfunded pension liability – Committed Reserve
- Increase in contribution to ISF - Facilities

CIPs

Project Description	FY 22-23	FY 23-24
Audio Visual System Upgrade	$50,000	
Citywide Bicycle and Pedestrian Improve.	$105,000	$105,000
Citywide Energy Improvements	$1,280,000	
Citywide Storm Drain Improvements		$30,000
Civic Center Rehabilitation	$220,840	$687,840
Downtown Dublin Street Grid Network	$8,990	$8,990
Downtown Dublin Town Square Park	$4,680	$4,680
Dublin Standard Plans & Details Update	$142,500	
Green Stormwater Infrastructure	$1,770,805	
Kolb Park Renovation		$450,000
Marquee Signs		$495,000
Municipal Fiber	$140,000	
Parks Playground Replacement		$1,109,560
Situational Awareness Camera Program	$585,000	
Village Parkway Reconstruction	$300,000	
Total	**$4,607,815**	**$2,891,070**

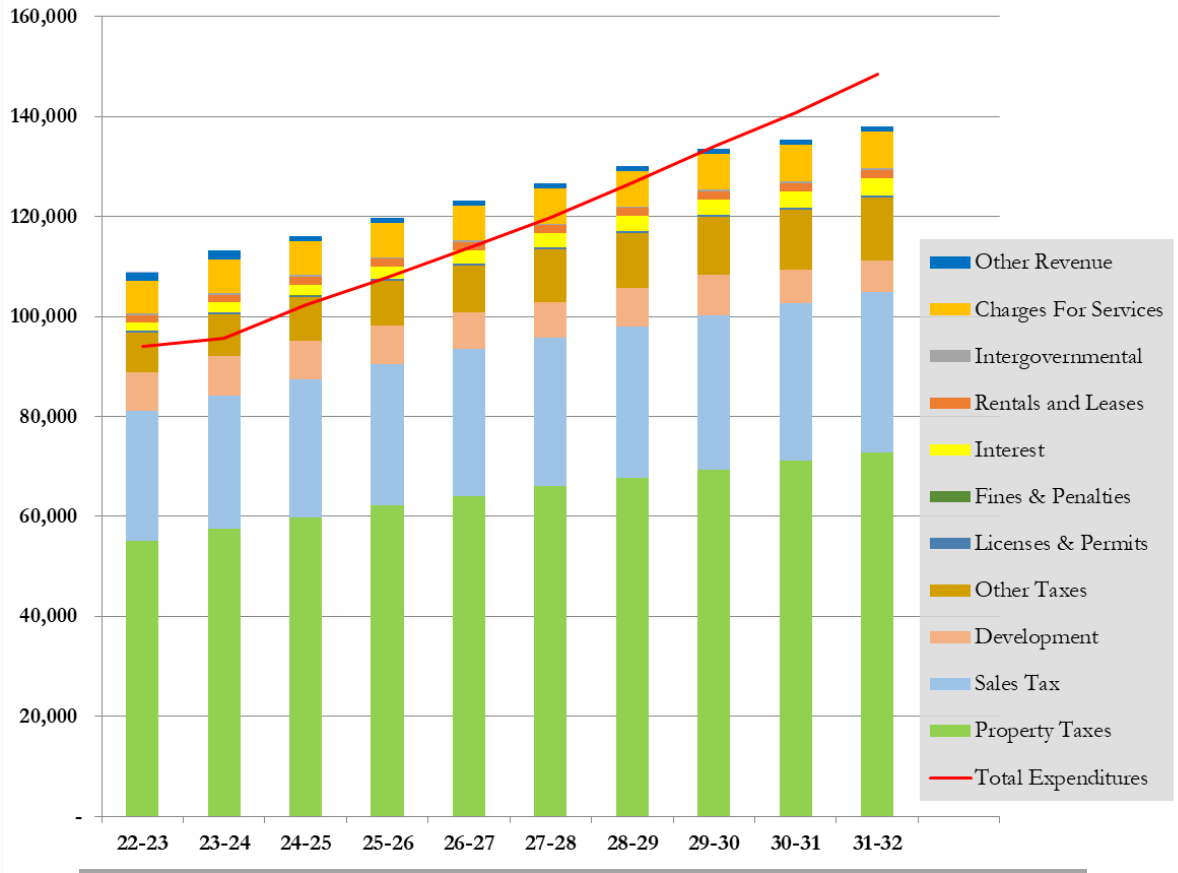
General Fund Summary

	Budget FY 22-23	Forecast FY 23-24
Revenues	$108,709,762	$113,175,174
Expenditures	($94,018,847)	($95,733,783)
Operating Surplus	**$14,690,915**	**$17,441,391**
Contributions to PERS/ISF	($6,460,000)	($3,000,000)
Net Transfers In/Out	($4,529,915)	($2,834,470)
General Fund Impact	**$3,701,000**	**$11,606,921**

General Fund Reserves

RESERVE BALANCES	Actual FY 20-21	Adopted FY 21-22	Amended FY 21-22	Budget FY 22-23	Forecast FY 23-24
Non-Spendable	$13,266	$13,061	$13,266	$13,266	$13,266
Restricted	$4,493,314	$2,820,000	$4,493,314	$4,493,314	$4,493,314
Committed	$70,694,542	$39,722,291	$54,060,465	$51,277,097	$51,277,097
Assigned	$66,743,520	$58,593,750	$64,933,502	$62,641,857	$61,954,017
Unassigned	$67,819,852	$85,902,082	$85,365,761	$94,141,774	$106,436,535
Total	**$209,764,495**	**$187,051,184**	**$208,866,308**	**$212,567,308**	**$224,174,229**

10-Year Forecast



Operating Deficit FY 29-30

Staff Recommendation

Conduct the Public Hearing, deliberate, and adopt the following:

1) **<u>Resolution</u>** Adopting a Budget for the City of Dublin for Fiscal Year 2022-23
2) **<u>Resolution</u>** Establishing a Salary Plan for Full-Time Personnel in Accordance with the Personnel Rules
3) **<u>Resolution</u>** Establishing a Salary Plan for Management Positions Exempt from Competitive Services

DUBLIN
CALIFORNIA

Thank you

Agenda Item 6.3

STAFF REPORT

CITY COUNCIL

DATE: June 7, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Linda Smith, City Manager

SUBJECT: Adopting the Five-Year Capital Improvement Program 2022-2027
Prepared by: Michael Boitnott, Capital Improvement Program Manager

EXECUTIVE SUMMARY:

The City Council will conduct a public hearing and consider adopting the Five-Year Capital Improvement Program which contains public capital projects proposed for completion from Fiscal Year 2022-23 through Fiscal Year 2026-27.

STAFF RECOMMENDATION:

Conduct the public hearing, deliberate, and adopt the **Resolution** Adopting the Five-Year Capital Improvement Program 2022-2027.

FINANCIAL IMPACT:

The proposed 2022-2027 Capital Improvement Program (CIP) includes new funding for 39 projects totaling $92,511,059. Appropriations for Fiscal Years 2022-23 and 2023-24 are $25,053,884 and $27,033,514, respectively, net of developer- and other-agency-built improvements. These appropriations are included in the CIP section of the Proposed Budget for Fiscal Years 2022-23 and 2023-24.

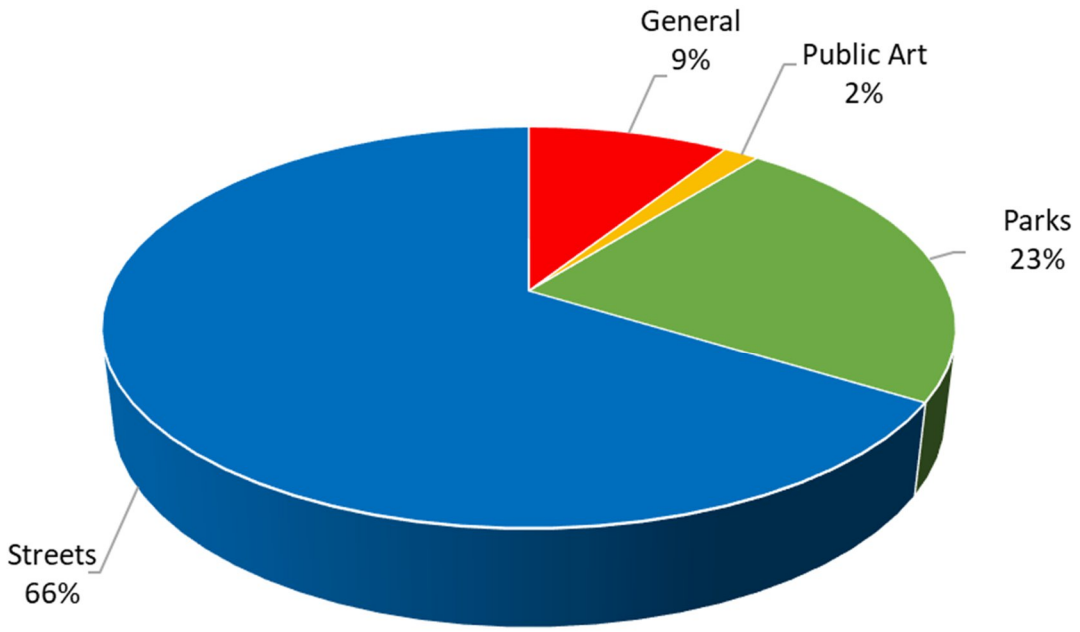
DESCRIPTION:

Each year the City Council updates and adopts the City's Five-Year Capital Improvement Program (CIP). The Proposed 2022-2027 CIP represents a new five-year capital investment program and addresses the City's public infrastructure needs identified in the following major categories: General Improvements, Public Art, Parks, Streets, and Future Projects. The Future Projects category identifies projects outside the current CIP timeframe, for which a funding source may or may not be identified.

Capital Improvement Program Costs

The proposed 2022-2027 CIP total project cost is $92,511,059. The table and graph below summarize expenditures by category:

Category	2022-23	2023-24	2024-25	2025-26	2026-27	Five-Year
General	$5,660,495	$1,182,840	$1,555,000			$8,398,335
Public Art	$150,000	$500,000	$300,000	$300,000	$250,000	$1,500,000
Parks	$7,193,465	$3,844,115	$9,462,780	$860,000		$21,360,360
Streets	$12,049,924	$21,506,559	$5,475,459	$13,888,961	$8,331,461	$61,252,364
TOTAL	**$25,053,884**	**$27,033,514**	**$16,793,239**	**$15,048,961**	**$8,581,461**	**$92,511,059**



<u>2022-2027 Capital Improvement Projects</u>

General Improvements

- Audio Visual System Upgrade (GI0421)
- Citywide Energy Improvements (GI0121)
- Civic Center Elevator Modernization (GINEW07)
- Civic Center Exterior Sealing and Painting (GINEW08)
- Civic Center Rehabilitation (GI0122)
- Dublin Standard Plans and Details Update (GINEW01)
- Exterior Painting at Various City Facilities (GINEW06)
- IT Infrastructure Improvements (GI0117)
- Library Tenant Improvements (GI0521)
- Marquee Signs (GINEW04)
- Municipal Fiber (GINEW03)

- Roof Replacement at Various City Facilities (GINEW05)
- Situational Awareness Camera Program (GINEW02)

Public Art

- Downtown Dublin (PANEW01)

Parks

- Downtown Dublin Town Square Park (PK0221)
- Dublin Sports Grounds Rehabilitation (PKNEW03)
- Iron Horse Nature Park and Open Space (PK0422)
- Jordan Ranch Neighborhood Square (PK0322)
- Kolb Park Renovation (PKNEW02)
- Parks Playground Replacement (PK0003)
- Persimmon Drive Asphalt Path Rehabilitation (PKNEW01)
- Sunday School Barn Improvements (PKNEW04)
- Wallis Ranch Community Park (PK0421)

Streets

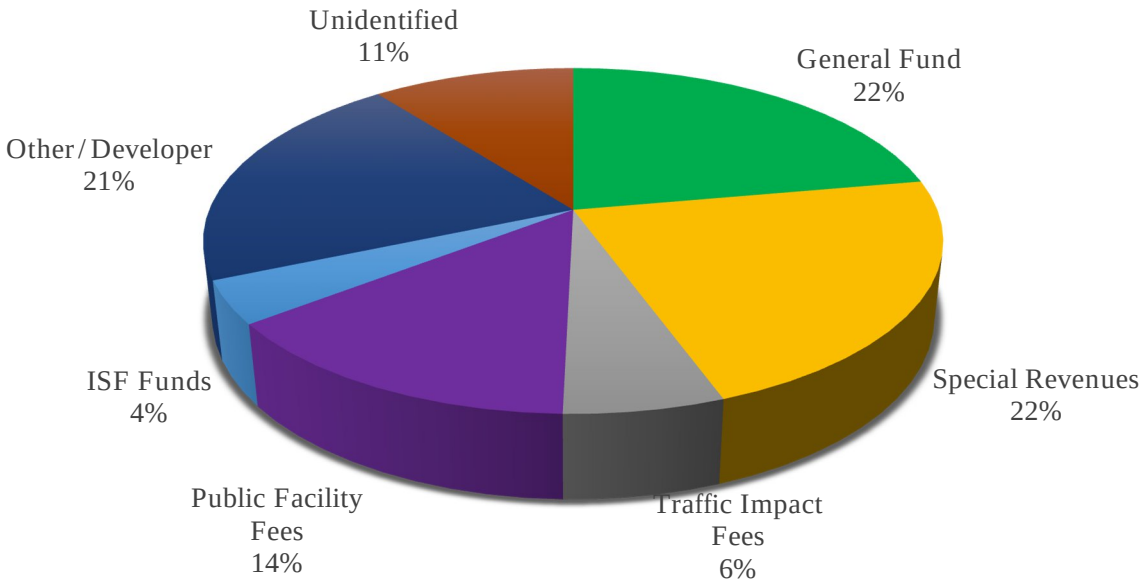
- Annual Street Resurfacing (ST0117)
- Citywide Bicycle and Pedestrian Improvements (ST0517)
- Citywide Signal Communications Upgrade (ST0713)
- Citywide Storm Drain Improvements (STNEW02)
- Downtown Dublin Street Grid Network (ST0221)
- Dublin Boulevard Extension - Fallon Road to North Canyons Parkway (ST0216)
- Dublin Ranch Street Light Improvements (ST0417)
- Golden Gate Drive Intersection Improvement at Dublin Boulevard and St. Patrick Way (ST0002)
- Green Stormwater Infrastructure (ST0121)
- Intelligent Transportation System Upgrade – Connected/Autonomous Vehicle and Safety Improvements (ST0519)
- Iron Horse Trail Bridge at Dublin Boulevard (ST0118)
- Local Roadway Safety Plan (ST0122)
- Tassajara Road Improvements - North Dublin Ranch Drive to Quarry Lane School (ST0119)
- Traffic Signal Roadway Safety Improvements (STNEW03)
- Traffic Signal Re-Lamping (ST0001)
- Village Parkway Reconstruction (STNEW01)

<u>Funding Sources</u>

The funding for the 2022-2027 CIP comes from a variety of sources as summarized below.

Category	2022-23	2023-24	2024-25	2025-26	2026-27	Five-Year
General Fund	$4,607,815	$2,891,070	$4,148,670	$8,740,000	$157,500	$20,545,055
Special Revenues	$6,382,689	$3,948,689	$3,059,149	$3,508,961	$3,123,961	$20,559,449
Traffic Impact Fees	$4,071,440	$613,880	$816,320			$5,501,640
Public Facility Fees	$6,331,940	$2,279,875	$4,514,600			$13,126,415
Internal Service Funds	$1,610,000		$1,500,000	$600,000		$3,710,000
Other (1)	$2,050,000	$17,300,000				$19,350,000
Unidentified			$2,218,500	$2,200,000	$5,300,000	$9,718,500
TOTAL	**$25,053,884**	**$27,033,514**	**$16,793,239**	**$15,048,961**	**$8,581,461**	**$92,511,059**

(1) Includes developer- and Tri-Valley Transportation Development Fees funded projects



Approximately 20% or $18.6 million of CIP costs are funded by Public Facility Fees and Traffic Impact Fees. It is important to note that the completion of projects funded by impact fees is contingent upon development proceeding as estimated and fees being collected as projected. The timing of projects funded by these sources may need to be re-evaluated if there is a slowdown in development activities. Additionally, the City is now completing an update to the Public Facility Fee program to reflect current facility needs and costs, and realign development fees collected for certain CIP projects.

Approximately 22% or $20.6 million of the CIP costs are funded by Special Revenues. Of this amount, the primary funding sources are State Gas or Transportation Taxes and Measure B/BB Sales Tax.

Other Funding sources, which include improvements to be constructed by developers and the Tri-Valley Transportation Development Fee, accounts for 21% ($19.35 million) of the CIP costs.

The General Fund contribution to the CIP accounts for approximately 22% or $20.5 million of the

five-year costs, with approximately $15.76 million for proposed new projects. The following is a list of CIPs funded or partially funded by the General Fund:

Existing Projects

- Audio Visual System Upgrade $50,000
- Citywide Energy Improvements $1,280,000
- Civic Center Rehabilitation $1,113,680
- Downtown Dublin Town Square Park $14,040
- Parks Playground Replacement $1,109,560
- Citywide Bicycle and Pedestrian Improvements $315,000
- Downtown Dublin Street Grid Network $26,970
- Green Stormwater Infrastructure $1,770,805

Proposed New Projects

- Dublin Standard Plans and Details Update $142,500
- Marquee Signs $495,000
- Municipal Fiber $140,000
- Situational Awareness Camera Program $585,000
- Kolb Park Renovation $2,900,000
- Sunday School Barn Improvements $385,000
- Citywide Storm Drain Improvements $217,500
- Village Parkway Reconstruction $10,000,000

Future Projects

The Future Projects category identifies projects that are beyond the current CIP timeframe, for which a funding source may or may not yet be identified. The total cost of all projects beyond the CIP timeframe is estimated at $227.6 million. Future projects are listed below.

General Improvements ($292,410)

- Electric Vehicle Charging Stations (Future phase)

Parks ($32,885,000)

- Downtown Dublin Town Square Park (Future phase)
- Dublin Sports Grounds - Phase 5 Renovation
- Croak Neighborhood Park East
- Croak Neighborhood Park West
- Emerald Glen Recreation and Aquatic Complex - Phase 2

Streets ($194,407,652)

- Dublin Boulevard Extension (Unfunded portions of current project, future phases)
- Downtown Dublin Street Grid Network (Future phase)
- City Entrance Sign Modifications
- Eastern Dublin Transportation Impact Fee (Fee program projects)
- Western Dublin Transportation Impact Fee (Fee program projects)

Annual Budget Impact

Some planned capital improvement projects will have a significant impact on the operating budget due to on-going maintenance costs. The following is a summary of facility projects which will require additional annual funding from the General Fund. These expenses are related to CIP projects only; the fiscal impact is not reflective of other infrastructure improvements such as additional streets, street landscape, and street light maintenance that is necessary because of new development projects.

Project	2022-23	2023-24	2024-25	2025-26	2026-27
Cultural Arts Center		TBD	TBD	TBD	TBD
Don Biddle Community Park	$330,000	$660,000	$660,000	$660,000	$660,000
Fallon Sports Park - Phase 3	$195,000	$260,000	$260,000	$260,000	$260,000
Jordan Ranch Neighborhood Square				$57,000	$57,000
Iron Horse Nature Park & Open Space				TBD	TBD
Library Tenant Improvements			$8,000	$8,000	$8,000
Wallis Ranch Community Park			$140,000	$140,000	$140,000
TOTAL	**$525,000**	**$920,000**	**$1,068,000**	**$1,125,000**	**$1,125,000**

Environmental Review

The Proposed Five-Year Capital Improvement Program 2022-2027 has been reviewed under the California Environmental Quality Act and has been determined to be exempt under Section 15262 Feasibility and Planning Studies.

City Commission Review Process

The Heritage and Cultural Arts Commission reviewed Public Art and Heritage Park facility projects at its April 14, 2022 meeting, and the Parks and Community Services Commission reviewed the Proposed Parks CIP projects at its April 18, 2022 meeting. The Planning Commission reviewed the proposed CIP on May 10, 2022 and made the General Plan conformity finding by Resolution No. 22-08 (Attachment 3).

STRATEGIC PLAN INITIATIVE:

Strategy 1: Downtown Dublin and Economic Development
Objective A: Continue support of the Downtown Preferred Vision and Downtown Dublin Specific Plan including improving visual and environmental quality and evaluating specific business uses.

Strategy 3: Infrastructure Maintenance and Reinvestment
Objective B: Provide on-going condition assessments of aging city facilities and assets.
Objective E: Continue to implement measures identified in the Climate Action Plan.

Strategy 4: Organizational Health
Objective D: Conduct a feasibility study into the fiber connectivity between City facilities.

Strategy 5: Safe and Accessible Community
Objective A: Evaluate the feasibility and strategies for a community-wide fiber network.
Objective F: Support community awareness of protected and preserved open space in and around Dublin.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

A notice was published in *East Bay Times* legal section and posted on the City's website on May 27, 2022.

ATTACHMENTS:

1) Resolution Adopting the Five-Year Capital Improvement Program 2022-2027
2) Proposed Five-Year Capital Improvement Program 2022-2027
3) Planning Commission Resolution No. 22-08 Finding Conformity with the General Plan for the Fiscal Year 2022-23 and Fiscal Year 2023-24 Projects in the City of Dublin Five-Year Capital Improvement Program 2022-2027

RESOLUTION NO. XX – 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM 2022-2027

WHEREAS, each year the City Council adopts or updates the Five-Year Capital Improvement Program, which address the City's public infrastructure and facility needs in the following areas: General Improvements, Public Art, Parks, Streets, and Future Projects; and

WHEREAS, the City Manager has presented the Proposed Five-Year Capital Improvement Program 2022-2027 to the City Council on June 7, 2022; and

WHEREAS, the Planning Commission has reviewed the proposed projects included in the Proposed Five-Year Capital Improvement Program 2022-2027 and has determined the projects are in conformance with the City of Dublin General Plan; and

WHEREAS, the Parks and Community Services Commission and the Heritage and Cultural Arts Commission have reviewed the Proposed Five-Year Capital Improvement Program 2022-2027 and provided input regarding the projects within their purview.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby take the following actions:

1. The City Council of the City of Dublin does hereby adopt the Proposed Five-Year Capital Improvement Program 2022-2027; and

2. The items scheduled for implementation in Fiscal Years 2022-23 and 2023-24 shall be included in the Capital Budget of the City's Proposed Budget for Fiscal Years 2022-23 and 2023-24.

PASSED, APPROVED AND ADOPTED this 7th day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

City of Dublin
CALIFORNIA

PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
2022 – 2027

City of Dublin
CALIFORNIA

Proposed Five-Year Capital Improvement Program 2022-2027

June 2022

Melissa Hernandez, **Mayor**
Jean Josey, **Vice Mayor**
Shawn Kumagai, **Council Member**
Sherry Hu, **Council Member**
Michael McCorriston, **Council Member**
Submitted by: Linda Smith, **City Manager**
Colleen Tribby, **Assistant City Manager**

CONTENTS

CONTENTS i
SUMMARY SCHEDULES 1
HIGHLIGHTS 1
SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – GENERAL IMPROVEMENTS 3
SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – PUBLIC ART 4
SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – PARKS 5
SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – STREETS 6
GENERAL IMPROVEMENTS 8
SUMMARY OF PROJECTS COMPLETED IN FISCAL YEAR 2021-2022 8
LOCATION MAP 9
AUDIO VISUAL SYSTEM UPGRADE 10
CITYWIDE ENERGY IMPROVEMENTS 11
CIVIC CENTER ELEVATOR MODERNIZATION 12
CIVIC CENTER EXTERIOR SEALING & PAINTING 13
CIVIC CENTER HVAC AND ROOF REPLACEMENT 14
CIVIC CENTER REHABILITATION 15
CULTURAL ARTS CENTER 16
DUBLIN STANDARD PLANS & DETAILS UPDATE 17
ELECTRIC VEHICLE (EV) CHARGING STATIONS 18
EXTERIOR PAINTING AT VARIOUS CITY FACILITIES 19
FINANCIAL SYSTEM REPLACEMENT 20
IT INFRASTRUCTURE IMPROVEMENT 21
LIBRARY TENANT IMPROVEMENTS 22

MARQUEE SIGNS 23
MUNICIPAL FIBER 24
ROOF REPLACEMENT AT VARIOUS CITY FACILITIES 25
SITUATIONAL AWARENESS CAMERA PROGRAM 26
PUBLIC ART 27
SUMMARY OF PROJECTS COMPLETED IN FISCAL YEAR 2021-2022 27
LOCATION MAP 28
CAMP PARKS SIGN 29
DON BIDDLE COMMUNITY PARK 30
DOWNTOWN DUBLIN 31
HERITAGE PARK 32
PARKS 33
SUMMARY OF PROJECTS COMPLETED IN FISCAL YEAR 2021-2022 33
LOCATION MAP 34
ALAMO CREEK PARK AND ASSESSMENT DISTRICT – FENCE REPLACEMENT 35
DON BIDDLE COMMUNITY PARK 36
DOWNTOWN DUBLIN TOWN SQUARE PARK 37
DUBLIN SPORTS GROUNDS REHABILITATION 38
FALLON SPORTS PARK – PHASE 3 39
IRON HORSE NATURE PARK AND OPEN SPACE 40
JORDAN RANCH NEIGHBORHOOD SQUARE 42
KOLB PARK RENOVATION 43
PARKS PLAYGROUND REPLACEMENT 44
PERSIMMON DRIVE PEDESTRIAN PATH REHABILITATION 45
RESTROOMS REPLACEMENT 46
SUNDAY SCHOOL BARN IMPROVEMENTS 47
WALLIS RANCH COMMUNITY PARK 48

STREETS 49
LOCATION MAP 49
AMADOR PLAZA ROAD BICYCLE AND PEDESTRIAN IMPROVEMENTS 50
ANNUAL STREET RESURFACING 51
CITY ENTRANCE MONUMENT SIGNS 53
CITYWIDE BICYCLE AND PEDESTRIAN IMPROVEMENTS 54
CITYWIDE SIGNAL COMMUNICATIONS UPGRADE 56
CITYWIDE STORM DRAIN IMPROVEMENTS 58
DOWNTOWN DUBLIN STREET GRID NETWORK 59
DUBLIN BOULEVARD EXTENSION – FALLON ROAD TO NORTH CANYONS PARKWAY 60
DUBLIN BOULEVARD PAVEMENT REHABILITATION 62
DUBLIN RANCH STREETLIGHT IMPROVEMENTS 63
GOLDEN GATE DRIVE INTERSECTION IMPROVEMENTS - DUBLIN BLVD AND ST. PATRICK WAY 64
GREEN STORMWATER INFRASTRUCTURE 65
INTELLIGENT TRANSPORTATION SYSTEM UPGRADE - CONNECTED/AUTONOMOUS VEHICLE AND SAFETY IMPROVEMENTS 66
IRON HORSE TRAIL BRIDGE AT DUBLIN BOULEVARD 68
LOCAL ROADWAY SAFETY PLAN 70
SAN RAMON ROAD LANDSCAPE RENOVATION 71
SAN RAMON ROAD TRAIL LIGHTING 72
ST. PATRICK WAY EXTENSION 73
TASSAJARA ROAD IMPROVEMENTS - NORTH DUBLIN RANCH DRIVE TO QUARRY LANE SCHOOL 74
TASSAJARA ROAD REALIGNMENT AND WIDENING - FALLON ROAD TO NORTH CITY LIMIT 76
TRAFFIC SIGNAL AND ROADWAY SAFETY IMPROVEMENTS 78
TRAFFIC SIGNAL RE-LAMPING 79
VILLAGE PARKWAY RECONSTRUCTION 80
FUTURE PROJECTS 81
LOCATION MAP 82

CROAK NEIGHBORHOOD PARK EAST 83
CROAK NEIGHBORHOOD PARK WEST 83
DUBLIN SPORTS GROUNDS – PHASE 5 RENOVATION 84
EMERALD GLEN RECREATION AND AQUATIC COMPLEX - PHASE 2 84
CITY ENTRANCE SIGNS 85
EASTERN DUBLIN TRANSPORTATION IMPACT FEE 85
WESTERN DUBLIN TRANSPORATION IMPACT FEE 86

SUMMARY SCHEDULES

HIGHLIGHTS

The following schedules provide an overview of the financial information contained in the Proposed Five-Year Capital Improvement Program 2022-2027.

The first summary schedule highlights expenditures by program area for all projects and identifies the financing category used for the projects. The following financial schedules provide information by major program area (General Improvements, Public Art, Parks and Streets) as well as separate schedules listing unfunded or Future Projects. Additional details about each project are in the corresponding program area.

SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – ALL FUNDS

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
COSTS	PRIOR YEARS	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	Total
General Improvements	$41,684,906	$36,077,700	$5,660,495	$1,182,840	$1,555,000			$292,410	$86,453,351
Public Art	$808,669	$1,395,318	$150,000	$500,000	$300,000	$300,000	$250,000		$3,703,987
Parks	$53,067,948	$46,526,057	$7,193,465	$3,844,115	$9,462,780	$860,000		$4,500,000	$125,454,365
Streets	$14,593,408	$46,443,042	$12,049,924	$21,506,559	$5,475,459	$13,888,961	$8,331,461	$123,707,652	$245,996,465
TOTAL COSTS	**$110,154,931**	**$130,442,117**	**$25,053,884**	**$27,033,514**	**$16,793,239**	**$15,048,961**	**$8,581,461**	**$128,500,062**	**$461,608,168**

SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – ALL FUNDS

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
FINANCING	PRIOR YEARS	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	Total
General Fund	$23,429,523	$15,846,222	$4,607,815	$2,891,070	$4,148,670	$8,740,000	$157,500	$292,410	$60,113,209
Dublin Crossing Fund	$17,999,999	$1,000,000							$18,999,999
Energy Improve. Lease Bond		$20,622,615							$20,622,615
Internal Service Funds	$7,482,467	$1,968,437	$1,610,000		$1,500,000	$600,000			$13,160,904
Public Art Fund	$808,669	$1,395,318	$150,000	$500,000	$300,000	$300,000	$250,000		$3,703,986
Public Facility Fees	$45,479,151	$30,483,139	$6,331,940	$2,279,875	$4,514,600			$4,500,000	$93,588,705
Special Revenue Funds	$13,383,578	$19,302,954	$6,232,689	$3,448,689	$3,295,149	$3,208,961	$2,873,961		$51,745,981
Traffic Impact Fees	$1,571,543	$19,004,378	$4,071,440	$613,880	$816,320				$26,077,561
Other		$1,385,000	$2,050,000	$17,300,000					$20,735,000
Developer Built		$19,434,055							$19,434,055
Unidentified					$2,218,500	$2,200,000	$5,300,000	$123,707,652	$133,426,152
TOTAL FINANCING	**$110,154,931**	**$130,442,117**	**$25,053,884**	**$27,033,514**	**$16,793,239**	**$15,048,961**	**$8,581,461**	**$128,500,062**	**$461,608,168**

SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – GENERAL IMPROVEMENTS

				2022-2027 CAPITAL IMPROVEMENT PROGRAM						
	Project Number & Description	Prior Years	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Future Years	Total
GI0421	Audio Visual System Upgrade	$257	$108,783	$50,000						$159,040
GI0121	Citywide Energy Improvements		$21,646,390	$1,280,000						$22,926,390
GINEW07	Civic Center Elevator Modernization					$900,000				$900,000
GINEW08	Civic Center Exterior Sealing & Painting					$450,000				$450,000
GI0119	Civic Center HVAC and Roof Replacement	$4,952,398	$222,602							$5,175,000
GI0122	Civic Center Rehabilitation		$1,123,050	$220,840	$687,840	$205,000				$2,236,730
GI0120	Cultural Arts Center	$918,482	$10,878,553							$11,797,035
GINEW01	Dublin Standard Plans & Details Update			$142,500						$142,500
GI0219	Electric Vehicle (EV) Charging Stations	$12,780	$137,220						$292,410	$442,410
GINEW06	Exterior Painting at Various City Facilities			$665,000						$665,000
GI0319	Financial System Replacement	$1,020,169	$1,479,831							$2,500,000
GI0117	IT Infrastructure Improvement	$867,895	$125,705	$250,000						$1,243,600
GI0521	Library Tenant Improvements		$113,510	$1,722,155						$1,835,665
GI0509	Maintenance Yard Facility Improvements	$9,925,290	$55,443							$9,980,733
GINEW04	Marquee Signs				$495,000					$495,000
GINEW03	Municipal Fiber			$140,000						$140,000
GI0116	Public Safety Complex - Police Services Building	$23,987,635	$186,613							$24,174,248
GINEW05	Roof Replacement at Various City Facilities			$605,000						$605,000
GINEW02	Situational Awareness Camera Program			$585,000						$585,000
TOTAL COSTS		**$41,684,906**	**$36,077,700**	**$5,660,495**	**$1,182,840**	**$1,555,000**			**$292,410**	**$86,453,351**

FINANCING										
1001	General Fund	$15,416,164	$7,754,509	$2,418,340	$1,182,840	$205,000			$292,410	$27,269,263
2302	Measure D		$34,250							$34,250
2705	Street Light District East Dublin 1999-1		$806,355							$806,355
4100	Public Facility Fees	$918,482	$5,084,228	$1,632,155						$7,634,865
4401	Dublin Crossing Development Fee	$17,999,999								$17,999,999
6205	Internal Service Fund - Facilities	$5,587,366	$1,543,638	$1,360,000		$1,350,000				$9,841,004
6305	Internal Service Fund - Equipment	$655,000								$655,000
6605	IT Fund	$1,107,895	$232,105	$250,000						$1,590,000
7102	Energy Improve. Lease Bond		$20,622,615							$20,622,615
TOTAL FINANCING		**$41,684,906**	**$36,077,700**	**$5,660,495**	**$1,182,840**	**$1,555,000**			**$292,410**	**$86,453,351**

SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – PUBLIC ART

				2022-2027 CAPITAL IMPROVEMENT PROGRAM						
Project Number & Description		Prior Years	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Future Years	Total
PA0218	Butterfly Knoll Park	$456	$17,104							$17,560
PA0121	Camp Parks Sign		$500,450							$500,450
PA0217	Don Biddle Community Park	$414,059	$266,690							$680,749
PANEW01	Downtown Dublin			$150,000	$500,000	$300,000	$300,000	$250,000		$1,500,000
PA0419	Dublin Sports Grounds	$350,264	$6,263							$356,527
PA0222	Heritage Park		$594,700							$594,700
PA0418	Sean Diamond Park	$43,890	$10,110							$54,000
TOTAL COSTS		**$808,669**	**$1,395,318**	**$150,000**	**$500,000**	**$300,000**	**$300,000**	**$250,000**		**$3,703,986**

FINANCING										
2801	Public Art Fund	$808,669	$1,395,318	$150,000	$500,000	$300,000	$300,000	$250,000		$3,703,986
TOTAL FINANCING		**$808,669**	**$1,395,318**	**$150,000**	**$500,000**	**$300,000**	**$300,000**	**$250,000**		**$3,703,986**

SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – PARKS

				2022-2027 CAPITAL IMPROVEMENT PROGRAM						
	Project Number & Description	Prior Years	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Future Years	Total
PK0122	Alamo Creek Park and Assessment District - Fence Replacement		$850,000							$850,000
PK0118	Butterfly Knoll Park		$1,053,000							$1,053,000
PK0117	Clover Park & Sunrise Park		$1,781,358							$1,781,358
PK0115	Don Biddle Community Park	$570,609	$24,253,396							$24,824,005
PK0221	Downtown Dublin Town Square Park		$97,525	$4,680	$4,680	$4,680			$4,500,000	$4,611,565
PK0215	Dublin Heritage Park Cemetery Improvements	$422,451	$1,173,549							$1,596,000
PKNEW03	Dublin Sports Grounds Rehabilitation					$150,000	$600,000			$750,000
PK0105	Emerald Glen Recreation & Aquatic Complex - Phase 1	$44,827,065	$303,882							$45,130,947
PK0119	Fallon Sports Park - Phase 3	$2,079,260	$8,518,740							$10,598,000
PK0518	Imagine Playground at Dublin Sports Grounds	$5,027,202	$72,198							$5,099,400
PK0422	Iron Horse Nature Park and Open Space		$461,650	$3,147,650	$1,251,100	$6,733,100				$11,593,500
PK0322	Jordan Ranch Neighborhood Square		$403,121	$1,367,051	$1,028,775					$2,798,947
PKNEW02	Kolb Park Renovation				$450,000	$2,450,000				$2,900,000
PK0003	Parks Playground Replacement				$1,109,560					$1,109,560
PKNEW01	Persimmon Dr. Asphalt Path Rehabilitation			$195,000						$195,000
PK0321	Restrooms Replacement		$1,000,000							$1,000,000
PKNEW04	Sunday School Barn Improvements					$125,000	$260,000			$385,000
PK0421	Wallis Ranch Community Park	$141,361	$6,557,638	$2,479,084						$9,178,083
TOTAL COSTS		**$53,067,948**	**$46,526,057**	**$7,193,465**	**$3,844,115**	**$9,462,780**	**$860,000**		**$4,500,000**	**$125,454,365**

FINANCING										
1001	General Fund	$7,063,851	$4,821,074	$4,680	$1,564,240	$2,579,680	$260,000			$16,293,525
2212	Vehicle Registration Fee (ACTC)	$14,894	$35,106							$50,000
2302	Measure D	$27,802	$72,198							$100,000
2403	State Park Grant	$1,358,000		$2,294,000						$3,652,000
2703	Landscape District Dougherty 1986-1		$400,000							$400,000
2704	Landscape District Santa Rita 1997-1			$195,000						$195,000
4100	Public Facility Fees	$44,560,669	$25,398,911	$4,699,785	$2,279,875	$4,514,600			$4,500,000	$85,953,840
6205	Internal Service Fund - Facilities					$150,000	$600,000			$750,000
6605	IT Fund	$42,732	$107,268							$150,000
9998	Unidentified					$2,218,500				$2,218,500
9999	Developer Built		$15,691,500							$15,691,500
TOTAL FINANCING		**$53,067,948**	**$46,526,057**	**$7,193,465**	**$3,844,115**	**$9,462,780**	**$860,000**		**$4,500,000**	**$125,454,365**

SUMMARY 2022-2027 CAPITAL IMPROVEMENT PROGRAM – STREETS

				2022-2027 CAPITAL IMPROVEMENT PROGRAM						
Project Number & Description		Prior Years	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Future Years	Total
ST0815	Amador Plaza Road Bicycle and Pedestrian Improvements	$553,151	$860,498							$1,413,649
ST0117	Annual Street Resurfacing	$8,039,917	$2,790,862	$2,399,881	$2,299,881	$2,299,881	$2,573,961	$2,573,961		$22,978,344
ST0319	City Entrance Monument Signs		$485,000							$485,000
ST0517	Citywide Bicycle and Pedestrian Improvements	$1,950,931	$696,985	$493,228	$653,228	$733,228				$4,527,600
ST0713	Citywide Signal Communications Upgrade	$1,249,949	$2,499,657	$435,040	$235,040	$275,040				$4,694,726
STNEW02	Citywide Storm Drain Improvements				$30,000		$30,000	$157,500		$217,500
ST0221	Downtown Dublin Street Grid Network	$2,500	$198,550	$8,990	$8,990	$8,990			$21,200,000	$21,428,019
ST0216	Dublin Blvd. Extension - Fallon Rd. to N. Canyons Pkwy	$1,167,095	$729,824		$16,300,000				$102,507,652	$120,704,571
ST0120	Dublin Boulevard Pavement Rehabilitation		$737,000							$737,000
ST0417	Dublin Ranch Street Light Improvements	$6,275	$30,887	$42,000	$42,000	$42,000				$163,162
ST0002	Golden Gate Dr. Intersection Improve. at Dublin Blvd. and St. Patrick Way			$21,440	$113,880	$816,320				$951,640
ST0121	Green Stormwater Infrastructure		$382,570	$1,770,805						$2,153,375
ST0519	Intelligent Transportation System Upgrade – Connected/Autonomous Vehicle and Safety Improvements	$65,980	$633,902	$100,000						$799,882
ST0118	Iron Horse Trail Bridge at Dublin Boulevard	$1,046,124	$12,358,315	$600,000						$14,004,439
ST0122	Local Roadway Safety Plan		$117,980	$20,000						$137,980
ST0218	San Ramon Road Landscape Renovation	$405	$238,660							$239,065
ST0514	San Ramon Road Trail Lighting	$82,349	$91,113							$173,462
ST0222	St. Patrick Way Extension		$3,742,556							$3,742,556
ST0119	Tassajara Road Improvements - North Dublin Ranch Drive to Quarry Lane School	$168,631	$7,331,369	$5,500,000	$1,500,000					$14,500,000
ST0116	Tassajara Road Realignment and Widening - Fallon Road to North City Limit	$260,101	$12,517,315							$12,777,416
STNEW03	Traffic Signal and Roadway Safety Improvements			$60,000	$110,000					$170,000
ST0001	Traffic Signal Re-Lamping			$298,540	$213,540		$135,000			$647,080
STNEW01	Village Parkway Reconstruction			$300,000		$1,300,000	$11,150,000	$5,600,000		$18,350,000
TOTAL COSTS		**$14,593,408**	**$46,443,042**	**$12,049,924**	**$21,506,559**	**$5,475,459**	**$13,888,961**	**$8,331,461**	**$123,707,652**	**$245,996,465**

FINANCING		Prior Years	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Future Years	Total
1001	General Fund	$949,508	$3,270,639	$2,184,795	$143,990	$1,363,990	$8,480,000	$157,500		$16,550,421
2201	State Gas Tax	$3,092,738	$3,546,384	$744,460	$659,460	$775,920	$1,110,000	$900,000		$10,828,962
2202	Federal Transportation Grant		$661,000							$661,000
2203	Transportation Development Act	$192,683	$17,317							$210,000
2204	Measure B Sales Tax - Local Streets Fund (ACTC)	$1,721,457	$1,186,162	$300,000						$3,207,619
2205	Measure B Sales Tax - Bike & Pedestrian Fund (ACTC)	$439,783	$403,117							$842,900
2206	State Transportation Improvement		$72,000							$72,000
2207	Transportation for Clean Air		$1,002,419							$1,002,419
2212	Vehicle Registration Fee (ACTC)	$745,156	$88,790	$165,040	$165,040	$35,040				$1,199,066
2214	Measure BB Sales Tax - Local Streets Fund (ACTC)	$2,276,569	$887,031	$980,000	$1,110,000	$930,000	$950,000	$850,000		$7,983,600
2215	Measure BB Sales Tax - Bike & Pedestrian Fund (ACTC)	$471,459	$358,457	$188,228	$348,228	$348,228	$25,000			$1,739,600
2216	Measure B Grants	$82,500								$82,500
2217	Measure BB Grants	$1,241,811	$5,381,871							$6,623,682
2218	Measure RR		$1,500,000							$1,500,000
2220	Road Maint. & Rehab Account (RMRA)	$1,556,812	$2,815,249	$1,323,961	$1,123,961	$1,163,961	$1,123,961	$1,123,961		$10,231,866
2304	Local Recycling Programs	$155,640	$4,360							$160,000
2705	Street Light District East Dublin 1999-1	$6,275	$30,887	$42,000	$42,000	$42,000				$163,162
4301	Eastern Dublin Transportation Impact Fee	$843,960	$9,696,713	$550,000	$500,000					$11,590,674
4303	Traffic Impact Fee - Category 3	$5,913	$403,350							$409,263
4304	Western Dublin Transportation Impact Fee	$553,151	$1,059,498	$21,440	$113,880	$816,320				$2,564,289
4305	Traffic Impact Fee - Dougherty Valley		$3,964,338	$1,500,000						$5,464,338
4306	Tri-Valley Transportation Development Fee	$168,519	$3,834,498	$2,000,000						$6,003,017
4309	Mitigation Contributions		$45,980							$45,980
4401	Dublin Crossing Development Fee		$1,000,000							$1,000,000
6305	Internal Service Fund - Equipment	$89,474	$85,426							$174,900
9997	Other		$1,385,000	$2,050,000	$17,300,000					$20,735,000
9998	Unidentified						$2,200,000	$5,300,000	$123,707,652	$131,207,652
9999	Developer Built		$3,742,555							$3,742,555
TOTAL FINANCING		**$14,593,408**	**$46,443,042**	**$12,049,924**	**$21,506,559**	**$5,475,459**	**$13,888,961**	**$8,331,461**	**$123,707,652**	**$245,996,465**

GENERAL IMPROVEMENTS

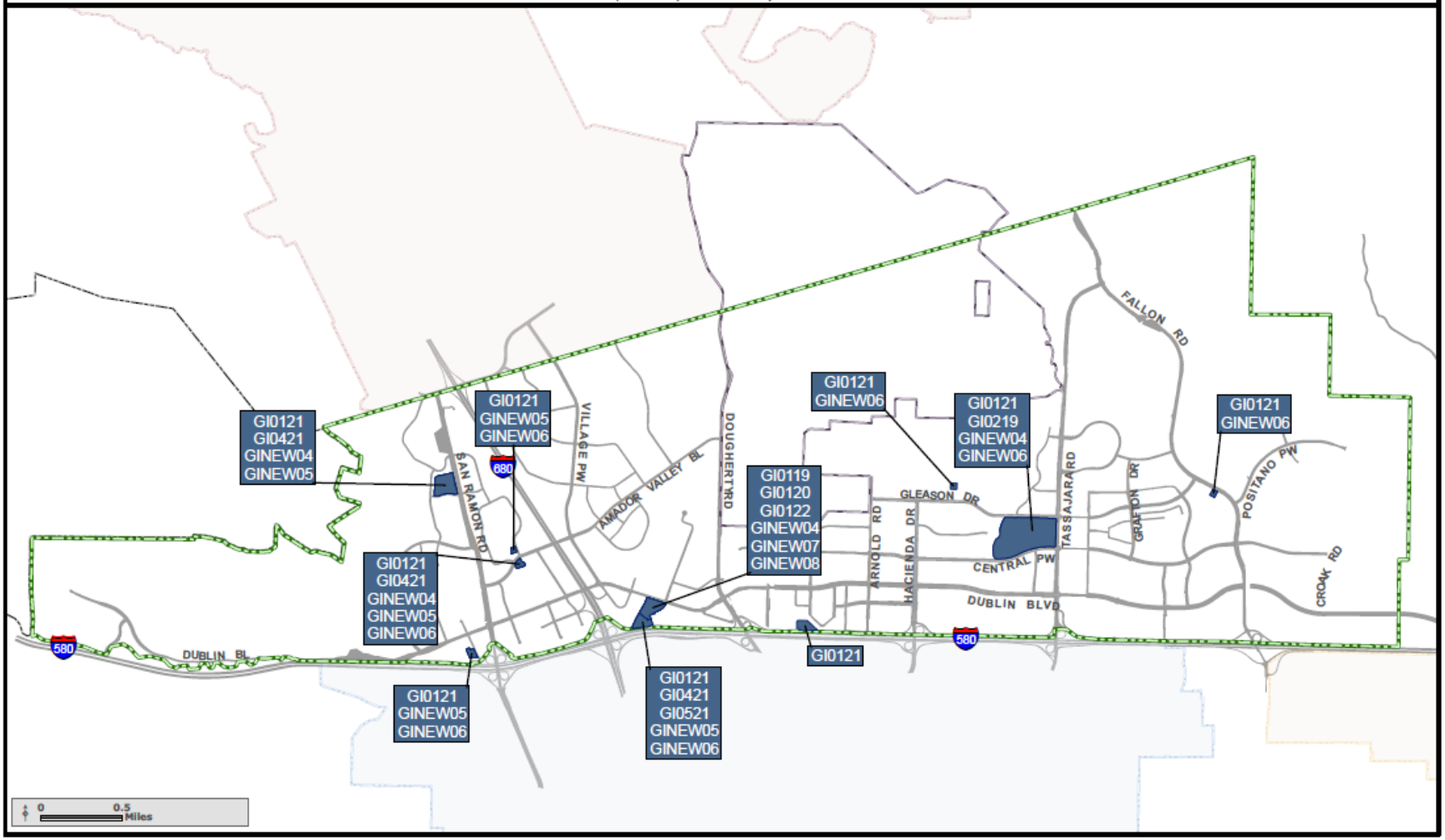
SUMMARY OF PROJECTS COMPLETED IN FISCAL YEAR 2021-2022

Project Number	Project Description	Estimated Total Project Cost
GI0509	Maintenance Yard Facility Improvements	$9,980,733
GI0116	Public Safety Complex – Police Services Building	$24,174,248

LOCATION MAP

GENERAL IMPROVEMENTS

CIP Number	CIP Name	CIP Number	CIP Name	CIP Number	CIP Name
GI0421	Audio Visual System Upgrade	GI0120	Cultural Arts Center	GI0521	Library Tenant Improvements
GI0121	Citywide Energy Improvements (Various Locations)	GINEW01	Dublin Standard Plans & Details Update	GINEW04	Marquee Signs
GINEW07	Civic Center Elevator Modernization	GI0219	Electric Vehicle (EV) Charging Stations	GINEW05	Roof Replacement at Various City Facilities
GINEW08	Civic Center Exterior Sealing & Painting	GINEW06	Exterior Painting at Various City Facilities	GINEW02	Situational Awareness Camera Program (Various Locations)
GI0119	Civic Center HVAC and Roof Replacement	GI0319	Financial System Replacement		
GI0122	Civic Center Rehabilitation	GI0117	IT Infrastructure Improvement (Various Locations)		



Number – GI0421 | **AUDIO VISUAL SYSTEM UPGRADE** | **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project provides for the planning, design, and construction of the audio-visual system upgrades in the Ambrose Hall and adjoining conference room at the Shannon Community Center, the Alamilla Springs Ballroom at the Senior Center, and the Program Room at the Dublin Library. The upgrades will include replacement of equipment to improve the service quality for rentals, meetings, and corporate events. The upgrade will also bring the audio-visual systems to current industry standards. A request for proposals was completed in winter 2021 for the design and construction is anticipated for summer 2022.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$257	$7,783	$5,096						$13,136
9200 - Contract Services		$5,000	$9,904						$14,904
9600 – Equipment		$96,000	$35,000						$131,000
TOTAL	$257	$108,783	$50,000						$159,040

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund	$257	$108,783	50,000						$159,040
TOTAL	$257	$108,783	$50,000						$159,040

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project provides for the planning (Investment Grade Audit), design, and construction of various energy upgrades, efficiency improvements, lighting upgrades, energy generation, solar photovoltaic (PV) systems, and energy storage projects at facilities, parks, street rights-of-way, and other City-owned property. The project includes lighting and controls upgrades at Mape Memorial Park, Alamo Creek Park, Ted Fairfield Park, Bray Commons Park, Dolan Park, Emerald Glen Park, Fallon Sports Park, Heritage Park, and Shannon Park, as well as interior and exterior building lighting and controls upgrades at the Library, Corp Yard, Heritage Park and Museums facilities, Shannon Community Center, Fire Stations 16, 17, and 18, and at The Wave. The conversion of approximately 1,500 streetlights in the Dublin Ranch Street Light Assessment District (1999-1) to LED is also included. There will be various mechanical, HVAC and controls upgrades at the following facilities: Library, Senior Center, Shannon Community Center, Heritage Park and Museums, The Wave, Fire Stations 16, 17, and 18.

Renewable, resiliency, and disaster preparedness improvements to prepare for future PG&E Public Safety Power Shutoff events and other emergency events will be provided with back-up generators at the Library, Shannon Community Center, Fire Stations 16, 17, and 18, while battery back-up or hydrogen fuel cell resiliency will be provided at 22 major street intersections throughout the city. Solar PV and EV charging will be provided at Dublin Sports Grounds and Public Safety Complex. Solar PV with battery energy storage systems will be provided at the Civic Center, The Wave, Corp Yard, and Senior Center. Solar PV will be provided at the Library, Fallon Sports Park, Fire Stations 17 and 18. The new solar PV and replacement HVAC systems on the Library roof require a portion of the roof to be replaced, and to support the additional solar PV canopies at the Civic Center, a portion of the parking lot will be reconfigured.

ANNUAL OPERATING IMPACT: Savings in energy costs

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits		$100,000							$100,000
9200 - Contract Services		$117,420	$30,000						$147,420
9400 – Improvements		$21,428,970	$1,250,000						$22,678,970
TOTAL		**$21,646,390**	**$1,280,000**						**$22,926,390**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund		$217,420	$1,280,000						$1,497,420
2705 – Street Light Dist East Dublin 1999-1		$806,355							$806,355
7102 – Energy Improv. Lease Bond		$20,622,615							$20,622,615
TOTAL		**$21,646,390**	**$1,280,000**						**$22,926,390**

ANNUAL OPERATING IMPACT									

Number – GINEW07 | **CIVIC CENTER ELEVATOR MODERNIZATION** | **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project will provide for the design and construction to upgrade the three existing elevators located within Civic Center. Most elevators are built to provide about 30 to 40 years of service. The modernization process will include upgrading the critical parts of the elevators to accommodate new technology, have better performance, less energy consumption, and improved safety. This upgrade will also include the replacement of the interior panels and controls within the elevator cars.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits					$24,960				$24,960
9200 - Contract Services					$100,040				$100,040
9400 – Improvements					$750,000				$750,000
9600 – Equipment					$25,000				$25,000
TOTAL					$900,000				$900,000

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
6205 – Internal Service Funds - Facilities					$900,000				$900,000
TOTAL					$900,000				$900,000

ANNUAL OPERATING IMPACT									

Number – GINEW08 **CIVIC CENTER EXTERIOR SEALING & PAINTING** **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project will provide for design and construction for the sealing of the exterior natural stone veneer, concrete masonry block, and replacement of the caulked joints in the architectural metal panels and stonework at Civic Center. The project will also paint the exterior surfaces of the building that are not stone or architectural panels. Buildings should be sealed approximately every 10 years and caulking replaced every 30 years to maintain the exterior's appearance and to prevent damage caused by moisture infiltration.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits					$24,960				$24,960
9200 - Contract Services					$75,040				$75,040
9400 – Improvements					$350,000				$350,000
TOTAL					$450,000				$450,000

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
6205 – Internal Service Funds - Facilities					$450,000				$450,000
TOTAL					$450,000				$450,000

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project provides for the design and replacement of the heating, ventilation, and air conditioning (HVAC) system and controls, roof replacement, associated building modifications, and code compliance upgrades for the City Hall portion of the Civic Center complex. The existing HVAC and roof systems are at the end of their useful life and are due for replacement. A new HVAC system and controls will be more energy efficient and have a greater ability to be adjusted. Additionally, the project will provide the heating hot water boilers for the entire Civic Center complex. With the roof replacement, the project will also upgrade communications infrastructure for new data connections to offices, workstations, and conference rooms. The project will be completed in several phases to minimize disruption to the public and to Staff working within the buildings. The HVAC and roof improvements for the future Cultural Arts Center portion of the Civic Center complex will be completed with the renovation of the Cultural Arts Center Project, CIP No. GI0120. This project is funded by $2 million in a General Fund Reserve set aside for this purpose in addition to the Internal Service Fund for Facilities Replacement.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$81,422	$7,678							$89,100
9200 - Contract Services	$556,875	$49,025							$605,900
9400 - Improvements	$3,613,331	$161,769							$3,777,100
9500 - Miscellaneous	$771	$4,129							$4,900
9600 - Equipment	$700,000								$700,000
TOTAL	**$4,952,398**	**$222,602**							**$5,175,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund	$2,365,032	$22,602							$2,387,634
6605 - IT Fund		$200,000							$200,000
6205 – Internal Service Funds - Facilities	$2,587,366								$2,587,366
TOTAL	**$4,952,398**	**$222,602**							**$5,175,000**

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project provides for the planning, design, and construction of various rehabilitation and renovation projects at the Civic Center. Projects may include renovation of all restrooms, showers, kitchenettes, and the employee break room; modifications to conference rooms; lighting and ceiling replacement; site improvements to the parking lot area and surrounding walkways of the Civic Center; building security evaluation and upgrades; repainting; and Americans with Disabilities Act (ADA) and Code upgrades. Interior repainting in select areas were completed during construction of the Civic Center HVAC and Roof Replacement project, and minor parking lot and walkway improvements are anticipated to be designed and constructed in conjunction with the Cultural Arts Center project. Planning for other projects is anticipated to begin in 2022.

This project is funded by General Fund Reserves. Other potential funding sources for the building security upgrades may include Federal and State public safety grants.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits		$32,300	$22,880	$24,960					$80,140
9200 - Contract Services		$210,750	$192,960	$107,880	$100,000				$611,590
9400 - Improvements		$875,000		$550,000	$100,000				$1,525,000
9500 - Miscellaneous		$5,000	$5,000	$5,000	$5,000				$20,000
TOTAL		**$1,123,050**	**$220,840**	**$687,840**	**$205,000**				**$2,236,730**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund		$1,123,050	$220,840	$687,840	$205,000				$2,236,730
TOTAL		**$1,123,050**	**$220,840**	**$687,840**	**$205,000**				**$2,236,730**

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project provides for the design and improvement of an approximately 13,000-square-foot Cultural Arts Center on the first floor of the Civic Center, which was formerly occupied by Dublin Police Services. The Parks & Recreation Master Plan identifies a Cultural Arts Center that would serve as a multi-use facility that affords cultural, educational, and social opportunities for the community. The Cultural Arts Center could include: an Art gallery, Black Box theater space; multi-purpose art and music classrooms; a dance studio; and restrooms. The project also provides for the replacement of the heating, ventilation, and air conditioning (HVAC) systems, HVAC controls, roof replacement, major upgrades to the main telecommunication room, and the relocation of the Parks and Community Services Department offices to the second floor of the Cultural Arts Center.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$32,259	$167,686							$199,945
9200 - Contract Services	$886,211	$1,828,789							$2,715,000
9400 - Improvements	$13	$8,063,987							$8,064,000
9500 - Miscellaneous		$18,090							$18,090
9600 - Equipment		$800,000							$800,000
TOTAL	**$918,482**	**$10,878,553**							**$11,797,035**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund		$4,364,197							$4,364,197
4100 – Public Facility Fees	$918,482	$4,970,718							$5,889,200
6205 – Internal Service Fund – Facilities		$1,543,638							$1,543,638
TOTAL	**$918,482**	**$10,878,553**							**$11,797,035**

ANNUAL OPERATING IMPACT									

Number – GINEW01	DUBLIN STANDARD PLANS & DETAILS UPDATE	Program – GENERAL IMPROVEMENTS

PROJECT DESCRIPTION

This project will update the City's Standard Plans, Details and Specifications (Standards) utilized by the Public Works Department for design and construction of public improvement within the City's right-of-way and properties. These Standards are necessary for consistency to provide guidance to designers, and to specify the current requirements for public infrastructure to be constructed and maintained by the City. The Standards require periodic update and revision to be aligned with current industry practice, changes in materials and construction methods, as well as to be compliant with local, State, and federal goals and requirements, such as the Storm Water Municipal Regional Permit and accessibility requirements of the ADA.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits			$15,392						$15,392
9200 – Contract Services			$124,608						124,608
9500 – Miscellaneous			$2,500						$2,500
TOTAL			$142,500						$142,500

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund			$142,500						$142,500
TOTAL			$142,500						$142,500

ANNUAL OPERATING IMPACT								

Number – GI0219	ELECTRIC VEHICLE (EV) CHARGING STATIONS	Program – GENERAL IMPROVEMENTS

PROJECT DESCRIPTION

This project provides for the design and construction of at least two electric vehicle (EV) charging spaces at The Wave at Emerald Glen Park and the underground infrastructure for future expansion. In future years, the project could provide for design and construction of EV charging spaces at other City facilities. Staff will apply for grant funding that will pay for charging units themselves; agencies typically fund conduits, wiring, and electrical panel upgrades as local/match contribution to grant funding.

This project is funded with General Fund reserve designation for Innovation/New Opportunities. Installation of EV charging units at The Wave is planned for Spring/Summer 2022.

ANNUAL OPERATING IMPACT: $1,500

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits	$8,244	$1,136						$15,000	$24,380
9200 - Contract Services	$4,536	$49,859						$75,000	$129,395
9600 - Equipment		$86,225						$202,410	$288,635
TOTAL	**$12,780**	**$137,220**						**$292,410**	**$442,410**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund	$12,780	$137,220						$292,410	$442,410
TOTAL	**$12,780**	**$137,220**						**$292,410**	**$442,410**

ANNUAL OPERATING IMPACT			**$1,500**	**$1,500**	**$1,500**	**$1,500**		

Number – GINEW06 **EXTERIOR PAINTING AT VARIOUS CITY FACILITIES** **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project provides for the design and construction to paint the exterior and make minor repairs at various City facilities. Buildings should be painted approximately every 10 years to maintain the structures appearance and to prevent damage caused by moisture infiltration. This project will include work at the following locations: Heritage Museum, Saint Raymond's Church, Kolb House, Senior Center, Fire Stations 16, 17 and 18, The Wave, and the Library.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits			$29,952						$29,952
9200 - Contract Services			$85,048						$85,048
9400 – Improvements			$550,000						$550,000
TOTAL			$665,000						$665,000

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
6205 – Internal Service Funds - Facilities			$665,000						$665,000
TOTAL			$665,000						$665,000

ANNUAL OPERATING IMPACT									

Number – GI0319 | **FINANCIAL SYSTEM REPLACEMENT** | **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project provides for the replacement of the City's Enterprise Resource Planning (ERP) system and other related technological projects that support the City Council's initiative to "Become a 24/7 City Hall to Enhance Resident and Business Engagement." These include the OpenGov budget and financial transparency software and upgrades to the City's Laserfiche document management software.

The City's ERP system serves as the primary software platform for Finance, Human Resources, Public Works, Community Development, and all other core transactions. The current system was implemented in Fiscal Year 2008-09 and has reached the end of its 10-year lifespan. This multi-year ERP replacement project began with the engagement of consultant services to assist with the issuance of Request For Proposals and evaluation of software selections. The selection of software vendor was approved in December 2020, the implementation started in Spring 2021, and the complete transition is expected for Fiscal Year 2023-24.

ANNUAL OPERATING IMPACT: $238,326 at complete transition.

MANAGING DEPARTMENT: Administrative Services

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9200 - Contract Services	$307,703	$691,797							$999,500
9500 - Miscellaneous	$14	$486							$500
9600 - Equipment	$712,452	$787,548							$1,500,000
TOTAL	**$1,020,169**	**$1,479,831**							**$2,500,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund	$365,169	$1,479,831							$1,845,000
6305 - Internal Service Fund - Equipment	$655,000								$655,000
TOTAL	**$1,020,169**	**$1,479,831**							**$2,500,000**

ANNUAL OPERATING IMPACT		**$195,000**	**$238,326**	**$245,476**	**$252,840**	**$265,482**		

Number – GI0117 | **IT INFRASTRUCTURE IMPROVEMENT** | **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project allows for the replacement and upgrade of aging network hardware as well as the implementation of centralized Information Technology management tools that will increase efficiencies in City operations.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Information Services

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9200 - Contract Services	$185,313	$17,573	$100,000						$302,886
9400 - Improvements	$17,512	$106,132	$150,000						$273,644
9500 - Miscellaneous	$678								$678
9600 - Equipment	$664,391	$2,000							$666,391
TOTAL	**$867,895**	**$125,705**	**$250,000**						**$1,243,600**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund		$93,600							$93,600
6605 - IT Fund	$867,895	$32,105	$250,000						$1,150,000
TOTAL	**$867,895**	**$125,705**	**$250,000**						**$1,243,600**

ANNUAL OPERATING IMPACT								

Number – GI0521 | **LIBRARY TENANT IMPROVEMENTS** | **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project provides for the design and construction of tenant improvements to the Dublin Library, including completion of 5,150 square feet of currently unoccupied space within the library building. The 37,000 square-foot library building was completed in Fiscal Year 2002-03, however only 30,000 square feet was occupied. In Fiscal Year 2016-17, a tenant improvement project was completed which opened an additional 1,850 square feet of space adjacent to the children's area. This project will open the remaining 5,150 square feet of building area for library and community use. Improvements may include removal of interior walls and the installation and modification of shelving and fixtures; carpet replacement; and repainting. The project is consistent with the 2016 Alameda County Library Space Plan. Design is anticipated to begin in Fiscal Year 2022-23.

ANNUAL OPERATING IMPACT: $8,000

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits		$23,510	$39,000						$62,510
9200 – Contract Services			$292,885						$292,885
9400 – Improvements		$90,000	$1,370,270						$1,460,270
9500 – Miscellaneous			$20,000						$20,000
TOTAL		**$113,510**	**$1,722,155**						**$1,835,665**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
4100 – Public Facility Fees		$113,510	$1,632,155						$1,745,665
6205 – Internal Service Fund-Facilities			$90,000						$90,000
TOTAL		**$113,510**	**$1,722,155**						**$1,835,665**

ANNUAL OPERATING IMPACT					**$8,000**	**$8,000**	**$8,000**		

Number – GINEW04 | **MARQUEE SIGNS** | **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project will provide for the design and construction to replace the digital signage display components at the Shannon Community Center and the Senior Center, as well as the addition of a double-sided LED marquee sign at Civic Center. Digital signage typically has a service life of approximately 10 years. The project will also standardize the digital signage operating system to allow the signage to be controlled from multiple facilities.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Information Services & Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits				$20,072					$20,072
9200 - Contract Services				$74,928					$74,928
9400 – Improvements				$375,000					$375,000
9500 - Equipment				$25,000					$25,000
TOTAL				**495,000**					**$495,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund				$495,000					$495,000
TOTAL				**$495,000**					**$495,000**

ANNUAL OPERATING IMPACT									

Number – GINEW03 | **MUNICIPAL FIBER** | **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project provides for the planning and design work to construct and extend the existing City Information Technology fiber optic network cabling and infrastructure by laying the foundation for future high speed networking capability and improve existing City facilities' networking speed and reliability by interconnecting City facilities from Civic Center to Heritage Park and Museums, Shannon Community Center, Senior Center, and the Corp Yard. An approximate 13-mile loop is anticipated to connect these facilities. This project will also assist in improving Traffic Operations with faster fiber optic networks that support smart and adaptive traffic software. Additionally, Dublin Police Services' ability and effectiveness in crime prevention will be enhanced with faster connections to the situational awareness cameras, license plate readers, and major intersection video streaming. Lastly, this project will improve Citywide Wi-Fi access, performance, and security.

The first phase will be to solicit consultant services to develop a five-year fiber optic master plan and feasibility study, which will include an assessment of the existing City network infrastructure and the required build out.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Information Services & Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits			$20,800						$20,800
9200 - Contract Services			$119,200						$119,200
TOTAL			$140,000						$140,000

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund			$140,000						$140,000
TOTAL			$140,000						$140,000

ANNUAL OPERATING IMPACT									

Number – GINEW05 **ROOF REPLACEMENT AT VARIOUS CITY FACILITIES** **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project provides for the design and construction of the roof replacement or partial roof replacement at various City facilities. Typically, a roof has a 20 to 30-year service life depending on the roof type. This project will include work at the following locations: Heritage Museum, St. Raymond's Church, Senior Center, and Fire Station 16.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits			$29,952						$29,952
9200 - Contract Services			$75,048						$75,048
9400 – Improvements			$500,000						$500,000
TOTAL			**$605,000**						**$605,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
6205 – Internal Service Funds - Facilities			$605,000						$605,000
TOTAL			**$605,000**						**$605,000**

ANNUAL OPERATING IMPACT									

Number – GINEW02 | **SITUATIONAL AWARENESS CAMERA PROGRAM** | **Program – GENERAL IMPROVEMENTS**

PROJECT DESCRIPTION

This project will provide for 40 situational awareness cameras at 10 locations to cover known gaps within the City. These cameras will strategically be located along major corridors and arteries to maximize observation of Dublin's many entrances and exit points within town. These cameras will be valuable technological resources that assists in criminal investigations and the apprehension of law violators within the City.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Police Services

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits			$7,072						$7,072
9200 - Contract Services			$44,928						$44,928
9400 - Improvements			$533,000						$533,000
TOTAL			**$585,000**						**$585,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund			$585,000						$585,000
TOTAL			**$585,000**						**$585,000**

ANNUAL OPERATING IMPACT									

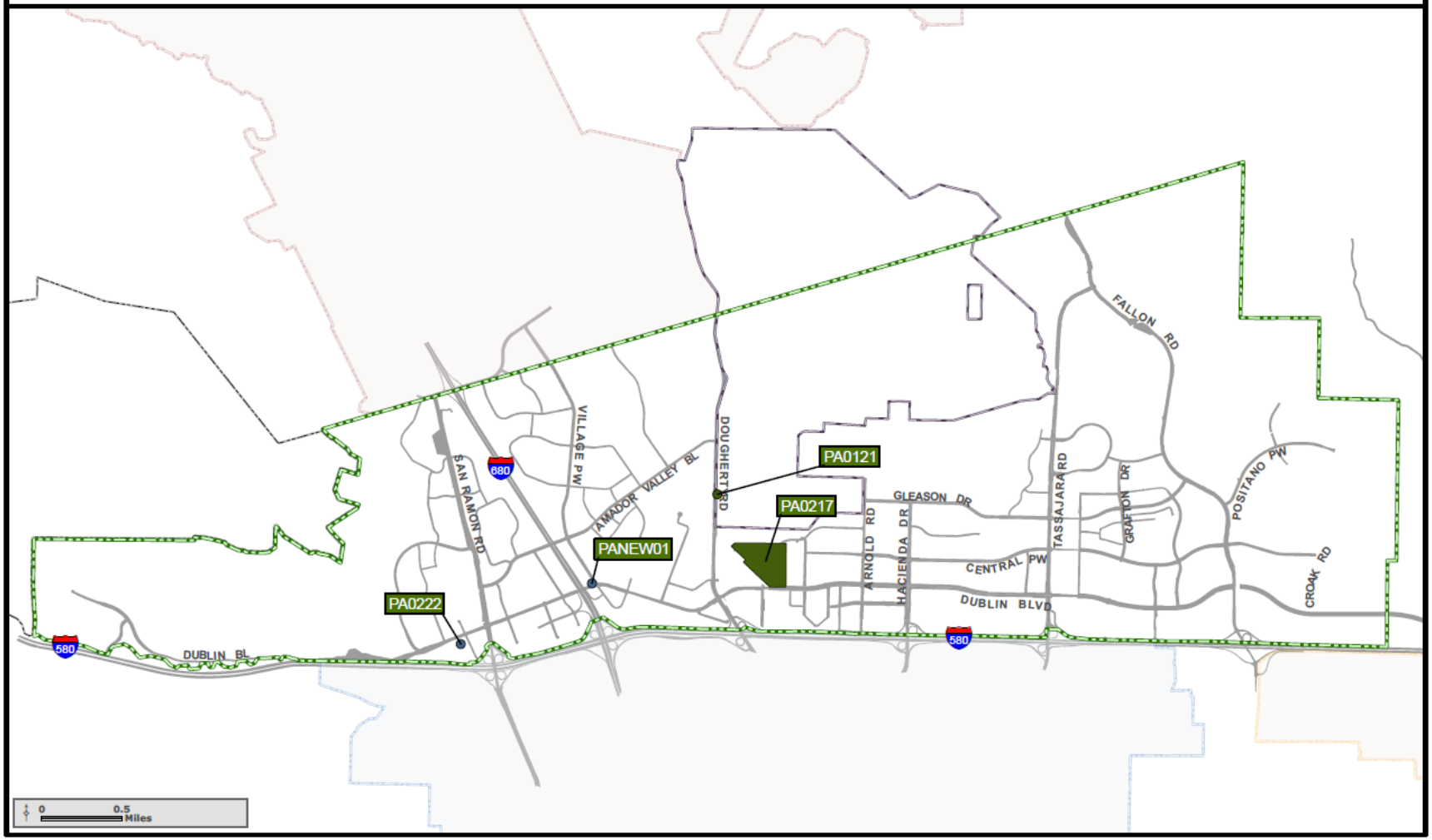
PUBLIC ART

SUMMARY OF PROJECTS COMPLETED IN FISCAL YEAR 2021-2022

Project Number	Project Description	Estimated Total Project Cost
PA0218	Butterfly Knoll Park	$17,560
PA0419	Dublin Sports Ground	$356,527
PA0418	Sean Diamond Park	$54,000

LOCATION MAP

PUBLIC ART			
CIP Number	**CIP Name**	**CIP Number**	**CIP Name**
PA0121	Public Art - Camp Parks Sign	PANEW01	Public Art - Downtown Dublin
PA0217	Public Art - Don Biddle Community Park	PA0222	Public Art - Heritage Park



Number – PA0121	CAMP PARKS SIGN	Program – PUBLIC ART

PROJECT DESCRIPTION

This project includes the restoration and relocation of the historic Camp Parks entrance sign from its current location at approximately 201 Dougherty Road to the new entrance at Camp Parks Boulevard and Dougherty Road.

The original sign was constructed by artist/architect Bruce Goff in the 1940s and is eligible for the National Register. Rehabilitation will be in accordance with standards and guidelines per the U.S. Department of the Interior National Park Service. The addition of functional public art will be incorporated into the sign relocation site. The design process began in winter 2022 and the rehabilitation work is anticipated to start in late 2022.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Parks & Community Services

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits		$25,450							$25,450
9200 - Contract Services		$65,000							$65,000
9400 - Improvements		$400,000							$400,000
9500 - Miscellaneous		$10,000							$10,000
TOTAL		**$500,450**							**$500,450**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2801 – Public Art Fund		$500,450							$500,450
TOTAL		**$500,450**							**$500,450**

ANNUAL OPERATING IMPACT									

Number – PA0217	DON BIDDLE COMMUNITY PARK	Program – PUBLIC ART

PROJECT DESCRIPTION

This public art project is sited within the Community Park that will be developed as part of the Boulevard development. Artist selection for this project took place in Fiscal Year 2017-2018. Artwork design and construction began in Fiscal Year 2018-2019 and installation will coincide with the park construction schedule, which is anticipated to begin in Summer 2020. The selected artwork by sculptor Steven Whyte, titled "Crossroads," is a grouping of four bronze service member figures at 150% of life size.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Parks & Community Services

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits	$1,768	$19,261							$21,029
9200 - Contract Services	$12,000	$69,566							$81,566
9400 - Improvements	$400,000	$177,000							$577,000
9500 - Miscellaneous	$291	$863							$1,154
TOTAL	$414,059	$266,690							$680,749

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2801 – Public Art Fund	$414,059	$266,690							$680,749
TOTAL	$414,059	$266,690							$680,749

ANNUAL OPERATING IMPACT									

Number – PANEW01 | **DOWNTOWN DUBLIN** | **Program – PUBLIC ART**

PROJECT DESCRIPTION

This project provides for public art commissions in Downtown Dublin. The planning phase is anticipated to begin in Fiscal Year 2022-23 with a comprehensive review of existing Downtown Dublin planning documents and the Public Art Master Plan. The planning phase will include the development of a guide for public art in the Downtown. Additionally, known locations for public art, including a monumental sculpture at the northwest corner of Dublin Boulevard and Village Parkway will be initiated.

This project will be funded by the Public Art Fund.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Parks & Community Services

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	**PRIOR YEARS**	**2021-2022 BUDGET**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**2026-2027**	**FUTURE YEARS**	**TOTALS**
9100 – Salaries & Benefits			$24,960						$24,960
9200 - Contract Services			$75,040						$75,040
9400 - Improvements				$300,000	$300,000	$300,000	$250,000		$1,150,000
9500 - Miscellaneous			$50,000	$200,000					$250,000
TOTAL			**$150,000**	**$500,000**	**$300,000**	**$300,000**	**$250,000**		**$1,500,000**

FUNDING SOURCE	**PRIOR YEARS**	**2021-2022 BUDGET**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**2026-2027**	**FUTURE YEARS**	**TOTALS**
2801 – Public Art Fund			$150,000	$500,00	$300,000	$300,000	$250,000		$1,500,000
TOTAL			**$150,000**	**$500,000**	**$300,000**	**$300,000**	**$250,000**		**$1,500,000**

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project will be located at Dublin Heritage Park and Museums, at the corner of Dublin Boulevard and Donlon Way. The project budget is based on the Public Art in-lieu contribution required by the Schaefer Ranch Development Agreement. This project could include a monument piece at the northern edge of the park along Dublin Boulevard as well as sculpture benches, culture walks, diversity streams, and artifact cubes as originally outlined in the Heritage Park Master Plan. These artistic elements will represent Dublin's rich heritage, culture, and diversity. Project planning began in Fiscal Year 2021-22 with project completion anticipated in Spring 2023.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Parks & Community Services

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits		$9,700							$9,700
9200 - Contract Services		$100,000							$100,000
9400 - Improvements		$450,000							$450,000
9500 - Miscellaneous		$35,000							$35,000
TOTAL		**$594,700**							**$594,700**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2801 – Public Art Fund		$594,700							$594,700
TOTAL		**$594,700**							**$594,700**

ANNUAL OPERATING IMPACT									

PARKS

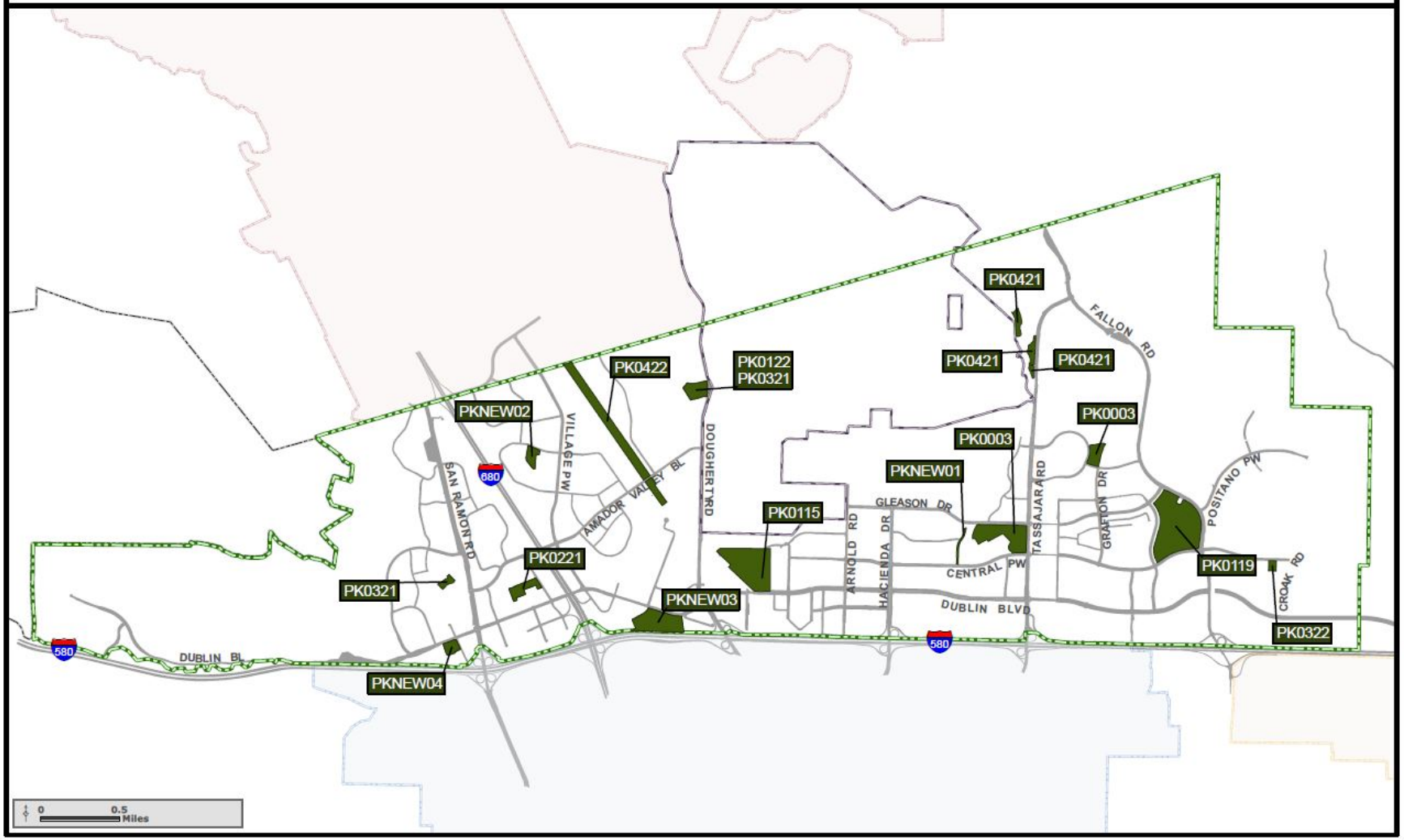
SUMMARY OF PROJECTS COMPLETED IN FISCAL YEAR 2021-2022

Project Number	Project Description	Estimated Total Project Cost
PK0118	Butterfly Knoll Park	$1,053,000
PK0117	Clover Park & Sunrise Park	$1,781,358
PK0215	Dublin Heritage Park Cemetery Improvements	$1,596,000
PK0105	Emerald Glen Recreation & Aquatic Complex - Phase 1	$45,130,947
PK0518	Imagine Playground at Dublin Sports Grounds	$5,099,400

LOCATION MAP

PARKS

CIP Number	CIP Name	CIP Number	CIP Name	CIP Number	CIP Name
PK0122	Alamo Creek Park and Assessment District - Fence Replacement	PK0422	Iron Horse Nature Park and Open Space	PK0321	Restrooms Replacement
PK0115	Don Biddle Community Park	PK0322	Jordan Ranch Neighborhood Square	PKNEW04	Sunday School Barn Improvements
PK0221	Downtown Dublin Town Square Park	PKNEW02	Kolb Park Renovation	PK0421	Wallis Ranch Community Park
PKNEW03	Dublin Sports Grounds Rehabilitation	PK0003	Parks Playground Replacement		
PK0119	Fallon Sports Park - Phase 3	PKNEW01	Persimmon Dr. Asphalt Path Rehabilitation		



Number – PK0122	ALAMO CREEK PARK AND ASSESSMENT DISTRICT – FENCE REPLACEMENT	Program – PARKS

PROJECT DESCRIPTION

This project provides for the design and construction of replacement fencing at Alamo Creek Park and for replacement and repair of fencing within the Dougherty Road Landscape and Lighting District No. 1986-1. Most of the existing tubular steel fencing has reached the end of its service life and needs to be replaced or repaired. The project will include replacement of the tubular steel fencing within Alamo Creek Park, including on both sides of Alamo Creek and the fencing along the park street frontages of Dougherty Road, Wildwood Road, and Willow Creek Drive. In addition to the park fencing, the existing decorative concrete masonry walls within the park, which include integrated tubular steel fence elements, will be evaluated, repaired as needed, and repainted.

The project will also include evaluation and select replacement or repair of the tubular steel fencing that is maintained by the Dougherty Road Landscape and Lighting District No. 1986-1. The subject fencing is located along Fall Creek Road, Wildwood Road, and Willow Creek Drive. Funding for this portion of the project is provided from funding reserves that were collected from District No. 1986-1.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits		$41,600							$41,600
9200 - Contract Services		$50,000							$50,000
9400 - Improvements		$747,500							$747,500
9500 - Miscellaneous		$10,900							$10,900
TOTAL		**$850,000**							**$850,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund		$450,000							$450,000
2703 – Landscape District – Dougherty 1986-1		$400,000							$400,000
TOTAL		**$850,000**							**$850,000**

ANNUAL OPERATING IMPACT									

Number – PK0115	DON BIDDLE COMMUNITY PARK	Program – PARKS

PROJECT DESCRIPTION

This project provides for the design and construction of a 30-acre community park in the Boulevard Development within the Dublin Crossing Specific Plan. The park will be located between Dublin Boulevard, Scarlett Drive, Horizon Parkway, and Columbus Street and will be built by the Boulevard Developer. The conceptual plan was approved by the City Council on January 9, 2018. The plan includes tennis courts, basketball courts, a picnic and barbeque area, a great lawn (multi-use lawn area), playgrounds, parent paddock, community garden, and other amenities. On October 2, 2018, City Council provided direction to use $600,000 of Community Benefit Funds for the inclusion of a specimen tree and upgraded playground equipment in the park design. Construction is underway and is projected to be substantially complete is summer 2022 with a park opening in fall 2022.

In accordance with the Dublin Crossing Development Agreement, the Developer is responsible for project costs up to $12,857,142. The City is responsible for reimbursing the Developer for project costs that exceed that amount. City funding will come from Public Facility Fee Funds.

ANNUAL OPERATING IMPACT: $660,000 (at completion)

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$123,564	$396,339							$519,903
9200 - Contract Services	$346,639	$2,585,522							$2,932,161
9400 - Improvements	$45,677	$19,283,043							$19,328,720
9500 - Miscellaneous	$54,729	$1,988,492							$2,043,221
TOTAL	$570,609	$24,253,396							$24,824,005

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund		$2,100,000							$2,100,000
4100 – Public Facilities Fees	$570,609	$9,296,254							$9,866,863
9999 - Developer Built		$12,857,142							$12,857,142
TOTAL	$570,609	$24,253,396							$24,824,005

ANNUAL OPERATING IMPACT			$330,000	$660,000	$660,000	$660,000	$660,000		

PROJECT DESCRIPTION

This project provides for the planning of a new Town Square, in accordance with the main principles of the Downtown Dublin Preferred Vision, which was approved by the City Council on November 5, 2019. The Town Square is a one-acre park and plaza that will serve as Downtown Dublin's gathering place, which may include a market promenade, outdoor dining, and event space, and will be located one block north of Dublin Boulevard in the Dublin Place shopping center along the proposed extension of Golden Gate Drive. The planning phase is anticipated to begin in 2022. Possible funding sources are development impact fees, community facilities district or other assessment district.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits		$22,525	$4,680	$4,680	$4,680			$110,000	$146,565
9200 - Contract Services		$75,000						$550,000	$625,000
9300 – Land/Right of Way								$2,400,000	$2,400,000
9400 - Improvements								$1,440,000	$1,440,000
TOTAL		**$97,525**	**$4,680**	**$4,680**	**$4,680**			**$4,500,000**	**$4,611,565**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund		$97,525	$4,680	$4,680	$4,680				$111,565
4100 - Public Facility Fees								$4,500,000	$4,500,000
TOTAL		**$97,525**	**$4,680**	**$4,680**	**$4,680**			**$4,500,000**	**$4,611,565**

ANNUAL OPERATING IMPACT									

Number – PKNEW03	DUBLIN SPORTS GROUNDS REHABILITATION	Program – PARKS

PROJECT DESCRIPTION

This project will provide for the design and construction to renovate Baseball Fields 2 and 3 at the Dublin Sports Grounds. The improvements will include dugout covers/shelter, fence repairs, reconfiguration of Field 3 dugouts and bullpen openings out onto the field, and the replacement of the score booth at Field 2.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits					$24,960	$24,960			$49,920
9200 - Contract Services					$125,040				$125,040
9400 - Improvements						$575,040			$575,040
TOTAL					**$150,000**	**$600,000**			**$750,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
6205 – Internal Service Fund – Facilities					$150,000	$600,000			$750,000
TOTAL					**$150,000**	**$600,000**			**$750,000**

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

Fallon Sports Park is a 60-acre community park bordered by Fallon Road, Central Parkway, Lockhart Street and Gleason Drive. Phases 1 and 2 of the park have been completed and Phase 3 represents the final phase of park development.

The Phase 3 project provides for the design and construction of the remaining 14 acres of Fallon Sports Park, referred to as the Upper Terrace. On December 17, 2019, City Council approved the concept design that includes a cricket field, two ballfields, sand volleyball courts and multi-sport batting cages. Construction is underway and is projected to be substantially complete in summer 2022 with a park opening in fall 2022.

ANNUAL OPERATING IMPACT: $260,000

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$110,492	$59,526							$170,018
9200 - Contract Services	$530,378	$1,463,734							$1,994,112
9400 - Improvements	$1,414,615	$6,819,155							$8,233,770
9500 - Miscellaneous	$23,774	$176,326							$200,100
TOTAL	$2,079,260	$8,518,740							$10,598,000

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
4100 - Public Facility Fees	$2,079,260	$8,518,740							$10,598,000
TOTAL	$2,079,260	$8,518,740							$10,598,000

ANNUAL OPERATING IMPACT		$195,000	$260,000	$260,000	$260,000	$260,000		

PROJECT DESCRIPTION

This project provides for the planning, design, and construction of 12.13 acres of a nature park and open space adjacent to the Iron Horse Trail, from the Dublin/San Ramon city limit to the confluence of Alamo and South San Ramon Creeks, that will be developed in partnership with Zone 7 Water Agency. The park size could increase to over 20 acres of usable parkland when combined with adjacent Zone 7 Water Agency property. The park will be designed in accordance with the Iron Horse Nature Park and Open Space Master Plan, which was approved by City Council on October 1, 2013. The City has already acquired the 12.13 acres and the balance of the parkland would be accessible through an easement and operational agreement with Zone 7 Water Agency. The City will continue to pursue the acquisition of the Alameda County portion of the Iron Horse Trail corridor to add to the City's portion of the parkland. It is anticipated that planning and design will begin in Fiscal Year 2021-22 and construction of the first phase will begin in Fiscal Year 2022-23. In addition to the Public Facility Fee, possible funding sources are additional statewide grants or federal grants for projects that provide non-motorized infrastructure and enhancements that promote new or alternate access to parks, waterways, outdoor recreational pursuits, and forested or other natural environments to encourage health-related active transportation and opportunities for residents and trail users to reconnect with nature, such as Active Transportation Program grants or Proposition 68.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits		$60,400	$114,400	$52,000	$52,000				$278,800
9200 - Contract Services		$400,000	$630,000	$600,000	$196,505				$1,826,505
9400 - Improvements			$2,294,000	$344,100	$6,229,595				$8,867,695
9500 - Miscellaneous		$1,250	$109,250	$255,000	$255,000				$620,500
TOTAL		**$461,650**	**$3,147,650**	**$1,251,100**	**$6,733,100**				**$11,593,500**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
4100 – Public Facilities Fee		$461,650	$853,650	$1,251,100	$4,514,600				$7,081,000
2403 – State Park Grant			$2,294,000						$2,294,000
9998 – Unidentified					$2,218,500				$2,218,500
TOTAL		**$461,650**	**$3,147,650**	**$1,251,100**	**$6,733,100**				**$11,593,500**

ANNUAL OPERATING IMPACT									

Number – PK0322 | **JORDAN RANCH NEIGHBORHOOD SQUARE** | **Program – PARKS**

PROJECT DESCRIPTION

This project provides for the planning, design, and construction of a 2.0-acre neighborhood square in the Jordan Ranch Development. The neighborhood square will be designed in accordance with the Neighborhood Square Standards contained in the Parks and Recreation Master Plan. The planning phase is anticipated to begin in Fiscal Year 2021-22. Construction is anticipated to begin in Fiscal Year 2022-23.

ANNUAL OPERATING IMPACT: $57,000

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits		$51,018	$56,160	$10,400					$117,578
9200 - Contract Services		$200,000	$189,080	$27,500					$416,580
9400 - Improvements		$9,063	$911,811	$990,875					$1,911,749
9500 - Miscellaneous		$143,040	$210,000						$353,040
TOTAL		**$403,121**	**$1,367,051**	**$1,028,775**					**$2,798,947**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
4100 - Public Facility Fees		$403,121	$1,367,051	$1,028,775					$2,798,974
TOTAL		**$403,121**	**$1,367,051**	**$1,028,775**					**$2,798,947**
ANNUAL OPERATING IMPACT						**$57,000**	**$57,000**		

Number – PKNEW02	KOLB PARK RENOVATION	Program – PARKS

PROJECT DESCRIPTION

This project will provide for the planning, design, and construction to renovate the 4.86-acre Kolb Park. The improvements will be consistent with the Parks and Recreation Master Plan and may include the replacement of the restroom building, play equipment, site furnishings, picnic areas, drinking fountains, tot lot fencing, parcourse equipment stations, signage, refresh the shade structure, relevel the existing paver and DG pathways, and refresh the landscaping.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 – Salaries & Benefits				$24,960	$24,960				$49,920
9200 – Contract Services				$425,040	$75,040				$500,080
9400 – Improvements					$2,300,000				$2,300,000
9500 – Miscellaneous					$50,000				$50,000
TOTAL				**$450,000**	**$2,450,000**				**$2,900,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund				$450,000	$2,450,000				$2,900,000
TOTAL				**$450,000**	**$2,450,000**				**$2,900,000**

ANNUAL OPERATING IMPACT									

Number – PK0003 | **PARKS PLAYGROUND REPLACEMENT** | **Program – PARKS**

PROJECT DESCRIPTION

This project provides for the planning, design, and construction of the replacement of playground equipment at various parks. Based on the results of annual inspections and regular maintenance records, all City parks will be evaluated for the need to replace play equipment at the end of their useful life. The first phase will be at Emerald Glen Park (Near Splash Pad Ages 5-12) and Ted Fairfield Park (Ages 2-5 and 5-12).

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits				$118,560					$118,560
9200 - Contract Services				$120,000					$120,000
9400 - Improvements				$850,000					$850,000
9500 - Miscellaneous				$21,000					$21,000
TOTAL				**$1,109,560**					**$1,109,560**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund				$1,109,560					$1,109,560
TOTAL				**$1,109,560**					**$1,109,560**

ANNUAL OPERATING IMPACT									

Number – PKNEW01 **PERSIMMON DRIVE PEDESTRIAN PATH REHABILITATION** **Program – PARKS**

PROJECT DESCRIPTION

This project will provide for removal and replacement of approximately 1,250 lineal feet of asphalt pathway along Persimmon Drive between Gleason Drive and Central Parkway. The asphalt concrete surface has experienced distress due to soil expansion, the encroachment of tree roots, and some slope creep along the adjacent Tassajara Creek bank.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits			$15,080						$15,080
9200 - Contract Services			$29,920						$29,920
9400 - Improvements			$150,000						$150,000
TOTAL			$195,000						$195,000

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2704 – Landscape District Santa Rita 1997-1			$195,000						$195,000
TOTAL			$195,000						$195,000

ANNUAL OPERATING IMPACT									

Number – PK0321	RESTROOMS REPLACEMENT	Program – PARKS

PROJECT DESCRIPTION

This project provides for the planning, design, and construction to replace the existing restrooms at Alamo Creek Park, Mape Memorial Park, and Kolb Park. To bring the restrooms up to current accessibility standards and codes, the existing restroom buildings will be demolished and replaced with pre-engineered restroom buildings. The planning and design phases are anticipated to begin in 2022. The restroom replacement at Kolb Park will be completed with the Kolb Park Renovation Project, PKNEW02.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits		$33,380							$33,380
9200 - Contract Services		$59,000							$59,000
9400 - Improvements		$900,000							$900,000
9500 - Miscellaneous		$7,620							$7,620
TOTAL		**$1,000,000**							**$1,000,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund		$1,000,000							$1,000,000
TOTAL		**$1,000,000**							**$1,000,000**

ANNUAL OPERATING IMPACT									

Number – PKNEW04	SUNDAY SCHOOL BARN IMPROVEMENTS	Program – PARKS

PROJECT DESCRIPTION

This project provides for the design and construction to renovate the existing wood floor inside the Sunday School Barn at Heritage Park. The original wood floors are not adequate for the types and frequency of use that the building is experiencing. The project is intended to preserve the look and historic fabric of the original wood that is believed to be from the late 1800's while ensuring the structural integrity and finish of the floor are adequate for the current and planned uses of the barn.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits					$24,960	$24,960			$49,920
9200 - Contract Services					$100,040	25,040			$125,080
9400 - Improvements						$200,000			$200,000
9500 - Miscellaneous						$10,000			$10,000
TOTAL					**$125,000**	**$260,000**			**$385,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund					$125,000	$260,000			$385,000
TOTAL					**$125,000**	**$260,000**			**$385,000**

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

The Wallis Ranch Community Park consists of three separate parcels totaling 8.85 acres in the Wallis Ranch Development. The project will provide for the design and construction of a community park and will be designed to the Community Park Standards contained in the Parks and Recreation Master Plan. Park amenities include play area, picnic facilities, turf area, lighted tennis, pickle ball and basketball facility, natural area, restrooms, pathways, lighting, and irrigation and landscaping. Design began in Spring 2021. Construction is anticipated to begin in 2022.

ANNUAL OPERATING IMPACT: $140,000

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$13,456	$195,214							$208,670
9200 - Contract Services	$123,142	$1,000,427							$1,123,569
9400 - Improvements		$5,074,555	$1,784,084						$6,858,639
9500 - Miscellaneous	$4,762	$287,443	$695,000						$987,205
TOTAL	**$141,361**	**$6,557,638**	**$2,479,084**						**$9,178,083**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
4100 – Public Facilities Fee	$141,361	$6,557,638	$2,479,084						$9,178,083
TOTAL	**$141,361**	**$6,557,638**	**$2,479,084**						**$9,178,083**

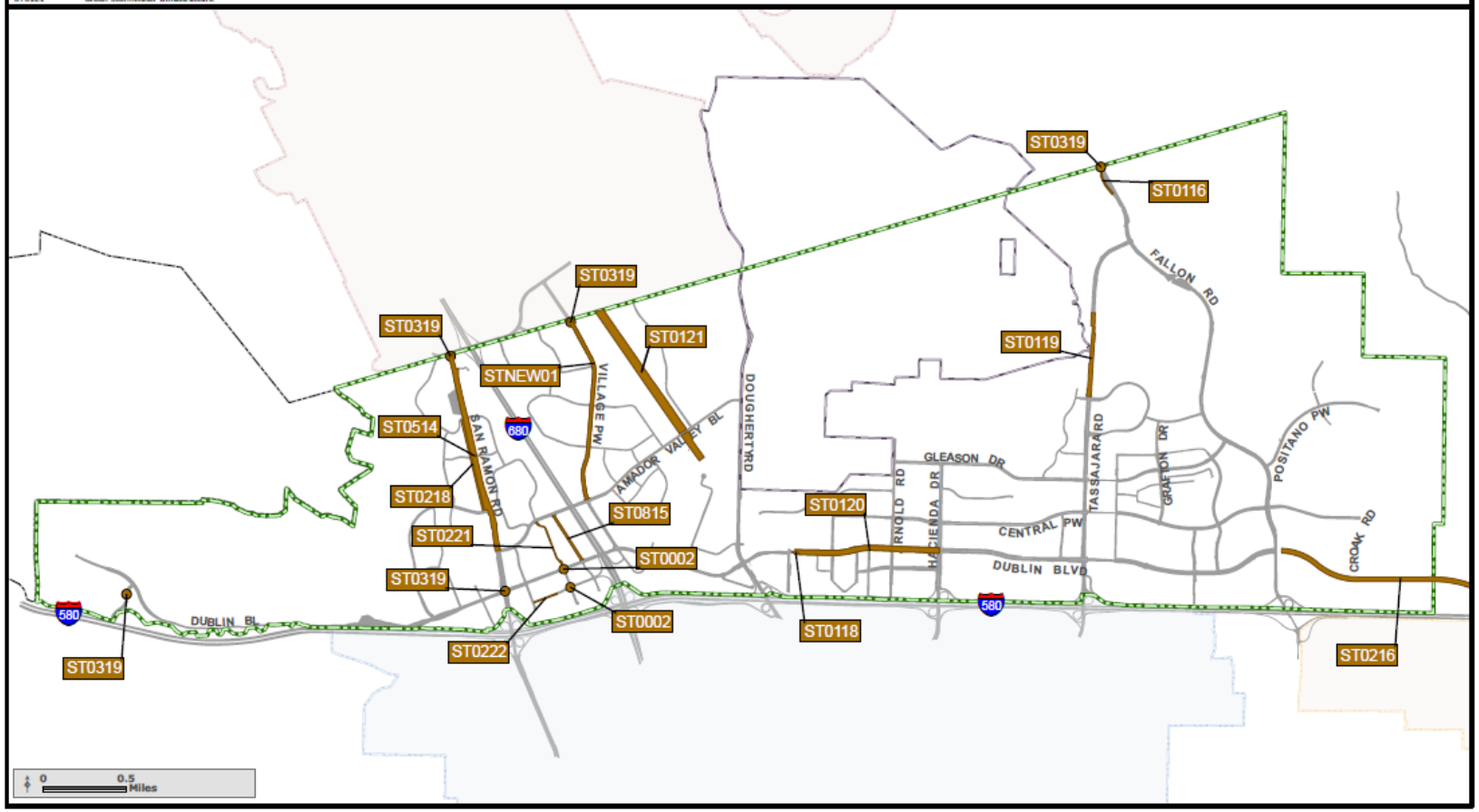
ANNUAL OPERATING IMPACT				**$140,000**	**$140,000**	**$140,000**		

STREETS

LOCATION MAP

STREETS

CIP Number	CIP Name
ST0815	Amador Plaza Road Bicycle and Pedestrian Improvements
ST0117	Annual Street Resurfacing (Various locations)
ST0319	City Entrance Monument Signs
ST0517	Citywide Bicycle and Pedestrian Improvements (Various locations)
ST0713	Citywide Signal Communications Upgrade (Various locations)
STNEW02	Citywide Storm Drain Improvements (Various locations)
ST0221	Downtown Dublin Street Grid Network
ST0216	Dublin Boulevard Extension – Fallon Road To North Canyons Parkway
ST0120	Dublin Boulevard Pavement Rehabilitation
ST0417	Dublin Ranch Street Light Improvements (Various locations)
ST0002	Golden Gate Dr. Intersection Improve. at Dublin Blvd. and St. Patrick Way
ST0121	Green Stormwater Infrastructure
ST0519	Intelligent Transportation System Upgrade – Connected/Autonomous Vehicle and Safety Improvements (Various locations)
ST0118	Iron Horse Trail Bridge At Dublin Boulevard
ST0122	Local Roadway Safety Plan
ST0218	San Ramon Road Landscape Renovation
ST0514	San Ramon Road Trail Lighting
ST0222	St. Patrick Way Extension
ST0119	Tassajara Road Improvements-North Dublin Ranch Drive To Quarry Lane School
ST0116	Tassajara Road Realignment And Widening-Fallon Road To North City Limit
STNEW03	Traffic Signal and Roadway Safety Improvements (Various locations)
ST0001	Traffic Signal Re-Lamping (Various locations)
STNEW01	Village Parkway Reconstruction



Number – ST0815	AMADOR PLAZA ROAD BICYCLE AND PEDESTRIAN IMPROVEMENTS	Program – STREETS

PROJECT DESCRIPTION

This project provides for the design and construction of pedestrian, bicycle, and vehicular improvements along Amador Plaza Road between Dublin Boulevard and Amador Valley Boulevard. The pedestrian and bicycle improvements are a Tier 1 priority project in the City of Dublin Bicycle and Pedestrian Master Plan. The project is also consistent with the Western Dublin Transportation Impact Fee program.

The project has two phases. On December 6, 2016, the City Council accepted the first phase of improvements, which included the installation of two mid-block crosswalks with pedestrian warning lights and construction of a raised concrete median at the southern Safeway/Dublin Place driveway. The second phase will include construction of an exclusive southbound right turn lane on Amador Plaza Road at Dublin Boulevard. Phase 2 design began in mid-2018 and construction will occur following acquisition of the right-of-way for these improvements, which are dependent upon the timing of an adjacent development project at the former Coco's site.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$11,344	$8,072							$19,416
9200 - Contract Services	$190,849	$37,522							$228,371
9300 - Land/Right of Way		$126,000							$126,000
9400 - Improvements	$350,242	$685,620							$1,035,862
9500 - Miscellaneous	$716	$3,284							$4,000
TOTAL	$553,151	$860,498							$1,413,649

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
4304 - Western Dublin Transportation Impact Fee	$553,151	$860,498							$1,413,649
TOTAL	$553,151	$860,498							$1,413,649

ANNUAL OPERATING IMPACT									

Number – ST0117 **ANNUAL STREET RESURFACING** **Program – STREETS**

PROJECT DESCRIPTION

This project provides for the design and construction of a variety of pavement resurfacing treatments, from slurry seal to major rehabilitation and reconstruction of streets and resurfacing of bridge decks. The project also includes installation of new or upgrades of existing ADA curb ramps on roads that are reconstructed or receive an asphalt concrete overlay. Streets are selected for improvements based on the City's Pavement Management System to optimize the pavement condition in relation to available budget. The City owns and maintains approximately 147 centerline miles of streets.

The Metropolitan Transportation Commission groups Pavement Condition Index (PCI) ratings into the following categories: 80-100 Very Good-Excellent; 70-79 Good, 60-69 Fair, 50-59 At Risk, 25-49 Poor, and 0-24 Failed. The City of Dublin is rated very good with a rolling three-year average PCI of 81.

This annual Resurfacing Program is primarily funded by Alameda County Transportation Commission Measure B/BB funds, SB-1, and Gas Tax. This program protects the substantial investment the City has in the public street system.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$83,320	$73,195	$35,360	$35,360	$35,360	$35,360	$35,360		$333,315
9200 - Contract Services	$1,178,945	$650,400	$340,000	$340,000	$340,000	$360,000	$360,000		$3,569,345
9400 - Improvements	$6,774,286	$2,028,561	$2,017,401	$1,917,401	$1,917,401	$2,170,601	$2,170,601		$18,996,252
9500 - Miscellaneous	$3,366	$38,706	$7,120	$7,120	$7,120	$8,000	$8,000		$79,432
TOTAL	**$8,039,917**	**$2,790,862**	**$2,399,881**	**$2,299,881**	**$2,299,881**	**$2,573,961**	**$2,573,961**		**$22,978,344**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund	$400,043	$67,957							$468,000
2201 - State Gas Tax	$3,068,518	$1,094,584	$525,920	$600,920	$725,920	$800,000	$800,000		$7,615,862
2204 – Measure B Sales Tax – Local Streets Fund (ACTC)	$984,999	$500,000	$300,000						$1,784,999
2205 – Measure B Sales Tax – Bike & Pedestrian Fund (ACTC)	$300,000								$300,000
2214 – Measure BB Sales Tax – Local Streets Fund (ACTC)	$1,702,000	$104,020	$450,000	$575,000	$450,000	$650,000	$650,000		$4,581,020
2215 – Measure BB Sales Tax – Bike & Pedestrian Fund (ACTC)	$304,500								$304,500
2216 – Measure B Grants	$82,500								$82,500
2220 – Road Maint. & Rehab. Account (RMRA)	$1,041,717	$973,961	$1,123,961	$1,123,961	$1,123,961	$1,123,961	$1,123,961		$7,635,483
2304 – Local Recycling Programs	$155,640	$4,360							$160,000
4306 – Tri-Valley Transportation Development Fee		$45,980							$45,980
TOTAL	**$8,039,917**	**$2,790,862**	**$2,399,881**	**$2,299,881**	**$2,299,881**	**$2,573,961**	**$2,573,961**		**$22,978,344**

ANNUAL OPERATING IMPACT									

Number – ST0319 | **CITY ENTRANCE MONUMENT SIGNS** | **Program – STREETS**

PROJECT DESCRIPTION

This project provides for the design and construction to install City entrance monument signs and a Downtown gateway sign at the following locations: Village Parkway median at Kimball Avenue (monument), San Ramon Road median at Alcosta Boulevard (monument), Schaefer Ranch Road at Dublin Boulevard (monument), and Tassajara Road north of Fallon Road (monument); and the southeast corner of Dublin Boulevard and San Ramon Road (Downtown gateway). The new signs will conform to the City of Dublin Streetscape Master Plan and the monument signs will match the existing granite monument signs currently installed within the City. Installation of the Downtown gateway signage was completed in spring 2022 and the monument signage is anticipated to start in Fiscal Year 2022-23. Funding for the Downtown gateway sign comes from the General Fund Downtown Public Improvements Reserve.

The Streetscape Master Plan also calls for entrance monument signs at Fallon Road at Dublin Boulevard and at Dublin Boulevard at the eastern city limits. Currently there are no medians at these locations on which to install the signs. These two entrance monument signs may be installed on the Dublin Boulevard Extension - Fallon Road to North Canyons Parkway project (ST0216) or when adjacent property develops and installs associated street improvements.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits		$45,175							$45,175
9200 - Contract Services		$80,000							$80,000
9400 - Improvements		$350,000							$350,000
9500 - Miscellaneous		$9,825							$9,825
TOTAL		**$485,000**							**$485,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund		$485,000							$485,000
TOTAL		**$485,000**							**$485,000**

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project includes planning, design, and construction of improvements to various pedestrian and bicycle facilities throughout the City, including pedestrian/bicycle bridges. This project replaces former projects that provided funding for Americans with Disabilities Act (ADA) Transition Plan improvements and Citywide Sidewalk Repair Improvements. In addition to the scope of those previous projects, this project includes design and construction of improvements recommended in the City of Dublin Bicycle and Pedestrian Master Plan, the ADA Transition Plan, and the Class 1 Facilities Maintenance Plan.

The project includes an update to the ADA Transition Plan. The plan update will include a review of City buildings, parks, and rights-of-way. The ADA Transition Plan update will be funded by General Fund. It is anticipated that the ADA Transition Plan update will be completed in 2022.

An update of the City of Dublin Bicycle and Pedestrian Master Plan began in Fiscal Year 2019-20 and is anticipated to be completed in summer 2022.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$45,218	$55,802	$30,160	$30,160	$30,160				$191,500
9200 - Contract Services	$524,885	$226,115	$62,350	$222,350	$302,350				$1,338,050
9400 - Improvements	$1,380,060	$395,608	$390,988	$390,988	$390,988				$2,948,632
9500 - Miscellaneous	$768	$19,460	$9,730	$9,730	$9,730				$49,418
TOTAL	$1,950,931	$696,985	$493,228	$653,228	$733,228				$4,527,600

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund	$384,358	$236,642	$105,000	$105,000	$105,000				$963,000
2203 - Transportation Development Act	$192,683	$17,317							$210,000
2204 - Measure B Sales Tax - Local Streets Fund (ACTC)	$509,900	$100							$510,000
2205 - Measure B Sales Tax - Bike & Pedestrian Fund (ACTC)	$122,461	$20,439							$142,900
2214 - Measure BB Sales Tax - Local Streets Fund (ACTC)	$574,569	$337,031	$280,000	$280,000	$280,000				$1,751,600
2215 - Measure BB Sales Tax - Bike & Pedestrian Fund (ACTC)	$166,959	$58,45	$108,228	$268,228	$348,228				$950,100
TOTAL	**$1,950,931**	**$696,985**	**$493,228**	**$653,228**	**$733,228**				**$4,527,600**

ANNUAL OPERATING IMPACT									

Number – ST0713	CITYWIDE SIGNAL COMMUNICATIONS UPGRADE	Program – STREETS

PROJECT DESCRIPTION

This project provides for the continued upgrades of the traffic signal communications system and includes the replacement of signal controllers, conflict monitors, and battery backup units, as well as managing ongoing signal operations of coordinated corridors. In Fiscal Years 2019-20 and 2020-21, the project further expanded the traffic communication network, connecting traffic signals on Fallon Road and Tassajara Road. The project will also provide for installing a new conduit, removing the existing copper communication cables and installing new fiber optic cables on Dublin Boulevard, which is anticipated to begin in fall 2022. The project will also expand the adaptive traffic signal system along key corridors and will connect existing and new public safety infrastructure, such as situational awareness cameras and automated license plate recognition cameras, to the high-speed fiber optic communications system.

The project updated the City of Dublin Travel Demand Forecasting Model to provide traffic flow projections on the arterial and collector roadways as well as analyzed future land use development proposals and transportation network changes in the City. In April 2021, the project resulted in City Council adopting a resolution establishing the California Environmental Quality Act (CEQA) transportation thresholds of significance for Vehicle Miles Traveled (VMT).

This project is partially funded with General Fund reserve designation for One Time Initiative - Capital. Potential other funding for this project may include Federal and State grants.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$31,859	$91,448	$8,320	$8,320	$8,320				$148,267
9200 - Contract Services	$538,107	$404,974	$135,000	$135,000	$135,000				$1,348,081
9400 – Improvements	$675,083	$1,998,115	$291,720	$91,720	$131,720				$3,188,358
9500 – Miscellaneous	$4,900								$4,900
9600 - Equipment		$5,120							$5,120
TOTAL	**$1,249,949**	**$2,499,657**	**$435,040**	**$235,040**	**$275,040**				**$4,694,726**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 - General Fund	$79,853	$1,420,147							$1,500,000
2201 - State Gas Tax		$104,000							$104,000
2204 - Measure B Sales Tax - Local Streets Fund (ACTC)	$175,550	$73,090							$248,640
2207 - TFCA/Transportation for Clean Air		$146,000							$146,000
2212 - Vehicle Registration Fee (ACTC)	$691,070	$31,676	$35,040	$35,040	$35,040				$827,866
2214 – Measure BB Sales Tax – Local Streets Fund (ACTC)			$200,000	$200,000	$200,000				$600,000
2220 - Road Maint. & Rehab. Account (RMRA)	$36,844	$417,476	$200,000		$40,000				$694,320
4301 – Eastern Dublin Transportation Impact Fee	$177,158	$22,842							$200,000
4304 - Western Dublin Transportation Impact Fee		$199,000							$199,000
6305 - Internal Service Fund - Equipment	$89,474	$85,426							$174,900
TOTAL	**$1,249,949**	**$2,499,657**	**$435,040**	**$235,040**	**$275,040**				**$4,694,726**

ANNUAL OPERATING IMPACT								

Number – STNEW02	CITYWIDE STORM DRAIN IMPROVEMENTS	Program – STREETS

PROJECT DESCRIPTION

This project will provide for the planning, design, maintenance, and construction of various improvements to citywide storm drainage facilities that are not located within public street rights-of-way, such as v-ditches and culverts on City-owned properties or public easements, such as the large G-3 box culvert running parallel to I-580. The first phase of the project will include a storm drainage master plan and/or condition assessment report with recommendations for maintenance or improvements. Future phases will include design and maintenance and/or construction implementing the recommendations from the Master Plan.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits				$4,992		$4,992	$4,992		$14,976
9200 - Contract Services				$25,008		$25,008	$150,000		$200,016
9500 – Miscellaneous							$2,508		$2,508
TOTAL				**$30,000**		**$30,000**	**$157,500**		**$217,500**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund				$30,000		$30,000	$157,500		$217,500
TOTAL				**$30,000**		**$30,000**	**$157,500**		**$217,500**

ANNUAL OPERATING IMPACT									

Number – ST0221 | **DOWNTOWN DUBLIN STREET GRID NETWORK** | **Program – STREETS**

PROJECT DESCRIPTION

This project provides for the planning of a new Street Grid Network, in accordance with the main principles of the Downtown Dublin Preferred Vision, which was approved by the City Council on November 5, 2019. The Street Grid Network will introduce new streets that will break down the large block format into smaller, walkable-sized blocks between 350 to 450 feet per side. The proposed extension of Golden Gate Drive north from Dublin Boulevard up to Amador Valley Boulevard will become a new main street with the classic Downtown street grid network within street rights-of-way varying between 60 and 90 feet wide. Street infrastructure may include storm drainage, sewer, water, recycled water, communications, gas, and electric utilities, as well as landscaping and irrigation.

Street rights-of-way are anticipated to be dedicated by developers. Possible funding sources are development impact fees, community facilities district or other assessment district.

ANNUAL OPERATING IMPACT: To be determined.

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	**PRIOR YEARS**	**2021-2022 BUDGET**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**2026-2027**	**FUTURE YEARS**	**TOTALS**
9100 - Salaries & Benefits	$2,500	$48,550	$8,990	$8,990	$8,990			$200,000	$278,019
9200 - Contract Services		$150,000						$1,000,000	$1,150,000
9400 - Improvements								$20,000,000	$20,000,000
TOTAL	**$2,500**	**$198,550**	**$8,990**	**$8,990**	**$8,990**			**$21,200,000**	**$21,428,019**

FUNDING SOURCE	**PRIOR YEARS**	**2021-2022 BUDGET**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**2026-2027**	**FUTURE YEARS**	**TOTALS**
1001 – General Fund	$2,500	$198,550	$8,990	$8,990	$8,990				$228,019
9998 - Unidentified								$21,200,000	$21,200,000
TOTAL	**$2,500**	**$198,550**	**$8,990**	**$8,990**	**$8,990**			**$21,200,000**	**$21,428,019**

ANNUAL OPERATING IMPACT								

Number – ST0216	DUBLIN BOULEVARD EXTENSION – FALLON ROAD TO NORTH CANYONS PARKWAY	Program – STREETS

PROJECT DESCRIPTION

This project provides for the environmental review, preliminary engineering, design, and construction of the 1.5-mile extension of Dublin Boulevard from Fallon Road to North Canyons Parkway in Livermore. The extension is planned to have four to six travel lanes, bike lanes, a Class 1 bike/multi-use path, sidewalk, curb and gutter, traffic signals, street lighting, landscaped medians, bus stops, and all city street utilities. The preliminary engineering and Environmental Impact Report (EIR) cost allocation between the City of Dublin and City of Livermore is governed by a Memorandum of Understanding approved by the City Council on April 19, 2016. On November 1, 2016, the City Council approved a contract for Preliminary Engineering and EIR. On April 27, 2017, Alameda County Transportation Commission (ACTC) approved $8.233 million of Measure BB Grant funds for the design and environmental phases of the project starting with the Fiscal Year 2017-18 funding. The project EIR and precise roadway alignment was completed in 2020, after which ACTC took the lead in final design. The NEPA Environmental Assessment was completed in early 2021 with a Finding of No Significant Impact.

The preliminary engineering level cost estimate for this project is currently at $180.5 million, which includes all project mitigation costs and indirect impacts mitigation and is anticipated to be divided among the City of Dublin and the City of Livermore based on street length in each jurisdiction. It is expected that the City of Dublin share will be approximately $120.7 million, and the City of Livermore share will be $59.8 million. The unincorporated Alameda County's costs will be shared between the City of Dublin and City of Livermore with the final cost allocation to each jurisdiction to be defined by a Cooperative Agreement.

The $16.3 million identified as "Other" funding is from Tri-Valley Transportation Development Fee.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$55,615	$239,895		$99,944				$200,000	$595,454
9200 - Contract Services	$1,107,530	$466,414						$9,850,912	$11,424,856
9300 - Land/Right of Way				$7,00,056				$21,485,289	$28,485,345
9400 - Improvements								$70,971,451	$70,971,451
9500 - Miscellaneous	$3,950	$23,515		$9,200,000					$9,227,465
TOTAL	**$1,167,095**	**$729,824**		**$16,300,000**				**$102,507,652**	**$120,704,571**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund		$123,000							$123,000
2217 - Measure BB Grants	$439,824	$60,176							$500,000
2220 - Road Maint. & Rehab. Account (RMRA)	$172,703	$67,302							$240,004
4301 – Eastern Dublin Transportation Impact Fee	$554,568	$479,347							$1,033,915
9997 – Other				$16,300,000					$16,300,000
9998 – Unidentified								$102,507,652	$102,507,652
TOTAL	**$1,167,095**	**$729,824**		**$16,300,000**				**$102,507,652**	**$120,704,571**

ANNUAL OPERATING IMPACT									

Number – ST0120	DUBLIN BOULEVARD PAVEMENT REHABILITATION	Program – STREETS

PROJECT DESCRIPTION

This project provides for pavement rehabilitation of Dublin Boulevard between Scarlett Drive and Hacienda Drive. Rehabilitation will include removal and replacement of existing failed pavement, resurfacing with new asphalt concrete, and installation of new pavement striping. The project will also include installation of new curb ramps or upgrade of existing curb ramps to comply with Americans with Disabilities Act standards.

On April 4, 2017, the City Council authorized the filing of an application to the Metropolitan Transportation Commission (MTC) for federal funding through the One Bay Area Grant Local Streets and Roads (OBAG-LSR) program. In November 2017, MTC approved OBAG-LSR funding of $661,000 for the project. The OBAG-LSR funding requires 11.47% local funding, which is provided by Measure B Local Streets and Roads funds.

This project represents the OBAG-LSR funded portions on the improvements along Dublin Boulevard. The balance of the improvements will be constructed in conjunction with that year's Annual Street Resurfacing Capital Improvement Program project (ST0117). This project will protect the substantial investment the City has in the public street system.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9400 - Improvements		$737,000							$737,000
TOTAL		$737,000							$737,000

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2202 - Federal Transportation Grant		$661,000							$661,000
2204 - Measure B Sales Tax - Local Streets Fund (ACTC)		$76,000							$76,000
TOTAL		$737,000							$737,000

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project provides for the design and repainting of decorative streetlight poles. Repainting of the streetlight poles protects its integrity and improves aesthetics in the surrounding neighborhood. This project is funded by revenue collected through District assessments.

The conversion of approximately 1,500 existing streetlights into energy efficient LED streetlights in the Dublin Ranch Street Light Assessment District (1999-1) is now included within the Citywide Energy Improvement project (GI0121).

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$6,275		$6,760	$6,760	$6,760				$26,555
9200 - Contract Services		$27,667	$34,820	$34,820	$34,820				$132,127
9500 - Miscellaneous		$3,220	$420	$420	$420				$4,480
TOTAL	$6,275	$30,887	$42,000	$42,000	$42,000				$163,162

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2705 – Streetlight District East Dublin 1991-1	$6,275	$30,887	$42,000	$42,000	$42,000				$163,162
TOTAL	$6,275	$30,887	$42,000	$42,000	$42,000				$163,162

ANNUAL OPERATING IMPACT									

Number – ST0002	GOLDEN GATE DRIVE INTERSECTION IMPROVEMENTS - DUBLIN BLVD AND ST. PATRICK WAY	Program – STREETS

PROJECT DESCRIPTION

This project provides for the design and construction of improvements at the intersections of Dublin Boulevard at Golden Gate Drive and St. Patrick Way at Golden Gate Drive. This is a Western Dublin Transportation Impact Fee Program project designed to relieve congestion, reduce greenhouse gases, and is an Active Transportation Solution. The project is identified in the Downtown Dublin Specific Plan and the Bicycle and Pedestrian Master Plan. The improvements may include a new traffic signal at the intersection of St. Patrick Way and Golden Gate Drive; traffic signal modifications at the intersection of Dublin Boulevard at Golden Gate Drive; conversion of signal interconnection from copper to fiber optic; signage, striping and markings; necessary utility, pavement, curb, gutter, ADA curb ramps, and sidewalk modifications or adjustments. Design is anticipated to begin in Fiscal Year 2022-23.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits			$11,440	$22,880	$8,320				$42,640
9200 - Contract Services			$10,000	$91,000	$99,000				$200,000
9400 - Improvements					$709,000				$709,000
TOTAL			**$21,440**	**$113,880**	**$816,320**				**$951,640**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
4304 – Western Dublin Transportation Impact Fee			$21,440	$113,880	$816,320				$951,640
TOTAL			**$21,440**	**$113,880**	**$816,320**				**$951,640**

ANNUAL OPERATING IMPACT									

Number – ST0121 | **GREEN STORMWATER INFRASTRUCTURE** | **Program – STREETS**

PROJECT DESCRIPTION

This project provides for the planning, design, and construction of various citywide projects that will improve water quality and provide other environmental benefits in accordance with the Green Stormwater Infrastructure (GSI) Plan, which was approved by City Council on June 18, 2019. The GSI Plan and associated implementing projects, as well as trash load reduction requirements, are mandated by the Municipal Regional Stormwater Permit (MRP). Projects include: stormwater full trash capture device installation throughout the City, and construction of GSI associated with phase one of the Iron Horse Nature Park and Open Space Project. GSI planning and planning for the installation of trash capture devices began in Fiscal Year 2021-22. This project is funded by a General Fund Reserve set aside for this purpose.

ANNUAL OPERATING IMPACT: To be determined. On-going operations and maintenance (O&M) expenditures for installed facilities are required, but may be equal to current maintenance expenditures, particularly for retrofit and replacement projects. For completely new projects, O&M costs are estimated at 1.3% of construction cost for parcel based GSI or regional stormwater controls, and 3.6% of construction costs for green street projects.

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits		$48,500	$47,840						$96,340
9200 - Contract Services		$325,070	$286,295						$611,365
9400 - Improvements			$1,433,670						$1,433,670
9500 - Miscellaneous		$9,000	$3,000						$12,000
TOTAL		**$382,570**	**$1,770,805**						**$2,153,375**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund		$382,570	$1,770,805						$2,153,375
TOTAL		**$382,570**	**$1,770,805**						**$2,153,375**

ANNUAL OPERATING IMPACT									

Number – ST0519	INTELLIGENT TRANSPORTATION SYSTEM UPGRADE - CONNECTED/AUTONOMOUS VEHICLE AND SAFETY IMPROVEMENTS	Program – STREETS

PROJECT DESCRIPTION

This project provides for improvements to the City's transportation system using emerging technologies, such as support for connected and autonomous vehicles, and is a collaborative effort between the City of Dublin, Livermore Amador Valley Transportation Authority (LAVTA), and the Metropolitan Transportation Commission (MTC). System improvements will be completed both by the City and MTC. The funding source for the MTC/LAVTA led work is shown as "Other" because MTC project costs will be funded directly by MTC.

Transportation system improvements will include Connected Vehicle Software that will integrate with the City's central traffic management system to broadcast real-time traffic signal information to transit vehicles and other motorists; Shared Autonomous Vehicle (SAV) Communications that will provide for the integration of SAV with the City's traffic signal controllers.

The project will also evaluate vulnerable road user protection systems at three to four signalized intersections on Dublin Boulevard in the vicinity of the Dublin/Pleasanton BART station to see if it can effectively detect pedestrians and bicyclists in or near the intersections.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$19,915	$3,425	$8,320						$31,660
9200 - Contract Services	$41,052	$25,316							$66,368
9400 - Improvements	$5,013	$605,161	$91,680						$701,854
TOTAL	**$65,980**	**$633,902**	**$100,000**						**$799,882**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2201 – State Gas Tax	$11,895	$113,105	$100,000						$225,000
2212 – Vehicle Registration Fee (ACTC)	$54,086	$57,114							$111,200
2217 – Measure BB Grants		$78,682							$78,682
9997 – Other		$385,000							$385,000
TOTAL	**$65,980**	**$633,902**	**$100,000**						**$799,882**

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project provides for the planning, design, and construction of the Iron Horse Trail bridge for bicycles and pedestrians over Dublin Boulevard. The project will construct a truss arch bridge consistent with the Iron Horse Trail Feasibility Study and preliminary bridge design, approved by the City Council on November 7, 2017. The bridge will provide safer and easier trail access, including access to and from the Dublin-Pleasanton BART station.

The Alameda County Transportation Commission (ACTC) approved an allocation of $1,294,000 of Measure BB discretionary funds in Fiscal Year 2017-18 for the bridge design and environmental clearance. On June 17, 2019, ACTC approved additional funding in the amount of $4,751,000 of Measure BB and $856,419 of Transportation for Clean Air funds for the construction phase of the project. The project will also receive funding of $1,000,000 for construction from a Developer contribution from the Boulevard Project. Fall of 2020, BART approved $1,500,000 of Measure RR Safe Routes to BART Grant for the construction phase of the project. Construction of the project was awarded by the City Council on March 1, 2022 and is anticipated to be completed in summer 2023.

The $600,000 identified as "Other" is from the Tri-Valley Transportation Development Fee.

ANNUAL OPERATING IMPACT: $50,000

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$58,373	$97,087							$155,460
9200 - Contract Services	$982,791	$1,436,749							$2,419,540
9400 - Improvements		$10,816,979	$600,000						$11,416,979
9500 - Miscellaneous	$4,960	$7,500							$12,460
TOTAL	**$1,046,124**	**$12,358,315**	**$600,000**						**$14,004,439**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2201 - State Gas Tax	$12,325	$832,715							$845,040
2204 – Measure B Sales Tax – Local Streets Fund (ACTC)	$51,008	$536,972							$587,980
2205 – Measure B Sales Tax – Bike & Pedestrian Fund (ACTC)	$17,332	$382,678							$400,000
2207 – TFCA/Transportation for Clean Air		$856,419							$856,419
2214 – Measure BB Sales Tax – Local Streets Fund (ACTC)		$400,000							$400,000
2215 – Measure BB Sales Tax – Bike & Pedestrian Fund (ACTC)		$300,000							$300,000
2217 – Measure BB Grants	$801,986	$5,243,014							$6,045,000
2218 – Measure RR Safe Routes to BART		$1,500,000							$1,500,000
2220 – Road Maint. & Rehab. Account (RMRA)	$163,482	$806,518							$970,000
4301 – Eastern Dublin Transportation Impact Fee		$500,000							$500,000
4401 – Dublin Crossing Fund		$1,000,000							$1,000,000
9997 – Other			$600,000						$600,000
TOTAL	**$1,046,124**	**$12,358,315**	**$600,000**						**$14,004,439**

ANNUAL OPERATING IMPACT				**$50,000**	**$50,000**	**$50,000**	**$50,000**		

Number – ST0122 | **LOCAL ROADWAY SAFETY PLAN** | **Program – STREETS**

PROJECT DESCRIPTION

The project will provide for developing a Local Roadway Safety Plan (LRSP). The LRSP will prioritize safety for all users, and provide a framework to identify, analyze, and prioritize roadway safety improvements on local roads. Aligning with federal regulations, the State's Strategic Highway Safety Plan, and the vision for California, the LRSP would guide the City to data driven solutions for safer streets. It would identify the stakeholders, use safety data to identify safety issues, choose proven solutions, identify the implementation process, and support future safety investments. The LRSP offers a proactive approach to addressing safety needs, improve transportation safety by reducing the risk of fatality and injury and improve responsiveness to safety challenges.

The LRSP along with the current update of the Bicycle and Pedestrian Master Plan would create a transportation system that promotes multi-modal transportation options and community safety. The key goal of the LRSP is to provide safe, comfortable, and convenient travel along City of Dublin's roadways through a comprehensive, integrated transportation network for all users. The LRSP is anticipated to be completed in summer 2022. The State of California contributed $72,000 towards this project.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	**PRIOR YEARS**	**2021-2022 BUDGET**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**2026-2027**	**FUTURE YEARS**	**TOTALS**
9100 - Salaries & Benefits		$16,080	$5,200						$21,280
9200 - Contract Services		$99,780	$14,800						$114,580
9500 - Miscellaneous		$2,120							$2,120
TOTAL		**$117,980**	**$20,000**						**$137,980**

FUNDING SOURCE	**PRIOR YEARS**	**2021-2022 BUDGET**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**2026-2027**	**FUTURE YEARS**	**TOTALS**
2206 – State Transportation Improvement		$72,000							$72,000
2214 – Measure BB Sales Tax – Local Streets Fund (ACTC)		$45,980	$20,000						$65,980
TOTAL		**$117,980**	**$20,000**						**$137,980**

ANNUAL OPERATING IMPACT									

Number – ST0218 | **SAN RAMON ROAD LANDSCAPE RENOVATION** | **Program – STREETS**

PROJECT DESCRIPTION

This project provides for design and construction to renovate the landscaping along San Ramon Road between Silvergate Drive and Alcosta Boulevard. Proposed renovation includes the removal of failing plants, soil amendment, and installation of new plants, with an emphasis on bay friendly and water conserving plant species. Much of the existing landscaping in this area was installed between 1993 and 1995, and some plant material has reached the end of its life expectancy. The project has been delayed due to prior years droughts and due to other adjacent projects, such as installation of a recycled water irrigation main by Dublin San Ramon Services District. The project design has been delayed. It is expected to begin in the next Fiscal Year. Potential funding for Bay Friendly landscaping may be available from Measure D.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$405	$12,459							$12,864
9200 - Contract Services		$19,000							$19,000
9400 - Improvements		$206,201							$206,201
9500 - Miscellaneous		$1,000							$1,000
TOTAL	**$405**	**$238,660**							**$239,065**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund	$405	$238,660							$239,065
TOTAL	**$405**	**$238,660**							**$239,065**

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project provides for the design and construction of improvements to the trail light fixtures between Alcosta Boulevard and Silvergate Drive. In prior years, the project included installation of tree root barriers and repair of portions of the asphalt concrete trail. Other CIP Projects (ST0514 - Storm Drain Bypass San Ramon Road, ST0117 - Annual Street Resurfacing, and ST0517 - Citywide Bicycle and Pedestrian Improvements) replaced the existing asphalt trail surface. The trail lighting improvement portion of the project was completed in early 2022. The remaining pole painting portion of the project will be completed in conjunction with the Dublin Ranch Street Light Pole Improvements (ST0417).

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$19,474	$1,905							$21,379
9200 - Contract Services	$8,016	$39,484							$47,500
9400 - Improvements	$54,409	$49,124							$103,533
9500 - Miscellaneous	$450	$600							$1,050
TOTAL	$82,349	$91,113							$173,462

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund	$82,349	$91,113							$173,461
TOTAL	$82,349	$91,113							$173,462

ANNUAL OPERATING IMPACT									

PROJECT DESCRIPTION

This project provides for the design and construction of the final segment of St. Patrick Way from west of Golden Gate Drive to Regional Street. This is a Western Dublin Transportation Impact Fee Program project which will relieve congestion, reduce greenhouse gases, and is an Active Transportation Solution. The project is identified in the General Plan, Downtown Dublin Specific Plan, and the Bicycle and Pedestrian Master Plan.

Prior segments of St. Patrick Way were constructed by Caltrans in 1998 and Connelly Station in 2014. The developer of the St. Patrick Way Bayview Development Group project entered into an agreement with the City on June 18, 2018, which required dedication of right-of-way and construction of improvements to complete the St. Patrick Way Extension. The developer is responsible for all project costs to acquire right-of-way, design, and construction in exchange for credit toward Western Dublin Transportation Impact Fees. Construction began in 2021 and is anticipated to be completed in mid-2024.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9400 - Improvements		$3,742,556							$3,742,556
TOTAL		**$3,742,556**							**$3,742,556**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9999 – Developer Built		$3,742,556							$3,742,556
TOTAL		**$3,742,556**							**$3,742,556**

ANNUAL OPERATING IMPACT									

Number – ST0119	TASSAJARA ROAD IMPROVEMENTS - NORTH DUBLIN RANCH DRIVE TO QUARRY LANE SCHOOL	Program – STREETS

PROJECT DESCRIPTION

This project provides for design and construction to complete the street improvements on Tassajara Road, from North Dublin Ranch Drive to Quarry Lane School. The scope of this project was previously included as part of Fiscal Years 2016-19 Capital Improvement Program project, ST0116 - Tassajara Road Realignment & Widening, which included the design and construction of Tassajara Road from North Dublin Ranch Drive to Dublin's northern limit. In Fiscal Year 2018-19, the scope of ST0116 was revised to only include the segment of Tassajara Road north of Fallon Road.

The project will improve Tassajara Road to a four-lane arterial standard, with bike lanes, sidewalks, landscaped median, stormwater treatment areas, and other associated street improvements. Portions of the existing roadway have been improved by adjacent development projects and this project will complete the street improvements implementing the General Plan and the Complete Streets Policy. This roadway segment is a project within the Eastern Dublin Transportation Impact Fee program. Preliminary engineering and environmental documentation were completed as part of ST0116.

Design of the project began in early 2020. Construction is anticipated to start in Fiscal Year 2022-23; however, it is dependent upon utility relocation, right-of-way acquisition, and permitting by regulatory agencies.

The $1,000,000 in "Other" funding is from Quarry Lane School for the improvements to be constructed along the frontage of the new performing arts expansion and the $1,450,000 in "Other" funding is from Tri-Valley Transportation Development Fee.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$12,274	$123,766							$136,040
9200 - Contract Services	$140,043	$1,029,617	$1,000,000						$2,169,660
9300 – Land/Right of Way	$16,187	$420,113							$436,300
9400 - Improvements		$5,340,000	$4,500,000	$1,500,000					$11,340,000
9500 - Miscellaneous	$127	$417,873							$418,000
TOTAL	**$168,631**	**$7,331,369**	**$5,500,000**	**$1,500,000**					**$14,500,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2201 - State Gas Tax		$1,201,980							$1,201,980
4301 – Eastern Dublin Transportation Impact Fee	$112	$2,797,908	$550,000	$50,000					$3,848,020
4305 – Traffic Impact Fee – Dougherty Valley			$1,500,000						$1,500,000
4306 – Tri-Valley Transportation Development Fee	$168,519	$3,331,481	$2,000,000						$5,500,000
9997 – Other			$1,450,000	$1,000,000					$2,450,000
TOTAL	**$168,631**	**$7,331,369**	**$5,500,000**	**$1,500,000**					**$14,500,000**

ANNUAL OPERATING IMPACT									

Number – ST0116	TASSAJARA ROAD REALIGNMENT AND WIDENING - FALLON ROAD TO NORTH CITY LIMIT	Program – STREETS

PROJECT DESCRIPTION

The project provides for the planning and preliminary engineering to define a new roadway alignment, design cross-section, right-of-way, and environmental clearance for Tassajara Road between North Dublin Ranch Drive and the City and Contra Costa County limits. The project also provides for the design and construction of a realigned Tassajara Road from Fallon Road to the northern City limit, which will be coordinated with Contra Costa County. Planning and preliminary engineering cost will be split in accordance with the Memorandum of Understanding, which was approved on September 16, 2014. Costs for the design and construction will be agreed upon and split proportionally with the work within each jurisdiction. The design and construction of the southerly Tassajara Road segment is included in another Capital Improvement Program project, Tassajara Road Improvements - North Dublin Ranch Drive to Quarry Lane School (ST0119).

This project will widen Tassajara Road to a four-lane arterial standard with bike lanes, sidewalks, landscaped median, stormwater treatment areas, and other associated street improvements. Segments of the existing roadway have been improved by adjacent development projects. This project will complete the street improvements and realign the remaining segments of the existing roadway to improve safety and achieve better circulation while adhering to the Complete Streets Policy. The roadway segment is a project within both the Tri-Valley Transportation Council Strategic Expenditure Plan (Project B-8) and the Eastern Dublin Transportation Impact Fee Program.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits	$76,653	$228,825							$305,478
9200 - Contract Services	$177,777	$1,746,373							$1,924,149
9300 – Land/Right of Way		$1,980,000							$1,980,000
9400 - Improvements		$8,072,476							$8,072,476
9500 - Miscellaneous	$5,672	$489,641							$495,313
TOTAL	**$260,101**	**$12,517,315**							**$12,777,416**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2201 – State Gas Tax		$200,000							$200,000
2220 – Road Maint. & Rehab. Account (RMRA)	$142,066	$549,993							$692,059
4301 – Eastern Dublin Transportation Impact Fee	$112,122	$5,896,617							$6,008,739
4303 – Traffic Impact Fee – Category 3	$5,913	$403,350							$409,263
4305 – Traffic Impact Fee – Dougherty Valley		$3,964,338							$3,964,338
4306 – Tri-Valley Transportation Development Fee		$503,017							$503,017
9997 - Other		$1,000,000							$1,000,000
TOTAL	**$260,101**	**$12,517,315**							**$12,777,416**

ANNUAL OPERATING IMPACT									

Number – STNEW03	TRAFFIC SIGNAL AND ROADWAY SAFETY IMPROVEMENTS	Program – STREETS

PROJECT DESCRIPTION

This project will provide for feasibility, design, and construction and modification of traffic signals and roadway safety improvements at locations prioritized and recommended by Local Roadway Safety Plan (LRSP). LRSP is anticipated to be completed by summer 2022. Improvements may include upgrading the signal equipment such as traffic signal poles/mast arms, vehicle and pedestrian signal heads, signal controllers, cabinet upgrades, streetlighting/safety lighting improvements, signal phasing and timing changes, signing and striping improvements, and other alternatives. The project will also provide for evaluating the design and installation of protected intersection elements.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits			$10,400	$10,400					$20,800
9200 - Contract Services			$49,600	$99,600					$149,200
TOTAL			**$60,000**	**$110,000**					**$170,000**

FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
2214 – Measure B Sales Tax – Local Streets Fund (ACTC)			$30,000	$55,000					$85,000
2215 – Measure BB Sales Tax – Bike & Pedestrian (ACTC)			$30,000	$55,000					$85,000
TOTAL			**$60,000**	**$110,000**					**$170,000**

ANNUAL OPERATING IMPACT								

Number – ST0001 | **TRAFFIC SIGNAL RE-LAMPING** | **Program – STREETS**

PROJECT DESCRIPTION

This project provides for the replacement of the traffic signal and pedestrian signal LED lamps at approximately 78 signalized intersections. The City currently has 98 traffic signals, many of which were installed in 2008, and the LED lamps are reaching the end of their useful life, which is typically eight to ten years. The City has replaced 20 signalized intersection lamps through on-going maintenance efforts. New LED lamps will ensure proper visibility of vehicle and pedestrian signal heads, which is critical for maintaining safe traffic flow. Design is anticipated to begin in Fiscal Year 2022-23.

ANNUAL OPERATING IMPACT: None

MANAGING DEPARTMENT: Public Works

			2022-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	**PRIOR YEARS**	**2021-2022 BUDGET**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**2026-2027**	**FUTURE YEARS**	**TOTALS**
9100 - Salaries & Benefits			$4,160	$4,160		$4,160			$12,480
9200 - Contract Services			$35,000	$35,000					$70,000
9400 - Improvements			$259,380	$174,380		$130,840			$564,600
TOTAL			**$298,540**	**$213,540**		**$135,000**			**$647,080**

FUNDING SOURCE	**PRIOR YEARS**	**2021-2022 BUDGET**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**2026-2027**	**FUTURE YEARS**	**TOTALS**
2201 – State Gas Tax			$118,540	$58,540		$60,000			$237,080
2212 – Vehicle Registration Fee (ACTC)			$130,000	$130,000					$260,000
2214 – Measure BB Sales Tax – Local Streets Fund (ACTC)						$50,000			$50,000
2215 – Measure BB Sales Tax – Bike & Ped Fund (ACTC)			$50,000	$25,000		$25,000			$100,000
TOTAL			**$298,540**	**$213,540**		**$135,000**			**$647,080**

ANNUAL OPERATING IMPACT									

Number – STNEW01	VILLAGE PARKWAY RECONSTRUCTION	Program – STREETS

PROJECT DESCRIPTION

This project provides for the planning, design, and construction of the replacement of the existing streetscape elements on Village Parkway between Amador Valley Boulevard and the Northern City Limit (approximately 6,000 linear feet). The project will transform the segment of Village Parkway between Amador Valley Boulevard and Davona Drive to a pedestrian and bicycle friendly roadway, which will incorporate complete streets elements such as median islands, bulb outs, decorative or high visibility crosswalks, and street furniture. The work may include the reconstruction of the median island; reconstruction of the roadway base immediately adjacent to the median island; reconstruction necessary sidewalks improvements, ADA upgrades to curb ramps, curb, and gutter, necessary utility work; landscaping; stormwater improvements; and new asphalt concrete overlay for the roadway. The first item of work will consist of preliminary level planning and environmental assessment and the evaluation of potential outside funding sources to provide for the current funding shortfall.

ANNUAL OPERATING IMPACT: To be determined

MANAGING DEPARTMENT: Public Works

			2020-2027 CAPITAL IMPROVEMENT PROGRAM						
ESTIMATED COSTS	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
9100 - Salaries & Benefits			$45,032		$49,920	$64,480	$89,440		$248,872
9200 - Contract Services			$254,968		$1,250,080	$1,000,000	$510,560		$3,015,608
9400 - Improvements						$10,000,000	$5,000,000		$15,000,000
9500 - Miscellaneous						$85,520			$85,520
TOTAL			**$300,000**		**$1,300,000**	**$11,150,000**	**$5,600,000**		**$18,350,000**

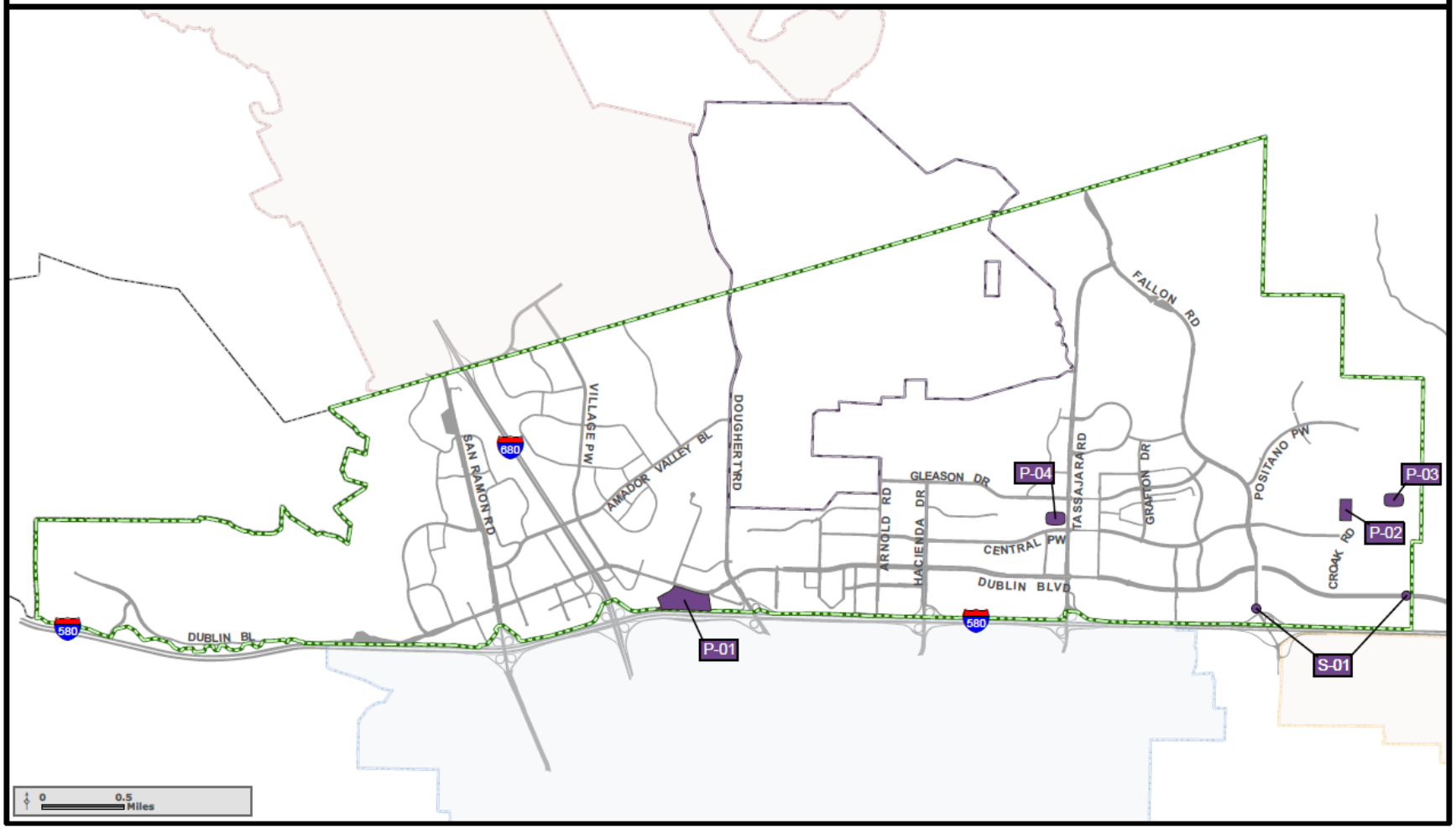
FUNDING SOURCE	PRIOR YEARS	2021-2022 BUDGET	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	FUTURE YEARS	TOTALS
1001 – General Fund			$300,000		$1,250,000	$8,450,000			$10,000,000
2201 – State Gas Tax					$50,000	$250,000	$100,000		$400,000
2214 – Measure BB Sales Tax – Local Streets Fund						$250,000	$200,000		$450,000
9998 – Unidentified						$2,200,000	$5,300,000		$7,500,000
TOTAL			**$300,000**		**$1,300,000**	**$11,150,000**	**$5,600,000**		**$18,350,000**

ANNUAL OPERATING IMPACT								

FUTURE PROJECTS

LOCATION MAP

FUTURE PROJECTS			
CIP Number	**CIP Name**	**CIP Number**	**CIP Name**
P-01	Dublin Sports Grounds - Phase 5 Renovation	S-01	City Entrance Sign Modifications
P-02	Croak Neighborhood Park West	S-02	Eastern Dublin Transportation Impact Fee (Various locations)
P-03	Croak Neighborhood Park East	S-03	Western Dublin Transportation Impact Fee (Various locations)
P-04	Emerald Glen Recreation and Aquatic Complex Phase 2		



Number – P-03	CROAK NEIGHBORHOOD PARK EAST	Program – FUTURE PROJECTS

PROJECT DESCRIPTION

This project provides for the design and construction of a 5.5-acre neighborhood park to serve new development. The park will be designed in accordance with the Neighborhood Park Standards contained in the Parks and Recreation Master Plan. Based on development projections, it is anticipated that design and construction will occur beyond the CIP time frame and will occur at or after development of the project area.

ESTIMATED COSTS: $4,390,000

MANAGING DEPARTMENT: Public Works

Number – P-02	CROAK NEIGHBORHOOD PARK WEST	Program – FUTURE PROJECTS

PROJECT DESCRIPTION

This project provides for the design and construction of a 5.0-acre neighborhood park to serve new development. The park will be designed in accordance with the Neighborhood Park Standards contained in the Parks and Recreation Master Plan. Based on development projections, it is anticipated that design and construction will occur beyond the current CIP time frame and will occur at or after development of the project area.

ESTIMATED COSTS: $3,995,000

MANAGING DEPARTMENT: Public Works

Number – P-01	DUBLIN SPORTS GROUNDS – PHASE 5 RENOVATION	Program – FUTURE PROJECTS

PROJECT DESCRIPTION

This project provides for the design and construction to renovate a portion of the Dublin Sports Grounds. The Phase 5 project encompasses approximately 180,000 square feet, west of Soccer Field #3, and includes installation of a sand channel drainage system, irrigation upgrades and new turf.

ESTIMATED COSTS: $2,400,000

MANAGING DEPARTMENT: Public Works

Number – P-04	EMERALD GLEN RECREATION AND AQUATIC COMPLEX - PHASE 2	Program – FUTURE PROJECTS

PROJECT DESCRIPTION

This project provides for the design and construction of the final phase of the Emerald Glen Recreation and Aquatic Complex (known as The Wave). Amenities may include a community room and gymnasium space. This project may be modified as the City has entered into an agreement for a joint use gymnasium at the Dublin Crossing school site. Until such time, it will remain as a future project.

ESTIMATED COSTS: $17,600,000

MANAGING DEPARTMENT: Public Works

Number – S-01	CITY ENTRANCE SIGNS	Program – FUTURE PROJECTS

PROJECT DESCRIPTION

This project provides for the design and construction to install City entrance signs at the following two locations: Fallon Road at Dublin Boulevard and at Dublin Boulevard at the eastern city limit. Currently there are no medians at these locations on which to install the signs. The new signs will conform to the City of Dublin Streetscape Master Plan and will match the existing granite monument signs currently installed within the City.

ESTIMATED COSTS: $200,000

MANAGING DEPARTMENT: Public Works

Number – S-02	EASTERN DUBLIN TRANSPORTATION IMPACT FEE	Program – FUTURE PROJECTS

PROJECT DESCRIPTION

This project provides for the design and construction of 15 projects being partially funded by the Eastern Dublin Transportation Impact Fee (EDTIF) program. The City Council established the EDTIF program on January 9, 1995 and adopted the most recent update on December 21, 2021. This project does not include completed EDTIF projects, current projects that are individual CIP projects, or current projects to be constructed by developers. EDTIF projects within the five-year capital improvement program are: ST0116 Tassajara Road Realignment & Widening; ST0119 Tassajara Road Improvements - North Dublin Ranch Drive to Quarry Lane School; and ST0216 Dublin Boulevard Extension.

ESTIMATED COSTS: $61,750,000

MANAGING DEPARTMENT: Public Works

PROJECT DESCRIPTION

This project provides for the design and construction of eight projects being partially funded by the Western Dublin Transportation Impact Fee (WDTIF) program. The City Council adopted an update to the WDTIF on September 6, 2016. The WDTIF program includes a total of nine projects, however the following three projects are within the five-year capital improvement program: ST0815 - Amador Plaza Road Bicycle and Pedestrian Improvements, ST0222 - St. Patrick Way Extension, and ST0002 - Golden Gate Drive Intersection Improvements - Dublin Blvd and St. Patrick Way

ESTIMATED COSTS: $8,750,000

MANAGING DEPARTMENT: Public Works

RESOLUTION NO. 22 - 08

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF DUBLIN

FINDING CONFORMITY WITH THE GENERAL PLAN FOR THE FISCAL YEAR 2022-23 AND FISCAL YEAR 2023-24 PROJECTS IN THE CITY OF DUBLIN FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM 2022-2027

WHEREAS, the City of Dublin has prepared a Five-Year Capital Improvement Program (CIP) outlining major infrastructure improvements for the years 2022-2027; and

WHEREAS, Sections 65103 of the Government Code requires that the Planning Commission review the Capital Improvement Program for consistency with the City of Dublin General Plan; and

WHEREAS, Sections 65401 and 65402(a) of the Government Code require that plans for major public works projects for the ensuing fiscal year be submitted to the Planning Commission for review as to conformance with the adopted City of Dublin General Plan; and

WHEREAS, the proposed finding of General Plan Conformance is not a project as defined by the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15378 because it does not commit the City to any of the identified projects in the CIP; and

WHEREAS, the Planning Commission did review and consider the draft document and heard recommendations at a public meeting on May 10, 2022.

NOW, THEREFORE, BE IT RESOLVED that the City of Dublin Planning Commission does hereby find that those major public works projects proposed to occur during Fiscal Year 2022-23 and 2023-24 as presented in the 2022-2027 Capital Improvement Program are covered by the adopted General Plan and comply with the General Plan as adopted.

BE IT FURTHER RESOLVED that said Resolution shall be submitted to the City Council in accordance with the Government Code.

PASSED, APPROVED AND ADOPTED this 10th day of May 2022 by the following vote:

AYES: **Benson, Grier, Thalblum, Tyler, Wright**

NOES:

ABSENT:

ABSTAIN:

DocuSigned by:
Cathryn Grier
3EAC72E0ACF74BD...
Planning Commission Chair

ATTEST:

DocuSigned by:
Kristie Wheeler
9EDB9DB87254493...
Assistant Community Development Director

Item 6.3

DUBLIN
CALIFORNIA

2022-2027 Five-Year Capital Improvement Program

City Council

June 7, 2022

Background and Schedule

- 5-year Capital Improvement Plan (CIP) is drafted every two years to coincide with the City of Dublin two-year budget process
- February 5 – Preliminary Budget and CIP was presented at City Council Strategic Planning Workshop
- April 14 – Heritage and Cultural Arts Commission reviewed related CIP projects
- April 18 – Parks and Community Services Commission reviewed related CIP projects
- May 10 – CIP presentation to Planning Commission found the CIP in conformance with the General Plan
- **June 7 – CIP presentation at City Council**

Capital Improvement Program

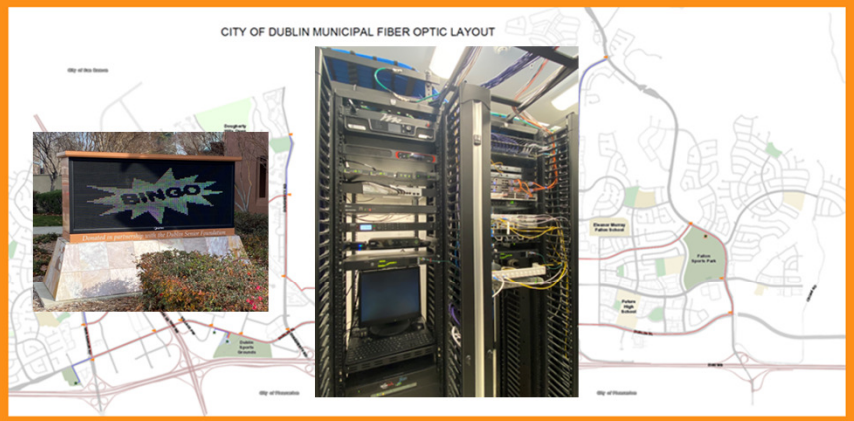
- A Capital Improvement Program (CIP) is a five-year planning document used by the City to identify and establish budgets for capital improvement projects.

- CIP project budgets are funded from various funding sources, including General Fund, Impact Fees, Assessment Districts, and Grants.

- CIP funding is annually appropriated, coinciding with the City Budget process.

2022-2027 Capital Improvement Program Goals and Strategy

PARK IMPROVEMENTS



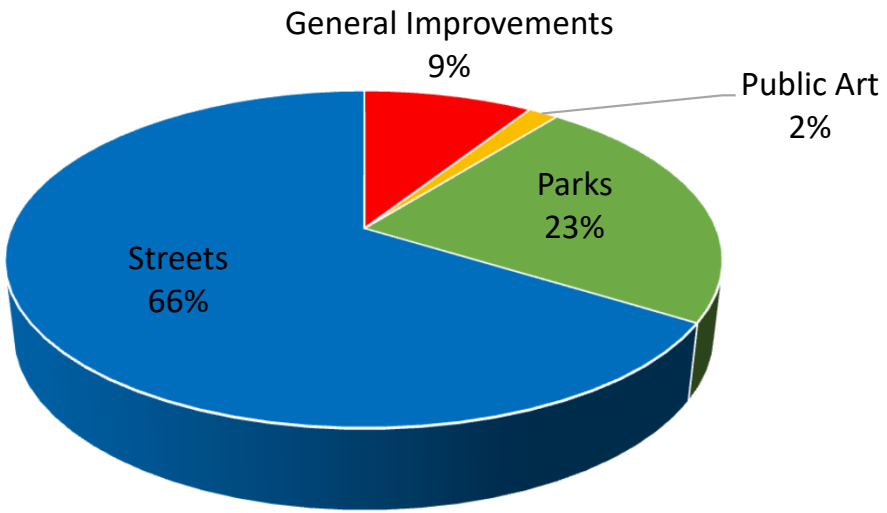
TECHNOLOGY

INFRASTRUCTURE MAINTENANCE

2022-2027 Capital Improvement Program

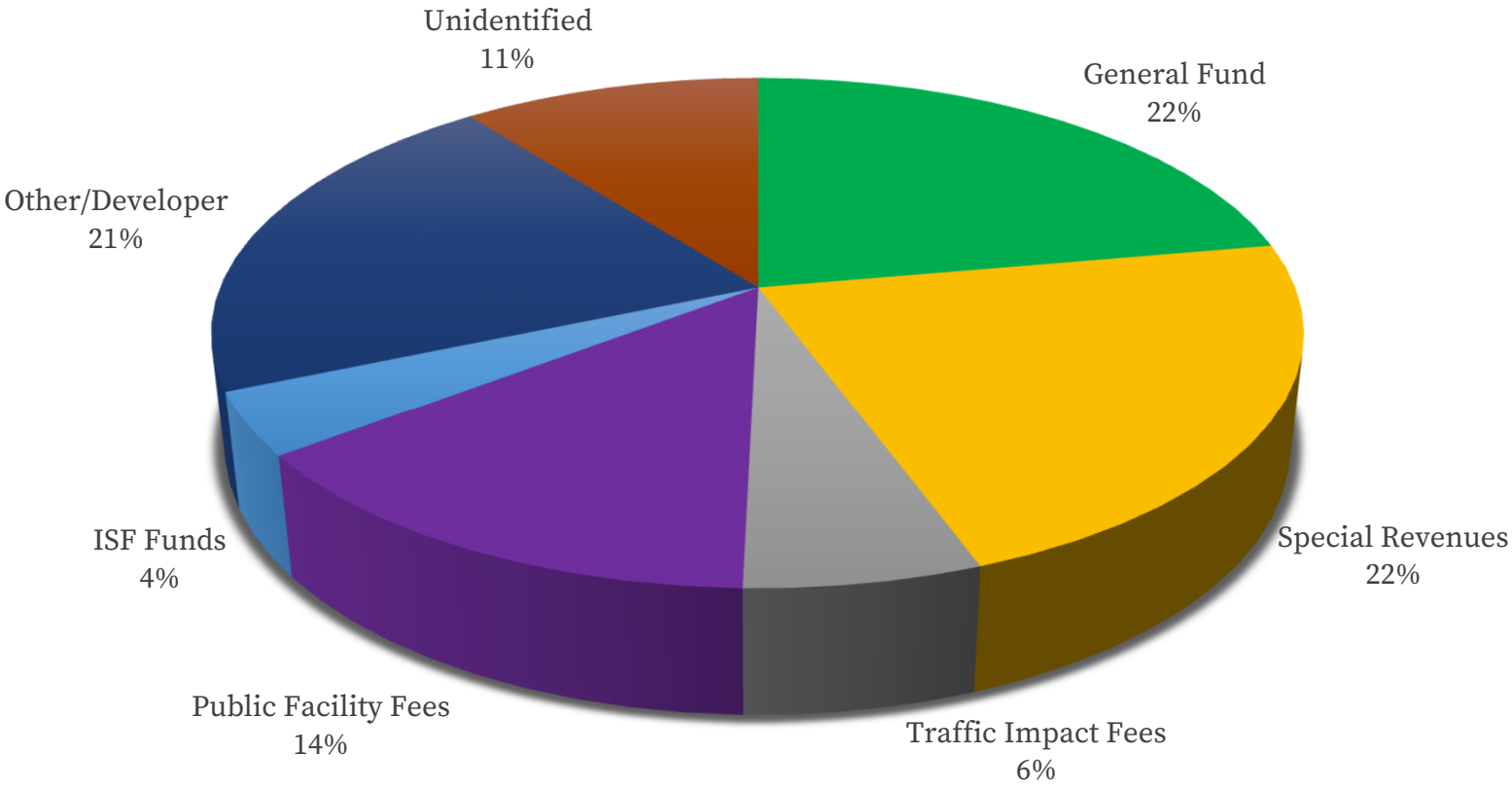
Project Costs

CATEGORY	2022-23	2023-24	2024-25	2025-26	2026-27	Five-Year
General Improvements	$5,660,495	$1,182,840	$1,555,000	$0	$0	$8,398,335
Public Art	$150,000	$500,000	$300,000	$300,000	$250,000	$1,500,000
Parks	$7,193,465	$3,844,115	$9,462,780	$860,000	$0	$21,360,360
Streets	$12,049,924	$21,506,559	$5,475,459	$13,888,961	$8,331,461	$61,252,364
TOTAL	**$25,053,884**	**$27,033,514**	**$16,793,239**	**$15,048,961**	**$8,581,461**	**$92,511,059**



2022-2027 Capital Improvement Program

Funding Sources



DUBLIN

General Improvements

Citywide Energy Improvements

DUBLIN

2022-2027 Capital Improvement Program

General Improvements

	PROJECT NAME	2022-23	2023-24	2024-25	2025-26	2026-27	Five-Year
	Audio Visual System Upgrade	$50,000					$50,000
	Citywide Energy Improvements	$1,280,000					$1,280,000
*	Civic Center Elevator Modernization			$900,000			$900,000
*	Civic Center Exterior Sealing & Painting			$450,000			$450,000
	Civic Center Rehabilitation	$220,840	$687,840	$205,000			$1,113,680
*	Dublin Standard Plans and Details Update	$142,500					$142,500
*	Exterior Painting at Various City Facilities	$665,000					$665,000
	IT Infrastructure Improvements	$250,000					$250,000
	Library Tenant Improvements	$1,722,155					$1,722,155
*	Marquee Signs		$495,000				$495,000
*	Municipal Fiber	$140,000					$140,000
*	Roof Replacement at Various City Facilities	$605,000					$605,000
*	Situational Awareness Camera Program	$585,000					$585,000
	TOTAL	**$5,660,495**	**$1,182,840**	**$1,555,000**	**$0**	**$0**	**$8,398,335**

* New Project

Public Art

Camp Parks Sign

Don Biddle Community Park Art

2022-2027 Capital Improvement Program

Public Art

	PROJECT NAME	2022-23	2023-24	2024-25	2025-26	2026-27	Five-Year
*	Downtown Dublin	$150,000	$500,000	$300,000	$300,000	$250,000	$1,500,000
	TOTAL	**$150,000**	**$500,000**	**$300,000**	**$300,000**	**$250,000**	**$1,500,000**

* New Project

Parks

Don Biddle Community Park

DUBLIN

2022-2027 Capital Improvement Program

Parks

	Project Name	2022-23	2023-24	2024-25	2025-26	2026-27	Five-Year
	Downtown Dublin Town Square Park	$4,680	$4,680	$4,680			$14,040
*	Dublin Sports Grounds Rehabilitation			$150,000	$600,000		$750,000
	Iron Horse Nature Park and Open Space	$3,147,650	$1,251,100	$6,733,100			$11,131,850
	Jordan Ranch Neighborhood Square	$1,367,051	$1,028,775				$2,395,826
*	Kolb Park Renovation		$450,000	$2,450,000			$2,900,000
	Parks Playground Replacement		$1,109,560				$1,109,560
*	Persimmon Drive Asphalt Path Rehabilitation	$195,000					$195,000
*	Sunday School Barn Improvements			$125,000	$260,000		$385,000
	Wallis Ranch Community Park	$2,479,084					$2,479,084
	TOTAL	**$7,193,465**	**$3,844,115**	**$9,462,780**	**$860,000**	**$0**	**$21,360,360**

* New Project

Streets

2021 Annual Street Resurfacing Grafton Street & Kohnen Way

DUBLIN

2022-2027 Capital Improvement Program

Streets

Project Name	2022-23	2023-24	2024-25	2025-26	2026-27	Five-Year
Annual Street Resurfacing	$2,399,881	$2,299,881	$2,299,881	$2,573,961	$2,573,961	$12,147,565
Citywide Bicycle and Pedestrian Improvements	$493,228	$653,228	$733,228			$1,879,684
Citywide Signal Communications Upgrade	$435,040	$235,040	$275,040			$945,120
* Citywide Storm Drain Improvements		$30,000		$30,000	$157,500	$217,500
Downtown Dublin Street Grid Network	$8,990	$8,990	$8,990			$26,970
Dublin Boulevard Extension - Fallon Road to North Canyons Parkway		$16,300,000				$16,300,000
Dublin Ranch Street Light Improvements	$42,000	$42,000	$42,000			$126,000
Golden Gate Drive Intersection Improvements at Dublin Boulevard and St. Patrick Way	$21,440	$113,880	$816,320			$951,640
Green Stormwater Infrastructure	$1,770,805					$1,770,805
Intelligent Transportation System Upgrade - Connected/Autonomous Vehicle and Safety Improvements	$100,000					$100,000

* New Project

2022-2027 Capital Improvement Program

Streets (cont.)

	Project Name	2022-23	2023-24	2024-25	2025-26	2026-27	Five-Year
	Iron Horse Trail Bridge at Dublin Boulevard	$600,000					$600,000
	Local Road Safety Plan	$20,000					$20,000
	Tassajara Road Improvements - North Dublin Ranch to Quarry Lane School	$5,500,000	$1,500,000				$7,000,000
*	Traffic Signal Roadway Safety Improvements	$60,000	$110,000				$170,000
	Traffic Signal Re-Lamping	$298,540	$213,540		$135,000		$647,080
*	Village Parkway Reconstruction	$300,000		$1,300,000	$11,150,000	$5,600,000	$18,350,000
	TOTAL	**$12,049,924**	**$21,506,559**	**$5,475,459**	**$13,888,961**	**$8,331,461**	**$61,252,364**

* New Project

2022-2027 Capital Improvement Program

Projects and Costs beyond the CIP timeframe ($227.6M)

- Electric Vehicle (EV) Charging Stations (Future Phase)
- Downtown Dublin Town Square Park (Future Phase)
- Dublin Sports Grounds – Phase 5 Renovation *
- Croak Neighborhood Parks East and West *
- Emerald Glen Recreation and Aquatic Complex - Phase 2 *
- Dublin Boulevard Extension (Future phases)
- Downtown Dublin Street Grid Network (Future Phase)
- City Entrance Signs Modifications
- Eastern Dublin Transportation Impact Fee Projects *
- Western Dublin Transportation Impact Fee Projects *

* Future projects beyond 5-year timeframe

2022-2027 Capital Improvement Program

Staff recommends that the City Council:

- Conduct the Public Hearing and deliberate
- Adopt the Resolution adopting the Five-Year Capital Improvement Program 2022-2027

DUBLIN
CALIFORNIA

Thank You